CITY OF BETHEL

City Council Meeting Agenda, January 28, 2020 – 6:30 PM

Website: https://www.cityofbethel.org/council

Location: Council Chambers, City Hall, 300 Chief Eddie Hoffman Highway, Bethel

Council Members: Mayor Perry Barr, Vice-Mayor Haley Hanson, Fred Watson, Alyssa Leary, Mark Springer, Cece Franko, Michelle DeWitt

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL**
4. **PEOPLE TO BE HEARD – FIVE MINUTES PER PERSON**
5. **APPROVAL OF CONSENT AGENDA AND REGULAR AGENDA**
6. **APPROVAL OF MEETING MINUTES**
   - 6.1. *1-9-2020 Special City Council Meeting Minutes
   - 6.2. *1-14-2020 Regular City Council Meeting Minutes
7. **REPORTS OF STANDING COMMITTEES**
   - 7.1. Committee/Commission/Board Agendas And Draft Meeting Minutes
8. **SPECIAL ORDER OF BUSINESS**
   - 8.1. Recognizing The Bethel Warriors Wrestling Team And Coaches For Their Outstanding Performance (Mayor Barr)
   - 8.2. Recognizing The City Of Bethel Employees Of The Year (Acting City Manager Howell)
9. **UNFINISHED BUSINESS**
10. **NEW BUSINESS**
    - 10.1. *Introduction Of Budget Ordinance 19-11(m): Amending The City Of Bethel Fiscal Year 2020 Budget-Recruitment Costs (Mayor Barr)
    - 10.2. *Resolution 20-01: Waiving Bethel Municipal Code 05.08.020 And Alaska Statutes 04.11.480 The Local Government's Sixty Day Opportunity For Action/Protest Of The Transfer Of Restaurant And Eating Place License No. 5445 Held By Mefail Saliu And Being Transferred To Marina, Inc For Fili's Pizza Located At 110 Osage Street, Bethel Alaska (Council Member Franko)
    - 10.3. *Resolution 20-02: Authorizing The City Of Bethel To Join The Alaska Remote Seller Sales Tax Commission For The Purpose Of Developing, Implementing, And Enforcing A Remote Sellers Tales Tax Code (Acting City Manager Howell)
    - 10.4. AM 20-02: Direct Administration To Pursue FFY 2020 State Homeland Security Grant Funding To Assist The City In Preparedness Activities (Planning, Equipment, Training, And Exercise) That Address

Posted January 22, 2020 at City Hall, AC Co., Swanson's, and the Post Office.

____

Kevin Morgan, Asst. City Clerk

City Clerk's Office Contact Information: Email cityclerk@cityofbethel.net **Phone** 907-543-1384

Items noted with an asterisk (*) are consent agenda items, unless removed from the consent agenda they are approved upon the approval of the agenda.
Ordinances introduced at this meeting may be set for public hearing at the next regular meeting.
The Council may by unanimous consent, after 12:00 AM Fix the Time to Which To Adjourn until the following day at 6:30 PM

Identified Gaps Or Capability Targets Where A Connection To Terrorism And Natural Disasters Exists (Acting City Manager Howell)

10.5. Review Administrative Report For Fili's Pizza Liquor License Renewal #5445 (Mayor Barr)

10.6. *IM 20-02: Emergency Procurements Initiated For The YK Fitness Center (City Manager Howell)

10.7. *Personal Leave- City Clerk- February 14-17 (Mayor Barr)

11. REPORTS

11.1. Mayor's Report

11.2. City Manager's Report

11.3. Clerk's Report

12. COUNCIL MEMBER COMMENTS

13. EXECUTIVE SESSION

13.1. AS 44.62.310 (C) (2) Subjects That Tend To Prejudice The Reputation And Character Of Any Person - City Manager And City Attorney Review And Employment Agreement Development (Note, All City Manager And Attorney Candidates May Be Discussed During The Executive Session) (Mayor Barr)

14. ADJOURNMENT

Posted January 22, 2020 at City Hall, AC Co., Swanson's, and the Post Office.

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Kevin Morgan, Asst. City Clerk

City Clerk's Office Contact Information: Email cityclerk@cityofbethel.net **Phone** 907-543-1384

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The Council may by unanimous consent, after 12:00 AM Fix the Time to Which To Adjourn until the following day at 6:30 PM

Special Meeting
January 9, 2020

1. CALL TO ORDER

A Special Meeting of the Bethel City Council was held on January 9, 2020 at 6:00 p.m., in the Council chambers, Bethel, Alaska.

Mayor Barr called the meeting to order at 6:00 p.m.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

Comprising a quorum of the Council, the following members were present:
Mayor Perry Barr Council Member Fred Watson Council Member Cece Franko Vice-Mayor Haley Hanson City Council Member Alyssa Leary City Council Member Mark Springer
Members Absent:
City Council Member Michelle DeWitt
Also in attendance were the following:
City Clerk Lori Strickler

4. PEOPLE TO BE HEARD – Five minutes per person

No one present to be heard.

5. APPROVAL OF AGENDA

Main Motion: Approve the Agenda.

Moved by:	Mark Springer
Seconded by:	Cece Franko
In favor:	Perry Barr, Fred Watson, Cece Franko, Haley Hanson, Alyssa Leary, Mark Springer
Opposed:	None

Results:	Motion Carries

6. NEW BUSINESS

Item 6.1. - City Manager and City Attorney Interviews (Mayor Barr)
Move into committee of the whole.

Moved by:	Mark Springer
Seconded by:	Cece Franko
In favor:	Perry Barr, Fred Watson, Cece Franko, Haley Hanson, Alyssa Leary, Mark Springer
Opposed:	None
Results:	Motion Carries

City Council interviewed Vincenzo S. Corazzo.
City Council interviewed Roger Leonard.

Council Member Watson departed the meeting at 7:30 p.m.

City Council interviewed Cynthia Northrop.

7. EXECUTIVE SESSION

Item 7.1. - AS 44.62.310 (C) (2) Subjects That Tend To Prejudice The Reputation And Character Of Any Person - City Manager And City Attorney Review and Employment Agreement Development (Note, All City manager and Attorney Candidates May be Discussed During the Executive Session) Mayor Barr

Main Motion: Move into Executive Session- AS 44.62.310 (C) (2) Subjects That Tend To Prejudice The Reputation And Character Of Any Person - City Manager Review and Employment Agreement Development. Those participating are the City Council Members, City Clerk and Gov HR Representative Sarah McKee.

Moved by:	Mark Springer
Seconded by:	Haley Hanson
In favor:	Perry Barr, Cece Franko, Haley Hanson, Alyssa Leary, Mark Springer
Opposed:	None

Results:	Motion Carries

Back on the record at 9:10 p.m.

Direct the City Clerk to work with GOV HR to visit Bethel for interviews.

Moved by:	Mark Springer
Seconded by:	Cece Franko
In favor:	Perry Barr, Cece Franko, Haley Hanson, Alyssa Leary, Mark Springer
Opposed:	None
Results:	Motion Carries

8. ADJOURNMENT

Main Motion: Adjournment.

Moved by:	Mark Springer
Seconded by:	Cece Franko
In favor:	Perry Barr, Cece Franko, Haley Hanson, Alyssa Leary, Mark Springer
Opposed:	None
Results:	Motion Carries

Meeting ended at 9:12 p.m.

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Perry Barr, Mayor

ATTEST:

____
Lori Strickler, City Clerk

Regular Meeting
January 14, 2020

1. CALL TO ORDER

A Regular Meeting of the Bethel City Council was held on January 14, 2020 at 6:30 p.m., in the Council chambers, Bethel, Alaska.

Mayor Barr called the meeting to order at 6:30 p.m.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

Comprising a quorum of the Council, the following members were present:
Mayor Perry Barr Council Member Cece Franko Vice-Mayor Haley Hanson City Council Member Alyssa Leary City Council Member Mark Springer City Council Member Michelle DeWitt
Members Absent:
Council Member Fred Watson
Also in attendance were the following:
Acting City Manager Bill Howell, City Clerk Lori Strickler

4. PEOPLE TO BE HEARD – Five minutes per person

Dianne McEachern- Spoke in favor of Ordinance 19-11 (l). Stated the homes on the service lines in this area of town need to be provided a remedy for the extreme costs of keeping the service lines thawed.

Tim Mertz, Health Fitness Representative - YK Fitness Center Contractor- Thanked the City Employees and the leadership to help get the recreation facility back up and running.

Samantha Miller, Donlin Gold Community and Tribal Coordinator-provided an introduction of herself.

Beverly Hoffman- Thanked the city employees for their hard work during the severe cold temperatures. Many people and agencies experienced frozen pipes. Wanted to especially thank Corbin Ford and Gary Poe for their hard work and diligence in working through the needed repairs at the YK Fitness Center. It is K300 week; asked the community to get out, enjoy, support, and volunteer for the event. The 3rd Annual Women's March is Saturday.

Corbin Ford, City of Bethel Building Maintenance Foreman- Thanked his staff, Gary Poe, Francis Harpack, Brandon Oulton, and Carlie McIntyre for their hard work over the holiday season to ensure the pool was able to open back up.

5. APPROVAL OF CONSENT AGENDA AND REGULAR AGENDA

Main Motion: Approve the Consent Agenda and Regular Agenda.

Moved by:	Mark Springer
Seconded by:	Alyssa Leary
In favor:	Perry Barr, Cece Franko, Haley Hanson, Alyssa Leary, Mark Springer , Michelle DeWitt
Opposed:	None
Results:	Motion Carries

Amend to have New Business Item 10.3, City Attorney Interviews Time Certain at 7:30 p.m.

Moved by:	Mark Springer
Seconded by:	Alyssa Leary
In favor:	Perry Barr, Cece Franko, Haley Hanson, Alyssa Leary, Mark Springer, Michelle DeWitt
Opposed:	None
Results:	Motion Carries

6. APPROVAL OF MEETING MINUTES

Item 6.1. - *12-3-2019 Special City Council Meeting
Passed on the consent agenda.

Item 6.2. - *12-10-2019 Regular City Council Meeting
Passed on the consent agenda.

Item 10.2. - *12-16-2019 Special City Council Meeting
Passed on the consent agenda.

7. REPORTS OF STANDING COMMITTEES

Item 7.1. - Committee/Commission Agendas And Draft Meeting Minutes
Planning Commission, Vice- Mayor Hanson -
The Planning Commission approved a Conditional Use Permit for Kusko Kush.

Community Action Grant Technical Review Board, Mayor Barr-
A meeting has not been held since the last City Council Meeting.

Parks, Recreation, Aquatic Health and Safety Center Committee, Council Member DeWitt-
A meeting was scheduled last night, but due to a lack of a quorum, a meeting was not held. A Special Meeting will be held in a few weeks.

Finance Committee, Council Member Franko-
There are a few vacancies on the body.

Public Works Committee, Council Member Leary-
A quorum of the body has not been established, a meeting is scheduled for tomorrow.

Public Safety and Transportation Commission, Council Member Springer-
A meeting was not held due to a lack of a quorum.

8. SPECIAL ORDER OF BUSINESS

9. UNFINISHED BUSINESS

Item 9.1. - Public Hearing Of Budget Ordinance 19-11(l): Amending The City Of Bethel Fiscal Year 2020 Budget-Heat Trace Meter (Acting City Manager Howell)

Mayor Barr opened the Public Hearing.
No one present to be heard.
Mayor Barr closed the Public Hearing.

Main Motion: Adopt Budget Ordinance 19-11(l).

Moved by:	Mark Springer
Seconded by:	Alyssa Leary
In favor:	Perry Barr, Cece Franko, Haley Hanson, Alyssa Leary, Mark Springer , Michelle DeWitt
Opposed:	None
Results:	Motion Carries

10. NEW BUSINESS

Item 10.1. - *AM 20-01: Appointment Of Committee/Commission/Board Members. Garrett Hussion-Parks, Recreation, Aquatic Health And Safety Center Committee. Gary Decossas- Public Works Committee (Mayor Barr)

Passed on the consent agenda.

Item 10.3. - *IM 20-01: Presentation of the City's Water & Sewer Services Expenditures Compared to Budget from July 1, 2019 to December 31, 2019 – Utilities Maintenance – Water & Wastewater Activity Report (Acting City Manager Howell)

Passed on the consent agenda.

11. REPORTS

Item 11.1. - Mayor's Report

Item 11.2. - City Manager's Report

Item 11.3. - Clerk's Report

12. COUNCIL MEMBER COMMENTS

Mayor Barr-
Recognized the hard work of the Maintenance Department.

Vice-Mayor Hanson-
Thanked the City Employees for their hard work during the very cold temperatures.

Council Member Leary-
Thanked the Breakfast Club Lego Robotics club for reaching out to the City. The item is on the agenda for the public works committee. Thanked the city employees who worked so hard during the very cold temperatures.

Council Member Franko-
Congratulations to the Breakfast Club in their State efforts. Looks forward to seeing what is presented on reducing plastic. Thanked the city employees for their hard work during the cold weather and Corbin Ford and his team for the repairs they did on the YK Fitness Center. There are a lot of events occurring this weekend with the K300 start. Get out and enjoy Bethel.

Council Member Springer-
Thanked all of the hauled utilities employees for working through the cold temperatures. Special thanks to the Building Maintenance workers who dedicated so many hours to help the Pool Facility stay functional. Looking forward to the K300 weekend. Thoughts and prayers to Tony Watson and the Watson Family as Tony is hospitalized in Anchorage.

Council Member DeWitt-
Received a demonstration from the Lego Robotics team, the Breakfast Club, and hopes that they help the City find a solution to the plastic bag issue. Thanked the city employees for their hard work during the abnormal winter temperatures.

Item 10.4. - City Attorney Interviews (Mayor Barr)
Time certain 7:30 p.m.

Council interviewed Libby Bakalar.

13. EXECUTIVE SESSION

Item 13.1. - AS 44.62.310 (C) (2) Subjects That Tend To Prejudice The Reputation And Character Of Any Person - City Manager And City Attorney Review and Employment Agreement Development (Note, All City manager and Attorney Candidates May be Discussed During the Executive Session) (Mayor Barr)

Main Motion: Move into Executive Session- AS 44.62.310 (C) (2) Subjects That Tend To Prejudice The Reputation And Character Of Any Person - City Manager And City Attorney Review and Employment Agreement Development. Those in attendance were City Council, City Manager, City Clerk and GovHR Representative.

Moved by:	Mark Springer
Seconded by:	Alyssa Leary
In favor:	Perry Barr, Cece Franko, Haley Hanson, Alyssa Leary, Mark Springer , Michelle DeWitt
Opposed:	None
Results:	Motion Carries

Main Motion: Extend an invitation to Ms. Bakalar for a site visit concurrent with the site visits for the three city manager candidates and ask administration to provide Council with a breakdown of the costs of in an in-house attorney and a contract attorney.

Moved by:	Mark Springer
Seconded by:	Alyssa Leary
In favor:	Perry Barr, Cece Franko, Haley Hanson, Alyssa Leary, Mark Springer , Michelle DeWitt
Opposed:	None
Results:	Motion Carries

14. ADJOURNMENT

Main Motion: Adjournment.

Moved by:	Mark Springer
Seconded by:	Haley Hanson
In favor:	Perry Barr, Cece Franko, Haley Hanson, Alyssa Leary, Mark Springer ,Michelle DeWitt
Opposed:	None
Results:	Motion Carries

Meeting ended at 9:30 p.m.

Perry Barr, Mayor

ATTEST:

Lori Strickler, City Clerk

City of Bethel
Finance Committee Agenda
Monday January 27, 2020 – 6:30 p.m.
Council Chambers, City Hall-300 State Highway

VACANT/TBD
Finance Committee Chair
Term Ends XXXX

Jason Brown
Finance Committee Vice Chair
Term Ends 2022

Cecilia Franko
City Council Representative
Term Ends 2020

David Trantham, Jr.
Finance Committee Member
Term Ends 2020

Joni Beckham
Finance Committee Member
Term Ends 2021

Mary Beth Whalen
Finance Committee Member
Term Ends 2021

Jim Chevigny
Finance Committee Member
Term Ends 2021

Robert Ray
Alternate Member
Term Ends 2021

Christine Blake
Finance Director
543-1376
cblake@cityofbethel.net

Ken Fay
Assistant Finance Director
543-1375
kfay@cityofbethel.net

Teddi Worrock
Recorder
543-1379
tworrock@cityofbethel.net

I. **CALL TO ORDER**

II. **ROLL CALL**

III. **PEOPLE TO BE HEARD** Five minutes per person

IV. **APPROVAL OF AGENDA**

V. **APPROVAL OF MINUTES**
   a) 12/02/2019

VI. **SPECIAL ORDERS OF BUSINESS**
   a) Election of Chair
   b) Election of Vice Chair

VII. **UNFINISHED BUSINESS**

VIII. **NEW BUSINESS**
   a) In accordance with Bethel Municipal Code 2.52.070 (6) Declaring A Committee Seat Vacant because of Written Resignation

IX. **EX OFFICIO MEMBER REPORT**
   a) Christine Blake, Finance Director

X. **FINANCE COMMITTEE MEMBER COMMENTS**

XI. **ADJOURNMENT**

Posted January 21st, 2020 at City Hall, Alaska Commercial Co., the Post Office, and Yupiit Piciryarait Cultural Center.

