

CITY OF BETHEL

City Council Meeting Agenda, October 13, 2020 – 6:30 PM

Website: <https://www.cityofbethel.org/council>

Location: Council Chambers, City Hall, 300 Chief Eddie Hoffman Highway, Bethel

Council Members: Mayor Perry Barr, Vice-Mayor Haley Hanson, Alyssa Leary, Mark Springer, Cece Franko, Michelle DeWitt, Hugh Dymont



ALL PUBLIC MEETINGS OF THE CITY OF BETHEL WILL BE HELD VIRTUALLY

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Meeting ID: 960 9832 8720

Passcode: 13871

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

4. PEOPLE TO BE HEARD – FIVE MINUTES PER PERSON

5. APPROVAL OF CONSENT AGENDA AND REGULAR AGENDA

6. APPROVAL OF MEETING MINUTES

- 6.1. *9-18-2020 Special City Council Meeting
- 6.2. *9-21-2020 Special City Council Meeting
- 6.3. *9-22-2020 Regular City Council Meeting

7. REPORTS OF STANDING COMMITTEES

- 7.1. Committee/Commission/Boards Agendas and Draft Meeting Minutes

Posted October 7, 2020 at City Hall, AC Co., Swanson's, and the Post Office.

Kevin Morgan, Asst. City Clerk

City Clerk's Office Contact Information: Email cityclerk@cityofbethel.net Phone 907-543-1384

Items noted with an asterisk (*) are consent agenda items, unless removed from the consent agenda they are approved upon the approval of the agenda. Ordinances introduced at this meeting may be set for public hearing at the next regular meeting.

The Council may by unanimous consent, after 12:00 AM Fix the Time to Which To Adjourn until the following day at 6:30 PM

8. SPECIAL ORDER OF BUSINESS

- 8.1. Review Canvass Board Certificate Of Election, October 6, 2020- Not Available Until After The Canvass Board October 8, 2020 (Mayor Barr)
- 8.2. Resolution 20-16: Certifying The Results Of The October 6, 2020 Regular City Election- Not Available Until After The Canvass Board October 8, 2020- (Mayor Barr)
- 8.3. Oath Administered To Newly Elected Council Members (Mayor Barr)
- 8.4. Appreciation for Council Member Dymont (Mayor Barr)
- 8.5. Recognizing William F. Howell, III For His Service To And Retirement From The City Of Bethel Fire Department (Mayor Barr)

9. UNFINISHED BUSINESS

- 9.1. Public Hearing Of Ordinance 20-31: Amending Bethel Municipal Code 2.08, City Manager And 2.12 City Officers (Acting City Manager Strickler)

10. NEW BUSINESS

- 10.1. *Introduction Of Budget Ordinance 20-12(e): Amending The City Of Bethel Fiscal Year 2021 Budget- Overtime Administration And Finance- Support Services From Accounting Firm- STIP Match Or Gravel For Roads-Fleet Management Software/Tablets/Connectivity-Litigation Compensation (Interim City Manager Williams)
- 10.2. *Resolution 20-15: Authorizing The Disposal Of One City Water Truck To Yuut Elitnaurviat (Acting City Manager Strickler)
- 10.3. *AM 20-49: Authorizing The City Manager To Negotiate And Execute A Contract With Company A To Conduct A Classification And Compensation Study For The City Of Bethel (Interim City Manager Williams)
- 10.4. *AM 20-50: Allowing The City Manager To Negotiate And Execute A Purchase Agreement With Yukon Equipment Inc. For An All-In-One Heat/Power/Lighting Plant On A Trailer (Interim City Manager Williams)
- 10.5. AM 20-51: Accepting The Resignation Of Council Member Cece Franko Effective October 31, 2020 And Confirming The Process For The Council's Consideration Of Qualified Candidates To Fill The Vacancy (Mayor Barr)
- 10.6. *IM 20-15: Presentation Of The City's Water & Sewer Services Expenditures Compared To Budget From July 1, 2020 To September 30, 2020 – Utilities Maintenance – Water & Wastewater Activity Report (Interim City Manager Williams)
- 10.7. *IM 20-16: COVID-19 Safe Guidelines And Best Practices For Halloween Celebrations And Activities (Council Member DeWitt)
- 10.8. *Personal Leave Request- City Attorney- October 30, 2020 (Mayor Barr)

11. REPORTS

Posted October 7, 2020 at City Hall, AC Co., Swanson's, and the Post Office.

Kevin Morgan, Asst. City Clerk

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11.1. Mayor's Report

11.2. City Manager's Report

11.3. Clerk's Report

12. COUNCIL MEMBER COMMENTS

13. EXECUTIVE SESSION

14. ADJOURNMENT

Posted October 7, 2020 at City Hall, AC Co., Swanson's, and the Post Office.

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The Council may by unanimous consent, after 12:00 AM Fix the Time to Which To Adjourn until the following day at 6:30 PM

1. CALL TO ORDER

A Special Meeting of the Bethel City Council was held on September at 6:30 p.m., in the Council Chambers, Bethel, Alaska.

Mayor Barr called the meeting to order at 6:30 p.m.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

Comprising a quorum of the Council, the following members were present:
City Council Member Hugh Dymont (telephonically) City Council Member Michelle DeWitt (telephonically) City Council Member Mark Springer (telephonically) City Council Member Alyssa Leary (telephonically) Council Member Cece Franko (telephonically) Vice-Mayor Haley Hanson Mayor Perry Barr
Members Absent:
Also in attendance were the following:
Acting City Manager Lori Strickler, Deputy City Clerk Kevin Morgan, City Attorney Libby Bakalar (telephonically)

4. PEOPLE TO BE HEARD – Five minutes per person

Gary Watson- In support of Lee Foley for Interim City Manager. Commended his previous term as City Manager.

5. APPROVAL OF AGENDA

Main Motion: Approval Of Agenda.

Moved by:	Hugh Dymont
Seconded by:	Haley Hanson
In favor:	Perry Barr, Cece Franko, Haley Hanson, Alyssa Leary, Mark Springer, Michelle

	DeWitt, Hugh Dymont
Opposed:	None
Results:	Motion Carries

6. UNFINISHED BUSINESS

7. NEW BUSINESS

Item 7.1. - Review Interim City Manager Applications and Schedule Interviews (Mayor Barr)

Main Motion: Move into Committee of the Whole.

Moved by:	Mark Springer
Seconded by:	Hugh Dymont
In favor:	Perry Barr, Cece Franko, Haley Hanson, Alyssa Leary, Mark Springer, Michelle DeWitt, Hugh Dymont
Opposed:	None
Results:	Motion Carries

Main Motion: Move out of Committee of the Whole.

Moved by:	Mark Springer
Seconded by:	Alyssa Leary
In favor:	Perry Barr, Cece Franko, Haley Hanson, Alyssa Leary, Mark Springer, Michelle DeWitt, Hugh Dymont
Opposed:	None
Results:	Motion Carries

Item 7.2. - Interim City Manager Conditional Offer (Acting City Manager Strickler)

Council did not consider this Item of Business.

8. EXECUTIVE SESSION

Item 8.1. - AS 44.62.310 (C) (2) Subjects That Tend To Prejudice The Reputation And Character Of Any Person - Interim City Manager Review and Employment

Agreement Development (Note, All Interim City Manager Candidates May be Discussed During the Executive Session)(Acting City Manager Strickler)

Main Motion: Move into Executive Session- AS 44.62.310 (C) (2) Subjects That Tend To Prejudice The Reputation And Character Of Any Person - Interim City Manager Review and Employment Agreement Development (Note, All Interim City Manager Candidates May be Discussed During the Executive Session). Those attending are the City Council, Acting City Manager, Deputy City Clerk, and City attorney.

Moved by:	Alyssa Leary
Seconded by:	Mark Springer
In favor:	Perry Barr, Cece Franko, Haley Hanson, Alyssa Leary, Mark Springer, Michelle DeWitt, Hugh Dymont
Opposed:	None
Results:	Motion Carries

Council exits Executive Session.

Main Motion: Direct administration to reach out to candidates: Caole, Anthony; Foley, Lee; Lanning, Alan; Williams, Peter; and Whalen, Marybeth; to invite them for interviews and to initiate background checks on the candidates.

Moved by:	Haley Hanson
Seconded by:	Alyssa Leary
In favor:	Perry Barr, Cece Franko, Haley Hanson, Alyssa Leary, Mark Springer, Michelle DeWitt, Hugh Dymont
Opposed:	None
Results:	Motion Carries

9. ADJOURNMENT

Main Motion: Adjournment.

Moved by:	Mark Springer
Seconded by:	Haley Hanson
In favor:	Perry Barr, Cece Franko, Haley Hanson, Alyssa Leary, Mark Springer, Michelle DeWitt, Hugh Dymont
Opposed:	None
Results:	Motion Carries

Meeting ended at 8:00 p.m.

Perry Barr, Mayor

ATTEST:

Kevin Morgan,
Deputy City Clerk

1. CALL TO ORDER

A Special Meeting of the Bethel City Council was held on September 21, at 6:30 p.m., in the Council chambers, Bethel, Alaska.

Mayor Barr called the meeting to order at 6:30 p.m.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

Comprising a quorum of the Council, the following members were present:
Council Member Cece Franko (telephonically) City Council Member Alyssa Leary (telephonically) City Council Member Michelle DeWitt (telephonically) City Council Member Hugh Dymont (telephonically) Vice-Mayor Haley Hanson (telephonically) City Council Member Mark Springer (arrived after roll at 7:57 p.m, telephonically) Mayor Perry Barr
Members Absent:
Also in attendance were the following:
Acting City Manager Lori Strickler, Deputy City Clerk Kevin Morgan, City Attorney Libby Bakalar (telephonically)

4. PEOPLE TO BE HEARD – Five minutes per person

Anna Hoffman, President and CEO of Bethel Native Corporation (BNC)- Recommended Peter Williams for the Interim City Manager position. Read a letter of support. Commended the stability of his previous term as City Manager and believes hiring him would restore function and leadership.

5. APPROVAL OF AGENDA

Main Motion: Approval Of Agenda.

Moved by: | Hugh Dymont

Seconded by: | Cece Franko

Main Motion: Move Item 7.2 *Review Of Recruitment Strategies For Permanent City Manager With GOVHR* to be first Item of New Business and to move Item 7.3 *Interim City Manager Conditional Offer* and 7.4 *Appointment Of Interim City Manager* to follow Executive Session.

Moved by: | Michelle DeWitt
Seconded by: | Haley Hanson
In favor: | Perry Barr, Cece Franko, Haley Hanson, Alyssa Leary, Michelle DeWitt, Hugh Dymment
Opposed: | None
Results: | Motion Carries

6. UNFINISHED BUSINESS

7. NEW BUSINESS

Item 7.2. - Review Of Recruitment Strategies For Permanent City Manager With GOVHR (Acting City Manager Strickler)

Main Motion: Move into Committee of the Whole.

Moved by: | Alyssa Leary
Seconded by: | Haley Hanson
In favor: | Perry Barr, Cece Franko, Haley Hanson, Alyssa Leary, Michelle DeWitt, Hugh Dymment
Opposed: | None
Results: | Motion Carries

Main Motion Move out of Committee of the Whole.

Moved by: | Alyssa Leary
Seconded by: | Michelle DeWitt
In favor: | Perry Barr, Cece Franko, Haley Hanson, Alyssa Leary, Michelle DeWitt, Hugh Dymment
Opposed: | None
Results: | Motion Carries

Main Motion: On advertisement, change the Salary range to 135,000-155,000 and to change the requirements that a Bachelor's or Master's Degree is preferred but not required.

Moved by:	Hugh Dymont
Seconded by:	Alyssa Leary
In favor:	Perry Barr, Cece Franko, Haley Hanson, Alyssa Leary, Michelle DeWitt, Hugh Dymont
Opposed:	None
Results:	Motion Carries

Item 7.1. - Interim City Manager Interviews (Acting City Manager Strickler)

*Interview of Lee Foley started at 7:19 p.m.
Due to connectivity issues. The call kept disconnecting and re-connecting.
Mayor Barr determined that Lee Foley still had 15 minutes of time remaining.
Interview ended at 7:50 and will conclude at the end of the other interviews.*

*Interview of Peter Williams started at 7:55 p.m.
Council Member Franko left the meeting at 7:55 p.m. and re-joined at 7:56 p.m.
Council Member Springer joined the meeting at 7:57 p.m.
Interview of Peter Williams ended at 8:30 p.m.*

*Interview of Marybeth Whalen started at 8:30 p.m.
Interview of Marybeth Whalen ended at 9:10 p.m.*

*Lee Foley rejoined at 9:11 p.m.
Due to connectivity issues, the call continued to reconnect and disconnect.
Interview of Lee Foley ended at 9:30 p.m.*

8. EXECUTIVE SESSION

Item 8.1. - AS 44.62.310 (C) (2) Subjects That Tend To Prejudice The Reputation And Character Of Any Person - Interim City Manager Review and Employment Agreement Development (Note, All Interim City Manager Candidates May be Discussed During the Executive Session) (Acting City Manager Strickler)

Main Motion: As 44.62.310 (C) (2) Subjects That Tend To Prejudice The Reputation And Character Of Any Person - Interim City Manager Review And Employment

Agreement Development (Note, All Interim City Manager Candidates May Be Discussed During The Executive Session) Those Attending Are the City Council, Acting City Manager, City Attorney, and Deputy City Clerk.

Moved by:	Mark Springer
Seconded by:	Michelle DeWitt
In favor:	Perry Barr, Cece Franko, Haley Hanson, Alyssa Leary, Mark Springer, Michelle DeWitt, Hugh Dymont
Opposed:	None
Results:	Motion Carries

Council exits Executive Session.

Main Motion: Direct Administration to negotiate and executive a contract with Peter Williams for the Position of Interim City Manager.

Moved by:	Mark Springer
Seconded by:	Hugh Dymont
In favor:	Perry Barr, Cece Franko, Haley Hanson, Alyssa Leary, Mark Springer, Michelle DeWitt, Hugh Dymont
Opposed:	None
Results:	Motion Carries

Item 7.3. - Interim City Manager Conditional Offer (Acting City Manager Strickler)

Council did not consider this Item of Business.

Item 7.4. - Appointment Of Interim City Manager (Acting City Manager Strickler)

Council did not consider this Item of Business.

9. ADJOURNMENT

Main Motion: Adjournment.

Moved by:	Mark Springer
Seconded by:	Haley Hanson
In favor:	Perry Barr, Cece Franko, Haley Hanson, Alyssa Leary, Mark Springer, Michelle DeWitt, Hugh Dymont
Opposed:	None
Results:	Motion Carries

Meeting ended at 10:28 p.m.

Perry Barr, Mayor

ATTEST:

Kevin Morgan,
Deputy Clerk

1. CALL TO ORDER

A Regular Meeting of the Bethel City Council was held on September 22, 2020 at 6:30 p.m., in the Council Chambers, Bethel, Alaska.

Mayor Barr called the meeting to order at 6:30 p.m.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

Comprising a quorum of the Council, the following members were present:
City Council Member Alyssa Leary (telephonically) City Council Member Michelle DeWitt (telephonically) City Council Member Hugh Dymont (telephonically) Council Member Cece Franko (telephonically) Vice-Mayor Haley Hanson (telephonically) Mayor Perry Barr City Council Member Mark Springer (telephonically arrived after roll call at 6:48p.m.)
Members Absent:
Also in attendance were the following:
Acting City Manager Lori Strickler, Deputy City Clerk Kevin Morgan, City Attorney Libby Bakalar (telephonically)

4. PEOPLE TO BE HEARD – Five minutes per person

Jon Cochrane - In favor of the transfer of the Old Senior Center to Bethel Winter House. Moves the Bethel Winter house toward to becoming a long term solution to the homeless issue in the City. They have been raising funds to make this a reality and are looking forward to the partnership with the City.

Eileen Arnold, Executive Director of Tundra Women's Coalition (TWC)- Thanked ONC for the masks and sanitizer they donated to TWC staff and residents. In support for the Old Senior Center to be transfer to the Bethel Winter House; there is strong community and inter-agency support. The Individual Assistance Program has given out about \$110.000. They write about 2-3 checks a day for individuals in need of the

grant. Thanked the City for raising the amount of funds to the program.

Susan Taylor- Concerned about the Census. Urged the public partake in the Census to be counted. The Census will affect federal funding for the next ten years; including infrastructure such as the airport, health care, schools and roads. The Deadline for the Census will be at the end of the month. Also the Friday Produce Giveaway is currently on hold.

During Reports of Standing Committees, Council returned to People to be Heard.

Anny Cochrane- Spoke in favor of the transfer of the Old Senior Center to the Bethel Winter House. It will reduce costs to the City's police and emergency services. Another benefit of the shelter can be in a transitional role as homelessness can be a short term issue for some residents.

During the Public Hearing of Ordinance 20-30, Council returned to People to be Heard.

Henry Hunter Sr., Chairman of ONC- Requests that the City sell ONC the land underneath the multipurpose building. 30 years ago, ONC leased the building for bowling and recreation. Currently, they use it for gatherings such as meetings, weddings, and healthy family programs. ONC has partnered with the city in the past through donations and grants. ONC will not restrict use of the land.

5. APPROVAL OF CONSENT AGENDA AND REGULAR AGENDA

Main Motion: Approval Of Consent Agenda And Regular Agenda.

Moved by:	Alyssa Leary
Seconded by:	Haley Hanson
In favor:	Perry Barr, Cece Franko, Haley Hanson, Alyssa Leary, Michelle DeWitt, Hugh Dymont
Opposed:	None
Results:	Motion Carries

Removal from Consent Agenda- Council Member DeWitt- Item 10.6, IM 20-13.

Removal from Consent Agenda- Council Member Leary- Item 10.3, AM 20-46.

6. APPROVAL OF MEETING MINUTES

Item 6.1. - *9-8-2020 Regular City Council Meeting

Passed on the consent agenda.

7. REPORTS OF STANDING COMMITTEES

Item 7.1. - Committee/Commission/Board Agendas And Draft Meeting Minutes

Port Commission, Hugh Dymont- No quorum. No meeting. They need one more member to have a quorum.

Planning Commission, Vice-Mayor Hanson- They discussed how to make a determination if a property is a hazard or nuisance. Discussed having the Fire Department and/or the Police Department determine hazards, in absence of a building inspector.

Council Member Springer joined the meeting at 6:48 p.m.

Main Motion: Suspend the Rules to return to People to be Heard to hear from Anny Cochrane.

Moved by:	Mark Springer
Seconded by:	Hugh Dymont
In favor:	Perry Barr, Cece Franko, Haley Hanson, Alyssa Leary, Mark Springer, Michelle DeWitt, Hugh Dymont
Opposed:	None
Results:	Motion Carries

Community Action Grant Technical Review Board, Mayor Barr- No meeting. The recorder has not rescheduled meetings. The next opening will be October 14th. The deadline will be November 13th.

Parks, Recreation, Aquatic Health and Safety Center Committee, Council Member DeWitt- Discussed a Recommendation to Council to Amend the Sugar Sweetened Beverage Tax ordinance. Discussed, Park's Names, identified which parks have no names, phase 2 feasibility, contracting out park's services and current Public Work's projects.

Finance Committee, Council Member Franko- Discussing water/sewer collection issues. Some members of the committee are moving away in the near future. If interested in serving on the committee, please apply online.

Public Works Committee, Council Member Leary- Planning Director Meyer discussed code enforcement efforts. They also discussed the water/sewer deficit, causes of disconnected accounts, and the Junk Vehicle pick up program.

Public Safety and Transportation Commission, Council Member Springer- No report.

8. SPECIAL ORDER OF BUSINESS

9. UNFINISHED BUSINESS

Item 9.1. - Public Hearing Of Ordinance 20-30: Authorizing The Sale Of The Land And Building Located At 127 Atsaq Way To The Bethel Winterhouse (Acting City Manager Strickler)

Mayor Barr opened the Public Hearing.

Jon Cochrane, Bethel Winter House- In support of the ordinance. Bethel Winter House has drastically reduced winter fatalities due to exposure. Making the building a full time facility will also decrease emergency services and police calls. This ordinance would turn what is currently a nuisance property into a useful property. Mayor Barr closed the Public Hearing.

Main Motion: Adopt Ordinance 20-30.

Moved by:	Hugh Dymont
Seconded by:	Alyssa Leary
In favor:	Perry Barr, Cece Franko, Haley Hanson, Alyssa Leary, Michelle DeWitt, Hugh Dymont, Mark Springer
Opposed:	None
Results:	Motion Carries

Council asked Jon Cochrane questions

Main Motion: Suspend the Rules to return to People to be Heard to hear from Henry Hunter Sr.

Moved by:	Mark Springer
Seconded by:	Cece Franko
In favor:	Perry Barr, Cece Franko, Haley Hanson, Alyssa Leary, Michelle DeWitt, Hugh

	Dyment, Mark Springer
Opposed:	None
Results:	Motion Carries

Council Member Dyment disconnected at 7:26 p.m. and reconnected 7:27 p.m.

Primary Amendment: Under section 2 to insert after Senior Center "the land" after tract insert "H1".

Moved by:	Hugh Dyment
Seconded by:	Alyssa Leary
In favor:	Perry Barr, Cece Franko, Haley Hanson, Alyssa Leary, Michelle DeWitt, Hugh Dyment, Mark Springer
Opposed:	None
Results:	Motion Carries

Item 9.2. - Public Hearing Of Ordinance 20-12(d): Amending The City Of Bethel Fiscal Year 2021 Budget- Finance Department Stabilization-KYUK Lease Space- Streets And Roads-Hydrologic And Hydraulic Survey-Travel And Advertisement For City Manager Recruitment-Security System 4-H Youth Center-Fitness Center Feasibility Study For Phase 2-Grant Reports (Acting City Manager Strickler)

*Mayor Barr opened the Public Hearing.
No one present to be heard.
Mayor Barr closed the Public Hearing.*

Main Motion: Adopt Budget Ordinance 20-12(d).

Moved by:	Alyssa Leary
Seconded by:	Mark Springer
In favor:	Perry Barr, Cece Franko, Haley Hanson, Alyssa Leary, Mark Springer, Michelle DeWitt, Hugh Dyment
Opposed:	None
Results:	Motion Carries

Primary Amendment: Add the suggested amendment which states," WHEREAS, repairs to the Yukon Kuskokwim Regional Health and Aquatic Safety Training Center are still active; therefore, estimates for repair costs are not concrete; WHEREAS, the City's contracted engineering firm, DOWL, predicts additional repair costs that exceeds the adopted Fiscal Year 2021 Budget; WHEREAS, Public Works is requesting \$250,000 to cover unforeseen repair costs to the YK Fitness Center;" and increases 40-50-690 Capital Expenditures by 250,000 and decreases 10-10100

Cash by (250,000).

Moved by:	Mark Springer
Seconded by:	Alyssa Leary
In favor:	Perry Barr, Cece Franko, Haley Hanson, Alyssa Leary, Mark Springer, Michelle DeWitt, Hugh Dymont
Opposed:	None
Results:	Motion Carries

Item 9.3. - Appointment Of Interim City Manager (Acting City Manager Strickler)
Council did not make any motions on this item.

10. NEW BUSINESS

Item 10.1. - *Introduction Of Ordinance 20-31: Amending Bethel Municipal Code 2.08, City Manager And 2.12 City Officers (Acting City Manager Strickler)
Passed on the consent agenda.

Item 10.2. - *AM 20-45: Authorizing The City Manager To Negotiate And Execute A Contract With Wolverine Supply Inc. For City Hall Improvements (Acting City Manager Strickler)
Passed on the consent agenda.

Item 10.3. - *AM 20-46: Direct Administration To Negotiate And Execute A Memorandum Of Agreement With The State Of Alaska Department Of Transportation And Public Facilities For The Statewide Transportation Improvement Plan (STIP) 2020-2023 (Acting City Manager Strickler)

Main Motion: Approve AM 20-46.

Moved by:	Alyssa Leary
Seconded by:	Michelle DeWitt
In favor:	Perry Barr, Cece Franko, Haley Hanson, Alyssa Leary, Mark Springer, Michelle DeWitt, Hugh Dymont
Opposed:	None
Results:	Motion Carries

Item 10.4. - AM 20-47: Direct Administration To Begin Working On Acquiring Easements For The Connection Of A Gravel 12' Walking Trail Connecting City

Subdivision To The Yukon Kuskokwim Health Corporation And To Plan For Project Execution The Summer Of 2021 And To Engage With Other Agencies Such As AVCP, ONC And YKHC To Identify Partnership Opportunities (Council Member DeWitt)

Main Motion: Approve AM 20-47.

Moved by:	Michelle DeWitt
Seconded by:	Alyssa Leary
In favor:	Perry Barr, Cece Franko, Haley Hanson, Alyssa Leary, Mark Springer, Michelle DeWitt, Hugh Dymont
Opposed:	None
Results:	Motion Carries

Item 10.5. - *AM 20-48: Accept And Approve The 2020 State Homeland Security Program Grant Award In The Amount Of \$255,783.50 And Direct The Acting City Manager To Sign The Related Grant Agreement (Acting City Manager Strickler)
Passed on the consent agenda.

Item 10.6. - *IM 20-13: City Of Bethel Organizational Retreat Priorities (Council Member DeWitt)
Council reviewed IM 20-13.

Item 10.7. - *IM 20-14: Emergency Procurement Of Cleaning And Sanitation Services (Acting City Manager Strickler)
Passed on the consent agenda.

11. REPORTS

Item 11.1. - Mayor's Report

Item 11.2. - City Manager's Report

Item 11.3. - Clerk's Report

12. COUNCIL MEMBER COMMENTS

Mayor Barr- Appreciates Council Member Dyment providing guidance as an experienced council member. Appreciates the unity that the council displays. Reminded Council Member Dyment that there are always openings on the committees.

Vice-Mayor Hanson- Thanked Council Member Dyment for stepping up, serving on the Council, and sharing his wisdom. Reminder to pick up homework, at the gym, tomorrow from 8 a.m.-5: 30 p.m.

Council Member Leary- Reminded the public that it is Important to take the Census. Thanked Council Member Dyment for helping the City in a time of crisis.

Council Member Franko- Stressed the importance of getting the Census filled out. The deadline is at the end of the month. It will affect us for the next 10 years, and will impact federal funding. There is a census fundraiser on the First Alaskan's web-page. Thanked Council Member Dyment for the kind words and serving on the Council.

Council Member Springer- Expressed condolences to Willy Keppel's family.

Council Member DeWitt- no comment.

Council Member Dyment- Last meeting as a Council Member. Very pleased with the City Council. Appreciates the thoughtfulness and hard work of the Council during this time of crisis. Knows that the City will be in good hands. Thanked the Council.

13. EXECUTIVE SESSION

Item 13.1. - In Accordance With As 44.62.310 (C)(1): Matters, The Immediate Knowledge Of Which Would Clearly Have An Adverse Effect Upon The Finances Of The Public Entity- YK Fitness Center, Construction Issues and Recourse (Council Member Dyment)

Main Motion: Move into Executive Session- In Accordance With As 44.62.310 (C)(1): Matters, The Immediate Knowledge Of Which Would Clearly Have An Adverse Effect Upon The Finances Of The Public Entity- YK Fitness Center, Construction Issues and Recourse. Those attending were the City Council, Acting City Manager, City Attorney, and Deputy City Clerk.

Moved by:	Hugh Dyment
Seconded by:	Michelle DeWitt
In favor:	Perry Barr, Cece Franko, Haley Hanson, Alyssa Leary, Mark Springer, Michelle DeWitt, Hugh Dyment

Opposed: | None
Results: | Motion Carries

Council Member Springer disconnected from the meeting at 8:49 p.m. and re-connected at 9:02 p.m.

Council Member Dymont disconnected at 9:28 p.m. and reconnected.

14. ADJOURNMENT

Main Motion: Adjournment.

Moved by: | Mark Springer
Seconded by: | Haley Hanson
In favor: | Perry Barr, Cece Franko, Haley Hanson, Alyssa Leary, Mark Springer, Michelle DeWitt, Hugh Dymont
Opposed: | None
Results: | Motion Carries

Meeting ended at 9:32 p.m.

Perry Barr, Mayor

ATTEST:

Kevin Morgan,
Deputy City Clerk

City of Bethel, Alaska

Parks, Recreation, Aquatic, Health & Safety Center Committee Minutes

September 14, 2020

Regular Meeting

Bethel, Alaska

I. CALL TO ORDER:

A regular Parks and Recreation Committee Meeting was held on September 14, 2020 via Zoom. Brian Lefferts called the meeting to order at 06:03 pm.

II. ROLL CALL:

Comprising a quorum of the committee, the following were present for Roll Call: Brian Lefferts, Judy Wasierski, Kathy Hanson, Beverly Hoffman, Rose Henderson, Kathryn Baldwin, Michelle DeWitt and Garrett Hussion.

Also Present: Charlie Dan and Stacey Reardon

Excused Absence: Bill Arnold

Unexcused Absence: Corbin Ford

III. PEOPLE TO BE HEARD:

IV. APPROVAL OF AGENDA:

MOVED BY:	Beverly Hoffman	Motion to approve Agenda.
SECONDED BY:	Rose Henderson	
VOTE ON MOTION	Motion carried by unanimous vote.	

V. APPROVAL OF MINUTES:

MOVED BY:	Kathy Hanson	Motion to approve meeting minutes for August 10, 2020.
SECONDED BY:	Judy Wasierski	
VOTE ON MOTION	Motion carried by unanimous vote.	

MOVED BY:	Rose Henderson	Motion to approve meeting minutes for August 24, 2020.
SECONDED BY:	Kathy Hanson	
VOTE ON MOTION	Motion carried by unanimous vote.	

VI. UNFINISHED BUSINESS:

- A. Phase II Multipurpose Facility- City Council approved \$78,000 to fund a feasibility study for Phase II. Agnew Beck-update study for Comprehensive Plan of 2011.
- B. 2020 Committee Goals-Revisiting the trail between college/hospital. Attention be constant for our boardwalks and trails-Moravian Church/Kilbuck Street needs some care.
- C. Pinky's Park Developments and Updates Park Names-5 unnamed park spaces. "Name-a-Park". List out unnamed parks and request for recommendations. Suggest removing the Senior Center Park from the list. Vote-similar to the multipurpose field.
- D. Sugar-Sweetened Beverage Tax-

MOVED BY:	Rose Henderson	Motion to recommend to City Council the amendments below that were suggested at our last meeting.
SECONDED BY:	Garrett Hussion	
VOTE ON MOTION	Motion carried by unanimous vote.	

- ❖ Amend 04.07a090, clarify how to prioritize funds. "Prioritize making up the deficit in annual sales tax revenue to the Yukon Kuskokwim Fitness Center and strategic planning for a Phase II gym, followed by trails and boardwalk development and other recreational operations."

- ❖ Add indoor and outdoor in front of recreation in the second whereas.
- ❖ Add verbiage in the ordinance after Indoor Recreation is a limited commodity, "Funds from this will support the development and construction of Phase II, a Multipurpose Community Gym."
- ❖ Add verbiage at the end of whereas statements inside the ordinance, "Sustaining and expanding our current Fitness Center will improve social and physical well-being for current and prospective residents."

MOVED BY:	Beverly Hoffman	Motion to suspend the rules to hear from Brooke Sherick-Odom.
SECONDED BY:	Rose Henderson	
VOTE ON MOTION	Motion carried by unanimous vote.	

E. Parks/Public Spaces Permit System- remove from agenda

VII. NEW BUSINESS:

- A. Contracted Services/Re-establishing a Parks and Recreation Department by FY2022-What will it take to re-establish Parks and Recreation Department? Council? Administration will have to create the department and budget for it. Clarify what everyone's role will be. Parks Department cannot perform maintenance on Parks completely without the Property Maintenance Department. Have a section of PW in Public Works that focus mainly on parks/cemeteries, separate from some of the other divisions within the department and then contract out recreational services. Put out RFP to contract out recreational programming? In-House Parks and Trails maintenance.

MOVED BY:	Beverly Hoffman	Motion to recommend to City Council a budget modification for \$150,000 for recreational programming efforts.
SECONDED BY:	Rose Henderson	
VOTE ON MOTION	Motion carried by unanimous vote.	

VIII. PROPERTY MAINTENANCE REPORT:

IX. YKFC FACILITY DIRECTOR'S REPORT:

X. MEMBER COMMENTS:

Brian Lefferts:
 Judy Wasierski:
 Kathy Hanson:
 Beverly Hoffman: Thank you all.
 Rose Henderson: Thank you, Lori and Michelle, for all of your hard work in putting together the grant application.
 Kathryn Baldwin:
 Garrett Hussion:
 Michelle DeWitt:

XI. ADJOURNMENT:

MOVED BY:	Beverly Hoffman	Motion to adjourn.
SECONDED BY:	Judy Wasierski	
VOTE ON MOTION	Motion carried by unanimous vote.	

With no further business, meeting adjourned at 07:56 PM.

APPROVED THIS _____ DAY OF _____, 2020.

Brian Lefferts
Committee Chair

Charlie Dan
Recorder of Minutes

City of Bethel, Alaska

Planning Commission

September 10, 2020

Regular Meeting

Bethel, Alaska

I. CALL TO ORDER:

A regular meeting of the Planning Commission was held on September 10, 2020 at the Bethel City Hall, Council Chambers in Bethel, Alaska. The Chair of Commission, Kathy Hanson called the meeting to order at 6:36 PM.

II. ROLL CALL:

Compromising a quorum of the Commission, the following members were present for roll call: Kathy Hanson, Lorin Bradbury, John Guinn, Alex Wasierski, Shadi Rabi, & Haley Hanson
Unexcused absence: Scott Campbell, Excused Absence: Stanley Hoffman Jr.
Also Present: Ted Meyer, City Planner; Pauline Boratko, Recorder. Ted Meyer, Kathy Hanson, and Pauline Boratko were in chambers; Lorin Bradbury, John Guinn, Alex Wasierski & Haley Hanson participated virtually.

III. PEOPLE TO BE HEARD:

IV. APPROVAL OF THE AGENDA:

MOVED:	Lorin Bradbury	Motion to approve the agenda
SECONDED:	Shadi Rabi	
VOTE ON MOTION	unanimous	

I. APPROVAL OF THE MINUTES:

MOVED:	John Guinn	Motion to approve the meeting minutes from July 9, 2020
SECONDED:	Lorin Bradbury	
VOTE ON MOTION	Unanimous	

The August 13, 2020 meeting cancelled due to the concern of community spread of the Corona Virus.

II. SPECIAL ORDER OF BUSINESS:

III. NEW BUSINESS:

- A.** Review and prioritization of hazard and nuisance property for municipal action: Commission members discussed how to move forward to address nuisance and hazardous properties

IV. UNFISHINSHED BUSINESS:

V. PLANNER'S REPORT: Ted Meyer gave his report.

VI. COMMISSIONER'S COMMENTS:

- K. Hanson- Thank you Haley for bringing this up to council.
- A. Wasierski- no comment.
- J. Guinn- no comment.
- H. Hanson- no comment.
- S. Rabi-no comment.
- L. Bradbury- Glad we are talking about it.
- H. Hanson-no comment.

X. ADJOURNMENT:

MOVED:	Lorin Bradbury	Motion to adjourn the meeting.
SECONDED:	Shadi Rabi	
VOTE ON MOTION	Unanimous	

With no further business the meeting adjourned at 7:38 pm

APPROVED THIS ____ DAY OF _____, 2020

Kathy Hanson, Chair

ATTEST: Pauline Boratko, Recorder



Planning Commission Meeting Agenda SPECIAL Meeting Thursday, October 1, 2020– 6:30PM

MEMBERS

Kathy Hanson
Chair
Term Expires 12/2021

Lorin Bradbury
Vice-Chair
Term Expires 12/2020

John Guinn
Commission Member
Term Expires 12/2021

Alex Wasierski
Commission Member
Term Expires 12/2021

Shadi Rabi
Commission Member
Term Expires 12/19

Scott Campbell
Commission Member
Term Expires 12/2020

Stanley Hoffman Jr
Alternate Member
Term Expires 12/2021

Haley Hanson
Council Representative
Term Expires 10/2020

Ted Meyer
Ex-Officio Member

Pauline Boratko
Recorder

We are now hosting our public meetings through Zoom.
To join the meeting, follow these instructions:

1. Go to the website: <https://zoom.us/join>
User ID: 488 845 6188 Passcode: 13871

OR

2. teleconference: 253-215-8782
User ID: 488 845 6188 Passcode: 13871

AGENDA

- I. CALL TO ORDER
- II. ROLL CALL
- III. PEOPLE TO BE HEARD – (5 Minute Limit): the public may call in, join via Zoom or send their written statement to planning@cityofbethel.net or by mailing to City of Bethel- Planning Dept Box 1388 Bethel, Alaska 99559. Anonymous letters will not be accepted. Please submit statements before 5pm on October 1, 2020
- IV. SPECIAL ORDER OF BUSINESS:
 - A. **PUBLIC HEARING:** On August 28, 2020 the City of Bethel Planning Office received an application for a Conditional Use Permit for the relocation of the Bethel Winter House Homeless Shelter to the old Senior Center site located at 127 Atsaq Street. The legal description is Plat # 2014-14 Block 2 Tract H-1
Land Owner: City of Bethel Box 1388 Bethel, Alaska 99559 phone: 907-543-2047
Applicant: Bethel Winter House Box 1969 Bethel, Alaska 99559 phone: 907-543-3875
Purpose: To relocate the Winter House Homeless Shelter to 127 Atsaq Street previously known as the Senior Center.
City of Bethel Contact: Ted Meyer, City Planner phone 907-543-5306 or email: tmeyer@cityofbethel.net
- V. ADJOURNMENT

City of Bethel, Alaska

Public Works Committee Meeting Minutes

September 16, 2020

Regular Meeting

Bethel, Alaska

I. CALL TO ORDER:

A regular Public Works Committee meeting was held on September 16, 2020 via Zoom. Gary Decossas called the meeting to order at 5:37 pm.

II. ROLL CALL:

Present: Gary Decossas, Alyssa Leary, Ryan Butte, and Ryan Jeffries.
Also Present: Charlie Dan, Bill Arnold, Ted Meyer, and John Sargent.

III. PEOPLE TO BE HEARD: 5 Minute Limit

IV. APPROVAL OF AGENDA:

MOVED BY:	Alyssa Leary	Motion to approve the Agenda.
SECONDED BY:	Ryan Butte	
VOTE ON MOTION	Motion carried by unanimous vote.	

V. APPROVAL OF THE MINUTES:

MOVED BY:	Alyssa Leary	Motion to approve meeting minutes for August 19, 2020.
SECONDED BY:	Ryan Butte	
VOTE ON MOTION	Motion carried by unanimous vote.	

VII. UNFINISHED BUSINESS:

A. Amending BMC 08.12.020 and 08.12.030- tabled until pandemic stabilizes.

B. Recommendation for City Code Enforcer Follow up-

MOVED BY:	Ryan Butte	Motion to recommend to City Council to create and fund a new position within the Planning Department to address the workload that includes enforcement.
SECONDED BY:	Ryan Jeffries	
VOTE ON MOTION	Motion carried by unanimous vote.	

MOVED BY:	Ryan Butte	Motion to retract the previous motion and put together a job description for a combined Code Enforcement/Inspector position.
SECONDED BY:	Alyssa Leary	
VOTE ON MOTION	Motion carried by unanimous vote.	

VIII. NEW BUSINESS:

A. Water/Sewer Utility Financial Issues-

MOVED BY:	Ryan Butte	Motion to suspend the rules to hear from acting Finance Director, John Sargent.
SECONDED BY:	Alyssa Leary	
VOTE ON MOTION	Motion carried by unanimous vote.	

MOVED BY:	Ryan Butte	Motion to table Water/Sewer Utility Issues until November for follow up.
SECONDED BY:	Alyssa Leary	

VOTE ON MOTION	Motion carried by unanimous vote.
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IX. DIRECTORS REPORT:

X. COMMITTEE MEMBER'S COMENTS:

A. Leary- Thank you all for being here tonight. Welcome, Ryan!

R. Butte- No comment, welcome, Ryan Jeffries.

G. Decossas- Thank John and Bill for attending the meeting tonight and thank you all for being here tonight.

R. Jeffries- No comment

XI. ADJOURNMENT

MOVED BY:	Ryan Butte	Motion to adjourn.
SECONDED BY:	Alyssa Leary	
VOTE ON MOTION	Motion carried by unanimous vote.	

With no further business, meeting adjourned at 6:58 PM.

APPROVED this _____ DAY OF _____, 2020.

Gary Decossas
Committee Chair

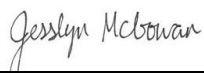
Charlie Dan
Recorder of Minutes



City of Bethel Police Dept.

PO Box 809
Bethel, AK 99559
Office| 543-3781 Fax| 543-5086

PUBLIC NOTICE **REGULAR MEETING OF THE** **PUBLIC SAFETY & TRANSPORTATION COMMISSION** **Wednesday, October 07, 2020 –6:30 p.m.** **300 STATE HIGHWAY – CITY COUNCIL CHAMBERS** **AGENDA**

<u>ALL PUBLIC MEETINGS OF THE CITY OF BETHEL</u> <u>WILL BE HELD VIRTUALLY</u>	
<u>Members</u> Madelene Reichard <i>Chair</i> Azara Mohammadi <i>Vice Chair</i> Mark Springer <i>Council Representative</i> Nicholai Joekay Mary Nanunwak Theresa Quiner Melanie Fredericks	To join this meeting, follow these instructions: Website: https://zoom.us/j/89436496412?pwd=eEo4OFllSWd1dkVvemtNY2tPeTZSQT09 Toll Free: 833 548 0276 US Toll-free 833 548 0282 US Toll-free 877 853 5257 US Toll-free 888 475 4499 US Toll-free Meeting ID: 894 3649 6412 Passcode: 385146
<u>Ex-Officio Members</u> Richard Simmons <i>Police Chief</i> Daron Solesbee <i>Fire Captain</i> Jesslyn McGowan <i>Recorder</i>	I. CALL TO ORDER II. ROLL CALL III. PEOPLE TO BE HEARD IV. APPROVAL OF AGENDA V. APPROVAL OF MINUTES FROM THE REGULAR MEETING OF September 02 VI. UNFINISHED BUSINESS A. Training Discussion Update for BPD and BFD (Anti Bias-Vicarious Trauma Training) (Madelene Reichard & Nicholai Joekay) VII. NEW BUSINESS A. Commissions Acceptance of Resignation and Declaring Seat Vacant per BMC Code 2.52.070 B. Issue on Taxi Cab Permits, Kusko Cab– BMC Code 05.20.080 (Transportation Inspector) VIII. CHIEFS' COMMENTS Fire Chief Chief of Police IX. TRANSPORTATION INSPECTOR'S REPORT X. COUNCIL REPRESENTATIVE'S COMMENTS XI. COMMISSION MEMBER'S COMMENTS XII. ADJOURNMENT
	 Jesslyn McGowan, <i>Recorder</i> POSTED on September 30, 2020 POST OFFICE, AC QUICKSTOP, CORINA'S CASE LOT, CITY HALL, & POLICE DEPT. Next Public Safety and Transportation Commission Meeting will be <u>November 04, 2020</u>



City of Bethel

Committees and Commissions

Recommendation to City Council

Committees and Commissions that wish to make a recommendation to City Council should turn this form in to the City Clerk or to the City Council representative on the committee or commission.

Committee/Commission: PRAHC Committee	Chairman: Brian Lefferts
Date Submitted:	Council Rep: Michelle DeWitt
Issue:	
Recommendation: This committee recommends to City Council that a budget modification be created for \$150,000 to dedicate to recreational programming efforts. Many benefits would be the outcome of a recreational program, including improving citizens' mental and physical well-being. The PRAHSC Committee has put together an estimate of \$135,450 that would include a full-time Program Coordinator, a part-time Volunteer Coordinator, office and storage, and event start-up supplies, computer and cell phone.	

Passed unanimously by the PRAHSC Committee on September 14, 2020.

Received by: _____
Date: _____

Recreational Services Contract

Scope of Work:

- 1) One special event each month.
- 2) General Field Scheduling and Equipment Check-Out duties on a daily basis.
- 3) Administrative assistance/coordination with volunteer parents, coaches and community members for: Adult Softball, Little League, Basketball, Ultimate Frisbee and Soccer Open Gym, Archery, Broomball, City League Basketball, Volleyball and other activities.

Suggested Special Events

- 1) 5K and/or 10K
- 2) Fourth of July events
- 3) Ice Skating
- 4) Festival of outdoor groups and games for youth led by fun adults- 4-5 hours a day for 2-3 days when school gets out.
- 5) Family Olympics
- 6) Bike Ride and/or Bike Rodeo
- 7) Triathlon (outside biking/running; separate from YKFC inside-facility programs)
- 8) Summer Festival
- 9) Safety Classes- Boating and Snow Machine
- 10) Outdoor volleyball
- 11) Cross Country Skiing
- 12) TBD

General Activities

Field/Open Gym Management
Equipment Checkout
Volunteer Coordination/ Support

Budget Estimate

I FT Program Coordinator (salary and fringe)	\$70,950
1 PT Volunteer Coordinator (hourly + fringe @avg. 15-20 hrs/week)	\$19,500
Office and storage (incl. water/sewer, elec.)	\$25,000
Event and start up supplies, computer and cell phone	\$20,000
Total	\$135,450

City of Bethel

Finance Committee Agenda

Monday September 28th, 2020 – 6:30 p.m.

Council Chambers, City Hall-300 State Highway



Joni Beckham
Finance Committee Chair
Term Ends 2021

Robert Rey
Finance Committee Vice Chair
Term Ends 2021

Cecilia Franko
City Council Representative
Term Ends 2020

David Trantham, Jr.
Finance Committee Member
Term Ends 2020

Jason Brown
Finance Committee Member
Term Ends 2022

Marybeth Whalen
Finance Committee Member
Term Ends 2021

Heather Kanuk
Finance Committee
Alternate Member
Term Ends 2021

VACANT
Alternate Member
Term Ends XXXX

John Sargent
Acting Finance
Director
543-1376
jsargent@cityofbethel.net

Damon Oscar
Recorder
543-3150
doscar@cityofbethel.net

All City of Bethel Meetings will be held virtually.

Zoom Meeting Information:
Meeting ID: 948 5260 7519
Passcode: 240694

Dial by your location
Meeting ID: 948 5260 7519
Passcode: 240694
Find your local number: <https://zoom.us/j/94852607519>

I. CALL TO ORDER

II. ROLL CALL

III. PEOPLE TO BE HEARD Five minutes per person

IV. APPROVAL OF AGENDA

V. APPROVAL OF MINUTES

VI. SPECIAL ORDERS OF BUSINESS

VII. UNFINISHED BUSINESS

a) Review and Discuss Chapter 4.04 Budget and Audit

VIII. NEW BUSINESS

IX. EX OFFICIO MEMBER REPORT

a) John Sargent, Acting Finance Director

X. FINANCE COMMITTEE MEMBER COMMENTS

XI. ADJOURNMENT



Planning Commission Meeting Agenda
Regular Scheduled Meeting Thursday, October 8, 2020– 6:30PM

MEMBERS

Kathy Hanson
Chair
Term Expires 12/2021

Lorin Bradbury
Vice-Chair
Term Expires 12/2020

John Guinn
Commission Member
Term Expires 12/2021

Alex Wasierski
Commission Member
Term Expires 12/2021

Shadi Rabi
Commission Member
Term Expires 12/19

Scott Campbell
Commission Member
Term Expires 12/2020

Stanley Hoffman Jr
Alternate Member
Term Expires 12/2021

Haley Hanson
Council Representative
Term Expires 10/2020

Ted Meyer
Ex-Officio Member

Pauline Boratko
Recorder

We are now hosting our public meetings through Zoom.

To join the meeting, follow these instructions:

1. Go to the website: <https://zoom.us/join>
User ID: 488 845 6188 Passcode: 13871

OR

2. teleconference: 253-215-8782
User ID: 488 845 6188 Passcode: 13871

AGENDA

- I. CALL TO ORDER
- II. ROLL CALL
- III. PEOPLE TO BE HEARD – (5 Minute Limit): the public may call in, join via Zoom or send their written statement to planning@cityofbethel.net or by mailing to City of Bethel- Planning Dept Box 1388 Bethel, Alaska 99559. Anonymous letters will not be accepted. Please submit statements before 5pm on October 7, 2020
- IV. APPROVAL OF THE AGENDA:
- V. APPROVAL OF THE MINUTES:
 - A. September 10, 2020 – regular meeting
- VI. SPECIAL ORDER OF BUSINESS:
- VII. NEW BUSINESS:
- VIII. UNFINISHED BUSINESS:
- IX. PLANNER’S REPORT:
- X. COMMISSIONER’S COMMENTS:
- XI. ADJOURNMENT:

City of Bethel Canvass Board Certificate of Election

October 6, 2020 Precincts: 38-806, 38-808, 38-810

City Council Candidates:	Canvass Board Count*	+	Accu-Vote/Poll Count	=	Total Votes
Henderson, Rose "Sugar"	23	+	250	=	273
DeWitt, Michelle	23	+	334	=	357
Barr, Perry	25	+	326	=	351
McCormick, Conrad (Write In Candidate)	17	+	239	=	256

*Absentee By-Mail, Early Voting, Ballots sent by Internet Personal Rep, Early Voting and Questioned Ballots of all 3 precincts.

WE, the Canvass Board of the City of Bethel, meeting this 8th day of October 2020 jointly certify that the information listed herein is a true and accurate statement of votes for Bethel City Council Members and Proposition questions, cast in the Regular City Election of October 6, 2020.



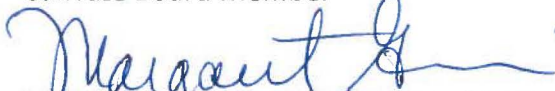
Canvass Board Member



Canvass Board Member



Canvass Board Member



Canvass Board Member

ATTEST:



Lori Strickler, City Clerk

CITY OF BETHEL, ALASKA

RESOLUTION #20-16

A RESOLUTION CERTIFYING THE RESULTS OF THE OCTOBER 6, 2020 REGULAR CITY ELECTION

WHEREAS, the City of Bethel held a Regular Election on October 6, 2020;

WHEREAS, the Canvass Board has reviewed all of the voters of the election and has submitted its certification of election returns of all ballots to the City Council;

WHEREAS, the results of the Canvass Board's Certification of the Election are as follows:

Ballot Issues - City Council Members					
Council Candidates	Precinct #1 38-808	Precinct #2 38-810	Early Voting	Absentee, Questioned and Special Needs	Total Votes Properly Cast
Henderson, Rose "Sugar"	86	113	51	23	273
DeWitt, Michelle	105	148	81	23	357
Barr, Perry	109	149	68	25	351
Write-ins	82	104	53	17	256

Number of City of Bethel Registered Voters	
Precinct 38-808, LKSD Student Clinic	2,188
Precinct 38-810, Cultural Center	1,993
Total Number of Registered Voters	4,181
Total Number of Ballots Properly Cast	490
Percent of Voter Turn Out	11.72%

WHEREAS, there are three 2-year term seats up for election;

NOW, THEREFORE, BE IT RESOLVED, by the Bethel City Council, that the October 6, 2020, Regular Election was held valid to the best of our knowledge; and

Section 1: Accept the Canvass Board's Certification of the Election;

Section 2: Certify the results of the Election in accordance with Bethel Municipal Code 7.80.050.

