

CITY OF BETHEL

City Council Meeting Agenda, July 14, 2020 – 6:30 PM

Website: <https://www.cityofbethel.org/council>

Location: Council Chambers, City Hall, 300 Chief Eddie Hoffman Highway, Bethel

Council Members: Mayor Perry Barr, Vice-Mayor Haley Hanson, Alyssa Leary, Mark Springer, Cece Franko, Michelle DeWitt, Hugh Dymont



City of Bethel governmental meetings will resume in-person participation. In-person participants will be required to wear face-masks while in the building and will be required to maintain six feet of distance between other participants. We recognize there are still many people who wish to continue to maintain physical distancing, so we will continue to hold meetings through Zoom.

Join Zoom Meeting

<https://us02web.zoom.us/j/6634614089?pwd=Z0xZcncwQWFPNFZiV0RaRG8xc0k4UT09>

Meeting ID: 663 461 4089

Password: 13871

Dial by your location

+1 669 900 6833 US (San Jose)

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Find your local number: <https://us02web.zoom.us/j/kjnDdKOeX>

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

4. PEOPLE TO BE HEARD – FIVE MINUTES PER PERSON

5. APPROVAL OF CONSENT AGENDA AND REGULAR AGENDA

6. APPROVAL OF MEETING MINUTES

6.1. *6-18-2020 Special City Council Meeting- Organizational Retreat

6.2. *6-23-2020 Regular City Council Meeting

7. REPORTS OF STANDING COMMITTEES

7.1. Committees/Commissions/Boards Agendas And Draft Meeting Minutes

Posted July 8, 2020 at City Hall, AC Co., Swanson's, and the Post Office.

Kevin Morgan, Asst. City Clerk

City Clerk's Office Contact Information: Email cityclerk@cityofbethel.net Phone 907-543-1384

Items noted with an asterisk (*) are consent agenda items, unless removed from the consent agenda they are approved upon the approval of the agenda. Ordinances introduced at this meeting may be set for public hearing at the next regular meeting.

The Council may by unanimous consent, after 12:00 AM Fix the Time to Which To Adjourn until the following day at 6:30 PM

8. SPECIAL ORDER OF BUSINESS

- 8.1. Recognizing David Trantham Jr. For His Years Of Service To The City Of Bethel (Mayor Barr)
- 8.2. Swearing In Ceremony For Police Chief Richard Simmons (City Manager Corazza)
- 8.3. Presentation Of The 4th Of July Parade Video To Council (City Manager Corazza)

9. UNFINISHED BUSINESS

- 9.1. Public Hearing Of Ordinance 20-18: Amending Chapter 4.16.090 Of The Bethel Municipal Code, Sales Tax Collection (Finance Committee)
- 9.2. Public Hearing Of Ordinance 20-19: Amending Chapter 4.16.240 Of The Bethel Municipal Code, Tax Filing Schedule (Finance Committee)
- 9.3. Public Hearing Of Ordinance 20-20: Amending Chapter 5.04.100 Of The Bethel Municipal Code, Failure To Obtain And Failure To Give Notice Of Termination (Finance Committee)
- 9.4. Public Hearing Of Ordinance 20-21: Amending Chapter 5.04.040 Of The Bethel Municipal Code, Fee (Finance Committee)
- 9.5. Public Hearing Of Ordinance 20-22: Amending Chapter 5.04.080 Of The Bethel Municipal Code, Renewal Of Business License And Termination Of Business (Finance Committee)

10. NEW BUSINESS

- 10.1. *Introduction Of Ordinance 20-23 Amending Bethel Municipal Code 2.21, Department Of Administration, To Clarify The Scope And Nature Of Reports From City Administration And Management To The City Council (Vice-Mayor Hanson)
- 10.2. *Resolution 20-07: Authorizing The Disposal Of One City Water Truck To City Of Kotzebue (City Manager Corazza)
- 10.3. *Resolution 20-08 Supporting The University Of Alaska 4-H Program In Bethel And Requesting The Program Be Permitted To Begin Meeting With The Youth Of Our Community Again (Council Members Dewitt And Leary)
- 10.4. *AM 20-26 Appointment Of Committee/Commission/Board Members. Theresa Quiner- Public Safety And Transportation Commission (Mayor Barr)
- 10.5. AM 20-27: Authorizing Administration To Waive Fees Associated With The Disposal Of Vehicles For A Period Not To Exceed Sixty (60) Days (City Manager Corazza)
- 10.6. AM 20-28: Direct Administration To Negotiate And Execute An Agreement With Bethel Winter House For The Transfer Or Sale Of The Facility Known As The "Old Senior Center" Located At 127

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Atsaq Street For The Primary Purpose Of Serving Homeless Individuals (Council Member Franko)

- 10.7. AM 20-29: Approve Coronavirus Aid, Relief, And Economic Security (CARES) Act Budget And Spending Plan Prepared By City Manager And Authorize City Manager To Modify It As Needed To Ensure Timely Expenditure Of CARES Act Funds (City Manager Corazza)
- 10.8. *IM 20-08: Presentation Of The City's Water & Sewer Services Expenditures Compared To Budget From July 1, 2019 To June 30, 2020 – Utilities Maintenance – Water & Wastewater Activity Report (City Manager Corazza)

11. REPORTS

- 11.1. Mayor's Report
- 11.2. City Manager's Report
- 11.3. Clerk's Report

12. COUNCIL MEMBER COMMENTS

13. EXECUTIVE SESSION

- 13.1. In Accordance With AS 44.62.310 (C)(3): Matters Which By Law, Municipal Charter, Or Ordinance Are Required To Be Confidential-Collective Bargaining Agreement Between The City Of Bethel And The City Of Bethel Employees Association Local 655 APEA/AFT (City Manager Corazza)
- 13.2. In Accordance With As 44.62.310 (C)(1): Matters, The Immediate Knowledge Of Which Would Clearly Have An Adverse Effect Upon The Finances Of The Public Entity- YK Fitness Center, Construction Issues and Recourse (City Manager Corazza)

14. ADJOURNMENT

Posted July 8, 2020 at City Hall, AC Co., Swanson's, and the Post Office.

Kevin Morgan, Asst. City Clerk

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The Council may by unanimous consent, after 12:00 AM Fix the Time to Which To Adjourn until the following day at 6:30 PM

1. CALL TO ORDER

A Special City Council Meeting of the Bethel City Council was held on June 18, 2020 at 6:00 p.m., in the Council chambers, Bethel, Alaska.

Mayor Barr called the meeting to order at 6:06 p.m.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

Comprising a quorum of the Council, the following members were present:
City Council Member Hugh Dymont City Council Member Michelle DeWitt City Council Member Alyssa Leary (telephonically) Council Member Cece Franko Vice-Mayor Haley Hanson Mayor Perry Barr City Council Member Mark Springer (arrived after roll call 6:14 p.m.)
Members Absent:
Also in attendance were the following:
City Manager Vinny Corazza, City Clerk Lori Strickler, City Attorney Libby Bakalar (telephonically)

4. PEOPLE TO BE HEARD – Five minutes per person

Todd Perez, As one of the principals for Fili's Pizza and Q2- Spoke in opposition to Resolution 20-06. Encouraged the Council to work with local businesses when there are operational issues.

Council Member Springer arrived at 6:14 p.m.

5. APPROVAL OF AGENDA

Motion to approve the agenda.

Moved by: | Michelle DeWitt

Seconded by:	Cece Franko
In favor:	Perry Barr, Cece Franko, Haley Hanson, Alyssa Leary, Mark Springer , Michelle DeWitt, Hugh Dymont
Opposed:	None
Results:	Motion Carries

Amend to Move Resolution 20-06 to the first item under New Business.

Moved by:	Haley Hanson
Seconded by:	Michelle DeWitt
In favor:	Perry Barr, Cece Franko, Haley Hanson, Alyssa Leary, Mark Springer , Michelle DeWitt, Hugh Dymont
Opposed:	None
Results:	Motion Carries

6. NEW BUSINESS

Main Motion: Move into Committee of the whole

Moved by:	Michelle DeWitt
Seconded by:	Cece Franko
In favor:	Cece Franko, Haley Hanson, Alyssa Leary, Mark Springer , Michelle DeWitt, Hugh Dymont
Opposed:	None
Results:	Motion Fails

Item 6.8. - A Resolution By The Bethel City Council Requesting That The Alaska Alcohol & Marijuana Control Office Prohibit Sales Of Alcoholic Beverages By Means of Curbside Pickup and Home Delivery By Restaurant And eating Place Licensees In Bethel, Alaska (Council Member Springer)

Motion to approve Resolution 20-06.

Moved by:	Mark Springer
Seconded by:	Michelle DeWitt
In favor:	Mark Springer
Opposed:	Perry Barr, Cece Franko, Haley Hanson, Alyssa Leary, Michelle DeWitt, Hugh Dymont
Results:	Motion Fails

Motion to suspend the rules to hear from Todd Perez

Moved by:	Hugh Dymont
Seconded by:	Haley Hanson
In favor:	Perry Barr, Cece Franko, Haley Hanson, Alyssa Leary, Mark Springer , Michelle DeWitt, Hugh Dymont

Mayor Barr departs the meeting at 6:56 p.m.

Item 6.1. - Administrations Report on Active City Projects and Funding

Item 6.2. - Administrations Report on Plans for Future Projects and Funding

Item 6.3. - Identifying Individual Council Member Priorities for 2020 -2025

Item 6.4. - Administration, City Clerk and City Attorney Priorities for 2020-2025

Item 6.5. - Estimated Level of City's Effort and Funding per Priority

Item 6.6. - Identifying Potential Partnerships for Priority

Item 6.7. - Ranking and Setting Priorities

7. ADJOURNMENT

Main Motion: Adjournment.

Moved by:	Mark Springer
Seconded by:	Michelle DeWitt
In favor:	Cece Franko, Haley Hanson, Alyssa Leary, Mark Springer , Michelle DeWitt, Hugh Dymont
Opposed:	None

Results: | Motion Carries

Meeting adjourned at approx. 9:06 p.m.

Haley Hanson, Vice-Mayor

ATTEST:

Lori Strickler, City Clerk

1. CALL TO ORDER

A Regular Meeting of the Bethel City Council was held on June 23, 2020 at 6:30 p.m., in the Council chambers, Bethel, Alaska.

Mayor Barr called the meeting to order at 6:30 p.m.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

Comprising a quorum of the Council, the following members were present:
Mayor Perry Barr Council Member Cece Franko Vice-Mayor Haley Hanson City Council Member Alyssa Leary City Council Member Mark Springer City Council Member Michelle DeWitt
Members Absent:
City Council Member Hugh Dymont
Also in attendance were the following:
City Manager Vinny Corazza, City Clerk Lori Strickler, City Attorney Libby Bakalar (telephonically)

4. PEOPLE TO BE HEARD – Five minutes per person

Mary Nanuwak - Spoke in favor of Action Memorandum 20-24; the support this program provides is important to the youth of our community.

Beverly Hoffman- Concerned with the recent spike in Covid-19 cases in Alaska. Urged following safety guidelines. In favor of Ordinance 20-16. In favor of extending the YK Fitness contract.

Kathy Hanson- In favor of Ordinance 20-16. In favor of the budget concerning the pool and in favor of extending the YK Fitness contract.

Laurel Tony, Mildred Prince, and Tabitha Prince- Represented Teens Acting Against

Violence (TAAV) - Explained PRIDE month. AVCP, TWC, ONC, BCSF, and the Library will have PRIDE gift bags available.

David Trantham- Spoke about the Alaska Territorial Guard Memorial. Relayed a story of a former Police Chief's misconduct. Relayed a story of a former City Manager's misconduct. Invited the Mayor to take part in the preparation of the ground at the Memorial to prepare the soil for planting flowers.

5. APPROVAL OF CONSENT AGENDA AND REGULAR AGENDA

Main Motion: Approval Of Consent Agenda And Regular Agenda.

Moved by:	Mark Springer
Seconded by:	Haley Hanson
In favor:	Perry Barr, Cece Franko, Haley Hanson, Alyssa Leary, Mark Springer , Michelle DeWitt
Opposed:	None
Results:	Motion Carries

6. APPROVAL OF MEETING MINUTES

Item 6.1. - *6-4-2020 Special City Council Meeting-Budget
Passed on the consent agenda.

Item 6.2. - *6-9-2020 Regular City Council Meeting
Passed on the consent agenda.

7. REPORTS OF STANDING COMMITTEES

Item 7.1. - Committee/Commission/Board Agendas And Draft Meeting Minutes
Port Commission-
No one available to provide a report.

Planning Commission, Vice- Mayor Hanson-
Haroldson Subdivision update. Discussed Tall Towers. Discussed the Zoning of Subdivisions; specifically Kasayuli and Bethel Heights. Next meeting July 9th.

Community Action Grant Technical Review Board, Mayor Barr-
A meeting will be held tomorrow evening at 7:00 p.m. and they will review two applications for the grant.

Parks, Recreation, Aquatic Health and Safety Center Committee, Council Member DeWitt-

The Committee reviewed the Health Fitness Contract and the Ordinance consolidating the actions associated with the collection of taxes and dedication to the YK Fitness Center.

Finance Committee, Council Member Franko-
Reviewed the Ordinances presented this evening.

Public Works Committee, Council Member Leary-
A quorum of the body was not established, a meeting was not held.

Public Safety and Transportation Commission, Council Member Springer-
Held a meeting but did not take any action.

8. SPECIAL ORDER OF BUSINESS

9. UNFINISHED BUSINESS

Item 9.1. - Public Hearing Of Ordinance 20-15: Amending Chapter 4.16 By Repealing The Alcohol Use Tax (Council Member DeWitt)

Mayor Barr opened the Public Hearing.

No one present to be heard.

Mayor Barr closed the Public Hearing.

Main Motion: Adopt Ordinance 20-15

Moved by:	Michelle DeWitt
Seconded by:	Mark Springer
In favor:	Perry Barr, Cece Franko, Haley Hanson, Alyssa Leary, Mark Springer, Michelle DeWitt
Opposed:	None
Results:	Motion Carries

Item 9.2. - Public Hearing Of Ordinance 20-16: Clarifying And Superseding Prior

Ordinances Regarding Funding Of The Yukon-Kuskokwim Fitness Center And Requiring One Half Of One Percent (0.5%) Of All Sales Tax Collected By The City To Be Held In An Interest Bearing Account Used Exclusively To Fund The Development, Expansion, And Operations Of The Yukon-Kuskokwim Fitness Center (Council Member DeWitt)

Mayor Barr opened the Public Hearing.

No one present to be heard.

Mayor Barr closed the Public Hearing.

Main Motion: Adopt Ordinance 20-16.

Moved by:	Michelle DeWitt
Seconded by:	Mark Springer
In favor:	Perry Barr, Cece Franko, Haley Hanson, Alyssa Leary, Mark Springer, Michelle DeWitt
Opposed:	None
Results:	Motion Carries

Item 9.3. - Public Hearing Of Ordinance 20-17: Amending Bethel Municipal Code 7.70 To Remove Absentee In Person Voting, Establish Early Voting, And Permit The Electronic Receipt And Transmission Of Ballots In Municipal Elections (Mayor Barr)

Mayor Barr opened the Public Hearing.

No one present to be heard.

Mayor Barr closed the Public Hearing.

Main Motion: Adopt Ordinance 20-17.

Moved by:	Mark Springer
Seconded by:	Cece Franko
In favor:	Perry Barr, Cece Franko, Haley Hanson, Alyssa Leary, Mark Springer, Michelle DeWitt
Opposed:	None
Results:	Motion Carries

10. NEW BUSINESS

Item 10.1. - *Introduction Of Ordinance 20-18: Amending Chapter 4.16.090 Of The Bethel Municipal Code, Sales Tax Collection (Finance Committee)

Passed on the consent agenda.

Item 10.2. - *Introduction Of Ordinance 20-19: Amending Chapter 4.16.240 Of The Bethel Municipal Code, Tax Filing Schedule (Finance Committee)

Passed on the consent agenda.

Item 10.3. - *Introduction Of Ordinance 20-20: Amending Chapter 5.04.100 Of The Bethel Municipal Code, Failure To Obtain And Failure To Give Notice Of Termination (Finance Committee)

Passed on the consent agenda.

Item 10.4. - *Introduction Of Ordinance 20-21: Amending Chapter 5.04.040 Of The Bethel Municipal Code, Fee (Finance Committee)

Passed on the consent agenda.

Item 10.5. - *Introduction Of Ordinance 20-22: Amending Chapter 5.04.080 Of The Bethel Municipal Code, Renewal Of Business License And Termination Of Business (Finance Committee)

Passed on the consent agenda.

Item 10.6. - *AM 20-23: Appointment Of Committee/Commission/Board Members. Michael Husa- Board Of Ethics. Nicholai Joekay- Public Safety And Transportation. Mary Nanuwak- Public Safety And Transportation (Mayor Barr)

Passed on the consent agenda.

Item 10.7. - *AM 20-24: Authorize The City Manager To Negotiate And Execute And Agreement With The University Of Alaska To Authorize The Financial Contributions To The University Of Alaska Cooperative Extension 4-H Program (City Manager Corazza)

Passed on the consent agenda.

Item 10.8. - *AM 20-25: Authorize The City Manager To Negotiate And Execute A Contract Renewal With Health Fitness For An Additional Two (2) Years Of Professional Services Managing The Health Facility (City Manager Corazza)

Passed on the consent agenda.

Item 10.9. - Direct Administration To Take Immediate Action To Stabilize the Finance Department, To Include Emergency Procurement Of Contractor's Services (Council Member DeWitt)

Main Motion: Direct and Authorize the City Manager to take immediate action to stabilize the Finance Department by means of hiring a contractor and/or firm to oversee operations in the Finance Department and in doing so provide a waiver of

the formal bidding process as there is not sufficient time to comply with the formal bidding process in accordance with Bethel Municipal Code 4.20.150 as amended by the primary and secondary motion.

Moved by:	Michelle DeWitt
Seconded by:	Mark Springer
In favor:	Perry Barr, Cece Franko, Haley Hanson, Alyssa Leary, Mark Springer, Michelle DeWitt
Opposed:	None
Results:	Motion Carries

Primary amendment to include a directive by the Council that the City Finance Director Position be declared vacant and the vacancy be advertised immediately.

Moved by:	Mark Springer
Seconded by:	Haley Hanson

Secondary Amendment to direct Administration to utilize an outside recruitment firm for the hiring of the Finance Director position.

Moved by:	Cece Franko
Seconded by:	Michelle DeWitt
In favor:	Perry Barr, Cece Franko, Haley Hanson, Alyssa Leary, Mark Springer, Michelle DeWitt
Opposed:	None
Results:	Motion Carries

Suspend the rules to hear from the Acting Finance Director.

Moved by:	Mark Springer
Seconded by:	Michelle DeWitt
In favor:	Perry Barr, Cece Franko, Haley Hanson, Alyssa Leary, Mark Springer, Michelle DeWitt
Opposed:	None
Results:	Motion Carries

11. REPORTS

Item 11.1. - Mayor's Report

Item 11.2. - City Manager's Report

Item 11.3. - Clerk's Report

12. COUNCIL MEMBER COMMENTS

Mayor Barr-

Condolences to the Evan family; rest in peace Trooper Jerry Evan.

Vice-Mayor Hanson-

Encouraged and thanked people for wearing masks; encouraged people to thank each other for wearing masks. We need to make sure we are protecting each other during COVID-19.

Council Member Leary-

Thanked Haley Hanson for her statements related to the COVID-19 precautions. Recognized that it is hard for community members because we have been maintaining protective measures for a very long time. We are all in this together. Be sure you can answer the question "where have you been in the last 14 days".

Council Member Franko-

Concurred with the statements of the other council members; protect each other from the spread of COVID-19. Thanked Teens Acting Against Violence for speaking at tonight council meeting; it was great to see youth in the City Council Chambers.

Council Member Springer-

Provided some statements in remembrance of Jerry Evan for his work in the region. Something in the news lately is statues and monuments being torn down and degraded. The Census District formally known as the Wade Hampton, had the biggest memorial to a confederate officer in the United States; we should be very proud that the memorial has been torn down by the Yup'ik people of the Yukon and the Coast. Also thankful that the steps, being taken here in Bethel against COVID-19, are protecting the communities that surround us. Wished the LGBTQ Community, a happy PRIDE month; thanked the young people from TAAV for coming to the meeting tonight.

Council Member DeWitt-

Thanked everyone, especially the TAAV volunteers, for coming out tonight. Thanked the volunteers being appointed to the various committees this evening. Appreciated the conversation held this evening related to Finance Department.

13. EXECUTIVE SESSION

Item 13.1. - In Accordance With AS 44.62.310 (C)(1): Matters, The Immediate Knowledge Of Which Would Clearly Have An Adverse Effect Upon The Finances Of The Public Entity And AS 44.62.6310 (C)(4): Matters Involving Consideration Of Government Records That By Law Are Not Subject To Public Disclosure- Potential Litigation C. Sharp V. City Of Bethel (Mayor Barr)

Main Motion: Move into Executive Session- In Accordance With AS 44.62.310 (C)(1): Matters, The Immediate Knowledge Of Which Would Clearly Have An Adverse Effect Upon The Finances Of The Public Entity And AS 44.62.6310 (C)(4): Matters Involving Consideration Of Government Records That By Law Are Not Subject To Public Disclosure- Potential Litigation C. Sharp V. City Of Bethel. Those attending are City Council, City Manager Corazza, City Attorney Bakalar, and City Clerk Strickler.

Moved by:	Mark Springer
Seconded by:	Haley Hanson
In favor:	Perry Barr, Cece Franko, Haley Hanson, Alyssa Leary, Mark Springer , Michelle DeWitt
Opposed:	None
Results:	Motion Carries

14. ADJOURNMENT

Main Motion: Adjournment.

Moved by:	Mark Springer
Seconded by:	Haley Hanson
In favor:	Perry Barr, Cece Franko, Haley Hanson, Alyssa Leary, Mark Springer , Michelle DeWitt
Opposed:	None
Results:	Motion Carries

Meeting ended at 8:32p.m.

Perry Barr, Mayor

ATTEST:

Lori Strickler, City Clerk



Planning Commission Meeting Agenda
Regular Scheduled Meeting Thursday, July 9, 2020– 6:30PM
CITY HALL COUNCIL CHAMBERS 300 CHIEF EDDIE HOFFMAN HIGHWAY
Or by teleconference: 1-800-312-6338 pin: 13871

MEMBERS

Kathy Hanson
Chair
Term Expires 12/2021

Lorin Bradbury
Vice-Chair
Term Expires 12/2020

John Guinn
Commission Member
Term Expires 12/2021

Alex Wasierski
Commission Member
Term Expires 12/2021

Shadi Rabi
Commission Member
Term Expires 12/2021

Scott Campbell
Commission Member
Term Expires 12/2020

Stanley Hoffman Jr
Alternate Member
Term Expires 12/2021

Haley Hanson
Council Representative
Term Expires 10/2020

Ted Meyer
Ex-Officio Member

Pauline Boratko
Recorder

AGENDA

- I. CALL TO ORDER:
- II. ROLL CALL:
- III. PEOPLE TO BE HEARD – (3 Minute Limit)
- IV. APPROVAL OF THE AGENDA:
- V. APPROVAL OF THE MINUTES:
 - A. June 11, 2020—regular meeting.
- VI. SPECIAL ORDER OF BUSINESS:
- VII. NEW BUSINESS:
 - A. Hauled Utility Services for future Subdivision developments (discussion item)
- VIII. UNFINISHED BUSINESS:
- IX. PLANNER'S REPORT:
- X. COMMISSIONER'S COMMENTS:
- XI. ADJOURNMENT:

City of Bethel, Alaska

Public Safety & Transportation Commission

July 01, 2020

Regular Meeting

Bethel, Alaska

I. CALL TO ORDER

A special meeting of the Public Safety and Transportation Commission was held on July 01, 2020 in the Bethel City Hall Council Chambers.

This meeting was called to order at 7:00 pm.

II. ROLL CALL

Present: Azara Mohammadi *Vice Chair*
Peter Williams
Nicholai Joekay
Mary Nanuwak

Absent: Madelene Reichard *Chair*
Mark Springer *Council Representative*
Eric Pavil *Lieutenant*

Ex-Officio Present: Jesslyn McGowan *Recorder*
William Howell III *Fire Chief*

III. PEOPLE TO BE HEARD

No one to be heard.

IV. APPROVAL OF AGENDA

MOVED:	Joekay	Motion to approve the agenda.
SECONDED:	Mohammadi	
VOTE ON MAIN MOTION	All in favor.	

V. APPROVAL OF MINUTES

MOVED:	Joekay	Motion to approve the minutes from the regular and special meeting of June 2020.
SECONDED:	Mohammadi	
VOTE ON MAIN MOTION	All in favor.	

VI. UNFINISHED BUSINESS

A. Update on Transportation Planning

City Manager was not present.

MOVED:	Williams	Motion to table to next meeting.
SECONDED:	Joekay	
VOTE ON MAIN MOTION	All in favor.	

B. Review and Modify if Needed Recommendation to Council – Real ID Act

Mohammadi spoke of the extension of the Real ID Act and that the council should still do some form of outreach. No one had any modifications for the recommendation.

MOVED:	Joekay	Motion to forward recommendation to Council
SECONDED:	Nanuwak	
VOTE ON MAIN MOTION	All in favor.	

VII. NEW BUSINESS

A. Review and Modify if Needed Recommendation to Council – Anti Bias Training for Bethel Police Department and Bethel Fire Department

MOVED:	Joekay	Motion to table till next meeting.
SECONDED:	Mohammadi	
VOTE ON MAIN MOTION	All in favor.	

VIII. CHIEF's COMMENTS

Lieutenant Eric Pavil – See Report in Commission Packet

Chief Howell – See Report in Commission Packet

IX. TRANSPORTATION INSPECTOR'S REPORT

See Report in Commission Packet

X. COUNCIL REPRESENTATIVE's COMMENTS

Council Representative not present

XI. COMMISSION MEMBER's COMMENTS

Azara Mohammadi- No comment

Mary Nanuwak- No comment

Peter Williams- Wants to see an update on Tundra Ridge Road project and put on next agenda if needed.

Nicholai Joekay- Spoke on Vicarious Trauma training for the law enforcement. Wants to talk to the LT about possibly doing it with them and put on next agenda if needed as well.

XII. ADJOURNMENT

MOVED:	Joekay	Motion to adjourn.
SECONDED:	Mohammadi	
VOTE ON MAIN MOTION	All in favor.	

Meeting adjourned at 7:39 pm.

APPROVED THIS _____ DAY OF _____, 2020.

Jesslyn McGowan, Recorder

Madelene Reichard, Chair



City of Bethel Police Dept.

PO Box 809
Bethel, AK 99559
Office| 543-3781 Fax| 543-5086

PUBLIC NOTICE
REGULAR MEETING OF THE
PUBLIC SAFETY & TRANSPORTATION COMMISSION
Wednesday, July 1st, 2020 –7:00 p.m.
300 STATE HIGHWAY – CITY COUNCIL CHAMBERS
AGENDA

Members

Madelene Reichard
Chair

Mark Springer
Council Representative

Azara Mohammadi
Vice Chair

Peter Williams

Ex-Officio Members

Eric Pavil
Lieutenant

William Howell III
Fire Chief

Jesslyn McGowan
Recorder

- I. CALL TO ORDER
- II. ROLL CALL
- III. PEOPLE TO BE HEARD
- IV. APPROVAL OF AGENDA
- V. APPROVAL OF MINUTES FROM THE REGULAR MEETING OF
June 03, June 10

VI. UNFINISHED BUSINESS

- A. Update on Transportation Planning (*City Manager*)
- B. Review and Modify if Needed Recommendation to Council –Real ID Act
(Azara Mohammadi)

VII. NEW BUSINESS

- A. Review Recommendation to Council– Anti Bias Training for Bethel Police
Department and Bethel Fire Department (Madelene Reichard)

VIII. CHIEFS' COMMENTS

Fire Chief
Chief of Police

- IX. TRANSPORTATION INSPECTOR'S REPORT
- X. COUNCIL REPRESENTATIVE'S COMMENTS
- XI. COMMISSION MEMBER'S COMMENTS
- XII. ADJOURNMENT

Jesslyn McGowan

Jesslyn McGowan, Recorder

POSTED on June 24th, 2020

POST OFFICE, AC QUICKSTOP, CORINA'S CASE LOT, CITY HALL, & POLICE DEPT.

Next Public Safety and Transportation Commission Meeting will be August 05, 2020

“Deep Sea Port and Transportation Center of the Kuskokwim”



City of Bethel

Committees and Commissions

Recommendation to City Council

Committees and Commissions that wish to make a recommendation to City Council should turn this form in to the City Clerk or to the City Council representative on the committee or commission.

Committee/Commission: Public Safety & Transportation Commission	Chairman: Madelene Reichard
Date Submitted: 07/06/2020	Council Rep: Mark Springer
Issue:	
In the event of a crisis, if residence of surrounding communities do not have access to DMV services, after the implementation of the REAL ID Act on October 01, 2020, the inhibited or delayed travel (especially for medical purposes) may pose a strain on Bethel's resources.	
Recommendation: To accept, by Resolution,	
The Public Safety and Transportation Commission recommends that the council hosts a donation drive for the Alaska Department of Motor Vehicles (DMV) On the Go program travel funding to Alaska communities that do not have access to DMV services, in light of the implementation of the REAL ID Act on October 01, 2020. The State of Alaska DMV is asking for \$60,000 in donations to travel to rural Alaska, as this program's travel funding was eliminated last year.	

Other: Passed unanimously by the PSTC Commission on 07/01/2020

Received by: _____
Date: _____



City of Bethel Proclamation
Recognizing David Trantham Jr.
For His Years of Service to the City Of Bethel

- WHEREAS,** Mr. David Trantham Jr. has dedicated much of his life to local government and still frequents City Council Meetings as a vocal and supportive member of the public;
- WHEREAS,** David Trantham Jr. was first sworn into office on October 13, 1987, fulfilling his first four year term as a member of the Bethel City Council, and has been a leader in municipal government ever since; helping ensure Council Policies and Finances are adhered to;
- WHEREAS,** following his election to Council in 1987, Mr. Trantham continued to serve as a Bethel City Council Member for two more non-consecutive terms commencing in 2007; a total of 11 years on Council;
- WHEREAS,** Mr. Trantham has continued to dedicate much of his time and energy on community and municipal activities;
- WHEREAS,** he was a member of the Public Safety and Transportation Commission for three years, 1993-1995; a member of the Cemetery Committee in 2005; he volunteered for the Bethel Youth Services Advisory Committee in 1993; the Senior Advisory Committee in 1994, 2003, and 2004; the Public Works Committee from 2002 to 2003, and finally he served on the Finance Committee in 2002, and again from 2007 to the present day; a total of 14 years;
- WHEREAS,** Mr. Trantham was also a member of the Alaska Municipal League Board of Directors in 2007, representing District 9 communities;
- WHEREAS,** Mr. Trantham has made trips and calls to Juneau to lobby on behalf of the community and Region;
- WHEREAS,** David Trantham Jr., as a Veteran, was a strong advocate of the Alaska Territorial Guard Park which was established to pay tribute to the Alaska Territorial Guard through the creation of the memorial which stands at the Bethel Memorial Cemetery;
- WHEREAS,** his devotion to our community and the organization is exemplary; and when it comes to total service and time volunteered to Bethel's local government, Mr. David Trantham Jr. stands alone;

THEREFORE, the Bethel City Council, does hereby recognize and thank Mr. David Trantham Jr. for his dedication and volunteerism for the City of Bethel.

Signed this 14th day of July 2020.

Perry Barr, Mayor

Lori Strickler, City Clerk

CITY OF BETHEL, ALASKA

Ordinance #20-18

AN ORDINANCE BY THE BETHEL CITY COUNCIL AMENDING CHAPTER 4.16.090 OF THE BETHEL MUNICIPAL CODE, SALES TAX COLLECTION

WHEREAS, the voters of the city of Bethel have granted to the city government the power to levy sales taxes and, by doing so, have entrusted the city to administer those taxes fairly, effectively, efficiently, and in full compliance with state and city laws;

WHEREAS, no person may engage in any taxable transactions within the city without first procuring a sales tax collection certificate from the city finance department;

WHEREAS, a new business shall apply for a sales tax collection certificate not later than ten (10) days after the date of commencing business or opening additional places of business;

WHEREAS, sales tax collection certificates shall expire at the same time as the establishment's business license and may be renewed concurrently;

THEREFORE BE IT ORDAINED by the City Council of Bethel, Alaska, that the Bethel Municipal Code shall be amended and revised as follows:

SECTION 1. Classification. This ordinance is permanent and general in nature and shall be placed in the Bethel Municipal Code

SECTION 2. Amendment The Bethel Municipal Code Section 4.16.090, is amended as follows (new language is underlined and old language is stricken out):

4.16.090 Sales tax collection – Registration requirement.

A. No person may engage in any ~~taxable~~ transactions within the city without first procuring a sales tax collection certificate from the city finance department.

B. A new business shall apply for a sales tax collection certificate ~~not later than ten (10) days after the date of commencing business or opening additional places of business~~

Introduced by: Finance Committee
Introduction Date June 23, 2020
Public Hearing Date: July 14, 2020
Action:
Vote:

concurrently with the new business license application that must be obtained before commencing business.

C. Sales tax collection certificates shall expire at the same time as the establishment's business license and ~~may~~ must be renewed concurrently.

D. A person, firm, partnership, corporation or other business entity shall file an application for a sales tax collection certificate with the finance department, ~~on a form provided by the city,~~ prior to conducting business within the city. The complete business license and sales tax certificate application shall be returned to the finance department along with a copy of the business entity's Alaska State business license and city of Bethel business license. The sales tax collection certificate ~~application~~ will not be complete issued until all of these requirements have been met.

SECTION 3. Effective Date. This ordinance shall become effective upon passage by the Bethel City Council.

**ENACTED THIS DAY OF 2020, BY A VOTE OF IN FAVOR AND
OPPOSED.**

Perry Barr, Mayor

ATTEST:

Lori Strickler, City Clerk

CITY OF BETHEL, ALASKA

Ordinance #20-19

AN ORDINANCE BY THE BETHEL CITY COUNCIL AMENDING CHAPTER 4.16.240 OF THE BETHEL MUNICIPAL CODE, TAX FILING SCHEDULE

WHEREAS, the voters of the city of Bethel have granted to the city government the power to levy sales taxes and, by doing so, have entrusted the city to administer those taxes fairly, effectively, efficiently, and in full compliance with state and city laws;

WHEREAS, all persons subject to this chapter shall file a return on a form or in a format prescribed by the city and shall pay the tax due;

WHEREAS, the utility billing code states that 13.04.260 "Billing. D. Payments sent by mail and postmarked on or before the day that a bill would be considered delinquent will not be considered delinquent;"

WHEREAS, the sales tax code states that sales tax returns and taxes remitted must be received (not merely postmarked) by the finance department on or before 3:00 p.m. local time;

WHEREAS, there should be continuity in the municipal code regarding payments due;

WHEREAS, the sales tax code should be written to help business owners submit sales tax returns and remit sales taxes in a timely manner;

WHEREAS, the length of time between mailing point and destination can vary substantially;

THEREFORE BE IT ORDAINED by the City Council of Bethel, Alaska, that the Bethel Municipal Code shall be amended and revised as follows:

SECTION 1. Classification. This ordinance is permanent and general in nature and shall be placed in the Bethel Municipal Code.

SECTION 2. Amendment. The Bethel Municipal Code Section 4.16.240, is amended as follows (new language is underlined and old language is stricken out):

4.16.240 Tax filing schedule.

A. All persons subject to this chapter shall file a return on a form or in a format prescribed by the city and shall pay the tax due. Each person engaged in business in the city subject to taxation shall file a return in accordance with the following:

1. *Monthly.* Unless as otherwise provided for in this section, sellers shall file on or before ~~3:00 p.m. Alaska Time~~ on the last day of the month following the end of each preceding month.
2. *Semi-Monthly.* If a seller fails to file or is late in filing returns for two (2) or more months, whether or not consecutive, the finance director may require the seller to submit returns and payments semi-monthly for other good cause, including, but not limited to, a lack of sales history, seasonal sales, etc.
3. *Annually.* Upon approval of the finance director, a seller that has a documented history of less than twenty-four thousand dollars (\$24,000) in taxable sales annually as well as a documented history of on-time filings and payments may file its sales tax return and remittance of taxes on an annual basis. Returns and taxes filed and paid on an annual basis must be received or postmarked by the United States Postal Service or private delivery service no later than January thirty-first (31st) following the calendar year for which the tax return is required to be submitted. Penalties for late filing of an annual return and for the late remittance of taxes shall be double the rate applicable to monthly returns and interest shall accrue on late annual remittances from January first (1st) of the preceding year.
4. *Filing to Be Continuous.* A person who has filed a sales tax return will be presumed to be making sales in successive periods unless the person files a return showing a termination or sale of their business in accordance with BMC 4.16.380.

B. *Special and/or Seasonal Events.* For all sellers only operating at special and/or seasonal events, the tax return shall be due on or before the fifth (5th) business day following the event(s).

C. It is the duty and responsibility of every seller liable for the collection of any tax imposed herein, unless otherwise provided herein, to file with the city upon forms prescribed and furnished by the city, a return, prepared under oath, setting forth the amount of all sales, taxable and nontaxable, the amount of tax thereon and other information the city may require on the form or forms.

D. The completed and executed return, together with the remittance in full for the amount of the tax due, shall be transmitted to and must be received ~~(not merely postmarked)~~ by the finance department or postmarked by the United States Postal Service or private delivery service on or before 3:00 5:00 p.m. local time on:

1. *Monthly Filers.* The last day of the following month.
2. *Annual Filers.* January thirty-first (31st) of the following year.
3. *Seasonal Filers.* The fifth (5th) business day following the event.

~~Failure of the United States Postal Service or any private delivery service to make timely delivery of a sales tax return or the related remittance of sales tax shall not excuse an untimely filing or remittance.~~

E. If the last day of the month following the end of the filing period falls on a Saturday, Sunday or federal, state or city holiday, the due date will be extended until the next business day immediately following. Exceptions will be made for proper proof of remittance (such as certified mail receipt, weigh bill, etc.) showing timely submittal.

F. Any person holding or required to hold a city of Bethel business license shall file a sales tax return even though no tax may be due. This return shall show why no tax is due. If the person intends to continue doing business they shall file a return reflecting no sales and a statement indicating their intent to continue doing business, and shall continue to do so each filing period until they cease doing business or sell the business. If the person intends to cease doing business they shall file a final return and statement of business closure, and must register before restarting operations. If the business is sold, then the person must file a final return upon sale of the business in accordance with BMC 4.16.380.

G. The seller shall prepare the return and remit sales tax to the city on the same basis, cash or accrual, which the seller uses in preparing its federal income tax return. The seller shall sign the return, and transmit the return, with the amount of sales tax that it shows to be due, to the city.

H. Sellers failing to comply with the provisions of this chapter shall, if required by the city, file and transmit collected sales taxes monthly until such time that they have demonstrated to the city that they are or will be able to comply with the provisions of this chapter. Six (6) consecutive on-time sales tax filings shall establish the presumption of compliance ~~and return to quarterly filing status.~~

Introduced by: Finance Committee
Introduction Date June 23, 2020
Public Hearing Date: July 14, 2020
Action:
Vote:

I. Sales tax returns shall be accompanied by proof, satisfactory to the city, as to claimed exemptions or exceptions from tax herein imposed. In the absence of proof, the sales, rentals or services shall be deemed to have been taxable. The burden of establishing any tax exemption is upon the claimant.

J. The preparer of the sales tax return form shall keep and maintain all documentation supporting any and all claims of exempted sales and purchases and be able to produce the documentation if requested by the city. Documentation for exempted sales should include the number of the city exemption authorization card presented by the buyer at the time of the purchase, the date of the purchase, the name of the person making the purchase, the organization making the purchase, the total amount of the purchase and the amount of sales taxes exempted. Failure to provide such documentation may invalidate that portion of the claim of exemption for which no documentation is provided. [Ord. 17-39 § 2.]

SECTION 3. Effective Date. This ordinance shall become effective upon passage by the Bethel City Council.

**ENACTED THIS DAY OF 2020, BY A VOTE OF IN FAVOR AND
OPPOSED.**

Perry Barr, Mayor

ATTEST:

Lori Strickler, City Clerk

CITY OF BETHEL, ALASKA

Ordinance #20-20

AN ORDINANCE BY THE BETHEL CITY COUNCIL AMENDING CHAPTER 5.04.100 OF THE BETHEL MUNICIPAL CODE, FAILURE TO OBTAIN AND FAILURE TO GIVE NOTICE OF TERMINATION

WHEREAS, for the privilege of engaging in business in the city, a person shall first (1st) apply upon forms prescribed by the director of finance and obtain a license to do so, and pay the license fee provided in BMC 5.04.040;

WHEREAS, it is unlawful for a person to engage in or operate a business without a license issued pursuant to this chapter;

WHEREAS, it is unlawful for a person to willfully evade the licensing provisions of this chapter;

WHEREAS, it is unlawful for a person to fail to pay the required licensing fee, sales taxes, port fees, and any and all other payments, fees, taxes, charges, penalties, interest, and/or other amounts that are due and owing to the city;

WHEREAS, there should be continuity in the municipal code regarding payments due;

WHEREAS, the utility billing code states that 13.04.260 "Billing. D. Payments sent by mail and postmarked on or before the day that a bill would be considered delinquent will not be considered delinquent;"

WHEREAS, the business license code should be written to help business owners apply for and renew their business license in a timely manner;

WHEREAS, the length of time between mailing point and destination can vary substantially;

THEREFORE BE IT ORDAINED by the City Council of Bethel, Alaska, that the Bethel Municipal Code shall be amended and revised as follows:

Introduced by: Finance Committee
Introduction Date: June 23, 2020
Public Hearing Date: July 14, 2020
Action:
Vote:

SECTION 1. Classification. This ordinance is permanent and general in nature and shall be placed in the Bethel Municipal Code

SECTION 2. Amendment The Bethel Municipal Code Section 5.04.100, is amended as follows (new language is underlined and old language is stricken out):

5.04.100 Failure to obtain and failure to give notice of termination.

A person who engages in business before filing a business license application, or who fails to file any report or to pay the fee as prescribed by this chapter, or who fails to file a license renewal application or postmark a license renewal application by the United States Postal Service or private delivery service before February first (1st), shall, in addition to payment of the required fee, be subject to a penalty of one hundred dollars (\$100) that shall be paid before the license may be issued. A business license holder who fails to give notice of termination of business shall also be subject to a penalty of one hundred dollars (\$100).

SECTION 3. Effective Date. This ordinance shall become effective upon passage by the Bethel City Council.

**ENACTED THIS DAY OF 2020, BY A VOTE OF IN FAVOR AND
OPPOSED.**

Perry Barr, Mayor

ATTEST:

Lori Strickler, City Clerk

CITY OF BETHEL, ALASKA

Ordinance #20-21

AN ORDINANCE BY THE BETHEL CITY COUNCIL AMENDING CHAPTER 5.04.040 OF THE BETHEL MUNICIPAL CODE, FEE

WHEREAS, for the privilege of engaging in business in the city, a person shall first (1st) apply upon forms prescribed by the director of finance and obtain a license to do so, and pay the license fee provided in BMC 5.04.040;

WHEREAS, it is unlawful for a person to engage in or operate a business without a license issued pursuant to this chapter;

WHEREAS, it is unlawful for a person to willfully evade the licensing provisions of this chapter;

WHEREAS, it is unlawful for a person to fail to pay the required licensing fee, sales taxes, port fees, and any and all other payments, fees, taxes, charges, penalties, interest, and/or other amounts that are due and owing to the city;

WHEREAS, the different business license fees cause confusion within the Finance Department and to business owners;

WHEREAS, the Finance Department issues check refunds for businesses that overpay for their business license application and renewal fee;

WHEREAS, the Finance Department must collect the additional fee amount if a business pays the lesser incorrect business license application fee;

WHEREAS, the State of Alaska business license fee is one set amount for all forms of business;

THEREFORE BE IT ORDAINED by the City Council of Bethel, Alaska, that the Bethel Municipal Code shall be amended and revised as follows:

Introduced by: Finance Committee
Introduction Date: June 23, 2020
Public Hearing Date: July 14, 2020
Action:
Vote:

SECTION 1. Classification. This ordinance is permanent and general in nature and shall be placed in the Bethel Municipal Code

SECTION 2. Amendment The Bethel Municipal Code Section 5.04.040, is amended as follows (new language is underlined and old language is stricken out):

5.04.040 Fee.

The biennial license fee for businesses that have less than two hundred and fifty thousand dollars (\$250,000) in taxable sales in a calendar year ~~with the business classification of BT, TB, ER, RE, FN, NF, IS, SI, NP, PN, PS, SP, PV, VP, RT, TR, FP, PF, MS or SM is fifty dollars (\$50).~~ The biennial license fee for businesses with the classification of CM, TG, FT, TF, GT, TG, PR, RP, RM, MR, RS, SR, TC, CT, TX, XT, OT or TO ~~is one hundred fifty (\$150)~~ is one hundred dollars (\$100). Classification of business ~~appears on the business license.~~ The fee for a license issued to a new business that commences after the beginning of the biennial period applicable to the applicant, shall be twenty-five (25) percent of the biennial fee times the number of full and partial semesters remaining in the biennial period. No proration may be given for seasonal or other part-year operations. [Ord. 01-28 § 11; Ord. 98-29 § 2.]

SECTION 3. Effective Date. This ordinance shall become effective upon passage by the Bethel City Council.

**ENACTED THIS DAY OF 2020, BY A VOTE OF IN FAVOR AND
OPPOSED.**

Perry Barr, Mayor

ATTEST:

Lori Strickler, City Clerk

CITY OF BETHEL, ALASKA

Ordinance #20-22

AN ORDINANCE BY THE BETHEL CITY COUNCIL AMENDING CHAPTER 5.04.080 OF THE BETHEL MUNICIPAL CODE, RENEWAL OF BUSINESS LICENSE AND TERMINATION OF BUSINESS

WHEREAS, for the privilege of engaging in business in the city, a person shall first (1st) apply upon forms prescribed by the director of finance and obtain a license to do so, and pay the license fee provided in BMC 5.04.040

WHEREAS, it is unlawful for a person to engage in or operate a business without a license issued pursuant to this chapter;

WHEREAS, it is unlawful for a person to willfully evade the licensing provisions of this chapter;

WHEREAS, it is unlawful for a person to fail to pay the required licensing fee, sales taxes, port fees, and any and all other payments, fees, taxes, charges, penalties, interest, and/or other amounts that are due and owing to the city;

WHEREAS, there should be continuity in the municipal code regarding payments due;

WHEREAS, the utility billing code states that 13.04.260 "Billing. D. Payments sent by mail and postmarked on or before the day that a bill would be considered delinquent will not be considered delinquent;"

WHEREAS, the business license code should be written to help business owners apply for and renew their business license in a timely manner;

WHEREAS, the length of time between mailing point and destination can vary substantially;

THEREFORE BE IT ORDAINED by the City Council of Bethel, Alaska, that the Bethel Municipal Code shall be amended and revised as follows:

Introduced by: Finance Committee
Introduction Date: June 23, 2020
Public Hearing Date: July 14, 2020
Action:
Vote:

SECTION 1. Classification. This ordinance is permanent and general in nature and shall be placed in the Bethel Municipal Code

SECTION 2. Amendment The Bethel Municipal Code Section 5.04.080, is amended as follows (new language is underlined and old language is stricken out):

5.04.080 Renewal of business license and termination of business.

A. Application for renewal of a license and payment of the biennial fee shall be made or postmarked by the United States Postal Service or private delivery service before December thirty-first (31st) of the license expiration year. Any renewal application made or postmarked after December thirty-first (31st) of the license expiration year shall be subject to a fee for the business license of twice the fee set out in BMC 5.04.040. By December tenth (10th) of each year, the finance department shall mail a written notice of renewal to each licensed business whose license will expire that year; provided, neither the failure of the city to mail the notice or the failure of a business to receive the notice shall have the effect of extending the December thirty-first (31st) renewal deadline nor of waiving any penalty or additional or increased fee for the late filing of a renewal application.

B. When a business licenseholder ceases to do business that the holder has been authorized to conduct under a business license issued by the city, the licenseholder shall notify the city in writing of the termination of the business within fourteen (14) days of such termination. Notice is not required where the business licenseholder transfers the business license to a successor assignee or purchaser. [Ord. 00-14 § 2; Ord. 98-29 § 2.]

SECTION 3. Effective Date. This ordinance shall become effective upon passage by the Bethel City Council.

**ENACTED THIS DAY OF 2020, BY A VOTE OF IN FAVOR AND
OPPOSED.**

Perry Barr, Mayor

City of Bethel, Alaska

Ordinance #20-22
2 of 3

Introduced by: Finance Committee
Introduction Date June 23, 2020
Public Hearing Date: July 14, 2020
Action:
Vote:

ATTEST:

Lori Strickler, City Clerk

CITY OF BETHEL, ALASKA

Ordinance #20-23

AN ORDINANCE BY THE BETHEL CITY COUNCIL AMENDING BETHEL MUNICIPAL CODE 2.21, DEPARTMENT OF ADMINISTRATION, TO CLARIFY THE SCOPE AND NATURE OF REPORTS FROM CITY ADMINISTRATION AND MANAGEMENT TO THE CITY COUNCIL

WHEREAS, transparency in local government is important to the City of Bethel;

WHEREAS, the governing body and the public must have the opportunity to be informed of municipal functions, operations, and finances;

WHEREAS, to ensure maximum transparency and improved public communications and outreach, the Council wishes to require written reports from the City Manager, summarizing general operating efforts and needs of the City at each regular council meeting;

WHEREAS, the current generality of the financial report requirement is vague; by identifying the type of reports expected, the Council is clarifying its expectations;

WHEREAS, it has been customary for the department heads to prepare and submit monthly reports to the City Manager, which are shared with the Council and the public through the regular meeting packet, the Council wishes to codify that requirement to ensure continuity in expectation and delivery of the reports;

WHEREAS, there may be times that require additional reporting to Council by Administration; the changes to this code provide Council and Administration flexibility to allow additional updates and reports as needed and/or requested by the Council.

NOW THEREFORE BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF BETHEL, ALASKA:

SECTION 1. This is a codified Ordinance is of general and permanent nature and shall become part of the Bethel Municipal Code.

SECTION 2. Bethel Municipal Code Chapter 2.21.050, City Manager Duties is amended as follows, new language is underlined old language is stricken.

Chapter 2.21
DEPARTMENT OF ADMINISTRATION

Sections:

- 2.21.010 Established.
- 2.21.020 Functions.
- 2.21.030 Supervision.
- 2.21.040 City manager – Appointment.
- 2.21.050 City manager – Duties.

2.21.010 Established.

There is established a department of administration.

2.21.020 Functions.

The functions of the department of administration shall include:

- A. The functions and duties assigned by ordinance or statute to the city manager;
- B. Direction of all departments and divisions headed by employees or administrative officers appointed by the city manager;
- C. Such other functions and duties as the city council may direct.

2.21.030 Supervision.

The department of administration shall be headed by the city manager.

2.21.040 City manager – Appointment.

The city manager shall be appointed by the city council and serve at their pleasure. He may be hired under a contract which details the relationship between the manager and the city.

2.21.050 City manager – Duties.

The city manager, as the chief administrative officer, is responsible for the proper administration of all city affairs. The manager of the city shall:

- A. Appoint city employees and administrative officers, except as otherwise provided by this code; he may hire necessary administrative assistants as authorized by budget, and appoint, suspend, or remove subordinates;
- B. Suspend or remove by written order city employees or administrative officers except as provided otherwise in this code;
- C. Supervise enforcement of city laws;
- D. Prepare the annual budget and capital improvement programs for the city council;
- E. Execute the budget and capital improvement programs as adopted;
- F. ~~Make monthly reports to the city council on city finances and operations~~ Keep the city council informed of city finances and operations by submitting to the city council written statements and reports, including but not limited to:
 - 1. Monthly financial statements of year-to-date expenditures and revenues;
 - 2. Monthly departmental written operational reports; and
 - 3. Twice a month city manager written operational reports to be included in council packets for each regular council Meeting.
- G. Report to the city council at the end of each fiscal year on the finances and administrative activity of the city;
- H. Prepare and make available for public distribution an annual report on city affairs;

Introduced by: Vice-Mayor Hanson
Introduction Date July 14, 2020
Public Hearing Date: July 28, 2020
Action:
Vote:

- I. Serve as city personnel officer unless the council authorizes him to appoint a personnel officer;
- J. Direct and supervise the administration of:
1. The functions of all city officers and employees except as provided otherwise in this title,
 2. The care and custody of all city buildings and of all real property of the city, except as provided otherwise by AS 29.33.050,
 3. The construction, maintenance and operation of all city roads, bridges, drains, buildings, and other public works;
- K. Execute other powers and duties specified by Alaska law or lawfully prescribed by the council;
- L. The city council shall designate by resolution a city administrative officer to act as manager during the manager's absence or disability.

SECTION 3. This Ordinance shall become effective immediately following adoption by the Bethel City Council.

**BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF BETHEL, ALASKA
THIS ___ DAY OF JULY 2020 BY A VOTE OF _ IN FAVOR AND _ OPPOSED.**

Perry Barr, Mayor

ATTEST:

Lori Strickler, City Clerk

Introduced by: City Manager Corazza
Date: July 14, 2020
Action:
Vote:

CITY OF BETHEL, ALASKA

Resolution #20-07

A RESOLUTION BY THE BETHEL CITY COUNCIL AUTHORIZING THE DISPOSAL OF ONE CITY WATER TRUCK TO CITY OF KOTZEBUE

WHEREAS, the City of Kotzebue is in need of one water truck;

WHEREAS, the City of Bethel has in its possession one 2009 Mercedes Sterling Acterra that is no longer valuable to the City;

WHEREAS, in 2019 and 2020, the City has obtained six (6) new water trucks that replaced the old water trucks, which came in on the 2019 and 2020 barge;

WHEREAS, Bethel Municipal Code 4.10.020 requires that a resolution be approved by Bethel City Council to dispose of property valued at more than \$5,000;

WHEREAS, the City of Bethel has no planned use for the used water truck and is requesting to transfer one water truck to the City of Kotzebue via donation;

WHEREAS, the City of Kotzebue is willing to cover the costs of freight shipment via barge and title transfer fees;

THEREFORE, BE IT RESOLVED that City of Bethel hereby approves the disposal of one City water truck via donation to City of Kotzebue.

ENACTED THIS ____ DAY OF JULY 2020, BY A VOTE OF ____ IN FAVOR AND ____ OPPOSED.

Perry Barr, Mayor

ATTEST:

Lori Strickler, City Clerk

City of Bethel, Alaska

Resolution #20-07
1 of 1



P.O. Box 46
Kotzebue, AK
99752
Phone: (907) 442-
3401
Fax: (907) 442-
2155

June 29, 2020

Via e-mail to: warnold@cityofbethel.net -- Original via USPS

William Arnold, Public Works Director
City of Bethel
P.O. Box 1388
Bethel, Alaska 99559-1388

Re: Request for Transfer of Surplus Property to City of Kotzebue

Dear Mr. Arnold:

Pursuant to Bethel Municipal Code §§ 4.10.020(A)(5), 4.10.020(B), 4.10.030(C) and 4.10.040, the City of Kotzebue ("Kotzebue") would respectfully request that the following piece of City of Bethel property – potable water truck identified below – be transferred to Kotzebue upon such terms and conditions as deemed appropriate by the Bethel City Council, with Kotzebue paying for shipping and title transfer:

2009 Mercedes Sterling Acterra (Diesel)
VIN#: 2FZHCHDJ89AAD1396
3,500 Gallon Tank
94,816 Miles
4,338 Hours
Dimensions: 20 feet x 9 feet

Kotzebue's current potable water truck is a 1983 Ford 8700, six-wheel, diesel, manual 5-speed, with a 1,700 gallon tank. The tank leaks. The fuel pump constantly needs priming (even in warm weather). Parts (if available) often have to be obtained from junk yards. The wiring in the cab is non-standard and the brake system is byzantine and confusing for even the most experienced mechanics. There are numerous, other constantly evolving issues that take the truck out of service for extended periods of time. Sarah Ramey, Circuit Rider, Alaska Rural Water Association ("ARWA"), performed a sanitary truck survey recently and found many non-compliant issues regarding this truck in its role as a potable water truck. Finally, this truck was originally designed and built to be a milk truck. Then, at some point, it was retrofitted with a pump on the rear and a hose reel on the side, which have to be installed and hooked up for each delivery.

William Arnold, Public Works Director
June 29, 2020
Page 2

I am available for further discussions regarding this most welcome opportunity for Kotzebue and look forward to a chance to address your City Council (telephonically) at its convenience.

Quyanapak,
CITY OF KOTZEBUE


Carl D. Jennings
Public Works Director

cc: Chief Thomas Milliette, Kotzebue Acting City Manager – [via e-mail]
Matt Lazarus, Kotzebue Water Plant Supervisor - [via e-mail]
Sarah Ramey, ARWA - [via e-mail]
Charlie M. Dan, Bethel Public Works Department - [via e-mail]
Lorraine Hunnicutt, Kotzebue Public Works Department - [via e-mail]
Chase Nelson, DOWL - [via e-mail]
Joe Evans, Kotzebue City Attorney - [via e-mail]

Introduced by: Council Member DeWitt and Leary
Date: July 14, 2020
Action:
Vote:

CITY OF BETHEL, ALASKA

Resolution #20-08

A RESOLUTION BY THE BETHEL CITY COUNCIL SUPPORTING THE UNIVERSITY OF ALASKA 4-H PROGRAM IN BETHEL AND REQUESTING THE PROGRAM BE PERMITTED TO BEGIN MEETING WITH THE YOUTH OF OUR COMMUNITY AGAIN

WHEREAS, the community of Bethel recognizes the importance of investing in our youth and for this reason, the City provides significant financial support to the University of Alaska through the free use a facility, which includes utilities and property maintenance, and contributes \$112,000 annually to support the youth programs offered by the University's Extension and 4-H programs;

WHEREAS, according to the State of Alaska Department of Health and Social Services-Child Care Services Monthly Report for March 2020 and the Child Care Facilities Search, there are very few options for child care in Bethel; the community of Bethel had only one licensed facility which is the LKSD Early Learning Programs which currently: has a capacity of 87 children, has children ages 3 to 12 years of age, and is only open through the school year;

WHEREAS, it is imperative the community has a place for their children to go to during the work day; the absence of child care has resulted in many families being forced not to go to work, or to leave their children unattended;

WHEREAS, the facility and staff at our local 4H provide more than programming: they offer a safe place and environment, provide meals to youth that face food insecurities, educate the youth, and provide positive role models;

WHEREAS, in a region that faces high rates of domestic violence, neglect, and poverty, ensuring opportunities for the youth of this community are of significant importance; without this program, a significant portion of our youth: will be left without structured learning opportunities this summer, will have difficulty obtaining enough food to support their growing bodies, and will lack the access to fundamental life lessons;

WHEREAS, we urge the University of Alaska to prioritize the operations of the Bethel 4H and Cooperative Extension Program in their plans to open operations and identify funding needs; recent operational reductions have presented significant hardship on our community in a number of different areas;

Introduced by: Council Member DeWitt and Leary
Date: July 14, 2020
Action:
Vote:

without these programs, many of our community youth will be without the support system they have grown to love and rely on;

NOW, THEREFORE, BE IT RESOLVED the Bethel City urges the University of Alaska to authorize and fund full operations of the Bethel 4H Youth and Cooperative Extension Programs while also following the most current State of Alaska Health Mandates.

ENACTED THIS ___ DAY OF JULY 2020 BY A VOTE OF _ IN FAVOR AND _ OPPOSED.

ATTEST:

Perry Barr, Mayor

Lori Strickler, City Clerk

City of Bethel Action Memorandum

Action memorandum No.	20-26		
Date action introduced:	July 14, 2020	Introduced by:	Mayor Barr
Date action taken:		Approved	Denied
Confirmed by:			

Appointment of Committee/Commission/Board members.

Theresa Quiner- Public Safety and Transportation Commission.

Amount of fiscal impact:		Account information:
x	No fiscal impact	

Action Memorandum 20-26 is sponsored by Mayor Barr at the request of the City Clerk.

Theresa Quiner has requested appointment to the Public Safety and Transportation Commission. If appointed, the term would be three years as a Regular member with a term expiration of December 31, 2022.

City of Bethel Action Memorandum

Action memorandum No.	AM 20-27		
Date action introduced:	July 14, 2020	Introduced by:	Vincenzo S. Corazza, City Manager
Date action taken:		Approved	Denied
Confirmed by:			

Action Title: Authorizing Administration to waive fees associated with the disposal of vehicles for a period not to exceed sixty (60) days.

Route to:	Department/Individual:	Initials:	Remarks:

Attachment(s):

Amount of fiscal impact:		Account information:
xx	No fiscal impact at this time	
	Funds are budgeted for.	
	Funds are not budgeted. Budget modification is required.	

Summary Statement:

Each year, to contribute to the Clean Up, Green Up event, Public Works offers a discounted service price of \$100 compared to the regular service charge of \$300 for removing the liquids and/or battery of each vehicle that is submitted to the Landfill. This year, we have added one free vehicle haul per active utility account and presently, hauled six (6) junk vehicles in total.

In an effort to beautify Bethel, Public Works is requesting an extension of the Vehicle Haul dates offering a maximum of two (2) vehicle hauls and waiving all service fees for removing liquids and/or battery for the next sixty (60) days. Commercial property will be excluded.

City of Bethel Action Memorandum

Action memorandum No.	20-28		
Date action introduced:	July 14, 2020	Introduced by:	Cece Franko
Date action taken:		Approved	Denied
Confirmed by:			

Action Title: Direct Administration to negotiate and execute an agreement with Bethel Winter House for the transfer or sale of the facility known as the "Old Senior Center" located at 127 Atsaq Street for the primary purpose of serving homeless individuals.

Attachment(s): n/a

Department/Individual:	Initials:	Remarks:

Amount of fiscal impact:	No fiscal impact at this time.	Account information:

Summary Statement

The City of Bethel currently owns the property known as the "Old Senior Center" located at 127 Atsaq Street. This property has been vacant for many years and the City of Bethel is incurring heating/electrical costs. The building is also degrading and is subject to frequent vandalism, posing a liability risk to the City of Bethel. The Bethel Winter House is seeking a property for permanent operations. Bethel Winter House's lack of a permanent facility was highlighted during the COVID-19 public health crisis. Bethel Winter House, in partnership with Bethel Community Services Foundation is seeking project management funds for efforts to identify an appropriate facility and initiate a codes and conditions evaluation of the identified facility. Preliminary research indicates that the "Old Senior Center" facility is both available and an appropriate size for Bethel Winter House operations. Bethel Winter House is seeking the ability to negotiate with City administration for the transfer or sale of the facility. Bethel Winter House will then seek CARES funds from a partner for renovation costs for the purpose of providing essential services to a vulnerable population during this public health crisis. At this time, it is expected that the land would be retained by the City of Bethel and a long-term land lease would be included in these negotiations.

City of Bethel Action Memorandum

Action memorandum No.	20-29		
Date action introduced:	July 14, 2020	Introduced by:	Vincenzo S. Corazza, City Manager
Date action taken:		Approved	Denied
Confirmed by:			

Action Title: Approve Coronavirus Aid, Relief, and Economic Security (CARES) Act Budget and Spending Plan prepared by City Manager and authorize City Manager to modify it as needed to ensure timely expenditure of CARES Act funds.

Attachment(s): (1) None.

Amount of fiscal impact:		Account information:
\$8,424,380.20	CARES Act Budget	NA

Summary Statement

The City of Bethel received the first CARES Act installment of \$4,193,478.70 and deposited it in a new checking account opened at First National Bank in Bethel. The City must spend 80% of this funding and claim those expenditures in monthly reports before it is eligible to receive the second installment of \$2,115,450.75. Time is of the essence to spend \$8,424,380.20 by December 30, 2020.

The City Manager, in consultation with Department Heads, the City Attorney, City Council members, and in consideration of the ideas shared at the Public Forum held June 18, 2020, developed the CARES Act Budget and Spending Plan. The Plan involves the cooperation of Bethel Community Services Foundation to disseminate up to \$2,000,000 to eligible Bethel non-profits and local businesses that were negatively impacted by the coronavirus. The Plan includes a City reimbursement of \$3,000,000 for police and fire department personnel whose work is presumed to be germane to the City's COVID-19 mitigation, response, and recovery efforts.

In addition to reviewing CARES Act guidance, grant agreement, FAQs, and other documents, the City Attorney and City Manager have reviewed other Alaska city's CARES Act budgets and have had numerous discussions with the Alaska Municipal League. The City Attorney stands ready to review and approve individual expenditures for CARES Act compliance.



Coronavirus Aid, Relief, and Economic Security (CARES) Act Budget and Spending Plan

CITY OF BETHEL

300 Chief Eddie Hoffman Highway, PO Box 1388
Bethel, AK 99559 Phone: (907) 543-2047

Vincenzo S. Corazza

City Manager/ Emergency Operations Center Director
vcorazza@cityofbethel.net

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CITY OF BETHEL
GOVERNMENT FACT SHEET

FORM OF GOVERNMENT

- The City of Bethel is a second class city with a City Manager form of government.
- The City is comprised of the Mayor, Vice-Mayor, and five Council Members who are all elected from the community at large to serve a three-year term.
- The City Council appoints the City Manager, City Clerk, and City Attorney.
- The Bethel City Council meets the second and fourth Tuesday of each month in the City Hall Council Chambers located in City Hall at 300 State Highway in Bethel.
- City of Bethel website: www.cityofbethel.org

City Clerk

Lori Strickler

City Attorney

Libby Bakalar

CITY DEPARTMENTS

Vincenzo S. Corazza	City Manager	Administration
James Harris	Human Resources Manager	Administration
John Sargent	Acting Finance Director	Finance
William F. Howell, III	Fire Chief	Fire
Bo Foley	IT Director	Information Technology
Ted Meyer	Planning Director	Planning
Vincenzo S. Corazza	Acting Police Chief	Police
Allen Wold	Port Director	Port
William Arnold	Public Works Director	Public Works

EMERGENCY OPERATIONS CENTER (EOC)

Vincenzo (Vinny) S. Corazza	Incident Commander/EOC Director
Daron Solesbee	Operations Section Chief
William (Bill) F. Howell, III	Deputy Operations Section Chief
Charlie Dan	Planning Section Chief
Ted Meyer	Logistics Section Chief
John Sargent	Finance/Admin Section Chief
Leif Albertson	Information & Intelligence Officer

INCIDENT ORGANIZATION CHART (ICS 207)

1. Incident Name: Bethel EOC COVID-19	2. Operational Period: Date From: 07032020 Date To: Ongoing Time From: 1330 Time To: Ongoing		
3. Organization Chart <pre> graph TD IC["Incident Commander(s) Vinny Corazza, EOC Director"] LO["Liaison Officer John Sargent"] SO["Safety Officer James Harris"] PIO["Public Information Officer"] OSC["Operations Section Chief Daron Solesbee"] SAC["Staging Area Manager"] PSC["Planning Section Chief Charlie Dan"] LSC["Logistics Section Chief Ted Meyer"] FASC["Finance/Admin Section Chief John Sargent"] EMS["EMS/Fire Thomas Haviland"] LE["Law Enforcement Eric Pavil"] II["Info. & Intel Leif Albertson"] N/A["N/A"] RU["Resources Unit Ldr."] SL["Situation Unit Ldr."] DU["Documentation Unit Ldr."] DMU["Demobilization Unit Ldr."] SBD["Support Branch Dir."] SUP["Supply Unit Ldr. Pauline Boratko"] FUL["Facilities Unit Ldr."] GSU["Ground Spt. Unit Ldr."] SBDir["Service Branch Dir."] CU["Comms Unit Ldr. Bo Foley, IT Dir."] MU["Medical Unit Ldr. BFC/YKHC"] FU["Food Unit Ldr."] TU["Time Unit Ldr."] PU["Procurement Unit Ldr."] CCU["Comp./Claims Unit Ldr."] CU2["Cost Unit Ldr."] IC --- LO IC --- SO IC --- PIO IC --- OSC OSC --- SAC OSC --- EMS OSC --- LE OSC --- II OSC --- N/A PSC --- RU PSC --- SL PSC --- DU PSC --- DMU LSC --- SBD LSC --- SUP LSC --- FUL LSC --- GSU LSC --- SBDir LSC --- CU LSC --- MU LSC --- FU FASC --- TU FASC --- PU FASC --- CCU FASC --- CU2 </pre>			
ICS 207	IAP Page ____	4. Prepared by: Name: <u>Vinny Corazza</u> Position/Title: <u>EOC Director</u> Signature: _____ Date/Time: <u>07032020</u>	

CITY OF BETHEL, ALASKA EMERGENCY OPERATIONS CENTER



July 3, 2020

Citizens of Bethel
Bethel City Council

RE: 2020 CARES Act Budget Message

On behalf of the Emergency Operations Center (EOC), I'm please to present for your consideration the Coronavirus Aid, Relief, and Economic Security (CARES) Act funding budget. The CARES Act budget was noted to you in my FY 2021 Budget Message dated June 15, 2020:

A note on the Coronavirus Aid, Relief, and Economic Security (CARES) Act funding: The City FY 21 Budget is independent of the CARES Act funding budget. Administration was very cognizant of not supplanting or "replacing" or "take the place of" general fund monies with CARES Act fund monies. Federal law prohibits recipients of federal funds from replacing state, local, or agency funds with federal funds. Although CARES Act may allow it, the fluidity of the ever changing rules urged Administration to proceed with caution. – City of Bethel FY 2021 Annual Budget, Page 5

I've gone to the extent of treating the CARES Act process as a separate department-like structure modeled after the Incident Command System (ICS). ICS is the standardized approach to the command, control, and coordination of emergency response providing a common hierarchy within which responders from multiple agencies can be effective. It is the component of the National Incident Management System (NIMS) that the Federal emergency Management Agency advocates for our response to emergencies. The Emergency Operations Center is the department-like structure that will be executing the City's Covid-19 response using the CARES Act funds. Similar to how the General and Enterprise Funds support government functions of Police/Fire/Public Works, the CARES Act Funds will support the EOC.

According to the United States Department of the Treasury, the CARES Act established the \$150 billion Coronavirus Relief Fund. Treasury has made payments from the Fund to States and eligible units of local government; the District of Columbia and U.S. Territories (the Commonwealth of Puerto Rico, the United States Virgin Islands, Guam, American Samoa, and the Commonwealth of the Northern Mariana Islands); and Tribal governments (collectively "governments").

Of the \$150 billion, the State of Alaska received the minimum \$1.25 billion and that was further distributed to the local governments. The City of Bethel was allocated \$8,424,380 to be paid in a series of payments.

It is the goal of the EOC to spend the entirety of the \$8.4 million. As indicated earlier, the EOC is the organization that will be executing the City's Covid-19 response using the CARES Act funds. For personnel and material, supplies and services, the EOC needs an operating expense of \$612,313. Due to the time constraints that expenses must be "incurred" or spent by December 30, 2020, three capital expenditures are budgeted for the EOC that can quickly be executed; Communications & Backup Power for the EOC, Personal Protective Equipment (PPE) Cleaning machine as well as an EOC Response Vehicle.

Other non-durable expenditures are listed as Project Expenditures to track the EOC's Covid-19 response efforts. Sample project expenditures include:

- Public Safety Payroll (PD+FD) Reimbursement 3-1 thru 12-30
- Elder Single-Ride Taxi Coupon Program
- PPE Stockpile
- Covid-19 Election (City Clerk)
- Winterhouse Homeless Shelter Reimbursement 3-1 thru 12-30
- YKHC Covid-19 Testing Support at Airport
- Lodging Transit Personnel

As directed by Action Memorandum (AM) 20-22, there will be a large grant donation to Bethel Community Services Foundation (BCSF) to continue their regular mission of providing charitable services to the community. Additionally BCSF will be contracted to administer the Economic Recovery for Businesses portion of the CARES Act, also as authorized by AM 20-22.

Despite Alaska's challenging economic times in the face of the COVID-19 pandemic, the 2020 CARES Act budget balances the EOC's mission to respond to emergencies affecting the City, while at the same time provide grant opportunities to the non-profit and businesses of our community. On behalf of the EOC staff, I look forward to discussing this budget with the Bethel City Council members and the general public.

Sincerely,



Vincenzo S. Corazza

Emergency Operations Center Director

Introduced by: City Manager Corazza
Date: June 9, 2020
Action: Passed
Vote: 7-0

CITY OF BETHEL

Resolution # 20-05

ACCEPTANCE OF CORONAVIRUS RELIEF FUNDS

WHEREAS, this resolution is required by the Alaska Department of Commerce, Community, and Economic Development, Division of Community and Regional Affairs (grantor) for the City of Bethel to accept CARES Act funding;

WHEREAS, the City of Bethel was allocated \$8,424,380.20 in CARES Act funding with the following planned State of Alaska dissemination dates and amounts: May 1, 2020 (\$4,193,478.70), July 1, 2020 (\$2,115,450.75), and October 1, 2020 (\$2,115,450.75);

WHEREAS, Coronavirus Relief Funds "are for necessary expenditures incurred due to the public health emergency with respect to the Coronavirus Disease 2019 (COVID-19);"

WHEREAS, the City of Bethel wishes to provide the CARES Act funds for the community of Bethel;

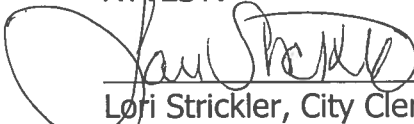
NOW, THEREFORE, BE IT RESOLVED that the Bethel City Council hereby agrees to approve and accept \$8,424,380.20 in Coronavirus Relief Funds and plans to use the funds for necessary expenditures incurred due to the public health emergency with respect to the Coronavirus Disease 2019 (COVID-19).

BE IT FURTHER resolved that the City Manager is directed to sign all necessary agreement documents with the State of Alaska to effectuate City CARES Act funding.

ENACTED THIS 9TH DAY OF JUNE 2020 BY A VOTE OF 7 IN FAVOR AND 0 OPPOSED.


Perry Barr, Mayor

ATTEST:


Lori Strickler, City Clerk

City of Bethel, Alaska

Resolution #20-05
1 of 1



City of Bethel

CY 2020 Coronavirus Aid, Relief & Economic Security (CARES) Act Budget

Period: March 1, 2020 – December 30, 2020

City Council

Perry Barr	Mayor
Haley Hanson	Vice-Mayor
Michelle Dewitt	Council Member
Hugh Dymment	Council Member
Cece Franko	Council Member
Alyssa Leary	Council Member
Mark Springer	Council Member

Prepared by:

Vincenzo S. Corazza Emergency Operations Center Director

CORONAVIRUS AID, RELIEF & ECONOMIC SECURITY (CARES) ACT FUND SUMMARY

	CY 2020 Proposed Budget
CARES Act Fund Revenues	8,424,380
Operating Expenditures:	
XX-XX Emergency Operations Center	612,313
TOTAL OPERATING EXPENDITURES	612,313
Net after Operating Expenditures	612,313
Project Expenditures:	
Public Safety Payroll (PD+FD) Reimbursement 3-1 thru 12-30	3,000,000
Elder Single-Ride Taxi Coupon Program	20,000
PPE Stockpile	100,000
COVID-19 Election (City Clerk)	5,500
Winterhouse Homeless Shelter Reimbursement 3-1 thru 12-30	75,000
YKHC COVID Testing Support at Airport	365,000
Lodging Transit Personnel	175,000
 Bethel Community Services Foundation Charities	 1,000,000
Economic Recovery for Businesses (BCSF consultant)	1,000,000
 Contingency/Unforeseen Expenses to React to Future Needs	 1,866,567
TOTAL PROJECT EXPENDITURES	7,607,067
Excess of Revenues over Operating, Debt & Project Exp.	205,000
Capital Expenditures from Fund Balance:	
Emergency Operations Center Communications & Backup Power	120,000
PPE Cleaning Machine for EOC	25,000
EOC Response Vehicle	60,000
TOTAL CAPITAL EXPENDITURES FROM FUND BALANCE	205,000
Excess Revenues Over All Expenditures	0

CARES ACT REVENUES

		CY 2020 Proposed Budget
GENERAL FUND REVENUES:		
Federal Sources:		
xx-xx	CARES Act is Federal, but DCCED/DCRA will administer	
	Total	-
State of Alaska Department of Commerce, Community and Economic Development:		
XXX	CARES Act Funding, 1st Payment	4,193,479
XXX	CARES Act Funding, 2nd Payment	2,115,451
XXX	CARES Act Funding, 3rd Payment	2,115,451
	Total	8,424,380
	TOTAL REVENUES	8,424,380

Emergency Operations Center & Shelter Personnel

		CY 2020 Proposed Budget
PERSONNEL (all temporary hires from July 2020 - December 2020, 260 hours each):		
	Temp Emergency Operations Director @ \$85.30 / hr	22,188
	Temp Public Information Officer @ \$61.90 / hr	16,091
	Temp Safety Officer @ \$60.60 / hr	15,748
	Temp Liaison Officer @ \$79.70 / hr	20,721
	Temp Operations Chief @ \$67.70 / hr	17,615
	Temp Planning Chief @ \$67.70 / hr	17,615
	Temp Logistics Chief @ \$49.30 / hr	12,805
	Temp Finance/ Admin Chief @ \$79.70 / hr	20,721
	Temp Deputy Chiefs (x4) @ \$47.80 / hr	49,723
	Temp Information/Intelligence Officer @ \$60.60 / hr	15,748
	Temp Shelter Attendants x 4 @\$20 / hr	20,800
501	Total Wages	229,773
510	Social Security (6.2% of Temp Salary)	-
511	Medicare (1.45% of Salary)	-
512	Employee Group Health Benefits 5 @ \$2119	-
515	Unemployment (1.78% of Wages) (Capped @39,900 Per EE)	-
516	Workers' Compensation @.2672/\$100	-
518	PERS (22.00% of Salary)	-
519	Utility Benefit (\$380 per month x 12 months x 5 FTE)	-
	BENEFITS & TAXES	-
	SUBTOTAL PERSONNEL	229,773
	TOTAL PERSONNEL	229,773

CITY INITIATED PROJECTS			The CARES Act requires that the payments from the Coronavirus Relief Fund only be used to cover expenses that— 1. are necessary expenditures incurred due to the public health emergency with respect to the Coronavirus Disease 2019 (COVID-19); 2. were not accounted for in the budget most recently approved as of March 27, 2020 (the date of enactment of the CARES Act) for the State or government; and 3. were incurred during the period that begins on March 1, 2020, and ends on December 30, 2020.		
Name / Description		Cost			
	Public Safety Payroll (PD+FD) Reimbursement 3-1 thru 12-30	\$ 3,000,000.00	Yes, Presumed Eligible	No, Presumed Eligible	Yes, Presumed Eligible
	Elder Single-Ride Taxi Coupon Program	\$ 20,000.00	Yes, City Attorney Reviewed	No, not in FY2020 City Budget, City Attorney Reviewed	Yes, City Attorney Reviewed
	PPE Stockpile	\$ 100,000.00	Yes, City Attorney Reviewed	No, not in FY2020 City Budget, City Attorney Reviewed	Yes, City Attorney Reviewed
	COVID-19 Election (City Clerk)	\$ 5,500.00	Yes, City Attorney Reviewed	No, not in FY2020 City Budget, City Attorney Reviewed	Yes, City Attorney Reviewed
	Winterhouse Homeless Shelter Reimbursement 3-1 thru 12-30	\$ 75,000.00	Yes, City Attorney Reviewed	No, not in FY2020 City Budget, City Attorney Reviewed	Yes, City Attorney Reviewed
	YKHC COVID Testing Support at Airport	\$ 365,000.00	Yes, City Attorney Reviewed	No, not in FY2020 City Budget, City Attorney Reviewed	Yes, City Attorney Reviewed
	Lodging Transit Personnel	\$ 175,000.00	Yes, City Attorney Reviewed	No, not in FY2020 City Budget, City Attorney Reviewed	Yes, City Attorney Reviewed
	TOTAL PROJECT EXPENDITURES	\$ 3,740,500.00			

EOC CAPITAL PROJECTS			The CARES Act requires that the payments from the Coronavirus Relief Fund only be used to cover expenses that— 1. are necessary expenditures incurred due to the public health emergency with respect to the Coronavirus Disease 2019 (COVID-19); 2. were not accounted for in the budget most recently approved as of March 27, 2020 (the date of enactment of the CARES Act) for the State or government; and 3. were incurred during the period that begins on March 1, 2020, and ends on December 30, 2020.		
Name / Description		Cost			
	EOC Communications & Backup Power	\$ 120,000.00	Yes, City Attorney Reviewed	No, not in FY2020 City Budget, City Attorney Reviewed	Yes, City Attorney Reviewed
	PPE Cleaning Machine for EOC	\$ 25,000.00	Yes, City Attorney Reviewed	No, not in FY2020 City Budget, City Attorney Reviewed	Yes, City Attorney Reviewed
	EOC Response Vehicle	\$ 60,000.00	Yes, City Attorney Reviewed	No, not in FY2020 City Budget, City Attorney Reviewed	Yes, City Attorney Reviewed
	TOTAL CAPITAL EXPENDITURES	\$ 205,000.00			

BCSF CHARITY PROJECTS			The CARES Act requires that the payments from the Coronavirus Relief Fund only be used to cover expenses that—		
			1. are necessary expenditures incurred due to the public health emergency with respect to the Coronavirus Disease 2019 (COVID-19);	2. were not accounted for in the budget most recently approved as of March 27, 2020 (the date of enactment of the CARES Act) for the State or government; and	3. were incurred during the period that begins on March 1, 2020, and ends on December 30, 2020.
	Name / Description	Cost			
	Bethel Community Services Foundation Charities	\$ 1,000,000.00			
	TOTAL PROJECT EXPENDITURES	\$ 1,000,000.00			

BCSF CONSULTANT FOR ECONOMIC RELIEF FOR BUSINESSES PROJECTS			The CARES Act requires that the payments from the Coronavirus Relief Fund only be used to cover expenses that—		
			1. are necessary expenditures incurred due to the public health emergency with respect to the Coronavirus Disease 2019 (COVID-19);	2. were not accounted for in the budget most recently approved as of March 27, 2020 (the date of enactment of the CARES Act) for the State or government; and	3. were incurred during the period that begins on March 1, 2020, and ends on December 30, 2020.
	Name / Description	Cost			
	Economic Recovery for Businesses (BCSF Consultant)	\$ 1,000,000.00			
	TOTAL PROJECT EXPENDITURES	\$ 1,000,000.00			



City of Bethel

CY 2020 Coronavirus Aid, Relief & Economic Security (CARES) Act Spending Plan

Period: March 1, 2020 – December 30, 2020

City Council

Perry Barr	Mayor
Haley Hanson	Vice-Mayor
Michelle Dewitt	Council Member
Hugh Dymment	Council Member
Cece Franko	Council Member
Alyssa Leary	Council Member
Mark Springer	Council Member

Prepared by:

Vincenzo S. Corazza	Emergency Operations Center Director

Spending Plan Overview

The Bethel City Council on July 14, 2020 approved an approach to distributing Coronavirus Aid, Relief, and Economic Security (CARES) Act funds received by the City, identifying broad categories of governmental, businesses, and nonprofit to help provide economic relief due to the public health emergency. The administration focused on developing the three grant programs outlined in this document to provide meaningful impact in the community in an expeditious manner.

The City of Bethel, with input from the community of Bethel through a June 18th CARES Act Public Forum, explored and considered a wide range of spending programs and guidance. The City sought timely relief support with as few restrictions as possible to ensure relief funds can be spent as needed and balanced with accountability.



We believe we have assessed the requirements and needs of the City soundly, producing a set of responsive programs to ensure we, as a City, succeed in expending funds to best serve the citizens of Bethel with responsible management.

The City of Bethel expects to receive a total of \$8,424,380 from the Federal Government passed through the State of Alaska for expenditures in response to and to aid in the economic recovery from the COVID - 19 Public Health Emergency. The Administration has evaluated an approach to distributing the economic recovery funds identifying how to best support the long-term recovery of our local economy. This approach includes an allocation plan for expenditure of these funds approved by City Council and designed to identify broad categories, governmental, businesses, and nonprofit where help is needed due to impacts associated with the COVID-19 Public Health Emergency.

Government:

- \$3,000,000 – First Responder and Public Safety Payroll.
- \$820,000 – City Resiliency and Recovery.
- \$741,000 – City Initiated Projects.
- \$1,865,000 – Contingency.

Businesses:

\$1,000,000 – Bethel Business Recovery Grant Program. This allocation includes grant awards to qualifying City of Bethel businesses affected by COVID-19 to offset impacts or to provide mitigation. Bethel Community Services Foundation will be contracted to administer this grant program with the City verifying through past business tax filings with the city.

Non-Profits:

\$1,000,000 – Nonprofit COVID-19 Relief and Recovery Activities. Bethel Community Services Foundation (BCSF) will receive \$1,000,000 to continue its mission to support the communities' nonprofit support efforts. Nonprofits, churches and other charitable entities may apply through BCSF's grant process.



CARES Act Check Depositing Ceremony, June 29, 2020.

L-R: City Manager Vinny Corazza, Acting Finance Director John Sargent, Mayor Perry Barr, Bank Manager Jason Brown, Bank Operations Supervisor John Hamilton

Government Projects

\$3,000,000 – First Responder and Public Safety Payroll. This allocation includes a reimbursement of City payroll expenses for Fire Department, Police Department, and Public Safety Dispatch, for the period between March 1, 2020 thru December 30, 2020. The guidance from the US Treasury is that for administrative convenience, payroll for public safety personnel is presumed to be responding to Covid-19. This estimate is based on the prior 10 months report for both Police Department and Fire Department.

\$820,000 – City Resiliency and Recovery. This allocation is for personnel, materials, supplies and services (MSS) and capital required to operate the City's Emergency Operations Center (EOC).

\$741,000 – City Initiated Projects. Identified projects that will be carried out by the Emergency Operations Center for the benefit of City residents. These include:

- Elder Single-Ride Taxi Coupon Program – a coupon for Elders to exclude taxis from picking up additional passengers since Bethel's cab system is a ride-sharing (picking up multiple strangers enroute to a destination to fill up the cab with each passenger paying a set fee).



- PPE Stockpile – Buying masks, face shields, gowns, disinfectant wipes, hand sanitizers for the EOC to stockpile and distribute as the community requests them
- Covid-19 Election (City Clerk) – Covid mitigation measures for the City Clerk to hold an election during this pandemic period.
- Winterhouse Homeless Shelter Reimbursement 3-1 thru 12-30 – Reimbursing city funds for supporting the community's sole homeless shelter during pandemic
- YKHC Covid-19 Testing Support at Airport – financial incentive (e.g. gift cards) to encourage passengers at the Bethel Airport to voluntary test with YKHC's Covid-19 testing site.

-
- Lodging Transit Personnel – overnight lodging accommodations for villagers in transit from Anchorage to their home villages but are laid-over in Bethel due to connecting flight delays. Voluntary program requires testing and temporary quarantining at a non-congregate shelter (e.g. hotel) to prevent comingling with the local population.
 - EOC Communication & Backup Power – Renovate the EOC with modern communication and audio visual equipment as well as provide backup power to the emergency broadcast system.
 - EOC PPE Cleaning Machine – Equipment to clean and disinfect reusable personal protective equipment for public safety personnel as well as PPEs for the community.
 - EOC Response Vehicle – a vehicle for the EOC personnel to use in carrying out Incident Action Plans, e.g. delivering PPEs to a residence.

\$1,865,000 – Contingency. Reserved for unforeseen expensed and to provide resources for future needs.



Bethel Business Recovery Grant Program

\$1,000,000 – Bethel Business Recovery Grant Program. This allocation includes grant awards to qualifying City of Bethel businesses affected by COVID-19 to offset the economic impacts of the public health crisis or to provide an opportunity for mitigation. Bethel Community Services Foundation will enter into an agreement to assist the City of Bethel with administration of this program.

Businesses should expect that eligibility for this program will include:

- business must be located within the City of Bethel (business owner does not have to reside in the City of Bethel)
- business must have a valid business license with the City of Bethel which was established with the City of Bethel no later than January 1, 2020 (seasonal businesses that may have reported no operations in January 2020 are NOT excluded)
- business is compliant with sales tax filings *businesses that have entered into a payment plan for delinquent taxes and are adhering to the plan are eligible, so long as the City has not placed a lien on that business
- business must intend to remain in business into 2021
- business must be able to fully expend funds by December 15, 2020
- business must submit a completed W9 form

This grant program is currently in the development stages. It is expected that this program will be structured into multiple award eligibility levels. Each level will have a specific maximum award tied to the business' 2019 gross sales as reported on tax returns to the City of Bethel.



It is expected that newer businesses that do not have a full year of returns for 2019 will have their eligibility threshold determined by taking gross sales reported for any quarters in 2019 or the first quarter 2020 and extrapolating the numbers to estimate a full year's sales for the business.

Businesses with specific circumstances that are not covered by the grant program criteria will be encouraged to contact BCSF. BCSF staff will work with the city review committee to determine the level of grant award for which they may qualify.

The program is open to all qualifying businesses, regardless of whether they have applied for or have obtained any other state or federal COVID-19-related assistance. Businesses that have already received state or federal relief funds must certify that they are in need of additional resources for

COVID-related expenses or business losses that were not covered by previous relief grants/loans, and be prepared to show documentation of such need if requested.

If the demand for grants exceeds the City's available funds, the City reserves the right to prorate the grants equally to recipients to stay within available funding.

The program will exclude from eligibility:

- C Corporations traded on a US Stock Exchange or a corporate-equivalent entity traded on a foreign stock exchange, and businesses owned in whole or majority-owned by such a publicly traded corporation
- National or International chains that both own and operate their premises in Bethel; franchise owned-and-operated businesses in Bethel are eligible
- Businesses with a City lien for code enforcement
- Businesses with a City lien for unpaid sales taxes. A sales tax delinquency does not automatically disqualify a business from the grant program unless the City has initiated a lien on that debt. Businesses that have entered into a payment plan with the City and are adhering to the plan are eligible for the grant program, so long as any lien has been lifted.
- Businesses currently in bankruptcy proceedings
- Marijuana businesses
- Businesses that lack a permanent physical or employee presence in the City for the sale of goods or the provision of services
- Out of State Businesses



Applicants will be required to self-certify that they have been affected by the COVID-19 public health emergency and the resulting economic impacts of COVID-19. The intent of the federally-funded CARES program is to assist communities and businesses that suffered economic harm from this public health emergency. Impacts may include, but are not limited to: loss of sales due to mandatory shutdown, inventory loss and additional operating costs of re-opening and instituting safety measures to protect employees and customers from the spread of the virus.

Minimal details will be asked about how the business has been specifically affected.

Businesses will be asked to share how grant funds will be used to assist the City in understanding community need and program effectiveness. Applicants must certify that the information provided is true and accurate and that they agree to assist in the verification of information provided in the application and to provide additional information to the City, if requested.

The application period will be open for three weeks. After applications are submitted to BCSF, the City review committee will verify information, determine that applications are complete and that the business is eligible under the program requirements. The City will not pay out any funds until after the deadline period has closed and the total amount of eligible requests is known. If the amount of funds that the City of Bethel has allocated for this program are not reached in the first round, a future round of funding will be considered. The names of businesses that receive grants and the amount each business receives will be considered a public record.

In partnership with its contractor, BCSF, the City plans to finalize the Business Recovery Grant Program details by July 23. Deadlines and information about submitting grant requests, as well as an appeals process for any applicant denied by the review committee will then be announced. The City reserves the right to amend any criteria or procedures as may be required if new state or federal guidelines are issued. Applicants must be aware that applying for this grant will result in not being eligible to apply for AK CARES grant. Businesses that are affiliated with nonprofits: applications may be submitted under the City of Bethel Business Grant Program OR the BCSF Nonprofit Grants Program, but businesses may not apply to both programs.



BCSF Bethel Nonprofit Support

\$1,000,000-- Bethel Nonprofit COVID-19 Relief Grant Program

Bethel Community Services Foundation



Bethel Community Services Foundation (BCSF) will receive \$1,000,000 to provide a COVID-19 relief, response and recovery grants program to Bethel-based nonprofits, as defined by Federal law section 501(c) .

BCSF is currently planning administration of the Bethel Nonprofit COVID-19 Relief Grant Program. Three areas of grantmaking are expected:

- 1) Grants to Assist Individuals & Families. This program will be implemented by a local nonprofit organization. Bethel households which need assistance with mortgage, rent or utilities payments as a result of COVID-19-related loss of income will be eligible to apply. More information about this program will be available by July 31.
- 2) Bethel Nonprofit Economic Recovery Grants Program. This non-competitive program will be divided into three levels to help meet the needs of repairing the economic damage to nonprofits caused by the COVID-19 public health emergency. The three levels of funding available will be directly associated with three thresholds of the nonprofit's annual income. Annual income will be determined by the nonprofit's most recent IRS Form 990 from 2018 or 2019 (whichever is completed). For those nonprofits that do not file with the IRS, BCSF will accept an audited financial statement or an unaudited statement by a third-party preparer. If the demand for grants exceeds BCSF's available funds, BCSF reserves the right to prorate the grants equally to all recipients to stay within available funding.
- 3) Bethel Nonprofit Response Grant Program. This competitive program will allow nonprofits to request funds for adaptation during this public health crisis. Creative programming solutions, collaborations, support for elders and the homeless, food security, capital purchases related to COVID-19 needs, facility modifications, child care adaptations to help employees return to workplaces, work-from-home adaptations

and more- this program is designed to assist Bethel nonprofits in achieving their specific and broader missions in the context of COVID-19. Nonprofits based in communities elsewhere in Alaska are eligible to apply for these funds in collaboration with one or more Bethel-based partners.

Details about the Grants to Assist Individuals & Families Program, including where to apply and how much funding is available, will be announced by July 31. This program will be available only to residents of Bethel.

The Bethel Nonprofit Economic Recovery Grants Program is limited to nonprofits economically damaged by the COVID-19 public health emergency. The nonprofit will be required to certify and briefly describe how it and/or its work has been affected. Missed fundraising opportunities, missed earned income potential, PPE costs, recovering expenses incurred to adapt and respond to the crisis such as facility modification costs, mitigation expenses, etc. are all examples of eligible economic impact areas. Requirements for financial statements, budgets, receipts or other records detailing the financial damages will be limited but must be available upon request.



Eligibility criteria for the Bethel Nonprofit Economic Recovery Grants Program will include:

- 1) Nonprofits that provide services to residents of the City, regardless of where the nonprofit has its main office- though the nonprofit must have a clear, demonstrated physical or service presence within the City of Bethel- and regardless of whether the local chapter or affiliate is part of a larger statewide or national organization.
- 2) All Bethel IRS-certified 501 nonprofits (full list will be on the application). Faith-based nonprofits are eligible consistent with federal guidance, as updated. The nonprofit must have been in operation serving City of Bethel residents since at least January 1, 2019. Fiscally-sponsored projects, including those sponsored by BCSF, will be eligible to apply.
- 3) A majority of the group's local board of directors or local advisory board and its officers must be Alaska residents. A local affiliate of a national organization must have a local advisory or governing board.
- 4) Grant funds must be fully expended by the deadline identified in the final program requirements.

Additional details about the Bethel Nonprofit Economic Recovery Grants Program will be announced by July 31.

The Bethel Nonprofit Response Grant Program will offer funding opportunities for Bethel-based nonprofits to find ways to continue to meet their missions and, thus, the needs of Bethel citizens during this public health emergency. This program is designed to assist nonprofits from moving

beyond restoration from past expenses and lost income and help nonprofits position themselves to serve their community through the upcoming months of the pandemic.

Eligibility criteria for the Bethel Nonprofit Response Grants Program will include:

- 1) Nonprofits that are based in Bethel and provide services to residents of the City. The nonprofit must have a clear, demonstrated physical or service presence within the City of Bethel.
- 2) Nonprofits based in communities elsewhere in Alaska are eligible to apply for these funds in collaboration with one or more Bethel-based partners.
- 3) Type of 501 eligibility is yet to be determined. Fiscally-sponsored projects, including those sponsored by BCSF, will be eligible to apply.
- 4) The nonprofit must have been in operation serving City of Bethel residents since at least January 1, 2019.
- 5) A majority of the group's local board of directors or local advisory board and its officers must be Alaska residents. If allowed, a local affiliate of a national organization must have a local advisory or governing board.
- 6) Grant funds must be fully expended by the deadline identified in the final program requirements.



Additional details, including information about eligible activities per Treasury guidance, about the Bethel Nonprofit Response Grants Program will be announced by July 31.

These two programs for nonprofits are open to all qualifying nonprofits, regardless of whether they applied or obtained any other state or federal COVID-19-related assistance. Reporting requirements for these two nonprofit grants are yet to be determined. A nonprofit cannot obtain a grant through this program while also obtaining a grant through the City's business grants program, even if the nonprofit also operates a business enterprise in Bethel. For both programs, applicants will need to certify that the information provided is true and accurate, and agree to assist in the verification of information provided in the application and to provide additional information to BCSF if requested. An appeals process will be established by July 31. The names of nonprofits that receive grants and the amounts and purposes for which they receive the funding will be considered a public record.

Note:

Bethel Community Services Foundation reserves the right to amend any criteria or procedures as may be required if new city, state or federal guidelines are issued. Note: Organizations that have received CARES Act funding from other sources are eligible to apply for this funding, but the funding cannot be duplicative. Additionally, other relief programs may prohibit applications from groups that have received CARES Act funds through this program.

City of Bethel Information Memorandum

Information Memo No.	20-08		
Date introduced:	July 14, 2020	Introduced by:	Vincenzo S. Corazza, City Manager
Amended actions:			
Confirmed by:			

Title: Presentation of the City's Water & Sewer Services Expenditures Compared to Budget from July 1, 2019 to June 30, 2020 – Utilities Maintenance – Water & Wastewater Activity Report.

Attachment(s): (1) City of Bethel Water & Sewer Services Expenditures Compared to Budget from July 1, 2019 to June 30, 2020 and (2) June 2020 – Utilities Maintenance – Water & Wastewater Activity Report.

Department/Individual:		Initials:	Remarks:
Administration, Vincenzo S. Corazza		VSC	
Finance			
Amount of fiscal impact:			Account information:
None	No fiscal impact at this time.		
	Funds in City Budget.		
	Funds not in City Budget.		

Summary Statement

The attached financial report for FY 2020 contains months of data from July 1, 2019 to June 30, 2020. The information contained therein and the contents of the Water & Wastewater Activity Report are distributed to Bethel City Council members for their review. This Information Memorandum documents the dissemination of this report to Bethel City Council members, as required by the Alaska Department of Commerce, Community and Economic Development, Division of Community and Regional Affairs, in their administration of the Best Practices protocol.

The process of preparing and submitting a monthly financial report and a water and wastewater activity report to City Council helps the City earn points on the Water and Sewer Utility Best Practices Operation and Maintenance Reports. The City must have a score of 60 or greater out of 100 points in order to be approved for funding from the Environmental Protection Agency (EPA) and the Alaska Department of Environmental Conservation (DEC). In other capital grants administered by DEC's Village Safe Water Program, the City's Best Practices score is an application scoring criterion.



City of Bethel - Public Works Department

Utilities Maintenance Activity Report

FY20 - June 2020

Public Works Director - William Arnold

City Sub Water Treatment Plant

Bethel Heights Water Treatment Plant

June
Fiscal Year to Date

Water				Chemical Usage			Water				Chemical Usage		
Plant Production (Gallons)	Hauled Water (Gallons)	Piped Water (Gallons)	Backwash Usage (Gallons)	Calcium Hypochlorite (lbs)	Polymer (mL)	Potassium Permanganate (lbs)	Plant Production (Gallons)	Hauled Water (Gallons)	Piped Water (Gallons)	School Water (Gallons)	Calcium Hypochlorite (lbs)	Polymer (mL)	Potassium Permanganate (lbs)
4,739,180	1,822,000	1,576,377	746,000	1,050	9,900	240	2,106,790	507,000	2,741,766	187,390	750	2,400	85
65,204,858	24,517,000	10,860,004	3,648,100	15,986	177,750	3,941	36,606,583	4,528,507	69,432,888	2,213,630	11,000	65,418	1,564

Bethel Heights WTP	Monthly water logs to ADEC from BHWTP and CSWTP. One boiler are on line and operating for Spring.Minor service needed daily.Small boiler placed off line status for winter
City Sub WTP	Monthly water logs for BHWTP and CSWTP to ADEC. Minor adjustments and repairs to the A and B loop glycol lines return and supply.Pump boiler pressures up with additional glycol .B boiler off for summer
Sewer Lagoon	DMR report to ADEC. Lagoon discharge complete for month.
Piped Sewer	12 alarms on residential lift stations were responded to. Multiple issues with heat trace, grinder pumps, and float systems were resolved. Repairs were made to Yukon Kuskokwim Fitness Center Lift Station. Main Lift Station pump work –Pump #1 parts have arrived. Expected to be completed and returned in 2-3 weeks. FAA lift station thawed out and in operation. Line flushing and leveling activities on low flow and frozen sewer lines. Non-compliance reports were filled out per DEC requirements.
Piped Water	Monthly meter readings, service connections, and disconnects were performed. Hospital (new & old), Bethel Youth Facility, Correctional Facility, Fish & Wildlife, and YKHC housing are all connected to new Institutional Corridor Line. New Service line connected at the YK Long-Term Care (LTC) & LTC Managers Apartment connected 7/30. New Service Line connected to the YK Prematernal Building. Additional fire hydrant testing was performed to accommodate information requests from YKHC fire protection contractors.
Other	Daily safety meetings are held. All 3 Utility Maint trucks are having issues that require repairs. Several of these are major safety issues. Continue to work with V&E to repair them, but some issues are arising since 2 of the vehicles are more than 10 years old.

