CITY OF BETHEL

City Council Meeting Agenda, January 8, 2019 – 6:30 PM

Website: https://www.cityofbethel.org/council

Location: Council Chambers, City Hall, 300 Chief Eddie Hoffman Highway, Bethel

Council Members: Fred Watson, Mayor; Thor Williams, Vice-Mayor; Leif Albertson; Mitchell Forbes; Perry Barr; Carole Jung-Jordan; Fritz Charles

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL**
4. **PEOPLE TO BE HEARD – FIVE MINUTES PER PERSON**
5. **APPROVAL OF CONSENT AGENDA AND REGULAR AGENDA**
6. **APPROVAL OF MEETING MINUTES**
   - 6.1. *12-11-2018 Regular City Council Meeting Minutes
   - 6.2. *12-17-2018 Special City Council Meeting Minutes
7. **REPORTS OF STANDING COMMITTEES**
   - 7.1. Agendas and Draft Meeting Minutes of Committees-Commissions
8. **SPECIAL ORDER OF BUSINESS**
9. **UNFINISHED BUSINESS**
   - 9.1. Resolution 18-20: Adopting a Code of Conduct for City Council (Council Member Barr)
10. **NEW BUSINESS**
    - 10.1. *Introduction of Budget Ordinance 18-12 (f) Amending the City of Bethel Fiscal Year 2019 Budget (City Manager Williams)
    - 10.2. *Resolution 19-01 Approving a Subdivision Agreement Between Blue Sky MKE, LLC and the City of Bethel (Planning Commission)
    - 10.3. *AM 19-01: Appointment of Richard Garcia to the Public Safety and Transportation Commission as a Regular Member for a Term of Three Years (Mayor Watson)
    - 10.4. AM 19-02 Approving the 2019 Regular City Council Meeting Dates (Mayor Watson)
    - 10.5. AM 19-03 Authorizing the City Manager to Negotiate and Execute a Contract for Boiler Installation at Public Works Shop (City Manager Williams)
    - 10.6. * AM 19-04: Confirming the Reappointment of Alex Wasierski to the Planning Commission for a Term of Three Years (Mayor Watson)

Posted January 2, 2019 at City Hall, AC Co., Swanson's, and the Post Office.

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Kevin Morgan, Asst. City Clerk

City Clerk's Office Contact Information: Email cityclerk@cityofbethel.net **Phone** 907-543-1384

Items noted with an asterisk (*) are consent agenda items, unless removed from the consent agenda they are approved upon the approval of the agenda.
Ordinances introduced at this meeting may be set for public hearing at the next regular meeting.
The Council may by unanimous consent, after 12:00 AM Fix the Time to Which To Adjourn until the following day at 6:30 PM

10.7. AM 19-05: Directing Administration to prepare and submit a FY 2020 Community Transportation Grant Application to Fund the Operation of the Bethel Transit System with $80,580 from the City's FY 2020 Budget as Local Match (Council Member Charles)

10.8. AM 19-06 Authorizing the Reimbursement of Sales Tax Remitted by National Rifle Association for their Annual Banquet in Accordance with the Special Events Exemptions (Vice-Mayor Williams)

10.9. AM 19-07 Authorizing the City Manager to Negotiate and Execute a Purchase Agreement with Kenworth Alaska, Inc for the Purchase of Six Water Trucks (City Manager Williams)

10.10. AM 19-08 Authorizing the City Manager to Negotiate and Execute a Purchase Agreement with Totem Equipment and Supply for the Purchase of a Steamer (City Manager Williams)

10.11. AM 19-09 Direct Administration to Acquire Estimates and Prepare a Budget modification to Seek Preventative Maintenance for the Studio Room Floor at the YK Fitness Center (PRAHSC Committee)

10.12. AM 19-10 Direct Administration to Seek Grant Funds for Pink's Park Improvements (PRAHSC Committee)

10.13. AM 19-11 Direct Administration to Explore Funding Options for Feasibility, Planning, and Design for "Phase II" at the YK Fitness Center (PRAHSC Committee)

10.14. *IM 19-01 Presentation of the City's Water and Sewer Services Expenditures Compared to Budget from July 1, 2018- December 31, 2018- Utilities Maintenance- Water and Wastewater Activity Report (City Manager Williams)

10.15. *Personal Leave Request for the City Attorney December 31, 2018 (Mayor Watson)

11. REPORTS

11.1. Mayor's Report

Mayor's Report January 8, 2019

11.2. City Manager's Report

11.3. Clerk's Report

12. COUNCIL MEMBER COMMENTS

13. EXECUTIVE SESSION

14. ADJOURNMENT

Posted January 2, 2019 at City Hall, AC Co., Swanson's, and the Post Office.

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Regular Meeting
December 11, 2018

I. CALL TO ORDER

A Regular Meeting of the Bethel City Council was held on December 11, 2018 at 6:30 p.m., in the council chambers, Bethel, Alaska.

Vice-Mayor Williams called the meeting to order at 6:30 p.m.

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

Comprising a quorum of the Council, the following members were present:	
Vice-Mayor Thor Williams	Council Member Parry Barr
Council Member Leif Albertson	Council Member Carole Jung-Jordan
Council Member Mitchell Forbes	Council Member Fritz T. Charles
Members Absent:	
Mayor Fred Watson	
Also in attendance were the following:	
City Manager Pete Williams	City Clerk Lori Strickler
City Attorney Patty Burley	

IV. PEOPLE TO BE HEARD

Kathleen Pete – Spoke in favor of Resolution 18-21. Stated concerns related to the type of service provided to her property and the cost she has associated with the heat tape on her service lines. Requested the council consider voting in favor of the pipe extensions in the Avenue subdivision.

Diane McEachern – Spoke in favor of Resolution 18-21. Stated concerns related to the types of services provided to her property and the promises the City made many years ago which have gone unaddressed. Asked the Council to consider a remedy to the few properties near the Tundra Center who have hauled water but on piped sewer.

Mary Nanuwak – Stated concerns related to the complaints that she makes that do not get addressed by the City. She has filed complaints with the Police Department but no one is helping her. Everyone should be looking at everyone else as human beings.

Anna Hoffman- Spoke in favor of the piped water proposal for the Avenues Project. Spoke with admiration for Pete Williams, and wanted to recognize his hard work as City Manager and encouraged the Council as they go through his evaluation process.

Mike Shantz – Spoke in opposition to Resolution 18-21, stating there are other areas in town that would, if piped would reduce by greater volume the impacts to the City.

Michelle Dewitt – Recognized that there has been a strategy to progress to the piping of the Avenues and questions why there was an abrupt change in the direction of the Council. Thanked City Staff for being responsive to her over the last few days. Thanked Police Chief Waldron and Lieutenant Davis for helping with Bethel Gives.

William Howell III, Fire Chief – Spoke in favor of Resolution 18-21, stated this project is very close to shovel ready and will be an important move for the City. Home owners will pay less because of the accessibility to the piped fire-hydrants.

Mark Springer – Asked that the Council consider amending the Bethel Municipal Code 4.20 to allow the Sales Tax exemption for elders that are residing outside of Bethel, this code provision was amended last year and this section was inadvertently modified. Spoke in favor of Pete William's Annual Evaluation. Spoke in favor of Resolution 18-21.

David E. Trantham – Addressed the Council with concerns related to the City's Fiscal Year audits. With the FY 2016 Audit being a qualified audit, there are ramifications on the City's credit.

V. APPROVAL OF THE CONSENT AND REGULAR AGENDA

Main Motion:	Approve the Consent and Regular Agenda.
Moved by:	Forbes
Seconded by:	Barr
Action:	Motion carries by a vote of 6-0
In favor:	☒ Williams ☒ Albertson ☒ Forbes ☒ Barr ☒ Jung-Jordan ☒ Charles
Opposed:	~~0~~

Removal from Consent:	New Business item A from the consent agenda.
Moved by:	Albertson

Primary Amendment:	Postpone the City Manager's Evaluation until January 8th.

Moved by:	Jung-Jordan
Seconded by:	Charles
Action:	Motion does not carry by a vote of 3-3
In favor:	☒ Williams ☒ Jung-Jordan ☒ Charles
Opposed:	☒ Albertson ☒ Barr ☒ Forbes

Removal from Consent Remove Item B and Item I from the consent agenda.

Moved by:	Williams

Primary Amendment: Amend the agenda to move Special Order Of Business Item A to be the next item on the agenda.

Moved by:	Charles
Seconded by:	Forbes
Action:	Motion carries by a vote of 6-0
In favor:	☒ Williams ☒ Jung-Jordan ☒ Charles ☒ Albertson ☒ Barr ☒ Forbes
Opposed:	~~0~~

SPECIAL ORDER OF BUSINESS

Item A – Proclamation Remembering Mary Ciuniq Pete**.**

VI. APPROVAL OF THE MEETING MINUTES

Item A – 11-27-2018 Regular Meeting Minutes

Passed on the Consent Agenda

VII. REPORTS OF STANDING COMMITTEES

Public Safety and Transportation Commission
Council Member Charles- A quorum of the body was not established, a meeting has not been held.

Port Commission
No one available to provide a report.

Planning Commission
Vice-Mayor Williams-A meeting will be held on Thursday.

Parks, Recreation, Aquatic Health and Safety Center Committee
Michelle Dewitt, Chair – Reviewed the wind turbine information provided by administration. Will continue to evaluate the finances of the pool. Recognized that there is a bit of work that will need to be done at Pinky's Park.

Finance Committee
Council Member Barr- A meeting was not held due to a lack of a quorum.

Public Works Committee
Council Member Jung-Jordan- A meeting has not been held since the last City Council meeting.

Community Action Grant Committee
Grady Deaton, addressed the Council on the proposed AM to issue funding for the Community Action Grant.

VIII. SPECIAL ORDER OF BUSINESS

Item A – Proclamation Remembering Mary Ciuniq Pete**.**

Item B – Fiscal Year 2017 Annual Audit Presentation From The Auditing Firm Altman Rogers.

Main Motion:	Suspend the rules to hear from our contracted interim Finance Director, Jim Sharp.
Moved by:	Albertson
Seconded by:	Barr
Action:	Motion carries by a vote of 5-1
In favor:	☒ Albertson ☒ Forbes ☒ Barr ☒ Jung-Jordan ☒ Charles
Opposed:	☒ Williams

IX. UNFINISHED BUSINESS

Item A – Public Hearing Of Budget Ordinance 18-12(e): Amending The Adopted Annual FY 2019 Budget.

Vice-Mayor Williams opened the Public Hearing.
No one present to be heard.
Vice-Mayor Williams closed the Public Hearing.

Main Motion:	Adopt Budget Ordinance 18-12(e).
Moved by:	Forbes
Seconded by:	Albertson
Action:	Motion carries by a vote of 4-2
In favor:	☒ Albertson ☒ Forbes ☒ Barr ☒ Charles
Opposed:	☒ Williams ☒ Jung-Jordan

Primary Amendment:	Amend 51-80-777 to strike $500,000 and insert $250,000. Insert line item increase under 10-70-690 in the amount of $250,000.
Moved by:	Forbes

Seconded by:	Albertson
Action:	Motion carries by a vote of 4-2
In favor:	☒ Albertson ☒ Forbes ☒ Barr ☒ Charles
Opposed:	☒ Williams ☒ Jung-Jordan

Primary Amendment:	Amend to insert an increase to line item 52-50-687Minor Equipment, and to strike under 10-70-683 $12,350 and insert $6,175. And strike 51-10-100 Cash in combined funds water and sewer services in the amount of $6,715 to insert under decreases line item 10-101000 Cash in combined Fund Central treasury in the amount of 6,175.
Moved by:	Forbes
Seconded by:	Albertson
Action:	Motion carries by a vote of 4-2
In favor:	☒ Albertson ☒ Forbes ☒ Barr ☒ Charles
Opposed:	☒ Williams ☒ Jung-Jordan

Item B – AM 18-73: Approve New Hours Of Operation For Christmas And New Year's And Sundays At The YK Fitness Center.

Main Motion:	Approve AM 18-73.
Moved by:	Forbes
Seconded by:	Albertson
Action:	Motion carries by a vote of 6-0
In favor:	☒ Williams ☒ Albertson ☒ Forbes ☒ Barr ☒ Jung-Jordan ☒ Charles
Opposed:	-0

Primary Amendment:	Strike the reference to the change in Sunday's hours.
Moved by:	Forbes
Seconded by:	Albertson
Action:	Motion carries by a vote of 6-0
In favor:	☒ Williams ☒ Albertson ☒ Forbes ☒ Barr ☒ Jung-Jordan ☒ Charles
Opposed:	-0

Main Motion:	Table AM 18-73.
Moved by:	Albertson
Seconded by:	Forbes
Action:	Motion carries by a vote of 6-0
In favor:	☒ Williams ☒ Albertson ☒ Forbes ☒ Barr ☒ Jung-Jordan ☒ Charles
Opposed:	-0

Main Motion:	Suspend the rules to hear from Stacie Reardon, Health Fitness Contractor.
Moved by:	Albertson
Seconded by:	Charles
Action:	Motion carries by a vote of 5-1
In favor:	☒ Albertson ☒ Forbes ☒ Barr ☒ Jung-Jordan ☒ Charles

Opposed:	☒ Williams

Primary Amendment	On New Year's Eve Proposed hours, Strike "5:30a-4p" and insert "5:30am. – 5:30pm".
Moved by:	Albertson
Seconded by:	Forbes
Action:	Motion carries by a vote of 6-0
In favor:	☒ Williams ☒ Albertson ☒ Forbes ☒ Barr ☒ Jung-Jordan ☒ Charles
Opposed:	~~0~~

X. NEW BUSINESS

Item A – <u>Resolution 18-20:</u> Adopting A Code Of Conduct For Members Of The Bethel City Council.

Main Motion:	Adopt Resolution 18-20.
Moved by:	Barr
Seconded by:	Albertson
Action:	Postponed

Main Motion:	Postpone
Moved by:	Albertson
Seconded by:	Charles
Action:	Motion carries by a vote of 6-0
In favor:	☒ Williams ☒ Albertson ☒ Forbes ☒ Barr ☒ Jung-Jordan ☒ Charles
Opposed:	~~0~~

Primary Amendment:	Amend to have it discussed at the next meeting where there is a full council.
Moved by:	Charles
Seconded by:	
Action:	Motion does not carry due to a lack of a second

Item B – <u>Resolution18-21:</u> United States Department of Agriculture- Rural Development Loan Resolution To Fund Water And Sewer Improvements In The Avenues (RUS Bulletin 1780-27).

Main Motion:	Adopt Resolution 18-21.
Moved by:	Charles
Seconded by:	Forbes
Action:	Motion carries by a vote of 4-2
In favor:	☒ Albertson ☒ Forbes ☒ Barr ☒ Charles
Opposed:	☒ Williams ☒ Jung-Jordan

Item C – AM 18-74: Re-appointment of Committee and Commission Members.

Passed on Consent Agenda

Item D – AM 18-75: Authorize And Approve City Administration To Issue Checks Totaling $25,525 To Quarter 4 Community Action Grant Awardees Based On The Community Action Grant Technical Review Board's Recommendation.

Main Motion:	Approve AM 18-75.
Moved by:	Albertson
Seconded by:	Forbes
Action:	Motion carries by a vote of 6-0
In favor:	☒ Williams ☒ Albertson ☒ Forbes ☒ Barr ☒ Jung-Jordan ☒ Charles
Opposed:	~~0~~

Item E – AM 18-76: Approve Kenworth Alaska, Inc. As The Single Source Vendor For The Immediate Purchase Of Six Water Haul Trucks That Will End When The Purchase Is Completed.

Main Motion:	Approve AM 18-76.
Moved by:	Albertson
Seconded by:	Forbes
Action:	Motion carries by a vote of 5-1
In favor:	☒ Albertson ☒ Forbes ☒ Barr ☒ Jung-Jordan ☒ Charles
Opposed:	☒ Williams

Item F – AM 18-77: Direct Administration To Order Six (6) New Water Haul Trucks Pursuant To Single Source Procurement Approval By Placing An Order And Down Payment For The Trucks, Pursuing A Final Contract For Delivery, And Pursuing A Financing Package With Community Leasing Partners.

Main Motion:	Approve AM 18-77.
Moved by:	Forbes
Seconded by:	Barr
Action:	Motion does not carry by a vote of 0-6
In favor:	~~0~~
Opposed:	☒ Williams ☒ Albertson ☒ Forbes ☒ Barr ☒ Jung-Jordan ☒ Charles

Primary Amendment:	Motion to strike the AM.
Moved by:	Barr
Seconded by:	
Action:	Motion does not carry due to a lack of a second.

Main Motion:	Remove from the table AM 18-73
Moved by:	Albertson
Seconded by:	Forbes
Action:	Motion carries by a vote of 6-0
In favor:	☒ Williams ☒ Albertson ☒ Forbes ☒ Barr ☒ Jung-Jordan ☒ Charles
Opposed:	~~0~~

Council moved to Unfinished Business Item B, AM 18-73.

Item G – AM 18-78: Direct Administration To Prepare And Submit A FY 2020 Community Transportation Grant Application To Fund The Operation Of The Bethel Transit System With $80,580 From The City's FY 2020 Budget As Local Match.

No action taken.

Item H – IM 18-18: Presentation Of The City's Water & Sewer Services Expenditures Compared To Budget From July 1, 2018 To November 30, 2018- Utilities Maintenance- Water & Wastewater Activity Report.

Passed on Consent Agenda

Item I – Leave Request-City Manager-December 24-29th.

Main Motion:	Approve the City Manager's leave request.
Moved by:	Barr
Seconded by:	Forbes
Action:	Motion carries by a vote of 6-0
In favor:	☒ Williams ☒ Albertson ☒ Forbes ☒ Barr ☒ Jung-Jordan ☒ Charles
Opposed:	~~0~~

XI. MAYOR'S REPORT
XII. MANAGER'S REPORT
XIII. CLERK'S REPORT
XIV. COUNCIL MEMBER COMMENTS

Vice-Mayor Thor Williams–
Wished everyone a Merry Christmas and Happy New Year.
State of Alaska Division 2 Wrestling tournament is this weekend.
Reminded everyone of the Christmas tree lighting.

Council Member Leif Albertson –
Please make sure you have your reflective clothing on, it is dark outside.

Council Member Mitchell Forbes–

Expressed appreciation that the avenues project will be moving forward.

Council Member Parry Barr–
Expressed appreciation that the avenues project will be moving forward.

Council Member Carole Jung-Jordan–
Apologized to all of the ASHA residents since it will be years before they get good water. Thanked the City's Streets and Roads department for plowing the roads early this morning.

Council Member Fritz T. Charles–
Expressed appreciation that the avenues project will be moving forward.
Encouraged everyone to get their house numbers ordered.
Don't drink and drive.

XV. EXECUTIVE SESSION

Item A – In Accordance With AS 44.62.310(c)2: Subjects That Tend To Prejudice The Reputation And Character Of Any Person, Provided The Person May Request A Public Discussion.

City Manager Williams requested his evaluation be held in open session.

Main Motion:	Suspend the rules to extend the meeting past 11:00pm.
Moved by:	Albertson
Seconded by:	Forbes
Action:	Motion carries by a vote of 6-0
In favor:	☒ Williams ☒ Albertson ☒ Forbes ☒ Barr ☒ Jung-Jordan ☒ Charles
Opposed:	~~0~~

Main Motion:	Provide the City Manager an annual increase in the amount of 2%.
Moved by:	Albertson
Seconded by:	Forbes
Action:	Motion carries by a vote of 4-2
In favor:	☒ Albertson ☒ Forbes ☒ Barr ☒ Charles
Opposed:	☒ Williams ☒ Jung-Jordan

XVI. ADJOURNMENT

Main Motion:	Adjournment
Moved by:	Albertson
Seconded by:	Barr
Action:	Motion carries by a vote of 6-0
In favor:	☒ Williams ☒ Albertson ☒ Forbes ☒ Barr ☒ Jung-Jordan ☒ Charles

Opposed: ~~0~~

Council adjourned at 11:14 p.m.

Thor Williams, Vice-Mayor

ATTEST:

Lori Strickler, City Clerk

I. CALL TO ORDER

A Special Meeting of the Bethel City Council was held on December 11, 2018 at 5:30 p.m., in the council chambers, Bethel, Alaska.

Mayor Watson called the meeting to order at 5:30 p.m.

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

Comprising a quorum of the Council, the following members were present:	
Mayor Fred Watson	Council Member Perry Barr
Vice-Mayor Thor Williams	Council Member Carole Jung-Jordan
Council Member Leif Albertson (arrived after roll call)	Council Member Fritz Charles
Members Absente were the following:	
Council Member Mitchell Forbes	
Also in attendance were the following:	
City Manager Pete Williams	City Clerk Lori Strickler
City Attorney Patty Burley	

IV. PEOPLE TO BE HEARD

No one present to be heard.

V. APPROVAL OF THE AGENDA

Main Motion:	Approve the Agenda.
Moved by:	Jung-Jordan
Seconded by:	Barr
Action:	Motion carries by a vote of 5-0
In favor:	☒ Watson ☒ Williams ☒ Barr ☒ Jung-Jordan ☒ Charles
Opposed:	~~0~~

VI. NEW BUSINESS

VII. Item A –

City Council Electronic Packet Training By CivicClerk

Council Member Albertson arrived at 5:38p.

VIII. ADJOURNMENT

Main Motion:	Adjournment.
Moved by:	Barr
Seconded by:	Jung-Jordan
Action:	Motion carries by a vote of 6-0
In favor:	☒ Watson ☒ Williams ☒ Albertson ☒ Barr ☒ Jung-Jordan ☒ Charles
Opposed:	~~0~~

Council adjourned at 6:07 p.m.

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Fred Watson, Mayor

ATTEST:

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Lori Strickler, City Clerk

City of Bethel, Alaska
Public Safety & Transportation Commission

December 05, 2018 | Regular Meeting | Bethel, Alaska

I. CALL TO ORDER

A regular meeting of the Public Safety and Transportation Commission was held on December 5th, 2018 in the Bethel City Hall Council Chambers.

This meeting was called to order at 6:40pm.

II. ROLL CALL

Present: Fritz Charles *Council Representative*
Monroe Tyler
Joan Dewey

Absent: Jared Karr *Chair*
Jesslyn McGowan *Recorder*

Ex-Officio Present: Burke Waldron *Police Chief*
William Howell III *Fire Chief*

A quorum was not established of the Commission.

III. ADJOURNMENT

Meeting adjourned at 6:40 pm.

APPROVED THIS _______ DAY OF______________________, 2018.

____
Jesslyn McGowan, Recorder

____
Jared Karr, Chair

Planning Commission Meeting Agenda

Regular Scheduled Meeting Thursday, December 13, 2018– 6:30PM

CITY HALL COUNCIL CHAMBERS 300 CHIEF EDDIE HOFFMAN HIGHWAY

MEMBERS

Kathy Hanson
Chair
Term Expires 12/2018

Lorin Bradbury
Vice-Chair
Term Expires 12/2020

John Guinn
Commission Member
Term Expires 12/2019

Alex Wasierski
Commission Member
Term Expires 12/2018

Shadi Rabi
Commission Member
Term Expires 12/2019

Scott Campbell
Commission Member
Term Expires 1/2020

Thor Williams
Council Representative
Term Expires 10/2019

Betsy Jumper
Ex-Officio Member

Pauline Boratko
Recorder

Pauline Boratko

AGENDA

I. CALL TO ORDER

II. ROLL CALL

III. PEOPLE TO BE HEARD – (5 Minute Limit)

IV. APPROVAL OF THE AGENDA:

V. APPROVAL OF THE MINUTES:
   A. Regular Meeting- October 11, 2018
   B. No meeting due to lack of quorum- November 8, 2018

VI. NEW BUSINESS:
   A. Blue Sky Subdivision Development Agreement
   B. Tanqik (Tsikoyak II) Preliminary Plat Extension Request
   C. Long Range Transportation Plan

VII. PLANNER'S REPORT

VIII. SPECIAL ORDER OF BUSINESS

IX. COMMISSIONER'S COMMENTS

X. ADJOURNMENT

Posted December 7, 2018 at City Hall, Post Office, Bethel Native Corp. and Swanson's Grocery Store Bulletin Boards

City of Bethel Port Commission Meeting Minutes

December 17, 2018 Regular Meeting 7 p.m. Bethel, Alaska

I. CALL TO ORDER
MEETING CALLED TO ORDER AT 1915 (7:15 P.M.)
NO QUORUM

II. ROLL CALL

COMMISSIONERS PRESENT:	
Comm. Oosterman	Comm. Pope
COmm. Watson	
COMMISSIONERS ABSENT:	
Comm. Murphy	
ALSO IN ATTENDANCE WERE THE FOLLOWING:	
Allen Wold	Ed Flores

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Alan Murphy, Chairman

ATTEST:

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Ed Flores, Recorder

City of Bethel, Alaska
Planning Commission

December 13, 2018 Regular Meeting Bethel, Alaska

I. CALL TO ORDER:

A regular meeting of the Planning Commission was held on December 13, 2018 at the Bethel City Hall, Council Chambers in Bethel, Alaska. Chair of the Commission Kathy Hanson called the meeting to order at 6:30 PM.

II. ROLL CALL:

Compromising a quorum of the Commission, the following members were present for roll call: Kathy Hanson, Lorin Bradbury, Alex Wasierski, Shadi Rabi, Scott Campbell and John Guinn

Excused Absence: Thor Williams

Also Present: Betsy Jumper, City Planner; Chase Nelson, City Engineer; Lyman Hoffman and Hugh Short, Blue Sky Developer.

III. PEOPLE TO BE HEARD: Ann Komulainen- opposes Blue Sky development, Jessica Judy-opposes Blue Sky development, Alex Judy-opposes Blue Sky development.

IV. APPROVAL OF THE AGENDA:

MOVED:	John Guinn	Motion to approve the agenda with removing item "C" from new business
SECONDED:	Lorin Bradbury	
VOTE ON MOTION	Unanimous	

V. APPROVAL OF THE MINUTES:

MOVED:	Lorin Bradbury	Motion to approve the October 11, 2018 meeting minutes.
SECONDED:	John Guinn	
VOTE ON MOTION	Unanimous	

VI. NEW BUSINESS:

A. Blue Sky Subdivision Development Agreement:

MOVED:	Lorin Bradbury	Motion to recommend City Council to approve the Blue Sky Development Agreement with the condition that the recreational space be useable.
SECONDED:	Scott Campbell	
VOTE ON MOTION	5 yes; 1 no; motion passes	

MOVED:	Shadi Rabi	Motion to amend the recommendation to City council to approve Blue Sky Agreement with the condition that the recreational space be usable by adding that property value be questioned by the City's Attorney
SECONDED:	Kathy Hanson	

VOTE ON MOTION	1 yes; 5 no; motion failed

B. Tanqik (Tsikoyak II) Preliminary Plat Extension Request

MOVED:	Alex Wasierski	Motion to approve the Tanqik (Tsikoyak II) preliminary plat six month extension request.
SECONDED:	Shadi Rabi	
VOTE ON MOTION	Unanimous	

VII. PLANNER'S REPORT: Betsy Jumper gave her monthly report.

VIII. SPECIAL ORDER OF BUSINESS:

IX. COMMISSIONER'S COMMENTS:

A. Wasierski- no comment
L. Bradbury- no comment
K. Hanson- I will get back to you at the next meeting
J. Guinn- no comment
S. Campbell- no comment
S. Rabi- no comment

X. ADJOURNMENT:

MOVED:	John Guinn	Motion to adjourn the meeting.
SECONDED:	Shadi Rabi	
VOTE ON MOTION	Unanimous	

With no further business the meeting adjourned at 7:40 pm
APPROVED THIS _____ DAY OF ___________, 2018

ATTEST: Pauline Boratko, Recorder

Kathy Hanson, Chair

Introduced by: Council Member Barr
Date: December 11, 2018
Action:
Vote:

CITY OF BETHEL

Resolution # 18-20

A RESOLUTION BY THE BETHEL CITY COUNCIL ADOPTING A CODE OF CONDUCT FOR MEMBERS OF THE BETHEL CITY COUNCIL

WHEREAS, the City Council, of the City of Bethel, Alaska deems it advisable to adopt a Code of Conduct for Members of the City Council;

WHEREAS, the citizens and businesses of Bethel are entitled to have council members who treat one another, city staff, constituents and others with respect;

WHEREAS, the Code of Conduct requires a commitment to uphold a standard of integrity beyond that required by law;

NOW, THEREFORE, BE IT RESOLVED: the City of Bethel City Council hereby establishes the following City Council Code of Conduct. Any amendment thereto must be done by Resolution.

City of Bethel Code of Conduct for Elected Officials

It is the policy of the City of Bethel to uphold, promote, and demand the highest standards of ethics from its elected officials. Accordingly, members of the Council shall maintain the utmost standards of personal integrity, trustfulness, honesty, and fairness in carrying out their public duties, avoid any improprieties in their roles as public servants, comply with all applicable laws, and never use their City position or authority improperly or for personal gain. The City of Bethel and its elected officials share a commitment to ethical conduct and service to the City of Bethel. This Code of Conduct has been created to ensure that all officials have clear guidelines for carrying out their responsibilities in their relationships with each other, with the City staff, with the citizens of Bethel, and with all other private and governmental entities.

TYPE OF GOVERNMENT

The City of Bethel municipal government operates under a council-manager form of government. Under this form of government, the Council provides legislative direction through the adoption of ordinances, resolutions and general direction to Administration by a majority vote of the Council. The City Manager serves as the City's chief administrative officer and is responsible for directing the day-to-day operations of the City.

CITY COUNCIL MEMBER'S ROLE

All seven council members have equal votes. No one council member has more power than any other council member does either during or outside of a meeting. A majority vote of four is required for every council action.

All Council members should:

- Fully participate in City Council, their assigned committee meetings and other public forums while demonstrating respect, kindness, consideration, and courtesy to others.
- Prepare in advance of meetings and be familiar with issues on the agenda.
- Be respectful of other people's time. Stay focused and act efficiently during public meetings.
- Inspire public confidence in Bethel's government.

Mayor

- The mayor is the ceremonial head of the City and shall preside at meetings of the council, sign all ordinances and resolutions passed by the Council and execute deeds and other documents on behalf of the City when authorized by the majority of the Council.
- The mayor may vote on all matters unless there is a conflict of interest.
- In a council-manager form of government, the Mayor has the same rights and duties outside of a council meeting as every other council member except the Mayor has the right to call special city council meetings.

Vice-Mayor

- Elected by the City Council
- The vice-mayor shall have the powers and perform the duties of the mayor during the mayor's absence from the City or the temporary disability of the mayor.
- The vice-mayor may vote on all matters unless there is a conflict of interest.

COUNCIL CONDUCT WITH ONE ANOTHER

Councils are composed of individuals with a wide variety of backgrounds, personalities, values, opinions, and goals. Despite this diversity, all have chosen to serve in public office in order to preserve and protect the present and the future of the community. In doing so, certain types of conduct are beneficial while others are destructive. The Council has the responsibility to treat each other with respect and dignity.

In Public Meetings

Practice civility, professionalism and decorum in discussions and debate.
Difficult questions, tough challenges to a particular point of view, and criticism of ideas and information are legitimate elements of a free democracy in action. This does not allow, however, council members to make belligerent, personal, impertinent, slanderous, threatening, abusive, or disparaging comments. Council members should

conduct themselves in a professional manner at all times.

Honor the role of the Mayor in maintaining order

It is the responsibility of the Mayor to keep the comments of Council members on track during public meetings. Council members should honor efforts by the Mayor to focus discussion on current agenda items. If there is disagreement about the agenda or the Mayor's actions, those objections should be voiced politely and with reason, following procedures outlined in parliamentary procedure.

Be punctual and keep comments relative to topics discussed

Council members have made a commitment to attend meetings and partake in discussions. Therefore, it is important that council members be punctual and that meetings start on time. It is equally important that discussions on issues be relative to the topic at hand to allow adequate time to fully discuss scheduled issues.

In Private Encounters

The same level of respect and consideration of differing points of view that is deemed appropriate for public discussions should be maintained in private conversations between other council members, staff and the public.

Be aware of the insecurity of written notes, voicemail messages, and e-mail

Technology allows words written or said without much forethought to be distributed wide and far. Written notes, voicemail messages and e-mail should be treated as potentially "public" communication.

Council Conduct with City Staff

Governance of a City relies on the cooperative efforts of elected officials, who set laws and pass budgets, and City staff, who implement and administer those laws within the budget set. Therefore, every effort should be made to be cooperative and show mutual respect for the contributions made by each individual for the good of the community.

Treat all staff as professionals

Clear, honest communication that respects the abilities, experience, and dignity of each individual is expected.

Contact with City Staff

Questions and/or requests for additional background information should be directed to the City Manager, City Attorney, City Clerk or Department Heads. Council members do not have the authority to direct operations of the City outside of a public meeting and by a majority vote. Council members may also not get involved in personnel issues outside of the three contracted employees. Pursuant to AS 29.20.500, the management of personnel is the responsibility of the City Manager.

Council members should be cognizant that the council only has three employees: the City Manager, the City Attorney and the City Clerk. Direction to City staff should be done by request to the City Manager. Direction to the Council employees is a council action and requires a majority vote. No one council member has the authority to direct a council staff person to act on any matter. Qualified immunity laws protect City Council actions as a body, not as an individual. Insurance coverage by the City's carrier is dependent on these laws and will depend on the City Council member adhering to the majority rule.

Council members should not disrupt City staff while they are in meetings, on the phone, or engrossed in performing their job functions in order to have their individual needs met.

There may be times when city staff go to council members to complain about administrative functions before the issue is brought to their supervisor. While it is within the right of the staff and council to have this discussion, the employee should be reminded of the importance of the chain of command and encouraged to bring the issue up with their supervisor as well. It is additionally productive for council members to then inform the city manager of the complaint/issue to ensure the issue is timely addressed. If the issue is a personnel matter involving an employee inside the collective bargaining agreement, per Alaska and federal collective bargaining laws, the council member should direct the employee to their Union. Council members must be very careful about getting involved with personnel matters as there are significant legal liabilities if the lines are crossed. Because the management of personnel falls by statute to the city manager, council members who get involved in personnel matters risk not being covered by qualified immunity and the City's insurance policies.

Never publicly criticize an individual employee

Council should never express concerns about the performance of a City employee in public, to the employee directly, or to the employee's manager. Comments about staff performance should only be made to the City Manager through private correspondence or conversation.

Council Conduct with the Public

In public meetings.

Making the public feel welcome is an important part of the democratic process. Body language and facial expressions are often carefully watched by the public. No signs of partiality, prejudice or disrespect should be evident on the part of individual Council members toward an individual participating in a public forum. Every effort should be made to be fair and impartial in listening to public testimony. A pattern of turning away, laughing, ignoring or talking to the person next to you when a particular member of the public is before the council shows disrespect and presents a poor image of impartiality and respect towards the public process.

No speaker will be turned away unless they exhibit inappropriate behavior. Each speaker may only speak once during people to be heard or a public hearing unless the Council approves otherwise by a suspension of the rules which must pass by a 2/3rds vote.

Council members should also avoid getting into a debate or detailed discussion with the public during people to be heard or a public hearing.

No personal attacks of any kind, under any circumstance

Council members should be aware that their body language and tone of voice, as well as the words they use, can appear to be intimidating or aggressive.

In unofficial settings

Council members will frequently be asked to explain a Council action or to give their opinion about an issue as they meet and talk with constituents in the community. It is appropriate to give a brief overview of City policy and to refer to City staff for further information. It is inappropriate to overtly or implicitly promise Council action, or to promise City staff will do something specific.

Council Conduct with Other Public Agencies

Be clear about representing the City or personal interests

If a Councilmember appears before another agency or organization to give a statement on an issue, the Council member must clearly state:

1) if the statement reflects personal opinion or is the official stance of the City;
2) whether this is the majority or minority opinion of the Council. Even if the Council member is representing his or her own personal opinions, remember that this still may reflect upon the City as an organization.

If the Council member is representing the City, the council member must support and advocate the official City position on an issue, not a personal viewpoint.

If the Council member is representing another organization whose position is different from the City, the Council member should withdraw from voting on the issue if it significantly impacts or is detrimental to the City's interest. Council members should be clear about which organizations they represent and inform the Council of their involvement. Correspondence also should be equally clear about representation.

City letterhead may be used when the Council member is representing the City and the City's official position. A copy of official correspondence must be given to the city clerk to be distributed to the other council members and filed as a public record.

Letterhead may not be used for correspondence of council members representing a personal point of view, or a dissenting point of view from an official council position.

Council Conduct with Committees and Commissions

The City has established several committees and commissions as a means of gathering more community input. Citizens who serve on committees and commissions become more involved in government and serve as advisors to the city council. They are a valuable resource to the City's leadership and should be treated with appreciation and respect.

City Council Representative seated on Committees and Commissions

City council members act as the conduit between the city council and the City's boards. Each committee and commission will have one member of council assigned as a voting member. This council member will communicate the committees/commission actions to the Council and the Council's actions to the committee/commission. If the committee/commission presents an action to the Council, the council representative will present the item on behalf of the committee/commission. If the council member does not agree with the presented action, they must still fully explain the committee/commission's position on the issue and may then present their own viewpoints after clearly acknowledging they are not representing the committee/commission.

Boards and Commissions serve the community, not individual Council members

The City Council appoints individuals to serve on committees and commission, and it is the responsibility of these bodies to follow policy established by the Council. However committee and commission members do not report to individual Council members. If a council member would like a committee/commission to review an issue, the direction should be brought before the city council and a motion to refer to a committee/commission made and approved by a majority of the body.

Council Conduct with the Media

Council members may be contacted by the media for background and quotes. The best advice for dealing with the media is to never go "off the record." While most members of the media represent the highest levels of journalistic integrity and ethics, and can be trusted to keep their word, just one bad experience can be catastrophic. Words that are not said cannot be quoted. If an individual council member is contacted by the media, the member should be clear about whether their comments represent the official City position or a personal viewpoint.

Comments taken out of context can cause problems. Be especially cautious about humor, sardonic asides, sarcasm, or word play. It is never appropriate to use personal slurs or swear words when talking with the media.

Sanctions

Public Disruption

When a member of the public does not follow proper conduct, the appropriate response is to request the Mayor find them out of order. Only the mayor has the authority to find a speaker out of order and only the mayor may issue warnings or impose sanctions such as removal from the Council Chambers.

Inappropriate Staff Behavior

If a Council member has a situation with a city staff member not following proper conduct, the council member shall refer the matter to the city manager. These employees may be disciplined in accordance with standard City procedures for such actions. A report of the action taken will not be provided in keeping with employment laws.

Inappropriate behavior of contract employees should be brought to the attention of the employee then before the full Council during an Executive Session.

Inappropriate Council Members Behavior

If a council member is observed acting outside the standards of this Code of Conduct, the process outlined in Chapter 2.06 of the Bethel Municipal Code shall commence.

ENACTED THIS __ DAY OF DECEMBER 2018 BY A VOTE OF _ IN FAVOR AND _OPPOSED.

____
Fred Watson, Mayor

ATTEST:

____
Lori Strickler, City Clerk

Introduced by: City Manager Williams
Introduction Date: January 8, 2019
Public Hearing: January 22, 2019
Action:
Vote:

CITY OF BETHEL, ALASKA

ORDINANCE # 18-12 (f)

An Ordinance of the Bethel City Council Amending the Adopted Annual FY 2018 Budget

Be it Enacted by the Bethel City Council that the FY 2018 Annual Budget be amended as follows:

Section 1. That the following sums of money as may be needed or deemed necessary to provide for increased expenses and liabilities of the City of Bethel are hereby appropriated for the corporate purposes and objects of the City

Section 2. The following is a summary of the changes by fund and department:

WHEREAS, the Finance Director position has been vacant for over six (6) months and has received no qualified applicants to date;

WHEREAS, the municipalities of Kodiak, Kenaitze Indian Tribe, and Juneau have also been searching for a Finance Director for at least the same period of time and some for longer with no success;

WHEREAS, the City of Bethel has advertised both locally and broadly, as have the other communities by utilizing websites (e.g., Monster, Indeed);

WHEREAS, Juneau spent a great deal of money to advertise for three weeks in the Anchorage Daily News— to no avail;

WHEREAS, Kodiak is offering between $85,000 and $128,000 and Juneau is paying between $114,000 and $135,000;

WHEREAS, commissioned by the State of Alaska, the McDowell Group conducted the most recent cost of living study;

WHEREAS, in 2008, relative to living in Anchorage, it cost 11% more to live in Juneau, 12% more to live in Kodiak, and 53% more to live in Bethel;

WHEREAS, according to an Alaska Municipal League (AML) salary survey, the salary range for a Finance Director in Anchorage 2018 was between $86,000 and $138,000;

WHEREAS, to be competitive, the City of Bethel should add a 53% Cost of Living Allowance, and offer a range of $132,000 to $211,000;

WHEREAS, given the extreme turnover in Finance Department personnel and the number of issues experienced by Finance in the last six years (e.g., late audits and audit findings), its is clear that City needs to change the way it hires Finance personnel;

WHEREAS, the City's Human Resources Manager has reached out to a professional executive search office to determine if they can help and they have responded favorably;

WHEREAS, utilizing a professional head hunter in such a competitive business would be a major change for the City because it would ensure a more defined targeted search;

WHEREAS, in addition, raising the Director salary offering to a more competitive range will help attract individuals with the proper training and experience to meet the significant and complex needs of the City;

WHEREAS, while costly, professional hiring services do include background checks, significant candidate reviews, and a guarantee that if the hiree does not work out in the first 90 days, the company will perform the search again at no cost to the City;

WHEREAS, these same services can be used for the General Ledger Accountant position too, as this is another key position that has seen huge turnover;

WHEREAS, the General Ledger Accountant position is critical for timely and accurate budget information, critical checks and balances, and proper accounting;

WHEREAS, the City has recently seen how the hiring of more highly trained individuals positively impacts the output provided for audits, budgets and other key services;

WHEREAS, outsourcing is expensive and the money is better spent building a stronger staff base that can continue to grow and train entry level positions;

WHEREAS, given the history of the Finance Department over the last at least six (6) years, it is time to decide whether the City desires to continue to pay below average wages, and thus accept below average applicants and below average results or whether the City is ready to pay a competitive salary in order to obtain individuals with the education and training needed to manage the City's finances.

FINANCE DEPARTMENT

Budget modification (a)

Account #	Increases	Amount
10-53-501	SALARY - FINANCE DIRECTOR	$27,000
10-53-642	Professional Services - Executive Search Co. Fee	$42,200
10-53-520	Relocation Expenses	$10,000
	Total Increases	$79,200
	Decreases	
01-10100	Cash in Combined Fund/Central Treasury	$79,200
	Total Decreases	$79,200
TOTAL	**Net Change to Finance Department**	

WHEREAS, The Finance Department is short staffed by two positions;

WHEREAS, Carmen Jackson, CPA has been providing General Ledger/Audit Support;

WHEREAS, Carmen Jackson, CPA has completed their Audit Work for the FY18 Audit;

WHEREAS, We would like to continue to use their services on an as needed basis for interm staffing;

WHEREAS, We expect to need an additonal $30,000 to pay for services.

FINANCE DEPARTMENT

Budget modification (b)

Account #	Increases	Amount
10-53-649	Professional Fees-CPA Services	$30,000
01-10100	Cash in Combined Fund/Central Treasury	$30,000
	Total Decreases	$30,000
TOTAL	**Net Change to Finance Department**	

WHEREAS, The Contracted Finance Director-Espelin & Associates has been working with the Auditors on the Fy18 Audit and reviewing the Finance Departments work;

WHEREAS, The Auditors will be back in January for 5 days to complete audit prep work;

WHEREAS, We will need the Services of the Contracted Finance Director to help produce the FY20 Budget;

WHEREAS, We are unsure what work will be able to be done remotely versus onsite.

FINANCE DEPARTMENT

Budget modification (c)

Account #	Increases	Amount
10-53-669	Other Purchased Services-Espelin & Assoc./Contracted Finance Dir	$40,000
	Total Increases	$40,000
	Decreases	
01-10100	Cash in Combined Fund/Central Treasury	$40,000

Section 3. Effective Date. This ordinance becomes effective immediately upon adoption.

PASSED AND APPROVED THIS __ DAY OF DECEMBER 2017 BY A VOTE OF __ IN FAVOR AND __ OPPOSED.

ATTEST:

Fred Watson

Lori Strickler, City Clerk

Introduced by: Planning Commission
Date: January 8, 2019
Action:
Vote:

CITY OF BETHEL, ALASKA

Resolution #19-01

A RESOLUTION BY THE BETHEL CITY COUNCIL APPROVING A SUBDIVISION AGREEMENT BETWEEN BLUE SKY MKE, LLC AND THE CITY OF BETHEL

WHEREAS, Bethel Municipal Code Section 17.04.067 authorizes the City of Bethel to enter into a Subdivision Agreement with a potential developer;

WHEREAS, Subdivision Agreements are beneficial to both the City and the subdivider;

WHEREAS; for a Subdivider, a Subdivision Agreement provides assurances that so long as the subdivider follows existing standards and requirements of both the Code and the Agreement, the subdivider will be able to proceed without being subject to change orders by the City and with the assurance that of a final plat;

WHEREAS, for the City, a Subdivision Agreement, provides a clear roadmap of the expectations for the subdivider, giving the City time to prepare and focus its resources during the development process;

WHEREAS, the Planning Commission reviewed the proposed Subdivision Agreement on December 13, 2018 along with all supporting documentation;

WHEREAS, the Planning Commission has been involved in this matter for over a year now and has heard extensive public testimony on the matter;

WHEREAS, after careful deliberation, the Planning Commission voted 5-1 in favor of recommending that the City Council approve the Blue Sky Subdivision Agreement provided the condition that all dedicated open spaces be useable be inserted into the Agreement; and

WHEREAS, that condition has been added;

Introduced by: Planning Commission
Date: January 8, 2019
Action:
Vote:

SUBDIVISION AGREEMENT

Subdivision: Blue Sky Subdivision,

The City of Bethel (hereinafter the City) a municipal corporation, and Blue Sky MKE, LLC (hereinafter Developer) enter into the following agreement this ______ day of January, 2018.

Blue Sky MKE, LLC, owner of Blue Sky Subdivision, executes this Agreement. It is understood that the Developer is acting as an individual and not a company or corporation, and that the person who executes the agreement on behalf of the Developer does so in the capacity of an authorized member and warrants that he has the authority to execute this Agreement on behalf of the Developer. The parties to this Agreement shall accept notices at the following addresses:

Developer
Blue Sky MKE, LLC
PO Box 1374
Girdwood, AK 99587

City of Bethel
City of Bethel
Legal Department
PO Box 1388
Bethel AK 99559

The real property which is the subject of this Agreement (hereinafter the Subdivision) is located in the City of Bethel and is described as follows:

Sections 11 and 12 of Tract 41, Township 8 North, Range 72 West, Seward Meridian

Containing 22.38 Acres (more or less)

** The legal description was taken from the preliminary plat for the Subdivision and may be subjection to change after the recording of the final plat. Developer agrees that no change shall be detrimental to the City in enforcing the terms of this Agreement.

Under the terms of an existing ordinance to regulate and insure the orderly subdivision and development of land in the City of Bethel, Alaska, known as the Bethel Subdivision Ordinance (Chapter 17 of the Bethel Municipal Code (BMC)), it is provided that before the final plat of subdivision is approved for recordation, all physical improvements required by said ordinance for the land so subdivided shall have been installed therein, except that in lieu of actual installation of said physical improvements, the subdivider shall enter into an agreement with bond or other security in an amount equal to the total cost of such improvements guaranteeing that the improvements will be installed within a designated length of time.

Installation of said improvements has not been completed and the Developer desires to enter into said Agreement and furnish bond or other security so that the aforesaid plat may be approved for recordation.

The Developer seeks the City's non-objection to a final plat for the subdivision pursuant to BMC, section 17.04.067. In consideration of the City of Bethel's non objection to a final plat for the subdivision, the Developer agrees to construct and install the improvements described below in accordance with all the terms, covenants and conditions of this agreement and to the specifications outlined by the City or the party named herein.

- ☐ Circulation System (Roads)
- ☐ Complete Streets – Compliance
- ☐ Drainage (in conformance with Army Corp and City requirements)
- ☐ Dedicated dumpster easements with fill (dumpsters provided by City)
- ☐ Electrical Power Lines and telecommunication lines & Easements (as approved by AVEC, United Utilities and/or GCI)
- ☐ Graveled and compacted Streets
- ☐ LED Street Lighting
- ☐ Property Numbering and Street Names
- ☐ Recreation and Open Space Dedications. The open space must be usable space within the subdivision.
- ☐ Street Signs
- ☐ Water & ☐ Sewer (developer to pay for a portion of a rate study that will be requested by the City to analyze future water and sewer needs. The Developer will be responsible for 25 percent of the cost of the rate study up to $150,000 total cost of the study).
- ☐ Zoning
- ☐ Other: <u>Remediation of three (3) problematic culverts located inside Tsikoyak Subdivision.</u>
- ☐ Other: <u>The Developer will not sell any lots or begin any improvements until the Developer has obtained written permission from the Bureau of Indian Affairs (BIA) and provided a copy of same to the City.</u>
- ☐ Other: <u>All construction shall be in accordance with the plan set that is reviewed and approved by the City of Bethel Public Works and the City's Engineer</u>.

