

CITY OF BETHEL

City Council Meeting Agenda, August 25, 2020 – 6:30 PM

Website: <https://www.cityofbethel.org/council>

Location: Council Chambers, City Hall, 300 Chief Eddie Hoffman Highway, Bethel

Council Members: Mayor Perry Barr, Vice-Mayor Haley Hanson, Alyssa Leary, Mark Springer, Cece Franko, Michelle DeWitt, Hugh Dymont



Join Zoom Meeting

<https://zoom.us/j/99955238468?pwd=dzZWRWY4NXB1bVJnT2xkaERCaDA2QT09>

Meeting ID: 999 5523 8468

Passcode: 13871

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- +1 301 715 8592 US (Germantown)
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- 833 548 0282 US Toll-free
- 877 853 5257 US Toll-free
- 888 475 4499 US Toll-free

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

4. PEOPLE TO BE HEARD – FIVE MINUTES PER PERSON

5. APPROVAL OF CONSENT AGENDA AND REGULAR AGENDA

6. APPROVAL OF MEETING MINUTES

- 6.1. *8-11-2020 Regular City Council Meeting
- 6.2. *8-17-2020 Special City Council Meeting

7. REPORTS OF STANDING COMMITTEES

- 7.1. Committees/Commissions/Boards Agendas And Draft Meeting Minutes

8. SPECIAL ORDER OF BUSINESS

9. UNFINISHED BUSINESS

Posted August 19, 2020 at City Hall, AC Co., Swanson's, and the Post Office.

Kevin Morgan, Asst. City Clerk

City Clerk's Office Contact Information: Email cityclerk@cityofbethel.net Phone 907-543-1384

Items noted with an asterisk (*) are consent agenda items, unless removed from the consent agenda they are approved upon the approval of the agenda. Ordinances introduced at this meeting may be set for public hearing at the next regular meeting.

The Council may by unanimous consent, after 12:00 AM Fix the Time to Which To Adjourn until the following day at 6:30 PM

- 9.1. Public Hearing Of Ordinance 20-24: Amending BMC 4.20 Article VIII, Contract Formation And Modification (Mayor Barr)

10. NEW BUSINESS

- 10.1. *Introduction Of Ordinance 20-25 Creating An Excise Tax On The Distribution Of Sugar-Sweetened Beverage Products (Council Member Dewitt)
- 10.2. *Introduction Of Ordinance 20-12(b): Amending The City Of Bethel Fiscal Year 2021 Budget-Heat Trace Loop Relief (City Manager Corazza)
- 10.3. *Introduction Of Budget Ordinance 20-12 (C): Amending The City Of Bethel Fiscal Year 2021 Budget- Professional Services (Mayor Barr)
- 10.4. *Resolution 20-12: Formally Naming Municipal Parks (Council Member Dewitt)
- 10.5. *Resolution 20-13: In Response To The Public Health Emergency, Requiring Municipal Meetings Be Held Virtually Until November 1, 2020, And Providing For The Issuance Of Vouchers To Elected And Appointed Officials To Compensate For Their Virtual Connectivity (Vice-Mayor Hanson)
- 10.6. AM 20-38: Refer, To The Planning Commission, The Review And Prioritization Of Hazards And Nuisance Properties For Municipal Action (Vice-Mayor Hanson)
- 10.7. AM 20-39: Authorizing A Waiver To Permit Administration To Hire Leif Albertson, As A Contractor Or Consultant To Act As The Emergency Operations Director In The City's Emergency Operations Center (Council Member Springer)
- 10.8. AM 20-40: Approving a Change in the CARES Act Budget and Spending Plan and Memorandum of Agreement with Bethel Community Services Foundation For an Additional Funding Amount of \$500,000 (Vice-Mayor Hanson)
- 10.9. *Personal Leave-City Clerk-August 21, 2020 (Mayor Barr)

11. REPORTS

- 11.1. Mayor's Report
- 11.2. City Manager's Report
- 11.3. Clerk's Report

12. COUNCIL MEMBER COMMENTS

13. EXECUTIVE SESSION

14. ADJOURNMENT

Posted August 19, 2020 at City Hall, AC Co., Swanson's, and the Post Office.

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The Council may by unanimous consent, after 12:00 AM Fix the Time to Which To Adjourn until the following day at 6:30 PM

1. CALL TO ORDER

A Regular Meeting of the Bethel City Council was held on August 11, 2020 at 6:30 p.m., in the Council chambers, Bethel, Alaska.

Mayor Barr called the meeting to order at 6:30 p.m.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

Comprising a quorum of the Council, the following members were present:
City Council Member Michelle DeWitt City Council Member Alyssa Leary Vice-Mayor Haley Hanson Council Member Cece Franko (telephonically) Mayor Perry Barr City Council Member Mark Springer City Council Member Hugh Dymont (telephonically)
Members Absent:
Also in attendance were the following:
City Manager Vinny Corazza, City Clerk Lori Strickler, City Attorney Libby Bakalar (telephonically)

4. PEOPLE TO BE HEARD – Five minutes per person

Mary Nanuwak - Provided concerns related to her housing authority and their refusal to assist her with her housing needs. Additionally, she does not like it when people use her words without her permission.

Susan Taylor- Passed along statistics related to the 2020 Census; stating that many people still haven't completed the Census. Only 1/3 of the Bethel population has been counted. Went on to share concerns related to COVID-19; encouraged people to get tested and to quarantine when they return from out of town travel.

Julius Pleasant- Shared his words of wisdom with the Council.

Corbin Ford, Foreman for the Maintenance Department- Reported to the City Council the intent of an email sent from him related to Codman Services which was addressed at the last City Council Meeting.

5. APPROVAL OF CONSENT AGENDA AND REGULAR AGENDA

Main Motion: Approval Of Consent Agenda And Regular Agenda.

Moved by:	Haley Hanson
Seconded by:	Mark Springer
In favor:	Perry Barr, Cece Franko, Haley Hanson, Alyssa Leary, Mark Springer, Michelle DeWitt, Hugh Dymont
Opposed:	None
Results:	Motion Carries

Removal from the Consent Agenda- Council Member DeWitt, removed IM 20-10, Item 10.7 from the Consent Agenda.

Removal from the Consent Agenda-Council Member Springer, removed IM 10-09 Item 10.6 from the Consent Agenda.

6. APPROVAL OF MEETING MINUTES

Item 6.1. - * 7-21-2020 Special City Council Meeting
Passed on the consent agenda.

Item 6.2. - *7-28-2020 Regular City Council Meeting
Passed on the consent agenda.

7. REPORTS OF STANDING COMMITTEES

Item 7.1. - Committee/Commission/Board Agendas And Draft Meeting Minutes

Port Commission, Hugh Dymont-
A meeting was not held due to a lack of a quorum.

Planning Commission, Vice- Mayor Hanson-

The Commission will hold their next meeting on Thursday August 13, 2020. The Commission will consider a Public Hearing to consider an appeal issued by Dan and Dawn Hackeny.

Community Action Grant Technical Review Board, Mayor Barr-
The Application period is open and will close August 30th. The Board will meet September 3rd and September 9th to review the applications.

Parks, Recreation, Aquatic Health and Safety Center Committee, Council Member DeWitt-

The Committee is working through the naming and memorializing of parks in the community.

Stated concerns and community feedback that there is overgrowth in parks. The Committee received an update from the Public Works Director related to the Maintenance Department projects which have been taking precedent over Parks Projects. Consideration of a Sugar Sweetened Beverage Tax Ordinance to help identify revenue for the parks and the fitness Center.

Finance Committee, Council Member Franko-

A meeting has not been held since the last City Council Meeting.

Public Works Committee, Council Member Leary-

A meeting has not been held since the last City Council Meeting.

Public Safety and Transportation Commission, Nicolai Jokai, Commission Member-

The Commission will consider training opportunities for their next meeting.

8. SPECIAL ORDER OF BUSINESS

9. UNFINISHED BUSINESS

10. NEW BUSINESS

Item 10.1. - *Introduction Of Ordinance 20-24: Amending BMC 4.20 Article VIII, Contract Formation And Modification (Mayor Barr)

Passed on the consent agenda.

Item 10.2. - *Resolution 20-11: Approve The City Of Bethel Business Plan, August 2020 Update, For Its Water And Sewer Utilities (City Manager Corazza)

Passed on the consent agenda.

Item 10.3. - AM 20-37: Allow Leif Albertson, Former Bethel City Council Member, To Be Employed As A Hired Consultant And Do Business With The City Of Bethel Per BMC 2.05.190 (City Manager Corazza)

Mayor Barr recognized that Council Member Dewitt had a conflict of interest. Council Member DeWitt did not take part in the discussion or vote.

Main Motion: Approve AM 20-37.

Moved by:	Mark Springer
Seconded by:	Alyssa Leary
In favor:	None
Opposed:	Perry Barr, Cece Franko, Haley Hanson, Alyssa Leary, Mark Springer, Hugh Dymment
Results:	Motion Fails

Suspend the rules to hear from Leif Albertson.

Moved by:	Mark Springer
Seconded by:	Hugh Dymment
In favor:	Perry Barr, Cece Franko, Haley Hanson, Alyssa Leary, Mark Springer, Hugh Dymment
Opposed:	None
Results:	Motion Carries

Item 10.4. - City Administrative Review Of Kusko Kush Retail Marijuana Store License Renewal #21227 Located At 781 3rd Avenue (City Manager Corazza)

Item 10.5. - Appointment Of Council Member To Serve On Joint Committee With Bethel Community Services Foundation (BCSF) For The Business Grants Program (Mayor Barr)

Mayor Barr appointed Council Member Springer to the Bethel Community Services Grant Review Board.

Item 10.6. - *IM 20-09: Presentation Of The City's Water and Sewer Services

Expenditures Compared To Budget From July 1, 2020 To July 31, 2020 – Utilities Maintenance and Wastewater Activity Report (City Manager Corazza)

The Council Reviewed IM 20-09,

Item 10.7. - *IM 20-10: Information Topic- City Of Bethel Organizational Retreat Priorities (Council Member Dewitt)

The Council reviewed IM 20-10.

Item 10.8. - *Personal Leave/PTO Request- City Manager: August 24th-September 11th, 2020 (City Manager Corazza)

Passed on the consent agenda.

11. REPORTS

Item 11.1. - Mayor's Report

Item 11.2. - City Manager's Report

Item 11.3. - Clerk's Report

12. COUNCIL MEMBER COMMENTS

Mayor Barr- Reminded the public that the Council passed a resolution encouraging the public to wear masks under certain circumstances and mandated that masks be worn by City employees and visitors in City operated facilities.

Vice-Mayor Hanson- Encouraged the public to fill out their Census paperwork!

Council Member Leary- Provided some information to the public on the risks of not wearing masks and encouraged people to keep protecting each other. Notified the public of the location and times for Covid testing.

Council Member Franko- Encouraged everyone, who hasn't, to complete the Census; the participation rate of 30% is too low.

Council Member Springer-To our friends that come to Bethel to visit, please wear your

mask. Encouraged everyone to fill out their Census to help reflect our actual population numbers. Wave to your flaggers!

Council Member DeWitt- Encouraged the public to do the census, and to wear your masks. If you travel, test and quarantine.

Council Member Dymont- Thanked the Bethel Community Services Foundation for their Small Business Grant Program.

Motion to take a ten minute break.

Moved by:	Mark Springer
Seconded by:	Alyssa Leary
In favor:	Perry Barr, Cece Franko, Haley Hanson, Alyssa Leary, Mark Springer, Michelle DeWitt, Hugh Dymont
Opposed:	None
Results:	Motion Carries

13. EXECUTIVE SESSION

Item 13.1. - In Accordance With AS 44.62.310(c)2: Subjects That Tend To Prejudice The Reputation And Character Of Any Person, Provided The Person May Request A Public Discussion- Personnel Review, City Manager (Mayor Barr)

The City Manager has elected to hold the review in open session.

Under the provisions of AS 29.35.010(5), which permits the City to "investigate an affair of the municipality and make inquiries into the conduct of a municipal department" and BMC 4.20.170, Consulting Services for City Council, Motion to direct the City Attorney to procure on behalf of the City Council an independent contractor to conduct a review of municipal operations to include but not be limited to (1) employee complaints of improper conduct by supervisors (2) financial operations of the City and (3) management and accounting of CARES Act Funds.

Moved by:	Mark Springer
Seconded by:	Haley Hanson
In favor:	Perry Barr, Cece Franko, Haley Hanson, Alyssa Leary, Mark Springer, Michelle DeWitt, Hugh Dymont
Opposed:	None
Results:	Motion Carries

14. ADJOURNMENT

Main Motion: Adjournment.

Moved by:	Mark Springer
Seconded by:	Haley Hanson
In favor:	Perry Barr, Cece Franko, Haley Hanson, Alyssa Leary, Mark Springer, Michelle DeWitt, Hugh Dymont
Opposed:	None
Results:	Motion Carries

Meeting ended at 10:20 p.m.

Perry Barr, Mayor

ATTEST:

Lori Strickler, City Clerk

1. CALL TO ORDER

A Special Meeting of the Bethel City Council was held on August 17, 2020 at 6:00 p.m., in the Council chambers, Bethel, Alaska.

Mayor Barr called the meeting to order at 6:00 p.m.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

Comprising a quorum of the Council, the following members were present:
City Council Member Michelle DeWitt (telephonically) City Council Member Alyssa Leary (telephonically) Council Member Cece Franko (telephonically) Vice-Mayor Haley Hanson (telephonically) City Council Member Hugh Dymont Mayor Perry Barr City Council Member Mark Springer (Arrived after Roll Call 6:05 p.m.)
Members Absent:
Also in attendance were the following:
City Manager Vinny Corazza (telephonically), City Clerk Lori Strickler, City Attorney Libby Bakalar (telephonically)

4. PEOPLE TO BE HEARD – Five minutes per person

5. APPROVAL OF AGENDA

Main Motion: Approve the Agenda.

Moved by:	Hugh Dymont
Seconded by:	Haley Hanson
In favor:	Perry Barr, Cece Franko, Haley Hanson, Alyssa Leary, Michelle DeWitt, Hugh Dymont

Opposed:	None
Results:	Motion Carries

Council Member Springer arrived at 6:05 p.m.

6. UNFINISHED BUSINESS

7. NEW BUSINESS

Item 7.1. - Yukon Kuskokwim Health Corporation COVID-19 Resource Panel-
Training Session for Municipal Officials (Council Member DeWitt)

YKHC Representatives Tiffany Zulkosky, Ellen Hodges, Elizabeth Bates, Brian Lefferts, and Lori Chikoyak provided a presentation and answered questions from Council and City Staff.

Item 7.2. - COVID-19 Policies, Preparedness and Adaptation Strategies (DeWitt)
Move into Committee of the Whole.

Moved by:	Mark Springer
Seconded by:	Hugh Dymont
In favor:	Perry Barr, Cece Franko, Haley Hanson, Alyssa Leary, Mark Springer , Michelle DeWitt, Hugh Dymont
Opposed:	None
Results:	Motion Carries

Motion to direct Administration to provide their infection control polices and procedures related to COVID-19 to YKHC for review and comment.

Moved by:	Michelle DeWitt
Seconded by:	Alyssa Leary
In favor:	Perry Barr, Cece Franko, Haley Hanson, Alyssa Leary, Mark Springer , Michelle DeWitt, Hugh Dymont
Opposed:	None
Results:	Motion Carries

Item 7.3. - Emergency Operations Center Response to COVID-19 Overview and Organization (Vice-Mayor Hanson)

Direct the Bethel Emergency Operations Center (EOC) to Prioritize the response and contingencies plans for the City of Bethel's continuity of service.

Moved by:	Michelle DeWitt
Seconded by:	Alyssa Leary
In favor:	Perry Barr, Cece Franko, Haley Hanson, Alyssa Leary, Mark Springer , Michelle DeWitt, Hugh Dymont
Opposed:	None
Results:	Motion Carries

Direct the EOC to rely only on the health standards provided by YKHC and to provide YKHC COVID-19 polices for their review and to work closely with YKHC on any COVID-19 health policies.

Moved by:	Haley Hanson
Seconded by:	Alyssa Leary
In favor:	Perry Barr, Cece Franko, Haley Hanson, Alyssa Leary, Mark Springer , Michelle DeWitt, Hugh Dymont
Opposed:	None
Results:	Motion Carries

Amend to include under health standards: the Department of Health and Social Services, the Centers for Disease Control, and the World Health Organization.

Moved by:	Haley Hanson
Seconded by:	Alyssa Leary
In favor:	Perry Barr, Cece Franko, Haley Hanson, Alyssa Leary, Mark Springer, Michelle DeWitt, Hugh Dymont
Opposed:	None
Results:	Motion Carries

8. ADJOURNMENT

Main Motion: Adjournment.

Moved by:	Mark Springer
Seconded by:	Haley Hanson
In favor:	Perry Barr, Cece Franko, Haley Hanson, Alyssa Leary, Mark Springer, Michelle DeWitt, Hugh Dymont

Opposed: | None
Results: | Motion Carries

Meeting ended at 9:45 p.m.

Perry Barr, Mayor

ATTEST:

Lori Strickler, City Clerk



Planning Commission Meeting Agenda
Regular Scheduled Meeting Thursday, August 13, 2020– 6:30PM
CITY HALL COUNCIL CHAMBERS 300 CHIEF EDDIE HOFFMAN HIGHWAY
Or by teleconference: 1-800-315-6338 pin: 13871

MEMBERS

Kathy Hanson
Chair
Term Expires 12/2021

Lorin Bradbury
Vice-Chair
Term Expires 12/2020

John Guinn
Commission Member
Term Expires 12/2021

Alex Wasierski
Commission Member
Term Expires 12/2021

Shadi Rabi
Commission Member
Term Expires 12/2021

Scott Campbell
Commission Member
Term Expires 12/2020

Stanley Hoffman Jr
Alternate Member
Term Expires 12/2021

Haley Hanson
Council Representative
Term Expires 10/2020

Ted Meyer
Ex-Officio Member

Pauline Boratko
Recorder

AGENDA

- I. CALL TO ORDER:
- II. ROLL CALL:
- III. PEOPLE TO BE HEARD – (3 Minute Limit)
- IV. APPROVAL OF THE AGENDA:
- V. APPROVAL OF THE MINUTES:
 - A. July 9, 2020—regular meeting.
- VI. SPECIAL ORDER OF BUSINESS:
- VII. NEW BUSINESS:
 - A. PUBLIC HEARING: On June 22, 2020 and July 2, 2020 the City of Bethel Planning Office received an appeal and appeal refinement from Daniel & Dawn Hackney regarding a June 10, 2020 City notice to correct Bethel Municipal Code Violations. The property legal description is: Plat # 84-13, Block 1, Lot 11. The physical address is 175 Alex Hatley.
- VIII. UNFINISHED BUSINESS:
- IX. PLANNER'S REPORT:
- X. COMMISSIONER'S COMMENTS:
- XI. ADJOURNMENT:

City of Bethel, Alaska

Public Safety & Transportation Commission

August 05, 2020

Regular Meeting

Bethel, Alaska

I. CALL TO ORDER

A special meeting of the Public Safety and Transportation Commission was held on August 05, 2020 in the Bethel City Hall Council Chambers.

