

CITY OF BETHEL

City Council Meeting Agenda, February 11, 2020 – 6:30 PM

Website: <https://www.cityofbethel.org/council>

Location: Council Chambers, City Hall, 300 Chief Eddie Hoffman Highway, Bethel

Council Members: Mayor Perry Barr, Vice-Mayor Haley Hanson, Fred Watson, Alyssa Leary,
Mark Springer, Cece Franko, Michelle DeWitt



1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

4. PEOPLE TO BE HEARD – FIVE MINUTES PER PERSON

5. APPROVAL OF CONSENT AGENDA AND REGULAR AGENDA

6. APPROVAL OF MEETING MINUTES

- 6.1. *1-28-2020 Regular City Council Meeting

7. REPORTS OF STANDING COMMITTEES

8. SPECIAL ORDER OF BUSINESS

- 8.1. Recognizing The City Of Bethel Employees Of The Year (Acting City Manager Howell)

9. UNFINISHED BUSINESS

- 9.1. Public Hearing Of Budget Ordinance 19-11(m): Amending The City Of Bethel Fiscal Year 2020 Budget- Recruitment Costs (Mayor Barr)

10. NEW BUSINESS

- 10.1. *AM 20-03: Appointment Of Committee/Commission/Board Members. Nita Gregory- Public Works Committee (Mayor Barr)
- 10.2. *AM 20-04: Authorizing The Acting City Manager To Negotiate And Execute A Lease Amendment Number 15 With The State Of Alaska Department Of Administration, Department Of Law, Leasing Space At 200 Chief Eddie Hoffman Highway, To Increase The Lease Rate For The Space To Accommodate An Increase In Janitorial Services (Acting Manager Howell)
- 10.3. *IM 20-03: Presentation Of The City's Water And Sewer Services Expenditures Compared To Budget From July 1, 2019 To January 31, 2020 – Utilities Maintenance – Water & Wastewater Activity Report (Acting City Manager Howell)

11. REPORTS

- 11.1. Mayor's Report
- 11.2. City Manager's Report
- 11.3. Clerk's Report

Posted February 5, 2020. at City Hall, AC Co., Swanson's, and the Post Office.

Kevin Morgan, Asst. City Clerk

City Clerk's Office Contact Information: Email cityclerk@cityofbethel.net Phone 907-543-1384

Items noted with an asterisk (*) are consent agenda items, unless removed from the consent agenda they are approved upon the approval of the agenda. Ordinances introduced at this meeting may be set for public hearing at the next regular meeting.

The Council may by unanimous consent, after 12:00 AM Fix the Time to Which To Adjourn until the following day at 6:30 PM

12. COUNCIL MEMBER COMMENTS

13. EXECUTIVE SESSION

- 13.1. AS 44.62.310 (C) (2) Subjects That Tend To Prejudice The Reputation And Character Of Any Person
- City Manager And City Attorney Review and Employment Agreement Development (Note, All City Manager and Attorney Candidates May be Discussed During the Executive Session) (Mayor Barr)

14. ADJOURNMENT

Posted February 5, 2020. at City Hall, AC Co., Swanson's, and the Post Office.

Kevin Morgan, Asst. City Clerk

City Clerk's Office Contact Information: Email cityclerk@cityofbethel.net Phone 907-543-1384

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The Council may by unanimous consent, after 12:00 AM Fix the Time to Which To Adjourn until the following day at 6:30 PM

1. CALL TO ORDER

A Regular Meeting of the Bethel City Council was held on January 28, 2020 at 6:30 p.m., in the Council chambers, Bethel, Alaska.

Mayor Barr called the meeting to order at 6:30 p.m.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

Comprising a quorum of the Council, the following members were present:
Mayor Perry Barr Council Member Fred Watson Council Member Cece Franko Vice-Mayor Haley Hanson City Council Member Alyssa Leary City Council Member Michelle DeWitt City Council Member Mark Springer (arrived after roll call at 6:34 p.m.)
Members Absent:
Also in attendance were the following:
Acting City Manager Bill Howell, City Clerk Lori Strickler

4. PEOPLE TO BE HEARD – Five minutes per person

Eileen Arnold- As a representative of the Review Committee for the Chief of Police Review and application panel, stated that the Police Chief position has been open for a very long time. After a review of other municipalities, it shows the position salary is significantly low. Suggested the City Council consider reviewing the salary and considering increasing it to attract more applicants. Also presented the Council with data from Project Homelessness Connect October 2019.

Leif Albertson- Presented concerns over the potential transition to the collection of on-line sales tax.

Mark Springer arrived at 6:34 p.m.

5. APPROVAL OF CONSENT AGENDA AND REGULAR AGENDA

Approve the Consent and Regular Agenda and to remove Ordinance 19-11 (m) from the Consent agenda.

Moved by:	Alyssa Leary
Seconded by:	Michelle DeWitt
In favor:	Perry Barr, Fred Watson, Cece Franko, Haley Hanson, Alyssa Leary, Mark Springer, Michelle DeWitt
Opposed:	None
Results:	Motion Carries

Remove Resolution 20-01 and IM 20-02 from the Consent Agenda- Council Member Watson.

Move Item 10.5 Administrative Review to be put after item 10.1.

Moved by:	Michelle DeWitt
Seconded by:	Alyssa Leary
In favor:	Perry Barr, Fred Watson, Cece Franko, Haley Hanson, Alyssa Leary, Mark Springer, Michelle DeWitt
Opposed:	None
Results:	Motion Carries

Move Special Orders of Business before Committee/Commission Reports

Moved by:	Alyssa Leary
Seconded by:	Michelle DeWitt
In favor:	Perry Barr, Fred Watson, Cece Franko, Haley Hanson, Alyssa Leary, Mark Springer, Michelle DeWitt
Opposed:	None
Results:	Motion Carries

6. APPROVAL OF MEETING MINUTES

Item 6.1. - *1-9-2020 Special City Council Meeting Minutes

Passed on the consent agenda.

Item 6.2. - *1-14-2020 Regular City Council Meeting Minutes
Passed on the consent agenda.

7. REPORTS OF STANDING COMMITTEES

Item 7.1. - Committee/Commission/Board Agendas And Draft Meeting Minutes
Port Commission, Council Member Watson-
No quorum at last meeting. Next meeting will be February 17th.

Planning Commission, Vice- Mayor Hanson-
Last meeting was on January 9th. A Conditional Use Permit was approved for Kusko Kush. Next meeting will be January 9th. Attended the Yuut Elitnaurviat Board meeting; discussed the DHAT program.

Community Action Grant Technical Review Board (CAG), Mayor Barr-
Applications for CAG have closed. They will review the applications at the next meeting at end of March.

Parks, Recreation, Aquatic Health and Safety Center Committee, Council Member DeWitt-
Met with an accountant about the YK Fitness Center. Once a report is finished, they will have a joint meeting with the Finance Committee. There will also be a special meeting on Monday.

Finance Committee, Council Member Franko-
Met on January 27th. Discussed employee turnover in the Finance Department. Working on an audit of the YK Fitness center.

Public Works Committee, Council Member Leary-
Had a meeting on January 15th and approved signs for dumpsters to clarify their use and to provide information concerning disposal of garbage. Working on amending Ordinances concerning plastic bags and biodegradable items as the low temperature of our region prevents these items from decomposing.

Safety and Transportation Commission, Council Member Springer-
They have not had a quorum. Next meeting will be in the 1st week of February.

8. SPECIAL ORDER OF BUSINESS

Item 8.1. - Recognizing The Bethel Warriors Wrestling Team And Coaches For Their Outstanding Performance (Mayor Barr)

Item 8.2. - Recognizing The City Of Bethel Employees Of The Year (Acting City Manager Howell)

Table until we are back on the radio.

Moved by:	Mark Springer
Seconded by:	Alyssa Leary
In favor:	Perry Barr, Fred Watson, Cece Franko, Haley Hanson, Alyssa Leary, Mark Springer, Michelle DeWitt
Opposed:	None
Results:	Motion Carries

9. UNFINISHED BUSINESS

10. NEW BUSINESS

Item 10.1. - *Introduction Of Budget Ordinance 19-11(m): Amending The City Of Bethel Fiscal Year 2020 Budget- Recruitment Costs (Mayor Barr)

Main Motion: Introduce Budget Ordinance 19-11(m).

Moved by:	Mark Springer
Seconded by:	Alyssa Leary
In favor:	Perry Barr, Fred Watson, Cece Franko, Haley Hanson, Alyssa Leary, Mark Springer, Michelle DeWitt
Opposed:	None
Results:	Motion Carries

Item 10.2. - *Resolution 20-01: Waiving Bethel Municipal Code 05.08.020 And Alaska Statutes 04.11.480 The Local Government's Sixty Day Opportunity For Action/Protest Of The Transfer Of Restaurant And Eating Place License No. 5445 Held By Mefail Saliu And Being Transferred To Marina, Inc For Fili's Pizza Located At 110 Osage Street, Bethel Alaska (Council Member Franko)

Main Motion: Adopt Resolution 20-01.

Moved by:	Cece Franko
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Seconded by:	Alyssa Leary
In favor:	Perry Barr, Cece Franko, Haley Hanson, Alyssa Leary, Mark Springer, Michelle DeWitt
Opposed:	Fred Watson
Results:	Motion Carries

Item 10.3. - *Resolution 20-02: Authorizing The City Of Bethel To Join The Alaska Remote Seller Sales Tax Commission For The Purpose Of Developing, Implementing, And Enforcing A Remote Sellers Tales Tax Code (Acting City Manager Howell)
 Adopt Resolution 20-02.

Moved by:	Mark Springer
Seconded by:	Michelle DeWitt
In favor:	Perry Barr, Fred Watson, Cece Franko, Haley Hanson, Alyssa Leary, Mark Springer, Michelle DeWitt
Opposed:	None
Results:	Motion Carries

Item 10.4. - AM 20-02: Direct Administration To Pursue FFY 2020 State Homeland Security Grant Funding To Assist The City In Preparedness Activities (Planning, Equipment, Training, And Exercise) That Address Identified Gaps Or Capability Targets Where A Connection To Terrorism And Natural Disasters Exists (Acting City Manager Howell)
 Main Motion: Approve AM 20-02.

Moved by:	Mark Springer
Seconded by:	Alyssa Leary
In favor:	Perry Barr, Fred Watson, Cece Franko, Haley Hanson, Alyssa Leary, Mark Springer, Michelle DeWitt
Opposed:	None
Results:	Motion Carries

Item 10.5. - Review Administrative Report For Fili's Pizza Liquor License Renewal #5445 (Mayor Barr)
 Suspend the rules to hear from Fili's Representatives.

Moved by:	Mark Springer
Seconded by:	Cece Franko
In favor:	Perry Barr, Fred Watson, Cece Franko, Haley Hanson, Alyssa Leary, Mark Springer, Michelle DeWitt
Opposed:	None

Results: | Motion Carries

Item 10.6. - *IM 20-02: Emergency Procurements Initiated For The YK Fitness Center (City Manager Howell)

Council reviewed IM 20-02.

Item 10.7. - *Personal Leave- City Clerk- February 14-17 (Mayor Barr)

Passed on the consent agenda.

11. REPORTS

Item 11.1. - Mayor's Report

Item 11.2. - City Manager's Report

Item 11.3. - Clerk's Report

12. COUNCIL MEMBER COMMENTS

Mayor Barr- No comment.

Vice-Mayor Hanson-

With the cold temperatures, be mindful of people walking. If you feel comfortable, please offer people a ride. Saturday School at BRHS; there will be an early release at 2:30 p.m.

Council Member Watson-

Happy to see the Proclamation presented to the Wrestling Team. Thanked Darren and Gena Lieb for their hard work on the Wrestling Program. Encouraged people traveling on the river to travel prepared.

Council Member Leary-

Suggested that people should take care of their own responsibilities. Take care of your headlights; take care of your loose animals- we don't need enforcement authorities to take care of these things for us. Encouraged people to help and participate in the Homeless Connect.

Council Member Franko-

Congratulated Coach Lieb and the Bethel Warrior Wrestlers. Congratulated Pete Kaiser for his K300 win and the other mushers that participated in this year's K300. Be safe in the cold.

Council Member Springer-

Asked the City to splash more areas of the roads with sand; especially on intersections. With the Highway, to encourage the State to help with sand. Drive carefully. Take care of your wood stoves and stove pipes.

Council Member DeWitt-

Thanked the City Manager for bringing on an Accountant to review the Pool fund.

Postpone until the next regular meeting "Recognizing The City Of Bethel Employees Of The Year."

Moved by:	Michelle DeWitt
Seconded by:	Haley Hanson
In favor:	Perry Barr, Fred Watson, Cece Franko, Haley Hanson, Alyssa Leary, Mark Springer, Michelle DeWitt
Opposed:	None
Results:	Motion Carries

13. EXECUTIVE SESSION

Item 13.1. - AS 44.62.310 (C) (2) Subjects That Tend To Prejudice The Reputation And Character Of Any Person - City Manager And City Attorney Review and Employment Agreement Development (Note, All City manager and Attorney Candidates May be Discussed During the Executive Session) (Mayor Barr)

Move into Executive Session. AS 44.62.310 (C) (2) Subjects That Tend To Prejudice The Reputation And Character Of Any Person - City Manager And City Attorney Review and Employment Agreement Development (Note, All City manager and Attorney Candidates May be Discussed During the Executive Session)
Those present will be the City Clerk, City Manager and City Council Members.

Moved by:	Cece Franko
Seconded by:	Mark Springer
In favor:	Perry Barr, Fred Watson, Cece Franko, Haley Hanson, Alyssa Leary, Mark Springer , Michelle DeWitt
Opposed:	None

Results: | Motion Carries

14. ADJOURNMENT

Main Motion: Adjournment.

Moved by:	Haley Hanson
Seconded by:	Mark Springer
In favor:	Perry Barr, Fred Watson, Cece Franko, Haley Hanson, Alyssa Leary, Mark Springer , Michelle DeWitt
Opposed:	None
Results:	Motion Carries

Meeting ended at 10:03 p.m.

Perry Barr, Mayor

ATTEST:

Lori Strickler, City Clerk

CITY OF BETHEL, ALASKA

Ordinance 19-11 (m)

AN ORDINANCE AMENDING THE CITY OF BETHEL FISCAL YEAR 2020 BUDGET

THEREFORE BE IT ORDAINED by the City Council of Bethel, Alaska, as follows:

SECTION 1. Classification. This is a non-codified Ordinance and shall not become part of the Bethel Municipal Code.

SECTION 2. Fiscal Year Budget Amendments. The following estimated revenues and expenditures are hereby appropriated for the corporate purposes and objects of the City of Bethel for Fiscal Year 2020.

WHEREAS, the Bethel City Council is in the process of recruiting for city manager and city attorney;

WHEREAS, Budget Modification Ordinance 19-11 (e), which passed in October, amended the Administration's operating budget to include \$13,800 in line item 10-51-522, Recruitment Costs for city manager and city attorney candidate travel to Bethel for onsite interviews;

WHEREAS, as of January 14, 2020, there is \$10,745 remaining in the line item;

WHEREAS, the FY 2020 Operating budget included \$131,840 in line item 10-56-501, City Attorney Salary, Budget Modification Ordinance 19-11 (a) reduced the line item to 125,400;

WHEREAS, as of January 14, 2020, there is 113,455 remaining in the line item;

WHEREAS, the Council expects to invite four individuals to Bethel for onsite interviews for city manager and city attorney which will likely require additional resources in the 10-51-522 Recruitment Costs appropriations;

WHEREAS, the City will be responsible for flight, hotel accommodations and per diem for the applicants, approximately \$3,490 per individual or \$13,960 for four candidates, (3,215) over what is currently appropriated;

Ordinance 19-11 (m)				
Line Item	Description	Approved Appropriations	Proposed Amendment	Proposed Total Appropriations

Introduced by: Mayor Barr
Introduction Date: January 28, 2020
Public Hearing Date: February 11, 2020
Action:
Vote:

10-51-522	Administration- Recruitment Costs	13,800	<u>5,000</u>	18,800
10-56-501	City Attorney Salary	125,440	<u>(5,000)</u>	120,440

SECTION 3. Effective Date. This Ordinance shall become effective upon the passage by the Bethel City Council.

**ENACTED THIS 11th DAY OF FEBRUARY 2020 BY A VOTE OF _ IN FAVOR AND
_ OPPOSED.**

Perry Barr, Mayor

ATTEST:

Lori Strickler, City Clerk

City of Bethel Action Memorandum

Action memorandum No.	20-03		
Date action introduced:	February 11, 2020	Introduced by:	Mayor Barr
Date action taken:		Approved	Denied
Confirmed by:			

Appointment of Committee/Commission/Board members. Nita Gregory- Public Works Committee.

Amount of fiscal impact:		Account information:
x	No fiscal impact	

Action Memorandum 20-03 is sponsored by Mayor Barr at the request of the City Clerk.

Nita Gregory has requested appointment to the Public Works Committee. If appointed, the term would be three years as a Regular member with a term expiration of December 31, 2022.

City of Bethel Action Memorandum

Action memorandum No.	20-04		
Date action introduced:	February 11, 2020	Introduced by:	Acting City Manager Howell
Date action taken:		Approved	Denied
Confirmed by:			

Authorizing the Acting City Manager to negotiate and execute a Lease Amendment Number 15 with the State of Alaska Department of Administration, Department of Law, leasing space at 200 Chief Eddie Hoffman Highway, to increase the lease rate for the space to accommodate an increase in janitorial services.

Attachment(s): Lease Agreement and Amendments; Suggested Amendment and Appendix A.

Amount of fiscal impact:		Account information:
Budget Neutral	No fiscal impact at this time.	

Lease Agreement 2279, with the State of Alaska for was entered into on May 23, 2001 and covers leased space in the Nora Guinn Justice Center. The lease term ends April 30, 2022.

The amendment requested by the State of Alaska, is to remove the prior janitorial specifications from Amendment No. 12, Appendix A and recognize that the janitorial services shall be performed in accordance with the attached Appendix A and to increase the monthly lease rate to cover the additional costs to the City's contracted janitorial service provider.

This amendment are:

1. Recognize that effective February 1, 2020, remove the prior janitorial specifications from Amendment No. 12, Appendix A and recognize that the janitorial services shall be performed in accordance with the attached Appendix A.
2. Recognize that the change in janitorial services increases the Current Monthly Lease Rate by \$775.00.
3. Recognize that effective February 14, 2020 the New Current Monthly Lease Rate(s), shall be as follows:
 - i. For the period February 1, 2019 through April 30, 2020; the Monthly Lease Rate shall be \$12,675.30 [\$11,900.30 (current) + \$775 (new)].
 - ii. For the period May 1, 2020 through April 30, 2021; the Monthly Lease Rate shall be \$13,078.70 [\$12,303.70 (current) + \$775.00 (new)].
 - iii. For the period May 1, 2021 through April 30, 2022; the Monthly Lease Rate shall be \$13,482.10 [\$12,707.10 (current) + \$775.00 (new)].

Any underpayment of rent resulting from this amendment shall be adjusted in a future month's rent payment.



**STATE OF ALASKA
AMENDMENT TO LEASE
LEASE NUMBER 2279**

This agreement, to be known as **Amendment Number Fifteen (15)** to the existing lease, entered into on the 23rd day of May, 2000, and **first recorded at the Bethel Recording District in Book 0091, Page 280**, by and between:

**THE CITY OF BETHEL
P.O. BOX 1388
BETHEL, ALASKA 99559**

hereinafter called the Lessor, and

**STATE OF ALASKA
DEPARTMENT OF ADMINISTRATION – 03
550 WEST 7TH AVENUE, SUITE 1960
ANCHORAGE, ALASKA 99501-3558**

hereinafter called the Lessee, covering:

Approximately 4,034 square feet of net usable office space within the Nora Guinn Building located at 200 State Highway, Bethel, Alaska.

Whose legal description is: Lot 3A, Block 1, U.S. Survey 870, Bethel, Alaska

OFFICIAL STATE BUSINESS -- NO RECORDATION CHARGE

After Recordation, Return Document To:

State of Alaska - Department of Administration
Shared Services of Alaska
Leasing Section
550 West 7th Avenue, Suite 200
Anchorage, AK 99501-3571

LEASE NO. **2279**

Amendment No. **15**

Page **1** of **4**

2279 A15 Janitorial

Initial: _____ Initial: _____

THIS AMENDMENT SHALL

1. Recognize that effective February 1, 2020, remove the prior janitorial specifications from Amendment No. 12, Appendix A and recognize that the janitorial services shall be performed in accordance with the attached Appendix A.
2. Recognize that the change in janitorial services increases the **Current Monthly Lease Rate by \$775.00.**
3. Recognize that effective February 1, 2020 the **New Current Monthly Lease Rate(s), shall be as follows:**
 - i. For the period February 1, 2019 through April 30, 2020; the **Monthly Lease Rate shall be \$12,675.30 [\$11,900.30 (current) + \$775 (new)]**.
 - ii. For the period May 1, 2020 through April 30, 2021; the **Monthly Lease Rate shall be \$13,078.70 [\$12,303.70 (current) + \$775.00 (new)]**.
 - iii. For the period May 1, 2021 through April 30, 2022; the **Monthly Lease Rate shall be \$13,482.10 [\$12,707.10 (current) + \$775.00 (new)]**.

Any underpayment of rent resulting from this amendment shall be adjusted in a future month's rent payment.

4. Recognize that the Lessee address is changed to the following:

**STATE OF ALASKA
DEPARTMENT OF ADMINISTRATION – 03
550 WEST 7TH AVENUE, SUITE 200
ANCHORAGE, ALASKA 99501-3571**

All other terms and conditions of the lease remain the same.

OFFICIAL STATE BUSINESS -- NO RECORDATION CHARGE

After Recordation, Return Document To:

State of Alaska - Department of Administration
Shared Services of Alaska
Leasing Section
550 West 7th Avenue, Suite 200
Anchorage, AK 99501-3571

LEASE NO. **2279**

Amendment No. **15**

Page **2** of **4**

2279 A15 Janitorial

Initial: _____ Initial: _____

Lessor: CITY OF BETHEL

By: _____
City Manager

Date: _____

Lessee: STATE OF ALASKA

By: _____
Rashaad Esters
Contracting Officer II

Date: _____

**ACKNOWLEDGMENT OF LESSOR: THE CITY OF BETHEL
STATE OF ALASKA
CITY OF BETHEL**

This is to certify that on this _____ day of _____, 2019 before me a Notary Public in and for the State of _____ duly commissioned and sworn personally appear _____, to me known and known by me to be the person described in and who executed the instruments set forth above and severally stated to me under oath that this person is the _____ and that this person has been authorized by _____ to execute the foregoing lease amendment for and on behalf of the said company, corporation, individual, or other entity and they executed same freely and voluntarily as a free act and deed of **Same.**

WITNESS my hand and official seal the day and year this certificate first above written.

Notary Public for _____

My Commission Expires: _____

Residing at: _____

OFFICIAL STATE BUSINESS -- NO RECORDATION CHARGE

After Recordation, Return Document To:

State of Alaska - Department of Administration
Shared Services of Alaska
Leasing Section
550 West 7th Avenue, Suite 200
Anchorage, AK 99501-3571

LEASE NO. **2279**

Amendment No. **15**

Page **3** of **4**

2279 A15 Janitorial

Initial: _____ Initial: _____

**ACKNOWLEDGMENT BY LESSEE: STATE OF ALASKA
STATE OF ALASKA
MUNICIPALITY OF ANCHORAGE**

This is to certify that on this _____ day of _____, 2019 before me a Notary Public in and for the State of Alaska duly commissioned and sworn, personally appeared **Rashaad Esters, Contracting Officer II**, to me known and known by me to be the person described in the executed instruments set forth above as an agent of the **Shared Services of Alaska** of the State of Alaska and that this person has been authorized by the State of Alaska to execute the foregoing lease amendment on behalf of said State of Alaska and that this person executed the same freely and voluntarily as the free act and deed of the **State of Alaska**.

WITNESS my hand and official seal the day and year this certificate first above written.

Notary Public for Alaska
My Commission Expires with office
Residing at: Anchorage, Alaska

OFFICIAL STATE BUSINESS -- NO RECORDATION CHARGE

After Recordation, Return Document To:

State of Alaska - Department of Administration
Shared Services of Alaska
Leasing Section
550 West 7th Avenue, Suite 200
Anchorage, AK 99501-3571

LEASE NO. **2279**

Amendment No. **15**

Page **4** of **4**

2279 A15 Janitorial

Initial: _____ Initial: _____

LEASE 2279 APPENDIX A - JANITORIAL REQUIREMENTS

- A. Janitor and Employee Qualifications: Janitorial employees must be trained and should be experienced. Lessee may require any person's removal from the work area that the Lessee deems incompetent or otherwise objectionable, or whose employment on the premises is deemed contrary to the public's or Lessee's best interests.
- B. Security Clearance: Much of the business of Department of Law (LAW) is necessarily confidential and not subject to public disclosure. The confidentiality of draft opinions, internal memoranda, conversations regarding pending issues and other court business is essential to the court's function. Additionally, records related to personnel issues, procurement proceedings, internal policy discussions, and other administrative issues are also confidential. Prior to commencing any work under this contract, the Lessor or any contract janitorial service shall inform all principals, officers, and employees working on the premises that the disclosure of any confidential court business observed or overheard may result in permanent removal from the premises.
- C. Services: Lessor will furnish and pay for janitorial services and supplies as listed below for the entire leased space. These services will be performed during normal business hours between 8:00 a.m. and 4:30 p.m., three times a week, unless otherwise specified. Janitorial work will not interfere with the Lessee's business. Lessor must instruct the janitor(s) not to disturb material on desks, drawers or cabinets, or use telephones. Equipment, furniture and wastebaskets, if moved for cleaning, will be replaced in their original locations and all electrical items will be reconnected to their outlets.

At the end of each workday, the janitorial supervisors shall inspect the entire space to ensure that all work is complete, and all necessary doors are locked, and unnecessary lights are turned off. In accomplishing the services, the janitor(s) shall unlock and leave open only doors in areas in which work is being performed. Exterior and interior perimeter security of LAW/DHSS space shall be maintained at all times.

Landlord shall furnish the following janitorial and cleaning services:

1. Regular Three Times a Week Service:

- (a) Empty waste baskets in all offices, cubicles and public areas located within both office spaces and shared hallways outside the two offices. Place new trash bags as needed;
- (b) Empty all shredders and replace trash bags as needed;
- (c) Dispose of all trash off premises;
- (d) Bathrooms: Mop or scrub toilet room floors, clean all plumbing fixtures, disinfect urinals and toilets, damp wipe all dispensers;
- (e) Provide and restock adequate supplies of toilet paper, paper towels, soap and other janitorial supplies;

Lease 2279 Amendment 15, Appendix A - Janitorial Requirements

Initial: _____ Initial: _____

- (f) Vacuum all carpets;
- (g) Dust all visible surfaces of furniture, fixtures, and equipment except for desks;
- (h) Clean kitchen areas to include counters, sinks and all surfaces;
- (i) Maintain entry mats in a clean, dirt-free and functional condition;
- (j) Clean air vents and base boards ensuring they are clear of dust, dirt and grime;
- (k) Maintain a limited supply of toilet paper and other essential supplies on-site in a location to be designated by the Office Manager at the District Attorney's Office.

2. Twice Annual Services:

- (a) Shampoo carpets.

D. Building Security: The janitor(s) shall lock outside doors at all times except when the building is normally open to the public. Interior building doors shall remain locked except while work in the immediate area is in progress. All doors shall be locked when the janitor(s) leave the building.

E. Safe Practices: Accepted safe practices must be followed in the performance of the janitorial work. After each performance of cleaning or other service during non-regular office hours the janitor(s) shall:

- 1. Turn off unnecessary lights.
- 2. Inspect the area for fire hazards and take appropriate corrective action.
- 3. Close and lock all outside doors and windows.

The janitor(s) shall also comply with standards prescribed by the State of Alaska, Department of Labor, Division of Labor Standards and Safety.

Lease 2279 Amendment 15, Appendix A - Janitorial Requirements

Initial: _____ Initial: _____

Missing Amendments 5,6,8.
According to Amendment 12.
Lease Terminated April 30, 2022



STATE OF ALASKA
STANDARD LEASE FORM
LEASE 2279

THIS LEASE, entered into this 23rd day of May 2000, and to be recorded in the **Bethel Recording District**, by and between:

THE CITY OF BETHEL
PO BOX 388
BETHEL ALASKA 99559

hereinafter called the Lessor, and

STATE OF ALASKA
DEPARTMENT OF ADMINISTRATION - 03, 20
550 WEST 7TH AVENUE, SUITE 601
ANCHORAGE, ALASKA 99501-3558

hereinafter called the Lessee.

The Lessor hereby leases to the State of Alaska the following described premises:

Approximately 5468 square feet of net usable office space within the Court House Building located at 200 State Highway, Bethel, Alaska, comprised of:

- A. Approximately 2412 square feet of net usable office space occupied by the Department of Corrections, and;
- B. Approximately 3056 square feet of net usable office space occupied by the Department of Law.

Whose legal description is: Lot 3A, block 1, U.S. Survey 870, Bethel Alaska.

*to have and to hold the same, with all appurtenances unto the Lessee **for the term of five (5) year beginning on the 23rd day of May 2000 and ending on the 31st day of May, 2005** at and for the **rental of \$ 11,725.00 per month** payable on the first day of each and every month of said term at the office of the Lessor or in advance at the option of the Lessee. Payment for any partial months occupancy shall be prorated, based on a thirty (30) day month.*

OFFICIAL STATE BUSINESS -- NO RECORDATION CHARGE
AFTER RECORDATION, RETURN DOCUMENT TO:
STATE OF ALASKA - DEPARTMENT OF ADMINISTRATION
DIVISION OF GENERAL SERVICES
LEASING SECTION
550 WEST 7TH AVENUE, SUITE 601
ANCHORAGE, AK 99501-3558

LEASE No. 2279

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(Form Rev. 09/24/98)

COVENANTS OF THE LESSEE

1. The Lessee does hereby covenant and agree with the Lessor that it will:
 - a) pay said rent at the times and place and in the manner aforesaid;
 - b) use and occupy said premises in a careful and proper manner;
 - c) not use or occupy said premises for any unlawful purpose;
 - d) not assign this lease, not underlet said premises, nor any part thereof, without the written consent of the Lessor, provided however such consent shall not be unreasonably withheld;
 - e) not use or occupy said premises or permit the same to be used or occupied, for any purpose or business deemed extra-hazardous on account of fire or otherwise;
 - f) make no alterations or additions in or to said premises without the written consent of the Lessor, such consent shall not unreasonably be withheld;
 - g) leave the premises at the expiration or prior termination of this lease or any renewal or extension thereof, in as good condition as received or in which they might be put by the Lessor, excepting reasonable wear and tear and/or, loss or damage caused by fire, explosions, earthquakes, acts of God, other casualty or as provided for in section 2.b below;
 - h) permit the Lessor to enter upon said premises at all reasonable times to examine the conditions of the same;
 - i) shall defend, indemnify and hold harmless Lessor, its authorized agents, officers, employees, representatives, and successors in interest, from and against any and all actions, claims, suits, liabilities, damages, losses, expenses and other costs, including reasonable attorneys fees, for injury to or death of any person or persons and the loss of or damage to the property of any person or persons in connection with and resulting, either directly or indirectly, from any act or omission of lessee, its invitees, agents, contractors, employees, servants, assignees or concessionaires.

COVENANTS OF THE LESSOR

2. And the Lessor on its part covenants and agrees with the Lessee that it will:
- a) maintain the demised premises in good repair and tenantable condition during the continuance of this lease or any renewal or extension thereof; except that damages arising from the negligence or otherwise actionable conduct of Lessee shall be the sole responsibility of Lessee.
 - b) Except as provided for in paragraph 1.(i) above, the Lessor shall hold and save the State, its officers, agents and employees, harmless from liability of any nature or kind, including costs and expenses for or on account of any and all suits or damages of any character whatsoever resulting from injuries or damages sustained by any person or persons or property by virtue of any act performed by the Lessor or the Lessor's agents and employees pursuant to this lease; the Lessor shall also assume all insurable risks and bear any loss of injury to property or persons occasioned by neglect or accident during the tenure of this lease, excepting only sole negligence of the Lessee.
 - c) furnish heat and cooling, electricity, water, trash removal, and sewage disposal without additional cost to the Lessee;
 - d) furnish heating and cooling to all the office space and similar type space uniformly within a 68 degrees Fahrenheit to 75 degrees Fahrenheit temperature range.
 - e) furnish men and women's restrooms that have hot and cold running water at all lavatories and similar fixtures and which shall be equipped with mirrors and dispensers for soap, toilet tissue and paper towels. Women's restrooms shall also be equipped with sanitary napkin dispensers.
 - f) maintain and keep common areas and public hallways used for access to the leased premises in a clean and safe condition;
 - g) maintain the premises in keeping with good fire prevention practices. The State reserves the right, at reasonable times, to enter and make fire prevention and fire protection inspections of the building and space occupied. Recommended improvements will be given every consideration by the Lessor;
 - h) the Lessor agrees that facilities provided in this lease are tenantable and that they comply with all laws pertaining to tenantability and performance

of this provision is insured by the Lessor agreeing to pay the cost of any building alterations which may be needed during the period of the Lessee's occupancy for purposes of correcting any violation of the law cited by a regulatory agency of government not directly a result of the State's occupancy.

If during the term of this lease, or any renewal or extension thereof, the premises or any part thereof should be rendered untenable by public authority, or by fire or the elements, or other casualty, a proportionate part of the rent according to the extent of such untenability shall be abated and suspended until the premises are again made tenantable and restored to their former condition by the Lessor; and if the premises or a substantial part thereof are thereby rendered untenable and so remain for a period of thirty (30) days, the state may, at its option, terminate the lease by written notice to the Lessor.

The State's decision shall be controlling as to whether or not the premises are fit or unfit for occupancy. This thirty day period shall not be so restrictively construed that the Lessee is bound to remain in the leased facility if the State's business cannot be safely executed. If warranted due to unsafe condition, Lessee is free to move elsewhere. If the premises are made tenantable again within this thirty day period Lessee will return to the facility for occupancy. Lessee may also choose to recover any excess costs, over the abated lease payments, occasioned by relocation due to unsafe condition.

In the event the Lessor fails to correct any violation or remedy any untenable condition in the time interval prescribed by law, the Lessee shall be free to terminate the lease, or shall have the option by hiring competent workmen, with the Lessor bearing the cost of all materials any labor. Lessor further agrees that alterations performed by the Lessee to correct OSHA violations will not be construed by the Lessor to constitute a breach of the terms of this lease.

In the event that, in the reasonable judgment of the Lessee the lawful enjoyment of the demised premises is threatened by the interruption or severance of utilities and severance provided hereunder by the Lessor, and when such interruption or severance is due to deliberate, or negligent, or tacitly negligent act of the Lessor, the Lessee shall have the right to bind such utilities and services as are threatened, in the name of the Lessee. The Lessee shall be free to deduct from the lease payments the cost of such utilities and services, together with all necessary deposits and the Lessee's actual administrative costs necessary to procure the utilities and services.

- i) maintain the building free of any mechanical, structural or electrical hazards and in a good state of general repair and maintenance. Lessor agrees that after reasonable notice in writing by the Lessee that these obligations have not been satisfactorily fulfilled, the Lessee can then obtain competent workmen to correct the deficiencies, all of which will be paid for by the Lessor. Bills for such work will be sent directly to the Lessor for payment. Should there be any delay in payment by the Lessor, the Lessee shall pay the bills and deduct the cost from the next month(s) rent payments(s), whichever is determined appropriate by the Lessee.
- j) lessor shall renovate the space by refinishing, or replacing all damaged or worn wall, ceiling, floor covering, window covering or built-in building fixtures as needed at the reasonable request of the occupying State agency. All cost associated with the renovations, including moving expenses, will be the responsibility of the Lessor. If Lessor does not respond to such reasonable renovation requests by the occupying State agency, the State reserves the right to hire competent workmen to accomplish such renovation(s) at the lessor's expense. In the event that the Lessor and Lessee cannot resolve an issue concerning renovation, a professional arbitrator shall be utilized to settle the dispute with the cost of the arbitrator shared equally between the Lessor and the Lessee. The decision of the arbitrator shall be binding on both parties.
- k) provide janitorial services as described at appendix A.
- l) If the leased property is sold during the term of the lease, or an extension thereof, the sale will be made subject to the lease. This also applies to any sale as a result of an encumbrance on the property that existed prior to the execution of this lease.

MUTUAL COVENANTS

- 3. It is mutually agreed by and between the Lessor and Lessee that
 - a) all terms and conditions of the preceding covenants of both Lessee and Lessor are agreeable and accepted in their entirety, except as herein noted;
 - b) all fixtures and/or equipment of whatsoever nature as shall have been installed in the demised premises by the Lessee, whether permanently affixed thereto or otherwise, shall continue to be the property of the Lessee, and may be removed by it at the expiration or termination of this

lease or renewal and at its own expense repair any injury to the premises resulting from such removal;

- c) if the Lessee shall at any time be in default in the payment of rent herein reserved, or in the performance of any of the covenants, terms and conditions, or provision of this lease, and the Lessee shall fail to remedy such default within sixty (60) days after written notice thereof from the Lessor, it shall be lawful for the Lessor to enter upon said premises and again have, repossess, and enjoy the same as if the lease had not been made, and thereupon this lease and everything herein contained on the part of the Lessor to be done and performed shall cease and determine without prejudice however, it shall be the right of the Lessor to recover from the Lessee all rent due up to the time of such entry. In case of any such default and entry by the Lessor, said Lessor may relet said premises for the remainder of said term for the highest rent obtainable, and may recover from the Lessee any deficiency between the amount so obtained and the rent herein reserved;
- d) if the Lessee shall pay the rent as herein provided, and shall keep, observe, and perform all of the covenants of this lease by it to be kept, performed, and observed, the Lessee shall and may, peaceably and quietly, have, hold, and enjoy the said premises for the term aforesaid;
- e) this lease and all the covenants, provisions and conditions herein contained shall inure to the benefit of and be binding upon the successors and assigns of the parties hereto;
- f) the State shall have the option to renew this lease for Five (5) additional two (2) year periods to be exercised by giving the Lessor written notice prior the expiration of each term.

ADJUSTMENTS: Adjustments in the lease rate may be made if requested in writing by the lessor at least thirty days prior to the effective date of the adjustment.

Such adjustments may be made annually to reflect changes in the lessor's variable costs, and defined as all operational cost other than debt service and profit and is expressed as: thirty-five percent (35%) of the base monthly lease rate.

The monthly lease rate **may be adjusted effective July 1, 2002**, and each July 1st, thereafter, and will be made in accordance with the percentage change in the U.S. Department of Labor Consumer Price Index, for the Urban Wage Earners and Clerical Workers (CPI-W), All

Items, Anchorage Area, issued for each July through December (2nd Half) six (6) month average of each lease term.

The percentage difference between the six month average CPI-W in effect for the **base year, July through December (2nd half), 1999 (148.0)** and the July through December (2nd Half) six month average thereafter will determine the maximum allowable adjustment of the variable costs over the base monthly lease rate.

Base monthly lease rate is \$11,725.00.

Adjustment to the monthly lease rate will be computed as follows:

$[(\text{Variable Cost Percentage} \times \text{Base Monthly Lease Rate}) \times \text{Percentage of Change In CPI}] +$

Base Monthly Lease Rate will equal (=) the adjusted monthly lease rate.

The formula is expressed as:

$[(35\% \times \text{Base Monthly Lease Rate}) \times \% \text{ change in CPI}] + \text{Base Monthly Lease Rate} = \text{Adjusted Monthly Lease Rate}.$

RETROACTIVE adjustments will not be allowed.

- g) this lease is subject to all applicable laws of the State of Alaska or local government;
- h) termination: the payments of rent by the Lessee are subject to appropriation of funds by the Legislature of the State of Alaska, and the lease may be terminated due to lack of such appropriation;
- i) all conditions and covenants of the lease shall remain in full force and effect during any extension hereof. Any holding over after the expiration date of this lease or any extension or renewal thereof, shall be construed to be a tenancy from month to month, at the same monthly rental and on the terms and conditions herein specified so far as applicable;
- j) time is of the essence of this lease.

OTHER PROVISIONS

OFFICIAL STATE BUSINESS -- NO RECORDATION CHARGE
AFTER RECORDATION, RETURN DOCUMENT TO:
STATE OF ALASKA - DEPARTMENT OF ADMINISTRATION
DIVISION OF GENERAL SERVICES
LEASING SECTION
550 WEST 7TH AVENUE, SUITE 601
ANCHORAGE, AK 99501-3558

LEASE No. 2279

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4. The following additional provisions, modifications, exceptions, riders, layouts and or forms were, are, agreed upon prior to execution and made a part hereof:

- (a) The waiver by Lessor of any breach of any term, covenant or condition herein contained shall not be deemed to be a waiver of such term, covenant or condition for any subsequent breach of the same or waiver of any other term, covenant or condition hereof. The subsequent acceptance of rent hereunder by Lessor shall not be deemed to be a waiver of any preceding breach by Lessee of any term, covenant or condition of this Lease, other than the failure of Lessee to pay the particular rental so accepted, regardless of Lessor's knowledge of such preceding breach at the time of acceptance of such rent. No covenant, term or condition of this Lease shall be deemed to have been waived by Lessor, unless such waiver be in writing signed by Lessor.
- (b) No payment by Lessee or receipt by Lessor of a lesser amount than the rent herein stipulated shall be deemed to be other than on account of the earliest stipulated rent, nor shall any endorsement of statement on any check or any other letter accompanying any check of payment as went be deemed an accord and satisfaction, and Lessor may accept such check or payment without prejudice to Lessor's right to recover the balance of such rent or pursue any other remedy provided for in this Lease.
- (c) This Lease sets forth all covenants, promises, agreements, conditions and understandings, either oral or written, between the parties hereto. Except as herein otherwise provided, no subsequent alteration, amendment, change or addition to this Lease shall be binding upon either party unless reduced to writing and signed by each of them. This Lease shall be interpreted and enforced in accordance with the laws of the State of Alaska.
- (d) The space in the Braund Building that is the subject of this Lease was improved with the proceeds of debt issued by the City of Bethel/Lessor and secured by the pledge of rents from one or more leases of the space improved with said proceeds. The Braund Building, pursuant to city of Bethel Ordinance 99-13, is operated as part of an enterprise fund from which debt service payments are pledged and made. The parties acknowledge that in order to secure existing, reissued or new debt issued for the benefit of the Braund Building Enterprise System, Lessor may have to assign this lease, the rent from this lease, or other lessor interests in the Lease to secure the payments and other obligations of Lessor under any such debt. Lessee hereby gives its consent to any and all such assignments given by Lessor for, and limited to, the purpose of securing the obligations of Lessor under any loan agreement, bond or other debt instrument, the proceeds of which are to be or have been used for the purpose of expanding, rehabilitating or

otherwise improving all or any part of the Braund Building and Lot 1, court House Subdivision, according to Plat 99-12 filed in the Bethel Recording District upon which the Braund building is located. Lessor shall provide Lessee with a copy of each such assignment upon its execution.

IN WITNESS WHEREOF, the parties hereto have hereunto set their hands and seals the day and year written below.

