

CITY OF BETHEL

City Council Meeting Agenda, February 12, 2019 – 6:30 PM

Website: <https://www.cityofbethel.org/council>

Location: Council Chambers, City Hall, 300 Chief Eddie Hoffman Highway, Bethel

Council Members: Fred Watson, Mayor; Thor Williams, Vice-Mayor; Leif Albertson;
Mitchell Forbes; Perry Barr; Carole Jung-Jordan; Fritz Charles



1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

4. PEOPLE TO BE HEARD – FIVE MINUTES PER PERSON

5. APPROVAL OF CONSENT AGENDA AND REGULAR AGENDA

6. APPROVAL OF MEETING MINUTES

- 6.1. *January 22, 2019 Regular City Council Meeting Minutes
- 6.2. *January 29, 2019 Special City Council Meeting Minutes

7. REPORTS OF STANDING COMMITTEES

- 7.1. Agendas And Draft Meeting Minutes Of Committees And Commissions

8. SPECIAL ORDER OF BUSINESS

9. UNFINISHED BUSINESS

- 9.1. Public Hearing Of Ordinance 19-01: Requiring City Property From Alaska Village Electric Cooperative, Identified As 1.12 Acres And 1.43 Acres Located At Plat 93-32, Lagoon Parcel Bethel Native Corporation ANCSA 14 (C) Survey, Situated Within A Portion Of Section 5, Township 8 North, Range 71 West, Seward Meridian, In Accordance With 4.08.020 (City Manager Williams)
- 9.2. Public Hearing Of Ordinance 19-02: Approving A Subdivision Agreement Between Blue Sky Mke, LLC And The City Of Bethel (Planning Commission)
- 9.3. Introduction Of Ordinance 18-02: Amending Chapter 4.16.160 Of The Bethel Municipal Code, Sales And Use Tax, Tax Exemptions For Isolated Sales (Council Member Forbes)
- 9.4. City Of Bethel Delinquent Federal 941 Tax Payments And Best Practices Score (Vice-Mayor Williams)

10. NEW BUSINESS

- 10.1. *Introduction Of Budget Ordinance 18-12(h): Amending The Adopted Annual FY 2019 Budget-Finance And Police Department (Council Member Forbes)
- 10.2. *AM 19-18: Appointment And Re-Appointment Of Committee-Commission Members. Juan Delgado- Public Works Committee. Tracy Beans- Planning Commission (Mayor Watson)

Posted February 6, 2019. at City Hall, AC Co., Swanson's, and the Post Office.

Kevin Morgan, Asst. City Clerk

City Clerk's Office Contact Information: Email cityclerk@cityofbethel.net Phone 907-543-1384

Items noted with an asterisk (*) are consent agenda items, unless removed from the consent agenda they are approved upon the approval of the agenda. Ordinances introduced at this meeting may be set for public hearing at the next regular meeting.

The Council may by unanimous consent, after 12:00 AM Fix the Time to Which To Adjourn until the following day at 6:30 PM

- 10.3. *IM 19-02 Presentation Of The City's Water And Sewer Services Expenditures Compared To Budget From July 1, 2018- January 31, 2019- Utilities Maintenance- Water And Wastewater Activity Report (City Manager Williams)
- 10.4. *Personal Leave Request-City Attorney- February 22 (1/2 day); March 1 (1/2 day); March 4; May 2,3,15-30; October 9-23 (Mayor Watson)
- 10.5. *Personal Leave Request-City Clerk- April 11, 12, 15; May 3,6-8; July 29-August 2; September 16-18 Leave Totals 15 Days/120 Hours (Mayor Watson)
- 10.6. *Administrative Leave For The City Manager To Attend The Alaska Municipal League Winter Conference February 18-22, 2019 (City Manager Williams)

11. REPORTS

- 11.1. Mayor's Report
- 11.2. City Manager's Report
- 11.3. Clerk's Report

12. COUNCIL MEMBER COMMENTS

13. EXECUTIVE SESSION

14. ADJOURNMENT

Posted February 6, 2019. at City Hall, AC Co., Swanson's, and the Post Office.

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The Council may by unanimous consent, after 12:00 AM Fix the Time to Which To Adjourn until the following day at 6:30 PM

1. CALL TO ORDER

A Regular Meeting of the Bethel City Council was held on January 22, 2019 at 6:30 p.m., in the council chambers, Bethel, Alaska.

Vice-Mayor Williams called the meeting to order at 6:30 p.m.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

Comprising a quorum of the Council, the following members were present:
Vice-Mayor Thor Williams Council Member Carole Jung-Jordan Council Member Leif Albertson Council Member Perry Barr Mayor Fred Watson (Telephonically. Arrived after Roll Call)
Members Absent:
Council Member Mitchell Forbes Council Member Fritz Charles
Also in attendance were the following:
City Manager Williams, City Attorney Patty Burley, City Clerk Lori Strickler

4. PEOPLE TO BE HEARD – Five minutes per person

Nancy Elliot and Theresa Quiner, on behalf of the Bethel Friends of Canines, thanked the Bethel City Council for their continued support. They provided a summary of the Bethel Friends of Canines statistics for the year. Asked the Council to support the contract with Colorado University. Advocated for a full time animal control officer in the City.

Mary Nanuwak, Provided support to the City's Public Transit System. Reminded the Council of their responsibilities to listen to the people of the community. Where has the governor elect been? Why hasn't there been anything been done at the state level yet, the legislature has been in session for over a week.

5. APPROVAL OF CONSENT AGENDA AND REGULAR AGENDA

Motion to approve the Consent and Regular Agenda.

Moved by:	Perry Barr
Seconded by:	Carole Jung-Jordan
In favor:	Carole Jung-Jordan, Leif Albertson, Perry Barr, Fred Watson, Thor Williams
Opposed:	None
Results:	Motion Carries

Mayor Fred Watson arrived by telephone.

Amend to postpone Resolution 18-20.

Moved by:	Perry Barr
Seconded by:	Albertson
In favor:	Leif Albertson, Perry Barr
Opposed:	Carole Jung-Jordan, Fred Watson, Thor Williams
Results:	Motion Carries

Amend the main motion to remove Introduction of Ordinance 19-02 from the consent.

Leif Albertson

Amend the main motion to remove Introduction or Ordinance 109-01 from the consent. Thor Williams

6. APPROVAL OF MEETING MINUTES

Item 6.1. - *1-8-2019 Regular City Council Meeting Minutes
Passed on the Consent Agenda.

7. REPORTS OF STANDING COMMITTEES

Finance Committee , Council Member Perry Barr
A meeting is scheduled for next Monday.

Planning Commission, Vice-Mayor Thor Williams
The Planning Commission met and approved the Conditional Use Permit for Alaska Buds, Marijuana Dispensary License Applicant.
The Commission considered an appeal of George Young's sales of guns in Tundra Ridge.

Community Action Grant Technical Review Board, Council Member Leif Albertson
A meeting has not been held since the last City Council Meeting.

Port Commission, Mayor Fred Watson
A quorum of the body was not established a meeting was not held.

Parks, Recreation, Aquatic Health and Safety Center Committee,
The Committee received training from the City Clerk. Reviewed budget detail for the Fitness Center.
Received updates on the studio floor at the YK Fitness Center.
Received an update on the YK Fitness Center wind turbine.
Land and Water Conservation Grant.
Review of City Budget.

Public Works Committee Meeting, Council Member Carole Jung-Jordan
A quorum of the body was not established, a meeting was not held.

Item 7.1. - Agendas And Draft Meeting Minutes Of Committees-Commissions

8. SPECIAL ORDER OF BUSINESS

9. UNFINISHED BUSINESS

**Item 9.1. - Resolution 18-20: Adopting A Code Of Conduct For City Council
(Council Member Barr)**

A motion to adopt Resolution 18-20 was made at the December 11, 2018 City Council Meeting.

Moved by:	Perry Barr
Seconded by:	Leif Albertson
In favor:	None
Opposed:	Carole Jung-Jordan, Leif Albertson, Perry Barr, Fred Watson, Thor Williams
Results:	Motion Does Not Carry

Motion to suspend the rules to hear from representing attorney, Michael Gatti.

Moved by:	Perry Barr
Seconded by:	Carole Jung-Jordan
In favor:	Carole Jung-Jordan, Leif Albertson, Perry Barr, Fred Watson, Thor Williams
Opposed:	None
Results:	Motion Carries

**Item 9.2. - Introduction Of Ordinance 18-22: Authorizing The Disposal Of Property
(Vacant Building Formerly Known As The Police Annex And/Or The Bojangles
Building) Pursuant To BMC 4.08.030(A) (City Manager Williams)**

A motion to introduce Ordinance 18-22 was made at the Council's August 28, 2018 Regular Meeting.

Moved by:	Former Council Member Mark Springer
Seconded by:	Mitchell Forbes

Motion to postpone until February 26, 2019.

Moved by:	Fred Watson
Seconded by:	Perry Barr
In favor:	Carole Jung-Jordan, Leif Albertson, Perry Barr, Fred Watson, Thor Williams
Opposed:	None
Results:	Motion Carries

Item 9.3. - Public Hearing Of Budget Ordinance 18-12 (f) Amending the City of Bethel Fiscal Year 2019 Budget (City Manager Williams)

Vice-Mayor Williams opened the Public Hearing.

No one present to be heard.

Vice-Mayor Williams closed the Public Hearing.

Motion to adopt Ordinance 18-12 (f).

Moved by:	Leif Albertson
Seconded by:	Perry Barr
In favor:	Leif Albertson, Perry Barr
Opposed:	Carole Jung-Jordan, Fred Watson, Thor Williams
Results:	Motion does not carry.

10. NEW BUSINESS

Item 10.1. - *Introduction Of Ordinance 19-01: Requiring City Property From Alaska Village Electric Cooperative, Identified As 1.12 Acres And 1.43 Acres Located At Plat 93-32, Lagoon Parcel Bethel Native Corporation ANCSA 14 (C) Survey, Situated Within A Portion Of Section 5, Township 8 North, Range 71 West, Seward Meridian, In Accordance With 4.08.020 (City Manager Williams)

Motion to introduce Ordinance 19-01.

Moved by:	Fred Watson
Seconded by:	Carole Jung-Jordan
In favor:	Carole Jung-Jordan, Leif Albertson, Perry Barr, Fred Watson, Thor Williams
Opposed:	None
Results:	Motion Carries

Item 10.2. - *Introduction Of Ordinance 19-02: Approving A Subdivision Agreement Between Blue Sky Mke, Llc And The City Of Bethel (Planning Commission)

Motion to introduce Ordinance 19-02.

Moved by:	Leif Albertson
Seconded by:	Perry Barr
In favor:	Carole Jung-Jordan, Leif Albertson, Perry Barr, Fred Watson
Opposed:	Thor Williams
Results:	Motion Carries

Item 10.3. - *AM 19-12: Appointment And Re-Appointment Of Committee Members. Mark Tyler-Finance Committee. Beverly Hoffman-Parks And Recreation And Aquatic Health And Safety Committee. (Mayor Watson)
Passed on the Consent Agenda

Item 10.4. - AM 19-13: Authorize The City Manager To Negotiate And Execute a Memorandum Of Understanding With Colorado State University For The Non-Exclusive Use Of A Portion Of The Dog Pound Facility (City Manager Williams)
Approve AM 19-13.

Moved by:	Perry Barr
Seconded by:	Leif Albertson
In favor:	Carole Jung-Jordan, Leif Albertson, Perry Barr, Fred Watson, Thor Williams
Opposed:	None
Results:	Motion Carries

Item 10.5. - AM 19-14 Directing Administration to Pursue Infrastructure Protection Funding from Alaska Village Safe Water (City Manager Williams)
Approving AM 19-14.

Moved by:	Perry Barr
Seconded by:	Carole Jung-Jordan
In favor:	Carole Jung-Jordan, Leif Albertson, Perry Barr, Fred Watson, Thor Williams
Opposed:	None
Results:	Motion Carries

Item 10.6. - AM 19-15 Direct Administration To Pursue Homeland Security Grant Funding To Assist The City In Preparedness Activities That Address Identified Gaps or Capability Targets Where A Connection To Terrorism Exists (City Manager Williams)
Approving AM 19-15.

Moved by:	Perry Barr
Seconded by:	Carole Jung-Jordan
In favor:	Carole Jung-Jordan, Leif Albertson, Perry Barr, Fred Watson, Thor Williams
Opposed:	None
Results:	Motion Carries

Item 10.7. - AM 19-16 Approving and Selecting Council Member's Travel to Juneau for AML Meeting and Lobbying (Mayor Watson)
Approving AM 19-16.

Moved by:	Fred Watson
Seconded by:	Carole Jung-Jordan
In favor:	Carole Jung-Jordan, Perry Barr, Fred Watson, Thor Williams
Opposed:	Leif Albertson
Results:	Motion Carries

Amend to select Carole Jung-Jordan to represent the City.

Moved by:	Carole Jung-Jordan
Seconded by:	Fred Watson
In favor:	Carole Jung-Jordan, Perry Barr, Fred Watson, Thor Williams
Opposed:	Leif Albertson
Results:	Motion Carries

Item 10.8. - AM 19-17: Direct City Administration To Prepare And Submit The Application For The 2019 Volunteer Fire Assistance Grant Through The State Of Alaska Division Of Forestry (City Manager Williams)
Approving AM 19-17.

Moved by:	Carole Jung-Jordan
Seconded by:	Perry Barr
In favor:	Carole Jung-Jordan, Leif Albertson, Perry Barr, Fred Watson, Thor Williams
Opposed:	None
Results:	Motion Carries

11. REPORTS

Item 11.1. - Mayor's Report

Item 11.2. - City Manager's Report

Item 11.3. - Clerk's Report

12. COUNCIL MEMBER COMMENTS

Leif Albertson- Provided concerns related to the budget modification which failed that would have otherwise have funded the audit preparation.

Perry Barr- Requested an update on the status of the ice road bridge with administration. It was determined the City couldn't be the developer of the bridge but that anyone can apply for a permit to construct the bridge. Identified the pressure Council puts on the City manager, praised Pete for his ability to provide the reports Council asks for. There was a State of the State of Address, hopes that he does great things for Rural Alaska.

Council Member Carole Jung-Jordan- Thanks the Council for providing her the opportunity to travel to Juneau.

Vice-Mayor Thor Williams- AVEC will be holding their annual meeting this Saturday. Thanked the women who participated in the Women's walk. Thanked the K-300 for another fantastic race this year. Clarifying the point, the City used to get 30-35,000 grant from the State for the ice highway.

Mayor Fred Watson-Reiterated Vice-Mayor William's statements on the races this weekend. Asked that Administration break out the budget modifications into individual budget modifications.

13. EXECUTIVE SESSION

Item 13.1. - In Accordance With AS 44.62.310(c)2: Subjects That Tend To Prejudice The Reputation And Character Of Any Person, Provided The Person May Request A Public Discussion – Quarterly Evaluation, City Attorney (Mayor Watson) Motion to move into Executive Session in accordance with AS 44.62.310 (c) 2: Subjects that tend to prejudice the reputation and character of any person, provided the person may request a public discussion- Quarterly Evaluation, City Attorney.

Mayor Fred Watson departed the meeting at 10:00 p.m.

14. ADJOURNMENT

Moved by:	Perry Barr
Seconded by:	Carole Jung-Jordan
In favor:	Carole Jung-Jordan, Leif Albertson, Perry Barr, Thor Williams
Opposed:	None
Results:	Motion Carries

Meeting Adjourned at 10:15 p.m.

Thor Williams, Vice-Mayor

ATTEST:

Lori Strickler, City Clerk

1. CALL TO ORDER

A Special Meeting of the Bethel City Council was held on January 29, 2019 at 6:30 p.m., in the council chambers, Bethel, Alaska.

Vice-Mayor Williams called the meeting to order at 6:30 p.m.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

Comprising a quorum of the Council, the following members were present:
Council Member Fritz Charles Council Member Carole Jung-Jordan Council Member Leif Albertson Council Member Perry Barr Council Member Mitchell Forbes Mayor Fred Watson (telephonically) Vice-Mayor Thor Williams
Members Absent:
Also in attendance were the following:
City Manager Williams, City Attorney Patty Burley, City Clerk Lori Strickler

4. PEOPLE TO BE HEARD – Five minutes per person

No one present to be heard.

5. APPROVAL OF AGENDA

Approve the agenda.

Moved by:	Leif Albertson
Seconded by:	Mitchell Forbes
In favor:	Carole Jung-Jordan, Leif Albertson, Perry Barr, Fritz Charles, Mitchell Forbes, Fred Watson, Thor Williams
Opposed:	None
Results:	Motion Carries

Amend the agenda to postpone New Business Item 2.

Moved by:	Fred Watson
Seconded by:	Carole Jung-Jordan
In favor:	Carole Jung-Jordan, Leif Albertson, Fritz Charles, Mitchell Forbes, Fred Watson, Thor Williams
Opposed:	Perry Barr
Results:	Motion Carries

6. NEW BUSINESS

Item 6.1. - Introduction Of Budget Ordinance 18-12(g): Amending The Adopted Fiscal Year 2019 Budget- Finance Department-Public Works (City Manager Williams)
Introduce Budget Ordinance 18-12(g).

Moved by:	Mitchell Forbes
Seconded by:	Leif Albertson
In favor:	Leif Albertson, Perry Barr, Mitchell Forbes
Opposed:	Carole Jung-Jordan, Fritz Charles, Fred Watson, Thor Williams
Results:	Motion does not carry

Suspend the rules to hear from the City Manager.

Moved by:	Leif Albertson
Seconded by:	Perry Barr

Motion ruled out of order.

Item 6.2. - City Of Bethel Delinquent Federal 941 Tax Payments And Best Practices Score (Vice-Mayor Williams)
Postponed to February 12, 2019 Regular City Council Meeting

7. ADJOURNMENT

Moved by:	Mitchell Forbes
Seconded by:	Fritz Charles
In favor:	Carole Jung-Jordan, Leif Albertson, Perry Barr, Fritz Charles, Fred Watson
Opposed:	Mitchell Forbes, Thor Williams
Results:	Motion Carries

Thor Williams, Vice-Mayor

ATTEST:

Lori Strickler, City Clerk

City of Bethel

Finance Committee Agenda

Monday January 28, 2019 – 6:30 p.m.
Council Chambers, City Hall-300 State Highway

Cecilia Franko
Finance Committee Chair
Term Ends 2019

Perry Barr
City Council Representative
Term Ends 20

Dave Trantham, Jr.
Finance Committee Member
Term Ends 2021

Vacant
Finance Committee Vice-Chair
Term Ends 2019

Jason Brown
Finance Committee Member
Term Ends 2019

Vacant
Term Ends 2020

Vacant
Term, End 2020

Vacant
Alternate Committee Member

Vacant
Alternate Committee Member

Jim Sharpe
Contracted Finance Director
543-1376
jsharp@cityofbethel.net

Cynthia Sharp
Assistant Finance Director
543-1378

Christine Amos
Recorder
543-1380
camos@cityofbethel.net

I. CALL TO ORDER

II. ROLL CALL

III. PEOPLE TO BE HEARD Ten minutes per person

IV. APPROVAL OF AGENDA

V. APPROVAL OF MINUTES

a) 12/3/2018 Special meeting minutes

VI. UNFINISHED BUSINESS

a.) Review the FY19 Budget

b.) Committee Review of Council Ordinance #18-02 as referred by Council

VII. NEW BUSINESS

a.) Review the City's Investment Policy

VIII. COUNCIL REP. COMMENTS

IX. FINANCE COMMITTEE MEMBER COMMENTS

X. ADJOURNMENT

City of Bethel, Alaska

Finance Committee Minutes

January 28, 2019

Regular Meeting

Bethel, Alaska

I. CALL TO ORDER

A regular meeting of the Finance Committee was held on January 28, 2019 at 6:30 p.m. in City Council Chambers.

Meeting was called to order by Chair Cecilia Franko at 6:39 PM.

II. ROLL CALL

Comprising a quorum of the Committee, the following were present:

Perry Barr, Council Representative
Cecilia Franko, Chair
Dave Trantham, participated telephonically
Jason Brown-came in at 7:00pm
Mark Tyler- present

Also in attendance were the following:

Cindy Sharp, Assistant Finance Director
Christine Amos, Recorder

III. PEOPLE TO BE HEARD

No one present to be heard.

IV. APPROVAL OF AGENDA

Main Motion: Approve the agenda and to add the Finance Director Report to the next agenda.

Moved by:	Trantham
Seconded by:	Barr
Action:	Passed
In favor:	All in favor
Opposed:	None opposed

VI. APPROVAL OF MINUTES

Item A - 12/3/2018 Special meeting minutes

Main Motion:	Approve the meeting minutes
Moved by:	Barr
Seconded by:	Tyler
Action:	Passed
In favor:	All in favor
Opposed:	None opposed

VII. UNFINISHED BUSINESS

Item A - Review the FY19 Budget

Committee decided to continue discussion at the next meeting.

Item B -Committee Review of Council Ordinance #18-02 as referred by Council

Dave recommended to change 5 to 5 days and 10 to 10 days.

Main Motion:	Amend the Whereas statement to insert "days" after "5" and "10."
Moved by:	Trantham
Seconded by:	Brown
Action:	Passed
In favor:	All in favor
Opposed:	None opposed

VIII. NEW BUSINESS

Item A – Review the City’s Investment Policy

IX. COUNCIL REP COMMENTS

Perry Barr provided an explanation on the City’s Finance Director position.

X. FINANCE COMMITTEE MEMBER COMMENTS

All members thanked everyone for a quorum.

Mark Tyler was sworn in over the phone by City Clerk Lori Strickler.

XI. ADJOURNMENT

Main Motion:	Adjourn.
Moved by:	Jason Brown
Seconded by:	Perry Barr
Action:	Passed
In favor:	None opposed
Opposed:	All in favor

Committee adjourned the meeting at

APPROVED THIS ____ DAY OF _____, 2015.

Chair

ATTEST:

Christine Amos, Recorder

City of Bethel

Parks, Recreation and Aquatic, Health & Safety Center Committee

January 14, 2019

Regular Meeting

Bethel, Alaska

I. CALL TO ORDER

A regular meeting of the Parks, Recreation, Aquatic Health & Safety Center Committee was held on January 14, 2019 at 6:00 pm in the City Hall Council Chambers, in Bethel, Alaska.

Chair Michelle DeWitt called the meeting to order at approximately 6:05 pm.

II. ROLL CALL / NEW MEMBER WELCOME

Compromising a quorum the following members were present for roll call:

Michele DeWitt	Kathy Hanson	Brian Lefferts
Beverly Hoffman	Judy Wasierski	Mitchel Forbes
Kathryn Baldwin	Justin Wintersteen	

Ex-Officio Member Corbin Ford, Property Maintenance Forman and Derek Bradly, Recorder were also present.

III. PEOPLE TO BE HEARD

No one present to be heard.

IV. APPROVAL OF AGENDA

MOVED:	Wasierski	Motion to approve agenda.
SECONDED:	Hoffman	
VOTE ON MAIN MOTION	All in favor	

V. APPROVAL OF MINUTES

MOVED:	Wasierski	Motion to approve the meeting minutes of December 2018.
SECONDED:	Hoffman	
VOTE ON MAIN MOTION	All in favor	

VII. SPECIAL ORDER OF BUSINESS

A. Selection of a Chair and Vice Chair

MOVED:	Hoffman	
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SECONDED:	Hanson	Motion to nominate Brian Lefferts as Chair and Judy Wasierski as Vice-Chair.
VOTE ON MAIN MOTION	All in favor	

B. Committee Training Session
Lori Strickler, City Clerk provided committee training.

MOVED:	Wasierski	Motion to go back to approval of the meeting minutes approve agenda.
SECONDED:	Hoffman	
VOTE ON MAIN MOTION	All in favor	

VIII. UNFINISHED BUSINESS

- A. Select a Member to Report at City Council Meeting
- B. Action Memorandums
- C. Wind Turbine Update on Sporadic Operation
- D. Land and Water Conservation Grant

IX. PARKS AND RECREATION DEPARTMENT REPORT

X. YK FITNESS FACILITY DIRECTOR REPORT

XI. NEW BUSINESS

- A. Annual 4th of July Event Preparation
- B. Review of Fiscal Year 2019 Fitness Center Operating Budget to Prepare Recommendation for Fiscal Year 2020

XII. COMMITTEE MEMBER COMMENTS

XIII. ADJOURNMENT

MOVED:	Hanson	Adjourn.
SECONDED:	DeWitt	
VOTE ON MAIN MOTION	All in favor.	

Adjourned at 7:30pm.

 Brian Lefferts, Chair

ATTEST:

 Lori Strickler, City Clerk



City of Bethel Police Dept.

PO Box 809
Bethel, AK 99559
Office| 543-3781 Fax| 543-5086

PUBLIC NOTICE **REGULAR MEETING OF THE** **PUBLIC SAFETY & TRANSPORTATION COMMISSION** **Wednesday, February 6th, 2019 –6:30 p.m.** **300 STATE HIGHWAY – CITY COUNCIL CHAMBERS** **AGENDA**

Members

Fritz Charles
Council Representative

Joan Dewey

Monroe Tyler

Richard Garcia

Ex-Officio Members

Burke Waldron
Chief of Police

William Howell III
Fire Chief

Jesslyn McGowan
Recorder

- I. CALL TO ORDER
- II. ROLL CALL
- III. PEOPLE TO BE HEARD
- IV. APPROVAL OF AGENDA
- V. APPROVAL OF MINUTES FROM THE REGULAR MEETING OF
April 4, May 2, June 6, July 5, August 1, September 5, October 3, November 7
December 5, January 2
- VI. UNFINISHED BUSINESS
 - A. Update on Transportation Planning (City Manager)
 - B. Commission Guidelines and Standards for Meeting Conduct (*Chair*)
 - C. Update on Tracking Cellphone calls to 911 (*Chief Waldron*)
 - D. Markers around Pinky's Park to Help Solve Problem of Reporting Locations within the Park
 - E. Ordinance for Addresses (*Chief Howell*)
- VII. NEW BUSINESS
 - A. Election of Chair and Vice Chair for Commission
- VIII. CHIEFS' COMMENTS
 - Fire Chief
 - Chief of Police
- IX. TRANSPORTATION INSPECTOR'S REPORT
- X. COUNCIL REPRESENTATIVE'S COMMENTS
- XI. COMMISSION MEMBER'S COMMENTS
- XII. ADJOURNMENT

Jesslyn McGowan

Jesslyn McGowan, Recorder

POSTED on January 30, 2019

POST OFFICE, AC QUICKSTOP, CORINA'S CASE LOT, CITY HALL, & POLICE DEPT.

Next Public Safety and Transportation Commission Meeting will be **March 6th 2019**



City of Bethel

Port Commission Agenda

Regular Meeting
Monday February 18, 2019 - 7 pm
City Council Chambers, City Hall, Bethel, AK



Commissioners

Alan Murphy
Chair
Term Expires 2021
(907)543-2805

Richard Pope
Port Commissioner
Term Expires 2020
(907)543-1900
bethelalaskapc@gci.net

Thomas Oosterman
Port Commissioner
Term Expires 2019
(907)545-6420

Fred Watson
Council Rep.
Term Expires 2019
(907)545-3755
fwatson@cityofbethel.net

Ex-Officio

Allen Wold
Port Director
(907)543-2310
awold@cityofbethel.net

Ed Flores
Port Admin
(907)543-2310
eflores@cityofbethel.net

- i. **CALL TO ORDER**
- ii. **ROLL CALL**
- iii. **PEOPLE TO BE HEARD**
- iv. **APPROVAL OF AGENDA**
- v. **APPROVAL OF MINUTES FROM THE REGULAR MEETINGS**
-APPROVAL OF MINUTES FROM April 2018, May 2018, July 2018, & September 2018, November 2018, December 2018, & January 2019
- vi. **SPECIAL ORDER OF BUSINESS**
-Election of Vice Chair
- vii. **DEPARTMENT HEAD COMMENTS**
- viii. **UNFINISHED BUSINESS**
- ix. **NEW BUSINESS**
-East Addition Update
-North Harbor Land Expansion
-Market Rent Appraisal Warehouse
- x. **COMMISSION MEMBER'S COMMENTS**
- xi. **ADJOURNMENT**

Attest:


Ed Flores – Commission Recorder

Introduced by: City Manager Williams
Date: January 22, 2019
Public Hearing: February 12, 2019
Action:
Vote:

CITY OF BETHEL, ALASKA

Ordinance #19-01

AN ORDINANCE BY THE BETHEL CITY COUNCIL REAQUIRING CITY PROPERTY FROM ALASKA VILLAGE ELECTRIC COOPERATIVE, IDENTIFIED AS 1.12 ACRES AND 1.43 ACRES LOCATED AT PLAT 93-32, LAGOON PARCEL BETHEL NATIVE CORPORATION ANCSA 14(c) SURVEY, SITUATED WITHIN A PORTION OF SECTION 5, TOWNSHIP 8 NORTH, RANGE 71 WEST, SEWARD MERIDIAN, IN ACCORDANCE WITH 4.08.020

WHEREAS, in accordance with BMC 4.08.030 the City Council disposed of the undeveloped real property to Alaska Village Electric Cooperative (AVEC) on August 25 and September 11, 2015, the disposals were authorized by the council through Ordinances 15-25 and 15-26;

WHEREAS, the initial intent for the disposal was for AVEC to test the feasibility of a wind tower by placing a met tower (Ordinance 15-25) and if the results were successful, later placing a wind tower nearby (Ordinance 15-26);

WHEREAS, after testing, the sites did not prove feasible for a wind tower;

WHEREAS, no improvements were made on either of the leased properties and, per the lease terms, AVEC desires to return both parcels in the same condition as each was initially transferred;

1217.00'

1215.80'

1329.32'

WIND TOWER NO. 1
N 67°44'50.7"
E 349°51.8"
1.12 ACRES

LAGOON PARCEL

PREVAILING WINTER
WIND DIRECTION

NET TOWER
N 67°44'57.6"
E 349°71.1"
1.43 ACRES

LAGOON PARCEL
PLAT 93-32
DOCUMENT 1913-001978-0

MARTHA SARA
F-101018

Introduced by: City Manager Williams
Date: January 22, 2019
Public Hearing: February 12, 2019
Action:
Vote:

NOW, THEREFORE BE IT ORDAINED, the City Council hereby reacquires from Alaska Village Electric Cooperative, two parcels of land owned by the City, 1.12 acres and 1.43 acres of undeveloped land, located at Plat 93-32, Lagoon Parcel Bethel Native Corporation ANCSA 14(c) Survey, situated within a portion of Section 5, Township 8 North, Range 71 West, Seward Meridian, located in the Bethel Recording District, Fourth Judicial District at Bethel, Alaska..

SECTION 1. Classification. This ordinance is of a general nature and shall not become a part of the Bethel Municipal Code.

SECTION 2. Authorization. Pursuant to Bethel Municipal Code 04.08.020 Acquisition of Real Property.

SECTION 3. Effective Date. This Ordinance shall become effective upon the passage by the Bethel City Council.

BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF BETHEL ALASKA, THIS 12 DAY OF FEBRUARY 2019, BY A VOTE OF _ IN FAVOR AND _ OPPOSED.

Fred Watson, Mayor

ATTEST:

Lori Strickler, City Clerk

Introduced by: Planning Commission
Introduction Date: January 22, 2019
Public Hearing Date: February 12, 2019
Action:
Vote:

CITY OF BETHEL, ALASKA

Ordinance 19-02

AN ORDINANCE BY THE BETHEL CITY COUNCIL APPROVING A SUBDIVISION AGREEMENT BETWEEN BLUE SKY MKE, LLC AND THE CITY OF BETHEL

WHEREAS, Bethel Municipal Code Section 17.04.067 authorizes the City of Bethel to enter into a Subdivision Agreement with a potential developer;

WHEREAS, Subdivision Agreements are beneficial to both the City and the subdivider;

WHEREAS; for a subdivider, a Subdivision Agreement provides assurances that so long as the subdivider follows existing standards and requirements of both the Code and the Agreement, the subdivider will be able to proceed without being subject to change orders by the City and with the assurance of a final plat;

WHEREAS, for the City, a Subdivision Agreement, provides a clear roadmap of the expectations for the subdivider, giving the City time to prepare and focus its resources during the development process;

WHEREAS, the Planning Commission reviewed the proposed Subdivision Agreement on December 13, 2018 along with all supporting documentation;

WHEREAS, the Planning Commission has been involved in this matter for over a year now and has heard extensive public testimony on the matter;

WHEREAS, after careful deliberation, the Planning Commission voted 5-1 in favor of recommending that the City Council approve the Blue Sky Subdivision Agreement provided the condition that all dedicated open spaces be useable be inserted into the Agreement; and

WHEREAS, that condition has been added;

THEREFORE BE IT ORDAINED by the City Council of Bethel, Alaska, as follows:

SECTION 1. Classification. This is a non-codified Ordinance and shall not become part of the Bethel Municipal Code.

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SECTION 2. Authorization. Pursuant to Bethel Municipal Code 17.04.067, the City Council approves the terms of the Subdivision Agreement contained within between the City of Bethel and Blue Sky MKE, LLC.

SUBDIVISION AGREEMENT

Subdivision: Blue Sky Subdivision,

The City of Bethel (hereinafter the City) a municipal corporation, and Blue Sky MKE, LLC (hereinafter Developer) enter into the following agreement this _____ day of February, 2019.

Blue Sky MKE, LLC, owner of Blue Sky Subdivision, executes this Agreement. It is understood that the person who executes the Agreement on behalf of the Developer does so in the capacity of an authorized member and warrants that he has the authority to execute this Agreement on behalf of the Developer. The parties to this Agreement shall accept notices at the following addresses:

Developer
Blue Sky MKE, LLC
PO Box 1374
Girdwood, AK 99587

City of Bethel
City of Bethel
Legal Department
PO Box 1388
Bethel AK 99559

The real property which is the subject of this Agreement (hereinafter the Subdivision) is located in the City of Bethel and is described as follows:

Sections 11 and 12 of Tract 41, Township 8 North, Range 72
West, Seward Meridian

Containing 22.38 Acres (more or less)

** The legal description was taken from the preliminary plat for the Subdivision and may be subject to change after the recording of the final plat. Developer agrees that no change shall be detrimental to the City in enforcing the terms of this Agreement.

Under the terms of an existing ordinance to regulate and ensure the orderly subdivision and development of land in the City of Bethel, Alaska, known as the Bethel Subdivision Ordinance (Chapter 17 of the Bethel Municipal Code (BMC)), it is provided that before the final plat of a subdivision is approved for recordation, all physical improvements

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required by said ordinance for the land so subdivided shall have been installed therein, except that in lieu of actual installation of said physical improvements, the subdivider shall enter into an agreement with bond or other security in an amount equal to the total cost of such improvements guaranteeing that the improvements will be installed within a designated length of time.

Installation of said improvements has not been completed and the Developer desires to enter into said Agreement and furnish bond or other security so that the aforesaid plat may be approved for recordation.

The Developer seeks the City's non-objection to a final plat for the subdivision pursuant to BMC, section 17.04.067. In consideration of the City of Bethel's non objection to a final plat for the subdivision, the Developer agrees to construct and install the improvements described below in accordance with all the terms, covenants and conditions of this Agreement and to the specifications outlined by the City or the party named herein.

- ☐ Circulation System (Roads)
- ☐ Complete Streets – Compliance
- ☐ Drainage (in conformance with Army Corp and City requirements)
- ☐ Dedicated dumpster easements with fill (dumpsters provided by City)
- ☐ Electrical Power Lines and telecommunication lines & Easements (as approved by AVEC, United Utilities and/or GCI)
- ☐ Graveled and compacted Streets
- ☐ LED Street Lighting
- ☐ Property Numbering and Street Names
- ☐ Recreation and Open Space Dedications. The open space must be usable space within the subdivision.
- ☐ Street Signs
- ☐ Water & ☐ Sewer (developer to pay for a portion of a rate study that will be requested by the City to analyze future water and sewer needs. The Developer will be responsible for 25 percent of the cost of the rate study up to \$150,000 total cost of the study).
- ☐ Zoning
- ☐ Other: Remediation of three (3) problematic culverts located inside Tsikoyak Subdivision.
- ☐ Other: The Developer will not sell any lots or begin any improvements until the Developer has obtained written permission from the Bureau of Indian Affairs (BIA) and provided a copy of same to the City.

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- ☐ Other: All construction shall be in accordance with the plan set that is reviewed and approved by the City of Bethel Public Works and the City's Engineer.

The Developer estimates the cost of the improvements to be \$ _____

The Developer agrees to attach a time schedule for completing all of the above improvements as an Exhibit to this Agreement.

Revised Estimates of Cost of All Improvements:

Estimate	Date
Roads : Joe Dale (Attachment C)	7-1-17
Power: AVEC (Attachment D)	

Developer acknowledges that although the City requires construction and installation of these items, that the Developer is solely liable for the cost thereof.

ARTICLE I

GENERAL PROVISIONS

1.1 Application of Article.

Unless this Agreement expressly provides otherwise, all provisions of these articles apply to every part of this Agreement.

1.2 Permits, Laws and Taxes

The Developer shall acquire and maintain in good standing all permits, licenses, and other entitlements necessary to its performance under this Agreement. All actions taken by the Developer under this Agreement shall comply with all applicable statutes, ordinances, rules and regulations. The Developer shall pay all taxes pertaining to its performance under this Agreement.

1.3 Relationship of Parties

Neither by entering into this Agreement, nor by doing any act hereunder, may the Developer or any contractor or subcontractor or other agent of the Developer be deemed an agent, employee or partner of the City, or otherwise than, in the case of the Developer, an independent contractor. The Developer and its contractors and subcontractors shall not represent themselves to be agents, employees or partners of the City, or otherwise associated with the City. The Developer shall notify all of its contractors and subcontractors of the provisions of this section.

1.4 Engineer's Relationship to City

Notwithstanding section 2.8 or any agreement whereby the City reimburses the Developer's engineering costs, an engineer retained by the Developer or the City to perform work under this Agreement shall not be deemed an agent, partner or contractor of the City, or otherwise associated with the City.

1.5 Developer's Responsibility

The Developer shall be solely responsible for the faithful performance of all terms, covenants and conditions of this Agreement notwithstanding the Developer's delegation to another of the actual performance of any term, covenant or condition thereof.

1.6 Allocation of Liability

The Developer shall indemnify (to include paying all costs of defense, including without limitation, actual attorney's fees) and hold the City harmless from any claim, action or demand arising from any act or omission related to this Agreement in whole or in part, of the Developer, his agents, employees or contractors. The liability assumed by the Developer pursuant to this section includes, but is not

limited to, claims for labor and materials furnished for the construction of the improvements.

1.7 Disclaimer of Warranty

Notwithstanding this Agreement or any action taken by any person hereunder, neither the City nor any City officer, agent or employee warrants or represents the fitness, suitability, or merchantability of any property, plan, design, material, workmanship, or structure for any purpose.

1.8 Non-Discrimination

- A. In performing its obligations under this Agreement, the Developer shall not discriminate against any person on the basis of race, creed, color, national origin, sex, sexual orientation, gender identification, marital status, age or on any other basis prohibited by law or ordinance.
- B. In selling or leasing property or improvements in the subdivisions, the Developer shall not discriminate against any person on the basis of race, creed, color, national origin, sex, sexual orientation, gender identification, marital status, age or on any other basis prohibited by law or ordinance.

1.9 Cost of Documents

All plans, reports, drawings, electronic data and other documents that this Agreement requires the Developer to provide the City shall be furnished at the Developer's expense.

1.10 Public Utilities

- A. Any public utility service contemplated by this Agreement need be provided only to areas where the service is not prohibited by the Regulatory Commission of Alaska and applicable law. All utility service shall conform to the rules, regulations and tariffs of the Regulatory Commission of Alaska.
- B. If the Regulatory Commission of Alaska disallows any utility service by the City following the execution of this Agreement, the provision of the disallowed service shall be deleted from the requirements under this Agreement without affecting any other part thereof. The disallowance shall not be grounds for any claim, action or demand against the City.
- C. Any public utilities shall be granted any necessary easements.

1.11 Time of the Essence

Unless otherwise expressly provided herein, time is of the essence of each and every term, covenant and condition of this Agreement.

1.12 Assignment

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- A. Except insofar as subsection B of this section specifically permits assignments, any assignment by the Developer of its interest in any part of this Agreement or any delegation of duties under this Agreement shall be void, and any attempt by the Developer to assign any part of its interest or delegate any duty under this Agreement shall constitute a default entitling the City to invoke any remedy available to it under Section 1.13 or at law or in equity.
- B. The Developer may assign its interest or delegate its duties under this Contract:
 - 1 To the extent that Article 9 or the Uniform Commercial Code requires that assignments of contract rights be allowed.
 - 2 To contractors and subcontractors, subject to section 1.5.
 - 3 As expressly permitted in writing by the City.

1.13 Default: City's Remedies

- A. The City may declare the Developer to be in default:
 - 1. If the Developer is adjudged bankrupt, makes a general assignment for the benefit of creditors, suffers a receiver to be appointed on account of insolvency, takes advantage of any law for the benefit of insolvent debtors;
Or
 - 2. If the Developer has failed in any measurable way to perform its obligations under this Agreement provided the City gives the Developer notice of the failure to perform and the Developer fails to correct the failure within thirty (30) days of receiving the notice; or if the failure requires more than thirty (30) days to cure, the Developer fails within thirty (30) days of receiving the notice to commence and proceed with diligence to cure the failure.
- B. Upon a declaration of default, the City may do any one or more of the following:
 - 1. Terminate the Agreement without liability for any obligation maturing subsequent to the date of termination;
 - 2. Perform any act required of the Developer under this Agreement, including constructing all or any part of the improvements, after giving seven (7) days' notice in writing to the Developer. The Developer shall be liable to the City for any costs thus incurred. The City may deduct any costs thus incurred from any payment then or thereafter due the Developer from the City, whether under this Agreement or otherwise.
 - 3. Exercise its rights under any performance or warranty guaranty securing the Developer's obligations under this Agreement.
 - 4. Pursue any appropriate judicial remedy including, but not limited to, an action for injunction and civil penalties.

1.14 Non-Waiver

The failure of the City at any time to enforce a provision of this Agreement shall in no way constitute a waiver of the provision, nor in any way affect the validity of this Agreement or any part hereof, or the right of the City thereafter to enforce each and every provision hereof.

1.15 Interpretation

- A. Each document incorporated by reference herein is an essential part of this Agreement and any requirement, duty or obligation stated in one document is as binding as if in all. All documents shall be construed to operate in a complementary manner and to provide for a complete project.
- B. If the terms of any of the documents and amendments thereto comprising this Agreement conflict, the conflict shall be resolved by giving the conflicting documents and amendments thereto the following order of preference:
 - 1. Documents
 - 2. Article II of this Agreement titled "Improvement Construction Standards and Procedure", and Article III of this Agreement "Acceptance of Improvements."
 - 3. Article I of this Agreement "General Provisions."
 - 4. Any other document incorporated herein by reference.

1.16 Effect of Standard Specifications

The standard specifications of the City of Bethel Municipal Code in effect at the time this Agreement is executed are incorporated by reference as minimum construction standards for performance under this Agreement. All performance by Developer shall be done in a good and workmanlike manner with the warranty that all work and improvements (to include the engineering thereon) are fit for the ordinary purpose for which such work and improvements are used.

1.17 Amendment

The parties may amend this Agreement, only by written agreement, signed by both parties and appended hereto.

1.18 Jurisdiction – Choice of Law

Any civil action arising from this Agreement shall be brought and tried in the Superior Court for the Fourth Judicial District of the State of Alaska at Bethel. The law of the State of Alaska shall govern the rights and duties of the parties under this Agreement.

1.19 Severability

Any provision of this Agreement that may be declared invalid or otherwise unenforceable by a court of competent jurisdiction shall be ineffective to the extent of such invalidity without invalidating the remaining provisions of the Agreement.

1.20 Integration

This instrument and any writings incorporated by reference herein embody the entire agreement of the parties. This Agreement shall supersede all previous communications, representations or agreements, whether oral or written, between the parties hereto concerning the subject matter of this Agreement.

1.21 Responsibility for Claims

In addition to Developer's duties contained in §1.6 above, Developer shall indemnify (to include paying all costs of defense, including without limitation, actual attorney's fees) and save harmless the City, its officers and employees, from all suits, actions, or claims of any character brought because of any injuries or damages received or sustained by any person, persons or property on account of or in consequence of any neglect in safeguarding the work; or through the use of unacceptable materials in constructing the work; or because of any act of omission, neglect or misconduct of said Developer; or from any claims or amounts arising or recovered under the "Worker's Compensation Act," or any other law, order, or decree; and in the event of suit or suits, action or actions, claim or claims for injuries or damages, Developer's surety shall be held until the aforesaid shall have been settled and suitable evidence to that effect furnished to the City.

1.22 No Contract Rights in Third Parties

It is specifically agreed between the parties executing this Agreement that it is not intended by any of the provisions of any part of the Agreement to create in the public or any member thereof a third-party beneficiary hereunder or to authorize anyone not a party to this Agreement to maintain a suit for personal injuries or property damage pursuant to the terms or provisions of this Agreement.

1.23 Definitions

Unless this Agreement expressly provides otherwise, the following definitions shall apply herein:

- A. "Acceptance" – by the City means a determination that an improvement meets municipal or state standards, and does not refer to accepting a dedication of the improvement by the Developer.
- B. "City" – for the purposes of administering this Agreement, means the City Manager or his designee.
- C. "Improvements" – means all work the Developer is required to perform under this Agreement.

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D. "Municipal Improvements" – means improvements to be dedicated to the City or to the public, or improvements operated and controlled by the City.

1.24 Developer's Duties Run with the Land; Memorandum of Agreement

The duties of the Developer run with the land for the benefit of the City. Upon executing this Agreement, the parties shall execute and the City may record the Memorandum of Subdivision Agreement.

ARTICLE II

IMPROVEMENT CONSTRUCTION STANDARDS AND PROCEDURE

2.1 Recording of Final Plat.

The City will not render its non-objection to the final plat for the subdivision until the Developer has submitted and the City has approved the performance guaranty required by Section 2.2 and the Developer has complied fully with Sections 2.8 through 2.14.

2.2 Performance Guaranty

A. The Developer shall guaranty for the sole benefit of the City that the Developer will perform its obligations under this Agreement. The guaranty shall be in one of the forms specified by Sections 2.3, 2.4 or 2.5. During the term of this Agreement, the Developer may, with the written consent of the City, substitute for a performance guaranty submitted under this section another guaranty in the required amount and in one of the forms specified by Sections 2.3, 2.4 and 2.5.

B. Amount of Guaranty:

1. The guaranty shall be in an amount equal to the estimated cost of all improvements, which shall be computed as follows. The Developer shall submit for the City's approval a cost estimate for each improvement required by this Agreement. The Cost Estimate shall be completed as outlined in Section 2.10 Cost Estimate. The estimated cost of all improvements shall be the sum of the approved estimated cost of constructing each improvement, plus an overrun allowance upon that sum as follows:

Total Estimated Cost of

Constructing Improvements

Overrun Allowance

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\$0 to \$500,000	20%
\$500,001 to \$1,000,000	15%
\$1,000,001 +	10%

2. If the City finds that increases in construction costs between the time the City approves the estimated improvement costs under 1 of this subsection and the time the improvements are completed, have rendered the approved estimated improvement costs unreasonably low; or if said costs are unreasonably low for other substantial cause, the City may require the Developer to increase the performance guaranty to an amount equal to an approved estimated cost of all improvements based upon current construction costs.
- C. If the Developer is not in default under this Agreement, the City may allow a reduction in the amount of the performance guaranty, or the amount secured thereby, not exceeding the difference between the estimated cost of all improvements and the current estimated cost of the work remaining to be performed under this Agreement; provided, however, that amount of the performance guaranty, or the amount secured thereby, always shall be greater than or equal to the amount of the warranty guaranty required by Section 3.9.
- D. As soon as one of the following occurs, the City shall release any performance guaranty that has not been used or encumbered under Section 1.13:
 1. The final acceptance of all improvements and the posting of a warranty guaranty as provided in Section 3.8; or
 2. The expiration of the warranty period as provided in Section 3.9A.

2.3 Bonds

The Developer may provide a performance bond and a labor and material bond from a company qualified by law to act as a surety in the State of Alaska. The bond shall be in a form approved by the City. The bond shall name the City as the sole obligee and the Developer as the principal. The surety must be rated by A.M. Best as an A or B surety.

2.4 Escrow

The Developer may deposit cash in an escrow with a bank qualified by law to do business in the State of Alaska. The disbursement of the escrowed funds shall be governed by an escrow agreement in a form approved by the City.

2.5 Letter of Credit

The Developer may cause a bank qualified to do business in the State of Alaska to issue an irrevocable letter of credit or loan commitment agreement to the City as beneficiary. The letter of credit or loan commitment agreement shall be in a form approved by the City.

2.6 Deed of Trust

The Developer may grant the City a first deed of trust on real property located in the City to secure the estimated cost of all improvements. The City will accept the first deed of trust if (1) the assessed value equals or exceeds the amount to be secured by the Deed of Trust and (2) the City obtains, at Developer's expense, a policy of title insurance from a recognized title company doing business in the State of Alaska, naming the City as the insured beneficiary of the first deed of trust in the amount of the estimated cost of all improvements.

2.7 Prerequisites to Construction

The Developer shall not obtain permits for the construction of improvements or commence the construction of improvements until the requirements of Sections 2.8 through 2.14 have been met and the City has delivered to the Developer the Notice to Proceed.

2.8 Engineer

A. The Developer shall retain an engineer registered as a professional engineer under the laws of the State of Alaska, to design and administer the construction of the improvements, including preparing plans and specifications, inspecting and controlling the quality of the work, and preparing as-built data. The Engineer shall perform the work described herein in accordance with the City's recommended procedures for consulting engineers. The Engineer shall provide a true and correct copy of his certificate of registration to the City of Bethel Engineer. If the City requires work outside of this Agreement, the City will reimburse the Developer for any portion of the engineering costs based on the professional fee schedule that will be provided to the City Engineer

B. The Engineer shall have the following insurance:

1. E&O insurance of at least Five Hundred Thousand (\$500,000) Dollars

The Engineer will maintain the E&O insurance for a period ending no later than two years after the completion of the work set out in the Subdivision Agreement. The Engineer will provide a true and correct copy of the E&O policy to the City Engineer.

2. The Developer shall inform the City of the name and mailing address of the Engineer he has retained to perform the duties described in

subsection A of this section, and agrees that notice to the engineer at the address so specified regarding the performance of such duties shall constitute notice to the Developer. The Developer shall promptly inform the City of any change in the information required under this section.

2.9 Plans and Specifications

- A. The Developer shall submit to the City, in such form as the City may specify all plans and specifications pertaining to the construction of the improvements.
- B. The Developer shall submit to the City proof that he has retained an engineer to perform the duties described in §2.8A.
- C. If the City Engineer requires soil tests or other tests pertaining to the design of improvements, the Developer shall submit reports of the test results with the plans and specifications to the City Engineer.
- D. The City either in-house or through retained professionals, shall approve the plans and specifications as submitted or indicate to the Developer how it may modify them to secure approval within three (3) weeks from either [1] the submission of all plans and specification for the improvements, or [2] the payment of the deposit required upon plan submission under Section 2.10, whichever occurs later.

2.10 Cost Estimate

- A. The Developer shall submit for the City's approval a cost estimate for each improvement required by this Agreement. The cost estimate shall be provided by the Developer's Engineer and shall be based on final stamped and sealed plans and specifications.

2.11 Reserved

2.12 Quality Control Program

- A. The Developer shall submit to the City, in such form as the City may specify, a quality control program for the construction of the improvements.
- B. The quality control program shall provide sufficient inspection and test procedures to determine compliance with all applicable plans, specifications, and safety requirements. The program shall include at least the following:
 - 1. The frequency and type of all tests to be performed.
 - 2. A list of all persons who will perform tests and inspections.
 - 3. Procedures for coordinating testing and inspection with the City Engineer, and for providing advance notice to the City Engineer of all inspections and tests which the City Engineer shall witness.

C. Procedures for reporting quality control activities including discoveries of deficiencies in the work.

1. Quality Control Program is attached as Exhibit A.

2.13 Work Schedule

- A. The Developer shall submit to the City Engineer, in such a form as the City may specify, a work schedule.
- B. The work schedule shall include a progress chart of a suitable scale indicating the approximate percentage of work schedule for completion at any given time. For each improvement the schedule shall indicate starting and completion dates for the following:
 - 1. Clearing, grubbing, removing overburden
 - 2. Excavation, installation and backfill and 95% compaction for each utility to be installed by the Developer.
 - 3. Excavation, backfill and 95% compaction for street facilities.

C. Work Schedule is attached as Exhibit B.

2.14 Materials

- A. The Developer shall submit, in such form as the City may specify, detailed information concerning all materials and equipment it proposes to incorporate into an improvement.
- B. Upon the City's request, the Developer shall submit samples of materials or equipment it proposes to incorporate into an improvement.

2.15 Liability Insurance

The Developer shall provide adequate proof that they have acquired the insurance required as outlined in Exhibit C.

2.16 General Standard of Workmanship

- A. The Developer shall construct all improvements in accordance with plans, specifications and contracts approved by the City and with the terms, covenants and conditions of this Agreement. The Developer shall not incorporate any material or equipment into an improvement unless the City has approved its use. Unless the City specifically agrees otherwise in writing, all materials, supplies and equipment incorporated into an improvement shall be new.
- B. If, in the course of construction, conditions appear that in the exercise of reasonable engineering judgment require a modification of or substitution for approved materials, equipment, plans, specifications or contracts to meet a

higher standard of performance, the Developer shall give written notice thereof to the City and, subject to the City's prior approval, make the modification or substitution.

- C. The Developer shall construct all facilities in the subdivision not otherwise subject to this agreement in accordance with applicable statutes, ordinances and specifications.
- D. Developer will build the roads to the standards presently accepted by the City of Bethel Public Works department Director or his designee.

2.17 Work in Proposed Right-of-Way

The Developer shall comply with all ordinances and secure all necessary permits and authorizations pertaining to work in public rights-of-way. The Developer shall coordinate and supervise the installation and construction of all utility improvements, including those not otherwise covered by this Agreement, in a manner that will prevent delays in City construction or other damage to the City, and that will permit the City properly to schedule work that it will perform.

There is no allowed access to the City's public Rights of Way until the plat is approved and recorded.

2.18 Surveyor

All surveys required for the completion of improvements under this Agreement shall be made by a person registered as a professional land surveyor under the laws of the State of Alaska.

2.19 Required Reporting

A. Quality control.

1. The Developer shall submit to the City, regularly and promptly, written reports describing the results of all tests and inspections required by the quality control program, and all other tests and inspections which the Developer may make.
2. The Developer or Developer's Engineer shall coordinate testing and inspections with the City and provide reasonable advance notice to the City of all tests and inspections which the City shall witness, as required by the approved quality control program.

B. Construction progress.

1. At such intervals as the City may require, the Developer shall enter on the approved work schedule progress chart the actual work progress to date, and immediately forward two (2) copies of the marked progress chart to the City.

2. If actual progress indicates that the Developer will not perform the work as scheduled, the Developer shall prepare and submit a revised schedule for the City's approval.

3. In addition to any other notice that this Agreement may require, the Developer shall give the City reasonable notice prior to commencing each of the following:

- a. Clearing and grubbing
- b. Completion of any excavation;
- c. Installation of each utility;
- d. Placement of backfill, or classified backfill;
- e. First placement of leveling course;
- f. First placement of gravel;
- g. Compaction – streets (roads) ;

2.20 Progress Payments

The Developer shall pay his contractors all contract progress payments when due.

2.21 Surveillance

- A. The City may monitor the progress of the work and the Developer's compliance with this Agreement and perform any inspection or test which it deems necessary to determine whether the work conforms to this Agreement.
- B. If the Developer fails to notify the City of inspections, tests and construction progress as required by Section 2.19., the City may require, at the Developer's expense, retesting, exposure or previous stages of construction, or any other steps which the City deems necessary to determine whether the work conforms to this Agreement.
- C. Any monitoring, tests or inspections that the City orders or performs pursuant to this section are solely for the benefit of the City. The City does not undertake to test or inspect the work for the benefit of the Developer or any other person.

2.22 Stop Work Orders

- A. If the City determines there is a substantial likelihood that the Developer will fail to comply, or if the Developer does fail to comply, with this Agreement, the City may stop all further construction of all or some of the improvements by posting a stop work order at the site of the nonconforming construction and notifying the Developer or its engineer of the order. In this section,

"nonconforming construction" includes, by way of example and not by way of limitation, construction work for which the Developer failed to strictly comply with the requirements contained in §2.9, even though the constructed work passes the tests.

- B. A stop work order shall remain in effect until the City approves:
 - 1. Arrangements made by the Developer to remedy the nonconformity; and
 - 2. Assurances by the Developer that future nonconformities will not occur.
- C. The issuance of stop work order under this section is solely for the benefit of the City. The City does not undertake to supervise the work for the benefit of the Developer or any other person. No suspension of work under this section shall be grounds for an action or claim against the City, except for an extension of time to perform the work.
- D. The Developer shall include in all contracts for work to be performed or materials to be used under this Agreement the following provision:

The City of Bethel, pursuant to a Subdivision Agreement on file with the City Clerk and incorporated herein by reference, has the authority to inspect all work or materials under this contract, and to stop work in the event that the work performed under this contract fails to comply with any provision of the Development Agreement. In the event that a stop work order is issued by the City of Bethel, the contractor immediately shall cease all work or all affected work at the City's discretion and await further instructions from the Developer.

2.23 Access

The City shall have access to all parts of the subdivision necessary or convenient for monitoring the Developer's performance, inspecting, surveying, testing or performing any of the work.

2.24 Maintenance

The Developer shall repair or pay the cost of repairing damage to any improvement that occurs prior to the City's acceptance of the improvements, except for damage caused solely by the City, its agents, employees or contractors. The Developer shall give reasonable notice to the City before undertaking the repair of the damaged improvement.

2.25 Operation of Improvements Prior to Acceptance

- A. Before the City accepts the improvements, the City may enter upon, inspect, control and operate any improvement if the City determines that such is necessary to protect the public health, safety and welfare.

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- B. The action described in subsection A of this section shall not constitute the acceptance of any improvement by the City, nor shall the action affect in any way the Developer's warranty under this Agreement.

2.26 Time

- A. All improvements required by this Agreement shall be completed within two (2) years of the date of execution hereof.
- B. The Developer shall begin actual construction of improvements required under this Agreement in accord with the Developer's work schedule as approved by the City.
- C. If the Developer is delayed by an action or omission of the City not otherwise authorized under this Agreement, or by changes ordered in the work, labor disputes, fire, delays in transportation, casualties, or other cause which the City in its discretion determines to be adequate to justify the delay, the time of completion of construction under this Agreement may be extended for a reasonable time which shall be determined by the City. No extension shall be granted unless the Developer gives notice in writing to the City within ten (10) days after the occurrence of the cause for delay. In the case of a continuing delay, only one notice is required.

ARTICLE III

ACCEPTANCE OF IMPROVEMENTS

3.1 Prerequisites to Acceptance

The City shall not accept the improvements until all the requirements of Sections 3.2 through 3.5 have been met.

3.2 As-Built Drawings

Prior to the final inspection and certification under Section 3.6.E, the Developer shall provide to the City one acceptable set of reproducible Mylar as-built drawings for each improvement and acceptable electronic data copy of each improvement drawing in an AutoCAD .DWG or .DWF or other format as specified by the City on media as specified by the City. The as-built drawings and electronic information shall be certified by a professional engineer registered under the laws of the State of Alaska to represent accurately the improvements as actually constructed.

3.3 Monuments

By signing the final Subdivision Mylar Plat for recording with the State recorder's office, the Professional Land Surveyor of record acknowledges that all Lot corners and boundary corners are set.

3.4 Certificate of Compliance

The Developer shall furnish the City with a certificate of compliance for the work performed under this Agreement, in the form prescribed by the standard specifications of the City in effect at the time of this Agreement.

3.5 Conveyance of Easements and Rights-of-Way to City

The Developer shall convey to the City or the public, any easement, right-of-way or other property interest necessary to allow the City reasonable access to the municipal improvements to operate, maintain, or repair the municipal improvements. The Developer may condition the conveyance upon the City's acceptance of the improvements.