Prepared by - Water/Wastewater Utilities Foreman

FY 2020		Average	Total	Total	Total	Total	Total
2019	July	53.1	5,902,940	311	6,672,173	-	2,464
2019	August	49.3	4,905,623	258	5,326,450	-	1,933
2019	September	43.9	4,645,001	240	4,739,180	-	1,822
2019	October	35.7	4,895,475	259	4,980,705	-	1,727
2019	November	22.3	4,516,434	240	4,597,186	625	1,227
2019	December	10.0	4,729,447	204	4,627,151	1,566	-
2020	January	-4.2	6,388,128	343	6,567,689	2,365	-
2020	February	5.4	6,091,288	286	6,149,100	2,106	-
2020	March	27.1	6,053,453	310	6,200,077	2,300	-
2020	April	36.7	5,213,423	239	5,266,503	2,246	-
2020	May	43.2	5,211,487	257	5,275,482	2,280	-
2020	June	54.0	4,630,578	228	4,803,162	1,856	-
Average		31.4	5265273.1	264.6	5433738.2	1278.7	764.4

			Influent		Effluent		Trucks
	Date	Temperature (°F)	Influent	Hours	Effluent	A	B
MON	7/1/2019	48	193,834	10	209,664	-	88
TUES	7/2/2019	48	176,476	9	189,929	-	86
WED	7/3/2019	49	205,025	11	222,089	-	87
THURS	7/4/2019	50	40,973	2	43,371	-	10
FRI	7/5/2019	55	244,897	13	264,058	-	118
SAT	7/6/2019	62	229,251	12	250,163	-	98
SUN	7/7/2019	60	189,461	10	207,543	-	-
MON	7/8/2019	59	264,462	14	293,998	-	112
TUES	7/9/2019	60	207,856	11	231,757	-	122
WED	7/10/2019	57	303,129	16	667,662	-	103
THURS	7/11/2019	59	245,591	13	273,206	-	76
FRI	7/12/2019	57	231,721	12	257,570	-	103
SAT	7/13/2019	66	190,152	10	21,493	-	72
SUN	7/14/2019	63	115,300	6	125,648	-	2
MON	7/15/2019	53	171,498	9	190,592	-	112
TUES	7/16/2019	57	228,406	12	255,111	-	95
WED	7/17/2019	53	188,728	10	210,538	-	110
THURS	7/18/2019	52	195,147	10	213,933	-	92
FRI	7/19/2019	52	201,573	11	225,585	-	106
SAT	7/20/2019	48	210,929	11	235,678	-	72
SUN	7/21/2019	51	76,597	4	82,365	-	1
MON	7/22/2019	51	210,559	11	235,677	-	110
TUES	7/23/2019	52	172,765	9	192,748	-	92
WED	7/24/2019	52	190,894	10	211,886	-	94
THURS	7/25/2019	50	204,652	11	228,723	-	79
FRI	7/26/2019	46	184,090	10	209,157	-	97
SAT	7/27/2019	44	106,117	6	117,417	-	36

SUN	7/28/2019	46	95,408	5	104,118	-	1
MON	7/29/2019	47	210,911	11	234,430	-	107
TUES	7/30/2019	46	228,966	12	258,245	-	101
WED	7/31/2019	52	187,572	10	207,819	-	82
THURS	8/1/2019	52	203,088	11	229,259	-	86
FRI	8/2/2019	53	168,621	9	186,899	-	89
SAT	8/3/2019	54	121,552	6	155,099	-	45
SUN	8/4/2019	55	76,868	4	84,804	-	-
MON	8/5/2019	52	131,945	7	146,674	-	61
TUES	8/6/2019	54	174,077	9	193,290	-	88
WED	8/7/2019	52	193,949	10	215,774	-	40
THURS	8/8/2019	49	189,937	10	211,128	-	90
FRI	8/9/2019	54	193,770	11	225,711	-	98
SAT	8/10/2019	51	139,476	7	152,430	-	34
SUN	8/11/2019	56	110,856	6	121,512	-	7
MON	8/12/2019	55	170,506	9	188,102	-	83
TUES	8/13/2019	55	190,663	10	210,571	-	92
WED	8/14/2019	50	225,244	12	248,019	-	41
THURS	8/15/2019	50	186,028	10	203,260	-	78
FRI	8/16/2019	52	203,460	11	216,153	-	90
SAT	8/17/2019	49	57,297	3	59,792	-	31
SUN	8/18/2019	44	96,605	5	111,075	-	-
MON	8/19/2019	48	190,215	10	200,804	-	96
TUES	8/20/2019	43	191,378	10	201,147	-	70
WED	8/21/2019	37	151,319	8	156,591	-	39
THURS	8/22/2019	43	177,718	9	183,082	-	73
FRI	8/23/2019	39	184,398	10	194,013	-	89
SAT	8/24/2019	50	82,316	4	83,833	-	45
SUN	8/25/2019	53	99,971	5	101,445	-	-
MON	8/26/2019	46	207,543	11	219,523	-	99
TUES	8/27/2019	45	174,219	9	183,114	-	89
WED	8/28/2019	47	188,620	10	198,338	-	41
THURS	8/29/2019	46	173,247	9	181,618	-	92
FRI	8/30/2019	45	174,163	9	182,513	-	102
SAT	8/31/2019	49	76,574	4	80,877	-	45
SUN	9/1/2019	53	138,193	7	143,464	-	-
MON	9/2/2019	51	95,193	5	100,380	-	97
TUES	9/3/2019	44	230,658	12	241,914	-	59
WED	9/4/2019	45	135,876	7	141,084	-	44
THURS	9/5/2019	49	160,539	8	165,452	-	76
FRI	9/6/2019	48	193,216	10	199,702	-	111
SAT	9/7/2019	52	97,227	5	98,335	-	-
SUN	9/8/2019	45	103,575	5	103,247	-	8
MON	9/9/2019	47	172,755	9	180,332	-	92
TUES	9/10/2019	46	154,513	8	160,091	-	79
WED	9/11/2019	45	193,602	10	198,659	-	36

THURS	9/12/2019	45	155,919	8	159,375	69
FRI	9/13/2019	37	188,788	10	195,004	104
SAT	9/14/2019	47	78,263	4	80,642	46
SUN	9/15/2019	45	139,249	7	140,328	
MON	9/16/2019	39	149,672	8	153,510	68
TUES	9/17/2019	41	190,145	10	195,060	101
WED	9/18/2019	40	176,033	9	175,746	74
THURS	9/19/2019	39	188,201	10	192,166	60
FRI	9/20/2019	36	210,285	11	211,287	114
SAT	9/21/2019	27	78,549	4	76,186	26
SUN	9/22/2019	37	93,999	5	93,872	
MON	9/23/2019	39	190,905	8	193,760	109
TUES	9/24/2019	38	186,111	10	186,921	90
WED	9/25/2019	41	194,483	10	196,434	71
THURS	9/26/2019	46	187,492	10	190,073	90
FRI	9/27/2019	49	165,970	9	166,799	79
SAT	9/28/2019	48	89,096	5	90,598	28
SUN	9/29/2019	49	112,514	6	113,355	3
MON	9/30/2019	49	193,980	10	195,404	88
TUES	10/1/2019	50	187,913	10	187,913	72
WED	10/2/2019	49	168,479	9	169,161	56
THURS	10/3/2019	39	160,785	8	161,528	63
FRI	10/4/2019	46	240,930	13	244,785	98
SAT	10/5/2019	24	132,116	7	133,116	24
SUN	10/6/2019	35	93,583	5	93,704	-
MON	10/7/2019	46	207,071	10	209,532	96
TUES	10/8/2019	43	183,644	9	184,944	82
WED	10/9/2019	39	171,894	9	172,570	39
THURS	10/10/2019	36	197,608	10	199,682	76
FRI	10/11/2019	34	197,451	10	196,925	108
SAT	10/12/2019	38	101,166	6	102,529	26
SUN	10/13/2019	36	114,071	6	115,825	6
MON	10/14/2019	28	207,692	11	211,717	75
TUES	10/15/2019	30	175,464	9	181,766	82
WED	10/16/2019	36	172,164	9	179,174	50
THURS	10/17/2019	36	159,477	8	167,062	70
FRI	10/18/2019	25	101,843	6	106,936	89
SAT	10/19/2019	16	150,760	8	156,910	30
SUN	10/20/2019	31	101,843	5	106,936	
MON	10/21/2019	36	164,025	9	169,242	80
TUES	10/22/2019	39	175,869	9	185,202	78
WED	10/23/2019	38	148,543	10	154,506	47
THURS	10/24/2019	45	151,618	8	156,566	90
FRI	10/25/2019	24	192,858	9	199,326	90
SAT	10/26/2019	29	85,013	5	87,551	30
SUN	10/27/2019	46	111,136	7	113,376	

MON	10/28/2019	47	147,331	8	149,304	48
TUES	10/29/2019	46	155,575	8	157,417	81
WED	10/30/2019	20	184,026	10	168,457	41
THURS	10/31/2019	20	153,527	8	157,043	
FRI	11/1/2019	26	197,223	10	201,199	97
SAT	11/2/2019	23	60,653	3	61,505	24
SUN	11/3/2019	17	117,816	6	119,817	-
MON	11/4/2019	28	217,350	10	219,039	87
TUES	11/5/2019	26	182,408	8	187,294	55
WED	11/6/2019	19	128,273	9	130,129	50
THURS	11/7/2019	32	181,000	9	185,835	83
FRI	11/8/2019	26	167,574	9	166,989	77
SAT	11/9/2019	25	166,080	5	172,156	63
SUN	11/10/2019	40	108,200	9	102,719	4
MON	11/11/2019	19	157,500	11	157,894	87
TUES	11/12/2019	20	178,683	8	181,593	68
WED	11/13/2019	19	153,380	9	158,094	41
THURS	11/14/2019	21	179,004	8	181,194	69
FRI	11/15/2019	26	163,116	6	164,013	99
SAT	11/16/2019	9	109,818	4	113,071	18
SUN	11/17/2019	7	81,753	10	82,576	
MON	11/18/2019	6	177,779	9	183,124	101
TUES	11/19/2019	24	175,764	9	177,665	79
WED	11/20/2019	20	154,003	11	159,212	47
THURS	11/21/2019	30	204,585	11	208,874	3 78
FRI	11/22/2019	31	203,288	3	207,619	97
SAT	11/23/2019	21	52,001	8	54,246	97
SUN	11/24/2019	19	159,542	9	164,423	53
MON	11/25/2019	21	173,827	9	178,912	79
TUES	11/26/2019	36	142,106	9	143,347	22
WED	11/27/2019	39	151,330	8	154,607	67
THURS	11/28/2019	15	78,839	4	79,527	93
FRI	11/29/2019	5	135,952	7	139,517	89
SAT	11/30/2019	19	157,587	9	160,996	25
SUN	12/1/2019	14	101,407	5	101,267	25
MON	12/2/2019	20	150,607	6	155,297	90
TUES	12/3/2019	21	180,940	7	183,010	40
WED	12/4/2019	0	186,542	6	186,548	27
THURS	12/5/2019	12	183,180	6	137,208	66
FRI	12/6/2019	19	191,519	9	193,519	68
SAT	12/7/2019	24	63,811	4	63,329	63
SUN	12/8/2019	39	155,465	4	158,090	-
MON	12/9/2019	39	176,350	7	179,183	88
TUES	12/10/2019	36	162,781	8	163,307	58
WED	12/11/2019	35	147,591	7	147,839	38
THURS	12/12/2019	19	145,462	7	146,568	53

FRI	12/13/2019	17	148,618	7	150,355	98
SAT	12/14/2019	19	129,424	4	123,474	15
SUN	12/15/2019	16	153,719	4	54,718	-
MON	12/16/2019	20	163,538	7	164,683	78
TUES	12/17/2019	21	154,820	6	157,369	71
WED	12/18/2019	26	156,212	6	159,345	21
THURS	12/19/2019	16	160,377	7	163,754	43
FRI	12/20/2019	19	146,668	7	149,869	71
SAT	12/21/2019	16	112,783	6	117,587	38
SUN	12/22/2019	-6	112,280	5	113,672	41
MON	12/23/2019	-4	167,318	9	168,323	60
TUES	12/24/2019	-14	138,367	7	140,585	28
WED	12/25/2019	-21	63,672	4	63,952	32
THURS	12/26/2019	-22	167,212	9	158,518	72
FRI	12/27/2019	-21	147,110	8	147,289	53
SAT	12/28/2019	-16	185,678	8	187,919	40
SUN	12/29/2019	-21	191,869	8	192,707	69
MON	12/30/2019	-7	217,985	8	225,266	67
TUES	12/31/2019	-7	166,142	8	172,601	53
WED	1/1/2020	-6	184,634	11	191,316	60
THURS	1/2/2020	-17	193,999	10	201,880	37
FRI	1/3/2020	-11	193,828	10	199,799	85
SAT	1/4/2020	-16	210,740	11	219,023	76
SUN	1/5/2020	-16	139,448	8	140,559	1
MON	1/6/2020	-21	216,518	12	216,518	118
TUES	1/7/2020	-20	167,303	13	170,026	133
WED	1/8/2020	-11	224,451	13	251,399	92
THURS	1/9/2020	-11	240,088	12	247,387	61
FRI	1/10/2020	-10	220,937	11	223,900	120
SAT	1/11/2020	21	226,897	12	231,081	89
SUN	1/12/2020	22	219,523	11	226,819	78
MON	1/13/2020	22	194,249	10	197,397	96
TUES	1/14/2020	21	243,624	13	246,435	93
WED	1/15/2020	4	208,536	11	210,226	86
THURS	1/16/2020	0	224,486	11	226,796	88
FRI	1/17/2020	-7	233,099	11	237,296	24
SAT	1/18/2020	-10	196,090	12	196,900	88
SUN	1/19/2020	-6	135,293	6	136,965	6
MON	1/20/2020	-7	240,979	12	245,564	115
TUES	1/21/2020	10	232,807	12	236,202	83
WED	1/22/2020	4	225,680	12	235,379	88
THURS	1/23/2020	4	219,082	11	231,214	70
FRI	1/24/2020	6	199,731	9	205,078	91
SAT	1/25/2020	-11	215,287	12	224,564	73
SUN	1/26/2020	-17	171,688	9	177,626	9
MON	1/27/2020	-17	157,211	10	162,257	86

TUES	1/28/2020	-11	171,622	11	175,215	78
WED	1/29/2020	-14	226,155	13	234,749	85
THURS	1/30/2020	-14	224,263	12	232,008	56
FRI	1/31/2020	9	229,880	12	236,111	100
SAT	2/1/2020	-23	220,271	5	229,738	74
SUN	2/2/2020	-22	243,153	7	249,365	2
MON	2/3/2020	0	213,087	9	213,087	99
TUES	2/4/2020	36	224,753	11	230,020	111
WED	2/5/2020	37	238,720	11	244,303	89
THURS	2/6/2020	39	224,767	11	224,767	74
FRI	2/7/2020	3	212,336	10	213,878	90
SAT	2/8/2020	7	135,234	7	137,704	78
SUN	2/9/2020	-20	137,425	7	134,173	2
MON	2/10/2020	-6	215,827	11	221,752	109
TUES	2/11/2020	-11	214,647	11	214,649	87
WED	2/12/2020	-6	249,715	13	249,715	81
THURS	2/13/2020	-11	273,027	9	227,575	76
FRI	2/14/2020	0	207,001	11	207,001	99
SAT	2/15/2020	30	184,027	9	186,755	78
SUN	2/16/2020	36	154,721	6	157,782	-
MON	2/17/2020	31	152,179	9	188,687	97
TUES	2/18/2020	36	198,985	10	212,586	81
WED	2/19/2020	39	269,406	14	236,816	92
THURS	2/20/2020	39	261,011	14	269,410	76
FRI	2/21/2020	16	272,386	14	279,996	92
SAT	2/22/2020	-22	127,711	7	130,147	71
SUN	2/23/2020	-11	113,011	6	119,236	-
MON	2/24/2020	-11	212,061	10	214,243	93
TUES	2/25/2020	-14	216,986	9	219,610	87
WED	2/26/2020	-10	274,826	14	282,216	82
THURS	2/27/2020	-9	262,633	12	270,180	68
FRI	2/28/2020	-9	265,205	14	265,205	118
SAT	2/29/2020	-7	116,177	5	118,504	-
SUN	3/1/2020	12	147,260	8	150,170	-
MON	3/2/2020	14	169,449	9	171,247	44
TUES	3/3/2020	19	192,588	10	197,791	76
WED	3/4/2020	23	214,965	12	220,559	61
THURS	3/5/2020	32	264,431	14	273,476	54
FRI	3/6/2020	21	269,631	14	274,705	87
SAT	3/7/2020	20	124,020	6	124,377	104
SUN	3/8/2020	19	220,459	11	222,110	110
MON	3/9/2020	21	218,596	10	223,799	80
TUES	3/10/2020	23	210,910	10	212,436	115
WED	3/11/2020	31	256,883	13	260,428	97
THURS	3/12/2020	30	252,676	13	257,447	83
FRI	3/13/2020	31	256,731	13	263,108	78

SAT	3/14/2020	25	112,337	8	112,824	80
SUN	3/15/2020	32	128,236	9	130,668	1
MON	3/16/2020	31	194,010	11	200,286	96
TUES	3/17/2020	31	199,623	9	203,937	78
WED	3/18/2020	30	253,163	13	259,355	98
THURS	3/19/2020	28	248,880	13	257,655	78
FRI	3/20/2020	31	211,582	10	211,956	93
SAT	3/21/2020	30	132,932	7	135,589	73
SUN	3/22/2020	31	112,843	6	114,500	-
MON	3/23/2020	29	183,038	10	190,031	115
TUES	3/24/2020	31	193,745	10	219,229	125
WED	3/25/2020	32	181,981	10	186,751	43
THURS	3/26/2020	33	194,774	9	201,116	96
FRI	3/27/2020	31	195,904	9	200,700	67
SAT	3/28/2020	29	169,923	7	172,315	86
SUN	3/29/2020	31	144,725	7	147,808	
MON	3/30/2020	30	193,783	10	193,783	94
TUES	3/31/2020	29	203,375	9	209,921	88
WED	4/1/2020	39	175,589	6	176,665	85
THURS	4/2/2020	39	196,654	9	189,327	94
FRI	4/3/2020	40	189,028	8	193,577	80
SAT	4/4/2020	36	151,911	7	152,019	100
SUN	4/5/2020	39	131,445	5	132,366	60
MON	4/6/2020	36	208,415	9	214,016	102
TUES	4/7/2020	36	205,146	9	212,209	84
WED	4/8/2020	37	202,992	9	208,469	97
THURS	4/9/2020	39	195,276	10	197,999	75
FRI	4/10/2020	40	207,252	9	210,464	75
SAT	4/11/2020	39	169,069	6	170,252	96
SUN	4/12/2020	39	122,005	5	125,960	
MON	4/13/2020	40	191,547	9	193,931	90
TUES	4/14/2020	41	152,102	8	154,253	83
WED	4/15/2020	40	166,520	9	169,213	95
THURS	4/16/2020	41	200,256	10	197,078	54
FRI	4/17/2020	43	259,362	13	266,150	54
SAT	4/18/2020	41	110,499	5	111,720	95
SUN	4/19/2020	35	113,554	5	115,184	
MON	4/20/2020	28	141,749	7	142,749	80
TUES	4/21/2020	27	194,160	8	194,462	98
WED	4/22/2020	29	232,660	10	233,423	83
THURS	4/23/2020	40	163,676	9	163,775	69
FRI	4/24/2020	36	172,602	9	173,781	90
SAT	4/25/2020	36	96,222	5	96,288	79
SUN	4/26/2020	31	107,105	4	106,563	-
MON	4/27/2020	33	168,076	8	171,223	91
TUES	4/28/2020	40	169,484	8	169,478	77

WED	4/29/2020	31	232,630	11	236,987	100
THURS	4/30/2020	31	186,437	9	186,922	60
FRI	5/1/2020	39	147,260	8	150,170	66
SAT	5/2/2020	41	169,449	9	171,247	69
SUN	5/3/2020	31	192,588	9	197,791	73
MON	5/4/2020	41	214,957	9	220,163	61
TUES	5/5/2020	41	264,431	9	273,476	82
WED	5/6/2020	51	269,631	10	274,705	91
THURS	5/7/2020	41	124,020	9	124,377	104
FRI	5/8/2020	40	220,459	10	220,110	89
SAT	5/9/2020	40	210,001	9	210,967	81
SUN	5/10/2020	41	209,912	8	219,324	109
MON	5/11/2020	42	183,182	9	182,950	84
TUES	5/12/2020	4	176,011	9	176,573	76
WED	5/13/2020	43	229,226	12	232,940	54
THURS	5/14/2020	41	165,281	9	166,378	87
FRI	5/15/2020	40	184,455	10	186,650	98
SAT	5/16/2020	41	130,938	6	131,318	75
SUN	5/17/2020	40	112,721	6	112,828	-
MON	5/18/2020	41	180,255	8	180,741	96
TUES	5/19/2020	50	160,065	9	160,765	76
WED	5/20/2020	50	221,206	10	223,684	79
THURS	5/21/2020	50	102,352	7	102,967	62
FRI	5/22/2020	49	181,495	8	182,272	112
SAT	5/23/2020	49	99,171	7	99,377	90
SUN	5/24/2020	49	72,840	8	72,897	-
MON	5/25/2020	51	123,253	8	128,772	73
TUES	5/26/2020	50	122,258	7	122,358	86
WED	5/27/2020	50	175,172	8	176,180	76
THURS	5/28/2020	46	232,920	10	232,984	81
FRI	5/29/2020	50	148,367	7	150,327	81
SAT	5/30/2020	49	102,782	5	103,971	69
SUN	5/31/2020	49	84,829	4	86,220	
MON	6/1/2020	60	160,588	9	158,950	67
TUES	6/2/2020	51	183,688	9	187,308	83
WED	6/3/2020	51	188,770	8	189,871	67
THURS	6/4/2020	50	184,377	7	179,210	70
FRI	6/5/2020	49	202,224	11	213,311	99
SAT	6/6/2020	49	64,500	4	64,500	54
SUN	6/7/2020	51	105,215	4	108,896	-
MON	6/8/2020	51	177,654	9	186,687	85
TUES	6/9/2020	52	157,478	10	194,628	94
WED	6/10/2020	51	166,594	8	173,432	28
THURS	6/11/2020	52	163,457	8	172,264	92
FRI	6/12/2020	61	186,075	9	195,152	84
SAT	6/13/2020	50	57,358	3	60,491	13

SUN	6/14/2020	50	103,179	5	108,863	-
MON	6/15/2020	62	174,374	9	174,863	103
TUES	6/16/2020	59	210,806	8	215,511	60
WED	6/17/2020	59	200,252	9	208,862	47
THURS	6/18/2020	59	165,846	9	173,442	78
FRI	6/19/2020	53	172,617	9	178,369	80
SAT	6/20/2020	51	56,310	4	57,365	7
SUN	6/21/2020	51	98,304	4	102,372	-
MON	6/22/2020	52	177,855	9	180,647	99
TUES	6/23/2020	52	184,749	9	191,958	92
WED	6/24/2020	66	180,632	9	189,062	63
THURS	6/25/2020	55	135,248	7	140,226	64
FRI	6/26/2020	52	222,391	12	229,535	103
SAT	6/27/2020	63	71,356	4	73,282	36
SUN	6/28/2020	50	128,281	7	132,746	69
MON	6/29/2020	51	189,498	8	194,813	74
TUES	6/30/2020	56	160,902	7	166,546	45
END FISCAL YEAR 2020						

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END FISCAL YEAR 2019

Total	Total	Total	Total	Total	Total	Total
2,464,000	1,350	14,850	303	25	2,094,822	321
1,933,000	900	11,250	234	25	1,806,274	239
1,822,000	1,050	9,900	240	50	1,576,377	248
1,727,000	900	9,450	214	-	1,859,112	233
1,852,000	900	12,150	296	25	1,634,186	183
1,566,000	975	13,500	392	50	1,889,233	206
2,365,000	1,350	17,550	336	30	2,724,247	296
2,106,000	1,500	16,650	354	50	2,338,875	273
2,300,000	1,875	21,600	443	25	2,310,480	303
2,246,000	1,725	20,250	411	25	1,680,530	294
2,280,000	2,025	15,750	376	25	1,666,574	222
1,856,000	1,436	14,850	342	25	1,474,091	264
2043083.3	1332.2	14812.5	328.4	29.6	1921233.4	256.8

Chemicals						
Total	Calcium Hypochlorite (lbs)	Polymer (mL)	Potassium Permanganate (lbs)	Flouride (lbs)	Plant Demand	F-1
88	75	450			55,997	16
86		450			61,128	16
87	75	450	21		62,195	
10					63,976	15
118	75	900	18		81,535	
98		450			86,961	16
-	75	450	21		95,056	15
112	75	450	18		112,952	15
122		900	18		95,642	
103	75	450	18		98,263	15
76	75	450	12		85,174	15
103	75	900	9	25	72,986	16
72		450	12		54,855	15
2	75	450	12		63,111	
112	75				67,284	15
95		900			73,357	
110		450	18		55,009	17
92	75	900	18		60,187	14
106	75				49,532	15
72	75	450			44,427	
1					49,100	
110		900	21		66,294	17
92	75	450			64,316	16
94		450	21		61,749	
79	75	450			57,728	15
97		900	21		54,389	15
36	75				50,180	

1			18		58,567	13
107	75	900			60,764	
101		450			65,598	15
82	75	450	27		66,510	15
86	75	450			69,523	14
89		450	21		47,853	
45					48,975	14
-	75	450			56,550	
61		450			55,407	
88	75		21		56,717	7
40		900			52,641	
90			21		73,428	13
98	75	900		25	58,441	15
34					63,407	
7		450	21		63,558	14
83		450			71,620	
92		450			68,933	15
41	75	450	24		72,672	15
78		450	15		64,269	13
90	75	450			57,636	
31					47,668	
-	75	450			59,782	17
96		450	24		55,329	
70	75	450			56,201	15
39		450	18		59,810	14
73	75	450			57,868	
89					49,151	14
45	75	450	21		41,849	
-		450			67,310	14
99					63,273	
89	75	900	27		70,070	16
41		450			49,179	16
92	75	450	21		54,719	
102					50,062	13
45					42,373	
-	75	900			36,844	14
97					46,844	
59	75	450	18		50,537	13
44	75				49,226	
76		900	24		50,015	14
111	75				48,013	14
-		450			48,459	
8		450	15		48,365	
92					51,576	15
79		900			52,300	
36	75		27	25	65,496	16

69		900			55,250	11
104	75				49,659	14
46					48,862	
-	75	900	18		47,531	
68					62,751	15
101	75	450	21		51,319	14
74					58,463	
60	75	900	24		55,935	11
114					46,294	14
26					48,819	
-	75	900	18		43,471	14
109					61,120	12
90	75	450	21		60,086	
71	75	450	12	25	54,089	14
90					64,105	14
79	75		21		56,208	
28		450			48,618	15
3					54,849	
88	75	450	21		61,273	14
72		450			61,744	14
56					57,245	14
63	75	450	18		106,300	12
98		450			80,284	
24	75	900			52,659	16
-			27		57,326	
96	75	450			54,417	
82			21		66,424	
39	75	450			57,342	
76					92,106	15
108		450	12		52,000	
26		450	12		70,882	16
6	75				59,850	
75		450	14		57,984	15
82		450			59,467	13
50	75				61,626	
70			12		51,912	15
89	75	450			54,847	
30					48,839	15
-	75	450	12		52,561	
80					57,572	15
78	75	450	18		53,201	
47					54,666	16
90		450	12		57,428	
90	75				50,103	15
30		450	9		50,105	
-	75	450			45,797	15

48		450	14		58,408	
81		450	12		56,521	12
41	75	450	12		53,687	
-		450	9		65,809	15
97		450			55,088	14
24		900	27		61,143	
-	75				51,714	
87		450	16		68,694	14
55	75	450	9		57,612	
50		450	12		63,792	
83	75				56,377	14
77		450	12		53,887	14
63		450	12		54,057	
4	75	450	12		49,848	14
87		450	9	25	47,259	
68		450	12		60,992	16
41		450			48,956	
69	75	450	12		56,453	
99		450	12		64,067	14
18		450	14		40,346	
-	75	450			52,793	
101		450	12		58,213	14
79	75	450			52,786	14
47		450	12		55,834	
81	75	900	12		56,675	14
97		450	15		57,863	14
97					59,863	
53	75	450	12		46,856	
79		450	12		54,124	
22		450	12		54,533	14
67	75		12		53,817	
93					47,092	13
89	75				50,441	
25	75	900	38		43,011	
25					48,009	10
90		450	12		54,000	
40	75	450	12		60,629	12
27		450	12		61,504	
66	75	450	12		72,801	
68		450	12		48,213	13
63	75	450	8		45,040	
-		450	8		58,442	
88	75	450	12		48,723	13
58		450	14		63,939	13
38	75	450	14		54,379	
53		450	16		58,016	14

98		450	14		76,658	
15	75	450	12		60,263	13
-		450	12		32,678	
78	75	450	14		51,810	12
71		450	12		70,869	
21	75	450	14		68,742	13
43		450	14		73,640	13
71		450	15		49,460	
38	75	450	12		49,563	11
41		450	14		49,150	
60	75	450	16		59,020	12
28		450	14		61,007	12
32		450	8	50	52,024	
72	75	450	12		56,861	
53		450	18		68,002	12
40	75	450	18		91,656	12
69		450	21		91,762	10
67	75	450	12		76,246	
53		450	8		76,127	11
60	75	450	12		75,450	14
37	75	900			73,595	11
85					90,046	
76	75	900	14		70,444	
1	75	450	12		71,450	12
118					83,974	
133	75	900	14		100,525	12
92	75	450	24		90,384	10
61		900			84,900	9
120	75	900	26		92,061	12
89	75	450			70,910	9
78		450	12		74,623	10
96		450	12		76,709	
93	75	900	18		89,425	12
86	75	450	19		74,009	12
88		900	14		88,919	12
24		450	12		77,713	15
88	75	900	14		89,100	11
6	75	450	16		76,169	
115		900	12		81,455	12
83	75	450	9		80,610	14
88	75	450	12		157,723	13
70		900	12		78,588	14
91	75	450	12		86,035	
73		900			99,493	14
9	75				99,819	13
86		450	12		86,053	

78	75	450	12	30	99,483	14
85		450	12		101,464	16
56	75	450	12		105,846	14
100		450	12		97,272	11
74	75	450	12		91,418	
2		450	12		97,272	
99	75	450	12		91,416	14
111	75	450	12		64,810	
89		450	6		72,325	16
74	75	450	12	25	78,554	15
90	75	900	18		99,109	14
78					70,455	
2					85,645	14
109	75	900	17		71,880	15
87	75	900	14		75,910	14
81		450	12		77,011	
76	75	900	18		82,644	14
99	75	450	12		89,113	16
78	75	900	14		81,966	
-		900	16		71,212	15
97		450	12		72,986	13
81	75	450	12		79,021	
92	75	900	14		75,771	14
76	75	900	18		83,731	13
92	75	900	14		75,771	14
71	75	450			76,890	15
-		450	40		74,350	
93	75	450		25	81,450	15
87	75	450	9		81,999	14
82	75	450	9		74,545	14
68		450	12		93,558	14
118	75	900	15		74,478	
-	75	450	12		93,585	
-	75	450	16		67,691	15
44	75	450	19		79,100	12
76	75	900	16		76,011	
61	75	900	18		78,109	13
54		450	14		79,104	13
87	75	900	21		75,200	12
104					71,032	12
110	75	900	18		71,210	12
80		900	12		79,020	12
115	75	900	14		90,179	11
97	75	450	9		81,010	12
83	75	900	14		89,169	13
78	75	450	14		81,210	11

80	75	900	18		71,900	13
1		450	16		71,800	
96	75	900	16		82,438	14
78	75	900	16		81,900	12
98	75	900	16		79,199	12
78	75	900	12		67,800	12
93	75				74,055	11
73	75	900	14	25	68,481	
-			26		67,617	10
115		900	9		67,600	10
125	75	450	9		85,006	
43	75	450	14		69,102	12
96	75	900	14		79,100	12
67	75	900	18		70,168	12
86	75	900	12		64,786	
-	75	900	18		60,100	11
94	75	900	16		71,809	
88	75	900	14		59,574	14
85	75	900	12		61,999	13
94	75	900	14		81,306	12
80	75	450	12		57,169	
100		450	12		59,910	13
60	75	900	14		60,082	12
102	75	900	16		70,111	
84	75	900	14		61,129	14
97	75	900	16		66,037	13
75	75	450	11		62,230	12
75	75	450	14		61,119	12
96		450	12		69,159	
-	75	900	16		61,811	14
90	75	450	12		56,025	12
83	75	450	16		54,328	10
95	75	900	14		61,992	
54	75	900	16		56,991	12
54		450	16		45,839	16
95		450	27	25	52,667	12
-	75	450			41,940	
80		450	8		41,800	11
98	75	900	17		51,911	14
83	75	450	16		51,000	12
69	75	450	21		51,117	11
90	75	450	10		51,916	12
79		900	12		49,117	12
-	75	450	9		49,017	
91	75	900	14		39,991	12
77		900	16		51,779	12

100	75	900	12		51,019	12
60	75	900	12		50,019	9
66	75	450	16		67,691	15
69	75	450	19		74,100	
73	75	900	16		76,011	
61	75	900	18		78,109	13
82	75	450	14		79,140	10
91	75	450	22		75,200	
104					71,032	10
89	75	900	18		71,210	10
81	75	900	14		48,000	
109	75	900	12		78,179	10
84	75	450	12	25	40,011	10
76	75	450	9		41,519	10
54	75	450	16		49,870	10
87	75	450	14		41,011	10
98	75	450	12		52,648	11
75	75	450	12		43,628	10
-	75	450	12		47,225	10
96	75	450	12		45,111	10
76	75	450	10		40,100	10
79		450	9		47,112	
62	75	450	10		47,111	11
112	75	450	10		46,101	
90		450	10		47,111	
-	75	450	6		42,011	
73	75	450	9		40,117	11
86	75	450	12		46,055	10
76	75	450	14		47,054	10
81	75	450	12		46,171	14
81	75	450	12		47,393	
69					44,542	7
	75	900	14		46,001	
67					46,111	11
83	75	450	12		47,190	9
67	75	450	18		51,171	14
70	75	450	16		38,171	10
99	75	450	14		47,112	10
54		450	6		41,611	
-	75	450	9		40,119	
85	75	450	7		54,585	8
94		450	7		46,111	9
28	75	450	12		47,111	9
92	75	450	18		46,917	11
84	76	450	12		53,624	9
13		450			47,558	

-		450	21		46,191	8
103	76	450	9	25	51,911	14
60	76	900	12		49,169	8
47	76	450	9		57,100	9
78		450	8		52,757	10
80	76	450	8		56,018	12
7	76	450	6		46,209	
-		450	9		57,611	10
99	76	450	16		51,179	10
92	76	900	18		47,179	13
63		450	10		57,179	11
64	76	450	8		57,109	12
103	76	900	14		46,167	10
36		450	21		41,531	9
69	76	450	14		43,168	10
74		900	14		49,111	10
45		450	14		57,111	8

Total	Total	Total	Total	Total	Total	Total
292,000	319	289,000	307	294,000	1,815	875,000
235,000	250	250,000	255	251,000	917	736,000
251,000	258	261,000	247	234,000	954	746,000
223,000	234	210,400	253	222,000	-	655,400
18,200	253	26,600	208	21,000	-	65,800
23,800	202	23,800	184	21,000	3,638	68,600
31,300	346	36,400	302	31,200	2,529	98,900
24,700	258	24,700	286	24,700	3,287	74,100
34,700	281	32,200	294	23,800	1,850	90,700
33,600	218	23,800	296	22,400	1,630	79,800
29,400	209	25,200	302	26,200	-	80,800
36,400	247	26,600	177	16,800	596	77,000
102758.3	256.3	102475.0	259.3	99008.3	1434.7	304008.3

Backwash

Usage (gal)	F-2	Usage (gal)	F-3	Usage (gal)	Gallons Fuel	Total Usage (gal)
14,000	16	13,000				27,000
14,000			16	14,000		28,000
	16	14,000	15	14,000	655	28,000
14,000						14,000
	14	13,000	14	14,000		27,000
14,000	15	14,000				28,000
15,000			16	14,000		29,000
13,000	16	14,000	15	14,000		41,000
	15	14,000	15	14,000		28,000
14,000	16	15,000	17	14,000	567	43,000
14,000	15	14,000	15	14,000		42,000
13,000	15	14,000	14	14,000		41,000
14,000						14,000
	16	14,000	15	14,000		28,000
14,000						14,000
	16	13,000	15	14,000		27,000
14,000	14	14,000	14	14,000	593	42,000
14,000	14	14,000				28,000
14,000			15	14,000		28,000
	15	14,000	13	14,000		28,000
						-
14,000	18	13,000	14	14,000		41,000
14,000			12	14,000		28,000
	16	13,000	14	14,000		27,000
14,000	15	14,000				28,000
13,000	15	14,000	14	14,000		41,000
			14	14,000		14,000

14,000						14,000
	15	14,000	15	14,000		28,000
14,000	14	13,000				27,000
14,000	13	14,000	15	14,000		42,000
14,000			15	14,000		28,000
	15	14,000				14,000
13,000			14	14,000		27,000
	14	14,000				14,000
			14	14,000		14,000
14,000	11	13,000	7	14,000		41,000
	10	14,000	10	14,000		28,000
14,000	15	14,000				28,000
14,000			16	13,000	130	27,000
	14	14,000	14	14,000		28,000
14,000						14,000
	15	14,000				14,000
14,000	13	14,000	17	14,000		42,000
14,000	14	14,000	14	14,000		42,000
14,000			12	14,000		28,000
	15	14,000	13	14,000	193	28,000
						-
14,000						14,000
	17	14,000	17	14,000		28,000
14,000	14	14,000			110	28,000
13,000			15	14,000		27,000
	14	14,000	14	14,000		28,000
14,000	14	14,000			100	28,000
			15	14,000		14,000
14,000						14,000
	14	14,000			96	14,000
13,000	17	14,000	17	14,000		41,000
14,000			16	14,000		28,000
	14	13,000			288	13,000
14,000	10	14,000	15	14,000		42,000
						-
14,000	11	13,000	15	14,000		41,000
						-
14,000	13	13,000	13	14,000	412	41,000
	15	14,000				14,000
14,000			15	14,000		28,000
14,000	14	14,000				28,000
			14	14,000		14,000
	13	14,000				14,000
14,000					288	14,000
	15	14,000	17	13,000		27,000
14,000	14	14,000	14	14,000	158	42,000

14,000				96	14,000
14,000	11	13,000	15	14,000	41,000
					-
	13	14,000	16	14,000	28,000
14,000					14,000
14,000	15	14,000	13	14,000	42,000
	13	14,000	13	13,000	27,000
14,000	12	14,000			28,000
14,000	13	14,000	15	14,000	42,000
	13	14,000	13	13,000	27,000
14,000			13	13,000	27,000
14,000	13	14,000			28,000
	14	13,000	15	14,000	27,000
14,000			14	14,000	28,000
14,000	16	13,000			27,000
	14	14,000	16	14,000	28,000
13,000					13,000
			16	14,000	14,000
14,000	16	14,000			28,000
14,000	14	14,000			28,000
14,000					14,000
14,000	17	14,000	17	14,000	42,000
	17	14,000	15	14,000	28,000
14,000					14,000
			15	14,000	14,000
	15	14,000	14	14,000	28,000
			15	14,000	14,000
	11	13,000			13,000
14,000			17	14,000	28,000
	14	14,000	18	14,000	28,000
14,000	13	14,000			28,000
					-
14,000	15	14,000	15	14,000	42,000
14,000			15	14,000	28,000
	15	14,000			14,000
14,000			14	14,000	28,000
	15	14,000			14,000
14,000			18	14,000	28,000
	16	14,000			14,000
14,000					14,000
	16	14,000	17	14,000	28,000
14,000					14,000
	16	14,000	17	12,000	26,000
14,000			15	14,000	28,000
	14	14,000			14,000
13,000					13,000

	14	14,000	14	14,000		28,000
14,000						14,000
	12	1,400	17	14,000		15,400
14,000						14,000
1,400	12	1,400	12	1,400		4,200
	13	1,400	13	1,400		2,800
						-
1,400	10	1,400				2,800
	14	1,400	14	1,400		2,800
						-
1,400	15	1,400	15	1,400		4,200
1,400			14	1,400		2,800
	13	1,400				1,400
1,400			14	1,400		2,800
	14	1,400				1,400
1,400	12	1,400	15	1,400		4,200
			12	1,400		1,400
	12	1,400				1,400
1,400	14	1,400				2,800
						-
			14	1,400		1,400
1,400	14	1,400				2,800
1,400	14	1,400				2,800
	14	1,400				1,400
1,400	14	1,400	14	1,400		4,200
1,400	14	1,400	12	1,400		4,200
						-
			14	1,400		1,400
	14	1,400				1,400
1,400	12	1,400	12	1,400		4,200
						-
1,400	13	1,400				2,800
			19	1,400		1,400
	15	1,400	14	1,400		2,800
1,400	11	1,400				2,800
						-
1,400	12	1,400	12	1,400		4,200
	12	1,400	12	1,400	660	2,800
						-
1,400	13	1,400	13	1,400		4,200
						-
	12	1,400	12	1,400		2,800
1,400	13	1,400				2,800
1,400	12	1,400				2,800
	12	1,400	13	1,400		2,800
1,400					879	1,400

	11	1,400	12	1,400		2,800
1,400						1,400
	12	1,400	13	1,400		2,800
1,400						1,400
	12	1,400	12	1,400		2,800
1,400			11	1,400		2,800
1,400	12	1,400				2,800
			13	1,400	969	1,400
1,400						1,400
			12	1,400		1,400
1,400	13	1,400				2,800
1,400	10	1,400	11	1,400		4,200
						-
			12	1,400		1,400
1,400						1,400
1,400	12	1,400	12	1,400	1,130	4,200
1,400	11	1,400				2,800
	12	1,400	14	1,400		2,800
1,400						1,400
1,400	13	1,300				2,700
1,300	13	1,300	14	1,300		3,900
			16	1,300		1,300
	13	1,300				1,300
1,300	12	1,300	13	1,300		3,900
	10	1,300	11	1,300		2,600
1,300	12	1,300	12	1,300		3,900
1,300	9	1,300	9	1,300		3,900
1,300	9	1,300	16	1,300		3,900
1,300	12	1,300	12	1,300		3,900
1,300	10	1,300	8	1,300	774	3,900
1,300	10	1,300	15	1,300		3,900
	13	1,300	12	1,300		2,600
1,300	12	1,300	12	1,300		3,900
1,300	12	1,300				2,600
1,300	12	1,300				2,600
1,300	14	1,300	12	1,300	711	3,900
1,300	11	1,300	11	1,300		3,900
	12	1,300	12	1,300		2,600
1,300			13	1,300	369	2,600
1,300	14	1,300	13	1,300		3,900
1,300	13	1,300				2,600
1,300	14	1,300	14	1,300		3,900
	14	1,300	13	1,300		2,600
1,300	13	1,300	13	1,300		3,900
1,300	13	1,300			675	2,600
	14	1,300	15	1,300		2,600

1,300			14	1,300		2,600
1,300	16	1,300				2,600
1,300	14	1,300	11	1,300		3,900
1,300	12	1,300	11	1,300		3,900
			14	1,300		1,300
	17	1,300				1,300
1,300			16	1,300	699	2,600
	15	1,300	14	1,300		2,600
1,300	16	1,300				2,600
1,300	13	1,300	17	1,300		3,900
1,300			16	1,300		2,600
	13	1,300				1,300
1,300						1,300
1,300	15	1,300	18	1,300	749	3,900
1,300	11	1,300				2,600
	11	1,300	18	1,300		2,600
1,300	11	1,300	14	1,300		3,900
1,300			17	1,300		2,600
	13	1,300	11	1,300		2,600
1,300						1,300
1,300	14	1,300	18	1,300		3,900
	16	1,300				1,300
1,300	14	1,300	14	1,300	879	3,900
1,300	13	1,300	15	1,300		3,900
1,300	12	1,300	14	1,300		3,900
1,300						1,300
	14	1,300	15	1,300		2,600
1,300	13	1,300				2,600
1,300					960	1,300
1,300	14	1,300	17	1,300		3,900
1,300	13	1,300	14	1,300		3,900
			12	1,300		1,300
			12	1,300		1,300
1,300						1,300
1,300	15	1,400				2,700
	14	1,400	20	1,400		2,800
1,400			17	1,400		2,800
1,400	13	1,400				2,800
1,300	12	1,400	16	1,400		4,100
1,400			21	1,400		2,800
1,400	12	1,400				2,800
1,400	12	1,400	19	1,400		4,200
1,400	10	1,400				2,800
1,400	10	1,400				2,800
1,400	12	1,400	19	1,400		4,200
1,400	12	1,400	17	1,400	890	4,200

1,400	11	1,400				2,800
			13	1,400		1,400
1,400	12	1,400				2,800
1,400	11	1,400	18	1,400		4,200
1,400	12	1,400	12	1,400		4,200
1,400	12	1,400	16	1,400		4,200
1,400			18	1,400		2,800
	15	1,400				1,400
1,400						1,400
1,400	14	1,400	17	1,400	960	4,200
	12	1,400	17	1,400		2,800
1,400	12	1,400				2,800
1,400			18	1,400		2,800
1,400	12	1,400				2,800
	12	1,400	19	1,400		2,800
1,400						1,400
	12	1,400	17	1,400		2,800
1,400	12	1,400				2,800
1,400			14	1,400		2,800
1,400	12	1,400				2,800
	11	1,400	20	1,400		2,800
1,400						1,400
1,400	16	1,400				2,800
	13	1,400	20	1,400	568	2,800
1,400	12	1,400				2,800
1,400			19	1,400		2,800
1,400	12	1,400	15	1,400		4,200
1,400	12	1,400				2,800
			20	1,400		1,400
1,400	12	1,400				2,800
1,400			19	1,400		2,800
1,400	14	1,400			347	2,800
	12	1,400	16	1,400		2,800
1,400	13	1,400				2,800
1,400	15	1,400	19	1,400		4,200
1,400			17	1,400		2,800
	14	1,400				1,400
1,400						1,400
1,400	14	1,400	19	1,400	389	4,200
1,400	12	1,400	20	1,400		4,200
1,400						1,400
1,400	12	1,400				2,800
1,400						1,400
	12	1,400				1,400
1,400			22	1,400		2,800
1,400			18	1,400		2,800

1,400			19	1,400		2,800
1,400			19	1,400	326	2,800
1,400						1,400
	10	1,400				1,400
	10	1,400	17	1,400		2,800
1,400			17	1,400		2,800
1,400	10	1,400	16	1,400		4,200
	12	1,400	17	1,400		2,800
1,400			17	1,400		2,800
1,400	12	1,400				2,800
	12	1,400	17	1,400		2,800
1,400	12	1,400				2,800
1,400	12	1,400	16	1,400		4,200
1,400						1,400
1,400	13	1,400	18	1,400		4,200
1,400						1,400
1,400	12	1,400	17	1,400		4,200
1,400						1,400
1,400			18	1,400		2,800
1,400	13	1,400	16	1,400		4,200
1,400	11	1,400	15	1,400		4,200
	12	1,400	14	1,400		2,800
1,400	12	1,400				2,800
			19	1,400		1,400
	10	1,400				1,400
						-
1,400			17	1,400		2,800
1,400						1,400
1,400	12	1,400				2,800
1,400	12	1,400	17	1,400		4,200
	12	1,400	17	1,400		2,800
1,400						1,400
			17	2,400		2,400
1,400	12	1,400				2,800
1,400			17	1,400		2,800
1,400	12	1,400				2,800
1,400						1,400
1,400	11	1,400				2,800
			14	1,400		1,400
	18	1,400				1,400
1,400			12	1,400		2,800
1,400	12	1,400				2,800
1,400			10	1,400	300	2,800
1,400	17	1,400				2,800
1,400			19	1,400		2,800
	18	1,400				1,400

1,400						1,400
1,400	16	1,400	13	1,400		4,200
1,400	12	1,400				2,800
1,400	11	1,400	17	1,400		4,200
1,400	15	1,400				2,800
1,400	9	1,400				2,800
	9	1,400	14	1,400		2,800
1,400						1,400
1,400	13	1,400				2,800
1,400	13	1,400	14	1,400		4,200
1,400	14	1,400	17	1,400		4,200
1,400						1,400
1,400	11	1,400	16	1,400		4,200
1,400						1,400
1,400						1,400
1,400	12	1,400	14	1,400	296	4,200
1,400	12	1,400				

FY 2020		Average	Total	Total	Total	Total	Total
2019	July	#DIV/0!	51,900	21,501	73,401	1,965,418	0
2019	August	#DIV/0!	560,100	128,200	688,300	2,926,652	0
2019	September	#DIV/0!	428,700	78,300	507,000	2,106,790	0
2019	October	#DIV/0!	601,660	173,600	775,260	2,566,715	0
2019	November	#DIV/0!	449,200	224,160	673,360	2,575,514	0
2019	December	#DIV/0!	477,470	404,852	882,322	3,616,113	174
2020	January	#DIV/0!	17,200	56,900	74,100	5,274,963	0
2020	February	#DIV/0!	1,100	40,600	41,700	4,603,302	0
2020	March	#DIV/0!	0	29,700	29,700	3,745,391	0
2020	April	#DIV/0!	4,900	57,700	62,600	2,568,646	0
2020	May	#DIV/0!	118,600	98,540	217,140	2,153,773	0
2020	June	#DIV/0!	303,800	199,824	503,624	2,503,306	0
	Average		251,219	126,156	377,376	3,050,549	14

Trucks

Influent

	Date	Temperature (°F)	Truck-Fill Front	Truck-Fill Back	Total	Influent	Hours
MON	7/1/2019		-	1	1	52,846	
TUES	7/2/2019		2,300	-	2,300	79,576	
WED	7/3/2019		1,000	-	1,000	42,799	
THURS	7/4/2019		-	-	-	75,242	
FRI	7/5/2019		-	2,300	2,300	46,288	
SAT	7/6/2019		-	-	-	78,995	
SUN	7/7/2019		2,400	-	2,400	73,979	
MON	7/8/2019		-	-	-	87,242	
TUES	7/9/2019		-	2,300	2,300	100,681	
WED	7/10/2019		-	1,200	1,200	73,638	
THURS	7/11/2019		-	-	-	87,726	
FRI	7/12/2019		-	-	-	52,741	
SAT	7/13/2019		2,200	-	2,200	69,415	
SUN	7/14/2019		-	-	-	44,752	
MON	7/15/2019		2,300	-	2,300	42,935	
TUES	7/16/2019		1,200	-	1,200	75,026	
WED	7/17/2019		-	-	-	41,314	
THURS	7/18/2019		-	-	-	71,789	
FRI	7/19/2019		-	-	-	43,540	
SAT	7/20/2019		-	-	-	63,170	
SUN	7/21/2019		-	-	-	44,830	
MON	7/22/2019		-	2,300	2,300	51,967	
TUES	7/23/2019		-	-	-	88,349	
WED	7/24/2019		-	-	-	50,286	
THURS	7/25/2019		-	-	-	66,712	
FRI	7/26/2019		7,500	3,700	11,200	56,805	
SAT	7/27/2019		-	-	-	66,177	
SUN	7/28/2019		33,000	7,400	40,400	51,490	
MON	7/29/2019		-	-	-	57,889	

TUES	7/30/2019	-	-	-	78,853
WED	7/31/2019	-	2,300	2,300	48,366
THURS	8/1/2019	24,700	6,900	31,600	93,141
FRI	8/2/2019	18,100	2,400	20,500	59,117
SAT	8/3/2019	13,100	-	13,100	67,332
SUN	8/4/2019	23,300	20,400	43,700	57,065
MON	8/5/2019	-	-	-	70,183
TUES	8/6/2019	18,400	2,300	20,700	73,059
WED	8/7/2019	28,500	2,400	30,900	62,203
THURS	8/8/2019	38,500	10,600	49,100	136,880
FRI	8/9/2019	5,600	1,200	6,800	40,498
SAT	8/10/2019	6,000	2,300	8,300	91,750
SUN	8/11/2019	27,700	7,200	34,900	43,331
MON	8/12/2019	-	-	-	75,571
TUES	8/13/2019	20,800	-	20,800	98,247
WED	8/14/2019	3,400	-	3,400	55,140
THURS	8/15/2019	38,100	13,100	51,200	148,587
FRI	8/16/2019	18,400	-	18,400	500,999
SAT	8/17/2019	15,300	3,000	18,300	94,562
SUN	8/18/2019	41,900	2,300	44,200	71,034
MON	8/19/2019	1,700	-	1,700	64,922
TUES	8/20/2019	9,400	-	9,400	100,003
WED	8/21/2019	22,500	4,100	26,600	81,162
THURS	8/22/2019	36,400	14,900	51,300	135,026
FRI	8/23/2019	13,100	1,200	14,300	75,304
SAT	8/24/2019	1,500	3,400	4,900	83,497
SUN	8/25/2019	32,400	4,500	36,900	55,480
MON	8/26/2019	2,900	1,200	4,100	62,898
TUES	8/27/2019	17,500	2,100	19,600	95,200
WED	8/28/2019	8,500	2,100	10,600	55,498
THURS	8/29/2019	50,600	13,500	64,100	136,571
FRI	8/30/2019	18,500	1,200	19,700	58,553
SAT	8/31/2019	3,300	5,900	9,200	83,839
SUN	9/1/2019	40,400	2,500	42,900	48,181
MON	9/2/2019	700	-	700	53,637
TUES	9/3/2019	4,400	300	4,700	75,561
WED	9/4/2019	900	3,600	4,500	51,467
THURS	9/5/2019	41,100	11,300	52,400	94,571
FRI	9/6/2019	7,700	900	8,600	62,417
SAT	9/7/2019	5,600	-	5,600	73,346
SUN	9/8/2019	25,700	3,100	28,800	45,479
MON	9/9/2019	-	-	-	50,989
TUES	9/10/2019	7,900	2,400	10,300	83,247
WED	9/11/2019	4,000	2,300	6,300	49,285
THURS	9/12/2019	43,000	9,800	52,800	120,737
FRI	9/13/2019	1,500	3,700	5,200	56,997

SAT	9/14/2019	2,200	3,500	5,700	90,634
SUN	9/15/2019	35,500	1,200	36,700	59,125
MON	9/16/2019	-	-	-	73,602
TUES	9/17/2019	11,800	3,500	15,300	100,098
WED	9/18/2019	2,900	-	2,900	76,042
THURS	9/19/2019	12,300	2,400	14,700	81,687
FRI	9/20/2019	17,400	-	17,400	99,701
SAT	9/21/2019	7,900	2,400	10,300	74,250
SUN	9/22/2019	39,700	3,900	43,600	52,579
MON	9/23/2019	-	-	-	61,519
TUES	9/24/2019	8,300	2,400	10,700	81,947
WED	9/25/2019	5,100	-	5,100	63,443
THURS	9/26/2019	27,500	5,800	33,300	95,282
FRI	9/27/2019	6,200	-	6,200	52,177
SAT	9/28/2019	28,800	200	29,000	57,290
SUN	9/29/2019	40,200	10,800	51,000	50,897
MON	9/30/2019	-	2,300	2,300	70,603
TUES	10/1/2019	11,200		11,200	74,197
WED	10/2/2019	58,900	17,200	76,100	133,674
THURS	10/3/2019	27,400	6,700	34,100	74,811
FRI	10/4/2019	36,000	5,800	41,800	84,394
SAT	10/5/2019	2,900	2,300	5,200	76,672
SUN	10/6/2019	40,700	3,400	44,100	44,576
MON	10/7/2019	1,200	2,300	3,500	68,681
TUES	10/8/2019	1,300	1,700	3,000	86,378
WED	10/9/2019	-	6,900	6,900	52,054
THURS	10/10/2019	34,000	16,100	50,100	97,523
FRI	10/11/2019	26,000	900	26,900	67,405
SAT	10/12/2019	11,700	5,500	17,200	88,860
SUN	10/13/2019	32,400	3,400	35,800	64,539
MON	10/14/2019	-	2,300	2,300	93,267
TUES	10/15/2019	9,000	5,500	14,500	68,438
WED	10/16/2019	20,400	3,700	24,100	123,949
THURS	10/17/2019	29,000	-	29,000	110,830
FRI	10/18/2019	18,460	2,300	20,760	59,620
SAT	10/19/2019	5,900	7,200	13,100	79,812
SUN	10/20/2019	36,100	8,000	44,100	72,036
MON	10/21/2019	-	2,300	2,300	91,558
TUES	10/22/2019	2,900	1,100	4,000	67,297
WED	10/23/2019	13,300	2,400	15,700	81,319
THURS	10/24/2019	36,600	6,300	42,900	82,158
FRI	10/25/2019	12,200	11,800	24,000	81,722
SAT	10/26/2019	21,200	4,000	25,200	82,209
SUN	10/27/2019	29,300	11,400	40,700	69,249
MON	10/28/2019	10,700	-	10,700	71,335
TUES	10/29/2019	34,100	20,400	54,500	136,153

WED	10/30/2019	9,900	10,800	20,700	57,005	
THURS	10/31/2019	28,900	1,900	30,800	124,994	
FRI	11/1/2019	24,100	10,600	34,700	70,729	
SAT	11/2/2019	16,600	-	16,600	78,610	
SUN	11/3/2019	37,700	7,300	45,000	65,045	
MON	11/4/2019	5,100	-	5,100	69,143	
TUES	11/5/2019	12,400	4,000	16,400	109,867	
WED	11/6/2019	-	-	-	51,774	
THURS	11/7/2019	19,200	3,600	22,800	74,468	
FRI	11/8/2019	12,600		12,600	72,965	
SAT	11/9/2019	19,300	17,500	36,800	104,899	
SUN	11/10/2019	28,000	17,100	45,100	57,487	
MON	11/11/2019	14,400	2,300	16,700	97,178	
TUES	11/12/2019	1,800	15,300	17,100	98,200	
WED	11/13/2019	9,800	6,200	16,000	53,266	
THURS	11/14/2019	29,300	12,700	42,000	126,518	
FRI	11/15/2019	1,000		1,000	57,982	
SAT	11/16/2019	5,000	8,800	13,800	102,474	
SUN	11/17/2019	36,300	10,460	46,760	72,786	
MON	11/18/2019	4,500	2,300	6,800	68,159	
TUES	11/19/2019	10,600		10,600	106,227	
WED	11/20/2019	11,500	2,300	13,800	69,876	
THURS	11/21/2019	28,100	20,100	48,200	158,534	
FRI	11/22/2019	15,600	4,600	20,200	65,458	
SAT	11/23/2019	6,100	10,300	16,400	89,518	
SUN	11/24/2019	48,500	9,700	58,200	79,443	
MON	11/25/2019	6,600	4,100	10,700	107,169	
TUES	11/26/2019	-	11,700	11,700	96,570	
WED	11/27/2019	19,500	14,600	34,100	88,703	
THURS	11/28/2019	23,700	14,600	38,300	129,958	
FRI	11/29/2019	1,900	2,300	4,200	40,884	
SAT	11/30/2019	-	11,700	11,700	111,624	
SUN	12/1/2019	23,900		23,900	78,503	4
MON	12/2/2019	6,700		6,700	72,807	6
TUES	12/3/2019	12,300	18,200	30,500	136,229	9
WED	12/4/2019	3,800	15,700	19,500	54,779	6
THURS	12/5/2019	34,000	20,900	54,900	133,895	7
FRI	12/6/2019	15,500	15,100	30,600	97,734	6
SAT	12/7/2019		19,600	19,600	166,183	12
SUN	12/8/2019	21,500	23,600	45,100	80,865	7
MON	12/9/2019	-	2,400	2,400	114,630	8
TUES	12/10/2019	3,300	14,200	17,500	53,958	4
WED	12/11/2019	18,600	7,200	25,800	96,257	7
THURS	12/12/2019	36,400	14,800	51,200	91,169	7
FRI	12/13/2019	5,400	26,900	32,300	156,372	4
SAT	12/14/2019	4,100	18,900	23,000	40,976	3

SUN	12/15/2019	58,900	1,000	59,900	152,688	11
MON	12/16/2019	-	2,400	2,400	85,398	6
TUES	12/17/2019	13,900	19,400	33,300	102,473	7
WED	12/18/2019	5,400	15,900	21,300	72,221	3
THURS	12/19/2019	35,700	28,500	64,200	152,633	11
FRI	12/20/2019	20,200	25,500	45,700	118,488	8
SAT	12/21/2019	12,600	12,600	25,200	110,201	8
SUN	12/22/2019	52,400	9,400	61,800	167,350	3
MON	12/23/2019	11,800	21,700	33,500	67,395	4
TUES	12/24/2019	10,700	11,800	22,500	104,995	7
WED	12/25/2019	35,000	20,400	55,400	188,029	13
THURS	12/26/2019	-	-	-	41,822	3
FRI	12/27/2019	11,700	18,200	29,900	186,910	
SAT	12/28/2019	9,600	10,500	20,100	141,048	
SUN	12/29/2019	10,700	7,000	17,700	189,968	
MON	12/30/2019	70	2,300	2,370	196,022	
TUES	12/31/2019	3,300	752	4,052	164,115	
WED	1/1/2020		7,700	7,700	168,814	
THURS	1/2/2020	9,600	10,500	20,100	260,272	
FRI	1/3/2020		500	500	126,763	
SAT	1/4/2020	-	5,200	5,200	167,974	
SUN	1/5/2020	3,300	4,800	8,100	156,464	
MON	1/6/2020	-	2,000	2,000	188,952	
TUES	1/7/2020	-	-	-	163,470	
WED	1/8/2020	-	2,100	2,100	167,283	
THURS	1/9/2020	-	2,000	2,000	235,285	
FRI	1/10/2020		1,200	1,200	219,006	
SAT	1/11/2020		1,900	1,900	179,565	
SUN	1/12/2020				154,147	
MON	1/13/2020			-	155,717	
TUES	1/14/2020			-	120,347	
WED	1/15/2020			-	149,108	
THURS	1/16/2020			-	142,713	
FRI	1/17/2020		1,000	1,000	128,781	
SAT	1/18/2020			-	144,018	
SUN	1/19/2020		2,100	2,100	185,065	
MON	1/20/2020			-	106,156	
TUES	1/21/2020		1,000	1,000	150,603	
WED	1/22/2020		1,000	1,000	130,203	
THURS	1/23/2020	1,000	1,000	2,000	154,527	
FRI	1/24/2020		2,200	2,200	161,661	
SAT	1/25/2020		2,200	2,200	147,935	
SUN	1/26/2020		1,100	1,100	189,156	
MON	1/27/2020			-	157,929	
TUES	1/28/2020	3,300	1,100	4,400	220,446	
WED	1/29/2020	-	2,000	2,000	242,451	

THURS	1/30/2020		2,200	2,200	186,114
FRI	1/31/2020		2,100	2,100	214,038
SAT	2/1/2020		2,200	2,200	178,242
SUN	2/2/2020		-	-	225,852
MON	2/3/2020		-	-	128,101
TUES	2/4/2020		2,000	2,000	166,347
WED	2/5/2020	1,100	1,100	2,200	127,634
THURS	2/6/2020		2,000	2,000	147,399
FRI	2/7/2020		1,100	1,100	146,983
SAT	2/8/2020			-	112,270
SUN	2/9/2020		2,100	2,100	169,998
MON	2/10/2020			-	162,036
TUES	2/11/2020			-	293,874
WED	2/12/2020			-	142,300
THURS	2/13/2020		2,100	2,100	159,415
FRI	2/14/2020		2,000	2,000	153,015
SAT	2/15/2020		-		197,323
SUN	2/16/2020		2,100	2,100	179,021
MON	2/17/2020		2,000	2,000	98,951
TUES	2/18/2020			-	110,474
WED	2/19/2020		2,000	2,000	137,017
THURS	2/20/2020		4,000	4,000	158,835
FRI	2/21/2020			-	112,336
SAT	2/22/2020			-	140,386
SUN	2/23/2020		2,000	2,000	192,753
MON	2/24/2020		1,000	1,000	148,535
TUES	2/25/2020			-	133,380
WED	2/26/2020		5,700	5,700	172,942
THURS	2/27/2020		2,000	2,000	133,192
FRI	2/28/2020		2,100	2,100	182,405
SAT	2/29/2020		3,100	3,100	192,286
SUN	3/1/2020		2,200	2,200	145,019
MON	3/2/2020			-	162,101
TUES	3/3/2020		1,200	1,200	114,172
WED	3/4/2020			-	175,601
THURS	3/5/2020		2,000	2,000	154,872
FRI	3/6/2020		2,000	2,000	149,640
SAT	3/7/2020		1,000	1,000	178,550
SUN	3/8/2020			-	131,837
MON	3/9/2020		2,000	2,000	180,071
TUES	3/10/2020			-	124,744
WED	3/11/2020		2,000	2,000	146,911
THURS	3/12/2020		2,000	2,000	154,534
FRI	3/13/2020		1,000	1,000	181,141
SAT	3/14/2020		1,900	1,900	148,699
SUN	3/15/2020		2,000	2,000	105,050

MON	3/16/2020		-	98,728
TUES	3/17/2020	2,000	2,000	97,427
WED	3/18/2020	1,000	1,000	108,393
THURS	3/19/2020	1,000	1,000	103,459
FRI	3/20/2020		-	145,965
SAT	3/21/2020		-	96,581
SUN	3/22/2020		-	60,602
MON	3/23/2020		-	75,919
TUES	3/24/2020	1,000	1,000	102,970
WED	3/25/2020	2,200	2,200	92,633
THURS	3/26/2020	2,100	2,100	88,037
FRI	3/27/2020		-	79,138
SAT	3/28/2020	1,100	1,100	90,880
SUN	3/29/2020		-	66,876
MON	3/30/2020		-	78,177
TUES	3/31/2020		-	106,664
WED	4/1/2020	-	2,300	108,420
THURS	4/2/2020		2,200	100,610
FRI	4/3/2020		-	97,995
SAT	4/4/2020		2,200	100,032
SUN	4/5/2020		-	69,499
MON	4/6/2020		-	86,209
TUES	4/7/2020		1,200	103,819
WED	4/8/2020		2,300	83,517
THURS	4/9/2020		2,200	103,859
FRI	4/10/2020		-	71,125
SAT	4/11/2020		2,300	101,063
SUN	4/12/2020		-	66,132
MON	4/13/2020		-	70,305
TUES	4/14/2020		-	106,525
WED	4/15/2020		2,400	91,742
THURS	4/16/2020		-	106,680
FRI	4/17/2020		1,100	77,882
SAT	4/18/2020		2,400	90,408
SUN	4/19/2020		-	56,725
MON	4/20/2020		2,300	67,809
TUES	4/21/2020		-	116,824
WED	4/22/2020		2,400	50,302
THURS	4/23/2020		-	101,829
FRI	4/24/2020		2,200	56,372
SAT	4/25/2020		2,800	88,590
SUN	4/26/2020		2,300	58,771
MON	4/27/2020		2,400	83,077
TUES	4/28/2020	4,900	4,900	88,616
WED	4/29/2020		-	56,817
THURS	4/30/2020		22,700	107,092

FRI	5/1/2020		4,500	4,500	48,550
SAT	5/2/2020			-	86,064
SUN	5/3/2020			-	31,970
MON	5/4/2020			-	69,955
TUES	5/5/2020		6,200	6,200	85,650
WED	5/6/2020		2,400	2,400	54,582
THURS	5/7/2020	19,400	27,700	47,100	107,403
FRI	5/8/2020	2,900		2,900	54,879
SAT	5/9/2020	6,300		6,300	81,989
SUN	5/10/2020			-	51,553
MON	5/11/2020		2,300	2,300	74,243
TUES	5/12/2020		1,800	1,800	81,287
WED	5/13/2020		2,500	2,500	53,509
THURS	5/14/2020	17,700	10,700	28,400	93,446
FRI	5/15/2020		2,300	2,300	55,698
SAT	5/16/2020		200	200	75,182
SUN	5/17/2020			-	42,771
MON	5/18/2020			-	49,619
TUES	5/19/2020		2,300	2,300	87,095
WED	5/20/2020		2,230	2,230	46,031
THURS	5/21/2020		11,610	11,610	92,275
FRI	5/22/2020		4,500	4,500	50,686
SAT	5/23/2020			-	78,889
SUN	5/24/2020	22,200		22,200	57,076
MON	5/25/2020		2,400	2,400	84,150
TUES	5/26/2020	22,100	1,700	23,800	94,031
WED	5/27/2020	3,900		3,900	54,016
THURS	5/28/2020	16,700	12,600	29,300	107,457
FRI	5/29/2020	4,400	600	5,000	55,119
SAT	5/30/2020	3,000		3,000	81,477
SUN	5/31/2020			-	67,121
MON	6/1/2020			-	79,455
TUES	6/2/2020	19,900	3,400	23,300	104,157
WED	6/3/2020	400	2,300	2,700	65,096
THURS	6/4/2020	13,700	19,800	33,500	91,476
FRI	6/5/2020	12,100	84	12,184	60,856
SAT	6/6/2020	-	2,200	2,200	73,911
SUN	6/7/2020	12,200	20,800	33,000	61,580
MON	6/8/2020	1,200	1,100	2,300	104,283
TUES	6/9/2020	16,100	2,500	18,600	92,922
WED	6/10/2020	3,300	2,000	5,300	63,226
THURS	6/11/2020	17,900	24,000	41,900	106,351
FRI	6/12/2020	7,800	11,600	19,400	78,948
SAT	6/13/2020	10,900	11,000	21,900	83,227
SUN	6/14/2020	7,700	1,100	8,800	53,445
MON	6/15/2020	-	-	-	81,686

TUES	6/16/2020	18,000	2,400	20,400	106,889
WED	6/17/2020	2,100	5,000	7,100	101,999
THURS	6/18/2020	28,300	15,440	43,740	113,161
FRI	6/19/2020	1,500	2,300	3,800	98,554
SAT	6/20/2020	7,700	2,600	10,300	55,378
SUN	6/21/2020	33,700	16,000	49,700	93,967
MON	6/22/2020	-	-	-	79,209
TUES	6/23/2020	16,000	3,300	19,300	92,066
WED	6/24/2020	3,400	1,200	4,600	75,443
THURS	6/25/2020	26,500	23,900	50,400	109,088
FRI	6/26/2020	7,000	9,400	16,400	81,504
SAT	6/27/2020	6,300	2,300	8,600	84,137
SUN	6/28/2020	17,200	7,600	24,800	55,776
MON	6/29/2020	11,300	300	11,600	54,499
TUES	6/30/2020	1,600	6,200	7,800	101,017

END FISCAL YEAR 2020

Total	Total	Total	Total	Total		Total	Total
1,859,837	375	1,850	102	0	33,618	2,795,849	0
2,364,317	750	3,300	103	0	149,740	3,405,226	0
1,985,709	750	2,400	85	0	187,390	2,741,766	0
2,391,862	825	5,350	141	0	357,072	3,345,174	0
2,406,335	675	5,450	154	0	185,251	4,284,650	0
4,397,706	1,125	9,450	247	25	243,679	7,642,435	0
4,904,555	1,350	10,328	185	50	340,730	13,189,770	0
3,933,526	975	10,000	201	25	314,561	11,236,155	0
3,322,694	975	7,150	134	0	213,230	8,977,183	0
2,276,160	600	3,300	80	25	89,610	5,212,894	0
2,476,952	525	3,050	65	0	70,537	3,322,601	0
2,202,346	2,075	3,790	67	0	28,212	3,279,185	0
2,876,833	917	5,452	130	10	184,469	5,786,074	-

Effluent

Chemicals

Effluent	Calcium Hypochlorite (lbs)	Polymer (mL)	Potassium Permanganate (lbs)	Fluoride (lbs)	School	Plant Demand	F-1
43,922		500	17		200	75,406	-
66,725	75				1,350	67,672	
39,836					460	82,010	-
70,361					290	103,299	
42,824			-		30	92,907	-
74,174		450			791	116,358	
76,370	75		17		30	15,797	-
81,877					130	147,053	-
94,633	75				800	211,758	
68,768					2,340	164,880	-
82,161					1,130	117,371	
49,134	75	450	17		970	88,268	-
63,980					740	83,604	
41,356					220	74,668	
69,547					90	78,382	-
70,086			17		2,480	84,219	
40,773					1,490	85,623	-
67,103	75				2,980	82,722	
39,861		-	-		840	67,381	-
58,644					1,817	63,541	
42,569					290	78,539	-
48,203					150	72,883	-
82,519					2,050	96,716	
46,384			17		1,670	91,100	-
62,219					1,690	70,966	
52,753		450			1,530	63,226	-
61,831	-				1,800	65,564	
47,328					130	76,469	
54,606					350	76,801	-

74,244			17	1,590	116,924	
45,046				3,190	83,742	-
88,077				2,540	97,505	
59,643	75	500		2,770	79,872	-
63,903				3,180	70,060	
55,065				1,210	84,305	
85,687				860	85,687	-
67,534				3,080	76,745	
58,198	75			3,770	114,218	-
130,003		400		3,660	130,484	
37,493	75			2,840	113,572	-
86,347			18	2,290	111,001	
40,141				1,130	107,876	
71,299				290	113,127	-
93,227	75	500	17	2,760	112,451	
51,688				4,900	132,101	-
141,151	75			4,860	141,783	
46,853				7,090	115,811	-
88,406		450		7,980	118,561	
67,127	75		17	780	111,450	
62,415				630	116,617	-
94,858				8,320	127,835	
76,890	75	500		8,290	151,062	-
128,876				8,260	147,269	
71,122	75		17	8,350	162,954	-
78,867				8,420	111,074	
51,547				1,200	99,341	
59,943	75			550	81,760	-
90,533		450	17	7,720	105,508	
51,864				12,590	94,657	-
130,749	75			10,540	115,323	
55,118				9,900	87,388	
79,693		500	17	8,980	87,829	
46,518	75			1,580	67,440	
51,687				1,000	66,974	-
71,689				940	88,328	
48,182				5,070	80,619	-
89,861	75			7,710	91,299	
58,279				8,540	83,309	-
69,263		400	17	5,060	57,579	
41,778				810	69,862	-
48,464				770	83,091	
78,547	75			9,120	87,855	
46,165			17	8,960	82,471	-
114,765	75			8,510	131,625	
53,285		450		10,810	123,261	-

85,429				8,000	112,985	
55,589	75		17	530	109,378	
70,430				580	131,038	-
94,403	75			9,720	102,137	
71,253				9,550	126,144	-
76,641		550		8,420	114,330	
94,356	75			9,620	133,047	-
69,750				11,500	94,583	
48,846				2,490	71,831	
57,571	75		17	720	67,842	-
76,921				9,740	82,787	
58,992		500		12,380	102,784	-
89,443				11,500	89,078	
52,177	75		17	11,040	72,969	-
52,177				9,800	72,960	
46,930	75	500		2,120	73,415	
66,318				800	70,745	-
69,441				9,470	82,823	
133,764	75		17	12,150	115,170	-
69,811				10,010	79,371	
79,051	75			10,890	88,963	-
71,816			17	9,400	73,192	
40,589				1,240	73,796	
64,861			17	890	80,371	-
81,197	75			10,030	88,153	
48,440				10,040	99,494	-
92,039				10,170	89,971	
63,067	75	400	17	96,650	73,634	-
83,660				11,140	82,608	
59,081				2,230	77,415	-
88,728				1,200	93,349	
63,774	75			10,770	156,549	
117,142		400	17	12,620	191,334	-
101,635	75			9,800	109,779	
55,397				11,780	96,228	-
74,895				11,190	121,215	
67,241				9,250	122,276	
81,785	75	900		3,850	129,748	
61,019				10,250	123,475	
74,353	75	900	32	15,950	138,756	
75,122		900		9,400	132,318	
75,364	75			9,940	121,321	-
73,300		450		10,810	113,369	
63,370	75	450	24	5,290	104,012	
65,550				3,062	125,563	-
126,498		450		9,490	123,618	

52,375		500		9,110	116,564	-
117,497	75			9,000	120,739	
65,945				8,200	143,471	-
71,724		500	18	7,260	114,636	
59,925				1,220	126,273	
65,298				1,070	131,453	-
103,463	75	500	18	8,750	128,429	
47,816				1,770	107,973	-
68,706				2,810	120,998	
68,044	75	500	18	6,200	124,437	-
98,651				7,280	123,765	
52,907				1,070	114,145	
91,458	75	500	18	970	116,663	-
92,129				8,300	126,965	
51,129				8,760	117,825	-
118,878	75	500	18	8,700	148,025	
53,642				9,940	135,160	-
96,091				7,740	133,475	
67,068		500		1,540	131,447	
64,031	75		18	820	148,617	-
99,596		500		9,370	163,250	
63,958	75			8,541	173,052	-
149,174				8,980	188,069	
60,654				13,210	165,036	-
93,000		450	28	12,900	163,964	
74,041	75			16,010	187,724	
100,258	75	500		2,160	152,899	-
91,174				8,520	170,897	
82,160	75	500	18	2,940	137,257	-
116,700				7,300	167,053	
36,466				270	148,046	-
102,249		500		2,650	173,646	
642,355				3,220	152,848	
670,068		450	17	1,400	159,882	-
121,122	75			7,600	163,923	
49,009				9,360	189,796	-
121,711	75	900	29	10,110	199,335	
84,306				15,200	230,338	-
159,370	75	450	25	17,519	262,368	
72,766				17,750	202,459	-
102,240				11,000	186,563	
48,374	75	900		9,080	165,348	
87,566		450	20	10,670	163,143	
83,545	75			8,150	200,044	-
145,202				13,070	180,345	
37,788	75	900		15,000	194,709	

144,303			25		3,180	175,282	-
77,125					890	185,369	
91,343	75			25	9,510	178,667	-
67,364		450	9		10,550	200,117	
143,031	75	900			8,050	200,423	
109,773	75				7,700	222,559	
104,419		900	20		10,130	251,570	-
156,290	75		9		740	210,339	
60,965					650	198,951	
99,129		450	9		5,020	243,714	-
176,593	75				1,390	256,008	
38,883		900			1,060	260,985	
148,240	75		32		1,260	346,128	-
131,554	75	900			9,410	531,572	
80,954	75		27		10,100	455,660	
185,035	75	900			9,350	593,902	
157,283			25		5,560	480,088	-
158,097	75	900			7,940	441,384	
248,008		500	15		6,680	626,249	-
120,241	75	350			6,190	414,172	
160,183	75			25	4,720	428,127	-
145,239	75	900		25	4,230	414,797	
178,502					4,450	452,198	-
154,836	75	8	15		5,790	468,608	
151,621	75	450			7,050	450,263	-
195,504		450	18		9,970	513,882	
182,615	75	450			18,280	450,837	
166,436	75	450	18		22,870	497,390	-
147,405		500			15,610	387,224	
146,316		450			1,290	348,198	
319,039			18		8,800	319,039	-
128,797	75	450			10,640	415,248	
116,591		450			11,060	318,023	-
121,072					10,330	348,166	
135,259	75	400	33		8,550	359,211	-
153,841	75				13,030	367,648	
90,429		500			930	356,439	
140,862		360	19		10,510	362,880	-
122,088	75				10,360	352,500	
127,263		400			9,100	314,667	
145,040					14,190	402,350	
139,890	75	360			14,700	375,929	-
157,428	75		16		8,790	467,851	
130,864		400			3,920	453,959	
180,185	75	400	17		12,300	511,289	
197,612	75	400			20,920	518,509	-

163,388	75	400	16		29,590	521,051	
179,904	75	400			27,940	531,682	
149,962		450	28		21,150	495,631	
182,648	75				10,840	444,971	-
120,194	75	400		25	4,250	327,740	
162,322		360	16		10,360	272,530	
122,482					12,060	355,560	-
143,630		400	16		10,130	392,190	
143,940	75	430			10,012	331,200	-
93,438					12,700	403,031	
144,280		500	16		6,120	324,741	
138,545	75	570			6,320	383,171	-
196,071		400	18		11,100	429,370	
135,115	75	400			10,530	457,225	-
162,193	75	400	12		11,830	419,124	
146,193	75	400			10,990	401,999	
170,918		450			11,636	422,130	-
150,022	75		23		10,470	382,600	
85,785	75	400			2,960	532,021	-
103,737					6,670	323,354	
128,394	75	400			18,520	316,661	
148,358		400	18		13,214	299,306	-
99,141					8,840	302,354	
100,798		500			10,080	304,417	-
172,322	75	500	20		10,749	362,024	
129,316		500			2,250	407,452	
125,971	75	400			10,600	370,843	-
165,431		400	17		15,300	400,152	
123,432	75	400	17		15,000	413,470	-
17,800		490			16,670	508,170	
171,088		450			13,210	452,718	
125,318	75	900			5,470	383,758	
132,512		400	16		3,200	342,797	-
105,324	75	400			10,970	380,481	
151,046					11,380	373,117	-
148,013	75	400	20		28,980	396,509	
144,430	75	400			20,600	408,780	-
162,571					21,220	376,743	
120,490	75	900	16		20,700	369,177	
157,440					8,610	457,644	-
111,557	75	400	16		4,700	394,397	
122,085					3,850	345,936	-
123,780	75	500			4,510	362,244	
166,447	75	400	18		6,330	424,496	-
135,918					4,100	282,781	
92,569	75	450	30		3,160	231,456	-

83,533				3,500	230,926	-
90,100	75	400		4,400	241,418	
93,573				4,760	317,132	-
88,406				4,240	220,142	
127,048		400	18	4,230	261,817	-
85,067				4,000	197,305	
54,893				1,300	187,914	
69,680	75			1,050	210,305	-
91,591		400		3,890	188,757	
80,199				3,500	176,813	-
83,696	75	400		4,840	186,597	
69,643				4,160	182,803	-
81,834				3,630	174,181	
56,968				2,060	197,495	
72,994	75	400		1,860	225,997	
93,969				4,030	247,265	-
92,387		400	17	2,850	213,111	-
93,205	75			3,030	219,508	
85,690				4,800	235,829	-
88,722				4,650	202,172	
62,860		400		2,260	211,792	
77,606				1,660	190,681	
92,613	75			5,130	203,869	
73,699		400	16	4,140	189,266	-
93,205	75			3,680	201,844	
63,646				2,310	175,603	-
90,793		400		1,990	177,022	
61,132				1,040	168,752	
68,941	75			1,080	178,849	-
91,680				2,440	225,956	
81,805				2,490	242,251	-
94,567	75			2,590	206,368	
71,917		400		3,020	197,930	-
78,307				3,000	134,819	
52,049				3,890	155,414	
62,633	75	400	18	3,200	132,675	-
90,094				4,410	151,414	
44,160				3,590	125,215	-
90,091				4,150	171,738	
51,148	75	400	12	3,910	134,020	-
77,301				4,090	121,018	
51,767				1,360	125,767	-
75,504				1,150	126,823	-
77,146		500		2,650	158,874	
51,063	75			2,690	118,666	-
90,429			17	2,360	115,648	

43,191		400		2,530	116,580	
75,388				27,750	99,871	-
31,736				520	158,107	
64,758	75			260	119,385	
73,638		400		1,690	120,416	-
49,939				1,590	120,221	
92,984				2,170	106,830	-
50,719	75	450	19	1,700	102,225	
72,481					100,904	
44,782				510	102,707	-
63,974				440	113,679	
70,396				2,410	95,489	
49,247	75	400		2,320	123,063	-
85,509				1,570	97,262	
50,318				2,390	118,408	
66,678				1,620	97,978	
38,826				450	93,794	
44,934				440	109,781	-
77,684	75			2,080	93,598	
41,635				2,230	114,833	-
83,718		500	22	2,380	111,622	
46,276				2,990	100,176	-
69,993				2,230	98,586	
49,906	75	450	12	640	90,029	
76,168				600	99,576	-
74,902				540	104,659	
49,573	75			1,360	100,905	-
93,348				1,630	109,335	
50,681		450		1,340	123,785	
72,125				1,590	92,687	
621,445	75		12	567	86,110	-
74,074	75	450	17	700	103,423	-
83,438				1,620	124,947	
54,812	1,400			1,400	99,014	-
81,647				1,300	85,701	
53,382		540		1,390	91,390	-
82,415	75		20	1,480	102,992	
56,785				480	109,756	-
86,574				570	101,735	-
82,813	75	500		1,220	150,973	
56,705				1,120	122,011	-
94,562	75			1,130	112,265	
72,770				1,230	156,239	-
74,529				1,110	103,214	
46,974		500		730	104,619	
76,177				580	100,269	-

95,107	75			930	157,975	-
82,412		400		980	141,660	-
95,013	75		18	920	126,711	-
81,307				710	123,810	
45,830				950	87,955	-
79,203	75	450	12	430	111,120	-
71,804				582	91,429	-
79,897				1,018	100,731	-
66,503				990	83,564	
97,839	75	450		890	93,237	-
72,700				892	96,936	-
74,449				910	103,020	
51,189				540	98,924	
48,256	75			470	97,378	-
83,180		500		940	96,187	

Total	Total	Total	Total	Total	Total
0	0	0	0	0	0
0	0	0	0	0	0
0	0	0	0	0	0
0	0	0	0	0	0
0	0	0	0	0	0
0	0	0	0	0	0
0	0	0	0	0	0
0	0	0	0	0	0
0	0	0	0	0	0
0	0	0	0	0	0
0	0	0	0	0	0
0	0	0	0	0	0
-	-	-	-	-	-

Backwash

[illegible]

CITY OF BETHEL
REVENUES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MAY 31, 2020

WATER & SEWER SERVICES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>WATER</u>					
51-42-410 TRUCKED WATER	2,721,333.53	2,721,333.53	2,798,807.00	77,473.47	97.2
51-42-412 METERED PIPED WATER COMM.	499,725.43	499,725.43	1,035,290.00	535,564.57	48.3
51-42-414 UNMETERED PIPED WTR RESID	797,233.11	797,233.11	808,639.00	11,405.89	98.6
51-42-416 CONTRACT WATER	9,840.00	9,840.00	10,675.00	835.00	92.2
51-42-436 PUMPHOUSE WATER	24,560.15	24,560.15	18,859.00	(5,701.15)	130.2
TOTAL WATER	4,052,692.22	4,052,692.22	4,672,270.00	619,577.78	86.7
<u>SEWER</u>					
51-43-411 TRUCKED SEWER (EVAC/HB)	1,553,529.90	1,553,529.90	1,648,000.00	94,470.10	94.3
51-43-412 METERED PIPED SEWER COMM.	436,454.65	436,454.65	867,887.00	431,432.35	50.3
51-43-414 UNMETERED PIPED SEWER RES	237,173.41	237,173.41	242,255.00	5,081.59	97.9
51-43-416 CONTRACT SEWER	14,329.24	14,329.24	24,828.00	10,498.76	57.7
TOTAL SEWER	2,241,487.20	2,241,487.20	2,782,970.00	541,482.80	80.5
<u>MISCELLANEOUS</u>					
51-45-434 UTILITY PENALTY/INTEREST	19,033.87	19,033.87	38,163.00	19,129.13	49.9
51-45-435 RECONNECT FEES	140.00	140.00	2,758.00	2,618.00	5.1
51-45-450 SENIOR DISCOUNT	(48,145.87)	(48,145.87)	46,000.00	94,145.87	(104.7)
51-45-467 NSF CHECKS AND FEES	65.00	65.00	130.00	65.00	50.0
51-45-468 UTILITY INSPECTION FEES	1,343.46	1,343.46	2,000.00	656.54	67.2
51-45-471 WATER SUBSCRIPTION FEES	167,964.90	167,964.90	168,395.00	430.10	99.7
51-45-472 SEWER SUBSCRIPTION FEES	177,817.85	177,817.85	177,428.00	(389.85)	100.2
51-45-487 INVESTMENT INCOME	15,645.86	15,645.86	16,000.00	354.14	97.8
TOTAL MISCELLANEOUS	333,865.07	333,865.07	450,874.00	117,008.93	74.1
<u>MISCELLANEOUS</u>					
51-49-466 CASH OVER/SHORT	(340.05)	(340.05)	100.00	440.05	(340.1)
51-49-495 MISCELLANEOUS INCOME	5,499.27	5,499.27	3,226.00	(2,273.27)	170.5
TOTAL MISCELLANEOUS	5,159.22	5,159.22	3,326.00	(1,833.22)	155.1
TOTAL FUND REVENUE	6,633,203.71	6,633,203.71	7,909,440.00	1,276,236.29	83.9

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MAY 31, 2020

WATER & SEWER SERVICES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>UTILITY BILLING</u>					
51-80-501 SALARIES	41,005.36	41,005.36	90,127.00	49,121.64	45.5
51-80-502 OVERTIME	653.75	653.75	1,025.00	371.25	63.8
51-80-508 LEAVE CASHOUT	.00	.00	4,396.00	4,396.00	.0
51-80-511 MEDICARE FICA	607.87	607.87	1,322.00	714.13	46.0
51-80-512 GROUP HEALTH INSURANCE	16,816.33	16,816.33	42,189.00	25,372.67	39.9
51-80-515 UNEMPLOYMENT	.00	.00	1,322.00	1,322.00	.0
51-80-516 WORKERS' COMPENSATION	303.71	303.71	244.00	(59.71)	124.5
51-80-518 PERS	8,945.79	8,945.79	20,053.00	11,107.21	44.6
51-80-519 UTILITY BENEFIT	570.40	570.40	7,980.00	7,409.60	7.2
51-80-545 TRAINING/TRAVEL	.00	.00	2,000.00	2,000.00	.0
51-80-561 SUPPLIES	4,955.40	4,955.40	4,000.00	(955.40)	123.9
51-80-649 ONLINE BILL PAY	3,607.00	3,607.00	3,000.00	(607.00)	120.2
51-80-683 MINOR EQUIPMENT	.00	.00	1,500.00	1,500.00	.0
51-80-721 INSURANCE	850.19	850.19	932.00	81.81	91.2
51-80-727 ADVERTISING	.00	.00	500.00	500.00	.0
51-80-733 POSTAGE	12,073.86	12,073.86	13,000.00	926.14	92.9
51-80-736 BANK CHARGES	37,769.82	37,769.82	36,500.00	(1,269.82)	103.5
51-80-777 PROJECT-BOILER & HVAC REBUILD	297,484.93	297,484.93	620,000.00	322,515.07	48.0
51-80-799 MISCELLANEOUS EXPENSES	.00	.00	500.00	500.00	.0
51-80-996 ADMIN OVERHEAD-IT SVCS	11,925.85	11,925.85	14,256.00	2,330.15	83.7
51-80-998 ADMINISTRATIVE OVERHEAD-GF	22,745.01	22,745.01	28,839.00	6,093.99	78.9
TOTAL UTILITY BILLING	460,315.27	460,315.27	893,685.00	433,369.73	51.5
<u>HAULED WATER</u>					
51-81-501 SALARIES	433,456.29	433,456.29	463,487.00	30,030.71	93.5
51-81-502 OVERTIME	153,947.32	153,947.32	125,000.00	(28,947.32)	123.2
51-81-508 LEAVE CASHOUT	13,797.16	13,797.16	22,313.00	8,515.84	61.8
51-81-510 SOCIAL SECURITY	734.47	734.47	.00	(734.47)	.0
51-81-511 MEDICARE	8,945.57	8,945.57	8,533.00	(412.57)	104.8
51-81-512 EMPLOYEE GROUP BENEFITS	175,075.73	175,075.73	210,945.00	35,869.27	83.0
51-81-515 UNEMPLOYMENT	538.29	538.29	6,379.00	5,840.71	8.4
51-81-516 WORKERS' COMPENSATION	9,019.42	9,019.42	15,202.00	6,182.58	59.3
51-81-518 PERS	126,521.06	126,521.06	129,467.00	2,945.94	97.7
51-81-519 UTILITY BENEFIT	24,658.77	24,658.77	39,900.00	15,241.23	61.8
51-81-545 TRAINING/TRAVEL	1,853.35	1,853.35	2,000.00	146.65	92.7
51-81-561 SUPPLIES	16,699.51	16,699.51	10,000.00	(6,699.51)	167.0
51-81-563 WEARING APPAREL	7,773.11	7,773.11	10,000.00	2,226.89	77.7
51-81-600 TIRES	42,886.25	42,886.25	42,000.00	(886.25)	102.1
51-81-601 VEHICLE MT. (PARTS & TOOLS)	125,151.52	125,151.52	180,000.00	54,848.48	69.5
51-81-602 GASOLINE/DIESEL/OIL	175,848.74	175,848.74	120,000.00	(55,848.74)	146.5
51-81-621 ELECTRICITY	8,713.43	8,713.43	10,500.00	1,786.57	83.0
51-81-622 TELEPHONE	30.07	30.07	650.00	619.93	4.6
51-81-623 HEATING FUEL	15,149.58	15,149.58	14,500.00	(649.58)	104.5
51-81-626 WATER/SEWER/GARBAGE	4,114.29	4,114.29	8,500.00	4,385.71	48.4
51-81-627 STAFF CELLULAR PHONES	769.64	769.64	840.00	70.36	91.6
51-81-650 LAB TESTS	1,450.00	1,450.00	5,000.00	3,550.00	29.0
51-81-661 VEHICLE MAINT/REPAIR	171,868.49	171,868.49	310,326.00	138,457.51	55.4
51-81-662 PROPERTY MAINT	62,129.11	62,129.11	46,393.00	(15,736.11)	133.9
51-81-665 CITY SAFETY	.00	.00	1,000.00	1,000.00	.0

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MAY 31, 2020

WATER & SEWER SERVICES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
51-81-669 OTHER PURCHASED SERVICES	4,605.00	4,605.00	5,000.00	395.00	92.1
51-81-683 MINOR EQUIPMENT	2,837.18	2,837.18	4,000.00	1,162.82	70.9
51-81-691 WATER TRUCK	.00	.00	37,323.00	37,323.00	.0
51-81-699 XFER TO F-58 FLEET REPLACEMENT	224,823.00	224,823.00	1,573,938.00	1,349,115.00	14.3
51-81-721 INSURANCE	85,568.41	85,568.41	86,739.00	1,170.59	98.7
51-81-722 INSURANCE-DED EXP & OTHER	38,855.89	38,855.89	10,000.00	(28,855.89)	388.6
51-81-724 DUES/SUBSCRIPTIONS	.00	.00	80.00	80.00	.0
51-81-738 BAD DEBT EXPENSE	.00	.00	10,000.00	10,000.00	.0
51-81-799 MISCELLANEOUS	.00	.00	2,000.00	2,000.00	.0
51-81-996 ADMIN OVERHEAD-IT SVCS	11,346.14	11,346.14	13,563.00	2,216.86	83.7
51-81-998 ADMINISTRATIVE OVERHEAD-GF	116,857.14	116,857.14	174,623.00	57,765.86	66.9
TOTAL HAULED WATER	2,066,023.93	2,066,023.93	3,700,201.00	1,634,177.07	55.8

PIPED WATER

51-82-501 SALARIES	136,332.84	136,332.84	167,422.00	31,089.16	81.4
51-82-502 OVERTIME	37,829.90	37,829.90	30,750.00	(7,079.90)	123.0
51-82-508 LEAVE CASHOUT	2,853.14	2,853.14	7,575.00	4,721.86	37.7
51-82-511 MEDICARE	2,774.08	2,774.08	2,874.00	99.92	96.5
51-82-512 EMPLOYEE GROUP BENEFITS	42,631.16	42,631.16	55,448.00	12,816.84	76.9
51-82-515 UNEMPLOYMENT	.00	.00	1,634.00	1,634.00	.0
51-82-516 WORKERS' COMPENSATION	2,849.00	2,849.00	5,119.00	2,270.00	55.7
51-82-518 PERS	38,159.79	38,159.79	43,598.00	5,438.21	87.5
51-82-519 UTILITY BENEFIT	4,500.81	4,500.81	10,488.00	5,987.19	42.9
51-82-545 TRAINING/TRAVEL	.00	.00	5,000.00	5,000.00	.0
51-82-561 SUPPLIES	3,400.78	3,400.78	6,000.00	2,599.22	56.7
51-82-563 WEARING APPAREL	2,557.85	2,557.85	3,000.00	442.15	85.3
51-82-592 PLUMBING SUPPLIES	2,141.17	2,141.17	15,000.00	12,858.83	14.3
51-82-600 TIRES AND WHEELS	.00	.00	1,200.00	1,200.00	.0
51-82-601 VEHICLE MT. (PARTS & TOOLS)	5,878.89	5,878.89	8,000.00	2,121.11	73.5
51-82-602 GASOLINE/DIESEL/OIL	8,655.67	8,655.67	15,000.00	6,344.33	57.7
51-82-621 ELECTRICITY-UTIL MT SHOP	6,021.84	6,021.84	5,500.00	(521.84)	109.5
51-82-622 TELEPHONE	60.14	60.14	100.00	39.86	60.1
51-82-623 HEATING FUEL	22,220.43	22,220.43	25,000.00	2,779.57	88.9
51-82-626 WATER/SEWER/GARB	479.64	479.64	600.00	120.36	79.9
51-82-627 STAFF CELLULAR PHONES	570.62	570.62	1,680.00	1,109.38	34.0
51-82-649 ENGINEERING SERVICES	.00	.00	25,000.00	25,000.00	.0
51-82-661 VEHICLE MAINT/REPAIR	1,660.95	1,660.95	3,003.00	1,342.05	55.3
51-82-665 CITY SAFETY	.00	.00	2,000.00	2,000.00	.0
51-82-669 OTHER PURCHASED SERVICES	82.49	82.49	1,500.00	1,417.51	5.5
51-82-683 MINOR EQUIPMENT	6,047.11	6,047.11	25,000.00	18,952.89	24.2
51-82-690 GROOVING MACHINE	.00	.00	62,500.00	62,500.00	.0
51-82-721 INSURANCE	5,985.54	5,985.54	6,646.00	660.46	90.1
51-82-727 ADVERTISING	17.25	17.25	1,000.00	982.75	1.7
51-82-735 FINANCE CHARGES/PENALTIES	41,250.00	41,250.00	.00	(41,250.00)	.0
51-82-777 PROJECT EXPENSES-CULVERTS	176,153.00	176,153.00	175,000.00	(1,153.00)	100.7
51-82-996 ADMIN OVERHEAD-IT SVCS	12,381.37	12,381.37	14,801.00	2,419.63	83.7
51-82-998 ADMINISTRATIVE OVERHEAD-GF	43,700.24	43,700.24	77,228.00	33,527.76	56.6
TOTAL PIPED WATER	607,195.70	607,195.70	804,666.00	197,470.30	75.5

BETHEL HTS WTR TREATMENT

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MAY 31, 2020

WATER & SEWER SERVICES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
51-83-501 SALARIES	98,299.01	98,299.01	124,086.00	25,786.99	79.2
51-83-502 OVERTIME	31,130.34	31,130.34	35,875.00	4,744.66	86.8
51-83-508 LEAVE CASHOUT	8,209.24	8,209.24	5,757.00	(2,452.24)	142.6
51-83-511 MEDICARE	296.69	296.69	2,319.00	2,022.31	12.8
51-83-512 EMPLOYEE GROUP BENEFITS	23,704.80	23,704.80	42,189.00	18,484.20	56.2
51-83-515 UNEMPLOYMENT	98.24	98.24	1,243.00	1,144.76	7.9
51-83-516 WORKERS' COMPENSATION	2,362.14	2,362.14	4,132.00	1,769.86	57.2
51-83-518 PERS	28,474.48	28,474.48	35,192.00	6,717.52	80.9
51-83-519 UTILITY BENEFIT	7,990.32	7,990.32	7,980.00	(10.32)	100.1
51-83-545 TRAINING/TRAVEL	2,181.69	2,181.69	4,000.00	1,818.31	54.5
51-83-561 SUPPLIES	2,378.39	2,378.39	4,000.00	1,621.61	59.5
51-83-563 WEARING APPAREL	1,207.81	1,207.81	1,500.00	292.19	80.5
51-83-567 CHEMICALS	25,034.80	25,034.80	55,000.00	29,965.20	45.5
51-83-592 PLUMBING SUPPLIES	.00	.00	5,000.00	5,000.00	.0
51-83-621 ELECTRICITY (PUMPHOUSE)	74,711.63	74,711.63	90,000.00	15,288.37	83.0
51-83-622 TELEPHONE	.00	.00	500.00	500.00	.0
51-83-623 HEATING FUEL (PUMPHOUSE)	116,936.96	116,936.96	130,000.00	13,063.04	90.0
51-83-649 ENGINEERING SERVICES	.00	.00	2,000.00	2,000.00	.0
51-83-650 LAB TESTS	5,769.96	5,769.96	12,000.00	6,230.04	48.1
51-83-661 VEHICLE MAINT/REPAIR	1,660.95	1,660.95	3,003.00	1,342.05	55.3
51-83-665 CITY SAFETY	.00	.00	6,000.00	6,000.00	.0
51-83-669 OTHER PURCHASED SERVICES	10,198.03	10,198.03	10,000.00	(198.03)	102.0
51-83-683 MINOR EQUIPMENT	10,716.98	10,716.98	25,000.00	14,283.02	42.9
51-83-721 INSURANCE	19,604.42	19,604.42	21,729.00	2,124.58	90.2
51-83-727 ADVERTISING	.00	.00	500.00	500.00	.0
51-83-772 PROJECT EXPENSES	150.00	150.00	50,000.00	49,850.00	.3
51-83-773 SITE IMPROVEMENTS -CAPITAL	27,094.00	27,094.00	70,000.00	42,906.00	38.7
51-83-996 ADMIN OVERHEAD-IT SVCS	11,801.63	11,801.63	14,108.00	2,306.37	83.7
51-83-998 ADMINISTRATIVE OVERHEAD-GF	35,870.00	35,870.00	44,249.00	8,379.00	81.1
TOTAL BETHEL HTS WTR TREATMENT	545,882.51	545,882.51	807,362.00	261,479.49	67.6

CITY SUB WTR TREATMENT

51-84-501 SALARIES	121,272.41	121,272.41	189,169.00	67,896.59	64.1
51-84-502 OVERTIME	70,304.35	70,304.35	35,875.00	(34,429.35)	196.0
51-84-508 LEAVE CASHOUT	.00	.00	8,932.00	8,932.00	.0
51-84-511 MEDICARE	2,912.21	2,912.21	3,263.00	350.79	89.3
51-84-512 EMPLOYEE GROUP BENEFITS	39,069.30	39,069.30	66,297.00	27,227.70	58.9
51-84-515 UNEMPLOYMENT	98.24	98.24	1,953.00	1,854.76	5.0
51-84-516 WORKERS' COMPENSATION	3,364.57	3,364.57	5,814.00	2,449.43	57.9
51-84-518 PERS	42,146.90	42,146.90	49,510.00	7,363.10	85.1
51-84-519 UTILITY BENEFIT	10,086.46	10,086.46	12,540.00	2,453.54	80.4
51-84-545 TRAINING/TRAVEL	4,106.01	4,106.01	5,000.00	893.99	82.1
51-84-561 SUPPLIES	2,429.75	2,429.75	2,500.00	70.25	97.2
51-84-563 WEARING APPAREL	.00	.00	1,500.00	1,500.00	.0
51-84-567 CHEMICALS	80,154.15	80,154.15	100,000.00	19,845.85	80.2
51-84-592 PLUMBING SUPPLIES	.00	.00	3,000.00	3,000.00	.0
51-84-600 TIRES & WHEELS	.00	.00	1,500.00	1,500.00	.0
51-84-602 GASOLINE/DIESEL/OIL	1,694.41	1,694.41	1,000.00	(694.41)	169.4
51-84-621 ELECTRICITY (CS WTF)	60,847.05	60,847.05	60,000.00	(847.05)	101.4
51-84-622 TELEPHONE	30.07	30.07	100.00	69.93	30.1
51-84-623 HEATING FUEL(CS WTF)	112,689.03	112,689.03	150,000.00	37,310.97	75.1

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MAY 31, 2020

WATER & SEWER SERVICES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
51-84-650 LAB TESTS	16,504.52	16,504.52	10,000.00	(6,504.52)	165.1
51-84-661 VEHICLE MAINT (ISF)	1,670.95	1,670.95	3,003.00	1,332.05	55.6
51-84-665 CITY SAFETY	.00	.00	2,500.00	2,500.00	.0
51-84-669 OTHER PURCHASED SERVICES	2,695.70	2,695.70	5,000.00	2,304.30	53.9
51-84-683 MINOR EQUIPMENT	16,790.59	16,790.59	20,000.00	3,209.41	84.0
51-84-685 EQUIPMENT	988.32	988.32	.00	(988.32)	.0
51-84-721 INSURANCE	12,206.37	12,206.37	13,560.00	1,353.63	90.0
51-84-996 ADMIN OVERHEAD-IT SVCS	12,961.09	12,961.09	15,494.00	2,532.91	83.7
51-84-998 ADMINISTRATIVE OVERHEAD-GF	50,784.76	50,784.76	63,841.00	13,056.24	79.6
TOTAL CITY SUB WTR TREATMENT	665,807.21	665,807.21	831,351.00	165,543.79	80.1

HAULED SEWER

51-85-501 SALARIES	341,216.89	341,216.89	524,733.00	183,516.11	65.0
51-85-502 OVERTIME	129,126.67	129,126.67	125,000.00	(4,126.67)	103.3
51-85-508 LEAVE CASHOUT	4,898.66	4,898.66	25,301.00	20,402.34	19.4
51-85-511 MEDICARE	7,056.19	7,056.19	9,421.00	2,364.81	74.9
51-85-512 EMPLOYEE GROUP BENEFITS	161,905.52	161,905.52	234,571.00	72,665.48	69.0
51-85-515 UNEMPLOYMENT	7,250.00	7,250.00	6,910.00	(340.00)	104.9
51-85-516 WORKERS' COMPENSATION	18,412.57	18,412.57	18,393.00	(19.57)	100.1
51-85-518 PERS	103,046.12	103,046.12	142,941.00	39,894.88	72.1
51-85-519 UTILITY BENEFIT	17,696.48	17,696.48	44,346.00	26,649.52	39.9
51-85-545 TRAINING/TRAVEL	.00	.00	300.00	300.00	.0
51-85-561 SUPPLIES	14,844.18	14,844.18	7,000.00	(7,844.18)	212.1
51-85-563 WEARING APPAREL	6,820.68	6,820.68	7,000.00	179.32	97.4
51-85-600 TIRES & WHEELS	10,959.81	10,959.81	12,000.00	1,040.19	91.3
51-85-601 VEHICLE MT. (PARTS & TOOLS)	71,290.00	71,290.00	50,000.00	(21,290.00)	142.6
51-85-602 GASOLINE/DIESEL/OIL	98,767.89	98,767.89	110,000.00	11,232.11	89.8
51-85-621 ELECTRICITY	8,713.43	8,713.43	8,300.00	(413.43)	105.0
51-85-622 TELEPHONE	.00	.00	400.00	400.00	.0
51-85-623 HEATING FUEL	15,149.59	15,149.59	12,000.00	(3,149.59)	126.3
51-85-626 WATER/SEWER/GARBAGE	4,114.29	4,114.29	9,000.00	4,885.71	45.7
51-85-627 CELL PHONE	.00	.00	840.00	840.00	.0
51-85-661 VEHICLE MAINT/REPAIR	172,080.58	172,080.58	310,326.00	138,245.42	55.5
51-85-662 PROPERTY MAINT	62,129.11	62,129.11	46,393.00	(15,736.11)	133.9
51-85-669 OTHER PURCHASED SERVICES	4,327.95	4,327.95	7,000.00	2,672.05	61.8
51-85-683 MINOR EQUIPMENT	1,659.41	1,659.41	3,100.00	1,440.59	53.5
51-85-699 HAULED SEWER CAP SL ASSET RES	.00	.00	182,825.00	182,825.00	.0
51-85-721 INSURANCE	63,938.93	63,938.93	70,082.00	6,143.07	91.2
51-85-722 INSURANCE-DED EXP & OTHER	.00	.00	20,000.00	20,000.00	.0
51-85-724 DUES/SUBSCRIPTIONS	.00	.00	30.00	30.00	.0
51-85-799 MISCELLANEOUS	59.98	59.98	1,200.00	1,140.02	5.0
51-85-996 ADMIN OVERHEAD-IT SVCS	11,346.13	11,346.13	13,563.00	2,216.87	83.7
51-85-998 ADMINISTRATIVE OVERHEAD-GF	133,263.39	133,263.39	193,499.00	60,235.61	68.9
TOTAL HAULED SEWER	1,470,074.45	1,470,074.45	2,196,474.00	726,399.55	66.9

PIPED SEWER

51-86-501 SALARIES	130,728.88	130,728.88	167,074.00	36,345.12	78.3
51-86-502 OVERTIME	37,829.95	37,829.95	30,750.00	(7,079.95)	123.0
51-86-508 LEAVE CASHOUT	2,853.14	2,853.14	7,575.00	4,721.86	37.7

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MAY 31, 2020

WATER & SEWER SERVICES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
51-86-511 MEDICARE	2,692.28	2,692.28	2,868.00	175.72	93.9
51-86-512 EMPLOYEE GROUP BENEFITS	38,936.10	38,936.10	55,448.00	16,511.90	70.2
51-86-515 UNEMPLOYMENT	.00	.00	1,634.00	1,634.00	.0
51-86-516 WORKERS' COMPENSATION	2,847.79	2,847.79	5,600.00	2,752.21	50.9
51-86-518 PERS	36,927.00	36,927.00	43,521.00	6,594.00	84.9
51-86-519 UTILITY BENEFITS	4,662.68	4,662.68	10,488.00	5,825.32	44.5
51-86-545 TRAINING/TRAVEL	.00	.00	3,000.00	3,000.00	.0
51-86-561 SUPPLIES	6,213.11	6,213.11	6,000.00	(213.11)	103.6
51-86-563 WEARING APPAREL	3,546.71	3,546.71	3,000.00	(546.71)	118.2
51-86-590 GLYCOL SUPPLIES	70,000.00	70,000.00	70,000.00	.00	100.0
51-86-592 PLUMBING SUPPLIES	146.63	146.63	10,000.00	9,853.37	1.5
51-86-600 TIRES & WHEELS	123.78	123.78	2,000.00	1,876.22	6.2
51-86-601 VEHICLE MT. (PARTS & TOOLS)	4,569.52	4,569.52	6,500.00	1,930.48	70.3
51-86-602 GASOLINE/DIESEL/OIL	9,306.26	9,306.26	15,000.00	5,693.74	62.0
51-86-621 ELECTRICITY-LIFTST & BLDG	87,907.31	87,907.31	100,000.00	12,092.69	87.9
51-86-622 TELEPHONE	.00	.00	500.00	500.00	.0
51-86-623 HEATING FUEL	31,604.00	31,604.00	35,000.00	3,396.00	90.3
51-86-626 WATER/SEWER/GARB	479.65	479.65	600.00	120.35	79.9
51-86-661 VEHICLE MAINT/REPAIR	1,877.45	1,877.45	3,003.00	1,125.55	62.5
51-86-665 CITY SAFETY	.00	.00	5,000.00	5,000.00	.0
51-86-669 OTHER PURCHASED SERVICES	16,958.31	16,958.31	20,000.00	3,041.69	84.8
51-86-683 MINOR EQUIPMENT	94,886.03	94,886.03	125,000.00	30,113.97	75.9
51-86-685 EQUIPMENT	32.99	32.99	.00	(32.99)	.0
51-86-691 PIPED SEWER CAPITAL	.00	.00	40,000.00	40,000.00	.0
51-86-699 PIPED SEWER CAP EXP SL ASSETS	11,198.00	11,198.00	182,825.00	171,627.00	6.1
51-86-721 INSURANCE	5,909.97	5,909.97	6,561.00	651.03	90.1
51-86-736 LEASED PROPERTY-LIFT STATIONS	14,044.94	14,044.94	15,000.00	955.06	93.6
51-86-777 PROJECT EXP-CULVERTS	171,351.00	171,351.00	175,000.00	3,649.00	97.9
51-86-996 ADMIN OVERHEAD-IT SVCS	12,381.35	12,381.35	14,801.00	2,419.65	83.7
51-86-998 ADMINISTRATIVE OVERHEAD-GF	43,774.82	43,774.82	55,566.00	11,791.18	78.8
TOTAL PIPED SEWER	843,789.65	843,789.65	1,219,314.00	375,524.35	69.2

SEWER LAGOON

51-87-501 SALARIES	41,503.69	41,503.69	68,912.00	27,408.31	60.2
51-87-502 OVERTIME	8,620.72	8,620.72	10,250.00	1,629.28	84.1
51-87-508 LEAVE CASHOUT	634.03	634.03	2,211.00	1,576.97	28.7
51-87-511 MEDICARE	785.97	785.97	1,148.00	362.03	68.5
51-87-512 EMPLOYEE GROUP BENEFITS	10,509.26	10,509.26	21,697.00	11,187.74	48.4
51-87-515 UNEMPLOYMENT	.00	.00	639.00	639.00	.0
51-87-516 WORKERS' COMPENSATION	820.82	820.82	2,241.00	1,420.18	36.6
51-87-518 PERS	10,992.88	10,992.88	17,416.00	6,423.12	63.1
51-87-519 UTILITY BENEFIT	1,116.93	1,116.93	4,104.00	2,987.07	27.2
51-87-545 TRAINING/TRAVEL	403.19	403.19	3,000.00	2,596.81	13.4
51-87-561 SUPPLIES	2,040.18	2,040.18	1,500.00	(540.18)	136.0
51-87-563 WEARING APPAREL	503.40	503.40	2,000.00	1,496.60	25.2
51-87-592 PLUMBING SUPPLIES	41.98	41.98	1,000.00	958.02	4.2
51-87-602 GASOLINE	2,831.45	2,831.45	20,000.00	17,168.55	14.2
51-87-650 LAB TESTS (SAMPLES)	5,251.60	5,251.60	12,000.00	6,748.40	43.8
51-87-665 CITY SAFETY	.00	.00	2,000.00	2,000.00	.0
51-87-669 OTHER PURCHASED SERVICES	796.01	796.01	1,000.00	203.99	79.6
51-87-683 MINOR EQUIPMENT	1,445.50	1,445.50	2,500.00	1,054.50	57.8
51-87-721 INSURANCE	404.58	404.58	443.00	38.42	91.3

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MAY 31, 2020

WATER & SEWER SERVICES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
51-87-724 DUES & SUBSCRIPTIONS	7,920.00	7,920.00	7,920.00	.00	100.0
51-87-727 ADVERTISING	.00	.00	500.00	500.00	.0
51-87-998 ADMINISTRATIVE OVERHEAD-GF	40,342.27	40,342.27	21,993.00	(18,349.27)	183.4
TOTAL SEWER LAGOON	136,964.46	136,964.46	204,474.00	67,509.54	67.0
TOTAL FUND EXPENDITURES	6,796,053.18	6,796,053.18	10,657,527.00	3,861,473.82	63.8
NET REVENUE OVER EXPENDITURES	(162,849.47)	(162,849.47)	(2,748,087.00)	(2,585,237.53)	(5.9)



CITY OF BETHEL
Office of the City Manager

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Celebrating 50 Years of Service

DATE: June 7, 2020
TO: Bethel City Council
FROM: Vincenzo S. Corazza, City Manager
SUBJECT: City Manager June 2020 Monthly Report for July 14, 2020 Regular City Council Meeting

Attached is the monthly administration report on city finances and operations.