This meeting was called to order at 6:35pm.

II. ROLL CALL

Present: Madelene Reichard *Chair*
Peter Williams
Nicholai Joekey
Theresa Quiner
Mary Nanuwak
Melanie Fredericks

Absent: Azara Mohammadi *Vice Chair*
Mark Springer *Council Representative*
William Howell III *Fire Chief*

Ex-Officio Present: Jesslyn McGowan *Recorder*
Richard Simmons *Police Chief*
Eric Pavil *Lieutenant*

Others Present: Ted Meyers *Planning Department*

6:43 Nicholai Joekey Joined Meeting through Telephone

III. PEOPLE TO BE HEARD

No one to be heard.

IV. APPROVAL OF AGENDA

MOVED:	Williams	Motion to approve the agenda.
SECONDED:	Quiner	
VOTE ON MAIN MOTION	All in favor.	

V. APPROVAL OF MINUTES

MOVED:	Williams	Motion to approve the minutes from the regular meeting of July 01
SECONDED:	Fredericks	
VOTE ON MAIN MOTION	All in favor.	

VI. UNFINISHED BUSINESS

A. Update on Transportation Planning

City Manager was not present.

MOVED:	Williams	Motion to table to next meeting.
SECONDED:	Quiner	
VOTE ON MAIN MOTION	All in favor.	

B. Review Recommendation to Council- Anti-Bias Training for Bethel Police Department and Bethel Fire Department

Madelene spoke on both the instructor and the training. The instructor is from Bethel and has done the training for YKHC and LKSD already. Wants to potentially present it for the first responders. Other members spoke on the training and that it would benefit them.

MOVED:	Williams	Motion to table till next meeting with more information.
SECONDED:	Quiner	
VOTE ON MAIN MOTION	4 Yes 1 No: Nanuwak- No, Williams-Yes, Quiner-Yes, Fredericks-Yes, Joekay-Yes; Motion Passes	

VII. NEW BUSINESS

A. Update On Progress with Tundra Ridge Road

Ted Meyers, City Planner, spoke on the updates that are going on between DOT and the City regarding the Tundra Ridge Road. DOT is working on getting the right of way and going through the obstacles to get the road connected again.

MOVED:	Williams	Motion to get an update at the next meeting.
SECONDED:	Quiner	
VOTE ON MAIN MOTION	4 Yes 1 No: Nanuwak- No, Williams-Yes, Quiner-Yes, Fredericks-Yes, Joekay-Yes; Motion Passes	

B. Vicarious Trauma Training Discussion for Bethel Police and Fire Department

Nicholai spoke about the training and how it would benefit both departments. Members decided it would be beneficial to talk about this training with the Anti-Bias training at next meeting after reviewing what trainings the Police Department does already.

MOVED:	Quiner	Motion to table till next meeting with more information.
SECONDED:	Williams	
VOTE ON MAIN MOTION	All in favor.	

A. Taxi Cab Permits to Suspend or Revoke- BMC 05.20.080

Jesslyn, Transportation Inspector, spoke on the four permits and the issue of not having inspections done in a year. Issues came up as well with COVID-19 and drivers being stuck in another state as well as City facilities closing lobbies for a while due to COVID.

MOVED:	Quiner	Motion to talk to City Attorney and table till next meeting.
SECONDED:	Williams	
VOTE ON MAIN MOTION	All in favor.	

VIII. CHIEF's COMMENTS

Chief Simmons – See Report in Commission Packet

Chief Howell – See Report in Commission Packet

IX. TRANSPORTATION INSPECTOR'S REPORT

See Report in Commission Packet

X. COUNCIL REPRESENTATIVE's COMMENTS

Council Representative not present

XI. COMMISSION MEMBER's COMMENTS

Melanie Fredericks- Introduced herself and her background. Excited to be on the commission, learn with everyone the on process and the services the city provides.

Theresa Quiner- Introduced herself and her background and why she wanted to join the commission.

Mary Nanuwak- Made a comment and asked why everything keeps getting table and nothing getting done.

Peter Williams- No comment

Nicholai Joekay- No comment

Madelene Reichard- Welcomed the new members and is excited to have new people on the commission.

XII. ADJOURNMENT

MOVED:	Williams	Motion to adjourn.
SECONDED:	Fredericks	
VOTE ON MAIN MOTION	All in favor.	

Meeting adjourned at 7:42 pm.

APPROVED THIS _____ DAY OF _____, 2020.

Jesslyn McGowan, Recorder

Madelene Reichard, Chair

City of Bethel, Alaska

Public Works Committee Meeting Minutes

July 15, 2020

Regular Meeting

Bethel, Alaska

I. CALL TO ORDER:

A regular Public Works Committee meeting was held on July 15, 2020 via Zoom. Alyssa Leary called the meeting to order at 5:36 pm.

II. ROLL CALL:

Present: Alyssa Leary, Ryan Butte, Juan Delgado and Gary Decossas
Also Present: Charlie Dan, Bill Arnold

III. PEOPLE TO BE HEARD:-5 Minute Limit

IV. APPROVAL OF AGENDA:

MOVED BY:	Juan Delgado	Motion to approve the agenda.
SECONDED BY:	Ryan Butte	
VOTE ON MOTION	Motion carried by unanimous vote.	

V. APPROVAL OF THE MINUTES:

MOVED BY:	Gary Decossas	Motion to approve meeting minutes for 05-20-2020 and 06-17-2020.
SECONDED BY:	Ryan Butte	
VOTE ON MOTION	Motion carried by unanimous vote.	

VII. UNFINISHED BUSINESS:

- A. Amending BMC 08.12.020 and 08.12.030- tabled until pandemic stabilizes
- B. Recommendation for City Code Enforcer Follow up- Ted, Planning Director, will attend next months (August) meeting for follow up
- C. Hauled Utility Issues-

MOVED BY:	Gary Decossas	Motion to recommend to City Council to explore an option of creating a utility application that includes proof of hardship in order to allow citizens experiencing difficulty due to COVID-19 to avoid the penalties and shutoffs.
SECONDED BY:	Ryan Butte	
VOTE ON MOTION	Motion carried by unanimous vote.	

VIII. NEW BUSINESS:

- A. Acceptance of Jeff Sanders Resignation
- B. Acceptance of Courtney Trammell Resignation

MOVED BY:	Ryan Butte	Motion to declare two seats vacant following both Jeff Sanders and Courtney Trammell's resignation.
SECONDED BY:	Gary Decossas	
VOTE ON MOTION	Motion carried by unanimous vote.	

C. Voting for Chair/Co-Chair

MOVED BY:	Alyssa Leary	Motion to nominate Gary Decossas as Chair of the Public Works Committee.
SECONDED BY:	Juan Delgado	

VOTE ON MOTION	Motion carried by unanimous vote.
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MOVED BY:	Gary Decossas	Motion to close nominations for Chair of the Public Works Committee.
SECONDED BY:	Juan Delgado	
VOTE ON MOTION	Motion carried by unanimous vote.	

MOVED BY:	Ryan Butte	Motion to nominate Alyssa Leary as Co-Chair of the Public Works Committee.
SECONDED BY:	Juan Delgado	
VOTE ON MOTION	Motion carried by unanimous vote.	

MOVED BY:	Gary Decossas	Motion to close nominations for Co-Chair of the Public Works Committee.
SECONDED BY:	Juan Delgado	
VOTE ON MOTION	Motion carried by unanimous vote.	

D. Drinking Water Compliance- Water Quality Report included an exceedance of the Haloacetic Acids (HAA5). Just wanted to make sure we were up to date on monitoring.

IX. DIRECTORS REPORT:

X. COMMITTEE MEMBER'S COMENTS:

A. Leary- Try to recruit some new committee members and truck drivers.

R. Butte- Wash your hands, don't touch your face.

J. Delgado-

G. Decossas- No comment

XI. ADJOURNMENT

MOVED BY:		Motion to adjourn.
SECONDED BY:	Juan Delgado	
VOTE ON MOTION	Motion carried by unanimous vote.	

With no further business, meeting adjourned at 7:10 PM.

APPROVED this _____ DAY OF _____, 2020.

Gary Decossas
Committee Chair

Charlie Dan
Recorder of Minutes



City of Bethel
Public Works Committee
Regular Meeting - Wednesday, August 19, 2020 5:30 pm
City Hall Council Chambers, Bethel, AK

Gary Decossas
Committee Chair
Term Expires 2022

Alyssa Leary
Committee Co-Chair
Council Representative
Term Expires 2021

Ryan Butte
Committee Member
Term Expires 2020

Juan Delgado
Committee Member
Term Expires 2021

Bill Arnold
Public Works Director
Ex- Officio Member

Charlie Dan
Committee Recorder

Meetings will resume in-person participation. Participants will be required to wear facemasks while in the building and will be required to maintain six feet of distance between other participants.

We recognize there are still many people who wish to continue to maintain physical distancing, so we will continue to hold meeting via Zoom.

We are hosting our public meeting through Zoom.

To join this meeting, follow these instructions:

Go to the website, <https://zoom.us/join> or

Zoom Meeting ID: 529-695-285 Passcode: 257882

I. CALL TO ORDER

II. ROLL CALL

III. PEOPLE TO BE HEARD –5 minute limit

We are still accepting written testimony from the public for each of our public meetings. Deadline to submit written testimony will be 4:00pm the day of the meeting. Please send written testimony to pwadmin@cityofbethel.net.

Anonymous submissions will not be accepted.

IV. APPROVAL OF AGENDA

V. APPROVAL OF MINUTES

a) July 15, 2020 Regular Meeting

VI. UNFINISHED BUSINESS

a) Amending BMC 08.12.020 and 08.12.030 (Leary)

b) Recommendation for City Code Enforcer Follow up

c) Hauled Utility Issues (Leary)

VII. NEW BUSINESS:

a) Berms on the Side of Roads

VIII. DIRECTOR'S REPORT

IX. COMMITTEE MEMBER COMMENTS

X. ADJOURNMENT

Posted August 13, 2020 at City Hall, AC Co., Swanson's, and the Post Office.

Website: <https://www.cityofbethel.org/publicworkscommittee>

Charlie Dan, Public Works Assistant

CITY OF BETHEL, ALASKA

Ordinance #20-24

AN ORDINANCE BY THE BETHEL CITY COUNCIL AMENDING BETHEL MUNICIPAL CODE 4.20 ARTICLE VIII, CONTRACT FORMATION AND MODIFICATION

WHEREAS, the Bethel City Council is required to authorize in advance the execution of certain contracts initiated between the City and other parties;

WHEREAS, certain contracts may include provisions to allow for the extension of, or renewal of a contract following the initial term expiration however these renewals and extensions may not be used to avoid procurement by the competitive procedures;

WHEREAS, the Bethel Municipal Code regulations outlining this approval process however do not include the steps for which the renewal or extension process of these contracts are performed;

WHEREAS, as it is the authority of City Council to manage the policies of the municipality through budgeting, it is imperative council acts as controlling authority when renewing or extending contracts which will require significant funding in future fiscal years;

NOW THEREFORE BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF BETHEL, ALASKA:

SECTION 1. This is a codified Ordinance is of general and permanent nature and shall become part of the Bethel Municipal Code.

SECTION 2. Bethel Municipal Code Chapter 4.20 Article VIII, Contract Formation and Modification is amended as follows, new language is underlined old language is stricken.

Article VIII. Contract Formation and Modification

4.20.360 Budget approval – Availability of funds.

- A. No contract for supplies, services or construction may be approved or executed unless the finance director has certified that funds are available for the city's performance under the contract.
- B. It is the duty of the finance director to confirm that sufficient funds are available for the procurement of any single item, contract, bid/proposal or purchase order transaction exceeding five thousand dollars (\$5,000), inclusive of all shipping costs.
- C. The purchasing agent may give budget approval for the procurement of any single item or purchase order transaction less than five thousand dollars (\$5,000).
- D. Any item for which the procurement of is not otherwise included in the current fiscal year budget must be approved by council prior to the solicitation or procurement of the item.

4.20.370 Contracting authority.

The city may, pursuant to an award in accordance with this chapter, contract with any person to acquire any supplies, services, professional services or construction required by the city.

4.20.380 Contracts enforceable against the city.

- A. No contract for supplies, services, professional services or construction, or any amendment thereto, may be enforced against the city unless its terms have been approved in accordance with this chapter and unless the contract or amendment thereto has been set forth in writing executed in accordance with this chapter.
- B. No oral contracts may be enforced against the city. The city only recognizes and accepts written contracts that follow the processes laid out in this chapter.

4.20.390 Execution of contracts.

- A. All city contracts, and any amendments thereto, must be signed by the city manager or, in the absence of the city manager, by their duly appointed designee.
- B. No contract or any amendments thereto may be enforced against the city unless the contract or amendment thereto has been set forth in writing and executed in accordance with this chapter.

4.20.400 Contract administration.

The using department shall administer all contracts for supplies, services, professional services and construction except as otherwise designated, in writing, by the city manager.

4.20.410 Contract amendments.

Contract amendments shall not be used to avoid procurement by the competitive procedures established under this chapter. Contracts for supplies, services, professional services and construction may be amended by the city manager only for the following reasons:

- A. To change the quantity of supplies ordered or date of delivery under a contract for supplies, where necessary to meet unforeseen city requirements;
- B. To change the quantity of services or professional services to be rendered or to change the scope of a project under a contract for services or professional services, where necessary to meet unforeseen changes in city requirements;
- C. To change the scope of a project or the scope of services or professional services under a construction contract to meet unforeseen city requirements or to change the specifications under a construction contract because unforeseen conditions render the original specifications impracticable;
- D. To change the time for completing a project under a contract for services, professional services or construction;

- E. To correct an error in contract specifications made by the city in good faith or to resolve a good faith dispute between the city and a contractor as to a party's rights and obligations under the contract; or
- F. To change administrative provisions of a contract without materially altering the contract terms governing the quantity or quality of supplies, services, professional services or construction furnished to the city.
- G. No contract amendment or change order that will cause the total value of the contract to increase by more than fifteen thousand dollars (\$15,000) may be executed unless the council has approved a memorandum setting forth the essential terms of the amendment or change order request.
- H. No contract amendment that will increase the contract price may be approved or executed unless the finance director has certified that funds are available for the city's performance under the contract as amended.

4.20.420 Multi-year contracts.

- A. The city may enter into contracts for terms exceeding one (1) year; provided, that funds for the city's performance during the fiscal year in which the contract term commences are certified in writing by the finance director as being available.
- B. The city's payment and performance obligations for succeeding fiscal years after issue of a multi-year contract shall be subject to the availability of funds lawfully appropriated therefor.
- C. Contracts for construction or in connection with requirements of federal and state grants are not to be construed as multi-year contracts; however, lawfully appropriated funds must be available for the term of the contract.

4.20.430 Council approval of contracts.

- A. Prior council approval by action memorandum is required before contracts for the following can be sought:
 - 1. All contracts over five hundred thousand dollars (\$500,000);

2. Supply contracts over five thousand dollars (\$5,000);
3. Services, other than professional services, over fifty thousand dollars (\$50,000);
4. Insurance contracts over two hundred fifty thousand dollars (\$250,000);
5. Professional service contracts over two hundred fifty thousand dollars (\$250,000); and
6. Legal services over thirty thousand dollars (\$30,000).

B. No contract under subsection [A](#) of this section shall be authorized unless the following essential terms of the contract are identified:

1. The identity of the selected contractor and all contractors contacted;
2. The contract price;
3. The nature and quantity of the performance that the city shall receive under the contract;
4. The using department; and
5. The time for performance under the contract.

C. Prior council approval by action memorandum is required before contract renewals or extensions are executed if the contract terms fall within the scope of subsection A.

D. If contracts are awarded to more than one bidder pursuant to an invitation for bids, contracts with different bidders shall be considered together for purposes of determining the application of subsection [A](#) of this section. If any contract to be awarded under a given bid is subject to council approval, the award of other contracts pursuant to the same invitation for bids may, at the discretion of the purchasing officer, be delayed pending council approval.

E. No grant to a governmental or quasi-governmental agency or to a private nonprofit corporation for any amount may be issued unless the council has approved a memorandum setting forth:

1. The identity of the grantee;
2. The grant amount;
3. The purpose to which grant funds are to be devoted; and
4. The department charged with administration of the grant.

F. No contractor may provide supplies, services, professional services, or construction to the city before the applicable requirements of this section are first satisfied.

Introduced by: Mayor Barr
Introduction Date August 11, 2020
Public Hearing Date: August 25, 2020
Action:
Vote:

G. Council approval via action memorandum as described in this section constitutes authorization for the city manager to execute the contract described in the memorandum.

H. Regardless of the amount involved, all contracts for professional lobbying services must be approved in advance by the council.

SECTION 3. This Ordinance shall become effective immediately following adoption by the Bethel City Council.

**BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF BETHEL, ALASKA
THIS ___ DAY OF AUGUST 2020 BY A VOTE OF _ IN FAVOR AND _ OPPOSED.**

Perry Barr, Mayor

ATTEST:

Lori Strickler, City Clerk

CITY OF BETHEL, ALASKA

Ordinance #20-25

AN ORDINANCE BY THE BETHEL CITY COUNCIL CREATING AN EXCISE TAX ON THE DISTRIBUTION OF SUGAR-SWEETENED BEVERAGE PRODUCTS

WHEREAS, the City of Bethel is focused on providing the best services to our community in the most responsible way;

WHEREAS, the goal of enhancing close-to-home outdoor recreation for Bethel citizens, improving park maintenance for current parks, and maintaining and extending the community's trail system is a priority for the City Council;

WHEREAS, the current City of Bethel Comprehensive plan has identified the following as priorities for the community of Bethel:

Land Use Goal 4: Create safe, livable neighborhoods centered around community facilities such as schools, parks, the teen center, and the senior center.

Transportation Goal 3: Provide a safe and efficient trail network to meet current and future needs, for year-round transportation and recreation use by Bethel residents and visitors.

Economic Development Goal 7: Maintain fair, competitive and sufficient local government taxes, fees and utility rates.

Economic Development Goal 8: Enhance the quality of life in Bethel to attract and retain individuals and businesses.

Public Facilities and Services Goal 1 G.: Provide and improve essential city services. Respond to current needs and plan for future demand. Link the extension of public facilities to land use development to ensure that growth occurs in a logical, planned and cost-effective manner. Youth and Adult Recreation. Sustain and enhance facilities and programs for youth and adult recreation.