3.6 Inspection

- A. Upon receiving notice that the Developer has completed the improvements, the City shall schedule inspections of the improvements. The City may inspect all improvements, and any other work in dedicated easements or rights-of-way.
- B. The City shall inform the Developer, in writing, of any deficiencies in the work found in the course of its inspection.
- C. At its own expense, the Developer shall correct all deficiencies found by inspections under subsection A of this section. Upon receiving notice that the deficiencies have been corrected, the City shall re-inspect the improvements.

- D. The City may continue to re-inspect an improvement until the City is satisfied that the Developer has corrected all deficiencies in the improvement.
- E. After a final inspection has revealed that all improvements and other work in dedicated easements and rights-of-way meet City standards, and the Developer has furnished the as-built drawings and electronic data required by Section 3.2, the City shall notify the Developer that all improvements have been accepted.

3.7 Consequences of Acceptance of Improvements

- A. The City's final acceptance of the municipal improvements constitutes a grant to the City of all the Developer's right, title and interest in and to the municipal improvements.
- B. By accepting the municipal improvements under this Agreement, the City does not undertake to maintain any such improvement unless obligated to do so by applicable statute, ordinance, regulation or tariff.

3.8 Developer's Warranty

- A. The Developer shall warrant the design, construction materials and workmanship of the improvements against any failure or defect in design, construction, material or workmanship discovered no more than two (2) years from the date the City notifies the Developer of the acceptance of the improvements. This warranty shall cover all direct and indirect costs of repair or replacement, and damage to the property, improvements or facilities of the City, or other person, caused by such failure or defect or in the course of the repairs thereof, and any increase in cost to the City of operating and maintaining a municipal improvement resulting from such failures, defects or damage.
- B. The Developer's warranty shall not extend to any failure or defect caused solely by changes in design, construction or materials required by the City.
- C. Except as provided in subsection B of this section, that the City takes any action, or omits to take any action authorized by this Agreement, including but not limited to operation or routine maintenance of the improvements prior to acceptance, or surveillance, inspections, review or approval of plans, tests or reports, shall in no way limit the scope of the Developer's warranty.

3.9 Warranty Guaranty

- A. To secure the Developer's performance of the warranty under §3.07, the performance guaranty provided by the Developer under §2.2 shall remain in effect until the end of the warranty period, or the Developer shall provide a

warranty guaranty by one or more of the methods described in Sections 2.3 through 2.5.

- B. The amount of the warranty guaranty shall be the percentage of the estimated cost of all improvements calculated pursuant to §2.2B, determined by the following table:

Estimated Cost of All Improvements	Percent to Secure Warranty
\$0 - \$500,000	10%
\$500,001 to \$1,000,000	7.5%
\$1,000,001 and over	5.0%

3.10 City's Remedies Under Warranty

- A. The City shall notify the Developer in writing upon its discovery of any failure or defect covered by the warranty in §3.07. Except in case of emergency, the City shall notify the Developer before conducting any tests or inspections to determine the cause of the failure or defect and shall notify the Developer of the results of all such tests and inspections.
- B. The Developer shall correct any failure or defect covered by the warranty within thirty (30) days of receiving notice of the failure or defect from the City. The Developer shall correct the failure or defect at its own expense and to the satisfaction of the City.
- C. If the Developer fails to correct the failure or defect within the time allowed by subsection B of this section, the City may correct the failure or defect at the Developer's expense. If the Developer fails to pay the City for the corrective work within thirty (30) days of receiving the City's bill therefor, the City may pursue any remedy provided by law or this Agreement to recover the cost of the corrective work, together with interest, costs and reasonable attorney's fees.

3.11 Conditions of Reimbursement

- A. If this Agreement requires the City to reimburse the Developer for all or part of the cost of an improvement, the reimbursement shall be conditioned upon the Developer's performance of all its obligations under this Agreement.
- B. Any reimbursement shall be subject to the approval of bonds and the appropriation of funds as required by law. If funds are not available at the time any reimbursement is due under this Agreement, the City shall reimburse the Developer when funds become available. The City shall not be liable for any delay in reimbursing the Developer due to the unavailability of funds except

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for payment of interest, nor shall such delay constitute a breach of this Agreement.

- C. The City may reimburse the Developer in installments, and in such event any unpaid balance shall bear interest at the rate paid on bonds sold to finance the reimbursement, or otherwise at three (3%) percent per annum simple interest.

3.12 Completion of Performance: Release of Warranty.

- A. The City shall inspect the improvements at or before the end of the warranty period, and before releasing any performance guaranty or warranty guaranty then in effect. The Developer shall correct any failure or defect in the work revealed by the inspection as required by §3.9.
- B. On the Developer's apparent satisfactory performance of all its obligations under this Agreement, the City shall execute a written statement acknowledging such performance and shall release any remaining security posted by the Developer under this Agreement. Such release of warranty shall not waive the City's rights against Developer for contract claims or tort claims.

The Developer IS posting a performance guaranty under this Subdivision.

IN WITNESS WHEREOF, the parties hereto have set their hands on the date first set forth above.

CITY OF BETHEL

DEVELOPER – BLUE SKY MKE, LLC

Peter A. Williams
City Manager

Introduced by: Planning Commission
Introduction Date: January 22, 2019
Public Hearing Date: February 12, 2019
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Vote:

ACKNOWLEDGMENT FOR DEVELOPMENT AGREEMENT

City's Acknowledgment

STATE OF ALASKA)
) ss:
FOURTH JUDICIAL DISTRICT)

The foregoing Subdivision Agreement was acknowledged before me this _____ day of February, 2019 by Peter A. Williams, City Manager for the City of Bethel, Alaska, a municipal corporation organized and existing by virtue of the laws of the State of Alaska.

WITNESS my hand and official seal the day and year last above written.

Notary Public in and for Alaska
My Commission Expires: _____

Developer's Acknowledgment

STATE OF ALASKA)
) ss:
FOURTH JUDICIAL DISTRICT)

THIS IS TO CERTIFY that on the _____ day of February, 2019, before me, the undersigned Notary Public in and for Alaska, duly commissioned and sworn as such, personally appeared _____, who is known to be the _____ of Blue Sky MKE, LLC, a Limited Liability Company, organized and existing by virtue of the laws of the State of Alaska, which is named in the foregoing Subdivision Agreement and he acknowledged to me the execution thereof to be the free and voluntary act and deed of said company for the uses and purposes therein mentioned, and on oath stated he was fully authorized to execute said instrument.

WITNESS my hand and official seal the day and year last above written.

Notary Public in and for Alaska

My Commission Expires: _____

[illegible]

My Commission Expires: _____

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Exhibit A: Quality Control plan

[DEVELOPED JUST PRIOR TO GROUNDBREAKING]

Exhibit B: Work Schedule

[DEVELOPED CLOSER TO ACTUAL WORK COMMENCEMENT]

Exhibit C: Insurance Requirements

I. Indemnification

Except for the sole negligence of the City and to the fullest extent permitted by law, Developer shall defend, indemnify, and hold harmless the City and any applicable City contractor's from any and all claims, demands, losses, and liabilities to or by any third party, including, but not limited to, costs, attorney's fees, expenses, and claims for any damages, contributions, or indemnifications arising from, resulting from, or connected to the Developer, it's agents, sub-contractors, suppliers, and employees, even though such claims may prove to be false, groundless, or fraudulent. The indemnification obligation under this Agreement shall not be limited in any way by any limitation on the amount or type of damages, compensation, or benefits payable to or for any third party, or any employee under Entitlement to recovery of costs, attorney's fees and expenses under any worker's compensation act, disability benefit act, or other employee benefit act. Entitlement to recovery of costs, attorney's fees and expenses under the indemnification obligation shall include all fees, costs, and expenses incurred in good faith by the City.

II. Insurance

The Developer shall purchase from and maintain in a company or companies lawfully authorized to do business in the State of Alaska as admitted insurers or surplus lines insurers approved by the City, such insurance as will protect the City from claims set forth below and others, which may arise out of or as a result of the Developer's operations under this Agreement, whether such operations are by the Developer or by a sub-contractor or by anyone directly or indirectly employed by them, or by anyone whose acts any of them may be liable. Restrictions, conditions or exclusions contained in the insurance policies shall not reduce the obligations of the Developer under this Agreement.

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- A. Claims under worker's compensation, employer's liability, disability benefits, and other similar employee benefit acts which are applicable to the work to be performed under this Agreement.

Claims for damages because of bodily injury, mental anguish, sickness, disease or death of any person other than the Developer's employees.

Claims for damages insured by usual personal injury liability insurance coverage which are sustained (1) by a person as a result of an offense directly or indirectly related to the employment of such person by the Developer, or (2) by any other person or entity.

Claims for damages, other than to the product supplied, or to the services performed, itself because of damage to or destruction of tangible property, including loss of use resulting therefrom.

Claims for damages because of bodily injury, including mental anguish, death of a person, or damage to property arising out of the ownership, maintenance or use of any motor vehicle.

Claims involving the Developer's contractual obligations and assumption of liability under this Agreement.

Liability insurance shall include, at a minimum, all major divisions of coverage and be on a commercial general liability form including:

Premises/Operations Liability
Products/Completed Operations Liability
Personal/Advertising Injury Liability
Fire Damage Liability
Medical Payments
Per Project Aggregate Provision

- B. The insurance required in this Agreement shall be written for not less than the limits listed in subsection (C), below, or those limits required by law, whichever limit is higher. Insurance, whether written on an occurrence or a claims-made basis, shall be maintained without interruption from the date of commencement of the work to the date of completion, or termination of any insurance required to be maintained after Final Plat Approval by the City.
- C. The insurance required in this Agreement, shall be written for not less than the following limits:

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1. Worker's Compensation Insurance:
Statutory Requirements of the State of Alaska, and
Employer Liability Insurance limits of:
\$500,000 each accident
\$500,000 disease each employee
\$500,000 disease policy limit
2. Commercial General Liability Insurance: Form CG0001 04/13 or equivalent
\$1,000,000 Combined Single Limit of Liability per Occurrence
\$1,000,000 Personal/Advertising Injury Limit of Liability, per Occurrence
\$2,000,000 Annual General Aggregate Limit of Liability
\$2,000,000 Annual Products/Completed Operations Aggregate Limit of Liability
\$ 100,000 Fire Damage Limit of Liability Any One Fire
\$ 5,000 Medical Payment Limit on Any One Person
3. Commercial Automobile Liability Insurance: Form CA 0001 03/10 or equivalent
\$1,000,000 Combined Single Limit of Liability per Accident
For all Owned, Hired, and Non-Owned Vehicles
4. Commercial Excess Liability Insurance
\$4,000,000 Combined Single Limit of Liability per Occurrence
\$4,000,000 Annual Aggregate Limit of Liability
Excess of underlying Commercial General Liability Insurance, Commercial
Automobile Liability Insurance, and employer Liability Insurance
5. Builder's Risk – Property Insurance
Special Form Coverage including the perils of Earthquake and Flood on a
Builder's Risk Completed Value Form.

Deductible expense should be incurred by the Developer only, and shall not exceed two (2%) percent of the Subdivision Agreement Deposit.

Limit of insurance equal to the completed value of the building structure, including all additions, and alterations to the new or existing facilities.

The policy shall list the Developer, Contractor, Subcontractors, Engineers and Architects (if applicable) as a named insured, as their interest appears. This policy shall be secured at the expense of the Developer only. A copy of the policy will be delivered to the City, and any other insured entities at their request. This policy will remain in effect during the entire term of the Subdivision Agreement.

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- D. Worker's Compensation insurance and employers liability insurance shall be in compliance with the statutory requirements of the State of Alaska, and any other statutory obligation, whether federal or state pertaining to compensation of injured employees. The worker's compensation insurance and employers liability insurance shall contain a waiver of subrogation provision in favor of the City of Bethel.
- E. The commercial general liability insurance shall name the City of Bethel as an additional insured and contain a waiver of subrogation provision in favor of the City of Bethel.
- F. All liability insurance required of the Developer shall be primary. All liability insurance carried by the City of Bethel is declared to be excess and non-contributory of any insurance carried by the Developer, its contractors or subcontractors.
- G. Developer's required insurance is subject to review and adjustment by the City, who may require reasonable changes in the amounts and types of insurance based upon changes of risk. Developer shall be provided a written explanation for any such changes.
- H. Certificates of Insurance acceptable to the City shall be filed with the City prior to the commencement of any dirt work by the Developer. These certificates and the insurance policies shall contain a provision that the policy shall not be canceled until prior written notice has been sent to the Developer with a copy to the City.

If any of the insurance policies required above are canceled for any reason, the Developer shall provide immediate notice to the City of the cancelation and either provide: evidence of replacement or notice of reinstatement. Immediately in this section means within five (5) business days of receipt of cancelation by the Developer.

Failure to maintain these insurance provisions required of the Developer or failure to immediately notify the City of Bethel of cancelation shall be considered a material breach of the Subdivision Agreement by the Developer.

Exhibit D: Cost Estimate for Power
AVEC

Exhibit E: Cost Estimate for Roads
Dale Construction Co.

Introduced by: Planning Commission
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Action:
Vote:

SECTION 3. Effective Date. This Ordinance shall become effective upon the passage by the Bethel City Council.

ENACTED THIS 12 DAY OF FEBRUARY, 2019 BY A VOTE OF _ IN FAVOR AND _ OPPOSED.

Fred Watson
Mayor

ATTEST:

Lori Strickler
City Clerk



DRAFT MEMORANDUM

TO: Peter Williams
City Manager
City of Bethel

FROM: Chase Nelson, P.E. *CAN*
DOWL

DATE: August 3, 2018

SUBJECT: City Water and Sewer System Impacts from Proposed Blue Sky Estates
Subdivision

Introduction

Blue Sky Estates is a proposed subdivision proposed located within the City of Bethel (City) limits. The City is interested in the impact it would have on the City's existing water and sewer infrastructure.

This memorandum explains some of the projected impacts assuming the proposed subdivision is fully built-out. This memorandum only analyzes the impacts of the subdivision on the water and sewer infrastructure, and does not account for other effects on infrastructure such as roads and traffic.

The 75 parcel Blue Sky Estates subdivision would be located northeast of the Bethel Municipal Airport. It would require water, sewer, and other services such as telecommunications. There are no existing piped water or sewer mains near the proposed location, so the subdivision would be serviced by the City's water and sewer haul system.

Operations and Maintenance Costs

The expansion of the water and sewer haul system to service the proposed subdivision would increase operation and maintenance costs (O&M) for the City. To estimate these costs, two estimates were calculated based on a mileage basis and a volume basis. These calculations were completed using rates identified in the 2013 *City of Bethel Water and Sewer Cost Allocation and Rate Study*.

The primary factor for the haul system cost is the distance between the parcel and the water source (and sewage deposit location). Driver time, fuel costs, and vehicle maintenance all increase as distance increases. Water and sewer haul service cost the City \$23.00 and \$27.00 per mile. The proposed location for the Blue Sky Estates subdivision is a 7.9 miles round trip from the City Subdivision Water Treatment Plant. The City's two-zone utility rates were developed to address the discrepancy in delivery costs between near and distant deliveries. However, it could be noted that the price differential between Zone 1 and Zone 2 do not differ for some tank sizes and service frequencies. For instance, a resident with 1000-gallon water and sewer tanks pays the same whether they live in Zone 1 or Zone 2.

DRAFT MEMORANDUM

The projections for yearly O&M costs were calculated as follows:

Table 1: Projected Water and Sewer O&M Costs for Blue Sky Subdivision

Projected Yearly O&M Costs	Projected Yearly O&M Costs Per Parcel
\$449,869	\$5,998

Another influence on haul system costs is efficiency in delivery. Larger water and sewer tanks may take multiple truck loads to fill/empty them, and smaller tanks (100 or 200-gallon tanks) require multiple fill-ups per week. Since the subdivision application is under City review, the City could maximize City delivery efficiency by requiring developers use 1,000-gallon water and sewer tanks that typically require only weekly servicing and can be filled/emptied in one trip.

Workload Considerations

In addition to increased O&M costs, adjustments to employment and workload may be necessary due to the increased demands for water and sewer haul services. The projected weekly workload increase was calculated as follows:

Table 2: Projected Additional Workload from Subdivisions

Weekly Time Commitment (Hrs)	Weekly Time Commitment Per Parcel (Hrs)
12.1	0.16

Revenue

The proposed subdivision would result in additional City water and sewer revenue. For estimation purposes, the following were assumed:

- Each parcel will have a 1,000-gallon water tank and a 1,000-gallon sewer tank.
- Each parcel would be serviced once per week.

Following the City's published rate schedule and Zone differentiation, revenue is projected as follows:

Table 3: Projected Water and Sewer Revenue from Subdivisions

Projected Yearly Revenue	Projected Yearly Revenue Per Parcel
\$328,545	\$4,381

The projected revenue will be insufficient to cover projected O&M costs.

Conclusion

The proposed subdivision build-out will take several years, but the City will need to prepare for the developments. To keep revenue and workload in-line with demand, the City will need to hire an additional 0.3 Full Time Equivalent (FTE) driver and continue increasing water and sewer rates 3% per year.

Water & Sewer Haul Cost Estimates for Blue Sky Estate Subdivision

The proposed Blue Sky Estates Subdivision, consisting of 75 parcels, is to be located to the northeast of the Bethel Airport. The following is analysis to determine the impact of the proposed subdivision on the existing City of Bethel water and sewer haul system.

Parcels	75	parcels
Daily Water and Sewer Volume Per Parcel	83	gallon

**Based on 2013 Number of Hauled Residential Customers- 1,037 and Total Water Use for Hauled Customers of 31,057,646 gallons*

Estimated Yearly Volume Usage	2,272,125	gallon
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The additional costs to the City due to the construction of the Ciullkulek Subdivisions is calculated on a volume basis as follows . The per volume costs were derived from the *City of Bethel Water and Sewer Cost Allocation and Rate Study* conducted in 2013.

O&M Cost Projections

O&M Costs, Volume Basis

Projected Yearly O&M Costs		
Service	\$/1,000	Yearly Cost
Water Haul Service	\$ 62.04	\$ 140,963
Sewer Haul Service	\$ 64.05	\$ 145,530
Total Yearly O&M Costs		\$ 286,492

According to the *Bethel Water and Sewer Facilities Master Plan Update* (2005), the most critical driver of cost for the haul system is haul distance. Therefore costs-per-mile is used as another analytic to determine O&M costs. An inherent inefficiency is associated with a "Cost on a Mileage Basis" basis because it assumes the haul tank volumes will perfectly coorespond with the discrete volume sizes of the residential tanks. For instance, a 5,000 gallon tank would take three trips of a 2,100 gallon tank to fill/empty, which results in a potential 1,300 gallons of underutilized tank space. Using the underutilized volume to service multiple houses in one trip decreases the underutilization. However, efficiency of the underutilized volume is difficult to quantify.

For these calculations, it is assumed the haul tanks have a 95% utilization efficiency. The efficiency is assumed to be relatively high because there are a high number of parcels being developed and in the area, which increases probability that multiple tanks will require servicing on a given day. The following is analysis on a mileage basis, using the per-mile costs from the *City of Bethel Water and Sewer Cost Allocation and Rate Study* conducted in 2013.

O&M Costs, Mileage Basis

Water/Sewer Haul Tank Capacity	2,100	gallons
Trips Per Year	1082	trips

Round Trip Length From Water Treatment Plant	7.9 miles
--	-----------

Yearly Traveled Miles	8548 miles
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Haul Tank Volume Utilization Efficiency	95%
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Projected Yearly O&M Costs		
Service	\$/mile	Yearly Cost
Water Haul Service	\$ 23.00	\$ 206,940
Sewer Haul Service	\$ 27.00	\$ 242,929
Total Yearly O&M Costs		\$ 449,869

Since this is a long haul distance, the mileage based costs estimate will be considered more accurate. Therefore, only the mileage basis costs calculation is considered.

Total Yearly O&M Costs	\$ 449,869
------------------------	-------------------

Time Commitment Projections

A new subdivision will require drivers to work additional hours. The monetary cost of the time commitment is included in the previous cost calculations, but the time commitment must be determine for workload and employment considerations.

Projected Additional Driver Time Commitment		
Activity	Minutes Per Trip	Weekly Time Commitment (hrs)
Drive Time	25	8.7
Fill Time	10	3.5
Additional Weekly Time Commitment (hrs)		12.1

Revenue Projections

A new subdivision will result in additional revenue generation by expanding the water and sewer haul service consumer base.

Projected Additional Yearly Water & Sewer Haul Revenue		
Service	\$/gallon	Yearly Revenue
Water Service	\$ 208.67	\$ 187,803
Sewer Service	\$ 156.38	\$ 140,742
Total Yearly Revenue		\$ 328,545

*Assuming 1,000 gallon tanks, filled/emptied once per week. The subdivision would be located in Zone 2.



City of Bethel

Committees and Commissions

Recommendation to City Council

Committees and Commissions that wish to make a recommendation to City Council should turn this form in to the City Clerk or to the City Council representative on the committee or commission.

Committee/Commission: Planning Commission	Chair: Kathy Hanson
Date Submitted: 12.18.2018	Council Rep: Thor Williams
Issue: Blue Sky Development Agreement approval	
Recommendation: The Planning Commission, recommend to the City Council to approve the Blue Sky Development Agreement, with the conditions of the open space area be useable. After careful consideration, we feel the Subdivision Agreement meets the requirements set forth the Bethel Municipal Code, Section 17.04.067- Subdivision Agreement	

5 yes; 1 no; Motion Passes

Received by: _____
Date: _____

Bethel Planning Commission Resolution

Bethel Planning Commission

Resolution No. 2018 – 04

A RESOLUTION OF THE PLANNING COMMISSION APPROVING THE BLUE SKY SUBDIVISION DEVELOPMENT AGREEMENT

WHEREAS, the Planning Commission met on December 13, 2018 for the regularly scheduled meeting;
and

WHEREAS, the City Administration reviewed the Blue Sky Subdivision Development Agreement and all supporting documentation and accepted the documents as complete and in compliance with Bethel Municipal Code (BMC) Section 17.04.067 (Subdivision Agreements); and

WHEREAS, the Planning Commission voted 5 in favor and 1 opposed to recommend to City Council to approve the Blue Sky Development Agreement with the condition listed below.

NOW THEREFORE BE IT RESOLVED that the Planning Commission for the City of Bethel has reviewed the Subdivision Agreement, supporting documentation, and staff findings, and determines that this Agreement conforms to BMC Chapter 17 and approves the Subdivision Agreement for Blue Sky Estates with the following condition:

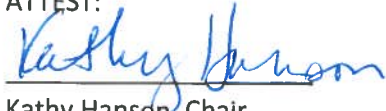
1. The open space area be useable land.

PASSED AND APPROVED BY THE BETHEL PLANNING COMMISSION by a duly constituted quorum on this 13th day of December 2018.

City of Bethel City Planning Commission Action:

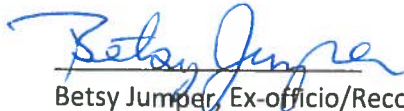
Vote: In Favor: 5 Opposed: 1 Abstained: 0

ATTEST:



Kathy Hanson, Chair

City of Bethel Planning Commission



Betsy Jumper, Ex-officio/Recorder

City of Bethel Planning Commission

Bethel Recording District:

After recording please, return to City of Bethel Planning Department, PO Box 1388, Bethel, Alaska 99559

Ordinance #18-02

AN ORDINANCE BY THE BETHEL CITY COUNCIL AMENDING CHAPTER 4.16.160 OF THE BETHEL MUNICIPAL CODE, SALES AND USE TAX, TAX EXEMPTIONS FOR ISOLATED SALES

WHEREAS, on September 12, 2017, the City of Bethel passed a new and revised Sales Tax Ordinance;

WHEREAS, Section 4.16.160(D) attempted to better define casual and isolated sales;

WHEREAS, an unintended consequence of that definition was that to impede occasional sellers from maximizing the short summer seasons and/or the short holiday season;

WHEREAS, because of the very short summer season, individuals wanting to "Spring Clean" their homes or who are moving out of Bethel, have a very limited window of time to conduct garage sales;

WHEREAS, casual and isolated crafters who try to earn some extra money for the holidays often have a short window of opportunity during the holiday season;

WHEREAS, after a review of the Code, it is clear that due to the issues which the area faces with weather, timing and logistics, five (5) is simply too few and discourages basic casual garage sales or craft sales;

WHEREAS, an increase to ten (10) would allow for casual crafters and people moving out to take advantage of a limited summer or holiday season while still keeping the volume to a hobby level rather than a small business level;

WHEREAS, by the small increase, the intent of the Code amendment is still met;

NOW, THEREFORE BE IT ORDAINED, the City Council amends the Bethel Municipal Code, Section 4.16.160(D) Tax Exemptions, Casual and isolated sales, services or rentals.

SECTION 1. Classification. This is a codified Ordinance and shall become part of the Bethel Municipal Code.

SECTION 2. Amendments. Bethel Municipal Code Chapter 04.16 Sales and Use Tax, is amended as follows (old language is stricken, new language is underlined):

4.16.160 Tax Exemptions

The following sales and services are exempt from the tax levied under this chapter only in accordance with the limitations provided for in this section:

- A. Admissions: Sales of admission to school entertainments, school athletic events, and events conducted for the benefit of charitable or community organizations. This exemption does not apply to sales of gaming property.
- B. ATVs/Boats: That portion of the selling price of an all-terrain vehicle (ATV), snow machine, boat, or boat motor in excess of Three Thousand Five Hundred (\$3,500) Dollars is exempt regardless of whether or not such items are purchased simultaneously, or are invoiced or otherwise billed on the same billing document.
- C. Banking: The following fees, sales and services charged by banks, savings and loan associations, credit unions and investment banks:
 - 1. Fees for the sale, exchange or transfer of currency, stocks, bonds and other securities
 - 2. Loans: The principal amount of the loan, the interest charged for loaning of money, escrow collection services, and any fees associated with the loaning of money are exempt.
 - 3. Services associated with the sale, exchange or transfer of currency, stocks, bonds and other securities;
 - 4. Pass-through charges on loan transactions which include sales tax;
 - 5. Sale of insurance policies, bonds of guaranty and fidelity (AS 21.09.210).
- D. Casual and isolated sales, services or rentals: Proceeds from casual, occasional or isolated sales which are easily identified as the sale of personal goods or property at such private functions as moving, garage, yard, food and bake sales, markets or fairs (such as flea markets and craft fairs), the sale of private vehicles when the seller is not a dealer in used vehicles, or services such as babysitting or house-sitting provided the seller does not regularly engage in the business of selling such goods or services or rentals but only if:
 - 1. The sales of goods and services do not occur for more than ~~five (5)~~ ten (10) days in a calendar year, and are not made through a dealer, broker, agent or consignee; or
 - 2. The rental of personal tangible property that does not exceed sixty (60) days in a calendar year, whether or not consecutive. The rental of real estate is not exempt.
 - 3. Sales or rentals made pursuant to a business license or by sellers representing themselves to be in the business of making sure sales, rentals or services are not exempt.
- E. Cemetery Plots: The sale of cemetery/burial plots is exempt.
- F. Commerce: Freight and wharfage charges, whether arising out of foreign, interstate or intrastate commerce are exempt. Warehouse and storage services are not

exempt. Transportation of goods, equipment, or other property from one point to another within the City limits by commercial movers is not exempt.

G. Compliance with Laws:

1. Gross receipts or proceeds derived from sales or services which the City is prohibited from taxing under the laws of the state or under the laws and the Constitution of the United States, including, but not limited to:
 - a. Sales by the U.S. Postal Service;
 - b. Purchases made under the authority of or made with any type of certificate issued pursuant to 42 U.S.C. Sections 1771-1789 (Child Nutrition Act of 1966);
 - c. Interstate Sales;
 - d. Air transportation including that portion of any chartered fishing or hunting expedition which covers the cost of air transportation;
 - e. Gross receipts or proceeds derived from sales to the United States Government, the state, a city or any political department thereof. However, the exemption shall not apply to the sale of materials and supplies to contractors for the manufacture or production of property or rendering services for sale to such government units or agencies on a contract bid award, in which event the contractor shall be deemed the buyer, subject to the payment of the tax;
2. A sale or rental to an employee of the state, its political subdivisions, or the federal government is only exempt when the government employee provides proof that the sale is for government business by paying for the sale with a government voucher, purchase order, check, credit card, or warrant, or providing other verifiable documentation to the seller to allow the seller to readily determine that the sale is for government business;
3. A sale or rental to a federally recognized tribe when the Tribal employee provides proof that the sale is for tribal government business by paying for the sale with a tribal voucher, purchase order, check, credit card, or warrant, or providing other verifiable documentation to the seller to allow the seller to readily determine that the sale is for tribal government business;

H. Credit Unions: Sales to or by federally chartered credit unions or credit unions organized under AS 06.45;

I. Dues: Dues or fees paid to clubs, labor unions and other organizations solely for the privilege of membership;

J. Freight and Wharfage: Freight and wharfage charges, whether arising out of foreign, interstate or intrastate commerce, are exempt. Warehouse, storage services, and delivery services that begin and end within the City of Bethel are taxable, unless such delivery services are included in a through bill of lading in conjunction with interstate commerce.

K. Maximum Tax: That portion of the selling price for a single piece of equipment or tangible personal property by an individual unit price in excess of Ten Thousand (\$10,000) Dollars is exempt. A single sales unit is any retail merchandise sale where

the selling price is totaled on one invoice or on any sales slip, although this exemption does not apply if any portion of the invoice or sales slip refers to more than one calendar day.

L. Medical Services:

1. Services of a person licensed or certified by the State of Alaska as a doctor of medicine and surgery, a doctor of osteopath and surgery, a chiropractor, a dentist, an optometrist, an audiologist, a hospital, an occupational therapist, a physical therapist or a licensed or practical nurse; provided, that the service is within the scope of the state license or certificate;
2. Services of a person licensed or certified by the State of Alaska as a psychologist or psychological associate, a clinical social worker, an alcohol or drug counselor, a marital and family therapist or a licensed professional counselor; provided, that the service is within the scope of the state license or certificate;
3. Fees for supplies, equipment and services provided by a hospital, medical clinic or dental clinic for patient treatment, including laboratory and x-ray services;
4. Assisted living services provided in accordance with an assisted living plan and in an assisted living home licensed as such by the State;
5. Gross receipts or proceeds of the retail sale of prescription drugs;
6. Services rendered by masseurs, even those working for a hospital, chiropractor or other medical provider, are not exempt.

M. Newspapers: Sales of newspapers are exempt.

N. Non-Profits: A sale of goods or services to any entity that, at the time of the sale, is: (1) legally constituted and legitimately acting in accordance with a duly authorized federal tax exempt status pursuant to IRS Regulations, Section 501(c)(3)(4) or (19); (2) provided any income from the exempt sale is exempt from federal taxation and (3) provided the non-profit produces a sales tax exemption card.

Exceptions: Activities provided by the entity where such organization is engaged in business for profit or is competing with other persons engaged in the same manner or in a similar business is not exempt.

O. Public Assistance: Purchases made with food coupons, food stamps, or other type of certificate issued under 7 USC Sections 2011 – 2025 (Food Stamp Act) or other certificates issued under 42 U.S.C 1786 (Special Supplemental Food Program for Women, Infants and Children).

P. Real Estate Sales:

Only the first twenty (20%) percent of the sale price of real property is subject to City sales tax*.

Example: Home selling for \$275,000

$\$275,000 \times 20\% = \$55,000$ (first 20% of the sale price)

$\$55,000 \times 6\%$ (Sales Tax) = \$3,300 Sales Tax due to city

Home selling for \$450,000

$\$450,000 \times 20\% = \$90,000$ (first 20% of the sale price)
 $\$90,000 \times 6\% = \$5,400$ Sales Tax due to City

*This exemption does not apply to rentals of real property. This exemption applies to all sales of real property, including casual and isolated sales

- Q. Recreational Vehicles: That portion of the selling price of an all-terrain vehicle (ATV), snow machine, boat, or boat motor in excess of three thousand five hundred dollars (\$3,500) is exempt regardless of whether or not such items are purchased simultaneously, or are invoiced or otherwise billed on the same billing document.
- R. Rental Units: Costs incurred by owners/landlords for rental units, such as included utilities, fuel, or any other expenses, are not exempt.
- S. Retail Sales of Foods: Are exempt in the following circumstances:
1. When served in cafeterias or lunchrooms of elementary, secondary, post-secondary schools, colleges or universities which are operated primarily for students and staff, and are not operated for the public or for profit;
 2. When served to clients and staff, and not to the public or for profit, as part of services provided by a nonprofit hospital or other nonprofit government organization licensed by the State of Alaska for the care of humans;
 3. Meals delivered by a nonprofit organization to handicapped or senior citizens at their place of residence or meals served on the premises of a nonprofit to senior citizens or the homeless or disadvantaged provided that the sale price of such meals does not exceed the cost of delivery or service of such meals;
- T. Sales to Retailers: Are exempt only if the buyer presents to the seller a valid exemption card, issued by the City pursuant to this section, and
1. The sale of goods, wares or merchandise to a retail dealer, manufacturer or contractor is for resale within the City as is or incorporated into a product or commodity to be sold by the dealer, manufacturer or contractor within the City, if the subsequent sale is subject to the City sales tax; and
 2. The product is an item sold as part of the reseller's primary business and must be of such nature that it can be purchased by the general public in a transaction that is not dependent upon the purchase of another product or service.
 3. The exemption card must be for the class of activities involving the resale of the type of goods for which the exemption is sought.
 4. Food products that are purchased for resale must be purchased and sold as is or prepared in a commercial kitchen. If a purchaser buys goods for resale in accordance with this subsection and for personal or other use at the same time, only the goods that are to be sold for resale in accordance with this subsection shall be exempt.
 5. Supplies, services, tools, repair services, equipment or any other goods or services purchased to support a business but not for resale in accordance with this subsection are not exempt.
- U. School:

1. Fees and charges for extracurricular activities or events promoted or undertaken by educational or student organizations;
 2. Sales by any student organization, parent/teacher organization or booster club recognized by the school or educational organization in which it operates, which proceeds are utilized to further the purposes for which the organization was formed;
 3. Sales and services by schools or other educational organizations made in the course of their regular functions and activities, which proceeds are utilized to further the purposes for which such organization was formed;
 4. Sales of food and beverages at educational lunchrooms which are operated primarily for staff and/or students, and which are not operated for the purpose of sale to the general public for profit;
 5. The service of transporting students to and from a schools in vehicles when in the regular course of that business.
- V. Securities: The sale of insurance and bonds of guaranty and fidelity, and the commission thereon (AS 21.09.210(f), 21.79.130, 21.80.130);
- W. Senior Citizen Exemptions: The following are exempt only if the buyer, or their designee, present a valid senior citizen exemption certificate and the product or service is intended primarily for the senior citizen holding the exemption card:
1. The sale to a senior citizen of food intended for consumption by the senior citizen, his or her spouse or same sex partner living in the same household, or the un-emancipated minor children of either the senior citizen or his or her spouse or same sex partner, who live in the same household. For purposes of this subsection, "food" is defined in accordance with 7 USC Section 2012(g) (definition of "food" for purposes of the Food Stamp Act);
 2. The payment of rent by a senior citizen on a single dwelling occupied as the senior citizen's primary residence and permanent place of abode.
 3. Payment for telephone, electric, water and sewer utility services by a senior citizen on a single dwelling occupied as the senior citizen's primary residence and permanent place of abode.
 4. The payment for heating fuel used by a senior citizen for a single dwelling occupied as the senior citizen's primary residence and permanent place of abode.
 5. The sale of alcohol, tobacco, bingo cards, raffle tickets, pull-tabs, other games of chance and/or marijuana to a senior citizen is not exempt.
- X. Services. That portion of the selling price of a single service that exceeds \$12,000. This amount will be adjusted in 2019 and every two (2) calendar years thereafter consistent with the Consumer Price Index for all urban consumers for Anchorage metropolitan area compiled by the United States Department of Labor, Bureau of Labor Statistics. Adjustments to the amount listed will be rounded to the nearest \$100. For the purposes of this subsection, a single service is interrelated and interdependent function necessary to perform a specified action. For the purposes of this subsection, a single service is an interrelated and interdependent function necessary to perform a specified action. If a single service is performed over a

Introduced by: Council Member Forbes
Introduction Date: January 9, 2018
Referred to Committee: January 9, 2018
Public Hearing:
Action:
Vote:

period exceeding one month, the selling price must be apportioned to a monthly or invoice basis, whichever is more frequent, proportionate to the service performed, except for:

- a) a commission paid to an agent for negotiating the sale of real property (the commission is taxed at the first \$12,000 of the sale regardless of the length of time the agent has in selling the property); or
- b) a written contingency fee agreement award or settlement (to be collected on the first \$12,000 of the fee award regardless of the length of time taken to resolve the case).

Y. Transportation:

1. The following types of transportation services are exempt:

- a. The sale of services for transporting passengers by river taxi, taxicab, bus, commercial airline, air charter, air taxi, hover craft; or
- b. The sale of passenger seat tickets by a commercial airline is exempt; or
- c. The service of transporting disabled or handicapped individuals when in the regular course of that business.

2. The following are not exempt:

- a. The lease of vehicle for hire permits are not exempt;
- b. The portions of a sale of flight seeing or air/water/shore excursion travel or adventure services which are not charges for transportation of persons on a federal airway;
- c. The lease or rental of vehicles is not exempt.

Z. Utilities: Payment for City water, sewer and refuse utility services by any and all persons or entities.

AA. Wholesale: Proceeds from products sold as wholesale sales to businesses designated by the State of Alaska as wholesalers. These include sales of goods, wares or merchandise to a retail dealer, manufacturer or contractor for resale within the City as is or incorporated into a product or commodity to be sold by the dealer, manufacturer or contractor within the City, if the subsequent sale is subject to the City sales tax. In this connection a retailer must stock that merchandise for resale, display the same to the public and hold himself out as regularly engaged in the business of selling such products.

SECTION 3. Effective Date. This ordinance shall become effective upon passage by the Bethel City Council.

ENACTED THIS __ DAY OF JANUARY 2018, BY A VOTE OF _ IN FAVOR AND __ OPPOSED.

ATTEST:

Richard Robb, Mayor

Introduced by: Council Member Forbes
Introduction Date January 9, 2018
Referred to Committee: January 9, 2018
Public Hearing:
Action:
Vote:

Lori Strickler, City Clerk



YOUR VOICE AT THE IRS



THE OFFICE OF THE TAXPAYER ADVOCATE OPERATES INDEPENDENTLY OF ANY OTHER IRS OFFICE AND REPORTS DIRECTLY TO CONGRESS THROUGH THE NATIONAL TAXPAYER ADVOCATE.

December 7, 2018

City of Bethel
PO Box 1388
Bethel, AK 99559

Tax Form(s): 941
Tax Period(s) Ending: December 31, 2015 through September 30, 2018
Case Number: 6737751

Dear Sir or Madam:

On November 28, 2018, you signed a form for the Alaska Department of Commerce, Community, and Economic Development, Division of Community and Regional Affairs (DCRA), authorizing the IRS to release specific information for the tax periods above. As a courtesy, we are reminding you that there is a balance due for a civil penalty for the period ending December 31, 2015 for \$21,100.00 that is outside of the authorization, and has been computed to December 28, 2018.

I have responded to Alaska Department of Commerce, Community, and Economic Development, Division of Community and Regional Affairs, with the information they needed for your funding request. Per your authorization, we informed DCRA that you are not compliant with the tax periods requested. We have closed your case with the Taxpayer Advocate Service.

Sincerely,

A handwritten signature in cursive script that reads "Doris Marshall".

Doris Marshall
Lead Case Advocate

Internal Revenue Service, Taxpayer Advocate Service, 949 E. 36th Ave., M/S: A405, Anchorage, AK 99508
Contact: Doris Marshall – Employee Number 1000578008 Available Hours 6:00 a.m. – 2:30 p.m. (AST) M-F
Direct Extension 907-786-9728 Fax 907-786-9780 EFax 855-802-4158
Web Site Address www.irs.gov



Department of the Treasury
Internal Revenue Service
Ogden UT 84201-0039

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CITY OF BETHEL
STATE OF ALASKA DIVISION
%FRED BROERMAN
PO BOX 348
BETHEL AK 99559-0348

193536

Changes to your September 30, 2018 Form 941

Adjusted amount due: \$15,813.83

We found the amount reported as total Federal Tax Deposits for the tax period shown above differs from the amount we have credited to your account.

As a result, you owe \$15,813.83.

Billing Summary

Tax you owed	\$321,550.43
Total Federal Tax Deposits	-322,002.93
Failure-to-pay penalty	231.21
Failure to make a proper tax deposit penalty	15,889.21
Interest charges	145.91
Amount due by January 21, 2019	\$15,813.83

Continued on back...



CITY OF BETHEL
STATE OF ALASKA DIVISION
%FRED BROERMAN
PO BOX 348
BETHEL AK 99559-0348

Notice	CP134B
Notice date	December 31, 2018
Employer ID number	[REDACTED]

Payment

- Make your check or money order payable to the United States Treasury.
- Write your Employer ID number [REDACTED] the tax period (September 30, 2018), and the form number (941) on your payment and any correspondence.

INTERNAL REVENUE SERVICE
OGDEN UT 84201-0039

**Amount due by
January 21, 2019**

\$15,813.83



UW CITY 01 2 201809 670 00001581383

Notice	CP134B
Tax period	September 30, 2018
Notice date	December 31, 2018
Employer ID number	[REDACTED]

Page 3 of 5

**Payments credited to your account
for tax period ending
September 30, 2018**

The total amount of your payments, including deposits and credits, shown below, were applied to any changes in taxes owed. Please call 1-800-829-0115 if any information is incorrect or missing.

Date received	Payment description	Amount
July 20, 2018	Federal tax deposit	\$46,019.20
July 24, 2018	Federal tax deposit	205.22
August 3, 2018	Federal tax deposit	38,232.78
August 21, 2018	Federal tax deposit	42,567.25
August 31, 2018	Federal tax deposit	65,193.39
September 14, 2018	Federal tax deposit	44,170.96
September 18, 2018	Federal tax deposit	2,976.96
September 28, 2018	Federal tax deposit	61.56
September 28, 2018	Federal tax deposit	35,881.81
November 23, 2018	Federal tax deposit	46,693.80
Total		\$322,002.93

Penalties

We are required by law to charge any applicable penalties.

Failure to make a proper federal tax deposit

Due date	Payment date	Days late	Payment type	Rate	Amount due	Penalty
07/11/2018	07/20/2018	9	EFT	5%	46,019.20	2,300.96
07/11/2018	08/31/2018	51	EFT	10%	222.06	22.21
07/25/2018	08/03/2018	9	EFT	5%	38,027.56	1,901.38
07/25/2018	08/21/2018	27	EFT	10%	4,334.47	433.45
07/25/2018	08/31/2018	37	EFT	10%	3,451.95	345.19
07/27/2018	08/03/2018	7	EFT	5%	205.22	10.26
08/08/2018	08/21/2018	13	EFT	5%	38,232.78	1,911.64
08/24/2018	08/31/2018	7	EFT	5%	42,567.25	2,128.36
09/06/2018	09/14/2018	8	EFT	5%	44,170.96	2,208.55
09/06/2018	11/23/2018	78	EFT	10%	2,070.30	207.03
09/19/2018	11/23/2018	65	EFT	10%	41,194.00	4,119.40
09/21/2018	09/28/2018	7	EFT	5%	61.56	3.08
09/21/2018	11/23/2018	63	EFT	10%	2,915.40	291.54
10/31/2018	11/23/2018	23	EFT	10%	61.56	6.16

Total failure to make a proper federal tax deposit

\$15,889.21

We charged a penalty because you did not make a proper tax deposit. Common reasons why we charge this penalty are:

- You did not deposit your tax on time
- You did not deposit enough tax
- You paid your tax directly to the IRS
- You did not deposit your tax electronically, as required by law

For information about depositing taxes, see the Employer's Tax Guide (Publication 15) or the Agricultural Employer's Tax Guide (Publication 51). (Internal Revenue Code section 6656)

Continued on back...



Department of the Treasury
Internal Revenue Service
Ogden UT 84201-0039

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CITY OF BETHEL
STATE OF ALASKA DIVISION
%FRED BROERMAN
PO BOX 348
BETHEL AK 99559-0348



177119

Notice	CP220
Tax period	December 31, 2017
Notice date	December 10, 2018
Employer ID number	[REDACTED]
To contact us	Phone 1-800-829-0115
Page 1 of 4	

Changes to your December 31, 2017 Form 941

Amount due: \$7,078.41

We made changes to your December 31, 2017 Form 941.

As a result, your amount due is \$7,078.41.

This wasn't an audit. Your return may be examined in the future. Please keep this notice and your other important documents in a secure place.

Billing Summary

Amount due on account before adjustment	\$0.00
Penalty increase - Failure to make a proper federal tax deposit	7,078.41
Amount due by December 31, 2018	\$7,078.41

Continued on back...



CITY OF BETHEL
STATE OF ALASKA DIVISION
%FRED BROERMAN
PO BOX 348
BETHEL AK 99559-0348

Notice	CP220
Notice date	December 10, 2018
Employer ID number	[REDACTED]

Payment

INTERNAL REVENUE SERVICE
OGDEN UT 84201-0039

**Amount due by
December 31, 2018**

- Make your check or money order payable to the United States Treasury.
- Write your Employer ID number [REDACTED] the tax period (December 31, 2017), and the form number (941) on your payment and any correspondence.

\$7,078.41



UW CITY 01 2 201712 670 00000707841

Penalties

We are required by law to charge any applicable penalties.
The amount of penalty and interest shown is based on this adjustment.

Failure to make a proper federal tax deposit

177119

Description	Amount
Total failure to make a proper federal tax deposit	\$7,078.41

We charged a penalty because you did not make a proper tax deposit based on your record of federal tax liability. Common reasons why we charge this penalty are:

- You did not deposit your tax on time
- You did not deposit enough tax
- You paid your tax directly to the IRS
- You did not deposit your tax electronically, as required by law

For information about depositing taxes, see the Employer's Tax Guide (Publication 15) or the Agricultural Employer's Tax Guide (Publication 51). (Internal Revenue Code section 6656)

For a detailed calculation of your penalty charges, call 1-800-829-0115.

Designation of deposit

The law allows you to tell the IRS where to apply your deposits within the tax return period with a deposit penalty. You have 90 days from the date of the correspondence you received showing the deposit penalty to contact the IRS if you want to specify where to apply your deposits.

The law also allows the IRS to remove the deposit penalty if: (1) the penalty applies to the first required deposit after a required change to your frequency of deposits, and (2) you file your employment tax returns by the due date.

Removal or reduction of penalties

We understand that circumstances—such as a serious illness or injury, a family member's death, or loss of financial records due to natural disaster—may make it difficult for you to meet your taxpayer responsibility in a timely manner. We can generally process your request for penalty removal or reduction quicker if you contact us at the number listed above with the following information:

- Identify which penalty charges you would like us to reconsider (e.g., 2016 late filing penalty).
- For each penalty charge, explain why you believe it should be reconsidered.

If you write us, include a signed statement and supporting documentation for penalty abatement request.

We'll review your request and let you know whether we accept your explanation as reasonable cause to reduce or remove the penalty charge(s).

Continued on back...

CITY OF BETHEL, ALASKA

ORDINANCE # 18-12 (h)

An Ordinance of the Bethel City Council Amending the Adopted Annual FY 2019 Budget

Be it Enacted by the Bethel City Council that the FY2019 Annual Budget be amended as described herein.

Section 1. The following sums of money may be needed or deemed necessary to provide for increased expenses and liabilities of the City of Bethel are hereby appropriated for the corporate purposes and objects of the City hereinafter specified for Fiscal Year 2019 (July 1, 2018 to June 30, 2019).

Section 2. The following is a summary of the changes by fund and department:

- WHEREAS,** The City of Bethel Police Department currently provides 911 services via it's Dispatch Office;
- WHEREAS,** for some time now, the Dispatch office has had the ability to know where a land line call is being made from , even if the caller is unable to speak;
- WHEREAS,** the FCC has made improvements to cellular laws and has mandated that wireless carriers provide 911 & E911 capability that would allow for accurate location for 911 calls from wireless phones;
- WHEREAS,** the requirements are such that when installed, Dispatch will be able to tell where a 911 cell call is being placed within 50-300 meters of latitude and longitude of the caller;
- WHEREAS,** the wireless carriers are currently compliant, making it the City's responsibility to also comply by ensuring its system can accurately receive the information;
- WHEREAS,** with only minor adjustments, the City's current Dispatch hardware and software can in fact handle the advance in technology, allowing the City of Bethel's dispatchers to pinpoint with some accuracy the location of a 911 wireless call;
- WHEREAS,** in order to pay for the necessary upgrade, it is necessary to utilize unexpended funds from last year's E-911 budget;
- WHEREAS,** these monies are specifically earmarked and cannot be spent on anything but E911 related services;
- WHEREAS,** because updates are always a strong possibility as technology advances, some funds are allowed to roll-over each year into an E911 savings in order to cover such contingencies and in order to keep E911 a self-sustaining program as envisioned and required by the FCC;
- WHEREAS,** in FY18, \$99,552.65 in E911 monies ere rolled over and are being held in reserve by the City for updates to the E911 system;
- WHEREAS,** due to this type of planning, updates in technology that occur between budget seasons can be accomplished without the need to request that the City Council utilized much needed General Funds;
- WHEREAS,** utilizing the earmarked monies also furthers the goals of keeping the program self-sustaining;

E911

Budget modification (a)

Account #	Increases	Amount
41-50-669	E911 Other Purchased Services	19,500
	Total Increases	19,500
	Decreases	

41-50	FY18 Reserves	(19,500)
	Total Decreases	(19,500)
TOTAL	Net Change to E911	0

WHEREAS, the FY18 Audit needs to be completed;

WHEREAS, Espelin & Associates started the FY18 Audit with Altman Rogers in December 2018;

WHEREAS, Carmen Jackson provided support, compiling documents needed for the audit pending list;

WHEREAS, Altman Rogers-the Auditing firm will compile the information and complete the Audit;

WHEREAS, in order to be compliant the audit must be completed by March 31st, 2019;

WHEREAS, we are approximately 6 weeks behind schedule on the FY18 Audit;

Finance Department

Budget modification (b)

Account #	Increases	Amount
10-53-641	Audit Expense(Altman Rogers)	20,000
10-53-669	Other Purchased Services-Carmen Jackson, CPA	10,000
10-53-669	Purchased Services-Espelin & Associates	20,000
	Total Increases	50,000
	Decreases	
10-53-501	Salaries	(50,000)
	Total Decreases	(50,000)
TOTAL	Net Change to the Finance Department	0

Section 3. Effective Date. This ordinance become effective immediately upon adoption.

PASSED AND APPROVED THIS ___ DAY OF FEBRUARY 2019 BY A VOTE OF ___ IN FAVOR AND ___ OPPOSED.

ATTEST:

Lori Strickler, City Clerk

Fred Watson, Mayor

To whom it may concern:

Altman, Rogers & Co. is currently in process of auditing the City of Bethel's June 30, 2018 financial statements. Before we can issue the audit report, or even start drafting the statements, we will need the City of Bethel to complete the audit pending list that existed at the completion of on-site fieldwork. Some of those items include reconciliation of several general ledger accounts that management had identified as requiring adjustment. When we finished fieldwork we had established a timeline with the City of Bethel management and Espelin and Associates that they would be able to complete the pending list, and provide us a draft of the financial statements by February 1st, and we could issue the financial statements by the first of March. The items on the pending list cannot be completed by Altman, Rogers as they are management functions, and in order to maintain our independence we cannot perform accounting functions of the City. Due to the uncertainty upon the date of the completion of the pending items for the audit, Altman, Rogers & Co. cannot provide any assurance that the audited financial statements will be completed by the March 31st deadline.

In terms of additional costs, if Altman, Rogers is requested to complete the financial statement draft, we would essentially have to start over from the beginning and fees for that would be estimated at \$6,000. For additional audit services related to helping the City of Bethel personnel complete the pending list, I would estimate additional costs between \$10,000-\$20,000, depending on how many of the outstanding items the City of Bethel can complete without errors that require us to spend additional time researching and adjusting balances.

I just want to reiterate, that if the City of Bethel cannot complete the audit pending list, and provide us a final, fully adjusted, trial balance and working draft of the financial statements by February 28th, it is very unlikely that the audit report will be completed by March 31st.

Sincerely,

Altman, Rogers & Co.



Brian W. Kupilik, CPA
Principal

Espelin & Associates, llc

P.O. Box 13370

Trapper Creek, AK 99723

Cell: (360) 421-3607 fax: (866) 779-0840 e-mail: jsharpe@espelinllc.com

February 1, 2019

TO: Pete Williams, City Manager
FROM: Jim Sharpe, Contract Finance Director
RE: Fiscal year 2018 audit completion; review and approval

The responses below expand on your request for additional information regarding the completion of the fiscal year 2018 audit and questions regarding the importance of review and approval as a key element in the City's internal control structure.

Fiscal year 2018 audit completion

Espelin & Associates provided the City, earlier this month, an estimated cost to complete the audit and write the FY 2018 financial statements of \$12,800. The estimate provided by Altman Rogers of \$26,000, which is more than twice our amount, to complete the audit without the assistance of Espelin & Associates and Carmen Jackson is based on the City's ability to provide needed documentation in a timely for them to complete their audit procedures. Based on our experience working with the City, we do not believe the City will be able to accomplish this task in a timely manner.

With the assistance of Espelin & Associates and Carmen Jackson, the statements were expected to be issued on February 28, 2019, which is a month earlier than the statutory deadline (March 31, 2019). Based on conversations with the auditors we also expected a significant reduction in findings from the prior year. However, due to delays caused by insufficient budgetary capacity, we expect that the statements will now be issued after the statutory deadline of March 31, 2019 and will contain findings that could have been avoided had the City retained Espelin & Associates and Carmen Jackson without interruption.

At this point, even if a budget modification was to be approved tomorrow it is highly unlikely, given our scheduled commitments, that the statements could be issued by the statutory deadline referenced above.

Review and approval

Review and approval are an integral part of Internal controls, related to all transactions (payroll, cash disbursements, utility and dock billing, cash receipting, general journal entries) recorded by the City. Review and approval should be completed by an individual with sufficient knowledge of generally accepted accounting principles (GAAP) to fully understand the nature of the transaction and determine if the transaction represents a valid business purpose, is properly supported and is recorded in accordance with GAAP. Proper review and approval also requires that:

- Employee payroll is processed using each employee's approved pay rate and that time is appropriately allocated (i.e. regular, OT, PTO, sick)
- Invoices are paid only one time
- Cash disbursements are recorded to the correct general ledger code within the City's accounting system; this is based on the nature of the transaction and the department that initiates and/or benefits from the purchase.
- Municipal Dock billings are supported by wharfage reports and rates charged to customers agree to the approved rate schedule
- Annually updated utility rates are reviewed subsequent to entry into the accounting system to ensure rates charged to customers agree with the current fiscal year rate schedule
- General journal entries are based on a sound methodology (i.e. allocations include an analysis of departments to determine the amount allocated is proportionate to benefits received)

The review and approval function should be completed by an individual that is not the originator of the transaction. Historically, as noted by prior year audit findings, the City has failed in this area due to either bypassing the review and approval process altogether or using individuals without sufficient knowledge of GAAP to adequately complete the process. Currently, the City does not have an employee with sufficient knowledge to ensure that all transactions are recorded in accordance with GAAP. Espelin & Associates intended to provide staff training related to this area prior to the expiration date of our contract, which is June 30, 2019.

Should you have any questions or choose to discuss further, please feel free to contact myself (jsharpe@espelinllc.com or 360-421-3607) or Sarah Espelin (cpa@espelinllc.com or 907-240-4057).

[illegible]



CITY OF BETHEL

P.O. Box 1388 • Bethel, Alaska 99559

907-543-2047

Fax # 907-543-4171

To: Bethel City Council Members
From: Peter A. Williams, City Manager
Subject: Financial Impacts
Date: January 29, 2019

Need for City Audit

1. The City of Bethel is required prepare and submit a State Single Audit because it received state financial assistance and a federal single audit because it received federal funds passed through a State of Alaska agency.
2. Single audits are sent to be prepared and submitted to the Single Audit Coordinator at the Alaska Department of Administration by March 31 each year.
3. After receipt, review, and acceptance of grantee's single audit report, the single audit coordinator's office will distribute audit report to all applicable State agencies.
4. The City of Bethel's audits have been late three years in a row; City cannot afford to be late again.
5. The City of Bethel is responsible for preparing and submitting the Financial Statements portion of the complete audit each year. City preparation assures a favorable presentation; auditor preparation typically not in the City's favor.
6. City of Bethel has responded to numerous inquiries from grantors about the status of our audits, findings, corrective action plan, and changes instituted to ensure timely audits are completed in the future.
7. Each USDA-RD application requires three years of City audits.

Current External Funding for City of Bethel

Funding Source	Project Description	Amount
Village Safe Water Grant	Replace 5 Lift Station electric panels 7 repair Main Lift Station.	\$900,000
Village Safe Water Grant	Sewer Lagoon dredging.	\$2,230,851
FY 18 Community Assistance	General fund for allocation in budget	\$160,000
FY 18 Payment in Lieu of Taxes	General fund for allocation in budget	\$645,000
FY 19 Community Transit Grant	Operation and Administration of Bethel Public Transit System	\$334,764
FY 19 State of Alaska Transit Match Grant	Use as match funding for federal transit grant.	\$5,868
State of Alaska Capital Grant	Institutional Corridor	\$7,000,000
State of Alaska Capital Grant	Police Dispatch	\$328,800
USDA-Rural Development	Sewer Lagoon Jetty Project, which includes the purchase of five sewer trucks.	\$1,669,358 grant \$913,000 loan
USDA-Rural Development	Construction of water and sewer piped infrastructure for 112 residents living in the Avenues subdivision.	\$5,021,000 grant \$8,250,000 loan
Community Leasing Partners	Fire Dept. Ladder Truck capable of serving new YKHC Primary Care facility.	\$879,000
Volunteer Firefighter Assistance Grant	Three sets of turnouts, helmets, gloves, hoods.	\$7,453
Community Service Patrol Grant	Three full-time CSP salaries and benefits, vehicles, supplies, equipment to operate CSP Program.	\$323,081
FY 17 State Homeland Security Grant >	GIS mapping and data integration to E-911 system and Planner's computer; repeaters; active shooter training.	\$126,055
FY 19 State Homeland Security Grant	City IT Director participation in cyber security course.	\$4,350
Village Safe Water Grant	Sewer lagoon dredging.	\$2,230,851
Village Safe Water Grant	Repair one lift station and replace electric panels on five lift stations.	\$900,000
Village Safe Water Grant	Bethel Heights Preliminary Engineering Report and Environmental Report for Sewer System	\$75,000
Rasmuson Foundation	Operation and maintenance of YK Fitness Center	\$5,000
YKHC Diabetes Prevention and Control Program	Playground equipment for Owl Park.	\$19,922
Total		\$32,029,353

SUBMITTING SINGLE AUDITS

The State of Alaska's Single Audit Coordinator collects and reviews all single audits required of the State's grantees. This includes both **STATE SINGLE AUDITS** for recipients of state financial assistance; and **FEDERAL SINGLE AUDITS** for recipients of federal funds passed through a State of Alaska agency.

Mail Single Audits to:

Single Audit Coordinator
State of Alaska, Department of Administration
Division of Finance
P.O. Box 110204
Juneau, AK 99811 – 0204

What Documents to submit to the Single Audit Coordinator's Office:

A complete single audit report package will include:

Financial Statements & Notes to the Financial Statements
Independent Auditor's Report
Schedule of Findings and Questioned Costs
Schedule of Expenditures of Federal Awards
Schedule of State Financial Assistance
Corrective Action Plan (when applicable)
Summary Schedule of Prior Audit Findings (when applicable)

State Single Audit

X
X
X

X
X
X

Federal Single Audit

X
X
X
X

X
X

Number of Single Audit Reports to be Mailed to the State:

State Single Audit Only (No Federal Single audit was done)	Federal Single Audit Only (No State Single audit was done)	Both a Federal <u>and</u> a State Single Audit was done on your organization
1 copy for EACH State of Alaska agency listed on the Schedule of State Financial Assistance, and 1 copy for DOA/Finance	- In most cases, for audits after 12/31/2015, we can obtain the audit copy from the Federal Single Audit Clearinghouse; - Otherwise, we'll be in touch	1 copy for EACH State agency listed on <u>either</u> the Schedule of Expenditures of Federal Awards or Schedule of State Financial Assistance, and 1 copy for DOA/Finance

After receipt, review and acceptance of a grantee's single audit report, the single audit coordinator's office will distribute an audit report package to all applicable State granting agencies.