Lessor: CITY OF BETHEL

By: 
Robert E. Herron
City Manager

Date: 2-6-01

Lessee: STATE OF ALASKA

By: 
Ben R. Milam, C.P.M.
Contracting Officer

Date: 2-9-2001

P.R. Number: 03-2000-004-00; 20-003-00

ACKNOWLEDGMENT OF LESSOR: CITY OF BETHEL**STATE OF ALASKA****CITY OF BETHEL**

This is to certify that on this 6th day of February, ²⁰⁰¹~~2000~~ before me a Notary Public in and for the State of Alaska duly commissioned and sworn personally appeared **Robert E. Herron** to me known and known by me to be the person(s) described in and who executed the instruments set forth above and severally stated to me under oath that he is **the City Manager** and that he has been authorized by **the City of Bethel** to execute the foregoing lease amendment for and on behalf of the said company, corporation, individual, or other entity and they executed same freely and voluntarily as a free act and deed of **same**.

WITNESS my hand and official seal the day and year this certificate first above written.

Jane A. Neeser
Notary Public for Alaska
My Commission Expires: 10/13/2004
Residing at: Bethel, Alaska

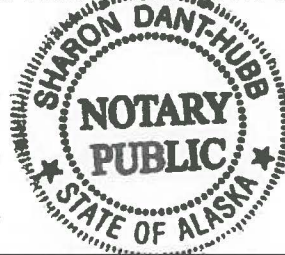
NOTARY PUBLIC
Jane A. Neeser
State of Alaska
My Commission Expires 10/13/2004

ACKNOWLEDGMENT BY LESSEE: STATE OF ALASKA**STATE OF ALASKA****CITY OF ANCHORAGE**

This is to certify that on this 9th day of February, ²⁰⁰¹~~2000~~ before me a Notary Public in and for the State of Alaska duly commissioned and sworn, personally appeared **Ben R. Milam, C.P.M.** to me known and known by me to be the person described in the executed instruments set forth above as an agent of the Division of General Services of the State of Alaska and that this person has been authorized by the State of Alaska to execute the foregoing lease amendment on behalf of said State of Alaska and that this person executed the same freely and voluntarily as the free act and deed of the State of Alaska.

WITNESS my hand and official seal the day and year this certificate first above written.

Sharon Dant-Hubb
Notary Public for Alaska
My Commission Expires: 10-20-02
Residing at: Anchorage AK



JANITORIAL REQUIREMENTS

- A. Janitor and Employee Qualifications: Janitorial employees must be trained and should be experienced. Tenant may require any person's removal from the work area that Tenant deems incompetent or otherwise objectionable, or whose employment on the premises is deemed contrary to the public's or Tenant's best interests.
- B. Security Clearance: Much of the business of the ACS is necessarily confidential and not subject to public disclosure. The confidentiality of draft opinions, internal memoranda, conversations regarding pending issues and other court business is essential to the court's function. Additionally, records related to personnel issues, procurement proceedings, internal policy discussions, and other administrative issues are also confidential. Prior to commencing any work under this contract, the Landlord or any contract janitorial service shall inform all principals, officers, and employees working on the premises that the disclosure of any confidential court business observed or overheard may result in permanent removal from the premises.

The Landlord or any principal, officer or employee of the Landlord, or principal, officer or employee of a contract janitorial service working on the premises who has been convicted of any felony or any crime involving moral turpitude within the previous 10 years is prohibited from working on court premises. The Landlord or janitorial service contractor, or their principals, officers or employees who have been charged with a felony or any crime involving moral turpitude is/are prohibited from working on court premises until such time as the charges are dismissed.

The Tenant may limit or reject certain individuals if their presence is determined by the Contracting Officer to be detrimental to the normal conduct of the Tenant's business.

Prior to commencing any work under this contract, the Tenant may require that individuals described in the paragraphs above, who will work on court premises, undergo a security check. The Landlord shall ensure this requirement is met and pay for all costs associated with obtaining the check.

Each principal, officer or employee of the Landlord and janitor who will work on court premises shall have fingerprints taken and a background check run through:

Department of Public Safety
Building Security Section

Appendix A, Janitorial Specifications

5700 East Tudor Road
Anchorage, Alaska 99504

Cards, blank forms and additional instructions are provided by the Office of the Facilities Manager, Alaska Court System, 820 West Fourth Avenue, Anchorage, Alaska 99501.

The Tenant may require identification cards, which will be provided at Landlord's expense.

- C. Services: Landlord will furnish and pay for janitorial services and supplies as listed below for the entire leased space. These services will be performed before 8:00 a.m. or after 4:30 p.m., Monday through Friday, unless otherwise specified. Janitorial work will not interfere with the Tenant's business. Landlord must instruct the janitor not to disturb material on desks, drawers or cabinets, or use telephones. Equipment, furniture and wastebaskets, if moved for cleaning, will be replaced in their original locations and all electrical items will be reconnected to their outlets.

At the end of each workday, the janitorial supervisors shall inspect the entire building to ensure that all work is complete and all necessary doors are locked and unnecessary lights are turned off. In accomplishing the services, the janitor(s) shall unlock and leave open only doors in areas in which work is being performed. Exterior and interior perimeter security of court space shall be maintained at all times.

Landlord shall furnish the following janitorial and cleaning services:

1. Daily Services:

- (a) Empty wastebaskets. Empty and wipe ashtrays and place contents in a metal container separate from other waste material. Collect all wastepaper and trash and dispose of away from the premises.
- (b) Sweep halls and floors in the interior of the building. Tile floors are to be swept with a yarn broom or a dust mop treated with polyethylene glycol or a similar non-injurious material. Vacuum all carpets.
- (c) Dust all visible surfaces of furniture, fixtures, and equipment as high as can be reached while standing on the floor.
- (d) Mop or scrub toilet room floors, clean all plumbing fixtures, disinfect urinals and water closets, damp wipe all dispensers.

Appendix A, Janitorial Specifications

- (e) Remove all fingermarks and smudges from walls, woodwork and glass surfaces.
 - (f) Provide and maintain adequate supplies of toilet paper, towels, and soap in toilet rooms. Toilet supplies to be furnished by the Lessor.
 - (g) Police sidewalks and parking areas by collecting and removing all unsuitable trash and other discarded materials.
2. Weekly Services:
- (a) Damp mop all waxed floors and machine buff to remove traffic marks and restore luster of wax.
 - (b) Clean all tile walls and partitions in restrooms.
3. Monthly Services:
- (a) Remove all wax from all floors by mopping or scrubbing with a synthetic detergent or wax remover, rinse thoroughly and apply good skid resistant wax of a type recommended by floor tile manufacturers. When wax is dry, machine buff to smooth sheen.
4. Every Three Month Services:
- (a) Shampoo carpets.
 - (b) Wash windows and glass, inside and outside, leaving no streaks or unwashed places. Wipe water spots from sills and frames. Wash windows at approximately equal intervals of time, weather conditions permitting.
5. Every Six Month Services:
- (a) Dust venetian blinds or vacuum drapes as may be the case, overhead pipes or vents, molding, etc., that must be reached by ladder.
 - (b) Dust or wash light fixtures as appropriate for greatest light efficiency.
6. As Required:
- (a) Replace burned out lamps (to be furnished by Landlord).

Appendix A, Janitorial Specifications

7. Floor Maintenance:

- (a) The State endorses spray buffing and those contractors that utilize this method may disregard the requirements of item (a), section 3 "Monthly Services" and this requirement may be placed under section 6 "As Required". Contractors utilizing the conventional method of applying consecutive layers of wax and then buffing will be required to adhere to the "Monthly Services" requirement.
- (b) No section in these specifications shall be construed to permit any floor area to become excessively worn or under-maintained. ALL FLOORS MUST BE MAINTAINED AT A HIGH GLOSS AT ALL TIMES IF TILED, OR VACUUMED IF CARPETED.

- D. Defective Work: Upon notification, Landlord shall, at Landlord's expense, correct any defect in the janitor's work or in supplies which the janitor provides. If the Landlord does not correct the defect within twenty-four (24) hours after notification, the Tenant may correct the defect and deduct the cost from the rent. When the Tenant determines that a defect in janitorial work could result in injury to persons, the Tenant may immediately correct the defect using the most expedient method available and deduct the costs from rent. The Landlord is responsible for all injury to persons or property that may result from janitorial fault or negligence.
- E. Building Security: The janitor will lock outside doors at all times except when the building is normally open to the public. Interior building doors will remain locked except while work in the immediate area is in progress. All doors will be locked when the janitor(s) leave(s) the building.
- F. Safe Practices: Accepted safe practices must be followed in the performance of the janitorial work. After each performance of cleaning or other service during non-regular office hours the janitor shall:
 - 1. Turn off unnecessary lights.
 - 2. Inspect the area for fire hazards and take appropriate corrective action.
 - 3. Close and lock all outside doors and windows.

The janitor shall also comply with standards prescribed by the State of Alaska, Department of Labor, Division of Labor Standards and Safety.





**STATE OF ALASKA
AMENDMENT TO LEASE
LEASE NUMBER 2279**

This indenture, to be known as **Amendment Number One (1)** to the existing lease entered into on the 23rd day of May 2000, **first recorded at the Bethel Recording District in Book 0091, Page 280**, between

**THE CITY OF BETHEL
PO BOX 1388
BETHEL, ALASKA 99559**

hereinafter called the Lessor and

**STATE OF ALASKA
DEPARTMENT OF ADMINISTRATION – 03, 20
550 WEST 7TH AVENUE, SUITE 601
ANCHORAGE, AK 99501-3558**

hereinafter called the Lessee, covering:

Approximately 5,588 square feet of net usable office space within the Court House Building located at 200 State Highway, Bethel, Alaska, comprised of:

- A. Approximately 2,412 square feet of net usable office space occupied by the Department of Corrections;
- B. Approximately 3,056 square feet of net usable office space occupied by the Department of Law;

OFFICIAL STATE BUSINESS -- NO RECORDATION CHARGE

After Recordation, Return Document To:

State Of Alaska - Department Of Administration
Division Of General Services
Leasing Section
550 West 7th Avenue, Suite 601
Anchorage, AK 99501-3558

LEASE No. **2279**

AMENDMENT No. **1**

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2279A1.doc

C. Approximately 120 square feet of net usable office space occupied by the Department of Law.

Whose legal description is: Lot 3A, Block 1, U.S. Survey 870, Bethel, Alaska.

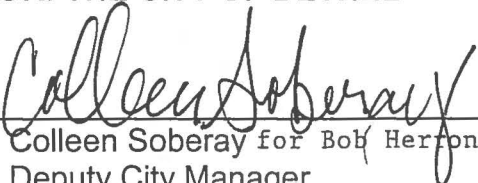
THIS AMENDMENT SHALL:

1. Effective July 1, 2002, add approximately 120 square feet of space at a rate of \$2.14 per square foot equaling \$256.80.
2. Effective July 1, 2002, the New Current Monthly Rental Rate is \$11,981.80.
3. Effective July 1, 2002, the New Base Monthly Rental Rate is \$11,976.56.
4. Change the mailing address of the City of Bethel as indicated above.

All other terms and conditions of the lease remain the same.

LESSOR: THE CITY OF BETHEL

By:


Colleen Soberay for Bob Herron, City Manager
Deputy City Manager

Date:

24 June 2002



LESSEE: STATE OF ALASKA

By:


Teresa Firmin
Contracting Officer 

Date:

6/28/02

OFFICIAL STATE BUSINESS -- NO RECORDATION CHARGE

After Recordation, Return Document To:

State Of Alaska - Department Of Administration
Division Of General Services
Leasing Section
550 West 7th Avenue, Suite 601
Anchorage, AK 99501-3558

LEASE No. 2279

AMENDMENT No. 1

PAGE 2 OF 3

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**ACKNOWLEDGMENT BY LESSOR: CITY OF BETHEL
STATE OF ALASKA
CITY OF BETHEL**

This is to certify that on this 24th day of June 2002, before me a Notary Public in and for the State of Alaska duly commissioned and sworn personally appeared Colleen Soberay, to me known and known by me to be the person(s) described in and who executed the instruments set forth above and severally stated to me under oath that (he, she, it) is Deputy City Manager and that (he, she, it) has been authorized to execute the foregoing lease amendment for and on behalf of the said company, corporation, individual, or other entity and they executed same freely and voluntarily as a free act and deed of same.

WITNESS my hand and official seal the day and year this certificate first above written.

Jane A. Neeser
Notary Public for Alaska
My Commission Expires: 10/13/2004
Residing at: Bethel, Alaska

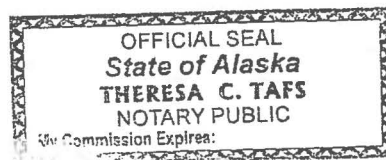
NOTARY PUBLIC
Jane A. Neeser
State of Alaska
My Commission Expires 10/13/2004

**ACKNOWLEDGMENT BY LESSEE: STATE OF ALASKA
STATE OF ALASKA
CITY OF ANCHORAGE**

This is to certify that on this 28th day of June 2002, before me a Notary Public in and for the State of Alaska duly commissioned and sworn, personally appeared Teresa Firmin, to me known and known by me to be the person described in the executed instruments set forth above as an agent of the Division of General Services of the State of Alaska and that this person has been authorized by the State of Alaska to execute the foregoing lease amendment on behalf of said State of Alaska and that this person executed the same freely and voluntarily as the free act and deed of the State of Alaska.

WITNESS my hand and official seal the day and year this certificate first above written.

Teresa C. Tafs
Theresa C. Tafs
Notary Public for Alaska
My Commission Expires: December 14, 2004
Residing at: Anchorage, Alaska



OFFICIAL STATE BUSINESS -- NO RECORDATION CHARGE

After Recordation, Return Document To:

State Of Alaska - Department Of Administration
Division Of General Services
Leasing Section
550 West 7th Avenue, Suite 601
Anchorage, AK 99501-3558

LEASE No. 2279
AMENDMENT No. 1
PAGE 3 OF 3

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**STATE OF ALASKA
AMENDMENT TO LEASE
LEASE NUMBER 2279**

This agreement, to be known as **Amendment Number Two (2)** to the existing lease, entered into on the 23rd day of May, 2000, and **first recorded at the Bethel Recording District in Book 0091, Page 280**, by and between:

**THE CITY OF BETHEL
P.O. BOX 1388
BETHEL, ALASKA 99559**

hereinafter called the Lessor, and

**STATE OF ALASKA
DEPARTMENT OF ADMINISTRATION - 03, 20
550 WEST 7TH AVENUE, SUITE 601
ANCHORAGE, ALASKA 99501-3558**

hereinafter called the Lessee, covering:

Approximately 5,588 square feet of net usable office space within the Court House Building located at 200 State Highway, Bethel, Alaska, comprised of:

- A. Approximately 2,412 square feet of net usable office space occupied by the Department of Corrections;
- B. Approximately 3,056 square feet of net usable office space occupied by the Department of Law;
- C. Approximately 120 square feet of net usable office space occupied by the Department of Law.

OFFICIAL STATE BUSINESS -- NO RECORDATION CHARGE

After Recordation, Return Document To:

State Of Alaska - Department Of Administration
Division Of General Services
Leasing Section
550 West 7th Avenue, Suite 601
Anchorage, AK 99501-3558

LEASE NO. **2279**

Amendment No. **02**

Page 1 Of 2

2279 A02 Renewal.doc

Whose legal description is: Lot 3A, Block 1, U.S. Survey 870, Bethel, Alaska.

THIS AMENDMENT SHALL

1. Renew this lease for the period of two (2) years utilizing renewal option one (1) of five (5) beginning June 1, 2005 through May 31, 2007 in accordance with the provisions of Paragraph 3.f. of the Lease Agreement.

All other terms and conditions of the lease remain the same.

Lessee: STATE OF ALASKA

By:

Thomas Hubble
Thomas Hubble
Contracting Officer

Date:

9/29/04

ACKNOWLEDGMENT BY LESSEE: STATE OF ALASKA

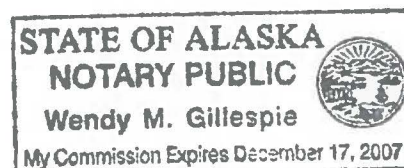
STATE OF ALASKA

CITY OF ANCHORAGE

This is to certify that on this 29th day of September, 2004 before me a Notary Public in and for the State of Alaska duly commissioned and sworn, personally appeared **Thomas Hubble, Contracting Officer**, to me known and known by me to be the person described in the executed instruments set forth above as an agent of the Division of General Services of the State of Alaska and that this person has been authorized by the State of Alaska to execute the foregoing lease amendment on behalf of said State of Alaska and that this person executed the same freely and voluntarily as the free act and deed of the State of Alaska.

WITNESS my hand and official seal the day and year this certificate first above written.

Wendy M. Gillespie
Wendy M. Gillespie
Notary Public for Alaska
My Commission Expires: December 17, 2007
Residing at: Anchorage, Alaska



OFFICIAL STATE BUSINESS -- NO RECORDATION CHARGE

After Recordation, Return Document To:

State Of Alaska - Department Of Administration
Division Of General Services
Leasing Section
550 West 7th Avenue, Suite 601
Anchorage, AK 99501-3558

LEASE NO. 2279

Amendment No. 02

Page 2 Of 2

2279 A02 Renewal.doc



STATE OF ALASKA
AMENDMENT TO LEASE
LEASE NUMBER 2279

This agreement, to be known as **Amendment Number Three (3)** to the existing lease, entered into on the 23rd day of May, 2000, and **first recorded at the Bethel Recording District in Book 0091, Page 280**, by and between:

THE CITY OF BETHEL
P.O. BOX 1388
BETHEL, ALASKA 99559

hereinafter called the Lessor, and

STATE OF ALASKA
DEPARTMENT OF ADMINISTRATION - 03, 20
550 WEST 7TH AVENUE, SUITE 601
ANCHORAGE, ALASKA 99501-3558

hereinafter called the Lessee, covering:

Approximately 5,588 square feet of net usable office space within the Court House Building located at 200 State Highway, Bethel, Alaska, comprised of:

- A. Approximately 2,412 square feet of net usable office space occupied by the Department of Corrections;
- B. Approximately 3,056 square feet of net usable office space occupied by the Department of Law;

OFFICIAL STATE BUSINESS -- NO RECORDATION CHARGE

After Recordation, Return Document To:

State Of Alaska - Department Of Administration
Division Of General Services
Leasing Section
550 West 7th Avenue, Suite 1970
Anchorage, AK 99501-3558

LEASE NO. 2279

Amendment No. 03

Page 1 of 3

2279 A03 Renewal.doc

Initial: B.R.

- C. Approximately 120 square feet of net usable office space occupied by the Department of Law. Whose legal description is: Lot 3A, Block 1, U.S. Survey 870, Bethel, Alaska.

THIS AMENDMENT SHALL

1. Renew this lease for the period of two (2) years utilizing renewal option two (2) of five (5) beginning June 1, 2007 through May 31, 2009 in accordance with the provisions of Paragraph 3.f. of the Lease Agreement.
2. Recognize the Lessee address is changed to read: 550 WEST 7TH AVENUE, SUITE 1970. The remainder of the address is unchanged.

All other terms and conditions of the lease remain the same.

Lessee: STATE OF ALASKA

By: Becky Reichert
Becky Reichert
Contracting Officer

Date: April 6, 2007

OFFICIAL STATE BUSINESS -- NO RECORDATION CHARGE

After Recordation, Return Document To:

State Of Alaska - Department Of Administration
Division Of General Services
Leasing Section
550 West 7th Avenue, Suite 1970
Anchorage, AK 99501-3558

LEASE NO. 2279

Amendment No. 03

Page 2 of 3

2279 A03 Renewal.doc

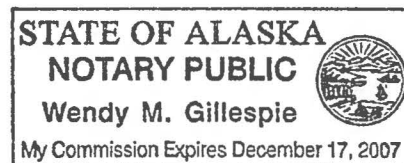
Initial: BR

**ACKNOWLEDGMENT BY LESSEE: STATE OF ALASKA
STATE OF ALASKA
CITY OF ANCHORAGE**

This is to certify that on this 16 day of April, 2007 before me a Notary Public in and for the State of Alaska duly commissioned and sworn, personally appeared **Becky Reiche, Contracting Officer**, to me known and known by me to be the person described in the executed instruments set forth above as an agent of the Division of General Services of the State of Alaska and that this person has been authorized by the State of Alaska to execute the foregoing lease amendment on behalf of said State of Alaska and that this person executed the same freely and voluntarily as the free act and deed of the State of Alaska.

WITNESS my hand and official seal the day and year this certificate first above written.

Wendy M. Gillespie
Wendy M. Gillespie
Notary Public for Alaska
My Commission Expires: December 17, 2007
Residing at: Anchorage, Alaska



OFFICIAL STATE BUSINESS -- NO RECORDATION CHARGE

After Recordation, Return Document To:

State Of Alaska - Department Of Administration
Division Of General Services
Leasing Section
550 West 7th Avenue, Suite 1970
Anchorage, AK 99501-3558

LEASE NO. 2279

Amendment No. 03

Page 3 of 3

2279 A03 Renewal.doc

Initial: BR





STATE OF ALASKA
AMENDMENT TO LEASE
LEASE NUMBER 2279

This agreement, to be known as **Amendment Number Four (4)** to the existing lease, entered into on the 23rd day of May, 2000, and **first recorded at the Bethel Recording District in Book 0091, Page 280**, by and between:

THE CITY OF BETHEL
P.O. BOX 1388
BETHEL, ALASKA 99559

hereinafter called the Lessor, and

STATE OF ALASKA
DEPARTMENT OF ADMINISTRATION - 03, 20
550 WEST 7TH AVENUE, SUITE 1970
ANCHORAGE, ALASKA 99501-3558

hereinafter called the Lessee, covering:

Approximately 5,588 square feet of net usable office space within the Court House Building located at 200 State Highway, Bethel, Alaska, comprised of:

- A. Approximately 2,412 square feet of net usable office space occupied by the Department of Corrections;
- B. Approximately 3,056 square feet of net usable office space occupied by the Department of Law;

OFFICIAL STATE BUSINESS -- NO RECORDATION CHARGE

After Recordation, Return Document To:

State Of Alaska - Department Of Administration
Division Of General Services
Leasing Section
550 West 7th Avenue, Suite 1970
Anchorage, AK 99501-3558

LEASE NO. **2279**

Amendment No. **04**

Page 1 of 3

2279 A04 CPI.doc

Initial: BR

C. Approximately 120 square feet of net usable office space occupied by the Department of Law. Whose legal description is: Lot 3A, Block 1, U.S. Survey 870, Bethel, Alaska.

THIS AMENDMENT SHALL

1. Adjust the Current Monthly Lease Rate effective July 1, 2007 in accordance with the provisions of Covenant 3.f and Amendment #1 of the Lease Agreement and Lessor's request received May 2, 2007.

CPI-W Anchorage, July – December 2006	178.0
CPI-W Anchorage, July – December 1999	-148.0
	<u>30.0 ÷ 148.0 = .2027</u>

$\$11,976.56 \times 35\% = \$4,191.80$

$\$4,191.80 \times .2027 = \849.68

$\$11,976.56 + \$849.68 = \mathbf{\$12,826.24}$ **Adjusted Current Monthly Lease Rate**

All other terms and conditions of the lease remain the same.

Lessee: STATE OF ALASKA

By:

Becky Reiche
Becky Reiche
Contracting Officer

Date:

5-7-2007

OFFICIAL STATE BUSINESS -- NO RECORDATION CHARGE

After Recordation, Return Document To:

State Of Alaska - Department Of Administration
Division Of General Services
Leasing Section
550 West 7th Avenue, Suite 1970
Anchorage, AK 99501-3558

LEASE NO. **2279**

Amendment No. **04**

Page 2 of 3

2279 A04 CPI.doc

Initial:

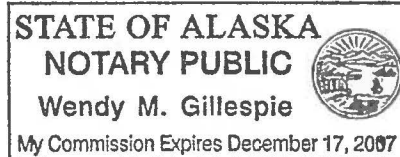
BR

**ACKNOWLEDGMENT BY LESSEE: STATE OF ALASKA
STATE OF ALASKA
CITY OF ANCHORAGE**

This is to certify that on this 7 day of May, 2007 before me a Notary Public in and for the State of Alaska duly commissioned and sworn, personally appeared **Becky Reiche, Contracting Officer**, to me known and known by me to be the person described in the executed instruments set forth above as an agent of the Division of General Services of the State of Alaska and that this person has been authorized by the State of Alaska to execute the foregoing lease amendment on behalf of said State of Alaska and that this person executed the same freely and voluntarily as the free act and deed of the State of Alaska.

WITNESS my hand and official seal the day and year this certificate first above written.

Wendy M. Gillespie
Wendy M. Gillespie
Notary Public for Alaska
My Commission Expires: December 17, 2007
Residing at: Anchorage, Alaska



OFFICIAL STATE BUSINESS -- NO RECORDATION CHARGE

After Recordation, Return Document To:

State Of Alaska - Department Of Administration
Division Of General Services
Leasing Section
550 West 7th Avenue, Suite 1970
Anchorage, AK 99501-3558

LEASE NO. **2279**

Amendment No. **04**

Page 3 of 3

2279 A04 CPI.doc

Initial: BR



**STATE OF ALASKA
AMENDMENT TO LEASE
LEASE NUMBER 2279**

This agreement, to be known as **Amendment Number Seven (7)** to the existing lease, entered into on the 23rd day of May, 2000, and **first recorded at the Bethel Recording District in Book 0091, Page 280**, by and between:

**THE CITY OF BETHEL
P.O. BOX 1388
BETHEL, ALASKA 99559**

hereinafter called the Lessor, and

**STATE OF ALASKA
DEPARTMENT OF ADMINISTRATION - 03, 20
550 WEST 7TH AVENUE, SUITE 1970
ANCHORAGE, ALASKA 99501-3558**

hereinafter called the Lessee, covering:

Approximately 5,588 square feet of net usable office space within the Court House Building located at 200 State Highway, Bethel, Alaska, comprised of:

- A. Approximately 2,412 square feet of net usable office space occupied by the Department of Corrections;
- B. Approximately 3,056 square feet of net usable office space occupied by the Department of Law;

OFFICIAL STATE BUSINESS -- NO RECORDATION CHARGE

After Recordation, Return Document To:

State Of Alaska - Department Of Administration
Division Of General Services
Leasing Section
550 West 7th Avenue, Suite 1970
Anchorage, AK 99501-3558

LEASE NO. **2279**

Amendment No. **07**

Page 1 of 3

2279 A07 Renewal.docx

Initial: MM

C. Approximately 120 square feet of net usable office space occupied by the Department of Law. Whose legal description is: Lot 3A, Block 1, U.S. Survey 870, Bethel, Alaska.

THIS AMENDMENT SHALL

1. Renew this lease for the period of two (2) years utilizing renewal option five (5) of five (5) beginning June 1, 2013 through May 31, 2015 in accordance with the provisions of Paragraph 3.f. of the Lease Agreement.
2. Adjust the Current Monthly Lease Rate effective July 1, 2013 in accordance with the provisions of Covenant 3.f and Amendment #1 of the Lease Agreement and Lessor's request received May 1, 2013.

CPI-W Anchorage, July – December 2012	204.607
CPI-W Anchorage, July – December 1999	-148.000
	<u>56.607</u> ÷ 148.0 = .3825

$\$11,976.56 \times 35\% = \$4,191.80$

$\$4,191.80 \times .3825 = \$1,603.36$

$\$11,976.56 + \$1,603.36 = \mathbf{\$13,579.92}$ Adjusted Current Monthly Lease Rate

All other terms and conditions of the lease remain the same.

Lessee: STATE OF ALASKA

By: _____

Matt Moyao
Contracting Officer

Date: _____

5-3-2013

OFFICIAL STATE BUSINESS -- NO RECORDATION CHARGE

After Recordation, Return Document To:

State Of Alaska - Department Of Administration
Division Of General Services
Leasing Section
550 West 7th Avenue, Suite 1970
Anchorage, AK 99501-3558

LEASE NO. **2279**

Amendment No. **07**

Page 2 of 3

2279 A07 Renewal.docx

Initial: MM

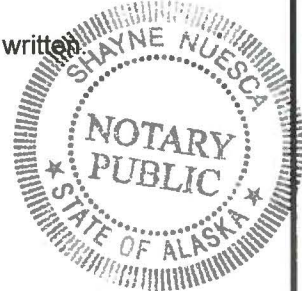
**ACKNOWLEDGMENT BY LESSEE: STATE OF ALASKA
STATE OF ALASKA
CITY OF ANCHORAGE**

This is to certify that on this 3rd day of May, 2013 before me a Notary Public in and for the State of Alaska duly commissioned and sworn, personally appeared **Matt Moya, Contracting Officer**, to me known and known by me to be the person described in the executed instruments set forth above as an agent of the Division of General Services of the State of Alaska and that this person has been authorized by the State of Alaska to execute the foregoing lease amendment on behalf of said State of Alaska and that this person executed the same freely and voluntarily as the free act and deed of the State of Alaska.

WITNESS my hand and official seal the day and year this certificate first above written



Shayne Nuesca
Notary Public for Alaska
My Commission Expires with office
Residing at: Anchorage, Alaska



OFFICIAL STATE BUSINESS -- NO RECORDATION CHARGE

After Recordation, Return Document To:

State Of Alaska - Department Of Administration
Division Of General Services
Leasing Section
550 West 7th Avenue, Suite 1970
Anchorage, AK 99501-3558

LEASE NO. **2279**

Amendment No. **07**

Page 3 of 3

2279 A07 Renewal.docx

Initial: MM



**STATE OF ALASKA
AMENDMENT TO LEASE
LEASE NUMBER 2279**

This agreement, to be known as **Amendment Number Nine (9)** to the existing lease, entered into on the 23rd day of May, 2000, and **first recorded at the Bethel Recording District in Book 0091, Page 280**, by and between:

**THE CITY OF BETHEL
P.O. BOX 1388
BETHEL, ALASKA 99559**

hereinafter called the Lessor, and

**STATE OF ALASKA
DEPARTMENT OF ADMINISTRATION - 03, 20
550 WEST 7TH AVENUE, SUITE 1970
ANCHORAGE, ALASKA 99501-3558**

hereinafter called the Lessee, covering:

Approximately 5,588 square feet of net usable office space within the Court House Building located at 200 State Highway, Bethel, Alaska, comprised of:

- A. Approximately 1,768 square feet of net usable office space occupied by the Department of Corrections;
- B. Approximately 3,820 square feet of net usable office space occupied by the Department of Law;

OFFICIAL STATE BUSINESS -- NO RECORDATION CHARGE

After Recordation, Return Document To:

State Of Alaska - Department Of Administration
Division Of General Services
Leasing Section
550 West 7th Avenue, Suite 1960
Anchorage, AK 99501-3558

LEASE NO. 2279

Amendment No. 09

Page 1 of 3

2279 A09 Hold Over.docx

Initial: AKC Initial: MM

Whose legal description is: Lot 3A, Block 1, U.S. Survey 870, Bethel, Alaska.

THIS AMENDMENT SHALL

1. Recognize that Lease 2279 shall enter into holdover status effective June 1, 2015, in accordance with the provisions of paragraph 3.i. of the lease.
2. Recognize that for administrative purposes, effective June 1, 2015 the Department of Corrections, Division of Adult Probation shall vacate approximately 161 square feet of shared conference room and file storage room space (see Exhibit A Orange Area).
3. Recognize that for administrative purposes, effective June 1, 2015, the Department of Law, Civil Division shall occupy the approximate 161 square feet of space listed above in item No. 2.
4. Effective June 1, 2015, change the property description as follows:

Approximately 5,588 square feet of net usable office space within the Court House Building located at 200 State Highway, Bethel, Alaska, comprised of:

- C. Approximately 1,607 square feet of net usable office space occupied by the Department of Corrections;
- D. Approximately 3,981 square feet of net usable office space occupied by the Department of Law;

Whose legal description is: Lot 3A, Block 1, U.S. Survey 870, Bethel, Alaska.

5. Recognize that effective June 2, 2015, The Department of Corrections; Division of Adult Probation shall vacate and return to the lessor approximately 1,607 square feet of office space (see Exhibit B Yellow Area). The June 2, 2015 Current Monthly Lease Rate for this space was \$3,905.01.
6. Recognize that effective June 3, 2015 the **New Current Monthly Lease Rate shall be \$9,673.83 (\$13,578.84 current - \$3,901.01 item 5.).**

OFFICIAL STATE BUSINESS -- NO RECORDATION CHARGE

After Recordation, Return Document To:

State Of Alaska - Department Of Administration
Division Of General Services
Leasing Section
550 West 7th Avenue, Suite 1960
Anchorage, AK 99501-3558

LEASE NO. 2279

Amendment No. 09

Page 2 of 3

2279 A09 Hold Over docx

Initial:  Initial: 

7. Effective June 3, 2015, change the property description as follows:

Approximately 3,981 square feet of net usable office space within the Court House Building located at 200 State Highway, Bethel, Alaska.

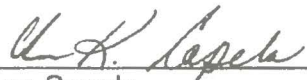
Whose legal description is: Lot 3A, Block 1, U.S. Survey 870, Bethel, Alaska.

8. Recognize that effective June 3, 2015, the Lessee address is changed to read as follows:

**STATE OF ALASKA
DEPARTMENT OF ADMINISTRATION - 03
550 WEST 7TH AVENUE, SUITE 1960
ANCHORAGE, ALASKA 99501-3558**

All other terms and conditions of the lease remain the same.

Lessor: The City of Bethel

By:  Date: 06.01.15
Ann Capela
City Manager

Lessee: STATE OF ALASKA

By:  Date: 6-3-2015
Matt Moya
Contracting Officer

OFFICIAL STATE BUSINESS -- NO RECORDATION CHARGE

After Recordation, Return Document To:

State Of Alaska - Department Of Administration
Division Of General Services
Leasing Section
550 West 7th Avenue, Suite 1960
Anchorage, AK 99501-3558

LEASE NO. 2279

Amendment No. 09

Page 3 of 4

2279 A09 Hold Over.docx

Initial:  Initial: 

**ACKNOWLEDGMENT OF LESSOR: THE CITY OF BETHEL
STATE OF ALASKA
CITY OF BETHEL**

This is to certify that on this 1 day of June, 2015 before me a Notary Public in and for the State of Alaska duly commissioned and sworn personally appear Ann Capela to me known and known by me to be the person described in and who executed the instruments set forth above and severally stated to me under oath that she is the City Manager and that he has been authorized by The City of Bethel to execute the foregoing lease amendment for and on behalf of the said company, corporation, individual, or other entity and they executed same freely and voluntarily as a free act and deed of Same.

WITNESS my hand and official seal the day and year this certificate first above written

Jani Strickler
Notary Public for State of Alaska

My Commission Expires: Aug 5, 2016

Residing at: Bethel, Alaska

JANI STRICKLER
Notary Public, State of Alaska
Commission # 111056
My Commission Expires

**ACKNOWLEDGMENT BY LESSEE: STATE OF ALASKA
STATE OF ALASKA
CITY OF ANCHORAGE**

This is to certify that on this 3rd day of June, 2015 before me a Notary Public in and for the State of Alaska duly commissioned and sworn, personally appeared Matt Moya, Contracting Officer, to me known and known by me to be the person described in the executed instruments set forth above as an agent of the Division of General Services of the State of Alaska and that this person has been authorized by the State of Alaska to execute the foregoing lease amendment on behalf of said State of Alaska and that this person executed the same freely and voluntarily as the free act and deed of the State of Alaska.

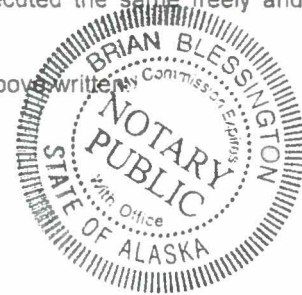
WITNESS my hand and official seal the day and year this certificate first above written

Brian Blessington

Notary Public for Alaska

My Commission Expires with office

Residing at: Anchorage, Alaska



OFFICIAL STATE BUSINESS -- NO RECORDATION CHARGE

After Recordation, Return Document To:

State Of Alaska - Department Of Administration
Division Of General Services
Leasing Section
550 West 7th Avenue, Suite 1960
Anchorage, AK 99501-3558

LEASE NO. 2279

Amendment No. 09

Page 4 of 4

2279 A09 Hold Over.docx

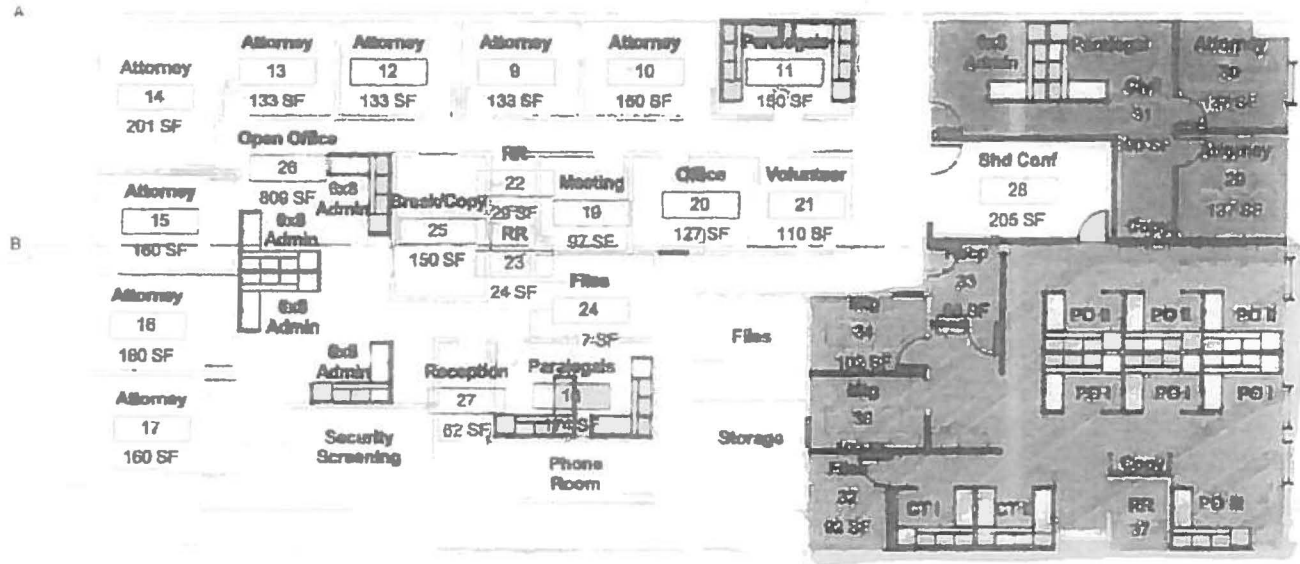
Initial: _____ Initial: MM

LEASE 2279 Exhibit B

Department Legend



Usable Area		
Name	Department	Area
3rd Conf		205 SF
File	DOC	92 SF
Atty	DOC	102 SF
Mag	DOC	102 SF
OPEN OFFICE	DOC	1145 SF
Recd	DOC	66 SF
RR	DOC	49 SF
		1356 SF
Attorney	DOL-Civil	1137 SF
Attorney	DOL-Civil	1137 SF
Civil	DOL-Civil	1390 SF
		664 SF
Attorney	DOL-Criminal	133 SF
Attorney	DOL-Criminal	160 SF
Attorney	DOL-Criminal	133 SF
Attorney	DOL-Criminal	133 SF
Attorney	DOL-Criminal	201 SF
Attorney	DOL-Criminal	180 SF
Attorney	DOL-Criminal	180 SF
Attorney	DOL-Criminal	180 SF
Break/Copy	DOL-Criminal	150 SF
Files	DOL-Criminal	117 SF
Meeting	DOL-Criminal	97 SF
Office	DOL-Criminal	127 SF
Open Office	DOL-Criminal	808 SF
Paralegals	DOL-Criminal	150 SF
Paralegals	DOL-Criminal	174 SF
Reception	DOL-Criminal	82 SF
RR	DOL-Criminal	29 SF
RR	DOL-Criminal	24 SF
Volunteer	DOL-Criminal	110 SF
		3077 SF



104 West Clinton Street, Ste. 300
Anchorage, AK 99503
907.588.5400 p
907.588.5413 f
www.hyper.com

AREA PLAN
SOA - Bethel DOC, DOL

A4
3/32" = 1'-0"
07/02/13

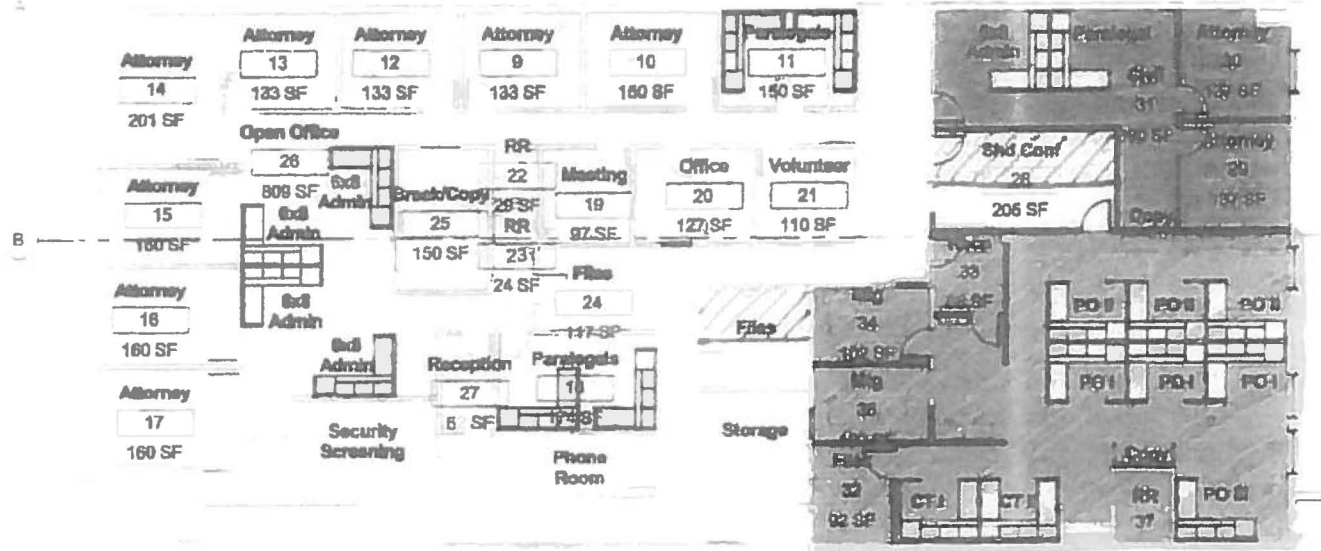
Initial: _____ Initial: AM

LEASE 2279 Exhibit A

Department Legend

- DOC
- DOL-Civil
- DOL-Criminal

Usable Area		
Name	Department	Area
Shd Conf		205 SF
File		205 SF
File	DOC	92 SF
Mtg	DOC	102 SF
Mtg	DOC	102 SF
OPEN OFFICE	DOC	1145 SF
Recd	DOC	66 SF
RR	DOC	49 SF
		1558 SF
Attorney	DOL-Civil	137 SF
Attorney	DOL-Civil	137 SF
Civil	DOL-Civil	1390 SF
		644 SF
Attorney	DOL-Criminal	133 SF
Attorney	DOL-Criminal	180 SF
Attorney	DOL-Criminal	133 SF
Attorney	DOL-Criminal	133 SF
Attorney	DOL-Criminal	201 SF
Attorney	DOL-Criminal	180 SF
Attorney	DOL-Criminal	180 SF
Attorney	DOL-Criminal	180 SF
Break/Copy	DOL-Criminal	150 SF
File	DOL-Criminal	117 SF
Meeting	DOL-Criminal	87 SF
Office	DOL-Criminal	127 SF
Open Office	DOL-Criminal	1809 SF
Paralegals	DOL-Criminal	150 SF
Paralegals	DOL-Criminal	174 SF
Reception	DOL-Criminal	82 SF
RR	DOL-Criminal	29 SF
RR	DOL-Criminal	24 SF
Volunteer	DOL-Criminal	110 SF
		3077 SF



101 West Roman Blvd., Ste. 308
Anchorage, AK 99503
907.561.5543
907.562.1211
www.achya.com

AREA PLAN
SOA - Bethel DOC, DOL

A4
3/32" = 1'-0"
07/02/13

Initial: _____ Initial: ADP



**STATE OF ALASKA
AMENDMENT TO LEASE
LEASE NUMBER 2279**

This agreement, to be known as **Amendment Number Ten (10)** to the existing lease, entered into on the 23rd day of May, 2000, and **first recorded at the Bethel Recording District in Book 0091, Page 280**, by and between:

**THE CITY OF BETHEL
P.O. BOX 1388
BETHEL, ALASKA 99559**

hereinafter called the Lessor, and

**STATE OF ALASKA
DEPARTMENT OF ADMINISTRATION - 03
550 WEST 7TH AVENUE, SUITE 1960
ANCHORAGE, ALASKA 99501-3558**

hereinafter called the Lessee, covering:

Approximately 3,981 square feet of net usable office space within the Court House Building located at 200 State Highway, Bethel, Alaska.