BE IT FURTHER RESOLVED, that the results are certified as follows:

Election of City Council Members:

1. Rose "Sugar" Henderson was elected to a two-year term ending October 2022.
2. Michelle DeWitt was elected to a two-year term ending October 2022.
3. Perry Barr was elected to a two-year term ending October 2022.

ENACTED THIS 13TH DAY OF OCTOBER 2020, BY __IN FAVOR AND __ OPPOSED.

ATTEST:

Perry Barr, Mayor

Lori Strickler, City Clerk



City of Bethel Proclamation

Recognizing William F. Howell, III for his service to and retirement from the City of Bethel Fire Department

WHEREAS, on July 31, 2020, William retired from the City of Bethel Fire Department after twenty-seven years and five months of dedicated and selfless service to the citizens and community of Bethel, Alaska; and,

WHEREAS, on March 3, 1993, William began his career as a Firefighter/EMT for the City of Bethel Fire Department, after completing training at the Bates Technical College Fire Program in Tacoma, Washington and working as a Resident Firefighter at Federal Way Fire Department in Federal Way, Washington; and,

WHEREAS, William has responded to thousands of fire and emergency medical incidents, where he has saved the lives of many in environments often considered to be hostile and immediately dangerous to life and health while ensuring his personal safety and safety of his crews; and,

WHEREAS, during his time as a Firefighter/EMT, William obtained the City of Bethel Fire Department's initial accreditation of its Firefighter-1 Training Program, thus enhancing the department's fire protection capabilities and effectiveness through certifications recognized by the State of Alaska and International Fire Service Accreditation Congress (IFSAC); and,

WHEREAS, in 2001, William was promoted to the position of Fire Captain, where he gained valuable knowledge and experience as a manager along with countless other contributions to the City of Bethel Fire Department and community; and,

WHEREAS, on November 25, 2014, William was promoted to the position of Fire Chief, where he implemented several programs which improved and streamlined the operational capabilities and increased safety of the members of the City of Bethel Fire Department and community; and,

WHEREAS, on September 11, 2018, William was instrumental in drafting and implementing Ordinance #18-21 Property Numbering and Street Signs, which amended Chapter 17.50 of the Bethel Municipal Code to allow more uniform and visible address numbers on homes and businesses around the community, thus allowing for decreased response times during reported emergencies, therefor increasing safety community-wide; and,

WHEREAS, the career and volunteer members of the City of Bethel Fire Department and City of Bethel will surely miss William and appreciate all that he has done for the betterment of our community and individually during his time spent working for the City of Bethel; and,

NOW, THEREFORE, The Bethel City Council does hereby proclaim its sincere appreciation and recognition of the retirement of William F. Howell, III, Fire Chief, of the City of Bethel Fire Department and wishes him the best of luck on his future endeavors.

Signed this 13th day of October 2020.

Perry Barr, Mayor

Lori Strickler, City Clerk

CITY OF BETHEL, ALASKA

Ordinance #20-31

AN ORDINANCE BY THE BETHEL CITY COUNCIL AMENDING BETHEL MUNICIPAL CODE 2.08, CITY MANAGER AND 2.12 CITY OFFICERS

WHEREAS, the Bethel Municipal Code includes three provisions requiring the city manager, city clerk and finance director to be put under bond;

WHEREAS, the City's brokerage service provider, Combs Insurance, indicating the City's insurance policy provides a \$1,000,000 limit for all employees eliminating the need for extra coverage;

WHEREAS, Alaska Statutes 29.20.390, requires the treasurer, identified to be the custodian of all municipal funds, shall give bond, in the sum that the governing body directs;

WHEREAS, the modification removing the bonding requirement for the city manager and city clerk is a cost saving measure by removing unnecessary coverage;

NOW THEREFORE BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF BETHEL, ALASKA:

SECTION 1. This is a codified Ordinance is of general and permanent nature and shall become part of the Bethel Municipal Code.

SECTION 2. Bethel Municipal Code Chapter 2.08, City Manager is amended as follows, new language is underlined old language is stricken.

Chapter 2.08 City Manager

2.08.010 Form of government adopted.

2.08.020 Bond.

2.08.010 Form of government adopted.

The city manager form of government specified within the conditions of Title 29 of the laws of Alaska applies to the operation of municipal government within the city.

~~2.08.020 Bond.~~

~~The city manager shall be put under bond conditioned on the honest, faithful and lawful performance of his duties in such amount as the council shall from time to time determine.~~

SECTION 3. Bethel Municipal Code Chapter 2.12, City Officers is amended as follows, new language is underlined old language is stricken.

Chapter 2.12 City Officers

Sections:

2.12.010 City clerk.

2.12.030 Finance director – Bond.

2.12.040 Finance director – Disbursement of moneys.

2.12.050 City attorney.

2.12.010 City clerk.

A. The city clerk shall be appointed by, report to and be supervised by the mayor/city council and shall serve at the pleasure of the city council. The position of city clerk is a professional and confidential position wholly exempt from the classified services.

B. The office of the city clerk shall operate as a separate entity from the department of administration and other city departments.

C. The city clerk shall:

1. Attend meetings of the city council and its boards, commissions and committees as required and keep the journal of the city;
2. Have custody of the official city seal;

3. Assure that notice and other requirements for public meetings are complied with and assure that public records are available for public inspection as required by law;
4. Manage city records and develop retention schedules and procedures for inventory, storage and destruction of records as necessary;
5. Maintain an indexed file of all permanent municipal records, provide for codification of ordinances, and authenticate or certify records as necessary;
6. Prepare agendas and agenda packets as required by the city council and in accordance with the deadlines established in BMC 2.04.050(B);
7. Administer all municipal elections;
8. Assure that the municipality complies with 42 USC Sections 1971 – 1974 (Voting Rights Act of 1965, as amended);
9. Take oaths, affirmations, and acknowledgements as necessary;
10. Act as the parliamentary advisor to the city council;
11. Develop, prepare and defend the city clerk's office budget as required by the city council;
12. Perform other duties required by law, and by the city council.

~~D. The city clerk shall be put under bond conditioned on the honest, faithful, and lawful performance of duties in such amount as the council shall from time to time determine.~~

2.12.030 Finance director – Bond.

If the finance director is not one (1) and the same person as the clerk, he shall be put under bond in a sum not to exceed ten thousand dollars (\$10,000) to cover his duties as custodian of the city funds.

Introduced by: Acting City Manager Strickler
Introduction Date: September 22, 2020
Public Hearing Date: October 13, 2020
Action:
Vote:

2.12.040 Finance director – Disbursement of moneys.

The finance director may also be charged by the council with the duty of being the active disbursing officer.

2.12.050 City attorney.

The city attorney is the legal advisor of the council and other officials of the municipality. The city attorney shall represent the city in civil and criminal proceedings. Notwithstanding AS 29.20.360, the city attorney shall be appointed by, and serve at the pleasure of, the city council.

SECTION 4. This Ordinance shall become effective immediately following adoption by the Bethel City Council.

**BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF BETHEL, ALASKA
THIS __ DAY OF SEPTEMBER 2020 BY A VOTE OF _ IN FAVOR AND _
OPPOSED.**

Perry Barr, Mayor

ATTEST:

Lori Strickler, City Clerk

Introduced by: Peter Williams, Interim City Manager
Introduction Date: October 13, 2020
Public Hearing Date: October 27, 2020
Action:
Vote:

CITY OF BETHEL, ALASKA

Ordinance 20-12 (e)

AN ORDINANCE AMENDING THE CITY OF BETHEL FISCAL YEAR 2021 BUDGET

THEREFORE BE IT ORDAINED by the City Council of Bethel, Alaska, as follows:

SECTION 1. Classification. This is a non-codified Ordinance and shall not become part of the Bethel Municipal Code.

SECTION 2. Fiscal Year Budget Amendments. The following estimated revenues and expenditures are hereby appropriated for the corporate purposes and objects of the City of Bethel for Fiscal Year 2021.

ADMINISTRATION AND FINANCE DEPARTMENT

\$8,851.10 INCREASING OVERTIME FOR ADMINISTRATION DEPARTMENT

WHEREAS, there was no intended use for overtime in the Administration Department's budget therefore, was not included in the adopted fiscal year 2021 budget;

WHEREAS, due to lack of resources, the Grant Manager undertook the role of acting Finance Director, which consequently entails overtime;

WHEREAS, currently, the administration's overtime budget is over expended by \$8,851.10 and is requesting \$8,851.10 to balance the Administration's overtime budget;

\$12,000 INCREASING OVERTIME FOR FINANCE DEPARTMENT

WHEREAS, the Finance Department's overtime budget line item 10-53-502 was approved for \$3,000 and is currently over expended by \$1,617.33;

WHEREAS, City Administration predicts more overtime as the fiscal year is still developing and is requesting \$12,000 to balance the line item and spare 10,382.67 for future purposes;

E-1				
Line Item	Description	Approved Appropriations	Proposed Amendment	Proposed Total Appropriations
10-53-502	Administration-Overtime	0	<u>8,851.10</u>	8,851.10
10-53-502	Finance-Overtime	3,000	<u>12,000</u>	15,000
	Fund Balance		(20,851.10)	

Introduced by: Peter Williams, Interim City Manager
Introduction Date: October 13, 2020
Public Hearing Date: October 27, 2020
Action:
Vote:

FINANCE DEPARTMENT

\$200,000 INCREASE FOR SUPPORT SERVICES FROM ACCOUNTING FIRM

WHEREAS, the Finance Department depends on the accounting firm, Carmen Jackson CPA, LLC for essential everyday duties due to lack of personnel;

WHEREAS, an additional increase of \$200,000 is requested to support the services that Carmen Jackson CPA, LLC plans to provide that include Salary, Lodging, Per Diem, and Airfare for four individuals;

E-2				
Line Item	Description	Approved Appropriations	Proposed Amendment	Proposed Total Appropriations
10-53-649	Outsourced Services-PR, Utilities, G/L	202,000	<u>200,000</u>	404,000
	Fund Balance		(200,000)	

PUBLIC WORKS DEPARTMENT-STREETS AND ROADS DIVISION

\$335,004 CAPITAL EXPENDITURES-STIP MATCH OR GRAVEL FOR ROADS

WHEREAS, the City is currently under contract with the State of Alaska Department of Transportation and Public Facilities (SOA DOT&PF) for their Statewide Transportation Improvement Program (STIP);

WHEREAS, upon approval of the contract, the City is obligated to contribute \$115,135.50 as match by December 31, 2020;

WHEREAS, in Resolution 19-17, it states that the SOA DOT&PF informed the City of a project reevaluation and found an increase of \$160,000 compared to the previous \$175,004 contribution match amount;

WHEREAS, Public Works is requesting \$335,004 be allocated to the Streets and Roads Capital Expenditure STIP Match or Gravel for Roads line item;

E-3				
Line Item	Description	Approved Appropriations	Proposed Amendment	Proposed Total Appropriations
10-66-69x	Streets and Roads Capital Expenditure-STIP Match or Gravel for Roads	500,000	<u>335,004</u>	675,004
	Fund Balance		(335,004)	

PUBLIC WORKS DEPARTMENT-HAULED WATER AND HAULED SEWER DIVISION

\$100,000 CAPITAL EXPENDITURES-FLEET MANAGEMENT SOFTWARE/TABLETS/CONNECTIVITY

Introduced by: Peter Williams, Interim City Manager
Introduction Date: October 13, 2020
Public Hearing Date: October 27, 2020
Action:
Vote:

WHEREAS, the Public Works Department, Hauled Water Division budget line item 51-81-69x and Hauled Sewer Division budget line item 51-85-69x were approved for a total of \$50,000 (\$25,000 split between both divisions);

WHEREAS, a request for proposal was sent out by the City's Purchasing Agent on September 21, 2020 "Digitize Hauled Utilities" with a deadline of October 19, 2020;

WHEREAS, a common response from vendors is the proposed project budget is modest;

WHEREAS, this request for a \$100,000 (\$50,000 split between both divisions) increase may allow for more interest from vendors;

E-4				
Line Item	Description	Approved Appropriations	Proposed Amendment	Proposed Total Appropriations
51-81-69x	Hauled Water Capital Expenditure- Fleet Mgmt. Software/Tablets/Connectivity	25,000	<u>50,000</u>	75,000
51-85-69x	Hauled Sewer Capital Expenditure- Fleet Mgmt. Software/Tablets/Connectivity	25,000	<u>50,000</u>	75,000
	Fund Balance		(100,000)	

WHEREAS, settled litigation requires compensation.

E-5				
Line Item	Description	Approved Appropriations	Proposed Amendment	Proposed Total Appropriations
10-53-799	Litigation	0	<u>100,000</u>	100,000
01-10200	Fund Balance		(100,000)	

SECTION 3. Effective Date. This Ordinance shall become effective upon the passage by the Bethel City Council.

ENACTED THIS ___TH DAY OF OCTOBER 2020 BY A VOTE OF _ IN FAVOR AND _ OPPOSED.

Perry Barr, Mayor

ATTEST:

City of Bethel, Alaska

Ordinance 20-12 (e)
3 of 4

Introduced by: Peter Williams, Interim City Manager
Introduction Date: October 13, 2020
Public Hearing Date: October 27, 2020
Action:
Vote:

Lori Strickler, City Clerk



ADDENDUM #1
RFP For Hauled Utilities Digitization

This addendum is issued on the 25th day of September 2020 by the City of Bethel in answer to questions received by the Purchasing Agent. The issuance of this addendum DOES NOT change the proposal deadline date to October 19, 2020.

Question #1

Does the City of Bethel have budget restrictions for this digitization project?

No. The City will pursue budget modifications to accommodate proposal solutions provided they are able to render the requested results set forth in the RFP documentation.



ADDENDUM #2

RFP For Hauled Utilities Digitization

This addendum is issued on the 28th day of September 2020 by the City of Bethel in answer to questions received by the Purchasing Agent. The issuance of this addendum DOES NOT change the proposal deadline date to October 19, 2020.

Question #1

Underlying what we are envisioning, a database and a web server is required which would almost certainly be a service provided in the cloud. We do not think high bandwidth is required, but a reasonably reliable internet connection from the home office would be required for the solution we are best suited to provide. From the home office (where routes may be modified, reports run, etc.) is there a reasonably reliable (albeit perhaps slow) internet connection?

Yes. The home office where the foreman is working from has a reasonably reliable Internet connection. Occasionally there might be drops in service, but usually not for very long.

Question #2

Regarding "Develop a Solution to Electronically Update the Foreman on Route Progress" from the RFP, we can design a mobile app that runs well locally on the mobile device, and continuously tries to connect to transmit its information. So, as soon as the driver does have good signal, updates would push back automatically. We do not see any other alternative to get information back to the foreman. Is that acceptable – that the driver may do 2 or 3 houses, then finally he gets good signal, and only then do the updates on those 3 deliveries push back? If the driver has continuous bad signal, nothing may update until he's back on WiFi at the home office, for instance.

Yes. The City is aware that due to its limitations in cellular data and reliability that the "best-effort" solution might be its only option. A solution with the above-proposed performance would be acceptable.

Question #3

For services such as a database, web server, and if desired email service (to update customers automatically) we would default to Microsoft's Azure cloud platform. This would mean a monthly expense paid to MS for these services. This should be in the low \$100's per month, but we wanted to see if there was any issue with that.

There would be no issue with this. The City is also in the process of migrating to Microsoft 365 within a couple of months and so will already be using some aspects of Microsoft's Azure Cloud. If there would be a way to leverage the services through the existing subscriptions, that would also be acceptable. It would also be acceptable if these services must be kept separate.

Question #4

Has the budget for this project been approved by The City and if so can you share what that budget is?

The current approved budget is \$50,000. However, the City would seek budget modifications for viable proposed solutions that might exceed that amount if the solutions can fulfil all the desired outcomes.

Carmen Jackson CPA, LLC Cost Estimate

Employee	Rate	Oct Hours	Nov Hours	Dec Hours	Oct Days	Nov Days	Dec Days	Lodging	Per Diem	Airfare	Total Cost
Carmen	145	120	120	120	12	12	12	219	101	1,000	64,720
Christina	145	100	120	80	-	-	-	219	101	-	43,500
Cheryl	95	150	150	150	15	15	15	219	101	3,000	60,150
Heidi	95	30	30	30	-	-	-	219	101	-	8,550
		400	420	380	27	27	27			4,000	176,920

	Oct	Nov	Dec	Lodging	Per Diem	Airfare	Cost
Carmen	17,400	17,400	17,400	7,884	3,636	1,000	64,720
Christina	14,500	17,400	11,600	-	-	-	43,500
Cheryl	14,250	14,250	14,250	9,855	4,545	3,000	60,150
Heidi	2,850	2,850	2,850	-	-	-	8,550
	49,000	51,900	46,100	17,739	8,181	4,000	176,920

**Memorandum of Agreement
Between State of Alaska and
City of Bethel, Alaska**

Project Name:

Akakeek, Ptarmigan, and Delapp Streets – Heavy Use Road Improvements

Federal Project No.: [tba]

State Project No.: [tba]

The parties to this Agreement (hereafter Agreement) are the State of Alaska acting through its Department of Transportation and Public Facilities (hereafter DOT&PF) and the City of Bethel, an incorporated second-class city under Alaska law (hereafter the City).

WHEREAS, the City agrees to own and maintain the project once constructed;

WHEREAS, DOT&PF has the authority to plan, design, and construct improvements to Akakeek, Ptarmigan, and Delapp Streets, (hereafter the project);

WHEREAS, the City by resolution desires that DOT&PF plan, design and construct the project; and

WHEREAS, the City by resolution agreed to maintain the project upon its completion; and

WHEREAS, Alaska Statute 19.05.040(10) provides that DOT&PF may enter into Agreement with Municipalities relating to highways, and the City may enter into Agreement with the State pursuant to BMC 4.20.260;

THEREFORE, the parties, in consideration of the mutual promises contained in this Agreement, agree to the following:

1. FINANCIAL PARTICIPATION

The City hereby agrees to provide non-federal matching funds for the project, including matching funds required for project contingencies.

The City's matching fund contributions shall be lump sum payments due prior to initiation of each phase authorization from the Federal Highway Administration. Contingency will be:

- An additional 50% of the cost estimate for all phases prior to Construction phase and Utilities Relocation phase.
- Contingency shall be revised downward from 50% to 15% of the current, cost estimate after completion of the final design and prior to Construction phase and Utilities Relocation phase.

Payment of Design Phase total matching funds in the amount of **\$115,135.50** is due from CITY by **December 31, 2020**. The schedule for all subsequent payments shall be based on the project development

schedule developed by the DOT&PF Project Manager. Failure to provide matching funds consistent with the current project development schedule may be deemed a breach of this Agreement and will result in project cessation and the CITY shall repay all expenditures incurred by DOT&PF that are not federally reimbursable.

As the project design develops, cost estimates and schedule for all project phases will be refined. Cost estimate and contingencies will be updated via project amendment as project progresses, but initial cost estimate and required matching funds are calculated as follows:

- Cost estimate non-federal match – City shall pay their stated **9.03%** of the current cost estimate by phase as indicated in their project nomination, plus the contingency match.
- Contingency match – In the event that the project cost is greater than the initial cost estimate DOT&PF shall provide federal funds for the additional costs up to an additional 50% above the initial cost estimate and the City shall pay the minimum 9.03% required non-federal match for cost estimate contingencies.

COST ESTIMATION						
Phase	Initial Cost Estimate	9.03% Match for Each Phase	50% Contingency Preconstruction	15% Contingency Construction & Utilities	9.03% Match for Contingency Each Phase	Total Match
Engineering and Design	\$850,000.00	\$76,755.00	\$425,000.00		\$38,377.50	\$115,132.50
Right-of-Way	\$100,000.00	\$9,030.00	\$50,000.00		\$4,515.00	\$13,545.00
Construction	\$6,246,462.00	\$564,055.52		\$936,969.30	\$84,608.33	\$648,663.85
Utilities	\$75,000.00	\$6,772.50		\$11,250.00	\$1,015.88	\$7,788.38
Totals	\$7,271,462.00	\$656,613.02	\$475,000.00	\$948,219.30	\$128,516.70	\$785,129.72

- Cost overrun - Should the project exceed total initial cost estimate plus the contingency fees, the City will be required to pay 100% of the additional cost above that amount or the project scope will be reduced to reach the estimated cost. The estimated overrun total is \$8,694,681.30.

Phase	Cost Estimate	50% Contingency Preconstruction	15% Contingency Construction & Utilities	Overrun Total
Engineering and Design	\$850,000.00	\$425,000.00		\$1,275,000.00
Right-of-Way	\$100,000.00	\$50,000.00		\$150,000.00
Construction	\$6,246,462.00		\$936,969.30	\$7,183,431.30
Utilities	\$75,000.00		\$11,250.00	\$86,250.00
Totals	\$7,271,462.00	\$475,000.00	\$948,219.30	\$8,694,681.30

- Discontinuing Match - If the City ceases to fund match, City hereby agrees to reimburse DOT&PF for all project costs incurred.
- Excess Contributions - Upon project completion and final project closeout, if the final cost is less than the Agreement cost, the local contribution will be recalculated, and all excess contributions will be refunded to the City.

2. PROJECT RANKING

DOT&PF shall, while ranking this project with other projects during the preparation of the Statewide Transportation Improvement Program (STIP) and capital budgeting process, recognize that the City has agreed to provide local matching funds and own and maintain the project.

3. PLANNING, DESIGN, AND CONSTRUCTION

DOT&PF shall plan, design, and construct the project within the approved scope and funding.

4. TITLE DOCUMENTS

Upon completion of the project, DOT&PF shall execute a quit claim deed that conveys all of its right, title, and interest in the project to the City, subject to utility permits issued under 17 AAC 15, encroachment permits issued under 17 AAC 10.010-17 AAC 10.015, and driveway permits issued under 17 AAC 10.020-17 AAC 10.990.

5. PROPERTY MANAGEMENT

The City agrees to manage the right-of-way in accordance with the requirements of federal regulation, specifically 23 CFR 710 and the Alaska Right-of-Way Manual [or approved Municipal Right-of-Way Manual].

The City agrees to manage utilities in the right-of-way in accordance with the requirements of federal regulation, specifically 23 CFR 645 and the *Alaska Utility Manual* [or approved Municipal utility manual].

6. MAINTENANCE AND OPERATIONS

- a. The City agrees to maintain and operate the project at its own expense consistent with 23 CFR 1.27 and DOT&PF's Alaska Highway Maintenance and Operations Manual (AHMOM). In the event of conflict between 23 CFR 1.27 and AHMOM, the more stringent provisions set the minimum standards.
- b. The City shall perform its activities under this Agreement at its sole cost and expense and without reimbursement from DOT&PF. These maintenance activities include, but are not limited to:

- (1) planning, scheduling, administration, and logistics of maintenance activities;
 - (2) traffic control and safety;
 - (3) preservation of drainage in an as-built condition, including maintenance of all culverts, ditches, storm sewers, gutters, dry wells, and under-drains;
 - (4) embankment protection, including erosion control, to as-built conditions;
 - (5) roadside management;
 - (6) guardrails and guardrail end treatments;
 - (7) snow and ice control, including all plowing, sanding, culvert and storm sewer thawing, snow hauling, winging, opening of shoulders, ice scraping, drift control, snow slide removal, and associated tasks as may be required for the safe and timely passage of the public;
 - (8) maintaining signs and delineators in an as-built condition and their replacement, including posts and foundations, when damaged, unreadable, or worn out;
 - (9) highway marking and repainting as required to maintain performance of their intended function;
 - (10) repair of streetlights as required to ensure a functioning system, including repair/replacement of lenses, light bulbs, photocells, contacts, relays, and wiring;
 - (11) removal of debris, rubbish, and dead animals;
 - (12) signing of seasonal weight restrictions as may be required by local conditions;
 - (13) pothole repair using asphalt products on an as-needed basis;
 - (14) annual crack sealing;
 - (15) repairs of minor rutting, waves, sags, humps, corrugations, raveling, alligator cracks, pitting and bleeding on a basis; and
 - (16) minor bridge repairs, which includes painting of localized rust areas, re-decking, and repair of guardrail and railing sections.
- c. Maintenance staff may be employees of the City, another unit of government, or a contractor under Agreement with the City. All maintenance will be performed at regular intervals or as required for efficient operation of the complete project improvements. The City's maintenance responsibilities commence the date of project substantial completion.
 - d. City agrees to perform property management and maintain and operate the project for the lifespan of the project, a period of not less than twenty years.

7. INDEMNIFICATION

The City shall hold the DOT&PF, its officers, employees, and agents harmless from and defend and indemnify the DOT&PF for liability, claims, or causes of action arising out of this Agreement. Notwithstanding the foregoing, the City shall have no obligation to hold harmless and indemnify the DOT&PF to the extent the DOT&PF is determined to be liable for its own act or omissions, except that:

- a. To the maximum extent allowed by law, the City shall hold the DOT&PF harmless from and indemnify the DOT&PF for liability, claims, or causes of action arising from an alleged defect in the design or construction of facilities existing on the premises at the date of this Agreement or constructed or improved pursuant to this Agreement, regardless of negligence or other fault, if such liability, claim, or cause of action arises out of an incident that occurs more than two years after the City assumes maintenance duties.
- b. The City's duty to defend shall apply regardless of whether it is also alleged that the DOT&PF's acts or omissions contributed to the injury (including injury to personal property, real property or persons,

including fatal injury).

- c. Neither liability, claims, nor causes of action arising from injuries which occurred prior to the date of this transfer nor liabilities imposed by or claims or causes of action arising from or asserted under AS 46.03.822 shall be governed by this paragraph.

8. DISPUTE RESOLUTION

- a. If a dispute arises under this Agreement between the City and DOT&PF, and the parties cannot resolve the matter between them within 45 days after the notice is given by the aggrieved party to the other party, the aggrieved party may request that the matter be resolved by arbitration.
- b. Each party shall appoint an arbitrator to hear the dispute. The two arbitrators acting together shall select a third arbitrator with all appointments to occur in accordance with State Procurement code, AS 36.50. The three arbitrators shall hear the matter under such rules and procedures as they deem necessary to conduct the proceedings.
- c. Each party shall pay the expenses of the arbitrator it appoints and shall pay half of the cost of the proceedings and the third arbitrator.
- d. Except when the provisions of this paragraph provide otherwise, an arbitration under this paragraph is subject to AS 09.43.010 – 09.43.180, the Uniform Arbitration Act.

9. PENALTY FOR BREACH

- a. Any withdrawal of the City's promise to maintain and operate the project upon completion, including a withdrawal at any time after construction is completed, shall be considered a breach. If, prior to advertising for construction, the City withdraws its promise to maintain and operate the project upon completion, DOT&PF will reevaluate each project nominated by the City without consideration of Municipal maintenance. If the City withdraws its promise after the advertisement of a project for bid, the DOT&PF may proceed with construction of the project and seek recovery of maintenance costs from the City. In the evaluation of other projects in the City in the succeeding six years after the breach, DOT&PF will not include consideration of Municipal contribution until the City has cured the breach to DOT&PF's satisfaction.
- b. If notified by DOT&PF in writing that it is in violation of any of the terms, conditions, or provisions of this Agreement, and a default has occurred, the City shall have thirty (30) days from the date of such notification to remedy the default or, if the remedy will take in excess of thirty (30) days to complete, the City shall have thirty (30) days to satisfactorily commence a remedy of the causes preventing its compliance and curing the default situation. Expiration of the thirty (30) days and failure by the City to remedy, or to satisfactorily commence the remedy of, the default shall result in the termination of this Agreement by DOT&PF. If this Agreement is terminated pursuant to this clause, the City shall be liable to repay to DOT&PF all the Federal Funds disbursed to it under this Agreement.
- c. If the City makes a written request for the cancellation of a federal-aid project, the City shall bear 100 percent of all costs as of the date of cancellation. If DOT&PF was the sole cause of the cancellation,

DOT&PF shall bear 100% of all costs incurred. If it is determined that the cancellation was caused by third parties or circumstances beyond the control of DOT&PF or City, City shall bear all development costs, whether incurred by DOT&PF or City, either directly or through contract services, and DOT&PF shall bear any administrative costs incurred. After settlement of payments, DOT&PF shall deliver surveys, maps, field notes, and all other data to City.

10. CONTACTS

The DOT&PF's contact will be Kelly Summers, Design Project Manager. The City's contact is the Bethel City Manager, or as may be designated in writing from time to time.

11. TERM OF THE AGREEMENT

The Agreement start date is the date of final signature executing this Agreement.

This Agreement will remain in force until such a time that DOT&PF and the CITY provide notice of termination. Notice will be given at least thirty (30) days in advance of the termination date. Termination of the Agreement may result in project cessation and require the CITY repay all expenditures incurred by DOT&PF that are not federally reimbursable.

12. AMENDMENT OF AGREEMENT

This Agreement may only be modified or amended by written Agreement signed by the original signatories or their successors in office.

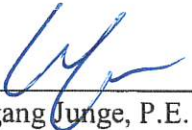
13. THE WHOLE AGREEMENT

This Agreement constitutes the entire Agreement between the parties. There are no other understandings or Agreements between the parties, either oral or memorialized in writing, regarding the matters addressed in this Agreement. This Agreement may not be amended by the parties unless agreed to in writing with both parties signing through their authorized representatives.

SIGNATURES

Dated: 9/28/2020

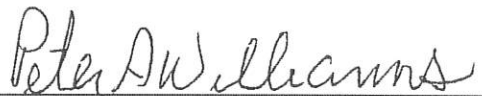
State of Alaska
Department of Transportation and Public Facilities



Wolfgang Junge, P.E.
Regional Director

Dated: 09/25/2020

City of Bethel

By: 

Peter Williams, Interim City Manager

Introduced by: Acting City Manager Howell
Date: May 14, 2019
Action: Passed
Vote: 7-0

CITY OF BETHEL

Resolution # 19-03

PROJECT SPONSORSHIP FOR COMMUNITY TRANSPORTATION PROGRAM ADMINISTRATION AND MAINTENANCE COMMITMENT

- WHEREAS,** the City of Bethel has an opportunity to submit an application to the Alaska Department of Transportation and Public Facilities (ADOT&PF) for the Community Transportation Program to nominate a transportation project, that if funded, will be included in the Statewide Transportation Improvement Program (STIP) 2020-2023 as outlined in ADOT&PF's Community Transportation Program application packet for 2020-2023;
- WHEREAS,** the City of Bethel is participating as an eligible project sponsor in the ADOT&PF Community Transportation Program;
- WHEREAS,** federal monies are available under a Community Transportation Program, administered by ADOT&PF, for the purpose of creating and promoting the planning and development of transportation projects in Alaska;
- WHEREAS,** the City of Bethel acknowledges availability of the required match of no less than 9.03% of total project cost and agrees to contribute **\$175,004**;
- WHEREAS,** after appropriate public input and due consideration, the governing body of the City of Bethel recommends that an application be prepared and submitted to the State of Alaska for the Akakeek, Ptarmigan, and Delapp Streets - Heavy Use Road Improvement Project in the Bethel Heights Subdivision;
- WHEREAS,** the Akakeek, Ptarmigan, and Delapp Streets - Heavy Use Road Improvement Project includes the rehabilitation of Akakeek Street, Ptarmigan Street from Lulu Heron building to Delapp Drive, and all of Delapp Drive;
- WHEREAS,** the closure of Tundra Ridge Road in 2008 due to private property issues contributed to the heavy traffic on Ptarmigan, Akakeek, and Delapp Streets;
- WHEREAS,** in the dense housing area of the Bethel Heights Subdivision, a high number of pedestrians and bicyclists share the road with heavy trucks, automobiles, four-wheelers, and snowmachines;
- WHEREAS,** the poor condition of the road increases the risk of injury as users avoid potholes, puddles, flooded areas, and other users;

Introduced by: Acting City Manager Howell
Date: May 14, 2019
Action: Passed
Vote: 7-0

WHEREAS, the City of Bethel believes that significant road improvements involving design and construction from the base to the surface will yield tremendous safety benefits;

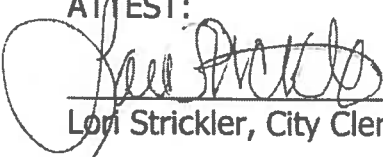
NOW, THEREFORE, BE IT RESOLVED that:

- Section 1. The City of Bethel, as project sponsor, does hereby authorize the City Manager to prepare, sign, and submit an application to the ADOT&PF for Community Transportation Program funds on behalf of the citizens of the City of Bethel.
- Section 2. The City of Bethel hereby assures the ADOT&PF that sufficient funding for the City of Bethel's matching contribution for the Akakeek, Ptarmigan, and Delapp Streets - Heavy Use Road Improvement Project is available.
- Section 3. The City of Bethel hereby assures the ADOT&PF that the City of Bethel will commit to the following:
- Ownership and management responsibilities of Akakeek Street, Ptarmigan Street and Delapp Street,
 - maintenance and operations responsibilities of Akakeek Street, Ptarmigan Street and Delapp Street, and
 - that sufficient funding for the Akakeek, Ptarmigan, and Delapp Streets - Heavy Use Road Improvement Project will be available to use over the life of the project.
- Section 4. The Bethel City Council of the City of Bethel supports the Akakeek, Ptarmigan, and Delapp Streets - Heavy Use Road Improvement Project and agrees, subject to available STIP funding and programming by ADOT&PF, to enter into a memorandum of agreement with the State of Alaska DOT&PF, in accordance with 17 AAC 05.175(I), for the design, construction, transfer, or maintenance of a STIP project pertaining to the Akakeek, Ptarmigan, and Delapp Streets - Heavy Use Road Improvement Project.

ENACTED MAY 14, 2019 BY A VOTE OF 7 IN FAVOR AND 0 OPPOSED.



Fred Watson, Mayor

ATTEST:


Lori Strickler, City Clerk

Introduced by: Acting City Manager Howell
Date: December 16, 2019
Action: Passed
Vote: 7-0

CITY OF BETHEL

Resolution # 19-17

COMMUNITY TRANSPORTATION PROGRAM ADMINISTRATION AND MAINTENANCE FUNDING COMMITMENT INCREASE FOR AKAKEEK, PTARMIGAN, AND DELAPP STREETS- HEAVY USE ROAD IMPROVEMENT PROJECT

- WHEREAS,** in May of 2019 Bethel City Council adopted Resolution 19-03 authorizing Administration to initiate an application to the Alaska Department of Transportation and Public Facilities (ADOT&PF) for the Community Transportation Program to nominate a transportation project, that if funded, will be included in the Statewide Transportation Improvement Program (STIP) 2020-2023 as outlined in ADOT&PF's Community Transportation Program application packet for 2020-2023;
- WHEREAS,** the funding request was for Akakeek, Ptarmigan, and Delapp Streets - Heavy Use Road Improvement Project, this project would fund the rebuilding of of Akakeek, Ptarmigan from Lulu Heron to Delapp and all of Delapp;
- WHEREAS,** when the City initiated the application to ADOT&PF the City's estimated cost of the project was just over 1 million dollars;
- WHEREAS,** Bethel City Council adopted Resolution 19-03 confirming \$175,004 of matching funds available for the project;
- WHEREAS,** following the adoption of Resolution 19-03 a more detailed engineering review was completed by the City's Engineering firm which presented a project estimate of \$3,527,000;
- WHEREAS,** the Council, through the adoption of the 2020 Operating Budget designated \$500,000 for STIP Project or Gravel, this allocation was based off a project estimate of \$3,527,000;
- WHEREAS,** on December 10, 2019 ADOT&PF informed the City the project reevaluation estimate was \$7,271,462 requiring an increase of \$160,000 to the City's \$500,000 budgeted contribution;

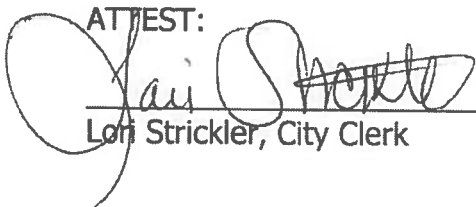
Introduced by: Acting City Manager Howell
Date: December 16, 2019
Action: Passed
Vote: 7-0

WHEREAS, the City is still going through the application process for the STIP project, funds for the project, if approved by ADOT&PF will not be needed until the FY 2021 or 2022 operating budget;

NOW, THEREFORE, BE IT RESOLVED the Bethel City Council does hereby authorize the increases to the City's funding match.

ENACTED DECEMBER 16, 2019 BY A VOTE OF 7 IN FAVOR AND 0 OPPOSED.


Perry Barr, Mayor

ATTEST:

Lori Strickler, City Clerk

REQUEST FOR PROPOSALS



Solutions to Digitize Hauled Utilities Department

RFP Release Date: September 21, 2020

Final Date for Inquiries: October 2, 2020 (3:00pm AST)

Proposals due Date: Deadline: October 19, 2020 (3:00pm AST)

Request for Proposal Administrator: Bo Foley, Interim Purchasing Agent

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INTRODUCTION

Purpose/Synopsis

The City of Bethel (hereinafter “City”) is soliciting competitive proposals for a solution to digitize the operations of the City’s hauled utility section of its Public Works department. The current method of operation places an inordinate amount of clerical work on a single individual and usually results in frustration on both the foreman and the customers. It is the City’s hope that with the right technology, we might be able to streamline the hauled utilities operation while also providing the City’s customers with real-time updates of when they received their hauled water and sewer services.

Background

The City of Bethel, Alaska is located 380 miles west of Anchorage and is not connected to any other community by road. We are a second class City with a strong city manager form of government and a population of 6,493. City services include public safety, fire and police, public works hauled and piped water and sewer utilities, public works solid waste, public works property maintenance, public works vehicles and equipment, planning, finance and other general government operations and support services.

Though areas on the road system of Alaska such as Anchorage benefit from some of the emerging technologies like gigabit Internet speeds or 5G/4G LTE cellular networks, Bethel is far behind the curve in all areas that allow it to employ technology to solve problems. Only within the last few years has Bethel graduated to 3G cellular service and the City itself must find ways to try running its entire network through a paltry 10 mbps Internet connection. The speeds available to the City make it near impossible to utilize some cloud-based or mobile device solutions that most might take for granted in today’s technological world.

Up until recently, General Communications Inc. (GCI) held full control over the Internet and cellular markets in the Bethel area. Verizon cellular service now functions here, but not with the same widespread coverage that GCI does. AT&T’s Firstnet (dedicated to First responders) also now works in the area, but not at the speeds that would make it useful. Despite these challenges, the City hopes to find a solution to the inefficiencies in its Hauled Utilities department.

Details on the Hauled Utility Operation

The City of Bethel has a total of eight (8) water delivery trucks and seven (7) sewer evacuation trucks. To qualify to drive either, a potential driver must hold a Commercial Driver’s License (CDL). One of the biggest challenges to this department is the recruitment and retention of drivers. It is not abnormal for the department to be functioning at 50% staff or lower. Of the eight water trucks, we currently have five drivers to operate them. We have the same number of drivers for the sewer trucks.

Each morning (Monday-Friday) five water and five sewer routes are printed out and assigned, one to each driver. On Saturdays, only four of each type of route are assigned. These routes are created within Microsoft Excel and are regularly updated due to requests by customers, the Finance department, or through determinations spawning from the Hauled Utilities department’s own audits. Only the Hauled Utilities foreman and his assistant have rights to modify these sheets. Anyone else with access can only view them.

Water drivers will mark an estimated amount of water delivered and will keep track of what number load they

are on. Sewer drivers simply place an “X” on what number load they are on because we currently have no mechanism to quantify how much sewage is evacuated from each property. Drivers will keep notes on their sheets if they have to skip a property, for example, if a parked vehicle was keeping the truck from being able to back in and service the property. Another example could be a frozen water or sewer pipe.

At the end of the day, all water and sewer route sheets (marked up by the drivers) are submitted to the Hauled Utility foreman. The Foreman then scans each of the sheets to the City’s server.

Drivers are instructed to leave tags at each property depending on if there was a successful delivery/evacuation or not. Drivers will leave a brown tag that denotes what service was completed and at what time. Blue tags are left if there was a problem such as the truck not being able to access the property or if the pipes are frozen.

Examples of completed route sheets and a brown tag are included in the Attachment-D documents.

SCOPE OF WORK

1) *Develop a Solution to Electronically Disseminate Route Sheets to Drivers*

An example of a given day’s set of completed route sheets are attached to this Request for Proposals document as Attachment D. One of the goals of this solution would be to allow drivers to electronically receive and fill out route sheets such that all of them are clearly legible. Secondly, it would be helpful if the drivers could somehow submit those route sheets either directly to the foreman.

An example of such a solution would be for drivers to be assigned tablets (within life-proof cases) that can work on both WiFi signals (present at the Public Works building) and on cellular networks (present in the field). Perhaps a customized route sheet can be created that allows users to simply choose an option from a pull down menu that has pre-determined values. This is where the City will need to heavily rely on the knowledge of the proposer. Given the limitations in both Bethel’s cellular network and Internet bandwidth, is a solution similar to this even viable?

2) *Develop a Solution to Electronically Update the Foreman on Route Progress*

A large goal of this project for the Hauled Utility foreman is to know where the water/sewer trucks are and, if possible, be able to see what houses were serviced and skipped (with accompanying reasons); both in real time. This would greatly increase the foreman’s capacity for helping customers who call the office to inquire about their deliveries or if they were missed/skipped. Currently, the only option the drivers use to keep the foreman updated is over two-way radio. Sometimes the voice quality of this solution is very poor or even delayed if the driver is away from the cab servicing a property. Once more, the City will rely on proposer knowledge as to what we can employ for the solution.

3) *Develop a Solution to Electronically Contact Customers*

Another goal would be to replace the task of leaving tags on doors with being able to send some kind of delivery confirmation to customers in real time either through email or SMS communication. Door tags sometimes go missing in Bethel’s extreme winds or are illegible. The ability to clearly communicate with a customer right when a service has been completed or to be able to explain why they were skipped, would be helpful to the City.

RFP REQUIREMENTS AND INSTRUCTIONS

Proposed Schedule

The following dates are proposed by the City; however, the dates and times may be changed as the needs of the City change. It is solely the Proposer's responsibility to stay informed on the dates, times, and any changes issued through addenda. All addenda will be posted on the City's website (www.cityofbethel.org) > Doing Business > Request for Bids/Proposals.

RFP issued – September 21, 2020

Deadline to receive written questions or requests for documents – October 2, 2020 (3:00pm AST)

Proposals due – October 19, 2020 (3:00pm AST)

Performance period of contract – Mid-October 2020 through January 2021 (Estimates)

Submission of Proposals

To be considered for award, the complete proposal package must be received by the Purchasing Agent prior to the official closing date and time. Allow sufficient time for transportation and receipt. It is the Proposer's responsibility to ensure that any third party carrier is able to deliver the package to the correct location in time to meet the closing date and time. Proposal documents will not be considered completed unless they include a fully-answered Attachment A, B, and C.

Proposal documents may be emailed, to the following email address:

purchasingagent@cityofbethel.org

The City is not responsible for incomplete transmissions or unsuccessful delivery by electronic means. The City will send an email to the responder to confirm receipt of the proposal materials submitted.

Questions Concerning RFP

Questions regarding interpretation, clarification, or other inquiries about any portion of this RFP should be made in writing via email to the Purchasing Agent (purchasingagent@cityofbethel.org), who will be the official point of contact for this RFP. Only written questions will be accepted, and only written responses may be considered binding upon the City.

Complaints/Protests/Objections

Any interested party may protest any actual or perceived improprieties or ambiguities to this request for proposals. All complaints and/or protests regarding this request for proposals must be submitted in writing no later than October 2, 2020 at 3:00 pm AST. Specific information about how to file a protest or complaint can be found in Section 4.20.270 of the Bethel Municipal Code located at www.cityofbethel.org.

Written Addendum

The issuance of a written addenda by the City's Purchasing Agent is the only official method by which interpretation, clarification, or additional information may be given. The City is not responsible for any oral representation given by any employee, representative, or others.

Addenda or additional information will be posted to the City of Bethel website: www.cityofbethel.org

> Doing Business > Bids and Proposals. Proposers should acknowledge receipt of addenda by signing and submitting Attachment C. Failure to do so may prevent the proposal from being considered for an award. It is solely the Proposer's responsibility to ensure the receipt of all addenda and incorporate any changes before submitting a proposal to the City for consideration.

Withdrawal of Proposals

A Proposer may withdraw its proposal at any time before the receipt deadline by delivering a written request for withdrawal signed by, or on behalf of, the Proposer. The written request may be delivered by standard mail or by email to purchasingagent@cityofbethel.org.

PROPOSER'S RESPONSIBILITIES

Examination of Proposal Documents

By submitting a proposal, the Proposer represents that it has read and understands this RFP, has made the proposal in accordance with the RFP requirements, and is familiar with the local conditions under which the proposed services and products must perform. In addition, the Proposer represents that it has thoroughly examined and become familiar with the work required under this RFP and that it is capable of performing quality work to achieve the City's objectives.

If the City awards a contract as a result of proposal submission, failure to have made proper investigations and examinations will in no way relieve Proposer from the obligations to comply in every detail with all provisions and requirements of the contract, nor will a plea of ignorance of such conditions and requirements be accepted as a basis for any claim by Proposer for additional consideration, compensation, or relief.

Failure by a Proposer to ask questions, request information, or submit objections by the dates indicated herein shall constitute the Proposer's acceptance of all of the terms, conditions and requirements set forth in this RFP.

Communications with the City

From the date this RFP is issued until a Proposer is selected and the selection is announced, Proposers or any affiliated parties are not permitted to communicate with City Council members regarding this RFP. Proposers and their representatives are not prohibited, however, from making oral statements or presentations in public to one or more representatives of the City during a public meeting.

Similarly, Proposers or any affiliates may not communicate outside the parameters set forth in this RFP with any officer or employee or agent of the City, including any member of the evaluation panel, with the exception of the RFP Facilitator, regarding this RFP until after Contract Award. The City reserves the right to reject any Proposal for violations of this provision.

Resources and Key Personnel

Key personnel are any person whose individual action or inaction may impact the timely accomplishment of the performance objectives of each contract requirement. By submitting a proposal, the Proposer represents that each person listed or referenced will be available to perform the services described for the City, barring illness, accident, or other unforeseeable events of a similar nature, in which case Proposer must promptly provide a qualified replacement approved by the City.

If awarded a contract, the Contractor shall furnish all resources including, but not limited to, personnel, management, equipment, supplies, resources, transportation, and support, to accomplish the performance objectives(s) of each contract requirement.

Equal Opportunity

The City of Bethel does not make contracting or awards based on, nor discriminate because of race, creed, color, religion, gender, sex, gender identity, sexual orientation, age, national origin or ancestry, marital status, change in marital status, physical or mental disability, political affiliation, genetic information,

pregnancy, parenthood, status as a disabled veteran, or any other status or condition protected under federal, state and local laws. The City of Bethel will not do business with any company that discriminates against any person based on any of the above criterion. All vendors doing business with the City of Bethel agree not to discriminate as detailed above and agree to provide the City with a copy of its non-discrimination policies within ten (10) calendar days of any contract award.

Evaluation and Selection

The Purchasing Agent will be the sole point of contact for all Proposers. The Purchasing Agent or their designee may request written clarifications from any Proposer to clarify any ambiguity or minor irregularity. The City may reject any proposal in which a Proposer's approach, qualifications or price is not considered acceptable by the City. Likewise, the Purchasing Agent reserves the right to accept proposals for scoring by waiving minor irregularities.

Proposer's Qualifications

Proposer is expected to meet or exceed each of the following minimum requirements. The respondent, its firm/organization, or subcontractors must:

- A. Be able to provide technical support to the City of Bethel should the City experience issues with the proposed solution
- B. Be able to provide technical training for the Hauled Utilities department during orientation of using the solution
- C. be a vendor in good standing with the City in accordance with BMC 4.20, under which the City will not consider a proposal/offer from, or award a contract to, any person, company, corporation, or organization that is in arrears, or is in default to the City upon any debt or contract, or that has defaulted as surety or otherwise upon any obligation to the City; and
- D. have the proper licenses and authority to perform work in the State of Alaska or the capability to obtain necessary licenses prior to contract execution.

PROPOSAL PACKAGE REVIEW

Initial Proposal Review

Each team member will evaluate and score each proposal in accordance with the Evaluation Criteria. The Evaluation Team will meet and use personal notes and individual score sheets to come up with a combined score. This score will be the only information used by the Purchasing Agent during the Price Proposal Evaluation.

This initial proposal review will be completely independent of the price proposal evaluation and members of the Evaluation Team will have no knowledge of any price proposals. Price proposals will remain sealed until after the initial proposal review, optional interview, and reference evaluations are complete, at which time only the Purchasing Agent will open the sealed price proposals and select one firm to award the contract.

Price Proposal Evaluation

The Purchasing Agent will apply the scoring formula listed in the Evaluation Criteria to determine the price per point for each proposal, the ranking, and corresponding score as indicated in the Evaluation Criteria list. The Purchasing Agent will not share the specific prices or the price per point values for any proposal during the Selection Process.

Negotiations

The City shall initiate contract negotiations with the selected Proposer. The City anticipates negotiating, at minimum, the following elements:

- A. Prices;
- B. Schedules;
- C. Deliverables; and
- D. Additional services that may be requested.

EVALUATION CRITERIA

Understanding: Max 20 pts.

The Proposer's understanding of the City's needs; the apparent quality, thoroughness, cohesiveness and applicability of the proposed work plans to meet the City's objectives.

Proposer Qualifications: Max 20 pts.

The Proposer's qualifications and documented, relevant experience in proposing solutions for similar projects for other entities.

Personnel Qualifications: Max 20 pts.

The competence of the proposed team members based on qualifications and documented experience with similar projects. Particular emphasis is placed on the qualifications of the Project Manager as well as team members' apparent ability to communicate project milestones, progress, and obstacles to non-tech professionals.

Approach: Max 20 pts.

The techniques for collecting and analyzing data, sequence and relationships of steps, and methods for managing the sub-parts and overall project. Of equal importance is whether the approach is completely responsive to the City's objectives and all outcomes contained in the RFP.

References: Max 20 pts.

Past performance as described by direct and indirect references (as well as any performance history with the City) in providing similar services. Client satisfaction and similarity between references and this project will be considered.

Price Per Point Evaluation

The sum of the points awarded by the Evaluation Team for each criterion yield the total points for that proposal. Rank is ordered by lowest price per point to highest.

For example: Total project cost = \$50,000
Total consensus evaluation points = 70
Price per point = $50000/70 = \$714.29$ per point #2 Rank

Total project cost = \$65,000
Total consensus evaluation points = 92
Price per point = $65000/8792 = \$706.50$ per point #1 Rank

Insurance Requirements

Prior to execution of the resulting contract derived from this RFP, the awarded Consultant shall obtain and maintain in force at all times during the term of the resulting contract, insurance coverage as required herein. All insurance policies shall be issued by companies authorized to do business in the State of Alaska.