The Developer estimates the cost of the improvements to be $____________________

The Developer agrees to attach a time schedule for completing all of the above improvements as an Exhibit to this Agreement.

Revised Estimates of Cost of All Improvements:

Estimate		Date
Roads:	Joe Dale (Attachment C)	7-1-17
Power:	AVEC (Attachment D)	

Developer acknowledges that although the City requires construction and installation of these items, that the Developer is solely liable for the cost thereof.

ARTICLE I

GENERAL PROVISIONS

1.1 Application of Article.

Unless this Agreement expressly provides otherwise, all provisions of these articles apply to every part of this Agreement.

1.2 Permits, Laws and Taxes

The Developer shall acquire and maintain in good standing all permits, licenses, and other entitlements necessary to its performance under this Agreement. All actions taken by the Developer under this Agreement shall comply with all applicable statutes, ordinances, rules and regulations. The Developer shall pay all taxes pertaining to its performance under this Agreement.

1.3 Relationship of Parties

Neither by entering into this Agreement, nor by doing any act hereunder, may the Developer or any contractor or subcontractor or other agent of the Developer be deemed an agent, employee or partner of the City, or otherwise than, in the case of the Developer, an independent contractor. The Developer and its contractors and subcontractors shall not represent themselves to be agents, employees or partners of the City, or otherwise associated with the City. The Developer shall notify all of its contractors and subcontractors of the provisions of this section.

1.4 Engineer's Relationship to City

Notwithstanding section 2.8 or any agreement whereby the City reimburses the Developer's engineering costs, an engineer retained by the Developer or the City to perform work under this Agreement shall not be deemed an agent, partner or contractor of the City, or otherwise associated with the City.

1.5 Developer's Responsibility

The Developer shall be solely responsible for the faithful performance of all terms, covenants and conditions of this Agreement notwithstanding the Developer's delegation to another of the actual performance of any term, covenant or condition thereof.

1.6 Allocation of Liability

The Developer shall indemnify (to include paying all costs of defense, including without limitation, actual attorney's fees) and hold the City harmless from any claim, action or demand arising from any act or omission related to this Agreement in whole or in part, of the Developer, his agents, employees or contractors. The liability assumed by the Developer pursuant to this section includes, but is not limited to, claims for labor and materials furnished for the construction of the improvements.

1.7 Disclaimer of Warranty

Notwithstanding this Agreement or any action taken by any person hereunder, neither the City nor any City officer, agent or employee warrants or represents the fitness, suitability, or merchantability of any property, plan, design, material, workmanship, or structure for any purpose.

1.8 Non-Discrimination

A. In performing its obligations under this Agreement, the Developer shall not discriminate against any person on the basis of race, creed, color, national origin, sex, sexual orientation, gender identification, marital status, age or on any other basis prohibited by law or ordinance.

B. In selling or leasing property or improvements in the subdivisions, the Developer shall not discriminate against any person on the basis of race, creed, color, national origin, sex, sexual orientation, gender identification, marital status, age or on any other basis prohibited by law or ordinance.

1.9 Cost of Documents

All plans, reports, drawings, electronic data and other documents that this Agreement requires the Developer to provide the City shall be furnished at the Developer's expense.

1.10 Public Utilities

A. Any public utility service contemplated by this Agreement need be provided only to areas where the service is not prohibited by the Regulatory Commission of Alaska and applicable law. All utility service shall conform to the rules, regulations and tariffs of the Regulatory Commission of Alaska.

B. If the Regulatory Commission of Alaska disallows any utility service by the City following the execution of this Agreement, the provision of the disallowed service shall be deleted from the requirements under this Agreement without affecting any other part thereof. The disallowance shall not be grounds for any claim, action or demand against the City.

C. Any public utilities shall be granted any necessary easements.

1.11 Time of the Essence

Unless otherwise expressly provided herein, time is of the essence of each and every term, covenant and condition of this Agreement.

1.12 Assignment

A. Except insofar as subsection B of this section specifically permits assignments, any assignment by the Developer of its interest in any part of this Agreement or any delegation of duties under this Agreement shall be void, and any attempt by the Developer to assign any part of its interest or delegate any duty under this Agreement shall constitute a default entitling the City to invoke any remedy available to it under Section 1.13 or at law or in equity.

B. The Developer may assign its interest or delegate its duties under this Contract:

1 To the extent that Article 9 or the Uniform Commercial Code requires that assignments of contract rights be allowed.

2 To contractors and subcontractors, subject to section 1.5.

3 As expressly permitted in writing by the City.

1.13 <u>Default: City's Remedies</u>

A. The City may declare the Developer to be in default:

1. If the Developer is adjudged bankrupt, makes a general assignment for the benefit of creditors, suffers a receiver to be appointed on account of insolvency, takes advantage of any law for the benefit of insolvent debtors;

   Or

2. If the Developer has failed in any measurable way to perform its obligations under this Agreement provided the City gives the Developer notice of the failure to perform and the Developer fails to correct the failure within thirty (30) days of receiving the notice; of if the failure requires more than thirty (30) days to cure, the Developer fails within thirty (30) days of receiving the notice to commence and proceed with diligence to cure the failure.

B. Upon a declaration of default, the City may do any one or more of the following:

1. Terminate the Agreement without liability for any obligation maturing subsequent to the date of termination;
2. Perform any act required of the Developer under this Agreement, including constructing all or any part of the improvements, after giving seven (7) days' notice in writing to the Developer. The Developer shall be liable to the city for any costs thus incurred. The City may deduct any costs thus incurred from any payment then or thereafter due the Developer from the City, whether under this Agreement or otherwise.
3. Exercise its rights under any performance or warranty guaranty securing the Developer's obligations under this Agreement.
4. Pursue any appropriate judicial remedy including, but not limited to, an action for injunction and civil penalties.

1.14 <u>Non-Waiver</u>

The failure of the City at any time to enforce a provision of this Agreement shall in no way constitute a waiver of the provision, nor in any way affect the validity of this Agreement or any part hereof, or the right of the City thereafter to enforce each and every provision hereof.

1.15 Interpretation

A. Each document incorporated by reference herein is an essential part of this Agreement and any requirement, duty or obligation stated in one document is as binding as if in all. All documents shall be construed to operate in a complementary manner and to provide for a complete project.

B. If the terms of any of the documents and amendments thereto comprising this Agreement conflict, the conflict shall be resolved by giving the conflicting documents and amendments thereto the following order of preference:

1. Documents
2. Article II of this Agreement title "Improvement Construction Standards and Procedure", and Article III of this Agreement "Acceptance of Improvements."
3. Article I of this Agreement "General Provisions."
4. Any other document incorporated herein by reference.

1.16 Effect of Standard Specifications

The standard specifications of the City of Bethel Municipal Code in effect at the time this Agreement is executed are incorporated by reference as minimum construction standards for performance under this Agreement. All performance by Developer shall be done in a good and workmanlike manner with the warranty that all work and improvements (to include the engineering thereon) are fit for the ordinary purpose for which such work and improvements are used.

1.17 Amendment

The parties may amend this Agreement, only by written agreement, signed by both parties and appended hereto.

1.18 Jurisdiction – Choice of Law

Any civil action arising from this Agreement shall be brought and tried in the Superior Court for the Fourth Judicial District of the State of Alaska at Bethel. The law of the State of Alaska shall govern the rights and duties of the parties under this Agreement.

1.19 Severability

Any provision of this Agreement that may be declared invalid or otherwise unenforceable by a court of competent jurisdiction shall be ineffective to the extent of such invalidity without invalidating the remaining provisions of the Agreement.

1.20 Integration

This instrument and any writings incorporated by reference herein embody the entire agreement of the parties. This Agreement shall supersede all previous communications, representations or agreements, whether oral or written, between the parties hereto concerning the subject matter of this Agreement.

1.21 Responsibility for Claims

In addition to Developer's duties contained in §1.6 above, Developer shall indemnify (to include paying all costs of defense, including without limitation, actual attorney's fees) and save harmless the City, its officers and employees, from all suits, actions, or claims of any character brought because of any injuries or damages received or sustained by any person, persons or property on account of or in consequence of any neglect in safeguarding the work; or through the use of unacceptable materials in constructing the work; or because of any act of omission, neglect or misconduct of said Developer; of from any claims or amounts arising or recovered under the "Worker's Compensation Act," or any other law, order, or decree; and in the event of suit or suits, action or actions, claim or claims for injuries or damages, Developer's surety shall be held until the aforesaid shall have been settled and suitable evidence to that effect furnished to the City.

1.22 No Contract Rights in Third Parties

It is specifically agreed between the parties executing this Agreement that it is not intended by any of the provisions of any part of the Agreement to create in the public or any member thereof a third-party beneficiary hereunder or to authorize anyone not a party to this Agreement to maintain a suit for personal injuries or property damage pursuant to the terms or provisions of this Agreement.

1.23 Definitions

Unless this Agreement expressly provides otherwise, the following definitions shall apply herein:

A. "Acceptance" – by the City means a determination that an improvement meets municipal or state standards, and does not refer to accepting a dedication of the improvement by the Developer.

B. "City" – for the purposes of administering this Agreement, means the City Manager of his designee.

C. "Improvements" – means all work the Developer is required to perform under this Agreement.

D. "Municipal Improvements" – means improvements to be dedicated to the City or to the public, or improvements operated and controlled by the City.

1.24 Developer's Duties Run with the Land; Memorandum of Agreement

The duties of the Developer run with the land for the benefit of the City. Upon executing this Agreement, the parties shall execute and the City may record the Memorandum of Subdivision Agreement.

ARTICLE II

IMPROVEMENT CONSTRUCTION STANDARDS AND PROCEDURE

2.1 Recording of Final Plat.

The City will not render its non-objection to the final plat for the subdivision until the Developer has submitted and the City has approved the performance guaranty required by Section 2.2 and the Developer has complied fully with Sections 2.8 through 2.14.

2.2 Performance Guaranty

A. The Developer shall guaranty for the sole benefit of the City that the Developer will perform its obligations under this Agreement. The guaranty shall be in one of the forms specified by Sections 2.3, 2.4 or 2.5. During the term of this Agreement, the Developer may, with the written consent of the City, substitute for a performance guaranty submitted under this section another guaranty in the required amount and in one of the forms specified by Sections 2.3, 2.4 and 2.5.

B. Amount of Guaranty:

1. The guaranty shall be in an amount equal to the estimated cost of all improvements, which shall be computed as follows. The Developer shall submit for the City's approval a cost estimate for each improvement required by this Agreement. The Cost Estimate shall be completed as outlined in Section 2.10 Cost Estimate. The estimated cost of all improvements shall be the sum of the approved estimated cost of constructing each improvement, plus an overrun allowance upon that sum as follows:

Total Estimated Cost of Constructing Improvements	Overrun Allowance
\$0 to \$500,000	20%
\$500,001 to \$1,000,000	15%
\$1,000,001 +	10%

2. If the City finds that increases in construction costs between the time the City approves the estimated improvement costs under 1 of this subsection and the time the improvements are completed, have rendered the approved estimated improvement costs unreasonably low; or if said costs are unreasonably low for other substantial cause, the City may require the

Developer to increase the performance guaranty to an amount equal to an approved estimated cost of all improvements based upon current construction costs.

C. If the Developer is not in default under this Agreement, the City may allow a reduction in the amount of the performance guaranty, or the amount secured thereby, not exceeding the difference between the estimated cost of all improvements and the current estimated cost of the work remaining to be performed under this Agreement; provided, however, that amount of the performance guaranty, or the amount secured thereby, always shall be greater than or equal to the amount of the warranty guaranty required by Section 3.9.

D. As soon as one of the following occurs, the City shall release any performance guaranty that has not been used or encumbered under Section 1.13:

1. The final acceptance of all improvements and the posting of a warranty guaranty as provided in Section 3.8; or
2. The expiration of the warranty period as provided in Section 3.9A.

2.3 Bonds

The Developer may provide a performance bond and a labor and material bond from a company qualified by law to act as a surety in the State of Alaska. The bond shall be in a form approved by the City. The bond shall name the City as the sole oblige and the Developer as the principal. The surety must be rated by A.M. Best as an A or B surety.

2.4 Escrow

The Developer may deposit cash in an escrow with a bank qualified by law to do business in the State of Alaska. The disbursement of the escrowed funds shall be governed by an escrow agreement in a form approved by the City.

2.5 Letter of Credit

The Developer may cause a bank qualified to do business in the State of Alaska to issue an irrevocable letter of credit or loan commitment agreement to the City as beneficiary. The letter of credit or loan commitment agreement shall be in a form approved by the City.

2.6 Deed of Trust

The Developer may grant the City a first deed of trust on real property located in the City to secure the estimated cost of all improvements. The City will accept the first deed of trust if (1) the assessed value equals or exceeds the amount to be secured by the Deed of Trust and (2) the City obtains, at Developer's expense, a policy of title insurance from a recognized title company doing business in the State of Alaska, naming the City as the insured beneficiary of the first deed of trust in the amount of the estimated cost of all improvements.

2.7 Prerequisites to Construction

The Developer shall not obtain permits for the construction of improvements or commence the construction of improvements until the requirements of Sections 2.8 through 2.14 have been met and the City has delivered to the Developer the Notice to Proceed.

2.8 Engineer

A. The Developer shall retain an engineer registered as a professional engineer under the laws of the State of Alaska, to design and administer the construction of the improvements, including preparing plans and specifications, inspecting and controlling the quality of the work, and preparing as-built data. The Engineer shall perform the work described herein in accordance with the City's recommended procedures for consulting engineers. The Engineer shall provide a true and correct copy of his certificate of registration to the City of Bethel Engineer. If the City requires work outside of this agreement, the City will reimburse the Developer for any portion of the engineering costs based on the professional fee schedule that will be provided to the City Engineer

B. The Engineer shall have the following insurance:

1. E&O insurance of at least Five Hundred Thousand ($500,000) Dollars

   The Engineer will maintain the E&O insurance for a period ending no later than two years after the completion of the work set out in the Subdivision Agreement. The Engineer will provide a true and correct copy of the E&O policy to the City Engineer.

2. The Developer shall inform the City of the name and mailing address of the Engineer he has retained to perform the duties described in subsection A of this section, and agrees that notice to the engineer at the address so specified regarding the performance of such duties shall constitute notice to the Developer. The Developer shall promptly inform the City of any change in the information required under this section.

2.9 Plans and Specifications

A. The Developer shall submit to the City, in such form as the City may specific, all plans and specifications pertaining to the construction of the improvements.

B. The Developer shall submit to the City proof that he has retained an engineer to perform the duties described in §2.8A.

C. If the City Engineer requires soil tests or other tests pertaining to the design of improvements, the Developer shall submit reports of the test results with the plans and specifications to the City Engineer.

D. The City either in-house or through retained professionals, shall approve the plans and specifications as submitted or indicate to the Developer how it may modify them to secure approval within three (3) weeks from either [1] the submission of all plans and specification for the improvements, or [2] the payment of the deposit required upon plan submission under Section 2.10, whichever occurs later.

2.10 Cost Estimate

A. The Developer shall submit for the City's approval a cost estimate for each improvement required by this agreement. The cost estimate shall be provided by the Developer's Engineer and shall be based on final stamped and sealed plans and specifications.

2.11 Reserved

2.12 Quality Control Program

A. The Developer shall submit to the City, in such form as the City may specify, a quality control program for the construction of the improvements.

B. The quality control program shall provide sufficient inspection and test procedures to determine compliance with all applicable plans, specifications, and safety requirements. The program shall include at least the following:

1. The frequency and type of all test to be performed.
2. A list of all persons who will perform tests and inspections.
3. Procedures for coordinating testing and inspection with the City Engineer, and for providing advance notice to the City Engineer of all inspections and tests which the City Engineer shall witness.

C. Procedures for reporting quality control activities including discoveries of deficiencies in the work.

1. Quality Control Program is attached as Exhibit A.

2.13 Work Schedule

A. The Developer shall submit to the City Engineer, in such a form as the City may specify, a work schedule.

B. The work schedule shall include a progress chart of a suitable scale indicating the approximate percentage of work schedule for completion at any given time. For each improvement the schedule shall indicate starting and completion dates for the following:

a. Clearing, grubbing, removing overburden
b. Excavation, installation and backfill and 95% compaction for each utility to be installed by the Developer.
c. Excavation, backfill and 95% compaction for street facilities.

C. Work Schedule is attached as Exhibit B.

2.14 Materials

A. The Developer shall submit, in such form as the City may specify, detailed information concerning all materials and equipment it proposes to incorporate into an improvement

B. Upon the City's request, the Developer shall submit samples of materials or equipment it proposes to incorporate into an improvement.

2.15 Liability Insurance

The Developer shall provide adequate proof that they have acquired the insurance required as outlined in Exhibit C.

2.16 General Standard of Workmanship

A. The Developer shall construct all improvements in accordance with plans, specifications and contracts approved by the City and with the terms, covenants and conditions of this Agreement. The Developer shall not incorporate any material or equipment into an improvement unless the City has approved its use. Unless the City specifically agrees otherwise in writing, all materials, supplies and equipment incorporated into an improvement shall be new.

B. If in the course of construction conditions appear that in the exercise of reasonable engineering judgment require a modification of or substitution for approved materials, equipment, plans, specifications or contracts to meet a higher standard of performance, the Developer shall give written notice thereof to the City and, subject to the City's prior approval, make the modification or substitution.

C. The Developer shall construct all facilities in the subdivision not otherwise subject to this agreement in accordance with applicable statutes, ordinances and specifications.

D. Contractor will build the roads to the standards presently accepted by the City of Bethel Public Works department Director or his designee.

2.17 Work in Proposed Right-of-Way

The Developer shall comply with all ordinances and secure all necessary permits and authorizations pertaining to work in public rights-of-way. The Developer shall coordinate and supervise the installation and construction of all utility improvements, including those not otherwise covered by this Agreement, in a manner that will prevent delays in City construction or other damage to the City, and that will permit the City properly to schedule work that it will perform.

This is not Right of Way until the plat is approved and recorded.

2.18 Surveyor

All surveys required for the completion of improvement under this Agreement shall be made by a person registered as a professional land surveyor under the laws of the State of Alaska.

2.19 Required Reporting

A. Quality control.

(1) The Developer shall submit to the City, regularly and promptly, written reports describing the results of all tests and inspections required by the quality control program, and all other tests and inspections which the Developer may make.

(2) The Developer or Developer's Engineer shall coordinate testing and inspections with the City and provide reasonable advance notice to the City of all tests and inspections which the City shall witness, as required by the approved quality control program.

B. Construction progress.

(1) At such intervals as the City may require, the Developer shall enter on the approved work schedule progress chart the actual work progress to date, and immediately forward two (2) copies of the marked progress chart to the City.

(2) If actual progress indicates that the Developer will not perform the work as scheduled, the Developer shall prepare and submit a revised schedule for the City's approval.

(3) In addition to any other notice that this agreement may require, the Developer shall give the City reasonable notice prior to commencing each of the following:

a. Clearing and grubbing

b. Completion of any excavation;

c. Installation of each utility;

d. Placement of backfill, or classified backfill;

e. First placement of leveling course;

f. First placement of gravel;

g. Compaction – streets (roads) ;

2.20 Progress Payments

The Developer shall pay his contractors all contract progress payments when due.

2.21 Surveillance

A. The City may monitor the progress of the work and the Developer's compliance with this agreement and perform any inspection or test which it deems necessary to determine whether the work conforms to this Agreement.

B. If the Developer fails to notify the City of inspections, tests and construction progress as required by Section 2.19., the City may require, at the Developer's expense, retesting, exposure or previous stages of construction, or any other steps which the City deems necessary to determine whether the work conforms to this agreement.

C. Any monitoring, tests or inspections that the City orders or performs pursuant to this section are solely for the benefit of the City. The City does not undertake to test or inspect the work for the benefit of the Developer or any other person.

2.22 Stop Work Orders

A. If the City determines there is a substantial likelihood that the Developer will fail to comply, or if the Developer does fail to comply, with this Agreement, the City may stop all further construction of all or some of the improvements by posting a stop work order at the site of the nonconforming construction and notifying the Developer or its engineer of the order. In this section, "nonconforming construction" includes, by way of example and not by way of limitation, construction work for which the Developer failed to strictly comply with the requirements contained in §2.9, even though the constructed work passes the tests.

B. A stop work order shall remain in effect until the City approves:

(1) Arrangements made by the Developer to remedy the nonconformity; and

(2) Assurances by the Developer that future nonconformities will not occur.

C. The issuance of stop work order under this section is solely for the benefit of the City. The City does not undertake to supervise the work for the benefit of the Developer or any other person. No suspension of work under this section shall be grounds for an action or claim against the City, except for an extension of time to perform the work.

D. The Developer shall include in all contracts for work to be performed or materials to be used under this agreement the following provision:

The City of Bethel, pursuant to a Subdivision Agreement on file with the City Clerk and incorporated herein by reference, has the authority to inspect all work or materials under this contract, and to stop work in the event that the work performed under this contract fails to comply with any provision of the Development Agreement. In the event that a stop work order is issued by the City of Bethel, the contractor immediately shall cease all work or all affected work at the City's discretion and await further instructions from the Developer.

2.23 Access

The City shall have access to all parts of the subdivision necessary or convenient for monitoring the Developer's performance, inspecting, surveying, testing or performing any of the work.

2.24 Maintenance

The Developer shall repair or pay the cost of repairing damage to any improvement that occurs prior to the City's acceptance of the improvements, except for damage caused solely by the City, its agents, employees or contractors. The Developer shall give reasonable notice to the City before undertaking the repair of the damaged improvement.

2.25 Operation of Improvements Prior to Acceptance

A. Before the City accepts the improvements, the City may enter upon, inspect, control and operate any improvement if the City determines that such on is necessary to protect the public health, safety and welfare.

B. The action described in subsection A of this section shall not constitute the acceptance of any improvement by the City, nor shall the action affect in any way the Developer's warranty under this agreement.

2.26 Time

A. All improvements required by this Agreement shall be completed within two (2) years of the date of execution hereof.

B. The Developer shall begin actual construction of improvements required under this Agreement in accord with the Developer's work schedule as approved by the City.

C. If the Developer is delayed by an action or omission of the City not otherwise authorized under this Agreement, or by changes ordered in the work, labor disputes, fire, delays in transportation, casualties, or other cause which the City in its discretion determines to be adequate to justify the delay, the time of completion of construction under this Agreement may be extended for a reasonable time which shall be determined by the City. No extension shall be granted unless the Developer gives notice in writing to the City within ten (10) days after the occurrence of the cause for delay. In the case of a continuing delay, only one notice is required.

ARTICLE III

ACCEPTANCE OF IMPROVEMENTS

3.1 Prerequisites to Acceptance

The City shall not accept the improvements until all the requirements of Sections 3.2 through 3.5 have been met.

3.2 As-Built Drawings

Prior to the final inspection and certification under Section 3.6.E, the Developer shall provide to the City one acceptable set of reproducible Mylar as-built drawings for each improvement and acceptable electronic data copy of each improvement drawing in an AutoCAD .DWG or .DWF or other format as specified by the City on media as specified by the City. The as-built drawings and electronic information shall be certified by a professional engineer registered under the laws of the State of Alaska to represent accurately the improvements as actually constructed.

3.3 Monuments

By signing the final Subdivision Mylar Plat for recording with the State recorder's office, the Professional Land Surveyor of record acknowledges that all Lot corners and boundary corners are set.

3.4 Certificate of Compliance

The Developer shall furnish the City with a certificate of compliance for the work performed under this Agreement, in the form prescribed by the standard specifications of the City in effect at the time of this Agreement.

3.5 Conveyance of Easements and Rights-of-Way to City

The Developer shall convey to the City or the public, any easement, right-of-way or other property interest necessary to allow the City reasonable access to the municipal improvements to operate, maintain, or repair the municipal improvements. The Developer may condition the conveyance upon the City's acceptance of the improvements.

3.6 Inspection

A. Upon receiving notice that the Developer has completed the improvements, the City shall schedule inspections of the improvements. The City may inspect all improvements, and any other work in dedicated easements or rights-of-way.

B. The City shall inform the Developer, in writing, of any deficiencies in the work found in the course of its inspection.

C. At its own expense, the Developer shall correct all deficiencies found by inspections under subsection A of this section. Upon receiving notice that the deficiencies have been corrected, the City shall re-inspect the improvements.

D. The City may continue to re-inspect an improvement until the City is satisfied that the Developer has corrected all deficiencies in the improvement.

E. After a final inspection has revealed that all improvements and other work in dedicated easements and rights-of-way meet City standards, and the Developer has furnished the as-built drawings and electronic data required by Section 3.2, the City shall notify the Developer that all improvements have been accepted.

3.7 Consequences of Acceptance of Improvements

A. The City's final acceptance of the municipal improvements constitutes a grant to the City of all the Developer's right, title and interest in and to the municipal improvements.

B. By accepting the municipal improvements under this Agreement, the City does not undertake to maintain any such improvement unless obligated to do so by applicable statute, ordinance, regulation or tariff.

3.8 Developer's Warranty

A. The Developer shall warrant the design, construction materials and workmanship of the improvements against any failure or defect in design, construction, material or workmanship discovered no more than two (2) years from the date the City notifies the Developer of the acceptance of the improvements. This warranty shall cover all direct and indirect costs of repair or replacement, and damage to the property, improvements or facilities of the City, or other person, caused by such failure or defect or in the course of the repairs thereof, and any increase in cost to the City of operating and maintaining a municipal improvement resulting from such failures, defects or damage.

B. The Developer's warranty shall not extend to any failure or defect caused solely by changes in design, construction or materials required by the City.

C. Except as provided in subsection B of this section, that the City takes any action, or omits to take any action authorized by this Agreement, including but not limited to operation or routine maintenance of the improvements prior to acceptance, or surveillance, inspections, review or approval of plans, tests or reports, shall in no way limit the scope of the Developer's warranty.

3.9 Warranty Guaranty

A. To secure the Developer's performance of the warranty under §3.07, the performance guaranty provided by the Developer under §2.2 shall remain in effect until the end of the warranty period, or the Developer shall provide a warranty guaranty by one or more of the methods described in Sections 2.3 through 2.5.

B. The amount of the warranty guaranty shall be the percentage of the estimated cost of all improvements calculated pursuant to §2.2B, determined by the following table:

Estimated Cost of All Improvements	Percent to Secure Warranty
$0 - $500,000	10%
$500,001 to $1,000,000	7.5%
$1,000,001 and over	5.0%

3.10 City's Remedies Under Warranty

A. The City shall notify the Developer in writing upon its discovery of any failure or defect covered by the warranty in §3.07. Except in case of emergency, the City shall notify the Developer before conducting any tests or inspections to determine the cause of the failure or defect and shall notify the Developer of the results of all such tests and inspections.

B. The Developer shall correct any failure or defect covered by the warranty within thirty (30) days of receiving notice of the failure or defect from the City. The Developer shall correct the failure or defect at its own expense and to the satisfaction of the City.

C. If the Developer fails to correct the failure or defect within the time allowed by subsection B of this section, the City may correct the failure or defect at the Developer's expense. If the Developer fails to pay the City for the corrective work within thirty (30) days of receiving the City's bill therefor, the City may pursue any remedy provided by law or this Agreement to recover the cost of the corrective work, together with interest, costs and reasonable attorney's fees.

3.11 Conditions of Reimbursement

A. If this Agreement requires the City to reimburse the Developer for all or part of the cost of an improvement, the reimbursement shall be conditioned upon the Developer's performance of all its obligations under this Agreement.

B. Any reimbursement shall be subject to the approval of bonds and the appropriation of funds as required by law. If funds are not available at the time any reimbursement is due under this Agreement, the City shall reimburse the Developer when funds become available. The City shall not be liable for any delay in reimbursing the Developer due to the unavailability of funds except for payment of interest, nor shall such delay constitute a breach of this Agreement.

C. The City may reimburse the Developer in installments, and in such event any unpaid balance shall bear interest at the rate paid on bonds sold to finance the reimbursement, or otherwise at three (3%) percent per annum simple interest.

3.12 Completion of Performance: Release of Warranty.

A. The City shall inspect the improvements at or before the end of the warranty period, and before releasing any performance guaranty or warranty guaranty then in effect. The Developer shall correct any failure or defect in the work revealed by the inspection as required by §3.09.

B. On the Developer's apparent satisfactory performance of all its obligations under this Agreement, the City shall execute a written statement acknowledging such performance and shall release any remaining security posted by the Developer under this Agreement. Such release of warranty shall not waive the City's rights against Developer for contract claims or tort claims.

The Developer IS posting a performance guaranty under this Subdivision.

IN WITNESS WHEREOF, the parties hereto have set their hands on the date first set forth above.

CITY OF BETHEL	DEVELOPER – BLUE SKY MKE, LLC
______________________	______________________________
Peter A. Williams City Manager	

ACKNOWLEDGMENT FOR DEVELOPMENT AGREEMENT

City's Acknowledgment

STATE OF ALASKA)
) ss:
FOURTH JUDICIAL DISTRICT)

The foregoing Subdivision Agreement was acknowledged before me this _______ day of January, 2019 by Peter A. Williams, City Manager for the City of Bethel, Alaska, a municipal corporation organized and existing by virtue of the laws of the State of Alaska.

WITNESS my hand and official seal the day and year last above written.

____
Notary Public in and for Alaska

My Commission Expires: ____________

Developer's Acknowledgment

STATE OF ALASKA)
) ss:
FOURTH JUDICIAL DISTRICT)

THIS IS TO CERTIFY that on the ______ day of January, 2019, before me, the undersigned Notary Public in and for Alaska, duly commissioned and sworn as such, personally appeared ______________________, who is known to be the ____________ ______ of Blue Sky MKE, LLC, a Limited Liability Company, organized and existing by virtue of the laws of the State of Alaska, which is named in the foregoing Subdivision Agreement and he acknowledged to me the execution thereof to be the free and voluntary act and deed of said company for the uses and purposes therein mentioned, and on oath stated he was fully authorized to execute said instrument.

WITNESS my hand and official seal the day and year last above written.

____
Notary Public in and for Alaska

My Commission Expires: ____________

OWNER'S AFFIDAVIT

STATE OF ALASKA)
) ss
FOURTH JUDICIAL DISTRICT)

The undersigned, ________________________, on behalf of the Developer, Blue Sky MKE, LLC warrants to the City, under penalty of perjury, that he has title to the subdivision property; permission from the BIA to subdivide and sell the lots, and the authority to execute this Subdivision Agreement.

____________________________ ______________________
Dated

____
Notary Public in and for Alaska
My Commission Expires: ____________

Exhibit A: Quality Control plan

[DEVELOPED JUST PRIOR TO GROUNDBREAKING]

Exhibit B: Work Schedule

[DEVELOPED CLOSER TO ACTUAL WORK COMMENCEMENT]

Exhibit C: Insurance Requirements

I. Indemnification

Except for the sole negligence of the City and to the fullest extent permitted by law, Developer shall defend, indemnify, and hold harmless the City and any applicable City contractor's from any and all claims, demands, losses, and liabilities to or by any third party, including, but not limited to, costs, attorney's fees, expenses, and claims for any damages, contributions, or indemnifications arising from, resulting from, or connected to the Developer, it's agents, sub-contractors, suppliers, and employees, even though such claims may prove to be false, groundless, or fraudulent. The indemnification obligation under this Agreement shall not be limited in any way by any limitation on the amount or type of damages, compensation, or benefits payable to or for any third party, or any employee under Entitlement to recovery of costs, attorney's fees and expenses under any worker's compensation act, disability benefit act, or other employee benefit act. Entitlement to recovery of costs, attorney's fees and expenses under the indemnification obligation shall include all fees, costs, and expenses incurred in good faith by the City.

II. Insurance

The Developer shall purchase from and maintain in a company or companies lawfully authorized to do business in the State of Alaska as admitted insurers or surplus lines insurers approved by the City, such insurance as will protect the City from claims set forth below and others, which may arise out of or as a result of the Developer's operations under this Agreement, whether such operations are by the Developer or by a sub-contractor or by anyone directly or indirectly employed by them, or by anyone whose acts any of them may be liable. Restrictions, conditions or exclusions contained in the insurance policies shall not reduce the obligations of the Developer under this Agreement.

A. Claims under worker's compensation, employer's liability, disability benefits, and other similar employee benefit acts which are applicable to the work to be performed under this Agreement.
Claims for damages because of bodily injury, mental anguish, sickness, disease or death of any person other than the Developer's employees.

Claims for damages insured by usual personal injury liability insurance coverage which are sustained (1) by a person as a result of an offense directly or indirectly related to the employment of such person by the Developer, or (2) by any other person or entity.

Claims for damages, other than to the product supplied, or to the services performed, itself because of damage to or destruction of tangible property, including loss of use resulting therefrom.

Claims for damages because of bodily injury, including mental anguish, death of a person, or damage to property arising out of the ownership, maintenance or use of any motor vehicle.

Claims involving the Developer's contractual obligations and assumption of liability under this Agreement.

Liability insurance shall include, at a minimum, all major divisions of coverage and be on a commercial general liability form including:

Premises/Operations Liability
Products/Completed Operations Liability
Personal/Advertising Injury Liability
Fire Damage Liability
Medical Payments
Per Project Aggregate Provision

B. The insurance required in this Agreement shall be written for not less than the limits listed in subsection (C), below, or those limits required by law, whichever limit is higher. Insurance, whether written on an occurrence or a claims-made basis, shall be maintained without interruption from the date of commencement of the work to the date of completion, or termination of any insurance required to be maintained after Final Plat Approval by the City.

C. The insurance required in this Agreement, shall be written for not less than the following limits:

1. Worker's Compensation Insurance:
   Statutory Requirements of the State of Alaska, and
   Employer Liability Insurance limits of:
   $500,000 each accident
   $500,000 disease each employee
   $500,000 disease policy limit

2. Commercial General Liability Insurance: Form CG0001 04/13 or equivalent
   $1,000,000 Combined Single Limit of Liability per Occurrence
   $1,000,000 Personal/Advertising Injury Limit of Liability, per Occurrence
   $2,000,000 Annual General Aggregate Limit of Liability
   $2,000,000 Annual Products/Completed Operations Aggregate Limit of Liability
   $ 100,000 Fire Damage Limit of Liability Any One Fire
   $ 5,000 Medical Payment Limit on Any One Person

3. Commercial Automobile Liability Insurance: Form CA 0001 03/10 or equivalent
   $1,000,000 Combined Single Limit of Liability per Accident
   For all Owned, Hired, and Non-Owned Vehicles

4. Commercial Excess Liability Insurance
   $4,000,000 Combined Single Limit of Liability per Occurrence
   $4,000,000 Annual Aggregate Limit of Liability
   Excess of underlying Commercial General Liability Insurance, Commercial Automobile Liability Insurance, and employer Liability Insurance

5. Builder's Risk – Property Insurance
   Special Form Coverage including the perils of Earthquake and Flood on a Builder's Risk Completed Value Form.

   Deductible expense should be incurred by the Developer only, and shall not exceed two (2%) percent of the Subdivision Agreement Deposit.

   Limit of insurance equal to the completed value of the building structure, including all additions, and alterations to the new or existing facilities.

   The policy shall list the Developer, Contractor, Subcontractors, Engineers and Architects (if applicable) as a named insured, as their interest appears. This policy shall be secured at the expense of the Developer only. A copy of the policy will be delivered to the City, and any other insured entities at their request. This policy will remain in effect during the entire term of the Subdivision Agreement.

D. Worker's Compensation insurance and employers liability insurance shall be in compliance with the statutory requirements of the State of Alaska, and any other statutory obligation, whether federal or state pertaining to compensation of injured employees. The worker's compensation insurance and employers liability insurance shall contain a waiver of subrogation provision in favor of the City of Bethel.

E. The commercial general liability insurance shall name the City of Bethel as an additional insured and contain a waiver of subrogation provision in favor of the City of Bethel.

F. All liability insurance required of the Developer shall be primary. All liability insurance carried by the City of Bethel is declared to be excess and non-contributory of any insurance carried by the Developer, its contractors or subcontractors.

G. Developer's required insurance is subject to review and adjustment by the City, who may require reasonable changes in the amounts and types of insurance based upon changes of risk. Developer shall be provided a written explanation for any such changes.

H. Certificates of Insurance acceptable to the City shall be filed with the City prior to the commencement of any dirt work by the Developer. These certificates and the insurance policies shall contain a provision that the policy shall not be canceled until prior written notice has been sent to the Developer with a copy to the City.

   If any of the insurance policies required above are canceled for any reason, the Developer shall provide immediate notice to the City of the cancelation and either provide: evidence of replacement or notice of reinstatement. Immediately in this section means within five (5) business days of receipt of cancelation by the Developer.

   Failure to maintain these insurance provisions required of the Developer or failure to immediately notify the City of Bethel of cancelation shall be considered a material breach of the Subdivision Agreement by the Developer.

===

NOW, THEREFORE, BE IT RESOLVED THAT the City Council of Bethel, Alaska, approves the Subdivision Agreement and authorizes the City Manager to execute same.

PASSED AND APPROVED THIS ___ DAY OF JANUARY 2019, BY A _____ VOTE IN FAVOR AND A _____VOTE IN OPPOSITION.

____
Fred Watson, Mayor

ATTEST:

____
Lori Strickler, City Clerk

City of Bethel
Committees and Commissions

Recommendation to City Council

Committees and Commissions that wish to make a recommendation to City Council should turn this form in to the City Clerk or to the City Council representative on the committee or commission.

Committee/Commission:	**Planning Commission**	**Chair:**	**Kathy Hanson**
Date Submitted:	**12.18.2018**	**Council Rep:**	**Thor Williams**

Issue:

Blue Sky Development Agreement approval

Recommendation:

The Planning Commission, recommend to the City Council to approve the Blue Sky Development Agreement, with the conditions of the open space area be useable. After careful consideration, we feel the Subdivision Agreement meets the requirements set forth the Bethel Municipal Code, Section 17.04.067- Subdivision Agreement

.

5 yes; 1 no; Motion Passes

Received by: ______________________

Date: ______________________

City of Bethel Action Memorandum

Action memorandum No.	19-01		
Date action introduced:	January 8, 2019	Introduced by:	Mayor Fred Watson
Date action taken:		Approved	Denied
Confirmed by:			

Appointment of Richard Garcia to the Public Safety and Transportation Commission as a Regular Member for a term of three years.

Attachment(s): none

Amount of fiscal impact:		**Account information:**
x	No fiscal impact	

Action Memorandum 19-01 is sponsored by Mayor Watson at the request of the City Clerk.

Richard Garcia has requested appointment to the Public Safety and Transportation Commission. If appointed, they would be appointed to a term of three years as a regular member with a term expiration of December 31, 2021.

City of Bethel Action Memorandum

Action memorandum No.	19-02		
Date action introduced:	January 8, 2019	Introduced by:	Mayor Watson
Date action taken:		Approved	Denied
Confirmed by:			

Approving the Regular City Council meeting dates for 2019.

Amount of fiscal impact:		**Account information:**
x	No fiscal impact	

Month	Second Tuesday	Fourth Tuesday
January	8	22
February	12	26
March	12	26
April	9	23
May	14	28
June	11	25
July	9	23
August	13	27
September	10	24
October	8	22
November	Cancelled	26
December	3	Cancelled

Council has generally decided to cancel the first meeting in November due to the Alaska Municipal League Conference and the Second meeting in December due to the holiday. The items that would fall on these two agendas will automatically be postponed until the next regular meeting.

City of Bethel Action Memorandum

Action memorandum No.	19-03		
Date action introduced:	January 8, 2019	Introduced by:	Peter Williams, City Manager
Date action taken:		☐ Approved	☐ Denied
Confirmed by:			

Action Title: Authorizing the City Manager to negotiate and execute a contract with the lowest bidder for the public works boiler installation

Attachment(s): Proposed Contract for Services

Department/Individual:	Initials:	Remarks:
Bill Arnold, Public Works director		
Pete Williams, City Manager	PW	
Patty Burley, City Attorney	PB	Procurement process complied with as well as both the BMC & AK law

Amount of fiscal impact:		Account information:
	No fiscal impact at this time.	
$652,726	Funds in City Budget.	51-80-777
	Funds not in City Budget.	

Summary Statement:

For this project, the City of Bethel submitted an Invitation for Bids on two (2) separate occasions. The first occurred approximately in June of 2018 and the second occurred in August of 2018.

In the 1st RFP, the bids that came in all exceeded the City's budget causing the City to deny all bids and re-evaluate their strategy. The City split the procurement up and purchased the boilers in a separate procurement. The 2nd RFP, the one now before the Council, focused solely on installation costs.

The 2nd RFP received two responses. However, both responses were also above the City's budgeted amount for the work. As a result, the City (a) requested more funding from the City Council and (b) did some value engineering negotiations to bring the costs down as much as possible. Ultimately, the lowest bidder is the one being offered the contract.

Initially, Inlet (the proposed contract) bid approximately $714,000 while Premier Electric bid approximately $750,000.

SECTION 00 52 13

AGREEMENT
BETWEEN OWNER AND CONTRACTOR
FOR CONSTRUCTION CONTRACT (STIPULATED PRICE)

THIS AGREEMENT is by and between **City of Bethel P.O. Box 1388 Bethel, AK 99559** ("Owner") and **Inlet Mechanical, PO Box 240727 Anchorage, AK 99524** ("Contractor").

Owner and Contractor hereby agree as follows:

ARTICLE 1 – WORK

1.01 Contractor shall complete all Work as specified or indicated in the Contract Documents. The Work is generally described as follows:

ARTICLE 2 – THE PROJECT

2.01 The Project, of which the Work under the Contract Documents is a part, is generally described as follows: **Remove the two existing boilers in the Utility and Maintenance Facility, and replace them with two owner-procured "MPC High Efficiency Cast Iron Multi-Pass Commercial Water Boilers" by Burnham Commercial Boilers.**

ARTICLE 3 – ENGINEER

3.01 The Project has been designed by DOWL - 4041 B Street, Anchorage, AK 99503

3.02 The Owner has retained DOWL ("Engineer") to act as Owner's representative, assume all duties and responsibilities, and have the rights and authority assigned to Engineer in the Contract Documents in connection with the completion of the Work in accordance with the Contract Documents.

ARTICLE 4 – CONTRACT TIMES

4.01 *Time of the Essence*

A. All time limits for Milestones, if any, Substantial Completion, and completion and readiness for final payment as stated in the Contract Documents are of the essence of the Contract.

4.02 *Contract Times: Dates*

A. The Work will be substantially completed on or before July 31, 2019, and completed and ready for final payment in accordance with Paragraph 15.06 of the Standard General Conditions on or before August 15, 2019.

4.03 *Liquidated Damages*

A. Contractor and Owner recognize that time is of the essence as stated in Paragraph 4.01 above and that Owner will suffer financial and other losses if the Work is not completed and Milestones not achieved within the times specified in Paragraph 4.02 above, plus any extensions thereof allowed in accordance with the Contract. The parties also recognize the delays, expense, and difficulties involved in proving in a legal or arbitration proceeding the actual loss suffered by Owner if the Work is not completed on time. Accordingly, instead of requiring any such proof, Owner and Contractor agree that as liquidated damages for delay (but not as a penalty):

1. Substantial Completion: Contractor shall pay Owner $ 500 for each day that expires after the time (as duly adjusted pursuant to the Contract) specified in Paragraph 4.02.A above for Substantial Completion until the Work is substantially complete.

2. Completion of Remaining Work: After Substantial Completion, if Contractor shall neglect, refuse, or fail to complete the remaining Work within the Contract Time (as duly adjusted pursuant to the Contract) for completion and readiness for final payment, Contractor shall pay Owner $ 500 for each day that expires after such time until the Work is completed and ready for final payment.

3. Liquidated damages for failing to timely attain Substantial Completion and final completion are not additive and will not be imposed concurrently.

4. ~~Milestones: Contractor shall pay Owner $_______ for each day that expires after the time (as duly adjusted pursuant to the Contract) specified above for achievement of Milestone 1, until Milestone 1 is achieved.~~

B. ~~*Bonus*: Contractor and Owner further recognize the Owner will realize financial and other benefits if the Work is completed prior to the time specified for Substantial Completion. Accordingly, Owner and Contractor agree that as a bonus for early completion, Owner shall pay Contractor $__________ for each day prior to the time specified in Paragraph 4.02 for Substantial Completion (as duly adjusted pursuant to the Contract) that the Work is substantially complete. The maximum value of the bonus shall be limited to $__________.~~

ARTICLE 5 – CONTRACT PRICE

5.01 Owner shall pay Contractor for completion of the Work in accordance with the Contract Documents the amounts that follow, subject to adjustment under the Contract:

A. For all Work, at the prices stated in Contractor's Bid **and in accordance with the 11/15/2018 Value Engineering Letter (excluding the $10,416 deduction for the removal of the demolition deduction)**, attached hereto as an exhibit.

B. Final price paid by Owner to Contractor shall not exceed **Six Hundred Fifty-Two Thousand, Seven Hundred Twenty-Six ($652,726) Dollars.**

ARTICLE 6 – PAYMENT PROCEDURES

6.01 *Submittal and Processing of Payments*

A. Contractor shall submit Applications for Payment in accordance with Article 15 of the Standard General Conditions. Applications for Payment will be processed by Engineer as provided in the General Conditions.

6.02 *Progress Payments; Retainage*

A. Owner shall make progress payments on account of the Contract Price on the basis of Contractor's Applications for Payment on about the 1st (first) day of each month during performance of the Work as provided in Paragraph 6.02.A.1 below, provided that such Applications for Payment have been submitted in a timely manner and otherwise meet the requirements of the Contract. All such payments will be measured by the Schedule of Values established as provided in the General Conditions (and in the case of Unit Price Work based on the number of units completed) or, in the event there is no Schedule of Values, as provided elsewhere in the Contract.

1. Prior to Substantial Completion, progress payments will be made in an amount equal to the percentage indicated below but, in each case, less the aggregate of payments previously made and less such amounts as Owner may withhold, including but not limited to liquidated damages, in accordance with the Contract

   a. Ninety (90) percent of Work completed (with the balance being retainage), and

   b. Ninety (90) percent of cost of materials and equipment not incorporated in the Work (with the balance being retainage).

B. Upon Substantial Completion of the entire Work to be provided under the Contact Documents, Owner shall pay an amount sufficient to increase total payments to Contractor to **Ninety-eight (98)** percent of the Work completed, less such amounts set off by Owner pursuant to Paragraph 15.01.E of the Standard General Conditions, and less **Two (2)** percent of Engineer's estimate of the value of Work to be completed or corrected as shown on the punch list of items to be completed or corrected prior to final payment.

6.03 *Final Payment*

A. Upon final completion and acceptance of the Work in accordance with Paragraph 15.06 of the Standard General Conditions, Owner shall pay the remainder of the Contract Price as recommended by Engineer as provided in said Paragraph 15.06.

ARTICLE 7 – INTEREST

7.01 All amounts not paid when due shall bear interest at the rate of **Eight (8%)** percent per annum.

ARTICLE 8 – CONTRACTOR'S REPRESENTATIONS

8.01 In order to induce Owner to enter into this Contract, Contractor makes the following representations:

A. Contractor has examined and carefully studied the Contract Documents, and any data and reference items identified in the Contract Documents.

B. Contractor has **made himself aware of existing conditions** visited the Site, conducted a thorough, alert visual examination of the Site and adjacent areas, and become familiar with and is satisfied as to the general, local, and Site conditions that may affect cost, progress, and performance of the Work.

C. Contractor is familiar with and is satisfied as to all Laws and Regulations that may affect cost, progress, and performance of the Work.

D. Contractor has carefully studied all: (1) reports of explorations and tests of subsurface conditions at or adjacent to the Site and all drawings of physical conditions relating to existing surface or subsurface structures at the Site that have been identified in the Supplementary Conditions, especially with respect to Technical Data in such reports and drawings, and (2) reports and drawings relating to Hazardous Environmental Conditions, if any, at or adjacent to the Site that have been identified in the Supplementary Conditions, especially with respect to Technical Data in such reports and drawings.

E. Contractor has considered the information known to Contractor itself; information commonly known to contractors doing business in the locality of the Site; information and observations obtained from visits to the Site; the Contract Documents; and the Site-related reports and drawings identified in the Contract Documents, with respect to the effect of such information, observations, and documents on (1) the cost, progress, and performance of the Work; (2) the means, methods, techniques, sequences, and procedures of construction to be employed by Contractor; and (3) Contractor's safety precautions and programs.