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Teddi Worrock, Recorder

City of Bethel, Alaska
Planning Commission

January 9, 2020 Regular Meeting Bethel, Alaska

I. CALL TO ORDER:
A regular meeting of the Planning Commission was held on January 9, 2020 at the Bethel City Hall, Council Chambers in Bethel, Alaska. The Chair of Commission, Kathy Hanson called the meeting to order at 6:30 PM.

II. **ROLL CALL:** The following were present for roll call: Kathy Hanson, Lorin Bradbury, Alex Wasierski, Scott Campbell, and Stanley Hoffman Jr. arrived late at 6:33pm.
Excused Absence: John Guinn, Shadi Rabi, Tracy Beans, and Haley Hanson
Also present was Ted Meyer, City Planner and Charlie Dan, Recorder.

III. APPROVAL OF THE AGENDA:

MOVED:	Lorin Bradbury	Motion to approve the agenda
SECONDED:	Alex Wasierski	
VOTE ON MOTION	Unanimous	

IV. APPROVAL OF THE MINUTES: tabled until next meeting

V. SPECIAL ORDER OF BUSINESS:
A. Election of the chair and co-chair of the planning commission

MOVED:	Lorin Bradbury	Motion to nominate Kathy Hanson to continue as chair of the planning commission.
SECONDED:	Alex Wasierski	
VOTE ON MOTION	Unanimous	

MOVED:	Alex Wasierski	Motion to nominate Lorin Bradbury to continue as the vice chair of the planning commission.
SECONDED:	Scott Campbell	
VOTE ON MOTION	Unanimous	

VI. NEW BUSINESS:
A. Army Corps of Engineers presentation on the wetland general permit program: tabled
B. Public Hearing: Request for Conditional Use Permit: On June 27, 2019 the City of Bethel Planning Department Office received an application for a Conditional Use Permit from Essenkay, LLC- Jared Karr and Naim Shabani doing business as Kusko Kush to open a retail marijuana store. The legal description is: United States Survey 3230 A & B, Lot 4 Block 15. Physical Address is: 780 1 3rd Avenue.

The Planning Commission, acting in a quasi-judicial body held a public hearing.
Chair of the Commission Kathy Hanson opened up the public hearing.

The Chair asked members of the Commission to disclose any conflicts of interest or Ex Parte Communications they may have had on the action before them.

Lorin Bradbury- believes that marijuana should be illegal, safety concerns, and being 500 ft of a church at state regulations.

Testimony by Interested Parties
Blain Elliot via email- opposes Conditional Use Permit.

Deliberation took place amongst commissioners.

MOVED:	Alex Wasierski	Motion to approve Conditional Use Permit (Resolution 2020-01) with the condition that the space between the store and 3rd avenue be blocked off.
SECONDED:	Lorin Bradbury	
VOTE ON MOTION	Unanimous	

Chair Kathy Hanson closed the public hearing.

VI. PLANNER'S REPORT: Ted gave his report.

VII. COMMISSIONER'S COMMENTS:

K. Hanson- no comment.
L. Bradbury- no comment.
A. Wasierski- no comment.
S. Campbell- no comment.
S. Hoffman- no comment.

X. ADJOURNMENT:

MOVED:	Lorin Bradbury	Motion to adjourn the meeting.
SECONDED:	Scott Campbell	
VOTE ON MOTION	Unanimous	

With no further business the meeting adjourned 7:38 pm

APPROVED THIS _____ DAY OF __________, 2020

ATTEST: Charlie Dan, Recorder

Kathy Hanson, Chair

City of Bethel Proclamation

Applauding the Bethel Warriors Wrestling Team in their Division II State Championship Title

WHEREAS, the Bethel Warriors Wrestling Team brought home their seventh State Championship in ten years;

WHEREAS, bringing home the Alaska State Wrestling Championship, Division II Title brings honor and pride to our community;

WHEREAS, Head Coach Darren Lieb and his team of coaches has built a wrestling community made up of outstanding athletes;

WHEREAS, the hard work, dedication, sportsmanship, talent, and exceptional team chemistry drove this ambitious group of athletes and their coaches through another memorable year;

WHEREAS, the coaches and parents were integral in guiding the team to victory through their unwavering support;

WHERES, the community of Bethel is excited to support such an outstanding group of young athletes in their quest, and look forward to future memorable seasons;

THEREFORE, the City of Bethel, City Council, does hereby recognize the Bethel Warriors Wrestling Team for their hard work and dedication throughout the season.

Signed this 28th day in January 2020.

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Perry Barr, Mayor

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Lori Strickler, City Clerk

HEAD COACH: **Darren Lieb**

ASSISTANT COACHES: **Raymond "Thor" Williams**
Hans Holkesvik
Marty Smith
Daryl Smith

103 lbs. Axel Madson (9) placed 1st

112 lbs. Landon Smith (10) (36-0) placed 1st

112 lbs. Eddie Jimmy (10)

125 lbs. Klaydon Charlie (12)

125 lbs. Tyler Laraux (9) placed 5th

130 lbs. Charles Smith (10)

135 lbs. Nelson Evans (12) placed 1st

140 lbs. Terrell Jimmy (11) placed 6th

145 lbs. Jordan Leinberger (10)

145 lbs. Jamin Crow (11) placed 6th

152 lbs. Jarvis Evans (12)

152 lbs. Sam Beans-Polk (10)

160 lbs. Hayden Lieb (12) (27-0) placed 1st. 14th 4 Time Alaska State Champion. 2019 State Outstanding Wrestler.

171 lbs. Simon Snow (12)

189 lbs. Lawrence Bayer (10)

189 lbs. Kevin Valadez (12) placed 5th

215 lbs. Kyle Valadez (12)

City of Bethel Proclamation

Recognizing Darren Lieb as Bethel Coach of the Decade

WHEREAS, Darren Lieb graduated from Bethel Regional High School in 1987 and headed off to college;

WHEREAS, he graduated from the University of Alaska with a Bachelor's degree in Education in 1994 and then moved back to Bethel to pursue a teaching career in his Hometown;

WHEREAS, in 1998, Lieb assumed the Head Wrestling Coaching position with the Lower Kuskokwim School District;

WHEREAS, over his tenure, Lieb expanded wrestling opportunities to include off-season wrestling programs and summer camps–helping introduce the wrestling program to young kids;

WHEREAS, Lieb's commitment and leadership to the sport of wrestling are exemplified by the following:

- Alaska Schools Activities Assn. Region 1 Wrestling Coach of the Year 1999-2000 and 2002-2003
- Alaska Wrestling Coaches Assn. 1A, 2A, 3A Head Coach of the Year 2002, 2010, 2011, 2012
- Region 1 South Wrestling Tournament Coach of the Year 2002
- Region 1 Wrestling Coach of the Year 2010-2011
- Great Alaska Conference Wrestling Championships Coach of the Year 2010 and 2012
- Great Alaska Conference Region Wrestling Coach of the Year 2011
- National Wrestling Coaches Association, Alaska Coach of the Year for the 2013-2014
- Community Spirit Award from Alaska Native Tribal Health Consortium in 2014
- Wrestling Region 1 Outstanding Leadership in Wrestling Award 2016-2017
- Alaska State Division II Wrestling Coach of the Year 2017

WHEREAS, to top off this list of commendations, Coach Lieb was inducted to the State of Alaska Wrestling Hall of Fame during the 2014-2015 season for his dedication, commitment, leadership and service to the Sport of Wrestling;

WHEREAS, Coach Lieb's team achievements in the last ten years include seven State Championships and two Second Place finishes;

WHEREAS, a true community leader, Darren Lieb created healthy opportunities for the youth of our community by providing guidance and encouragement for our next generation of leaders.

THEREFORE, the Bethel City Council, does hereby recognize Coach Darren Lieb as Bethel Coach of the Decade.

Signed this 28th day in January 2020.

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Perry Barr, Mayor

____
Lori Strickler, City Clerk

Introduced by: Mayor Barr
Introduction Date: January 28, 2020
Public Hearing Date: February 11, 2020
Action:
Vote:

CITY OF BETHEL, ALASKA

Ordinance 19-11 (m)

AN ORDINANCE AMENDING THE CITY OF BETHEL FISCAL YEAR 2020 BUDGET

THEREFORE BE IT ORDAINED by the City Council of Bethel, Alaska, as follows:

SECTION 1. Classification. This is a non-codified Ordinance and shall not become part of the Bethel Municipal Code.

SECTION 2. Fiscal Year Budget Amendments. The following estimated revenues and expenditures are hereby appropriated for the corporate purposes and objects of the City of Bethel for Fiscal Year 2020.

WHEREAS, the Bethel City Council is in the process of recruiting for city manager and city attorney;

WHEREAS, Budget Modification Ordinance 19-11 (e), which passed in October, amended the Administration's operating budget to include $13,800 in line item 10-51-522, Recruitment Costs for city manager and city attorney candidate travel to Bethel for onsite interviews;

WHEREAS, as of January 14, 2020, there is $10,745 remaining in the line item;

WHEREAS, the FY 2020 Operating budget included $131,840 in line item 10-56-501, City Attorney Salary, Budget Modification Ordinance 19-11 (a) reduced the line item to 125,400;

WHEREAS, as of January 14, 2020, there is 113,455 remaining in the line item;

WHEREAS, the Council expects to invite four individuals to Bethel for onsite interviews for city manager and city attorney which will likely require additional resources in the 10-51-522 Recruitment Costs appropriations;

WHEREAS, the City will be responsible for flight, hotel accommodations and per diem for the applicants, approximately $3,490 per individual or $13,960 for four candidates, (3,215) over what is currently appropriated;

Ordinance 19-11 (m)				
Line Item	Description	Approved Appropriations	Proposed Amendment	Proposed Total Appropriations

Introduced by: Mayor Barr
Introduction Date: January 28, 2020
Public Hearing Date: February 11, 2020
Action:
Vote:

10-51-522	Administration-Recruitment Costs	13,800	5,000	18,800
10-56-501	City Attorney Salary	125,440	(5,000)	120,440

SECTION 3. **Effective Date.** This Ordinance shall become effective upon the passage by the Bethel City Council.

ENACTED THIS 11th DAY OF FEBRUARY 2020 BY A VOTE OF _ IN FAVOR AND _OPPOSED.

____
Perry Barr, Mayor

ATTEST:

____
Lori Strickler, City Clerk

Introduced by: Council Member Franko
Date: January 28, 2020
Action:
Vote:

CITY OF BETHEL, ALASKA

Resolution #20-01

A RESOLUTION BY THE BETHEL CITY COUNCIL WAIVING BETHEL MUNICIPAL CODE 05.08.020 AND ALASKA STATUTES 04.11.480 THE LOCAL GOVERNMENT'S SIXTY DAY OPPORTUNITY FOR ACTION/PROTEST OF THE TRANSFER OF RESTAURANT AND EATING PLACE LICENSE NO. 5445 HELD BY MEFAIL SALIU AND BEING TRANSFERRED TO MARINA, INC FOR FILI'S PIZZA LOCATED AT 110 OSAGE STREET, BETHEL ALASKA

WHEREAS, Mefail Saliu submitted an application to the Alaska Alcohol and Marijuana Control Office (AMCO) to renew Restaurant and Eating Place License No. 5445, operating as Fili's Pizza, the local government notice of the renewal application was received by the City Clerk's Office on December 19, 2019;

WHEREAS, Mefail Saliu submitted an application to the Alaska Alcohol and Marijuana Control Office (AMCO) to transfer Restaurant and Eating Place License No. 5445, operating under Fili's Pizza, to Marina, Inc., the local government notice of the transfer application was received by the City Clerk's Office on January 16, 2020;

WHEREAS, Alaska Statutes 04.11.480 provides the local governing body, sixty days from the date of the notice to take action on the license application, the deadline for the Council to take action on the renewal is February 16, and the deadline for the Council to take action on the transfer is March 13;

WHEREAS, the City of Bethel Administration completed their review of the license renewal application in accordance with Bethel Municipal Code 05.08.020 and finds no cause for conditions or reasons to protest the license renewal;

WHEREAS, in conjunction with the license renewal, Administration has considered the application for transfer of Restaurant Eating Place License No. 5445 (if renewed) to Marina Inc., this license transfer presents no change to the physical makeup of the building and or parking lot, which eliminates the need for the application to go through a Planning Department Conditional Use Permit review;

NOW, THEREFORE, BE IT RESOLVED the Bethel City Council waives the administrative review timeline outlined in Bethel Municipal Code 05.08.020 and the Local Government sixty day review requirement provided in Alaska Statutes 04.11.480 and provides notice to the Alaska Alcohol Marijuana Control Office of the Local

Governing Bodies intent to take no action on the renewal and/or transfer of Restaurant Eating Place License No. 5445.

ENACTED THIS __ DAY OF JANUARY 2020 BY A VOTE OF _ IN FAVOR AND _ OPPOSED.

ATTEST:

____
Perry Barr, Mayor

____
Lori Strickler, City Clerk

Introduced by: Acting City Manager Howell
Date: January 28, 2020
Action:
Vote:

CITY OF BETHEL, ALASKA

Resolution #20-02

A RESOLUTION BY THE BETHEL CITY COUNCIL AUTHORIZING THE CITY OF BETHEL TO JOIN THE ALASKA REMOTE SELLER SALES TAX COMMISSION FOR THE PURPOSE OF DEVELOPING, IMPLEMENTING, AND ENFORCING A REMOTE SELLERS TALES TAX CODE

WHEREAS, the inability to effectively collect sales tax on sales of property, products or services transferred or deliver into Alaska in response to orders placed electronically by consumers with remote sellers, is seriously eroding the sale tax base of communities, causing revenue losses and harm to residents through the loss of critical funding for local public services and infrastructure;

WHEREAS, the harm from the loss of revenue is especially serious in Alaska because the state has no broad-based tax, and sales tax revenues are essential in funding the provision of services by local governments;

WHEREAS, the failure to collect tax on remote sales creates market distortion by creating tax shelters for businesses that limit their physical presence in the state or cities and boroughs but still sell their goods and services to their consumers, something that becomes easier and more prevalent as technology continues to advance;

WHEREAS, the structural advantages for remote sellers, include the absence of point of sale tax collection, along with the general growth of online retail, make clear that erosion of the sales tax base is and has been occurring and is a growing problem that is likely to only worsen in the near future;

WHEREAS, remote sellers who make a substantial number of deliveries into or have large gross revenues from Alaska benefit extensively from the Alaska market, affecting the economy generally, as well as local infrastructure;

WHEREAS, given modern computing and software options, it is neither unusually difficult nor burdensome for remote sellers to collect and remit sales taxes associated with sales into Alaska taxing jurisdictions;

WHEREAS, the recent decision by the United States Supreme Court in *South Dakota v. Wayfair* allows for the amendment of the sales tax code to account for remote sellers who do not have a physical presence in either the state of

Alaska or within the city of Bethel, but do have a taxable connection with the State of Alaska and City of Bethel;

WHEREAS, the decision in South Dakota v. Wayfair provided guidance that included the defensibility of a single-level statewide administration of remote sales tax collection and remittance;

WHEREAS, in order to implement a single-level statewide sales tax administration, it is the intent of local taxing jurisdictions within Alaska to establish an intergovernmental entity known as the Alaska Remote Sellers Sales tax Commission (the "Commission");

WHEREAS, the function and powers of the Commission will be set forth under the Alaska Intergovernmental Remote Seller Sales Tax Agreement (the "Agreement"), a cooperative agreement between Commission members;

WHEREAS, under the terms of the Agreement, in order to maintain membership in the Commission, the City of Bethel will be required to adopt certain uniform code provisions for the collection and remittance of municipal sales tax applicable to sales made by remote sellers;

WHEREAS, the uniform remote sales tax code will be presented to the City of Bethel Council for consideration once adopted by the Commission;

WHEREAS, once adopted, the administration of remote sales tax collection and remittance will be delegated to the Commission;

WHEREAS, the intent of the Agreement is to enable Alaska's taxing jurisdictions to levy their municipal sales tax to the maximum limit of federal and state constitutional doctrines.

NOW, THEREFORE, BE IT RESOLVED the Bethel City Council, that:

Section 1. Authorization. The City manager is authorize to negotiate, execute, and submit all necessary document to obtain and maintain membership in the Alaska Remote Seller Sales Tax Commission.

Section 2. Representation. The City Manager is directed to identify one City of Bethel representative for the Commission.

ENACTED THIS __ DAY OF JANUARY 2020 BY A VOTE OF _ IN FAVOR AND _ OPPOSED.