Commercial General Liability – occurrence form, with coverage for:

- A. Premises/Operations;
- B. Products and Completed Operations;
- C. Broad form property damage;
- D. Personal and advertising injury;
- E. Contractual liability with minimum limits:
 - a. \$1,000,000 per occurrence
 - b. \$2,000,000 aggregate
- F. Worker's Compensation – as required by Alaska law

Economy of Presentation

Proposals should be presented simply and economically, providing a straightforward, concise description of your capabilities to satisfy the conditions and requirements of this RFP. The City does not desire fancy bindings, colored displays, or promotional material unless it specifically enhances the City's understanding of your offer. Your emphasis should be on completeness and clarity of content.

The City is not liable or responsible for any costs incurred by you or any Proposer in responding to this RFP including, without limitation, costs for presentations, demonstrations, or interviews, if requested or required.

Proposal Guidelines

Proposers should submit a proposal in accordance with the instructions outlined in this section. The proposal package must be complete, self-contained, and respond directly to the requirements of this RFP. Ensure proposal can stand alone on its merits. Each proposal must also include a completed Attachment A, B, and C.

Proprietary Information

The Alaska Public Records Act mandates public access to government records. Therefore, unless

information is exempt from disclosure by law, the content of any request for information, response to this RFP, protest, or any other written communication between the City and Proposer, shall be available to the public. If any information that the Proposer believes would cause substantial injury to the Proposer's competitive position if disclosed is contained in the Proposal, it should be clearly identified in any written submissions by marking each page containing such proprietary information as confidential. Proposers may not designate an entire proposal as confidential nor designate its Price Proposal as confidential.

Proposal Sections

Proposer should organize the proposal into the major sections listed in the Criteria for Evaluation.

- Tab 1 – Understanding
 - A. Cover Letter/Statement of Interest: (not more than two pages). Introduce your firm/organization and summarize key elements of the proposal to express your understanding of the proposal. The letter must stipulate that the proposal price will be valid for a period of at least one hundred eighty (180) days after the close of this RFP. An individual authorized to bind the Proposer must sign the letter.
- Tab 2 –Qualifications
 - A. Describe the experience of your firm/organization in developing classification plans. Document at least five years' experience by the Proposer with projects similar in nature.
 - B. Provide specific examples of how your firm/organization's expertise and recommendations have benefitted a municipality or similar organization.
 - C. Proposer Information Page (Attachment A)
 - D. Proposer Profile and History: (not more than six pages). Provide a brief background of the firm/organization. Describe the firm/organization's mission and basic philosophies as they relate to the services under consideration. Provide the names, titles and areas of responsibilities of the owners/partners. Describe the types of projects that the firm/organization typically performs.
 - E. Project Team.
 - a. Designate the person to serve as your project manager and list the full names and functional titles of all key personnel that will be part of the project.
 - b. Provide brief biographical information that identifies the project manager's and all key personnel's educational background, work history, and past responsibilities serving in similar financial advisory or human resource roles.
 - c. Describe the type of work each is expected to perform and their specific experience in the specialized areas of classification systems (to include represented, FLSA exempt/nonexempt, PERS).
 - F. Subcontractors. Provide a list of any proposed sub-contractors that the proposing firm/organization may use on a project. Provide the same information required in sections C

and D above for each subcontractor.

G. City Responsibilities: Describe the duties the Proposer expects to be performed by City staff.

- Tab 3 – Approach and Procedures

A. Provide a detailed breakdown and description of the specific steps, services, methods and references that will be employed to gather the data, analyze the findings, develop recommendations, and coordinate implementation as requested.

B. Describe the deliverables.

- Tab 4 – References

Provide at least three (3) references for whom your firm/organization has provided similar solutions within the past five years. The City reserves the right to contact any organization(s) or individual(s) listed as well as those not listed but discoverable through a search of publicly-available information on your firm/organization.

Include the following minimum information for each reference:

A. Community Name (City), State

B. Community Contact Person's name, phone number, email

C. Project Description

D. Project Start Date and Close-out Date

E. Description of Work Performed

The City of Bethel cannot be used as a reference; however, all past performance with the City will be considered during the evaluation process.

- Tab 5 – Litigation

Provide information on the nature, magnitude, and outcome of all litigation and judicial or quasi-judicial proceedings for the previous five years where a court or administrative agency has ruled for or against you or your firm/organization in any matter related to you or your firm/organization's professional activities. The City reserves the right to conduct additional research concerning any Proposer. Write, "None" for this tab if this section does not apply to your firm.

- Tab 6 – Other Information

Provide any information that will offer insight to the City about your qualifications, capabilities and resources not otherwise provided in one of the other tabs. This information should be pertinent and succinct. In addition to information you choose to provide, please also include in this section as appropriate:

A. Disclosure Statement: Please disclose any and all past or current business and personal relationships with any current City of Bethel elected official, appointed official, or City employee.

- B. A copy of any standard form contract that you have used previously for projects of similar scope and duration (optional).

Rights of the City

The City, at its sole discretion, reserves the right to accept or reject any or all proposals received as a result of this RFP, to issue subsequent Requests for Proposals, negotiate with any qualified source(s), or to cancel this RFP in part or in its entirety.

This RFP is not in any way to be construed as an agreement, obligation, or other contract between the City and any person or firm/organization submitting a proposal, nor does it obligate the City to pay for any costs incurred in preparation and/or submission of proposals or in anticipation of a contract.

All material submitted in response to this request become the property of the City of Bethel, will not be returned, and are subject to the laws of the State of Alaska and City of Bethel after the announcement of an award is made. The City reserves the right to use any or all Proposer service ideas presented. Selection or rejection of the proposal does not affect this right.

The City may investigate the qualifications of any Proposer under consideration, require confirmation of information furnished by the Proposer and require additional evidence of qualifications to perform the services described in this RFP. Contract award will be made at the sole discretion of the City, based on the evaluation of all responses and the Proposer's ability to best meet the City's objectives.

Attachment A

PROPOSER INFORMATION PAGE



This form is to be completed by the Proposer and included with RFP deliverables.

Legal Contractual Name of Firm: _____

Corporate Mailing Address: _____

City, State and Zip Code: _____

Phone: _____ Fax: _____

Contact Person: _____

Title: _____ E-Mail Address: _____

Authorized Signature: _____

Is your business: (check one)

___NON PROFIT CORPORATION ___FOR PROFIT CORPORATION

Is your business: (check one)

___CORPORATION ___LIMITED LIABILITY PARTNERSHIP

___INDIVIDUAL ___SOLE PROPRIETORSHIP

___PARTNERSHIP ___OTHER (Specify) _____

Federal Tax Identification Number: _____

State of Alaska Business License Number and Expiration Date: _____
(If none, you must obtain a State of Alaska Business License within ten business days of contract award.)

Attachment B

PRICE PROPOSAL FORM



To: Purchasing Agent, City of Bethel
PO Box 1388
Bethel, AK 99559

The undersigned, on behalf of _____ [Proposer name] submits for consideration the following Price Proposal for Digitizing the Hauled Utilities Department:

Description	Price
Project Engineering	
Hardware (Tablets, SIM Cards, etc)	
Software, Programming, and Licensing	
Training	
Other Deliverables (Support, maintenance agreements, etc)	
TOTAL PROJECT PRICE	

Further, I hereby declare that I have carefully examined the requirements to furnish proposals to digitize the Hauled Utilities department were advertised to be received by September 4, 2020 and further declare to make this binding offer to furnish all resources necessary and provide said services.

Signature

Date

Printed Name

Attachment C

SIGNATURE AND VERIFICATION



By signing below, I hereby acknowledge the following:

1. Respondent, nor any of their representatives or third party mandated by Respondent, has attempted to contact City representatives or members of the selection committee for the purpose of influencing their choice, judgment or recommendation relating to the contract, or with members of the City Council to influence their decision;
2. Respondent has produced the proposal package without collusion, communication, agreement or arrangement with a competitor with regards to price, methods, factors or formulas for setting prices, to the decision to submit a proposal package or to present a proposal package that does not comply, directly or indirectly, with specifications contained in the Request for Proposals;
3. Neither the Respondent nor any of its representatives engaged in discrimination, intimidating measures, influence peddling or corruption or entered into any form of collusion, communication, agreement or arrangement with other suppliers or third parties relating to a contract with the City of Bethel.

Acknowledgement of Receipt of Addenda

4. I hereby acknowledge receipt of any and all addenda associated with the Request for Proposals for Solutions to Digitize Hauled Utilities Department.

Signature

Date

Printed Name

To find addenda, please visit the City of Bethel's website at www.cityofbethel.org > Business > Request for Proposals and Request for Bids.

Where did you hear about this RFB?

☐ ADN ☐ City of Bethel Website ☐ Plans Room ☐ Other _____



Date:

8/5/2020

Day:

Wed

Water

- 1) Abe ✓ meet
- 2) Dennis
- 3) Trico ✓ meet
- 4) Tekoa ✓
- 5) Nick ✓
- 6) _____
- 7) _____

Sewer

- 1) Ken ✓
- 2) Curt ✓
- 3) Rob ✓
- 4) Mike ✓
- 5) Park ✓ meet
- 6) _____
- 7) _____

Nick Phillips
Tekoa Tony
Dennis Hensley
Ashley Jerry
Abraham Allen

Ken Nicori
Trico Gillian
Elliott Hoffman
Emerson Cedillos

Byung Park
Frank Chanar
Mike Mendenhall
Robert Taylor
Curtis Pavilla

DATE 8/5/20

WATER 2

WEDNESDAY

TAKE CARE OF THE TRUCK, THE TRUCK WILL TAKE CARE OF YOU

NAME: Horn					
TRUCK #: 757			Service Businesses First		
	PTARMIGAN			NENGQERRLRIA	
@	9101 O		1#	9314 3	%
5	9106 B 4		1	9320 7	6
4#	9108 B 6	X 3		9321 4	5
4	9112 A 5		@	9322 A	5
5	9119 Wed/Sat 5		#1	9323 7	6
5	9121 Wed/Sat 6		@	9326 A	6
5#	9124 6		1	9326 B Wed/Sat 6	5
4	9125 "Gate Opens With 5		#1	9329 B 5	@
1	String From Outside"		#1	9331 A 5	
%	9127		1	9332 4	6
4	9128 8		@	9335	6
4	9130 2	X 2		9336 4+7	1169B knik 4
4	9132 Wed/Sat 5	X 3		9337 1	1169 15
2#	9137 10	X 1		9339 Wed/Sat 6	
%	9139 B		2	9342 9	
3	9141 Wed/Sat 4		2	9346 A 6	
%	9143		2	9346 B 5	
3	9147 5		@	9348	
3	9149 C 5		2	9352 3	
			2	9355 5	
4	9104 A/S	2 3#		9357 C 5+2	
		3		9358 6	
		%		9359	
		3		9361 5	
		3		9362 4	
		@		9363	
	TUPELLUK				
%	434				

XX

SLOW DOWN!!!! The customer is always welcome to call 907-545-2201

1931 Eagan Ave. Fairbanks AK 99701

DATE 8-5-20

WATER 3

WEDNESDAY

TAKE CARE OF THE TRUCK, THE TRUCK WILL TAKE CARE OF YOU

NAME: <u>TRCO</u>					
TRUCK #: <u>753</u>			Service Businesses First		
HOFFMAN RD			TOWER		
X	125 A	= 350	X	385	200
X	125 B	= 350	X	3705 Nat'l Guard	
X	145 A/B	850		Wed/Sat	200
X	158 A	= 650			
X	158 B	= 1050			
X	160	250		North APRON	
X	165-Wed/Sat	450	X	3111 GRANT TERM	1350
X	185 "New Tank In Back"		X	3119 RAVN TERM	NO Ser
X	195 Wed/Sat	Nick	X	3121 Ravn Maint	NO Ser
X	215	850			
X	221	1250		STATE HIGHWAY	
X	225	1050	X	1360 A	= 150
X	228		X	1360 B	= 550
X	230	Nick	X	1360 C	= 400
X	245	NICK GAPIR	X	1360 D	= 350
X	260				
X	265	Nick	X	1360 F	360
			X	1360 G	= 450
			X	1360 H	= 200
			X	1360 I	Wed/Sat 650
X	125 A Mon-Wed-Sat	550	X	1360 J	= 300
X	140	950	X	1360 K	= 350
X	180	= 250	X	1360 L	= 250
X	182	550	X	1360 M	= 200
X	185	= 550			
X	195 -FILL	1850	X	1100 N and O	
X	270				1150
				CB	
YUGTAQ					
X	1410 B	= 750			
X	1420	800			
X	1425	450			
X	1430	850			
AURORA					
X	1360 Wed-Sat	550			
KNIK					
X	1169 Big Camp				
X	1169B Green/White				

XX

8/5/20

WATER 4

WEDNESDAY

TAKE CARE OF THE TRUCK, THE TRUCK WILL TAKE CARE OF YOU

NAME: <u>2600/1000</u>			TRUCK #:			Service Businesses First			TRUCK #:		
NAUNRAQ			QUGYAK			PTARMIGAN					
2	3	# 1003 750g <u>750+100</u>	3	3	1202 <u>700</u>	%	405 B				
		@ 1005 300g		3	1203A 650g <u>300</u>		414				
		6 1009 550g <u>700</u>		3	1204 750g <u>800</u>	@	416				
Fill Until It Overflows				3	1205 A 300g <u>450</u>						
6	5	1011 500g Wed/Sat <u>850</u>	3	#	1208 A 1000g <u>850</u>		430				
		5 1012 A 1000g <u>850+100</u>	3	4	1209 1000g <u>350+750</u>		442				
		5 # 1014 1000g <u>550</u>		3	1210 W/S <u>450</u>		448 B full				
		% 1015 800g		4	1211 900g <u>500</u>	@	451				
		5 # 1019 1000g <u>850</u>		4	1216 "Fill On South Side"		454 A M-W-F-S <u>50</u>				
		5 1022 1000g <u>750</u>		4	# 1217 750g <u>1400</u>		458 <u>250</u>				
		2 1103 500g <u>550</u>		4	1218 1000g <u>700</u>		460 Wed/Sat <u>300</u>				
		@ 1105 1000g		5	1221 750g <u>900</u>		462 C Wed/Sat <u>100</u>				
		12 # 1107 1000g <u>700+100</u>		%	1301 800g		602 <u>750</u>				
		1 # 1109 600g Right Side Fill <u>550</u>	2	#	1303 650g <u>650</u>	%	605 A				
		% 1111		2	1303 B 650g Wed/Sat <u>750</u>		634 B <u>400</u>				
		1 1115 1000g <u>400</u>		2	# 1306 "Pull Hose" <u>750</u>		635 <u>full</u>				
		1 # 1117 A 1000g <u>700</u>		2	# 1307 <u>700</u>		637 <u>600</u>				
		1 # 1117 B 1000g <u>450</u>		2	1310 300g <u>500</u>	@	643				
		% 1121 1000g		%	1316 A 1000g						
		1 # 1125 1000g <u>1300</u>		%	1316 B 1000g						

XX

SLOW DOWN!!! CUSTOMERS CAN ALWAYS CALL 907-545-2201

DATE August 5th, 2020

WATER 5

WEDNESDAY

TAKE CARE OF THE TRUCK, THE TRUCK WILL TAKE CARE OF YOU

NAME: <u>NEEK</u>					
TRUCK #: <u>756</u>		Service Businesses First		Loads <u>MTW</u>	
	RIDGECREST DR		MANIGNAQ		OWL ST
1st	401 2000g Subway	%	439 A 500g	@	410 A
1st	431 600g Cornies		439 B 500g - 750		
#	449 500g	%	439 C&D 500g		
			445 Corner Of Akula / 250		
			1000g		
	THIRD AVE		AKULA		KALIQTUQ
	570 1000g AVCP		545 1000g 1050	#	222 B - 700
		@	547 1000g	#	222 C - 700
			549 1000g 1100		Hit my back
			Clean YARD 10:35 AM	#	224 A - 650
			Thru	#	224 B - 650
	FOURTH AVE		MIKNGAYAK	#	224 C - 700
	631 "Fmly Clinic"		4401 A/B Full On B Side	#	224 D 750
			Wm. S. Simon Back Out		
					228 A - 300
					228 C - 100
	MANIGNAQ		GUNDER'S WAY		228 D - 700
		#	118 750g 1050	%	228 F
@	419 B		124 1000g 1050		
	417 1050		126 #1 750g - 700		233 - 1000
#	427 700		126 #2 800g - 750		Hoffman Rd.
%	433 Access Manignaq		126 #3 750g 750		265 - 1050
%	435 Access Manignaq		126 #4 600g 650		245 - 1300
%	439 A Access Manignaq	#	130 A 850g 750		230 - 750
		#	130 B - 650		195 - 550
			148 A 500g 0-full		
		%	198 1200g		PT
					414 - 1000
					430 - 700
					442 - 1000
					Giant Wasp

XX

DATE Aug 5, 2020

EVAC 1

WEDNESDAY

TAKE CARE OF THE TRUCK, THE TRUCK WILL TAKE CARE OF YOU

[illegible]

DATE 8-5-20

EVAC 2

WEDNESDAY

TAKE CARE OF THE TRUCK, THE TRUCK WILL TAKE CARE OF YOU

NAME: <u>Curtis Penick</u>		Fuel Pumped:		HOUSES:	
TRUCK #: <u>713</u>		Service Businesses First		LOADS:	
	HOFFMAN ROAD		AURORA		THIRD AVENUE
5	125 A Very little	4	1360 Wed/Sat	1	751 1 load, new tank
5	125 B				
5	145 A/B		STATE HIGHWAY		TOWER
5	158 A	3	1360 AC	3	385
5	158 B	3	1360 BD	3	3705 Nat Guard
5	160	3	1360 EG		
5	185	3	1360 FH		
5	195 Wed-Sat	3	1360 JL		
#	221	3	1360 KM		NORTH APRON RD
@	215	3	1360 I	3	3119 Ravn Term Very little
	225	3	1100 N and O (By jail)	3	3111 GRANT TERMINAL
%	228			3	3121 Ravn Maint Very little
	230				
	245				
%	260		GUNDER'S WAY		KNIK
	265	2	118	1	1169 Big Camp
	NORTH AVENUE	2	122 A	1	1169B Green/White
4	125 A	2	124		
4	140	2	126 #2		
4	180	2	126 #3		
4	182	2	126 #4 Empty		
4	185	2	130 B		
4	195	2	148 A Hold 1/2		
%	270	@	198		
	YUGTAQ				
4	1410 B				
4	1420				
@	1425				
4	1430				

~~1st Ave~~
~~20~~

Webber

0259 ✓

DATE 08-05-20

EVAC 3

WEDNESDAY

LOG AMOUNT OF FUEL FILLED FOR THE TRUCK
LOG LOAD NUMBER FOR EACH ADDRESS SERVICED

NAME: RAB		Fuel Pumped:		HOUSES:	
TRUCK #: 710		Service Businesses First		LOADS: 6 @ 3000 a load = 18,000 gal. Hauled	
	PTARMIGAN		NENGERRALRIA		TUPPILUK
4	9106 B	34 Mistake	# 9314	%	434
4	# 9108 B		% 9318 A		
4	9112 A	9112B	% 9318 B		
4	9119		9320		NAUNRAQ
4	9121		9321		# 1003
5	9123		9322 A		# 1005
5	# 9124		# 9323		1007
5	# 9125		@ 9326 A		1009
	% 9127		9326 B		1011 Wed/Sat
5	# 9128 Disconnect & Drain		# 9329 B		1012 A
5	9129		# 9331 A		# 1014
	@ 9130		9332		% 1015
5	9132		@ 9335		# 1019
	@ 9136		9336		1022
2	# 9137		9337		
	% 9139 B		9339		
2	9141		9342		
	% 9143		9346 A		
2	9147	EVAC 5	9346 B		
2	9149 C		@ 9348		
	random ridge		@ 9352		
7	% 9457 L	228A	9355		
2	9458	228C	# 9357 C		
2	9459	228D	9358		
2	9460	233	% 9359		
1	9461		9361		
	Kalishuk		9362		
1	222B		@ 9363		
1	222C				
1	224 A				
1	224 B				
1	224 C				
1	224 D				

TAKE CARE OF THE TRUCK, AND THE TRUCK WILL TAKE CARE OF YOU

NAME: Mike M		Service Businesses First		Homes 42	
TRUCK #: 711				Long 6	
MAKOALRIA		PTARMIGAN		PTARMIGAN	
%	9216	1 X	802	%	405 B
1 X	9217 B	@	834 A trailer	%	414
%	9217 C	@	9101 O	@	416
@	9218				
1 X	9219 AB		OWL ST	2 X	430
1 X	9219 D	@	410A* Back Tank*	2 X	442
1 X	9219 C			2 X	448 B
1 X	9220 "Left Side Of House"		MANIQNAQ	@	451
2 X	@ 9222 A			2 X	454 M-W-F-S
1 X	9227	@	419 B	2 X	456
%	9228	3 X	417	2 X	460
1 X	9229 W/S	3 X	427	2 X	462 C "New House"
2 X	9230 A "Left Side"	%	433	2 X	602
1 X	9332	%	435	%	605 A
		%	439 A	@	630 A
	Heffman Rd	2 X	439 B	4 X	634 B -
X	265	%	439 C & D	2 X	635 EMPTY
X	245	3 X	445 empty completely	4 X	637 -
X	230			@	643
X	225			%	646 B
X	221			2 X	646 C
				3 X	652 A
X	9326			3 X	652 B Wed Sat Empty
X	9329 B			3 X	652 C
X	9132			7 X	661
X	9131 A				
			AKULA		
		3 X	545	4 X	9104 A
		@	547		
		3 X	549 use their drive		
			red car in way tag		
			them and skip		

XX

34

DATE _____

EVAC 5

WEDNESDAY

TAKE CARE OF THE TRUCK, AND THE TRUCK WILL TAKE CARE OF YOU

NAME: PARK					
TRUCK #: 714			Service Businesses First		
					1111
	AYAGINAR			AYAGINAR	KALIQTUQ
	9414 Wed/Sat		#	9457 C	# 222 B
@	9415			9458	# 222 C
@	9419 B			9459	
	9420 D			9460 Wed/Sat	# 224 A
	9425			9461 Wed/Sat	# 224 B
	9426	@		9463	224 C
	9427 A Stay off	%		9466	# 224 D
2	9427 B Grass	@		9468 B	
@	9429				% 227 A/B
#	9430 A Right Side				
	9430 B Left Side				228 A
	9431				228 C
#	9432				228 D
3	9434				% 228 F
3	9436				
2	9439 A				233
#	9441				
2	9442 DO NOT use 9440				
%	9443				
2	9444 B				
%	9445				
%	9449				
%	9451				
@	9455				
3	9355	4	9314		
3	9357	4	9320		
3	9358	4	9321		
		4	9322 A		
		4	9323		

XX

SLOW DOWN!!!! Customers are always welcome to call 907-545-2201

DATE 08-05-20

EVAC 5

WEDNESDAY

TAKE CARE OF THE TRUCK, AND THE TRUCK WILL TAKE CARE OF YOU

NAME: Park & Rob

TRUCK #: 710

Service Businesses First

AYAGINAR		AYAGINAR		KALIQTUQ	
	9414 Wed/Sat	#	9457 C	#	222 B Empty
@	9415	2	9458	#	222 C
@	9419 B	2	9459		
	9420 D	2	9460 Wed/Sat	#	224 A
	9425	1	9461 Wed/Sat	#	224 B
	9426	@	9463		224 C
	9427 A Stay off	%	9466	#	224 D Empty
	9427 B Grass	@	9468 B		
@	9429			%	227 A/B
#	9430 A Right Side				
	9430 B Left Side				
	9431				228 A
#	9432				228 C
	9434				228 D
	9436			%	228 F
	9439 A				
#	9441			2	233 Truck in way
	9442 DO NOT use 9440				
%	9443				
	9444 B				
%	9445				
%	9449				
%	9451				
@	9455				

XX

SLOW DOWN!!!! Customers are always welcome to call 907-545-2201



CITY OF BETHEL

Utility Service Department

P.O. Box 1387 • Bethel, Alaska 99559

Area Code 907-543-2023

THE CITY UTILITIES:

WATER DELIVERED



SEPTIC PUMP DELIVERED



DATE/TIME: 9/16

TRUCK #: 756

Please contact the Billing Office at
543-3150 or Public Works at 543-2023 to
sign up & schedule an extra service call.



CITY OF BETHEL

Utility Service Department

P.O. Box 1387 • Bethel, Alaska 99559
Area Code 907 - 543-2023

THE CITY UTILITIES:

- WATER ☐
SEPTIC PUMP ☐

IS UNABLE TO SERVICE YOUR HOUSE DUE TO:

- WATER FILL FROZEN OR BROKEN ☐
OVERFLOW FROZEN OR BROKEN ☐
DOG(S) IN WAY ☐
SEPTIC TANK FROZEN ☐
SEPTIC TANK BEYOND 40 FT. ☐
CAR IN WAY or OTHER OBJECT ☐

OTHER: _____

DATE/TIME: _____

DRIVER: _____

Please contact the Billing Office at 543-3150 or
Public Works at 543-2023 to sign up &
schedule an extra service call.

Introduced by: Lori Strickler, Acting City Manager
Date: October 13, 2020
Action:
Vote:

CITY OF BETHEL, ALASKA

Resolution #20-15

A RESOLUTION BY THE BETHEL CITY COUNCIL AUTHORIZING THE DISPOSAL OF ONE CITY WATER TRUCK TO YUUT ELITNAURVIAT

WHEREAS, Yuut Elitnaurviat currently provides courses on Class A Commercial Driver's License and is hoping to start providing courses for Class B Commercial Driver's License;

WHEREAS, the City of Bethel has in its possession one 2009 Mercedes Sterling Acterra that is no longer valuable to the City;

WHEREAS, in 2019 and 2020, the City has obtained six (6) new water trucks that replaced the old water trucks, which came in on the 2019 and 2020 barge;

WHEREAS, Bethel Municipal Code 4.10.030 states that the City Manager may dispose of surplus stock that is valued at less than \$5,000 in the form of a resolution approved by Bethel City Council;

WHEREAS, the City of Bethel has no planned use for the used water truck and is requesting to transfer one water truck to Yuut Elitnaurviat via donation;

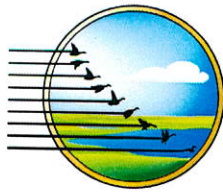
THEREFORE, BE IT RESOLVED that City of Bethel hereby approves the disposal of one City water truck via donation to Yuut Elitnaurviat.

**ENACTED THIS 13TH DAY OF OCTOBER 2020, BY A VOTE ___ IN FAVOR AND ___
OPPOSED.**

Perry Barr, Mayor

ATTEST:

Lori Strickler, City Clerk



Yuut Elitnaurviat

P E O P L E ' S L E A R N I N G C E N T E R

Alaska National Guard • Association of Village Council Presidents • Association of Village Council Presidents, Regional Housing Authority
Bethel Community Services Foundation • Calista Corporation • City of Bethel • Lower Kuskokwim School District
Orutsararmuit Native Council • UAF - Kuskokwim Campus • Yukon-Kuskokwim Health Corporation

Yuut Elitnaurviat – People's Learning Center Inc.
Michael Hoffman – Executive Director
PO Box 869
Bethel, AK 99559

City of Bethel
ATTN: Bill Arnold & Lori Strickler
PO Box 1388
Bethel, AK 99559

To Whom It Concerns:

Yuut Elitnaurviat is requesting for consideration, a donation of one the City of Bethel's surplus water trucks.

We believe that this will give our students in our CDL class more hands on of what it is like to drive one of the City's of Bethel water trucks. Right now we have an old semi that we use for a Class A license that requires a 6 week class. If we are fortunate to acquire the truck we can instruct for a class B License that only requires 2 weeks thus producing more drivers at a faster rate.

Quyana,

Mike Hoffman

Executive Director- Yuut Elitnaurviat

mhoffman@yuut.org

(907)543-0992

City of Bethel Action Memorandum

Action memorandum No.	20-49		
Date action introduced:	10/13/2020	Introduced by:	Pete Williams, Interim City Manager
Date action taken:		☐ Approved	☐ Denied
Confirmed by:			

Action Title: Action Memorandum Authorizing the City Manager to Negotiate and Execute a Contract with Company A to Conduct a Classification and Compensation Study for the City of Bethel.

Attachment(s): 1) Draft Contract for Company A

Department/Individual:	Initials:	Remarks:
Pete Williams, Interim City Manager	PW	
Bo Foley, Interim Purchasing Agent	BF	

Amount of fiscal impact:		Account information:
	No fiscal impact at this time.	
	Funds in City Budget.	
\$16,750 per Company A's Proposal	Funds not in City Budget.	10-51-669 The City will require a budget mod

Summary Statement

On August 5, 2020, a Request for Proposals (RFP) document was sent out and posted to the City website soliciting qualified firms to perform a classification and compensation analysis for the City of Bethel. This analysis will look at Bethel's cost of living as opposed to what the City of Bethel offers its employees in terms of salary/wage and benefits. The results should reveal if City employees across the board are compensated appropriately. Based on the results, the City could move to make necessary adjustments.

This RFP closed on September 11, 2020 after a one-week extension from its original closing date of September 4, 2020. The extension was to allow a few companies more time to get any proposals sent in. The RFP closed with eleven (11) responsive proposals received.

The study garnered a lot of attention from firms across the country and seven (7) addenda were posted in response to questions from potential respondents.

Upon closing, a scoring team was put together and given an appropriate amount of time to review and score proposals. With those individual scores, the group convened on September 28, 2020 to discuss the scores as well as any thoughts or concerns on each proposal. Of the 11 respondents, four were dismissed from the running by the scoring team based on their proposals. A group majority did not have confidence that the respondent would be able to appropriately render services for the City.

The winner was selected based on a price-per-point scoring formula. The formula takes a company's proposed price for the study (unknown to the scoring team) and divides it by the group's average score for each company. The lower a price-per-point total, the better the company ranked.

The City wishes to negotiate and execute a professional services agreement with Company A and begin the classification and compensation study as soon as possible.

**PROFESSIONAL SERVICES AGREEMENT
BETWEEN
THE CITY OF BETHEL, ALASKA
AND
PONTIFEX CONSULTING GROUP, LLC
FOR
CLASSIFICATION & COMPENSATION STUDY**

THIS **AGREEMENT** is made and entered into this _____ day of _____ 2020, by and between the **CITY OF BETHEL** (a municipal corporation) and **PONTIFEX CONSULTING GROUP, LLC** (a consulting firm).

Section 01 Definitions

In this Agreement:

- A. The term "City" means the City of Bethel.
- B. The term "Consultant" means Pontifex Consulting Group, LLC.
- C. The term "ADA" means the federal Americans with Disabilities Act, as amended.
- D. The term "FLSA" means the federal Fair Labor Standards Act, as amended.

Section 02 Engagement of Consulting Services

The City hereby agrees to engage the Consultant and the Consultant hereby agrees to perform the services hereafter set forth.

Section 03 Scope of Services

The Consultant hereby agrees to provide the following services to the City, consistent with its responsive proposal to the City's request for bids under this Agreement, the contents of which proposal are herein incorporated by reference.

3.01 Development of a Comprehensive Job Classification System

Consultant will develop a comprehensive job classification system that can accommodate the City's needs for a flexible, internally and externally equitable, defensible, market sensitive, and easily-administered system for all current and future jobs with the City while mitigating unfunded Public Employees Retirement System (PERS) liability associated with the removal or defunding of historical or current positions.

3.02 Elements of Job Classification System

Consultant will develop a job classification system that:

- (A) establishes career progressions for occupations;

- (B) provides clear distinctions between different job levels;
- (C) promotes equity;
- (D) establishes performance standards and job qualifications for job classifications; and
- (E) provides legally defensible classification specifications (ADA, FLSA, termination, workers' compensation, grievances, etc.).

3.03 Criteria for Classification Specifications

Consultant will develop specifications (position descriptions) for all classifications that reflect current duties and requirements of each position, including requirements and essential job functions. These specifications should include but are not limited to:

- (A) definition of the job classification;
- (B) essential job functions;
- (C) requirements for education, experience, knowledge, skills, and abilities;
- (D) supervision exercised and received with scope of lead or supervisor roles;
- (E) working environment and/or conditions;
- (F) licenses, certifications, driving requirements, and physical requirements in compliance with the ADA; and
- (G) appropriate exempt and non-exempt designation under FLSA.

3.04 Job Titles and Designations

Consultant will develop position designations allocating each position to an appropriate job title, job classification, and designated as exempt or non-exempt pursuant to the FLSA.

3.05 Document Development

Consultant will develop a compilation of necessary documents and other resources written in easy-to-understand language, such that an individual with no human resources expertise can refer to these documents and resources to maintain, enhance, and use the classification system to identify and consistently apply the system to modify any existing position or classification, or create a new position or classification scheme.

3.06 City Responsibilities

The City's Human Resource Manager will serve as the Consultant's point of contact for the duration of the contracted work. The City will provide the Consultant with requested current documents used in the City's current classification and compensation systems.

3.07 Copyright and Trademark Licenses

Prior to the final payment for services rendered, the Consultant shall provide to the City written, perpetual, royalty-free copyright and trademark licenses to use any and all of the ideas and concepts provided to the City by the Consultant. The City may use ideas and concepts for its own internal purposes, or for purposes of complying with public records access laws.

3.08 Deliverables

All written deliverables shall be formatted and delivered in electronic format to the Human Resources Manager by email. Send documents to: HumanResources@cityofbethel.net.

Section 04 Term

This Agreement shall be deemed in force as of the last date signed by the parties below, and shall remain in effect until performance is complete, which is anticipated and estimated to be approximately mid-December of 2020, unless terminated as hereinafter provided, and subject to funds properly appropriated or decreased by the Bethel City Council during its annual City budgeting process. Consultant shall answer questions and provide implementation assistance for a minimum of twelve (12) months following the date of completion of performance under this Agreement, in order to ensure that the deliverables are administered properly.

Section 05 Compensation

A. Subject to the provisions of this Agreement, the City shall pay the Consultant a fixed fee of **\$16,750** (sixteen thousand seven hundred and fifty dollars) upon provision of deliverables and completion of performance by Consultant.

B. Except as otherwise provided in this Agreement, the City shall not provide any additional compensation, payment, service, or other thing of value to the Consultant in connection with performance under this Agreement. The parties understand and agree that, except as otherwise provided in this section, administrative overhead and other indirect or direct costs the Consultant may incur in the performance of its obligations under this Agreement have already been included in computation of the Consultant's fee and will not be charged to the City.

Section 06 Method and Time of Payment

A. Consultant shall invoice the City within thirty (30) days of provision of deliverables and performance under this Agreement. Such payment shall constitute the full and complete compensation for the Consultants' professional services.

B. All invoices must be submitted in duplicate and addressed as follows:
City of Bethel
Attn: Accounts Payable
PO Box 1388
Bethel AK 99559-1388
accountspayable@cityofbethel.net

Section 07 Termination of Agreement for Cause

If, through any cause, the Consultant shall fail to fulfill in a timely and proper manner the obligations under this Agreement, or if the Consultant shall violate any of the covenants, agreements, or stipulations of this Agreement, the City shall thereupon have the right to terminate this Agreement by giving written notice to the Consultant of such termination and specifying the effective date thereof, at least thirty (30) days before the effective date of such termination. All finished or unfinished documents, reports, or other material prepared by the Consultant under this Agreement are the property of the City and shall be delivered to the City by or upon the effective date of termination. The Consultant shall be entitled to receive prorated compensation in accordance with the payment provisions of this Agreement only for work completed to the City's satisfaction in accordance with Section 3 of this Agreement and the other terms of this Agreement.

Section 08 Termination for Non-Availability of Government Funds

If the City Council fails to appropriate sufficient funds or to authorize the expenditure of sufficient funds to continue service under this Agreement, City may submit a written notice to Consultant terminating this Agreement. Such notice shall be in writing and shall be not less than thirty (30) days prior to the date of termination. The notice shall include a written statement documenting the reason for termination and an official document certifying the non-availability of funds (e.g., Bethel City Council action; official budget or other official government document). City shall be liable to Consultant for all charges and costs for products and/or services incurred up to the effective date of the termination.

Section 09 Modifications

The parties may mutually agree to modify the terms of the Agreement. Modifications to the Agreement shall be incorporated into the Agreement by written amendments.

Section 10 Equal Employment Opportunity

The Consultant and its subcontractors will not discriminate against any employee on the basis of race, national origin, color, age, creed, religion, sex, sexual orientation, gender identity, political affiliation, marital status, ancestry, disability, status as a disabled veteran, or any other protected reason.

Section 11 Assignability

A. The Consultant shall not assign any interest in this Agreement and shall not transfer any interest in the same (whether by assignment or novation) without the prior written consent of the City, thereto; provided, however, that claims for money due or to become due to the

Consultant from the City under this Agreement may be assigned by court order or to a bank, trust company, or other financial institution without such approval. Notice of any such assignment or transfer shall be furnished promptly to the City, or the Consultant shall be responsible to the City for any monies due the assignee of this Agreement which are paid directly to the Consultant.

B. The Consultant shall not delegate duties or otherwise subcontract work or services under this Agreement without the prior written approval of the City.

Section 12 Permits, Licenses, and Taxes

The Consultant shall acquire and maintain in good standing all permits, licenses, and other entitlements necessary to the performance under this Agreement. All actions taken by the Consultant under this Agreement shall comply with all applicable statutes, ordinances, rules and regulations. The Consultant shall pay all taxes pertaining to its performance under this Agreement.

Section 13 Relationship of the Parties

In the performance of services under this Agreement, the Consultant shall be, and acknowledges that Consultant is, in fact and law, an independent contractor and not an agent or employee of the City. Consultant has and retains the right to exercise full supervision and control of the manner and methods of providing services to City under this Agreement. The City may administer this Agreement and monitor the Consultant's compliance with this Agreement, but shall not supervise or otherwise direct the Consultant.

Section 14 Defense and Indemnification

Except for the sole negligence of the City, and to the fullest extent permitted by law, the Consultant shall defend, indemnify, and hold harmless the City and any of the City's applicable subsidiaries, from any and all claims demands, losses, and liabilities to or by any third party, including, but not limited to costs, attorney's fees, expenses and claims for any damages, contributions, or indemnification arising from, resulting from, or connected with services or supplies provided by, or performed under this agreement by the lessee, its agents, sub-lessees, suppliers, and employees, even though such claims may prove to be false, groundless, or fraudulent. The indemnification obligation under this agreement shall not be limited in any way by any restriction on the amount or type of damages, compensation, or benefits payable to or for any third party, or any employee under any workers' compensation act, disability benefit act, or other employee benefit act. Entitlement to recovery of costs, attorney fees, and expenses under the indemnification obligation shall include all fees, costs, and expenses incurred in good faith by the City.

Section 15 Interpretation and Enforcement

This Agreement is being executed by the parties following negotiations between them. It shall be construed according to the fair intent of the language as a whole, not for or against any party. The titles of sections in this Agreement are not to be construed as limitations or definitions, but are for identification purposes only.

Section 16 Consultant Insurance

It is specifically agreed between the parties executing this Agreement that it is not intended by any of the provisions of the Agreement to create in the public or any member thereof a third party benefit hereunder, or to authorize anyone not a party to this Agreement to maintain a suit for personal injuries or property damage pursuant to the terms or provisions of this Agreement.

It is highly recommended that Consultant confer with its insurance companies or brokers to determine if their insurance program complies with the City's Insurance requirements.

Section 17 Severability

If any section or clause of this Agreement is held invalid by a court of competent jurisdiction, or is otherwise invalid under the law, the remainder of this Agreement shall remain in full force and effect.

Section 18 Confidentiality, Maintenance, and Destruction of City Records and Information

Consultant must complete the following tasks upon Agreement termination:

- Destroy all documented City confidential and proprietary information (including network credentials and software) that reside with the Consultant (either digital or physical) within 30 days of Agreement termination.
- Adhere to any nondisclosure agreements that were agreed upon at the beginning of the contract. City confidential and proprietary information will never be shared with any other entity before, during, and after Agreement termination.

Section 19 Understanding

The Consultant acknowledges that it has read and understands the terms of this Agreement, has had the opportunity to review the same with counsel of their choice, and is executing this Agreement of its own free will.

Section 20 Notices

Any notice required pertaining to the subject matter of this Agreement shall be personally delivered or mailed by prepaid first-class, registered or certified mail to the following address:

City of Bethel
Attn: Human Resources Director
PO Box 1388
Bethel AK 99559
jharris@cityofbethel.net

Section 21 Insurance

The Consultant shall purchase from and maintain in a company or companies lawfully authorized to do business in the State of Alaska as admitted insurers or surplus lines insurers approved by the City. Such insurance will protect the Consultant from claims set forth below and others which may arise out of or as a result from the Consultant's operations under this Agreement, whether such operations are by the Consultant or by a sub- Consultant or by anyone directly or indirectly employed by any of them, or by anyone for whose acts any of them may be liable. Restrictions, conditions or exclusions contained in the insurance policies shall not reduce the obligations of the Consultant under this Agreement.

- (a) Claims under worker's compensation, employer's liability, disability benefits, and other similar employee benefit acts, which are applicable to the work to be performed under this Agreement.

Claims for damages because of bodily injury, mental anguish, sickness, disease or death of any person other than the Consultant employees.

Claims for damages insured by usual personal injury liability insurance coverage which are sustained (1) by a person as a result of an offense directly or indirectly related to the employment of such person by the Consultant, or (2) by any other person or entity.

Claims for damages, other than to the product supplied, or to the services performed, itself because of damage to or destruction of tangible property, including loss of use resulting therefrom.

Claims for damages because of bodily injury, including death of a person, or damage to property arising out of the ownership, maintenance or use of any motor vehicle.

Claims involving the Consultant contractual obligations and assumption of liability under this Agreement.

Liability insurance shall include at a minimum, all major divisions of coverage and be on a commercial general liability form including:

- Premises/Operations Liability
- Products/Completed Operations Liability
- Personal/Advertising Injury Liability
- Fire Damage Liability
- Medical Payments
- Professional (Errors & Omissions) Liability (this may be a separate policy)

(b) The insurance required in II including subsection (a), shall be written for not less than the limits listed in (c) below or those limits required by law, whichever limit is higher. Insurance, whether written on an occurrence, or a claims-made basis, shall be maintained without interruption from the date of commencement of the work to the date of final payment, or termination of any insurance required to be maintained after final payment.

(c) The insurance required in II including subsection (a) shall be written for not less than the following limits:

1. Worker's Compensation Insurance:
Statutory Requirements of the State of Alaska, and
Employer Liability Insurance limits of:
\$500,000.00 each accident.
\$500,000.00 disease each employee.
\$500,000.00 disease policy limit.
2. Commercial General Liability Insurance: Form CG0001 04/13 or equivalent.
\$2,000,000.00 Combined Single Limit of Liability per Occurrence
\$1,000,000.00 Personal/Advertising Injury Limit of Liability per Occurrence
\$2,000,000.00 Annual General Aggregate Limit of Liability
\$2,000,000.00 Annual Products/Completed Operations Aggregate Limit of
Liability
\$100,000.00 Fire Damage Limit of Liability Any One Fire
\$5,000.00 Medical Payment Limit Any One Person
3. Commercial Automobile Liability Insurance: Form CA0001 03/10 or equivalent.
\$1,000,000.00 Combined Single Limit of Liability per Accident
For all Owned, Hired, and Non-Owned Vehicles.
4. Professional (Errors & Omissions) Liability Insurance:
\$1,000,000.00 Limit of Liability per Claim.
\$2,000,000.00 Limit of Liability Annual Aggregate for all Claims.

Retroactive date: Prior to effective date of Agreement.

Effective date: Prior to effective date of Agreement, and for at least 24 months after completion of Agreement.

- (d) Worker's compensation insurance and employers liability insurance shall be in compliance with the statutory requirements of the State of Alaska, and any other statutory obligation, whether federal or state pertaining to compensation of injured employees. The worker's compensation insurance and employer's liability insurance shall contain a waiver of subrogation provision in favor of the City.
- (e) The commercial general liability insurance shall name the City of Bethel as an additional insured as respects this Agreement.
- (f) Consultant's required insurance is subject to review and adjustment by the City, which may require reasonable changes in the amounts and types of insurance based upon changes of risk. Consultant shall be provided a written explanation for any such changes.
- (g) Certificates of insurance acceptable to the City shall be filed with the City prior to the commencement of the beginning of any services by the Consultant. These certificates and the insurance policies shall contain a provision that the policy shall not be canceled until prior written notice has been sent to the insured (Consultant).

If any of the insurance policies required above are canceled for any reason, the Consultant shall provide immediate notice to the City of the cancellation and either provide: evidence of replacement or notice of reinstatement. Immediately in this section means within five (5) business days of receipt of cancellation by the Consultant.

Failure to maintain these insurance provisions required of the Consultant or failure to immediately notify the City of cancellation shall be considered a material breach of this Agreement by the Consultant, subject to termination under the provisions of this Agreement.

Notice described above shall be confirmed delivered to the following location:

City of Bethel
Attention: Contracting
PO Box 1388
300 State Highway
Bethel, AK 99559
(907) 545-4847

Section 22 Tax Arrearages

- A. Any Consultant in arrears on a City obligation, including, but not limited to tax, assessment, lease, sale, or rental payments, whether as an individual, or as a representative of a business, organization, firm, corporation, or partnership, shall not be awarded the Agreement if the delinquency is not cured within ten calendar days of receipt of written notice sent by the City of the delinquency.
- B. This Agreement can be terminated for cause, pursuant to Section 8, if it is determined that the Consultant, whether the amounts owed are in the name of the Consultant as an individual or as a representative of a firm, business, corporation, or partnership, is in arrears of any taxation, lease or rental agreement that is due to the City that is not remedied within 10 calendar days of notification by regular mail.
- C. The City reserves any right it may have to offset amounts owed by an individual, firm, corporation or business for delinquent City taxes, moneys owed on sales, assessments, leases and rental agreements, against any amount owing to the same under an agreement between the City and the same.

CITY OF BETHEL

CONSULTING SERVICES PROVIDER

By: Peter Williams

Title: City Manager

Dated: _____

By: _____

Title: _____

Dated: _____

City of Bethel Action Memorandum

Action memorandum No.	20-50		
Date action introduced:	10/13/2019	Introduced by:	Peter Williams, Interim City Manager
Date action taken:		☐ Approved	☐ Denied
Confirmed by:			

Action Title: Action Memorandum Allowing the City Manager to Negotiate and Execute a Purchase Agreement with Yukon Equipment Inc. for an All-In-One Heat/Power/Lighting Plant on a Trailer.

Attachment(s): 1) Draft Purchase Agreement with Yukon Equipment Inc.

Department/Individual:	Initials:	Remarks:
Peter Williams, Interim City Manager	PW	
Bo Foley, Interim Purchasing Agent	BF	Three bidders for the RFB

Amount of fiscal impact:		Account information:
	No fiscal impact at this time.	
\$61,190	Funds in City Budget.	10-70-690 Capital Expenditures
	Funds not in City Budget.	

Summary Statement

On September 10, 2020 a Request for Bids (RFB) was issued to purchase an all-in-one heating/power/lighting plant on a trailer.

The RFB closed on October 1, 2020. No protests were received regarding the bid process while it was open. By opening day, a total of three bids were received on the requested equipment.

The bids received were as follows:

- Yukon Equipment Inc. - \$61,190 (Winner)
- Totem Equipment and Supply, Inc. - \$71,995
- Equipment Supply Inc. - \$49,320 (Nonresponsive)

Normally in an RFB, the lowest bidder is the winner. In this particular case, the lowest bidder was eliminated from the running. Equipment Supply Inc. was declared nonresponsive, as their bid package did not include the shipping costs worked into the price, which the City required as mandatory. Despite this, I sent their proposal along to Public Works just in case their proposed unit best fit the specifications Public Works was asking for. Upon review, it was determined that Yukon Equipment Inc.'s proposed trailer was the best fit and therefore declared the winner.

The City seeks to enter into a Purchase Agreement with the lowest responsive bidder, Yukon Equipment Inc., for the purchase of the all-in-one plant. The draft Purchase Agreement is attached.

Purchase Agreement

This Purchase Agreement (~~this~~ "Agreement") is entered into this 14th day of October, 2020, by and between the City of Bethel, a municipal corporation (hereinafter "Buyer or "City") and Yukon Equipment Inc. (hereinafter "Seller"). Buyer and Seller may be referred to in this Agreement individually as a "Party" and/or collectively as the "Parties."

The Parties agree as follows:

1. Sale of a Hermon Nelson HPL Series HPL600-D7 All-in-One Unit (hereinafter "All-in-One Unit"). -Seller agrees to sell and City agrees to purchase a Hermon Nelson HPL600-D7 Heating Power and Lighting Plant on a Trailer Unit.

2. Purchase Price. Buyer will pay Seller as follows:

\$61,190 (Sixty one thousand one hundred and ninety dollars) FOB destination
Bethel

3. Method of Payment.

Upon delivery of the Property to Bethel, Seller will provide a detailed invoice showing all costs, including shipping, less deposit already paid. -Payment on the remaining balance will be processed by Buyer upon receipt of invoice and in no event will payment be issued more than thirty (30) calendar days from receipt of invoice (provided All-in-One Unit has been delivered to Bethel, Alaska and accepted by Buyer).

All invoices must be submitted and addressed as follows:

Public Works Director
City of Bethel Public Works
PO Box 1388
Bethel, AK 99559-1388

Except as provided in this ~~Purchase~~ Agreement, the City shall not provide any additional compensation, payment, service or other thing of value to Seller in connection with performance of this Agreement. -The parties understand and agree that, except as otherwise provided in this Agreement, all costs, whether indirect or direct, incurred by Seller ~~have been built into~~are included in the Purchase Price.

4. Taxes. Seller shall be responsible for payment of all federal, state, and local taxes incurred as a result of this Purchase Agreement.

5. Delivery. Buyer is entitled to take possession of the All-in-One Unit upon arrival in Bethel, Alaska. -Buyer shall not be responsible for taking delivery of property that has been delivered in a damaged condition.

- 6. Indemnification.** Seller is solely responsible for all loss, damage or liability arising from procurement of the All-in-One Unit prior to sale. -The sale is not considered complete until the item(s) has been delivered to Bethel, Alaska, and inspected and accepted by Buyer. -Except for the sole negligence of the City and except for liability for loss or damage to the All-in-One Unit itself, which the City will assume upon transfer of the All-in-One Unit to its possession, to the fullest extent permitted by law, the Seller shall defend, indemnify and hold harmless the City from any and all claims demands, losses, and liabilities to or by any third party, including, but not limited to costs, attorney's fees, expenses and claims for any damages, contributions, or indemnification arising from, resulting from, or connected with contract services or supplies provided by, or performed under this Agreement by the Seller, ~~it's~~ agents, sub-contractors, suppliers, and employees, even though such claims may prove to be false, groundless, or fraudulent. -The indemnification obligation under this Agreement shall not be limited in any way by any limitation on the amount or type of damages, compensation, or benefits payable to or for any third party, or any employee under any worker's compensation act, disability benefit act, or other employee benefit act.