Finances Highlights

City finances are on track and under budget with 92% of the fiscal year having elapsed (Expenditure Reports run a month or so behind). Departments operating spending percentages in the General Fund appear below:

Administration	63%
Finance Dept.	94%
Planning Dept.	62%
IT Dept.	83%
Fire Dept.	89%
Police Dept.	79%
PW - Admin	79%
PW - Streets & Roads	75%
PW - Property Maintenance	33%

Departments operating spending percentages in the Enterprise Funds appear below:

Hauled Refuse	59%
Landfill Operations	57%
Utility Billing	52%
Hauled Water	57%
Piped Water	76%
Bethel Hts Treatment Plant	69%
City Sub Treatment Plant	82%
Hauled Sewer	69%
Piped Sewer	70%
Sewer Lagoon	69%
Municipal Dock	68%
Small Boat Harbor	67%
Bethel Transit	80%
Vehicle & Equipment	73%

See attached Year-To-Date Report printed on 7/03/2020 that covers the month of May 2020 for detailed financial information.

Operation Highlights

During the month of June 2020, City facilities remained partially opened to the public with limited hours and mitigating measures in place due to the ongoing Coronavirus (COVID-19) emergency. The Utility Billing Office was established in Public Works for a one stop location for citizens to have their concerns of service deliveries and billing needs addressed.

Fin: Cheryl Bartlett with Carmon Jackson, CPA LLC came in June to train Finance Team members on the use of Caselle, straightened the utility billing as well as sales accounts, and began audit preparation.

PW: Streets and Roads started hauled six old broken down vehicles to the landfill in June.

PW: Property Maintenance is making progress with the ADA ramp at the Public Works building.

PW: Hauled Utilities is down to 12 of 18 drivers. 9 drivers is the minimum number that were identified through Covid-19 discussion as the system failure amount. Efforts are underway to import drivers in on a 2-week on 2-week off schedule like the Police Department. Housing these rotational drivers is a large constraint however.

PW: Transit in June provided 70 seniors, 28 youth, 161 adults and 72 disabled passengers for a total of 331. In contrast, prior to the COVID-19 virus, the Transit System provided 2,500-3,000 rides per month.

PW: V&E received two brand new Kenworth water trucks and landfill's dump truck via barge.

PD: Patrol has two vacancies but rest of department is fully staffed.

PD: There were approximately 1,129 calls for service the month of June, a decrease of approximately 113 cases from May and a decrease of approximately 371 cases from the same period in 2019.

FD: In June, the Bethel Fire Department responded to 121 EMS and 14 Fire incidents.

FD: Medic 5 returned to Bethel after being sent to Washington State to be retrofitted. BFD staff are currently outfitting this ambulance and conducting Driver/Operator training before being placed into service. Embedded photo is.



Captain Daron Solesbee with Medic 5

POB: The Port Office installed a pass box with a mic for Covid limited interaction plan harbor permits to the public.

POB: Port personnel sold more than 350 permits at the Small Boat Harbor.

Plan: Blue Sky Estates Subdivision agreement was signed on June 26, 2020.

Plan: 13 Site plan applications were approved in June.

HR: For the month of June, the total number of personnel vacancies is 17. While there were temporary hires during this period, there were zero permanent hires.

Department Reports

Detailed reports from the following departments are attached:

- 1) Finance Department
- 2) Public Works Department
- 3) Police Department
- 4) Fire Department
- 5) Port of Bethel
- 6) Planning Department
- 7) Information & Technology Department
- 8) Human Resource Department
- 9) Emergency Operations Center

CITY OF BETHEL
COMBINED CASH INVESTMENT
MAY 31, 2020

COMBINED CASH ACCOUNTS

01-10200	CASH-GENERAL WELLS FARGO	3,280,520.52
01-10210	CASH-PAYROLL WELLS FARGO	(22,921.39)
01-10220	CASH-UTILITY WELLS FARGO	436,599.70
01-10225	CASH-XPRESS PAY DEPOSIT ACCT	199,742.91
01-10360	CASH WF PC TICKETS	197,491.36
01-11750	CASH CLEARING - UTILITY	(73,736.70)
01-11751	CASH CLEARING - CEMETERY	(282.66)
01-11755	CASH CLEARING - A/R	(91,551.93)
01-11756	CASH CLEARING - BUS.LICENSE	(20,010.66)
01-11757	CASH CLEARING - BUSINESS TAX	(784,564.62)
01-12500	INVESTMENT-AMLIP	14,601,528.04
01-12700	INVESTMENT-WELLS FARGO	2,592,685.27
01-12900	TVI-CENTRAL TREASURY ACCT	262,010.09
01-13000	INV -WELLS FARGO 1BB99600	1,031,655.73
01-20100	VOUCHERS PAYABLE	(37,040.71)
	TOTAL COMBINED CASH	21,572,124.95
01-10100	CASH IN COMBINED FUND	(21,240,450.66)

TOTAL UNALLOCATED CASH	331,674.29

CASH ALLOCATION RECONCILIATION

10	ALLOCATION TO GENERAL FUND	12,284,232.38
16	ALLOCATION TO POLICE ASSET FORFEITURE	(66,780.50)
17	ALLOCATION TO VSW-HEAT TRACE REPLACEMENT	(112,159.76)
18	ALLOCATION TO BOARDWALK LIGHTING PROJECT	(3,615.58)
19	ALLOCATION TO AVENUES W&S GRANT USDA	(5,098.95)
20	ALLOCATION TO AVENUES W&S LOAN USDA	(290,458.72)
25	ALLOCATION TO LAND PLANNING AND DEVELOPMENT	21,172.97
26	ALLOCATION TO PARKS DEVELOPMENT FUND	40,845.33
27	ALLOCATION TO COMMUNITY SERVICE PATROL GRANT	(41,428.62)
29	ALLOCATION TO YKHC POOL GRANT	25.00
33	ALLOCATION TO VOL. FIRE ASSISTANCE-DOF	3,725.55
40	ALLOCATION TO YK REG AQUA HLTH & SAFETY CTR	(1,019,735.99)
41	ALLOCATION TO E-911 SYSTEM/SURCHARGE	48,451.41
42	ALLOCATION TO SOA SEWAGE LAGOON	(1,037.23)
45	ALLOCATION TO INSTITUTIONAL CORRIDOR PROJECT	(99,020.44)
46	ALLOCATION TO PUBLIC SAFETY BUILDING-CAP PRJ	(1,988.53)
47	ALLOCATION TO PORT OFFICE CP FUND	(22,466.07)
49	ALLOCATION TO F49 PORT MULTI-FACILITY IMPRV.	(22,200.00)
50	ALLOCATION TO SOLID WASTE SERVICES	4,656,384.55
51	ALLOCATION TO WATER & SEWER SERVICES	1,359,381.83
52	ALLOCATION TO MUNICIPAL DOCK	4,116,923.57
53	ALLOCATION TO LEASED PROPERTIES	1,059,669.65
54	ALLOCATION TO EMPLOYEE GROUP HEALTH BEN.	(849,573.17)
56	ALLOCATION TO BETHEL PUBLIC TRANSIT SYSTEM	(508,435.33)
57	ALLOCATION TO VEHICLES & EQUIP MAINTENANCE	(443,948.83)
58	ALLOCATION TO FLEET REPLACEMENT FUND	1,240,516.70
60	ALLOCATION TO RASMUSON GRANT	7,314.99
63	ALLOCATION TO LAGOON UPGRADES DESIGN SERV	(956,820.52)
64	ALLOCATION TO USDA-RA SEWER LAGOON JETTY	877,666.64
71	ALLOCATION TO 2016 HOMELAND SECURITY	348.00

CITY OF BETHEL
COMBINED CASH INVESTMENT
MAY 31, 2020

81	ALLOCATION TO FUND 81	(	58.44)
83	ALLOCATION TO FUND 83		1.01
90	ALLOCATION TO BETHEL ENDOWMENT FUND	(	53,312.14)
	TOTAL ALLOCATIONS TO OTHER FUNDS		21,218,520.76
	ALLOCATION FROM COMBINED CASH FUND - 01-10100	(	21,240,450.66)
	ZERO PROOF IF ALLOCATIONS BALANCE	(	21,929.90)

CITY OF BETHEL
BALANCE SHEET
MAY 31, 2020

GENERAL FUND

ASSETS

10-10100	CASH IN COMBINED FUND	12,284,232.38	
10-11000	CASH IN TILL - YOUTH SERVICES	70.00	
10-11200	PETTY CASH - POLICE DEPT	256.18	
10-11300	CASH IN TILL - FINANCE	750.00	
10-12800	ACCRUAL - TAXES	1,054,272.49	
10-13000	A/R EMPLOYEE ADVANCES	(1,596.63)	
10-13100	AR- BTC MODULE	(1,177,398.79)	
10-13101	AR- AR MODULE	(297,437.20)	
10-13102	AR- BL MODULE	14,000.00	
10-13400	MISC RECEIVABLES - GENERAL FUN	2,925,628.46	
10-13900	ALLOWANCE FOR DOUBTFUL ACCT	(18,575.20)	
10-14000	INVENTORY - GRAVEL	81,600.00	
10-14200	INVENTORY - HEATING FUEL	34,275.99	
10-14600	PREPAID INSURANCE	61,153.59	
10-14700	PREPAID WORKERS COMP	(7,527.91)	
10-14800	INVENTORY-TREATED LUMBER	2,361.99	
10-14900	PREPAID - OTHER EXPENSES	15,468.33	
10-14950	PREPAID- PERS FORFEITURES	200,394.67	
10-15600	INVENTORY - CALCIUM CHLORIDE	47,981.00	
10-15800	INVENTORY - PIPE	33,598.50	
10-19900	SUSPENSE	3,804.25	
10-19901	SUSPENSE - BULK DIESEL FUEL	(41,506.57)	
	TOTAL ASSETS		15,215,805.53

LIABILITIES AND EQUITY

LIABILITIES

10-20100	VOUCHERS PAYABLE	95,051.31	
10-20200	PAYABLE - CHILD SUPPORT	2,373.71	
10-20300	PAYABLE - GARNISHMENT	1,317.62	
10-21000	PAYABLE - SOCIAL SECURITY	143.55	
10-21100	ACCRUED PAYROLL	195,723.50	
10-21150	RETURNED STALE DATED PAYROLL	3,858.25	
10-21200	PAYABLE - FWT	7,101.86	
10-21300	PAYABLE - MEDICARE FICA	2,853.13	
10-21500	PAYABLE - ICMA DEFERRED COMP	2,473.74	
10-21600	PAYABLE - PERS	289,196.14	
10-21700	PAYABLE - NACO DEFERRED COMP	717.00	
10-21900	PAYABLE - UNION DUES	32.90	
10-22000	PAYABLE- LINCOLN DEFERRED COMP	500.00	
10-22700	PAYABLE - AFLAC	(158.85)	
10-22800	PAYABLE - HEALTH INSURANCE	245,229.91	
10-23200	UNCLAIMED PROPERTY PAYABLE	15,156.01	
10-23300	PAYROLL TAX PEN/INT PAYABLE	435.46	
10-23700	DEFERRED REVENUE - SALES TAX	126,201.20	
10-27000	INSURANCE CONTINGENCY	2,275.00	
	TOTAL LIABILITIES		990,481.44

FUND EQUITY

CITY OF BETHEL
BALANCE SHEET
MAY 31, 2020

GENERAL FUND

UNAPPROPRIATED FUND BALANCE:			
10-39900	FUND BALANCE-GENERAL FUND	15,857,322.78	
	REVENUE OVER EXPENDITURES - YTD	(1,255,433.57)	
	BALANCE - CURRENT DATE	14,601,889.21	
	TOTAL FUND EQUITY		14,601,889.21
	TOTAL LIABILITIES AND EQUITY		15,592,370.65

CITY OF BETHEL
REVENUES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MAY 31, 2020

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>TAXES</u>					
10-40-400 TAX - TRANSIENT LODGING	536,462.84	536,462.84	600,000.00	63,537.16	89.4
10-40-401 TAX - SALES	4,384,812.87	4,384,812.87	6,464,744.00	2,079,931.13	67.8
10-40-403 PENALTIES & INT - SALES TAX	56,872.67	56,872.67	75,000.00	18,127.33	75.8
10-40-407 CIGARETTE AND TOBACCO TAX	420,096.82	420,096.82	575,000.00	154,903.18	73.1
10-40-408 TAX - ALCOHOL USE TAX	519,902.36	519,902.36	500,000.00	(19,902.36)	104.0
10-40-409 DO NOT USE	42,853.93	42,853.93	.00	(42,853.93)	.0
10-40-420 MARIJUANA TAX	27,074.44	27,074.44	100,000.00	72,925.56	27.1
10-40-468 TAX - MOTOR VEH REGISTRATION	41,052.24	41,052.24	66,000.00	24,947.76	62.2
TOTAL TAXES	6,029,128.17	6,029,128.17	8,380,744.00	2,351,615.83	71.9
<u>STATE & FEDERAL REVENUES</u>					
10-42-414 COMMUNITY DIVIDEND	161,880.08	161,880.08	120,000.00	(41,880.08)	134.9
10-42-418 PILT PROGRAM - STATE	932,730.73	932,730.73	893,000.00	(39,730.73)	104.5
10-42-429 SOA ELECTRIC CO-OP TAX SHARE	19,843.20	19,843.20	.00	(19,843.20)	.0
10-42-430 SOA - JURY DUTY REIMB.	425.00	425.00	.00	(425.00)	.0
TOTAL STATE & FEDERAL REVENUES	1,114,879.01	1,114,879.01	1,013,000.00	(101,879.01)	110.1
<u>CHARGES FOR SERVICES</u>					
10-43-422 AMBULANCE REVENUE	186,253.47	186,253.47	336,140.00	149,886.53	55.4
10-43-424 POLICE DEPT MISC FEES	.00	.00	9,000.00	9,000.00	.0
10-43-426 AMBULANCE FEES	.00	.00	1,500.00	1,500.00	.0
10-43-435 PARKS & REC OTC SALES	100.00	100.00	.00	(100.00)	.0
TOTAL CHARGES FOR SERVICES	186,353.47	186,353.47	346,640.00	160,286.53	53.8
<u>LICENSES, PERMITS & FEES</u>					
10-45-450 GAMING TAX	337,594.49	337,594.49	500,000.00	162,405.51	67.5
10-45-451 TAXI PERMITS	123,680.00	123,680.00	153,848.00	30,168.00	80.4
10-45-452 BUSINESS LICENSES	38,000.00	38,000.00	36,660.00	(1,340.00)	103.7
10-45-453 ANIMAL CONTROL LICENSES	2,565.00	2,565.00	3,048.00	483.00	84.2
10-45-454 PLANNING FEES	425.00	425.00	1,042.00	617.00	40.8
10-45-455 PLAT/RECORDING FEES	545.00	545.00	705.00	160.00	77.3
10-45-456 SITE REVIEWS	1,500.00	1,500.00	20,000.00	18,500.00	7.5
10-45-457 PARKS & REC JULY 4TH FEES	350.00	350.00	2,500.00	2,150.00	14.0
10-45-469 MISC PERMITS/LICENSES/FEE	39,378.90	39,378.90	5,000.00	(34,378.90)	787.6
TOTAL LICENSES, PERMITS & FEES	544,038.39	544,038.39	722,803.00	178,764.61	75.3
<u>MISCELLANEOUS</u>					
10-49-460 NSF - CLEARING ACCOUNT	60.00	60.00	.00	(60.00)	.0
10-49-466 CASH OVER/SHORT	350.79	350.79	.00	(350.79)	.0
10-49-487 INVESTMENT INCOME	264,976.22	264,976.22	500,000.00	235,023.78	53.0

CITY OF BETHEL
REVENUES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MAY 31, 2020

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
10-49-488 POLICE DEPT MISC	2,296.50	2,296.50	5,000.00	2,703.50	45.9
10-49-494 GAIN(LOSS) SALE OF F.ASSETS	202,764.06	202,764.06	.00	(202,764.06)	.0
10-49-495 MISCELLANEOUS REVENUE	13,055.97	13,055.97	.00	(13,055.97)	.0
10-49-497 RESTITUTION PMTS RECEIVED	.00	.00	1,000.00	1,000.00	.0
10-49-499 INSURANCE CLAIM RECOVERY	474.11	474.11	.00	(474.11)	.0
10-49-500 SOA COURT FINES/FEES	31,596.39	31,596.39	.00	(31,596.39)	.0
10-49-501 PC TICKETS	5,877.60	5,877.60	.00	(5,877.60)	.0
 TOTAL MISCELLANEOUS	 521,451.64	 521,451.64	 506,000.00	 (15,451.64)	 103.1
 TOTAL FUND REVENUE	 8,395,850.68	 8,395,850.68	 10,969,187.00	 2,573,336.32	 76.5

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MAY 31, 2020

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>ADMINISTRATION</u>					
10-51-501 SALARIES	212,903.04	212,903.04	346,679.00	133,775.96	61.4
10-51-506 RELOCATION BONUS	20,000.00	20,000.00	.00	(20,000.00)	.0
10-51-508 LEAVE CASHOUT	10,301.11	10,301.11	.00	(10,301.11)	.0
10-51-510 SOCIAL SECURITY EXPENSE	.00	.00	744.00	744.00	.0
10-51-511 MEDICARE FICA	3,595.05	3,595.05	5,027.00	1,431.95	71.5
10-51-512 EMPLOYEE GROUP BENEFITS	67,709.73	67,709.73	72,324.00	4,614.27	93.6
10-51-515 UNEMPLOYMENT	9,620.00	9,620.00	2,131.00	(7,489.00)	451.4
10-51-516 WORKERS' COMPENSATION	1,115.07	1,115.07	926.00	(189.07)	120.4
10-51-518 PERS	46,838.76	46,838.76	73,629.00	26,790.24	63.6
10-51-519 UTILITY BENEFIT	11,245.33	11,245.33	13,680.00	2,434.67	82.2
10-51-522 RECRUITMENT COSTS	5,769.44	5,769.44	13,800.00	8,030.56	41.8
10-51-545 TRAINING/TRAVEL	6,186.59	6,186.59	10,000.00	3,813.41	61.9
10-51-561 SUPPLIES	5,250.46	5,250.46	6,700.00	1,449.54	78.4
10-51-601 VEHICLE PARTS	470.69	470.69	.00	(470.69)	.0
10-51-602 GASOLINE / DIESEL / OIL	276.06	276.06	1,500.00	1,223.94	18.4
10-51-621 ELECTRICITY	17,990.34	17,990.34	14,400.00	(3,590.34)	124.9
10-51-622 TELEPHONE	15,248.59	15,248.59	20,000.00	4,751.41	76.2
10-51-623 HEATING FUEL	18,718.66	18,718.66	26,400.00	7,681.34	70.9
10-51-626 WATER/SEWER/GARB/	5,586.85	5,586.85	11,500.00	5,913.15	48.6
10-51-627 STAFF CELLULAR PHONES	1,250.85	1,250.85	840.00	(410.85)	148.9
10-51-642 LEGAL FEES	112,008.87	112,008.87	125,000.00	12,991.13	89.6
10-51-646 DRUG TESTING/BCKGRND CKS	6,134.50	6,134.50	9,500.00	3,365.50	64.6
10-51-649 PROFESSIONAL FEES	13,770.00	13,770.00	20,000.00	6,230.00	68.9
10-51-661 VEHICLE MAINT/REPAIR	970.78	970.78	1,502.00	531.22	64.6
10-51-663 JANITORIAL	9,750.00	9,750.00	11,400.00	1,650.00	85.5
10-51-669 OTHER PURCHASED SERVICES	1,703.76	1,703.76	6,500.00	4,796.24	26.2
10-51-683 MINOR EQUIPMENT	4,543.16	4,543.16	2,000.00	(2,543.16)	227.2
10-51-721 INSURANCE	14,801.60	14,801.60	16,224.00	1,422.40	91.2
10-51-722 INSURANCE-DED EXP & OTHER	(10,386.29)	(10,386.29)	.00	10,386.29	.0
10-51-724 DUES/SUBSCRIPTIONS	.00	.00	1,200.00	1,200.00	.0
10-51-727 ADVERTISING	146.50	146.50	1,000.00	853.50	14.7
10-51-732 EQUIPMENT RENTAL	5,217.90	5,217.90	2,000.00	(3,217.90)	260.9
10-51-733 POSTAGE	91.00	91.00	1,000.00	909.00	9.1
10-51-790 ALLOWANCE SPECIAL EVENTS	9,066.60	9,066.60	5,000.00	(4,066.60)	181.3
10-51-799 MISCELLANEOUS EXPENSES	961.39	961.39	1,000.00	38.61	96.1
10-51-875 INDIRECT COST RECOVERY	(299,214.72)	(299,214.72)	(291,468.00)	7,746.72	(102.7)
10-51-996 ADMIN OVERHEAD-IT SVCS	15,629.50	15,629.50	17,028.00	1,398.50	91.8
TOTAL ADMINISTRATION	345,271.17	345,271.17	549,166.00	203,894.83	62.9

CITY CLERKS OFFICE

10-52-501 SALARIES	110,376.72	110,376.72	118,364.00	7,987.28	93.3
10-52-502 OVERTIME	332.60	332.60	500.00	167.40	66.5
10-52-511 MEDICARE	1,602.79	1,602.79	1,724.00	121.21	93.0
10-52-512 EMPLOYEE GROUP BENEFITS	23,735.03	23,735.03	24,108.00	372.97	98.5
10-52-515 UNEMPLOYMENT	.00	.00	1,065.00	1,065.00	.0
10-52-516 WORKERS' COMPENSATION	396.00	396.00	318.00	(78.00)	124.5
10-52-518 P.E.R.S.	24,356.08	24,356.08	26,150.00	1,793.92	93.1
10-52-519 UTILITY BENEFIT	5,182.10	5,182.10	4,560.00	(622.10)	113.6
10-52-541 TRAVEL/TRAINING-COUNCIL	9,272.69	9,272.69	10,000.00	727.31	92.7

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MAY 31, 2020

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
10-52-545 TRAINING/TRAVEL-CLERK	2,331.62	2,331.62	4,700.00	2,368.38	49.6
10-52-561 SUPPLIES-CLERK	1,475.07	1,475.07	4,300.00	2,824.93	34.3
10-52-562 SUPPLIES-COUNCIL	.00	.00	500.00	500.00	.0
10-52-627 STAFF CELLULAR PHONES	651.52	651.52	840.00	188.48	77.6
10-52-642 LEGAL FEES	11,503.50	11,503.50	15,000.00	3,496.50	76.7
10-52-644 CONSULTING FEES	42,750.27	42,750.27	51,000.00	8,249.73	83.8
10-52-669 OTHER PURCHASE SERVICES	5,652.29	5,652.29	14,600.00	8,947.71	38.7
10-52-682 ELECTION EXPENSES	16,923.66	16,923.66	16,600.00	(323.66)	102.0
10-52-683 MINOR EQUIPMENT	173.13	173.13	.00	(173.13)	.0
10-52-684 DONATIONS & AWARDS	934.08	934.08	500.00	(434.08)	186.8
10-52-721 INSURANCE	2,387.77	2,387.77	2,617.00	229.23	91.2
10-52-724 DUES/SUBSCRIPTIONS	300.00	300.00	7,000.00	6,700.00	4.3
10-52-790 ALLOWANCE FOR SPECIAL EVENTS	.00	.00	600.00	600.00	.0
10-52-875 INDRIECT COST RECOVERY	(128,985.04)	(128,985.04)	(129,576.00)	(590.96)	(99.5)
10-52-996 ADMIN OVERHEAD-IT SVCS	15,629.51	15,629.51	17,028.00	1,398.49	91.8
TOTAL CITY CLERKS OFFICE	146,981.39	146,981.39	192,498.00	45,516.61	76.4

FINANCE

10-53-501 SALARIES	390,242.22	390,242.22	473,298.00	83,055.78	82.5
10-53-502 OVERTIME	3,163.94	3,163.94	3,000.00	(163.94)	105.5
10-53-508 LEAVE CASHOUT	11,512.60	11,512.60	12,035.00	522.40	95.7
10-53-510 SOCIAL SECURITY EXPENSE	82.36	82.36	.00	(82.36)	.0
10-53-511 MEDICARE FICA	5,774.46	5,774.46	6,906.00	1,131.54	83.6
10-53-512 EMPLOYEE GROUP BENEFITS	118,738.44	118,738.44	150,675.00	31,936.56	78.8
10-53-515 UNEMPLOYMENT	5,180.00	5,180.00	4,439.00	(741.00)	116.7
10-53-516 WORKERS' COMPENSATION	1,586.97	1,586.97	1,273.00	(313.97)	124.7
10-53-518 PERS	86,239.81	86,239.81	104,786.00	18,546.19	82.3
10-53-519 UTILITY BENEFIT	13,097.98	13,097.98	28,500.00	15,402.02	46.0
10-53-545 TRAINING/TRAVEL	3,518.01	3,518.01	31,000.00	27,481.99	11.4
10-53-561 SUPPLIES	8,594.46	8,594.46	8,000.00	(594.46)	107.4
10-53-601 VEHICLE MT. (PARTS & TOOLS)	.00	.00	1,500.00	1,500.00	.0
10-53-602 GASOLINE	455.74	455.74	1,200.00	744.26	38.0
10-53-622 TELEPHONE	120.28	120.28	1,000.00	879.72	12.0
10-53-627 STAFF CELLULAR PHONES	209.84	209.84	840.00	630.16	25.0
10-53-640 SALES TAX AUDITS	.00	.00	15,000.00	15,000.00	.0
10-53-641 AUDITING EXPENSE	103,854.32	103,854.32	100,000.00	(3,854.32)	103.9
10-53-647 COLLECTION/SMALL CLAIMS	672.20	672.20	.00	(672.20)	.0
10-53-649 OTHER PROFESSIONAL SVS	21,918.00	21,918.00	10,000.00	(11,918.00)	219.2
10-53-661 VEHICLE MAINT/REPAIRS	970.79	970.79	1,502.00	531.21	64.6
10-53-668 HARDWARE/SOFTWARE SUP/669	25,362.00	25,362.00	32,000.00	6,638.00	79.3
10-53-669 OTHER PURCHASED SERVICES	7,033.05	7,033.05	8,000.00	966.95	87.9
10-53-683 MINOR EQUIPMENT	7,446.03	7,446.03	4,500.00	(2,946.03)	165.5
10-53-721 INSURANCE	5,274.28	5,274.28	5,781.00	506.72	91.2
10-53-724 DUES/SUBSCRIPTIONS	739.00	739.00	1,500.00	761.00	49.3
10-53-727 ADVERTISING	.00	.00	2,500.00	2,500.00	.0
10-53-733 POSTAGE	(269.68)	(269.68)	.00	269.68	.0
10-53-734 CASH OVER/SHORT	920.16	920.16	.00	(920.16)	.0
10-53-735 FINANCE CHARGES/PENALTIES	124.19	124.19	5,000.00	4,875.81	2.5
10-53-736 BANK CHARGES	40,418.23	40,418.23	35,000.00	(5,418.23)	115.5
10-53-799 MISCELLANEOUS EXPENSES	500.00	500.00	1,000.00	500.00	50.0
10-53-875 INDIRECT COST RECOVERY	(390,849.78)	(390,849.78)	(549,832.00)	(158,982.22)	(71.1)
10-53-996 ADMIN OVERHEAD-IT SVCS	20,672.77	20,672.77	22,523.00	1,850.23	91.8

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
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GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
TOTAL FINANCE	493,302.67	493,302.67	522,926.00	29,623.33	94.3
PLANNING					
10-54-501 SALARIES	132,435.90	132,435.90	154,302.00	21,866.10	85.8
10-54-502 OVERTIME	21.79	21.79	.00	(21.79)	.0
10-54-508 LEAVE CASHOUT	.00	.00	6,575.00	6,575.00	.0
10-54-511 MEDICARE FICA	1,937.77	1,937.77	2,237.00	299.23	86.6
10-54-512 EMPLOYEE GROUP BENEFITS	23,121.48	23,121.48	44,600.00	21,478.52	51.8
10-54-515 UNEMPLOYMENT	.00	.00	1,420.00	1,420.00	.0
10-54-516 WORKERS' COMPENSATION	438.13	438.13	412.00	(26.13)	106.3
10-54-518 PERS	29,140.75	29,140.75	33,946.00	4,805.25	85.8
10-54-519 UTILITY BENEFIT	1,654.15	1,654.15	9,120.00	7,465.85	18.1
10-54-545 TRAINING/TRAVEL	1,759.39	1,759.39	17,000.00	15,240.61	10.4
10-54-561 SUPPLIES	3,633.66	3,633.66	5,600.00	1,966.34	64.9
10-54-563 WEARING APPAREL	.00	.00	300.00	300.00	.0
10-54-601 VEHICLE PARTS	244.57	244.57	1,000.00	755.43	24.5
10-54-602 GASOLINE	614.92	614.92	1,800.00	1,185.08	34.2
10-54-621 ELECTRICITY	1,643.49	1,643.49	1,440.00	(203.49)	114.1
10-54-622 TELEPHONE	60.14	60.14	200.00	139.86	30.1
10-54-623 HEATING FUEL	3,943.01	3,943.01	2,400.00	(1,543.01)	164.3
10-54-626 WATER/SEWER/GARBAGE	709.18	709.18	1,400.00	690.82	50.7
10-54-627 STAFF CELLULAR PHONES	310.64	310.64	840.00	529.36	37.0
10-54-642 LEGAL FEES	.00	.00	5,000.00	5,000.00	.0
10-54-648 CODE ENFORCEMENT ACTIVITIES	.00	.00	3,000.00	3,000.00	.0
10-54-649 OTHER PROFESSIONAL FEES	31,867.75	31,867.75	30,000.00	(1,867.75)	106.2
10-54-661 VEHICLE MAINT/REPAIRS	970.78	970.78	1,502.00	531.22	64.6
10-54-668 HARDWARE/SOFTWARE SUPPORT	4,134.00	4,134.00	7,500.00	3,366.00	55.1
10-54-669 PROFESSIONAL SERVICES	20.55	20.55	4,000.00	3,979.45	.5
10-54-683 MINOR EQUIPMENT	6,250.26	6,250.26	5,500.00	(750.26)	113.6
10-54-690 CAPITAL EXPENDITURES	11,458.95	11,458.95	80,000.00	68,541.05	14.3
10-54-721 INSURANCE	2,795.98	2,795.98	3,065.00	269.02	91.2
10-54-724 DUES & SUBSCRIPTION	147.00	147.00	240.00	93.00	61.3
10-54-727 ADVERTISING	981.24	981.24	2,000.00	1,018.76	49.1
10-54-771 NUISANCE ENFORCEMENT EXPENSE	.00	.00	200.00	200.00	.0
10-54-799 MISCELLANEOUS EXPENSES	8.99	8.99	1,000.00	991.01	.9
10-54-996 ADMIN OVERHEAD-IT SVCS	15,629.51	15,629.51	17,028.00	1,398.49	91.8
TOTAL PLANNING	275,933.98	275,933.98	444,627.00	168,693.02	62.1
TECHNOLOGY DEPARTMENTS					
10-55-501 SALARIES	92,438.72	92,438.72	91,422.00	(1,016.72)	101.1
10-55-511 MEDICARE FICA	1,337.21	1,337.21	1,326.00	(11.21)	100.9
10-55-512 EMPLOYEE GROUP BENEFITS	13,386.12	13,386.12	24,108.00	10,721.88	55.5
10-55-515 UNEMPLOYMENT	.00	.00	710.00	710.00	.0
10-55-516 WORKERS' COMPENSATION	304.59	304.59	244.00	(60.59)	124.8
10-55-518 PERS	20,336.48	20,336.48	20,616.00	279.52	98.6
10-55-519 UTILITY BENEFIT	5,311.22	5,311.22	4,560.00	(751.22)	116.5
10-55-545 TRAINING/TRAVEL	.00	.00	1.00	1.00	.0
10-55-561 SUPPLIES	722.39	722.39	4,500.00	3,777.61	16.1
10-55-601 VEHICLE MT. (PARTS & TOOLS)	7.31	7.31	.00	(7.31)	.0

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MAY 31, 2020

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
10-55-602 GASOLINE	803.49	803.49	1,440.00	636.51	55.8
10-55-627 STAFF CELLULAR PHONES	285.31	285.31	1,800.00	1,514.69	15.9
10-55-649 OTHER PROFESSIONAL SERVICES	162,239.85	162,239.85	185,000.00	22,760.15	87.7
10-55-661 VEHICLE MAINT/REPAIRS	970.78	970.78	1,502.00	531.22	64.6
10-55-667 CONNECTIVITY SERVICES	236,827.01	236,827.01	277,000.00	40,172.99	85.5
10-55-668 SOFTWARE/SUPPORT	32,707.23	32,707.23	30,000.00	(2,707.23)	109.0
10-55-669 ADMIN OVERHEAD-IT SVCS	119.88	119.88	.00	(119.88)	.0
10-55-683 MINOR EQUIPMENT	16,726.07	16,726.07	20,000.00	3,273.93	83.6
10-55-690 CAPITAL EXPENDITURES	20,830.68	20,830.68	27,875.00	7,044.32	74.7
10-55-721 INSURANCE	2,182.62	2,182.62	2,392.00	209.38	91.3
10-55-732 EQUIPMENT RENTAL	45,723.62	45,723.62	44,999.00	(724.62)	101.6
10-55-799 MISCELLANEOUS EXPENSES	395.84	395.84	2,000.00	1,604.16	19.8
10-55-875 INDIRECT COST RECOVERY	(454,345.85)	(454,345.85)	(495,000.00)	(40,654.15)	(91.8)
10-55-996 ADMIN OVERHEAD-IT SVCS	59,292.12	59,292.12	64,598.00	5,305.88	91.8
TOTAL TECHNOLOGY DEPARTMENTS	258,602.69	258,602.69	311,093.00	52,490.31	83.1

CITY ATTORNEY'S OFFICE

10-56-501 SALARIES	41,492.31	41,492.31	125,440.00	83,947.69	33.1
10-56-508 LEAVE CASHOUT	6,400.00	6,400.00	6,400.00	.00	100.0
10-56-511 MEDICARE	660.84	660.84	1,912.00	1,251.16	34.6
10-56-512 EMPLOYEE GROUP BENEFITS	9,178.84	9,178.84	24,108.00	14,929.16	38.1
10-56-515 UNEMPLOYMENT	.00	.00	710.00	710.00	.0
10-56-516 WORKERS' COMPENSATION	439.23	439.23	352.00	(87.23)	124.8
10-56-518 PERS	9,128.31	9,128.31	29,005.00	19,876.69	31.5
10-56-519 UTILITY BENEFIT	294.34	294.34	4,560.00	4,265.66	6.5
10-56-545 TRAINING/TRAVEL	398.00	398.00	6,500.00	6,102.00	6.1
10-56-561 SUPPLIES	157.50	157.50	3,000.00	2,842.50	5.3
10-56-627 STAFF CELLULAR PHONES	83.72	83.72	840.00	756.28	10.0
10-56-642 LEGAL FEES	6,637.06	6,637.06	25,000.00	18,362.94	26.6
10-56-649 PROFESSIONAL SERVICES	1,188.03	1,188.03	10,000.00	8,811.97	11.9
10-56-669 OTHER PURCHASED SERVICES	3,863.53	3,863.53	9,600.00	5,736.47	40.3
10-56-721 INSURANCE	1,751.31	1,751.31	1,920.00	168.69	91.2
10-56-724 DUES AND SUBSCRIPTIONS	.00	.00	1,500.00	1,500.00	.0
10-56-727 ADVERTISING	.00	.00	2,500.00	2,500.00	.0
10-56-799 MISCELLANEOUS EXPENSE	93.10	93.10	1,200.00	1,106.90	7.8
10-56-875 INDIRECT COST RECOVERY	(18,829.96)	(18,829.96)	(64,146.00)	(45,316.04)	(29.4)
10-56-996 ADMIN OVERHEAD-IT SVCS	13,085.15	13,085.15	14,260.00	1,174.85	91.8
TOTAL CITY ATTORNEY'S OFFICE	76,021.31	76,021.31	204,661.00	128,639.69	37.1

FIRE DEPARTMENT

10-60-501 SALARIES	514,793.81	514,793.81	539,282.00	24,488.19	95.5
10-60-502 FLSA OVERTIME	56,840.80	56,840.80	50,225.00	(6,615.80)	113.2
10-60-506 CALL BACK OVERTIME	43,444.67	43,444.67	45,100.00	1,655.33	96.3
10-60-508 LEAVE CASHOUT	15,976.90	15,976.90	20,905.00	4,928.10	76.4
10-60-510 SOCIAL SECURITY EXPENSE	2,058.91	2,058.91	694.00	(1,364.91)	296.7
10-60-511 MEDICARE FICA	9,649.11	9,649.11	9,616.00	(33.11)	100.3
10-60-512 EMPLOYEE GROUP BENEFITS	170,674.22	170,674.22	192,864.00	22,189.78	88.5
10-60-515 UNEMPLOYMENT	.00	.00	5,682.00	5,682.00	.0
10-60-516 WORKERS' COMPENSATION	18,067.83	18,067.83	24,409.00	6,341.17	74.0

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
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GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
10-60-518 PERS	131,962.52	131,962.52	133,058.00	1,095.48	99.2
10-60-519 UTILITY BENEFIT	20,332.09	20,332.09	36,480.00	16,147.91	55.7
10-60-545 TRAINING/TRAVEL	23,011.83	23,011.83	36,000.00	12,988.17	63.9
10-60-561 SUPPLIES	30,288.45	30,288.45	22,500.00	(7,788.45)	134.6
10-60-563 WEARING APPAREL	8,956.63	8,956.63	15,687.00	6,730.37	57.1
10-60-567 FIRE PREVENTION PROGRAM	3,899.88	3,899.88	5,200.00	1,300.12	75.0
10-60-600 VEHICLE MT. (PARTS & TOOLS)	1,891.44	1,891.44	3,200.00	1,308.56	59.1
10-60-601 VEHICLE MT. (PARTS & TOOLS)	10,961.40	10,961.40	27,250.00	16,288.60	40.2
10-60-602 GASOLINE/DIESEL/OIL	14,325.19	14,325.19	14,400.00	74.81	99.5
10-60-621 ELECTRICITY	15,983.54	15,983.54	18,720.00	2,736.46	85.4
10-60-622 TELEPHONE	907.81	907.81	2,500.00	1,592.19	36.3
10-60-623 HEATING FUEL	17,652.15	17,652.15	24,000.00	6,347.85	73.6
10-60-626 WATER/SEWER/GARBAGE	3,710.35	3,710.35	8,500.00	4,789.65	43.7
10-60-627 STAFF CELLULAR PHONES	1,116.14	1,116.14	3,360.00	2,243.86	33.2
10-60-647 COLLECTION/SMALL CLAIMS	.00	.00	31,200.00	31,200.00	.0
10-60-649 VOLUNTEER STIPEND	17,959.00	17,959.00	28,540.00	10,581.00	62.9
10-60-661 VEHICLE MAINT/REPAIRS	10,491.84	10,491.84	10,011.00	(480.84)	104.8
10-60-662 PROPERTY MAINT	15,965.25	15,965.25	16,500.00	534.75	96.8
10-60-669 OTHER PURCHASED SERVICES	23,711.12	23,711.12	22,500.00	(1,211.12)	105.4
10-60-683 MINOR EQUIPMENT	12,417.70	12,417.70	16,800.00	4,382.30	73.9
10-60-690 CAPITAL EXPENDITURES	.00	.00	71,218.00	71,218.00	.0
10-60-691 REMOUNT/REFURBISH	192,741.02	192,741.02	165,000.00	(27,741.02)	116.8
10-60-692 FIRE CAPITAL EXPENDITURE	41,384.77	41,384.77	38,000.00	(3,384.77)	108.9
10-60-693 FIRE TRN TWR RELOC FY01	1,764.00	1,764.00	.00	(1,764.00)	.0
10-60-721 INSURANCE	79,445.63	79,445.63	87,078.00	7,632.37	91.2
10-60-724 DUES/SUBSCRIPTIONS	30,158.26	30,158.26	7,324.00	(22,834.26)	411.8
10-60-727 ADVERTISING	245.70	245.70	1,500.00	1,254.30	16.4
10-60-799 MISCELLANEOUS EXPENSES	419.16	419.16	1,000.00	580.84	41.9
10-60-996 ADMIN OVERHEAD-IT SVCS	15,629.51	15,629.51	17,028.00	1,398.49	91.8
TOTAL FIRE DEPARTMENT	1,558,838.63	1,558,838.63	1,753,331.00	194,492.37	88.9

POLICE

10-61-501 SALARIES	1,288,321.53	1,288,321.53	1,650,830.00	362,508.47	78.0
10-61-502 OVERTIME	211,666.58	211,666.58	180,000.00	(31,666.58)	117.6
10-61-508 LEAVE CASHOUT	42,780.03	42,780.03	76,799.00	34,018.97	55.7
10-61-510 SOCIAL SECURITY EXPENSE	.00	.00	6,377.00	6,377.00	.0
10-61-511 MEDICARE	22,200.51	22,200.51	26,547.00	4,346.49	83.6
10-61-512 GROUP HEALTH INSURANCE	429,796.58	429,796.58	552,073.00	122,276.42	77.9
10-61-515 UNEMPLOYMENT	.00	.00	16,264.00	16,264.00	.0
10-61-516 WORKERS' COMPENSATION	44,709.72	44,709.72	56,357.00	11,647.28	79.3
10-61-518 PERS	321,225.71	321,225.71	402,783.00	81,557.29	79.8
10-61-519 UTILITY BENEFIT	42,639.16	42,639.16	104,424.00	61,784.84	40.8
10-61-520 RELOCATION COSTS	.00	.00	2,500.00	2,500.00	.0
10-61-545 TRAINING/TRAVEL	15,108.98	15,108.98	36,000.00	20,891.02	42.0
10-61-561 SUPPLIES	10,242.79	10,242.79	6,500.00	(3,742.79)	157.6
10-61-563 EMPLOYEE WEARING APPAREL	10,046.23	10,046.23	16,250.00	6,203.77	61.8
10-61-601 VEHICLE MT. (PARTS & TOOLS)	4,948.78	4,948.78	6,000.00	1,051.22	82.5
10-61-602 GASOLINE/DIESEL/OIL	34,744.03	34,744.03	36,000.00	1,255.97	96.5
10-61-621 ELECTRICITY	36,442.64	36,442.64	40,800.00	4,357.36	89.3
10-61-622 TELEPHONE	14,477.17	14,477.17	20,500.00	6,022.83	70.6
10-61-623 HEATING FUEL	25,270.87	25,270.87	30,000.00	4,729.13	84.2
10-61-626 WATER/SEWER/GARBAGE	6,692.46	6,692.46	10,000.00	3,307.54	66.9

CITY OF BETHEL
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	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
10-61-627 STAFF CELLULAR PHONES	4,723.99	4,723.99	9,240.00	4,516.01	51.1
10-61-660 VEHICLE MAINT SERVICES	5,820.40	5,820.40	6,000.00	179.60	97.0
10-61-661 VEHICLE MAINT/REPAIR	13,048.66	13,048.66	20,021.00	6,972.34	65.2
10-61-668 SART EXAMS	(492.90)	(492.90)	10,000.00	10,492.90	(4.9)
10-61-669 OTHER PURCHASED SERVICES	13,041.58	13,041.58	13,000.00	(41.58)	100.3
10-61-683 MINOR EQUIPMENT	20,577.41	20,577.41	21,192.72	615.31	97.1
10-61-691 VEHICLES	113,107.10	113,107.10	113,107.10	.00	100.0
10-61-721 INSURANCE	183,810.66	183,810.66	202,503.00	18,692.34	90.8
10-61-722 INSURANCE-DED EXP & OTHER	.00	.00	15,000.00	15,000.00	.0
10-61-724 DUES/SUBSCRIPTIONS	675.00	675.00	1,000.00	325.00	67.5
10-61-996 ADMIN OVERHEAD-IT SVCS	55,884.55	55,884.55	60,885.00	5,000.45	91.8
TOTAL POLICE	2,971,510.22	2,971,510.22	3,748,952.82	777,442.60	79.3

PUBLIC WORKS-ADMIN

10-65-501 SALARIES	28,573.33	28,573.33	25,293.00	(3,280.33)	113.0
10-65-502 OVERTIME	180.67	180.67	.00	(180.67)	.0
10-65-508 LEAVE CASHOUT	.00	.00	354.00	354.00	.0
10-65-511 MEDICARE FICA	422.14	422.14	367.00	(55.14)	115.0
10-65-512 EMPLOYEE GROUP BENEFITS	9,853.91	9,853.91	7,232.00	(2,621.91)	136.3
10-65-515 UNEMPLOYMENT	.00	.00	213.00	213.00	.0
10-65-516 WORKERS' COMPENSATION	84.26	84.26	68.00	(16.26)	123.9
10-65-518 PERS	6,326.01	6,326.01	5,565.00	(761.01)	113.7
10-65-519 UTILITY BENEFIT	557.57	557.57	1,368.00	810.43	40.8
10-65-545 TRAINING/TRAVEL	2,737.71	2,737.71	5,000.00	2,262.29	54.8
10-65-561 SUPPLIES	1,765.58	1,765.58	1,000.00	(765.58)	176.6
10-65-563 WEARING APPAREL	27.98	27.98	.00	(27.98)	.0
10-65-601 VEHICLE PARTS	1,039.54	1,039.54	1,000.00	(39.54)	104.0
10-65-602 GASOLINE/DIESEL/OIL	2,331.72	2,331.72	4,200.00	1,868.28	55.5
10-65-621 ELECTRICITY	1,553.53	1,553.53	.00	(1,553.53)	.0
10-65-622 TELEPHONE	57.39	57.39	150.00	92.61	38.3
10-65-623 HEATING FUEL	21,025.53	21,025.53	9,600.00	(11,425.53)	219.0
10-65-626 WATER/SEWER/GARBAGE	709.16	709.16	1,233.00	523.84	57.5
10-65-627 STAFF CELLULAR PHONES	1,148.71	1,148.71	1,680.00	531.29	68.4
10-65-649 OTHER PROFESSIONAL FEES	63.00	63.00	.00	(63.00)	.0
10-65-661 VEHICLE MAINT/REPAIRS	2,061.54	2,061.54	3,003.00	941.46	68.7
10-65-669 OTHER PURCHASED SERVICES	2,484.84	2,484.84	2,500.00	15.16	99.4
10-65-690 CAPITAL EXPENDITURES	22,646.00	22,646.00	.00	(22,646.00)	.0
10-65-699 CITY SHOP FLOOR REPAIR	64,037.00	64,037.00	150,000.00	85,963.00	42.7
10-65-721 INSURANCE	2,254.45	2,254.45	2,471.00	216.55	91.2
10-65-724 DUES/SUBSCRIPTIONS	599.44	599.44	500.00	(99.44)	119.9
10-65-799 MISCELLANEOUS EXPENSES	698.66	698.66	500.00	(198.66)	139.7
10-65-996 ADMIN OVERHEAD-IT SVCS	14,357.34	14,357.34	15,642.00	1,284.66	91.8
TOTAL PUBLIC WORKS-ADMIN	187,597.01	187,597.01	238,939.00	51,341.99	78.5

PW-STREETS & ROADS

10-66-501 SALARIES	340,408.47	340,408.47	403,465.00	63,056.53	84.4
10-66-502 OVERTIME	25,537.37	25,537.37	20,500.00	(5,037.37)	124.6
10-66-508 LEAVE CASHOUT	14,136.75	14,136.75	19,378.00	5,241.25	73.0
10-66-510 SOCIAL SECURITY EXPENSE	310.96	310.96	.00	(310.96)	.0

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	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
10-66-511 MEDICARE FICA	5,577.37	5,577.37	6,147.00	569.63	90.7
10-66-512 EMPLOYEE GROUP BENEFITS	125,315.06	125,315.06	128,978.00	3,662.94	97.2
10-66-515 UNEMPLOYMENT	.00	.00	3,711.00	3,711.00	.0
10-66-516 WORKERS' COMPENSATION	13,395.58	13,395.58	16,449.00	3,053.42	81.4
10-66-517 PERS ON BEHALF	.00	.00	93,272.00	93,272.00	.0
10-66-518 PERS	79,404.68	79,404.68	.00	(79,404.68)	.0
10-66-519 UTILITY BENEFIT	11,896.28	11,896.28	24,168.00	12,271.72	49.2
10-66-545 TRAINING/TRAVEL	.00	.00	1,000.00	1,000.00	.0
10-66-561 SUPPLIES	1,828.23	1,828.23	4,500.00	2,671.77	40.6
10-66-562 SIGNS	.00	.00	3,800.00	3,800.00	.0
10-66-563 WEARING APPAREL	668.00	668.00	2,500.00	1,832.00	26.7
10-66-567 CALCIUM CHLORIDE	.00	.00	50,000.00	50,000.00	.0
10-66-576 SALT	15,100.00	15,100.00	50,000.00	34,900.00	30.2
10-66-577 ASPHALT PRODUCTS/SUPPLIES	.00	.00	3,500.00	3,500.00	.0
10-66-600 TIRES & WHEELS	2,880.00	2,880.00	18,000.00	15,120.00	16.0
10-66-601 VEHICLE MT. (PARTS & TOOLS)	49,871.48	49,871.48	50,000.00	128.52	99.7
10-66-602 GASOLINE/DIESEL/OIL	64,980.12	64,980.12	72,000.00	7,019.88	90.3
10-66-620 ELECTRICITY (STREET LTS)	46,560.62	46,560.62	60,000.00	13,439.38	77.6
10-66-621 ELECTRICITY	1,875.76	1,875.76	14,400.00	12,524.24	13.0
10-66-622 TELEPHONE	30.07	30.07	650.00	619.93	4.6
10-66-623 HEATING FUEL	4,722.34	4,722.34	10,000.00	5,277.66	47.2
10-66-626 WATER/SEWER/GARBAGE	1,950.25	1,950.25	.00	(1,950.25)	.0
10-66-627 STAFF CELLULAR PHONES	570.64	570.64	1,680.00	1,109.36	34.0
10-66-647 STREET LIGHT MT & POLE RENTAL	1,338.68	1,338.68	19,000.00	17,661.32	7.1
10-66-661 VEHICLE MAINT/REPAIR	113,567.99	113,567.99	150,158.00	36,590.01	75.6
10-66-669 OTHER PURCHASED SERVICES	9,535.49	9,535.49	10,000.00	464.51	95.4
10-66-683 MINOR EQUIPMENT	3,199.66	3,199.66	7,000.00	3,800.34	45.7
10-66-691 CAP EXP ASPHALT KETTLE 01	24,047.36	24,047.36	27,356.00	3,308.64	87.9
10-66-692 CAP EXP-CULVERTS 6' FY01	45,069.70	45,069.70	33,500.00	(11,569.70)	134.5
10-66-693 NC MACHINERY GRADER FY05	49,152.00	49,152.00	57,880.00	8,728.00	84.9
10-66-694 CAT 4WD EXTEND-A-HOE BKHOE	.00	.00	500,000.00	500,000.00	.0
10-66-696 SANDER PLOW TRUCKS FY04	.00	.00	27,139.00	27,139.00	.0
10-66-721 INSURANCE	39,234.45	39,234.45	34,150.00	(5,084.45)	114.9
10-66-727 ADVERTISING	29.50	29.50	200.00	170.50	14.8
10-66-771 GRAVEL (WAS #578)	623,430.80	623,430.80	375,000.00	(248,430.80)	166.3
10-66-776 PROJEXP RIDGECREST DOT MATCH	.00	.00	7,398.00	7,398.00	.0
10-66-777 CONTAMINATED SOIL PROCESSING	.00	.00	7,197.00	7,197.00	.0
10-66-799 MISCELLANEOUS EXPENSES	.00	.00	500.00	500.00	.0
10-66-996 ADMIN OVERHEAD-IT SVCS	13,085.15	13,085.15	(14,256.00)	(27,341.15)	91.8
TOTAL PW-STREETS & ROADS	1,728,710.81	1,728,710.81	2,300,320.00	571,609.19	75.2
 PROPERTY MAINTENANCE					
10-70-501 SALARIES	270,105.19	270,105.19	321,851.00	51,745.81	83.9
10-70-502 OVERTIME	85,124.07	85,124.07	30,750.00	(54,374.07)	276.8
10-70-508 LEAVE CASHOUT	5,112.09	5,112.09	15,441.00	10,328.91	33.1
10-70-510 SOCIAL SECURITY EXPENSE	254.93	254.93	1,746.00	1,491.07	14.6
10-70-511 MEDICARE FICA	5,451.47	5,451.47	5,113.00	(338.47)	106.6
10-70-512 EMPLOYEE GROUP BENEFITS	117,763.90	117,763.90	122,951.00	5,187.10	95.8
10-70-515 UNEMPLOYMENT	.00	.00	4,538.00	4,538.00	.0
10-70-516 WORKERS' COMPENSATION	12,045.55	12,045.55	15,321.00	3,275.45	78.6
10-70-518 PERS	77,245.92	77,245.92	77,572.00	326.08	99.6
10-70-519 UTILITY BENEFIT	17,630.25	17,630.25	23,028.00	5,397.75	76.6

CITY OF BETHEL
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GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
10-70-545 TRAINING/TRAVEL	.00	.00	8,000.00	8,000.00	.0
10-70-561 SUPPLIES	1,838.23	1,838.23	2,000.00	161.77	91.9
10-70-562 MATERIALS	.00	.00	2,000.00	2,000.00	.0
10-70-563 WEARING APPAREL	3,977.52	3,977.52	5,000.00	1,022.48	79.6
10-70-566 CLEANUP GREENUP SUPPLIES	.00	.00	700.00	700.00	.0
10-70-580 BOILER EXPENSE	7,772.16	7,772.16	25,000.00	17,227.84	31.1
10-70-590 GLYCOL SUPPLIES	3,140.00	3,140.00	6,000.00	2,860.00	52.3
10-70-591 CARPENTRY EXPENSE	949.39	949.39	15,000.00	14,050.61	6.3
10-70-592 PLUMBING SUPPLIES	6,008.87	6,008.87	6,000.00	(8.87)	100.2
10-70-593 ELECTRICAL SUPPLIES	2,106.49	2,106.49	8,000.00	5,893.51	26.3
10-70-594 PAINT SUPPLIES	3,729.92	3,729.92	3,000.00	(729.92)	124.3
10-70-595 BOARDWALK REPAIR SUPPLIES	.00	.00	7,000.00	7,000.00	.0
10-70-601 VEHICLE MT. (PARTS & TOOLS)	6,051.63	6,051.63	5,000.00	(1,051.63)	121.0
10-70-602 GASOLINE/DIESEL/OIL	11,742.70	11,742.70	7,200.00	(4,542.70)	163.1
10-70-621 ELECTRICITY	16,302.75	16,302.75	14,400.00	(1,902.75)	113.2
10-70-622 TELEPHONE	92.18	92.18	100.00	7.82	92.2
10-70-623 HEATING FUEL	47,152.39	47,152.39	36,000.00	(11,152.39)	131.0
10-70-626 WATER/SEWER/GARBAGE	12,158.28	12,158.28	17,400.00	5,241.72	69.9
10-70-627 STAFF CELLULAR PHONES	570.66	570.66	1,680.00	1,109.34	34.0
10-70-661 VEHICLE MAINT/REPAIR	3,883.10	3,883.10	6,006.00	2,122.90	64.7
10-70-662 WIND TURBINE CONTRACT	1,117.10	1,117.10	6,000.00	4,882.90	18.6
10-70-663 WIND TURBINE MAINTENANCE	.00	.00	3,000.00	3,000.00	.0
10-70-668 PARKS MAINTENANCE	1,582.67	1,582.67	25,000.00	23,417.33	6.3
10-70-669 OTHER PURCHASED SERVICES	27,420.49	27,420.49	40,000.00	12,579.51	68.6
10-70-681 BOARDWALK LIGHTING PROJECT	13,179.36	13,179.36	156,200.00	143,020.64	8.4
10-70-683 MINOR EQUIPMENT	8,962.22	8,962.22	17,000.00	8,037.78	52.7
10-70-690 CAPITAL EXPENDITURES	563,658.82	563,658.82	2,203,138.00	1,639,479.18	25.6
10-70-694 FIRE ALARM PANEL	77,973.00	77,973.00	.00	(77,973.00)	.0
10-70-721 INSURANCE	10,520.40	10,520.40	11,937.00	1,416.60	88.1
10-70-776 4TH OF JULY	400.00	400.00	2,000.00	1,600.00	20.0
10-70-799 MISCELLANEOUS EXPENSES	17.37	17.37	2,000.00	1,982.63	.9
10-70-875 INDIRECT COST RECOVERY	(454,150.10)	(454,150.10)	(306,194.00)	147,956.10	(148.3)
10-70-996 ADMIN OVERHEAD-IT SVCS	24,898.07	24,898.07	27,126.00	2,227.93	91.8
TOTAL PROPERTY MAINTENANCE	993,789.04	993,789.04	2,981,004.00	1,987,214.96	33.3
COMMUNITY SERVICE					
10-72-745 LIBRARY CONTRIBUTION	51,664.80	51,664.80	67,600.00	15,935.20	76.4
10-72-760 COMMUNITY ACTION GRANT	95,105.07	95,105.07	120,000.00	24,894.93	79.3
10-72-798 UAF 4-H CONTRIBUTION	112,000.00	112,000.00	112,000.00	.00	100.0
10-72-799 MISCELLANEOUS DONATION	15,062.46	15,062.46	.00	(15,062.46)	.0
TOTAL COMMUNITY SERVICE	273,832.33	273,832.33	299,600.00	25,767.67	91.4
IN KIND MATCH & TRANSFERS					
10-73-550 CASH XFER POOL F40- SALES TAX	324,442.00	324,442.00	538,513.00	214,071.00	60.3
10-73-551 CASH XFER POOL F40- ALCO TAX	16,451.00	16,451.00	16,665.00	214.00	98.7
10-73-622 CASH XFER- FUND	.00	.00	80,580.00	80,580.00	.0
TOTAL IN KIND MATCH & TRANSFERS	340,893.00	340,893.00	635,758.00	294,865.00	53.6

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MAY 31, 2020

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
TOTAL FUND EXPENDITURES	9,651,284.25	9,651,284.25	14,182,875.82	4,531,591.57	68.1
NET REVENUE OVER EXPENDITURES	(1,255,433.57)	(1,255,433.57)	(3,213,688.82)	(1,958,255.25)	(39.1)

CITY OF BETHEL
BALANCE SHEET
MAY 31, 2020

BPD EVIDENCE HOLDING ACCT

ASSETS

14-10300	NBA-BPD EVIDENCE-CHKING	13,509.59	
14-19900	SUSPENSE-HOLDING	(12,622.49)	
	TOTAL ASSETS		887.10

LIABILITIES AND EQUITY

FUND EQUITY

	UNAPPROPRIATED FUND BALANCE:		
14-39900	FUND BALANCE-BPD EVIDENCE HOLD	887.10	
	REVENUE OVER EXPENDITURES - YTD		
	BALANCE - CURRENT DATE	887.10	
	TOTAL FUND EQUITY		887.10
	TOTAL LIABILITIES AND EQUITY		887.10

CITY OF BETHEL
BALANCE SHEET
MAY 31, 2020

POLICE ASSET FORFEITURE

ASSETS

16-10100	CASH IN COMBINED FUND	(	66,780.50)	
16-10300	BPD ASSET FORFEITURE - SAVINGS		5,399.07	
	TOTAL ASSETS		(	61,381.43)

LIABILITIES AND EQUITY

FUND EQUITY

	UNAPPROPRIATED FUND BALANCE:			
16-39900	FUND BALANCE-BPD ASSET FORF REVENUE OVER EXPENDITURES - YTD	(	61,381.43)	
	BALANCE - CURRENT DATE	(	61,381.43)	
	TOTAL FUND EQUITY		(	61,381.43)
	TOTAL LIABILITIES AND EQUITY		(	61,381.43)

CITY OF BETHEL
BALANCE SHEET
MAY 31, 2020

VSW-HEAT TRACE REPLACEMENT

ASSETS

17-10100	CASH IN COMBINED FUND	(	112,159.76)	
	TOTAL ASSETS			(112,159.76)

LIABILITIES AND EQUITY

FUND EQUITY

	UNAPPROPRIATED FUND BALANCE:			
	REVENUE OVER EXPENDITURES - YTD	(	112,159.76)	
	BALANCE - CURRENT DATE	(	112,159.76)	
	TOTAL FUND EQUITY			(112,159.76)
	TOTAL LIABILITIES AND EQUITY			(112,159.76)

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MAY 31, 2020

VSW-HEAT TRACE REPLACEMENT

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>VSW-HEAT TRACE REPLACEMENT</u>					
17-50-669 PURCHASED SERVICES,EVID	112,159.76	112,159.76	.00	(112,159.76)	.0
TOTAL VSW-HEAT TRACE REPLACEMENT	112,159.76	112,159.76	.00	(112,159.76)	.0
TOTAL FUND EXPENDITURES	112,159.76	112,159.76	.00	(112,159.76)	.0
NET REVENUE OVER EXPENDITURES	(112,159.76)	(112,159.76)	.00	112,159.76	.0

CITY OF BETHEL
BALANCE SHEET
MAY 31, 2020

BOARDWALK LIGHTING PROJECT

ASSETS

18-10100	CASH IN COMBINED FUND	(3,615.58)	
	TOTAL ASSETS		(3,615.58)

LIABILITIES AND EQUITY

FUND EQUITY

UNAPPROPRIATED FUND BALANCE:			
REVENUE OVER EXPENDITURES - YTD	(3,615.58)		
BALANCE - CURRENT DATE		(3,615.58)	
TOTAL FUND EQUITY			(3,615.58)
TOTAL LIABILITIES AND EQUITY			(3,615.58)

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MAY 31, 2020

BOARDWALK LIGHTING PROJECT

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>BYC FOOD PROGRAM EXPENDITURES</u>					
18-50-669 OTHER PURCHASED SERVICES	3,615.58	3,615.58	.00	(3,615.58)	.0
TOTAL BYC FOOD PROGRAM EXPENDITURES	3,615.58	3,615.58	.00	(3,615.58)	.0
TOTAL FUND EXPENDITURES	3,615.58	3,615.58	.00	(3,615.58)	.0
NET REVENUE OVER EXPENDITURES	(3,615.58)	(3,615.58)	.00	3,615.58	.0

CITY OF BETHEL
BALANCE SHEET
MAY 31, 2020

AVENUES W&S GRANT USDA

ASSETS

19-10100	CASH IN COMBINED FUND	(	5,098.95)	
	TOTAL ASSETS		(	5,098.95)

LIABILITIES AND EQUITY

FUND EQUITY

UNAPPROPRIATED FUND BALANCE:				
REVENUE OVER EXPENDITURES - YTD	(	5,098.95)		
BALANCE - CURRENT DATE		(	5,098.95)	
TOTAL FUND EQUITY			(	5,098.95)
TOTAL LIABILITIES AND EQUITY				(
				5,098.95)

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MAY 31, 2020

AVENUES W&S GRANT USDA

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>DEPARTMENT 50</u>					
19-50-735 FINANCE CHARGES/PENALTIES	5,098.95	5,098.95	.00	(5,098.95)	.0
TOTAL DEPARTMENT 50	5,098.95	5,098.95	.00	(5,098.95)	.0
TOTAL FUND EXPENDITURES	5,098.95	5,098.95	.00	(5,098.95)	.0
NET REVENUE OVER EXPENDITURES	(5,098.95)	(5,098.95)	.00	5,098.95	.0

CITY OF BETHEL
BALANCE SHEET
MAY 31, 2020

AVENUES W&S LOAN USDA

ASSETS

20-10100	CASH IN COMBINED FUND	(290,458.72)	
	TOTAL ASSETS		(290,458.72)

LIABILITIES AND EQUITY

LIABILITIES

20-20100	VOUCHERS PAYABLE	703,554.00	
	TOTAL LIABILITIES		703,554.00

FUND EQUITY

UNAPPROPRIATED FUND BALANCE:

20-39900	FUND BALANCE	(4,420.10)	
	REVENUE OVER EXPENDITURES - YTD	(989,592.62)	
	BALANCE - CURRENT DATE	(994,012.72)	
	TOTAL FUND EQUITY		(994,012.72)
	TOTAL LIABILITIES AND EQUITY		(290,458.72)

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MAY 31, 2020

AVENUES W&S LOAN USDA

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>CITY SHOP FLOOR REPAIR</u>					
20-50-642 LEGAL FEES	44,348.42	44,348.42	.00	(44,348.42)	.0
20-50-643 ENGINEERING	270,775.20	270,775.20	.00	(270,775.20)	.0
20-50-690 USDA LOAN AVENUES	674,469.00	674,469.00	.00	(674,469.00)	.0
TOTAL CITY SHOP FLOOR REPAIR	989,592.62	989,592.62	.00	(989,592.62)	.0
TOTAL FUND EXPENDITURES	989,592.62	989,592.62	.00	(989,592.62)	.0
NET REVENUE OVER EXPENDITURES	(989,592.62)	(989,592.62)	.00	989,592.62	.0

CITY OF BETHEL
BALANCE SHEET
MAY 31, 2020

LAND PLANNING AND DEVELOPMENT

ASSETS

25-10100	CASH IN COMBINED FUND		21,172.97	
	TOTAL ASSETS			21,172.97

LIABILITIES AND EQUITY

FUND EQUITY

	UNAPPROPRIATED FUND BALANCE:			
25-39900	FUND BALANCE-LAND PLANNING & D	21,172.97		
	REVENUE OVER EXPENDITURES - YTD			
	BALANCE - CURRENT DATE		21,172.97	
	TOTAL FUND EQUITY			21,172.97
	TOTAL LIABILITIES AND EQUITY			21,172.97

CITY OF BETHEL
BALANCE SHEET
MAY 31, 2020

PARKS DEVELOPMENT FUND

ASSETS

26-10100	CASH IN COMBINED FUND	40,845.33	
	TOTAL ASSETS		40,845.33

LIABILITIES AND EQUITY

FUND EQUITY

	UNAPPROPRIATED FUND BALANCE:		
26-39900	FUND BALANCE-PARKS DEVELOPMENT	40,845.33	
	REVENUE OVER EXPENDITURES - YTD		
	BALANCE - CURRENT DATE	40,845.33	
	TOTAL FUND EQUITY		40,845.33
	TOTAL LIABILITIES AND EQUITY		40,845.33

CITY OF BETHEL
BALANCE SHEET
MAY 31, 2020

COMMUNITY SERVICE PATROL GRANT

ASSETS

27-10100	CASH IN COMBINED FUND	(	41,428.62)	
27-13200	ACCOUNTS RECEIVABLE STATE		10,578.73	
	TOTAL ASSETS			(30,849.89)

LIABILITIES AND EQUITY

LIABILITIES

27-20100	VOUCHERS PAYABLE		2,311.30	
27-21100	ACCRUED PAYROLL		3,703.59	
	TOTAL LIABILITIES			6,014.89

FUND EQUITY

UNAPPROPRIATED FUND BALANCE:				
REVENUE OVER EXPENDITURES - YTD	(	36,864.78)		
BALANCE - CURRENT DATE	(	36,864.78)		
TOTAL FUND EQUITY				(36,864.78)
TOTAL LIABILITIES AND EQUITY				(30,849.89)

CITY OF BETHEL
REVENUES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MAY 31, 2020

COMMUNITY SERVICE PATROL GRANT

	<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEARNED</u>	<u>PCNT</u>
27-42-415 GRANT REVENUE	234,280.95	234,280.95	.00	(234,280.95)	.0
TOTAL SOURCE 42	234,280.95	234,280.95	.00	(234,280.95)	.0
TOTAL FUND REVENUE	234,280.95	234,280.95	.00	(234,280.95)	.0

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MAY 31, 2020

COMMUNITY SERVICE PATROL GRANT

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>CSP PROGRAM</u>					
27-50-501 SALARIES	140,726.98	140,726.98	149,286.00	8,559.02	94.3
27-50-502 OVERTIME	8,763.95	8,763.95	10,000.00	1,236.05	87.6
27-50-508 LEAVE CASHOUT	1,820.73	1,820.73	7,042.00	5,221.27	25.9
27-50-511 MEDICARE FICA	2,598.24	2,598.24	2,310.00	(288.24)	112.5
27-50-512 EMPLOYEE GROUP BENEFITS	58,590.13	58,590.13	72,324.00	13,733.87	81.0
27-50-515 UNEMPLOYMENT	.00	.00	2,131.00	2,131.00	.0
27-50-516 WORKMEN'S COMP	533.72	533.72	8,568.00	8,034.28	6.2
27-50-518 PERS	37,737.26	37,737.26	35,043.00	(2,694.26)	107.7
27-50-519 UTILITY BENEFIT	3,817.24	3,817.24	13,680.00	9,862.76	27.9
27-50-561 SUPPLIES	2,551.08	2,551.08	1,500.00	(1,051.08)	170.1
27-50-563 WEARING APPAREL	1,039.08	1,039.08	1,500.00	460.92	69.3
27-50-570 IN-KIND EXPENSES	.00	.00	32,308.00	32,308.00	.0
27-50-602 GASOLINE / DIESEL / OIL	6,481.56	6,481.56	3,431.00	(3,050.56)	188.9
27-50-627 STAFF CELLULAR PHONES	949.57	949.57	500.00	(449.57)	189.9
27-50-683 MINOR EQUIPMENT	2,886.95	2,886.95	1,500.00	(1,386.95)	192.5
27-50-721 INSURANCE	2,649.24	2,649.24	2,904.00	254.76	91.2
TOTAL CSP PROGRAM	271,145.73	271,145.73	344,027.00	72,881.27	78.8
TOTAL FUND EXPENDITURES	271,145.73	271,145.73	344,027.00	72,881.27	78.8
NET REVENUE OVER EXPENDITURES	(36,864.78)	(36,864.78)	(344,027.00)	(307,162.22)	(10.7)

CITY OF BETHEL
BALANCE SHEET
MAY 31, 2020

YKHC POOL GRANT

ASSETS

29-10100	CASH IN COMBINED FUND	25.00	
	TOTAL ASSETS		25.00

LIABILITIES AND EQUITY

FUND EQUITY

	UNAPPROPRIATED FUND BALANCE: REVENUE OVER EXPENDITURES - YTD	25.00	
	BALANCE - CURRENT DATE	25.00	
	TOTAL FUND EQUITY		25.00
	TOTAL LIABILITIES AND EQUITY		25.00

CITY OF BETHEL
REVENUES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MAY 31, 2020

YKHC POOL GRANT

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>STATE REVENUE</u>					
29-42-415 DMV REV/SOA COMMISSION	25.00	25.00	.00	(25.00)	.0
TOTAL STATE REVENUE	25.00	25.00	.00	(25.00)	.0
TOTAL FUND REVENUE	25.00	25.00	.00	(25.00)	.0
NET REVENUE OVER EXPENDITURES	25.00	25.00	.00	(25.00)	.0

CITY OF BETHEL
BALANCE SHEET
MAY 31, 2020

VOL. FIRE ASSISTANCE-DOF

ASSETS

33-10100	CASH IN COMBINED FUND	3,725.55	
	TOTAL ASSETS		3,725.55

LIABILITIES AND EQUITY

LIABILITIES

33-23600	DEFERRED REVENUE	3,725.55	
	TOTAL LIABILITIES		3,725.55
	TOTAL LIABILITIES AND EQUITY		3,725.55

CITY OF BETHEL
BALANCE SHEET
MAY 31, 2020

YK REG AQUA HLTH & SAFETY CTR

ASSETS

40-10100	CASH IN COMBINED FUND	(1,019,735.99)	
40-12501	INVESTMENT-AMLIP YKHF	3,986,062.40	
40-14200	INVENTORY-HEATING FUEL	24,982.50	
40-16300	BUILDINGS	21,831,540.08	
40-16500	MACHINERY & EQUIPMENT	1,465,627.00	
40-16800	ACCUM DEPR BUILDING	(3,397,098.32)	
40-17000	ACCUM DEPR - M & E	(409,059.87)	
	TOTAL ASSETS		22,482,317.80

LIABILITIES AND EQUITY

LIABILITIES

40-20100	VOUCHERS PAYABLE	98,794.51	
40-25950	DUE TO/FROM POOL MGMT CO.	(28,985.09)	
	TOTAL LIABILITIES		69,809.42

FUND EQUITY

40-30100	CONTRIBUTED CAPITAL-STATE	23,061,119.31	
40-30200	CONTRIBUTED CAPITAL- OTHER	236,047.77	
	UNAPPROPRIATED FUND BALANCE:		
40-39900	FUND BALANCE	(424,665.93)	
	REVENUE OVER EXPENDITURES - YTD	(469,272.65)	
	BALANCE - CURRENT DATE	(893,938.58)	
	TOTAL FUND EQUITY		22,403,228.50
	TOTAL LIABILITIES AND EQUITY		22,473,037.92

CITY OF BETHEL
REVENUES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MAY 31, 2020

YK REG AQUA HLTH & SAFETY CTR

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
40-42-414 DELTA WOMEN'S GROUP GRANT	405.00	405.00	.00	(405.00)	.0
TOTAL SOURCE 42	405.00	405.00	.00	(405.00)	.0
 <u>SOURCE 43</u>					
40-43-430 PRO-SHOP REVENUE	26,886.00	26,886.00	44,100.00	17,214.00	61.0
40-43-435 CONCESSION REVENUE	48,233.00	48,233.00	64,900.00	16,667.00	74.3
40-43-460 ENTRY FEE	90,517.00	90,517.00	115,730.00	25,213.00	78.2
40-43-463 FACILITY RENTAL	26,950.00	26,950.00	42,075.00	15,125.00	64.1
40-43-465 PROGRAM FEES	28,867.00	28,867.00	83,318.00	54,451.00	34.7
TOTAL SOURCE 43	221,453.00	221,453.00	350,123.00	128,670.00	63.3
 <u>TRANSFERS IN</u>					
40-46-412 LOCAL SOURCES-SALES TAX REV	324,442.00	324,442.00	538,513.00	214,071.00	60.3
40-46-413 LOCAL SOURCES-ALCOHOLTAX REV	16,451.00	16,451.00	16,665.00	214.00	98.7
40-46-414 WELLNESS PROGRAM	211,392.00	211,392.00	394,655.00	183,263.00	53.6
TOTAL TRANSFERS IN	552,285.00	552,285.00	949,833.00	397,548.00	58.2
 <u>MISCELLANEOUS</u>					
40-49-487 INVESTMENT INCOME	58,603.18	58,603.18	50,000.00	(8,603.18)	117.2
TOTAL MISCELLANEOUS	58,603.18	58,603.18	50,000.00	(8,603.18)	117.2
TOTAL FUND REVENUE	832,746.18	832,746.18	1,349,956.00	517,209.82	61.7

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MAY 31, 2020

YK REG AQUA HLTH & SAFETY CTR

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>LOCAL FUNDED EXPENDITURES</u>					
40-50-602 GASOLINE/OIL/DIESEL	1,228.51	1,228.51	2,400.00	1,171.49	51.2
40-50-621 ELECTRICITY	77,974.64	77,974.64	117,000.00	39,025.36	66.6
40-50-622 TELEPHONE	1,102.96	1,102.96	750.00	(352.96)	147.1
40-50-623 HEATING FUEL	183,405.96	183,405.96	240,000.00	56,594.04	76.4
40-50-624 WATER/SEWER/GARBAGE	61,578.50	61,578.50	55,000.00	(6,578.50)	112.0
40-50-646 CONTRACTOR'S FEES	653,564.81	653,564.81	1,044,704.00	391,139.19	62.6
40-50-649 PROFESSIONAL SVS	87,000.69	87,000.69	148,526.00	61,525.31	58.6
40-50-661 VEHICL MAINT/REPAIR	231.56	231.56	1,000.00	768.44	23.2
40-50-662 PROP MAINT	78,241.56	78,241.56	.00	(78,241.56)	.0
40-50-669 OTHER PURCHASED SERVICES	37,242.06	37,242.06	25,160.00	(12,082.06)	148.0
40-50-721 INSURANCE	58,109.15	58,109.15	63,692.00	5,582.85	91.2
40-50-996 ADMIN OVERHEAD-IT SVCS	41,509.00	41,509.00	42,174.00	665.00	98.4
40-50-997 ICR-PROPERTY MAINTENANCE-5%	.00	.00	46,393.00	46,393.00	.0
40-50-998 ADMINISTRATIVE OVERHEAD-GF	20,829.43	20,829.43	25,362.00	4,532.57	82.1
TOTAL LOCAL FUNDED EXPENDITURES	1,302,018.83	1,302,018.83	1,812,161.00	510,142.17	71.9
TOTAL FUND EXPENDITURES	1,302,018.83	1,302,018.83	1,812,161.00	510,142.17	71.9
NET REVENUE OVER EXPENDITURES	(469,272.65)	(469,272.65)	(462,205.00)	7,067.65	(101.5)

CITY OF BETHEL
BALANCE SHEET
MAY 31, 2020

E-911 SYSTEM/SURCHARGE

ASSETS

41-10100	CASH IN COMBINED FUND		48,451.41	
	TOTAL ASSETS			48,451.41

LIABILITIES AND EQUITY

LIABILITIES

41-21100	ACCRUED PAYROLL		3,004.24	
	TOTAL LIABILITIES			3,004.24

FUND EQUITY

	UNAPPROPRIATED FUND BALANCE:			
41-39900	FUND BALANCE-E911 SYSTEM SUR	87,837.18		
	REVENUE OVER EXPENDITURES - YTD	(34,154.01)		
	BALANCE - CURRENT DATE		53,683.17	
	TOTAL FUND EQUITY			53,683.17
	TOTAL LIABILITIES AND EQUITY			56,687.41

CITY OF BETHEL
REVENUES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MAY 31, 2020

E-911 SYSTEM/SURCHARGE

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>E-911 SURCHARGE</u>					
41-42-411 SURCHARGE FROM UNITED UTL	133,110.43	133,110.43	144,000.00	10,889.57	92.4
TOTAL E-911 SURCHARGE	133,110.43	133,110.43	144,000.00	10,889.57	92.4
TOTAL FUND REVENUE	133,110.43	133,110.43	144,000.00	10,889.57	92.4

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MAY 31, 2020

E-911 SYSTEM/SURCHARGE

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>E-911 SERVICES</u>					
41-50-501 SALARIES	79,088.69	79,088.69	56,847.00	(22,241.69)	139.1
41-50-502 OVERTIME	1,298.00	1,298.00	.00	(1,298.00)	.0
41-50-508 LEAVE CASHOUT	.00	.00	2,198.00	2,198.00	.0
41-50-511 MEDICARE FICA	1,351.90	1,351.90	824.00	(527.90)	164.1
41-50-512 EMPLOYEE GROUP BENEFITS	20,687.64	20,687.64	26,519.00	5,831.36	78.0
41-50-515 UNEMPLOYMENT	.00	.00	992.00	992.00	.0
41-50-516 WORKERS' COMPENSATION	185.79	185.79	215.00	29.21	86.4
41-50-518 PERS	19,963.57	19,963.57	12,929.00	(7,034.57)	154.4
41-50-519 UTILITY BENEFIT	2,915.64	2,915.64	4,560.00	1,644.36	63.9
41-50-649 OTHER PROFESSIONAL SRVS	34,216.95	34,216.95	35,500.00	1,283.05	96.4
41-50-669 OTHER PURCHASED SERVICES	1,294.07	1,294.07	5,000.00	3,705.93	25.9
41-50-721 INSURANCE	1,862.19	1,862.19	2,041.00	178.81	91.2
41-50-732 RENTS & LEASES	4,400.00	4,400.00	4,800.00	400.00	91.7
TOTAL E-911 SERVICES	167,264.44	167,264.44	152,425.00	(14,839.44)	109.7
TOTAL FUND EXPENDITURES	167,264.44	167,264.44	152,425.00	(14,839.44)	109.7
NET REVENUE OVER EXPENDITURES	(34,154.01)	(34,154.01)	(8,425.00)	25,729.01	(405.4)

CITY OF BETHEL
BALANCE SHEET
MAY 31, 2020

SOA SEWAGE LAGOON

ASSETS

42-10100	CASH IN COMBINED FUND	(1,037.23)	
	TOTAL ASSETS		(1,037.23)

LIABILITIES AND EQUITY

FUND EQUITY

UNAPPROPRIATED FUND BALANCE:			
REVENUE OVER EXPENDITURES - YTD	(1,037.23)		
BALANCE - CURRENT DATE		(1,037.23)	
TOTAL FUND EQUITY			(1,037.23)
TOTAL LIABILITIES AND EQUITY			(1,037.23)

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MAY 31, 2020

SOA SEWAGE LAGOON

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>SEWAGE LAGOON</u>					
42-50-501 SALARIES	650.15	650.15	.00	(650.15)	.0
42-50-511 MEDICARE FICA	9.47	9.47	.00	(9.47)	.0
42-50-512 EMPLOYEE GROUP BENEFITS	234.57	234.57	.00	(234.57)	.0
42-50-518 PERS	143.04	143.04	.00	(143.04)	.0
TOTAL SEWAGE LAGOON	1,037.23	1,037.23	.00	(1,037.23)	.0
TOTAL FUND EXPENDITURES	1,037.23	1,037.23	.00	(1,037.23)	.0
NET REVENUE OVER EXPENDITURES	(1,037.23)	(1,037.23)	.00	1,037.23	.0

CITY OF BETHEL
BALANCE SHEET
MAY 31, 2020

INSTITUTIONAL CORRIDOR PROJECT

ASSETS

45-10100	CASH IN COMBINED FUND	(99,020.44)	
	TOTAL ASSETS		(99,020.44)

LIABILITIES AND EQUITY

FUND EQUITY

UNAPPROPRIATED FUND BALANCE:			
REVENUE OVER EXPENDITURES - YTD	(99,020.44)		
BALANCE - CURRENT DATE		(99,020.44)	
TOTAL FUND EQUITY			(99,020.44)
TOTAL LIABILITIES AND EQUITY			(99,020.44)

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MAY 31, 2020

INSTITUTIONAL CORRIDOR PROJECT

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>INSTITUTIONAL CORRIDOR PROJECT</u>					
45-50-501 SALARIES	22.33	22.33	.00	(22.33)	.0
45-50-511 MEDICARE FICA	.24	.24	.00	(.24)	.0
45-50-512 EMPLOYEE GROUP BENEFITS	8.09	8.09	.00	(8.09)	.0
45-50-518 PERS	4.92	4.92	.00	(4.92)	.0
45-50-545 TRAINING/TRAVEL	16,121.73	16,121.73	.00	(16,121.73)	.0
45-50-646 IC-SOA GRANT	82,863.13	82,863.13	300,000.00	217,136.87	27.6
TOTAL INSTITUTIONAL CORRIDOR PROJECT	99,020.44	99,020.44	300,000.00	200,979.56	33.0
TOTAL FUND EXPENDITURES	99,020.44	99,020.44	300,000.00	200,979.56	33.0
NET REVENUE OVER EXPENDITURES	(99,020.44)	(99,020.44)	(300,000.00)	(200,979.56)	(33.0)

CITY OF BETHEL
BALANCE SHEET
MAY 31, 2020

PUBLIC SAFETY BUILDING-CAP PRJ

ASSETS

46-10100	CASH IN COMBINED FUND	(	1,988.53)	
46-13200	ACCOUNTS RECEIVABLE		40,209.59	
	TOTAL ASSETS			38,221.06

LIABILITIES AND EQUITY

LIABILITIES

46-21100	ACCRUED PAYROLL		15.74	
	TOTAL LIABILITIES			15.74

FUND EQUITY

	UNAPPROPRIATED FUND BALANCE:			
46-39900	FUND BALANCE		23.48	
	REVENUE OVER EXPENDITURES - YTD		38,181.84	
	BALANCE - CURRENT DATE		38,205.32	
	TOTAL FUND EQUITY			38,205.32
	TOTAL LIABILITIES AND EQUITY			38,221.06

CITY OF BETHEL
REVENUES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MAY 31, 2020

PUBLIC SAFETY BUILDING-CAP PRJ

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>STATE FUNDING</u>					
46-42-412 SOA PD DISPATCH SYS GRANT REV	42,543.74	42,543.74	.00	(42,543.74)	.0
TOTAL STATE FUNDING	42,543.74	42,543.74	.00	(42,543.74)	.0
TOTAL FUND REVENUE	42,543.74	42,543.74	.00	(42,543.74)	.0

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MAY 31, 2020

PUBLIC SAFETY BUILDING-CAP PRJ

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>SOA POLICE DISPATCH SYS GRANT</u>					
46-51-501 SALARIES	224.22	224.22	.00	(224.22)	.0
46-51-508 LEAVE CASHOUT	40.33	40.33	.00	(40.33)	.0
46-51-511 MEDICARE FICA	3.64	3.64	.00	(3.64)	.0
46-51-512 EMPLOYEE GROUP BENEFITS	4,044.37	4,044.37	.00	(4,044.37)	.0
46-51-518 PERS	49.34	49.34	.00	(49.34)	.0
	<u>4,361.90</u>	<u>4,361.90</u>	<u>.00</u>	<u>(4,361.90)</u>	<u>.0</u>
TOTAL FUND EXPENDITURES	<u>4,361.90</u>	<u>4,361.90</u>	<u>.00</u>	<u>(4,361.90)</u>	<u>.0</u>
NET REVENUE OVER EXPENDITURES	<u><u>38,181.84</u></u>	<u><u>38,181.84</u></u>	<u><u>.00</u></u>	<u><u>(38,181.84)</u></u>	<u><u>.0</u></u>

CITY OF BETHEL
BALANCE SHEET
MAY 31, 2020

PORT OFFICE CP FUND

ASSETS

47-10100	CASH IN COMBINED FUND	(22,466.07)	
	TOTAL ASSETS		(22,466.07)

LIABILITIES AND EQUITY

FUND EQUITY

	UNAPPROPRIATED FUND BALANCE:		
47-39900	FUND BALANCE	(22,466.07)	
	REVENUE OVER EXPENDITURES - YTD		
	BALANCE - CURRENT DATE	(22,466.07)	
	TOTAL FUND EQUITY		(22,466.07)
	TOTAL LIABILITIES AND EQUITY		(22,466.07)

CITY OF BETHEL
BALANCE SHEET
MAY 31, 2020

F49 PORT MULTI-FACILITY IMPRV.