If you have questions, please call the Single Audit Coordinator at 465-4666

Note: School districts are required to send a complete reporting package and management letter directly to the Department of Education & Early Development.

SECTION 2 - REQUIREMENTS

STATE SINGLE AUDIT AND MAJOR PROGRAM THRESHOLDS

State Single Audit Threshold: The state single audit threshold was increased from \$500,000 to \$750,000 for grantees whose **fiscal year began on or after 04/01/2017**. Unless additional audit requirements are imposed by state or federal law, a recipient of state financial assistance that **expends a cumulative total** equal to or greater than \$750,000 during the entity's fiscal year is required to submit an annual single audit. Please refer to the following section, "Total Adjusted Expenditures Computation" to calculate the cumulative total grant funds.

Audit emphasis must focus on the most important areas. Because it is impractical to audit all programs of every entity and keep the single audit emphasis on materiality and efficiency, auditors are required to evaluate administration of "major programs".

Major Program Thresholds: Auditor's will evaluate each grant award to see if the expenditures of state assistance for that award meet the threshold amount that would distinguish it as a major state program. Expenditure levels used to determine major program thresholds for state financial assistance during an entity's fiscal year are:

If the Total Adjusted Expenditures for <u>All</u> State Financial Assistance is:	The Major Program threshold is:
Less than \$1 million	\$ 75,000
\$ 1 to \$ 5 million	\$150,000
\$ 5 to \$20 million	\$200,000
Greater than \$20 million	\$500,000

If no single grant award meets the major program threshold, then awards totaling a minimum of 50% of the total adjusted expenditures will be selected by the auditor and audited as major programs.

TOTAL ADJUSTED EXPENDITURES COMPUTATION

To determining whether the state single audit and major program thresholds have been met, follow these steps:

- Step #1: Start with the total expenditures from ALL financial assistance programs.
- Step #2: **Deduct any:** direct federal funds, federal pass-through funds, and any financial assistance from state programs identified in 2 AAC 45.010(m).
- Step #3: **Add** in any non-cash State financial assistance.
- Step #4: The remaining amount will be the **Total Adjusted Expenditures** for determining whether the state single audit and major program thresholds have been met.

FEDERAL PASS-THROUGH FUNDS

Federal money passed to an entity by the State of Alaska is **NOT** considered to be state financial assistance.

STATE PROGRAMS IDENTIFIED IN 2 AAC 45.010(M)

Financial assistance in the following form is **excluded** from the threshold calculation per 2 AAC 45.010(m). However, under 2 AAC 45.010(n), the excluded financial assistance in 2 AAC 45.010(m) is not exempt from compliance testing **if** the entity meets the threshold requirements under 2 AAC 45.010(b). Please refer to Section 6 for a complete reprinting of 2 AAC 45 and the specific statute citations.

- Community revenue sharing money provided under AS 29.60.850–29.60.879.
- Aviation fuel tax money provided under AS 43.40.010.
- Electric and telephone cooperative gross revenue tax refunds provided under AS 10.25.570.
- Alcoholic beverage license fee refunds provided under AS 04.11.610.
- Fisheries tax refunds provided under AS 29.60.450, AS 43.75.130, and AS 43.77.060.
- PERS/TRS relief funding under money appropriated to pay employer unfunded liability attributable to the entity under AS 14.25 and AS 39.35.
- Money expended for projects that are solely managed, supervised, and controlled by the Alaska Energy Authority under AS 44.83 and turned over to the grantee at the end of the project.

NON-CASH STATE FINANCIAL ASSISTANCE

State non-cash financial assistance, such as free rent, donated commodities or property, or donated surplus property shall be valued at fair market value at the time of receipt or the assessed value provided by the state agency. Non-cash financial assistance values must be included in the total adjusted expenditures computation for the fiscal year in which it was received.

PROFESSIONAL STANDARDS

Auditors must comply with the current standards contained in and/or issued by:

- American Institute of Certified Public Accountants (AICPA)
- ***Government Auditing Standards***
- Governmental Accounting Standards Board (GASB)
- The Alaska Administrative Code **2 AAC 45**
- The ***State of Alaska Audit Guide and Compliance Supplement for State Single Audits***

AUDIT REQUIREMENTS

State Single Audit Requirements under 2 AAC 45.010: An entity that meets the state single audit threshold is required to have an independent auditor conduct an audit for the entire operations of the entity.

The audit must be conducted according to the audit standards effective at the time of review for the audit period. Auditor's reports must be consistent with current professional standards for the type of audit the auditor is currently reporting on. Current audit standards are identified in the previous section, "**Professional Standards.**"

In instances where the *State of Alaska Audit Guide and Compliance Supplement for State Single Audits* conflicts with current generally accepted auditing standards (GAAS) or *Government Auditing Standards*, the auditor should comply with the most current applicable GAAS and *Government Auditing Standards* instead of the outdated or conflicting guidance.

The audit package must include the reports listed in **Section 3 – Reporting.**



THE STATE
of **ALASKA**
GOVERNOR BILL WALKER

Department of Commerce, Community,
and Economic Development

DIVISION OF COMMUNITY AND REGIONAL AFFAIRS

455 3rd Avenue, Suite 140
Fairbanks, AK 99701
Main: 907.451.2731
Fax: 907.451.2742

November 26, 2018

Peter Williams, City Manager
City of Bethel
PO Box 1388
Bethel, AK 99559

RE: Audit Findings – Year Ended June 30, 2017

Dear Mr. Williams,

Our Division of Community and Regional Affairs (DCRA) received the city's audit for the year ended June 30, 2017 completed by Altman, Rogers & Co. The audit report identified the below findings.

2017-007 – Internal Control over Reporting – Payment in Lieu of Taxes – Award Year 2017
2017-008 – Internal Control over Reporting – All Major State Programs

The above are repeated audit findings from 2015 and 2016. The Division is requesting the city's timeline for fiscal year 2018 audit to be completed prior to the statutory deadline of nine months subsequent to fiscal year end. Also, provide a copy of the city's reporting process as indicated in the Corrective Action Plan.

Please respond in writing no later than December 10, 2018. Feel free to contact me at (907) 451-2731 if you have any questions.

Sincerely,

A handwritten signature in blue ink, appearing to read "Judy Haymaker".

Judy Haymaker
Grants Administrator II

cc: Jim Sharpe, Finance Director, via email
Cindy Sharp, Assistant Finance Director, via email
John Sargent, Grants Manager, via email

CITY OF BETHEL, ALASKA

Federal Schedule of Findings and Questioned Costs, Continued

Effect: Deferred revenue and prior period equity was misstated.

Recommendation: The City should establish revenue recognition policies and consistently apply them for future periods.

Management Response: Management does not concur with the finding, see corrective action plan.

Section III – Federal Award Findings and Questioned Costs

Finding 2017-007 *Internal Control over Reporting – U.S. Department of Interior - CFDA*
Material Weakness/ *#15.226 Passed through the State of Alaska Department of Commerce,*
Material Noncompliance *Community, and Economic Development – Payment in Lieu of Taxes –*
Award Year 2017

Condition: The Organization did not adhere to the OMB Uniform Guidance requirement of submitting the reporting package within the earlier of 30 days after receipt of the audit report, or nine months after the end of the audit period. This finding is repeated from Finding 2016-007.

Criteria: Title 2 U.S. Code of Federal Regulations Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance), requires that single audit reports be submitted to the federal audit clearinghouse within earlier of 30 days after the report is issued or nine months of year end.

Context: The Organization did not retain an audit firm with sufficient time to complete the audit before the reporting deadline.

Cause: Management failed to retain and schedule the annual audit with sufficient time to complete the audit before nine months after the end of the fiscal year.

Effect: The City is not in compliance with Uniform Guidance reporting requirements.

Questioned Costs: None

Recommendation: We recommend the City to reconcile general ledger accounts in a timely manner and schedule the annual audit with sufficient time to meet the deadline.

Management Response: Management agrees with the finding, see corrective action plan.

State Schedule of Findings and Questioned Costs, Continued

Section III – State Award Findings and Questioned Costs

Finding 2017-008

Material Weakness/

Material Noncompliance

Internal Control over Reporting – All Major State Programs

Condition:

The Organization did not adhere to the State of Alaska Audit Guide requirement of submitting the reporting package within the earlier of 30 days after receipt of the audit report, or nine months after the end of the audit period.

Criteria:

The State of Alaska Audit Guide and Compliance Supplement for State Single Audits requires that single audit reports be submitted to the State within earlier of 30 days after the report is issued or nine months of year end.

Context:

The Organization was not prepared for the annual audit which resulted in significant delays.

Cause:

Management failed to retain and schedule the annual audit with sufficient time to complete the audit before nine months after the end of the fiscal year.

Effect:

Late reporting could jeopardize grant funding.

Questioned costs:

None.

Recommendation:

We recommend the City to reconcile general ledger accounts in a timely manner and schedule the annual audit with sufficient time to meet the deadline.

Management's Response:

Management concurs with finding. See corrective action plan.

CITY OF BETHEL, ALASKA

Corrective Action Plan, Continued

Finding 2017-006

Internal Control over Water-Sewer Subscription Fee Revenue- Prior Period Adjustment

Material Weakness

Name of Contact:

Jim Sharpe, contracted Finance Director

Corrective Action Plan:

Management does not believe this finding represents a breakdown in internal controls and are not agreement with this finding. The City previously relied upon the expertise of the auditor in its determination that the treatment of water-sewer subscription fees was in accordance with GAAP. Upon subsequent research by the City's Management it was determined that the previous treatment was not in accordance with GAAP, and the City chose to correct the error in the current year audit in order to be GAAP compliant.

Proposed Completion Date: Effective immediately.

Finding 2017-007

Material Weakness/
Material Noncompliance

Internal Control over Reporting – U.S. Department of Interior - CFDA #15.226 Passed through the State of Alaska Department of Commerce, Community, and Economic Development – Payment in Lieu of Taxes – Award Year 2017

Name of Contact:

Jim Sharpe, contracted Finance Director

Corrective Action Plan:

The City has implemented a financial close and reporting process that will allow us to review and reconcile account balances more timely. Additionally, the City has established a timeline for completion of the fiscal year 2018 audit, and subsequent years, to ensure the annual audit will be completed prior to the statutory deadline of 9 months subsequent to fiscal year end.

Proposed Completion Date: Effective immediately.

Finding 2017-008

Material Weakness/
Material Noncompliance

Internal Control over Reporting – All Major State Programs

Name of Contact:

Jim Sharpe, contracted Finance Director

Corrective Action Plan:

The City has implemented a financial close and reporting process that will allow us to review and reconcile account balances more timely. Additionally, the City has established a timeline for completion of the fiscal year 2018 audit, and subsequent years, to ensure the audit will be completed prior to the statutory deadline of 9 months subsequent to fiscal year end.

Proposed Completion Date: Effective immediately.



January 25, 2019

City of Bethel
Peter A. Williams
PO Box 1388
300 State Highway
Bethel, AK 99559

RE: Lease # BETAK2018-03PB, One (1) 2017 Pierce Ascendant 107' Stock Ladder Truck

Dear Peter,

In accordance with the provisions of the lease agreement between Community First National Bank and City of Bethel annual financials should be supplied upon completion.

Our records indicate the most recent financial on file is the 2017 Audit for the fiscal year ending in June.

Upon receipt of the letter please provide the following document:

- **FYE June 2018 Audit**

Financials can be sent via mail to our address below or via e-mail to rossbugbee@clpusa.net.

If at this time the requested financials cannot be provided then please provide information on when they will be available. Feel free to contact our office at 888.777.7850 for more information or if you have any questions.

Sincerely,

Ross Bugbee

Ross Bugbee

Q1908 Wireless Phase II Implementation for Bethel PSAP

Proposal to
BETHEL POLICE DEPARTMENT
Presented by
PROCOMM ALASKA LLC

October 2018

The design, technical, and cost information furnished with this proposal is to be considered proprietary information of ProComm Alaska LLC. Such information is submitted with the restriction that it is to be used only for the evaluation of the proposal, and is not to be disclosed publicly or in any manner to anyone other than those employed by Bethel Police Department required to evaluate the proposal, without the express written permission of ProComm Alaska LLC.

PROJECT DESCRIPTION

1.0 PROJECT DESCRIPTION

The objective of this project is to provide support and installation services to Bethel Public Safety Answering Point (PSAP) during implementation of Wireless Phase II project in Bethel, Alaska. ProComm Alaska (PCA), working with the remote support of Motorola VESTA Field Engineer (FE) will be responsible for making all necessary changes to the configuration of the existing City of Bethel Police Department (BETHEL PD) VESTA 911 system to enable the system to accept and process 911 calls made by wireless (cell phone) callers and correctly display ALI/ANI information for these calls. The Phase 2 wireless information will include geolocation data as well as "Caller ID" (ANI-Automatic Number Identification) information. It will be the responsibility of City of Bethel to deliver these calls to existing CAMA trunks (two trunks, analog, CAMA) and create any data links required for delivering ALI (Automatic Location Information) services for wireless calls. It is our (ProComm's) understanding that the division of labor/services is as follows:

West Safety Services is operating under contract with GCI to provide a router to deliver wireless caller information to one of two caller ID external servers located in the lower 48. These servers (operating in redundant capability) will then return the ANI/ALI information along with the geolocation data (x, y mapping coordinates) for each wireless call to the VESTA 911 system located at Bethel PD.

West Safety is responsible for and has obtained a fixed IP link between their router at Bethel PD and the West ALI remote servers.

GCI is the wireless carrier of record in the City of Bethel and is required (by FCC rule) to deliver Phase 2 wireless data to the PSAP (Bethel PD 911 public safety answering point).

UUI is the local wireline telco in Bethel and under contract with the City of Bethel to deliver CAMA (911) circuits to the PSAP. UUI is currently delivering 4 dedicated CAMA circuits which are used for all 911 calls in a "round robin" fashion. During (and after) the transition to Phase 2 geolocation service, two of these existing circuits (CAMA trunks) will be dedicated to deliver wireless (cell phone) calls.

ProComm Alaska working with Motorola VESTA Solutions will be responsible for the configuration changes at the VESTA 911 system which are necessary to deliver the wireless "raw" data to the West safety equipment. PCA and VESTA are also responsible to work with West to "parse" the data returned from West to enable the 911 call-taker readable valid callback numbers and to accurately display the caller position on the existing VESTA Locate mapping display monitor.

As ProComm Alaska has a contractual relationship with Motorola VESTA Solutions and does not have any contractual relationships with the other vendors or service providers listed, PCA

can only be responsible for products and services provided by either VESTA and/or PCA directly. We are confident in the capabilities and professionalism of all the participating service companies in this project, but the City of Bethel should not and cannot hold PCA responsible for any errors or omissions which are not our own.

The Bethel Police Department, a division of the City of Bethel, has requested a quote from ProComm Alaska LLC (PCA) for the completion of this project.

2.0 PROJECT IDENTIFICATION

Project Number: Q1908 Purchaser:
City of Bethel
End User: Bethel Police Department
Proposal Date: October 11, 2018,
Prepared By: Jarek Grzeda

STATEMENT OF WORK

3.0 PURPOSE OF STATEMENT OF WORK

PCA presents this Statement of Work (SOW) to summarize project deliverables and define project responsibilities. It is the intent of PCA that this document be a mutually agreed upon document and reflects the most current understanding of task responsibilities. Under FCC rule, upon a valid request by a PSAP each wireless carrier has 6 months to deliver the wireless phone number and the location of the cell site handling a 911 call. The FCC has termed this as Phase 1 of the E911 service. (Enhanced 911). The second phase of E911 service is known as Phase 2 E911. With Phase 2 E911, the cell carrier is required (again with 6 months of a valid request by a PSAP) to deliver geolocation information of the wireless device (rather than the location of the tower or cell site), as well as a valid callback number.

This project is not an upgrade to the VESTA 911 system. It is an implementation of the Phase 2 wireless service requested by the Bethel PSAP of the wireless carrier. No other phases are needed or available. This will make Bethel and the wireless carriers compliant with the provisioning of the Phase 2 Wireless requirements.

This SOW will express the actual work involved for the installation and optimization phase of the project, the installation standards that will be followed, and the responsibilities of both PCA and Bethel PD in the completion of the contract. A signed SOW must be approved by the City of Bethel prior to commencement of any work. At the completion of this project the Bethel PSAP will be able to process and display "Phase 2" wireless data to include valid "callback" numbers and geolocation data which will be plotted on the existing mapping software in use at Bethel PD.

4.0 STATEMENT OF WORK AMENDMENT PROCEDURE

Changes to this document must be submitted by a written request from either Bethel PD or PCA, and approved by the other party. A Change Request form is included in Appendix A of this document and will be used to identify the Scope of Work of the requested change. PCA will determine whether additional equipment, services, modification to the time line,

and relevant pricing changes are needed in order to implement the Change Request. Approval for any additional expenditure must be obtained by Bethel PD prior to the commencement of any additional work or ordering of equipment as a result of the Change Request.

The City of Bethel will officially notify PCA of approval of the Change Request by providing a signed Change Request or a Notice-to-Proceed reflecting the changes.

PCA will proceed with all due diligence to incorporate the changes approved in the Change Request.

5.0 PROCOMM ALASKA RESPONSIBILITIES

- 5.1 PCA will provide a single point of contact for the duration of the project.
- 5.2 PCA will dispatch a qualified 911 VESTA System Technician to Bethel to assist during "on-site" configuration changes.
- 5.3 PCA, with remote support of the Motorola VESTA FE will perform required changes to accept and process wireless 911 calls which will be delivered to the PSAP via two (2) existing analog CAMA trunks.
- 5.4 PCA will create a new 911/ALI group for wireless calls. The ALI information will be delivered to the VESTA 911 system via two (2) serial circuits. The demarcation points between VESTA and outside ALI links will be DB9, Male, straight connector for each circuit.
- 5.5 A PCA technician will assist during configuration changes (Day 1) and will stay one more day (Day 2) to monitor the system and if necessary, make any final changes.
- 5.6 As no changes to the user interface will be required, no additional training for the users will be required. If City of Bethel wishes refresher training due to personnel changes, PCA encourages BETHEL PD to request a quote for VESTA training services as it can be done remotely through internet connection for most applications.

6.0 BETHEL POLICE DEPARTMENT RESPONSIBILITIES

- 6.1 Provide State Department of Labor determination if Little Davis Bacon applies to contract prior to issuing Purchase Order. Current proposal pricing assumes this will not be Little Davis Bacon work. Should a determination occur that Title 36 (Little Davis Bacon) applies, ProComm Alaska may issue a change order to the City of Bethel for the adjusted labor rates.
- 6.2 Bethel PD will provide a single point of contact for the duration of the project.

6.3 Bethel PD will provide access to all necessary locations where changes will be implemented (VESTA 911 servers and local stations).

6.4 The City of Bethel will be responsible for installing any outside circuits, data links, routing of calls, routing of ALI information, and delivery of wireless calls to VESTA system prior to the arrival of PCA personnel. This will be completed by the GCI/UUI phone company as agreed in design review.

6.5 The demarcation points between phone company and PCA's responsibility will be the punch block where CAMA trunks are terminated (incoming wireless calls) and the end of connector for incoming ALI data. It will be the responsibility of the City of Bethel (through its contractor COMTECH) to provide matching connectors/adaptors on ALI/ANI router as agreed on during technical design (these are DB9, Male, Straight pin type).

7.0 QUALIFICATIONS AND ASSUMPTIONS

7.1 It is assumed by PCA that two existing analog CAMA trunks (#3 and #4) will be converted to deliver 911 calls made by wireless users. PCA believes that no new equipment for processing calls are needed and therefore are not included in this proposal.

7.2 It is assumed by PCA based on preliminary design consultations with West Safety, that ALI data for wireless users will be delivered to the VESTA 911 system via two (2) serial circuits terminated at VESTA site with DB9, male straight connectors.

7.3 It is assumed that the "router" supplied by WEST Services as part of their system that is responsible for delivering ALI data to the City's E911 server, will be installed on the same rack as existing VESTA 911 system and no new serial cable extensions will be required.

7.4 It is assumed that all outside circuits and hardware that deliver calls to the City's system will be installed and tested (by the phone companies and WEST) and in working condition having been tested. The PCA Technician will be in Bethel to complete the site-based work during the upgrade condition prior to PCA tech on site arrival. Remote support by the Motorola FE engineer will be scheduled and agreed on for specific date and time. If the agreed schedule has to be modified after booking due to delays by Bethel or its vendors, additional charges may be applied and the project may be delayed for several weeks. These additional charges may include a cancelation fee for Motorola FE, as well as costs related to changes to travel logistics for PCA Technician.

7.5 It is assumed that existing broadband access to VESTA system will be operational

and VESTA FE will have remote access to it to implement required configuration changes.

8.0 WARRANTY & LIMITATION OF LIABILITY

ProComm Alaska shall make available to Bethel PD any/all product warranties made by the manufacturer(s) of the software, products, or services utilized by ProComm Alaska in connection with goods and services provided hereunder, to the extent transferable and without recourse.

ProComm Alaska shall warranty that the installation is free from defects in parts and labor for a period of 30 days from the date of installation provided such defects are communicated in writing within that period. ProComm Alaska shall correct reported deficiencies at no additional charge to the Bethel PD.

Except as expressly set forth above or in a contract signed by an officer of ProComm Alaska LLC, ProComm Alaska makes no warranties, expressed or implied, including warranties of merchantability or fitness for a particular purpose, in connection with materials or work order and the transactions contemplated hereby for software or other products purchased and installed by ProComm. Warranties are reserved solely for the work performed by PCA and for those items and actions in the direct control of PCA.

In no event shall ProComm Alaska be liable to Bethel PD for any indirect, special or consequential damage or lost profits arising out of or related to materials or work or the performance of breach hereof. Even if ProComm has been advised of the possibility thereof, ProComm's liability to Bethel PD hereunder, if any, shall in no event exceed the total of the charges paid to ProComm hereunder by Bethel PD.

9.0 PRICING SUMMARY

Logistics and Labor Cost.

Item	Description	Price
1	Engineering and Project Management	\$1,250.00
2	Logistics and Per Diem	\$1,575.00
3	On-Site and Remote Support cost	\$16,418.00
Total Project Cost		\$19,243.00

For the total project ProComm Alaska quotes: **\$19,243.00**

9.1 Pricing Guarantee

Prices quoted are dependent on the quoted price of PCA suppliers which are guaranteed for a limited time. Therefore, PCA will guarantee the price quoted for a period of 30 days. If Notice to Proceed exceeds period specified, PCA reserves the right to pass on subsequent

increases in costs to Bethel PD.

10.0 TERMS & CONDITIONS

- Bethel PD agrees to pay 75 percent of the agreed upon sum at time of contract issuance.
- Bethel PD agrees to pay the remaining 25 percent of the agreed upon sum upon Bethel PD acceptance of the completed work.
- This quote is valid for 30 days from submittal date.

11.0 ACCEPTANCE

Unless specifically indicated in Section 10.0 (Terms & Conditions) above, acceptance of this proposal and issuance of a purchase order or other purchasing documentation by an authorized representative of the Bethel PD will constitute a contract to perform under the terms and conditions of this proposal.

12.0 MERGER WITH PREVIOUS CONTRACT

Upon completion of all work described in this SOW (Phase II), this contract will automatically expire and all work completed under this Contract will be covered under the service agreement previously entered into between the parties (Phase I).

Signatures:

ProComm Alaska Representative: _____

Date: _____

City Manager for the City of Bethel: _____

Date: _____

**APPENDIX A
CHANGE REQUEST FORM**

Change Request No.: _____ **Date:** _____

Requester: _____ **Telephone:** _____
Title: _____

Description of Change:

Equipment or Services Required:

Time Line Modification:

Dollar Value of Change (including tax): \$ _____

Approvals:
Bethel PD

Authorized By/Title/Date

ProComm Alaska -

Authorized By/Title/Date

City of Bethel Action Memorandum

Action memorandum No.	19-18		
Date action introduced:	February 12, 2019	Introduced by:	Mayor Watson
Date action taken:		Approved	Denied
Confirmed by:			

Appointment and Re-Appointment of Committee-Commission members. Juan Delgado- Public Works Committee. Tracy Beans- Planning Commission.

Amount of fiscal impact:		Account information:
x	No fiscal impact	

Action Memorandum 19-18 is sponsored by Mayor Watson at the request of the City Clerk.

Juan Delgado has requested re-appointment to the Public Works Committee. If re-appointed, the term would be three years as a regular member with a term expiration of December 31, 2021.

Tracy Beans has requested appointment to the Planning Commission. If appointed, the term would be three years as an alternate member with a term expiration of December 31, 2021.

City of Bethel Information Memorandum

Information Memo No.	19-02		
Date introduced:	February 12, 2019	Introduced by:	Peter Williams, City Manager
Amended actions:			
Confirmed by:			

Title: Presentation of the City's Water & Sewer Services Expenditures Compared to Budget from July 1, 2018 to January 31, 2019 – Utilities Maintenance – Water & Wastewater Activity Report.

Attachment(s): (1) City of Bethel Water & Sewer Services Expenditures Compared to Budget from July 1, 2018 to January 31, 2018. – Utilities Maintenance – Water & Wastewater Activity Report.

Department/Individual:	Initials:	Remarks:
Administration	PW	
Finance	CS	
Amount of fiscal impact:	Account information:	
None	No fiscal impact at this time. Funds in City Budget.	
	Funds not in City Budget.	

Summary Statement

The attached financial report for FY 2019 contains six months of data ending January 31, 2018. The information contained therein and the contents of the Water & Wastewater Activity Report are distributed to Bethel City Council members for their review. This Information Memorandum documents the dissemination of this report to Bethel City Council members, as required by the Alaska Department of Commerce, Community and Economic Development, Division of Community and Regional Affairs, in their administration of the Best Practices protocol.

The process of preparing and submitting a monthly financial report and a water and wastewater activity report to City Council helps the City earn points on the Water and Sewer Utility Best Practices Operation and Maintenance Reports. The City must have a score of 60 or greater out of 100 points in order to be approved for funding from the Environmental Protection Agency (EPA) and the Alaska Department of Environmental Conservation (DEC). In other capital grants administered by DEC's Village Safe Water Program, the City's Best Practices score is an application scoring criterion.

CITY OF BETHEL
REVENUES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JANUARY 31, 2019

WATER & SEWER SERVICES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>WATER</u>					
51-42-410 TRUCKED WATER	1,710,608.33	1,710,608.33	2,854,650.00	1,144,041.67	59.9
51-42-412 METERED PIPED WATER COMM.	233,200.03	233,200.03	446,440.00	213,239.97	52.2
51-42-414 UNMETERED PIPED WTR RESID	486,153.72	486,153.72	834,971.00	348,817.28	58.2
51-42-416 CONTRACT WATER	5,800.00	5,800.00	13,075.00	7,275.00	44.4
51-42-436 PUMPHOUSE WATER	12,810.77	12,810.77	17,899.00	5,088.23	71.6
TOTAL WATER	2,448,572.85	2,448,572.85	4,167,035.00	1,718,462.15	58.8
<u>SEWER</u>					
51-43-411 TRUCKED SEWER (EVAC/HB)	935,713.95	935,713.95	1,586,277.00	650,563.05	59.0
51-43-412 METERED PIPED SEWER COMM.	862,113.94	862,113.94	803,488.00	(58,625.94)	107.3
51-43-414 UNMETERED PIPED SEWER RES	144,228.06	144,228.06	247,195.00	102,966.94	58.4
51-43-416 CONTRACT SEWER	16,108.43	16,108.43	24,828.00	8,719.57	64.9
TOTAL SEWER	1,958,164.38	1,958,164.38	2,661,788.00	703,623.62	73.6
<u>MISCELLANEOUS</u>					
51-45-434 UTILITY PENALTY/INTEREST	15,917.73	15,917.73	46,270.00	30,352.27	34.4
51-45-435 RECONNECT FEES	2,094.56	2,094.56	2,677.00	582.44	78.2
51-45-450 SENIOR DISCOUNT	(29,222.59)	(29,222.59)	44,650.00	73,872.59	(65.5)
51-45-467 NSF CHECKS AND FEES	270.00	270.00	300.00	30.00	90.0
51-45-468 UTILITY INSPECTION FEES	1,940.11	1,940.11	1,500.00	(440.11)	129.3
51-45-471 WATER SUBSCRIPTION FEES	.00	.00	170,465.00	170,465.00	.0
51-45-472 SEWER SUBSCRIPTION FEES	.00	.00	182,267.00	182,267.00	.0
TOTAL MISCELLANEOUS	(9,000.19)	(9,000.19)	448,129.00	457,129.19	(2.0)
<u>MISCELLANEOUS</u>					
51-49-466 CASH OVER/SHORT	(69.00)	(69.00)	.00	69.00	.0
51-49-487 INVESTMENT INCOME	.00	.00	14,000.00	14,000.00	.0
51-49-495 MISCELLANEOUS INCOME	1,939.99	1,939.99	.00	(1,939.99)	.0
TOTAL MISCELLANEOUS	1,870.99	1,870.99	14,000.00	12,129.01	13.4
TOTAL FUND REVENUE	4,399,608.03	4,399,608.03	7,290,952.00	2,891,343.97	60.3

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JANUARY 31, 2019

WATER & SEWER SERVICES

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>UTILITY BILLING</u>						
51-80-501	SALARIES	42,184.33	42,184.33	85,784.00	43,599.67	49.2
51-80-502	OVERTIME	263.25	263.25	1,000.00	736.75	26.3
51-80-508	LEAVE CASHOUT	.00	.00	4,289.00	4,289.00	.0
51-80-511	MEDICARE FICA	661.89	661.89	1,258.00	596.11	52.6
51-80-512	GROUP HEALTH INSURANCE	13,330.02	13,330.02	38,871.00	25,540.98	34.3
51-80-515	UNEMPLOYMENT	1,251.32	1,251.32	1,638.00	386.68	76.4
51-80-516	WORKERS' COMPENSATION	.00	.00	328.00	328.00	.0
51-80-518	PERS	9,413.06	9,413.06	19,092.00	9,678.94	49.3
51-80-519	UTILITY BENEFIT	.00	.00	7,980.00	7,980.00	.0
51-80-545	TRAINING/TRAVEL	.00	.00	2,000.00	2,000.00	.0
51-80-561	SUPPLIES	1,765.40	1,765.40	4,000.00	2,234.60	44.1
51-80-649	ONLINE BILL PAY	742.00	742.00	2,000.00	1,258.00	37.1
51-80-683	MINOR EQUIPMENT	.00	.00	1,500.00	1,500.00	.0
51-80-721	INSURANCE	.00	.00	1,000.00	1,000.00	.0
51-80-727	ADVERTISING	.00	.00	500.00	500.00	.0
51-80-733	POSTAGE	7,279.58	7,279.58	12,000.00	4,720.42	60.7
51-80-736	BANK CHARGES	9,829.66	9,829.66	36,500.00	26,670.34	26.9
51-80-777	PROJECT-BOILER & HVAC REBUILD	114,496.00	114,496.00	620,000.00	505,504.00	18.5
51-80-799	MISCELLANEOUS EXPENSES	.00	.00	500.00	500.00	.0
51-80-996	ADMIN OVERHEAD-IT SVCS	4,710.29	4,710.29	14,260.00	9,549.71	33.0
51-80-998	ADMINISTRATIVE OVERHEAD-GF	8,251.00	8,251.00	39,145.00	30,894.00	21.1
	TOTAL UTILITY BILLING	214,177.80	214,177.80	893,645.00	679,467.20	24.0

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JANUARY 31, 2019

WATER & SEWER SERVICES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>HAULED WATER</u>					
51-81-501 SALARIES	233,266.95	233,266.95	434,695.00	201,428.05	53.7
51-81-502 OVERTIME	70,494.23	70,494.23	80,000.00	9,505.77	88.1
51-81-508 LEAVE CASHOUT	5,578.81	5,578.81	21,454.00	15,875.19	26.0
51-81-511 MEDICARE	4,657.81	4,657.81	7,463.00	2,805.19	62.4
51-81-512 EMPLOYEE GROUP BENEFITS	80,508.45	80,508.45	103,841.00	23,332.55	77.5
51-81-515 UNEMPLOYMENT	665.60	665.60	7,964.00	7,298.40	8.4
51-81-516 WORKERS' COMPENSATION	.00	.00	15,196.00	15,196.00	.0
51-81-518 PERS	66,846.56	66,846.56	113,233.00	46,386.44	59.0
51-81-519 UTILITY BENEFIT	7,105.47	7,105.47	39,558.00	32,452.53	18.0
51-81-561 SUPPLIES	2,001.80	2,001.80	5,000.00	2,998.20	40.0
51-81-563 WEARING APPAREL	.00	.00	4,000.00	4,000.00	.0
51-81-600 TIRES	36,296.67	36,296.67	41,000.00	4,703.33	88.5
51-81-601 VEHICLE MT. (PARTS & TOOLS)	34,123.20	34,123.20	50,000.00	15,876.80	68.3
51-81-602 GASOLINE/DIESEL/OIL	3,009.86	3,009.86	120,000.00	116,990.14	2.5
51-81-621 ELECTRICITY	2,708.27	2,708.27	7,200.00	4,491.73	37.6
51-81-622 TELEPHONE	20.57	20.57	100.00	79.43	20.6
51-81-623 HEATING FUEL	3,622.27	3,622.27	12,000.00	8,377.73	30.2
51-81-626 WATER/SEWER/GARBAGE	3,260.06	3,260.06	8,200.00	4,939.94	39.8
51-81-627 STAFF CELLULAR PHONES	439.05	439.05	1,320.00	880.95	33.3
51-81-650 LAB TESTS	750.00	750.00	5,000.00	4,250.00	15.0
51-81-661 VEHICLE MAINT/REPAIR	50,799.52	50,799.52	287,479.00	236,679.48	17.7
51-81-669 OTHER PURCHASED SERVICES	.00	.00	5,000.00	5,000.00	.0
51-81-683 MINOR EQUIPMENT	(482.10)	(482.10)	4,000.00	4,482.10	(12.1)
51-81-690 WATER TRUCKS	225,000.00	225,000.00	225,000.00	.00	100.0
51-81-721 INSURANCE	.00	.00	53,000.00	53,000.00	.0
51-81-722 INSURANCE-DED EXP & OTHER	9,413.88	9,413.88	10,000.00	586.12	94.1
51-81-738 BAD DEBT EXPENSE	.00	.00	9,000.00	9,000.00	.0
51-81-799 MISCELLANEOUS	.00	.00	1,000.00	1,000.00	.0
51-81-996 ADMIN OVERHEAD-IT SVCS	4,482.58	4,482.58	13,573.00	9,090.42	33.0
51-81-998 ADMINISTRATIVE OVERHEAD-GF	42,391.00	42,391.00	159,633.00	117,242.00	26.6
 TOTAL HAULED WATER	 886,960.51	 886,960.51	 1,844,909.00	 957,948.49	 48.1

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JANUARY 31, 2019

WATER & SEWER SERVICES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PIPED WATER</u>					
51-82-501 SALARIES	98,736.35	98,736.35	158,803.00	60,066.65	62.2
51-82-502 OVERTIME	22,075.70	22,075.70	30,000.00	7,924.30	73.6
51-82-508 LEAVE CASHOUT	2,540.73	2,540.73	7,379.00	4,838.27	34.4
51-82-511 MEDICARE	1,838.07	1,838.07	2,738.00	899.93	67.1
51-82-512 EMPLOYEE GROUP BENEFITS	20,725.41	20,725.41	47,756.00	27,030.59	43.4
51-82-515 UNEMPLOYMENT	.00	.00	4,210.00	4,210.00	.0
51-82-516 WORKERS' COMPENSATION	.00	.00	5,574.00	5,574.00	.0
51-82-518 PERS	26,616.85	26,616.85	41,537.00	14,920.15	64.1
51-82-519 UTILITY BENEFIT	1,472.96	1,472.96	9,804.00	8,331.04	15.0
51-82-545 TRAINING/TRAVEL	659.50	659.50	7,500.00	6,840.50	8.8
51-82-561 SUPPLIES	2,435.30	2,435.30	5,000.00	2,564.70	48.7
51-82-563 WEARING APPAREL	2,148.17	2,148.17	2,500.00	351.83	85.9
51-82-592 PLUMBING SUPPLIES	4,701.91	4,701.91	17,500.00	12,798.09	26.9
51-82-601 VEHICLE MT. (PARTS & TOOLS)	5,110.02	5,110.02	8,000.00	2,889.98	63.9
51-82-602 GASOLINE/DIESEL/OIL	3,248.56	3,248.56	12,000.00	8,751.44	27.1
51-82-621 ELECTRICITY-UTIL MT SHOP	1,528.16	1,528.16	6,000.00	4,471.84	25.5
51-82-622 TELEPHONE	89.88	89.88	100.00	10.12	89.9
51-82-623 HEATING FUEL	7,863.27	7,863.27	24,000.00	16,136.73	32.8
51-82-626 WATER/SEWER/GARB	169.56	169.56	600.00	430.44	28.3
51-82-627 STAFF CELLULAR PHONES	361.26	361.26	1,160.00	798.74	31.1
51-82-649 ENGINEERING SERVICES	17,337.10	17,337.10	50,000.00	32,662.90	34.7
51-82-661 VEHICLE MAINT/REPAIR	485.30	485.30	2,782.00	2,296.70	17.4
51-82-669 OTHER PURCHASED SERVICES	300.00	300.00	500.00	200.00	60.0
51-82-683 MINOR EQUIPMENT	3,721.63	3,721.63	25,000.00	21,278.37	14.9
51-82-721 INSURANCE	.00	.00	4,100.00	4,100.00	.0
51-82-727 ADVERTISING	871.85	871.85	1,000.00	128.15	87.2
51-82-777 PROJECT EXPENSES-CULVERTS	.00	.00	210,000.00	210,000.00	.0
51-82-996 ADMIN OVERHEAD-IT SVCS	4,889.66	4,889.66	14,803.00	9,913.34	33.0
51-82-998 ADMINISTRATIVE OVERHEAD-GF	15,852.00	15,852.00	59,673.00	43,821.00	26.6
TOTAL PIPED WATER	245,779.20	245,779.20	760,019.00	514,239.80	32.3

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JANUARY 31, 2019

WATER & SEWER SERVICES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>BETHEL HTS WTR TREATMENT</u>					
51-83-501 SALARIES	66,269.81	66,269.81	117,832.00	51,562.19	56.2
51-83-502 OVERTIME	23,573.52	23,573.52	35,000.00	11,426.48	67.4
51-83-508 LEAVE CASHOUT	12,648.43	12,648.43	11,611.00	(1,037.43)	108.9
51-83-511 MEDICARE	349.64	349.64	2,216.00	1,866.36	15.8
51-83-512 EMPLOYEE GROUP BENEFITS	9,528.29	9,528.29	37,760.00	28,231.71	25.2
51-83-515 UNEMPLOYMENT	.00	.00	2,543.00	2,543.00	.0
51-83-516 WORKERS' COMPENSATION	.00	.00	4,470.00	4,470.00	.0
51-83-518 PERS	19,784.61	19,784.61	33,623.00	13,838.39	58.8
51-83-519 UTILITY BENEFIT	3,121.32	3,121.32	7,752.00	4,630.68	40.3
51-83-545 TRAINING/TRAVEL	329.75	329.75	5,500.00	5,170.25	6.0
51-83-561 SUPPLIES	1,580.04	1,580.04	3,000.00	1,419.96	52.7
51-83-563 WEARING APPAREL	353.93	353.93	500.00	146.07	70.8
51-83-567 CHEMICALS	18,005.78	18,005.78	50,000.00	31,994.22	36.0
51-83-592 PLUMBING SUPPLIES	2,483.39	2,483.39	2,500.00	16.61	99.3
51-83-621 ELECTRICITY (PUMPHOUSE)	35,944.69	35,944.69	84,000.00	48,055.31	42.8
51-83-622 TELEPHONE	.00	.00	500.00	500.00	.0
51-83-623 HEATING FUEL (PUMPHOUSE)	55,166.33	55,166.33	120,000.00	64,833.67	46.0
51-83-649 ENGINEERING SERVICES	.00	.00	2,000.00	2,000.00	.0
51-83-650 LAB TESTS	1,552.19	1,552.19	12,000.00	10,447.81	12.9
51-83-661 VEHICLE MAINT/REPAIR	485.29	485.29	2,782.00	2,296.71	17.4
51-83-669 OTHER PURCHASED SERVICES	556.69	556.69	3,000.00	2,443.31	18.6
51-83-683 MINOR EQUIPMENT	21,699.82	21,699.82	23,000.00	1,300.18	94.4
51-83-721 INSURANCE	.00	.00	13,200.00	13,200.00	.0
51-83-727 ADVERTISING	500.00	500.00	500.00	.00	100.0
51-83-772 PROJECT EXPENSES	49,624.50	49,624.50	50,000.00	375.50	99.3
51-83-996 ADMIN OVERHEAD-IT SVCS	4,661.95	4,661.95	14,116.00	9,454.05	33.0
51-83-998 ADMINISTRATIVE OVERHEAD-GF	13,012.00	13,012.00	49,012.00	36,000.00	26.6
TOTAL BETHEL HTS WTR TREATMENT	341,231.97	341,231.97	688,417.00	347,185.03	49.6

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JANUARY 31, 2019

WATER & SEWER SERVICES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
CITY SUB WTR TREATMENT					
51-84-501 SALARIES	75,331.79	75,331.79	179,778.00	104,446.21	41.9
51-84-502 OVERTIME	20,168.99	20,168.99	35,000.00	14,831.01	57.6
51-84-508 LEAVE CASHOUT	4,750.81	4,750.81	8,708.00	3,957.19	54.6
51-84-511 MEDICARE	1,480.53	1,480.53	31,143.00	29,662.47	4.8
51-84-512 EMPLOYEE GROUP BENEFITS	12,655.61	12,655.61	37,760.00	25,104.39	33.5
51-84-515 UNEMPLOYMENT	.00	.00	3,916.00	3,916.00	.0
51-84-516 WORKERS' COMPENSATION	.00	.00	6,341.00	6,341.00	.0
51-84-518 PERS	21,029.25	21,029.25	47,251.00	26,221.75	44.5
51-84-519 UTILITY BENEFIT	1,516.33	1,516.33	7,752.00	6,235.67	19.6
51-84-545 TRAINING/TRAVEL	329.75	329.75	6,500.00	6,170.25	5.1
51-84-561 SUPPLIES	1,254.23	1,254.23	1,500.00	245.77	83.6
51-84-563 WEARING APPAREL	.00	.00	800.00	800.00	.0
51-84-567 CHEMICALS	63,906.07	63,906.07	90,000.00	26,093.93	71.0
51-84-592 PLUMBING SUPPLIES	.00	.00	2,000.00	2,000.00	.0
51-84-602 GASOLINE/DIESEL/OIL	108.53	108.53	720.00	611.47	15.1
51-84-621 ELECTRICITY (CS WTF)	26,056.90	26,056.90	48,000.00	21,943.10	54.3
51-84-622 TELEPHONE	20.57	20.57	100.00	79.43	20.6
51-84-623 HEATING FUEL(CS WTF)	37,222.41	37,222.41	120,000.00	82,777.59	31.0
51-84-650 LAB TESTS	1,210.37	1,210.37	7,000.00	5,789.63	17.3
51-84-661 VEHICLE MAINT (ISF)	485.29	485.29	2,782.00	2,296.71	17.4
51-84-669 OTHER PURCHASED SERVICES	556.69	556.69	2,000.00	1,443.31	27.8
51-84-683 MINOR EQUIPMENT	7,543.46	7,543.46	13,000.00	5,456.54	58.0
51-84-721 INSURANCE	.00	.00	8,300.00	8,300.00	.0
51-84-727 ADVERTISING	500.00	500.00	500.00	.00	100.0
51-84-772 PROJECT EXPENSES	49,624.50	49,624.50	50,000.00	375.50	99.3
51-84-996 ADMIN OVERHEAD-IT SVCS	5,117.37	5,117.37	15,490.00	10,372.63	33.0
51-84-998 ADMINISTRATIVE OVERHEAD-GF	18,423.00	18,423.00	69,337.00	50,914.00	26.6
TOTAL CITY SUB WTR TREATMENT	349,292.45	349,292.45	795,678.00	446,385.55	43.9

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JANUARY 31, 2019

WATER & SEWER SERVICES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>HAULED SEWER</u>					
51-85-501 SALARIES	267,171.61	267,171.61	499,174.00	232,002.39	53.5
51-85-502 OVERTIME	71,453.17	71,453.17	80,000.00	8,546.83	89.3
51-85-508 LEAVE CASHOUT	3,390.96	3,390.96	24,678.00	21,287.04	13.7
51-85-511 MEDICARE	5,138.59	5,138.59	8,398.00	3,259.41	61.2
51-85-512 EMPLOYEE GROUP BENEFITS	109,162.01	109,162.01	126,053.00	16,890.99	86.6
51-85-515 UNEMPLOYMENT	.00	.00	10,635.00	10,635.00	.0
51-85-516 WORKERS' COMPENSATION	.00	.00	17,100.00	17,100.00	.0
51-85-518 PERS	74,516.56	74,516.56	127,418.00	52,901.44	58.5
51-85-519 UTILITY BENEFIT	4,084.10	4,084.10	44,118.00	40,033.90	9.3
51-85-561 SUPPLIES	612.95	612.95	2,000.00	1,387.05	30.7
51-85-563 WEARING APPAREL	.00	.00	4,000.00	4,000.00	.0
51-85-600 TIRES & WHEELS	.00	.00	6,000.00	6,000.00	.0
51-85-601 VEHICLE MT. (PARTS & TOOLS)	16,845.03	16,845.03	50,000.00	33,154.97	33.7
51-85-602 GASOLINE/DIESEL/OIL	4,111.40	4,111.40	96,000.00	91,888.60	4.3
51-85-621 ELECTRICITY	2,346.01	2,346.01	7,200.00	4,853.99	32.6
51-85-622 TELEPHONE	.00	.00	100.00	100.00	.0
51-85-623 HEATING FUEL	3,622.27	3,622.27	12,000.00	8,377.73	30.2
51-85-626 WATER/SEWER/GARBAGE	2,788.96	2,788.96	8,200.00	5,411.04	34.0
51-85-661 VEHICLE MAINT/REPAIR	61,032.98	61,032.98	287,479.00	226,446.02	21.2
51-85-669 OTHER PURCHASED SERVICES	240.00	240.00	7,000.00	6,760.00	3.4
51-85-683 MINOR EQUIPMENT	(482.10)	(482.10)	1,000.00	1,482.10	(48.2)
51-85-699 XFER TO F-58 FLEET REPLACEMENT	.00	.00	191,160.00	191,160.00	.0
51-85-721 INSURANCE	.00	.00	45,000.00	45,000.00	.0
51-85-722 INSURANCE-DED EXP & OTHER	6,500.00	6,500.00	10,000.00	3,500.00	65.0
51-85-799 MISCELLANEOUS	.00	.00	1,000.00	1,000.00	.0
51-85-996 ADMIN OVERHEAD-IT SVCS	4,482.58	4,482.58	13,573.00	9,090.42	33.0
51-85-998 ADMINISTRATIVE OVERHEAD-GF	48,340.00	48,340.00	181,767.00	133,427.00	26.6
 TOTAL HAULED SEWER	 685,357.08	 685,357.08	 1,861,053.00	 1,175,695.92	 36.8

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JANUARY 31, 2019

WATER & SEWER SERVICES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PIPED SEWER</u>					
51-86-501 SALARIES	95,562.13	95,562.13	158,803.00	63,240.87	60.2
51-86-502 OVERTIME	22,075.61	22,075.61	30,000.00	7,924.39	73.6
51-86-508 LEAVE CASHOUT	2,540.71	2,540.71	7,379.00	4,838.29	34.4
51-86-511 MEDICARE	1,781.96	1,781.96	2,738.00	956.04	65.1
51-86-512 EMPLOYEE GROUP BENEFITS	20,268.45	20,268.45	48,866.00	28,597.55	41.5
51-86-515 UNEMPLOYMENT	.00	.00	4,210.00	4,210.00	.0
51-86-516 WORKERS' COMPENSATION	.00	.00	5,574.00	5,574.00	.0
51-86-518 PERS	25,918.19	25,918.19	41,537.00	15,618.81	62.4
51-86-519 UTILITY BENEFITS	2,948.89	2,948.89	9,478.00	6,529.11	31.1
51-86-545 TRAINING/TRAVEL	824.20	824.20	8,000.00	7,175.80	10.3
51-86-561 SUPPLIES	2,161.15	2,161.15	5,000.00	2,838.85	43.2
51-86-563 WEARING APPAREL	1,445.04	1,445.04	2,500.00	1,054.96	57.8
51-86-592 PLUMBING SUPPLIES	1,066.58	1,066.58	10,000.00	8,933.42	10.7
51-86-601 VEHICLE MT. (PARTS & TOOLS)	1,997.69	1,997.69	6,500.00	4,502.31	30.7
51-86-602 GASOLINE/DIESEL/OIL	4,703.77	4,703.77	9,600.00	4,896.23	49.0
51-86-621 ELECTRICITY-LIFTST & BLDG	44,769.48	44,769.48	90,000.00	45,230.52	49.7
51-86-622 TELEPHONE	.00	.00	100.00	100.00	.0
51-86-623 HEATING FUEL	12,215.37	12,215.37	30,000.00	17,784.63	40.7
51-86-626 WATER/SEWER/GARB	169.56	169.56	600.00	430.44	28.3
51-86-661 VEHICLE MAINT/REPAIR	2,259.02	2,259.02	2,782.00	522.98	81.2
51-86-669 OTHER PURCHASED SERVICES	395.00	395.00	10,000.00	9,605.00	4.0
51-86-683 MINOR EQUIPMENT	58,332.91	58,332.91	110,000.00	51,667.09	53.0
51-86-699 CAPITAL EXPENSES-SL ASSET RES.	75,917.74	75,917.74	191,160.00	115,242.26	39.7
51-86-721 INSURANCE	.00	.00	4,000.00	4,000.00	.0
51-86-736 LEASED PROPERTY-LIFT STATIONS	12,766.95	12,766.95	15,000.00	2,233.05	85.1
51-86-777 PROJECT EXP-CULVERTS	.00	.00	210,000.00	210,000.00	.0
51-86-996 ADMIN OVERHEAD-IT SVCS	4,888.69	4,888.69	14,803.00	9,914.31	33.0
51-86-998 ADMINISTRATIVE OVERHEAD-GF	15,879.00	15,879.00	59,825.00	43,946.00	26.5
 TOTAL PIPED SEWER	 410,888.09	 410,888.09	 1,088,455.00	 677,566.91	 37.8

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JANUARY 31, 2019

WATER & SEWER SERVICES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>SEWER LAGOON</u>					
51-87-501 SALARIES	28,718.00	28,718.00	65,150.00	36,432.00	44.1
51-87-502 OVERTIME	5,440.30	5,440.30	10,000.00	4,559.70	54.4
51-87-508 LEAVE CASHOUT	564.61	564.61	2,135.00	1,570.39	26.5
51-87-511 MEDICARE	527.03	527.03	1,090.00	562.97	48.4
51-87-512 EMPLOYEE GROUP BENEFITS	5,877.56	5,877.56	15,548.00	9,670.44	37.8
51-87-515 UNEMPLOYMENT	.00	.00	1,676.00	1,676.00	.0
51-87-516 WORKERS' COMPENSATION	.00	.00	2,219.00	2,219.00	.0
51-87-518 PERS	7,591.16	7,591.16	16,533.00	8,941.84	45.9
51-87-519 UTILITY BENEFIT	303.89	303.89	3,016.00	2,712.11	10.1
51-87-545 TRAINING/TRAVEL	1,106.56	1,106.56	4,500.00	3,393.44	24.6
51-87-561 SUPPLIES	155.02	155.02	1,000.00	844.98	15.5
51-87-563 WEARING APPAREL	948.32	948.32	2,700.00	1,751.68	35.1
51-87-592 PLUMBING SUPPLIES	.00	.00	500.00	500.00	.0
51-87-601 VEHICLE PARTS	17.49	17.49	.00	(17.49)	.0
51-87-602 GASOLINE	1,032.25	1,032.25	16,080.00	15,047.75	6.4
51-87-650 LAB TESTS (SAMPLES)	8,982.80	8,982.80	12,000.00	3,017.20	74.9
51-87-683 MINOR EQUIPMENT	785.72	785.72	2,000.00	1,214.28	39.3
51-87-721 INSURANCE	.00	.00	300.00	300.00	.0
51-87-724 DUES & SUBSCRIPTIONS	7,920.00	7,920.00	7,920.00	.00	100.0
51-87-727 ADVERTISING	.00	.00	500.00	500.00	.0
51-87-998 ADMINISTRATIVE OVERHEAD-GF	6,034.00	6,034.00	22,754.00	16,720.00	26.5
TOTAL SEWER LAGOON	76,004.71	76,004.71	187,621.00	111,616.29	40.5
TOTAL FUND EXPENDITURES	3,209,691.81	3,209,691.81	8,119,797.00	4,910,105.19	39.5
NET REVENUE OVER EXPENDITURES	1,189,916.22	1,189,916.22	(828,845.00)	(2,018,761.22)	143.6

CITY OF BETHEL
COMBINED CASH INVESTMENT
JANUARY 31, 2019

COMBINED CASH ACCOUNTS

TOTAL COMBINED CASH

TOTAL UNALLOCATED CASH

CASH ALLOCATION RECONCILIATION

51 ALLOCATION TO WATER & SEWER SERVICES	4,145,386.42
TOTAL ALLOCATIONS TO OTHER FUNDS	4,145,386.42
ALLOCATION FROM COMBINED CASH FUND - 01-10100	
ZERO PROOF IF ALLOCATIONS BALANCE	4,145,386.42

CITY OF BETHEL
BALANCE SHEET
JANUARY 31, 2019

WATER & SEWER SERVICES

ASSETS

51-10100	CASH IN COMBINED FUND	4,145,386.42	
51-13100	ACCOUNTS RECEIVABLE	1,226,677.55	
51-13900	ALLOWANCE-DOUBTFUL ACCTS	4,922.13	
51-14200	HEATING FUEL INVENTORY	34,644.50	
51-14400	DIESEL FUEL INVENTORY	30,905.00	
51-16200	IMPROVEMENTS	12,187.41	
51-16300	BUILDINGS	2,869,625.96	
51-16400	PLANTS AND LINES-GENERAL	28,727,258.33	
51-16500	MACHINERY & EQUIP-GENERAL	223,338.57	
51-16600	VEHICLES-GENERAL	3,150,154.16	
51-16800	ACCUM DEPR-BUILDINGS	(2,871,573.24)	
51-16900	ACCUM DEPR-PLANT/LINE-GNL	(20,926,461.68)	
51-17000	ACCUM DEP-M&E GENERAL	(107,515.63)	
51-17100	ACCUM DEPR-VEHICLES-GENERAL	(2,246,216.20)	
51-18000	W/S CONSTRUCTION IN PROGRESS	11,314,992.99	
51-19000	DEFERRED OUTFLOW-PENSION	771,568.50	
TOTAL ASSETS			26,359,894.77

LIABILITIES AND EQUITY

LIABILITIES

51-20100	VOUCHERS PAYABLE	(25,090.78)	
51-22100	ACCRUED VACATION	128,455.61	
51-22200	VACATION/SICK LEAVE	4,862.70	
51-25900	DUE TO/FROM OTHER FUNDS	1,996,668.23	
51-26100	UTILITY DEPOSITS	366,470.53	
51-27200	WATER SUB. FEE - DEF. MAINT.	101,327.88	
51-27300	SEWER SUB. FEE - DEF. MAINT.	107,788.45	
51-29000	DEFERRED INFLOW-PENSION	43,666.55	
51-29100	PENSION LIABILITY	3,917,369.07	
TOTAL LIABILITIES			6,641,518.24

FUND EQUITY

51-30100	CONTRIBUTED CAPITAL-STATE	15,568,874.10	
51-30200	CONTRIBUTED CAPITAL-FED	9,074,659.94	
51-30300	CONTRIB CAP-CORP ENGR	5,816,281.20	
51-30400	CONTRIB CAP-PHS	972,517.00	
51-30500	CONTRIB CAP-EDA	311,207.20	
51-30600	CONTRIB CAP-U OF A	127,476.00	
51-30700	CONTRIBUTED CAPITAL VSW	8,280,868.37	
51-30800	CONTRIBUTED CAPITAL-RECD	72,736.71	
51-31900	CONTRIB CAP-OTHER	1,464,521.97	
51-31950	CONTRIB CAPITAL-FLEET REP FUND	23,460.12	
51-32100	AMORTIZATION CONTRIBUTION	(7,758,406.58)	
51-37900	DESIGNATED-CAP IMPROV & DEPREC	251,213.07	

CITY OF BETHEL
BALANCE SHEET
JANUARY 31, 2019

WATER & SEWER SERVICES

UNAPPROPRIATED FUND BALANCE:		
51-39900	FUND BALANCE	(15,676,948.79)
	REVENUE OVER EXPENDITURES - YTD	<u>1,189,916.22</u>
	BALANCE - CURRENT DATE	<u>(14,487,032.57)</u>
	TOTAL FUND EQUITY	<u>19,718,376.53</u>
	TOTAL LIABILITIES AND EQUITY	<u><u>26,359,894.77</u></u>



City of Bethel - Public Works Department

Utilities Maintenance Activity Report

December 2018

Public Works Director - William Arnold

City Sub Water Treatment Plant

Bethel Heights Water Treatment Plant

December

Fiscal Year to Date

Water			Chemical Usage			Water				Chemical Usage		
Plant Production (Gallons)	Hauled Water (Gallons)	Piped Water (Gallons)	Calcium Hypochlorite (lbs)	Polymer (mL)	Potassium Permanganate (lbs)	Plant Production (Gallons)	Hauled Water (Gallons)	Piped Water (Gallons)	School Water (Gallons)	Calcium Hypochlorite (lbs)	Polymer (mL)	Potassium Permanganate (lbs)
3,473,605	1,593,000	881,083	750	9,450	177	3,250,395	462,553	4,672,263	303,190	1,050	2,900	119
21,950,165	10,512,489	2,534,077	4,175	51,525	1,171	17,516,643	5,113,913	29,238,719	1,301,475	7,050	20,460	796

Bethel Heights WTP	BHWTP finally in WINTER MODE!! Multiple line leaks and breaks were repaired in City Sub and Bethel Heights distribution systems due to lines breaking in the cold weather. Monthly water logs to ADEC from BHWTP and CSWTP. Utility Maint crew is assisting BHWTP with repairs from sanitary survey as per DEC requirements. Awaiting Electricians to complete action item list for sanitary survey.
City Sub WTP	Institutional Corridor is complete and in operation. We received a letter of approval to operate from ADEC. DMR report to ADEC. Monthly water logs for BHWTP and CSWTP to ADEC. We also conducted a LEAD and Copper test, results exceeded Federal Limits and in process of Corrosion Control with DOWL. OEH monthly water test for BHWTP and CSWTP.
Sewer Lagoon	Lagoon operations were shutdown November 9th for the season. Pump and piping was winterized. Lagoon discharge operations are shut-down until spring. Normal operation mode for winter ongoing.
Piped Sewer	24 alarms on residential lift stations were responded to. Repairs on 12 residential lift stations. Multiple issues with motor contact switches, heat trace, and float systems. Several of these issues will require the attention of an electrician. Troubleshooting at the Yukon Kuskokwim Fitness Center Lift Station. Main Lift Station pump work –Pump #1 still in Anchorage for major repair. Pump will be in Anchorage 12-16 weeks (minimum) for repairs before we will receive it back. Lift Station running on 2 pumps for now. FAA lift station having issues with cold temperatures. Line flushing and leveling activities on low flow and frozen sewer lines. Non-compliance reports were filled out per DEC requirements.
Piped Water	Monthly meter readings, service connections, and disconnects were performed. Heat trace connections made and insulation complete on Public Works water line. Multiple service line freeze up calls on customers lines.
Other	Daily safety meetings are held. Assist Building Maintenance group with leaks at the Court House and Senior Center. All 3 Utility Maint trucks are having issues that require repairs. Several of these are major safety issues. Continue to work with V&E to repair them, but some issues are arising since 2 of the vehicles are more than 10 years old. Institutional Corridor is up and running. 4 service connections have been made.