WHEREAS, addressing **Land Use Goal 4**, in an effort to create safe livable neighborhoods, we currently have four subdivisions (Uivik, Blueberry, Larson, Kasayuli) that do not meet this criteria and lack recreational

opportunities;

WHEREAS, addressing **Transportation Goal 3**, the City has a local and regional trail system; however, expansion of that trail system is needed to improve community accessibility for residents and visitors;

WHEREAS, the Comprehensive Plan identifies the need to have a safe and efficient trail network to meet current and future needs, to allow for year-round transportation and recreation;

WHEREAS, the boardwalk transportation link is safer for pedestrians and bicyclists than using the streets and is less costly than the at-grade pathway attached to roadways;

WHEREAS, the development of our current one mile of boardwalk can focus on trails that connect parks to offer pedestrians access to the City away from roads, dust impacts, and connect key locations such as the post office, Pinky's Park, schools;

WHEREAS, **Economic Development Goal 7 and 8**, explains the majority of the cash economy of Bethel is derived from regional services such as government administration, transportation, fuel and freight distribution, education, health care and social services; and has the goal of enhancing the quality of life in Bethel to attract and retain individuals and businesses;

WHEREAS, many of the top employers within the community (Lower Kuskokwim School District, Yukon Kuskokwim Health Corporation, City of Bethel) face significant difficulty recruiting staff to support their operations;

WHEREAS, according to the Comprehensive Plan, it is important to improve recreational attractions that benefit both residents and visitors, improve the appearance and characteristic of areas of town as well as improving the opportunities to share and learn about historic and contemporary cultures;

WHEREAS, it is challenging to retain and attract personnel; and it is important to invest in infrastructure that improves the quality of life of in our community and region;

WHEREAS, **Public Facilities and Services Goal 1 G.:** explains the need to create, sustain and enhance facilities and programs for youth and adult recreation;

WHEREAS, indoor recreation is a limited commodity for the community of Bethel and consists primarily of Lower Kuskokwim School District properties which

support school sponsored activities which limit the availability for community use;

WHEREAS, there is an unmet need to develop an alternative space for widespread community use with year round availability for all ages;

WHEREAS, the City of Bethel is faced with significant budget constraints limiting the ability to meet the needs of the growing community;

WHEREAS, the organization has had to focus on essential services, due to this budget shortfall, placing a low priority on opportunities to increase the quality of life for our community members;

WHEREAS, it is clear that Bethel's operations are constrained by revenue projections of \$11,382,067 with estimated costs of operations \$11,300,950; when the City of Bethel, with a population of 6,135, covering an area of 50 square miles, with a staff of 99 Full Time Employees, is compared to other budgets among municipalities around the State of Alaska,

- City of Wasilla, population 8,801, with 13.13 square miles, 131 Full Time Employees, lists \$18,705,260 in projected revenues and \$19,138,047 in operation expenditures;
- City of Palmer, population 6,223, with 5.7 square miles, 79.5 Full Time Employees lists \$11,608,593 in projected revenues and \$12,051,022 in operation expenditures, as the closest revenue operating budget to the City of Bethel it is important to point out a significant difference in their spending by comparing the streets and Roads budget for Palmer which totals \$653,358 to the City of Bethel's 2.7 million dollar budget;
- City of Kodiak, population 5,942, with 5.4 square miles, 134 Full Time Employees lists \$42,071,678 in projected revenues and 42,071,678 in operation expenditures;
- City of Homer, population 5,443, with 25 square miles, 101 Full Time Employees, lists \$25,306,581 in projected revenues and \$26,247,742 operation expenditures;
- City of Soldotna, population 4,327, with 7.4 square miles, 74 Full Time Employees has a projected revenue of \$13,198,836 with an operating budget of \$13,248,888;

WHEREAS, Bethel is limited in their opportunity to raise revenue compared to many other communities in the State that have a local property tax to help support the services provided by the local government;

Introduced by: Council Member DeWitt
Introduction Date August 25, 2020
Public Hearing Date: September 8, 2020
Action:
Vote:

WHEREAS, pursuing measures to increase revenues to support the community, will enable ourselves to reach the very reasonable and essential goals outlined in the Comprehensive Plan;

WHEREAS, continuing to maintain and grow our trail systems to provide transportation links between neighborhoods and business centers will support recreational activities and reduce pedestrian hazards from traffic and dust from the road system;

WHEREAS, improving our parks and expanding our park access to more neighborhoods will improve our community profile by supporting social, economic and physical well-being for our current and prospective residents and businesses;

WHEREAS, parks provide a gathering places for families, social groups, as well as for individuals of all ages and economic status, regardless of their ability to pay for access; additionally, recreational opportunities are also associated with a reduction in crime in communities;

WHEREAS, playgrounds are identified as one of the best investments citizens and cities can make in their children as playgrounds provide children critical unstructured, outdoor, creative and active play;

WHEREAS, recreational opportunities have been shown to increase physical activity, improve physical and mental health, lower body mass index, reduce stress and anxiety, decreased morbidity and even increased longevity; they have also been associated with quality of life and have been identified as one of the most important factors on how livable communities are.

NOW THEREFORE BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF BETHEL, ALASKA:

SECTION 1. This is a codified Ordinance and shall become part of the Bethel Municipal Code.

SECTION 2. New Chapter 4.17a, Excise Tax on Sugar-Sweetened Beverage Product is added to the Bethel Municipal Code.

4.17a.010 Definitions.

For the purposes of this Chapter, unless the context otherwise requires:

"Beverage for Medical Use" means a beverage suitable for human consumption and manufactured for use as a:

1. Source of necessary nutrition due to a medical condition, or
2. For use as an oral rehydration electrolyte solution for infants and children formulated to prevent or treat dehydration due to illness.

It shall not include drinks commonly referred to as "Sports Drinks" or any other common names that are derivations thereof.

"Bottled Sugar-Sweetened Beverage" means any sugar-sweetened beverage in a container that is ready for consumption without further processing, such as, and without limitation, dilution or carbonation.

"Caloric Sweetener" means a substance or combination of substances suitable for human consumption that adds calories to and is perceived as sweet to humans when consumed, including, but not limited to sucrose, dextrose, fructose, glucose, other mono and disaccharides; corn syrup or high-fructose corn syrup; or any other caloric sweetener designated by the city manager.

"Consumer" means a natural person who purchases a sugar-sweetened beverage product in the city for a purpose other than resale in the ordinary course of business.

"Distribution" or "distribute" means the transfer of title or possession:

1. From one business entity to another for consideration;
2. Within a single business entity, such as by a wholesale or warehousing unit to a retail outlet or between two or more employees or contractors; or
3. For products for which the tax imposed by this chapter has not been paid by a prior distributor, "distribution" or "distribute" also means the placement of a product with a retailer of sugar-sweetened beverage products.

"Distribution" or "Distribute" shall not mean the retail sale to a consumer.

"Distributor" means any person who distributes sugar-sweetened beverage products in the city.

"Milk Products" means natural fluid milk, regardless of animal source or butterfat content, natural milk concentrate, whether or not reconstituted, regardless of animal source or butterfat content, or dehydrated natural milk, whether or not reconstituted and regardless of animal source or butterfat content, and plant-based milk substitutes, that are marketed as milk, such as soy milk, coconut milk, rice milk and almond milk.

"Powder" means any solid mixture, containing one or more caloric sweetener as an ingredient, intended to be used in making, mixing, or compounding a sugar-sweetened beverage by combining the powder with one or more ingredients.

"Retailer of Sugar-Sweetened Beverage Products" means a person, other than a distributor, manufacturer, or wholesaler who receives, stores, mixes, compounds, or

manufactures a sugar-sweetened beverage and sells or otherwise dispenses the sugar-sweetened beverage to the ultimate consumer.

"Simple Syrup" means a mixture of water and one or more natural or common sweeteners without any additional ingredients.

"Sugar-Sweetened Beverage" means any non-alcoholic beverage which contains at least 5 grams of caloric sweetener per 12 fluid ounces.

1. "Sugar-Sweetened Beverage" includes all drinks and beverages commonly referred to as "soda," "pop," "cola," "soft drinks," "sports drinks," "energy drinks," "sweetened ice teas," "sweetened coffees," or any other common names that are derivations thereof.
2. "Sugar-Sweetened Beverage" does not include any of the following:
 - a. Any beverage in which milk is the primary ingredient, i.e., the ingredient constituting a greater volume of the product than any other;
 - b. Any beverage for medical use;
 - c. Any liquid sold for use for weight reduction as a meal replacement;
 - d. Any product commonly referred to as "infant formula" or "baby formula";
 - e. Any alcoholic beverage;
 - f. Any beverage consisting of 100 percent natural fruit or vegetable juice with no added caloric sweetener. Natural fruit juice and natural vegetable juice is the original liquid with or without water added resulting from the pressing of fruits or vegetables;
 - g. Sweetened medication such as cough syrup, liquid pain relievers, fever reducers and similar products; or
 - h. Any product commonly used exclusively to mix with alcohol that may exceed 5 grams or more per serving of caloric sweetener per 12 ounces of fluid that is not a sugar sweetened beverage, including without limitation margarita mix, bloody mary mix, daiquiri mix or similar products.

"Sugar-Sweetened Beverage Product" means a bottled sugar-sweetened beverage or a sugar sweetened beverage made from the dilution of syrup or powder.

"Syrup" means any liquid mixture, containing one or more caloric sweeteners as an ingredient, intended to be used in making, mixing, or compounding a sugar-sweetened beverage by combining the syrup with one or more other ingredients.

4.17a. 020 Excise tax on sugar-sweetened beverages.

- A. In addition to any other taxes imposed by the city, the city hereby levies an excise tax of one cent (\$0.01) per fluid ounce on the privilege of distributing sugar-sweetened beverage products in the city. The tax is imposed only when the supply, acquisition, delivery or transport is for the ultimate retail sale of the sugar-sweetened beverage products within the city.
- B. For the purposes of this Chapter, the volume, in ounces, of a sugar-sweetened beverage product shall be calculated as follows:

1. For a bottled sugar-sweetened beverage the tax shall be calculated on the volume, in fluid ounces, of sugar-sweetened beverages distributed to any person in the course of business in the city.
2. For sugar-sweetened beverage made from syrups and powders the tax shall be calculated on:
 - a. The manufacturer's suggested serving size for the volume of fluid ounces of sugar-sweetened beverages produced from syrup or powder upon the initial distribution of syrup or powder; or
 - b. If the labeling or packaging does not specify the recommended number of servings per container, the tax shall be calculated using the largest volume of fluid ounces of sugar-sweetened beverages that could be produced from syrup or powder upon the initial distribution of syrup or powder.

4.17a.030 Exemptions.

The tax imposed by this Chapter shall not apply to:

- A. Any distribution of syrups and powders sold directly to a consumer and intended for personal use by a consumer that are not already pre-mixed into a sugar-sweetened beverage product such as granulated sugar, honey, agave and similar products;
- B. Any milk product.
- C. Infant formula.
- D. Any alcoholic beverage.
- E. Any beverage for medical use.
- F. Any product that does not meet the definition of a sugar sweetened beverage.

4.17a.040 Registration of distributor

- A. No person may sell, purchase, possess or bring sugar-sweetened beverage products into the city as a distributor without first registering with the City. The registration shall be on a form provided by the department and must include the information requested by the department.
- B. The registration required by this chapter is in addition to any other registration or license required by law.

4.17a.050 Tax Collection and Returns

- A. Prior to distributing any sugar-sweetened beverage products in the city, the distributor shall be registered with the city in accordance with BMC 4.17a.040.
- B. Each distributor of sugar-sweetened beverage products shall collect and every receiver of sugar-sweetened beverage products from a distributor shall pay the tax imposed in this chapter on each non-exempt distribution of a sugar-

sweetened beverage product.

- C. The tax shall be levied on the first distributor subject to the jurisdiction of the city, if the tax is not paid by the first distributor for any reason, it shall be levied on subsequent distributors, provided that the distribution of sugar-sweetened beverage products may not be taxed more than once in the chain of commerce within the city.
- D. The receiver of any sugar-sweetened beverage product from a distributor shall include with its tax filing (BMC 4.16.240) of such product, the name of the distributor and amount of tax paid to the distributor.
- E. If the receiver is exempt from filing sales tax with the city in accordance with BMC 4.16.160, Tax exemptions, the receiver shall:
 - 1. Provide to the city evidence that the distributor from whom the sugar-sweetened beverage products were received has registered as a distributor with the city; or
 - 2. Report to the city all such transactions, the volume in ounces of sugar-sweetened beverage products received in each transaction, and the identity and contact information of any unregistered distributor from whom the sugar-sweetened beverage product was received and remit it to the city.
- F. The burden of proving that any transaction is not subject to the tax imposed by this chapter is upon the person whom the duty to collect the tax is imposed.
- G. The tax imposed by this chapter shall be due and payable in accordance with BMC 4.16.240, Tax Filing Schedule.

4.17a.070 Enforcement.

Except as otherwise provided by this Chapter, the tax imposed by this Chapter shall be administered in the same manner as taxes imposed pursuant to Chapter 4.16 and, without limitation, shall be subject to the same delinquency penalties, appeals processes and other enforcement provisions set forth in Chapter 4.16.

4.17.080 Not a sales and use tax.

The tax imposed by this Chapter is a tax upon the privilege of conducting business, specifically, distributing Sugar sweetened beverage products within the city. It is not a sales, or use tax on the sale, consumption or use of Sugar-sweetened beverage products. The tax imposed herein shall be in addition to any license fee or tax imposed or levied under any other law, statute or ordinance.

4.17a.090 Dedicated Revenues.

A. All revenues collected from the excise tax imposed by this chapter shall be deposited monthly in an interest bearing account dedicated to the park development fund and shall be designated for the funding of park and recreational design and development, park maintenance and other recreational opportunities in the City of Bethel.

Introduced by: Council Member DeWitt
Introduction Date August 25, 2020
Public Hearing Date: September 8, 2020
Action:
Vote:

SECTION 3. This Ordinance shall become effective sixty days following adoption by the Bethel City Council.

ENACTED THIS __ DAY OF ____ 2020 BY A VOTE OF _ IN FAVOR AND _ OPPOSED.

Perry Barr, Mayor

ATTEST:

Lori Strickler, City Clerk

Introduced by: City Manager Vincenzo S. Corazza
Introduction Date: August 25, 2020
Public Hearing Date: September 8, 2020
Action:
Vote:

CITY OF BETHEL, ALASKA

Ordinance 20-12 (b)

AN ORDINANCE AMENDING THE CITY OF BETHEL FISCAL YEAR 2021 BUDGET

THEREFORE BE IT ORDAINED by the City Council of Bethel, Alaska, as follows:

SECTION 1. Classification. This is a non-codified Ordinance and shall not become part of the Bethel Municipal Code.

SECTION 2. Fiscal Year Budget Amendments. The following estimated revenues and expenditures are hereby appropriated for the corporate purposes and objects of the City of Bethel for Fiscal Year 2020.

WHEREAS, five owners/occupants of residences on Seventh Avenue have experienced excessive electricity bills since the installation of the piped water and sewer system in City Subdivision;

WHEREAS, in conjunction with Ordinance 19-11 (I), the City's electrician firm, VanGo Enterprises LLC, connected heat trace loops from the five residences to one meter on July 15, 2020;

WHEREAS, this budget modification ordinance will allow the City to provide financial relief for the five owner/occupants of residences on Seventh Avenue dating six (6) years;

WHEREAS, the calculation for planned total payment to the five owner/occupants is: (\$130 average electricity cost per month) x (5 owner/occupants) x (6 months/year use of heat tape) x (6 years) = \$23,400;

F-1				
Line Item	Description	Approved Appropriations	Proposed Amendment	Proposed Total Appropriations
51-86-669	Piped Sewer Operating Expenditures-Other Purchased Services	20,000	<u>23,400</u>	43,400
10-10100	Cash in combined fund		(23,400)	

SECTION 3. Effective Date. This Ordinance shall become effective upon the passage by the Bethel City Council.

Introduced by: City Manager Vincenzo S. Corazza
Introduction Date: August 25, 2020
Public Hearing Date: September 8, 2020
Action:
Vote:

**ENACTED THIS ___TH DAY OF SEPTEMBER 2020 BY A VOTE OF _ IN FAVOR AND _
OPPOSED.**

Perry Barr, Mayor

ATTEST:

Lori Strickler, City Clerk

Introduced by: Mayor Perry Barr
Introduction Date: August 25, 2020
Public Hearing Date: September 8, 2020
Action:
Vote:

CITY OF BETHEL, ALASKA

Ordinance 20-12 (c)

AN ORDINANCE AMENDING THE CITY OF BETHEL FISCAL YEAR 2021 BUDGET

THEREFORE BE IT ORDAINED by the City Council of Bethel, Alaska, as follows:

SECTION 1. Classification. This is a non-codified Ordinance and shall not become part of the Bethel Municipal Code.

SECTION 2. Fiscal Year Budget Amendments. The following estimated revenues and expenditures are hereby appropriated for the corporate purposes and objects of the City of Bethel for Fiscal Year 2020.

WHEREAS, on August 11, 2020 the Bethel City Council directed the City Attorney to, on behalf of the City Council, hire professional services to:

Under the provisions of AS 29.35.010(5), which permits the City to "investigate an affair of the municipality and make inquiries into the conduct of a municipal department" and BMC 4.20.170, Consulting Services for City Council, I want to make a motion to direct the City Attorney to procure on behalf of the City Council an independent contractor to conduct a review of municipal operations to include but not be limited to (1) employee complaints of improper conduct by supervisors and (2) financial operations of the City and (3) management and accounting of CARES Act Funds._

WHEREAS, this item was not budgeted when the Fiscal Year 2021 budget was adopted, an estimate of \$20,000 will be appropriated to initiate the services and the use of those funds closely monitored with an additional modification made if necessary;

B-1				
Line Item	Description	Approved Appropriations	Proposed Amendment	Proposed Total Appropriations
10-56-649	City Attorney Professional Services	0	<u>20,000</u>	20,000
10-10100	Cash		(20,000)	

SECTION 3. Effective Date. This Ordinance shall become effective upon the passage by the Bethel City Council.