Whose legal description is: Lot 3A, Block 1, U.S. Survey 870, Bethel, Alaska.

OFFICIAL STATE BUSINESS -- NO RECORDATION CHARGE

After Recordation, Return Document To:

State Of Alaska - Department Of Administration
Division Of General Services
Leasing Section
550 West 7th Avenue, Suite 1960
Anchorage, AK 99501-3558

LEASE NO. **2279**

Amendment No. **10**

Page 1 of 3

2279 A10 Admin.docx

Initial: _____

mw

THIS AMENDMENT SHALL

1. Recognize and correct an administration error in Amendment No. 9, delete item 5 in its entirety and replace it with the following:
 5. Recognize that effective June 2, 2015, The Department of Corrections; Division of Adult Probation shall vacate and return to the lessor approximately 1,607 square feet of office space (see Exhibit B Yellow Area). The June 2, 2015 Current Monthly Lease Rate for this space was \$3,907.20.
2. Recognize and correct an administration error in Amendment No. 9, delete item 6 in its entirety and replace it with the following:
 6. Recognize that effective June 3, 2015 the **New Current Monthly Lease Rate shall be \$9,672.72 (\$13,579.92 current - \$3,907.20 item 5.).**

All other terms and conditions of the lease remain the same.

Lessee: STATE OF ALASKA

By: _____

Matt Moya
Contracting Officer

Date: 6-4-2015

OFFICIAL STATE BUSINESS -- NO RECORDATION CHARGE

After Recordation, Return Document To:

State Of Alaska - Department Of Administration
Division Of General Services
Leasing Section
550 West 7th Avenue, Suite 1960
Anchorage, AK 99501-3558

LEASE NO. **2279**

Amendment No. **10**

Page 2 of 3

2279 A10 Admin.docx

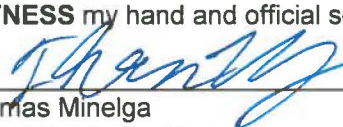
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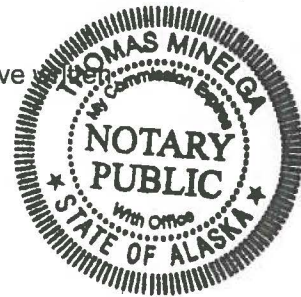
ACKNOWLEDGMENT BY LESSEE: STATE OF ALASKA
STATE OF ALASKA
CITY OF ANCHORAGE

This is to certify that on this 4th day of June, 2015 before me a Notary Public in and for the State of Alaska duly commissioned and sworn, personally appeared **Matt Moya, Contracting Officer**, to me known and known by me to be the person described in the executed instruments set forth above as an agent of the Division of General Services of the State of Alaska and that this person has been authorized by the State of Alaska to execute the foregoing lease amendment on behalf of said State of Alaska and that this person executed the same freely and voluntarily as the free act and deed of the State of Alaska.

WITNESS my hand and official seal the day and year this certificate first above written



Thomas Minelga
Notary Public for Alaska
My Commission Expires with office
Residing at: Anchorage, Alaska



OFFICIAL STATE BUSINESS -- NO RECORDATION CHARGE

After Recordation, Return Document To:

State Of Alaska - Department Of Administration
Division Of General Services
Leasing Section
550 West 7th Avenue, Suite 1960
Anchorage, AK 99501-3558

LEASE NO. 2279

Amendment No. 10

Page 3 of 3

2279 A10 Admin.docx

Initial: 





**STATE OF ALASKA
AMENDMENT TO LEASE
LEASE NUMBER 2279**

This agreement, to be known as **Amendment Number Eleven (11)** to the existing lease, entered into on the 23rd day of May, 2000, and **first recorded at the Bethel Recording District in Book 0091, Page 280**, by and between:

**THE CITY OF BETHEL
P.O. BOX 1388
BETHEL, ALASKA 99559**

hereinafter called the Lessor, and

**STATE OF ALASKA
DEPARTMENT OF ADMINISTRATION - 03
550 WEST 7TH AVENUE, SUITE 1960
ANCHORAGE, ALASKA 99501-3558**

hereinafter called the Lessee, covering:

Approximately 3,981 square feet of net usable office space within the Court House Building located at 200 State Highway, Bethel, Alaska.

Whose legal description is: Lot 3A, Block 1, U.S. Survey 870, Bethel, Alaska.

OFFICIAL STATE BUSINESS -- NO RECORDATION CHARGE

After Recordation, Return Document To:

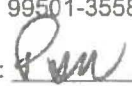
State Of Alaska - Department Of Administration
Division Of General Services
Leasing Section
550 West 7th Avenue, Suite 1960
Anchorage, AK 99501-3558

LEASE NO. 2279

Amendment No. 11

Page 1 of 4

2279 A11 Admin.docx

Initial:  Initial: 

THIS AMENDMENT SHALL

1. Recognize that the lease of 3,981 sq. ft. occupied by the Department of Law shall remain in a month-month holdover status, pursuant to Amendment No. 9, Item No. 1, and Paragraph 3.i. of the Original Lease Agreement.
2. Recognize that effective March 1, 2017, for administrative purposes, add 1,607 sq. ft. of office space on a month-month basis for the Department of Health and Social Services, Office of Children's Services [(DHSS/OCS) see attached Exhibit A Floor Plan]]. This 1,607 sq. ft. of office space shall have a **Monthly Lease Rate of \$4,338.90.**
3. Recognize that DHSS/OCS shall assume this 1,607 sq. ft. of office space in an as-is condition. DHSS/OCS shall be responsible for all costs associated with the installation of electrical cabling and data and any additional improvements they may require.
4. Recognize that the Lessor is responsible for providing six keys to DHSS/OCS for use of this 1,607 sq. ft. of office space. DHSS/OCS shall be responsible for additional costs which may occur in the event of a loss of key(s) from DHSS/OCS staff.
5. Recognize that the DHSS/OCS shall have the option to terminate this lease of 1,607 sq. ft. of office space at their sole discretion by providing the Lessor with thirty (30) day's advance notice.
6. Recognize that effective March 1, 2017, the property description shall be changed to read as follows:

Approximately 5,588 square feet of net usable office space within the Nora Guinn Building located at 200 State Highway, Bethel, Alaska, comprised of:

- A. Approximately 1,607 square feet of net usable office space occupied by the Department of Health and Social Services, Office of Children's Services;
- B. Approximately 3,981 square feet of net usable office space occupied by the Department of Law;

OFFICIAL STATE BUSINESS -- NO RECORDATION CHARGE

After Recordation, Return Document To:

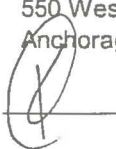
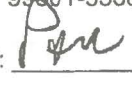
State Of Alaska - Department Of Administration
Division Of General Services
Leasing Section
550 West 7th Avenue, Suite 1960
Anchorage, AK 99501-3558

LEASE NO. 2279

Amendment No. 11

Page 2 of 4

2279 A11 Admin.docx

Initial:  Initial: 

7. Recognize that Item 2.b and Item 2.j of the Original Lease Agreement shall not be valid during this period of month-month holdover.
8. Recognize that effective March 1, 2017, the Lessee's address shall be changed to read as follows:

**STATE OF ALASKA
DEPARTMENT OF ADMINISTRATION – 03, 06
550 WEST 7TH AVENUE, SUITE 1960
ANCHORAGE, ALASKA 99501-3558**

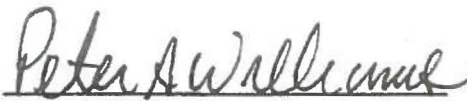
9. Recognize that future written Lessee notices, requests, or lease amendments required or permitted under this Lease may be sent to Lessor by email and shall be deemed given when so delivered. Lessee shall not be required to personally deliver a hard copy or send a hard copy by certified or regular mail.

All other terms and conditions of the lease remain the same.

Lessee: STATE OF ALASKA

Lessor: CITY OF BETHEL

By: 
Ken Stewart
Contracting Officer IV

By: 
Peter A. Williams
City Manager

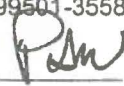
Date: 2-24-17

Date: 2/24/2017

OFFICIAL STATE BUSINESS – NO RECORDATION CHARGE

After Recordation, Return Document To:

State Of Alaska - Department Of Administration
Division Of General Services
Leasing Section
550 West 7th Avenue, Suite 1960
Anchorage, AK 99501-3558

Initial:  Initial: 

LEASE NO. 2279

Amendment No. 11

Page 3 of 4

2279 A11 Admin.docx

ACKNOWLEDGMENT OF LESSOR: THE CITY OF BETHEL
STATE OF ALASKA
CITY OF BETHEL

This is to certify that on this 24 day of Feb., 2017 before me a Notary Public in and for the State of Alaska duly commissioned and sworn personally appear Peter A. Williams, to me known and known by me to be the person described in and who executed the instruments set forth above and severally stated to me under oath that this person is the City Manager and that this person has been authorized by City of Bethel to execute the foregoing lease amendment for and on behalf of the said company, corporation, individual, or other entity and they executed same freely and voluntarily as a free act and deed of Same.

WITNESS my hand and official seal the day and year this certificate first above written.


Notary Public for State of Alaska
My Commission Expires: Aug 12 2020
Residing at: Bethel, Alaska

LORI STRICKLER
Notary Public, State of Alaska
Commission # 111056
My Commission Expires

ACKNOWLEDGMENT BY LESSEE: STATE OF ALASKA
STATE OF ALASKA
MUNICIPALITY OF ANCHORAGE

This is to certify that on this 24th day of February, 2017 before me a Notary Public in and for the State of Alaska duly commissioned and sworn, personally appeared Ken Stewart, Contracting Officer IV, to me known and known by me to be the person described in the executed instruments set forth above as an agent of the Division of General Services of the State of Alaska and that this person has been authorized by the State of Alaska to execute the foregoing lease amendment on behalf of said State of Alaska and that this person executed the same freely and voluntarily as the free act and deed of the State of Alaska.

WITNESS my hand and official seal the day and year this certificate first above written.


Brian Blessington
Notary Public for Alaska
My Commission Expires with office
Residing at: Anchorage, Alaska



OFFICIAL STATE BUSINESS -- NO RECORDATION CHARGE

After Recordation, Return Document To:

State Of Alaska - Department Of Administration
Division Of General Services
Leasing Section
550 West 7th Avenue, Suite 1960
Anchorage, AK 99501-3558

LEASE NO. 2279

Amendment No. 11

Page 4 of 4

2279 A11 Admin.docx

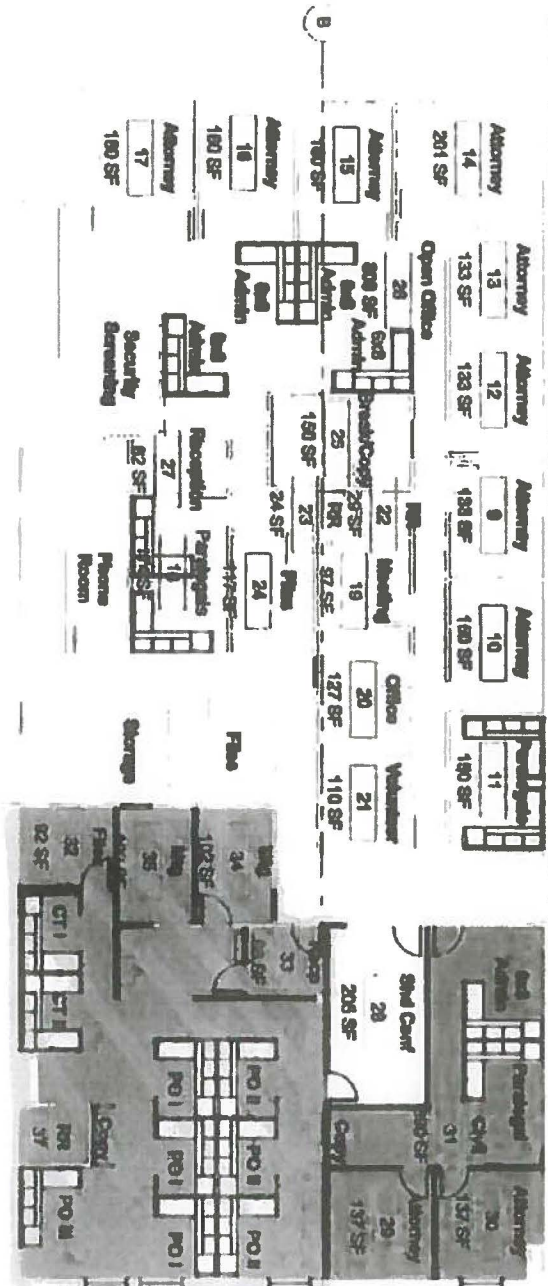
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Department Legend

Doc: D455/DCS

DOI-01

COOL-Channel



	Name	Department	Area	Units Area
SWD Card				206 SF
Flora		100C		206 SF
Mag		100C		192 SF
Mag		100C		1162 SF
Mag		100C		1482 SF
OPEN OFFICE		100C		1165 SF
Recd		100C		68 SF
Recd		100C		49 SF
				566 SF
Aluminum		100L-Chel		1137 SF
Aluminum		100L-Chel		1137 SF
Aluminum		100L-Chel		1380 SF
Chd		100L-Chel		884 SF
Aluminum		100L-Chel		178 SF
Aluminum		100L-Chel		148 SF
Aluminum		100L-Chel		133 SF
Aluminum		100L-Chel		133 SF
Aluminum		100L-Chel		291 SF
Aluminum		100L-Chel		180 SF
Aluminum		100L-Chel		160 SF
Aluminum		100L-Chel		81 SF
Aluminum		100L-Chel		150 SF
Block/Chd		100L-Chel		114 SF
Flora		100L-Chel		87 SF
Shedding		100L-Chel		187 SF
Open Data		100L-Chel		480 SF
Open Data		100L-Chel		150 SF
Peripherals		100L-Chel		171 SF
Peripherals		100L-Chel		182 SF
Reaction		100L-Chel		29 SF
Recd		100L-Chel		24 SF
Recd		100L-Chel		10 SF
Warehouse		100L-Chel		307 SF

101 Walnut Street Blvd., Suite 200
Burlington, NC 27203
877.581.5803
www.hyper.com

Initial: _____ Initial: _____

Initial: _____

AREA PLAN

BOA - Bethel DOC, DOA

A4
3/32" = 1'-0"
07/02/13





**STATE OF ALASKA
AMENDMENT TO LEASE
LEASE NUMBER 2279**

This agreement, to be known as **Amendment Number Twelve (12)** to the existing lease, entered into on the 23rd day of May, 2000, and **first recorded at the Bethel Recording District in Book 0091, Page 280**, by and between:

**THE CITY OF BETHEL
P.O. BOX 1388
BETHEL, ALASKA 99559**

hereinafter called the Lessor, and

**STATE OF ALASKA
DEPARTMENT OF ADMINISTRATION – 03, 06
550 WEST 7TH AVENUE, SUITE 1960
ANCHORAGE, ALASKA 99501-3558**

hereinafter called the Lessee, covering:

Approximately 5,588 square feet of net usable office space within the Nora Guinn Building located at 200 State Highway, Bethel, Alaska, comprised of:

- A. Approximately 1,607 square feet of net usable office space occupied by the Department of Health and Social Services, Office of Children's Services;
- B. Approximately 3,981 square feet of net usable office space occupied by the Department of Law;

OFFICIAL STATE BUSINESS -- NO RECORDATION CHARGE

After Recordation, Return Document To:

State Of Alaska - Department Of Administration
Division Of General Services
Leasing Section
550 West 7th Avenue, Suite 1960
Anchorage, AK 99501-3558

LEASE NO. **2279**

Amendment No. **12**

Page **1** of **4**

2279 A12 Extend.docx

Initial:  Initial: 

Whose legal description is: Lot 3A, Block 1, U.S. Survey 870, Bethel, Alaska.

THIS AMENDMENT SHALL

1. Recognize that effective May 1, 2017, the property description shall be replaced in its entirety and changed as follows:

Approximately 5,532 square feet of net usable office space within the Nora Guinn Building located at 200 State Highway, Bethel, Alaska, comprised of:

- A. Approximately 1,498 square feet of net usable office space occupied by the Department of Health and Social Services, Office of Children's Services;
 - B. Approximately 4,034 square feet of net usable office space occupied by the Department of Law;
2. Recognize that effective May, 1, 2017, the 1,498 square feet of office space occupied by the Department of Health and Social Services, Office of Children's Services identified in Item No. 1.A. above shall have a **Monthly Lease Rate of \$4,044.60.**
 3. Recognize that the Lease of 4,034 square feet of office space for the Department of Law (LAW) shall remain in month-month holdover status through April 30, 2017 in accordance with the provisions of Amendment No. 9, Item 1, and Paragraph 3.i of the Lease Agreement.
 4. Extend this lease of 4,034 square feet of office space for LAW for a period of five (5) years from May 1, 2017 through April 30, 2022.
 5. Recognize that effective May 1, 2017, remove all prior CPI language from the lease and recognize that the **Current Monthly Lease Rate(s) for the space outlined in Item No. 4 above, shall be as follows:**
 - i. For the period May 1, 2017 through April 30, 2018; the **Monthly Lease Rate shall be \$11,093.50.**
 - ii. For the period May 1, 2018 through April 30, 2019; the **Monthly Lease Rate shall be \$11,496.90.**

OFFICIAL STATE BUSINESS -- NO RECORDATION CHARGE

After Recordation, Return Document To:

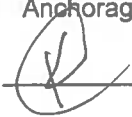
State Of Alaska - Department Of Administration
Division Of General Services
Leasing Section
550 West 7th Avenue, Suite 1960
Anchorage, AK 99501-3558

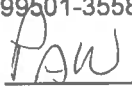
LEASE NO. 2279

Amendment No. 12

Page 2 of 4

2279 A12 Extend.docx

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- iii. For the period May 1, 2019 through April 30, 2020; the **Monthly Lease Rate shall be \$11,900.30.**
 - iv. For the period May 1, 2020 through April 30, 2021; the **Monthly Lease Rate shall be \$12,303.70.**
 - v. For the period May 1, 2021 through April 30, 2022; the **Monthly Lease Rate shall be \$12,707.10.**
6. Recognize that effective May 1, 2017, remove the prior Appendix A Janitorial Specifications from the lease and recognize that the janitorial services shall be performed in accordance with the attached Amendment No. 12 Appendix A Janitorial Specifications.
7. Recognize that effective May 1, 2017 through April 30, 2022, no renovations shall be completed unless mutually agreed upon by the Lessor and Lessee. If the Lessor and Lessee reach mutual agreement for any future extension of this lease of at least three (3) years term; the Lessor shall conduct floor/carpet, window covering, and paint renovations that are acceptable by the Lessee.

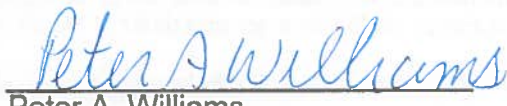
All other terms and conditions of the lease remain the same.

Lessee: STATE OF ALASKA

Lessor: CITY OF BETHEL

By: 

Ken Stewart
Contracting Officer IV

By: 

Peter A. Williams
City Manager

Date: 4-20-17

Date: 4/14/17

OFFICIAL STATE BUSINESS -- NO RECORDATION CHARGE

After Recordation, Return Document To:

State Of Alaska - Department Of Administration
Division Of General Services
Leasing Section
550 West 7th Avenue, Suite 1960
Anchorage, AK 99501-3558

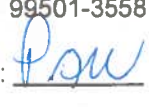
LEASE NO. 2279

Amendment No. 12

Page 3 of 4

2279 A12 Extend.docx

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**ACKNOWLEDGMENT OF LESSOR: THE CITY OF BETHEL
STATE OF ALASKA
CITY OF BETHEL**

This is to certify that on this 14 day of April, 2017 before me a Notary Public in and for the State of Alaska duly commissioned and sworn personally appear Peteran William to me known and known by me to be the person described in and who executed the instruments set forth above and severally stated to me under oath that she is the **City Manager** and that he has been authorized by City Council to execute the foregoing lease amendment for and on behalf of the said company, corporation, individual, or other entity and they executed same freely and voluntarily as a free act and deed of Same.

WITNESS my hand and official seal the day and year this certificate first above written.

Lori Strickler
Notary Public for State of Alaska
My Commission Expires: Aug. 12, 2020
Residing at: Bethel, Alaska

LORI STRICKLER
Notary Public, State of Alaska
Commission # 111056
My Commission Expires

**ACKNOWLEDGMENT BY LESSEE: STATE OF ALASKA
STATE OF ALASKA
MUNICIPALITY OF ANCHORAGE**

This is to certify that on this _____ day of _____, 2017 before me a Notary Public in and for the State of Alaska duly commissioned and sworn, personally appeared Ken Stewart, Contracting Officer IV, to me known and known by me to be the person described in the executed instruments set forth above as an agent of the Division of General Services of the State of Alaska and that this person has been authorized by the State of Alaska to execute the foregoing lease amendment on behalf of said State of Alaska and that this person executed the same freely and voluntarily as the free act and deed of the State of Alaska.

WITNESS my hand and official seal the day and year this certificate first above written.

Notary Public for Alaska
My Commission Expires with office
Residing at: Anchorage, Alaska

OFFICIAL STATE BUSINESS -- NO RECORDATION CHARGE

After Recordation, Return Document To:

State Of Alaska - Department Of Administration
Division Of General Services
Leasing Section
550 West 7th Avenue, Suite 1960
Anchorage, AK 99501-3558

LEASE NO. **2279**

Amendment No. **12**

Page **4** of **4**

2279 A12 Extend.docx

Initial: ES Initial: PSW

- (d) Bathrooms: Mop or scrub toilet room floors, clean all plumbing fixtures, disinfect urinals and toilets, damp wipe all dispensers;
- (e) Provide and restock adequate supplies of toilet paper, paper towels, soap and other janitorial supplies;
- (f) Vacuum all carpets;
- (g) Dust all visible surfaces of furniture, fixtures, and equipment except for desks;
- (h) Clean kitchen areas to include counters, sinks and all surfaces;
- (i) Maintain entry mats in a clean, dirt-free and functional condition;
- (j) Clean air vents and base boards ensuring they are clear of dust, dirt and grime;
- (k) Maintain a limited supply of toilet paper and other essential supplies on-site in a location to be designated by the Office Manager at the District Attorney's Office.

2. Initial Deep Clean (to be completed by August 1, 2017):

- (a) Deep clean all offices/areas in order to get them to a routine maintenance level;
- (b) Task to be complete all at once or may be spread out over a period of time not to exceed three (3) months.

3. Twice Annual Services:

- (a) Shampoo carpets.

D. Building Security: The janitor(s) will lock outside doors at all times except when the building is normally open to the public. Interior building doors will remain locked except while work in the immediate area is in progress. All doors will be locked when the janitor(s) leave the building.

E. Safe Practices: Accepted safe practices must be followed in the performance of the janitorial work. After each performance of cleaning or other service during non-regular office hours the janitor(s) shall:

- 1. Turn off unnecessary lights.
- 2. Inspect the area for fire hazards and take appropriate corrective action.
- 3. Close and lock all outside doors and windows.

The janitor(s) shall also comply with standards prescribed by the State of Alaska, Department of Labor, Division of Labor Standards and Safety.

Lease 2279 Appendix A - Janitorial Requirements

Initial:  Initial: 

LEASE 2279 APPENDIX A - JANITORIAL REQUIREMENTS

- A. Janitor and Employee Qualifications: Janitorial employees must be trained and should be experienced. Lessee may require any person's removal from the work area that the Lessee deems incompetent or otherwise objectionable, or whose employment on the premises is deemed contrary to the public's or Lessee's best interests.
- B. Security Clearance: Much of the business of Department of Law (LAW) is necessarily confidential and not subject to public disclosure. The confidentiality of draft opinions, internal memoranda, conversations regarding pending issues and other court business is essential to the court's function. Additionally, records related to personnel issues, procurement proceedings, internal policy discussions, and other administrative issues are also confidential. Prior to commencing any work under this contract, the Lessor or any contract janitorial service shall inform all principals, officers, and employees working on the premises that the disclosure of any confidential court business observed or overheard may result in permanent removal from the premises.
- C. Services: Lessor will furnish and pay for janitorial services and supplies as listed below for the entire leased space. These services will be performed during normal business hours between 8:00 a.m. and 4:30 p.m., twice weekly, unless otherwise specified. Janitorial work will not interfere with the Lessee's business. Lessor must instruct the janitor(s) not to disturb material on desks, drawers or cabinets, or use telephones. Equipment, furniture and wastebaskets, if moved for cleaning, will be replaced in their original locations and all electrical items will be reconnected to their outlets.

At the end of each workday, the janitorial supervisors shall inspect the entire space to ensure that all work is complete and all necessary doors are locked and unnecessary lights are turned off. In accomplishing the services, the janitor(s) shall unlock and leave open only doors in areas in which work is being performed. Exterior and interior perimeter security of LAW/DHSS space shall be maintained at all times.

Landlord shall furnish the following janitorial and cleaning services:

1. Regular Twice Weekly Services:

- (a) Empty waste baskets in all offices, cubicles and public areas located within both office spaces and shared hallways outside the two offices. Place new trash bags as needed;
- (b) Empty all shredders and replace trash bags as needed;
- (c) Dispose of all trash off premises;

Lease 2279 Appendix A - Janitorial Requirements

Initial:

Initial:





**STATE OF ALASKA
AMENDMENT TO LEASE
LEASE NUMBER 2279**

This agreement, to be known as **Amendment Number Thirteen (13)** to the existing lease, entered into on the 23rd day of May, 2000, and **first recorded at the Bethel Recording District in Book 0091, Page 280**, by and between:

**THE CITY OF BETHEL
P.O. BOX 1388
BETHEL, ALASKA 99559**

hereinafter called the Lessor, and

**STATE OF ALASKA
DEPARTMENT OF ADMINISTRATION – 03, 06
550 WEST 7TH AVENUE, SUITE 1960
ANCHORAGE, ALASKA 99501-3558**

hereinafter called the Lessee, covering:

Approximately 5,532 square feet of net usable office space within the Nora Guinn Building located at 200 State Highway, Bethel, Alaska, comprised of:

- A. Approximately 1,498 square feet of net usable office space occupied by the Department of Health and Social Services, Office of Children's Services;
- B. Approximately 4,034 square feet of net usable office space occupied by the Department of Law;

OFFICIAL STATE BUSINESS -- NO RECORDATION CHARGE

After Recordation, Return Document To:

State Of Alaska - Department Of Administration
Division Of General Services
Leasing Section
550 West 7th Avenue, Suite 1960
Anchorage, AK 99501-3558

LEASE NO. **2279**

Amendment No. **13**

Page **1** of **2**

2279 A13 Admin.docx

Initial: 

Whose legal description is: Lot 3A, Block 1, U.S. Survey 870, Bethel, Alaska.

THIS AMENDMENT SHALL

1. Recognize that the Lessor shall be responsible for providing an additional five keys to DHSS/OCS at no additional cost. This shall increase the total number of keys provided by the Lessor to DHSS/OCS to eleven. DHSS/OCS shall be responsible for all additional costs which may occur in the event of a loss of key(s) from DHSS/OCS staff.

All other terms and conditions of the lease remain the same.

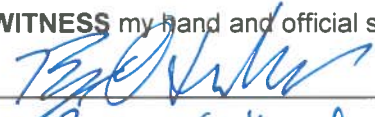
Lessee: STATE OF ALASKA

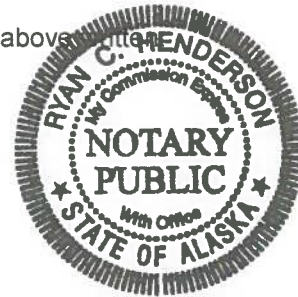
By:  Date: 7-14-2017
Matt Moya
Contracting Officer III

ACKNOWLEDGMENT BY LESSEE: STATE OF ALASKA
STATE OF ALASKA
MUNICIPALITY OF ANCHORAGE

This is to certify that on this 14th day of July, 2017 before me a Notary Public in and for the State of Alaska duly commissioned and sworn, personally appeared **Matt Moya, Contracting Officer III**, to me known and known by me to be the person described in the executed instruments set forth above as an agent of the **Division of General Services** of the State of Alaska and that this person has been authorized by the State of Alaska to execute the foregoing lease amendment on behalf of said State of Alaska and that this person executed the same freely and voluntarily as the free act and deed of the State of Alaska.

WITNESS my hand and official seal the day and year this certificate first above


Ryan C. Henderson
Notary Public for Alaska
My Commission Expires with office
Residing at: Anchorage, Alaska



OFFICIAL STATE BUSINESS -- NO RECORDATION CHARGE

After Recordation, Return Document To:

State Of Alaska - Department Of Administration
Division Of General Services
Leasing Section
550 West 7th Avenue, Suite 1960
Anchorage, AK 99501-3558

LEASE NO. 2279

Amendment No. 13

Page 2 of 2

2279 A13 Admin.docx

Initial: 





**STATE OF ALASKA
AMENDMENT TO LEASE
LEASE NUMBER 2279**

This agreement, to be known as **Amendment Number Fourteen (14)** to the existing lease, entered into on the 23rd day of May, 2000, and **first recorded at the Bethel Recording District in Book 0091, Page 280**, by and between:

**THE CITY OF BETHEL
P.O. BOX 1388
BETHEL, ALASKA 99559**

hereinafter called the Lessor, and

**STATE OF ALASKA
DEPARTMENT OF ADMINISTRATION – 03, 06
550 WEST 7TH AVENUE, SUITE 1960
ANCHORAGE, ALASKA 99501-3558**

hereinafter called the Lessee, covering:

Approximately 5,532 square feet of net usable office space within the Nora Guinn Building located at 200 State Highway, Bethel, Alaska, comprised of:

- A. Approximately 1,498 square feet of net usable office space occupied by the Department of Health and Social Services, Office of Children's Services;
- B. Approximately 4,034 square feet of net usable office space occupied by the Department of Law;

OFFICIAL STATE BUSINESS -- NO RECORDATION CHARGE

After Recordation, Return Document To:

State of Alaska - Department of Administration
Shared Services of Alaska
Leasing Section
550 West 7th Avenue, Suite 1960
Anchorage, AK 99501-3558

LEASE NO. 2279

Amendment No. 14

Page 1 of 3

2279 A14 Terminate

Initial: _____ Initial: _____

Whose legal description is: Lot 3A, Block 1, U.S. Survey 870, Bethel, Alaska.

THIS AMENDMENT SHALL

1. Recognize that effective April 30, 2019 at 11:59 PM, pursuant to Amendment Eleven (11) Item No. five (5) and the attached Exhibit A, the Department of Health and Social Services, Office of Children's Services shall vacate and return to the Lessor approximately 1,498 usable square feet of office space.
2. Recognize that effective May 1, 2019, pursuant to item No. 1 above, the Property Description is changed to read as follows:

Approximately 4,034 square feet of net usable office space within the Nora Guinn Building located at 200 State Highway, Bethel, Alaska.

Whose legal description is: Lot 3A, Block 1, U.S. Survey 870, Bethel, Alaska.

3. Recognize that pursuant to item No. 1 above, the Lessee Address is changed to read as follows:

**STATE OF ALASKA
DEPARTMENT OF ADMINISTRATION – 03
550 WEST 7TH AVENUE, SUITE 1960
ANCHORAGE, AK 99501-3558**

All other terms and conditions of the lease remain the same.

Lessee: THE CITY OF BETHEL

Lessee: STATE OF ALASKA

By: *[Signature]*

By: *[Signature]*
Rashaad Esters
Contracting Officer II

Title: *Acting Manager*

Date: *4-30-2019*

Date: *5/1/19*

OFFICIAL STATE BUSINESS -- NO RECORDATION CHARGE

LEASE NO. 2279

After Recordation, Return Document To:

Amendment No. 14

State of Alaska - Department of Administration

Page 2 of 3

Shared Services of Alaska

Leasing Section

550 West 7th Avenue, Suite 1960

Anchorage, AK 99501-3558

2279 A14 Terminate Vacate

Initial: _____



**ACKNOWLEDGMENT OF LESSOR: THE CITY OF BETHEL
STATE OF ALASKA
CITY OF BETHEL**

This is to certify that on this 30 day of April, 2019 before me a Notary Public in and for the State of Alaska duly commissioned and sworn personally appear William F. Howell III, to me known and known by me to be the person described in and who executed the instruments set forth above and severally stated to me under oath that this person is the Acting City Manager and that this person has been authorized by City of Bethel to execute the foregoing lease amendment for and on behalf of the said company, corporation, individual, or other entity and they executed same freely and voluntarily as a free act and deed of Same.

WITNESS my hand and official seal the day and year this certificate first above written.

[Signature]
Notary Public for Aug 12 2020
My Commission Expires Alaska
Residing at: Bethel, Alaska

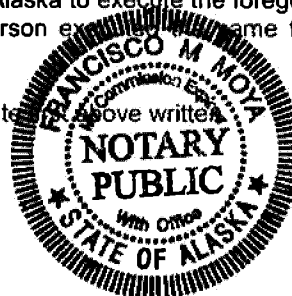
LORI STRICKLER
Notary Public, State of Alaska
Commission # 111056
My Commission Expires Aug 12 2020

**ACKNOWLEDGMENT BY LESSEE: STATE OF ALASKA
STATE OF ALASKA
MUNICIPALITY OF ANCHORAGE**

This is to certify that on this 1st day of May, 2019 before me a Notary Public in and for the State of Alaska duly commissioned and sworn, personally appeared Rashaad Esters, Contracting Officer II, to me known and known by me to be the person described in the executed instruments set forth above as an agent of the Shared Services of Alaska of the State of Alaska and that this person has been authorized by the State of Alaska to execute the foregoing lease amendment on behalf of said State of Alaska and that this person executed same freely and voluntarily as the free act and deed of the State of Alaska.

WITNESS my hand and official seal the day and year this certificate first above written.

[Signature]
F. Matthew Moya
Notary Public for Alaska
My Commission Expires with office
Residing at: Anchorage, Alaska



OFFICIAL STATE BUSINESS -- NO RECORDATION CHARGE

After Recordation, Return Document To:

State of Alaska - Department of Administration
Shared Services of Alaska
Leasing Section
550 West 7th Avenue, Suite 1960
Anchorage, AK 99501-3558

LEASE NO. 2279

Amendment No. 14

Page 3 of 3

2279 A14 Terminate

Initial: _____ Initial: _____



City of Bethel Information Memorandum

Information Memo No.	20-03		
Date introduced:	February 11, 2020	Introduced by:	William Howell, Acting City Mgr.
Amended actions:			
Confirmed by:			

Title: Presentation of the City's Water & Sewer Services Expenditures Compared to Budget from July 1, 2019 to January 31, 2020 – Utilities Maintenance – Water & Wastewater Activity Report.

Attachment(s): (1) City of Bethel Water & Sewer Services Expenditures Compared to Budget from July 1, 2019 to January 2020 and (2) January 2020 – Utilities Maintenance – Water & Wastewater Activity Report.

Department/Individual:	Initials:	Remarks:
Administration, William Howell	WH	
Finance, Christine Blake	CB	
Amount of fiscal impact:	Account information:	
None	No fiscal impact at this time.	
	Funds in City Budget.	
	Funds not in City Budget.	

Summary Statement

The attached financial report for FY 2020 contains months of data from July 1, 2019 to January 31, 2020. The information contained therein and the contents of the Water & Wastewater Activity Report are distributed to Bethel City Council members for their review. This Information Memorandum documents the dissemination of this report to Bethel City Council members, as required by the Alaska Department of Commerce, Community and Economic Development, Division of Community and Regional Affairs, in their administration of the Best Practices protocol.

The process of preparing and submitting a monthly financial report and a water and wastewater activity report to City Council helps the City earn points on the Water and Sewer Utility Best Practices Operation and Maintenance Reports. The City must have a score of 60 or greater out of 100 points in order to be approved for funding from the Environmental Protection Agency (EPA) and the Alaska Department of Environmental Conservation (DEC). In other capital grants administered by DEC's Village Safe Water Program, the City's Best Practices score is an application scoring criterion.



City of Bethel - Public Works Department

Utilities Maintenance Activity Report

FY20 - January 2020

Public Works Director - William Arnold

City Sub Water Treatment Plant

Bethel Heights Water Treatment Plant

December
Fiscal Year to Date

Water				Chemical Usage			Water				Chemical Usage		
Plant Production (Gallons)	Hauled Water (Gallons)	Piped Water (Gallons)	Backwash Usage (Gallons)	Calcium Hypochlorite (lbs)	Polymer (mL)	Potassium Permanganate (lbs)	Plant Production (Gallons)	Hauled Water (Gallons)	Piped Water (Gallons)	School Water (Gallons)	Calcium Hypochlorite (lbs)	Polymer (mL)	Potassium Permanganate (lbs)
4,739,180	1,822,000	1,576,377	746,000	1,050	9,900	240	2,106,790	507,000	2,741,766	187,390	750	2,400	85
37,510,534	13,729,000	10,860,004	3,245,700	7,425	88,650	2,015	21,032,165	3,673,743	37,404,870	1,497,480	5,850	38,128	1,017

Bethel Heights WTP	Monthly water logs to ADEC from BHWTP and CSWTP. Both main boilers are on line and operating for winter.Minor service needed daily.Small boiler placed off line status for winter.
City Sub WTP	Monthly water logs for BHWTP and CSWTP to ADEC. Minor adjustments and repairs to the A and B loop glycol lines return and supply.Pump boiler pressures up with additional glycol .
Sewer Lagoon	DMR report to ADEC. Lagoon discharge complete for month.
Piped Sewer	12 alarms on residential lift stations were responded to. Multiple issues with heat trace, grinder pumps, and float systems were resolved. Repairs were made to Yukon Kuskokwim Fitness Center Lift Station. Main Lift Station pump work –Pump #1 parts have arrived. Expected to be completed and returned in 2-3 weeks. FAA lift station thawed out and in operation. Line flushing and leveling activities on low flow and frozen sewer lines. Non-compliance reports were filled out per DEC requirements.
Piped Water	Monthly meter readings, service connections, and disconnects were performed. Hospital (new & old), Bethel Youth Facility, Correctional Facility, Fish & Wildlife, and YKHC housing are all connected to new Institutional Corridor Line. New Service line connected at the YK Long-Term Care (LTC) & LTC Managers Appartment connected 7/30. New Service Line connected to the YK Prematernal Building. Additional fire hydrant testing was performed to accommodate information requests from YKHC fire protection contractors.
Other	Daily safety meetings are held. All 3 Utility Maint trucks are having issues that require repairs. Several of these are major safety issues. Continue to work with V&E to repair them, but some issues are arising since 2 of the vehicles are more than 10 years old.

