

CITY OF BETHEL

City Council Meeting Agenda, December 11, 2018 – 6:30 PM

Website: <https://www.cityofbethel.org/council>

Location: Council Chambers, City Hall, 300 Chief Eddie Hoffman Highway, Bethel

Council Members: Fred Watson, Mayor; Thor Williams, Vice-Mayor; Leif Albertson;
Mitchell Forbes; Perry Barr; Carole Jung-Jordan; Fritz Charles



1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

4. PEOPLE TO BE HEARD – FIVE MINUTES PER PERSON

5. APPROVAL OF CONSENT AGENDA AND REGULAR AGENDA

6. APPROVAL OF MEETING MINUTES

- 6.1. November 11, 2018 City Council Meeting Minutes

7. REPORTS OF STANDING COMMITTEE

- 7.1. Public Safety and Transportation Commission

8. SPECIAL ORDER OF BUSINESS

- 8.1. Proclamation Remembering Mary Ciuniq Pete (Vice-Mayor Williams)
- 8.2. Fiscal Year 2017 Annual Audit Presentation from the City's Auditing Firm Altman Rogers (City Manager Williams)

9. UNFINISHED BUSINESS

- 9.1. Public Hearing of Budget Ordinance 18-12(e): Amending the Adopted Fiscal Year 2019 Budget (City Manager Williams)
- 9.2. AM 18-73: Approve New Hours Of Operation For Christmas And New Year's And Sundays At The YK Fitness Center (City Manager Williams)

10. NEW BUSINESS

- 10.1. *Resolution 18-20: Adopting a Code of Conduct for City Council Members (Council Member Barr)
- 10.2. *Resolution 18-21: USDA-RD Loan Resolution To Fund Water And Sewer Improvements In The Avenues (RUS Bulletin 1780-27) (Council Member Charles)
- 10.3. * AM 18-74: Reappointment of Committee and Commission Members (Mayor Watson)
- 10.4. AM 18-75: Authorize City Administration to Issue Checks Totaling \$25,525 to Quarter Four Community Action Grant Awardees Based on the Community Action Grant Technical Review Board's Recommendation (City Manager Williams)

Posted <<12/5/2018>> at City Hall, AC Co., Swanson's, and the Post Office.

Kevin Morgan, Asst. City Clerk

City Clerk's Office Contact Information: Email cityclerk@cityofbethel.net Phone 907-543-1384

Items noted with an asterisk (*) are consent agenda items, unless removed from the consent agenda they are approved upon the approval of the agenda. Ordinances introduced at this meeting may be set for public hearing at the next regular meeting.

The Council may by unanimous consent, after 12:00 AM Fix the Time to Which To Adjourn until the following day at 6:30 PM

- 10.5. AM 18-76 Approve Kenworth Alaska, Inc. as the Single Source Vendor for the Immediate Purchase of Six Water haul Trucks that Will End when the Purchase is Complete (City Manager Williams)
- 10.6. AM 18-77: Directing Administration to Order Six New Water haul Trucks Pursuant to Single Source Procurement Authorized through AM 18-76, and Placing a Down Payment for the Trucks, Pursuing a Final Contract for Delivery, and Financing Packet with Community Leasing Partners (City Manager Williams)
- 10.7. AM 18-78: Direct Administration to Prepare and Submit a Fiscal Year 2020 Community Transportation Grant Application to Fund the Operation of the Bethel Transit System with \$80,580 from the City's Fiscal Year 2020 Budget as Local Match (City Manager Williams)
- 10.8. IM 18-18: Presentation of the City's Water and Sewer Services Expenditures Compared to Budget from July 1, 2018 to November 30, 2018- Utilities Maintenance- Water and Wastewater Activity Report (City Manager Williams)
- 10.9. * Leave Request - City Manager December 24-29 (Mayor Watson)

11. MAYOR'S REPORTS

- 11.1. Letter of Reconfirmation Sent to Alcohol Task Force Participating Agencies

12. MANAGER'S REPORTS

- 12.1. November City Manager's Report
- 12.2. November Department Head Reports

13. CLERK'S REPORT

- 13.1. City Clerk's November Report

14. COUNCIL MEMBER COMMENTS

15. EXECUTIVE SESSION

- 15.1. In Accordance with AS 44.62.310 (c) 2: Subjects that Tend to Prejudice the Reputation and Character of Any Person, Provided the Person May Request a Public Discussion- Annual Evaluation, City Manager (Council Member Albertson)

16. ADJOURNMENT

Posted <<12/5/2018>> at City Hall, AC Co., Swanson's, and the Post Office.

