

CITY OF BETHEL

City Council Meeting Agenda, February 23, 2021 – 6:30 PM

Website: <https://www.cityofbethel.org/council>

Location: Council Chambers, City Hall, 300 Chief Eddie Hoffman Highway, Bethel

Council Members: Mayor Michelle DeWitt, Vice-Mayor Haley Hanson, Perry Barr, Alyssa Leary, Mark Springer, Rose Henderson, Conrad McCormick



ALL PUBLIC MEETINGS OF THE CITY OF BETHEL WILL BE HELD VIRTUALLY

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Meeting ID: 961 5520 6634

Passcode: 419164

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

4. PEOPLE TO BE HEARD – FIVE MINUTES PER PERSON

4.1. Notice: Public Testimony By Email Will Be Accepted.

To Qualify, It Must:

1) Be Emailed To cityclerk@cityofbethel.net By 4pm The Day Of The Meeting.

2) Specifically Request That It Is To Be Read At People To Be Heard.

3) Contain The Full, Real Name Of The Person Sending It.

Note: Depending On The Amount Of Emails Received, The Mayor May Summarize The Content Of The Email.

5. APPROVAL OF CONSENT AGENDA AND REGULAR AGENDA

6. APPROVAL OF MEETING MINUTES

Posted February 17, 2021 at City Hall, AC Co., Swanson's, and the Post Office.

Kevin Morgan, Deputy City Clerk

City Clerk's Office Contact Information: Email cityclerk@cityofbethel.net Phone 907-543-1384

Items noted with an asterisk (*) are consent agenda items, unless removed from the consent agenda they are approved upon the approval of the agenda. Ordinances introduced at this meeting may be set for public hearing at the next regular meeting.

The Council may by unanimous consent, after 12:00 AM Fix the Time to Which To Adjourn until the following day at 6:30 PM

6.1. *2-9-2021 Regular City Council Meeting

7. REPORTS OF STANDING COMMITTEES

7.1. Committee/Commission/Board Agendas And Draft Meeting Minutes

8. SPECIAL ORDER OF BUSINESS

9. UNFINISHED BUSINESS

9.1. Public Hearing Of Budget Ordinance 20-12 (i): Amending The City Of Bethel Fiscal Year 2021 Budget- Supervisory Control And Data Acquisition (SCADA) System- Water Main Extension And Truck Fill Port- Leased Property Court Complex (Interim City Manager Williams)

10. NEW BUSINESS

- 10.1. Emergency Ordinance 21-06: Repealing And Replacing Ordinance 21-05 Testing And Quarantine Mandates And Adopting Mandates That Allow For Quarantine Exemptions If The Traveler Has Received The Recommended COVID-19 Vaccination (Mayor DeWitt)
- 10.2. *Resolution 20-02: Supporting The Bethel Main Runway Reconstruction Project No. CFAPT00430 (Interim City Manager Williams)
- 10.3. AM 21-06: Refer To The Public Safety And Transportation Commission The Evaluation And Development Of A Full-Time Position Within The Police Department For Animal Control (Council Member Leary)
- 10.4. *Personal Leave Request- City Attorney- February 18, 2021 (Mayor DeWitt)

11. REPORTS

- 11.1. Mayor's Report
- 11.2. City Manager's Report
- 11.3. Clerk's Report

12. COUNCIL MEMBER COMMENTS

13. EXECUTIVE SESSION

14. ADJOURNMENT

Posted February 17, 2021 at City Hall, AC Co., Swanson's, and the Post Office.

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Items noted with an asterisk (*) are consent agenda items, unless removed from the consent agenda they are approved upon the approval of the agenda. Ordinances introduced at this meeting may be set for public hearing at the next regular meeting.

The Council may by unanimous consent, after 12:00 AM Fix the Time to Which To Adjourn until the following day at 6:30 PM

1. CALL TO ORDER

A Regular Meeting of the Bethel City Council was held on February 9, 2021 at 6:30 p.m., in the Council chambers, Bethel, Alaska.

Mayor DeWitt called the meeting to order at 6:30 p.m.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

Comprising a quorum of the Council, the following members were present:
City Council Member Conrad McCormick (telephonically) City Council Member Rose Henderson (telephonically) City Council Member Alyssa Leary (telephonically) City Council Member Perry Barr (telephonically) Vice-Mayor Haley Hanson (telephonically) Mayor Michelle DeWitt (telephonically)
Members Absent:
City Council Member Mark Springer (excused absence)
Also in attendance were the following:
Interim City Manager Peter Williams (telephonically), City Clerk Lori Strickler (telephonically), City Attorney Libby Bakalar (telephonically)

4. PEOPLE TO BE HEARD – Five minutes per person

No one present to speak under people to be heard.

Item 4.1. - Notice: Public Testimony By Email Will Be Accepted.

To Qualify, It Must:

- 1) Be Emailed To cityclerk@cityofbethel.net By 4pm The Day Of The Meeting.
- 2) Specifically Request That It Is To Be Read At People To Be Heard.
- 3) Contain The Full, Real Name Of The Person Sending It.

Note: Depending On The Amount Of Emails Received, The Mayor May Summarize The Content Of The Email.

No emails submitted.

5. APPROVAL OF CONSENT AGENDA AND REGULAR AGENDA

Main Motion: Approval of the Consent Agenda and Regular Agenda.

Moved by:	Rose Henderson
Seconded by:	Conrad McCormick
In favor:	Perry Barr, Haley Hanson, Alyssa Leary, Michelle DeWitt, Rose Henderson, Conrad McCormick
Opposed:	None
Results:	Motion Carries

6. APPROVAL OF MEETING MINUTES

Item 6.1. - *1-26-2021 Regular City Council Meeting
Passed on the consent agenda.

Item 6.2. - *1-28-2021 Special City Council Meeting
Passed on the consent agenda.

7. REPORTS OF STANDING COMMITTEES

Item 7.1. - Committee/Commission/Boards Agendas And Draft Meeting Minutes

Port Commission- No one present to provide a report.

Planning Commission, Vice-Mayor Hanson- Nuisance property review.

Community Action Grant Technical Review Board, Council Member Barr- The application period for this quarter will close February 28th. Following the submission period, the Board will review the applications and provide a recommendation for grant distribution.

Parks, Recreation, Aquatic Health and Safety Center Committee, Mayor DeWitt- A special meeting was held to review proposed documents related to a feasibility study for the YK Fitness center design and cost extension. At the regular meeting, the committee continued to review the feasibility study. Additionally, they reviewed the

naming of local parks projects and hope to have a recommendation presented to council in the coming months. The committee is reviewing budget items for the Fiscal Year 2022 budget for parks and recreation. The Committee also considered annual goals which include renaming of the committee and continuation of Phase II of the YK Fitness Center. The committee also discussed the old Kilbuck site and would like to see plans for the site to include green space. The Committee also considered the continuation of the walking path development project that connects the University to the hospital which has been closed for several years.

Finance Committee, Council Member McCormick- A meeting was not held due to lack of a quorum.

Public Works Committee, Council Member Leary- A meeting has not been held since the last City Council Meeting. The next meeting will include an update on the Avenue Piped Utility Project, annual goals for the committee, and prohibiting the defacement of public property.

Public Safety and Transportation Commission, Council Member Henderson- No report on the last meeting. Will update the council at the next regular meeting.

8. SPECIAL ORDER OF BUSINESS

9. UNFINISHED BUSINESS

10. NEW BUSINESS

Item 10.1. - Emergency Ordinance 21-02: Extending The Declaration Of Emergency Issued Through Ordinance #20-38, #20-32, 20-29, #20-11, #20-09 And #20-08 (Mayor DeWitt)

Mayor DeWitt opened the Public Hearing.

No one present to be heard.

Mayor Dewitt closed the Public Hearing.

Main Motion: Adopt Emergency Ordinance 21-02.

Moved by: | Alyssa Leary

Seconded by:	Rose Henderson
In favor:	Perry Barr, Haley Hanson, Alyssa Leary, Michelle DeWitt, Rose Henderson, Conrad McCormick
Opposed:	None
Results:	Motion Carries

Item 10.2. - Emergency Ordinance 21-03: Extending Emergency Ordinance 20-38, 20-34 And 20-27 Establishing A Mandate Within The City Of Bethel That Masks Or Similar Face-Coverings Be Worn In Public In Indoor And Indoor-Adjacent Spaces, And Under Certain Conditions In Outdoor Spaces, During The Covid-19 Public Health Emergency (Mayor DeWitt)

Mayor DeWitt opened the Public Hearing.
No one present to be heard.
Mayor DeWitt closed the Public Hearing.

Main Motion: Adopt Emergency Ordinance 21-03.

Moved by:	Conrad McCormick
Seconded by:	Haley Hanson
In favor:	Perry Barr, Haley Hanson, Alyssa Leary, Michelle DeWitt, Rose Henderson, Conrad McCormick
Opposed:	None
Results:	Motion Carries

Item 10.3. - Emergency Ordinance 21-04: Exempting 13.04.290 Of The Bethel Municipal Code To Prevent Water Shut Off For Non-Payment For An Additional 60 Days (Mayor DeWitt)

Mayor DeWitt opened the Public Hearing.
No one present to be heard.
Mayor DeWitt closed the Public Hearing.

Main Motion: Adopt Emergency Ordinance 21-04.

Moved by:	Conrad McCormick
Seconded by:	Alyssa Leary
In favor:	Perry Barr, Haley Hanson, Alyssa Leary, Michelle DeWitt, Rose Henderson, Conrad McCormick
Opposed:	None
Results:	Motion Carries

Item 10.4. - Emergency Ordinance 21-05: Repealing And Replacing Testing And Quarantine Mandates In Emergency Ordinances 20-39, 20-36, 20-33 (Mayor DeWitt)

Mayor DeWitt opened the Public Hearing.

No one present to be heard.

Mayor DeWitt closed the Public Hearing.

Main Motion: Adopt Emergency Ordinance 21-05.