Prepared by - Water/Wastewater Utilities Foreman

CITY OF BETHEL
BALANCE SHEET
JANUARY 31, 2020

WATER & SEWER SERVICES

ASSETS

51-10100	CASH IN COMBINED FUND	(	302,669.62)
51-12502	INVESTMENT-AMLIP W SUBS		884,203.84
51-12507	INVESTMENT-AMLIP S SUBS		201,274.06
51-13100	ACCOUNTS RECEIVABLE		1,919,411.04
51-13900	ALLOWANCE-DOUBTFUL ACCTS	(	61,297.17)
51-14200	HEATING FUEL INVENTORY		37,340.51
51-14400	DIESEL FUEL INVENTORY		33,310.00
51-14910	DEPOSITS		225,000.00
51-16200	IMPROVEMENTS		12,187.41
51-16300	BUILDINGS		2,869,625.96
51-16400	PLANTS AND LINES-GENERAL		35,846,287.52
51-16500	MACHINERY & EQUIP-GENERAL		223,338.57
51-16600	VEHICLES-GENERAL		4,046,164.16
51-16800	ACCUM DEPR-BUILDINGS	(	2,873,025.31)
51-16900	ACCUM DEPR-PLANT/LINE-GNL	(	21,872,800.90)
51-17000	ACCUM DEP-M&E GENERAL	(	128,606.80)
51-17100	ACCUM DEPR-VEHICLES-GENERAL	(	2,508,434.03)
51-18000	W/S CONSTRUCTION IN PROGRESS		9,645,026.26
51-19000	DEFERRED OUTFLOW-PENSION		773,404.50

TOTAL ASSETS

28,969,740.00

LIABILITIES AND EQUITY

LIABILITIES

51-20100	VOUCHERS PAYABLE		2,524.73
51-21100	ACCRUED PAYROLL		67,226.16
51-22100	ACCRUED VACATION		107,309.14
51-22200	VACATION/SICK LEAVE		7,063.38
51-25900	DUE TO/FROM OTHER FUNDS		1,996,668.23

TOTAL LIABILITIES

2,180,791.64

FUND EQUITY

51-26100	UTILITY DEPOSITS		406,853.90
51-27500	LAGOON REVENUE BONDS PAY		913,000.00

UNAPPROPRIATED FUND BALANCE:

51-29000	DEFERRED INFLOW-PENSION		256,868.55
51-29100	PENSION LIABILITY		3,843,487.07
51-29200	NATLBANKAK LOANS PAYABLE		224,823.00
	REVENUE OVER EXPENDITURES - YTD	(	1,825,901.79)

BALANCE - CURRENT DATE

2,499,276.83

TOTAL FUND EQUITY

3,819,130.73

TOTAL LIABILITIES AND EQUITY

5,999,922.37

CITY OF BETHEL
REVENUES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JANUARY 31, 2020

WATER & SEWER SERVICES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>WATER</u>					
51-42-410 TRUCKED WATER	511,265.80	511,265.80	2,798,807.00	2,287,541.20	18.3
51-42-412 METERED PIPED WATER COMM.	70,378.75	70,378.75	1,035,290.00	964,911.25	6.8
51-42-414 UNMETERED PIPED WTR RESID	146,743.40	146,743.40	808,639.00	661,895.60	18.2
51-42-416 CONTRACT WATER	2,520.00	2,520.00	10,675.00	8,155.00	23.6
51-42-436 PUMPHOUSE WATER	15,069.65	15,069.65	18,859.00	3,789.35	79.9
TOTAL WATER	745,977.60	745,977.60	4,672,270.00	3,926,292.40	16.0
<u>SEWER</u>					
51-43-411 TRUCKED SEWER (EVAC/HB)	282,594.06	282,594.06	1,648,000.00	1,365,405.94	17.2
51-43-412 METERED PIPED SEWER COMM.	1,219,775.85	1,219,775.85	867,887.00	(351,888.85)	140.6
51-43-414 UNMETERED PIPED SEWER RES	43,415.56	43,415.56	242,255.00	198,839.44	17.9
51-43-416 CONTRACT SEWER	1,952.62	1,952.62	24,828.00	22,875.38	7.9
TOTAL SEWER	1,547,738.09	1,547,738.09	2,782,970.00	1,235,231.91	55.6
<u>MISCELLANEOUS</u>					
51-45-434 UTILITY PENALTY/INTEREST	5,404.14	5,404.14	38,163.00	32,758.86	14.2
51-45-435 RECONNECT FEES	140.00	140.00	2,758.00	2,618.00	5.1
51-45-450 SENIOR DISCOUNT	(8,759.40)	(8,759.40)	46,000.00	54,759.40	(19.0)
51-45-467 NSF CHECKS AND FEES	65.00	65.00	130.00	65.00	50.0
51-45-468 UTILITY INSPECTION FEES	929.43	929.43	2,000.00	1,070.57	46.5
51-45-471 WATER SUBSCRIPTION FEES	30,467.81	30,467.81	168,395.00	137,927.19	18.1
51-45-472 SEWER SUBSCRIPTION FEES	32,222.44	32,222.44	177,428.00	145,205.56	18.2
51-45-487 INVESTMENT INCOME	.00	.00	16,000.00	16,000.00	.0
TOTAL MISCELLANEOUS	60,469.42	60,469.42	450,874.00	390,404.58	13.4
<u>MISCELLANEOUS</u>					
51-49-466 CASH OVER/SHORT	(341.10)	(341.10)	100.00	441.10	(341.1)
51-49-495 MISCELLANEOUS INCOME	1,442.14	1,442.14	3,226.00	1,783.86	44.7
TOTAL MISCELLANEOUS	1,101.04	1,101.04	3,326.00	2,224.96	33.1
TOTAL FUND REVENUE	2,355,286.15	2,355,286.15	7,909,440.00	5,554,153.85	29.8

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JANUARY 31, 2020

WATER & SEWER SERVICES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>UTILITY BILLING</u>					
51-80-501 SALARIES	27,830.54	27,830.54	90,127.00	62,296.46	30.9
51-80-502 OVERTIME	95.74	95.74	1,025.00	929.26	9.3
51-80-508 LEAVE CASHOUT	.00	.00	4,396.00	4,396.00	.0
51-80-511 MEDICARE FICA	408.35	408.35	1,322.00	913.65	30.9
51-80-512 GROUP HEALTH INSURANCE	9,165.78	9,165.78	42,189.00	33,023.22	21.7
51-80-515 UNEMPLOYMENT	.00	.00	1,322.00	1,322.00	.0
51-80-516 WORKERS' COMPENSATION	193.27	193.27	244.00	50.73	79.2
51-80-518 PERS	5,924.58	5,924.58	20,053.00	14,128.42	29.5
51-80-519 UTILITY BENEFIT	449.74	449.74	7,980.00	7,530.26	5.6
51-80-545 TRAINING/TRAVEL	.00	.00	2,000.00	2,000.00	.0
51-80-561 SUPPLIES	3,454.15	3,454.15	4,000.00	545.85	86.4
51-80-649 ONLINE BILL PAY	1,881.58	1,881.58	3,000.00	1,118.42	62.7
51-80-683 MINOR EQUIPMENT	.00	.00	1,500.00	1,500.00	.0
51-80-721 INSURANCE	541.03	541.03	932.00	390.97	58.1
51-80-727 ADVERTISING	.00	.00	500.00	500.00	.0
51-80-733 POSTAGE	8,770.89	8,770.89	13,000.00	4,229.11	67.5
51-80-736 BANK CHARGES	21,062.21	21,062.21	36,500.00	15,437.79	57.7
51-80-777 PROJECT-BOILER & HVAC REBUILD	297,278.23	297,278.23	.00	(297,278.23)	.0
51-80-799 MISCELLANEOUS EXPENSES	.00	.00	500.00	500.00	.0
51-80-996 ADMIN OVERHEAD-IT SVCS	6,204.66	6,204.66	14,256.00	8,051.34	43.5
51-80-998 ADMINISTRATIVE OVERHEAD-GF	14,435.63	14,435.63	28,839.00	14,403.37	50.1
TOTAL UTILITY BILLING	397,696.38	397,696.38	273,685.00	(124,011.38)	145.3

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JANUARY 31, 2020

WATER & SEWER SERVICES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>HAULED WATER</u>					
51-81-501 SALARIES	250,261.33	250,261.33	463,487.00	213,225.67	54.0
51-81-502 OVERTIME	78,556.26	78,556.26	125,000.00	46,443.74	62.9
51-81-508 LEAVE CASHOUT	12,132.28	12,132.28	22,313.00	10,180.72	54.4
51-81-511 MEDICARE	5,066.67	5,066.67	8,533.00	3,466.33	59.4
51-81-512 EMPLOYEE GROUP BENEFITS	105,649.42	105,649.42	210,945.00	105,295.58	50.1
51-81-515 UNEMPLOYMENT	.00	.00	6,379.00	6,379.00	.0
51-81-516 WORKERS' COMPENSATION	5,703.46	5,703.46	15,202.00	9,498.54	37.5
51-81-518 PERS	71,910.69	71,910.69	129,467.00	57,556.31	55.5
51-81-519 UTILITY BENEFIT	14,727.31	14,727.31	39,900.00	25,172.69	36.9
51-81-545 TRAINING/TRAVEL	1,853.35	1,853.35	2,000.00	146.65	92.7
51-81-561 SUPPLIES	6,919.40	6,919.40	10,000.00	3,080.60	69.2
51-81-563 WEARING APPAREL	4,226.72	4,226.72	10,000.00	5,773.28	42.3
51-81-600 TIRES	20,900.53	20,900.53	42,000.00	21,099.47	49.8
51-81-601 VEHICLE MT. (PARTS & TOOLS)	69,519.97	69,519.97	180,000.00	110,480.03	38.6
51-81-602 GASOLINE/DIESEL/OIL	89,006.98	89,006.98	120,000.00	30,993.02	74.2
51-81-621 ELECTRICITY	4,803.59	4,803.59	10,500.00	5,696.41	45.8
51-81-622 TELEPHONE	19.11	19.11	650.00	630.89	2.9
51-81-623 HEATING FUEL	6,585.21	6,585.21	14,500.00	7,914.79	45.4
51-81-626 WATER/SEWER/GARBAGE	2,064.68	2,064.68	8,500.00	6,435.32	24.3
51-81-627 STAFF CELLULAR PHONES	316.80	316.80	840.00	523.20	37.7
51-81-650 LAB TESTS	900.00	900.00	5,000.00	4,100.00	18.0
51-81-661 VEHICLE MAINT/REPAIR	69,078.71	69,078.71	310,326.00	241,247.29	22.3
51-81-662 PROPERTY MAINT	36,404.79	36,404.79	46,393.00	9,988.21	78.5
51-81-665 CITY SAFETY	.00	.00	1,000.00	1,000.00	.0
51-81-669 OTHER PURCHASED SERVICES	4,605.00	4,605.00	5,000.00	395.00	92.1
51-81-683 MINOR EQUIPMENT	1,657.00	1,657.00	4,000.00	2,343.00	41.4
51-81-691 WATER TRUCK	.00	.00	37,323.00	37,323.00	.0
51-81-699 XFER TO F-58 FLEET REPLACEMENT	224,823.00	224,823.00	1,573,938.00	1,349,115.00	14.3
51-81-721 INSURANCE	50,798.53	50,798.53	86,739.00	35,940.47	58.6
51-81-722 INSURANCE-DED EXP & OTHER	439.90	439.90	10,000.00	9,560.10	4.4
51-81-724 DUES/SUBSCRIPTIONS	.00	.00	80.00	80.00	.0
51-81-738 BAD DEBT EXPENSE	.00	.00	10,000.00	10,000.00	.0
51-81-799 MISCELLANEOUS	.00	.00	2,000.00	2,000.00	.0
51-81-996 ADMIN OVERHEAD-IT SVCS	5,903.06	5,903.06	13,563.00	7,659.94	43.5
51-81-998 ADMINISTRATIVE OVERHEAD-GF	74,166.03	74,166.03	174,623.00	100,456.97	42.5
 TOTAL HAULED WATER	 1,218,999.78	 1,218,999.78	 3,700,201.00	 2,481,201.22	 32.9

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JANUARY 31, 2020

WATER & SEWER SERVICES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PIPED WATER</u>					
51-82-501 SALARIES	78,916.65	78,916.65	167,422.00	88,505.35	47.1
51-82-502 OVERTIME	23,499.88	23,499.88	30,750.00	7,250.12	76.4
51-82-508 LEAVE CASHOUT	2,853.14	2,853.14	7,575.00	4,721.86	37.7
51-82-511 MEDICARE	1,708.10	1,708.10	2,874.00	1,165.90	59.4
51-82-512 EMPLOYEE GROUP BENEFITS	25,315.16	25,315.16	55,448.00	30,132.84	45.7
51-82-515 UNEMPLOYMENT	.00	.00	1,634.00	1,634.00	.0
51-82-516 WORKERS' COMPENSATION	1,813.00	1,813.00	5,119.00	3,306.00	35.4
51-82-518 PERS	22,375.69	22,375.69	43,598.00	21,222.31	51.3
51-82-519 UTILITY BENEFIT	1,631.43	1,631.43	10,488.00	8,856.57	15.6
51-82-545 TRAINING/TRAVEL	.00	.00	5,000.00	5,000.00	.0
51-82-561 SUPPLIES	2,059.37	2,059.37	6,000.00	3,940.63	34.3
51-82-563 WEARING APPAREL	1,997.85	1,997.85	3,000.00	1,002.15	66.6
51-82-592 PLUMBING SUPPLIES	628.18	628.18	15,000.00	14,371.82	4.2
51-82-600 TIRES AND WHEELS	.00	.00	1,200.00	1,200.00	.0
51-82-601 VEHICLE MT. (PARTS & TOOLS)	5,022.79	5,022.79	8,000.00	2,977.21	62.8
51-82-602 GASOLINE/DIESEL/OIL	4,188.45	4,188.45	15,000.00	10,811.55	27.9
51-82-621 ELECTRICITY-UTIL MT SHOP	2,277.88	2,277.88	5,500.00	3,222.12	41.4
51-82-622 TELEPHONE	38.22	38.22	100.00	61.78	38.2
51-82-623 HEATING FUEL	8,970.02	8,970.02	25,000.00	16,029.98	35.9
51-82-626 WATER/SEWER/GARB	261.14	261.14	600.00	338.86	43.5
51-82-627 STAFF CELLULAR PHONES	316.80	316.80	1,680.00	1,363.20	18.9
51-82-649 ENGINEERING SERVICES	.00	.00	25,000.00	25,000.00	.0
51-82-661 VEHICLE MAINT/REPAIR	666.21	666.21	3,003.00	2,336.79	22.2
51-82-665 CITY SAFETY	.00	.00	2,000.00	2,000.00	.0
51-82-669 OTHER PURCHASED SERVICES	.00	.00	1,500.00	1,500.00	.0
51-82-683 MINOR EQUIPMENT	1,194.32	1,194.32	25,000.00	23,805.68	4.8
51-82-690 GROOVING MACHINE	.00	.00	62,500.00	62,500.00	.0
51-82-721 INSURANCE	3,808.98	3,808.98	6,646.00	2,837.02	57.3
51-82-727 ADVERTISING	17.25	17.25	1,000.00	982.75	1.7
51-82-735 FINANCE CHARGES/PENALTIES	41,250.00	41,250.00	.00	(41,250.00)	.0
51-82-777 PROJECT EXPENSES-CULVERTS	176,153.00	176,153.00	175,000.00	(1,153.00)	100.7
51-82-996 ADMIN OVERHEAD-IT SVCS	6,441.65	6,441.65	14,801.00	8,359.35	43.5
51-82-998 ADMINISTRATIVE OVERHEAD-GF	27,735.34	27,735.34	77,228.00	49,492.66	35.9
 TOTAL PIPED WATER	 441,140.50	 441,140.50	 804,666.00	 363,525.50	 54.8

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JANUARY 31, 2020

WATER & SEWER SERVICES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>BETHEL HTS WTR TREATMENT</u>					
51-83-501 SALARIES	59,816.32	59,816.32	124,086.00	64,269.68	48.2
51-83-502 OVERTIME	17,422.99	17,422.99	35,875.00	18,452.01	48.6
51-83-508 LEAVE CASHOUT	8,209.24	8,209.24	5,757.00	(2,452.24)	142.6
51-83-511 MEDICARE	213.45	213.45	2,319.00	2,105.55	9.2
51-83-512 EMPLOYEE GROUP BENEFITS	17,022.59	17,022.59	42,189.00	25,166.41	40.4
51-83-515 UNEMPLOYMENT	.00	.00	1,243.00	1,243.00	.0
51-83-516 WORKERS' COMPENSATION	1,503.18	1,503.18	4,132.00	2,628.82	36.4
51-83-518 PERS	16,992.64	16,992.64	35,192.00	18,199.36	48.3
51-83-519 UTILITY BENEFIT	4,346.92	4,346.92	7,980.00	3,633.08	54.5
51-83-545 TRAINING/TRAVEL	1,637.10	1,637.10	4,000.00	2,362.90	40.9
51-83-561 SUPPLIES	1,730.14	1,730.14	4,000.00	2,269.86	43.3
51-83-563 WEARING APPAREL	457.94	457.94	1,500.00	1,042.06	30.5
51-83-567 CHEMICALS	25,034.80	25,034.80	55,000.00	29,965.20	45.5
51-83-592 PLUMBING SUPPLIES	.00	.00	5,000.00	5,000.00	.0
51-83-621 ELECTRICITY (PUMPHOUSE)	36,032.41	36,032.41	90,000.00	53,967.59	40.0
51-83-622 TELEPHONE	.00	.00	500.00	500.00	.0
51-83-623 HEATING FUEL (PUMPHOUSE)	40,786.59	40,786.59	130,000.00	89,213.41	31.4
51-83-649 ENGINEERING SERVICES	.00	.00	2,000.00	2,000.00	.0
51-83-650 LAB TESTS	2,135.44	2,135.44	12,000.00	9,864.56	17.8
51-83-661 VEHICLE MAINT/REPAIR	666.21	666.21	3,003.00	2,336.79	22.2
51-83-665 CITY SAFETY	.00	.00	6,000.00	6,000.00	.0
51-83-669 OTHER PURCHASED SERVICES	7,536.40	7,536.40	10,000.00	2,463.60	75.4
51-83-683 MINOR EQUIPMENT	3,516.81	3,516.81	25,000.00	21,483.19	14.1
51-83-721 INSURANCE	12,475.54	12,475.54	21,729.00	9,253.46	57.4
51-83-727 ADVERTISING	.00	.00	500.00	500.00	.0
51-83-772 PROJECT EXPENSES	.00	.00	50,000.00	50,000.00	.0
51-83-773 SITE IMPROVEMENTS -CAPITAL	27,094.00	27,094.00	70,000.00	42,906.00	38.7
51-83-996 ADMIN OVERHEAD-IT SVCS	6,140.03	6,140.03	14,108.00	7,967.97	43.5
51-83-998 ADMINISTRATIVE OVERHEAD-GF	22,765.71	22,765.71	44,249.00	21,483.29	51.5
 TOTAL BETHEL HTS WTR TREATMENT	 313,536.45	 313,536.45	 807,362.00	 493,825.55	 38.8

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JANUARY 31, 2020

WATER & SEWER SERVICES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>CITY SUB WTR TREATMENT</u>					
51-84-501 SALARIES	68,894.92	68,894.92	189,169.00	120,274.08	36.4
51-84-502 OVERTIME	38,401.57	38,401.57	35,875.00	(2,526.57)	107.0
51-84-508 LEAVE CASHOUT	.00	.00	8,932.00	8,932.00	.0
51-84-511 MEDICARE	1,633.69	1,633.69	3,263.00	1,629.31	50.1
51-84-512 EMPLOYEE GROUP BENEFITS	21,869.09	21,869.09	66,297.00	44,427.91	33.0
51-84-515 UNEMPLOYMENT	.00	.00	1,953.00	1,953.00	.0
51-84-516 WORKERS' COMPENSATION	2,141.09	2,141.09	5,814.00	3,672.91	36.8
51-84-518 PERS	23,605.23	23,605.23	49,510.00	25,904.77	47.7
51-84-519 UTILITY BENEFIT	4,825.26	4,825.26	12,540.00	7,714.74	38.5
51-84-545 TRAINING/TRAVEL	2,235.56	2,235.56	5,000.00	2,764.44	44.7
51-84-561 SUPPLIES	1,480.42	1,480.42	2,500.00	1,019.58	59.2
51-84-563 WEARING APPAREL	.00	.00	1,500.00	1,500.00	.0
51-84-567 CHEMICALS	78,104.38	78,104.38	100,000.00	21,895.62	78.1
51-84-592 PLUMBING SUPPLIES	.00	.00	3,000.00	3,000.00	.0
51-84-600 TIRES & WHEELS	.00	.00	1,500.00	1,500.00	.0
51-84-602 GASOLINE/DIESEL/OIL	813.95	813.95	1,000.00	186.05	81.4
51-84-621 ELECTRICITY (CS WTF)	34,891.82	34,891.82	60,000.00	25,108.18	58.2
51-84-622 TELEPHONE	19.11	19.11	100.00	80.89	19.1
51-84-623 HEATING FUEL(CS WTF)	53,575.22	53,575.22	150,000.00	96,424.78	35.7
51-84-650 LAB TESTS	14,669.52	14,669.52	10,000.00	(4,669.52)	146.7
51-84-661 VEHICLE MAINT (ISF)	676.21	676.21	3,003.00	2,326.79	22.5
51-84-665 CITY SAFETY	.00	.00	2,500.00	2,500.00	.0
51-84-669 OTHER PURCHASED SERVICES	25.98	25.98	5,000.00	4,974.02	.5
51-84-683 MINOR EQUIPMENT	2,712.41	2,712.41	20,000.00	17,287.59	13.6
51-84-685 EQUIPMENT	988.32	988.32	.00	(988.32)	.0
51-84-721 INSURANCE	7,767.69	7,767.69	13,560.00	5,792.31	57.3
51-84-996 ADMIN OVERHEAD-IT SVCS	6,743.27	6,743.27	15,494.00	8,750.73	43.5
51-84-998 ADMINISTRATIVE OVERHEAD-GF	32,231.70	32,231.70	63,841.00	31,609.30	50.5
TOTAL CITY SUB WTR TREATMENT	398,306.41	398,306.41	831,351.00	433,044.59	47.9

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JANUARY 31, 2020

WATER & SEWER SERVICES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>HAULED SEWER</u>					
51-85-501 SALARIES	213,286.02	213,286.02	524,733.00	311,446.98	40.7
51-85-502 OVERTIME	67,788.65	67,788.65	125,000.00	57,211.35	54.2
51-85-508 LEAVE CASHOUT	3,233.79	3,233.79	25,301.00	22,067.21	12.8
51-85-511 MEDICARE	4,221.71	4,221.71	9,421.00	5,199.29	44.8
51-85-512 EMPLOYEE GROUP BENEFITS	111,876.24	111,876.24	234,571.00	122,694.76	47.7
51-85-515 UNEMPLOYMENT	5,434.00	5,434.00	6,910.00	1,476.00	78.6
51-85-516 WORKERS' COMPENSATION	11,717.09	11,717.09	18,393.00	6,675.91	63.7
51-85-518 PERS	61,406.96	61,406.96	142,941.00	81,534.04	43.0
51-85-519 UTILITY BENEFIT	9,874.37	9,874.37	44,346.00	34,471.63	22.3
51-85-545 TRAINING/TRAVEL	.00	.00	300.00	300.00	.0
51-85-561 SUPPLIES	6,871.76	6,871.76	7,000.00	128.24	98.2
51-85-563 WEARING APPAREL	2,367.60	2,367.60	7,000.00	4,632.40	33.8
51-85-600 TIRES & WHEELS	10,959.81	10,959.81	12,000.00	1,040.19	91.3
51-85-601 VEHICLE MT. (PARTS & TOOLS)	23,122.81	23,122.81	50,000.00	26,877.19	46.3
51-85-602 GASOLINE/DIESEL/OIL	42,481.41	42,481.41	110,000.00	67,518.59	38.6
51-85-621 ELECTRICITY	4,803.59	4,803.59	8,300.00	3,496.41	57.9
51-85-622 TELEPHONE	.00	.00	400.00	400.00	.0
51-85-623 HEATING FUEL	6,585.21	6,585.21	12,000.00	5,414.79	54.9
51-85-626 WATER/SEWER/GARBAGE	2,064.68	2,064.68	9,000.00	6,935.32	22.9
51-85-627 CELL PHONE	.00	.00	840.00	840.00	.0
51-85-661 VEHICLE MAINT/REPAIR	69,290.80	69,290.80	310,326.00	241,035.20	22.3
51-85-662 PROPERTY MAINT	36,404.79	36,404.79	46,393.00	9,988.21	78.5
51-85-669 OTHER PURCHASED SERVICES	4,235.00	4,235.00	7,000.00	2,765.00	60.5
51-85-683 MINOR EQUIPMENT	279.70	279.70	3,100.00	2,820.30	9.0
51-85-721 INSURANCE	40,688.41	40,688.41	70,082.00	29,393.59	58.1
51-85-722 INSURANCE-DED EXP & OTHER	.00	.00	20,000.00	20,000.00	.0
51-85-724 DUES/SUBSCRIPTIONS	.00	.00	30.00	30.00	.0
51-85-799 MISCELLANEOUS	59.98	59.98	1,200.00	1,140.02	5.0
51-85-996 ADMIN OVERHEAD-IT SVCS	5,903.05	5,903.05	13,563.00	7,659.95	43.5
51-85-998 ADMINISTRATIVE OVERHEAD-GF	84,578.63	84,578.63	193,499.00	108,920.37	43.7
TOTAL HAULED SEWER	829,536.06	829,536.06	2,013,649.00	1,184,112.94	41.2

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JANUARY 31, 2020

WATER & SEWER SERVICES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PIPED SEWER</u>					
51-86-501 SALARIES	75,647.73	75,647.73	167,074.00	91,426.27	45.3
51-86-502 OVERTIME	23,499.92	23,499.92	30,750.00	7,250.08	76.4
51-86-508 LEAVE CASHOUT	2,853.14	2,853.14	7,575.00	4,721.86	37.7
51-86-511 MEDICARE	1,660.36	1,660.36	2,868.00	1,207.64	57.9
51-86-512 EMPLOYEE GROUP BENEFITS	25,123.51	25,123.51	55,448.00	30,324.49	45.3
51-86-515 UNEMPLOYMENT	.00	.00	1,634.00	1,634.00	.0
51-86-516 WORKERS' COMPENSATION	1,812.23	1,812.23	5,600.00	3,787.77	32.4
51-86-518 PERS	21,656.58	21,656.58	43,521.00	21,864.42	49.8
51-86-519 UTILITY BENEFITS	1,719.38	1,719.38	10,488.00	8,768.62	16.4
51-86-545 TRAINING/TRAVEL	.00	.00	3,000.00	3,000.00	.0
51-86-561 SUPPLIES	3,057.89	3,057.89	6,000.00	2,942.11	51.0
51-86-563 WEARING APPAREL	2,101.41	2,101.41	3,000.00	898.59	70.1
51-86-590 GLYCOL SUPPLIES	.00	.00	70,000.00	70,000.00	.0
51-86-592 PLUMBING SUPPLIES	146.63	146.63	10,000.00	9,853.37	1.5
51-86-600 TIRES & WHEELS	123.78	123.78	2,000.00	1,876.22	6.2
51-86-601 VEHICLE MT. (PARTS & TOOLS)	3,803.19	3,803.19	6,500.00	2,696.81	58.5
51-86-602 GASOLINE/DIESEL/OIL	3,565.43	3,565.43	15,000.00	11,434.57	23.8
51-86-621 ELECTRICITY-LIFTST & BLDG	53,224.09	53,224.09	100,000.00	46,775.91	53.2
51-86-622 TELEPHONE	.00	.00	500.00	500.00	.0
51-86-623 HEATING FUEL	12,441.97	12,441.97	35,000.00	22,558.03	35.6
51-86-626 WATER/SEWER/GARB	261.15	261.15	600.00	338.85	43.5
51-86-661 VEHICLE MAINT/REPAIR	882.71	882.71	3,003.00	2,120.29	29.4
51-86-665 CITY SAFETY	.00	.00	5,000.00	5,000.00	.0
51-86-669 OTHER PURCHASED SERVICES	12,757.12	12,757.12	20,000.00	7,242.88	63.8
51-86-683 MINOR EQUIPMENT	24,145.87	24,145.87	125,000.00	100,854.13	19.3
51-86-685 EQUIPMENT	32.99	32.99	.00	(32.99)	.0
51-86-691 FORD F350 1 TON	.00	.00	40,000.00	40,000.00	.0
51-86-721 INSURANCE	3,760.89	3,760.89	6,561.00	2,800.11	57.3
51-86-736 LEASED PROPERTY-LIFT STATIONS	14,044.94	14,044.94	15,000.00	955.06	93.6
51-86-777 PROJECT EXP-CULVERTS	171,351.00	171,351.00	175,000.00	3,649.00	97.9
51-86-996 ADMIN OVERHEAD-IT SVCS	6,441.63	6,441.63	14,801.00	8,359.37	43.5
51-86-998 ADMINISTRATIVE OVERHEAD-GF	27,782.67	27,782.67	55,566.00	27,783.33	50.0
TOTAL PIPED SEWER	493,898.21	493,898.21	1,036,489.00	542,590.79	47.7

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JANUARY 31, 2020

WATER & SEWER SERVICES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>SEWER LAGOON</u>					
51-87-501 SALARIES	23,977.99	23,977.99	68,912.00	44,934.01	34.8
51-87-502 OVERTIME	5,297.80	5,297.80	10,250.00	4,952.20	51.7
51-87-508 LEAVE CASHOUT	634.03	634.03	2,211.00	1,576.97	28.7
51-87-511 MEDICARE	476.56	476.56	1,148.00	671.44	41.5
51-87-512 EMPLOYEE GROUP BENEFITS	6,840.71	6,840.71	21,697.00	14,856.29	31.5
51-87-515 UNEMPLOYMENT	.00	.00	639.00	639.00	.0
51-87-516 WORKERS' COMPENSATION	522.34	522.34	2,241.00	1,718.66	23.3
51-87-518 PERS	6,406.14	6,406.14	17,416.00	11,009.86	36.8
51-87-519 UTILITY BENEFIT	425.58	425.58	4,104.00	3,678.42	10.4
51-87-545 TRAINING/TRAVEL	253.19	253.19	3,000.00	2,746.81	8.4
51-87-561 SUPPLIES	56.04	56.04	1,500.00	1,443.96	3.7
51-87-563 WEARING APPAREL	503.40	503.40	2,000.00	1,496.60	25.2
51-87-592 PLUMBING SUPPLIES	.00	.00	1,000.00	1,000.00	.0
51-87-602 GASOLINE	2,669.47	2,669.47	20,000.00	17,330.53	13.4
51-87-650 LAB TESTS (SAMPLES)	5,251.60	5,251.60	12,000.00	6,748.40	43.8
51-87-665 CITY SAFETY	.00	.00	2,000.00	2,000.00	.0
51-87-669 OTHER PURCHASED SERVICES	234.95	234.95	1,000.00	765.05	23.5
51-87-683 MINOR EQUIPMENT	.00	.00	2,500.00	2,500.00	.0
51-87-721 INSURANCE	257.46	257.46	443.00	185.54	58.1
51-87-724 DUES & SUBSCRIPTIONS	.00	.00	7,920.00	7,920.00	.0
51-87-727 ADVERTISING	.00	.00	500.00	500.00	.0
51-87-998 ADMINISTRATIVE OVERHEAD-GF	34,266.89	34,266.89	21,993.00	(12,273.89)	155.8
TOTAL SEWER LAGOON	88,074.15	88,074.15	204,474.00	116,399.85	43.1
TOTAL FUND EXPENDITURES	4,181,187.94	4,181,187.94	9,671,877.00	5,490,689.06	43.2
NET REVENUE OVER EXPENDITURES	(1,825,901.79)	(1,825,901.79)	(1,762,437.00)	63,464.79	(103.6)



CITY OF BETHEL
Managers Office

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bhowell@cityofbethel.net

Celebrating 50 Years of Service

DATE: February 4, 2020

TO: Perry Barr, Mayor

FROM: Bill Howell, Acting City Manager

SUBJECT: City Manager's Report – January 3, 2020 through February 4, 2020

Current Events

- The City was very busy through the month of January. After dealing with many complications resulting from severe weather, we've been able to move several projects forward nicely. The Police and Fire Departments, minus a Police Chief, are fully staffed.
- The City took its first steps to begin collecting online sales tax. I am optimistic about the future of the City and excited at the prospect of new revenue and what it will mean for City operations.
- Service agreements for the 7th Avenue heat tape issue have been drafted and prepared for City Council approval.
- Members of the Pool Committee met with our outside accountant, Cristina Trent, who shed light on a previously murky issue.
- Administration is tracking several complaints about sewer and water services during the recent cold spell. I am working with department directors to identify solutions to improve service, communication and scheduling.
- Administration met with BCSF to discuss their public safety housing program. The City is in the process of identifying properties that could be converted to this use and might be eligible for substantial grant funding.
- Administration and Finance have drafted an FY 21 Budget schedule. Departments have started FY 21 Budget preparation.

- The City prepared and submitted the Community Assistance Program (CAP) application to the State Dept. of Commerce, Community and Economic Development. State Community Assistance Program (CAP) funding for the City is significantly less for FY 21 (\$76,000) than it was last year (\$169,000). A chart explaining the trends in PILT and CAP funding is attached to this report.
- Administration is beginning to receive assessment reports on the Pool. We are combing through these reports to determine a plan of action. Council will receive updates soon.
- The City continues to work with our legal firm and the school district to remove the remaining materials and buildings from the Kilbuck site.
- On January 22, 2020, I attended the Yuut Elitnaurviat Board meeting. We discussed the CDL program and DHAT program and received program updates.
- On January 31, 2020, Administration met with our insurance broker, Mike Combs.

Ongoing Business

- Administration continues to work with the Alaska Jobs Office, Yuut, and HR to develop CDL programs to fill Bethel's water sewer driver positions. So far, our efforts in this regard have been fruitful.
- The sale of the Third Avenue property to Essenkay was substantially completed on January 9, 2020.
- Administration is working with Finance to resolve several old sales tax matters.
- We have received the draft of the Long Range Transportation Plan (LRTP) from DOWL. The Grants Manager is reviewing and revising the report.
- Administration approved Finance to use Casselle for the next few months for utility billing. An updated contract with Caselle will be presented to the Council as soon as it is drafted for review and approval. The City is recruiting for the Utility Billing position.
- A Department Head meeting was held on January 23, 2020. The next Department Head meeting is scheduled for February , 2020 at 10 a.m.

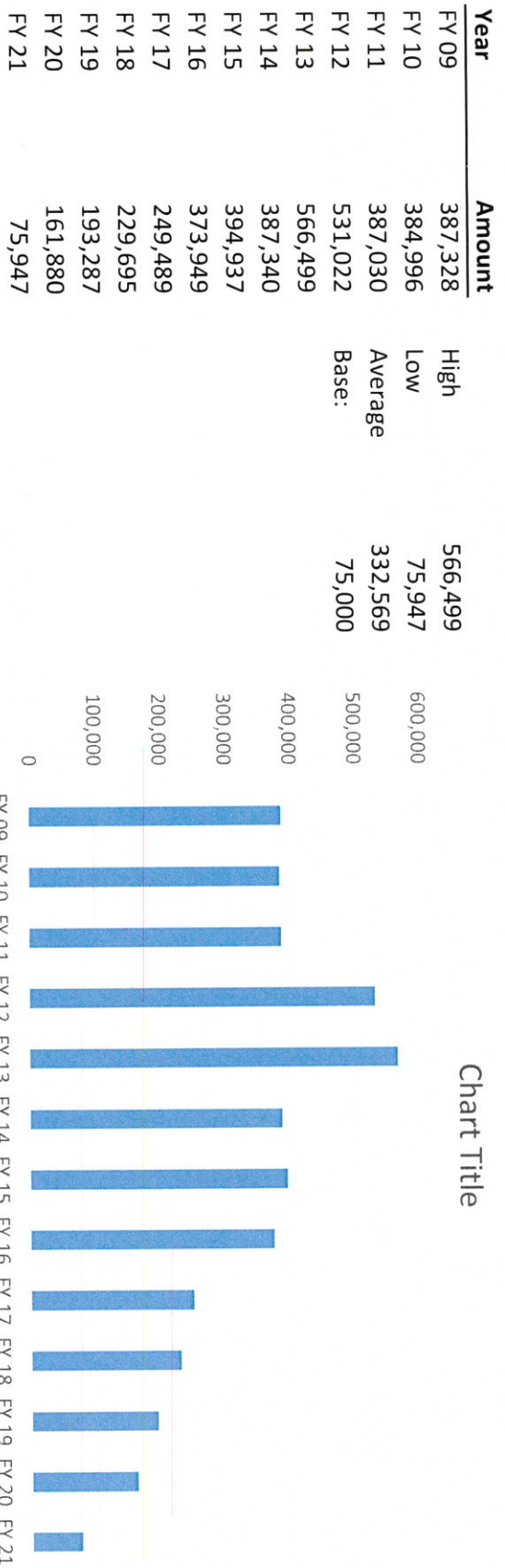
Pool/Finance Committee

- Administration contacted our contract accountant, Carmen Jackson, CPA, to provide the Council requested reports on pool finances. No timeline for this service has been provided yet.

Log Cabin

- Administration is looking into options for this building. A plan will be presented to Council at a future date.

Community Assistance Program (CAP)

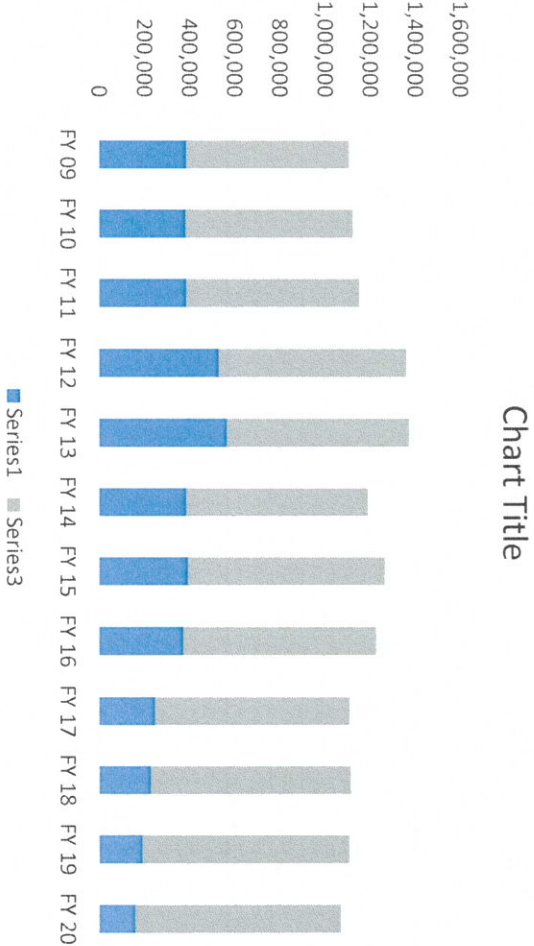


Payment in Lieu of Taxes (PLT)



Combined CAP and PILT

	CAP	PILT	Total
FY 09	387,328	722,051	1,109,379
FY 10	384,996	740,350	1,125,346
FY 11	387,030	767,620	1,154,650
FY 12	531,022	832,360	1,363,382
FY 13	566,499	807,352	1,373,851
FY 14	387,340	804,164	1,191,504
FY 15	394,937	872,624	1,267,561
FY 16	373,949	854,998	1,228,947
FY 17	249,489	860,090	1,109,579
FY 18	229,695	886,218	1,115,913
FY 19	193,287	916,189	1,109,476
FY 20	161,880	909,685	1,071,566
FY 21	75,947	?	?



From: Wilfred Ryan
Sent: Friday, December 13, 2019 2:45 PM
To: mhoffman@yuut.org
Cc: Lee Ryan <lryan@ryanalaska.com>
Subject: surface route proposal



The Tough Get Going

Wilfred P. Ryan | Executive Chairman
 6400 Carl Brady Drive Anchorage, AK 99502
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Mike:

Thank you for taking my call this morning. As you can tell, the proposed surface transportation mail route from Bethel to the villages of Eek, Quinhagak, Tuntutuliak, Kongiganak, Kwigillingok and Kipnuk concerns all qualified air carriers serving these destinations. We believe that the proposed surface transportation route, proposed by Bering Marine Corporation, utilizing the pistonbullies (rollogons) will only follow the same course as the hovercraft operations, which was originally sold as a "one-year pilot project," and transitioned into a multi-year, sole source contract between Bering Marine Corporation and the USPS.

As you know, the hovercraft operation operates unreliably, with almost all bypass mail transported by a Bering Marine subcontractor, Osprey Air (Steve Pogany). In the event that the surface transportation contract is granted to Bering Marine to the aforementioned villages, I believe that Osprey Air will be transporting all bypass mail, much like it does to the tundra and river villages served from Bethel. This carrier does not offer passenger or freight services to the public, but only transports bypass mail—the sole reason for the Rural Service Improvement Act, 39 U.S. Code § 5402—Contracts for transportation of mail by air. This law strictly stipulates and determines the qualifications for air carriers to transport mail by either moving 20% of all passenger traffic or 25% of all freight volumes between a hub and a destination.

Bypass mail subsidizes the cost of passenger and freight rates, allowing service organization like YKHC, LKSD, AVCP and other federal and state agencies to enjoy the lowest possible transportation rates. For instance, when the surface route was awarded to Bering Marine, Ravn (formerly Hageland) raised their passenger rates substantially to \$210 one-way between St. Mary's and Mt. Village and also we increased our freight rates from \$0.52 to \$1.00 per pound. In the likely possibility that the USPS moves forward with a surface contract, I believe that the tariffs between Bethel and the impacted villages will increase dramatically and scheduled frequency will decrease. Additionally, with the loss of substantial revenue for Bethel commercial air carriers, the rates more than likely would increase to all destinations served out of Bethel to make up for the lost revenue.

While this proposal may seem to be only a "bush" concern, a representative group of qualified air carriers serving the Yukon Kuskokwim villages are concerned that these proposed surface contracts will negatively impact each carriers ability to operate and potentially could impact the mainline carriers as well. Lynden Air Cargo is currently negotiating with Everts Air Cargo to separate service (collude) from Anchorage to St. Mary's and Emmonak with each carrier selecting one destination and not the other. In the likely event that Lynden would provide sole service to St. Mary's, then they have the ability and capability to negotiate with the USPS to move the Hooper Bay, Chevak, Scammon Bay and Marshall mail from Bethel to St. Mary's. This change would dramatically impact scheduled passenger service from Anchorage to Bethel, since Alaska Airlines would be eliminated from a majority of their

mail tender. In addition, Northern Air Cargo and Everts would also be negatively impacted with a decrease in mail volume to Bethel, resulting in a degradation in freight service to the Bethel hub.

You have been actively involved in air transportation for more than four decades and impacting regional politics successfully since your retirement from commercial air carrier transport. You, more than anyone, can understand the negative and detrimental impact on service to the residents of the Yukon Kuskokwim region with the proposed "sole-source" "non-bid" surface route expansion and the unintended consequence of substantial reduction in air service with a monumental increase in passenger fares and freight rates. In addition, surface transportation with heavy equipment over the fragile tundra will harm the beauty of the Yukon Delta National Wildlife Refuge. As a matter of fact, I wonder if any permits have been requested in this "short-sighted" proposal.

I have included the snow roads proposal in an attachment and the email communication to Mr. Carl Nickolai, Quinhagak from Mr. Forbes at Lynden below.

Thank you for your assistance on this critical matter, Mr. Hoffman. Wishing you a Merry Christmas.

Best personal regards,

Boyuck

Hello Mr. Nickolai,

[illegible][illegible]

Electrical Service Agreement
Between City of Bethel and [REDACTED]

This Service Agreement (this “Agreement”) is entered into this ____ day of February 2020 by and between the City of Bethel, a municipal corporation (hereinafter “City”) and [Name #1], (hereinafter “Resident”). City and Resident may be referred to in this Agreement collectively as the “Parties.”

The Parties agree as follows:

1. **Work Location.** The Work will be performed at the physical addresses listed under the following owner:

[Name #1]
63 7th Avenue
Bethel, AK 99559

2. **Scope of Work.** City agrees to perform the following work on Resident’s property by using City personnel and/or contractors under its supervision and oversight to:
 - A. Disconnect existing service line heat trace from electric meter of Resident.
 - B. Install new City-owned electric meter on City property.
 - C. Connect existing service line heat trace from Resident building to new City-owned electric meter.
 - D. Arrange with AVEC to perform meter installation inspection and turn on electricity service to new meter to begin charging the City for electricity provided through the meter.
3. **Maintenance.** Resident grants to the City, its employees and agents the right of ingress and egress to the property and residence for purposes of inspection, repairs, and connection or disconnection of heat trace line and related appurtenances.
4. **Purchase Price.** City will complete the work described herein using its own personnel and/or City-hired contractors. City will cover the costs associated with the completion of those services. Resident will not pay for electrical services rendered in the completion of the scope of work for this project.

Residents will continue to pay for water and sewer services provided by the City, per their application for service and applicable City rates, terms, and conditions.

City will NOT reimburse Residents for any prior costs associated with this or any other project.

5. **Electricity Cost.** City shall pay all monthly electricity costs measured by the meter once the meter is installed and operational. The meter shall disseminate electricity to the heat tape line for the sewer pipes of Resident building during the winter months, as needed. Electricity to the heat trace line will be turned off during the summer months.

The City will pay the monthly electricity bills for the Resident's heat trace line connected to the meter until such time as the heat trace line is no longer needed. The development of the Avenues Piped Water and Sewer project with glycol heated pipes is an example of a project that may usurp the need for the heat trace line to be connected to the meter.

6. **Governing Law.** This Agreement shall be governed by and construed in accordance with the laws of the State of Alaska and the City of Bethel.
7. **Disputes.** In an effort to resolve any conflicts that arise between the Parties under this Agreement, the Parties agree that all disputes between them arising out of or relating to this Agreement shall be submitted first to nonbinding mediation.
8. **Severability.** If any section or clause of this Agreement is held invalid by a court of competent jurisdiction, or is otherwise invalid under the law, the remainder of this Agreement shall remain in full force and effect.
9. **Binding Effect.** This Agreement shall inure to the benefit of and shall be binding upon Resident and their respective successors and assigns.
10. **Entire Agreement.** This Agreement shall be the exclusive agreement between the Parties and supersedes any and all prior oral or written agreements or understandings between the Parties concerning the subject matter of this Agreement.
11. **Facsimile Signatures.** The delivery of signatures to this Agreement by facsimile transmission or email transmission of signed documents converted to pdf format shall be binding as original signatures.