Introduced by: Mayor Perry Barr
Introduction Date: August 25, 2020
Public Hearing Date: September 8, 2020
Action:
Vote:

**ENACTED THIS ____TH DAY OF SEPTEMBER 2020 BY A VOTE OF _ IN FAVOR AND _
OPPOSED.**

Perry Barr, Mayor

ATTEST:

Lori Strickler, City Clerk

CITY OF BETHEL, ALASKA

Resolution #20-12

A RESOLUTION BY THE BETHEL CITY COUNCIL FORMALLY NAMING MUNICIPAL PARKS

- WHEREAS,** the City of Bethel has few records with formalized park names for our community parks;
- WHEREAS,** as the organization works on a plan to improve our park maintenance, and esthetics to include signage, the need to confirm formally the names of some of our parks has become apparent;
- WHEREAS,** the City of Bethel, City Council, hereby formalize the names of the following City parks:

Parks with adopted and known names:

Name	Big Dipper Field
Location	West Side of Pinky's Park
Legal Description	
Acreage:	1.39
Size:	180' X 338'/60840 square feet
Legislative Action:	Current Resolution
Additional Info.	Name selected through the 2019 Kids Vote Program

Name	Dillon Park
Location	216 Chief Eddie Hoffman Highway
Legal Description	Part of Plat 99-12 Block 1 Lot 2
Acreage:	Shared with City Hall 120,672 square feet
Size:	66' X 33'/2,178 sq. ft.
Legislative Action:	Current Resolution
Additional Info.	Chief Tom Dillon, fallen officer while on duty

Name	Owl Park
Location	411 Ptarmigan Street
Legal Description	Block 2, Ptarmigan-Tundra view Subdivision Plat 83-7
Acreage:	38661 square feet
Size:	210'X245.54x191.86X121.82
Legislative Action:	Current Resolution

Name	Pinky's Park
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Introduced by: Council Member DeWitt
Date August 25, 2020
Action:
Vote:

Location 301 Akiachak
Legal Description Plat #71-425 Tract A
Acreage: 21.986
Size: 143.03 X 665.5 (odd shape)
Legislative Action: Resolution 366
Additional Info. Named after Thomas Pinky Sekenoff in 1981.

Name **Tundra Ridge Park**
Location 9431 Ayaginar Drive
Legal Description Lot 30, Block 2, Phase 1, Tundra Ridge Subdivision
Acreage 0.29
Size 50' X 250'/12,500 sq ft.
Legislative Action: Current Resolution
Additional Info. Resolution 11-24 Refers to but does not adopt an official name.

Name **Wally's Park**
Location 202 Akiak Drive
Legal Description Lot 10, Block 9, Plat # 71-425
Acreage: 0.332
Size: 33,443 square feet
Legislative Action: This Resolution
Additional Info. Named after Wally Wallace the individual that donated the land.

WHEREAS, the City of Bethel, City Council, hereby identifies the following parks as not yet having a formal name and will hold off on formal naming the parks at this time:

Name **Unnamed "Senior Center Park"**
Location 127 Atsaq Street
Legal Description Block 2, Tract H Bethel Heights
Acreage:
Size:
Legislative Action:
Additional Info.

Name **Unnamed "Bethel 4-H Youth Center Playground"**
Location 519 Mission Drive
Legal Description Lot 2B, Block 7, USS 3770
Acreage: .12
Size: 77' X 67'/ 5159 sq. ft.

Introduced by: Council Member DeWitt
Date August 25, 2020
Action:
Vote:

Legislative Action:
Additional Info. Also known as the 4H Youth Center

Name Unnamed "Slough/Boat Ramp Park"
Location
Legal Description Lot 7, Block 10 East Addition USS 3790
Acreage:
Size:
Legislative Action:
Additional Info.

Name Unnamed "Lion's Club Park or Bluff Park"
Location On Bluff drive across from the Bethel Lions Club
Legal Description
Acreage: .56
Size: 410' X 60' / 24,600 sq. ft.
Legislative Action:
Additional Info. Property is allocated to the Port for the bank stabilization project.

Name Unnamed "DATU Park"
Location Firs Avenue Across from First National Bank
Legal Description
Acreage: .172
Size:
Legislative Action:
Additional Info. Leased to the K300 Committee

WHEREAS, creating a legislative record encompassing all park properties and formalizing names for those that have names, will provide for accurate referencing and signage of properties for the future.

NOW THERFOR BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BETHEL, ALASKA THIS ___ DAY OF AUGUST 2020 BY A VOTE OF _ IN FAVOR AND _ OPPOSED.

Perry Barr, Mayor

ATTEST:

Lori Strickler, City Clerk

CITY OF BETHEL, ALASKA

Resolution 20-13

A RESOLUTION BY THE BETHEL CITY COUNCIL IN RESPONSE TO THE PUBLIC HEALTH EMERGENCY, REQUIRING MUNICIPAL MEETINGS BE HELD VIRTUALLY UNTIL NOVEMBER 1, 2020, AND PROVIDING FOR THE ISSUANCE OF VOUCHERS TO ELECTED AND APPOINTED OFFICIALS TO COMPENSATE FOR THEIR VIRTUAL CONNECTIVITY

- WHEREAS,** on March 11, 2020, the State of Alaska declared a public health emergency in response to an anticipated outbreak of COVID-19 in Alaska, and that emergency remains ongoing;
- WHEREAS,** the increase in COVID-19 cases in our community presents a health and safety concern; to mitigate the impacts, the City Council will hold all public meetings of the Council, committees, commissions, and boards, through virtual means, ideally Zoom, unless an alternative method or platform is more effective for the body, until November 1, 2020, a date which may be extended by the Council;
- WHEREAS,** given the limited authority the City may have to adopt health measures based on its status as a second class city that has not adopted health powers,, the City may be unable to meaningfully implement and enforce hunker down orders or health mandates; however, the City does have the authority to modify municipal operations and the duty to create and maintain a safe workplace and facilities;
- WHEREAS,** to prevent the spread of COVID-19, the Centers for Disease Control recommends limiting close contact with individuals, which is defined as being within six feet of an infected person for at least 15 minutes;
- WHEREAS,** the goal of these social distancing requirements is to protect the critical infrastructure of the City, including municipal appointed and elected officials and City staff;
- WHEREAS,** virtual meeting details shall be listed on the agenda and include specific and easily-identifiable notice to the public that all participation in the City's public meetings will be virtual; the notice shall also include instructions on how to participate in the public meetings by telephone or internet connection, and the contact information for the recorder and/or ex officio member assigned to provide administrative support to the body;
- WHEREAS,** exceptions to virtual participation will be provided to the ex officio, recorder, and chair for committees, commissions and boards; and the City Clerk, City Manager and Mayor for City Council meetings;
- WHEREAS,** this exemption will help ensure continuity and effectiveness of meeting processes by allowing staff access to equipment helpful in administering virtual meetings, and by permitting the chair of the meeting to direct access to the staff assigned to the body for administrative and parliamentary support; social distancing requirements will be strictly followed under these exemptions;

Introduced by: Vice-Mayor Hanon

Date: August 25, 2020

Action:

Vote:

WHEREAS, with a mandate for virtual participation for our elected and appointed officials, the costs borne by our municipal volunteers shall be offset by vouchers funded by CARES Act funds;

WHEREAS, \$10 will be issued to each qualifying elected and/or appointed official virtually attending at least 75% of the public meeting of the body, board, committee, or commission, or council to which they are appointed or elected;

WHEREAS, following the completion of this requirement, the recorder or ex-officio member will prepare a check request authorizing the voucher based on the attendance record for their body, for each qualifying member;

WHEREAS, an elected or appointed official may opt out of receiving such voucher for any reason, by providing written notice to the City Clerk's Office prior to the distribution date of the vouchers;

WHEREAS, the potential extent and effect of COVID-19 cannot yet be known; therefore it remains vital for the City of Bethel to be prepared and take all needed precautions until the pandemic no longer presents a threat;

NOW THEREFORE BE IT Resolved by the City Council of Bethel, Alaska, as follows:

Section 1. The Bethel City Council implements virtual meetings for all committee, commission, board and council meetings of the City of Bethel. Further, exemptions for in-person participation will be provided to the Chair, Recorder, Ex Officio member, and the City Clerk, City Manager and Mayor of each respective body, board, commission, committee, or council

Section 2. The Bethel City Council authorizes the distribution of \$10 vouchers to appointed and elected officials (members) for each meeting attended virtually, however the member must be present for at least 75% of the meeting, and be appointed or elected to the body.

ENACTED THIS 25th DAY OF AUGUST 2020 BY A VOTE OF _ IN FAVOR AND _ OPPOSED.

Perry Barr, Mayor

ATTEST:

Lori Strickler, City Clerk

City of Bethel Action Memorandum

Action memorandum No.	AM 20-38		
Date action introduced:		Introduced by:	Vice-Mayor Hanson
Date action taken:		Approved	Denied
Confirmed by:			

Action Title: Refer, to the Planning Commission, the Review and Prioritization of Hazards and Nuisance Properties for Municipal Action

Attachment(s):

Amount of fiscal impact:		Account information:
X	No fiscal impact at this time.	
	Funds in City Budget.	
	Requires funding in FY 2021 Budget.	

The Community of Bethel has a growing number of blight properties that have become public nuisances. The City Council wishes to begin a public process to evaluate the current nuisance properties and identify a plan to remove the nuisances properties systematically; ensuring that properties which are presenting the most harm are addressed first.

The referral of this item to the Planning Commission not only allows for a public process through our volunteer Commission, but also places the evaluation process with individuals most familiar with the City's Building, Planning and Zoning Codes.

Following the Planning Commission's evaluation and prioritization of the Hazards and Nuisance properties, the municipality can take steps provided for in Bethel Municipal Code Chapter 15.04; declaring properties in Bethel public hazards and/or nuisances. This process allows the City Council to evaluate a report which: identifies the fire hazards, health hazards, or public nuisances on the property; provides notice to the property owner of their need to correct the hazard and/or nuisance; and begins abatement procedures if corrective measures are not taken by the property owner.

The City of Bethel recognizes the need to address this growing problem and will work within their resources to relieve the community of these blighted and nuisance properties.

City of Bethel Action Memorandum

Action memorandum No.	20-39	
Date action introduced:	August 25, 2020	Introduced by: Council Member Springer
Date action taken:		Approved: Denied:
Confirmed by:		

Action Title: Authorizing a waiver to permit Administration to hire Leif Albertson, as a contractor or consultant to act as the Emergency Operations Director in the City's Emergency Operations Center.

Attachment(s): None

Amount of fiscal impact:		Account information:
	No fiscal impact at this time	
Up to \$15,000	Funds in CARES Act Budget	NA
	Funds are not budgeted. Budget modification is required.	

Summary Statement:

Bethel Municipal Code 2.05.190 states "no member of the council may be employed by the city in any capacity within a twelve (12) month period immediately following the term of that individual unless a member is employed as a hired consultant or contractor and a waiver has been provided by the council."

City of Bethel Action Memorandum

Action memorandum No.	20-40	
Date action introduced:	August 25, 2020	Introduced by: Haley Hanson, Vice Mayor
Date action taken:		Approved Denied
Confirmed by:		

Action Title: Approve a change in the City of Bethel CARES Act Budget and Spending Plan and Memorandum of Agreement between the City and Bethel Community Services Foundation (BCSF) such that \$500,000 in additional CARES Act funds are distributed to BCSF to bolster their mission to support Bethel nonprofit organizations and related causes.

Attachment(s): (1) Revised CARES Act Budget and Spending Plan; (2) Revised Memorandum of Agreement Between the City of Bethel and Bethel Community Services Foundation Regarding CARES Act Distributions.

Amount of fiscal impact:		Account information:
	No fiscal impact at this time	
\$500,000	Funds in CARES Act Budget	NA
	Funds are not budgeted. Budget modification is required.	

Summary Statement:

The City of Bethel has an opportunity to expend \$8,424,380.20 in CARES Act grant funds on COVID-19 appropriate purposes by December 30, 2020. Large cash disbursements to credible organizations involved in supporting worthy COVID-19 pandemic causes represent a significant, convenient, and timely means to achieve the City's objective.

The City of Bethel has an active Memorandum of Agreement (MOA) Between the City of Bethel and Bethel Community Services Foundation for the disbursement of \$1,050,000 in CARES Act funding to support the Bethel nonprofit community. Evidence has come to light recently that additional funds are needed to assist the Bethel nonprofit sector as a result of the COVID-19 pandemic. The City is in a position to allocate an additional \$500,000 from the CARES Act Budget and Spending Plan to bolster the BSCF mission to support Bethel nonprofit organizations and related causes. A revised MOA between the City and BCSF containing new language in support of the additional allocation is attached hereto.

Council will be voting to transfer \$500,000 from the CARES Act Contingency budget line, currently at \$1,586,815 to the Bethel Community Services Foundation line as indicated in the embedded screenshot of page 9 of the CARES Act Budget and Spending Plan.

City of Bethel Action Memorandum

CARES Act Fund Revenues	8,424,380	
Operating Expenditures:		
XX-XX Emergency Operations Center	617,066	
TOTAL OPERATING EXPENDITURES	617,066	
Net after Operating Expenditures	617,066	
Project Expenditures:		
Public Safety Payroll (PD+FD) Reimbursement 3-1 thru 12-30	3,000,000	
Elder Single-Ride Taxi Coupon Program	20,000	
PPE Stockpile	200,000	
COVID-19 Election (City Clerk)	5,500	
Winterhouse Homeless Shelter Reimbursement 3-1 thru 12-30	75,000	
YKHC COVID Testing Support at Airport	365,000	
Lodging Transit Personnel	350,000	
		1,550,000
Bethel Community Services Foundation Charities	1,000,000	
Economic Recovery for Businesses (BCSF consultant)	1,000,000	
		1,036,814
Contingency/Unforeseen Expenses to React to Future Needs	1,586,814	
TOTAL PROJECT EXPENDITURES	7,602,314	
Excess of Revenues over Operating, Debt & Project Exp.	205,000	
Capital Expenditures from Fund Balance:		
Emergency Operations Center Communications & Backup Power	120,000	
PPE Cleaning Machine for EOC	25,000	
EOC Response Vehicle	60,000	

v



Coronavirus Aid, Relief, and Economic Security (CARES) Act Budget and Spending Plan

CITY OF BETHEL

300 Chief Eddie Hoffman Highway, PO Box 1388
Bethel, AK 99559 Phone: (907) 543-2047

Vincenzo S. Corazza

City Manager/ Emergency Operations Center Director
vcorazza@cityofbethel.net

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CITY OF BETHEL
GOVERNMENT FACT SHEET

FORM OF GOVERNMENT

- The City of Bethel is a second class city with a City Manager form of government.
- The City is comprised of the Mayor, Vice-Mayor, and five Council Members who are all elected from the community at large to serve a three-year term.
- The City Council appoints the City Manager, City Clerk, and City Attorney.
- The Bethel City Council meets the second and fourth Tuesday of each month in the City Hall Council Chambers located in City Hall at 300 State Highway in Bethel.
- City of Bethel website: www.cityofbethel.org

City Clerk

Lori Strickler

City Attorney

Libby Bakalar

CITY DEPARTMENTS

Vincenzo S. Corazza	City Manager	Administration
James Harris	Human Resources Manager	Administration
John Sargent	Acting Finance Director	Finance
William F. Howell, III	Fire Chief	Fire
Bo Foley	IT Director	Information Technology
Ted Meyer	Planning Director	Planning
Vincenzo S. Corazza	Acting Police Chief	Police
Allen Wold	Port Director	Port
William Arnold	Public Works Director	Public Works

EMERGENCY OPERATIONS CENTER (EOC)

Vincenzo (Vinny) S. Corazza	Incident Commander/EOC Director
Daron Solesbee	Operations Section Chief
William (Bill) F. Howell, III	Deputy Operations Section Chief
Charlie Dan	Planning Section Chief
Ted Meyer	Logistics Section Chief
John Sargent	Finance/Admin Section Chief
Leif Albertson	Information & Intelligence Officer

INCIDENT ORGANIZATION CHART (ICS 207)

1. Incident Name: Bethel EOC COVID-19	2. Operational Period: Date From: 07032020 Date To: Ongoing Time From: 1330 Time To: Ongoing		
3. Organization Chart <pre> graph TD IC["Incident Commander(s) Vinny Corazza, EOC Director"] LO["Liaison Officer John Sargent"] SO["Safety Officer James Harris"] PIO["Public Information Officer"] OSC["Operations Section Chief Daron Solesbee"] SAM["Staging Area Manager"] PSC["Planning Section Chief Charlie Dan"] LSC["Logistics Section Chief Ted Meyer"] FASC["Finance/Admin Section Chief John Sargent"] EMS["EMS/Fire Thomas Haviland"] LE["Law Enforcement Eric Pavil"] II["Info. & Intel Leif Albertson"] N/A["N/A"] RU["Resources Unit Ldr."] SU["Situation Unit Ldr."] DU["Documentation Unit Ldr."] DMU["Demobilization Unit Ldr."] SBD["Support Branch Dir."] SUL["Supply Unit Ldr. Pauline Boratko"] FLU["Facilities Unit Ldr."] GSU["Ground Spt. Unit Ldr."] SBD2["Service Branch Dir."] CU["Comms Unit Ldr. Bo Foley, IT Dir."] MU["Medical Unit Ldr. BFC/YKHC"] FU["Food Unit Ldr."] TUL["Time Unit Ldr."] PUL["Procurement Unit Ldr."] CCU["Comp./Claims Unit Ldr."] CUL["Cost Unit Ldr."] IC --- LO IC --- SO IC --- PIO IC --- OSC OSC --- SAM IC --- PSC IC --- LSC IC --- FASC PSC --- RU PSC --- SU PSC --- DU PSC --- DMU LSC --- SBD LSC --- SUL LSC --- FLU LSC --- GSU LSC --- SBD2 LSC --- CU LSC --- MU LSC --- FU FASC --- TUL FASC --- PUL FASC --- CCU FASC --- CUL OSC --- EMS OSC --- LE OSC --- II OSC --- N/A </pre>			
ICS 207	IAP Page ____	4. Prepared by: Name: <u>Vinny Corazza</u> Position/Title: <u>EOC Director</u> Signature: _____ Date/Time: <u>07032020</u>	

CITY OF BETHEL, ALASKA EMERGENCY OPERATIONS CENTER



July 3, 2020

Citizens of Bethel
Bethel City Council

RE: 2020 CARES Act Budget Message

On behalf of the Emergency Operations Center (EOC), I'm please to present for your consideration the Coronavirus Aid, Relief, and Economic Security (CARES) Act funding budget. The CARES Act budget was noted to you in my FY 2021 Budget Message dated June 15, 2020:

A note on the Coronavirus Aid, Relief, and Economic Security (CARES) Act funding: The City FY 21 Budget is independent of the CARES Act funding budget. Administration was very cognizant of not supplanting or "replacing" or "take the place of" general fund monies with CARES Act fund monies. Federal law prohibits recipients of federal funds from replacing state, local, or agency funds with federal funds. Although CARES Act may allow it, the fluidity of the ever changing rules urged Administration to proceed with caution. – City of Bethel FY 2021 Annual Budget, Page 5

I've gone to the extent of treating the CARES Act process as a separate department-like structure modeled after the Incident Command System (ICS). ICS is the standardized approach to the command, control, and coordination of emergency response providing a common hierarchy within which responders from multiple agencies can be effective. It is the component of the National Incident Management System (NIMS) that the Federal emergency Management Agency advocates for our response to emergencies. The Emergency Operations Center is the department-like structure that will be executing the City's Covid-19 response using the CARES Act funds. Similar to how the General and Enterprise Funds support government functions of Police/Fire/Public Works, the CARES Act Funds will support the EOC.

According to the United States Department of the Treasury, the CARES Act established the \$150 billion Coronavirus Relief Fund. Treasury has made payments from the Fund to States and eligible units of local government; the District of Columbia and U.S. Territories (the Commonwealth of Puerto Rico, the United States Virgin Islands, Guam, American Samoa, and the Commonwealth of the Northern Mariana Islands); and Tribal governments (collectively "governments").