Moved by:	Alyssa Leary
Seconded by:	Rose Henderson
In favor:	Perry Barr, Haley Hanson, Alyssa Leary, Michelle DeWitt, Rose Henderson, Conrad McCormick
Opposed:	None
Results:	Motion Carries

Item 10.5. - *Introduction Of Budget Ordinance 20-12(i): Amending The City Of Bethel Fiscal Year 2021 Budget- Supervisory Control And Data Acquisition (SCADA) System- Water Main Extension And Truck Fill Port- Leased Property Court Complex (Interim City Manager Williams)

Passed on the consent agenda.

Item 10.6. - AM 21-05: Declaring Two Seats Vacant On The Finance Committee Per BMC 2.52.070.C And Appointment Of Committee/Commission/Board Members Mary Beth Hessler- Port Commission And Public Safety And Transportation Commission And Finance Committee. James Platts-Board Of Ethics. Farah Sears- Finance Committee. Carol Ann Willard-Finance Committee. John Hamilton- Finance Committee. Michael Meeks- Port Commission (Mayor DeWitt)

Main Motion: Approve AM 21-05.

Moved by:	Rose Henderson
Seconded by:	Conrad McCormick
In favor:	Perry Barr, Haley Hanson, Alyssa Leary, Michelle DeWitt, Rose Henderson, Conrad McCormick
Opposed:	None
Results:	Motion Carries

Item 10.7. - *IM 21-02: Presentation Of The City's Water and Sewer Services Expenditures Compared To Budget From July 1, 2020 To January 31, 2021 – Utilities Maintenance – Water and Wastewater Activity Report (Interim City Manager

Williams)

Passed on the consent agenda.

Item 10.8. - *IM 21-03: Transfer Of Funds Over \$5,000, Under \$12,500 Within The Public Works Department, Vehicles And Equipment Division And Streets And Roads Division (Interim City Manager Williams)

Passed on the consent agenda.

11. REPORTS

Item 11.1. - Mayor's Report

Item 11.2. - City Manager's Report

Item 11.3. - Clerk's Report

12. COUNCIL MEMBER COMMENTS

Mayor DeWitt- No comment.

Vice-Mayor Hanson- No comment.

Council Member Barr- No comment.

Council Member Leary- Encourages people to get the COVID-19 vaccination and to continue wearing masks. Expressed gratitude that the vaccine is widely available to our community.

Council Member Henderson- Pleased to hear the high the number of vaccinations in our community. Encourages everyone to get their vaccination.

Council Member McCormick- Commended the Council for their commitment to mitigating COVID-19. Thanked the public for taking measures to lower the number of COVID-19 cases in our community. Encourages everyone to get vaccinated.

13. EXECUTIVE SESSION

14. ADJOURNMENT

Main Motion: Adjournment.

Moved by:	Alyssa Leary
Seconded by:	Rose Henderson
In favor:	Perry Barr, Haley Hanson, Alyssa Leary, Michelle DeWitt, Rose Henderson, Conrad McCormick
Opposed:	None
Results:	Motion Carries

Meeting ended at 7:19 p.m.

Michelle DeWitt, Mayor

ATTEST:

Lori Strickler, City Clerk



Planning Commission Meeting Agenda
Regular Scheduled Meeting Thursday February 11, 2021– 6:30PM

MEMBERS

Kathy Hanson
Chair
Term Expires 12/2021

Lorin Bradbury
Vice-Chair
Term Expires 12/2023

John Guinn
Commission Member
Term Expires 12/2022

Alex Wasierski
Commission Member
Term Expires 12/2021

Shadi Rabi
Commission Member
Term Expires 12/2022

Stanley Hoffman Jr
Commission Member
Term Expires 12/2021

Brian Henry
Alternate
Term Expires 12/2023

Haley Hanson
Council Representative
Term Expires 10/2021

Ted Meyer
Ex-Officio Member

Pauline Boratko
Recorder

We are now hosting our public meetings though Zoom.
To join the meeting, follow these instructions:

1. Go to the website: <https://zoom.us/join>
User ID: 929 6930 4454 Passcode: 109277

OR

2. teleconference: choose one the following numbers if one does not work use the next number +1 669 900 9128 US (San Jose) +1 253 215 8782 US (Tacoma) +1 346 248 7799 US (Houston) +1 646 558 8656 US (New York) +1 301 715 8592 US (Washington D.C) +1 312 626 6799 US (Chicago) 877 853 5257 US Toll-free 888 475 4499 US Toll-free 833 548 0276 US Toll-free 833 548 0282 US Toll-free
User ID: 929 6930 4454 Participant ID: press # Passcode: 109277
(note: *6 to mute/unmute phone)

AGENDA

- I. CALL TO ORDER
- II. ROLL CALL
- III. PEOPLE TO BE HEARD – (5 Minute Limit): the public may call in, join via Zoom or send their written statement to planning@cityofbethel.net or by mailing to City of Bethel- Planning Dept Box 1388 Bethel, Alaska 99559. Anonymous letters will not be accepted. Please submit statements before 5pm on February 9, 2021
- IV. APPROVAL OF THE AGENDA:
- V. APPROVAL OF THE MINUTES:
 - A. December 10, 2020-regular meeting
 - B. January 14, 2021- no meeting due to technical difficulties.
 - C. January 21, 2021- special meeting
- VI. SPECIAL ORDER OF BUSINESS:
- VII. NEW BUSINESS:
 - A. Review & Prioritization of Nuisance/Hazard Properties (discussion)
- VIII. UNFINISHED BUSINESS:
- IX. PLANNER'S REPORT:
- X. COMMISSIONER'S COMMENTS:
- XI. ADJOURNMENT:

City of Bethel, Alaska

Public Safety & Transportation Commission

February 03, 2021

Regular Meeting

Bethel, Alaska

I. CALL TO ORDER

A regular meeting of the Public Safety and Transportation Commission was held on February 03rd, 2021 in the Bethel City Hall Council Chambers.

This meeting was called to order at 6:35pm.

II. ROLL CALL

Present: Douglas Boyer *Chair*
Theresa Quiner *Vice Chair*
Melanie Fredericks
Nicholai Joekay

Absent: Rose Henderson *Council Representative*

Ex-Officio Present: Jesslyn McGowan *Recorder*
Jesse Pool *Lieutenant*
Daron Solesbee *Acting Fire Chief*

III. PEOPLE TO BE HEARD

Naim Shabani called in as a person to be heard, spoke on behalf of the letter in agenda item C. under New Business and explained it to give the members a better understanding of it.

IV. APPROVAL OF AGENDA

MOVED:	Joekay	Motion to approve the agenda.
SECONDED:	Quiner	
VOTE ON MAIN MOTION	All in favor.	

V. APPROVAL OF MINUTES

V. APPROVE OF MINUTES		
MOVED:	Frdericks	Motion to approve the minutes from the regular meeting of January 06.
SECONDED:	Quiner	
VOTE ON MAIN MOTION	All in favor.	

VI. UNFINISHED BUSINESS

A. Brainstorm and Evaluate 2021 Commission Body Goals/Tasks/Priorities

Commission discussed the updated items that Chief Simmons and Acting Chief Solesbee provided in the packet as well as goals other members provided.

Members discussed and prioritized the top two of three goals for the Commission.

Will go into further discussion about the goals in the next meeting.

MOVED:	Quiner	Motion to go into discussion.
SECONDED:	Joekay	
VOTE ON MAIN MOTION	All in favor.	

MOVED:	Joekay	Motion to come out of discussion and table till next meeting.
SECONDED:	Fredericks	
VOTE ON MAIN MOTION	All in favor.	

VII. NEW BUSINESS

A. Public Hearing Meeting (BMC 5.20.030 C)

Members voted to table till next meeting in hopes that people will call in and give more time to discuss agenda item C.

MOVED:	Fredericks	Motion to table until next meeting.
SECONDED:	Joekay	
VOTE ON MAIN MOTION	All in favor.	

B. Commission Acceptance of Resignation and Declaring Seat Vacant per BMC Code 2.52.070

MOVED:	Joekay	Motion to accept resignation and declared seat vacant.
SECONDED:	Quiner	
VOTE ON MAIN MOTION	All in favor.	

C. Review and Discuss BMC Code Changes Letter from Naim Shabani

MOVED:	Joekay	Motion to go into discussion.
SECONDED:	Fredericks	
VOTE ON MAIN MOTION	All in favor.	

MOVED:	Joekay	Motion to suspend rules to allow industry representative Naim Shabani to speak.
SECONDED:	Quiner	
VOTE ON MAIN MOTION	All in favor.	

Members discussed all the items listed in the letter from Industry Representative Naim Shabani. They decided on one item was regarding a temporary change for vehicles to be able to be unused for one year rather than six months before the Transportation Inspector must take action. The rest they tabled to talk about during the next meeting after hearing back from Administration regarding waiving or reducing monthly permit rates. They also requested we invite the City Attorney to the next meeting in hopes she can give them direction on conversations to have on how to start with any BMC Code Changes they might want to recommend along with what they can and cannot do with the changes.

MOVED:	Fredericks	Motion to change BMC Code 5.20.110B.1.A temporarily to 1 year instead of 6 months until December 31 st , 2021 and expiring on that date.
SECONDED:	Joekay	
VOTE ON MAIN MOTION	All in favor.	

MOVED:	Joekay	Motion to table 5.20.160 discussion to wait to see what Administration says
SECONDED:	Quiner	
VOTE ON MAIN MOTION	All in favor.	

MOVED:	Quiner	Motion to table items 1, 4 and 5 of the letter for the next meeting.
SECONDED:	Joekay	
VOTE ON MAIN MOTION	All in favor.	

MOVED:	Fredericks	Motion to extend meeting past 8:30 to finish comments.
SECONDED:	Henderson	
VOTE ON MAIN MOTION	All in favor.	

VIII. CHIEF's COMMENTS

Chief Simmons – See Report in Commission Packet

Chief Solesbee – See Report in Commission Packet

IX. TRANSPORTATION INSPECTOR'S REPORT

See Report in Commission Packet

X. COUNCIL REPRESENTATIVE's COMMENTS

Council Representative absent.