F. Based on the information and observations referred to in the preceding paragraph, Contractor agrees that no further examinations, investigations, explorations, tests, studies, or data are necessary for the performance of the Work at the Contract Price, within the Contract Times, and in accordance with the other terms and conditions of the Contract.

G. Contractor is aware of the general nature of work to be performed by Owner and others at the Site that relates to the Work as indicated in the Contract Documents.

H. Contractor has given Engineer written notice of all conflicts, errors, ambiguities, or discrepancies that Contractor has discovered in the Contract Documents, and the written resolution thereof by Engineer is acceptable to Contractor.

I. The Contract Documents are generally sufficient to indicate and convey understanding of all terms and conditions for performance and furnishing of the Work.

J. Contractor's entry into this Contract constitutes an incontrovertible representation by Contractor that without exception all prices in the Agreement are premised upon performing and furnishing the Work required by the Contract Documents.

ARTICLE 9 – CONTRACT DOCUMENTS

9.01 *Contents*

A. The Contract Documents consist of the following:

1. This Agreement (EJCDC C-520 pages 1 to _7___, inclusive).
2. Performance bond (EJCDC C-610 pages __1__ to __3___, inclusive).
3. Payment bond (EJCDC C-615 pages __1__ to _3___, inclusive).
4. Other bonds.
   a. ___ (pages ___ to ___, inclusive).
5. Standard General Conditions (EJCDC C-700 pages __1__ to _68___, inclusive).
6. Supplementary Conditions (EJCDC C-800 pages _1___ to __6_, inclusive).
7. Specifications as listed in the table of contents of the Project Manual.
8. Drawings (not attached but incorporated by reference) consisting of __14_ sheets with each sheet bearing the following general title: Public Works Boiler Replacement.
9. Addenda (numbers ____ to ____, inclusive).

10. Exhibits to this Agreement (enumerated as follows):
    a. Contractor's Bid (pages ____ to ____, inclusive).
11. The following which may be delivered or issued on or after the Effective Date of the Contract and are not attached hereto:
    a. Notice to Proceed.
    b. Work Change Directives.
    c. Change Orders.
    d. Field Orders.

B. The documents listed in Paragraph 9.01.A are attached to this Agreement (except as expressly noted otherwise above).

C. There are no Contract Documents other than those listed above in this Article 9.

D. The Contract Documents may only be amended, modified, or supplemented as provided in the General Conditions.

ARTICLE 10 – MISCELLANEOUS

10.01 *Terms*

A. Terms used in this Agreement will have the meanings stated in the General Conditions and the Supplementary Conditions.

10.02 *Assignment of Contract*

A. Unless expressly agreed to elsewhere in the Contract, no assignment by a party hereto of any rights under or interests in the Contract will be binding on another party hereto without the written consent of the party sought to be bound; and, specifically but without limitation, money that may become due and money that is due may not be assigned without such consent (except to the extent that the effect of this restriction may be limited by law), and unless specifically stated to the contrary in any written consent to an assignment, no assignment will release or discharge the assignor from any duty or responsibility under the Contract Documents.

10.03 *Successors and Assigns*

A. Owner and Contractor each binds itself, its successors, assigns, and legal representatives to the other party hereto, its successors, assigns, and legal representatives in respect to all covenants, agreements, and obligations contained in the Contract Documents.

10.04 *Severability*

A. Any provision or part of the Contract Documents held to be void or unenforceable under any Law or Regulation shall be deemed stricken, and all remaining provisions shall continue to be valid and binding upon Owner and Contractor, who agree that the Contract Documents shall be reformed to replace such stricken provision or part thereof with a valid and enforceable provision that comes as close as possible to expressing the intention of the stricken provision.

10.05 *Contractor's Certifications*

A. Contractor certifies that it has not engaged in corrupt, fraudulent, collusive, or coercive practices in competing for or in executing the Contract. For the purposes of this Paragraph 10.05:

1. "corrupt practice" means the offering, giving, receiving, or soliciting of any thing of value likely to influence the action of a public official in the bidding process or in the Contract execution;

2. "fraudulent practice" means an intentional misrepresentation of facts made (a) to influence the bidding process or the execution of the Contract to the detriment of Owner, (b) to establish Bid or Contract prices at artificial non-competitive levels, or (c) to deprive Owner of the benefits of free and open competition;

3. "collusive practice" means a scheme or arrangement between two or more Bidders, with or without the knowledge of Owner, a purpose of which is to establish Bid prices at artificial, non-competitive levels; and

4. "coercive practice" means harming or threatening to harm, directly or indirectly, persons or their property to influence their participation in the bidding process or affect the execution of the Contract.

10.06 *Other Provisions*

A. Owner stipulates that if the General Conditions that are made a part of this Contract are based on EJCDC® C-700, Standard General Conditions for the Construction Contract, published by the Engineers Joint Contract Documents Committee®, and if Owner is the party that has furnished said General Conditions, then Owner has plainly shown all modifications to the standard wording of such published document to the Contractor, through a process such as highlighting or "track changes" (redline/strikeout), or in the Supplementary Conditions.

IN WITNESS WHEREOF, Owner and Contractor have signed this Agreement.

This Agreement will be effective on 1/14/2019 (which is the Effective Date of the Contract).

OWNER:		CONTRACTOR:	
City of Bethel			
By:	Peter A. Williams	By:	Jeffrey E. Byrne
Title:	City Manager	Title:	Vice President
		(If Contractor is a corporation, a partnership, or a joint venture, attaches evidence of authority to sign.)	
Attest:		Attest:	
Title:	City Clerk	Title:	

Address for giving notices:	Address for giving notices:
City of Bethel Legal Department	
PO Box 1388	
Bethel, AK 99559-1388	
	License or Registration No.: MECM738 (State of Alaska) *(where applicable)*

City of Bethel Action Memorandum

Action memorandum No.	19-04		
Date action introduced:	January 8, 2019	Introduced by:	Mayor Fred Watson
Date action taken:		Approved	Denied
Confirmed by:			

Re-appointment of Alex Wasierski to the Planning Commission as a Regular Member for a term of three years.

Attachment(s): none

Amount of fiscal impact:		**Account information:**
x	No fiscal impact	

Action Memorandum 19-04 is sponsored by Mayor Watson at the request of the City Clerk.

Alex Wasierski has requested re-appointment to the Planning Commission. If appointed, he would be appointed to a term of three years as a regular member with a term expiration of December 31, 2021.

City of Bethel Action Memorandum

Action memorandum No.	19-05		
Date action introduced:	January 8, 2019	Introduced by:	Council Member Charles
Date action taken:		Approved Denied	
Confirmed by:			

Action Title: Direct Administration to prepare and submit a FY 2020 Community Transportation Grant application to fund the operation of the Bethel Transit System with $86,580 from the City's FY 2020 Budget as local match.

Attachment(s): Bethel Public Transit System Budget from FY 2019 City of Bethel Budget; Public Transit Budget Worksheet for Proposed FY 2020 Grant Application.

Department/Individual:	Initials:	Remarks:
Administration / Peter Williams	PW	

Amount of fiscal impact:		Account information:
	No fiscal impact at this time.	
	Funds in City Budget.	
$86,580	Requires funding in FY 2019 Budget.	56-50

Summary Statement

The FY 2020 Community Transportation Grant application period is now open. The grant application deadline is December 17, 2018. The Transit Office typically provides notice of awards in May-June 2018 for the performance period: July 1, 2019 to June 30, 2020.

The City plans to fund the transit system by collecting $33,000 in farebox revenue, requesting $310,378 in grant funds, and providing $86,580 in cash match. The City Manager must provide a letter for the grant application that pledges the cash match amount.

The transit budget would fund one full-time transit manager, one full-time driver, and one part-time driver. The budget would fund the purchase of one new 14-passenger transit vehicle.

The Transit Office at the Alaska Department of Transportation and Public Facilities confirmed that it is acceptable for the transit manager to drive the bus occasionally, as long as the City pays for the drive time from the grant-funded operating budget, not the administration budget.

Once the grant is announced by the State, City Administration will present to Council another Action Memorandum to approve and accept the grant award and direct the City Manager to sign it.

Bethel Public Transit System Fund Summary (56-50)

	FY 2015 Actuals	FY 2016 Actuals	FY17 Actuals (Pre-Audit)	FY18 Approved Budget	FY19 Approved Budget
Operating Revenues:					
Local Sources	65,915	73,856	80,580	80,580	80,580
Grants	228,391	220,621	166,157	250,597	310,378
Fares	33,030	34,564	32,478	33,000	33,000
	327,336	329,041	279,215	364,177	423,958
Operating Expenses for Services:	320,883	404,610	286,429	406,057	397,539
Operating Income (Loss) B4 Depreciation	6,453	(75,569)	(7,214)	(41,880)	26,419
Non-Cash Expenses:					
Depreciation and Amortization	32,643	36,900	17,646	17,646	17,646
Total Non-cash Expense	32,643	36,900	17,646	17,646	17,646
Income (Loss)	(26,190)	(112,469)	(24,860)	(59,526)	8,773
CAPITAL EXPENDITURES (56-50-69x)					
690 Vehicle Purchase	63,000	63,000	78,420		86,120
Total Capital Expenditures	63,000	63,000	78,420		86,120
Total Operating & Capex	(89,190)	(175,469)	(103,280)	(59,526)	(77,347)
City of Bethel Funding	(59,462)	(149,425)	87,794	(122,460)	(54,161)

Bethel Public Transit System (56-50)			FY17 Budget	FY18 Budget	FY19 Approved Budget
PERSONNEL					
R6I	**29101**	Transit Manager	70,152	70,152	75,898
R4	**29102**	Driver	36,636	42,730	41,720
R4	**29103**	Driver (.43 FTE)		39,710	17,940
R4	**29201**	Driver- Part-Time (25 hours/week)	25,441	-	0
R4	**29202**	Driver- Part-Time (25 hours/week)	-	-	0
		Wages	106,788	152,592	135,558
R4	**29901**	Driver- On Call (budgeted at 12 hours/week)	12,380	-	-
		Overtime	-	-	-
		Subtotal	12,380	-	-
		Total Wages	119,168	152,592	135,558
		Leave Cashout/Payout @ 5% of Base Wages	5,339	7,630	6,778
		Social Security @ 6.2% of PT Wages	768	-	0
		Medicare @ 1.45% of Total Wages	1,728	2,213	1,966
		Unemployment Ins @ 2.23% of Wages (W/ $39,800 cap)	1,157	2,661	3,023
		Employee Group Health Benefit - $2,160/mo/FTE @ 3	38,400	77,760	62,986
		Workers' Compensation @ 6.0803/$100 of Total Wages	15,000	9,278	8,242
		PERS 22% of FTE Wages (> 15 hrs)	33,570	33,570	29,823
		Utility Benefit @ $150.42/mo. X FTE	15,969	12,924	4,386
		BENEFITS & TAXES	111,931	146,035	117,203
		TOTAL PERSONNEL	231,099	298,627	252,761

BETHEL PUBLIC TRANSIT SYSTEM REVENUES

(56-50)

Revenue Sources		FY15 Actuals	FY16 Actuals	FY17 Actuals (Pre-Audit)	FY18 Approved Budget	FY19 Approved Budget
Local Sources:						
40-408	Contributed Support by ONC	65,915	13,980	-	-	-
40-409	Contributed Support by City of Bethel		59,876	80,580	80,580	80,580
	Total	65,915	73,856	80,580	80,580	80,580
Federal Sources:						
41-411	Rev-Federal Transit 5311			90,463		
41-413	Section 5311 Grant	228,391	220,621	75,694	250,597	310,378
	Total	228,391	220,621	166,157	250,597	310,378
Charges for Services:						
43-420	Charges for Services	-	-	-	-	-
43-422	Bus Fares	13,625	12,948	12,799	20,500	20,500
43-423	Bus Fares - Prepaid	19,405	21,616	19,679	12,500	12,500
	Total	33,030	34,564	32,478	33,000	33,000
Misc. Revenue:						
49-484	Bus Stop Shelter Reimbursement	-	-	78,420	-	-
	Total	-	-	78,420	-	-
	TOTAL REVENUE	327,337	329,041	357,635	364,177	423,958

CITY OF BETHEL
TRANSIT BUDGET WITH MATCH OF $80,580
FY2020

Revenues	**$ 310,378**
Expenditures	**$ (423,958)**
Surplus/Deficit	**$ (113,580)**

Revenues

			Total	Match Required
Administration				
ACT 5311 Funds			$ 156,560	$ 15,541
	Sub-Total Admin. Revenue		**$ 156,560**	
Operating				
Total Operating Expenditures		$ 165,737		
Less farebox revenue		$ 33,000		
Net operating deficit		**$ 132,737**		
			Total	**Match Required**
ACT 5311 Funds			$ 75,474	$ 57,263
	Sub-Total Operating. Revenue		**$ 75,474**	
Capital				
Transit Vehicle Total		$ 86,120		
			Total	**Match Required**
ACT 5311 Funds			$ 78,343	$ 7,777
	Sub-Total Operating. Revenue		**$ 78,343**	
TOTAL ADMIN & OPERATING & CAPITAL REVENUE			**$ 310,378**	**$ 80,580**

Expenses

Administration

Personnel	FTE	Salary		Total
Transit Manager	0.9 $	75,898	$	68,308
		Sub-Total Personnel	$	68,308

Fringe Benefits		
Leave Cashout/Payout @ 5% of Base Wages	$	3,415
Social Security @ 6.2% of PT Wages	$	-
Medicare @ 1.45% of Total Wages	$	990
Unemployment insurance @ 2.23% of Wages	$	1,523
Employee Group Health Benefit ($2,160/mo.*1FTE	$	23,328
Workers' Compensation @ 6.0803/$100 of Total Wages	$	4,153
PERS 22% of FTE Wages (>15 hrs.)	$	15,028
Utility Benefit @ $150.42/mo. X FTE	$	1,625
Sub-Total Benefits	$	50,063
Total Personnel	$	118,371

Supplies	Description		Total
Miscellaneous	Office paper, paper towels, toilet paper, toner, copy supplies	$	350
	Sub-Total Supplies	$	350

Utilities	Allocation Explanation		Total
Phone (hardline & cell)	$2.85/mo. * 12 mos.) +($55/mo. * 12 mos.)	$	700
Electric		$	11,400
Heating Fuel		$	10,250
Water/ Sewer/Trash		$	1,200
	Sub-Total Utilites	$	23,550

Professional Services	Allocation Explanation		Total
Marketing/Advertising		$	-
Legal		$	-
Audit		$	-
	Sub-Total Professional Services	$	-

Other	Explanation		Total
Lube/Oil/Filters		$	3,040
Vehicle Insurance		$	9,000
Vehicle Registration		$	-
D&A Testing		$	1,000
Background Checks		$	1,000
Memberships		$	300
Administrative Overhead - IT	Information Technology	$	15,490
	Sub-Total Other	$	29,830

TOTAL ADMINISTRATION $ 172,101

Operating

Personnel	FTE	Salary		Total
Driver Substitute (Transit Mgr.)	0.1	$ 75,898		$ 7,590
Lead Driver	1	$ 41,720		$ 41,720
Driver Part-Time	0.43	$ 41,720		$ 17,940
Total	1.53		**Sub-Total Personnel**	**$ 67,249**

Fringe Benefits		
Leave Cashout/Payout @ 5% of Base Wages		$ 3,362
Social Security @ 6.2% of PT Wages		$ -
Medicare @ 1.45% of Total Wages		$ 975
Unemployment insurance @ 2.23% of Wages		$ 1,500
Employee Group Health Benefit ($2,160/mo.*FTE)		$ 39,658
Workers' Compensation @ 6.0803/$100 of Total Wages		$ 4,089
PERS 22% of FTE Wages (>15 hrs.)		$ 14,795
Utility Benefit @ $150.42/mo. X FTE		$ 2,762
	Sub-Total Fringe	**$ 67,140**
	Total Personnel	**$ 134,390**

Vehicle Related Expenses	Explanation	Total
Maintenance (All)	City Shop Maintenance- Labor & Parts	$ 18,547
Fuel	Gasoline & diesel	$ 10,000
Tires		$ 2,800
	Sub-Total Vehicle Expenses	**$ 31,347**
	TOTAL OPERATIONS	**$ 165,737**

TOTAL ADMIN & OPERATING EXPENSES $ 337,838

Capital

		Total
Transit Vehicle New		$ 70,047
Shipping to Bethel		$ 7,777
	TOTAL CAPITAL	**$ 86,120**

TOTAL ADMIN & OPERATING & CAPITAL $ 423,958

BETHEL PUBLIC TRANSIT SYSTEM REVENUES

(56-50)

Revenue Sources		FY15 Actuals	FY16 Actuals	FY17 Actuals (Pre-Audit)	FY18 Approved Budget	FY19 Approved Budget
Local Sources:						
40-408	Contributed Support by ONC	65,915	13,980	-	-	-
40-409	Contributed Support by City of Bethel		59,876	80,580	80,580	80,580
	Total	65,915	73,856	80,580	80,580	80,580
Federal Sources:						
41-411	Rev-Federal Transit 5311			90,463		
41-413	Section 5311 Grant	228,391	220,621	75,694	250,597	310,378
	Total	228,391	220,621	166,157	250,597	310,378
Charges for Services:						
43-420	Charges for Services	-	-	-	-	-
43-422	Bus Fares	13,625	12,948	12,799	20,500	20,500
43-423	Bus Fares - Prepaid	19,405	21,616	19,679	12,500	12,500
	Total	33,030	34,564	32,478	33,000	33,000
Misc. Revenue:						
49-484	Bus Stop Shelter Reimbursement	-	-	78,420	-	-
	Total	-	-	78,420	-	-
	TOTAL REVENUE	327,337	329,041	357,635	364,177	423,958

City of Bethel Action Memorandum

Action memorandum No.	19-06		
Date action introduced:	January 8, 2019	Introduced by:	Vice-Mayor Williams
Date action taken:		☐ Approved ☐ Denied	
Confirmed by:			

Action Title: Authorizing the reimbursment of Sales Taxes under the Sales Tax Exemption for Non Profit Special Events for the National Rifle Association (NRA) annual fundraising banquet.

Attachment(s): Sales Tax Remittance, Gaming Remittance, Letter Requesting Reconsideration, Application for Special Events Exemption, Application for Sales Tax Certificate.

Department/Individual:	**Initials:**	**Remarks:**

Amount of fiscal impact:		**Account information:**
	No fiscal impact at this time.	
	Funds in City Budget.	
	Funds not in City Budget.	Sales Tax Revenue to City $1,436.40

Summary Statement:

In 2017, the Bethel City Council amended the Sales Tax Code. One of the major changes was more transparency for sales tax exemptions. With the new Code, organizations holding large fund-raising events must get permission from the City in advance of the event before the taxes can be waived. This way the City is aware of what taxes it is forgiving and can better manage the revenue impacts.

The City received an application for a Special Event Exemption from the NRA for its annual fundraising event June 2018. Pursuant to BMC 4.16.180, the NRA timely applied. Because the exemption amount is greater than $1,000, only the City Council can approve the exemption. The Council was presented with AM 18-60 in September of 2018 which did not pass. The City received a request for reconsideration from the NRA November 2018.

In November 2018 the NRA paid tax on the proceeds from the banquet in two separate filings, one from the gaming which does not qualify for exemption (BMC 4.16.180) and the other for sales tax in the amount of $1,436.40. If approved the City issue a refund check to NRA in the amount of $1,436.40.

THE NRA FOUNDATION
TEACH FREEDOM

November 8, 2018

City of Bethel – Sales Tax Office
Attn: Patty Burley
PO Box 1388
Bethel, AK 99559

RE: The NRA Foundation, Inc. Special Event Tax Exemption--Request for Reconsideration

Dear Ms. Burley:

By this letter, the NRA Foundation, Inc. respectfully requests a reconsideration of the City of Bethel's denial of the Special Event Tax Exemption.

The NRA Foundation, Inc. is a 501(c)(3) public charity that raises funds for charitable and educational purposes which, in turn, are given back to the community in the form of grants to qualified organizations and activities. Every dollar paid in sales tax is a dollar that is not given to the sportsman's and shooting clubs, schools, and local gun ranges. 501(c)(3) organizations lessen the burden of government, hence government's conveyance of tax-exempt status and deductions to individuals donating to charities.

Thank you very much for your time and consideration.

Sincerely,

Skipp C. Galythly
Secretary

11250 Waples Mill Road, Fairfax, VA 22030 • (800) 423-6894 • www.nrafoundation.org

CITY OF BETHEL

P.O. BOX 388
Bethel, Alaska 99559
(907) 543-2097
(907) 543-3817 Fax

Date Rec'd: ______________
By: ______________
Receipt No.: ______________

Due not later than the last day of the following month.

Monthly Gaming Tax Report

Business ID:
Business Name: The NRA Foundation
Individual:
Mailing Address: 11250 Waples Mill Rd
City, State, Zip: Fairfax, VA 22030

Reporting Month: November, 2018

Sales and Revenues:

(1) Monthly Gross Revenues from Gaming - - - - - - - - - - - - - - - - - - 33,400.00

Tax Computation:

(2) Gaming Tax Due for Month 4% of Line 1 - - - - - - - - - - - - - - - - - 1336.00

(3) Interest: 15% From Due Date until Paid for Late Filing (.00041 Daily) - - - - - - 0

(4) Penalties: 3.5% of Line 2 - 0

(5) Total of Tax Due and Interest, Penalties. Add Lines 2, 3, and 4 - - - - - - - - - 1,336.00

703 267 1068 12/18/18

PREPARER'S SIGNATURE AND PHONE NUMBER ***DATE***

I DECLARE SUBJECT TO THE PENALTIES PRESCRIBED IN CITY OF BETHEL MUNICIPAL CODE CHAPTER 4.16 THAT I HAVE EXAMINED THIS
AND TO THE BEST OF MY KNOWLEDGE AND BELIEF, IT IS TRUE,

CITY OF BETHEL 1-907-543-3150
P.O Box 1387
BETHEL AK 99559

Receipt No: 3.007828 Dec 18, 2018

THE NRA FOUNDATION

Previous Balance: .00
TAXES
SPECIAL EVENT 1,336.00

Total: 1,336.00

CHECK - WF - Utility Acct 1,336.00
Check No: 082997
Payor:
THE NRA FOUNDATION
Total Applied: 1,336.00

Change Tendered: .00

12/18/2018 11:00 AM

nd chance.
y an additional fee equal to 4 percent of the gross revenues
a sale is the total cost to the player for the right to each single
ization in cash or by relinquishment of winnings or in exchange

hapter or who fails to remit all the taxes due to the city by
no return is filed. The penalty shall be imposed for each
ure to file exists, up to a maximum of 17.5 percent of the
e treated as the filing of no return

FOR FUTURE FILING

Vend ID:**24160** City of Bethel, AK The NRA Foundation, Inc. 12/13/2018

Ref Nbr	Invoice Nbr	Invc Date	Invoice Amount	Amount Paid	Disc Taken	Net Check Amt
233304	11/18 GamingTax	12/03/18	1,336.00	1,336.00		1,336.00

Check #082997

CITY OF BETHEL - SALES TAX OFFICE
P.O. BOX 1388
Bethel, Alaska 99559-1388
(907) 543-2097 * (907) 543-3817 (fax)
www.cityofbethel.org

Sales Tax Certificate #		X	Monthly
Business Name	The NRA Foundation		
Doing Business As	501(C) Nonprofits		Final
Mailing Address	11250 Waples Mill Road		
City/State/Zip Code	Fairfax, VA 22030		
Phone Number	703-267-1068		

CITY OF BETHEL
P. O Box 1387
BETHEL AK 99559
1-907-543-3150

Receipt No: 3.007840 Dec 18, 2018

THE NRA FOUNDATION

Previous Balance:	.00
TAXES	
STAX TO GL SPECIAL EVENT	1,436.40
Total:	1,436.40
CHECK - WF - Utility Acct	1,436.40
Check No: 082996	
Payor:	
THE NRA FOUNDATION	
Total Applied:	1,436.40
Change Tendered:	.00

Duplicate Copy
12/18/2018 4:55 PM

	1)	$ 23,940.00
	2)	$
	3)	$
	4)	$ 23,940.00
Valid Exemption Certificate	5)	$
s	6)	$
xemption Certificate	8)	$
luded)	9)	$
	10)	$ 0

CALCULATED TAX AND PAYMENT

11) Calculated Taxable Revenue (line 4 minus line 10)	11)	$ 23,940.00
12) Computed Tax (6% of line 11)	12)	$ 1436.40
13) Amount Due (Payable to City of Bethel)	13)	$ 1436.40

I declare, subject to the penalties prescribed in the Bethel Municipal Code, that this report (including any accompanying exemption logs) has been examined by me, and to the best of my knowledge and belief is a true, correct and complete report.

DATE 12/18/18 **SIGNATURE** ____________

*** For late filings, the City will calculate and invoice the interest and penalties from the date of submission of the return and receipt of the sales taxes ***

Vend ID:**24159** City of Bethel, AK The NRA Foundation, Inc. 12/13/2018

Ref Nbr	Invoice Nbr	Invc Date	Invoice Amount	Amount Paid	Disc Taken	Net Check Amt
233303	11/18 Sales Tax	12/03/18	1,436.40	1,436.40		1,436.40

Check # 082996

ORGANIZATION CERTIFICATE APPLICATION
SPECIAL EVENT TAX EXEMPTION
CITY OF BETHEL CODE 4.16.180

An Organization Special Event Tax Exemption Certificate is available free of charge.
Applications MUST be submitted at least thirty (30) days PRIOR to the event.

Date of Application:	Name of Organization:
6/8/18	The NRA Foundation, Inc.
State of Alaska Business License Number: 946905	City of Bethel Business License Number:

Mailing Address of Organization:
11250 Waples Mill Rd., Fairfax, VA 22030

Contact Person:	Type of Non-Profit:
Christina Majors	501(c)(3) charitable organization

Phone#:	Cell #:	Fax #:
703-267-1068		703-267-1083

Email:	Type of Activity
cmajors@nrahq.org	fundraising dinner/auctions

Explain how/why this activity is a charitable activity.
proceeds are used to award grants in support of firearm-related public interest activities such as firearm/hunting safety, enhancing marksmanship skills of shooting sport participants and educating the general public about firearms

Approximate # of Volunteers for Event:	Fundraising Start Date	Fundraising End Date
15	7/15/18	11/30/18

Please provide a description of the items being requested for sales tax exemption:
hunting supplies, sporting goods, artwork

Approximate Amount of Revenue to be Raised.
$55,000.00

What will the funds raised by used for (be specific- additional sheets may be added)
Promote firearms and hunting safety, enhance marksmanship skills of shooting sport participants, and educate the general public about firearms in their historic, technological and artistic content.

_______ (Initials) By initialing here I understand that if the organization fails to file a tax return within thirty (30) days after the end of the event, the organization will be assessed ALL of the sales taxes which were waived.

I agree to abide by the City of Bethel Sales Tax Code as set out in the Bethel Municipal Code, section 4.16.

_______________________________   6/7/18
Signature (Authorized Representative)   Dated

Christina Majors [Printed Name & position]

FOR OFFICE USE ONLY

Date Application Received: _______________ Date License Issued:

License Expiration Date: _______________ Issued by:

APPLICATION FOR CERTIFICATE OF REGISTRATION
SALES, SERVICES AND RENTAL TAX
CITY OF BETHEL CODE 4.16.090

MAIL TO:

City of Bethel – Sales Tax Office
PO Box 1388
Bethel AK 99559

☒ NEW APPLICATION

☐ UPDATED APPLICATION

Phone: (907) 543-1381 Fax: (907) 543-3817

Date of Application: 6/8/18	Account Number (issued by City):	
Name of Business: The NRA Foundation, Inc.		
Physical Address of Business: 11250 Waples Mill Rd., Fairfax, VA 22030		
Mailing Address of Business: same		
Phone#: 703-267-1068	Cell #:	Fax #: 703-267-1083
Email: Cmajors@nrahq.org	Name of ~~Owner~~ contact Christina Majors	~~Owner's~~ Contact Number: 703-267-1068
Owner's Mailing Address (If different from business address)	same	
Type of Business Activity fundraising dinners/auctions		
Date Business Started 7/11/1990	Type of Organization (check one): ☐ Sole Proprietorship ☐ Partnership ☐ LLC ☒ Corporation 501(c)(3)	Social Security Number Or EIN #: 52-1710886
Alaska Business License Number 946905	Expiration Date 12/31/18	NAICS Code: 813211 Business activity for the State of Alaska (must submit code)
City of Bethel Business License Number	Expiration Date	

Additional pages required with signatures for each additional owner.

I agree to abide by the City of Bethel Sales Tax Code as set out in the Bethel Municipal Code, section 4.16.

~~Owner~~ Signature
Director of Finance

Dated 6/7/18

Sales Tax Certificate Registration

City of Bethel Action Memorandum

Action memorandum No.	19-07		
Date action introduced:	01/08/19	Introduced by:	Peter Williams, City Manager
Date action taken:		☐ Approved	☐ Denied
Confirmed by:			

Action Title: Authorize the City Manager to negotiate and execute a Purchase Agreement with Kenworth Alaska, Inc., for the purchase of six (6) new water trucks.

Attachment(s): Draft Purchase Agreement

Department/Individual:	Initials:	Remarks:
Peter A. Williams, City Manager	PAW	Approved
Bill Arnold, Public Works Director		
Patty Burley, City Attorney	PB	Contract Reviewed, no legal concerns

Amount of fiscal impact:		Account information:
	No fiscal impact at this time.	
	Funds in City Budget.	
$1,553,916.00	Funds not yet in City Budget.	To be paid by USDA "Avenues" Project loan/grant

Summary Statement

On December 11, 2018, the City Council voted to approve the Avenues project. The project includes the purchase of six (6) new water trucks. Also on December 11, 2018, the City Council approved the use of Kenworth Alaska, Inc., as a single source vendor for the sale and purchase of the water trucks.

The City intends to utilize the funds from the USDA Avenues project to purchase the water trucks. These water trucks will be from the same manufacturer as the recently purchased sewer trucks. This should allow for streamlining of parts inventory and a reduction in time searching for inventory. Additionally, the new fleet will reduce the significant issues the City currently faces with its older fleet and their repeated mechanical failures.

Purchase-Sale Agreement

This Purchase Agreement (this "Agreement") is entered into this ________ day January 2019 by and between the City of Bethel, a municipal corporation (hereinafter "Buyer") and KENWORTH TRUCK COMPANY, a division of PACCAR Inc. (hereinafter "Seller"). Buyer and Seller may be referred to in this Agreement individually as a "Party" and/or collectively as the "Parties."

The Parties agree as follows:

1. **Purchase and Sale of 2019 T440 Chassis Kenworth T440 Day Cab Water PACCAR PX9 330HP/1250 Trucks.** Seller agrees to sell and Buyer agrees to purchase a total of six (6) trucks as (the property) as described in the attached Schedule "A". All vehicles sold must be able to be placed on State roads at full weight and be legally compliant with regular weight restrictions imposed by the State of Alaska and the federal Departments of Transportation.

2. **Purchase Price.** Buyer will pay Seller for the Property and for all obligations specified in this Agreement, if any, as the full and complete purchase price, the sum of One Million, Five Hundred Fifty Three Thousand, Nine Hundred Sixteen ($1,553,916) Dollars or Two Hundred Fifty Eight Thousand Nine Hundred Eighty Six ($258,986) Dollars per unit.

3. **Method of Payment.**

   a. **Deposit.** Buyer shall deposit Two Hundred Twenty-Five Thousand ($225,000) total deposit upon the signing of this Agreement.

      If Buyer cancels this Agreement at any time after the chassis has (1) entered production at the factory, (2) been purchased by the Seller from another Distributor, or (3) has undergone modification at Seller's expense, based on a sales order or this Agreement, Seller shall reserve the right, at its sole discretion, to hold the deposit until the chassis is sold in the market or is otherwise satisfactorily disposed of; in which event the Seller will be allowed to retain from the deposit whatever charges it may incur until the chassis is sold and damages it shall have suffered by reason of such cancellation; provided, in the event the charges incurred and damages suffered by Seller exceed the deposit, Buyer agrees to pay Seller the amount of such excess, and in the event there is a balance after said charges and damages, the balance will be remitted to Buyer within ten (10) business days thereafter.

   b. **Final Payment.** Seller shall submit an invoice to Buyer upon delivery of the Property to Bethel. Payment will be processed promptly by Buyer upon receipt of invoice and in no event will payment be issued more than thirty (30) calendar days from receipt of invoice.

   All invoices must be submitted in duplicate and addressed as follows:

Public Works Director	City Manager
City of Bethel Public Works	City of Bethel Administration
PO Box 1388	PO Box 1388

Bethel, AK 99559 -1388 Bethel, AK 99559-1388

Except as provided in this Purchase-Sale Agreement, the Buyer shall not provide any additional compensation, payment, service or other thing of value to Seller in connection with performance of this Agreement. The parties understand and agree that, except as otherwise provided in this Agreement, all costs, whether indirect or direct, incurred by Seller have been built into the Purchase Price.

c. **Taxes.** Seller shall be responsible for payment of all federal, state and local taxes incurred as a result of this Purchase-Sale Agreement.

d. **Delivery of Trucks.**

1. **Pre-delivery Services.** Prior to final delivery to the Buyer, each vehicle, piece of equipment or attachment shall be serviced and inspected by the Seller or his agent. Inspection must include the following (as applicable to the type of equipment):

   i. Dealer and vehicle identification including Year, Make, Model, complete VIN number and City purchase order number;
   ii. Check-off of service and inspection performed including a list of all fluids including type weight and specification that are in the equipment as delivered for all fluid compartments;
   iii. The vehicle's crankcase, differential and transmission, and other chassis fluid compartments shall be filled to the manufacturer's recommended capacity;
   iv. Fuel tank shall be filled to at least register a minimum of ¼ full on the fuel gauge (unless restricted by the commercial carrier) when the vehicle arrives at the delivery location;
   v. The vehicle shall be clean and free from defects when delivered and should be ready for up-fitting or final delivery of a complete turnkey unit. Any defects or damage will be noted on the receiving report;
   vi. Units delivered in an incomplete state, or which have deficiencies per the specifications, are subject to damage charges as noted in this Agreement.

2. **Pre-Delivery Inspection.** Seller shall notify Buyer when the trucks are complete and being prepared for shipment. Buyer, at Buyer's sole expense, shall be given the opportunity to fully inspect the vehicles prior to their transport to Alaska Marine Lines (AML) for transport to Bethel, Alaska.

3. **Delivery Receipt.**
   i. A delivery receipt will be required. The receipt or other receiving report must be filled out by the manufacturer or vendor and acknowledged by receiving personnel by signature and date of actual receipt of equipment.
   ii. Delivery forms shall include, at a minimum, vehicle information and all major components installed (if applicable), Year, Make, Model, VIN, delivery date… Delivery form shall also include an area that indicates all systems have been tested and are in working order.

4. **Delivery Location and Acceptance**. All six (6) trucks purchased by Buyer shall be delivered to Buyer's location in Bethel, Alaska. Until such time as the product arrives in Bethel, Alaska and has been fully inspected and accepted by Buyer, full and complete title to the property shall remain with Seller. Upon transfer of the property, transfer of the title shall vest with Buyer.

5. **Publications.** Paper and or CD, DVD, or USB Flash Drive publications are to be received by the Buyer at time of delivery of each unit. Custom manuals (if required) may be delivered no later than thirty (30) calendar days after receipt of the unit. Delivery will not be considered complete until the publications for each unit have been received by the Buyer.
   - i. All paper manuals, if ordered, are to be pre-assembled in factory binders prior to delivery.
   - ii. CD, DVD, or USB Flash Drives are to be with the unit at time of delivery.

6. **Service Manuals.** Complete set(s) to include applicable information covering:
   - i. Prime unit (chassis) and attachments;
   - ii. Body, chassis, and electrical;
   - iii. Engine, transmission and differential(s) [service and rebuild];
   - iv. Electrical and vacuum troubleshooting;
   - v. Wiring diagrams;
   - vi. Service specifications;
   - vii. Engine/emission diagnosis

7. **Parts Manuals.** Complete set(s) including all updates. If updates are not provided during the warranty period, the Buyer may order them from the Seller.

8. **Operator's Manuals.** Complete set(s) to include prime unit and attachments.

e. **Reliability of Equipment.** Reliability is of paramount importance to the City (buyer).

f. **Warranty.** Seller shall provide the following minimum warranties:

   a. Full (100%) parts and labor warranty coverage for all components for 12 months from the date the unit is placed in service;
   b. Full (100%) warranty coverage, including all cost of labor, parts, freight, lubricants, miscellaneous cost, etc., to place the unit in like-new condition.
   c. Frame warranty: 36 months/300,000 miles
   d. Cab warranty: 24 months/200,000 miles
   e. Suspension warranty: 12 months/100,000 miles
   f. Engine warranty: 60 months/150,000 miles
   g. Transmission warranty: 36 months
   h. DPF System warranty: 24 months
   i. Emissions System warranty: 60 months/100,000 miles
   j. After-treatment warranty: 60 months/150,000 miles

k. **Replacement Parts.** The Buyer shall expect the Seller to provide replacement wear parts at their authorized warranty facilities for the entire warranty period on any given unit.

Should the manufacturer's standard warranty exceed the minimum warranty requirements, the manufacturer's warranty will run in conjunction with and enhance the required minimum warranty, then continue for the remainder of its term.

Seller warrants that all products sold conform to State of Alaska and federal Departments of Transportation weight limit restrictions when fully loaded to designated fill capacities. Should, after acceptance, any vehicle be found to not meet the standards, as determined by either a State or federal DOT inspector, Seller will reconfigure or correct the nonconformance at Seller's sole cost and expense.

For clarification, warranty does not apply to normal wear and tear or maintenance items, accident damages, misuse of equipment or failure to operate or maintain equipment as prescribed by Seller.

g. **Warranty Claims.** Warranty will be provided at Buyer's location. Because of the remote location of the equipment, it is not always practical to deliver equipment to authorized warranty repair facilities. In these cases, the Seller may perform warranty work at the Buyer's location.

h. **Insurance.** Seller shall provide proof of insurance (per a Certificate of Insurance) that Seller has and maintains, Commercial General Liability Insurance, Commercial Auto Liability and Worker's Compensation/Employer's Liability in the minimums set forth below:

Commercial General Liability Insurance: Form CG0001 04/13 or equivalent.
$1,000,000.00 Combined Single Limit of Liability per Occurrence
$2,000,000.00 Annual General Aggregate Limit of Liability
$2,000,000.00 Annual Products/Completed Operations Aggregate Limit of Liability

Commercial Auto Liability
$1,000,000 Combined Single Limit of Liability per Accident for all owned, hired and non-owned vehicles

Worker's Compensation/Employer's Liability
Statutory requirements and Employer Liability Insurance Limits of at least:
$500,000 Each accident
$500,000 Disease, each employee
$500,000 Disease policy limit.

i. **Seller's Representations.** Seller represents and warrants that he/she has good and marketable title to the Property and full authority to sell the Property. Seller also represents that the Property is sold free and clear of all liens, indebtedness, or liabilities.

j. **Governing Law.** This Agreement shall be governed by and construed in accordance with the laws of the State of Alaska.

k. **Modification.** The Parties may mutually agree to modify the terms of this Agreement. Modifications to the Agreement shall be incorporated into the Agreement by written amendments.

l. **Disputes.** In an effort to resolve any conflicts that arise between the Parties under this Agreement, the Buyer and Seller agree that all disputes between them arising out of or relating to this Agreement shall be submitted first to nonbinding mediation.

m. **Severability.** If any section or clause of this Agreement is held invalid by a court of competent jurisdiction, or is otherwise invalid under the law, the remainder of this Agreement shall remain in full force and effect.

n. **Binding Effect.** This Agreement shall inure to the benefit of and shall be binding upon Buyer and Seller and their respective successors and assigns.

o. **Headings.** The captions or headings in this Agreement are for convenience only and in no way define, limit, or describe the scope or intent of any provision of this Agreement.

p. **Entire Agreement.** This Agreement shall be the exclusive agreement between the Parties and supersedes any and all prior oral or written agreements or understandings between the Parties concerning the subject matter of this Agreement.

q. **Execution in Counterparts.** This Agreement may be executed in one or more counterparts, each of which shall be deemed an original and all of which together shall constitute one and the same document.

r. **Facsimile Signatures.** The delivery of signatures to this Agreement by facsimile transmission shall be binding as original signatures.

KENWORTH NORTHWEST, INC.
SELLER

____

By: Keith Shalsky
Title: Territory Manager

CITY OF BETHEL
BUYER

____

By: Peter A. Williams
City Manager

Purchase-Sale Agreement

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Bethel, AK 99559 -1388 Bethel, AK 99559-1388

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   ii. Check-off of service and inspection performed including a list of all fluids including type weight and specification that are in the equipment as delivered for all fluid compartments;
   iii. The vehicle’s crankcase, differential and transmission, and other chassis fluid compartments shall be filled to the manufacturer’s recommended capacity;
   iv. Fuel tank shall be filled to at least register a minimum of ¼ full on the fuel gauge (unless restricted by the commercial carrier) when the vehicle arrives at the delivery location;
   v. The vehicle shall be clean and free from defects when delivered and should be ready for up-fitting or final delivery of a complete turnkey unit. Any defects or damage will be noted on the receiving report;
   vi. Units delivered in an incomplete state, or which have deficiencies per the specifications, are subject to damage charges as noted in this Agreement.

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   i. A delivery receipt will be required. The receipt or other receiving report must be filled out by the manufacturer or vendor and acknowledged by receiving personnel by signature and date of actual receipt of equipment.
   ii. Delivery forms shall include, at a minimum, vehicle information and all major components installed (if applicable), Year, Make, Model, VIN, delivery date… Delivery form shall also include an area that indicates all systems have been tested and are in working order.

4. **Delivery Location and Acceptance**. All six (6) trucks purchased by Buyer shall be delivered to Buyer's location in Bethel, Alaska. Until such time as the product arrives in Bethel, Alaska and has been fully inspected and accepted by Buyer, full and complete title to the property shall remain with Seller. Upon transfer of the property, transfer of the title shall vest with Buyer.

5. **Publications.** Paper and or CD, DVD, or USB Flash Drive publications are to be received by the Buyer at time of delivery of each unit. Custom manuals (if required) may be delivered no later than thirty (30) calendar days after receipt of the unit. Delivery will not be considered complete until the publications for each unit have been received by the Buyer.
   i. All paper manuals, if ordered, are to be pre-assembled in factory binders prior to delivery.
   ii. CD, DVD, or USB Flash Drives are to be with the unit at time of delivery.

6. **Service Manuals.** Complete set(s) to include applicable information covering:
   i. Prime unit (chassis) and attachments;
   ii. Body, chassis, and electrical;
   iii. Engine, transmission and differential(s) [service and rebuild];
   iv. Electrical and vacuum troubleshooting;
   v. Wiring diagrams;
   vi. Service specifications;
   vii. Engine/emission diagnosis

7. **Parts Manuals.** Complete set(s) including all updates. If updates are not provided during the warranty period, the Buyer may order them from the Seller.

8. **Operator's Manuals.** Complete set(s) to include prime unit and attachments.

e. **Reliability of Equipment.** Reliability is of paramount importance to the City (buyer).

f. **Warranty.** Seller shall provide the following minimum warranties:

   a. Full (100%) parts and labor warranty coverage for all components for 12 months from the date the unit is placed in service;
   b. Full (100%) warranty coverage, including all cost of labor, parts, freight, lubricants, miscellaneous cost, etc., to place the unit in like-new condition.
   c. Frame warranty: 36 months/300,000 miles
   d. Cab warranty: 24 months/200,000 miles
   e. Suspension warranty: 12 months/100,000 miles
   f. Engine warranty: 60 months/150,000 miles
   g. Transmission warranty: 36 months
   h. DPF System warranty: 24 months
   i. Emissions System warranty: 60 months/100,000 miles
   j. After-treatment warranty: 60 months/150,000 miles

k. **Replacement Parts.** The Buyer shall expect the Seller to provide replacement wear parts at their authorized warranty facilities for the entire warranty period on any given unit.

Should the manufacturer's standard warranty exceed the minimum warranty requirements, the manufacturer's warranty will run in conjunction with and enhance the required minimum warranty, then continue for the remainder of its term.

Seller warrants that all products sold conform to State of Alaska and federal Departments of Transportation weight limit restrictions when fully loaded to designated fill capacities. Should, after acceptance, any vehicle be found to not meet the standards, as determined by either a State or federal DOT inspector, Seller will reconfigure or correct the nonconformance at Seller's sole cost and expense.

For clarification, warranty does not apply to normal wear and tear or maintenance items, accident damages, misuse of equipment or failure to operate or maintain equipment as prescribed by Seller.

g. **Warranty Claims.** Warranty will be provided at Buyer's location. Because of the remote location of the equipment, it is not always practical to deliver equipment to authorized warranty repair facilities. In these cases, the Seller may perform warranty work at the Buyer's location.

h. **Insurance.** Seller shall provide proof of insurance (per a Certificate of Insurance) that Seller has and maintains, Commercial General Liability Insurance, Commercial Auto Liability and Worker's Compensation/Employer's Liability in the minimums set forth below:

Commercial General Liability Insurance: Form CG0001 04/13 or equivalent.
$1,000,000.00 Combined Single Limit of Liability per Occurrence
$2,000,000.00 Annual General Aggregate Limit of Liability
$2,000,000.00 Annual Products/Completed Operations Aggregate Limit of Liability

Commercial Auto Liability
$1,000,000 Combined Single Limit of Liability per Accident for all owned, hired and non-owned vehicles

Worker's Compensation/Employer's Liability
Statutory requirements and Employer Liability Insurance Limits of at least:
$500,000 Each accident
$500,000 Disease, each employee
$500,000 Disease policy limit.

i. **Seller's Representations.** Seller represents and warrants that he/she has good and marketable title to the Property and full authority to sell the Property. Seller also represents that the Property is sold free and clear of all liens, indebtedness, or liabilities.

j. **Governing Law.** This Agreement shall be governed by and construed in accordance with the laws of the State of Alaska.

k. **Modification.** The Parties may mutually agree to modify the terms of this Agreement. Modifications to the Agreement shall be incorporated into the Agreement by written amendments.

l. **Disputes.** In an effort to resolve any conflicts that arise between the Parties under this Agreement, the Buyer and Seller agree that all disputes between them arising out of or relating to this Agreement shall be submitted first to nonbinding mediation.

m. **Severability.** If any section or clause of this Agreement is held invalid by a court of competent jurisdiction, or is otherwise invalid under the law, the remainder of this Agreement shall remain in full force and effect.

n. **Binding Effect.** This Agreement shall inure to the benefit of and shall be binding upon Buyer and Seller and their respective successors and assigns.

o. **Headings.** The captions or headings in this Agreement are for convenience only and in no way define, limit, or describe the scope or intent of any provision of this Agreement.

p. **Entire Agreement.** This Agreement shall be the exclusive agreement between the Parties and supersedes any and all prior oral or written agreements or understandings between the Parties concerning the subject matter of this Agreement.

q. **Execution in Counterparts.** This Agreement may be executed in one or more counterparts, each of which shall be deemed an original and all of which together shall constitute one and the same document.

r. **Facsimile Signatures.** The delivery of signatures to this Agreement by facsimile transmission shall be binding as original signatures.

KENWORTH NORTHWEST, INC. SELLER	CITY OF BETHEL BUYER
____________________________ By: Keith Shalsky Title: Territory Manager	____________________________ By: Peter A. Williams City Manager

City of Bethel Action Memorandum

Action memorandum No.	19-08		
Date action introduced:	01/08/19	Introduced by:	Peter Williams, City Manager
Date action taken:		☐ Approved ☐ Denied	
Confirmed by:			

Action Title: Authorize the City Manager to negotiate and execute a Purchase Agreement with Totem Equipment & Supply, Inc., for the purchase of a Self-Contained Steamer Trailer.

Attachment(s): Draft Purchase Agreement

Department/Individual:	Initials:	Remarks:
Peter A. Williams, City Manager		
Bill Arnold, Public Works Director		
Patty Burley, City Attorney		Contract Reviewed, no legal concerns

Amount of fiscal impact:		Account information:
	No fiscal impact at this time.	
$52,000	Funds in City Budget.	10-66-690 (per Budget Mod 18-12(d))
	Funds not in City Budget.	

Summary Statement

On October 23, 2018, the City Council approved a budget modification to allow for the purchase of a steamer. On November 28, 2018, a Request for Bids was issued requesting bids for the purchase of that steamer. The receipt of bids closed on December 24, 2018 with 3 bids having been received. No protests were received within the deadline. City Administration proposes to purchase a Steamer from the lowest bidder.

Bids received:

Totem Equipment & Supply (LOWEST)	$52,000
Craig Taylor Equipment	$52,460
Yukon Equipment	$57,880

The attached Purchase Agreement was submitted in draft form along with the Request for Bids and has been filled out in accordance with the lowest bid received.