CITY OF BETHEL [CITY]

[Name #1] [RESIDENT]

By: William F. Howell, III
Acting City Manager

By: [Name #1]
Resident

CITY OF BETHEL
REVENUES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING DECEMBER 31, 2019

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>TAXES</u>					
10-40-400 TAX - TRANSIENT LODGING	276,340.01	276,340.01	600,000.00	323,659.99	46.1
10-40-401 TAX - SALES	1,607,585.72	1,607,585.72	6,464,744.00	4,857,158.28	24.9
10-40-403 PENALTIES & INT - SALES TAX	22,378.11	22,378.11	75,000.00	52,621.89	29.8
10-40-407 CIGARETTE AND TOBACCO TAX	189,807.29	189,807.29	575,000.00	385,192.71	33.0
10-40-408 TAX - ALCOHOL USE TAX	292,207.17	292,207.17	500,000.00	207,792.83	58.4
10-40-420 MARIJUANA TAX	.00	.00	100,000.00	100,000.00	.0
10-40-468 TAX - MOTOR VEH REGISTRATION	28,276.20	28,276.20	66,000.00	37,723.80	42.8
TOTAL TAXES	2,416,594.50	2,416,594.50	8,380,744.00	5,964,149.50	28.8
<u>STATE & FEDERAL REVENUES</u>					
10-42-414 COMMUNITY DIVIDEND	161,880.08	161,880.08	120,000.00	(41,880.08)	134.9
10-42-418 PILT PROGRAM - STATE	932,730.73	932,730.73	.00	(932,730.73)	.0
10-42-429 SOA ELECTRIC CO-OP TAX SHARE	19,843.20	19,843.20	.00	(19,843.20)	.0
10-42-430 SOA - JURY DUTY REIMB.	400.00	400.00	.00	(400.00)	.0
TOTAL STATE & FEDERAL REVENUES	1,114,854.01	1,114,854.01	120,000.00	(994,854.01)	929.1
<u>CHARGES FOR SERVICES</u>					
10-43-422 AMBULANCE REVENUE	2,590.80	2,590.80	336,140.00	333,549.20	.8
10-43-424 POLICE DEPT PC FEES	.00	.00	9,000.00	9,000.00	.0
10-43-435 PARKS & REC OTC SALES	100.00	100.00	.00	(100.00)	.0
TOTAL CHARGES FOR SERVICES	2,690.80	2,690.80	345,140.00	342,449.20	.8
<u>LICENSES, PERMITS & FEES</u>					
10-45-450 GAMING TAX	130,926.17	130,926.17	500,000.00	369,073.83	26.2
10-45-451 TAXI PERMITS	87,070.00	87,070.00	153,848.00	66,778.00	56.6
10-45-452 BUSINESS LICENSES	1,800.00	1,800.00	36,660.00	34,860.00	4.9
10-45-453 ANIMAL CONTROL LICENSES	1,055.00	1,055.00	3,048.00	1,993.00	34.6
10-45-454 PLANNING FEES	325.00	325.00	1,042.00	717.00	31.2
10-45-455 PLAT/RECORDING FEES	100.00	100.00	705.00	605.00	14.2
10-45-456 SITE REVIEWS	875.00	875.00	20,000.00	19,125.00	4.4
10-45-457 PARKS & REC JULY 4TH FEES	350.00	350.00	2,500.00	2,150.00	14.0
10-45-469 MISC PERMITS/LICENSES/FEE	21,211.35	21,211.35	5,000.00	(16,211.35)	424.2
TOTAL LICENSES, PERMITS & FEES	243,712.52	243,712.52	722,803.00	479,090.48	33.7

CITY OF BETHEL
REVENUES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING DECEMBER 31, 2019

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>MISCELLANEOUS</u>					
10-49-466 CASH OVER/SHORT	.79	.79	.00	(.79)	.0
10-49-487 INVESTMENT INCOME	235,197.32	235,197.32	500,000.00	264,802.68	47.0
10-49-488 POLICE DEPT MISC	1,422.00	1,422.00	5,000.00	3,578.00	28.4
10-49-494 GAIN(LOSS) SALE OF F.ASSETS	36,794.62	36,794.62	.00	(36,794.62)	.0
10-49-495 MISCELLANEOUS REVENUE	3,043.28	3,043.28	.00	(3,043.28)	.0
10-49-497 RESTITUTION PMTS RECEIVED	.00	.00	1,000.00	1,000.00	.0
10-49-499 INSURANCE CLAIM RECOVERY	474.11	474.11	.00	(474.11)	.0
10-49-500 SOA COURT FINES/FEES	25,044.39	25,044.39	.00	(25,044.39)	.0
10-49-501 PC TICKETS	91,249.50	91,249.50	.00	(91,249.50)	.0
TOTAL MISCELLANEOUS	393,226.01	393,226.01	506,000.00	112,773.99	77.7
TOTAL FUND REVENUE	4,171,077.84	4,171,077.84	10,074,687.00	5,903,609.16	41.4

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING DECEMBER 31, 2019

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>ADMINISTRATION</u>					
10-51-501 SALARIES	100,533.85	100,533.85	346,679.00	246,145.15	29.0
10-51-508 LEAVE CASHOUT	10,301.11	10,301.11	.00	(10,301.11)	.0
10-51-510 SOCIAL SECURITY EXPENSE	.00	.00	744.00	744.00	.0
10-51-511 MEDICARE FICA	1,640.03	1,640.03	5,027.00	3,386.97	32.6
10-51-512 EMPLOYEE GROUP BENEFITS	37,471.78	37,471.78	72,324.00	34,852.22	51.8
10-51-515 UNEMPLOYMENT	2,590.00	2,590.00	2,131.00	(459.00)	121.5
10-51-516 WORKERS' COMPENSATION	608.22	608.22	926.00	317.78	65.7
10-51-518 PERS	22,117.51	22,117.51	73,629.00	51,511.49	30.0
10-51-519 UTILITY BENEFIT	5,800.01	5,800.01	13,680.00	7,879.99	42.4
10-51-522 RECRUITMENT COSTS	3,054.62	3,054.62	13,800.00	10,745.38	22.1
10-51-545 TRAINING/TRAVEL	4,750.50	4,750.50	10,000.00	5,249.50	47.5
10-51-561 SUPPLIES	4,834.82	4,834.82	6,700.00	1,865.18	72.2
10-51-601 VEHICLE PARTS	470.69	470.69	.00	(470.69)	.0
10-51-602 GASOLINE / DIESEL / OIL	.00	.00	1,500.00	1,500.00	.0
10-51-621 ELECTRICITY	8,400.13	8,400.13	14,400.00	5,999.87	58.3
10-51-622 TELEPHONE	7,334.26	7,334.26	20,000.00	12,665.74	36.7
10-51-623 HEATING FUEL	8,009.03	8,009.03	26,400.00	18,390.97	30.3
10-51-626 WATER/SEWER/GARB/	2,506.25	2,506.25	11,500.00	8,993.75	21.8
10-51-627 STAFF CELLULAR PHONES	551.46	551.46	840.00	288.54	65.7
10-51-642 LEGAL FEES	86,849.63	86,849.63	5,000.00	(81,849.63)	1737.0
10-51-646 DRUG TESTING/BCKGRND CKS	4,078.25	4,078.25	9,500.00	5,421.75	42.9
10-51-649 PROFESSIONAL FEES	13,770.00	13,770.00	20,000.00	6,230.00	68.9
10-51-661 VEHICLE MAINT/REPAIR	333.11	333.11	1,502.00	1,168.89	22.2
10-51-663 JANITORIAL	5,850.00	5,850.00	11,400.00	5,550.00	51.3
10-51-669 OTHER PURCHASED SERVICES	961.49	961.49	6,500.00	5,538.51	14.8
10-51-683 MINOR EQUIPMENT	1,376.32	1,376.32	2,000.00	623.68	68.8
10-51-721 INSURANCE	8,073.60	8,073.60	16,224.00	8,150.40	49.8
10-51-724 DUES/SUBSCRIPTIONS	.00	.00	1,200.00	1,200.00	.0
10-51-727 ADVERTISING	78.50	78.50	1,000.00	921.50	7.9
10-51-732 EQUIPMENT RENTAL	978.60	978.60	2,000.00	1,021.40	48.9
10-51-733 POSTAGE	266.00	266.00	1,000.00	734.00	26.6
10-51-790 ALLOWANCE SPECIAL EVENTS	4,188.85	4,188.85	5,000.00	811.15	83.8
10-51-799 MISCELLANEOUS EXPENSES	766.80	766.80	1,000.00	233.20	76.7
10-51-875 INDIRECT COST RECOVERY	(145,080.80)	(145,080.80)	(291,468.00)	(146,387.20)	(49.8)
10-51-996 ADMIN OVERHEAD-IT SVCS	7,411.13	7,411.13	17,028.00	9,616.87	43.5
TOTAL ADMINISTRATION	210,875.75	210,875.75	429,166.00	218,290.25	49.1

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING DECEMBER 31, 2019

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>CITY CLERKS OFFICE</u>					
10-52-501 SALARIES	59,633.47	59,633.47	118,364.00	58,730.53	50.4
10-52-502 OVERTIME	284.60	284.60	500.00	215.40	56.9
10-52-511 MEDICARE	867.60	867.60	1,724.00	856.40	50.3
10-52-512 EMPLOYEE GROUP BENEFITS	12,946.38	12,946.38	24,108.00	11,161.62	53.7
10-52-515 UNEMPLOYMENT	.00	.00	1,065.00	1,065.00	.0
10-52-516 WORKERS' COMPENSATION	216.00	216.00	318.00	102.00	67.9
10-52-518 P.E.R.S.	13,181.98	13,181.98	26,150.00	12,968.02	50.4
10-52-519 UTILITY BENEFIT	2,818.79	2,818.79	4,560.00	1,741.21	61.8
10-52-541 TRAVEL/TRAINING-COUNCIL	6,609.15	6,609.15	10,000.00	3,390.85	66.1
10-52-545 TRAINING/TRAVEL-CLERK	2,331.62	2,331.62	6,300.00	3,968.38	37.0
10-52-561 SUPPLIES-CLERK	1,004.71	1,004.71	4,300.00	3,295.29	23.4
10-52-562 SUPPLIES-COUNCIL	.00	.00	500.00	500.00	.0
10-52-627 STAFF CELLULAR PHONES	358.14	358.14	840.00	481.86	42.6
10-52-642 LEGAL FEES	8,142.00	8,142.00	15,000.00	6,858.00	54.3
10-52-644 CONSULTING FEES	25,441.96	25,441.96	41,000.00	15,558.04	62.1
10-52-669 OTHER PURCHASE SERVICES	4,484.40	4,484.40	14,600.00	10,115.60	30.7
10-52-682 ELECTION EXPENSES	9,506.66	9,506.66	15,000.00	5,493.34	63.4
10-52-684 DONATIONS & AWARDS	780.20	780.20	500.00	(280.20)	156.0
10-52-721 INSURANCE	1,302.42	1,302.42	2,617.00	1,314.58	49.8
10-52-724 DUES/SUBSCRIPTIONS	100.00	100.00	7,000.00	6,900.00	1.4
10-52-790 ALLOWANCE FOR SPECIAL EVENTS	.00	.00	600.00	600.00	.0
10-52-875 INDRIECT COST RECOVERY	(80,201.51)	(80,201.51)	(129,576.00)	(49,374.49)	(61.9)
10-52-996 ADMIN OVERHEAD-IT SVCS	7,411.14	7,411.14	17,028.00	9,616.86	43.5
TOTAL CITY CLERKS OFFICE	77,219.71	77,219.71	182,498.00	105,278.29	42.3

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING DECEMBER 31, 2019

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>FINANCE</u>					
10-53-501 SALARIES	206,028.36	206,028.36	367,721.21	161,692.85	56.0
10-53-502 OVERTIME	770.62	770.62	3,000.00	2,229.38	25.7
10-53-508 LEAVE CASHOUT	7,495.90	7,495.90	12,035.00	4,539.10	62.3
10-53-510 SOCIAL SECURITY EXPENSE	82.36	82.36	.00	(82.36)	.0
10-53-511 MEDICARE FICA	3,079.81	3,079.81	6,906.00	3,826.19	44.6
10-53-512 EMPLOYEE GROUP BENEFITS	76,057.10	76,057.10	150,675.00	74,617.90	50.5
10-53-515 UNEMPLOYMENT	1,480.00	1,480.00	4,439.00	2,959.00	33.3
10-53-516 WORKERS' COMPENSATION	865.62	865.62	1,273.00	407.38	68.0
10-53-518 PERS	45,186.23	45,186.23	104,786.00	59,599.77	43.1
10-53-519 UTILITY BENEFIT	6,476.28	6,476.28	28,500.00	22,023.72	22.7
10-53-545 TRAINING/TRAVEL	2,353.96	2,353.96	36,000.00	33,646.04	6.5
10-53-561 SUPPLIES	5,838.64	5,838.64	8,000.00	2,161.36	73.0
10-53-601 VEHICLE MT. (PARTS & TOOLS)	.00	.00	1,500.00	1,500.00	.0
10-53-602 GASOLINE	156.06	156.06	1,200.00	1,043.94	13.0
10-53-622 TELEPHONE	65.72	65.72	1,000.00	934.28	6.6
10-53-627 STAFF CELLULAR PHONES	158.40	158.40	840.00	681.60	18.9
10-53-640 SALES TAX AUDITS	.00	.00	15,000.00	15,000.00	.0
10-53-641 AUDITING EXPENSE	68,143.07	68,143.07	95,000.00	26,856.93	71.7
10-53-649 OTHER PROFESSIONAL SVS	3,414.00	3,414.00	10,000.00	6,586.00	34.1
10-53-661 VEHICLE MAINT/REPAIRS	333.11	333.11	1,502.00	1,168.89	22.2
10-53-668 HARDWARE/SOFTWARE SUP/669	14,152.00	14,152.00	32,000.00	17,848.00	44.2
10-53-669 OTHER PURCHASED SERVICES	2,629.47	2,629.47	8,000.00	5,370.53	32.9
10-53-683 MINOR EQUIPMENT	4,691.13	4,691.13	4,500.00	(191.13)	104.3
10-53-721 INSURANCE	2,876.88	2,876.88	5,781.00	2,904.12	49.8
10-53-724 DUES/SUBSCRIPTIONS	479.00	479.00	1,500.00	1,021.00	31.9
10-53-727 ADVERTISING	.00	.00	2,500.00	2,500.00	.0
10-53-735 FINANCE CHARGES/PENALTIES	(242.31)	(242.31)	5,000.00	5,242.31	(4.9)
10-53-736 BANK CHARGES	22,451.63	22,451.63	35,000.00	12,548.37	64.2
10-53-799 MISCELLANEOUS EXPENSES	275.00	275.00	1,000.00	725.00	27.5
10-53-875 INDIRECT COST RECOVERY	(239,193.83)	(239,193.83)	(549,832.00)	(310,638.17)	(43.5)
10-53-996 ADMIN OVERHEAD-IT SVCS	9,802.51	9,802.51	22,523.00	12,720.49	43.5
TOTAL FINANCE	245,906.72	245,906.72	417,349.21	171,442.49	58.9

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING DECEMBER 31, 2019

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PLANNING</u>					
10-54-501 SALARIES	67,353.52	67,353.52	154,302.00	86,948.48	43.7
10-54-502 OVERTIME	21.79	21.79	.00	(21.79)	.0
10-54-508 LEAVE CASHOUT	.00	.00	6,575.00	6,575.00	.0
10-54-511 MEDICARE FICA	986.73	986.73	2,237.00	1,250.27	44.1
10-54-512 EMPLOYEE GROUP BENEFITS	10,952.28	10,952.28	44,600.00	33,647.72	24.6
10-54-515 UNEMPLOYMENT	.00	.00	1,420.00	1,420.00	.0
10-54-516 WORKERS' COMPENSATION	238.98	238.98	412.00	173.02	58.0
10-54-518 PERS	14,822.60	14,822.60	33,946.00	19,123.40	43.7
10-54-519 UTILITY BENEFIT	898.70	898.70	9,120.00	8,221.30	9.9
10-54-545 TRAINING/TRAVEL	.00	.00	17,000.00	17,000.00	.0
10-54-561 SUPPLIES	2,587.14	2,587.14	5,600.00	3,012.86	46.2
10-54-563 WEARING APPAREL	.00	.00	300.00	300.00	.0
10-54-601 VEHICLE PARTS	244.57	244.57	1,000.00	755.43	24.5
10-54-602 GASOLINE	295.30	295.30	1,800.00	1,504.70	16.4
10-54-621 ELECTRICITY	842.15	842.15	1,440.00	597.85	58.5
10-54-622 TELEPHONE	32.86	32.86	200.00	167.14	16.4
10-54-623 HEATING FUEL	1,649.54	1,649.54	2,400.00	750.46	68.7
10-54-626 WATER/SEWER/GARBAGE	314.65	314.65	1,400.00	1,085.35	22.5
10-54-627 STAFF CELLULAR PHONES	158.40	158.40	840.00	681.60	18.9
10-54-642 LEGAL FEES	.00	.00	5,000.00	5,000.00	.0
10-54-648 CODE ENFORCEMENT ACTIVITIES	.00	.00	3,000.00	3,000.00	.0
10-54-649 OTHER PROFESSIONAL FEES	14,675.00	14,675.00	30,000.00	15,325.00	48.9
10-54-661 VEHICLE MAINT/REPAIRS	333.11	333.11	1,502.00	1,168.89	22.2
10-54-668 HARDWARE/SOFTWARE SUPPORT	1,929.00	1,929.00	7,500.00	5,571.00	25.7
10-54-669 PROFESSIONAL SERVICES	20.55	20.55	4,000.00	3,979.45	.5
10-54-683 MINOR EQUIPMENT	6,250.26	6,250.26	5,500.00	(750.26)	113.6
10-54-690 CAPITAL EXPENDITURES	.00	.00	80,000.00	80,000.00	.0
10-54-721 INSURANCE	1,525.08	1,525.08	3,065.00	1,539.92	49.8
10-54-724 DUES & SUBSCRIPTION	.00	.00	240.00	240.00	.0
10-54-727 ADVERTISING	416.08	416.08	2,000.00	1,583.92	20.8
10-54-771 NUISANCE ENFORCEMENT EXPENSE	.00	.00	200.00	200.00	.0
10-54-799 MISCELLANEOUS EXPENSES	8.99	8.99	1,000.00	991.01	.9
10-54-996 ADMIN OVERHEAD-IT SVCS	7,411.14	7,411.14	17,028.00	9,616.86	43.5
TOTAL PLANNING	133,968.42	133,968.42	444,627.00	310,658.58	30.1

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING DECEMBER 31, 2019

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>TECHNOLOGY DEPARTMENTS</u>					
10-55-501 SALARIES	49,119.07	49,119.07	91,422.00	42,302.93	53.7
10-55-511 MEDICARE FICA	722.63	722.63	1,326.00	603.37	54.5
10-55-512 EMPLOYEE GROUP BENEFITS	7,301.52	7,301.52	24,108.00	16,806.48	30.3
10-55-515 UNEMPLOYMENT	.00	.00	710.00	710.00	.0
10-55-516 WORKERS' COMPENSATION	166.14	166.14	244.00	77.86	68.1
10-55-518 PERS	10,806.19	10,806.19	20,616.00	9,809.81	52.4
10-55-519 UTILITY BENEFIT	2,818.77	2,818.77	4,560.00	1,741.23	61.8
10-55-545 TRAINING/TRAVEL	.00	.00	5,000.00	5,000.00	.0
10-55-561 SUPPLIES	587.55	587.55	4,500.00	3,912.45	13.1
10-55-602 GASOLINE	267.18	267.18	1,440.00	1,172.82	18.6
10-55-627 STAFF CELLULAR PHONES	158.40	158.40	1,800.00	1,641.60	8.8
10-55-649 OTHER PROFESSIONAL SERVICES	85,816.92	85,816.92	185,000.00	99,183.08	46.4
10-55-661 VEHICLE MAINT/REPAIRS	333.11	333.11	1,502.00	1,168.89	22.2
10-55-667 CONNECTIVITY SERVICES	128,881.56	128,881.56	277,000.00	148,118.44	46.5
10-55-668 SOFTWARE/SUPPORT	15,864.59	15,864.59	30,000.00	14,135.41	52.9
10-55-683 MINOR EQUIPMENT	15,327.49	15,327.49	20,000.00	4,672.51	76.6
10-55-690 CAPITAL EXPENDITURES	7,891.25	7,891.25	27,875.00	19,983.75	28.3
10-55-721 INSURANCE	1,190.52	1,190.52	2,392.00	1,201.48	49.8
10-55-732 EQUIPMENT RENTAL	2,340.65	2,340.65	40,000.00	37,659.35	5.9
10-55-799 MISCELLANEOUS EXPENSES	395.84	395.84	2,000.00	1,604.16	19.8
10-55-875 INDIRECT COST RECOVERY	(215,439.83)	(215,439.83)	(495,000.00)	(279,560.17)	(43.5)
10-55-996 ADMIN OVERHEAD-IT SVCS	28,114.88	28,114.88	64,598.00	36,483.12	43.5
TOTAL TECHNOLOGY DEPARTMENTS	142,664.43	142,664.43	311,093.00	168,428.57	45.9
<u>CITY ATTORNEY'S OFFICE</u>					
10-56-501 SALARIES	11,984.62	11,984.62	125,440.00	113,455.38	9.6
10-56-508 LEAVE CASHOUT	6,400.00	6,400.00	6,400.00	.00	100.0
10-56-511 MEDICARE	233.72	233.72	1,912.00	1,678.28	12.2
10-56-512 EMPLOYEE GROUP BENEFITS	5,477.16	5,477.16	24,108.00	18,630.84	22.7
10-56-515 UNEMPLOYMENT	.00	.00	710.00	710.00	.0
10-56-516 WORKERS' COMPENSATION	239.58	239.58	352.00	112.42	68.1
10-56-518 PERS	2,636.62	2,636.62	29,005.00	26,368.38	9.1
10-56-519 UTILITY BENEFIT	294.34	294.34	4,560.00	4,265.66	6.5
10-56-545 TRANING/TRAVEL	398.00	398.00	6,500.00	6,102.00	6.1
10-56-561 SUPPLIES	.00	.00	3,000.00	3,000.00	.0
10-56-627 STAFF CELLULAR PHONES	33.58	33.58	840.00	806.42	4.0
10-56-642 LEGAL FEES	2,325.00	2,325.00	25,000.00	22,675.00	9.3
10-56-649 PROFESSIONAL SERVICES	1,188.03	1,188.03	10,000.00	8,811.97	11.9
10-56-669 OTHER PURCHASED SERVICES	3,118.52	3,118.52	9,600.00	6,481.48	32.5
10-56-721 INSURANCE	955.26	955.26	1,920.00	964.74	49.8
10-56-724 DUES AND SUBSCRIPTIONS	.00	.00	1,500.00	1,500.00	.0
10-56-727 ADVERTISING	.00	.00	2,500.00	2,500.00	.0
10-56-799 MISCELLANEOUS EXPENSE	.00	.00	1,200.00	1,200.00	.0
10-56-875 INDIRECT COST RECOVERY	(8,823.34)	(8,823.34)	(64,146.00)	(55,322.66)	(13.8)
10-56-996 ADMIN OVERHEAD-IT SVCS	6,204.66	6,204.66	14,260.00	8,055.34	43.5
TOTAL CITY ATTORNEY'S OFFICE	32,665.75	32,665.75	204,661.00	171,995.25	16.0

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING DECEMBER 31, 2019

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>FIRE DEPARTMENT</u>					
10-60-501 SALARIES	270,097.86	270,097.86	539,282.00	269,184.14	50.1
10-60-502 FLSA OVERTIME	30,015.91	30,015.91	50,225.00	20,209.09	59.8
10-60-506 CALL BACK OVERTIME	25,362.27	25,362.27	45,100.00	19,737.73	56.2
10-60-508 LEAVE CASHOUT	12,124.44	12,124.44	20,905.00	8,780.56	58.0
10-60-510 SOCIAL SECURITY EXPENSE	1,432.59	1,432.59	694.00	(738.59)	206.4
10-60-511 MEDICARE FICA	5,255.03	5,255.03	9,616.00	4,360.97	54.7
10-60-512 EMPLOYEE GROUP BENEFITS	90,550.56	90,550.56	192,864.00	102,313.44	47.0
10-60-515 UNEMPLOYMENT	.00	.00	5,682.00	5,682.00	.0
10-60-516 WORKERS' COMPENSATION	9,855.18	9,855.18	24,409.00	14,553.82	40.4
10-60-518 PERS	70,002.55	70,002.55	133,058.00	63,055.45	52.6
10-60-519 UTILITY BENEFIT	11,057.89	11,057.89	36,480.00	25,422.11	30.3
10-60-545 TRAINING/TRAVEL	15,849.10	15,849.10	36,000.00	20,150.90	44.0
10-60-561 SUPPLIES	7,083.25	7,083.25	22,500.00	15,416.75	31.5
10-60-563 WEARING APPAREL	3,024.23	3,024.23	15,687.00	12,662.77	19.3
10-60-567 FIRE PREVENTION PROGRAM	3,899.88	3,899.88	5,200.00	1,300.12	75.0
10-60-600 VEHICLE MT. (PARTS & TOOLS)	1,891.44	1,891.44	3,200.00	1,308.56	59.1
10-60-601 VEHICLE MT. (PARTS & TOOLS)	7,598.40	7,598.40	27,250.00	19,651.60	27.9
10-60-602 GASOLINE/DIESEL/OIL	7,471.41	7,471.41	14,400.00	6,928.59	51.9
10-60-621 ELECTRICITY	8,294.54	8,294.54	18,720.00	10,425.46	44.3
10-60-622 TELEPHONE	345.40	345.40	2,500.00	2,154.60	13.8
10-60-623 HEATING FUEL	8,676.88	8,676.88	24,000.00	15,323.12	36.2
10-60-626 WATER/SEWER/GARBAGE	1,502.62	1,502.62	8,500.00	6,997.38	17.7
10-60-627 STAFF CELLULAR PHONES	633.55	633.55	3,360.00	2,726.45	18.9
10-60-647 COLLECTION/SMALL CLAIMS	.00	.00	31,200.00	31,200.00	.0
10-60-649 VOLUNTEER STIPEND	15,824.00	15,824.00	28,540.00	12,716.00	55.4
10-60-661 VEHICLE MAINT/REPAIRS	6,240.72	6,240.72	10,011.00	3,770.28	62.3
10-60-662 PROPERTY MAINT	7,068.41	7,068.41	16,500.00	9,431.59	42.8
10-60-669 OTHER PURCHASED SERVICES	17,887.93	17,887.93	22,500.00	4,612.07	79.5
10-60-683 MINOR EQUIPMENT	1,865.94	1,865.94	16,800.00	14,934.06	11.1
10-60-690 CAPITAL EXPENDITURES	.00	.00	71,218.00	71,218.00	.0
10-60-691 FIRE STATION ROOF REPAIR	11,512.86	11,512.86	165,000.00	153,487.14	7.0
10-60-692 FIRE STATION REPAIRS	.00	.00	38,000.00	38,000.00	.0
10-60-721 INSURANCE	43,333.98	43,333.98	87,078.00	43,744.02	49.8
10-60-724 DUES/SUBSCRIPTIONS	2,176.00	2,176.00	7,324.00	5,148.00	29.7
10-60-727 ADVERTISING	245.70	245.70	1,500.00	1,254.30	16.4
10-60-799 MISCELLANEOUS EXPENSES	101.93	101.93	1,000.00	898.07	10.2
10-60-996 ADMIN OVERHEAD-IT SVCS	7,411.14	7,411.14	17,028.00	9,616.86	43.5
TOTAL FIRE DEPARTMENT	705,693.59	705,693.59	1,753,331.00	1,047,637.41	40.3

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING DECEMBER 31, 2019

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
POLICE					
10-61-501 SALARIES	696,212.94	696,212.94	1,650,830.00	954,617.06	42.2
10-61-502 OVERTIME	93,976.99	93,976.99	180,000.00	86,023.01	52.2
10-61-508 LEAVE CASHOUT	21,642.64	21,642.64	76,799.00	55,156.36	28.2
10-61-510 SOCIAL SECURITY EXPENSE	.00	.00	6,377.00	6,377.00	.0
10-61-511 MEDICARE	11,919.39	11,919.39	26,547.00	14,627.61	44.9
10-61-512 GROUP HEALTH INSURANCE	217,730.70	217,730.70	552,073.00	334,342.30	39.4
10-61-515 UNEMPLOYMENT	.00	.00	16,264.00	16,264.00	.0
10-61-516 WORKERS' COMPENSATION	24,387.12	24,387.12	56,357.00	31,969.88	43.3
10-61-518 PERS	171,406.58	171,406.58	402,783.00	231,376.42	42.6
10-61-519 UTILITY BENEFIT	24,034.53	24,034.53	104,424.00	80,389.47	23.0
10-61-520 RELOCATION COSTS	.00	.00	2,500.00	2,500.00	.0
10-61-545 TRAINING/TRAVEL	4,232.28	4,232.28	36,000.00	31,767.72	11.8
10-61-561 SUPPLIES	7,730.49	7,730.49	10,000.00	2,269.51	77.3
10-61-563 EMPLOYEE WEARING APPAREL	3,953.61	3,953.61	16,250.00	12,296.39	24.3
10-61-601 VEHICLE MT. (PARTS & TOOLS)	1,084.09	1,084.09	6,000.00	4,915.91	18.1
10-61-602 GASOLINE/DIESEL/OIL	17,151.41	17,151.41	36,000.00	18,848.59	47.6
10-61-621 ELECTRICITY	19,878.84	19,878.84	40,800.00	20,921.16	48.7
10-61-622 TELEPHONE	7,983.50	7,983.50	20,500.00	12,516.50	38.9
10-61-623 HEATING FUEL	11,242.78	11,242.78	30,000.00	18,757.22	37.5
10-61-626 WATER/SEWER/GARBAGE	3,614.29	3,614.29	10,000.00	6,385.71	36.1
10-61-627 STAFF CELLULAR PHONES	2,334.46	2,334.46	9,240.00	6,905.54	25.3
10-61-660 VEHICLE MAINT SERVICES	4,916.12	4,916.12	6,000.00	1,083.88	81.9
10-61-661 VEHICLE MAINT/REPAIR	4,546.43	4,546.43	20,021.00	15,474.57	22.7
10-61-668 SART EXAMS	(492.90)	(492.90)	10,000.00	10,492.90	(4.9)
10-61-669 OTHER PURCHASED SERVICES	9,016.13	9,016.13	30,000.00	20,983.87	30.1
10-61-683 MINOR EQUIPMENT	5,284.18	5,284.18	30,000.00	24,715.82	17.6
10-61-691 VEHICLES	113,107.10	113,107.10	110,000.00	(3,107.10)	102.8
10-61-721 INSURANCE	100,260.36	100,260.36	202,503.00	102,242.64	49.5
10-61-722 INSURANCE-DED EXP & OTHER	.00	.00	15,000.00	15,000.00	.0
10-61-724 DUES/SUBSCRIPTIONS	675.00	675.00	1,000.00	325.00	67.5
10-61-996 ADMIN OVERHEAD-IT SVCS	26,499.11	26,499.11	60,885.00	34,385.89	43.5
TOTAL POLICE	1,604,328.17	1,604,328.17	3,775,153.00	2,170,824.83	42.5

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING DECEMBER 31, 2019

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
PUBLIC WORKS-ADMIN					
10-65-501 SALARIES	15,387.16	15,387.16	25,293.00	9,905.84	60.8
10-65-502 OVERTIME	63.83	63.83	.00	(63.83)	.0
10-65-508 LEAVE CASHOUT	.00	.00	354.00	354.00	.0
10-65-511 MEDICARE FICA	226.87	226.87	367.00	140.13	61.8
10-65-512 EMPLOYEE GROUP BENEFITS	5,374.86	5,374.86	7,232.00	1,857.14	74.3
10-65-515 UNEMPLOYMENT	.00	.00	213.00	213.00	.0
10-65-516 WORKERS' COMPENSATION	45.96	45.96	68.00	22.04	67.6
10-65-518 PERS	3,399.27	3,399.27	5,565.00	2,165.73	61.1
10-65-519 UTILITY BENEFIT	303.32	303.32	1,368.00	1,064.68	22.2
10-65-545 TRAINING/TRAVEL	2,737.71	2,737.71	5,000.00	2,262.29	54.8
10-65-561 SUPPLIES	1,370.89	1,370.89	1,000.00	(370.89)	137.1
10-65-563 WEARING APPAREL	27.98	27.98	.00	(27.98)	.0
10-65-601 VEHICLE PARTS	488.88	488.88	1,000.00	511.12	48.9
10-65-602 GASOLINE/DIESEL/OIL	2,331.72	2,331.72	4,200.00	1,868.28	55.5
10-65-621 ELECTRICITY	752.17	752.17	.00	(752.17)	.0
10-65-622 TELEPHONE	30.11	30.11	150.00	119.89	20.1
10-65-623 HEATING FUEL	1,649.56	1,649.56	9,600.00	7,950.44	17.2
10-65-626 WATER/SEWER/GARBAGE	314.65	314.65	1,233.00	918.35	25.5
10-65-627 STAFF CELLULAR PHONES	598.88	598.88	1,680.00	1,081.12	35.7
10-65-649 OTHER PROFESSIONAL FEES	63.00	63.00	.00	(63.00)	.0
10-65-661 VEHICLE MAINT/REPAIRS	786.21	786.21	3,003.00	2,216.79	26.2
10-65-669 OTHER PURCHASED SERVICES	1,374.57	1,374.57	2,500.00	1,125.43	55.0
10-65-699 CITY SHOP FLOOR REPAIR	16,683.00	16,683.00	150,000.00	133,317.00	11.1
10-65-721 INSURANCE	1,229.70	1,229.70	2,471.00	1,241.30	49.8
10-65-724 DUES/SUBSCRIPTIONS	129.74	129.74	500.00	370.26	26.0
10-65-799 MISCELLANEOUS EXPENSES	121.76	121.76	500.00	378.24	24.4
10-65-996 ADMIN OVERHEAD-IT SVCS	6,807.91	6,807.91	15,642.00	8,834.09	43.5
TOTAL PUBLIC WORKS-ADMIN	62,299.71	62,299.71	238,939.00	176,639.29	26.1

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING DECEMBER 31, 2019

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PW-STREETS & ROADS</u>					
10-66-501 SALARIES	184,024.64	184,024.64	403,465.00	219,440.36	45.6
10-66-502 OVERTIME	8,985.75	8,985.75	20,500.00	11,514.25	43.8
10-66-508 LEAVE CASHOUT	11,334.17	11,334.17	19,378.00	8,043.83	58.5
10-66-510 SOCIAL SECURITY EXPENSE	310.96	310.96	.00	(310.96)	.0
10-66-511 MEDICARE FICA	2,989.03	2,989.03	6,147.00	3,157.97	48.6
10-66-512 EMPLOYEE GROUP BENEFITS	66,009.91	66,009.91	128,978.00	62,968.09	51.2
10-66-515 UNEMPLOYMENT	.00	.00	3,711.00	3,711.00	.0
10-66-516 WORKERS' COMPENSATION	7,306.68	7,306.68	16,449.00	9,142.32	44.4
10-66-517 PERS ON BEHALF	.00	.00	93,272.00	93,272.00	.0
10-66-518 PERS	41,358.86	41,358.86	.00	(41,358.86)	.0
10-66-519 UTILITY BENEFIT	5,828.70	5,828.70	24,168.00	18,339.30	24.1
10-66-545 TRAINING/TRAVEL	.00	.00	1,000.00	1,000.00	.0
10-66-561 SUPPLIES	1,330.23	1,330.23	4,500.00	3,169.77	29.6
10-66-562 SIGNS	.00	.00	3,800.00	3,800.00	.0
10-66-563 WEARING APPAREL	.00	.00	2,500.00	2,500.00	.0
10-66-567 CALCIUM CHLORIDE	.00	.00	50,000.00	50,000.00	.0
10-66-576 SALT	15,100.00	15,100.00	50,000.00	34,900.00	30.2
10-66-577 ASPHALT PRODUCTS/SUPPLIES	.00	.00	3,500.00	3,500.00	.0
10-66-600 TIRES & WHEELS	2,880.00	2,880.00	18,000.00	15,120.00	16.0
10-66-601 VEHICLE MT. (PARTS & TOOLS)	25,725.05	25,725.05	50,000.00	24,274.95	51.5
10-66-602 GASOLINE/DIESEL/OIL	31,873.96	31,873.96	72,000.00	40,126.04	44.3
10-66-620 ELECTRICITY (STREET LTS)	25,777.40	25,777.40	60,000.00	34,222.60	43.0
10-66-621 ELECTRICITY	961.16	961.16	14,400.00	13,438.84	6.7
10-66-622 TELEPHONE	16.43	16.43	650.00	633.57	2.5
10-66-623 HEATING FUEL	1,975.55	1,975.55	10,000.00	8,024.45	19.8
10-66-626 WATER/SEWER/GARBAGE	865.28	865.28	.00	(865.28)	.0
10-66-627 STAFF CELLULAR PHONES	316.80	316.80	1,680.00	1,363.20	18.9
10-66-647 STREET LIGHT MT & POLE RENTAL	.00	.00	19,000.00	19,000.00	.0
10-66-661 VEHICLE MAINT/REPAIR	49,791.29	49,791.29	150,158.00	100,366.71	33.2
10-66-669 OTHER PURCHASED SERVICES	878.76	878.76	10,000.00	9,121.24	8.8
10-66-683 MINOR EQUIPMENT	.00	.00	7,000.00	7,000.00	.0
10-66-692 CAP EXP-CULVERTS 6' FY01	45,069.70	45,069.70	33,500.00	(11,569.70)	134.5
10-66-693 NC MACHINERY GRADER FY05	49,152.00	49,152.00	57,880.00	8,728.00	84.9
10-66-694 CAT 4WD EXTEND-A-HOE BKHOE	.00	.00	500,000.00	500,000.00	.0
10-66-696 SANDER PLOW TRUCKS FY04	.00	.00	27,139.00	27,139.00	.0
10-66-721 INSURANCE	16,011.09	16,011.09	34,150.00	18,138.91	46.9
10-66-727 ADVERTISING	29.50	29.50	200.00	170.50	14.8
10-66-771 GRAVEL (WAS #578)	373,959.20	373,959.20	375,000.00	1,040.80	99.7
10-66-776 PROJEXP RIDGECREST DOT MATCH	.00	.00	7,398.00	7,398.00	.0
10-66-777 CONTAMINATED SOIL PROCESSING	.00	.00	7,197.00	7,197.00	.0
10-66-799 MISCELLANEOUS EXPENSES	.00	.00	500.00	500.00	.0
10-66-996 ADMIN OVERHEAD-IT SVCS	6,204.66	6,204.66	(14,256.00)	(20,460.66)	43.5
TOTAL PW-STREETS & ROADS	976,066.76	976,066.76	2,272,964.00	1,296,897.24	42.9

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING DECEMBER 31, 2019

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PROPERTY MAINTENANCE</u>					
10-70-501 SALARIES	140,706.95	140,706.95	321,851.00	181,144.05	43.7
10-70-502 OVERTIME	29,833.34	29,833.34	30,750.00	916.66	97.0
10-70-508 LEAVE CASHOUT	5,112.09	5,112.09	15,441.00	10,328.91	33.1
10-70-510 SOCIAL SECURITY EXPENSE	140.22	140.22	1,746.00	1,605.78	8.0
10-70-511 MEDICARE FICA	2,641.92	2,641.92	5,113.00	2,471.08	51.7
10-70-512 EMPLOYEE GROUP BENEFITS	61,967.65	61,967.65	122,951.00	60,983.35	50.4
10-70-515 UNEMPLOYMENT	.00	.00	4,538.00	4,538.00	.0
10-70-516 WORKERS' COMPENSATION	6,570.30	6,570.30	15,321.00	8,750.70	42.9
10-70-518 PERS	37,021.33	37,021.33	77,572.00	40,550.67	47.7
10-70-519 UTILITY BENEFIT	7,201.90	7,201.90	23,028.00	15,826.10	31.3
10-70-545 TRAINING/TRAVEL	.00	.00	8,000.00	8,000.00	.0
10-70-561 SUPPLIES	104.43	104.43	2,000.00	1,895.57	5.2
10-70-562 MATERIALS	.00	.00	2,000.00	2,000.00	.0
10-70-563 WEARING APPAREL	781.55	781.55	5,000.00	4,218.45	15.6
10-70-566 CLEANUP GREENUP SUPPLIES	.00	.00	700.00	700.00	.0
10-70-580 BOILER EXPENSE	6,437.60	6,437.60	25,000.00	18,562.40	25.8
10-70-590 GLYCOL SUPPLIES	.00	.00	6,000.00	6,000.00	.0
10-70-591 CARPENTRY EXPENSE	495.42	495.42	15,000.00	14,504.58	3.3
10-70-592 PLUMBING SUPPLIES	551.86	551.86	6,000.00	5,448.14	9.2
10-70-593 ELECTRICAL SUPPLIES	1,584.38	1,584.38	8,000.00	6,415.62	19.8
10-70-594 PAINT SUPPLIES	61.48	61.48	3,000.00	2,938.52	2.1
10-70-595 BOARDWALK REPAIR SUPPLIES	.00	.00	7,000.00	7,000.00	.0
10-70-601 VEHICLE MT. (PARTS & TOOLS)	494.21	494.21	5,000.00	4,505.79	9.9
10-70-602 GASOLINE/DIESEL/OIL	4,578.45	4,578.45	7,200.00	2,621.55	63.6
10-70-621 ELECTRICITY	8,354.32	8,354.32	14,400.00	6,045.68	58.0
10-70-622 TELEPHONE	64.72	64.72	100.00	35.28	64.7
10-70-623 HEATING FUEL	18,451.83	18,451.83	36,000.00	17,548.17	51.3
10-70-626 WATER/SEWER/GARBAGE	5,847.90	5,847.90	17,400.00	11,552.10	33.6
10-70-627 STAFF CELLULAR PHONES	316.80	316.80	1,680.00	1,363.20	18.9
10-70-661 VEHICLE MAINT/REPAIR	1,332.43	1,332.43	6,006.00	4,673.57	22.2
10-70-662 WIND TURBINE CONTRACT	.00	.00	6,000.00	6,000.00	.0
10-70-663 WIND TURBINE MAINTENANCE	.00	.00	3,000.00	3,000.00	.0
10-70-668 PARKS MAINTENANCE	1,582.67	1,582.67	25,000.00	23,417.33	6.3
10-70-669 OTHER PURCHASED SERVICES	13,959.23	13,959.23	40,000.00	26,040.77	34.9
10-70-681 BOARDWALK LIGHTING PROJECT	.00	.00	156,200.00	156,200.00	.0
10-70-683 MINOR EQUIPMENT	3,840.72	3,840.72	17,000.00	13,159.28	22.6
10-70-690 CAPITAL EXPENDITURES	446,511.50	446,511.50	1,953,138.00	1,506,626.50	22.9
10-70-721 INSURANCE	5,738.40	5,738.40	11,937.00	6,198.60	48.1
10-70-776 4TH OF JULY	400.00	400.00	2,000.00	1,600.00	20.0
10-70-799 MISCELLANEOUS EXPENSES	.00	.00	2,000.00	2,000.00	.0
10-70-875 INDIRECT COST RECOVERY	(240,271.68)	(240,271.68)	(306,194.00)	(65,922.32)	(78.5)
10-70-996 ADMIN OVERHEAD-IT SVCS	11,806.09	11,806.09	27,126.00	15,319.91	43.5
TOTAL PROPERTY MAINTENANCE	584,220.01	584,220.01	2,731,004.00	2,146,783.99	21.4