XI. COMMISSION MEMBER's COMMENTS

Theresa Quiner- No Comment

Nicholai Joekay- No Comment

Melanie Fredericks- Thanked everyone for the good discussion tonight

Douglas Boyer- Thank you to the everyone for attending and great discussion and thanked the Fire Chief and LT for the reports and great data. Also excited to move forward.

XII. ADJOURNMENT

MOVED:	Joekay	Motion to adjourn.
SECONDED:	Quiner	
VOTE ON MAIN MOTION	All in favor.	

Meeting adjourned at 8:35 pm.

APPROVED THIS _____ DAY OF _____, 2021.

Jesslyn McGowan, Recorder

Douglas Boyer, Chair



City of Bethel
Parks, Recreation, Aquatic, Health & Safety Center Committee
Regular Meeting - Monday, February 8, 2021 6:00 pm
City Hall Council Chambers, Bethel, AK

Brian Lefferts
Committee Chair
Term Expires 2020

Judy Wasierski
Vice-Chair
Term Expires 2021

Kathy Hanson
Committee Member
Term Expires 2021

Beverly Hoffman
Committee Member
Term Expires 2021

Garrett Hussion
Committee Member
Term Expires 2022

Kathryn Baldwin
Alt. Committee Member
Term Expires 2020

Michelle DeWitt
Council Representative
Term Expires 2020

Stacey Reardon
YK Fitness Center Director

Corbin Ford
Property Maint. Foreman
Ex Officio Member

We are hosting our public meeting via Zoom.

To join this meeting, follow these instructions:

Go to the website, <https://zoom.us/join> or

Call: 253-215-8782, 301-715-8592, 312-626-6799, 346-248-799, 699-900-6833, or 929-205-6099

Zoom Meeting ID: 939 7507 5606 Passcode: 004626

I. CALL TO ORDER

II. ROLL CALL

III. PEOPLE TO BE HEARD – Three minutes per person

We are accepting written testimony from the public for each of our public meetings. Deadline to submit written testimony will be 4:00pm the day of the meeting. Please send written testimony to pwadmin@cityofbethel.net. Anonymous submissions will not be accepted.

IV. APPROVAL OF AGENDA

V. APPROVAL OF MINUTES

- A. January 11, 2021 Regular Meeting
- B. February 1, 2021 Special Meeting

VI. UNFINISHED BUSINESS

- A. Phase II Multipurpose Facility
- B. Pinky's Park Developments and Updates Park Names
- C. Sugar-Sweetened Beverage Tax
- D. Contracted Services/Re-establish a Parks and Recreation Department by FY2022

VII. NEW BUSINESS

- A. Evaluate 2021 Committee Goals, Tasks, and Priorities
- B. Old Kilbuck Site
- C. YKHC/KUC Boardwalk

VIII. PROPERTY MAINTENANCE REPORT

IX. YK FITNESS FACILITY DIRECTOR REPORT

X. COMMITTEE MEMBER COMMENTS

XI. ADJOURNMENT

Posted February 2, 2021 at City Hall, AC Co., Swanson's, and the Post Office.

City of Bethel

Finance Committee Agenda

Monday, February 22nd, 2021 – 6:30 p.m.

Council Chambers, City Hall-300 State Highway



Robert Rey
Finance Committee Vice Chair
Term Ends 2021

Conrad McCormik
City Council Representative
Term Ends 2021

David Trantham, Jr.
Finance Committee Member
Term Ends 2023

Brian Henry
Finance Committee Member
Term Ends 2023

Marybeth Whalen
Finance Committee Member
Term Ends 2021

Mary Beth Hessler
Finance Committee Member
Term Ends 2023

Carol Ann Willard
Alternate Member
Term Ends 2022

John Hamilton
Alternate Member
Term Ends 2022

Xavier Mason
Assistant
Finance Director
543-1375
xmason@cityofbethel.net

Heidi Hoffman
Recorder
543-1383
hhoffman@cityofbethel.net

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+1 646 558 8656 US (New York)
833 548 0282 US Toll-free
888 475 4499 US Toll-free

I. CALL TO ORDER

II. ROLL CALL

III. PEOPLE TO BE HEARD Ten minutes per person

IV. APPROVAL OF AGENDA

V. APPROVAL OF MINUTES

- a) 09/28/2020
- b) 10/26/2020
- c) 12/28/2020
- d) 01/25/2021

VI. SPECIAL ORDERS OF BUSINESS

- a) Election of Chair
- b) Election of Vice Chair
- c) Oath of Office of New Appointees

VII. UNFINISHED BUSINESS

VIII. NEW BUSINESS

IX. EX OFFICIO MEMBER REPORT

- a) Xavier Mason, Ex-Officio

X. FINANCE COMMITTEE MEMBER COMMENTS

XI. ADJOURNMENT



City of Bethel, Alaska

Finance Committee Minutes

September 28th, 2020

Regular Meeting

Bethel, Alaska

I. CALL TO ORDER

A Regular Meeting of the Finance Committee was held on September 28th, 2020 at 6:30 p.m. at the City Hall Council Chambers in Bethel, Alaska. The City Council Representative of the Finance Committee Robert Rey called the meeting at 6:43 PM.

II. ROLL CALL

The following members were present: Robert Rey, Marybeth Whalen, Jason Brown, Dave Trantham JR., and Cecelia Franko.

Also in attendance were the following: John Sargent (Acting Finance Director) and Damon Oscar (Recorder)

III. PEOPLE TO BE HEARD – None present.

IV. APPROVAL OF AGENDA

MOVED BY	Trantham, Jr.	Motion to approve agenda
SECOND BY	Whalen	
VOTE ON MOTION	All in favor	

V. APPROVAL OF MINUTES

VI. SPECIAL ORDERS OF BUSINESS

VII. UNFINISHED BUSINESS

a) Review and Discuss Chapter 4.04 Budget and Audit

MOVED BY	Trantham, Jr.	Motion to move into a committee as a whole
SECOND BY	Jason	
VOTE ON MOTION	All in favor	

MOVED BY	Trantham, Jr.	Motion TABLED NEED MORE RESEARCH
SECOND BY	Franko	
VOTE ON MOTION	All in favor	

MOVED BY	Trantham, Jr.	Motion to move out of committee as a whole
SECOND BY	Whalen	
VOTE ON MOTION	All in favor	

VIII. NEW BUSINESS

IX. EX OFFICIO MEMBER REPORT

John Sargent: Moving back to Grant Manager, September 25th 2020, Carmen Jackson CPA LLC Administering the Finance Department thereafter. Hired all five Accounting Specialist. Utility Billing moved to Public Works. Finance accept payments through the Post Office, by Phone, through our drop box outside City Hall, and Online. CARES ACT money has to be spent before the end of December.

X. FINANCE COMMITTEE MEMBERS COMMENTS

Trantham: I would like to thank Acting Finance Director, John Sargent for stepping into that position. I trust Carmen Jackson CPA LLC because they are qualified. Good Job to the New Recorder for the Finance Committee!

Brown: This is my last meeting, I am moving to Soldotna next week.

Ray: Thank you for your time serving in the Finance Committee Jason.

Franko: Thank Jason for his service, Thank you John for stepping into the Finance Director, Thanks to Damon for a great first meeting and for stepping into the Recorder Position.

XI. ADJOURNMENT

MOVED BY	Trantham	Motion to adjourn meeting
SECOND BY	Whalen	
VOTE ON MOTION	All in favor	

The chair called the meeting to an end.

Robert Ray, Vice Chair

ATTEST:

Damon Oscar, Recorder

City of Bethel, Alaska

Finance Committee Minutes

October 26th, 2020

Regular Meeting

Bethel, Alaska

I. CALL TO ORDER

A Regular Meeting of the Finance Committee was held on October 26th, 2020 at 6:30 p.m. at the City Hall Council Chambers in Bethel, Alaska. Vice Chairman Robert Rey called the meeting at 6:40 PM.

II. ROLL CALL

The following members were present: Robert Ray (telephonically) Cece Franko (Zoom Meeting) Dave Trantham (Telephonically) Marybeth Whalen (Zoom Meeting)

Also in attendance were the following: Carmen Jackson (Carmen Jackson CPA, LLC.) Damon Oscar (Recorder) and John Sargent (Grant Manager)

III. PEOPLE TO BE HEARD – None present.

IV. APPROVAL OF AGENDA

MOVED BY	Franko	Motion to approve agenda
SECOND BY	Whalen	
VOTE ON MOTION	All in favor	

V. APPROVAL OF MINUTES

MOVED BY	Trantham	Motion to approve meeting minutes
SECOND BY	Whalen	
VOTE ON MOTION	All in favor	

VI. SPECIAL ORDERS OF BUSINESS – None.

VII. UNFINISHED BUSINESS

a) Review and Discuss Chapter 4.04 Budget and Audit

MOVED BY	Trantham, Jr.	Motion to move into a committee as a whole
SECOND BY	Whalen	
VOTE ON MOTION	All in favor	

MOVED BY	Trantham, Jr.	Motion to compromise 20,000 to 12,500
SECOND BY	Whalen	
VOTE ON MOTION	All in favor	

MOVED BY	Trantham, Jr.	Motion to move out of committee as a whole
SECOND BY	Whalen	
VOTE ON MOTION	All in favor	

VIII. NEW BUSINESS – None

IX. EX OFFICIO MEMBER REPORT

Carmen Jackson: Auditors with BDO has been scheduled for audit dates have been scheduled. The engagements has been scheduled for January 2021. Auditors have full staff available 18th and 25th. Cheryl Bartlett has been primarily been with the City of Bethel for 5 years she is serving as the Interim Assistant Finance Director. Carmen Flying on the 9th and departing on 19th. Christian Trent CPA having the audit ready to go on January 11th. John back at grants!