Purchase Agreement

This Purchase Agreement (this "Agreement") is entered into this ________ day of January, 2019 by and between the City of Bethel, a municipal corporation (hereinafter "Buyer or "City") and Totem Equipment & Supply, Inc. (hereinafter "Seller"). Buyer and Seller may be referred to in this Agreement individually as a "Party" and/or collectively as the "Parties."

The Parties agree as follows:

1. **Sale of a Self-Contained Steam Trailer.** Self-contained totally enclosed steam trailer with 5200 pound tandem heavy duty axles, containing the following features:
   - 14 boiler HP
   - 100 feet of steam hose and 100v feed pump,
   - 500 gallon water tank supplies capable of providing water for approximately 6.5 hours,
   - 100 gallon diesel tank with an approximate run time of 18 hours;
   - DOT approved lighting and electric brakes;
   - Multiquip DA7000 diesel generator;
   - 2" camlock exterior fill;
   - 5' Steam Wand;
   - Hose Reel and additional features as described in Bidder's proposal as incorporated herein as Exhibit "A".

2. **Purchase Price.** Buyer will pay Seller a total sum of Fifty Two Thousand ($52,000) Dollars which also includes air freight of the Self-Contained Steam Trailer.

3. **Method of Payment.** Within fifteen (15) calendar days of executing the Purchase Agreement, Seller shall submit an invoice to Buyer detailing all items to be delivered, including shipping costs. Within thirty (30) calendar days from receipt of the itemized invoice, Buyer shall submit to Seller a deposit of twenty-five (25%) percent of the itemized total cost (or $13,000).

   Upon delivery of the Property to Bethel, Seller will provide a detailed invoice showing all costs, including shipping, less deposit already paid. Payment on the remaining balance will be processed by promptly by Buyer upon receipt of invoice and in no event will payment be issued more than thirty (30) calendar days from receipt of invoice (provided Steamer has been delivered to Bethel, Alaska and accepted by Buyer).

   All invoices must be submitted and addressed as follows:
   Public Works Director
   City of Bethel Public Works
   PO Box 1388
   Bethel, AK 99559-1388

Except as provided in this Purchase Agreement, the City shall not provide any additional compensation, payment, service or other thing of value to Seller in connection with performance of this Agreement. The parties understand and agree that, except as otherwise provided in this Agreement, all costs, whether indirect or direct, incurred by Seller have been built into the Purchase Price.

4. **Taxes.** Seller shall be responsible for payment of all federal, state and local taxes incurred as a result of this Purchase-Sale Agreement.

5. **Delivery.** Buyer is entitled to take possession of the Steamer upon arrival in Bethel, Alaska via air freight service. Buyer shall not be responsible for taking delivery of property that has been delivered in a damaged condition.

6. **Indemnification.** Seller is solely responsible for all loss, damage or liability arising from procurement of the Steamer prior to sale. The sale is not considered complete until the item(s) has been delivered to Bethel, Alaska, and inspected and accepted by Buyer. Except for the sole negligence of the City and except for liability for loss or damage to the Steamer itself, which City will assume upon transfer of the Steamer to its possession, to the fullest extent permitted by law, the Seller shall defend, indemnify and hold harmless City from any and all claims demands, losses, and liabilities to or by any third party, including, but not limited to costs, attorney's fees, expenses and claims for any damages, contributions, or indemnification arising from, resulting from, or connected with contract services or supplies provided by, or performed under this Agreement by the Seller, it's agents, sub-contractors, suppliers, and employees, even though such claims may prove to be false, groundless, or fraudulent. The indemnification obligation under this Agreement shall not be limited in any way by any limitation on the amount or type of damages, compensation, or benefits payable to or for any third party, or any employee under any worker's compensation act, disability benefit act, or other employee benefit act.

   Entitlement to recovery of costs, attorney fees and expenses under the indemnification obligation shall include all fees, costs, and expenses incurred in good faith by City.

7. **Seller's Representations.** Seller represents and warrants that he/she has good and marketable title to the Steamer and full authority to sell the Steamer. Seller also represents that the Steamer is sold free and clear of all liens, indebtedness, or liabilities. Seller further represents that the Steamer sold meets or exceeds the minimum specifications set out in the RFB issued by the City.

8. **Termination for Cause.** If, through any cause, Seller shall fail to fulfill in a timely and proper manner the obligations under this Agreement, then City shall thereafter have the right to immediately terminate this Agreement by giving written notice to Seller and specifying the effective date thereof. In that event, all finished or unfinished deliverable items under this Agreement shall, at the option of the City, become its property, and Seller shall be entitled to receive just and equitable compensation for any satisfactory materials provided. In such event, Seller shall not be relieved of

liability to the City for damages sustained by the City by virtue of any breach of this Agreement, and the City may withhold any payment due Seller for the purpose of setoff until such time as the exact amount of damages due the City from such breach can be determined. Notwithstanding the foregoing, Seller shall be entitled to not less than fifteen (15) calendar days written notice to cure any reasonably curable condition alleged to constitute a default by City before a breach of this Agreement shall be declared by City as a result thereof.

In case of default by Seller, the City may procure the Steamer from other sources and hold Seller responsible for any excess cost occasioned thereby. In addition, in the event of default by Seller under this Agreement, or upon the Seller filing a petition for bankruptcy or the entering of a judgment of bankruptcy by or against the Seller, the City may immediately cease doing business with Seller, immediately terminate for cause all existing contracts the City has with Seller, and de-bar Seller from doing future business with the City.

9. **Governing Law.** This Agreement shall be governed by and construed in accordance with the laws of the State of Alaska.

10. **Modification.** The Parties may mutually agree to modify the terms of this Agreement. Modifications to the Agreement shall be incorporated into the Agreement by written amendments.

11. **Disputes.** In an effort to resolve any conflicts that arise between the Parties under this Agreement, the Buyer and Seller agree that all disputes between them arising out of or relating to this Agreement shall be submitted first to nonbinding mediation.

12. **Severability.** If any section or clause of this Agreement is held invalid by a court of competent jurisdiction, or is otherwise invalid under the law, the remainder of this Agreement shall remain in full force and effect.

13. **Binding Effect.** This Agreement shall inure to the benefit of and shall be binding upon Buyer and Seller and their respective successors and assigns.

14. **Headings.** The captions or headings in this Agreement are for convenience only and in no way define, limit, or describe the scope or intent of any provision of this Agreement.

15. **Entire Agreement.** This Agreement shall be the exclusive agreement between the Parties and supersedes any and all prior oral or written agreements or understandings between the Parties concerning the subject matter of this Agreement.

16. **Execution in Counterparts.** This Agreement may be executed in one or more counterparts, each of which shall be deemed an original and all of which together shall constitute one and the same document.

17. Facsimile Signatures. The delivery of signatures to this Agreement by facsimile transmission shall be binding as original signatures.

TOTEM EQUIPMENT & SUPPLY INC. [SELLER]

By: Michael Huston
President

CITY OF BETHEL [BUYER]

By: Peter A. Williams
City Manager

City of Bethel Action Memorandum

Action memorandum No.	19-09		
Date action introduced:	11/13/18	Introduced by:	PRAHSC Committee
Date action taken:		Approved	Denied
Confirmed by:			

Action Title: Direct Administration to Acquire Estimates and Prepare a Budget Modification to Seek Preventative Maintenance for the Studio Room Floor at the YK Fitness Center.

Attachment(s): None

Department/Individual:	**Initials:**	**Remarks:**
City Manager		

Amount of fiscal impact:		**Account information:**
X	No fiscal impact at this time.	

One room of the YK Fitness Center has wood flooring now shows significant signs of damage from general use. To help ensure continued function of the wood flooring general maintenance is required, and addressing this annually will help prevent expensive replacement costs in the future.

At the November 13, 2018 Parks Recreation Health and Safety Center Committee Meeting a motion was passed to ask Council to direct City Administration to pursue buffing and waxing of the studio/dance room at the YK Fitness Center. The floor has become scuffed and damaged from use and these measures may extend the time it can be maintained before needing to be resurfaced. The vote was unanimous.

City of Bethel Action Memorandum

Action memorandum No.	19-10		
Date action introduced:	January 8, 2019	Introduced by:	PRAHSC Committee
Date action taken:		Approved Denied	
Confirmed by:			

Action Title: Direct Administration to Seek Grant Funds for Pinky's Park Improvements

Attachment(s): None

Department/Individual:	Initials:	Remarks:
City Manager		

Amount of fiscal impact:		Account information:
X	No fiscal impact at this time.	

Pinky's Park, the most active park within our community is in constant need of maintenance and improvements. Some of the most needed areas are Playground equipment, gravel for the parking areas, and leveling/infill for the infield and outfield of the ball diamond.

The City is limited in the amount of funding available for park maintenance and recreation however, parks and recreation is an important part of healthy living. There are a number of grants that may be available which would provide development/maintenance costs to help improve the functionality of this heavily accessed park area.

With Bethel's growth, it is important to expand our walking paths throughout the community one primary walking path from Pinky's Park to the Post Office which would connect one area of town without internal trails to another.

At the October 8, 2018 Parks Recreation Health and Safety Center Committee Meeting a motion was passed to ask that Bethel City Council direct administration seek grant funds to make the following improvements at Pinky's Park: purchase additional playground equipment, add gravel to the parking lot and improve sections of the outfield and explore options to expand the trail system from Pinky's Park to the Post Office. These motions passed unanimously.

City of Bethel Action Memorandum

Action memorandum No.	19-11		
Date action introduced:	January 8, 2019	Introduced by:	PRAHSC Committee
Date action taken:		Approved	Denied
Confirmed by:			

Action Title: Direct Administration to Explore Funding Options for Feasibility, Planning, and Design for "Phase II" at the YK Fitness Center

Attachment(s): None

Department/Individual:	Initials:	Remarks:
City Manager		

Amount of fiscal impact:		Account information:
x	No fiscal impact at this time.	

The YK Fitness Center was constructed primarily through funding from a State of Alaska Capital Grant with community support in the form of sales tax contributions directly to the operation and maintenance of the facility.

The community of Bethel is seeing significant economic growth, one thing that is a draw for prospective residents is recreational opportunities. Participant numbers at the facility continue to grow showing growing interest in the functional operation of the facility.

To continue to grow the facility the City is interested in beginning the investigative process of planning, feasibility and design for a second phase of the building. This would include a much-needed community gym. Part of this effort will include examining sustainability and leveraging community partners and the resources they may be able to bring to a potential project. This community is in desperate need of an accessible space for adults to play basketball, volleyball, soccer, Frisbee and other popular sports. This additional use would provide additional revenue for the facility and help improve economic development for our growing community.

Initial feedback from other facilities indicates that a gym could provide additional revenue to help subsidize the swimming pool side of the building. This facility has been a draw for recruiting and retaining a local workforce, which improves economic development for our growing community. Adding a gym to this facility will continue to enhance the quality of life in Bethel, assist with recruiting and retaining people and thus improve economic development in our community.

At the October 8, 2018 Parks Recreation Health and Safety Center Committee Meeting a motion was passed to ask Council to direct administration seek funds to support planning and design of "Phase II" at the YK Fitness Center.

City of Bethel Information Memorandum

Information Memo No.	19-01		
Date introduced:	1-8-2019	Introduced by:	Peter Williams, City Manager
Amended actions:			
Confirmed by:			

Title: Presentation of the City's Water & Sewer Services Expenditures Compared to Budget from July 1, 2018 to December 31, 2018 – Utilities Maintenance – Water & Wastewater Activity Report.

Attachment(s): (1) City of Bethel Water & Sewer Services Expenditures Compared to Budget from July 1, 2018 to December 31, 2018 and (2) December 2018 – Utilities Maintenance – Water & Wastewater Activity Report.

Department/Individual:	**Initials:**	**Remarks:**
Administration	PW	
Finance	CS	

Amount of fiscal impact:		**Account information:**
None	No fiscal impact at this time.	
	Funds in City Budget.	
	Funds not in City Budget.	

Summary Statement

The attached financial report for FY 2019 contains five months of data ending December 31, 2018. The information contained therein and the contents of the Water & Wastewater Activity Report are distributed to Bethel City Council members for their review. This Information Memorandum documents the dissemination of this report to Bethel City Council members, as required by the Alaska Department of Commerce, Community and Economic Development, Division of Community and Regional Affairs, in their administration of the Best Practices protocol.

The process of preparing and submitting a monthly financial report and a water and wastewater activity report to City Council helps the City earn points on the Water and Sewer Utility Best Practices Operation and Maintenance Reports. The City must have a score of 60 or greater out of 100 points in order to be approved for funding from the Environmental Protection Agency (EPA) and the Alaska Department of Environmental Conservation (DEC). In other capital grants administered by DEC's Village Safe Water Program, the City's Best Practices score is an application scoring criterion.

CITY OF BETHEL
COMBINED CASH INVESTMENT
DECEMBER 31, 2018

COMBINED CASH ACCOUNTS

TOTAL COMBINED CASH	
TOTAL UNALLOCATED CASH	

CASH ALLOCATION RECONCILIATION

51	ALLOCATION TO WATER & SEWER SERVICES	4,079,361.25
	TOTAL ALLOCATIONS TO OTHER FUNDS	4,079,361.25
	ALLOCATION FROM COMBINED CASH FUND - 01-10100	
	ZERO PROOF IF ALLOCATIONS BALANCE	4,079,361.25

CITY OF BETHEL
BALANCE SHEET
DECEMBER 31, 2018

WATER & SEWER SERVICES

ASSETS

51-10100	CASH IN COMBINED FUND	4,079,361.25	
51-13100	ACCOUNTS RECEIVABLE	1,727,104.68	
51-13900	ALLOWANCE-DOUBTFUL ACCTS	4,922.13	
51-14200	HEATING FUEL INVENTORY	34,644.50	
51-14400	DIESEL FUEL INVENTORY	30,905.00	
51-16200	IMPROVEMENTS	12,187.41	
51-16300	BUILDINGS	2,869,625.96	
51-16400	PLANTS AND LINES-GENERAL	28,727,258.33	
51-16500	MACHINERY & EQUIP-GENERAL	223,338.57	
51-16600	VEHICLES-GENERAL	3,150,154.16	
51-16800	ACCUM DEPR-BUILDINGS	(2,871,573.24)	
51-16900	ACCUM DEPR-PLANT/LINE-GNL	(20,926,461.68)	
51-17000	ACCUM DEP-M&E GENERAL	(107,515.63)	
51-17100	ACCUM DEPR-VEHICLES-GENERAL	(2,246,216.20)	
51-18000	W/S CONSTRUCTION IN PROGRESS	11,314,992.99	
51-19000	DEFERRED OUTFLOW-PENSION	771,568.50	
	TOTAL ASSETS		26,794,296.73

LIABILITIES AND EQUITY

LIABILITIES

51-20100	VOUCHERS PAYABLE	(25,090.78)	
51-22100	ACCRUED VACATION	128,455.61	
51-22200	VACATION/SICK LEAVE	4,862.70	
51-25900	DUE TO/FROM OTHER FUNDS	1,996,668.23	
51-26100	UTILITY DEPOSITS	368,793.44	
51-27200	WATER SUB. FEE - DEF. MAINT.	86,909.88	
51-27300	SEWER SUB. FEE - DEF. MAINT.	92,930.88	
51-29000	DEFERRED INFLOW-PENSION	43,666.55	
51-29100	PENSION LIABILITY	3,917,369.07	
	TOTAL LIABILITIES		6,614,565.58

FUND EQUITY

51-30100	CONTRIBUTED CAPITAL-STATE	15,568,874.10	
51-30200	CONTRIBUTED CAPITAL-FED	9,074,659.94	
51-30300	CONTRIB CAP-CORP ENGR	5,816,281.20	
51-30400	CONTRIB CAP-PHS	972,517.00	
51-30500	CONTRIB CAP-EDA	311,207.20	
51-30600	CONTRIB CAP-U OF A	127,476.00	
51-30700	CONTRIBUTED CAPITAL VSW	8,280,868.37	
51-30800	CONTRIBUTED CAPITAL-RECD	72,736.71	
51-31900	CONTRIB CAP-OTHER	1,464,521.97	
51-31950	CONTRIB CAPITAL-FLEET REP FUND	23,460.12	
51-32100	AMORTIZATION CONTRIBUTION	(7,758,406.58)	
51-37900	DESIGNATED-CAP IMPROV & DEPREC	251,213.07	

CITY OF BETHEL
BALANCE SHEET
DECEMBER 31, 2018

WATER & SEWER SERVICES

	UNAPPROPRIATED FUND BALANCE:			
51-39900	FUND BALANCE	(15,676,948.79)		
	REVENUE OVER EXPENDITURES - YTD	1,651,270.84		
	BALANCE - CURRENT DATE		(14,025,677.95)	
	TOTAL FUND EQUITY			20,179,731.15
	TOTAL LIABILITIES AND EQUITY			26,794,296.73

CITY OF BETHEL
REVENUES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING DECEMBER 31, 2018

WATER & SEWER SERVICES

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
	WATER					
51-42-410	TRUCKED WATER	1,470,407.39	1,470,407.39	2,854,650.00	1,384,242.61	51.5
51-42-412	METERED PIPED WATER COMM.	206,431.16	206,431.16	446,440.00	240,008.84	46.2
51-42-414	UNMETERED PIPED WTR RESID	415,845.37	415,845.37	834,971.00	419,125.63	49.8
51-42-416	CONTRACT WATER	5,800.00	5,800.00	13,075.00	7,275.00	44.4
51-42-436	PUMPHOUSE WATER	10,515.77	10,515.77	17,899.00	7,383.23	58.8
	TOTAL WATER	2,108,999.69	2,108,999.69	4,167,035.00	2,058,035.31	50.6
	SEWER					
51-43-411	TRUCKED SEWER (EVAC/HB)	804,811.06	804,811.06	1,586,277.00	781,465.94	50.7
51-43-412	METERED PIPED SEWER COMM.	1,259,505.07	1,259,505.07	803,488.00	(456,017.07)	156.8
51-43-414	UNMETERED PIPED SEWER RES	123,461.45	123,461.45	247,195.00	123,733.55	49.9
51-43-416	CONTRACT SEWER	14,496.49	14,496.49	24,828.00	10,331.51	58.4
	TOTAL SEWER	2,202,274.07	2,202,274.07	2,661,788.00	459,513.93	82.7
	MISCELLANEOUS					
51-45-434	UTILITY PENALTY/INTEREST	14,975.11	14,975.11	46,270.00	31,294.89	32.4
51-45-435	RECONNECT FEES	2,059.56	2,059.56	2,677.00	617.44	76.9
51-45-450	SENIOR DISCOUNT	(25,002.43)	(25,002.43)	44,650.00	69,652.43	(56.0)
51-45-467	NSF CHECKS AND FEES	240.00	240.00	300.00	60.00	80.0
51-45-468	UTILITY INSPECTION FEES	1,780.11	1,780.11	1,500.00	(280.11)	118.7
51-45-471	WATER SUBSCRIPTION FEES	.00	.00	170,465.00	170,465.00	.0
51-45-472	SEWER SUBSCRIPTION FEES	.00	.00	182,267.00	182,267.00	.0
	TOTAL MISCELLANEOUS	(5,947.65)	(5,947.65)	448,129.00	454,076.65	(1.3)
	MISCELLANEOUS					
51-49-466	CASH OVER/SHORT	(64.00)	(64.00)	.00	64.00	.0
51-49-487	INVESTMENT INCOME	.00	.00	14,000.00	14,000.00	.0
51-49-495	MISCELLANEOUS INCOME	1,636.42	1,636.42	.00	(1,636.42)	.0
	TOTAL MISCELLANEOUS	1,572.42	1,572.42	14,000.00	12,427.58	11.2
	TOTAL FUND REVENUE	4,306,898.53	4,306,898.53	7,290,952.00	2,984,053.47	59.1

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING DECEMBER 31, 2018

WATER & SEWER SERVICES

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	UTILITY BILLING					
51-80-501	SALARIES	35,783.03	35,783.03	85,784.00	50,000.97	41.7
51-80-502	OVERTIME	251.97	251.97	1,000.00	748.03	25.2
51-80-508	LEAVE CASHOUT	.00	.00	4,289.00	4,289.00	.0
51-80-511	MEDICARE FICA	525.08	525.08	1,258.00	732.92	41.7
51-80-512	GROUP HEALTH INSURANCE	7,440.01	7,440.01	38,871.00	31,430.99	19.1
51-80-515	UNEMPLOYMENT	1,251.32	1,251.32	1,638.00	386.68	76.4
51-80-516	WORKERS' COMPENSATION	.00	.00	328.00	328.00	.0
51-80-518	PERS	8,002.30	8,002.30	19,092.00	11,089.70	41.9
51-80-519	UTILITY BENEFIT	.00	.00	7,980.00	7,980.00	.0
51-80-545	TRAINING/TRAVEL	.00	.00	2,000.00	2,000.00	.0
51-80-561	SUPPLIES	1,765.40	1,765.40	4,000.00	2,234.60	44.1
51-80-649	ONLINE BILL PAY	742.00	742.00	2,000.00	1,258.00	37.1
51-80-683	MINOR EQUIPMENT	.00	.00	1,500.00	1,500.00	.0
51-80-721	INSURANCE	.00	.00	1,000.00	1,000.00	.0
51-80-727	ADVERTISING	.00	.00	500.00	500.00	.0
51-80-733	POSTAGE	6,604.59	6,604.59	12,000.00	5,395.41	55.0
51-80-736	BANK CHARGES	9,829.66	9,829.66	36,500.00	26,670.34	26.9
51-80-777	PROJECT-BOILER & HVAC REBUILD	114,496.00	114,496.00	620,000.00	505,504.00	18.5
51-80-799	MISCELLANEOUS EXPENSES	.00	.00	500.00	500.00	.0
51-80-996	ADMIN OVERHEAD-IT SVCS	3,159.00	3,159.00	14,260.00	11,101.00	22.2
51-80-998	ADMINISTRATIVE OVERHEAD-GF	6,173.00	6,173.00	39,145.00	32,972.00	15.8
	TOTAL UTILITY BILLING	196,023.36	196,023.36	893,645.00	697,621.64	21.9

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING DECEMBER 31, 2018

WATER & SEWER SERVICES

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	HAULED WATER					
51-81-501	SALARIES	198,821.02	198,821.02	434,695.00	235,873.98	45.7
51-81-502	OVERTIME	59,070.62	59,070.62	80,000.00	20,929.38	73.8
51-81-508	LEAVE CASHOUT	5,578.81	5,578.81	21,454.00	15,875.19	26.0
51-81-511	MEDICARE	3,919.61	3,919.61	7,463.00	3,543.39	52.5
51-81-512	EMPLOYEE GROUP BENEFITS	38,416.12	38,416.12	103,841.00	65,424.88	37.0
51-81-515	UNEMPLOYMENT	665.60	665.60	7,964.00	7,298.40	8.4
51-81-516	WORKERS' COMPENSATION	.00	.00	15,196.00	15,196.00	.0
51-81-518	PERS	56,736.19	56,736.19	113,233.00	56,496.81	50.1
51-81-519	UTILITY BENEFIT	7,105.47	7,105.47	39,558.00	32,452.53	18.0
51-81-561	SUPPLIES	2,001.80	2,001.80	5,000.00	2,998.20	40.0
51-81-563	WEARING APPAREL	.00	.00	4,000.00	4,000.00	.0
51-81-600	TIRES	36,296.67	36,296.67	41,000.00	4,703.33	88.5
51-81-601	VEHICLE MT. (PARTS & TOOLS)	30,300.61	30,300.61	50,000.00	19,699.39	60.6
51-81-602	GASOLINE/DIESEL/OIL	2,886.23	2,886.23	120,000.00	117,113.77	2.4
51-81-621	ELECTRICITY	2,112.78	2,112.78	7,200.00	5,087.22	29.3
51-81-622	TELEPHONE	17.82	17.82	100.00	82.18	17.8
51-81-623	HEATING FUEL	2,624.95	2,624.95	12,000.00	9,375.05	21.9
51-81-626	WATER/SEWER/GARBAGE	2,544.80	2,544.80	8,200.00	5,655.20	31.0
51-81-627	STAFF CELLULAR PHONES	332.44	332.44	1,320.00	987.56	25.2
51-81-650	LAB TESTS	750.00	750.00	5,000.00	4,250.00	15.0
51-81-661	VEHICLE MAINT/REPAIR	50,799.52	50,799.52	287,479.00	236,679.48	17.7
51-81-669	OTHER PURCHASED SERVICES	.00	.00	5,000.00	5,000.00	.0
51-81-683	MINOR EQUIPMENT	(482.10)	(482.10)	4,000.00	4,482.10	(12.1)
51-81-690	WATER TRUCKS	225,000.00	225,000.00	225,000.00	.00	100.0
51-81-721	INSURANCE	.00	.00	53,000.00	53,000.00	.0
51-81-722	INSURANCE-DED EXP & OTHER	7,663.88	7,663.88	10,000.00	2,336.12	76.6
51-81-738	BAD DEBT EXPENSE	.00	.00	9,000.00	9,000.00	.0
51-81-799	MISCELLANEOUS	.00	.00	1,000.00	1,000.00	.0
51-81-996	ADMIN OVERHEAD-IT SVCS	3,005.00	3,005.00	13,573.00	10,568.00	22.1
51-81-998	ADMINISTRATIVE OVERHEAD-GF	31,712.00	31,712.00	159,633.00	127,921.00	19.9
	TOTAL HAULED WATER	767,879.84	767,879.84	1,844,909.00	1,077,029.16	41.6

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING DECEMBER 31, 2018

WATER & SEWER SERVICES

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	PIPED WATER					
51-82-501	SALARIES	84,098.43	84,098.43	158,803.00	74,704.57	53.0
51-82-502	OVERTIME	17,018.13	17,018.13	30,000.00	12,981.87	56.7
51-82-508	LEAVE CASHOUT	1,243.11	1,243.11	7,379.00	6,135.89	16.9
51-82-511	MEDICARE	1,510.38	1,510.38	2,738.00	1,227.62	55.2
51-82-512	EMPLOYEE GROUP BENEFITS	12,172.36	12,172.36	47,756.00	35,583.64	25.5
51-82-515	UNEMPLOYMENT	.00	.00	4,210.00	4,210.00	.0
51-82-516	WORKERS' COMPENSATION	.00	.00	5,574.00	5,574.00	.0
51-82-518	PERS	22,245.69	22,245.69	41,537.00	19,291.31	53.6
51-82-519	UTILITY BENEFIT	1,472.96	1,472.96	9,804.00	8,331.04	15.0
51-82-545	TRAINING/TRAVEL	659.50	659.50	7,500.00	6,840.50	8.8
51-82-561	SUPPLIES	2,435.30	2,435.30	5,000.00	2,564.70	48.7
51-82-563	WEARING APPAREL	2,148.17	2,148.17	2,500.00	351.83	85.9
51-82-592	PLUMBING SUPPLIES	4,041.20	4,041.20	17,500.00	13,458.80	23.1
51-82-601	VEHICLE MT. (PARTS & TOOLS)	5,110.02	5,110.02	8,000.00	2,889.98	63.9
51-82-602	GASOLINE/DIESEL/OIL	3,248.56	3,248.56	12,000.00	8,751.44	27.1
51-82-621	ELECTRICITY-UTIL MT SHOP	1,229.98	1,229.98	6,000.00	4,770.02	20.5
51-82-622	TELEPHONE	84.38	84.38	100.00	15.62	84.4
51-82-623	HEATING FUEL	4,255.84	4,255.84	24,000.00	19,744.16	17.7
51-82-626	WATER/SEWER/GARB	126.91	126.91	600.00	473.09	21.2
51-82-627	STAFF CELLULAR PHONES	264.66	264.66	1,160.00	895.34	22.8
51-82-649	ENGINEERING SERVICES	11,013.38	11,013.38	50,000.00	38,986.62	22.0
51-82-661	VEHICLE MAINT/REPAIR	485.30	485.30	2,782.00	2,296.70	17.4
51-82-669	OTHER PURCHASED SERVICES	300.00	300.00	500.00	200.00	60.0
51-82-683	MINOR EQUIPMENT	764.70	764.70	25,000.00	24,235.30	3.1
51-82-721	INSURANCE	.00	.00	4,100.00	4,100.00	.0
51-82-727	ADVERTISING	871.85	871.85	1,000.00	128.15	87.2
51-82-777	PROJECT EXPENSES-CULVERTS	.00	.00	210,000.00	210,000.00	.0
51-82-996	ADMIN OVERHEAD-IT SVCS	3,279.05	3,279.05	14,803.00	11,523.95	22.2
51-82-998	ADMINISTRATIVE OVERHEAD-GF	11,859.00	11,859.00	59,673.00	47,814.00	19.9
	TOTAL PIPED WATER	191,938.86	191,938.86	760,019.00	568,080.14	25.3

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING DECEMBER 31, 2018

WATER & SEWER SERVICES

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	BETHEL HTS WTR TREATMENT					
51-83-501	SALARIES	55,982.50	55,982.50	117,832.00	61,849.50	47.5
51-83-502	OVERTIME	18,747.00	18,747.00	35,000.00	16,253.00	53.6
51-83-508	LEAVE CASHOUT	12,648.43	12,648.43	11,611.00	(1,037.43)	108.9
51-83-511	MEDICARE	304.78	304.78	2,216.00	1,911.22	13.8
51-83-512	EMPLOYEE GROUP BENEFITS	4,429.09	4,429.09	37,760.00	33,330.91	11.7
51-83-515	UNEMPLOYMENT	.00	.00	2,543.00	2,543.00	.0
51-83-516	WORKERS' COMPENSATION	.00	.00	4,470.00	4,470.00	.0
51-83-518	PERS	16,440.50	16,440.50	33,623.00	17,182.50	48.9
51-83-519	UTILITY BENEFIT	3,121.32	3,121.32	7,752.00	4,630.68	40.3
51-83-545	TRAINING/TRAVEL	329.75	329.75	5,500.00	5,170.25	6.0
51-83-561	SUPPLIES	1,564.05	1,564.05	3,000.00	1,435.95	52.1
51-83-563	WEARING APPAREL	353.93	353.93	500.00	146.07	70.8
51-83-567	CHEMICALS	18,005.78	18,005.78	50,000.00	31,994.22	36.0
51-83-592	PLUMBING SUPPLIES	953.23	953.23	2,500.00	1,546.77	38.1
51-83-621	ELECTRICITY (PUMPHOUSE)	25,737.87	25,737.87	84,000.00	58,262.13	30.6
51-83-622	TELEPHONE	.00	.00	500.00	500.00	.0
51-83-623	HEATING FUEL (PUMPHOUSE)	37,180.75	37,180.75	120,000.00	82,819.25	31.0
51-83-649	ENGINEERING SERVICES	.00	.00	2,000.00	2,000.00	.0
51-83-650	LAB TESTS	1,120.00	1,120.00	12,000.00	10,880.00	9.3
51-83-661	VEHICLE MAINT/REPAIR	485.29	485.29	2,782.00	2,296.71	17.4
51-83-669	OTHER PURCHASED SERVICES	556.69	556.69	3,000.00	2,443.31	18.6
51-83-683	MINOR EQUIPMENT	13,561.57	13,561.57	23,000.00	9,438.43	59.0
51-83-721	INSURANCE	.00	.00	13,200.00	13,200.00	.0
51-83-727	ADVERTISING	500.00	500.00	500.00	.00	100.0
51-83-772	PROJECT EXPENSES	49,624.50	49,624.50	50,000.00	375.50	99.3
51-83-996	ADMIN OVERHEAD-IT SVCS	3,126.36	3,126.36	14,116.00	10,989.64	22.2
51-83-998	ADMINISTRATIVE OVERHEAD-GF	9,734.00	9,734.00	49,012.00	39,278.00	19.9
	TOTAL BETHEL HTS WTR TREATMENT	274,507.39	274,507.39	688,417.00	413,909.61	39.9

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING DECEMBER 31, 2018

WATER & SEWER SERVICES

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	CITY SUB WTR TREATMENT					
51-84-501	SALARIES	61,870.17	61,870.17	179,778.00	117,907.83	34.4
51-84-502	OVERTIME	17,377.99	17,377.99	35,000.00	17,622.01	49.7
51-84-508	LEAVE CASHOUT	4,750.81	4,750.81	8,708.00	3,957.19	54.6
51-84-511	MEDICARE	1,219.84	1,219.84	31,143.00	29,923.16	3.9
51-84-512	EMPLOYEE GROUP BENEFITS	6,727.09	6,727.09	37,760.00	31,032.91	17.8
51-84-515	UNEMPLOYMENT	.00	.00	3,916.00	3,916.00	.0
51-84-516	WORKERS' COMPENSATION	.00	.00	6,341.00	6,341.00	.0
51-84-518	PERS	17,434.61	17,434.61	47,251.00	29,816.39	36.9
51-84-519	UTILITY BENEFIT	1,516.33	1,516.33	7,752.00	6,235.67	19.6
51-84-545	TRAINING/TRAVEL	329.75	329.75	6,500.00	6,170.25	5.1
51-84-561	SUPPLIES	1,254.23	1,254.23	1,500.00	245.77	83.6
51-84-563	WEARING APPAREL	.00	.00	800.00	800.00	.0
51-84-567	CHEMICALS	63,906.07	63,906.07	90,000.00	26,093.93	71.0
51-84-592	PLUMBING SUPPLIES	.00	.00	2,000.00	2,000.00	.0
51-84-602	GASOLINE/DIESEL/OIL	108.53	108.53	720.00	611.47	15.1
51-84-621	ELECTRICITY (CS WTF)	20,440.54	20,440.54	48,000.00	27,559.46	42.6
51-84-622	TELEPHONE	17.82	17.82	100.00	82.18	17.8
51-84-623	HEATING FUEL(CS WTF)	23,509.33	23,509.33	120,000.00	96,490.67	19.6
51-84-650	LAB TESTS	890.37	890.37	7,000.00	6,109.63	12.7
51-84-661	VEHICLE MAINT (ISF)	485.29	485.29	2,782.00	2,296.71	17.4
51-84-669	OTHER PURCHASED SERVICES	556.69	556.69	2,000.00	1,443.31	27.8
51-84-683	MINOR EQUIPMENT	7,231.08	7,231.08	13,000.00	5,768.92	55.6
51-84-721	INSURANCE	.00	.00	8,300.00	8,300.00	.0
51-84-727	ADVERTISING	500.00	500.00	500.00	.00	100.0
51-84-772	PROJECT EXPENSES	49,624.50	49,624.50	50,000.00	375.50	99.3
51-84-996	ADMIN OVERHEAD-IT SVCS	3,432.74	3,432.74	15,490.00	12,057.26	22.2
51-84-998	ADMINISTRATIVE OVERHEAD-GF	13,782.00	13,782.00	69,337.00	55,555.00	19.9
	TOTAL CITY SUB WTR TREATMENT	296,965.78	296,965.78	795,678.00	498,712.22	37.3

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING DECEMBER 31, 2018

WATER & SEWER SERVICES

HAULED SEWER

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
51-85-501	SALARIES	225,912.75	225,912.75	499,174.00	273,261.25	45.3
51-85-502	OVERTIME	52,845.53	52,845.53	80,000.00	27,154.47	66.1
51-85-508	LEAVE CASHOUT	3,390.96	3,390.96	24,678.00	21,287.04	13.7
51-85-511	MEDICARE	4,212.34	4,212.34	8,398.00	4,185.66	50.2
51-85-512	EMPLOYEE GROUP BENEFITS	57,912.49	57,912.49	126,053.00	68,140.51	45.9
51-85-515	UNEMPLOYMENT	.00	.00	10,635.00	10,635.00	.0
51-85-516	WORKERS' COMPENSATION	.00	.00	17,100.00	17,100.00	.0
51-85-518	PERS	61,326.86	61,326.86	127,418.00	66,091.14	48.1
51-85-519	UTILITY BENEFIT	4,084.10	4,084.10	44,118.00	40,033.90	9.3
51-85-561	SUPPLIES	612.95	612.95	2,000.00	1,387.05	30.7
51-85-563	WEARING APPAREL	.00	.00	4,000.00	4,000.00	.0
51-85-600	TIRES & WHEELS	.00	.00	6,000.00	6,000.00	.0
51-85-601	VEHICLE MT. (PARTS & TOOLS)	15,775.04	15,775.04	50,000.00	34,224.96	31.6
51-85-602	GASOLINE/DIESEL/OIL	2,692.77	2,692.77	96,000.00	93,307.23	2.8
51-85-621	ELECTRICITY	1,750.52	1,750.52	7,200.00	5,449.48	24.3
51-85-622	TELEPHONE	.00	.00	100.00	100.00	.0
51-85-623	HEATING FUEL	2,624.95	2,624.95	12,000.00	9,375.05	21.9
51-85-626	WATER/SEWER/GARBAGE	2,073.70	2,073.70	8,200.00	6,126.30	25.3
51-85-661	VEHICLE MAINT/REPAIR	61,032.98	61,032.98	287,479.00	226,446.02	21.2
51-85-669	OTHER PURCHASED SERVICES	240.00	240.00	7,000.00	6,760.00	3.4
51-85-683	MINOR EQUIPMENT	(482.10)	(482.10)	1,000.00	1,482.10	(48.2)
51-85-699	XFER TO F-58 FLEET REPLACEMENT	.00	.00	191,160.00	191,160.00	.0
51-85-721	INSURANCE	.00	.00	45,000.00	45,000.00	.0
51-85-722	INSURANCE-DED EXP & OTHER	6,500.00	6,500.00	10,000.00	3,500.00	65.0
51-85-799	MISCELLANEOUS	.00	.00	1,000.00	1,000.00	.0
51-85-996	ADMIN OVERHEAD-IT SVCS	3,005.00	3,005.00	13,573.00	10,568.00	22.1
51-85-998	ADMINISTRATIVE OVERHEAD-GF	36,162.00	36,162.00	181,767.00	145,605.00	19.9
	TOTAL HAULED SEWER	541,672.84	541,672.84	1,861,053.00	1,319,380.16	29.1

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING DECEMBER 31, 2018

WATER & SEWER SERVICES

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	PIPED SEWER					
51-86-501	SALARIES	81,377.61	81,377.61	158,803.00	77,425.39	51.2
51-86-502	OVERTIME	17,018.05	17,018.05	30,000.00	12,981.95	56.7
51-86-508	LEAVE CASHOUT	1,243.10	1,243.10	7,379.00	6,135.90	16.9
51-86-511	MEDICARE	1,470.70	1,470.70	2,738.00	1,267.30	53.7
51-86-512	EMPLOYEE GROUP BENEFITS	11,879.27	11,879.27	48,866.00	36,986.73	24.3
51-86-515	UNEMPLOYMENT	.00	.00	4,210.00	4,210.00	.0
51-86-516	WORKERS' COMPENSATION	.00	.00	5,574.00	5,574.00	.0
51-86-518	PERS	21,646.79	21,646.79	41,537.00	19,890.21	52.1
51-86-519	UTILITY BENEFITS	2,948.89	2,948.89	9,478.00	6,529.11	31.1
51-86-545	TRAINING/TRAVEL	824.20	824.20	8,000.00	7,175.80	10.3
51-86-561	SUPPLIES	2,161.15	2,161.15	5,000.00	2,838.85	43.2
51-86-563	WEARING APPAREL	1,445.04	1,445.04	2,500.00	1,054.96	57.8
51-86-592	PLUMBING SUPPLIES	1,066.58	1,066.58	10,000.00	8,933.42	10.7
51-86-601	VEHICLE MT. (PARTS & TOOLS)	1,975.74	1,975.74	6,500.00	4,524.26	30.4
51-86-602	GASOLINE/DIESEL/OIL	4,703.77	4,703.77	9,600.00	4,896.23	49.0
51-86-621	ELECTRICITY-LIFTST & BLDG	32,350.99	32,350.99	90,000.00	57,649.01	36.0
51-86-622	TELEPHONE	.00	.00	100.00	100.00	.0
51-86-623	HEATING FUEL	8,567.23	8,567.23	30,000.00	21,432.77	28.6
51-86-626	WATER/SEWER/GARB	126.92	126.92	600.00	473.08	21.2
51-86-661	VEHICLE MAINT/REPAIR	2,259.02	2,259.02	2,782.00	522.98	81.2
51-86-669	OTHER PURCHASED SERVICES	395.00	395.00	10,000.00	9,605.00	4.0
51-86-683	MINOR EQUIPMENT	54,078.66	54,078.66	110,000.00	55,921.34	49.2
51-86-699	CAPITAL EXPENSES-SL ASSET RES.	59,338.80	59,338.80	191,160.00	131,821.20	31.0
51-86-721	INSURANCE	.00	.00	4,000.00	4,000.00	.0
51-86-736	LEASED PROPERTY-LIFT STATIONS	11,865.60	11,865.60	15,000.00	3,134.40	79.1
51-86-777	PROJECT EXP-CULVERTS	.00	.00	210,000.00	210,000.00	.0
51-86-996	ADMIN OVERHEAD-IT SVCS	3,278.05	3,278.05	14,803.00	11,524.95	22.1
51-86-998	ADMINISTRATIVE OVERHEAD-GF	11,879.00	11,879.00	59,825.00	47,946.00	19.9
	TOTAL PIPED SEWER	333,900.16	333,900.16	1,088,455.00	754,554.84	30.7

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING DECEMBER 31, 2018

WATER & SEWER SERVICES

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	SEWER LAGOON					
51-87-501	SALARIES	21,419.73	21,419.73	65,150.00	43,730.27	32.9
51-87-502	OVERTIME	4,228.35	4,228.35	10,000.00	5,771.65	42.3
51-87-508	LEAVE CASHOUT	276.25	276.25	2,135.00	1,858.75	12.9
51-87-511	MEDICARE	382.09	382.09	1,090.00	707.91	35.1
51-87-512	EMPLOYEE GROUP BENEFITS	2,979.28	2,979.28	15,548.00	12,568.72	19.2
51-87-515	UNEMPLOYMENT	.00	.00	1,676.00	1,676.00	.0
51-87-516	WORKERS' COMPENSATION	.00	.00	2,219.00	2,219.00	.0
51-87-518	PERS	5,642.70	5,642.70	16,533.00	10,890.30	34.1
51-87-519	UTILITY BENEFIT	303.89	303.89	3,016.00	2,712.11	10.1
51-87-545	TRAINING/TRAVEL	1,106.56	1,106.56	4,500.00	3,393.44	24.6
51-87-561	SUPPLIES	155.02	155.02	1,000.00	844.98	15.5
51-87-563	WEARING APPAREL	948.32	948.32	2,700.00	1,751.68	35.1
51-87-592	PLUMBING SUPPLIES	.00	.00	500.00	500.00	.0
51-87-601	VEHICLE PARTS	17.49	17.49	.00	(17.49)	.0
51-87-602	GASOLINE	1,032.25	1,032.25	18,000.00	16,967.75	5.7
51-87-650	LAB TESTS (SAMPLES)	8,982.80	8,982.80	12,000.00	3,017.20	74.9
51-87-683	MINOR EQUIPMENT	750.73	750.73	2,000.00	1,249.27	37.5
51-87-721	INSURANCE	.00	.00	300.00	300.00	.0
51-87-724	DUES & SUBSCRIPTIONS	.00	.00	6,000.00	6,000.00	.0
51-87-727	ADVERTISING	.00	.00	500.00	500.00	.0
51-87-998	ADMINISTRATIVE OVERHEAD-GF	4,514.00	4,514.00	22,754.00	18,240.00	19.8
	TOTAL SEWER LAGOON	52,739.46	52,739.46	187,621.00	134,881.54	28.1
	TOTAL FUND EXPENDITURES	2,655,627.69	2,655,627.69	8,119,797.00	5,464,169.31	32.7
	NET REVENUE OVER EXPENDITURES	1,651,270.84	1,651,270.84	(828,845.00)	(2,480,115.84)	199.2

Bethel Recycling Project

December 19th, 2018
Conference Room
Yukon Delta National Wildlife Refuge, USFWS
Team Invites: AVCP, ONC, LKSD, YKHC, NAPA, City of Bethel, TWC, etc.

Tentative AGENDA
(Revised: November 21, 2018)

NOTE: This tentative agenda, is **subject to change,** to provide general anticipated schedule to the participants. The attempt is to hold this meeting to a schedule, but participants are not constrained to this tentative agenda.

Wednesday, December 19th, 2018, 9:30 AM:

I. Welcome & Introductions:

II. Bethel Recycling Project's, 9:40 AM:
Purpose: "Provide community service to recycle material waste products."
Intent:
   a. "Promote the community of Bethel to recycle more effectively."
   b. Establish Bethel Recycling Project as a community organization.

III. Community Roles in Recycling, 10:15 AM:
   a. AVCP
      i. Batteries
      ii. E-Waste
      iii. Lead Batteries
   b. ONC
      i. Pop Cans
      ii. Plastic Containers #1
   c. NAPA
      i. Lead Acid Batteries
   d. LKSD
   e. YKHC
   f. TWC
   g. City of Bethel

IV. Waste Management Strategy, 11:00 AM
   a. Staging waste location, Location of Recycling Bins, Direction of proper waste.
   b. Outreach and Education
      i. 30 min. Class Room presentations on Recycling
      ii. Public Outreach through flyers, community involvement, and movement
      iii. Participation in community events, representatives promoting recycling

V. Funding, 11:30 AM
   a. Grants
   b. Community Donations, Community Drive, Fundraisers
   c. Bethel Gives: Establish Bethel Recycling Project as an actual outfit

VI. Next Meeting Date & Time: ______________________
Adjourn

Alaska Municipal League
Winter Legislative Conference

February 19-21, 2019 ~ Treadwell Room
Baranof Hotel, Juneau, Alaska

Tuesday, February 19, 2019

8 am	Breakfast (included)
9-11:30am	Legislative Review • Review status and analysis of all current legislation
11:30 am	Lunch (included) - Invited speakers
1pm	Federal issues update
3pm	Alaska Conference of Mayors Meeting
5:30pm	Governor's reception

Wednesday, February 20, 2019

8 am	Breakfast
9-11am	Agency/Administration meetings
Noon	Lunch (included) - Invited speakers
1-4pm	Invited speakers and roundtable discussions
5:30pm	AML legislative reception

Thursday, February 21, 2019

8 am	Breakfast (included)
9-11am	Legislative meetings – arranged meetings specific to issues
Noon	Lunch on your own
1-4pm	AML board meeting

December 18, 2018

6:00 p.m. – 8:30 p.m.

City Council Chambers

300 State Highway

Alcohol Task Force

Invitees Present

City of Bethel	Fred Watson/ Burk Waldron/Leif Albertson
Yukon Kuskokwim Health Corporation	Richard Robb
Public Health Nursing	Donna Bean
Bethel Search and Rescue	Fritz Charles
TWC	Eileen Arnold
Caribou Traders	Todd Perez
Alaska State Troopers	Lieutenant Lonnie Gonzales
State of Alaska District Attorney's Office	Steve Wallace
Alaska Village Council Presidents	Raymond Watson/Vivian Korthuis
Kusko Liquor	Cezary Maczynski

People to be Heard

None

Meeting Summary

The Task Force reviewed a list of Agencies that confirmed their commitment in participating in future monthly meetings, TWC, Public Health Nursing, Alaska State Troopers.

Mayor Watson summarized why he will not be presenting a renewal of the Task Force to the City Council. The Task Force, a recommending by to the City Council created by the City Council falls under the requirements of the Open Meetings Act. With so many agencies, and rotations of representation within the Task Force there is a lot of liability for the City. Tundra Women's Coalition and Yukon Kuskokwim Health Corporation will ask their board for approval to host future meetings and will report back at the next meeting.

Kusko Liquor Representative Cezary Maczynski and Caribou Trader Representative Todd Perez were present and provided answers to the participants related to their future operation. Both package store representatives agreed they would limit the amount of alcohol sold in a day.

The Task Force will meet again January 15.

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December 19th, 2018
Conference Room
Yukon Delta National Wildlife Refuge, USFWS
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CITY OF BETHEL
P.O. Box 388
Bethel, Alaska 99559
Ph. (907) 543-4150
Fax (907) 543-3817

MEMORANDUM

DATE: Dec. 5 to Dec.-

TO: City Council

FROM: Peter Williams, City Manager

RE: Managers' Report

Dec. 5- Reviewed the Grant Managers work concerning the CAG he is spending quite of bit of time facilitating this grants which is taking time away from

Dec 6- Reviewed the funding for the Avenues Project.- The city paid off the loan from Wells Fargo for the Jetty. USDA assumed the mortgage and a payment method established.- Reviewed Grant Agreement for the Pre. Eng. Report for the Bethel Heights Water and Sewer system and forwarded the agreement to the CA for review.- Updated the PW Director about the budget mods that were made in his absense.- Letter sent to the business here in Bethel regard the No Smoking ordance.- Signed engagement letter wit Altman Rodgers for the FY19 audit.-

Dec. 7- Contract being drafted for the boilers- Requested that the Preliminary Engineers Report for Bethel Heights to look at some alternate methods to resolve the problems we are having with the water and sewer services.- Alaska Public Entity Insurance and Administration discussed our process handling claims. They would like a licensed general contractor to appraise damages. -

Dec. 8- Police Chief discussed an incident involving an Accident on Ch. Eddie Hoffman Highway.