ASSETS

49-10100	CASH IN COMBINED FUND	(22,200.00)	
	TOTAL ASSETS		(22,200.00)

LIABILITIES AND EQUITY

FUND EQUITY

	UNAPPROPRIATED FUND BALANCE:		
49-39900	FUND BALANCE-F49 PORT MULT-FAC	(22,200.00)	
	REVENUE OVER EXPENDITURES - YTD		
	BALANCE - CURRENT DATE	(22,200.00)	
	TOTAL FUND EQUITY		(22,200.00)
	TOTAL LIABILITIES AND EQUITY		(22,200.00)

CITY OF BETHEL
BALANCE SHEET
MAY 31, 2020

SOLID WASTE SERVICES

ASSETS

50-10100	CASH IN COMBINED FUND	4,656,384.55	
50-13100	ACCOUNTS RECEIVABLE	148,965.98	
50-13900	ALLOWANCE FOR DOUBTFUL ACCTS	(18,270.92)	
50-14200	INVENTORY - HEATING FUEL	866.06	
50-14400	INVENTORY - DIESEL	2,664.80	
50-16100	LAND	18,252.00	
50-16300	BUILDINGS	96,568.13	
50-16400	PLANTS AND LINES-GENERAL	22,428.30	
50-16500	MACHINERY & EQUIP-GENERAL	709,474.15	
50-16600	VEHICLES-GENERAL	427,986.87	
50-16800	ACCUM DEPR-BUILDINGS	(54,101.90)	
50-16900	ACCUM DEPR-PLANT/LINE-GNL	(16,488.51)	
50-17000	ACCUM DEP-M&E GENERAL	(570,774.25)	
50-17100	ACCUM DEPR-VEHICLES-GENERAL	(144,547.50)	
50-19000	DEFERRED OUTFLOW-PENSION	99,744.44	
TOTAL ASSETS			5,379,152.20

LIABILITIES AND EQUITY

LIABILITIES

50-20100	VOUCHERS PAYABLE	217,447.08	
50-21100	ACCRUED PAYROLL	12,312.86	
50-22100	ACCRUED VACATION	30,509.98	
50-22200	VACATION/SICK LEAVE	2,568.50	
50-28500	LANDFILL CLOSURE.POSTCLOS	2,577,028.93	
50-29000	DEFERRED INFLOW-PENSION	41,932.60	
50-29100	PENSION LIABILITY	506,240.64	
TOTAL LIABILITIES			3,388,040.59

FUND EQUITY

UNAPPROPRIATED FUND BALANCE:			
50-39900	FUND BALANCE-SOLID WASTE SERV	2,031,723.84	
	REVENUE OVER EXPENDITURES - YTD	(67,998.31)	
BALANCE - CURRENT DATE		1,963,725.53	
TOTAL FUND EQUITY			1,963,725.53
TOTAL LIABILITIES AND EQUITY			5,351,766.12

CITY OF BETHEL
REVENUES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MAY 31, 2020

SOLID WASTE SERVICES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>SOLID WASTE & RECYLING</u>					
50-44-412 COMMERCIAL GARBAGE PICKUP	678,388.95	678,388.95	762,976.00	84,587.05	88.9
50-44-413 RESIDENTIAL GARBAGE PICKUP	309,491.27	309,491.27	325,987.00	16,495.73	94.9
50-44-416 LANDFILL DUMP FEE	133,396.90	133,396.90	92,826.00	(40,570.90)	143.7
TOTAL SOLID WASTE & RECYLING	1,121,277.12	1,121,277.12	1,181,789.00	60,511.88	94.9
TOTAL FUND REVENUE	1,121,277.12	1,121,277.12	1,181,789.00	60,511.88	94.9

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MAY 31, 2020

SOLID WASTE SERVICES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>HAULED REFUSE</u>					
50-70-501 SALARIES	119,887.38	119,887.38	227,153.00	107,265.62	52.8
50-70-502 OVERTIME	8,242.21	8,242.21	10,250.00	2,007.79	80.4
50-70-508 LEAVE CASHOUT	.00	.00	5,586.00	5,586.00	.0
50-70-511 MEDICARE FICA	1,858.99	1,858.99	3,442.00	1,583.01	54.0
50-70-512 EMPLOYEE GROUP BENEFITS	29,829.80	29,829.80	40,984.00	11,154.20	72.8
50-70-515 UNEMPLOYMENT	.00	.00	4,226.00	4,226.00	.0
50-70-516 WORKERS' COMPENSATION	5,411.78	5,411.78	12,430.00	7,018.22	43.5
50-70-517 PERS ON BEHALF	.00	.00	52,229.00	52,229.00	.0
50-70-518 PERS	28,188.54	28,188.54	.00	(28,188.54)	.0
50-70-519 UTILITY BENEFIT	4,452.17	4,452.17	7,752.00	3,299.83	57.4
50-70-545 TRAINING/TRAVEL	.00	.00	5,000.00	5,000.00	.0
50-70-561 SUPPLIES	644.04	644.04	500.00	(144.04)	128.8
50-70-563 WEARING APPAREL	590.29	590.29	500.00	(90.29)	118.1
50-70-600 TIRES & WHEELS	.00	.00	8,000.00	8,000.00	.0
50-70-601 VEHICLE PARTS	11,056.34	11,056.34	20,000.00	8,943.66	55.3
50-70-602 GASOLINE / DIESEL / OIL	18,080.23	18,080.23	21,600.00	3,519.77	83.7
50-70-661 VEHICLE MAINT/REPAIRS	48,538.71	48,538.71	75,079.00	26,540.29	64.7
50-70-669 OTHER PURCHASED SERVICES	19.98	19.98	500.00	480.02	4.0
50-70-683 MINOR EQUIPMENT	1,132.35	1,132.35	.00	(1,132.35)	.0
50-70-691 4 YD DUMPSTERS	39,954.24	39,954.24	40,000.00	45.76	99.9
50-70-721 INSURANCE	5,683.70	5,683.70	6,230.00	546.30	91.2
50-70-738 BAD DEBTS EXPENSE	.00	.00	3,000.00	3,000.00	.0
50-70-998 ADMINISTRATIVE OVERHEAD-GF	34,101.71	34,101.71	62,250.00	28,148.29	54.8
TOTAL HAULED REFUSE	357,672.46	357,672.46	606,711.00	249,038.54	59.0
<u>LANDFILL OPERATIONS</u>					
50-71-501 SALARIES	112,894.89	112,894.89	150,632.00	37,737.11	75.0
50-71-502 OVERTIME	24,911.79	24,911.79	10,250.00	(14,661.79)	243.0
50-71-508 LEAVE CASHOUT	9,114.14	9,114.14	7,055.00	(2,059.14)	129.2
50-71-510 SOCIAL SECURITY EXPENSE	472.44	472.44	.00	(472.44)	.0
50-71-511 MEDICARE FICA	1,783.20	1,783.20	2,333.00	549.80	76.4
50-71-512 EMPLOYEE GROUP BENEFITS	19,316.66	19,316.66	55,448.00	36,131.34	34.8
50-71-515 UNEMPLOYMENT	.00	.00	1,634.00	1,634.00	.0
50-71-516 WORKERS' COMPENSATION	3,945.04	3,945.04	4,905.00	959.96	80.4
50-71-518 PERS	28,987.54	28,987.54	35,394.00	6,406.46	81.9
50-71-519 UTILITY BENEFIT	343.53	343.53	10,488.00	10,144.47	3.3
50-71-545 TRAINING/TRAVEL	.00	.00	3,000.00	3,000.00	.0
50-71-561 SUPPLIES	2,765.71	2,765.71	5,000.00	2,234.29	55.3
50-71-563 WEARING APPAREL	1,039.83	1,039.83	1,500.00	460.17	69.3
50-71-567 SALT	29,999.90	29,999.90	30,000.00	.10	100.0
50-71-601 VEHICLE PARTS	5,749.44	5,749.44	10,000.00	4,250.56	57.5
50-71-602 GASOLINE / DIESEL / OIL	15,727.07	15,727.07	12,000.00	(3,727.07)	131.1
50-71-621 ELECTRICITY	3,959.09	3,959.09	3,000.00	(959.09)	132.0
50-71-623 HEATING FUEL	.00	.00	3,600.00	3,600.00	.0
50-71-627 STAFF CELLULAR PHONES	285.31	285.31	840.00	554.69	34.0
50-71-649 ENGINEERING SERVICES	(12,800.00)	(12,800.00)	.00	12,800.00	.0
50-71-661 VEHICLE MAINT/REPAIRS	48,603.07	48,603.07	75,079.00	26,475.93	64.7
50-71-662 PROPERTY MAINT	43,616.76	43,616.76	27,836.00	(15,780.76)	156.7
50-71-669 OTHER PURCHASED SERVICES	1,365.84	1,365.84	5,000.00	3,634.16	27.3

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MAY 31, 2020

SOLID WASTE SERVICES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
50-71-683 MINOR EQUIPMENT	1,259.57	1,259.57	8,000.00	6,740.43	15.7
50-71-690 CAPITAL EXPENSE-END DUMP	176,291.00	176,291.00	190,889.00	14,598.00	92.4
50-71-691 963K TRACK LOADER	.00	.00	356,455.00	356,455.00	.0
50-71-692 SERVICE ROAD FOR LANDFILL	.00	.00	40,000.00	40,000.00	.0
50-71-693 950M WHEEL LOADER	265,533.62	265,533.62	265,534.00	.38	100.0
50-71-699 CAPITAL EXP-BELLY DUMP TRUCK	.00	.00	70,000.00	70,000.00	.0
50-71-721 INSURANCE	3,870.90	3,870.90	6,525.00	2,654.10	59.3
50-71-724 DUES & SUBSCRIPTION	51.96	51.96	50.00	(1.96)	103.9
50-71-996 ADMIN OVERHEAD-IT SVCS	14,221.03	14,221.03	15,494.00	1,272.97	91.8
50-71-998 ADMINISTRATIVE OVERHEAD-GF	18,265.46	18,265.46	47,560.00	29,294.54	38.4
TOTAL LANDFILL OPERATIONS	821,574.79	821,574.79	1,455,501.00	633,926.21	56.5
RECYCLING OPERATIONS					
50-72-602 GASOLINE / DIESEL / OIL	827.87	827.87	.00	(827.87)	.0
50-72-621 ELECTRICITY	615.79	615.79	.00	(615.79)	.0
50-72-623 HEATING FUEL	8,584.52	8,584.52	.00	(8,584.52)	.0
TOTAL RECYCLING OPERATIONS	10,028.18	10,028.18	.00	(10,028.18)	.0
TOTAL FUND EXPENDITURES	1,189,275.43	1,189,275.43	2,062,212.00	872,936.57	57.7
NET REVENUE OVER EXPENDITURES	(67,998.31)	(67,998.31)	(880,423.00)	(812,424.69)	(7.7)

CITY OF BETHEL
BALANCE SHEET
MAY 31, 2020

WATER & SEWER SERVICES

ASSETS

51-10100	CASH IN COMBINED FUND	1,359,381.83	
51-12502	INVESTMENT-AMLIP W SUBS	888,603.67	
51-12507	INVESTMENT-AMLIP S SUBS	202,275.60	
51-13100	ACCOUNTS RECEIVABLE	949,350.13	
51-13900	ALLOWANCE-DOUBTFUL ACCTS	(61,297.17)	
51-14200	HEATING FUEL INVENTORY	37,340.51	
51-14400	DIESEL FUEL INVENTORY	33,310.00	
51-14910	DEPOSITS	225,000.00	
51-16200	IMPROVEMENTS	12,187.41	
51-16300	BUILDINGS	2,869,625.96	
51-16400	PLANTS AND LINES-GENERAL	35,846,287.52	
51-16500	MACHINERY & EQUIP-GENERAL	223,338.57	
51-16600	VEHICLES-GENERAL	4,046,164.16	
51-16800	ACCUM DEPR-BUILDINGS	(2,873,025.31)	
51-16900	ACCUM DEPR-PLANT/LINE-GNL	(21,872,800.90)	
51-17000	ACCUM DEP-M&E GENERAL	(128,606.80)	
51-17100	ACCUM DEPR-VEHICLES-GENERAL	(2,508,434.03)	
51-18000	W/S CONSTRUCTION IN PROGRESS	9,645,026.26	
51-19000	DEFERRED OUTFLOW-PENSION	773,404.50	
	TOTAL ASSETS		29,667,131.91

LIABILITIES AND EQUITY

LIABILITIES

51-20100	VOUCHERS PAYABLE	18,766.76	
51-21100	ACCRUED PAYROLL	67,226.16	
51-22100	ACCRUED VACATION	107,309.14	
51-22200	VACATION/SICK LEAVE	7,063.38	
51-25900	DUE TO/FROM OTHER FUNDS	1,996,668.23	
51-26100	UTILITY DEPOSITS	368,995.92	
51-29000	DEFERRED INFLOW-PENSION	256,868.55	
51-29100	PENSION LIABILITY	3,843,487.07	
51-29200	NATLBANKAK LOANS PAYABLE	224,823.00	
	TOTAL LIABILITIES		6,891,208.21

FUND EQUITY

51-30100	CONTRIBUTED CAPITAL-STATE	19,123,506.25	
51-30200	CONTRIBUTED CAPITAL-FED	11,425,439.68	
51-30300	CONTRIB CAP-CORP ENGR	5,816,281.20	
51-30400	CONTRIB CAP-PHS	972,517.00	
51-30500	CONTRIB CAP-EDA	311,207.20	
51-30600	CONTRIB CAP-U OF A	127,476.00	
51-30700	CONTRIBUTED CAPITAL VSW	8,280,868.37	
51-30800	CONTRIBUTED CAPITAL-RECD	72,736.71	
51-31900	CONTRIB CAP-OTHER	1,464,521.97	
51-31950	CONTRIB CAPITAL-FLEET REP FUND	23,460.12	
51-32100	AMORTIZATION CONTRIBUTION	(7,758,406.58)	
51-37900	DESIGNATED-CAP IMPROV & DEPREC	251,213.07	

CITY OF BETHEL
BALANCE SHEET
MAY 31, 2020

WATER & SEWER SERVICES

UNAPPROPRIATED FUND BALANCE:			
51-39900	FUND BALANCE-WATER & SEWER SER	(17,139,341.78)	
	REVENUE OVER EXPENDITURES - YTD	(330,843.03)	
	BALANCE - CURRENT DATE	(17,470,184.81)	
	TOTAL FUND EQUITY		22,640,636.18
	TOTAL LIABILITIES AND EQUITY		29,531,844.39

CITY OF BETHEL
REVENUES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MAY 31, 2020

WATER & SEWER SERVICES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>WATER</u>					
51-42-410 TRUCKED WATER	2,721,416.33	2,721,416.33	2,798,807.00	77,390.67	97.2
51-42-412 METERED PIPED WATER COMM.	499,725.43	499,725.43	1,035,290.00	535,564.57	48.3
51-42-414 UNMETERED PIPED WTR RESID	797,233.11	797,233.11	808,639.00	11,405.89	98.6
51-42-416 CONTRACT WATER	9,840.00	9,840.00	10,675.00	835.00	92.2
51-42-436 PUMPHOUSE WATER	24,560.15	24,560.15	18,859.00	(5,701.15)	130.2
TOTAL WATER	4,052,775.02	4,052,775.02	4,672,270.00	619,494.98	86.7
<u>SEWER</u>					
51-43-411 TRUCKED SEWER (EVAC/HB)	1,553,529.90	1,553,529.90	1,648,000.00	94,470.10	94.3
51-43-412 METERED PIPED SEWER COMM.	436,454.65	436,454.65	867,887.00	431,432.35	50.3
51-43-414 UNMETERED PIPED SEWER RES	237,173.41	237,173.41	242,255.00	5,081.59	97.9
51-43-416 CONTRACT SEWER	14,329.24	14,329.24	24,828.00	10,498.76	57.7
TOTAL SEWER	2,241,487.20	2,241,487.20	2,782,970.00	541,482.80	80.5
<u>MISCELLANEOUS</u>					
51-45-434 UTILITY PENALTY/INTEREST	19,033.87	19,033.87	38,163.00	19,129.13	49.9
51-45-435 RECONNECT FEES	140.00	140.00	2,758.00	2,618.00	5.1
51-45-450 SENIOR DISCOUNT	(48,145.87)	(48,145.87)	46,000.00	94,145.87	(104.7)
51-45-467 NSF CHECKS AND FEES	65.00	65.00	130.00	65.00	50.0
51-45-468 UTILITY INSPECTION FEES	1,343.46	1,343.46	2,000.00	656.54	67.2
51-45-471 WATER SUBSCRIPTION FEES	167,964.90	167,964.90	168,395.00	430.10	99.7
51-45-472 SEWER SUBSCRIPTION FEES	177,817.85	177,817.85	177,428.00	(389.85)	100.2
51-45-487 INVESTMENT INCOME	16,038.13	16,038.13	16,000.00	(38.13)	100.2
TOTAL MISCELLANEOUS	334,257.34	334,257.34	450,874.00	116,616.66	74.1
<u>MISCELLANEOUS</u>					
51-49-466 CASH OVER/SHORT	(340.15)	(340.15)	100.00	440.15	(340.2)
51-49-495 MISCELLANEOUS INCOME	5,499.27	5,499.27	3,226.00	(2,273.27)	170.5
TOTAL MISCELLANEOUS	5,159.12	5,159.12	3,326.00	(1,833.12)	155.1
TOTAL FUND REVENUE	6,633,678.68	6,633,678.68	7,909,440.00	1,275,761.32	83.9

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MAY 31, 2020

WATER & SEWER SERVICES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>UTILITY BILLING</u>					
51-80-501 SALARIES	41,005.36	41,005.36	90,127.00	49,121.64	45.5
51-80-502 OVERTIME	653.75	653.75	1,025.00	371.25	63.8
51-80-508 LEAVE CASHOUT	.00	.00	4,396.00	4,396.00	.0
51-80-511 MEDICARE FICA	607.87	607.87	1,322.00	714.13	46.0
51-80-512 GROUP HEALTH INSURANCE	20,493.01	20,493.01	42,189.00	21,695.99	48.6
51-80-515 UNEMPLOYMENT	.00	.00	1,322.00	1,322.00	.0
51-80-516 WORKERS' COMPENSATION	303.71	303.71	244.00	(59.71)	124.5
51-80-518 PERS	8,945.79	8,945.79	20,053.00	11,107.21	44.6
51-80-519 UTILITY BENEFIT	570.40	570.40	7,980.00	7,409.60	7.2
51-80-545 TRAINING/TRAVEL	.00	.00	2,000.00	2,000.00	.0
51-80-561 SUPPLIES	4,955.40	4,955.40	4,000.00	(955.40)	123.9
51-80-649 ONLINE BILL PAY	3,607.00	3,607.00	3,000.00	(607.00)	120.2
51-80-683 MINOR EQUIPMENT	.00	.00	1,500.00	1,500.00	.0
51-80-721 INSURANCE	850.19	850.19	932.00	81.81	91.2
51-80-727 ADVERTISING	.00	.00	500.00	500.00	.0
51-80-733 POSTAGE	12,073.86	12,073.86	13,000.00	926.14	92.9
51-80-736 BANK CHARGES	37,769.82	37,769.82	36,500.00	(1,269.82)	103.5
51-80-777 PROJECT-BOILER & HVAC REBUILD	297,484.93	297,484.93	620,000.00	322,515.07	48.0
51-80-799 MISCELLANEOUS EXPENSES	.00	.00	500.00	500.00	.0
51-80-996 ADMIN OVERHEAD-IT SVCS	13,085.15	13,085.15	14,256.00	1,170.85	91.8
51-80-998 ADMINISTRATIVE OVERHEAD-GF	25,555.33	25,555.33	28,839.00	3,283.67	88.6
TOTAL UTILITY BILLING	467,961.57	467,961.57	893,685.00	425,723.43	52.4
<u>HAULED WATER</u>					
51-81-501 SALARIES	433,456.29	433,456.29	463,487.00	30,030.71	93.5
51-81-502 OVERTIME	153,947.32	153,947.32	125,000.00	(28,947.32)	123.2
51-81-508 LEAVE CASHOUT	13,797.16	13,797.16	22,313.00	8,515.84	61.8
51-81-510 SOCIAL SECURITY	734.47	734.47	.00	(734.47)	.0
51-81-511 MEDICARE	8,945.57	8,945.57	8,533.00	(412.57)	104.8
51-81-512 EMPLOYEE GROUP BENEFITS	173,564.82	173,564.82	210,945.00	37,380.18	82.3
51-81-515 UNEMPLOYMENT	538.29	538.29	6,379.00	5,840.71	8.4
51-81-516 WORKERS' COMPENSATION	9,019.42	9,019.42	15,202.00	6,182.58	59.3
51-81-518 PERS	126,521.06	126,521.06	129,467.00	2,945.94	97.7
51-81-519 UTILITY BENEFIT	24,658.77	24,658.77	39,900.00	15,241.23	61.8
51-81-545 TRAINING/TRAVEL	1,853.35	1,853.35	2,000.00	146.65	92.7
51-81-561 SUPPLIES	16,699.51	16,699.51	10,000.00	(6,699.51)	167.0
51-81-563 WEARING APPAREL	7,773.11	7,773.11	10,000.00	2,226.89	77.7
51-81-600 TIRES	42,886.25	42,886.25	42,000.00	(886.25)	102.1
51-81-601 VEHICLE MT. (PARTS & TOOLS)	125,771.48	125,771.48	180,000.00	54,228.52	69.9
51-81-602 GASOLINE/DIESEL/OIL	176,002.31	176,002.31	120,000.00	(56,002.31)	146.7
51-81-621 ELECTRICITY	9,374.46	9,374.46	10,500.00	1,125.54	89.3
51-81-622 TELEPHONE	30.07	30.07	650.00	619.93	4.6
51-81-623 HEATING FUEL	15,741.15	15,741.15	14,500.00	(1,241.15)	108.6
51-81-626 WATER/SEWER/GARBAGE	4,653.58	4,653.58	8,500.00	3,846.42	54.8
51-81-627 STAFF CELLULAR PHONES	769.64	769.64	840.00	70.36	91.6
51-81-650 LAB TESTS	1,450.00	1,450.00	5,000.00	3,550.00	29.0
51-81-661 VEHICLE MAINT/REPAIR	200,863.25	200,863.25	310,326.00	109,462.75	64.7
51-81-662 PROPERTY MAINT	68,810.62	68,810.62	46,393.00	(22,417.62)	148.3
51-81-665 CITY SAFETY	.00	.00	1,000.00	1,000.00	.0

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MAY 31, 2020

WATER & SEWER SERVICES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
51-81-669 OTHER PURCHASED SERVICES	4,605.00	4,605.00	5,000.00	395.00	92.1
51-81-683 MINOR EQUIPMENT	2,837.18	2,837.18	4,000.00	1,162.82	70.9
51-81-691 WATER TRUCK	.00	.00	37,323.00	37,323.00	.0
51-81-699 XFER TO F-58 FLEET REPLACEMENT	224,823.00	224,823.00	1,573,938.00	1,349,115.00	14.3
51-81-721 INSURANCE	85,568.41	85,568.41	86,739.00	1,170.59	98.7
51-81-722 INSURANCE-DED EXP & OTHER	38,855.89	38,855.89	10,000.00	(28,855.89)	388.6
51-81-724 DUES/SUBSCRIPTIONS	.00	.00	80.00	80.00	.0
51-81-738 BAD DEBT EXPENSE	.00	.00	10,000.00	10,000.00	.0
51-81-799 MISCELLANEOUS	.00	.00	2,000.00	2,000.00	.0
51-81-996 ADMIN OVERHEAD-IT SVCS	12,449.09	12,449.09	13,563.00	1,113.91	91.8
51-81-998 ADMINISTRATIVE OVERHEAD-GF	131,295.71	131,295.71	174,623.00	43,327.29	75.2
TOTAL HAULED WATER	2,118,296.23	2,118,296.23	3,700,201.00	1,581,904.77	57.3

PIPED WATER

51-82-501 SALARIES	136,332.84	136,332.84	167,422.00	31,089.16	81.4
51-82-502 OVERTIME	37,829.90	37,829.90	30,750.00	(7,079.90)	123.0
51-82-508 LEAVE CASHOUT	2,853.14	2,853.14	7,575.00	4,721.86	37.7
51-82-511 MEDICARE	2,774.08	2,774.08	2,874.00	99.92	96.5
51-82-512 EMPLOYEE GROUP BENEFITS	42,570.32	42,570.32	55,448.00	12,877.68	76.8
51-82-515 UNEMPLOYMENT	.00	.00	1,634.00	1,634.00	.0
51-82-516 WORKERS' COMPENSATION	2,849.00	2,849.00	5,119.00	2,270.00	55.7
51-82-518 PERS	38,159.79	38,159.79	43,598.00	5,438.21	87.5
51-82-519 UTILITY BENEFIT	4,500.81	4,500.81	10,488.00	5,987.19	42.9
51-82-545 TRAINING/TRAVEL	.00	.00	5,000.00	5,000.00	.0
51-82-561 SUPPLIES	3,409.58	3,409.58	6,000.00	2,590.42	56.8
51-82-563 WEARING APPAREL	2,557.85	2,557.85	3,000.00	442.15	85.3
51-82-592 PLUMBING SUPPLIES	2,141.17	2,141.17	15,000.00	12,858.83	14.3
51-82-600 TIRES AND WHEELS	.00	.00	1,200.00	1,200.00	.0
51-82-601 VEHICLE MT. (PARTS & TOOLS)	5,878.89	5,878.89	8,000.00	2,121.11	73.5
51-82-602 GASOLINE/DIESEL/OIL	8,655.67	8,655.67	15,000.00	6,344.33	57.7
51-82-621 ELECTRICITY-UTIL MT SHOP	6,304.41	6,304.41	5,500.00	(804.41)	114.6
51-82-622 TELEPHONE	60.14	60.14	100.00	39.86	60.1
51-82-623 HEATING FUEL	22,270.43	22,270.43	25,000.00	2,729.57	89.1
51-82-626 WATER/SEWER/GARB	479.64	479.64	600.00	120.36	79.9
51-82-627 STAFF CELLULAR PHONES	570.62	570.62	1,680.00	1,109.38	34.0
51-82-649 ENGINEERING SERVICES	.00	.00	25,000.00	25,000.00	.0
51-82-661 VEHICLE MAINT/REPAIR	1,941.54	1,941.54	3,003.00	1,061.46	64.7
51-82-665 CITY SAFETY	.00	.00	2,000.00	2,000.00	.0
51-82-669 OTHER PURCHASED SERVICES	302.00	302.00	1,500.00	1,198.00	20.1
51-82-683 MINOR EQUIPMENT	6,047.11	6,047.11	25,000.00	18,952.89	24.2
51-82-690 GROOVING MACHINE	.00	.00	62,500.00	62,500.00	.0
51-82-721 INSURANCE	5,985.54	5,985.54	6,646.00	660.46	90.1
51-82-727 ADVERTISING	17.25	17.25	1,000.00	982.75	1.7
51-82-735 FINANCE CHARGES/PENALTIES	41,250.00	41,250.00	.00	(41,250.00)	.0
51-82-777 PROJECT EXPENSES-CULVERTS	176,153.00	176,153.00	175,000.00	(1,153.00)	100.7
51-82-996 ADMIN OVERHEAD-IT SVCS	13,584.95	13,584.95	14,801.00	1,216.05	91.8
51-82-998 ADMINISTRATIVE OVERHEAD-GF	49,099.73	49,099.73	77,228.00	28,128.27	63.6
TOTAL PIPED WATER	614,579.40	614,579.40	804,666.00	190,086.60	76.4

BETHEL HTS WTR TREATMENT

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MAY 31, 2020

WATER & SEWER SERVICES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
51-83-501 SALARIES	98,299.01	98,299.01	124,086.00	25,786.99	79.2
51-83-502 OVERTIME	31,130.34	31,130.34	35,875.00	4,744.66	86.8
51-83-508 LEAVE CASHOUT	8,209.24	8,209.24	5,757.00	(2,452.24)	142.6
51-83-511 MEDICARE	296.69	296.69	2,319.00	2,022.31	12.8
51-83-512 EMPLOYEE GROUP BENEFITS	23,704.80	23,704.80	42,189.00	18,484.20	56.2
51-83-515 UNEMPLOYMENT	98.24	98.24	1,243.00	1,144.76	7.9
51-83-516 WORKERS' COMPENSATION	2,362.14	2,362.14	4,132.00	1,769.86	57.2
51-83-518 PERS	28,474.48	28,474.48	35,192.00	6,717.52	80.9
51-83-519 UTILITY BENEFIT	7,990.32	7,990.32	7,980.00	(10.32)	100.1
51-83-545 TRAINING/TRAVEL	2,181.69	2,181.69	4,000.00	1,818.31	54.5
51-83-561 SUPPLIES	2,904.37	2,904.37	4,000.00	1,095.63	72.6
51-83-563 WEARING APPAREL	1,207.81	1,207.81	1,500.00	292.19	80.5
51-83-567 CHEMICALS	25,034.80	25,034.80	55,000.00	29,965.20	45.5
51-83-592 PLUMBING SUPPLIES	.00	.00	5,000.00	5,000.00	.0
51-83-621 ELECTRICITY (PUMPHOUSE)	79,719.49	79,719.49	90,000.00	10,280.51	88.6
51-83-622 TELEPHONE	.00	.00	500.00	500.00	.0
51-83-623 HEATING FUEL (PUMPHOUSE)	117,586.93	117,586.93	130,000.00	12,413.07	90.5
51-83-649 ENGINEERING SERVICES	.00	.00	2,000.00	2,000.00	.0
51-83-650 LAB TESTS	5,769.96	5,769.96	12,000.00	6,230.04	48.1
51-83-661 VEHICLE MAINT/REPAIR	1,941.54	1,941.54	3,003.00	1,061.46	64.7
51-83-665 CITY SAFETY	.00	.00	6,000.00	6,000.00	.0
51-83-669 OTHER PURCHASED SERVICES	10,198.03	10,198.03	10,000.00	(198.03)	102.0
51-83-683 MINOR EQUIPMENT	10,716.98	10,716.98	25,000.00	14,283.02	42.9
51-83-721 INSURANCE	19,604.42	19,604.42	21,729.00	2,124.58	90.2
51-83-727 ADVERTISING	.00	.00	500.00	500.00	.0
51-83-772 PROJECT EXPENSES	150.00	150.00	50,000.00	49,850.00	.3
51-83-773 SITE IMPROVEMENTS -CAPITAL	27,094.00	27,094.00	70,000.00	42,906.00	38.7
51-83-996 ADMIN OVERHEAD-IT SVCS	12,948.86	12,948.86	14,108.00	1,159.14	91.8
51-83-998 ADMINISTRATIVE OVERHEAD-GF	40,302.01	40,302.01	44,249.00	3,946.99	91.1
TOTAL BETHEL HTS WTR TREATMENT	557,926.15	557,926.15	807,362.00	249,435.85	69.1

CITY SUB WTR TREATMENT

51-84-501 SALARIES	121,272.41	121,272.41	189,169.00	67,896.59	64.1
51-84-502 OVERTIME	70,304.35	70,304.35	35,875.00	(34,429.35)	196.0
51-84-508 LEAVE CASHOUT	.00	.00	8,932.00	8,932.00	.0
51-84-511 MEDICARE	2,912.21	2,912.21	3,263.00	350.79	89.3
51-84-512 EMPLOYEE GROUP BENEFITS	39,119.31	39,119.31	66,297.00	27,177.69	59.0
51-84-515 UNEMPLOYMENT	98.24	98.24	1,953.00	1,854.76	5.0
51-84-516 WORKERS' COMPENSATION	3,364.57	3,364.57	5,814.00	2,449.43	57.9
51-84-518 PERS	42,146.90	42,146.90	49,510.00	7,363.10	85.1
51-84-519 UTILITY BENEFIT	10,086.46	10,086.46	12,540.00	2,453.54	80.4
51-84-545 TRAINING/TRAVEL	4,106.01	4,106.01	5,000.00	893.99	82.1
51-84-561 SUPPLIES	2,585.31	2,585.31	2,500.00	(85.31)	103.4
51-84-563 WEARING APPAREL	.00	.00	1,500.00	1,500.00	.0
51-84-567 CHEMICALS	80,154.15	80,154.15	100,000.00	19,845.85	80.2
51-84-592 PLUMBING SUPPLIES	.00	.00	3,000.00	3,000.00	.0
51-84-600 TIRES & WHEELS	.00	.00	1,500.00	1,500.00	.0
51-84-602 GASOLINE/DIESEL/OIL	1,694.41	1,694.41	1,000.00	(694.41)	169.4
51-84-621 ELECTRICITY (CS WTF)	66,538.84	66,538.84	60,000.00	(6,538.84)	110.9
51-84-622 TELEPHONE	30.07	30.07	100.00	69.93	30.1
51-84-623 HEATING FUEL(CS WTF)	116,461.82	116,461.82	150,000.00	33,538.18	77.6

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MAY 31, 2020

WATER & SEWER SERVICES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
51-84-650 LAB TESTS	16,504.52	16,504.52	10,000.00	(6,504.52)	165.1
51-84-661 VEHICLE MAINT (ISF)	1,951.54	1,951.54	3,003.00	1,051.46	65.0
51-84-665 CITY SAFETY	.00	.00	2,500.00	2,500.00	.0
51-84-669 OTHER PURCHASED SERVICES	4,433.72	4,433.72	5,000.00	566.28	88.7
51-84-683 MINOR EQUIPMENT	16,790.59	16,790.59	20,000.00	3,209.41	84.0
51-84-685 EQUIPMENT	988.32	988.32	.00	(988.32)	.0
51-84-721 INSURANCE	12,206.37	12,206.37	13,560.00	1,353.63	90.0
51-84-996 ADMIN OVERHEAD-IT SVCS	14,221.03	14,221.03	15,494.00	1,272.97	91.8
51-84-998 ADMINISTRATIVE OVERHEAD-GF	57,059.60	57,059.60	63,841.00	6,781.40	89.4
TOTAL CITY SUB WTR TREATMENT	685,030.75	685,030.75	831,351.00	146,320.25	82.4

HAULED SEWER

51-85-501 SALARIES	341,216.89	341,216.89	524,733.00	183,516.11	65.0
51-85-502 OVERTIME	129,126.67	129,126.67	125,000.00	(4,126.67)	103.3
51-85-508 LEAVE CASHOUT	4,898.66	4,898.66	25,301.00	20,402.34	19.4
51-85-511 MEDICARE	7,056.19	7,056.19	9,421.00	2,364.81	74.9
51-85-512 EMPLOYEE GROUP BENEFITS	158,261.90	158,261.90	234,571.00	76,309.10	67.5
51-85-515 UNEMPLOYMENT	7,250.00	7,250.00	6,910.00	(340.00)	104.9
51-85-516 WORKERS' COMPENSATION	18,412.57	18,412.57	18,393.00	(19.57)	100.1
51-85-518 PERS	103,046.12	103,046.12	142,941.00	39,894.88	72.1
51-85-519 UTILITY BENEFIT	17,696.48	17,696.48	44,346.00	26,649.52	39.9
51-85-545 TRAINING/TRAVEL	.00	.00	300.00	300.00	.0
51-85-561 SUPPLIES	16,345.31	16,345.31	7,000.00	(9,345.31)	233.5
51-85-563 WEARING APPAREL	6,820.68	6,820.68	7,000.00	179.32	97.4
51-85-600 TIRES & WHEELS	10,959.81	10,959.81	12,000.00	1,040.19	91.3
51-85-601 VEHICLE MT. (PARTS & TOOLS)	71,505.19	71,505.19	50,000.00	(21,505.19)	143.0
51-85-602 GASOLINE/DIESEL/OIL	98,921.46	98,921.46	110,000.00	11,078.54	89.9
51-85-621 ELECTRICITY	9,374.46	9,374.46	8,300.00	(1,074.46)	113.0
51-85-622 TELEPHONE	.00	.00	400.00	400.00	.0
51-85-623 HEATING FUEL	15,741.16	15,741.16	12,000.00	(3,741.16)	131.2
51-85-626 WATER/SEWER/GARBAGE	4,653.58	4,653.58	9,000.00	4,346.42	51.7
51-85-627 CELL PHONE	.00	.00	840.00	840.00	.0
51-85-661 VEHICLE MAINT/REPAIR	201,075.34	201,075.34	310,326.00	109,250.66	64.8
51-85-662 PROPERTY MAINT	68,810.62	68,810.62	46,393.00	(22,417.62)	148.3
51-85-669 OTHER PURCHASED SERVICES	4,327.95	4,327.95	7,000.00	2,672.05	61.8
51-85-683 MINOR EQUIPMENT	1,659.41	1,659.41	3,100.00	1,440.59	53.5
51-85-699 HAULED SEWER CAP SL ASSET RES	.00	.00	182,825.00	182,825.00	.0
51-85-721 INSURANCE	63,938.93	63,938.93	70,082.00	6,143.07	91.2
51-85-722 INSURANCE-DED EXP & OTHER	.00	.00	20,000.00	20,000.00	.0
51-85-724 DUES/SUBSCRIPTIONS	.00	.00	30.00	30.00	.0
51-85-799 MISCELLANEOUS	59.98	59.98	1,200.00	1,140.02	5.0
51-85-996 ADMIN OVERHEAD-IT SVCS	12,449.08	12,449.08	13,563.00	1,113.92	91.8
51-85-998 ADMINISTRATIVE OVERHEAD-GF	149,729.07	149,729.07	193,499.00	43,769.93	77.4
TOTAL HAULED SEWER	1,523,337.51	1,523,337.51	2,196,474.00	673,136.49	69.4

PIPED SEWER

51-86-501 SALARIES	130,728.88	130,728.88	167,074.00	36,345.12	78.3
51-86-502 OVERTIME	37,829.95	37,829.95	30,750.00	(7,079.95)	123.0
51-86-508 LEAVE CASHOUT	2,853.14	2,853.14	7,575.00	4,721.86	37.7

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MAY 31, 2020

WATER & SEWER SERVICES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
51-86-511 MEDICARE	2,692.28	2,692.28	2,868.00	175.72	93.9
51-86-512 EMPLOYEE GROUP BENEFITS	39,057.80	39,057.80	55,448.00	16,390.20	70.4
51-86-515 UNEMPLOYMENT	.00	.00	1,634.00	1,634.00	.0
51-86-516 WORKERS' COMPENSATION	2,847.79	2,847.79	5,600.00	2,752.21	50.9
51-86-518 PERS	36,927.00	36,927.00	43,521.00	6,594.00	84.9
51-86-519 UTILITY BENEFITS	4,662.68	4,662.68	10,488.00	5,825.32	44.5
51-86-545 TRAINING/TRAVEL	.00	.00	3,000.00	3,000.00	.0
51-86-561 SUPPLIES	6,669.49	6,669.49	6,000.00	(669.49)	111.2
51-86-563 WEARING APPAREL	3,546.71	3,546.71	3,000.00	(546.71)	118.2
51-86-590 GLYCOL SUPPLIES	70,000.00	70,000.00	70,000.00	.00	100.0
51-86-592 PLUMBING SUPPLIES	146.63	146.63	10,000.00	9,853.37	1.5
51-86-600 TIRES & WHEELS	123.78	123.78	2,000.00	1,876.22	6.2
51-86-601 VEHICLE MT. (PARTS & TOOLS)	4,579.52	4,579.52	6,500.00	1,920.48	70.5
51-86-602 GASOLINE/DIESEL/OIL	9,306.26	9,306.26	15,000.00	5,693.74	62.0
51-86-621 ELECTRICITY-LIFTST & BLDG	92,111.66	92,111.66	100,000.00	7,888.34	92.1
51-86-622 TELEPHONE	.00	.00	500.00	500.00	.0
51-86-623 HEATING FUEL	31,653.99	31,653.99	35,000.00	3,346.01	90.4
51-86-626 WATER/SEWER/GARB	479.65	479.65	600.00	120.35	79.9
51-86-661 VEHICLE MAINT/REPAIR	2,158.04	2,158.04	3,003.00	844.96	71.9
51-86-665 CITY SAFETY	.00	.00	5,000.00	5,000.00	.0
51-86-669 OTHER PURCHASED SERVICES	17,541.31	17,541.31	20,000.00	2,458.69	87.7
51-86-683 MINOR EQUIPMENT	95,812.13	95,812.13	125,000.00	29,187.87	76.7
51-86-685 EQUIPMENT	32.99	32.99	.00	(32.99)	.0
51-86-691 PIPED SEWER CAPITAL	.00	.00	40,000.00	40,000.00	.0
51-86-699 PIPED SEWER CAP EXP SL ASSETS	11,198.00	11,198.00	182,825.00	171,627.00	6.1
51-86-721 INSURANCE	5,909.97	5,909.97	6,561.00	651.03	90.1
51-86-736 LEASED PROPERTY-LIFT STATIONS	14,044.94	14,044.94	15,000.00	955.06	93.6
51-86-777 PROJECT EXP-CULVERTS	171,351.00	171,351.00	175,000.00	3,649.00	97.9
51-86-996 ADMIN OVERHEAD-IT SVCS	13,584.92	13,584.92	14,801.00	1,216.08	91.8
51-86-998 ADMINISTRATIVE OVERHEAD-GF	49,183.53	49,183.53	55,566.00	6,382.47	88.5
TOTAL PIPED SEWER	857,034.04	857,034.04	1,219,314.00	362,279.96	70.3

SEWER LAGOON

51-87-501 SALARIES	41,503.69	41,503.69	68,912.00	27,408.31	60.2
51-87-502 OVERTIME	8,620.72	8,620.72	10,250.00	1,629.28	84.1
51-87-508 LEAVE CASHOUT	634.03	634.03	2,211.00	1,576.97	28.7
51-87-511 MEDICARE	785.97	785.97	1,148.00	362.03	68.5
51-87-512 EMPLOYEE GROUP BENEFITS	10,326.69	10,326.69	21,697.00	11,370.31	47.6
51-87-515 UNEMPLOYMENT	.00	.00	639.00	639.00	.0
51-87-516 WORKERS' COMPENSATION	820.82	820.82	2,241.00	1,420.18	36.6
51-87-518 PERS	10,992.88	10,992.88	17,416.00	6,423.12	63.1
51-87-519 UTILITY BENEFIT	1,116.93	1,116.93	4,104.00	2,987.07	27.2
51-87-545 TRAINING/TRAVEL	403.19	403.19	3,000.00	2,596.81	13.4
51-87-561 SUPPLIES	2,040.18	2,040.18	1,500.00	(540.18)	136.0
51-87-563 WEARING APPAREL	816.90	816.90	2,000.00	1,183.10	40.9
51-87-592 PLUMBING SUPPLIES	41.98	41.98	1,000.00	958.02	4.2
51-87-602 GASOLINE	2,881.45	2,881.45	20,000.00	17,118.55	14.4
51-87-650 LAB TESTS (SAMPLES)	5,318.60	5,318.60	12,000.00	6,681.40	44.3
51-87-665 CITY SAFETY	.00	.00	2,000.00	2,000.00	.0
51-87-669 OTHER PURCHASED SERVICES	1,647.43	1,647.43	1,000.00	(647.43)	164.7
51-87-683 MINOR EQUIPMENT	1,682.99	1,682.99	2,500.00	817.01	67.3
51-87-721 INSURANCE	404.58	404.58	443.00	38.42	91.3

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MAY 31, 2020

WATER & SEWER SERVICES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
51-87-724 DUES & SUBSCRIPTIONS	7,920.00	7,920.00	7,920.00	.00	100.0
51-87-727 ADVERTISING	.00	.00	500.00	500.00	.0
51-87-998 ADMINISTRATIVE OVERHEAD-GF	42,397.03	42,397.03	21,993.00	(20,404.03)	192.8
TOTAL SEWER LAGOON	140,356.06	140,356.06	204,474.00	64,117.94	68.6
TOTAL FUND EXPENDITURES	6,964,521.71	6,964,521.71	10,657,527.00	3,693,005.29	65.4
NET REVENUE OVER EXPENDITURES	(330,843.03)	(330,843.03)	(2,748,087.00)	(2,417,243.97)	(12.0)

CITY OF BETHEL
BALANCE SHEET
MAY 31, 2020

MUNICIPAL DOCK

ASSETS

52-10100	CASH IN COMBINED FUND	4,116,923.57	
52-11100	CASH IN TILL - PORT	50.00	
52-12500	TVI-DOCK DEF MAINT	259,586.47	
52-12504	INVESTMENT-AMLIP SMALL BOAT HA	136,611.45	
52-12505	INVESTMENT-AMLIP SEWALL MAINT	13,617.90	
52-12506	INVESTMENT-AMLIP DOCK DEF MNT	384,606.22	
52-13100	ACCOUNTS RECEIVABLE	413,503.39	
52-13900	ALLOWANCE DOUBTFUL ACCTS	(20,338.31)	
52-14200	INVENTORY-HEATING FUEL	1,365.71	
52-15500	SEAWALL LAND NON-DEPREC	1,001,356.00	
52-15600	SEAWALL DEPRECIABLE	22,716,644.00	
52-16100	LAND	1,235,999.66	
52-16200	IMPROVEMENTS	8,465,341.48	
52-16300	BUILDINGS	1,636,106.30	
52-16500	MACHINERY AND EQUIPMENT	911,039.56	
52-16600	VEHICLES	258,866.90	
52-16700	ACCUM DEPR-IMPROVEMENTS	(2,496,784.38)	
52-16800	ACCUM DEPR-BUILDINGS	(82,896.15)	
52-17000	ACCUM DEPR- MACH & EQUIP	(557,665.96)	
52-17100	ACCUM DEPR-VEHICLES	(254,262.32)	
52-17300	ACCUM DEP-SEAWALL	(8,177,991.84)	
52-18000	CONSTRUCTION IN PROGRESS	42,200.00	
52-19000	DEFERRED OUTFLOW-PENSION	81,750.16	
	TOTAL ASSETS		30,085,629.81

LIABILITIES AND EQUITY

LIABILITIES

52-20100	VOUCHERS PAYABLE	3,471.56	
52-21100	ACCRUED PAYROLL	12,531.80	
52-22100	ACCURED VACATION	12,796.09	
52-22200	ACCRUED SICK LEAVE	1,683.15	
52-25000	SALES TAX PAYABLE	12,123.21	
52-29000	DEFERRED INFLOW-PENSION	22,648.60	
52-29100	PENSION LIABILITY	407,985.64	
	TOTAL LIABILITIES		473,240.05

FUND EQUITY

52-30100	CONTRIBUTED CAPITAL-STATE	4,671,805.00	
52-30200	CONTRIB FOR CONSTRUCTION	25,209,842.60	
52-30300	CONTRIBUTED CAPITAL-FED	15,123.00	
52-30400	CONTRIB CAP-FLEET REP FUND	58,105.90	
52-37500	DESIGNATED RE-BANK STAB.	3,560,441.77	
	UNAPPROPRIATED FUND BALANCE:		
52-39900	UNDESIGNATED RET EARNINGS	(4,243,217.92)	
	REVENUE OVER EXPENDITURES - YTD	331,667.16	
	BALANCE - CURRENT DATE	(3,911,550.76)	

CITY OF BETHEL
BALANCE SHEET
MAY 31, 2020

MUNICIPAL DOCK

TOTAL FUND EQUITY	29,603,767.51
TOTAL LIABILITIES AND EQUITY	30,077,007.56

CITY OF BETHEL
REVENUES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MAY 31, 2020

MUNICIPAL DOCK

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>INTEREST & PENALTIES</u>					
52-40-403 CITY DOCK-PENALTIES & INT	.00	.00	5,000.00	5,000.00	.0
TOTAL INTEREST & PENALTIES	.00	.00	5,000.00	5,000.00	.0
<u>CHARGES FOR SERVICES</u>					
52-43-402 CITY DOCK-STORAGE	65,231.97	65,231.97	70,000.00	4,768.03	93.2
52-43-404 CITY DOCK-PERMITS	.00	.00	3,000.00	3,000.00	.0
52-43-405 CITY DOCK-WHARFAGE	100,255.43	100,255.43	165,000.00	64,744.57	60.8
52-43-407 CITY DOCK-DOCKAGE	9,232.56	9,232.56	25,000.00	15,767.44	36.9
52-43-418 SBH PETRO PORT-FUEL THRU-PUT	147,035.50	147,035.50	220,000.00	72,964.50	66.8
52-43-424 PETRO YARD - STORAGE	3,367.30	3,367.30	2,000.00	(1,367.30)	168.4
52-43-426 PETRO PORT-FUEL THRU-PUT	472,673.60	472,673.60	440,000.00	(32,673.60)	107.4
52-43-427 PETRO PORT-DOCKAGE	14,427.59	14,427.59	20,000.00	5,572.41	72.1
52-43-433 SEAWALL MOORAGE	676.00	676.00	25,000.00	24,324.00	2.7
52-43-434 SEAWALL DOCKAGE	20,361.28	20,361.28	10,000.00	(10,361.28)	203.6
52-43-435 SEAWALL-WHARFAGE	.00	.00	1,000.00	1,000.00	.0
52-43-454 BEACH-STORAGE	44,030.68	44,030.68	10,000.00	(34,030.68)	440.3
52-43-455 BEACH-WHARFAGE	111,856.35	111,856.35	70,000.00	(41,856.35)	159.8
52-43-457 BEACH-DOCKAGE	16,791.97	16,791.97	17,000.00	208.03	98.8
52-43-462 BOAT HARBOR-STORAGE	.00	.00	3,500.00	3,500.00	.0
52-43-463 BOAT HARBOR-MOORAGE	1,476.00	1,476.00	24,000.00	22,524.00	6.2
TOTAL CHARGES FOR SERVICES	1,007,416.23	1,007,416.23	1,105,500.00	98,083.77	91.1
<u>LEASE REVENUE</u>					
52-44-467 LEASE REVENUE	18,270.00	18,270.00	24,000.00	5,730.00	76.1
TOTAL LEASE REVENUE	18,270.00	18,270.00	24,000.00	5,730.00	76.1
<u>MISCELLANEOUS</u>					
52-45-462 SMALL BOAT HARBOR STORAGE	655.00	655.00	.00	(655.00)	.0
52-45-464 SMALL BOAT HARBOR PERMITS	3,060.00	3,060.00	24,000.00	20,940.00	12.8
52-45-467 EXTRA WATER CALLS	5,490.00	5,490.00	25,000.00	19,510.00	22.0
TOTAL MISCELLANEOUS	9,205.00	9,205.00	49,000.00	39,795.00	18.8
<u>MISCELLANEOUS</u>					
52-49-487 INVESTMENT INCOME	7,863.26	7,863.26	2,000.00	(5,863.26)	393.2
52-49-495 MISCELLANEOUS REVENUE	2,965.00	2,965.00	5,000.00	2,035.00	59.3
TOTAL MISCELLANEOUS	10,828.26	10,828.26	7,000.00	(3,828.26)	154.7
TOTAL FUND REVENUE	1,045,719.49	1,045,719.49	1,190,500.00	144,780.51	87.8

CITY OF BETHEL
REVENUES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MAY 31, 2020

MUNICIPAL DOCK

PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MAY 31, 2020

MUNICIPAL DOCK

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>DOCK EXPENDITURES</u>					
52-50-501 SALARIES	151,051.76	151,051.76	184,522.00	33,470.24	81.9
52-50-502 OVERTIME	3,976.90	3,976.90	.00	(3,976.90)	.0
52-50-508 LEAVE CASHOUT	.00	.00	4,103.00	4,103.00	.0
52-50-510 SOCIAL SECURITY EXPENSE	993.02	993.02	1,420.00	426.98	69.9
52-50-511 MEDICARE FICA	2,372.53	2,372.53	2,676.00	303.47	88.7
52-50-512 EMPLOYEE GROUP BENEFITS	50,948.58	50,948.58	60,752.00	9,803.42	83.9
52-50-515 UNEMPLOYMENT	.00	.00	1,790.00	1,790.00	.0
52-50-516 WORKERS' COMPENSATION	3,810.62	3,810.62	6,137.00	2,326.38	62.1
52-50-518 PERS	30,582.64	30,582.64	35,557.00	4,974.36	86.0
52-50-519 UTILITY BENEFIT	10,701.12	10,701.12	11,491.00	789.88	93.1
52-50-545 TRAINING/TRAVEL	1,059.52	1,059.52	5,000.00	3,940.48	21.2
52-50-561 SUPPLIES	4,919.45	4,919.45	5,500.00	580.55	89.4
52-50-563 WEARING APPAREL	1,412.44	1,412.44	2,000.00	587.56	70.6
52-50-601 VEHICLE MT. (PARTS & TOOLS)	7,164.45	7,164.45	20,000.00	12,835.55	35.8
52-50-602 GASOLINE/DIESEL/OIL	14,148.05	14,148.05	15,000.00	851.95	94.3
52-50-621 ELECTRICITY	13,416.50	13,416.50	10,000.00	(3,416.50)	134.2
52-50-622 TELEPHONE	1,714.58	1,714.58	1,000.00	(714.58)	171.5
52-50-623 HEATING FUEL	5,083.01	5,083.01	2,000.00	(3,083.01)	254.2
52-50-624 WATER, SEWER, GARBAGE	4,355.36	4,355.36	5,000.00	644.64	87.1
52-50-626 WATER FOR BARGES	.00	.00	12,000.00	12,000.00	.0
52-50-627 STAFF CELLULAR PHONES	570.59	570.59	1,680.00	1,109.41	34.0
52-50-642 LEGAL FEES	.00	.00	5,000.00	5,000.00	.0
52-50-643 PLANNING/ENGINEERING FEES	.00	.00	5,000.00	5,000.00	.0
52-50-661 VEHICLE MAINT/REPAIR	1,956.54	1,956.54	3,003.00	1,046.46	65.2
52-50-666 MUNICIPAL DOCK MAINT.	2,357.45	2,357.45	5,000.00	2,642.55	47.2
52-50-667 MAINT-SEAWALL	6,789.40	6,789.40	7,000.00	210.60	97.0
52-50-669 OTHER PURCHASED SERVICES	15,338.61	15,338.61	23,500.00	8,161.39	65.3
52-50-683 MINOR EQUIPMENT	13,599.56	13,599.56	25,000.00	11,400.44	54.4
52-50-687 LAND/EASEMENT ACQUISITION	.00	.00	50,000.00	50,000.00	.0
52-50-697 HIGHLIFT FORKLIFT	.00	.00	35,000.00	35,000.00	.0
52-50-721 INSURANCE	12,539.12	12,539.12	16,980.00	4,440.88	73.9
52-50-724 DUES	166.93	166.93	1,000.00	833.07	16.7
52-50-727 ADVERTISING	.00	.00	1,000.00	1,000.00	.0
52-50-736 BANK CHARGES	423.72	423.72	.00	(423.72)	.0
52-50-775 MUNICIPAL DOCK GRAVEL	149,982.84	149,982.84	150,000.00	17.16	100.0
52-50-776 HYDROGRAPHIC SURVEY	.00	.00	34,000.00	34,000.00	.0
52-50-777 CONTAMINATED SOIL PROCESSING	.00	.00	1,000.00	1,000.00	.0
52-50-778 PORT FACILITY IMPROVEMENT	(690.71)	(690.71)	.00	690.71	.0
52-50-799 MISCELLANEOUS EXPENSES	1,183.95	1,183.95	1,500.00	316.05	78.9
52-50-996 ADMIN OVERHEAD-IT SVCS	16,719.92	16,719.92	18,216.00	1,496.08	91.8
52-50-997 ICR-PROPERTY MAINTENANCE 5%	.00	.00	27,066.00	27,066.00	.0
52-50-998 ADMINISTRATIVE OVERHEAD-GF	48,932.16	48,932.16	52,742.00	3,809.84	92.8
TOTAL DOCK EXPENDITURES	577,580.61	577,580.61	849,635.00	272,054.39	68.0

SMALL BOAT HARBOR

52-55-501 SALARIES	57,803.83	57,803.83	99,939.00	42,135.17	57.8
52-55-502 OVERTIME	3,267.40	3,267.40	3,000.00	(267.40)	108.9
52-55-508 LEAVE CASHOUT	.00	.00	1,081.00	1,081.00	.0
52-55-510 SOCIAL SECURITY	2,280.01	2,280.01	4,483.00	2,202.99	50.9

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MAY 31, 2020

MUNICIPAL DOCK

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
52-55-511 MEDICARE FICA	916.06	916.06	1,493.00	576.94	61.4
52-55-512 EMPLOYEE GROUP BENEFITS	14,069.14	14,069.14	9,161.00	(4,908.14)	153.6
52-55-515 UNEMPLOYMENT	.00	.00	2,650.00	2,650.00	.0
52-55-516 WORKERS' COMPENSATION	3,954.72	3,954.72	4,100.00	145.28	96.5
52-55-518 PERS	5,345.48	5,345.48	5,959.00	613.52	89.7
52-55-519 UTILITY BENEFIT	2,521.58	2,521.58	2,189.00	(332.58)	115.2
52-55-561 SUPPLIES	2,110.46	2,110.46	1,800.00	(310.46)	117.3
52-55-563 WEARING APPAREL	804.34	804.34	2,000.00	1,195.66	40.2
52-55-602 GASOLINE	929.58	929.58	8,000.00	7,070.42	11.6
52-55-621 ELECTRICITY	.00	.00	2,000.00	2,000.00	.0
52-55-624 WATER/SEWR/GARBAGE	.00	.00	7,100.00	7,100.00	.0
52-55-668 SMALL BOAT HARBOR MAINTENANCE	1,020.68	1,020.68	7,000.00	5,979.32	14.6
52-55-683 MINOR EQUIPMENT	1,302.78	1,302.78	2,000.00	697.22	65.1
52-55-775 SMALL BOAT HARBOR GRAVEL	16,098.50	16,098.50	16,000.00	(98.50)	100.6
52-55-799 MISCELLANEOUS EXPENSES	.00	.00	250.00	250.00	.0
52-55-998 ADMINISTRATIVE OVERHEAD-GF	24,047.16	24,047.16	22,923.00	(1,124.16)	104.9
 TOTAL SMALL BOAT HARBOR	 136,471.72	 136,471.72	 203,128.00	 66,656.28	 67.2
 TOTAL FUND EXPENDITURES	 714,052.33	 714,052.33	 1,052,763.00	 338,710.67	 67.8
 NET REVENUE OVER EXPENDITURES	 331,667.16	 331,667.16	 137,737.00	 (193,930.16)	 240.8

CITY OF BETHEL
BALANCE SHEET
MAY 31, 2020

LEASED PROPERTIES

ASSETS

53-10100	CASH IN COMBINED FUND	1,059,669.65	
53-12200	INVESTMENT - BOND RESERVE	225,641.90	
53-13100	ACCOUNTS RECEIVABLE	38,450.42	
53-13900	ALLOWANCE FOR DOUBTFUL ACCTS	(4,200.00)	
53-14200	FUEL INVENTORY	7,128.34	
53-16000	LAND	43,000.00	
53-16300	BUILDINGS/IMPRV	9,821,803.52	
53-16500	MACH & EQUIP	54,525.00	
53-16800	ACCUM DEPR-BUILDINGS/IMP	(5,691,866.19)	
53-17000	ACCUM DEPREC-ME	(24,905.43)	
53-18000	CONSTRUCTION IN PROGRESS	17,419.04	
TOTAL ASSETS			5,546,666.25

LIABILITIES AND EQUITY

LIABILITIES

53-20100	VOUCHERS PAYABLE	5,421.17	
53-25900	DUE TO/FROM OTHER FUNDS	928,960.23	
53-26300	UNEARNED REVENUE	595,211.40	
53-27600	ACCRUED INTEREST PAYABLE	7,204.17	
53-27700	LEASE REVENUE BONDS PAYABLE	1,835,000.00	
53-27800	LEASE REVENUE BOND PREMIUM	238,471.45	
TOTAL LIABILITIES			3,610,268.42

FUND EQUITY

53-30100	CONTRIBUTED CAPITAL-STATE	2,360,194.08	
53-30200	CONTRIBUTED CAPITAL-EDA	253,024.80	
53-30300	CONTRIBUTED CAPITAL GF	454,326.50	
UNAPPROPRIATED FUND BALANCE:			
53-39900	FUND BALANCE-LEASED PROPERTIES	(594,649.28)	
	REVENUE OVER EXPENDITURES - YTD	(556,542.77)	
BALANCE - CURRENT DATE		(1,151,192.05)	
TOTAL FUND EQUITY			1,916,353.33
TOTAL LIABILITIES AND EQUITY			5,526,621.75

CITY OF BETHEL
REVENUES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MAY 31, 2020

LEASED PROPERTIES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>LEASE INCOME</u>					
53-44-444 LEASE-COURT SYSTEM	.00	.00	613,620.00	613,620.00	.0
53-44-447 LEASE:DEPT OF LAW	95,202.40	95,202.40	137,964.00	42,761.60	69.0
53-44-450 LEASE PATC	9,600.00	9,600.00	14,400.00	4,800.00	66.7
53-44-452 LEASE-TOWER ROAD LAND	8,400.00	8,400.00	5,400.00	(3,000.00)	155.6
53-44-453 YKHC - BUILDING	3,150.00	3,150.00	4,200.00	1,050.00	75.0
53-44-472 DMV LEASE	8,008.00	8,008.00	6,298.00	(1,710.00)	127.2
53-44-479 LEASE LAND AVCP HEARSTART	1,200.00	1,200.00	1,800.00	600.00	66.7
53-44-481 LEASE LAND SWANSONS	14,080.00	14,080.00	21,120.00	7,040.00	66.7
53-44-485 LEASE LAND EUNKANG CHURCH	1,200.00	1,200.00	1,800.00	600.00	66.7
53-44-488 LEASE LAND GCI	6,800.00	6,800.00	10,200.00	3,400.00	66.7
53-44-489 LAND ESSENKAY/KUSKOKUSH	.00	.00	24,012.00	24,012.00	.0
53-44-495 LEASE-OTHER LEASE REVENUE	16,008.00	16,008.00	.00	(16,008.00)	.0
TOTAL LEASE INCOME	163,648.40	163,648.40	840,814.00	677,165.60	19.5
<u>MISCELLANEOUS</u>					
53-49-487 INVESTMENT INCOME	3,181.51	3,181.51	.00	(3,181.51)	.0
TOTAL MISCELLANEOUS	3,181.51	3,181.51	.00	(3,181.51)	.0
TOTAL FUND REVENUE	166,829.91	166,829.91	840,814.00	673,984.09	19.8

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MAY 31, 2020

LEASED PROPERTIES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>LEASED PROPERTIES-MISC</u>					
53-50-623 HEATING FUEL	9,700.48	9,700.48	.00	(9,700.48)	.0
53-50-721 INSURANCE	9,906.60	9,906.60	.00	(9,906.60)	.0
TOTAL LEASED PROPERTIES-MISC	19,607.08	19,607.08	.00	(19,607.08)	.0
<u>LEASED PROP-COURT COMPLEX</u>					
53-55-621 ELECTRICITY-COURT COMPLEX	64,525.07	64,525.07	82,901.00	18,375.93	77.8
53-55-622 TELEPHONE	551.48	551.48	600.00	48.52	91.9
53-55-623 HEATING FUEL-COURT COMPLEX	48,603.46	48,603.46	55,000.00	6,396.54	88.4
53-55-626 WATER/SEWER/GARB-COURT COM	14,117.04	14,117.04	18,000.00	3,882.96	78.4
53-55-642 BOND REFINANCE CLOSING COSTS	.00	.00	2,000.00	2,000.00	.0
53-55-662 PROPERTY MT-COURT COMPLEX	10,138.22	10,138.22	15,000.00	4,861.78	67.6
53-55-663 JANITORIAL-COURT COMPLEX	67,525.00	67,525.00	94,536.00	27,011.00	71.4
53-55-669 OTHER PURCHASED SERVICES	1,078.64	1,078.64	5,000.00	3,921.36	21.6
53-55-694 GENERATOR REPAIR	.00	.00	300,000.00	300,000.00	.0
53-55-714 COURTHOUSE LOAN INTEREST	253,050.00	253,050.00	89,750.00	(163,300.00)	282.0
53-55-717 AMORT OF BOND PREMIUM	.00	.00	29,809.00	29,809.00	.0
53-55-721 INSURANCE	41,244.83	41,244.83	57,281.00	16,036.17	72.0
53-55-997 ICR-PROPERTY MAINTENANCE-15%	206,431.86	206,431.86	139,179.00	(67,252.86)	148.3
TOTAL LEASED PROP-COURT COMPLEX	707,265.60	707,265.60	889,056.00	181,790.40	79.6
<u>LEASED PROP - POLICE ANNEX</u>					
53-56-643 ENGINEERING FEES	(3,500.00)	(3,500.00)	.00	3,500.00	.0
TOTAL LEASED PROP - POLICE ANNEX	(3,500.00)	(3,500.00)	.00	3,500.00	.0
TOTAL FUND EXPENDITURES	723,372.68	723,372.68	889,056.00	165,683.32	81.4
NET REVENUE OVER EXPENDITURES	(556,542.77)	(556,542.77)	(48,242.00)	508,300.77	(1153.

CITY OF BETHEL
BALANCE SHEET
MAY 31, 2020

EMPLOYEE GROUP HEALTH BEN.

ASSETS

54-10100	CASH IN COMBINED FUND	(849,573.17)	
	TOTAL ASSETS		(849,573.17)

LIABILITIES AND EQUITY

FUND EQUITY

	UNAPPROPRIATED FUND BALANCE:		
54-39900	RETAINED EARNINGS	(795,411.86)	
	REVENUE OVER EXPENDITURES - YTD	(55,910.42)	
	BALANCE - CURRENT DATE	(851,322.28)	
	TOTAL FUND EQUITY		(851,322.28)
	TOTAL LIABILITIES AND EQUITY		(851,322.28)

CITY OF BETHEL
REVENUES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MAY 31, 2020

EMPLOYEE GROUP HEALTH BEN.

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>EMP GROUP BENEFITS REVENUES</u>					
54-43-401 FROM GF-ADMINISTRATION	.00	.00	72,324.00	72,324.00	.0
54-43-402 FROM GF-CITY CLERK	.00	.00	24,108.00	24,108.00	.0
54-43-403 FROM GF-FINANCE	.00	.00	150,675.00	150,675.00	.0
54-43-404 FROM GF-PLANNING	.00	.00	44,600.00	44,600.00	.0
54-43-405 FROM GF-FIRE	.00	.00	192,864.00	192,864.00	.0
54-43-406 FROM GF-POLICE	.00	.00	552,073.00	552,073.00	.0
54-43-407 FROM GF-PW-ADMIN	.00	.00	7,232.00	7,232.00	.0
54-43-408 FROM GF-STREETS & ROADS	.00	.00	128,978.00	128,978.00	.0
54-43-411 FROM GF-PROPERTY MAINT	.00	.00	122,951.00	122,951.00	.0
54-43-412 FROM GF-CITY ATTY OFFICE	.00	.00	24,108.00	24,108.00	.0
54-43-424 FROM SR-E911 FUND	.00	.00	26,519.00	26,519.00	.0
54-43-425 FROM CSP GRANT PROGRAM	.00	.00	72,324.00	72,324.00	.0
54-43-449 FROM ENTERPRISE FUND-PORT	.00	.00	60,752.00	60,752.00	.0
54-43-450 FROM EF-PORT	.00	.00	9,161.00	9,161.00	.0
54-43-451 FROM EF-UTIL-HAUL WATER	.00	.00	210,945.00	210,945.00	.0
54-43-452 FROM EF-UTIL-HAUL SEWER	.00	.00	234,571.00	234,571.00	.0
54-43-453 FROM EF-UTIL-PIPED WATER	.00	.00	55,448.00	55,448.00	.0
54-43-454 FROM EF-UTIL-PIPED SEWER	.00	.00	55,448.00	55,448.00	.0
54-43-455 FROM EF-UTIL-REFUSE HAUL	.00	.00	40,984.00	40,984.00	.0
54-43-456 FROM EF-UTIL-LANDFILL	.00	.00	55,448.00	55,448.00	.0
54-43-457 FROM EF-UTIL-WTF BET HGTS	.00	.00	42,189.00	42,189.00	.0
54-43-458 FROM EF-UTIL-SEWER LAGOON	.00	.00	21,697.00	21,697.00	.0
54-43-459 FROM EF-UTIL-WTF CITY SUB	.00	.00	66,297.00	66,297.00	.0
54-43-460 FROM EF-VEHICLE MAINT	.00	.00	147,059.00	147,059.00	.0
54-43-462 COBRA PAYMENTS	10,868.52	10,868.52	.00	(10,868.52)	.0
54-43-463 FROM GEN FUND-IT SVCS	.00	.00	24,108.00	24,108.00	.0
54-43-466 FROM EF-UTIL BILLING	.00	.00	42,189.00	42,189.00	.0
54-43-467 FROM EF-BETHEL TRANSIT SYSTEM	.00	.00	72,324.00	72,324.00	.0
54-43-468 EXPRESS SCRIPTS REBATE	112.20	112.20	.00	(112.20)	.0
TOTAL EMP GROUP BENEFITS REVENUES	10,980.72	10,980.72	2,557,376.00	2,546,395.28	.4
TOTAL FUND REVENUE	10,980.72	10,980.72	2,557,376.00	2,546,395.28	.4

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MAY 31, 2020

EMPLOYEE GROUP HEALTH BEN.

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>EMPLOYEE GROUP HEALTH BENEFITS</u>					
54-50-722 INSURANCE PREMIUMS-HEALTH	.00	.00	2,437,233.00	2,437,233.00	.0
54-50-723 PREMIUM LIFE AD&D LTD	66,891.14	66,891.14	78,018.00	11,126.86	85.7
TOTAL EMPLOYEE GROUP HEALTH BENEFITS	66,891.14	66,891.14	2,515,251.00	2,448,359.86	2.7
TOTAL FUND EXPENDITURES	66,891.14	66,891.14	2,515,251.00	2,448,359.86	2.7
NET REVENUE OVER EXPENDITURES	(55,910.42)	(55,910.42)	42,125.00	98,035.42	(132.7)

CITY OF BETHEL
BALANCE SHEET
MAY 31, 2020

BETHEL PUBLIC TRANSIT SYSTEM

ASSETS

56-10100	CASH IN COMBINED FUND	(	508,435.33)	
56-14200	INVENTORY-HEATING FUEL		4,996.50	
56-16200	IMPROVEMENTS		98,025.00	
56-16500	MACHINERY & EQUIP-GENERAL		48,338.55	
56-16600	VEHICLES-GENERAL		218,851.43	
56-16700	ACCUM DEPR- IMPROVEMENTS	(	28,736.09)	
56-17000	ACCUM DEP-M&E GENERAL	(	48,338.55)	
56-17100	ACCUM DEPR-VEHICLES-GENERAL	(	216,228.98)	
56-19000	DEFERRED OUTFLOW-PENSION		40,043.72	
TOTAL ASSETS			(	391,483.75)

LIABILITIES AND EQUITY

LIABILITIES

56-20100	VOUCHERS PAYABLE		565.75	
56-21100	ACCRUED PAYROLL		5,658.43	
56-22100	ACCRUED VACATION		18,523.62	
56-29000	DEFERRED INFLOW-PENSION		38,733.30	
56-29100	PENSION LIABILITY		246,330.82	
TOTAL LIABILITIES				309,811.92

FUND EQUITY

56-30100	CONTRIBUTED CAPITAL		98,025.00	
UNAPPROPRIATED FUND BALANCE:				
56-39900	FUND BALANCE-BETHEL PUBLIC TRA	(	576,037.89)	
	REVENUE OVER EXPENDITURES - YTD	(	154,625.17)	
BALANCE - CURRENT DATE			(	730,663.06)
TOTAL FUND EQUITY			(	632,638.06)
TOTAL LIABILITIES AND EQUITY			(	322,826.14)

CITY OF BETHEL
REVENUES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MAY 31, 2020

BETHEL PUBLIC TRANSIT SYSTEM

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>LOCAL SOURCES</u>					
56-40-409 CASH TRANSFER GF	.00	.00	80,580.00	80,580.00	.0
TOTAL LOCAL SOURCES	.00	.00	80,580.00	80,580.00	.0
<u>FEDERAL SOURCES</u>					
56-41-411 REV-FEDERAL TRANSIT 5311	164,814.49	164,814.49	.00	(164,814.49)	.0
56-41-413 TRANSIT SECTION 5311	.00	.00	334,764.00	334,764.00	.0
TOTAL FEDERAL SOURCES	164,814.49	164,814.49	334,764.00	169,949.51	49.2
<u>SOURCE 42</u>					
56-42-415 GRANT REVENUE	75,443.24	75,443.24	.00	(75,443.24)	.0
TOTAL SOURCE 42	75,443.24	75,443.24	.00	(75,443.24)	.0
<u>CHARGES FOR SERVICES</u>					
56-43-422 BUS FARES	14,180.00	14,180.00	20,500.00	6,320.00	69.2
56-43-423 BUS FARES-PREPAID	35,631.00	35,631.00	(12,500.00)	(48,131.00)	285.1
TOTAL CHARGES FOR SERVICES	49,811.00	49,811.00	8,000.00	(41,811.00)	622.6
TOTAL FUND REVENUE	290,068.73	290,068.73	423,344.00	133,275.27	68.5

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MAY 31, 2020

BETHEL PUBLIC TRANSIT SYSTEM

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>TRANSIT SYSTEM EXPENDITURES</u>					
56-50-501 SALARIES	129,313.73	129,313.73	161,677.00	32,363.27	80.0
56-50-508 LEAVE CASHOUT	25,545.50	25,545.50	7,977.00	(17,568.50)	320.2
56-50-510 SOCIAL SECURITY EXPENSE	888.50	888.50	.00	(888.50)	.0
56-50-511 MEDICARE FICA	2,286.40	2,286.40	2,344.00	57.60	97.5
56-50-512 EMPLOYEE GROUP BENEFITS	43,510.50	43,510.50	72,324.00	28,813.50	60.2
56-50-515 UNEMPLOYMENT	.00	.00	2,131.00	2,131.00	.0
56-50-516 WORKERS' COMPENSATION	6,617.16	6,617.16	7,857.00	1,239.84	84.2
56-50-518 PERS	25,296.23	25,296.23	35,569.00	10,272.77	71.1
56-50-519 UTILITY BENEFIT	3,648.93	3,648.93	13,680.00	10,031.07	26.7
56-50-545 TRAINING/TRAVEL	41.88	41.88	.00	(41.88)	.0
56-50-561 SUPPLIES	3,824.60	3,824.60	2,000.00	(1,824.60)	191.2
56-50-600 TIRES & WHEELS	.00	.00	2,800.00	2,800.00	.0
56-50-601 VEHICLE MT. (PARTS & TOOLS)	2,874.46	2,874.46	.00	(2,874.46)	.0
56-50-602 GASOLINE	14,267.72	14,267.72	30,000.00	15,732.28	47.6
56-50-621 ELECTRICITY	7,056.86	7,056.86	11,400.00	4,343.14	61.9
56-50-622 TELEPHONE	27.32	27.32	700.00	672.68	3.9
56-50-623 HEATING FUEL	8,142.53	8,142.53	10,800.00	2,657.47	75.4
56-50-626 WTR/SWR/GRB	1,104.88	1,104.88	1,200.00	95.12	92.1
56-50-627 STAFF CELLULAR PHONES	285.26	285.26	840.00	554.74	34.0
56-50-646 CONTRACTOR FEES	.00	.00	2,000.00	2,000.00	.0
56-50-661 VEHICLE MAINT/REPAIR	15,456.30	15,456.30	20,021.00	4,564.70	77.2
56-50-669 OTHER PURCHASED SERVICES	45.10	45.10	.00	(45.10)	.0
56-50-683 MINOR EQUIPMENT	1,050.76	1,050.76	2,500.00	1,449.24	42.0
56-50-690 CAPITAL EXPENDITURES	82,932.00	82,932.00	86,120.00	3,188.00	96.3
56-50-721 INSURANCE	11,262.13	11,262.13	12,344.00	1,081.87	91.2
56-50-724 DUES/SUBSCRIPTIONS	.00	.00	300.00	300.00	.0
56-50-727 ADVERTISING	.00	.00	500.00	500.00	.0
56-50-996 ADMIN OVERHEAD-IT SVCS	14,221.03	14,221.03	15,494.00	1,272.97	91.8
56-50-998 ADMINISTRATIVE OVERHEAD-GF	44,994.12	44,994.12	51,907.00	6,912.88	86.7
TOTAL TRANSIT SYSTEM EXPENDITURES	444,693.90	444,693.90	554,485.00	109,791.10	80.2
TOTAL FUND EXPENDITURES	444,693.90	444,693.90	554,485.00	109,791.10	80.2
NET REVENUE OVER EXPENDITURES	(154,625.17)	(154,625.17)	(131,141.00)	23,484.17	(117.9)

CITY OF BETHEL
BALANCE SHEET
MAY 31, 2020

VEHICLES & EQUIP MAINTENANCE

ASSETS

57-10100	CASH IN COMBINED FUND	(	443,948.83)	
57-14500	INVENTORY-PARTS,OIL,EQUIPMENT		270,006.96	
57-16500	MACHINERY & EQUIP-GENERAL		86,902.27	
57-17000	ACCUM DEP-M&E GENERAL	(	86,477.56)	
TOTAL ASSETS			(	173,517.16)

LIABILITIES AND EQUITY

LIABILITIES

57-20100	VOUCHERS PAYABLE		1,014.04	
57-21100	ACCRUED PAYROLL		8,689.60	
57-22100	ACCRUED VACATION		9,508.21	
57-22200	ACCRUED SICK		642.12	
TOTAL LIABILITIES				19,853.97

FUND EQUITY

UNAPPROPRIATED FUND BALANCE:				
57-39900	FUND BALANCE-V&E MAINTENANCE	(	34,918.63)	
	REVENUE OVER EXPENDITURES - YTD	(	77,867.60)	
BALANCE - CURRENT DATE			(	112,786.23)
TOTAL FUND EQUITY			(	112,786.23)
TOTAL LIABILITIES AND EQUITY			(	92,932.26)

CITY OF BETHEL
REVENUES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MAY 31, 2020

VEHICLES & EQUIP MAINTENANCE

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>CHARGES FOR SERVICES</u>					
57-43-401 FROM GF-ADMIN	970.78	970.78	.00	(970.78)	.0
57-43-403 FROM GF-FINANCE	970.79	970.79	.00	(970.79)	.0
57-43-404 FROM GF-PLANNING	970.78	970.78	.00	(970.78)	.0
57-43-405 FROM GF-FIRE	10,471.84	10,471.84	.00	(10,471.84)	.0
57-43-406 FROM GF-POLICE	12,943.66	12,943.66	.00	(12,943.66)	.0
57-43-407 FROM GF-PW ADMIN	1,941.54	1,941.54	.00	(1,941.54)	.0
57-43-408 FROM GF-STREETS/ROADS	97,077.45	97,077.45	.00	(97,077.45)	.0
57-43-409 FROM GF-PROPERTY MAINT.	3,883.10	3,883.10	.00	(3,883.10)	.0
57-43-413 FROM GEN FUND-IT SVCS	970.78	970.78	.00	(970.78)	.0
57-43-451 FROM EF-HAULED WATER	200,626.75	200,626.75	.00	(200,626.75)	.0
57-43-452 FROM EF-HAULED SEWER	200,626.75	200,626.75	.00	(200,626.75)	.0
57-43-453 FROM EF-PIPED WATER	1,941.54	1,941.54	.00	(1,941.54)	.0
57-43-454 FROM GF-PIPED SEWER	1,941.54	1,941.54	.00	(1,941.54)	.0
57-43-455 FROM EF-BETHEL HGT WATER TRMT	1,941.54	1,941.54	.00	(1,941.54)	.0
57-43-456 FROM EF-CITY SUB WATER TRMT	1,941.54	1,941.54	.00	(1,941.54)	.0
57-43-460 FROM EF-HAULED REFUSE	48,538.71	48,538.71	.00	(48,538.71)	.0
57-43-461 FROM EF-LANDFILL OPERATIONS	48,538.71	48,538.71	.00	(48,538.71)	.0
57-43-470 FROM EF-PORT	1,941.54	1,941.54	.00	(1,941.54)	.0
57-43-481 FROM GENERAL FUND-IT SVCS	12,943.67	12,943.67	.00	(12,943.67)	.0
TOTAL CHARGES FOR SERVICES	651,183.01	651,183.01	.00	(651,183.01)	.0
TOTAL FUND REVENUE	651,183.01	651,183.01	.00	(651,183.01)	.0

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MAY 31, 2020

VEHICLES & EQUIP MAINTENANCE

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>VEHICLE & EQUIP MAINT</u>					
57-50-501 SALARIES	250,813.80	250,813.80	350,947.00	100,133.20	71.5
57-50-502 OVERTIME	7,127.25	7,127.25	18,000.00	10,872.75	39.6
57-50-508 LEAVE CASHOUT	3,075.81	3,075.81	16,807.00	13,731.19	18.3
57-50-510 SOCIAL SECURITY EXPENSE	711.92	711.92	.00	(711.92)	.0
57-50-511 MEDICARE FICA	4,034.95	4,034.95	5,350.00	1,315.05	75.4
57-50-512 EMPLOYEE GROUP BENEFITS	115,534.49	115,534.49	147,059.00	31,524.51	78.6
57-50-515 UNEMPLOYMENT	1,098.72	1,098.72	4,332.00	3,233.28	25.4
57-50-516 WORKERS' COMPENSATION	9,712.89	9,712.89	11,941.00	2,228.11	81.3
57-50-518 PERS	54,403.73	54,403.73	81,168.00	26,764.27	67.0
57-50-519 UTILITY BENEFIT	12,323.25	12,323.25	27,816.00	15,492.75	44.3
57-50-545 TRAINING/TRAVEL	2,801.81	2,801.81	15,000.00	12,198.19	18.7
57-50-561 SUPPLIES	29,983.13	29,983.13	20,000.00	(9,983.13)	149.9
57-50-563 WEARING APPAREL	3,271.51	3,271.51	3,000.00	(271.51)	109.1
57-50-600 TIRES & WHEELS	1,234.28	1,234.28	1,000.00	(234.28)	123.4
57-50-601 VEHICLE MT. (PARTS & TOOLS)	3,028.34	3,028.34	6,000.00	2,971.66	50.5
57-50-602 GASOLINE / DIESEL / OIL	5,686.23	5,686.23	10,000.00	4,313.77	56.9
57-50-621 ELECTRICITY	16,399.76	16,399.76	12,500.00	(3,899.76)	131.2
57-50-623 HEATING FUEL	.00	.00	7,500.00	7,500.00	.0
57-50-626 WATER/SEWER/GARBAGE	3,545.92	3,545.92	.00	(3,545.92)	.0
57-50-627 STAFF CELLULAR PHONES	285.31	285.31	840.00	554.69	34.0
57-50-669 OTHER PURCHASED SERVICES	8,140.52	8,140.52	10,000.00	1,859.48	81.4
57-50-683 MINOR EQUIPMENT	36,573.76	36,573.76	30,775.00	(5,798.76)	118.8
57-50-690 CAPITAL EXPENDITURES	.00	.00	46,386.00	46,386.00	.0
57-50-721 INSURANCE	32,414.91	32,414.91	35,556.00	3,141.09	91.2
57-50-724 DUES/SUBSCRIPTIONS	13,202.26	13,202.26	10,000.00	(3,202.26)	132.0
57-50-996 ADMIN OVERHEAD-IT SVCS	14,357.34	14,357.34	15,634.00	1,276.66	91.8
57-50-998 ADMINISTRATIVE OVERHEAD-GF	99,288.72	99,288.72	113,440.00	14,151.28	87.5
TOTAL VEHICLE & EQUIP MAINT	729,050.61	729,050.61	1,001,051.00	272,000.39	72.8
TOTAL FUND EXPENDITURES	729,050.61	729,050.61	1,001,051.00	272,000.39	72.8
NET REVENUE OVER EXPENDITURES	(77,867.60)	(77,867.60)	(1,001,051.00)	(923,183.40)	(7.8)

CITY OF BETHEL
BALANCE SHEET
MAY 31, 2020

FLEET REPLACEMENT FUND

ASSETS

58-10100	CASH IN COMBINED FUND		1,240,516.70	
	TOTAL ASSETS			1,240,516.70

LIABILITIES AND EQUITY

FUND EQUITY

	UNAPPROPRIATED FUND BALANCE:			
58-39900	FUND BALANCE	1,240,516.70		
	REVENUE OVER EXPENDITURES - YTD			
	BALANCE - CURRENT DATE		1,240,516.70	
	TOTAL FUND EQUITY			1,240,516.70
	TOTAL LIABILITIES AND EQUITY			1,240,516.70

CITY OF BETHEL
BALANCE SHEET
MAY 31, 2020

RASMUSON GRANT

ASSETS

60-10100	CASH IN COMBINED FUND		7,314.99	
	TOTAL ASSETS			7,314.99

LIABILITIES AND EQUITY

FUND EQUITY

	UNAPPROPRIATED FUND BALANCE:			
60-39900	FUND BALANCE-RASMUSON GRANT	4,430.32		
	REVENUE OVER EXPENDITURES - YTD	2,884.67		
	BALANCE - CURRENT DATE		7,314.99	
	TOTAL FUND EQUITY			7,314.99
	TOTAL LIABILITIES AND EQUITY			7,314.99

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MAY 31, 2020

RASMUSON GRANT

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>RASMUSON</u>					
60-50-669 OTHER PURCHASED SERVICES	(2,884.67)	(2,884.67)	.00	2,884.67	.0
TOTAL RASMUSON	(2,884.67)	(2,884.67)	.00	2,884.67	.0
TOTAL FUND EXPENDITURES	(2,884.67)	(2,884.67)	.00	2,884.67	.0
NET REVENUE OVER EXPENDITURES	2,884.67	2,884.67	.00	(2,884.67)	.0

CITY OF BETHEL
BALANCE SHEET
MAY 31, 2020

LONG-TERM DEBT

LIABILITIES AND EQUITY

LIABILITIES

61-26100	LONG TERM DEBT-FIRE TRUCK	749,904.62	
61-26110	LONG TERM DEBT- MACK TRUCK	124,514.91	
	TOTAL LIABILITIES		874,419.53

FUND EQUITY

	UNAPPROPRIATED FUND BALANCE:		
61-39900	FUND BALANCES	(874,419.53)	
	REVENUE OVER EXPENDITURES - YTD		
	BALANCE - CURRENT DATE	(874,419.53)	
	TOTAL FUND EQUITY		(874,419.53)
	TOTAL LIABILITIES AND EQUITY		.00

CITY OF BETHEL
BALANCE SHEET
MAY 31, 2020

LAGOON UPGRADES DESIGN SERV

ASSETS

63-10100	CASH IN COMBINED FUND	(	956,820.52)	
63-13200	ACCOUNTS RECEIVABLE		278,964.60	
	TOTAL ASSETS			(677,855.92)

LIABILITIES AND EQUITY

FUND EQUITY

	UNAPPROPRIATED FUND BALANCE:			
	REVENUE OVER EXPENDITURES - YTD	(	677,855.92)	
	BALANCE - CURRENT DATE		(677,855.92)	
	TOTAL FUND EQUITY			(677,855.92)
	TOTAL LIABILITIES AND EQUITY			(677,855.92)

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MAY 31, 2020

LAGOON UPGRADES DESIGN SERV

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>DEPARTMENT 53</u>					
63-53-643 PLANNING/ENGINEERING FEES	624,495.92	624,495.92	.00	(624,495.92)	.0
TOTAL DEPARTMENT 53	624,495.92	624,495.92	.00	(624,495.92)	.0
<u>DEPARTMENT 55</u>					
63-55-646 CONTRACTOR'S FEES	25,350.00	25,350.00	.00	(25,350.00)	.0
TOTAL DEPARTMENT 55	25,350.00	25,350.00	.00	(25,350.00)	.0
<u>DEPARTMENT 56</u>					
63-56-643 PLANNING/ENGINEERING	28,010.00	28,010.00	.00	(28,010.00)	.0
TOTAL DEPARTMENT 56	28,010.00	28,010.00	.00	(28,010.00)	.0
TOTAL FUND EXPENDITURES	677,855.92	677,855.92	.00	(677,855.92)	.0
NET REVENUE OVER EXPENDITURES	(677,855.92)	(677,855.92)	.00	677,855.92	.0

CITY OF BETHEL
BALANCE SHEET
MAY 31, 2020

USDA-RA SEWER LAGOON JETTY

ASSETS

64-10100	CASH IN COMBINED FUND	877,666.64	
64-13200	ACCOUNTS RECEIVABLE	968,322.73	
	TOTAL ASSETS		1,845,989.37

LIABILITIES AND EQUITY

LIABILITIES

64-20200	USDA JETTY LOAN PAYABLE	898,684.16	
	TOTAL LIABILITIES		898,684.16

FUND EQUITY

	UNAPPROPRIATED FUND BALANCE:		
	REVENUE OVER EXPENDITURES - YTD	947,305.21	
	BALANCE - CURRENT DATE	947,305.21	
	TOTAL FUND EQUITY		947,305.21
	TOTAL LIABILITIES AND EQUITY		1,845,989.37

CITY OF BETHEL
REVENUES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MAY 31, 2020

USDA-RA SEWER LAGOON JETTY

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>SOURCE 42</u>					
64-42-413 REVENUE-GRANT	967,847.71	967,847.71	.00	(967,847.71)	.0
TOTAL SOURCE 42	967,847.71	967,847.71	.00	(967,847.71)	.0
TOTAL FUND REVENUE	967,847.71	967,847.71	.00	(967,847.71)	.0

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MAY 31, 2020

USDA-RA SEWER LAGOON JETTY

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>DEPARTMENT 51</u>					
64-51-723 INTEREST EXPENSE	20,542.50	20,542.50	.00	(20,542.50)	.0
TOTAL DEPARTMENT 51	20,542.50	20,542.50	.00	(20,542.50)	.0
TOTAL FUND EXPENDITURES	20,542.50	20,542.50	.00	(20,542.50)	.0
NET REVENUE OVER EXPENDITURES	947,305.21	947,305.21	.00	(947,305.21)	.0

CITY OF BETHEL
BALANCE SHEET
MAY 31, 2020

GOVERNMENT-WIDE FIXED ASSETS

ASSETS

70-16100	LAND	39,566,905.86	
70-16150	ROADS/INFRASTRUCTURE	9,692,526.74	
70-16200	IMPROVEMENTS	2,003,840.31	
70-16300	BUILDINGS	12,542,773.01	
70-16500	MACHINERY & EQUIPMENT	4,622,904.86	
70-16600	VEHICLES-GENERAL	1,977,651.85	
70-16700	ACCUM DEPR- IMPROV	(507,447.10)	
70-16800	ACCUM DEPR- BUILDINGS	(6,427,813.65)	
70-16850	ACCUM DEPR- INFRASTRUCTURE	(9,323,514.54)	
70-17000	ACCUM DEPR- MACH EQUIP	(3,157,026.21)	
70-17100	ACCUM DEPR- VEHICLES	(1,532,135.42)	
70-18000	CONSTRUCTION IN PROGRESS	1,036,683.54	
TOTAL ASSETS			50,495,349.25

LIABILITIES AND EQUITY

LIABILITIES

70-21000	INVEST FA-GENERAL FUND	59,762,084.20	
70-22000	INVEST FA-STATE GRANTS	10,601,537.36	
70-23000	INVEST FA-FEDERAL GRANTS	509,319.60	
70-24500	INVEST FA-LOCAL DONATION	5,000.00	
70-24700	INVEST FA-FLEET REP FUND	158,177.29	
70-25000	DONATION BY FED GOV'T	699,000.00	
TOTAL LIABILITIES			71,735,118.45

FUND EQUITY

UNAPPROPRIATED FUND BALANCE:			
70-39900	FUND BALANCE	(21,239,769.20)	
	REVENUE OVER EXPENDITURES - YTD		
BALANCE - CURRENT DATE		(21,239,769.20)	
TOTAL FUND EQUITY			(21,239,769.20)
TOTAL LIABILITIES AND EQUITY			50,495,349.25

CITY OF BETHEL
BALANCE SHEET
MAY 31, 2020

2016 HOMELAND SECURITY

ASSETS

71-10100	CASH IN COMBINED FUND	348.00	
71-13200	ACCOUNTS RECEIVABLE	7,150.00	
	TOTAL ASSETS		7,498.00

LIABILITIES AND EQUITY

LIABILITIES

71-20100	VOUCHERS PAYABLE	5,141.00	
	TOTAL LIABILITIES		5,141.00

FUND EQUITY

	UNAPPROPRIATED FUND BALANCE:		
	REVENUE OVER EXPENDITURES - YTD	2,357.00	
	BALANCE - CURRENT DATE	2,357.00	
	TOTAL FUND EQUITY		2,357.00
	TOTAL LIABILITIES AND EQUITY		7,498.00

CITY OF BETHEL
REVENUES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MAY 31, 2020

2016 HOMELAND SECURITY

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
71-42-411 2016 STATE HOMELAND SECURITY	61,661.00	61,661.00	.00	(61,661.00)	.0
71-42-414 2020 SHSP REVENUE	3,553.92	3,553.92	.00	(3,553.92)	.0
TOTAL SOURCE 42	65,214.92	65,214.92	.00	(65,214.92)	.0
TOTAL FUND REVENUE	65,214.92	65,214.92	.00	(65,214.92)	.0

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MAY 31, 2020

2016 HOMELAND SECURITY

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>DEPARTMENT 52</u>					
71-52-643 PLANNING/ENGINEERING	5,500.00	5,500.00	.00	(5,500.00)	.0
71-52-683 MINOR EQUIPMENT	49,011.00	49,011.00	.00	(49,011.00)	.0
TOTAL DEPARTMENT 52	54,511.00	54,511.00	.00	(54,511.00)	.0
<u>DEPARTMENT 53</u>					
71-53-545 CYBER SECURITY COURSE-TRAINING	3,205.92	3,205.92	.00	(3,205.92)	.0
TOTAL DEPARTMENT 53	3,205.92	3,205.92	.00	(3,205.92)	.0
<u>DEPARTMENT 54</u>					
71-54-683 20 SHSP- GY19 HOMELAND SECURIT	5,141.00	5,141.00	.00	(5,141.00)	.0
TOTAL DEPARTMENT 54	5,141.00	5,141.00	.00	(5,141.00)	.0
TOTAL FUND EXPENDITURES	62,857.92	62,857.92	.00	(62,857.92)	.0
NET REVENUE OVER EXPENDITURES	2,357.00	2,357.00	.00	(2,357.00)	.0

CITY OF BETHEL
BALANCE SHEET
MAY 31, 2020

FUND 80

ASSETS

80-12000	ASSETS-DEFERRED COMP PLAN	1,286,076.63	
	TOTAL ASSETS		1,286,076.63

LIABILITIES AND EQUITY

LIABILITIES

80-21000	OBLIGATION TO EMPLOYEES	1,286,076.63	
	TOTAL LIABILITIES		1,286,076.63
	TOTAL LIABILITIES AND EQUITY		1,286,076.63

CITY OF BETHEL
BALANCE SHEET
MAY 31, 2020

FUND 81

ASSETS

81-10100	CASH IN COMBINED FUND	(	58.44)	
	TOTAL ASSETS		(	58.44)

LIABILITIES AND EQUITY

FUND EQUITY

UNAPPROPRIATED FUND BALANCE:				
REVENUE OVER EXPENDITURES - YTD	(	58.44)		
BALANCE - CURRENT DATE		(	58.44)	
TOTAL FUND EQUITY			(	58.44)
TOTAL LIABILITIES AND EQUITY			(	58.44)

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MAY 31, 2020

FUND 81

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
81-50-683 MINOR EQUIPMENT	58.44	58.44	.00	(58.44)	.0
TOTAL DEPARTMENT 50	58.44	58.44	.00	(58.44)	.0
TOTAL FUND EXPENDITURES	58.44	58.44	.00	(58.44)	.0
NET REVENUE OVER EXPENDITURES	(58.44)	(58.44)	.00	58.44	.0

CITY OF BETHEL
BALANCE SHEET
MAY 31, 2020

FUND 83

ASSETS

83-10100	CASH ALLOCATION	1.01	
83-13200	ACCOUNT RECEIVABLE	384.79	
	TOTAL ASSETS		385.80

LIABILITIES AND EQUITY

FUND EQUITY

	UNAPPROPRIATED FUND BALANCE:		
	REVENUE OVER EXPENDITURES - YTD	385.80	
	BALANCE - CURRENT DATE	385.80	
	TOTAL FUND EQUITY		385.80
	TOTAL LIABILITIES AND EQUITY		385.80

CITY OF BETHEL
REVENUES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MAY 31, 2020

FUND 83

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
83-42-411 GRANT REVENUE	3,000.00	3,000.00	.00	(3,000.00)	.0
TOTAL SOURCE 42	3,000.00	3,000.00	.00	(3,000.00)	.0
TOTAL FUND REVENUE	3,000.00	3,000.00	.00	(3,000.00)	.0

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MAY 31, 2020

FUND 83

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>DEPARTMENT 51</u>					
83-51-561 SUPPLIES	2,614.20	2,614.20	.00	(2,614.20)	.0
TOTAL DEPARTMENT 51	2,614.20	2,614.20	.00	(2,614.20)	.0
TOTAL FUND EXPENDITURES	2,614.20	2,614.20	.00	(2,614.20)	.0
NET REVENUE OVER EXPENDITURES	385.80	385.80	.00	(385.80)	.0

CITY OF BETHEL
BALANCE SHEET
MAY 31, 2020

BETHEL ENDOWMENT FUND

ASSETS

90-10100	CASH IN COMBINED FUND	(	53,312.14)	
90-12503	INVESTMENT- AMLIP ENDOWMENT		446,442.47	
90-13100	ENDOWMENT INV WF605		1,539,703.52	
	TOTAL ASSETS			1,932,833.85

LIABILITIES AND EQUITY

FUND EQUITY

	UNAPPROPRIATED FUND BALANCE:			
90-39900	FUND BALANCE-ENDOWMENT FUND	1,895,597.14		
	REVENUE OVER EXPENDITURES - YTD	37,236.71		
	BALANCE - CURRENT DATE		1,932,833.85	
	TOTAL FUND EQUITY			1,932,833.85
	TOTAL LIABILITIES AND EQUITY			1,932,833.85

CITY OF BETHEL
REVENUES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MAY 31, 2020

BETHEL ENDOWMENT FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
	<u>TRANSFERS</u>					
90-46-990	INTERFUND TRANSFER OUT-GF70%	.00	.00	(10,500.00)	(10,500.00)	.0
	TOTAL TRANSFERS	.00	.00	(10,500.00)	(10,500.00)	.0
	<u>MISCELLANEOUS</u>					
90-49-487	INVESTMENT INCOME	37,236.71	37,236.71	15,000.00	(22,236.71)	248.2
	TOTAL MISCELLANEOUS	37,236.71	37,236.71	15,000.00	(22,236.71)	248.2
	TOTAL FUND REVENUE	37,236.71	37,236.71	4,500.00	(32,736.71)	827.5
	NET REVENUE OVER EXPENDITURES	37,236.71	37,236.71	4,500.00	(32,736.71)	827.5

MEMORANDUM



DATE: June 28, 2020

TO: Vincenzo S. Corazza, City Manager

FROM: John Sargent, Acting Finance Director

SUBJECT: Finance Director's Report for July 14, 2020 Bethel City Council Meeting

Bethel Finance Committee

I am working to get an ordinance change in front of the Finance Committee at their next meeting, which might be on July 6, 2020. The proposed change is to eliminate the need for a budget modification for line item transfers greater than \$5,000. Department Heads would have the latitude to spend a particular budget down as long as there are no exceedances in total personnel, total Materials, Supplies, and Services, total project capital, or total capital. Department Heads would bring a budget modification to the City Manager's attention if planned spending was to exceed any of the aforementioned totals.

CARES Act Planning

The City's CARES ACT grant specialist with the Alaska Department of Commerce, Community and Economic Development said that the City's first disbursement of \$4,193,478.70 by ACH bank transfer was initiated on Thursday, June 18, 2020. The City has not received the transfer as of Friday, June 26, 2020, but continues to look for it on a daily basis.

The City Manager and I opened up a new checking account with First National Bank in order to deposit CARES Act funds and track all CARES Act expenditures.

Grant Management

Lift Station Rehabilitation

DOWL completed the Business Plan draft for the City's Water and Sewer Utilities, a requirement of Village Safe Water (VSW) in order for the City's \$1,000,000 VSW grant for lift station rehabilitation to become activated. A public meeting was held on Thursday, June 25, 2020 at City Hall to solicit comments for Plan inclusion. The DOWL-prepared timeline shows design completion on August 21, 2020 and contractor completion on November 15, 2020. Bethel City Council approved the City's continued use of TecPro, Ltd. to serve as the contractor for this work.

RFP Issued to Hire Auditor

Financial Services

I reviewed and approved the issuance of the Request for Proposals to hire a CPA firm to complete the City's audits and generate financial statements for FY 2020, 2021, 2022, 2023, and 2024. Proposals are due July 6, 2020. The FY 21 City Budget contains \$85,000 to cover the cost of the audit.

Accounts Payable Checks

Date Issued	# Checks	Total Amount
6/5/20	17	\$93,156.56
6/15/20	22	\$83,342.05
6/26/20	37	\$1,778,193.50

Note: Check issued on 6/26/20 includes check to Pape Kenworth Northwest in the amount of \$1,375,766 for the purchase of five new water haul trucks. This purchase is covered under The Avenues Project USDA grant/loan.

Finance Dept. Training Completed

Cheryl Bartlett with Carmen Jackson, CPA LLC spent two weeks in Bethel training the Finance Team Members on the use of Caselle to perform their duties, straightening out the City's utility billing accounts and sales tax accounts, and audit preparation activities. Cheryl's counterpart, Christina Trent, a CPA, continues to evaluate the City's Caselle accounts remotely, make adjustments as needed, and work with the City's General Ledger Analyst on journal entries.

The City plans to extend its contract with Carmen Jackson so that they can continue to provide the City with one or more of the following services: journal entries, accounts payable processing, payroll processing, bank reconciliations, annual audit preparation, grant reporting, sales tax entries/reporting/reconciliation, and on-site training. The contract amendment will be brought before City Council for approval.

The City arranged for Cheryl to return July 12, 2020 for two additional weeks of training, problem identification and reparation in the sales tax module, utility billing module, and ledgers and sub ledgers.

Water & Sewer Service - Coronavirus Amnesty Issue

The Finance Department Team continues to field questions from the public about the decision made early in the COVID-19 virus pandemic that the City would not shut off water or sewer utility service during the crisis and would not charge late fees, penalties, or interest during April and May 2020. Several customers misperceive the City's willingness not to shut off services with "free services." The City continues to charge for all water and sewer services delivered, including services delivered in April and May.

The Finance Department Team is hopeful that an end-date to the crisis is on the horizon, as the cost to continue to service non-paying accounts is counterproductive.



William Arnold, Public Works Director
1155 Ridgecrest Drive
PO Box 1388 Bethel, AK 99559
P: (907) 543-3110
F: (907) 543-2046
warnold@cityofbethel.net

MEMORANDUM

DATE: 06.30.2020
TO: Vincenzo S. Corazza, City Manager
FROM: Bill Arnold, Public Works Director
SUBJECT: Manager's Report – Public Works Department

Programs/Divisions

Hauled Utilities:

We are certainly enjoying the fruits of our labor. The team we have are completing routes in a very timely manner; the Fleet that Bill and Jake have procured are allowing drivers to work without mechanical interruption. I continue to train the drivers in safety and work ethic. I continue to streamline routes to increase each drivers effective output. Winter will be the real test for us, until then we will enjoy a timely schedule. In other news, Finance has started taking payments at the Public Works building and that has been a success so far.

Utility Maintenance: 18 alarms on residential lift stations were responded to. Multiple issues with grinder pumps and float systems.

- Monthly meter reading and service connections were completed
- Clean up and organization of shops and vehicles.
- 18 residential lift station repairs
- Line flushing and leveling activities on low-flow and plugged sewer lines. Non-compliance reports were filled out per DEC requirements.
- Daily safety meeting
- Got back the main Lift Station pump and put back in the lift station
- We been cutting brush by the PD line getting ready to install new sewer line
- All three Utility Maint. Trucks are having issues that require repairs. Several of these are major safety issues. Continue to work with V&E to repair them, but some issues are arising due to two of the vehicles are more than 10 years old
- Drain valve broke by 153 First Road housing, Repaired

Continue to monitor water leak on first road. Emergency repair parts ordered.

Property Maintenance:

Progress of the ADA Compliant Ramp at Public Works



Vehicles and Equipment:

We received the last two of the Kenworth water trucks and Landfill's dump truck on the barge.



Landfill / Recycle Center:

Streets and Roads helped the landfill a great deal by hauling sand from the pit and covering the C and D trash. Vince and I have been covering the dumpster trash daily and the medical waste that comes in from the hospital.

We got our 18 dumpsters and the gals from the college and teen center are going to paint them, like they do every year, with encouraging messages. The lids are on and ready to go.

The new dump truck and the 950 loader is a good thing around here. They have been needed for a long time.

Road Maintenance:

Streets and Roads has been hauling sand and cover from the City sand pit to the landfill to finish building a road around the top edge of the landfill. When that was completed, we hauled in cover for the trash throughout the month of June.

Streets and Roads has been pushing up sand at the City sand pit for the last two weeks, with the D-8N, for the dump trucks. We push up five piles, two road sand piles, two landfill piles and one pile for salt sand for this winter.

Streets and Roads used the last of the D-1 gravel that was hauled from Knik to the City Shop onto Akakeek Street, Ptarmigan Street, City Subdivision, 6th Avenue, Willow Street, Boat Harbor Road, Kasayuli Subdivision, 9400 and 9300 Tundra Ridge road. These heavy-use roads were bad after the thaw and rains this spring.

Streets and Roads laid down more Calcium Chloride on Ptarmigan Street, Housing area, BIA Road, and Boat Harbor Road.

Streets and Roads hauled away six vehicles during this Clean up, Green up season, which our offer to haul vehicles away expires on the 30th.



Bethel Transit System
PO Box 1388
370A 4th AVE
Bethel, AK 99559-1388
www.cityofbethel.net

June Transit Report

Good afternoon, the June report will be fairly limited as I am still in the process of learning the ins and outs of the Bethel Transit System. I took over May 29th, 2020 from my father Bill Ferguson who worked for the city transit for many years. I have been slowly but surely going through the basic operating systems and reports and in fairly short time should be able to master them.

There were (2) adult monthly passes, 54/13 elder and caregiver passes purchased by ONC, and more daily and trip passes purchased from TWC. Just recently there has been road construction causing delays in various parts of the bus route being done by KNIK construction. The May DOT summaries have had several minor kick backs due to clerical errors on my part.

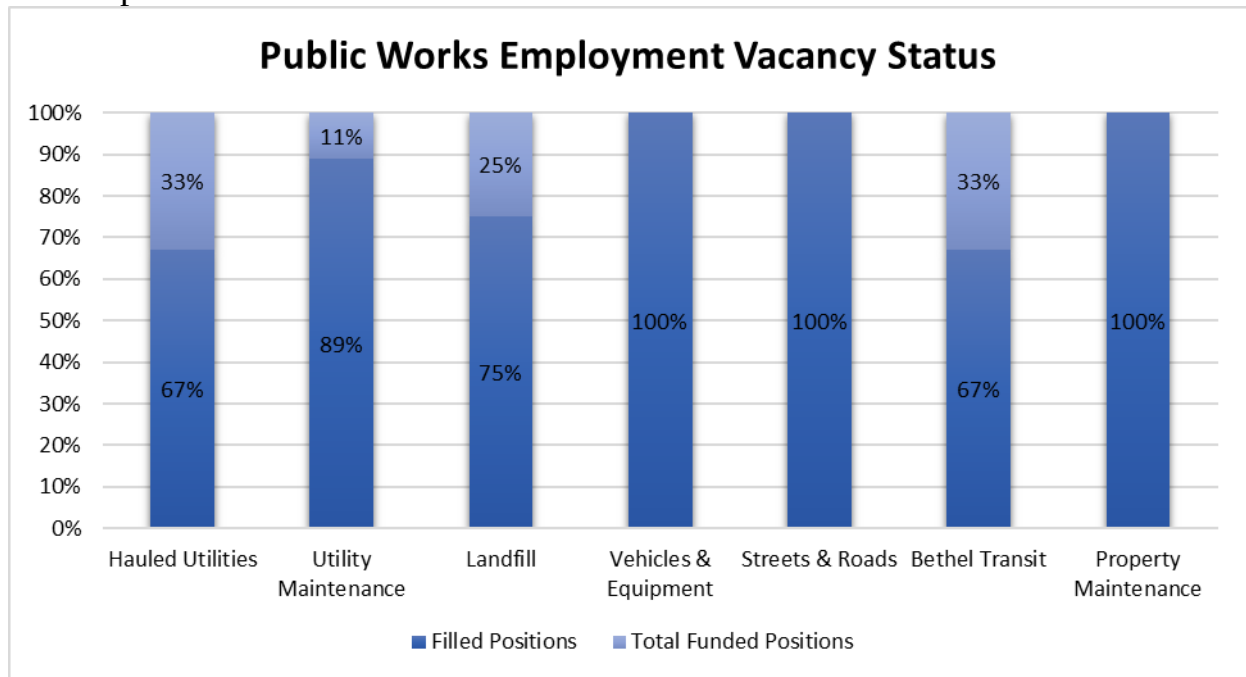
Currently, ridership is still low due to continued concerns over COVID-19. Ridership totals: Seniors/70 Youth/28 Adult/161 and 72 disabled passengers. There has only been (1) bus in use, vehicle 440. Currently there is only one driver working Monday-Friday working a split schedule.

I am currently working on learning how to input monthly summaries into BlackCAT/AKDOT and calculate the current reimbursement.

James Ferguson
Bethel Transit Manager

Staffing Issues/Concerns/Training:

Chart updated: 06/26/2020



Department	Hauled Utilities	Utility Maintenance	Landfill	Vehicles & Equipment	Streets & Roads	Bethel Transit	Property Maintenance
Filled Positions	12	8	3	6	5	2	5
Total Funded Positions	18	9	4	6	5	3	5

CITY OF BETHEL POLICE DEPARTMENT



June 2020 Monthly Report

Personnel:

There are currently two vacancies in Patrol. We have one applicant who is going through the pre-employment process currently. We also have one in house applicant for the Dispatch Supervisor position.

Our traveling officers have been flying in and getting the rapid COVID-19 tests prior to starting their shifts.

Richard Simmons Jr. will be here July 13th and ready to start his new journey as our new Police Chief.

All administrative, CSO, CSP, and dispatch positions are fully staffed.

Bethel sadly has lost a great Trooper on the 20th and it hurts us all to have lost him. We are continuing to show support to the family and loved ones who were close to him.

Operations:

There were approximately 1,129 calls for service the month of June, a decrease of approximately 113 cases from May and a decrease of approximately 371 cases from the same period in 2019. The number of calls requiring investigative reports was at 95, a decrease of 24 from May and a decrease of 34 from 2019. There were 197 intoxicated pedestrian calls compared to 354 for the same period last year. The number of domestic violence arrests was 37 this month compared to 53 for the same period in 2019 and 26 in May.

There were 3 DUI arrests compared to 15 for the same period last year and 10 arrests in May. There were two death investigations in June, compared to three for the same period last year.

Animal Control:

There were 32 animal control calls for service for the month with one reported dog bite.



CITY OF BETHEL
Fire Department

William F. Howell, III, Fire Chief
P.O. Box 1388, Bethel, Alaska 99559
Phone: (907)-543-2131
Fax: (907)-543-2702
bhowell@cityofbethel.net

Celebrating 50 Years of Service

DATE: June 29, 2020

TO: Vinny Corazza, City Manager

FROM: Bill Howell, Fire Captain

SUBJECT: Management Report, June 2020

Current Events

- Effective June 1, 2020, Daron Solesbee resumed his regular position as Fire Captain. Bill Howell has reassumed his position as Fire Chief.
- The Department has completed its annual NFPA ground ladder and fire hose testing. Annual NFPA testing of the Department's fire pumps and City of Bethel's fire hydrants have been started.
- Medic-5 arrived at the Port of Bethel on June 17. Staff took the new ambulance to the Vehicles & Equipment department for a mechanical inspection and then to the fire station for in-service training and equipment stocking.
- The 2020 Cama-i Dance Festival has been postponed until fall 2020 due to concerns regarding the Novel Coronavirus (COVID-19).

Community Planning/Preparedness

- The department is being proactive in its preparedness and potential response to the Novel Coronavirus-2019 (COVID-19). Staff have obtained training from the CDC, NIOSH, NHTSA, and World Health Organization regarding this pathogen and are taking precautions by ordering responder personal protective equipment. Response SOP's and guidelines have been developed for the assessment, treatment, transport, and isolation of patients with confirmed or suspected infection of COVID-19. Communication and patient transportation procedures between BFD EMS and YKDRH-ER have been developed concerning the isolation and quarantine of these patients.

- Bethel Fire Department has been selected as a test site for the new Medicaid Supplemental Emergency Medical Transport (SEMT) program. Being part of this pilot will allow Bethel to shape the program to meet Bethel's needs. SEMT legislation (HB 176) was signed into law in June of last year. This law allows municipal ambulance services to receive reimbursement of 50% or more of the uncompensated cost (UCC) of providing ambulance services. City personnel are required to complete cost report spreadsheets based on FY18 and FY19 budget figures. The department has entered into a contract with AP Triton to provide this service to the City of Bethel for a fee of \$5,000.00 + 3% of annual earnings. AP Triton supposed to conduct training for involved parties in April 2020, but was postponed. This training will is scheduled for either Fall 2020 or Spring 2021.
- Fire department staff members are conducting pre-incident planning inspections for various commercial and assembly occupancies. This information will be crucial, should an emergency incident occur at these locations.

Training

- On 06/11/2020 at 6:00 p.m., fire company operations training was held at the fire station.
- On 06/16/2020 at 7:00 p.m., an EMT Meeting was held at the fire station. Responders conducted trauma assessments and reviewed treatment options during several scenario drills.
- On 06/25/2020 at 7:00 p.m., a Fire Meeting was held at the fire station. Responders reviewed ladder truck operations and practiced setting up and repositioning the aerial device.

Responses

- Between 06/01/2020 and 06/29/2020, the Bethel Fire Department responded to 121 EMS and 14 Fire incidents.
- On 6/5/20 at 2:51 p.m., medics and firefighters responded to the report of a vehicle roll over with multiple patients. One patient was extricated and another was placed into custody by the Bethel Police Department. The patient was assessed and transported to the hospital.
- On 6/7/20 at 11:30 p.m., firefighters responded to the report of an activated fire alarm and the smell of smoke at a house. Firefighters made entry and found food on the stove, but nobody was home. Firefighters turned off the stove, removed the food, and ventilated the house.
- On 6/10/20 at 8:43 a.m., medics responded to the report of a person with multiple stab wounds. The patient was assessed and transported to the hospital.

- On 6/13/20 at 2:27 a.m., firefighters responded to the report of a structure fire. Upon arrival, firefighters observed smoke and fire coming from a steam bath. Firefighters deployed hose lines and extinguished the fire. The cause of the fire was accidental.
- On 6-25-20 at 5:56 p.m. firefighters responded to the report of smoke coming from a house. Firefighters investigated and found the smoke came from a furnace event on the house. Crew then cleared.

Budget/Financial

- The department is operating within budget.

Grants

- The Department was awarded \$5,141.00 from the Department of Homeland Security for a new Thermal Imaging Camera (TIC). One MSA Evolution 6000+ thermal imaging camera was received and is being mounted on Truck-1.
- The Department has submitted an invoice to YKHC Injury Control & EMS for the Phase 18 Code Blue Grant reimbursement of \$45,000 for the remount of Medic-5 to a new chassis. **This request is still pending.**

Staffing/Recruitment

- The Department is fully staffed.
- There is one full-time Firefighter Intern position available. The department is recruiting for this opening.

Vehicles & Equipment

- We have received the parts for the Class-A Foam system for Engine-4. Staff determined that a 1" valve was required, upon finding the ¾" valve shipped was too small for the current foam system plumbing. Chiefr Howell is directing modifications for this install.
- Fire pump testing is upcoming August 2020. Staff will perform vacuum and leak tests to ensure they will pass when tested by Underwriter's Laboratories, Inc.

FIRE DEPARTMENT VEHICLE STATUS			
Vehicle	Type	Year	Status
Medic 4	Ambulance	1999	<i>(Backup ambulance)In service.</i>
Medic 5	Ambulance	2019	Received in Bethel via the second Alaska Marine Lines barge. V&E conducted a mechanical inspection

			and BFD staff are currently outfitting this ambulance and conducting Driver/Operator training before being placed into service.
Medic 6	Ambulance	2017	<i>(Frontline Ambulance)</i> In service. Driver's side rear Liquid Spring Suspension strut was replaced by FF Wenger. Back-Up camera is not functioning (wiring/connection issue). Rear heat in patient compartment is intermittent. Paint defects. Staff is requesting a technician from Braun Northwest to troubleshoot and repair these issues.
Engine 4	Pumper	2013	<i>(Frontline pumper)</i> In service, Seat belt sensor silenced but still needing repair by V&E. Generator is experiencing frequent 20A fuse blowouts. Pump packing rings need to be tightened and/or replaced.
Engine 3	Pumper	1986	<i>Being outfitted as a tender and water supply unit. 3000 feet of LDH (future).</i> (Poor overall condition needs replacement). Generator was remounted. Pump packing rings need to be tightened and/or replaced.
Truck 1	Ladder Truck	2017	Outfitting, in service. See 2019 UL Pump and Aerial reports. DEF sensor malfunction was repaired by V&E. The aerial desiccant plugs and hydraulic pump to be repaired by V&E or Hughes Fire Equipment technician.
Com 1	Pickup	2014	In service. Mirror adjustment button inoperable. Replacement ordered.
Com 2	Pickup	2004	In service.



OF BETHEL

Box 1388

Bethel, Alaska 99559

Voice: 907-543-2310

Fax: 907-543-2311

TO: Vinny Corazza, City Manager

FROM: Allen Wold, Port Director

SUBJECT: June 2020 Managers Report

- **Small Boat Harbor**

- Repairing floats and added an emergency response float for Fire Dept. and BSAR.
- Widening road entrance to North Side Harbor 20' more (cut pipe for extensions, welding pipe, 20 loads of rip rap, 5 loads of gravel)
- Graded and calcium around the SBH.
- Picking up drift, cutting grass/trees, and picking up around dumpsters.
- Sold 350+ permits (General use, Ramp use and float spaces)

- **City Dock/Beach 1/Petro Port**

- Customers in and out of the Dock. 4 crews working.
- 2 mainline barges (AK Logistics and AML)
- 10+ fuel barges (4 million gallons of fuel brought in)
- Graded and calcium the City Dock.
- Tugs/barges pulled up to Beach 1 to be repaired.

- **Port Office**

- Property Maintenance checking on building daily.
- Staining handrail of the Port Office ordered new flags.
- Cleaning office daily with disinfectant.
- Installed a pass pass box with a mic for Covoid limited interaction plan.

- **Admin**

- Monthly storage/wharfage/moorage billing for customers.
- Safety meetings with crew. Meetings with the Directors and City Council Meetings.
- We have 13 letters to owners for abandoned vehicles being mailed out. If we don't hear from them, we'll drain the fluids and bring them to the landfill.

- **Seawall**

- Consistent clean up.
- Fixed Cable Fencing.
- Hauling gravel for the washouts and filling in the pipes with gravel. 3 Loads of Gravel
- Cutting grass and trees to prevent tripping hazards for barge crews.

- **Misc.**

- Inventory of tools, cleaning supplies, etc. in office and shops.
- V&E working on our pickups.
- Streets and Roads using our heavy equipment.
- We had a summer hire intern for a month.

To: Vinny Corazza, City Manager

From: Ted Meyer, Planner

Subject: June Manager's Report

Date: June 26, 2020

SUBDIVISIONS

ONC Ciullkulek Subdivision

Construction of the Ciullkulek Subdivision access road started in mid-May. The City-contracted DOWL Road Inspector started a few day after that. Daily reports were submitted and the project is running smoothly.

Blue Sky Estates Subdivision

The Subdivision Agreement was signed on June 26. The Site Plan Permit was approved on the same day, and the Notice to Proceed given. The start of construction is scheduled for July.

Tanqik Subdivision

DOWL is reviewing plans. It was just learned that a subdivision agreement has not been presented to the City Council for approval yet. At this point it is assumed staff will coordinate and prepare an agreement with Tanqik staff with DOWL assistance.

SITE PLAN PERMITS

Thirteen (13) applications were approved in June. One project was submitted to the Army Corps of Engineers for review.

CONDITIONAL USE PERMITS

After application review and multiple site visits, a Notice of Incomplete CUP Application for a proposed marijuana retail store was sent to the applicant.

CODE ENFORCEMENT

Staff continues to work with the City Attorney on a code enforcement issue. Staff continues to investigate multiple complaints regarding fill placement without a permit.

MAPPING

Staff awaits an update from DOWL of the City Zoning Map. They are adding 78 Blue Sky Estate Subdivision property and two zoning designations recently recommended by the Planning Commission and approved by the City Council. Staff is also coordinating with DOWL who are preparing mapping that shows locations of all piped water lines, hydrants, and lift stations in the City (as requested by Public Works).

PLANNED DOT&PF ROAD CONSTRUCTION PROJECT

DOT&PF and consultants called in May and June to discuss the City subdivision platting requirements combined with a road access project that would include connecting Tundra Ridge with BIA Road. Survey Firms plan to start surveying in July.

BETHEL EMERGENCY OPERATIONS CENTER BUSINESS

Planning staff, in their role as EOC Logistics, continue to order Personal Protective Equipment and sanitary supplies from the State EOC and from commercial vendors as well.

Memorandum

Date: July 1, 2020

To: Vinny Corazza, City Manager

From: Bo Foley, IT Director

Subject: IT Director's Report



June 2020 Current Events

- **Purchasing Agent Duties:**

This month, the City Manager has delegated purchasing agent duties to me on account of my past experience having done the job. My hope is that Finance will reabsorb these responsibilities as soon as they are able.

