

CITY OF BETHEL

City Council Meeting Agenda, October 19, 2020 – 6:30 PM

Website: <https://www.cityofbethel.org/council>

Location: Council Chambers, City Hall, 300 Chief Eddie Hoffman Highway, Bethel

Council Members: Mayor Perry Barr, Vice-Mayor Haley Hanson, Alyssa Leary, Mark Springer, Cece Franko, Michelle DeWitt, Rose Henderson



ALL PUBLIC MEETINGS OF THE CITY OF BETHEL WILL BE HELD VIRTUALLY

Join Zoom Meeting

<https://zoom.us/j/4888456188?pwd=bkN1dGI4MHpGZ1kwOUVYWU5kd0xhZz09>

Meeting ID: 488 845 6188

Passcode: 13871

Dial by your location

+1 253 215 8782 US (Tacoma)
+1 346 248 7799 US (Houston)
+1 669 900 9128 US (San Jose)
+1 301 715 8592 US (Germantown)
+1 312 626 6799 US (Chicago)
+1 646 558 8656 US (New York)
833 548 0276 US Toll-free
833 548 0282 US Toll-free
877 853 5257 US Toll-free
888 475 4499 US Toll-free

Meeting ID: 488 845 6188

Passcode: 13871

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. PEOPLE TO BE HEARD – FIVE MINUTES PER PERSON
5. APPROVAL OF AGENDA
6. UNFINISHED BUSINESS
7. NEW BUSINESS

Posted October 15, 2020 at City Hall, AC Co., Swanson's, and the Post Office.

Kevin Morgan, Deputy City Clerk

City Clerk's Office Contact Information: Email cityclerk@cityofbethel.net Phone 907-543-1384

Items noted with an asterisk (*) are consent agenda items, unless removed from the consent agenda they are approved upon the approval of the agenda. Ordinances introduced at this meeting may be set for public hearing at the next regular meeting.

The Council may by unanimous consent, after 12:00 AM Fix the Time to Which To Adjourn until the following day at 6:30 PM

7.1.

- a) Election Of The Mayor
- b) Election Of The Vice-Mayor
- c) Appointment Of Committee/Commission/Board Council Representatives
- 1. Council Committees And Commissions
 - a. Planning Commission
 - b. Finance Committee
 - c. Public Safety And Transportation Commission
 - d. Port Commission
 - e. Public Works Committee
 - f. Parks, Recreation, Aquatic Health And Safety Committee
 - g. Community Action Grant Technical Review Board
- 2. Senior Center Advisory Committee (Quarterly Meetings)
- 3. Yuut Elitnaurviat
- 4. Kuimavik Board Representative
- 5. AVCP Museum Advisory Committee

- 7.2. AM 20-52: Approve Modification To Coronavirus Aid, Relief, And Economic Security (CARES) Act Budget And Spending Plan And Authorize The City Manager To Modify It As Needed To Ensure Timely Expenditure Of CARES Act Funds (Interim City Manager Williams)

8. ADJOURNMENT

Posted October 15, 2020 at City Hall, AC Co., Swanson's, and the Post Office.

Kevin Morgan, Deputy City Clerk

City Clerk's Office Contact Information: Email cityclerk@cityofbethel.net Phone 907-543-1384

Items noted with an asterisk (*) are consent agenda items, unless removed from the consent agenda they are approved upon the approval of the agenda. Ordinances introduced at this meeting may be set for public hearing at the next regular meeting.

The Council may by unanimous consent, after 12:00 AM Fix the Time to Which To Adjourn until the following day at 6:30 PM

City of Bethel Action Memorandum

Action memorandum No.	20-52		
Date action introduced:	October 19, 2020	Introduced by:	Peter A. Williams, Interim City Manager
Date action taken:		Approved	Denied
Confirmed by:			

Action Title: Approve modification to Coronavirus Aid, Relief, and Economic Security (CARES) Act Budget and Spending Plan and authorize the City Manager to modify it as needed to ensure timely expenditure of CARES Act funds.