Dec. 10- Discussed what an investment policy might consist of with the Managing Director of Time Value Investments(TVI) who's firm have holds some of the city's Certs.of Deposits.-CPA from Carmen Jackson and the Contracted Finance Director, Jim Sharp arrives for the week. Auditors arrive.

Dec. 11- Discuss the casings that will cross the highway for the Avenue Project with the DOT. Final details for the design to re-pave the Ch. Eddie Hoffman highway are being worked on by the AKDOT. – There is a light pole in the parking light at the pool that is not working, the ground movement has separated the conduit below the surface of the lot and will have to be dug up this spring to repair. -

Dec. 12- Forwarded budget modifications, Ord. 18-12 (e) too the finance department. – Jury Duty

Dec. 13- Requested the Planning Dept. to review the easements and right-of-ways for 4th,5th,6th.and 7th Avenues. – Received Ops. and Maintenance manual pertaining to the Bethel Bank Stabilization Project from the U.S.Army Corps. Of Engineers. –Jury Duty

Dec. 14 – Discussed progress concerning for the FY19 audit with the Finance Dept. and ensuring that the auditors have been receiving information that is being requested from various departments.

Dec. 17- Received preconstruction letter and various forms that need to be completed from the USDA for the project in the Avenues. – Discussions with the Finance Director regarding the audit.-

Dec. 18- Meet with the CA to review the Letter of conditions for the Avenues Prtoject.- Facilitate forwarding documents to the Auditors for various grants.- Meet with the HR Manager to go over various job duties.

Dec. 19 – Checklist created for the Avenue Project.- Homeland Security grant request need to be submitted by January 31.- HAZWOPER training taking place at the Fire Dept. for city employees.- Received the proposed schedule for the Long Range Trans. Plan. –

Dec. 20 – CPA requested information about the Muti-Use Rec Ctr sales tax transfer and fuel consumption at the recycle ctr.- Received Ops Plan for the Multi. Use Rec Ctr.-

Dec 21- Discussed budget modifications regarding the finance dept.- Issued a workplace memo concerning safety.

Dec-24 through Dec. 28th, on vacation. Came in for 4hrs the 24th, 2hrs the 26th .

Dec. 31- Worked on material for council packet.- Except for the two outside sprinklers the Courthouse sprinkler system is back online and the fire watch has been discontinued.-

PROJECTS

Institutional Corridor – Finishing up with the last of the payments for Bethel Builders

Jetty/Sewer Lagoon- Finishing up with payment applications with the Jacob Bros.

Long Range Transportation Plan 2020- Meet with the new PM for this project and discussed the project for about three hours.

The Avenues- Review the Letter of Conditions for this project. USDA has stated we will not have to raise the water and sewer rates. The Business Plan for the W&S Enterprise Fund is being reviewed by the contracted Finance Director. The next step is to secure $81,000 which will be used to start an account for this project. The second step will be to obtain interim financing. We will be asking for proposals from three to four different banks. We will work towards completing what we can for this project, but questions and discussions with the USDA will have to wait until the USDA returns to work.

Bethel Heights Water and Sewer System – Engineers, PW Director and myself discussed the physical condition of the water and sewer system in Bethel Heights. Engineers spent about eight hours on site in Bethel Heights looking at the system. Questions we went over and the water quality reports are attached.

Tundra Ridge Road Realignment- Still pending, there might be some movement after the DOT determines of the old route is feasible or not. The DOT has asked the AG if legal action can be taken before the DOT gives up on the old course.

PW Building Boilers- Seeking council's approval for Adminerstration to execute the contract for installation of the boilers.

Police Console- Pro-Com finally responded to our request for a copy of the service agreements for us to review for this project.

Geographic Information System (GIS) – They are working on outlining the buildings; then the addresses will be assigned to them.

Peter Williams
Bethel City Manager

CITY OF BETHEL
COMBINED CASH INVESTMENT
DECEMBER 31, 2018

COMBINED CASH ACCOUNTS

TOTAL COMBINED CASH

TOTAL UNALLOCATED CASH

CASH ALLOCATION RECONCILIATION

10	ALLOCATION TO GENERAL FUND	10,971,522.41
27	ALLOCATION TO COMMUNITY SERVICE PATROL GRANT	(106,721.73)
40	ALLOCATION TO YK REG AQUA HLTH & SAFETY CTR	3,247,397.56
41	ALLOCATION TO E-911 SYSTEM/SURCHARGE	86,686.40
50	ALLOCATION TO SOLID WASTE SERVICES	4,504,874.13
51	ALLOCATION TO WATER & SEWER SERVICES	4,079,361.25
52	ALLOCATION TO MUNICIPAL DOCK	3,243,149.88
53	ALLOCATION TO LEASED PROPERTIES	953,968.77
56	ALLOCATION TO BETHEL PUBLIC TRANSIT SYSTEM	(262,980.31)
57	ALLOCATION TO VEHICLES & EQUIP MAINTENANCE	(270,499.18)
	TOTAL ALLOCATIONS TO OTHER FUNDS	26,446,759.18
	ALLOCATION FROM COMBINED CASH FUND - 01-10100	
	ZERO PROOF IF ALLOCATIONS BALANCE	26,446,759.18

CITY OF BETHEL
BALANCE SHEET
DECEMBER 31, 2018

GENERAL FUND

ASSETS

10-10100	CASH IN COMBINED FUND	10,971,522.41	
10-11000	CASH IN TILL - YOUTH SERVICES	70.00	
10-11200	PETTY CASH - POLICE DEPT	256.18	
10-11300	CASH IN TILL - FINANCE	250.00	
10-12800	ACCRUAL - TAXES	1,313,099.41	
10-12900	INTEREST RECEIVABLE	(657.51)	
10-13000	A/R EMPLOYEE ADVANCES	(1,596.63)	
10-13100	AR- BTC MODULE	222,415.93	
10-13101	AR- AR MODULE	(108,022.09)	
10-13102	AR- BL MODULE	(1,500.00)	
10-13400	MISC RECEIVABLES - GENERAL FUN	2,925,628.46	
10-13401	OTHER RECEIVABLE	74,968.71	
10-13900	ALLOWANCE FOR DOUBTFUL ACCT	(21,831.16)	
10-14000	INVENTORY - GRAVEL	24,000.00	
10-14200	INVENTORY - HEATING FUEL	31,801.24	
10-14600	PREPAID INSURANCE	461,090.96	
10-14700	PREPAID WORKERS COMP	142,420.21	
10-14800	INVENTORY-TREATED LUMBER	2,361.99	
10-14900	PREPAID - OTHER EXPENSES	88,628.67	
10-15600	INVENTORY - CALCIUM CHLORIDE	50,000.00	
10-15800	INVENTORY - PIPE	18,000.00	
10-19901	SUSPENSE - BULK DIESEL FUEL	135,098.38	
	TOTAL ASSETS		16,328,005.16

LIABILITIES AND EQUITY

LIABILITIES

10-20100	VOUCHERS PAYABLE	(62,018.83)	
10-20200	PAYABLE - CHILD SUPPORT	870.70	
10-20300	PAYABLE - GARNISHMENT	1,317.62	
10-21000	PAYABLE - SOCIAL SECURITY	6,273.46	
10-21150	RETURNED STALE DATED PAYROLL	3,858.25	
10-21200	PAYABLE - FWT	281,843.24	
10-21300	PAYABLE - MEDICARE FICA	65,918.36	
10-21500	PAYABLE - ICMA DEFERRED COMP	2,473.74	
10-21600	PAYABLE - PERS	616,064.92	
10-21700	PAYABLE - NACO DEFERRED COMP	717.00	
10-21900	PAYABLE - UNION DUES	82.90	
10-22000	PAYABLE- LINCOLN DEFERRED COMP	500.00	
10-22700	PAYABLE - AFLAC	4,049.96	
10-22800	PAYABLE - HEALTH INSURANCE	674,701.85	
10-23200	UNCLAIMED PROPERTY PAYABLE	15,156.01	
10-23650	DEFERRED REVENUE - F10 GRANTS	19,984.04	
10-23700	DEFERRED REVENUE - SALES TAX	75,109.01	
10-27000	INSURANCE CONTINGIENCY	125.00	
	TOTAL LIABILITIES		1,707,027.23

FUND EQUITY

CITY OF BETHEL
BALANCE SHEET
DECEMBER 31, 2018

GENERAL FUND

	UNAPPROPRIATED FUND BALANCE:			
10-39900	FUND BALANCE	14,657,912.66		
	REVENUE OVER EXPENDITURES - YTD	(3,935,809.06)		
	BALANCE - CURRENT DATE		10,722,103.60	
	TOTAL FUND EQUITY			10,722,103.60
	TOTAL LIABILITIES AND EQUITY			12,429,130.83

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING DECEMBER 31, 2018

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	ADMINISTRATION					
10-51-501	SALARIES	158,367.98	158,367.98	336,931.00	178,563.02	47.0
10-51-508	LEAVE CASHOUT	11,672.44	11,672.44	.00	(11,672.44)	.0
10-51-510	SOCIAL SECURITY EXPENSE	972.16	972.16	744.00	(228.16)	130.7
10-51-511	MEDICARE FICA	2,509.84	2,509.84	4,746.00	2,236.16	52.9
10-51-512	EMPLOYEE GROUP BENEFITS	23,681.31	23,681.31	69,102.00	45,420.69	34.3
10-51-515	UNEMPLOYMENT	.00	.00	2,930.00	2,930.00	.0
10-51-516	WORKERS' COMPENSATION	.00	.00	1,238.00	1,238.00	.0
10-51-518	PERS	31,391.35	31,391.35	68,933.00	37,541.65	45.5
10-51-519	UTILITY BENEFIT	2,096.08	2,096.08	13,680.00	11,583.92	15.3
10-51-545	TRAINING/TRAVEL	2,227.15	2,227.15	30,746.00	28,518.85	7.2
10-51-561	SUPPLIES	1,870.99	1,870.99	6,700.00	4,829.01	27.9
10-51-602	GASOLINE / DIESEL / OIL	235.90	235.90	2,400.00	2,164.10	9.8
10-51-621	ELECTRICITY	7,862.26	7,862.26	14,400.00	6,537.74	54.6
10-51-622	TELEPHONE	6,419.15	6,419.15	20,000.00	13,580.85	32.1
10-51-623	HEATING FUEL	5,168.47	5,168.47	26,400.00	21,231.53	19.6
10-51-626	WATER/SEWER/GARB/	2,977.55	2,977.55	11,500.00	8,522.45	25.9
10-51-627	STAFF CELLULAR PHONES	303.54	303.54	660.00	356.46	46.0
10-51-642	LEGAL FEES	.00	.00	5,000.00	5,000.00	.0
10-51-646	DRUG TESTING/BCKGRND CKS	2,245.75	2,245.75	9,500.00	7,254.25	23.6
10-51-649	PROFESSIONAL FEES	20,929.99	20,929.99	50,000.00	29,070.01	41.9
10-51-661	VEHICLE MAINT/REPAIR	242.65	242.65	1,391.00	1,148.35	17.4
10-51-663	JANITORIAL	3,320.00	3,320.00	11,400.00	8,080.00	29.1
10-51-669	OTHER PURCHASED SERVICES	5,934.22	5,934.22	6,500.00	565.78	91.3
10-51-683	MINOR EQUIPMENT	.00	.00	2,000.00	2,000.00	.0
10-51-721	INSURANCE	.00	.00	10,000.00	10,000.00	.0
10-51-724	DUES/SUBSCRIPTIONS	1,134.00	1,134.00	1,200.00	66.00	94.5
10-51-727	ADVERTISING	1,347.00	1,347.00	1,000.00	(347.00)	134.7
10-51-732	EQUIPMENT RENTAL	489.30	489.30	2,000.00	1,510.70	24.5
10-51-733	POSTAGE	264.00	264.00	1,000.00	736.00	26.4
10-51-734	CASH OVER/SHORT	63.60	63.60	.00	(63.60)	.0
10-51-790	ALLOWANCE SPECIAL EVENTS	1,246.99	1,246.99	10,000.00	8,753.01	12.5
10-51-799	MISCELLANEOUS EXPENSES	200.00	200.00	1,000.00	800.00	20.0
10-51-875	INDIRECT COST RECOVERY	(67,659.00)	(67,659.00)	(283,044.00)	(215,385.00)	(23.9)
10-51-996	ADMIN OVERHEAD-IT SVCS	3,774.00	3,774.00	17,008.00	13,234.00	22.2
	TOTAL ADMINISTRATION	231,288.67	231,288.67	457,065.00	225,776.33	50.6
	CITY CLERKS OFFICE					
10-52-501	SALARIES	53,207.99	53,207.99	114,917.00	61,709.01	46.3
10-52-502	OVERTIME	226.68	226.68	.00	(226.68)	.0
10-52-511	MEDICARE	806.00	806.00	1,666.00	860.00	48.4
10-52-512	EMPLOYEE GROUP BENEFITS	3,342.00	3,342.00	22,212.00	18,870.00	15.1
10-52-515	UNEMPLOYMENT	.00	.00	1,282.00	1,282.00	.0
10-52-516	WORKERS' COMPENSATION	.00	.00	435.00	435.00	.0
10-52-518	P.E.R.S.	11,755.60	11,755.60	25,282.00	13,526.40	46.5
10-52-519	UTILITY BENEFIT	1,349.72	1,349.72	4,560.00	3,210.28	29.6
10-52-541	TRAVEL/TRAINING-COUNCIL	2,631.17	2,631.17	19,000.00	16,368.83	13.9
10-52-545	TRAINING/TRAVEL-CLERK	1,073.02	1,073.02	6,300.00	5,226.98	17.0
10-52-561	SUPPLIES-CLERK	89.59	89.59	3,500.00	3,410.41	2.6
10-52-562	SUPPLIES-COUNCIL	167.96	167.96	500.00	332.04	33.6

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING DECEMBER 31, 2018

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
10-52-622	TELEPHONE	.00	.00	275.00	275.00	.0
10-52-627	STAFF CELLULAR PHONES	126.51	126.51	660.00	533.49	19.2
10-52-642	LEGAL FEES	.00	.00	5,000.00	5,000.00	.0
10-52-669	OTHER PURCHASE SERVICES	5,135.50	5,135.50	14,000.00	8,864.50	36.7
10-52-682	ELECTION EXPENSES	7,743.98	7,743.98	15,000.00	7,256.02	51.6
10-52-683	MINOR EQUIPMENT	13,489.04	13,489.04	26,000.00	12,510.96	51.9
10-52-684	DONATIONS & AWARDS	.00	.00	500.00	500.00	.0
10-52-721	INSURANCE	.00	.00	1,589.00	1,589.00	.0
10-52-724	DUES/SUBSCRIPTIONS	.00	.00	7,000.00	7,000.00	.0
10-52-790	ALLOWANCE FOR SPECIAL EVENTS	.00	.00	600.00	600.00	.0
10-52-799	OTHER MISC. EXPENSES	5,000.00	5,000.00	5,000.00	.00	100.0
10-52-875	INDRIECT COST RECOVERY	(25,062.00)	(25,062.00)	(143,643.00)	(118,581.00)	(17.5)
10-52-996	ADMIN OVERHEAD-IT SVCS	3,774.00	3,774.00	17,008.00	13,234.00	22.2
	TOTAL CITY CLERKS OFFICE	84,856.76	84,856.76	148,643.00	63,786.24	57.1

FINANCE

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
10-53-501	SALARIES	96,579.48	96,579.48	394,819.00	298,239.52	24.5
10-53-502	OVERTIME	2,921.14	2,921.14	2,000.00	(921.14)	146.1
10-53-508	LEAVE CASHOUT	.00	.00	11,402.00	11,402.00	.0
10-53-510	SOCIAL SECURITY EXPENSE	119.04	119.04	.00	(119.04)	.0
10-53-511	MEDICARE FICA	1,496.61	1,496.61	6,827.00	5,330.39	21.9
10-53-512	EMPLOYEE GROUP BENEFITS	15,735.15	15,735.15	117,303.00	101,567.85	13.4
10-53-515	UNEMPLOYMENT	2,619.00	2,619.00	5,620.00	3,001.00	46.6
10-53-516	WORKERS' COMPENSATION	.00	.00	1,781.00	1,781.00	.0
10-53-518	PERS	19,724.95	19,724.95	103,575.00	83,850.05	19.0
10-53-519	UTILITY BENEFIT	4,050.42	4,050.42	28,500.00	24,449.58	14.2
10-53-545	TRAINING/TRAVEL	6,575.40	6,575.40	36,000.00	29,424.60	18.3
10-53-561	SUPPLIES	1,787.98	1,787.98	8,000.00	6,212.02	22.4
10-53-601	VEHICLE MT. (PARTS & TOOLS)	884.90	884.90	.00	(884.90)	.0
10-53-602	GASOLINE	127.47	127.47	1,200.00	1,072.53	10.6
10-53-622	TELEPHONE	71.28	71.28	1,000.00	928.72	7.1
10-53-627	STAFF CELLULAR PHONES	126.51	126.51	660.00	533.49	19.2
10-53-640	SALES TAX AUDITS	.00	.00	15,000.00	15,000.00	.0
10-53-641	AUDITING EXPENSE	35,882.41	35,882.41	75,000.00	39,117.59	47.8
10-53-649	OTHER PROFESSIONAL SVS	58,833.75	58,833.75	71,934.00	13,100.25	81.8
10-53-661	VEHICLE MAINT/REPAIRS	242.65	242.65	1,391.00	1,148.35	17.4
10-53-668	HARDWARE/SOFTWARE SUP/669	10,892.00	10,892.00	25,848.00	14,956.00	42.1
10-53-669	OTHER PURCHASED SERVICES	76,791.03	76,791.03	91,431.00	14,639.97	84.0
10-53-683	MINOR EQUIPMENT	1,391.11	1,391.11	4,500.00	3,108.89	30.9
10-53-721	INSURANCE	.00	.00	3,600.00	3,600.00	.0
10-53-724	DUES/SUBSCRIPTIONS	.00	.00	1,500.00	1,500.00	.0
10-53-735	FINANCE CHARGES/PENALTIES	(486.20)	(486.20)	5,000.00	5,486.20	(9.7)
10-53-736	BANK CHARGES	11,682.54	11,682.54	35,000.00	23,317.46	33.4
10-53-799	MISCELLANEOUS EXPENSES	419.55	419.55	1,000.00	580.45	42.0
10-53-875	INDIRECT COST RECOVERY	(98,088.00)	(98,088.00)	(542,215.00)	(444,127.00)	(18.1)
10-53-996	ADMIN OVERHEAD-IT SVCS	4,991.55	4,991.55	22,505.00	17,513.45	22.2
	TOTAL FINANCE	255,371.72	255,371.72	530,181.00	274,809.28	48.2

PLANNING

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING DECEMBER 31, 2018

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
10-54-501	SALARIES	60,285.08	60,285.08	127,922.00	67,636.92	47.1
10-54-502	OVERTIME	112.72	112.72	.00	(112.72)	.0
10-54-508	LEAVE CASHOUT	.00	.00	2,534.00	2,534.00	.0
10-54-511	MEDICARE FICA	885.71	885.71	1,855.00	969.29	47.8
10-54-512	EMPLOYEE GROUP BENEFITS	13,445.79	13,445.79	44,424.00	30,978.21	30.3
10-54-515	UNEMPLOYMENT	3,330.00	3,330.00	1,831.00	(1,499.00)	181.9
10-54-516	WORKERS' COMPENSATION	.00	.00	484.00	484.00	.0
10-54-518	PERS	13,287.50	13,287.50	28,143.00	14,855.50	47.2
10-54-519	UTILITY BENEFIT	951.36	951.36	9,120.00	8,168.64	10.4
10-54-545	TRAINING/TRAVEL	.00	.00	5,000.00	5,000.00	.0
10-54-561	SUPPLIES	922.53	922.53	5,600.00	4,677.47	16.5
10-54-563	WEARING APPAREL	.00	.00	300.00	300.00	.0
10-54-601	VEHICLE PARTS	242.19	242.19	1,000.00	757.81	24.2
10-54-602	GASOLINE	341.87	341.87	1,800.00	1,458.13	19.0
10-54-621	ELECTRICITY	306.89	306.89	1,440.00	1,133.11	21.3
10-54-622	TELEPHONE	35.64	35.64	200.00	164.36	17.8
10-54-623	HEATING FUEL	95.72	95.72	2,400.00	2,304.28	4.0
10-54-626	WATER/SEWER/GARBAGE	316.02	316.02	1,400.00	1,083.98	22.6
10-54-627	STAFF CELLULAR PHONES	265.51	265.51	660.00	394.49	40.2
10-54-642	LEGAL FEES	.00	.00	5,000.00	5,000.00	.0
10-54-648	CODE ENFORCEMENT ACTIVITIES	.00	.00	1,500.00	1,500.00	.0
10-54-649	OTHER PROFESSIONAL FEES	11,625.36	11,625.36	50,000.00	38,374.64	23.3
10-54-661	VEHICLE MAINT/REPAIRS	242.65	242.65	1,391.00	1,148.35	17.4
10-54-668	HARDWARE/SOFTWARE SUPPORT	1,929.00	1,929.00	4,500.00	2,571.00	42.9
10-54-669	PROFESSIONAL SERVICES	.00	.00	3,060.00	3,060.00	.0
10-54-683	MINOR EQUIPMENT	.00	.00	5,500.00	5,500.00	.0
10-54-690	CAPITAL EXPENDITURES	59,455.73	59,455.73	110,000.00	50,544.27	54.1
10-54-721	INSURANCE	443.73	443.73	1,900.00	1,456.27	23.4
10-54-724	DUES & SUBSCRIPTION	.00	.00	240.00	240.00	.0
10-54-727	ADVERTISING	247.00	247.00	2,000.00	1,753.00	12.4
10-54-771	NUISANCE ENFORCEMENT EXPENSE	.00	.00	200.00	200.00	.0
10-54-799	MISCELLANEOUS EXPENSES	88.99	88.99	1,000.00	911.01	8.9
10-54-996	ADMIN OVERHEAD-IT SVCS	3,774.00	3,774.00	17,008.00	13,234.00	22.2
	TOTAL PLANNING	172,630.99	172,630.99	439,412.00	266,781.01	39.3

TECHNOLOGY DEPARTMENTS

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
10-55-501	SALARIES	40,504.18	40,504.18	88,759.00	48,254.82	45.6
10-55-511	MEDICARE FICA	618.49	618.49	1,287.00	668.51	48.1
10-55-512	EMPLOYEE GROUP BENEFITS	3,342.00	3,342.00	22,212.00	18,870.00	15.1
10-55-515	UNEMPLOYMENT	.00	.00	888.00	888.00	.0
10-55-516	WORKERS' COMPENSATION	.00	.00	336.00	336.00	.0
10-55-518	PERS	8,910.94	8,910.94	19,527.00	10,616.06	45.6
10-55-519	UTILITY BENEFIT	1,349.72	1,349.72	4,560.00	3,210.28	29.6
10-55-545	TRAINING/TRAVEL	.00	.00	5,000.00	5,000.00	.0
10-55-561	SUPPLIES	374.91	374.91	4,500.00	4,125.09	8.3
10-55-601	VEHICLE MT. (PARTS & TOOLS)	176.90	176.90	.00	(176.90)	.0
10-55-602	GASOLINE	439.55	439.55	1,440.00	1,000.45	30.5
10-55-627	STAFF CELLULAR PHONES	126.51	126.51	1,600.00	1,473.49	7.9
10-55-649	OTHER PROFESSIONAL SERVICES	76,570.85	76,570.85	180,000.00	103,429.15	42.5
10-55-661	VEHICLE MAINT/REPAIRS	242.65	242.65	1,391.00	1,148.35	17.4
10-55-667	CONNECTIVITY SERVICES	107,452.28	107,452.28	245,000.00	137,547.72	43.9
10-55-668	SOFTWARE/SUPPORT	4,323.75	4,323.75	30,000.00	25,676.25	14.4

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
10-55-683	MINOR EQUIPMENT	6,426.74	6,426.74	20,000.00	13,573.26	32.1
10-55-721	INSURANCE	.00	.00	1,500.00	1,500.00	.0
10-55-732	EQUIPMENT RENTAL	17,188.92	17,188.92	45,000.00	27,811.08	38.2
10-55-799	MISCELLANEOUS EXPENSES	103.41	103.41	1,000.00	896.59	10.3
10-55-875	INDIRECT COST RECOVERY	(109,686.24)	(109,686.24)	495,000.00	604,686.24	(22.2)
10-55-996	ADMIN OVERHEAD-IT SVCS	14,315.01	14,315.01	64,614.00	50,298.99	22.2
	TOTAL TECHNOLOGY DEPARTMENTS	172,780.57	172,780.57	1,233,614.00	1,060,833.43	14.0
	CITY ATTORNEY'S OFFICE					
10-56-501	SALARIES	59,436.96	59,436.96	131,840.00	72,403.04	45.1
10-56-510	SOCIAL SECURITY	22.32	22.32	.00	(22.32)	.0
10-56-511	MEDICARE	868.58	868.58	1,912.00	1,043.42	45.4
10-56-512	EMPLOYEE GROUP BENEFITS	7,521.06	7,521.06	25,920.00	18,398.94	29.0
10-56-515	UNEMPLOYMENT	.00	.00	888.00	888.00	.0
10-56-516	WORKERS' COMPENSATION	.00	.00	499.00	499.00	.0
10-56-518	PERS	12,996.96	12,996.96	22,212.00	9,215.04	58.5
10-56-519	UTILITY BENEFIT	422.16	422.16	4,560.00	4,137.84	9.3
10-56-545	TRANING/TRAVEL	1,067.60	1,067.60	6,500.00	5,432.40	16.4
10-56-561	SUPPLIES	351.21	351.21	3,000.00	2,648.79	11.7
10-56-627	STAFF CELLULAR PHONES	126.51	126.51	660.00	533.49	19.2
10-56-642	LEGAL FEES	3,020.00	3,020.00	25,000.00	21,980.00	12.1
10-56-649	PROFESSIONAL SERVICES	.00	.00	134,400.00	134,400.00	.0
10-56-669	OTHER PURCHASED SERVICES	3,634.10	3,634.10	7,000.00	3,365.90	51.9
10-56-721	INSURANCE	.00	.00	1,000.00	1,000.00	.0
10-56-724	DUES AND SUBSCRIPTIONS	50.00	50.00	1,500.00	1,450.00	3.3
10-56-799	MISCELLANEOUS EXPENSE	.00	.00	1,200.00	1,200.00	.0
10-56-875	INDIRECT COST RECOVERY	(11,562.00)	(11,562.00)	49,590.00	61,152.00	(23.3)
10-56-996	ADMIN OVERHEAD-IT SVCS	3,159.00	3,159.00	14,260.00	11,101.00	22.2
	TOTAL CITY ATTORNEY'S OFFICE	81,114.46	81,114.46	431,941.00	350,826.54	18.8
	FIRE DEPARTMENT					
10-60-501	SALARIES	246,190.86	246,190.86	511,809.00	265,618.14	48.1
10-60-502	FLSA OVERTIME	26,161.37	26,161.37	55,757.00	29,595.63	46.9
10-60-506	CALL BACK OVERTIME	24,554.98	24,554.98	44,000.00	19,445.02	55.8
10-60-508	LEAVE CASHOUT	9,450.36	9,450.36	20,251.00	10,800.64	46.7
10-60-510	SOCIAL SECURITY EXPENSE	1,810.18	1,810.18	1,769.00	(41.18)	102.3
10-60-511	MEDICARE FICA	4,670.87	4,670.87	9,184.00	4,513.13	50.9
10-60-512	EMPLOYEE GROUP BENEFITS	48,516.39	48,516.39	177,696.00	129,179.61	27.3
10-60-515	UNEMPLOYMENT	.00	.00	7,100.00	7,100.00	.0
10-60-516	WORKERS' COMPENSATION	.00	.00	35,868.00	35,868.00	.0
10-60-518	PERS	60,251.85	60,251.85	139,337.00	79,085.15	43.2
10-60-519	UTILITY BENEFIT	5,350.78	5,350.78	36,480.00	31,129.22	14.7
10-60-545	TRAINING/TRAVEL	3,363.71	3,363.71	19,878.00	16,514.29	16.9
10-60-561	SUPPLIES	4,079.56	4,079.56	22,500.00	18,420.44	18.1
10-60-563	WEARING APPAREL	2,280.41	2,280.41	15,687.00	13,406.59	14.5
10-60-567	FIRE PREVENTION PROGRAM	3,964.54	3,964.54	5,200.00	1,235.46	76.2
10-60-600	VEHICLE MT. (PARTS & TOOLS)	.00	.00	3,200.00	3,200.00	.0
10-60-601	VEHICLE MT. (PARTS & TOOLS)	13,571.48	13,571.48	27,250.00	13,678.52	49.8
10-60-602	GASOLINE/DIESEL/OIL	4,261.76	4,261.76	14,400.00	10,138.24	29.6

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
10-60-621	ELECTRICITY	6,911.93	6,911.93	18,720.00	11,808.07	36.9
10-60-622	TELEPHONE	607.03	607.03	2,500.00	1,892.97	24.3
10-60-623	HEATING FUEL	6,390.87	6,390.87	24,000.00	17,609.13	26.6
10-60-626	WATER/SEWER/GARBAGE	2,414.48	2,414.48	8,500.00	6,085.52	28.4
10-60-627	STAFF CELLULAR PHONES	733.93	733.93	2,640.00	1,906.07	27.8
10-60-647	COLLECTION/SMALL CLAIMS	.00	.00	31,200.00	31,200.00	.0
10-60-649	VOLUNTEER STIPEND	6,161.00	6,161.00	28,540.00	22,379.00	21.6
10-60-660	VEHICLE MAINT SERVICES	2,590.00	2,590.00	8,000.00	5,410.00	32.4
10-60-661	VEHICLE MAINT/REPAIRS	1,617.65	1,617.65	9,274.00	7,656.35	17.4
10-60-662	PROPERTY MAINT	1,060.34	1,060.34	5,500.00	4,439.66	19.3
10-60-669	OTHER PURCHASED SERVICES	4,558.25	4,558.25	22,500.00	17,941.75	20.3
10-60-683	MINOR EQUIPMENT	3,054.59	3,054.59	16,800.00	13,745.41	18.2
10-60-699	XFER TO F-58 FLEET REPLACEMENT	71,217.61	71,217.61	71,218.00	.39	100.0
10-60-721	INSURANCE	.00	.00	53,000.00	53,000.00	.0
10-60-724	DUES/SUBSCRIPTIONS	2,436.00	2,436.00	7,324.00	4,888.00	33.3
10-60-727	ADVERTISING	15.50	15.50	1,500.00	1,484.50	1.0
10-60-799	MISCELLANEOUS EXPENSES	89.25	89.25	1,000.00	910.75	8.9
10-60-996	ADMIN OVERHEAD-IT SVCS	3,774.00	3,774.00	17,008.00	13,234.00	22.2
	TOTAL FIRE DEPARTMENT	572,111.53	572,111.53	1,476,590.00	904,478.47	38.8

POLICE

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
10-61-501	SALARIES	626,911.00	626,911.00	1,451,422.00	824,511.00	43.2
10-61-502	OVERTIME	85,161.30	85,161.30	212,000.00	126,838.70	40.2
10-61-508	LEAVE CASHOUT	17,379.70	17,379.70	25,000.00	7,620.30	69.5
10-61-510	SOCIAL SECURITY EXPENSE	175.58	175.58	6,377.00	6,201.42	2.8
10-61-511	MEDICARE	10,828.38	10,828.38	24,120.00	13,291.62	44.9
10-61-512	GROUP HEALTH INSURANCE	104,067.75	104,067.75	399,816.00	295,748.25	26.0
10-61-515	UNEMPLOYMENT	.00	.00	19,526.00	19,526.00	.0
10-61-516	WORKERS' COMPENSATION	.00	.00	51,722.00	51,722.00	.0
10-61-518	PERS	143,943.85	143,943.85	343,326.00	199,382.15	41.9
10-61-519	UTILITY BENEFIT	13,039.75	13,039.75	100,320.00	87,280.25	13.0
10-61-520	RELOCATION COSTS	.00	.00	7,000.00	7,000.00	.0
10-61-530	TEMP POLICE OFF RELATED COSTS	193.77	193.77	.00	(193.77)	.0
10-61-545	TRAINING/TRAVEL	7,045.74	7,045.74	46,000.00	38,954.26	15.3
10-61-561	SUPPLIES	2,342.75	2,342.75	15,000.00	12,657.25	15.6
10-61-563	EMPLOYEE WEARING APPAREL	.00	.00	21,250.00	21,250.00	.0
10-61-601	VEHICLE MT. (PARTS & TOOLS)	2,150.07	2,150.07	6,000.00	3,849.93	35.8
10-61-602	GASOLINE/DIESEL/OIL	10,329.08	10,329.08	36,000.00	25,670.92	28.7
10-61-621	ELECTRICITY	18,129.16	18,129.16	40,800.00	22,670.84	44.4
10-61-622	TELEPHONE	7,215.89	7,215.89	20,500.00	13,284.11	35.2
10-61-623	HEATING FUEL	7,130.67	7,130.67	30,000.00	22,869.33	23.8
10-61-626	WATER/SEWER/GARBAGE	2,184.28	2,184.28	10,000.00	7,815.72	21.8
10-61-627	STAFF CELLULAR PHONES	2,360.78	2,360.78	7,260.00	4,899.22	32.5
10-61-660	VEHICLE MAINT SERVICES	326.75	326.75	6,000.00	5,673.25	5.5
10-61-661	VEHICLE MAINT/REPAIR	3,235.31	3,235.31	18,547.00	15,311.69	17.4
10-61-668	SART EXAMS	.00	.00	10,000.00	10,000.00	.0
10-61-669	OTHER PURCHASED SERVICES	11,113.43	11,113.43	25,000.00	13,886.57	44.5
10-61-683	MINOR EQUIPMENT	5,200.93	5,200.93	27,900.00	22,699.07	18.6
10-61-690	DISPATCH CENTER CONSOLE	.00	.00	335,000.00	335,000.00	.0
10-61-699	XFER TO FLEET REPLACE FUND	.00	.00	50,000.00	50,000.00	.0
10-61-721	INSURANCE	.00	.00	122,972.00	122,972.00	.0
10-61-724	DUES/SUBSCRIPTIONS	825.00	825.00	1,000.00	175.00	82.5

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
10-61-996	ADMIN OVERHEAD-IT SVCS	13,492.00	13,492.00	60,904.00	47,412.00	22.2
	TOTAL POLICE	1,094,782.92	1,094,782.92	3,530,762.00	2,435,979.08	31.0
	PUBLIC WORKS-ADMIN					
10-65-501	SALARIES	29,069.49	29,069.49	23,407.00	(5,662.49)	124.2
10-65-502	OVERTIME	265.68	265.68	.00	(265.68)	.0
10-65-508	LEAVE CASHOUT	.00	.00	328.00	328.00	.0
10-65-511	MEDICARE FICA	453.70	453.70	339.00	(114.70)	133.8
10-65-512	EMPLOYEE GROUP BENEFITS	4,478.43	4,478.43	25,544.00	21,065.57	17.5
10-65-515	UNEMPLOYMENT	259.91	259.91	1,021.00	761.09	25.5
10-65-516	WORKERS' COMPENSATION	.00	.00	89.00	89.00	.0
10-65-518	PERS	6,453.76	6,453.76	5,149.00	(1,304.76)	125.3
10-65-519	UTILITY BENEFIT	577.89	577.89	5,244.00	4,666.11	11.0
10-65-545	TRAINING/TRAVEL	.00	.00	5,000.00	5,000.00	.0
10-65-561	SUPPLIES	309.60	309.60	1,000.00	690.40	31.0
10-65-601	VEHICLE PARTS	546.83	546.83	1,000.00	453.17	54.7
10-65-602	GASOLINE/DIESEL/OIL	(37.81)	(37.81)	4,200.00	4,237.81	(.9)
10-65-621	ELECTRICITY	6,265.50	6,265.50	.00	(6,265.50)	.0
10-65-622	TELEPHONE	53.97	53.97	150.00	96.03	36.0
10-65-623	HEATING FUEL	9,171.38	9,171.38	9,600.00	428.62	95.5
10-65-626	WATER/SEWER/GARBAGE	316.02	316.02	1,233.00	916.98	25.6
10-65-627	STAFF CELLULAR PHONES	1,278.16	1,278.16	1,320.00	41.84	96.8
10-65-661	VEHICLE MAINT/REPAIRS	485.30	485.30	2,782.00	2,296.70	17.4
10-65-669	OTHER PURCHASED SERVICES	628.28	628.28	2,500.00	1,871.72	25.1
10-65-724	DUES/SUBSCRIPTIONS	.00	.00	500.00	500.00	.0
10-65-799	MISCELLANEOUS EXPENSES	.00	.00	500.00	500.00	.0
10-65-996	ADMIN OVERHEAD-IT SVCS	3,465.00	3,465.00	15,634.00	12,169.00	22.2
	TOTAL PUBLIC WORKS-ADMIN	64,041.09	64,041.09	106,540.00	42,498.91	60.1
	PW-STREETS & ROADS					
10-66-501	SALARIES	172,238.47	172,238.47	383,601.00	211,362.53	44.9
10-66-502	OVERTIME	13,229.86	13,229.86	20,000.00	6,770.14	66.2
10-66-508	LEAVE CASHOUT	8,169.13	8,169.13	19,899.00	11,729.87	41.1
10-66-511	MEDICARE FICA	2,840.46	2,840.46	5,852.00	3,011.54	48.5
10-66-512	EMPLOYEE GROUP BENEFITS	30,051.20	30,051.20	117,724.00	87,672.80	25.5
10-66-515	UNEMPLOYMENT	.00	.00	4,758.00	4,758.00	.0
10-66-516	WORKERS' COMPENSATION	.00	.00	17,018.00	17,018.00	.0
10-66-518	PERS	40,802.96	40,802.96	88,792.00	47,989.04	46.0
10-66-519	UTILITY BENEFIT	3,140.78	3,140.78	24,168.00	21,027.22	13.0
10-66-561	SUPPLIES	1,383.74	1,383.74	1,500.00	116.26	92.3
10-66-562	SIGNS	.00	.00	2,800.00	2,800.00	.0
10-66-563	WEARING APPAREL	.00	.00	2,500.00	2,500.00	.0
10-66-567	CALCIUM CHLORIDE	49,338.58	49,338.58	50,000.00	661.42	98.7
10-66-576	SALT	49,900.24	49,900.24	50,000.00	99.76	99.8
10-66-600	TIRES & WHEELS	3,930.05	3,930.05	18,000.00	14,069.95	21.8
10-66-601	VEHICLE MT. (PARTS & TOOLS)	9,321.63	9,321.63	50,000.00	40,678.37	18.6
10-66-602	GASOLINE/DIESEL/OIL	1,786.86	1,786.86	72,000.00	70,213.14	2.5
10-66-620	ELECTRICITY (STREET LTS)	20,390.55	20,390.55	36,000.00	15,609.45	56.6
10-66-621	ELECTRICITY	350.27	350.27	14,400.00	14,049.73	2.4

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING DECEMBER 31, 2018

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
10-66-622	TELEPHONE	17.82	17.82	100.00	82.18	17.8
10-66-623	HEATING FUEL	114.64	114.64	3,600.00	3,485.36	3.2
10-66-626	WATER/SEWER/GARBAGE	869.07	869.07	3,500.00	2,630.93	24.8
10-66-627	STAFF CELLULAR PHONES	437.44	437.44	1,320.00	882.56	33.1
10-66-647	STREET LIGHT MT & POLE RENTAL	1,155.39	1,155.39	19,000.00	17,844.61	6.1
10-66-661	VEHICLE MAINT/REPAIR	24,264.78	24,264.78	139,103.00	114,838.22	17.4
10-66-669	OTHER PURCHASED SERVICES	214.07	214.07	10,000.00	9,785.93	2.1
10-66-683	MINOR EQUIPMENT	.00	.00	7,000.00	7,000.00	.0
10-66-690	CAPITAL PROJECT EXPENDITURES	.00	.00	113,636.90	113,636.90	.0
10-66-691	CAP EXP ASPHALT KETTLE 01	.00	.00	27,356.00	27,356.00	.0
10-66-721	INSURANCE	.00	.00	21,000.00	21,000.00	.0
10-66-727	ADVERTISING	.00	.00	200.00	200.00	.0
10-66-771	GRAVEL (WAS #578)	351,537.00	351,537.00	350,000.00	(1,537.00)	100.4
10-66-772	CULVERTS 18"	.00	.00	18,000.00	18,000.00	.0
10-66-774	SEAWALL PIPE	92,013.60	92,013.60	91,200.00	(813.60)	100.9
10-66-799	MISCELLANEOUS EXPENSES	.00	.00	500.00	500.00	.0
10-66-996	ADMIN OVERHEAD-IT SVCS	3,159.00	3,159.00	14,260.00	11,101.00	22.2
	TOTAL PW-STREETS & ROADS	880,657.59	880,657.59	1,798,787.90	918,130.31	49.0

PROPERTY MAINTENANCE

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
10-70-501	SALARIES	116,883.92	116,883.92	307,480.00	190,596.08	38.0
10-70-502	OVERTIME	10,270.84	10,270.84	30,000.00	19,729.16	34.2
10-70-508	LEAVE CASHOUT	.00	.00	13,685.00	13,685.00	.0
10-70-510	SOCIAL SECURITY EXPENSE	842.45	842.45	1,746.00	903.55	48.3
10-70-511	MEDICARE FICA	1,896.40	1,896.40	4,893.00	2,996.60	38.8
10-70-512	EMPLOYEE GROUP BENEFITS	18,307.74	18,307.74	112,171.00	93,863.26	16.3
10-70-515	UNEMPLOYMENT	.00	.00	4,781.00	4,781.00	.0
10-70-516	WORKERS' COMPENSATION	.00	.00	15,257.00	15,257.00	.0
10-70-518	PERS	24,695.24	24,695.24	68,050.00	43,354.76	36.3
10-70-519	UTILITY BENEFIT	2,959.32	2,959.32	23,028.00	20,068.68	12.9
10-70-545	TRAINING/TRAVEL	.00	.00	4,000.00	4,000.00	.0
10-70-561	SUPPLIES	69.48	69.48	2,000.00	1,930.52	3.5
10-70-562	MATERIALS	.00	.00	2,000.00	2,000.00	.0
10-70-563	WEARING APPAREL	.00	.00	2,500.00	2,500.00	.0
10-70-566	CLEANUP GREENUP SUPPLIES	.00	.00	700.00	700.00	.0
10-70-580	BOILER EXPENSE	3,482.88	3,482.88	15,000.00	11,517.12	23.2
10-70-590	GLYCOL SUPPLIES	4,998.00	4,998.00	6,000.00	1,002.00	83.3
10-70-591	CARPENTRY EXPENSE	180.46	180.46	10,000.00	9,819.54	1.8
10-70-592	PLUMBING SUPPLIES	949.15	949.15	6,000.00	5,050.85	15.8
10-70-593	ELECTRICAL SUPPLIES	1,281.51	1,281.51	10,000.00	8,718.49	12.8
10-70-594	PAINT SUPPLIES	72.42	72.42	2,500.00	2,427.58	2.9
10-70-595	BOARDWALK REPAIR SUPPLIES	.00	.00	3,000.00	3,000.00	.0
10-70-601	VEHICLE MT. (PARTS & TOOLS)	1,005.92	1,005.92	3,000.00	1,994.08	33.5
10-70-602	GASOLINE/DIESEL/OIL	3,413.16	3,413.16	7,200.00	3,786.84	47.4
10-70-621	ELECTRICITY	4,545.86	4,545.86	14,400.00	9,854.14	31.6
10-70-622	TELEPHONE	88.36	88.36	100.00	11.64	88.4
10-70-623	HEATING FUEL	4,561.73	4,561.73	36,000.00	31,438.27	12.7
10-70-626	WATER/SEWER/GARBAGE	8,681.83	8,681.83	17,400.00	8,718.17	49.9
10-70-627	STAFF CELLULAR PHONES	235.17	235.17	1,320.00	1,084.83	17.8
10-70-661	VEHICLE MAINT/REPAIR	970.59	970.59	5,564.00	4,593.41	17.4
10-70-662	WIND TURBINE CONTRACT	.00	.00	5,300.00	5,300.00	.0
10-70-668	PARKS MAINTENANCE	13,358.02	13,358.02	17,500.00	4,141.98	76.3

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING DECEMBER 31, 2018

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
10-70-669	OTHER PURCHASED SERVICES	9,735.53	9,735.53	36,175.00	26,439.47	26.9
10-70-683	MINOR EQUIPMENT	6,947.27	6,947.27	11,175.00	4,227.73	62.2
10-70-690	CAPITAL EXPENDITURES	1,335.03	1,335.03	318,000.00	316,664.97	.4
10-70-694	FIRE ALARM PANEL	.00	.00	75,000.00	75,000.00	.0
10-70-721	INSURANCE	.00	.00	7,300.00	7,300.00	.0
10-70-776	4TH OF JULY	.00	.00	2,000.00	2,000.00	.0
10-70-799	MISCELLANEOUS EXPENSES	.00	.00	1,000.00	1,000.00	.0
10-70-875	INDIRECT COST RECOVERY	.00	.00	(272,257.00)	(272,257.00)	.0
10-70-996	ADMIN OVERHEAD-IT SVCS	6,011.00	6,011.00	27,146.00	21,135.00	22.1
	TOTAL PROPERTY MAINTENANCE	247,779.28	247,779.28	958,114.00	710,334.72	25.9
	PARKS & REC/BYC					
10-71-501	SALARIES	(2,660.00)	(2,660.00)	.00	2,660.00	.0
10-71-510	SOCIAL SECURITY EXPENSE	(164.92)	(164.92)	.00	164.92	.0
10-71-511	MEDICARE FICA	(38.57)	(38.57)	.00	38.57	.0
10-71-518	PERS	289.47	289.47	.00	(289.47)	.0
	TOTAL PARKS & REC/BYC	(2,574.02)	(2,574.02)	.00	2,574.02	.0
	COMMUNITY SERVICE					
10-72-745	LIBRARY CONTRIBUTION	33,800.00	33,800.00	67,600.00	33,800.00	50.0
10-72-760	COMMUNITY ACTION GRANT	47,167.50	47,167.50	87,454.00	40,286.50	53.9
10-72-798	UAF 4-H CONTRIBUTION	.00	.00	112,000.00	112,000.00	.0
	TOTAL COMMUNITY SERVICE	80,967.50	80,967.50	267,054.00	186,086.50	30.3
	IN KIND MATCH & TRANFERS					
10-73-550	CASH XFER POOL F40- SALES TAX	.00	.00	529,583.00	529,583.00	.0
10-73-551	CASH XFER POOL F40- ALCO TAX	.00	.00	6,000.00	6,000.00	.0
10-73-622	CASH XFER- FUND	.00	.00	80,580.00	80,580.00	.0
	TOTAL IN KIND MATCH & TRANFERS	.00	.00	616,163.00	616,163.00	.0
	TOTAL FUND EXPENDITURES	3,935,809.06	3,935,809.06	11,994,866.90	8,059,057.84	32.8
	NET REVENUE OVER EXPENDITURES	(3,935,809.06)	(3,935,809.06)	(11,994,866.90)	(8,059,057.84)	(32.8)

CITY OF BETHEL
BALANCE SHEET
DECEMBER 31, 2018

COMMUNITY SERVICE PATROL GRANT

	ASSETS			
27-10100	CASH IN COMBINED FUND		(106,721.73)	
27-13200	ACCOUNTS RECEIVABLE STATE		26,225.00	
	TOTAL ASSETS			(80,496.73)
	LIABILITIES AND EQUITY			
	FUND EQUITY			
	UNAPPROPRIATED FUND BALANCE:			
	REVENUE OVER EXPENDITURES - YTD	(106,721.73)		
	BALANCE - CURRENT DATE		(106,721.73)	
	TOTAL FUND EQUITY			(106,721.73)
	TOTAL LIABILITIES AND EQUITY			(106,721.73)