Introduced by: Acting City Manager Howell
Date: January 28, 2020
Action:
Vote:

ATTEST:

Perry Barr, Mayor

Lori Strickler, City Clerk

Alaska Intergovernmental Remote Seller Sales Tax Agreement

FINAL

October 11, 2019

Alaska Intergovernmental Remote Seller Sales Tax Agreement

This Agreement is made and entered into by the signatories representing Alaska's cities and boroughs to enable them to implement single-level, statewide administration of remote sales tax collection and remittance. The provisions of the Agreement do not apply to administration and collection of sales taxes for the sales of goods and services originating from within the boundaries of a member municipality nor does this Agreement restrict how a member municipality administers and collects sales tax on such sales, nor on sales made by those retailers with a physical presence in the municipality. The authority to set rates and exemptions is maintained by the member municipality.

Article I. Background Principles.

1. The signatories wish to enable local governments to benefit from opportunities for collection of existing sales tax on sales made by remote sellers. Remote sellers are sellers who sell, often through the internet, products or services in a taxing jurisdiction without having a physical presence in the taxing jurisdiction.

2. The collection of remote sales tax provides a level playing field for local businesses and strengthens the ability of local governments to provide public services and infrastructure.

3. The signatories are particularly mindful of the specific holding in, and implications of, the Supreme Court's *South Dakota v. Wayfair* decision, which provides guidance relative to nexus and the legal defensibility of a single-level statewide administration that reduces or removes potential burdens to interstate commerce.

4. Alaska's local governments have the authority to enter into intergovernmental agreements and applicable taxing authority has been delegated to organized boroughs and cities.

5. The signatories desire to establish an intergovernmental entity to enable cooperative centralized administration of sales tax collection, remittance, and enforcement on sales made by remote sellers.

Article II. Purpose.

The purpose of this Agreement is to:

1. Enable cooperative centralized administration of sales tax collection, remittance, and enforcement on sales made by remote sellers using a single statewide intergovernmental entity;

2. Provide for and promote reasonable uniformity and compatibility in significant components of local sales tax levy and collection on sales made by remote sellers and marketplace facilitators in order to facilitate streamlined joint administration; and

3. Facilitate taxpayer and tax collector convenience and compliance in the filing of tax returns, the payment of tax, and in other phases of tax administration of sales made and services provided by remote sellers and marketplace facilitators.

Article III. Definitions.

As used in this Agreement:

1. "Commission" means the Alaska Remote Seller Sales Tax Commission established pursuant to this Agreement.

2. "Local Government" means any home rule, first class, or second class borough, or any home rule, first class, or second class city, or unified municipality in Alaska.

3. "Member" means a Local Government signatory to this Agreement.

4. "Remote seller" means any corporation, partnership, firm, association, governmental unit or agency, or person acting as a business entity that sells property or products or performs services in the State of Alaska or a taxing municipality in the state, using the internet, mail order, or telephone, without having a physical presence in the state or taxing municipality.

5. "Sales tax" means a tax imposed with respect to the transfer for a consideration of ownership, possession, or custody of property or the rendering of services measured by the price of the property transferred or services provided.

6. "Marketplace facilitator" means a person that provides for sellers a platform to facilitate for consideration, regardless of whether deducted as fees from the transaction, the sale of the seller's products or services (excluding lodging and rentals) through a physical or electronic marketplace operated by the person, and engages:

    a. Directly or indirectly, through one or more affiliated persons in any of the following:

        i. Transmitting or otherwise communicating the offer or acceptance between the buyer and seller;

        ii. Owning or operating the infrastructure, electronic or physical, or technology that brings buyers and sellers together;

        iii. Providing a virtual currency that buyers are allowed or required to use to purchase products from the seller; or

        iv. Software development or research and development activities related to any of the activities described in (b) of this subsection (6), if such activities are directly related to a physical or electronic marketplace operated by the person or an affiliated person;

    b. In any of the following activities with respect to the seller's products:

        i. Payment processing services;

ii. Fulfillment or storage services;

iii. Listing products for sale;

iv. Setting prices;

v. Branding sales as those of the marketplace facilitator;

vi. Order taking;

vii. Advertising or promotion; or

viii. Providing customer service or accepting or assisting with returns or exchanges.

Article IV. The Commission.

1. Organization and Management.

   a. The Alaska Remote Seller Sales Tax Commission (the "Commission") is hereby established as an intergovernmental entity in the state of Alaska. It will be comprised of one designated representative from each Member, who shall have the authority to act on the Member's behalf.

   b. Each Member will be entitled to one vote.

   c. To assist conducting business when the full Commission is not meeting, the Commission will annually elect a Board of Directors of seven members, including officers. The Board of Directors will act subject to the provisions of this Agreement and as provided in the bylaws of the Commission, as ratified by the members.

   d. No action will be binding unless approved by a majority of the Directors present at a meeting.

   e. The Commission will adopt an official logo.

   f. The Commission will hold an annual meeting rotating the location of the meeting each year, with telephonic participation provided for, in addition to scheduled regular meetings and special meetings as provided by its bylaws. Notices of special meetings must include the reasons for the meeting and the items to be considered.

   g. The Commission will elect annually, from among its members, a Chairman, a Vice Chairman, and a Secretary/Treasurer. The bylaws of the Commission shall provide for nomination and election of officers.

   h. The Commission will contract at formation for support and administrative functions with the Alaska Municipal League (AML). The Executive Director of the AML will serve as a liaison between the Commission and AML and may appoint necessary staff support. This provision will be revisited within three years of legal formation of the Commission.

i. The Commission may contract for supplies and professional services, and delegates to AML the same ability on its behalf.

j. To carry out any purpose or function, the Commission may accept and utilize donations and grants of money, equipment, supplies, materials and services, conditional or otherwise, from any Member or governmental entity.

k. The Commission may establish one or more offices for the transacting of its business. Upon formation, its registered office and place of business will be the Alaska Municipal League at One Sealaska Plaza, Suite 200, Juneau, AK 99801.

l. The Members will adopt the initial bylaws of the Commission. The Commission will make its bylaws easily accessible for Members and prospective members. The power to adopt, alter, amend or repeal bylaws is vested in the Board of Directors unless it is reserved to the Members per the bylaws. The bylaws shall contain provisions for the regulation and management of the affairs of the Commission not inconsistent with this Agreement.

m. The Commission will provide annual reports to its members covering its activities for the preceding fiscal year. The Commission may make additional reports.

2. Committees.

a. In furtherance of its activities, the Commission may establish advisory and technical committees by a majority vote of the membership body. Membership on a technical committee, may include private persons and public officials. Committees may consider any matter of concern to the Commission, including issues of special interest to any member and issues pertaining to collection of sales tax on behalf of members.

b. The Commission may establish additional committees by a majority vote of the membership or Board of Directors as its bylaws may provide.

c. Committees may not take any action but may recommend action to the Board of Directors for consideration.

3. Powers.

In addition to powers conferred elsewhere in this Agreement and in the bylaws, the Commission may:

a. Study federal, state and local sales tax systems, and particular types of state and local taxes.

b. Develop and recommend proposals to promote uniformity and compatibility of local sales tax laws with a view toward encouraging the simplification and improvement of local tax law and administration.

c. Compile and publish information to support and assist members in implementing the Agreement or assist taxpayers in complying with local government sales tax laws.

d. Do all things necessary and incidental to the administration of its functions pursuant to this Agreement, including:

    i. Sue and be sued.

    ii. Administer provisions of uniform sales tax ordinances pursuant to authority delegated by Members

f. The Commission may create and adopt policies and procedures for any phase of the administration of sales tax collection and remittance in accordance with this Agreement and the Commission's bylaws, including delegated authority to administer taxation or prescribing uniform tax forms. Prior to the adoption of any policy, the Commission will:

    1. As provided in its bylaws, hold at least one meeting after due notice to all members and to all taxpayers and other persons who have made timely requests to the Commission for advance notice of its policy-making proceedings.

    2. Afford all affected members and interested persons an opportunity to submit relevant written comments, which will be considered fully by the Commission.

g. The Commission will submit any policy adopted by it to the designated representative of all Members to which they might apply. Each such Member will in turn consider any such policy for adoption in accordance with its own laws and procedures.

h. Amend this Agreement by majority vote of the Members.

4. <u>Finance.</u>

    a. At least 90 days prior to the start of a new fiscal year, the Board of Directors will adopt a budget of its estimated expenditures for the upcoming fiscal year and submit to Members.

    b. The Commission will follow a July 1 to June 30 fiscal year.

    c. The Commission's budgets must contain specific recommendations for service fees built into statewide administration. Service fees will account for direct staff and software costs, and indirect costs, as justifiable to the Board of Directors.

d. The Commission will not pledge the credit of any member. The Commission may meet any of its obligations in whole or in part with funds available to it, provided that it takes specific action to set aside such funds prior to incurring any obligation to be met in whole or in part in such manner. Except where the Commission makes use of funds available to it, the Commission may not incur any obligation prior to the allocation and commitment of funds adequate to meet the same.

e. The Commission must keep accurate accounts of all receipts and disbursements. The receipts and disbursements of the Commission will be subject to the audit and accounting procedures established under its bylaws. All receipts and disbursements of funds handled by the Commission will be audited annually by a certified public accountant and the report of the audit will be included in and become part of the annual report of the Commission to Members.

f. The accounts of the Commission will be open at any reasonable time for inspection by duly constituted officers of the Members, the State of Alaska, and by any persons authorized by the Commission.

g. Nothing contained in this Article may be construed to prevent Commission compliance with laws relating to audit or inspection of accounts by or on behalf of any government contributing to the support of the Commission.

Article V. Membership Requirements; Remote Seller Sales Tax Code.

1. To obtain and retain full membership, the Local Government must submit either an Ordinance or Resolution authorizing entry into the Agreement, including to:

   a. Designate the individual at the municipality that may execute initial binding documents on behalf of the municipality and who will be the Member's representative on the Commission.

2. Once the Commission adopts its bylaws and adopts a uniform Remote Sellers Sales Tax Code, members must submit an Ordinance or Resolution that:

   a. Delegates remote seller sales tax registration, exemption certification, collection, remittance, and audit authority to the Commission.

   b. Within one hundred twenty (120) days, adopts, by reference or otherwise, the Remote Seller Sales Tax Code in its entirety as it pertains to collection of sales tax from remote sellers and marketplace facilitators. The Remote Seller Sales Tax Code is provided as "Addendum A".

3. To retain full membership status, changes made to the Agreement or Code should be ratified by the Member within one hundred twenty (120) days of the date the Commission adopts the change.

4. The Member must provide notice of tax or boundary changes to the Commission and must

assure the Commission of the accuracy of rates and exemptions. Rate and exemption changes will take effect within thirty (30) days of the date the Commission receives notice of the tax or boundary change.

Article VI. Sales Tax Collection and Administration.

1. Collection; Registration; Remittance.

a. Every remote seller and marketplace facilitator meeting the Threshold Criteria of one hundred thousand ($100,000) in annual sales or 100 annual transactions occurring in Alaska during the current or previous calendar year, shall collect sales taxes from the buyer at the time of sale or service and shall transmit the sales taxes collected to the Commission on a monthly or quarterly basis.

b. The Commission will remit and report to Members by the last business day of the month.

c. A remote seller or marketplace facilitator meeting the Threshold Criteria shall apply for a certificate of sales tax registration within thirty (30) calendar days of the adoption of this Remote Seller Sales Tax Code and/or within thirty (30) calendar days of meeting the threshold, whichever occurs later. Registration shall be to the Commission on forms prescribed by the Commission as set out in the remote seller sales tax code.

d. Upon receipt of a properly executed application, the Commission shall issue the applicant a certificate of registration, stating the legal name of the seller, the primary address, and the primary sales tax contact name and corresponding title. A list of registered sellers in good standing shall be distributed to Members, made public and available on the Commission's webpage.

2. Returns; Confidentiality.

a. The Commission will provide all sales tax return information to the taxing jurisdiction, consistent with local tax codes.

b. All returns, reports and information required to be filed with the Commission under this Code, and all information contained therein, shall be kept confidential and shall be subject to inspection only by:

i. Employees and agents of the Commission and taxing jurisdiction whose job responsibilities are directly related to such returns, reports and information;

ii. The person supplying such returns, reports and information; or

iii. Persons authorized in writing by the person supplying such returns, reports and information.

3. Title; Penalty and Interest; Overpayment.

    a. Upon collection by the seller, title to the sales tax vests in the Commission and the member on whose behalf the original tax arose. The Commission shall act as a third-party trustee and remit taxes collected on behalf of the member no later than thirty (30) days after each filing deadline.

    b. The Remote Sellers Sales Tax Code shall establish the per annum interest rate and any applicable penalties for late or non-compliant remote sellers.

    c. Upon request from a buyer or remote seller the Commission shall provide a determination of correct tax rate and amount applicable to the transaction. In the case of an overpayment of taxes, the remote seller shall process the refund and amend any returns accordingly.

4. Audit; Compliance and Enforcement.

    a. The Commission shall have sole audit authority and will make final determinations regarding: (1) whether a remote seller or marketplace facilitator meets Threshold criteria; (2) the accuracy of returns filed by a remote seller or marketplace facilitator with the Commission; and (3) whether a remote seller or marketplace facilitator filing returns with the Commission is in compliance with collection and remittance obligations.

    b. The Commission shall have authority to enforce issues relating to the Remote Sellers Sales Tax Code including, but not limited to, the collection of late fees and penalties, and filing of civil suits and injunctions.

Article VII. Entry into Force and Withdrawal.

1. This Agreement will be in force and effective when formally approved by any seven signatories and will terminate if membership falls below seven.

2. Any Member may withdraw from this Agreement through ordinance or resolution rescinding signatory action and giving notice to the Commission of the effective date of the ordinance, with a minimum of 30 days' notice. Withdrawal will not affect any liability already incurred by or chargeable to a Member prior to the effective date of such withdrawal. The obligations of the Commission to remit and report remain until no longer necessary.

Article VIII. Effect on Other Laws and Jurisdiction.

Nothing in this Agreement may be construed to:

1. Affect the power of any local government to fix rates or tax exemptions, except that all members must adopt and implement the Commission's common definitions and tax code

changes or demonstrate parity or non-applicability.

2. Withdraw or limit the authority of local government with respect to any person, corporation, or other entity or subject matter, except to the extent that such authority is expressly conferred by or pursuant to this Agreement upon another agency or body.

3. Supersede or limit the jurisdiction of any court of the State of Alaska.

Article IX. Construction and Severability.

This Agreement shall be liberally construed so as to effectuate its purposes. The provisions of this Agreement shall be severable and if any phrase, clause, sentence, or provision is declared or held invalid by a court of competent jurisdiction, the validity of the remainder of this Agreement and its applicability to any government, agency, person or circumstance will not be affected. If any provision of this Agreement is held contrary to the charter of any member, the Agreement will remain in full force and effect as to the remaining members and in full force and effect as to the Member affected in all other provisions not contrary to charter.

Bylaws of the
Alaska Remote Seller Sales Tax Commission

ARTICLE I - OFFICES

Section 1. Registered Office.

A registered office will be maintained by the Commission in the State of Alaska at One Sealaska Plaza, Suite 200, Juneau, AK 99801, or at such location as the Board of Directors designates.

Section 2. Other Offices.

The Commission also may have offices at such other places as the Board of Directors determines or the business of the Commission may require.

ARTICLE II – MEMBERSHIP

Section 1. Qualifications.

To obtain and retain full membership, the legislative body of an Alaska municipality must submit either an Ordinance or Resolution authorizing the Alaska Intergovernmental Remote Sellers Sales Tax Agreement.

A. To retain full membership status, a member must adopt, by reference or otherwise, the Remote Seller Sales Tax Code in its entirety as it pertains to collection of sales tax from remote sellers.

Section 2. Privileges.

A. Voting. Members may vote.
B. Holding Office. Individual representatives of members may hold office.
C. Committees. Members may serve on a committee.

Section 3. Dues or fees.

A. Annual dues or fees for all members, if adopted, shall be fixed by the Board.
B. Membership belongs to the individual municipality and may not be transferred.

Section 4. Revocation of Membership.

A. Membership shall be revoked immediately upon the resignation of a member, or non-payment of dues, if any.
B. If after 120 days a member has not passed the Code, or adopted by reference, membership may be revoked.

ARTICLE III - MEETINGS

Section 1. Annual Meetings.

Each year, the Commission shall hold an annual meeting of members on such date and on such time as shall be determined by the Board of Directors, at which meeting the members shall elect a Board of Directors and transact any other business as may properly be brought before the meeting.

Section 2. Location of Meetings.

Meetings of members shall be held at such place as determined by the Board of Directors. Meetings may be rotated annually between member jurisdictions, as possible and for the convenience of the members.

Section 3. Special Meetings.

Special meetings of the members may be called at any time by the President or the Board of Directors, or members holding not less than ten percent (10%) of all the votes entitled to be cast at such meeting. Business transacted at any special meeting shall be confined to the purpose or purposes set forth in the notice of the special meeting.