Attachment(s): (1) Coronavirus Aid, Relief, and Economic Security (CARES) Act Budget and Spending Plan, as amended by AM 20-29.

Amount of fiscal impact:		Account information:
\$535,000	CARES Act Budget and Spending Plan	66-50-

Summary Statement

The City of Bethel received the first and second installments of CARES Act funding totaling \$6,308,929.45 and deposited it in the checking account at First National Bank Alaska in Bethel. The City reported expenditures of \$3,872,659.62 as of the August 2020 report sent to the State of Alaska. The City will complete and submit the September 2020 report by the October 20, 2020 deadline and claim more expenditures.

Bethel Business Recovery Grant

The amended CARES Act Budget and Spending Plan approved City Council allocated \$1,000,000 to the Bethel Business Recovery Grant Program. To date, the City spent \$886,000 on the program. The City may end up providing nearly all of the \$1,000,000 allocated as it continues to review and approve those businesses originally listed as conditional or ineligible.

City Administration proposes to initiate Round 2 of the Bethel Business Recovery Grant Program and provide an additional \$535,000 of CARES Act funds for this purpose. The grant distribution to businesses would be \$500,000 and the service fee to the Bethel Community Services Foundation (BCSF) for help administering the program would be \$35,000.

Bethel Nonprofit Support

The City of Bethel provided \$1,500,000 to BCSF in support of their mission to help nonprofit organizations that were negatively impacted by the coronavirus. Bethel City Council may choose to modify this AM to include an additional \$50,000 to support BCSF's support of nonprofits.

The City Attorney stands ready to review and approve individual expenditures for CARES Act compliance.



City of Bethel

CY 2020 Coronavirus Aid, Relief & Economic Security (CARES) Act Budget

Period: March 1, 2020 – December 30, 2020

City Council

Perry Barr	Mayor
Haley Hanson	Vice-Mayor
Michelle Dewitt	Council Member
Hugh Dymment	Council Member
Cece Franko	Council Member
Alyssa Leary	Council Member
Mark Springer	Council Member

Prepared by:

Vincenzo S. Corazza Emergency Operations Center Director

CORONAVIRUS AID, RELIEF & ECONOMIC SECURITY (CARES) ACT FUND SUMMARY

	CY 2020 Budget
CARES Act Fund Revenues	8,424,380
Operating Expenditures:	
XX-XX Emergency Operations Center	617,066
TOTAL OPERATING EXPENDITURES	617,066
Net after Operating Expenditures	617,066
Project Expenditures:	
Public Safety Payroll (PD+FD) Reimbursement 3-1 thru 12-30	3,000,000
Elder Single-Ride Taxi Coupon Program	20,000
PPE Stockpile	200,000
COVID-19 Election (City Clerk)	5,500
Winterhouse Homeless Shelter Reimbursement 3-1 thru 12-30	75,000
YKHC COVID Testing Support at Airport	365,000
Lodging Transit Personnel	350,000
 Bethel Community Services Foundation Charities	 1,500,000
Economic Recovery for Businesses (BCSF consultant)	1,000,000
 Contingency/Unforeseen Expenses to React to Future Needs	 1,086,814
TOTAL PROJECT EXPENDITURES	7,602,314
Excess of Revenues over Operating, Debt & Project Exp.	205,000
Capital Expenditures from Fund Balance:	
Emergency Operations Center Communications & Backup Power	120,000
PPE Cleaning Machine for EOC	25,000
EOC Response Vehicle	60,000
TOTAL CAPITAL EXPENDITURES FROM FUND BALANCE	205,000
Excess Revenues Over All Expenditures	-