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING DECEMBER 31, 2018

COMMUNITY SERVICE PATROL GRANT

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	CSP PROGRAM					
27-50-501	SALARIES	67,630.96	67,630.96	282,518.00	214,887.04	23.9
27-50-502	OVERTIME	4,453.66	4,453.66	17,900.00	13,446.34	24.9
27-50-508	LEAVE CASHOUT	4,551.82	4,551.82	6,924.00	2,372.18	65.7
27-50-511	MEDICARE FICA	1,146.32	1,146.32	2,128.00	981.68	53.9
27-50-512	EMPLOYEE GROUP BENEFITS	10,026.00	10,026.00	66,636.00	56,610.00	15.1
27-50-515	UNEMPLOYMENT	74.38	74.38	2,663.00	2,588.62	2.8
27-50-516	WORKMEN'S COMP	.00	.00	4,564.00	4,564.00	.0
27-50-518	PERS	15,858.63	15,858.63	32,292.00	16,433.37	49.1
27-50-519	UTILITY BENEFIT	660.65	660.65	13,680.00	13,019.35	4.8
27-50-545	TRAINING/TRAVEL	.00	.00	2,525.00	2,525.00	.0
27-50-561	SUPPLIES	.00	.00	2,000.00	2,000.00	.0
27-50-563	WEARING APPAREL	.00	.00	3,194.00	3,194.00	.0
27-50-602	GASOLINE / DIESEL / OIL	1,497.47	1,497.47	9,000.00	7,502.53	16.6
27-50-627	STAFF CELLULAR PHONES	146.08	146.08	.00	(146.08)	.0
27-50-683	MINOR EQUIPMENT	675.76	675.76	2,000.00	1,324.24	33.8
	TOTAL CSP PROGRAM	106,721.73	106,721.73	448,024.00	341,302.27	23.8
	TOTAL FUND EXPENDITURES	106,721.73	106,721.73	448,024.00	341,302.27	23.8
	NET REVENUE OVER EXPENDITURES	(106,721.73)	(106,721.73)	(448,024.00)	(341,302.27)	(23.8)

CITY OF BETHEL
BALANCE SHEET
DECEMBER 31, 2018

YK REG AQUA HLTH & SAFETY CTR

	ASSETS			
40-10100	CASH IN COMBINED FUND		3,247,397.56	
40-14200	INVENTORY-HEATING FUEL		23,178.75	
40-16300	BUILDINGS		21,831,540.08	
40-16500	MACHINERY & EQUIPMENT		1,465,627.00	
40-16800	ACCUM DEPR BUILDING		(2,669,380.32)	
40-17000	ACCUM DEPR - M & E		(321,559.67)	
	TOTAL ASSETS			23,576,803.40
	LIABILITIES AND EQUITY			
	LIABILITIES			
40-20100	VOUCHERS PAYABLE		21,880.00	
40-25950	DUE TO/FROM POOL MGMT CO.		65,232.62	
	TOTAL LIABILITIES			87,112.62
	FUND EQUITY			
40-30100	CONTRIBUTED CAPITAL-STATE		23,061,119.31	
40-30200	CONTRIBUTED CAPITAL- OTHER		236,047.77	
	UNAPPROPRIATED FUND BALANCE:			
40-39900	FUND BALANCE	525,351.31		
	REVENUE OVER EXPENDITURES - YTD	(379,283.61)		
	BALANCE - CURRENT DATE		146,067.70	
	TOTAL FUND EQUITY			23,443,234.78
	TOTAL LIABILITIES AND EQUITY			23,530,347.40

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING DECEMBER 31, 2018

YK REG AQUA HLTH & SAFETY CTR

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	LOCAL FUNDED EXPENDITURES					
40-50-602	GASOLINE/OIL/DIESEL	502.62	502.62	2,400.00	1,897.38	20.9
40-50-621	ELECTRICITY	53,745.74	53,745.74	115,200.00	61,454.26	46.7
40-50-622	TELEPHONE	629.82	629.82	1,256.00	626.18	50.1
40-50-623	HEATING FUEL	55,416.95	55,416.95	240,000.00	184,583.05	23.1
40-50-624	WATER/SEWER/GARBAGE	14,852.96	14,852.96	52,000.00	37,147.04	28.6
40-50-646	CONTRACTOR'S FEES	224,429.93	224,429.93	916,354.00	691,924.07	24.5
40-50-649	PROFESSIONAL SVS	.00	.00	148,320.00	148,320.00	.0
40-50-661	VEHICL MAINT/REPAIR	16.79	16.79	1,000.00	983.21	1.7
40-50-669	OTHER PURCHASED SERVICES	140.43	140.43	25,160.00	25,019.57	.6
40-50-683	MINOR EQUIPMENT	845.07	845.07	.00	(845.07)	.0
40-50-699	CAPITAL EXP-SERVER DOMAIN	13,652.30	13,652.30	30,000.00	16,347.70	45.5
40-50-721	INSURANCE	.00	.00	39,000.00	39,000.00	.0
40-50-996	ADMIN OVERHEAD-IT SVCS	9,345.00	9,345.00	42,172.00	32,827.00	22.2
40-50-997	ICR-PROPERTY MAINTENANCE-5%	.00	.00	41,251.00	41,251.00	.0
40-50-998	ADMINISTRATIVE OVERHEAD-GF	5,706.00	5,706.00	28,755.00	23,049.00	19.8
	TOTAL LOCAL FUNDED EXPENDITURES	379,283.61	379,283.61	1,682,868.00	1,303,584.39	22.5
	TOTAL FUND EXPENDITURES	379,283.61	379,283.61	1,682,868.00	1,303,584.39	22.5
	NET REVENUE OVER EXPENDITURES	(379,283.61)	(379,283.61)	(1,682,868.00)	(1,303,584.39)	(22.5)

CITY OF BETHEL
BALANCE SHEET
DECEMBER 31, 2018

E-911 SYSTEM/SURCHARGE

	ASSETS			
41-10100	CASH IN COMBINED FUND		86,686.40	
	TOTAL ASSETS			86,686.40
	LIABILITIES AND EQUITY			
	FUND EQUITY			
	UNAPPROPRIATED FUND BALANCE:			
41-39900	FUND BALANCES	59,488.03		
	REVENUE OVER EXPENDITURES - YTD	(46,938.05)		
	BALANCE - CURRENT DATE		12,549.98	
	TOTAL FUND EQUITY			12,549.98
	TOTAL LIABILITIES AND EQUITY			12,549.98

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING DECEMBER 31, 2018

E-911 SYSTEM/SURCHARGE

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	E-911 SERVICES					
41-50-501	SALARIES	6,783.02	6,783.02	54,315.00	47,531.98	12.5
41-50-508	LEAVE CASHOUT	.00	.00	2,716.00	2,716.00	.0
41-50-511	MEDICARE FICA	98.36	98.36	788.00	689.64	12.5
41-50-512	EMPLOYEE GROUP BENEFITS	.00	.00	22,212.00	22,212.00	.0
41-50-515	UNEMPLOYMENT	.00	.00	888.00	888.00	.0
41-50-516	WORKERS' COMPENSATION	.00	.00	205.00	205.00	.0
41-50-518	PERS	1,492.26	1,492.26	11,949.00	10,456.74	12.5
41-50-519	UTILITY BENEFIT	1,245.59	1,245.59	4,560.00	3,314.41	27.3
41-50-649	OTHER PROFESSIONAL SRVS	34,216.95	34,216.95	35,500.00	1,283.05	96.4
41-50-669	OTHER PURCHASED SERVICES	701.87	701.87	5,000.00	4,298.13	14.0
41-50-721	INSURANCE	.00	.00	1,240.00	1,240.00	.0
41-50-732	RENTS & LEASES	2,400.00	2,400.00	4,800.00	2,400.00	50.0
	TOTAL E-911 SERVICES	46,938.05	46,938.05	144,173.00	97,234.95	32.6
	TOTAL FUND EXPENDITURES	46,938.05	46,938.05	144,173.00	97,234.95	32.6
	NET REVENUE OVER EXPENDITURES	(46,938.05)	(46,938.05)	(144,173.00)	(97,234.95)	(32.6)

CITY OF BETHEL
BALANCE SHEET
DECEMBER 31, 2018

SOLID WASTE SERVICES

	ASSETS			
50-10100	CASH IN COMBINED FUND		4,504,874.13	
50-13100	ACCOUNTS RECEIVABLE		136,374.22	
50-13900	ALLOWANCE FOR DOUBTFUL ACCTS		(17,456.00)	
50-14200	INVENTORY - HEATING FUEL		803.53	
50-14400	INVENTORY - DIESEL		2,472.40	
50-16100	LAND		18,252.00	
50-16300	BUILDINGS		96,568.13	
50-16400	PLANTS AND LINES-GENERAL		22,428.30	
50-16500	MACHINERY & EQUIP-GENERAL		639,282.26	
50-16600	VEHICLES-GENERAL		427,986.87	
50-16800	ACCUM DEPR-BUILDINGS		(49,373.86)	
50-16900	ACCUM DEPR-PLANT/LINE-GNL		(16,488.51)	
50-17000	ACCUM DEP-M&E GENERAL		(545,694.05)	
50-17100	ACCUM DEPR-VEHICLES-GENERAL		(100,661.99)	
50-19000	DEFERRED OUTFLOW-PENSION		102,771.44	
	TOTAL ASSETS			5,222,138.87
	LIABILITIES AND EQUITY			
	LIABILITIES			
50-20100	VOUCHERS PAYABLE		1,629.93	
50-22100	ACCRUED VACATION		33,982.39	
50-22200	VACATION/SICK LEAVE		1,768.25	
50-28500	LANDFILL CLOSURE.POSTCLOS		2,517,098.01	
50-29000	DEFERRED INFLOW-PENSION		5,815.60	
50-29100	PENSION LIABILITY		521,780.64	
	TOTAL LIABILITIES			3,082,074.82
	FUND EQUITY			
	UNAPPROPRIATED FUND BALANCE:			
50-39900	FUND BALANCE	1,892,515.93		
	REVENUE OVER EXPENDITURES - YTD	(351,755.65)		
	BALANCE - CURRENT DATE		1,540,760.28	
	TOTAL FUND EQUITY			1,540,760.28
	TOTAL LIABILITIES AND EQUITY			4,622,835.10

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING DECEMBER 31, 2018

SOLID WASTE SERVICES

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	HAULED REFUSE					
50-70-501	SALARIES	55,080.75	55,080.75	114,498.00	59,417.25	48.1
50-70-502	OVERTIME	3,115.68	3,115.68	10,000.00	6,884.32	31.2
50-70-508	LEAVE CASHOUT	.00	.00	5,444.00	5,444.00	.0
50-70-511	MEDICARE FICA	858.63	858.63	1,805.00	946.37	47.6
50-70-512	EMPLOYEE GROUP BENEFITS	6,856.53	6,856.53	36,650.00	29,793.47	18.7
50-70-515	UNEMPLOYMENT	.00	.00	2,017.00	2,017.00	.0
50-70-516	WORKERS' COMPENSATION	.00	.00	8,684.00	8,684.00	.0
50-70-518	PERS	12,803.24	12,803.24	27,389.00	14,585.76	46.8
50-70-519	UTILITY BENEFIT	412.83	412.83	7,524.00	7,111.17	5.5
50-70-545	TRAINING/TRAVEL	.00	.00	500.00	500.00	.0
50-70-561	SUPPLIES	.00	.00	500.00	500.00	.0
50-70-563	WEARING APPAREL	.00	.00	600.00	600.00	.0
50-70-600	TIRES & WHEELS	.00	.00	2,000.00	2,000.00	.0
50-70-601	VEHICLE PARTS	1,609.92	1,609.92	20,000.00	18,390.08	8.1
50-70-602	GASOLINE / DIESEL / OIL	.00	.00	21,600.00	21,600.00	.0
50-70-661	VEHICLE MAINT/REPAIRS	12,132.38	12,132.38	69,551.00	57,418.62	17.4
50-70-669	OTHER PURCHASED SERVICES	.00	.00	500.00	500.00	.0
50-70-683	MINOR EQUIPMENT	31,962.30	31,962.30	40,000.00	8,037.70	79.9
50-70-721	INSURANCE	.00	.00	4,000.00	4,000.00	.0
50-70-738	BAD DEBTS EXPENSE	.00	.00	3,000.00	3,000.00	.0
50-70-998	ADMINISTRATIVE OVERHEAD-GF	8,237.00	8,237.00	41,490.00	33,253.00	19.9
	TOTAL HAULED REFUSE	133,069.26	133,069.26	417,752.00	284,682.74	31.9
	LANDFILL OPERATIONS					
50-71-501	SALARIES	73,993.13	73,993.13	154,675.00	80,681.87	47.8
50-71-502	OVERTIME	4,002.57	4,002.57	10,000.00	5,997.43	40.0
50-71-508	LEAVE CASHOUT	8,055.48	8,055.48	6,877.00	(1,178.48)	117.1
50-71-511	MEDICARE FICA	1,251.17	1,251.17	2,221.00	969.83	56.3
50-71-512	EMPLOYEE GROUP BENEFITS	7,269.78	7,269.78	49,977.00	42,707.22	14.6
50-71-515	UNEMPLOYMENT	.00	.00	1,817.00	1,817.00	.0
50-71-516	WORKERS' COMPENSATION	.00	.00	5,271.00	5,271.00	.0
50-71-518	PERS	17,159.10	17,159.10	33,694.00	16,534.90	50.9
50-71-519	UTILITY BENEFIT	583.75	583.75	10,260.00	9,676.25	5.7
50-71-545	TRAINING/TRAVEL	.00	.00	3,000.00	3,000.00	.0
50-71-561	SUPPLIES	37,737.36	37,737.36	42,500.00	4,762.64	88.8
50-71-563	WEARING APPAREL	.00	.00	1,500.00	1,500.00	.0
50-71-601	VEHICLE PARTS	2,606.88	2,606.88	24,451.84	21,844.96	10.7
50-71-602	GASOLINE / DIESEL / OIL	802.82	802.82	12,000.00	11,197.18	6.7
50-71-621	ELECTRICITY	1,182.67	1,182.67	3,000.00	1,817.33	39.4
50-71-623	HEATING FUEL	1,227.64	1,227.64	3,600.00	2,372.36	34.1
50-71-627	STAFF CELLULAR PHONES	218.72	218.72	548.16	329.44	39.9
50-71-649	ENGINEERING SERVICES	.00	.00	60,000.00	60,000.00	.0
50-71-661	VEHICLE MAINT/REPAIRS	32,857.45	32,857.45	69,551.00	36,693.55	47.2
50-71-669	OTHER PURCHASED SERVICES	338.16	338.16	15,500.00	15,161.84	2.2
50-71-683	MINOR EQUIPMENT	1,313.28	1,313.28	8,000.00	6,686.72	16.4
50-71-699	CAPITAL EXP-BELLY DUMP TRUCK	13,065.00	13,065.00	70,000.00	56,935.00	18.7
50-71-721	INSURANCE	.00	.00	4,000.00	4,000.00	.0
50-71-724	DUES & SUBSCRIPTION	40.00	40.00	.00	(40.00)	.0
50-71-996	ADMIN OVERHEAD-IT SVCS	3,432.74	3,432.74	15,490.00	12,057.26	22.2

SOLID WASTE SERVICES

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
50-71-998	ADMINISTRATIVE OVERHEAD-GF	10,138.00	10,138.00	51,040.00	40,902.00	19.9
	TOTAL LANDFILL OPERATIONS	217,275.70	217,275.70	658,973.00	441,697.30	33.0
	RECYCLING OPERATIONS					
50-72-623	HEATING FUEL	1,410.69	1,410.69	.00	(1,410.69)	.0
	TOTAL RECYCLING OPERATIONS	1,410.69	1,410.69	.00	(1,410.69)	.0
	TOTAL FUND EXPENDITURES	351,755.65	351,755.65	1,076,725.00	724,969.35	32.7
	NET REVENUE OVER EXPENDITURES	(351,755.65)	(351,755.65)	(1,076,725.00)	(724,969.35)	(32.7)

CITY OF BETHEL
BALANCE SHEET
DECEMBER 31, 2018

WATER & SEWER SERVICES

ASSETS

51-10100	CASH IN COMBINED FUND		4,079,361.25	
51-13100	ACCOUNTS RECEIVABLE		1,727,104.68	
51-13900	ALLOWANCE-DOUBTFUL ACCTS		4,922.13	
51-14200	HEATING FUEL INVENTORY		34,644.50	
51-14400	DIESEL FUEL INVENTORY		30,905.00	
51-16200	IMPROVEMENTS		12,187.41	
51-16300	BUILDINGS		2,869,625.96	
51-16400	PLANTS AND LINES-GENERAL		28,727,258.33	
51-16500	MACHINERY & EQUIP-GENERAL		223,338.57	
51-16600	VEHICLES-GENERAL		3,150,154.16	
51-16800	ACCUM DEPR-BUILDINGS		(2,871,573.24)	
51-16900	ACCUM DEPR-PLANT/LINE-GNL		(20,926,461.68)	
51-17000	ACCUM DEP-M&E GENERAL		(107,515.63)	
51-17100	ACCUM DEPR-VEHICLES-GENERAL		(2,246,216.20)	
51-18000	W/S CONSTRUCTION IN PROGRESS		11,314,992.99	
51-19000	DEFERRED OUTFLOW-PENSION		771,568.50	
	TOTAL ASSETS			26,794,296.73

LIABILITIES AND EQUITY

LIABILITIES

51-20100	VOUCHERS PAYABLE		(25,090.78)	
51-22100	ACCRUED VACATION		128,455.61	
51-22200	VACATION/SICK LEAVE		4,862.70	
51-25900	DUE TO/FROM OTHER FUNDS		1,996,668.23	
51-26100	UTILITY DEPOSITS		368,793.44	
51-27200	WATER SUB. FEE - DEF. MAINT.		86,909.88	
51-27300	SEWER SUB. FEE - DEF. MAINT.		92,930.88	
51-29000	DEFERRED INFLOW-PENSION		43,666.55	
51-29100	PENSION LIABILITY		3,917,369.07	
	TOTAL LIABILITIES			6,614,565.58

FUND EQUITY

51-30100	CONTRIBUTED CAPITAL-STATE		15,568,874.10	
51-30200	CONTRIBUTED CAPITAL-FED		9,074,659.94	
51-30300	CONTRIB CAP-CORP ENGR		5,816,281.20	
51-30400	CONTRIB CAP-PHS		972,517.00	
51-30500	CONTRIB CAP-EDA		311,207.20	
51-30600	CONTRIB CAP-U OF A		127,476.00	
51-30700	CONTRIBUTED CAPITAL VSW		8,280,868.37	
51-30800	CONTRIBUTED CAPITAL-RECD		72,736.71	
51-31900	CONTRIB CAP-OTHER		1,464,521.97	
51-31950	CONTRIB CAPITAL-FLEET REP FUND		23,460.12	
51-32100	AMORTIZATION CONTRIBUTION		(7,758,406.58)	
51-37900	DESIGNATED-CAP IMPROV & DEPREC		251,213.07	
	UNAPPROPRIATED FUND BALANCE:			
51-39900	FUND BALANCE	(15,676,948.79)		
	REVENUE OVER EXPENDITURES - YTD	(2,655,627.69)		

CITY OF BETHEL
BALANCE SHEET
DECEMBER 31, 2018

WATER & SEWER SERVICES

BALANCE - CURRENT DATE	(18,332,576.48)	
TOTAL FUND EQUITY		15,872,832.62
TOTAL LIABILITIES AND EQUITY		22,487,398.20

WATER & SEWER SERVICES

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	UTILITY BILLING					
51-80-501	SALARIES	35,783.03	35,783.03	85,784.00	50,000.97	41.7
51-80-502	OVERTIME	251.97	251.97	1,000.00	748.03	25.2
51-80-508	LEAVE CASHOUT	.00	.00	4,289.00	4,289.00	.0
51-80-511	MEDICARE FICA	525.08	525.08	1,258.00	732.92	41.7
51-80-512	GROUP HEALTH INSURANCE	7,440.01	7,440.01	38,871.00	31,430.99	19.1
51-80-515	UNEMPLOYMENT	1,251.32	1,251.32	1,638.00	386.68	76.4
51-80-516	WORKERS' COMPENSATION	.00	.00	328.00	328.00	.0
51-80-518	PERS	8,002.30	8,002.30	19,092.00	11,089.70	41.9
51-80-519	UTILITY BENEFIT	.00	.00	7,980.00	7,980.00	.0
51-80-545	TRAINING/TRAVEL	.00	.00	2,000.00	2,000.00	.0
51-80-561	SUPPLIES	1,765.40	1,765.40	4,000.00	2,234.60	44.1
51-80-649	ONLINE BILL PAY	742.00	742.00	2,000.00	1,258.00	37.1
51-80-683	MINOR EQUIPMENT	.00	.00	1,500.00	1,500.00	.0
51-80-721	INSURANCE	.00	.00	1,000.00	1,000.00	.0
51-80-727	ADVERTISING	.00	.00	500.00	500.00	.0
51-80-733	POSTAGE	6,604.59	6,604.59	12,000.00	5,395.41	55.0
51-80-736	BANK CHARGES	9,829.66	9,829.66	36,500.00	26,670.34	26.9
51-80-777	PROJECT-BOILER & HVAC REBUILD	114,496.00	114,496.00	620,000.00	505,504.00	18.5
51-80-799	MISCELLANEOUS EXPENSES	.00	.00	500.00	500.00	.0
51-80-996	ADMIN OVERHEAD-IT SVCS	3,159.00	3,159.00	14,260.00	11,101.00	22.2
51-80-998	ADMINISTRATIVE OVERHEAD-GF	6,173.00	6,173.00	39,145.00	32,972.00	15.8
	TOTAL UTILITY BILLING	196,023.36	196,023.36	893,645.00	697,621.64	21.9
	HAULED WATER					
51-81-501	SALARIES	198,821.02	198,821.02	434,695.00	235,873.98	45.7
51-81-502	OVERTIME	59,070.62	59,070.62	80,000.00	20,929.38	73.8
51-81-508	LEAVE CASHOUT	5,578.81	5,578.81	21,454.00	15,875.19	26.0
51-81-511	MEDICARE	3,919.61	3,919.61	7,463.00	3,543.39	52.5
51-81-512	EMPLOYEE GROUP BENEFITS	38,416.12	38,416.12	103,841.00	65,424.88	37.0
51-81-515	UNEMPLOYMENT	665.60	665.60	7,964.00	7,298.40	8.4
51-81-516	WORKERS' COMPENSATION	.00	.00	15,196.00	15,196.00	.0
51-81-518	PERS	56,736.19	56,736.19	113,233.00	56,496.81	50.1
51-81-519	UTILITY BENEFIT	7,105.47	7,105.47	39,558.00	32,452.53	18.0
51-81-561	SUPPLIES	2,001.80	2,001.80	5,000.00	2,998.20	40.0
51-81-563	WEARING APPAREL	.00	.00	4,000.00	4,000.00	.0
51-81-600	TIRES	36,296.67	36,296.67	41,000.00	4,703.33	88.5
51-81-601	VEHICLE MT. (PARTS & TOOLS)	30,300.61	30,300.61	50,000.00	19,699.39	60.6
51-81-602	GASOLINE/DIESEL/OIL	2,886.23	2,886.23	120,000.00	117,113.77	2.4
51-81-621	ELECTRICITY	2,112.78	2,112.78	7,200.00	5,087.22	29.3
51-81-622	TELEPHONE	17.82	17.82	100.00	82.18	17.8
51-81-623	HEATING FUEL	2,624.95	2,624.95	12,000.00	9,375.05	21.9
51-81-626	WATER/SEWER/GARBAGE	2,544.80	2,544.80	8,200.00	5,655.20	31.0
51-81-627	STAFF CELLULAR PHONES	332.44	332.44	1,320.00	987.56	25.2
51-81-650	LAB TESTS	750.00	750.00	5,000.00	4,250.00	15.0
51-81-661	VEHICLE MAINT/REPAIR	50,799.52	50,799.52	287,479.00	236,679.48	17.7
51-81-669	OTHER PURCHASED SERVICES	.00	.00	5,000.00	5,000.00	.0
51-81-683	MINOR EQUIPMENT	(482.10)	(482.10)	4,000.00	4,482.10	(12.1)
51-81-690	WATER TRUCKS	225,000.00	225,000.00	225,000.00	.00	100.0
51-81-721	INSURANCE	.00	.00	53,000.00	53,000.00	.0

WATER & SEWER SERVICES

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
51-81-722	INSURANCE-DED EXP & OTHER	7,663.88	7,663.88	10,000.00	2,336.12	76.6
51-81-738	BAD DEBT EXPENSE	.00	.00	9,000.00	9,000.00	.0
51-81-799	MISCELLANEOUS	.00	.00	1,000.00	1,000.00	.0
51-81-996	ADMIN OVERHEAD-IT SVCS	3,005.00	3,005.00	13,573.00	10,568.00	22.1
51-81-998	ADMINISTRATIVE OVERHEAD-GF	31,712.00	31,712.00	159,633.00	127,921.00	19.9
	TOTAL HAULED WATER	767,879.84	767,879.84	1,844,909.00	1,077,029.16	41.6
	PIPED WATER					
51-82-501	SALARIES	84,098.43	84,098.43	158,803.00	74,704.57	53.0
51-82-502	OVERTIME	17,018.13	17,018.13	30,000.00	12,981.87	56.7
51-82-508	LEAVE CASHOUT	1,243.11	1,243.11	7,379.00	6,135.89	16.9
51-82-511	MEDICARE	1,510.38	1,510.38	2,738.00	1,227.62	55.2
51-82-512	EMPLOYEE GROUP BENEFITS	12,172.36	12,172.36	47,756.00	35,583.64	25.5
51-82-515	UNEMPLOYMENT	.00	.00	4,210.00	4,210.00	.0
51-82-516	WORKERS' COMPENSATION	.00	.00	5,574.00	5,574.00	.0
51-82-518	PERS	22,245.69	22,245.69	41,537.00	19,291.31	53.6
51-82-519	UTILITY BENEFIT	1,472.96	1,472.96	9,804.00	8,331.04	15.0
51-82-545	TRAINING/TRAVEL	659.50	659.50	7,500.00	6,840.50	8.8
51-82-561	SUPPLIES	2,435.30	2,435.30	5,000.00	2,564.70	48.7
51-82-563	WEARING APPAREL	2,148.17	2,148.17	2,500.00	351.83	85.9
51-82-592	PLUMBING SUPPLIES	4,041.20	4,041.20	17,500.00	13,458.80	23.1
51-82-601	VEHICLE MT. (PARTS & TOOLS)	5,110.02	5,110.02	8,000.00	2,889.98	63.9
51-82-602	GASOLINE/DIESEL/OIL	3,248.56	3,248.56	12,000.00	8,751.44	27.1
51-82-621	ELECTRICITY-UTIL MT SHOP	1,229.98	1,229.98	6,000.00	4,770.02	20.5
51-82-622	TELEPHONE	84.38	84.38	100.00	15.62	84.4
51-82-623	HEATING FUEL	4,255.84	4,255.84	24,000.00	19,744.16	17.7
51-82-626	WATER/SEWER/GARB	126.91	126.91	600.00	473.09	21.2
51-82-627	STAFF CELLULAR PHONES	264.66	264.66	1,160.00	895.34	22.8
51-82-649	ENGINEERING SERVICES	11,013.38	11,013.38	50,000.00	38,986.62	22.0
51-82-661	VEHICLE MAINT/REPAIR	485.30	485.30	2,782.00	2,296.70	17.4
51-82-669	OTHER PURCHASED SERVICES	300.00	300.00	500.00	200.00	60.0
51-82-683	MINOR EQUIPMENT	764.70	764.70	25,000.00	24,235.30	3.1
51-82-721	INSURANCE	.00	.00	4,100.00	4,100.00	.0
51-82-727	ADVERTISING	871.85	871.85	1,000.00	128.15	87.2
51-82-777	PROJECT EXPENSES-CULVERTS	.00	.00	210,000.00	210,000.00	.0
51-82-996	ADMIN OVERHEAD-IT SVCS	3,279.05	3,279.05	14,803.00	11,523.95	22.2
51-82-998	ADMINISTRATIVE OVERHEAD-GF	11,859.00	11,859.00	59,673.00	47,814.00	19.9
	TOTAL PIPED WATER	191,938.86	191,938.86	760,019.00	568,080.14	25.3
	BETHEL HTS WTR TREATMENT					
51-83-501	SALARIES	55,982.50	55,982.50	117,832.00	61,849.50	47.5
51-83-502	OVERTIME	18,747.00	18,747.00	35,000.00	16,253.00	53.6
51-83-508	LEAVE CASHOUT	12,648.43	12,648.43	11,611.00	(1,037.43)	108.9
51-83-511	MEDICARE	304.78	304.78	2,216.00	1,911.22	13.8
51-83-512	EMPLOYEE GROUP BENEFITS	4,429.09	4,429.09	37,760.00	33,330.91	11.7
51-83-515	UNEMPLOYMENT	.00	.00	2,543.00	2,543.00	.0
51-83-516	WORKERS' COMPENSATION	.00	.00	4,470.00	4,470.00	.0
51-83-518	PERS	16,440.50	16,440.50	33,623.00	17,182.50	48.9
51-83-519	UTILITY BENEFIT	3,121.32	3,121.32	7,752.00	4,630.68	40.3

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING DECEMBER 31, 2018

WATER & SEWER SERVICES

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
51-83-545	TRAINING/TRAVEL	329.75	329.75	5,500.00	5,170.25	6.0
51-83-561	SUPPLIES	1,564.05	1,564.05	3,000.00	1,435.95	52.1
51-83-563	WEARING APPAREL	353.93	353.93	500.00	146.07	70.8
51-83-567	CHEMICALS	18,005.78	18,005.78	50,000.00	31,994.22	36.0
51-83-592	PLUMBING SUPPLIES	953.23	953.23	2,500.00	1,546.77	38.1
51-83-621	ELECTRICITY (PUMPHOUSE)	25,737.87	25,737.87	84,000.00	58,262.13	30.6
51-83-622	TELEPHONE	.00	.00	500.00	500.00	.0
51-83-623	HEATING FUEL (PUMPHOUSE)	37,180.75	37,180.75	120,000.00	82,819.25	31.0
51-83-649	ENGINEERING SERVICES	.00	.00	2,000.00	2,000.00	.0
51-83-650	LAB TESTS	1,120.00	1,120.00	12,000.00	10,880.00	9.3
51-83-661	VEHICLE MAINT/REPAIR	485.29	485.29	2,782.00	2,296.71	17.4
51-83-669	OTHER PURCHASED SERVICES	556.69	556.69	3,000.00	2,443.31	18.6
51-83-683	MINOR EQUIPMENT	13,561.57	13,561.57	23,000.00	9,438.43	59.0
51-83-721	INSURANCE	.00	.00	13,200.00	13,200.00	.0
51-83-727	ADVERTISING	500.00	500.00	500.00	.00	100.0
51-83-772	PROJECT EXPENSES	49,624.50	49,624.50	50,000.00	375.50	99.3
51-83-996	ADMIN OVERHEAD-IT SVCS	3,126.36	3,126.36	14,116.00	10,989.64	22.2
51-83-998	ADMINISTRATIVE OVERHEAD-GF	9,734.00	9,734.00	49,012.00	39,278.00	19.9
	TOTAL BETHEL HTS WTR TREATMENT	274,507.39	274,507.39	688,417.00	413,909.61	39.9
	CITY SUB WTR TREATMENT					
51-84-501	SALARIES	61,870.17	61,870.17	179,778.00	117,907.83	34.4
51-84-502	OVERTIME	17,377.99	17,377.99	35,000.00	17,622.01	49.7
51-84-508	LEAVE CASHOUT	4,750.81	4,750.81	8,708.00	3,957.19	54.6
51-84-511	MEDICARE	1,219.84	1,219.84	31,143.00	29,923.16	3.9
51-84-512	EMPLOYEE GROUP BENEFITS	6,727.09	6,727.09	37,760.00	31,032.91	17.8
51-84-515	UNEMPLOYMENT	.00	.00	3,916.00	3,916.00	.0
51-84-516	WORKERS' COMPENSATION	.00	.00	6,341.00	6,341.00	.0
51-84-518	PERS	17,434.61	17,434.61	47,251.00	29,816.39	36.9
51-84-519	UTILITY BENEFIT	1,516.33	1,516.33	7,752.00	6,235.67	19.6
51-84-545	TRAINING/TRAVEL	329.75	329.75	6,500.00	6,170.25	5.1
51-84-561	SUPPLIES	1,254.23	1,254.23	1,500.00	245.77	83.6
51-84-563	WEARING APPAREL	.00	.00	800.00	800.00	.0
51-84-567	CHEMICALS	63,906.07	63,906.07	90,000.00	26,093.93	71.0
51-84-592	PLUMBING SUPPLIES	.00	.00	2,000.00	2,000.00	.0
51-84-602	GASOLINE/DIESEL/OIL	108.53	108.53	720.00	611.47	15.1
51-84-621	ELECTRICITY (CS WTF)	20,440.54	20,440.54	48,000.00	27,559.46	42.6
51-84-622	TELEPHONE	17.82	17.82	100.00	82.18	17.8
51-84-623	HEATING FUEL(CS WTF)	23,509.33	23,509.33	120,000.00	96,490.67	19.6
51-84-650	LAB TESTS	890.37	890.37	7,000.00	6,109.63	12.7
51-84-661	VEHICLE MAINT (ISF)	485.29	485.29	2,782.00	2,296.71	17.4
51-84-669	OTHER PURCHASED SERVICES	556.69	556.69	2,000.00	1,443.31	27.8
51-84-683	MINOR EQUIPMENT	7,231.08	7,231.08	13,000.00	5,768.92	55.6
51-84-721	INSURANCE	.00	.00	8,300.00	8,300.00	.0
51-84-727	ADVERTISING	500.00	500.00	500.00	.00	100.0
51-84-772	PROJECT EXPENSES	49,624.50	49,624.50	50,000.00	375.50	99.3
51-84-996	ADMIN OVERHEAD-IT SVCS	3,432.74	3,432.74	15,490.00	12,057.26	22.2
51-84-998	ADMINISTRATIVE OVERHEAD-GF	13,782.00	13,782.00	69,337.00	55,555.00	19.9
	TOTAL CITY SUB WTR TREATMENT	296,965.78	296,965.78	795,678.00	498,712.22	37.3

WATER & SEWER SERVICES

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	HAULED SEWER					
51-85-501	SALARIES	225,912.75	225,912.75	499,174.00	273,261.25	45.3
51-85-502	OVERTIME	52,845.53	52,845.53	80,000.00	27,154.47	66.1
51-85-508	LEAVE CASHOUT	3,390.96	3,390.96	24,678.00	21,287.04	13.7
51-85-511	MEDICARE	4,212.34	4,212.34	8,398.00	4,185.66	50.2
51-85-512	EMPLOYEE GROUP BENEFITS	57,912.49	57,912.49	126,053.00	68,140.51	45.9
51-85-515	UNEMPLOYMENT	.00	.00	10,635.00	10,635.00	.0
51-85-516	WORKERS' COMPENSATION	.00	.00	17,100.00	17,100.00	.0
51-85-518	PERS	61,326.86	61,326.86	127,418.00	66,091.14	48.1
51-85-519	UTILITY BENEFIT	4,084.10	4,084.10	44,118.00	40,033.90	9.3
51-85-561	SUPPLIES	612.95	612.95	2,000.00	1,387.05	30.7
51-85-563	WEARING APPAREL	.00	.00	4,000.00	4,000.00	.0
51-85-600	TIRES & WHEELS	.00	.00	6,000.00	6,000.00	.0
51-85-601	VEHICLE MT. (PARTS & TOOLS)	15,775.04	15,775.04	50,000.00	34,224.96	31.6
51-85-602	GASOLINE/DIESEL/OIL	2,692.77	2,692.77	96,000.00	93,307.23	2.8
51-85-621	ELECTRICITY	1,750.52	1,750.52	7,200.00	5,449.48	24.3
51-85-622	TELEPHONE	.00	.00	100.00	100.00	.0
51-85-623	HEATING FUEL	2,624.95	2,624.95	12,000.00	9,375.05	21.9
51-85-626	WATER/SEWER/GARBAGE	2,073.70	2,073.70	8,200.00	6,126.30	25.3
51-85-661	VEHICLE MAINT/REPAIR	61,032.98	61,032.98	287,479.00	226,446.02	21.2
51-85-669	OTHER PURCHASED SERVICES	240.00	240.00	7,000.00	6,760.00	3.4
51-85-683	MINOR EQUIPMENT	(482.10)	(482.10)	1,000.00	1,482.10	(48.2)
51-85-699	XFER TO F-58 FLEET REPLACEMENT	.00	.00	191,160.00	191,160.00	.0
51-85-721	INSURANCE	.00	.00	45,000.00	45,000.00	.0
51-85-722	INSURANCE-DED EXP & OTHER	6,500.00	6,500.00	10,000.00	3,500.00	65.0
51-85-799	MISCELLANEOUS	.00	.00	1,000.00	1,000.00	.0
51-85-996	ADMIN OVERHEAD-IT SVCS	3,005.00	3,005.00	13,573.00	10,568.00	22.1
51-85-998	ADMINISTRATIVE OVERHEAD-GF	36,162.00	36,162.00	181,767.00	145,605.00	19.9
	TOTAL HAULED SEWER	541,672.84	541,672.84	1,861,053.00	1,319,380.16	29.1
	PIPED SEWER					
51-86-501	SALARIES	81,377.61	81,377.61	158,803.00	77,425.39	51.2
51-86-502	OVERTIME	17,018.05	17,018.05	30,000.00	12,981.95	56.7
51-86-508	LEAVE CASHOUT	1,243.10	1,243.10	7,379.00	6,135.90	16.9
51-86-511	MEDICARE	1,470.70	1,470.70	2,738.00	1,267.30	53.7
51-86-512	EMPLOYEE GROUP BENEFITS	11,879.27	11,879.27	48,866.00	36,986.73	24.3
51-86-515	UNEMPLOYMENT	.00	.00	4,210.00	4,210.00	.0
51-86-516	WORKERS' COMPENSATION	.00	.00	5,574.00	5,574.00	.0
51-86-518	PERS	21,646.79	21,646.79	41,537.00	19,890.21	52.1
51-86-519	UTILITY BENEFITS	2,948.89	2,948.89	9,478.00	6,529.11	31.1
51-86-545	TRAINING/TRAVEL	824.20	824.20	8,000.00	7,175.80	10.3
51-86-561	SUPPLIES	2,161.15	2,161.15	5,000.00	2,838.85	43.2
51-86-563	WEARING APPAREL	1,445.04	1,445.04	2,500.00	1,054.96	57.8
51-86-592	PLUMBING SUPPLIES	1,066.58	1,066.58	10,000.00	8,933.42	10.7
51-86-601	VEHICLE MT. (PARTS & TOOLS)	1,975.74	1,975.74	6,500.00	4,524.26	30.4
51-86-602	GASOLINE/DIESEL/OIL	4,703.77	4,703.77	9,600.00	4,896.23	49.0
51-86-621	ELECTRICITY-LIFTST & BLDG	32,350.99	32,350.99	90,000.00	57,649.01	36.0
51-86-622	TELEPHONE	.00	.00	100.00	100.00	.0
51-86-623	HEATING FUEL	8,567.23	8,567.23	30,000.00	21,432.77	28.6
51-86-626	WATER/SEWER/GARB	126.92	126.92	600.00	473.08	21.2
51-86-661	VEHICLE MAINT/REPAIR	2,259.02	2,259.02	2,782.00	522.98	81.2

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING DECEMBER 31, 2018

WATER & SEWER SERVICES

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
51-86-669	OTHER PURCHASED SERVICES	395.00	395.00	10,000.00	9,605.00	4.0
51-86-683	MINOR EQUIPMENT	54,078.66	54,078.66	110,000.00	55,921.34	49.2
51-86-699	CAPITAL EXPENSES-SL ASSET RES.	59,338.80	59,338.80	191,160.00	131,821.20	31.0
51-86-721	INSURANCE	.00	.00	4,000.00	4,000.00	.0
51-86-736	LEASED PROPERTY-LIFT STATIONS	11,865.60	11,865.60	15,000.00	3,134.40	79.1
51-86-777	PROJECT EXP-CULVERTS	.00	.00	210,000.00	210,000.00	.0
51-86-996	ADMIN OVERHEAD-IT SVCS	3,278.05	3,278.05	14,803.00	11,524.95	22.1
51-86-998	ADMINISTRATIVE OVERHEAD-GF	11,879.00	11,879.00	59,825.00	47,946.00	19.9
	TOTAL PIPED SEWER	333,900.16	333,900.16	1,088,455.00	754,554.84	30.7
	SEWER LAGOON					
51-87-501	SALARIES	21,419.73	21,419.73	65,150.00	43,730.27	32.9
51-87-502	OVERTIME	4,228.35	4,228.35	10,000.00	5,771.65	42.3
51-87-508	LEAVE CASHOUT	276.25	276.25	2,135.00	1,858.75	12.9
51-87-511	MEDICARE	382.09	382.09	1,090.00	707.91	35.1
51-87-512	EMPLOYEE GROUP BENEFITS	2,979.28	2,979.28	15,548.00	12,568.72	19.2
51-87-515	UNEMPLOYMENT	.00	.00	1,676.00	1,676.00	.0
51-87-516	WORKERS' COMPENSATION	.00	.00	2,219.00	2,219.00	.0
51-87-518	PERS	5,642.70	5,642.70	16,533.00	10,890.30	34.1
51-87-519	UTILITY BENEFIT	303.89	303.89	3,016.00	2,712.11	10.1
51-87-545	TRAINING/TRAVEL	1,106.56	1,106.56	4,500.00	3,393.44	24.6
51-87-561	SUPPLIES	155.02	155.02	1,000.00	844.98	15.5
51-87-563	WEARING APPAREL	948.32	948.32	2,700.00	1,751.68	35.1
51-87-592	PLUMBING SUPPLIES	.00	.00	500.00	500.00	.0
51-87-601	VEHICLE PARTS	17.49	17.49	.00	(17.49)	.0
51-87-602	GASOLINE	1,032.25	1,032.25	18,000.00	16,967.75	5.7
51-87-650	LAB TESTS (SAMPLES)	8,982.80	8,982.80	12,000.00	3,017.20	74.9
51-87-683	MINOR EQUIPMENT	750.73	750.73	2,000.00	1,249.27	37.5
51-87-721	INSURANCE	.00	.00	300.00	300.00	.0
51-87-724	DUES & SUBSCRIPTIONS	.00	.00	6,000.00	6,000.00	.0
51-87-727	ADVERTISING	.00	.00	500.00	500.00	.0
51-87-998	ADMINISTRATIVE OVERHEAD-GF	4,514.00	4,514.00	22,754.00	18,240.00	19.8
	TOTAL SEWER LAGOON	52,739.46	52,739.46	187,621.00	134,881.54	28.1
	TOTAL FUND EXPENDITURES	2,655,627.69	2,655,627.69	8,119,797.00	5,464,169.31	32.7
	NET REVENUE OVER EXPENDITURES	(2,655,627.69)	(2,655,627.69)	(8,119,797.00)	(5,464,169.31)	(32.7)

CITY OF BETHEL
BALANCE SHEET
DECEMBER 31, 2018

MUNICIPAL DOCK

	ASSETS			
52-10100	CASH IN COMBINED FUND		3,243,149.88	
52-11100	CASH IN TILL - PORT		50.00	
52-12300	TVI-SEAWALL MAINT ACCT		954,456.12	
52-12500	TVI-DOCK DEF MAINT		245,794.67	
52-13100	ACCOUNTS RECEIVABLE		533,118.12	
52-13900	ALLOWANCE DOUBTFUL ACCTS		(19,850.50)	
52-14200	INVENTORY-HEATING FUEL		1,267.10	
52-14400	PIPE INVENTORY		61,934.40	
52-15500	SEAWALL LAND NON-DEPREC		1,001,356.00	
52-15600	SEAWALL DEPRECIABLE		22,716,644.00	
52-16100	LAND		1,235,999.66	
52-16200	IMPROVEMENTS		7,340,341.48	
52-16300	BUILDINGS		1,636,106.30	
52-16500	MACHINERY AND EQUIPMENT		827,227.15	
52-16600	VEHICLES		258,866.90	
52-16700	ACCUM DEPR-IMPROVEMENTS		(2,208,208.50)	
52-16800	ACCUM DEPR-BUILDINGS		(28,359.27)	
52-17000	ACCUM DEPR- MACH & EQUIP		(516,684.41)	
52-17100	ACCUM DEPR-VEHICLES		(250,279.36)	
52-17300	ACCUM DEP-SEAWALL		(7,723,658.96)	
52-18000	CONSTRUCTION IN PROGRESS		1,167,200.00	
52-19000	DEFERRED OUTFLOW-PENSION		81,587.16	
	TOTAL ASSETS			30,558,057.94
	LIABILITIES AND EQUITY			
	LIABILITIES			
52-20100	VOUCHERS PAYABLE		1,688.08	
52-22100	ACCURED VACATION		10,423.00	
52-22200	ACCRUED SICK LEAVE		1,485.58	
52-25000	SALES TAX PAYABLE		8,791.68	
52-29000	DEFERRED INFLOW-PENSION		4,616.60	
52-29100	PENSION LIABILITY		414,227.64	
	TOTAL LIABILITIES			441,232.58
	FUND EQUITY			
52-30100	CONTRIBUTED CAPITAL-STATE		4,671,805.00	
52-30200	CONTRIB FOR CONSTRUCTION		25,209,842.60	
52-30300	CONTRIBUTED CAPITAL-FED		15,123.00	
52-30400	CONTRIB CAP-FLEET REP FUND		58,105.90	
52-37500	DESIGNATED RE-BANK STAB.		3,560,441.77	
	UNAPPROPRIATED FUND BALANCE:			
52-39900	UNDESIGNATED RET EARNINGS	(3,850,010.79)		
	REVENUE OVER EXPENDITURES - YTD	(318,234.90)		
	BALANCE - CURRENT DATE		(4,168,245.69)	
	TOTAL FUND EQUITY			29,347,072.58

CITY OF BETHEL
BALANCE SHEET
DECEMBER 31, 2018

MUNICIPAL DOCK

TOTAL LIABILITIES AND EQUITY	29,788,305.16

MUNICIPAL DOCK

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	DOCK EXPENDITURES					
52-50-501	SALARIES	77,767.28	77,767.28	178,152.00	100,384.72	43.7
52-50-502	OVERTIME	1,716.88	1,716.88	.00	(1,716.88)	.0
52-50-508	LEAVE CASHOUT	1,166.13	1,166.13	7,865.00	6,698.87	14.8
52-50-510	SOCIAL SECURITY EXPENSE	511.31	511.31	1,293.00	781.69	39.5
52-50-511	MEDICARE FICA	1,219.26	1,219.26	2,583.00	1,363.74	47.2
52-50-512	EMPLOYEE GROUP BENEFITS	12,407.15	12,407.15	55,974.00	43,566.85	22.2
52-50-515	UNEMPLOYMENT	.00	.00	2,496.00	2,496.00	.0
52-50-516	WORKERS' COMPENSATION	.00	.00	7,528.00	7,528.00	.0
52-50-518	PERS	15,672.18	15,672.18	39,193.00	23,520.82	40.0
52-50-519	UTILITY BENEFIT	2,936.59	2,936.59	11,491.00	8,554.41	25.6
52-50-545	TRAINING/TRAVEL	115.00	115.00	5,000.00	4,885.00	2.3
52-50-561	SUPPLIES	1,467.24	1,467.24	5,500.00	4,032.76	26.7
52-50-563	WEARING APPAREL	.00	.00	1,300.00	1,300.00	.0
52-50-600	TIRES	.00	.00	9,000.00	9,000.00	.0
52-50-601	VEHICLE MT. (PARTS & TOOLS)	4,947.87	4,947.87	12,000.00	7,052.13	41.2
52-50-602	GASOLINE/DIESEL/OIL	9,302.05	9,302.05	18,000.00	8,697.95	51.7
52-50-621	ELECTRICITY	5,152.81	5,152.81	12,000.00	6,847.19	42.9
52-50-622	TELEPHONE	980.37	980.37	1,000.00	19.63	98.0
52-50-623	HEATING FUEL	1,371.62	1,371.62	2,400.00	1,028.38	57.2
52-50-624	WATER, SEWER, GARBAGE	1,180.76	1,180.76	12,000.00	10,819.24	9.8
52-50-626	WATER FOR BARGES	5,451.99	5,451.99	12,000.00	6,548.01	45.4
52-50-627	STAFF CELLULAR PHONES	312.44	312.44	1,320.00	1,007.56	23.7
52-50-642	LEGAL FEES	532.90	532.90	5,000.00	4,467.10	10.7
52-50-643	PLANNING/ENGINEERING FEES	.00	.00	5,000.00	5,000.00	.0
52-50-661	VEHICLE MAINT/REPAIR	485.29	485.29	2,782.00	2,296.71	17.4
52-50-666	MUNICIPAL DOCK MAINT.	49.99	49.99	5,000.00	4,950.01	1.0
52-50-667	MAINT-SEAWALL	119.97	119.97	7,000.00	6,880.03	1.7
52-50-669	OTHER PURCHASED SERVICES	1,989.21	1,989.21	25,000.00	23,010.79	8.0
52-50-683	MINOR EQUIPMENT	3,595.76	3,595.76	.00	(3,595.76)	.0
52-50-687	LAND/EASEMENT ACQUISITION	6,705.00	6,705.00	56,175.00	49,470.00	11.9
52-50-696	WATERFRONT FACILIITIES IMPROV	.00	.00	25,000.00	25,000.00	.0
52-50-697	HIGHLIFT FORKLIFT	.00	.00	85,000.00	85,000.00	.0
52-50-721	INSURANCE	.00	.00	16,000.00	16,000.00	.0
52-50-724	DUES	25.98	25.98	1,000.00	974.02	2.6
52-50-727	ADVERTISING	.00	.00	1,000.00	1,000.00	.0
52-50-736	BANK CHARGES	533.38	533.38	.00	(533.38)	.0
52-50-775	MUNICIPAL DOCK GRAVEL	55,020.00	55,020.00	55,000.00	(20.00)	100.0
52-50-777	CONTAMINATED SOIL PROCESSING	439.08	439.08	1,000.00	560.92	43.9
52-50-990	XFER OUT	.00	.00	50,000.00	50,000.00	.0
52-50-996	ADMIN OVERHEAD-IT SVCS	4,037.00	4,037.00	18,238.00	14,201.00	22.1
52-50-997	ICR-PROPERTY MAINTENANCE 5%	.00	.00	24,751.00	24,751.00	.0
52-50-998	ADMINISTRATIVE OVERHEAD-GF	11,819.00	11,819.00	59,436.00	47,617.00	19.9
	TOTAL DOCK EXPENDITURES	229,031.49	229,031.49	840,477.00	611,445.51	27.3
	SMALL BOAT HARBOR					
52-55-501	SALARIES	52,012.59	52,012.59	98,841.00	46,828.41	52.6
52-55-502	OVERTIME	2,267.98	2,267.98	3,000.00	732.02	75.6
52-55-508	LEAVE CASHOUT	574.36	574.36	1,326.00	751.64	43.3
52-55-510	SOCIAL SECURITY	2,613.76	2,613.76	4,483.00	1,869.24	58.3