- **Request for Bids:**

This month I have posted a couple different RFB documents on the City's website and sent the word out to various outlets around Alaska. These RFBs include:

- 1) Sewage Lagoon Boat (Ends 6/29/20)
- 2) Sewage Lagoon Pump (Ends 6/29/20)

- **Request for Proposals:**

This month I have posted an RFP document on the City's website and sent the word out to various outlets around Alaska. This RFP includes:

- 1) Financial Auditing Services (Ends 7/6/20)

- **G-Suite Mailbox Export:**

Under our current G-Suite agreement, we have had to leave email accounts open and/or suspended so that we could continue to access their contents. Being able to do so allows us to perform e-discovery on those accounts and allows new employees to gain information beneficial to the position they have taken over. Unfortunately, this has meant that we have been paying for every single account, no matter how small or short-lived, for quite a while.

Recently I reached out to Google to try to find a way to export mailboxes so that we could continue accessing their contents but be able delete the account so we no longer have to pay for it. I am happy to report that I found the information I needed and have deleted 76 dormant accounts, which should drop our monthly bill by almost \$1000. The exported mail data has been backed up.

- **Police Dept. Dispatch Console Project:**

This month, I have worked with ProComm Alaska to finally kickoff the much-needed project of upgrading the Police Dept.'s obsolete radio system. ProComm is a sole-source Motorola distributor that deals and installs Avtec equipment in Alaska. In using the State of Alaska's cooperative purchasing agreement (through which Avtec is an approved radio equipment

Memorandum

Date: July 1, 2020

To: Vinny Corazza, City Manager

From: Bo Foley, IT Director

Subject: IT Director's Report



vendor), we will be procuring all necessary hardware and bringing both entities out to Bethel in order to install everything and get PD staff trained up.

- **Delta Western Contract Renewal:**

This month the City renewed its contract with Delta Western for fuel provisions, leveraging the first of its three options to renew. The contract will be extended through the end of September 2021.

- **Alaska Communications Onboarding:**

Now that all contracts have been signed, I can announce that the City is now partnered with Alaska Communications (ACS) to help augment the IT department. A technician joined me during this month to begin the onboarding process. We should be on schedule to have all relevant software installed so that we can meet our contractual start date of July 1st.

- **SQL Server Upgrade:**

Finance informed me that they were getting errors within Caselle when trying to handle sales tax certifications. Caselle has suggested updates for this, but have informed that our SQL server needs to be version 2012 or better (we were using 2008). I worked with Arctic IT to have this updated in hopes that it will fix the certificate issues.

Future Plans

- **Server Refresh:**

With the FY21 budget adopted, I have gotten the ball rolling on ordering my new server equipment. I would like to have all our servers refreshed as soon as possible in hopes that users will be able to note increased performance and to eliminate our risks of the servers failing due to old age. This project will likely need several months to be completed.

- **Offboarding of Arctic IT Software:**

As I work towards fully onboarding onto Alaska Communications' ConstantlyOn IT system, I will simultaneously be working with Arctic IT to remove their remote management software across all computers. Additionally, I will need to make a swap in antivirus software. Most of this transition will take place during the following month.

- **Surveillance Systems:**

The city manager asked me to purchase several prepackaged surveillance systems that one might find at Costco or Amazon to be installed in Finance, Public Works, and the Fire Dept. All three

Memorandum

Date: July 1, 2020

To: Vinny Corazza, City Manager

From: Bo Foley, IT Director

Subject: IT Director's Report



systems are here, but cannot be installed until our electrician has had a chance to get us power to the locations that the cameras will be mounted. I'm hopeful we can take this step within the next couple months as travel restrictions lift so we can start using the systems.



CITY OF BETHEL

Post Office Box 1388
Bethel, Alaska 99559
Phone: 907-543-2047

TO: City Manager
FROM: Human Resources
SUBJECT: May 2020 Managers Report

DATE: 29 June 2020

Position	Number of Vacancies	Number of New Applications	Number Hired During Period	Number of Vacancies Remaining	Applicants in Review
Finance Director	1	0	0	1	0
Asst Fin Dir	1	3	0	1	2
Police Lieut.	1	0	0	1	0
Police Ofc	2	2	0	2	2
Dispatch Supv (FY21)	1	1	0	1	1
PW Admin Asst (FY 21)	1	1	0	1	1
Driver Hauled	7	0	0	7	0
Driver-Landfill	1	0	0	1	0
Water Operator	1	0	0	1	0
Transit Driver	1	0	0	1	0
TOTALS	17	7	0	17	6

Applications and Hiring:

HR received a total of 4 **Applications** in June

From those 5 Applicants:

1 Hauled Utility driver was hired

We currently have 10 job positions with a total of 17 openings, with 6 applications under review. One applicant for Asst Fin Dir voluntarily withdrew her application. **Two new FY 21** positions were internal announced with applications received and under review.

BEACON Programs:

No test conducted

Reports of Injury:

There was one reported injury (lacerated eye from debris while unloading a truck).

Administrative Actions:

Multiple routine PAR actions were executed.

Multiple yearly performance evaluations were submitted and processed.

Employee related announcements:

None

Training, Conferences and Seminars:

None

James P. Harris
Human Resources Manager

“Deep Sea and Transportation Center of the Kuskokwim”

CITY OF BETHEL, ALASKA EMERGENCY OPERATIONS CENTER



DATE: July 6, 2020

TO: Vincenzo S. Corazza, City Manager

FROM: Vincenzo S. Corazza, Emergency Operations Center director

SUBJECT: Emergency Operations Center June 2020 Report

Operations Highlights

The Emergency Operations Center (EOC) was at level 2 during the month of June:

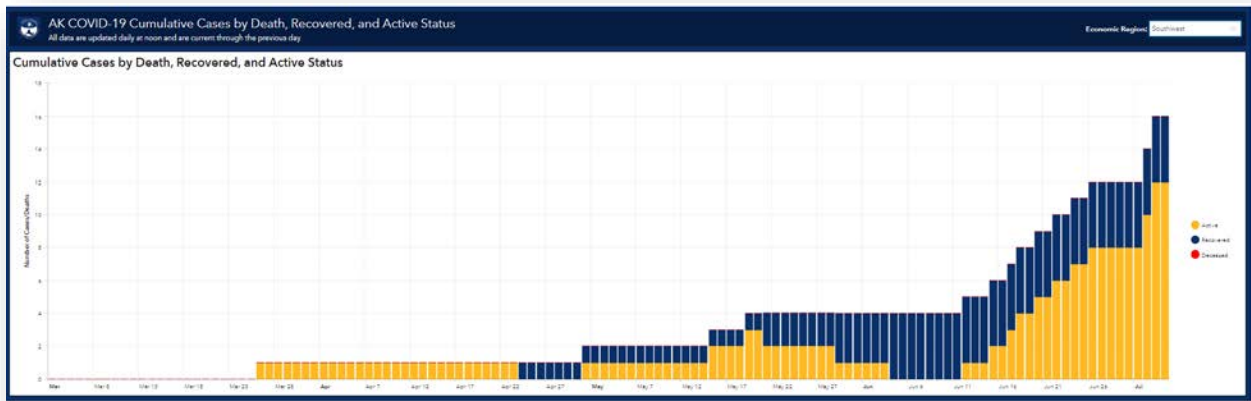
On 6/3/2020 the EOC began discussions on a Covid-19 friendly 4th of July activities. By 6/17/2020, a driving parade was set with information being disseminated to the public as well as calls for vehicles/floats/participants.

On 6/10/2020 the EOC discussed a plan to support YKHC with their airport testing operations. The group present discussed the idea to use CARES Act funding as a financial incentive (e.g., cash, gift cards, raffle) to encourage people who land at the Bethel Airport to be tested. An Incident was opened to act on this idea.

On 6/18/2020, the City hosted a Public Forum soliciting public input on how to use its CARES Act funding. Feedback is being incorporated in a CARES Act Budget and Spending Plan. Anticipate the Budget and Spending Plan to be submitted to Council for approval in July.

Covid-19 Cases statistics from Alaska Department of Health and Social Services (DHSS) for Bethel and the Southwest Region as follows:

Region	Borough/Census Area	Community	All Cases	All Cases (New)	Community Cases	Secondary Cases	Travel Cases	UI Cases	Hospitalized Cases	Deceased Cases	Recovered Cases	Active Cases
Southwest	Bethel Census Area	Bethel	5	0	1	1	1	2	0	0	1	4
		Other	6	0	3	0	0	3	1	0	2	4
		Total	11	0	4	1	1	5	1	0	3	8



Finances Highlights

On 6/29/2020, the City received its first physical check of the CARES Act funds, totaling \$4,193,478.70. A bank account separate from the City's Treasury was set up to deposit the check into in order to avoid commingling funds between CARES Act (First National Bank of Alaska) and City General and Enterprise funds (Wells Fargo).

As indicated in the 06/29/2020 report to the State of Alaska Office of Management and Budget, \$0 of the CARES Act funds have been spent. Reporting Supporting Documents attached.

COVID-19 Monthly Expenditures by Community



Instructions

Please update this form with your community's information, as well as COVID-19 expenses by spending area for the month. The six spending areas are outlined on pages 2-3 of this document. The full document can be found using the link below. Please email completed documents to: GOV.OMB.COVIDFUNDING@alaska.gov within 15 days of each month's end. Contact 907-465-4660 with any questions.

<https://home.treasury.gov/system/files/136/Coronavirus-Relief-Fund-Guidance-for-State-Territorial-Local-and-Tribal-Governments.pdf>

Community Information

Community Name	City of Bethel	Street Address Including City, State, and ZIP Code	300 State Highway, P.O. Box 1388, Bethel, AK 99559
Contact Name	Vincenzo S. Corazza	Telephone	(907) 543-2047
Email Address	citymanager@cityofbethel.net	Web Site	cityofbethel.org

For Month Ending: MM/DD/YYYY

06/30/2020

Spending Area

For amounts > \$25K, enter details on page 4.
Attach an excel file if necessary.

Describe your overall plan for expenditures.

Medical	\$	0.00	On 6/29/2020, the City received it's first physical check of the CARES Act funds, totaling \$4,193,478.70. A bank account separate from the City's Treasury is being set up to deposit the check into in order to avoid commingling funds between CARES Act (First National Bank of Alaska) and City General and Enterprise funds (Wells Fargo).
Public Health	\$	0.00	
Payroll	\$	0.00	
Compliance	\$	0.00	
Economic Support	\$	0.00	
Other	\$	0.00	On 6/18/2020, the City hosted a Public Forum soliciting public input on how to use its CARES Act funding. Feedback is being incorporated in a CARES Act Budget and Spending Plan.
TOTAL	\$	0.00	

Signature

Signature of the Person Submitting this Form

Name Vincenzo S. Corazza

Date of Signature 06 29 2020
 MM DD YYYY

City of Bethel
Coronavirus Aid, Relief, and Economic Security
(CARES) Act
June 2020 Expenditures Report
Supporting Documents Attachment



Celebrating 50 Years of Service

CITY OF BETHEL
Office of the City Manager

Vincenzo S. Corazza
P.O. Box 1388, Bethel, Alaska 99559
Phone: (907)-543-1373
Fax: (907)-543-1388
citymanager@cityofbethel.net

The City Invites you to the June 18, 2020 CARES Act Public Forum at 10:00 AM at the ONC Multipurpose building at Pinky's Park. The event will be facilitated by Michelle DeWitt, Executive Director of the Bethel Community Services Foundation.



- WHO: Businesses, Non-Profits, Churches, Citizens (the whole community)
- WHAT: CARES ACT PUBLIC FORUM
- WHEN: Thursday, June 18, 2020 – 10:00 AM
- WHERE: ONC Multi-Purpose Building, right at Pinky's Park (Akiachak Ave)
- WHY: Provide your project/program/ideas on how you/your organization can help spend the City's \$8.4 in Federal Coronavirus Aid Relief, and Economic Security Act.

Refreshments will be served and DOOR PRIZES will be drawn.

Masks requirements (will provide for citizens who do not have one) and **social distancing in effect.**



City
of
Bethel

Vincenzo Corazza <vcorazza@cityofbethel.net>

agenda for the a.m.

1 message

Michelle DeWitt <michelle@bcsfoundation.org>

Wed, Jun 17, 2020 at 4:53 PM

To: Vincenzo Corazza <vcorazza@cityofbethel.net>, Libby Bakalar <lbakalar@cityofbethel.net>, Lori Strickler <lstrickler@cityofbethel.net>

Hi Vinny- are we still looking like the content below for an agenda tomorrow? Does the facility have marker boards or should I bring my portable marker boards? Do you need me to bring my portable speaker and mic (that's what's been used at our local BLM protests).

Agenda

1. CARES Funds and how \$\$ could be used- Nils and Lisa, AML
2. Sample Approaches from other communities- Nils and Lisa, AML
3. Current Ideas from City- Vinny
4. Overview of Ideas Submitted Electronically-Vinny
5. Brainstorm Session- in person or via zoom- white board ideas, how it addresses covid, cost- Michelle
6. Eligibility of Presented Ideas- Libby/Lisa of AML-summary/risk/liability

Post-Meeting: Ranking/Discussion

I heard the ad on the radio today!



MICHELLE DEWITT | *she/her/hers*
EXECUTIVE DIRECTOR

Bethel Community Services Foundation
PO Box 2189, Bethel, AK 99559
907-543-1812 | michelle@bcsfoundation.org

Support local groups when you apply for your PFD!

Cares Funding Forum - June 18, 2020 – ONC Multipurpose Building

Ideas:

1. AML suggestions

1. Deals with those municipalities with Health powers (not us)
2. Public Health
 - Water sewer
 - Wash-a-teria
 - Sanitation
 - Landfill issues
 - Social distancing – extra staff to enhance?
3. Costs related to mandates
 - Personnel costs
4. Economic Impacts
 - Grants to businesses
 - School districts
 - Vulnerable populations

Tie expenses to economic hardship(s)

City of Bethel proposed CARES Budget

1. 3m for Public safety wages/reimbursement
2. 3.5m Emergency Operations Center (EOC)
3. 200k Taxi coupons (elders single ride)
4. 100k PPE stockpile i.e. sanitizer, gloves masks
5. 5k Elections COVID Related
6. 75k Homeless sheltering
7. 20k COVID-19 testing support to YKHC (incentives)

Public ideas/feedback

1. Most pressing for your business
 - a. 56% regular cleaning for business and public spaces
2. 54% Basic living expenses
3. 51% Loss of job and income
4. How has COVID effected your operations?
 - a. 54% In person to virtual activities
 - b. Budget impacts-reduced revenue due to delays in fundraising.

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5.

Brainstorm

- Mark Springer - Communications eligibility of CARES act funding
 - ALMR – Bring to Delta? Alaska Land Mobile Radio System (State Wide Repeater System) Road system focused for Public safety needs.
- Leif- Vulnerable populations, Impacts to children, cancelation of camps, schools and other activities, library, city contributions.
- Ryan Jefferies- Kilbuck Armory building Emergency Operations Center, Congregate care and City Emergency Supplies-Secondary use as community Gym/event center, Code improvements, renovations needed. Policy 1400 LKSD School Board - Welfare Health and Safety of youth, Creating awareness
- Nicolai, TWC – representing for E. Arnold. Travel concerns, Exposure risk, cleaning supplies, Paying staff to furlough, Budget impacts? PSA - Printed and radio. Additional costs to agency.
- Susan Taylor – food bank, (Saturday to volunteer), large increase in need of food bank services. Food and other insecurities. AVCP RHA helping with housing utilities. City - utilities support for Bethel residents. Food bank income qualified. General concern for economic impacts to individuals.

NEEDS

- Reduction of paperwork/applications. Barriers.
- City directly implements of partnership with community partners.
- T.Quiner – Larger quantities and more nutritious food needed for food bank. CARES Funding?
- Adam London, full time homeless shelter
 - L. Bradbury- social work and case management to help/support homeless population. Coach and support.
- Juan Delgado/electrician – UV lights in airports and public buildings to passively sterilize, kill viruses and bacteria

Cares fund eligibility

Criteria

- Incurred during COVID

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- Related to COVID impacts
 - Must be incurred March 2020 through December 31, 2020
1. Homeless Shelter
 - a. Eligibility?
 - b. Homelessness prevention
 - c. Mortgage assistance
 2. Youth needs
 - a. AML not aware of other communities with similar programs
 - b. Childcare – 2nd to other needs but typically eligible.
 3. Kilbuck Armory
 - a. Eligible for Cares funding? Possibly.
 - b. Be careful, should address current public health emergency.
 - c. City can make justification,
 - d. Libby- School district unable to change current demolition contract.
 4. Barriers to library funding?
 - a. AML- do-able, needs ample justification
 - b. Loss of Revenue due to closure.
 - c. Rasmussen Foundation offering matching funds to City investment of CARES funds to libraries and other cultural or arts focused entities,
 - d.

Contact

cares@cityofbethel.net

vcorazza@cityofbethel.net

543-2047

City of Bethel

PO Box 1388

Bethel AK. 99559

Thank you for attending today!!!

Notes By Bill Howell, Fire Chief

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CITY OF BETHEL

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PRESS RELEASE

June 29, 2020

To: News Media

Contact: Vinny Corazza, City Manager/Emergency Operations Director
PO Box 1388, Bethel, AK 99559
907-543-1386
vcorazza@cityofbethel.net

City of Bethel Receives First CARES Check

The City of Bethel received its first disbursement of the \$8.4 million from the State of Alaska for the Coronavirus Aid, Relief, and Economic Securities (CARES) Act. In a ceremony held at the First National Bank of Alaska Bethel Branch at 700 Front Street, City of Bethel Mayor Perry Barr extended the check in the amount of \$4,193,478.70 to Branch Manager Jason Brown.

“Opening up a new checking account at First National Bank will allow the City to easily track all deposits and expenditures in order to complete monthly reports,” said Acting Finance Director John Sargent.

The United States Treasury and the State of Alaska have provided guidance on where the CARES Act funds can be spent. Areas of eligible expenses include: medical, public health, payroll for public safety, actions to facilitate compliance, economic support in connection with the COVID-19 public health emergency, and functions of government that satisfy the Fund’s eligibility criteria.

“We received a lot of interesting ideas from the community at our June 18 CARES Act Public Forum,” City Manager Vinny Corazza said. “Bethel City Council still needs to pass the CARES Act Budget and Spending Plan, but it’s nice to know there’s \$4.2 million that can immediately be spent on CARES Act eligible expense.”



L-R: City Manager Vinny Corazza, Acting Finance Director John Sargent, Mayor Perry Barr, Bank Manager Jason Brown, Bank Operations Supervisor John Hamilton

BETHEL CITY COUNCIL AT A GLANCE

**Your monthly update on
City Council Legislation**

JUNE 2020 MEETINGS

June 1, Special Budget Meeting

June 4, Special Budget Meeting

June 9, Regular Meeting

June 18, Special Organization Planning Meeting

June 23, Regular Meeting

ORDINANCES

Ordinance 20-12 Establishing a budget for fiscal year 2021

The City Council adopted the annual operating budget and the capital budget for our July 2020-June 2021 budget. The budget was balanced with \$81,117 in operating revenue over expenditures. Adopted June 9

Ordinance 20-13 Amending BMC Chapter 7.75 Elections By-Mail

The adoption of this ordinance would permit the Council to consider holding an election entirely by mail. The Council would have to adopt a separate ordinance to authorize the by mail election, this adoption and corresponding public hearing must occur at least 60 days prior to the election is to be held. Adopted June 9

Ordinance 20-14 Amending BMC 15.12.060 Site Plan Permits

Introduced by the Planning Commission, this Code amendment relates to the application process for a site plan permit. The intent of the amendment is to make clear, the 10-day deadline does not apply to projects that require State or Federal approval. The amendment also removed the provision of tentative approval. Adopted June 9

Ordinance 20-15: Amending Chapter 4.16 By Repealing The Alcohol Use Tax

Currently, the City has a 15% use tax applied to all alcohol purchased made in Anchorage and shipped to Bethel through common carrier. This Amendment removes this use tax effective September 1, which is when the remote sellers sales tax collection will be in place. This is one, preventing a double taxation on alcohol sales and folding over the alcohol taxation to a sales tax as opposed to a use tax. Adopted June 23

Ordinance 20-16: Clarifying And Superseding Prior Ordinances Regarding Funding Of The Yukon-Kuskokwim Fitness Center And Requiring One Half Of One Percent (0.5%) Of All Sales Tax Collected By The City To Be Held In An Interest Bearing Account Used Exclusively To Fund The Development, Expansion, And Operations Of The Yukon-Kuskokwim Fitness Center

This non codified ordinance consolidated years of intertwined ordinances related to the funding of the YK Fitness Center, it does not change any current structure or operation of the funding set aside for the YK Fitness Center. Consider this a clean up of our records. Adopted June 23

Ordinance 20-17: Amending Bethel Municipal Code 7.70 To Remove Absentee In Person Voting, Establish Early Voting, And Permit The Electronic Receipt And Transmission Of Ballots In Municipal Elections

This new code provision will initiate early voting procedures in the City of Bethel, this is not to be confused with absentee in-person voting qualified voters can go to a voting center as early as 14 days prior to the election and cast an early ballot as opposed to filling out the Absentee In Person Envelope which is then presented to the Canvass Board for review. Adopted June 23

RESOLUTIONS

Resolution 20-05 Accepting Coronavirus Relief Fund

The City of Bethel is allotted \$8,424,380 in CARES Act funds, in order for the City to accept these funds, the local governing body (City Council) had to approve the acceptance. Coronavirus Relief Funds “are for necessary expenditures incurred due to the public health emergency with respect to the Coronavirus Disease 2019 (COVID-19). Adopted June 9

ACTION MEMORANDUMS

AM 20-22 Direct Administration To Negotiate And Execute An Agreement With Bethel Community Services Foundation For The Use Of Funds From The Coronavirus Aid, Relief, And Economic Security Act (Cares Act)

The City of Bethel is allotted \$8,424,380 in CARES Act funds, this action authorizes administration to work with Bethel Community Services Foundation to administer CARES Act grant funds within the community. Approved June 9

AM 20-23 Appointment Of Committee/Commission/Board Members Michael Husa-Board Of Ethics. Nicholai Joekay-Public Safety And Transportation. Mary Nanuwak-Public Safety And Transportation THANK YOU TO OUR NEW VOLUNTEERS!! Approved June 23

AM 20-24: Authorize The City Manager To Negotiate And Execute And Agreement With The University Of Alaska To Authorize The Financial Contributions To The University Of Alaska Cooperative Extension 4-H Program The City of Bethel donates \$112,000 as well as the 4H building and utilities to the University of Alaska for their operation of the 4-h and Cooperative Extension Program. Approved June 23

ACTION MEMORANDUMS

AM 20-25: Authorize The City Manager To Negotiate And Execute A Contract Renewal With Health Fitness For An Additional Two (2) Years Of Professional Services Managing The Health Facility

The City contracts with Health Fitness to operate the municipal owned YK Fitness Center. This approval extends the agreement between the City and contractor for one additional year, term ending June 30, 2021. Approved June 23

MISC.

The City Council held a planning meeting on June 18, with staff to evaluate operational, policy and funding priorities. Although there are pages of priorities ranging in size, and resource requirements, a few of the top were:

- Stabilization of the Finance Department (direction made to Admin. 6/23)
- Boardwalk rehabilitation connecting the University to the Hospital.
- Improve City Personnel Moral and Retention.
- Improving housing availability in the community.
- Creating a five year plan for the City of Bethel

FUTURE REGULAR MEETINGS

July 14, Regular Meeting @ 6:30p

July 28, Regular Meeting @ 6:30p

Location: 300 Chief Eddie Hoffman Highway

Meeting information is available at www.cityofbethel.org

COLLECTIVE BARGAINING AGREEMENT

**BETWEEN THE
CITY OF BETHEL**



**AND THE
CITY OF BETHEL EMPLOYEES
ASSOCIATION, LOCAL 6055, APEA/AFT**



July 1, 2017-June 30, 2020

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PREAMBLE AND PURPOSE

This Agreement is made and entered into between the City of Bethel, referred to as the "City," and the City of Bethel Employees Association, referred to as the "Union."

The purpose of this Agreement is to set forth the terms and conditions of employment with the City and to promote orderly and peaceful labor relations.

The parties recognize that the interests of the community and the job security of the Employees depend upon the City's success in establishing proper and cost efficient service to the community. To these ends the City and the Union encourage, to the fullest degree, friendly and cooperative relations between their respective representatives at all levels and among all Employees.

The parties also agree that it is their mutual intent to maintain and strengthen the merit principles in the bargaining unit.

ARTICLE 2 **RECOGNITION**

The City recognizes the Union as the exclusive bargaining representative for City Employees in the job classifications set forth in Appendix form, provided by the Union and appended herein and as determined by the Alaska Labor Relations Agency in Certificate of Representation No. RC1188-002, or as amended.

ARTICLE 3 **UNION MEMBERSHIP AND DUES**

Section 3.1 Membership Requirements

A. Any Employee covered by this Agreement will be required as a condition of their continued employment to join the Union or pay an agency fee equal to the membership dues for the purpose of administering this contract. Membership in the Union is not compulsory. Employees have the right to join, not join or drop their membership as they see fit. Neither party shall exert any pressure on or discriminate against any Employee as regards such matters.

B. Within ten (10) working days of hiring a new Employee covered by this Agreement, the City shall notify the Union in writing of the name, address and job title of the new Employee. The Union shall provide the Employee with a copy of this Agreement.

Section 3.2 Dues/Fees and Payroll Deductions

Upon written authorization of an Employee, the City shall deduct from the Employee's pay check the monthly amount of union dues or agency fees and transmit such amount to the Union.

- A. Membership Dues. Membership dues and fees for Employees who join the Union shall be in accordance with the bylaws of the Union.
- B. Agency Fees. Employees covered by this Agreement who choose not to become members of the Union shall be assessed an agency fee equal to membership dues.
- C. Religious Objector. In accordance with AS 23.40.225 the City and the Union agree to safeguard the rights of non-association of Employees having bona fide religious convictions based upon tenets or teachings of a church or religious body of which an Employee is a member.

Section 3.3 Payroll Deductions

- A. The payment of membership dues or agency fees shall commence with the first payday of the month after thirty-one (31) calendar days following the initial date of employment.
- B. The City shall promptly pay to the Union those authorized membership dues/agency fees deducted from Employee wages each month. Employees, who choose to change their status from membership to an agency fee payor or from agency fee payor, may do so after written notice to the Union and the Human Resources Manager. Such status change shall become effective immediately based on the date of the written notice. Any adjustments to the deductions shall occur at the next full pay period.
- C. After written request from the Union to the City Manager, an Employee who has been employed for more than sixty-one (61) days and who is not in compliance with the provisions of this Article shall be notified that the Employee may be dismissed by the City if the Employee does not comply with the provisions of the Article. The Employee shall be given thirty (30) days to become compliant. If after thirty (30) days, the Employee is not in compliance, the Employee shall be dismissed immediately. The Union shall pay all costs and fees associated with an action taken by the City to enforce this paragraph. Additionally, the Union shall defend, indemnify and hold the City harmless against any and all claims, demands, actions, causes of action, lawsuits, grievances, arbitrations, mediations, and all other kinds of liabilities or actions, and pay all reasonable fees and costs, including attorney's fees and costs, which may arise from enforcing this section of the Agreement.

Section 3.4 Union and Employee Responsibility

This Agreement is binding on each and every Employee in the bargaining unit. Each Employee, individually and collectively, accepts full responsibility for carrying out all the provisions of this Agreement. The Union agrees that it shall actively dissuade absenteeism and tardiness, all forms of illegal harassment, and any other practices which may hamper the City's operation. The Union will support the City's efforts to eliminate waste and inefficiency, to improve the quality of work, and to promote harmonious relations between the City and Employees. The Union shall make every effort to see that Employees obey all City workplace policies, procedures, rules, and instructions which are not inconsistent with the terms of this Agreement.

Section 3.5 Union Representatives and Activities

A. The Union may have five (5) Employee Representatives who shall be authorized to handle complaints and grievances arising under this Agreement. The Union shall provide to the City a list of all authorized Employee Representatives. The Union may designate different Employee Representatives at any time with thirty (30) days written notice to the City Manager.

B. The Employee Representative may make reasonable visits within the work area the Employee represents for the purposes of handling specific complaints and grievances arising under this Agreement. The Employee Representative shall first notify and obtain the approval of the Department Head in advance of such visit, advising the Department Head where the Employee Representative shall be and how long the Employee Representative anticipates such visit shall take. The Employee Representative shall arrange such visits to occur at times when they will least impact City operations and the performance of work. Prior to conducting such visit the Employee Representative shall fill out the appropriate time record recording the time the Representative left the work assignment/area. Upon concluding the visit, the Employee Representative shall promptly notify Employee Department Head that the visit was concluded and that the Representative has returned to the work assignment/area, at which time the Representative shall record on the appropriate time record that the visit has concluded. All time spent on such visits shall be designated on the time record as Union Leave and deducted from the appropriate Union Leave account.

C. The Union may have representatives who are not Employees of the City who also shall be authorized to speak for the Union in all matters governed by this Agreement and shall be permitted to visit any work area for the purpose of administering this Agreement at reasonable times upon advance approval of the City Manager or designee. Such approval will not be unreasonably denied. The Union shall arrange such visits to occur at times when they will least impact City operations and the performance of work. The Union shall provide to the City a list of all such authorized representatives.

D. During working hours, the Employee Representative may handle complaints and grievances arising under this Agreement with the proper City Representative. These visits shall be scheduled, held and accounted for in the same manner and in accordance with the procedures set forth in Section B above. Employee Representatives will not leave their work duties during emergency or critical situations.

E. Upon the concurrence of the Department Head and when the normal flow of work will not be unduly disrupted, the Employee Representative will be allowed to confer periodically and for a reasonable length of time with Employer Representatives to work out solutions to problems on matters not deemed critical but which, because of convenience to both management and labor, can be moved toward resolution. These visits shall also be scheduled, held and accounted for in the same manner and in accordance with the procedures set forth in Section B above.

Section 3.6 Union Leave and Leave Bank

A. Union Leave Employees granted Union leave shall be paid for their leave time from the Union Business Leave Bank as set out in Section B below, so long as there is accumulated leave in the bank. The City shall not be obligated to compensate the Employee Representatives for any time spent on Union leave. The hours spent on Union leave will not be counted as hours worked for purposes of computing overtime. Union leave shall be granted in the following manner:

1. No more than five (5) Employee members of the Union negotiating committee shall receive Union leave for all time necessary for the conduct of contract negotiations, including reasonable time for negotiating committee meetings outside of the negotiations themselves.
2. Union leave shall be granted for all reasonable time necessary to process grievances, including arbitrations, for grievants, Employee Representatives and elected Union officers who may be involved, and witnesses.
3. Employee Representatives shall be granted up to two (2) work days per calendar year of Union leave to attend Union sponsored training.
4. Elected Union officers shall be granted a reasonable amount of Union leave for the purpose of conducting Union business. Such time shall not normally exceed four (4) hours per week.
5. Union leave will not be unreasonably denied. However, it is understood and agreed that such leave may be denied if the Employee's services are needed by the City. Requests for association business leave will normally be made through the Union President or designee. The Union will endeavor to give as much advance notice as possible for business leave.

B. Union Business Leave Bank

1. There is hereby created a Union Business Leave Bank which shall be administered by the Union with records kept by the Union and the Employer. The Bank shall be established by an automatic transfer each October 1 of two (2) hours of PTO leave from the leave account of each Employee in the bargaining unit. If an Employee does not have two (2) hours of PTO leave as of October 1, the two (2) hours shall be transferred when the Employee has accrued them. The Bank will be used consistent with the terms of this Article.

2. The Union may cancel the automatic leave deduction for any year in which sufficient cash is available for purposes of the Bank.

3. The Employer agrees that reasonable effort will be made to release Employees consistent with the terms of this Article. However, the parties recognize that situations may arise that prevent representatives from being released.

4. The parties recognize that the City will incur expenses associated with the Union Business Leave Bank that the City otherwise would not incur. Accordingly, at the end of each month the City shall prepare an invoice specifying the nature and amount of such expenses. The City shall send a bill monthly to the Union and the Union shall pay the City for such expenses.

Section 3.7 Meeting Space

Where there is available meeting space in City owned facilities, such space may be used for meetings by the Union at no cost to the Union with a written reasonable notice to the City. Approval shall not be unreasonably denied.

Section 3.8 Bulletin Board

The Union shall have the right to use bulletin board space at mutually agreeable locations for the purposes of posting Union information.

ARTICLE 4
JOB CLASSIFICATIONS AND JOB DESCRIPTIONS

Section 4.1 Classification Rights and Duty

A. The City shall have sole authority and duty to establish, decide, determine and designate all occupational classifications it has to offer Employees, including the right to establish new classifications, reclassify, change, consolidate or abolish existing classifications at any time, and to determine job content, duties and responsibilities. The City shall also have the authority to allocate and reallocate positions.

B. The City may establish new classifications and rates for classifications. The City shall notify the Union when any new classification is established. In the event the Union, within five (5) calendar days thereafter, notifies the City in writing that it disagrees with said rate, the matter shall be subject to negotiations between the parties. The rate shall be effective as of the first date Employees were assigned to the classification.

C. An arbitrator shall have no authority to establish, modify or eliminate any classification and shall have no authority to establish, modify or eliminate any wage rate for a classification. The authority of an arbitrator with regard to classifications is limited to determining whether the City satisfied its obligation to provide the Union with the notice specified above when a new classification is created and for determining an appropriate remedy for any such failure.

Section 4.2 Job Descriptions

The City shall maintain job descriptions which identify essential functions but which are not inclusive of each and every duty of a position. Job descriptions shall include a statement of qualifications consistent with Section 4.4 below. The City will notify the Union of proposed changes to Job Descriptions which will impact Employees currently employed in the affected position (s) prior to any changes being adopted.

Section 4.3 Duties of Employees

An Employee may be required by the City to perform the duties described in the job description for the Employee's class as well as any other duties which the Employee has the skills and qualifications to perform. However performing the work of a higher paid job classification may result in an "acting pay" adjustment under Article 12.11 or otherwise entitle the employee to additional compensation.

Section 4.4 Qualifications Statements

A. The qualifications statements in each job description establish minimum requirements that must be met by an individual before consideration for appointment or promotion to a position. Common alternative combinations of education, training or experience are specified in the job description.

Section 4.5 Job Titles

A. Official Job Titles. Each position shall have an official job title which is specified in the classification plan and is used to identify each individual position. The official job title shall be used to designate positions in all budget estimates, payroll documents, and personnel records and reports.

B. Working Job Titles. For all purposes other than those described in section 4.5A, any suitable working job title may be used.

C. Position Levels. The job titles are generally indicative of the work of the position and of the level of its importance and responsibility. Where Roman numerals or numbers are affixed at the end of a title to indicate level within an occupation subseries, the higher numbers represent the higher levels.

Section 4.6 Review of Job Classifications and Job Classes

A. The City Manager shall provide for a systematic and periodic review of classes of positions if the City Manager determines, in his or her sole discretion, that duties, responsibilities, and authority have changed substantially, or other conditions, including but not limited to an Employee request for review, warrant such a review. The City Manager shall allow the Union and Employees to provide input into such a review.

B. Employee Request for Review of Position

When an employee, or the COBEA acting on the behalf of an employee, feels that the duties and responsibilities of his/her position are not accurately reflected in the job description, the Employee or COBEA will complete a Position Description Questionnaire (PDQ) and submit it to the Human Resources Director for review and audit. The employee may submit additional documentation supporting his/her position that the current classification is inappropriate.

When completed, Human Resources will advise the Union of the City's decision. If there is a disagreement, the bargaining unit member may submit a written rebuttal to Human Resources within ten (10) working days of the receipt of the findings.

ARTICLE 5

PERSONNEL ACTIONS

Section 5.1 Personnel Actions

The City shall have the sole and exclusive right to make appointments including but not limited to recruiting, examining, selecting, promoting and transferring Employees of its choosing and to determine the times and methods of such actions. The City retains the right to fill any position from outside the bargaining unit although the City recognizes the benefits of selecting a qualified Employee covered by this Agreement who has applied for a vacancy. All personnel actions shall be documented on a Personnel Action Request ("PAR") form provided by the City, taking care to ensure that derogatory, personal, subjective, or disciplinary supplemental information is noted separately in a memo format and not included on the PAR.

Section 5.2 Job Announcements

A. The City shall post all job openings, whether newly created or vacant, at mutually agreeable locations in each department for a period of fourteen (14) calendar days prior to the expiration date for submission of applications. The posting time frame may be shortened when required by circumstances beyond the City's control or where necessary to ensure the continuity of City operations.

B. All qualified bargaining unit members who hold regular status and submit an application for a posted vacancy will be considered for any job vacancy covered by this Agreement along with any other applicants.

C. Qualified Employees covered by this Agreement who apply for any vacancy shall be granted an interview for the position. The City acknowledges the value of current Employees and agrees to give Employees who interview for a vacant position full and fair consideration. If not selected, the Employee may request an explanation from Human Resources for the non-selection.

Section 5.3 Types of Appointments

A. Probationary Appointment. All appointments to positions in city service, including new hires, rehires, demotions for disciplinary reasons, and promotions shall be on a probationary basis.

B. Regular Appointment. A regular appointment occurs after an Employee has satisfactorily completed a probationary appointment to the position.

C. Acting Appointment

1. An acting appointment is made when a qualified Employee may be required to serve temporarily in a vacant higher level position.
2. An acting appointment gives the Employee no advantage in competition for regular filling of this position. However, time in an acting appointment may be counted toward experience for the class of position concerned at the discretion of the Department Head.
3. Employees filling an acting assignment shall not be asked or allowed to do jobs or tasks that they are not adequately trained or licensed to do. An Employee who obtains an acting appointment shall not always be required to perform all of the duties and responsibilities assigned to the incumbent. The duties and responsibilities that are actually assigned to the Employee who has obtained the acting appointment shall be determined by the Employee's Department Head.

D. Temporary Appointments The parties recognize that the Employer may hire temporary Employees in the sole and exclusive discretion of the City. A temporary position is one established to provide City services for a period not to exceed the greater of six months in duration or the duration of a position funded by a one-time grant from the federal or state government on a temporary basis. Such positions may be filled on a full- or part-time basis. Persons holding temporary positions are not covered by any of the terms of this Agreement, are not included in the bargaining unit, and are not entitled to any of the rights and benefits provided to Employees under this Agreement. Temporary Employees may not be rehired into the same temporary position for thirty (30) calendar days, unless agreed to otherwise between the parties.

Section 5.4 Promotion

A promotion is the filling of a vacancy by the advancement of an Employee from a position having a lower pay range. Promotions shall be based upon qualifications and the City shall attempt to promote from within. However, promotions shall be made at the sole and exclusive discretion of the City.

Section 5.5 Transfers

A. A transfer is the lateral movement from one position to another position in the same or a parallel class in the same pay range without any break in service. The transfer may be within a department, or from one department to another. An Employee must meet the minimum qualifications for the position the Employee transfers to.

B. Employee Requested Transfer An Employee may request a transfer within or between departments by submitting the request in writing to the Employee's Department Head. The request must include a current job application providing evidence of qualification for the requested position. Granting of the request shall be

within the sole and exclusive discretion of the City. Upon approval of the City Manager, or designee, and before completion of any transfer, the Employee shall be notified in writing of any change in status including pay step, anniversary date, length of service, and requirement for serving a probationary period.

C. Reasonable Accommodation - A transfer may be offered to a qualified employee with a disability under the Americans with Disabilities Act. Failure to accept an offered transfer in this situation may result in termination if the employee is unable to perform the essential functions of his/her current position without accommodation and if the employer can demonstrate that an accommodation would impose an undue hardship.

Section 5.6 Demotion

A. The movement of an Employee to a lower pay rate or pay range is a demotion. The decision to demote is within the sole and exclusive discretion of the City. Demotions may be made for disciplinary reasons, at the request of the Employee, in lieu of layoff, or for any other reason, including but not necessarily limited to, lack of sufficient funding or work, organizational changes or other reductions in force. A demoted Employee shall not replace another Employee in his or her position. A demoted Employee may only be demoted to a vacant position.

B. Employee-Requested Demotion An Employee may request in writing that he or she be demoted to a vacant position in a lower pay range. The request shall be made to the Employee's Department Head, who may not approve the request without the written consent of the City Manager, or designee. Approval of the demotion is in the sole and exclusive discretion of the City, and shall be deemed to have been made on a voluntary basis. The City Manager, or designee, or the Department Head may require a job application, written examination or other evidence of the Employee's qualifications for the position to which the Employee requests demotion.

ARTICLE 6 **PROBATIONARY PERIODS**

Section 6.1 Newly Hired Positions

A. The probationary period for full time positions is 180 calendar days.

B. The probationary period for part-time positions is 520 hours of consecutive service.

C. A Department Head may consider service rendered in a temporary position as probationary service for a regular appointment if the regular appointment is for a position which requires the same duties and responsibilities as the temporary position.

D. Probationary appointments entitle a newly hired Employee to the same benefits available to an Employee who has obtained a regular appointment, subject to the conditions of the benefit plans, and unless otherwise specified in this Agreement.

E. The Employee shall acquire regular status on the first working day following completion of the probationary period, unless action is taken by the Department Head to separate the newly hired Employee or extend the probationary period in writing prior to the end of the probationary appointment subject to the approval of the City Manager. The probationary period may be extended for a period of time not to exceed three (3) months, unless the Employee is in the Police or Fire department. In such cases, the Employee's probationary period may be extended for a period of time not to exceed six (6) months. Such an extension does not affect or change the initial hire anniversary date with the City for the Employee. Any extension of the probationary period requires approval of the City Manager.

Section 6.2 Probationary Period after Promotion

Regular Employees promoted shall serve a new probationary period of six (6) months in the new position. An Employee who holds regular status in any position and who subsequently accepts a promotion to a new position retains return rights to return to the last position in which Employee held regular status if a vacancy exists. The Employee may exercise these rights voluntarily at any time prior to completion of probation in the new position or upon notification that Employee has failed to satisfactorily complete probation in the new position. Return rights do not apply to an Employee disciplined for just cause.

Unless the continuity of City services is at risk as identified in Section 5.2.A, the promoted Employee's previous position will not be filled for fourteen (14) days in order for the newly-promoted Employee and the City to determine if the promotion is a proper fit. Either the Employee or the City can invoke return rights to the Employee's previous position during this time for any reason or no reason.

A promoted Employee who returns to a previous position, regardless of the reason, will be returned to the range and step the Employee held prior to promotion.

Employees who promote or transfer out of the bargaining unit have no rights to return to their former bargaining unit position.

Section 6.3 Probationary Period after Transfer

When a Regular Employee transfers to a position in the same job classification in a different department, the Employee may be required to serve a six (6) month probationary period at the recommendation of the Department Head subject to the approval of the City Manager.

Section 6.4 Probationary Period after Demotion

When a Regular Employee is demoted for a non-disciplinary reason to a position in a job classification where the Employee had previously completed a probationary period, no probationary period shall be served. When a Regular Employee is demoted for disciplinary reasons or to a position the Employee has not previously held regular status, the Employee shall be placed on a six (6) month probationary period.

Section 6.5 Discipline or Separation During Probationary Period

During the probationary period, a newly hired Employee serves "at will" and may be disciplined or discharged for any reason or no reason. Just cause is not required for any form of discipline or separation during the probationary period under these circumstances.

ARTICLE 7

PERFORMANCE EVALUATIONS AND PERSONNEL FILES

Section 7.1 Performance Evaluations

After July 1, 2016, Periodic evaluations are required at or near an employee's anniversary date with the city (defined as the employee's hire date into current position) with the city, for those employees who have satisfactorily completed the probationary period.

The evaluation process shall be in accordance with the following procedures:

- A. The Department Head, or designee shall complete the performance evaluation and hold a formal meeting with the employee to discuss the contents of the evaluation.
- B. The employee shall be allowed five (5) calendar days to prepare written comments which will become part of the evaluation. No further comments or changes may be made on the form by management after it has been submitted to the employee for final signature. The original performance evaluation shall be filed in the Employee's personnel file with a copy of the final document provided to the Employee.
- C. If an Employee's Supervisor is changed between scheduled evaluations, an evaluation report may be prepared by the outgoing Supervisor. Supervisors can evaluate only that performance which took place under their supervision.
- D. If any changes occur in the job description due to automation, or technological advances in equipment, any Employee affected shall be adequately trained to operate or effectuate the automation or advances before being evaluated on these advances in equipment.
- E. When an annual evaluation is not completed and discussed with the Employee within 30 days following the employee's anniversary date in a position, it is assumed the Employee is meeting performance expectations.

Section 7.2 Personnel Files

A. The City shall maintain a confidential personnel file for each Employee in the Human Resources office. No confidential or protected information will be maintained by any individual City department unless specifically identified within this agreement or required by law.

B. An Employee shall have access to the Employee's personnel file in a reasonable period of time following notice to the Human Resources office. Employees shall also be provided a copy of the Employee's personnel file, or any parts thereof, within a reasonable period of time following the Employee's request for a copy.

C. The Union, or any other third party, shall have access to an Employee's personnel file only upon written authorization by the Employee specifying what files or documents the Union or third party may review. If hard or electronic copies are requested, reproduction costs, will be assessed in accordance with the City of Bethel fee and rate schedule and charged to the requesting party.

D. Nothing in the Section precludes the City from releasing an Employee's personnel file as required by law or a court order.

ARTICLE 8 **DISCIPLINE AND DISCHARGE**

Section 8.1 General Policy

The City Manager will advise and assist Department Heads in the handling of all disciplinary matters. The City Manager shall approve all disciplinary actions concerning suspension, transfer, demotion or dismissal prior to the completion of the action, unless, in the judgment of the Department Head, immediate disciplinary action is required. The basis for taking immediate action shall be limited to reasons of just cause or immediate danger to health, safety and welfare of city Employees or the public. In such instance, the Department Head shall have the authority to suspend the Employee pending investigation and approval of the final determination by the City Manager.

Section 8.2 Discipline

A. Discipline or Separation during the Probationary Period At any time during the probationary period, a new or rehired Employee (including an Employee promoted before the end of a probationary period, for the duration of the probationary period for the previous position he or she held), or an Employee demoted for disciplinary reasons, may be disciplined or discharged for any reason or no reason. Just cause is not required for any form of discipline or separation during the probationary period.

B. With respect to Employees who have acquired regular status, progressive discipline shall be followed. The City is not required to follow progressive steps of discipline for serious violations of work rules. Department Heads and supervisors should always be aware of the continuing need for informal counseling. When informal counseling fails to correct a situation, or when the severity of the inappropriate conduct warrants, and the City believes that the proposed discipline is in its best interests, any of the following forms of discipline may be imposed at any time so long as such discipline is supported by just cause:

- oral reprimand (memorialized in writing);
- written reprimand;
- suspension without pay;
- demotion; or
- dismissal

C. "Just cause" means that justification exists for a proposed disciplinary action. "Just cause" includes, but is not limited to, the following:

- incompetency;
- inefficiency;
- lack of one or more of the qualifications for a position within the bargaining unit;
- failure to comply with any of the terms and conditions included in this Agreement;
- insubordination;
- absenteeism or tardiness; job abandonment;
- harassment of other Employees, Department Heads, the City Manager, City Council members or any other Employee or official of the City of Bethel, or any member of the public;
- violation of a City of Bethel policy, procedure, or work rule which was known or reasonably should have been known to the Employee;
- violation of an oral or written directive of a supervisor which was known or should have been known to the Employee;
- conviction of a crime involving moral turpitude;
- substance abuse on the job;
- use or appropriation of City property for personal, commercial or other unauthorized use without prior explicit permission from the Employee's current Department Head;
- refusal to perform job duties;
- dishonesty; or
- any other conduct reasonably justifying the proposed form of discipline, up to and including dismissal.

D. Mitigating circumstances may be considered when evaluating a just cause disciplinary situation, to include the Employee's past performance, length of service and existence of past discipline.

Section 8.3 Written Disciplinary Notice

- A. All disciplinary actions, except oral reprimands, shall be documented on an Employee Disciplinary Notice Form. A record of the date, time and subject of any oral reprimand shall be maintained in the Employee personnel file. Should the employee be subject to discipline in the future, the City will not refer to or take into consideration any oral reprimands that are more than two (2) years old unless the oral reprimand is for the same reason as the later discipline. In such case, the employee will be notified of same.

The disciplinary report shall clearly and concisely set forth the supervisor's reasons for disciplinary action.

- B. The Employee shall be given an opportunity to review the disciplinary report with his or her Department Head. If the Employee disagrees with the facts or conclusions contained in the report, the Employee shall be permitted to submit, within four (4) calendar days after reviewing the report with the Employee's Department Head, a statement of disagreement. The statement shall clearly and concisely set forth the Employee's reasons for disagreeing with the report. One copy of the Employee's statement shall be appended to the report and shall become a part of it. If the Employee has no comment or has not responded within the required time frame, it shall be so noted and the report shall be forwarded to the Human Resources Manager, or designee, for inclusion in the personnel file.

Section 8.4 Right to Union Representative During Investigative Interview

Employees will be entitled to their *Weingarten* Rights (right to have a union representative present during an investigative interview that the Employee reasonably believes may lead to disciplinary action) upon request by the Employee.

Section 8.5 Right to Disciplinary Hearing Before Dismissal, Demotion, or Suspension

Before dismissing, demoting for disciplinary reasons, or suspending an Employee without pay, an Employee who has acquired regular status will be provided written notice of intent to dismiss, demote for disciplinary reasons, or suspend without pay. The notice will be in writing and include an explanation of the evidence underlying the City's intention. If the written notice is an intent to dismiss, the notice will also advise the

Employee of their right to request a termination hearing, and the opportunity to present his or her position before the dismissal, demotion for disciplinary reasons, or suspension without pay goes into effect.

Section 8.6 Garrity Rights for Licensed Personnel of Police Department

Upon a determination by the Police Chief, or designee, that immunity from criminal prosecution is appropriate during an internal investigation, uniformed personnel of the Police Department shall be accorded protections provided in *Garrity v. New Jersey*, which requires among other things warnings concerning right to counsel and use of statements made in the course of investigatory interviews.

ARTICLE 9 **GRIEVANCE AND ARBITRATION PROCEDURE**

Section 9.1 Definition of Grievance

A grievance is a dispute involving the interpretation, application or alleged violation of any provision of this Agreement. It is the mutual intent of both parties to resolve any differences at the lowest level. All members shall be encouraged to bring any disagreements to their immediate supervisor initially to resolve such problems through informal and free communication before the formal grievance procedure begins.

Section 9.2 Procedural Steps

A. Step 1: Written Grievance to Department Head The Employee, through the Union, not later than fifteen (15) working days after the event giving rise to the grievance, or fifteen (15) working days after the Employee or Union should reasonably have learned of the event giving rise to the grievance, whichever is later, must submit a written grievance to the Department Head. The Department Head shall give Employee written answer to the grievance to the Union within fifteen (15) working days after receipt of the grievance.

B. Step 2: Written Appeal to the City Manager.

1. A grievance appealing a dismissal or a grievance not settled at Step 1 shall be filed at Step 2.
2. The Employee, through the Union, not later than fifteen (15) working days after a dismissal or the receipt of the Department Head's written answer at Step 1 may file a written appeal of that answer to the City Manager.
3. Not later than fifteen (15) working days after receipt of the written appeal, the City Manager, or designee, shall meet with the Employee and the Union representative. The City Manager, or designee, shall give Employee written

answer to the grievance within fifteen (15) working days after such meeting, which answer shall be final and binding on the Employee, the Union and the City, unless it is timely appealed to arbitration by the Union in accordance with the procedures set forth in Section 9.5 of this Article.

C. All grievances presented at Step 2 of the procedure set forth above in Section 9.2(B) of this Article and beyond shall set forth: the facts giving rise to the grievance; the provision(s) of the Agreement alleged to have been violated; the names of the aggrieved Employee(s); and the remedy sought. All grievances at Step 2 and beyond shall be signed and dated by the aggrieved Employee and/or Union representative. All written answers submitted by the City shall be signed and dated by the appropriate City representative.

D. Grievances involving a disciplinary suspension of more than three (3) days, or a termination of employment must be entered into the formal grievance procedure at the Step two level.

Section 9.3 Time Limitations

The time limitations set forth in this Article are of the essence of this Agreement. No grievance shall be valid unless it is submitted or appealed within the time limits set forth in this Article. If the grievance is not timely submitted at Step 1 or Step 2, it shall be deemed waived. If the grievance is not timely appealed to Step 2 or beyond, it shall be deemed to have been settled in accordance with the City's Step 1 answer. If the City fails without reasonable cause to request an extension or otherwise communicate with the aggrieved party within the time limits or in the manner set forth in this Article, the Union shall be granted the remedy requested. Any default remedy cannot be used as precedent against the City if a similar situation arises in the future.

Section 9.4 Appeal to Arbitration

Any grievance, as defined in Section 9.1 of this Article, that has been properly and timely processed through the grievance procedure set forth in Sections 2 through 4 of this Article and that has not been settled at the conclusion thereof, may be appealed to arbitration by the Union by serving the City with written notice of its intent to appeal. The failure to appeal a grievance to arbitration in accordance with Section 9.5 within fifteen (15) working days after receipt of the written answer of the City at Step 2 of the grievance procedure set forth in Section 9.2 of this Article shall constitute a waiver of the Union's right to appeal to arbitration, and the written answer of the City at Step 2 of the grievance procedure shall be final and binding on the aggrieved Employee, the City and the Union.

Section 9.5 Selection of Arbitrator

Not later than fifteen (15) working days after the Union serves the City with written notice of intent to appeal a grievance to arbitration, the City and the Union shall jointly

request the Federal Mediation and Conciliation Services ("FMCS") to furnish to the City and the Union a list of seven (7) qualified and impartial arbitrators. After receipt of that list, the City and the Union shall alternatively strike names from the list until only one (1) name remains (the order of striking to be determined by the toss of a coin flipped by the APEA/AFT Representative and called by the Employer. The arbitrator whose name remains shall hear the grievance. Any fee required by the FMCS shall be shared by the parties.

Section 9.6 Arbitrator's Jurisdiction

The jurisdiction and authority of the arbitrator and his or her opinion and award shall be confined exclusively to the interpretation and/or application of the express provision(s) of this Agreement at issue between the Union and the City. The arbitrator shall have no authority to add to, detract from, alter, amend, or modify any provision of this Agreement. The arbitrator shall not hear or decide more than one (1) grievance without the consent of the City. The written award of the arbitrator of any grievance adjudicated within his or her jurisdiction and authority shall be final and binding on the aggrieved Employee, the Union and the City.

Section 9.7 Fees and Expenses of Arbitration

The fees and expenses of the arbitrator for the arbitration shall be borne entirely by the losing party. If, in the opinion of the arbitrator, neither party can be considered the losing party, then such fees should be apportioned as determined by the arbitrator. Each party shall bear its own arbitration expenses.

Section 9.8 Extension of Time Frames

Time frames for the grievance/arbitration process may be extended only by mutual agreement of the Union and the Employer.

Section 9.9 Delivery of Grievances and Responses

A. When a written grievance or response is delivered by mail, it shall be sent return receipt requested to the respondent or to the person filing the grievance. When a written grievance or response is hand-delivered, the respondent or the person filing the grievance shall acknowledge receipt in writing of the grievance or response. When a written grievance or response is delivered by electronic communication, a hard copy shall be delivered by mail. Copies of all written responses to grievances at any step shall be sent to the APEA/AFT Field Office in Fairbanks.

B. For the purposes of the time frames in this Article, a grievance or response delivered by mail or electronic communication shall be considered submitted on the date of mailing or date of electronic communication, but the time for response or for filing the next step shall not begin to run until the day after actual receipt. A hand-delivered grievance or response shall be considered submitted on the date of delivery,

and the time for response or for filing the next step begins to run on the day after that date. If the last day of a time period falls on a Saturday, Sunday or holiday, the period will be extended until the next business day.

Section 9.10 Sole and Exclusive Nature of Grievance Procedure

The grievance procedures of this Agreement are the sole and exclusive remedies of the Employees of the City of Bethel alleging violations of this Agreement and/or any disciplinary actions. An Employee must fully exhaust these remedies prior to filing any lawsuit or other administrative action. If an Employee does not exhaust these remedies prior to filing any lawsuit or administrative action, such failure shall be grounds for dismissal of the lawsuit or administrative action. If the Union elects not to pursue a grievance, either initially or at any subsequent step in the grievance procedure, the Employee may pursue the grievance. Any Employee who elects to pursue a grievance without the assistance of the Union must comply with all filing and other requirements of the grievance procedure. The City is not required to file a grievance under this Agreement. Should it become necessary for the City to enforce the terms of this Agreement, it may do so by either filing a petition for enforcement with the Alaska Labor Relations Agency or through a judicial action.

ARTICLE 10 **SEPARATION**

Section 10.1 Actions That Constitute Separation from City Service

An Employee shall be separated from City service upon the occurrence of any of the following, including but not limited to, resignation, medical separation, retirement, dismissal for cause, release during probationary period, job abandonment, or layoff.

Section 10.2 Resignations

A. Notice of Resignation. An Employee who desires to resign shall give at least two (2) week's advance written notice to his or her immediate supervisor. Members of the Police and Fire Departments must provide at least thirty (30) calendar days advance written notice. The period of notice may be reduced or waived by the City upon recommendation of the Department Head. A notice of resignation shall become part of the personnel file. Employees who resign or are terminated shall be paid in accordance with State and Federal law.

B. Withdrawal of Resignation. An Employee may withdraw his or her resignation prior to the effective date stated in the notice of resignation only with the written approval of the Department Head and the City Manager.

C. Failure to Give Adequate Notice. Failure to give adequate notice shall be noted on the Employee's separation documents and will preclude consideration for future employment.

D. Effective Date of Resignation. The effective date of resignation pursuant to a notice of resignation shall be the last day on which the Employee works.

Section 10.3 Medical Separation

An Employee who is unable to return to work following approved medical leave with or without pay shall be separated in good standing from City of Bethel employment. Depending on the type of injury or illness, and whether it happened on or off the job, the Employee may be able to take part in either the Long Term Disability Program with the City of Bethel health benefit plan or the Long Term Disability Plan under the retirement system. Employees are responsible to make themselves aware of the particular requirements in both Long Term Disability plans and should contact the City if further information is required, beyond what is provided in the plan documents.

Section 10.4 Job Abandonment

An Employee shall be considered to have abandoned their position with the City if the Employee fails to report to work and fails to call in to report their absence for more than three scheduled days in a row (not necessarily consecutive calendar days) or when an employee walks off the job without reasonable cause or permission from the Department Head. Where a regular Employee fails to report or call in under this Section, the Department Head shall send or deliver a certified letter to the Employee's last known address to notify them of the intended termination and advise the Employee of their right to request a termination hearing. The Department Head may substitute personal service for delivery via mail. It will be the responsibility of the Employee to make sure their last known address is on file with the, Human Resources Manager or a designee.

Section 10.5 Layoffs

A. The decision to lay off Employees shall be made solely by the City and shall not reflect discredit upon the services of the Employee.

B. Notice Requirements.

1. An Employee shall be given at least thirty (30) calendar days advance notice of a layoff.
2. The Union shall be notified in writing of any proposed layoff concurrently with the Employee. The Union and City agree to discuss alternatives to the proposed layoff prior to the effective date of the layoff and to negotiate the effects of any layoff if so requested by the other party.

C. The City shall not lay off an Employee and reclassify their former position with the intention of filling the position with a temporary hire.

D. Layoffs may occur for any of the following reasons:

- a reduction in force because of a shortage or reduction of work or funds;
- the abolition of a position;
- change in departmental organization;
- termination of a grant; or
- any other legitimate business reason not inconsistent with the terms of this Agreement.

E. Bumping Rights. A regular Employee who is subject to layoff due to a reduction in force shall have the right to displace another Employee only in accordance with the following conditions:

- such displacement occurs in the same Department or in a department in which the employee previously held a regular position;
- the Employee subject to layoff has more seniority than the displaced Employee;
- the Human Resources Manager determines that the Employee subject to lay off has the requisite qualifications for the position held by the displaced Employee;
- the displaced Employee's position is in a lower classification than the position of the Employee subject to lay off;
- the Employee subject to lay off previously attained regular status in the position of the displaced Employee;
- the displaced Employee is the least senior Employee meeting the above conditions.

An Employee that has displaced another is not guaranteed to maintain the same level of compensation in the new, lower classification. The Employee will be subject to the same qualifications review as any new employee to determine an appropriate wage.

F. A regular Employee may be offered a vacant position for which the Employee is qualified in lieu of layoff. The Employee will be subject to the same qualifications review as any new employee to determine an appropriate wage.

G. Eligibility for Re-employment A regular Employee retains the right to be recalled to a vacant position in the same or similar job class in the same or different department that the employee previously was regularly employed, for one year after the layoff so long as the Employee has indicated that the Employee is qualified and interested and available to return to work.

H. Regular or probationary employees shall not be laid off while casual/temporary employees are in a position, in the same department for which the regular or probationary employees meet the minimum qualifications.

Section 10.6 Separation Paperwork

On or before the Employee's last day of work, the Employee shall complete all separation paperwork and return all City property as required by the City

ARTICLE 11 **MANAGEMENT RIGHTS**

Section 11.1 Management Rights

In addition to the rights and authority provided to management elsewhere in this Agreement and under state, federal, or local law, the City shall remain vested with all management authority and rights unless specifically restricted by an express provision of this Agreement. Such rights and authority, include, but are not limited to the following:

- the right to direct the work force,
- the full and exclusive right to hire, promote, demote, dismiss, discipline, lay off, and separate Employees from City service;
- to promulgate rules and regulations governing the conduct of Employees and to require their observance;
- to make all appointments,
- to determine all job classifications, develop all job descriptions,
- to assign positions to classes and assign classes to pay ranges,
- to control the use of leave so as not to jeopardize the functions of the City;
- to establish and direct the locations and methods of work,
- to establish and direct job assignments and work schedules;
- to subcontract work;
- to close down, relocate, expand, reduce, alter, transfer or cease any job, department, operation or facility;
- to decide, determine and designate all job classes and job classifications it has to offer Employees, including the right to establish, reclassify and abolish positions; to determine job content, duties and responsibilities;
- to maintain order and efficiency;
- to determine the work day and work week;
- reduce or expand the work force;
- to control, direct and supervise all equipment and Employees; and
- to determine the nature, type, location and duration of services to be performed for the City.

This listing of management rights is not all-inclusive. The City reserves all rights granted to it by the Alaska Public Employment Relations Act unless expressly waived or modified by the terms of this Agreement. All of the functions, rights, powers and

authority of the City not specifically abridged, delegated or modified by this Agreement are recognized by the Union as being retained by the City. The City's failure to exercise a management right does not preclude the City from exercising it at some time in the future. The City retains all rights and authority to operate and direct Employees of the City as exercised by the City prior to July 10, 1996, unless such right or authority has been modified by the terms of this Agreement.

Section 11.2 Contracting Work

A. It is the general policy of the City to continue to utilize its Employees to perform the work they are qualified to perform. However, the City reserves the right to contract out any work it deems necessary in the interest of efficiency, improved work product, economy or emergency.

B. Before contracting out work which will result in the loss of work for existing Employees, the City will offer to meet and confer with the Union with notice given at least fourteen (14) days before finalizing a contract with a third party. The City agrees to provide the Union with the names of all Employees who may be subject to layoff, including whether they may have continuing employment rights. Meet and confer topics may include the impact of a contracting out decision on existing Employees, and whether the work to be contracted out can be performed as efficiently and economically using existing Employees. This paragraph does not apply to contracting out in emergency situations.

C. Where contracting out has occurred as a result of an emergency, the City shall meet and confer with the Union within five (5) working days to discuss employment consequences for any affected Employees.

D. Nothing in this Section is to be construed as creating a mandatory obligation by the City to bargain with the Union over any decision to contract out work.

ARTICLE 12 **PAY AND PAYROLL**

Section 12.1 Wage Schedule and Pay Rates

Effective July 1, 2017, the wage schedule will be implemented per Appendix B, which includes a 2.5% increase over the last-negotiated wage schedule.

Effective July 1, 2017, the General Wage Schedule will be extended from Step A to Step P. Each step will reflect a 2.5% difference.

Effective July 1, 2018 the wage schedule shall be increased by 2.5 % in Appendix C

C. Effective July 1, 2019, the wage schedule shall be increased by 2.5% in Appendix D.

Section 12.2 Starting Rate on Initial Employment

A. All newly hired Employee's shall begin at Step A within the stated range for their position unless a higher Step is approved, in advance of the offer, by the Human Resources Manager, the Department Manager and the City Manager using a City approved wage matrix. Before a higher step may even be considered the applicant must demonstrate experience and/or education beyond the minimum required for the position as specified in the position description.

Section 12.3 Rate of Pay on Promotion

A promoted Employee shall be paid at Step A in the new pay range or at that step in the new pay range which accurately reflects the Employee's qualifications for the new position, as measured using the approved wage matrix form. A promoted employee's pay rate will not decrease as a result of promotion.

Section 12.4 Rates of Pay for a Reclassification of a Position

In any case where a position is reclassified, the pay step of the Employee occupying the position shall be that step in the new range which will provide the Employee with initial compensation at least equal to the step held in the old range. Anniversary date remains unchanged and no additional probationary period shall be required beyond that required of the position that is reclassified if the essential functions are the same between the old and new classification. In the event the reclassification results in a pay decrease, the Employee's rate of pay shall be frozen.

Section 12.5 Upward or Downward Range Change of a Job Class

In the case of a proposed increase or decrease in the pay range for a class of positions, the parties agree to meet and negotiate the appropriate range placements.

Section 12.6 Promotion Following Demotion in Lieu of Layoff

A. If within one (1) year following a demotion in lieu of layoff, an Employee is reassigned back to a position in the former job classification the Employee was in at the time of Layoff, the Employee shall be placed at the same range and step the Employee was paid at prior to the demotion in lieu of layoff.

Section 12.7 Transfers

When an Employee is assigned to a new position in the same class for which the Employee is qualified, the Employee shall be transferred at the step the Employee was receiving, and no probationary period shall be served. The Employee's anniversary date shall remain the same as in the former position.

Section 12.8 Demotion

When an Employee is demoted, the Employee's pay step shall be that step which is determined by the Department Head and approved in advance by the City Manager.

Section 12.9 Completion of Probation

A. Upon satisfactory completion of the probationary period after initial appointment, the entrance salary of the Employee shall be advanced one step. An Employee will not receive a probationary increase if the Employee was hired at Step B or above initially.

Section 12.10 Annual Merit Increase

Effective July 1, 2017 to June 30, 2018, employees who receive a performance evaluation of average or good to excellent may receive an annual step increase, as recommended by their Department Head.

Effective July 1, 2018, and thereafter, employees who receive a performance evaluation of "very good to excellent" will receive an annual step increase. If the employee is assumed to be meeting performance expectations under the conditions of Section 7.1.E, the employee will be entitled to receive the step increase.

Section 12.11 Acting Appointments

The Employee appointed to the acting assignment in a higher classification shall receive a minimum of a one-step increase in pay or be paid at the new range, Step A, whichever is higher. The increase shall be effective the first day of the acting assignment.

Section 12.12 Field Training Officer

Police Officers assigned Field Training Officer (FTO) duties, shall receive a pay differential of five percent (5%) for each hour so worked as an FTO. Individuals lacking documentation of attendance at a formalized FTO training program, are not eligible for FTO pay. Non-commissioned members of the Department are not eligible for FTO pay.

Other City employees, when assigned responsibility for training and certifying another employee's adherence to required credentials shall receive a pay differential of 2.5% for each hour engaged in such activity. With the exception of the Police Officers FTO program, which follows state guidelines established by the Alaska Public Safety Commission, the City Manager must approve in writing, any specific training/certification program that will be considered under this paragraph prior to any employee becoming eligible for the differential.

Section 12.13 Overtime

A. All overtime work by a non-exempt Employee must have the prior written approval of the Department Head. The Department Head shall review the record and certify overtime approved for payment. Overtime may not be "scheduled" to allow an employee to receive one and one-half (1.5) times their regular rate prior to meeting the below thresholds. Holiday, PTO, stand-by or hours already compensated at the overtime rate do not count towards the overtime thresholds noted below.

B. Non-exempt Employees shall be paid at one and one-half (1.5) times their regular rate of pay for all hours actually worked in excess of forty (40) hours each work week. The number of hours worked in a single day/shift, even in excess of those regularly scheduled, contribute towards the weekly total of hours worked, but are not paid at overtime rates unless the employee has already worked forty hours (40) in the work week.

C. Fire Employees. Employees of the Fire Department shall be paid overtime after 106 hours worked in a 14-day work period- in accordance with Fair Labor Standards Act 7 (K) exemption. The 14-day work period runs concurrent with the City of Bethel established pay periods.

D. Police Department Employees. Overtime shall be paid after 80 hours worked in a 14-day work period to run concurrent with the City of Bethel established pay periods.

E. Any City employees participating in certified training paid for by the city may be ineligible for holiday and/or overtime pay while participating in training activities. Affected employees will be advised in writing by the Department Head when the Employee is selected for/enrolled in the training program.

Section 12.14 Call-Out Pay

Employees shall also receive overtime pay if their normal shift has been completed and they are "called out" to perform additional work by their supervisor or if the Employee's supervisor requires the Employee to report before Employee's normal shift is scheduled to begin. This "call out pay" shall have a three (3) hour minimum

Only a Department Director or designee may initiate a call-out. Call-outs are intended for unplanned, unexpected situations. Call-out pay is not authorized for pre-scheduled meetings or events and call-outs may not be "scheduled" to allow an employee to receive one and one-half (1.5) times the regular rate of pay prior to meeting the below thresholds. Pre-planned activities, meetings and events must be scheduled in accordance with temporary schedule requirements in Section 13.2.

Employees, not on paid "stand-by" status are expected to respond to call-out work as required, but may decline the call-out work. An Employee serving in a position that includes after-hours emergency response as an essential function may be disciplined if the Employee declines the call-out without cause.

Section 12.15**Stand-By Pay**

In cases where it is found necessary to have Employees remain available for work in a stand-by status after regularly scheduled hours, on scheduled days off, or holidays, they shall receive \$4.00 for each hour of stand-by. Employees receiving stand-by pay must answer any incoming calls and be able to respond within thirty (30) minutes of the call being placed. Only Department Heads are authorized to create a stand-by schedule.

Section 12.16**Shift Differential**

A. All Employees (except Kelly Shift Employees of the Fire Department and Port Facility Employees), regularly scheduled to work more than an eight (8) hour shift will be assigned to either a day or night shift. Day shift is defined as beginning between the hours of 6:00 am and 8:00 am Night shift begins at or after 7:00 pm Employees scheduled to work the night shift will account for compensable hours on the calendar date actually worked, not the date on which the shift begins.

B. Employees regularly assigned to the night shift shall be paid an additional amount which equals three and a half (3.5%) percent above their regular rate for time worked during those hours. Shift differential shall be paid for those regular shift hours actually worked (not to include holidays, PTO, or scheduled hours not otherwise worked.)

Section 12.17 Water and Sewer Premium Pay for Working Winter Months

Employees who are employed as water and sewer Drivers or Utility Maintenance Workers shall receive a premium pay equal to a 5% increase for all hours worked between the second pay period in October and the second pay period in March of each year of this Agreement.

Section 12.18 Payroll and Pay Periods

A. Nothing in this Agreement shall prohibit retroactive pay approved by the City Council or required because of administrative oversight or error as determined by the City Manager. Personnel action implementing any change in status or pay shall be effective upon approval of the City Manager provided such changes are received by the Payroll Office at least ten (10) working days prior to the effective date.

B. The payroll period shall consist of the period from midnight Sunday to the following midnight Sunday. The standard work day shall be midnight to midnight.

C. Each employee is responsible for a true and accurate reporting of actual hours worked.

D. "Compensatory time" and/or "flex time" is not authorized in lieu of paid overtime or regularly scheduled hours not actually worked. Similarly, holidays may not be worked and "banked"

E. Department Heads, or designee, shall be responsible for providing the information needed to correctly process the payroll.

ARTICLE 13

HOURS OF WORK

Section 13.1 Hours of Work and Schedules

A. Regular Hours of Work and Shifts. Regular hours of work and an Employee's schedule shall be designated by the Department Head.

B. Modified Schedule. Upon request and with approval of the Department Head, an Employee may work a schedule designated period (e.g. 7:00 a.m. to 6:00 p.m.) during which Employees may select an eight (8) or ten (10) hour work period, with the approval of their Department Head.

Department Heads may, with at least two (2) weeks advance written notice to affected Employees, revise the schedule from an eight (8) hour work day to a ten (10) hour work day or the reverse. Employees shall also have the right to request their schedule be changed from an eight (8) hour work day to a ten (10) hour workday or the reverse. Approval of such a request is at the discretion of the Department Head but shall be accommodated whenever it will not adversely affect the needs of the Department.

C. Kelly Shift. Kelly Shift is defined under this Agreement as a rotating twenty-four (24) hour, three (3) shift cycle used by the Fire Department in providing round the clock coverage. The shift change will be at 9:00 a.m. unless the parties mutually agree to either an earlier or later change time. Any change made shall not start earlier than 8:00 a.m. or later than 10:00 a.m. If the parties agree to a change in the time, the change must remain in effect for a minimum of six (6) months. Before a change is made, thirty (30) calendar days written notice will be given to the affected Employees. The provisions of this subsection will not apply to Employees undergoing basic training.

D. Employees of the Police Department work a twelve (12) hour shift or such other shift as may be designated by the Police Chief.

E. An Employee's work schedule shall normally provide two (2) consecutive days off, unless an emergency situation arises.

F. Nothing in the Section precludes Employees from requesting different work hours or a different shift from than that designated by the Employee's Department Head. With the approval of the Department Head, a change in schedule may be implemented on a departmental basis to accommodate doctor's appointments, therapy, or children's school functions. The City will endeavor to work with Employees and grant their requests based on seniority and when operational requirements allow.

Section 13.2 Temporary Schedules

Department Heads may implement temporary shifting of employees' working hours to meet routine needs. Changes of more than thirty (30) minutes may not be approved without a minimum of one (1) week's advance notice to the affected Employees. Nothing in this paragraph precludes temporary changes in Employee working hours in an emergency situation. If the essential functions of a position include emergency response during non-scheduled hours, refusal to work an alternate schedule or extra hours in an emergency situation without cause could result in discipline up to and including dismissal.

Section 13.3 Lunch/Break Period

Department Heads shall authorize either a one (1) hour or a half (1/2) hour unpaid lunch period to meet operational staffing requirements. Such periods will normally be taken at mid-shift. Employees who are not authorized a specific unpaid lunch period under this Section will be allowed to take lunch when work permits. If, at the City's direction, the Employee works through lunch the Employee shall be paid for such time.

A. Employees may work straight shifts with no lunch break if approved by the Department Head. Straight shifts will be considered a Modified Schedule and subjected to the terms of Section 13.1.B. A straight shift or "working through lunch" is not available on an ad-hoc basis to allow an Employee to "make up time" if he/she is unable to work the regularly scheduled shift for the day.

B. All Bargaining Unit Members are allowed one relief period not to exceed fifteen (15) minutes during the first half of the shift and one relief period not to exceed fifteen (15) minutes during the second half of the shift. Breaks shall not be scheduled to extend the meal break, unless by mutual agreement. The relief period shall be taken in a manner which doesn't interrupt the flow of work.

Section 13.4 Changes of Permanent Schedules

All changes of permanent working schedules shall provide those Employees affected at least twenty-one (21) calendar days' notice of any such change, except in unforeseen emergency situations or when the Employees waive the need for notice or they will be paid at time and one-half (1.5) the Employee's regular rate of pay for hours worked during the notice period.

ARTICLE 14

HOLIDAYS

Section 14.1 Recognized Holidays with Pay

Except for Firefighters, the following days will be recognized as holidays with pay for all Employees in full and part time positions.

- New Year's Day
- Presidents Day (third Monday in February)
- Memorial Day (last Monday in May)
- Independence Day
- Labor Day
- Alaska Day
- Veterans Day
- Thanksgiving Day
- Day after Thanksgiving Day
- Chief Eddie Hoffman's Day (second Friday in December)
- Christmas Day
- Floating Holiday (as provided below in Section 14.7)

Section 14.2 Holiday Falling on a Regular Day Off

When a recognized holiday falls on a Saturday, the preceding Friday shall be recognized as the holiday. When a recognized holiday falls on a Sunday, the Monday following shall be recognized as the holiday.

When a full-time Employee's regularly scheduled time off falls on a recognized holiday, the Department Head shall allow, if scheduling permits, that Employee to take another day off during the pay period as the Employee's recognized_holiday.

If the Employee is unable to take the time off the Employee shall be compensated with regular pay equivalent to the number of hours in an employee's regular shift in lieu of the holiday. The hours will be recorded on the Employee's timesheet on the date of the recognized holiday. This payment is in addition to, and does not impact pay (wages) for hours actually worked during the pay period, whether hours actually worked include a recognized holiday (Section 14.5) or regularly scheduled work days. This may result in holiday hours entered for a normal day off with no compensable time or holiday hours recorded in addition to actual hours worked on the date of the recognized holiday.

Section 14.3 Computation of Holiday Pay

A. Full-Time Employees. Full-time Employees shall receive their regular straight time rate of pay for recognized holidays.

Part-Time Employees. Part-time Employees shall receive pay for recognized holidays based on the average number of hours worked by the Employee during the prior four (4) weeks.

B. The number of hours included in holiday pay is equal to the number of hours in an employee's regular shift.

C. Holiday during Paid Time Off. A recognized holiday occurring during an Employee's PTO leave shall not be counted as a day of PTO leave.

Section 14.4 Forfeiture of Holiday Pay

Employees shall forfeit their right to payment for any holiday if they are on leave without pay, (to include injury, military, or other non-compensable leave status,) or have an unexcused absence on the employee's last regularly-scheduled work day before such holiday or on the employee's next regularly-scheduled work day following such holiday.

Section 14.5 Pay for Employees Who Work on a Holiday

Employees who are required to work on a City-recognized holiday because of an emergency or performance of essential public services shall be entitled to one and one-half (1.5) times the Employee's regular rate of pay for those hours actually worked. in addition to their holiday pay. Unworked_holiday pay, paid time off, stand by pay or hours already compensated at a rate of pay greater than regular rate of pay do not count towards overtime.

Section 14.6 Holidays for Kelly Shift Employees

A. Kelly Shift Employees shall be compensated in the following manner. An Employee shall be paid the following pay period for those holidays preceding. Holiday pay shall be equal to the Employee's Kelly Shift straight-time rate of compensation multiplied by the number of holiday hours prior. Each full day holiday is twenty-four (24) hours; each half day holiday is twelve (12) hours; birthday and personal days are twenty-four (24) hours.

B. In the event the City declares an additional holiday other than those listed above, firefighter Employees shall be eligible for such additional holidays as described in Paragraph A above.

Section 14.7 Floating Holiday

All vested Employees (Employees with more than one (1) year of continuous service) shall receive one (1) floating holiday at the start of the fiscal year to be taken at a time approved by the Employee's immediate supervisor.

All floating holidays must be taken in the fiscal year accrued or else they will be forfeited.

ARTICLE 15

PAID TIME OFF

Section 15.1 Paid Time Off ("PTO")

A. Personal leave shall be used for any and all purposes for which sick and/or annual leave has heretofore been used.

B. Requests for Time Off for Other than illness and injury

1. Requests to take personal leave for other than illness or injury must be requested in writing and require the prior written approval of the supervisor before any leave is taken. Employees in a probationary status are not eligible to take personal leave (unless the request was approved prior to hire unless leave is requested due to illness or injury as described in subsection C. below).

2. Employee requests shall be given full consideration and, to the extent practicable, approved. However, the parties agree that the final decision with regard to approval or disapproval of any request shall be based on the supervisor's determination of operational needs. The Supervisor shall respond to an employee's request for time off within fourteen (14) calendar days for leave requested thirty (30) days in advance. In the event of multiple requests for the same time-frame, the Department Head may consider the employee's seniority.

3. Personal leave may not be approved for employees following notice of intended resignation and employees may not without permission of the Department Head be kept on leave status to "run out" their PTO balance prior to termination.

4. Personal leave must be pre-approved, therefore, cannot be used in lieu of tardiness or for a same-day request, except as noted in subsection C. below.

C. Requests for time off due to illness and injury.

When an Employee needs to use personal leave for illness or injury, the Employee shall notify the supervisor not later than the start of the Employee's scheduled shift of their expected absence.

When a member takes three or more consecutive work days of personal leave due to an illness or injury (not necessarily consecutive calendar days), the supervisor shall require the member to provide a physician's certificate stating the reason for the absence.

A supervisor may request a doctor's note at any time, but it is mandatory when a member takes three or more consecutive scheduled days of personal leave due to an illness or injury (not necessarily consecutive calendar days), that the member provide a physician's certificate stating the reason for the absence.

An employee's probationary period may be extended as a result of illness-related absences.

A same-day request for time off due to illness may be denied if the member was previously denied a request for personal leave for the same dates. An absence in this case will be treated as leave without pay unless a doctor's note is provided by the employee.

Any request for time off due to illness or injury may result in a review by Human Resources to determine the applicability of Workers' Compensation, disability insurance and/or medical leave.

After an absence due to illness or injury, the employee may be required to provide a release from their medical provider to return to the workplace and resume their job

Section 15.2 Leave Accrual Rate

A. All Employees shall accrue leave based on continuous service with the City except that Employees who are currently accruing more than the amount stated below shall have their accrual rates frozen for the duration of their employment with the City.

Years of Service	Hours Per Pay Period	Hours Per Period for Kelly Shift Employee	Mandatory Usage (Hours) for Employees Each Fiscal Year	Mandatory Usage (Hours) for Kelly Shift Employees Each Fiscal Year
0-1	8	19	Inelig.	Inelig.
1-2	10	21	130	273
2-5	11	22	143	286
5-10	12	23	156	299
10-15	13	24.5	169	318.5

More than 15 Years	14	26	182	338

B. Mandatory Usage

Starting June 30, 2017 any unused mandatory time off at the end of each fiscal year (June 30)-will be deducted without pay from the accrued balance if the Employee has made no attempt to comply with the mandatory leave requirement by May 1 of each calendar year. The City will separately notify all employees in danger of losing balances in each of the 2 pay periods before the May 1 deadline. If the Employee has attempted to comply with this paragraph prior to 60 days before the end of the fiscal year but leave was denied by the City in writing, any unused mandatory time off will be cashed out at 100% at the end of each fiscal year (June 30).

C. PTO does not accrue during periods of non-compensable leave, to include injury, illness, unexcused absences or some disciplinary situations. No PTO shall accrue for any pay period during which an Employee claims any amount of leave without pay.

Section 15.3 Leave Anniversary Date

Changes in the leave accrual rate take effect on the first day of the pay period immediately following the date on which the Employee completes the prescribed period of service.

Section 15.4 Maximum Accrual

Unused PTO may accumulate up to 550 (five hundred and fifty)) hours and 742.5 (seven hundred forty-two and one-half) hours for Kelly Shift Employees as of December 31. Once the cap has been reached, the Employee shall not accrue any PTO until such time as the balance of the account is below the cap amount. There shall be no cash out of any accrual over the cap.

Section 15.5 Payment of PTO upon Termination

Accrued PTO will be paid to vested Employees who voluntarily terminate based on the wage rate at the date of termination. An Employee is vested upon completion of one full year of continuous service.

Section 15.6 PTO Leave Cash-Out

Employees with at least one year of continuous service with the City may cash out up to two hundred (200) hours each fiscal year in no more than two installments. Employees requesting a cash out must retain a leave bank of eighty (80) hours. The City Manager has the authority to defer a request for up to thirty (30) days if there is a budget shortfall.

or cash flow problem or any other legitimate business need arises. The Employee shall be notified in writing of the reason for the deferral.

ARTICLE 16

OTHER TIME OFF

Section 16.1 Leave Donations

Requests for permission to donate PTO to a fellow Collective Bargaining Employee shall be approved only for a serious medical problem (one that meets the criteria for FMLA). An employee receiving donated leave for a medical condition must have applied and been approved for Family Medical leave. Management will consider donation requests for Employees who have applied for Family Medical Leave but have been denied due to insufficient time employed with the City. Each Collective Bargaining Employee may donate a maximum of forty (40) hours of PTO in a calendar year, with the prior approval of the City Manager. Donations of PTO shall be calculated based on the donating Employee's rate of pay and assigned based on the recipient Employee's rate of pay.

Section 16.2 Military Leave

Employees shall be entitled to military leave in accordance with State law, including but not limited to AS 39.20.340, and Federal law, including but not limited to USERRA.

Section 16.3 Injury Leave

A. Employees injured on the job are entitled to the weekly compensation benefits provided by the Workers Compensation Act. Provided they have submitted a complete workers compensation report to Human Resources, employees shall receive their full salary for a period of three (3) consecutive normally scheduled work days from the date of injury. The employee will not be charged PTO for those days. Any workers' compensation payments received by the Employee for said period shall be assigned to the City. After three (3) consecutive normally scheduled work days, if the injured Employee remains unable to work, they will receive the allowed salary from the Workers Compensation program (provided they meet eligibility requirements and comply with all requests for additional information from the City's workers compensation provider). It is the Employee's responsibility to work with the City's workers compensation provider to secure any benefits for which the Employee is eligible. Medical payments and injury awards shall be the property of the Employee. All employer-paid benefits received by an Employee while on injury leave shall continue in force while the Employee is continuously on leave or until a determination is made as to whether an Employee will be able to return to his or her normal work schedule. To maintain benefits that include Employee-paid amounts, the Employee must continue to remit payment to the City during the period of injury leave or risk the loss of the benefit due to non-payment. The City is not responsible for subsidizing the Employee portion of any benefit cost. If an

Employee returns to duty from injury leave, Employee must be absent for three (3) consecutive days to once again enter injury leave status.

B. The City shall require bi-monthly medical reports during the injury leave. In the event the physician permits the Employee to return to work in a limited status, the Employee shall be compensated as allowed by the Workers Compensation program.

C. The City's responsibilities under this Section shall terminate upon the occurrence of any of the following:

- As of the date on which the Employee is declared by a physician to be permanently disabled or on which a retirement plan commences to make disability or retirement payments to the Employee;
- As of the date on which the Employee returns to work with an unrestricted medical release or on which he or she first engaged in any occupation for wage or profit; or
- At the end of one year following the date of the original injury.

D. An Employee shall be eligible for injury leave only upon satisfaction of the following conditions:

- Employee makes a complete report of the injury to Human Resources through his or her Department Head; and
- Employee cooperates with the Human Resources Manager, or designee, to prepare and submit all forms and information related to the Employee that the Human Resources Manager, or designee, may request; and
- Employee cooperates fully with the City's workers compensation insurance carrier so long as the Employee's worker's compensation claim has not been contested; and
- Employee does not use PTO leave at any time.

E. In the event that an Employee is unable to return to work, the Employee may be eligible for benefits provided for in the City's long term disability program or the Workers Compensation Long Term Disability program. While participating in such program, the Employee shall not accrue sick and/or annual leave benefits. The Employee may, however, participate in the City's group insurance programs provided he or she meets the responsibilities under the COBRA Act and the City's insurance program.

Section 16.4 Court Leave

A. Employees called for jury duty shall be treated as being on approved leave without loss of longevity, leave or pay. Service in court when subpoenaed as a witness shall be treated the same as jury duty. Fees paid by the court, other than those for an Employee's appearance at any time outside the Employee's regularly scheduled shift, for travel, parking and subsistence allowances, shall be remitted to the City.

B. An Employee shall provide his or her Department Head with a copy of a notice to call for jury duty immediately upon receipt by the Employee. When excused or released from jury duty for the day, the Employee shall return to work immediately, allowing for delay for the period of time reasonably necessary to travel to and from home to change into work clothing.

Section 16.5 Leave Without Pay

A. An Employee may receive up to three (3) months leave without pay if the City Manager approves it after consultation with the affected Department Head. Such leave shall only be granted after an Employee has exhausted all paid time off. The granting of such leave is within the sole discretion of the City Manager. It shall not be granted if the Employee's absence will hamper provision of City services or operations.

B. An Employee shall request leave without pay provided for in this section in writing at least three (3) months before the Employee's leave would commence. The request should be made to the City Manager, with a copy to the Employee's Department Head. The time frame for requesting leave without pay under this section may be waived by the City Manager, in his or her sole discretion.

C. Upon expiration of the approved leave, the Employee shall be reinstated to the same position the Employee previously filled.

D. There shall be no PTO accrual during any pay period for which the Employee is claiming Leave without Pay under this Section.

E. Benefits will not continue during periods of approved Leave without Pay if the approved period exceeds the equivalent of one full pay period. This includes medical insurance and the utility benefit. Upon return from leave without pay, the Employee must regain eligibility for benefits based on individual program requirements.

Section 16.6 Family and/or Medical Leave of Absence

The City shall comply with the federal Family and Medical Leave Act and the State of Alaska Family Leave Act. FMLA and AFLA, when both are applicable, run concurrently, and paid leave, when available, is charged during periods of approved family leave until exhausted. An employee on leave under FMLA shall suffer no loss of time in City service nor Employee benefits.

During family leave, when the Employee is receiving no pay from the City, the Employee is still responsible for remitting the Employee portion of any benefit-related charges to maintain the benefit.

Section 16.65 Parental Leave

Parental leave is in excess of Family and Medical Leave entitlement and can extend absences for an additional six (6) weeks if substantiated by a physician's written recommendation, for the purpose of caring for a newborn or newly adopted child. Parental leave must be requested prior to the exhaustion of Family and Medical Leave. Employees must use available leave prior to using LWOP. Employees on parental leave are not eligible for holiday pay and do not accrue personal leave during such absences for any time leave without pay is used. An Employee on parental leave shall remain eligible for Employee benefits, provided any Employee premiums are paid timely. The Employee shall within the first thirty (30) days of parental leave, declare the approximate date of his/her intent to return to work.

An Employee absent from work under this section shall have no job protections as afforded under FMLA.

Section 16.7 Emergency Leave

The City Manager may approve, upon the recommendation of the Department Head, paid emergency leave not to exceed one calendar week per fiscal year when critical illness or death has occurred in the Employee's immediate family. Employees must use all available accrued leave prior to being granted Emergency Leave.

Section 16.8 Funeral Leave

Each full-time Employee shall be eligible for two (2) consecutive working days of leave for each funeral of a member of the Employee's immediate family. Such leave shall not be deducted from the Employee's PTO account.

Section 16.9 Definition of "Immediate Family"

Immediate family includes the Employee's spouse, domestic partner, children (including stepchildren and adoptive grandchildren, parent, step-parent, sibling, step-sibling, grandparent, aunt or uncle, or a parent, step-parent, sibling, step-sibling of the employee's spouse.

ARTICLE 17 **WORK RULES**

Section 17.1 Work Rules

The City shall have the right to establish and notify Employees of workplace policies, procedures, and/or rules regarding any matter, and to require Employees to abide by such policies, procedures, and/or rules so long as such policies, procedures and/or rules are not inconsistent with any express provision of this Agreement. An arbitrator

shall have no authority to interpret, apply, add to, detract from, alter, amend, or modify such policies, procedures, and/or rules.

Section 17.2 Protection of Rights

An Employee shall not be required, in the performance of his or her duties, to violate any federal, state or local law. In performing his or her duties, an Employee shall comply with all applicable federal, state and local laws. Each Employee is required to act with due care and regard for Employee's own safety and that of fellow employees and to respect the person and property of other employees and persons. The City agrees that it will not deduct the cost of lost, missing, stolen or damaged property belonging to the City from an Employee's pay, provided the loss or damage was not willfully or negligently caused by or through the actions of the Employee.

A. Non-Discrimination

Employees shall not be discriminated against with respect to compensation, terms, or conditions of employment because of race, national origin, color, age, creed, religion, sex, sexual orientation, gender identity, political affiliation, marital status, ancestry, disability or status as a disabled veteran.

The Employer and Union agree to comply with all State, Federal and local laws, rules or regulations prohibiting discrimination against any person with regard to all aspects of employment or membership.

No Bargaining Unit Member shall be discriminated against for upholding lawful union activities. Employees, who serve on a COBEA committee or committees, serve as Employee Representative or as an officer of COBEA's shall not lose his/her position or be discriminated against for these reasons.

Section 17.3 Employee Indemnification

The City shall indemnify Employees as required by law.

Section 17.4 Employee Identification Badges

All Employees shall be issued and shall wear visibly or be able to produce an ID if asked at all times during working hours Employee identification badges which shall include the Employee's name, Position, Department, and a photo . The badges shall be provided to the Employees at the expense of the City, except as provided below, and shall be issued by the City's Finance Department. Damaged or destroyed badges in course of employee's duty shall be replaced at no cost to Employees. Lost or damaged badges as a result of employee neglect will be replaced at the cost of \$10.00 to the Employee for the first one and \$20.00 for each subsequent replacement card.

Section 17.5 No Polygraph or Lie Detector

The City agrees that it will not require, request, suggest, or cause any Employee, or applicants for employment, to submit to examination by a polygraph or other kind of lie detector as defined by 29 U.S.C. 2001. No examination by polygraph or other lie detector shall be used in any personnel decisions including discipline, discharge, or promotion. This paragraph is not intended to prohibit legitimate polygraph use in criminal proceeding or for law enforcement pre-employment screening processes.

Section 17.6 Outside Employment

- A. No Employee shall be employed by or engage in work for an employer other than the City, including but not limited to self-employment, during the Employee's work hours.
- B. Prior to accepting or beginning employment outside of the Employee's work with the City, the Employee shall notify their immediate supervisor, in writing. The Department Head shall notify the Human Resources manager.
- C. While the City of Bethel does not prohibit outside employment, the City does prohibit the outside employment from interfering in any way with the Employee's employment with the City.
- D. An Employee shall notify the City Manager in writing of the Employee's intent to do business with the City at the time of the Employee's application or proposal to the City. The City Manager may recommend for or against the application, but in no case shall the City Manager authorize an Employee to do business with the City if doing so would constitute a conflict of interest.

Section 17.7 Unlawful Acts Prohibited

- A. No Employee shall willfully, negligently or corruptly make any false statement, certificate, mark, rating or report in regard to any test, certification, or appointment held or made, or in any manner commit or attempt to commit any fraud with respect to reports, paperwork, or other duties that are required of the Employee under this Agreement, City rules, policies or procedures, or federal, state, or local laws.
- B. No person seeking appointment to, or promotion in, the city service shall either directly or indirectly give, promise, render or pay any money, service or other valuable thing to any person for, or on account of, or in connection with his or her test, appointment, proposed appointment, promotion or proposed promotion.
- C. No Employee of the City, examiner or other person shall defeat, deceive or obstruct any person in his or her right to examinations, eligibility certification or appointment under these rules, or furnish to any person any special or secret information for the purpose of affecting the rights or prospects of any person with respect to employment in the city service.
- D. Discrimination against any person in recruitment, examination, appointment, training, promotion, retention, discipline or any other aspects of personnel

administration because of political or religious opinions or affiliations or because of race, color, creed, sex, sexual orientation, gender identification, religion, national origin or ancestry, age and disability except where physical requirements constitute a bona fide occupational qualification necessary to proper and efficient administration, is prohibited.

Section 17.8 Gifts and Gratuities

It is the responsibility of each city Employee to remain free from indebtedness or favors which could tend to create a conflict of interest on the part of such Employee. If an Employee is tendered or offered a gift or gratuity under circumstances which could reasonably be construed to create the appearance of a conflict of interest, the Employee shall immediately report such offer to the Employee's supervisor who shall in turn inform the Department Head and the City Manager. Any Employee who knowingly accepts any gift or gratuity without the prior approval of the City Manager in violation of this section may be subject to discipline.

Section 17.9 Employment of Relatives

- A. No person may be employed in any position who is an immediate family member of the City Manager or Human Resources Manager. No person may serve in a supervisory capacity over a member of the employee's immediate family. No member may be hired as a management employee (as defined by BMC 3.12.070) who is an immediate family member of a member of the city council. No person may be hired, transferred, or otherwise put into a position to be a direct supervisor or direct report of an immediate family member.
- B. If two employees marry or otherwise become related (as defined by immediate family member) neither of the employees will be allowed to hold supervisory authority over the other one.
- C. The City Manager may, at any time, correct appointments and continued employment prohibited in this section by transfer, layoff, demotion or termination of employment. In doing so, the city manager shall take such corrective action which has the least adverse impact on the employees necessary to cure the prohibited appointment or continued employment, provided such corrective action shall always be in the best interests of the City.

17.10 Political Activity

An Employee, who is elected as a member of the Bethel City Council or to a state or national elected political office, shall immediately resign from City employment. In this section, "elected" means the status of a candidate upon certification of a local election or at the time the candidate is sworn into a state or national office following an election.

An employee who is a political candidate for any elected office shall not conduct political activities during work time or on City owned property. Use of City equipment to conduct any political or personal activities is strictly prohibited.

Section 17.11 Grant Programs

When an Employee's appointment to a job class is made pursuant to a grant program and the appointment and job class are covered by this Agreement, the provisions of this Agreement shall apply unless the provisions of the grant, or the law that applies to the grant, conflict. If a conflict exists, the grant or law shall apply.

Section 17.12 Relationship Between Agreement and Title III of Bethel Municipal Code

With respect to positions included in the bargaining unit, if there is a conflict between the provisions of this Agreement and Title III of the Bethel Municipal Code, entitled "City of Bethel Personnel Rules and Regulations," the provisions of this Agreement apply. In the event the Agreement is silent on a provision, then the provision of Title III shall apply.

ARTICLE 18 **SAFETY**

Section 18.1 Safety Rules

A. Safety rules, policies and procedures of the City, which the City may modify from time to time, are incorporated by reference and made part of this Agreement. All Employees must at all times comply with such safety rules, policies and procedures. Any Employee who is injured on the job must make an immediate report to the Employee's supervisor, no matter how slight the injury. Failure of an Employee to follow safety rules, including the immediate reporting of injuries, may result in discipline up to and including dismissal.

B. The City and Union are mutually committed to the reasonable efforts to maintain safe and healthful working conditions for all Employees. It shall not be a violation of this Agreement or grounds for discipline or dismissal if an Employee, in good faith, refuses to work in/on what the Employee reasonably believes to be unsafe conditions for his or her job which would subject the Employee to serious injury or death. Whenever possible, an Employee must first seek from the City a correction of the dangerous condition. Employees shall not knowingly continue to work in what they know to be a dangerous condition.

C. An Employee who notices an unsafe work condition is mandated to report the unsafe condition to their immediate supervisor. The immediate supervisor shall proceed to copy the City's designated OSHA Safety Officer or Human Resources Manager.

Section 18.2 Drug Testing

The City and Union agree that any drug and/or alcohol testing policy or procedure adopted by the City Council or required by law shall be applicable to the Employees covered by this Agreement. Failure of an Employee to comply with such policy or procedure shall be grounds for discipline up to and including dismissal.

Section 18.3 Safety Devices and Uniforms

The City shall provide all devices, apparel or equipment necessary for an Employee's safety in accordance with applicable laws. Additionally, the City shall provide special tools, equipment, clothing and uniforms it deems necessary to accomplish work assignments. All items provided to Employees in accordance with this section are property of the City, may be used only for official work purposes, when practicable, shall remain at the City at all times that the property is not in use by the Employee and shall be returned in good working order upon separation from City service.

Section 18.4 Employee Health

Employees in positions exposed to unique hazards or which exhibit a proven risk for the development of certain illnesses will be provided with medically-recommended immunizations or preventative screenings.

ARTICLE 19 **BENEFITS**

Section 19.1 Health Insurance

- A. The City will provide full-time Employees and their qualified dependents group medical, dental, vision, life, short-term and long-term disability insurance benefits. Full-time Employees are those Employees who are normally scheduled to work thirty (30) or more hours a week. Employees are solely responsible for any personal tax liability incurred for said benefits. (This does not include any tax levied on the city by the ACA.)

Seasonal Employees and part-time Employees shall not be eligible for health, dental, long term disability and life insurance benefits.

B. The City shall pay the annual cost of the health plan with the following exceptions:

1. Year 1: (effective the first pay period upon ratification by both the Union and the City Council) Employee pays \$20 per month per covered individual (\$60 Max.)
2. Effective July 2018: Employee pays \$25 per month per covered individual (\$75 Max.)
3. Effective July 2019: Employee pays \$30 per month per covered individual (\$90 Max.)

Section 19.2 Utility Benefit

A. Full-time employees shall receive water, sewer, and garbage services from the City for a fee \$132.62 per month. Employees who reside in multi-family dwellings with a shared water tank shall not be eligible for this benefit, including those employees with rental units served by their primary water tank. When the Employee no longer works for the City, the Employee shall not receive the benefits provided for in this Section.

B. Discounted water and sewer services shall be provided on the established delivery schedule, up to a maximum of two a week. The maximum amount of water that shall be provided is 2000 gallons per week. Charges for service that exceed the established limits in this paragraph will be the sole responsibility of the employee

C. All Employees must complete an application to receive the utility benefits which includes the proper approvals to receive utility benefits. Charges for utility services will be deducted from the employee's payroll each month, to include the discounted services and any additional services requested by the employee.

D. Any Employee who fails to notify the Utility Service Department to disconnect services within one week after they change residences may be denied the utility benefit in the future.

E. Employees are not required to pay the established deposit for utility services but will be taxed on the benefit (the difference between the discounted employee rate and the City-established residential rate for the same service).

Section 19.3 Deferred Compensation

The City shall continue the deferred compensation program to be funded entirely by Employee contributions.

Section 19.4 Retirement

All regular Employees shall be enrolled in the Alaska Public Employees Retirement System (PERS) upon hire in accordance with the City's PERS contract with the State of Alaska. Employees hired into positions that are not included in the City's PERS contract will not be eligible for this benefit.

Section 19.5: Training/Professional Development

The City and Union agree that education and training may enhance and employee's job performance and prepare the employee for career advancement within the City. To that end, the City and Union encourage employees to take advantage of City-sponsored training and /or professional development programs and the tuition reimbursement program (Article 21).

In any fiscal year during the term of this Collective Bargaining Agreement, employees covered herein shall be encouraged to take one (1) training or professional development course for which it has been determined that the course will either enhance the employee's job performance or prepare the employee for career advancement within the City, with the course to be scheduled at the Department's convenience during work hours, either on or off-site. The cost of an off-site training course shall depend on whether the funds for it are allocated in the budget.

Section 19.6: Other

City-issued cellular phones, loaner computers, access to specialized housing, use of a city-owned vehicle either during duty hours or in a take-home role, government travel rates, vendor discounts, or other similar items not specifically identified in this agreement are not to be construed as employee benefits. These items are governed by City-adopted policies and may be changed at any time regardless of past practices.

ARTICLE 20

STRIKE/LOCKOUT/WORK STOPPAGE/ PICKET LINE

Section 20.1 Strike/Lockout

The parties agree that there shall be no strikes, work stoppages, or lockouts during the life of this Agreement.

Section 20.2 Picket Lines

The parties agree that it shall be a violation of this Agreement and it shall be cause for disciplinary action in the event an Employee refuses to go through or work behind any picket line. The City specifically retains all of its rights under AS 23.40.200.

ARTICLE 21

TUITION ASSISTANCE

A. If an Employee wants to seek tuition assistance, the Employee shall submit a written request to the Department Head, or designee, for recommendation, subject to approval by the City Manager. A decision to grant tuition assistance is at the sole discretion of the City Manager and is subject to available funds. The Employee's written request must include at a minimum a course syllabus, cost estimate for the class as well as an explanation demonstrating the benefits of the class to the Employee and for the City. The request must identify the vocational school, accredited college or university.

B. If approved, tuition assistance will only be paid if the Employee achieves a passing grade for a pass/fail system, or a "C" grade or better for classes on a letter grading system, or other appropriate proficiency levels applicable to the course(s) taken. An Employee must submit a written copy of the final grade to the City Manager, or designee, in order to be reimbursed.

ARTICLE 22

GENERAL PROVISIONS

Section 22.1 Duration

A. This Agreement shall become effective July 1, 2017 and shall continue in full force and effect through midnight, June 30, 2020. Thereafter, it shall automatically renew itself and continue in full force and effect from year to year unless written notice of election to terminate or modify any provision of this Agreement is given by one party not later than January 1st of any succeeding year.

Section 22.2 Separability

A. Violations. If any term or provision of this Agreement is, at any time during the life of this Agreement, adjudged by a court or administrative body of competent jurisdiction to be in conflict with any law, such term or provision shall become invalid and unenforceable, but such invalidity or unenforceability shall not impair or affect any other term or provision of this Agreement.

B. Replacement. If a determination or decision is made pursuant to Section A of this article that part of this Agreement is found to be in violation of law, the parties to this Agreement shall convene for the purpose of negotiating a satisfactory substitute for the invalidated article, section or portion thereof.

C. Printing of the Agreement. The parties agree that a Union representative and a person appointed by the Employer will meet and mutually agree on the format, size, and specifications of the Agreement to be printed. The Union shall print or be responsible for the printing of the Agreement. The parties will designate the number of copies of the Agreement each desires and each party will be responsible for the cost involved in printing that number of copies.

Section 22.3 Waiver of Bargaining Rights and Amendments to Agreement

During the negotiations resulting in this Agreement, the City and the Union each had the unlimited right and opportunity to make demands and proposals with respect to any subject matter as to which the Alaska Public Employment Relations Act imposes an obligation to bargain. This Agreement contains the entire understanding, undertaking, and agreement of the City and the Union, after exercise of the right and opportunity referred to in the first sentence of this section, and finally determines all matters of collective bargaining for its term.

ARTICLE 22.4 - Labor/Management Committee

- A. To facilitate two-way communications between the parties and to promote a climate conducive to constructive employee relations and greater productivity, a joint labor/management committee shall be established. This committee shall consist of up to three Management Representatives and three Association Representatives, and shall be chaired by the City Manager or his/her designee.
- B. This joint committee shall meet upon request of either party on a quarterly basis to discuss matters of mutual interest, including operating problems, methods of improving productivity, morale and public relations, or to work on specific issues as required in this agreement. Approved time spent in meetings shall neither be charged to leave credits nor considered overtime worked.
- C. The committee(s) shall have no authority to contravene any provisions of this Agreement, nor to enter into any agreements binding the parties. Matters requiring a Letter of Agreement shall not be implemented until a signed Letter of Agreement has been approved by the designated management Representatives and Association Designated Negotiators.