Of the \$150 billion, the State of Alaska received the minimum \$1.25 billion and that was further distributed to the local governments. The City of Bethel was allocated \$8,424,380 to be paid in a series of payments.

It is the goal of the EOC to spend the entirety of the \$8.4 million. As indicated earlier, the EOC is the organization that will be executing the City's Covid-19 response using the CARES Act funds. For personnel and material, supplies and services, the EOC needs an operating expense of \$612,313. Due to the time constraints that expenses must be "incurred" or spent by December 30, 2020, three capital expenditures are budgeted for the EOC that can quickly be executed; Communications & Backup Power for the EOC, Personal Protective Equipment (PPE) Cleaning machine as well as an EOC Response Vehicle.

Other non-durable expenditures are listed as Project Expenditures to track the EOC's Covid-19 response efforts. Sample project expenditures include:

- Public Safety Payroll (PD+FD) Reimbursement 3-1 thru 12-30
- Elder Single-Ride Taxi Coupon Program
- PPE Stockpile
- Covid-19 Election (City Clerk)
- Winterhouse Homeless Shelter Reimbursement 3-1 thru 12-30
- YKHC Covid-19 Testing Support at Airport
- Lodging Transit Personnel

As directed by Action Memorandum (AM) 20-22, there will be a large grant donation to Bethel Community Services Foundation (BCSF) to continue their regular mission of providing charitable services to the community. Additionally BCSF will be contracted to administer the Economic Recovery for Businesses portion of the CARES Act, also as authorized by AM 20-22.

Despite Alaska's challenging economic times in the face of the COVID-19 pandemic, the 2020 CARES Act budget balances the EOC's mission to respond to emergencies affecting the City, while at the same time provide grant opportunities to the non-profit and businesses of our community. On behalf of the EOC staff, I look forward to discussing this budget with the Bethel City Council members and the general public.

Sincerely,



Vincenzo S. Corazza

Emergency Operations Center Director

Introduced by: City Manager Corazza
Date: June 9, 2020
Action: Passed
Vote: 7-0

CITY OF BETHEL

Resolution # 20-05

ACCEPTANCE OF CORONAVIRUS RELIEF FUNDS

WHEREAS, this resolution is required by the Alaska Department of Commerce, Community, and Economic Development, Division of Community and Regional Affairs (grantor) for the City of Bethel to accept CARES Act funding;

WHEREAS, the City of Bethel was allocated \$8,424,380.20 in CARES Act funding with the following planned State of Alaska dissemination dates and amounts: May 1, 2020 (\$4,193,478.70), July 1, 2020 (\$2,115,450.75), and October 1, 2020 (\$2,115,450.75);

WHEREAS, Coronavirus Relief Funds "are for necessary expenditures incurred due to the public health emergency with respect to the Coronavirus Disease 2019 (COVID-19);"

WHEREAS, the City of Bethel wishes to provide the CARES Act funds for the community of Bethel;

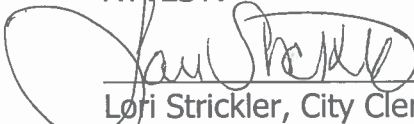
NOW, THEREFORE, BE IT RESOLVED that the Bethel City Council hereby agrees to approve and accept \$8,424,380.20 in Coronavirus Relief Funds and plans to use the funds for necessary expenditures incurred due to the public health emergency with respect to the Coronavirus Disease 2019 (COVID-19).

BE IT FURTHER resolved that the City Manager is directed to sign all necessary agreement documents with the State of Alaska to effectuate City CARES Act funding.

ENACTED THIS 9TH DAY OF JUNE 2020 BY A VOTE OF 7 IN FAVOR AND 0 OPPOSED.


Perry Barr, Mayor

ATTEST:


Lori Strickler, City Clerk

City of Bethel, Alaska

Resolution #20-05
1 of 1



City of Bethel

CY 2020 Coronavirus Aid, Relief & Economic Security (CARES) Act Budget

Period: March 1, 2020 – December 30, 2020

City Council

Perry Barr	Mayor
Haley Hanson	Vice-Mayor
Michelle Dewitt	Council Member
Hugh Dymment	Council Member
Cece Franko	Council Member
Alyssa Leary	Council Member
Mark Springer	Council Member

Prepared by:

Vincenzo S. Corazza Emergency Operations Center Director

CORONAVIRUS AID, RELIEF & ECONOMIC SECURITY (CARES) ACT FUND SUMMARY

	CY 2020 Budget
CARES Act Fund Revenues	8,424,380
Operating Expenditures:	
XX-XX Emergency Operations Center	617,066
TOTAL OPERATING EXPENDITURES	617,066
Net after Operating Expenditures	617,066
Project Expenditures:	
Public Safety Payroll (PD+FD) Reimbursement 3-1 thru 12-30	3,000,000
Elder Single-Ride Taxi Coupon Program	20,000
PPE Stockpile	200,000
COVID-19 Election (City Clerk)	5,500
Winterhouse Homeless Shelter Reimbursement 3-1 thru 12-30	75,000
YKHC COVID Testing Support at Airport	365,000
Lodging Transit Personnel	350,000
 Bethel Community Services Foundation Charities	1,000,000
Economic Recovery for Businesses (BCSF consultant)	1,000,000
 Contingency/Unforeseen Expenses to React to Future Needs	1,586,814
TOTAL PROJECT EXPENDITURES	7,602,314
Excess of Revenues over Operating, Debt & Project Exp.	205,000
Capital Expenditures from Fund Balance:	
Emergency Operations Center Communications & Backup Power	120,000
PPE Cleaning Machine for EOC	25,000
EOC Response Vehicle	60,000
TOTAL CAPITAL EXPENDITURES FROM FUND BALANCE	205,000
Excess Revenues Over All Expenditures	0

CARES ACT REVENUES

		CY 2020 Budget
GENERAL FUND REVENUES:		
Federal Sources:		
xx-xx	CARES Act is Federal, but DCCED/DCRA will administer	
	Total	-
State of Alaska Department of Commerce, Community and Economic Development:		
XXX	CARES Act Funding, 1st Payment	4,193,479
XXX	CARES Act Funding, 2nd Payment	2,115,451
XXX	CARES Act Funding, 3rd Payment	2,115,451
	Total	8,424,380
	TOTAL REVENUES	8,424,380

Emergency Operations Center & Shelter Personnel

		CY 2020 Budget
PERSONNEL (all temporary hires from July 2020 - December 2020, 260 hours each):		
	Temp Emergency Operations Director @ \$85.30 / hr	22,188
	Temp Public Information Officer @ \$61.90 / hr	16,091
	Temp Safety Officer @ \$60.60 / hr	15,748
	Temp Liaison Officer @ \$79.70 / hr	20,721
	Temp Operations Chief @ \$67.70 / hr	17,615
	Temp Planning Chief @ \$67.70 / hr	17,615
	Temp Logistics Chief @ \$49.30 / hr	12,805
	Temp Finance/Admin Chief @ \$79.70 / hr	20,721
	Temp Deputy Chiefs (x4) @ \$47.80 / hr	49,723
	Temp Information/Intelligence Officer @ \$60.60 / hr	15,748
	Temp Shelter Attendants x 4 @\$24.57 / hr	25,553
501	Total Wages	234,526
510	Social Security (6.2% of Temp Salary)	-
511	Medicare (1.45% of Salary)	-
512	Employee Group Health Benefits 5 @ \$2119	-
515	Unemployment (1.78% of Wages) (Capped @39,900 Per EE)	-
516	Workers' Compensation @.2672/\$100	-
518	PERS (22.00% of Salary)	-
519	Utility Benefit (\$380 per month x 12 months x 5 FTE)	-
	BENEFITS & TAXES	-
	SUBTOTAL PERSONNEL	234,526
	TOTAL PERSONNEL	234,526

CARES ACT Operating / Emergency Operations Center & Shelter		2020 Budget
PERSONNEL		
	Salaries, Benefits & Taxes minus EGHB	234,526
	Overtime	
	Employee Group Health Benefits	-
	Revision to Personnel Budget	
	Total Personnel	234,526
MATERIALS, SUPPLIES AND SERVICES		
522	Recruitment Costs	10,000
541	Travel/Training Staff Attorney	5,000
545	Training/Travel	10,000
561	Supplies	6,700
563	Wearing Apparel	2,500
602	Gasoline	1,500
621	Electricity	18,400
622	Telephone	20,000
623	Heating Fuel	15,000
626	Water, Sewer & Garbage	12,000
627	Staff Cell Phone	840
642	Legal Fees	-
644	Consulting Fees	150,000
646	Drug Testing/COVID Testing	9,500
649	Professional Fees	50,000
663	Janitorial Supplies/Services	11,400
669	Other Purchased Services	20,000
683	Minor Equip	5,000
685	Equipment	5,000
721	Insurance	10,000
724	Dues/Subscriptions	1,200
727	Advertising	2,000
732	Equipment Rental	5,000
733	Postage	500
790	Allowance for Special Events	10,000
799	Miscellaneous	1,000
	Total MS&S	382,540
	Total Operating Expenditures	617,066

CITY INITIATED PROJECTS			The CARES Act requires that the payments from the Coronavirus Relief Fund only be used to cover expenses that—		
			1. are necessary expenditures incurred due to the public health emergency with respect to the Coronavirus Disease 2019 (COVID-19);	2. were not accounted for in the budget most recently approved as of March 27, 2020 (the date of enactment of the CARES Act) for the State or government; and	3. were incurred during the period that begins on March 1, 2020, and ends on December 30, 2020.
	Name / Description	Cost			
	Public Safety Payroll (PD+FD) Reimbursement 3-1 thru 12-30	\$ 3,000,000.00	Yes, Presumed Eligible	No, Presumed Eligible	Yes, Presumed Eligible
	Elder Single-Ride Taxi Coupon Program	\$ 20,000.00	Yes, City Attorney Reviewed	No, not in FY2020 City Budget, City Attorney Reviewed	Yes, City Attorney Reviewed
	PPE Stockpile	\$ 200,000.00	Yes, City Attorney Reviewed	No, not in FY2020 City Budget, City Attorney Reviewed	Yes, City Attorney Reviewed
	COVID-19 Election (City Clerk)	\$ 5,500.00	Yes, City Attorney Reviewed	No, not in FY2020 City Budget, City Attorney Reviewed	Yes, City Attorney Reviewed
	Winterhouse Homeless Shelter Reimbursement 3-1 thru 12-30	\$ 75,000.00	Yes, City Attorney Reviewed	No, not in FY2020 City Budget, City Attorney Reviewed	Yes, City Attorney Reviewed
	YKHC COVID Testing Support at Airport	\$ 365,000.00	Yes, City Attorney Reviewed	No, not in FY2020 City Budget, City Attorney Reviewed	Yes, City Attorney Reviewed
	Lodging Transit Personnel	\$ 350,000.00	Yes, City Attorney Reviewed	No, not in FY2020 City Budget, City Attorney Reviewed	Yes, City Attorney Reviewed
	TOTAL PROJECT EXPENDITURES	\$ 4,015,500.00			

EOC CAPITAL PROJECTS			The CARES Act requires that the payments from the Coronavirus Relief Fund only be used to cover expenses that—		
			1. are necessary expenditures incurred due to the public health emergency with respect to the Coronavirus Disease 2019 (COVID-19);	2. were not accounted for in the budget most recently approved as of March 27, 2020 (the date of enactment of the CARES Act) for the State or government; and	3. were incurred during the period that begins on March 1, 2020, and ends on December 30, 2020.
	Name / Description	Cost			
	EOC Communications & Backup Power	\$ 120,000.00	Yes, City Attorney Reviewed	No, not in FY2020 City Budget, City Attorney Reviewed	Yes, City Attorney Reviewed
	PPE Cleaning Machine for EOC	\$ 25,000.00	Yes, City Attorney Reviewed	No, not in FY2020 City Budget, City Attorney Reviewed	Yes, City Attorney Reviewed
	EOC Response Vehicle	\$ 60,000.00	Yes, City Attorney Reviewed	No, not in FY2020 City Budget, City Attorney Reviewed	Yes, City Attorney Reviewed
	TOTAL CAPITAL EXPENDITURES	\$ 205,000.00			

BCSF BETHEL BUSINESS RECOVERY GRANT PROGRAM			The CARES Act requires that the payments from the Coronavirus Relief Fund only be used to cover expenses that—		
			1. are necessary expenditures incurred due to the public health emergency with respect to the Coronavirus Disease 2019 (COVID-19);	2. were not accounted for in the budget most recently approved as of March 27, 2020 (the date of enactment of the CARES Act) for the State or government; and	3. were incurred during the period that begins on March 1, 2020, and ends on December 30, 2020.
	Name / Description	Cost			
	Bethel Business Recovery Grant Program (BCSF Consultant)	\$ 1,000,000.00			
	TOTAL PROJECT EXPENDITURES	\$ 1,000,000.00			

BCSF BETHEL NONPROFIT SUPPORT			The CARES Act requires that the payments from the Coronavirus Relief Fund only be used to cover expenses that—		
			1. are necessary expenditures incurred due to the public health emergency with respect to the Coronavirus Disease 2019 (COVID-19);	2. were not accounted for in the budget most recently approved as of March 27, 2020 (the date of enactment of the CARES Act) for the State or government; and	3. were incurred during the period that begins on March 1, 2020, and ends on December 30, 2020.
	Name / Description	Cost			
	Bethel Community Services Foundation Charities	\$ 1,000,000.00			
	TOTAL PROJECT EXPENDITURES	\$ 1,000,000.00			



City of Bethel

CY 2020 Coronavirus Aid, Relief & Economic Security (CARES) Act Spending Plan

Period: March 1, 2020 – December 30, 2020

City Council

Perry Barr	Mayor
Haley Hanson	Vice-Mayor
Michelle Dewitt	Council Member
Hugh Dymment	Council Member
Cece Franko	Council Member
Alyssa Leary	Council Member
Mark Springer	Council Member

Prepared by:

Vincenzo S. Corazza Emergency Operations Center Director

Spending Plan Overview

The Bethel City Council on July 14, 2020 approved an approach to distributing Coronavirus Aid, Relief, and Economic Security (CARES) Act funds received by the City, identifying broad categories of governmental, businesses, and nonprofit to help provide economic relief due to the public health emergency. The administration focused on developing the three grant programs outlined in this document to provide meaningful impact in the community in an expeditious manner.

The City of Bethel, with input from the community of Bethel through a June 18th CARES Act Public Forum, explored and considered a wide range of spending programs and guidance. The City sought timely relief support with as few restrictions as possible to ensure relief funds can be spent as needed and balanced with accountability.



We believe we have assessed the requirements and needs of the City soundly, producing a set of responsive programs to ensure we, as a City, succeed in expending funds to best serve the citizens of Bethel with responsible management.

The City of Bethel expects to receive a total of \$8,424,380 from the Federal Government passed through the State of Alaska for expenditures in response to and to aid in the economic recovery from the COVID - 19 Public Health Emergency. The Administration has evaluated an approach to distributing the economic recovery funds identifying how to best support the long-term recovery of our local economy. This approach includes an allocation plan for expenditure of these funds approved by City Council and designed to identify broad categories, governmental, businesses, and nonprofit where help is needed due to impacts associated with the COVID-19 Public Health Emergency.

Government:

- \$3,000,000 – First Responder and Public Safety Payroll.
- \$822,000 – City Resiliency and Recovery.
- \$1,000,000 – City Initiated Projects.
- \$1,587,000 – Contingency.

Businesses:

\$1,000,000 – Bethel Business Recovery Grant Program. This allocation includes grant awards to qualifying City of Bethel businesses affected by COVID-19 to offset impacts or to provide mitigation. Bethel Community Services Foundation will be contracted to administer this grant program with the City verifying through past business tax filings with the city.

Non-Profits:

\$1,000,000 – Nonprofit COVID-19 Relief and Recovery Activities. Bethel Community Services Foundation (BCSF) will receive \$1,000,000 to continue its mission to support the communities' nonprofit support efforts. Nonprofits, churches and other charitable entities may apply through BCSF's grant process.



CARES Act Check Depositing Ceremony, June 29, 2020.

L-R: City Manager Vinny Corazza, Acting Finance Director John Sargent, Mayor Perry Barr, Bank Manager Jason Brown, Bank Operations Supervisor John Hamilton

Government Projects

\$3,000,000 – First Responder and Public Safety Payroll. This allocation includes a reimbursement of City payroll expenses for Fire Department, Police Department, and Public Safety Dispatch, for the period between March 1, 2020 thru December 30, 2020. The guidance from the US Treasury is that for administrative convenience, payroll for public safety personnel is presumed to be responding to Covid-19. This estimate is based on the prior 10 months report for both Police Department and Fire Department.

\$822,000 – City Resiliency and Recovery. This allocation is for personnel, materials, supplies and services (MSS) and capital required to operate the City's Emergency Operations Center (EOC).

\$1,000,000 – City Initiated Projects. Identified projects that will be carried out by the Emergency Operations Center for the benefit of City residents. These include:

- Elder Single-Ride Taxi Coupon Program – a coupon for Elders to exclude taxis from picking up additional passengers since Bethel's cab system is a ride-sharing (picking up multiple strangers enroute to a destination to fill up the cab with each passenger paying a set fee).
- PPE Stockpile – Buying masks, face shields, gowns, disinfectant wipes, hand sanitizers for the EOC to stockpile and distribute as the community requests them
- Covid-19 Election (City Clerk) – Covid mitigation measures for the City Clerk to hold an election during this pandemic period.
- Winterhouse Homeless Shelter Reimbursement 3-1 thru 12-30 – Reimbursing city funds for supporting the community's sole homeless shelter during pandemic
- YKHC Covid-19 Testing Support at Airport – financial incentive (e.g. gift cards) to encourage passengers at the Bethel Airport to voluntary test with YKHC's Covid-19 testing site.



-
- Lodging Transit Personnel – overnight lodging accommodations for villagers in transit from Anchorage to their home villages but are laid-over in Bethel due to connecting flight delays. Voluntary program requires testing and temporary quarantining at a non-congregate shelter (e.g. hotel) to prevent comingling with the local population.
 - EOC Communication & Backup Power – Renovate the EOC with modern communication and audio visual equipment as well as provide backup power to the emergency broadcast system.
 - EOC PPE Cleaning Machine – Equipment to clean and disinfect reusable personal protective equipment for public safety personnel as well as PPEs for the community.
 - EOC Response Vehicle – a vehicle for the EOC personnel to use in carrying out Incident Action Plans, e.g. delivering PPEs to a residence.

\$1,587,000 – Contingency. Reserved for unforeseen expensed and to provide resources for future needs.



Bethel Business Recovery Grant Program

\$1,000,000 – Bethel Business Recovery Grant Program. This allocation includes grant awards to qualifying City of Bethel businesses affected by COVID-19 to offset the economic impacts of the public health crisis or to provide an opportunity for mitigation. Bethel Community Services Foundation will enter into an agreement to assist the City of Bethel with administration of this program.