CARES ACT REVENUES

		CY 2020 Budget
GENERAL FUND REVENUES:		
Federal Sources:		
xx-xx	CARES Act is Federal, but DCCED/DCRA will administer	
	Total	-
State of Alaska Department of Commerce, Community and Economic Development:		
XXX	CARES Act Funding, 1st Payment	4,193,479
XXX	CARES Act Funding, 2nd Payment	2,115,451
XXX	CARES Act Funding, 3rd Payment	2,115,451
	Total	8,424,380
	TOTAL REVENUES	8,424,380

Emergency Operations Center & Shelter Personnel

		CY 2020 Budget
PERSONNEL (all temporary hires from July 2020 - December 2020, 260 hours each):		
	Temp Emergency Operations Director @ \$85.30 / hr	22,188
	Temp Public Information Officer @ \$61.90 / hr	16,091
	Temp Safety Officer @ \$60.60 / hr	15,748
	Temp Liaison Officer @ \$79.70 / hr	20,721
	Temp Operations Chief @ \$67.70 / hr	17,615
	Temp Planning Chief @ \$67.70 / hr	17,615
	Temp Logistics Chief @ \$49.30 / hr	12,805
	Temp Finance/Admin Chief @ \$79.70 / hr	20,721
	Temp Deputy Chiefs (x4) @ \$47.80 / hr	49,723
	Temp Information/Intelligence Officer @ \$60.60 / hr	15,748
	Temp Shelter Attendants x 4 @ \$24.57 / hr	25,553
501	Total Wages	234,526
510	Social Security (6.2% of Temp Salary)	-
511	Medicare (1.45% of Salary)	-
512	Employee Group Health Benefits 5 @ \$2119	-
515	Unemployment (1.78% of Wages) (Capped @39,900 Per EE)	-
516	Workers' Compensation @.2672/\$100	-
518	PERS (22.00% of Salary)	-
519	Utility Benefit (\$380 per month x 12 months x 5 FTE)	-
	BENEFITS & TAXES	-
	SUBTOTAL PERSONNEL	234,526
	TOTAL PERSONNEL	234,526

CARES ACT Operating/ Emergency Operations Center & Shelter		2020 Budget
PERSONNEL		
	Salaries, Benefits & Taxes minus EGH B	234,526
	Overtime	
	Employee Group Health Benefits	-
	Revision to Personnel Budget	
	Total Personnel	234,526
MATERIALS, SUPPLIES AND SERVICES		
522	Recruitment Costs	10,000
541	Travel/Training Staff Attorney	5,000
545	Training/Travel	10,000
561	Supplies	6,700
563	Wearing Apparel	2,500
602	Gasoline	1,500
621	Electricity	18,400
622	Telephone	20,000
623	Heating Fuel	15,000
626	Water, Sewer & Garbage	12,000
627	Staff Cell Phone	840
642	Legal Fees	-
644	Consulting Fees	150,000
646	Drug Testing/COVID Testing	9,500
649	Professional Fees	50,000
663	Janitorial Supplies/Services	11,400
669	Other Purchased Services	20,000
683	Minor Equip	5,000
685	Equipment	5,000
721	Insurance	10,000
724	Dues/Subscriptions	1,200
727	Advertising	2,000
732	Equipment Rental	5,000
733	Postage	500
790	Allowance for Special Events	10,000
799	Miscellaneous	1,000
	Total MS&S	382,540
	Total Operating Expenditures	617,066