X. FINANCE COMMITTEE MEMBERS COMMENTS

Trantham: Thank council rep Franco for the services that she has provided that she has Learned a great deal about the statesmanship in the last year. Thanks to Carmen Jackson CPA LLC for the work that they do. I would like to thank the recorder that has made contact with me. Subject that concerns me is that somehow something very important has gotten changed on the agenda which was changed to 5 minutes instead of 10 minutes.

Franco: Thank you all, Thank you Dave for the support. I also want to agree that carmen Jackson will be working in Finance. I know we are in much better hands with you. Thank you, Damon, as the recorder.

Whalen: Thank you CECE for your service on the finance committee we will miss you good luck on your new adventures

Ray: Good luck in all that you do Cece, thank you for the Direction on the Finance Committee!

XI. ADJOURNMENT

MOVED BY	Trantham	Motion to adjourn meeting
SECOND BY	Whalen	
VOTE ON MOTION	All in favor	

The chair called the meeting to an end.

Robert Ray, Vice Chair

ATTEST:

Damon Oscar, Recorder

City of Bethel, Alaska

Finance Committee Minutes

December 28th, 2020

Regular Meeting

Bethel, Alaska

I. CALL TO ORDER

A Regular Meeting of the Finance Committee was held on December 28th, 2020 at 6:30 p.m. at the City Hall Council Chambers in Bethel, Alaska.

II. ROLL CALL

The following members were present: Conrad McCormick (ZOOM MEETING) Marybeth Whalen (ZOOM MEETING) Dave Trantham Jr. (Telephonically)

Also in attendance were the following: Carmen Jackson (Carmen Jackson CPA, LLC.) Damon Oscar (Recorder)

A MEETING WAS NOT HELD DUE TO A LACK OF QUORUM

Robert Ray, Vice Chair

ATTEST:

Damon Oscar, Recorder

City of Bethel, Alaska

Finance Committee Minutes

January 25th, 2021

Regular Meeting

Bethel, Alaska

I. CALL TO ORDER

A Regular Meeting of the Finance Committee was held on January 25th, 2021 at 6:30 p.m. at the City Hall Council Chambers in Bethel, Alaska.

II. ROLL CALL

The following members were present: Conrad McCormick (ZOOM MEETING) Marybeth Whalen (ZOOM MEETING) Dave Trantham Jr. (ZOOM TELEPHONE)

Also in attendance were the following: Carmen Jackson (Carmen Jackson CPA, LLC.) Damon Oscar (Recorder) and Heidi Hoffman (Recorder in Training)

A MEETING WAS NOT HELD DUE TO A LACK OF QUORUM

Robert Ray, Vice Chair

ATTEST:

Damon Oscar, Recorder

Introduced by: City Manager Peter A. Williams
Introduction Date: February 9, 2021
Public Hearing Date: February 23, 2021
Action:
Vote:

CITY OF BETHEL, ALASKA

Ordinance 20-12 (i)

AN ORDINANCE AMENDING THE CITY OF BETHEL FISCAL YEAR 2021 BUDGET

THEREFORE BE IT ORDAINED by the City Council of Bethel, Alaska, as follows:

SECTION 1. Classification. This is a non-codified Ordinance and shall not become part of the Bethel Municipal Code.

SECTION 2. Fiscal Year Budget Amendments. The following estimated revenues and expenditures are hereby appropriated for the corporate purposes and objects of the City of Bethel for Fiscal Year 2021.

WHEREAS, the City's engineering contractor, DOWL, provided cost estimates and specifications for connecting seven lift stations to the new Supervisory Control and Data Acquisition (SCADA) system including the Bethel Heights Water Treatment Plant and City Subdivision Water Treatment Plant which the City's construction contractor, TecPro, Ltd, plans to be installing;

WHEREAS, SCADA is a computerized system that gathers and analyzes real time data and allows the remote monitoring and control of the pump stations which allows Utility Maintenance employees to be immediately notified of any issues within the utility system;

WHEREAS, Institutional Corridor Project Expenditures budget line item 45-50-646, Contracting Fees (Contingency Budget) was approved for \$300,000 which \$217,137 remains.

WHEREAS, it is requested that \$80,000 be re-allocated to each of Bethel Heights Water Treatment Facility and City Subdivision Water Treatment Facility to create new capital expenditure budget line items 51-83-690, 51-84-690;

WHEREAS, it is also requested that \$57,137 be re-allocated to Piped Sewer to create a new capital expenditure budget line item 51-86-691;

I-1 SCADA System				
Line Item	Description	Approved Appropriations	Proposed Amendment	Proposed Total Appropriations
51-83-690	Bethel Heights Water Treatment Facility Capital	0	<u>80,000</u>	80,000
			<i>Total Increase</i>	

Introduced by: City Manager Peter A. Williams
 Introduction Date: February 9, 2021
 Public Hearing Date: February 23, 2021
 Action:
 Vote:

	Expenditures – SCADA System			
51-84-690	City Subdivision Water Treatment Facility Capital Expenditures – SCADA System	0	<u>80,000</u>	80,000
			<i>Total Increase</i>	
51-86-691	Piped Sewer Capital Expenditure – SCADA System	0	<u>57,137</u>	57,137
			<i>Total Increase</i>	
45-50-646	Institutional Corridor Project Expenditures – Contracting Fees (Contingency Budget)	217,137	(217,137)	0
			<i>Total Decrease</i>	

WHEREAS, the City's engineering contractor, DOWL, provided a fee proposal for planning and Engineering Services of a new Water Main Extension and Truck Fill Port that will be located on a City lot, west of the U.S. Postal Service Center;

WHEREAS, the proposed water main extension and truck fill port includes the construction of a pump house with pressure boosting equipment, add-heat boilers, a water storage tank, and truck filling stations that will provide services for fifteen dwellings that were not included in the Institutional Corridor Project;

WHEREAS, it is requested that \$74,905 be re-allocated from the Water/Sewer Enterprise Fund to create a new capital expenditure budget line item under the Piped Water account 51-82-691;

I-2 Water Main Extension and Truck Fill Port				
Line Item	Description	Approved Appropriations	Proposed Amendment	Proposed Total Appropriations
51-82-691	Piped Water Capital Expenditure – Water Main Extension and Truck Fill Port	0	<u>74,905</u>	74,905
			<i>Total Increase</i>	
51-10100	Water/Sewer Enterprise Fund Balance	2,617,606.23	(74,905)	2,542,701.23
			<i>Total Decrease</i>	

WHEREAS, Leased Property – Court Complex Capital Expenditure budget line item 53-55-694, Water Service for Fire Suppression was approved for \$300,000 in the fiscal year 2020 budget and did not carry over to fiscal year 2021;

WHEREAS, Bethel Municipal Code 04.04.070 allows for these previously approved funds to carry over into the next fiscal year;

I-3 Leased Property – Court Complex
--

Introduced by: City Manager Peter A. Williams
Introduction Date: February 9, 2021
Public Hearing Date: February 23, 2021
Action:
Vote:

Line Item	Description	Approved Appropriations	Proposed Amendment	Proposed Total Appropriations
53-55-694	Leased Property – Court Complex Capital Expenditures – Water Service for Fire Suppression	300,000	<u>300,000</u> <i>Total Increase</i>	300,000

SECTION 3. Effective Date. This Ordinance shall become effective upon the passage by the Bethel City Council.

ENACTED THIS __TH DAY OF FEBRUARY 2021 BY A VOTE OF _ IN FAVOR AND _ OPPOSED.

Michelle DeWitt, Mayor

ATTEST:

Lori Strickler, City Clerk

CITY OF BETHEL, ALASKA

ORDINANCE #21-06

AN ORDINANCE BY THE BETHEL CITY COUNCIL REPEALING AND REPLACING ORDINANCE 21-05 TESTING AND QUARANTINE MANDATES AND ADOPTING MANDATES THAT ALLOW FOR QUARANTINE EXEMPTIONS IF THE TRAVELER HAS RECEIVED THE RECOMMENDED COVID-19 VACCINATION

WHEREAS, the United States Centers for Disease Control and Prevention (CDC) has identified COVID-19 as a significant public health risk;

WHEREAS, the Yukon-Kuskokwim Delta region is home to over fifty (50) small and remote communities which are located off the road system and which have limited medical infrastructure;

WHEREAS, since May 2020, the Yukon-Kuskokwim Health Corporation (YKHC) has offered voluntary COVID-19 testing at the Bethel Airport for all persons arriving from outside the Yukon-Kuskokwim Delta region to Bethel and has increased accessibility to testing on its campus;

WHEREAS, in mid-December, YKHC received its allocation of COVID-19 vaccine from the State of Alaska, and began offering vaccinations to residents of the Yukon Kuskokwim Delta region;

WHEREAS, Bethel City Council finds it is necessary to apply state public health mandates regarding travel to Bethel in order to contain the transmission of COVID-19 within its borders;

WHEREAS, Bethel City Council has the authority to implement temporary local travel mandates relating to air travel to Bethel from outside the Yukon-Kuskokwim Delta region to mitigate COVID-19 within its borders and to protect the health of its residents based upon the following:

- Federal, State, and Local authorities have declared COVID-19 to be a public health disaster emergency;
- AS 26.23.020(e), the State of Alaska Operations Plan, and the City of Bethel Emergency Operations Plan enable the City of Bethel to respond in times of a public health emergency;

- According to AS 26.23.060(h), a “political subdivision” permitted to act under AS 26.23 includes a municipality like Bethel, which has adopted and exercised certain “health and safety” and “public peace, morals, and welfare” powers both through its Emergency Operations Plan and under Titles 1, 8, and 9 of the Bethel Municipal Code;
- The “City of Bethel COVID-19 Emergency Rules and Procedures” adopt temporary requirements that are necessary and reasonable to protect public health and safety within the City and are narrowly tailored to limit the impact of these measures on the economic and personal liberties of all individuals and entities to which they apply;
- The Alaska Constitution, article X, section 1, provides that a liberal construction shall be given to the powers of local government units.
- Alaska Statute 29.25.030 expressly grants local communities the authority to adopt an emergency ordinance to meet a public emergency;
- Alaska Statute 29.35.260 permits a city outside a borough to exercise a power not otherwise prohibited by law;
- The Alaska Attorney General issued a guidance statement supporting a second-class city’s authority to enact local mitigation measures during a public health emergency;
- The Governor and the Department of Health and Social Services have recognized the heightened risk of COVID-19 to residents of small, remote communities with limited medical infrastructure, and have supported a policy that provides small communities with the flexibility to enact public health mandates tailored to their particular circumstances.