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING DECEMBER 31, 2019

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>COMMUNITY SERVICE</u>					
10-72-745 LIBRARY CONTRIBUTION	33,800.00	33,800.00	67,600.00	33,800.00	50.0
10-72-760 COMMUNITY ACTION GRANT	73,906.07	73,906.07	120,000.00	46,093.93	61.6
10-72-798 UAF 4-H CONTRIBUTION	.00	.00	112,000.00	112,000.00	.0
TOTAL COMMUNITY SERVICE	107,706.07	107,706.07	299,600.00	191,893.93	36.0
<u>IN KIND MATCH & TRANFERS</u>					
10-73-550 CASH XFER POOL F40- SALES TAX	92,956.00	92,956.00	538,513.00	445,557.00	17.3
10-73-551 CASH XFER POOL F40- ALCO TAX	4,829.00	4,829.00	16,665.00	11,836.00	29.0
10-73-622 CASH XFER- FUND	.00	.00	80,580.00	80,580.00	.0
TOTAL IN KIND MATCH & TRANFERS	97,785.00	97,785.00	635,758.00	537,973.00	15.4
TOTAL FUND EXPENDITURES	4,981,400.09	4,981,400.09	13,696,143.21	8,714,743.12	36.4
NET REVENUE OVER EXPENDITURES	(810,322.25)	(810,322.25)	(3,621,456.21)	(2,811,133.96)	(22.4)

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING DECEMBER 31, 2019

VSW-HEAT TRACE REPLACEMENT

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
VSW-HEAT TRACE REPLACEMENT					
17-50-669 PURCHASED SERVICES,EVID	112,159.76	112,159.76	.00	(112,159.76)	.0
TOTAL VSW-HEAT TRACE REPLACEMENT	112,159.76	112,159.76	.00	(112,159.76)	.0
TOTAL FUND EXPENDITURES	112,159.76	112,159.76	.00	(112,159.76)	.0
NET REVENUE OVER EXPENDITURES	(112,159.76)	(112,159.76)	.00	112,159.76	.0

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING DECEMBER 31, 2019

BOARDWALK LIGHTING PROJECT

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
BYC FOOD PROGRAM EXPENDITURES						
18-50-669	OTHER PURCHASED SERVICES	3,615.58	3,615.58	.00	(3,615.58)	.0
TOTAL BYC FOOD PROGRAM EXPENDITURES		3,615.58	3,615.58	.00	(3,615.58)	.0
TOTAL FUND EXPENDITURES		3,615.58	3,615.58	.00	(3,615.58)	.0
NET REVENUE OVER EXPENDITURES		(3,615.58)	(3,615.58)	.00	3,615.58	.0

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING DECEMBER 31, 2019

AVENUES W&S GRANT USDA

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
DEPARTMENT 50					
19-50-735 FINANCE CHARGES/PENALTIES	2,218.99	2,218.99	.00	(2,218.99)	.0
TOTAL DEPARTMENT 50	2,218.99	2,218.99	.00	(2,218.99)	.0
TOTAL FUND EXPENDITURES	2,218.99	2,218.99	.00	(2,218.99)	.0
NET REVENUE OVER EXPENDITURES	(2,218.99)	(2,218.99)	.00	2,218.99	.0

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING DECEMBER 31, 2019

AVENUES W&S LOAN USDA

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	CITY SHOP FLOOR REPAIR					
20-50-642	LEGAL FEES	44,348.42	44,348.42	.00	(44,348.42)	.0
20-50-643	ENGINEERING	25,900.00	25,900.00	.00	(25,900.00)	.0
	TOTAL CITY SHOP FLOOR REPAIR	70,248.42	70,248.42	.00	(70,248.42)	.0
	TOTAL FUND EXPENDITURES	70,248.42	70,248.42	.00	(70,248.42)	.0
	NET REVENUE OVER EXPENDITURES	(70,248.42)	(70,248.42)	.00	70,248.42	.0

CITY OF BETHEL
REVENUES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING DECEMBER 31, 2019

COMMUNITY SERVICE PATROL GRANT

	<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEARNED</u>	<u>PCNT</u>
27-42-415 GRANT REVENUE	153,510.70	153,510.70	.00	(153,510.70)	.0
TOTAL SOURCE 42	153,510.70	153,510.70	.00	(153,510.70)	.0
TOTAL FUND REVENUE	153,510.70	153,510.70	.00	(153,510.70)	.0

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING DECEMBER 31, 2019

COMMUNITY SERVICE PATROL GRANT

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
CSP PROGRAM					
27-50-501 SALARIES	93,778.90	93,778.90	149,286.00	55,507.10	62.8
27-50-502 OVERTIME	9,772.99	9,772.99	10,000.00	227.01	97.7
27-50-508 LEAVE CASHOUT	.00	.00	7,042.00	7,042.00	.0
27-50-511 MEDICARE FICA	1,547.65	1,547.65	2,310.00	762.35	67.0
27-50-512 EMPLOYEE GROUP BENEFITS	26,243.43	26,243.43	72,324.00	46,080.57	36.3
27-50-515 UNEMPLOYMENT	.00	.00	2,131.00	2,131.00	.0
27-50-516 WORKMEN'S COMP	291.12	291.12	8,568.00	8,276.88	3.4
27-50-518 PERS	22,781.42	22,781.42	35,043.00	12,261.58	65.0
27-50-519 UTILITY BENEFIT	2,366.22	2,366.22	13,680.00	11,313.78	17.3
27-50-561 SUPPLIES	2,071.83	2,071.83	1,500.00	(571.83)	138.1
27-50-563 WEARING APPAREL	.00	.00	1,500.00	1,500.00	.0
27-50-570 IN-KIND EXPENSES	.00	.00	32,308.00	32,308.00	.0
27-50-602 GASOLINE / DIESEL / OIL	3,421.31	3,421.31	3,431.00	9.69	99.7
27-50-627 STAFF CELLULAR PHONES	52.63	52.63	500.00	447.37	10.5
27-50-683 MINOR EQUIPMENT	156.41	156.41	1,500.00	1,343.59	10.4
27-50-721 INSURANCE	1,445.04	1,445.04	2,904.00	1,458.96	49.8
TOTAL CSP PROGRAM	163,928.95	163,928.95	344,027.00	180,098.05	47.7
TOTAL FUND EXPENDITURES	163,928.95	163,928.95	344,027.00	180,098.05	47.7
NET REVENUE OVER EXPENDITURES	(10,418.25)	(10,418.25)	(344,027.00)	(333,608.75)	(3.0)

CITY OF BETHEL
REVENUES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING DECEMBER 31, 2019

YKHC POOL GRANT

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
STATE REVENUE					
29-42-415 DMV REV/SOA COMMISSION	25.00	25.00	.00	(25.00)	.0
TOTAL STATE REVENUE	25.00	25.00	.00	(25.00)	.0
TOTAL FUND REVENUE	25.00	25.00	.00	(25.00)	.0
NET REVENUE OVER EXPENDITURES	25.00	25.00	.00	(25.00)	.0

CITY OF BETHEL
REVENUES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING DECEMBER 31, 2019

YK REG AQUA HLTH & SAFETY CTR

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>SOURCE 43</u>					
40-43-430 PRO-SHOP REVENUE	.00	.00	44,100.00	44,100.00	.0
40-43-435 CONCESSION REVENUE	.00	.00	64,900.00	64,900.00	.0
40-43-460 ENTRY FEE	.00	.00	115,730.00	115,730.00	.0
40-43-463 FACILITY RENTAL	.00	.00	42,075.00	42,075.00	.0
40-43-465 PROGRAM FEES	.00	.00	83,318.00	83,318.00	.0
TOTAL SOURCE 43	.00	.00	350,123.00	350,123.00	.0
<u>TRANSFERS IN</u>					
40-46-412 LOCAL SOURCES-SALES TAX REV	92,956.00	92,956.00	538,513.00	445,557.00	17.3
40-46-413 LOCAL SOURCES-ALCOHOLTAX REV	4,829.00	4,829.00	16,665.00	11,836.00	29.0
40-46-414 WELLNESS PROGRAM	.00	.00	394,655.00	394,655.00	.0
TOTAL TRANSFERS IN	97,785.00	97,785.00	949,833.00	852,048.00	10.3
<u>MISCELLANEOUS</u>					
40-49-487 INVESTMENT INCOME	.00	.00	50,000.00	50,000.00	.0
TOTAL MISCELLANEOUS	.00	.00	50,000.00	50,000.00	.0
TOTAL FUND REVENUE	97,785.00	97,785.00	1,349,956.00	1,252,171.00	7.2

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING DECEMBER 31, 2019

YK REG AQUA HLTH & SAFETY CTR

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>LOCAL FUNDED EXPENDITURES</u>					
40-50-602 GASOLINE/OIL/DIESEL	597.91	597.91	2,400.00	1,802.09	24.9
40-50-621 ELECTRICITY	47,975.88	47,975.88	117,000.00	69,024.12	41.0
40-50-622 TELEPHONE	604.96	604.96	750.00	145.04	80.7
40-50-623 HEATING FUEL	72,569.12	72,569.12	240,000.00	167,430.88	30.2
40-50-624 WATER/SEWER/GARBAGE	24,890.86	24,890.86	55,000.00	30,109.14	45.3
40-50-646 CONTRACTOR'S FEES	.00	.00	1,044,704.00	1,044,704.00	.0
40-50-649 PROFESSIONAL SVS	(12,016.67)	(12,016.67)	148,526.00	160,542.67	(8.1)
40-50-661 VEHICL MAINT/REPAIR	.00	.00	1,000.00	1,000.00	.0
40-50-662 PROP MAINT	39,051.53	39,051.53	.00	(39,051.53)	.0
40-50-669 OTHER PURCHASED SERVICES	3,909.67	3,909.67	25,160.00	21,250.33	15.5
40-50-721 INSURANCE	31,695.90	31,695.90	63,692.00	31,996.10	49.8
40-50-996 ADMIN OVERHEAD-IT SVCS	18,355.48	18,355.48	42,174.00	23,818.52	43.5
40-50-997 ICR-PROPERTY MAINTENANCE-5%	.00	.00	46,393.00	46,393.00	.0
40-50-998 ADMINISTRATIVE OVERHEAD-GF	13,347.03	13,347.03	25,362.00	12,014.97	52.6
TOTAL LOCAL FUNDED EXPENDITURES	240,981.67	240,981.67	1,812,161.00	1,571,179.33	13.3
TOTAL FUND EXPENDITURES	240,981.67	240,981.67	1,812,161.00	1,571,179.33	13.3
NET REVENUE OVER EXPENDITURES	(143,196.67)	(143,196.67)	(462,205.00)	(319,008.33)	(31.0)

CITY OF BETHEL
REVENUES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING DECEMBER 31, 2019

E-911 SYSTEM/SURCHARGE

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>E-911 SURCHARGE</u>					
41-42-411 SURCHARGE FROM UNITED UTL	72,105.51	72,105.51	144,000.00	71,894.49	50.1
TOTAL E-911 SURCHARGE	72,105.51	72,105.51	144,000.00	71,894.49	50.1
TOTAL FUND REVENUE	72,105.51	72,105.51	144,000.00	71,894.49	50.1

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING DECEMBER 31, 2019

E-911 SYSTEM/SURCHARGE

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>E-911 SERVICES</u>					
41-50-501 SALARIES	46,181.49	46,181.49	56,847.00	10,665.51	81.2
41-50-502 OVERTIME	8,514.54	8,514.54	.00	(8,514.54)	.0
41-50-508 LEAVE CASHOUT	.00	.00	2,198.00	2,198.00	.0
41-50-511 MEDICARE FICA	798.90	798.90	824.00	25.10	97.0
41-50-512 EMPLOYEE GROUP BENEFITS	10,952.28	10,952.28	26,519.00	15,566.72	41.3
41-50-515 UNEMPLOYMENT	.00	.00	992.00	992.00	.0
41-50-516 WORKERS' COMPENSATION	101.34	101.34	215.00	113.66	47.1
41-50-518 PERS	12,033.16	12,033.16	12,929.00	895.84	93.1
41-50-519 UTILITY BENEFIT	624.68	624.68	4,560.00	3,935.32	13.7
41-50-649 OTHER PROFESSIONAL SRVS	36,712.95	36,712.95	35,500.00	(1,212.95)	103.4
41-50-669 OTHER PURCHASED SERVICES	776.53	776.53	5,000.00	4,223.47	15.5
41-50-721 INSURANCE	1,015.74	1,015.74	2,041.00	1,025.26	49.8
41-50-732 RENTS & LEASES	2,400.00	2,400.00	4,800.00	2,400.00	50.0
TOTAL E-911 SERVICES	120,111.61	120,111.61	152,425.00	32,313.39	78.8
TOTAL FUND EXPENDITURES	120,111.61	120,111.61	152,425.00	32,313.39	78.8
NET REVENUE OVER EXPENDITURES	(48,006.10)	(48,006.10)	(8,425.00)	39,581.10	(569.8)

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING DECEMBER 31, 2019

SOA SEWAGE LAGOON

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
SEWAGE LAGOON					
42-50-501 SALARIES	352.17	352.17	.00	(352.17)	.0
42-50-511 MEDICARE FICA	5.13	5.13	.00	(5.13)	.0
42-50-512 EMPLOYEE GROUP BENEFITS	127.92	127.92	.00	(127.92)	.0
42-50-518 PERS	77.48	77.48	.00	(77.48)	.0
TOTAL SEWAGE LAGOON	562.70	562.70	.00	(562.70)	.0
TOTAL FUND EXPENDITURES	562.70	562.70	.00	(562.70)	.0
NET REVENUE OVER EXPENDITURES	(562.70)	(562.70)	.00	562.70	.0

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING DECEMBER 31, 2019

INSTITUTIONAL CORRIDOR PROJECT

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
INSTITUTIONAL CORRIDOR PROJECT					
45-50-501 SALARIES	12.09	12.09	.00	(12.09)	.0
45-50-511 MEDICARE FICA	.13	.13	.00	(.13)	.0
45-50-512 EMPLOYEE GROUP BENEFITS	4.44	4.44	.00	(4.44)	.0
45-50-518 PERS	2.72	2.72	.00	(2.72)	.0
45-50-646 IC-SOA GRANT	82,863.13	82,863.13	300,000.00	217,136.87	27.6
TOTAL INSTITUTIONAL CORRIDOR PROJECT	82,882.51	82,882.51	300,000.00	217,117.49	27.6
TOTAL FUND EXPENDITURES	82,882.51	82,882.51	300,000.00	217,117.49	27.6
NET REVENUE OVER EXPENDITURES	(82,882.51)	(82,882.51)	(300,000.00)	(217,117.49)	(27.6)

CITY OF BETHEL
REVENUES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING DECEMBER 31, 2019

PUBLIC SAFETY BUILDING-CAP PRJ

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
STATE FUNDING					
46-42-412 SOA PD DISPATCH SYS GRANT REV	40,397.01	40,397.01	.00	(40,397.01)	.0
TOTAL STATE FUNDING	40,397.01	40,397.01	.00	(40,397.01)	.0
TOTAL FUND REVENUE	40,397.01	40,397.01	.00	(40,397.01)	.0

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING DECEMBER 31, 2019

PUBLIC SAFETY BUILDING-CAP PRJ

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
SOA POLICE DISPATCH SYS GRANT					
46-51-501 SALARIES	208.09	208.09	.00	(208.09)	.0
46-51-508 LEAVE CASHOUT	40.33	40.33	.00	(40.33)	.0
46-51-511 MEDICARE FICA	3.42	3.42	.00	(3.42)	.0
46-51-512 EMPLOYEE GROUP BENEFITS	2,206.02	2,206.02	.00	(2,206.02)	.0
46-51-518 PERS	45.79	45.79	.00	(45.79)	.0
TOTAL SOA POLICE DISPATCH SYS GRANT	2,503.65	2,503.65	.00	(2,503.65)	.0
TOTAL FUND EXPENDITURES	2,503.65	2,503.65	.00	(2,503.65)	.0
NET REVENUE OVER EXPENDITURES	37,893.36	37,893.36	.00	(37,893.36)	.0

CITY OF BETHEL
REVENUES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING DECEMBER 31, 2019

SOLID WASTE SERVICES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>SOLID WASTE & RECYLING</u>					
50-44-412 COMMERCIAL GARBAGE PICKUP	122,791.89	122,791.89	762,976.00	640,184.11	16.1
50-44-413 RESIDENTIAL GARBAGE PICKUP	55,816.18	55,816.18	325,987.00	270,170.82	17.1
50-44-416 LANDFILL DUMP FEE	27,375.67	27,375.67	92,826.00	65,450.33	29.5
TOTAL SOLID WASTE & RECYLING	205,983.74	205,983.74	1,181,789.00	975,805.26	17.4
TOTAL FUND REVENUE	205,983.74	205,983.74	1,181,789.00	975,805.26	17.4

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING DECEMBER 31, 2019

SOLID WASTE SERVICES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
HAULED REFUSE					
50-70-501 SALARIES	64,817.02	64,817.02	227,153.00	162,335.98	28.5
50-70-502 OVERTIME	5,937.88	5,937.88	10,250.00	4,312.12	57.9
50-70-508 LEAVE CASHOUT	.00	.00	5,586.00	5,586.00	.0
50-70-511 MEDICARE FICA	1,026.65	1,026.65	3,442.00	2,415.35	29.8
50-70-512 EMPLOYEE GROUP BENEFITS	16,270.80	16,270.80	40,984.00	24,713.20	39.7
50-70-515 UNEMPLOYMENT	.00	.00	4,226.00	4,226.00	.0
50-70-516 WORKERS' COMPENSATION	2,951.88	2,951.88	12,430.00	9,478.12	23.8
50-70-517 PERS ON BEHALF	.00	.00	52,229.00	52,229.00	.0
50-70-518 PERS	15,566.12	15,566.12	.00	(15,566.12)	.0
50-70-519 UTILITY BENEFIT	2,420.52	2,420.52	7,752.00	5,331.48	31.2
50-70-545 TRAINING/TRAVEL	.00	.00	5,000.00	5,000.00	.0
50-70-561 SUPPLIES	3.99	3.99	500.00	496.01	.8
50-70-563 WEARING APPAREL	590.29	590.29	500.00	(90.29)	118.1
50-70-600 TIRES & WHEELS	.00	.00	8,000.00	8,000.00	.0
50-70-601 VEHICLE PARTS	3,430.49	3,430.49	20,000.00	16,569.51	17.2
50-70-602 GASOLINE / DIESEL / OIL	7,257.92	7,257.92	21,600.00	14,342.08	33.6
50-70-661 VEHICLE MAINT/REPAIRS	16,655.35	16,655.35	75,079.00	58,423.65	22.2
50-70-669 OTHER PURCHASED SERVICES	19.98	19.98	500.00	480.02	4.0
50-70-691 4 YD DUMPSTERS	.00	.00	40,000.00	40,000.00	.0
50-70-721 INSURANCE	3,100.20	3,100.20	6,230.00	3,129.80	49.8
50-70-738 BAD DEBTS EXPENSE	.00	.00	3,000.00	3,000.00	.0
50-70-998 ADMINISTRATIVE OVERHEAD-GF	19,263.30	19,263.30	62,250.00	42,986.70	31.0
TOTAL HAULED REFUSE	159,312.39	159,312.39	606,711.00	447,398.61	26.3

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING DECEMBER 31, 2019

SOLID WASTE SERVICES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>LANDFILL OPERATIONS</u>					
50-71-501 SALARIES	66,126.48	66,126.48	150,632.00	84,505.52	43.9
50-71-502 OVERTIME	18,754.98	18,754.98	10,250.00	(8,504.98)	183.0
50-71-508 LEAVE CASHOUT	9,114.14	9,114.14	7,055.00	(2,059.14)	129.2
50-71-510 SOCIAL SECURITY EXPENSE	472.44	472.44	.00	(472.44)	.0
50-71-511 MEDICARE FICA	1,016.59	1,016.59	2,333.00	1,316.41	43.6
50-71-512 EMPLOYEE GROUP BENEFITS	11,089.51	11,089.51	55,448.00	44,358.49	20.0
50-71-515 UNEMPLOYMENT	.00	.00	1,634.00	1,634.00	.0
50-71-516 WORKERS' COMPENSATION	2,151.84	2,151.84	4,905.00	2,753.16	43.9
50-71-518 PERS	17,343.95	17,343.95	35,394.00	18,050.05	49.0
50-71-519 UTILITY BENEFIT	232.68	232.68	10,488.00	10,255.32	2.2
50-71-545 TRAINING/TRAVEL	.00	.00	3,000.00	3,000.00	.0
50-71-561 SUPPLIES	772.30	772.30	5,000.00	4,227.70	15.5
50-71-563 WEARING APPAREL	1,039.83	1,039.83	1,500.00	460.17	69.3
50-71-567 SALT	29,999.90	29,999.90	30,000.00	.10	100.0
50-71-601 VEHICLE PARTS	5,028.48	5,028.48	10,000.00	4,971.52	50.3
50-71-602 GASOLINE / DIESEL / OIL	10,684.97	10,684.97	12,000.00	1,315.03	89.0
50-71-621 ELECTRICITY	1,401.15	1,401.15	3,000.00	1,598.85	46.7
50-71-623 HEATING FUEL	.00	.00	3,600.00	3,600.00	.0
50-71-627 STAFF CELLULAR PHONES	158.40	158.40	840.00	681.60	18.9
50-71-649 ENGINEERING SERVICES	(12,800.00)	(12,800.00)	.00	12,800.00	.0
50-71-661 VEHICLE MAINT/REPAIRS	16,699.71	16,699.71	75,079.00	58,379.29	22.2
50-71-662 PROPERTY MAINT	21,842.90	21,842.90	27,836.00	5,993.10	78.5
50-71-669 OTHER PURCHASED SERVICES	1,365.84	1,365.84	5,000.00	3,634.16	27.3
50-71-683 MINOR EQUIPMENT	1,259.57	1,259.57	8,000.00	6,740.43	15.7
50-71-690 CAPITAL EXPENSE-END DUMP	.00	.00	190,889.00	190,889.00	.0
50-71-691 963K TRACK LOADER	.00	.00	356,455.00	356,455.00	.0
50-71-692 SERVICE ROAD FOR LANDFILL	.00	.00	40,000.00	40,000.00	.0
50-71-693 950M WHEEL LOADER	265,533.62	265,533.62	265,534.00	.38	100.0
50-71-699 CAPITAL EXP-BELLY DUMP TRUCK	.00	.00	70,000.00	70,000.00	.0
50-71-721 INSURANCE	2,111.40	2,111.40	6,525.00	4,413.60	32.4
50-71-724 DUES & SUBSCRIPTION	51.96	51.96	50.00	(1.96)	103.9
50-71-996 ADMIN OVERHEAD-IT SVCS	6,743.27	6,743.27	15,494.00	8,750.73	43.5
50-71-998 ADMINISTRATIVE OVERHEAD-GF	.00	.00	47,560.00	47,560.00	.0
TOTAL LANDFILL OPERATIONS	478,195.91	478,195.91	1,455,501.00	977,305.09	32.9
<u>RECYCLING OPERATIONS</u>					
50-72-602 GASOLINE / DIESEL / OIL	661.21	661.21	.00	(661.21)	.0
50-72-621 ELECTRICITY	320.49	320.49	.00	(320.49)	.0
50-72-623 HEATING FUEL	2,177.81	2,177.81	.00	(2,177.81)	.0
TOTAL RECYCLING OPERATIONS	3,159.51	3,159.51	.00	(3,159.51)	.0
TOTAL FUND EXPENDITURES	640,667.81	640,667.81	2,062,212.00	1,421,544.19	31.1
NET REVENUE OVER EXPENDITURES	(434,684.07)	(434,684.07)	(880,423.00)	(445,738.93)	(49.4)

CITY OF BETHEL
REVENUES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING DECEMBER 31, 2019

WATER & SEWER SERVICES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>WATER</u>					
51-42-410 TRUCKED WATER	508,396.80	508,396.80	2,798,807.00	2,290,410.20	18.2
51-42-412 METERED PIPED WATER COMM.	70,378.75	70,378.75	1,035,290.00	964,911.25	6.8
51-42-414 UNMETERED PIPED WTR RESID	146,743.40	146,743.40	808,639.00	661,895.60	18.2
51-42-416 CONTRACT WATER	2,520.00	2,520.00	10,675.00	8,155.00	23.6
51-42-436 PUMPHOUSE WATER	13,356.65	13,356.65	18,859.00	5,502.35	70.8
TOTAL WATER	741,395.60	741,395.60	4,672,270.00	3,930,874.40	15.9
<u>SEWER</u>					
51-43-411 TRUCKED SEWER (EVAC/HB)	281,196.95	281,196.95	1,648,000.00	1,366,803.05	17.1
51-43-412 METERED PIPED SEWER COMM.	1,219,775.85	1,219,775.85	867,887.00	(351,888.85)	140.6
51-43-414 UNMETERED PIPED SEWER RES	43,415.56	43,415.56	242,255.00	198,839.44	17.9
51-43-416 CONTRACT SEWER	1,952.62	1,952.62	24,828.00	22,875.38	7.9
TOTAL SEWER	1,546,340.98	1,546,340.98	2,782,970.00	1,236,629.02	55.6
<u>MISCELLANEOUS</u>					
51-45-434 UTILITY PENALTY/INTEREST	5,404.14	5,404.14	38,163.00	32,758.86	14.2
51-45-435 RECONNECT FEES	140.00	140.00	2,758.00	2,618.00	5.1
51-45-450 SENIOR DISCOUNT	(8,759.40)	(8,759.40)	46,000.00	54,759.40	(19.0)
51-45-467 NSF CHECKS AND FEES	65.00	65.00	130.00	65.00	50.0
51-45-468 UTILITY INSPECTION FEES	904.43	904.43	2,000.00	1,095.57	45.2
51-45-471 WATER SUBSCRIPTION FEES	30,467.81	30,467.81	168,395.00	137,927.19	18.1
51-45-472 SEWER SUBSCRIPTION FEES	32,222.44	32,222.44	177,428.00	145,205.56	18.2
51-45-487 INVESTMENT INCOME	.00	.00	16,000.00	16,000.00	.0
TOTAL MISCELLANEOUS	60,444.42	60,444.42	450,874.00	390,429.58	13.4
<u>MISCELLANEOUS</u>					
51-49-466 CASH OVER/SHORT	(35.10)	(35.10)	100.00	135.10	(35.1)
51-49-495 MISCELLANEOUS INCOME	1,442.14	1,442.14	3,226.00	1,783.86	44.7
TOTAL MISCELLANEOUS	1,407.04	1,407.04	3,326.00	1,918.96	42.3
TOTAL FUND REVENUE	2,349,588.04	2,349,588.04	7,909,440.00	5,559,851.96	29.7

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING DECEMBER 31, 2019

WATER & SEWER SERVICES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>UTILITY BILLING</u>					
51-80-501 SALARIES	26,931.44	26,931.44	90,127.00	63,195.56	29.9
51-80-502 OVERTIME	95.74	95.74	1,025.00	929.26	9.3
51-80-508 LEAVE CASHOUT	.00	.00	4,396.00	4,396.00	.0
51-80-511 MEDICARE FICA	395.32	395.32	1,322.00	926.68	29.9
51-80-512 GROUP HEALTH INSURANCE	9,165.78	9,165.78	42,189.00	33,023.22	21.7
51-80-515 UNEMPLOYMENT	.00	.00	1,322.00	1,322.00	.0
51-80-516 WORKERS' COMPENSATION	165.66	165.66	244.00	78.34	67.9
51-80-518 PERS	5,726.78	5,726.78	20,053.00	14,326.22	28.6
51-80-519 UTILITY BENEFIT	449.74	449.74	7,980.00	7,530.26	5.6
51-80-545 TRAINING/TRAVEL	.00	.00	2,000.00	2,000.00	.0
51-80-561 SUPPLIES	3,454.15	3,454.15	4,000.00	545.85	86.4
51-80-649 ONLINE BILL PAY	1,881.58	1,881.58	3,000.00	1,118.42	62.7
51-80-683 MINOR EQUIPMENT	.00	.00	1,500.00	1,500.00	.0
51-80-721 INSURANCE	463.74	463.74	932.00	468.26	49.8
51-80-727 ADVERTISING	.00	.00	500.00	500.00	.0
51-80-733 POSTAGE	7,749.90	7,749.90	13,000.00	5,250.10	59.6
51-80-736 BANK CHARGES	21,062.21	21,062.21	36,500.00	15,437.79	57.7
51-80-777 PROJECT-BOILER & HVAC REBUILD	297,278.23	297,278.23	.00	(297,278.23)	.0
51-80-799 MISCELLANEOUS EXPENSES	.00	.00	500.00	500.00	.0
51-80-996 ADMIN OVERHEAD-IT SVCS	6,204.66	6,204.66	14,256.00	8,051.34	43.5
51-80-998 ADMINISTRATIVE OVERHEAD-GF	14,435.63	14,435.63	28,839.00	14,403.37	50.1
TOTAL UTILITY BILLING	395,460.56	395,460.56	273,685.00	(121,775.56)	144.5

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING DECEMBER 31, 2019

WATER & SEWER SERVICES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>HAULED WATER</u>					
51-81-501 SALARIES	229,378.26	229,378.26	463,487.00	234,108.74	49.5
51-81-502 OVERTIME	73,533.52	73,533.52	125,000.00	51,466.48	58.8
51-81-508 LEAVE CASHOUT	12,132.28	12,132.28	22,313.00	10,180.72	54.4
51-81-511 MEDICARE	4,664.27	4,664.27	8,533.00	3,868.73	54.7
51-81-512 EMPLOYEE GROUP BENEFITS	88,259.80	88,259.80	210,945.00	122,685.20	41.8
51-81-515 UNEMPLOYMENT	.00	.00	6,379.00	6,379.00	.0
51-81-516 WORKERS' COMPENSATION	4,888.68	4,888.68	15,202.00	10,313.32	32.2
51-81-518 PERS	66,211.41	66,211.41	129,467.00	63,255.59	51.1
51-81-519 UTILITY BENEFIT	14,727.31	14,727.31	39,900.00	25,172.69	36.9
51-81-545 TRAINING/TRAVEL	1,853.35	1,853.35	2,000.00	146.65	92.7
51-81-561 SUPPLIES	6,919.40	6,919.40	10,000.00	3,080.60	69.2
51-81-563 WEARING APPAREL	4,226.72	4,226.72	10,000.00	5,773.28	42.3
51-81-600 TIRES	20,900.53	20,900.53	42,000.00	21,099.47	49.8
51-81-601 VEHICLE MT. (PARTS & TOOLS)	66,914.24	66,914.24	180,000.00	113,085.76	37.2
51-81-602 GASOLINE/DIESEL/OIL	89,006.98	89,006.98	120,000.00	30,993.02	74.2
51-81-621 ELECTRICITY	4,803.59	4,803.59	10,500.00	5,696.41	45.8
51-81-622 TELEPHONE	16.43	16.43	650.00	633.57	2.5
51-81-623 HEATING FUEL	6,585.21	6,585.21	14,500.00	7,914.79	45.4
51-81-626 WATER/SEWER/GARBAGE	2,064.68	2,064.68	8,500.00	6,435.32	24.3
51-81-627 STAFF CELLULAR PHONES	316.80	316.80	840.00	523.20	37.7
51-81-650 LAB TESTS	750.00	750.00	5,000.00	4,250.00	15.0
51-81-661 VEHICLE MAINT/REPAIR	69,078.71	69,078.71	310,326.00	241,247.29	22.3
51-81-662 PROPERTY MAINT	36,404.79	36,404.79	46,393.00	9,988.21	78.5
51-81-665 CITY SAFETY	.00	.00	1,000.00	1,000.00	.0
51-81-669 OTHER PURCHASED SERVICES	4,605.00	4,605.00	5,000.00	395.00	92.1
51-81-683 MINOR EQUIPMENT	1,377.30	1,377.30	4,000.00	2,622.70	34.4
51-81-691 WATER TRUCK	.00	.00	37,323.00	37,323.00	.0
51-81-699 XFER TO F-58 FLEET REPLACEMENT	224,823.00	224,823.00	1,573,938.00	1,349,115.00	14.3
51-81-721 INSURANCE	43,604.31	43,604.31	86,739.00	43,134.69	50.3
51-81-722 INSURANCE-DED EXP & OTHER	439.90	439.90	10,000.00	9,560.10	4.4
51-81-724 DUES/SUBSCRIPTIONS	.00	.00	80.00	80.00	.0
51-81-738 BAD DEBT EXPENSE	.00	.00	10,000.00	10,000.00	.0
51-81-799 MISCELLANEOUS	.00	.00	2,000.00	2,000.00	.0
51-81-996 ADMIN OVERHEAD-IT SVCS	5,903.06	5,903.06	13,563.00	7,659.94	43.5
51-81-998 ADMINISTRATIVE OVERHEAD-GF	74,166.03	74,166.03	174,623.00	100,456.97	42.5
TOTAL HAULED WATER	1,158,555.56	1,158,555.56	3,700,201.00	2,541,645.44	31.3

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING DECEMBER 31, 2019

WATER & SEWER SERVICES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PIPED WATER</u>					
51-82-501 SALARIES	71,722.96	71,722.96	167,422.00	95,699.04	42.8
51-82-502 OVERTIME	20,574.54	20,574.54	30,750.00	10,175.46	66.9
51-82-508 LEAVE CASHOUT	2,853.14	2,853.14	7,575.00	4,721.86	37.7
51-82-511 MEDICARE	1,551.80	1,551.80	2,874.00	1,322.20	54.0
51-82-512 EMPLOYEE GROUP BENEFITS	20,145.34	20,145.34	55,448.00	35,302.66	36.3
51-82-515 UNEMPLOYMENT	.00	.00	1,634.00	1,634.00	.0
51-82-516 WORKERS' COMPENSATION	1,554.00	1,554.00	5,119.00	3,565.00	30.4
51-82-518 PERS	20,149.51	20,149.51	43,598.00	23,448.49	46.2
51-82-519 UTILITY BENEFIT	1,631.43	1,631.43	10,488.00	8,856.57	15.6
51-82-545 TRAINING/TRAVEL	.00	.00	5,000.00	5,000.00	.0
51-82-561 SUPPLIES	2,059.37	2,059.37	6,000.00	3,940.63	34.3
51-82-563 WEARING APPAREL	1,997.85	1,997.85	3,000.00	1,002.15	66.6
51-82-592 PLUMBING SUPPLIES	628.18	628.18	15,000.00	14,371.82	4.2
51-82-600 TIRES AND WHEELS	.00	.00	1,200.00	1,200.00	.0
51-82-601 VEHICLE MT. (PARTS & TOOLS)	5,022.79	5,022.79	8,000.00	2,977.21	62.8
51-82-602 GASOLINE/DIESEL/OIL	4,188.45	4,188.45	15,000.00	10,811.55	27.9
51-82-621 ELECTRICITY-UTIL MT SHOP	2,277.88	2,277.88	5,500.00	3,222.12	41.4
51-82-622 TELEPHONE	32.86	32.86	100.00	67.14	32.9
51-82-623 HEATING FUEL	8,970.02	8,970.02	25,000.00	16,029.98	35.9
51-82-626 WATER/SEWER/GARB	261.14	261.14	600.00	338.86	43.5
51-82-627 STAFF CELLULAR PHONES	316.80	316.80	1,680.00	1,363.20	18.9
51-82-649 ENGINEERING SERVICES	.00	.00	25,000.00	25,000.00	.0
51-82-661 VEHICLE MAINT/REPAIR	666.21	666.21	3,003.00	2,336.79	22.2
51-82-665 CITY SAFETY	.00	.00	2,000.00	2,000.00	.0
51-82-669 OTHER PURCHASED SERVICES	.00	.00	1,500.00	1,500.00	.0
51-82-683 MINOR EQUIPMENT	1,194.32	1,194.32	25,000.00	23,805.68	4.8
51-82-690 GROOVING MACHINE	.00	.00	62,500.00	62,500.00	.0
51-82-721 INSURANCE	3,264.84	3,264.84	6,646.00	3,381.16	49.1
51-82-727 ADVERTISING	17.25	17.25	1,000.00	982.75	1.7
51-82-735 FINANCE CHARGES/PENALTIES	41,250.00	41,250.00	.00	(41,250.00)	.0
51-82-777 PROJECT EXPENSES-CULVERTS	176,153.00	176,153.00	175,000.00	(1,153.00)	100.7
51-82-996 ADMIN OVERHEAD-IT SVCS	6,441.65	6,441.65	14,801.00	8,359.35	43.5
51-82-998 ADMINISTRATIVE OVERHEAD-GF	27,735.34	27,735.34	77,228.00	49,492.66	35.9
TOTAL PIPED WATER	422,660.67	422,660.67	804,666.00	382,005.33	52.5

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING DECEMBER 31, 2019

WATER & SEWER SERVICES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
BETHEL HTS WTR TREATMENT					
51-83-501 SALARIES	55,967.86	55,967.86	124,086.00	68,118.14	45.1
51-83-502 OVERTIME	14,652.37	14,652.37	35,875.00	21,222.63	40.8
51-83-508 LEAVE CASHOUT	8,209.24	8,209.24	5,757.00	(2,452.24)	142.6
51-83-511 MEDICARE	205.06	205.06	2,319.00	2,113.94	8.8
51-83-512 EMPLOYEE GROUP BENEFITS	15,377.15	15,377.15	42,189.00	26,811.85	36.5
51-83-515 UNEMPLOYMENT	.00	.00	1,243.00	1,243.00	.0
51-83-516 WORKERS' COMPENSATION	1,288.44	1,288.44	4,132.00	2,843.56	31.2
51-83-518 PERS	15,536.44	15,536.44	35,192.00	19,655.56	44.2
51-83-519 UTILITY BENEFIT	4,346.92	4,346.92	7,980.00	3,633.08	54.5
51-83-545 TRAINING/TRAVEL	1,637.10	1,637.10	4,000.00	2,362.90	40.9
51-83-561 SUPPLIES	1,730.14	1,730.14	4,000.00	2,269.86	43.3
51-83-563 WEARING APPAREL	457.94	457.94	1,500.00	1,042.06	30.5
51-83-567 CHEMICALS	25,034.80	25,034.80	55,000.00	29,965.20	45.5
51-83-592 PLUMBING SUPPLIES	.00	.00	5,000.00	5,000.00	.0
51-83-621 ELECTRICITY (PUMPHOUSE)	36,032.41	36,032.41	90,000.00	53,967.59	40.0
51-83-622 TELEPHONE	.00	.00	500.00	500.00	.0
51-83-623 HEATING FUEL (PUMPHOUSE)	40,786.59	40,786.59	130,000.00	89,213.41	31.4
51-83-649 ENGINEERING SERVICES	.00	.00	2,000.00	2,000.00	.0
51-83-650 LAB TESTS	1,346.19	1,346.19	12,000.00	10,653.81	11.2
51-83-661 VEHICLE MAINT/REPAIR	666.21	666.21	3,003.00	2,336.79	22.2
51-83-665 CITY SAFETY	.00	.00	6,000.00	6,000.00	.0
51-83-669 OTHER PURCHASED SERVICES	7,536.40	7,536.40	10,000.00	2,463.60	75.4
51-83-683 MINOR EQUIPMENT	3,516.81	3,516.81	25,000.00	21,483.19	14.1
51-83-721 INSURANCE	10,693.32	10,693.32	21,729.00	11,035.68	49.2
51-83-727 ADVERTISING	.00	.00	500.00	500.00	.0
51-83-772 PROJECT EXPENSES	.00	.00	50,000.00	50,000.00	.0
51-83-773 SITE IMPROVEMENTS -CAPITAL	27,094.00	27,094.00	70,000.00	42,906.00	38.7
51-83-996 ADMIN OVERHEAD-IT SVCS	6,140.03	6,140.03	14,108.00	7,967.97	43.5
51-83-998 ADMINISTRATIVE OVERHEAD-GF	22,765.71	22,765.71	44,249.00	21,483.29	51.5
TOTAL BETHEL HTS WTR TREATMENT	301,021.13	301,021.13	807,362.00	506,340.87	37.3

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING DECEMBER 31, 2019

WATER & SEWER SERVICES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
CITY SUB WTR TREATMENT					
51-84-501 SALARIES	63,214.91	63,214.91	189,169.00	125,954.09	33.4
51-84-502 OVERTIME	31,856.79	31,856.79	35,875.00	4,018.21	88.8
51-84-508 LEAVE CASHOUT	.00	.00	8,932.00	8,932.00	.0
51-84-511 MEDICARE	1,442.33	1,442.33	3,263.00	1,820.67	44.2
51-84-512 EMPLOYEE GROUP BENEFITS	17,668.91	17,668.91	66,297.00	48,628.09	26.7
51-84-515 UNEMPLOYMENT	.00	.00	1,953.00	1,953.00	.0
51-84-516 WORKERS' COMPENSATION	1,835.22	1,835.22	5,814.00	3,978.78	31.6
51-84-518 PERS	20,915.78	20,915.78	49,510.00	28,594.22	42.3
51-84-519 UTILITY BENEFIT	4,825.26	4,825.26	12,540.00	7,714.74	38.5
51-84-545 TRAINING/TRAVEL	1,979.56	1,979.56	5,000.00	3,020.44	39.6
51-84-561 SUPPLIES	1,480.42	1,480.42	2,500.00	1,019.58	59.2
51-84-563 WEARING APPAREL	.00	.00	1,500.00	1,500.00	.0
51-84-567 CHEMICALS	78,104.38	78,104.38	100,000.00	21,895.62	78.1
51-84-592 PLUMBING SUPPLIES	.00	.00	3,000.00	3,000.00	.0
51-84-600 TIRES & WHEELS	.00	.00	1,500.00	1,500.00	.0
51-84-602 GASOLINE/DIESEL/OIL	813.95	813.95	1,000.00	186.05	81.4
51-84-621 ELECTRICITY (CS WTF)	34,891.82	34,891.82	60,000.00	25,108.18	58.2
51-84-622 TELEPHONE	16.43	16.43	100.00	83.57	16.4
51-84-623 HEATING FUEL(CS WTF)	53,575.22	53,575.22	150,000.00	96,424.78	35.7
51-84-650 LAB TESTS	7,804.69	7,804.69	10,000.00	2,195.31	78.1
51-84-661 VEHICLE MAINT (ISF)	676.21	676.21	3,003.00	2,326.79	22.5
51-84-665 CITY SAFETY	.00	.00	2,500.00	2,500.00	.0
51-84-669 OTHER PURCHASED SERVICES	25.98	25.98	5,000.00	4,974.02	.5
51-84-683 MINOR EQUIPMENT	2,712.41	2,712.41	20,000.00	17,287.59	13.6
51-84-685 EQUIPMENT	988.32	988.32	.00	(988.32)	.0
51-84-721 INSURANCE	6,658.02	6,658.02	13,560.00	6,901.98	49.1
51-84-996 ADMIN OVERHEAD-IT SVCS	6,743.27	6,743.27	15,494.00	8,750.73	43.5
51-84-998 ADMINISTRATIVE OVERHEAD-GF	32,231.70	32,231.70	63,841.00	31,609.30	50.5
TOTAL CITY SUB WTR TREATMENT	370,461.58	370,461.58	831,351.00	460,889.42	44.6