Prepared by - Water/Wastewater Utilities Foreman - Andrew Wakeman



City of Bethel - Public Works Department

Utilities Maintenance Activity Report

December 2018

Public Works Director - William Arnold

City Sub Water Treatment Plant

Bethel Heights Water Treatment Plant

January
Fiscal Year to Date

Water			Chemical Usage			Water				Chemical Usage		
Plant Production (Gallons)	Hauled Water (Gallons)	Piped Water (Gallons)	Calcium Hypochlorite (lbs)	Polymer (mL)	Potassium Permanganate (lbs)	Plant Production (Gallons)	Hauled Water (Gallons)	Piped Water (Gallons)	School Water (Gallons)	Calcium Hypochlorite (lbs)	Polymer (mL)	Potassium Permanganate (lbs)
3,288,901	1,489	844,054	400	8,550	171	3,713,657	745,700	7,519,289	265,341	1,425	2,800	137
21,950,165	10,512,489	2,534,077	4,175	51,525	1,171	17,516,643	5,113,913	29,238,719	1,301,475	7,050	20,460	796

Bethel Heights WTP	Monthly water logs to ADEC from BHWTP and CSWTP. Utility Maint crew is assisting BHWTP with repairs from sanitary survey as per DEC requirements. Awaiting Electricians to complete action item list for sanitary survey.
City Sub WTP	Institutional Corridor is complete and in operation. DMR report to ADEC. Monthly water logs for BHWTP and CSWTP to ADEC. We also conducted a LEAD and Copper test, results exceeded Federal Limits and in process of Corrosion Control with DOWL. OEH monthly water test for BHWTP and CSWTP.
Sewer Lagoon	Lagoon operations were shutdown November 9th for the season. Pump and piping was winterized. Lagoon discharge operations are shut-down until spring. Normal operation mode for winter ongoing.
Piped Sewer	22 alarms on residential lift stations were responded to. Multiple issues with motor contact switches, heat trace, and float systems were looked at by TecPRO. Troubleshooting at the Yukon Kuskokwim Fitness Center Lift Station. Main Lift Station pump work –Pump #1 still in Anchorage for major repair. Pump will be in Anchorage 12-16 weeks (minimum) for repairs before we will receive it back. Lift Station running on 2 pumps for now. FAA lift station having issues with cold temperatures. Line flushing and leveling activities on low flow and frozen sewer lines. Non-compliance reports were filled out per DEC requirements. ASHA lift station pump failure caused issues with wastewater flows in housing. Removed and replaced and operational now.
Piped Water	Monthly meter readings, service connections, and disconnects were performed. Heat trace connections made and insulation complete on Public Works water line. Multiple service line freeze up calls on customers lines.
Other	Daily safety meetings are held. Assist Building Maintenance group with leaks at the Court House and Senior Center. All 3 Utility Maint trucks are having issues that require repairs. Several of these are major safety issues. Continue to work with V&E to repair them, but some issues are arising since 2 of the vehicles are more than 10 years old. Institutional Corridor is up and running. 5 service connections have been made. YKHC main hospital to come online 1st week of February.

Prepared by - Water/Wastewater Utilities Foreman - Andrew Wakeman



Bethel Family Clinic Mission Statement:

Bethel Family Clinic promotes wellness for all people within the Yukon-Kuskokwim Delta by providing accessible, high-quality comprehensive health care.

Bethel Family Clinic Vision Statement:

Empowering individuals and families to build strong, productive, and healthy communities.

January 11, 2019

Honored Members of the City of Bethel Council
City of Bethel Offices
PO Box
Bethel, Alaska 99559

Respected Members,

As the Board of Directors for the Bethel Family Clinic, this letter notes our grave concerns regarding the opening of a marijuana dispensary and its' location. Our offices have been for years, located in the Nicholson building where the Barber Shop is located. The placement of a dispensary is contrary to the Mission and Vision of the Bethel Family Clinic and those we serve.

The Bethel Family Clinic provides health, behavioral health and dental services to the community. As a non-profit organization, we rely on grant funding and community involvement to be an integral part of Bethel. We promote healthy living and assist in recovery.

We specifically treat and assist in recovery those patients and clients with substance abuse problems. Having a dispensary next door to an established dental office damages the Mission to provide health care services to the community.

As noted in the Mission Statement, our primary goal and function is to promote wellness for all members of the regional population. The ability to provide integrated healthcare for the patients involving drug and alcohol use is a mission near and dear to the staff and the Board of Directors. It is counterintuitive to have at the same location as a facility for the care and treatment of patients, an acknowledged product with noted health hazards.

The product is known to have molds and fungus levels which recommend the use of Personal Protective Equipment (PPE) when trimming or in direct long exposure contact with the product. This exposure is linked to moderate to severe respiratory symptoms.

There are specific concerns with the location:

First, the particulate transfer in the building. Unless there is a sealed ventilation system for the dispensary location, the particulates of the product will transfer into the Dental Clinic. That will be irritating to the patients and staff. Continual exposure to the product by the Dental Clinic employees, through research, shows, in data provided by the Colorado Department of Public Health and Environment notes Indoor Air

Quality (IAQ) can encounter ozone as a product of the chemical reaction of nitrogen oxides and volatile organic compounds. The full report can be provided at your request. Recommended is a properly sized and working HVAC system and providing appropriate ventilation. As the location of the dispensary is noted to be in the same building structure, it is not achievable to have improved air quality for the Dental Clinic when walls, lobby and ceiling space are shared.

Second, marijuana dispensaries and associated safety. Due to the federal status of being illegal, these businesses are cash only. Large amounts of cash will be present and known to be located there and available for robbery and break-ins. As the Dental Clinic shares the same lobby entrance, there is justifiable concern for the safety of the Clinic, patients and staff. As noted in research, there are security guards and cameras usually located at dispensaries. We are unaware if that is the intention of the business owner.

Third, the shared restroom facilities. The building housing Bethel Family Dental Clinic has one (1) restroom area. It is located in the lobby and used by the tenants and customers. There will be a noted increase in traffic once the dispensary opens and with it the increased use of the restroom. Water and sewer issues will become standard and hygiene affected as a result. The building management would be responsible for ensuring the health and safety standards are maintained.

Fourth, the limited parking space. The City of Bethel requires a structured amount of space for a commercial building. There are currently two (2) active businesses at this location. At any given time, the Dental Clinic can have 2 to 3 patient vehicles, and 3 staff vehicles. The barber shop as well has a clientele that moves in and out the building during regular work hours. There simply is not enough space to allow the patients to utilize parking spaces when there will be an anticipated increase in traffic at this location.

Fifth, Federal employment law concerns. The federal government does not recognize the legal use of medicinal or recreational marijuana. Those businesses and organizations that accept federal funds, are prohibited from having illegal use of drugs. YKHC, AVCP, and BFC are all non-profit federally funded or assisted organizations. As such, we have to adhere to the federal drug laws. This includes marijuana. We must maintain an active Drug and Alcohol Use Policy and notice for the right to test employees. Even though it may be legal in Alaska, it is prohibited for the majority of the employers in Bethel. Employees engaging in use and testing positive can be terminated from employment.

Sixth, serving an underage population. Both the Bethel Dental Clinic and Stan's Barber Shop serve an underage clientele. The presence of this type of facility, to a youth, can illustrate to them the acceptance of this behavior and our involvement in the acceptance of such.

Seventh, proposed new legislation determining the allowance of use on dispensary premises. The concerns here accentuate the points already brought forth. Ventilation, no matter how closed the system is, will not stop the shared lobby from accumulating the odor. Patients going into the clinic will have to move past customers, in an influenced state, smell the second hand smoke (which does have long term health effects on those not directly consuming). Parking will be further limited and keep patients away from the entrance to their dental provider.

In conclusion, the fact that a marijuana dispensary is moving to Bethel is not the key point. The key point is the intrusion of this type of storefront engaged in business where families and children routinely visit. At the very least, please seriously consider having the dispensary in a standalone structure.

Respectfully,

The Members of the Bethel Family Clinic Board of Directors



THE STATE
of **ALASKA**

GOVERNOR MICHAEL J. DUNLEAVY

Department of Natural Resources

DIVISION OF OIL & GAS
State Pipeline Coordinator's Section

3651 Penland Parkway
Anchorage, AK 99508
Main: 907.269-6403
Fax: 907-269-6880

January 25, 2019

Letter No.: 19-019-AS
Case File Serial No.: ADL 231908
Section/Stipulation: n/a
File Code: (30) 1.3.12
(74) 3.3.5

**Re: Public Notice of Analysis and Proposed Decision
Donlin Pipeline Right-of-Way Lease, ADL 231908**

On April 9, 2014 Donlin Gold LLC submitted a Department of Natural Resources (DNR) Right-of-Way lease application for a natural gas pipeline associated with the Donlin gold mine project. The purpose of the pipeline is to transport natural gas to the mine site, primarily for power generation.

Enclosed is a public notice to inform you that the DNR Commissioner has completed the Commissioner's Analysis and Proposed Decision for the Donlin Pipeline right-of way lease application. A copy of the decision is available at <http://dog.dnr.alaska.gov/Home/Newsroom>.

If you have any comments about the decision, please submit those comments by March 22, 2019 for consideration in the Commissioner's Final Decision. Information on where to submit your written comments can be found in the enclosed public notice.

Please contact Cathe Heroy at (907) 269-6398 if you have any questions.

Sincerely,

A handwritten signature in blue ink that reads "Tom Stokes".

Tom Stokes
State Pipeline Coordinator

Enclosure: 1) Public Notice (2 pages)

Documents concerning the proposed ROW lease and Mineral Order are available online: <http://dog.dnr.alaska.gov/Home/Newsroom>. The public may obtain hard copies of documents, at cost, from the State Pipeline Coordinator's Section (SPCS) upon request (see contact information below). Electronic copies of the documents are also available at the Anchorage Loussac library, the Kuskokwim Consortium Library, the McGrath Community Library, and the Aniak Public Library.

All comments about the Commissioner's Analysis and Proposed Decision must be submitted in writing to the SPCS before 5:00 p.m. on Friday, March 22, 2019.

State Pipeline Coordinator's Section
3651 Penland Parkway
Anchorage, AK 99508
Phone: (907) 269-6479 Fax: (907) 269-6880
Email: spco.records@alaska.gov

DNR complies with Title II of the Americans with Disabilities Act of 1990. Individuals with disabilities who may need auxiliary aids, services or special modifications to participate in this review may call 269-8411 TTY/TDD. Please provide sufficient notice in order for the department to accommodate your needs.

DNR reserves the right to waive technical defects in this publication.

/s/ Tom Stokes
State Pipeline Coordinator
Department of Natural Resources

Publish Date: January 28, 2019



THE STATE
of **ALASKA**

GOVERNOR MICHAEL J. DUNLEAVY

Department of Natural Resources

DIVISION OF MINING, LAND & WATER
Southcentral Regional Land Office

550 West 7th Avenue, Suite 900C
Anchorage, Alaska 99501-3577
Main: 907.269.8503
TDD: 907.269.8411
Fax: 907.269.8913

January 28, 2019

RE: Public Notice for Donlin Gold, LLC. Applications

The Alaska Department of Natural Resources (DNR), Division of Mining, Land and Water, Southcentral Regional Land Office (SCRO) has received multiple applications from Donlin Gold, LLC., (Donlin) for activities related to the proposed Donlin Gold Project.

Donlin is proposing to develop an open-pit gold mine in southwest Alaska on land owned by The Kuskokwim Corporation and the Calista Corporation, located approximately 145 miles northeast of Bethel. Donlin has applied to SCRO to install several support facilities and infrastructure on state lands in support of the gold mine, including a port facility, an airstrip and related improvements, an access road, a fiber optic cable, material sales and sites, and temporary access routes.

The following applications and preliminary decisions (PD) drafted by SCRO are the subject of this public notice:

- ADL 232199 – Lease for an airstrip and related improvements
- ADL 232200 – Lease for a port facility
- ADL 232334/ADL 232360 – Material Sale/Material Site
- ADL 232335/ADL 232361 – Material Sale/Material Site
- ADL 232336/ADL 232362 – Material Sale/Material Site
- ADL 232337/ADL 232363 – Material Sale/Material Site
- ADL 232338/ADL 232364 – Material Sale/Material Site
- ADL 232339/ADL 232365 – Material Sale/Material Site
- ADL 232340/ADL 232366 – Material Sale/Material Site
- ADL 232346 – Easement for access roads
- ADL 232368 – Easement for fiber optic cable
- LAS 31107 – Land Use Permit for a temporary access route
- LAS 31108 – Land Use Permit for a temporary access route

The public is invited to comment on the applications and PDs. If you have information and/or comments you would like SCRO staff to consider during the adjudication process of one or more of the above-listed applications or PDs, you are encouraged to submit written comments through the following:

Website at: <http://dnr.alaska.gov/mlw/notice/donlin/>

Email: Dnr.scro.donlin@alaska.gov



THE STATE
of **ALASKA**

GOVERNOR MICHAEL J. DUNLEAVY

Department of Natural Resources

DIVISION OF MINING, LAND & WATER
Resource Assessment & Development Section

550 West 7th Avenue, Suite 1050
Anchorage, Alaska 99501-3579
Main: 907.269.8534
TDD: 907.269.8411
Fax: 907.269.8915

January 28, 2019

RE: Public Notice for Proposed Kuskokwim Area Plan Amendment

Donlin Gold, LLC., (Donlin) is proposing to develop an open-pit gold mine in southwest Alaska on land owned by The Kuskokwim Corporation and the Calista Corporation, located approximately 145 miles northeast of Bethel. Donlin has submitted applications to the Southcentral Regional Land Office (SCRO) for several support facilities and infrastructure on state land. In accordance with 11 AAC 55.040(i) and AS 38.05.300, before any management decisions for State land can be made, the land must first be classified. The Alaska Department of Natural Resources (DNR) has issued a draft amendment to the Kuskokwim Area Plan and Land Classification Order (LCO) in order to classify previously unclassified state-owned and state-selected lands and waters. This amendment process is concurrently being undertaken in a separate but associated action.

The public is invited to comment on the draft Kuskokwim Area Plan amendment. If you have information and/or comments you would like DNR staff to consider you are encouraged to submit written comments through the following:

Website at: <http://dnr.alaska.gov/mlw/notice/donlin/>

Email: dnr.scro.donlin@alaska.gov

Mail: DNR SCRO Donlin
Southcentral Regional Land Office
550 West 7th Avenue, Suite 900C
Anchorage, AK 99501

Fax Number: (907) 269-8913

Please include SC-88-001A21 in the subject of your comment.
All public comments must be received on or before 5:00 pm March 29, 2019 to ensure consideration. Comments received after this deadline will not be considered.

Please direct specific questions concerning the draft area plan amendment and LCO to:

Tyler Fanning
Natural Resource Specialist III
Alaska Department of Natural Resources
Resource Assessment & Development Section
Telephone: (907) 269-8529

Individuals with audio impairments who wish to respond to this decision by telephone may call Relay Alaska at 711 or 1 800-770-8973 for assistance at no cost.



THE STATE
of **ALASKA**

GOVERNOR MICHAEL J. DUNLEAVY

Department of Natural Resources

DIVISION OF MINING, LAND & WATER
Southcentral Regional Land Office

550 West 7th Avenue, Suite 900C
Anchorage, Alaska 99501-3577
Main: 907.269.8503
TDD: 907.269.8411
Fax: 907.269.8913

February 4, 2019

RE: Multiple Applications from Donlin Gold, LLC

Dear Agency Reviewers:

The Alaska Department of Natural Resources, Division of Mining, Land and Water, Southcentral Region Office (SCRO) has received multiple applications from Donlin Gold, LLC (Donlin) for authorizations related to the proposed Donlin Gold Mine. The requested authorizations would allow the development of a variety of facilities supporting the project, including port and airstrip facilities, an access road, a fiber optic telecommunications cable, material sites, and temporary access routes and construction camps.

An agency review for these authorizations was conducted from June-August of 2016. This agency review is for ADL 236624, the closure of all public access easements that are located within Donlin's core operating area. This closure request is a result of public safety concerns.

For questions specific to this authorization (ADL 236624) please direct any inquiries to Lisa Delaney at lisa.delaney@alaska.gov or at (907) 269-8562.

Activities taking place on lands not owned by the State of Alaska and managed by SCRO are outside the scope of these authorizations.

Sincerely,

Clark Cox
Southcentral Regional Manager

STATE OF ALASKA DEPARTMENT OF NATURAL RESOURCES
DIVISION OF MINING, LAND AND WATER

☐ Northern Region
3700 Airport Way
Fairbanks, AK 99709
(907) 451-2705

☒ Southcentral Region
550 W 7th Avenue, Ste. 900C
Anchorage, AK 99501-3577
(907) 269-8552

☐ Southeast Region
400 Willoughby, #400
Juneau, AK 99801
(907) 465-3400

AGENCY REVIEW

This is notification that the Department of Natural Resources (DNR), Division of Mining, Land and Water (DMLW) has received a request from Donlin Gold LLC (Donlin) to vacate or indefinitely restrict all DMLW-managed public access easements within the core operating area (COA) of the proposed Donlin mine project located near Crooked Creek, Alaska. Specifically, Donlin has petitioned to:

- Vacate a public access easement serialized by DNR as RST 550 (which was previously noticed on November 13, 2015 under EV 3-244).
- Close portions or the entirety of eight DMLW-managed easements (FAS 231 and RST 545, 546, 547, 548, 549, 554, 1475) for the duration of mine construction, operation, and reclamation activities (mining activities), which is estimated to be 28 years.
- Create a connective public access easement around the COA in order to provide a reasonably comparable alternate route for the public for the duration of the proposed mining activities.

Existing easements proposed for closure or vacation are located entirely on private land and are cumulatively and approximately 38 miles long, 100 feet wide, and approximately 451 acres in area. Donlin has proposed to create a new access route and easement around the COA in order to provide the public with a reasonably comparable alternative route to the easements proposed for closure. Pursuant with this proposal, Donlin has applied for public access easements across state-owned, DMLW-managed land necessary to create the alternative that are proposed to be cumulatively and approximately 13.5 miles long, 100 feet wide, and approximately 164 acres. A small portion of this proposed new route would be located on private land; as such, Donlin has proposed to produce a separate agreement from the landowners prior to DMLW approval of the portion located on state land. If approved, the closure will be functionally non-revocable during mine operation and reclamation. All closed easements will be reopened after mine reclamation is completed and the new route and associated public access easement around the COA will be retained for public use. Donlin has proposed to vacate the RST 550 easement as it provides no connectivity to public lands or resources and Donlin proposes to construct a permanent tailings pond over the entirety of the easement's alignment.

The DMLW Southcentral Regional Land Office (SCRO) and Survey Section are reviewing this request in accordance with AS 38.05.850, AS 38.05.035(a)(2), AS 38.05.035(a)(7), AS 29.40.120, and related statutes. The table included below lists lands affected by this request. The proposed decision will address the vacation, closure, construction, survey, use, operation, and maintenance of public access easements within the lands described in Table 1.

You are invited to review the enclosed application materials and comment. Please direct written comments to Lisa Delaney at the address above, via email to lisa.delaney@alaska.gov or by fax to (907) 269-8913 no later than **5:00 PM on February 25, 2019**. You need not respond if you do not have any recommendations. The purpose of this notice is to gather input before a decision is made to ensure that issuance and closure of the proposed easement(s) will be in the interest of the State of Alaska. DMLW reserves the right to waive technical defects in this notice.

If you have any questions, please call me at (907) 269-8562.

Sincerely,

Lisa Delaney
Natural Resource Specialist III

Table 1: Description of land that will be affected by this application.

Township Range	Sections	Public Access Easement(s)	Action
S 22N 48W	4, 5, 6, 7, 8, 9	RST 547, RST 548, RST 549	Within COA, temporary closure
S 22N 49W	2, 3, 10, 11, 12, 15, 16, 17, 20, 21, 22	RST 545, RST 547, FAS 231	Within COA, temporary closure
	18, 19, 20, 28, 29	New	New easement*
S 23N 48W	18, 19, 20, 21, 22, 28, 29, 30, 31, 32, 33, 34	RST 547, RST 548, RST 549	Within COA, temporary closure
	6	RST 1475	
	2	New	New easement*
S 23N 49W	1, 10, 11, 12, 13, 14, 23, 26, 27, 28, 33, 34	RST 546, RST 547, RST 1475, FAS 231	Within COA, temporary closure
	5, 7, 8, 18	RST 554	New easement; overlaps with existing RST 554
S 23N 50W	13, 23, 24	RST 554	New easement; overlaps with existing RST 554
	26, 35	New	New easement
S 24N 48W	21, 22, 26, 27, 28, 29, 30, 31, 32, 35	New	New easement
S 24N 49W	22, 27, 28, 29, 32	RST 554	New easement; overlaps with existing RST 554
	25, 26	New	New easement
S 23N 49W	26, 27, 34, 35	RST 550	Vacate
S 22N 49W	2	RST 550	Vacate

Bold italic font = State-owned land

* This segment of the proposed new easement is located on Kuskokwim Corp surface estate land and/or Calista Corp mineral estate land and will require corporation approval.

BETHEL

STATE FUNDED CAPITAL PROJECT HISTORY

PROJECT



FIRE STATION REPAIR FY 2010 \$1,000,000 FUNDED FY 09

The City of Bethel acted as project manager for the \$1.2 million renovation of the Fire Department. The renovation of the facility included grading of the ground perimeter to improve drainage. Repairs were made to retaining walls. Blown foam insulation, which contributed to wall rot, was removed and new insulation was installed. The City added energy efficient upgrades such as a new water heating system and LED lighting with photo sensor controls. CAT5e data wire was installed throughout the facility. The floorplan was modified to incorporate four separate spaces into one space, and to increase the number of bathrooms and amount of storage available.



PUBLIC SAFETY BUILDING REMODEL \$3,000,000 FUNDED FY 10

The City of Bethel acted as project manager for the \$3 million dollar Police Department redesign/remodel. The 7,548 square foot space was redesigned from multi-person living quarters to a modern police department saving the City millions in new construction costs. This floor to ceiling renovation required new wiring, plumbing, windows, sprinkler system, leveling, sally port and garage construction, and ADA compliant retrofits.



NEW POLICE DISPATCH CENTER \$328,800 FUNDED FY 11

The City of Bethel acted as project manager for the 328,000 project. The scope of the project was the purchase and installation of a dispatch center consoles with associated equipment.



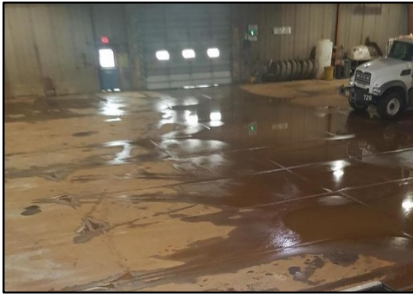
PUBLIC SAFETY GENERATOR \$246,000 FUNDED FY 11

Purchase and installation of an emergency backup generator for the new Public Safety Facility. The addition of the generator was necessary for this public safety facility that provides services to the entire Region. With frequent loss of power in our community and Region, this protection ensures continued operation of the facility.



LED STREET LIGHTS \$350,000 FUNDED FY 11

Purchased and installed LED streetlights in the community of Bethel to replace the City's high pressure sodium streetlights on approximately 500 polls. The City purchased LED 30s (150 kw equivalent) for most of the town and used LED 120s (400 kw equivalent) to light up critical areas, like in front of the schools and bus stops. The City saves approximately 30% on electricity costs each year because of this capital funding project.



NEW PUBLIC WORKS SHOP FLOOR \$1,500,000 FY 12

The City acted as project manager in the repair of the Public Works Shop floor, which consisted of repairing and/or replacing pilings, floor drains and a rebuild of the access ramp. The emergency replacement of the floor came after the unexpected finding of rot under the building due to poorly operating drains and leakage. The City was able to pay for 10% of the repairs to the floor in 2008 but would not have been able to fund the remaining repairs without the State's financial support.



FIRE ENGINE PUMPER TENDER \$350,000 FY 12

Purchase of pumper/tender apparatus and auxiliary equipment for use by the Bethel Fire Department. Prior to the purchase of this pumper tender, the Fire Department was operating with a 39-year old first-line pumper/tanker, which became unsafe and unreliable in its operation.



POOL AND FITNESS CENTER \$23,075,000 FY 12

This 21,164 square-foot, \$24 million recreation facility was scheduled for completion on October 31, 2014. The facility includes a six-lane pool, zero entry ramp, water slide, kiddie pool, spa, exercise room, weight room, and concession service area. A Northwind 100 wind turbine provides % of the electricity used by the facility.



INSTITUTIONAL CORRIDOR PIPED SERVICES 7,000,000 FY 14

Along the State Highway, water pipes were installed to provide large commercial users access to piped services who were previously serviced by the City's hauled utility services. This extension has improved utility service efficiencies and increased the revenues to the City as some of these institutions were operating their own water treatment system.



SEWER LAGOON JETTY \$700,000 FY 2016

Bethel, like many rural areas, rely on a sewer lagoon to deposit waste. Our almost 62 acre lagoon was on the brink of failure. One area needing repair was the access jetty where sewer trucks hauling waste would pump the waste into the lagoon. This award funded the repairs to the sewer truck dumpsite at the sewer lagoon, which was in a critical state of failure.



BETHEL CAPITAL PROJECTS WITH CITY MATCH



YUKON KUSKOKWIM FITNESS CENTER COMPLETED 2014

City's Contribution: \$791,600 3.4%

State Capital Grant: \$23,075,000



RIVER BANK STABILIZATION PROJECT COMPLETED 2018

City's Contribution: \$8,803,093 25%

Grant Contribution: 35,212,387



SMALL BOAT HARBOR RAMPS AND DREDGING COMPLETED 2018

City's Contribution: \$375,000 15%

Grant Contribution: \$2,500,000



SEWER LAGOON REHABILITATION COMPLETED 2018

City's Contribution: \$1,119,000 30%

Grant Contribution: \$3,738,358



THE STATE
of **ALASKA**
GOVERNOR MICHAEL J. DUNLEAVY

Department of Commerce, Community,
and Economic Development

DIVISION OF COMMUNITY AND REGIONAL AFFAIRS

550 West Seventh Avenue, Suite 1640
Anchorage, Alaska 99501
Main: 907.269.4501/907.269.4581
Fax: 907.269.4539

January 31, 2019

Honorable Fred Watson, Mayor
City of Bethel
P. O. Box 1388
Bethel, Alaska 99559

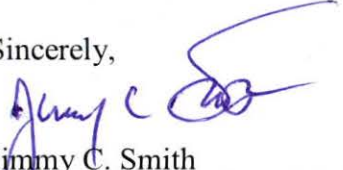
Dear Mayor Watson;

A Community Assistance Visit (CAV) was conducted for the Bethel on May 5 – 7, 2014 and October 28, 2015 that evaluated the city of Bethel's eligibility for continued participation in the National Flood Insurance Program (NFIP). The findings of our evaluation were reported in a letter dated December 31, 2015. Those findings concluded the following items must be addressed:

1. Implement the flood reduction ordinance and apply to the community, document any potential violations and begin corrective actions, (This was completed and city staff has documents on file).
2. A copy of the Kilbuck School substantial damage letter, (A letter to the file was completed and if Kilbuck School decides to rebuild at the site, the school must follow the city's floodplain ordinance).
3. Provide training to staff. (This was completed where city staff attended a training in NFIP in Anchorage April 30th – May 3rd, 2018.)
4. Provide a copy of elevation certificate of 970 Third Avenue. (City staff has this on file).

This letter closes the CAV for the city of Bethel. I appreciated the excellent cooperation you and your staff provided throughout this process. The city of Bethel has established a thorough process for administering the requirements of their floodplain ordinance and has a better understanding how to manage any future floodplain development. If you should have questions or need further assistance with your floodplain management program, please contact me at 907-269-4132 or email me at: jimmy.smith@alaska.gov.

Sincerely,


Jimmy C. Smith
Local Government Specialist

cc: Letter dated December 31, 2015

Pete Williams, City Manager

Betsy Jumper, City Planner

Sandra Moller, Director
Division of Community and Regional Affairs

John Nickels II, Local Government Specialist
Division of Community and Regional Affairs

John Graves, Chief
FEMA Region 10

Karen Wood-McGuinness, Senior Floodplain Mgmt. Specialist
FEMA Region 10



THE STATE
of **ALASKA**
GOVERNOR BILL WALKER

**Department of Commerce, Community,
and Economic Development**

DIVISION OF COMMUNITY AND REGIONAL AFFAIRS

550 West Seventh Avenue, Suite 1640
Anchorage, AK 99501
Main: 907.269.4501 / 907.269.4580
Programs fax: 907.269.4539

December 31, 2015

Honorable
Mayor Richard Robb
City of Bethel
P. O. 1388
Bethel, AK 99559

RE: National Flood Insurance Program (NFIP) Community Assistance Visit (CAV)

Dear Mayor Robb:

I appreciated the opportunity to meet with your city officials on May 5 – 7, 2014 and October 28, 2015 to discuss the City of Bethel's participation in the National Flood Insurance Program (NFIP). The meeting called a Community Assistance Visit (CAV) was conducted with Rachel Pitts, City Planner and Betsy Jumper, Planning Technician.

A primary purpose of our visit was to assure enforcement of the City of Bethel's flood reduction ordinance. Sustained enforcement enables the Federal Emergency Management Agency (FEMA) to continue allowing the sale of flood insurance in the city. These visits are also intended to provide the most current information on NFIP regulations, and to give your staff an opportunity to raise questions and discuss issues concerning the City's floodplain management program.

This letter summarizes findings during this Community Assistance Visit (CAV) with recommendations for the City to enhance your compliance with the National Flood Insurance Program (NFIP). Our visit was productive and officials at the meeting were those who have key responsibilities in the permitting of any development that might occur in the city's floodplain. Here are some important dates and facts for the City of Bethel:

Entered Emergency Program	May 12, 1975
Converted to Regular Program	March 16, 1976

Flood Hazard Boundary Map	June 28, 1974
Initial Flood Insurance Rate Map (FIRM)	March 16, 1976
Flood Insurance Study (FIS)	September 25, 2009
Flood Insurance Rate Map (FIRM)	September 25, 2009
Level of Regulation	C
Community Rating System (CRS)	N/A
NFIP Insurance Policies/zone	*82
Insurance in Force	*\$22,689,300.00
Total Flood Claims Since 1978	*9
Total Loses Paid since 1978	*\$67,008.58
Repetitive Loss Properties	*1(RL losses total - 3)
Letters of Map Change (LOMC)	6
Variances	0
Minus Rated Policies	*10

*insurance statistics as of date of this report

During the review in May, it became clear that the City of Bethel did not have an electronic or paper land management filing system that allows review of development by parcel in the Special Flood Hazard Area (SFHA). This makes review of development permit in the annual binders very cumbersome and nearly impossible. In my follow-up visit in October the City began electronic files to identify the land in the SFHA and provide for review and tracking of compliance to be a simpler process. However, not all the files have been converted to digital and filed appropriately. This should be completed to acquire a complete picture of your infrastructure at risk in the floodplain and determine compliance.

It is critical that when key staff leaves the Cities employment, the City recognizes their responsibility to continue to implement and enforce the flood reduction ordinance provisions. It is understandable that staff would need to reach out to the state or FEMA staff but should not absolve themselves of the responsibility altogether. Key staff did leave the cities employment and the City Manager reached out to the State for assistance with the Primary Care Clinic. Fortunately this site appeared to be outside the SFHA and the environmental review process was simplified due to that fact.

This is not the case with the Kilbuck School that suffered a significant fire on November 3 2015. This school is partially located in the SFHA and in accordance with code and FEMA regulations 44 Code of Federal Regulations Part 60.3 the City is responsible to determine and send a substantial damage letter to the owner notifying them of the requirement to bring the building into compliance with the Flood reduction ordinance when rebuilding.

In order to maintain good implementation of your flood reduction ordinance the following items must be addressed:

- 1) The city is required to implement the flood reduction ordinance and apply it uniformly to the community. In an effort to understand your flood prone properties the city will need to complete a baseline assessment of your floodplain for all current development and pertinent information for compliance review with the ordinance.
 - a. This document will allow the city the opportunity to identify any potential violations and begin corrective actions.
 - b. Track all properties overtime for all changes and compliance to include substantial damage or substantial improvement provisions.
 - c. Ensure all utilities are properly places and all tanks are secured to prevent flotation.
- 2) Provide a copy of the Kilbuck School substantial damage letter.
- 3) Provide a training plan for alternate staff to ensure that when key personnel depart that primary responsibilities are still accomplished.
- 4) Provide a copy of ASCG (WH Pacific) Topo Grid Maps to State RiskMap Coordinator, Sally Russell Cox at 907-269-4588, email: sally.cox@alaska.gov and FEMA to determine viability of a RiskMAP project to update the current Flood Insurance Rate Maps with better topographic information.
- 5) Provide a copy of the updated elevation certificate on 970 Third Ave. Property was and apartment complex with current elevation certificate dated Oct 13, 2014 and now is an automotive shop. Betsy Jumper and I spoke with the owner on Oct 28, 2015 and he is aware that a new elevation certificate is required.

FEMA in coordination with the State of Alaska's Division of Community and Regional Affairs would like to place an emphasis on training and equipping your staff with the tools they need to implement and enforce your flood reduction ordinance. We encourage training to assist with item #3 and the cost to the city is minimal, FEMA pays for the majority of the expenses at the Emergency Management Institute in Emmitsburg, Maryland.

Last Name

Date

Page 4

Karen Wood-McGuiness, Senior NFIP Specialists, FEMA Region X will be your point of contact to resolve the outstanding items and she will provide the milestone dates and any further actions required. She can be reached at 425-487-4675 or by e-mail at karen.wood_mcginness@fema.dhs.gov.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Taunnie L. Boothby', is written over a horizontal line.

Taunnie L. Boothby, CFM
NFIP State Coordinator / Planner

enclosures: NFIP Community Regulation Review Checklist

cc: Karen Wood-McGinnes, FEMA Region X, Bothell, WA
Ann Capela, City of Bethel, City Manager
Ted Meyer, City of Bethel, City Planner

Bethel Recycling Project Meeting

Bethel Recycling Project

February 6th, 2019

Conference Room

Yukon Delta National Wildlife Refuge, USFWS

Team: AVCP, ONC, LKSD, YKHC, NAPA, City of Bethel, Delta Back Haul Co., Zender

"Promote the community of Bethel to recycle waste material properly."

Tentative AGENDA

(Revised: January 31, 2019)

Wednesday, February 6th, 2019, 10:00 AM:

I. Welcome, Introductions, Agenda Changes:

II. Bethel Recycling Project Update:

- a. Google Drive Folder: Bethel Recycling Project
- b. Creation of Bethel Recycling Project Facebook Page

III. Community Reports in Recycling Project:

- a. AVCP
- b. ONC
- c. NAPA
- d. LKSD
- e. YKHC
- f. City of Bethel
- g. USFWS

IV. Waste Management Strategy & Updates:

- a. Staging waste location
- b. Location of Recycling Bins
- c. Outreach and Education
 - i. Classroom Presentations
 1. M.E. School
 2. GJE
 3. High School
 - ii. Public Outreach
 - iii. Community Events
 1. Camai- March 29-31, 2019
 2. Computer Waste Drive: March 13th, 2019

V. Funding/ Partners:

- a. Grants
- b. Community Donations, Drive, Fundraisers
- c. Partner with Zender Group

VI. Next Meeting Date & Time: March 2019

Adjourn



CITY OF BETHEL
P.O. Box 388
Bethel, Alaska 99559
Ph. (907) 543-4150
Fax (907) 543-3817

MEMORANDUM

DATE: January 14- Feb.-5

TO: City Council

FROM: Peter Williams, City Manager

RE: Managers' Report

Courthouse – Another break in the waterline at the courthouse. I'm working on a budget modification for project regarding the water service in the courthouse. May not resolve all the problems. It appears the last break was from a faulty heater, there is some evidence that the building shifted in the area of the break.

Endowment Fund – Started reserch regarding the auditors finding and requested a legal opinion regarding BMC 4.18.

Finance Dept.- On January 8th,2019 adminerstration requested funding to complete the FY18 Audit and funding to provide for accounting sevice. The requested funding was turned down due too the funds being withdrawn from the central tresuray. Adminerstration was requested to withdraw the funds from the saleraries in the finance department. On January 22nd those changes were persented to council and again denied. One reason mentioned was that to many budget modifications were being requested. In FY09 there were 11 budget modofications; FY 2008-09 their were seven budget modifications totaling 43 pages; FY 10 =1 (The audit states that they was a excess of expenditures over appropriations and deficats in sevrsl funds) ; FY11=1(The audit reported that sevrsl departments went over budget that pertained the genral fund) ; FY12-1(audit shows 5 departments were over budget). FY13-1 (Genral Fund expenduurtures exceed the budget) FY14-1 (the genral ledger becomes a finding) FY15-7; FY16-6; FY 18-11; FY-19-4.

The reason for budget modifications is that when the budget is created we do are best to estimate (BMC 4.04.050) what will be needed throughout the year. We do not build any contingcies into our budgets. Another issue has been we have not been allowed to use "other funds" as defined in the BMC 4.04.055. Traditionally capital projects have been part of the operating budget. This is not the correct way to account for capital projects. Alaska

State Statute Section 29.35.100 requires us to have a capital program. Funds from the balances of the fund in question are used for this program and budget. For some reason Bethel traditionally has ignored this statute.

Another reason mentioned was that something was going on in the finance department. I can't discuss personnel issues but we have recently taken some steps that hopefully will help. We have had two applications, general ledger and finance director, since the last council meeting and are working to arrange interviews and background checks. Without outside help from Carmen Jackson the updating general ledger will start to fall behind and without Esplin and Associates the proper review of those entries will be lacking.

PROJECTS

Institutional Corridor –We are up and running and waiting for the as-builds and O & M Manuel's. There is one final walk through yet to perform. We need to have this closed out by June 30th.

Jetty/Sewer Lagoon- Sewer trucks will arrive this spring. The first of five sewer trucks was built and the V&E foremen went to inspect it before they start building the other trucks.

Long Range Transportation Plan 2020- Next meeting is in February. DOT conveyed verbally that preliminary design work for Resurfacing, Restoration, and Rehabilitation (R3) is underway.

The Avenues- Contacted four different banks asking for proposals for the interim financing for this project. USDA is closed due to the U.S. gov't. shutdown.

Bethel Heights Water and Sewer System- Waiting for the Preliminary Engineer Report to be completed.

Tundra Ridge Road Realignment- Still pending, there might be some movement after the DOT determines if the old route is feasible or not. They have asked the AG if legal action can be taken before the DOT gives up on the old course.

PW Building Boilers- Contract signed.

Police Console- Pro-Com still needs to forward to us the Service Agreement for review and approval.

Geographic Information System (GIS) – They are working on outlining the buildings; then the addresses will be assigned to them.

Asbestos Abatement- for the old police Annex and laundry mat is scheduled for late February.

Peter Williams
Bethel City Manager

CITY OF BETHEL
FUND SUMMARY
FOR THE 7 MONTHS ENDING JANUARY 31, 2019

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>REVENUE</u>					
TAXES	4,513,948.43	4,513,948.43	7,746,000.00	3,232,051.57	58.3
STATE & FEDERAL REVENUES	893,393.83	893,393.83	1,079,769.00	186,375.17	82.7
CHARGES FOR SERVICES	34,577.69	34,577.69	299,400.00	264,822.31	11.6
RENTAL INCOME	1,715.00	1,715.00	1,600.00	(115.00)	107.2
LICENSES, PERMITS & FEES	406,749.83	406,749.83	626,660.00	219,910.17	64.9
MISCELLANEOUS	3,009,565.56	3,009,565.56	191,800.00	(2,817,765.56)	1569.1
TOTAL FUND REVENUES	8,859,950.34	8,859,950.34	9,945,229.00	1,085,278.66	89.1
<u>EXPENDITURES</u>					
ADMINISTRATION	260,724.63	260,724.63	457,065.00	196,340.37	57.0
CITY CLERKS OFFICE	87,727.16	87,727.16	148,643.00	60,915.84	59.0
FINANCE	270,373.71	270,373.71	530,181.00	259,807.29	51.0
PLANNING	204,846.73	204,846.73	439,412.00	234,565.27	46.6
TECHNOLOGY DEPARTMENTS	163,529.58	163,529.58	1,233,614.00	1,070,084.42	13.3
CITY ATTORNEY'S OFFICE	100,949.54	100,949.54	431,941.00	330,991.46	23.4
FIRE DEPARTMENT	693,306.94	693,306.94	1,476,590.00	783,283.06	47.0
POLICE	1,351,560.82	1,351,560.82	3,530,762.00	2,179,201.18	38.3
PUBLIC WORKS-ADMIN	52,103.52	52,103.52	106,540.00	54,436.48	48.9
PW-STREETS & ROADS	966,123.00	966,123.00	1,798,787.90	832,664.90	53.7
PROPERTY MAINTENANCE	322,887.38	322,887.38	958,114.00	635,226.62	33.7
PARKS & REC/BYC	(2,574.02)	(2,574.02)	.00	2,574.02	.0
COMMUNITY SERVICE	80,967.50	80,967.50	267,054.00	186,086.50	30.3
IN KIND MATCH & TRANSFERS	.00	.00	616,163.00	616,163.00	.0
TOTAL FUND EXPENDITURES	4,552,526.49	4,552,526.49	11,994,866.90	7,442,340.41	38.0
NET REVENUE OVER EXPENDITURES	4,307,423.85	4,307,423.85	(2,049,637.90)	(6,357,061.75)	210.2
NET REVENUE OVER EXPENDITURES	4,307,423.85	4,307,423.85	(2,049,637.90)	(6,357,061.75)	210.2

CITY OF BETHEL
FUND SUMMARY
FOR THE 7 MONTHS ENDING JANUARY 31, 2019

PARKS DEVELOPMENT FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>REVENUE</u>					
SOURCE 42	83,000.00	83,000.00	.00	(83,000.00)	.0
TOTAL FUND REVENUES	83,000.00	83,000.00	.00	(83,000.00)	.0
<u>EXPENDITURES</u>					
PARKS DEVELOPMENT	103,657.03	103,657.03	123,474.01	19,816.98	84.0
TOTAL FUND EXPENDITURES	103,657.03	103,657.03	123,474.01	19,816.98	84.0
NET REVENUE OVER EXPENDITURES	4,286,766.82	4,286,766.82	(2,173,111.91)	(6,459,878.73)	197.3

CITY OF BETHEL
FUND SUMMARY
FOR THE 7 MONTHS ENDING JANUARY 31, 2019

YK REG AQUA HLTH & SAFETY CTR

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>REVENUE</u>					
SOURCE 42	(430.00)	(430.00)	72,454.00	72,884.00	(.6)
SOURCE 43	28,338.00	28,338.00	271,750.00	243,412.00	10.4
TRANSFERS IN	18,548.00	18,548.00	918,743.00	900,195.00	2.0
MISCELLANEOUS	.00	.00	50,000.00	50,000.00	.0
TOTAL FUND REVENUES	46,456.00	46,456.00	1,312,947.00	1,266,491.00	3.5
<u>EXPENDITURES</u>					
LOCAL FUNDED EXPENDITURES	432,379.88	432,379.88	1,682,868.00	1,250,488.12	25.7
TOTAL FUND EXPENDITURES	432,379.88	432,379.88	1,682,868.00	1,250,488.12	25.7
NET REVENUE OVER EXPENDITURES	3,900,842.94	3,900,842.94	(2,543,032.91)	(6,443,875.85)	153.4

CITY OF BETHEL
FUND SUMMARY
FOR THE 7 MONTHS ENDING JANUARY 31, 2019

E-911 SYSTEM/SURCHARGE

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>REVENUE</u>					
E-911 SURCHARGE	86,533.63	86,533.63	144,000.00	57,466.37	60.1
TOTAL FUND REVENUES	86,533.63	86,533.63	144,000.00	57,466.37	60.1
<u>EXPENDITURES</u>					
E-911 SERVICES	53,546.20	53,546.20	144,173.00	90,626.80	37.1
TOTAL FUND EXPENDITURES	53,546.20	53,546.20	144,173.00	90,626.80	37.1
NET REVENUE OVER EXPENDITURES	3,933,830.37	3,933,830.37	(2,543,205.91)	(6,477,036.28)	154.7

CITY OF BETHEL
FUND SUMMARY
FOR THE 7 MONTHS ENDING JANUARY 31, 2019

SOLID WASTE SERVICES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>REVENUE</u>					
SOLID WASTE & RECYLING	690,360.12	690,360.12	1,169,000.00	478,639.88	59.1
TOTAL FUND REVENUES	690,360.12	690,360.12	1,169,000.00	478,639.88	59.1
<u>EXPENDITURES</u>					
HAULED REFUSE	152,564.04	152,564.04	417,752.00	265,187.96	36.5
LANDFILL OPERATIONS	252,958.07	252,958.07	658,973.00	406,014.93	38.4
RECYCLING OPERATIONS	1,410.69	1,410.69	.00	(1,410.69)	.0
TOTAL FUND EXPENDITURES	406,932.80	406,932.80	1,076,725.00	669,792.20	37.8
NET REVENUE OVER EXPENDITURES	4,217,257.69	4,217,257.69	(2,450,930.91)	(6,668,188.60)	172.1

CITY OF BETHEL
FUND SUMMARY
FOR THE 7 MONTHS ENDING JANUARY 31, 2019

WATER & SEWER SERVICES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>REVENUE</u>					
WATER	2,448,572.85	2,448,572.85	4,167,035.00	1,718,462.15	58.8
SEWER	1,958,164.38	1,958,164.38	2,661,788.00	703,623.62	73.6
MISCELLANEOUS	(9,000.19)	(9,000.19)	448,129.00	457,129.19	(2.0)
MISCELLANEOUS	1,870.99	1,870.99	14,000.00	12,129.01	13.4
TOTAL FUND REVENUES	4,399,608.03	4,399,608.03	7,290,952.00	2,891,343.97	60.3
<u>EXPENDITURES</u>					
UTILITY BILLING	214,177.80	214,177.80	893,645.00	679,467.20	24.0
HAULED WATER	886,960.51	886,960.51	1,844,909.00	957,948.49	48.1
PIPED WATER	245,779.20	245,779.20	760,019.00	514,239.80	32.3
BETHEL HTS WTR TREATMENT	341,231.97	341,231.97	688,417.00	347,185.03	49.6
CITY SUB WTR TREATMENT	349,292.45	349,292.45	795,678.00	446,385.55	43.9
HAULED SEWER	685,357.08	685,357.08	1,861,053.00	1,175,695.92	36.8
PIPED SEWER	410,888.09	410,888.09	1,088,455.00	677,566.91	37.8
SEWER LAGOON	76,004.71	76,004.71	187,621.00	111,616.29	40.5
TOTAL FUND EXPENDITURES	3,209,691.81	3,209,691.81	8,119,797.00	4,910,105.19	39.5
NET REVENUE OVER EXPENDITURES	5,407,173.91	5,407,173.91	(3,279,775.91)	(8,686,949.82)	164.9

CITY OF BETHEL
FUND SUMMARY
FOR THE 7 MONTHS ENDING JANUARY 31, 2019

MUNICIPAL DOCK

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>REVENUE</u>					
INTEREST & PENALTIES	.00	.00	5,000.00	5,000.00	.0
CHARGES FOR SERVICES	786,995.37	786,995.37	1,100,500.00	313,504.63	71.5
LEASE REVENUE	12,180.00	12,180.00	24,000.00	11,820.00	50.8
MISCELLANEOUS	32,440.50	32,440.50	49,000.00	16,559.50	66.2
MISCELLANEOUS	7,325.00	7,325.00	7,000.00	(325.00)	104.6
TOTAL FUND REVENUES	838,940.87	838,940.87	1,185,500.00	346,559.13	70.8
<u>EXPENDITURES</u>					
DOCK EXPENDITURES	259,643.42	259,643.42	840,477.00	580,833.58	30.9
SMALL BOAT HARBOR	95,069.83	95,069.83	241,074.00	146,004.17	39.4
TOTAL FUND EXPENDITURES	354,713.25	354,713.25	1,081,551.00	726,837.75	32.8
NET REVENUE OVER EXPENDITURES	5,891,401.53	5,891,401.53	(3,175,826.91)	(9,067,228.44)	185.5

CITY OF BETHEL
FUND SUMMARY
FOR THE 7 MONTHS ENDING JANUARY 31, 2019

LEASED PROPERTIES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>REVENUE</u>					
LEASE INCOME	281,852.88	281,852.88	850,427.00	568,574.12	33.1
TOTAL FUND REVENUES	281,852.88	281,852.88	850,427.00	568,574.12	33.1
<u>EXPENDITURES</u>					
LEASED PROPERTIES-MISC	185.73	185.73	41,225.00	41,039.27	.5
LEASED PROP-COURT COMPLEX	115,830.03	115,830.03	899,883.00	784,052.97	12.9
TOTAL FUND EXPENDITURES	116,015.76	116,015.76	941,108.00	825,092.24	12.3
NET REVENUE OVER EXPENDITURES	6,057,238.65	6,057,238.65	(3,266,507.91)	(9,323,746.56)	185.4

CITY OF BETHEL
FUND SUMMARY
FOR THE 7 MONTHS ENDING JANUARY 31, 2019

EMPLOYEE GROUP HEALTH BEN.

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>REVENUE</u>					
EMP GROUP BENEFITS REVENUES	4,134.64	4,134.64	1,940,109.00	1,935,974.36	.2
TOTAL FUND REVENUES	4,134.64	4,134.64	1,940,109.00	1,935,974.36	.2
<u>EXPENDITURES</u>					
EMPLOYEE GROUP HEALTH BENEFITS	(94,979.19)	(94,979.19)	2,004,625.00	2,099,604.19	(4.7)
TOTAL FUND EXPENDITURES	(94,979.19)	(94,979.19)	2,004,625.00	2,099,604.19	(4.7)
NET REVENUE OVER EXPENDITURES	6,156,352.48	6,156,352.48	(3,331,023.91)	(9,487,376.39)	184.8

CITY OF BETHEL
FUND SUMMARY
FOR THE 7 MONTHS ENDING JANUARY 31, 2019

BETHEL PUBLIC TRANSIT SYSTEM

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>REVENUE</u>					
LOCAL SOURCES	.00	.00	80,580.00	80,580.00	.0
FEDERAL SOURCES	66,000.93	66,000.93	310,378.00	244,377.07	21.3
CHARGES FOR SERVICES	19,257.00	19,257.00	8,000.00	(11,257.00)	240.7
TOTAL FUND REVENUES	85,257.93	85,257.93	398,958.00	313,700.07	21.4
<u>EXPENDITURES</u>					
TRANSIT SYSTEM EXPENDITURES	159,865.52	159,865.52	481,600.00	321,734.48	33.2
TOTAL FUND EXPENDITURES	159,865.52	159,865.52	481,600.00	321,734.48	33.2
NET REVENUE OVER EXPENDITURES	6,081,744.89	6,081,744.89	(3,413,665.91)	(9,495,410.80)	178.2

CITY OF BETHEL
FUND SUMMARY
FOR THE 7 MONTHS ENDING JANUARY 31, 2019

VEHICLES & EQUIP MAINTENANCE

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>REVENUE</u>					
CHARGES FOR SERVICES	161,765.15	161,765.15	.00	(161,765.15)	.0
TOTAL FUND REVENUES	161,765.15	161,765.15	.00	(161,765.15)	.0
<u>EXPENDITURES</u>					
VEHICLE & EQUIP MAINT	310,269.10	310,269.10	927,353.00	617,083.90	33.5
TOTAL FUND EXPENDITURES	310,269.10	310,269.10	927,353.00	617,083.90	33.5
NET REVENUE OVER EXPENDITURES	5,933,240.94	5,933,240.94	(4,341,018.91)	(10,274,259.85)	136.7
NET REVENUE OVER EXPENDITURES	5,933,240.94	5,933,240.94	(4,341,018.91)	(10,274,259.85)	136.7

CITY OF BETHEL
FUND SUMMARY
FOR THE 7 MONTHS ENDING JANUARY 31, 2019

BETHEL ENDOWMENT FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>REVENUE</u>					
TRANSFERS	.00	.00	(19,778.00)	(19,778.00)	.0
MISCELLANEOUS	3,498.03	3,498.03	28,254.00	24,755.97	12.4
TOTAL FUND REVENUES	3,498.03	3,498.03	8,476.00	4,977.97	41.3
NET REVENUE OVER EXPENDITURES	5,936,738.97	5,936,738.97	(4,332,542.91)	(10,269,281.88)	137.0

CITY OF BETHEL
COMBINED CASH INVESTMENT
JANUARY 31, 2019

COMBINED CASH ACCOUNTS

01-10200	CASH-GENERAL WELLS FARGO	(1,701,729.02)
01-10210	CASH-PAYROLL WELLS FARGO	(1,770,960.84)
01-10220	CASH-UTILITY WELLS FARGO	6,263,364.60
01-10225	CASH-XPRESS PAY DEPOSIT ACCT	416,292.43
01-10310	CASH-TPSC	82,025.74
01-11750	CASH CLEARING - UTILITY	111,368.25
01-11755	CASH CLEARING - A/R	(372,854.55)
01-11756	CASH CLEARING - BUS.LICENSE	(793.68)
01-11757	CASH CLEARING - BUSINESS TAX	412.20
01-11760	CASH CLEARING - CREDIT CARDS	(3,352,965.08)
01-12500	INVESTMENT-AMLIP	15,376,381.93
01-12501	INVESTMENT-AMLIP YKH & F	3,856,963.66
01-12502	INVESTMENT-AMLIP W-S SUB	859,823.97
01-12504	INVESTMENT-AMLIP SMALL BOAT HA	132,186.80
01-12505	INVESTMENT AMLIP SEAWALL MAINT	13,176.77
01-12506	INVESTMENT AMLIP DOCK DEF MNT	372,149.84
01-12507	INVESTMENT AMLIP 25747.8 S.SUB	195,724.46
01-12700	INVESTMENT-WELLS FARGO	4,969,263.76
01-12900	TVI-CENTRAL TREASURY ACCT	758,284.99
01-20100	VOUCHERS PAYABLE	(109,047.11)
TOTAL COMBINED CASH		26,099,069.12
01-10100	CASH IN COMBINED FUND	(26,099,069.12)

TOTAL UNALLOCATED CASH	.00
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CASH ALLOCATION RECONCILIATION

10	ALLOCATION TO GENERAL FUND	16,230,956.10
16	ALLOCATION TO POLICE ASSET FORFEITURE	(66,780.50)
25	ALLOCATION TO LAND PLANNING AND DEVELOPMENT	21,172.97
26	ALLOCATION TO PARKS DEVELOPMENT FUND	82,893.32
27	ALLOCATION TO COMMUNITY SERVICE PATROL GRANT	(131,104.83)
33	ALLOCATION TO VOL. FIRE ASSISTANCE-DOF	2,728.80
40	ALLOCATION TO YK REG AQUA HLTH & SAFETY CTR	3,194,301.29
41	ALLOCATION TO E-911 SYSTEM/SURCHARGE	92,475.46
42	ALLOCATION TO SOA SEWAGE LAGOON	(497,906.98)
45	ALLOCATION TO INSTITUTIONAL CORRIDOR PROJECT	(3,983,220.55)
46	ALLOCATION TO PUBLIC SAFETY BUILDING-CAP PRJ	(57,391.89)
47	ALLOCATION TO PORT OFFICE CP FUND	(22,466.07)
49	ALLOCATION TO F49 PORT MULTI-FACILITY IMPRV.	(22,200.00)
50	ALLOCATION TO SOLID WASTE SERVICES	4,552,357.25
51	ALLOCATION TO WATER & SEWER SERVICES	4,145,386.42
52	ALLOCATION TO MUNICIPAL DOCK	3,548,260.32
53	ALLOCATION TO LEASED PROPERTIES	972,408.67
54	ALLOCATION TO EMPLOYEE GROUP HEALTH BEN.	(757,729.50)
56	ALLOCATION TO BETHEL PUBLIC TRANSIT SYSTEM	(293,634.60)
57	ALLOCATION TO VEHICLES & EQUIP MAINTENANCE	(332,261.43)
58	ALLOCATION TO FLEET REPLACEMENT FUND	1,015,543.70
60	ALLOCATION TO RASMUSON GRANT	2,314.99
62	ALLOCATION TO LAND WATER CONSERVATION GRANT	(41,100.27)
63	ALLOCATION TO LAGOON UPGRADES DESIGN SERV	(285,658.35)
64	ALLOCATION TO USDA-RA SEWER LAGOON JETTY	(1,128,952.04)

CITY OF BETHEL
COMBINED CASH INVESTMENT
JANUARY 31, 2019

71	ALLOCATION TO 2016 HOMELAND SECURITY	(	20,350.00)
90	ALLOCATION TO BETHEL ENDOWMENT FUND	(	34,706.06)
	TOTAL ALLOCATIONS TO OTHER FUNDS		26,185,336.22
	ALLOCATION FROM COMBINED CASH FUND - 01-10100	(	26,099,069.12)
	ZERO PROOF IF ALLOCATIONS BALANCE		86,267.10

CITY OF BETHEL
BALANCE SHEET
JANUARY 31, 2019

GENERAL FUND

ASSETS

10-10100	CASH IN COMBINED FUND	16,230,956.10	
10-11000	CASH IN TILL - YOUTH SERVICES	70.00	
10-11200	PETTY CASH - POLICE DEPT	256.18	
10-11300	CASH IN TILL - FINANCE	250.00	
10-12800	ACCRUAL - TAXES	1,313,099.41	
10-12900	INTEREST RECEIVABLE	(34,997.93)	
10-13000	A/R EMPLOYEE ADVANCES	(1,596.63)	
10-13100	AR- BTC MODULE	51,042.37	
10-13101	AR- AR MODULE	(150,741.90)	
10-13102	AR- BL MODULE	(3,750.00)	
10-13400	MISC RECEIVABLES - GENERAL FUN	2,925,628.46	
10-13401	OTHER RECEIVABLE	74,968.71	
10-13900	ALLOWANCE FOR DOUBTFUL ACCT	(21,831.16)	
10-14000	INVENTORY - GRAVEL	24,000.00	
10-14200	INVENTORY - HEATING FUEL	31,801.24	
10-14600	PREPAID INSURANCE	461,090.96	
10-14700	PREPAID WORKERS COMP	142,420.21	
10-14800	INVENTORY-TREATED LUMBER	2,361.99	
10-14900	PREPAID - OTHER EXPENSES	88,628.67	
10-15600	INVENTORY - CALCIUM CHLORIDE	50,000.00	
10-15800	INVENTORY - PIPE	18,000.00	
10-19901	SUSPENSE - BULK DIESEL FUEL	147,895.50	
TOTAL ASSETS			21,349,552.18

LIABILITIES AND EQUITY

LIABILITIES

10-20100	VOUCHERS PAYABLE	(66,057.62)	
10-20200	PAYABLE - CHILD SUPPORT	870.70	
10-20300	PAYABLE - GARNISHMENT	1,317.62	
10-21000	PAYABLE - SOCIAL SECURITY	6,518.74	
10-21150	RETURNED STALE DATED PAYROLL	3,858.25	
10-21200	PAYABLE - FWT	358,014.92	
10-21300	PAYABLE - MEDICARE FICA	83,765.96	
10-21500	PAYABLE - ICMA DEFERRED COMP	2,473.74	
10-21600	PAYABLE - PERS	788,682.17	
10-21700	PAYABLE - NACO DEFERRED COMP	717.00	
10-21900	PAYABLE - UNION DUES	82.90	
10-22000	PAYABLE- LINCOLN DEFERRED COMP	500.00	
10-22700	PAYABLE - AFLAC	4,049.96	
10-22800	PAYABLE - HEALTH INSURANCE	1,089,047.27	
10-23200	UNCLAIMED PROPERTY PAYABLE	15,156.01	
10-23650	DEFERRED REVENUE - F10 GRANTS	19,984.04	
10-23700	DEFERRED REVENUE - SALES TAX	75,109.01	
10-27000	INSURANCE CONTINGENCY	125.00	
TOTAL LIABILITIES			2,384,215.67

FUND EQUITY

CITY OF BETHEL
BALANCE SHEET
JANUARY 31, 2019

GENERAL FUND

UNAPPROPRIATED FUND BALANCE:			
10-39900	FUND BALANCE	14,657,912.66	
	REVENUE OVER EXPENDITURES - YTD	4,307,423.85	
	BALANCE - CURRENT DATE	18,965,336.51	
	TOTAL FUND EQUITY		18,965,336.51
	TOTAL LIABILITIES AND EQUITY		21,349,552.18