WHEREAS, we must take steps to continue to protect our community and region from further harm and loss;

WHEREAS, taking the free vaccinations available and recommended by our medical and health professionals is a significant way to lower the positivity rate;

WHEREAS, two FDA-emergently-authorized and recommended vaccines that are shown to be highly effective at preventing COVID-19 are now available (Pfizer-BioNtech’s COVID-19 vaccine and Moderna’s COVID-19 Vaccine);

WHEREAS, if someone has been vaccinated, they are less likely be positive for COVID-19; clinical trials indicate that the Moderna vaccine is 94.1% effective and the Pfizer-BioNTech is 95% effective at preventing

laboratory-confirmed COVID-19 illness in people without evidence of previous infection;

WHEREAS, the CDC confirms that acquiring COVID-19 naturally may offer some natural immunity against COVID-19 and that current reinfection with the virus that causes COVID-19 is uncommon in the 90 days after initial infection; however, it is unknown how long this natural immunity protection lasts, and the risks of severe illness and even death from COVID-19 far outweigh any benefits of natural immunity;

WHEREAS, on February 10, 2021 the CDC released new regulations allowing those that have received the suggested vaccinations can be exempt from the quarantine requirements following two weeks after their second shot;

NOW, THEREFORE BE IT ORDAINED by the City Council of Bethel, Alaska, as follows:

The Bethel City Council hereby adopts the City of Bethel Emergency COVID-19 Rules for Traveler Testing upon arrival to Bethel as follows:

Section 1. Travel Prohibited. Anyone who is currently infected with SARS-CoV-2 virus must not travel to Bethel until they are cleared from isolation by a medical professional or unless otherwise authorized by a medical professional for medical reason or detained by State of Alaska Department of Corrections.

Section 2. Testing Isolation and Quarantine Requirement. When traveling to Bethel:

- i. The traveler should get a molecular test for SARS-CoV-2 within 72 hours prior to travel to Bethel and be able to present upon arrival into Bethel proof of that negative test. The traveler should avoid commencing travel to Bethel without a negative test result in hand.
- ii. If a traveler cannot get tested prior to traveling to Bethel, if the test result is unavailable upon arrival, or if the traveler was outside of Bethel for less than 72 hours, the traveler must get a molecular test for SARS-CoV-2 upon arrival to Bethel. If at the time of arrival, a testing location is not open or available, the traveler must get tested at the next available opportunity. All travelers without a negative test upon arrival to Bethel shall follow strict social distancing for seven days or until they receive a negative result.

- iii. If traveler remains in Bethel for seven days, on the seventh day, the traveler shall get a molecular test for SARSCoV-2 and follow strict social distancing until negative test results are received.
- iv. If the traveler does not get a molecular test for SARS-CoV-2, they must follow strict social distancing for 14 days following arrival into Bethel.

Section 3. Testing Exemptions.

- i. An asymptomatic traveler who has recovered from a documented SARS-CoV-2 infection within the past 90 days is exempt from travel testing.
- ii. Children age 10 and under are exempt from the testing requirement.

Section 4. Quarantine Exemptions.

- i. Critical Infrastructure Workers (CI) are exempt from strict social distancing requirements when traveling or returning to Bethel however, CI workers shall stay masked and socially distance from community residents, limit entry to facilities that are not part of the CI workers worksite or lodging. CI workers do not need to coordinate entry with the City of Bethel.
- ii. If a traveler arrives in Bethel having completed the authorized and recommended vaccinations to prevent COVID-19 (Pfizer-BioNtech COVID-19 vaccine and Moderna's COVID-19 Vaccine), can provide proof of such vaccinations, and the second dose was at least two weeks prior to arrival in Bethel, the traveler is exempt from the City of Bethel Emergency COVID-19 Rules for Traveler Isolation and Quarantine Requirements.

Section 5. Definitions

"Critical Infrastructure Workers" means the Cyber and Infrastructure Security Agency (CISA) "Guidance on the Essential Critical Infrastructure Workforce." [Guidance on the Essential Critical Infrastructure Workforce: Ensuring Community and National Resilience in COVID-19 Response \(cisa.gov\)](https://www.cisa.gov/essential-critical-infrastructure-workforce-ensuring-community-and-national-resilience-in-covid-19-response)

"Strict Social Distancing" means:

- a. An individual may not enter restaurants, bars, gyms, community centers, sporting facilities, office buildings, and schools or daycare facilities, and/or may not participate in group activities with people outside of your immediate household.
- b. To be in outdoor public place, an individual must remain six feet away from anyone not in their immediate household, and they must wear a face covering. The individual may arrange curbside shopping or have food delivery.

"Traveler" means any person arriving into Bethel regardless of point of entry, point of departure, whether by air or ground.

Introduced by: Mayor DeWitt
Introduction and Public Hearing Date: February 23, 2021
Action:
Vote:

Section 6. Classification. This ordinance is not permanent in nature and is a non-codified ordinance that shall not become part of the Bethel Municipal Code.

Section 7. Effective and Expiration Date. This ordinance is effective immediately upon adoption by the City Council and shall remain in effect for a period of sixty (60) days.

ENACTED THIS 23 DAY OF FEBRUARY 2021 BY A VOTE OF _ IN FAVOR AND _ OPPOSED.

Michelle DeWitt, Mayor

ATTEST:

Lori Strickler, City Clerk

Introduced by: Peter A. Williams, Interim City Manager
Date: February 23, 2021
Action:
Vote:

CITY OF BETHEL

Resolution # 20-02

A RESOLUTION BY THE BETHEL CITY COUNCIL SUPPORTING THE BETHEL MAIN RUNWAY RECONSTRUCTION PROJECT NO. CFAPT00430

- WHEREAS,** the City of Bethel is a 2nd Class incorporated city in Alaska;
- WHEREAS,** the Bethel City Council is the recognized governing body for the City of Bethel;
- WHEREAS,** the Bethel Airport is a needed part of the local infrastructure that serves both the social and economic needs of the community and City of Bethel;
- WHEREAS,** the State of Alaska Department of Transportation requested concurrence or comments on this project from the City of Bethel;
- WHEREAS,** the Bethel Airport taxiway(s) A, C, G and D are in need of rehabilitation and strengthening due to structural failures of the pavement;
- WHEREAS,** the Bethel Airport operational surfaces(s) likely need to be strengthened to accommodate change in critical aircraft;
- WHEREAS,** the Bethel Airport lighting, navigational aids, and signs may need to be replaced or relocated as part of this project;
- WHEREAS,** the Bethel Airport is located on permafrost and requires geotechnical analysis to ensure adequate rehabilitation of the operational surfaces;
- WHEREAS,** the State of Alaska Department of Transportation and Public Facilities is committed to work closely with the community of Bethel in airport planning;

Introduced by: Peter A. Williams, Interim City Manager
Date: February 23, 2021
Action:
Vote:

NOW, THEREFORE, BE IT RESOLVED that the Bethel City Council fully supports the State of Alaska's efforts to rehabilitate the Bethel Airport.

ENACTED FEBRUARY 23, 2021 BY A VOTE OF __ IN FAVOR AND __ OPPOSED.

Michelle DeWitt, Mayor

ATTEST:

Lori Strickler, City Clerk



THE STATE
of **ALASKA**
GOVERNOR MIKE DUNLEAVY

Department of Transportation
and Public Facilities

DESIGN & ENGINEERING SERVICES
PRELIMINARY DESIGN & ENVIRONMENTAL

PO Box 196900
Anchorage, Alaska 99519-6900
Main: 907.269.0542
Toll Free: 800.770.5263
TDD: 907.269.0473

In Reply Refer To:
Bethel Main Runway Reconstruction
Project No. CFAPT00430/TBD
Finding of No Historic Properties Affected

January 28, 2021

Peter A. Williams, City Manager
City of Bethel
PO Box 1388
Bethel AK 99559

Dear Mr. Williams:

The Alaska Department of Transportation and Public Facilities (DOT&PF), in cooperation with the Alaska Division of the Federal Aviation Administration (FAA), is proposing to reconstruct the Bethel Airport Main Runway 1L-19R and Taxiways A, C, D and G. The proposed project is located within Sections 12, 13 and 24, Township 8 North, Range 72 West, Seward Meridian, USGS map Bethel D-8 (Figure 1).

The DOT&PF on behalf of FAA finds that no historic properties would be affected by the proposed project pursuant to 36 CFR 800.4(d)(1), implementing regulations of Section 106 of the National Historic Preservation Act. This submission provides documentation in support of this finding, as required at 36 CFR 800.11(d).

Project Description

This letter is an update to the findings letter submitted March 18, 2020 with a finding of No Historic Properties Affected, with which the SHPO concurred by email of April 16, 2020. The proposed improvements will enhance safety and improve infrastructure at the Bethel Airport. The proposed project would reconstruct and strengthen the structural section of the main runway 1L-19R and taxiways A, C, D, and G to accommodate the increased pavement loading from the Boeing 737-800 aircraft, which are now being operated by Alaska Airlines. Proposed lighting and marking replacements are anticipated to conform to current FAA standards.

Area of Potential Effect

As part of these improvements an expansion to the area of potential effect is necessary to extend utilities and control wiring from the vicinity of the runways to the Bethel Airport tower facility (Figure 2). The revised APE for the project is depicted in Figure 3 which shows the runway project APE with an additional area to account for the trenching and placement of wiring for the lighting system controls.