Entitlement to recovery of costs, attorney fees, and expenses under the indemnification obligation shall include all fees, costs, and expenses incurred in good faith by City.

- 7. Seller's Representations.** Seller represents and warrants that he/she/it has good and marketable title to the All-in-One Unit and full authority to sell the All-in-One Unit. - Seller also represents that the All-in-One Unit is sold free and clear of all liens, indebtedness, or liabilities. -Seller further represents that the Spreader-All-in-One Unit sold meets or exceeds the minimum specifications set out in the RFB issued by the City.
- 8. Termination for Cause.** If, through any cause, Seller shall fail to fulfill in a timely and proper manner the obligations under this Agreement, then City shall thereafter have the right to immediately terminate this Agreement by giving written notice to Seller and specifying the effective date thereof. -In that event, all finished or unfinished deliverable items under this Agreement shall, at the option of the City, become ~~its~~ City property, and Seller shall be entitled to receive just and equitable compensation for any satisfactory materials provided.- In such event, Seller shall not be relieved of liability to the City for damages sustained by the City by virtue of any breach of this Agreement, and the City may withhold any payment due Seller for the purpose of setoff until such time as the exact amount of damages due the City from such breach can be determined. Notwithstanding the foregoing, Seller shall be entitled to not less than fifteen (15) calendar days written notice to cure any reasonably curable condition alleged to constitute a default by City before a breach of this Agreement shall be declared by the City as a result thereof.

In case of default by Seller, the City may procure the All-in-One Unit from other sources and hold Seller responsible for any excess cost occasioned thereby. In

addition, in the event of default by Seller under this Agreement, or upon the Seller filing a petition for bankruptcy or the entering of a judgment of bankruptcy by or against the Seller, the City may immediately cease doing business with Seller, immediately terminate for cause all existing contracts the City has with Seller, and de-bar Seller from doing future business with the City.

- 9. Time is of the Essence.** Buyer understands and agrees that with respect to delivery of the All-in-One Unit, time is of the essence. -The All-in-One Unit must be delivered no later than November 15, 2020, arriving in Bethel, Alaska.
- 10. Governing Law.** This Agreement shall be governed by and construed in accordance with the laws of the State of Alaska. Any litigation shall be brought in the superior court for the State of Alaska, Fourth Judicial District at Bethel.
- 11. Modification.** The Parties may mutually agree to modify the terms of this Agreement. -Modifications to the Agreement shall be incorporated into the Agreement by written amendments.
- 12. Disputes.** In an effort to resolve any conflicts that arise between the Parties under this Agreement, the Buyer and Seller agree that all disputes between them arising out of or relating to this Agreement shall be submitted first to nonbinding mediation.
- 13. Severability.** If any section or clause of this Agreement is held invalid by a court of competent jurisdiction, or is otherwise invalid under the law, the remainder of this Agreement shall remain in full force and effect.
- 14. Binding Effect.** This Agreement shall inure to the benefit of and shall be binding upon Buyer and Seller and their respective successors and assigns.
- 15. Headings.** The captions or headings in this Agreement are for convenience only and in no way define, limit, or describe the scope or intent of any provision of this Agreement.
- 16. Entire Agreement.** This Agreement shall be the exclusive agreement between the Parties and supersedes any and all prior oral or written agreements or understandings between the Parties concerning the subject matter of this Agreement.
- 17. Execution in Counterparts.** This Agreement may be executed in one or more counterparts, each of which shall be deemed an original and all of which together shall constitute one and the same document.
- 18. Facsimile or Electronic Signatures.** The delivery of signatures to this Agreement by facsimile transmission or other electronic means shall be binding as original signatures.

YUKON EQUIPMENT INC. [SELLER]

CITY OF BETHEL [BUYER]

By: Richard Kimball
Yukon Equipment Sales

By: Peter Williams
Interim City Manager

City of Bethel Action Memorandum

Action memorandum No.	20-51		
Date action introduced:	October 13, 2020	Introduced by:	Mayor Barr
Date action taken:		Approved	Denied
Confirmed by:			

Accepting the resignation of Council Member Cece Franko effective October 31, 2020 and confirming the process for the Council's consideration of qualified candidates to fill the vacancy.

Amount of fiscal impact:		Account information:
X	No fiscal impact at this time.	

Direct the City Clerk's Office to post a Notice of Vacancy of the City Council on October 20, 2020.

In the Notice of Vacancy, require any interested parties to submit their statement of interest to the City Clerk's Office by 4:00 p.m. November 4, 2020. Following the 4:00 p.m. deadline, the City Clerk's Office will email the Council the statements of interest received and will begin the process of determining eligibility of Office for the candidates. Barring no significant legal question, the City Clerk's Office should confirm the candidates' qualifications by the close of business on November 5, 2020.

At the Regular City Council Meeting on November 10, 2020, the qualified candidates will be asked to participate in a brief interview by the full Council in open session. Each council member will be invited to ask two questions for each qualified candidate. Following the interview, the Council shall utilize the process of appointment set out in BMC 2.04.105. The term of the selected candidate shall expire on October 5, 2021.

Per Bethel Municipal Code 2.04.100, Council Vacancies, the Council shall within 30 days from the date of the vacancy appoint a qualified voter to fill the vacancy.

City of Bethel Information Memorandum

Information Memo No.	20-15		
Date introduced:	October 13, 2020	Introduced by:	Peter Williams, Acting City Manager
Amended actions:			
Confirmed by:			

Title: Presentation of the City's Water & Sewer Services Expenditures Compared to Budget from July 1, 2020 to September 30, 2020 – Utilities Maintenance – Water & Wastewater Activity Report.

Attachment(s): (1) City of Bethel Water & Sewer Services Expenditures Compared to Budget from July 1, 2020 to August 31, 2020 and (2) September 2020 – Utilities Maintenance – Water & Wastewater Activity Report.

Department/Individual:	Initials:	Remarks:
Administration, Peter Williams	PW	
Finance, John Sargent	JS	
Amount of fiscal impact:	Account information:	
None	No fiscal impact at this time.	
	Funds in City Budget.	
	Funds not in City Budget.	

Summary Statement

The attached financial report for FY 2021 contains months of financial data from July 1, 2020 to August 31, 2020 and the Utilities Maintenance Water & Wastewater Activity Report ending September 30, 2020. The information in these documents is distributed to Bethel City Council members for their review. This Information Memorandum documents the dissemination of this report to Bethel City Council members, as required by the Alaska Department of Commerce, Community and Economic Development, Division of Community and Regional Affairs, in their administration of the Best Practices protocol.

The process of preparing and submitting a monthly financial report and a water and wastewater activity report to City Council helps the City earn points on the Water and Sewer Utility Best Practices Operation and Maintenance Reports. The City must have a score of 60 or greater out of 100 points in order to be approved for funding from the Environmental Protection Agency (EPA) and the Alaska Department of Environmental Conservation (DEC). In other capital grants administered by DEC's Village Safe Water Program, the City's Best Practices score is an application scoring criterion.



City of Bethel - Public Works Department

Utilities Maintenance Activity Report

FY21 - Sept 2020

Public Works Director - William Arnold

City Sub Water Treatment Plant

Bethel Heights Water Treatment Plant

September

Fiscal Year to Date

Water				Chemical Usage			Water				Chemical Usage		
Plant Production (Gallons)	Hauled Water (Gallons)	Piped Water (Gallons)	Backwash Usage (Gallons)	Calcium Hypochlorite (lbs)	Polymer (mL)	Potassium Permanganate (lbs)	Plant Production (Gallons)	Hauled Water (Gallons)	Piped Water (Gallons)	School Water (Gallons)	Calcium Hypochlorite (lbs)	Polymer (mL)	Potassium Permanganate (lbs)
4,658,263	1,975,000	1,558,040	0	1,298	15,300	262	2,121,178	403,919	2,825,192	67,650	675	3,240	93
13,965,345	5,524,000	400,112	172,200	4,034	40,500	727	7,145,868	1,500,065	9,006,599	161,607	2,175	10,990	276

Bethel Heights WTP	Monthly water logs to ADEC from BHWTP and CSWTP. One boiler are on line and operating for Spring.
City Sub WTP	Monthly water logs for BHWTP and CSWTP to ADEC. Pulled Nitrate, TTHMs, HAA5 set to SGS lab for testing .
Sewer Lagoon	DMR report to ADEC. Lagoon discharge complete for month.
Piped Sewer	12 alarms on residential lift stations were responded to. Multiple issues with heat trace, grinder pumps, and float systems were resolved. Repairs were made to Yukon Kuskokwim Fitness Center Lift Station. Main Lift Station pump work – Pump #1 parts have arrived. Expected to be completed and returned in 2-3 weeks. FAA lift station thawed out and in operation. Line flushing and leveling activities on low flow and frozen sewer lines. Non-compliance reports were filled out per DEC requirements.
Piped Water	Monthly meter readings, service connections, and disconnects were performed. Hospital (new & old), Bethel Youth Facility, Correctional Facility, Fish & Wildlife, and YKHC housing are all connected to new Institutional Corridor Line. New Service line connected at the YK Long-Term Care (LTC) & LTC Managers Apartment connected 7/30. New Service Line connected to the YK Prematernal Building. Additional fire hydrant testing was performed to accommodate information requests from YKHC fire protection contractors.
Other	Daily safety meetings are held. All 3 Utility Maint trucks are having issues that require repairs. Several of these are major safety issues. Continue to work with V&E to repair them, but some issues are arising since 2 of the vehicles are more than 10 years old.

Prepared by - Water/Wastewater Utilities Foreman

CITY OF BETHEL
BALANCE SHEET
AUGUST 31, 2020

WATER & SEWER SERVICES

*RUBA Report
Jul-Aug 2020
Counil mtg!
10/13/2020*

ASSETS

51-10100 CASH IN COMBINED FUND	74,945.34	
51-12502 INVESTMENT-AMLIP W SUBS	121.93	
51-12507 INVESTMENT-AMLIP S SUBS	27.74	
51-13100 ACCOUNTS RECEIVABLE	172,004.46	
TOTAL ASSETS		247,099.47

LIABILITIES AND EQUITY

LIABILITIES

51-20100 VOUCHERS PAYABLE	(215,700.74)	
TOTAL LIABILITIES	(215,700.74)	

FUND EQUITY

51-26100 UTILITY DEPOSITS	2,021.69	
UNAPPROPRIATED FUND BALANCE: REVENUE OVER EXPENDITURES - YTD	354,311.97	
BALANCE - CURRENT DATE	354,311.97	
TOTAL FUND EQUITY		356,333.66
TOTAL LIABILITIES AND EQUITY		140,632.92

(10 pages)

CITY OF BETHEL
REVENUES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING AUGUST 31, 2020

WATER & SEWER SERVICES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>WATER</u>					
51-42-410 TRUCKED WATER	525,420.00	525,420.00	2,882,771.00	2,357,351.00	18.2
51-42-412 METERED PIPED WATER COMM.	58,328.69	58,328.69	1,066,349.00	1,008,020.31	5.5
51-42-414 UNMETERED PIPED WTR RESID	156,827.81	156,827.81	832,898.00	676,070.19	18.8
51-42-416 CONTRACT WATER	2,240.00	2,240.00	10,995.00	8,755.00	20.4
51-42-436 PUMPHOUSE WATER	6,102.51	6,102.51	19,425.00	13,322.49	31.4
TOTAL WATER	748,919.01	748,919.01	4,812,438.00	4,063,518.99	15.6
<u>SEWER</u>					
51-43-411 TRUCKED SEWER (EVAC/HB)	303,709.75	303,709.75	1,697,440.00	1,393,730.25	17.9
51-43-412 METERED PIPED SEWER COMM.	57,588.22	57,588.22	893,924.00	836,335.78	6.4
51-43-414 UNMETERED PIPED SEWER RES	44,931.90	44,931.90	249,523.00	204,591.10	18.0
51-43-415 M PIPED SEWER RESIDENTIAL	673.32	673.32	.00	673.32	.0
51-43-416 CONTRACT SEWER	2,857.36	2,857.36	25,573.00	22,715.64	11.2
TOTAL SEWER	409,760.55	409,760.55	2,866,460.00	2,456,699.45	14.3
<u>MISCELLANEOUS</u>					
51-45-434 UTILITY PENALTY/INTEREST	11,310.18	11,310.18	39,308.00	27,997.82	28.8
51-45-435 RECONNECT FEES	.00	.00	2,841.00	2,841.00	.0
51-45-450 SENIOR DISCOUNT	(9,130.65)	(9,130.65)	47,380.00	38,249.35	(19.3)
51-45-467 NSF CHECKS AND FEES	.00	.00	134.00	134.00	.0
51-45-468 UTILITY INSPECTION FEES	370.00	370.00	2,060.00	1,690.00	18.0
51-45-471 WATER SUBSCRIPTION FEES	31,966.68	31,966.68	173,447.00	141,480.32	18.4
51-45-472 SEWER SUBSCRIPTION FEES	33,788.86	33,788.86	182,751.00	148,962.14	18.5
51-45-487 INVESTMENT INCOME	149.67	149.67	16,480.00	16,330.33	.9
TOTAL MISCELLANEOUS	68,454.74	68,454.74	369,641.00	301,186.26	18.5
<u>MISCELLANEOUS</u>					
51-49-466 CASH OVER/SHORT	7.85	7.85	(103.00)	110.85	7.6
51-49-495 MISCELLANEOUS INCOME	6,767.78	6,767.78	3,323.00	3,444.78	203.7
TOTAL MISCELLANEOUS	6,775.63	6,775.63	3,220.00	3,555.63	210.4
TOTAL FUND REVENUE	1,233,909.93	1,233,909.93	8,051,759.00	6,817,849.07	15.3

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING AUGUST 31, 2020

WATER & SEWER SERVICES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>UTILITY BILLING</u>					
51-80-501 SALARIES	7,477.94	7,477.94	110,696.00	103,218.06	6.8
51-80-508 LEAVE CASHOUT	.00	.00	5,535.00	5,535.00	.0
51-80-511 MEDICARE FICA	109.33	109.33	1,605.00	1,495.67	6.8
51-80-512 GROUP HEALTH INSURANCE	8,807.60	8,807.60	42,189.00	33,381.40	20.9
51-80-515 UNEMPLOYMENT	.00	.00	1,970.00	1,970.00	.0
51-80-516 WORKERS' COMPENSATION	.00	.00	294.00	294.00	.0
51-80-518 PERS	1,645.15	1,645.15	24,353.00	22,707.85	6.8
51-80-519 UTILITY BENEFIT	230.21	230.21	7,980.00	7,749.79	2.9
51-80-545 TRAINING/TRAVEL	.00	.00	2,000.00	2,000.00	.0
51-80-561 SUPPLIES	.00	.00	4,000.00	4,000.00	.0
51-80-649 ONLINE BILL PAY	389.58	389.58	4,000.00	3,610.42	9.7
51-80-683 MINOR EQUIPMENT	.00	.00	7,000.00	7,000.00	.0
51-80-721 INSURANCE	.00	.00	955.00	955.00	.0
51-80-733 POSTAGE	3,434.00	3,434.00	15,000.00	11,566.00	22.9
51-80-736 BANK CHARGES	2,513.24	2,513.24	42,000.00	39,486.76	6.0
51-80-799 MISCELLANEOUS EXPENSES	.00	.00	500.00	500.00	.0
51-80-996 ADMIN OVERHEAD-IT SVCS	1,939.19	1,939.19	14,684.00	12,744.81	13.2
51-80-998 ADMINISTRATIVE OVERHEAD-GF	4,930.49	4,930.49	29,704.00	24,773.51	16.6
TOTAL UTILITY BILLING	31,476.73	31,476.73	314,465.00	282,988.27	10.0

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING AUGUST 31, 2020

WATER & SEWER SERVICES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>HAULED WATER</u>					
51-81-501 SALARIES	62,908.27	62,908.27	626,210.00	563,301.73	10.1
51-81-502 OVERTIME	18,279.29	18,279.29	.00 (	18,279.29)	.0
51-81-508 LEAVE CASHOUT	.00	.00	23,864.00	23,864.00	.0
51-81-511 MEDICARE	1,202.63	1,202.63	9,080.00	7,877.37	13.2
51-81-512 EMPLOYEE GROUP BENEFITS	31,384.54	31,384.54	231,395.00	200,010.46	13.6
51-81-515 UNEMPLOYMENT	.00	.00	8,496.00	8,496.00	.0
51-81-516 WORKERS' COMPENSATION	.00	.00	16,177.00	16,177.00	.0
51-81-518 PERS	17,861.27	17,861.27	137,766.00	119,904.73	13.0
51-81-519 UTILITY BENEFIT	2,989.14	2,989.14	41,496.00	38,506.86	7.2
51-81-545 TRAINING/TRAVEL	.00	.00	3,000.00	3,000.00	.0
51-81-561 SUPPLIES	507.83	507.83	10,000.00	9,492.17	5.1
51-81-563 WEARING APPAREL	1,123.13	1,123.13	10,000.00	8,876.87	11.2
51-81-600 TIRES	16,100.92	16,100.92	42,000.00	25,899.08	38.3
51-81-601 VEHICLE MT. (PARTS & TOOLS)	6,027.09	6,027.09	50,000.00	43,972.91	12.1
51-81-602 GASOLINE/DIESEL/OIL	16,076.83	16,076.83	150,000.00	133,923.17	10.7
51-81-621 ELECTRICITY	1,152.65	1,152.65	10,500.00	9,347.35	11.0
51-81-622 TELEPHONE	5.46	5.46	650.00	644.54	.8
51-81-623 HEATING FUEL	90.00	90.00	12,325.00	12,235.00	.7
51-81-626 WATER/SEWER/GARBAGE	1,075.83	1,075.83	.00 (	1,075.83)	.0
51-81-627 STAFF CELLULAR PHONES	102.99	102.99	840.00	737.01	12.3
51-81-650 LAB TESTS	600.00	600.00	5,000.00	4,400.00	12.0
51-81-661 VEHICLE MAINT/REPAIR	38,849.37	38,849.37	391,472.00	352,622.63	9.9
51-81-662 PROPERTY MAINT	9,004.13	9,004.13	44,920.00	35,915.87	20.0
51-81-669 OTHER PURCHASED SERVICES	.00	.00	5,000.00	5,000.00	.0
51-81-683 MINOR EQUIPMENT	3,971.64	3,971.64	4,000.00	28.36	99.3
51-81-691 WATER TRUCK	.00	.00	300,000.00	300,000.00	.0
51-81-695 FLEET MGMT. SOFTWARE/TABLETS/	.00	.00	25,000.00	25,000.00	.0
51-81-721 INSURANCE	.00	.00	88,907.00	88,907.00	.0
51-81-724 DUES/SUBSCRIPTIONS	.00	.00	80.00	80.00	.0
51-81-799 MISCELLANEOUS	.00	.00	2,000.00	2,000.00	.0
51-81-996 ADMIN OVERHEAD-IT SVCS	1,844.93	1,844.93	13,970.00	12,125.07	13.2
51-81-998 ADMINISTRATIVE OVERHEAD-GF	25,331.41	25,331.41	179,862.00	154,530.59	14.1
TOTAL HAULED WATER	256,489.35	256,489.35	2,444,010.00	2,187,520.65	10.5

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING AUGUST 31, 2020

WATER & SEWER SERVICES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
PIPED WATER					
51-82-501 SALARIES	24,725.52	24,725.52	217,681.00	192,955.48	11.4
51-82-502 OVERTIME	5,987.89	5,987.89	.00	5,987.89	.0
51-82-508 LEAVE CASHOUT	1,706.62	1,706.62	8,976.00	7,269.38	19.0
51-82-510 SOCIAL SECURITY	.00	.00	966.00	966.00	.0
51-82-511 MEDICARE	482.39	482.39	3,156.00	2,673.61	15.3
51-82-512 EMPLOYEE GROUP BENEFITS	6,521.28	6,521.28	58,484.00	51,962.72	11.2
51-82-515 UNEMPLOYMENT	.00	.00	1,634.00	1,634.00	.0
51-82-516 WORKERS' COMPENSATION	.00	.00	5,623.00	5,623.00	.0
51-82-518 PERS	6,756.92	6,756.92	47,890.00	41,133.08	14.1
51-82-519 UTILITY BENEFIT	1,034.97	1,034.97	10,488.00	9,453.03	9.9
51-82-545 TRAINING/TRAVEL	.00	.00	5,000.00	5,000.00	.0
51-82-561 SUPPLIES	47.06	47.06	6,000.00	5,952.94	.8
51-82-563 WEARING APPAREL	.00	.00	3,000.00	3,000.00	.0
51-82-592 PLUMBING SUPPLIES	.00	.00	15,000.00	15,000.00	.0
51-82-600 TIRES AND WHEELS	277.40	277.40	500.00	222.60	55.5
51-82-601 VEHICLE MT. (PARTS & TOOLS)	516.54	516.54	1,500.00	983.46	34.4
51-82-602 GASOLINE/DIESEL/OIL	1,880.85	1,880.85	15,000.00	13,119.15	12.5
51-82-621 ELECTRICITY-UTIL MT SHOP	242.93	242.93	5,500.00	5,257.07	4.4
51-82-622 TELEPHONE	10.92	10.92	100.00	89.08	10.9
51-82-623 HEATING FUEL	.00	.00	21,250.00	21,250.00	.0
51-82-626 WATER/SEWER/GARB	88.49	88.49	600.00	511.51	14.8
51-82-627 STAFF CELLULAR PHONES	101.16	101.16	800.00	698.84	12.7
51-82-649 ENGINEERING SERVICES	.00	.00	25,000.00	25,000.00	.0
51-82-661 VEHICLE MAINT/REPAIR	375.96	375.96	3,788.00	3,412.04	9.9
51-82-664 COMPUTER SERVICES	.00	.00	15,245.00	15,245.00	.0
51-82-665 CITY SAFETY	.00	.00	2,000.00	2,000.00	.0
51-82-669 OTHER PURCHASED SERVICES	413.59	413.59	1,500.00	1,086.41	27.6
51-82-683 MINOR EQUIPMENT	1,694.95	1,694.95	25,750.00	24,055.05	6.6
51-82-721 INSURANCE	.00	.00	6,812.00	6,812.00	.0
51-82-727 ADVERTISING	.00	.00	1,000.00	1,000.00	.0
51-82-996 ADMIN OVERHEAD-IT SVCS	2,013.27	2,013.27	15,245.00	13,231.73	13.2
51-82-998 ADMINISTRATIVE OVERHEAD-GF	9,473.01	9,473.01	79,545.00	70,071.99	11.9
TOTAL PIPED WATER	64,351.72	64,351.72	605,033.00	540,681.28	10.6

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING AUGUST 31, 2020

WATER & SEWER SERVICES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>BETHEL HTS WTR TREATMENT</u>					
51-83-501 SALARIES	16,269.43	16,269.43	161,238.00	144,968.57	10.1
51-83-502 OVERTIME	2,503.86	2,503.86	.00 (	2,503.86)	.0
51-83-508 LEAVE CASHOUT	5,746.47	5,746.47	6,068.00	321.53	94.7
51-83-511 MEDICARE	46.45	46.45	2,338.00	2,291.55	2.0
51-83-512 EMPLOYEE GROUP BENEFITS	3,026.38	3,026.38	44,499.00	41,472.62	6.8
51-83-515 UNEMPLOYMENT	.00	.00	1,882.00	1,882.00	.0
51-83-516 WORKERS' COMPENSATION	.00	.00	4,165.00	4,165.00	.0
51-83-518 PERS	4,130.14	4,130.14	35,472.00	31,341.86	11.6
51-83-519 UTILITY BENEFIT	1,483.29	1,483.29	7,980.00	6,496.71	18.6
51-83-545 TRAINING/TRAVEL	.00	.00	4,000.00	4,000.00	.0
51-83-561 SUPPLIES	107.64	107.64	4,000.00	3,892.36	2.7
51-83-563 WEARING APPAREL	.00	.00	1,500.00	1,500.00	.0
51-83-567 CHEMICALS	40,051.50	40,051.50	55,000.00	14,948.50	72.8
51-83-592 PLUMBING SUPPLIES	.00	.00	5,000.00	5,000.00	.0
51-83-621 ELECTRICITY (PUMPHOUSE)	4,492.63	4,492.63	90,000.00	85,507.37	5.0
51-83-622 TELEPHONE	.00	.00	500.00	500.00	.0
51-83-623 HEATING FUEL (PUMPHOUSE)	4,194.06	4,194.06	110,500.00	106,305.94	3.8
51-83-649 ENGINEERING SERVICES	.00	.00	2,000.00	2,000.00	.0
51-83-650 LAB TESTS	1,700.00	1,700.00	12,000.00	10,300.00	14.2
51-83-661 VEHICLE MAINT/REPAIR	375.96	375.96	.00 (	375.96)	.0
51-83-669 OTHER PURCHASED SERVICES	1,483.37	1,483.37	15,000.00	13,516.63	9.9
51-83-683 MINOR EQUIPMENT	.00	.00	25,000.00	25,000.00	.0
51-83-721 INSURANCE	.00	.00	22,272.00	22,272.00	.0
51-83-727 ADVERTISING	.00	.00	500.00	500.00	.0
51-83-996 ADMIN OVERHEAD-IT SVCS	1,919.00	1,919.00	14,531.00	12,612.00	13.2
51-83-998 ADMINISTRATIVE OVERHEAD-GF	7,775.62	7,775.62	45,576.00	37,800.38	17.1
TOTAL BETHEL HTS WTR TREATMENT	95,305.80	95,305.80	671,021.00	575,715.20	14.2

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING AUGUST 31, 2020

WATER & SEWER SERVICES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
CITY SUB WTR TREATMENT					
51-84-501 SALARIES	21,959.05	21,959.05	226,507.00	204,547.95	9.7
51-84-502 OVERTIME	7,679.17	7,679.17	.00	(7,679.17)	.0
51-84-508 LEAVE CASHOUT	.00	.00	9,244.00	9,244.00	.0
51-84-511 MEDICARE	448.75	448.75	3,284.00	2,835.25	13.7
51-84-512 EMPLOYEE GROUP BENEFITS	7,839.58	7,839.58	69,927.00	62,087.42	11.2
51-84-515 UNEMPLOYMENT	.00	.00	1,953.00	1,953.00	.0
51-84-516 WORKERS' COMPENSATION	.00	.00	5,851.00	5,851.00	.0
51-84-518 PERS	6,520.42	6,520.42	49,831.00	43,310.58	13.1
51-84-519 UTILITY BENEFIT	1,468.11	1,468.11	12,540.00	11,071.89	11.7
51-84-545 TRAINING/TRAVEL	100.00	100.00	5,000.00	4,900.00	2.0
51-84-561 SUPPLIES	186.40	186.40	2,500.00	2,313.60	7.5
51-84-563 WEARING APPAREL	.00	.00	1,500.00	1,500.00	.0
51-84-567 CHEMICALS	.00	.00	100,000.00	100,000.00	.0
51-84-592 PLUMBING SUPPLIES	.00	.00	3,000.00	3,000.00	.0
51-84-600 TIRES & WHEELS	777.40	777.40	1,500.00	722.60	51.8
51-84-602 GASOLINE/DIESEL/OIL	439.30	439.30	1,000.00	560.70	43.9
51-84-621 ELECTRICITY (CS WTF)	6,500.51	6,500.51	70,000.00	63,499.49	9.3
51-84-622 TELEPHONE	5.46	5.46	100.00	94.54	5.5
51-84-623 HEATING FUEL(CS WTF)	12,871.63	12,871.63	127,500.00	114,628.37	10.1
51-84-650 LAB TESTS	2,402.49	2,402.49	10,000.00	7,597.51	24.0
51-84-661 VEHICLE MAINT (ISF)	375.96	375.96	15,000.00	14,624.04	2.5
51-84-665 CITY SAFETY	571.30	571.30	.00	(571.30)	.0
51-84-669 OTHER PURCHASED SERVICES	556.31	556.31	5,000.00	4,443.69	11.1
51-84-683 MINOR EQUIPMENT	10,428.40	10,428.40	20,000.00	9,571.60	52.1
51-84-721 INSURANCE	.00	.00	13,899.00	13,899.00	.0
51-84-996 ADMIN OVERHEAD-IT SVCS	2,107.52	2,107.52	15,958.00	13,850.48	13.2
51-84-998 ADMINISTRATIVE OVERHEAD-GF	11,008.74	11,008.74	65,756.00	54,747.26	16.7
TOTAL CITY SUB WTR TREATMENT	94,246.50	94,246.50	836,850.00	742,603.50	11.3

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING AUGUST 31, 2020

WATER & SEWER SERVICES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>HAULED SEWER</u>					
51-85-501 SALARIES	57,019.76	57,019.76	675,488.00	618,468.24	8.4
51-85-502 OVERTIME	21,532.08	21,532.08	.00	(21,532.08)	.0
51-85-508 LEAVE CASHOUT	.00	.00	26,853.00	26,853.00	.0
51-85-511 MEDICARE	1,173.35	1,173.35	9,963.00	8,789.65	11.8
51-85-512 EMPLOYEE GROUP BENEFITS	23,071.46	23,071.46	260,128.00	237,056.54	8.9
51-85-515 UNEMPLOYMENT	.00	.00	7,315.00	7,315.00	.0
51-85-516 WORKERS' COMPENSATION	.00	.00	19,122.00	19,122.00	.0
51-85-518 PERS	17,281.41	17,281.41	148,607.00	131,325.59	11.6
51-85-519 UTILITY BENEFIT	3,146.18	3,146.18	46,649.00	43,502.82	6.7
51-85-561 SUPPLIES	4,767.00	4,767.00	7,000.00	2,233.00	68.1
51-85-563 WEARING APPAREL	728.50	728.50	7,000.00	6,271.50	10.4
51-85-600 TIRES & WHEELS	1,523.02	1,523.02	12,000.00	10,476.98	12.7
51-85-601 VEHICLE MT. (PARTS & TOOLS)	15,009.69	15,009.69	40,000.00	24,990.31	37.5
51-85-602 GASOLINE/DIESEL/OIL	15,369.85	15,369.85	110,000.00	94,630.15	14.0
51-85-621 ELECTRICITY	1,152.65	1,152.65	8,300.00	7,147.35	13.9
51-85-622 TELEPHONE	.00	.00	400.00	400.00	.0
51-85-623 HEATING FUEL	90.00	90.00	10,200.00	10,110.00	.9
51-85-626 WATER/SEWER/GARBAGE	1,075.83	1,075.83	9,000.00	7,924.17	12.0
51-85-627 CELL PHONE	.00	.00	840.00	840.00	.0
51-85-661 VEHICLE MAINT/REPAIR	38,849.37	38,849.37	310,326.00	271,476.63	12.5
51-85-662 PROPERTY MAINT	9,004.13	9,004.13	44,920.00	35,915.87	20.0
51-85-669 OTHER PURCHASED SERVICES	100.56	100.56	7,000.00	6,899.44	1.4
51-85-683 MINOR EQUIPMENT	.00	.00	3,100.00	3,100.00	.0
51-85-692 NEW SEWER TRUCKS	.00	.00	300,000.00	300,000.00	.0
51-85-693 FLEET MGMT. SOFTWARE/TABLETS/	.00	.00	25,000.00	25,000.00	.0
51-85-721 INSURANCE	.00	.00	71,834.00	71,834.00	.0
51-85-799 MISCELLANEOUS	.00	.00	1,200.00	1,200.00	.0
51-85-996 ADMIN OVERHEAD-IT SVCS	1,844.93	1,844.93	13,970.00	12,125.07	13.2
51-85-998 ADMINISTRATIVE OVERHEAD-GF	28,887.82	28,887.82	199,304.00	170,416.18	14.5
TOTAL HAULED SEWER	241,627.59	241,627.59	2,375,519.00	2,133,891.41	10.2

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING AUGUST 31, 2020

WATER & SEWER SERVICES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PIPED SEWER</u>					
51-86-501 SALARIES	23,764.91	23,764.91	228,008.00	204,243.09	10.4
51-86-502 OVERTIME	5,987.91	5,987.91	.00	(5,987.91)	.0
51-86-508 LEAVE CASHOUT	1,706.61	1,706.61	8,335.00	6,628.39	20.5
51-86-511 MEDICARE	468.37	468.37	3,306.00	2,837.63	14.2
51-86-512 EMPLOYEE GROUP BENEFITS	6,501.62	6,501.62	58,484.00	51,982.38	11.1
51-86-515 UNEMPLOYMENT	.00	.00	1,634.00	1,634.00	.0
51-86-516 WORKERS' COMPENSATION	.00	.00	6,454.00	6,454.00	.0
51-86-518 PERS	6,545.61	6,545.61	50,162.00	43,616.39	13.1
51-86-519 UTILITY BENEFITS	1,065.33	1,065.33	10,488.00	9,422.67	10.2
51-86-545 TRAINING/TRAVEL	.00	.00	3,000.00	3,000.00	.0
51-86-561 SUPPLIES	1,236.96	1,236.96	6,000.00	4,763.04	20.6
51-86-563 WEARING APPAREL	.00	.00	3,000.00	3,000.00	.0
51-86-592 PLUMBING SUPPLIES	.00	.00	10,000.00	10,000.00	.0
51-86-600 TIRES & WHEELS	500.00	500.00	500.00	.00	100.0
51-86-601 VEHICLE MT. (PARTS & TOOLS)	516.55	516.55	1,500.00	983.45	34.4
51-86-602 GASOLINE/DIESEL/OIL	1,097.53	1,097.53	15,000.00	13,902.47	7.3
51-86-621 ELECTRICITY-LIFTST & BLDG	3,443.00	3,443.00	100,000.00	96,557.00	3.4
51-86-622 TELEPHONE	.00	.00	500.00	500.00	.0
51-86-623 HEATING FUEL	.00	.00	29,750.00	29,750.00	.0
51-86-626 WATER/SEWER/GARB	88.49	88.49	600.00	511.51	14.8
51-86-661 VEHICLE MAINT/REPAIR	375.96	375.96	3,000.00	2,624.04	12.5
51-86-669 OTHER PURCHASED SERVICES	4,818.86	4,818.86	20,000.00	15,181.14	24.1
51-86-683 MINOR EQUIPMENT	3,197.28	3,197.28	125,000.00	121,802.72	2.6
51-86-721 INSURANCE	.00	.00	6,725.00	6,725.00	.0
51-86-736 LEASED PROPERTY-LIFT STATIONS	.00	.00	15,000.00	15,000.00	.0
51-86-996 ADMIN OVERHEAD-IT SVCS	2,013.29	2,013.29	15,245.00	13,231.71	13.2
51-86-998 ADMINISTRATIVE OVERHEAD-GF	9,489.18	9,489.18	57,233.00	47,743.82	16.6
TOTAL PIPED SEWER	72,817.46	72,817.46	778,924.00	706,106.54	9.4

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING AUGUST 31, 2020

WATER & SEWER SERVICES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>SEWER LAGOON</u>					
51-87-501 SALARIES	7,418.45	7,418.45	79,869.00	72,450.55	9.3
51-87-502 OVERTIME	1,421.87	1,421.87	.00 (	1,421.87)	.0
51-87-508 LEAVE CASHOUT	379.25	379.25	2,211.00	1,831.75	17.2
51-87-511 MEDICARE	137.18	137.18	1,158.00	1,020.82	11.9
51-87-512 EMPLOYEE GROUP BENEFITS	1,730.52	1,730.52	22,885.00	21,154.48	7.6
51-87-515 UNEMPLOYMENT	.00	.00	710.00	710.00	.0
51-87-516 WORKERS' COMPENSATION	.00	.00	2,261.00	2,261.00	.0
51-87-518 PERS	1,944.88	1,944.88	17,571.00	15,626.12	11.1
51-87-519 UTILITY BENEFIT	252.06	252.06	4,104.00	3,851.94	6.1
51-87-545 TRAINING/TRAVEL	.00	.00	3,000.00	3,000.00	.0
51-87-561 SUPPLIES	41.96	41.96	1,500.00	1,458.04	2.8
51-87-563 WEARING APPAREL	.00	.00	2,000.00	2,000.00	.0
51-87-592 PLUMBING SUPPLIES	.00	.00	1,000.00	1,000.00	.0
51-87-602 GASOLINE	1,907.23	1,907.23	20,000.00	18,092.77	9.5
51-87-650 LAB TESTS (SAMPLES)	2,286.00	2,286.00	12,000.00	9,714.00	19.1
51-87-665 CITY SAFETY	1,637.61	1,637.61	.00 (	1,637.61)	.0
51-87-669 OTHER PURCHASED SERVICES	.00	.00	1,000.00	1,000.00	.0
51-87-683 MINOR EQUIPMENT	520.88	520.88	2,500.00	1,979.12	20.8
51-87-714 INTEREST-SEWER LAGOON BND	.00	.00	500.00	500.00	.0
51-87-721 INSURANCE	.00	.00	454.00	454.00	.0
51-87-724 DUES & SUBSCRIPTIONS	.00	.00	7,920.00	7,920.00	.0
51-87-727 ADVERTISING	.00	.00	500.00	500.00	.0
51-87-998 ADMINISTRATIVE OVERHEAD-GF	3,604.92	3,604.92	22,653.00	19,048.08	15.9
TOTAL SEWER LAGOON	23,282.81	23,282.81	205,796.00	182,513.19	11.3
TOTAL FUND EXPENDITURES	879,597.96	879,597.96	8,231,618.00	7,352,020.04	10.7
NET REVENUE OVER EXPENDITURES	354,311.97	354,311.97	(179,859.00)	(534,170.97)	197.0

City of Bethel Information Memorandum

Information Memo No.	20-16		
Date introduced:	10/13/2020	Introduced by:	Council Member DeWitt
Amended actions:			
Confirmed by:			

Title: **COVID-19 Safe Guidelines And Best Practices For Halloween Celebrations And Activities.**

Over the last few months, healthcare providers have learned a lot about COVID-19 transmission; crucially, research and data show that people who are infected but are asymptomatic or pre-symptomatic play a big role in community spread, as they can transmit the virus to others before those symptoms appear, meaning that the virus can spread between people interacting in close proximity to each other by actions such as speaking, coughing, singing, laughing, or sneezing. In response to the Centers for Disease Control's (CDC) release of high risk activities associated with Halloween, the City of Bethel reached out to the medical and health professionals at the Yukon Kuskokwim Health Corporation (YKHC) and asked if door-to-door trick-or-treating would be considered high risk for our community.

With the community of Bethel facing community spread, YKHC confirmed that children going door-to-door to trick-or-treat would increase the risk of COVID-19 spread in our community and is not advised.

In addition to going door-to-door to trick-or-treat, the following are other activities that the CDC finds to be high risk for Halloween celebrations and that should be avoided.

Halloween Higher Risk Activities According to the Centers for Disease Control

Avoid these higher risk activities to help prevent the spread of the virus that causes COVID-19:

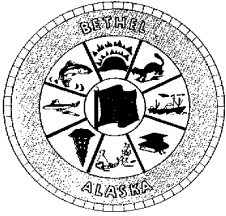
- Participating in traditional trick-or-treating where treats are handed to children who go door to door
- Having trunk-or-treat where treats are handed out from trunks of cars lined up in large parking lots
- Attending crowded costume parties held indoors
- Going to an indoor haunted house where people may be crowded together and screaming
- Going on hayrides or tractor rides with people who are not in your household
- Using alcohol or drugs, which can cloud judgement and increase risky behaviors
- Traveling to a rural fall festival that is not in your community if you live in an area with community spread of COVID-19

Halloween Moderate Risk Activities According to the Centers for Disease Control

- Participating in one-way trick-or-treating where individually wrapped goodie bags are lined up for families to grab and go while continuing to social distance (such as at the end of a driveway or at the edge of a yard)
 - If you are preparing goodie bags, washing your hands with soap and water for at least 20 seconds before and after preparing the bags.
- Having a small group, outdoor, open-air costume parade where people are distanced more than 6 feet apart
- Attending a costume party held outdoors where protective masks are used and people can remain more than 6 feet apart
 - A costume mask (such as for Halloween) is not a substitute for a cloth mask. A costume mask should not be used unless it is made of two or more layers of breathable fabric that covers the mouth and nose and doesn't leave gaps around the face.
 - Do not wear a costume mask over a protective cloth mask because it can be dangerous if the costume mask makes it hard to breathe. Instead, consider using a Halloween-themed cloth mask.
- Going to an open-air, one-way, walk-through haunted "house" where appropriate mask use is enforced, and people can remain more than 6 feet apart
 - If screaming will likely occur, greater distancing is advised. The greater the distance, the lower the risk of spreading a respiratory virus.
- Visiting pumpkin patches or orchards where people use hand sanitizer before touching pumpkins or picking apples, wearing masks is encouraged or enforced, and people are able to maintain social distancing
- Having an outdoor Halloween movie night with local family friends with people spaced at least 6 feet apart
 - If screaming will likely occur, greater distancing is advised. The greater the distance, the lower the risk of spreading a respiratory virus.
 - Lower your risk by following CDC's recommendations on gatherings or cook-outs.

Halloween Low Risk Activities According to the Centers for Disease Control

- Carving or decorating pumpkins with members of your household and displaying them
- Carving or decorating pumpkins outside, at a safe distance, with neighbors or friends
- Decorating your house, apartment, or living space
- Doing a Halloween scavenger hunt where children are given lists of Halloween-themed things to look for while they walk outdoors from house to house admiring Halloween decorations at a distance
- Having a virtual Halloween costume contest
- Having a Halloween movie night with people you live with
- Having a scavenger hunt-style trick-or-treat search with your household members in or around your home rather than going house to house



CITY OF BETHEL

P.O. Box 388
Bethel, Alaska 99559
Ph. (907) 543-4150
Fax (907) 543-3817

MEMORANDUM

DATE: 9-23-2020 to 10-5-2020

TO: City Council

FROM: Peter Williams, City Manager

RE: Managers' Report

Corvid-19- The biggest challenge we are face ensuring the employees are obeying the Mandate. I'd much rather see our employees use common sense with the information that has already been forwarded to their departments to ensure a safe working environment, than to have to use a mandate, and discipline. I have a meeting schedule October 5th with our Insurance Broker and APEI and we will discuss this situation and what the Risk Mgr. should be doing for the employees.

EOC- We have scaled back the function of the EOC. We kept the Director in place. We are concentrating on routine chores such as purchasing supplies, inventory and keeping track of the finances. The Planning Dept. is still involved and we have hired three persons and one who be working on the chores mentioned above as well as with the Incentive Program at the airport, also we are starting to hand out masks. I'm still learning the details of the employees' responsibilities. The Cares Act Budget is being moved from Excel to the Caselle program and this should be completed by Oct. 9th.

Finance Dept. I have relieved the Acting Finance Director and this person will resume managing grants, which includes the Cares Act. A person from Carmen Jackson LCC arrived Oct 3 and began working Oct 4. We discussed the finance dept. for an hour. We agreed on what tasks needed to be looked at first. Training was a high priority which will begin at the end of October. There is a lot of work to be done. The Expenditures Compared to the Budget is attached to this report along with the fund balance reports. This report is updated to the end of July, 2020.

The issue of the project funds not being rolled over will be corrected but I think needs to be discussed to understand this issue. Alaska State Statute Sec. 29.35.090 states that governing body shall establish a Budget and Capital Program. Three years ago (FY-19) the Council approved a Capital Improvement Plan, FY 2019 - FY 2023. As far as I know this was the first time that the City of Bethel passed a Capital Improvement Plan (CIP). Before this plan was introduced the City had included the capital projects as part of the general fund expenditures. Past Administrations had not been allowed to use the General fund balances (savings) for capital projects or purchases of equipment, etc. during the budget process. There was a lot of discussion at the time of whether the CIP should have a stand-alone budget, and a separate page in the budget too keep track of the CIP expenditures. Capital Expenditures use the GL codes 69X (1-9). Because of the amount funds approved, we actually in some cases ran out of GL codes to use. The administration is open to any new ideas but we think we should seek some outside advice from a qualified firm to present to us some ideas about what might work best for the City's CIP program. We have reached out to Carmen Jackson LLC for their advice.

Utility Billing is being outsourced to Caselle and they are up to date with what has been sent to them.

We have received \$40K plus for ambulance services and the finance dept. is checking to see if the funds have been accounted for, just received Sept billing. These funds are to be used by the fire department.

We turned into the finance dept. a slew of budget modifications that hadn't been entered into the system yet.

Rural Utility Business Advisors (RUBA) – The score we received needs to be improved too ensure we will qualify for grants. We are actively working to resolve this matter.

Alaska Dept. of Trans. – There is a new Airport Mgr. who is also responsible for the maintenance of CEHH along with part of Main St, Front St. Oscar Way, portion of the BIA Rd. and 1st Ave where the Lions Club sits. Hopefully we can establish a working relationship with the Airport Manager to maintain these roads. I've also corresponded with the DOT's Chief of Maintenance. In the past we worked well together. One of the problems maintaining the State Rds. has been, in my opinion, the lack of personnel afforded to the Airport Manager. The other concern we have discussed is how dusty the highway is during the summer and the need for the State to have water truck for the airport personnel to use. Introduced myself to Yukon-Kuskokwim Planner (DOT) requesting any updates of projects scheduled for this area.

Streets and Roads – The City received a compactor that attaches to the grader. This should help to prolong the life of the gravel we use on the surface of the roads. It also means that one person can do the work of two.

City Attorney – The former Acting City Mgr. the City Attorney and I have met to go over legal matters.

Human Recourses/Risk Manger- We have advertised for temporary hires on the City Web site for Property maintenance. We will review applications for the Finance Director sometime this week. Risk Management, we will be starting meetings using portal provide by Combs Insurance who is our insurance broker. We will schedule a meeting with him this week. I hope to see a little more being accomplished regarding the safety of our employee.

_Transit Dept. The Cares Act might provide for \$ 700,030 till 2023. We don't have the particulars or the agreement yet but the Grant Manger will be working on it.

Union Negotiations-HR and I have meet to discuss the concerns Dept. Heads forward to me while she was on vacation.

Grants- Should be a grant report attached to this report



September 25, 2020

Mr. William Arnold
Mr. Ted Meyer
Mr. John Sargent
Mr. Peter Williams
City of Bethel
P.O. Box 1388
Bethel, AK 99559

**Subject: 2017-2022 City of Bethel- DOWL Term Contract
Capital Projects Update**

CONTRACTED PROJECTS

Avenues Piped Water and Sewer- DOWL Task Order #2

- Working under full design services Notice to Proceed.
- 65% design will be delivered near end of October. Full design will go into early 2021, with the first phase of construction happening in summer 2020.
- Three letters sent out introducing the service agreements.
- Public Involvement and Service Agreements are an issue. Firm not allowing public meetings right now. Plan is now to set up a project office in Bethel and schedule one on one meetings with property owners starting the week of October 26, 2020. We would work with a local to schedule meetings.
- Need upgrades to Bethel Main lift station which will be taken care of as part of another project.
- Need to increase the scope of design and construction to include a glycol heat boost somewhere in the middle of the project. Need to identify where a glycol boiler building (10' x 10') could go.
- Anticipated construction cost of \$12M.

City Hall Roof and Boiler Improvements- #11

- Project was bid, with bids due on August 31, 2020. Wolverine Supply Inc. has the low bid at \$1.1M.
- Construction will be in summer 2021. Submittal review and RFIs are underway.

Lift Station Improvements- #15

- Bethel Heights West, East, Bethel Heights Main, FAA, and Kilbuck have all had upgrades in 2019.
- Signed authorization for engineering for:
 - City Hall
 - Public Works
 - Bethel Main
 - System Wide SCADA
 - Bethel Heights West Back-up Power
- TecPro and Inet Mechanical are under contract for this work.
- Main upgrades are scheduled for September 28, 2020. DOWL, Inlet Mechanical, LineStop and TecPro will all be in town for valve change.

- Pump packages for City Hall and Public works have been ordered and are expected to arrive in Bethel second week of October. Inlet Mechanical is ready to begin work once they arrive. We do not have a change order in place for this work yet.
- Spent approximately \$900K on design and construction services to date. Anticipated additional costs of roughly \$1.2M.
- After City Hall and Public Works, DOWL and EDC will begin work on SCADA system improvements.

Lead and Copper Issues at City Sub- #17

- Ready for initiation. DOWL process mechanical can come to Bethel sometime soon and will investigate the pipe modifications at Bethel Heights water plant simultaneously. We have until December 31, 2020 to complete this installation and start-up.
- Following start-up DOWL will seek the ADEC approvals.

City General Planning Services- #18

- Approximately \$3,000 remaining in “retainer” from FY20. Once this is depleted, we will need an amendment.
- Other task orders related to the subdivision reviews were open, but have been closed now.

DPW Structural Repairs-#21

- Wolverine Supply Inc. has signed construction contract for \$500K.
- Majority of improvements are complete. Need to perform substantial completion inspection.

Subdivision Construction Oversight- #25

- NTP for construction oversight of Blue Sky, Ciulkulek, and Tanqik subdivisions
- DOWL provide on-site oversight of Ciulkulek, and is geared up to provide oversight for Blue Sky. Blue Sky subdivision construction has been delayed and delayed, so we are sitting idly.

Yukon Kuskokwim Health and Fitness Center Repairs-- #28

- Project has been bid, Wolverine Supply Inc. was low bidder at \$217,00.
- Scope of construction will change to include additional work at the high wall and potentially tile repairs.
- Preliminary construction estimate of \$350K, but that does not include additional work like the tile repairs.
- WSI is expected to begin work around September 30, 2020.

Courthouse Water Service Replacement- #29

- DOWL moving forward with design of a direct water service to the courthouse and elimination of the service shed and the water storage tank.
- Preliminary engineers estimate is \$300K, assuming City staff will demolish the existing storage tank and do much of the civil grading.
- Project will bid in winter and be ready for construction in 2021.
- One issue is that the Unicom communication center gets its power through a service drop on the water service shed. This will require some unanticipated utility coordination, and possibly paying AVEC to relocate the service.

Support of Low Income Housing Study for ONC/Neighborworks AK- #30

- NTP of \$10K. To be fully reimbursed by Neighborworks Alaska, but routed through the City.

- Objective is to identify ways to reduce cost of living in Bethel, by reducing the cost of utilities
- DOWL is assisting their team with assessment of utility costs, and will prepare planning level costs and graphics for:
 - Piping Ciullkulek subdivision
 - Construction of a truck fill station and water storage tank near the entrance of the Ciullkulek subdivision.
 - Very rough cost for providing City-wide piped water and sewer.
 -

Haroldsen's Subdivision Access Study- #31

- NTP of \$7,500. DOWL used about 50% of this.
- Completed study for access road improvement costs.
- Agreed to bring a traffic camera out to monitor traffic going to the subdivision- but this hasn't been completed yet.

CEHH Hydraulics and Hydrology Study- #32

- Notice to Proceed on September 24, 2020
- In response to the lowering of Culvert near the Ciullkulek subdivision access, DOT wants a study that shows downstream property owners will not be impacted. Study may find additional downstream culverts are needed, or an upstream retention pond.

KYUK Back-up Generator- #33

- Notice to Proceed on September 17, 2020
- Tying KYUK into the City Complex generator will not be possible, KYUK will need a separate stand-alone generator
- CARES Act funding, so we are trying to move quickly.
- Electrical Engineer will be on-site in Bethel September 28, 2020.