Section 4. Notice of Meetings.

Whenever members are required to or permitted to take action at a meeting, a written notice of the meeting shall be provided to each member. The written notice shall state the place, date, and hour of the meeting, and, in the case of a special meeting, the purpose or purposes for which the meeting is called. Unless otherwise provided for by law, written notice of any meeting shall be given not less than ten (10) nor more than fifty (50) days before the date of the meeting to each.

Section 5. Written Notice Defined.

Written notice shall be accomplished via first class mail or via email sent to the address or email address last provided by the member.

Section 6. Quorums and Adjournments.

Members may take action on a matter at a meeting only if a quorum exists with respect to that matter. Except as otherwise provided by law, a majority of the members of the Commission in attendance (physically or telephonically) constitute a quorum at a meeting of the members, and a majority of the board of directors constitutes a quorum for board meetings. Once a member or board member is represented at a member or board meeting (other than solely to object to the holding of the meeting), the member is deemed present for quorum purposes for the remainder of the meeting and the members present at a duly organized meeting may continue to transact business until adjournment, notwithstanding the withdrawal of sufficient members to leave less than a quorum. The holders of a majority of the members represented at a meeting, whether or not a quorum is present, may adjourn the meeting from time to time.

Section 7. Voting.

If a quorum exists, action on a matter (other than the election of directors) is approved if the votes cast favoring the action exceed the votes cast opposing the action. Directors shall be elected by a plurality of the votes cast by the members (provided a quorum exists). Unless otherwise provided by law, each member shall be entitled to one vote on each matter.

Section 8. List of Members.

The Secretary of the Board of Directors shall prepare and make, at least ten (10) days before any meeting of the members, a complete list of the members, arranged alphabetically, and showing the address of each member. The list shall be open to the examination of any member for any purpose germane to the meeting, during ordinary business hours, for a period of at least ten (10) days before the meeting, either at a place in the city where the meeting is to be held, which place must be specified in the notice of the meeting, or at the principal offices of the Board of Directors. The list shall also be produced and kept available at the time and place of the meeting, for the entire duration of the meeting, and may be inspected by any member present at the meeting.

Section 9. Meeting by Conference Call or Electronic Media.

One or more members may participate in a meeting of the members or board by means of a conference telephone, videoconferencing, or similar communications equipment by means of which all persons participating in the meeting can hear (and potentially see) each other. Participation in this manner shall constitute presence in person at such meeting.

A. For meetings held exclusively via conference call or electronic media, the following procedure must be followed: (1) notice to members of the time and locations where the meeting will be held by electronic media has been given in the same manner as if the meeting were held in a single location; (2) members in attendance can hear and have the same right to participate in the meeting as if the meeting were conducted in person; and (3) copies of pertinent reference materials, statutes, regulations and audio-visual materials are reasonably available to the members. A meeting by electronic media as provided in this Section 7 has the same legal effect as a meeting in person.

Section 10. Alaska Open Meetings Law.

All annual and special meetings of the members of the Commission, all regular and special meetings of the Board of Directors and all meetings of committees of the Board of Directors, if any, will be conducted in accordance with the Alaska open meetings law found at AS 44.62.310.

ARTICLE IV - DIRECTORS

Section 1. Powers.

The business and affairs of the Commission will be managed under the direction of, the Board of Directors of the Commission, which may exercise all such powers of the Commission and do all lawful acts and things, subject to any limitations set forth in these Bylaws or under Alaska Statutes.

Section 2. Number. Qualifications and Election.

The number of directors shall be set at seven (7). Each director shall be at least 21 years of age. Board members must be an employee, agent of, or elected official of a member entity with an active membership. The directors shall be elected by the members at the annual meeting by the vote of the members. Each director shall be elected for a term of two (2) years, except within the initial term where three members have one (1) year, and until his or her successor shall be elected and shall qualify or until his or her earlier resignation or removal.

A. Initial Election - Term. All members eligible to vote shall vote for the Board of Directors by seat. The first four (4) seats will serve two-year terms. The next three (3) seats will serve one-year terms. Thereafter, all vacancies shall be for a two (2) year term.

Section 3. Nomination of Directors.

The Board of Directors may nominate candidates to stand for election as directors. Other candidates may also be nominated by any member of the Commission provided such nomination is submitted in writing to the Commission's Secretary at least thirty (30) calendar days prior to the annual meeting, except for the provisional board selection.

Section 4. Vacancies.

Except as otherwise provided by law, any vacancy in the Board of Directors occurring by reason of an increase in an authorized number of directors or by reason of death, withdrawal, removal, disqualification, inability to act, or resignation of a director shall be filled by a designee of the member municipality. In the case of a successor, the successor shall serve until the next election.

A. Process for Filling Vacancy.
    1. The Secretary shall prepare a notice of vacancy for the next election, stating that a vacancy has occurred and advising interested members as to the procedure for the filling of the vacancy.
    2. Eligible members will have thirty (30) calendar days to submit nominations. Nominations shall include a letter of interest describing the nominee's interest to serve on the Board.
    3. A board member elected to fill a vacancy shall serve for the remainder of the vacant term.

Section 5. Compensation.

There shall be no compensation for board participation. Expenses of attendance including travel may be allowed for attendance at each regular and special meeting of the Board and reimbursed to the respective Director's municipality.

Section 6. Removal of Directors.

Any director of the Board of Directors may be removed, with or without cause, by a majority of the members eligible to vote.

Section 7. Resignation.

Any director may resign at any time by giving notice to the Board or the Secretary. Any such resignation will take effect upon receipt of such notice or at any later time specified in the notice. The acceptance of such resignation will not be necessary to make it effective, provided that the Board of Directors may reject any postdated resignation by notice in writing to the resigning director.

ARTICLE V - OFFICERS

Section 1. Positions.

The officers of the Board of Directors shall be a President, a Vice President, a Secretary, and a Treasurer, and such other officers as the Board may from time to time appoint, and such other officers it deems advisable. Each such officer shall exercise such powers and perform such duties as shall be set forth herein and such other powers and duties as may be specified from time to time by the Board of Directors. The officers of the Board of Directors shall be elected by the Board members. Each of the President and/or the Vice President may execute bonds, mortgages, and other documents under the seal of the Commission, except where required or permitted by law to be otherwise executed and except where execution thereof shall be expressly delegated by the Board to some other officer or agent of the Commission.

Section 2. President. The President shall:

A. Preside at all meetings;
B. Be chair of the Board of Directors;
C. Be an ex-officio member of all committees;
D. In the event of a vacancy in a committee chairmanship, have the power to appoint a chairperson from among the members of the committee in which the vacancy occurs or from the General membership, after approval from the Board of Directors;
E. Appoint, subject to the approval of the Board of Directors, committee members to fill vacancies during the year;
F. Call meetings of the Board of Directors;
G. Have the general powers and duties of management and supervision usually vested in the office of President of a corporation.
H. Perform all other duties as are incident to the office or are properly required of the President by the Board of Directors.

Section 3. Vice President. The Vice President shall:

A. Assist the president throughout the year;
B. Assume the duties of the president in the latter's absence;
C. Succeed to the office of president in the event of a temporary vacancy in the office or the president's inability to perform the duties of office;
D. Be available to the president upon the request for assistance.

Section 4. Secretary. The Secretary shall:

A. Keep the minutes of all regular and special meetings of the general membership and the Board of Directors;
B. Record all the votes of the Commission and the minutes of all its transactions in a book to be kept for that purpose;
C. Provide the president with a copy of the minutes within ten (10) business days after the meeting;
D. Conduct such correspondence as shall be requested by the president, Board of Directors or the general membership;
E. Be custodian of all records except financial records and committee reports;

F. Give, or cause to be given, notice of all meetings of the members and special meetings of the Board of Directors
G. Maintain the list of all eligible voting members and make the list available upon reasonable request.

Section 5. Treasurer. The Treasurer shall oversee the custody of the funds and securities of the Commission. The Treasurer shall:

A. Maintain oversight of all monies of the Commission and the due payment of all authorized obligations;
B. Arrange for the annual audit, performed by a CPA
C. Ensure the filing of any necessary tax documents;
D. Submit and review an annual treasurer's report to the Board and general membership at the annual meeting;
E. Submit other treasurer's reports as requested by the Board of Directors;
F. Prepare an annual budget for upcoming year and present it at an annual conference meeting;
G. Be custodian of all financial records;

ARTICLE VI – COMMITTEES

Section 1. There may be standing and special committees.

Section 2. The standing committees may include Conferences/Meetings, Membership, Code, and Budget and Finance.

Section 3. Special committees are appointed by the President for a special function or task and will remain active until their function is completed and/or they are dissolved upon the completion of their responsibility.

Section 4. The chairman of the standing committees shall be appointed by the President for a one-year term with approval of the Board of Directors. Any active member is eligible to serve.

Section 5. Membership in the committee is open to any person employed by an active member.

ARTICLE VII – FINANCES

Section 1. Duty of Care.

The assets and reporting to be administered through the Administration, its officers, Directors, employees and agents will be done with the same care, skill, prudence and diligence under the circumstances then prevailing that a tax authority would use in the conduct of an enterprise of a like character and with like aims.

Section 2. Budget.

The Budget and Finance Committee shall prepare a budget for the ensuing year for approval by the Board of Directors. The budget as approved by the Board shall be provided to the General Membership for its information.

Section 3. Fiscal Year.

The fiscal year for the Commission shall be from July 1 to June 30.

Section 4. Checks, Drafts.

All checks, drafts or other orders for payment of money, notes or other evidences of indebtedness, issued in the name of or payable to the Commission, will be signed or endorsed by such person or persons and in such manner as determined by resolution of the Board of Directors.

Section 5. Annual Audit.

The board shall have annually audited the financial statements of the Commission by a CPA.

ARTICLE VIII - BOOKS AND RECORDS

Section 1. Correct and Complete, Inspection.

A. The Commission will keep correct and complete books and records of account and will keep minutes of the proceedings of its members, the Board of Directors, and committees appointed by the board, if any.
B. All books and records of the Commission may be inspected by any member or its agent or attorney for any proper purpose at any time during normal business hours at the registered office of the Commission.

ARTICLE IX - ADMINISTRATIVE STRUCTURE

Section 1. Staffing.

A. The day-to-day operations of the Commission will be carried out by such contracted support as necessary, and during the first three years by the Alaska Municipal League, under the supervision of the Board of Directors.
B. The Commission will enter into agreements with its administrative contractor and as adopted by the Board of Directors setting forth the terms and conditions for the implementation of and compliance with the provisions of (A) of this Section 1.
C. This provision will be revisited within three years of legal formation of the Commission.

ARTICLE X – GENERAL PROVISIONS

Section 1. Indemnification.

The Commission will defend, indemnify and hold harmless each director, officer and employee of the Commission for expenses, including attorney's fees, and the amount of any judgment, money decree, fine, penalty or settlement for which he or she may become liable by reason of his or her being or having been a director, officer or employee of the Commission or who exercises powers or performs duties for the Commission.

Notwithstanding the foregoing, no indemnification shall be made by the Commission if judgment or other final determination establishes that the potential indemnitee's acts were committed in bad faith or were the result of active or deliberate fraud or dishonesty or clear and gross negligence.

Section 2. Insurance.

The Commission shall purchase and maintain insurance in a reasonable amount on behalf of any person who is or was a director, officer, agent, or employee of the Commission against liability asserted against or incurred by such person in such capacity or arising from such person's status as such.

Section 3. Roberts Rules.

The rules contained in Robert's Rules of Order, Newly Revised shall govern the Commission in all cases to which they are applicable.

Section 4. Headings.

The headings contained in these Bylaws are for convenience only and will not in any way affect the meaning or interpretation of these Bylaws.

ARTICLE XI – AMENDMENTS TO BYLAWS

Section 1.

These Bylaws may be amended by five (5) affirmative votes of the Board of Directors, or at any meeting of the General Membership of those present to vote by a majority vote, provided that the proposed amendments shall have been submitted in writing to the voting members at least thirty (30) calendar days prior to the meeting of the General Membership at which they will be considered.

Section 2.

These Bylaws may be amended at the annual meeting of the General Membership without previous vote, by the unanimous vote of the voting body.

Section 3. Recordation

Whenever action is taken to amend or alter the Bylaws or adopt a new Bylaw, a copy of the amendment, alteration or new Bylaw will be filed and kept in the minute book with the original Bylaws. If any Bylaw is repealed, the fact of such repeal and the date on which it occurred will be recorded in the minute book, and a copy of it will be placed next to the original Bylaws.

ARTICLE XII - DISSOLUTION

Section 1.

In the event of dissolution of the Commission, upon payment of all outstanding obligations, all of the assets shall be distributed evenly among those members who were active, in good standing and qualified to vote at the last General Membership meeting.

Section 2.

It shall be the responsibility of the President and the Treasurer to complete all necessary federal and state forms upon dissolution.

I, the undersigned being the Secretary of the Alaska Remote Sales Tax Commission hereby certify the foregoing to be the Bylaws of the Commission, as adopted by the membership, on the 18th day of November 2019.

City of Bethel Action Memorandum

Action memorandum No.	20-02	
Date action introduced:	January 28, 2020	Introduced by: William F. Howell, III, Acting City Manager
Date action taken:		Approved Denied
Confirmed by:		

Action Title: Direct Administration to pursue FFY 2020 State Homeland Security Grant funding to assist the City in preparedness activities (planning, equipment, training, and exercise) that address identified gaps or capability targets where a connection to terrorism and natural disasters exists.

Attachment(s): None.

Amount of fiscal impact:		**Account information:**
X	No fiscal impact at this time.	TBD
	Requires funding in FY 2020 Budget.	

Summary Statement

The Alaska Division of Homeland Security and Emergency Management is soliciting project nominations for FFY 2020 State Homeland Security Program grant funds. The City of Bethel is an eligible jurisdiction that may request funds for five projects in the planning, equipment, training, and exercise areas. There is no cash or in-kind match required for this grant. Grant applications are due January 30, 2020.

The City of Bethel is gathering information to prepare its funding request for one or more of the following projects:

1. Fire Department: Extraction equipment (cutter, spreader, RAM, mounting hardware, batteries, charger); ice/water rescue sled with special dry suit, gloves, footware; and firefighting foam.

2. Police Department: Forensic software for crime scene re-creation; body camera system with increased capability vs. current body camera system; in-vehicle cameras.

City of Bethel Information Memorandum

Information Memo No.	IM-02	
Date introduced:	January 28, 2020	Introduced by: William F. Howell, III, Acting City Manager
Amended actions:		
Confirmed by:		

Title: Emergency Procurements Initiated for the YK Fitness Center.

Attachment(s): None.

Amount of fiscal impact:		Account information:
None	No fiscal impact at this time.	
	Funds in City Budget.	
	Funds not in City Budget.	

Summary Statement

Acting City Manager Bill Howell determined an emergency per Bethel Municipal Code 4.20.180 on or about January 2, 2020 when word and evidence of the YK Fitness Center freeze-up presented a real and present danger of causing severe damage to parts of the $24 million facility. The frozen sewer and water lines and frozen lift station prompted the Health Fitness Manager to close the facility to the public while the City's Property Maintenance crew members and Utility Maintenance crew members worked to solve the problems associated with the freeze-ups.

The City of Bethel is still trying to determine exactly what went wrong the building's cold weather protection mechanisms and running water and sewer systems. The City contacted and initiated procurements with at least four companies: Long, DOWL, Axcel Fire, and Architects Alaska, Inc. Personnel from DOWL, Axcel Fire, and Architects Alaska have assessed the facilities. Architects Alaska's report is expected within two weeks of their visit (January 14, 2020). Long prepared a scope of work based on their understanding of services needed and are expected to come to Bethel in January to perform those services. Other procurements may be needed to correct problems that led to the freezing conditions at the Center and will be completed under the emergency declaration related hereto.

The City received no invoices as of January 21, 2020. The only firm number the City has in hand is Long's $5,800 scope of work agreement. The Public Works Director expects the cost to be in the neighborhood of $20,000 for this early phase of repairs.

P.O. Box 1301
Bethel, AK. 99559
Ph: (907) 545-2877
Email: napaimute@gci.net
www.napaimute.org

January 22, 2020

To Whom It May Concern,

Please accept this letter as a formal request by the Native Village of Napaimute (NVN) Tribal Transportation Program for support for the 2020 Kuskokwim Ice Road.

This season with extended cold weather we are experiencing better ice road conditions than we've had in several years. Currently there are over 200 miles of safe, plowed road with plans to expand further if the support is there.

Annually the Native Village of Napaimute is a leader in the Kuskokwim Ice Road network establishing and maintaining a majority of the mileage. We have an experienced crew, have invested in good equipment, and incorporate modern technology (ice radar & GPS) along with traditional knowledge to provide ice road services throughout the region.