CITY INITIATED PROJECTS			The CARES Act requires that the payments from the Coronavirus Relief Fund only be used to cover expenses that—		
			1. are necessary expenditures incurred due to the public health emergency with respect to the Coronavirus Disease 2019 (COVID-19);	2. were not accounted for in the budget most recently approved as of March 27, 2020 (the date of enactment of the CARES Act) for the State or government; and	3. were incurred during the period that begins on March 1, 2020, and ends on December 30, 2020.
	Name / Description	Cost			
	Public Safety Payroll (PD+FD) Reimbursement 3-1 thru 12-30	\$ 3,000,000.00	Yes, Presumed Eligible	No, Presumed Eligible	Yes, Presumed Eligible
	Elder Single-Ride Taxi Coupon Program	\$ 20,000.00	Yes, City Attorney Reviewed	No, not in FY2020 City Budget, City Attorney Reviewed	Yes, City Attorney Reviewed
	PPE Stockpile	\$ 200,000.00	Yes, City Attorney Reviewed	No, not in FY2020 City Budget, City Attorney Reviewed	Yes, City Attorney Reviewed
	COVID-19 Election (City Clerk)	\$ 5,500.00	Yes, City Attorney Reviewed	No, not in FY2020 City Budget, City Attorney Reviewed	Yes, City Attorney Reviewed
	Winterhouse Homeless Shelter Reimbursement 3-1 thru 12-30	\$ 75,000.00	Yes, City Attorney Reviewed	No, not in FY2020 City Budget, City Attorney Reviewed	Yes, City Attorney Reviewed
	YKHC COVID Testing Support at Airport	\$ 365,000.00	Yes, City Attorney Reviewed	No, not in FY2020 City Budget, City Attorney Reviewed	Yes, City Attorney Reviewed
	Lodging Transit Personnel	\$ 350,000.00	Yes, City Attorney Reviewed	No, not in FY2020 City Budget, City Attorney Reviewed	Yes, City Attorney Reviewed
	TOTAL PROJECT EXPENDITURES	\$ 4,015,500.00			

EOC CAPITAL PROJECTS			The CARES Act requires that the payments from the Coronavirus Relief Fund only be used to cover expenses that—		
			1. are necessary expenditures incurred due to the public health emergency with respect to the Coronavirus Disease 2019 (COVID-19);	2. were not accounted for in the budget most recently approved as of March 27, 2020 (the date of enactment of the CARES Act) for the State or government; and	3. were incurred during the period that begins on March 1, 2020, and ends on December 30, 2020.
	Name / Description	Cost			
	EOC Communications & Backup Power	\$ 120,000.00	Yes, City Attorney Reviewed	No, not in FY2020 City Budget, City Attorney Reviewed	Yes, City Attorney Reviewed
	PPE Cleaning Machine for EOC	\$ 25,000.00	Yes, City Attorney Reviewed	No, not in FY2020 City Budget, City Attorney Reviewed	Yes, City Attorney Reviewed
	EOC Response Vehicle	\$ 60,000.00	Yes, City Attorney Reviewed	No, not in FY2020 City Budget, City Attorney Reviewed	Yes, City Attorney Reviewed
	TOTAL CAPITAL EXPENDITURES	\$ 205,000.00			

BCSF BETHEL BUSINESS RECOVERY GRANT PROGRAM			The CARES Act requires that the payments from the Coronavirus Relief Fund only be used to cover expenses that—		
			1. are necessary expenditures incurred due to the public health emergency with respect to the Coronavirus Disease 2019 (COVID-19);	2. were not accounted for in the budget most recently approved as of March 27, 2020 (the date of enactment of the CARES Act) for the State or government, and	3. were incurred during the period that begins on March 1, 2020, and ends on December 30, 2020.
	Name / Description	Cost			
	Bethel Business Recovery Grant Program (BCSF Consultant)	\$ 1,000,000.00			
	TOTAL PROJECT EXPENDITURES	\$ 1,000,000.00			

BCSF BETHEL NONPROFIT SUPPORT			The CARES Act requires that the payments from the Coronavirus Relief Fund only be used to cover expenses that—		
			1. are necessary expenditures incurred due to the public health emergency with respect to the Coronavirus Disease 2019 (COVID-19);	2. were not accounted for in the budget most recently approved as of March 27, 2020 (the date of enactment of the CARES Act) for the State or government; and	3. were incurred during the period that begins on March 1, 2020, and ends on December 30, 2020.
	Name / Description	Cost			
	Bethel Community Services Foundation Charities	\$ 1,500,000.00			
	TOTAL PROJECT EXPENDITURES	\$ 1,500,000.00			