Businesses should expect that eligibility for this program will include:

- business must be located within the City of Bethel (business owner does not have to reside in the City of Bethel)
- business must have a valid business license with the City of Bethel which was established with the City of Bethel no later than January 1, 2020 (seasonal businesses that may have reported no operations in January 2020 are NOT excluded)
- business is compliant with sales tax filings *businesses that have entered into a payment plan for delinquent taxes and are adhering to the plan are eligible, so long as the City has not placed a lien on that business
- business must intend to remain in business into 2021
- business must be able to fully expend funds by December 15, 2020
- business must submit a completed W9 form

This grant program is currently in the development stages. It is expected that this program will be structured into multiple award eligibility levels. Each level will have a specific maximum award tied to the business' 2019 gross sales as reported on tax returns to the City of Bethel.



It is expected that newer businesses that do not have a full year of returns for 2019 will have their eligibility threshold determined by taking gross sales reported for any quarters in 2019 or the first quarter 2020 and extrapolating the numbers to estimate a full year's sales for the business.

Businesses with specific circumstances that are not covered by the grant program criteria will be encouraged to contact BCSF. BCSF staff will work with the city review committee to determine the level of grant award for which they may qualify.

The program is open to all qualifying businesses, regardless of whether they have applied for or have obtained any other state or federal COVID-19-related assistance. Businesses that have already received state or federal relief funds must certify that they are in need of additional resources for

COVID-related expenses or business losses that were not covered by previous relief grants/loans, and be prepared to show documentation of such need if requested.

If the demand for grants exceeds the City's available funds, the City reserves the right to prorate the grants equally to recipients to stay within available funding.

The program will exclude from eligibility:

- C Corporations traded on a US Stock Exchange or a corporate-equivalent entity traded on a foreign stock exchange, and businesses owned in whole or majority-owned by such a publicly traded corporation
- National or International chains that both own and operate their premises in Bethel; franchise owned-and-operated businesses in Bethel are eligible
- Businesses with a City lien for code enforcement
- Businesses with a City lien for unpaid sales taxes. A sales tax delinquency does not automatically disqualify a business from the grant program unless the City has initiated a lien on that debt. Businesses that have entered into a payment plan with the City and are adhering to the plan are eligible for the grant program, so long as any lien has been lifted.
- Businesses currently in bankruptcy proceedings
- Marijuana businesses
- Businesses that lack a permanent physical or employee presence in the City for the sale of goods or the provision of services
- Out of State Businesses



Applicants will be required to self-certify that they have been affected by the COVID-19 public health emergency and the resulting economic impacts of COVID-19. The intent of the federally-funded CARES program is to assist communities and businesses that suffered economic harm from this public health emergency. Impacts may include, but are not limited to: loss of sales due to mandatory shutdown, inventory loss and additional operating costs of re-opening and instituting safety measures to protect employees and customers from the spread of the virus.

Minimal details will be asked about how the business has been specifically affected.

Businesses will be asked to share how grant funds will be used to assist the City in understanding community need and program effectiveness. Applicants must certify that the information provided is true and accurate and that they agree to assist in the verification of information provided in the application and to provide additional information to the City, if requested.

The application period will be open for three weeks. After applications are submitted to BCSF, the City review committee will verify information, determine that applications are complete and that the business is eligible under the program requirements. The City will not pay out any funds until after the deadline period has closed and the total amount of eligible requests is known. If the amount of funds that the City of Bethel has allocated for this program are not reached in the first round, a future round of funding will be considered. The names of businesses that receive grants and the amount each business receives will be considered a public record.

In partnership with its contractor, BCSF, the City plans to finalize the Business Recovery Grant Program details by July 23. Deadlines and information about submitting grant requests, as well as an appeals process for any applicant denied by the review committee will then be announced. The City reserves the right to amend any criteria or procedures as may be required if new state or federal guidelines are issued. Applicants must be aware that applying for this grant will result in not being eligible to apply for AK CARES grant. Businesses that are affiliated with nonprofits: applications may be submitted under the City of Bethel Business Grant Program OR the BCSF Nonprofit Grants Program, but businesses may not apply to both programs.



BCSF Bethel Nonprofit Support

\$1,000,000-- Bethel Nonprofit COVID-19 Relief Grant Program

Bethel Community Services Foundation



Bethel Community Services Foundation (BCSF) will receive \$1,000,000 to provide a COVID-19 relief, response and recovery grants program to Bethel-based nonprofits, as defined by Federal law section 501(c) .

BCSF is currently planning administration of the Bethel Nonprofit COVID-19 Relief Grant Program. Three areas of grantmaking are expected:

- 1) Grants to Assist Individuals & Families. This program will be implemented by a local nonprofit organization. Bethel households which need assistance with mortgage, rent or utilities payments as a result of COVID-19-related loss of income will be eligible to apply. More information about this program will be available by July 31.
- 2) Bethel Nonprofit Economic Recovery Grants Program. This non-competitive program will be divided into three levels to help meet the needs of repairing the economic damage to nonprofits caused by the COVID-19 public health emergency. The three levels of funding available will be directly associated with three thresholds of the nonprofit's annual income. Annual income will be determined by the nonprofit's most recent IRS Form 990 from 2018 or 2019 (whichever is completed). For those nonprofits that do not file with the IRS, BCSF will accept an audited financial statement or an unaudited statement by a third-party preparer. If the demand for grants exceeds BCSF's available funds, BCSF reserves the right to prorate the grants equally to all recipients to stay within available funding.
- 3) Bethel Nonprofit Response Grant Program. This competitive program will allow nonprofits to request funds for adaptation during this public health crisis. Creative programming solutions, collaborations, support for elders and the homeless, food security, capital purchases related to COVID-19 needs, facility modifications, child care adaptations to help employees return to workplaces, work-from-home adaptations

and more- this program is designed to assist Bethel nonprofits in achieving their specific and broader missions in the context of COVID-19. Nonprofits based in communities elsewhere in Alaska are eligible to apply for these funds in collaboration with one or more Bethel-based partners.

Details about the Grants to Assist Individuals & Families Program, including where to apply and how much funding is available, will be announced by July 31. This program will be available only to residents of Bethel.

The Bethel Nonprofit Economic Recovery Grants Program is limited to nonprofits economically damaged by the COVID-19 public health emergency. The nonprofit will be required to certify and briefly describe how it and/or its work has been affected. Missed fundraising opportunities, missed earned income potential, PPE costs, recovering expenses incurred to adapt and respond to the crisis such as facility modification costs, mitigation expenses, etc. are all examples of eligible economic impact areas. Requirements for financial statements, budgets, receipts or other records detailing the financial damages will be limited but must be available upon request.



Eligibility criteria for the Bethel Nonprofit Economic Recovery Grants Program will include:

- 1) Nonprofits that provide services to residents of the City, regardless of where the nonprofit has its main office- though the nonprofit must have a clear, demonstrated physical or service presence within the City of Bethel- and regardless of whether the local chapter or affiliate is part of a larger statewide or national organization.
- 2) All Bethel IRS-certified 501 nonprofits (full list will be on the application). Faith-based nonprofits are eligible consistent with federal guidance, as updated. The nonprofit must have been in operation serving City of Bethel residents since at least January 1, 2019. Fiscally-sponsored projects, including those sponsored by BCSF, will be eligible to apply.
- 3) A majority of the group's local board of directors or local advisory board and its officers must be Alaska residents. A local affiliate of a national organization must have a local advisory or governing board.
- 4) Grant funds must be fully expended by the deadline identified in the final program requirements.

Additional details about the Bethel Nonprofit Economic Recovery Grants Program will be announced by July 31.

The Bethel Nonprofit Response Grant Program will offer funding opportunities for Bethel-based nonprofits to find ways to continue to meet their missions and, thus, the needs of Bethel citizens during this public health emergency. This program is designed to assist nonprofits from moving

beyond restoration from past expenses and lost income and help nonprofits position themselves to serve their community through the upcoming months of the pandemic.

Eligibility criteria for the Bethel Nonprofit Response Grants Program will include:

- 1) Nonprofits that are based in Bethel and provide services to residents of the City. The nonprofit must have a clear, demonstrated physical or service presence within the City of Bethel.
- 2) Nonprofits based in communities elsewhere in Alaska are eligible to apply for these funds in collaboration with one or more Bethel-based partners.
- 3) Type of 501 eligibility is yet to be determined. Fiscally-sponsored projects, including those sponsored by BCSF, will be eligible to apply.
- 4) The nonprofit must have been in operation serving City of Bethel residents since at least January 1, 2019.
- 5) A majority of the group's local board of directors or local advisory board and its officers must be Alaska residents. If allowed, a local affiliate of a national organization must have a local advisory or governing board.
- 6) Grant funds must be fully expended by the deadline identified in the final program requirements.



Additional details, including information about eligible activities per Treasury guidance, about the Bethel Nonprofit Response Grants Program will be announced by July 31.

These two programs for nonprofits are open to all qualifying nonprofits, regardless of whether they applied or obtained any other state or federal COVID-19-related assistance. Reporting requirements for these two nonprofit grants are yet to be determined. A nonprofit cannot obtain a grant through this program while also obtaining a grant through the City's business grants program, even if the nonprofit also operates a business enterprise in Bethel. For both programs, applicants will need to certify that the information provided is true and accurate, and agree to assist in the verification of information provided in the application and to provide additional information to BCSF if requested. An appeals process will be established by July 31. The names of nonprofits that receive grants and the amounts and purposes for which they receive the funding will be considered a public record.

Note:

Bethel Community Services Foundation reserves the right to amend any criteria or procedures as may be required if new city, state or federal guidelines are issued. Note: Organizations that have received CARES Act funding from other sources are eligible to apply for this funding, but the funding cannot be duplicative. Additionally, other relief programs may prohibit applications from groups that have received CARES Act funds through this program.

AMENDED
Memorandum of Agreement
Between
City of Bethel and Bethel Community Services Foundation
Re: Coronavirus Relief Fund Grant

This Memorandum of Agreement (“Agreement”), by and between the City of Bethel (“City”) and Bethel Community Services Foundation (“BCSF”), is entered into on the last date signed below.

Recitals

WHEREAS, the City has received a \$8,424,380.20 Coronavirus Relief Fund Grant from the State of Alaska Department of Commerce, Community, and Economic Development (“State Grant”);

WHEREAS, the City has allocated \$1,550,000 of the State Grant to establish a program to provide grants to Bethel-based nonprofit organizations to support their recovery from and response to COVID-19 (“Nonprofit Grantmaking Program”);

WHEREAS, the City has allocated another \$1,000,000 of the State Grant to establish a program to provide grants to assist in the recovery of Bethel-based businesses that have been economically impacted by loss or mitigation efforts due to COVID-19 (“Business Grants Program”);

WHEREAS, the City and BCSF have successfully executed memoranda of agreement in the past;

WHEREAS, BCSF operates existing grantmaking programs for nonprofit organizations in Bethel and is uniquely positioned to accept a grant from the City for this intended purpose;

WHEREAS, the City wishes BCSF to receive a grant from the City of \$1,000,000 to establish and administer the Nonprofit Grantmaking Program, and BCSF is willing to do so, on the terms described below;

WHEREAS, BCSF can help the City establish and facilitate processes for the City’s implementation of the Business Grants Program;

WHEREAS, the City wishes BCSF to assist the City to establish and facilitate processes for the City’s implementation of the Business Grants Program, and BCSF is willing to do so, on the terms described below;

WHEREAS, nothing herein is intended to create a partnership or joint venture between the City and BCSF; and

WHEREAS, the Bethel City Council, with Councilmember Michelle DeWitt not participating, has directed the administration to negotiate and enter into an agreement with BCSF based on the foregoing, and for the following purposes.

AMENDED Agreement

NOW THEREFORE, in consideration of the mutual promises stated herein, the parties agree as follows:

City of Bethel

1. The City will prepare and issue checks in the total amount of \$1,550,000 by 8/30/2020 for the Nonprofit Grantmaking Program.
2. The City will provide to BCSF the terms and guidance for the Nonprofit Grantmaking Program by 7/23/2020.
3. The City will identify the City employee who will be the main point of contact for the Business Grants Program by 7/17/2020. That employee, with the assistance and support of other City employees, will provide to BCSF information that is critical to successful implementation of that program (see paragraph 5 below) and such other information as BCSF may reasonably request, within 3 business days of request by BCSF.
4. For purposes of the Business Grants Program, the City will do the following: (a) provide to BCSF a list of licensed businesses in Bethel, along with their mailing and additional contact information by 7/20/2020; (b) verify by that date whether those businesses are in good standing with the City regarding tax-return filings and payments; and (c) verify that there are no existing liens within five business days of business grant application submissions.
5. The City will name 1-2 City employees for membership on the grant selection committee of the Business Grants Program by 7/20/2020, and the City will identify a City Council member for membership on that committee by 7/31/2020.
6. The City, with the planning and facilitation assistance of BCSF, will host a meeting of the grant selection committee of the Business Grants Program between 8/11/2020 and 8/13/2020.
7. The City will ensure the confidentiality of the Business Grants Program application and review process.
8. The City will prepare agreements and checks for business grantees under the Business Grants Program.
9. The City will pay \$70,000 to BCSF by 8/1/2020 for its costs in assisting the City to establish and facilitate processes for the City's implementation of the Business Grants Program.
10. The City will provide a weblink to the City's website for the Nonprofit Grantmaking Program and the Business Grants Program, to be placed by BCSF on its website.
11. If budget funds are still available after awards are made under the Nonprofit Grantmaking Program or the Business Grants Program, a timeline for subsequent round or rounds of grantmaking or grants will be determined, in conjunction with BCSF.
12. The City shall hold in reserve, and retain an option to pay, BCSF an additional \$30,000 for future services consistent with this Agreement, as agreed upon by the parties.

13. To the extent permitted by law, the City will defend, indemnify, and hold harmless BCSF and its agents and employees from all claims, actions, costs, damages, or expenses of any nature whatsoever by reason of, arising out of, or in connection with BCSF's acts or omissions under this Agreement, including without limitation for the inability or failure of BCSF or the City to disburse funds within any applicable deadlines or to comply with the requirements for the disbursement of funds under the State Grant or federal law, including any requirement to avoid a conflict of interest.
14. For purposes of BCSF's responsibilities and activities under this Agreement, the City will have BCSF added as an additional insured on the City's liability insurance policy.

Bethel Community Services Foundation

1. BCSF will receive, deposit, and manage the \$1,550,000 grant for the Nonprofit Grantmaking Program, including allowance for retention of BCSF's regular, customary, and reasonable percentage of administrative fees required to implement the program.
2. BCSF will authorize, oversee, and administer the Nonprofit Grantmaking Program, including establishing a grant selection committee and independently managing that program.
3. BCSF will serve as a contractor to assist the City to establish and facilitate processes for the City's implementation of the Business Grants Program.
4. BCSF will launch, with the City, the Business Grants Program on or about 7/23/2020, contingent upon BCSF's receipt of necessary information from the City.
5. BCSF will accept applications from businesses under the Business Grants Program through BCSF website.
6. BCSF will, with the City, set the first deadline for business responses for the Business Grants Program on or about 8/10/2020, contingent upon BCSF's receipt of necessary information from the City.
7. BCSF will assist the City in establishing a five-member grant selection committee for the Business Grants Program, consisting of the following: a City council member, a minimum of one city employee, a representative from BCSF, and a community volunteer with experience regarding in small businesses in Bethel.
8. BCSF will name 1 of its board members for membership on the grant selection committee of the Business Grants Program by 7/31/2020.
9. If budget funds are still available after awards are made for the Nonprofit Grantmaking Program or the Business Grants Program, a timeline for subsequent round or rounds of grantmaking or grants will be determined, in conjunction with the City.

This Amended Agreement may be signed by the parties in counterparts and supersedes all prior Agreements of the parties on this subject

CITY OF BETHEL

BETHEL COMMUNITY SERVICES FOUNDATION

Vincenzo S. Corazza
City Manager

Michelle DeWitt
Executive Director

Dated: _____

Dated: _____



Celebrating 50 Years of Service

CITY OF BETHEL
Office of the City Manager

Vincenzo S. Corazza
P.O. Box 1388, Bethel, Alaska 99559
Phone: (907)-543-1373
Fax: (907)-543-1388
citymanager@cityofbethel.net

DATE: August 18, 2020
TO: Bethel City Council
FROM: Vincenzo S. Corazza, City Manager
SUBJECT: City Manager Report for August 25, 2020 Regular City Council Meeting

This report is a “mid-August” update of city operations as a supplement to the August monthly report that will be presented to Council in September.

Operation Highlights

- 1) Covid-19 cluster cases and Departments Readiness
- 2) Infrastructure Update
- 3) City Manager / EOC Resignation

Covid-19 Cluster Cases and Departments Readiness

On August 12, 2020 (Wednesday) the Yukon-Kuskokwim Health Corporation (YKHC) announced the biggest spike in Covid-19 cases with five positive cases in the City of Bethel. Subsequently, two more were identified positive on Thursday as well as two additional cases on Friday.

Beginning on Wednesday, each Department Head was ordered to get their employees tested as a precautionary measure. Wednesdays are YKHC’s no appointment no referral, walk-in, free testing days. In addition to testing, department mask policies and travel policies, the Department Heads were tasked with coming up with a continuity of operations plan (COOP). These COOPs ensure that the City of Bethel departments can continue operation of their essential functions under a possible Covid-19 infection that may disable their personnel.

The City is also prepare to go to pre-Memorial Day status if there is community spread (defined by the Center for Disease Control as “ people have been infected with the virus in an area, including some who are not sure how or where they became infected.”) to close city facilities to the public. Have city personnel telework if possible, or report to work at non-traditional workdays and work hours to encourage separation in time and space.

At the worst-case scenario, the Emergency Operations Center (EOC) would be activated 24/7 and be the core command and control center to keep and assist the absolute essential departments continue servicing the public. These include – Police Department, Fire Department and Public Works Department. At this point, the City would be declare a state of emergency and the EOC would request State and/or Federal assistance. For example, the National Guard would be requested to assist with Law Enforcement, Medical Services and Drive the water and sewer tankers to service our hauled utilities if personnel in those functions were disabled.

Infrastructure Updates

DOWL provided an update on the City’s Capital Infrastructure efforts. DOWL has a five-year contract (2017-2022) with the City to provide engineering, inspection, construction management and other professional services.

The Avenues piped project is 65% in design with design completion slated for early 2021 and construction to begin the summer-construction 2021 season. The construction cost is estimated to be a total of \$12 million and will bring water and sewer pipes to buildings in the city center or “Avenues” neighborhood.

The Yukon Kuskokwim Health and Fitness Center Repairs project is out to bid. Construction is scheduled for Fall 2020 if the bids received are favorable. Preliminary construction cost estimate is about \$350,000.