The social/economic benefit of the Kuskokwim Ice Road to our region is huge. It makes transportation much cheaper and efficient for everybody – including major entities that do business here.

However, the Native Village of Napaimute only receives $55,000 annually from the Federal High Ways Administration to do this important work (see attached). This limited funding is dedicated to connecting the Middle Kuskokwim ice road to the Lower River ice road network. Any additional ice road work we do in the Lower River must be supported from additional sources.

To date we have spent 56% of our annual FHWA allocation (see attached) with a lot of winter left. At average plowing costs of $200 per mile the remaining funding will be used up soon.

With that said we are reaching out to major entities that use the Kuskokwim Ice Road for additional support so that we may keep the ice road maintained longer and more regularly.

So far we have received contributions in varying amounts from AVCP, YKHC, and various tribal transportation departments along the River.

We would greatly appreciate any additional support your organization can provide and would be glad to give public recognition of that support.

Thank you for your consideration.

Mark Leary
Director of Development and Operations

Resolution in support of Ice Road

Fiscal Year 2017 Tribal Shares Partial Release for 70 Days

Road Inventory Location Code	Tribe	70 Days, Continuing Resolution Allocation of 6K1 Shares	Estimated Total 6K1 Tribal Shares for 2016 (For TTIP)	70 Days, Continuing Resolution Allocation of 2%, 66K Shares	Estimated Total 2% Planning, 66K Tribal Shares for 2016 (For TTIP)
E02407	Kwinhagak	$ 19,821.89	$ 98,189.15	$ 450.50	$ 2,231.58
E01279	Larsen Bay	$ 7,940.29	$ 39,332.79	$ 180.46	$ 893.92
E01283	Levelock	$ 35,913.57	$ 177,900.43	$ 816.22	$ 4,043.20
E02288	Lime	$ 7,059.61	$ 34,970.28	$ 160.45	$ 794.80
E02291	Lower Kalskag	$ 14,285.94	$ 70,766.42	$ 324.68	$ 1,608.33
E03294	Manley Hot Springs	$ 13,363.89	$ 66,198.98	$ 303.72	$ 1,504.50
E01295	Manokotak	$ 16,682.14	$ 82,636.17	$ 379.14	$ 1,878.10
E02297	Marshall	$ 24,703.53	$ 122,370.70	$ 561.44	$ 2,781.13
E04299	Mary´s Igloo	$ 101,678.82	$ 503,673.30	$ 2,310.88	$ 11,447.11
E03303	McGrath	$ 24,885.47	$ 123,271.95	$ 565.58	$ 2,801.64
E02307	Mekoryuk	$ 19,986.68	$ 99,005.45	$ 454.24	$ 2,250.11
E01309	Mentasta	$ 9,494.29	$ 47,030.64	$ 215.78	$ 1,068.88
E03314	Minto	$ 8,647.83	$ 42,837.64	$ 196.54	$ 973.57
E01330	Naknek	$ 65,787.81	$ 325,884.62	$ 1,495.18	$ 7,406.48
E01142	Nanwalek	$ 38,918.32	$ 192,784.68	$ 884.51	$ 4,381.48
E02332	Napaimute	$ 10,166.42	$ 50,360.09	$ 231.06	$ 1,144.57
E02333	Napakiak	$ 77,103.40	$ 381,937.20	$ 1,752.35	$ 8,680.39
E02334	Napaskiak	$ 43,706.38	$ 216,502.68	$ 993.33	$ 4,920.53
E01336	Nelson Lagoon	$ 8,021.75	$ 39,736.31	$ 182.31	$ 903.09
E03337	Nenana	$ 13,073.39	$ 64,759.97	$ 297.12	$ 1,471.81
E01266	New Koliganek	$ 10,138.07	$ 50,219.65	$ 230.41	$ 1,141.35
E01339	New Stuyahok	$ 11,960.03	$ 59,244.86	$ 271.82	$ 1,346.48
E01340	Newhalen	$ 99,943.33	$ 495,076.42	$ 2,271.44	$ 11,251.74
E02341	Newtok	$ 82,361.19	$ 407,982.04	$ 1,871.85	$ 9,272.34
E02343	Nightmute	$ 18,692.76	$ 92,595.92	$ 424.84	$ 2,104.48
E03345	Nikolai	$ 17,475.99	$ 86,568.56	$ 397.18	$ 1,967.46
E01346	Nikolski	$ 4,148.62	$ 20,550.49	$ 94.29	$ 467.07
E01348	Ninilchik	$ 26,927.93	$ 133,389.42	$ 612.00	$ 3,031.59
E04350	Noatak	$ 16,211.82	$ 80,306.41	$ 368.45	$ 1,825.14
E04352	Nome	$ 50,933.74	$ 252,303.92	$ 1,157.58	$ 5,734.16
E01353	Nondalton	$ 8,264.87	$ 40,940.62	$ 187.84	$ 930.48
E04355	Noorvik	$ 65,045.20	$ 322,206.04	$ 1,478.30	$ 7,322.86
E03358	Northway	$ 10,007.48	$ 49,572.77	$ 227.44	$ 1,126.64
E03354	Nuiqsut	$ 34,241.33	$ 169,616.87	$ 778.21	$ 3,854.92
E03359	Nulato	$ 20,188.52	$ 100,005.28	$ 458.83	$ 2,272.85
E02490	Nunakauyarmiut	$ 13,403.29	$ 66,394.15	$ 304.62	$ 1,508.96
E02436	Nunam Iqua	$ 122,638.79	$ 607,500.01	$ 2,787.25	$ 13,806.84
E02361	Nunapitchuk	$ 15,921.80	$ 78,869.77	$ 361.86	$ 1,792.50

2019 BUDGET TO ACTUAL RE

	TTP2019 BUDGET	YTD ACTIVITY	PRIOR YEAR ACTIVITY	REMAINING	% SPENT	TTP2020	YTD ACTIVITY	REMAINING	% SPENT
REVENUE									
Federal Grants	55,671	34,480	5,260	15,931	71%	55,672	31,065	24,607	56%
State Grants									
Local Grants	0								
Indirect Cost revenue									
Rental Revenue									
Enterprise Fuel Sales									
Enterprise Wood Sales	0								
Fund Balance									
Total Revenue	55,671	34,480	5,260	15,931	71%	55,672	31,065	24,607	56%
Less: Cost of Goods Sold									
Gross Profit	55,671	34,480	5,260	15,931	71%	55,672	31,065	24,607	56%

	TTP2019 BUDGET	YTD ACTIVITY	PRIOR YEAR ACTIVITY	REMAINING	% SPENT	TTP2020	YTD ACTIVITY	REMAINING	% SPENT
EXPENSES									
Salaries	10,300	18,117	2,397	-10,214	199%	27,000	11,101	15,899	41%
Benefits	1,854	2,866	377	-1,389	175%	4,860	1,605	3,255	33%
Travel	0	1,400	0	-1,400		0	207	-207	
Training	0			0		0			
Professional Fees:	0			0		0			
Accounting	0			0		0			
Audit	0			0		0			
Legal	0			0		0			
Stipends	0			0		0			
Contractual	0			0		0			
Communication(telephone&I	0			0		0			
Supplies	0	3,040		-3,040		1,783	4,860	-3,077	273%
Dues/Fees/Licenses	0			0		0			
Annual meeting	0			0		0			
Printing & Advertising	0			0		0			
Facilities Cost	0			0		0			
Rent Equipment	0			0		0			
Utilities	0			0		0			
postage & Freight	0			0		0			
Fuel (oil)/electricity	0			0		0			
Wood	0			0		0			
Operations:	0			0		0			
Insurance	0	64		-64		0			
Road & Trail Maintenance	12,000	0		12,000		9,750	0	9,750	0%
fuel/operations	0	1,533	125	-1,658		0	5,793	-5,793	
R&M supplies	0	0		0		0	0	0	
R&M Equipment	5,385	1,954	1,450	1,981	63%	3,000	2,541	459	85%
Land lease	0			0		0			
Sales tax	0			0		0			
Bank fees (square)	0	7		-7		0	2	-2	
Contractual - Pass thru	0			0		0			
Interest Expense	0			0		0			
Other	0			0		0			
Equipment	20,821			20,821	0%	0			
Indirect Cost	5,311	5,500	910	-1,100	121%	9,279	4,956	4,323	53%
Total Expenses	55,671	34,480	5,260	15,931	71%	55,672	31,065	24,607	56%
Revenue over(under) EXP	0	0	0	0		0	0	0	

Form **W-9** (Rev. November 2017) Department of the Treasury Internal Revenue Service

Request for Taxpayer Identification Number and Certification

▶ Go to *www.irs.gov/FormW9* for instructions and the latest information.

Give Form to the requester. Do not send to the IRS.

Print or type. See Specific Instructions on page 3.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.
THE NATIVE VILLAGE OF NAPAIMUTE

2 Business name/disregarded entity name, if different from above

3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only **one** of the following seven boxes.

☐ Individual/sole proprietor or single-member LLC ☐ C Corporation ☐ S Corporation ☐ Partnership ☐ Trust/estate

☐ Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ▶ ________

Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is **not** disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.

☑ Other (see instructions) ▶ FEDERALLY RECOGNIZED TRIBE

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):

Exempt payee code (if any) ________

Exemption from FATCA reporting code (if any) ________

(Applies to accounts maintained outside the U.S.)

5 Address (number, street, and apt. or suite no.) See instructions.
PO BOX 1301

Requester's name and address (optional)

6 City, state, and ZIP code
BETHEL, AK 99559

7 *List account number(s) here (optional)*

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN,* later.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number ☐☐☐ – ☐☐ – ☐☐☐☐

or

Employer identification number [redacted]

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here Signature of U.S. person ▶ [signature] for NVN Date ▶ 1.18.20

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to *www.irs.gov/FormW9.*

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)
- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, *later.*

CITY OF BETHEL
Managers Office

William F. Howell III
P.O. Box 1388, Bethel, Alaska 99559
Phone: (907)-543-2131
Fax: (907)-543-2702
Cell: (907) 545-4998
bhowell@cityofbethel.net

Celebrating 50 Years of Service

DATE: January 21, 2020

TO: Perry Barr, Mayor

FROM: Bill Howell, Acting City Manager

SUBJECT: City Manager's Report –January 3, 2020 through January 21, 2020

Current Events

- A meeting was held with members of the Pool Committee, the Manager, and Christina Trent, our contract accountant, to evaluate revenue and budget data for the operation of the pool. The information sought from the accountant's work will be used to direct financial decisions for the operation of the Pool.

- The Pool is open. A fire watch is in effect due to the impairment of the fire sprinkler system. Additional contractors are due in Bethel on the week of January 26, 2020.

- Administration is working with Public Works, Finance, HR and the Alaska Jobs Office to increase efficiency, recruit and train drivers and facilitate better communication between stakeholders.

- Administration is working with the Alaska Municipal League to include the City of Bethel as a member of the Alaska Remote Sellers Sales Tax Commission. The City stands to gain as much $300,000 in new sales tax revenue from online and offsite in State retailers.

- I traveled with the Acting Fire Chief to Chehalis, Washington for a prebuild meeting for Bethel's newest ambulance. The new ambulance is slated to make the first barge.

- Administration met with DOWL engineers and discussed City projects.

- Bethel's old laundromat building was demolished and removed to the Bethel Landfill.

- Administration is drafting new service and access agreements for the 7th avenue residents affected by the water sewer budget modification.

Ongoing Business

- Administration is working with Finance to resolve several old sales tax matters.

- We have received the draft of the Long Range Transportation Plan (LRTP) from DOWL. The Grant Manager is reviewing and revising the report.

- The next Department Head meeting is scheduled for January 23 at 10 A.M.

Schedule, Events and Programs
Visit ykfitness.org for the most up to date schedules and information

- **Regularly Sponsored Discounts for pool admissions**:
  - Free Teen Night: Every Wednesday from 4-8pm the Drew Foundation Sponsors Free pool admissions for teens age 13-17.
  - Half Price Saturdays: Every Saturday the Lifesavers Foundation sponsors half price pool admissions for all ages.
  - Free Saturdays: The last Saturday of every month Angstman Law Offices Sponsors free pool admissions from 12pm-8pm for youth under the age of 12.

December 2019

- December Group Fitness Classes start December 1st.
- December 13th: Registration opens for Winter Swim Lessons and Instructional Programs
- December 15th: 26th Annual Christmas Cookie Extravaganza to support the Lifesavers Foundation.

January 2020

- Due to the extended facility closure, start dates for classes and programs were pushed back.
- Group Fitness Classes started January 13th
- Instructional Classes and Swim lessons started January 18th

Staffing

Operational Staff: View all our open positions at Healthfitness.com
Now Hiring:

- Certified Lifeguards, Full Time and Part Time
  - visit ykfitness.org/certifications to view course pre-requisites
- Facility Attendants
- Front Desk
- Full Time Custodian
- Full Time Lifeguard and Swim Instructor

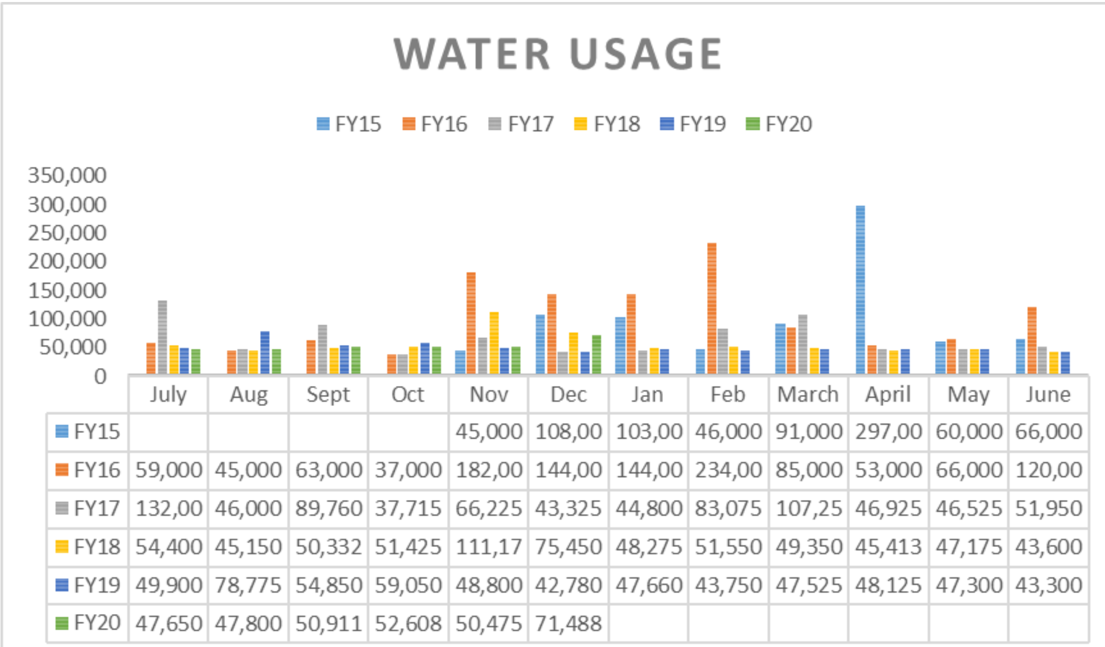
Programming Staff: We are looking for programming staff to fill the below roles:

- Swim Instructors
- Instructors for youth classes, particularly dance and tumbling
- Fitness Instructors and Certified Personal Trainers
- Instructors for any activity, craft or music patrons might be interested in learning.

Anyone interested in working at the YK Fitness Center can call 543-0390 or visit ykfitness.org for information and links to our applications.

Maintenance

The Fitness Center experienced several maintenance issues due to the extended sub-zero weather at the end of December and into January. As a result, the facility was closed from Dec 27th – Jan 12th. See Property Maintenance Report for details on the facility issues. All Memberships were extended to account for the days the facility was closed.



	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June
FY15					45,000	108,00	103,00	46,000	91,000	297,00	60,000	66,000
FY16	59,000	45,000	63,000	37,000	182,00	144,00	144,00	234,00	85,000	53,000	66,000	120,00
FY17	132,00	46,000	89,760	37,715	66,225	43,325	44,800	83,075	107,25	46,925	46,525	51,950
FY18	54,400	45,150	50,332	51,425	111,17	75,450	48,275	51,550	49,350	45,413	47,175	43,600
FY19	49,900	78,775	54,850	59,050	48,800	42,780	47,660	43,750	47,525	48,125	47,300	43,300
FY20	47,650	47,800	50,911	52,608	50,475	71,488						

*Note: Facility opened in November of 2014 (FY15)

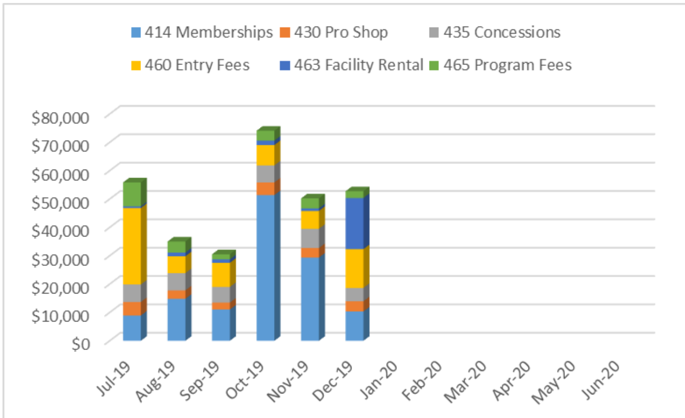
During maintenance closure in Dec 2019/Jan 2020 hot water was used to keep pipes from freezing.