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING DECEMBER 31, 2019

WATER & SEWER SERVICES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
HAULED SEWER					
51-85-501 SALARIES	195,630.72	195,630.72	524,733.00	329,102.28	37.3
51-85-502 OVERTIME	59,376.80	59,376.80	125,000.00	65,623.20	47.5
51-85-508 LEAVE CASHOUT	3,233.79	3,233.79	25,301.00	22,067.21	12.8
51-85-511 MEDICARE	3,824.66	3,824.66	9,421.00	5,596.34	40.6
51-85-512 EMPLOYEE GROUP BENEFITS	94,346.52	94,346.52	234,571.00	140,224.48	40.2
51-85-515 UNEMPLOYMENT	5,434.00	5,434.00	6,910.00	1,476.00	78.6
51-85-516 WORKERS' COMPENSATION	10,043.22	10,043.22	18,393.00	8,349.78	54.6
51-85-518 PERS	55,672.20	55,672.20	142,941.00	87,268.80	39.0
51-85-519 UTILITY BENEFIT	9,874.37	9,874.37	44,346.00	34,471.63	22.3
51-85-545 TRAINING/TRAVEL	.00	.00	300.00	300.00	.0
51-85-561 SUPPLIES	6,871.76	6,871.76	7,000.00	128.24	98.2
51-85-563 WEARING APPAREL	2,367.60	2,367.60	7,000.00	4,632.40	33.8
51-85-600 TIRES & WHEELS	10,959.81	10,959.81	12,000.00	1,040.19	91.3
51-85-601 VEHICLE MT. (PARTS & TOOLS)	20,771.33	20,771.33	50,000.00	29,228.67	41.5
51-85-602 GASOLINE/DIESEL/OIL	42,481.41	42,481.41	110,000.00	67,518.59	38.6
51-85-621 ELECTRICITY	4,803.59	4,803.59	8,300.00	3,496.41	57.9
51-85-622 TELEPHONE	.00	.00	400.00	400.00	.0
51-85-623 HEATING FUEL	6,585.21	6,585.21	12,000.00	5,414.79	54.9
51-85-626 WATER/SEWER/GARBAGE	2,064.68	2,064.68	9,000.00	6,935.32	22.9
51-85-627 CELL PHONE	.00	.00	840.00	840.00	.0
51-85-661 VEHICLE MAINT/REPAIR	69,290.80	69,290.80	310,326.00	241,035.20	22.3
51-85-662 PROPERTY MAINT	36,404.79	36,404.79	46,393.00	9,988.21	78.5
51-85-669 OTHER PURCHASED SERVICES	4,235.00	4,235.00	7,000.00	2,765.00	60.5
51-85-683 MINOR EQUIPMENT	.00	.00	3,100.00	3,100.00	.0
51-85-721 INSURANCE	34,875.78	34,875.78	70,082.00	35,206.22	49.8
51-85-722 INSURANCE-DED EXP & OTHER	.00	.00	20,000.00	20,000.00	.0
51-85-724 DUES/SUBSCRIPTIONS	.00	.00	30.00	30.00	.0
51-85-799 MISCELLANEOUS	59.98	59.98	1,200.00	1,140.02	5.0
51-85-996 ADMIN OVERHEAD-IT SVCS	5,903.05	5,903.05	13,563.00	7,659.95	43.5
51-85-998 ADMINISTRATIVE OVERHEAD-GF	84,578.63	84,578.63	193,499.00	108,920.37	43.7
TOTAL HAULED SEWER	769,689.70	769,689.70	2,013,649.00	1,243,959.30	38.2

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING DECEMBER 31, 2019

WATER & SEWER SERVICES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PIPED SEWER</u>					
51-86-501 SALARIES	68,687.52	68,687.52	167,074.00	98,386.48	41.1
51-86-502 OVERTIME	20,574.59	20,574.59	30,750.00	10,175.41	66.9
51-86-508 LEAVE CASHOUT	2,853.14	2,853.14	7,575.00	4,721.86	37.7
51-86-511 MEDICARE	1,507.50	1,507.50	2,868.00	1,360.50	52.6
51-86-512 EMPLOYEE GROUP BENEFITS	20,137.54	20,137.54	55,448.00	35,310.46	36.3
51-86-515 UNEMPLOYMENT	.00	.00	1,634.00	1,634.00	.0
51-86-516 WORKERS' COMPENSATION	1,553.34	1,553.34	5,600.00	4,046.66	27.7
51-86-518 PERS	19,481.75	19,481.75	43,521.00	24,039.25	44.8
51-86-519 UTILITY BENEFITS	1,719.38	1,719.38	10,488.00	8,768.62	16.4
51-86-545 TRAINING/TRAVEL	.00	.00	3,000.00	3,000.00	.0
51-86-561 SUPPLIES	3,057.89	3,057.89	6,000.00	2,942.11	51.0
51-86-563 WEARING APPAREL	2,101.41	2,101.41	3,000.00	898.59	70.1
51-86-590 GLYCOL SUPPLIES	.00	.00	70,000.00	70,000.00	.0
51-86-592 PLUMBING SUPPLIES	146.63	146.63	10,000.00	9,853.37	1.5
51-86-600 TIRES & WHEELS	123.78	123.78	2,000.00	1,876.22	6.2
51-86-601 VEHICLE MT. (PARTS & TOOLS)	3,803.19	3,803.19	6,500.00	2,696.81	58.5
51-86-602 GASOLINE/DIESEL/OIL	3,565.43	3,565.43	15,000.00	11,434.57	23.8
51-86-621 ELECTRICITY-LIFTST & BLDG	53,224.09	53,224.09	100,000.00	46,775.91	53.2
51-86-622 TELEPHONE	.00	.00	500.00	500.00	.0
51-86-623 HEATING FUEL	12,441.97	12,441.97	35,000.00	22,558.03	35.6
51-86-626 WATER/SEWER/GARB	261.15	261.15	600.00	338.85	43.5
51-86-661 VEHICLE MAINT/REPAIR	882.71	882.71	3,003.00	2,120.29	29.4
51-86-665 CITY SAFETY	.00	.00	5,000.00	5,000.00	.0
51-86-669 OTHER PURCHASED SERVICES	9,903.69	9,903.69	20,000.00	10,096.31	49.5
51-86-683 MINOR EQUIPMENT	24,145.87	24,145.87	125,000.00	100,854.13	19.3
51-86-685 EQUIPMENT	32.99	32.99	.00	(32.99)	.0
51-86-691 FORD F350 1 TON	.00	.00	40,000.00	40,000.00	.0
51-86-721 INSURANCE	3,223.62	3,223.62	6,561.00	3,337.38	49.1
51-86-736 LEASED PROPERTY-LIFT STATIONS	14,044.94	14,044.94	15,000.00	955.06	93.6
51-86-777 PROJECT EXP-CULVERTS	171,351.00	171,351.00	175,000.00	3,649.00	97.9
51-86-996 ADMIN OVERHEAD-IT SVCS	6,441.63	6,441.63	14,801.00	8,359.37	43.5
51-86-998 ADMINISTRATIVE OVERHEAD-GF	27,782.67	27,782.67	55,566.00	27,783.33	50.0
TOTAL PIPED SEWER	473,049.42	473,049.42	1,036,489.00	563,439.58	45.6

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING DECEMBER 31, 2019

WATER & SEWER SERVICES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>SEWER LAGOON</u>					
51-87-501 SALARIES	21,902.17	21,902.17	68,912.00	47,009.83	31.8
51-87-502 OVERTIME	4,647.72	4,647.72	10,250.00	5,602.28	45.3
51-87-508 LEAVE CASHOUT	634.03	634.03	2,211.00	1,576.97	28.7
51-87-511 MEDICARE	434.59	434.59	1,148.00	713.41	37.9
51-87-512 EMPLOYEE GROUP BENEFITS	5,373.47	5,373.47	21,697.00	16,323.53	24.8
51-87-515 UNEMPLOYMENT	.00	.00	639.00	639.00	.0
51-87-516 WORKERS' COMPENSATION	447.72	447.72	2,241.00	1,793.28	20.0
51-87-518 PERS	5,806.45	5,806.45	17,416.00	11,609.55	33.3
51-87-519 UTILITY BENEFIT	425.58	425.58	4,104.00	3,678.42	10.4
51-87-545 TRAINING/TRAVEL	253.19	253.19	3,000.00	2,746.81	8.4
51-87-561 SUPPLIES	56.04	56.04	1,500.00	1,443.96	3.7
51-87-563 WEARING APPAREL	503.40	503.40	2,000.00	1,496.60	25.2
51-87-592 PLUMBING SUPPLIES	.00	.00	1,000.00	1,000.00	.0
51-87-602 GASOLINE	2,669.47	2,669.47	20,000.00	17,330.53	13.4
51-87-650 LAB TESTS (SAMPLES)	5,251.60	5,251.60	12,000.00	6,748.40	43.8
51-87-665 CITY SAFETY	.00	.00	2,000.00	2,000.00	.0
51-87-669 OTHER PURCHASED SERVICES	234.95	234.95	1,000.00	765.05	23.5
51-87-683 MINOR EQUIPMENT	.00	.00	2,500.00	2,500.00	.0
51-87-721 INSURANCE	220.68	220.68	443.00	222.32	49.8
51-87-724 DUES & SUBSCRIPTIONS	.00	.00	7,920.00	7,920.00	.0
51-87-727 ADVERTISING	.00	.00	500.00	500.00	.0
51-87-998 ADMINISTRATIVE OVERHEAD-GF	34,266.89	34,266.89	21,993.00	(12,273.89)	155.8
TOTAL SEWER LAGOON	83,127.95	83,127.95	204,474.00	121,346.05	40.7
TOTAL FUND EXPENDITURES	3,974,026.57	3,974,026.57	9,671,877.00	5,697,850.43	41.1
NET REVENUE OVER EXPENDITURES	(1,624,438.53)	(1,624,438.53)	(1,762,437.00)	(137,998.47)	(92.2)

CITY OF BETHEL
REVENUES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING DECEMBER 31, 2019

MUNICIPAL DOCK

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>INTEREST & PENALTIES</u>					
52-40-403 CITY DOCK-PENALTIES & INT	.00	.00	5,000.00	5,000.00	.0
TOTAL INTEREST & PENALTIES	.00	.00	5,000.00	5,000.00	.0
<u>CHARGES FOR SERVICES</u>					
52-43-402 CITY DOCK-STORAGE	9,937.55	9,937.55	70,000.00	60,062.45	14.2
52-43-404 CITY DOCK-PERMITS	.00	.00	3,000.00	3,000.00	.0
52-43-405 CITY DOCK-WHARFAGE	61,817.34	61,817.34	165,000.00	103,182.66	37.5
52-43-407 CITY DOCK-DOCKAGE	5,776.55	5,776.55	25,000.00	19,223.45	23.1
52-43-418 SBH PETRO PORT-FUEL THRU-PUT	(5,935.54)	(5,935.54)	220,000.00	225,935.54	(2.7)
52-43-424 PETRO YARD - STORAGE	1,382.40	1,382.40	2,000.00	617.60	69.1
52-43-426 PETRO PORT-FUEL THRU-PUT	166,731.52	166,731.52	440,000.00	273,268.48	37.9
52-43-427 PETRO PORT-DOCKAGE	4,929.73	4,929.73	20,000.00	15,070.27	24.7
52-43-433 SEAWALL MOORAGE	.00	.00	25,000.00	25,000.00	.0
52-43-434 SEAWALL DOCKAGE	.00	.00	10,000.00	10,000.00	.0
52-43-435 SEAWALL-WHARFAGE	.00	.00	1,000.00	1,000.00	.0
52-43-454 BEACH-STORAGE	.00	.00	10,000.00	10,000.00	.0
52-43-455 BEACH-WHARFAGE	49,093.86	49,093.86	70,000.00	20,906.14	70.1
52-43-457 BEACH-DOCKAGE	.00	.00	17,000.00	17,000.00	.0
52-43-462 BOAT HARBOR-STORAGE	.00	.00	3,500.00	3,500.00	.0
52-43-463 BOAT HARBOR-MOORAGE	1,476.00	1,476.00	24,000.00	22,524.00	6.2
TOTAL CHARGES FOR SERVICES	295,209.41	295,209.41	1,105,500.00	810,290.59	26.7
<u>LEASE REVENUE</u>					
52-44-467 LEASE REVENUE	6,090.00	6,090.00	24,000.00	17,910.00	25.4
TOTAL LEASE REVENUE	6,090.00	6,090.00	24,000.00	17,910.00	25.4
<u>MISCELLANEOUS</u>					
52-45-462 SMALL BOAT HARBOR STORAGE	455.00	455.00	.00	(455.00)	.0
52-45-464 SMALL BOAT HARBOR PERMITS	3,060.00	3,060.00	24,000.00	20,940.00	12.8
52-45-467 EXTRA WATER CALLS	.00	.00	25,000.00	25,000.00	.0
TOTAL MISCELLANEOUS	3,515.00	3,515.00	49,000.00	45,485.00	7.2
<u>MISCELLANEOUS</u>					
52-49-487 INVESTMENT INCOME	.00	.00	2,000.00	2,000.00	.0
52-49-495 MISCELLANEOUS REVENUE	1,525.00	1,525.00	5,000.00	3,475.00	30.5
TOTAL MISCELLANEOUS	1,525.00	1,525.00	7,000.00	5,475.00	21.8
TOTAL FUND REVENUE	306,339.41	306,339.41	1,190,500.00	884,160.59	25.7

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING DECEMBER 31, 2019

MUNICIPAL DOCK

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>DOCK EXPENDITURES</u>					
52-50-501 SALARIES	76,321.93	76,321.93	184,522.00	108,200.07	41.4
52-50-502 OVERTIME	2,715.73	2,715.73	.00	(2,715.73)	.0
52-50-508 LEAVE CASHOUT	.00	.00	4,103.00	4,103.00	.0
52-50-510 SOCIAL SECURITY EXPENSE	266.14	266.14	1,420.00	1,153.86	18.7
52-50-511 MEDICARE FICA	1,216.81	1,216.81	2,676.00	1,459.19	45.5
52-50-512 EMPLOYEE GROUP BENEFITS	22,994.26	22,994.26	60,752.00	37,757.74	37.9
52-50-515 UNEMPLOYMENT	.00	.00	1,790.00	1,790.00	.0
52-50-516 WORKERS' COMPENSATION	2,078.52	2,078.52	6,137.00	4,058.48	33.9
52-50-518 PERS	16,443.88	16,443.88	35,557.00	19,113.12	46.3
52-50-519 UTILITY BENEFIT	5,422.22	5,422.22	11,491.00	6,068.78	47.2
52-50-545 TRAINING/TRAVEL	804.32	804.32	5,000.00	4,195.68	16.1
52-50-561 SUPPLIES	2,303.20	2,303.20	5,500.00	3,196.80	41.9
52-50-563 WEARING APPAREL	.00	.00	2,000.00	2,000.00	.0
52-50-601 VEHICLE MT. (PARTS & TOOLS)	5,027.80	5,027.80	20,000.00	14,972.20	25.1
52-50-602 GASOLINE/DIESEL/OIL	8,309.62	8,309.62	15,000.00	6,690.38	55.4
52-50-621 ELECTRICITY	7,835.21	7,835.21	10,000.00	2,164.79	78.4
52-50-622 TELEPHONE	940.30	940.30	1,000.00	59.70	94.0
52-50-623 HEATING FUEL	1,789.74	1,789.74	2,000.00	210.26	89.5
52-50-624 WATER, SEWER, GARBAGE	2,366.56	2,366.56	5,000.00	2,633.44	47.3
52-50-626 WATER FOR BARGES	.00	.00	12,000.00	12,000.00	.0
52-50-627 STAFF CELLULAR PHONES	316.75	316.75	1,680.00	1,363.25	18.9
52-50-642 LEGAL FEES	.00	.00	5,000.00	5,000.00	.0
52-50-643 PLANNING/ENGINEERING FEES	.00	.00	5,000.00	5,000.00	.0
52-50-661 VEHICLE MAINT/REPAIR	681.21	681.21	3,003.00	2,321.79	22.7
52-50-666 MUNICIPAL DOCK MAINT.	88.35	88.35	5,000.00	4,911.65	1.8
52-50-667 MAINT-SEAWALL	6,769.91	6,769.91	7,000.00	230.09	96.7
52-50-669 OTHER PURCHASED SERVICES	7,823.46	7,823.46	25,000.00	17,176.54	31.3
52-50-683 MINOR EQUIPMENT	2,753.45	2,753.45	25,000.00	22,246.55	11.0
52-50-687 LAND/EASEMENT ACQUISITION	.00	.00	50,000.00	50,000.00	.0
52-50-697 HIGHLIFT FORKLIFT	.00	.00	35,000.00	35,000.00	.0
52-50-721 INSURANCE	6,839.52	6,839.52	16,980.00	10,140.48	40.3
52-50-724 DUES	77.94	77.94	1,000.00	922.06	7.8
52-50-727 ADVERTISING	.00	.00	1,000.00	1,000.00	.0
52-50-736 BANK CHARGES	357.47	357.47	.00	(357.47)	.0
52-50-775 MUNICIPAL DOCK GRAVEL	149,982.84	149,982.84	150,000.00	17.16	100.0
52-50-776 HYDROGRAPHIC SURVEY	.00	.00	34,000.00	34,000.00	.0
52-50-777 CONTAMINATED SOIL PROCESSING	.00	.00	1,000.00	1,000.00	.0
52-50-778 PORT FACILITY IMPROVEMENT	(690.71)	(690.71)	.00	690.71	.0
52-50-996 ADMIN OVERHEAD-IT SVCS	7,928.18	7,928.18	18,216.00	10,287.82	43.5
52-50-997 ICR-PROPERTY MAINTENANCE 5%	.00	.00	27,066.00	27,066.00	.0
52-50-998 ADMINISTRATIVE OVERHEAD-GF	27,640.69	27,640.69	52,742.00	25,101.31	52.4
TOTAL DOCK EXPENDITURES	367,405.30	367,405.30	849,635.00	482,229.70	43.2

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING DECEMBER 31, 2019

MUNICIPAL DOCK

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
SMALL BOAT HARBOR					
52-55-501 SALARIES	45,724.55	45,724.55	99,939.00	54,214.45	45.8
52-55-502 OVERTIME	2,983.22	2,983.22	3,000.00	16.78	99.4
52-55-508 LEAVE CASHOUT	.00	.00	1,081.00	1,081.00	.0
52-55-510 SOCIAL SECURITY	2,199.26	2,199.26	4,483.00	2,283.74	49.1
52-55-511 MEDICARE FICA	723.18	723.18	1,493.00	769.82	48.4
52-55-512 EMPLOYEE GROUP BENEFITS	6,603.17	6,603.17	9,161.00	2,557.83	72.1
52-55-515 UNEMPLOYMENT	.00	.00	2,650.00	2,650.00	.0
52-55-516 WORKERS' COMPENSATION	2,157.12	2,157.12	4,100.00	1,942.88	52.6
52-55-518 PERS	2,912.03	2,912.03	5,959.00	3,046.97	48.9
52-55-519 UTILITY BENEFIT	1,327.38	1,327.38	2,189.00	861.62	60.6
52-55-561 SUPPLIES	1,317.60	1,317.60	1,800.00	482.40	73.2
52-55-563 WEARING APPAREL	336.74	336.74	2,000.00	1,663.26	16.8
52-55-602 GASOLINE	929.58	929.58	8,000.00	7,070.42	11.6
52-55-621 ELECTRICITY	.00	.00	2,000.00	2,000.00	.0
52-55-624 WATER/SEWR/GARBAGE	.00	.00	7,100.00	7,100.00	.0
52-55-668 SMALL BOAT HARBOR MAINTENANCE	1,020.68	1,020.68	7,000.00	5,979.32	14.6
52-55-683 MINOR EQUIPMENT	1,302.78	1,302.78	2,000.00	697.22	65.1
52-55-775 SMALL BOAT HARBOR GRAVEL	16,098.50	16,098.50	16,000.00	(98.50)	100.6
52-55-799 MISCELLANEOUS EXPENSES	.00	.00	250.00	250.00	.0
52-55-998 ADMINISTRATIVE OVERHEAD-GF	13,583.71	13,583.71	22,923.00	9,339.29	59.3
TOTAL SMALL BOAT HARBOR	99,219.50	99,219.50	203,128.00	103,908.50	48.9
TOTAL FUND EXPENDITURES	466,624.80	466,624.80	1,052,763.00	586,138.20	44.3
NET REVENUE OVER EXPENDITURES	(160,285.39)	(160,285.39)	137,737.00	298,022.39	(116.4)

CITY OF BETHEL
REVENUES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING DECEMBER 31, 2019

LEASED PROPERTIES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>LEASE INCOME</u>					
53-44-444 LEASE-COURT SYSTEM	.00	.00	613,620.00	613,620.00	.0
53-44-447 LEASE:DEPT OF LAW	47,601.20	47,601.20	137,964.00	90,362.80	34.5
53-44-450 LEASE PATC	4,800.00	4,800.00	14,400.00	9,600.00	33.3
53-44-452 LEASE-TOWER ROAD LAND	4,200.00	4,200.00	5,400.00	1,200.00	77.8
53-44-453 YKHC - BUILDING	1,400.00	1,400.00	4,200.00	2,800.00	33.3
53-44-472 DMV LEASE	4,004.00	4,004.00	6,298.00	2,294.00	63.6
53-44-479 LEASE LAND AVCP HEARSTART	600.00	600.00	1,800.00	1,200.00	33.3
53-44-481 LEASE LAND SWANSONS	7,040.00	7,040.00	21,120.00	14,080.00	33.3
53-44-485 LEASE LAND EUNKANG CHURCH	600.00	600.00	1,800.00	1,200.00	33.3
53-44-488 LEASE LAND GCI	3,400.00	3,400.00	10,200.00	6,800.00	33.3
53-44-489 LEASE NAPA BATTERY STRGE	.00	.00	24,012.00	24,012.00	.0
53-44-495 LEASE-OTHER LEASE REVENUE	8,004.00	8,004.00	.00	(8,004.00)	.0
TOTAL LEASE INCOME	81,649.20	81,649.20	840,814.00	759,164.80	9.7
<u>MISCELLANEOUS</u>					
53-49-487 INVESTMENT INCOME	2,165.95	2,165.95	.00	(2,165.95)	.0
TOTAL MISCELLANEOUS	2,165.95	2,165.95	.00	(2,165.95)	.0
TOTAL FUND REVENUE	83,815.15	83,815.15	840,814.00	756,998.85	10.0

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
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LEASED PROPERTIES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>LEASED PROPERTIES-MISC</u>					
53-50-623 HEATING FUEL	2,840.69	2,840.69	.00	(2,840.69)	.0
53-50-721 INSURANCE	5,403.60	5,403.60	.00	(5,403.60)	.0
TOTAL LEASED PROPERTIES-MISC	8,244.29	8,244.29	.00	(8,244.29)	.0
<u>LEASED PROP-COURT COMPLEX</u>					
53-55-621 ELECTRICITY-COURT COMPLEX	35,877.37	35,877.37	82,901.00	47,023.63	43.3
53-55-622 TELEPHONE	302.48	302.48	600.00	297.52	50.4
53-55-623 HEATING FUEL-COURTCOMPLEX	14,746.37	14,746.37	55,000.00	40,253.63	26.8
53-55-626 WATER/SEWER/GARB-COURTCOM	9,767.84	9,767.84	18,000.00	8,232.16	54.3
53-55-642 BOND REFINANCE CLOSING COSTS	.00	.00	2,000.00	2,000.00	.0
53-55-662 PROPERTY MT-COURT COMPLEX	10,138.22	10,138.22	15,000.00	4,861.78	67.6
53-55-663 JANITORIAL-COURT COMPLEX	40,050.00	40,050.00	94,536.00	54,486.00	42.4
53-55-669 OTHER PURCHASED SERVICES	628.64	628.64	5,000.00	4,371.36	12.6
53-55-694 GENERATOR REPAIR	.00	.00	300,000.00	300,000.00	.0
53-55-714 COURTHOUSE LOAN INTEREST	213,225.00	213,225.00	89,750.00	(123,475.00)	237.6
53-55-717 AMORT OF BOND PREMIUM	.00	.00	29,809.00	29,809.00	.0
53-55-721 INSURANCE	22,497.18	22,497.18	57,281.00	34,783.82	39.3
53-55-997 ICR-PROPERTY MAINTENANCE-15%	109,214.41	109,214.41	139,179.00	29,964.59	78.5
TOTAL LEASED PROP-COURT COMPLEX	456,447.51	456,447.51	889,056.00	432,608.49	51.3
<u>LEASED PROP - POLICE ANNEX</u>					
53-56-643 ENGINEERING FEES	(6,000.00)	(6,000.00)	.00	6,000.00	.0
TOTAL LEASED PROP - POLICE ANNEX	(6,000.00)	(6,000.00)	.00	6,000.00	.0
TOTAL FUND EXPENDITURES	458,691.80	458,691.80	889,056.00	430,364.20	51.6
NET REVENUE OVER EXPENDITURES	(374,876.65)	(374,876.65)	(48,242.00)	326,634.65	(777.1)

CITY OF BETHEL
REVENUES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING DECEMBER 31, 2019

EMPLOYEE GROUP HEALTH BEN.

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
EMP GROUP BENEFITS REVENUES					
54-43-401 FROM GF-ADMINISTRATION	(933.74)	(933.74)	72,324.00	73,257.74	(1.3)
54-43-402 FROM GF-CITY CLERK	.00	.00	24,108.00	24,108.00	.0
54-43-403 FROM GF-FINANCE	7,541.77	7,541.77	150,675.00	143,133.23	5.0
54-43-404 FROM GF-PLANNING	.00	.00	44,600.00	44,600.00	.0
54-43-405 FROM GF-FIRE	.00	.00	192,864.00	192,864.00	.0
54-43-406 FROM GF-POLICE	10.45	10.45	552,073.00	552,062.55	.0
54-43-407 FROM GF-PW-ADMIN	(.06)	(.06)	7,232.00	7,232.06	.0
54-43-408 FROM GF-STREETS & ROADS	4,495.72	4,495.72	128,978.00	124,482.28	3.5
54-43-411 FROM GF-PROPERTY MAINT	937.08	937.08	122,951.00	122,013.92	.8
54-43-412 FROM GF-CITY ATTY OFFICE	.00	.00	24,108.00	24,108.00	.0
54-43-415 PUBLIC SAFETY BUILDING	2,119.98	2,119.98	.00	(2,119.98)	.0
54-43-424 FROM SR-E911 FUND	.00	.00	26,519.00	26,519.00	.0
54-43-425 FROM CSP GRANT PROGRAM	990.81	990.81	72,324.00	71,333.19	1.4
54-43-449 FROM ENTERPRISE FUND-PORT	.00	.00	60,752.00	60,752.00	.0
54-43-450 FROM EF-PORT	.00	.00	9,161.00	9,161.00	.0
54-43-451 FROM EF-UTIL-HAUL WATER	(3,550.81)	(3,550.81)	210,945.00	214,495.81	(1.7)
54-43-452 FROM EF-UTIL-HAUL SEWER	(16,346.45)	(16,346.45)	234,571.00	250,917.45	(7.0)
54-43-453 FROM EF-UTIL-PIPED WATER	(1,277.50)	(1,277.50)	55,448.00	56,725.50	(2.3)
54-43-454 FROM EF-UTIL-PIPED SEWER	(182.14)	(182.14)	55,448.00	55,630.14	(.3)
54-43-455 FROM EF-UTIL-REFUSE HAUL	6,398.16	6,398.16	40,984.00	34,585.84	15.6
54-43-456 FROM EF-UTIL-LANDFILL	(.05)	(.05)	55,448.00	55,448.05	.0
54-43-457 FROM EF-UTIL-WTF BET HGTS	931.09	931.09	42,189.00	41,257.91	2.2
54-43-458 FROM EF-UTIL-SEWER LAGOON	536.78	536.78	21,697.00	21,160.22	2.5
54-43-459 FROM EF-UTIL-WTF CITY SUB	(4,793.59)	(4,793.59)	66,297.00	71,090.59	(7.2)
54-43-460 FROM EF-VEHICLE MAINT	17,038.64	17,038.64	147,059.00	130,020.36	11.6
54-43-462 COBRA PAYMENTS	9,626.60	9,626.60	.00	(9,626.60)	.0
54-43-463 FROM GEN FUND-IT SVCS	.00	.00	24,108.00	24,108.00	.0
54-43-466 FROM EF-UTIL BILLING	(871.18)	(871.18)	42,189.00	43,060.18	(2.1)
54-43-467 FROM EF-BETHEL TRANSIT SYSTEM	.00	.00	72,324.00	72,324.00	.0
54-43-468 EXPRESS SCRIPTS REBATE	112.20	112.20	.00	(112.20)	.0
TOTAL EMP GROUP BENEFITS REVENUES	22,783.76	22,783.76	2,557,376.00	2,534,592.24	.9
TOTAL FUND REVENUE	22,783.76	22,783.76	2,557,376.00	2,534,592.24	.9

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING DECEMBER 31, 2019

EMPLOYEE GROUP HEALTH BEN.

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
EMPLOYEE GROUP HEALTH BENEFITS					
54-50-722 INSURANCE PREMIUMS-HEALTH	.00	.00	2,437,233.00	2,437,233.00	.0
54-50-723 PREMIUM LIFE AD&D LTD	35,345.84	35,345.84	78,018.00	42,672.16	45.3
TOTAL EMPLOYEE GROUP HEALTH BENEFITS	35,345.84	35,345.84	2,515,251.00	2,479,905.16	1.4
TOTAL FUND EXPENDITURES	35,345.84	35,345.84	2,515,251.00	2,479,905.16	1.4
NET REVENUE OVER EXPENDITURES	(12,562.08)	(12,562.08)	42,125.00	54,687.08	(29.8)

CITY OF BETHEL
REVENUES WITH COMPARISON TO BUDGET
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BETHEL PUBLIC TRANSIT SYSTEM

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>LOCAL SOURCES</u>					
56-40-409 CASH TRANSFER GF	.00	.00	80,580.00	80,580.00	.0
TOTAL LOCAL SOURCES	.00	.00	80,580.00	80,580.00	.0
<u>FEDERAL SOURCES</u>					
56-41-411 REV-FEDERAL TRANSIT 5311	39,091.45	39,091.45	.00	(39,091.45)	.0
56-41-413 TRANSIT SECTION 5311	.00	.00	334,764.00	334,764.00	.0
TOTAL FEDERAL SOURCES	39,091.45	39,091.45	334,764.00	295,672.55	11.7
<u>CHARGES FOR SERVICES</u>					
56-43-422 BUS FARES	8,186.00	8,186.00	20,500.00	12,314.00	39.9
56-43-423 BUS FARES-PREPAID	23,549.00	23,549.00	(12,500.00)	(36,049.00)	188.4
TOTAL CHARGES FOR SERVICES	31,735.00	31,735.00	8,000.00	(23,735.00)	396.7
TOTAL FUND REVENUE	70,826.45	70,826.45	423,344.00	352,517.55	16.7

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING DECEMBER 31, 2019

BETHEL PUBLIC TRANSIT SYSTEM

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
TRANSIT SYSTEM EXPENDITURES					
56-50-501 SALARIES	70,505.33	70,505.33	161,677.00	91,171.67	43.6
56-50-508 LEAVE CASHOUT	3,740.19	3,740.19	7,977.00	4,236.81	46.9
56-50-510 SOCIAL SECURITY EXPENSE	508.61	508.61	.00 (	508.61)	.0
56-50-511 MEDICARE FICA	1,099.39	1,099.39	2,344.00	1,244.61	46.9
56-50-512 EMPLOYEE GROUP BENEFITS	23,733.00	23,733.00	72,324.00	48,591.00	32.8
56-50-515 UNEMPLOYMENT	.00	.00	2,131.00	2,131.00	.0
56-50-516 WORKERS' COMPENSATION	3,609.36	3,609.36	7,857.00	4,247.64	45.9
56-50-518 PERS	13,706.46	13,706.46	35,569.00	21,862.54	38.5
56-50-519 UTILITY BENEFIT	2,022.41	2,022.41	13,680.00	11,657.59	14.8
56-50-545 TRAINING/TRAVEL	41.88	41.88	.00 (	41.88)	.0
56-50-561 SUPPLIES	3,013.07	3,013.07	2,000.00 (	1,013.07)	150.7
56-50-600 TIRES & WHEELS	.00	.00	2,800.00	2,800.00	.0
56-50-601 VEHICLE MT. (PARTS & TOOLS)	2,829.45	2,829.45	.00 (	2,829.45)	.0
56-50-602 GASOLINE	9,281.19	9,281.19	30,000.00	20,718.81	30.9
56-50-621 ELECTRICITY	3,507.83	3,507.83	11,400.00	7,892.17	30.8
56-50-622 TELEPHONE	13.68	13.68	700.00	686.32	2.0
56-50-623 HEATING FUEL	3,306.34	3,306.34	10,800.00	7,493.66	30.6
56-50-626 WTR/SWR/GRB	601.53	601.53	1,200.00	598.47	50.1
56-50-627 STAFF CELLULAR PHONES	158.35	158.35	840.00	681.65	18.9
56-50-646 CONTRACTOR FEES	.00	.00	2,000.00	2,000.00	.0
56-50-661 VEHICLE MAINT/REPAIR	6,273.33	6,273.33	20,021.00	13,747.67	31.3
56-50-669 OTHER PURCHASED SERVICES	1.00	1.00	.00 (	1.00)	.0
56-50-683 MINOR EQUIPMENT	.00	.00	2,500.00	2,500.00	.0
56-50-690 CAPITAL EXPENDITURES	82,932.00	82,932.00	.00 (	82,932.00)	.0
56-50-721 INSURANCE	6,142.98	6,142.98	12,344.00	6,201.02	49.8
56-50-724 DUES/SUBSCRIPTIONS	.00	.00	300.00	300.00	.0
56-50-727 ADVERTISING	.00	.00	500.00	500.00	.0
56-50-996 ADMIN OVERHEAD-IT SVCS	6,743.27	6,743.27	15,494.00	8,750.73	43.5
56-50-998 ADMINISTRATIVE OVERHEAD-GF	25,416.17	25,416.17	51,907.00	26,490.83	49.0
TOTAL TRANSIT SYSTEM EXPENDITURES	269,186.82	269,186.82	468,365.00	199,178.18	57.5
TOTAL FUND EXPENDITURES	269,186.82	269,186.82	468,365.00	199,178.18	57.5
NET REVENUE OVER EXPENDITURES	(198,360.37)	(198,360.37)	(45,021.00)	153,339.37	(440.6)

CITY OF BETHEL
REVENUES WITH COMPARISON TO BUDGET
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VEHICLES & EQUIP MAINTENANCE

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
CHARGES FOR SERVICES					
57-43-401 FROM GF-ADMIN	333.11	333.11	.00	(333.11)	.0
57-43-403 FROM GF-FINANCE	333.11	333.11	.00	(333.11)	.0
57-43-404 FROM GF-PLANNING	333.11	333.11	.00	(333.11)	.0
57-43-405 FROM GF-FIRE	6,220.72	6,220.72	.00	(6,220.72)	.0
57-43-406 FROM GF-POLICE	4,441.43	4,441.43	.00	(4,441.43)	.0
57-43-407 FROM GF-PW ADMIN	666.21	666.21	.00	(666.21)	.0
57-43-408 FROM GF-STREETS/ROADS	33,310.75	33,310.75	.00	(33,310.75)	.0
57-43-409 FROM GF-PROPERTY MAINT.	1,332.43	1,332.43	.00	(1,332.43)	.0
57-43-413 FROM GEN FUND-IT SVCS	333.11	333.11	.00	(333.11)	.0
57-43-451 FROM EF-HAULED WATER	68,842.21	68,842.21	.00	(68,842.21)	.0
57-43-452 FROM EF-HAULED SEWER	68,842.21	68,842.21	.00	(68,842.21)	.0
57-43-453 FROM EF-PIPED WATER	666.21	666.21	.00	(666.21)	.0
57-43-454 FROM GF-PIPED SEWER	666.21	666.21	.00	(666.21)	.0
57-43-455 FROM EF-BETHEL HGT WATER TRMT	666.21	666.21	.00	(666.21)	.0
57-43-456 FROM EF-CITY SUB WATER TRMT	666.21	666.21	.00	(666.21)	.0
57-43-460 FROM EF-HAULED REFUSE	16,655.35	16,655.35	.00	(16,655.35)	.0
57-43-461 FROM EF-LANDFILL OPERATIONS	16,655.35	16,655.35	.00	(16,655.35)	.0
57-43-470 FROM EF-PORT	666.21	666.21	.00	(666.21)	.0
57-43-481 FROM GENERAL FUND-IT SVCS	4,441.43	4,441.43	.00	(4,441.43)	.0
TOTAL CHARGES FOR SERVICES	226,071.58	226,071.58	.00	(226,071.58)	.0
TOTAL FUND REVENUE	226,071.58	226,071.58	.00	(226,071.58)	.0

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING DECEMBER 31, 2019

VEHICLES & EQUIP MAINTENANCE

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
VEHICLE & EQUIP MAINT					
57-50-501 SALARIES	124,783.69	124,783.69	350,947.00	226,163.31	35.6
57-50-502 OVERTIME	5,015.13	5,015.13	18,000.00	12,984.87	27.9
57-50-508 LEAVE CASHOUT	3,075.81	3,075.81	16,807.00	13,731.19	18.3
57-50-510 SOCIAL SECURITY EXPENSE	711.92	711.92	.00	(711.92)	.0
57-50-511 MEDICARE FICA	2,083.12	2,083.12	5,350.00	3,266.88	38.9
57-50-512 EMPLOYEE GROUP BENEFITS	60,494.84	60,494.84	147,059.00	86,564.16	41.1
57-50-515 UNEMPLOYMENT	618.03	618.03	4,332.00	3,713.97	14.3
57-50-516 WORKERS' COMPENSATION	5,297.94	5,297.94	11,941.00	6,643.06	44.4
57-50-518 PERS	26,212.64	26,212.64	81,168.00	54,955.36	32.3
57-50-519 UTILITY BENEFIT	6,180.34	6,180.34	27,816.00	21,635.66	22.2
57-50-545 TRAINING/TRAVEL	.00	.00	15,000.00	15,000.00	.0
57-50-561 SUPPLIES	5,668.54	5,668.54	20,000.00	14,331.46	28.3
57-50-563 WEARING APPAREL	2,770.57	2,770.57	3,000.00	229.43	92.4
57-50-600 TIRES & WHEELS	.00	.00	1,000.00	1,000.00	.0
57-50-601 VEHICLE MT. (PARTS & TOOLS)	1,294.75	1,294.75	6,000.00	4,705.25	21.6
57-50-602 GASOLINE / DIESEL / OIL	3,392.96	3,392.96	10,000.00	6,607.04	33.9
57-50-621 ELECTRICITY	8,403.44	8,403.44	12,500.00	4,096.56	67.2
57-50-623 HEATING FUEL	.00	.00	7,500.00	7,500.00	.0
57-50-626 WATER/SEWER/GARBAGE	1,573.23	1,573.23	.00	(1,573.23)	.0
57-50-627 STAFF CELLULAR PHONES	158.40	158.40	840.00	681.60	18.9
57-50-669 OTHER PURCHASED SERVICES	1,082.14	1,082.14	10,000.00	8,917.86	10.8
57-50-683 MINOR EQUIPMENT	4,044.99	4,044.99	30,775.00	26,730.01	13.1
57-50-721 INSURANCE	17,680.86	17,680.86	35,556.00	17,875.14	49.7
57-50-724 DUES/SUBSCRIPTIONS	.00	.00	10,000.00	10,000.00	.0
57-50-996 ADMIN OVERHEAD-IT SVCS	6,807.91	6,807.91	15,634.00	8,826.09	43.6
57-50-998 ADMINISTRATIVE OVERHEAD-GF	56,085.98	56,085.98	113,440.00	57,354.02	49.4
TOTAL VEHICLE & EQUIP MAINT	343,437.23	343,437.23	954,665.00	611,227.77	36.0
TOTAL FUND EXPENDITURES	343,437.23	343,437.23	954,665.00	611,227.77	36.0
NET REVENUE OVER EXPENDITURES	(117,365.65)	(117,365.65)	(954,665.00)	(837,299.35)	(12.3)

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING DECEMBER 31, 2019

RASMUSON GRANT

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>RASMUSON</u>					
60-50-669 OTHER PURCHASED SERVICES	(2,884.67)	(2,884.67)	.00	2,884.67	.0
TOTAL RASMUSON	(2,884.67)	(2,884.67)	.00	2,884.67	.0
TOTAL FUND EXPENDITURES	(2,884.67)	(2,884.67)	.00	2,884.67	.0
NET REVENUE OVER EXPENDITURES	2,884.67	2,884.67	.00	(2,884.67)	.0

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING DECEMBER 31, 2019

LAGOON UPGRADES DESIGN SERV

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
DEPARTMENT 53					
63-53-643 PLANNING/ENGINEERING FEES	545,358.09	545,358.09	.00	(545,358.09)	.0
TOTAL DEPARTMENT 53	545,358.09	545,358.09	.00	(545,358.09)	.0
DEPARTMENT 55					
63-55-646 CONTRACTOR'S FEES	25,350.00	25,350.00	.00	(25,350.00)	.0
TOTAL DEPARTMENT 55	25,350.00	25,350.00	.00	(25,350.00)	.0
DEPARTMENT 56					
63-56-643 PLANNING/ENGINEERING	13,500.00	13,500.00	.00	(13,500.00)	.0
TOTAL DEPARTMENT 56	13,500.00	13,500.00	.00	(13,500.00)	.0
TOTAL FUND EXPENDITURES	584,208.09	584,208.09	.00	(584,208.09)	.0
NET REVENUE OVER EXPENDITURES	(584,208.09)	(584,208.09)	.00	584,208.09	.0

CITY OF BETHEL
REVENUES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING DECEMBER 31, 2019

2016 HOMELAND SECURITY

	<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEARNED</u>	<u>PCNT</u>
71-42-411 2016 STATE HOMELAND SECURITY	61,661.00	61,661.00	.00	(61,661.00)	.0
TOTAL SOURCE 42	61,661.00	61,661.00	.00	(61,661.00)	.0
TOTAL FUND REVENUE	61,661.00	61,661.00	.00	(61,661.00)	.0

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING DECEMBER 31, 2019

2016 HOMELAND SECURITY

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
DEPARTMENT 52					
71-52-643 PLANNING/ENGINEERING	5,500.00	5,500.00	.00	(5,500.00)	.0
71-52-683 MINOR EQUIPMENT	49,011.00	49,011.00	.00	(49,011.00)	.0
TOTAL DEPARTMENT 52	54,511.00	54,511.00	.00	(54,511.00)	.0
DEPARTMENT 53					
71-53-545 CYBER SECURITY COURSE-TRAINING	3,205.92	3,205.92	.00	(3,205.92)	.0
TOTAL DEPARTMENT 53	3,205.92	3,205.92	.00	(3,205.92)	.0
TOTAL FUND EXPENDITURES	57,716.92	57,716.92	.00	(57,716.92)	.0
NET REVENUE OVER EXPENDITURES	3,944.08	3,944.08	.00	(3,944.08)	.0

CITY OF BETHEL
REVENUES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING DECEMBER 31, 2019

		FUND 83				
		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
83-42-411	GRANT REVENUE	3,000.00	3,000.00	.00	(3,000.00)	.0
	TOTAL SOURCE 42	3,000.00	3,000.00	.00	(3,000.00)	.0
	TOTAL FUND REVENUE	3,000.00	3,000.00	.00	(3,000.00)	.0

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING DECEMBER 31, 2019

		FUND 83				
		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>DEPARTMENT 51</u>						
83-51-561	SUPPLIES	2,614.20	2,614.20	.00	(2,614.20)	.0
	TOTAL DEPARTMENT 51	2,614.20	2,614.20	.00	(2,614.20)	.0
	TOTAL FUND EXPENDITURES	2,614.20	2,614.20	.00	(2,614.20)	.0
	NET REVENUE OVER EXPENDITURES	385.80	385.80	.00	(385.80)	.0

CITY OF BETHEL
REVENUES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING DECEMBER 31, 2019

BETHEL ENDOWMENT FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>TRANSFERS</u>					
90-46-990 INTERFUND TRANSFER OUT-GF70%	.00	.00	(10,500.00)	(10,500.00)	.0
TOTAL TRANSFERS	.00	.00	(10,500.00)	(10,500.00)	.0
<u>MISCELLANEOUS</u>					
90-49-487 INVESTMENT INCOME	.00	.00	15,000.00	15,000.00	.0
TOTAL MISCELLANEOUS	.00	.00	15,000.00	15,000.00	.0
TOTAL FUND REVENUE	.00	.00	4,500.00	4,500.00	.0
NET REVENUE OVER EXPENDITURES	.00	.00	4,500.00	4,500.00	.0



City of Bethel

P.O. Box 1388 • Bethel, Alaska 99559-1388

907-543-1386

Fax # 543-1388

Website: www.cityofbethel.org

To: Bill Howell

From: Christine Blake, Finance Director

Subject: January 2020 Manager's Report

Date: February 1, 2020

FY21 Budget

We are about to get started on FY21 Budget and per our discussion yesterday, we will be providing departments with instructions, the budget calendar, updated financials, and EXCEL worksheets for their entries. This will be another really busy time for Finance as we answer questions and provide information to department heads.