Appendix A

Classification	Range
Finance Department	
General Ledger	8
Grant Manager	7
Accounting Specialist	5
Accounting Clerk	4
Administrative	
Administrative Assistant	4
Public Safety Dispatcher	5
Information Technology	
IT Technician	6
Public Works	
Streets and Roads	
Streets and Roads Foreman	6
Grader Operator	4
Operator/Driver	4
Property Maintenance	
Building Maintenance Foreman	6
Property Maintenance Worker	4
Solid Waste	
Landfill Manager	4
Landfill Technician	3
Solid Waste Driver	4
Utility Services	
Utility Foreman	6
Water Truck Driver	4

Appendix A

Classification	Range
Evacuation Truck Driver	4
Utility Maintenance	
Utility Maintenance Foreman	6
Utility Maintenance Worker	4
Water Treatment Operator	4
Water Treatment Facilities Coordinator	5
Vehicle and Equipment Maintenance	
Mechanic II/Oiler	5
Mechanic I	4
Parts Inventory Clerk	4
Bethel Transit System (Grant Funded)	
Transit Manager	6
Bus Driver	4
Municipal Dock and Port of Bethel	
Administrative Assistant	4
City Dock Attendant	4
Community Service Patrol (Grant Funded)	
Comm. Service Patrol Officers	5
Public Safety Positions	
Officer Candidate (Police)	PS1
Certified Police Officer	PS3
Police Corporal	PS4
Police Sergeant	PS5
Police Lieutenant	PS6
Firefighter/EMT	PS2
Fire Captain	PS6

APPENDIX B

CITY OF BETHEL PUBLIC SAFETY WAGE SCALE FOR JULY 1, 2017 THROUGH JUNE 30, 2018

STEP	A		B		C		D		E		F		G		H		I		J	
RANGE	Annual	Hourly	Annual	Hourly	Annual	Hourly	Annual	Hourly	Annual	Hourly	Annual	Hourly	Annual	Hourly	Annual	Hourly	Annual	Hourly	Annual	Hourly
PS 6	71,766	34.50	73,560	35.37	75,399	36.25	77,284	37.16	79,216	38.08	81,197	39.04	83,227	40.01	85,307	41.01	87,440	42.04	89,626	43.09
PS 5	69,204	33.27	70,934	34.10	72,707	34.96	74,525	35.83	76,388	36.73	78,298	37.64	80,255	38.58	82,262	39.55	84,318	40.54	86,426	41.55
PS 4	64,092	30.81	65,694	31.58	67,337	32.37	69,020	33.18	70,746	34.01	72,514	34.86	74,327	35.73	76,185	36.63	78,090	37.54	80,042	38.48
PS 3	59,345	28.53	60,829	29.24	62,349	29.98	63,908	30.73	65,506	31.49	67,143	32.28	68,822	33.09	70,543	33.91	72,306	34.76	74,114	35.63
PS 2	49,850	23.97	51,096	24.57	52,374	25.18	53,683	25.81	55,025	26.45	56,401	27.12	57,811	27.79	59,256	28.49	60,737	29.20	62,256	29.93
PS 1	47,476	22.83	48,663	23.40	49,879	23.98	51,126	24.58	52,405	25.19	53,715	25.82	55,058	26.47	56,434	27.13	57,845	27.81	59,291	28.51
STEP	K		L		M		N		O		P		Q		R		S		T	
RANGE	Annual	Hourly	Annual	Hourly	Annual	Hourly	Annual	Hourly	Annual	Hourly	Annual	Hourly	Annual	Hourly	Annual	Hourly	Annual	Hourly	Annual	Hourly
PS 6	91,867	44.17	94,163	45.27	96,517	46.40	98,930	47.56	101,403	48.75	103,939	49.97	106,537	51.22	109,200	52.50	111,930	53.81	114,729	55.16
PS 5	88,587	42.59	90,802	43.65	93,072	44.75	95,398	45.86	97,783	47.01	100,228	48.19	102,734	49.39	105,302	50.63	107,935	51.89	110,633	53.19
PS 4	82,043	39.44	84,094	40.43	86,197	41.44	88,352	42.48	90,560	43.54	92,824	44.63	95,145	45.74	97,524	46.89	99,962	48.06	102,461	49.26
PS 3	75,967	36.52	77,866	37.44	79,812	38.37	81,808	39.33	83,853	40.31	85,949	41.32	88,098	42.35	90,300	43.41	92,558	44.50	94,872	45.61
PS 2	63,812	30.68	65,408	31.45	67,043	32.23	68,719	33.04	70,437	33.86	72,198	34.71	74,003	35.58	75,853	36.47	77,749	37.38	79,693	38.31

Appendix B

CITY OF BETHEL WAGE SCALE FOR JULY 1, 2017 THROUGH JUNE 30, 2018

ANNUAL I 1.025

STEP RANGE	A	A-1	B	B-1	C	C-1	D	D-1	E	E-1
	Annual	Hourly	Annual	Hourly	Annual	Hourly	Annual	Hourly	Annual	Hourly
9	61,300	29.47	62,833	30.21	64,403	30.96	66,013	31.74	67,664	32.53
8	56,748	27.28	58,167	27.96	59,621	28.66	61,111	29.38	62,639	30.11
7	51,274	24.65	52,556	25.27	53,870	25.90	55,216	26.55	56,597	27.21
6	47,476	22.82	48,663	23.40	49,879	23.98	51,126	24.58	52,405	25.19
5	43,959	21.13	45,058	21.66	46,184	22.20	47,339	22.77	48,523	23.33
4	40,703	19.57	41,721	20.06	42,764	20.56	43,833	21.07	44,928	21.60
3	37,687	18.12	38,629	18.57	39,595	19.04	40,585	19.51	41,599	20.00
2	34,896	16.78	35,768	17.20	36,663	17.63	37,579	18.07	38,519	18.52
1	32,311	15.53	33,119	15.92	33,947	16.32	34,795	16.73	35,665	17.15
STEP RANGE	F	F-1	G	G-1	H	H-1	I	I-1	J	J-1
	Annual	Hourly	Annual	Hourly	Annual	Hourly	Annual	Hourly	Annual	Hourly
9	78,469	37.73	80,431	38.67	82,442	39.64	84,503	40.63	86,615	41.64
8	72,642	34.92	74,458	35.80	76,320	36.69	78,228	37.61	80,183	38.55
7	65,635	31.56	67,276	32.34	68,958	33.15	70,682	33.98	72,449	34.83
6	60,773	29.22	62,293	29.95	63,850	30.70	65,446	31.46	67,082	32.25
5	56,271	27.05	57,678	27.73	59,120	28.42	60,598	29.13	62,113	29.86
4	52,103	25.05	53,406	25.68	54,741	26.32	56,110	26.98	57,512	27.65
3	48,243	23.19	49,449	23.77	50,685	24.37	51,952	24.98	53,251	25.60
2	44,670	21.48	45,787	22.01	46,931	22.56	48,105	23.13	49,307	23.71
1	41,361	19.89	42,395	20.38	43,455	20.89	44,541	21.41	45,655	21.95
STEP RANGE	K	K-1	L	L-1	M	M-1	N	N-1	O	O-1
	Annual	Hourly	Annual	Hourly	Annual	Hourly	Annual	Hourly	Annual	Hourly
9	100,447	48.29	102,958	49.50	105,532	50.74	108,171	52.01	110,875	53.31
8	92,988	44.71	95,313	45.82	97,696	46.97	100,138	48.14	102,642	49.35
7	84,018	40.39	86,119	41.40	88,272	42.44	90,479	43.50	92,741	44.59
6	77,795	37.40	79,740	38.34	81,733	39.29	83,777	40.28	85,871	41.28
5	72,032	34.63	73,833	35.50	75,679	36.38	77,571	37.29	79,510	38.23
4	66,697	32.07	68,364	32.87	70,073	33.69	71,825	34.53	73,621	35.39
3	61,755	29.69	63,298	30.43	64,881	31.19	66,503	31.97	68,165	32.77
2	57,181	27.49	58,611	28.18	60,076	28.88	61,578	29.60	63,117	30.34
1	52,945	25.45	54,269	26.09	55,626	26.74	57,016	27.41	58,442	28.10
STEP RANGE	P	P-1	Q	Q-1	R	R-1	S	S-1	T	T-1
	Annual	Hourly	Annual	Hourly	Annual	Hourly	Annual	Hourly	Annual	Hourly
9	128,581	61.82	131,033	63.11	133,545	64.40	136,117	65.69	138,750	66.98
8	119,033	57.23	121,551	58.52	124,130	59.81	126,769	61.10	129,469	62.39
7	107,551	51.71	110,130	52.99	112,769	54.28	115,469	55.57	118,220	56.86
6	99,584	47.88	102,227	49.16	104,927	50.45	107,686	51.74	110,495	53.03
5	92,207	44.33	94,958	45.61	97,764	46.90	100,623	48.19	103,547	49.48
4	85,377	41.05	88,229	42.33	91,130	43.62	94,081	44.91	97,072	46.20
3	79,051	38.01	81,958	39.29	84,919	40.58	87,934	41.87	90,995	43.16
2	73,197	35.19	76,123	36.47	79,199	37.76	82,326	39.04	85,507	40.32
1	67,775	32.58	70,711	33.80	73,800	35.37	76,942	37.65	80,137	39.02

APPENDIX C

CITY OF BETHEL PUBLIC SAFETY WAGE SCALE FOR JULY 1, 2018 THROUGH JUNE 30, 2019

STEP	A		B		C		D		E		F		G		H		I		J	
RANGE	Annual	Hourly	Annual	Hourly	Annual	Hourly	Annual	Hourly	Annual	Hourly	Annual	Hourly	Annual	Hourly	Annual	Hourly	Annual	Hourly	Annual	Hourly
PS 6	73,560	35.37	75,399	36.25	77,284	37.16	79,216	38.08	81,196	39.04	83,226	40.01	85,307	41.01	87,440	42.04	89,626	43.09	91,866	44.17
PS 5	70,934	34.10	72,707	34.96	74,525	35.83	76,388	36.73	78,298	37.64	80,255	38.58	82,262	39.55	84,318	40.54	86,426	41.55	88,587	42.59
PS 4	65,694	31.58	67,336	32.37	69,020	33.18	70,745	34.01	72,514	34.86	74,327	35.73	76,185	36.63	78,090	37.54	80,042	38.48	82,043	39.44
PS 3	60,829	29.24	62,350	29.98	63,908	30.73	65,506	31.49	67,144	32.28	68,822	33.09	70,543	33.91	72,307	34.76	74,114	35.63	75,967	36.52
PS 2	51,096	24.57	52,373	25.18	53,683	25.81	55,025	26.45	56,400	27.12	57,810	27.79	59,256	28.49	60,737	29.20	62,256	29.93	63,812	30.68
PS 1	48,663	23.40	49,880	23.98	51,127	24.58	52,405	25.19	53,715	25.82	55,058	26.47	56,434	27.13	57,845	27.81	59,291	28.51	60,773	29.22
STEP	K		L		M		N		O		P		Q		R		S		T	
RANGE	Annual	Hourly	Annual	Hourly	Annual	Hourly	Annual	Hourly	Annual	Hourly	Annual	Hourly	Annual	Hourly	Annual	Hourly	Annual	Hourly	Annual	Hourly
PS 6	94,163	45.27	96,517	46.40	98,930	47.56	101,403	48.75	103,938	49.97	106,537	51.22	109,200	52.50	111,930	53.81	114,728	55.16	117,597	56.54
PS 5	90,802	43.65	93,072	44.75	95,398	45.86	97,783	47.01	100,228	48.19	102,734	49.39	105,302	50.63	107,934	51.89	110,633	53.19	113,399	54.52
PS 4	84,094	40.43	86,196	41.44	88,351	42.48	90,560	43.54	92,824	44.63	95,144	45.74	97,523	46.89	99,961	48.06	102,460	49.26	105,022	50.49
PS 3	77,866	37.44	79,813	38.37	81,808	39.33	83,853	40.31	85,950	41.32	88,099	42.36	90,301	43.41	92,559	44.50	94,872	45.61	97,244	46.75
PS 2	65,407	31.45	67,042	32.23	68,718	33.04	70,436	33.86	72,197	34.71	74,002	35.58	75,852	36.47	77,749	37.38	79,692	38.31	81,685	39.27

Appendix C

CITY OF BETHEL WAGE SCALE FOR JULY 1, 2018 THROUGH JUNE 30, 2019

STEP RANGE	ANNUAL I 1.025		A		A-1		B		B-1		C		C-1		D		D-1		E		E-1	
	Annual	Hourly	Annual	Hourly	Annual	Hourly	Annual	Hourly	Annual	Hourly	Annual	Hourly	Annual	Hourly	Annual	Hourly	Annual	Hourly	Annual	Hourly	Annual	Hourly
9	62,832	30.21	64,403	30.96	66,013	31.74	67,663	32.53	69,355	33.34	71,089	34.18	72,866	35.03	74,688	35.91	76,555	36.81	78,469	37.73		
8	58,167	27.96	59,621	28.66	61,112	29.38	62,639	30.12	64,205	30.87	65,811	31.64	67,456	32.43	69,142	33.24	70,871	34.07	72,643	34.92		
7	52,566	25.27	53,870	25.90	55,217	26.55	56,597	27.21	58,012	27.89	59,462	28.59	60,949	29.30	62,473	30.03	64,034	30.79	65,635	31.56		
6	48,663	23.40	49,880	23.98	51,127	24.58	52,405	25.19	53,715	25.82	55,058	26.47	56,434	27.13	57,845	27.81	59,291	28.51	60,773	29.22		
5	45,058	21.66	46,184	22.20	47,339	22.76	48,523	23.33	49,736	23.91	50,979	24.51	52,253	25.12	53,560	25.75	54,899	26.39	56,271	27.05		
4	41,720	20.06	42,763	20.56	43,832	21.07	44,928	21.60	46,051	22.14	47,202	22.69	48,382	23.26	49,592	23.84	50,832	24.44	52,103	25.05		
3	38,629	18.57	39,595	19.04	40,585	19.51	41,599	20.00	42,639	20.50	43,705	21.01	44,798	21.54	45,918	22.08	47,066	22.63	48,242	23.19		
2	35,768	17.20	36,662	17.63	37,579	18.07	38,518	18.52	39,481	18.98	40,468	19.46	41,480	19.94	42,517	20.44	43,580	20.95	44,669	21.48		
1	33,119	15.92	33,947	16.32	34,796	16.73	35,666	17.15	36,557	17.58	37,471	18.01	38,408	18.47	39,368	18.93	40,352	19.40	41,361	19.89		
STEP RANGE	F		G		H		H-1		I		J		J-1		K		K-1		L		L-1	
	Annual	Hourly	Annual	Hourly	Annual	Hourly	Annual	Hourly	Annual	Hourly	Annual	Hourly	Annual	Hourly	Annual	Hourly	Annual	Hourly	Annual	Hourly	Annual	Hourly
9	80,430	38.67	82,441	39.64	84,502	40.63	86,615	41.64	88,780	42.68	90,999	43.75	93,274	44.84	95,606	45.96	97,996	47.11	100,446	48.29		
8	74,459	35.80	76,320	36.69	78,228	37.61	80,184	38.55	82,188	39.51	84,243	40.50	86,349	41.51	88,508	42.55	90,721	43.62	92,989	44.71		
7	67,276	32.34	68,958	33.15	70,682	33.98	72,449	34.83	74,260	35.70	76,117	36.59	78,020	37.51	79,970	38.45	81,969	39.41	84,019	40.39		
6	62,293	29.95	63,950	30.70	65,445	31.46	67,082	32.25	68,760	33.06	70,479	33.88	72,240	34.73	74,047	35.60	75,898	36.49	77,795	37.40		
5	57,678	27.73	59,120	28.42	60,598	29.13	62,113	29.86	63,666	30.61	65,257	31.37	66,889	32.16	68,561	32.96	70,275	33.79	72,032	34.63		
4	53,405	25.68	54,740	26.32	56,109	26.98	57,511	27.65	58,949	28.34	60,423	29.05	61,934	29.78	63,482	30.52	65,069	31.28	66,696	32.07		
3	49,448	23.77	50,685	24.37	51,952	24.98	53,251	25.60	54,582	26.24	55,946	26.90	57,345	27.57	58,779	28.26	60,248	28.97	61,754	29.69		
2	45,786	22.01	46,931	22.56	48,104	23.13	49,307	23.71	50,539	24.30	51,803	24.91	53,098	25.53	54,425	26.17	55,786	26.82	57,181	27.49		
1	42,395	20.38	43,455	20.89	44,541	21.41	45,655	21.95	46,796	22.50	47,966	23.06	49,165	23.64	50,394	24.23	51,654	24.83	52,946	25.45		
STEP RANGE	K		K-1		L		L-1		M		M-1		N		N-1		O		O-1		P	
	Annual	Hourly	Annual	Hourly	Annual	Hourly	Annual	Hourly	Annual	Hourly	Annual	Hourly	Annual	Hourly	Annual	Hourly	Annual	Hourly	Annual	Hourly	Annual	Hourly
9	102,958	49.50	105,531	50.74	108,170	52.00	110,874	53.30	113,646	54.64	116,487	56.00	119,399	57.40	122,384	58.84	125,444	60.31	128,580	61.82	131,794	63.36
8	95,313	45.82	97,696	46.97	100,139	48.14	102,642	49.35	105,208	50.58	107,838	51.85	110,534	53.14	113,298	54.47	116,130	55.83	119,033	57.23	122,009	58.66
7	86,119	41.40	88,272	42.44	90,479	43.50	92,741	44.59	95,059	45.70	97,436	46.84	99,872	48.02	102,369	49.22	104,928	50.45	107,551	51.71	110,240	53.00
6	79,740	38.34	81,733	39.29	83,777	40.28	85,871	41.28	88,018	42.32	90,218	43.37	92,474	44.46	94,786	45.57	97,155	46.71	99,584	47.88	102,074	49.07
5	73,833	35.50	75,679	36.38	77,571	37.29	79,510	38.23	81,498	39.18	83,535	40.16	85,623	41.17	87,764	42.19	89,958	43.25	92,207	44.33	94,512	45.44
4	68,363	32.87	70,072	33.69	71,824	34.53	73,620	35.39	75,460	36.28	77,347	37.19	79,280	38.12	81,262	39.07	83,294	40.05	85,376	41.05	87,511	42.07
3	63,298	30.43	64,881	31.19	66,503	31.97	68,165	32.77	69,869	33.59	71,616	34.43	73,406	35.29	75,242	36.17	77,123	37.08	79,051	38.01	81,027	38.96
2	58,610	28.18	60,075	28.88	61,577	29.60	63,117	30.34	64,695	31.10	66,312	31.88	67,970	32.68	69,669	33.49	71,411	34.33	73,196	35.19	75,026	36.07
1	54,269	26.09	55,626	26.74	57,017	27.41	58,442	28.10	59,903	28.80	61,401	29.52	62,936	30.26	64,509	31.01	66,122	31.79	67,775	32.58	69,469	33.40

APPENDIX D

CITY OF BETHEL PUBLIC SAFETY WAGE SCALE FOR JULY 1, 2019 THROUGH JUNE 30, 2020

STEP RANGE	A		B		C		D		E		F		G		H		I		J	
	Annual	Hourly	Annual	Hourly	Annual	Hourly	Annual	Hourly	Annual	Hourly	Annual	Hourly	Annual	Hourly	Annual	Hourly	Annual	Hourly	Annual	Hourly
PS 6	75,399	36.25	77,284	37.16	79,216	38.08	81,196	39.04	83,226	40.01	85,307	41.01	87,440	42.04	89,626	43.09	91,866	44.17	94,163	45.27
PS 5	72,707	34.96	74,525	35.83	76,388	36.72	78,297	37.64	80,255	38.58	82,261	39.55	84,318	40.54	86,426	41.55	88,586	42.59	90,801	43.65
PS 4	67,336	32.37	69,019	33.18	70,745	34.01	72,514	34.86	74,326	35.73	76,185	36.63	78,089	37.54	80,041	38.48	82,042	39.44	84,093	40.43
PS 3	62,350	29.98	63,909	30.73	65,506	31.49	67,144	32.28	68,823	33.09	70,543	33.92	72,307	34.76	74,115	35.63	75,967	36.52	77,867	37.44
PS 2	52,373	25.18	53,682	25.81	55,024	26.45	56,400	27.12	57,810	27.79	59,255	28.49	60,737	29.20	62,255	29.93	63,811	30.68	65,407	31.45
PS 1	49,880	23.98	51,127	24.58	52,405	25.19	53,715	25.82	55,058	26.47	56,435	27.13	57,846	27.81	59,292	28.51	60,774	29.22	62,293	29.95
STEP RANGE	K		L		M		N		O		P		Q		R		S		T	
	Annual	Hourly	Annual	Hourly	Annual	Hourly	Annual	Hourly	Annual	Hourly	Annual	Hourly	Annual	Hourly	Annual	Hourly	Annual	Hourly	Annual	Hourly
PS 6	96,517	46.40	98,930	47.56	101,403	48.75	103,938	49.97	106,537	51.22	109,200	52.50	111,930	53.81	114,728	55.16	117,597	56.54	120,537	57.95
PS 5	93,071	44.75	95,398	45.86	97,783	47.01	100,227	48.19	102,733	49.39	105,301	50.63	107,934	51.89	110,632	53.19	113,398	54.52	116,233	55.88
PS 4	86,196	41.44	88,351	42.48	90,559	43.54	92,823	44.63	95,144	45.74	97,523	46.89	99,961	48.06	102,460	49.26	105,021	50.49	107,647	51.75
PS 3	79,813	38.37	81,809	39.33	83,854	40.31	85,950	41.32	88,099	42.36	90,301	43.41	92,559	44.50	94,873	45.61	97,245	46.75	99,676	47.92
PS 2	67,042	32.23	68,718	33.04	70,436	33.86	72,197	34.71	74,002	35.58	75,852	36.47	77,748	37.38	79,692	38.31	81,684	39.27	83,726	40.25

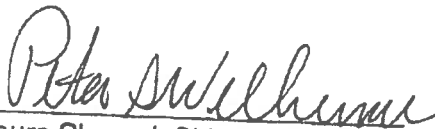
CITY OF BETHEL WAGE SCALE FOR JULY 1, 2019 THROUGH JUNE 30, 2020

Page 329 of 402

Section 22.5 Changes to Agreement

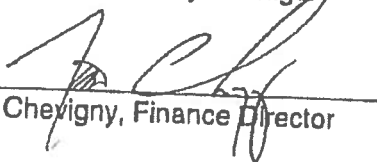
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For the City of Bethel


Laura Cloward, Chief Negotiator

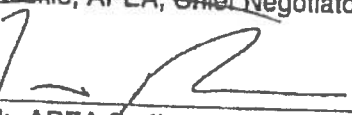

Keith L. Henthorn, Human
Resources Manager

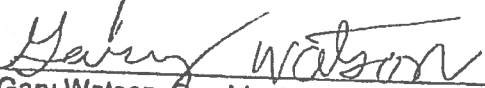

Peter Williams, City Manager

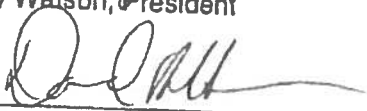

Jim Chevigny, Finance Director

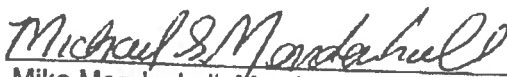
For the City of Bethel Employees
Association, Local 6055
APEA/ AFT

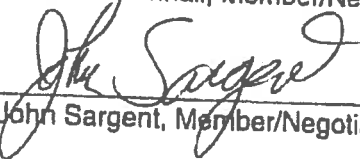

~~Michael E. Koskie, APEA, Chief Negotiator~~

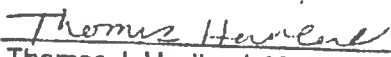

Jason Roach, APEA Staff

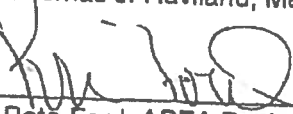

Gary Watson, President


Dave Stovner, Vice-President


Mike Mendenhall, Member/Negotiator


John Sargent, Member/Negotiator


Thomas J. Haviland, Member/Negotiator


Pete Ford, APEA Business Manager

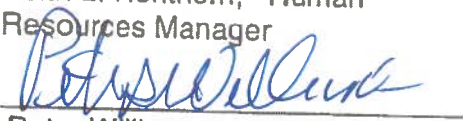
Section 22.5 Changes to Agreement

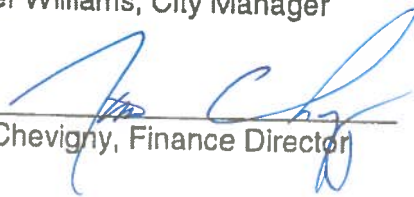
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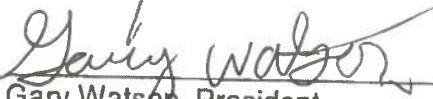

Peter Williams, City Manager


Jim Chevigny, Finance Director

For the City of Bethel Employees Association, Local 6055 APEA/ AFT

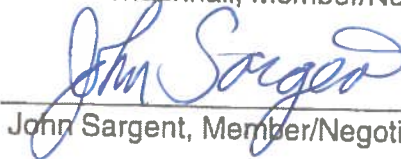

Michael E. Koskie, APEA, Chief Negotiator

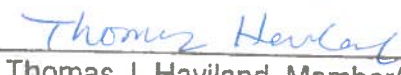

Jason Roach, APEA Staff


Gary Watson, President


Dave Stovner, Vice-President


Mike Mendenhall, Member/Negotiator


John Sargent, Member/Negotiator


Thomas J. Haviland, Member/Negotiator


Pete Ford, APEA Business Manager



LETTER OF AGREEMENT
between the
CITY OF BETHEL
and the
ALASKA PUBLIC EMPLOYEES ASSOCIATION
representing the
City of Bethel Employees Association Local 6055, APEA/AFT

**Re: Probationary Periods of full-time commissioned members of the
Bethel Police Department**

The Following Agreement is entered into between The City of Bethel and APEA/AFT regarding a possible inconsistency with state law regarding the length of time police officers spend on probationary status.

APEA/ AFT, and the City of Bethel agree to revert to the contract language of the 2014-2017 Collective Bargaining Agreement to resolve this issue.

1. Article 6 Section 1 A-E of the collective bargaining agreement between The City of Bethel and the City of Bethel Employees Association shall be modified as follows:

Section 6.1 Newly Hired Positions

- A. The probationary period for full time positions, except commissioned members of the Bethel Police Department who do not have a basic, intermediate, or advanced Alaska Police Standards Council certificate, is 180 calendar days.
- B. The probationary period for part-time positions is 520 hours of consecutive service.
- C. The probationary period for full time commissioned members of the Bethel Police Department who do not have a basic, intermediate, or advanced Alaska Police Standards Council certificate is twelve (12) months.
- D. A Department Head may consider service rendered in a temporary position as probationary service for a regular appointment if the regular appointment is for a position which requires the same duties and responsibilities as the temporary position.
- E. Probationary appointments entitle a newly hired Employee to the same benefits available to an Employee who has obtained a regular appointment, subject to the conditions of the benefit plans, and unless otherwise specified in this Agreement.
- F. The Employee shall acquire regular status on the first working day following completion of the probationary period, unless action is taken by the Department Head to separate the newly hired Employee or extend the probationary period in writing prior to the end of the probationary appointment subject to the approval of the City Manager. The probationary period may be extended for a period of time not to exceed three (3) months, unless the Employee is in the Police or Fire department. In such cases, the Employee's

probationary period may be extended for a period of time not to exceed six (6) months. Such an extension does not affect or change the initial hire anniversary date with the City for the Employee. Any extension of the probationary period requires approval of the City Manager.

2. Article 12 Section 9 of the collective bargaining agreement between The City of Bethel and the City of Bethel Employees Association shall be modified as follows:

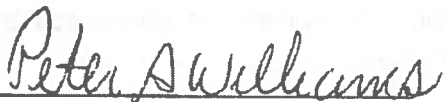
Section 12.9 Completion of Probation

A. Upon satisfactory completion of the probationary period after initial appointment, the entrance salary of the Employee (except for police officers) shall be advanced one step. An Employee will not receive a probationary increase if the Employee was hired at Step B or above initially.

B. Police Officers in their initial employment with the City, shall advance one step upon the successful completion of an approved training academy, field training, and six (6) months of service with the City.

This agreement can only be reopened or amended upon mutual agreement of the parties.

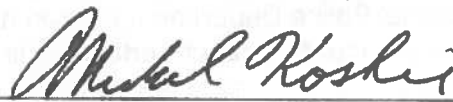
FOR THE CITY OF BETHEL:



Peter A. Williams
City Manager

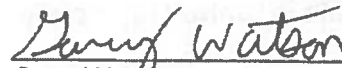
4/18/2019
Dated

FOR APEA/AFT (AFL-CIO):



Michael Koskie
APEA/AFT Northern Regional Manager

4-19-19
Date



Gary Watson, Local 6055 President

4-18-19
Date

LETTER OF AGREEMENT
between the
CITY OF BETHEL EMPLOYEES ASSOCIATION LOCAL #6055
ALASKA PUBLIC EMPLOYEES ASSOCIATION/AFT (AFL-CIO)
and the
THE CITY OF BETHEL

It is understood and agreed between the parties that the following provisions are amendments to the current bargaining unit agreement. These provisions shall represent the agreement between the parties for the period of July 1, 2020 to June 30, 2021 on the terms set forth below:

- 1) Subject to the terms of this LOA, the agreement is hereby renewed for one calendar year from July 1, 2020 through June 30, 2021.
- 2) The parties shall commence negotiations for a successor agreement no later than April 2021 if Covid-19 has subsided and it is safe to travel.
- 3) The following provisions of Article 12 Pay and Payroll which otherwise end by their terms are modified as follows:
 - a. Article 12.1 Wage Schedule and Pay Rates- Effective July 1, 2020 the wage scale shall be increased by 3% in Appendix D.
- 4) The following provisions of Article 22 General Provisions which otherwise would end by their terms are modified as follows:
 - a. Article 22.1 Duration- This agreement shall become effective July 1, 2020 and shall continue in full force and effect through midnight, June 30, 2021.
- 5) Except as explicitly altered by this LOA, all other terms of the Collective Bargaining Agreement remain unchanged and in full force and effect.

CITY OF BETHEL EMPLOYEES
ASSOCIATION LOCAL 6055
ALASKA PUBLIC EMPLOYEES
ASSOCIATION/AFT (AFL-CIO)

CITY OF BETHEL

DATE

DATE

ConsensusDocs™ 415
STANDARD DESIGN-BUILD AGREEMENT AND GENERAL CONDITIONS BETWEEN OWNER AND DESIGN-BUILDER
(Lump Sum Price)



TABLE OF ARTICLES

1. AGREEMENT
2. GENERAL PROVISIONS
3. DESIGN-BUILDER'S RESPONSIBILITIES
4. OWNER'S RESPONSIBILITIES
5. SUBCONTRACTS
6. CONTRACT TIME
7. CONTRACT PRICE
8. CHANGES IN THE WORK
9. PAYMENT
10. INDEMNITY, INSURANCE, AND BONDS
11. SUSPENSION, NOTICE TO CURE, AND TERMINATION
12. DISPUTE MITIGATION OR RESOLUTION
13. MISCELLANEOUS
14. CONTRACT DOCUMENTS
AMENDMENT 1

ARTICLE 1 AGREEMENT

Job Number: Account Code:

This Agreement is made this 27th Day of November in the year 2012, by and between the



OWNER: City of Bethel
P.O. Box 1388
Bethel, Alaska 99559

and the

DESIGN-BUILDER: Bethel Services, Inc.
460 Ridgcrest Drive
Bethel, Alaska 99559

Tax identification number [REDACTED]

Contractor Licensing No., if applicable: CON E 28730

Design Professional Licensing No. in the State of the Project: [REDACTED]

for services in connection with the following:

PROJECT: Yukon Kuskokwim Regional Aquatic Health and Safety Center

Notice to the Parties shall be given at the above addresses.

ARTICLE 2 GENERAL PROVISIONS

2.1. TEAM RELATIONSHIP The Parties each agree to proceed with the Project on the basis of trust, good faith, and fair dealing. The Design-Builder agrees to furnish or procure, as permitted by Law, the architectural and engineering services set forth below and the construction and administration of the Work.

2.1.1. The Design-Builder represents that it is an independent contractor and that it is familiar with the type of work it is undertaking.

2.1.2. Neither the Design-Builder nor any of its agents or employees shall act on behalf of or in the name of the Owner unless authorized in writing by the Owner's Representative.

2.1.3. **ETHICS** The Parties shall perform their obligations with integrity, ensuring at a minimum that each: (a) avoids conflicts of interest or promptly discloses any to the other Party, and (b) warrants that it has not and shall not pay nor receive any contingent fees or gratuities to or from the other Party, including its agents, officers and employees, Subcontractors, or others for whom they may be liable, to secure preferential treatment.

2.2. DESIGN PROFESSIONAL Architectural and engineering services shall be procured from licensed, independent design professionals retained by the Design-Builder or furnished by licensed employees of the Design-Builder, as permitted by the Law. The person or entity providing architectural and engineering services shall be referred to as the Design Professional.

2.2.1. **STANDARD OF CARE** The Design Professional shall furnish and provide the architectural and engineering services necessary to design the Project in accordance with the Owner's requirements, as outlined in the Owner's Program, 65% Design Development Drawings and Specifications, and other relevant data defining the Project. The architectural and engineering services shall be performed in accordance with the standard of professional skill and care required



for a Project of similar size, scope, and complexity, during the time in which the Services are provided. The Design Professional for the Project is Architects Alaska, Inc.

2.3. DEFINITIONS

2.3.1. "Agreement" means this ConsensusDocs 415 Standard Design-Build Agreement and General Conditions Between Owner and Design-Builder (Lump Sum Price), as modified, amendments, exhibits, addenda, and attachments made part of this Agreement upon its execution.

2.3.1.1.

2.3.2. "Business Day" means all Days, except weekends and official federal or state holidays where the Project is located.

2.3.3. A "Change Order" is a written order signed by the Owner and the Design-Builder after execution of this Agreement, indicating changes in the scope of the Work or Contract Time, including substitutions proposed by the Design-Builder and accepted by the Owner.

2.3.4. The "Contract Documents" consist of those documents identified in section 14.1.

2.3.5. The "Contract Time" is the period between the Date of Commencement and Final Completion.

2.3.6. "Day" means calendar day.

2.3.7. "Date of Commencement" is the Date of the Agreement as provided for in section 6.1.

2.3.8. "Defective Work" is any portion of the Work not in conformance to the requirements of the Contract Documents.

2.3.9. "Final Completion" occurs on the date when the Design-Builder's obligations under this Agreement are complete and accepted by the Owner and final payment becomes due and payable.

2.3.10. "Laws" means federal, state, and local laws, ordinances, codes, rules, and regulations applicable to the Work with which the Design-Builder must comply that are enacted as of the Agreement date.

2.3.11. A "Material Supplier" is a person or entity retained by the Design-Builder to provide material and equipment for the Work.

2.3.12. "Others" means other contractors and all persons at the Worksite who are not employed by the Design-Builder, its Subcontractors, or Material Suppliers.

2.3.13. "Overhead" shall mean (a) payroll costs and other compensation of Design-Builder employees in the Design-Builder's principal and branch offices; (b) general and administrative expenses of the Design-Builder's principal and branch offices including charges against the Design-Builder for delinquent payments; and (c) the Design-Builder's capital expenses, including interest on capital used for the Work.

2.3.14. The "Owner" is the person or entity identified in ARTICLE 1, and includes the Owner's representative.

2.3.15. The "Owner's Program" is a description of the Owner's objectives, budgetary and time criteria, space requirements and relationships, flexibility and expandability requirements, special



equipment and systems, and site requirements, together with Design Development Documents which shall include drawings, outline specifications, and other documents illustrating the Project's design elements, scale, and their relationship to the Worksite.

2.3.16. The "Parties" are collectively the Owner and Design-Builder.

2.3.17. The "Project," as identified in ARTICLE 1, is the building, facility, or other improvements for which the Design-Builder is to perform the Work under this Agreement. It may also include improvements to be undertaken by the Owner or Others.

2.3.18. A "Subcontractor" is a person or entity retained by the Design-Builder as an independent contractor to provide the labor, materials, equipment, or services necessary to complete a specific portion of the Work. The term Subcontractor does not include the Design Professional or any separate contractor employed by the Owner or any separate contractor's subcontractors. All subcontractors are to be properly licensed to do business in the State of Alaska.

2.3.19. "Substantial Completion" of the Work, or of a designated portion, occurs on the date when construction is sufficiently complete in accordance with the Contract Documents so that the Owner can occupy or utilize the Project, or a designated portion, for the use for which it is intended, without unscheduled disruption. The issuance of a certificate of occupancy is not a prerequisite for Substantial Completion if the certificate of occupancy cannot be obtained due to factors beyond the Design-Builder's control. This date shall be confirmed by a certificate of Substantial Completion signed by the Owner and Design-Builder. The certificate shall state the respective responsibilities of the Owner and Design-Builder for security, maintenance, heat, utilities, damage to the Work, and insurance. The certificate shall also list the items to be completed or corrected, and establish the time for their completion and correction within the timeframe, if any, established in subsection 6.2.3 for the Date of Final Completion.

2.3.20. Not used.

2.3.21. "Terrorism" means a violent act, or an act that is dangerous to human life, property, or infrastructure, that is committed by an individual or individuals and that appears to be part of an effort to coerce a civilian population or to influence the policy or affect the conduct of any government by coercion. Terrorism includes, but is not limited to, any act certified by the United States Secretary of Treasury as an act of terrorism pursuant to the Terrorism Risk Insurance Act, as amended.

2.3.22. The "Work" is the design services procured in accordance with section 3.1, the construction services provided in accordance with section 3.2, additional services in accordance with section 3.10, and other services which are necessary to complete the Project in accordance with and reasonably inferable from the Contract Documents.

2.3.23. "Worksite" means the geographical area of the Project location mentioned in ARTICLE 1 where the Work is to be performed.

ARTICLE 3 DESIGN-BUILDER'S RESPONSIBILITIES

The Design-Builder shall be responsible for completing the final design and engineering specifications that constitute progressing from the 65% design development stage and revised concept to 100% construction documents and for the construction of the Work. The Design-Builder shall exercise reasonable skill and judgment in the performance of the Work.



3.1. DESIGN SERVICES Pursuant to a mutually agreeable schedule, the Design-Builder shall submit for the Owner's written comment and approval, 65% Design Development, 95% Construction Documents and 100% Construction Documents, based on the Contract Documents in existence at the time of the execution of this Agreement or any further development of Contract Documents that have been approved in writing by the Owner.

3.1.1. The Construction Documents shall set forth in detail the requirements for construction of the Work, and shall be based upon codes, laws, or regulations enacted at the time of their preparation. When the Design-Builder submits the Construction Documents, the Design-Builder shall identify in writing all material changes and deviations that have taken place from the Design Development Documents or the Contract Documents in existence at the time of the execution of this Agreement. Construction shall be in accordance with the approved Construction Documents. One set of these documents shall be furnished to the Owner before commencing construction.

3.1.2. OWNERSHIP OF DOCUMENTS

3.1.2.1. OWNERSHIP OF TANGIBLE DOCUMENTS The Owner shall receive ownership of the property rights, except for copyrights, of all documents, drawings, specifications, electronic data, and information (hereinafter "Documents") prepared, provided or procured by the Design-Builder, its Design Professional, Subcontractors, or consultants and distributed to the Owner for this Project, upon the making of final payment to the Design-Builder or in the event of termination under ARTICLE 11, upon payment for all sums due to Design-Builder pursuant to ARTICLE 11.

3.1.2.2. COPYRIGHT The Parties agree that Owner ☐ shall/ x shall not obtain ownership of the copyright of all Documents. The Owner's acquisition of the copyright for all Documents shall be subject to the making of payments as required by subsection 3.1.2.1 and the payment of the fee reflecting the agreed value of the copyright set forth below:

If the Parties have not made a selection to transfer copyright interests in the Documents, the copyright shall remain with the Design-Builder.

3.1.2.3. USE OF DOCUMENTS IN EVENT OF TERMINATION In the event of a termination of this Agreement pursuant to ARTICLE 11, the Owner shall have the right to use, to reproduce, and to make derivative works of the Documents to complete the Project, regardless of whether there has been a transfer of copyright under subsection 3.1.2.1, provided payment has been made pursuant to subsection 3.1.2.1

3.1.2.4. OWNER'S USE OF DOCUMENTS AFTER COMPLETION OF PROJECT After completion of the Project, the Owner may reuse, reproduce, or make derivative works from the Documents solely for the purposes of maintaining, renovating, remodeling, or expanding the Project at the Worksite. The Owner's use of the Documents without the Design-Builder's involvement or on other projects is at the Owner's sole risk, except for the Design-Builder's indemnification obligations, and the Owner shall indemnify and hold harmless the Design-Builder, its Design Professional, Subcontractors, and consultants, and the agents, officers, directors, and employees of each of them, from and against any and all claims, damages, losses, costs, and expenses, including reasonable attorneys' fees and costs, arising out of or resulting from any such prohibited use.



3.1.2.5. DESIGN-BUILDER'S USE OF DOCUMENTS Where the Design-Builder has transferred its copyright interest in the Documents under subsection 3.1.2.1, the Design-Builder may reuse Documents prepared by it pursuant to this Agreement in its practice, but only in their separate constituent parts and not as a whole.

3.1.2.6. The Design-Builder shall obtain from its Design Professional, Subcontractors, and consultants rights and rights of use that correspond to the rights given by the Design-Builder to the Owner in this Agreement, and the Design-Builder shall provide evidence that such rights have been secured.

3.2. CONSTRUCTION SERVICES

3.2.1. Construction will commence upon the issuance by the Owner of a written notice to proceed. One early Notice-To-Proceed will be issued for the purpose of installing pilings in winter 2012-2013 and ordering materials known to be part of the project before final approval of the Construction documents

3.2.2. In order to complete the Work, the Design-Builder shall provide all necessary construction supervision, inspection, construction equipment, construction labor, materials, tools, and subcontracted items.

3.2.3. Coordination with the Owner for installation of infrastructure to support services obtained, or work to be performed, by the Owner, including but not limited to telephone cabling, computer network cabling, security systems, in wall backing and other specialty systems which are not a part of this Agreement;

3.2.4. COMPLIANCE WITH LAWS The Design-Builder shall give all notices and comply with all Laws at its own costs. The Design-Builder shall be liable to the Owner for all loss, cost, and expense attributable to any acts or omissions by the Design-Builder, its employees, subcontractors, and agents resulting from the failure to comply with Laws, including fines, penalties, or corrective measures. However, liability under this subsection shall not apply if notice to Owner was given, and advance approval by appropriate authorities, including the Owner, is received.

3.2.5. The Design-Builder shall maintain the Schedule of Work. This schedule shall indicate the dates for the start and completion of the various stages of the construction, including the dates when information and approvals are required from the Owner. It shall be revised/updated monthly and as required by the conditions of the Work.

3.2.6. The Design-Builder shall obtain and pay for, at no additional cost above the Contract Price, the building permits necessary for the construction of the Project.

3.2.7. The Design-Builder shall keep such full and detailed accounts as may be necessary for proper financial management under this Agreement. The Owner shall be afforded access to all the Design-Builder's records, books, correspondence, instructions, drawings, receipts, vouchers, memoranda, and similar data relating to Change Order work performed on the basis of actual cost. The Design-Builder shall preserve all such records for a period of three years after the final payment or longer where required by law.

3.2.8. The Design-Builder shall provide monthly written reports to the Owner on the progress of the Work in such detail as is required by the Owner and as agreed to by the Owner and Design-Builder.



3.2.9. The Design-Builder shall regularly remove debris and waste materials at the Worksite resulting from the Work. Prior to discontinuing Work in an area, the Design-Builder shall clean the area and remove all rubbish and its construction equipment, tools, machinery, waste, and surplus materials. The Design-Builder shall minimize and confine dust and debris resulting from construction activities. At the completion of the Work, the Design-Builder shall remove from the Worksite all construction equipment, tools, surplus materials, waste materials, and debris.

3.2.10. The Design-Builder shall prepare and submit to the Owner either:

☐ final marked up as-built drawings
☒ updated electronic data

that generally document how the various elements of the Work including changes were actually constructed or installed, or as defined by the Parties by attachment to this Agreement.

3.3. SCHEDULE OF THE WORK The Design-Builder shall prepare and submit a Schedule of Work for the Owner's acceptance and written approval as to milestone dates. This schedule shall indicate the commencement and completion dates of the various stages of the Work, including the dates when information and approvals are required from the Owner. The Schedule shall be a logic-based network analysis diagram system known as the critical path method. Schedule shall be produced by a computer based scheduling software program (Primavera, Microsoft Project, or similar). The Schedule shall be revised/updated monthly and as required by the conditions of the Work.

3.4. SAFETY OF PERSONS AND PROPERTY

3.4.1. SAFETY PRECAUTIONS AND PROGRAMS The Design-Builder shall have overall responsibility for safety precautions and programs in the performance of the Work. However, such obligation does not relieve Subcontractors of their responsibility for the safety of persons or property in the performance of their work, nor for compliance with the provisions of Laws.

3.4.2. The Design-Builder shall seek to avoid injury, loss, or damage to persons or property by taking reasonable steps to protect:

3.4.2.1. its employees and other persons at the Worksite;

3.4.2.2. materials, supplies, and equipment stored at the Worksite for use in performance of the Work; and

3.4.2.3. the Project and all property located at the Worksite and adjacent to work areas, whether or not said property or structures are part of the Project or involved in the Work.

3.4.3. DESIGN-BUILDER'S SAFETY REPRESENTATIVE The Design-Builder shall designate an individual at the Worksite in the employ of the Design-Builder who shall act as the Design-Builder's designated safety representative with a duty to prevent accidents. Unless otherwise identified by the Design-Builder in writing to the Owner, the designated safety representative shall be the Design-Builder's project superintendent. The Design-Builder will report immediately in writing all accidents and injuries occurring at the Worksite to the Owner. When the Design-Builder is required to file an accident report with a public authority, the Design-Builder shall furnish a copy of the report to the Owner.

3.4.4. The Design-Builder shall provide the Owner with copies of all notices required of the Design-Builder by Law. The Design-Builder's safety program shall comply with the requirements of governmental and quasi-governmental authorities having jurisdiction over the Work.



3.4.5. Damage or loss not insured under property insurance which may arise from the performance of the Work, to the extent of the negligence attributed to such acts or omissions of the Design-Builder, or anyone for whose acts the Design-Builder may be liable, shall be promptly remedied by the Design-Builder. Damage or loss attributable to the acts or omissions of the Owner or Others and not to the Design-Builder shall be promptly remedied by the Owner.

3.4.6. If the Owner deems any part of the Work or Worksite unsafe, the Owner, without assuming responsibility for the Design-Builder's safety program, may require the Design-Builder to stop performance of the Work or take corrective measures satisfactory to the Owner, or both. If the Design-Builder does not adopt corrective measures, the Owner may perform them and reduce the amount of the Contract Price by the costs of the corrective measures. The Design-Builder agrees to make no claim for damages, for an adjustment in the Contract Price or the Date of Substantial Completion or the Date of Final Completion based on the Design-Builder's compliance with the Owner's reasonable request.

3.5. EMERGENCIES In any emergency affecting the safety of persons or property, the Design-Builder shall act in a reasonable manner to prevent threatened damage, injury, or loss. Any change in the Contract Price, the Date of Substantial Completion, or the Date of Final Completion, and if appropriate the compensation for Design Phase services, on account of emergency work shall be determined as a Change Order.

3.6. HAZARDOUS MATERIAL

3.6.1. A Hazardous Material is any substance or material identified now or in the future as hazardous under any Laws, or any other substance or material which may be considered hazardous or otherwise subject to statutory or regulatory requirements governing handling, disposal, or clean-up. The Design-Builder shall not be obligated to commence or continue Work until all Hazardous Material discovered at the Worksite has been removed, rendered, or determined to be harmless by the Owner as certified by an independent testing laboratory and approved by the appropriate government agency.

3.6.2. If after commencing the Work, Hazardous Material is discovered at the Project, the Design-Builder shall be entitled to immediately stop Work in the affected area. The Design-Builder shall report the condition to the Owner and, if required, the government agency with jurisdiction.

3.6.3. The Design-Builder shall not be required to perform any Work relating to or in the area of Hazardous Material without written mutual agreement.

3.6.4. The Owner shall be responsible for retaining an independent testing laboratory to determine the nature of the material encountered and whether it is a Hazardous Material requiring corrective measures or remedial action. Such measures shall be the sole responsibility of the Owner, and shall be performed in a manner minimizing any adverse effect upon the Work of the Design-Builder. The Design-Builder shall resume Work in the area affected by any Hazardous Material only upon written agreement between the Parties after the Hazardous Material has been removed or rendered harmless and only after approval, if necessary, of the governmental agency or agencies with jurisdiction.

3.6.5. If the Design-Builder incurs additional costs or is delayed due to the presence or remediation of Hazardous Material, the Design-Builder shall be entitled to an equitable adjustment in the Contract Price or the date of Substantial Completion.



3.6.6. To the extent not caused by the negligent acts or omissions of the Design-Builder, its Subcontractors, and the agents, officers, directors, and employees of each of them, the Owner shall indemnify and hold harmless the Design-Builder, its Subcontractors, and the agents, officers, directors, and employees of each of them, from and against all claims, damages, losses, costs, and expenses, including but not limited to reasonable attorneys' fees, costs, and expenses incurred in connection with any dispute resolution process, to the extent permitted pursuant to Article 12, arising out of or relating to the performance of the Work in any area affected by Hazardous Material.

3.6.7. Material Safety Data (MSD) sheets as required by law and pertaining to materials or substances used or consumed in the performance of the Work, whether obtained by the Design-Builder, Subcontractors, the Owner or Others, shall be maintained at the Project by the Design-Builder and made available to the Owner and Subcontractors.

3.6.8. During the Design-Builder's performance of the Work, the Design-Builder shall be responsible for the proper handling of all materials brought to the Worksite by the Design-Builder. Upon the issuance of the Certificate of Substantial Completion, the Owner shall be responsible under this section for materials and substances brought to the site by the Design-Builder if such materials or substances are required by the Contract Documents.

3.6.9. Section 3.6 shall survive the completion of the Work under this Agreement or any termination of this Agreement.

3.7. WARRANTY

3.7.1. The Design-Builder warrants that all materials and equipment furnished under this Agreement will be new unless otherwise specified, of good quality, in conformance with the Contract Documents, and free from defective workmanship and materials. Warranties shall commence on the date of Substantial Completion of the Work or of a designated portion. Extended warranties required by specification or offered by manufacturers (such as 20 year root warranty) are to be passed through to the Owner and submitted in accordance with the Supplemental Conditions.

3.7.2. To the extent products, equipment, systems, or materials incorporated in the Work are specified and purchased by the Owner, they shall be covered exclusively by the warranty of the manufacturer. There are no warranties which extend beyond the description on the face thereof. To the extent products, equipment, systems, or materials incorporated in the Work are specified by the Owner but purchased by the Design-Builder and are inconsistent with selection criteria that otherwise would have been followed by the Design-Builder, the Design-Builder shall assist the Owner in pursuing warranty claims. ALL OTHER WARRANTIES EXPRESSED OR IMPLIED INCLUDING THE WARRANTY OF MERCHANTABILITY AND THE WARRANTY OF FITNESS FOR A PARTICULAR PURPOSE ARE EXPRESSLY DISCLAIMED.

3.7.3. The Design-Builder shall secure required certificates of inspection, testing, or approval and deliver them to the Owner.

3.7.4. The Design-Builder shall collect all written warranties and equipment manuals and deliver them to the Owner in a format directed by the Owner.

3.7.5. With the assistance of the Owner's maintenance personnel, the Design-Builder shall direct the checkout of utilities and start-up operations, and adjusting and balancing of systems and equipment for readiness.



3.8. CORRECTION OF WORK WITHIN TWO YEARS

3.8.1. If, prior to Substantial Completion and within two years after the date of Substantial Completion of the Work or for such longer periods of time as may be set forth with respect to specific warranties required by the Contract Documents, any Defective Work is found, the Owner shall promptly notify the Design-Builder in writing. Unless the Owner provides written acceptance of the condition, the Design-Builder shall promptly correct the Defective Work at its own cost and time and bear the expense of additional services required for correction of any Defective Work for which it is responsible. If within the two-year correction period the Owner discovers and does not promptly notify the Design-Builder or give the Design-Builder an opportunity to test or correct Defective Work as reasonably requested by the Design-Builder, the Owner waives the Design-Builder's obligation to correct that Defective Work as well as the Owner's right to claim a breach of the warranty with respect to that Defective Work.

3.8.2. With respect to any portion of Work first performed after Substantial Completion, the two-year correction period shall be extended by the period of time between Substantial Completion and the actual performance of the later Work. Correction periods shall not be extended by corrective work performed by the Design-Builder.

3.8.3. If the Design-Builder fails to correct Defective Work within a reasonable time after receipt of written notice from the Owner prior to final payment, the Owner may correct it in accordance with the Owner's right to carry out the Work. In such case, an appropriate Change Order shall be issued deducting the cost of correcting such deficiencies from payments then or thereafter due the Design-Builder. If payments then or thereafter due Design-Builder are not sufficient to cover such amounts, the Design-Builder shall pay the difference to the Owner.

3.8.4. The Design-Builder's obligations and liability, if any, with respect to any Defective Work discovered after the two-year correction period shall be determined by the Law. If, after the two-year correction period but before the applicable limitation period has expired, the Owner discovers any Work which the Owner considers Defective Work, the Owner shall seek recovery. If the Design-Builder elects to correct the Work, it shall provide written notice of such intent within fourteen (14) days of its receipt of notice from the Owner and shall complete the correction of Work within a mutually agreed timeframe. If the Design-Builder does not elect to correct the Work, the Owner may have the Work corrected by itself or others, and, if the Owner intends to seek recover of those costs from the Design-Builder, the Owner shall promptly provide the Design-Builder with an accounting of the correction costs it incurs.

3.8.5. If the Design-Builder's correction or removal of Defective Work causes damage to or destroys other completed or partially completed Work on existing buildings, the Design-Builder shall be responsible for the cost of correcting the destroyed or damaged property.

3.8.6. The two-year period for correction of Defective Work does not constitute a limitation period with respect to the enforcement of the Design-Builder's other obligations under the Contract Documents.

3.8.7. Prior to final payment, at the Owner's option and with the Design-Builder's agreement, the Owner may elect to accept Defective Work rather than require its removal and correction. In such case the Contract Price shall be equitably adjusted for any diminution in the value of the Project caused by such Defective Work.

3.9. CONFIDENTIALITY The Design-Builder shall treat as confidential and not disclose to third persons, except Subcontractors, and the Design Professional as is necessary for the performance of the Work, or use for its own benefit any of the Owner's developments, confidential information, know-how, discoveries,



production methods, and the like that may be disclosed to the Design-Builder or which the Design-Builder may acquire in connection with the Work. The Owner shall treat as confidential information all of the Design-Builder's estimating systems and historical and parameter cost data that may be disclosed to the Owner in connection with the performance of this Agreement. The Owner and the Design-Builder shall each specify those items to be treated as confidential and shall mark them as "Confidential."

3.10. ADDITIONAL SERVICES The Design-Builder shall provide or procure the following Additional services upon the request of the Owner. A written agreement between the Owner and Design-Builder shall define the extent of such Additional services. Such Additional services shall be considered a Change in the Work, unless they are specifically included in sections 3.1 or 3.2.

- 3.10.1. consultations, negotiations, and documentation supporting the procurement of Project financing;
- 3.10.2. surveys, site evaluations, legal descriptions, and aerial photographs;
- 3.10.3. appraisals of existing equipment, existing properties, new equipment, and developed properties;
- 3.10.4. investigation or making measured drawings of existing conditions or the verification of Owner-provided drawings and information;
- 3.10.5. artistic renderings, models, and mockups of the Project or any part of the Project or the Work;
- 3.10.6. inventories of existing furniture, fixtures, furnishings, and equipment which might be under consideration for incorporation into the Work;
- 3.10.7. interior design and related services including procurement and placement of furniture, furnishings, artwork, and decorations;
- 3.10.8. making revisions to design documents after they have been approved by the Owner when revisions are due to causes beyond the control of the Design-Builder. Causes beyond the control of the Design-Builder do not include acts or omissions on the part of Subcontractors or the Design Professional;
- 3.10.9. estimates, proposals, appraisals, consultations, negotiations, and services in connection with the repair or replacement of an insured loss, provided such repair or replacement did not result from the negligence of the Design-Builder;
- 3.10.10. the premium portion of overtime work ordered by the Owner including productivity impact costs, other than that required by the Design-Builder to maintain the Schedule of Work;
- 3.10.11. obtaining service contractors and training maintenance personnel; assisting and consulting in the use of systems and equipment after the initial start up;
- 3.10.12. services for tenant or rental spaces not a part of this Agreement;
- 3.10.13. services requested by the Owner or required by the Work which are not specified in the Contract Documents and which are not normally part of generally accepted design and construction practice;
- 3.10.14. serving or preparing to serve as an expert witness in connection with any proceeding, legal or otherwise, regarding the Project;



- 3.10.15. document reproduction exceeding the limits provided for in this Agreement;
- 3.10.16. providing services relating to Hazardous Material discovered at the Worksite; and
- 3.10.17. other services as agreed to by the Parties and identified in an attached exhibit.

3.11. **DESIGN-BUILDER'S REPRESENTATIVE** The Design-Builder shall designate a person who shall be the Design-Builder's authorized representative. The Design-Builder's Representative is Thomas Kennedy, Project Executive.

ARTICLE 4 OWNER'S RESPONSIBILITIES

4.1. INFORMATION AND SERVICES PROVIDED BY OWNER

The Owner's responsibilities under this article shall be provided with reasonable detail and in a timely manner.

4.2. **FINANCIAL INFORMATION** Before commencing the Work and thereafter at the written request of the Design-Builder, the Owner shall provide the Design-Builder evidence of Project financing. Evidence of such financing shall be a condition precedent to the Design-Builder's commencing or continuing the Work. The Design-Builder shall be notified prior to any material change in Project financing.

4.3. **WORKSITE INFORMATION** To the extent the Owner has obtained, or is required elsewhere in the Contract Documents to obtain, the following Worksite information, the Owner shall provide at the Owner's expense and with reasonable promptness:

4.3.1. information describing the physical characteristics of the site, including surveys, site evaluations, legal descriptions, data, or drawings depicting existing conditions, subsurface conditions, and environmental studies, reports, and investigations. Legal descriptions shall include easements, title restrictions, boundaries, and zoning restrictions. Worksite descriptions shall include existing buildings and other construction and all other pertinent site conditions. Adjacent property descriptions shall include structures, streets, sidewalks, alleys, and other features relevant to the Work. Utility details shall include available services, lines at the Worksite and adjacent thereto, and connection points. The information shall include public and private information, subsurface information, grades, contours, and elevations, drainage data, exact locations and dimensions, and benchmarks that can be used by the Design-Builder in laying out the Work;

4.3.2. tests, inspections, and other reports dealing with environmental matters, Hazardous Material, and other existing conditions, including structural, mechanical, and chemical tests, required by the Contract Documents or by Law; and

4.3.3. any other information or services requested in writing by the Design-Builder which are required for Design-Builder's performance of the Work and under the Owner's control.

4.4. **MECHANICS AND CONSTRUCTION LIEN INFORMATION** Within seven (7) Days after receiving the Design-Builder's written request, the Owner shall provide the Design-Builder with the information necessary to give notice of or enforce mechanics lien rights and, where applicable, stop notices. This information shall include the Owner's interest in the real property on which the Project is located and the record legal title.

4.5. RESPONSIBILITIES DURING DESIGN



4.5.1. The Owner shall review and approve further development of the drawings and specifications as set forth in ARTICLE 3.

4.6. RESPONSIBILITIES DURING CONSTRUCTION

4.6.1. The Owner shall review the Schedule of Work, timely approve milestone dates set forth, and timely respond to its obligations.

4.6.2. If the Owner becomes aware of any error, omission, or failure to meet the requirements of the Contract Documents or any fault or defect in the Work, the Owner shall give prompt written notice to the Design-Builder. The failure of the Owner to give such notice shall not relieve the Design-Builder of its obligations to fulfill the requirements of the Contract Documents.

4.6.3. The Owner shall have no contractual obligations to Subcontractors, suppliers, or the Design Professional.

4.6.4. The Owner shall provide insurance for the Project as provided in ARTICLE 10.

4.7. OWNER'S REPRESENTATIVE The Owner's representative is Project Development Associates, LLC. The representative:

4.7.1. shall be fully acquainted with the Project;

4.7.2. agrees to furnish the information and services required of the Owner pursuant to section 4.3 so as not to delay the Design-Builder's Work; and

4.7.3. shall not have authority to bind the Owner in all matters requiring the Owner's approval, authorization, or written notice. If the Owner changes its representative or the representative's authority as listed above, the Owner shall notify the Design-Builder in writing in advance.

4.8. TAX EXEMPTION If in accordance with the Owner's direction the Design-Builder claims an exemption for taxes, the Owner shall indemnify and hold the Design-Builder harmless from all liability, penalty, interest, fine, tax assessment, attorneys' fees, or other expense or cost incurred by the Design-Builder as a result of any action taken by the Design-Builder in accordance with the Owner's direction.

4.9. ELECTRONIC DOCUMENTS If the Owner requires that the Owner and Design-Builder exchange documents and data in electronic or digital form, prior to any such exchange, the Owner and Design-Builder shall agree on a written protocol governing all exchanges in ConsensusDocs 200.2 or a separate agreement, which, at a minimum, shall specify: (a) the definition of documents and data to be accepted in electronic or digital form or to be transmitted electronically or digitally; (b) management and coordination responsibilities; (c) necessary equipment, software, and services; (d) acceptable formats, transmission methods, and verification procedures; (e) methods for maintaining version control; (f) privacy and security requirements; and (g) storage and retrieval requirements. The Parties shall each bear their own costs for the requirements identified in the protocol. In the absence of a written protocol, use of documents and data in electronic or digital form shall be at the sole risk of the recipient.

ARTICLE 5 SUBCONTRACTS

Work not performed by the Design-Builder with its own forces shall be performed by Subcontractors or the Design Professional.



5.1. RETAINING SUBCONTRACTORS The Design-Builder shall not retain any Subcontractor to whom the Owner has a reasonable and timely objection, provided that the Owner agrees to increase the Contract Price for any additional costs incurred by the Design-Builder as a result of such objection. The Owner may propose subcontractors to be considered by the Design-Builder. The Design-Builder shall not be required to retain any subcontractor to whom the Design-Builder has a reasonable objection.

5.2. MANAGEMENT OF SUBCONTRACTORS The Design-Builder shall be responsible for the management of the Subcontractors in the performance of their work.

5.3. CONTINGENT ASSIGNMENT OF SUBCONTRACT AGREEMENTS

5.3.1. If this Agreement is terminated, each subcontract agreement shall be assigned by the Design-Builder to the Owner, subject to the prior rights of any surety, provided that:

5.3.1.1. this Agreement is terminated by the Owner pursuant to section 11.2; and

5.3.1.2. the Owner accepts such assignment, after termination by notifying the Subcontractor and Design-Builder in writing, and assumes all rights and obligations of the Design-Builder pursuant to each subcontract agreement.

5.3.2. If the Owner accepts such an assignment, and the Work has been suspended for more than thirty (30) consecutive days, following termination, if appropriate, the Subcontractor's compensation shall be equitably adjusted as a result of the suspension.

5.4. BINDING OF SUBCONTRACTORS AND MATERIAL SUPPLIERS The Design-Builder agrees to bind every Subcontractor and Material Supplier to all the provisions of this Agreement and the Contract Documents as they apply to the Subcontractors and Material Suppliers portions of the Work.

ARTICLE 6 CONTRACT TIME

6.1. DATE OF COMMENCEMENT The Date of Commencement is the Agreement date in ARTICLE 1 unless otherwise set forth below. The Work shall proceed in general accordance with the Schedule of Work as such schedule may be amended from time to time, subject, however, to other provisions of this Agreement.

6.2. SUBSTANTIAL COMPLETION/FINAL COMPLETION

6.2.1. Substantial Completion of the Work shall be achieved on or before September 30, 2014 from the Date of Commencement. Unless otherwise specified, the Work shall be finally complete on or before October 31, 2014, subject to adjustments as provided for in the Contract Documents.

6.2.2. Time is of the essence for this Agreement and Contract Documents.

6.2.3. The Date of Final Completion of the Work is October 31, 2014, subject to adjustments as provided for in the Contract Documents.

6.2.4. Unless instructed by the Owner in writing, the Design-Builder shall not knowingly commence the Work before the effective date of insurance that is required to be provided by the Design-Builder and the Owner.

6.3. DELAYS AND EXTENSIONS OF TIME



6.3.1. If the Design-Builder is delayed at any time in the commencement or progress of the Work by any cause beyond the control of the Design-Builder, the Design-Builder shall be entitled to an equitable extension of the Date of Substantial Completion or the Date of Final Completion. Examples of causes beyond the control of the Design-Builder include, but are not limited to, the following: (a) acts or omissions of the Owner and or Others; (b) changes in the Work or the sequencing of the Work ordered by the Owner, or arising from decisions of the Owner that impact the time of performance of the Work; (c) encountering Hazardous Materials, or concealed or unknown conditions; (d) delay authorized by the Owner pending dispute resolution or suspension by the Owner under Section 12.1; (e) transportation delays not reasonably foreseeable; (f) labor disputes not involving the Design Builder; (g) general labor disputes impacting the Project but not specifically related to the Worksite; (h) fire; (i) Terrorism; (j) epidemics; (k) adverse governmental actions, (l) unavoidable accidents or circumstances; (m) adverse weather conditions not reasonably anticipated. The Design-Builder shall process any requests for equitable extensions of the Date of Substantial Completion or the Date of Final Completion in accordance with the provisions of ARTICLE 8.

6.3.2. In addition, if the Design-Builder incurs additional costs as a result of a delay that is caused by acts or omissions of the Owner or Others, changes in the Work or the sequencing of the Work ordered by the Owner, or arising from decisions of the Owner that impact the time of performance of the Work, encountering Hazardous Materials unanticipated by the Design-Builder or concealed or unknown conditions, delay authorized by the Owner pending dispute resolution, or suspension by the Owner under section 11.1, the Design-Builder shall be entitled to an equitable adjustment in the Contract Price subject to Article 8.

6.3.3. In the event delays to the project are encountered for any reason, the Parties agree to undertake reasonable steps to mitigate the effect of such delays.

6.4. LIQUIDATED DAMAGES

6.4.1. **SUBSTANTIAL COMPLETION** The Owner and the Design-Builder agree that this Agreement x shall provide for the imposition of liquidated damages based on the Date of Substantial Completion.

6.4.1.1. The Design-Builder understands that if the Date of Substantial Completion established by Amendment No. 1, as may be amended by subsequent Change Order, is not attained, the Owner will suffer damages which are difficult to determine and accurately specify. The Design-Builder agrees that if the Date of Substantial Completion is not attained, the Design-Builder shall pay the Owner Two Thousand Two Hundred Fifty Dollars (\$2,250.00) as liquidated damages and not as a penalty for each Day that Substantial Completion extends beyond the Date of Substantial Completion. The liquidated damages provided herein shall not preclude Design Builder's liability to Owner for any and all extra costs, losses, expenses, claims, penalties, and any other damages of whatsoever nature incurred by the Owner which are occasioned by any delay in achieving the Date of Substantial Completion.

6.4.2. **FINAL COMPLETION** The Owner and the Design-Builder agree that this Agreement x shall provide for the imposition of liquidated damages based on the Date of Final Completion.

6.4.2.1. The Design-Builder understands that if the Date of Final Completion established by Amendment No. 1 is not attained, the Owner will suffer damages which are difficult to determine and accurately specify. The Design-Builder agrees that if the Date of Final



Completion is not attained, the Design-Builder shall pay the Owner Two thousand two hundred fifty dollars (\$2,250.00) as liquidated damages for each Day that Final Completion extends beyond the Date of Final Completion. The liquidated damages provided herein shall not preclude Design Builder's liability to Owner for any and all extra costs, losses, expenses, claims, penalties, and any other damages of whatsoever nature incurred by the Owner which are occasioned by any delay in achieving the Date of Final Completion.

6.4.3. **OTHER LIQUIDATED DAMAGES** The Owner and the Design-Builder may agree upon the imposition of liquidated damages based on other project milestones or performance requirements. Such agreement shall be included as an exhibit to this Agreement.

ARTICLE 7 CONTRACT PRICE

The Contract Price is detailed below:

1. Design \$1,235,000.00
2. Construction Services \$17,533,500.00
3. Builders Risk Insurance \$95,000.00
4. Additive Alternate No. 1, One Wind Turbine \$1,181,250.00

Total Contract Price is Twenty million forty four thousand seven hundred fifty dollars (\$20,044,750.00) subject to adjustment in accordance with the provisions of ARTICLE 8.

ARTICLE 8 CHANGES IN THE WORK

Changes in the Work which are within the general scope of this Agreement may be accomplished without invalidating this Agreement by Change Order, Interim Directed Change, or a minor change in the Work, subject to the limitations stated in the Contract Documents.

8.1. CHANGE ORDERS

8.1.1. The Design-Builder may request or the Owner, without invalidating this Agreement, may order changes in the Work within the general scope of the Contract Documents consisting of adjustment to the Contract Price or the Date of Substantial Completion or the Date of Final Completion. All such changes in the Work shall be authorized by applicable Change Order, and processed in accordance with this article. Each adjustment in the Contract Price resulting from a Change Order shall clearly separate the amount attributable to Design services.

8.1.2. The Owner and the Design-Builder shall negotiate an appropriate adjustment to Contract Price or the Date of Substantial Completion or the Date of Final Completion in good faith and conclude negotiations as expeditiously as possible. Acceptance of the Change Order and any adjustment in the Contract Price or the Date of Substantial Completion or the Date of Final Completion shall not be unreasonably withheld.

8.1.3. **NO OBLIGATION TO PERFORM** The Design-Builder shall not be obligated to perform changes in the Work until a Change Order has been executed or a written Interim Directed Change has been issued.

8.2. INTERIM DIRECTED CHANGE



8.2.1. The Owner may issue a written Interim Directed Change directing a change in the Work prior to reaching agreement with the Design-Builder on the adjustment, if any, in the Contract Price or the Date of Substantial Completion or the Date of Final Completion, and if appropriate, the compensation for Design services.

8.2.2. The Owner and the Design-Builder shall negotiate expeditiously and in good faith for appropriate adjustments, as applicable, to the Contract Price or the Date of Substantial Completion or the Date of Final Completion, and if appropriate the compensation for Design services, arising out of Interim Directed Changes. As the changed work is completed, the Design Builder shall submit its costs for such work with its Application for Payment beginning with the next Application for Payment within thirty (30) Days of the issuance of the Interim Directed Change. Pending final determination of cost to the Owner, amounts not in dispute may be included in Applications for Payment and shall be paid by Owner.

8.2.3. If the Owner and the Design-Builder agree upon the adjustments in the Contract Price or the Date of Substantial Completion or the Date of Final Completion, and if appropriate, the compensation for Design services, for a change in the Work directed by an Interim Directed Change, such agreement shall be the subject of an appropriate Change Order. The Change Order shall include all outstanding Change Directives issued since the last Change Order.

8.3. MINOR CHANGES IN THE WORK

8.3.1. The Design-Builder may make minor changes in the design and construction of the Project consistent with the intent of the Contract Documents which do not involve an adjustment in the Contract Price or the Date of Substantial Completion or the Date of Final Completion; and do not materially and adversely affect the design of the Project, the quality of any of the materials or equipment specified in the Contract Documents, the performance of any materials, equipment, or systems specified in the Contract Documents, or the quality of workmanship required by the Contract Documents.

8.3.2. The Design-Builder shall promptly inform the Owner in writing of any such changes and shall record such changes on the Design-Build Documents maintained by the Design-Builder.

8.4. DETERMINATION OF COST

8.4.1. An increase or decrease in the Contract Price resulting from a change in the Work shall be determined by one or more of the following methods:

8.4.1.1. unit prices set forth in this Agreement or as subsequently agreed;

8.4.1.2. a mutually accepted, itemized lump sum; or

8.4.1.3. if an increase or decrease cannot be agreed to as set forth in subsection 8.4.1.1 or 8.4.1.2 and the Owner issues a written order for the Design-Builder to proceed with the change, the adjustment in the Contract Price shall be determined by the reasonable expense incurred and savings realized in the performance of the Work resulting from the change. If there is a net increase in the Contract Price, a reasonable adjustment shall be made in the Design-Builder's overhead and profit. In the case of a net decrease in cost, the amount of decrease in the Contract Price will not include a reduction in overhead and profit. The Design-Builder shall maintain a documented, itemized accounting evidencing the expenses and savings.



8.4.2. If unit prices are indicated in the Contract Documents or are subsequently agreed to by the Parties, but the character or quantity of such unit items as originally contemplated is so different in a proposed Change Order that the original unit prices will cause substantial inequity to the Owner or the Design-Builder, such unit prices shall be equitably adjusted.

8.4.3. If the Owner and the Design-Builder disagree as to whether work required by the Owner is within the scope of the Work, the Design-Builder shall furnish the Owner with an estimate of the costs to perform the disputed work in accordance with the Owner's interpretations. The Design-Builder shall proceed with the work. The Design-Builder may request payment for Work completed under such a directive in Article 9 Payment. The Owners Representative will assist the Owner in making an interim determination of the costs reasonably justified. The interim determination of cost shall adjust the Contract Price on the same basis as a Change Order. In such event, both Parties reserve their rights as to whether the work was within the scope of the Work. The Owner's payment does not prejudice its right to be reimbursed should it be determined that the disputed work was within the scope of Work. The Design-Builder's receipt of payment for the disputed work does not prejudice its right to receive full payment for the disputed work should it be determined that the disputed work is not within the scope of the Work.

8.5. **CONCEALED OR UNKNOWN SITE CONDITIONS** If the conditions encountered at the Worksite are (a) subsurface or other physical conditions materially different from those indicated in the Contract Documents, or (b) unusual and unknown physical conditions materially different from conditions ordinarily encountered and generally recognized as inherent in Work provided for in the Contract Documents, the Constructor shall stop affected Work after the condition is first observed and give prompt written notice of the condition to the Owner and the Design Professional. The Constructor shall not be required to perform any Work relating to the unknown condition without the written mutual agreement of the Parties. Any change in the Contract Price or the Contract Time as a result of the unknown condition shall be determined as provided in this article.

8.6. **CLAIMS FOR ADDITIONAL COST OR TIME** For any claim for an increase in the Contract Price or an extension in the Date of Substantial Completion or the Date of Final Completion, the Design-Builder shall give the Owner written notice of the claim within twenty-one (21) days after the occurrence giving rise to the claim or within twenty-one (21) days after the Design-Builder first recognizes the condition giving rise to the claim, whichever is later. Except in an emergency, notice shall be given before proceeding with the Work. Claims for design and estimating costs incurred in connection with possible changes requested by the Owner, but which do not proceed, shall be made within twenty-one (21) days after the decision is made not to proceed. Thereafter, the Design-Builder shall submit written documentation of its claim, including appropriate supporting documentation, within twenty-one (21) days after giving notice, unless the Parties mutually agree upon a longer period of time. The Owner shall respond in writing denying or approving the Design-Builder's claim no later than fourteen (14) days after receipt of the Design-Builder's documentation of claim. Owner's failure to so respond shall be deemed a denial of the Design-Builder's claim. Any change in Contract Price or the Date of Substantial Completion or the Date of Final Completion resulting from such claim shall be authorized by Change Order.

8.7. **CHANGES IN LAW** In the event any changes in laws or regulations affecting the performance of the Work, including taxes, were not reasonably anticipated and then enacted after the date of this Agreement, the Contract Price and the Date of Substantial Completion or the Date of Final Completion, and if appropriate the compensation for Design services, shall be equitably adjusted by Change Order.

8.8. **INCIDENTAL CHANGES** The Owner may direct the Design-Builder to perform incidental changes in the Work upon concurrence with the Design-Builder that such changes do not involve adjustments in the Cost of the Work or Contract Time. Incidental changes shall be consistent with the scope and intent of the



Contract Documents. The Owner shall initiate an incidental change in the Work by issuing a written order to the Design-Builder. Such written notice shall be carried out promptly and is binding on the Parties.

ARTICLE 9 PAYMENT

9.1. PROGRESS PAYMENT

9.1.1. Prior to submitting the first application for payment, the Design-Builder shall provide a Schedule of Values satisfactory to the Owner, consisting of a breakdown of the Contract Price, with a separate line item for Design services.

9.1.2. On or before the twenty-fifth Day of each month after the Work has commenced, the Design-Builder shall submit to the Owner an application for payment in accordance with the Schedule of Values based upon the Work completed and materials suitably stored on the Worksite or at other locations approved by the Owner. Approval of payment applications for such stored materials shall be conditioned upon submission by the Design-Builder of bills of sale and applicable insurance or such other procedures satisfactory to the Owner to establish the Owner's title to such materials, or otherwise to protect the Owner's interest including transportation to the site.

9.1.3. Within seven (7) Days after receipt of each monthly application for payment, the Owner shall give written notice to the Design-Builder of the Owner's acceptance or rejection, in whole or in part, of such application for payment. Within thirty (30) Days after accepting such Application, the Owner shall pay directly to the Design-Builder the appropriate amount for which application for payment is made, less amounts previously paid by the Owner. If such application is rejected in whole or in part, the Owner shall indicate the reasons for its rejection. If the Owner and the Design-Builder cannot agree on a revised amount, then, within thirty (30) Days after its initial rejection in part of such application, the Owner shall pay directly to the Design-Builder the appropriate amount for those items not rejected by the Owner for which application for payment is made, less amounts previously paid by the Owner. Those items rejected by the Owner shall be due and payable when the reasons for the rejection have been removed or resolved.

9.1.4. If the Owner fails to pay the Design-Builder at the time payment of any amount becomes due, then the Design-Builder may, at any time thereafter, upon serving written notice that the Work will be stopped within seven (7) Days after receipt of the notice by the Owner, and after such seven (7) Day period, stop the Work until payment of the amount owing has been received.

9.1.5. Payments due but unpaid pursuant to subsection 9.1.3, less any amount retained pursuant to section 9.2 or 9.3, may bear interest from the date payment is due at the prime rate prevailing at the place of the Project.

9.1.6. The Design-Builder warrants and guarantees that title to all Work, materials, and equipment covered by an application for payment, whether incorporated in the Project or not, will pass to the Owner upon receipt of such payment by the Design-Builder free and clear of all liens, claims, security interests, or encumbrances, hereinafter referred to as "liens."

9.1.7. The Owner's progress payment, occupancy, or use of the Project, whether in whole or in part, shall not be deemed an acceptance of any Work not conforming to the requirements of the Contract Documents.

9.1.8. Upon Substantial Completion of the Work, the Owner shall pay the Design-Builder the unpaid balance of the Contract Price, less a sum equal to one hundred fifty percent (150%) of the



Design-Builder's estimated cost of completing any unfinished items as agreed to between the Owner and Design-Builder as to extent and time for completion. The Owner thereafter shall pay the Design-Builder monthly the amount retained for unfinished items as each item is completed.

9.1.9. **STORED MATERIALS AND EQUIPMENT** Unless otherwise provided in the contract documents, applications for payment may include materials and equipment not yet incorporated into the Work but delivered to and suitably stored onsite, including applicable insurance, storage and costs incurred transporting the materials to an offsite storage facility. Approval of payment applications for stored materials and equipment shall be conditioned on submission by the Design-Builder of bills of sale and proof of required insurance, or such other procedures satisfactory to the Owner to establish the proper valuation of the stored materials and equipment.

9.2. **RETAINAGE** From each progress payment made prior to the time of Substantial Completion, the Owner may retain ten percent (10%) of the amount otherwise due after deduction of any amounts as provided in section 9.3, and in no event shall such percentage exceed any applicable statutory requirements. If the Owner chooses to use this retainage provision:

9.2.1. after the Work is fifty percent (50%) complete, the Owner shall withhold no additional retainage and pay the Design-Builder the full amount due on account of subsequent progress payments;

9.2.2. the Owner may, in its sole discretion, reduce the amount to be retained at any time;

9.2.3. the Owner may release retainage on that portion of the Work a Subcontractor has completed, in whole or in part, and which work the Owner has accepted;

9.2.4. in lieu of retainage, the Design-Builder may furnish a retention bond or other security interest acceptable to the Owner, to be held by the Owner.

9.3. **ADJUSTMENT OF DESIGN-BUILDER'S APPLICATION FOR PAYMENT** The Owner may adjust or reject an application for payment or nullify a previously approved application for payment, in whole or in part, as may reasonably be necessary to protect the Owner from loss or damage based upon the following, to the extent that the Design-Builder is responsible under this Agreement:

9.3.1. the Design-Builder's repeated failure to perform the Work as required by the Contract Documents;

9.3.2. except as accepted by the insurer providing Builders Risk or other property insurance covering the project, loss or damage arising out of or relating to this Agreement and caused by the Design-Builder to the Owner, or Others to whom the Owner may be liable;

9.3.3. the Design-Builder's failure to pay the Design Professional or Subcontractors for labor, materials, equipment, or supplies properly furnished in connection with the Work, provided that the Owner is making payments to the Design-Builder in accordance with the terms of this Agreement;

9.3.4. Defective Work not corrected in a timely fashion;

9.3.5. reasonable evidence of delay in performance of the Work such that the Work will not be completed by the Date of Substantial Completion or the Date of Final Completion, and that the unpaid balance of the Contract Price is not sufficient to offset any direct damages that may be sustained by the Owner as a result of the anticipated delay caused by the Design-Builder;



9.3.6. reasonable evidence demonstrating that the unpaid balance of the Contract Price is insufficient to fund the cost to complete the Work;

9.3.7. uninsured third-party claims involving the Contractor or reasonable evidence demonstrating that third-party claims are likely to be filed unless and until the Contractor furnishes the Owner with adequate security in the form of a surety bond, letter of credit, or other collateral or commitment which are sufficient to discharge such claims if established; and

9.3.8. uninsured third-party claims involving the Design-Builder or reasonable evidence demonstrating that third-party claims are likely to be filed unless and until the Design-Builder furnishes the Owner with adequate security in the form of a surety bond, letter of credit, or other collateral or commitment sufficient to discharge such claims if established. No later than seven (7) Days after receipt of an application for payment, the Owner shall give written notice to the Design-Builder, at the time of disapproving or nullifying all or part of an application for payment, stating its specific reasons for such disapproval or nullification, and the remedial actions to be taken by the Design-Builder in order to receive payment. When the above reasons for disapproving or nullifying an application for payment are removed, payment will be promptly made for the amount previously withheld.

9.4. OWNER OCCUPANCY OR USE OF COMPLETED OR PARTIALLY COMPLETED WORK

9.4.1. Portions of the Work that are completed or partially completed may be used or occupied by the Owner when (a) the portion of the Work is designated in a Certificate of Substantial Completion, (b) appropriate insurer(s) or sureties consent to the occupancy or use, and (c) appropriate public authorities authorize the occupancy or use. Such partial occupancy or use shall constitute Substantial Completion of that portion of the Work. The Design-Builder shall not unreasonably withhold consent to partial occupancy or use. The Owner shall not unreasonably refuse to accept partial occupancy or use, provided such partial occupancy or use is of value to the Owner.

9.5. FINAL PAYMENT

9.5.1. Final payment, consisting of the unpaid balance of the Contract Price, shall be due and payable when the Work is fully completed. Before issuance of final payment, the Owner may request satisfactory evidence that all payrolls, materials bills, and other indebtedness connected with the Work have been paid or otherwise satisfied.

9.5.2. In making final payment the Owner waives all claims except for:

9.5.2.1. outstanding liens;

9.5.2.2. improper workmanship or defective materials appearing within one year after the date of Substantial Completion;

9.5.2.3. Work not in conformance with the Contract Documents; and

9.5.2.4. terms of any special warranties required by the Contract Documents.

9.5.3. In accepting final payment, the Design-Builder waives all claims except those previously made in writing and which remain unsettled.



ARTICLE 10 INDEMNITY, INSURANCE, AND BONDS

10.1.INDEMNITY

To the fullest extent permitted by law, the Design-Builder shall indemnify and hold harmless the Owner, Owner's officers, directors, members, consultants, agents, and employees (the Indemnitees) and the Owner's Representative from all claims for bodily injury and property damage, other than to the Work itself and other property required to be insured under section 10.2, including reasonable attorneys' fees, costs, and expenses that may arise from the performance of the Work.

10.1.1.The Contractor shall indemnify, hold harmless, and defend the City of Bethel and its agents and employees from any and all claims or actions for injuries or damages whatsoever sustained by any person or property that arise from or relate to, directly or indirectly, the Contractor's performance of the Contract; however, this provision has no effect if, but only if, the sole proximate cause of the injury or damage is the City's negligence.

This Contract does not create a third party benefit to the public or any member of the public, nor does it authorize any person or entity not a party to this Contract to maintain a suit based on this Contract or any term or provision of the Contract, whether for personal injuries, property damage, or any other claim or cause of action.

10.1.2 Indemnity by Design Engineer: The CONTRACTOR shall indemnify, hold harmless, and defend the CONTRACTING AGENCY from and against any claim of, or liability for negligent acts, errors or omissions of the CONTRACTOR under this Agreement. The CONTRACTOR shall not be required to indemnify the CONTRACTING AGENCY for a claim of, or liability for, the independent negligence of the CONTRACTING AGENCY. If there is a claim of, or liability for, the joint negligent error or omission of the CONTRACTOR and the independent negligence of the CONTRACTING AGENCY, the indemnification and hold harmless obligation shall be apportioned on a comparative fault basis. "CONTRACTOR" and "CONTRACTING AGENCY", as used within this article, include the employees, agents and other contractors who are directly responsible, respectively, to each. The term "Independent Negligence" is negligence other than in the CONTRACTING AGENCY's selection, administration, monitoring, or controlling of the CONTRACTOR and in approving or accepting the CONTRACTOR's Work.

The CONTRACTOR shall exercise that degree of skill, care and judgment commensurate with the professional standards for the services of a similar nature. When such standards are in dispute, they shall be established by a panel of three qualified, impartial professionals objectively selected and appointed by the Dispute Resolution Board.

The CONTRACTOR shall correct, through re-performance at its expense, any services which are deficient or defective because of the CONTRACTOR's failure to perform said services in accordance with professional standards, provided the CONTRACTING AGENCY has notified the CONTRACTOR in writing within a reasonable time, not to exceed 60 days, of the discovery of any such deficiency during the performance of the services and within 12 months of the date of final payment under this Agreement.

10.2.DESIGN-BUILDER'S LIABILITY INSURANCE



10.2.1. **BUSINESS INCOME INSURANCE** The Owner may procure and maintain insurance against loss of use of the Owner's property caused by fire or other casualty loss.

INSURANCE REQUIREMENTS. The Contractor shall provide evidence of insurance with an insurance carrier or carriers satisfactory to the City covering injury to persons and property suffered by the City of Bethel or by a third party as a result of operations under this contract by the Contractor or by any subcontractor. The Contractor's insurance shall provide protection against injuries to all employees of the Contractor and the employees of any subcontractor engaged in work under this Contract. All insurance policies shall be issued by insurers that (i) are permitted to transact the business of insurance in the State of Alaska under AS 21 and (ii) have a financial rating acceptable to the City. The Contractor shall notify the Project Manager, in writing, at least 30 days before cancellation of any coverage or reduction in any limits of liability.

Where specific limits and coverages are shown, it is understood that they shall be the minimum acceptable. The requirements of this subsection shall not limit the Contractor's indemnity responsibility under Subsection 10.1. Additional insurance requirements specific to this contract are contained in the Special Provisions, when applicable.

Contractor shall maintain the following policies of insurance with the specified minimum coverages and limits in force at all times during the performance of the Contract:

a. Workers' Compensation: as required by AS 23.30.045, for all employees of the Contractor engaged in work under this Contract. The Contractor shall be responsible for Workers' Compensation Insurance for any subcontractor who performs work under this Contract. The contractor shall submit copies of all subcontractor's workmens' compensation insurance. The coverage shall include:

- (1) Waiver of subrogation against the City;
- (2) Employer's Liability Protection at \$500,000 each accident/each employee and \$500,000 policy limit;
- (3) "Other States" endorsement if the Contractor directly utilizes labor outside of the State of Alaska;
- (4) United States Longshore and Harbor Workers' Act Endorsement, whenever the work involves activity over or about navigable water; and
- (5) Maritime Employer's Liability (Jones Act) Endorsement with a minimum limit of \$1,000,000, whenever the work involves activity from or on a vessel on navigable water.

b. Commercial General Liability: on an occurrence policy form covering all operations with combined single limits not less than:

- (1) \$1,000,000 Each Occurrence;
- (2) \$1,000,000 Personal Injury;
- (3) \$2,000,000 General Aggregate; and
- (4) \$2,000,000 Products-Completed Operations Aggregate.



c. Automobile Liability: covering all vehicles used in Contract work, with combined single limits not less than \$1,000,000 each occurrence.

d. Umbrella Coverage: for Contract amounts over \$5,000,000 not less than \$5,000,000 umbrella or excess liability. Umbrella or excess policy shall include products liability completed operations coverage and may be subject to \$5,000,000 aggregate limits. Further, the umbrella or excess policy shall contain a clause stating that it takes effect (drops down) in the event the primary limits are impaired or exhausted.

The City shall be named as an additional insured on policies required by paragraphs **b** thru **d** above. All of the above insurance coverages shall be considered to be primary and non-contributory to any other insurance carried by the City of Bethel, whether through self-insurance or otherwise.

In any contract or agreement with subcontractors performing work, the Contractor shall require that all indemnities and waivers of subrogation it obtains, and any stipulation to be named as an additional insured it obtains, shall also be extended to waive rights of subrogation against the City of Bethel and to add the City of Bethel as an additional named indemnitee and as an additional insured.

The chosen bidder shall furnish evidence of insurance to the City before award of the Contract. The evidence shall be issued to the City and shall be either a certificate of insurance or the policy declaration page with all required endorsements attached and must:

- a.** Denote the type, amount, and class of operations covered;
- b.** Show the effective (and retroactive) dates of the policy;
- c.** Show the expiration date of the policy;
- d.** Include all required endorsements;
- e.** Be executed by the carrier's representative; and
- f.** If a certificate of insurance, include the following statement:

"This is to certify that the policies described herein comply with all aspects of the insurance requirements of Yukon Kuskokwim Regional Aquatic Health and Safety Center. The insurance carrier agrees that it shall notify the Engineer, in writing, at least 30 days before cancellation of any coverage or reduction in any limits of liability."

The City's acceptance of deficient evidence of insurance does not constitute a waiver of Contract requirements.

Failure to maintain the specified insurance or to provide substitute insurance if an insurance carrier becomes insolvent, is placed in receivership, declares bankruptcy, or cancels a policy may be grounds for withholding Contract payments until substitute insurance is obtained, and may, in the Department's discretion, be sufficient grounds for declaring the Contractor in default.

10.3. ROYALTIES, PATENTS, AND COPYRIGHTS The Design-BUILDER shall pay all royalties and license fees which may be due on the inclusion of any patented or copyrighted materials, methods, or systems selected by the Design-BUILDER and incorporated in the Work. The Design-BUILDER shall indemnify and hold the Owner harmless from all suits or claims for infringement of any patent rights or copyrights arising out of such selection. The Owner agrees to indemnify and hold the Design-BUILDER harmless from any suits or claims of infringement of any patent rights or copyrights arising out of any patented or copyrighted materials, methods, or systems specified by the Owner.



10.4. PROFESSIONAL LIABILITY INSURANCE The Design-Builder shall obtain, either itself or through the Design Professional, professional liability insurance for claims arising from the negligent performance of professional services under this Agreement, which shall be:

x Practice Policy or ☐ Project Specific Coverage

written for not less than \$1,000,000 per claim and in the aggregate. The Professional Liability Insurance shall include prior acts coverage sufficient to cover all services rendered by the Design Professional. This coverage shall be continued in effect for 5 year(s) after the Date of Substantial Completion.

10.5. BONDING

10.5.1. Performance and Payment Bonds x are required of the Design-Builder. Such bonds shall be issued by a surety licensed in the state in which the Project is located and must be acceptable to the Owner. The Owner's acceptance shall not be withheld without reasonable cause.

10.5.2. Such Performance Bond shall be issued in the penal sum equal to one hundred percent (100%) of the:

x Contract price, including design and construction.
☐ Agreed estimated construction cost of the Project as reflected in the Schedule of Values.

Such Performance Bond shall cover the cost to complete the Work, but shall not cover any damages of the type specified to be covered by the insurance pursuant to sections 10.2 and 10.4, whether or not such insurance is provided or in an amount sufficient to cover such damages.

10.5.3. The penal sum of the Payment Bond shall equal the penal sum of the Performance Bond. The Design-Builder's payment bond for the Project, if any, shall be made available by the Owner or the Design-Builder upon the Subcontractor's written request.

10.5.4. Any increase in the Contract Price that exceeds ten percent (10%) in the aggregate shall require a rider to the Bonds increasing penal sums accordingly. Up to such ten percent (10%) amount, the penal sum of the bond shall remain equal to one hundred percent (100%) of the Contract Price or as otherwise provided in subsection 10.5.2. The Design-Builder shall endeavor to keep its surety advised of changes within the scope of the initial Agreement potentially impacting the Contract Price or the Dates of Substantial Completion or Final Completion, though the Design-Builder shall require that its surety waives any requirement to be notified of any alteration or extension of time. A copy of the Design-Builder's Payment Bond for the Project, if any, shall be furnished by the Owner or Constructor upon the Subcontractor's written request.

10.6. Builder Risk Insurance – To be determined prior to execution of contract

10.6.1. Before commencing the Work, the Design-Builder shall obtain and maintain Builder's Risk Policy upon the entire Project for the full cost of replacement at the time of loss. This insurance shall also name the Owner, Owner's Representative, Professional Service Consultants hired by the Owner in connection with the Project (3rd Party Special Inspection firm) as named insureds. This insurance shall be written as a Builder's Risk Policy or equivalent form to cover all risks of physical loss except those specifically excluded by the policy, and shall insure at least against the perils of fire, lightning, explosion, windstorm, hail, smoke, aircraft (except aircraft, including helicopter, operated by or on behalf of Design-Builder) and vehicles, riot and civil commotion,



theft, vandalism, malicious mischief, debris removal, flood, earthquake, earth movement, water damage, wind damage, testing if applicable, collapse however caused, and damage resulting from defective design, workmanship, or material, and material or equipment stored offsite, onsite, or in transit. The Owner shall be solely responsible for any deductible amounts or coinsurance penalties. This policy shall provide for a waiver of subrogation in favor of the Design-BUILDER, Subcontractors, Material Suppliers, and Design Professional. This insurance shall remain in effect until final payment has been made or until no person or entity other than the Owner has an insurable interest in the property to be covered by this insurance, whichever is sooner. Partial occupancy or use of the Work shall not commence until the Owner has secured the consent of the insurance company or companies providing the coverage required in this subsection. Before commencing the Work, the Owner shall provide a copy of the property policy or policies obtained in compliance with this subsection.

ARTICLE 11 SUSPENSION, NOTICE TO CURE, AND TERMINATION

11.1. SUSPENSION BY THE OWNER FOR CONVENIENCE

11.1.1. The Owner may order the Design-BUILDER in writing to suspend, delay, or interrupt all or any part of the Work without cause for such period of time as the Owner may determine to be appropriate for its convenience.

11.1.2. Adjustments caused by suspension, delay, or interruption shall be made for increases in the Contract Price or the Date of Substantial Completion or the Date of Final Completion. No adjustment shall be made if the Design-BUILDER is or otherwise would have been responsible for the suspension, delay, or interruption of the Work, or if another provision of this Agreement is applied to render an equitable adjustment.

11.2. OWNER'S RIGHT TO PERFORM DESIGN-BUILDER'S OBLIGATIONS AND TERMINATION BY THE OWNER FOR CAUSE

11.2.1. If the Design-BUILDER persistently fails to supply enough qualified workers, proper materials, or equipment to maintain the approved Schedule of the Work, or fails to make prompt payment to its workers, Subcontractors, or Material Suppliers, disregards Laws or orders of any public authority having jurisdiction, or is otherwise guilty of a material breach of a provision of this Agreement, the Design-BUILDER may be deemed in default.

If the Design-BUILDER fails within seven (7) Days after receipt of written notice to commence and continue satisfactory correction of such default, then the Owner shall give the Design-BUILDER a second notice to correct the default within a three (3) Day period.

11.2.2. If the Design-BUILDER fails to promptly commence and continue satisfactory correction of the default following receipt of such second notice, the Owner without prejudice to any other rights or remedies may: (a) take possession of the Worksite; (b) complete the Work utilizing any reasonable means; (c) withhold payment due to the Design-BUILDER; and (d) as the Owner deems necessary, supply workers and materials, equipment, and other facilities for the satisfactory correction of the default, and charge the Design-BUILDER the costs and expenses, including reasonable Overhead, profit, and attorneys' fees.

11.2.3. In the event of an emergency affecting the safety of persons or property, the Owner may immediately commence and continue satisfactory correction of a default without first giving written notice to the Design-BUILDER, but shall give prompt written notice of such action to the Design-BUILDER following commencing the action.



11.2.4. If the Design-Builder files a petition under the bankruptcy code, this Agreement shall terminate if the Design-Builder or the Design-Builder's trustee rejects the Agreement or, if there has been a default, the Design-Builder is unable to give adequate assurance that the Design-Builder will perform as required by this Agreement or otherwise is unable to comply with the requirements for assuming this Agreement under the applicable provisions of the Bankruptcy Code.

11.2.5. In the event the Owner exercises its rights under subsections 11.2.1 or 11.2.2, upon the request of the Design-Builder the Owner shall provide a detailed accounting of the cost incurred by the Owner.

11.2.6. If the Owner terminates this Agreement for default, and it is later determined that the Design-Builder was not in default, or that the default was excusable under the terms of the Contract Documents, then, in such event, the termination shall be deemed a termination for convenience, and the rights of the Parties shall be as set forth in section 11.1.

TERMINATION BY OWNER FOR CONVENIENCE If the Owner terminates this Agreement other than as set forth in section 11.2, the Owner shall pay the Design-Builder for all Work executed and for all proven loss, cost, or expense in connection with the Work, plus all demobilization costs.

11.2.7. If the Owner terminates this Agreement before commencing construction, the Design-Builder shall be paid the unpaid balance of the Design-Builder's design costs as set forth in the Schedule of Values and for all proven loss, cost, or expense in connection with the Work.

11.2.8. If the Owner terminates this Agreement after commencing construction, the Design-Builder shall be paid the unpaid balance of the Design-Builder's design costs as set forth in the Schedule of Values, and for any Construction services provided to date

11.2.9. The Owner shall also pay to the Design-Builder fair compensation, either by purchase or rental at the election of the Owner, for all equipment retained. The Owner shall assume and become liable for obligations, commitments, and unsettled claims that the Design-Builder has previously undertaken or incurred in good faith in connection with the Work or as a result of the termination of this Agreement. As a condition of receiving the payments provided under this article, the Design-Builder shall cooperate with the Owner by taking all steps necessary to accomplish the legal assignment of the Design-Builder's rights and benefits to the Owner, including the execution and delivery of required papers.

11.3. TERMINATION BY THE DESIGN-BUILDER

11.3.1. Upon thirty (30) Days' written notice to the Owner, the Design-Builder may terminate this Agreement for any of the following reasons:

11.3.1.1. if the Work has been stopped for a thirty (30) Day period (a) under court order or order of other governmental authorities having jurisdiction, or (b) as a result of the declaration of a national emergency or other governmental act emergency during which, through no act or fault of the Design-Builder, materials are not available;

11.3.1.2. if the Work is suspended by the Owner for thirty (30) Days; or

11.3.1.3. if the Owner fails to furnish reasonable evidence that sufficient funds are available and committed for the entire cost of the Project in accordance with section 4.2 of this Agreement.



11.3.2. If the Owner has for thirty (30) Days failed to pay the Design-Builder pursuant to subsection 9.1.3, the Design-Builder may give written notice of its intent to terminate this Agreement. If the Design-Builder does not receive payment within seven (7) Days of giving written notice to the Owner, then upon seven (7) Days' additional written notice to the Owner, the Design-Builder may terminate this Agreement.

11.3.3. Upon termination by the Design-Builder in accordance with subsection 11.3.1 the Design-Builder shall be entitled to recover from the Owner payment for all Work executed and for all proven loss, cost, or expense in connection with the Work, plus all demobilization costs and reasonable damages. In addition, the Design-Builder shall be paid an amount calculated as set forth either in subsection 11.2.7 or 11.2.8, depending on when the termination occurs, and subsection 11.2.9.

ARTICLE 12 DISPUTE MITIGATION OR RESOLUTION

12.1. WORK CONTINUANCE AND PAYMENT Unless otherwise agreed in writing, the Design-Builder shall continue the Work and maintain the approved schedules during any dispute mitigation or resolution proceedings. If the Design-Builder continues to perform, the Owner shall continue to make payments in accordance with the Agreement.

12.2. DIRECT DISCUSSIONS If the Parties cannot reach resolution on a matter relating to or arising out of this Agreement, the Parties shall endeavor to reach resolution through good faith direct discussions between the Parties' representatives, who shall possess the necessary authority to resolve such matter and who will record the date of first discussions. If the Parties' representatives are not able to resolve such matter within five (5) Business Days of the date of first discussion, the Parties' representatives shall immediately inform senior executives of the Parties in writing that resolution was not affected. Upon receipt of such notice, the senior executives of the Parties shall meet within five (5) Business Days to endeavor to reach resolution. If the dispute remains unresolved after fifteen (15) Days from the date of first discussion, the Parties shall submit such matter to the dispute mitigation and dispute resolution procedures selected herein.

12.3. MITIGATION If the Parties select one of the dispute mitigation procedures provided below, disputes remaining unresolved after direct discussions shall be directed to the selected mitigation procedure. The dispute mitigation procedure shall result in a nonbinding finding on the matter, which may be introduced as evidence at a subsequent binding adjudication of the matter, as designated in section 12.5. The Parties agree that the dispute mitigation procedure shall be:

☐ Project Neutral or ☒ Dispute Review Board

12.3.1. MITIGATION PROCEDURES The Project Neutral/Dispute Review Board ("Neutral/Board") shall be mutually selected and appointed by the Parties and shall execute a retainer agreement with the Parties establishing the scope of the Neutral's/Board's responsibilities. The costs and expenses of the Neutral/Board shall be shared equally by the Parties. The Neutral/Board shall be available to either Party, upon request, throughout the course of the Project. The Neutral/Board is to issue nonbinding findings within five (5) Business Days of referral of the matter to the Neutral/Board, unless good cause is shown for more time.

12.3.2. If the matter remains unresolved following the issuance of the nonbinding finding by the mitigation procedure or if the Neutral/Board fails to issue nonbinding findings within five (5) Business Days of the referral (or longer if good cause shown), the Parties shall submit the matter to the binding dispute resolution procedure designated in section 12.5.



12.4. Not Used

12.5. **BINDING DISPUTE RESOLUTION** If the matter remains unresolved after submission of the matter to a mitigation procedure or to mediation, the Parties shall submit the matter to the binding dispute resolution procedure selected below:

Arbitration using the current Construction Industry Arbitration Rules of the AAA or the Parties may mutually agree to select another set of arbitration rules. The administration of the arbitration shall be as mutually agreed by the Parties.

☒ Litigation in either the state or federal court having jurisdiction of the matter in the location of the Project.

12.5.1. The costs of any binding dispute resolution processes and reasonable attorneys' fees shall be borne by the non-prevailing Party, as determined by the adjudicator of the dispute.

12.5.2. **VENUE** The venue of any binding dispute resolution procedure shall be the location of the Project unless the Parties agree on a mutually convenient location.

12.6. **MULTIPARTY PROCEEDING** The Parties agree that all Parties necessary to resolve a matter shall be Parties to the same dispute resolution procedure. Appropriate provisions shall be included in all other contracts relating to the Work to provide for the joinder or consolidation of such dispute resolution proceedings.

12.7. **LIEN RIGHTS** Nothing in this article shall limit any rights or remedies not expressly waived by the Design-Builder that the Design-Builder may have under lien laws.

ARTICLE 13 MISCELLANEOUS

13.1. **EXTENT OF AGREEMENT** Except as expressly provided, this Agreement is solely for the benefit of the Parties, represents the entire and integrated agreement between the Parties, and supersedes all prior negotiations, representations, or agreements, either written or oral. This Agreement and each and every provision is for the exclusive benefit of the Owner and Design Builder and not for the benefit of any third party.

13.2. **ASSIGNMENT** Neither the Owner nor the Design-Builder shall assign its interest in this Agreement without the written consent of the other except as to the assignment of proceeds. The terms and conditions of this Agreement shall be binding upon both Parties, their partners, successors, assigns, and legal representatives. Neither Party to this Agreement shall assign the Agreement as a whole without written consent of the other except that the Owner may assign the Agreement to a wholly owned subsidiary of the Owner when the Owner has fully indemnified the Design-Builder or to an institutional lender providing construction financing for the Project as long as the assignment is no less favorable to the Design-Builder than this Agreement. In the event of such assignment, the Design-Builder shall execute all consents reasonably required. In such event, the wholly-owned subsidiary or lender shall assume the Owner's rights and obligations under the Contract Documents. If either Party attempts to make such an assignment, that Party shall nevertheless remain legally responsible for all obligations under the Agreement, unless otherwise agreed by the other Party.

13.3. **GOVERNING LAW** This Agreement shall be governed by the laws of the State of Alaska.



13.4. SEVERABILITY The partial or complete invalidity of any one or more provisions of this Agreement shall not affect the validity or continuing force and effect of any other provision.

13.5. NO WAIVER OF PERFORMANCE The failure of either Party to insist, in any one or more instances, on the performance of any of the terms, covenants, or conditions of this Agreement, or to exercise any of its rights, shall not be construed as a waiver or relinquishment of such term, covenant, condition, or right with respect to further performance.

13.6. TITLES AND GROUPINGS The title given to the articles and sections are for ease of reference only and shall not be relied upon or cited for any other purpose.