Kevin Morgan, Asst. City Clerk

City Clerk's Office Contact Information: Email cityclerk@cityofbethel.net Phone 907-543-1384

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The Council may by unanimous consent, after 12:00 AM Fix the Time to Which To Adjourn until the following day at 6:30 PM

I. CALL TO ORDER

A Regular Meeting of the Bethel City Council was held on November 27, 2018 at 6:30 p.m., in the council chambers, Bethel, Alaska.

Mayor Watson called the meeting to order at 6:30 p.m.

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

Comprising a quorum of the Council, the following members were present:	
Mayor Fred Watson	Council Member Parry Barr
Vice-Mayor Thor Williams	Council Member Carole Jung-Jordan
Council Member Leif Albertson	
Council Member Mitchell Forbes	
Members Absent:	
Council Member Fritz T. Charles	
Also in attendance were the following:	
City Manager Pete Williams	City Clerk Lori Strickler
City Attorney Patty Burley	

IV. PEOPLE TO BE HEARD

Alyssa Gustafson – On behalf of the Public Works Committee, provided support to the development of piped water and sewer systems in the Avenues Subdivision.

Bob White - Provided support to the development of piped water and sewer systems in the Avenues Subdivision.

Mike Shantz- Recognized the council has a hard decision to make with regard to the avenues.

Brought up concerns related to the implementation of the house sign ordinance which goes into effect on December 11th. Thanked the water and sewer truck drivers working hard every day.

Lorin Bradbury – Spoke in favor of piped services but hopes the council will consider options to have the piping underground, requested the council debate the issue and hire engineers to review the option.
Suggested the City start discussing ways to encourage development in our community and encourage people to live here.

Agnes Phillips- Requested the City purchase good winter gear for City employees working the water and sewer trucks. Thanked Tootsie Guinn for her service to the City.

Mary Nanuwak – Provided frustration that no one or agency is willing to help her. Also announced that a cab driver is being disrespectful to her.

V. APPROVAL OF THE CONSENT AND REGULAR AGENDA

Main Motion: Approve the Consent and Regular Agenda.

Moved by:	Forbes
Seconded by:	Barr
Action:	Motion carries by a vote of 6-0
In favor:	☒ Watson ☒ Williams ☒ Albertson ☒ Forbes ☒ Barr ☒ Jung-Jordan
Opposed:	–0

Main Motion: Amend the agenda to move AM 18-73 to follow Special Order Of Business Item A.

Moved by:	Forbes
Seconded by:	Barr
Action:	Motion carries by a vote of 6-0
In favor:	☒ Watson ☒ Williams ☒ Albertson ☒ Forbes ☒ Barr ☒ Jung-Jordan
Opposed:	–0

**Removal from
Consent:** New Business Item A and B.

Moved by:	Forbes
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VI. APPROVAL OF THE MEETING MINUTES

Item A – 10-23-2018 Regular City Council Meeting.
Passed on the Consent Agenda

Item B – 10-29-2018 Special City Council Meeting.

Passed on the Consent Agenda

VII. REPORTS OF STANDING COMMITTEES

Public Safety and Transportation Commission

No one available to provide a report.

Port Commission

Mayor Watson – A meeting was not held due to a lack of a quorum.

Planning Commission

Vice-Mayor Williams- A meeting was not held due to a lack of a quorum.

Parks, Recreation, Aquatic Health and Safety Center Committee

Council Member Forbes- Planning for the summer park and boardwalk maintenance.
Discussed maintenance concerns at the pool.

Finance Committee

Council Member Barr-A meeting was not held due to a lack of a quorum.

Public Works Committee

Council Member Jung-Jordan- A meeting was not held due to a lack of quorum.

Community Action Grant Committee

Council Member Albertson- A review meeting was held to consider three applications.
Another review meeting will be held tomorrow night.

VIII. SPECIAL ORDER OF BUSINESS

Item A – Recognizing Margaret “Tootsie” Guinn For Her 40 Years Of Service As An Election Official.

NEW BUSINESS

Item F – AM 18-73: Approve New Hours Of Operation For Christmas And New Year’s And Sundays At The YK Fitness Center.

Main Motion: Approve AM 18-73.

Moved by:	Forbes
Seconded by:	Barr
Action:	Postpone

Primary Amendment: Suspend the rules to hear from Facility Director Stacey Reardon.