Identification Efforts

The minor expansion of the APE for the underground utility installation is built across the South General Aviation Apron to the air traffic control (ATC) tower built on fill in 1982. The ATC, post-2000 hangar and apron are located within the polygon depicted in the AHRS files for BTH-00127, the Bethel CAA/FAA Historic District. This district is identified as a group of structures constructed to support airport activities by the Civil Aeronautics Authority (CAA) and its successor Federal Aviation Administration (FAA)

Determination(s) of Eligibility

DOT&PF reviewed available information for the proposed project addition including the AHRS files, previous correspondence for Bethel Airport projects and historic resource reports, and found no eligible historic properties in the APE expansion areas. The one property listed on the AHRS, BTH-00127, is focused on former CAA structures physically removed from the APE, and the Bethel CAA/FAA Historic District was previously determined not eligible. No elements of the ATC and South General Aviation Apron are of age for consideration, nor do they possess exceptional significance sufficient for consideration under Criterion Consideration G.

The FAA agrees with DOT&PF's recommendation that no properties eligible for the National Register of Historic Places are present in the expanded APE.

Finding of Effect

DOT&PF finds that no historic properties would be affected by the proposed Bethel Main Runway Reconstruction Project.

Consultation Efforts

Consultation for the project was initiated on January 23, 2020, and a finding of no historic properties affected for the project was submitted March 18, 2020. SHPO concurred with the finding on April 16, 2020. DOT&PF will submit this revised finding of effect to SHPO, Bethel Native Corporation, Calista Corporation, Association of Village Council Presidents, City of Bethel, and the Orutsaramiut Native Council for review and consultation.

Please direct your concurrence or comments to me at the address above, by telephone at 907-269-0534, or by e-mail at erik.hilsinger@alaska.gov.

Your timely response will greatly assist us in incorporating your concerns into project development. For that purpose, we respectfully request that you respond within thirty days of your receipt of this correspondence.

Sincerely,

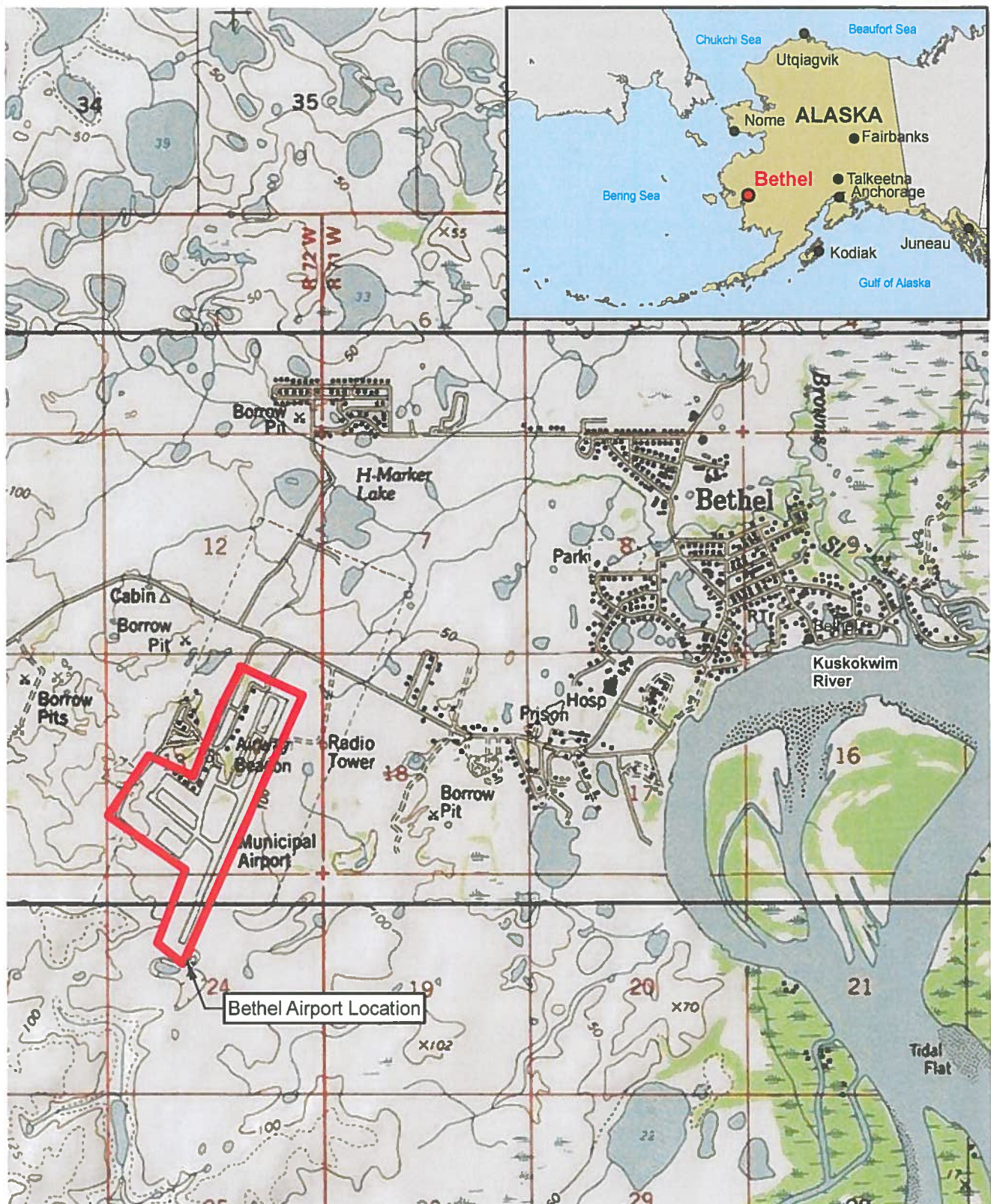
Erik D Hilsinger
Cultural Resources Specialist
DOT&PF Central Region PD&E

Enclosures:

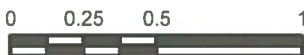
- Figure 1: Location and Vicinity
- Figure 2: Project APE Expansion
- Figure 3: Revised Project APE

Electronic cc w/ enclosures:

- Bob Effinger, DOT&PF Central Region, Environmental Team Leader
- Brian Elliott, DOT&PF Central Region, Regional Environmental Manager]
- Jack Gilbertsen, FAA Environmental Protection Specialist
- Aaron Hughes, P.E., DOT&PF Central Region, Project Manager
- Kathy Price, Statewide Cultural Resources Manager



ALL LOCATIONS ARE APPROXIMATE



MILES

NOTES:

SOURCE: Topographic maps from National Geographic Society, 2013 (ESRI Online, USA Topo Maps)



STATE OF ALASKA
DEPARTMENT OF TRANSPORTATION
AND PUBLIC FACILITIES
CENTRAL REGION
PREPARED BY:
R&M CONSULTANTS, INC.

BETHEL AIRPORT
MAIN RUNWAY RECONSTRUCTION
CFAPT00430 / AIP 3-02-0029-0XX-20XX

LOCATION AND VICINITY MAP

PROJ.NO: 2690.02

DATE: JAN 2021

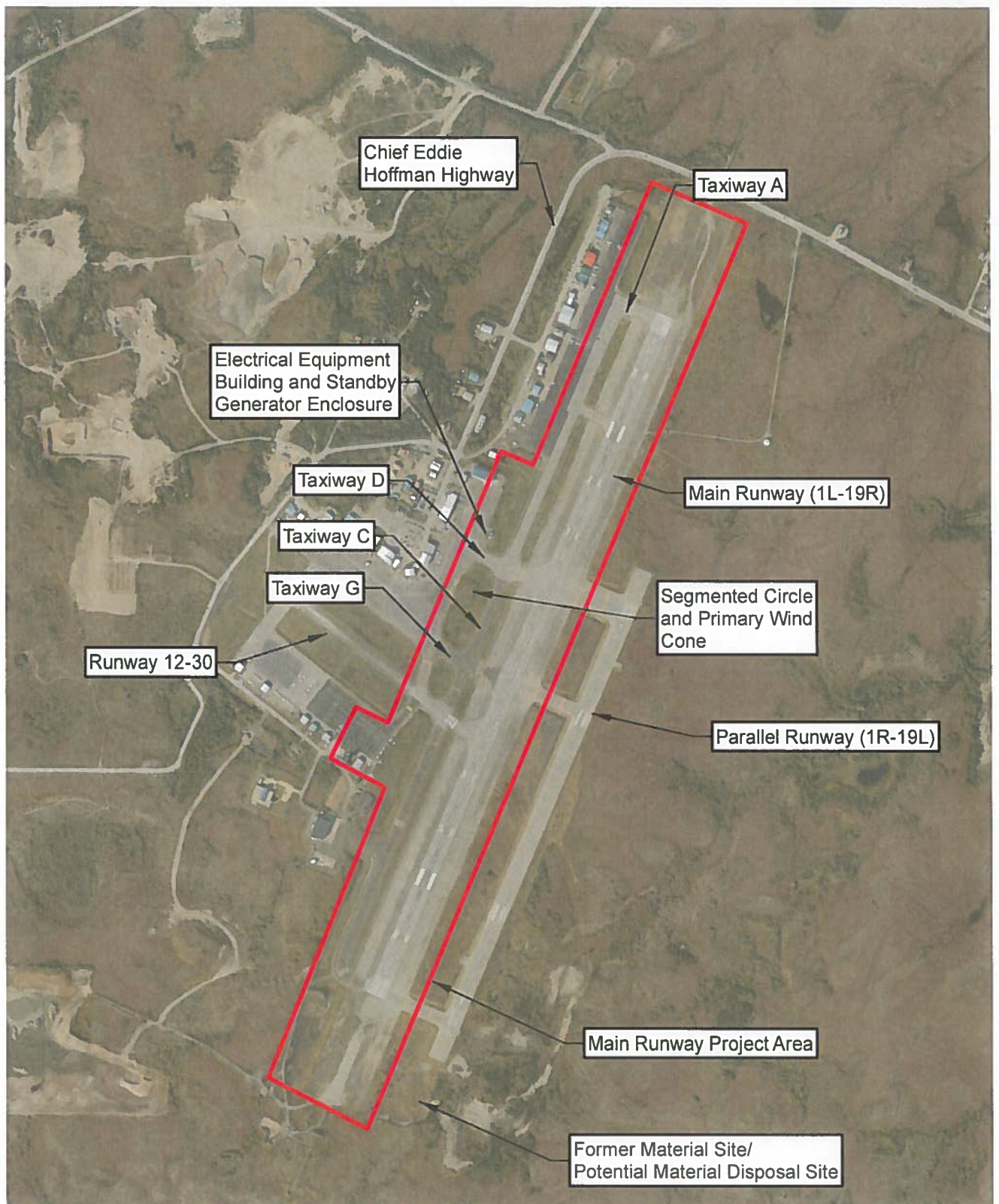
REF: SECTION 106

FIGURE NO.: 1

DATE:	1/7/2021
QUANTITY:	1 or 1

Figure 2: Project APE Expansion
Utility Trench Routes

Date Saved: 1/8/2021 6:01:57 PM by EBettis \\vm.mnet\userdata\Users\FAltebets\Documents\ArcGIS\Figure2_CE_updated.mxd



ALL LOCATIONS ARE APPROXIMATE

0 600 1,200 2,400

Feet

NOTES:
SOURCE: Esri World Imagery



STATE OF ALASKA
DEPARTMENT OF TRANSPORTATION
AND PUBLIC FACILITIES
CENTRAL REGION
PREPARED BY:
R&M CONSULTANTS, INC.