Culvert Locations along the Project Area Roads



Legend

Point of Beginning

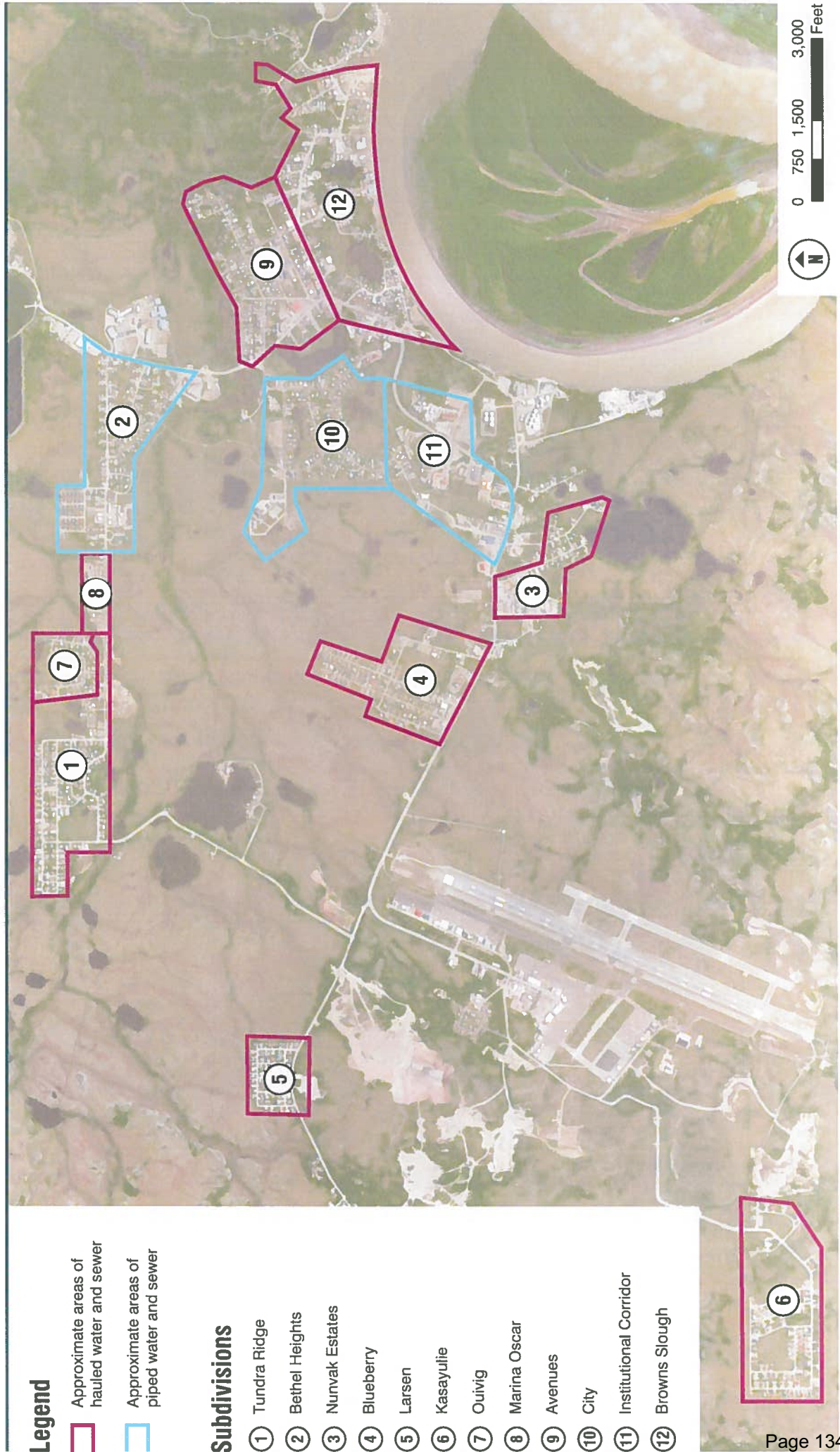
Point of Ending

Existing Culvert

New Culvert

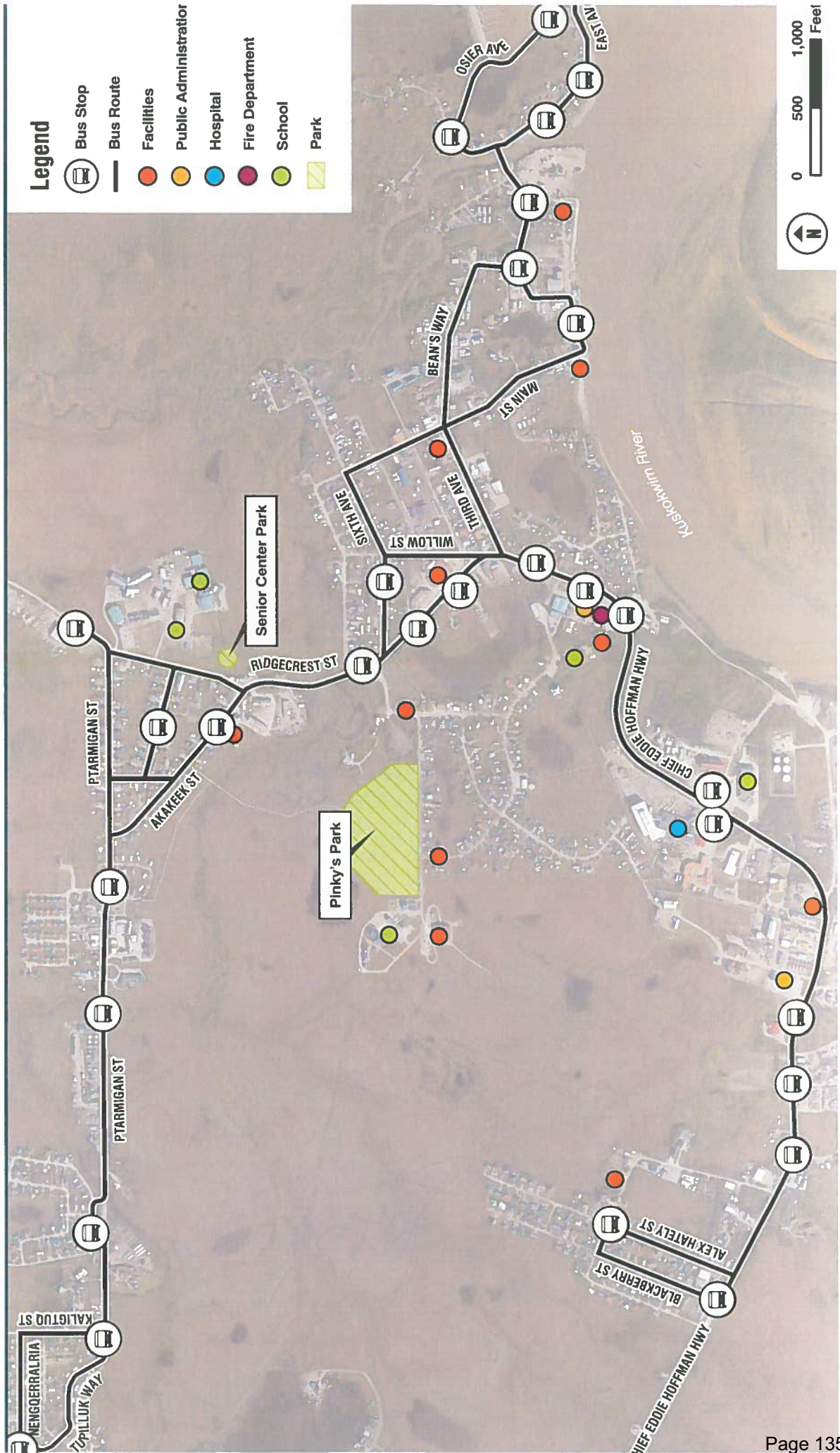


Approximate Locations of Hauled Water and Sewer Service





Transit Stops



MEMORANDUM

DATE: October 6, 2020

TO: Peter Williams, City Manager

FROM: John Sargent, Grant Manager



SUBJECT: Grant Manager's Report for October 13, 2020 Bethel City Council Meeting

After serving the City in the role of Acting Finance Director for the last four months, I have returned to my role as Grant Manager. The City's Grant Division needs a lot of work. Below is a table of the City's current and pending grants.

#	Grant	Amount	Status: OK or Needs Work
1	CSP - DHSS FY 2021	\$323,081	OK
	Completed report ending 06-30-20 to close out FY20. Completed budget and approvals needed to activate FY21. To do: Set up monthly teleconference with grantor. Complete 09-30-20 report by 10-30-20.		
2	Police Dispatch Center - 12-DC-334	328,800	OK
	Completed report for period ending 06-30-20. Completed new signatory page. To do: Stay abreast of police dispatch center installation progress. Complete 09-30-20 report by 10-30-20.		
3	USDA Loan - Avenues	8,250,000	Needs Work
	Acting City Manager assigned this grant report to DOWL. Grant Manager printed detail ledger that shows \$1,801,452 in expenditures thus far. To do: Gather documents on expenditures and request draw down from bank for loan funds. Contact DOWL and USDA and get update.		
4	USDA Grant - Avenues	5,021,000	OK
	No action required yet. City must draw down all USDA Loan funds first and then claim expenditures against the Grant.		
5	VSW - Sewer Lagoon Dredging - 18EQ57	194,122	Needs Work
	To do: Get purchase docs for boat and pump. Complete grant report for period ending 06-30-20. Complete grant report for period ending 09-30-20. Close grant.		

6	VSW - Lift Station Upgrades - 18AQ36	900,000	Needs Work
	To do: Gather expenditure docs. Complete report for period ending 06-30-20. Confer with DOWL to reconcile expenditure records.		
7	VSW - Rehabilitation of Lift Stations - 20ER77	1,000,000	Needs Work
	To do: Complete grant report for period ending 06-30-20. Complete grant report for period ending 09-30-20.		
8	VSW – Rehabilitation of Lift Stations (2) - TBD	400,000	OK
	New grant for full lift station rehabilitation effort. To do: Sign new grant agreement when grantor provides it to City. Document purchases. Complete grant report for period ending 09-30-20.		
9	VSW-Heat Trace Replacement - 19PR53	127,500	Needs Work
	To do: Complete grant report for period ending 06-30-20. Complete grant report for period ending 09-30-20. Close grant by submitting Final Report.		
10	Cyber security course - SHSP-GY18	4,350	OK
	Completed grant reports for periods ending 06-30-20 and 09-30-20. Prepared and submitted Final Report to close grant. Project completed.		
11	Fencing water plant & Thermal Imager-20SHSP-GY19	49,141	OK
	Completed grant report for period ending 06-30-20. To do: Complete grant report for period ending 09-30-20. Complete EHP (Environmental, Historical, and Preservation) document, get it approved. Develop, issue, and oversee RFB to purchase fencing. Complete Final Report after fencing installed.		
12	Forensic software/body cameras- 20SHSP-GY20	255,784	OK
	New grant recently awarded to City. To do: Sign grant agreement. Make purchases. Complete grant report for period ending 09-30-20.		
13	Alaska Community Transit Grant- Administration (FTA Section 5311) FY 21	153,943	Needs Work
	Original grant application prepared and submitted for funding. New Section 5311 CARES Act transit grant may circumvent the need for this grant. To do: Get status update from Dept. of Transportation and Public Facilities, Transit Division.		

14	Alaska Community Transit Grant-Administration (FTA Section 5311) FY 21	150,942	Needs Work
	Original grant application prepared and submitted for funding. New Section 5311 CARES Act transit grant may circumvent the need for this grant. To do: Get status update from Dept. of Transportation and Public Facilities, Transit Division.		
15	Alaska Community Transit Grant-Preventive Maintenance (FTA Section 5311) FY 21	2,000	Needs Work
	Original grant application prepared and submitted for funding. New Section 5311 CARES Act transit grant may circumvent the need for this grant. To do: Get status update from Dept. of Transportation and Public Facilities, Transit Division.		
16	Section 5311: Rural Area Formula (CARES Act)	731,328	Needs Work
	City must come back into compliance by completing item(s) on checklist found to be deficient in monitoring visit in 2017. To do: Sign Grant Agreement. Administer grant.		
17	Boardwalk Lighting Project	89,000	Needs Work
	City signed MOA with ONC for administration of this grant. City has not prepared and submitted any request for reimbursement to date from ONC. To do: Need to collect receipts for expenditures made by City and seek reimbursement from ONC.		
18	COPS – School Violence Prevention Program-LKSD	500,000	Needs Work
	City must ensure LKSD purchases items according to State procurement policies. To do: Assist LKSD in preparing bid package. Advertise bid announcement. Oversee LKSD making purchases. Collect purchase documentation, prepare and submit reports for reimbursement.		
19	COPS Hiring Program - School Resource Officer (SRO)	125,000	Needs Work
	City was given award and 90 days to sign grant agreement, which City did not do. Status of grant to be determined. To do: See if grant is still available to the City. Sign Grant Agreement. Administer grant.		
20	USDOJ Coronavirus Emergency Supplemental Funding	42,000	Needs Work
	Formula grant approved for the purchase of a COVID-19 vehicle. U.S. Dept. of Justice is revamping their grant website. City to complete grant documents on October 15, 2020. To do: Sign grant agreement and other documents. Complete reports. Purchase vehicle and use it for its intended purpose.		

21	FEMA Public Assistance Program	~\$50,000	Needs Work
	City of Bethel is pre-approved for grant funding. To do: Complete full grant application and register to use FEMA website to administer grant.		
22	Yukon-Kuskokwim Health Corporation Diabetes Prevention & Control Program	\$4,738.21	Needs Work
	City received notice of grant award in a letter dated August 31, 2020. To do: Confirm receipt of funds. Purchase fitness equipment and weights specified in grant application. Complete Final Report and close grant.		



Celebrating 50 Years of Service

**CITY OF BETHEL
Fire Department**

Daron R. Solesbee, Acting Fire Chief

P.O. Box 1388, Bethel, Alaska 99559

Phone: (907)-543-2131

Fax: (907)-543-2702

dsolesbee@cityofbethel.net

DATE: September 30, 2020

TO: Peter Williams, Interim City Manager

FROM: Daron Solesbee, Acting Fire Chief

SUBJECT: Management Report, September 2020

**Daron
Solesbee**

Digitally signed by Daron
Solesbee
DN: cn=Daron Solesbee,
o=City of Bethel, ou=Fire
Department,
email=dsolesbee@cityofbethe
l.net, c=US
Date: 2020.09.30 14:53:10
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Current Events

- Daron Solesbee is the Acting Fire Chief, since 08/21/2020.
- Thomas Haviland is the Acting Fire Captain, since 08/21/2020.
- The Department has completed its annual NFPA ground ladder and fire hose testing. Annual testing of fire hydrants have been completed. Annual testing of the Department's fire pumps is currently postponed.

Community Planning/Preparedness

- The department is working under the Operations Section of the Emergency Operations Center. Acting Fire Chief Solesbee is currently serving as the Operations Section Chief and Acting Fire Captain Haviland is the Deputy Operations Section Chief. Currently, staff are trained in precautions and PPE is used on all EMS incidents.
- Bethel Fire Department was selected as a test site for the new Medicaid Supplemental Emergency Medical Transport (SEMT) program. The City of Bethel will receive training from AP Triton in the coming months for program implementation and management. This program will allow for the Department to receive 50% of the uncompensated costs of Medicaid EMS transports from the federal government.
- Fire department staff members are conducting pre-incident planning inspections for various commercial and assembly occupancies. This information will be crucial, should an emergency incident occur at these locations.

Training

- Fire and EMS responder training is crucial to ensure operational and response readiness. In-person training will continue and all participants shall wear face masks and adhere to the department's social distancing policy.
- The EMT Meeting scheduled for 09/01/2020 at 7:00 p.m. was cancelled.
- On 09/03/2020 at 1:00 p.m., firefighters conducted live burn fire training at the training tower. Firefighters practiced performing vehicle fire suppression skills.
- On 09/10/2020 at 7:00 p.m., a Fire Meeting was held at the fire station. Responders prepared a 9/11 Memorial and practiced skills.
- On 09/15/2020 at 7:00 p.m., an EMT Meeting was held at the fire station. Responders practiced performing various trauma and medical assessments in different scenarios.
- On 09/24/2020 at 7:00 p.m., a Fire Meeting was held at the fire station. Responders reviewed fire prevention materials for the upcoming Fire Prevention Month in October.

Responses

- Between 09/01/2020 and 09/30/2020, the Bethel Fire Department responded to 73 EMS and 13 Fire incidents.
- On 09/09/2020 at 7:24 p.m., Firefighters responded to Ptarmigan Road for the report of a smoke detector activation. Firefighters observed that the smoke detector's battery was past its service life, so the battery was replaced.
- On 09/09/2020 at 11:54 p.m., Medics responded for the report of a person experiencing an allergic reaction. The patient was assessed and transported to the hospital.
- On 09/25/2020 at 9:00 p.m. firefighters responded to the report of plastic burning and haziness. On arrival crew found out that an air fryer had caught fire and melted but the fire was out. Crew made sure no fire had extended into the cabinets and cleared.

Budget/Financial

- The department is operating within budget.
- The department is in the process of purchasing a new PPE gear extractor and dryer with C.A.R.E.S. Act funding.

- The department ordered PPE items (coveralls, masks, safety glasses, etc.) for emergency operations.

Grants

- The Department has submitted an invoice to YKHC Injury Control & EMS for the Phase 18 Code Blue Grant reimbursement of \$45,000 for the remount of Medic-5 to a new chassis. **This request is still pending.**
- The Department will continue to seek grant funding for the fire training tower replacement, BLEVE prop, additional staffing, vehicles, and equipment.

Staffing/Recruitment

- The City of Bethel has started the recruitment process for a new Fire Chief and one Firefighter/EMT. FF/EMT Raymond Waite submitted his resignation after accepting a paid Firefighter/EMT position with the Perryton Volunteer Fire Department in Texas.
- One Firefighter Intern is currently working at the department and is doing well.
- The department hired Jim Marion, a volunteer Firefighter/Paramedic, as a Temporary Firefighter/EMT to help maintain minimal staffing levels and operations.

Vehicles & Equipment

- We have received the parts for the Class-A Foam system for Engine-4. Staff determined that a 1" valve was required, upon finding the ¾" valve shipped was too small for the current foam system plumbing.
- Underwriter's Laboratories, Inc. was supposed to perform fire pump testing from October 8-9, 2020. UL postponed testing until a later date, stating COVID-19 travel risks were too great to send a technician to Bethel. Staff will perform vacuum and drip rate tests prior to flow testing.
- The department's Mako BAC06H breathing air compressor is in need of urgent repair. The auto drain replacement has been received and staff will replace it soon. This equipment is vital to maintaining quality breathing air for the Self-Contained Breathing Apparatus or "air packs" used for performing firefighter tasks in immediately dangerous to life and health atmospheres.

FIRE DEPARTMENT VEHICLE STATUS			
Vehicle	Type	Year	Status
Medic 4	Ambulance	1999	<i>(Backup ambulance)In service.</i>
Medic 5	Ambulance	2019	BFD staff are currently outfitting this ambulance and conducting Driver/Operator training before being

			placed into service. Tags and registration received from V&E. Stryker stretcher loading system electrical issue is being troubleshooted by staff and the manufacturer.
Medic 6	Ambulance	2017	<i>(Frontline Ambulance)</i> In service. Driver's side rear Liquid Spring Suspension strut was replaced by FF Wenger. Back-Up camera is not functioning (wiring/connection issue). Rear heat in patient compartment is intermittent. Paint defects. Staff is requesting a technician from Braun Northwest to troubleshoot and repair these issues.
Engine 4	Pumper	2013	<i>(Frontline pumper)</i> In service, Seat belt sensor silenced but still needing repair by V&E. Generator is experiencing frequent 20A fuse blowouts. Pump packing rings need to be tightened and/or replaced. The pressure and vacuum test ports on the pump control panel have stripped threads; replacement parts have been ordered. Discharge #3 is leaking; ball valve repair kits have been ordered.
Engine 3	Pumper	1986	<i>Being outfitted as a tender and water supply unit. 3000 feet of LDH (future).</i> (Poor overall, condition needs replacement). Generator was remounted. Pump packing rings need to be tightened and/or replaced. Driveshaft replaced by V&E in August 2020.
Truck 1	Ladder Truck	2017	In service. DEF sensor malfunction was repaired by V&E. The aerial desiccant plugs were replaced and hydraulic pump was repaired by V&E.
Com 1	Pickup	2014	In service.
Com 2	Pickup	2004	In service. Needs replacement.

Monthly Ambulance Run Data Report

Runs by Time and Day of Call

Top 10 Records Of 29 Displayed

Incident Day Name	Incident Three Hour Range Of Day 24	Number of Runs	Percent of Total Runs
Sunday	06:00:00 - 08:59:59	2	4.65%
	18:00:00 - 20:59:59	3	6.98%
	21:00:00 - 23:59:59	1	2.33%
Monday	03:00:00 - 05:59:59	1	2.33%
	09:00:00 - 11:59:59	2	4.65%
Tuesday	06:00:00 - 08:59:59	1	2.33%
	12:00:00 - 14:59:59	2	4.65%
	18:00:00 - 20:59:59	1	2.33%
Wednesday	00:00:00 - 02:59:59	1	2.33%
	03:00:00 - 05:59:59	1	2.33%
		Total: 15	Total: 34.88%

Runs by Hour of Day

Top 10 Records Of 20 Displayed

Incident Hour Range Of Day 24	Number of Runs	Percent of Total Runs
00:00:00 - 00:59:59	1	2.33%
01:00:00 - 01:59:59	1	2.33%
02:00:00 - 02:59:59	2	4.65%
03:00:00 - 03:59:59	2	4.65%
04:00:00 - 04:59:59	1	2.33%
05:00:00 - 05:59:59	2	4.65%
07:00:00 - 07:59:59	4	9.30%
09:00:00 - 09:59:59	1	2.33%
10:00:00 - 10:59:59	3	6.98%
11:00:00 - 11:59:59	3	6.98%
		Total: 20
		Total: 46.51%

Runs by Day of Week

Incident Day Name	Number of Runs	Percent of Total Runs
Sunday	6	13.95%
Monday	3	6.98%
Tuesday	4	9.30%
Wednesday	10	23.26%
Thursday	6	13.95%
Friday	6	13.95%
Saturday	8	18.60%
		Total: 43
		Total: 100.00%

Runs by Response Disposition

Disposition Incident Patient Disposition (eDisposition.12)	Number of Runs	Percent of Total Runs
Patient Treated, Transported by this EMS Unit	38	88.37%
Patient Refused Evaluation/Care (Without Transport)	3	6.98%
Patient Treated, Transported by Law Enforcement	1	2.33%
Patient Treated, Transported by Private Vehicle	1	2.33%
		Total: 43
		Total: 100.00%

Runs by Dispatch Reason

Top 10 Records Of 25 Displayed

Incident Complaint Reported By Dispatch (eDispatch.01)	Number of Runs	Percent of Total Runs
Alcohol intoxication	7	16.28%
ACIN - Accidental Injury	4	9.30%
Assault	4	9.30%
Abdominal Pain/Problems	2	4.65%
Altered Mental Status	2	4.65%
Breathing Problem	2	4.65%

Incident Complaint Reported By Dispatch (eDispatch.01)	Number of Runs	Percent of Total Runs
Chest Pain (Non-Traumatic)	2	4.65%
Fracture	2	4.65%
Hypotension / hypertension	2	4.65%
911 Hang-Up	1	2.33%
	Total: 28	Total: 65.12%

Runs by Cause of Injury

Injury Cause Of Injury Description And Code List (eInjury.01)	Number of Runs	Percent of Total Runs
	43	100.00%
	Total: 43	Total: 100.00%

Procedures Administered

Procedure Performed Description And Code (eProcedures.03)	Number of Times Procedure Administered	Percent of Total Procedures Administered
	37	86.05%
Venous Access - IV (392230005)	3	6.98%
Blood Glucose Measurement (302789003)	2	4.65%
Splinting (79321009)	1	2.33%
	Total: 43	Total: 100.00%

Medications Administered

Percent of Total	
Medication Given Description And RXCUI Code (eMedications.03): (None)	
Number of Times Medication Administered: 40	
CAD2 Incident Number (eResponse.03): (None)	
	93.02%
	Total: 93.02%
	Total: 93.02%
	Total: 93.02%
Medication Given Description And RXCUI Code (eMedications.03): Glucose (Oral) (4850)	
Number of Times Medication Administered: 1	
CAD2 Incident Number (eResponse.03): (None)	
	2.33%
	Total: 2.33%
	Total: 2.33%
	Total: 2.33%
Medication Given Description And RXCUI Code (eMedications.03): Nitroglycerin (4917)	
Number of Times Medication Administered: 1	
CAD2 Incident Number (eResponse.03): (None)	
	2.33%
	Total: 2.33%
	Total: 2.33%
	Total: 2.33%
Medication Given Description And RXCUI Code (eMedications.03): Normal saline (125464)	
Number of Times Medication Administered: 1	
CAD2 Incident Number (eResponse.03): (None)	
	2.33%
	Total: 2.33%
	Total: 2.33%
	Total: 2.33%
	Total: 100.00%

Run Mileage To Scene

Response Vehicle Distance Begin To Scene Range	Number of Runs	Percent of Total Runs
	5	11.63%
0 to < 5	37	86.05%
5 to < 10	1	2.33%
	Total: 43	Total: 100.00%

Response Vehicle Distance Begin To Scene Range	Number of Runs	Percent of Total Runs
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Run Mileage To Destination

Response Vehicle Distance Scene To Destination Range	Number of Runs	Percent of Total Runs
	8	18.60%
0 to < 5	33	76.74%
5 to < 10	1	2.33%
> 20	1	2.33%
Total: 43		Total: 100.00%

Average Run Mileage Summary Report

Average Run Mileage to Scene	Minimum Run Mileage to Scene	Maximum Run Mileage To Scene	Average Run Mileage Scene to Destination	Minimum Run Mileage Scene to Destination	Maximum Run Mileage Scene to Destination	Average Run Total Distance	Minimum Run Total Distance	Maximum Run Total Distance	Number of Runs
1.36	0	5	16.00	0	503	21.98	0	506	43

Run Times - Patient Arrived at Destination to Unit Left Destination in Minutes

Incident Patient Arrived At Destination To Unit Left Destination Range In Minutes	Number of Runs	Percent of Total Runs
	43	100.00%
Total: 43		Total: 100.00%

Run Times - Unit Arrived on Scene to Unit Left Scene in Minutes

Incident Unit Arrived On Scene To Unit Left Scene Range In Minutes	Number of Runs	Percent of Total Runs
	3	6.98%
0 to <5	1	2.33%
5 to <10	10	23.26%
10 to <15	17	39.53%
15 to <20	9	20.93%
20 to <25	1	2.33%
25 to <30	1	2.33%
30 to <35	1	2.33%
Total: 43		Total: 100.00%

Run Times - Unit Enroute to Unit Arrived on Scene in Minutes

Incident Unit En Route To Unit Arrived On Scene Range In Minutes	Number of Runs	Percent of Total Runs
0 to <5	30	69.77%
5 to <10	12	27.91%
10 to 15	1	2.33%
Total: 43		Total: 100.00%

Run Times - Unit Left Scene to Patient Arrived at Destination in Minutes

Incident Unit Left Scene To Patient Arrived At Destination Range In Minutes	Number of Runs	Percent of Total Runs
	5	11.63%
0 to <5	17	39.53%
5 to <10	15	34.88%
10 to 15	4	9.30%
> 15	2	4.65%
Total: 43		Total: 100.00%

Run Times - Unit Notified by Dispatch to Unit Enroute in Minutes

Incident Unit Notified By Dispatch To Unit En Route Range In Minutes	Number of Runs	Percent of Total Runs
0 to <1	40	93.02%
1 to <2	1	2.33%
2 to <3	2	4.65%
Total: 43		Total: 100.00%

Average Run Time Summary Report (In Minutes)

Avg Unit Notified to Enroute in Minutes	Avg Unit Enroute to Arrived at Scene	Avg Unit Arrived on Scene to Left Scene	Avg Unit Left Scene to Arrived at Dest	Avg Patient Arrived at Destination to Patient Transfer of Care	Avg Patient Arrived at Destination to Unit Back in Service	Number of Runs
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0.15	3.65	13.03	6.22	0.01	15.83	43
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Runs by Response Urgency

Payment Response Urgency (ePayment.40)	Number of Runs	Percent of Total Runs
Emergency	41	95.35%
Non-Emergency	2	4.65%
Total: 43		Total: 100.00%

Runs by Primary Symptom

Top 10 Records Of 25 Displayed

Situation Primary Symptom (eSituation.09)	Number of Runs	Percent of Total Runs
Altered mental status (R41.82)	10	23.26%
Pain, General (G89)	4	9.30%
Pain, Extremity (M79.60)	3	6.98%
	2	4.65%
Abdominal tenderness (R10.81)	2	4.65%
Confusion (R41.0)	2	4.65%
Hemorrhage / Bleeding (R58)	2	4.65%
Abnormal Weight Loss (R63.5)	1	2.33%
Anorexia (R63.0)	1	2.33%
Blood in Urine (Hematuria) (R31)	1	2.33%
Total: 28		Total: 65.12%

Runs by Location Type

Top 10 Records Of 12 Displayed

Scene Incident Location Type (eScene.09)	Number of Runs	Percent of Total Runs
House/Private Residence (non-apartment)	14	32.56%
Private commercial establishments (Stores, Business, etc.),	10	23.26%
Street and highway	6	13.95%
Airport	3	6.98%
Apartment	2	4.65%
Private garage of single-family (private) house	2	4.65%
Assisted Living Facility	1	2.33%
Assisted Senior Living Facility	1	2.33%
Hospital	1	2.33%
Other recreation area	1	2.33%
Total: 41		Total: 95.35%

Response Mode to Scene

Response Mode To Scene (eResponse.23)	Number of Runs	Percent of Total Runs
Non-Emergent	39	90.70%
Emergent (Immediate Response)	4	9.30%
Total: 43		Total: 100.00%

Transport Mode from Scene

Disposition Transport Mode From Scene (eDisposition.17)	Number of Runs	Percent of Total Runs
Non-Emergent	36	83.72%
	3	6.98%
Emergent (Immediate Response)	3	6.98%
Not Applicable	1	2.33%
Total: 43		Total: 100.00%

Other Services at Scene

Scene Other Service Types At Scene List (eScene.04)	Number of Runs	Percent of Total Runs
	43	100.00%
Total: 43		Total: 100.00%

Dispatch Delay

Response Type Of Dispatch Delay List (eResponse.08)	Number of Runs	Percent of Total Runs
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Response Type Of Dispatch Delay List (eResponse.08)	Number of Runs	Percent of Total Runs
	43	100.00%
Total: 43		Total: 100.00%

Response Delay

Response Type Of Response Delay List (eResponse.09)	Number of Runs	Percent of Total Runs
"None/No Delay"	43	100.00%
Total: 43		Total: 100.00%

Barriers to Patient Care

Patient Barriers To Patient Care List (eHistory.01)	Number of Runs	Percent of Total Runs
	43	100.00%
Total: 43		Total: 100.00%

Scene Delay

Response Type Of Scene Delay List (eResponse.10)	Number of Runs	Percent of Total Runs
"None/No Delay"	42	97.67%
	1	2.33%
Total: 43		Total: 100.00%

Transport Delay

Response Type Of Transport Delay List (eResponse.11)	Number of Runs	Percent of Total Runs
	43	100.00%
Total: 43		Total: 100.00%

Runs by Patient Race

Patient Race List (ePatient.14)	Number of Runs	Percent of Total Runs
American Indian or Alaska Native	43	100.00%
Total: 43		Total: 100.00%

Runs by Patient Age Range in Years

Patient Age Range In Years	Number of Runs	Percent of Total Runs
	3	6.98%
< 1	1	2.33%
10 - 19	4	9.30%
20 - 29	6	13.95%
30 - 39	6	13.95%
40 - 49	4	9.30%
50 - 59	2	4.65%
60 - 69	9	20.93%
70 - 79	6	13.95%
80 - 89	2	4.65%
Total: 43		Total: 100.00%

Runs by Insurance Type and Service Level

Response Level Of Care Of This Unit (eResponse.15)	Number of Runs	Percent of Total Runs
Payment Primary Method Of Payment (ePayment.01): Insurance		
ALS-EMT 2/3	4	9.30%
Total: 4		Total: 9.30%
Payment Primary Method Of Payment (ePayment.01): Medicaid		
ALS-EMT 2/3	16	37.21%
Total: 16		Total: 37.21%
Payment Primary Method Of Payment (ePayment.01): Medicare		
ALS-EMT 2/3	1	2.33%
Total: 1		Total: 2.33%
Payment Primary Method Of Payment (ePayment.01): No Insurance Identified		
ALS-EMT 2/3	22	51.16%
Total: 22		Total: 51.16%
Total: 43		Total: 100.00%

Scene Incident Facility Or Location Name (eScene.13)	Scene Location Code (itScene.008)	Number of Runs	Percent of Total Runs
		43	100.00%
		Total: 43	Total: 100.00%

Report Filters

Incident Date: is between '9/1/2020' and '9/30/2020'

Agency Name (Dagency.03): is in 'Bethel Fire Department'

Response Type Of Service Requested (Eresponse.05): is in '911 Response (Scene), Bariatric Transport or Special Equipment Delivery, EMS Service Call Lift/Move, Flagdown/Walk-in Emergent, Flagdown/Walk-in Non-emergent, Intercept, Interfacility Transport, Medical Transport, Mutual Aid, Public Assistance/Other Not Listed, Standby, Transfer to Air from Facility'

Situation Provider Primary Impression (Esituation.11): is in '(Induced) termination of pregnancy with unspecified complications (O04.80), 20 weeks gestation of pregnancy (Z3A.20), 30 weeks gestation of pregnancy (Z3A.30), 40 weeks gestation of pregnancy (Z3A.40), ALTE (Apparent life threatening event in infant) (R68.13), Abdominal Pain / Problems (R10.84), Abdominal and pelvic pain (R10), Abdominal aortic aneurysm, ruptured (I71.3), Abdominal distension (gaseous) (R14.0), Abdominal rigidity, unspecified site (R19.30), Abdominal tenderness (R10.81), Abnormalities of breathing (R06), Acute abdomen (R10.0), Acute and chronic respiratory failure (J96.2), Acute and subacute hepatic failure (K72.0), Acute bronchitis (J20), Acute bronchitis, unspecified (J20.9), Acute epiglottitis (J05.1), Acute gastritis (K29.0), Acute ischemic heart disease, unspecified (I24.9), Acute kidney failure (N17), Acute kidney failure with tubular necrosis (N17.0), Acute pain due to trauma (G89.11), Adrenocortical insufficiency (E27.40), Adult failure to thrive (R62.7), Adverse effect of unspecified agents primarily affecting the gastrointestinal system (T47.95), Airway Obstruction (T17.9), Alcohol Intoxication (F10.92), Alcohol abuse (F10.1), Alcohol abuse with alcohol-induced anxiety disorder (F10.180), Alcohol abuse with intoxication, uncomplicated (F10.120), Alcohol dependence with withdrawal, unspecified (F10.239), Alcohol use, unspecified (F10.9), Alcohol use, unspecified with alcohol-induced psychotic disorder with delusions (F10.950), Alcohol use, unspecified with intoxication, uncomplicated (F10.920), Allergic Reaction (T78.40), Allergic contact dermatitis (L23), Allergic urticaria (L50.0), Altered Level of Consciousness (R41.82), Altitude Sickness (T70.29), Anaphylactic reaction due to food (T78.0), Anaphylaxis (T78.2), Anemia, unspecified (D64.9), Angina, unstable (I20.0), Anxiety / Emotional Upset (F41.9), Aortic aneurysm and dissection (I71), Appendicitis, acute (K35.80), Asthma (J45), Asthma with exacerbation (J45.901), Atrial fibrillation and flutter (I48), Back Pain (M54.9), Bedridden (Z74.01), Behavioral / Psychiatric – Legal Hold (S150) (Z04.6), Behavioral / Psychiatric - Disorder/Issue (F99), Brain death (G93.82), Brain stem stroke syndrome (G46.3), Brief psychotic disorder (F23), Burn (T30.0), CHF (I50.9), COPD with exacerbation (J44.1), COVID-19 (U07.1), Calculus of kidney (N20.0), Calculus of kidney with calculus of ureter (N20.2), Cancer, unspecified (D49), Cardiac - STEMI (I21.3), Cardiac Dysrhythmia - Bradycardia (R00.1), Cardiac Dysrhythmia - Tachycardia (R00.0), Cardiac arrest (I46), Cardiac arrest due to underlying cardiac condition (I46.2), Cardiac tamponade (I31.4), Cardiac Arrest (I46.9), Cardiac Dysrhythmia - Unspecified (I49.9), Cellulitis, unspecified (L03.90), Cerebellar stroke syndrome (G46.4), Cerebral infarction due to thrombosis of unspecified precerebral artery (I63.00), Chest Pain - Non-cardiac (G89.2), Chest Pain - Non-cardiac (R07.89), Chest Pain - Suspected Cardiac (I20.9), Chest pain on breathing (R07.1), Chest pain, unspecified (R07.9), Childbirth / Active Labor (O80), Chronic atrial fibrillation (I48.2), Chronic kidney disease (CKD) (N18), Chronic obstructive pulmonary disease, unspecified (J44.9), Chronic obstructive pyelonephritis (N11.1), Chronic pain due to trauma (G89.21), Cocaine related disorders (F14), Cocaine use, unspecified with cocaine-induced anxiety disorder (F14.980), Cold/Flu Symptom (J00), Complex febrile convulsions (R56.01), Concussion without loss of consciousness Traumatic Injury (S06.0X0), Congenital deformity (Q89.9), Constipation (K59.0), Constipation (K59.00), Contact with and (suspected) exposure to other viral communicable diseases (Z20.828), Contact with and (suspected) exposure to unspecified communicable disease (Z20.9), Convulsions, not elsewhere classified (R56), Cough (R05), Cramp and spasm (R25.2), Croup (J05.0), Dehydration (E86.0), Diabetic - Hyperglycemia (E13.65), Diabetic - Hypoglycemia (E13.64), Diarrhea (K59.1), Diarrhea, unspecified (R19.7), Diffuse traumatic brain injury (S06.2), Diving / Scuba / Depressurization (T70.3), Dizziness / Vertigo (R42), Dyspnea, unspecified (R06.00), Dystonia (G24), Dystonic Reaction (G24.0), Eclampsia in labor (O15.1), Eclampsia in pregnancy (O15.0), Ectopic pregnancy (O00), Edema, unspecified (R60.9), Electrocuton (T75.4), Encephalitis and encephalomyelitis, unspecified (G04.90), Encounter for general examination without complaint, suspected or reported diagnosis (Z00), Encounter for observation for suspected exposure to other biological agents ruled out (Z03.818), Endocrine disorder, unspecified (E34.9), Environment - Hyperthermia / Heat Injury (T67.0), Environment - Hypothermia/Cold Injury (T68), Epidural hemorrhage (S06.4), Epilepsy and recurrent seizures (G40), Epilepsy, unspecified, intractable, with status epilepticus (G40.911), Epistaxis (Non-Traumatic) (R04.0), Esophageal obstruction (K22.2), Esophagitis, unspecified (K20.9), Excited (Agitated) Delirium (R41.0), False labor before 37 completed weeks of gestation, second trimester (O47.02), False labor, unspecified (O47.9), Fever (R50.9), Fever of other and unknown origin (R50), Flank pain (itICD.052), Foreign body in anus and rectum (T18.5), Foreign body in ear (T16), Foreign body in genitourinary tract, part unspecified (T19.9), Foreign body in nostril (T17.1), Foreign body in other parts of respiratory tract (T17.8), Foreign body in trachea (T17.4), Foreign body on external eye (T15), Foreign body in digestive system, part unspecified (T18.9), Frostbite, superficial of unspecified location (T33.90), Frostbite, with tissue necrosis of unspecified location (T34.90), G.I. Bleed (K92.2), GERD (K21), Gastrointestinal System Issue (G.I.) (K92.9), Gastrostomy malfunction (K94.23), Generalized anxiety disorder (F41.1), Genitourinary System Issue (Urinary) (N39.9), Hallucinogen related disorders (F16), Hazmat Exposure (Z77.9), Head bleed (I62.9), Headache (R51), Heart failure (I50), Heat exhaustion, unspecified (T67.5), Hematemesis (K92.0), Hemiplegia (G81.90), Hemorrhage in early pregnancy (O20), Hemorrhage, not elsewhere classified (R58), Hemothorax, traumatic (S27.1), History of falling (Z91.81), Homicidal and suicidal ideations (R45.85), Homicidal ideations (R45.850), Hyperglycemia, unspecified (R73.9), Hyperkalemia (E87.5), Hypertension (I10), Hyperventilation (R06.4), Hypoglycemia, unspecified (E16.2), Hypokalemia (E87.6), Hypotension (I95.9), Hypovolemia (E86.1), Hypovolemic shock (R57.1), Influenza due to unidentified influenza virus with other manifestations (J11.89), Influenza due to unidentified influenza virus with other respiratory manifestations (J11.1), Influenza, unspecified (J11), Inhalant related disorders (F18), Inhalation Injury (Toxic Gas, Carbon Monoxide, Smoke, etc) (J68.9), Injury of abdomen (S39.91), Injury of ankle (S99.91), Injury of ear (S09.91), Injury of elbow (S59.90), Injury of external genitals (S39.94), Injury of eye and orbit (S05), Injury of face (S09.93), Injury of foot (S99.92), Injury of forearm (S59.91), Injury of head (S09.90), Injury of hip (S79.91), Injury of lower back (S39.92), Injury of lower leg (S89.9), Injury of neck (S19.9), Injury of nose (S09.92), Injury of pelvis (S39.93), Injury of shoulder or upper arm (S49.9), Injury of thigh (upper leg) (S79.92), Injury of thorax (upper chest) (S29.9), Injury of wrist, hand, or fingers (S69.9), Intracranial injury, unspecified (S06.9), Labor (itICD.049), Left upper quadrant abdominal swelling, mass and lump (R19.02), Left upper quadrant abdominal tenderness (R10.812), Left ventricular failure (I50.1), Local infection of the skin and subcutaneous tissue, unspecified (L08.9), Localization-related (focal) (partial) idiopathic epilepsy and epileptic syndromes with seizures of localized onset (G40.0), Low back pain (M54.5), Lower abdominal pain, unspecified (R10.30), Major depressive disorder, recurrent, mild (F33.0), Major depressive disorder, single episode, unspecified (F32.9), Malaise (R53.81), Malaise and fatigue (R53), Maternal distress during labor and delivery (O75.0), Meconium aspiration (P24.0), Medical Device Related Issue (T82.1), Medication Related Issue (Non- Overdose) (T50.905), Melena (K92.1), Meningitis (G03.9), Metabolic disorder, unspecified (E88.9), Migraine (G43.9), Mild persistent asthma with (acute) exacerbation (J45.31), Muscle spasm (M62.83), Nausea (R11.0), Nausea / Vomiting (R11.2), Nausea and vomiting (R11), Need for assistance at home and no other household member able to render care (Z74.2), Need for assistance with personal care (Z74.1), Neoplasm of unspecified behavior of digestive system (D49.0), Newborn (Z38.2), No Apparent Illness/Injury (Adult) (Z00.00), No Apparent Illness/Injury (Pediatric) (Z00.129), Non-ST elevation (NSTEMI) myocardial infarction (I21.4), Non-specified Sedative, hypnotic or anxiolytic related disorders (F13), Non-specific Inhalant disorders (F15), Nontraumatic hematoma of soft tissue (M79.81), Nontraumatic intracerebral hemorrhage, unspecified (I61.9), Nontraumatic subdural hemorrhage (I62.0), Not Applicable, Not Recorded, OB / Pregnancy Related

Complication (O99), Obesity, unspecified (E66.9), Obstetric trauma, unspecified (O71.9), Obvious Death (R99), Ocular pain, unspecified eye (H57.10), Open wound of ankle (S91.0), Open wound of hip (S71.0), Open wound of knee (S81.0), Open wound of lower back and pelvis (S31.0), Open wound of scalp (S01.0), Open wound of thumb without damage to nail (S61.0), Open wound of unspecified buttock (S31.80), Opioid abuse with intoxication (F11.12), Opioid abuse, uncomplicated (F11.10), Opioid dependence with withdrawal (F11.23), Opioid related disorders (F11), Other abdominal pain (R10.8), Other abnormal uterine and vaginal bleeding (N93), Other and unspecified allergy (T78.4), Other and unspecified metabolic disorders (E88), Other birth injuries to the newborn (P15), Other cardiac arrhythmias (I49), Other chest pain (R07.8), Other complications of labor and delivery, not elsewhere classified (O75), Other coronavirus as the cause of diseases classified elsewhere (B97.29), Other diseases of digestive system (K92), Other endocrine disorders (E34), Other fatigue (R53.83), Other functional intestinal disorders (K59), Other immediate postpartum hemorrhage (O72.1), Other injury of unspecified body region (T14.8), Other psychoactive substance abuse (F19.1), Other psychoactive substance dependence with withdrawal (F19.23), Other reduced mobility (Z74.09), Other seizures (G40.89), Other sepsis (A41), Other specified bacterial diseases (A48.8), Other specified disorders of nervous system in diseases classified elsewhere (G99.8), Other stimulant abuse (F15.1), Other symptoms and signs involving emotional state (R45.89), Overdose / Poisoning / Ingestion (F19), Overdose/Drug Ingestion (itlCD.047), Pain (G89.1), Pain associated with micturition (R30), Pain in arm, unspecified (M79.603), Pain in left arm (M79.602), Pain in left foot (M79.672), Pain in left hip (M25.552), Pain in left knee (M25.562), Pain in left lower leg (M79.662), Pain in left shoulder (M25.512), Pain in left thigh (M79.652), Pain in left upper arm (M79.622), Pain in left wrist (M25.532), Pain in limb, unspecified (M79.60), Pain in right arm (M79.601), Pain in right elbow (M25.521), Pain in right foot (M79.671), Pain in right forearm (M79.631), Pain in right hand (M79.641), Pain in right hip (M25.551), Pain in right knee (M25.561), Pain in right lower leg (M79.661), Pain in right shoulder (M25.511), Pain in right thigh (M79.651), Pain in right upper arm (M79.621), Pain in right wrist (M25.531), Pain in shoulder (M25.51), Pain in thoracic spine (M54.6), Pain in throat (R07.0), Pain in throat and chest (R07), Pain in unspecified joint (M25.50), Pain in unspecified limb (M79.609), Pain localized to upper abdomen (R10.1), Pain, not elsewhere classified (G89), Pain, unspecified (R52), Palpitations (R00.2), Panic disorder [episodic paroxysmal anxiety] without agoraphobia (F41.0), Paralytic syndrome, unspecified (G83.9), Paraplegia (G82.20), Pelvic and perineal pain (R10.2), Person with feared health complaint in whom no diagnosis is made (Z71.1), Personal history of pre-term labor (Z87.51), Pneumonia, unspecified (J18.9), Pneumothorax (J93.9), Pneumothorax, traumatic (S27.0), Poisoning by amphetamines, undetermined (T43.624), Poisoning by and adverse effect of heroin (T40.1), Poisoning by barbiturates, undetermined, initial encounter (T42.3X4A), Poisoning by benzodiazepines, undetermined, initial encounter (T42.4X4A), Poisoning by cannabis (derivatives), accidental (T40.7X1), Poisoning by cannabis (derivatives), undetermined (T40.7X4), Poisoning by cannabis (derivatives), undetermined, initial encounter (T40.7X4A), Poisoning by cocaine, undetermined, sequela (T40.5X4S), Poisoning by heroin, undetermined (T40.1X4), Poisoning by inhaled anesthetics, undetermined, sequela (T41.0X4S), Poisoning by lysergide [LSD], accidental (unintentional), initial encounter (T40.8X1A), Poisoning by opium, undetermined, initial encounter (T40.0X4A), Poisoning by other agents primarily acting on the respiratory system, undetermined (T48.994), Poisoning by other agents primarily affecting gastrointestinal system, undetermined, initial encounter (T47.8X4A), Poisoning by other agents primarily affecting the cardiovascular system, undetermined, initial encounter (T46.994A), Poisoning by other antidepressants, undetermined (T43.294), Poisoning by other antihypertensive drugs, undetermined, initial encounter (T46.5X4A), Poisoning by other antipsychotics and neuroleptics, undetermined (T43.594), Poisoning by other drug primarily affecting the autonomic nervous system, undetermined (T44.994), Poisoning by other drugs, medicaments and biological substances, accidental (unintentional) (T50.991), Poisoning by other drugs, medicaments and biological substances, intentional self-harm (T50.992), Poisoning by other drugs, medicaments and biological substances, undetermined (T50.994), Poisoning by other narcotics, accidental (unintentional) (T40.691), Poisoning by other narcotics, undetermined (T40.694), Poisoning by other opioids, undetermined, initial encounter (T40.2X4A), Poisoning by unspecified agents primarily affecting the gastrointestinal system, accidental (unintentional) (T47.91), Poisoning by unspecified drugs, medicaments and biological substances, undetermined (T50.904), Poisoning by unspecified nonopioid analgesic, antipyretic and antirheumatic, undetermined (T39.94), Poisoning by unspecified psychotropic drug, undetermined (T43.94), Post traumatic seizures (R56.1), Post-term newborn (P08.21), Postpartum hemorrhage (O72), Postprocedural cardiac arrest (I97.12), Postprocedural hemorrhage and hematoma of skin and subcutaneous tissue following other procedure (L76.22), Pre-eclampsia (O14.9), Pregnancy related conditions, unspecified, unspecified trimester (O26.90), Pregnancy with contractions (O62.0), Pregnant state (Z33), Pregnant state, incidental (Z33.1), Premature rupture of membranes, onset of labor more than 24 hours following rupture, unspecified weeks of gestation (O42.10), Premature rupture of membranes, onset of labor within 24 hours of rupture (O42.0), Premature rupture of membranes, onset of labor within 24 hours of rupture, unspecified weeks of gestation (O42.00), Preterm labor (O60), Preterm labor second trimester with preterm delivery second trimester (O60.12), Preterm labor with preterm delivery (O60.1), Preterm labor without delivery (O60.0), Preterm labor without delivery, third trimester (O60.03), Preterm newborn (P07.3), Pulmonary embolism (I26), Quadriplegia (G82.50), RSV (B97.4), Rash and other nonspecific skin eruption (R21), Repeated falls (R29.6), Respiratory Distress - Bronchospasm (J98.01), Respiratory Distress - Pulmonary Edema / CHF (J81.0), Respiratory Distress - Unspecified (J80), Respiratory Failure (J96.9), Respiratory arrest (R09.2), Respiratory conditions due to inhalation of chemicals, gases, fumes and vapors (J68), Respiratory conditions due to smoke inhalation (J70.5), Respiratory disorder, unspecified (J98.9), Respiratory distress of newborn (P22), Retained placenta without hemorrhage (O73.0), Right lower quadrant pain (R10.31), ST elevation (STEMI) and non-ST elevation (NSTEMI) myocardial infarction (I21), ST elevation (STEMI) myocardial infarction of anterior wall (I21.0), ST elevation (STEMI) myocardial infarction of inferior wall (I21.1), ST elevation (STEMI) myocardial infarction of other sites (I21.2), Sedative, hypnotic or anxiolytic abuse with intoxication, uncomplicated (F13.120), Seizure - Active (G40.901), Seizure - Febrile (R56.0), Seizure - Post (G40.909), Sepsis (A41.9), Severe sepsis (R65.2), Severe sepsis with septic shock (R65.21), Sexual Abuse/Assault (T74.2), Sexual abuse, suspected (T76.2), Shock (R57.9), Shortness of breath (R06.02), Somnolence, stupor and coma (R40), Spontaneous abortion (O03), Stings/ Venomous Bites (T63.0), Strange and inexplicable behavior (R46.2), Stroke/CVA (I63.9), Subarachnoid hemorrhage, traumatic (S06.6), Subdural hemorrhage, traumatic (S06.5), Submersion/Drowning (T71.9), Suicidal ideations (R45.851), Suicide attempt (T14.91), Sunburn of first degree (L55.0), Sunburn of second degree (L55.1), Supraventricular tachycardia (I47.1), Syncope/Near Syncope (R55), TIA (G45.9), Tooth pain (K08.8), Toxic effect of smoke (T59.81), Toxic effect of unspecified substance (T65.9), Toxic effect of venom of bees (T63.44), Traumatic Injury (T14.90), Traumatic subdural hemorrhage without loss of consciousness (S06.5X0), Unconscious (R40.20), Unspecified abdominal pain (R10.9), Unspecified atrial fibrillation (I48.91), Unspecified convulsions (R56.9), Unspecified disorder of ear, unspecified ear (H93.90), Unspecified effects of drowning and nonfatal submersion (T75.1), Unspecified foreign body in respiratory tract, part unspecified causing asphyxiation, initial encounter (T17.900A), Unspecified infectious disease (B99.9), Unspecified injury of left hip (S79.912), Unspecified injury of left lower leg (S89.92), Unspecified injury of left thigh (S79.922), Unspecified injury of left wrist, hand and finger(s) (S69.92), Unspecified injury of right ankle (S99.911), Unspecified injury of right foot (S99.921), Unspecified injury of right hip (S79.911), Unspecified injury of right lower leg (S89.91), Unspecified injury of right thigh (S79.921), Unspecified injury of unspecified ankle (S99.919), Unspecified intestinal obstruction (K56.60), Unspecified open wound of abdominal wall with penetration into peritoneal cavity (S31.60), Unspecified open wound of abdominal wall without penetration into peritoneal cavity (S31.10), Unspecified open wound of abdominal wall, right upper quadrant without penetration into peritoneal cavity (S31.100), Unspecified open wound of ankle (S91.00), Unspecified open wound of eyelid and periorcular area (S01.10), Unspecified open wound of finger with damage to nail (S61.30), Unspecified open wound of foot (S91.30), Unspecified open wound of forearm (S51.80), Unspecified open wound of front wall of thorax without penetration into thoracic cavity (S21.10), Unspecified open wound of hand (S61.40), Unspecified visual disturbance (H53.9), Upper abdominal pain, unspecified (R10.10), Urinary tract infection, site not specified (N39.0), Vaginal Bleeding (N93.9), Ventricular tachycardia (I47.2), Violent behavior (R45.6), Vomiting (R11.1), Vomiting due to pregnancy (O21.9), Weakness (General) (R53.1)