Office Hours

Our new hours of 8-4 have been very helpful and it has been a real morale booster for staff. We are now able to have group discussions about training and processes, customer issues and staff ideas/concerns, as well as time for general catch up. (We've received only one complaint so far because we haven't put it on the radio). Thank you for supporting us on this!

FY20 Budget Modification

We will need to so a Budget Modification pretty soon due to significant overtime in Public Works. They have been operating with unfilled positions and along with the frigid temperatures, they've been working long shifts. As you know, when a line item is over by \$5k, the City Manager must notify Council and submit a modification. As of 1/24 it was \$2500 over. We can probably take the money from unused personnel.

Utility Billing

As mentioned in last month's report, we are having good results with having Caselle do our Utility billing we are continuing to work with Caselle on a contract for ongoing assistance. I sent them my idea for a draft and am working on a meeting with them to discuss. (Braedon was sick last week, so it didn't happen.)

RUBA

Asst Finance Director attended a RUBA personnel training last week in Anchorage. There will be a RUBA Financial Reporting training in March that I will attend.

Business Tax

We are still working on renewing 111 business licenses for 2020 and trying to keep up with returns.

I met with the manager at Wells Fargo and he did **not** approve the idea of separate deposits for the marijuana use tax. Instead we will work out appointed times for receiving their payments, perhaps during our 4-5 hour when we are "closed".

FY19 Audit

The first report draft has been reviewed and we are on still track to meet the March 31st deadline.



CITY OF BETHEL
Fire Department

Celebrating 50 Years of Service

Daron Solesbee, Acting Fire Chief

P.O. Box 1388, Bethel, Alaska 99559

Phone: (907)-543-2131

Fax: (907)-543-2702

dsolesbee@cityofbethel.net

DATE: January 31, 2020
TO: Bill Howell, Acting City Manager
FROM: Daron Solesbee, Acting Fire Chief
SUBJECT: Management Report, January 2020

**Daron R.
Solesbee**

Digitally signed by Daron R. Solesbee
DN: cn=Daron R. Solesbee, o=City of
Bethel, ou=Fire Department,
email=dsolesbee@cityofbethel.net,
c=US
Date: 2020.01.31 14:48:05 -09'00'

Current Events

- The BVESA New Year's Eve Fireworks Show was postponed until Thursday, January 2, 2020 due to high winds.
- Medic-5 was received by Alaska Marine Lines in Seattle and is now at the Braun Northwest, Inc. factory for a remount. The pre-build conference occurred on Monday, January 6, 2020 in Chehalis, WA with Capt. Solesbee and Chief Howell. YKHC released the lien on M-5's title in order for Braun to dispose of the 2003 Ford chassis. Currently, the ambulance has been fully disassembled and is being refurbished. It will take approximately 90 days to complete this project.
- Braun Northwest has received the Stryker Power LOAD. They are awaiting the delivery of the Stryker Power PRO XT powered stretcher soon.
- Salzbrun Drilling and Welding Services installed two pilings in the fire station front yard. One piling will be used for the relocation of the flagpole and the other for the installation of a new basketball goal. The flagpole was taken down and will be placed on the piling soon.
- The Bethel Fire and Police Departments have created the Bethel Arson Investigation Task Force. This joint investigation platform will allow for better processes and more efficient fire investigations. Additionally, the task force has obtained approval to allow for the use of the BATFE's Bombing Arson Tracking System (BATS) program. This system gives the task force a more efficient case management and tracking platform. BPD Investigators are in the process of obtaining their State of Alaska Fire Investigator Technician (AK-FIT) certifications by completing training modules on CFITrainer.net. Additionally, they will attend

the 2020 AAFAI Fire Investigator Training Conference in April in Fairbanks. While there, they will have the opportunity to take the State of Alaska Certified Fire Investigator (AKCFI) exams.

Community Planning/Preparedness

- The Department is assisting administration with the cleanup and disposal of a release of Muriatic Acid inside a storage container at the pool. The storage container was secured by BFD personnel with a Knox padlock until City personnel can perform clean-up operations under the oversight of a qualified contractor. Unfortunately, EMI-Alaska was unable to meet our requested scope of work. This project is on hold until Spring 2020.
- Bethel Fire Department has been selected as a test site for the new Medicaid Supplemental Emergency Medical Transport (SEMT) program. Being part of this pilot will allow Bethel to shape the program to meet Bethel's needs. SEMT legislation (HB 176) was signed into law in June of last year. This law allows municipal ambulance services to receive reimbursement of 50% or more of the uncompensated cost (UCC) of providing ambulance services. City personnel are required to complete cost report spreadsheets based on FY18 and FY19 budget figures. The department has entered into a contract with AP Triton to provide this service to the City of Bethel for a fee of \$5,000.00 + 3% of annual earnings.

Training

- On 01/07/20 at 7:00 p.m. an EMT Meeting was held at the fire station. Responders reviewed and practiced basic and advanced airway management procedures.
- On 01/09/20 at 7:00 p.m. a Fire Meeting was held at the fire station. Responders received training on rope rescue equipment and techniques.
- On 01/21/20 at 7:00 p.m. an EMT Meeting was held at the fire station. Responders reviewed and practiced EMT-1 skills for the upcoming State of Alaska exams.
- On 01/23/20 at 7:00 p.m. a Fire Meeting was cancelled.
- On 01/25/20 at 6:00 p.m., the Bethel Volunteer Emergency Services Association members held Board Member elections, received Influenza vaccinations, and had a potluck.
- The 2019 EMT-1 Class started on 11/04/19. All five EMT Recruits have completed the course. The State of Alaska Cognitive and Psychomotor exams will take place on January 31 and February 1, 2020.

Responses

- Between 01/01/2020 and 01/31/2020, the Bethel Fire Department responded to 62 EMS and 19 Fire incidents. During 2019, the monthly average for EMS responses was 127.
- On 01/01/20 at 1:18 a.m., firefighters responded to Akakeek Street for the report of a chimney fire. Upon arrival, firefighters observed no smoke or fire. The fire was put out prior to arrival by the homeowner. The fire's cause was due to the buildup of flammable materials in the pipes, which were not swept.
- On 01/07/20 at 11:00 a.m. medics responded to the airport for the report of a person experiencing heart problems. The patient was assessed and transported to the hospital.
- On 01/10/20 at 5:10 a.m., medics responded to Third Avenue for the report of a person inhaling propane. The patient was assessed and transported to the hospital.
- On 01/17/20 at 9:48 p.m. firefighters responded to Main Street for the report of a trailer on fire. Upon arrival, firefighters observed a trailer home on fire. Firefighters deployed hose lines and extinguished the fire. The cause of the fire was unintentional.
- On 01/20/20 at 4:32 p.m., medics responded to Kilbuck Street for the report of a person with a burn injury to their hand. The patient was assessed, but refused transport to the hospital.
- On 1-20-20 at 5:18 p.m., firefighters responded to Mission Drive for the report of a vehicle fire. Upon arrival, firefighters observed smoke and flames emitting from the vehicle. Firefighters deployed a hose line and extinguished the fire.

Budget/Financial

- The department is operating within budget.

Grants

- The Department was awarded \$5,141.00 from the Department of Homeland Security for a new Thermal Imaging Camera (TIC). Three quotes have obtained and a purchase will be made once DHS approves it. This TIC will be installed on the new ladder truck, Truck-1.
- The Department was awarded funding through the Volunteer Fire Assistance program for \$7,470, for three sets of firefighting turnouts. Due to Federal budget

cuts to the VFA program, this award was cut in half. Only one set of structural firefighter turnout gear will be purchased with these funds.

- The Department applied for and passed the first round of approval for the Phase 18 Code Blue Grant for \$45,000 for the remount of Medic-5 to a new chassis. Funds have been awarded and will be reimbursed once expenditures are made.
- The Department was awarded \$7,500 in Code Blue grant funding for a new power stretcher for Medic-6. The YKHC EMS Department administers this grant and BVESA has committed matching funds. The stretcher is in service in the new ambulance. Invoices were submitted to BVESA and the grant will be closed out soon.

Staffing/Recruitment

- The Department hired Ed Hobbick as a Firefighter/EMT. Currently, all paid Firefighter/EMT positions are full. We welcome him to our department.
- No employee performance evaluations are due.

Vehicles & Equipment

- We have received the parts for the Class-A Foam system for Engine-4. Staff determined that a 1" valve was required, upon finding the ¾" valve shipped was too small for the current foam system plumbing.
- Pump and aerial testing was performed by a technician from Underwriter's Laboratories. Engine-3 and Engine-4 failed their vacuum tests. Staff will adjust and/or replace packing material in E-3 and E-4's pump packing glands and repeat the vacuum test. Truck-1 passed its pump test, but failed the aerial test. See attached reports. Hughes Fire Equipment has sent instructions on how to perform the repairs. V&E has been advised and has agreed to perform the repairs or provide shop space if it is determined an outside technician is required.

FIRE DEPARTMENT VEHICLE STATUS			
Vehicle	Type	Year	Status
Medic 4	Ambulance	1999	<i>(Backup ambulance)</i> In service, Airbags repaired.
Medic 5	Ambulance	2003	In Seattle, WA being refurbished and remounted onto a new 2019 Dodge Ram 4500, gas chassis at Braun Northwest, Inc.
Medic 6	Ambulance	2017	<i>(Frontline Ambulance)</i> In service. Slow leak in rear Liquid Spring suspension. Back-Up camera is not functioning. Rear heat in patient compartment is intermittent. Staff is requesting a technician from Braun Northwest to troubleshoot and repair these issues.
Engine 4	Pumper	2013	<i>(Frontline pumper)</i> In service, Seat belt sensor silenced but still needing repair by V&E.
Engine 3	Pumper	1986	<i>Being outfitted as a tender and water supply unit. 3000 feet of LDH (future).</i> (Poor overall condition needs replacement) Generator was remounted.
Truck 1	Ladder Truck	2017	Outfitting, in service. See 2019 UL Pump and Aerial reports. DEF sensor malfunction (parts ordered by V&E)
Com 1	Pickup	2014	In service
Com 2	Pickup	2004	In service.

MEMORANDUM

DATE: February 4, 2020

TO: William F. Howell, III, Acting City Manager

FROM: John Sargent, Grant Manager

SUBJECT: Grant Manager's Report – February 4, 2020 Bethel City Council Meeting



Grant Applications

I prepared and submitted the State Homeland Security Grant application to request funds for the following three equipment projects and two planning projects:

<u>Priority</u>	<u>Description</u>	<u>Amount</u>
1	Police body cameras and in-car camera system	\$159,046
2	Fire Dept. rescue extrication tools	\$32,904
3	Crime scene laser scanner	\$60,705
4	Bethel Emergency Operations Plan Update	\$35,000
5	Cyber Infrastructure Survey Tool	\$30,000

Grant Management

The Avenues Project

The City of Bethel and DOWL signed the EJCDC contract for all work associated with the Avenues piped water and sewer project. The EJCDC contract is the template contract required by USDA for USDA-funded projects.

The City is working to complete many of the conditions required by USDA as it spends down the \$8,250,000 interim loan from First National Bank. The pre-construction work, easements, legal work, and design must be completed before the City goes out to bid to hire a contractor to perform the construction work. The timeline is two years to complete DOWL engineer work and one construction season to install the system.

School Security Features

The City completed the first financial report and submitted it to the Bureau of Justice. No expenditures were reported. The City is in the process of drafting the MOU that will describe how the City and LKSD will fulfill the grant requirements and complete the project. The MOU will be presented to City Council for approval.

COPS Grant

The City is considering partnering with LKSD again to pursue a COPS grant from the Office of Community Oriented Policing Services in the amount of \$125,000 to fund the salary and benefits of a police officer who would serve on school grounds as a School Resource Officer. The school district strongly favors the use of an SRO at the high school and is committed to funding all the expenses related thereto.

Purchasing Agent Duties

Auditor

I am preparing a Request for Bids for the City to hire auditors for the next five years.

IT Services

I am reviewing the RFP for IT services that will be issued shortly. The contract with Arctic IT expires June 30, 2020.

AP Triton

Final contract between the City and AP Triton is signed. Fire Chief Solesby is managing the contract on behalf of the City.

Administrative Duties

I continue to serve as Recorder and Ex-Officio for the Community Action Grant Technical Review Board. I prepare agendas, packets, minutes, status report on all CAG awards given out, update the amount of money available for distribution, and set up for the meetings. New grant applications are being received during the month of February 2020.

I am in the process of reviewing drafts of the Long Range Transportation Plan and the Rate Study for Blue Sky Subdivision.



City of Bethel Grant Summary Fiscal Year 2020

Preparing

Sponsor	Name	Products/Services	City Depts. (Partners)	Date	\$ Grant \$ City Match
Rasmuson Foundation	Tier 1 Grant	Feasibility Study to construct a gym to YK Fitness Center	Public Works	July 2020	\$25,000 0
Bethel Community Services Foundation	Community Grant	Feasibility Study to construct a gym to YK Fitness Center	Public Works	July 2020	\$15,000 0
United States Dept. of Ag.-Rural Development	Water and wastewater grant/loan program	Piped water and sewer system in The Avenues subdivision	Public Works	Target 1/31/19	\$13,321,000 \$306,000

Submitted in Fiscal Year 2020					Most recent first
Sponsor	Name	Products/Services	City Depts.	Date	\$ Grant \$ Match
AK Div. of Homeland Sec. & Emergency Mgmt.	State Homeland Security Program	Police body-worn & in-car camera system; extrication tools; laser scanner; Emerg. Op. Plan, Cyber Sec. Plan	Police, Fire, IT	1/30/20	\$317,655 0
AK Dept. of Transportation	Statewide Transportation Improvement Project (STIP) Nomination 2020-2023	Akakeek, Ptarmigan, Delapp Streets Heavy Use Road Improvement Project	Public Works	9/15/19	\$3,034,424 \$494,886
Village Safe Water Pgm, Dept of Env. Conservation	Sewer Lagoon Improvements Grant	New lagoon pump & new skiff with trailer	Public Works	8/13/19	\$155,238 0
Approved in Fiscal Year 2020					Most recent first
Sponsor	Name	Products/Services	City Depts.	Date	\$ Grant \$ Match
AK Dept. of Transp., Transit Division	Community Transportation Grant	Public transit system operations	Public Works	12/25/19	\$316,832
U.S. Department of Justice, COPS Office	School Violence Prevention Program	Alert button mobile phone Ap, exit door bar alarms, card reader door entry system, controlled front entrance.	Admin.	11/12/19	\$500,000 \$166,667 LKSD
AK Dept. of Env. Conservation, Village Safe Water Program	Water and Wastewater Program	Design, build, and install two electric panels for City Hall and City Shop and complete current rehab. of Main Lift Station.	Public Works	8/30/19	\$279,827
Alaska Dept. of Health and Social Services	Community Service Patrol Program	Community Service Patrol Program	Public Works	7/1/19	\$323,081 \$32,308 in-kind

AK Dept. of Env. Conservation, Village Safe Water Program	Infrastructure Protection Funding	Replace heat trace and/or electric panels on sewer line from Airport to FAA.	Public Works	7/19/19	\$137,700 \$22,500 in-kind
Alaska Division of Homeland Security and Emerg. Mgmt.	State Homeland Security Program Grant	Thermal imager & fencing around tank at water treatment plant	Fire	8/19	\$49,141 0
Total					\$1,606,581

1 February 2020



CITY OF BETHEL

Post Office Box 1388
Bethel, Alaska 99559
Phone: 907-543-2047

TO: City Manager
FROM: Human Resources
SUBJECT: January 2020 Managers Report

DATE: 1 February 2020

Position	Number of Vacancies	Number of New Applications	Number Hired During Period	Number of Vacancies Remaining	Applicants in Review
City Manager	1	0	0	1	0
City Attorney	1	0	0	1	0
Police Chief	1	0	0	1	0
Driver Hauled	6	0	0	6	3
Driver-Landfill	1	0	0	1	0
Util Maint Wkr	1	0	0	1	0
Water Operator	1	0	0	1	0
Mech-II	1	0	0	1	0
TOTALS	13	0	0	13	3

Applications and Hiring:

****One candidate for Chief of Police was not selected due to poor performance by local selection panel****

HR received a total of 2 **Applications** in January

From those 2 Applicants:

1 applicant hired as an Accounting Clerk (Front Desk).

1 Applicant was hired as a Fire Fighter/EMT.

3 applicants are currently in training pipeline for CDL certification.

We currently have 8 job positions with a total of 13 openings, with 0 applications under review.

BEACON Programs:

No Beacon test were conducted

Reports of Injury:

There were no reports of injury.

Administrative Actions:

Multiple routine PAR actions were executed.

Multiple yearly performance evaluations were submitted and processed.

Employee related announcements:

None

Training, Conferences and Seminars:

None

James P. Harris
Human Resources Manager

1 February 2020

“Deep Sea and Transportation Center of the Kuskokwim”

Memorandum

Date: February 1, 2020

To: Bill Howell, Acting City Manager

From: Bo Foley, IT Director

Subject: IT Director's Report



January 2020 Current Events

- **Vacation Ends:**

I returned to the office on January 13th. I was pleased to learn that Arctic IT had been able to handle most if not all the tickets that were sent their way and that they had a successful onsite visit during my absence. As this was the longest vacation I had ever taken since joining the City of Bethel, this did well for my confidence in them as a company to continue helping me keep the City's technology running smoothly when I am unavailable.

- **Preparations for Hardware Rotation:**

Unfortunately, during my vacation I sustained a herniated disc in my back and so being too strenuous on moving equipment about was out of the picture. By the doctor's order, I have to be careful as to not sabotage my road to recovery. I have been taking the necessary steps to start prepping the hardware for deployment and hope to have Arctic IT join me onsite once again to assist in swapping out all the hardware in the very near future.

- **Preparations for RFPs/RFBs:**

I learned that two contracts my department is responsible for are reaching maturity this year. As such, I have begun the process for going out for bid/proposal as to have new contracts, with either the existing companies or new ones, finalized and approved in time for FY21. One of the services is for the City's postage machine services, which we currently lease through Pitney Bowes. The other service is for the City's managed IT services with Arctic IT that helps me manage the entirety of the City's network.

- **Business-As-Usual:**

Beyond the above-mentioned items, the part of the month that I was here has been spent fixing or helping with run-of-the-mill trouble tickets such as email issues, printing/scanning, cellphone replacement, missing network drives, login problems, etc. Mostly catching up on anything that was still lingering from my time away.

Future Plans

- **Budget Preparation:**

With FY21 budget prep on the horizon, I have begun taking stock in what all is still needed in my department as far as equipment purchases needed for the upcoming year. So far, I am exploring options on replacing our obsolete and out-of-warranty phone system.

To: Bill Howell, Acting City Manager

From: Ted Meyer, Planner

Subject: January Manager's Report

Date: February 3, 2020

SUBDIVISIONS

Blue Sky Subdivision

Final Subdivision Agreement documents are being reviewed by DOWL. The next step is signing the subdivision agreement by both parties.

ONC Ciullkulek Subdivision

Nothing to report this month.

Tanqik Subdivision

Consultants restarted working on the subdivision agreement checklist in January. Their goal is to begin road construction this summer.

ZONING

Staff is gathering data for two reports to be presented to the Planning Commission for zoning the new Blue Sky Subdivision (to be presented in March), and developing a new residential zoning designation for the ASHA housing subdivision area (allowing smaller lot sizes than 9,000 square feet), to be presented in April.

SITE PLAN PERMITS

No Site Plan Permit applications were received during the month of January.

CODE ENFORCEMENT

Staff continues to work with the attorney on multiple code enforcement issues.

CONDITIONAL USE PERMIT

The Planning Commission approved the Conditional Use Permit for the Kusko Kush retail marijuana store on January 9.

PERMIT APPLICATIONS

Staff is currently updating all forms and applications and also making them fillable for online users.

CITY OF BETHEL POLICE DEPARTMENT



January 2020 Monthly Report

Personnel:

Both of our Lateral recruits that were on Field Training have successfully completed their Field Training and are out on their own. We currently have two lateral officers at the Department of Public Safety Academy in Sitka, Alaska, attending the recertification academy. The recertification academy is a two week academy designed for out of state or in state applicants that have been out of law enforcement for a couple of years to learn Alaska law. Our brand new officer who graduated from the Department of Public Safety Academy in Sitka, AK just finished up his Field Training as well, and is doing a great job staying proactive. Our new investigators are in the process of getting some specialized training and completing their field training. Our last patrol position is in the process of being filled. Our applicant is on the last stage of the testing process.

All administrative, CSO, CSP, and dispatch positions continue to be fully staffed.

Bethel Police Department along with the grants manager and LKSD have been working on obtaining a grant funded police officer position that will be assigned to the school.

Operations:

There were approximately 890 calls for service the month of January, a decrease of approximately 496 calls for service from December and down approximately 459 calls for service from the same period in 2019. The number of calls requiring investigative reports was at 77, down 66 from December and down 21 from 2019. There were 110 intoxicated pedestrian calls compared to 282 for the same period last year. The number of domestic violence arrests was 26 this month compared to 38 for the same

period in 2019 and 44 in December. There were 4 DUI arrests compared to 3 for the same period last year and 3 arrests in December. There was 2 death investigations in January, compared to 2 for the same period last year.

With the extreme cold temperatures we have had some issues with our building this month as well as the dog pound. Building maintenance has been working around the clock to make sure we stay operational.

With the notable decline in calls for service along with having a full crew, Bethel Police Department will be out doing a lot more community and proactive policing.

Animal Control:

There were 55 animal control calls for service for the month with no reported dog bites. Our CSOs have been working hard to make sure the loose dogs are picked up and not left out in the extremely cold temperatures.

PORT OF BETHEL

Post Office Box 1388
Bethel, Alaska 99559
Voice: 907-543-2310
Fax: 907-543-2311



TO: Bill Howell, Acting City Manager
FROM: Allen Wold, Port Director
SUBJECT: January 2020 Managers Report

- **Small Boat Harbor**
 - Ordered screw jacks to level approaches for floats
 - Put warning signs on 38 vehicles in harbor parking lot, 3 are remaining
- **City Dock/Beach 1/Petro Port**
 - Customers in and out of the Dock & one crew working.
 - Maintaining access for use of Dock, Beach 1, and Petro Yard.
 - Cleaned up Petro Port yard and building
 - Fueled up all heaters in Petro Port and Slough shop to keep heavy equipment warm
- **Port Office**
 - Property Maintenance checking on building daily.
 - Ordered office furniture.
- **Admin**
 - Monthly Storage billing for customers.
 - Training City Dock Attendant in heavy equipment and preparing him for his C.D.L.
 - Port Director back from vacation on Jan 13, 2020. E. Flores was acting.
 - Started O.J.T to get someone their C.D.L.
 - Talked with ONC to about putting in a road this summer.
- **Seawall**
 - Consistent clean up.
 - City Dock Attendant checking on lower access every morning in the wintertime
 - Fixed Cable Fencing.
 - Cleared all access onto the river with loader.
- **Misc.**
 - Inventory of tools, cleaning supplies, etc. in office and shops.
 - Organized Slough shop, tool connex, and Petro Port.
 - Made sure light plants were 100% before we donated light plants to the K300.
 - Looking into an emergency generator for the Port Building to be prepared for the worst.



William Arnold, Public Works Director
1155 Ridgecrest Drive
PO Box 1388 Bethel, AK 99559
P: (907) 543-3110
F: (907) 543-2046
warnold@cityofbethel.net

MEMORANDUM

DATE: 01.31.2020
TO: Bill Howell, Interim City Manager
FROM: Bill Arnold, Public Works Director
SUBJECT: Manager's Report – Public Works Department

Programs/Divisions

Hauled Utilities:

This team is working at absolute maximum capacity. The crew is exhausted but continue to fight through sickness and extreme cold. All trucks are well taken care of by V&E. Bill Arnold and Finance have informed me that they are actively searching for an assistant in my department which will greatly increase organization and output in this office. This department desperately needs more CDL drivers. In my position, I am doing my best to drive when necessary, and to keep up with all emails, phone calls, routes, billing, tank inspections, customer relations which includes taking the On Call phone. We have 1 driver in training with Al but he is new and we don't know how that will work out until we actually get him on the road working with us. I have about 3 drivers that I worry will not be here for much longer, and a fourth that has expressed desire to transfer into another department. I cannot stress enough that we need to find a solution to our driver shortage. Just look at the time cards for each person in this department, you will see that there is not much more output that you can ask of them.

Utility Maintenance: 21 alarms on residential lift stations were responded to. Multiple issues with grinder pumps, heat trace, and float systems.

- Monthly meter reading and service connections were completed
- Clean up and organization of shops and vehicles.
- 21 residential lift station repairs
- Line flushing and leveling activities on low-flow and plugged sewer lines. Non-compliance reports were filled out per DEC requirements.
- Vango troubleshoot and repair heat-trace on several residences and commercial properties.
- Daily safety meetings.
- Replaced multiple residential glycol and water circulating pumps.
- All 3 Utility Maint. Trucks are having issues that require repairs. Several of these are major safety issues. Continue to work with V&E to repair them, but some issues are arising due to 2 of the vehicles are more than 10 years old.
- Multiple sewer line freeze-ups in housing.
- Teen Center lift station freeze-up. Work with building maintenance to remedy.
- City hall lift station plugging up due to flushing of wipes.

- YK Pool lift station freeze-up. Work with building maintenance to remedy
- Police Department lift station plugged up and discharge line freeze-up. Work with building maintenance to remedy.

Property Maintenance:

This report covers last month (Dec 2019) and this month's (Jan 2020). Unfortunately, during the last reporting period our department was overrun with weather related building problems. This prevented a normal monthly report.

- PW Building
 - Fire sprinkling system NOT in operation but, new Simplex/Johnson Controls fire alarm and monitoring system installed.
 - South Bay entrance closed. NO USE. Plans for corrective measures or replace in work.
 - New boiler System lost all pressure and wet into lockout. Troubleshoot system and scoured building for glycol leaks. None found. Make up tank system was drained entirely. Re-pressurized system with approximately 70 gallons of glycol.
 - Building has signs of significant shifting. Doors closure and latching problems in multiple locations.
- City Hall
 - Repaired broken door latching mechanism to side entry courthouse side.
 - Building found cold several mornings in a row during extreme cold spell weather. Boiler found in lockout several times for unknown reason. Troubleshoot and found CAD cell sensor needed cleaned then shortly after replaced.
 - Found fuel tank on courthouse side of building empty during building rounds. Called Delta Western to fill. It was scheduled for later that day anyhow, but made a priority.
 - Power outage occurred twice, both times backup generator failed to start although it attempted multiple times before running battery below voltage warning level. VNE department to troubleshoot and conduct load testing. (This generator powers Fire Department, City Hall and Courthouse)
 - 2019 Summer projects left to complete Summer of 2020
 - Parking line permanent paint
 - Handicap area designation and paint
 - Loading/unloading designation and paint
 - Guard railing
 - Relevel front and rear entrance
- Court House
 - **Dry Sprinkler System:**
 - Dry system is in NORMAL operation minus ONE isolated sprinkler head located on the outside of the building to the left of the front main entrance.
 - The dry system has a small leak in the system piping just above court room 4. Leak is temporarily fixed and holding. Static air pressure is remaining constant with additional help from the fire system air compressor. Pressures checked daily.

- Power outage caused the Elevator system to fail. Troubleshoot and found failed relays. Repaired then reset circuits. System operated normally.
- Multiple work order for cold spaces, troubleshoot and repaired
- Several work orders for door closure and latching problems. Troubleshoot repaired.
- Multiple areas of the building showing signs of significant shifting of piling foundation.
- Boiler was found in lockout early one morning. Troubleshoot and repaired. Heating returned to building.
- BAS computer screen in boiler mechanical room failed. Working with IT department to replace.
- Port Office Building
 - Standard daily rounding with nothing significant to note.
- Port Dock Warehouse Building
 - Standard daily rounding with nothing significant to note.
- Old “Bus Barn” Warehouse Building
 - The foundation is failing
 - Man door is no longer accessible as the floor and door jam are being severely affected by the foundation movement.
- Log Cabin
 - Building is in NON USE status.
 - Water disconnected.
 - Fuel tank now empty (Boiler used remaining fuel) and is not on refill schedule with Delta Western.
 - Boiler has been de-energized.
 - Non-essential circuits in building have been turned off.
 - Graffiti and vandalism are a continuing constant problem.
 - Foundation has settled enough that the entrance closest to the ONC multipurpose building is jammed itself and will not operate.
- YKFC - Pool
 - “The Pool” ... Where to begin? (The short and sweet I suppose)
 - Building was reported as feeling chilly and standing water was on all floor drains.
 - Thorough investigation of the reported issue resulted in other discovered problems. All related to the constant extreme cold and relentless wind.
 - Building Automated System/Programming working incorrectly
 - Failed valve actuators and sensors discovered (BAS related)
 - Sewer Lift station Freeze up
 - Arctic pipe leading to lift station freeze up
 - Failed circuit on arctic pipe and lift station heat trace
 - Unheated interstitial space with domestic water and sewer connections. (Which later froze and burst due to temperatures)
 - Large external air penetration issues as a result of poor installation of

- materials during construction of the building.
 - Thorough inspection of building has found a LARGE quantity of construction/installation related errors.
 - Several freeze up and bursts of sprinkler system piping above drop ceiling
 - Rented Frost Fighter is only source of heat to the unheated interstitial space and is currently preventing additional freeze ups and breaks of domestic water/sewer in that location.
 - Building is being ran in a HANDS ON approach with several of the BAS features and programming failed or not operating correctly.
 -
 - Both Boilers in good working condition. Minor adjustments being made now to have similar cycles per day on each. COB maintenance checks on these boilers multiple times daily now as part of our normal rounds.
 - Reports of roofing materials flapping freely in the wind. Area inspected. This is part of the warranty issues that need to be handled by administration level from original installer.
 - Roof leaking during rain and wind. This is a recurring issue and needs to be address by city leadership and the original installers/constructors. Stacey Reardon has videos and photos to show the problem. Bill Arnold has been notified, PnR committee has been informed. IT IS NOT CONDENSATION DRIPPING FROM THE CEILING. The locations of the leaks are consistent dependent on wind direction, speed and rain level. Multiple reports of this issue during this month.
 - Changed Air handler filters. (Every other month) Ordered new set for next replacement plus one set for on hand inventory.
 - Troubleshooting low temperatures for in floor heated areas. Suspect a failing control valve. Building automated system manages these devices and monitors set points vs actual temps to control. With the BAS being out of contract, there is no one to assist in unlocking sections of BAS to make adjustments within the BAS. Pool manager expressed this may be an issue.
 - Power outage Generator switched on, transferred the electrical load and operated the building as required. No issues.
- Police Department.
 - PD employee accidentally pressed the Emergency Shut off switch for the boiler located in the shop/garage area. This caused the entire shop space to eventually freeze. Multiple water and sewer lines broke. Trouble shot, repaired. Additional problems found, repairs still in progress.
 - Residual water from the fuel tank froze inside fuel supply line and filters causing the boiler to fail restart and be nonoperational. Troubleshot, repaired and returned boiler to service. This took several days.
 - Lift station line that connects PD to city sewer lines is frozen. Lift station is on twice daily evacuation service from Hauled services.
 - Power Outage: PD backup generator operated correctly curing power outage.
- Fire Department

- Boiler #1 non-operational, failed Hydrostat and low water cut off relay. Troubleshoot, repaired and placed back in operation.
 - Flashing where boiler exhaust passes through ceiling to outside roof inside the hose tower reported.
- Bethel Heights Water plant
 - Standard daily rounding with nothing significant to note.
- City Sub Water Plant
 - Power Outage: Generator failed to operate. VNE troubleshooting
 -
 - Pressure vessel showed signs of failing (water logged) added air pressure to vessel and it began working as intended. Possible issue is inaccurate air pressure gauge.
- Dog Pound building
 - Power outage: Boiler failed to return to operation. Next morning building rounds resulted in finding building completely froze up. More than 20 water lines have burst or broken. Plans for repairs are in the works.
- Teen Center
 - Boilers have failed multiple times this winter. Troubleshoot, repaired and returned to service.
 - Multiple freeze ups and sewer issues due to cold weather.
 - Lift station nonoperational. Hauled services providing daily evacuations
 - Heat trace failures.
- Senior Center
 - All three boilers in good working order. Weekly rounds of the building in place.
- Airport Lift Station
 - Standard daily rounding with nothing significant to note.

Parks and Recreation:

- Parks and Rec in General
 - Projects to be considered for next spring/summer
 - All play parks
 - General maintenance and grounds upkeep
 - Trash can repair/replacement
 - Ground cover/chips upkeep has been halted for winter also out of chips.
 - Equipment repair and maintenance
 - Pinky's Park
 - Potential Softball field refurbish/re-sod/re-seed in discussion
 - Potential dugout repairs, repaint
 - Bleacher maintenance

- Soccer Sports Field
 - Additional Hydro Seed and ground aerate
 - Bike Rack install
 - Build and place information bulletin stand at location
 - Nets install to goal posts.
 - Funding for permanent fencing. Quotations received for two options. Shipping costs equal or greater to the materials cost.
- Airport Cemetery (on Hold status)
 - additional fencing
 - Potential options for hydro seeding
- Boardwalks
 - Boardwalk lighting project materials order
 - General maintenance and upkeep
 - Vegetation trim back
 - Way finding signage options
 - Leveling boardwalk
 - Board replacement as needed
 - Trash can replacement as needed
 - Benches and sitting areas

Vehicles and Equipment:

Fixed lots of stuff. MCO came in for 752. Assisted in the demolition of old laundromat.

Transit System:

The month of January has been a quite month. In January we had 2,817 riders; 138 were paid elders, 103 paid youth, and 892 paid adults and 1684 that had monthly and day passes. Of the 2817, 361 were classified as ADA passengers. We have ADA passengers who are deaf, blind, physically handi-capped, and mentally handi-capped. Some require the drivers to get out and help in and out of the bus.

ONC has purchased 54 senior and 13 adult passes for the month of February. TWC just purchased 100 adult day passes and OCS has purchased one adult pass. It all adds up for more revenue...Our ridership is averaging 110-140 per day.

The City Shop has been very helpful in keeping the bus running. We have had several flat tires that needed repair and several oil and filter changes. With the studded tires on the buses, we were able to continue service when the roads were extremely icy and school buses were cancelled.

The full time driver was off for three weeks and I drove the bus from 6:30am to 2:30pm. The part time driver drove from 2:30 to 6:30pm. Therefore, the bus schedule was not interrupted. We have submitted Budget Summary Invoices, July through November, to DOT and they have accept all of them.

Landfill / Recycle Center:

We received the landfill inspection report from last fall with a score of 90.6%, a 4.2% increase compared to the fall 2018 inspection and a 17.7% increase compared to spring 2018 inspection. We are back on the right road to steadily improving our standing with the DEC.

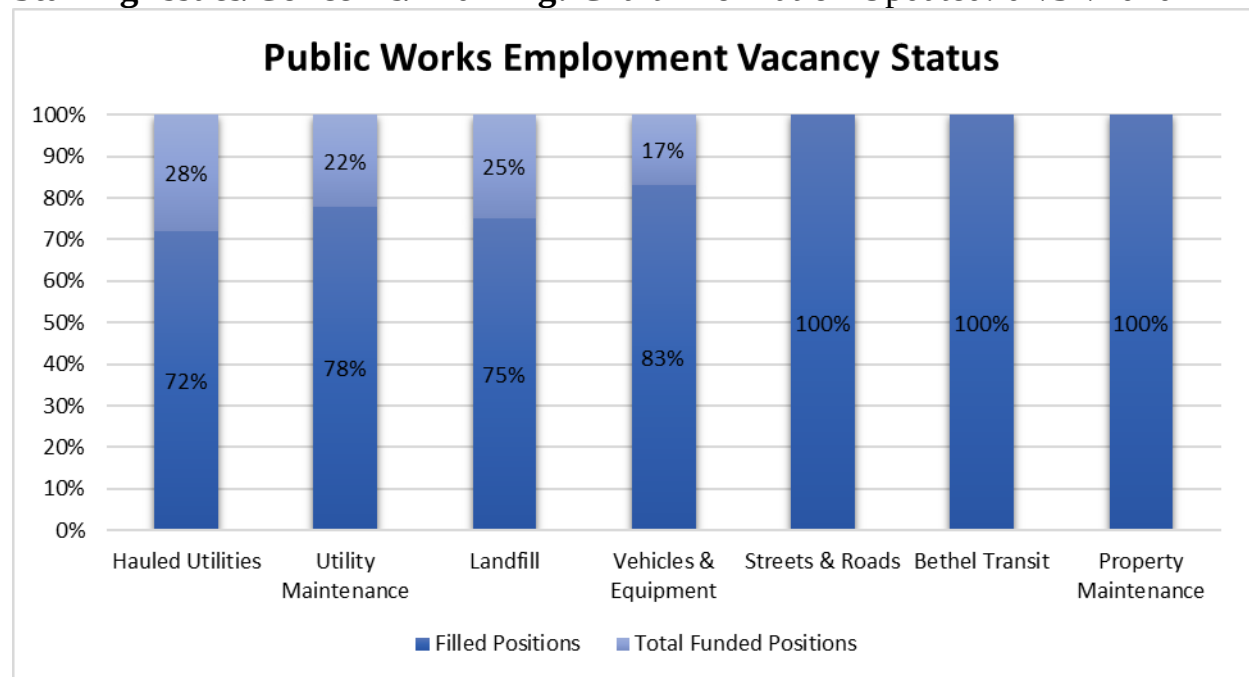
At present, we are building a base to complete our upper new road completely around the landfill. This will enable us to fill in all the low areas and start from the center and move out ward improving the lack of standing water because it will be able to be ditched to a holding cell at the edge of the property.

Water Plant Operations:

- Bethel Heights Water plant
 - Both Main boilers are online and operating for winter. Minor service needed. Small boiler placed in “off” status for winter
- City Sub Water Plant
 - Minor adjustments and repairs being made to the A and B loop glycol line returns and supply. Pump boiler pressures up with additional glycol and brought boilers to online/operational status for winter.

Institutional Corridor Update:

Staffing Issues/Concerns/Training: Chart Information Updated: 01/31/2020



Department	Hauled Utilities	Utility Maintenance	Landfill	Vehicles & Equipment	Streets & Roads	Bethel Transit	Property Maintenance
Filled Positions	13	7	3	5	5	3	5
Total Funded Positions	18	9	4	6	5	3	5

City of Bethel, Alaska

City Clerk's Office

Council Regular Meetings

February 10, Special City Council Meeting City Manager/Attorney Interviews

February 11, Regular City Council meeting

February 25, Regular City Council Meeting

February 27, ONC Joint Task Force Meeting

Misc.

- Sent the Remote Sellers Sales Tax Ordinance to legal for review and for modifications to integrate it with our Code.
- Finalized budget needs for the next fiscal year and sent the draft budget for the City Clerk's office and Council Travel to Administration.
- Researched Relocation bonus and taxing requirements for employees.
- Amended the employment agreements for attorney/manager.
- Prepared the Board of Adjustment Record on Appeal, and Meeting Documents.
- Initiating a draft ordinance to remove the Board of Adjustment appeal body at the recommendation of representing attorney. Will continue to work with legal to formulate a working process on appeals. This is likely going to take some time.
- Reviewed the Community Action Grant funding options and the alcohol sales tax is the only approved option for direct funding. Council may however, through the budget process allocate revenue from Alcohol Use Tax and Marijuana sales Tax to the program. I don't interpret Ordinance 17-36 to include the Use Tax in the funding of the Community Action Grant Program. If Council wanted to modify this an ordinance would have to be drafted to provide a direct transfer of the alcohol use tax and/or marijuana tax to fund the Community Action Grant Program.
- Preparing travel for Mayor Barr and Council Member Watson to go to Juneau for AML Winter Conference.
- Working with State of Alaska to apply an amendment to the Department of Law's lease at the court house.
- Organizing the travel, housing, and a tour of Bethel for the potential city manager candidates.
- Working with ONC to ensure we hold a joint task force meeting within the coming month.
- Provided final notice to families who have not made attempts to pay their burial reservations fees. If a payment schedule isn't attempted by December 31st the City Clerk's Office will release the reserved plots back to the public. Notices of this action were provided in writing in April and followed up by email/phone call in October.
- Provided notice to the State of Alaska of the Council's waiving of rights to the 60 review period for Fili's Restaurant.
- 33 Passport Applications were processed in the month of January- that has to be a record.
- 3 Burial Permits were issued and 11 burial reservations were completed in the month of January.
- Organized Quasi-Judicial training for Council and Commission members.
- Coordinated with City Manager to have Compass exercises at Department Head meetings to foster respect in the workplace (team building exercises.)