13.7. JOINT DRAFTING The Parties expressly agree that both had opportunity to negotiate its terms and to obtain the assistance of counsel in reviewing its terms prior to execution. Therefore, this Agreement shall be construed neither against nor in favor of either Party, but shall be construed in a neutral manner.

13.8. RIGHTS AND REMEDIES The Parties' rights, liabilities, responsibilities, and remedies with respect to this Agreement, whether in contract, tort, negligence, or otherwise, shall be exclusively those expressly set forth in this Agreement.

ARTICLE 14 CONTRACT DOCUMENTS

14.1. CONTRACT DOCUMENTS The Contract Documents are as follows:

- a) This Agreement
- b) City of Bethel Request for Proposal for the Yukon Kuskokwim Regional Aquatic Health and Safety Center, dated September 21, 2012, and any Addenda issued.
- c) Owner-provided information pursuant to subsection 3.6.4 and other Owner information identified as intended to be a contract document.
- d) ~~CONTRACT DOCUMENTS~~ The 65 % Design Development Documents provided as a part of the Request for Proposal; *gn-af*
- e) The Construction Documents upon Owner approval under section 3.1;
- f) Other: Yukon Kuskokwim Regional Health and Safety Center Special Conditions, attachment M of RFP.

14.2 PREVAILING WAGE This is a State-funded project. Current prevailing rate of wages apply to this project in accordance with AS Title 36 PUBLIC CONTRACTS. The Contractor shall pay labor the current prevailing rates as found in Pamphlet 600, issued by the State of Alaska, Department of Labor and Workforce Development. Prevailing rates of wages can be found at the following website: address: <http://labor.alaska.gov/lss/pamp600.htm>. Contractor to keep copies for certified payroll documents on site and available for review by the Owner.

14.3 ORDER OF PRECEDENCE In case of any inconsistency, conflict, or ambiguity among the Contract Documents, the documents shall govern in the following order:

- a. Change Orders and written amendments to this Agreement
- b. This Agreement
- c. Special Conditions, attachment M of RFP
- d. Request for Proposal attachments and addendums
- e. Contractor's design build proposal
- f. Design documents approved by the Owner pursuant to subsection 2.3.15 and section 3.1 in order of the most recently approved



- g. Information furnished by the Owner pursuant to section 4.1 or designated as a contract document in section 14.1
- h. other documents listed in this Agreement

OWNER: CITY OF BETHEL

BY: Lee M. Foley NAME: LEE FOLEY TITLE: City Manager

WITNESS: Carol A. Sutton NAME: Carol A. Sutton TITLE: Executive Assistant

DESIGN-BUILDER: Bethel Services, Inc.

BY: Anastasia Hoffman NAME: Anastasia Hoffman TITLE: President & CEO

WITNESS: John F. Conway NAME: JOHN F. CONWAY TITLE: PRINCIPAL

END OF DOCUMENT.



Pool Building Report

A culmination of issues produced the “perfect storm” scenario that could have easily brought the aquatic center to a white flag surrender condition. However, close attention to detail and swift response of tale tail signs prevented what could have been a MUCH, MUCH worse scenario for the building. I think everyone would be pleased to know, at NO time did our pool building come close to becoming an ice skating rink. Also, normally occupied spaces remained well above freezing temperatures with the exception of the North, North West corner of the building (conference room and arctic entry). I think it is also important to state, at all times throughout the building closure the primary heating systems have been operational.

All issues except one stem directly from the subzero temperatures and the extended length of time the building was exposed to them. In addition to the subzero temperatures, a multitude of building design, building construction and installation problems have directly impacted the buildings ability to function properly. This resulted in multiple compounding and separate issues. I will elaborate in greater detail on these issues later in this report.

Summary of events and findings:

Initially, pool staff reported standing, slow draining water in both locker rooms as the main concern. No other major issues were noted at the time. City of Bethel maintenance staff immediately responded by conducting a thorough inspection of the buildings accessible crawl spaces. A search for evidence of a slow/poor drainage source was the goal. ***Key Note: The majority of the facility’s domestic water and sewer lines are located below the sub floor in an accessible crawl space below the Natatorium side of the building. The accessible crawl space is adequately heated by 4 large unit heaters controlled by the BAS (Building Automation System). Typical temperatures in this crawl space have been 50 degrees or above but vary on sides from outside wind direction and temperatures.***

The inspection of the accessible crawl space found No breaks, no leaks, no standing water, nor signs of ice near or around ANY of the domestic water or sewer lines. The space did however, feel notably cooler than normal. Approximately 40F – 45F degrees on the windward (North). The south and South West side of the crawl space was above 70F degrees. The warm and cold side of the crawl space is heavily dependent on the wind conditions and temperature outside. Weather conditions during the time of the crawl inspection was -24F degrees with a very strong sustained North wind. It was reasonable to expect the northern portion of the crawl space would be colder due to this. We have seen this previously, but not to this extent.

Regardless of the prevailing colder temperatures outside, this led City Maintenance staff to check heating lines and unit heaters for appropriate supply temperatures. Heating lines were found hot to touch but not 180F – 200+F degrees hot (as normal). The cooler than normal heating lines, led maintenance to check for accurate commands of actuators and valves from the BAS system. A single actuator/valve combo associated with the Glycol heating system was discovered as “tripped”. Maintenance staff reset the tripped actuator and literally immediately, correct temperatures began flowing to all glycol heated systems throughout the facility. Significant warming changes were felt within 30 minutes.

The discovery of the tripped actuator initiated maintenance to check all other related glycol heated systems, which included a glycol heat loop (pex) that supplies warmth to the arctic pipe that protrudes from the facility, within the accessible crawl space to the lift station located on the Eastern side of the building. Both the supply and return pex lines were found cold to the touch but warming significantly on the supply side as glycol heating had been restored. The glycol to this heat loop is automatically controlled through the facility's BAS. Maintenance observed both supply and return pex lines return to adequate temperatures within several minutes as a result of resetting the tripped actuator.

This in turn led maintenance to check the status of water flow into the lift station from the arctic pipe exiting the building. The lift station was opened and found to be completely full and frozen. Maintenance immediately began trouble shooting the reason for the lift station freeze up. Utility maintenance was called to assist and responded quickly. Utility Maintenance found both pumps tripped at the control terminal and nonoperational regardless of selector position. Level sensors were frozen and not responsive also. Ice was also found in the sewer lines from the lift station to the city sewer system. It was suspected the heat trace was not working and troubleshooting of that system began immediately. The service switch for the sewer heat trace is located inside the pool facility electrical room. Sewer heat trace was found in the energized position however, the 60A circuit breaker associated on a panel was found tripped. Breaker was reset and power restored to the heat trace that runs from the lift station and along the city sewer pipes.

Within 2 days, the standing water in the facility floor drains began draining. On day 3 all standing water within the facility had drained. Lift station had also mostly thawed.

During the "thawing" days, very close attention was given to the building and its systems because temperatures still seemed to be lower than expected for many areas within the building. Cold external temperatures were initially thought to be the reason behind this but we wanted to be sure there wasn't a BAS problem. Maintenance staff stood watch rotations within the facility to monitor and ensure ALL heating system remained online and in operation. City maintenance staff and acting pool manager Shadi conducted a deep thorough look of the systems associated with the BAS. Many minor issues were observed. Several examples of findings are:

- BAS system incorrectly reporting Actuators/valves position as compared to actual position. (% closed or open on BAS system screen versus actual position on the actuator itself)
- Non-operating actuators/valves (non-responsive to BAS programmed commands)
- Non-operating actuators/valves (non-responsive to BAS override commands)
- Actuators wired or programmed backwards (actuators closed when commanded and reporting open or visa versa)
- 2 devices on BAS system were not locatable when cross referencing "As Built" drawings.
- Strange distribution and programmed commands of heat to cold spaces regardless of programmed temperature set points.
- Potentially failed temperature sensors
- Building exhaust commanded fully open blowing MASSIVE amounts of heat outside when suspected it should be in command closed.
- Slow or Intermittently operating actuators from BAS commands (override run and program run)
- Extremely poor slab temperatures in several zones regardless of actuator/valve position.

- Temperature readings within the BAS that did not concur with actual readings taken by maintenance staff. (ex: 115F BAS reported versus 50F actual temperature reading)

These strange findings resulted in the City of Bethel maintenance requesting immediate quotation for Long Building Technologies (BAS System providers and support) to provide a technician to the facility AS SOON AS POSSIBLE, to assist in troubleshooting, servicing and replacing any failed components to the BAS programming and physical components. *(Quotation was received and awaiting City Managers approval. Also note: Regardless whether quotation had been approved sooner, Long Building Technologies has stated they cannot provide a technician immediately because they do not have one available to send, but would send parts ahead of time for City of Bethel maintenance to replace if capable.)*

During the several days wait for the sewer line and lift station to thaw, additional problems arose further delaying progress to open the facility back to the public and increasing the demand for staff presence within the building.

- Domestic water line located in an inaccessible interstitial crawl space in the North West portion of the building froze and burst flowing water into the interstitial space until filling the space and then leaking outside.
 - o City maintenance staff once again immediately jumped in with ALL hands. Water was shut off to the building and troubleshooting the causes became priority. Water leak was located in the North, portion of the building, in the North West corner below the concession and reception area. Access to the North side interstitial crawl space was gained by cut out opening (2Ft x2Ft approximate) in the lower soffit MIP (Metal Insulated Paneling) from underneath, and exterior of the building. The space is inaccessible from within the building and must be entered from outside, below the building. The space is divided by a large structural I beam running East to West. 2 separate openings were required to access the each crawl space. A domestic waterline was found burst from exposure to extremely cold temperatures. Repairs were made to the broken water line and water left OFF within the facility to prevent reoccurrence. Examination of the entire North side crawl space was conducted by maintenance staff. Crawl space was cold, as in just as cold as outside of the building. Maintenance found absolutely NO heating system (Unit Heaters, Radiant Fin, Radiant floor etc) anywhere within the entire space. In addition, significant amount of air penetrations were discovered at the piling to structural beam penetrations, MIP panel joining locations, as well as wall to soffit joining locations. Several penetrations are large enough to pass your entire hand through (3+inches wide). Cold air can be felt BLASTING through almost each and every penetration location with varying degree. City Maintenance foreman reached out to the original architects for assistance in what would be the best temporary solution until a more thorough evaluation could be conducted and proper repairs made. Architects suggestion was to fill the air voids and penetrations with an insulating batting material. City of Bethel purchased materials and began filling are voids and penetrations to limit cold air penetration within the entire interstitial crawl space. This remedy showed significant changes to the space temperature when aided by a Frost fighter affixed in the 2ft x 2ft access opening to blow hot air into the space. Space is able to maintain an above freezing temperature $\frac{3}{4}$ of the way across (West to East) so

long as the frost fighter is operational. Maintenance staff are manning a rotational shift outside of normal working hours to keep the frost fighter fueled and providing heat to the space. Please note: the Far East side of the crawl space is not able to keep an above freezing temperature. There is both domestic water and sewer drains on the East side of the building that remain frozen at this time.

- Sewer lines located in the same inaccessible interstitial crawl space in the North West and North East portion of the building froze solid.
 - o Same countermeasure essentially as the broken waterline in the same space.
- Fire Suppression Sprinkler lines above the drop ceiling in North West portion of building froze and were discovered slowly leaking into the interior spaces.
 - o City Maintenance removed several of the drop ceiling tiles in both the arctic entry area as well as the conference room. Temperatures above the drop ceiling tiles was FRIGID. Large amounts of cold air could be felt falling from the space above the ceiling tiles. Large air penetrations were discovered at the joint where the top wall and roof structure joined. Essential outside air was blasting through this penetration into the space above the ceiling tiles. This cold air resulted in a freeze up of the fire suppression system in these two locations. Bursting two Victaulic fittings within the ceiling of the conference room. Similar to the crawl space below NO heating system was found and the space was as cold as outside. Fire alarm system was placed in troubleshoot test mode, fire suppression lines were drained and system placed OFFLINE. City maintenance conducted repairs on the Victaulic fittings. System was recharged with water after repairs. City Maintenance staff began insulating the air penetrations in both the conference room and arctic entry with R38 unfaced batting and 1.5 inch foam board. During the insulation install one of the city maintenance employees discovered additional water spraying from a 3 way connection on the fire suppression system. The system was once again drained down and further inspections for fail points were discovered. Accel Fire in Anchorage was contacted to order parts and technician arranged for travel to arrive in Bethel the follow Monday (Jan 6th). System remained off and drained until Fire Suppression technician could arrive and further inspect and replace. City maintenance staff continued with insulating the arctic entry space, but quickly realized further insulating could not continue as it would prevent the fire technician from reaching the fail points. Technician arrived Monday as planned and conducted inspection of the suppression system. During his inspection he found 2 additional fail points. He attempted to order the parts from Anchorage but none of the suppliers had inventory on hand. Parts were located in the lower 48 and GOLDSTREAK order was placed. Parts are expected to arrive end of week (Jan 10th) Technician remaining into town until parts arrive to then install and bring system back online.

City of Maintenance staff make several deep walkthroughs of the pool building each and every day to ensure building is remaining warm and search for any new or potentially new problems. City of Bethel maintenance staff are continuously fueling the Frost Fighter providing heat to the unheated crawl space on the north side of the building. On Jan 7th, Building maintenance found the boiler system to have lost a significant amount of boiler pressure and began troubleshooting. A full search of the building was conducted to find a heating system failure. No fail points found and troubleshooting is continuing. Boiler system was recharge to normal operating pressures. Within 1 hour the system once again indicated low

boiler pressures. A thorough search began again, to include isolating each boiler from the system to determine if there may be a leak within the boiler itself. As of the time I am writing this, problem is still undetermined but poses a serious risk to keeping the pool building heated adequately. City of Bethel staff is continuously monitoring the building, the heating systems



March 20, 2020

Mr. Marcus Kuhns
Bethel Services Inc.
2605 Denali Street, Suite 100
Anchorage, AK 99503

**Subject: Yukon Kuskokwim Health and Fitness Center
Notice of Deficiencies**

Dear Mr. Kuhns,

On behalf of the City of Bethel (City) we are reaching out to inform you of a situation.

In January 2020, the Yukon Kuskokwim Health and Fitness Center (YKHFC) had to close for approximately 10 days due to issues related to the cold weather. The City requested the Architect of Record visit YKHFC to identify deficiencies.

Architects Alaska visited the YKHFC on January 13 and 14, 2020 and identified several issues, some of which were related to defective construction. A draft of their investigation and mitigation report is appended.

The City is exploring construction and product warranties, legal options, and assessing cost of repairs, and will keep you informed of our corrective action plan.

Sincerely,
DOWL

Chase A. Nelson, P.E.
City of Bethel Contracted Municipal Engineer

Cc: Michael Gatti, JDO Law Office, Bill Howell, City Manager, Bill Arnold, City Public Works Director

Encl: Architects Alaska draft investigation and mitigation report



City of Bethel Yukon-Kuskokwim Fitness Center Leak Investigation and Mitigation Report

Date: 23 January 2020

SERVICE
TEAMWORK
RESPECT
INTEGRITY
DEVOTION
EXCELLENCE

Chase Nelson, DOWL Engineers

Subject: Yukon Kuskokwim Fitness Center, Leak Investigation and Mitigation Report

Project Number: 12044.01

Dear Mr. Nelson,

On January 2nd, 2020, Architects Alaska was informed of various concerns threatening the structure and operation of the Yukon-Kuskokwim Fitness Center (YKFC). I was requested to visit the building to make recommendations for mitigation and repair. These are addressed in detail below. Please note that, for the purpose of clarity and consistency, room names and numbers, referenced locations, cardinal directions, and drawings all refer to those used in the Construction Drawings titled, *Yukon Kuskokwim Regional Aquatic Health and Safety Center Construction Documents*, dated April 15th, 2013.

On January 13th and 14th, I toured the YKHC with various City of Bethel personnel to observe, discuss, and document the issues that affect the building's performance. To aid in the observations, I used an Extech I5 FLIR thermal imaging camera. Personal history of the facility, design considerations, and several construction observation visits were also valuable assets in the site visit.

PROJECT BACKGROUND

Architects Alaska designed the facility along with PDC Inc. Engineers, BBFM Engineers Inc., AMC Engineers, and Counsilman Hunsaker. The building was constructed by Bethel Service Incorporated and UNIT Company. AAI made several site visits throughout its construction. The facility was opened in November 2014.

PROBLEMS REPORTED

The Yukon Kuskokwim Regional Fitness Center experienced frozen water, sewer, and sprinkler piping, and resulted in burst water piping and cracked sprinkler piping fittings starting December 25th, 2019 and continuing for several days after. These issues were brought to the attention of Architects Alaska on January 2, 2020 by Mr. Corbin Ford, Foreman of the City of Bethel Facilities and Property.



City of Bethel Yukon-Kuskokwim Fitness Center Leak Investigation and Mitigation Report

Mr. Ford indicated the problems and associated locations that were currently affecting the use of the YKFC facility. These include:

- Burst domestic water line in the concealed soffit space below Reception/Concessions Room 104
- Multiple frozen waste pipes running east/west north of Grid 8
- Frozen sprinkler piping above the ceiling of Conference Room 102, resulting in cracked fittings discovered before piping thawed.

A detailed description of the problems, including sequence of events and activities taken by Facilities and Property personnel, can be found in Mr. Ford's "Pool Building Report" attached to this report.

The likely cause of these issues is an unfortunate combination of extreme weather (within the anticipated design range), one of two boilers being inoperable and inability to reach the set temperature of the radiant floor, inoperable heating controls, and significant gaps in the insulation of the building envelope.

The facility has been in operation since November 2014 and has not experienced any of these issues before this winter season. The combination of sustained cold weather and the boiler being down showed the previously unknown flaws of missing insulation and failed mechanical actuators.

GENERAL OBSERVATIONS

On January 13th, I visited the pool facility with City of Bethel Facilities and Property employees Corbin Ford (foreman) and Gary Poe, and DOWL Engineers PM Chase Nelson. Mr. Ford pointed out the areas that had been damaged and work that his crew had done to prevent further damage. In general, the conditions I observed were as reported by Mr. Ford prior to my visit. Several icicles were hanging from soffit construction, and a significant amount of ice coated the ground that had poured out of the soffit space. Two access holes were cut into the concealed soffit space from below, a portable Frost Fighter indirect fired heater was pumping warm air into the soffit, temporary measures to limit cold air intrusion were in place, and the sprinkler system had been drained with a manual "fire watch" in action per the requirements of the Bethel Fire Department. These measures had allowed the facility to reopen that morning.

The following day, I was informed of roof leaks that had previously been reported at the facility, but not made known to the design team. I returned with Public Works Director Bill Arnold and Yukon-Kuskokwim Fitness Center Facility Director, Stacey Reardon. The locations of leaks were pointed out, as well as the conditions in which they occur. These leaks are not active, but should be expected to reoccur if not addressed.

The weather on both days of my visit was approximately 20 degrees, calm winds, and cloudy skies with occasional flurries. This weather was significantly warmer and calmer than the previous weeks when the problems occurred.

CORRECTIVE ACTIONS

This report addresses the various building concerns and proposes corrective actions to be taken to prevent further damage. Each reported and observed problem is addressed in isolation. The proposed solutions, if accepted by the City of Bethel, should be designed and constructed by qualified persons.



City of Bethel Yukon-Kuskokwim Fitness Center Leak Investigation and Mitigation Report

ISSUE 1, Cold concealed soffit space and associated frozen and burst piping.

This is perhaps the most immediate concern for the YKFC facility and the original reason that Architects Alaska was asked to visit the facility. As addressed above, a combination of factors, including construction, climatic conditions, and maintenance problems contributed to the burst pipes. These factors are addressed in individually.

ISSUE 1.1, No insulation at several pile caps in the concealed soffit space. (Note: The same conditions were noted at several pile caps in the accessible soffit space as well. This section applies to all similar conditions.)

Reported Problem: No insulation is present between wood pile caps and insulated metal panels at several locations, resulting in significant cold air intrusion into the unheated concealed soffit.

Emergency Repairs: At my suggestion on January 2nd, the City of Bethel Facilities and Property Crew stuffed all observed gaps in the thermal envelope with unfaced batt insulation as a measure to slow air intrusion.

Observed conditions: During my site visit, I saw several such gaps between the insulated metal soffit panels and wood pile caps. These were filled with batt insulation as suggested. Mr. Ford removed some insulation in several locations, and daylight could be seen through large, previously unfilled gaps, demonstrating that it was a significant breach in the thermal envelope. Using a thermal camera, I was able to tell that the temporary batt insulation infill was performing nearly as well as the adjacent insulated metal panels. However, it should be pointed out that the soffit was being positively pressurized with Frost Fighter indirect fired heater. Without this pressurization, we anticipate that the lack of an air barrier would result in some cold air intrusion at these locations, although significantly less than without any insulation.

Using the thermal camera outside of the soffit, I pointed out several other pile cap locations that are likely resulting in significant heat loss from the accessible soffit space.

Proposed Solution: Check all pile cap locations to verify which locations are missing insulation. When weather conditions allow, add foam-in-place insulation between pile caps and soffit panels as indicated in Detail C1/A5.01 of the construction drawings. Where the gap between pile caps and soffit panels exceeds 0'-1", provide prefinished metal flashing flush with the bottom (exterior) surface of the soffit panels, and fill gaps with foam-in-place insulation. See modified detail in Figure 1.1e.



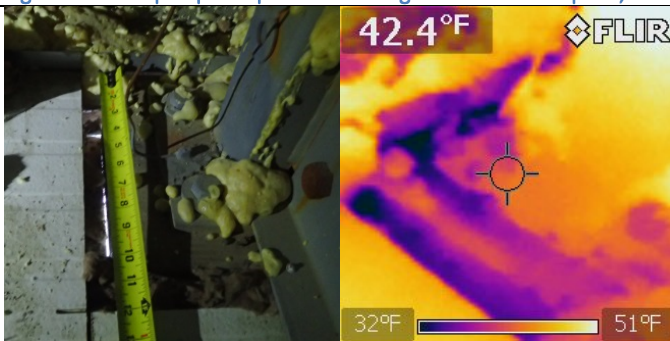
City of Bethel Yukon-Kuskokwim Fitness Center Leak Investigation and Mitigation Report



Figure -1.1a. Gap at pile cap as seen during conduction on April 3, 2014



Figure -1.1b. Batt insulation added to fill gaps at pile cap and soffit



Figures -1.1c. and -1.1d. Pile cap at Grid H:10, with +/- 2" of missing insulation on two sides of pile cap, and daylight visible. (Note that spray foam was an attempt at emergency repair prior to filling gap with batt insulation.)

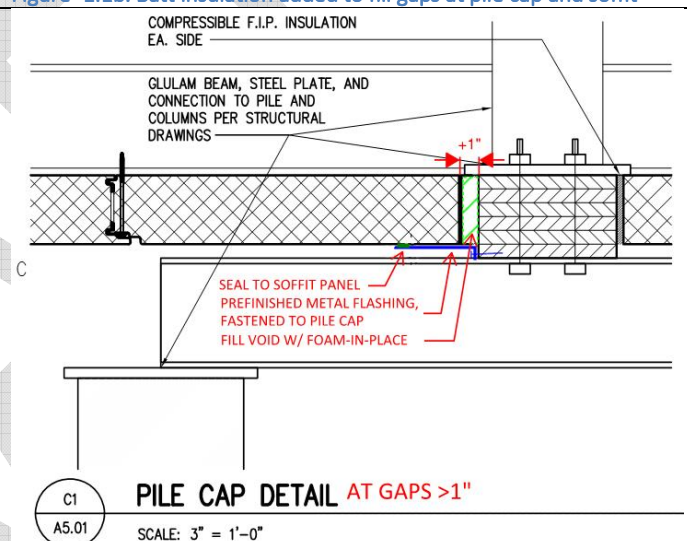


Fig 1.1e. Proposed gap insulation

ISSUE 1.2, Missing butyl sealant suspected between several soffit panels

Reported Problem: Gaps in soffit panel joints permit cold air intrusion in several areas. This was reported both within the concealed and the accessible soffit spaces.

Observed Conditions: Cold air could be felt in the locations indicated by Mr. Ford. In addition, frost was visible on the interior surface of several panels where the surface temperature was lower than freezing point.

Proposed Solution: Mark all known locations of cold air intrusion. Apply sealant recommended by insulated metal panel manufacturer to seal gaps between panels.



City of Bethel Yukon-Kuskokwim Fitness Center Leak Investigation and Mitigation Report



Fig. 1.2a. Likely missing butyl tape at panel joint. Note frost on either side of joint.

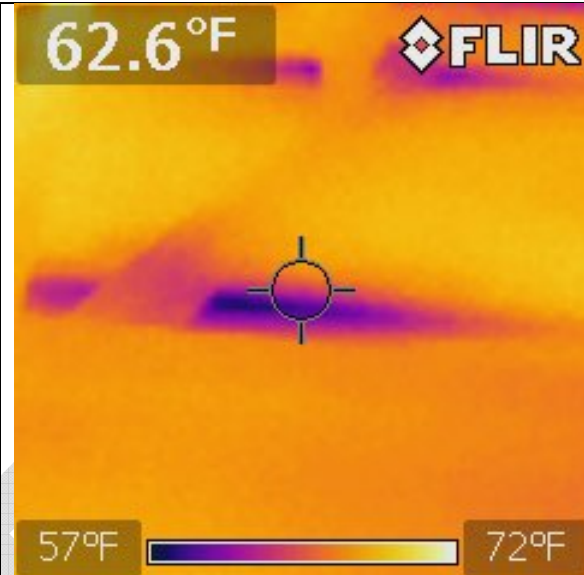


Fig. 1.2b. Same panel joint as Figure 1.2a. +/- 15 degree difference at location of suspected missing butyl tape.

ISSUE 1.3, Add heat to concealed soffit.

Reported Problem: No heat within the concealed soffit space.

Observed Conditions: The space was designed to be heated with surplus heat from the adjacent accessible crawlspace and from the radiant floor above. If HVAC systems were operating correctly and insulation was continuous, the concealed space should be able to maintain above freezing temperatures. However, it appears that this may be insufficient to maintain above freezing temperatures during extended cold weather. Accessing and heating the space is made difficult by wide flange beams running the length of Grids 8 and Grids 9 which divide the concealed soffit space into two zones and limit air circulation.

Proposed Solution: If desired by the City of Bethel, supplemental heat in these spaces would provide one more safeguard to prevent frozen pipes in the future. We recommend a few different strategies to accommodate the various plumbing elements:

- *North of Grid 9:* Install lengths of fintube adjacent to waste lines coming from Conference Room sink. Provide insulation around plumbing traps serving FD-1 (Vestibule) and FD-2 (Boiler Room) floor drains.
- *North of Grid 8, South of Grid 9:* Install two small unit heaters within the concealed soffit space; install one unit heater near Concessions 104 sink, and one near Boiler Room 129 plumbing. Heaters should be readily accessible to new access hatches from below the building. Aim unit heaters in such a way as to create a convection current when unit heaters are operating. HWS/HWR piping that is added to feed these new terminal heating units needs to connect to the 4" HWS/HWR mains located north of grid 7 (running between grids D and H). See drawing M201.

See memo from AMC Engineers attached to this report for further information. It should be noted that continuity of the thermal envelope should take precedence over supplemental heat.

ISSUE 1.4, Ensure water is removed from soffit space.



City of Bethel Yukon-Kuskokwim Fitness Center Leak Investigation and Mitigation Report

Reported Problem: A significant amounts of water was introduced into the soffit space when the domestic water to the Concessions sink burst.

Observed Conditions: Ice was present in many (exterior) locations that had dripped from gaps in the soffit and wall framing of the concealed soffit space. The interior of the soffit north of Grid 9 did not have any water present at the time of my visit. I did not access the soffit between Grids 8 and 9 due to the presence of the Frost Fighter.

Proposed Solution: Ensure that all moisture is removed from the soffit space. The Frost Fighter is likely dehumidifying the space while it is operating. However, crews should use a moisture meter to confirm that water has drained and evaporated to ensure that it does not create additional damage due to saturation, nor create an unhealthy environment due to mold.



Fig. 1.4a. Significant amounts of ice at panel joints where water had leaked from burst piping.



Fig. 1.4b. Ice present at access door cut into soffit panel.

ISSUE 1.X, Missing insulation at transition from soffit to wall panel. (THIS SECTION MAY BE ADDED, PENDING CONFIRMATION FROM CORBIN)



City of Bethel Yukon-Kuskokwim Fitness Center Leak Investigation and Mitigation Report

ISSUE 2, Cold concealed ceiling space above Conference Room 102 and Vestibule 100, and associated frozen and burst sprinkler piping.

ISSUE 2.1, Conference Room 102

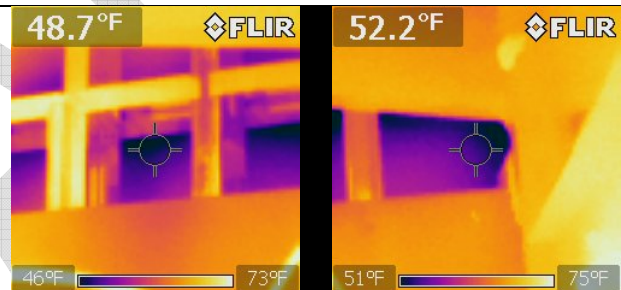
Reported Problem: frozen sprinkler piping was discovered above the ceilings of Conference Room 102 and Vestibule 100. Frozen pipes were reportedly discovered due to slow leaks into the rooms below; the system was drained before significant damage occurred. Significant cold air was felt in the area of the wide flange beam at the building eave.

Emergency Repairs: Accel Fire had performed emergency repairs to remove broken pipe fittings, pressurized the system to test them, and then drained the sprinkler system to prevent the possibility of additional freezing. The facility is now on a 24 hour fire watch. Mr. Ford indicated that his crew had placed 2" rigid insulation wedged up between the inside face of the exterior insulated metal wall panels and the wide flange roof beam. This reportedly significantly slowed cold air intrusion. See also attached report from Accel Fire.

Observed Conditions: Several ceiling tiles were removed in the Conference Room to allow for air circulation. Mr. Ford showed the cracked fittings that had been removed by Accel Fire. The thermal camera showed that the eave beam was warm; however, it was evident that the wide flange beam at the rake was extremely cold, likely due to missing insulation.



Fig. 2.1a. Replaced sprinkler fittings. Rigid insulation added between wall and wide flange beam.



Figures -2.1b and 2.1c. Exterior wall on rake end very cold above Conference Room.



Fig. 2.1d. Rake condition above Conference Room 102, as seen on April 3, 2014 Construction Observation Site Visit.



Fig. 2.1e. Eave condition on north end of building, as seen on April 3, 2014 Construction Observation Site Visit.



City of Bethel Yukon-Kuskokwim Fitness Center Leak Investigation and Mitigation Report

Proposed Solution: Check that insulation has been installed as indicated in the Construction Drawings. See details A1/A5.01 and B1/A5.01. Add insulation where missing. If insulation cannot be applied from exterior, an interior approach may be possible. However, care must be taken to ensure that structural steel does not become a cold bridge. See also memo from AMC Engineers regarding building controls.

ISSUE 2.2, Cold concealed ceiling space above Vestibule 100 and associated frozen and burst piping.

Reported Problem: Same as Issue 2.1.

Observed Conditions: Same as Issue 2.1. In addition, it was noted that the wall separating Vestibule 100 from Corridor 101 was extended to the underside of the roof deck. This wall was shown in the construction drawings to terminate above the level of the ceiling, and then be open to other ceiling spaces above. (See Building Section A1/A3.01). The higher wall results in an enclosed space in which air cannot communicate to other ceiling spaces; this stagnant air puts wet piping further at risk of freezing because the arctic vestibule below and frequently open exterior doors results in a frequently cold room.

Proposed Solution: Same as Issue 2.2. In addition, cut and remove GWB from 1'-0" above level of ceiling at north wall of Corridor 101 to the underside of the roof for the full width of the corridor, allowing air to communicate between ceiling spaces.

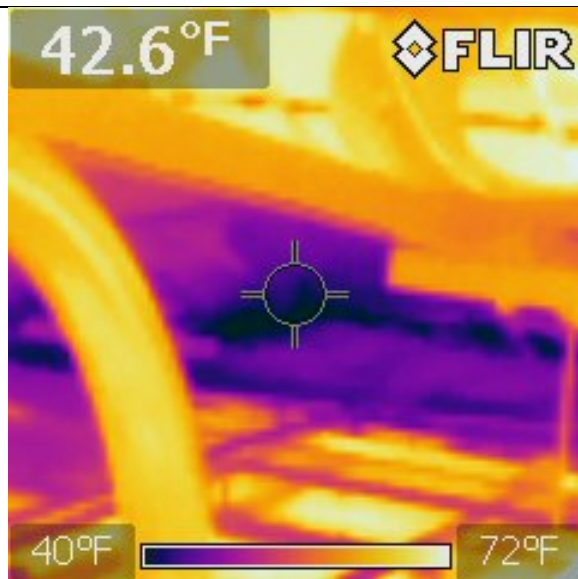


Fig. 2.2a. Eave condition above Vestibule 102. Note that it appears there is missing insulation at the transitions between soffit, wall, and roof.



Fig. 2.2b. Wall framing and drywall continues vertically above vestibule doors..



City of Bethel Yukon-Kuskokwim Fitness Center Leak Investigation and Mitigation Report

ISSUE 3, Leaking roofs at transition between roof levels.

ISSUE 3.1, Leaking Roof in Natatorium

Reported Problem: Roof leaks reported between Grids 2 and 1, B and G during precipitation concurrent with South winds. Facility Manager Stacey Reardon reports that the length of the “mega truss” on Grid 2 between Grids B and G leaks into the pool, and that water drips down the length of the exposed roof joists to Grid 1. She also indicated that the windows on the south wall between grids B and D, and D and E leaked at the head condition during the same rain/wind events. Mr. Arnold indicates that south winds are predominant during the summer months, which corresponds to the times that Ms. Reardon indicates the leaks occur.

Observed Conditions: small areas of rust were apparent at the lowest point of open web joists in the area reported to leak. It appears evident that rain water penetrates along Grid 2, migrates down the structure, and follows the path of the bottom chords of trusses towards the south wall of the building. It is very likely that the windows do not leak, but instead, are subject to this same roof leak following the path of the joists, which then drips through the ventilated plenum assembly, and manifests itself at the head condition of the windows. I could not access the roof to see the condition of wall panels, roofing, or flashings.

Note: rust was also noted on Column A:1. The source of this is unknown.

Proposed Solution: Inspect the roof and high wall assembly for obvious gaps in the transition between the high wall and the roof assembly. Specifically, check the condition and presence of flashing, self-adhered membrane, and foam closure as indicated in Detail D2/A5.01 of the Construction Drawings. If these items are present, it seems probable that wind-driven rain is being pushed through the foam closure and into the ventilated roof assembly below. If so, the flashing should be extended and an addition foam closure should be added. See revised detail D2/A5.01, shown in Figure 3.1f below. Clean areas of rust and apply touch-up paint to prevent further corrosion. Replace damaged GWB near Grid G:2.



Fig.3.1a. Small areas of rust on open web joists and wide flange, associated with leaking roof.



Figures -3.1b Rust noted on Column A:1.



City of Bethel Yukon-Kuskokwim Fitness Center Leak Investigation and Mitigation Report



Fig. 3.1c. Efflorescence on CMU and Grout near Pool Equipment Storage



Fig. 3.1d. Damaged GWB at bulkhead near Grid G:2.



Fig. 3.1e. Cracked tile in soffit of window well. Cracks may be associated with water damage, but may also be associated with building movement. Monitor for further movement.

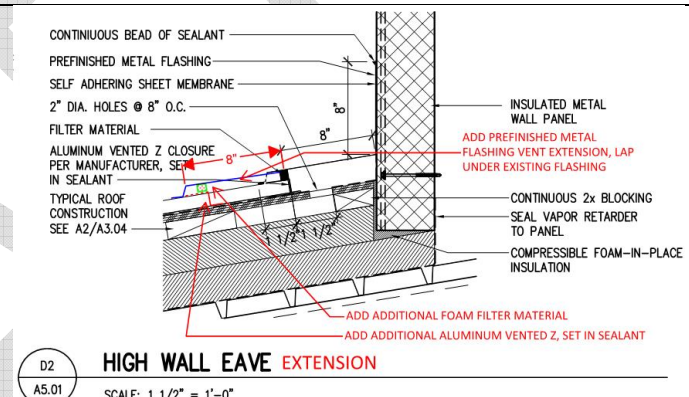


Fig. 3.1f. Extend highwall eave flashing. Add additional vented z closure and additional foam closure.



City of Bethel Yukon-Kuskokwim Fitness Center Leak Investigation and Mitigation Report

ISSUE 3.2, Leaking roof in Fitness and Exercise rooms

Reported Conditions: Similar to Issue 3.1, except that leaks on the north side of the building occur during precipitation concurrent with North winds. These leaks are reported to occur much less frequently than those in the Natatorium. Mr. Arnold indicates that the north winds are predominant during winter months, and Ms. Reardon confirmed that the leaks occur primarily during winter rains and winter snow melts. Leaking has been reported on either side of the wall separating Gallery 105 from Fitness Room 106 and Exercise Room 107

Observed Conditions: Same as Issue 3.1. Windows in these rooms have not been reported to leak. Note that one fire alarm device in Exercise Room 107 shows signs of water intrusion in the strobe.

Proposed Solution: Same as Issue 3.1. Also, check the affected fire alarm device and replace if inoperable. We also suggest adding a temporary piece of flashing “uphill” from the fire alarm to divert drip water away from fire alarm until the roof leaks can be fixed.



Fig. 3.2a. Damaged strobe/annunciator. Inspect to ensure it is still operational and replace if not. Install metal flashing to divert leaking from causing further damage.

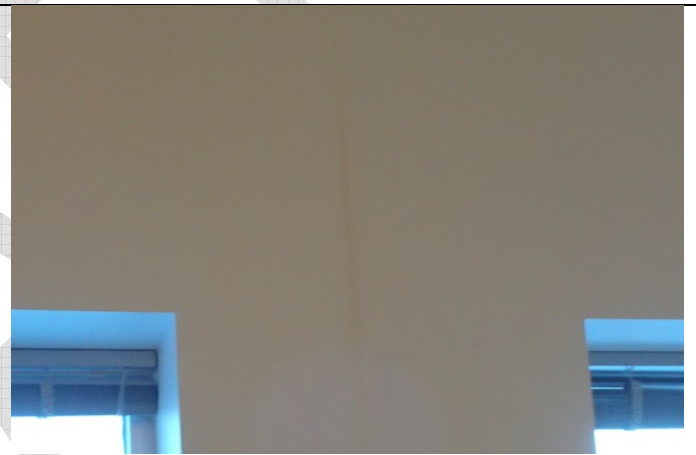


Fig. 3.2b. Minor water damage noted between windows in Exercise Room.



City of Bethel Yukon-Kuskokwim Fitness Center Leak Investigation and Mitigation Report

ISSUE 4, Cold air penetration along rake end of high-wall.

Reported Conditions: Several City of Bethel personnel indicated a “cloud” or “weather system” that occurred at the Natatorium ceiling in the area of Grid G:2 last winter. Apparently cold air was entering the building, and the warm humid interior air was condensing and creating mist. Maintenance personnel reported that they had added significant amounts of insulation to the interior side of the high wall along Grid G between Grids 2 and 3, and that has prevented this condition from occurring since.

Observed Conditions:

- East Side: the added insulation could be seen between wall framing. At Grid G:2, water damage was evident in the form of bubbling paint and efflorescence in the CMU.
- West Side: although no problems have been reported, it was evident with the thermal camera that the transition between the low roof and the high wall was significantly colder than the surrounding roof and wall construction.

Proposed solution: (Applies to both west and east high walls). Inspect roof flashings and membranes for weather-tight and air-tight construction, and repair any damage found. Supplemental insulation may be needed: install closed-cell foam insulation on the interior side of the low roof to high wall transition for full length of high walls. Check for similar conditions on the north side of the building. See proposed detail in Figure 4c.

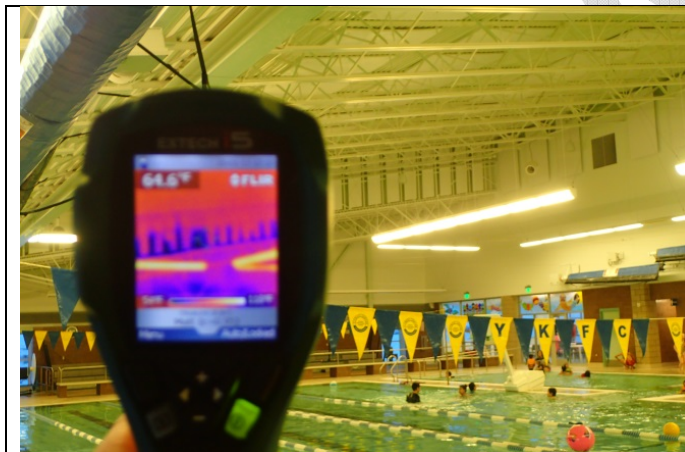


Fig. 4a. Very cold roof:high wall transition

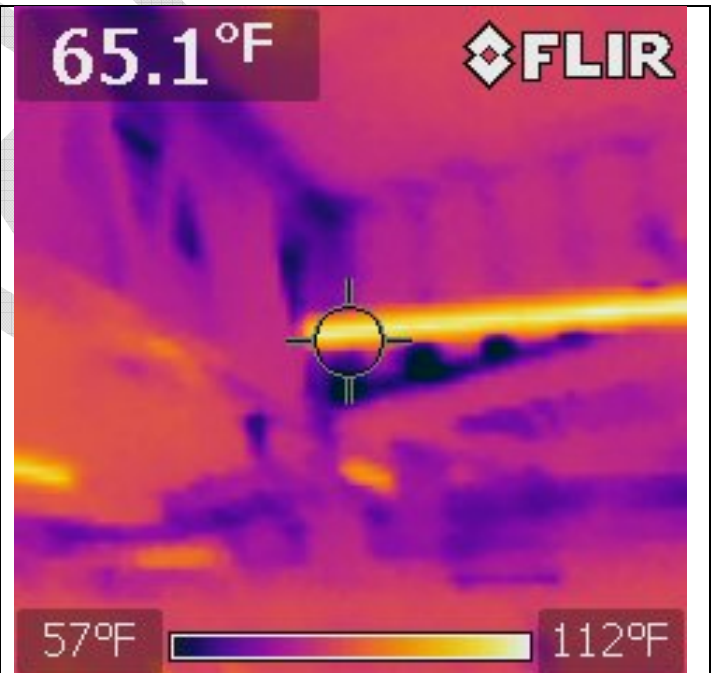


Fig. 4b. Roof to High wall transition at Grid B:2



City of Bethel Yukon-Kuskokwim Fitness Center Leak Investigation and Mitigation Report

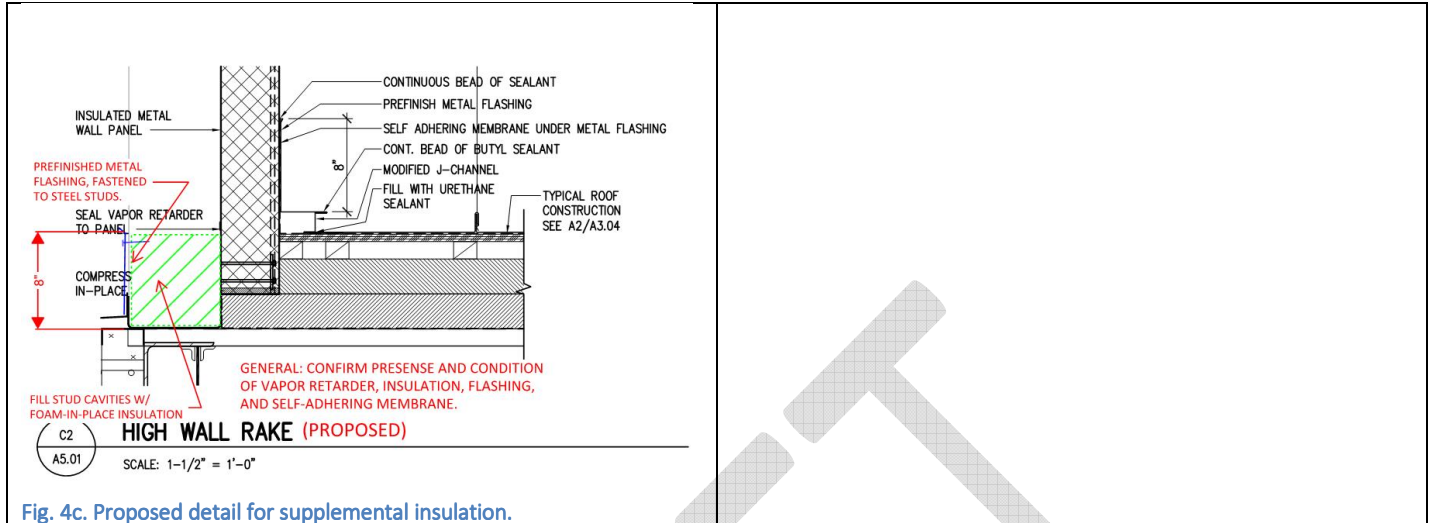


Fig. 4c. Proposed detail for supplemental insulation.

ISSUE 5, Problem: staining on tiles near spa.

Reported Conditions: none.

Observed Conditions: Standing water on the deck of the Viewing Area from the Spa pool covers has resulted in stained tile and grout on the viewing area deck. Mildew was seen on the floor tile indicating that standing water in this location is common. Rust staining was seen in the inset area of tile on the spa wall, and staining continued up the surface of the wall.

Proposed Solution: Clean mildew from tile and grout. Monitor rust staining for advancement. Develop operational protocols to a) place wet pool covers on an area of the deck with positive drainage, and b) use a squeegee to remove standing water from the Viewing Area deck.



Fig. 5a. Pool cover results in standing water, staining of tile and grout, and saturation of concrete deck to rebar below.



Figures -5b: detail of staining.



City of Bethel Yukon-Kuskokwim Fitness Center Leak Investigation and Mitigation Report

CONCLUSIONS

The Yukon-Kuskokwim Fitness Center is an important asset for the City of Bethel and the surrounding region. Although it is a relatively new facility, it is normal for a building to show flaws for a variety of reasons. This report is intended to suggest solutions to ensure the building's longevity and usefulness.

The YKFC is a necessarily complicated building. The pool creates a difficult interior environment to manage; the harsh exterior environment and its seasonal extremes must be handled; the fragile permafrost that it sits on must be protected; and most importantly, the building must be inviting and welcoming, giving its users and staff a healthy environment to continue their recreational and lifesaving mission. The challenges that these factors pose were visible in our site visit, and it's important that they be mitigated.

Simply put, the building must keep the difficult exterior outside so that it can effectively manage its interior environment. As such, we recommend that the City of Bethel and its personnel prioritize these repair, maintenance, and operational tasks.

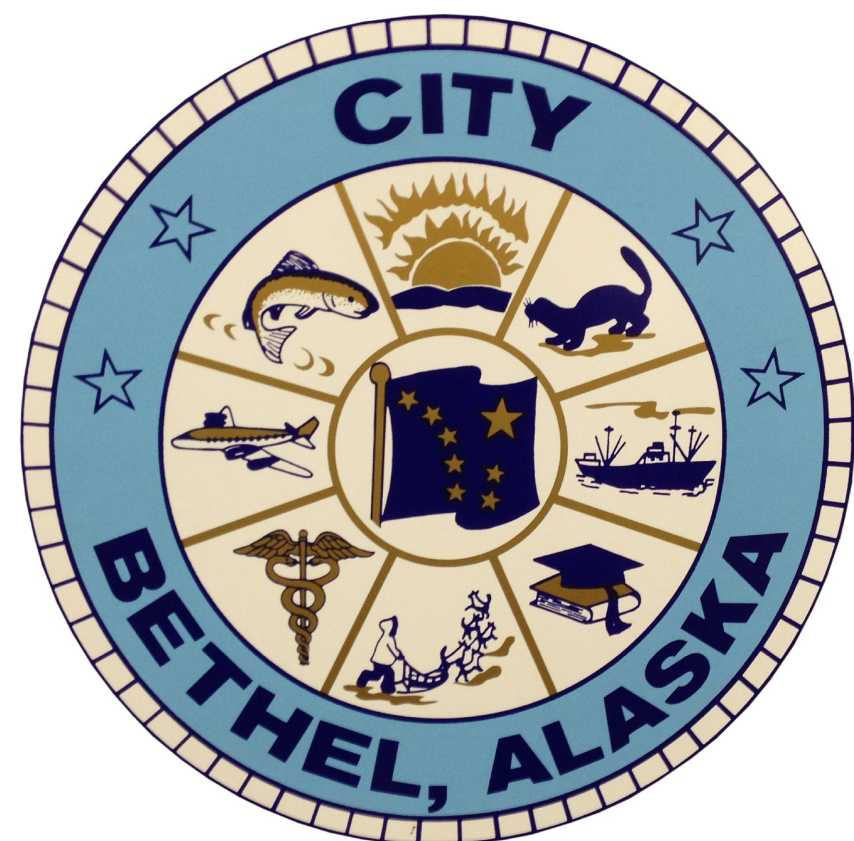
Please review this report as well as the referenced reports that follow. Please don't hesitate to contact Architects Alaska if you have any questions or concerns.

Regards,

Steve Schell

Encl:

- *Pool Building Report* by City of Bethel Facilities and Property Foreman, Corbin Ford
- *Memo* by AMC Engineers Mechanical Engineer, Mark Langberg
- *Daily Work Log* by Accel Fire Systems



CITY OF BETHEL

YUKON KUSKOKWIM FITNESS CENTER

REPAIRS

BETHEL, ALASKA

35% DESIGN SUBMITTAL

Project No: 18020.05

Issue Date: 6/19/2020



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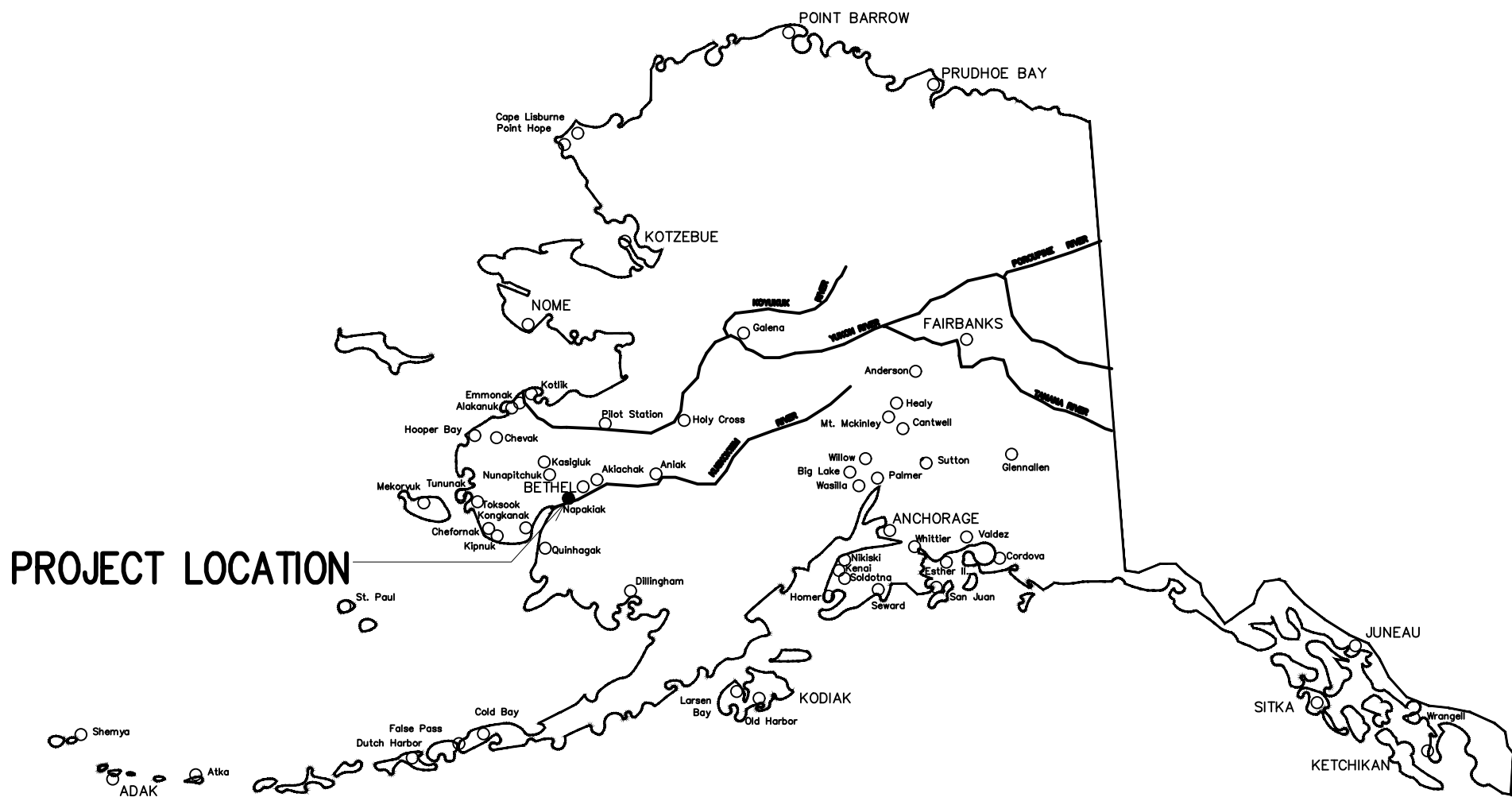
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ABBREVIATIONS

& /	AND ANGLE AT CENTERLINE DIAMETER OR ROUND POUND OR NUMBER ASPHALTIC CONCRETE ACOUSTICAL CEILING TILE	F.O.B. F.O.F. F.O.S. F.O. FRPF FRT FT FTC00 FTG FURR FUT	FACE OF BLOCK FACE OF FINISH FACE OF STUD FACE OF (Conc. etc.) FIREPROOFING FIRE-RETARDENT TREATED FOOT OR FEET FOAM THE CRAP OUT OF FOOTING FURRING FUTURE	PARA PART PERF PERM PERP P.I.C. PL P.LAM PLAST PLYWD PR PREFAB PROJ PT PTD	PARALLEL PARTITION PERFORATED PERMANENT PERPENDICULAR PRECAST INSULATED CONC. PLATE PLASTIC LAMINATE PLASTER PLYWOOD PAIR PREFABRICATED PROJECT POINT PAPER TOWEL DISPENSER
ACOUS ADD ALT ALUM APPROX ARCH ASPH AVG	ACOUSTICAL ADDITION ALTERNATE ALUMINUM APPROXIMATE ARCHITECTURAL ASPHALT AVERAGE	GAL GALV G.B. G.I. GL GWB GYM GYP.	GA GALLON GALVANIZED GRAB BAR GALVANIZED IRON GLASS GYPSUM WALL BOARD GYMNASIUM GYPSUM	R R.D. REF REFR REINF REQ R.H. R.L. RM R.O. R.O.W.	RISER OR RADIUS ROOF DRAIN REFERENCE REFRIGERATOR REINFORCING REQUIRED RIGHT HAND RAIN LEADER ROOM ROUGH OPENING RIGHT OF WAY
BD BLDG BLKG BM B.O. B.S. BTU BUR	BOARD BUILDING BLOCKING BENCH MARK BOTTOM OF BOTH SIDES BRITISH THERMAL UNIT BUILT-UP ROOF	H.B. H.C. H.DWD HDWR H.M. H.M.F. HORIZ H.P. HR HT HW HWY	HOSE BIB HOLLOW CORE HARDWOOD HARDWARE HOLLOW METAL HOLLOW METAL FRAME HORIZONTAL HIGH POINT HOUR HEIGHT HOT WATER HIGHWAY	S SAN S.C. SCHED SECT SHEATH SHT SIM SND SPEC SQ S.S. S.S.T. STD STL STOR STRUCT ST.S. SUSP SYM	SOUTH SANITARY SOLID CORE SCHEDULE SECTION SHEATHING SHEET SIMILAR SANITARY NAPKIN DISPENSER SPECIFICATIONS SQUARE SANITARY SEWER STAINLESS STEEL STANDARD STEEL STORAGE STRUCTURAL STORM SEWER SUSPENDED SYMMETRICAL
C.B. CEM C.I. CIRC CLG C.M.P. CMU COL COMP CONC CONSTR CONT CORR C.R. C.R.C. C.T. CTR	CATCH BASIN CEMENT CAST IRON CIRCULAR CEILING CORRUGATED METAL PIPE CONCRETE MASONRY UNIT COLUMN COMPOSITION CONCRETE CONSTRUCTION CONTINUOUS CORRIDOR COLD ROLLED COLD ROLLED CHANNEL CERAMIC TILE CENTER	I.D. (*) OR IN INSUL INT ITP JAN JT KIT	INSIDE DIAMETER INCHES INSULATION INTERIOR INSULATED TRANSLUCENT PANEL JANITOR JOINT KITCHEN	TB TEL TEMP. TERR. T.&G. THRU T.O. T.O.S. TV TYP	TACKBOARD TELEPHONE TEMPORARY TERRAZZO TONGUE AND GROOVE THROUGH TOP OF (eg CONCRETE) TOP OF STEEL TELEVISION TYPICAL
DBL DEPT D.F. DET DIA DIAG DIM. DISP DL DN DS DWG	DOUBLE DEPARTMENT DRINKING FOUNTAIN DETAIL DIAMETER DIAGONAL DIMENSION DISPENSER DEAD LOAD DOWN DOWNSPOUT DRAWINGS	LAB LAM LAV LB LH LL L.P.	LABORATORY LAMINATE OR LAMINATED LAVATORY POUND LEFT HAND LIVE LOAD LOW POINT	UL UNFIN	UNDERWRITERS LAB. UNFINISHED
(E) E EA ELEV ELEC EQ EQUIP E.S. EXIST EXP EXP.AGG. E.J. EXT	EXISTING EAST EACH ELEVATION ELEVATOR ELECTRICAL EQUAL EQUIPMENT EACH SIDE EXISTING EXPANSION EXPOSED AGGREGATE EXPANSION JOINT EXTERIOR	MAT'L MAX MECH MET MTR MH MIN MISC M.O. MULL	MATERIAL MAXIMUM MECHANICAL METAL MANUFACTURER MANHOLE MINIMUM OR MINUTE MISCELLANEOUS MASONRY OPENING MULLION	VCT VERT VEST VR	VINYL COMPOSITION TILE VERTICAL VESTIBULE VAPOR RETARDER
F.B F.D. FDN F.E. F.E.C. FIN F.I.P. FF FLUOR	FLAT BAR FLOOR DRAIN FOUNDATION FIRE EXTINGUISHER FIRE EXTINGUISHER CABINET FINISH FOAM-IN-PLACE FINISH FLOOR FLUORESCENT	N NIC NO NOM NTS	NORTH NOT IN CONTRACT NUMBER NOMINAL NOT TO SCALE	W W/ WC WD W/O WP WT	WEST WITH WATER CLOSET WOOD WITHOUT WATERPROOF WEIGHT

STATE MAP



PROJECT LOCATION

VICINITY MAP



DRAWINGS INDEX

GENERAL

CAT	SHEET	TITLE
G	1.01	ABBREVIATIONS, DRAWING INDEX, LOCATION MAP, GENERAL NOTES AND DRAWING CONVENTIONS, CODE INFORMATION

ARCHITECTURAL

A	1.01	FIRST FLOOR PLAN AREA "A"
A	1.02	FIRST FLOOR PLAN AREA "B"
A	1.07	ROOF PLAN
A	1.08	UNDER BUILDING SOFFIT PLAN
A	3.01	BUILDING SECTIONS
A	3.02	BUILDING SECTIONS
A	3.03	BUILDING SECTIONS, WALL SECTION
A	3.04	BUILDING SECTION, WALL SECTIONS
A	3.05	WALL SECTIONS
A	3.06	WALL SECTIONS
A	3.07	WALL SECTIONS
A	5.01	EXTERIOR DETAILS

MECHANICAL

M	001	LEGEND, ABBREVIATIONS, AND SCHEDULES
M	101	UNDERFLOOR PLAN - HEATING



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Consultant

35% DESIGN

City of Bethel YUKON KUSKOKWIM FITNESS CENTER REPAIRS AND UPGRADES Bethel, Alaska

PROJECT DESCRIPTION

- A) REPAIR AND MAINTENANCE, AND ADDITION OF FLASHINGS, INSULATION, SEALANT ASSOCIATED WITH COLD AIR AND/OR MOISTURE INTRUSION THROUGHOUT THE BUILDING;
- B) ADDITION OF SUPPLEMENTAL HEAT IN CONCEALED SOFFIT SPACE

Revisions

No.	Description	Date

Drawn by SAS	Date 19 JUNE 2020
Checked DLM	Job No. 18020.05

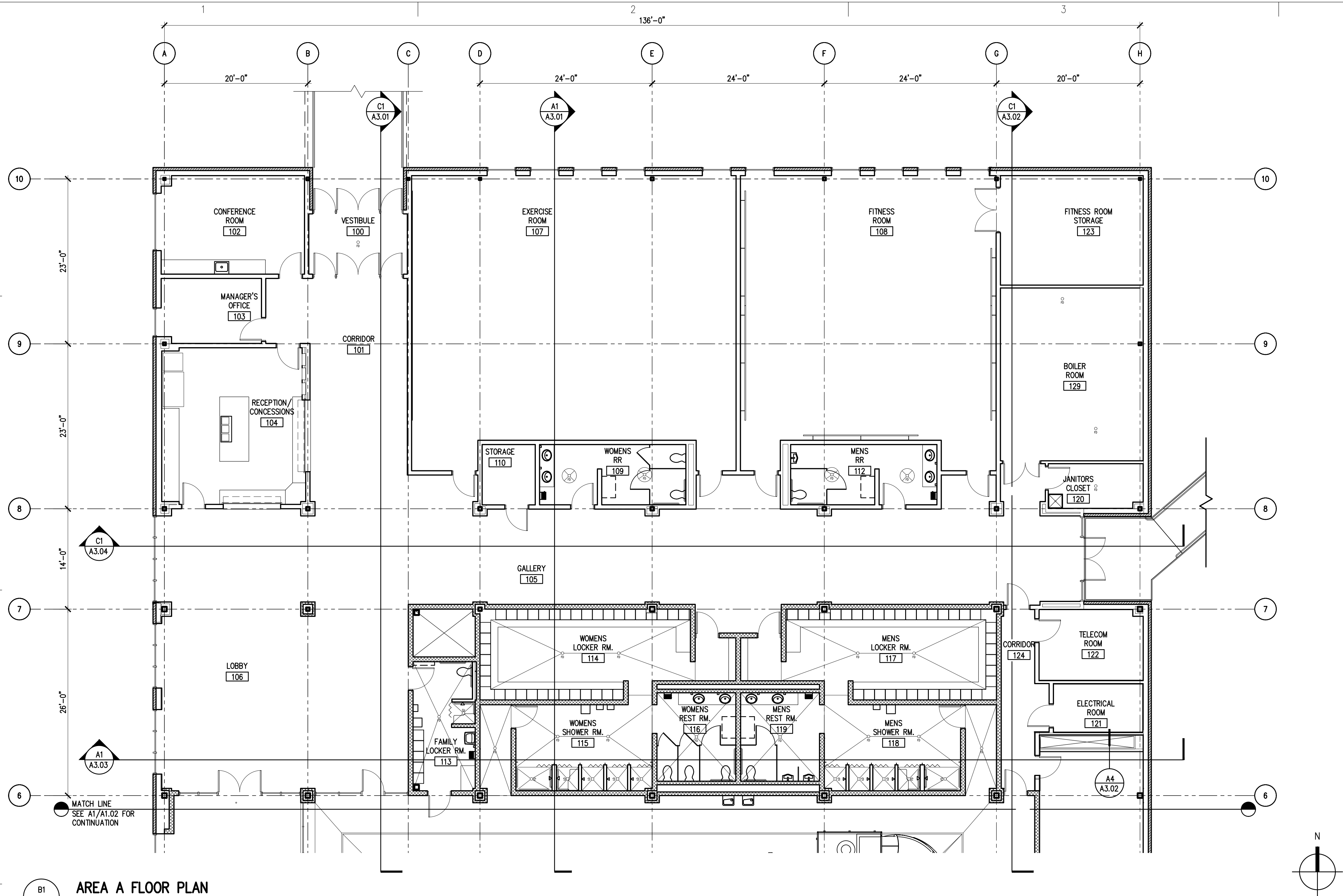
Sheet Contents
ABBREVIATIONS, DRAWINGS INDEX,
STATE MAP, CODE INFORMATION,
DRAWING CONVENTIONS,
AND GENERAL NOTES

Category G	Sheet No. 1.01

DRAWING CONVENTIONS

NORTH ARROW	GRID LINES	BUILDING/WALL SECTION	DETAIL	ELEVATION	PARTITION TYPE
WINDOW TYPE	DOOR NUMBER	VERTICAL CONTROL POINT	ROOM INDICATOR	REVISIONS	MATCHLINE

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A1.01
AREA A FLOOR PLAN
SCALE: 1/8" = 1'-0"



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YUKON KUSKOKWIM FITNESS CENTER
REPAIRS AND UPGRADES
Bethel, Alaska

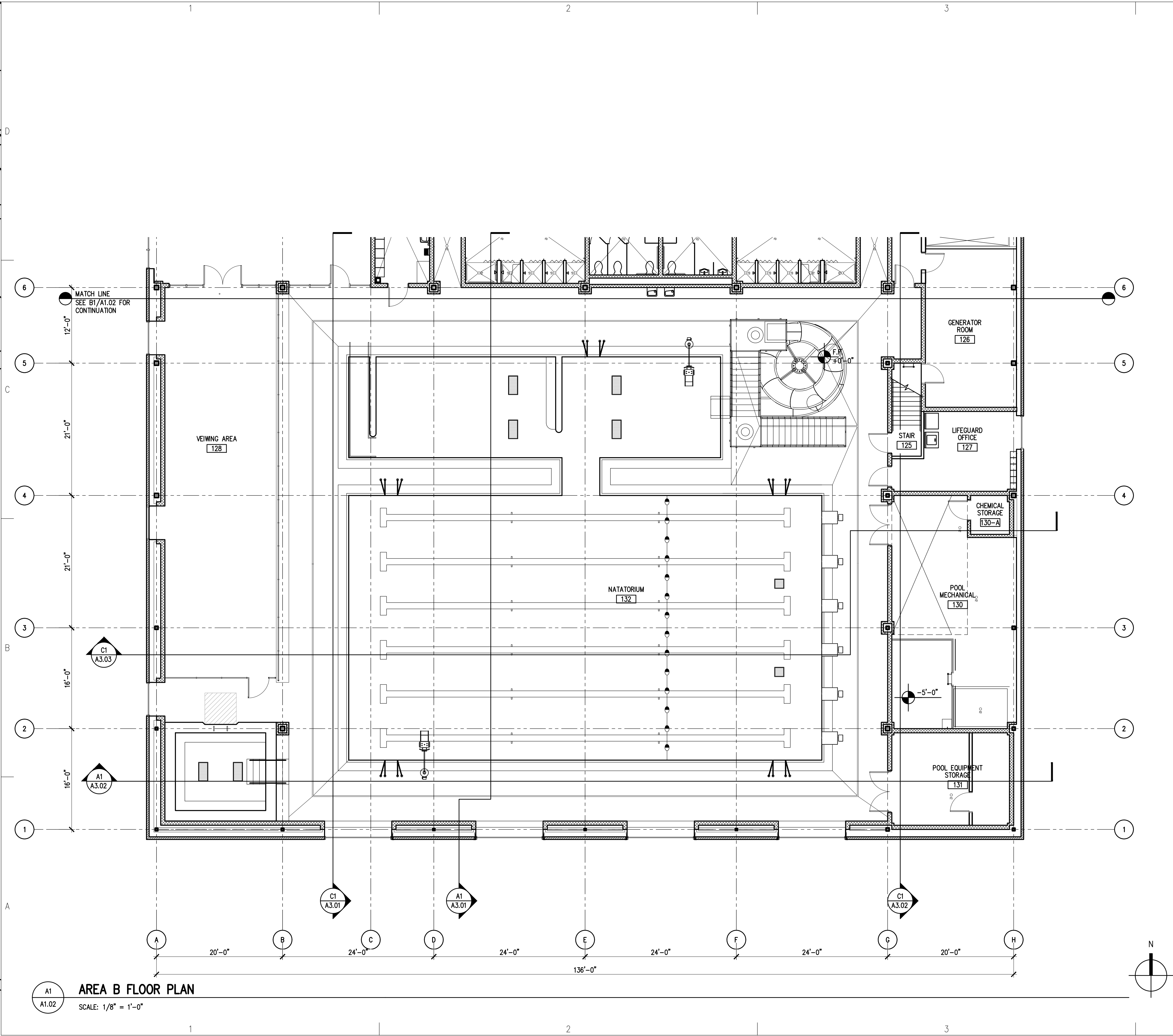
Revisions		
No.	Description	Date

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Checked XXX	Job No. 18020.05

Sheet Contents FIRST FLOOR AREA A	

Category A	Sheet No. 1.01

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A1.02
AREA B FLOOR PLAN
SCALE: 1/8" = 1'-0"



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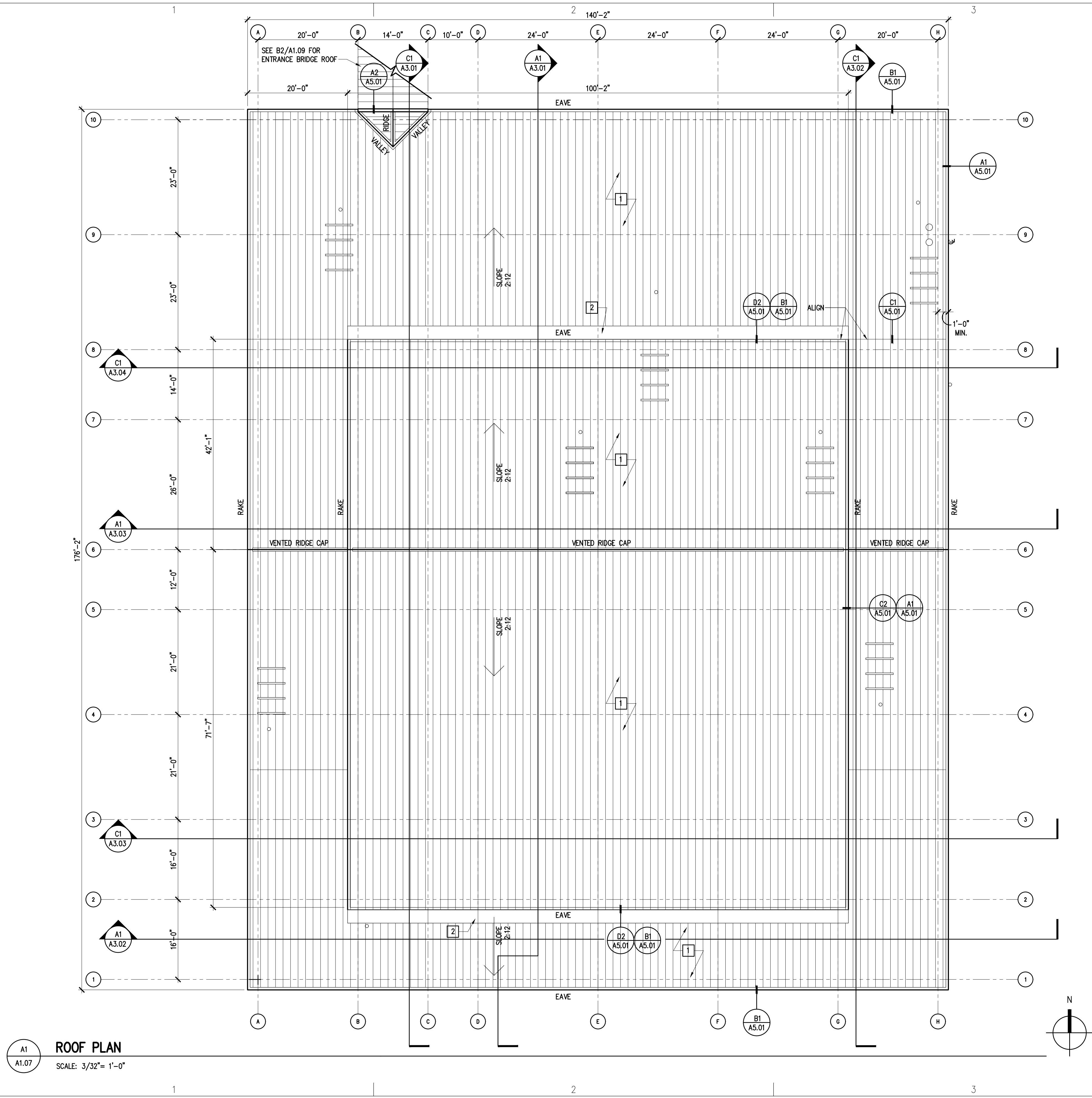
City of Bethel
YUKON KUSKOKWIM FITNESS CENTER
REPAIRS AND UPGRADES
Bethel, Alaska

Revisions		
No.	Description	Date

Drawn by SAS	Date 19 JUNE 2020
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Sheet Contents	
FLOOR PLAN AREA B	

Category	Sheet No.
A	1.02



ROOF PLAN SHEET NOTES

- 1 (E) METAL ROOFING, SEE A2/A3.04 FOR ROOF ASSEMBLY
- 2 EXTEND HIGH WALL FLASHING



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Bethel, Alaska

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Sheet Contents
ROOF PLAN

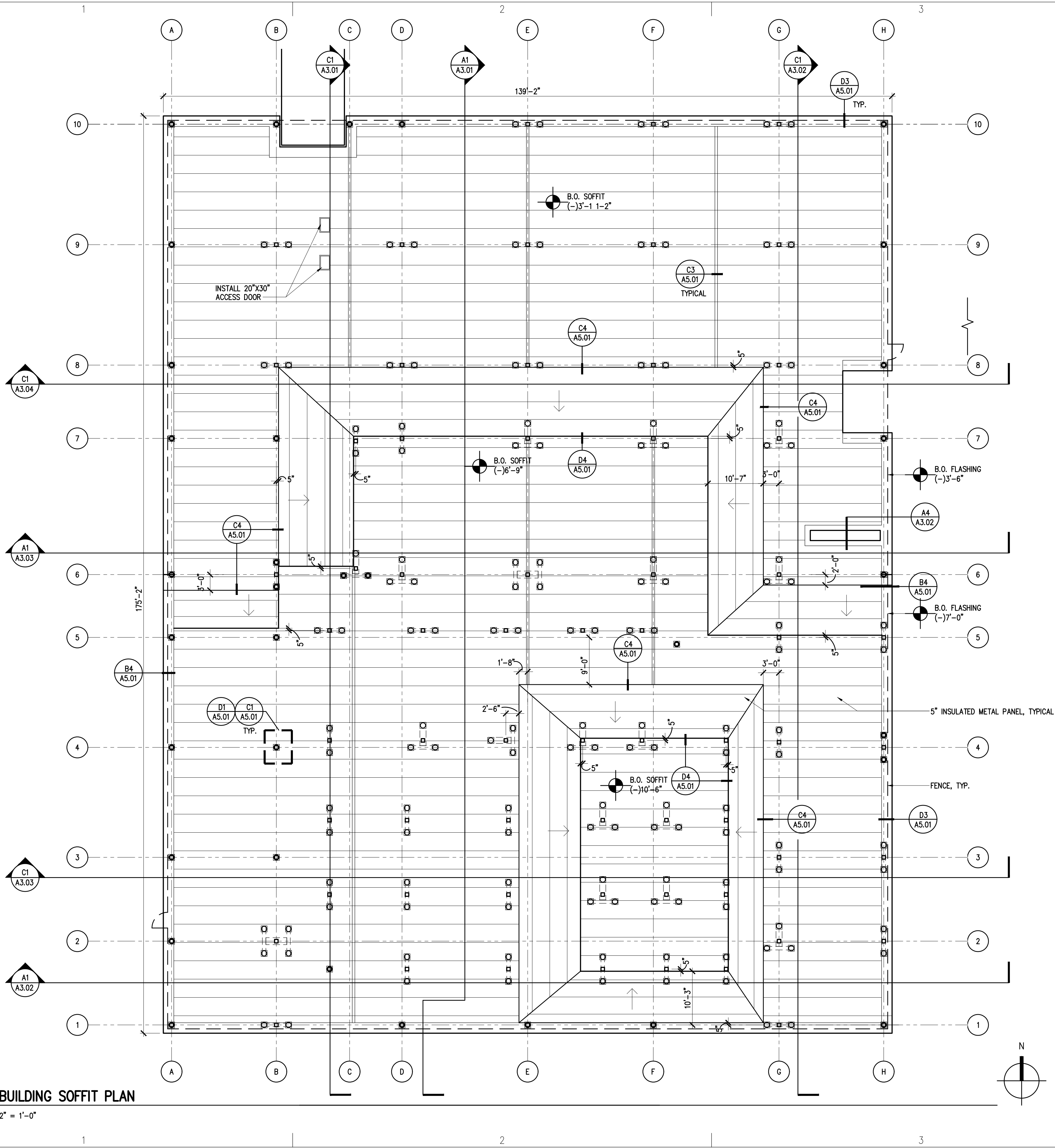
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A1
A1.08

UNDERBUILDING SOFFIT PLAN

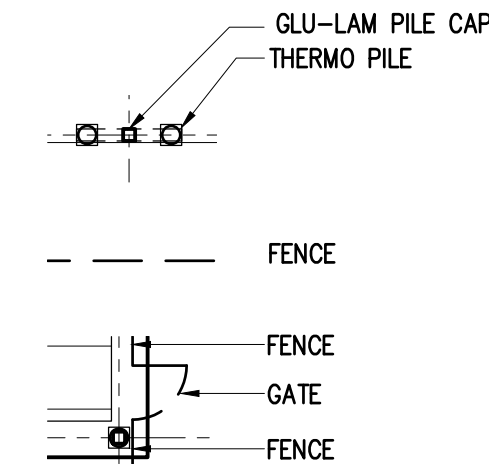
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GENERAL NOTES:

- ELEVATIONS SHOWN HERE ARE FROM FINISH FLOOR
- EXISTING FENCING TO REMAIN, PROTECT FROM DAMAGE.
- INSPECT INSULATION AT EACH PILE CAP, TYP. WHERE INSULATION IS LACKING, INSTALL PER DETAIL D1/A5.01 WHERE GAPS BETWEEN SOFFIT PANELS AND PILE CAPS ARE LESS THAN 0'-1" AND DETAIL C1/A5.01 WHERE GAPS BETWEEN SOFFIT PANELS AND PILE CAPS ARE GREATER THAN 0'-1".
- VERIFY PRESENCE AND CONTINUATION OF BUTYL SEALANT AT EACH SOFFIT PANEL JOINT, TYP. WHERE SEALANT IS MISSING, INSTALL PER INSULATED PANEL MANUFACTURER'S RECOMMENDATIONS.

LEGEND



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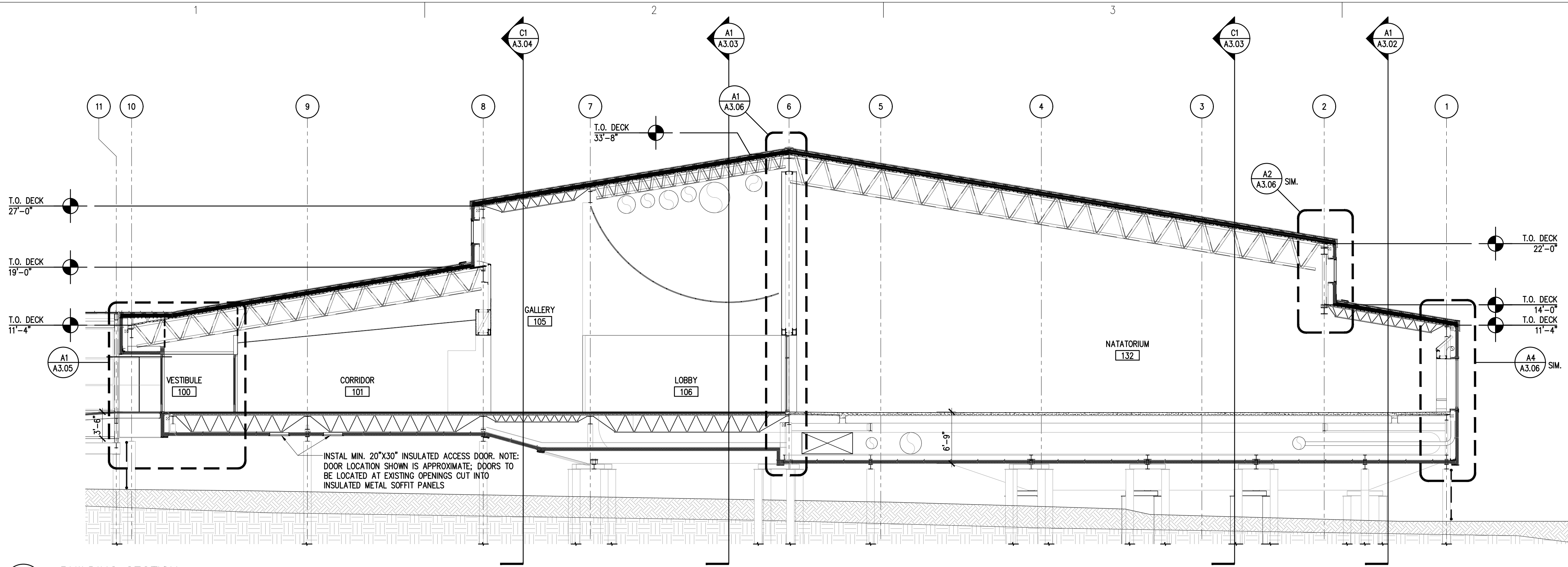
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UNDER-BUILDING SOFFIT PLAN

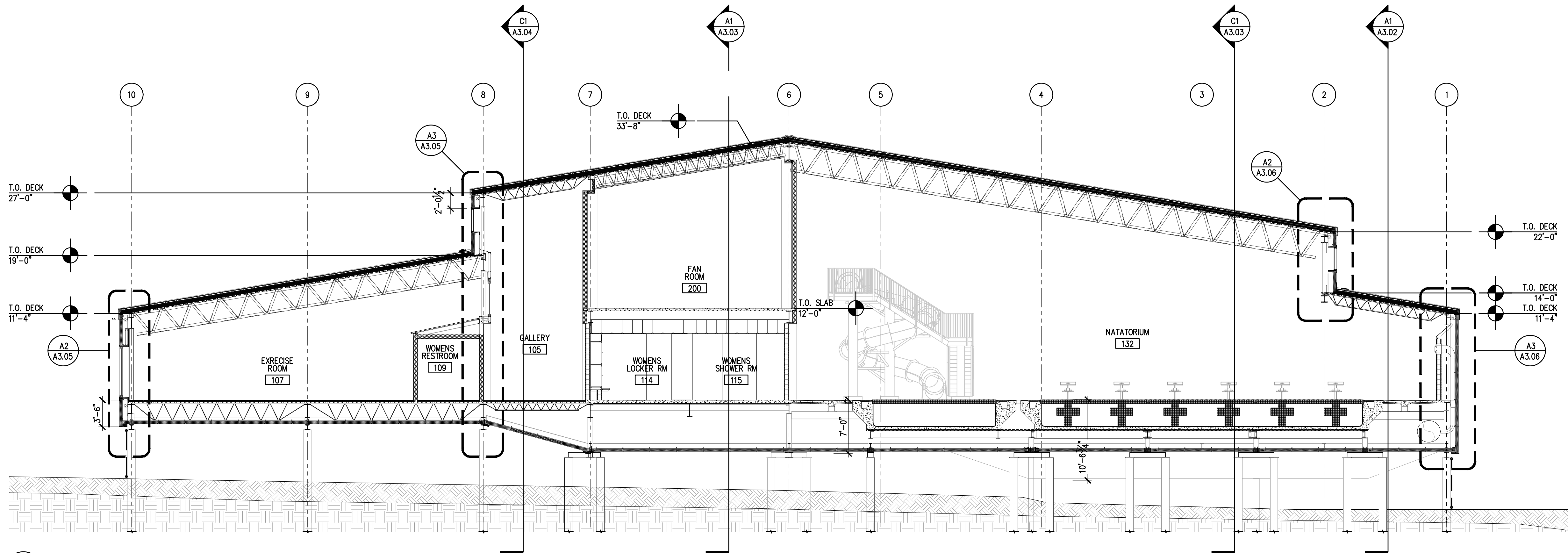
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PLOT DATE: 6/19/2020 3:21 PM



BUILDING SECTION
SCALE: 1/8" = 1'-0"



BUILDING SECTION
SCALE: 1/8" = 1'-0"



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BUILDING SECTIONS

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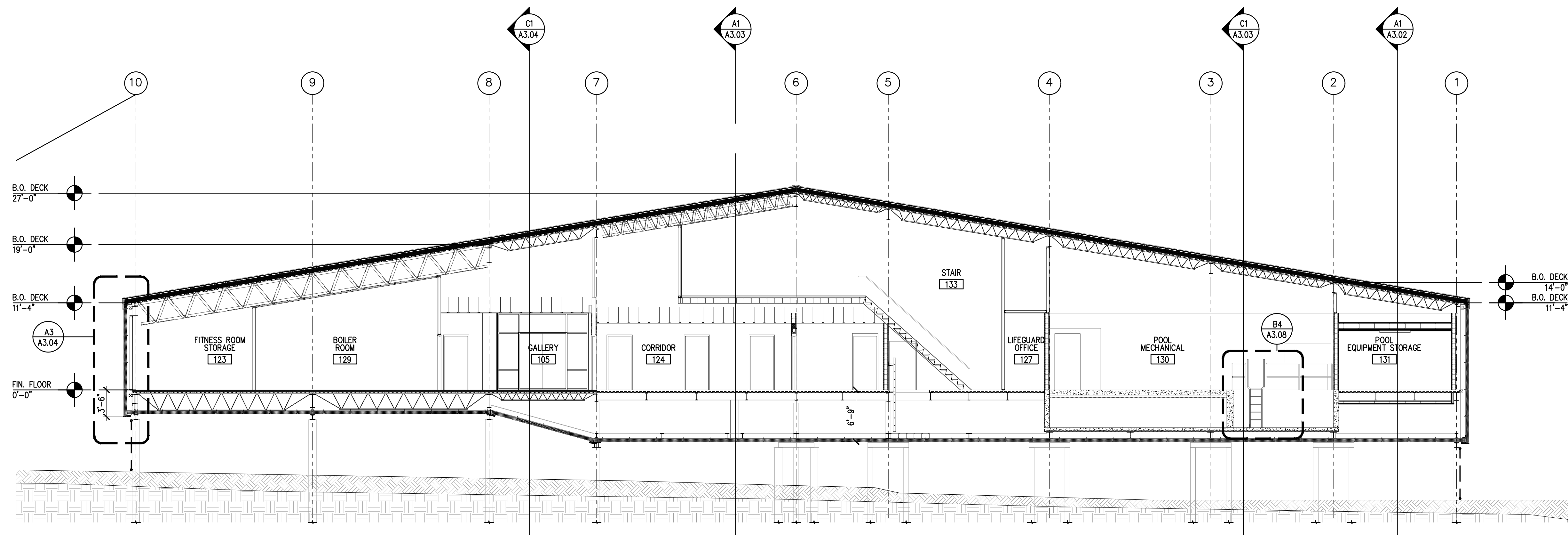
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BUILDING SECTIONS AND
WALL SECTION

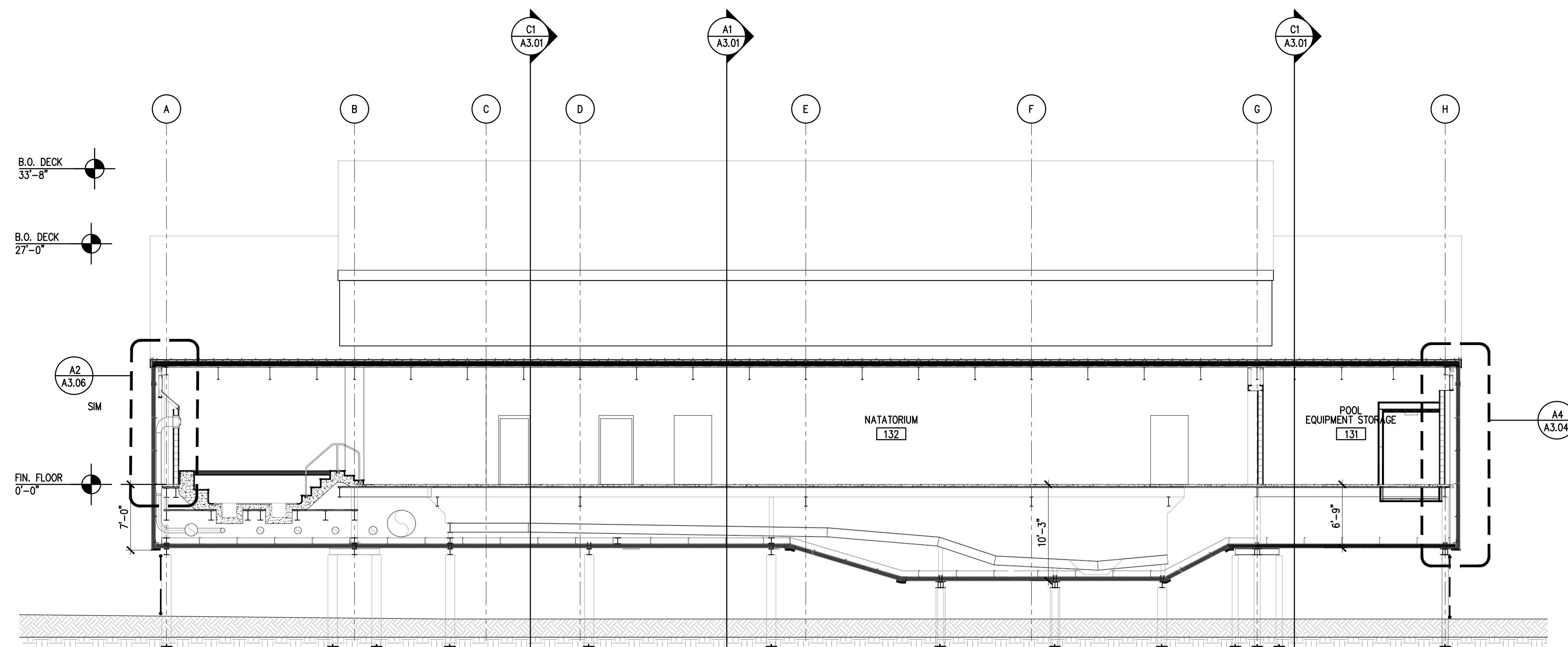
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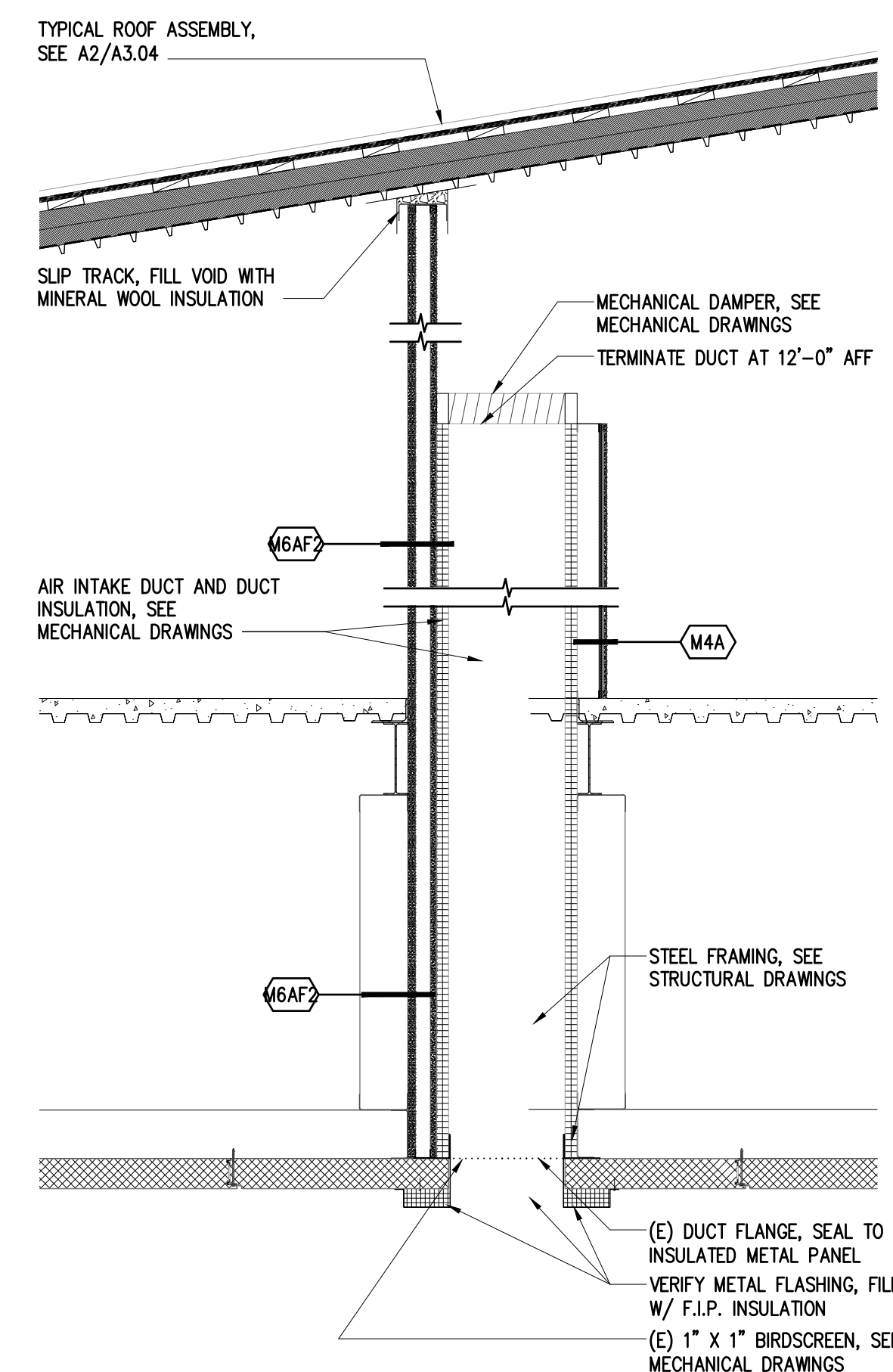
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C1
A3.02



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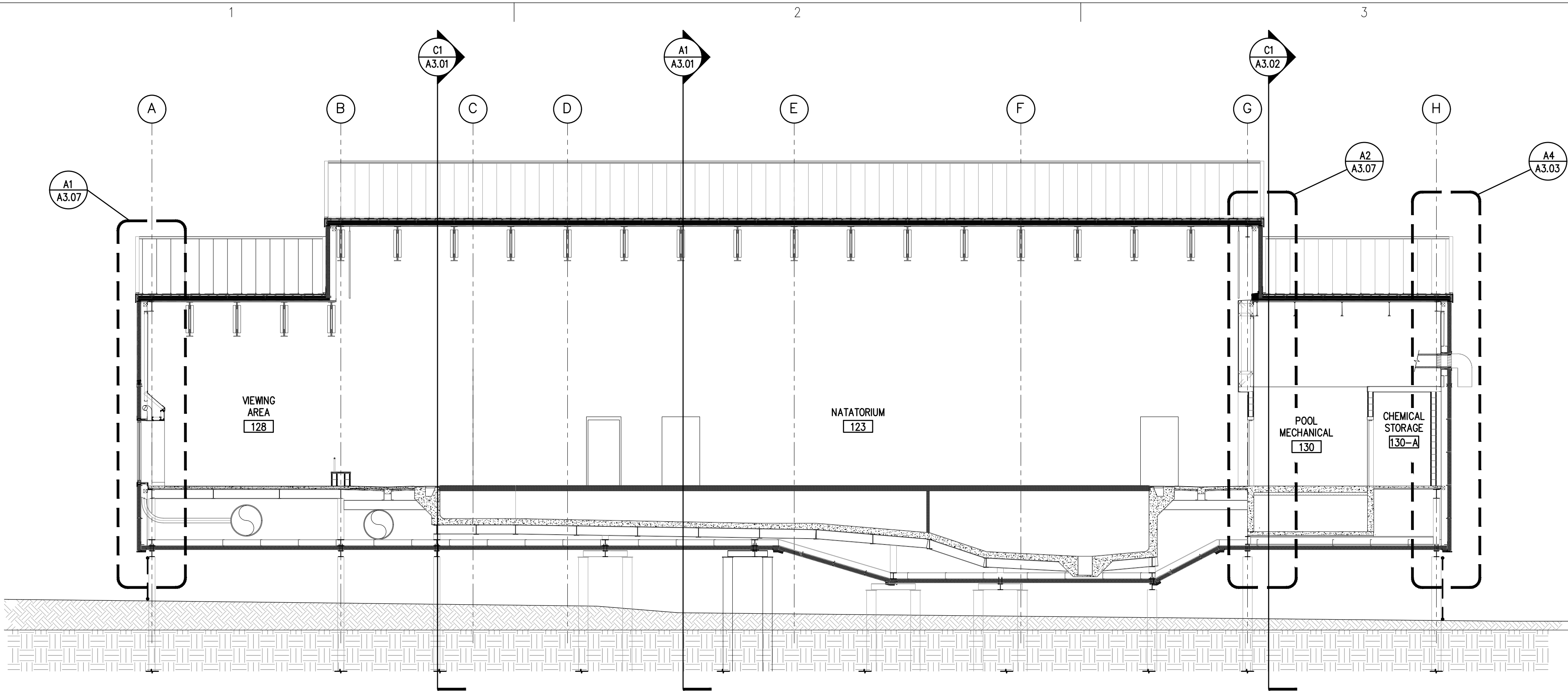


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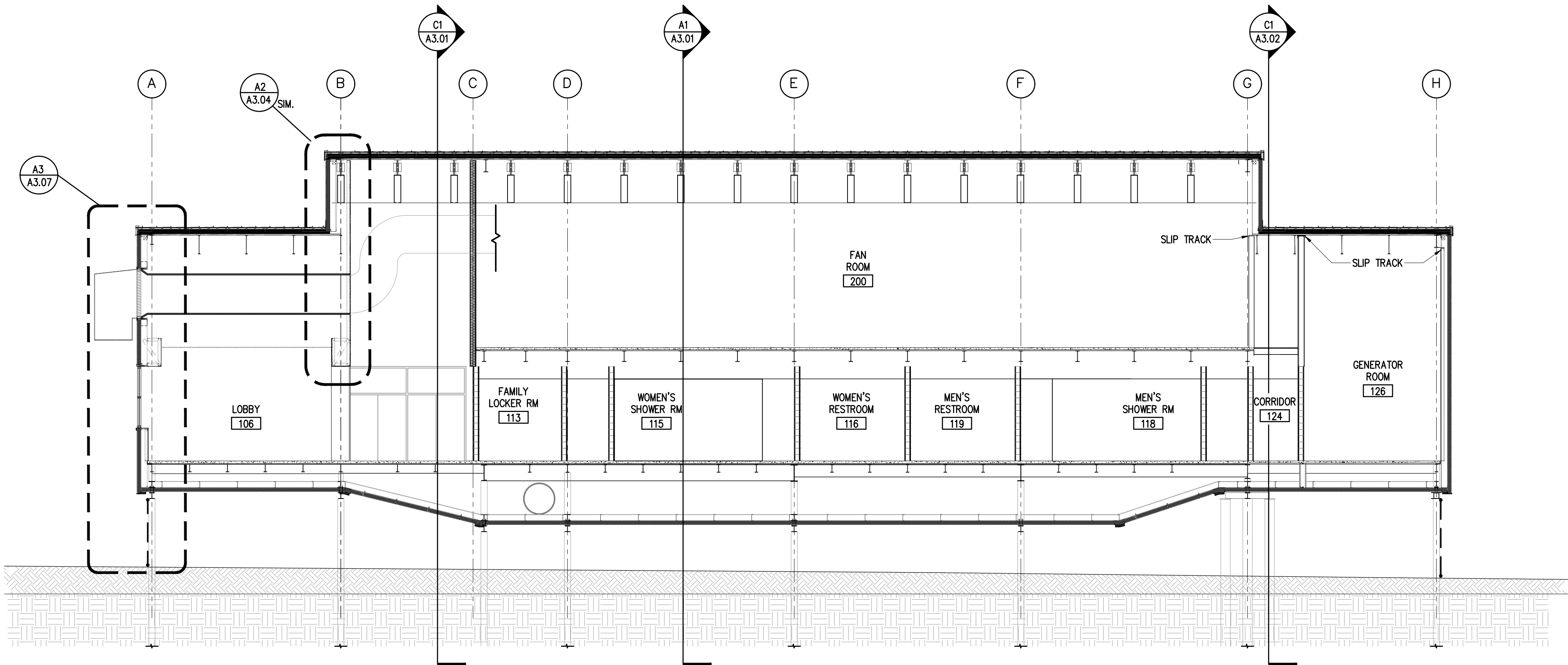
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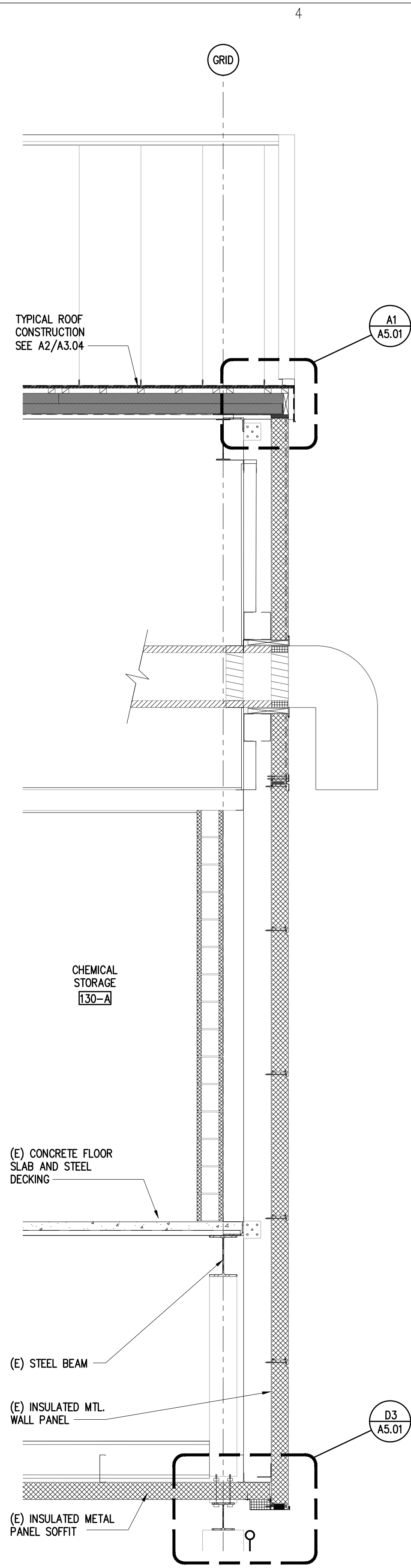
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BUILDING SECTION
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BUILDING SECTION
SCALE: 1/8" = 1'-0"



WALL SECTION
SCALE: 1/2" = 1'-0"



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BUILDING SECTIONS AND
WALL SECTION