CITY OF BETHEL
REVENUES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JANUARY 31, 2019

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>TAXES</u>					
10-40-400 TAX - TRANSIENT LODGING	369,212.04	369,212.04	496,000.00	126,787.96	74.4
10-40-401 TAX - SALES	3,617,141.69	3,617,141.69	6,355,000.00	2,737,858.31	56.9
10-40-403 PENALTIES & INT - SALES TAX	41,419.68	41,419.68	50,000.00	8,580.32	82.8
10-40-407 CIGARETTE AND TOBACCO TAX	347,612.09	347,612.09	582,000.00	234,387.91	59.7
10-40-408 TAX - ALCOHOL TAX	122,993.77	122,993.77	200,000.00	77,006.23	61.5
10-40-468 TAX - MOTOR VEH REGISTRATION	15,569.16	15,569.16	63,000.00	47,430.84	24.7
TOTAL TAXES	4,513,948.43	4,513,948.43	7,746,000.00	3,232,051.57	58.3
<u>STATE & FEDERAL REVENUES</u>					
10-42-414 COMMUNITY DIVIDEND	.00	.00	193,551.00	193,551.00	.0
10-42-418 PILT PROGRAM - STATE	893,143.83	893,143.83	886,218.00	(6,925.83)	100.8
10-42-430 SOA - JURY DUTY REIMB.	250.00	250.00	.00	(250.00)	.0
TOTAL STATE & FEDERAL REVENUES	893,393.83	893,393.83	1,079,769.00	186,375.17	82.7
<u>CHARGES FOR SERVICES</u>					
10-43-422 AMBULANCE REVENUE	29,487.72	29,487.72	290,000.00	260,512.28	10.2
10-43-424 POLICE DEPT PC FEES	4,043.77	4,043.77	8,000.00	3,956.23	50.6
10-43-426 AMBULANCE/PC COLLECTIONS	1,043.20	1,043.20	1,400.00	356.80	74.5
10-43-435 PARKS & REC OTC SALES	3.00	3.00	.00	(3.00)	.0
TOTAL CHARGES FOR SERVICES	34,577.69	34,577.69	299,400.00	264,822.31	11.6
<u>RENTAL INCOME</u>					
10-44-463 LOG CABIN RENTAL	1,715.00	1,715.00	1,600.00	(115.00)	107.2
TOTAL RENTAL INCOME	1,715.00	1,715.00	1,600.00	(115.00)	107.2
<u>LICENSES, PERMITS & FEES</u>					
10-45-450 GAMING TAX	282,467.94	282,467.94	414,000.00	131,532.06	68.2
10-45-451 TAXI PERMITS	89,930.00	89,930.00	160,000.00	70,070.00	56.2
10-45-452 BUSINESS LICENSES	23,500.00	23,500.00	40,000.00	16,500.00	58.8
10-45-453 ANIMAL CONTROL LICENSES	1,490.00	1,490.00	3,500.00	2,010.00	42.6
10-45-454 PLANNING FEES	330.00	330.00	1,600.00	1,270.00	20.6
10-45-455 PLAT/RECORDING FEES	465.00	465.00	1,400.00	935.00	33.2
10-45-456 SITE REVIEWS	2,575.00	2,575.00	560.00	(2,015.00)	459.8
10-45-457 PARKS & REC JULY 4TH FEES	2,550.00	2,550.00	.00	(2,550.00)	.0
10-45-458 PARKS & REC - OTHER	100.00	100.00	.00	(100.00)	.0
10-45-469 MISC PERMITS/LICENSES/FEE	3,341.89	3,341.89	5,600.00	2,258.11	59.7
TOTAL LICENSES, PERMITS & FEES	406,749.83	406,749.83	626,660.00	219,910.17	64.9

CITY OF BETHEL
REVENUES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JANUARY 31, 2019

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>MISCELLANEOUS</u>					
10-49-483 PUBLIC DONATIONS FIRE DPT	(134,834.00)	(134,834.00)	.00	134,834.00	.0
10-49-487 INVESTMENT INCOME	3,008,206.48	3,008,206.48	154,000.00	(2,854,206.48)	1953.4
10-49-488 POLICE DEPT MISC	1,762.25	1,762.25	6,000.00	4,237.75	29.4
10-49-495 MISCELLANEOUS REVENUE	134,430.83	134,430.83	5,300.00	(129,130.83)	2536.4
10-49-497 RESTITUTION PMTS RECEIVED	.00	.00	500.00	500.00	.0
10-49-499 INSURANCE CLAIM RECOVERY	.00	.00	26,000.00	26,000.00	.0
TOTAL MISCELLANEOUS	3,009,565.56	3,009,565.56	191,800.00	(2,817,765.56)	1569.1
 TOTAL FUND REVENUE	 8,859,950.34	 8,859,950.34	 9,945,229.00	 1,085,278.66	 89.1

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JANUARY 31, 2019

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>ADMINISTRATION</u>					
10-51-501 SALARIES	182,780.26	182,780.26	336,931.00	154,150.74	54.3
10-51-508 LEAVE CASHOUT	11,672.44	11,672.44	.00	(11,672.44)	.0
10-51-510 SOCIAL SECURITY EXPENSE	972.16	972.16	744.00	(228.16)	130.7
10-51-511 MEDICARE FICA	2,892.41	2,892.41	4,746.00	1,853.59	60.9
10-51-512 EMPLOYEE GROUP BENEFITS	36,880.71	36,880.71	69,102.00	32,221.29	53.4
10-51-515 UNEMPLOYMENT	.00	.00	2,930.00	2,930.00	.0
10-51-516 WORKERS' COMPENSATION	.00	.00	1,238.00	1,238.00	.0
10-51-518 PERS	36,762.05	36,762.05	68,933.00	32,170.95	53.3
10-51-519 UTILITY BENEFIT	2,096.08	2,096.08	13,680.00	11,583.92	15.3
10-51-545 TRAINING/TRAVEL	2,227.15	2,227.15	30,746.00	28,518.85	7.2
10-51-561 SUPPLIES	1,870.99	1,870.99	6,700.00	4,829.01	27.9
10-51-602 GASOLINE / DIESEL / OIL	235.90	235.90	2,400.00	2,164.10	9.8
10-51-621 ELECTRICITY	10,061.78	10,061.78	14,400.00	4,338.22	69.9
10-51-622 TELEPHONE	7,601.96	7,601.96	20,000.00	12,398.04	38.0
10-51-623 HEATING FUEL	6,615.25	6,615.25	26,400.00	19,784.75	25.1
10-51-626 WATER/SEWER/GARB/	3,977.48	3,977.48	11,500.00	7,522.52	34.6
10-51-627 STAFF CELLULAR PHONES	414.27	414.27	660.00	245.73	62.8
10-51-642 LEGAL FEES	.00	.00	5,000.00	5,000.00	.0
10-51-646 DRUG TESTING/BCKGRND CKS	3,038.50	3,038.50	9,500.00	6,461.50	32.0
10-51-649 PROFESSIONAL FEES	21,559.99	21,559.99	50,000.00	28,440.01	43.1
10-51-661 VEHICLE MAINT/REPAIR	242.65	242.65	1,391.00	1,148.35	17.4
10-51-663 JANITORIAL	4,120.00	4,120.00	11,400.00	7,280.00	36.1
10-51-669 OTHER PURCHASED SERVICES	6,177.27	6,177.27	6,500.00	322.73	95.0
10-51-683 MINOR EQUIPMENT	.00	.00	2,000.00	2,000.00	.0
10-51-721 INSURANCE	.00	.00	10,000.00	10,000.00	.0
10-51-724 DUES/SUBSCRIPTIONS	1,134.00	1,134.00	1,200.00	66.00	94.5
10-51-727 ADVERTISING	1,347.00	1,347.00	1,000.00	(347.00)	134.7
10-51-732 EQUIPMENT RENTAL	978.60	978.60	2,000.00	1,021.40	48.9
10-51-733 POSTAGE	264.00	264.00	1,000.00	736.00	26.4
10-51-734 CASH OVER/SHORT	63.60	63.60	.00	(63.60)	.0
10-51-790 ALLOWANCE SPECIAL EVENTS	1,246.99	1,246.99	10,000.00	8,753.01	12.5
10-51-799 MISCELLANEOUS EXPENSES	200.00	200.00	1,000.00	800.00	20.0
10-51-875 INDIRECT COST RECOVERY	(92,331.00)	(92,331.00)	(283,044.00)	(190,713.00)	(32.6)
10-51-996 ADMIN OVERHEAD-IT SVCS	5,622.14	5,622.14	17,008.00	11,385.86	33.1
TOTAL ADMINISTRATION	260,724.63	260,724.63	457,065.00	196,340.37	57.0

CITY CLERKS OFFICE

10-52-501 SALARIES	62,029.55	62,029.55	114,917.00	52,887.45	54.0
10-52-502 OVERTIME	226.68	226.68	.00	(226.68)	.0
10-52-511 MEDICARE	940.39	940.39	1,666.00	725.61	56.5
10-52-512 EMPLOYEE GROUP BENEFITS	3,562.06	3,562.06	22,212.00	18,649.94	16.0
10-52-515 UNEMPLOYMENT	.00	.00	1,282.00	1,282.00	.0
10-52-516 WORKERS' COMPENSATION	.00	.00	435.00	435.00	.0
10-52-518 P.E.R.S.	13,696.34	13,696.34	25,282.00	11,585.66	54.2
10-52-519 UTILITY BENEFIT	1,349.72	1,349.72	4,560.00	3,210.28	29.6
10-52-541 TRAVEL/TRAINING-COUNCIL	2,631.17	2,631.17	19,000.00	16,368.83	13.9
10-52-545 TRAINING/TRAVEL-CLERK	1,073.02	1,073.02	6,300.00	5,226.98	17.0
10-52-561 SUPPLIES-CLERK	89.59	89.59	3,500.00	3,410.41	2.6
10-52-562 SUPPLIES-COUNCIL	167.96	167.96	500.00	332.04	33.6

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JANUARY 31, 2019

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
10-52-622 TELEPHONE	.00	.00	275.00	275.00	.0
10-52-627 STAFF CELLULAR PHONES	162.32	162.32	660.00	497.68	24.6
10-52-642 LEGAL FEES	.00	.00	5,000.00	5,000.00	.0
10-52-669 OTHER PURCHASE SERVICES	5,269.00	5,269.00	14,000.00	8,731.00	37.6
10-52-682 ELECTION EXPENSES	7,743.98	7,743.98	15,000.00	7,256.02	51.6
10-52-683 MINOR EQUIPMENT	13,531.24	13,531.24	26,000.00	12,468.76	52.0
10-52-684 DONATIONS & AWARDS	.00	.00	500.00	500.00	.0
10-52-721 INSURANCE	.00	.00	1,589.00	1,589.00	.0
10-52-724 DUES/SUBSCRIPTIONS	.00	.00	7,000.00	7,000.00	.0
10-52-790 ALLOWANCE FOR SPECIAL EVENTS	.00	.00	600.00	600.00	.0
10-52-799 OTHER MISC. EXPENSES	5,000.00	5,000.00	5,000.00	.00	100.0
10-52-875 INDRIECT COST RECOVERY	(35,368.00)	(35,368.00)	(143,643.00)	(108,275.00)	(24.6)
10-52-996 ADMIN OVERHEAD-IT SVCS	5,622.14	5,622.14	17,008.00	11,385.86	33.1
 TOTAL CITY CLERKS OFFICE	 87,727.16	 87,727.16	 148,643.00	 60,915.84	 59.0

FINANCE

10-53-501 SALARIES	112,213.82	112,213.82	394,819.00	282,605.18	28.4
10-53-502 OVERTIME	2,998.43	2,998.43	2,000.00	(998.43)	149.9
10-53-508 LEAVE CASHOUT	.00	.00	11,402.00	11,402.00	.0
10-53-510 SOCIAL SECURITY EXPENSE	119.04	119.04	.00	(119.04)	.0
10-53-511 MEDICARE FICA	1,712.18	1,712.18	6,827.00	5,114.82	25.1
10-53-512 EMPLOYEE GROUP BENEFITS	32,451.58	32,451.58	117,303.00	84,851.42	27.7
10-53-515 UNEMPLOYMENT	2,619.00	2,619.00	5,620.00	3,001.00	46.6
10-53-516 WORKERS' COMPENSATION	.00	.00	1,781.00	1,781.00	.0
10-53-518 PERS	23,181.50	23,181.50	103,575.00	80,393.50	22.4
10-53-519 UTILITY BENEFIT	4,050.42	4,050.42	28,500.00	24,449.58	14.2
10-53-545 TRAINING/TRAVEL	8,099.40	8,099.40	36,000.00	27,900.60	22.5
10-53-561 SUPPLIES	1,787.98	1,787.98	8,000.00	6,212.02	22.4
10-53-601 VEHICLE MT. (PARTS & TOOLS)	1,056.39	1,056.39	1,200.00	143.61	88.0
10-53-602 GASOLINE	127.47	127.47	1,200.00	1,072.53	10.6
10-53-622 TELEPHONE	82.28	82.28	1,000.00	917.72	8.2
10-53-627 STAFF CELLULAR PHONES	162.31	162.31	660.00	497.69	24.6
10-53-640 SALES TAX AUDITS	.00	.00	5,449.40	5,449.40	.0
10-53-641 AUDITING EXPENSE	35,882.41	35,882.41	77,350.60	41,468.19	46.4
10-53-649 OTHER PROFESSIONAL SVS	58,833.75	58,833.75	71,934.00	13,100.25	81.8
10-53-661 VEHICLE MAINT/REPAIRS	242.65	242.65	1,391.00	1,148.35	17.4
10-53-668 HARDWARE/SOFTWARE SUP/669	10,892.00	10,892.00	25,848.00	14,956.00	42.1
10-53-669 OTHER PURCHASED SERVICES	81,543.26	81,543.26	95,431.00	13,887.74	85.5
10-53-683 MINOR EQUIPMENT	1,391.11	1,391.11	4,500.00	3,108.89	30.9
10-53-721 INSURANCE	.00	.00	3,600.00	3,600.00	.0
10-53-724 DUES/SUBSCRIPTIONS	.00	.00	1,500.00	1,500.00	.0
10-53-735 FINANCE CHARGES/PENALTIES	(534.20)	(534.20)	7,000.00	7,534.20	(7.6)
10-53-736 BANK CHARGES	11,682.54	11,682.54	35,000.00	23,317.46	33.4
10-53-799 MISCELLANEOUS EXPENSES	464.55	464.55	1,000.00	535.45	46.5
10-53-875 INDIRECT COST RECOVERY	(128,123.00)	(128,123.00)	(542,215.00)	(414,092.00)	(23.6)
10-53-996 ADMIN OVERHEAD-IT SVCS	7,436.84	7,436.84	22,505.00	15,068.16	33.1
 TOTAL FINANCE	 270,373.71	 270,373.71	 530,181.00	 259,807.29	 51.0

PLANNING

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JANUARY 31, 2019

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
10-54-501 SALARIES	70,335.44	70,335.44	127,922.00	57,586.56	55.0
10-54-502 OVERTIME	112.72	112.72	.00	(112.72)	.0
10-54-508 LEAVE CASHOUT	.00	.00	2,534.00	2,534.00	.0
10-54-511 MEDICARE FICA	1,034.90	1,034.90	1,855.00	820.10	55.8
10-54-512 EMPLOYEE GROUP BENEFITS	26,983.24	26,983.24	44,424.00	17,440.76	60.7
10-54-515 UNEMPLOYMENT	3,330.00	3,330.00	1,831.00	(1,499.00)	181.9
10-54-516 WORKERS' COMPENSATION	.00	.00	484.00	484.00	.0
10-54-518 PERS	15,498.58	15,498.58	28,143.00	12,644.42	55.1
10-54-519 UTILITY BENEFIT	951.36	951.36	9,120.00	8,168.64	10.4
10-54-545 TRAINING/TRAVEL	.00	.00	5,000.00	5,000.00	.0
10-54-561 SUPPLIES	922.53	922.53	5,600.00	4,677.47	16.5
10-54-563 WEARING APPAREL	.00	.00	300.00	300.00	.0
10-54-601 VEHICLE PARTS	242.19	242.19	1,000.00	757.81	24.2
10-54-602 GASOLINE	341.87	341.87	1,800.00	1,458.13	19.0
10-54-621 ELECTRICITY	411.29	411.29	1,440.00	1,028.71	28.6
10-54-622 TELEPHONE	41.14	41.14	200.00	158.86	20.6
10-54-623 HEATING FUEL	345.54	345.54	2,400.00	2,054.46	14.4
10-54-626 WATER/SEWER/GARBAGE	425.02	425.02	1,400.00	974.98	30.4
10-54-627 STAFF CELLULAR PHONES	301.31	301.31	660.00	358.69	45.7
10-54-642 LEGAL FEES	.00	.00	5,000.00	5,000.00	.0
10-54-648 CODE ENFORCEMENT ACTIVITIES	.00	.00	1,500.00	1,500.00	.0
10-54-649 OTHER PROFESSIONAL FEES	15,540.36	15,540.36	50,000.00	34,459.64	31.1
10-54-661 VEHICLE MAINT/REPAIRS	242.65	242.65	1,391.00	1,148.35	17.4
10-54-668 HARDWARE/SOFTWARE SUPPORT	1,929.00	1,929.00	4,500.00	2,571.00	42.9
10-54-669 PROFESSIONAL SERVICES	.00	.00	3,060.00	3,060.00	.0
10-54-683 MINOR EQUIPMENT	.00	.00	5,500.00	5,500.00	.0
10-54-690 CAPITAL EXPENDITURES	59,455.73	59,455.73	110,000.00	50,544.27	54.1
10-54-721 INSURANCE	443.73	443.73	1,900.00	1,456.27	23.4
10-54-724 DUES & SUBSCRIPTION	.00	.00	240.00	240.00	.0
10-54-727 ADVERTISING	247.00	247.00	2,000.00	1,753.00	12.4
10-54-771 NUISANCE ENFORCEMENT EXPENSE	.00	.00	200.00	200.00	.0
10-54-799 MISCELLANEOUS EXPENSES	88.99	88.99	1,000.00	911.01	8.9
10-54-996 ADMIN OVERHEAD-IT SVCS	5,622.14	5,622.14	17,008.00	11,385.86	33.1
TOTAL PLANNING	204,846.73	204,846.73	439,412.00	234,565.27	46.6

TECHNOLOGY DEPARTMENTS

10-55-501 SALARIES	47,254.88	47,254.88	88,759.00	41,504.12	53.2
10-55-511 MEDICARE FICA	706.76	706.76	1,287.00	580.24	54.9
10-55-512 EMPLOYEE GROUP BENEFITS	6,725.99	6,725.99	22,212.00	15,486.01	30.3
10-55-515 UNEMPLOYMENT	.00	.00	888.00	888.00	.0
10-55-516 WORKERS' COMPENSATION	.00	.00	336.00	336.00	.0
10-55-518 PERS	10,396.10	10,396.10	19,527.00	9,130.90	53.2
10-55-519 UTILITY BENEFIT	1,349.72	1,349.72	4,560.00	3,210.28	29.6
10-55-545 TRAINING/TRAVEL	.00	.00	5,000.00	5,000.00	.0
10-55-561 SUPPLIES	374.91	374.91	4,500.00	4,125.09	8.3
10-55-601 VEHICLE MT. (PARTS & TOOLS)	176.90	176.90	.00	(176.90)	.0
10-55-602 GASOLINE	439.55	439.55	1,440.00	1,000.45	30.5
10-55-627 STAFF CELLULAR PHONES	162.32	162.32	1,600.00	1,437.68	10.2
10-55-649 OTHER PROFESSIONAL SERVICES	76,777.57	76,777.57	180,000.00	103,222.43	42.7
10-55-661 VEHICLE MAINT/REPAIRS	242.65	242.65	1,391.00	1,148.35	17.4
10-55-667 CONNECTIVITY SERVICES	128,437.39	128,437.39	245,000.00	116,562.61	52.4
10-55-668 SOFTWARE/SUPPORT	6,947.50	6,947.50	30,000.00	23,052.50	23.2

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JANUARY 31, 2019

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
10-55-683 MINOR EQUIPMENT	7,112.72	7,112.72	20,000.00	12,887.28	35.6
10-55-721 INSURANCE	.00	.00	1,500.00	1,500.00	.0
10-55-732 EQUIPMENT RENTAL	18,502.44	18,502.44	45,000.00	26,497.56	41.1
10-55-799 MISCELLANEOUS EXPENSES	103.41	103.41	1,000.00	896.59	10.3
10-55-875 INDIRECT COST RECOVERY	(163,524.17)	(163,524.17)	495,000.00	658,524.17	(33.0)
10-55-996 ADMIN OVERHEAD-IT SVCS	21,342.94	21,342.94	64,614.00	43,271.06	33.0
TOTAL TECHNOLOGY DEPARTMENTS	163,529.58	163,529.58	1,233,614.00	1,070,084.42	13.3

CITY ATTORNEY'S OFFICE

10-56-501 SALARIES	70,003.12	70,003.12	131,840.00	61,836.88	53.1
10-56-510 SOCIAL SECURITY	66.96	66.96	.00	66.96	.0
10-56-511 MEDICARE	1,023.25	1,023.25	1,912.00	888.75	53.5
10-56-512 EMPLOYEE GROUP BENEFITS	15,426.52	15,426.52	25,920.00	10,493.48	59.5
10-56-515 UNEMPLOYMENT	.00	.00	888.00	888.00	.0
10-56-516 WORKERS' COMPENSATION	.00	.00	499.00	499.00	.0
10-56-518 PERS	15,163.12	15,163.12	22,212.00	7,048.88	68.3
10-56-519 UTILITY BENEFIT	422.16	422.16	4,560.00	4,137.84	9.3
10-56-545 TRAINING/TRAVEL	1,067.60	1,067.60	6,500.00	5,432.40	16.4
10-56-561 SUPPLIES	351.21	351.21	3,000.00	2,648.79	11.7
10-56-627 STAFF CELLULAR PHONES	162.31	162.31	660.00	497.69	24.6
10-56-642 LEGAL FEES	3,020.00	3,020.00	25,000.00	21,980.00	12.1
10-56-649 PROFESSIONAL SERVICES	.00	.00	134,400.00	134,400.00	.0
10-56-669 OTHER PURCHASED SERVICES	4,179.00	4,179.00	7,000.00	2,821.00	59.7
10-56-721 INSURANCE	.00	.00	1,000.00	1,000.00	.0
10-56-724 DUES AND SUBSCRIPTIONS	50.00	50.00	1,500.00	1,450.00	3.3
10-56-799 MISCELLANEOUS EXPENSE	.00	.00	1,200.00	1,200.00	.0
10-56-875 INDIRECT COST RECOVERY	(14,696.00)	(14,696.00)	49,590.00	64,286.00	(29.6)
10-56-996 ADMIN OVERHEAD-IT SVCS	4,710.29	4,710.29	14,260.00	9,549.71	33.0
TOTAL CITY ATTORNEY'S OFFICE	100,949.54	100,949.54	431,941.00	330,991.46	23.4

FIRE DEPARTMENT

10-60-501 SALARIES	291,954.66	291,954.66	511,809.00	219,854.34	57.0
10-60-502 FLSA OVERTIME	29,702.16	29,702.16	55,757.00	26,054.84	53.3
10-60-506 CALL BACK OVERTIME	28,236.26	28,236.26	44,000.00	15,763.74	64.2
10-60-508 LEAVE CASHOUT	11,329.63	11,329.63	20,251.00	8,921.37	56.0
10-60-510 SOCIAL SECURITY EXPENSE	1,810.18	1,810.18	1,769.00	41.18	102.3
10-60-511 MEDICARE FICA	5,471.53	5,471.53	9,184.00	3,712.47	59.6
10-60-512 EMPLOYEE GROUP BENEFITS	92,476.53	92,476.53	177,696.00	85,219.47	52.0
10-60-515 UNEMPLOYMENT	.00	.00	7,100.00	7,100.00	.0
10-60-516 WORKERS' COMPENSATION	.00	.00	35,868.00	35,868.00	.0
10-60-518 PERS	71,908.75	71,908.75	139,337.00	67,428.25	51.6
10-60-519 UTILITY BENEFIT	5,350.78	5,350.78	36,480.00	31,129.22	14.7
10-60-545 TRAINING/TRAVEL	3,363.71	3,363.71	19,878.00	16,514.29	16.9
10-60-561 SUPPLIES	4,178.15	4,178.15	22,500.00	18,321.85	18.6
10-60-563 WEARING APPAREL	2,280.41	2,280.41	15,687.00	13,406.59	14.5
10-60-567 FIRE PREVENTION PROGRAM	3,964.54	3,964.54	5,200.00	1,235.46	76.2
10-60-600 VEHICLE MT. (PARTS & TOOLS)	.00	.00	3,200.00	3,200.00	.0
10-60-601 VEHICLE MT. (PARTS & TOOLS)	13,571.48	13,571.48	27,250.00	13,678.52	49.8
10-60-602 GASOLINE/DIESEL/OIL	4,270.56	4,270.56	14,400.00	10,129.44	29.7

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JANUARY 31, 2019

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
10-60-621 ELECTRICITY	8,674.00	8,674.00	18,720.00	10,046.00	46.3
10-60-622 TELEPHONE	664.17	664.17	2,500.00	1,835.83	26.6
10-60-623 HEATING FUEL	6,390.87	6,390.87	24,000.00	17,609.13	26.6
10-60-626 WATER/SEWER/GARBAGE	3,226.47	3,226.47	8,500.00	5,273.53	38.0
10-60-627 STAFF CELLULAR PHONES	932.80	932.80	2,640.00	1,707.20	35.3
10-60-647 COLLECTION/SMALL CLAIMS	.00	.00	31,200.00	31,200.00	.0
10-60-649 VOLUNTEER STIPEND	6,161.00	6,161.00	28,540.00	22,379.00	21.6
10-60-660 VEHICLE MAINT SERVICES	2,590.00	2,590.00	8,000.00	5,410.00	32.4
10-60-661 VEHICLE MAINT/REPAIRS	1,617.65	1,617.65	9,274.00	7,656.35	17.4
10-60-662 PROPERTY MAINT	1,060.34	1,060.34	5,500.00	4,439.66	19.3
10-60-669 OTHER PURCHASED SERVICES	9,685.22	9,685.22	22,500.00	12,814.78	43.1
10-60-683 MINOR EQUIPMENT	3,054.59	3,054.59	16,800.00	13,745.41	18.2
10-60-699 XFER TO F-58 FLEET REPLACEMENT	71,217.61	71,217.61	71,218.00	.39	100.0
10-60-721 INSURANCE	.00	.00	53,000.00	53,000.00	.0
10-60-724 DUES/SUBSCRIPTIONS	2,436.00	2,436.00	7,324.00	4,888.00	33.3
10-60-727 ADVERTISING	15.50	15.50	1,500.00	1,484.50	1.0
10-60-799 MISCELLANEOUS EXPENSES	89.25	89.25	1,000.00	910.75	8.9
10-60-996 ADMIN OVERHEAD-IT SVCS	5,622.14	5,622.14	17,008.00	11,385.86	33.1
TOTAL FIRE DEPARTMENT	693,306.94	693,306.94	1,476,590.00	783,283.06	47.0

POLICE

10-61-501 SALARIES	733,434.11	733,434.11	1,451,422.00	717,987.89	50.5
10-61-502 OVERTIME	99,203.16	99,203.16	212,000.00	112,796.84	46.8
10-61-508 LEAVE CASHOUT	24,684.22	24,684.22	25,000.00	315.78	98.7
10-61-510 SOCIAL SECURITY EXPENSE	175.58	175.58	6,377.00	6,201.42	2.8
10-61-511 MEDICARE	12,713.77	12,713.77	24,120.00	11,406.23	52.7
10-61-512 GROUP HEALTH INSURANCE	187,399.90	187,399.90	399,816.00	212,416.10	46.9
10-61-515 UNEMPLOYMENT	.00	.00	19,526.00	19,526.00	.0
10-61-516 WORKERS' COMPENSATION	.00	.00	51,722.00	51,722.00	.0
10-61-518 PERS	168,476.25	168,476.25	343,326.00	174,849.75	49.1
10-61-519 UTILITY BENEFIT	13,039.75	13,039.75	100,320.00	87,280.25	13.0
10-61-520 RELOCATION COSTS	.00	.00	7,000.00	7,000.00	.0
10-61-530 TEMP POLICE OFF RELATED COSTS	239.91	239.91	.00	239.91	.0
10-61-545 TRAINING/TRAVEL	8,435.74	8,435.74	46,000.00	37,564.26	18.3
10-61-561 SUPPLIES	2,342.75	2,342.75	15,000.00	12,657.25	15.6
10-61-563 EMPLOYEE WEARING APPAREL	.00	.00	21,250.00	21,250.00	.0
10-61-601 VEHICLE MT. (PARTS & TOOLS)	2,150.07	2,150.07	6,000.00	3,849.93	35.8
10-61-602 GASOLINE/DIESEL/OIL	10,329.08	10,329.08	36,000.00	25,670.92	28.7
10-61-621 ELECTRICITY	22,261.81	22,261.81	40,800.00	18,538.19	54.6
10-61-622 TELEPHONE	8,500.72	8,500.72	20,500.00	11,999.28	41.5
10-61-623 HEATING FUEL	9,735.26	9,735.26	30,000.00	20,264.74	32.5
10-61-626 WATER/SEWER/GARBAGE	2,918.85	2,918.85	10,000.00	7,081.15	29.2
10-61-627 STAFF CELLULAR PHONES	2,837.84	2,837.84	7,260.00	4,422.16	39.1
10-61-660 VEHICLE MAINT SERVICES	326.75	326.75	6,000.00	5,673.25	5.5
10-61-661 VEHICLE MAINT/REPAIR	3,235.31	3,235.31	18,547.00	15,311.69	17.4
10-61-668 SART EXAMS	1,313.10	1,313.10	10,000.00	8,686.90	13.1
10-61-669 OTHER PURCHASED SERVICES	11,475.00	11,475.00	25,000.00	13,525.00	45.9
10-61-683 MINOR EQUIPMENT	5,389.76	5,389.76	27,900.00	22,510.24	19.3
10-61-690 DISPATCH CENTER CONSOLE	.00	.00	335,000.00	335,000.00	.0
10-61-699 XFER TO FLEET REPLACE FUND	.00	.00	50,000.00	50,000.00	.0
10-61-721 INSURANCE	.00	.00	122,972.00	122,972.00	.0
10-61-724 DUES/SUBSCRIPTIONS	825.00	825.00	1,000.00	175.00	82.5

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JANUARY 31, 2019

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
10-61-996 ADMIN OVERHEAD-IT SVCS	20,117.13	20,117.13	60,904.00	40,786.87	33.0
TOTAL POLICE	1,351,560.82	1,351,560.82	3,530,762.00	2,179,201.18	38.3
<u>PUBLIC WORKS-ADMIN</u>					
10-65-501 SALARIES	13,611.95	13,611.95	23,407.00	9,795.05	58.2
10-65-502 OVERTIME	39.85	39.85	.00	(39.85)	.0
10-65-508 LEAVE CASHOUT	.00	.00	328.00	328.00	.0
10-65-511 MEDICARE FICA	236.35	236.35	339.00	102.65	69.7
10-65-512 EMPLOYEE GROUP BENEFITS	2,757.83	2,757.83	25,544.00	22,786.17	10.8
10-65-515 UNEMPLOYMENT	259.91	259.91	1,021.00	761.09	25.5
10-65-516 WORKERS' COMPENSATION	.00	.00	89.00	89.00	.0
10-65-518 PERS	3,441.72	3,441.72	5,149.00	1,707.28	66.8
10-65-519 UTILITY BENEFIT	4,043.29	4,043.29	5,244.00	1,200.71	77.1
10-65-545 TRAINING/TRAVEL	.00	.00	5,000.00	5,000.00	.0
10-65-561 SUPPLIES	309.60	309.60	1,000.00	690.40	31.0
10-65-601 VEHICLE PARTS	569.15	569.15	1,000.00	430.85	56.9
10-65-602 GASOLINE/DIESEL/OIL	(37.81)	(37.81)	4,200.00	4,237.81	(.9)
10-65-621 ELECTRICITY	7,403.06	7,403.06	.00	(7,403.06)	.0
10-65-622 TELEPHONE	60.07	60.07	150.00	89.93	40.1
10-65-623 HEATING FUEL	10,937.10	10,937.10	9,600.00	(1,337.10)	113.9
10-65-626 WATER/SEWER/GARBAGE	425.02	425.02	1,233.00	807.98	34.5
10-65-627 STAFF CELLULAR PHONES	1,584.57	1,584.57	1,320.00	(264.57)	120.0
10-65-661 VEHICLE MAINT/REPAIRS	485.30	485.30	2,782.00	2,296.70	17.4
10-65-669 OTHER PURCHASED SERVICES	810.85	810.85	2,500.00	1,689.15	32.4
10-65-724 DUES/SUBSCRIPTIONS	.00	.00	500.00	500.00	.0
10-65-799 MISCELLANEOUS EXPENSES	.00	.00	500.00	500.00	.0
10-65-996 ADMIN OVERHEAD-IT SVCS	5,165.71	5,165.71	15,634.00	10,468.29	33.0
TOTAL PUBLIC WORKS-ADMIN	52,103.52	52,103.52	106,540.00	54,436.48	48.9
<u>PW-STREETS & ROADS</u>					
10-66-501 SALARIES	202,061.31	202,061.31	383,601.00	181,539.69	52.7
10-66-502 OVERTIME	16,392.74	16,392.74	20,000.00	3,607.26	82.0
10-66-508 LEAVE CASHOUT	8,169.13	8,169.13	19,899.00	11,729.87	41.1
10-66-511 MEDICARE FICA	3,334.28	3,334.28	5,852.00	2,517.72	57.0
10-66-512 EMPLOYEE GROUP BENEFITS	48,433.25	48,433.25	117,724.00	69,290.75	41.1
10-66-515 UNEMPLOYMENT	.00	.00	4,758.00	4,758.00	.0
10-66-516 WORKERS' COMPENSATION	.00	.00	17,018.00	17,018.00	.0
10-66-518 PERS	48,078.86	48,078.86	88,792.00	40,713.14	54.2
10-66-519 UTILITY BENEFIT	3,140.78	3,140.78	24,168.00	21,027.22	13.0
10-66-561 SUPPLIES	1,383.74	1,383.74	1,500.00	116.26	92.3
10-66-562 SIGNS	.00	.00	2,800.00	2,800.00	.0
10-66-563 WEARING APPAREL	.00	.00	2,500.00	2,500.00	.0
10-66-567 CALCIUM CHLORIDE	49,338.58	49,338.58	50,000.00	661.42	98.7
10-66-576 SALT	49,900.24	49,900.24	50,000.00	99.76	99.8
10-66-600 TIRES & WHEELS	3,930.05	3,930.05	18,000.00	14,069.95	21.8
10-66-601 VEHICLE MT. (PARTS & TOOLS)	17,899.45	17,899.45	50,000.00	32,100.55	35.8
10-66-602 GASOLINE/DIESEL/OIL	1,786.86	1,786.86	72,000.00	70,213.14	2.5
10-66-620 ELECTRICITY (STREET LTS)	27,651.47	27,651.47	36,000.00	8,348.53	76.8
10-66-621 ELECTRICITY	469.41	469.41	14,400.00	13,930.59	3.3

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JANUARY 31, 2019

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
10-66-622 TELEPHONE	20.57	20.57	100.00	79.43	20.6
10-66-623 HEATING FUEL	413.84	413.84	3,600.00	3,186.16	11.5
10-66-626 WATER/SEWER/GARBAGE	1,168.83	1,168.83	3,500.00	2,331.17	33.4
10-66-627 STAFF CELLULAR PHONES	559.05	559.05	1,320.00	760.95	42.4
10-66-647 STREET LIGHT MT & POLE RENTAL	1,155.39	1,155.39	19,000.00	17,844.61	6.1
10-66-661 VEHICLE MAINT/REPAIR	24,264.78	24,264.78	139,103.00	114,838.22	17.4
10-66-669 OTHER PURCHASED SERVICES	214.07	214.07	10,000.00	9,785.93	2.1
10-66-683 MINOR EQUIPMENT	.00	.00	7,000.00	7,000.00	.0
10-66-690 CAPITAL PROJECT EXPENDITURES	8,095.43	8,095.43	113,636.90	105,541.47	7.1
10-66-691 CAP EXP ASPHALT KETTLE 01	.00	.00	27,356.00	27,356.00	.0
10-66-721 INSURANCE	.00	.00	21,000.00	21,000.00	.0
10-66-727 ADVERTISING	.00	.00	200.00	200.00	.0
10-66-771 GRAVEL (WAS #578)	351,537.00	351,537.00	350,000.00	(1,537.00)	100.4
10-66-772 CULVERTS 18"	.00	.00	18,000.00	18,000.00	.0
10-66-774 SEAWALL PIPE	92,013.60	92,013.60	91,200.00	(813.60)	100.9
10-66-799 MISCELLANEOUS EXPENSES	.00	.00	500.00	500.00	.0
10-66-996 ADMIN OVERHEAD-IT SVCS	4,710.29	4,710.29	14,260.00	9,549.71	33.0
TOTAL PW-STREETS & ROADS	966,123.00	966,123.00	1,798,787.90	832,664.90	53.7
PROPERTY MAINTENANCE					
10-70-501 SALARIES	140,224.26	140,224.26	307,480.00	167,255.74	45.6
10-70-502 OVERTIME	17,405.73	17,405.73	30,000.00	12,594.27	58.0
10-70-508 LEAVE CASHOUT	.00	.00	13,685.00	13,685.00	.0
10-70-510 SOCIAL SECURITY EXPENSE	842.45	842.45	1,746.00	903.55	48.3
10-70-511 MEDICARE FICA	2,387.03	2,387.03	4,893.00	2,505.97	48.8
10-70-512 EMPLOYEE GROUP BENEFITS	35,509.62	35,509.62	112,171.00	76,661.38	31.7
10-70-515 UNEMPLOYMENT	.00	.00	4,781.00	4,781.00	.0
10-70-516 WORKERS' COMPENSATION	.00	.00	15,257.00	15,257.00	.0
10-70-518 PERS	31,418.85	31,418.85	68,050.00	36,631.15	46.2
10-70-519 UTILITY BENEFIT	2,959.32	2,959.32	23,028.00	20,068.68	12.9
10-70-545 TRAINING/TRAVEL	.00	.00	4,000.00	4,000.00	.0
10-70-561 SUPPLIES	246.56	246.56	2,000.00	1,753.44	12.3
10-70-562 MATERIALS	.00	.00	2,000.00	2,000.00	.0
10-70-563 WEARING APPAREL	.00	.00	2,500.00	2,500.00	.0
10-70-566 CLEANUP GREENUP SUPPLIES	.00	.00	700.00	700.00	.0
10-70-580 BOILER EXPENSE	8,507.54	8,507.54	15,000.00	6,492.46	56.7
10-70-590 GLYCOL SUPPLIES	4,998.00	4,998.00	6,000.00	1,002.00	83.3
10-70-591 CARPENTRY EXPENSE	213.98	213.98	10,000.00	9,786.02	2.1
10-70-592 PLUMBING SUPPLIES	1,187.93	1,187.93	6,000.00	4,812.07	19.8
10-70-593 ELECTRICAL SUPPLIES	1,746.26	1,746.26	10,000.00	8,253.74	17.5
10-70-594 PAINT SUPPLIES	72.42	72.42	2,500.00	2,427.58	2.9
10-70-595 BOARDWALK REPAIR SUPPLIES	.00	.00	3,000.00	3,000.00	.0
10-70-601 VEHICLE MT. (PARTS & TOOLS)	1,005.92	1,005.92	3,000.00	1,994.08	33.5
10-70-602 GASOLINE/DIESEL/OIL	3,413.16	3,413.16	7,200.00	3,786.84	47.4
10-70-621 ELECTRICITY	6,098.56	6,098.56	14,400.00	8,301.44	42.4
10-70-622 TELEPHONE	102.21	102.21	100.00	(2.21)	102.2
10-70-623 HEATING FUEL	9,381.54	9,381.54	36,000.00	26,618.46	26.1
10-70-626 WATER/SEWER/GARBAGE	9,844.65	9,844.65	17,400.00	7,555.35	56.6
10-70-627 STAFF CELLULAR PHONES	312.43	312.43	1,320.00	1,007.57	23.7
10-70-661 VEHICLE MAINT/REPAIR	970.59	970.59	5,564.00	4,593.41	17.4
10-70-662 WIND TURBINE CONTRACT	.00	.00	5,300.00	5,300.00	.0
10-70-668 PARKS MAINTENANCE	13,358.02	13,358.02	17,500.00	4,141.98	76.3

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JANUARY 31, 2019

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
10-70-669 OTHER PURCHASED SERVICES	13,116.92	13,116.92	36,175.00	23,058.08	36.3
10-70-683 MINOR EQUIPMENT	7,264.24	7,264.24	11,175.00	3,910.76	65.0
10-70-690 CAPITAL EXPENDITURES	1,335.03	1,335.03	318,000.00	316,664.97	.4
10-70-694 FIRE ALARM PANEL	.00	.00	75,000.00	75,000.00	.0
10-70-721 INSURANCE	.00	.00	7,300.00	7,300.00	.0
10-70-776 4TH OF JULY	.00	.00	2,000.00	2,000.00	.0
10-70-799 MISCELLANEOUS EXPENSES	.00	.00	1,000.00	1,000.00	.0
10-70-875 INDIRECT COST RECOVERY	.00	.00	(272,257.00)	(272,257.00)	.0
10-70-996 ADMIN OVERHEAD-IT SVCS	8,964.16	8,964.16	27,146.00	18,181.84	33.0
TOTAL PROPERTY MAINTENANCE	322,887.38	322,887.38	958,114.00	635,226.62	33.7
PARKS & REC/BYC					
10-71-501 SALARIES	(2,660.00)	(2,660.00)	.00	2,660.00	.0
10-71-510 SOCIAL SECURITY EXPENSE	(164.92)	(164.92)	.00	164.92	.0
10-71-511 MEDICARE FICA	(38.57)	(38.57)	.00	38.57	.0
10-71-518 PERS	289.47	289.47	.00	(289.47)	.0
TOTAL PARKS & REC/BYC	(2,574.02)	(2,574.02)	.00	2,574.02	.0
COMMUNITY SERVICE					
10-72-745 LIBRARY CONTRIBUTION	33,800.00	33,800.00	67,600.00	33,800.00	50.0
10-72-760 COMMUNITY ACTION GRANT	47,167.50	47,167.50	87,454.00	40,286.50	53.9
10-72-798 UAF 4-H CONTRIBUTION	.00	.00	112,000.00	112,000.00	.0
TOTAL COMMUNITY SERVICE	80,967.50	80,967.50	267,054.00	186,086.50	30.3
IN KIND MATCH & TRANSFERS					
10-73-550 CASH XFER POOL F40- SALES TAX	.00	.00	529,583.00	529,583.00	.0
10-73-551 CASH XFER POOL F40- ALCO TAX	.00	.00	6,000.00	6,000.00	.0
10-73-622 CASH XFER- FUND	.00	.00	80,580.00	80,580.00	.0
TOTAL IN KIND MATCH & TRANSFERS	.00	.00	616,163.00	616,163.00	.0
TOTAL FUND EXPENDITURES	4,552,526.49	4,552,526.49	11,994,866.90	7,442,340.41	38.0
NET REVENUE OVER EXPENDITURES	4,307,423.85	4,307,423.85	(2,049,637.90)	(6,357,061.75)	210.2

CITY OF BETHEL
BALANCE SHEET
JANUARY 31, 2019

BPD EVIDENCE HOLDING ACCT

ASSETS

14-10300	NBA-BPD EVIDENCE-CHKING	8,670.67	
14-19900	SUSPENSE-HOLDING	(7,783.57)	
	TOTAL ASSETS		887.10

LIABILITIES AND EQUITY

FUND EQUITY

	UNAPPROPRIATED FUND BALANCE:		
14-39900	FUND BALANCE	887.10	
	REVENUE OVER EXPENDITURES - YTD		
	BALANCE - CURRENT DATE	887.10	
	TOTAL FUND EQUITY		887.10
	TOTAL LIABILITIES AND EQUITY		887.10

CITY OF BETHEL
BALANCE SHEET
JANUARY 31, 2019

POLICE ASSET FORFEITURE

ASSETS

16-10100	CASH IN COMBINED FUND	(	66,780.50)	
16-10300	BPD ASSET FORFEITURE - SAVINGS		5,397.59	
	TOTAL ASSETS			(61,382.91)

LIABILITIES AND EQUITY

FUND EQUITY

	UNAPPROPRIATED FUND BALANCE:			
16-39900	FUND BALANCE	(	61,383.05)	
	REVENUE OVER EXPENDITURES - YTD		.14	
	BALANCE - CURRENT DATE	(	61,382.91)	
	TOTAL FUND EQUITY			(61,382.91)
	TOTAL LIABILITIES AND EQUITY			(61,382.91)

CITY OF BETHEL
REVENUES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JANUARY 31, 2019

POLICE ASSET FORFEITURE

		<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEARNED</u>	<u>PCNT</u>
	<u>MISCELLANEOUS REVENUE</u>					
16-49-487	INVESTMENT INCOME	<u>.14</u>	<u>.14</u>	<u>.00</u>	<u>(.14)</u>	<u>.0</u>
	TOTAL MISCELLANEOUS REVENUE	<u>.14</u>	<u>.14</u>	<u>.00</u>	<u>(.14)</u>	<u>.0</u>
	 TOTAL FUND REVENUE	 <u>.14</u>	 <u>.14</u>	 <u>.00</u>	 <u>(.14)</u>	 <u>.0</u>
	NET REVENUE OVER EXPENDITURES	<u>.14</u>	<u>.14</u>	<u>.00</u>	<u>(.14)</u>	<u>.0</u>

CITY OF BETHEL
BALANCE SHEET
JANUARY 31, 2019

LAND PLANNING AND DEVELOPMENT

ASSETS

25-10100	CASH IN COMBINED FUND	21,172.97	
	TOTAL ASSETS		21,172.97

LIABILITIES AND EQUITY

FUND EQUITY

	UNAPPROPRIATED FUND BALANCE:		
25-39900	FUND BALANCE	21,172.97	
	REVENUE OVER EXPENDITURES - YTD		
	BALANCE - CURRENT DATE	21,172.97	
	TOTAL FUND EQUITY		21,172.97
	TOTAL LIABILITIES AND EQUITY		21,172.97

CITY OF BETHEL
BALANCE SHEET
JANUARY 31, 2019

PARKS DEVELOPMENT FUND

ASSETS

26-10100	CASH IN COMBINED FUND		82,893.32	
	TOTAL ASSETS			82,893.32

LIABILITIES AND EQUITY

FUND EQUITY

	UNAPPROPRIATED FUND BALANCE:			
26-39900	FUND BALANCE	103,550.35		
	REVENUE OVER EXPENDITURES - YTD	(20,657.03)		
	BALANCE - CURRENT DATE		82,893.32	
	TOTAL FUND EQUITY			82,893.32
	TOTAL LIABILITIES AND EQUITY			82,893.32

CITY OF BETHEL
REVENUES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JANUARY 31, 2019

PARKS DEVELOPMENT FUND

	<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEARNED</u>	<u>PCNT</u>
26-42-415 40 CHARACTERS	83,000.00	83,000.00	.00	(83,000.00)	.0
TOTAL SOURCE 42	83,000.00	83,000.00	.00	(83,000.00)	.0
TOTAL FUND REVENUE	83,000.00	83,000.00	.00	(83,000.00)	.0

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JANUARY 31, 2019

PARKS DEVELOPMENT FUND

		<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEXPENDED</u>	<u>PCNT</u>
	<u>PARKS DEVELOPMENT</u>					
26-50-690	PARK DEVELOPMENT	103,657.03	103,657.03	102,922.01	(735.02)	100.7
26-50-694	BIKE/WALKING PATHS	.00	.00	20,552.00	20,552.00	.0
	<u>TOTAL PARKS DEVELOPMENT</u>	<u>103,657.03</u>	<u>103,657.03</u>	<u>123,474.01</u>	<u>19,816.98</u>	<u>84.0</u>
	 <u>TOTAL FUND EXPENDITURES</u>	 <u>103,657.03</u>	 <u>103,657.03</u>	 <u>123,474.01</u>	 <u>19,816.98</u>	 <u>84.0</u>
	 <u>NET REVENUE OVER EXPENDITURES</u>	 <u>(20,657.03)</u>	 <u>(20,657.03)</u>	 <u>(123,474.01)</u>	 <u>(102,816.98)</u>	 <u>(16.7)</u>

CITY OF BETHEL
BALANCE SHEET
JANUARY 31, 2019

COMMUNITY SERVICE PATROL GRANT

ASSETS

27-10100	CASH IN COMBINED FUND	(	131,104.83)	
27-13200	ACCOUNTS RECEIVABLE STATE		26,225.00	
	TOTAL ASSETS			(104,879.83)

LIABILITIES AND EQUITY

FUND EQUITY

UNAPPROPRIATED FUND BALANCE:				
REVENUE OVER EXPENDITURES - YTD	(	104,879.83)		
BALANCE - CURRENT DATE	(	104,879.83)		
TOTAL FUND EQUITY				(104,879.83)
TOTAL LIABILITIES AND EQUITY				(104,879.83)

CITY OF BETHEL
REVENUES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JANUARY 31, 2019

COMMUNITY SERVICE PATROL GRANT

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
27-42-415 GRANT REVENUE	26,225.00	26,225.00	.00	(26,225.00)	.0
TOTAL SOURCE 42	26,225.00	26,225.00	.00	(26,225.00)	.0
TOTAL FUND REVENUE	26,225.00	26,225.00	.00	(26,225.00)	.0

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JANUARY 31, 2019

COMMUNITY SERVICE PATROL GRANT

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>CSP PROGRAM</u>					
27-50-501 SALARIES	78,254.94	78,254.94	282,518.00	204,263.06	27.7
27-50-502 OVERTIME	5,149.67	5,149.67	17,900.00	12,750.33	28.8
27-50-508 LEAVE CASHOUT	4,551.82	4,551.82	6,924.00	2,372.18	65.7
27-50-511 MEDICARE FICA	1,371.02	1,371.02	2,128.00	756.98	64.4
27-50-512 EMPLOYEE GROUP BENEFITS	20,321.76	20,321.76	66,636.00	46,314.24	30.5
27-50-515 UNEMPLOYMENT	74.38	74.38	2,663.00	2,588.62	2.8
27-50-516 WORKMEN'S COMP	.00	.00	4,564.00	4,564.00	.0
27-50-518 PERS	18,349.03	18,349.03	32,292.00	13,942.97	56.8
27-50-519 UTILITY BENEFIT	660.65	660.65	13,680.00	13,019.35	4.8
27-50-545 TRAINING/TRAVEL	.00	.00	2,525.00	2,525.00	.0
27-50-561 SUPPLIES	.00	.00	2,000.00	2,000.00	.0
27-50-563 WEARING APPAREL	.00	.00	3,194.00	3,194.00	.0
27-50-602 GASOLINE / DIESEL / OIL	1,497.47	1,497.47	9,000.00	7,502.53	16.6
27-50-627 STAFF CELLULAR PHONES	198.33	198.33	.00	(198.33)	.0
27-50-683 MINOR EQUIPMENT	675.76	675.76	2,000.00	1,324.24	33.8
TOTAL CSP PROGRAM	131,104.83	131,104.83	448,024.00	316,919.17	29.3
TOTAL FUND EXPENDITURES	131,104.83	131,104.83	448,024.00	316,919.17	29.3
NET REVENUE OVER EXPENDITURES	(104,879.83)	(104,879.83)	(448,024.00)	(343,144.17)	(23.4)

CITY OF BETHEL
BALANCE SHEET
JANUARY 31, 2019

VOL. FIRE ASSISTANCE-DOF

ASSETS

33-10100	CASH IN COMBINED FUND	2,728.80	
	TOTAL ASSETS		2,728.80

LIABILITIES AND EQUITY

LIABILITIES

33-23600	DEFERRED REVENUE	7,470.00	
	TOTAL LIABILITIES		7,470.00

FUND EQUITY

UNAPPROPRIATED FUND BALANCE: REVENUE OVER EXPENDITURES - YTD	(4,741.20)		
BALANCE - CURRENT DATE	(4,741.20)		
TOTAL FUND EQUITY		(4,741.20)	
TOTAL LIABILITIES AND EQUITY			2,728.80

CITY OF BETHEL
REVENUES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JANUARY 31, 2019

VOL. FIRE ASSISTANCE-DOF

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
33-42-413 VOL FIRE ASSISTANCE GRANT REV	(4,741.20)	(4,741.20)	.00	4,741.20	.0
TOTAL SOURCE 42	(4,741.20)	(4,741.20)	.00	4,741.20	.0
TOTAL FUND REVENUE	(4,741.20)	(4,741.20)	.00	4,741.20	.0
NET REVENUE OVER EXPENDITURES	(4,741.20)	(4,741.20)	.00	4,741.20	.0

CITY OF BETHEL
BALANCE SHEET
JANUARY 31, 2019

YK REG AQUA HLTH & SAFETY CTR

ASSETS

40-10100	CASH IN COMBINED FUND	3,194,301.29	
40-14200	INVENTORY-HEATING FUEL	23,178.75	
40-16300	BUILDINGS	21,831,540.08	
40-16500	MACHINERY & EQUIPMENT	1,465,627.00	
40-16800	ACCUM DEPR BUILDING	(2,669,380.32)	
40-17000	ACCUM DEPR - M & E	(321,559.67)	
TOTAL ASSETS			23,523,707.13

LIABILITIES AND EQUITY

LIABILITIES

40-20100	VOUCHERS PAYABLE	21,880.00	
40-25950	DUE TO/FROM POOL MGMT CO.	65,232.62	
TOTAL LIABILITIES			87,112.62

FUND EQUITY

40-30100	CONTRIBUTED CAPITAL-STATE	23,061,119.31	
40-30200	CONTRIBUTED CAPITAL- OTHER	236,047.77	
UNAPPROPRIATED FUND BALANCE:			
40-39900	FUND BALANCE	525,351.31	
	REVENUE OVER EXPENDITURES - YTD	(385,923.88)	
BALANCE - CURRENT DATE		139,427.43	
TOTAL FUND EQUITY			23,436,594.51
TOTAL LIABILITIES AND EQUITY			23,523,707.13

CITY OF BETHEL
REVENUES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JANUARY 31, 2019

YK REG AQUA HLTH & SAFETY CTR

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
40-42-414	DELTA WOMEN'S GROUP GRANT	(270.00)	(270.00)	.00	270.00	.0
40-42-415	CAG	(160.00)	(160.00)	72,454.00	72,614.00	(.2)
	TOTAL SOURCE 42	(430.00)	(430.00)	72,454.00	72,884.00	(.6)
	SOURCE 43					
40-43-430	PRO-SHOP REVENUE	3,850.00	3,850.00	42,000.00	38,150.00	9.2
40-43-435	CONCESSION REVENUE	5,759.00	5,759.00	55,000.00	49,241.00	10.5
40-43-460	ENTRY FEE	10,272.00	10,272.00	81,500.00	71,228.00	12.6
40-43-463	FACILITY RENTAL	1,130.00	1,130.00	12,750.00	11,620.00	8.9
40-43-465	PROGRAM FEES	7,327.00	7,327.00	80,500.00	73,173.00	9.1
	TOTAL SOURCE 43	28,338.00	28,338.00	271,750.00	243,412.00	10.4
	TRANSFERS IN					
40-46-412	LOCAL SOURCES-SALES TAX REV	.00	.00	529,583.00	529,583.00	.0
40-46-413	LOCAL SOURCES-ALCOHOLTAX REV	.00	.00	6,000.00	6,000.00	.0
40-46-414	WELLNESS PROGRAM	18,548.00	18,548.00	383,160.00	364,612.00	4.8
	TOTAL TRANSFERS IN	18,548.00	18,548.00	918,743.00	900,195.00	2.0
	MISCELLANEOUS					
40-49-487	INVESTMENT INCOME	.00	.00	50,000.00	50,000.00	.0
	TOTAL MISCELLANEOUS	.00	.00	50,000.00	50,000.00	.0
	TOTAL FUND REVENUE	46,456.00	46,456.00	1,312,947.00	1,266,491.00	3.5

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JANUARY 31, 2019

YK REG AQUA HLTH & SAFETY CTR

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>LOCAL FUNDED EXPENDITURES</u>					
40-50-602 GASOLINE/OIL/DIESEL	502.62	502.62	2,400.00	1,897.38	20.9
40-50-621 ELECTRICITY	63,871.33	63,871.33	115,200.00	51,328.67	55.4
40-50-622 TELEPHONE	729.74	729.74	1,256.00	526.26	58.1
40-50-623 HEATING FUEL	87,673.84	87,673.84	240,000.00	152,326.16	36.5
40-50-624 WATER/SEWER/GARBAGE	18,957.37	18,957.37	52,000.00	33,042.63	36.5
40-50-646 CONTRACTOR'S FEES	224,429.93	224,429.93	916,354.00	691,924.07	24.5
40-50-649 PROFESSIONAL SVS	.00	.00	148,320.00	148,320.00	.0
40-50-661 VEHICL MAINT/REPAIR	16.79	16.79	1,000.00	983.21	1.7
40-50-669 OTHER PURCHASED SERVICES	140.43	140.43	25,160.00	25,019.57	.6
40-50-683 MINOR EQUIPMENT	845.07	845.07	.00	(845.07)	.0
40-50-699 CAPITAL EXP-SERVER DOMAIN	13,652.30	13,652.30	30,000.00	16,347.70	45.5
40-50-721 INSURANCE	.00	.00	39,000.00	39,000.00	.0
40-50-996 ADMIN OVERHEAD-IT SVCS	13,932.46	13,932.46	42,172.00	28,239.54	33.0
40-50-997 ICR-PROPERTY MAINTENANCE-5%	.00	.00	41,251.00	41,251.00	.0
40-50-998 ADMINISTRATIVE OVERHEAD-GF	7,628.00	7,628.00	28,755.00	21,127.00	26.5
TOTAL LOCAL FUNDED EXPENDITURES	432,379.88	432,379.88	1,682,868.00	1,250,488.12	25.7
TOTAL FUND EXPENDITURES	432,379.88	432,379.88	1,682,868.00	1,250,488.12	25.7
NET REVENUE OVER EXPENDITURES	(385,923.88)	(385,923.88)	(369,921.00)	16,002.88	(104.3)

CITY OF BETHEL
BALANCE SHEET
JANUARY 31, 2019

E-911 SYSTEM/SURCHARGE

ASSETS

41-10100	CASH IN COMBINED FUND		92,475.46	
	TOTAL ASSETS			92,475.46

LIABILITIES AND EQUITY

FUND EQUITY

	UNAPPROPRIATED FUND BALANCE:			
41-39900	FUND BALANCES	59,488.03		
	REVENUE OVER EXPENDITURES - YTD	32,987.43		
	BALANCE - CURRENT DATE		92,475.46	
	TOTAL FUND EQUITY			92,475.46
	TOTAL LIABILITIES AND EQUITY			92,475.46

CITY OF BETHEL
REVENUES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JANUARY 31, 2019

E-911 SYSTEM/SURCHARGE

		<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEARNED</u>	<u>PCNT</u>
	<u>E-911 SURCHARGE</u>					
41-42-411	SURCHARGE FROM UNITED UTL	<u>86,533.63</u>	<u>86,533.63</u>	<u>144,000.00</u>	<u>57,466.37</u>	<u>60.1</u>
	TOTAL E-911 SURCHARGE	<u>86,533.63</u>	<u>86,533.63</u>	<u>144,000.00</u>	<u>57,466.37</u>	<u>60.1</u>
	 TOTAL FUND REVENUE	 <u>86,533.63</u>	 <u>86,533.63</u>	 <u>144,000.00</u>	 <u>57,466.37</u>	 <u>60.1</u>

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JANUARY 31, 2019

E-911 SYSTEM/SURCHARGE

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>E-911 SERVICES</u>					
41-50-501 SALARIES	10,800.16	10,800.16	54,315.00	43,514.84	19.9
41-50-508 LEAVE CASHOUT	.00	.00	2,716.00	2,716.00	.0
41-50-511 MEDICARE FICA	161.59	161.59	788.00	626.41	20.5
41-50-512 EMPLOYEE GROUP BENEFITS	1,114.00	1,114.00	22,212.00	21,098.00	5.0
41-50-515 UNEMPLOYMENT	.00	.00	888.00	888.00	.0
41-50-516 WORKERS' COMPENSATION	.00	.00	205.00	205.00	.0
41-50-518 PERS	2,376.04	2,376.04	11,949.00	9,572.96	19.9
41-50-519 UTILITY BENEFIT	1,245.59	1,245.59	4,560.00	3,314.41	27.3
41-50-649 OTHER PROFESSIONAL SRVS	34,216.95	34,216.95	35,500.00	1,283.05	96.4
41-50-669 OTHER PURCHASED SERVICES	831.87	831.87	5,000.00	4,168.13	16.6
41-50-721 INSURANCE	.00	.00	1,240.00	1,240.00	.0
41-50-732 RENTS & LEASES	2,800.00	2,800.00	4,800.00	2,000.00	58.3
TOTAL E-911 SERVICES	53,546.20	53,546.20	144,173.00	90,626.80	37.1
TOTAL FUND EXPENDITURES	53,546.20	53,546.20	144,173.00	90,626.80	37.1
NET REVENUE OVER EXPENDITURES	32,987.43	32,987.43	(173.00)	(33,160.43)	19067.