Revenue

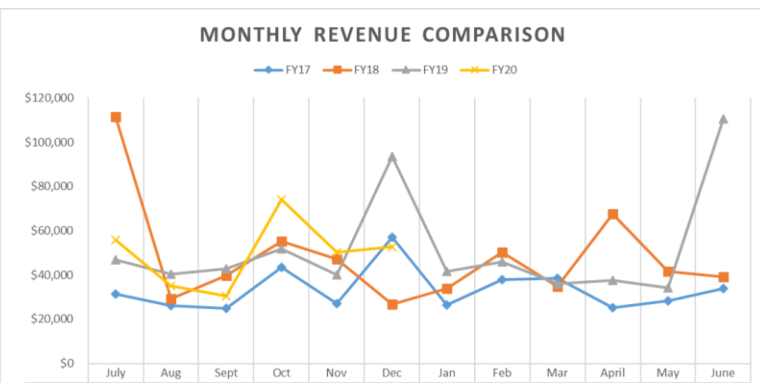
FY19 Revenue

Code	Facility Revenue	Jul-19	Aug-19	Sep-19	Oct-19	Nov-19	Dec-19	Jan-20	Feb-20	Mar-20	Apr-20	May-20	Jun-20	Total	FY20 Budgeted	%attained
414	Memberships	$8,919	$14,808	$11,032	$51,405	$29,362	$10,341							$125,867	$394,655	31.89%
430	Pro Shop	$4,772	$2,976	$2,432	$4,454	$3,347	$3,596							$21,576	$44,100	48.93%
435	Concessions	$6,173	$6,091	$5,523	$6,023	$6,795	$4,717							$35,322	$64,900	54.43%
460	Entry Fees	$26,964	$5,934	$8,521	$7,164	$6,298	$13,652							$68,533	$115,730	59.22%
463	Facility Rental	$576	$1,306	$1,210	$1,562	$916	$18,069							$23,639	$42,075	56.18%
465	Program Fees	$8,447	$3,891	$1,803	$3,485	$3,508	$2,384							$23,518	$83,318	28.23%
	Facility Revenue Total	$55,851	$35,006	$30,521	$74,093	$50,225	$52,759	$0	$0	$0	$0	$0	$0	$298,455	$744,778	40.07%

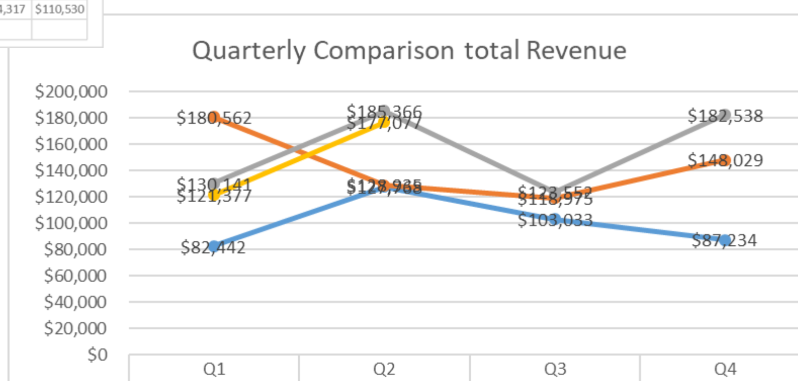
The below chart represents the portion of the total revenue that each revenue category represents.



Revenue Comparisons: Monthly Totals

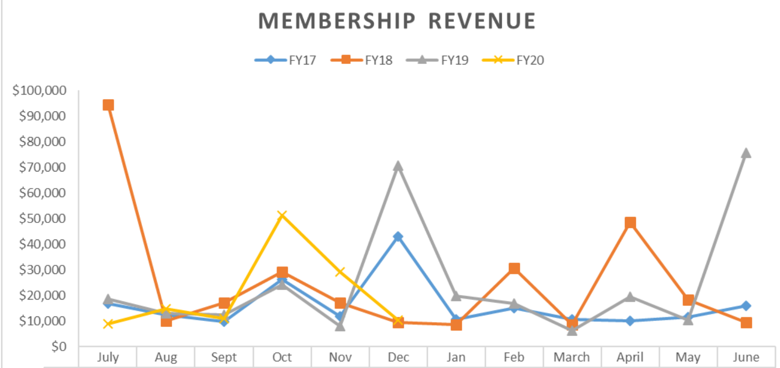


	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	April	May	June
FY17	$31,433	$26,142	$24,867	$43,503	$27,134	$57,131	$26,567	$37,829	$38,636	$25,144	$28,177	$33,913
FY18	$111,356	$29,355	$39,850	$55,131	$47,120	$26,685	$33,914	$50,253	$34,808	$67,517	$41,521	$38,990
FY19	$46,885	$40,381	$42,874	$51,662	$40,147	$93,557	$41,445	$45,990	$36,116	$37,691	$34,317	$110,530
FY20	$55,851	$35,006	$30,521	$74,093	$50,225	$52,759						



	Q1	Q2	Q3	Q4
FY17	$82,442	$127,768	$103,033	$87,234
FY18	$180,562	$128,935	$118,975	$148,029
FY19	$130,141	$185,366	$123,552	$182,538
FY20	$121,377	$177,077		

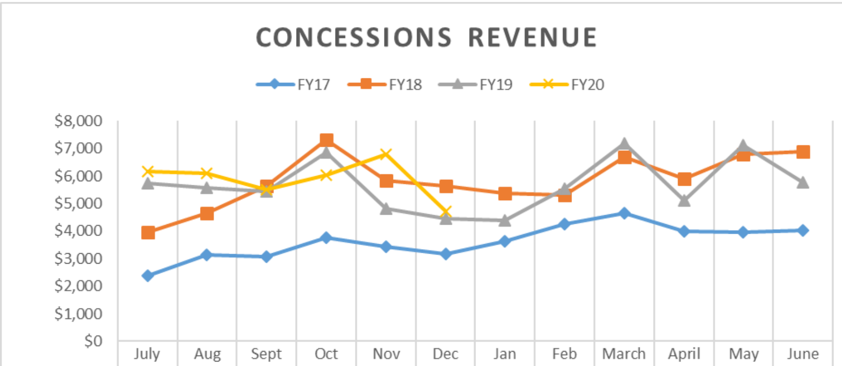
Revenue Comparisons: Monthly Categories



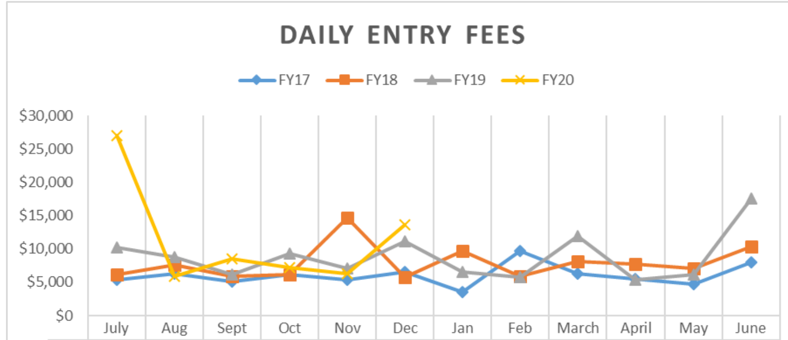
	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June
FY17	$16,840	$12,543	$9,699	$26,378	$11,867	$43,140	$10,624	$14,985	$10,739	$10,064	$11,488	$16,051
FY18	$94,430	$9,948	$17,239	$29,334	$17,032	$9,462	$8,715	$30,791	$8,664	$48,569	$18,216	$9,614
FY19	$18,548	$12,929	$12,522	$24,316	$8,088	$70,674	$19,940	$16,731	$6,331	$19,382	$10,367	$75,715
FY20	$8,919	$14,808	$11,032	$51,405	$29,362	$10,341						

Variations in membership revenue are due primarily to inconsistencies in when payments are received from corporate membership partners.

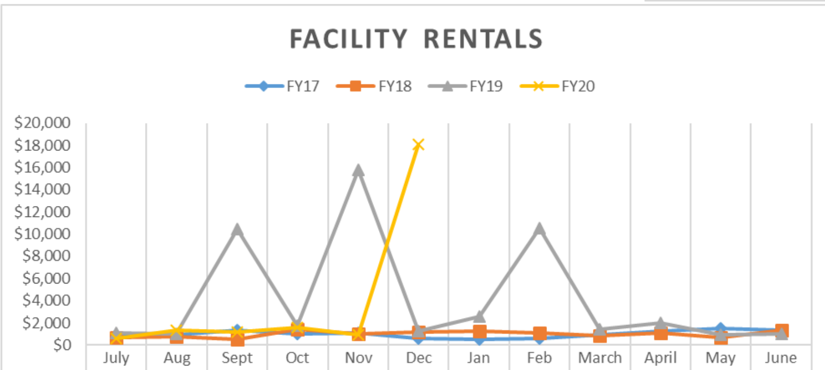
	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June
FY17	$3,913	$2,851	$2,093	$3,366	$2,231	$2,491	$2,240	$2,778	$4,033	$3,484	$3,254	$3,382
FY18	$3,290	$3,248	$3,366	$5,195	$3,231	$3,172	$2,643	$4,315	$4,537	$2,289	$3,467	$4,987
FY19	$3,850	$2,960	$3,166	$5,011	$2,384	$2,224	$2,265	$2,918	$4,215	$2,949	$4,901	$4,824
FY20	$4,772	$2,976	$2,432	$4,454	$3,347	$3,596						



	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June
FY17	$2,385	$3,157	$3,092	$3,769	$3,426	$3,186	$3,648	$4,247	$4,670	$4,010	$3,958	$4,024
FY18	$3,954	$4,651	$5,634	$7,321	$5,834	$5,643	$5,367	$5,321	$6,691	$5,922	$6,782	$6,906
FY19	$5,759	$5,585	$5,444	$6,878	$4,812	$4,470	$4,387	$5,547	$7,196	$5,109	$7,133	$5,780
FY20	$6,173	$6,091	$5,523	$6,023	$6,795	$4,717						

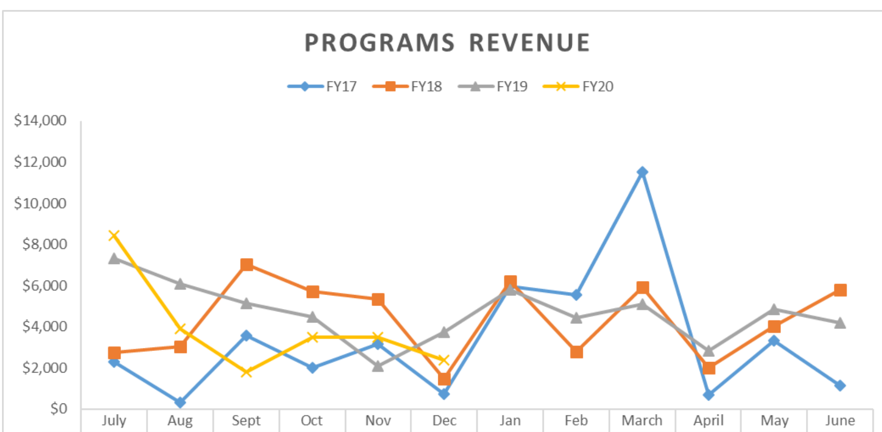


	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June
FY17	$5,433	$6,323	$5,084	$6,218	$5,385	$6,520	$3,573	$9,659	$6,299	$5,530	$4,692	$7,968
FY18	$6,162	$7,629	$5,955	$6,151	$14,68	$5,749	$9,736	$5,925	$8,155	$7,667	$7,077	$10,34
FY19	$10,27	$8,751	$6,111	$9,252	$7,011	$11,19	$6,495	$5,822	$11,86	$5,399	$6,175	$17,55
FY20	$26,96	$5,934	$8,521	$7,164	$6,298	$13,65						



	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June
FY17	$940	$945	$1,375	$1,050	$1,060	$595	$520	$605	$895	$1,266	$1,502	$1,344
FY18	$661	$801	$542	$1,434	$987	$1,189	$1,258	$1,100	$834	$1,062	$672	$1,357
FY19	$1,130	$1,040	$10,47	$1,743	$15,77	$1,252	$2,558	$10,54	$1,392	$2,040	$907	$1,017
FY20	$576	$1,306	$1,210	$1,562	$916	$18,06						

Variation in Rental Fees are a reflection of the FY19 change to school district fees being recorded as part of facility rental contracts instead of as part of the single contract fee for membership and rental services combined.



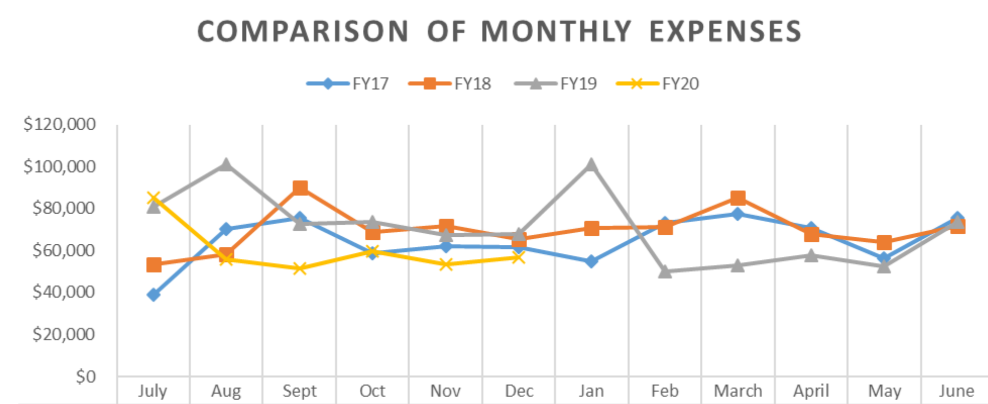
	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June
FY17	$2,300	$305	$3,580	$2,022	$3,165	$747	$5,962	$5,555	$11,532	$710	$3,329	$1,143
FY18	$2,741	$3,046	$7,053	$5,730	$5,352	$1,469	$6,194	$2,801	$5,927	$2,009	$4,008	$5,780
FY19	$7,327	$6,101	$5,155	$4,462	$2,081	$3,742	$5,800	$4,427	$5,115	$2,813	$4,833	$4,178
FY20	$8,447	$3,891	$1,803	$3,485	$3,508	$2,384						

Variations in Program Revenue reflect the registration periods that run across 6-8 week sessions as well as the variability of instructor schedules.