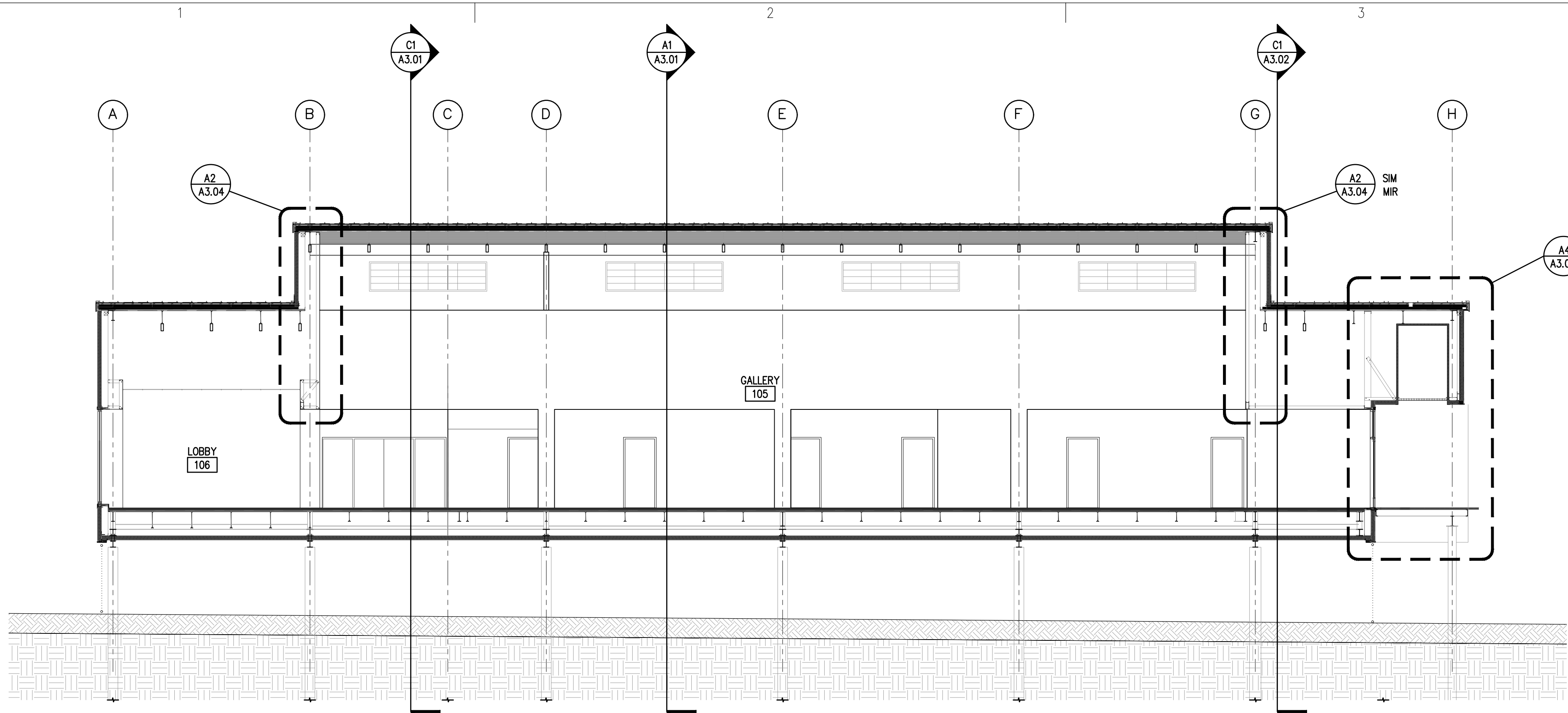
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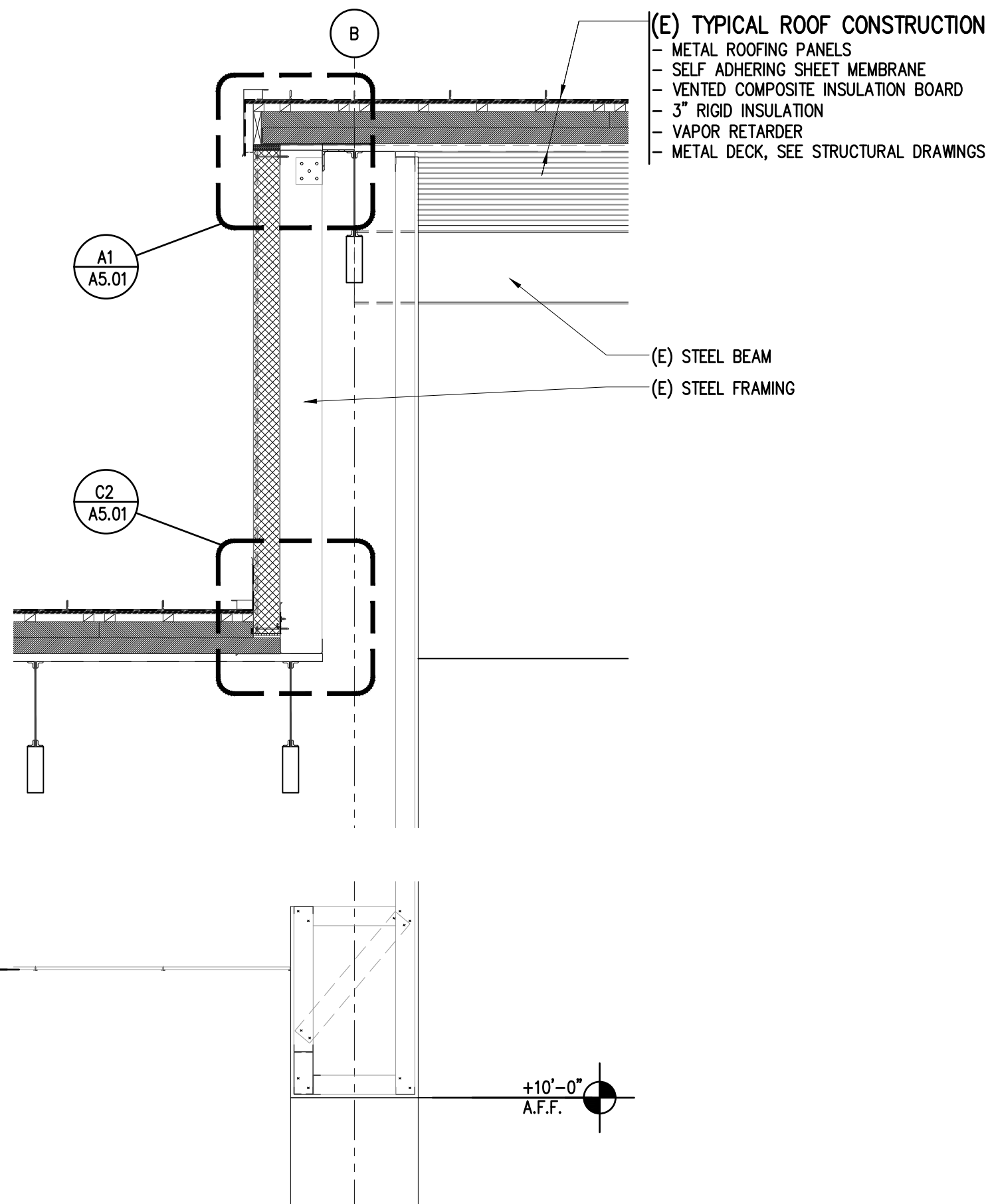
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C1
A3.04

BUILDING SECTION

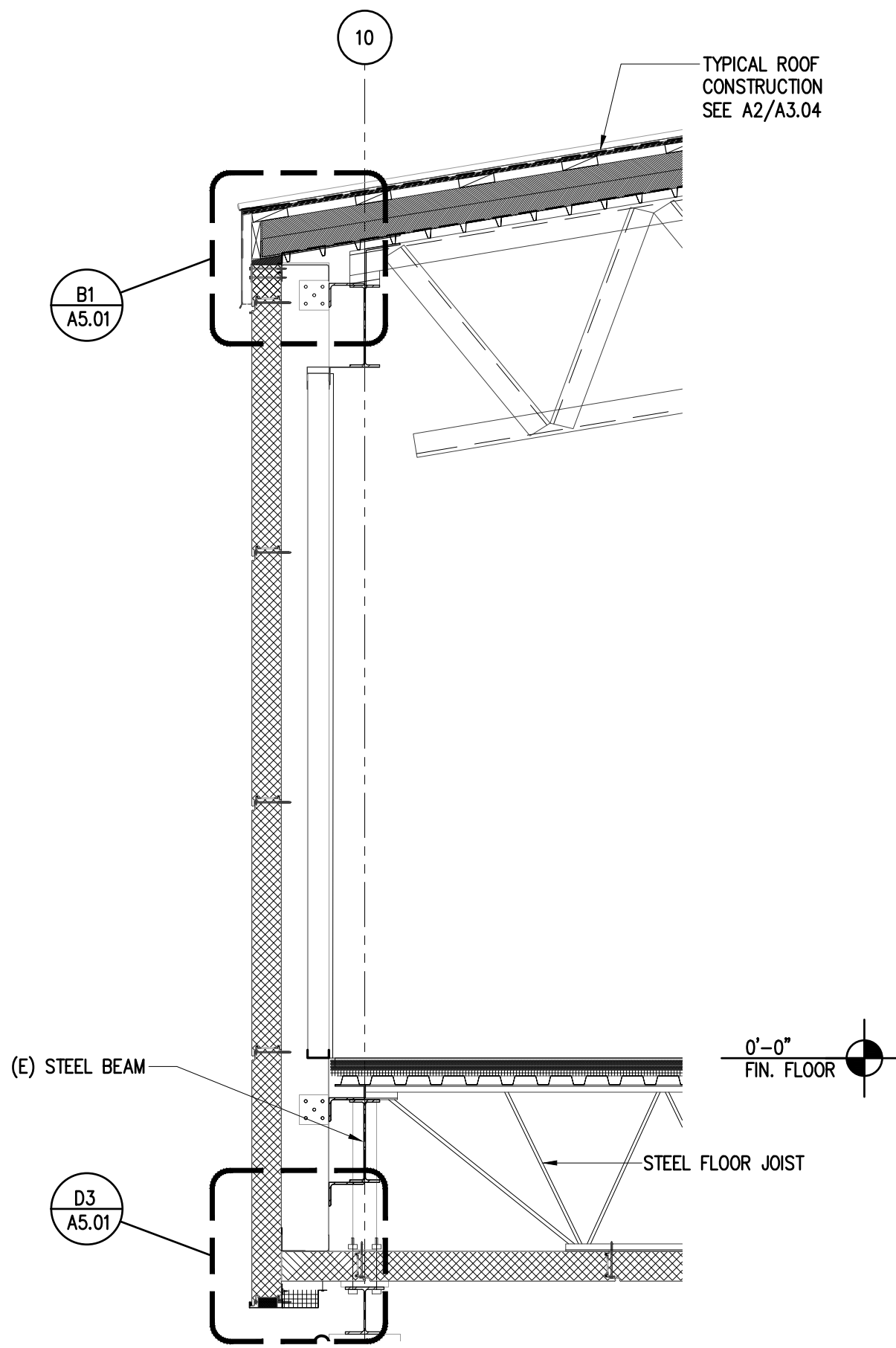
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A2
A3.04

WALL SECTION

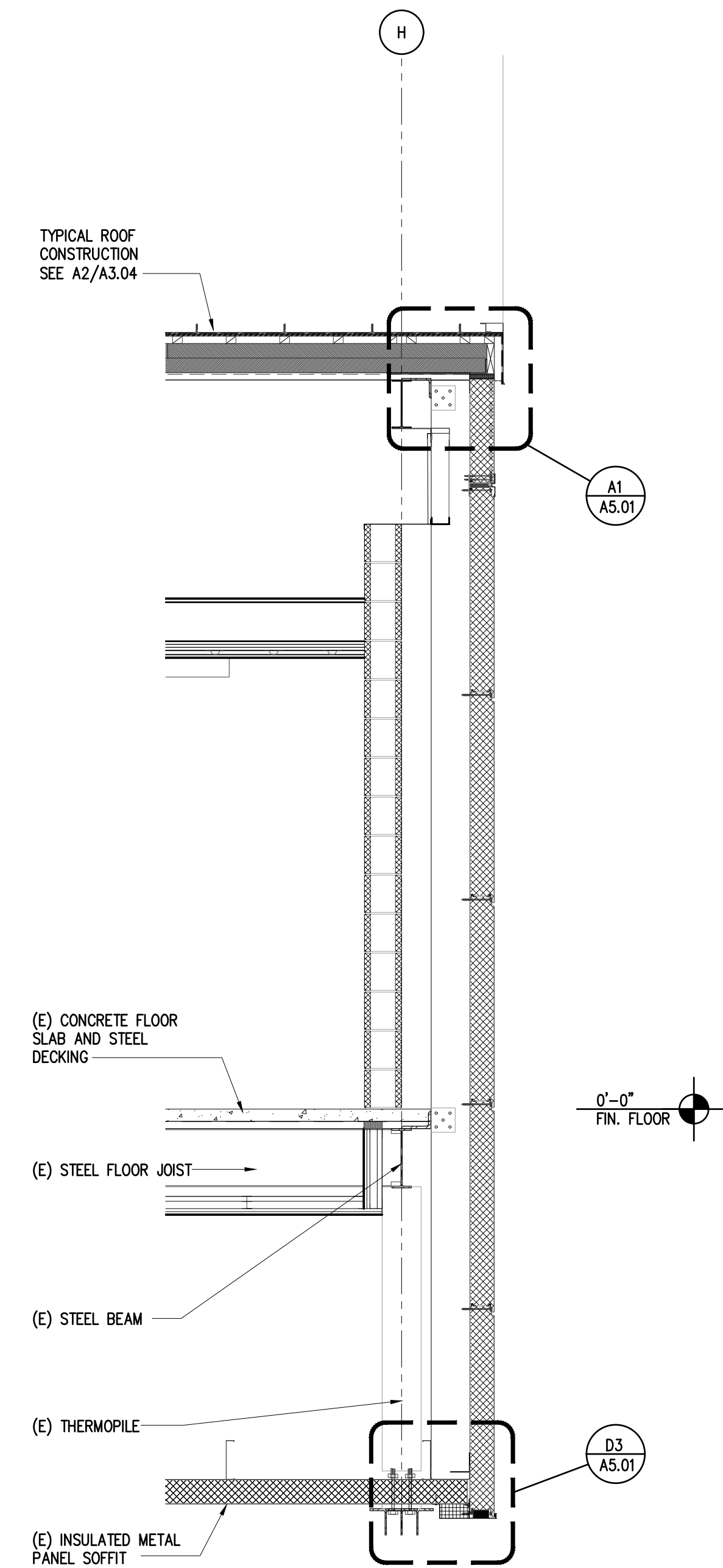
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A3
A3.04

WALL SECTION

SCALE: 1/2" = 1'-0"



A4
A3.04

WALL SECTION

SCALE: 1/2" = 1'-0"

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Category	Sheet No.
A	3.04

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City of Bethel
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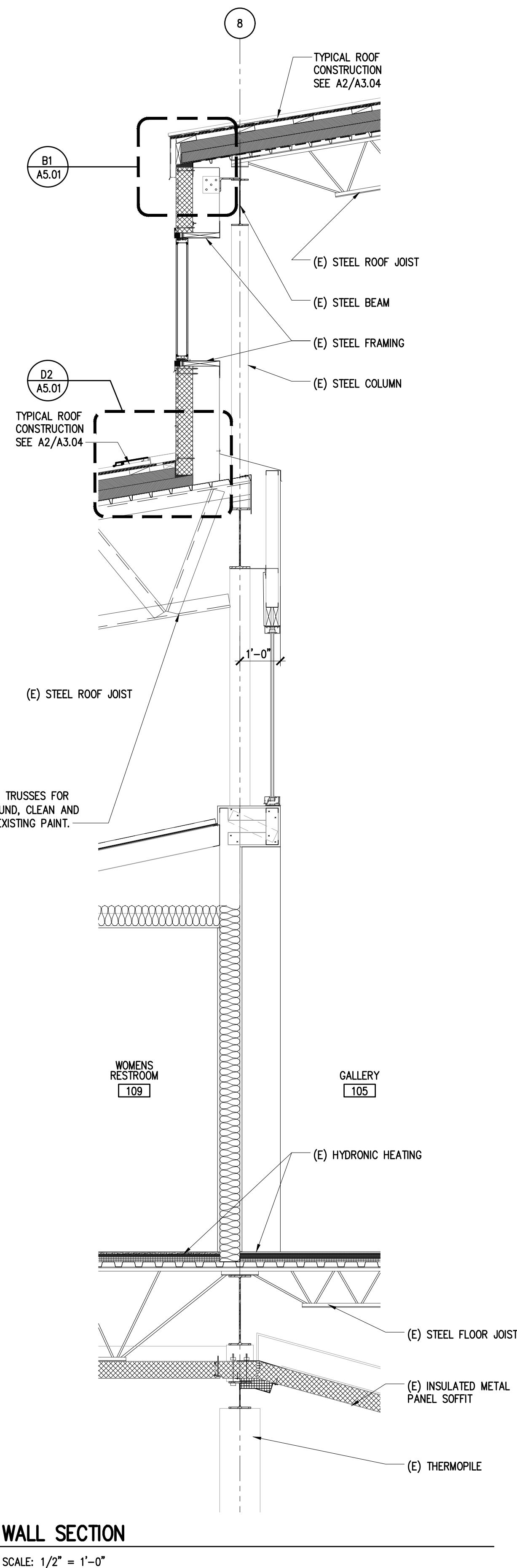
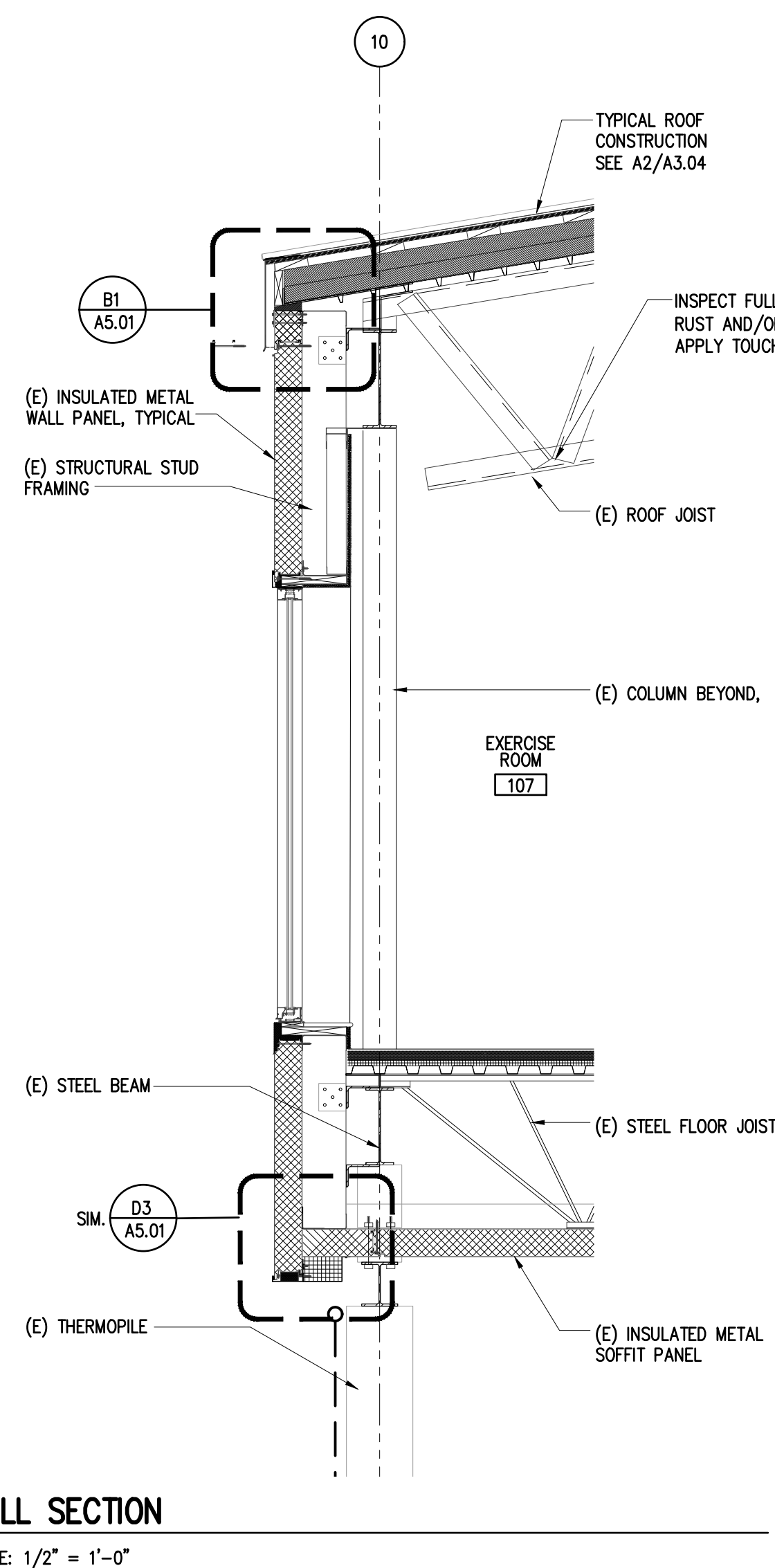
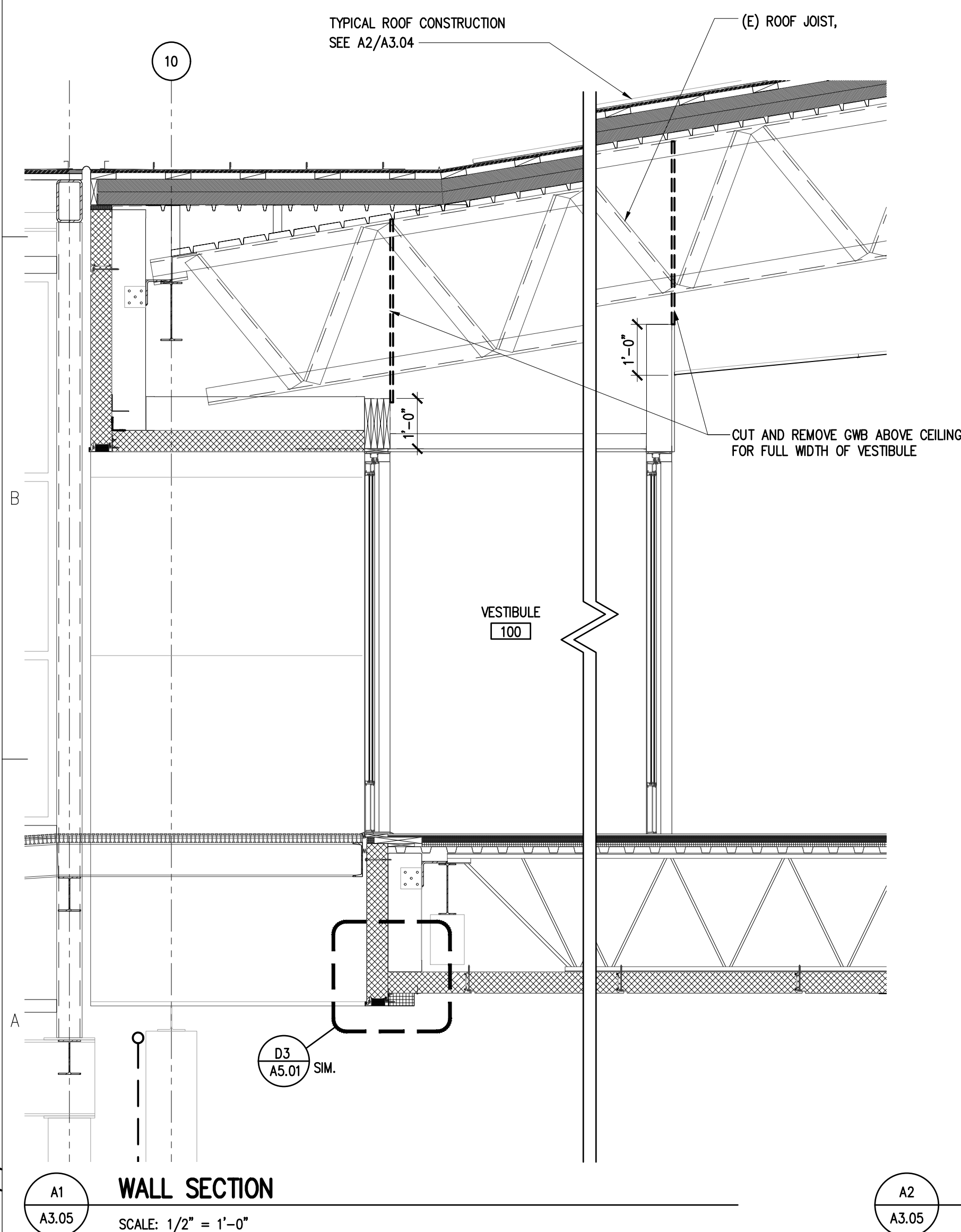
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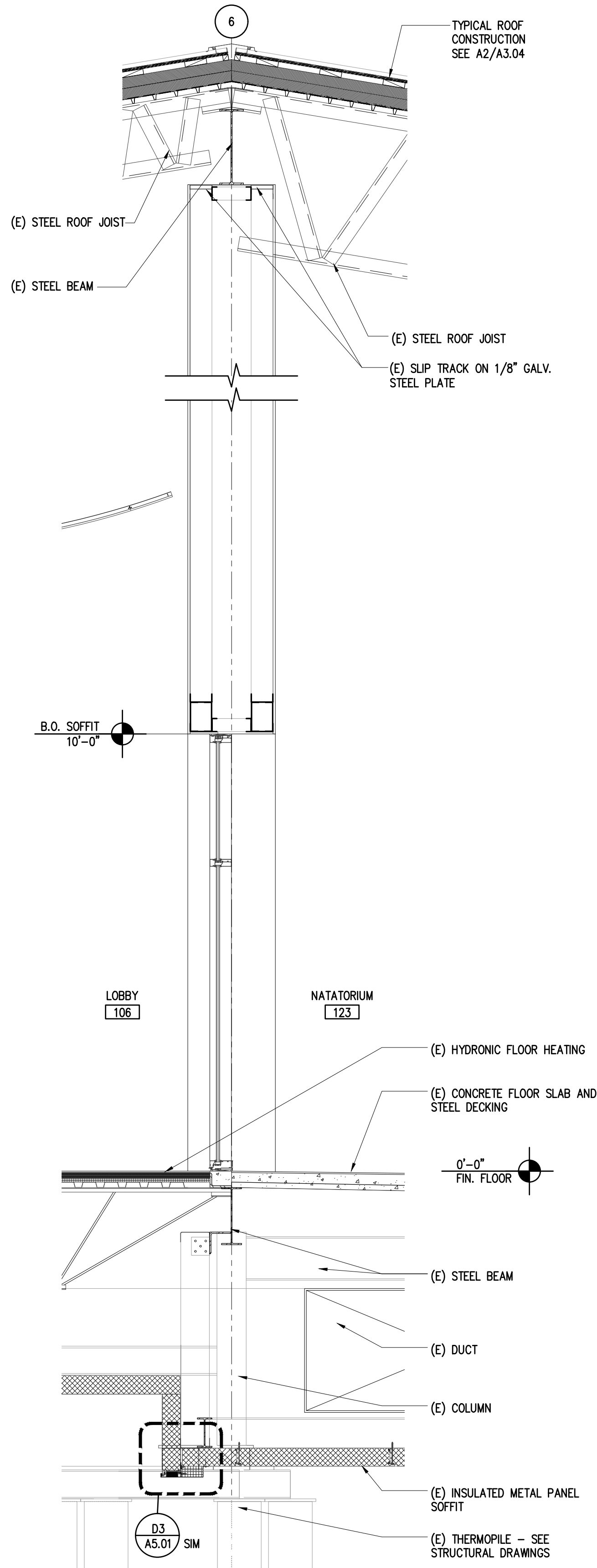
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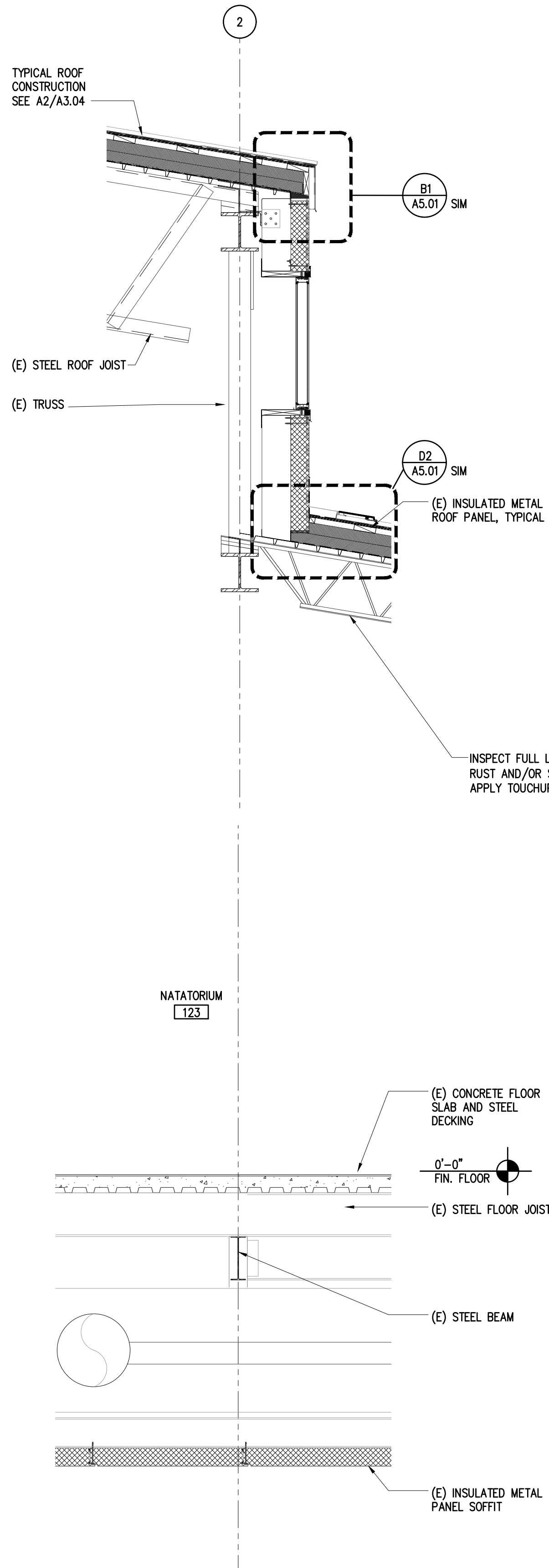
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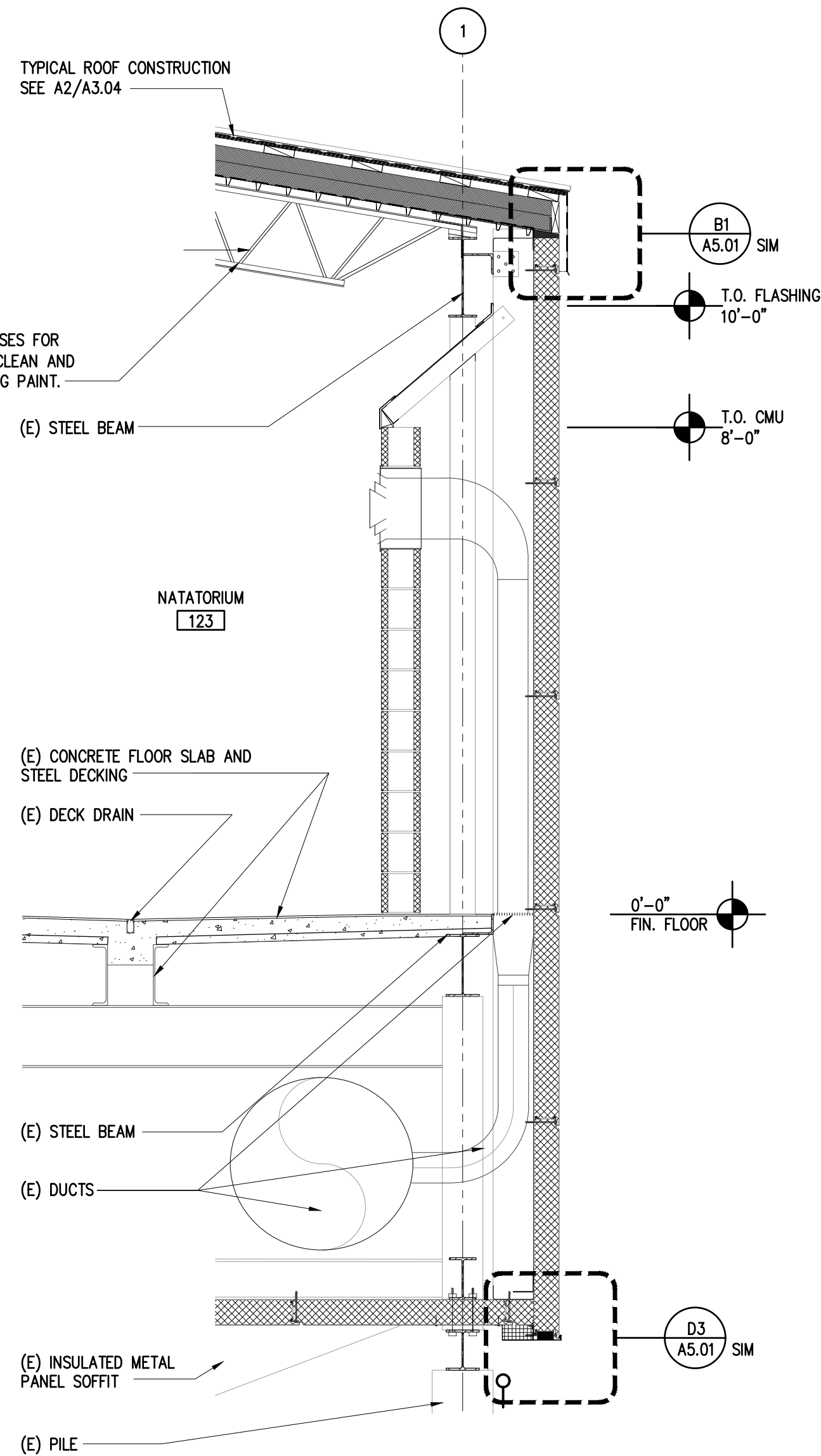
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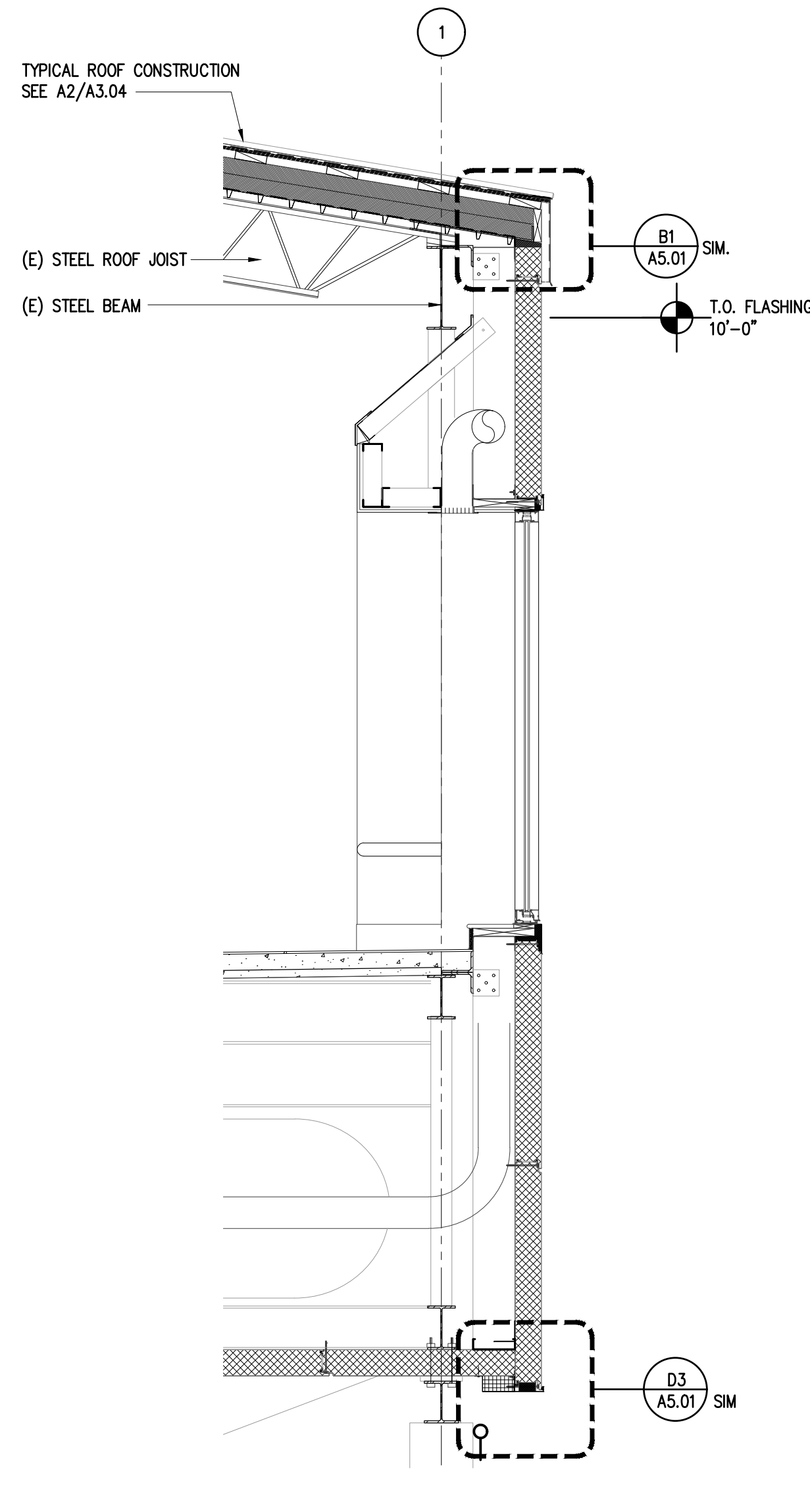
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A3.06
WALL SECTION
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A2
A3.06
WALL SECTION
SCALE: 1/2" = 1'-0"



A3
A3.06
WALL SECTION
SCALE: 1/2" = 1'-0"



A4
A3.06
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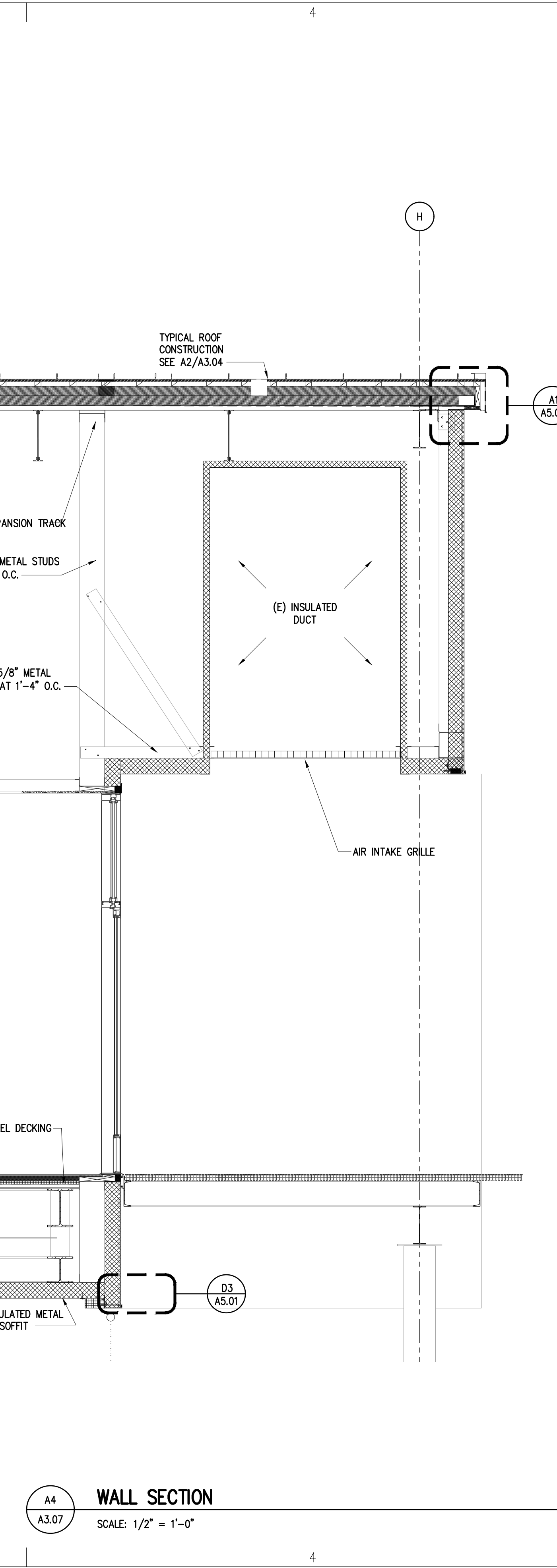
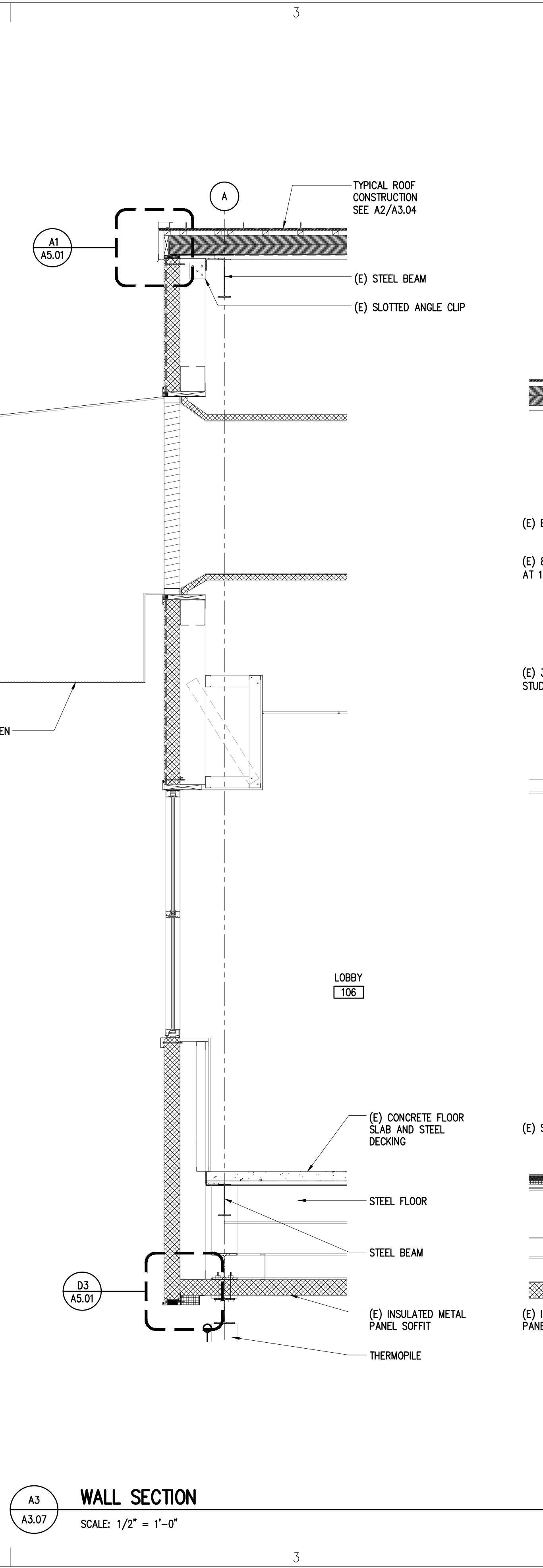
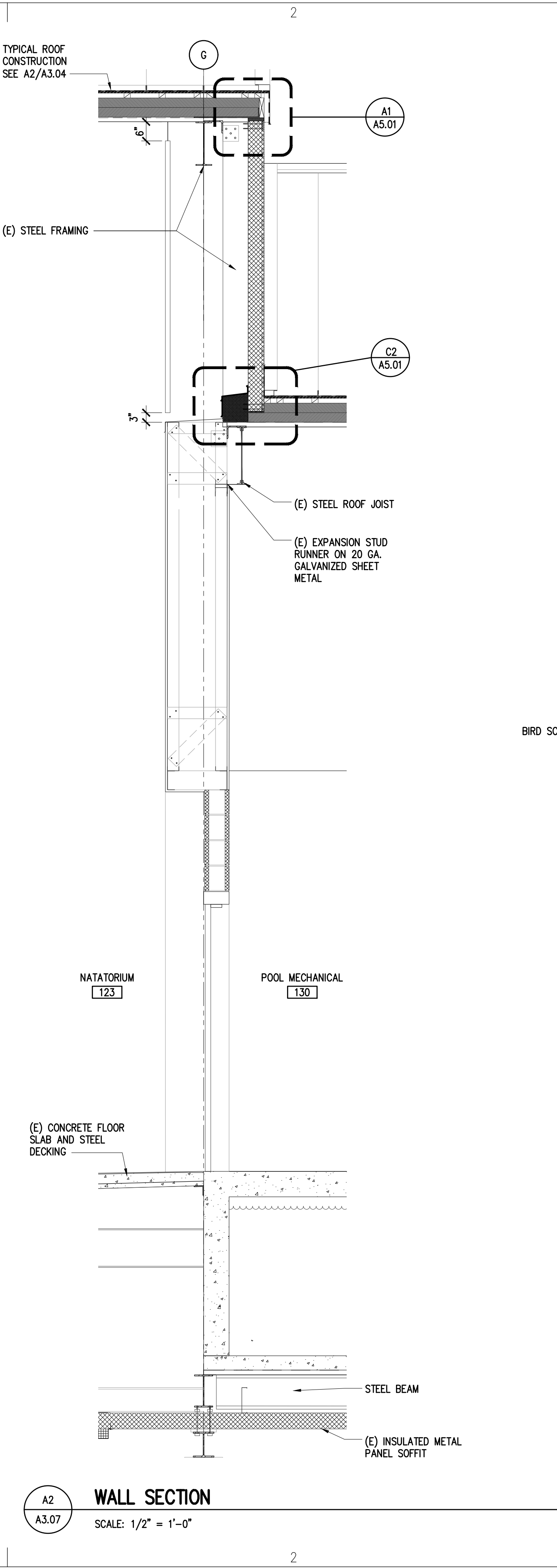
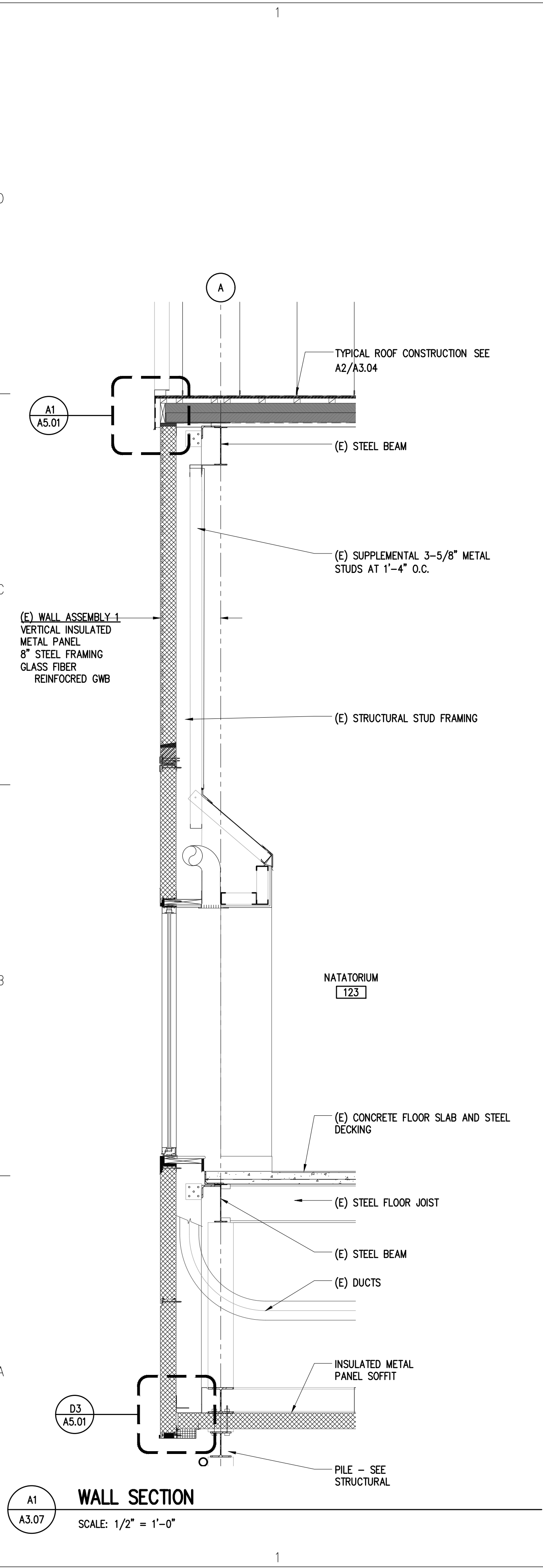
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Sheet Contents
WALL SECTIONS

Category	Sheet No.
A	3.06

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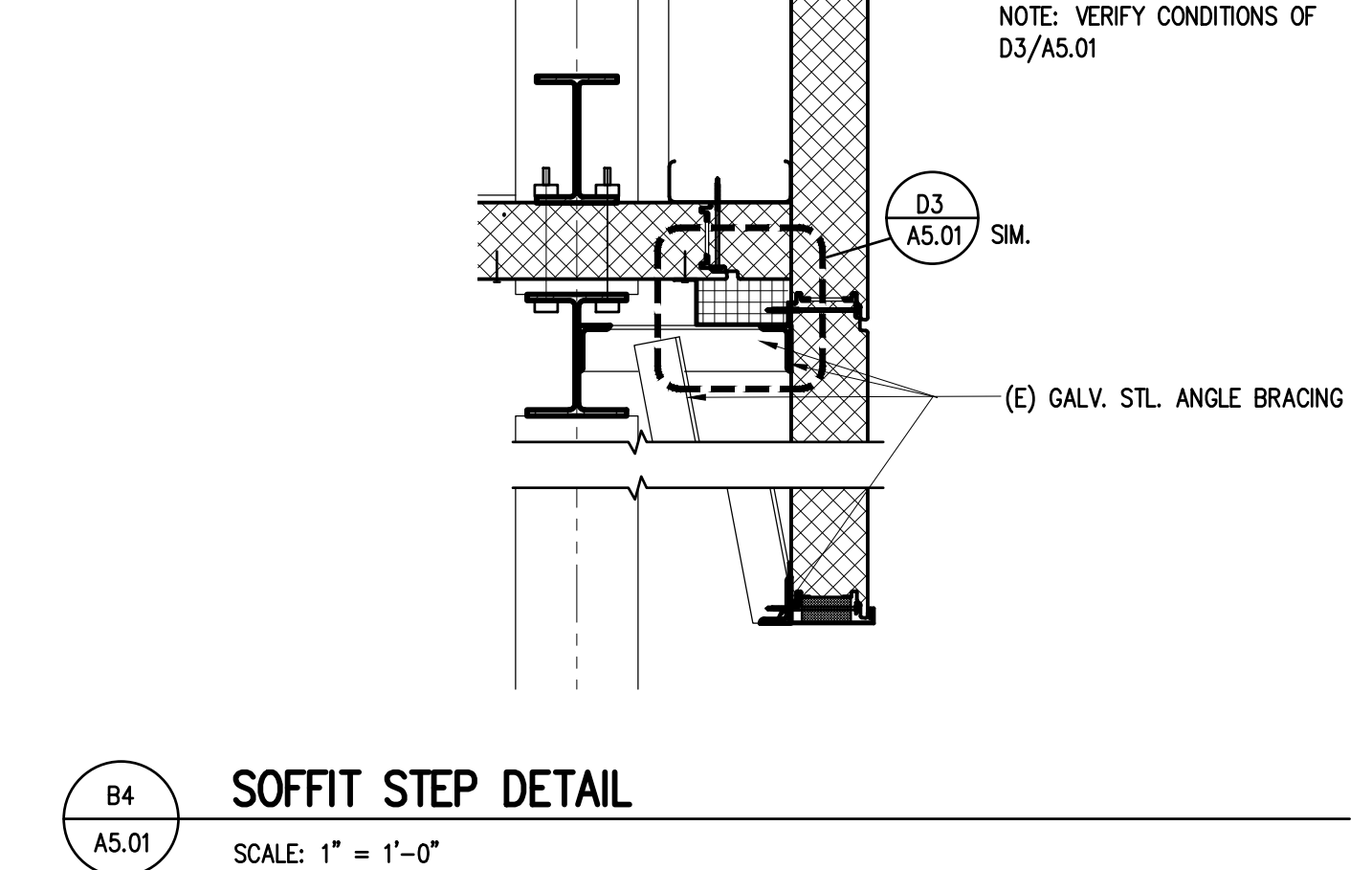
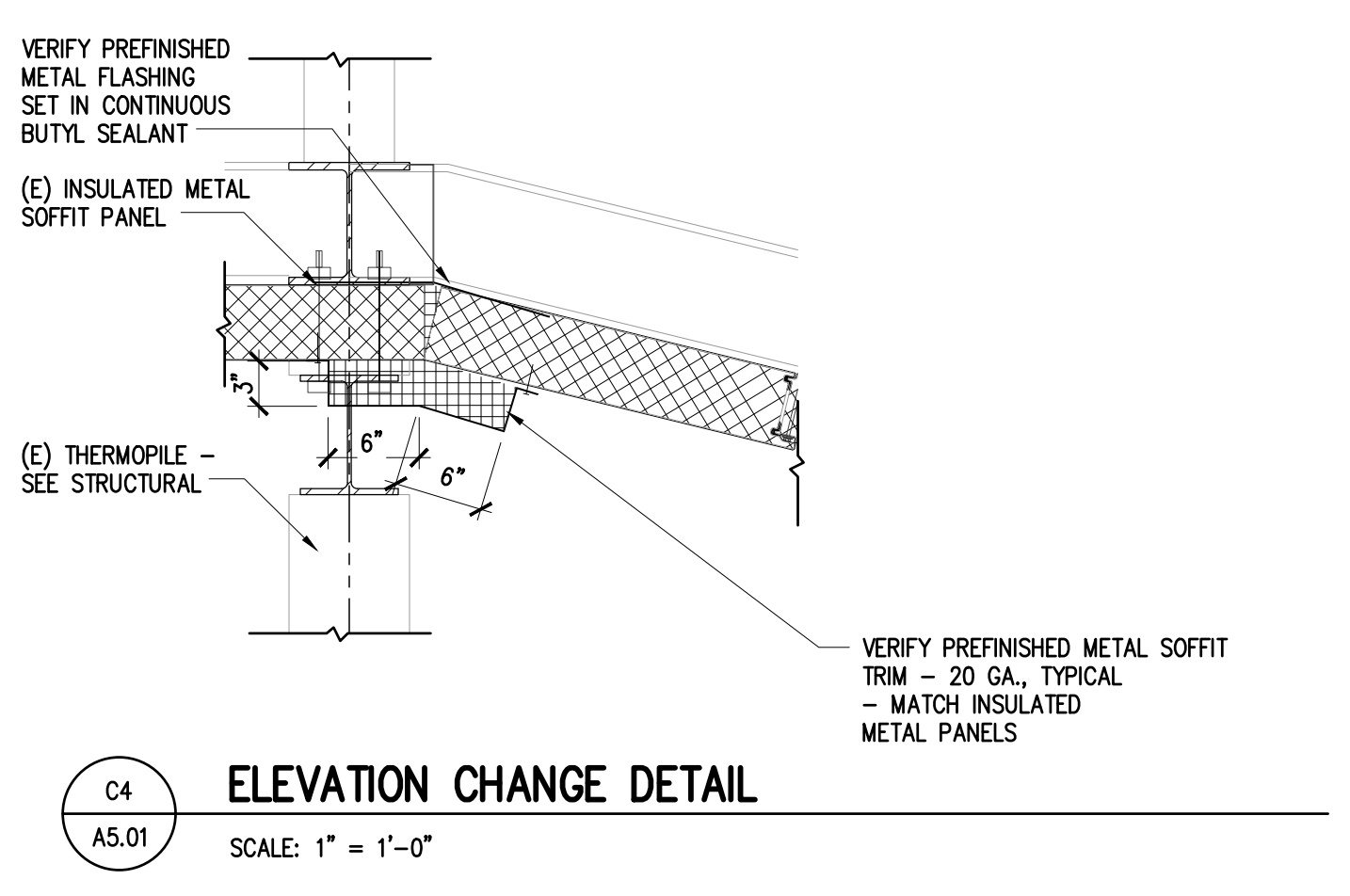
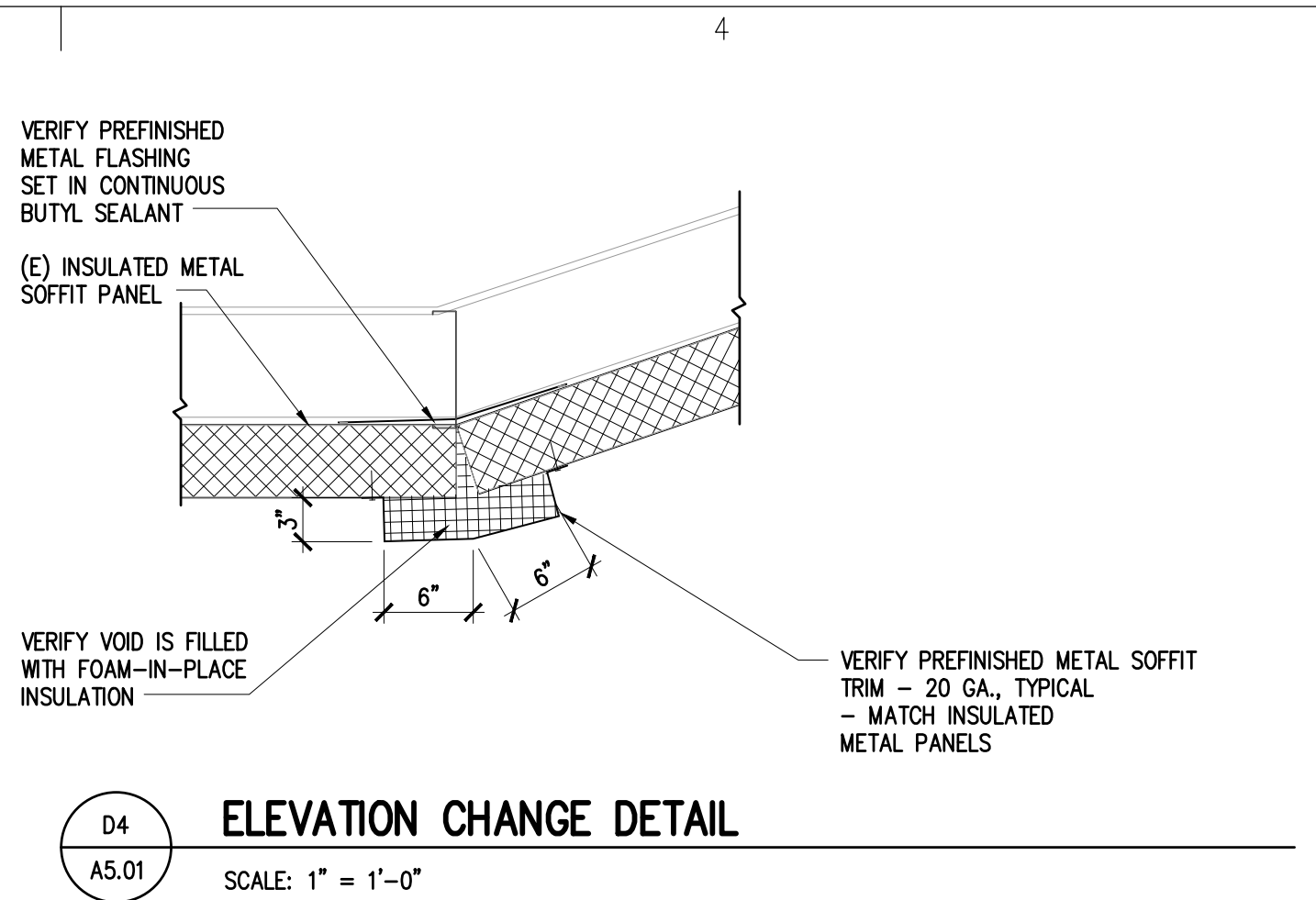
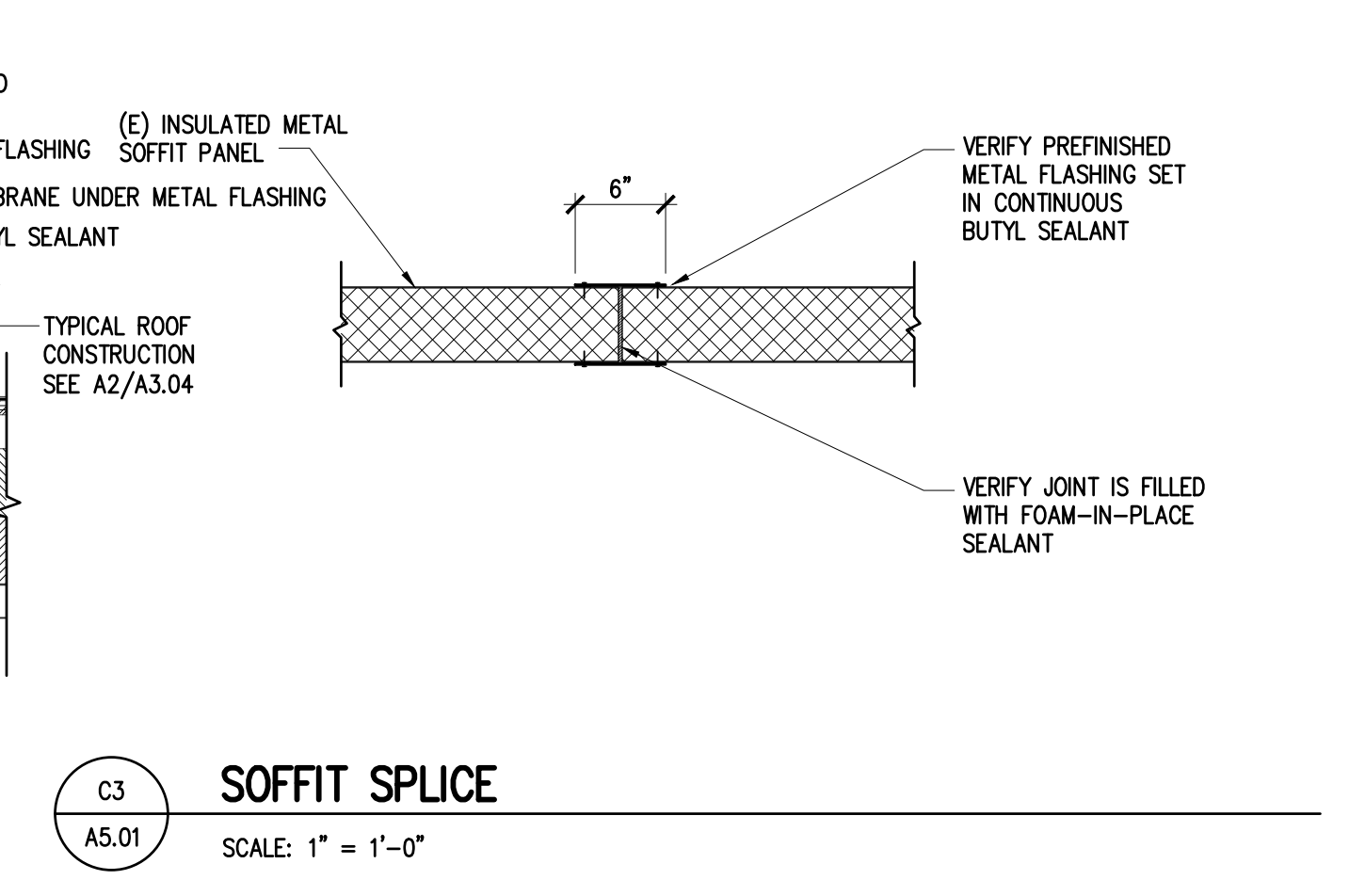
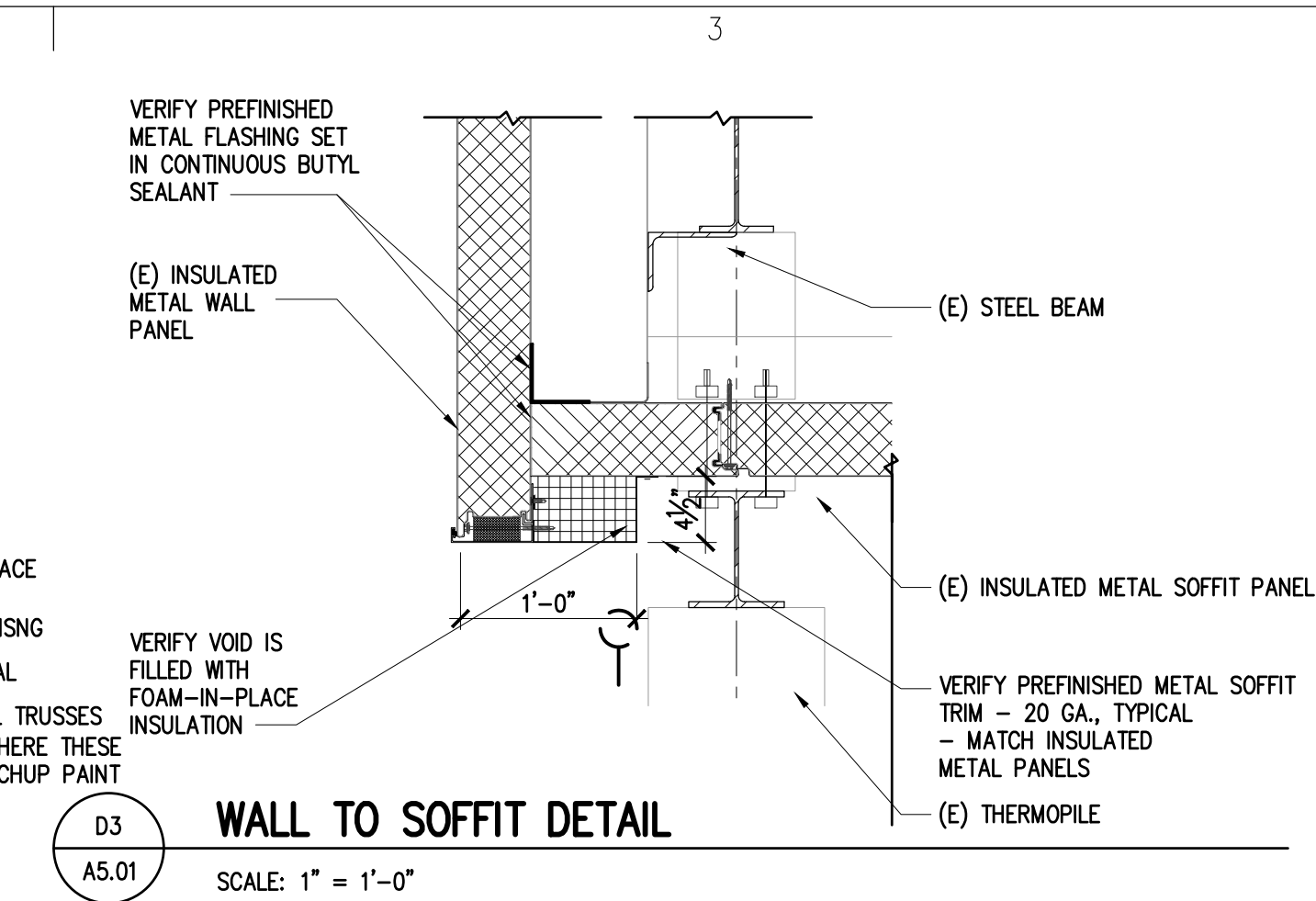
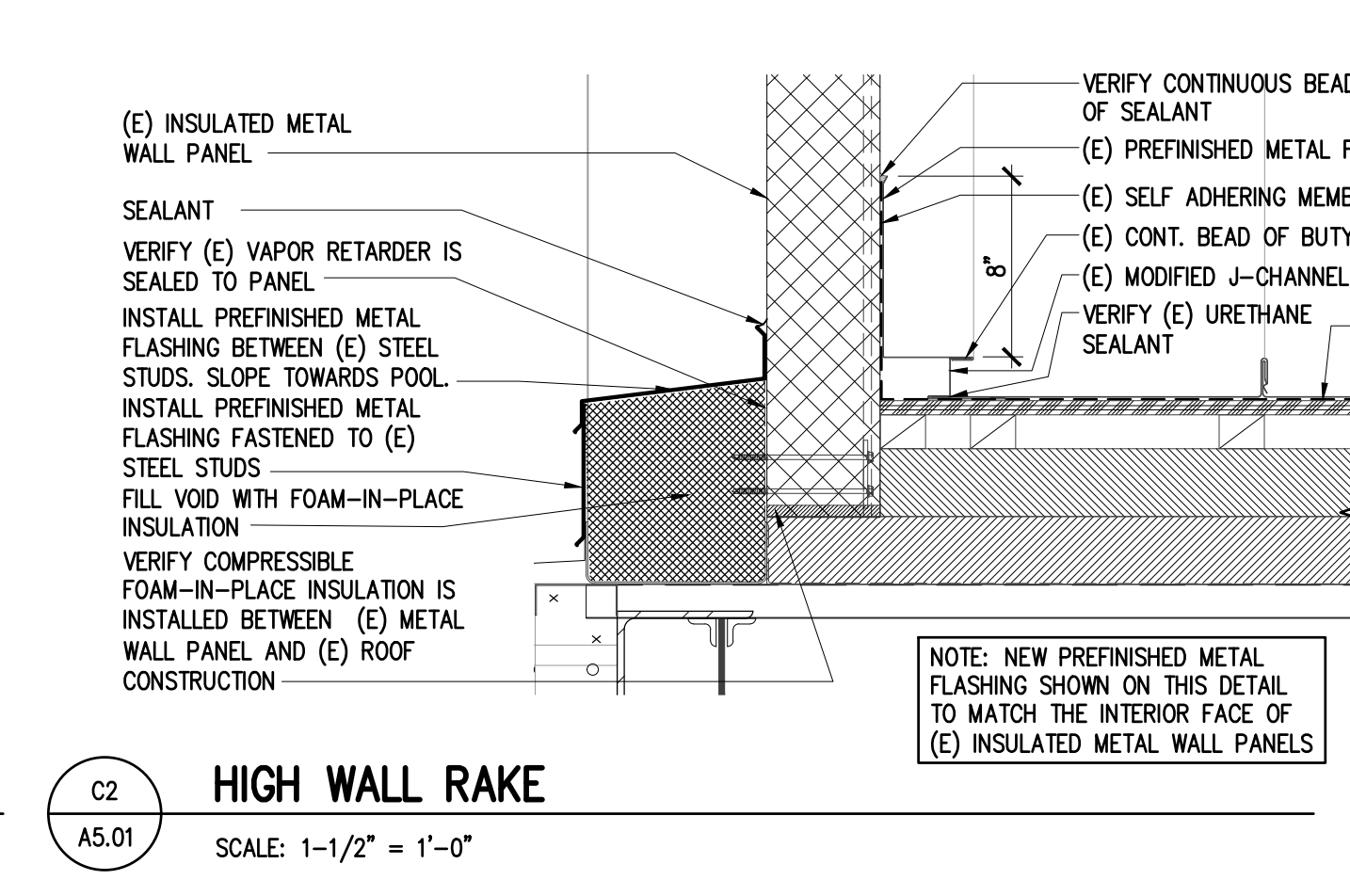
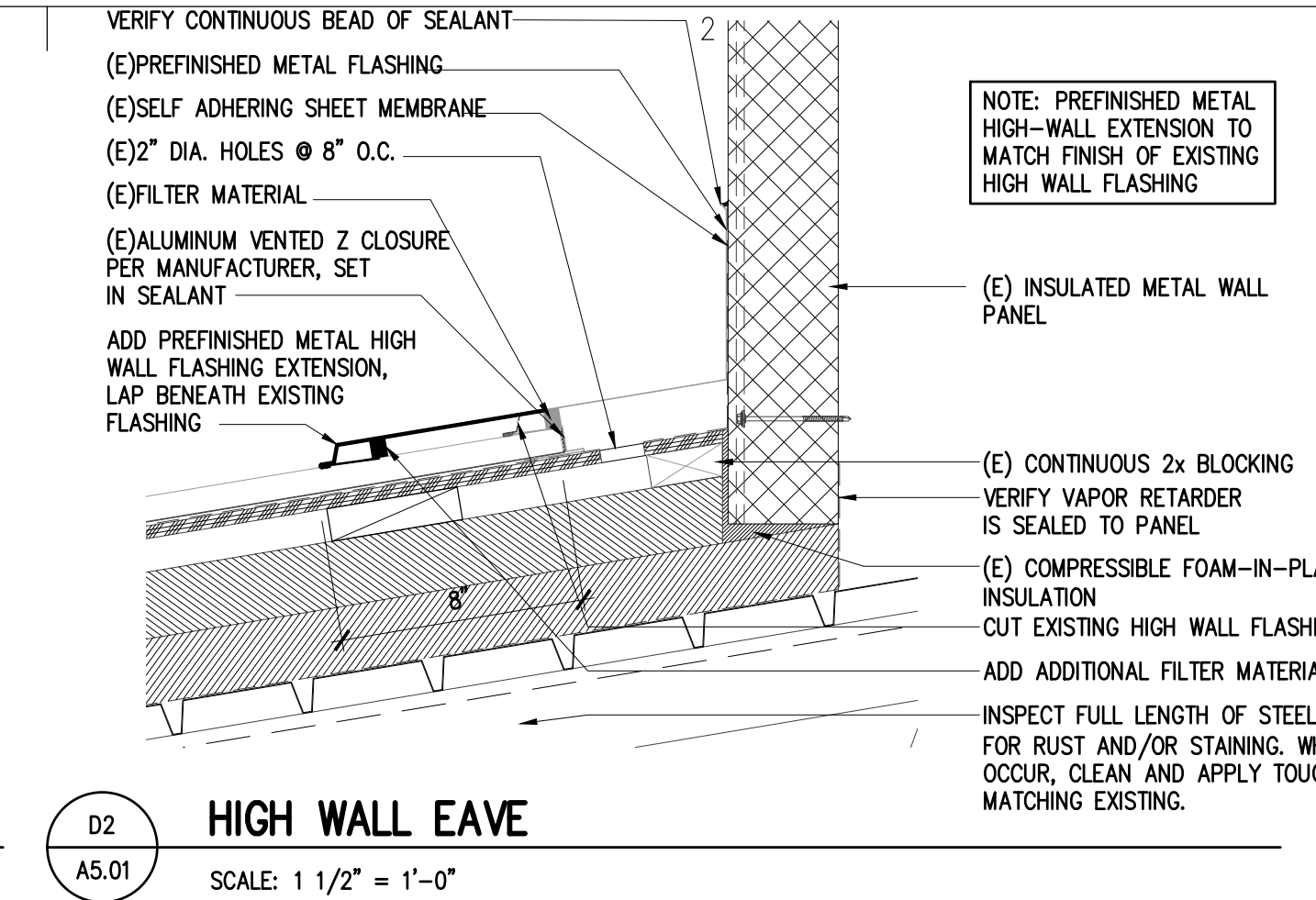
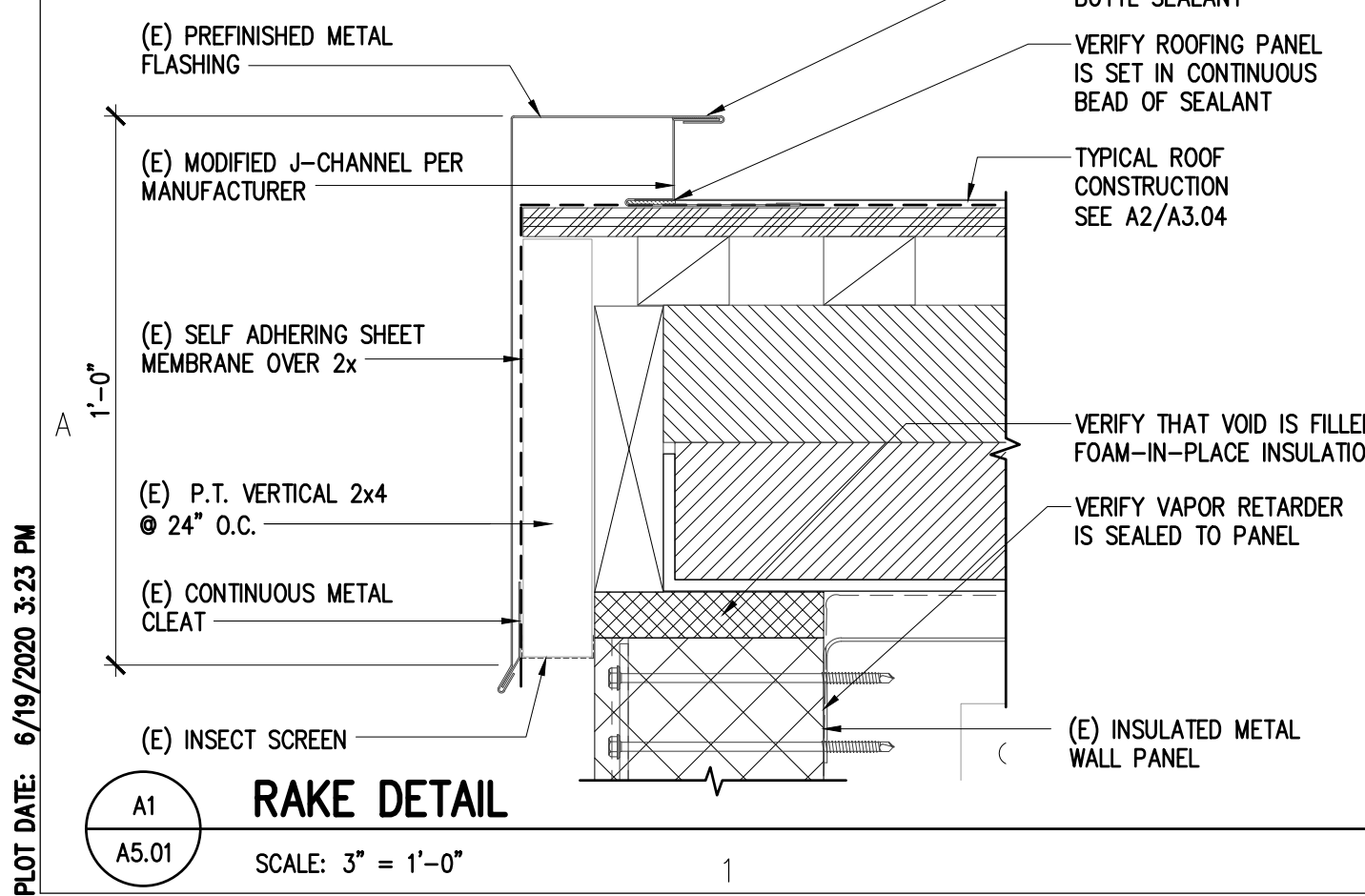
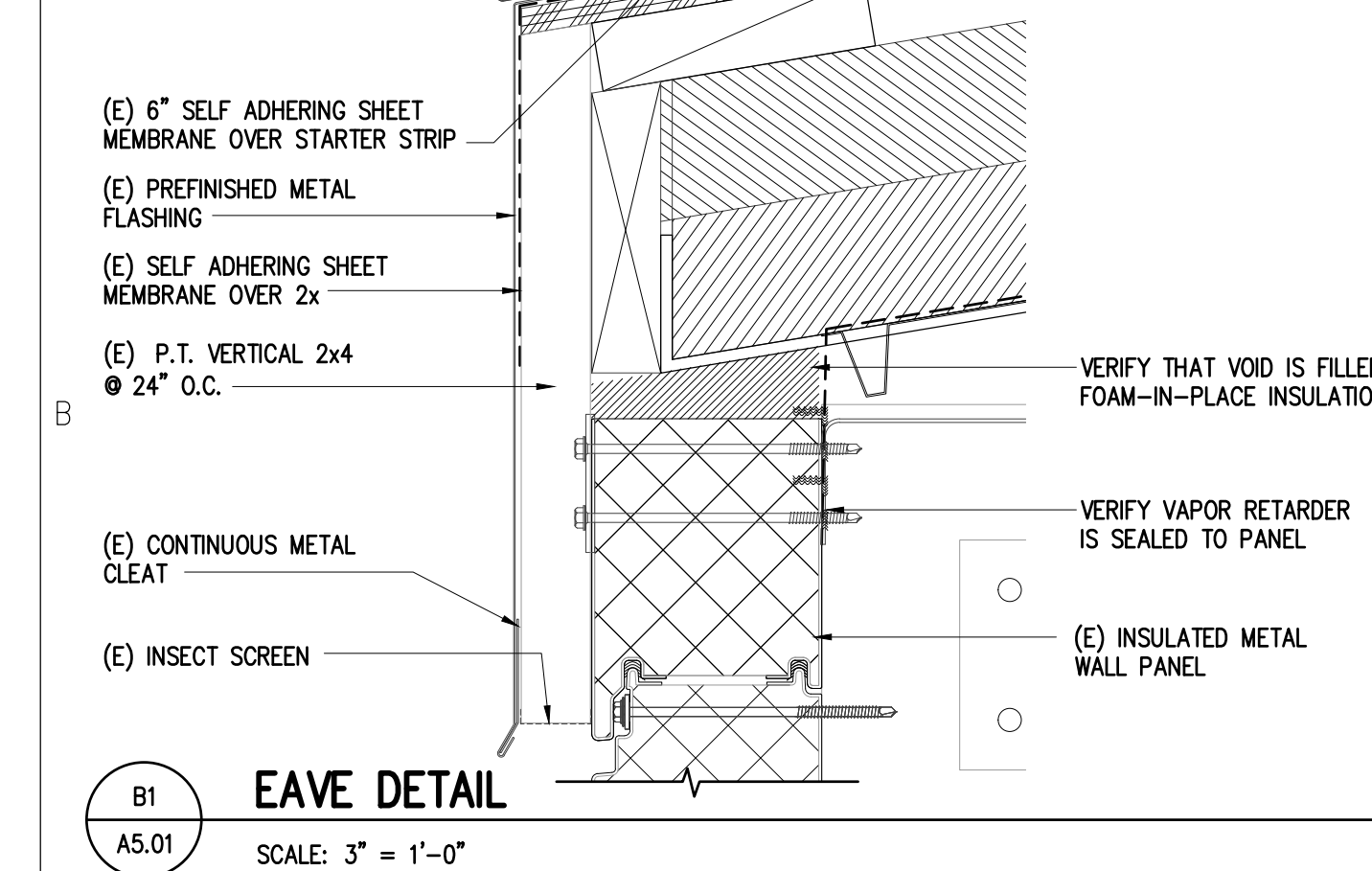
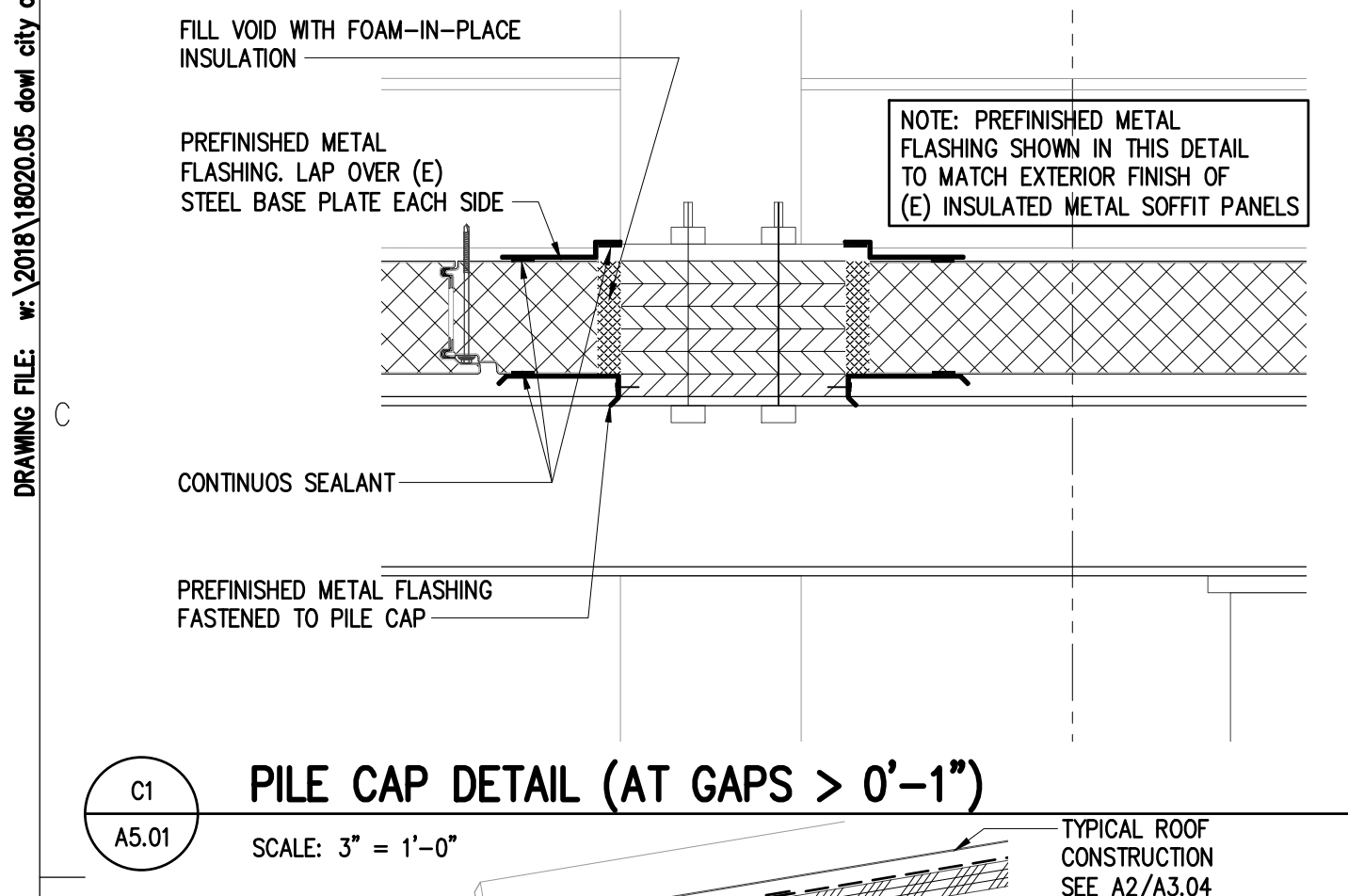
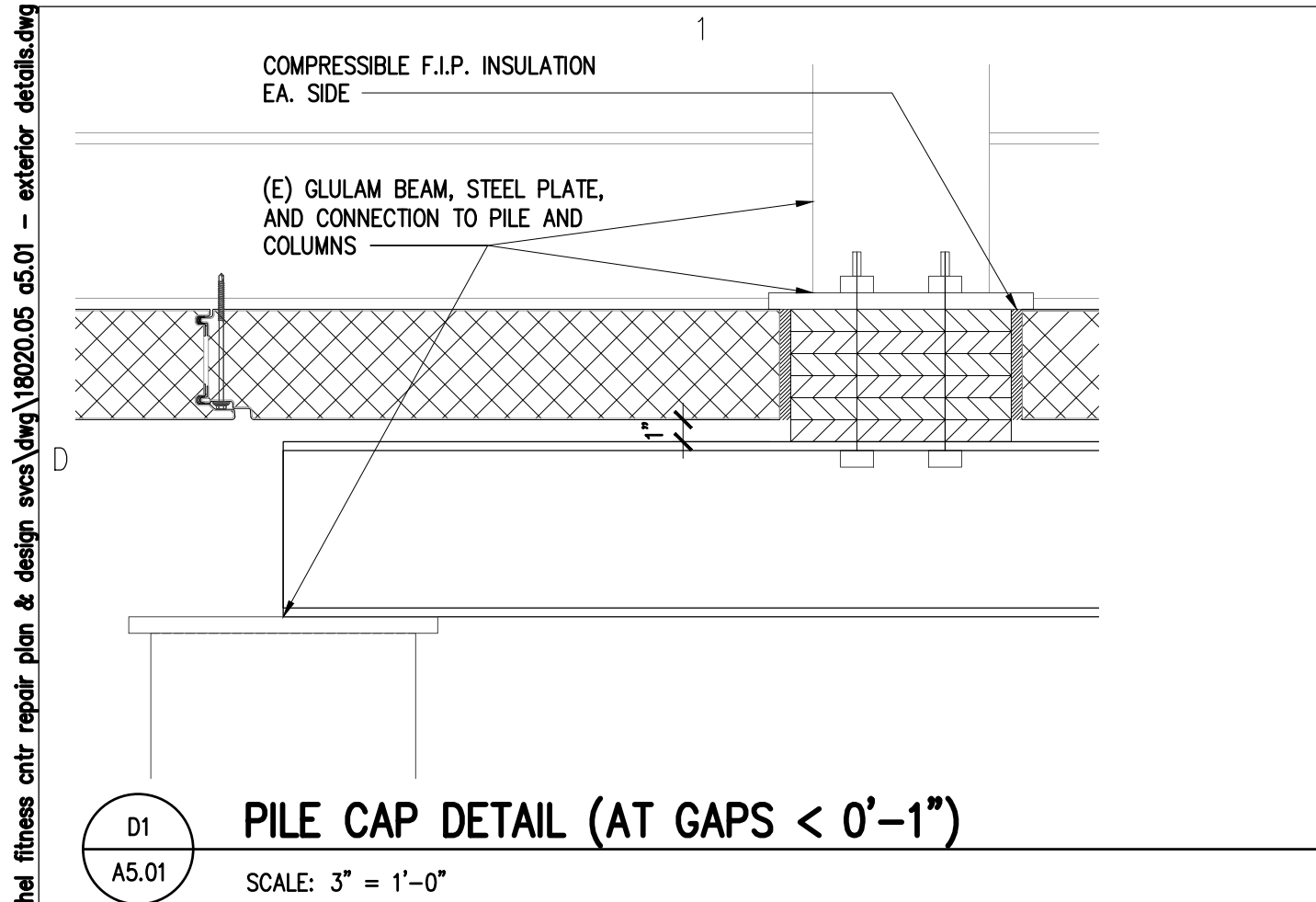
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Sheet Contents
EXTERIOR DETAILS

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C

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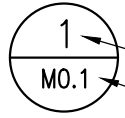
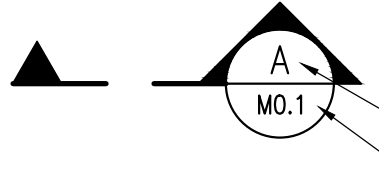
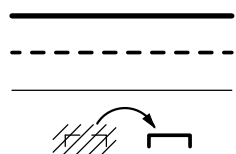
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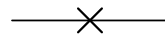
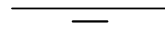
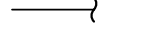
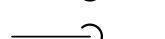
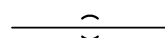
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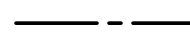
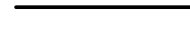
TERMINAL HEATING UNIT SCHEDULE									
SYMBOL	LOCATION	OUTPUT (MBH) (1)	FLUID	FLOW (GPM)	MAX WPD (FT)	FLUID TEMP IN/OUT (DEG F)	MOTOR (HP,V,PH)	WEIGHT (LBS)	REMARKS, BASIS OF DESIGN
UH-1	UNDERFLOOR NORTH	34.4	WATER	3.0	0.6	190/160	1/12,115,1	45	HORIZONTAL UNIT HEATING: 1120 CFM, AIR DEFLECTORS, SAFETY GUARD. MODINE HC-63
UH-2	UNDERFLOOR NORTH	34.4	WATER	3.0	0.6	190/160	1/12,115,1	45	SAME AS UH-1.
FT-1	SEE PLANS	820.0 BTU/LF	WATER	-	-	190/160	-	-	SINGLE TIER BARE FINNED TUBE: 3/4" COPPER TUBING, 3-1/4"X3-1/4" ALUMINUM FINS, 50 FINS/FOOT, 9" MOUNTING HEIGHT. STERLING BARE C3/4-35

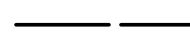
ABBREVIATIONS			
Ⓐ	AT	IN HG	INCHES MERCURY
&	AND	IN WC	INCHES WATER COLUMN
#	NUMBER	INSUL	INSULATION
%	PERCENT	IPS	INTERNATIONAL PIPE STANDARD
AD	ACCESS DOOR	K	THERMAL CONDUCTIVITY
AAP	AREA ALARM PANEL	KW	KILOWATT
ADA	AMERICANS WITH DISABILITIES ACT	KWH	KILOWATT HOUR
AFF	ABOVE FINISHED FLOOR	LAT	LEAVING AIR TEMPERATURE
AFG	ABOVE FINISHED GRADE	LB/HR	POUNDS PER HOUR
AHJ	AUTHORITY HAVING JURISDICTION	LBS	POUNDS
AHU	AIR-HANDLING UNIT	LF	LINEAR FEET
ALT	ALTERNATE	L	LENGTH
AMB	AMBIENT	LWT	LEAVING WATER TEMPERATURE
AMCA	AIR MOVEMENT AND CONTROL ASSOCIATION	LOC	LOCATION/LOCATED
ANSI	AMERICAN NATIONAL STANDARDS INSTITUTE	LP	LOW PRESSURE
APD	AIR PRESSURE DROP	LR	LONG RADIUS
APPROX	APPROXIMATE	MAN	MANUAL
AR	ACID RESISTANT	MAT	MIXED AIR TEMPERATURE
ARCH	ARCHITECTURAL	MAV	MANUAL AIR VENT
ASME	AMERICAN SOCIETY OF MECHANICAL ENGINEERS	MAX	MAXIMUM
ATM	ATMOSPHERE	MBH	THOUSAND BTU PER HOUR
AUTO	AUTOMATIC	MECH	MECHANICAL
AVG	AVERAGE	MFR	MANUFACTURER
AWG	AMERICAN WIRE GAUGE	MH	MANHOLE
BAS	BUILDING AUTOMATION SYSTEM	MIN	MINIMUM, MINUTE
BDD	BACKDRAFT DAMPER	MPH	MILES PER HOUR
BHP	BRAKE HORSEPOWER, BOILER HORSEPOWER	MTD	MOUNTED
BLDG	BUILDING	N/A	NOT APPLICABLE
BLW	BELOW	NC	NOISE CRITERIA, NORMALLY CLOSED
BOD	BOTTOM OF DUCT	NFPA	NATIONAL FIRE PROTECTION ASSOCIATION
BOP	BOTTOM OF PIPE	NIC	NOT IN CONTRACT
BTU	BRITISH THERMAL UNIT	NO	NORMALLY OPEN, NUMBER
BTUH	BTU PER HOUR	NTS	NOT TO SCALE
C	COMMON, CONDENSATE	OD	OUTSIDE DIAMETER
C-C	CENTER TO CENTER	OFOI	OWNER FURNISHED, OWNER INSTALLED
CAP	CAPACITY, END CAP	OSA	OUTSIDE AIR
CCW	COUNTER-CLOCKWISE	OZ	OUNCE
CF	COOLING FAN, CIRCULATING FAN, CUBIC FOOT	PD	PRESSURE DROP OR DIFFERENCE
CFM	CUBIC FEET PER MINUTE	PG	PROPYLENE GLYCOL
CI	CAST IRON	PL	PLATE
CL	CENTER LINE	PLBG	PLUMBING
CLG	CEILING	POC	POINT OF CONNECTION
CMPR	COMPRESSOR	PNL	PANEL
COEF	COEFFICIENT	PH	PHASE (ELECTRICAL)
CONC	CONCRETE	PPM	PARTS PER MILLION
COND	CONDENSER	PSI	POUNDS PER SQUARE INCH
CTR	CENTER	PSIA	POUNDS PER SQUARE INCH - ABSOLUTE
CU	COPPER, CONDENSING UNIT	PSID	POUNDS PER SQUARE INCH - DIFFERENTIAL
CU IN	CUBIC INCH	PSIG	POUNDS PER SQUARE INCH - GAUGE
CV	VALVE FLOW COEFFICIENT	PRESS	PRESSURE
CW	CLOCKWISE	PRI	PRIMARY
DB	DECIBEL	R-407C,	REFRIGERANT (407C,410A,ETC.)
DBT	DRY-BULB TEMPERATURE	R-410A	
DDC	DIRECT DIGITAL CONTROL	R/A	RETURN AIR
DEG OR °	DEGREE	RAD	RADIANT OR RADIATION
DEG C	DEGREE CENTIGRADE	RCVR	RECEIVER
DEG F	DEGREE FAHRENHEIT	RECIRC	RECIRCULATE
DEMO	DEMOLITION	RED	REDUCER
DENS	DENSITY	REFRIG	REFRIGERATION
DGM	DIAGRAM	REV	REVOLUTIONS
DI	DUCTILE IRON	RF	RELIEF FAN OR RETURN FAN
DIA OR Ø	DIAMETER	RH	RELATIVE HUMIDITY
DIFF	DIFFERENCE OR DELTA	RM	ROOM
DIP	DUCTILE IRON PIPE	RPM	REVOLUTIONS PER MINUTE
DISS	DIAMETER-INDEX SAFETY SYSTEM	RPS	REVOLUTIONS PER SECOND
DN	DOWN	S/A	SUPPLY AIR
DO	DITTO	SAT	SATURATION
DTL	DETAIL	SCHD	SCHEDULE
DWDI	DOUBLE WIDTH DOUBLE INLET	SCFM	STANDARD CUBIC FEET PER MINUTE
DWG	DRAWING	SD	STORM DRAIN
(E)	EXISTING	SEC	SECONDARY
EA	EACH	SF	SQUARE FEET
E/A	EXHAUST AIR	SH	SENSIBLE HEAT
EAT	ENTERING AIR TEMPERATURE	SHG	SENSIBLE HEAT GAIN
EF	EXHAUST FAN	SHR	SENSIBLE HEAT RATIO
EFF	EFFICIENCY	SHT	SHEET
EG	ETHYLENE GLYCOL, EXHAUST GRILLE	SHWR	SHOWER
ELEC	ELECTRICAL	SP	STATIC PRESSURE
ELEV	ELEVATION	SPD	STATIC PRESSURE DROP
EMB	EMBEDMENT	SPEC	SPECIFICATION, SPECIFIED
ENT	ENTERING	SPKLR	SPEAKER
EQUIV FT	EQUIVALENT FEET	SR	SHORT RADIUS
ESP	EXTERNAL STATIC PRESSURE	SWSI	SINGLE WIDTH SINGLE INLET
EVAP	EVAPORATOR	SQ	SQUARE
EXP	EXPANSION	SS	STAINLESS STEEL, SANITARY SEWER
EWT	ENTERING WATER TEMPERATURE	STD	STANDARD
°F	FAHRENHEIT	SUCT	SUCTION
FA	FACE AREA	TA	TRANSFER AIR
F-F	FACE TO FACE	TEMP	TEMPERATURE, TEMPORARY
FD	FIRE DAMPER	THRU	THROUGH
FLEX	FLEXIBLE	TOD	TOP OF DUCT
FLR	FLOOR	TONS	TONS OF REFRIGERATION
FOB	FLAT ON BOTTOM	TOP	TOP OF PIPE
FOT	FLAT ON TOP	TYP	TYPICAL
FP	FREEZING POINT	UG	UNDERGROUND
FPM	FEET PER MINUTE	UNO	UNLESS NOTED OTHERWISE
FPS	FEET PER SECOND	UPC	UNIFORM PLUMBING CODE
FSD	FIRE-SMOKE DAMPER	V	VOLTS OR VOLTAGE
FSDM	FIRE-SMOKE DAMPER, MODULATING	VAC	VACUUM
FOOT OR FEET	FOOT OR FEET	VAC	VOLTS (ALTERNATING CURRENT)
FV	FACE VELOCITY	VAL	VALVE
GA	GAGE OR GAUGE	VAP PR	VAPOR PRESSURE
GAL	GALLONS	VAR	VARIABLE
GPD	GALLONS PER DAY	VAV	VARIABLE AIR VOLUME
GPH	GALLONS PER HOUR	VDC	VOLTS (DIRECT CURRENT)
GPM	GALLONS PER MINUTE	VEL	VELOCITY
GR	GRAINS	VERT	VERTICAL
GRD	GRILLES, REGISTERS, DIFFUSERS	VFD	VARIABLE FREQUENCY DRIVE
HD	HEAD	VOL	VOLUME
HDPE	HIGH DENSITY POLYETHYLENE	VP	VELOCITY PRESSURE
HG	HEAT GAIN	VSD	VARIABLE SPEED DRIVE
HT	HEIGHT	VTR	VENT THROUGH ROOF
HP	HORSEPOWER	W	WATT
HR	HOURL(S)	W/	WITH
HVAC	HEATING, VENTILATING & AIR-CONDITIONING	W/O	WITHOUT
HZ	FREQUENCY	WB	WET BULB TEMPERATURE
IAW	IN ACCORDANCE WITH	WC	WATER COLUMN
ID	INSIDE DIAMETER	WH	WATT-HOUR
IE	INVERT ELEVATION	WP	WEATHER PROOF, WATER PROOF
IBC	INTERNATIONAL BUILDING CODE	WPD	WATER PRESSURE DROP
IFC	INTERNATIONAL FIRE CODE	WT	WEIGHT
IMC	INTERNATIONAL MECHANICAL CODE	YD	YARD
IN OR "	INCH OR INCHES	ZVB	ZONE VALVE BOX

NOTE: THIS IS A STANDARD LEGEND, SOME OF THE SYMBOLS SHOWN ON LEGEND ARE NOT NECESSARILY ON THE DRAWINGS.

GENERAL	
SYMBOL	DESCRIPTION
 2.	SHEET NOTE CONVENTION: REFERENCED SHEET NOTE GENERAL SHEET NOTE
	NORTH ARROW
	DETAIL REFERENCE DETAIL NUMBER SHEET WHERE DETAIL APPEARS
	SECTION REFERENCE SECTION LETTER SHEET WHERE SECTION APPEARS
	POINT OF CONNECTION
	PLUMBING FIXTURE NUMBER
	EQUIPMENT TAG EQUIPMENT DESIGNATION EQUIPMENT NUMBER
	AIR OUTLET TAG AIR OUTLET DESIGNATION CFM
	BASEBOARD FINTUBE TAG FINTUBE DESIGNATION GPM LINEAR FEET OF FINTUBE ELEMENT
	AIR TERMINAL UNIT TAG
	LINE CONVENTION NEW OR REINSTALLED ITEM ITEM TO BE DEMOLISHED EXISTING ITEM TO REMAIN EXISTING ITEM TO BE RELOCATED

GENERAL PIPING		
SYMBOL	ABBR.	DESCRIPTION
		FLOW ARROW
		ANCHOR
		PIPE GUIDE
		LINE BREAK
		END CAP
		PIPE UP / TEE UP
		PIPE DOWN (ELBOW)
		PIPE DOWN (TEE)

PLUMBING		
SYMBOL	ABBR.	DESCRIPTION
	CW	COLD WATER
	TP	TRAP PRIMER
	W	WASTE WATER

PIPING		
SYMBOL	ABBR.	DESCRIPTION
	HWS	HEATING WATER SUPPLY
	HWR	HEATING WATER RETURN
	FT	BARE FINTUBE RADIATION
	UH	UNIT HEATER

CONTROLS		
SYMBOL	ABBR.	DESCRIPTION
	TSTAT	THERMOSTAT

ARE NOT NECESSARILY ON THE DRAWINGS.



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City of Bethel

YUKON KUSKOKWIM FITNESS CENTER

REPAIRS AND UPGRADES

Bethel, Alaska

Revisions		
No.	Description	Date

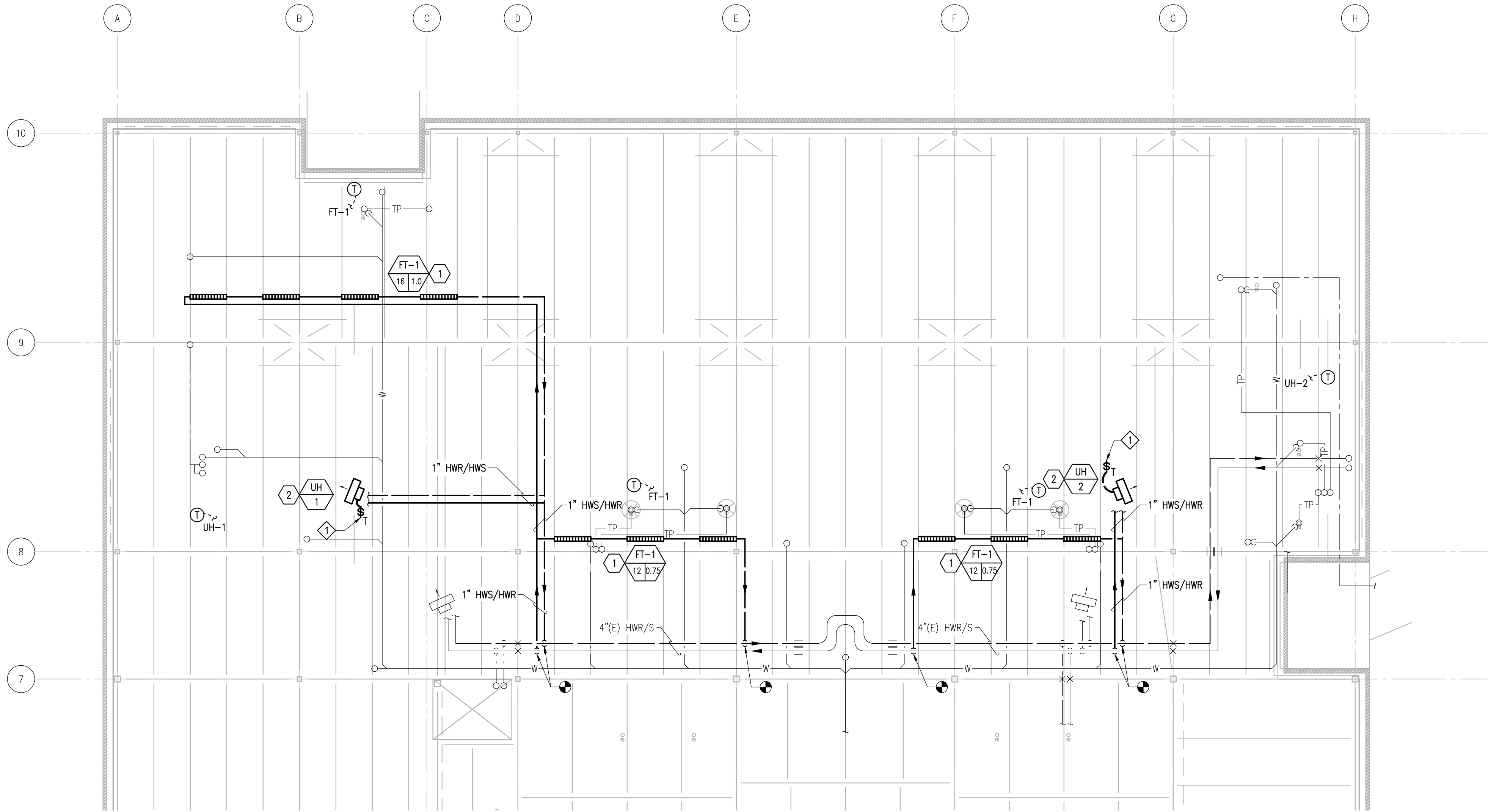
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Checked MDL	Job No. 18020.05

Sheet Contents LEGEND, ABBREVIATIONS & SCHEDULES

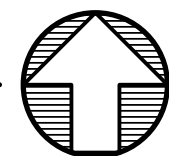
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M	001

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PLOT DATE: 6/18/2020 9:06 AM



1 UNDERFLOOR PLAN – HEATING
M101 SCALE: 1/8" = 1'-0"



MECHANICAL WORK SHEET NOTES

- 1 FOR FINTUBE PIPING AND VALVING DETAIL, SEE X/MX.X.
- 2 FOR UNIT HEATING PIPING AND VALVING DETAIL, SEE Y/MX.X.
4. EXISTING CW, TP AND WASTE PIPING SHOWN FOR REFERENCE ONLY.
5. MINIMUM HWS/HWR PIPING IS 3/4", UNLESS NOTED OTHERWISE.

ELECTRICAL WORK SHEET NOTES

- 1 PROVIDE THERMAL SWITCH AND CONNECT UNIT HEATER TO LOCAL AREA BRANCH CIRCUIT PANEL.
2. PROVIDE ONE 15 AMP, 1 POLE BRANCH CIRCUIT BREAKER IN LOCAL AREA BRANCH CIRCUIT PANEL TO SERVE UNIT HEATERS.



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REPAIRS AND UPGRADES
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Sheet Contents
UNDERFLOOR PLAN
- HEATING

Category M	Sheet No. 101