CITY OF BETHEL
BALANCE SHEET
JANUARY 31, 2019

SOA SEWAGE LAGOON

ASSETS

42-10100 CASH IN COMBINED FUND	(497,906.98)	
TOTAL ASSETS		(497,906.98)

LIABILITIES AND EQUITY

FUND EQUITY

UNAPPROPRIATED FUND BALANCE:		
REVENUE OVER EXPENDITURES - YTD	(497,906.98)	
BALANCE - CURRENT DATE	(497,906.98)	
TOTAL FUND EQUITY		(497,906.98)
TOTAL LIABILITIES AND EQUITY		(497,906.98)

CITY OF BETHEL
REVENUES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JANUARY 31, 2019

SOA SEWAGE LAGOON

	<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEARNED</u>	<u>PCNT</u>
42-42-413 REVENUE-GRANT	(374,558.79)	(374,558.79)	.00	374,558.79	.0
TOTAL SOURCE 42	(374,558.79)	(374,558.79)	.00	374,558.79	.0
TOTAL FUND REVENUE	(374,558.79)	(374,558.79)	.00	374,558.79	.0

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JANUARY 31, 2019

SOA SEWAGE LAGOON

		<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEXPENDED</u>	<u>PCNT</u>
<u>SEWAGE LAGOON</u>						
42-50-501	SALARIES	519.36	519.36	.00	(519.36)	.0
42-50-508	PTO PO	68.51	68.51	.00	(68.51)	.0
42-50-511	MEDICARE FICA	8.53	8.53	.00	(8.53)	.0
42-50-512	EMPLOYEE GROUP BENEFITS	64.33	64.33	.00	(64.33)	.0
42-50-518	PERS	114.30	114.30	.00	(114.30)	.0
42-50-646	CONTRACTOR FEES	122,573.16	122,573.16	.00	(122,573.16)	.0
		<u>123,348.19</u>	<u>123,348.19</u>	<u>.00</u>	<u>(123,348.19)</u>	<u>.0</u>
	TOTAL SEWAGE LAGOON					
		<u>123,348.19</u>	<u>123,348.19</u>	<u>.00</u>	<u>(123,348.19)</u>	<u>.0</u>
	TOTAL FUND EXPENDITURES					
		<u>123,348.19</u>	<u>123,348.19</u>	<u>.00</u>	<u>(123,348.19)</u>	<u>.0</u>
	NET REVENUE OVER EXPENDITURES					
		<u>(497,906.98)</u>	<u>(497,906.98)</u>	<u>.00</u>	<u>497,906.98</u>	<u>.0</u>

CITY OF BETHEL
BALANCE SHEET
JANUARY 31, 2019

INSTITUTIONAL CORRIDOR PROJECT

ASSETS

45-10100	CASH IN COMBINED FUND	(3,983,220.55)	
45-13200	ACCOUNTS RECEIVABLE-STATE	<u>830,161.21</u>	
	TOTAL ASSETS		<u>(3,153,059.34)</u>

LIABILITIES AND EQUITY

LIABILITIES

45-20100	VOUCHERS PAYABLE	(832.30)	
	TOTAL LIABILITIES		(832.30)

FUND EQUITY

UNAPPROPRIATED FUND BALANCE:			
REVENUE OVER EXPENDITURES - YTD	<u>(3,152,227.04)</u>		
BALANCE - CURRENT DATE		<u>(3,152,227.04)</u>	
TOTAL FUND EQUITY			<u>(3,152,227.04)</u>
TOTAL LIABILITIES AND EQUITY			<u>(3,153,059.34)</u>

CITY OF BETHEL
REVENUES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JANUARY 31, 2019

INSTITUTIONAL CORRIDOR PROJECT

		<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEARNED</u>	<u>PCNT</u>
	<u>STATE GRANT REVENUE</u>					
45-42-411	REVENUE-STATE	(27,000.00)	(27,000.00)	.00	27,000.00	.0
	TOTAL STATE GRANT REVENUE	(27,000.00)	(27,000.00)	.00	27,000.00	.0
	 TOTAL FUND REVENUE	 (27,000.00)	 (27,000.00)	 .00	 27,000.00	 .0

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JANUARY 31, 2019

INSTITUTIONAL CORRIDOR PROJECT

		<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEXPENDED</u>	<u>PCNT</u>
<u>INSTITUTIONAL CORRIDOR PROJECT</u>						
45-50-501	SALARIES	67.46	67.46	.00	(67.46)	.0
45-50-508	PTO PO	24.81	24.81	.00	(24.81)	.0
45-50-511	MEDICARE FICA	1.28	1.28	.00	(1.28)	.0
45-50-512	EMPLOYEE GROUP BENEFITS	5.92	5.92	.00	(5.92)	.0
45-50-518	PERS	14.84	14.84	.00	(14.84)	.0
45-50-643	ENGINEERING FEES	135,918.73	135,918.73	.00	(135,918.73)	.0
45-50-646	IC-SOA GRANT	2,988,023.49	2,988,023.49	300,000.00	(2,688,023.49)	996.0
45-50-669	OTHER PURCHASED SERVICES	1,170.51	1,170.51	.00	(1,170.51)	.0
	TOTAL INSTITUTIONAL CORRIDOR PROJECT	<u>3,125,227.04</u>	<u>3,125,227.04</u>	<u>300,000.00</u>	<u>(2,825,227.04)</u>	<u>1041.7</u>
	TOTAL FUND EXPENDITURES	<u>3,125,227.04</u>	<u>3,125,227.04</u>	<u>300,000.00</u>	<u>(2,825,227.04)</u>	<u>1041.7</u>
	NET REVENUE OVER EXPENDITURES	<u>(3,152,227.04)</u>	<u>(3,152,227.04)</u>	<u>(300,000.00)</u>	<u>2,852,227.04</u>	<u>(1050.</u>

CITY OF BETHEL
BALANCE SHEET
JANUARY 31, 2019

PUBLIC SAFETY BUILDING-CAP PRJ

ASSETS

46-10100	CASH IN COMBINED FUND	(	57,391.89)	
46-13200	ACCOUNTS RECEIVABLE		57,034.22	
	TOTAL ASSETS			(357.67)

LIABILITIES AND EQUITY

FUND EQUITY

	UNAPPROPRIATED FUND BALANCE:			
46-39900	FUND BALANCE	(	.22)	
	REVENUE OVER EXPENDITURES - YTD	(	357.45)	
	BALANCE - CURRENT DATE	(	357.67)	
	TOTAL FUND EQUITY			(357.67)
	TOTAL LIABILITIES AND EQUITY			(357.67)

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JANUARY 31, 2019

PUBLIC SAFETY BUILDING-CAP PRJ

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>SOA POLICE DISPATCH SYS GRANT</u>					
46-51-501 SALARIES	209.17	209.17	.00	(209.17)	.0
46-51-508 LEAVE CASHOUT	46.06	46.06	.00	(46.06)	.0
46-51-511 MEDICARE FICA	3.65	3.65	.00	(3.65)	.0
46-51-512 EMPLOYEE GROUP BENEFITS	52.55	52.55	.00	(52.55)	.0
46-51-518 PERS	46.02	46.02	.00	(46.02)	.0
TOTAL SOA POLICE DISPATCH SYS GRANT	357.45	357.45	.00	(357.45)	.0
TOTAL FUND EXPENDITURES	357.45	357.45	.00	(357.45)	.0
NET REVENUE OVER EXPENDITURES	(357.45)	(357.45)	.00	357.45	.0

CITY OF BETHEL
BALANCE SHEET
JANUARY 31, 2019

PORT OFFICE CP FUND

ASSETS

47-10100	CASH IN COMBINED FUND	(	22,466.07)	
	TOTAL ASSETS		(	22,466.07)

LIABILITIES AND EQUITY

FUND EQUITY

	UNAPPROPRIATED FUND BALANCE:			
47-39900	FUND BALANCE	(	22,466.07)	
	REVENUE OVER EXPENDITURES - YTD			
	BALANCE - CURRENT DATE	(	22,466.07)	
	TOTAL FUND EQUITY		(	22,466.07)
	TOTAL LIABILITIES AND EQUITY		(	22,466.07)

CITY OF BETHEL
BALANCE SHEET
JANUARY 31, 2019

F49 PORT MULTI-FACILITY IMPRV.

ASSETS

49-10100	CASH IN COMBINED FUND	(22,200.00)	
	TOTAL ASSETS		(22,200.00)

LIABILITIES AND EQUITY

FUND EQUITY

	UNAPPROPRIATED FUND BALANCE:		
49-39900	FUND BALANCE	(22,200.00)	
	REVENUE OVER EXPENDITURES - YTD		
	BALANCE - CURRENT DATE	(22,200.00)	
	TOTAL FUND EQUITY		(22,200.00)
	TOTAL LIABILITIES AND EQUITY		(22,200.00)

CITY OF BETHEL
BALANCE SHEET
JANUARY 31, 2019

SOLID WASTE SERVICES

ASSETS

50-10100	CASH IN COMBINED FUND	4,552,357.25	
50-13100	ACCOUNTS RECEIVABLE	124,770.30	
50-13900	ALLOWANCE FOR DOUBTFUL ACCTS	(17,456.00)	
50-14200	INVENTORY - HEATING FUEL	803.53	
50-14400	INVENTORY - DIESEL	2,472.40	
50-16100	LAND	18,252.00	
50-16300	BUILDINGS	96,568.13	
50-16400	PLANTS AND LINES-GENERAL	22,428.30	
50-16500	MACHINERY & EQUIP-GENERAL	639,282.26	
50-16600	VEHICLES-GENERAL	427,986.87	
50-16800	ACCUM DEPR-BUILDINGS	(49,373.86)	
50-16900	ACCUM DEPR-PLANT/LINE-GNL	(16,488.51)	
50-17000	ACCUM DEP-M&E GENERAL	(545,694.05)	
50-17100	ACCUM DEPR-VEHICLES-GENERAL	(100,661.99)	
50-19000	DEFERRED OUTFLOW-PENSION	102,771.44	
	TOTAL ASSETS		5,258,018.07

LIABILITIES AND EQUITY

LIABILITIES

50-20100	VOUCHERS PAYABLE	1,629.93	
50-22100	ACCRUED VACATION	33,982.39	
50-22200	VACATION/SICK LEAVE	1,768.25	
50-28500	LANDFILL CLOSURE.POSTCLOS	2,517,098.01	
50-29000	DEFERRED INFLOW-PENSION	5,815.60	
50-29100	PENSION LIABILITY	521,780.64	
	TOTAL LIABILITIES		3,082,074.82

FUND EQUITY

	UNAPPROPRIATED FUND BALANCE:		
50-39900	FUND BALANCE	1,892,515.93	
	REVENUE OVER EXPENDITURES - YTD	283,427.32	
	BALANCE - CURRENT DATE	2,175,943.25	
	TOTAL FUND EQUITY		2,175,943.25
	TOTAL LIABILITIES AND EQUITY		5,258,018.07

CITY OF BETHEL
REVENUES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JANUARY 31, 2019

SOLID WASTE SERVICES

		<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEARNED</u>	<u>PCNT</u>
	<u>SOLID WASTE & RECYLING</u>					
50-44-412	COMMERCIAL GARBAGE PICKUP	436,686.10	436,686.10	758,000.00	321,313.90	57.6
50-44-413	RESIDENTIAL GARBAGE PICKUP	192,704.02	192,704.02	328,000.00	135,295.98	58.8
50-44-416	LANDFILL DUMP FEE	60,970.00	60,970.00	83,000.00	22,030.00	73.5
	<u>TOTAL SOLID WASTE & RECYLING</u>	<u>690,360.12</u>	<u>690,360.12</u>	<u>1,169,000.00</u>	<u>478,639.88</u>	<u>59.1</u>
	 <u>TOTAL FUND REVENUE</u>	 <u>690,360.12</u>	 <u>690,360.12</u>	 <u>1,169,000.00</u>	 <u>478,639.88</u>	 <u>59.1</u>

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JANUARY 31, 2019

SOLID WASTE SERVICES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>HAULED REFUSE</u>					
50-70-501 SALARIES	64,212.20	64,212.20	114,498.00	50,285.80	56.1
50-70-502 OVERTIME	4,160.40	4,160.40	10,000.00	5,839.60	41.6
50-70-508 LEAVE CASHOUT	.00	.00	5,444.00	5,444.00	.0
50-70-511 MEDICARE FICA	1,012.05	1,012.05	1,805.00	792.95	56.1
50-70-512 EMPLOYEE GROUP BENEFITS	10,838.98	10,838.98	36,650.00	25,811.02	29.6
50-70-515 UNEMPLOYMENT	.00	.00	2,017.00	2,017.00	.0
50-70-516 WORKERS' COMPENSATION	.00	.00	8,684.00	8,684.00	.0
50-70-518 PERS	15,061.07	15,061.07	27,389.00	12,327.93	55.0
50-70-519 UTILITY BENEFIT	412.83	412.83	7,524.00	7,111.17	5.5
50-70-545 TRAINING/TRAVEL	.00	.00	500.00	500.00	.0
50-70-561 SUPPLIES	.00	.00	500.00	500.00	.0
50-70-563 WEARING APPAREL	.00	.00	600.00	600.00	.0
50-70-600 TIRES & WHEELS	.00	.00	2,000.00	2,000.00	.0
50-70-601 VEHICLE PARTS	1,760.83	1,760.83	20,000.00	18,239.17	8.8
50-70-602 GASOLINE / DIESEL / OIL	.00	.00	21,600.00	21,600.00	.0
50-70-661 VEHICLE MAINT/REPAIRS	12,132.38	12,132.38	69,551.00	57,418.62	17.4
50-70-669 OTHER PURCHASED SERVICES	.00	.00	500.00	500.00	.0
50-70-683 MINOR EQUIPMENT	31,962.30	31,962.30	40,000.00	8,037.70	79.9
50-70-721 INSURANCE	.00	.00	4,000.00	4,000.00	.0
50-70-738 BAD DEBTS EXPENSE	.00	.00	3,000.00	3,000.00	.0
50-70-998 ADMINISTRATIVE OVERHEAD-GF	11,011.00	11,011.00	41,490.00	30,479.00	26.5
TOTAL HAULED REFUSE	152,564.04	152,564.04	417,752.00	265,187.96	36.5

<u>LANDFILL OPERATIONS</u>					
50-71-501 SALARIES	86,528.61	86,528.61	154,675.00	68,146.39	55.9
50-71-502 OVERTIME	4,677.75	4,677.75	10,000.00	5,322.25	46.8
50-71-508 LEAVE CASHOUT	8,055.48	8,055.48	6,877.00	(1,178.48)	117.1
50-71-511 MEDICARE FICA	1,435.74	1,435.74	2,221.00	785.26	64.6
50-71-512 EMPLOYEE GROUP BENEFITS	14,684.15	14,684.15	49,977.00	35,292.85	29.4
50-71-515 UNEMPLOYMENT	.00	.00	1,817.00	1,817.00	.0
50-71-516 WORKERS' COMPENSATION	.00	.00	5,271.00	5,271.00	.0
50-71-518 PERS	20,084.51	20,084.51	33,694.00	13,609.49	59.6
50-71-519 UTILITY BENEFIT	583.75	583.75	10,260.00	9,676.25	5.7
50-71-545 TRAINING/TRAVEL	.00	.00	3,000.00	3,000.00	.0
50-71-561 SUPPLIES	37,737.36	37,737.36	42,500.00	4,762.64	88.8
50-71-563 WEARING APPAREL	.00	.00	1,500.00	1,500.00	.0
50-71-601 VEHICLE PARTS	2,716.04	2,716.04	24,451.84	21,735.80	11.1
50-71-602 GASOLINE / DIESEL / OIL	802.82	802.82	12,000.00	11,197.18	6.7
50-71-621 ELECTRICITY	1,828.40	1,828.40	3,000.00	1,171.60	61.0
50-71-623 HEATING FUEL	3,260.67	3,260.67	3,600.00	339.33	90.6
50-71-627 STAFF CELLULAR PHONES	279.53	279.53	548.16	268.63	51.0
50-71-649 ENGINEERING SERVICES	.00	.00	60,000.00	60,000.00	.0
50-71-661 VEHICLE MAINT/REPAIRS	32,857.45	32,857.45	69,551.00	36,693.55	47.2
50-71-669 OTHER PURCHASED SERVICES	4,338.16	4,338.16	15,500.00	11,161.84	28.0
50-71-683 MINOR EQUIPMENT	1,313.28	1,313.28	8,000.00	6,686.72	16.4
50-71-699 CAPITAL EXP-BELLY DUMP TRUCK	13,065.00	13,065.00	70,000.00	56,935.00	18.7
50-71-721 INSURANCE	.00	.00	4,000.00	4,000.00	.0
50-71-724 DUES & SUBSCRIPTION	40.00	40.00	.00	(40.00)	.0
50-71-996 ADMIN OVERHEAD-IT SVCS	5,117.37	5,117.37	15,490.00	10,372.63	33.0

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JANUARY 31, 2019

SOLID WASTE SERVICES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
50-71-998 ADMINISTRATIVE OVERHEAD-GF	13,552.00	13,552.00	51,040.00	37,488.00	26.6
TOTAL LANDFILL OPERATIONS	252,958.07	252,958.07	658,973.00	406,014.93	38.4
RECYCLING OPERATIONS					
50-72-623 HEATING FUEL	1,410.69	1,410.69	.00	(1,410.69)	.0
TOTAL RECYCLING OPERATIONS	1,410.69	1,410.69	.00	(1,410.69)	.0
TOTAL FUND EXPENDITURES	406,932.80	406,932.80	1,076,725.00	669,792.20	37.8
NET REVENUE OVER EXPENDITURES	283,427.32	283,427.32	92,275.00	(191,152.32)	307.2

CITY OF BETHEL
BALANCE SHEET
JANUARY 31, 2019

WATER & SEWER SERVICES

ASSETS

51-10100	CASH IN COMBINED FUND	4,145,386.42	
51-13100	ACCOUNTS RECEIVABLE	1,226,677.55	
51-13900	ALLOWANCE-DOUBTFUL ACCTS	4,922.13	
51-14200	HEATING FUEL INVENTORY	34,644.50	
51-14400	DIESEL FUEL INVENTORY	30,905.00	
51-16200	IMPROVEMENTS	12,187.41	
51-16300	BUILDINGS	2,869,625.96	
51-16400	PLANTS AND LINES-GENERAL	28,727,258.33	
51-16500	MACHINERY & EQUIP-GENERAL	223,338.57	
51-16600	VEHICLES-GENERAL	3,150,154.16	
51-16800	ACCUM DEPR-BUILDINGS	(2,871,573.24)	
51-16900	ACCUM DEPR-PLANT/LINE-GNL	(20,926,461.68)	
51-17000	ACCUM DEP-M&E GENERAL	(107,515.63)	
51-17100	ACCUM DEPR-VEHICLES-GENERAL	(2,246,216.20)	
51-18000	W/S CONSTRUCTION IN PROGRESS	11,314,992.99	
51-19000	DEFERRED OUTFLOW-PENSION	771,568.50	
TOTAL ASSETS			26,359,894.77

LIABILITIES AND EQUITY

LIABILITIES

51-20100	VOUCHERS PAYABLE	(25,090.78)	
51-22100	ACCRUED VACATION	128,455.61	
51-22200	VACATION/SICK LEAVE	4,862.70	
51-25900	DUE TO/FROM OTHER FUNDS	1,996,668.23	
51-26100	UTILITY DEPOSITS	366,470.53	
51-27200	WATER SUB. FEE - DEF. MAINT.	101,327.88	
51-27300	SEWER SUB. FEE - DEF. MAINT.	107,788.45	
51-29000	DEFERRED INFLOW-PENSION	43,666.55	
51-29100	PENSION LIABILITY	3,917,369.07	
TOTAL LIABILITIES			6,641,518.24

FUND EQUITY

51-30100	CONTRIBUTED CAPITAL-STATE	15,568,874.10	
51-30200	CONTRIBUTED CAPITAL-FED	9,074,659.94	
51-30300	CONTRIB CAP-CORP ENGR	5,816,281.20	
51-30400	CONTRIB CAP-PHS	972,517.00	
51-30500	CONTRIB CAP-EDA	311,207.20	
51-30600	CONTRIB CAP-U OF A	127,476.00	
51-30700	CONTRIBUTED CAPITAL VSW	8,280,868.37	
51-30800	CONTRIBUTED CAPITAL-RECD	72,736.71	
51-31900	CONTRIB CAP-OTHER	1,464,521.97	
51-31950	CONTRIB CAPITAL-FLEET REP FUND	23,460.12	
51-32100	AMORTIZATION CONTRIBUTION	(7,758,406.58)	
51-37900	DESIGNATED-CAP IMPROV & DEPREC	251,213.07	
UNAPPROPRIATED FUND BALANCE:			
51-39900	FUND BALANCE	(15,676,948.79)	
	REVENUE OVER EXPENDITURES - YTD	1,189,916.22	

CITY OF BETHEL
BALANCE SHEET
JANUARY 31, 2019

WATER & SEWER SERVICES

BALANCE - CURRENT DATE	<u>(14,487,032.57)</u>	
TOTAL FUND EQUITY		<u>19,718,376.53</u>
TOTAL LIABILITIES AND EQUITY		<u><u>26,359,894.77</u></u>

CITY OF BETHEL
REVENUES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JANUARY 31, 2019

WATER & SEWER SERVICES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>WATER</u>					
51-42-410 TRUCKED WATER	1,710,608.33	1,710,608.33	2,854,650.00	1,144,041.67	59.9
51-42-412 METERED PIPED WATER COMM.	233,200.03	233,200.03	446,440.00	213,239.97	52.2
51-42-414 UNMETERED PIPED WTR RESID	486,153.72	486,153.72	834,971.00	348,817.28	58.2
51-42-416 CONTRACT WATER	5,800.00	5,800.00	13,075.00	7,275.00	44.4
51-42-436 PUMPHOUSE WATER	12,810.77	12,810.77	17,899.00	5,088.23	71.6
TOTAL WATER	2,448,572.85	2,448,572.85	4,167,035.00	1,718,462.15	58.8
<u>SEWER</u>					
51-43-411 TRUCKED SEWER (EVAC/HB)	935,713.95	935,713.95	1,586,277.00	650,563.05	59.0
51-43-412 METERED PIPED SEWER COMM.	862,113.94	862,113.94	803,488.00	(58,625.94)	107.3
51-43-414 UNMETERED PIPED SEWER RES	144,228.06	144,228.06	247,195.00	102,966.94	58.4
51-43-416 CONTRACT SEWER	16,108.43	16,108.43	24,828.00	8,719.57	64.9
TOTAL SEWER	1,958,164.38	1,958,164.38	2,661,788.00	703,623.62	73.6
<u>MISCELLANEOUS</u>					
51-45-434 UTILITY PENALTY/INTEREST	15,917.73	15,917.73	46,270.00	30,352.27	34.4
51-45-435 RECONNECT FEES	2,094.56	2,094.56	2,677.00	582.44	78.2
51-45-450 SENIOR DISCOUNT	(29,222.59)	(29,222.59)	44,650.00	73,872.59	(65.5)
51-45-467 NSF CHECKS AND FEES	270.00	270.00	300.00	30.00	90.0
51-45-468 UTILITY INSPECTION FEES	1,940.11	1,940.11	1,500.00	(440.11)	129.3
51-45-471 WATER SUBSCRIPTION FEES	.00	.00	170,465.00	170,465.00	.0
51-45-472 SEWER SUBSCRIPTION FEES	.00	.00	182,267.00	182,267.00	.0
TOTAL MISCELLANEOUS	(9,000.19)	(9,000.19)	448,129.00	457,129.19	(2.0)
<u>MISCELLANEOUS</u>					
51-49-466 CASH OVER/SHORT	(69.00)	(69.00)	.00	69.00	.0
51-49-487 INVESTMENT INCOME	.00	.00	14,000.00	14,000.00	.0
51-49-495 MISCELLANEOUS INCOME	1,939.99	1,939.99	.00	(1,939.99)	.0
TOTAL MISCELLANEOUS	1,870.99	1,870.99	14,000.00	12,129.01	13.4
TOTAL FUND REVENUE	4,399,608.03	4,399,608.03	7,290,952.00	2,891,343.97	60.3

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JANUARY 31, 2019

WATER & SEWER SERVICES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>UTILITY BILLING</u>					
51-80-501 SALARIES	42,184.33	42,184.33	85,784.00	43,599.67	49.2
51-80-502 OVERTIME	263.25	263.25	1,000.00	736.75	26.3
51-80-508 LEAVE CASHOUT	.00	.00	4,289.00	4,289.00	.0
51-80-511 MEDICARE FICA	661.89	661.89	1,258.00	596.11	52.6
51-80-512 GROUP HEALTH INSURANCE	13,330.02	13,330.02	38,871.00	25,540.98	34.3
51-80-515 UNEMPLOYMENT	1,251.32	1,251.32	1,638.00	386.68	76.4
51-80-516 WORKERS' COMPENSATION	.00	.00	328.00	328.00	.0
51-80-518 PERS	9,413.06	9,413.06	19,092.00	9,678.94	49.3
51-80-519 UTILITY BENEFIT	.00	.00	7,980.00	7,980.00	.0
51-80-545 TRAINING/TRAVEL	.00	.00	2,000.00	2,000.00	.0
51-80-561 SUPPLIES	1,765.40	1,765.40	4,000.00	2,234.60	44.1
51-80-649 ONLINE BILL PAY	742.00	742.00	2,000.00	1,258.00	37.1
51-80-683 MINOR EQUIPMENT	.00	.00	1,500.00	1,500.00	.0
51-80-721 INSURANCE	.00	.00	1,000.00	1,000.00	.0
51-80-727 ADVERTISING	.00	.00	500.00	500.00	.0
51-80-733 POSTAGE	7,279.58	7,279.58	12,000.00	4,720.42	60.7
51-80-736 BANK CHARGES	9,829.66	9,829.66	36,500.00	26,670.34	26.9
51-80-777 PROJECT-BOILER & HVAC REBUILD	114,496.00	114,496.00	620,000.00	505,504.00	18.5
51-80-799 MISCELLANEOUS EXPENSES	.00	.00	500.00	500.00	.0
51-80-996 ADMIN OVERHEAD-IT SVCS	4,710.29	4,710.29	14,260.00	9,549.71	33.0
51-80-998 ADMINISTRATIVE OVERHEAD-GF	8,251.00	8,251.00	39,145.00	30,894.00	21.1
TOTAL UTILITY BILLING	214,177.80	214,177.80	893,645.00	679,467.20	24.0

<u>HAULED WATER</u>					
51-81-501 SALARIES	233,266.95	233,266.95	434,695.00	201,428.05	53.7
51-81-502 OVERTIME	70,494.23	70,494.23	80,000.00	9,505.77	88.1
51-81-508 LEAVE CASHOUT	5,578.81	5,578.81	21,454.00	15,875.19	26.0
51-81-511 MEDICARE	4,657.81	4,657.81	7,463.00	2,805.19	62.4
51-81-512 EMPLOYEE GROUP BENEFITS	80,508.45	80,508.45	103,841.00	23,332.55	77.5
51-81-515 UNEMPLOYMENT	665.60	665.60	7,964.00	7,298.40	8.4
51-81-516 WORKERS' COMPENSATION	.00	.00	15,196.00	15,196.00	.0
51-81-518 PERS	66,846.56	66,846.56	113,233.00	46,386.44	59.0
51-81-519 UTILITY BENEFIT	7,105.47	7,105.47	39,558.00	32,452.53	18.0
51-81-561 SUPPLIES	2,001.80	2,001.80	5,000.00	2,998.20	40.0
51-81-563 WEARING APPAREL	.00	.00	4,000.00	4,000.00	.0
51-81-600 TIRES	36,296.67	36,296.67	41,000.00	4,703.33	88.5
51-81-601 VEHICLE MT. (PARTS & TOOLS)	34,123.20	34,123.20	50,000.00	15,876.80	68.3
51-81-602 GASOLINE/DIESEL/OIL	3,009.86	3,009.86	120,000.00	116,990.14	2.5
51-81-621 ELECTRICITY	2,708.27	2,708.27	7,200.00	4,491.73	37.6
51-81-622 TELEPHONE	20.57	20.57	100.00	79.43	20.6
51-81-623 HEATING FUEL	3,622.27	3,622.27	12,000.00	8,377.73	30.2
51-81-626 WATER/SEWER/GARBAGE	3,260.06	3,260.06	8,200.00	4,939.94	39.8
51-81-627 STAFF CELLULAR PHONES	439.05	439.05	1,320.00	880.95	33.3
51-81-650 LAB TESTS	750.00	750.00	5,000.00	4,250.00	15.0
51-81-661 VEHICLE MAINT/REPAIR	50,799.52	50,799.52	287,479.00	236,679.48	17.7
51-81-669 OTHER PURCHASED SERVICES	.00	.00	5,000.00	5,000.00	.0
51-81-683 MINOR EQUIPMENT	(482.10)	(482.10)	4,000.00	4,482.10	(12.1)
51-81-690 WATER TRUCKS	225,000.00	225,000.00	225,000.00	.00	100.0
51-81-721 INSURANCE	.00	.00	53,000.00	53,000.00	.0

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JANUARY 31, 2019

WATER & SEWER SERVICES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
51-81-722 INSURANCE-DED EXP & OTHER	9,413.88	9,413.88	10,000.00	586.12	94.1
51-81-738 BAD DEBT EXPENSE	.00	.00	9,000.00	9,000.00	.0
51-81-799 MISCELLANEOUS	.00	.00	1,000.00	1,000.00	.0
51-81-996 ADMIN OVERHEAD-IT SVCS	4,482.58	4,482.58	13,573.00	9,090.42	33.0
51-81-998 ADMINISTRATIVE OVERHEAD-GF	42,391.00	42,391.00	159,633.00	117,242.00	26.6
TOTAL HAULED WATER	886,960.51	886,960.51	1,844,909.00	957,948.49	48.1

PIPED WATER

51-82-501 SALARIES	98,736.35	98,736.35	158,803.00	60,066.65	62.2
51-82-502 OVERTIME	22,075.70	22,075.70	30,000.00	7,924.30	73.6
51-82-508 LEAVE CASHOUT	2,540.73	2,540.73	7,379.00	4,838.27	34.4
51-82-511 MEDICARE	1,838.07	1,838.07	2,738.00	899.93	67.1
51-82-512 EMPLOYEE GROUP BENEFITS	20,725.41	20,725.41	47,756.00	27,030.59	43.4
51-82-515 UNEMPLOYMENT	.00	.00	4,210.00	4,210.00	.0
51-82-516 WORKERS' COMPENSATION	.00	.00	5,574.00	5,574.00	.0
51-82-518 PERS	26,616.85	26,616.85	41,537.00	14,920.15	64.1
51-82-519 UTILITY BENEFIT	1,472.96	1,472.96	9,804.00	8,331.04	15.0
51-82-545 TRAINING/TRAVEL	659.50	659.50	7,500.00	6,840.50	8.8
51-82-561 SUPPLIES	2,435.30	2,435.30	5,000.00	2,564.70	48.7
51-82-563 WEARING APPAREL	2,148.17	2,148.17	2,500.00	351.83	85.9
51-82-592 PLUMBING SUPPLIES	4,701.91	4,701.91	17,500.00	12,798.09	26.9
51-82-601 VEHICLE MT. (PARTS & TOOLS)	5,110.02	5,110.02	8,000.00	2,889.98	63.9
51-82-602 GASOLINE/DIESEL/OIL	3,248.56	3,248.56	12,000.00	8,751.44	27.1
51-82-621 ELECTRICITY-UTIL MT SHOP	1,528.16	1,528.16	6,000.00	4,471.84	25.5
51-82-622 TELEPHONE	89.88	89.88	100.00	10.12	89.9
51-82-623 HEATING FUEL	7,863.27	7,863.27	24,000.00	16,136.73	32.8
51-82-626 WATER/SEWER/GARB	169.56	169.56	600.00	430.44	28.3
51-82-627 STAFF CELLULAR PHONES	361.26	361.26	1,160.00	798.74	31.1
51-82-649 ENGINEERING SERVICES	17,337.10	17,337.10	50,000.00	32,662.90	34.7
51-82-661 VEHICLE MAINT/REPAIR	485.30	485.30	2,782.00	2,296.70	17.4
51-82-669 OTHER PURCHASED SERVICES	300.00	300.00	500.00	200.00	60.0
51-82-683 MINOR EQUIPMENT	3,721.63	3,721.63	25,000.00	21,278.37	14.9
51-82-721 INSURANCE	.00	.00	4,100.00	4,100.00	.0
51-82-727 ADVERTISING	871.85	871.85	1,000.00	128.15	87.2
51-82-777 PROJECT EXPENSES-CULVERTS	.00	.00	210,000.00	210,000.00	.0
51-82-996 ADMIN OVERHEAD-IT SVCS	4,889.66	4,889.66	14,803.00	9,913.34	33.0
51-82-998 ADMINISTRATIVE OVERHEAD-GF	15,852.00	15,852.00	59,673.00	43,821.00	26.6
TOTAL PIPED WATER	245,779.20	245,779.20	760,019.00	514,239.80	32.3

BETHEL HTS WTR TREATMENT

51-83-501 SALARIES	66,269.81	66,269.81	117,832.00	51,562.19	56.2
51-83-502 OVERTIME	23,573.52	23,573.52	35,000.00	11,426.48	67.4
51-83-508 LEAVE CASHOUT	12,648.43	12,648.43	11,611.00	(1,037.43)	108.9
51-83-511 MEDICARE	349.64	349.64	2,216.00	1,866.36	15.8
51-83-512 EMPLOYEE GROUP BENEFITS	9,528.29	9,528.29	37,760.00	28,231.71	25.2
51-83-515 UNEMPLOYMENT	.00	.00	2,543.00	2,543.00	.0
51-83-516 WORKERS' COMPENSATION	.00	.00	4,470.00	4,470.00	.0
51-83-518 PERS	19,784.61	19,784.61	33,623.00	13,838.39	58.8
51-83-519 UTILITY BENEFIT	3,121.32	3,121.32	7,752.00	4,630.68	40.3

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JANUARY 31, 2019

WATER & SEWER SERVICES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
51-83-545 TRAINING/TRAVEL	329.75	329.75	5,500.00	5,170.25	6.0
51-83-561 SUPPLIES	1,580.04	1,580.04	3,000.00	1,419.96	52.7
51-83-563 WEARING APPAREL	353.93	353.93	500.00	146.07	70.8
51-83-567 CHEMICALS	18,005.78	18,005.78	50,000.00	31,994.22	36.0
51-83-592 PLUMBING SUPPLIES	2,483.39	2,483.39	2,500.00	16.61	99.3
51-83-621 ELECTRICITY (PUMPHOUSE)	35,944.69	35,944.69	84,000.00	48,055.31	42.8
51-83-622 TELEPHONE	.00	.00	500.00	500.00	.0
51-83-623 HEATING FUEL (PUMPHOUSE)	55,166.33	55,166.33	120,000.00	64,833.67	46.0
51-83-649 ENGINEERING SERVICES	.00	.00	2,000.00	2,000.00	.0
51-83-650 LAB TESTS	1,552.19	1,552.19	12,000.00	10,447.81	12.9
51-83-661 VEHICLE MAINT/REPAIR	485.29	485.29	2,782.00	2,296.71	17.4
51-83-669 OTHER PURCHASED SERVICES	556.69	556.69	3,000.00	2,443.31	18.6
51-83-683 MINOR EQUIPMENT	21,699.82	21,699.82	23,000.00	1,300.18	94.4
51-83-721 INSURANCE	.00	.00	13,200.00	13,200.00	.0
51-83-727 ADVERTISING	500.00	500.00	500.00	.00	100.0
51-83-772 PROJECT EXPENSES	49,624.50	49,624.50	50,000.00	375.50	99.3
51-83-996 ADMIN OVERHEAD-IT SVCS	4,661.95	4,661.95	14,116.00	9,454.05	33.0
51-83-998 ADMINISTRATIVE OVERHEAD-GF	13,012.00	13,012.00	49,012.00	36,000.00	26.6
TOTAL BETHEL HTS WTR TREATMENT	341,231.97	341,231.97	688,417.00	347,185.03	49.6

CITY SUB WTR TREATMENT

51-84-501 SALARIES	75,331.79	75,331.79	179,778.00	104,446.21	41.9
51-84-502 OVERTIME	20,168.99	20,168.99	35,000.00	14,831.01	57.6
51-84-508 LEAVE CASHOUT	4,750.81	4,750.81	8,708.00	3,957.19	54.6
51-84-511 MEDICARE	1,480.53	1,480.53	31,143.00	29,662.47	4.8
51-84-512 EMPLOYEE GROUP BENEFITS	12,655.61	12,655.61	37,760.00	25,104.39	33.5
51-84-515 UNEMPLOYMENT	.00	.00	3,916.00	3,916.00	.0
51-84-516 WORKERS' COMPENSATION	.00	.00	6,341.00	6,341.00	.0
51-84-518 PERS	21,029.25	21,029.25	47,251.00	26,221.75	44.5
51-84-519 UTILITY BENEFIT	1,516.33	1,516.33	7,752.00	6,235.67	19.6
51-84-545 TRAINING/TRAVEL	329.75	329.75	6,500.00	6,170.25	5.1
51-84-561 SUPPLIES	1,254.23	1,254.23	1,500.00	245.77	83.6
51-84-563 WEARING APPAREL	.00	.00	800.00	800.00	.0
51-84-567 CHEMICALS	63,906.07	63,906.07	90,000.00	26,093.93	71.0
51-84-592 PLUMBING SUPPLIES	.00	.00	2,000.00	2,000.00	.0
51-84-602 GASOLINE/DIESEL/OIL	108.53	108.53	720.00	611.47	15.1
51-84-621 ELECTRICITY (CS WTF)	26,056.90	26,056.90	48,000.00	21,943.10	54.3
51-84-622 TELEPHONE	20.57	20.57	100.00	79.43	20.6
51-84-623 HEATING FUEL(CS WTF)	37,222.41	37,222.41	120,000.00	82,777.59	31.0
51-84-650 LAB TESTS	1,210.37	1,210.37	7,000.00	5,789.63	17.3
51-84-661 VEHICLE MAINT (ISF)	485.29	485.29	2,782.00	2,296.71	17.4
51-84-669 OTHER PURCHASED SERVICES	556.69	556.69	2,000.00	1,443.31	27.8
51-84-683 MINOR EQUIPMENT	7,543.46	7,543.46	13,000.00	5,456.54	58.0
51-84-721 INSURANCE	.00	.00	8,300.00	8,300.00	.0
51-84-727 ADVERTISING	500.00	500.00	500.00	.00	100.0
51-84-772 PROJECT EXPENSES	49,624.50	49,624.50	50,000.00	375.50	99.3
51-84-996 ADMIN OVERHEAD-IT SVCS	5,117.37	5,117.37	15,490.00	10,372.63	33.0
51-84-998 ADMINISTRATIVE OVERHEAD-GF	18,423.00	18,423.00	69,337.00	50,914.00	26.6
TOTAL CITY SUB WTR TREATMENT	349,292.45	349,292.45	795,678.00	446,385.55	43.9

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JANUARY 31, 2019

WATER & SEWER SERVICES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>HAULED SEWER</u>					
51-85-501 SALARIES	267,171.61	267,171.61	499,174.00	232,002.39	53.5
51-85-502 OVERTIME	71,453.17	71,453.17	80,000.00	8,546.83	89.3
51-85-508 LEAVE CASHOUT	3,390.96	3,390.96	24,678.00	21,287.04	13.7
51-85-511 MEDICARE	5,138.59	5,138.59	8,398.00	3,259.41	61.2
51-85-512 EMPLOYEE GROUP BENEFITS	109,162.01	109,162.01	126,053.00	16,890.99	86.6
51-85-515 UNEMPLOYMENT	.00	.00	10,635.00	10,635.00	.0
51-85-516 WORKERS' COMPENSATION	.00	.00	17,100.00	17,100.00	.0
51-85-518 PERS	74,516.56	74,516.56	127,418.00	52,901.44	58.5
51-85-519 UTILITY BENEFIT	4,084.10	4,084.10	44,118.00	40,033.90	9.3
51-85-561 SUPPLIES	612.95	612.95	2,000.00	1,387.05	30.7
51-85-563 WEARING APPAREL	.00	.00	4,000.00	4,000.00	.0
51-85-600 TIRES & WHEELS	.00	.00	6,000.00	6,000.00	.0
51-85-601 VEHICLE MT. (PARTS & TOOLS)	16,845.03	16,845.03	50,000.00	33,154.97	33.7
51-85-602 GASOLINE/DIESEL/OIL	4,111.40	4,111.40	96,000.00	91,888.60	4.3
51-85-621 ELECTRICITY	2,346.01	2,346.01	7,200.00	4,853.99	32.6
51-85-622 TELEPHONE	.00	.00	100.00	100.00	.0
51-85-623 HEATING FUEL	3,622.27	3,622.27	12,000.00	8,377.73	30.2
51-85-626 WATER/SEWER/GARBAGE	2,788.96	2,788.96	8,200.00	5,411.04	34.0
51-85-661 VEHICLE MAINT/REPAIR	61,032.98	61,032.98	287,479.00	226,446.02	21.2
51-85-669 OTHER PURCHASED SERVICES	240.00	240.00	7,000.00	6,760.00	3.4
51-85-683 MINOR EQUIPMENT	(482.10)	(482.10)	1,000.00	1,482.10	(48.2)
51-85-699 XFER TO F-58 FLEET REPLACEMENT	.00	.00	191,160.00	191,160.00	.0
51-85-721 INSURANCE	.00	.00	45,000.00	45,000.00	.0
51-85-722 INSURANCE-DED EXP & OTHER	6,500.00	6,500.00	10,000.00	3,500.00	65.0
51-85-799 MISCELLANEOUS	.00	.00	1,000.00	1,000.00	.0
51-85-996 ADMIN OVERHEAD-IT SVCS	4,482.58	4,482.58	13,573.00	9,090.42	33.0
51-85-998 ADMINISTRATIVE OVERHEAD-GF	48,340.00	48,340.00	181,767.00	133,427.00	26.6
TOTAL HAULED SEWER	685,357.08	685,357.08	1,861,053.00	1,175,695.92	36.8
<u>PIPED SEWER</u>					
51-86-501 SALARIES	95,562.13	95,562.13	158,803.00	63,240.87	60.2
51-86-502 OVERTIME	22,075.61	22,075.61	30,000.00	7,924.39	73.6
51-86-508 LEAVE CASHOUT	2,540.71	2,540.71	7,379.00	4,838.29	34.4
51-86-511 MEDICARE	1,781.96	1,781.96	2,738.00	956.04	65.1
51-86-512 EMPLOYEE GROUP BENEFITS	20,268.45	20,268.45	48,866.00	28,597.55	41.5
51-86-515 UNEMPLOYMENT	.00	.00	4,210.00	4,210.00	.0
51-86-516 WORKERS' COMPENSATION	.00	.00	5,574.00	5,574.00	.0
51-86-518 PERS	25,918.19	25,918.19	41,537.00	15,618.81	62.4
51-86-519 UTILITY BENEFITS	2,948.89	2,948.89	9,478.00	6,529.11	31.1
51-86-545 TRAINING/TRAVEL	824.20	824.20	8,000.00	7,175.80	10.3
51-86-561 SUPPLIES	2,161.15	2,161.15	5,000.00	2,838.85	43.2
51-86-563 WEARING APPAREL	1,445.04	1,445.04	2,500.00	1,054.96	57.8
51-86-592 PLUMBING SUPPLIES	1,066.58	1,066.58	10,000.00	8,933.42	10.7
51-86-601 VEHICLE MT. (PARTS & TOOLS)	1,997.69	1,997.69	6,500.00	4,502.31	30.7
51-86-602 GASOLINE/DIESEL/OIL	4,703.77	4,703.77	9,600.00	4,896.23	49.0
51-86-621 ELECTRICITY-LIFTST & BLDG	44,769.48	44,769.48	90,000.00	45,230.52	49.7
51-86-622 TELEPHONE	.00	.00	100.00	100.00	.0
51-86-623 HEATING FUEL	12,215.37	12,215.37	30,000.00	17,784.63	40.7
51-86-626 WATER/SEWER/GARB	169.56	169.56	600.00	430.44	28.3
51-86-661 VEHICLE MAINT/REPAIR	2,259.02	2,259.02	2,782.00	522.98	81.2

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JANUARY 31, 2019

WATER & SEWER SERVICES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
51-86-669 OTHER PURCHASED SERVICES	395.00	395.00	10,000.00	9,605.00	4.0
51-86-683 MINOR EQUIPMENT	58,332.91	58,332.91	110,000.00	51,667.09	53.0
51-86-699 CAPITAL EXPENSES-SL ASSET RES.	75,917.74	75,917.74	191,160.00	115,242.26	39.7
51-86-721 INSURANCE	.00	.00	4,000.00	4,000.00	.0
51-86-736 LEASED PROPERTY-LIFT STATIONS	12,766.95	12,766.95	15,000.00	2,233.05	85.1
51-86-777 PROJECT EXP-CULVERTS	.00	.00	210,000.00	210,000.00	.0
51-86-996 ADMIN OVERHEAD-IT SVCS	4,888.69	4,888.69	14,803.00	9,914.31	33.0
51-86-998 ADMINISTRATIVE OVERHEAD-GF	15,879.00	15,879.00	59,825.00	43,946.00	26.5
TOTAL PIPED SEWER	410,888.09	410,888.09	1,088,455.00	677,566.91	37.8

SEWER LAGOON

51-87-501 SALARIES	28,718.00	28,718.00	65,150.00	36,432.00	44.1
51-87-502 OVERTIME	5,440.30	5,440.30	10,000.00	4,559.70	54.4
51-87-508 LEAVE CASHOUT	564.61	564.61	2,135.00	1,570.39	26.5
51-87-511 MEDICARE	527.03	527.03	1,090.00	562.97	48.4
51-87-512 EMPLOYEE GROUP BENEFITS	5,877.56	5,877.56	15,548.00	9,670.44	37.8
51-87-515 UNEMPLOYMENT	.00	.00	1,676.00	1,676.00	.0
51-87-516 WORKERS' COMPENSATION	.00	.00	2,219.00	2,219.00	.0
51-87-518 PERS	7,591.16	7,591.16	16,533.00	8,941.84	45.9
51-87-519 UTILITY BENEFIT	303.89	303.89	3,016.00	2,712.11	10.1
51-87-545 TRAINING/TRAVEL	1,106.56	1,106.56	4,500.00	3,393.44	24.6
51-87-561 SUPPLIES	155.02	155.02	1,000.00	844.98	15.5
51-87-563 WEARING APPAREL	948.32	948.32	2,700.00	1,751.68	35.1
51-87-592 PLUMBING SUPPLIES	.00	.00	500.00	500.00	.0
51-87-601 VEHICLE PARTS	17.49	17.49	.00	(17.49)	.0
51-87-602 GASOLINE	1,032.25	1,032.25	16,080.00	15,047.75	6.4
51-87-650 LAB TESTS (SAMPLES)	8,982.80	8,982.80	12,000.00	3,017.20	74.9
51-87-683 MINOR EQUIPMENT	785.72	785.72	2,000.00	1,214.28	39.3
51-87-721 INSURANCE	.00	.00	300.00	300.00	.0
51-87-724 DUES & SUBSCRIPTIONS	7,920.00	7,920.00	7,920.00	.00	100.0
51-87-727 ADVERTISING	.00	.00	500.00	500.00	.0
51-87-998 ADMINISTRATIVE OVERHEAD-GF	6,034.00	6,034.00	22,754.00	16,720.00	26.5
TOTAL SEWER LAGOON	76,004.71	76,004.71	187,621.00	111,616.29	40.5

TOTAL FUND EXPENDITURES	3,209,691.81	3,209,691.81	8,119,797.00	4,910,105.19	39.5
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NET REVENUE OVER EXPENDITURES	1,189,916.22	1,189,916.22	(828,845.00)	(2,018,761.22)	143.6
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CITY OF BETHEL
BALANCE SHEET
JANUARY 31, 2019

MUNICIPAL DOCK

ASSETS

52-10100	CASH IN COMBINED FUND	3,548,260.32	
52-11100	CASH IN TILL - PORT	50.00	
52-12300	TVI-SEAWALL MAINT ACCT	957,436.91	
52-12500	TVI-DOCK DEF MAINT	247,859.32	
52-13100	ACCOUNTS RECEIVABLE	256,884.07	
52-13900	ALLOWANCE DOUBTFUL ACCTS	(19,850.50)	
52-14200	INVENTORY-HEATING FUEL	1,267.10	
52-14400	PIPE INVENTORY	61,934.40	
52-15500	SEAWALL LAND NON-DEPREC	1,001,356.00	
52-15600	SEAWALL DEPRECIABLE	22,716,644.00	
52-16100	LAND	1,235,999.66	
52-16200	IMPROVEMENTS	7,340,341.48	
52-16300	BUILDINGS	1,636,106.30	
52-16500	MACHINERY AND EQUIPMENT	827,227.15	
52-16600	VEHICLES	258,866.90	
52-16700	ACCUM DEPR-IMPROVEMENTS	(2,208,208.50)	
52-16800	ACCUM DEPR-BUILDINGS	(28,359.27)	
52-17000	ACCUM DEPR- MACH & EQUIP	(516,684.41)	
52-17100	ACCUM DEPR-VEHICLES	(250,279.36)	
52-17300	ACCUM DEP-SEAWALL	(7,723,658.96)	
52-18000	CONSTRUCTION IN PROGRESS	1,167,200.00	
52-19000	DEFERRED OUTFLOW-PENSION	81,587.16	
TOTAL ASSETS			30,591,979.77

LIABILITIES AND EQUITY

LIABILITIES

52-20100	VOUCHERS PAYABLE	1,093.86	
52-22100	ACCURED VACATION	10,423.00	
52-22200	ACCRUED SICK LEAVE	1,485.58	
52-25000	SALES TAX PAYABLE	10,597.99	
52-29000	DEFERRED INFLOW-PENSION	4,616.60	
52-29100	PENSION LIABILITY	414,227.64	
TOTAL LIABILITIES			442,444.67

FUND EQUITY

52-30100	CONTRIBUTED CAPITAL-STATE	4,671,805.00	
52-30200	CONTRIB FOR CONSTRUCTION	25,209,842.60	
52-30300	CONTRIBUTED CAPITAL-FED	15,123.00	
52-30400	CONTRIB CAP-FLEET REP FUND	58,105.90	
52-37500	DESIGNATED RE-BANK STAB.	3,560,441.77	
UNAPPROPRIATED FUND BALANCE:			
52-39900	UNDESIGNATED RET EARNINGS	(3,850,010.79)	
	REVENUE OVER EXPENDITURES - YTD	484,227.62	
BALANCE - CURRENT DATE		(3,365,783.17)	
TOTAL FUND EQUITY			30,149,535.10

CITY OF BETHEL
BALANCE SHEET
JANUARY 31, 2019

MUNICIPAL DOCK

TOTAL LIABILITIES AND EQUITY

30,591,979.77

CITY OF BETHEL
REVENUES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JANUARY 31, 2019

MUNICIPAL DOCK

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
	<u>INTEREST & PENALTIES</u>					
52-40-403	CITY DOCK-PENALTIES & INT	.00	.00	5,000.00	5,000.00	.0
	TOTAL INTEREST & PENALTIES	.00	.00	5,000.00	5,000.00	.0
	<u>CHARGES FOR SERVICES</u>					
52-43-402	CITY DOCK-STORAGE	26,829.78	26,829.78	70,000.00	43,170.22	38.3
52-43-404	CITY DOCK-PERMITS	.00	.00	3,000.00	3,000.00	.0
52-43-405	CITY DOCK-WHARFAGE	140,809.69	140,809.69	160,000.00	19,190.31	88.0
52-43-407	CITY DOCK-DOCKAGE	34,611.81	34,611.81	25,000.00	(9,611.81)	138.5
52-43-418	SBH PETRO PORT-FUEL THRU-PUT	149,214.78	149,214.78	220,000.00	70,785.22	67.8
52-43-424	PETRO YARD - STORAGE	2,483.20	2,483.20	2,000.00	(483.20)	124.2
52-43-426	PETRO PORT-FUEL THRU-PUT	298,429.56	298,429.56	440,000.00	141,570.44	67.8
52-43-427	PETRO PORT-DOCKAGE	20,775.59	20,775.59	20,000.00	(775.59)	103.9
52-43-433	SEAWALL MOORAGE	.00	.00	25,000.00	25,000.00	.0
52-43-434	SEAWALL DOCKAGE	15,696.97	15,696.97	10,000.00	(5,696.97)	157.0
52-43-435	SEAWALL-WHARFAGE	.00	.00	1,000.00	1,000.00	.0
52-43-454	BEACH-STORAGE	13,652.56	13,652.56	10,000.00	(3,652.56)	136.5
52-43-455	BEACH-WHARFAGE	69,096.67	69,096.67	70,000.00	903.33	98.7
52-43-457	BEACH-DOCKAGE	12,866.36	12,866.36	17,000.00	4,133.64	75.7
52-43-462	BOAT HARBOR-STORAGE	.00	.00	3,500.00	3,500.00	.0
52-43-463	BOAT HARBOR-MOORAGE	2,528.40	2,528.40	24,000.00	21,471.60	10.5
	TOTAL CHARGES FOR SERVICES	786,995.37	786,995.37	1,100,500.00	313,504.63	71.5
	<u>LEASE REVENUE</u>					
52-44-467	LEASE REVENUE	12,180.00	12,180.00	24,000.00	11,820.00	50.8
	TOTAL LEASE REVENUE	12,180.00	12,180.00	24,000.00	11,820.00	50.8
	<u>MISCELLANEOUS</u>					
52-45-462	SMALL BOAT HARBOR STORAGE	1,500.00	1,500.00	.00	(1,500.00)	.0
52-45-464	SMALL BOAT HARBOR PERMITS	5,850.00	5,850.00	24,000.00	18,150.00	24.4
52-45-467	EXTRA WATER CALLS	25,090.50	25,090.50	25,000.00	(90.50)	100.4
	TOTAL MISCELLANEOUS	32,440.50	32,440.50	49,000.00	16,559.50	66.2
	<u>MISCELLANEOUS</u>					
52-49-487	INVESTMENT INCOME	.00	.00	2,000.00	2,000.00	.0
52-49-495	MISCELLANEOUS REVENUE	7,325.00	7,325.00	5,000.00	(2,325.00)	146.5
	TOTAL MISCELLANEOUS	7,325.00	7,325.00	7,000.00	(325.00)	104.6
	TOTAL FUND REVENUE	838,940.87	838,940.87	1,185,500.00	346,559.13	70.8

CITY OF BETHEL
REVENUES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JANUARY 31, 2019

MUNICIPAL DOCK

PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JANUARY 31, 2019

MUNICIPAL DOCK

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>DOCK EXPENDITURES</u>					
52-50-501 SALARIES	88,767.73	88,767.73	178,152.00	89,384.27	49.8
52-50-502 OVERTIME	1,716.88	1,716.88	.00 (	1,716.88)	.0
52-50-508 LEAVE CASHOUT	1,166.13	1,166.13	7,865.00	6,698.87	14.8
52-50-510 SOCIAL SECURITY EXPENSE	511.31	511.31	1,293.00	781.69	39.5
52-50-511 MEDICARE FICA	1,411.35	1,411.35	2,583.00	1,171.65	54.6
52-50-512 EMPLOYEE GROUP BENEFITS	20,634.70	20,634.70	55,974.00	35,339.30	36.9
52-50-515 UNEMPLOYMENT	.00	.00	2,496.00	2,496.00	.0
52-50-516 WORKERS' COMPENSATION	.00	.00	7,528.00	7,528.00	.0
52-50-518 PERS	18,092.28	18,092.28	39,193.00	21,100.72	46.2
52-50-519 UTILITY BENEFIT	2,936.59	2,936.59	11,491.00	8,554.41	25.6
52-50-545 TRAINING/TRAVEL	115.00	115.00	5,000.00	4,885.00	2.3
52-50-561 SUPPLIES	1,467.24	1,467.24	5,500.00	4,032.76	26.7
52-50-563 WEARING APPAREL	.00	.00	1,300.00	1,300.00	.0
52-50-600 TIRES	.00	.00	9,000.00	9,000.00	.0
52-50-601 VEHICLE MT. (PARTS & TOOLS)	5,266.93	5,266.93	12,000.00	6,733.07	43.9
52-50-602 GASOLINE/DIESEL/OIL	9,302.05	9,302.05	18,000.00	8,697.95	51.7
52-50-621 ELECTRICITY	6,797.89	6,797.89	12,000.00	5,202.11	56.7
52-50-622 TELEPHONE	1,135.75	1,135.75	1,000.00 (	135.75)	113.6
52-50-623 HEATING FUEL	1,371.62	1,371.62	2,400.00	1,028.38	57.2
52-50-624 WATER, SEWER, GARBAGE	1,771.14	1,771.14	12,000.00	10,228.86	14.8
52-50-626 WATER FOR BARGES	5,451.99	5,451.99	12,000.00	6,548.01	45.4
52-50-627 STAFF CELLULAR PHONES	409.06	409.06	1,320.00	910.94	31.0
52-50-642 LEGAL FEES	532.90	532.90	5,000.00	4,467.10	10.7
52-50-643 PLANNING/ENGINEERING FEES	.00	.00	5,000.00	5,000.00	.0
52-50-661 VEHICLE MAINT/REPAIR	485.29	485.29	2,782.00	2,296.71	17.4
52-50-666 MUNICIPAL DOCK MAINT.	49.99	49.99	5,000.00	4,950.01	1.0
52-50-667 MAINT-SEAWALL	119.97	119.97	7,000.00	6,880.03	1.7
52-50-669 OTHER PURCHASED SERVICES	1,989.21	1,989.21	25,000.00	23,010.79	8.0
52-50-683 MINOR EQUIPMENT	3,595.76	3,595.76	6,175.00	2,579.24	58.2
52-50-687 LAND/EASEMENT ACQUISITION	6,705.00	6,705.00	50,000.00	43,295.00	13.4
52-50-696 WATERFRONT FACILITIES IMPROV	.00	.00	25,000.00	25,000.00	.0
52-50-697 HIGHLIFT FORKLIFT	.00	.00	85,000.00	85,000.00	.0
52-50-721 INSURANCE	.00	.00	16,000.00	16,000.00	.0
52-50-724 DUES	25.98	25.98	1,000.00	974.02	2.6
52-50-727 ADVERTISING	.00	.00	1,000.00	1,000.00	.0
52-50-736 BANK CHARGES	533.38	533.38	.00 (	533.38)	.0
52-50-775 MUNICIPAL DOCK GRAVEL	55,020.00	55,020.00	55,000.00 (	20.00)	100.0
52-50-777 CONTAMINATED SOIL PROCESSING	439.08	439.08	1,000.00	560.92	43.9
52-50-990 XFER OUT	.00	.00	50,000.00	50,000.00	.0
52-50-996 ADMIN OVERHEAD-IT SVCS	6,022.22	6,022.22	18,238.00	12,215.78	33.0
52-50-997 ICR-PROPERTY MAINTENANCE 5%	.00	.00	24,751.00	24,751.00	.0
52-50-998 ADMINISTRATIVE OVERHEAD-GF	15,799.00	15,799.00	59,436.00	43,637.00	26.6
TOTAL DOCK EXPENDITURES	259,643.42	259,643.42	840,477.00	580,833.58	30.9