City Manager / EOC Director Resignation

Attached is a memorandum providing written notice of the City Manager’s resignation effective, October 9, 2020. The role as Emergency Operations Director is also affected as one person serves in both capacities.

Reports from the following Contractors attached:

- 1) DOWL Capital Project Update.
- 2) Health Fitness July Monthly Report



Celebrating 50 Years of Service

CITY OF BETHEL
Office of the City Manager

Vincenzo S. Corazza
P.O. Box 1388, Bethel, Alaska 99559
Phone: (907)-543-1373
Fax: (907)-543-1388
citymanager@cityofbethel.net

DATE: August 18, 2020
TO: Bethel City Council
FROM: Vincenzo S. Corazza, City Manager
SUBJECT: Resignation as City Manager / EOC Director

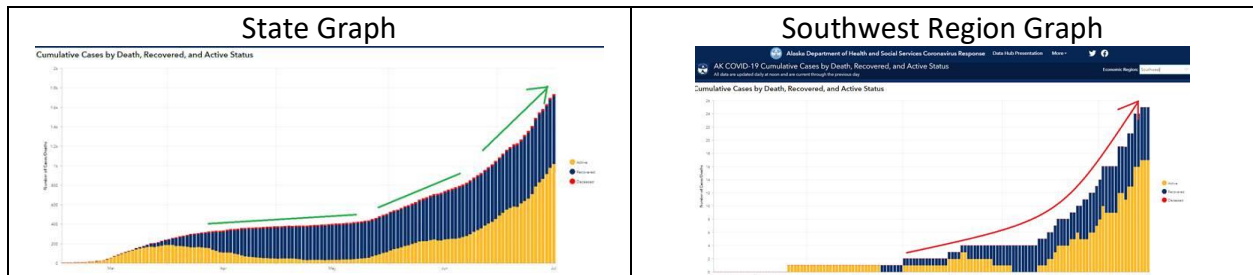
Per the City of Bethel City Manager Negotiated Agreement, Section 7 - C, dated February 25, 2020, I am notifying you with this advanced written notice in excess of thirty (30) days of my voluntary resignation from City Manager and Emergency Operations Director (when activated), effective, **October 9, 2020**.

I appreciate the opportunities you gave me during my tenure and enjoyed working with the Directors/Department Heads in managing the City of Bethel during this Covid-19 pandemic.

Please let me know what assistance you'll require from me during this transition period. Thank you.

Wednesdays EOC Level 3 Day

In light of the uptrend in State Covid cases as well as the Southwest region (see embedded graphics), the EOC will be activated to full-time status (Level 3) every Wednesdays.



This means, until there is an alternate hire (temp positions that were passed in the CARES Act budget) to replace the permanent city employees, the City personnel will be reassigned every Wednesdays as follows:

Command Staff

1. EOC Director/Incident Commander – Vinny Corazza
2. Safety Officer – James Harris
3. Liaison Officer – John Sargent

General Staff

1. Operations Section Chief – Daron Solesbee
2. Planning Section Chief – Charlie Dan
3. Logistics Section Chief – Ted Meyer
 - a. Comm Unit Leader – Bo Foley
4. Finance/Admin Section Chief – John Sargent

When reassigned to the EOC, the employee no longer follows his/her permanent position department's chain of command but the EOC's chain of command. Each Department Head will have to adjust with voids in their staffing due to personnel reassignments each Wednesday. EOC business is higher priority than regular city business.

Contractor Reports

Detailed reports from the following contractor is attached:

- 1) Health Fitness June 2020 Monthly Report



August 11, 2020

Mr. Vincenzo S. Corazza
City of Bethel
P.O. Box 1388
Bethel, AK 99559

**Subject: 2017-2022 City of Bethel- DOWL Term Contract
Capital Projects Update**

CONTRACTED PROJECTS

Avenues Piped Water and Sewer- DOWL Task Order #2

- Working under full design services Notice to Proceed.
- 65% design will be delivered near end of August. Full design will go into early 2021, with the first phase of construction happening in summer 2020.
- Three letters sent out introducing the service agreements.
- Public Involvement and Service Agreements are an issue. Firm not allowing public meetings right now. Current thinking is to set up a project office in late September and schedule one hour meetings with everyone.
- Need upgrades to Bethel Main lift station which will be taken care of as part of another project.
- Kilbuck school must be removed for this project to advance.
- Anticipated construction cost of \$12M.

DPW Boiler Replacement- #5

- \$750K project is complete.
- State Boiler inspector has been alerted to schedule a visit. Inspection pending per their written confirmation.

City Hall Roof and Boiler Improvements- #11

- Fire Marshall Approval to Construct granted early August.
- Project is out to bid, with bids due on August 31, 2020.
- Construction will be in summer 2020.
- Anticipated construction cost- \$1.1M.

Lift Station Engineering- #15

- Bethel Heights West, East, Bethel Heights Main, FAA, and Kilbuck have all had upgrades in 2019.
- Signed authorization for engineering for:
 - o City Hall
 - o Public Works
 - o Bethel Main
 - o System Wide SCADA
 - o Bethel Heights West Back-up Power
- TecPro and Inet Mechanical are under contract for this work. Additional construction will progress fall 2020, with Main, City Hall, and Public Works being the priorities.

- Pump packages for City Hall and Public works will take 6-8 weeks to fabricate. City has order these pump packages at \$60K.
- Spent approximately \$700K on design and construction services to date. Anticipated additional costs of roughly \$1.4M.

Lead and Copper Issues at City Sub- #17

- Ready for initiation. DOWL process mechanical will be in Bethel August 25-26 for start-up of the new corrosion control pumps.
- Following start-up DOWL will seek the ADEC approvals.

DPW Structural Repairs-#21

- Wolverine Supply Inc. has signed construction contract for \$500K.
- Construction will begin August 17, 2020.

Yukon Kuskokwim Health and Fitness Center Repairs-- #28

- Project is out to bid, with bids due on August 17, 2020
- Construction will happen this fall if favorable bids are received.
- Preliminary construction estimate of \$350K.

Courthouse Water Service Replacement- #29

- DOWL moving forward with design of a direct water service to the courthouse and elimination of the service shed and the water storage tank.
- Preliminary engineers estimate is \$300K, assuming City staff will demolish the existing storage tank and do much of the civil grading.
- Design work will be complete in October 2020. Project will bid in winter and be ready for construction in 2021.

Schedule, Events and Programs

Visit ykfitness.org for the most up to date schedules and information

The Fitness Center continues to be open from 5:30am-9:00pm on weekdays and from 2pm-9pm on weekends. COVID-19 precautions are in place and we ask patrons to check our most up to date policies before visiting the facility.

With PFDs being distributed in July Membership Sales were scheduled.

July PFD Special

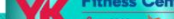
Buy 1, Get 1 FREE

Monthly Memberships

Save up to \$90

Offer Valid July 1st – July 31st

Visit ykfitness.org or call 543-0390 for details.







Membership SALE!

July 1 – July 31

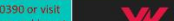
Buy Now Activate Later*

Amount	month fee	month fee
ADULT	\$440/12	\$440/12
YOUTH	\$330/12	\$330/12
Senior	\$275/12	\$275/12
Millitary	\$440/12	\$440/12

Members get 35% off classes!
* Payable in installments over \$200 per payment

Purchase 3 to receive memberships and save an additional 10% on each membership!

Call 543-0390 or visit ykfitness.org and invest in your health today!



*Restrictions apply

Group fitness classes continue to be the only regularly scheduled programming. Lifeguard certification is scheduled to help boost staffing.

2pm-
ur most

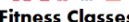
**Thank you for wearing
your face mask!**



Mask required for everyone age 2yrs+.

- Fitness Rooms
- Cycles
- Locker Rooms
- Pool deck



		
Group Fitness Classes July 2020		
Class	Schedule	Class Capacity Limit
Anti-Gravity Barre	Wednesdays at 6AM @YKFC 7/1, 7/8, 7/15 With Kevin	YKFC = 10
Indoor Bootcamp	Mondays at 6AM @YKFC 6/29, 7/6, 7/13 Fridays at 6AM @YKFC 7/3, 7/10, 7/17 With Kevin	YKFC = 10
Outdoor Bootcamp	Saturdays at 10AM @ Pinky's Park 7/11 With Kevin	Pinky's is 20 *Please purchase your own exercise for outdoor classes
Cycling	Tuesdays at 6:30pm 6/30, 7/7, 7/14 With Rose	YKFC = 10
Classes are First Come First Served. Drop-in or use a Fitness Class Pass. Drop-in Rate: \$11 / New Member: \$15 / Member		

Visit ykfitness.org or call 543-0390 for more information or to purchase your Fitness Class Pass.

YK Fitness Center
Group Fitness Classes
August 2020

Class	Schedule	Class Capacity
Anti-Gravity Barre With Kevin	Wednesdays at 6AM 8/5, 8/12, 8/19, 8/26	YFC = 10
Cycling With Rose	Tuesdays at 6:30pm 8/4, 8/11, 8/18	YFC = 10
Indoor Bootcamp With Kevin	Mondays at 6AM 8/5, 8/10, 8/17, 8/24, 8/31 Fridays at 6AM 8/7, 8/14, 8/21, 8/28	YFC = 10
Week End Wind Down With Kevin	Fridays at 7pm 8/4, 8/14, 8/21, 8/28	YFC = 10

Classes are First Come First Served.
Drop-in or use a Fitness Class Pass.
 Drop-in Rate: \$11 Non-Member / \$7 Member

Visit ykfitness.org or call 543-0390 for more information or to purchase your Fitness Class Pass.

Week End Wind Down: The Week End Wind Down is a 60 minute class that focuses on stretches for the total body and concludes with a relaxation segment. Balance your workout routines with flexibility training to enhance sports performance, increase strength and range of motion, and reduce risk for injury. The class uses a variety of stretch techniques including use of stretch straps, foam rollers and pressure point balls to break up trigger points and soothe tight muscles and fascia while increasing blood flow and circulation. Participants at all levels of physical fitness are encouraged to attend.

Class Descriptions

Barre + Anti-Gravity: This 60-minute class is designed to trim, tighten and tone your entire body with an emphasis on defining your glutes and legs. By using small, controlled movements, isometric holds and high repetition, you can develop a strong, long and lean physique. The Barre + Anti-Gravity workout combines elements of dance, yoga and high rep resistance training and is all low impact. With heavy focus on body weight total body strengthening, light weight dumbbell-high rep upper body strength training, and core stability, you will build functional strength and sculpt your body. This workout emphasizes: improving muscle endurance, tone, coordination and balance.

Bootcamp: 60-minute class to get fit fast using this total body training. Classes are designed so that participants exert moderate to high intensity to burn calories. Anything is game in this class, which uses full-body interval training mixed with HIIT type workouts to improve strength and build lean muscle. Varied resistance training such as the use of kettlebells, weights to create resistance, along with dumbbells, kettlebells, battle ropes, and other forms of resistance. Agility, power and speed are emphasized in this athletic workout. Designed for those at an intermediate or advanced level with modifications demonstrated and encouraged if needed.

Cycling: This 60-minute class is a stationary bike class. Participants will cycle to music, and through direction from instructor will cycle through various endurance cycling workouts. Participants will burn calories, keep muscles in shape, and improve cardiovascular endurance and strength. This class is a great way to get a solid workout without the impact of running or jumping. A great workout for advanced welcome.

Cycling: This 60-minute class is a stationary bike class. Participants will cycle to music, and through direction from instructor will cycle through various endurance cycling workouts. Participants will burn calories, keep muscles in shape, and improve cardiovascular endurance and strength. This class is a great way to get a vigorous workout without the impact of running or jumping. Beginner to advanced welcome.

Become a Certified Lifeguard

Lifeguard training will be offered as a blended learning program with a combination of online training and in person classes. Participants will need computer and internet access to participate in required online training.

In addition to the online content there will be swim skill requirements, in water skills tests and land skills tests. **In person classes will meet Tuesday-Friday, Sept 1-4th, 10am-5pm.** Candidates must be able to attend all classes.

Important dates:

- NOW start practicing your swim skills
- August 26th: Complete Registration
- Aug 31st: Complete Online training and manual review
- Sept 1st: Begin in person training

Now Hiring Certified LIFE GUARDS!
FREE Training @VYFitness Center

Blended Learning Course Begins Aug 27th
Registration Due by Aug 26th

To be eligible Candidates must:

- Be at least 17 years old
- Have no criminal record
- Pass pre-course testing
- Complete Online course content, Aligned to service climate
- Pass written and skills testing.

Visit www.vyfitness.com/atlantafitness for registration information and to view a video of the pretest skills.

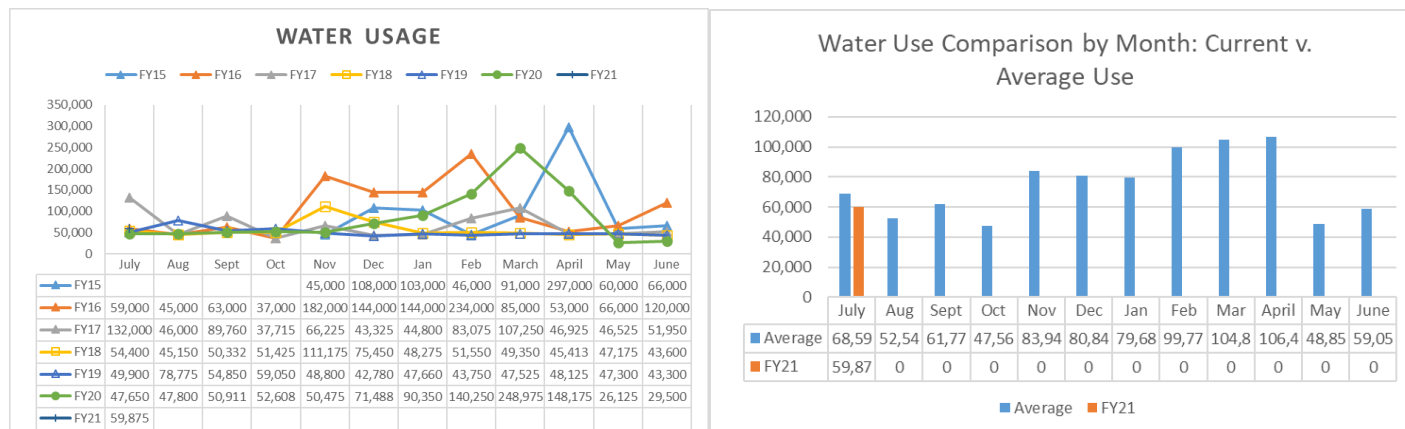
Email questions to slacker@atlantafitness.com or call 543-3398

Get certified and get a job!



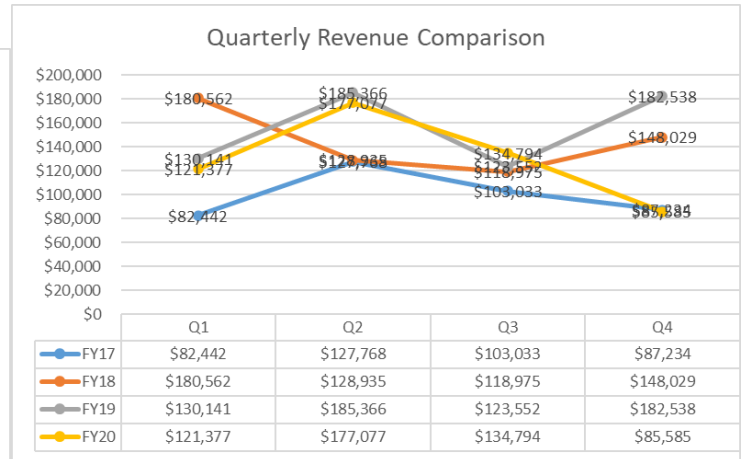
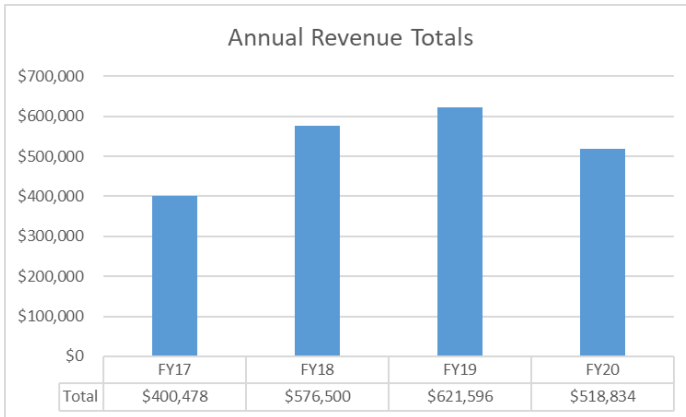
*This certification is offered with the
support of the American Red Cross
Centennial program*

Water



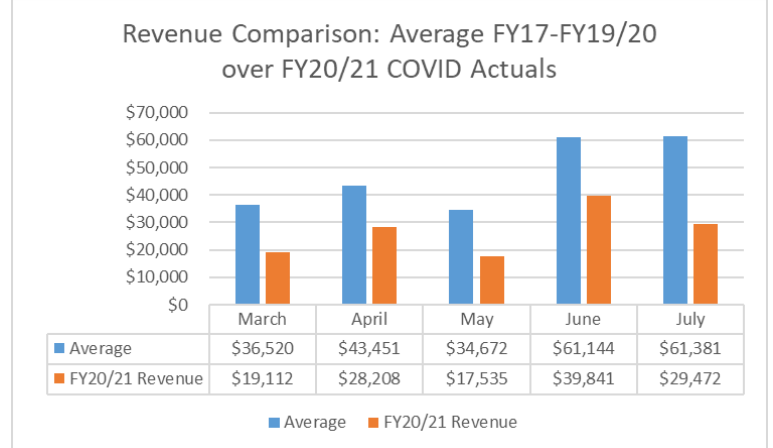
*Note: Facility opened in November of 2014 (FY15). Starting during maintenance closure in Dec 2019/Jan 2020 hot water has been used to keep pipes from freezing resulting in higher than normal usage. Water was turned off in March once outside temps were consistently above freezing temperatures.

Revenue



As of January 2020, we were on target to meet or exceed FY19 revenue totals, but the combination of the Dec/Jan closure due to mechanical issues and the closures and ongoing restrictions due to CoVID-19 concerns have limited revenue opportunities.

Comparing revenue totals for March-July with average revenue for those months over the past 3 years, CoVID-19 related closures and restrictions have resulted in an approximate revenue loss of \$102,999 to date.