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING DECEMBER 31, 2018

MUNICIPAL DOCK

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
52-55-511	MEDICARE FICA	808.43	808.43	1,477.00	668.57	54.7
52-55-512	EMPLOYEE GROUP BENEFITS	2,678.70	2,678.70	10,662.00	7,983.30	25.1
52-55-515	UNEMPLOYMENT	.00	.00	2,271.00	2,271.00	.0
52-55-516	WORKERS' COMPENSATION	.00	.00	4,304.00	4,304.00	.0
52-55-518	PERS	2,667.15	2,667.15	22,405.00	19,737.85	11.9
52-55-519	UTILITY BENEFIT	67.48	67.48	2,189.00	2,121.52	3.1
52-55-561	SUPPLIES	629.74	629.74	1,800.00	1,170.26	35.0
52-55-563	WEARING APPAREL	121.01	121.01	1,700.00	1,578.99	7.1
52-55-602	GASOLINE	911.27	911.27	9,600.00	8,688.73	9.5
52-55-621	ELECTRICITY	.00	.00	2,400.00	2,400.00	.0
52-55-624	WATER/SEWR/GARBAGE	.00	.00	11,100.00	11,100.00	.0
52-55-668	SMALL BOAT HARBOR MAINTENANCE	966.39	966.39	7,000.00	6,033.61	13.8
52-55-683	MINOR EQUIPMENT	953.74	953.74	11,000.00	10,046.26	8.7
52-55-775	SMALL BOAT HARBOR GRAVEL	16,012.80	16,012.80	16,000.00	(12.80)	100.1
52-55-799	MISCELLANEOUS EXPENSES	111.01	111.01	250.00	138.99	44.4
52-55-998	ADMINISTRATIVE OVERHEAD-GF	5,807.00	5,807.00	29,266.00	23,459.00	19.8
	TOTAL SMALL BOAT HARBOR	89,203.41	89,203.41	241,074.00	151,870.59	37.0
	TOTAL FUND EXPENDITURES	318,234.90	318,234.90	1,081,551.00	763,316.10	29.4
	NET REVENUE OVER EXPENDITURES	(318,234.90)	(318,234.90)	(1,081,551.00)	(763,316.10)	(29.4)

CITY OF BETHEL
BALANCE SHEET
DECEMBER 31, 2018

LEASED PROPERTIES

	ASSETS			
53-10100	CASH IN COMBINED FUND		953,968.77	
53-12200	INVESTMENT - BOND RESERVE		217,445.15	
53-13100	ACCOUNTS RECEIVABLE		85,443.04	
53-13900	ALLOWANCE FOR DOUBTFUL ACCTS		(906.10)	
53-14200	FUEL INVENTORY		6,613.67	
53-16000	LAND		43,000.00	
53-16300	BUILDINGS/IMPRV		9,821,803.52	
53-16500	MACH & EQUIP		54,525.00	
53-16800	ACCUM DEPR-BUILDINGS/IMP		(5,358,319.31)	
53-17000	ACCUM DEPREC-ME		(17,750.43)	
53-18000	CONSTRUCTION IN PROGRESS		17,419.04	
	TOTAL ASSETS			5,823,242.35
	LIABILITIES AND EQUITY			
	LIABILITIES			
53-25900	DUE TO/FROM OTHER FUNDS		928,960.23	
53-27600	ACCRUED INTEREST PAYABLE		7,754.17	
53-27700	LEASE REVENUE BONDS PAYABLE		2,000,000.00	
53-27800	LEASE REVENUE BOND PREMIUM		268,280.37	
	TOTAL LIABILITIES			3,204,994.77
	FUND EQUITY			
53-30100	CONTRIBUTED CAPITAL-STATE		2,360,194.08	
53-30200	CONTRIBUTED CAPITAL-EDA		253,024.80	
53-30300	CONTRIBUTED CAPITAL GF		454,326.50	
	UNAPPROPRIATED FUND BALANCE:			
53-39900	FUND BALANCE	(582,786.50)		
	REVENUE OVER EXPENDITURES - YTD	(96,048.22)		
	BALANCE - CURRENT DATE		(678,834.72)	
	TOTAL FUND EQUITY			2,388,710.66
	TOTAL LIABILITIES AND EQUITY			5,593,705.43

LEASED PROPERTIES

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	LEASED PROPERTIES-MISC					
53-50-621	ELECTRICITY	.00	.00	7,540.00	7,540.00	.0
53-50-623	HEATING FUEL	185.73	185.73	19,382.00	19,196.27	1.0
53-50-626	SOLID WASTE	.00	.00	7,602.00	7,602.00	.0
53-50-662	PROPERTY MAINTENANCE	.00	.00	4,000.00	4,000.00	.0
53-50-721	INSURANCE	.00	.00	2,701.00	2,701.00	.0
	TOTAL LEASED PROPERTIES-MISC	185.73	185.73	41,225.00	41,039.27	.5
	LEASED PROP-COURT COMPLEX					
53-55-621	ELECTRICITY-COURT COMPLEX	32,300.34	32,300.34	132,089.00	99,788.66	24.5
53-55-622	TELEPHONE	314.91	314.91	628.00	313.09	50.1
53-55-623	HEATING FUEL-COURTCOMPLEX	14,680.47	14,680.47	80,312.00	65,631.53	18.3
53-55-626	WATER/SEWER/GARB-COURTCOM	3,733.94	3,733.94	12,000.00	8,266.06	31.1
53-55-662	PROPERTY MT-COURT COMPLEX	9,050.33	9,050.33	14,372.00	5,321.67	63.0
53-55-663	JANITORIAL-COURT COMPLEX	35,782.50	35,782.50	86,536.00	50,753.50	41.4
53-55-669	OTHER PURCHASED SERVICES	.00	.00	9,000.00	9,000.00	.0
53-55-693	COURTHOUSE INTERIOR UPGRADES	.00	.00	10,000.00	10,000.00	.0
53-55-694	GENERATOR REPAIR	.00	.00	(10,000.00)	(10,000.00)	.0
53-55-702	DEPRECIATION	.00	.00	320,000.00	320,000.00	.0
53-55-714	COURTHOUSE LOAN INTEREST	.00	.00	89,750.00	89,750.00	.0
53-55-717	AMORT OF BOND PREMIUM	.00	.00	7,252.00	7,252.00	.0
53-55-721	INSURANCE	.00	.00	24,191.00	24,191.00	.0
53-55-997	ICR-PROPERTY MAINTENANCE-15%	.00	.00	123,753.00	123,753.00	.0
	TOTAL LEASED PROP-COURT COMPLEX	95,862.49	95,862.49	899,883.00	804,020.51	10.7
	TOTAL FUND EXPENDITURES	96,048.22	96,048.22	941,108.00	845,059.78	10.2
	NET REVENUE OVER EXPENDITURES	(96,048.22)	(96,048.22)	(941,108.00)	(845,059.78)	(10.2)

CITY OF BETHEL
BALANCE SHEET
DECEMBER 31, 2018

BETHEL PUBLIC TRANSIT SYSTEM

	ASSETS			
56-10100	CASH IN COMBINED FUND		(262,980.31)	
56-14200	INVENTORY-HEATING FUEL		4,635.75	
56-16200	IMPROVEMENTS		98,025.00	
56-16500	MACHINERY & EQUIP-GENERAL		48,338.55	
56-16600	VEHICLES-GENERAL		218,851.43	
56-16700	ACCUM DEPR- IMPROVEMENTS		(18,933.59)	
56-17000	ACCUM DEP-M&E GENERAL		(48,338.55)	
56-17100	ACCUM DEPR-VEHICLES-GENERAL		(202,298.20)	
56-19000	DEFERRED OUTFLOW-PENSION		53,392.72	
	TOTAL ASSETS			(109,307.20)
	LIABILITIES AND EQUITY			
	LIABILITIES			
56-22100	ACCRUED VACATION		24,753.54	
56-29000	DEFERRED INFLOW-PENSION		3,022.30	
56-29100	PENSION LIABILITY		271,084.82	
	TOTAL LIABILITIES			298,860.66
	FUND EQUITY			
56-30100	CONTRIBUTED CAPITAL		98,025.00	
	UNAPPROPRIATED FUND BALANCE:			
56-39900	FUND BALANCE	(462,239.56)		
	REVENUE OVER EXPENDITURES - YTD	(125,306.23)		
	BALANCE - CURRENT DATE		(587,545.79)	
	TOTAL FUND EQUITY			(489,520.79)
	TOTAL LIABILITIES AND EQUITY			(190,660.13)

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING DECEMBER 31, 2018

BETHEL PUBLIC TRANSIT SYSTEM

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	TRANSIT SYSTEM EXPENDITURES					
56-50-501	SALARIES	64,683.59	64,683.59	135,558.00	70,874.41	47.7
56-50-508	LEAVE CASHOUT	3,648.94	3,648.94	6,749.34	3,100.40	54.1
56-50-510	SOCIAL SECURITY EXPENSE	250.35	250.35	.00	(250.35)	.0
56-50-511	MEDICARE FICA	1,004.83	1,004.83	1,927.78	922.95	52.1
56-50-512	EMPLOYEE GROUP BENEFITS	10,863.06	10,863.06	60,614.67	49,751.61	17.9
56-50-515	UNEMPLOYMENT	.00	.00	2,973.17	2,973.17	.0
56-50-516	WORKERS' COMPENSATION	.00	.00	8,355.34	8,355.34	.0
56-50-518	PERS	13,342.11	13,342.11	29,743.14	16,401.03	44.9
56-50-519	UTILITY BENEFIT	834.94	834.94	4,780.56	3,945.62	17.5
56-50-561	SUPPLIES	224.99	224.99	3,390.00	3,165.01	6.6
56-50-600	TIRES & WHEELS	.00	.00	2,800.00	2,800.00	.0
56-50-601	VEHICLE MT. (PARTS & TOOLS)	17.79	17.79	.00	(17.79)	.0
56-50-602	GASOLINE	6,708.61	6,708.61	20,000.00	13,291.39	33.5
56-50-621	ELECTRICITY	2,641.34	2,641.34	6,400.00	3,758.66	41.3
56-50-622	TELEPHONE	90.86	90.86	700.00	609.14	13.0
56-50-623	HEATING FUEL	2,399.59	2,399.59	10,250.00	7,850.41	23.4
56-50-626	WTR/SWR/GRB	292.12	292.12	1,200.00	907.88	24.3
56-50-627	STAFF CELLULAR PHONES	53.47	53.47	.00	(53.47)	.0
56-50-646	CONTRACTOR FEES	.00	.00	2,000.00	2,000.00	.0
56-50-661	VEHICLE MAINT/REPAIR	3,949.90	3,949.90	18,547.00	14,597.10	21.3
56-50-690	CAPITAL EXPENDITURES	.00	.00	86,120.00	86,120.00	.0
56-50-721	INSURANCE	.00	.00	9,000.00	9,000.00	.0
56-50-724	DUES/SUBSCRIPTIONS	.00	.00	300.00	300.00	.0
56-50-996	ADMIN OVERHEAD-IT SVCS	3,432.74	3,432.74	15,490.00	12,057.26	22.2
56-50-998	ADMINISTRATIVE OVERHEAD-GF	10,867.00	10,867.00	54,701.00	43,834.00	19.9
	TOTAL TRANSIT SYSTEM EXPENDITURES	125,306.23	125,306.23	481,600.00	356,293.77	26.0
	TOTAL FUND EXPENDITURES	125,306.23	125,306.23	481,600.00	356,293.77	26.0
	NET REVENUE OVER EXPENDITURES	(125,306.23)	(125,306.23)	(481,600.00)	(356,293.77)	(26.0)

CITY OF BETHEL
BALANCE SHEET
DECEMBER 31, 2018

VEHICLES & EQUIP MAINTENANCE

	ASSETS			
57-10100	CASH IN COMBINED FUND		(270,499.18)	
57-14500	INVENTORY-PARTS,OIL,EQUIPMENT		256,696.12	
57-16500	MACHINERY & EQUIP-GENERAL		86,902.27	
57-17000	ACCUM DEP-M&E GENERAL		(84,675.04)	
	TOTAL ASSETS			(11,575.83)
	LIABILITIES AND EQUITY			
	LIABILITIES			
57-20100	VOUCHERS PAYABLE		6,680.89	
57-22100	ACCRUED VACATION		14,223.37	
57-22200	ACCRUED SICK		442.06	
	TOTAL LIABILITIES			21,346.32
	FUND EQUITY			
	UNAPPROPRIATED FUND BALANCE:			
57-39900	FUND BALANCE	53,819.55		
	REVENUE OVER EXPENDITURES - YTD	(248,506.85)		
	BALANCE - CURRENT DATE		(194,687.30)	
	TOTAL FUND EQUITY			(194,687.30)
	TOTAL LIABILITIES AND EQUITY			(173,340.98)

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING DECEMBER 31, 2018

VEHICLES & EQUIP MAINTENANCE

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	VEHICLE & EQUIP MAINT					
57-50-501	SALARIES	122,534.81	122,534.81	333,381.00	210,846.19	36.8
57-50-502	OVERTIME	7,223.05	7,223.05	10,000.00	2,776.95	72.2
57-50-508	LEAVE CASHOUT	2,896.47	2,896.47	16,388.00	13,491.53	17.7
57-50-511	MEDICARE FICA	2,072.11	2,072.11	4,979.00	2,906.89	41.6
57-50-512	EMPLOYEE GROUP BENEFITS	18,389.92	18,389.92	134,383.00	115,993.08	13.7
57-50-515	UNEMPLOYMENT	.00	.00	5,325.00	5,325.00	.0
57-50-516	WORKERS' COMPENSATION	.00	.00	15,176.00	15,176.00	.0
57-50-518	PERS	28,535.91	28,535.91	75,544.00	47,008.09	37.8
57-50-519	UTILITY BENEFIT	4,376.15	4,376.15	27,588.00	23,211.85	15.9
57-50-545	TRAINING/TRAVEL	.00	.00	15,000.00	15,000.00	.0
57-50-561	SUPPLIES	2,958.58	2,958.58	10,000.00	7,041.42	29.6
57-50-563	WEARING APPAREL	.00	.00	1,500.00	1,500.00	.0
57-50-601	VEHICLE MT. (PARTS & TOOLS)	1,110.94	1,110.94	4,000.00	2,889.06	27.8
57-50-602	GASOLINE / DIESEL / OIL	13,865.02	13,865.02	66,000.00	52,134.98	21.0
57-50-621	ELECTRICITY	3,062.35	3,062.35	12,000.00	8,937.65	25.5
57-50-622	TELEPHONE	73.04	73.04	500.00	426.96	14.6
57-50-623	HEATING FUEL	668.96	668.96	.00	(668.96)	.0
57-50-626	WATER/SEWER/GARBAGE	1,580.11	1,580.11	6,220.00	4,639.89	25.4
57-50-627	STAFF CELLULAR PHONES	53.47	53.47	.00	(53.47)	.0
57-50-669	OTHER PURCHASED SERVICES	9,750.69	9,750.69	8,000.00	(1,750.69)	121.9
57-50-683	MINOR EQUIPMENT	1,908.27	1,908.27	23,000.00	21,091.73	8.3
57-50-721	INSURANCE	.00	.00	22,000.00	22,000.00	.0
57-50-996	ADMIN OVERHEAD-IT SVCS	3,465.00	3,465.00	15,634.00	12,169.00	22.2
57-50-998	ADMINISTRATIVE OVERHEAD-GF	23,982.00	23,982.00	120,735.00	96,753.00	19.9
	TOTAL VEHICLE & EQUIP MAINT	248,506.85	248,506.85	927,353.00	678,846.15	26.8
	TOTAL FUND EXPENDITURES	248,506.85	248,506.85	927,353.00	678,846.15	26.8
	NET REVENUE OVER EXPENDITURES	(248,506.85)	(248,506.85)	(927,353.00)	(678,846.15)	(26.8)

CITY OF BETHEL
REVENUES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING DECEMBER 31, 2018

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
	TAXES					
10-40-400	TAX - TRANSIENT LODGING	240,149.01	240,149.01	496,000.00	255,850.99	48.4
10-40-401	TAX - SALES	2,130,330.47	2,130,330.47	6,355,000.00	4,224,669.53	33.5
10-40-403	PENALTIES & INT - SALES TAX	26,073.19	26,073.19	50,000.00	23,926.81	52.2
10-40-407	CIGARETTE AND TOBACCO TAX	224,397.17	224,397.17	582,000.00	357,602.83	38.6
10-40-408	TAX - ALCOHOL TAX	66,622.93	66,622.93	200,000.00	133,377.07	33.3
10-40-468	TAX - MOTOR VEH REGISTRATION	15,569.16	15,569.16	63,000.00	47,430.84	24.7
	TOTAL TAXES	2,703,141.93	2,703,141.93	7,746,000.00	5,042,858.07	34.9
	STATE & FEDERAL REVENUES					
10-42-414	COMMUNITY DIVIDEND	.00	.00	193,551.00	193,551.00	.0
10-42-418	PILT PROGRAM - STATE	893,143.83	893,143.83	886,218.00	(6,925.83)	100.8
10-42-430	SOA - JURY DUTY REIMB.	250.00	250.00	.00	(250.00)	.0
	TOTAL STATE & FEDERAL REVENUES	893,393.83	893,393.83	1,079,769.00	186,375.17	82.7
	CHARGES FOR SERVICES					
10-43-422	AMBULANCE REVENUE	29,487.72	29,487.72	290,000.00	260,512.28	10.2
10-43-424	POLICE DEPT PC FEES	4,043.77	4,043.77	8,000.00	3,956.23	50.6
10-43-426	AMBULANCE/PC COLLECTIONS	1,043.20	1,043.20	1,400.00	356.80	74.5
10-43-435	PARKS & REC OTC SALES	3.00	3.00	.00	(3.00)	.0
	TOTAL CHARGES FOR SERVICES	34,577.69	34,577.69	299,400.00	264,822.31	11.6
	RENTAL INCOME					
10-44-463	LOG CABIN RENTAL	1,715.00	1,715.00	1,600.00	(115.00)	107.2
	TOTAL RENTAL INCOME	1,715.00	1,715.00	1,600.00	(115.00)	107.2

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
	LICENSES, PERMITS & FEES					
10-45-450	GAMING TAX	202,433.39	202,433.39	414,000.00	211,566.61	48.9
10-45-451	TAXI PERMITS	74,805.00	74,805.00	160,000.00	85,195.00	46.8
10-45-452	BUSINESS LICENSES	2,200.00	2,200.00	40,000.00	37,800.00	5.5
10-45-453	ANIMAL CONTROL LICENSES	1,230.00	1,230.00	3,500.00	2,270.00	35.1
10-45-454	PLANNING FEES	305.00	305.00	1,600.00	1,295.00	19.1
10-45-455	PLAT/RECORDING FEES	465.00	465.00	1,400.00	935.00	33.2
10-45-456	SITE REVIEWS	2,575.00	2,575.00	560.00	(2,015.00)	459.8
10-45-457	PARKS & REC JULY 4TH FEES	2,550.00	2,550.00	.00	(2,550.00)	.0
10-45-458	PARKS & REC - OTHER	100.00	100.00	.00	(100.00)	.0
10-45-469	MISC PERMITS/LICENSES/FEE	3,007.50	3,007.50	5,600.00	2,592.50	53.7
	TOTAL LICENSES, PERMITS & FEES	289,670.89	289,670.89	626,660.00	336,989.11	46.2
	MISCELLANEOUS					
10-49-483	PUBLIC DONATIONS FIRE DPT	(134,834.00)	(134,834.00)	.00	134,834.00	.0
10-49-487	INVESTMENT INCOME	5,455.63	5,455.63	154,000.00	148,544.37	3.5
10-49-488	POLICE DEPT MISC	1,210.25	1,210.25	6,000.00	4,789.75	20.2
10-49-495	MISCELLANEOUS REVENUE	134,030.83	134,030.83	5,300.00	(128,730.83)	2528.9
10-49-497	RESTITUTION PMTS RECEIVED	.00	.00	500.00	500.00	.0
10-49-499	INSURANCE CLAIM RECOVERY	.00	.00	26,000.00	26,000.00	.0
	TOTAL MISCELLANEOUS	5,862.71	5,862.71	191,800.00	185,937.29	3.1
	TOTAL FUND REVENUE	3,898,874.33	3,898,874.33	9,945,229.00	6,046,354.67	39.2

POLICE ASSET FORFEITURE

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
	MISCELLANEOUS REVENUE					
16-49-487	INVESTMENT INCOME	.14	.14	.00	(.14)	.0
	TOTAL MISCELLANEOUS REVENUE	.14	.14	.00	(.14)	.0
	TOTAL FUND REVENUE	.14	.14	.00	(.14)	.0

YK REG AQUA HLTH & SAFETY CTR

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
40-42-414	DELTA WOMEN'S GROUP GRANT	(270.00)	(270.00)	.00	270.00	.0
40-42-415	CAG	(160.00)	(160.00)	72,454.00	72,614.00	(.2)
	TOTAL SOURCE 42	(430.00)	(430.00)	72,454.00	72,884.00	(.6)
	SOURCE 43					
40-43-430	PRO-SHOP REVENUE	3,850.00	3,850.00	42,000.00	38,150.00	9.2
40-43-435	CONCESSION REVENUE	5,759.00	5,759.00	55,000.00	49,241.00	10.5
40-43-460	ENTRY FEE	10,272.00	10,272.00	81,500.00	71,228.00	12.6
40-43-463	FACILITY RENTAL	1,130.00	1,130.00	12,750.00	11,620.00	8.9
40-43-465	PROGRAM FEES	7,327.00	7,327.00	80,500.00	73,173.00	9.1
	TOTAL SOURCE 43	28,338.00	28,338.00	271,750.00	243,412.00	10.4
	TRANSFERS IN					
40-46-412	LOCAL SOURCES-SALES TAX REV	.00	.00	529,583.00	529,583.00	.0
40-46-413	LOCAL SOURCES-ALCOHOLTAX REV	.00	.00	6,000.00	6,000.00	.0
40-46-414	WELLNESS PROGRAM	18,548.00	18,548.00	383,160.00	364,612.00	4.8
	TOTAL TRANSFERS IN	18,548.00	18,548.00	918,743.00	900,195.00	2.0
	MISCELLANEOUS					
40-49-487	INVESTMENT INCOME	.00	.00	50,000.00	50,000.00	.0
	TOTAL MISCELLANEOUS	.00	.00	50,000.00	50,000.00	.0
	TOTAL FUND REVENUE	46,456.00	46,456.00	1,312,947.00	1,266,491.00	3.5

E-911 SYSTEM/SURCHARGE

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
	E-911 SURCHARGE					
41-42-411	SURCHARGE FROM UNITED UTL	74,136.42	74,136.42	144,000.00	69,863.58	51.5
	TOTAL E-911 SURCHARGE	74,136.42	74,136.42	144,000.00	69,863.58	51.5
	TOTAL FUND REVENUE	74,136.42	74,136.42	144,000.00	69,863.58	51.5

SOLID WASTE SERVICES

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
	SOLID WASTE & RECYLING					
50-44-412	COMMERCIAL GARBAGE PICKUP	374,999.10	374,999.10	758,000.00	383,000.90	49.5
50-44-413	RESIDENTIAL GARBAGE PICKUP	166,194.67	166,194.67	328,000.00	161,805.33	50.7
50-44-416	LANDFILL DUMP FEE	58,110.00	58,110.00	83,000.00	24,890.00	70.0
	TOTAL SOLID WASTE & RECYLING	599,303.77	599,303.77	1,169,000.00	569,696.23	51.3
	TOTAL FUND REVENUE	599,303.77	599,303.77	1,169,000.00	569,696.23	51.3

WATER & SEWER SERVICES

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
	WATER					
51-42-410	TRUCKED WATER	1,470,624.46	1,470,624.46	2,854,650.00	1,384,025.54	51.5
51-42-412	METERED PIPED WATER COMM.	206,431.16	206,431.16	446,440.00	240,008.84	46.2
51-42-414	UNMETERED PIPED WTR RESID	415,845.37	415,845.37	834,971.00	419,125.63	49.8
51-42-416	CONTRACT WATER	5,800.00	5,800.00	13,075.00	7,275.00	44.4
51-42-436	PUMPHOUSE WATER	10,515.77	10,515.77	17,899.00	7,383.23	58.8
	TOTAL WATER	2,109,216.76	2,109,216.76	4,167,035.00	2,057,818.24	50.6
	SEWER					
51-43-411	TRUCKED SEWER (EVAC/HB)	804,902.14	804,902.14	1,586,277.00	781,374.86	50.7
51-43-412	METERED PIPED SEWER COMM.	1,259,505.07	1,259,505.07	803,488.00	(456,017.07)	156.8
51-43-414	UNMETERED PIPED SEWER RES	123,461.45	123,461.45	247,195.00	123,733.55	49.9
51-43-416	CONTRACT SEWER	14,496.49	14,496.49	24,828.00	10,331.51	58.4
	TOTAL SEWER	2,202,365.15	2,202,365.15	2,661,788.00	459,422.85	82.7
	MISCELLANEOUS					
51-45-434	UTILITY PENALTY/INTEREST	14,975.11	14,975.11	46,270.00	31,294.89	32.4
51-45-435	RECONNECT FEES	2,059.56	2,059.56	2,677.00	617.44	76.9
51-45-450	SENIOR DISCOUNT	(25,002.43)	(25,002.43)	44,650.00	69,652.43	(56.0)
51-45-467	NSF CHECKS AND FEES	240.00	240.00	300.00	60.00	80.0
51-45-468	UTILITY INSPECTION FEES	1,780.11	1,780.11	1,500.00	(280.11)	118.7
51-45-471	WATER SUBSCRIPTION FEES	.00	.00	170,465.00	170,465.00	.0
51-45-472	SEWER SUBSCRIPTION FEES	.00	.00	182,267.00	182,267.00	.0
	TOTAL MISCELLANEOUS	(5,947.65)	(5,947.65)	448,129.00	454,076.65	(1.3)
	MISCELLANEOUS					
51-49-466	CASH OVER/SHORT	(64.00)	(64.00)	.00	64.00	.0
51-49-487	INVESTMENT INCOME	.00	.00	14,000.00	14,000.00	.0
51-49-495	MISCELLANEOUS INCOME	1,636.42	1,636.42	.00	(1,636.42)	.0
	TOTAL MISCELLANEOUS	1,572.42	1,572.42	14,000.00	12,427.58	11.2
	TOTAL FUND REVENUE	4,307,206.68	4,307,206.68	7,290,952.00	2,983,745.32	59.1

MUNICIPAL DOCK

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
	INTEREST & PENALITIES					
52-40-403	CITY DOCK-PENALTIES & INT	.00	.00	5,000.00	5,000.00	.0
	TOTAL INTEREST & PENALITIES	.00	.00	5,000.00	5,000.00	.0
	CHARGES FOR SERVICES					
52-43-402	CITY DOCK-STORAGE	11,505.10	11,505.10	70,000.00	58,494.90	16.4
52-43-404	CITY DOCK-PERMITS	.00	.00	3,000.00	3,000.00	.0
52-43-405	CITY DOCK-WHARFAGE	137,472.02	137,472.02	160,000.00	22,527.98	85.9
52-43-407	CITY DOCK-DOCKAGE	34,611.81	34,611.81	25,000.00	(9,611.81)	138.5
52-43-418	SBH PETRO PORT-FUEL THRU-PUT	137,637.76	137,637.76	220,000.00	82,362.24	62.6
52-43-424	PETRO YARD - STORAGE	1,433.60	1,433.60	2,000.00	566.40	71.7
52-43-426	PETRO PORT-FUEL THRU-PUT	275,275.52	275,275.52	440,000.00	164,724.48	62.6
52-43-427	PETRO PORT-DOCKAGE	20,085.49	20,085.49	20,000.00	(85.49)	100.4
52-43-433	SEAWALL MOORAGE	.00	.00	25,000.00	25,000.00	.0
52-43-434	SEAWALL DOCKAGE	15,696.97	15,696.97	10,000.00	(5,696.97)	157.0
52-43-435	SEAWALL-WHARFAGE	.00	.00	1,000.00	1,000.00	.0
52-43-454	BEACH-STORAGE	5,230.08	5,230.08	10,000.00	4,769.92	52.3
52-43-455	BEACH-WHARFAGE	68,482.17	68,482.17	70,000.00	1,517.83	97.8
52-43-457	BEACH-DOCKAGE	12,866.36	12,866.36	17,000.00	4,133.64	75.7
52-43-462	BOAT HARBOR-STORAGE	.00	.00	3,500.00	3,500.00	.0
52-43-463	BOAT HARBOR-MOORAGE	2,528.40	2,528.40	24,000.00	21,471.60	10.5
	TOTAL CHARGES FOR SERVICES	722,825.28	722,825.28	1,100,500.00	377,674.72	65.7
	LEASE REVENUE					
52-44-467	LEASE REVENUE	8,120.00	8,120.00	24,000.00	15,880.00	33.8
	TOTAL LEASE REVENUE	8,120.00	8,120.00	24,000.00	15,880.00	33.8
	MISCELLANEOUS					
52-45-462	SMALL BOAT HARBOR STORAGE	1,500.00	1,500.00	.00	(1,500.00)	.0
52-45-464	SMALL BOAT HARBOR PERMITS	5,850.00	5,850.00	24,000.00	18,150.00	24.4
52-45-467	EXTRA WATER CALLS	24,532.50	24,532.50	25,000.00	467.50	98.1
	TOTAL MISCELLANEOUS	31,882.50	31,882.50	49,000.00	17,117.50	65.1
	MISCELLANEOUS					
52-49-487	INVESTMENT INCOME	.00	.00	2,000.00	2,000.00	.0
52-49-495	MISCELLANEOUS REVENUE	6,925.00	6,925.00	5,000.00	(1,925.00)	138.5
	TOTAL MISCELLANEOUS	6,925.00	6,925.00	7,000.00	75.00	98.9

MUNICIPAL DOCK

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
TOTAL FUND REVENUE	769,752.78	769,752.78	1,185,500.00	415,747.22	64.9

LEASED PROPERTIES

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
	LEASE INCOME					
53-44-443	LEASE-SOA DEPT OF ADMIN-OCS	16,985.20	16,985.20	52,056.00	35,070.80	32.6
53-44-444	LEASE-COURT SYSTEM	153,405.00	153,405.00	613,620.00	460,215.00	25.0
53-44-447	LEASE:DEPT OF LAW	45,180.80	45,180.80	137,952.00	92,771.20	32.8
53-44-450	LEASE PATC	1,200.00	1,200.00	3,600.00	2,400.00	33.3
53-44-452	LEASE-TOWER ROAD LAND	1,800.00	1,800.00	5,400.00	3,600.00	33.3
53-44-453	YKHC - BUILDING	1,400.00	1,400.00	.00	(1,400.00)	.0
53-44-454	LEASE - TEEN CENTER	.00	.00	1.00	1.00	.0
53-44-472	DMV LEASE	2,099.20	2,099.20	6,298.00	4,198.80	33.3
53-44-479	LEASE LAND AVCP HEARSTART	400.00	400.00	1,200.00	800.00	33.3
53-44-481	LEASE LAND SWANSONS	4,833.36	4,833.36	14,500.00	9,666.64	33.3
53-44-485	LEASE LAND EUNKANG CHURCH	600.00	600.00	1,800.00	1,200.00	33.3
53-44-488	LEASE LAND GCI	1,333.36	1,333.36	4,000.00	2,666.64	33.3
53-44-489	LEASE NAPA BATTERY STRGE	.00	.00	10,000.00	10,000.00	.0
53-44-495	LEASE-OTHER LEASE REVENUE	300.00	300.00	.00	(300.00)	.0
	TOTAL LEASE INCOME	229,536.92	229,536.92	850,427.00	620,890.08	27.0
	TOTAL FUND REVENUE	229,536.92	229,536.92	850,427.00	620,890.08	27.0

EMPLOYEE GROUP HEALTH BEN.

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
	EMP GROUP BENEFITS REVENUES					
54-43-401	FROM GF-ADMINISTRATION	(7,306.95)	(7,306.95)	66,636.00	73,942.95	(11.0)
54-43-402	FROM GF-CITY CLERK	(4,235.94)	(4,235.94)	22,212.00	26,447.94	(19.1)
54-43-403	FROM GF-FINANCE	(8,972.72)	(8,972.72)	138,825.00	147,797.72	(6.5)
54-43-404	FROM GF-PLANNING	(4,390.27)	(4,390.27)	44,424.00	48,814.27	(9.9)
54-43-405	FROM GF-FIRE	(13,955.22)	(13,955.22)	177,696.00	191,651.22	(7.9)
54-43-406	FROM GF-POLICE	(32,715.40)	(32,715.40)	399,816.00	432,531.40	(8.2)
54-43-407	FROM GF-PW-ADMIN	(3,644.08)	(3,644.08)	25,544.00	29,188.08	(14.3)
54-43-408	FROM GF-STREETS & ROADS	(9,298.50)	(9,298.50)	117,724.00	127,022.50	(7.9)
54-43-410	FROM GF-CITY SAFETY	.00	.00	22,212.00	22,212.00	.0
54-43-411	FROM GF-PROPERTY MAINT	(6,267.14)	(6,267.14)	112,171.00	118,438.14	(5.6)
54-43-412	FROM GF-CITY ATTY OFFICE	(2,122.62)	(2,122.62)	.00	2,122.62	.0
54-43-413	SOA SEWAGE LAGOON	(25.05)	(25.05)	.00	25.05	.0
54-43-414	INSTITUTIONAL COORIDOR	(4.87)	(4.87)	.00	4.87	.0
54-43-415	PUBLIC SAFETY BUILDING	(8.22)	(8.22)	.00	8.22	.0
54-43-424	FROM SR-E911 FUND	(1,024.08)	(1,024.08)	22,212.00	23,236.08	(4.6)
54-43-425	FROM CSP GRANT PROGRAM	(3,072.24)	(3,072.24)	66,636.00	69,708.24	(4.6)
54-43-449	FROM ENTERPRISE FUND-PORT	.00	.00	(55,974.00)	(55,974.00)	.0
54-43-450	FROM EF-PORT	(5,290.99)	(5,290.99)	10,662.00	15,952.99	(49.6)
54-43-451	FROM EF-UTIL-HAUL WATER	(13,277.88)	(13,277.88)	103,841.00	117,118.88	(12.8)
54-43-452	FROM EF-UTIL-HAUL SEWER	(19,729.02)	(19,729.02)	126,053.00	145,782.02	(15.7)
54-43-453	FROM EF-UTIL-PIPED WATER	(3,836.69)	(3,836.69)	47,756.00	51,592.69	(8.0)
54-43-454	FROM EF-UTIL-PIPED SEWER	(3,726.28)	(3,726.28)	48,866.00	52,592.28	(7.6)
54-43-455	FROM EF-UTIL-REFUSE HAUL	(1,244.90)	(1,244.90)	36,650.00	37,894.90	(3.4)
54-43-456	FROM EF-UTIL-LANDFILL	(2,268.98)	(2,268.98)	49,977.00	52,245.98	(4.5)
54-43-457	FROM EF-UTIL-WTF BET HGTS	(1,910.66)	(1,910.66)	37,760.00	39,670.66	(5.1)
54-43-458	FROM EF-UTIL-SEWER LAGOON	(948.06)	(948.06)	15,548.00	16,496.06	(6.1)
54-43-459	FROM EF-UTIL-WTF CITY SUB	(2,885.46)	(2,885.46)	37,760.00	40,645.46	(7.6)
54-43-460	FROM EF-VEHICLE MAINT	(6,295.80)	(6,295.80)	137,383.00	143,678.80	(4.6)
54-43-462	COBRA PAYMENTS	2,278.00	2,278.00	.00	(2,278.00)	.0
54-43-463	FROM GEN FUND-IT SVCS	(1,072.01)	(1,072.01)	22,212.00	23,284.01	(4.8)
54-43-464	STOP LOSS REFUND PYMTS	166,885.78	166,885.78	.00	(166,885.78)	.0
54-43-466	FROM EF-UTIL BILLING	(1,582.12)	(1,582.12)	38,871.00	40,453.12	(4.1)
54-43-467	FROM EF-BETHEL TRANSIT SYSTEM	(7,291.57)	(7,291.57)	66,636.00	73,927.57	(10.9)
54-43-468	EXPRESS SCRIPTS REBATE	3,374.58	3,374.58	.00	(3,374.58)	.0
	TOTAL EMP GROUP BENEFITS REVENUES	4,134.64	4,134.64	1,940,109.00	1,935,974.36	.2
	TOTAL FUND REVENUE	4,134.64	4,134.64	1,940,109.00	1,935,974.36	.2

BETHEL PUBLIC TRANSIT SYSTEM

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
	LOCAL SOURCES					
56-40-409	CASH TRANSFER GF	.00	.00	80,580.00	80,580.00	.0
	TOTAL LOCAL SOURCES	.00	.00	80,580.00	80,580.00	.0
	FEDERAL SOURCES					
56-41-413	TRANSIT SECTION 5311	66,000.93	66,000.93	310,378.00	244,377.07	21.3
	TOTAL FEDERAL SOURCES	66,000.93	66,000.93	310,378.00	244,377.07	21.3
	CHARGES FOR SERVICES					
56-43-422	BUS FARES	7,098.00	7,098.00	20,500.00	13,402.00	34.6
56-43-423	BUS FARES-PREPAID	8,384.00	8,384.00	(12,500.00)	(20,884.00)	67.1
	TOTAL CHARGES FOR SERVICES	15,482.00	15,482.00	8,000.00	(7,482.00)	193.5
	TOTAL FUND REVENUE	81,482.93	81,482.93	398,958.00	317,475.07	20.4

VEHICLES & EQUIP MAINTENANCE

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
	CHARGES FOR SERVICES					
57-43-401	FROM GF-ADMIN	242.65	242.65	.00	(242.65)	.0
57-43-403	FROM GF-FINANCE	242.65	242.65	.00	(242.65)	.0
57-43-404	FROM GF-PLANNING	242.65	242.65	.00	(242.65)	.0
57-43-405	FROM GF-FIRE	1,617.65	1,617.65	.00	(1,617.65)	.0
57-43-406	FROM GF-POLICE	3,235.31	3,235.31	.00	(3,235.31)	.0
57-43-407	FROM GF-PW ADMIN	485.30	485.30	.00	(485.30)	.0
57-43-408	FROM GF-STREETS/ROADS	24,264.78	24,264.78	.00	(24,264.78)	.0
57-43-409	FROM GF-PROPERTY MAINT.	970.59	970.59	.00	(970.59)	.0
57-43-413	FROM GEN FUND-IT SVCS	242.65	242.65	.00	(242.65)	.0
57-43-451	FROM EF-HAULED WATER	50,147.20	50,147.20	.00	(50,147.20)	.0
57-43-452	FROM EF-HAULED SEWER	50,147.20	50,147.20	.00	(50,147.20)	.0
57-43-453	FROM EF-PIPED WATER	485.30	485.30	.00	(485.30)	.0
57-43-454	FROM GF-PIPED SEWER	485.30	485.30	.00	(485.30)	.0
57-43-455	FROM EF-BETHEL HGT WATER TRMT	485.29	485.29	.00	(485.29)	.0
57-43-456	FROM EF-CITY SUB WATER TRMT	485.29	485.29	.00	(485.29)	.0
57-43-460	FROM EF-HAULED REFUSE	12,132.38	12,132.38	.00	(12,132.38)	.0
57-43-461	FROM EF-LANDFILL OPERATIONS	12,132.38	12,132.38	.00	(12,132.38)	.0
57-43-470	FROM EF-PORT	485.29	485.29	.00	(485.29)	.0
57-43-481	FROM GENERAL FUND-IT SVCS	3,235.29	3,235.29	.00	(3,235.29)	.0
	TOTAL CHARGES FOR SERVICES	161,765.15	161,765.15	.00	(161,765.15)	.0
	TOTAL FUND REVENUE	161,765.15	161,765.15	.00	(161,765.15)	.0

BETHEL ENDOWMENT FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
	TRANSFERS					
90-46-990	INTERFUND TRANSFER OUT-GF70%	.00	.00	(19,778.00)	(19,778.00)	.0
	TOTAL TRANSFERS	.00	.00	(19,778.00)	(19,778.00)	.0
	MISCELLANEOUS					
90-49-487	INVESTMENT INCOME	3,498.03	3,498.03	28,254.00	24,755.97	12.4
	TOTAL MISCELLANEOUS	3,498.03	3,498.03	28,254.00	24,755.97	12.4
	TOTAL FUND REVENUE	3,498.03	3,498.03	8,476.00	4,977.97	41.3

MEMORANDUM

DATE: December 31, 2018

TO: Peter Williams, City Manager

FROM: John Sargent, Grant Manager

SUBJECT: Grant Manager's Report – January 8, 2019 Bethel City Council Meeting

Grant Projects

Pinky's Park Sports Field

The grant performance period expires on December 31, 2018. The last element of the project was the completion of a sign stand that would allow rules, reservations, and other field use updates to be posted. The Final Report will be completed by January 30, 2019.

Institutional Corridor

Although the IC project is nearing the substantial completion phase, the City requested and was given an extension of this grant to June 30, 2020, to ensure the project can be completed by using all of the grant funds.

Bethel Heights Water and Sewer PERs/ERs

DOWL conducted a site visit in December with a fellow engineer to gather local information on the existing water and sewer piped system in Bethel Heights. The City is documenting all water and sewer repairs needed in this neighborhood in order to support the need for a new system.

Police Dispatch Center

The City requested and was given an extension of this grant to June 30, 2020. ProComm Alaska, LLC is the Motorola distributor in Alaska working to assess the City's needs and provide a two-console solution to the Dispatch Center.

Grant Application

The Alaska Division of Homeland Security and Emergency Management issued State Homeland Security Program grant applications. They are due January 31, 2019.

Community Action Grant

The next grant cycle runs from January 29, 2019 to February 28, 2019. All information for prospective applicants is on the City's website (www.cityofbethel.org).

Request for Bids/Proposals

- Contract for the purchase of culvert self-contained steamer-trailer is on the January 8, 2019 City Council meeting agenda for consideration.
- In Development: RFP to hire a company to perform sales tax audits.

City of Bethel
Grant Summary
Fiscal Year 2019

Preparing

Sponsor	Name	Products/Services	City Depts. (Partners)	Date	$ Grant $ City Match
Alaska Division of Homeland Security and Emerg. Mgmt.	State Homeland Security Grant Program	Radios, video cameras, other items to be decided.	Fire, Police, Public Works	1/31/19	$TBD
State of Alaska	Capital Budget Requests	Avenues water and sewer project, Bethel Heights Water Loop A, Dust Control, City Hall Roof	Public Works	12/18	$20,743,645 0
United States Dept. of Agriculture-Rural Development	Water and wastewater grant/loan program	Piped water and sewer system in The Avenues subdivision	Public Works	Target 2/28/19	$13,321,000 $306,000

Submitted in Fiscal Year 2019

Most recent first

Sponsor	Name	Products/Services	City Depts.	Date	$ Grant $ Match

Approved in Fiscal Year 2019

Most recent first

Sponsor	Name	Products/Services	City Depts.	Date	$ Grant
Alaska Dept. of Environmental Conservation	Alaska Village Safe Water Program	Preliminary Engineering Report & Environmental Report for Bethel Heights Sewer System	Public Works	11/27/18	$75,000
Note: Preliminary Engineering Report and Environmental Report Update for Bethel Heights Piped Water System in progress. Funded by City.					$0 $25,000

Not Approved in Fiscal Year 2019

Most recent first

Sponsor	Name	Products/Services	City Depts.	Date	$ Grant

To: Pete Williams, City Manager
From: Betsy Jumper, Planner
Subject: Nov. Manager's Report
Date: Dec. 31, 2018

- Research of property owners.
- Answer public's questions on miscellaneous topics.
- Removal of junk cars in conjunction with Streets and Roads on City rights of way—on-going.
- Had a Planning Commission meeting Dec. 13th.
- The State FEMA liaison person and a FEMA representative came out to Bethel on the 10th to close out the Community Assistance Visit (CAV) that was initiated in 2015.
- Planning Assistant attended the City Clerk's Recorder's training.
- Closing out and organizing end of year items.
- Preparing 2019 routine files.
- Doing much physical address research for the new amended address ordinance. People have been coming here to Planning as well as the Fire Station to get their numbers.

Schedule, Events and Programs

- Fall 2 session runs Nov 1st – Dec 21st
- Starting November 1st, Group Fitness Classes will be scheduled on a monthly basis. Registration will be available for individual classes and Fitness Class passes will be available for a single class, in packages of 10 and an unlimited pass for the month.
- Holiday Schedule:
  - Thanksgiving: 11/22 Closed; 11/23 Open 2-9pm
  - Christmas: 12/25 Closed; 12/26 Open 2-9pm
  - New Year: 12/31 Open 5:30a-5:30p; 1/1 Open 2-9p
- Registration for Winter Programs begins December 17th.
- Winter Class run January 14th – March 3rd.

Staffing

<u>Operational Staff</u>:
Now Hiring:

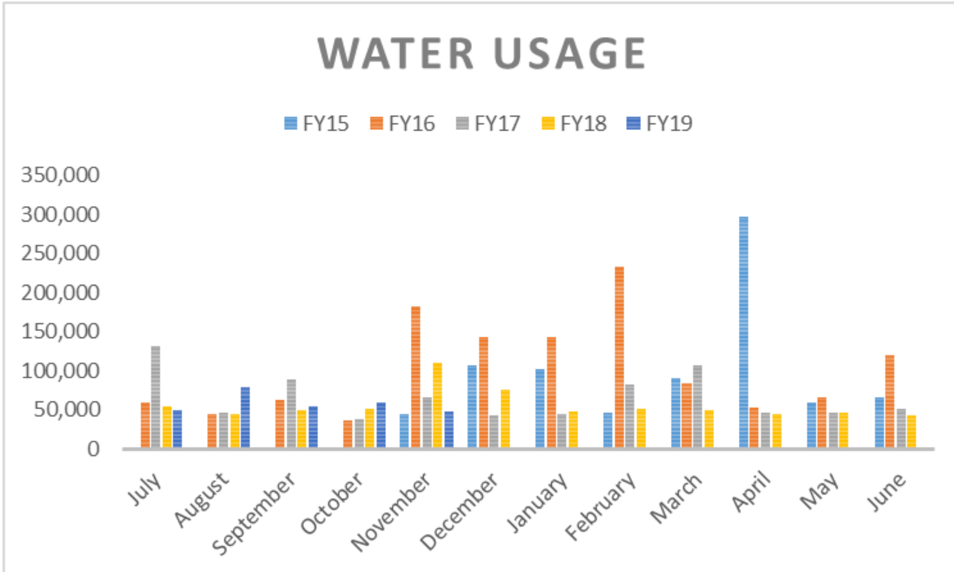
- Full Time and Part Time Customer Service Supervisors
- Certified Lifeguards
- Operations Staff
  - Front Desk
  - Facility Attendnat

<u>Programming Staff:</u> We are looking for programming staff to fill the below roles:

- Full Time Aquatic Coordinator
- Swim Instructors
- Instructors for youth classes, particularly dance and tumbling
- Fitness Instructors and Certified Personal Trainers
- Instructors for any activity, craft or music patrons might be interested in learning.