SMALL BOAT HARBOR

52-55-501 SALARIES	53,879.62	53,879.62	98,841.00	44,961.38	54.5
52-55-502 OVERTIME	2,267.98	2,267.98	3,000.00	732.02	75.6
52-55-508 LEAVE CASHOUT	574.36	574.36	1,326.00	751.64	43.3
52-55-510 SOCIAL SECURITY	2,613.76	2,613.76	4,483.00	1,869.24	58.3

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JANUARY 31, 2019

MUNICIPAL DOCK

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
52-55-511 MEDICARE FICA	845.75	845.75	1,477.00	631.25	57.3
52-55-512 EMPLOYEE GROUP BENEFITS	4,274.02	4,274.02	10,662.00	6,387.98	40.1
52-55-515 UNEMPLOYMENT	.00	.00	2,271.00	2,271.00	.0
52-55-516 WORKERS' COMPENSATION	.00	.00	4,304.00	4,304.00	.0
52-55-518 PERS	3,077.90	3,077.90	22,405.00	19,327.10	13.7
52-55-519 UTILITY BENEFIT	67.48	67.48	2,189.00	2,121.52	3.1
52-55-561 SUPPLIES	629.74	629.74	1,800.00	1,170.26	35.0
52-55-563 WEARING APPAREL	121.01	121.01	1,700.00	1,578.99	7.1
52-55-602 GASOLINE	911.27	911.27	9,600.00	8,688.73	9.5
52-55-621 ELECTRICITY	.00	.00	2,400.00	2,400.00	.0
52-55-624 WATER/SEWR/GARBAGE	.00	.00	11,100.00	11,100.00	.0
52-55-668 SMALL BOAT HARBOR MAINTENANCE	966.39	966.39	7,000.00	6,033.61	13.8
52-55-683 MINOR EQUIPMENT	953.74	953.74	11,000.00	10,046.26	8.7
52-55-775 SMALL BOAT HARBOR GRAVEL	16,012.80	16,012.80	16,000.00	(12.80)	100.1
52-55-799 MISCELLANEOUS EXPENSES	111.01	111.01	250.00	138.99	44.4
52-55-998 ADMINISTRATIVE OVERHEAD-GF	7,763.00	7,763.00	29,266.00	21,503.00	26.5
TOTAL SMALL BOAT HARBOR	95,069.83	95,069.83	241,074.00	146,004.17	39.4
TOTAL FUND EXPENDITURES	354,713.25	354,713.25	1,081,551.00	726,837.75	32.8
NET REVENUE OVER EXPENDITURES	484,227.62	484,227.62	103,949.00	(380,278.62)	465.8

CITY OF BETHEL
BALANCE SHEET
JANUARY 31, 2019

LEASED PROPERTIES

ASSETS

53-10100	CASH IN COMBINED FUND	972,408.67	
53-12200	INVESTMENT - BOND RESERVE	217,445.15	
53-13100	ACCOUNTS RECEIVABLE	99,351.56	
53-13900	ALLOWANCE FOR DOUBTFUL ACCTS	(906.10)	
53-14200	FUEL INVENTORY	6,613.67	
53-16000	LAND	43,000.00	
53-16300	BUILDINGS/IMPRV	9,821,803.52	
53-16500	MACH & EQUIP	54,525.00	
53-16800	ACCUM DEPR-BUILDINGS/IMP	(5,358,319.31)	
53-17000	ACCUM DEPREC-ME	(17,750.43)	
53-18000	CONSTRUCTION IN PROGRESS	17,419.04	
TOTAL ASSETS			5,855,590.77

LIABILITIES AND EQUITY

LIABILITIES

53-25900	DUE TO/FROM OTHER FUNDS	928,960.23	
53-27600	ACCRUED INTEREST PAYABLE	7,754.17	
53-27700	LEASE REVENUE BONDS PAYABLE	2,000,000.00	
53-27800	LEASE REVENUE BOND PREMIUM	268,280.37	
TOTAL LIABILITIES			3,204,994.77

FUND EQUITY

53-30100	CONTRIBUTED CAPITAL-STATE	2,360,194.08	
53-30200	CONTRIBUTED CAPITAL-EDA	253,024.80	
53-30300	CONTRIBUTED CAPITAL GF	454,326.50	
UNAPPROPRIATED FUND BALANCE:			
53-39900	FUND BALANCE	(582,786.50)	
	REVENUE OVER EXPENDITURES - YTD	165,837.12	
BALANCE - CURRENT DATE		(416,949.38)	
TOTAL FUND EQUITY			2,650,596.00
TOTAL LIABILITIES AND EQUITY			5,855,590.77

CITY OF BETHEL
REVENUES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JANUARY 31, 2019

LEASED PROPERTIES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>LEASE INCOME</u>					
53-44-443 LEASE-SOA DEPT OF ADMIN-OCS	25,477.80	25,477.80	52,056.00	26,578.20	48.9
53-44-444 LEASE-COURT SYSTEM	153,405.00	153,405.00	613,620.00	460,215.00	25.0
53-44-447 LEASE:DEPT OF LAW	67,771.20	67,771.20	137,952.00	70,180.80	49.1
53-44-450 LEASE PATC	16,200.00	16,200.00	3,600.00	(12,600.00)	450.0
53-44-452 LEASE-TOWER ROAD LAND	2,700.00	2,700.00	5,400.00	2,700.00	50.0
53-44-453 YKHC - BUILDING	2,100.00	2,100.00	.00	(2,100.00)	.0
53-44-454 LEASE - TEEN CENTER	.00	.00	1.00	1.00	.0
53-44-472 DMV LEASE	3,148.80	3,148.80	6,298.00	3,149.20	50.0
53-44-479 LEASE LAND AVCP HEARSTART	600.00	600.00	1,200.00	600.00	50.0
53-44-481 LEASE LAND SWANSONS	7,250.04	7,250.04	14,500.00	7,249.96	50.0
53-44-485 LEASE LAND EUNKANG CHURCH	900.00	900.00	1,800.00	900.00	50.0
53-44-488 LEASE LAND GCI	2,000.04	2,000.04	4,000.00	1,999.96	50.0
53-44-489 LEASE NAPA BATTERY STRGE	.00	.00	10,000.00	10,000.00	.0
53-44-495 LEASE-OTHER LEASE REVENUE	300.00	300.00	.00	(300.00)	.0
TOTAL LEASE INCOME	281,852.88	281,852.88	850,427.00	568,574.12	33.1
TOTAL FUND REVENUE	281,852.88	281,852.88	850,427.00	568,574.12	33.1

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JANUARY 31, 2019

LEASED PROPERTIES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>LEASED PROPERTIES-MISC</u>					
53-50-621 ELECTRICITY	.00	.00	7,540.00	7,540.00	.0
53-50-623 HEATING FUEL	185.73	185.73	19,382.00	19,196.27	1.0
53-50-626 SOLID WASTE	.00	.00	7,602.00	7,602.00	.0
53-50-662 PROPERTY MAINTENANCE	.00	.00	4,000.00	4,000.00	.0
53-50-721 INSURANCE	.00	.00	2,701.00	2,701.00	.0
TOTAL LEASED PROPERTIES-MISC	185.73	185.73	41,225.00	41,039.27	.5
<u>LEASED PROP-COURT COMPLEX</u>					
53-55-621 ELECTRICITY-COURT COMPLEX	39,504.56	39,504.56	132,089.00	92,584.44	29.9
53-55-622 TELEPHONE	364.87	364.87	628.00	263.13	58.1
53-55-623 HEATING FUEL-COURT COMPLEX	19,269.99	19,269.99	80,312.00	61,042.01	24.0
53-55-626 WATER/SEWER/GARB-COURT COM	4,779.28	4,779.28	12,000.00	7,220.72	39.8
53-55-662 PROPERTY MT-COURT COMPLEX	9,050.33	9,050.33	14,372.00	5,321.67	63.0
53-55-663 JANITORIAL-COURT COMPLEX	42,861.00	42,861.00	86,536.00	43,675.00	49.5
53-55-669 OTHER PURCHASED SERVICES	.00	.00	9,000.00	9,000.00	.0
53-55-693 COURTHOUSE INTERIOR UPGRADES	.00	.00	10,000.00	10,000.00	.0
53-55-694 GENERATOR REPAIR	.00	.00	(10,000.00)	(10,000.00)	.0
53-55-702 DEPRECIATION	.00	.00	320,000.00	320,000.00	.0
53-55-714 COURTHOUSE LOAN INTEREST	.00	.00	89,750.00	89,750.00	.0
53-55-717 AMORT OF BOND PREMIUM	.00	.00	7,252.00	7,252.00	.0
53-55-721 INSURANCE	.00	.00	24,191.00	24,191.00	.0
53-55-997 ICR-PROPERTY MAINTENANCE-15%	.00	.00	123,753.00	123,753.00	.0
TOTAL LEASED PROP-COURT COMPLEX	115,830.03	115,830.03	899,883.00	784,052.97	12.9
TOTAL FUND EXPENDITURES	116,015.76	116,015.76	941,108.00	825,092.24	12.3
NET REVENUE OVER EXPENDITURES	165,837.12	165,837.12	(90,681.00)	(256,518.12)	182.9

CITY OF BETHEL
BALANCE SHEET
JANUARY 31, 2019

EMPLOYEE GROUP HEALTH BEN.

ASSETS

54-10100	CASH IN COMBINED FUND	(	757,729.50)	
	TOTAL ASSETS		(	757,729.50)

LIABILITIES AND EQUITY

FUND EQUITY

	UNAPPROPRIATED FUND BALANCE:			
54-39900	RETAINED EARNINGS	(	856,843.33)	
	REVENUE OVER EXPENDITURES - YTD		99,113.83	
	BALANCE - CURRENT DATE	(	757,729.50)	
	TOTAL FUND EQUITY		(	757,729.50)
	TOTAL LIABILITIES AND EQUITY		(	757,729.50)

CITY OF BETHEL
REVENUES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JANUARY 31, 2019

EMPLOYEE GROUP HEALTH BEN.

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
EMP GROUP BENEFITS REVENUES						
54-43-401	FROM GF-ADMINISTRATION	(7,306.95)	(7,306.95)	66,636.00	73,942.95	(11.0)
54-43-402	FROM GF-CITY CLERK	(4,235.94)	(4,235.94)	22,212.00	26,447.94	(19.1)
54-43-403	FROM GF-FINANCE	(8,972.72)	(8,972.72)	138,825.00	147,797.72	(6.5)
54-43-404	FROM GF-PLANNING	(4,390.27)	(4,390.27)	44,424.00	48,814.27	(9.9)
54-43-405	FROM GF-FIRE	(13,955.22)	(13,955.22)	177,696.00	191,651.22	(7.9)
54-43-406	FROM GF-POLICE	(32,715.40)	(32,715.40)	399,816.00	432,531.40	(8.2)
54-43-407	FROM GF-PW-ADMIN	(3,644.08)	(3,644.08)	25,544.00	29,188.08	(14.3)
54-43-408	FROM GF-STREETS & ROADS	(9,298.50)	(9,298.50)	117,724.00	127,022.50	(7.9)
54-43-410	FROM GF-CITY SAFETY	.00	.00	22,212.00	22,212.00	.0
54-43-411	FROM GF-PROPERTY MAINT	(6,267.14)	(6,267.14)	112,171.00	118,438.14	(5.6)
54-43-412	FROM GF-CITY ATTY OFFICE	(2,122.62)	(2,122.62)	.00	2,122.62	.0
54-43-413	SOA SEWAGE LAGOON	(25.05)	(25.05)	.00	25.05	.0
54-43-414	INSTITUTIONAL COORIDOR	(4.87)	(4.87)	.00	4.87	.0
54-43-415	PUBLIC SAFETY BUILDING	(8.22)	(8.22)	.00	8.22	.0
54-43-424	FROM SR-E911 FUND	(1,024.08)	(1,024.08)	22,212.00	23,236.08	(4.6)
54-43-425	FROM CSP GRANT PROGRAM	(3,072.24)	(3,072.24)	66,636.00	69,708.24	(4.6)
54-43-449	FROM ENTERPRISE FUND-PORT	.00	.00	(55,974.00)	(55,974.00)	.0
54-43-450	FROM EF-PORT	(5,290.99)	(5,290.99)	10,662.00	15,952.99	(49.6)
54-43-451	FROM EF-UTIL-HAUL WATER	(13,277.88)	(13,277.88)	103,841.00	117,118.88	(12.8)
54-43-452	FROM EF-UTIL-HAUL SEWER	(19,729.02)	(19,729.02)	126,053.00	145,782.02	(15.7)
54-43-453	FROM EF-UTIL-PIPED WATER	(3,836.69)	(3,836.69)	47,756.00	51,592.69	(8.0)
54-43-454	FROM EF-UTIL-PIPED SEWER	(3,726.28)	(3,726.28)	48,866.00	52,592.28	(7.6)
54-43-455	FROM EF-UTIL-REFUSE HAUL	(1,244.90)	(1,244.90)	36,650.00	37,894.90	(3.4)
54-43-456	FROM EF-UTIL-LANDFILL	(2,268.98)	(2,268.98)	49,977.00	52,245.98	(4.5)
54-43-457	FROM EF-UTIL-WTF BET HGTS	(1,910.66)	(1,910.66)	37,760.00	39,670.66	(5.1)
54-43-458	FROM EF-UTIL-SEWER LAGOON	(948.06)	(948.06)	15,548.00	16,496.06	(6.1)
54-43-459	FROM EF-UTIL-WTF CITY SUB	(2,885.46)	(2,885.46)	37,760.00	40,645.46	(7.6)
54-43-460	FROM EF-VEHICLE MAINT	(6,295.80)	(6,295.80)	137,383.00	143,678.80	(4.6)
54-43-462	COBRA PAYMENTS	2,278.00	2,278.00	.00	(2,278.00)	.0
54-43-463	FROM GEN FUND-IT SVCS	(1,072.01)	(1,072.01)	22,212.00	23,284.01	(4.8)
54-43-464	STOP LOSS REFUND PYMTS	166,885.78	166,885.78	.00	(166,885.78)	.0
54-43-466	FROM EF-UTIL BILLING	(1,582.12)	(1,582.12)	38,871.00	40,453.12	(4.1)
54-43-467	FROM EF-BETHEL TRANSIT SYSTEM	(7,291.57)	(7,291.57)	66,636.00	73,927.57	(10.9)
54-43-468	EXPRESS SCRIPTS REBATE	3,374.58	3,374.58	.00	(3,374.58)	.0
TOTAL EMP GROUP BENEFITS REVENUES		4,134.64	4,134.64	1,940,109.00	1,935,974.36	.2
TOTAL FUND REVENUE		4,134.64	4,134.64	1,940,109.00	1,935,974.36	.2

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JANUARY 31, 2019

EMPLOYEE GROUP HEALTH BEN.

		<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEXPENDED</u>	<u>PCNT</u>
<u>EMPLOYEE GROUP HEALTH BENEFITS</u>						
54-50-646	CLAIMS PAID	(107,978.16)	(107,978.16)	1,136,167.00	1,244,145.16	(9.5)
54-50-669	TPA SERVICES	.00	.00	95,026.00	95,026.00	.0
54-50-722	STOP LOSS PREMIUM	.00	.00	705,220.00	705,220.00	.0
54-50-723	PREMIUM LIFE AD&D LTD	12,998.97	12,998.97	68,212.00	55,213.03	19.1
	TOTAL EMPLOYEE GROUP HEALTH BENEFITS	<u>(94,979.19)</u>	<u>(94,979.19)</u>	<u>2,004,625.00</u>	<u>2,099,604.19</u>	<u>(4.7)</u>
	TOTAL FUND EXPENDITURES	<u>(94,979.19)</u>	<u>(94,979.19)</u>	<u>2,004,625.00</u>	<u>2,099,604.19</u>	<u>(4.7)</u>
	NET REVENUE OVER EXPENDITURES	<u>99,113.83</u>	<u>99,113.83</u>	<u>(64,516.00)</u>	<u>(163,629.83)</u>	<u>153.6</u>

CITY OF BETHEL
BALANCE SHEET
JANUARY 31, 2019

BETHEL PUBLIC TRANSIT SYSTEM

ASSETS

56-10100	CASH IN COMBINED FUND	(	293,634.60)	
56-14200	INVENTORY-HEATING FUEL		4,635.75	
56-16200	IMPROVEMENTS		98,025.00	
56-16500	MACHINERY & EQUIP-GENERAL		48,338.55	
56-16600	VEHICLES-GENERAL		218,851.43	
56-16700	ACCUM DEPR- IMPROVEMENTS	(	18,933.59)	
56-17000	ACCUM DEP-M&E GENERAL	(	48,338.55)	
56-17100	ACCUM DEPR-VEHICLES-GENERAL	(	202,298.20)	
56-19000	DEFERRED OUTFLOW-PENSION		53,392.72	
	TOTAL ASSETS		(	139,961.49)

LIABILITIES AND EQUITY

LIABILITIES

56-22100	ACCRUED VACATION		24,753.54	
56-29000	DEFERRED INFLOW-PENSION		3,022.30	
56-29100	PENSION LIABILITY		271,084.82	
	TOTAL LIABILITIES			298,860.66

FUND EQUITY

56-30100	CONTRIBUTED CAPITAL		98,025.00	
UNAPPROPRIATED FUND BALANCE:				
56-39900	FUND BALANCE	(	462,239.56)	
	REVENUE OVER EXPENDITURES - YTD	(	74,607.59)	
	BALANCE - CURRENT DATE	(	536,847.15)	
	TOTAL FUND EQUITY		(	438,822.15)
	TOTAL LIABILITIES AND EQUITY		(	139,961.49)

CITY OF BETHEL
REVENUES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JANUARY 31, 2019

BETHEL PUBLIC TRANSIT SYSTEM

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
	<u>LOCAL SOURCES</u>					
56-40-409	CASH TRANSFER GF	.00	.00	80,580.00	80,580.00	.0
	TOTAL LOCAL SOURCES	.00	.00	80,580.00	80,580.00	.0
	<u>FEDERAL SOURCES</u>					
56-41-413	TRANSIT SECTION 5311	66,000.93	66,000.93	310,378.00	244,377.07	21.3
	TOTAL FEDERAL SOURCES	66,000.93	66,000.93	310,378.00	244,377.07	21.3
	<u>CHARGES FOR SERVICES</u>					
56-43-422	BUS FARES	8,472.00	8,472.00	20,500.00	12,028.00	41.3
56-43-423	BUS FARES-PREPAID	10,785.00	10,785.00	(12,500.00)	(23,285.00)	86.3
	TOTAL CHARGES FOR SERVICES	19,257.00	19,257.00	8,000.00	(11,257.00)	240.7
	TOTAL FUND REVENUE	85,257.93	85,257.93	398,958.00	313,700.07	21.4

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JANUARY 31, 2019

BETHEL PUBLIC TRANSIT SYSTEM

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>TRANSIT SYSTEM EXPENDITURES</u>					
56-50-501 SALARIES	74,989.11	74,989.11	135,558.00	60,568.89	55.3
56-50-508 LEAVE CASHOUT	3,648.94	3,648.94	6,749.34	3,100.40	54.1
56-50-510 SOCIAL SECURITY EXPENSE	328.35	328.35	.00	(328.35)	.0
56-50-511 MEDICARE FICA	1,165.93	1,165.93	1,927.78	761.85	60.5
56-50-512 EMPLOYEE GROUP BENEFITS	24,973.57	24,973.57	60,614.67	35,641.10	41.2
56-50-515 UNEMPLOYMENT	.00	.00	2,973.17	2,973.17	.0
56-50-516 WORKERS' COMPENSATION	.00	.00	8,355.34	8,355.34	.0
56-50-518 PERS	15,332.57	15,332.57	29,743.14	14,410.57	51.6
56-50-519 UTILITY BENEFIT	834.94	834.94	4,780.56	3,945.62	17.5
56-50-561 SUPPLIES	224.99	224.99	3,390.00	3,165.01	6.6
56-50-600 TIRES & WHEELS	.00	.00	2,800.00	2,800.00	.0
56-50-601 VEHICLE MT. (PARTS & TOOLS)	17.79	17.79	.00	(17.79)	.0
56-50-602 GASOLINE	6,708.61	6,708.61	20,000.00	13,291.39	33.5
56-50-621 ELECTRICITY	3,322.58	3,322.58	6,400.00	3,077.42	51.9
56-50-622 TELEPHONE	129.42	129.42	700.00	570.58	18.5
56-50-623 HEATING FUEL	4,150.68	4,150.68	10,250.00	6,099.32	40.5
56-50-626 WTR/SWR/GRB	390.30	390.30	1,200.00	809.70	32.5
56-50-627 STAFF CELLULAR PHONES	53.47	53.47	.00	(53.47)	.0
56-50-646 CONTRACTOR FEES	.00	.00	2,000.00	2,000.00	.0
56-50-661 VEHICLE MAINT/REPAIR	3,949.90	3,949.90	18,547.00	14,597.10	21.3
56-50-690 CAPITAL EXPENDITURES	.00	.00	86,120.00	86,120.00	.0
56-50-721 INSURANCE	.00	.00	9,000.00	9,000.00	.0
56-50-724 DUES/SUBSCRIPTIONS	.00	.00	300.00	300.00	.0
56-50-996 ADMIN OVERHEAD-IT SVCS	5,117.37	5,117.37	15,490.00	10,372.63	33.0
56-50-998 ADMINISTRATIVE OVERHEAD-GF	14,527.00	14,527.00	54,701.00	40,174.00	26.6
TOTAL TRANSIT SYSTEM EXPENDITURES	159,865.52	159,865.52	481,600.00	321,734.48	33.2
TOTAL FUND EXPENDITURES	159,865.52	159,865.52	481,600.00	321,734.48	33.2
NET REVENUE OVER EXPENDITURES	(74,607.59)	(74,607.59)	(82,642.00)	(8,034.41)	(90.3)

CITY OF BETHEL
BALANCE SHEET
JANUARY 31, 2019

VEHICLES & EQUIP MAINTENANCE

ASSETS

57-10100	CASH IN COMBINED FUND	(	332,261.43)	
57-14500	INVENTORY-PARTS,OIL,EQUIPMENT		256,696.12	
57-16500	MACHINERY & EQUIP-GENERAL		86,902.27	
57-17000	ACCUM DEP-M&E GENERAL	(	84,675.04)	
TOTAL ASSETS			(	73,338.08)

LIABILITIES AND EQUITY

LIABILITIES

57-20100	VOUCHERS PAYABLE		6,680.89	
57-22100	ACCRUED VACATION		14,223.37	
57-22200	ACCRUED SICK		442.06	
TOTAL LIABILITIES				21,346.32

FUND EQUITY

UNAPPROPRIATED FUND BALANCE:				
57-39900	FUND BALANCE		53,819.55	
	REVENUE OVER EXPENDITURES - YTD	(	148,503.95)	
BALANCE - CURRENT DATE			(	94,684.40)
TOTAL FUND EQUITY			(	94,684.40)
TOTAL LIABILITIES AND EQUITY			(	73,338.08)

CITY OF BETHEL
REVENUES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JANUARY 31, 2019

VEHICLES & EQUIP MAINTENANCE

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
	<u>CHARGES FOR SERVICES</u>					
57-43-401	FROM GF-ADMIN	242.65	242.65	.00	(242.65)	.0
57-43-403	FROM GF-FINANCE	242.65	242.65	.00	(242.65)	.0
57-43-404	FROM GF-PLANNING	242.65	242.65	.00	(242.65)	.0
57-43-405	FROM GF-FIRE	1,617.65	1,617.65	.00	(1,617.65)	.0
57-43-406	FROM GF-POLICE	3,235.31	3,235.31	.00	(3,235.31)	.0
57-43-407	FROM GF-PW ADMIN	485.30	485.30	.00	(485.30)	.0
57-43-408	FROM GF-STREETS/ROADS	24,264.78	24,264.78	.00	(24,264.78)	.0
57-43-409	FROM GF-PROPERTY MAINT.	970.59	970.59	.00	(970.59)	.0
57-43-413	FROM GEN FUND-IT SVCS	242.65	242.65	.00	(242.65)	.0
57-43-451	FROM EF-HAULED WATER	50,147.20	50,147.20	.00	(50,147.20)	.0
57-43-452	FROM EF-HAULED SEWER	50,147.20	50,147.20	.00	(50,147.20)	.0
57-43-453	FROM EF-PIPED WATER	485.30	485.30	.00	(485.30)	.0
57-43-454	FROM GF-PIPED SEWER	485.30	485.30	.00	(485.30)	.0
57-43-455	FROM EF-BETHEL HGT WATER TRMT	485.29	485.29	.00	(485.29)	.0
57-43-456	FROM EF-CITY SUB WATER TRMT	485.29	485.29	.00	(485.29)	.0
57-43-460	FROM EF-HAULED REFUSE	12,132.38	12,132.38	.00	(12,132.38)	.0
57-43-461	FROM EF-LANDFILL OPERATIONS	12,132.38	12,132.38	.00	(12,132.38)	.0
57-43-470	FROM EF-PORT	485.29	485.29	.00	(485.29)	.0
57-43-481	FROM GENERAL FUND-IT SVCS	3,235.29	3,235.29	.00	(3,235.29)	.0
	TOTAL CHARGES FOR SERVICES	161,765.15	161,765.15	.00	(161,765.15)	.0
	TOTAL FUND REVENUE	161,765.15	161,765.15	.00	(161,765.15)	.0

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JANUARY 31, 2019

VEHICLES & EQUIP MAINTENANCE

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>VEHICLE & EQUIP MAINT</u>					
57-50-501 SALARIES	147,415.83	147,415.83	333,381.00	185,965.17	44.2
57-50-502 OVERTIME	10,116.28	10,116.28	10,000.00	(116.28)	101.2
57-50-508 LEAVE CASHOUT	2,896.47	2,896.47	16,388.00	13,491.53	17.7
57-50-511 MEDICARE FICA	2,502.19	2,502.19	4,979.00	2,476.81	50.3
57-50-512 EMPLOYEE GROUP BENEFITS	35,463.54	35,463.54	134,383.00	98,919.46	26.4
57-50-515 UNEMPLOYMENT	.00	.00	5,325.00	5,325.00	.0
57-50-516 WORKERS' COMPENSATION	.00	.00	15,176.00	15,176.00	.0
57-50-518 PERS	34,665.30	34,665.30	75,544.00	40,878.70	45.9
57-50-519 UTILITY BENEFIT	4,376.15	4,376.15	27,588.00	23,211.85	15.9
57-50-545 TRAINING/TRAVEL	.00	.00	15,000.00	15,000.00	.0
57-50-561 SUPPLIES	3,376.55	3,376.55	10,000.00	6,623.45	33.8
57-50-563 WEARING APPAREL	.00	.00	1,500.00	1,500.00	.0
57-50-601 VEHICLE MT. (PARTS & TOOLS)	1,186.23	1,186.23	4,000.00	2,813.77	29.7
57-50-602 GASOLINE / DIESEL / OIL	13,865.02	13,865.02	66,000.00	52,134.98	21.0
57-50-621 ELECTRICITY	4,104.14	4,104.14	12,000.00	7,895.86	34.2
57-50-622 TELEPHONE	108.84	108.84	500.00	391.16	21.8
57-50-623 HEATING FUEL	2,414.77	2,414.77	.00	(2,414.77)	.0
57-50-626 WATER/SEWER/GARBAGE	2,125.12	2,125.12	6,220.00	4,094.88	34.2
57-50-627 STAFF CELLULAR PHONES	53.47	53.47	.00	(53.47)	.0
57-50-669 OTHER PURCHASED SERVICES	6,469.22	6,469.22	8,000.00	1,530.78	80.9
57-50-683 MINOR EQUIPMENT	1,908.27	1,908.27	23,000.00	21,091.73	8.3
57-50-721 INSURANCE	.00	.00	22,000.00	22,000.00	.0
57-50-996 ADMIN OVERHEAD-IT SVCS	5,165.71	5,165.71	15,634.00	10,468.29	33.0
57-50-998 ADMINISTRATIVE OVERHEAD-GF	32,056.00	32,056.00	120,735.00	88,679.00	26.6
TOTAL VEHICLE & EQUIP MAINT	310,269.10	310,269.10	927,353.00	617,083.90	33.5
TOTAL FUND EXPENDITURES	310,269.10	310,269.10	927,353.00	617,083.90	33.5
NET REVENUE OVER EXPENDITURES	(148,503.95)	(148,503.95)	(927,353.00)	(778,849.05)	(16.0)

CITY OF BETHEL
BALANCE SHEET
JANUARY 31, 2019

FLEET REPLACEMENT FUND

ASSETS

58-10100	CASH IN COMBINED FUND		1,015,543.70	
	TOTAL ASSETS			1,015,543.70

LIABILITIES AND EQUITY

FUND EQUITY

	UNAPPROPRIATED FUND BALANCE:			
58-39900	FUND BALANCE	1,015,543.70		
	REVENUE OVER EXPENDITURES - YTD			
	BALANCE - CURRENT DATE		1,015,543.70	
	TOTAL FUND EQUITY			1,015,543.70
	TOTAL LIABILITIES AND EQUITY			1,015,543.70

CITY OF BETHEL
BALANCE SHEET
JANUARY 31, 2019

RASMUSON GRANT

ASSETS

60-10100	CASH IN COMBINED FUND		2,314.99	
	TOTAL ASSETS			2,314.99

LIABILITIES AND EQUITY

FUND EQUITY

	UNAPPROPRIATED FUND BALANCE:			
60-39900	FUND BALANCE	4,430.32		
	REVENUE OVER EXPENDITURES - YTD	(2,115.33)		
	BALANCE - CURRENT DATE		2,314.99	
	TOTAL FUND EQUITY			2,314.99
	TOTAL LIABILITIES AND EQUITY			2,314.99

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JANUARY 31, 2019

RASMUSON GRANT

	<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEXPENDED</u>	<u>PCNT</u>
<u>RASMUSON</u>					
60-50-669 OTHER PURCHASED SERVICES	2,115.33	2,115.33	.00	(2,115.33)	.0
TOTAL RASMUSON	2,115.33	2,115.33	.00	(2,115.33)	.0
TOTAL FUND EXPENDITURES	2,115.33	2,115.33	.00	(2,115.33)	.0
NET REVENUE OVER EXPENDITURES	(2,115.33)	(2,115.33)	.00	2,115.33	.0

CITY OF BETHEL
BALANCE SHEET
JANUARY 31, 2019

LAND WATER CONSERVATION GRANT

ASSETS

62-10100	CASH IN COMBINED FUND	(	41,100.27)	
62-13200	GRANTS RECEIVABLE		3,716.14	
	TOTAL ASSETS			(37,384.13)

LIABILITIES AND EQUITY

FUND EQUITY

	UNAPPROPRIATED FUND BALANCE:			
62-39900	FUND BALANCE		39,697.33	
	REVENUE OVER EXPENDITURES - YTD	(	77,081.46)	
	BALANCE - CURRENT DATE	(	37,384.13)	
	TOTAL FUND EQUITY			(37,384.13)
	TOTAL LIABILITIES AND EQUITY			(37,384.13)

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JANUARY 31, 2019

LAND WATER CONSERVATION GRANT

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
62-50-561 SUPPLIES	36,616.27	36,616.27	.00	(36,616.27)	.0
62-50-646 CONTRACTOR FEES	2,880.00	2,880.00	.00	(2,880.00)	.0
62-50-669 OTHER PURCHASED SERVICES	22,264.78	22,264.78	.00	(22,264.78)	.0
62-50-683 MINOR EQUIPMENT	9,915.57	9,915.57	.00	(9,915.57)	.0
62-50-685 EQUIPMENT	5,404.84	5,404.84	.00	(5,404.84)	.0
TOTAL DEPARTMENT 50	77,081.46	77,081.46	.00	(77,081.46)	.0
TOTAL FUND EXPENDITURES	77,081.46	77,081.46	.00	(77,081.46)	.0
NET REVENUE OVER EXPENDITURES	(77,081.46)	(77,081.46)	.00	77,081.46	.0

CITY OF BETHEL
BALANCE SHEET
JANUARY 31, 2019

LAGOON UPGRADES DESIGN SERV

ASSETS

63-10100	CASH IN COMBINED FUND	(	285,658.35)	
63-13200	ACCOUNTS RECEIVABLE		2,460,701.15	
TOTAL ASSETS				2,175,042.80

LIABILITIES AND EQUITY

FUND EQUITY

UNAPPROPRIATED FUND BALANCE:				
	REVENUE OVER EXPENDITURES - YTD		2,175,042.80	
	BALANCE - CURRENT DATE		2,175,042.80	
TOTAL FUND EQUITY				2,175,042.80
TOTAL LIABILITIES AND EQUITY				2,175,042.80

CITY OF BETHEL
REVENUES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JANUARY 31, 2019

LAGOON UPGRADES DESIGN SERV

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
63-42-401 VSW SEWER GRANT REV #16EP29	1,898,697.62	1,898,697.62	.00	(1,898,697.62)	.0
63-42-403 VSW SEWER GRANT REV #17EP77	290,889.58	290,889.58	.00	(290,889.58)	.0
63-42-404 VSW SEWER GRANT REV #18EQ57	490,000.00	490,000.00	.00	(490,000.00)	.0
TOTAL SOURCE 42	2,679,587.20	2,679,587.20	.00	(2,679,587.20)	.0
TOTAL FUND REVENUE	2,679,587.20	2,679,587.20	.00	(2,679,587.20)	.0

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JANUARY 31, 2019

LAGOON UPGRADES DESIGN SERV

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
63-50-646	CONTRACTOR FEES	183,867.82	183,867.82	.00	(183,867.82)	.0
	TOTAL DEPARTMENT 50	183,867.82	183,867.82	.00	(183,867.82)	.0
	<u>DEPARTMENT 52</u>					
63-52-646	CONTRACTOR'S FEES	290,889.58	290,889.58	.00	(290,889.58)	.0
	TOTAL DEPARTMENT 52	290,889.58	290,889.58	.00	(290,889.58)	.0
	<u>DEPARTMENT 53</u>					
63-53-643	PLANNING/ENGINEERING FEES	29,787.00	29,787.00	.00	(29,787.00)	.0
	TOTAL DEPARTMENT 53	29,787.00	29,787.00	.00	(29,787.00)	.0
	TOTAL FUND EXPENDITURES	504,544.40	504,544.40	.00	(504,544.40)	.0
	NET REVENUE OVER EXPENDITURES	2,175,042.80	2,175,042.80	.00	(2,175,042.80)	.0

CITY OF BETHEL
BALANCE SHEET
JANUARY 31, 2019

USDA-RA SEWER LAGOON JETTY

ASSETS

64-10100	CASH IN COMBINED FUND	(	1,128,952.04)	
64-13200	ACCOUNTS RECEIVABLE		239,420.45	
	TOTAL ASSETS			(889,531.59)

LIABILITIES AND EQUITY

FUND EQUITY

UNAPPROPRIATED FUND BALANCE:				
REVENUE OVER EXPENDITURES - YTD	(	889,531.59)		
BALANCE - CURRENT DATE	(	889,531.59)		
TOTAL FUND EQUITY				(889,531.59)
TOTAL LIABILITIES AND EQUITY				(889,531.59)

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JANUARY 31, 2019

USDA-RA SEWER LAGOON JETTY

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
64-50-646 CONTRACTOR FEES	579,566.82	579,566.82	.00	(579,566.82)	.0
64-50-690 VEHICLES	150,000.00	150,000.00	.00	(150,000.00)	.0
TOTAL DEPARTMENT 50	729,566.82	729,566.82	.00	(729,566.82)	.0
 <u>DEPARTMENT 51</u>					
64-51-642 LEGAL FEES	754.90	754.90	.00	(754.90)	.0
64-51-646 CONTRACTOR FEES	159,209.87	159,209.87	.00	(159,209.87)	.0
TOTAL DEPARTMENT 51	159,964.77	159,964.77	.00	(159,964.77)	.0
 TOTAL FUND EXPENDITURES	 889,531.59	 889,531.59	 .00	 (889,531.59)	 .0
 NET REVENUE OVER EXPENDITURES	 (889,531.59)	 (889,531.59)	 .00	 889,531.59	 .0

CITY OF BETHEL
BALANCE SHEET
JANUARY 31, 2019

GOVERNMENT-WIDE FIXED ASSETS

ASSETS

70-16100	LAND	39,481,783.50	
70-16150	ROADS/INFRASTRUCTURE	9,692,526.74	
70-16200	IMPROVEMENTS	2,003,840.31	
70-16300	BUILDINGS	12,542,773.01	
70-16500	MACHINERY & EQUIPMENT	3,575,331.60	
70-16600	VEHICLES-GENERAL	1,689,322.75	
70-16700	ACCUM DEPR- IMPROV	(393,226.71)	
70-16800	ACCUM DEPR- BUILDINGS	(6,114,357.36)	
70-16850	ACCUM DEPR- INFRASTRUCTURE	(9,224,851.25)	
70-17000	ACCUM DEPR- MACH EQUIP	(2,875,777.20)	
70-17100	ACCUM DEPR- VEHICLES	(1,379,404.27)	
70-18000	CONSTRUCTION IN PROGRESS	955,890.22	
TOTAL ASSETS			49,953,851.34

LIABILITIES AND EQUITY

LIABILITIES

70-21000	INVEST FA-GENERAL FUND	58,424,304.87	
70-22000	INVEST FA-STATE GRANTS	10,478,797.51	
70-23000	INVEST FA-FEDERAL GRANTS	468,020.74	
70-24500	INVEST FA-LOCAL DONATION	5,000.00	
70-24700	INVEST FA-FLEET REP FUND	158,177.29	
70-25000	DONATION BY FED GOV'T	699,000.00	
TOTAL LIABILITIES			70,233,300.41

FUND EQUITY

UNAPPROPRIATED FUND BALANCE:			
70-39900	FUND BALANCE	(20,279,449.07)	
	REVENUE OVER EXPENDITURES - YTD		
BALANCE - CURRENT DATE		(20,279,449.07)	
TOTAL FUND EQUITY			(20,279,449.07)
TOTAL LIABILITIES AND EQUITY			49,953,851.34

CITY OF BETHEL
BALANCE SHEET
JANUARY 31, 2019

2016 HOMELAND SECURITY

ASSETS

71-10100 CASH IN COMBINED FUND	(20,350.00)	
TOTAL ASSETS		(20,350.00)

LIABILITIES AND EQUITY

FUND EQUITY

UNAPPROPRIATED FUND BALANCE:		
REVENUE OVER EXPENDITURES - YTD	(20,350.00)	
BALANCE - CURRENT DATE	(20,350.00)	
TOTAL FUND EQUITY		(20,350.00)
TOTAL LIABILITIES AND EQUITY		(20,350.00)

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JANUARY 31, 2019

2016 HOMELAND SECURITY

		<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEXPENDED</u>	<u>PCNT</u>
	<u>DEPARTMENT 52</u>					
71-52-643	PLANNING/ENGINEERING	<u>20,350.00</u>	<u>20,350.00</u>	<u>.00</u>	<u>(20,350.00)</u>	<u>.0</u>
	TOTAL DEPARTMENT 52	<u>20,350.00</u>	<u>20,350.00</u>	<u>.00</u>	<u>(20,350.00)</u>	<u>.0</u>
	TOTAL FUND EXPENDITURES	<u>20,350.00</u>	<u>20,350.00</u>	<u>.00</u>	<u>(20,350.00)</u>	<u>.0</u>
	NET REVENUE OVER EXPENDITURES	<u>(20,350.00)</u>	<u>(20,350.00)</u>	<u>.00</u>	<u>20,350.00</u>	<u>.0</u>

CITY OF BETHEL
BALANCE SHEET
JANUARY 31, 2019

FUND 80

ASSETS

80-12000 ASSETS-DEFERRED COMP PLAN

1,286,076.63

TOTAL ASSETS

1,286,076.63

LIABILITIES AND EQUITY

LIABILITIES

80-21000 OBLIGATION TO EMPLOYEES

1,286,076.63

TOTAL LIABILITIES

1,286,076.63

TOTAL LIABILITIES AND EQUITY

1,286,076.63

CITY OF BETHEL
BALANCE SHEET
JANUARY 31, 2019

BETHEL ENDOWMENT FUND

ASSETS

90-10100	CASH IN COMBINED FUND	(	34,706.06)	
90-12503	INVESTMENT- AMLIP ENDOWMENT		432,640.82	
90-12600	PIPER JAFFRAY		1,485,891.61	
	TOTAL ASSETS			1,883,826.37

LIABILITIES AND EQUITY

FUND EQUITY

	UNAPPROPRIATED FUND BALANCE:			
90-39900	FUND BALANCES ACCOUNT	1,880,328.34		
	REVENUE OVER EXPENDITURES - YTD	3,498.03		
	BALANCE - CURRENT DATE		1,883,826.37	
	TOTAL FUND EQUITY			1,883,826.37
	TOTAL LIABILITIES AND EQUITY			1,883,826.37

CITY OF BETHEL
REVENUES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JANUARY 31, 2019

BETHEL ENDOWMENT FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
	<u>TRANSFERS</u>					
90-46-990	INTERFUND TRANSFER OUT-GF70%	.00	.00	(19,778.00)	(19,778.00)	.0
	TOTAL TRANSFERS	.00	.00	(19,778.00)	(19,778.00)	.0
	<u>MISCELLANEOUS</u>					
90-49-487	INVESTMENT INCOME	3,498.03	3,498.03	28,254.00	24,755.97	12.4
	TOTAL MISCELLANEOUS	3,498.03	3,498.03	28,254.00	24,755.97	12.4
	TOTAL FUND REVENUE	3,498.03	3,498.03	8,476.00	4,977.97	41.3
	NET REVENUE OVER EXPENDITURES	3,498.03	3,498.03	8,476.00	4,977.97	41.3

MEMORANDUM

DATE: 01.31.2019
TO: Peter Williams, City Manager
FROM: Bill Arnold, Public Works Director
SUBJECT: Manager's Report –

Programs/Divisions

Public Works Director:

Hauled Utilities:

Hauled Utility Dept. has been trying to keep up with all the water delivery services this whole month of December with only four trucks running route sheets all day until a vehicle is available from maintenance. Then there's another vehicle down on maintenance until further notice.

The Hauled Utility Dept. has been going through a lot of coffee with everyone from the other departments stopping by for coffee even the CWS crews in our Dept. and V&E. There are also other departments getting coffee cups from our department.

We really need tires stored away with departments in their own connex. Some of the tires for the garbage truck have been used and we don't know where the tires are on the trucks.

We will have the drivers get their new Drivers Licenses now until June 1, 2019. One driver is waiting on papers for his Driver's License and is helping out in the shop until he gets his Driver's License.

The extra call charge sheets are just about caught up since I had to drive with the shortage of drivers in which we had more than once. All the paper work starts piling up with all the incidents, inspections, extra calls, information for the billing department and anything that goes on outside of the office until they get done. I'll be starting up on the weekly reports that have to be calculated daily with all the routes that are turned in.

All the drivers have been doing a great job, working hard, even with the absence of co-workers. We still need more trucks on the road to keep up with the services provided daily.

We need more summer tires for the fleet as our inventory is getting low. We are making progress on the services provided with our new workers getting used to the services provided for the community both water and sewer.

Utility Maintenance:

- Lagoon discharge operations are shut-down until spring. Normal operation for winter is ongoing.
- Fire hydrant valves have arrived for inventory and used if needed.
- 18 alarms on residential lift stations were responded to. Multiple issues with motor contact switches, heat trace, and float systems. Several of these issues will require the attention of an electrician or repair in spring when access is opened up.
- Monthly meter reading and service connections were completed
- Main Lift Station pump work –Pump #1 still in Anchorage for major repair. Pump will be in Anchorage 12-16 weeks (minimum) for repairs before we receive it back. Lift Station is running on 2 pumps for now.
- Multiple service line freeze up calls on customers lines.
- Clean up and organization of shops.
- 22 residential lift station repairs
- Line flushing and leveling activities on low-flow and frozen sewer lines. Non-compliance reports were filled out per DEC requirements.
- ASHA lift station pump failure was required a replacement pump to keep up with wastewater flows. Spare was installed. Failed pump is to be sent in for service & rebuilt.
- Daily safety meeting.
- All 3 Utility Maint. trucks are having issues that require repairs. Several of these are major safety issues. Continue to work with V&E to repair them, but some issues are arising due to 2 of the vehicles are more than 10 years old.
- Utility Maint. crew is assisting BHWTP with repairs from sanitary survey as per DEC requirements. Awaiting Electricians to complete action item list for sanitary survey.
- Issues with FAA lift station freezing up. Heat trace is on and thawing line out slowly.

Property Maintenance:

- City Hall
 - One Glycol circulating pump failed. Switched to secondary pump. Parts ordered to bring the primary pump back on-line.
 - **Parts received and installed both pumps in operation. All systems NORMAL.**
 - Minor heating issues remain due to a possible air lock in the trunk line near the HR admin office. Having secondary glycol circulating pump back on-line should eliminate this issue.
 - **Still an issue, plan to troubleshoot in warmer temperatures. This way we can bleed the glycol line as necessary without building heat interruption.**
- Court House
 - **Dry Sprinkler System:**
 - **Current Status:** Dry system is back in NORMAL operation minus ONE isolated sprinkler head. (located on the outside of the building to the left of the front main entrance)
 - **Summary of Issue #1:** Dry system line break, due to freezing temperatures. System charged itself due to loss of all static air pressure from a break in the line

- **Cause of Issue #1:** A build-up of condensation that collected in a low point on the line located outside of the building froze (during an extreme cold weather spell) causing the line to break at the joint near the front left sprinkler head.
 - **Solution Issue #1:** Break was isolated and the system was placed back into NORMAL operation minus the ONE isolated sprinkler head. Spring 2019, replace the line to the isolated sprinkler head by contractor Frontier Fire along with upgrade to routing of the pipe itself in the ceiling. This will allow the pipe to remain heated and drain any condensation to the appropriate low point for schedule service draining. This is on our (COB – Maint.) and Frontier Fire Protections To-Do list.
- **Summary of Issue #2:** The dry system was, once again, charged with water when static air pressure was lost in the entire dry system.
 - **Cause of Issue #2:** Pressure loss was caused by a small pinhole leak in a pipe located in the crawl space above courtroom #2. This pinhole leak allowed the air system to slowly and continually bleed down, thus, causing the air compressor to run an abnormal amount (to keep the pressure up). This increase in air compressor run time resulted in the failure of the compressor pump AC motor. Once the motor failed, the air compressor system could not recharge the dry system to the adequate static air pressure.
 - **Solution Issue #2:** System was isolated completely and leak detection action initiated. A small amount of peppermint extract (essential oil) was added to the air supply line of the dry system while water was isolated. Employees were directed to spread out around the building and smell for the essential oil. The leak was found in the crawl space above Court Room #2. Temporary pipe patching and clamping was installed to stop the pinhole air leak. A new Air compressor was ordered from Frontier Fire Protection and installed. Continued leak detection and pressure observation twice daily. NO pressure drops indicated, system maintains static pressure. Quotation for replacing the section of pipe (with the pinhole leak) as well as full dry system piping inspection has been requested by COB to Frontier Fire Protection. The dry system is getting old and I would anticipate there are other areas within the pipe that could have pipe wall failure indications. This is on my capital projects list and I expect to submit for funding in the upcoming budget session or request modification of funds from City Council. In the meantime, the system is maintaining correct static pressures as normal.
- **Wet Sprinkler System:**
 - **Current Status:** Wet system is in NORMAL operation. NO FAULTS.
 - **Summary of Issue:** N/A
- **Holding Cell Area Door:**

- **Current Status:** Door will not close without special attention and effort.
- **Summary of Issue:** Location of hinge mount on door shows metal fatigue and has degraded to the point where it cannot hold the weight of the door. Thus causing the door to droop from the top hinge slightly. Door Jam has been confirmed to be SQUARE/TRUE and shows no signs of being the issue.
 - **Solution of Issue:** 1/2/2019 NEW replacement door was ordered from AHS - Architectural Hardware Supply. Lead times are 3 weeks after release to fabrication dependent on factory load. 2 weeks shipping from factory to Seattle loading docks. Undefined lead time from Seattle to Anchorage, Anchorage to Bethel.
 - Order discrepancy on vision light and cut out to ordered door was discovered 1/18/2019 and brought to AHS attention. Change order was submitted 1/22/2019. Same lead times as above apply.
 - In the meantime, temporary repairs were made to the existing door to eliminate safety issue. Repairs should hold until new door arrives, so long as additional strain is not placed on door.
- **Bathroom water line near Court Room #4:**
 - **Current Status:** Water leak resolved. Water use to location has been restored. Water extraction complete. All spaces available for use.
 - **Summary of Issue:** A water hammer preventive sweat fitting failed (1/2 inch line) due to freezing temperatures in a wall space closest to an exterior wall. Heat in space was not adequate in the extreme cold temperature. A leak was discovered during the weekend rounding of the building at approximately 0800 hours Saturday.
 - **Solution to Issue:** Water line was immediately isolated and water reclamation process began immediately. It was an ALL-HANDS event. All standing water had been extracted by 1500 of the same day with continued vacuum extraction of damp locations until 2100 the same night. Additionally, a total of 15 Air movers were strategically placed throughout the building to assist in the drying of any damp spaces. Water extraction continued the following day, for the entire day, relocating air movers throughout the spaces. A dedicated glycol heat loop and fin was installed into the wall space to provide adequate heat. No zone valves were installed to allow continuous flow of hot fluid through the fin section and allow for constant heating. Copper pipe from water line was repaired and water use to the spaces has been restored.
 - We currently conduct DAILY inspections of the spaces and are STILL utilizing 6 air movers to ensure spaces are remaining ventilated and minimize any residual damages to the spaces and carpet. At this time there are no limitation of use to the spaces effected by the water leak. All evidence of water (walls, floors, furniture etc.) is non-existent.
 - Regardless, I am in direct and close communication with Patrick from Advanced Look in Anchorage to conduct a water damage inspection. We spoke over the phone today (1/25/2019) and he has assured me that I am on his priority list for services proposal.

- **Cracks in Dry Wall near holding cell entry door:**
 - **Current Status:** Cracks have been noted near and around the holding Cell entry door (Same door that is not properly operating)
 - **Summary of Issue:** Initially, it was thought that the cracks were developed due to shifting of the building. This has since been ruled out. No other evidence in adjacent spaces, door closure or floor contour show sign of building shift. Reason for cracks are undetermined at this time, but are repairable.
 - **Solution to Issue:** COB building maintenance staff made an evaluation of the damage and have begun making repairs to the dry wall and repainting.
- **Dirty sprinkler heads and escutcheon plates:**
 - **Current Status:** Dusty, dirty in various locations
 - **Summary of Issue:** We have made note of this discrepancy and truthfully it simply is a task that fails to get done. I am not confident that this duty is assigned to a Janitor. I would rather have my staff deal with the issue than an untrained janitorial service.
 - **Solution to Issue:** I can assign the work to be completed this coming week. Plain and simple, I hold ourselves accountable for this issue. It needs to get done and we will see how it goes.
- Public Works Building
 - South Side
 - Ramp door temporarily fixed and operational. Service with Pioneer door, from Anchorage, is scheduled for mid-Feb.
 - Fire sprinkler system deep look, providing info to contractor.
- Dog Pound
 - NEW boiler/furnace installation is complete and operating normally. Rounds performed daily to ensure continued operation.
 - Bethel Friends of Canines beginning their transition to conduct more services out of the building. Building maintenance has been in close contact and assisting in the cleanup and minor repairs needed for BFOC.
- Log Cabin
 - Temporarily closed to resident use of the building due to a sewer line freeze and boiler reliability issues. Common renters of the space were made aware in a timely manner. Building needs to be raised and sewer lines set to correct slope for freeze ups to be eliminated. Boiler remains operational with daily rounds to ensure adequate warmth of the building. Water service has been isolated and lines drained to prevent freeze up.
- YKFC - Pool
 - Requests for assistance with the boiler are frequent. The department assists when

- able.
 - Boiler 2 primary circulation pump failure. Pump repaired and reinstalled. Electrical issue discovered as well and repaired. Drained down Boiler 2 completely and flushed heat exchanger. Services Boiler and placed back on-line
 - Boiler #1 over pressure relief pop off valve started showing signs of fatigue. Boiler #1 shut down and a full service and flush conducted. Parts ordered to replace pressure relief valve.
- Fire Department
 - Request for a handicap ramp to be built has been made by the fire chief. Potentially a job that will be placed out for bid locally. Suspect this project to be better suited for a warmer season.
- Police Department
 - Minor discrepancies, mainly related to building temperature being too warm. Make boiler adjustments and carry on.
- Billy's Water plant
 - Inline circulating fan that provides air to the piping room is currently out of operation. Parts on order.
- Sean's Water Plant
 - Boilers monitored daily, as they are the main source of heat for the City sub water utility lines.
 - Boiler pump line A has been showing signs of declining pressure. Glycol is occasionally added and pressure returns to normal for several days. Leak inspection throughout entire line has been conducted with no leaks found. Suspect air trapped in line as it is part of the new corridor.
- Teen Center
 - Boilers are monitored daily as they are a "Boost" of temperatures supporting the heat loop that runs through the City Sub water utility lines.

Parks and Recreation:

No tasks at this time. Department has been inundated with keeping buildings warm and from freezing up during the extremely cold temperatures.

Road Maintenance:

Streets and Roads placed the wing blade on the 160M grader due to the snow build-up on the sides of the roads from the snowstorms. This will plow out the full top of the roads for the vehicle traffic and for people to walk on.

Streets and Roads has been widening roads in-between snowstorms with the grader and the loader has been taking out the snow berms in the driveways left by the grader. By doing this, it gets us ready for the next snowstorm and when it starts to thaw, it will not melt on the roads.

Streets and Roads brought the D8 dozer in from H-Marker Lake to the city shop to get it ready for this spring to use in the city sand pit. It is now in the city shop, and being worked on, by the mechanics so we will have it ready this spring to push up

sand at the pit.

Streets and Roads has been plowing snowdrifts or scarifying almost every day in order to keep the roads open. Now that the school buses are now running, we have been coming in an hour or two earlier to get the roads open for them when it snows or the wind blows.

Vehicles and Equipment: January, was again, a very busy month for us. It has been a big help filling our other mechanic position. We are down 1 mechanic due to health issues. Hopefully we will get him back soon. Along with some of our bigger projects keeping us busy. We have also done 41 work-orders this month. Our new grader is down with some machining work that is currently being done in Anchorage. If all goes well, it should be back up and running by the end of next week. The excavator parts should be here 2/1 and be back in service early next week. As of this morning there are 3 water trucks down. Parts have been sitting in Anchorage due to no flights going in or out (weather hold).

Transit System:

Bethel Transit System FY 18 Ridership Information

The Bethel Transit System has operated from July 1, 2017 to June 30, 2018, for a total of 251 days. The system ran two routes: The Green Line, which operates Monday through Friday, from 6:30am - 10:30am and 11:30am - 6:15pm and the Red Line that operates Tuesday through Saturday, from 9:00 am - 12:00pm and 1:00pm - 3:00pm.

Last year 24,094 rides were provided service. Our ridership is unique for the following reasons:

1. Thirty to forty percent (7,000 to 9,500) of our ridership are seniors / elders, who pay the daily senior trip fare. They are going to and from the hospital, post office, grocery shopping, and a few to part-time jobs. These are people living on a fixed income, in low-income housing, and are living in or close to the poverty level. They do not have 2-3 cars in the parking lot, snow machines and or four-wheelers. They do not go to Anchorage unless it is for medical reasons and travel provided by YKHC.
2. Ten to fifteen percent (2,400- 3,500) of the ridership are handicapped. There are riders who use walkers, need help on and off the bus, canes, visually impaired, crippled from arthritis or other physical problems, and have mental disabilities. They are going to and from the hospital, post office, grocery shopping, or working with support agencies.

These are also people living on a fixed income, in low-income housing, and are living at close to the poverty level.

3. On a daily basis, there are five or six riders that are going to or from their job. These are people employed in lower income paying jobs or part-time jobs. They are not your CEOs, your salaried employees, or your administrative level people. Most are working at the minimum salary level and work only because they do not want to accept food stamps and/or welfare. It is called pride and being independent.
4. The remainder of the ridership is made up of the elders/seniors who are on some type of monthly or yearly passes, Bethel family members, students going to and from school, and occasionally riders from visiting communities.

Several taxi cab companies serve the community of Bethel. Their fares range from \$5.00 per trip in town, \$10-12.00 per trip for airport and subdivisions located away from town. The Bethel Transit System fares are Elders/Seniors \$1.00 per trip, Youth \$2.00 per trip, adult \$3.00 per trip, \$5.00 Day Passes. Monthly passes are \$25.00 for seniors, \$30 for youth, and \$60 for adults. Without the Transit System, it would become extremely difficult for the current ridership to meet their personal needs and not become more dependent on State and Federal aid.

Landfill / Recycle Center:

The landfill has been pretty much maintaining itself for all of January. The Landfill Manager has been out for most of the month with illness, even spending a week in the hospital. December and January are traditionally slow months and this year that was true to form. We lost one employee that moved down to V&E so there has been more OT than normal just to keep the gates open. There was some really cold weather that slowed things down even more. We did get the 953 track loader back up and running from V&E and that was a blessing.

Water Plant Operations:

For the month of January both water plants are in normal operation for winter mode. Monthly water logs to ADEC from BHWTP and CSWTP. Sewage Lagoon DMR report for December. We also hold a safety meeting at CSWTP daily.

Institutional Corridor Update:

- Line construction has been completed.
- DEC has issued a letter (11/20/18) with Interim Approval to Operate the line. This is valid until February 22, 2019. Request for final approval must be submitted prior to expiration.
- U.S. Fish & Wildlife was the first customer to apply for and receive services following the receipt of approval to operate.
- To date (1/31/18) only 5 applications for service have been received. U.S. Fish & Wildlife, Bethel Youth Facility, Correctional Facility and YKHC (hospital and housing units).
- Still waiting on other customers to complete work and apply for services soon.
- Services are expected to turn on at main hospital 1st week of February.
- Issues with circulation pumps and high demand pump alarms and tripping are being worked on by DOWL and TecPro.

Staffing Issues/Concerns/Training:

Schedule, Events and Programs

- ❖ Fall 2 session runs Nov 1st – Dec 21st
- ❖ Holiday Schedule:
 - Christmas: 12/25 Closed; 12/26 Open 2-9pm
 - New Year: 12/31 Open 5:30a-5:30p; 1/1 Open 2-9p
- ❖ Registration for Winter Programs begins December 17th.
- ❖ January Group Fitness Classes will start January 2nd
- ❖ Winter Swim Lessons and Instructional Classes run January 14th – March 3rd.
- ❖ Youth Sport Club will run during the holiday break, on Jan 25th, and during Spring Break.

Staffing

Operational Staff:

Now Hiring:

- Part Time Customer Service Supervisors
- Certified Lifeguards
- Operations Staff
 - Front Desk
 - Facility Attendant

+ NOW HIRING CERTIFIED LIFEGUARDS! +

FREE Training At the YKFitness Center

December 1st -9th, Sat & Sun 12-8:30pm

Pre Course Test (completed on first day of class):
 Swim 300 yards of Freestyle and Breast Stroke without stopping
 Tread Water 2 mins with legs only
 Swim 20 yards, Retrieve 10lb brick, swim with both hands on brick 20 yards to 140.