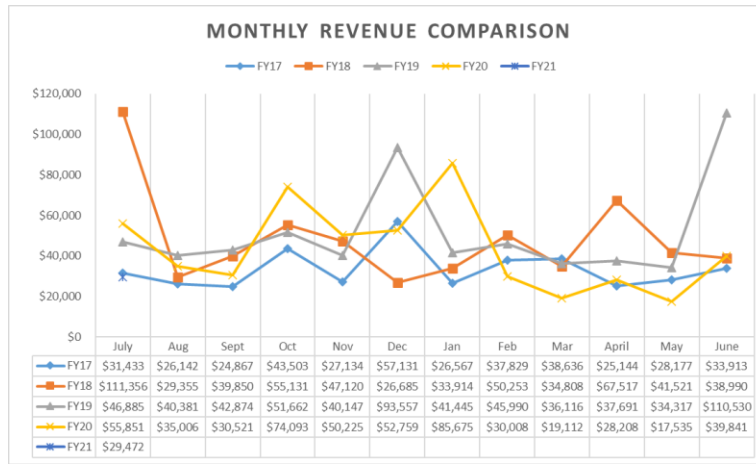


	March	April	May	June	July	August	September	October	November	December	January	February	Total
Average	\$36,520	\$43,451	\$34,672	\$61,144	\$61,381	\$32,721	\$34,528	\$56,097	\$41,157	\$57,533	\$46,900	\$41,020	
FY20/21 Revenue	\$19,112	\$28,208	\$17,535	\$39,841	\$29,472								
COVID-19 Deficit	\$17,409	\$15,242	\$17,136	\$21,303	\$31,909								\$102,999

FY21 Revenue

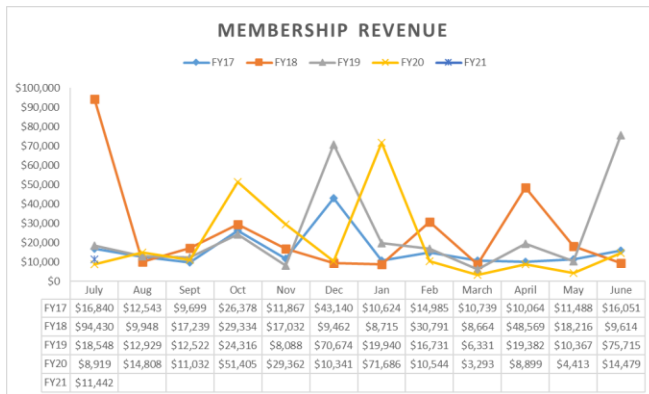
Code	Facility Revenue	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	Jan-21	Feb-21	Mar-21	Apr-21	May-21	Jun-21	Total	FY20 Budgeted	%attained
414	Memberships	\$11,442												\$11,442	\$350,000	3.27%
430	Pro Shop	\$4,489												\$4,489	\$44,982	9.98%
435	Concessions	\$5,124												\$5,124	\$70,092	7.31%
460	Entry Fees	\$5,994												\$5,994	\$100,000	5.99%
463	Facility Rental	\$2,264												\$2,264	\$44,600	5.08%
465	Program Fees	\$160												\$160	\$85,817	0.19%
Misc														\$0	\$0	
	Facility Revenue Total	\$29,472	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$29,472	\$695,491	4.24%

Revenue Comparisons: Monthly Totals



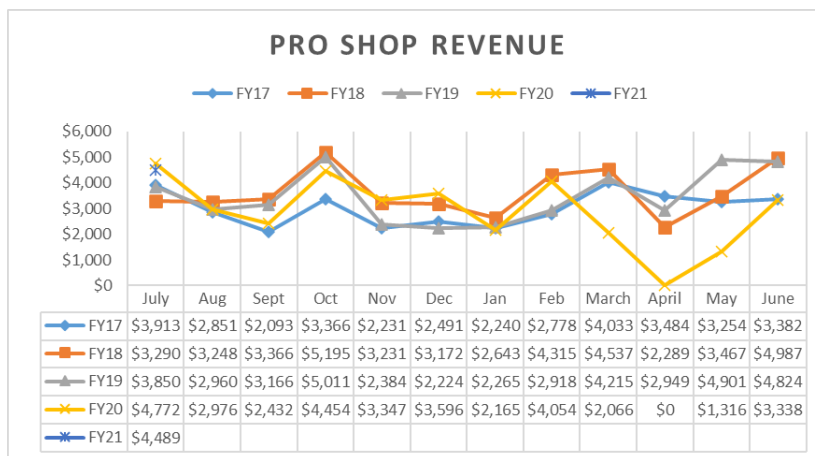
Revenue Comparisons by line Item

During July 2020 we held our annual PFD sale early to accompany the early distribution of PFD funds. Membership revenue for was slightly higher than expected and we can assume those amounts were related to the PFD sale.



Variations in membership revenue are due primarily to inconsistencies in when payments are received from corporate membership partners.

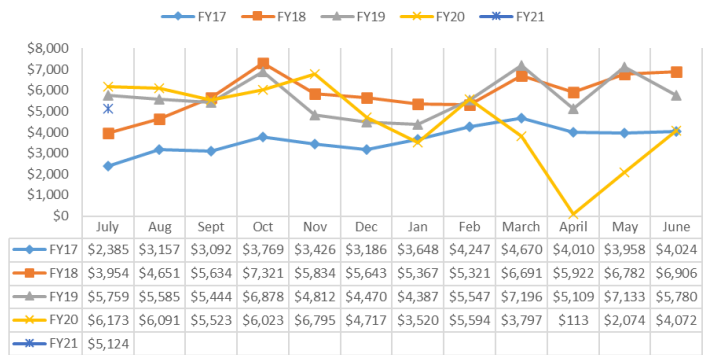
Proshop revenue for July was higher than expected receiving a boost from the sale of face masks and swim goggles.



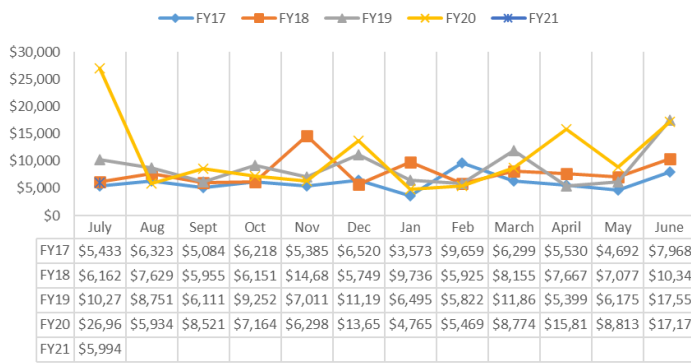
Item Description	Quantity	Total
POS Item: Youth & Adult Face Mask	128	\$689
POS Item: Adult Goggles	44	\$623
POS Item: Junior Goggles	52	\$589

Concessions revenue was also higher than expected, due in part to our expansion of products to include protein drinks and snacks, coffee drinks, and breakfast options and in part to being among the limited options for families to sit and eat.

CONCESSIONS REVENUE

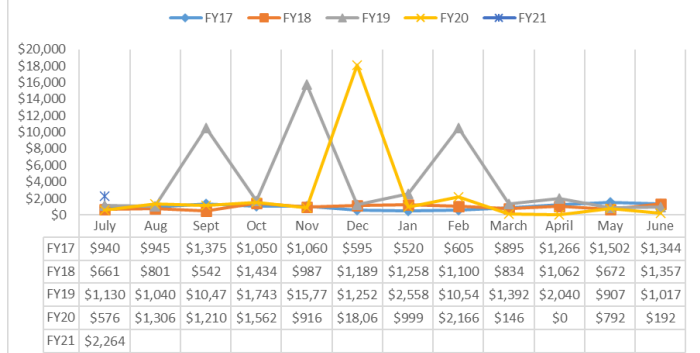


DAILY ENTRY FEES



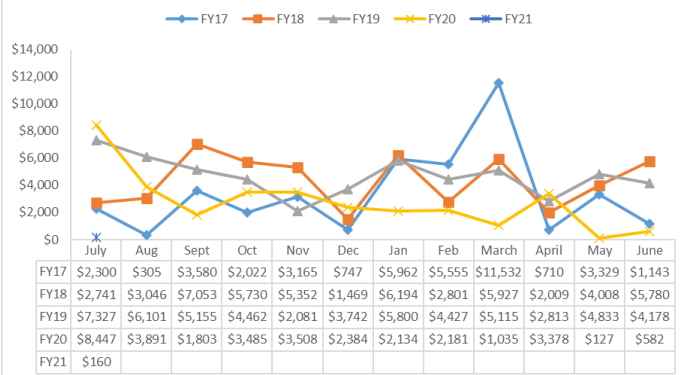
June 2020 entry fees are skewed upward due to receipt of a check for several months of entry fees from a corporate agreement.

FACILITY RENTALS



Variation in Rental Fees are a reflection of the FY19 change to school district fees being recorded as part of facility rental contracts instead of as part of the single contract fee for membership and rental services combined. Month to month spikes are a reflection of when checks for fees that may cover several months are received.

PROGRAMS REVENUE



Variations in Program Revenue reflect the registration periods that run across 6-8 week sessions as well as the variability of instructor schedules. Program offerings have been severely limited by safety concerns during COVID-19 with our only offerings being a small number of group fitness classes.

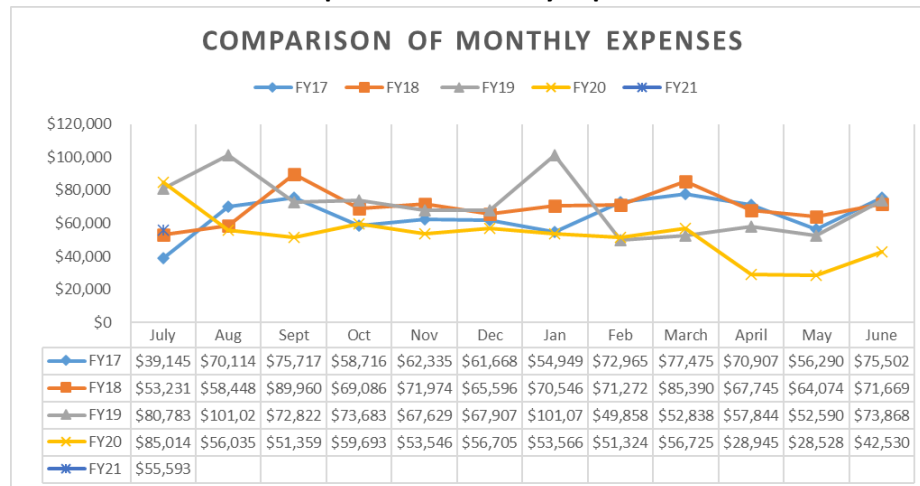
FY21 Expenses

	Expenses	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	Jan-21	Feb-21	Mar-21	Apr-21	May-21	Jun-21	Total	Budgeted	% used
	Wages	\$40,277												\$40,277	\$671,142	6.00%
	Benefits	\$8,835												\$8,835	\$147,256	6.00%
520	Housing	\$1,545												\$1,545	\$43,822	3.53%
545	Travel/Training	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$3,000	0.00%
561	Supplies	\$2,983	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$2,983	\$101,671	2.93%
563	Wearing Apparel														\$2,731	
580	Boiler	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$6,000	0.00%
661	Vehicle Maintenance/Repair	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$250	0.00%
663	Janitorial Supplies/Services	\$39	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$39	\$20,400	0.19%
668	Software Licenses	\$717	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$717	\$8,146	8.81%
669	Other Purchased Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0		#DIV/0!
683	Minor Equipment	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$21,000	0.00%
684	Donations and Awards	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$500	0.00%
724	Dues/Subscriptions	\$186	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$186	\$2,100	8.84%
727	Advertising	\$64	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$64	\$8,000	0.80%
733	Postage	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$200	0.00%
736	Bank Charges	\$947	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$947	\$15,377	6.16%
790	Allowance for Special Events	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$850	0.00%
799	Miscellaneous	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$12,150	0.00%
	TOTAL	\$55,593	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$55,593	\$1,064,595	5.22%

3 pay periods fell during the July 2020 reporting period rather than the more frequent 2 pay periods.

Expense totals do not include purchases for the building that have been made by City of Bethel Property Maintenance.

Comparison of Monthly Expenses



We have actively worked to keep expenses low through this time of reduced revenue due to CoVID-19 while still making seasonal purchases that are dependant on barge service.

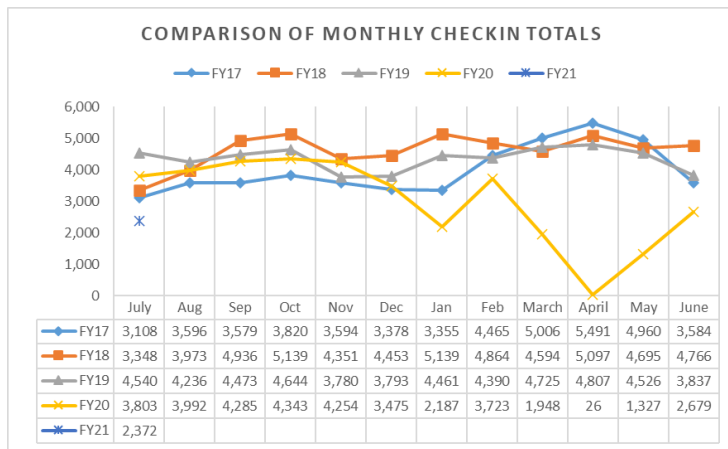
Facility Utilization

Facility Check-In: Facility Check-In numbers represent the total number of patrons who visited the facility and are based on a compilation of the number of members who checked-in, the number of daily passes sold and the number of participants in programs, activities, rentals and special events. These numbers represent facility visits, not individuals as most individuals visit the facility multiple times over the course of the month.

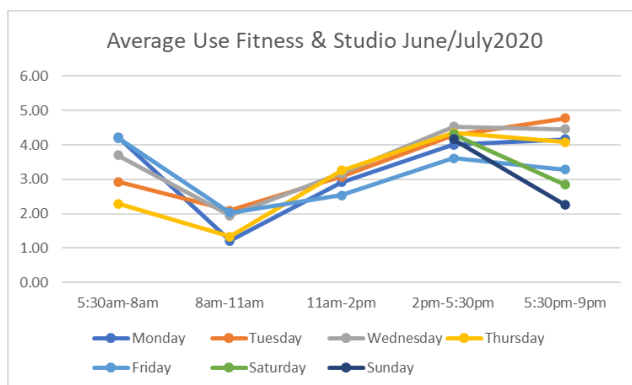
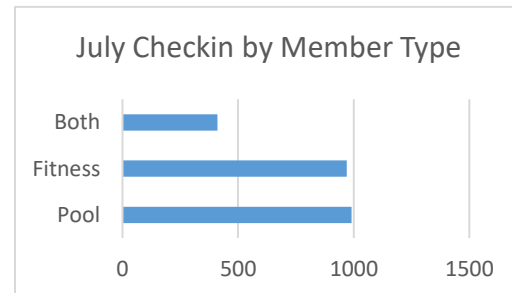
Facility Check-In	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	Jan-21	Feb-21	Mar-21	Apr-21	May-21	Jun-21	Total
Member Checkins	1,179												1,179
Daily Admissions	1,130												1,130
Rentals	20												20
Fitness Programming	41												41
Aquatics Programming	2												2
Youth Programs	0												0
Monthly Totals	2,372	0	0	0	0	0	0	0	0	0	0	0	2,372

	March	April	May	June	July
Average	4,775	5,132	4,727	4,062	3,700
FY20/FY21	1,948	26	1,327	2,679	2,372
%	41%	1%	28%	66%	64%

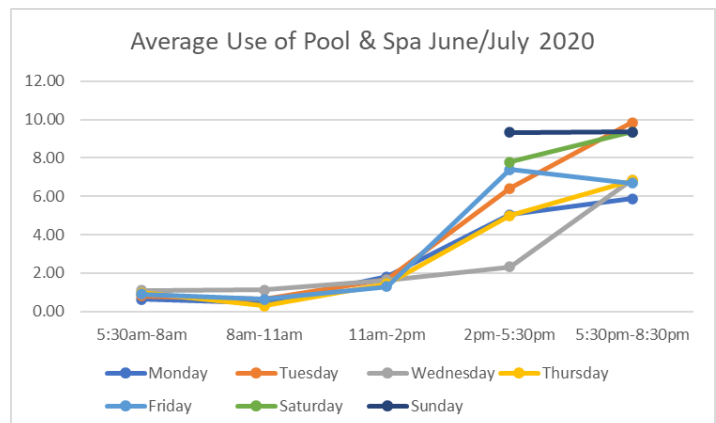
Concerns about COVID-19 began impacting facility utilization in late February 2020 and into the facility closure which started by Governor mandate at 5pm March 18th. The facility reopened on May 9th at limited capacity, but patrons and staff continue to express concerns about using the facility and current utilization is approximately 65% of average with programs being the most heavily impacted.



The total number of individuals using the facility are split closely between those using the pool and those using fitness areas. But usage between these groups occurs at different times.



Fitness Use has peaks in the morning (before work) and evening (after work) with a small, but relatively steady group visiting throughout the day.



Pool use is dominated by visits in the late afternoon/evening with few swimmers in the mornings. Normally, this time would be filled with programs and activities, but activities are currently on hold due to COVID-19 concerns.

City of Bethel, Alaska

City Clerk's Office

Council Meetings

August 17, 2020 Special City Council Meeting

August 25, 2020 Regular City Council Meeting

September 8, 2020 Regular City Council Meeting

Elections

Met with LKSD Superintendent, Kimberly Hankins, to go over the City's operations at the polls at the LKSD District Office.

Drafted the Safe Election Plan. Will send it to the precinct hosts, University of Alaska and the Lower Kuskokwim School District for review and will provide it to YKHC when the draft is complete for their review to comply with Council's motion from the August 17, 2020 Special Meeting; policy review.

Established an early voting calendar which will include extended hours and days to help reduce the congestion at the polling locations.

At this point, the kids vote program will be on hold until we have a better idea of how the school district will be operating in October/November.

The City hosted Absentee in Person Voting as requested by the State of Alaska Division of Elections. This took place at the courthouse which significantly limited the City Clerk's Office to be fully operational as we had limited access to our files.

Documents

- Completed an Ordinance identifying and solidifying park names and locations.
- Working through an Ordinance amending Title 2, Committees and Commission to provide updates and permitting of youth committee appointments.
- Working on an AM for the boardwalk/walking path development connecting the University to the Hospital. There is a lot of historical and construction information that I am pulling from multiple sources to help develop the summary statement and potential directive.
- Completed a Budget Ordinance designating funds for the Council's hiring of consultant services.
- AM referring blight properties to the Planning Commission.

Misc.

- Establishing an Action Plan for the review and update of the City's Records Retention Schedule.
- Preparing a Council Training Manual.
- Preparing an Ex Officio Manual.
- The City Clerk's Office is in process of reviewing a number public requests for information and the review and redaction of those documents. This has been an incredibly time consuming task which in one case has exceeded the 5 hour timeline for retrieval of documents which triggers the collection of costs associated with the public request response.

Community Outreach

- Social Media posts from the City Clerk's Office:

- As of August 18, 2020 the City Clerk's Office has published 20 social media posts to help improve outreach to the community. Posts included information on how to report a problem, COVID-19 health standards, election information, EOC updates, CARES Act grant information and council meeting information.