Disposition Incident Patient Disposition (Edisposition.12): is in 'Assist, Agency, Assist, Public, Assist, Unit, Canceled (Prior to Arrival At Scene), Canceled (Request Transferred to Another Provider), Canceled on Scene (No Patient Contact), Canceled on Scene (No Patient Found), Community Treatment Unit Ineligible and Refusal of Transport, Community Treatment Unit Ineligible and Transported by EMS, Community Treatment Unit, Treated and Released, Community Treatment Unit, Treated and Transported, Community Treatment Unit, Treated and Transported by EMS, Patient Dead at Scene-No Resuscitation Attempted (With Transport), Patient Dead at Scene-No Resuscitation Attempted (Without Transport), Patient Dead at Scene-Resuscitation Attempted (With Transport), Patient Dead at Scene-Resuscitation Attempted (Without Transport), Patient Evaluated, No Treatment/Transport Required, Patient Refused Evaluation/Care (With Transport), Patient Refused

Evaluation/Care (Without Transport), Patient Treated, Released (AMA), Patient Treated, Released (per protocol), Patient Treated, Transferred Care to Another EMS Unit, Patient Treated, Transferred Care to Another EMS Unit (ALS Care), Patient Treated, Transported by Law Enforcement, Patient Treated, Transported by Private Vehicle, Patient Treated, Transported by this EMS Unit, Patient Treated, Transported by this EMS Unit with Medevac Crew, Patient Treated, Transported with this EMS Crew in Another Vehicle, Patient Treated, Transported by this EMS Unit (EMS + Hospital Staff or Flight Crew Care), Standby-No Services or Support Provided, Standby-Public Safety, Fire, or EMS Operational Support Provided, Transport Non-Patient, Organs, etc., Transported to Landing Zone, Care Transferred '

Bethel Fire Department

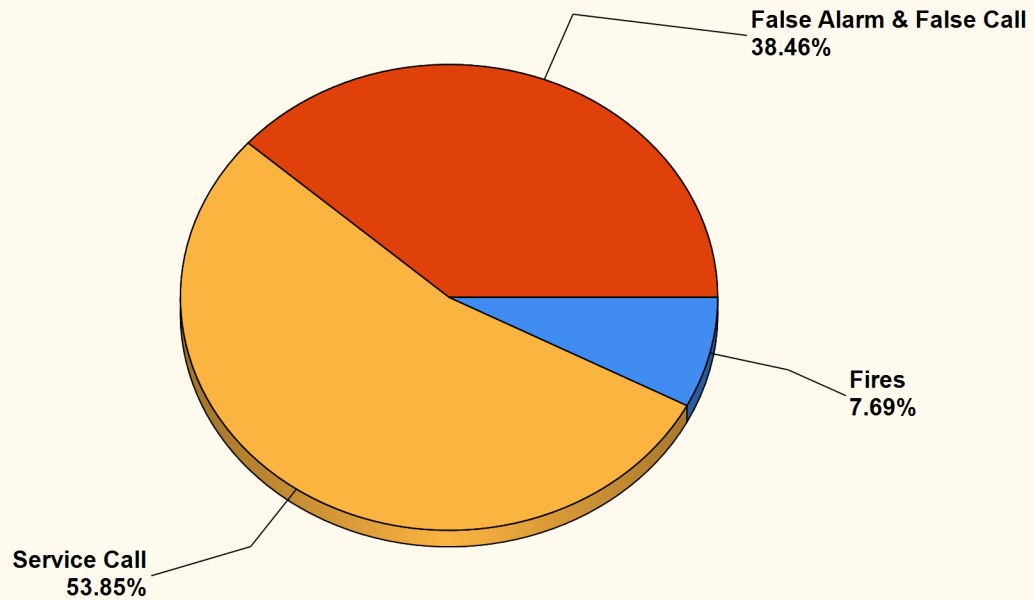
Bethel, AK

This report was generated on 9/30/2020 1:22:53 PM



Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 09/01/2020 | End Date: 09/30/2020



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	1	7.69%
Service Call	7	53.85%
False Alarm & False Call	5	38.46%
TOTAL	13	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



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Doc Id: 553

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Detailed Breakdown by Incident Type

INCIDENT TYPE	# INCIDENTS	% of TOTAL
113 - Cooking fire, confined to container	1	7.69%
511 - Lock-out	4	30.77%
553 - Public service	1	7.69%
561 - Unauthorized burning	2	15.38%
733 - Smoke detector activation due to malfunction	1	7.69%
735 - Alarm system sounded due to malfunction	2	15.38%
736 - CO detector activation due to malfunction	1	7.69%
744 - Detector activation, no fire - unintentional	1	7.69%
TOTAL INCIDENTS:	13	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



Memorandum

Date: October 1, 2020

To: Pete Williams, Interim City Manager

From: Bo Foley, IT Director

Subject: IT Director's Report



September 2020 Current Events

Items are organized into a ***purchasing agent*** section and an ***IT director*** section.

Purchasing Agent

- **Request for Bids (RFB) Business:**

The following RFBs have closed –

- 1) City Hall Improvements – Closed on 9/4/20. Winning bidder – Wolverine Supply Inc.

- **Request for Proposals (RFP) Business:**

The following RFPs have closed –

- 2) Classification and Compensation Study – Closed on 9/11/20. Winning bidder – To be determined by scoring team.

- **Hauled Utilities Digitization RFP Posted:**

A request for proposal was posted soliciting an independent contractor to propose solutions to accomplish desired goals of moving towards a digital operation possibly using tablets and tracking in the Hauled Utilities department. The move will hopefully increase efficiency and effectiveness. This RFP is set to close mid-October.

- **Emergency Procurement – Cleaning and Sanitation:**

The Police dept. approached me with a desire to put out an RFB to solicit a cleaning crew that could help with the sanitation of the public safety buildings on a regular basis. When I started the process, Acting City Manager Lori Strickler felt that the window for normal procurement procedures would lead to unnecessary risk in our fire and police departments and waived the formal procedures under BMC 4.20.150 and BMC 4.20.180. As such, the City reached out to four local cleaning companies and requested quotes for the job.

The window for responses remained open for ten calendar days and closed on Friday 9/18/20. In that time, I only received one response from Midnight Sun Cleaning, a company that already holds contracts with the City for cleaning at City Hall and the Courthouse. Pending successful background checks, Midnight Sun Cleaning will begin the job as soon as possible. It was Lori Strickler's intention to do a formal procurement process closer to the end of the year so that local companies would have a chance to participate in the competitive bidding process for a contract that would span the remainder of the fiscal year, beginning in January 2021.

Memorandum

Date: October 1, 2020

To: Pete Williams, Interim City Manager

From: Bo Foley, IT Director

Subject: IT Director's Report



IT Director

- **Server Refresh Project Underway:**

The lion's share of the migration work has been taking place this month. Naturally, this has made for a few rocky weeks with a lot of things breaking such as users' mapped network drives or being unable to scan. Arctic IT and myself have been working diligently to make sure users get through this rough patch with as little downtime as possible. By the end of the month, the migration for the YK Fitness Center and City Hall will be complete. The police department will see their migration completed in October.

- **Phone System Replacement Project Underway:**

Currently, I am still in a holding pattern on this while we wait for the first batches of equipment to show up. The project will begin with changing out critical switching infrastructure all throughout the City. This should allow data to flow more efficiently internally, which is paramount to a quality VoIP phone system. This has the added benefit of also helping the City in terms of its computer network traffic.

Once all the new switching equipment is in place and we have worked out all the issues, Alaska communications will make a trip in to assist me in having all phones programmed and swapped out. Following this swap, we should have no more issues with phones failing on us and will have a multi-year maintenance and support agreement for any issues that do creep up.

- **Office 365 Migration Project Underway:**

The background work for this project is still in process. Actually having users move over to the new Outlook environment likely won't take place until October.

- **E-Recycling of Old Equipment:**

This month, Donlin Gold hosted an E-Recycling campaign in which all of its partners (including the City) would be able to bring down old or broken tech equipment to be barged out of Bethel for recycling. I had originally budgeted to do this on my own for the City's equipment that was piling up and so this provided a means of savings for the City and nullified many of the challenges I was probably going to face logistically in hauling back a literal ton of equipment via air cargo.

I am very thankful to the assistance I received from other departments that volunteered their workers to help me load/unload and transport the equipment to the recycling staging area. This is likely something I will participate in regularly if Donlin Gold continues to host the event annually.

- **Normal Business:**

Other than taking progressive steps on the three major IT projects for this fiscal year, the rest of the month has been spent handling everyday business such as user in-processing/out-processing,

Memorandum

Date: October 1, 2020

To: Pete Williams, Interim City Manager

From: Bo Foley, IT Director

Subject: IT Director's Report



helping users with printing and scanning issues, and investigating problems with various equipment.

Future Plans

- **Vacation:**

Once the migration projects are concluded and the waters have calmed, I hope to step away for some time off. In hindsight, the three migration projects should have been staggered rather than rolled out simultaneously. Navigating this past month has been tremendously stressful and challenging, but we are rolling ahead and will eventually get through it.

- **Seeking Assistant:**

One thing this month has taught me is that I could definitely use some help to share the physical load of work as well as help take some of the mundane and time-consuming issues off my plate. I have expressed this to the new interim city manager and he has suggested I re-fund my IT Technician's position and that we look for a person to fill it. Unlike before I had some contract help, I will not need to seek the same levels of qualification this time around which should make it easier to fill the position.

The new person will be able to work closely with my contractor help, ACS, and be the person that helps open tickets for City staff as well as work with ACS to fix problems. Through that partnership, the IT Technician will be able to receive hands-on and proximity training for fixing IT-related issues and start being able to build a repertoire in order to tackle a lot of these typical everyday problems.

PORT OF BETHEL

Post Office Box 1388
Bethel, Alaska 99559
Voice: 907-543-2310
Fax: 907-543-2311



TO: Peter Williams, Acting City Manager
FROM: Allen Wold, Port Director
SUBJECT: September 2020 Managers Report

- **Small Boat Harbor**
 - Picking up drift and picking up around dumpsters.
 - We have posted around the approaches that we will be taking the floats out around the 2nd week of October.
 - We are down to 1 Port Attendant, we have staggered all our crew's hours to cover as much of the day as possible.
 - 10 loads of gravel bought to the SBH. Using grader and loader.
- **City Dock/Beach 1/Petro Port**
 - 2 mainline barges (AK Logistics and AML). 8 million lbs.
 - 12 loads of gravel around the Dock, using grader and loader with Streets and Roads help.
 - 5 fuel barges hit the Petro Port loading and offloading fuel.
 - I have asked the barging companies to wait till October 10th tugs/barges out of the water around.
- **Port Office**
 - Property Maintenance checking on building daily.
 - Installed ballards in front of the Port Office.
 - Cleaning office and trucks with disinfectant.
- **Admin**
 - Monthly storage/wharfage/moorage billing for customers.
 - Safety meetings with crew.
 -
- **Seawall**
 - Daily checks along seawall, consistent clean up replacing life rings and line that go missing.
 - Welded and tightened cable fencing at the East Addition.
 - Clearing brush along lower access.
 - Added gravel to the trail of Lower Access.
 - Filled in washout holes between the seawall pipes
- **Misc.**
 - Inventory of tools, cleaning supplies, etc. in office and shops.
 - V&E working on our heavy equip.
 - Streets and Roads, Building Maintenance, and Utility Maint. are using our heavy equipment and light plants.
 -

CITY OF BETHEL POLICE DEPARTMENT



September 2020 Monthly Report

Personnel:

Current Staffing			
Position	Allocated	Staffed	Vacant
Community Safety Patrol	3	3	
Community Service Officer	2	2	
Administrative Assistant	2	2	
Dispatcher	5	5	
Dispatch Supervisor	1	1	
Peace Officers	16	12	4

Current peace officer vacant positions are the newly grant funded school resource officer, one patrol officer, one police sergeant and one police lieutenant. It is anticipated that the sergeant vacancy will be filled internally, and the vacancy will revert to a patrol position. We anticipate the arrival of two experienced new-hires, for an officer and lieutenant position, by the end of October. Ofc. Frank Farr submitted his 30 day notice to resign to take another 'travel' position with Sand Point, AK; he cited same pay for a much lower call volume as his reason for leaving. His vacancy show on November 5th.

Operations:

Operations				
	Sep 2020	Aug 2020	Sep 2019	2020 Total
Calls	1090	1267	1322	9919
Reports	106	109	123	807
Intoxicated Pedestrian Calls	145	207	312	1515
Driving Under Influence Calls	16	16	21	110
Domestic Violence Reports	23	32	38	259
Animal Calls	33	45	42	381
Animal Bite Reports	1	2	2	22
Death Investigation Reports	1	2	1	17

MEMO

To: Pete Williams, Acting City Manager
From: Ted Meyer, Planner
Subject: Sept Manager's Report
Date: Sept 29, 2020

SUBDIVISIONS

ONC Ciullkulek Subdivision

Construction of the Ciullkulek Subdivision access road started in mid-May. As of Sept 28, construction appears to be nearing completion. It is planned that during DOWL's next visit out here, they will sign off on the project. There is \$83,000 in the Planning Department's FY 2021 budget for DOWL inspections of ONC, Blue Sky, and Tanqik subdivisions. There are 31 properties in this subdivision, all zoned General Use

Blue Sky Estates Subdivision

Road construction has continued to be delayed this summer. It has been a busy summer regarding fill placement. The construction schedule had the start date in mid July, then August, then first week of Sept, then last week. There are 75 Residential-Zoned properties and three Neighborhood Commercial-Zoned properties in this subdivision.

Tanqik Subdivision

DOWL and City staff reviewed/edited the proposed subdivision agreement from Tanqik, LLC and emailed it to them on Sept 17. Once negotiated the agreement needs to be presented to the Planning Commission for recommendation to the City Council to enter into the agreement.

DOWL stated that all conditions of the agreement have already been met (except for the Performance Guarantee that will be sent by Tanqik LLC once the Council approves entering into the agreement). Once the PC recommends and the City Council approves, the agreement would need to be signed by the City Manager and Tanqik LLC, and then a Notice to Proceed issued by planning staff for next year's development season.

There are 10 yet-to-be zoned properties in this subdivision.

Tract N Subdivision (at the west end of Tundra Ridge)

The Tract N subdivision Road (Newtok Road) was partially constructed during the summer of 2018/2019 without design review by City staff nor engineer. Staff developed a proposal with DOWL assistance to ensure compliance with BMC road construction standards (so that the City will approve and accept the roads). An email with an attached letter from DOWL was reviewed by Legal and Public Works before being sent to the firm on Sept 4. The firm responded back positively and wants to talk once the development season has ended. There are nine Phase 2 properties in play here.

PRELIMINARY PLAT

Staff is currently reviewing a two-phased process on a preliminary plat for eventual development of a 10-lot project in SE Bethel. I still await a response back since I emailed my initial review to them in August.

CODE ENFORCEMENT

1. Staff continues to work with the City Attorney on code violations.

2. Nuisance, Hazardous, and Blight Properties

The City Council recently approved an AM for the planning department to identify nuisance/hazardous properties and present to the PC for prioritization, follow up, and recommendation to the Council. A procedure

was discussed at the Sept 10 Planning Commission meeting and they instructed staff to go after the most hazardous and obvious properties first.

PLANNED DOT&PF ROAD CONSTRUCTION PROJECT

DOT&PF continues to work on ROW issues regarding the planned road access project that would connect Tundra Ridge with BIA Road. Survey Firms started preliminary work in July and continued work into August.

A conceptual Right-of-Way Acquisition Plat from DOT surveyors was emailed to me for comment on August 27. Two weeks ago, DOT stated they were planning to begin condemnation proceedings of the planned ROW. I'll start making calls again to two DOT departments, their consultants, and to the BIA for the latest.

BETHEL EMERGENCY OPERATIONS CENTER (EOC) BUSINESS

Planning staff, in their role as EOC Logistics, continue to order Personal Protective Equipment and sanitary supplies from the State EOC and from commercial vendors.

COMBINED CASH ACCOUNTS

CASH ALLOCATION RECONCILIATION

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CITY OF BETHEL
BALANCE SHEET
AUGUST 31, 2020

FUND 01

ASSETS

01-10100	CASH IN COMBINED FUND	(	989,144.61)	
01-10200	CASH-GENERAL WELLS FARGO		343,328.04	
01-10210	CASH-PAYROLL WELLS FARGO	(	487,312.58)	
01-10220	CASH-UTILITY WELLS FARGO		920,052.18	
01-10225	CASH-XPRESS PAY DEPOSIT ACCT		317,494.94	
01-10360	CASH WF PC TICKETS		6,680.92	
01-11750	CASH CLEARING - UTILITY		8,484.44	
01-11755	CASH CLEARING - A/R	(	91,769.16)	
01-11756	CASH CLEARING - BUS.LICENSE	(	11,677.53)	
01-11757	CASH CLEARING - BUSINESS TAX	(	17,519.95)	
01-12500	INVESTMENT-AMLIP		2,003.07	
TOTAL ASSETS				619.76

LIABILITIES AND EQUITY

LIABILITIES

01-20100	VOUCHERS PAYABLE		23,940.49	
TOTAL LIABILITIES				23,940.49
TOTAL LIABILITIES AND EQUITY				23,940.49

CITY OF BETHEL
BALANCE SHEET
AUGUST 31, 2020

GENERAL FUND

ASSETS

10-10100	CASH IN COMBINED FUND	421,475.79	
10-13100	AR- BTC MODULE	281,180.39	
10-13101	AR- AR MODULE	(29,055.72)	
10-13102	AR- BL MODULE	11,202.53	
10-14600	PREPAID INSURANCE	826,489.93	
10-14700	PREPAID WORKERS COMP	198,214.38	
10-19900	SUSPENSE	(590.00)	
10-19901	SUSPENSE - BULK DIESEL FUEL	3,853.31	
	TOTAL ASSETS		1,712,770.61

LIABILITIES AND EQUITY

LIABILITIES

10-20100	VOUCHERS PAYABLE	357,822.35	
10-20200	PAYABLE - CHILD SUPPORT	(1,767.71)	
10-21000	PAYABLE - SOCIAL SECURITY	3,681.44	
10-21100	ACCRUED PAYROLL	(220,906.67)	
10-21200	PAYABLE - FWT	73,833.93	
10-21300	PAYABLE - MEDICARE FICA	17,864.76	
10-21600	PAYABLE - PERS	85,572.63	
10-21900	PAYABLE - UNION DUES	(4,415.00)	
10-22700	PAYABLE - AFLAC	8.16	
10-22800	PAYABLE - HEALTH INSURANCE	362,895.04	
10-22900	PAYABLE - OTHER DEDUCTIONS	83.70	
	TOTAL LIABILITIES		674,672.63

FUND EQUITY

10-27000	INSURANCE CONTINGENCY	300.00	
	UNAPPROPRIATED FUND BALANCE: REVENUE OVER EXPENDITURES - YTD	1,123,278.11	
	BALANCE - CURRENT DATE	1,123,278.11	
	TOTAL FUND EQUITY		1,123,578.11
	TOTAL LIABILITIES AND EQUITY		1,798,250.74

CITY OF BETHEL
REVENUES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING AUGUST 31, 2020

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>TAXES</u>					
10-40-400 TAX - TRANSIENT LODGING	39,212.23	39,212.23	450,000.00	410,787.77	8.7
10-40-401 TAX - SALES	1,371,899.09	1,371,899.09	6,000,000.00	4,628,100.91	22.9
10-40-402 AK REMOTE SELLER SALES TAX	.00	.00	600,000.00	600,000.00	.0
10-40-403 PENALTIES & INT - SALES TAX	46,135.32	46,135.32	75,000.00	28,864.68	61.5
10-40-407 CIGARETTE AND TOBACCO TAX	103,861.51	103,861.51	583,120.00	479,258.49	17.8
10-40-408 TAX - ALCOHOL USE TAX	96,450.80	96,450.80	500,000.00	403,549.20	19.3
10-40-420 MARIJUANA TAX	95,521.62	95,521.62	600,000.00	504,478.38	15.9
10-40-468 TAX - MOTOR VEH REGISTRATION	4,084.80	4,084.80	50,000.00	45,915.20	8.2
TOTAL TAXES	1,757,165.37	1,757,165.37	8,858,120.00	7,100,954.63	19.8
<u>STATE & FEDERAL REVENUES</u>					
10-42-410 PERS ON BEHALF	.00	.00	125,000.00	125,000.00	.0
10-42-414 COMMUNITY DIVIDEND	.00	.00	75,947.00	75,947.00	.0
10-42-418 PILT PROGRAM - STATE	948,660.68	948,660.68	900,000.00	(48,660.68)	105.4
10-42-429 SOA ELECTRIC CO-OP TAX SHARE	.00	.00	19,800.00	19,800.00	.0
10-42-430 SOA - JURY DUTY REIMB.	.00	.00	1,000.00	1,000.00	.0
TOTAL STATE & FEDERAL REVENUES	948,660.68	948,660.68	1,121,747.00	173,086.32	84.6
<u>CHARGES FOR SERVICES</u>					
10-43-422 AMBULANCE REVENUE	8,687.43	8,687.43	210,000.00	201,312.57	4.1
10-43-424 POLICE DEPT MISC FEES	.00	.00	9,000.00	9,000.00	.0
10-43-426 AMBULANCE FEES	.00	.00	1,500.00	1,500.00	.0
TOTAL CHARGES FOR SERVICES	8,687.43	8,687.43	220,500.00	211,812.57	3.9
<u>LICENSES, PERMITS & FEES</u>					
10-45-450 GAMING TAX	56,017.93	56,017.93	400,000.00	343,982.07	14.0
10-45-451 TAXI PERMITS	37,390.00	37,390.00	155,000.00	117,610.00	24.1
10-45-452 BUSINESS LICENSES	1,375.00	1,375.00	36,500.00	35,125.00	3.8
10-45-453 ANIMAL CONTROL LICENSES	.00	.00	2,500.00	2,500.00	.0
10-45-454 PLANNING FEES	200.00	200.00	500.00	300.00	40.0
10-45-455 PLAT/RECORDING FEES	.00	.00	500.00	500.00	.0
10-45-456 SITE REVIEWS	.00	.00	5,000.00	5,000.00	.0
10-45-457 PARKS & REC JULY 4TH FEES	.00	.00	2,000.00	2,000.00	.0
10-45-469 MISC PERMITS/LICENSES/FEE	426.74	426.74	5,000.00	4,573.26	8.5
TOTAL LICENSES, PERMITS & FEES	95,409.67	95,409.67	607,000.00	511,590.33	15.7

CITY OF BETHEL
REVENUES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING AUGUST 31, 2020

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>OTHER FINANCING SOURCES</u>					
10-46-490 XFRS IN FROM OTHER FUNDS	.00	.00	17,500.00	17,500.00	.0
TOTAL OTHER FINANCING SOURCES	.00	.00	17,500.00	17,500.00	.0
<u>MISCELLANEOUS</u>					
10-49-460 NSF - CLEARING ACCOUNT	30.00	30.00	.00 (	30.00)	.0
10-49-487 INVESTMENT INCOME	2,003.07	2,003.07	450,000.00	447,996.93	.5
10-49-488 POLICE DEPT MISC	3,877.50	3,877.50	3,000.00 (	877.50)	129.3
10-49-489 100 YRS PUBLICATION	200.00	200.00	.00 (	200.00)	.0
10-49-494 GAIN(LOSS) SALE OF F.ASSETS	20,242.00	20,242.00	70,000.00	49,758.00	28.9
10-49-495 MISCELLANEOUS REVENUE	210.00	210.00	7,500.00	7,290.00	2.8
10-49-500 SOA COURT FINES/FEES	1,130.00	1,130.00	25,200.00	24,070.00	4.5
10-49-501 PC TICKETS	150.00	150.00	1,500.00	1,350.00	10.0
TOTAL MISCELLANEOUS	27,842.57	27,842.57	557,200.00	529,357.43	5.0
TOTAL FUND REVENUE	2,837,765.72	2,837,765.72	11,382,067.00	8,544,301.28	24.9

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING AUGUST 31, 2020

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
ADMINISTRATION						
10-51-501	SALARIES	61,660.80	61,660.80	347,392.00	285,731.20	17.8
10-51-502	OVERTIME	8,851.10	8,851.10	.00 (	8,851.10)	.0
10-51-508	LEAVE CASHOUT	13,462.00	13,462.00	5,100.00 (	8,362.00)	264.0
10-51-510	SOCIAL SECURITY EXPENSE	54.26	54.26	.00 (	54.26)	.0
10-51-511	MEDICARE FICA	1,246.09	1,246.09	5,037.00	3,790.91	24.7
10-51-512	EMPLOYEE GROUP BENEFITS	16,557.50	16,557.50	76,284.00	59,726.50	21.7
10-51-515	UNEMPLOYMENT	.00	.00	3,551.00	3,551.00	.0
10-51-516	WORKERS' COMPENSATION	.00	.00	928.00	928.00	.0
10-51-518	PERS	15,320.12	15,320.12	76,426.00	61,105.88	20.1
10-51-519	UTILITY BENEFIT	3,077.41	3,077.41	13,680.00	10,602.59	22.5
10-51-521	HOUSING	.00	.00	20,000.00	20,000.00	.0
10-51-522	RECRUITMENT COSTS	.00	.00	10,000.00	10,000.00	.0
10-51-545	TRAINING/TRAVEL	2,431.00	2,431.00	10,000.00	7,569.00	24.3
10-51-561	SUPPLIES	1,266.26	1,266.26	6,700.00	5,433.74	18.9
10-51-563	WEARING APPAREL	.00	.00	2,500.00	2,500.00	.0
10-51-601	VEHICLE PARTS	28.09	28.09	.00 (	28.09)	.0
10-51-602	GASOLINE / DIESEL / OIL	.00	.00	1,500.00	1,500.00	.0
10-51-621	ELECTRICITY	1,263.94	1,263.94	18,400.00	17,136.06	6.9
10-51-622	TELEPHONE	2,965.54	2,965.54	20,000.00	17,034.46	14.8
10-51-623	HEATING FUEL	559.79	559.79	22,440.00	21,880.21	2.5
10-51-626	WATER/SEWER/GARB/	1,280.60	1,280.60	12,000.00	10,719.40	10.7
10-51-627	STAFF CELLULAR PHONES	150.30	150.30	840.00	689.70	17.9
10-51-646	DRUG TESTING/BCKGRND CKS	1,940.00	1,940.00	9,500.00	7,560.00	20.4
10-51-649	PROFESSIONAL FEES	.00	.00	20,000.00	20,000.00	.0
10-51-661	VEHICLE MAINT/REPAIR	187.98	187.98	1,894.00	1,706.02	9.9
10-51-663	JANITORIAL	1,950.00	1,950.00	11,400.00	9,450.00	17.1
10-51-669	OTHER PURCHASED SERVICES	3,566.34	3,566.34	6,500.00	2,933.66	54.9
10-51-683	MINOR EQUIPMENT	9.99	9.99	2,000.00	1,990.01	.5
10-51-721	INSURANCE	.00	.00	16,630.00	16,630.00	.0
10-51-724	DUES/SUBSCRIPTIONS	.00	.00	1,200.00	1,200.00	.0
10-51-727	ADVERTISING	.00	.00	1,000.00	1,000.00	.0
10-51-732	EQUIPMENT RENTAL	.00	.00	2,000.00	2,000.00	.0
10-51-733	POSTAGE	90.80	90.80	1,000.00	909.20	9.1
10-51-790	ALLOWANCE SPECIAL EVENTS	381.29	381.29	7,500.00	7,118.71	5.1
10-51-799	MISCELLANEOUS EXPENSES	567.39	567.39	1,000.00	432.61	56.7
10-51-875	INDIRECT COST RECOVERY	(56,476.64)	(56,476.64)	(263,180.00)	(206,703.36)	(21.5)
10-51-996	ADMIN OVERHEAD-IT SVCS	2,316.26	2,316.26	17,539.00	15,222.74	13.2
TOTAL ADMINISTRATION		84,708.21	84,708.21	488,761.00	404,052.79	17.3

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING AUGUST 31, 2020

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>CITY CLERKS OFFICE</u>					
10-52-501 SALARIES	26,841.81	26,841.81	179,282.00	152,440.19	15.0
10-52-511 MEDICARE	391.90	391.90	2,600.00	2,208.10	15.1
10-52-512 EMPLOYEE GROUP BENEFITS	4,154.08	4,154.08	50,856.00	46,701.92	8.2
10-52-515 UNEMPLOYMENT	.00	.00	3,191.00	3,191.00	.0
10-52-516 WORKERS' COMPENSATION	.00	.00	479.00	479.00	.0
10-52-518 P.E.R.S.	5,905.20	5,905.20	39,442.00	33,536.80	15.0
10-52-519 UTILITY BENEFIT	1,110.14	1,110.14	9,120.00	8,009.86	12.2
10-52-541 TRAVEL/TRAINING-COUNCIL	.00	.00	21,400.00	21,400.00	.0
10-52-545 TRAINING/TRAVEL-CLERK	.00	.00	8,000.00	8,000.00	.0
10-52-561 SUPPLIES-CLERK	(76.38)	(76.38)	500.00	576.38	(15.3)
10-52-562 SUPPLIES-COUNCIL	.00	.00	500.00	500.00	.0
10-52-627 STAFF CELLULAR PHONES	117.18	117.18	720.00	602.82	16.3
10-52-642 LEGAL FEES	.00	.00	5,000.00	5,000.00	.0
10-52-669 OTHER PURCHASE SERVICES	2,441.70	2,441.70	14,000.00	11,558.30	17.4
10-52-682 ELECTION EXPENSES	2,270.25	2,270.25	12,000.00	9,729.75	18.9
10-52-684 DONATIONS & AWARDS	.00	.00	800.00	800.00	.0
10-52-721 INSURANCE	.00	.00	2,682.00	2,682.00	.0
10-52-724 DUES/SUBSCRIPTIONS	159.00	159.00	7,275.00	7,116.00	2.2
10-52-790 ALLOWANCE FOR SPECIAL EVENTS	.00	.00	600.00	600.00	.0
10-52-875 INDRIECT COST RECOVERY	(24,014.49)	(24,014.49)	(133,463.00)	(109,448.51)	(18.0)
10-52-996 ADMIN OVERHEAD-IT SVCS	2,316.26	2,316.26	17,539.00	15,222.74	13.2
TOTAL CITY CLERKS OFFICE	21,616.65	21,616.65	242,523.00	220,906.35	8.9

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING AUGUST 31, 2020

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	FINANCE					
10-53-501	SALARIES	46,507.63	46,507.63	508,155.00	461,647.37	9.2
10-53-502	OVERTIME	1,617.33	1,617.33	.00	(1,617.33)	.0
10-53-508	LEAVE CASHOUT	1,034.86	1,034.86	13,166.00	12,131.14	7.9
10-53-510	SOCIAL SECURITY EXPENSE	239.66	239.66	.00	(239.66)	.0
10-53-511	MEDICARE FICA	731.22	731.22	7,368.00	6,636.78	9.9
10-53-512	EMPLOYEE GROUP BENEFITS	20,029.44	20,029.44	155,195.00	135,165.56	12.9
10-53-515	UNEMPLOYMENT	.00	.00	4,500.00	4,500.00	.0
10-53-516	WORKERS' COMPENSATION	.00	.00	1,500.00	1,500.00	.0
10-53-518	PERS	9,737.07	9,737.07	111,794.00	102,056.93	8.7
10-53-519	UTILITY BENEFIT	1,725.72	1,725.72	33,060.00	31,334.28	5.2
10-53-545	TRAINING/TRAVEL	.00	.00	14,000.00	14,000.00	.0
10-53-561	SUPPLIES	.00	.00	10,000.00	10,000.00	.0
10-53-602	GASOLINE	211.41	211.41	500.00	288.59	42.3
10-53-622	TELEPHONE	21.84	21.84	500.00	478.16	4.4
10-53-641	AUDITING EXPENSE	22,539.74	22,539.74	85,000.00	62,460.26	26.5
10-53-648	ADMIN-OUTSOURCED SERVICES	6,468.00	6,468.00	78,000.00	71,532.00	8.3
10-53-649	OTHER PROFESSIONAL SVS	5,625.00	5,625.00	3,000.00	(2,625.00)	187.5
10-53-661	VEHICLE MAINT/REPAIRS	187.98	187.98	1,894.00	1,706.02	9.9
10-53-668	HARDWARE/SOFTWARE SUP/669	14,384.00	14,384.00	29,000.00	14,616.00	49.6
10-53-669	OTHER PURCHASED SERVICES	7,363.00	7,363.00	7,500.00	137.00	98.2
10-53-683	MINOR EQUIPMENT	2,101.43	2,101.43	5,000.00	2,898.57	42.0
10-53-693	KIOSK+ANNUAL FEES&NEWCOPIER	.00	.00	45,000.00	45,000.00	.0
10-53-721	INSURANCE	.00	.00	5,926.00	5,926.00	.0
10-53-724	DUES/SUBSCRIPTIONS	.00	.00	750.00	750.00	.0
10-53-727	ADVERTISING	.00	.00	500.00	500.00	.0
10-53-733	POSTAGE	.00	.00	750.00	750.00	.0
10-53-734	CASH OVER/SHORT	(16.50)	(16.50)	.00	16.50	.0
10-53-735	FINANCE CHARGES/PENALTIES	134.99	134.99	.00	(134.99)	.0
10-53-736	BANK CHARGES	3,143.34	3,143.34	45,000.00	41,856.66	7.0
10-53-799	MISCELLANEOUS EXPENSES	90.00	90.00	1,000.00	910.00	9.0
10-53-875	INDIRECT COST RECOVERY	(73,420.57)	(73,420.57)	(566,327.00)	(492,906.43)	(13.0)
10-53-996	ADMIN OVERHEAD-IT SVCS	3,063.66	3,063.66	23,198.00	20,134.34	13.2
	TOTAL FINANCE	73,520.25	73,520.25	624,929.00	551,408.75	11.8

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING AUGUST 31, 2020

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PLANNING</u>					
10-54-501 SALARIES	24,000.43	24,000.43	153,891.00	129,890.57	15.6
10-54-502 OVERTIME	14.00	14.00	.00	(14.00)	.0
10-54-508 LEAVE CASHOUT	.00	.00	7,630.00	7,630.00	.0
10-54-511 MEDICARE FICA	351.25	351.25	2,231.00	1,879.75	15.7
10-54-512 EMPLOYEE GROUP BENEFITS	4,425.28	4,425.28	50,856.00	46,430.72	8.7
10-54-515 UNEMPLOYMENT	.00	.00	1,500.00	1,500.00	.0
10-54-516 WORKERS' COMPENSATION	.00	.00	411.00	411.00	.0
10-54-518 PERS	5,283.19	5,283.19	33,856.00	28,572.81	15.6
10-54-519 UTILITY BENEFIT	310.25	310.25	9,120.00	8,809.75	3.4
10-54-545 TRAINING/TRAVEL	.00	.00	7,300.00	7,300.00	.0
10-54-561 SUPPLIES	835.56	835.56	5,600.00	4,764.44	14.9
10-54-563 WEARING APPAREL	.00	.00	300.00	300.00	.0
10-54-601 VEHICLE PARTS	.00	.00	1,000.00	1,000.00	.0
10-54-602 GASOLINE	188.61	188.61	1,800.00	1,611.39	10.5
10-54-621 ELECTRICITY	202.08	202.08	1,440.00	1,237.92	14.0
10-54-622 TELEPHONE	10.92	10.92	200.00	189.08	5.5
10-54-623 HEATING FUEL	22.54	22.54	2,040.00	2,017.46	1.1
10-54-626 WATER/SEWER/GARBAGE	163.95	163.95	1,400.00	1,236.05	11.7
10-54-627 STAFF CELLULAR PHONES	50.58	50.58	840.00	789.42	6.0
10-54-642 LEGAL FEES	.00	.00	5,000.00	5,000.00	.0
10-54-648 CODE ENFORCEMENT ACTIVITIES	.00	.00	3,500.00	3,500.00	.0
10-54-649 OTHER PROFESSIONAL FEES	33,771.61	33,771.61	97,340.00	63,568.39	34.7
10-54-661 VEHICLE MAINT/REPAIRS	187.98	187.98	1,894.00	1,706.02	9.9
10-54-668 HARDWARE/SOFTWARE SUPPORT	.00	.00	2,500.00	2,500.00	.0
10-54-669 PROFESSIONAL SERVICES	.00	.00	4,000.00	4,000.00	.0
10-54-683 MINOR EQUIPMENT	.00	.00	5,500.00	5,500.00	.0
10-54-721 INSURANCE	.00	.00	3,157.00	3,157.00	.0
10-54-724 DUES & SUBSCRIPTION	.00	.00	500.00	500.00	.0
10-54-727 ADVERTISING	.00	.00	2,000.00	2,000.00	.0
10-54-799 MISCELLANEOUS EXPENSES	.00	.00	1,000.00	1,000.00	.0
10-54-996 ADMIN OVERHEAD-IT SVCS	2,316.26	2,316.26	17,539.00	15,222.74	13.2
TOTAL PLANNING	72,134.49	72,134.49	425,345.00	353,210.51	17.0

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING AUGUST 31, 2020

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
TECHNOLOGY DEPARTMENTS						
10-55-501	SALARIES	14,123.13	14,123.13	94,164.00	80,040.87	15.0
10-55-511	MEDICARE FICA	200.62	200.62	1,676.00	1,475.38	12.0
10-55-512	EMPLOYEE GROUP BENEFITS	2,212.64	2,212.64	25,428.00	23,215.36	8.7
10-55-515	UNEMPLOYMENT	.00	.00	710.00	710.00	.0
10-55-516	WORKERS' COMPENSATION	.00	.00	244.00	244.00	.0
10-55-518	PERS	3,107.08	3,107.08	20,616.00	17,508.92	15.1
10-55-519	UTILITY BENEFIT	963.03	963.03	4,560.00	3,596.97	21.1
10-55-545	TRAINING/TRAVEL	.00	.00	5,000.00	5,000.00	.0
10-55-561	SUPPLIES	19.99	19.99	5,000.00	4,980.01	.4
10-55-602	GASOLINE	116.21	116.21	1,440.00	1,323.79	8.1
10-55-627	STAFF CELLULAR PHONES	50.60	50.60	2,000.00	1,949.40	2.5
10-55-649	OTHER PROFESSIONAL SERVICES	21,535.06	21,535.06	125,000.00	103,464.94	17.2
10-55-661	VEHICLE MAINT/REPAIRS	187.98	187.98	1,894.00	1,706.02	9.9
10-55-667	CONNECTIVITY SERVICES	43,170.18	43,170.18	295,000.00	251,829.82	14.6
10-55-668	SOFTWARE/SUPPORT	2,627.90	2,627.90	60,000.00	57,372.10	4.4
10-55-669	ADMIN OVERHEAD-IT SVCS	.00	.00	10,000.00	10,000.00	.0
10-55-683	MINOR EQUIPMENT	478.74	478.74	20,000.00	19,521.26	2.4
10-55-690	CAPITAL EXPENDITURES	35,575.38	35,575.38	.00 (	35,575.38)	.0
10-55-691	CAPITAL-SERVER	.00	.00	100,000.00	100,000.00	.0
10-55-692	ALLWORX PHONE SYSTEM UPGRADE	.00	.00	50,000.00	50,000.00	.0
10-55-693	OFFICE 365 W/MIGRATION OF G-SU	.00	.00	38,000.00	38,000.00	.0
10-55-694	SERVER ROOM AIR CONDITIONER RE	.00	.00	10,000.00	10,000.00	.0
10-55-721	INSURANCE	.00	.00	2,452.00	2,452.00	.0
10-55-732	EQUIPMENT RENTAL	.00	.00	45,000.00	45,000.00	.0
10-55-799	MISCELLANEOUS EXPENSES	.00	.00	1,000.00	1,000.00	.0
10-55-875	INDIRECT COST RECOVERY	(67,333.14)	(67,333.14)	(509,850.00)	(442,516.86)	(13.2)
10-55-996	ADMIN OVERHEAD-IT SVCS	8,786.97	8,786.97	67,180.00	58,393.03	13.1
TOTAL TECHNOLOGY DEPARTMENTS		65,822.37	65,822.37	476,514.00	410,691.63	13.8

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING AUGUST 31, 2020

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>CITY ATTORNEY'S OFFICE</u>					
10-56-501 SALARIES	21,076.92	21,076.92	137,500.00	116,423.08	15.3
10-56-511 MEDICARE	304.16	304.16	1,994.00	1,689.84	15.3
10-56-512 EMPLOYEE GROUP BENEFITS	7,081.08	7,081.08	25,428.00	18,346.92	27.9
10-56-515 UNEMPLOYMENT	.00	.00	800.00	800.00	.0
10-56-516 WORKERS' COMPENSATION	.00	.00	367.00	367.00	.0
10-56-518 PERS	4,636.92	4,636.92	30,250.00	25,613.08	15.3
10-56-545 TRANING/TRAVEL	.00	.00	12,000.00	12,000.00	.0
10-56-561 SUPPLIES	393.74	393.74	3,000.00	2,606.26	13.1
10-56-627 STAFF CELLULAR PHONES	50.58	50.58	840.00	789.42	6.0
10-56-642 LEGAL FEES	.00	.00	25,000.00	25,000.00	.0
10-56-669 OTHER PURCHASED SERVICES	1,496.06	1,496.06	8,000.00	6,503.94	18.7
10-56-721 INSURANCE	175.00	175.00	1,968.00	1,793.00	8.9
10-56-724 DUES AND SUBSCRIPTIONS	.00	.00	1,500.00	1,500.00	.0
10-56-727 ADVERTISING	.00	.00	2,500.00	2,500.00	.0
10-56-732 RENTS AND LEASES	1,565.10	1,565.10	9,400.00	7,834.90	16.7
10-56-799 MISCELLANEOUS EXPENSE	.00	.00	1,200.00	1,200.00	.0
10-56-875 INDIRECT COST RECOVERY	(7,743.74)	(7,743.74)	(67,100.00)	(59,356.26)	(11.5)
10-56-996 ADMIN OVERHEAD-IT SVCS	1,939.19	1,939.19	14,684.00	12,744.81	13.2
TOTAL CITY ATTORNEY'S OFFICE	30,975.01	30,975.01	209,331.00	178,355.99	14.8

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING AUGUST 31, 2020

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
FIRE DEPARTMENT						
10-60-501	SALARIES	76,630.18	76,630.18	553,034.00	476,403.82	13.9
10-60-502	FLSA OVERTIME	12,953.31	12,953.31	50,225.00	37,271.69	25.8
10-60-506	CALL BACK OVERTIME	6,520.57	6,520.57	45,100.00	38,579.43	14.5
10-60-508	LEAVE CASHOUT	10,982.10	10,982.10	20,905.00	9,922.90	52.5
10-60-510	SOCIAL SECURITY EXPENSE	111.60	111.60	694.00	582.40	16.1
10-60-511	MEDICARE FICA	1,596.72	1,596.72	9,815.00	8,218.28	16.3
10-60-512	EMPLOYEE GROUP BENEFITS	31,220.88	31,220.88	203,424.00	172,203.12	15.4
10-60-515	UNEMPLOYMENT	.00	.00	6,232.00	6,232.00	.0
10-60-516	WORKERS' COMPENSATION	.00	.00	26,083.00	26,083.00	.0
10-60-518	PERS	20,746.90	20,746.90	148,918.00	128,171.10	13.9
10-60-519	UTILITY BENEFIT	3,782.98	3,782.98	36,480.00	32,697.02	10.4
10-60-545	TRAINING/TRAVEL	139.00	139.00	19,200.00	19,061.00	.7
10-60-561	SUPPLIES	3,053.11	3,053.11	25,200.00	22,146.89	12.1
10-60-563	WEARING APPAREL	.00	.00	15,700.00	15,700.00	.0
10-60-567	FIRE PREVENTION PROGRAM	.00	.00	5,200.00	5,200.00	.0
10-60-600	VEHICLE MT. (PARTS & TOOLS)	.00	.00	3,200.00	3,200.00	.0
10-60-601	VEHICLE MT. (PARTS & TOOLS)	2,585.03	2,585.03	21,250.00	18,664.97	12.2
10-60-602	GASOLINE/DIESEL/OIL	2,407.04	2,407.04	14,400.00	11,992.96	16.7
10-60-621	ELECTRICITY	1,439.97	1,439.97	18,720.00	17,280.03	7.7
10-60-622	TELEPHONE	208.40	208.40	2,600.00	2,391.60	8.0
10-60-623	HEATING FUEL	1,299.97	1,299.97	20,400.00	19,100.03	6.4
10-60-626	WATER/SEWER/GARBAGE	929.75	929.75	8,500.00	7,570.25	10.9
10-60-627	STAFF CELLULAR PHONES	202.36	202.36	2,500.00	2,297.64	8.1
10-60-647	COLLECTION/SMALL CLAIMS	.00	.00	31,200.00	31,200.00	.0
10-60-649	VOLUNTEER STIPEND	.00	.00	28,540.00	28,540.00	.0
10-60-660	VEHICLE MAINT SERVICES	.00	.00	6,000.00	6,000.00	.0
10-60-661	VEHICLE MAINT/REPAIRS	1,253.21	1,253.21	12,628.00	11,374.79	9.9
10-60-662	PROPERTY MAINT	486.58	486.58	32,000.00	31,513.42	1.5
10-60-669	OTHER PURCHASED SERVICES	9,000.64	9,000.64	24,500.00	15,499.36	36.7
10-60-683	MINOR EQUIPMENT	3,712.21	3,712.21	20,300.00	16,587.79	18.3
10-60-696	CAPITAL EXP-LADDER TRUCK LEASE	.00	.00	71,218.00	71,218.00	.0
10-60-697	FORD EXPEDITION COMMAND VEHIC	.00	.00	65,000.00	65,000.00	.0
10-60-721	INSURANCE	.00	.00	89,255.00	89,255.00	.0
10-60-724	DUES/SUBSCRIPTIONS	2,075.51	2,075.51	7,324.00	5,248.49	28.3
10-60-727	ADVERTISING	.00	.00	1,500.00	1,500.00	.0
10-60-799	MISCELLANEOUS EXPENSES	.00	.00	1,500.00	1,500.00	.0
10-60-996	ADMIN OVERHEAD-IT SVCS	2,316.26	2,316.26	17,539.00	15,222.74	13.2
TOTAL FIRE DEPARTMENT		195,654.28	195,654.28	1,666,284.00	1,470,629.72	11.7