BETHEL AIRPORT
MAIN RUNWAY RECONSTRUCTION
CFAPT00430 / AIP 3-02-0029-0XX-20XX

PROJECT AREA

PROJ.NO:	2690.02
DATE:	JAN 2021
REF:	CAT EX
FIGURE NO.:	3

City of Bethel Action Memorandum

Action memorandum No.	21-06		
Date action introduced:	February 23, 2021	Introduced by:	Council Member Leary
Date action taken:		Approved	Denied
Confirmed by:			

Action Title: Refer to the Public Safety and Transportation Commission the evaluation and development of a full-time position within the Police Department for animal control.

Amount of fiscal impact:		Account information:
X	No fiscal impact at this time.	

The Council refers to the Commission the evaluation and associated recommendation of the creation of a full-time position dedicated to animal control. The Commission should evaluate and provide recommendation on:

The creation of a position within the Bethel Police Department to perform full time animal control functions?

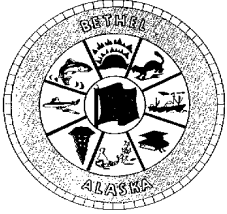
If yes, the following factors should be evaluated and addressed:

- A detailed listing of the duties and obligations the position would/could perform.
- Confirmation the tasks for an animal control officer justifies a dedicated full-time position.
- Confirmation the creation of the positions would not create a new classification of position and establish a Public Employees Retirement System Liability.

Additionally, the Council would like the following areas to be considered in the development of the position duties:

- Improve the community's animal care and control program.
- Establish stronger code enforcement and monitory for animal control to reduce nuisances caused by stray and loose animals.
- Assistance with removal of wild animals when warranted.
- Provide animal licensing, rabies vaccinations and microchipping.
- Establish programs to rid the community of animal cruelty.
- Strengthen partnership support to help improve notice of animals in the pound and pet adoption opportunities.

In order to evaluate the recommendation, the Council's asks the Commission have a recommendation submitted prior to May 1, 2021.



CITY OF BETHEL

P.O. Box 388
Bethel, Alaska 99559
Ph. (907) 543-4150
Fax (907) 543-3817

MEMORANDUM

DATE: Feb. 3, 2021 to Feb. 16, 2021

TO: City Council

FROM: Peter Williams, City Manager

RE: City Managers' Report

COVID-19 – The Incentive and Food Distribution Programs are still underway. Between twenty-two to sixty-six percent of those flying into Bethel on board Alaska Airlines were tested on the last 45 flights.

We have explored and sought information about the vaccine and passed the information to employees. We also have had meeting with YKHC about the current situation in Bethel and what we should be looking for before we open the pool or other city facilities or activities. Myers Farm delivered 362 boxes of food for a total of 1802 boxes to date. The program will be on hold Feb. to March 7.

Finance Dept – The Dept. Heads will start to turn in their budgets to the finance department starting with the IT and Port Depts. on Feb. 16.- On Feb 16th the finance dept had a training session regarding sales taxes.

Aquatic Ctr. – Received Fee Proposal for Planning and Engineer Services for the YK Fitness Center Expansion Feasibility Study.

City Managers Daily Log

Feb, 3 – Teleconference with DOWL to go over the feasibility study for the Aquatic Ctr. Discussed a tuition assistance program for employees with the HR manager. DOT requested a Resolution of support for a construction project at the airport. – Citizen compliant regarding W&S.- Planning Dept. /zoning issue/ business license. – Met with the CA, Aquatic Manager, City Clerk and HR to discuss if we can require employees and those using city facilities to show proof of being vaccinated. We cannot require this action at this time. – State of Alaska is requiring us to use the CARES Act Transit Grant, \$731,000 before we use the normal 5311 Grant for our transit system. – Alaska Rural

Feb. 4 – Read through signed the grant agreement from VSW for the Main Lift Station. – Discussed opening the pool with the manager of the Aquatic Ctr. and outstanding invoices. – Tele-conference with City Attorney, city clerk City Planner, GCI and KYUK over a platting issue regarding the property that building KYUK uses resides on. – Requested the Forwarded a Resolution of support for the council to consider from the for the DOT regarding a project at the airport. –

Feb. 5 – Ask the Finance Dept. to participate in the Best of the West competition by providing information about taxes that a business needs to be aware of. – Discussion with PW about charging homeowners for us inspecting their tanks. – Review service agreement letters for the Ave. Project.

Feb. 6 – Responded to citizen request regarding a officer who is not employed with the Department anymore. – Review docs for a purchase of a PD vehicle. Missing state contract.

Feb. 8- Met to discuss the Hackney case with the CA and city Planner.

Feb. 9 -Responded to council members question concerning electronic time keeping. - Help a senior citizen out obtaining a tax-exempt card. -

Feb, 10 Meet with YKHC, Aquatic Ctr to discuss opening the pool at twenty-five per cent capacity. It was decided to wait and review the situation towards the end of the month.

-Met with Wilson Agency to review the employee's health care plan and expected cost. We expect the cost of next year's plan, and coverages, will be known around April 1, 2021. – Responded to DOWI regarding information for the Aves Project.

Feb. 11 - We lost five points on are RUBA score due to not having someone sit through a training course that they require that has not been offered for two years. – Ask the Police to investigate a complaint of animal abuse. – Respond to a issue about paying customer according to Ordinance 20-12(b). – Asked police dept to investigate an allegation of animal abuse.

Feb. 16 – Three citizens request about sales tax, senior citizens tax exemption and the Aves project. - CAG; if the 20% revenues form the alcohol tax is being recorded or not. Finance dept is looking into that. – Council member concerns about animal control - Reviewed propose Ord.2-xxx regarding exemptions for taxi's



February 16, 2021

Mr. William Arnold
Mr. Ted Meyer
Mr. John Sargent
Mr. Peter Williams
City of Bethel
P.O. Box 1388
Bethel, AK 99559

**Subject: 2017-2022 City of Bethel- DOWL Term Contract
Capital Projects Update**

CONTRACTED PROJECTS

Avenues Piped Water and Sewer- DOWL Task Order #2

- Working under full design services Notice to Proceed.
- Have USDA's concurrence to phase the project. Phase 1 being mains, phase 2 being services. But all letter of conditions for phase 1 must be met before going to bid.
- Phase 1 95% design will be complete in March 2021, assuming we have 5 willing property owners, and that ADEC plan review proceeds. Phase 2 will progress following Phase 1. No ADEC permit will be needed for service lines.
- Service Agreement execution is underway this week and next.
- 65% Estimate is \$10.2M for Phase I. Phase II estimate is not complete and won't be until we have the 65% design of Phase II. Overall construction cost is projected to be \$14M now.
- AIM is closing down. DOWL is trying to find another place where arctic pipe and service boxes can be constructed in AK. ANC based company Arctic Pipe and Utilities distributes Uresco pipe made in Canada, which won't meet Buy American.
- At this point, late spring/ early summer 2021 bidding is not looking likely.

Lift Station Improvements- #15

- Bethel Heights West, East, Bethel Heights Main, FAA, and Kilbuck have all had upgrades in 2019.
- TecPro has constructed a semi-permanent bypass at Main lift station. It has been running since January 12, 2021, with the only issue being the first night.
- So far \$2.081M is contracted that goes against SOA VSW grant, and approximately \$525K that goes against CARES Act funding.
- Main lift station permanent pumps will not arrive until late April 2021. 22 week turn-around time.
- DOWL working on design drawings for pump/rail replacement. Will need some help from TecPro for as-building what is in the wet well, and some assistance from the City on vacuum trucks.
- Will likely need additional funds for TecPro for the shelter and if they help us with as-building, but we are trying to do this work when they return to BET to complete the Public Works Lift Stations.

Lead and Copper Issues at City Sub- #17

- Orthophosphate injection system is up and running as of November 17, 2020. ADEC has granted Interim Approval to Operate for one year (running out in Feb 2022), which will allow for monitoring as discussed.

City General Planning Services- #22

- Just authorized \$10K more for work on planning type tasks.
- Other task orders related to the subdivision reviews were open but have been closed now.
- Request assistance with B&B code revisions, and Fuel Tank Farm review.

City Hall Roof and Boiler Improvements- #23

- Wolverine Supply Inc. has the low bid at \$1.1M.
- Construction will be in summer 2021. Submittal review and RFIs are underway. Anticipated construction will be 10 weeks. Vacation needs to happen by June 1, 2021.
- Will need a change order for a cantilever roof or shed roof over new lift station.

Subdivision Construction Oversight- #26

- NTP for construction oversight of Blue Sky, Ciulkulek, and Tanqik subdivisions
- DOWL provide on-site oversight of Ciulkulek and some initial for Blue Sky, but none for Tanqik. Used about half of total \$80K so far.
- Ted discussing using some of the existing budgets for re-zoning type efforts and then seeking additional funding for construction oversight with next fiscal year.