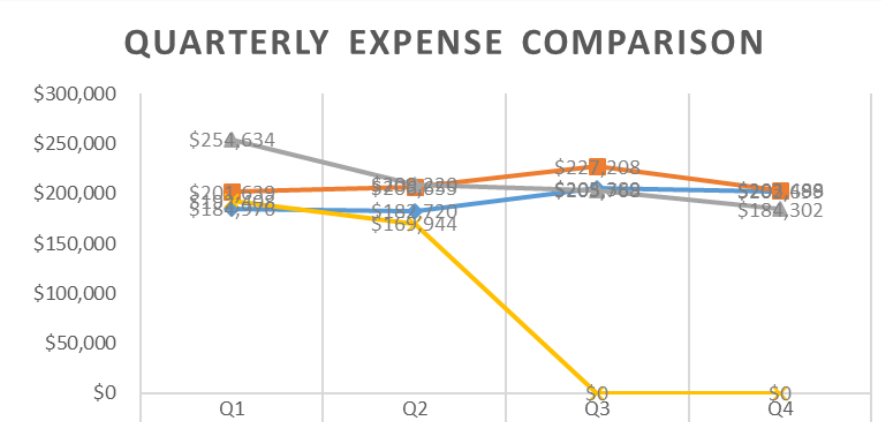
FY19 Expenses

	Expenses	Jul-19	Aug-19	Sep-19	Oct-19	Nov-19	Dec-19	Jan-20	Feb-20	Mar-20	Apr-20	May-20	Jun-20	Total	Budgeted	% used
	Wages	$54,419	$35,425	$33,001	$33,777	$32,436	$28,616							$217,674	$665,682	32.70%
	Benefits	$12,492	$8,074	$7,356	$7,583	$6,921	$6,209							$48,635	$146,058	33.30%
520	Housing	$3,090	$3,090	$3,090	$3,090	$3,090	$3,090							$18,540	$37,080	50.00%
545	Travel/Training	$0	$0	$152	$0	$0	$0	$0	$0	$0	$0	$0	$0	$152	$3,000	5.07%
561	Supplies	$11,321	$4,024	$6,258	$4,451	$5,256	$6,999	$0	$0	$0	$0	$0	$0	$38,310	$100,605	38.08%
580	Boiler	$0	$55	$0	$62	$782	$0	$0	$0	$0	$0	$0	$0	$899	$6,000	14.99%
661	Vehicle Maintenance/Repair	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$250	0.00%
663	Janitorial Supplies/Services	$1,101	$407	$128	$7,053	$125	$347	$0	$0	$0	$0	$0	$0	$9,161	$20,400	44.91%
668	Software Licenses	$1,172	$368	$319	$771	$521	$609	$0	$0	$0	$0	$0	$0	$3,761	$7,560	49.75%
669	Other Purchased Services	$0	$1,250	$0	$0	$0	$8,835	$0	$0	$0	$0	$0	$0	$10,085	$25,160	40.08%
683	Minor Equipment	$0	$2,332	$0	$470	$2,328	$346	$0	$0	$0	$0	$0	$0	$5,477	$21,000	26.08%
684	Donations and Awards	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$500	0.00%
724	Dues/Subscriptions	$179	$179	$179	$179	$179	$369	$0	$0	$0	$0	$0	$0	$1,264	$2,000	63.18%
727	Advertising	$98	$9	$193	$11	$0	$420	$0	$0	$0	$0	$0	$0	$731	$8,000	9.14%
733	Postage	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$200	0.00%
736	Bank Charges	$1,015	$823	$684	$2,246	$1,500	$864	$0	$0	$0	$0	$0	$0	$7,132	$14,645	48.70%
790	Allowance for Special Events	$80	$0	$0	$0	$407	$0	$0	$0	$0	$0	$0	$0	$487	$800	60.91%
799	Miscellaneous	$45	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$45	$10,125	0.44%
	TOTAL	**$85,014**	**$56,035**	**$51,359**	**$59,693**	**$53,546**	**$56,705**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$362,353**	**$1,069,064**	33.89%

Comparison of Monthly Expenses



	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June
FY17	$39,145	$70,114	$75,717	$58,716	$62,335	$61,668	$54,949	$72,965	$77,475	$70,907	$56,290	$75,502
FY18	$53,231	$58,448	$89,960	$69,086	$71,974	$65,596	$70,546	$71,272	$85,390	$67,745	$64,074	$71,669
FY19	$80,783	$101,02	$72,822	$73,683	$67,629	$67,907	$101,07	$49,858	$52,838	$57,844	$52,590	$73,868
FY20	$85,014	$56,035	$51,359	$59,693	$53,546	$56,705						

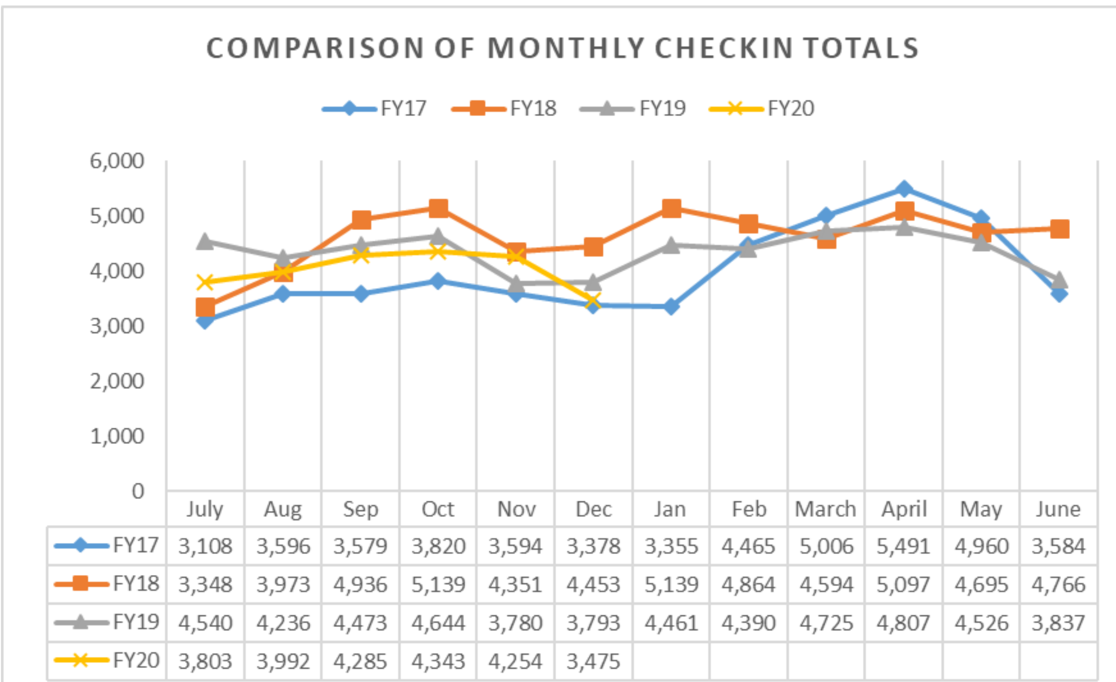


	Q1	Q2	Q3	Q4
FY17	$184,976	$182,720	$205,389	$202,699
FY18	$201,639	$206,655	$227,208	$203,488
FY19	$254,634	$209,220	$203,768	$184,302
FY20	$192,408	$169,944	$0	$0

Facility Utilization

Facility Check-In: Facility Check-In numbers represent the total number of patrons who visited the facility and are based on a compilation of the number of members who checked-in, the number of daily passes sold and the number of participants in programs, activities, rentals and special events. These numbers represent facility visits, not individuals as most individuals visit the facility multiple times over the course of the month.

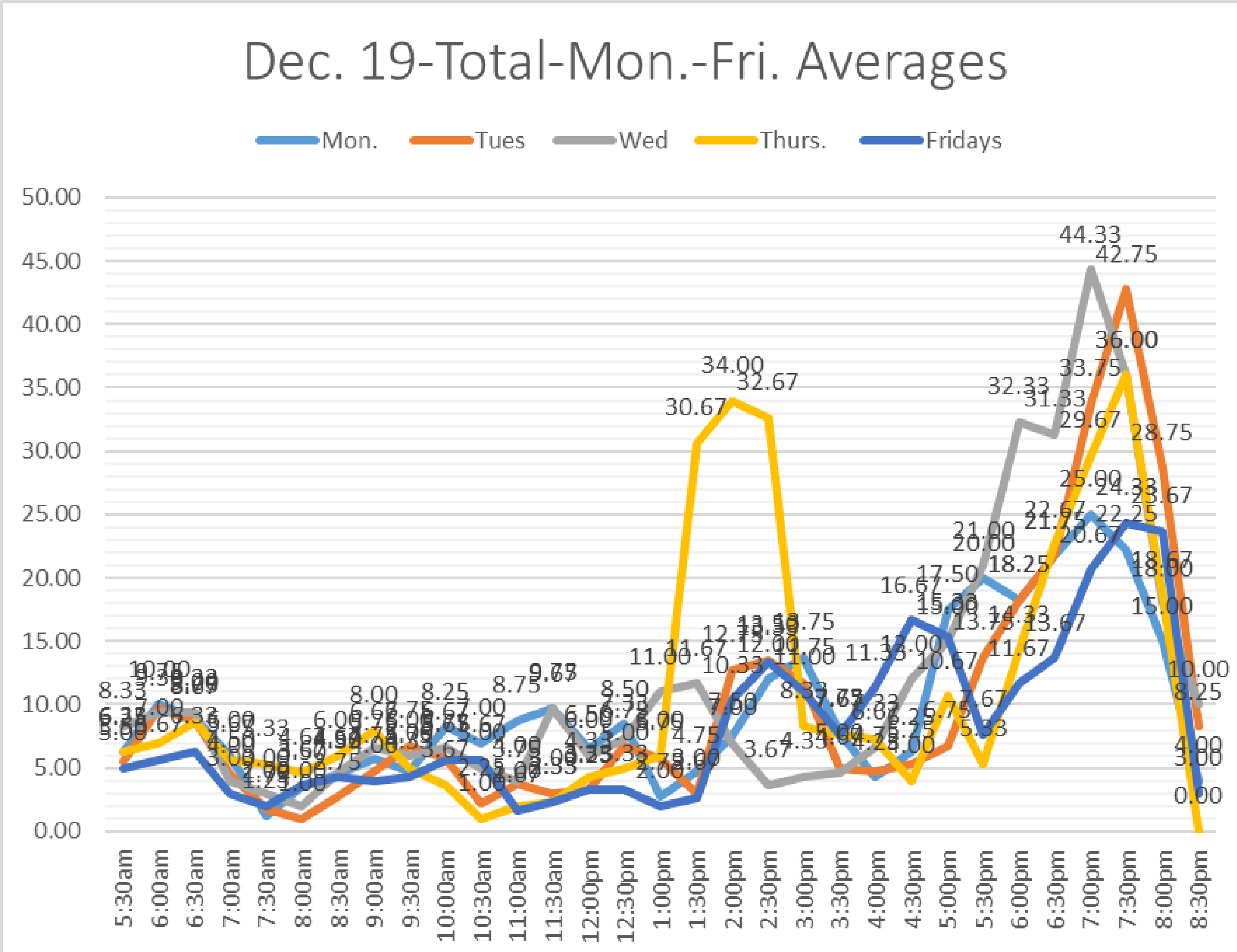
Facility Check-In	Jul-19	Aug-19	Sep-19	Oct-19	Nov-19	Dec-19	Jan-20	Feb-20	Mar-20	Apr-20	May-20	Jun-20	Total
Member Checkins	1,623	1,432	1,687	1749	1,729	1,564							9,784
Daily Admissions	1,876	1,787	1,965	2021	1,974	1,678							11,301
Rentals	0	529	404	374	324	61							1,692
Fitness Programming	132	150	146	118	153	109							808
Aquatics Programming	32	47	83	54	65	52							333
Youth Programs	140	47		27	9	11							234
Monthly Totals	3,803	3,992	4,285	4,343	4,254	3,475	0	0	0	0	0	0	24,152

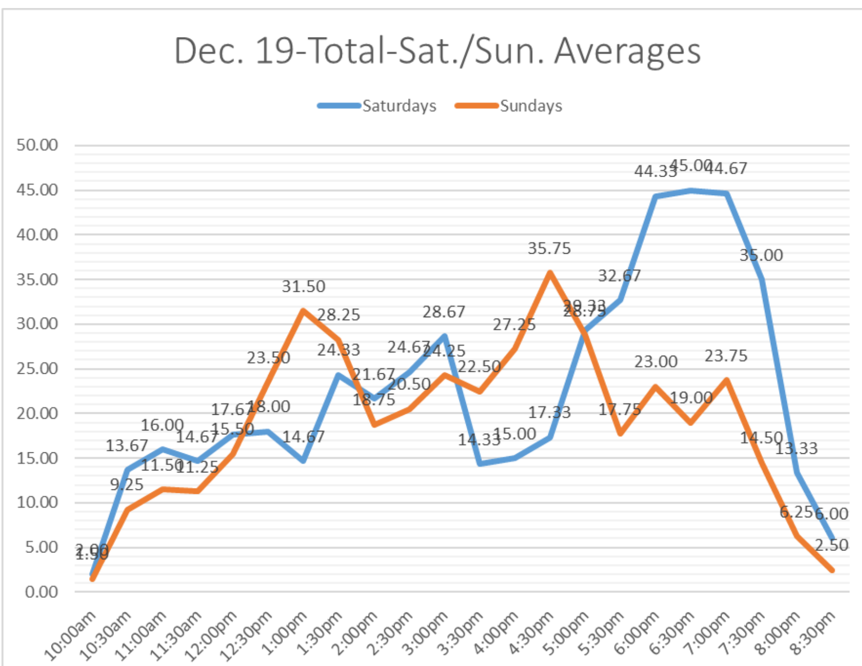


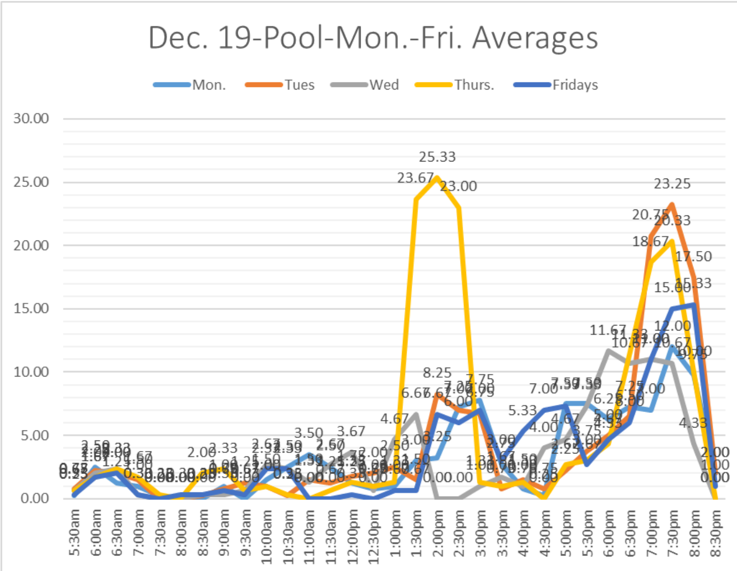
*December 2019 check-in numbers were impacted by the facility being closed from 12/27-12/31 (5 days) due to mechanical issues from extreme cold.

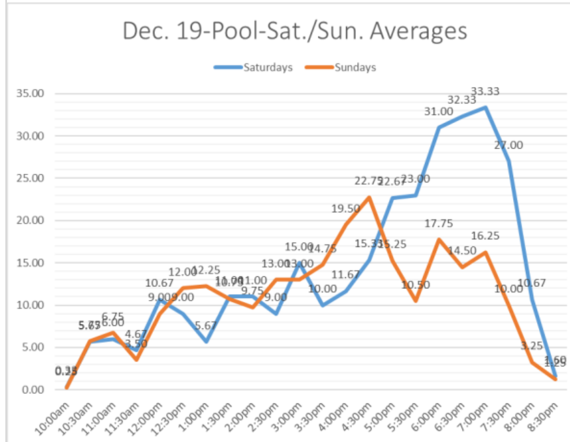
Area Usage: Count of the number of individuals in each area at the top and bottom of each hour. Showing trends and patterns of area usage, these numbers are not an accurate reporting of the overall number of patrons using the facility as patrons who remain in any area for more than 30 minutes are counted more than once. The below charts show average number of users for each area, by day of the week, per 30 minute period and are used from programming and operational hours planning.

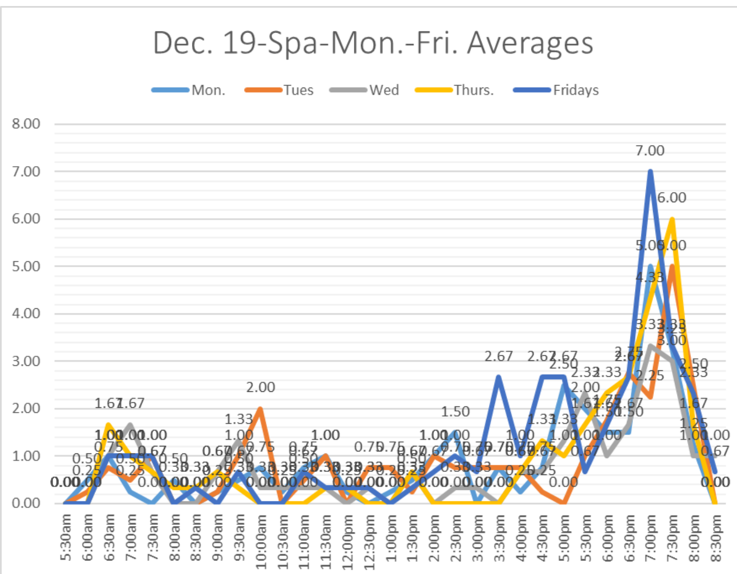
In September 2019 we began collecting counts for patrons in the Concessions/Lobby area (Cantina) and on the deck/bleachers in the pool area.