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING AUGUST 31, 2020

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	POLICE					
10-61-501	SALARIES	223,065.03	223,065.03	1,767,439.00	1,544,373.97	12.6
10-61-502	OVERTIME	30,109.49	30,109.49	200,000.00	169,890.51	15.1
10-61-508	LEAVE CASHOUT	10,264.81	10,264.81	79,485.00	69,220.19	12.9
10-61-511	MEDICARE	3,894.46	3,894.46	28,528.00	24,633.54	13.7
10-61-512	GROUP HEALTH INSURANCE	75,129.12	75,129.12	584,844.00	509,714.88	12.9
10-61-515	UNEMPLOYMENT	.00	.00	19,674.00	19,674.00	.0
10-61-516	WORKERS' COMPENSATION	.00	.00	60,562.00	60,562.00	.0
10-61-518	PERS	55,698.44	55,698.44	432,837.00	377,138.56	12.9
10-61-519	UTILITY BENEFIT	6,985.07	6,985.07	104,880.00	97,894.93	6.7
10-61-520	RELOCATION COSTS	.00	.00	15,000.00	15,000.00	.0
10-61-545	TRAINING/TRAVEL	725.20	725.20	43,000.00	42,274.80	1.7
10-61-561	SUPPLIES	631.48	631.48	27,500.00	26,868.52	2.3
10-61-563	EMPLOYEE WEARING APPAREL	.00	.00	21,250.00	21,250.00	.0
10-61-601	VEHICLE MT. (PARTS & TOOLS)	900.61	900.61	6,000.00	5,099.39	15.0
10-61-602	GASOLINE/DIESEL/OIL	5,127.05	5,127.05	36,000.00	30,872.95	14.2
10-61-621	ELECTRICITY	3,808.63	3,808.63	40,800.00	36,991.37	9.3
10-61-622	TELEPHONE	2,625.28	2,625.28	20,500.00	17,874.72	12.8
10-61-623	HEATING FUEL	1,352.93	1,352.93	25,500.00	24,147.07	5.3
10-61-626	WATER/SEWER/GARBAGE	1,259.40	1,259.40	10,000.00	8,740.60	12.6
10-61-627	STAFF CELLULAR PHONES	1,019.48	1,019.48	17,000.00	15,980.52	6.0
10-61-660	VEHICLE MAINT SERVICES	1,774.45	1,774.45	8,500.00	6,725.55	20.9
10-61-661	VEHICLE MAINT/REPAIR	2,506.41	2,506.41	25,256.00	22,749.59	9.9
10-61-668	SART EXAMS	.00	.00	10,000.00	10,000.00	.0
10-61-669	OTHER PURCHASED SERVICES	4,153.26	4,153.26	25,800.00	21,646.74	16.1
10-61-683	MINOR EQUIPMENT	832.00	832.00	30,000.00	29,168.00	2.8
10-61-691	VEHICLES	.00	.00	56,500.00	56,500.00	.0
10-61-721	INSURANCE	.00	.00	207,566.00	207,566.00	.0
10-61-722	INSURANCE-DED EXP & OTHER	.00	.00	15,000.00	15,000.00	.0
10-61-724	DUES/SUBSCRIPTIONS	.00	.00	1,000.00	1,000.00	.0
10-61-996	ADMIN OVERHEAD-IT SVCS	8,281.97	8,281.97	62,712.00	54,430.03	13.2
	TOTAL POLICE	440,144.57	440,144.57	3,983,133.00	3,542,988.43	11.1

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING AUGUST 31, 2020

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PUBLIC WORKS-ADMIN</u>					
10-65-501 SALARIES	4,900.27	4,900.27	25,925.00	21,024.73	18.9
10-65-502 OVERTIME	76.98	76.98	.00	(76.98)	.0
10-65-508 LEAVE CASHOUT	.00	.00	354.00	354.00	.0
10-65-511 MEDICARE FICA	73.16	73.16	419.00	345.84	17.5
10-65-512 EMPLOYEE GROUP BENEFITS	1,695.92	1,695.92	7,628.00	5,932.08	22.2
10-65-515 UNEMPLOYMENT	.00	.00	218.00	218.00	.0
10-65-516 WORKERS' COMPENSATION	.00	.00	69.00	69.00	.0
10-65-518 PERS	1,095.01	1,095.01	5,704.00	4,608.99	19.2
10-65-519 UTILITY BENEFIT	104.44	104.44	2,736.00	2,631.56	3.8
10-65-545 TRAINING/TRAVEL	.00	.00	8,000.00	8,000.00	.0
10-65-561 SUPPLIES	2,238.97	2,238.97	3,000.00	761.03	74.6
10-65-600 TIRES	.00	.00	3,000.00	3,000.00	.0
10-65-602 GASOLINE/DIESEL/OIL	.00	.00	4,200.00	4,200.00	.0
10-65-621 ELECTRICITY	(2,398.09)	(2,398.09)	5,900.00	8,298.09	(40.7)
10-65-622 TELEPHONE	10.92	10.92	150.00	139.08	7.3
10-65-623 HEATING FUEL	22.54	22.54	8,160.00	8,137.46	.3
10-65-626 WATER/SEWER/GARBAGE	163.95	163.95	1,302.00	1,138.05	12.6
10-65-627 STAFF CELLULAR PHONES	154.58	154.58	2,347.00	2,192.42	6.6
10-65-661 VEHICLE MAINT/REPAIRS	375.96	375.96	3,788.00	3,412.04	9.9
10-65-669 OTHER PURCHASED SERVICES	.00	.00	1,000.00	1,000.00	.0
10-65-690 CAPITAL EXPENDITURES	(18,661.00)	(18,661.00)	.00	18,661.00	.0
10-65-699 CITY SHOP FLOOR REPAIR	202,863.40	202,863.40	133,000.00	(69,863.40)	152.5
10-65-721 INSURANCE	.00	.00	2,533.00	2,533.00	.0
10-65-724 DUES/SUBSCRIPTIONS	12.99	12.99	500.00	487.01	2.6
10-65-799 MISCELLANEOUS EXPENSES	3,834.14	3,834.14	2,500.00	(1,334.14)	153.4
10-65-996 ADMIN OVERHEAD-IT SVCS	2,127.73	2,127.73	16,111.00	13,983.27	13.2
TOTAL PUBLIC WORKS-ADMIN	198,691.87	198,691.87	238,544.00	39,852.13	83.3

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING AUGUST 31, 2020

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
PW-STREETS & ROADS						
10-66-501	SALARIES	58,081.18	58,081.18	423,231.00	365,149.82	13.7
10-66-502	OVERTIME	3,443.86	3,443.86	.00	(3,443.86)	.0
10-66-508	LEAVE CASHOUT	6,906.16	6,906.16	19,645.00	12,738.84	35.2
10-66-511	MEDICARE FICA	1,008.12	1,008.12	6,137.00	5,128.88	16.4
10-66-512	EMPLOYEE GROUP BENEFITS	22,718.98	22,718.98	136,040.00	113,321.02	16.7
10-66-515	UNEMPLOYMENT	.00	.00	3,764.00	3,764.00	.0
10-66-516	WORKERS' COMPENSATION	.00	.00	16,421.00	16,421.00	.0
10-66-518	PERS	13,535.54	13,535.54	93,111.00	79,575.46	14.5
10-66-519	UTILITY BENEFIT	2,514.00	2,514.00	24,396.00	21,882.00	10.3
10-66-561	SUPPLIES	328.06	328.06	4,500.00	4,171.94	7.3
10-66-562	SIGNS	2,932.50	2,932.50	4,500.00	1,567.50	65.2
10-66-563	WEARING APPAREL	.00	.00	2,500.00	2,500.00	.0
10-66-567	CALCIUM CHLORIDE	.00	.00	50,000.00	50,000.00	.0
10-66-576	SALT	.00	.00	50,000.00	50,000.00	.0
10-66-577	ASPHALT PRODUCTS/SUPPLIES	.00	.00	3,500.00	3,500.00	.0
10-66-578	STREET MAINT GRAVEL	.00	.00	18,000.00	18,000.00	.0
10-66-600	TIRES & WHEELS	4,872.00	4,872.00	18,000.00	13,128.00	27.1
10-66-601	VEHICLE MT. (PARTS & TOOLS)	10,189.91	10,189.91	50,000.00	39,810.09	20.4
10-66-602	GASOLINE/DIESEL/OIL	14,877.65	14,877.65	72,000.00	57,122.35	20.7
10-66-620	ELECTRICITY (STREET LTS)	3,090.26	3,090.26	60,000.00	56,909.74	5.2
10-66-621	ELECTRICITY	230.64	230.64	14,832.00	14,601.36	1.6
10-66-622	TELEPHONE	5.46	5.46	500.00	494.54	1.1
10-66-623	HEATING FUEL	27.00	27.00	8,500.00	8,473.00	.3
10-66-626	WATER/SEWER/GARBAGE	450.87	450.87	3,579.00	3,128.13	12.6
10-66-627	STAFF CELLULAR PHONES	101.18	101.18	1,680.00	1,578.82	6.0
10-66-647	STREET LIGHT MT & POLE RENTAL	.00	.00	19,000.00	19,000.00	.0
10-66-661	VEHICLE MAINT/REPAIR	18,798.08	18,798.08	189,422.00	170,623.92	9.9
10-66-669	OTHER PURCHASED SERVICES	3,036.80	3,036.80	10,000.00	6,963.20	30.4
10-66-683	MINOR EQUIPMENT	.00	.00	7,000.00	7,000.00	.0
10-66-700	CATERPILLAR 972M WHEEL LOADER	.00	.00	450,000.00	450,000.00	.0
10-66-701	WR90-3 WALK-N-ROLL COMPACTOR	.00	.00	40,000.00	40,000.00	.0
10-66-702	INSTALLATION OF 36" CULVERT	.00	.00	122,143.80	122,143.80	.0
10-66-721	INSURANCE	.00	.00	35,004.00	35,004.00	.0
10-66-727	ADVERTISING	.00	.00	200.00	200.00	.0
10-66-771	GRAVEL (WAS #578)	234,193.68	234,193.68	729,200.00	495,006.32	32.1
10-66-772	CULVERTS 18"	.00	.00	22,000.00	22,000.00	.0
10-66-996	ADMIN OVERHEAD-IT SVCS	1,939.19	1,939.19	14,684.00	12,744.81	13.2
TOTAL PW-STREETS & ROADS		403,281.12	403,281.12	2,723,489.80	2,320,208.68	14.8

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING AUGUST 31, 2020

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PROPERTY MAINTENANCE</u>					
10-70-501 SALARIES	55,636.75	55,636.75	357,062.00	301,425.25	15.6
10-70-502 OVERTIME	9,278.83	9,278.83	.00	(9,278.83)	.0
10-70-508 LEAVE CASHOUT	.00	.00	15,752.00	15,752.00	.0
10-70-510 SOCIAL SECURITY EXPENSE	653.21	653.21	1,746.00	1,092.79	37.4
10-70-511 MEDICARE FICA	997.65	997.65	5,177.00	4,179.35	19.3
10-70-512 EMPLOYEE GROUP BENEFITS	21,841.60	21,841.60	129,683.00	107,841.40	16.8
10-70-515 UNEMPLOYMENT	.00	.00	4,538.00	4,538.00	.0
10-70-516 WORKERS' COMPENSATION	.00	.00	16,459.00	16,459.00	.0
10-70-518 PERS	11,963.57	11,963.57	72,358.00	60,394.43	16.5
10-70-519 UTILITY BENEFIT	4,439.27	4,439.27	23,256.00	18,816.73	19.1
10-70-545 TRAINING/TRAVEL	.00	.00	8,000.00	8,000.00	.0
10-70-561 SUPPLIES	282.78	282.78	2,000.00	1,717.22	14.1
10-70-562 MATERIALS	.00	.00	2,000.00	2,000.00	.0
10-70-563 WEARING APPAREL	.00	.00	5,000.00	5,000.00	.0
10-70-566 CLEANUP GREENUP SUPPLIES	.00	.00	700.00	700.00	.0
10-70-580 BOILER EXPENSE	4,639.86	4,639.86	20,000.00	15,360.14	23.2
10-70-590 GLYCOL SUPPLIES	.00	.00	8,000.00	8,000.00	.0
10-70-591 CARPENTRY EXPENSE	104.92	104.92	10,000.00	9,895.08	1.1
10-70-592 PLUMBING SUPPLIES	1,612.64	1,612.64	5,000.00	3,387.36	32.3
10-70-593 ELECTRICAL SUPPLIES	.00	.00	6,000.00	6,000.00	.0
10-70-594 PAINT SUPPLIES	37.96	37.96	3,000.00	2,962.04	1.3
10-70-595 BOARDWALK REPAIR SUPPLIES	.00	.00	6,000.00	6,000.00	.0
10-70-601 VEHICLE MT. (PARTS & TOOLS)	33.99	33.99	5,000.00	4,966.01	.7
10-70-602 GASOLINE/DIESEL/OIL	1,217.85	1,217.85	10,000.00	8,782.15	12.2
10-70-621 ELECTRICITY	1,911.60	1,911.60	14,400.00	12,488.40	13.3
10-70-622 TELEPHONE	6.16	6.16	100.00	93.84	6.2
10-70-623 HEATING FUEL	189.09	189.09	30,600.00	30,410.91	.6
10-70-626 WATER/SEWER/GARBAGE	5,373.55	5,373.55	17,400.00	12,026.45	30.9
10-70-627 STAFF CELLULAR PHONES	101.20	101.20	1,000.00	898.80	10.1
10-70-661 VEHICLE MAINT/REPAIR	751.92	751.92	6,006.00	5,254.08	12.5
10-70-662 WIND TURBINE CONTRACT	.00	.00	6,000.00	6,000.00	.0
10-70-663 WIND TURBINE MAINTENANCE	.00	.00	5,000.00	5,000.00	.0
10-70-668 PARKS MAINTENANCE	244.73	244.73	25,000.00	24,755.27	1.0
10-70-669 OTHER PURCHASED SERVICES	5,370.54	5,370.54	25,000.00	19,629.46	21.5
10-70-681 BOARDWALK LIGHTING PROJECT	281.24	281.24	.00	(281.24)	.0
10-70-683 MINOR EQUIPMENT	681.12	681.12	7,000.00	6,318.88	9.7
10-70-690 CAPITAL EXPENDITURES	51,128.18	51,128.18	.00	(51,128.18)	.0
10-70-695 HERMAN NELSON HEATER	.00	.00	62,560.00	62,560.00	.0
10-70-696 TWO 3/4 TON PICK UP TRUCKS	.00	.00	106,832.00	106,832.00	.0
10-70-721 INSURANCE	.00	.00	12,236.00	12,236.00	.0
10-70-776 4TH OF JULY	1,500.00	1,500.00	2,000.00	500.00	75.0
10-70-799 MISCELLANEOUS EXPENSES	.00	.00	2,000.00	2,000.00	.0
10-70-875 INDIRECT COST RECOVERY	(59,427.27)	(59,427.27)	(324,354.00)	(264,926.73)	(18.3)
10-70-996 ADMIN OVERHEAD-IT SVCS	3,689.85	3,689.85	27,940.00	24,250.15	13.2
TOTAL PROPERTY MAINTENANCE	124,542.79	124,542.79	743,451.00	618,908.21	16.8

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING AUGUST 31, 2020

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>COMMUNITY SERVICE</u>					
10-72-745 LIBRARY CONTRIBUTION	.00	.00	72,600.00	72,600.00	.0
10-72-760 COMMUNITY ACTION GRANT	3,396.00	3,396.00	84,000.00	80,604.00	4.0
10-72-798 UAF 4-H CONTRIBUTION	.00	.00	112,000.00	112,000.00	.0
TOTAL COMMUNITY SERVICE	3,396.00	3,396.00	268,600.00	265,204.00	1.3
<u>IN KIND MATCH & TRANFERS</u>					
10-73-550 CASH XFER POOL F40- SALES TAX	.00	.00	529,980.00	529,980.00	.0
10-73-551 CASH XFER POOL F40- ALCO TAX	.00	.00	20,000.00	20,000.00	.0
TOTAL IN KIND MATCH & TRANFERS	.00	.00	549,980.00	549,980.00	.0
TOTAL FUND EXPENDITURES	1,714,487.61	1,714,487.61	12,640,884.80	10,926,397.19	13.6
NET REVENUE OVER EXPENDITURES	1,123,278.11	1,123,278.11	(1,258,817.80)	(2,382,095.91)	89.2

CITY OF BETHEL
BALANCE SHEET
AUGUST 31, 2020

BOARDWALK LIGHTING PROJECT

LIABILITIES AND EQUITY

LIABILITIES

18-20100	VOUCHERS PAYABLE	851.95	
	TOTAL LIABILITIES		851.95

FUND EQUITY

UNAPPROPRIATED FUND BALANCE:			
REVENUE OVER EXPENDITURES - YTD	(851.95)		
BALANCE - CURRENT DATE	(851.95)		
TOTAL FUND EQUITY		(851.95)	
TOTAL LIABILITIES AND EQUITY			.00

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING AUGUST 31, 2020

BOARDWALK LIGHTING PROJECT

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
BYC FOOD PROGRAM EXPENDITURES						
18-50-683	MINOR EQUIPMENT	851.95	851.95	.00	(851.95)	.0
TOTAL BYC FOOD PROGRAM EXPENDITURES		851.95	851.95	.00	(851.95)	.0
TOTAL FUND EXPENDITURES		851.95	851.95	.00	(851.95)	.0
NET REVENUE OVER EXPENDITURES		(851.95)	(851.95)	.00	851.95	.0

CITY OF BETHEL
BALANCE SHEET
AUGUST 31, 2020

AVENUES W&S LOAN USDA

ASSETS

20-10100	CASH IN COMBINED FUND	60,790.50	
	TOTAL ASSETS		60,790.50

LIABILITIES AND EQUITY

LIABILITIES

20-20100	VOUCHERS PAYABLE	63,629.30	
	TOTAL LIABILITIES		63,629.30

FUND EQUITY

UNAPPROPRIATED FUND BALANCE:			
REVENUE OVER EXPENDITURES - YTD	(2,838.80)		
BALANCE - CURRENT DATE	(2,838.80)		
TOTAL FUND EQUITY		(2,838.80)	
TOTAL LIABILITIES AND EQUITY			60,790.50

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING AUGUST 31, 2020

AVENUES W&S LOAN USDA

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	CITY SHOP FLOOR REPAIR					
20-50-643	ENGINEERING	77,838.80	77,838.80	.00	(77,838.80)	.0
20-50-690	USDA LOAN AVENUES	(75,000.00)	(75,000.00)	.00	75,000.00	.0
	TOTAL CITY SHOP FLOOR REPAIR	2,838.80	2,838.80	.00	(2,838.80)	.0
	TOTAL FUND EXPENDITURES	2,838.80	2,838.80	.00	(2,838.80)	.0
	NET REVENUE OVER EXPENDITURES	(2,838.80)	(2,838.80)	.00	2,838.80	.0

CITY OF BETHEL
BALANCE SHEET
AUGUST 31, 2020

COMMUNITY SERVICE PATROL GRANT

ASSETS

27-10100	CASH IN COMBINED FUND	(	44,803.62)	
	TOTAL ASSETS		(	44,803.62)

LIABILITIES AND EQUITY

LIABILITIES

27-20100	VOUCHERS PAYABLE	(	209.36)	
	TOTAL LIABILITIES		(	209.36)

FUND EQUITY

UNAPPROPRIATED FUND BALANCE:				
	REVENUE OVER EXPENDITURES - YTD	(	45,247.53)	
	BALANCE - CURRENT DATE	(	45,247.53)	
	TOTAL FUND EQUITY		(	45,247.53)
	TOTAL LIABILITIES AND EQUITY		(	45,456.89)

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING AUGUST 31, 2020

COMMUNITY SERVICE PATROL GRANT

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>CSP PROGRAM</u>					
27-50-501 SALARIES	20,540.68	20,540.68	161,631.00	141,090.32	12.7
27-50-502 OVERTIME	1,571.10	1,571.10	.00	(1,571.10)	.0
27-50-508 LEAVE CASHOUT	2,571.78	2,571.78	7,042.00	4,470.22	36.5
27-50-511 MEDICARE FICA	374.20	374.20	2,344.00	1,969.80	16.0
27-50-512 EMPLOYEE GROUP BENEFITS	11,802.68	11,802.68	76,284.00	64,481.32	15.5
27-50-515 UNEMPLOYMENT	.00	.00	2,131.00	2,131.00	.0
27-50-516 WORKMEN'S COMP	.00	.00	8,694.00	8,694.00	.0
27-50-518 PERS	4,864.60	4,864.60	35,559.00	30,694.40	13.7
27-50-519 UTILITY BENEFIT	1,280.65	1,280.65	13,680.00	12,399.35	9.4
27-50-561 SUPPLIES	639.61	639.61	10,496.00	9,856.39	6.1
27-50-570 IN-KIND EXPENSES	.00	.00	32,308.00	32,308.00	.0
27-50-602 GASOLINE / DIESEL / OIL	1,450.47	1,450.47	.00	(1,450.47)	.0
27-50-622 TELEPHONE	.00	.00	1,500.00	1,500.00	.0
27-50-627 STAFF CELLULAR PHONES	151.76	151.76	1,500.00	1,348.24	10.1
27-50-721 INSURANCE	.00	.00	2,977.00	2,977.00	.0
TOTAL CSP PROGRAM	45,247.53	45,247.53	356,146.00	310,898.47	12.7
TOTAL FUND EXPENDITURES	45,247.53	45,247.53	356,146.00	310,898.47	12.7
NET REVENUE OVER EXPENDITURES	(45,247.53)	(45,247.53)	(356,146.00)	(310,898.47)	(12.7)

CITY OF BETHEL
BALANCE SHEET
AUGUST 31, 2020

YK REG AQUA HLTH & SAFETY CTR

ASSETS

40-10100	CASH IN COMBINED FUND	(	141,753.48)	
40-12501	INVESTMENT-AMLIP YKHF		546.83	
TOTAL ASSETS			(	141,206.65)

LIABILITIES AND EQUITY

LIABILITIES

40-20100	VOUCHERS PAYABLE	(	46,029.70)	
TOTAL LIABILITIES			(	46,029.70)

FUND EQUITY

UNAPPROPRIATED FUND BALANCE:				
REVENUE OVER EXPENDITURES - YTD		(	104,119.76)	
BALANCE - CURRENT DATE		(	104,119.76)	
TOTAL FUND EQUITY			(	104,119.76)
TOTAL LIABILITIES AND EQUITY			(	150,149.46)

CITY OF BETHEL
REVENUES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING AUGUST 31, 2020

YK REG AQUA HLTH & SAFETY CTR

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>SOURCE 43</u>					
40-43-420 MEMBERSHIPS	.00	.00	350,000.00	350,000.00	.0
40-43-430 PRO-SHOP REVENUE	.00	.00	44,982.00	44,982.00	.0
40-43-435 CONCESSION REVENUE	.00	.00	70,092.00	70,092.00	.0
40-43-460 ENTRY FEE	.00	.00	100,000.00	100,000.00	.0
40-43-463 FACILITY RENTAL	.00	.00	44,600.00	44,600.00	.0
40-43-465 PROGRAM FEES	.00	.00	85,817.00	85,817.00	.0
TOTAL SOURCE 43	.00	.00	695,491.00	695,491.00	.0
<u>TRANSFERS IN</u>					
40-46-412 LOCAL SOURCES-SALES TAX REV	.00	.00	500,000.00	500,000.00	.0
40-46-413 LOCAL SOURCES-ALCOHOLTAX REV	.00	.00	20,000.00	20,000.00	.0
40-46-414 WELLNESS PROGRAM	.00	.00	40,000.00	40,000.00	.0
TOTAL TRANSFERS IN	.00	.00	560,000.00	560,000.00	.0
<u>MISCELLANEOUS</u>					
40-49-487 INVESTMENT INCOME	546.83	546.83	41,000.00	40,453.17	1.3
TOTAL MISCELLANEOUS	546.83	546.83	41,000.00	40,453.17	1.3
TOTAL FUND REVENUE	546.83	546.83	1,296,491.00	1,295,944.17	.0

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING AUGUST 31, 2020

YK REG AQUA HLTH & SAFETY CTR

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>LOCAL FUNDED EXPENDITURES</u>					
40-50-602 GASOLINE/OIL/DIESEL	268.79	268.79	2,472.00	2,203.21	10.9
40-50-621 ELECTRICITY	10,264.41	10,264.41	120,510.00	110,245.59	8.5
40-50-622 TELEPHONE	201.70	201.70	773.00	571.30	26.1
40-50-623 HEATING FUEL	14,434.27	14,434.27	204,000.00	189,565.73	7.1
40-50-624 WATER/SEWER/GARBAGE	20,814.24	20,814.24	56,650.00	35,835.76	36.7
40-50-646 CONTRACTOR'S FEES	12,377.17	12,377.17	700,700.00	688,322.83	1.8
40-50-649 PROFESSIONAL SVS	.00	.00	148,320.00	148,320.00	.0
40-50-661 VEHICL MAINT/REPAIR	.00	.00	1,000.00	1,000.00	.0
40-50-662 PROP MAINT	9,062.59	9,062.59	50,000.00	40,937.41	18.1
40-50-669 OTHER PURCHASED SERVICES	2,127.95	2,127.95	25,160.00	23,032.05	8.5
40-50-690 CAPITAL EXPENSE- POOL	24,820.00	24,820.00	370,000.00	345,180.00	6.7
40-50-721 INSURANCE	.00	.00	39,975.00	39,975.00	.0
40-50-996 ADMIN OVERHEAD-IT SVCS	5,736.78	5,736.78	43,439.00	37,702.22	13.2
40-50-997 ICR-PROPERTY MAINTENANCE-5%	.00	.00	43,000.00	43,000.00	.0
40-50-998 ADMINISTRATIVE OVERHEAD-GF	4,558.69	4,558.69	30,000.00	25,441.31	15.2
TOTAL LOCAL FUNDED EXPENDITURES	104,666.59	104,666.59	1,835,999.00	1,731,332.41	5.7
TOTAL FUND EXPENDITURES	104,666.59	104,666.59	1,835,999.00	1,731,332.41	5.7
NET REVENUE OVER EXPENDITURES	(104,119.76)	(104,119.76)	(539,508.00)	(435,388.24)	(19.3)

CITY OF BETHEL
BALANCE SHEET
AUGUST 31, 2020

E-911 SYSTEM/SURCHARGE

ASSETS

41-10100	CASH IN COMBINED FUND	(	59,393.70)	
	TOTAL ASSETS		(	59,393.70)

LIABILITIES AND EQUITY

LIABILITIES

41-20100	VOUCHERS PAYABLE	(	37,426.50)	
	TOTAL LIABILITIES		(	37,426.50)

FUND EQUITY

UNAPPROPRIATED FUND BALANCE:				
	REVENUE OVER EXPENDITURES - YTD	(	21,967.20)	
	BALANCE - CURRENT DATE	(	21,967.20)	
	TOTAL FUND EQUITY		(	21,967.20)
	TOTAL LIABILITIES AND EQUITY		(	59,393.70)

CITY OF BETHEL
REVENUES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING AUGUST 31, 2020

E-911 SYSTEM/SURCHARGE

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>E-911 SURCHARGE</u>					
41-42-411 SURCHARGE FROM UNITED UTL	20,426.01	20,426.01	144,000.00	123,573.99	14.2
TOTAL E-911 SURCHARGE	20,426.01	20,426.01	144,000.00	123,573.99	14.2
TOTAL FUND REVENUE	20,426.01	20,426.01	144,000.00	123,573.99	14.2

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING AUGUST 31, 2020

E-911 SYSTEM/SURCHARGE

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>E-911 SERVICES</u>					
41-50-501 SALARIES	5,478.15	5,478.15	57,959.00	52,480.85	9.5
41-50-502 OVERTIME	156.01	156.01	.00	(156.01)	.0
41-50-508 LEAVE CASHOUT	7,461.12	7,461.12	2,898.00	(4,563.12)	257.5
41-50-511 MEDICARE FICA	189.52	189.52	840.00	650.48	22.6
41-50-512 EMPLOYEE GROUP BENEFITS	1,106.32	1,106.32	27,971.00	26,864.68	4.0
41-50-515 UNEMPLOYMENT	.00	.00	1,032.00	1,032.00	.0
41-50-516 WORKERS' COMPENSATION	.00	.00	219.00	219.00	.0
41-50-518 PERS	1,239.51	1,239.51	12,751.00	11,511.49	9.7
41-50-519 UTILITY BENEFIT	.00	.00	5,016.00	5,016.00	.0
41-50-669 OTHER PURCHASED SERVICES	25,962.58	25,962.58	54,000.00	28,037.42	48.1
41-50-721 INSURANCE	.00	.00	2,092.00	2,092.00	.0
41-50-724 DUES AND SUBSCRIPTIONS	.00	.00	19,000.00	19,000.00	.0
41-50-732 RENTS & LEASES	800.00	800.00	5,800.00	5,000.00	13.8
TOTAL E-911 SERVICES	42,393.21	42,393.21	189,578.00	147,184.79	22.4
TOTAL FUND EXPENDITURES	42,393.21	42,393.21	189,578.00	147,184.79	22.4
NET REVENUE OVER EXPENDITURES	(21,967.20)	(21,967.20)	(45,578.00)	(23,610.80)	(48.2)

CITY OF BETHEL
BALANCE SHEET
AUGUST 31, 2020

SOA SEWAGE LAGOON

ASSETS

42-10100	CASH IN COMBINED FUND	(	178.37)
	TOTAL ASSETS		(178.37)

LIABILITIES AND EQUITY

FUND EQUITY

UNAPPROPRIATED FUND BALANCE:			
REVENUE OVER EXPENDITURES - YTD	(	178.37)	
BALANCE - CURRENT DATE	(	178.37)	
TOTAL FUND EQUITY		(	178.37)
TOTAL LIABILITIES AND EQUITY		(	178.37)

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING AUGUST 31, 2020

SOA SEWAGE LAGOON

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
SEWAGE LAGOON					
42-50-501 SALARIES	111.44	111.44	.00	(111.44)	.0
42-50-511 MEDICARE FICA	1.63	1.63	.00	(1.63)	.0
42-50-512 EMPLOYEE GROUP BENEFITS	40.78	40.78	.00	(40.78)	.0
42-50-518 PERS	24.52	24.52	.00	(24.52)	.0
TOTAL SEWAGE LAGOON	178.37	178.37	.00	(178.37)	.0
TOTAL FUND EXPENDITURES	178.37	178.37	.00	(178.37)	.0
NET REVENUE OVER EXPENDITURES	(178.37)	(178.37)	.00	178.37	.0

CITY OF BETHEL
BALANCE SHEET
AUGUST 31, 2020

INSTITUTIONAL CORRIDOR PROJECT

ASSETS

45-10100	CASH IN COMBINED FUND	(	16,923.15)	
	TOTAL ASSETS		(	16,923.15)

LIABILITIES AND EQUITY

FUND EQUITY

UNAPPROPRIATED FUND BALANCE:				
REVENUE OVER EXPENDITURES - YTD	(	16,923.15)		
BALANCE - CURRENT DATE	(	16,923.15)		
TOTAL FUND EQUITY			(	16,923.15)
TOTAL LIABILITIES AND EQUITY			(	16,923.15)

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING AUGUST 31, 2020

INSTITUTIONAL CORRIDOR PROJECT

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
INSTITUTIONAL CORRIDOR PROJECT					
45-50-501 SALARIES	3.84	3.84	.00	(3.84)	.0
45-50-511 MEDICARE FICA	.04	.04	.00	(.04)	.0
45-50-512 EMPLOYEE GROUP BENEFITS	1.40	1.40	.00	(1.40)	.0
45-50-518 PERS	.84	.84	.00	(.84)	.0
45-50-646 IC-SOA GRANT	16,917.03	16,917.03	217,137.00	200,219.97	7.8
TOTAL INSTITUTIONAL CORRIDOR PROJECT	16,923.15	16,923.15	217,137.00	200,213.85	7.8
TOTAL FUND EXPENDITURES	16,923.15	16,923.15	217,137.00	200,213.85	7.8
NET REVENUE OVER EXPENDITURES	(16,923.15)	(16,923.15)	(217,137.00)	(200,213.85)	(7.8)

CITY OF BETHEL
BALANCE SHEET
AUGUST 31, 2020

PUBLIC SAFETY BUILDING-CAP PRJ

ASSETS

46-10100	CASH IN COMBINED FUND	(	703.10)
TOTAL ASSETS		(	703.10)

LIABILITIES AND EQUITY

FUND EQUITY

UNAPPROPRIATED FUND BALANCE:			
REVENUE OVER EXPENDITURES - YTD		(	703.10)
BALANCE - CURRENT DATE		(	703.10)
TOTAL FUND EQUITY		(	703.10)
TOTAL LIABILITIES AND EQUITY		(	703.10)

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING AUGUST 31, 2020

PUBLIC SAFETY BUILDING-CAP PRJ

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>SOA POLICE DISPATCH SYS GRANT</u>					
46-51-512 EMPLOYEE GROUP BENEFITS	703.10	703.10	.00	(703.10)	.0
TOTAL SOA POLICE DISPATCH SYS GRANT	703.10	703.10	.00	(703.10)	.0
TOTAL FUND EXPENDITURES	703.10	703.10	.00	(703.10)	.0
NET REVENUE OVER EXPENDITURES	(703.10)	(703.10)	.00	703.10	.0

CITY OF BETHEL
BALANCE SHEET
AUGUST 31, 2020

SOLID WASTE SERVICES

ASSETS

50-10100	CASH IN COMBINED FUND	46,161.59	
50-13100	ACCOUNTS RECEIVABLE	71,427.60	
	TOTAL ASSETS		117,589.19

LIABILITIES AND EQUITY

LIABILITIES

50-20100	VOUCHERS PAYABLE	318,147.27	
	TOTAL LIABILITIES		318,147.27

FUND EQUITY

UNAPPROPRIATED FUND BALANCE:			
REVENUE OVER EXPENDITURES - YTD	(220,222.92)		
BALANCE - CURRENT DATE	(220,222.92)		
TOTAL FUND EQUITY		(220,222.92)	
TOTAL LIABILITIES AND EQUITY			97,924.35

CITY OF BETHEL
REVENUES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING AUGUST 31, 2020

SOLID WASTE SERVICES

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
	<u>SOLID WASTE & RECYLING</u>					
50-44-412	COMMERCIAL GARBAGE PICKUP	121,958.00	121,958.00	785,865.00	663,907.00	15.5
50-44-413	RESIDENTIAL GARBAGE PICKUP	56,698.89	56,698.89	335,767.00	279,068.11	16.9
50-44-416	LANDFILL DUMP FEE	42,742.58	42,742.58	95,611.00	52,868.42	44.7
	TOTAL SOLID WASTE & RECYLING	221,399.47	221,399.47	1,217,243.00	995,843.53	18.2
	TOTAL FUND REVENUE	221,399.47	221,399.47	1,217,243.00	995,843.53	18.2

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING AUGUST 31, 2020

SOLID WASTE SERVICES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>HAULED REFUSE</u>					
50-70-501 SALARIES	20,109.46	20,109.46	75,559.00	55,449.54	26.6
50-70-502 OVERTIME	887.63	887.63	.00 (	887.63)	.0
50-70-508 LEAVE CASHOUT	.00	.00	1,507.00	1,507.00	.0
50-70-510 SOCIAL SECURITY EXPENSE	.00	.00	1,746.00	1,746.00	.0
50-70-511 MEDICARE FICA	305.74	305.74	1,096.00	790.26	27.9
50-70-512 EMPLOYEE GROUP BENEFITS	5,090.92	5,090.92	12,714.00	7,623.08	40.0
50-70-515 UNEMPLOYMENT	.00	.00	1,149.00	1,149.00	.0
50-70-516 WORKERS' COMPENSATION	.00	.00	3,956.00	3,956.00	.0
50-70-518 PERS	4,619.36	4,619.36	10,428.00	5,808.64	44.3
50-70-519 UTILITY BENEFIT	830.67	830.67	2,280.00	1,449.33	36.4
50-70-545 TRAINING/TRAVEL	.00	.00	500.00	500.00	.0
50-70-561 SUPPLIES	.00	.00	500.00	500.00	.0
50-70-563 WEARING APPAREL	.00	.00	500.00	500.00	.0
50-70-600 TIRES & WHEELS	.00	.00	8,000.00	8,000.00	.0
50-70-601 VEHICLE PARTS	2,515.22	2,515.22	20,000.00	17,484.78	12.6
50-70-602 GASOLINE / DIESEL / OIL	2,985.96	2,985.96	21,600.00	18,614.04	13.8
50-70-621 ELECTRICITY	.00	.00	3,000.00	3,000.00	.0
50-70-661 VEHICLE MAINT/REPAIRS	9,399.04	9,399.04	94,711.00	85,311.96	9.9
50-70-669 OTHER PURCHASED SERVICES	12.99	12.99	500.00	487.01	2.6
50-70-691 4 YD DUMPSTERS	.00	.00	40,000.00	40,000.00	.0
50-70-693 REFUSE TRUCK	.00	.00	425,000.00	425,000.00	.0
50-70-721 INSURANCE	.00	.00	6,386.00	6,386.00	.0
50-70-998 ADMINISTRATIVE OVERHEAD-GF	6,579.38	6,579.38	64,118.00	57,538.62	10.3
TOTAL HAULED REFUSE	53,336.37	53,336.37	795,250.00	741,913.63	6.7

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING AUGUST 31, 2020

SOLID WASTE SERVICES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>LANDFILL OPERATIONS</u>					
50-71-501 SALARIES	23,446.70	23,446.70	164,310.00	140,863.30	14.3
50-71-502 OVERTIME	94.02	94.02	.00	(94.02)	.0
50-71-508 LEAVE CASHOUT	.00	.00	6,735.00	6,735.00	.0
50-71-510 SOCIAL SECURITY EXPENSE	406.22	406.22	.00	(406.22)	.0
50-71-511 MEDICARE FICA	341.02	341.02	2,382.00	2,040.98	14.3
50-71-512 EMPLOYEE GROUP BENEFITS	3,026.38	3,026.38	66,113.00	63,086.62	4.6
50-71-515 UNEMPLOYMENT	.00	.00	2,509.00	2,509.00	.0
50-71-516 WORKERS' COMPENSATION	.00	.00	5,009.00	5,009.00	.0
50-71-518 PERS	3,737.58	3,737.58	36,148.00	32,410.42	10.3
50-71-519 UTILITY BENEFIT	45.54	45.54	11,856.00	11,810.46	.4
50-71-545 TRAINING/TRAVEL	.00	.00	5,000.00	5,000.00	.0
50-71-561 SUPPLIES	1,219.01	1,219.01	5,000.00	3,780.99	24.4
50-71-563 WEARING APPAREL	512.14	512.14	1,500.00	987.86	34.1
50-71-567 SALT	.00	.00	30,000.00	30,000.00	.0
50-71-601 VEHICLE PARTS	3,594.22	3,594.22	10,000.00	6,405.78	35.9
50-71-602 GASOLINE / DIESEL / OIL	3,151.69	3,151.69	20,000.00	16,848.31	15.8
50-71-621 ELECTRICITY	109.12	109.12	3,000.00	2,890.88	3.6
50-71-623 HEATING FUEL	.00	.00	3,060.00	3,060.00	.0
50-71-627 STAFF CELLULAR PHONES	50.60	50.60	840.00	789.40	6.0
50-71-661 VEHICLE MAINT/REPAIRS	9,399.04	9,399.04	94,711.00	85,311.96	9.9
50-71-662 PROPERTY MAINT	5,402.48	5,402.48	26,952.00	21,549.52	20.0
50-71-669 OTHER PURCHASED SERVICES	.00	.00	5,000.00	5,000.00	.0
50-71-683 MINOR EQUIPMENT	.00	.00	5,000.00	5,000.00	.0
50-71-691 963K TRACK LOADER	323,489.00	323,489.00	.00	(323,489.00)	.0
50-71-692 SERVICE ROAD FOR LANDFILL	.00	.00	103,000.00	103,000.00	.0
50-71-694 CAPITAL EXPENSE-F250 PICK UP	.00	.00	52,874.00	52,874.00	.0
50-71-721 INSURANCE	.00	.00	6,688.00	6,688.00	.0
50-71-724 DUES & SUBSCRIPTION	.00	.00	50.00	50.00	.0
50-71-996 ADMIN OVERHEAD-IT SVCS	2,107.52	2,107.52	15,958.00	13,850.48	13.2
50-71-998 ADMINISTRATIVE OVERHEAD-GF	8,098.93	8,098.93	48,987.00	40,888.07	16.5
TOTAL LANDFILL OPERATIONS	388,231.21	388,231.21	732,682.00	344,450.79	53.0
<u>RECYCLING OPERATIONS</u>					
50-72-621 ELECTRICITY	54.81	54.81	.00	(54.81)	.0
TOTAL RECYCLING OPERATIONS	54.81	54.81	.00	(54.81)	.0
TOTAL FUND EXPENDITURES	441,622.39	441,622.39	1,527,932.00	1,086,309.61	28.9
NET REVENUE OVER EXPENDITURES	(220,222.92)	(220,222.92)	(310,689.00)	(90,466.08)	(70.9)

CITY OF BETHEL
BALANCE SHEET
AUGUST 31, 2020

WATER & SEWER SERVICES

ASSETS

51-10100	CASH IN COMBINED FUND	74,945.34	
51-12502	INVESTMENT-AMLIP W SUBS	121.93	
51-12507	INVESTMENT-AMLIP S SUBS	27.74	
51-13100	ACCOUNTS RECEIVABLE	172,004.46	
	TOTAL ASSETS		247,099.47

LIABILITIES AND EQUITY

LIABILITIES

51-20100	VOUCHERS PAYABLE	(215,700.74)	
	TOTAL LIABILITIES		(215,700.74)

FUND EQUITY

51-26100	UTILITY DEPOSITS	2,021.69	
	UNAPPROPRIATED FUND BALANCE: REVENUE OVER EXPENDITURES - YTD	354,311.97	
	BALANCE - CURRENT DATE	354,311.97	
	TOTAL FUND EQUITY		356,333.66
	TOTAL LIABILITIES AND EQUITY		140,632.92

CITY OF BETHEL
REVENUES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING AUGUST 31, 2020

WATER & SEWER SERVICES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>WATER</u>					
51-42-410 TRUCKED WATER	525,420.00	525,420.00	2,882,771.00	2,357,351.00	18.2
51-42-412 METERED PIPED WATER COMM.	58,328.69	58,328.69	1,066,349.00	1,008,020.31	5.5
51-42-414 UNMETERED PIPED WTR RESID	156,827.81	156,827.81	832,898.00	676,070.19	18.8
51-42-416 CONTRACT WATER	2,240.00	2,240.00	10,995.00	8,755.00	20.4
51-42-436 PUMPHOUSE WATER	6,102.51	6,102.51	19,425.00	13,322.49	31.4
TOTAL WATER	748,919.01	748,919.01	4,812,438.00	4,063,518.99	15.6
<u>SEWER</u>					
51-43-411 TRUCKED SEWER (EVAC/HB)	303,709.75	303,709.75	1,697,440.00	1,393,730.25	17.9
51-43-412 METERED PIPED SEWER COMM.	57,588.22	57,588.22	893,924.00	836,335.78	6.4
51-43-414 UNMETERED PIPED SEWER RES	44,931.90	44,931.90	249,523.00	204,591.10	18.0
51-43-415 M PIPED SEWER RESIDENTIAL	673.32	673.32	.00	(673.32)	.0
51-43-416 CONTRACT SEWER	2,857.36	2,857.36	25,573.00	22,715.64	11.2
TOTAL SEWER	409,760.55	409,760.55	2,866,460.00	2,456,699.45	14.3
<u>MISCELLANEOUS</u>					
51-45-434 UTILITY PENALTY/INTEREST	11,310.18	11,310.18	39,308.00	27,997.82	28.8
51-45-435 RECONNECT FEES	.00	.00	2,841.00	2,841.00	.0
51-45-450 SENIOR DISCOUNT	(9,130.65)	(9,130.65)	(47,380.00)	(38,249.35)	(19.3)
51-45-467 NSF CHECKS AND FEES	.00	.00	134.00	134.00	.0
51-45-468 UTILITY INSPECTION FEES	370.00	370.00	2,060.00	1,690.00	18.0
51-45-471 WATER SUBSCRIPTION FEES	31,966.68	31,966.68	173,447.00	141,480.32	18.4
51-45-472 SEWER SUBSCRIPTION FEES	33,788.86	33,788.86	182,751.00	148,962.14	18.5
51-45-487 INVESTMENT INCOME	149.67	149.67	16,480.00	16,330.33	.9
TOTAL MISCELLANEOUS	68,454.74	68,454.74	369,641.00	301,186.26	18.5
<u>MISCELLANEOUS</u>					
51-49-466 CASH OVER/SHORT	7.85	7.85	(103.00)	(110.85)	7.6
51-49-495 MISCELLANEOUS INCOME	6,767.78	6,767.78	3,323.00	(3,444.78)	203.7
TOTAL MISCELLANEOUS	6,775.63	6,775.63	3,220.00	(3,555.63)	210.4
TOTAL FUND REVENUE	1,233,909.93	1,233,909.93	8,051,759.00	6,817,849.07	15.3

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING AUGUST 31, 2020

WATER & SEWER SERVICES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
UTILITY BILLING					
51-80-501 SALARIES	7,477.94	7,477.94	110,696.00	103,218.06	6.8
51-80-508 LEAVE CASHOUT	.00	.00	5,535.00	5,535.00	.0
51-80-511 MEDICARE FICA	109.33	109.33	1,605.00	1,495.67	6.8
51-80-512 GROUP HEALTH INSURANCE	8,807.60	8,807.60	42,189.00	33,381.40	20.9
51-80-515 UNEMPLOYMENT	.00	.00	1,970.00	1,970.00	.0
51-80-516 WORKERS' COMPENSATION	.00	.00	294.00	294.00	.0
51-80-518 PERS	1,645.15	1,645.15	24,353.00	22,707.85	6.8
51-80-519 UTILITY BENEFIT	230.21	230.21	7,980.00	7,749.79	2.9
51-80-545 TRAINING/TRAVEL	.00	.00	2,000.00	2,000.00	.0
51-80-561 SUPPLIES	.00	.00	4,000.00	4,000.00	.0
51-80-649 ONLINE BILL PAY	389.58	389.58	4,000.00	3,610.42	9.7
51-80-683 MINOR EQUIPMENT	.00	.00	7,000.00	7,000.00	.0
51-80-721 INSURANCE	.00	.00	955.00	955.00	.0
51-80-733 POSTAGE	3,434.00	3,434.00	15,000.00	11,566.00	22.9
51-80-736 BANK CHARGES	2,513.24	2,513.24	42,000.00	39,486.76	6.0
51-80-799 MISCELLANEOUS EXPENSES	.00	.00	500.00	500.00	.0
51-80-996 ADMIN OVERHEAD-IT SVCS	1,939.19	1,939.19	14,684.00	12,744.81	13.2
51-80-998 ADMINISTRATIVE OVERHEAD-GF	4,930.49	4,930.49	29,704.00	24,773.51	16.6
TOTAL UTILITY BILLING	31,476.73	31,476.73	314,465.00	282,988.27	10.0

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING AUGUST 31, 2020

WATER & SEWER SERVICES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>HAULED WATER</u>					
51-81-501 SALARIES	62,908.27	62,908.27	626,210.00	563,301.73	10.1
51-81-502 OVERTIME	18,279.29	18,279.29	.00 (	18,279.29)	.0
51-81-508 LEAVE CASHOUT	.00	.00	23,864.00	23,864.00	.0
51-81-511 MEDICARE	1,202.63	1,202.63	9,080.00	7,877.37	13.2
51-81-512 EMPLOYEE GROUP BENEFITS	31,384.54	31,384.54	231,395.00	200,010.46	13.6
51-81-515 UNEMPLOYMENT	.00	.00	8,496.00	8,496.00	.0
51-81-516 WORKERS' COMPENSATION	.00	.00	16,177.00	16,177.00	.0
51-81-518 PERS	17,861.27	17,861.27	137,766.00	119,904.73	13.0
51-81-519 UTILITY BENEFIT	2,989.14	2,989.14	41,496.00	38,506.86	7.2
51-81-545 TRAINING/TRAVEL	.00	.00	3,000.00	3,000.00	.0
51-81-561 SUPPLIES	507.83	507.83	10,000.00	9,492.17	5.1
51-81-563 WEARING APPAREL	1,123.13	1,123.13	10,000.00	8,876.87	11.2
51-81-600 TIRES	16,100.92	16,100.92	42,000.00	25,899.08	38.3
51-81-601 VEHICLE MT. (PARTS & TOOLS)	6,027.09	6,027.09	50,000.00	43,972.91	12.1
51-81-602 GASOLINE/DIESEL/OIL	16,076.83	16,076.83	150,000.00	133,923.17	10.7
51-81-621 ELECTRICITY	1,152.65	1,152.65	10,500.00	9,347.35	11.0
51-81-622 TELEPHONE	5.46	5.46	650.00	644.54	.8
51-81-623 HEATING FUEL	90.00	90.00	12,325.00	12,235.00	.7
51-81-626 WATER/SEWER/GARBAGE	1,075.83	1,075.83	.00 (	1,075.83)	.0
51-81-627 STAFF CELLULAR PHONES	102.99	102.99	840.00	737.01	12.3
51-81-650 LAB TESTS	600.00	600.00	5,000.00	4,400.00	12.0
51-81-661 VEHICLE MAINT/REPAIR	38,849.37	38,849.37	391,472.00	352,622.63	9.9
51-81-662 PROPERTY MAINT	9,004.13	9,004.13	44,920.00	35,915.87	20.0
51-81-669 OTHER PURCHASED SERVICES	.00	.00	5,000.00	5,000.00	.0
51-81-683 MINOR EQUIPMENT	3,971.64	3,971.64	4,000.00	28.36	99.3
51-81-691 WATER TRUCK	.00	.00	300,000.00	300,000.00	.0
51-81-695 FLEET MGMT. SOFTWARE/TABLETS/	.00	.00	25,000.00	25,000.00	.0
51-81-721 INSURANCE	.00	.00	88,907.00	88,907.00	.0
51-81-724 DUES/SUBSCRIPTIONS	.00	.00	80.00	80.00	.0
51-81-799 MISCELLANEOUS	.00	.00	2,000.00	2,000.00	.0
51-81-996 ADMIN OVERHEAD-IT SVCS	1,844.93	1,844.93	13,970.00	12,125.07	13.2
51-81-998 ADMINISTRATIVE OVERHEAD-GF	25,331.41	25,331.41	179,862.00	154,530.59	14.1
TOTAL HAULED WATER	256,489.35	256,489.35	2,444,010.00	2,187,520.65	10.5