Anyone interested in working at the YK Fitness Center can call 543-0390 or visit ykfitness.org for information and links to our applications.

Facility Maintenance



*Note: Facility opened in November of 2014 (FY15)

Maintenance needed:

All Cardio equipment will need professional servicing within the next several months. Working with 2 companies to get quotes for parts and servicing.

Previously reported maintenance still pending:

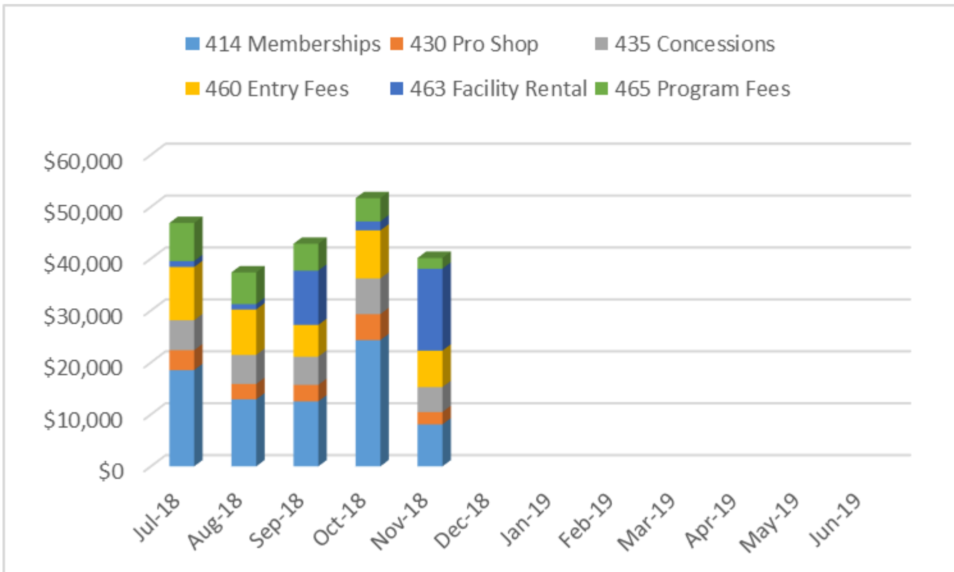
- Identified issue with parking lot lighting as related to a conductor on the main power supply. Waiting on replacement part.
- Working on cleaning pool overflow grates.
- Showers handles on showers #1 & #2 in the women's locker room will need replacing soon. Parts are being ordered.
- Efforts were made to clean up a spill of Muriatic Acid in the facility connex. In the course of cleanup it was found that the spill was more extensive than initially thought and assistance was requested from the Fire Department. It was determined that additional protective equipment is needed to clean up the spill and the connnex has been closed off pending procurement of the additional protective equipment.
- Main drain at bottom of pool – looking at replacement drain covers and processes for installation.
- Lamps for UV system are nearing the end of their use life and will need to be replaced. Due to the delicate and highly technical nature of the work it may be necessary to bring in a contractor. We are looking at options. Update August 2018: Two possible vendors for bulb replacement have been identified and quotes are being sought for parts and service.
- Overhead fans in pool area need maintenance. Working with City Facilities Department to develop a plan for safe access to trouble shoot the fans. Jan 2018: City of Bethel is looking into purchasing a lift that will allow access to the fans as well as other maintenance areas in the pool. Update 3/18/18 a scissor lift has been identified and purchasing is being reviewed. 5/15/18 scissor lift scheduled to arrive on first barge. 6/19/18 still waiting on lift. August 2018 Scissor lift has been received and we are scheduling with property maintenance to inspect the fans and determine next steps. September 2018 waiting for replacement fan. October 2018 Fan has been received, waiting on electrician to install.

Revenue

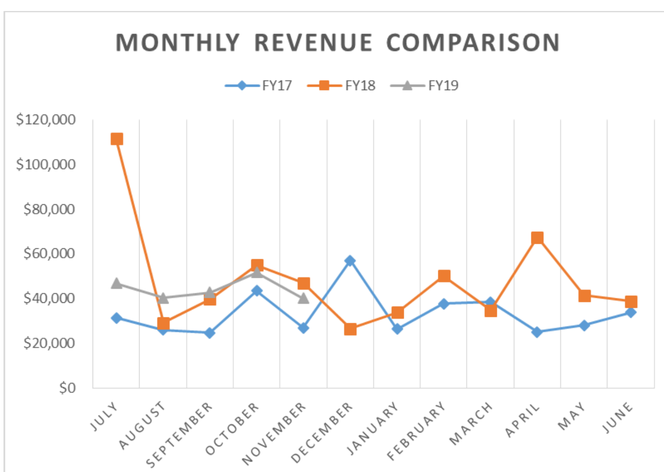
FY19 Revenue

Code	Facility Revenue	Jul-18	Aug-18	Sep-18	Oct-18	Nov-18	Dec-18	Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19	Total	FY19 Budg	%attained
414	Memberships	$18,548	$12,929	$12,522	$24,316	$8,088								$76,403	$383,160	19.94%
430	Pro Shop	$3,850	$2,960	$3,166	$5,011	$2,384								$17,371	$42,000	41.36%
435	Concessions	$5,759	$5,585	$5,444	$6,878	$4,812								$28,478	$55,000	51.78%
460	Entry Fees	$10,272	$8,751	$6,111	$9,252	$7,011								$41,397	$81,500	50.79%
463	Facility Rental	$1,130	$1,040	$10,476	$1,743	$15,772								$30,160	$12,750	236.55%
465	Program Fees	$7,327	$6,101	$5,155	$4,462	$2,081								$25,125	$80,500	31.21%
Community Action Grant														$0	$767	0.00%
WomenInPhilanthropy Grant			$3,016											$3,016	$4,681	64.42%
	Facility Revenue Total	$46,885	$40,381	$42,874	$51,662	$40,147	$0	$0	$0	$0	$0	$0	$0	$221,950	$660,358	33.61%

The below chart represents the portion of the total revenue that each revenue category represents.



Revenue Comparisons

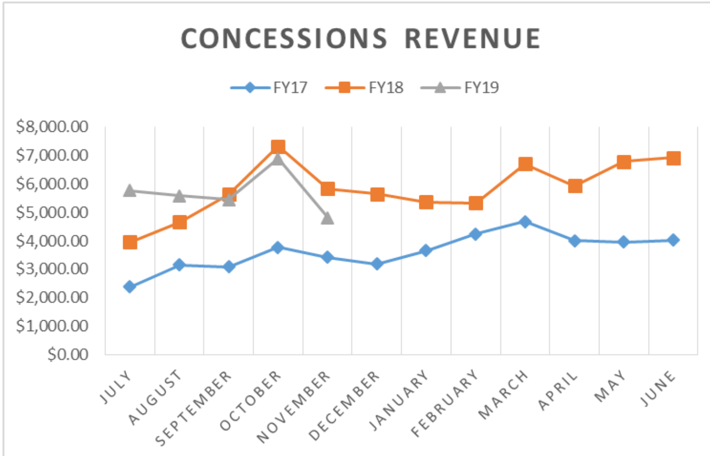


Monthly Revenue Totals	July	August	September	October	November	December	January	February	March	April	May	June	Total
FY17	$31,433	$26,142	$24,867	$43,503	$27,134	$57,131	$26,567	$37,829	$38,636	$25,144	$28,177	$33,913	$400,478
FY18	$111,356	$29,355	$39,850	$55,131	$47,120	$26,685	$33,914	$50,253	$34,808	$67,517	$41,521	$38,990	$576,500
FY19	$46,885	$40,381	$42,874	$51,662	$40,147								$221,950

.

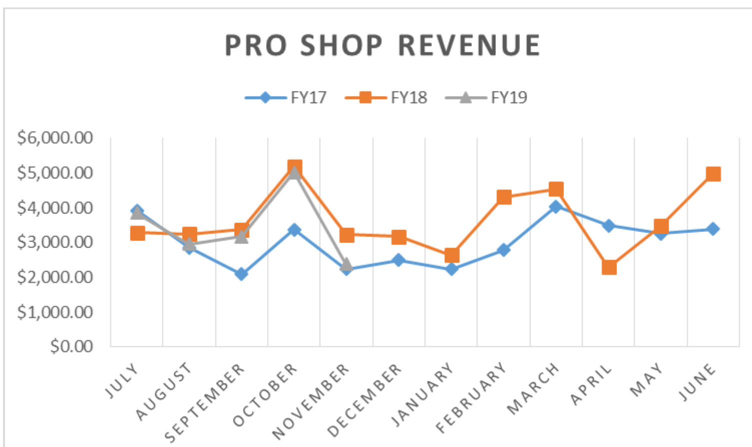
Revenue

Concessions Comprisons



Concessions Sales Totals	July	August	September	October	November	December	January	February	March	April	May	June	Total
FY17	$2,384.89	$3,157.11	$3,092.41	$3,769.41	$3,426.47	$3,185.55	$3,648.41	$4,247.30	$4,669.61	$4,009.62	$3,958.30	$4,024.27	$43,573.35
FY18	$3,954.28	$4,650.93	$5,633.56	$7,320.72	$5,834.03	$5,642.99	$5,366.89	$5,321.23	$6,690.87	$5,921.68	$6,781.51	$6,906.37	$70,025.06
FY19	$5,759.05	$5,585.25	$5,443.53	$6,878.43	$4,811.83								$28,478.09

Pro Shop Comprisons

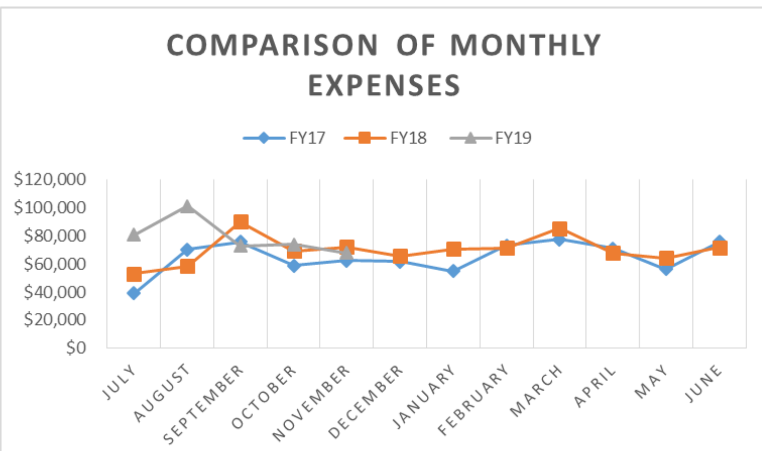


Pro Shop Sales Totals	July	August	September	October	November	December	January	February	March	April	May	June	Total
FY17	$3,913.00	$2,850.50	$2,092.54	$3,365.62	$2,231.18	$2,490.62	$2,239.62	$2,777.95	$4,032.94	$3,483.89	$3,253.72	$3,382.17	$36,113.75
FY18	$3,289.74	$3,247.54	$3,365.77	$5,194.60	$3,231.28	$3,172.30	$2,643.08	$4,315.11	$4,537.02	$2,288.89	$3,466.59	$4,987.01	$43,738.93
FY19	$3,849.71	$2,959.60	$3,166.18	$5,011.47	$2,383.67								$17,370.63

FY19 Expenses

	Expenses	Jul-18	Aug-18	Sep-18	Oct-18	Nov-18	Dec-18	Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19	Total	Budgeted	% used
	Wages	$36,428	$55,950	$35,994	$36,176	$34,862								$199,410	$581,604	34.29%
	Benefits	$8,923	$13,288	$8,404	$8,463	$8,373								$47,451	$120,200	39.48%
520	Housing	$3,090	$3,090	$3,090	$3,090	$3,090								$15,450	$37,080	41.67%
545	Travel/Training	$0	$82	$0	$0	$821								$903	$5,731	15.76%
561	Supplies	$12,789	$3,747	$3,431	$8,657	$4,992								$33,616	$99,176	33.90%
580	Boiler	$0	$0	$0	$0	$0								$0	$5,250	0.00%
646	Contractors	$12,017	$12,017	$12,017	$12,017	$12,017								$60,083	$148,320	40.51%
661	Vehicle Maintenance/Repair	$0	$0	$0	$0	$0								$0	$500	0.00%
663	Janitorial Supplies/Services	$316	$151	$7,560	$274	$701								$9,002	$18,000	50.01%
668	Software Licenses	$899	$427	$447	$0	$0								$1,773	$6,869	25.81%
683	Minor Equipment	$1,579	$3,013	$0	$589	$1,588								$6,769	$10,500	64.47%
684	Donations and Awards	$0	$0	$0	$0	$0								$0	$500	0.00%
724	Dues/Subscriptions	$169	$179	$179	$179	$369								$1,075	$2,000	53.75%
727	Advertising	$186	$0	$0	$1,820	$0								$2,006	$9,000	22.29%
733	Postage	$3	$0	$0	$0	$0								$3	$400	0.63%
736	Bank Charges	$1,134	$947	$884	$1,374	$783								$5,122	$14,500	35.33%
790	Allowance for Special Events	$0	$0	$0	$227	$34								$261	$800	32.67%
799	Miscellaneous	$0	$7,643	$0	$817	$0								$8,460	$5,500	153.82%
	Community Action Grant	$160	$184	$0	$0	$0								$344	$767	44.85%
	Women In Philanthropy Grant	$270	$311	$0	$0	$0								$581	$4,681	12.40%
	TOTAL	**$77,963**	**$101,028**	**$72,006**	**$73,683**	**$67,629**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$392,309**	**$1,071,378**	36.62%

Comparison of Monthly Expenses



Expenses for July 2018 are trending higher than previous years due to early purchase of pool chemicals for the year and the growth of our youth programs which has increased wages for staffing those programs.

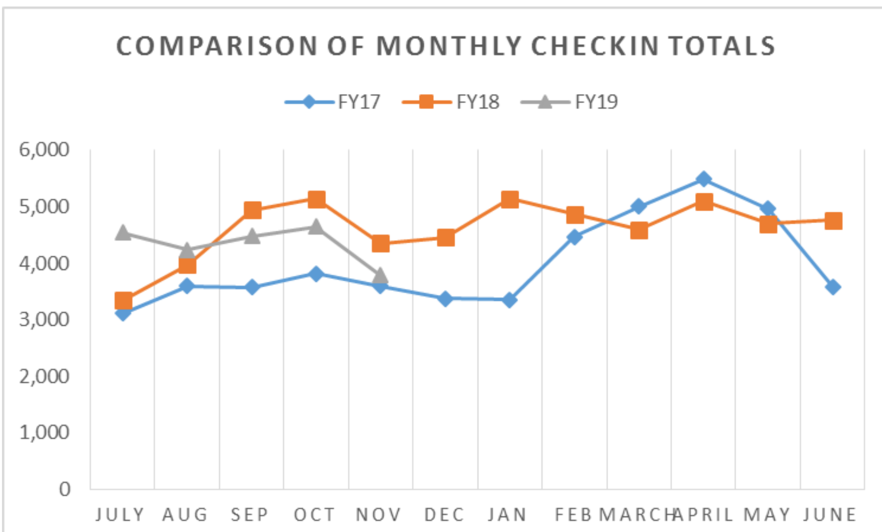
Most months have 2 pay periods, during September 2017 and August 2018 there were 3 pay periods. In addition, during August 2018 a connex was purchased for facility storage.

Monthly Expenses	July	August	September	October	November	December	January	February	March	April	May	June	Total
FY17	$39,145	$70,114	$75,717	$58,716	$62,335	$61,668	$54,949	$72,965	$77,475	$70,907	$56,290	$75,502	$775,784
FY18	$53,231	$58,448	$89,960	$69,086	$71,974	$65,596	$70,546	$71,272	$85,390	$67,745	$64,074	$71,669	$838,989
FY19	$80,783	$101,028	$72,822	$73,683	$67,629								$395,946

Facility Utilization

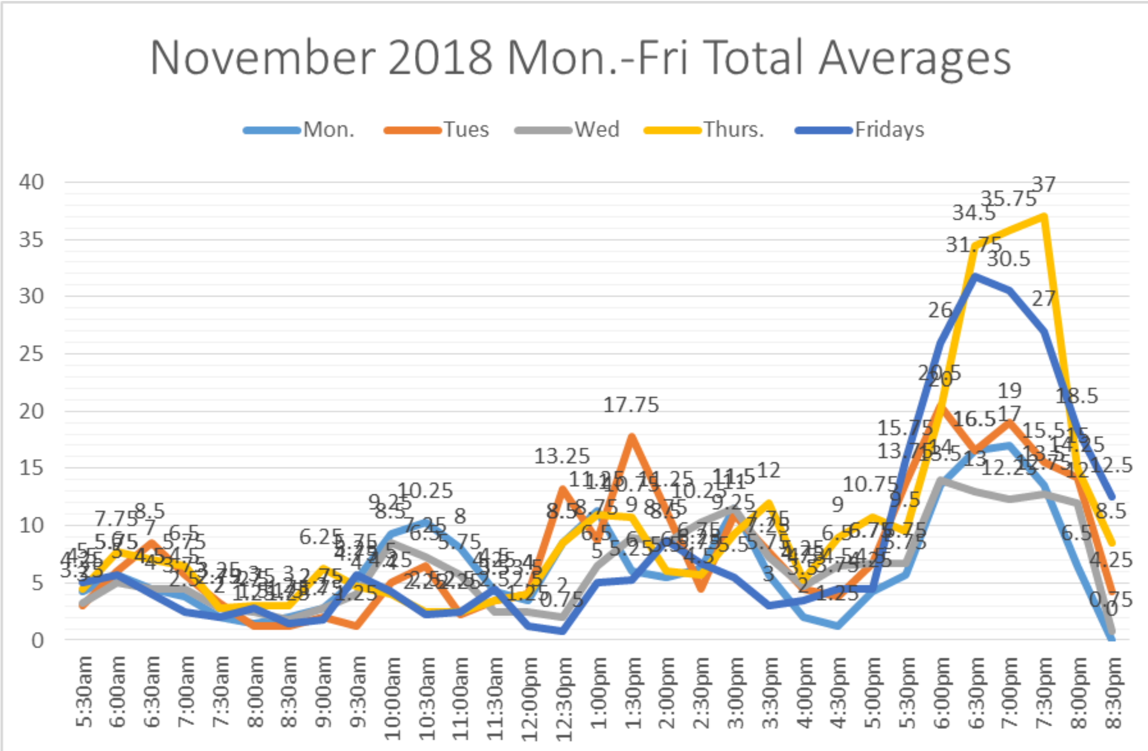
Facility Check-In: Facility Check-In numbers represent the total number of patrons who visited the facility and are based on a compilation of the number of members who checked-in, the number of daily passes sold and the number of participants in programs, activities, rentals and special events. These numbers represent facility visits, not individuals as most individuals visit the facility multiple times over the course of the month.

Facility Check-In	Jul-18	Aug-18	Sep-18	Oct-18	Nov-18	Dec-18	Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19	Total
Member Checkins	2,771	2,563	1,712	1962	1,901								10,909
Daily Admissions	1,482	1,533	1,734	1448	1,238								7,435
Rentals	32	120	771	920	350								2,193
Fitness Programming	45	5	140	216	247								653
Aquatics Programming	34	88	97	90	44								353
Youth Programs	176	47	19	8	0								250
Monthly Totals	4,540	4,356	4,473	4,644	3,780	0	0	0	0	0	0	0	21,793



Facility Check-In	July	Aug	Sep	Oct	Nov	Dec	Jan	Feb	March	April	May	June	Total
FY17	3,108	3,596	3,579	3,820	3,594	3,378	3,355	4,465	5,006	5,491	4,960	3,584	47,936
FY18	3,348	3,973	4,936	5,139	4,351	4,453	5,139	4,864	4,594	5,097	4,695	4,766	55,355
FY19	4,540	4,236	4,473	4,644	3,780								21,673

Area Usage: Count of the number of individuals in each area at the top and bottom of each hour. Showing trends and patterns of area usage, these numbers are not an accurate reporting of the overall number of patrons using the facility as patrons who remain in any area for more than 30 minutes are counted more than once. The below charts show average number of users for each area, by day of the week, per 30 minute period and are used from programming and operational hours planning.


November 2018 Mon.-Fri Total Averages
Mon.
Tues
Wed
Thurs.
Fridays
40
35
30
25
20
15
10
5
0
5:30am
6:00am
6:30am
7:00am
7:30am
8:00am
8:30am
9:00am
9:30am
10:00am
10:30am
11:00am
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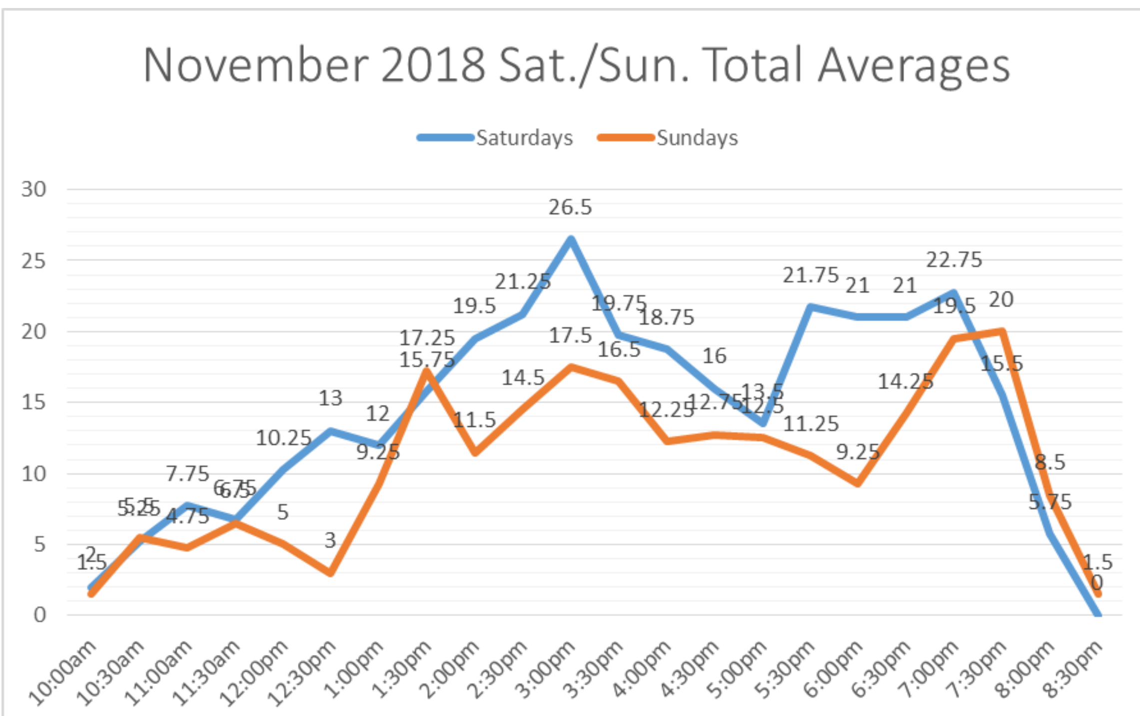
8:30pm


November 2018 Sat./Sun. Total Averages
Saturdays
Sundays
30
25
20
15
10
5
0
10:00am
10:30am
11:00am
11:30am
12:00pm
12:30pm
1:00pm
1:30pm
2:00pm
2:30pm
3:00pm
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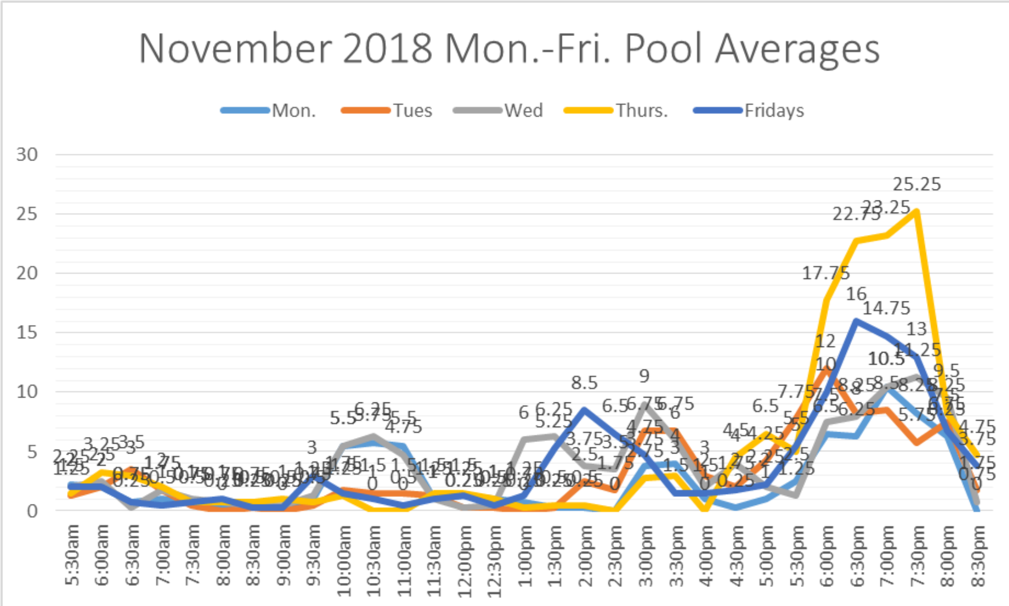
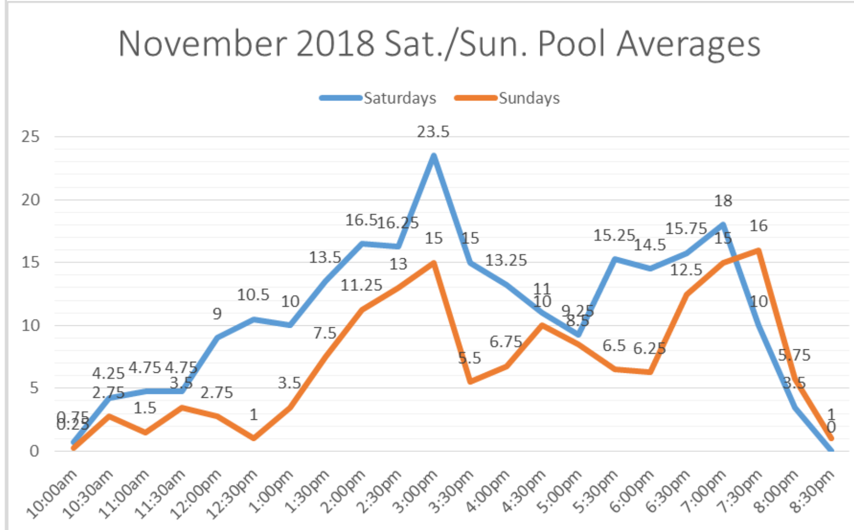
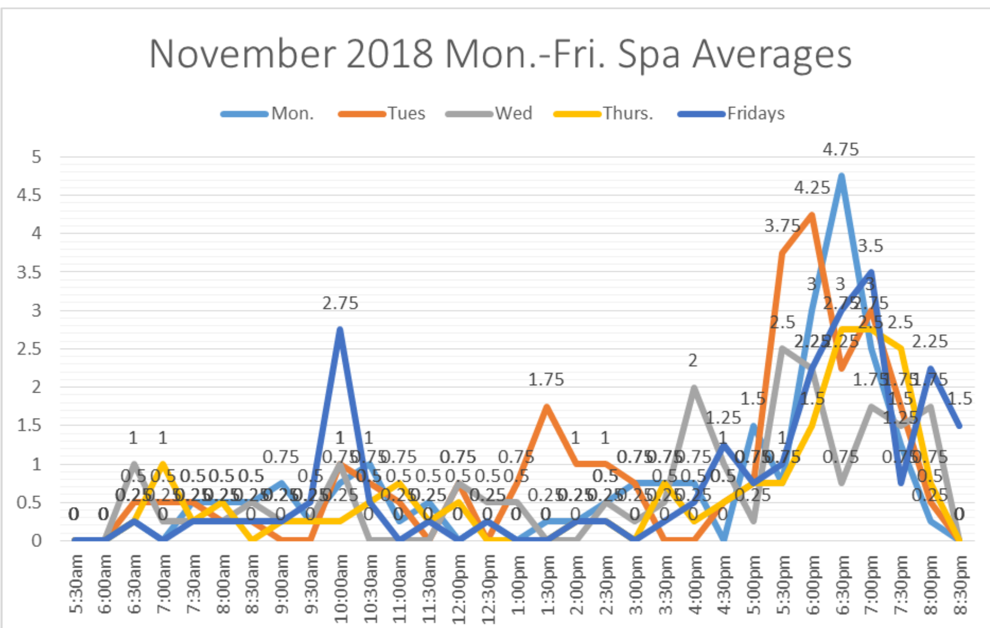
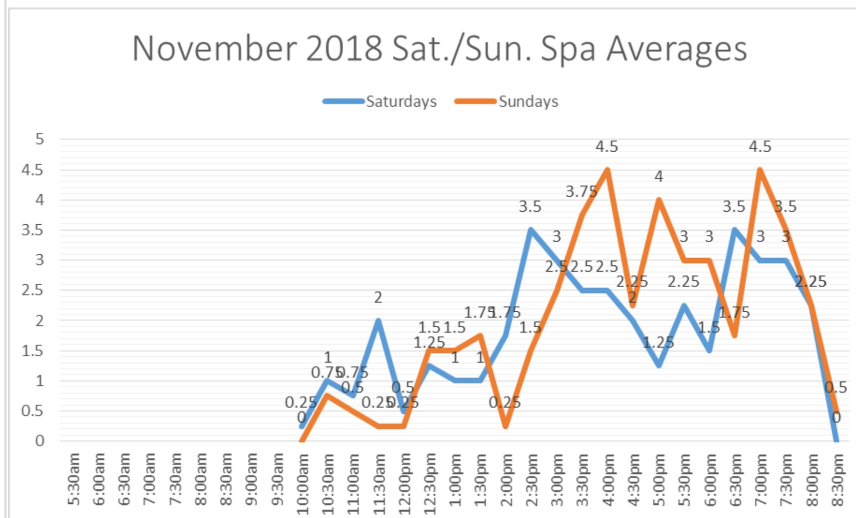
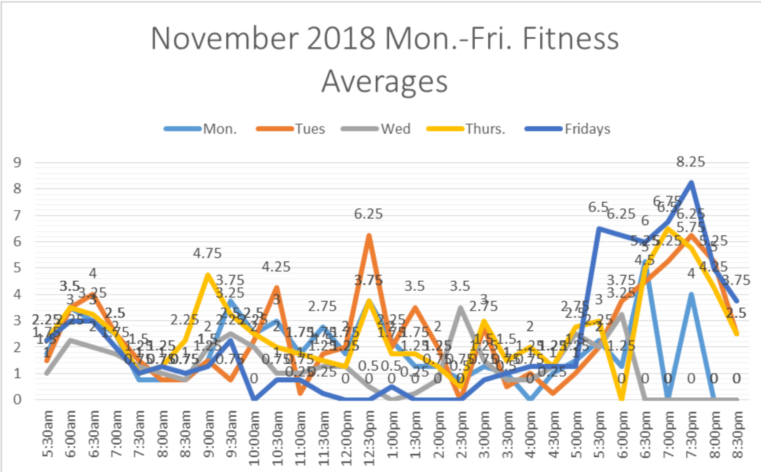
8:30pm

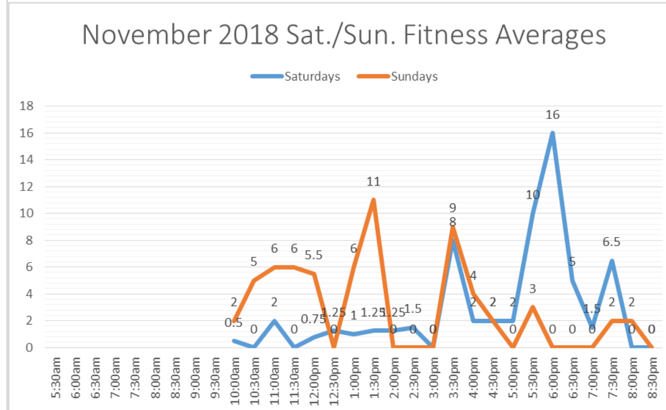

November 2018 Mon.-Fri. Pool Averages
Mon. Tues Wed Thurs. Fridays

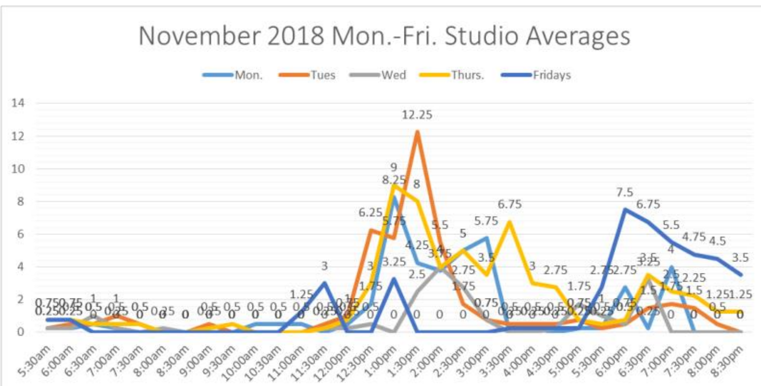

November 2018 Sat./Sun. Pool Averages
Saturdays Sundays

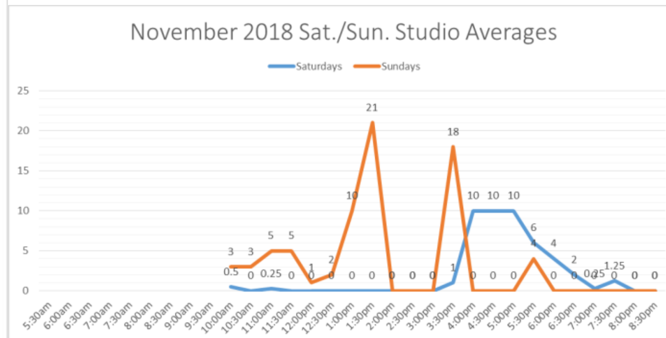

November 2018 Mon.-Fri. Spa Averages
Mon. Tues Wed Thurs. Fridays

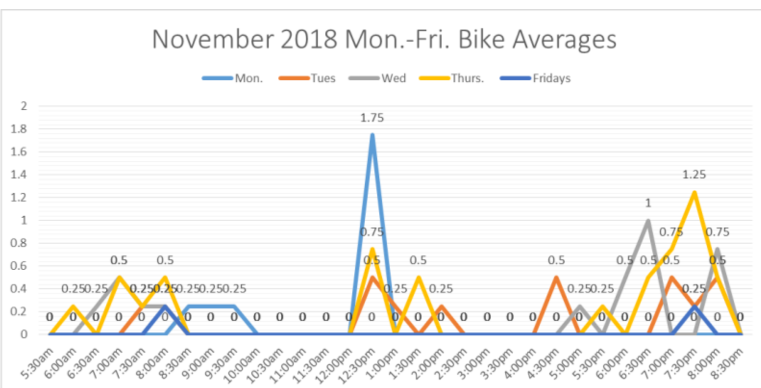

November 2018 Sat./Sun. Spa Averages
Saturdays Sundays

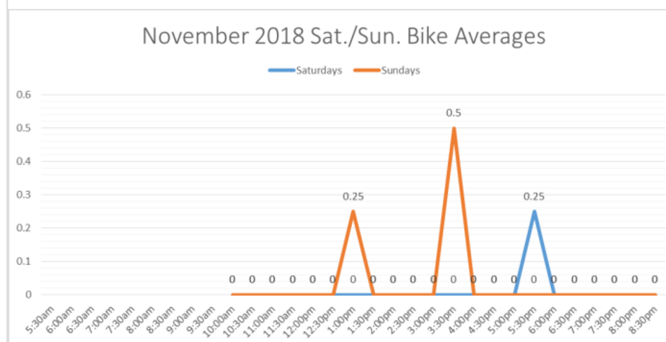

November 2018 Mon.-Fri. Fitness Averages
Mon. Tues Wed Thurs. Fridays


November 2018 Sat./Sun. Fitness Averages
Saturdays Sundays


November 2018 Mon.-Fri. Studio Averages
Mon. Tues Wed Thurs. Fridays


November 2018 Sat./Sun. Studio Averages
Saturdays Sundays


November 2018 Mon.-Fri. Bike Averages
Mon. Tues Wed Thurs. Fridays


November 2018 Sat./Sun. Bike Averages
Saturdays Sundays

PORT OF BETHEL

Post Office Box 1388
Bethel, Alaska 99559
Voice: 907-543-2310
Fax: 907-543-2311

TO: Peter Williams, City Manager

FROM: Allen Wold, Port Director

SUBJECT: December 2018 Managers Report

- **Small Boat Harbor**
  -We are working on getting the last of the boats out and into storage for the season.
  -Put notices on vehicles parked at the SBH and on top of Beach 2.
  -Plowed around the Harbor using loader.

- **City Dock/Beach 1**
  -Customers are still in and out of the Dock.
  -Plowing access for the customer's containers.
  -Vitus working on winterizing tug/barge.

- **Port Office**
  -Property Maintenance checking on building daily.
  -Ordered office furniture.
  -Used the office for a union meeting.

- **Admin**
  -Monthly Storage billing for customers.
  -An employee had jury duty this month.
  -Working on paperwork to make it easier for everyone to understand it.
  -No quorum for the Port Commission meeting.

- **Seawall**
  -Consistent clean up.
  -Sanded along the seawall.
  -Tightened cable fence.

- **Misc./Vehicles**
  -Safety checks along the seawall.
  -Got a float into the sand shed to repair.
  -Safety Meetings.
  -V&E working on our trucks.
  -Getting studs for our loader.
  -Working with Buck Eye Farmers on getting the Hedge Trimmer for the John Deere Tractor.
  -NASPO has officially released the contracts on the mini excavators in December.

CITY OF BETHEL
Fire Department

William F. Howell III, Fire Chief
P.O. Box 1388, Bethel, Alaska 99559
Phone: (907)-543-2131
Fax: (907)-543-2702
bhowell@cityofbethel.net

Celebrating 50 Years of Service

DATE: December 31, 2018

TO: Pete Williams, City Manager

FROM: Bill Howell, Fire Chief

SUBJECT: Management Report, December 2018

Current Events

- The Department has notified the public through several PSA's in print and social media of the new address requirements. During December, 294 address plaques were ordered. 463 address signs have been ordered since inception of the program.
- All City buildings are compliant with the address ordinance. 22 address signs were ordered and installed on City buildings.
- A fireworks display is planned for December 31st at 8pm.
- The Department has renewed its bi-annual ambulance certification.
- The Department physician sponsors approved an updated edition of the Department's Medical Standing Orders. Medical Standing Orders are standardized protocols for treating medical and trauma patients in a variety of scenarios.

Community Planning/Preparedness

- There was no quorum at our December 7th Public Safety and Transportation Commission meeting. The commission is seeking members for regular and alternate positions. Our next meeting is scheduled for January 2, 2019 at the Bethel Council Chambers at 6:30 p.m. Quorum is not expected.
- The Department continues to attend bi-weekly teleconferences with Lifequest services our ambulance billing company. These meetings are aimed at improving recovery of revenue through better documentation and timely filings

- The Department is updating the City of Bethel Emergency operations plan.

- The Department is assisting administration with the cleanup and disposal of a release of Muriatic Acid inside a storage container at the pool. The storage container was secured by BFD personnel with a Knox padlock until City personnel receive the proper training to neutralize and dispose of the materials.

- Bethel Fire Department has been selected as a test site for the new Medicaid supplemental reimbursement program (GEMT). Being part of this pilot will allow Bethel to shape the program to meet Bethel's needs. GEMT legislation (HB 176) was signed into law in June of this year. This law allows municipal ambulance services to receive reimbursement of 50% or more of the uncompensated cost (UCC) of providing ambulance service.

  Bethel's ambulance service costs the City around $1500 per transport. The City receives about $400 from Medicaid per transport. The City would be able to receive reimbursement for at least half of the UCC, $1100. Current estimates suggest as much as 150K-200K in revenue from this program. These funds must be used for EMS purposes. The Department is waiting for further information on steps needed to participate

<u>Training</u>

- On 12/04/18 at 7:00 p.m. an EMT Meeting was held at the fire station. Responders reviewed the State of Alaska Cold Injuries Guidelines and reviewed maintenance and safety considerations for the Rescue Alive Ice/Water Rescue System.

- On 12/14/18 at 7:00 p.m. a Fire Meeting was held at the fire station. Responders reviewed aerial device maintenance, cleaned, and lubricated Truck-1's aerial device according to manufacturer's specifications.

- On 12/18/18 at 7:00 p.m. an EMT Meeting was held at the fire station. Responders reviewed the new updated medical standing orders for the assessment and treatment of patients with suspected head, neck, and spinal trauma. Also, responders practiced using the new full-body vacuum splint.

- The department's EMT-1 class is over halfway completed. Ten students remain enrolled in the course. The students will complete their training and complete the State of Alaska written and practical skills exams on February 1-2, 2019.

- Newly hired staff members have been conducting Firefighter and EMT skills verifications and have completed mandatory OSHA training.

- During the week of December 17-21, City of Bethel employees received training in a 24-hour HAZWOPER, 8-hour HAZWOPER Refresher, and an 8-hour Confined Space Entry Permit course. This training provided employees the knowledge necessary to allow a safe response to emergencies involving chemical, biological, radiological, nuclear, and physical hazards.

Responses

- Between 11/28/18 and 12/24/18, the Bethel Fire Department responded to 103 EMS and 27 Fire incidents.

- During this period, 28 EMS incidents (27.1%) were alcohol-related.

- On 12/03/18 at 11:25 a.m. medics responded to Ptarmigan Road for the report of a person having a stroke. The patient was assessed and transported to the hospital.

- On 12/03/18 at 5:53 p.m. medics responded to Chief Eddie Hoffman Highway for the report of a person jumping out of a moving car. The patient was assessed and transported to the hospital.

- On 12/05/18 at 8:02 p.m. Firefighters responded to Ridgecrest Drive for the report of smoke coming from the boiler room. Firefighters observed smoke inside the boiler room, as well as the house itself. Firefighters conducted gas monitoring for carbon monoxide. The house was ventilated using positive pressure. The cause of the fire was heating oil leaking into the pilot light of the water heater. ASHA maintenance personnel were on scene and made the necessary repairs.

- On 12/10/18 at 9:44 a.m. medics responded to Isaac Hawk for a person not breathing. Upon arrival, medics found one male and was confirmed to be deceased. The scene was turned over to the Bethel Police Department.

- On 12/15/18 at 4:30 p.m. firefighters responded to NAPA for the report of a dumpster on fire. Upon arrival, firefighters observed one dumpster fully involved in fire. Firefighters deployed hose lines and extinguished the fire.

- On 12/19/18 at 10:36 a.m. firefighters responded to Front Street for the report of a fuel spill. Upon arrival, firefighters observed a fuel tank had spilled up to 500 gallons of heating fuel on the ground. Firefighters reported the spill to the State of Alaska Department of Environmental Conservation.

- On 12/23/18 at 1:57 a.m. firefighters responded to the Court House for the report of a fire alarm sounding. Firefighters arrived to find water running out of the porch roof with no smoke or fire showing. Firefighters made entry in to the courthouse, walked through the building and found no fire, turned building over to maintenance personnel and cleared scene returning to quarters. The sprinkler system's water pipes in the boiler room had ruptured and flooded the area.

Budget/Financial

- The Department submitted two budget modifications in the November 27, 2018 council packet. Budget modifications requested will transfer funds from the 10-60-699 (capital) back into vehicle parts and repairs and correct funding to a FTE that was classified incorrectly.

- Overtime use in the fire department was a concern in recent months. With 50% of the budget year (12-31-18) elapsed, the department has used 47% of regular and 56% of our callback overtime budget. Overtime use will be monitored; no budget modification is sought at this time.

Grants

- The Department received funding through the Volunteer Fire Assistance program for $7,470, for three sets of firefighting turnouts. This grant has a 10% match. The project total is $8,300. This project is completed and we are closing out the grant.

- The Department applied for and passed the first round of approval the Phase 18 Code blue Grant for $45,000 for the remount of Medic-5 to a new chassis. Funds have been awarded and will be reimbursed once expenditure is made.

- The Department was awarded $7,500 in Code Blue grant funding for a new power stretcher for Medic-6. The YKHC EMS Department administers this grant and BVESA has committed matching funds. The stretcher is in service in the new ambulance. We are waiting for invoice to make final payment and close the grant.

Staffing/recruitment

- The Department is fully staffed effective November 1, 2018.

- All past due employee evaluations are complete.

- Corrective P.A.R.'s for employees of the Fire Department who were underpaid callback overtime were submitted to HR.

Vehicles & Equipment

- The new ladder truck is receiving warranty repair for a problem with the nozzle-nesting feature. The Compressed Air Foam (CAFS) compressor was reparired. We are outfitting the new ladder truck with firefighting and rescue equipment.

- An AM for disposal of one surplus fire engine was approved at the November 27, 2018 meeting. We are working with Napaimute to complete the disposal.

- Our new stretcher was installed in M6 and is operational.

- M-5 went to V&E for fuel leaks. Is now repaired and in service.

- The Department is working with admin to dispose of all surplus vehicles. Action Memorandum and Resolutions are forthcoming to surplus the obsolete equipment.

FIRE DEPARTMENT VEHICLE STATUS			
Vehicle	**Type**	**Year**	**Status**
Medic 4	Ambulance	1999	*(Backup ambulance)In service, Airbags repaired.*
Medic 5	Ambulance	2003	In service. Frequent no starts/dead batteries. (Plan to remount to new Dodge chassis in 2018/2019)
Medic 6	Ambulance	2017	*(Frontline Ambulance) In service. Tires studded.* Parts ordered.
Engine 4	Pumper	2013	*(Frontline pumper)* In service, Seat belt sensor silenced but still needing repair by V&E. DEF tank heater malfunction.
Engine 3	Pumper	1986	*Being outfitted as a tender and water supply unit. 3000 feet of LDH.* (Poor overall condition needs replacement)
Truck 1	Ladder Truck	2017	Outfitting, in service. Nozzle problem. Cafs repaired.
Com 1	Pickup	2014	In service
Com 2	Pickup	2004	In service.
Tanker 1	Tanker (1500 gallon)	1980	Out of Service
Truck 1	Ladder Truck	1980	Out of Service

December Monthly Report

Personnel:
We currently have two vacancies and both are in Investigations. We have one dispatcher in field training this month and is doing great. Our applicant who accepted the conditional offer for the Records/Evidence Custodian position decided to back out, but we have another applicant who we are sending a conditional offer to this week.

The Police Department participated in the Bethel Friends of K9 chili cook-off and took first place.

Operations:
Dispatch handled 1,259 calls for service for the month of December. 220 of the calls for service were for intoxicated pedestrians. BFD 133, AST 8, BPD 958 of which 128 required case reports.

Community Service Patrol:
CSP for this reporting period handled 75 individuals, of which 39 were males and 36 were females. Of the 75 persons contacted by the CSP, 12 were placed at YKCC, and 63 Sobering Center.

These numbers do not reflect Title 47 inebriates handled by patrol or the CSO.

Animal Control:
The CSO’s handled 45 animal control calls for service for the month of December.

City of Bethel, Alaska

City Clerk's Office

Council Meetings and Events

January 8, 2019 Regular City Council Meeting
January 15, 2019 Alcohol Task Force Meeting
January 22, 2019 Regular City Council Meeting

Committee Commissions General

Will hold an annual training for the Parks, Recreation, Aquatic Health and Safety Center Committee in January.
Prepared thank you cards with candy bars for each of the committee/commission volunteers.

Passport

Completed the annual audit and training and testing required to continue as a Passport Acceptance Agent.

Staff Training

With the implementation of electronic packets it has been recognized that many staff members are not familiar with Adobe documents and the tools Adobe provide. The Office is preparing a training for City staff and council members if interested, on January 10 at 11:00a.
Will provide one on one support to the new Finance Committee Recorder for the month of January.

Council Travel

Set up travel and working on arranging meetings for Mayor Watson's trip to Juneau in February.

Website

With the break we were able to take some time to clean up some outstanding issues on the website.

Council Electronic Packets

We are still getting used to the new system. There are a few issues that we are working with the vendor to iron out. Additionally, we spoke with IT and they are not able to increase the wifi in the chambers. The Office purchased external hard drives for each of the members. Once they arrive, we will begin putting an Adobe version of the packet on them for back up.

Documents

Provided support to the Public Works Recorder on the three PRAHSC Committee AMs.
AMs for committee member appointments.
Reviewed Resolution 19-01.
AM Council Meeting Calendar

cityclerk@cityofbethel.net
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