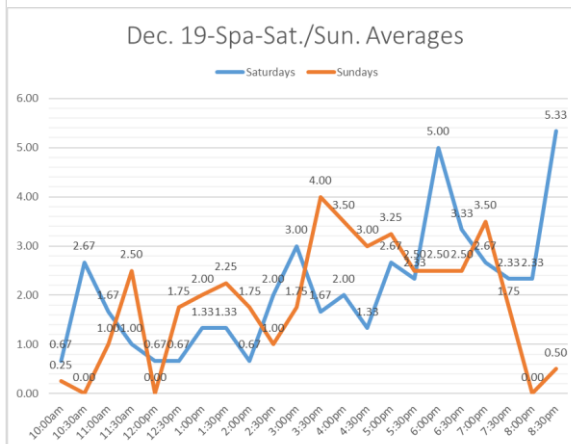

Dec. 19-Total-Mon.-Fri. Averages
Mon.
Tues
Wed
Thurs.
Fridays

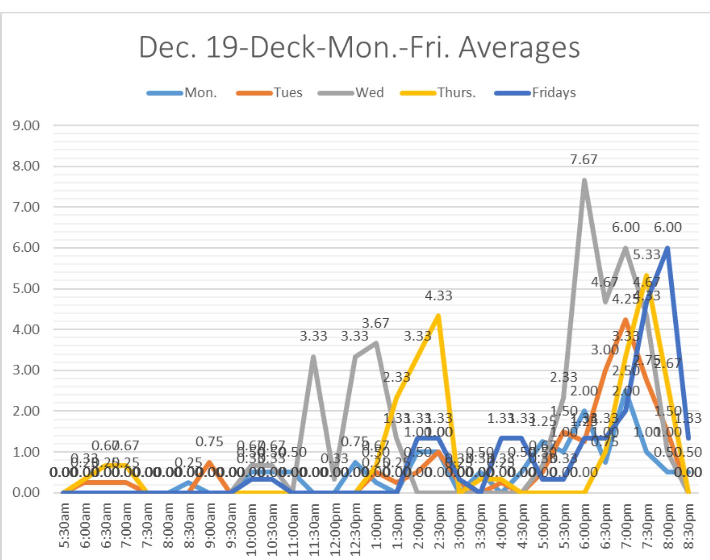

Dec. 19-Total-Sat./Sun. Averages
Saturdays
Sundays

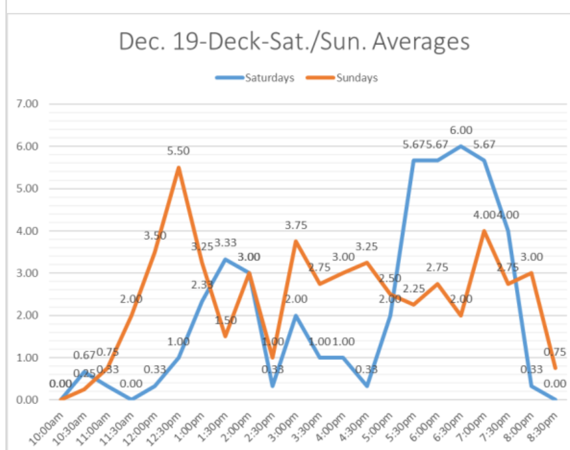

Dec. 19-Pool-Mon.-Fri. Averages
Mon. Tues Wed Thurs. Fridays
30.00 25.00 20.00 15.00 10.00 5.00 0.00
5:30am 6:00am 6:30am 7:00am 7:30am 8:00am 8:30am 9:00am 9:30am 10:00am 10:30am 11:00am 11:30am 12:00pm 12:30pm 1:00pm 1:30pm 2:00pm 2:30pm 3:00pm 3:30pm 4:00pm 4:30pm 5:00pm 5:30pm 6:00pm 6:30pm 7:00pm 7:30pm 8:00pm 8:30pm

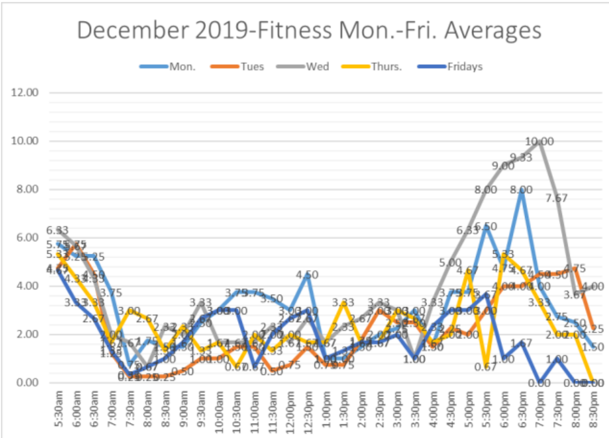

Dec. 19-Pool-Sat./Sun. Averages
Saturdays Sundays
35.00 30.00 25.00 20.00 15.00 10.00 5.00 0.00
10:00am 10:30am 11:00am 11:30am 12:00pm 12:30pm 1:00pm 1:30pm 2:00pm 2:30pm 3:00pm 3:30pm 4:00pm 4:30pm 5:00pm 5:30pm 6:00pm 6:30pm 7:00pm 7:30pm 8:00pm 8:30pm

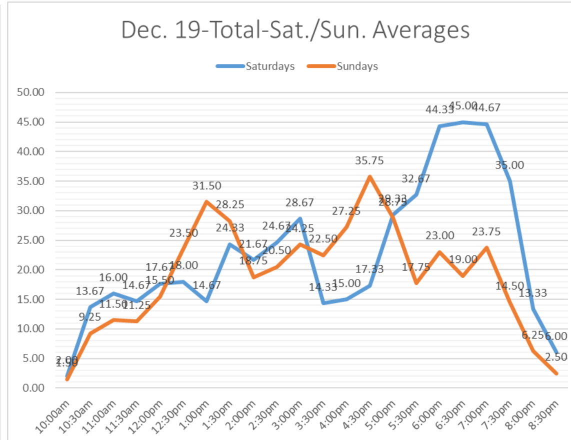

Dec. 19-Spa-Mon.-Fri. Averages
Mon. Tues Wed Thurs. Fridays
8.00 7.00 6.00 5.00 4.00 3.00 2.00 1.00 0.00
5:30am 6:00am 6:30am 7:00am 7:30am 8:00am 8:30am 9:00am 9:30am 10:00am 10:30am 11:00am 11:30am 12:00pm 12:30pm 1:00pm 1:30pm 2:00pm 2:30pm 3:00pm 3:30pm 4:00pm 4:30pm 5:00pm 5:30pm 6:00pm 6:30pm 7:00pm 7:30pm 8:00pm 8:30pm

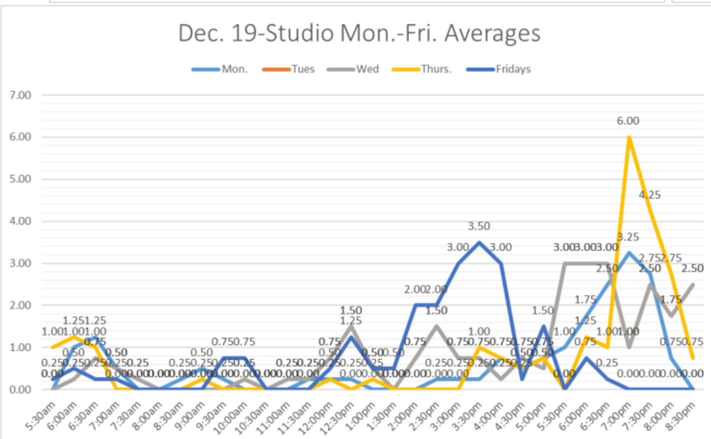

Dec. 19-Spa-Sat./Sun. Averages
Saturdays Sundays
6.00 5.00 4.00 3.00 2.00 1.00 0.00
10:00am 10:30am 11:00am 11:30am 12:00pm 12:30pm 1:00pm 1:30pm 2:00pm 2:30pm 3:00pm 3:30pm 4:00pm 4:30pm 5:00pm 5:30pm 6:00pm 6:30pm 7:00pm 7:30pm 8:00pm 8:30pm

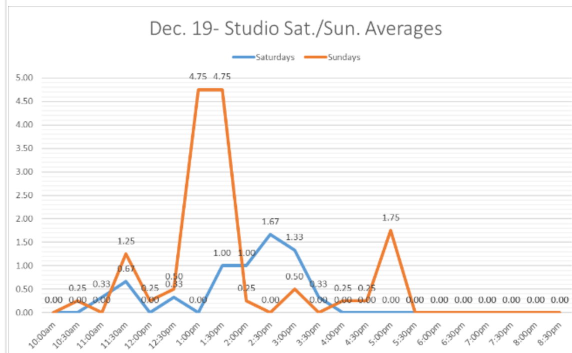

Dec. 19-Deck-Mon.-Fri. Averages
Mon. Tues Wed Thurs. Fridays
9.00 8.00 7.00 6.00 5.00 4.00 3.00 2.00 1.00 0.00
5:30am 6:00am 6:30am 7:00am 7:30am 8:00am 8:30am 9:00am 9:30am 10:00am 10:30am 11:00am 11:30am 12:00pm 12:30pm 1:00pm 1:30pm 2:00pm 2:30pm 3:00pm 3:30pm 4:00pm 4:30pm 5:00pm 5:30pm 6:00pm 6:30pm 7:00pm 7:30pm 8:00pm 8:30pm

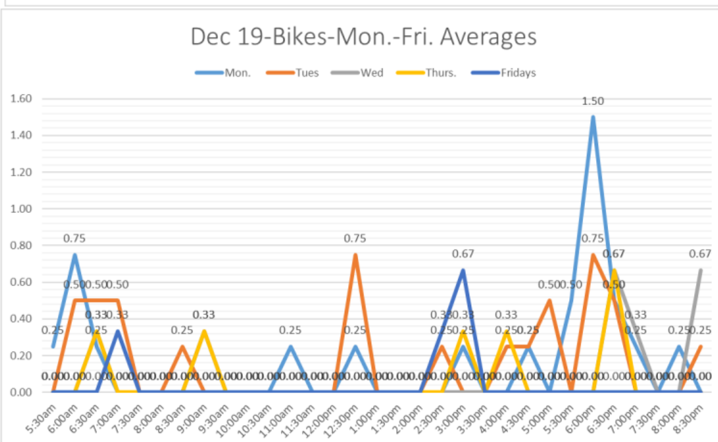

Dec. 19-Deck-Sat./Sun. Averages
Saturdays Sundays
7.00 6.00 5.00 4.00 3.00 2.00 1.00 0.00
10:00am 10:30am 11:00am 11:30am 12:00pm 12:30pm 1:00pm 1:30pm 2:00pm 2:30pm 3:00pm 3:30pm 4:00pm 4:30pm 5:00pm 5:30pm 6:00pm 6:30pm 7:00pm 7:30pm 8:00pm 8:30pm

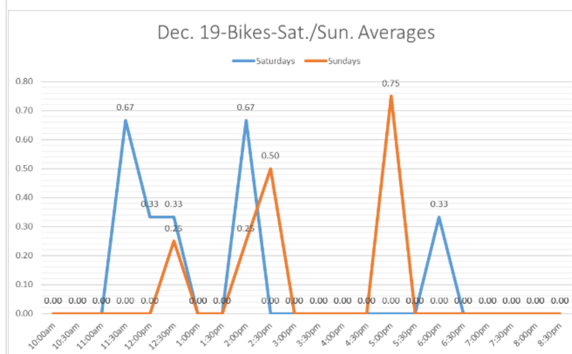

December 2019-Fitness Mon.-Fri. Averages
Mon. Tues Wed Thurs. Fridays

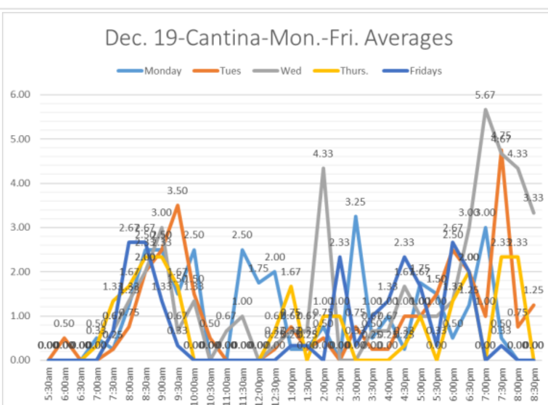

Dec. 19-Total-Sat./Sun. Averages
Saturdays Sundays

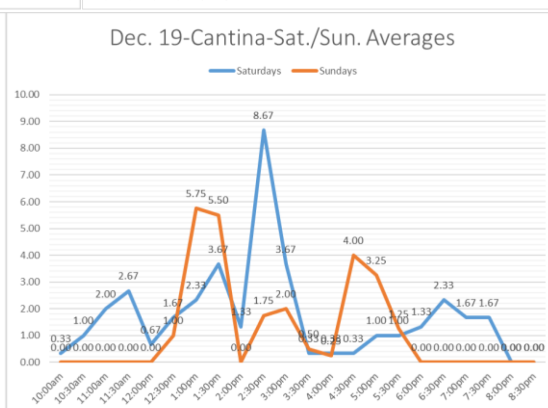

Dec. 19-Studio Mon.-Fri. Averages
Mon. Tues Wed Thurs. Fridays


Dec. 19- Studio Sat./Sun. Averages
Saturdays Sundays


Dec 19-Bikes-Mon.-Fri. Averages
Mon. Tues Wed Thurs. Fridays


Dec. 19-Bikes-Sat./Sun. Averages
Saturdays Sundays


Dec. 19-Cantina-Mon.-Fri. Averages
Monday Tues Wed Thurs. Fridays


Dec. 19-Cantina-Sat./Sun. Averages
Saturdays Sundays

City of Bethel, Alaska

City Clerk's Office

Council Regular Meetings

January 29, City Training- Quasi Judicial Proceedings
February 4, Board of Adjustment Hearing Hackney Appeal
February 11 and 25, Regular City Council Meetings

City Manager/City Attorney Recruitment Process

We have one City Manager and one City Attorney candidate confirmed for the onsite interviews in February. We are waiting to receive confirmation on one other City Manager candidate.

Misc.

- Prepared a resolution to authorize the City's participation on the Intergovernmental Remote Seller Sales Tax Agreement. Full code review and modification is the next step, Finance will need to participate in the review process to ensure a full evaluation of the impacts of moving to collection of online sales.
- Working with ONC to identify an alternate Joint Task Force meeting date and agenda items.
- Working with the State of Alaska Leasing and the Department of Law to initiate another amendment to the Courthouse Lease to include an increase of cleaning service. Not a typical function of the City Clerk's Office.
- Proclamation preparation for Bethel Warriors Wrestling and Coach.
- Resolution preparation, waiving timeline on liquor license review.
- Prepared Attorney and Manager Contract drafts and sent for legal review. Researched teleworking and contract needs to be included in the employment agreement.
- Preparing the record for the Council's Board of Adjustment Hearing.
- Pulled audit numbers on the Multi Use Facility to help facilitate the Joint Committee Request.
- Reviewed the LKSD 65% Mitigation Design for the Kilbuck location/met with Attorney and City Manager to discuss next steps of the process.
- Researching the Sister City Program at the request of Council Member Springer.
- Met with the City's Broker and the City Manager to get an understanding of what the City's insurance coverage is going to look like next fiscal year. We will receive and update in a month.
- Continuing work on the budget proposal for the City Clerk's Office.
- Continuing when time will allow a draft ordinance to remove the Board of Adjustment appeal body at the recommendation of representing attorney.
- Continuing when time will allow, the review of options for Council's consideration to continue to capture funds for CAG Program.
- Arranging travel for Mayor and AML Region Representative to attend the February Winter Conference.
- 19 Passports processed this month as of January 21
- 3 Burial Permits processed this month as of January 21

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907-543-1384

Pending Liquor License Actions

Doing Business As	License Type	Name of Applicant	
Fili's Pizza License Number 5445	Restaurant Eating Place RENEWAL	Fili's Pizza	
Mailing Address	Location of Premises	Business Telephone Number	
P.O. Box 3051	110 Osage Street, Bethel	907-545-2122	
Date Notice Received by City Clerk's Office			12-19-2019
Date City Manager Sends Application Notice to Directors			12-19-2019
Deadline for Department Head Reports (14 days from Notice from City Manager)			1-2-2020
Date Written Report Sent to City Council from City Manager (20 days from Date Notice received by the City Clerk's Office)			1-7-2020
Date of Council Review (30-40 calendar days from Date Notice received by City Clerk)			1-28-2020
Deadline for Protest			2-16-2020
Doing Business As	License Type	Name of Current Owner	
Fili's Restaurant	Restaurant Eating Place Transfer	Mefali Sailu	
Mailing Address	Location of Premises	Business Telephone Number	
P.O. Box 3051	110 Osage Street	907-5435-2122	
TRANSFER TO			
Doing Business As	License Type	Name of New Applicant	
Fili's Pizza	Restaurant Eating Place	Marina, Inc.	
Mailing Address	Location of Premises	Business Telephone Number	
3351 Arctic BLVD	750 Front Street	907-751-6800	
Date Notice Received by City Clerk's Office			01/16/2020
Date City Manager Sends Application Notice to Directors			01/16/2020
Deadline for Department Head Reports (14 days from Notice from City Manager)			01/30/2020
Date Written Report Sent to City Council from City Manager (20 days from Date Notice received by the City Clerk's Office)			02/05/2020
Date of Council Review (30-40 calendar days from Date Notice received by City Clerk)			02/11/2020
Deadline for Protest			03/13/2020

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