To be eligible Candidates must:
 Be at least 16 years old,
 Pass pre-course testing,
 Attend all classes,
 Complete Red Cross Registration (\$40)

Email questions to stacey.reardon@ykit.com or call 543-0390
 Register online at ykfitness.org, at the YKFC desk or call 543-0390

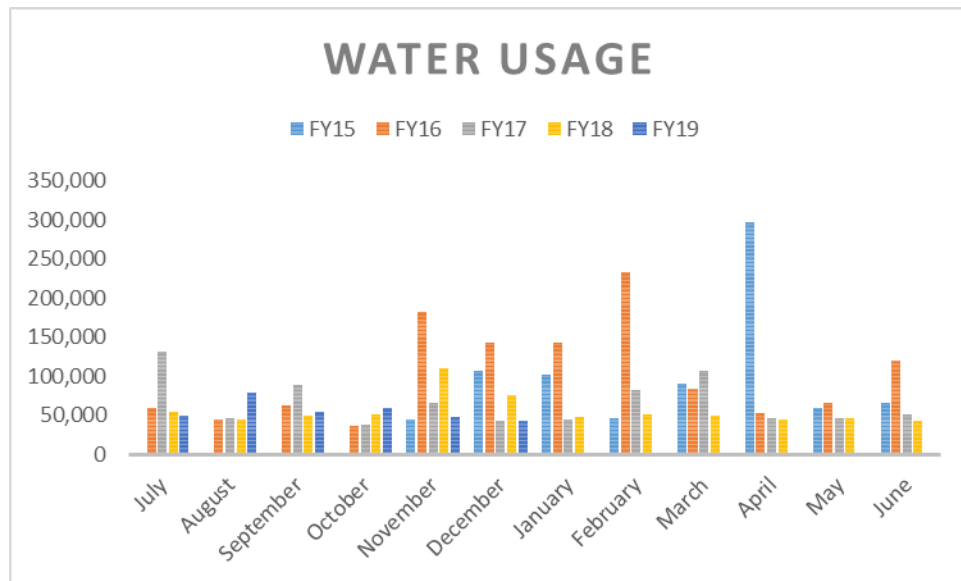
Get certified and get a job!

Programming Staff: We are looking for programming staff to fill the below roles:

- Full Time Aquatic Coordinator
- Swim Instructors
- Instructors for youth classes, particularly dance and tumbling
- Fitness Instructors and Certified Personal Trainers
- Instructors for any activity, craft or music patrons might be interested in learning.

Anyone interested in working at the YK Fitness Center can call 543-0390 or visit ykfitness.org for information and links to our applications.

Facility Maintenance



*Note: Facility opened in November of 2014 (FY15)

Maintenance:

- Replaced failing shower handles in men's and women's locker rooms.
- Boiler #2, cleaned flame assembly, replaced flame rods
- Replaced boot scrapers at facility entrance

Previously reported maintenance still pending:

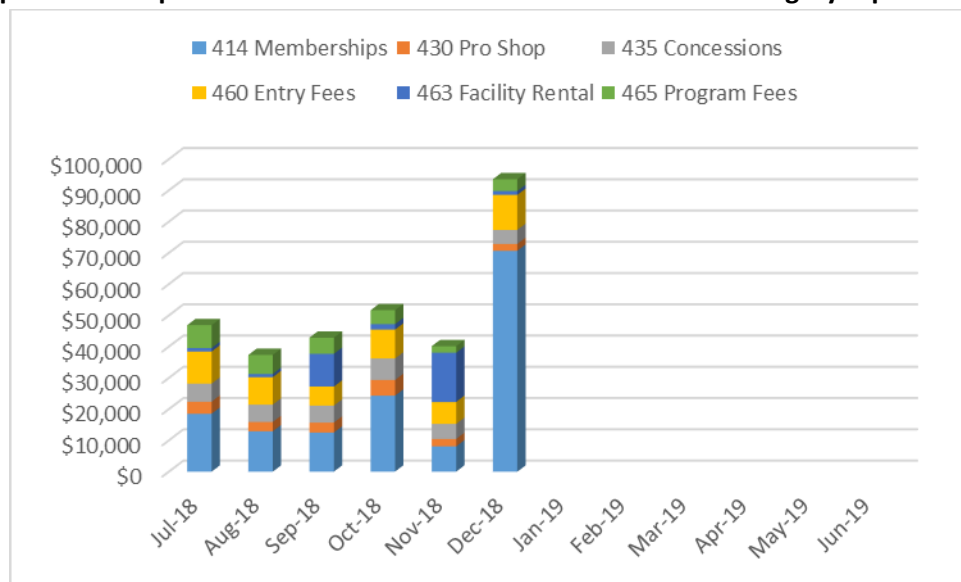
- Nov 2018: All Cardio equipment will need professional servicing within the next several months. Working with 2 companies to get quotes for parts and servicing. Dec 2018 update: Scheduling with Frontier Fitness for January 2019 service.
- Identified issue with parking lot lighting as related to a conductor on the main power supply. Waiting on replacement part.
- Efforts were made to clean up a spill of Muriatic Acid in the facility connex. In the course of cleanup it was found that the spill was more extensive than initially thought and assistance was requested from the Fire Department. It was determined that additional protective equipment is needed to clean up the spill and the connex has been closed off pending procurement of the additional protective equipment.
- Main drain at bottom of pool – looking at replacement drain covers and processes for installation.
- Lamps for UV system are nearing the end of their use life and will need to be replaced. Due to the delicate and highly technical nature of the work it may be necessary to bring in a contractor. We are looking at options. Update August 2018: Two possible vendors for bulb replacement have been identified and quotes are being sought for parts and service.
- Overhead fans in pool area need maintenance. Working with City Facilities Department to develop a plan for safe access to trouble shoot the fans. Jan 2018: City of Bethel is looking into purchasing a lift that will allow access to the fans as well as other maintenance areas in the pool. Update 3/18/18 a scissor lift has been identified and purchasing is being reviewed. 5/15/18 scissor lift scheduled to arrive on first barge. 6/19/18 still waiting on lift. August 2018 Scissor lift has been received and we are scheduling with property maintenance to inspect the fans and determine next steps. September 2018 waiting for replacement fan. October 2018 Fan has been received, waiting on electrician to install.

Revenue

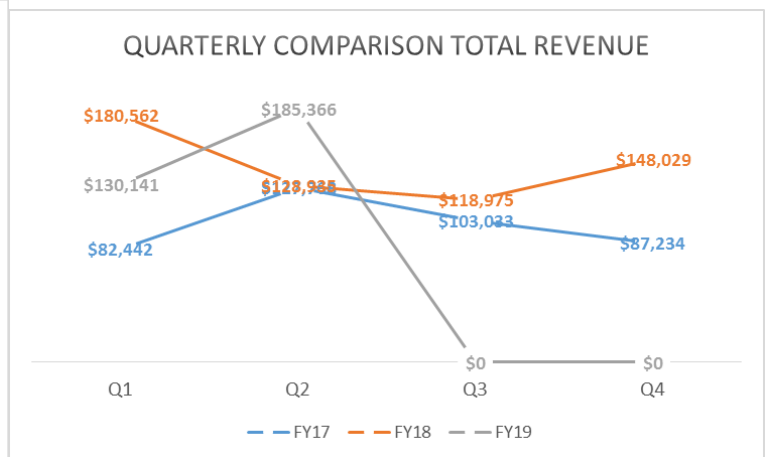
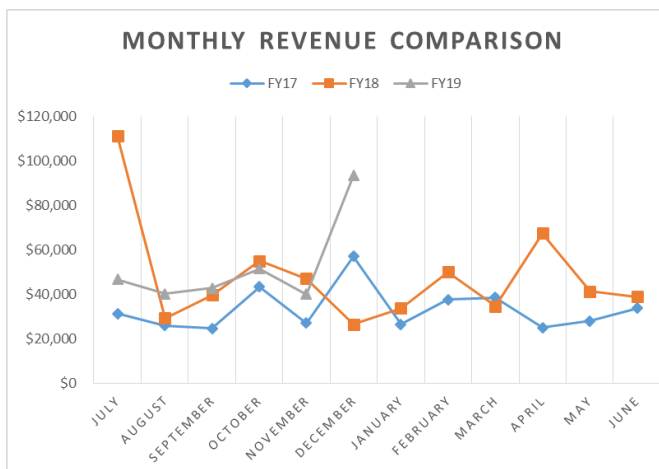
FY19 Revenue

Code	Facility Revenue	Jul-18	Aug-18	Sep-18	Oct-18	Nov-18	Dec-18	Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19	Total	FY19 Budget	%attained
414	Memberships	\$18,548	\$12,929	\$12,522	\$24,316	\$8,088	\$70,674							\$147,077	\$383,160	38.39%
430	Pro Shop	\$3,850	\$2,960	\$3,166	\$5,011	\$2,384	\$2,224							\$19,595	\$42,000	46.65%
435	Concessions	\$5,759	\$5,585	\$5,444	\$6,878	\$4,812	\$4,470							\$32,948	\$55,000	59.91%
460	Entry Fees	\$10,272	\$8,751	\$6,111	\$9,252	\$7,011	\$11,195							\$52,593	\$81,500	64.53%
463	Facility Rental	\$1,130	\$1,040	\$10,476	\$1,743	\$15,772	\$1,252							\$31,412	\$12,750	246.37%
465	Program Fees	\$7,327	\$6,101	\$5,155	\$4,462	\$2,081	\$3,742							\$28,867	\$80,500	35.86%
Community Action Grant														\$0	\$767	0.00%
WomenInPhilanthropy Grant			\$3,016											\$3,016	\$4,681	64.42%
Facility Revenue Total		\$46,885	\$40,381	\$42,874	\$51,662	\$40,147	\$93,557	\$0	\$0	\$0	\$0	\$0	\$0	\$315,507	\$660,358	47.78%

The below chart represents the portion of the total revenue that each revenue category represents.



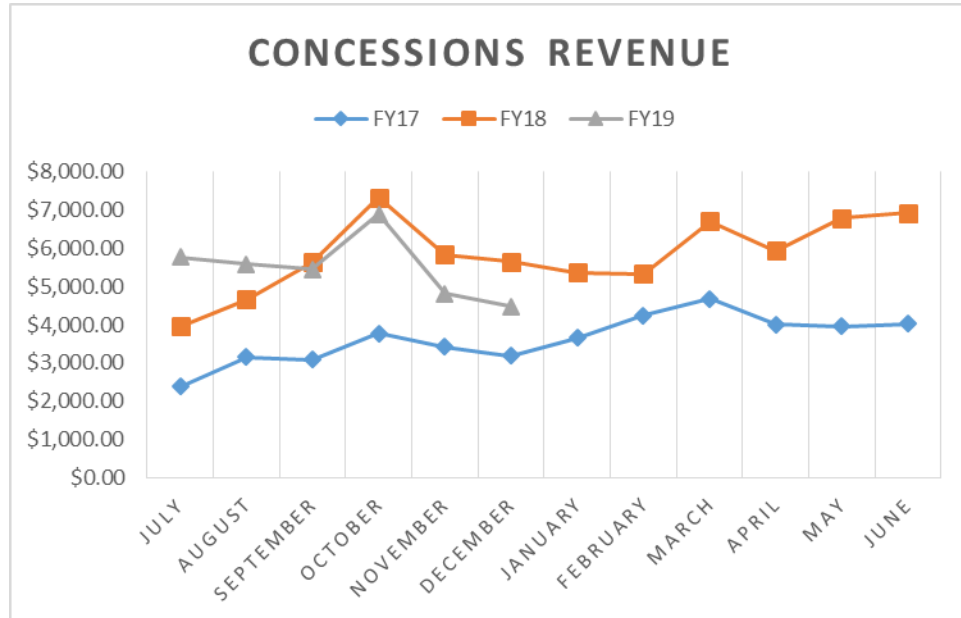
Revenue Comparisons



Monthly Revenue Totals	July	August	September	October	November	December	January	February	March	April	May	June	Total
FY17	\$31,433	\$26,142	\$24,867	\$43,503	\$27,134	\$57,131	\$26,567	\$37,829	\$38,636	\$25,144	\$28,177	\$33,913	\$400,478
FY18	\$111,356	\$29,355	\$39,850	\$55,131	\$47,120	\$26,685	\$33,914	\$50,253	\$34,808	\$67,517	\$41,521	\$38,990	\$576,500
FY19	\$46,885	\$40,381	\$42,874	\$51,662	\$40,147	\$93,557							\$315,507

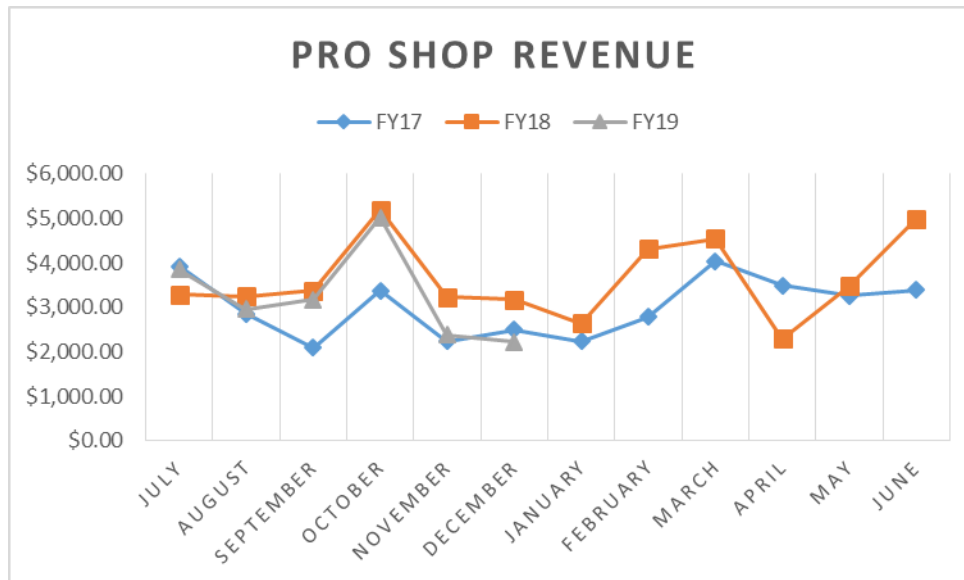
Revenue

Concessions Comprisons



Concessions Sales Totals	July	August	September	October	November	December	January	February	March	April	May	June	Total
FY17	\$2,384.89	\$3,157.11	\$3,092.41	\$3,769.41	\$3,426.47	\$3,185.55	\$3,648.41	\$4,247.30	\$4,669.61	\$4,009.62	\$3,958.30	\$4,024.27	\$43,573.35
FY18	\$3,954.28	\$4,650.93	\$5,633.56	\$7,320.72	\$5,834.03	\$5,642.99	\$5,366.89	\$5,321.23	\$6,690.87	\$5,921.68	\$6,781.51	\$6,906.37	\$70,025.06
FY19	\$5,759.05	\$5,585.25	\$5,443.53	\$6,878.43	\$4,811.83	\$4,470.20							\$32,948.29

Pro Shop Comprisons

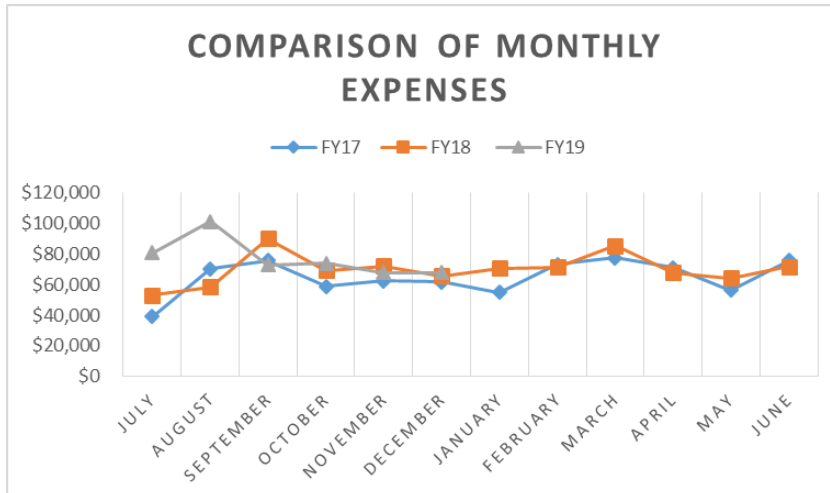


Pro Shop Sales Totals	July	August	September	October	November	December	January	February	March	April	May	June	Total
FY17	\$3,913.00	\$2,850.50	\$2,092.54	\$3,365.62	\$2,231.18	\$2,490.62	\$2,239.62	\$2,777.95	\$4,032.94	\$3,483.89	\$3,253.72	\$3,382.17	\$36,113.75
FY18	\$3,289.74	\$3,247.54	\$3,365.77	\$5,194.60	\$3,231.28	\$3,172.30	\$2,643.08	\$4,315.11	\$4,537.02	\$2,288.89	\$3,466.59	\$4,987.01	\$43,738.93
FY19	\$3,849.71	\$2,959.60	\$3,166.18	\$5,011.47	\$2,383.67	\$2,224.15							\$19,594.78

FY19 Expenses

Expenses	Jul-18	Aug-18	Sep-18	Oct-18	Nov-18	Dec-18	Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19	Total	Budgeted	% used
Wages	\$36,428	\$55,950	\$35,994	\$36,176	\$34,862	\$35,698							\$235,108	\$581,604	40.42%
Benefits	\$8,923	\$13,288	\$8,404	\$8,463	\$8,373	\$8,635							\$56,085	\$120,200	46.66%
520 Housing	\$3,090	\$3,090	\$3,090	\$3,090	\$3,090	\$3,090							\$18,540	\$37,080	50.00%
545 Travel/Training	\$0	\$82	\$0	\$0	\$821	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$903	\$5,731	15.76%
561 Supplies	\$12,789	\$3,747	\$3,431	\$8,657	\$4,992	\$4,967	\$0	\$0	\$0	\$0	\$0	\$0	\$38,583	\$99,176	38.90%
580 Boiler	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$5,250	0.00%
646 Contractors	\$12,017	\$12,017	\$12,017	\$12,017	\$12,017	\$12,017							\$72,100	\$148,320	48.61%
661 Vehicle Maintenance/Repair	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$500	0.00%
663 Janitorial Supplies/Services	\$316	\$151	\$7,560	\$274	\$701	\$898	\$0	\$0	\$0	\$0	\$0	\$0	\$9,900	\$18,000	55.00%
668 Software Licenses	\$899	\$427	\$447	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,773	\$6,869	25.81%
683 Minor Equipment	\$1,579	\$3,013	\$0	\$589	\$1,588	\$1,248	\$0	\$0	\$0	\$0	\$0	\$0	\$8,018	\$10,500	76.36%
684 Donations and Awards	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$500	0.00%
724 Dues/Subscriptions	\$169	\$179	\$179	\$179	\$369	\$369	\$0	\$0	\$0	\$0	\$0	\$0	\$1,444	\$2,000	72.20%
727 Advertising	\$186	\$0	\$0	\$1,820	\$0	\$211	\$0	\$0	\$0	\$0	\$0	\$0	\$2,217	\$9,000	24.63%
733 Postage	\$3	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$3	\$400	0.63%
736 Bank Charges	\$1,134	\$947	\$884	\$1,374	\$783	\$774	\$0	\$0	\$0	\$0	\$0	\$0	\$5,896	\$14,500	40.67%
790 Allowance for Special Events	\$0	\$0	\$0	\$227	\$34	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$261	\$800	32.67%
799 Miscellaneous	\$0	\$7,643	\$0	\$817	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$8,460	\$5,500	153.82%
Community Action Grant	\$160	\$184	\$0	\$0	\$0	\$0							\$344	\$767	44.85%
Women In Philanthropy Grant	\$270	\$311	\$0	\$0	\$0	\$0							\$581	\$4,681	12.40%
TOTAL	\$77,963	\$101,028	\$72,006	\$73,683	\$67,629	\$67,907	\$0	\$0	\$0	\$0	\$0	\$0	\$460,217	\$1,071,378	42.96%

Comparison of Monthly Expenses



Expenses for July 2018 are trending higher than previous years due to early purchase of pool chemicals for the year and the growth of our youth programs which has increased wages for staffing those programs.

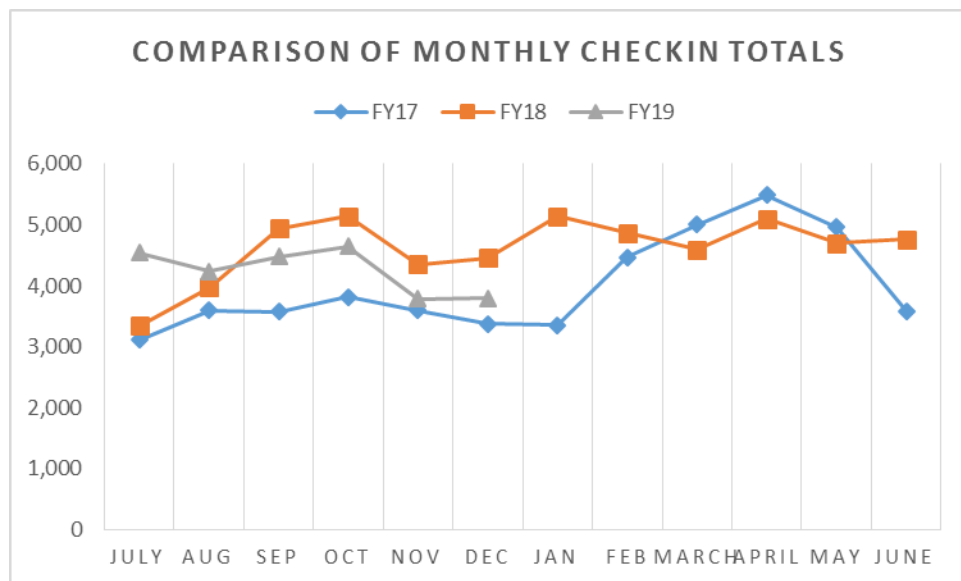
Most months have 2 pay periods, during September 2017 and August 2018 there were 3 pay periods. In addition, during August 2018 a connex was purchased for facility storage.

Monthly Expenses	July	August	September	October	November	December	January	February	March	April	May	June	Total
FY17	\$39,145	\$70,114	\$75,717	\$58,716	\$62,335	\$61,668	\$54,949	\$72,965	\$77,475	\$70,907	\$56,290	\$75,502	\$775,784
FY18	\$53,231	\$58,448	\$89,960	\$69,086	\$71,974	\$65,596	\$70,546	\$71,272	\$85,390	\$67,745	\$64,074	\$71,669	\$838,989
FY19	\$80,783	\$101,028	\$72,822	\$73,683	\$67,629	\$67,907							\$463,853

Facility Utilization

Facility Check-In: Facility Check-In numbers represent the total number of patrons who visited the facility and are based on a compilation of the number of members who checked-in, the number of daily passes sold and the number of participants in programs, activities, rentals and special events. These numbers represent facility visits, not individuals as most individuals visit the facility multiple times over the course of the month.

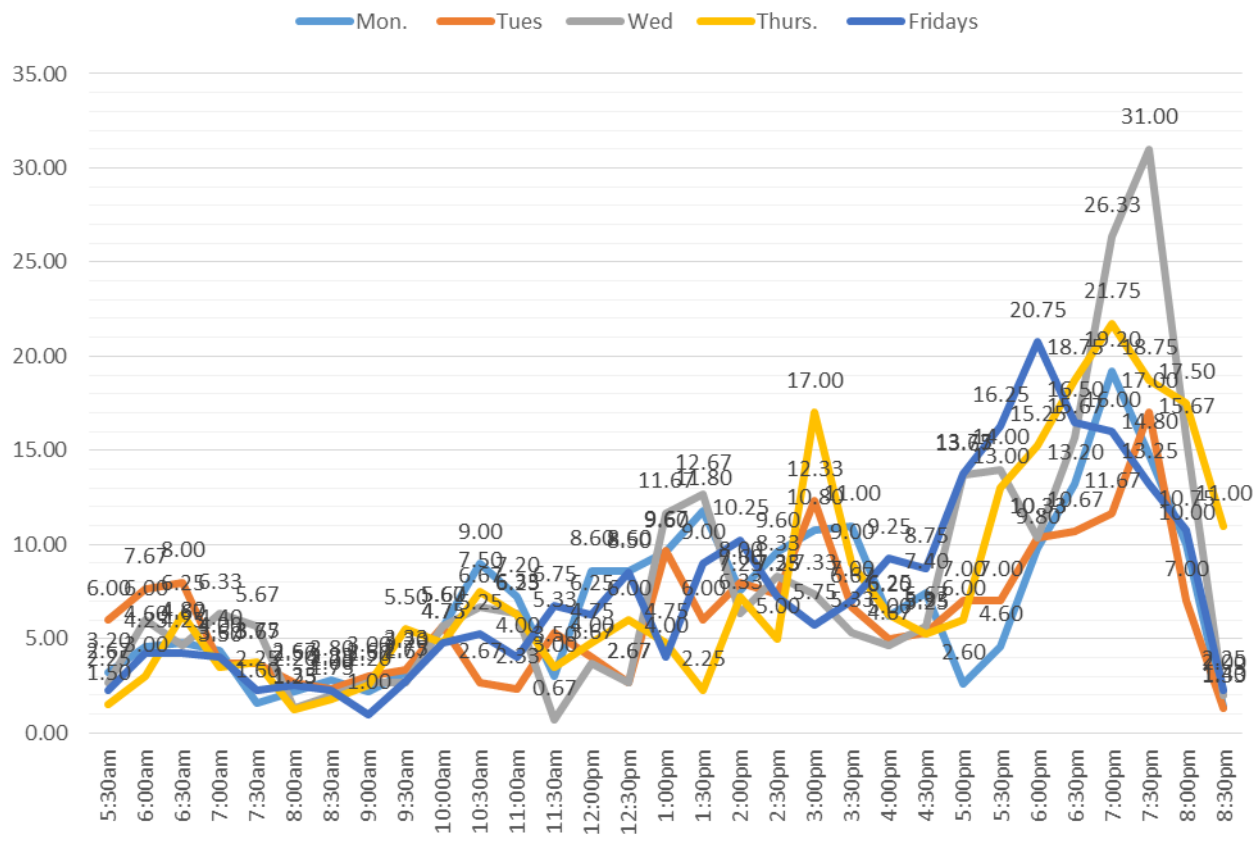
Facility Check-In	Jul-18	Aug-18	Sep-18	Oct-18	Nov-18	Dec-18	Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19	Total
Member Checkins	2,771	2,563	1,712	1,962	1,901	1,620							12,529
Daily Admissions	1,482	1,533	1,734	1,448	1,238	1,557							8,992
Rentals	32	120	771	920	350	383							2,576
Fitness Programming	45	5	140	216	247	173							826
Aquatics Programming	34	88	97	90	44	43							396
Youth Programs	176	47	19	8	0	17							267
Monthly Totals	4,540	4,356	4,473	4,644	3,780	3,793	0	0	0	0	0	0	25,586



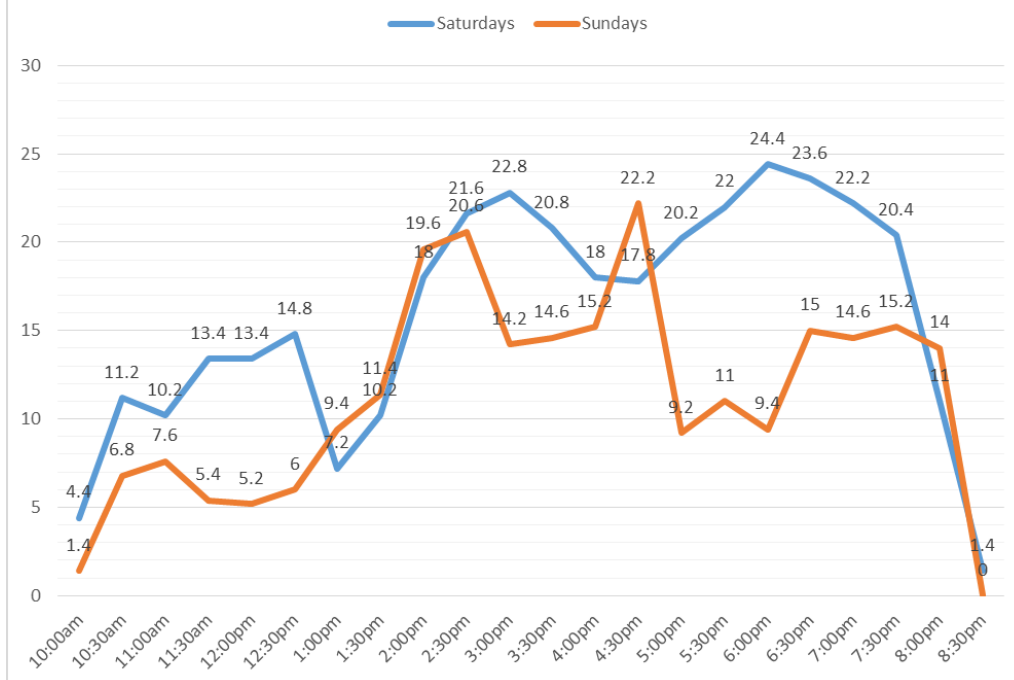
Facility Check-In	July	Aug	Sep	Oct	Nov	Dec	Jan	Feb	March	April	May	June	Total
FY17	3,108	3,596	3,579	3,820	3,594	3,378	3,355	4,465	5,006	5,491	4,960	3,584	47,936
FY18	3,348	3,973	4,936	5,139	4,351	4,453	5,139	4,864	4,594	5,097	4,695	4,766	55,355
FY19	4,540	4,236	4,473	4,644	3,780	3,793							25,466

Area Usage: Count of the number of individuals in each area at the top and bottom of each hour. Showing trends and patterns of area usage, these numbers are not an accurate reporting of the overall number of patrons using the facility as patrons who remain in any area for more than 30 minutes are counted more than once. The below charts show average number of users for each area, by day of the week, per 30 minute period and are used from programming and operational hours planning.

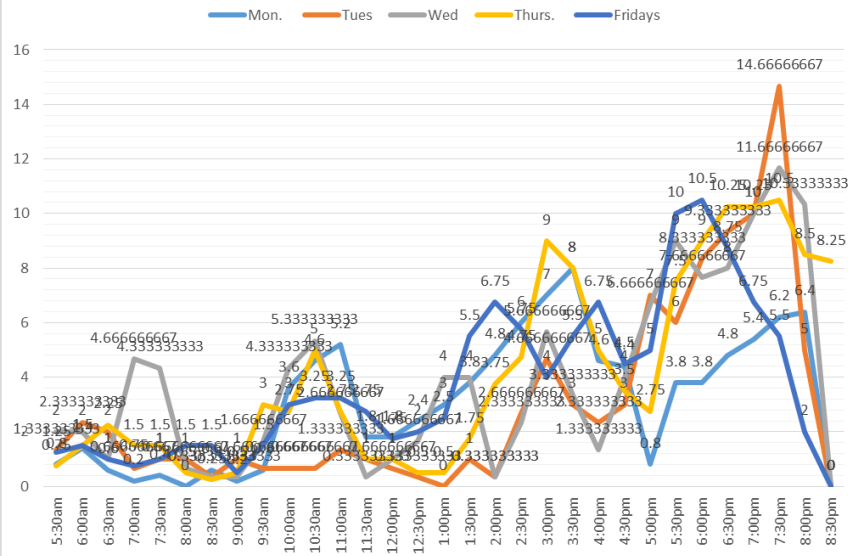
December 2018 Total Mon.-Fri. Averages



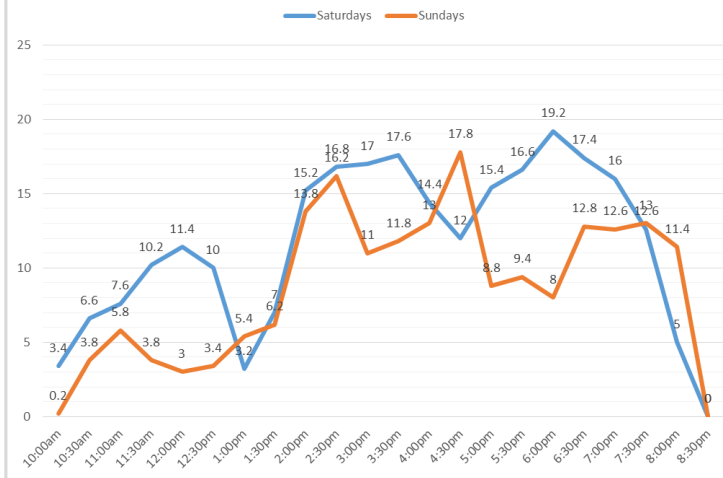
December 2018 Total Sat./Sun. Averages



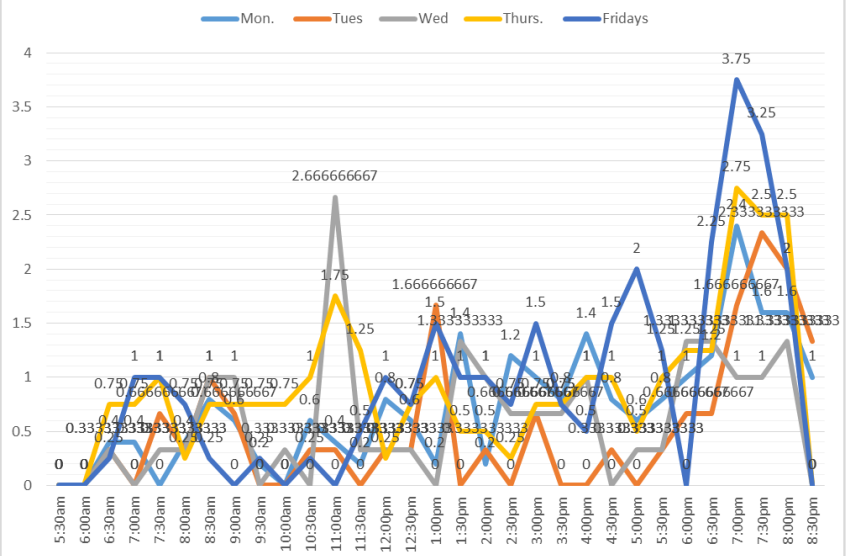
December 2018 Pool Mon-Fri. Averages



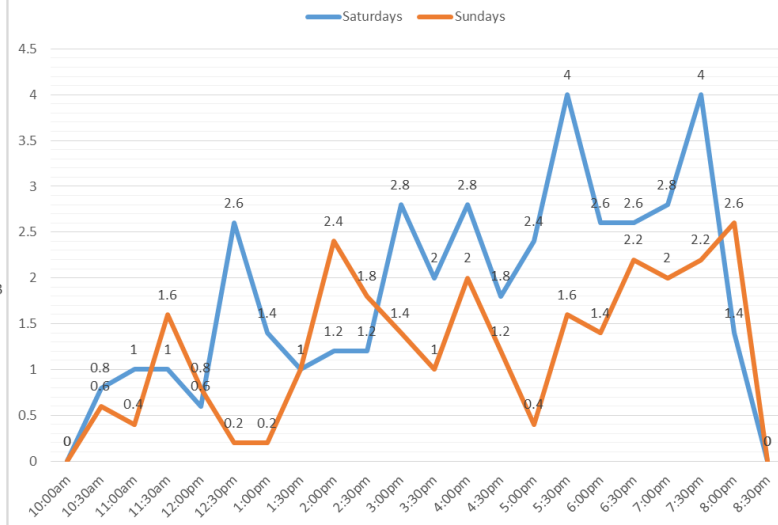
December 2018 Pool Sat./Sun. Averages



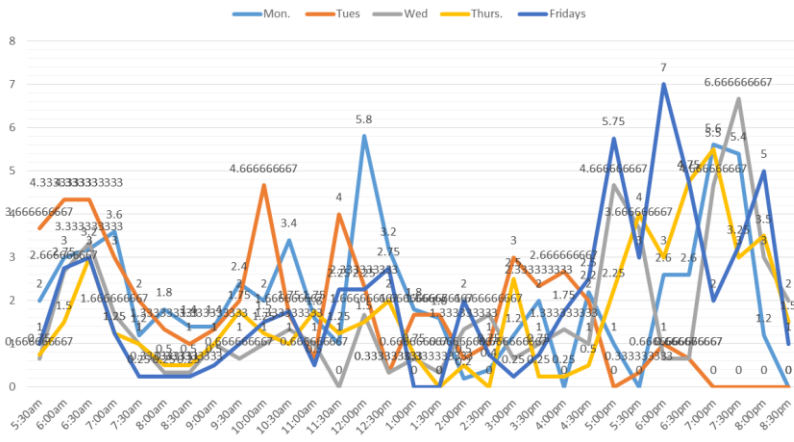
December 2018 Spa Mon.-Fri Averages



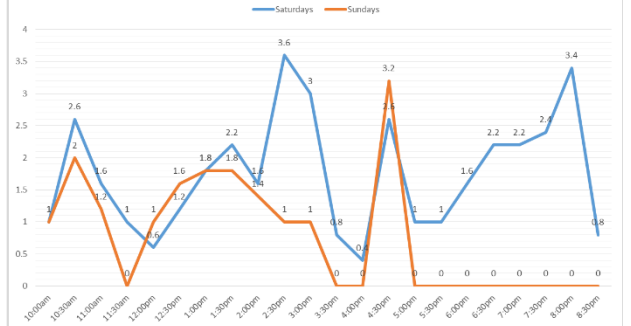
December 2018 Spa Sat./Sun. Averages



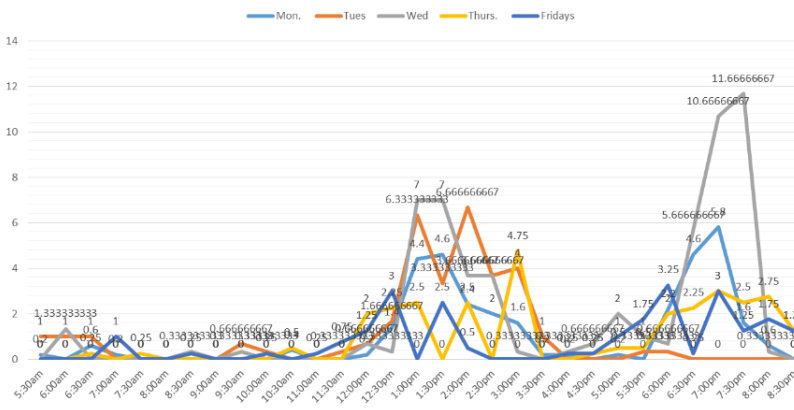
December 2018 Fitness Mon.-Fri. Averages



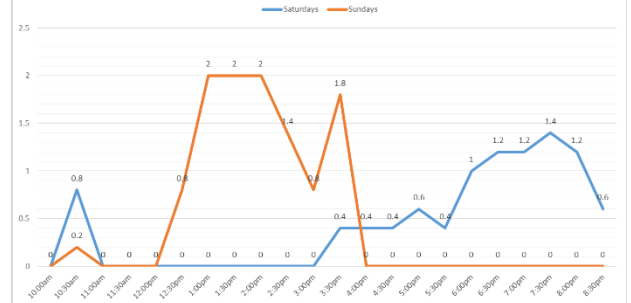
December 2018 Fitness Sat./Sun. Averages



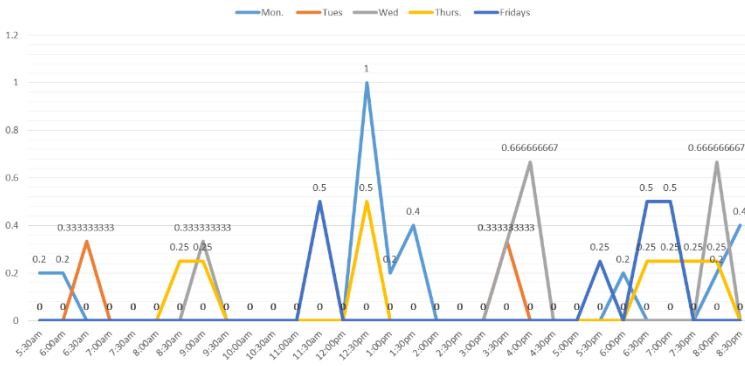
December 2018 Studio Mon.-Fri. Averages



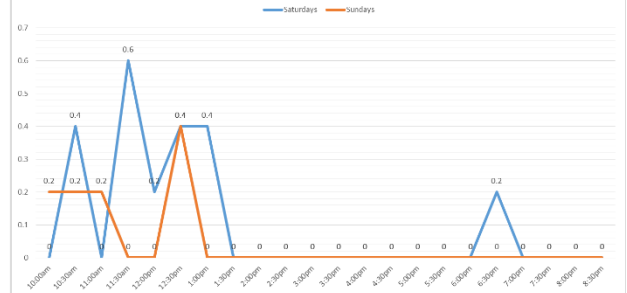
December 2018 Studio Sat./Sun. Averages



December 2018 Bikes Mon.-Fri. Averages



December 2018 Bikes Sat./Sun. Averages



Memorandum

Date: January 28, 2018

To: Pete Williams, City Manager

From: Bo Foley, IT Director

Subject: IT Director's Report



January 2019 Current Events

- **Return from Vacation:**

I returned to the office on 1/9/19 and have been trying to catch up on any items that have piled up during my absence.

- **Caselle Update:**

During my vacation, Artic IT assisted the city in upgrading Caselle from version 2018.8.132 to version 2018.11.202. This upgrade had no issues. However, another emergency update was released to fix bugs with the previous release and when I tried to perform this update after my return, I ran into complications with errors and other roadblocks. Working with Caselle, I was eventually able to fix all the errors and any other problems caused and finally get the city updated to version 2018.11.204 across the board.

- **AutoCAD Civil 2019:**

The planning department uses special software in order to view maps of Bethel and other property line documentation. Among these pieces of software is a program called CAD Civil 3D. Unfortunately its license had expired and the program would no longer function for the current planning director. We found out from Autodesk (the software manufacturer) that they no longer do perpetual licensing and have converted to yearly subscriptions only. I worked with the department and assisted in purchasing a new license and version of the software (2019) so that the planning department could continue its work. The planning department will need to renew this license annually for as long as it wishes to utilize CAD Civil 3D.

- **Janitorial Services ITB:**

Upon my return, I resumed my temporary responsibilities as purchasing agent and have gotten myself caught up on any RFPs/RFBs the City had posted during my vacation. Currently, there is only a single ITB out for janitorial services at the courthouse. I answered all questions that were pending and the city has also set up a walkthrough for any interested bidders to get a feel for the scope of work. Due to the questions posed and the upcoming walkthrough, the ITB deadline was pushed back into February.

- **Business-As-Usual:**

Beyond the above-mentioned items, the short month has been spent fixing or helping with run-of-the-mill trouble tickets such as email issues, printing/scanning, Caselle access, and login problems to name a few.

Memorandum

Date: January 28, 2018

To: Pete Williams, City Manager

From: Bo Foley, IT Director

Subject: IT Director's Report



Future Plans

- **FY20 Budget Prep:**

FY20 is shaping up to be a fairly big fiscal year as far as IT dept. purchasing is concerned. I estimate about 5-6 large improvement projects I would like to accomplish and have started down the path of getting numbers for hardware/software from Arctic IT who will be assisting with most if not all of these projects. Among these projects is hardware rotation for user desktop systems, updating our Office and Adobe software to current versions, installing new firewalls, possibly introducing a remote-access server, and investigating the possibility of new copy machines for various departments if we can find an applicable service agreement for them.

PORT OF BETHEL

Post Office Box 1388
Bethel, Alaska 99559
Voice: 907-543-2310
Fax: 907-543-2311



TO: Peter Williams, City Manager
FROM: Allen Wold, Port Director
SUBJECT: January 2019 Managers Report

- **Small Boat Harbor**
 - Cleared access to the river. (Boats and drift)
 - Put notices on vehicles. There was 18 now it's down to 6 vehicles.
 - Plowed around the Harbor using loader.
- **City Dock/Beach 1**
 - Customers are still in and out of the Dock.
 - Plowing access for the customer's containers.
 - Alaska Logistics in and out of the Dock.
- **Port Office**
 - Property Maintenance checking on building daily.
 - Ordered office furniture.
 - Working on surveillance system.
- **Admin**
 - Monthly Storage billing for customers.
 - No quorum for the Port Commission meeting.
- **Seawall**
 - Consistent clean up.
 - Sanded along the seawall.
 - Tightened cable fence.
 - Repairing damaged fencing.
 - Using loader to
- **Misc./Vehicles**
 - Safety checks along the seawall..
 - Safety Meetings.
 - V&E working on our trucks.
 - Put studs on our loader.
 - The hedge trimmer has been ordered and is on its way.
 - Got quotes for a mini excavator from 3 different companies through the NASPO contract. Decided on the Bobcat. Waiting on the total cost with freight.
 - Working on FY 20 Budget.



CITY OF BETHEL
Fire Department

William F. Howell III, Fire Chief
P.O. Box 1388, Bethel, Alaska 99559
Phone: (907)-543-2131
Fax: (907)-543-2702
bhowell@cityofbethel.net

Celebrating 50 Years of Service

DATE: January 31, 2019
TO: Pete Williams, City Manager
FROM: Bill Howell, Fire Chief
SUBJECT: Management Report, January 2019

Current Events

- During January a total of 104 address plaques were ordered for residents and businesses. The department has ordered 567 address signs since inception of the program. For those needing assistance, the department has installed approximately 55 of these signs at the request of the property owners. Overall, reaction to the updated ordinance has been overwhelmingly positive.
- On January, 15 a site inspector/investigator from Medicaid successfully completed a provider site verification visit. The purpose of the visit was to verify Bethel does in fact have an ambulance service.
- On January, 31 Bethel Fire and Utilities maintenance completed inspection and testing of all institutional corridor hydrants.
- Initial budget preparation discussions have been held with administration for the FY 20 budget.
- I will be attending the Association of Alaska Fire Chiefs 2019 Leadership Summit February 5-9 in Juneau. This is the third consecutive year of attendance by Bethel. The Alaska Fire Chief's Association is celebrating its 50th year of serving Alaska. I am very excited to be a board member of this organization while we celebrate our 50th anniversary.

Community Planning/Preparedness

- There was no quorum at our January Public Safety and Transportation Commission meeting. The commission is seeking members for regular and alternate positions. Our next meeting is scheduled for February 6th, 2019 at the Bethel Council Chambers at 6:30 p.m. Quorum is not expected.

- The Department is updating the City of Bethel Emergency operations plan.
- The Department is assisting administration with the cleanup and disposal of a release of Muriatic Acid inside a storage container at the pool. The storage container was secured by BFD personnel with a Knox padlock until City personnel receive the proper training to neutralize and dispose of the materials.
- Bethel Fire Department has been selected as a test site for the new Medicaid supplemental reimbursement program (GEMT). Being part of this pilot will allow Bethel to shape the program to meet Bethel's needs. GEMT legislation (HB 176) was signed into law in June of this year. This law allows municipal ambulance services to receive reimbursement of 50% or more of the uncompensated cost (UCC) of providing ambulance service.

Bethel's ambulance service costs the City around \$1500 per transport. The City receives about \$400 from Medicaid per transport. The City would be able to receive reimbursement for at least half of the UCC, \$1100. Current estimates suggest as much as 150K-200K in revenue from this program. These funds must be used for EMS purposes. The Department is waiting for further information on steps needed to participate

Training

- On 01/01/19, there was no EMT Meeting held due to the New Year's Day holiday.
- On 01/10/19 at 7:00 p.m. a Fire Meeting was held at the fire station. Responders practiced deploying and loading various hose loads.
- On 01/15/19 at 7:00 p.m. an EMT Meeting was held at the fire station. Responders conducted several skill drills in various trauma and medical scenarios. Current EMT-1 students attended this training for preparation for upcoming State of Alaska exams.
- On 01/24/19 at 7:00 p.m. a Fire Meeting was held at the fire station and North Small Boat Harbor. Responders conducted ice/water rescue utilizing the department's Rescue Alive Ice Rescue Sled system.
- The EMT-1 course will conclude with State of Alaska written and practical examinations on February 1-2. Nine students have completed the course.

Responses

- Between 12/25/18 and 01/30/19 the Bethel Fire Department responded to 125 EMS and 23 Fire incidents.
- During this period, 50 EMS incidents (40.0%) were alcohol-related.

- On 12/25/18 at 4:50 p.m. medics responded to Sixth Avenue for the report of a person experiencing dizziness and a rapid heart rate. The patient was assessed and transported to the hospital.
- On 12/27/18 at 5:28 p.m. medics responded to the area of the U.S. Postal Office for the report of a vehicle accident. Three patients declined medical assistance, but one patient was assessed and transported to the hospital.
- On 12/30/18 at 3:48 p.m. Firefighters responded to Front Street for the report of a snow machine on fire. Firefighters observed a snow machine fully involved in the middle of the ice river. Firefighters were unable to drive the fire apparatus onto the ice. Firefighters monitored the snow machine until it was able to extinguish itself.
- On 01/04/19 at 1:00 p.m. medics responded to City Subdivision for the report of a person not breathing. Medics found the patient to be deceased upon arrival. The scene was turned over to Bethel Police Department Officers for an investigation.
- On 01/05/19 at 2:36 a.m. medics responded to Larson Subdivision for the report of a person who was stabbed. The patient was assessed and transported to the hospital.
- On 01/05/19 at 8:52 p.m. medics responded to Akakeek Street for the report of a person experiencing a heart attack. The patient was assessed and transported to the hospital.
- On 01/08/19 at 5:18 p.m. Firefighters responded to Akakeek Street for the report of an oven fire. Firefighters observed no smoke, and no flames. The cause of the fire was determined as a pot inside of the oven during the self-cleaning cycle.
- On 01/13/19 at 12:32 p.m. firefighters responded to the AVCP Apartments for the report of a propane leak. Upon investigating the incident, it was determined the leak was caused by someone turning their knobs on their stove on while intoxicated. The levels of propane in the apartment were at dangerous levels and were in the explosive range. The oven knobs were turned off and the residence was ventilated.
- On 01/14/19 at 6:35 p.m. medics responded to Akiak Street for the report of a person with a self-inflicted stab wound. The patient was assessed by medics and transported to the hospital by Bethel Police Department Officers.
- On 01/27/19 at 12:04 a.m. medics responded to Sixth Avenue for the report of a person who dislocated their shoulder. The patient was assessed and transported to the hospital.

Budget/Financial

- The department is operating within budget.

Grants

- The Department received funding through the Volunteer Fire Assistance program for \$7,470, for three sets of firefighting turnouts. This grant has a 10% match. The project total is \$8,300. This project is completed and we are closing out the grant.
- The Department applied for and passed the first round of approval the Phase 18 Code blue Grant for \$45,000 for the remount of Medic-5 to a new chassis. Funds have been awarded and will be reimbursed once expenditure is made.
- The Department was awarded \$7,500 in Code Blue grant funding for a new power stretcher for Medic-6. The YKHC EMS Department administers this grant and BVESA has committed matching funds. The stretcher is in service in the new ambulance. We are waiting for invoice to make final payment and close the grant.

Staffing/recruitment

- The Department is fully staffed effective November 1, 2018.
- All past due employee evaluations are complete.

Vehicles & Equipment

- The new ladder truck is receiving warranty repair for a problem with the nozzle-nesting feature and repairs to the Compressed Air Foam (CAFS) compressor. We are outfitting the new ladder truck with firefighting and rescue equipment.
- Our new stretcher was installed in M6 and is operational.
- The Code Blue committee has approved \$45,000 to remount our 2003 Ford ambulance M-5.
- The Department is working with admin to dispose of all surplus vehicles. Action Memorandum and Resolutions are forthcoming to surplus the obsolete equipment.

FIRE DEPARTMENT VEHICLE STATUS			
Vehicle	Type	Year	Status
Medic 4	Ambulance	1999	<i>(Backup ambulance) In service, Airbags repaired.</i>
Medic 5	Ambulance	2003	In service. Frequent no starts/dead batteries. (Plan to remount to new Dodge chassis in 2018/2019)
Medic 6	Ambulance	2017	<i>(Frontline Ambulance) In service.</i>
Engine 4	Pumper	2013	<i>(Frontline pumper) In service, Seat belt sensor silenced but still needing repair by V&E. DEF tank heater malfunction.</i>
Engine 3	Pumper	1986	<i>Being outfitted as a tender and water supply unit. 3000 feet of LDH.</i> (Poor overall condition needs replacement)
Truck 1	Ladder Truck	2017	Outfitting, in service
Com 1	Pickup	2014	In service
Com 2	Pickup	2004	In service.
Tanker 1	Tanker (1500 gallon)	1980	Out of Service
Truck 1	Ladder Truck	1980	Out of Service



CITY OF BETHEL

Post Office Box 1388

Bethel, Alaska 99559

Phone: 907-543-2047

TO: City Manager
FROM: Human Resources
SUBJECT: December Managers Report

DATE: 31 January 2019

Position	Number of Vacancies	Number of New Applications	Number Hired During Period	Number of Vacancies Remaining	Applicants in Review
Finance Director	1	2	0	1	1
Driver Hauled	1	0	0	1	0
Gen Ledger Acct	1	1	0	1	1
Account Spec I	1	1	0	1	1
Driver-Landfill	1	2	0	1	1
Police Officer III	2	0	0	2	0
TOTALS	7	56	0	7	4

Applications and Hiring:

One candidate was reviewed for the position of Finance Director. Candidate was ultimately disqualified due to the discovery of resume falsification. Another qualified candidate applications has since been received.

HR received a total of 16 **Applications** in January.

From those 16 Applicants:

One Driver Hauled Utility was hired with a start date pending background check
One Utility Maint Worker was hired with a start date pending background check
One Water Plant Oper was hired with a start date pending background check
One Evidence Custodian was hired with a start date of 7 January 2019

One PW-Admin Asst was hired with a start date of 28 January 2019

We currently have 6 job positions with a total of 7 openings as follows:

Finance Director: Applicant pending interview by panel for week of 11-15 Feb 2019

Driver Hauled Utility: Currently announced

Driver-Landfill: Currently announced

General Ledger Accountant: Interview 4 February 2019

Account Spec I: Currently Announced

Police Officer III: Currently announced

Firefighter position remain as open-continuous regardless of percentage of fill.

BEACON Programs:

1st QTR Random BEACON test was conducted consisting of 6 employees.

1 Pre-employment test was conducted on 1 employee.

4 Post Accident Non-DOT test were conducted due to accidents involving city vehicles.

All Results were returned as "Negative."

Reports of Injury:

1 report of a minor laceration

1 report of ankle sprain

1 report of hyper-extended knee

1 report of chest pain**

This report of chest pain was attributed to be possible cardiac related, not incurred in the line of duty. A fitness for duty for return to work is being conducted by medical authority 31 Dec 2019, result pending

Administrative Actions:

Multiple PAR routine actions were executed during the month of January

Employee related announcements:

Medicare: Certain high-income retirees who are Medicare-eligible and enrolled in the AlaskaCare enhanced Employer Group Waiver Program (EGWP) pharmacy plan will have to pay an extra premium surcharge associated with Medicare Part D plans, known as an Income Related Monthly Adjustment Amount, or IRMAA. This is required by Medicare and is the same type of surcharge that high-income enrollees already pay for a Medicare Part B plan. If you are an individual earning more than \$85,000 per year or a married couple who earns more than \$170,000 per year, you will be required to pay an extra surcharge for being enrolled in the AlaskaCare EGWP because it is a group Medicare Part D plan. Retirees whose household income is below this threshold will not be subject to the IRMAA premium surcharge.

NOTICE OF PROPOSED CHANGES IN THE REGULATIONS OF THE DEPARTMENT OF ADMINISTRATION, DIVISION OF RETIREMENT AND BENEFITS

The Division of Retirement and Benefits proposes to adopt regulation changes in Title 2 of the Alaska Administrative Code, dealing with the disbursement options for the Public Employees' and Teachers' Defined Contribution Retirement Plans.

(1) 2 AAC 35.231 is proposed to be added to allow for a periodic distribution from an eligible participant's account monthly, quarterly, semi-annually, or annually in a stated amount; for a stated period of time; or in the amount of the IRS Required Minimum Distribution.

(2) (1) 2 AAC 36.194 is proposed to be added to allow for a periodic distribution from an eligible participant's account monthly, quarterly, semi-annually, or annually in a stated amount; for a stated period of time; or in the amount of the IRS Required Minimum Distribution.

Training, Conferences and Seminars:

Training for the workforce in Prevention of Sexual Harassment and Equal Employment Opportunity practices has been scheduled for 11-12 February for all workforce employees. Training will be conducted by the Deputy Director, AEPI on-site in Bethel.

James P. Harris

Human Resources Manager



To: Pete Williams, City Manager
From: Betsy Jumper, Planner
Subject: Jan. Manager's Report
Date: Jan. 31, 2019

- Research City of Bethel properties-- citywide, on-going. Hope to eventually incorporate these properties in a layer on Geographic Information Systems (GIS) mapping.
- Answer public's questions on miscellaneous planning topics/items.
- Removal of junk/abandoned cars in conjunction with Streets and Roads on City rights of way—on-going.
- Had a Planning Commission meeting Jan. 10th.
- Archiving/inventories of files.
- Begin Tanqik Subdivision Development Agreement application process—going over for submission requirements needed.
- Finalizing the Community Assistance Visit (CAV) from 2015 with the National Flood Insurance Program and FEMA folks—awaiting a letter from LKSD in regards to the old Kilbuck school site in order to close this out.
- The first two commercial site plans of the new year were issued, one for the Chief Eddie Hoffman Highway resurfacing project and one for the Ridgecrest resurfacing project, slated to begin during the construction season.
- Begin research into easements for the Avenues.

CITY OF BETHEL
POLICE DEPARTMENT



January, 2019 Monthly Report

Personnel:

BPD and DPS are in the process of writing a Memorandum of Agreement to facilitate the assignment of a BPD officer to the WAANT unit. The agreement language is now with DPS for their consideration and edits. Hopefully these will be the final edits.

Currently all Patrol Officer positions are filled but both the major crimes investigator and the WAANT Unit investigator positions are vacant. An officer has been chosen to fill the WAANT Unit position once the MOU is finalized. There is no one currently interested in filling the major crimes investigator position. Those investigations are currently being conducted by patrol officers with assistance from the Lieutenant for technical forensic matters.

The most recent dispatch hire has completed his training and is working alone to cover shifts. Dispatch is currently fully staffed with fully trained personnel. This is a first in well over a year. The evidence/records clerk position has been filled and the new hire is adjusting well to the position. All CSP and CSO positions remain fully staffed meaning all non-sworn positions in the Department are filled.

Operations:

There were approximately 1,325 calls for service the month of January, a slight rise of 25 cases from December and down approximately 150 from the same period in 2018. The number of calls requiring investigative reports was identical to last year at 75 but down from 96 investigations in December. The number of intoxicated pedestrian calls is down approximately 100 compared to January of last year but approximately 150 higher than in December. The number of domestic violence investigations

was 19 this month compared to 34 for the same period in 2018 and 23 in December. There were 24 DUI investigations resulting in 2 arrests compared to 11 investigations resulting in only 3 arrests for the same period last year and 15 reports resulting in 3 arrests in December. There were 2 unattended deaths this month compared to one in December and one the same period last year.

There was a search and rescue this past month that resulted in one of the death investigations. There remains a missing person case that has been open since December. That individual has not been seen by friends or family since early November. One of the domestic assaults was serious enough in nature that the victim had to be medevac'd to Anchorage with internal injuries. The victim was in a coma for several days but now is conscious and improving.

Chief Waldron traveled to Anchorage for the Executive Board of the High Intensity Drug Trafficking Area. Federal funding was stalled with the shutdown. However, the task forces remain on schedule to be fully funded and operational by March 1. The BPD WAANT investigator will be part of a task force resulting in training and overtime funds being available. Chief Waldron was also appointed to the Alaska Police Standards Council pending legislative confirmation.

Animal Control:

There were 44 animal control calls for service for the month with one reported dog bite. One of the calls resulted in 8 dogs being surrendered. The pound had 12 animals in the pound at one time. BFK9 was successful in getting all of the animals adopted out.

City of Bethel, Alaska

City Clerk's Office

Council Meetings and Events

February 26, 2019 Regular Meeting

March 12, 2019 Regular Meeting

Committee Commissions General

Assisting with the Public Works and PRAHSC Committee packet preparation during the Public Works Assistant transition. Annually we do an audit of missing permanent records from the Committees and Commissions, this audit revealed there were a large number of permanent records missing for PRAHSC and Public Works Committee. We have since been able to obtain most of the PRAHSC but only a handful of those from Public Works has been discovered. We will be working with the new Assistant and the committee members to help complete the 2018 record.

We will also begin to do the audit twice a year to help prevent this from happening in the future.

Documents

- Legislative Packet Material for Mayor Watson and Council Member Jung-Jordan to take to Juneau.
- Ex Officio Guide to Committees and Commissions

Website

- An all year project is coming to a close, our electronic filing of the committees and commission meeting minutes are complete and we will begin uploading them to the City's website.
- Updated the transit site to add updated rider regulations.

Marijuana Regulation Research

With the potential retail sales of marijuana the Office has received a number of questions from Council Members and the public to include petition processes, we spent some time re-reviewing the regulations.

Budget

Began putting the City Clerk's Annual Operating Budget together and review of current year status.

Finance Department and Public Works Department Interviews

The City Clerk participated in the review panel for the Public Works Administrative Assistant and the General Ledger Accountant interviews.