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING AUGUST 31, 2020

WATER & SEWER SERVICES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
PIPED WATER					
51-82-501 SALARIES	24,725.52	24,725.52	217,681.00	192,955.48	11.4
51-82-502 OVERTIME	5,987.89	5,987.89	.00	5,987.89)	.0
51-82-508 LEAVE CASHOUT	1,706.62	1,706.62	8,976.00	7,269.38	19.0
51-82-510 SOCIAL SECURITY	.00	.00	966.00	966.00	.0
51-82-511 MEDICARE	482.39	482.39	3,156.00	2,673.61	15.3
51-82-512 EMPLOYEE GROUP BENEFITS	6,521.28	6,521.28	58,484.00	51,962.72	11.2
51-82-515 UNEMPLOYMENT	.00	.00	1,634.00	1,634.00	.0
51-82-516 WORKERS' COMPENSATION	.00	.00	5,623.00	5,623.00	.0
51-82-518 PERS	6,756.92	6,756.92	47,890.00	41,133.08	14.1
51-82-519 UTILITY BENEFIT	1,034.97	1,034.97	10,488.00	9,453.03	9.9
51-82-545 TRAINING/TRAVEL	.00	.00	5,000.00	5,000.00	.0
51-82-561 SUPPLIES	47.06	47.06	6,000.00	5,952.94	.8
51-82-563 WEARING APPAREL	.00	.00	3,000.00	3,000.00	.0
51-82-592 PLUMBING SUPPLIES	.00	.00	15,000.00	15,000.00	.0
51-82-600 TIRES AND WHEELS	277.40	277.40	500.00	222.60	55.5
51-82-601 VEHICLE MT. (PARTS & TOOLS)	516.54	516.54	1,500.00	983.46	34.4
51-82-602 GASOLINE/DIESEL/OIL	1,880.85	1,880.85	15,000.00	13,119.15	12.5
51-82-621 ELECTRICITY-UTIL MT SHOP	242.93	242.93	5,500.00	5,257.07	4.4
51-82-622 TELEPHONE	10.92	10.92	100.00	89.08	10.9
51-82-623 HEATING FUEL	.00	.00	21,250.00	21,250.00	.0
51-82-626 WATER/SEWER/GARB	88.49	88.49	600.00	511.51	14.8
51-82-627 STAFF CELLULAR PHONES	101.16	101.16	800.00	698.84	12.7
51-82-649 ENGINEERING SERVICES	.00	.00	25,000.00	25,000.00	.0
51-82-661 VEHICLE MAINT/REPAIR	375.96	375.96	3,788.00	3,412.04	9.9
51-82-664 COMPUTER SERVICES	.00	.00	15,245.00	15,245.00	.0
51-82-665 CITY SAFETY	.00	.00	2,000.00	2,000.00	.0
51-82-669 OTHER PURCHASED SERVICES	413.59	413.59	1,500.00	1,086.41	27.6
51-82-683 MINOR EQUIPMENT	1,694.95	1,694.95	25,750.00	24,055.05	6.6
51-82-721 INSURANCE	.00	.00	6,812.00	6,812.00	.0
51-82-727 ADVERTISING	.00	.00	1,000.00	1,000.00	.0
51-82-996 ADMIN OVERHEAD-IT SVCS	2,013.27	2,013.27	15,245.00	13,231.73	13.2
51-82-998 ADMINISTRATIVE OVERHEAD-GF	9,473.01	9,473.01	79,545.00	70,071.99	11.9
TOTAL PIPED WATER	64,351.72	64,351.72	605,033.00	540,681.28	10.6

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING AUGUST 31, 2020

WATER & SEWER SERVICES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
BETHEL HTS WTR TREATMENT					
51-83-501 SALARIES	16,269.43	16,269.43	161,238.00	144,968.57	10.1
51-83-502 OVERTIME	2,503.86	2,503.86	.00	(2,503.86)	.0
51-83-508 LEAVE CASHOUT	5,746.47	5,746.47	6,068.00	321.53	94.7
51-83-511 MEDICARE	46.45	46.45	2,338.00	2,291.55	2.0
51-83-512 EMPLOYEE GROUP BENEFITS	3,026.38	3,026.38	44,499.00	41,472.62	6.8
51-83-515 UNEMPLOYMENT	.00	.00	1,882.00	1,882.00	.0
51-83-516 WORKERS' COMPENSATION	.00	.00	4,165.00	4,165.00	.0
51-83-518 PERS	4,130.14	4,130.14	35,472.00	31,341.86	11.6
51-83-519 UTILITY BENEFIT	1,483.29	1,483.29	7,980.00	6,496.71	18.6
51-83-545 TRAINING/TRAVEL	.00	.00	4,000.00	4,000.00	.0
51-83-561 SUPPLIES	107.64	107.64	4,000.00	3,892.36	2.7
51-83-563 WEARING APPAREL	.00	.00	1,500.00	1,500.00	.0
51-83-567 CHEMICALS	40,051.50	40,051.50	55,000.00	14,948.50	72.8
51-83-592 PLUMBING SUPPLIES	.00	.00	5,000.00	5,000.00	.0
51-83-621 ELECTRICITY (PUMPHOUSE)	4,492.63	4,492.63	90,000.00	85,507.37	5.0
51-83-622 TELEPHONE	.00	.00	500.00	500.00	.0
51-83-623 HEATING FUEL (PUMPHOUSE)	4,194.06	4,194.06	110,500.00	106,305.94	3.8
51-83-649 ENGINEERING SERVICES	.00	.00	2,000.00	2,000.00	.0
51-83-650 LAB TESTS	1,700.00	1,700.00	12,000.00	10,300.00	14.2
51-83-661 VEHICLE MAINT/REPAIR	375.96	375.96	.00	(375.96)	.0
51-83-669 OTHER PURCHASED SERVICES	1,483.37	1,483.37	15,000.00	13,516.63	9.9
51-83-683 MINOR EQUIPMENT	.00	.00	25,000.00	25,000.00	.0
51-83-721 INSURANCE	.00	.00	22,272.00	22,272.00	.0
51-83-727 ADVERTISING	.00	.00	500.00	500.00	.0
51-83-996 ADMIN OVERHEAD-IT SVCS	1,919.00	1,919.00	14,531.00	12,612.00	13.2
51-83-998 ADMINISTRATIVE OVERHEAD-GF	7,775.62	7,775.62	45,576.00	37,800.38	17.1
TOTAL BETHEL HTS WTR TREATMENT	95,305.80	95,305.80	671,021.00	575,715.20	14.2

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING AUGUST 31, 2020

WATER & SEWER SERVICES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
CITY SUB WTR TREATMENT					
51-84-501 SALARIES	21,959.05	21,959.05	226,507.00	204,547.95	9.7
51-84-502 OVERTIME	7,679.17	7,679.17	.00	(7,679.17)	.0
51-84-508 LEAVE CASHOUT	.00	.00	9,244.00	9,244.00	.0
51-84-511 MEDICARE	448.75	448.75	3,284.00	2,835.25	13.7
51-84-512 EMPLOYEE GROUP BENEFITS	7,839.58	7,839.58	69,927.00	62,087.42	11.2
51-84-515 UNEMPLOYMENT	.00	.00	1,953.00	1,953.00	.0
51-84-516 WORKERS' COMPENSATION	.00	.00	5,851.00	5,851.00	.0
51-84-518 PERS	6,520.42	6,520.42	49,831.00	43,310.58	13.1
51-84-519 UTILITY BENEFIT	1,468.11	1,468.11	12,540.00	11,071.89	11.7
51-84-545 TRAINING/TRAVEL	100.00	100.00	5,000.00	4,900.00	2.0
51-84-561 SUPPLIES	186.40	186.40	2,500.00	2,313.60	7.5
51-84-563 WEARING APPAREL	.00	.00	1,500.00	1,500.00	.0
51-84-567 CHEMICALS	.00	.00	100,000.00	100,000.00	.0
51-84-592 PLUMBING SUPPLIES	.00	.00	3,000.00	3,000.00	.0
51-84-600 TIRES & WHEELS	777.40	777.40	1,500.00	722.60	51.8
51-84-602 GASOLINE/DIESEL/OIL	439.30	439.30	1,000.00	560.70	43.9
51-84-621 ELECTRICITY (CS WTF)	6,500.51	6,500.51	70,000.00	63,499.49	9.3
51-84-622 TELEPHONE	5.46	5.46	100.00	94.54	5.5
51-84-623 HEATING FUEL(CS WTF)	12,871.63	12,871.63	127,500.00	114,628.37	10.1
51-84-650 LAB TESTS	2,402.49	2,402.49	10,000.00	7,597.51	24.0
51-84-661 VEHICLE MAINT (ISF)	375.96	375.96	15,000.00	14,624.04	2.5
51-84-665 CITY SAFETY	571.30	571.30	.00	(571.30)	.0
51-84-669 OTHER PURCHASED SERVICES	556.31	556.31	5,000.00	4,443.69	11.1
51-84-683 MINOR EQUIPMENT	10,428.40	10,428.40	20,000.00	9,571.60	52.1
51-84-721 INSURANCE	.00	.00	13,899.00	13,899.00	.0
51-84-996 ADMIN OVERHEAD-IT SVCS	2,107.52	2,107.52	15,958.00	13,850.48	13.2
51-84-998 ADMINISTRATIVE OVERHEAD-GF	11,008.74	11,008.74	65,756.00	54,747.26	16.7
TOTAL CITY SUB WTR TREATMENT	94,246.50	94,246.50	836,850.00	742,603.50	11.3

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING AUGUST 31, 2020

WATER & SEWER SERVICES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
HAULED SEWER					
51-85-501 SALARIES	57,019.76	57,019.76	675,488.00	618,468.24	8.4
51-85-502 OVERTIME	21,532.08	21,532.08	.00	(21,532.08)	.0
51-85-508 LEAVE CASHOUT	.00	.00	26,853.00	26,853.00	.0
51-85-511 MEDICARE	1,173.35	1,173.35	9,963.00	8,789.65	11.8
51-85-512 EMPLOYEE GROUP BENEFITS	23,071.46	23,071.46	260,128.00	237,056.54	8.9
51-85-515 UNEMPLOYMENT	.00	.00	7,315.00	7,315.00	.0
51-85-516 WORKERS' COMPENSATION	.00	.00	19,122.00	19,122.00	.0
51-85-518 PERS	17,281.41	17,281.41	148,607.00	131,325.59	11.6
51-85-519 UTILITY BENEFIT	3,146.18	3,146.18	46,649.00	43,502.82	6.7
51-85-561 SUPPLIES	4,767.00	4,767.00	7,000.00	2,233.00	68.1
51-85-563 WEARING APPAREL	728.50	728.50	7,000.00	6,271.50	10.4
51-85-600 TIRES & WHEELS	1,523.02	1,523.02	12,000.00	10,476.98	12.7
51-85-601 VEHICLE MT. (PARTS & TOOLS)	15,009.69	15,009.69	40,000.00	24,990.31	37.5
51-85-602 GASOLINE/DIESEL/OIL	15,369.85	15,369.85	110,000.00	94,630.15	14.0
51-85-621 ELECTRICITY	1,152.65	1,152.65	8,300.00	7,147.35	13.9
51-85-622 TELEPHONE	.00	.00	400.00	400.00	.0
51-85-623 HEATING FUEL	90.00	90.00	10,200.00	10,110.00	.9
51-85-626 WATER/SEWER/GARBAGE	1,075.83	1,075.83	9,000.00	7,924.17	12.0
51-85-627 CELL PHONE	.00	.00	840.00	840.00	.0
51-85-661 VEHICLE MAINT/REPAIR	38,849.37	38,849.37	310,326.00	271,476.63	12.5
51-85-662 PROPERTY MAINT	9,004.13	9,004.13	44,920.00	35,915.87	20.0
51-85-669 OTHER PURCHASED SERVICES	100.56	100.56	7,000.00	6,899.44	1.4
51-85-683 MINOR EQUIPMENT	.00	.00	3,100.00	3,100.00	.0
51-85-692 NEW SEWER TRUCKS	.00	.00	300,000.00	300,000.00	.0
51-85-693 FLEET MGMT. SOFTWARE/TABLETS/	.00	.00	25,000.00	25,000.00	.0
51-85-721 INSURANCE	.00	.00	71,834.00	71,834.00	.0
51-85-799 MISCELLANEOUS	.00	.00	1,200.00	1,200.00	.0
51-85-996 ADMIN OVERHEAD-IT SVCS	1,844.93	1,844.93	13,970.00	12,125.07	13.2
51-85-998 ADMINISTRATIVE OVERHEAD-GF	28,887.82	28,887.82	199,304.00	170,416.18	14.5
TOTAL HAULED SEWER	241,627.59	241,627.59	2,375,519.00	2,133,891.41	10.2

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING AUGUST 31, 2020

WATER & SEWER SERVICES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PIPED SEWER</u>					
51-86-501 SALARIES	23,764.91	23,764.91	228,008.00	204,243.09	10.4
51-86-502 OVERTIME	5,987.91	5,987.91	.00	(5,987.91)	.0
51-86-508 LEAVE CASHOUT	1,706.61	1,706.61	8,335.00	6,628.39	20.5
51-86-511 MEDICARE	468.37	468.37	3,306.00	2,837.63	14.2
51-86-512 EMPLOYEE GROUP BENEFITS	6,501.62	6,501.62	58,484.00	51,982.38	11.1
51-86-515 UNEMPLOYMENT	.00	.00	1,634.00	1,634.00	.0
51-86-516 WORKERS' COMPENSATION	.00	.00	6,454.00	6,454.00	.0
51-86-518 PERS	6,545.61	6,545.61	50,162.00	43,616.39	13.1
51-86-519 UTILITY BENEFITS	1,065.33	1,065.33	10,488.00	9,422.67	10.2
51-86-545 TRAINING/TRAVEL	.00	.00	3,000.00	3,000.00	.0
51-86-561 SUPPLIES	1,236.96	1,236.96	6,000.00	4,763.04	20.6
51-86-563 WEARING APPAREL	.00	.00	3,000.00	3,000.00	.0
51-86-592 PLUMBING SUPPLIES	.00	.00	10,000.00	10,000.00	.0
51-86-600 TIRES & WHEELS	500.00	500.00	500.00	.00	100.0
51-86-601 VEHICLE MT. (PARTS & TOOLS)	516.55	516.55	1,500.00	983.45	34.4
51-86-602 GASOLINE/DIESEL/OIL	1,097.53	1,097.53	15,000.00	13,902.47	7.3
51-86-621 ELECTRICITY-LIFTST & BLDG	3,443.00	3,443.00	100,000.00	96,557.00	3.4
51-86-622 TELEPHONE	.00	.00	500.00	500.00	.0
51-86-623 HEATING FUEL	.00	.00	29,750.00	29,750.00	.0
51-86-626 WATER/SEWER/GARB	88.49	88.49	600.00	511.51	14.8
51-86-661 VEHICLE MAINT/REPAIR	375.96	375.96	3,000.00	2,624.04	12.5
51-86-669 OTHER PURCHASED SERVICES	4,818.86	4,818.86	20,000.00	15,181.14	24.1
51-86-683 MINOR EQUIPMENT	3,197.28	3,197.28	125,000.00	121,802.72	2.6
51-86-721 INSURANCE	.00	.00	6,725.00	6,725.00	.0
51-86-736 LEASED PROPERTY-LIFT STATIONS	.00	.00	15,000.00	15,000.00	.0
51-86-996 ADMIN OVERHEAD-IT SVCS	2,013.29	2,013.29	15,245.00	13,231.71	13.2
51-86-998 ADMINISTRATIVE OVERHEAD-GF	9,489.18	9,489.18	57,233.00	47,743.82	16.6
TOTAL PIPED SEWER	72,817.46	72,817.46	778,924.00	706,106.54	9.4

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING AUGUST 31, 2020

WATER & SEWER SERVICES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>SEWER LAGOON</u>					
51-87-501 SALARIES	7,418.45	7,418.45	79,869.00	72,450.55	9.3
51-87-502 OVERTIME	1,421.87	1,421.87	.00 (	1,421.87)	.0
51-87-508 LEAVE CASHOUT	379.25	379.25	2,211.00	1,831.75	17.2
51-87-511 MEDICARE	137.18	137.18	1,158.00	1,020.82	11.9
51-87-512 EMPLOYEE GROUP BENEFITS	1,730.52	1,730.52	22,885.00	21,154.48	7.6
51-87-515 UNEMPLOYMENT	.00	.00	710.00	710.00	.0
51-87-516 WORKERS' COMPENSATION	.00	.00	2,261.00	2,261.00	.0
51-87-518 PERS	1,944.88	1,944.88	17,571.00	15,626.12	11.1
51-87-519 UTILITY BENEFIT	252.06	252.06	4,104.00	3,851.94	6.1
51-87-545 TRAINING/TRAVEL	.00	.00	3,000.00	3,000.00	.0
51-87-561 SUPPLIES	41.96	41.96	1,500.00	1,458.04	2.8
51-87-563 WEARING APPAREL	.00	.00	2,000.00	2,000.00	.0
51-87-592 PLUMBING SUPPLIES	.00	.00	1,000.00	1,000.00	.0
51-87-602 GASOLINE	1,907.23	1,907.23	20,000.00	18,092.77	9.5
51-87-650 LAB TESTS (SAMPLES)	2,286.00	2,286.00	12,000.00	9,714.00	19.1
51-87-665 CITY SAFETY	1,637.61	1,637.61	.00 (	1,637.61)	.0
51-87-669 OTHER PURCHASED SERVICES	.00	.00	1,000.00	1,000.00	.0
51-87-683 MINOR EQUIPMENT	520.88	520.88	2,500.00	1,979.12	20.8
51-87-714 INTEREST-SEWER LAGOON BND	.00	.00	500.00	500.00	.0
51-87-721 INSURANCE	.00	.00	454.00	454.00	.0
51-87-724 DUES & SUBSCRIPTIONS	.00	.00	7,920.00	7,920.00	.0
51-87-727 ADVERTISING	.00	.00	500.00	500.00	.0
51-87-998 ADMINISTRATIVE OVERHEAD-GF	3,604.92	3,604.92	22,653.00	19,048.08	15.9
TOTAL SEWER LAGOON	23,282.81	23,282.81	205,796.00	182,513.19	11.3
TOTAL FUND EXPENDITURES	879,597.96	879,597.96	8,231,618.00	7,352,020.04	10.7
NET REVENUE OVER EXPENDITURES	354,311.97	354,311.97	(179,859.00)	(534,170.97)	197.0

CITY OF BETHEL
BALANCE SHEET
AUGUST 31, 2020

MUNICIPAL DOCK

ASSETS

52-10100	CASH IN COMBINED FUND	253,728.62	
52-12504	INVESTMENT-AMLIP SMALL BOAT HA	18.74	
52-12505	INVESTMENT-AMLIP SEWALL MAINT	1.91	
52-12506	INVESTMENT-AMLIP DOCK DEF MNT	52.77	
52-13100	ACCOUNTS RECEIVABLE	(330,066.83)	
TOTAL ASSETS			(76,264.79)

LIABILITIES AND EQUITY

LIABILITIES

52-20100	VOUCHERS PAYABLE	(4,470.14)	
52-25000	SALES TAX PAYABLE	1,756.56	
TOTAL LIABILITIES			(2,713.58)

FUND EQUITY

UNAPPROPRIATED FUND BALANCE:			
REVENUE OVER EXPENDITURES - YTD		(82,555.91)	
BALANCE - CURRENT DATE		(82,555.91)	
TOTAL FUND EQUITY			(82,555.91)
TOTAL LIABILITIES AND EQUITY			(85,269.49)

CITY OF BETHEL
REVENUES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING AUGUST 31, 2020

MUNICIPAL DOCK

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>INTEREST & PENALTIES</u>					
52-40-403 CITY DOCK-PENALTIES & INT	.00	.00	5,000.00	5,000.00	.0
TOTAL INTEREST & PENALTIES	.00	.00	5,000.00	5,000.00	.0
<u>CHARGES FOR SERVICES</u>					
52-43-402 CITY DOCK-STORAGE	17,188.16	17,188.16	70,000.00	52,811.84	24.6
52-43-404 CITY DOCK-PERMIT	.00	.00	3,000.00	3,000.00	.0
52-43-405 CITY DOCK-WHARFAGE	.00	.00	165,000.00	165,000.00	.0
52-43-407 CITY DOCK-DOCKAGE	.00	.00	25,000.00	25,000.00	.0
52-43-418 SBH PETRO PORT-FUEL THRU-PUT	.00	.00	210,000.00	210,000.00	.0
52-43-424 PETRO YARD - STORAGE	1,230.59	1,230.59	2,000.00	769.41	61.5
52-43-426 PETRO PORT-FUEL THRU-PUT	.00	.00	420,000.00	420,000.00	.0
52-43-427 PETRO PORT-DOCKAGE	.00	.00	20,000.00	20,000.00	.0
52-43-433 SEAWALL MOORAGE	716.56	716.56	25,000.00	24,283.44	2.9
52-43-434 SEAWALL DOCKAGE	.00	.00	10,000.00	10,000.00	.0
52-43-454 BEACH-STORAGE	2,808.96	2,808.96	10,000.00	7,191.04	28.1
52-43-455 BEACH-WHARFAGE	.00	.00	70,000.00	70,000.00	.0
52-43-457 BEACH-DOCKAGE	.00	.00	17,000.00	17,000.00	.0
52-43-462 BOAT HARBOR-STORAGE	.00	.00	3,500.00	3,500.00	.0
52-43-463 BOAT HARBOR-MOORAGE	1,056.00	1,056.00	20,000.00	18,944.00	5.3
TOTAL CHARGES FOR SERVICES	23,000.27	23,000.27	1,070,500.00	1,047,499.73	2.2
<u>LEASE REVENUE</u>					
52-44-467 LEASE REVENUE	4,060.00	4,060.00	24,000.00	19,940.00	16.9
TOTAL LEASE REVENUE	4,060.00	4,060.00	24,000.00	19,940.00	16.9
<u>MISCELLANEOUS</u>					
52-45-462 SMALL BOAT HARBOR STORAGE	100.00	100.00	.00 (	100.00)	.0
52-45-464 SMALL BOAT HARBOR PERMITS	3,090.00	3,090.00	20,000.00	16,910.00	15.5
52-45-467 EXTRA WATER CALLS	.00	.00	25,000.00	25,000.00	.0
TOTAL MISCELLANEOUS	3,190.00	3,190.00	45,000.00	41,810.00	7.1
<u>MISCELLANEOUS</u>					
52-49-487 INVESTMENT INCOME	73.42	73.42	.00 (	73.42)	.0
52-49-495 MISCELLANEOUS REVENUE	.00	.00	2,000.00	2,000.00	.0
TOTAL MISCELLANEOUS	73.42	73.42	2,000.00	1,926.58	3.7

CITY OF BETHEL
REVENUES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING AUGUST 31, 2020

MUNICIPAL DOCK

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
TOTAL FUND REVENUE	30,323.69	30,323.69	1,146,500.00	1,116,176.31	2.6

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING AUGUST 31, 2020

MUNICIPAL DOCK

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
DOCK EXPENDITURES					
52-50-501 SALARIES	48,661.19	48,661.19	191,909.00	143,247.81	25.4
52-50-502 OVERTIME	1,136.63	1,136.63	.00 (	1,136.63)	.0
52-50-508 LEAVE CASHOUT	.00	.00	4,103.00	4,103.00	.0
52-50-510 SOCIAL SECURITY EXPENSE	1,595.94	1,595.94	1,293.00 (	302.94)	123.4
52-50-511 MEDICARE FICA	743.98	743.98	2,783.00	2,039.02	26.7
52-50-512 EMPLOYEE GROUP BENEFITS	10,795.58	10,795.58	64,079.00	53,283.42	16.9
52-50-515 UNEMPLOYMENT	.00	.00	3,290.00	3,290.00	.0
52-50-516 WORKERS' COMPENSATION	.00	.00	6,382.00	6,382.00	.0
52-50-518 PERS	5,292.47	5,292.47	36,082.00	30,789.53	14.7
52-50-519 UTILITY BENEFIT	2,268.41	2,268.41	11,491.00	9,222.59	19.7
52-50-545 TRAINING/TRAVEL	115.25	115.25	5,000.00	4,884.75	2.3
52-50-561 SUPPLIES	493.18	493.18	5,500.00	5,006.82	9.0
52-50-563 WEARING APPAREL	594.94	594.94	2,000.00	1,405.06	29.8
52-50-601 VEHICLE MT. (PARTS & TOOLS)	2,846.24	2,846.24	20,000.00	17,153.76	14.2
52-50-602 GASOLINE/DIESEL/OIL	4,618.21	4,618.21	15,000.00	10,381.79	30.8
52-50-621 ELECTRICITY	1,012.35	1,012.35	10,000.00	8,987.65	10.1
52-50-622 TELEPHONE	313.47	313.47	1,000.00	686.53	31.4
52-50-623 HEATING FUEL	.00	.00	6,000.00	6,000.00	.0
52-50-624 WATER, SEWER, GARBAGE	805.45	805.45	5,000.00	4,194.55	16.1
52-50-626 WATER FOR BARGES	.00	.00	12,000.00	12,000.00	.0
52-50-627 STAFF CELLULAR PHONES	101.20	101.20	1,680.00	1,578.80	6.0
52-50-642 LEGAL FEES	.00	.00	5,000.00	5,000.00	.0
52-50-643 PLANNING/ENGINEERING FEES	.00	.00	5,000.00	5,000.00	.0
52-50-661 VEHICLE MAINT/REPAIR	375.96	375.96	.00 (	375.96)	.0
52-50-666 MUNICIPAL DOCK MAINT.	158.04	158.04	5,000.00	4,841.96	3.2
52-50-667 MAINT-SEAWALL	89.90	89.90	7,000.00	6,910.10	1.3
52-50-669 OTHER PURCHASED SERVICES	171.25	171.25	25,000.00	24,828.75	.7
52-50-683 MINOR EQUIPMENT	176.00	176.00 (	10,000.00)	(10,176.00)	1.8
52-50-687 LAND/EASEMENT ACQUISITION	.00	.00	25,000.00	25,000.00	.0
52-50-690 CAPITAL EXPENDITURES	.00	.00	165,000.00	165,000.00	.0
52-50-697 HIGHLIFT FORKLIFT	.00	.00	35,000.00	35,000.00	.0
52-50-721 INSURANCE	.00	.00	17,405.00	17,405.00	.0
52-50-724 DUES	.00	.00	1,000.00	1,000.00	.0
52-50-727 ADVERTISING	.00	.00	1,000.00	1,000.00	.0
52-50-736 BANK CHARGES	1,062.68	1,062.68	.00 (	1,062.68)	.0
52-50-777 CONTAMINATED SOIL PROCESSING	.00	.00	1,000.00	1,000.00	.0
52-50-801 PENSION EXPENSE	.00	.00	250.00	250.00	.0
52-50-996 ADMIN OVERHEAD-IT SVCS	2,477.86	2,477.86	18,762.00	16,284.14	13.2
52-50-997 ICR-PROPERTY MAINTENANCE 5%	.00	.00	27,878.00	27,878.00	.0
52-50-998 ADMINISTRATIVE OVERHEAD-GF	9,440.68	9,440.68	54,324.00	44,883.32	17.4
TOTAL DOCK EXPENDITURES	95,346.86	95,346.86	788,211.00	692,864.14	12.1

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING AUGUST 31, 2020

MUNICIPAL DOCK

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
SMALL BOAT HARBOR					
52-55-501 SALARIES	6,755.86	6,755.86	106,363.00	99,607.14	6.4
52-55-502 OVERTIME	279.97	279.97	.00	(279.97)	.0
52-55-508 LEAVE CASHOUT	.00	.00	1,081.00	1,081.00	.0
52-55-510 SOCIAL SECURITY	177.34	177.34	4,754.00	4,576.66	3.7
52-55-511 MEDICARE FICA	107.53	107.53	1,542.00	1,434.47	7.0
52-55-512 EMPLOYEE GROUP BENEFITS	2,873.42	2,873.42	12,205.00	9,331.58	23.5
52-55-515 UNEMPLOYMENT	.00	.00	2,650.00	2,650.00	.0
52-55-516 WORKERS' COMPENSATION	.00	.00	4,495.00	4,495.00	.0
52-55-518 PERS	918.66	918.66	5,995.00	5,076.34	15.3
52-55-519 UTILITY BENEFIT	499.44	499.44	2,189.00	1,689.56	22.8
52-55-561 SUPPLIES	157.93	157.93	1,800.00	1,642.07	8.8
52-55-563 WEARING APPAREL	669.61	669.61	2,000.00	1,330.39	33.5
52-55-602 GASOLINE	.00	.00	8,000.00	8,000.00	.0
52-55-621 ELECTRICITY	.00	.00	2,000.00	2,000.00	.0
52-55-624 WATER/SEWR/GARBAGE	.00	.00	7,100.00	7,100.00	.0
52-55-668 SMALL BOAT HARBOR MAINTENANCE	.00	.00	7,000.00	7,000.00	.0
52-55-683 MINOR EQUIPMENT	453.47	453.47	2,000.00	1,546.53	22.7
52-55-775 SMALL BOAT HARBOR GRAVEL	.00	.00	16,000.00	16,000.00	.0
52-55-799 MISCELLANEOUS EXPENSES	.00	.00	250.00	250.00	.0
52-55-998 ADMINISTRATIVE OVERHEAD-GF	4,639.51	4,639.51	23,611.00	18,971.49	19.7
TOTAL SMALL BOAT HARBOR	17,532.74	17,532.74	211,035.00	193,502.26	8.3
TOTAL FUND EXPENDITURES	112,879.60	112,879.60	999,246.00	886,366.40	11.3
NET REVENUE OVER EXPENDITURES	(82,555.91)	(82,555.91)	147,254.00	229,809.91	(56.1)

CITY OF BETHEL
BALANCE SHEET
AUGUST 31, 2020

LEASED PROPERTIES

ASSETS

53-10100	CASH IN COMBINED FUND	(	45,095.91)	
53-13100	ACCOUNTS RECEIVABLE		13,720.68	
	TOTAL ASSETS			(31,375.23)

LIABILITIES AND EQUITY

LIABILITIES

53-20100	VOUCHERS PAYABLE	(	8,983.91)	
	TOTAL LIABILITIES			(8,983.91)

FUND EQUITY

53-26300	UNEARNED REVENUE	(	49,600.95)	
	UNAPPROPRIATED FUND BALANCE:			
	REVENUE OVER EXPENDITURES - YTD		17,042.45	
	BALANCE - CURRENT DATE		17,042.45	
	TOTAL FUND EQUITY			(32,558.50)
	TOTAL LIABILITIES AND EQUITY			(41,542.41)

CITY OF BETHEL
REVENUES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING AUGUST 31, 2020

LEASED PROPERTIES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>LEASE INCOME</u>					
53-44-444 LEASE-COURT SYSTEM	49,600.95	49,600.95	613,620.00	564,019.05	8.1
53-44-447 LEASE:DEPT OF LAW	13,084.00	13,084.00	157,000.00	143,916.00	8.3
53-44-450 LEASE PATC	300.00	300.00	14,400.00	14,100.00	2.1
53-44-452 LEASE-TOWER ROAD LAND	450.00	450.00	5,400.00	4,950.00	8.3
53-44-453 YKHC - BUILDING	.00	.00	4,200.00	4,200.00	.0
53-44-472 DMV LEASE	1,005.00	1,005.00	12,060.00	11,055.00	8.3
53-44-479 LEASE LAND AVCP HEARSTART	100.00	100.00	1,800.00	1,700.00	5.6
53-44-481 LEASE LAND SWANSONS	1,208.34	1,208.34	21,120.00	19,911.66	5.7
53-44-485 LEASE LAND EUNKANG CHURCH	450.00	450.00	1,800.00	1,350.00	25.0
53-44-488 LEASE LAND GCI	333.34	333.34	10,200.00	9,866.66	3.3
53-44-489 LAND ESSENKAY/KUSKOKUSH	.00	.00	24,012.00	24,012.00	.0
53-44-495 LEASE-OTHER LEASE REVENUE	350.00	350.00	.00	(350.00)	.0
TOTAL LEASE INCOME	66,881.63	66,881.63	865,612.00	798,730.37	7.7
TOTAL FUND REVENUE	66,881.63	66,881.63	865,612.00	798,730.37	7.7

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING AUGUST 31, 2020

LEASED PROPERTIES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>LEASED PROPERTIES-MISC</u>					
53-50-623 HEATING FUEL	370.19	370.19	.00 (	370.19)	.0
53-50-702 DEPRECIATION-BUILDING	.00	.00	320,000.00	320,000.00	.0
TOTAL LEASED PROPERTIES-MISC	370.19	370.19	320,000.00	319,629.81	.1
<u>LEASED PROP-COURT COMPLEX</u>					
53-55-621 ELECTRICITY-COURT COMPLEX	5,438.39	5,438.39	82,901.00	77,462.61	6.6
53-55-622 TELEPHONE	100.85	100.85	600.00	499.15	16.8
53-55-623 HEATING FUEL-COURTCOMPLEX	385.29	385.29	47,600.00	47,214.71	.8
53-55-626 WATER/SEWER/GARB-COURTCOM	1,632.06	1,632.06	18,000.00	16,367.94	9.1
53-55-662 PROPERTY MT-COURT COMPLEX	.00	.00	15,000.00	15,000.00	.0
53-55-663 JANITORIAL-COURT COMPLEX	14,900.00	14,900.00	89,400.00	74,500.00	16.7
53-55-669 OTHER PURCHASED SERVICES	.00	.00	2,500.00	2,500.00	.0
53-55-714 COURTHOUSE LOAN INTEREST	.00	.00	213,225.00	213,225.00	.0
53-55-721 INSURANCE	.00	.00	58,999.00	58,999.00	.0
53-55-997 ICR-PROPERTY MAINTENANCE-15%	27,012.40	27,012.40	142,658.00	115,645.60	18.9
TOTAL LEASED PROP-COURT COMPLEX	49,468.99	49,468.99	670,883.00	621,414.01	7.4
TOTAL FUND EXPENDITURES	49,839.18	49,839.18	990,883.00	941,043.82	5.0
NET REVENUE OVER EXPENDITURES	17,042.45	17,042.45	(125,271.00)	(142,313.45)	13.6

CITY OF BETHEL
BALANCE SHEET
AUGUST 31, 2020

EMPLOYEE GROUP HEALTH BEN.

ASSETS

54-10100	CASH IN COMBINED FUND	(	6,477.77)
	TOTAL ASSETS		(6,477.77)

LIABILITIES AND EQUITY

FUND EQUITY

UNAPPROPRIATED FUND BALANCE:			
REVENUE OVER EXPENDITURES - YTD	(	6,477.77)	
BALANCE - CURRENT DATE	(	6,477.77)	
TOTAL FUND EQUITY		(	6,477.77)
TOTAL LIABILITIES AND EQUITY		(	6,477.77)

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING AUGUST 31, 2020

EMPLOYEE GROUP HEALTH BEN.

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>EMPLOYEE GROUP HEALTH BENEFITS</u>					
54-50-723 PREMIUM LIFE AD&D LTD	6,477.77	6,477.77	.00	(6,477.77)	.0
TOTAL EMPLOYEE GROUP HEALTH BENEFITS	6,477.77	6,477.77	.00	(6,477.77)	.0
TOTAL FUND EXPENDITURES	6,477.77	6,477.77	.00	(6,477.77)	.0
NET REVENUE OVER EXPENDITURES	(6,477.77)	(6,477.77)	.00	6,477.77	.0

CITY OF BETHEL
BALANCE SHEET
AUGUST 31, 2020

BETHEL PUBLIC TRANSIT SYSTEM

ASSETS

56-10100	CASH IN COMBINED FUND	(	33,675.45)	
	TOTAL ASSETS		(	33,675.45)

LIABILITIES AND EQUITY

LIABILITIES

56-20100	VOUCHERS PAYABLE	(	1,696.00)	
56-20110	COVID-19 TAXI COUPONS		81.00	
	TOTAL LIABILITIES		(	1,615.00)

FUND EQUITY

UNAPPROPRIATED FUND BALANCE:				
REVENUE OVER EXPENDITURES - YTD	(	38,498.19)		
BALANCE - CURRENT DATE	(	38,498.19)		
TOTAL FUND EQUITY			(	38,498.19)
TOTAL LIABILITIES AND EQUITY			(	40,113.19)

CITY OF BETHEL
REVENUES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING AUGUST 31, 2020

BETHEL PUBLIC TRANSIT SYSTEM

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>LOCAL SOURCES</u>					
56-40-409 CASH TRANSFER GF	.00	.00	136,079.00	136,079.00	.0
TOTAL LOCAL SOURCES	.00	.00	136,079.00	136,079.00	.0
<u>FEDERAL SOURCES</u>					
56-41-413 TRANSIT SECTION 5311	.00	.00	227,687.00	227,687.00	.0
TOTAL FEDERAL SOURCES	.00	.00	227,687.00	227,687.00	.0
<u>CHARGES FOR SERVICES</u>					
56-43-422 BUS FARES	1,302.00	1,302.00	28,000.00	26,698.00	4.7
56-43-423 BUS FARES-PREPAID	5,412.00	5,412.00	12,000.00	6,588.00	45.1
TOTAL CHARGES FOR SERVICES	6,714.00	6,714.00	40,000.00	33,286.00	16.8
TOTAL FUND REVENUE	6,714.00	6,714.00	403,766.00	397,052.00	1.7

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING AUGUST 31, 2020

BETHEL PUBLIC TRANSIT SYSTEM

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
TRANSIT SYSTEM EXPENDITURES					
56-50-501 SALARIES	18,491.83	18,491.83	138,167.00	119,675.17	13.4
56-50-502 OVERTIME	668.21	668.21	.00	(668.21)	.0
56-50-508 LEAVE CASHOUT	.00	.00	6,908.00	6,908.00	.0
56-50-510 SOCIAL SECURITY EXPENSE	181.38	181.38	1,228.00	1,046.62	14.8
56-50-511 MEDICARE FICA	280.61	280.61	2,003.00	1,722.39	14.0
56-50-512 EMPLOYEE GROUP BENEFITS	2,062.64	2,062.64	66,749.00	64,686.36	3.1
56-50-515 UNEMPLOYMENT	.00	.00	2,459.00	2,459.00	.0
56-50-516 WORKERS' COMPENSATION	.00	.00	6,715.00	6,715.00	.0
56-50-518 PERS	3,571.58	3,571.58	30,397.00	26,825.42	11.8
56-50-519 UTILITY BENEFIT	393.36	393.36	9,120.00	8,726.64	4.3
56-50-561 SUPPLIES	1,171.53	1,171.53	1,000.00	(171.53)	117.2
56-50-600 TIRES & WHEELS	.00	.00	1,000.00	1,000.00	.0
56-50-601 VEHICLE MT. (PARTS & TOOLS)	48.95	48.95	7,382.00	7,333.05	.7
56-50-602 GASOLINE	3,688.71	3,688.71	21,000.00	17,311.29	17.6
56-50-621 ELECTRICITY	532.03	532.03	6,400.00	5,867.97	8.3
56-50-622 TELEPHONE	5.46	5.46	700.00	694.54	.8
56-50-623 HEATING FUEL	.00	.00	10,250.00	10,250.00	.0
56-50-626 WTR/SWR/GRB	203.92	203.92	1,200.00	996.08	17.0
56-50-627 STAFF CELLULAR PHONES	50.60	50.60	.00	(50.60)	.0
56-50-646 CONTRACTOR FEES	.00	.00	1,500.00	1,500.00	.0
56-50-661 VEHICLE MAINT/REPAIR	2,506.41	2,506.41	11,165.00	8,658.59	22.5
56-50-721 INSURANCE	.00	.00	9,000.00	9,000.00	.0
56-50-799 MISCELLANEOUS EXPENSES	566.55	566.55	.00	(566.55)	.0
56-50-996 ADMIN OVERHEAD-IT SVCS	2,107.52	2,107.52	15,959.00	13,851.48	13.2
56-50-998 ADMINISTRATIVE OVERHEAD-GF	8,680.90	8,680.90	53,464.00	44,783.10	16.2
TOTAL TRANSIT SYSTEM EXPENDITURES	45,212.19	45,212.19	403,766.00	358,553.81	11.2
TOTAL FUND EXPENDITURES	45,212.19	45,212.19	403,766.00	358,553.81	11.2
NET REVENUE OVER EXPENDITURES	(38,498.19)	(38,498.19)	.00	38,498.19	.0

CITY OF BETHEL
BALANCE SHEET
AUGUST 31, 2020

VEHICLES & EQUIP MAINTENANCE

ASSETS

57-10100	CASH IN COMBINED FUND	(	135,923.11)	
	TOTAL ASSETS			(135,923.11)

LIABILITIES AND EQUITY

LIABILITIES

57-20100	VOUCHERS PAYABLE		239,078.76	
	TOTAL LIABILITIES			239,078.76

FUND EQUITY

UNAPPROPRIATED FUND BALANCE:				
	REVENUE OVER EXPENDITURES - YTD	(	322,465.64)	
	BALANCE - CURRENT DATE	(	322,465.64)	
	TOTAL FUND EQUITY			(322,465.64)
	TOTAL LIABILITIES AND EQUITY			(83,386.88)

CITY OF BETHEL
REVENUES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING AUGUST 31, 2020

VEHICLES & EQUIP MAINTENANCE

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>CHARGES FOR SERVICES</u>					
57-43-401 FROM GF-ADMIN	187.98	187.98	1,894.00	1,706.02	9.9
57-43-403 FROM GF-FINANCE	187.98	187.98	1,894.00	1,706.02	9.9
57-43-404 FROM GF-PLANNING	187.98	187.98	1,894.00	1,706.02	9.9
57-43-405 FROM GF-FIRE	1,253.21	1,253.21	12,628.00	11,374.79	9.9
57-43-406 FROM GF-POLICE	2,506.41	2,506.41	25,256.00	22,749.59	9.9
57-43-407 FROM GF-PW ADMIN	375.96	375.96	3,788.00	3,412.04	9.9
57-43-408 FROM GF-STREETS/ROADS	18,798.08	18,798.08	189,422.00	170,623.92	9.9
57-43-409 FROM GF-PROPERTY MAINT.	751.92	751.92	7,577.00	6,825.08	9.9
57-43-413 FROM GEN FUND-IT SVCS	187.98	187.98	1,894.00	1,706.02	9.9
57-43-451 FROM EF-HAULED WATER	38,849.37	38,849.37	391,472.00	352,622.63	9.9
57-43-452 FROM EF-HAULED SEWER	38,849.37	38,849.37	391,472.00	352,622.63	9.9
57-43-453 FROM EF-PIPED WATER	375.96	375.96	3,788.00	3,412.04	9.9
57-43-454 FROM GF-PIPED SEWER	375.96	375.96	3,788.00	3,412.04	9.9
57-43-455 FROM EF-BETHEL HGT WATER TRMT	375.96	375.96	3,788.00	3,412.04	9.9
57-43-456 FROM EF-CITY SUB WATER TRMT	375.96	375.96	3,788.00	3,412.04	9.9
57-43-460 FROM EF-HAULED REFUSE	9,399.04	9,399.04	94,711.00	85,311.96	9.9
57-43-461 FROM EF-LANDFILL OPERATIONS	9,399.04	9,399.04	94,711.00	85,311.96	9.9
57-43-470 FROM EF-PORT	375.96	375.96	3,788.00	3,412.04	9.9
57-43-475 FROM EF-BETHEL TRANSIT SYSTEM	.00	.00	25,256.00	25,256.00	.0
57-43-481 FROM GENERAL FUND-IT SVCS	2,506.41	2,506.41	.00 (	2,506.41)	.0
TOTAL CHARGES FOR SERVICES	125,320.53	125,320.53	1,262,809.00	1,137,488.47	9.9
TOTAL FUND REVENUE	125,320.53	125,320.53	1,262,809.00	1,137,488.47	9.9

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING AUGUST 31, 2020

VEHICLES & EQUIP MAINTENANCE

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>VEHICLE & EQUIP MAINT</u>					
57-50-501 SALARIES	52,262.98	52,262.98	426,203.00	373,940.02	12.3
57-50-502 OVERTIME	417.42	417.42	.00	(417.42)	.0
57-50-508 LEAVE CASHOUT	.00	.00	19,257.00	19,257.00	.0
57-50-511 MEDICARE FICA	818.74	818.74	6,180.00	5,361.26	13.3
57-50-512 EMPLOYEE GROUP BENEFITS	21,092.32	21,092.32	180,539.00	159,446.68	11.7
57-50-515 UNEMPLOYMENT	.00	.00	6,970.00	6,970.00	.0
57-50-516 WORKERS' COMPENSATION	.00	.00	13,794.00	13,794.00	.0
57-50-518 PERS	11,589.66	11,589.66	93,765.00	82,175.34	12.4
57-50-519 UTILITY BENEFIT	3,589.66	3,589.66	32,376.00	28,786.34	11.1
57-50-545 TRAINING/TRAVEL	.00	.00	15,000.00	15,000.00	.0
57-50-561 SUPPLIES	8,592.96	8,592.96	15,000.00	6,407.04	57.3
57-50-563 WEARING APPAREL	814.66	814.66	4,000.00	3,185.34	20.4
57-50-600 TIRES & WHEELS	.00	.00	1,000.00	1,000.00	.0
57-50-601 VEHICLE MT. (PARTS & TOOLS)	3,627.36	3,627.36	4,000.00	372.64	90.7
57-50-602 GASOLINE / DIESEL / OIL	666.90	666.90	10,000.00	9,333.10	6.7
57-50-621 ELECTRICITY	2,016.45	2,016.45	12,000.00	9,983.55	16.8
57-50-622 TELEPHONE	.00	.00	500.00	500.00	.0
57-50-626 WATER/SEWER/GARBAGE	819.78	819.78	6,220.00	5,400.22	13.2
57-50-627 STAFF CELLULAR PHONES	50.58	50.58	.00	(50.58)	.0
57-50-669 OTHER PURCHASED SERVICES	.00	.00	10,000.00	10,000.00	.0
57-50-683 MINOR EQUIPMENT	.00	.00	30,000.00	30,000.00	.0
57-50-690 CAPITAL EXPENDITURES	320,142.81	320,142.81	203,000.00	(117,142.81)	157.7
57-50-721 INSURANCE	.00	.00	22,550.00	22,550.00	.0
57-50-724 DUES/SUBSCRIPTIONS	.00	.00	10,000.00	10,000.00	.0
57-50-996 ADMIN OVERHEAD-IT SVCS	2,127.73	2,127.73	16,103.00	13,975.27	13.2
57-50-998 ADMINISTRATIVE OVERHEAD-GF	19,156.16	19,156.16	124,357.00	105,200.84	15.4
TOTAL VEHICLE & EQUIP MAINT	447,786.17	447,786.17	1,262,814.00	815,027.83	35.5
TOTAL FUND EXPENDITURES	447,786.17	447,786.17	1,262,814.00	815,027.83	35.5
NET REVENUE OVER EXPENDITURES	(322,465.64)	(322,465.64)	(5.00)	322,460.64	(64493

CITY OF BETHEL
BALANCE SHEET
AUGUST 31, 2020

LAGOON UPGRADES DESIGN SERV

ASSETS

63-10100	CASH IN COMBINED FUND	(	7,692.50)	
	TOTAL ASSETS		(	7,692.50)

LIABILITIES AND EQUITY

LIABILITIES

63-20100	VOUCHERS PAYABLE		51,584.72	
	TOTAL LIABILITIES			51,584.72

FUND EQUITY

UNAPPROPRIATED FUND BALANCE:				
	REVENUE OVER EXPENDITURES - YTD	(	59,277.22)	
	BALANCE - CURRENT DATE	(	59,277.22)	
	TOTAL FUND EQUITY		(	59,277.22)
	TOTAL LIABILITIES AND EQUITY		(	7,692.50)

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING AUGUST 31, 2020

LAGOON UPGRADES DESIGN SERV

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
DEPARTMENT 53					
63-53-643 PLANNING/ENGINEERING FEES	59,277.22	59,277.22	.00	(59,277.22)	.0
TOTAL DEPARTMENT 53	59,277.22	59,277.22	.00	(59,277.22)	.0
TOTAL FUND EXPENDITURES	59,277.22	59,277.22	.00	(59,277.22)	.0
NET REVENUE OVER EXPENDITURES	(59,277.22)	(59,277.22)	.00	59,277.22	.0

CITY OF BETHEL
BALANCE SHEET
AUGUST 31, 2020

FUND 66

ASSETS

66-10100	CASH IN COMBINED FUND	717,026.31	
	TOTAL ASSETS		717,026.31

LIABILITIES AND EQUITY

LIABILITIES

66-20100	VOUCHERS PAYABLE	22,155.89	
	TOTAL LIABILITIES		22,155.89

FUND EQUITY

	UNAPPROPRIATED FUND BALANCE: REVENUE OVER EXPENDITURES - YTD	694,870.42	
	BALANCE - CURRENT DATE	694,870.42	
	TOTAL FUND EQUITY		694,870.42
	TOTAL LIABILITIES AND EQUITY		717,026.31

CITY OF BETHEL
REVENUES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING AUGUST 31, 2020

FUND 66

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
66-42-415 GRANT REVENUE	796,675.91	796,675.91	.00	(796,675.91)	.0
TOTAL SOURCE 42	796,675.91	796,675.91	.00	(796,675.91)	.0
TOTAL FUND REVENUE	796,675.91	796,675.91	.00	(796,675.91)	.0

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING AUGUST 31, 2020

FUND 66

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
66-50-545 TRAINING/TRAVEL	3,796.22	3,796.22	.00	(3,796.22)	.0
66-50-561 SUPPLIES COVID 19	7,074.82	7,074.82	.00	(7,074.82)	.0
66-50-563 WEARING APPAREL	424.00	424.00	.00	(424.00)	.0
66-50-669 OTHER PURCHASED SERVICES	65,200.08	65,200.08	.00	(65,200.08)	.0
66-50-683 MINOR EQUIPMENT - COVID 19	17,163.20	17,163.20	.00	(17,163.20)	.0
66-50-790 ALLOWANCE SPECIAL EVENTS	106.45	106.45	.00	(106.45)	.0
66-50-799 MISCELLANEOUS EXPENSES	57.21	57.21	.00	(57.21)	.0
TOTAL DEPARTMENT 50	93,821.98	93,821.98	.00	(93,821.98)	.0
DEPARTMENT 51					
66-51-683 MINOR EQUIPMENT - COVID 19	6,876.41	6,876.41	.00	(6,876.41)	.0
TOTAL DEPARTMENT 51	6,876.41	6,876.41	.00	(6,876.41)	.0
DEPARTMENT 55					
66-55-683 MINOR EQUIPMENT	1,107.10	1,107.10	.00	(1,107.10)	.0
TOTAL DEPARTMENT 55	1,107.10	1,107.10	.00	(1,107.10)	.0
TOTAL FUND EXPENDITURES	101,805.49	101,805.49	.00	(101,805.49)	.0
NET REVENUE OVER EXPENDITURES	694,870.42	694,870.42	.00	(694,870.42)	.0

CITY OF BETHEL
BALANCE SHEET
AUGUST 31, 2020

BETHEL ENDOWMENT FUND

ASSETS

90-12503	INVESTMENT- AMLIP ENDOWMENT	61.29	
	TOTAL ASSETS		61.29

LIABILITIES AND EQUITY

FUND EQUITY

UNAPPROPRIATED FUND BALANCE: REVENUE OVER EXPENDITURES - YTD	61.29		
BALANCE - CURRENT DATE		61.29	
TOTAL FUND EQUITY			61.29
TOTAL LIABILITIES AND EQUITY			61.29

CITY OF BETHEL
REVENUES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING AUGUST 31, 2020

BETHEL ENDOWMENT FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>TRANSFERS</u>						
90-46-990	INTERFUND TRANSFER OUT-GF70%	.00	.00	(17,500.00)	(17,500.00)	.0
TOTAL TRANSFERS		.00	.00	(17,500.00)	(17,500.00)	.0
<u>MISCELLANEOUS</u>						
90-49-487	INVESTMENT INCOME	61.29	61.29	25,000.00	24,938.71	.3
TOTAL MISCELLANEOUS		61.29	61.29	25,000.00	24,938.71	.3
TOTAL FUND REVENUE		61.29	61.29	7,500.00	7,438.71	.8
NET REVENUE OVER EXPENDITURES		61.29	61.29	7,500.00	7,438.71	.8