Haroldsen's Subdivision Access Study- #27

- NTP of \$7,500. DOWL used about 50% of this. Close down on our end?

Yukon Kuskokwim Health and Fitness Center Repairs-- #28

- Wolverine Supply and DOWL under contract for services. DOWL and WSI meeting on-site 02/16/21 to go over deficiency list.
- Have issued a change order for additional insulation at the high wall/roof interface, and new flashing. Questionable if new flashing can be installed this fall. Also included a change order for hooking up new crawl space heaters to centralized control system. So far Wolverine Supply has completed \$55K worth of work that is strictly related to defective construction. This does not include shared costs for mobilization and design.
- Total WSI charges have been \$222K to date. Total DOWL charges have been \$63K.
- \$21K remains in DOWL contract, but an amendment will be needed. DOWL been involved with a number of meetings and reports not related to the construction, but the litigation.
- Wish to include a new lift station in WSI scope?
 - More of a TecPro/Inlet project?
- Running chemical analysis on boiler water. We recommend adding glycol to the heating system to prevent future freezes.

Courthouse Water Service Replacement- #29

- DOWL moving forward with design of a direct water service to the courthouse and elimination of the service shed and the water storage tank.
- Preliminary engineers estimate is \$300K, assuming City staff will demolish the existing storage tank and do much of the civil grading.
- Project should be bid in spring for construction in 2021.
- Mechanical engineer reports fire suppression pumps can be removed.

Support of Low Income Housing Study for ONC/Neighborworks AK- #30

- No more invoices on this. Will have one more presentation with A::B to City, and that's it.

- Have shared these graphics/figures with John, next step would be to do a PER of the fill station. \$75K or so. The piping to the truck fill station would also provide piped service to users along the way.
- Will close this project out on our end this month.

CEHH Hydraulics and Hydrology Study- #31

- DOWL survey complete, working on H&H report for SOA DOT.
- Will have a draft study for City review before sending to DOT for review by March 1, 2021.

KYUK Back-up Generator- #32

- 100% Paid
- Design of KYUK generator replacement is complete, we have a bid also. This project is shovel ready.
- Close out project on our end?

Water and SewerCAD Models- #33

- 100% Paid for:
 - City subdivision WaterCAD Model
 - Bethel Heights WaterCAD Model
 - SystemWide SewerCAD Model
 - Heat Loss Model
- Been focusing on Bethel Heights because we need to for the Avenues project. All 4 are underway, but work remains.

Main Emergency Repair Project- #34

- 100% Paid
- Work is in conjunction with TO#15. Emergency Repair/Bypass is in Place and waiting on new pumps.
- DOWL paid for the replacement pumps for the bypass. TecPro going to pay DOWL back as they are pushing for a 100% refund on the original pumps.

Public Works Facility Back-up Generator- #35

- 100% Paid
- CARES Act funded but still need to produce drawings for VanGo. Design is under way.
- City DPW will have some responsibilities with removing old generator and hauling new one around. Scope of Work for City will be shown on drawings.
- Cummins Generator has been ordered.

UNCONTRACTED WORK

Truck Fill Station PER- #36

YK Fitness Center Expansion Feasibility Study- #37

The items listed below are outside of the base contract executed between Wolverine Supply Inc (WSI) and the City. These items will be executed through change orders with WSI.

Immediate items to address:

- #1) Flashing and insulation at interface of high wall and roof- **Complete**
- #2) Pile cap insulation in crawlspace- **Complete**

Additional Items to address in order of priority:

- #3) Conference room- above ceiling tiles, lack of insulation along exterior wall. Furnish and Install Insulation.
- #4) Above the main entry way, there is an access to the overhead space that is not insulated. Furnish and Install insulation.
- #5) Temperature sensors in lounge area for heating zones tend to read low. Calibrate sensors.
- #6) Appears to be significant debris in all heating lines. All of the Wye strainers are significantly plugged with the debris which is likely plugging up throughout the system and causing imbalances. Flush entire heating system and replace with distilled water and glycol mix.
- #7) Tile by hot tub is cracked and spalling. City has some of the spare tile on hand. Repair and replace tile in the hot tub area.
- #8) Perimeter trench drains around pool are plastic. They have cracked in about 10 locations, creating a sharp edge. Replace the drain cover with a stainless-steel brand.
- #9) Sprinkler heads leak throughout building. Identify and repair sprinkler heads.
- #10) Motor on crawl space fan has burned out and needs replacement. Replace motor.
- #11) Grates at intakes in pool are cracked. Replace with a stainless-steel type grate.
- #12) CMU walls in utility rooms need masonry coating. Furnish and Install coating.
- #13) Water and Ice dispenser leaks. Replace dispenser.

Additional Items to be addressed by specialized Pool Contractor (through separate contract) not in order of priority:

- #14) When pool is drained- service sand filters.
- #15) Calibrate/repair spa flow meter.
- #16) Pool covers on building south end (the two closest to the spa) do not work.
- #17) Replace pH control system with Pulsar Acid feeder system

Bethel: COVID-19 Individual Assistance



BCSF utilized a portion of the City of Bethel’s CARES funds to create a “Grants to Individuals and Households” program.

Bethel households that needed assistance with expenses as a result of COVID-19-related loss of income or economic hardship were eligible to apply.

Tundra Women’s Coalition was selected to administer the program and they did an incredible job. All funds have been spent and the program is now closed. The data below was provided by TWC.

Data

- Individuals Served: 1,209
- Households Served: 299
- Fund Spent: \$656,500

Most common reason for request for funding: missed work due to quarantine

Typical processing time for a check: 1-3 days

Covered Expenses By Household

- Mortgage/rent payments: 213
- Utility payments: 148
- Cell phone/internet payments: 220
- Groceries: 239
- Insurance (auto, home, medical) payments: 70
- Fuel oil payments: 83
- Other bills you are not able to pay due to COVID-19-related loss of income or economic hardship will be considered, but copies of those bills must be provided: 35

Most frequent request: groceries

Impact

“You guys are making a big difference in so many lives. Qu yana, I wish that I could give you a great big hug.”

Impact

“ Thanks to you I do not have to worry about becoming homeless during these very hard times.”

City of Bethel, Alaska

City Clerk's Office

Council Meetings

February 23, Regular City Council Meeting

March 9, 2021 Regular City Council Meeting

Second half of week of February 8

- Continued to coordinate with Administration on the set up of committee/commission support staff.
- Deputy Clerk is working to become familiar with federal, state and local laws related to records to help facilitate a thorough review and update of our current records management processes.
- Amended the Emergency Ordinances related to the COVID-19 Emergency.
- Continue to work through the committee/commission ordinance rewrite. Sent Ex Officio Members outlines of the committee/commission's proposed duties for codification.
- Drafted two Ordinance for the Public Works Department one, related to billing of extra calls for service and the other, clarifying liability for sewer tank overflows.
- Drafted a Resolution on behalf of the Public Safety and Transportation Commission for their consideration to exempt taxicab timeline of operation requirements to prevent permits from being revoked.
- Drafted an Ordinance for the Public Safety and transportation Commission to reduce the permit fees from \$200 to \$100 monthly for non-operational taxicab permits in response to the impacts of COVID-19.
- Began researching state's action on eminent domain and the corresponding Tundra Ridge Road Project.
- Prepared an AM to refer the evaluation of a full-time employee to focus on animal control referral to the PS&TC.
- Prepared Ordinance for re-acquisition of land, LKSD lease termination for Kilbuck site.

First half of week of February 15

- Provided commission training to the Port Commission.
- Prepared an Ordinance disposing of property through lease to Fish and Game.
- Began preparing the City Clerk's Office Budget for FY22.

Committee/Commission/Board Vacancies

	Regular Member	Alternate Member
Parks/Recreation Aquatic Health and Safety Center Committee	1	2
Planning Commission	full	1
Port Commission	full	1
Public Safety and Transportation Commission	1	2
Community Action Grant Technical Review Board	full	2
Public Works Committee	1	2
Finance Committee	full	full
Ethics Board	full	full

Clerk's Office (C.O.) Committee & Commission Document Tracking, Regular Meetings 2021

	Jan.	Feb.	March	April	May	June	July	Aug.	Sept.	Oct.	Nov.	Dec.
Pub. Safety and Transportation 1st Wed.												
Agenda signed (email to C.O.)	X											
Agenda and Packet (website)	X	X										
Draft Minutes (email to C.O.)	X	X										
Signed Minutes (website)												
Signed Minutes (original to C.O.)	X											
Planning 2nd Thurs.												
Agenda signed (email to C.O.)	X	X										
Agenda and Packet (website)	X	X										
Draft Minutes (email to C.O.)	X											
Signed Minutes (website)	X											
Signed Minutes (original to C.O.)												
Port 3rd Mon.												
Agenda signed (email to C.O.)												
Agenda and Packet (website)		X										
Draft Minutes (email to C.O.)												
Signed Minutes (website)												
Signed Minutes (original to C.O.)												
Community Action Grant Quarterly												
Agenda signed (email to C.O.)												
Agenda and Packet (website)												
Draft Minutes (email to C.O.)												
Signed Minutes (website)												
Signed Minutes (original to C.O.)												
Parks Rec. Aquatic Health Safety 2nd Mon.												
Agenda signed (email to C.O.)	X	X										
Agenda and Packet (website)	X	X										
Draft Minutes (email to C.O.)												
Signed Minutes (website)												
Signed Minutes (original to C.O.)	X											
Public Works 3rd Wed.												
Agenda signed (email to C.O.)	X											
Agenda and Packet (website)	X											
Draft Minutes (email to C.O.)												
Signed Minutes (website)												
Signed Minutes (original to C.O.)												
Finance 4th Mon.												
Agenda signed (email to C.O.)	X	X										
Agenda and Packet (website)	X											
Draft Minutes (email to C.O.)	X											
Signed Minutes (website)	X											

Signed Minutes (original to C.O.)

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