Moved by: Forbes
Seconded by: Barr
Action: Motion carries by a vote of 6-0
In favor: ☒ Watson ☒ Williams ☒ Albertson ☒ Forbes ☒ Barr ☒ Jung-Jordan
Opposed: -0

Main Motion: Motion to postpone until the next regular meeting.

Moved by: Barr
Seconded by: Williams
Action: Motion carries by a vote of 5-1
In favor: ☒ Watson ☒ Williams ☒ Albertson ☒ Barr ☒ Jung-Jordan
Opposed: ☒ Forbes

Item B – Avenues Neighborhood Presentation To City Council November 27, 2018.

IX. UNFINISHED BUSINESS

Item A – Introduction Of Ordinance 18-22: Authorizing The Disposal Of Property (Vacant Building Formerly Known As The Police Annex And/Or The Bojangles Building) Pursuant To BMC 4.08.030(A).

Main Motion: Introduce Ordinance 18-22.

Moved by: Forbes
Seconded by: Albertson
Action: Postpone

Main Motion: Postpone until the second meeting in January.

Moved by: Williams
Seconded by: Barr
Action: Motion carries by a vote of
In favor: ☒ Watson ☒ Williams ☒ Albertson ☒ Forbes ☒ Barr ☒ Jung-Jordan
Opposed: -0

Item B – Public Hearing Of Ordinance 18-26: Amending The Official Map And Land Use Code.

*Mayor Watson opened the Public Hearing.
Mary Nanuwak – Said that people want to see change.
Mayor Watson closed the Public Hearing.*

Main Motion: Adopt Ordinance 18-26

Moved by: Forbes
Seconded by: Barr

Action:	Motion carries by a vote of 5-1
In favor:	☒ Watson ☒ Albertson ☒ Forbes ☒ Barr ☒ Jung-Jordan
Opposed:	☒ Williams

X. NEW BUSINESS

Item A – Introduction Of Budget Ordinance 18-12(e): Amending The Adopted Annual FY 2019 Budget.

Main Motion:	Introduce Budget Ordinance 18-12(e).
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Moved by:	Forbes
Seconded by:	Albertson
Action:	Motion carries by a vote of 4-2
In favor:	☒ Watson ☒ Albertson ☒ Forbes ☒ Barr
Opposed:	☒ Williams ☒ Jung-Jordan

Primary Amendment:	Amend to insert an increase to 10-52-799 in the amount \$5,000.
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Moved by:	Forbes
Seconded by:	Albertson
Action:	Motion carries by a vote of 4-2
In favor:	☒ Watson ☒ Forbes ☒ Barr ☒ Jung-Jordan
Opposed:	☒ Williams ☒ Albertson

Secondary Amendment:	Amend to insert a decrease to 01-10-100, the undesignated fund balance in the amount of \$5,000.
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Moved by:	Forbes
Seconded by:	Barr
Action:	Motion carries by a vote of 5-1
In favor:	☒ Watson ☒ Albertson ☒ Forbes ☒ Barr ☒ Jung-Jordan
Opposed:	☒ Williams

Main Motion:	Suspend the rules to hear from the Public Works Director, William Arnold.
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Moved by:	Barr
Seconded by:	Jung- Jordan
Action:	Motion carries by a vote of 6-0
In favor:	☒ Watson ☒ Forbes ☒ Barr ☒ Jung-Jordan ☒ Williams ☒ Albertson
Opposed:	0

Item B – Resolution 18-18: USDA-RD Loan Resolution To Fund Water And Sewer Improvements In The Avenues (RUS Bulletin 1780-27).

Main Motion:	Adopt Resolution 18-18.
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Moved by:	Forbes
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Seconded by:	Barr
Action:	Motion does not carry by a vote of 3-3
In favor:	☒ Albertson ☒ Forbes ☒ Barr
Opposed:	☒ Jung-Jordan ☒ Williams ☒ Watson

Item C – Resolution 18-19: Confirming The State Of Alaska Archivists’ Long Term Storage Of Permanent Records, Microfilm Meeting Minutes From 1957 Through 2017.

Passed on Consent Agenda

Item D – AM 18-71: Authorization The Disposal Of Obsolete Surplus Fire Engine.

Main Motion:	Approve AM 18-71.
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Moved by:	Williams
Seconded by:	Barr
Action:	Motion carries by a vote of 6-0
In favor:	☒ Watson ☒ Williams ☒ Albertson ☒ Forbes ☒ Barr ☒ Jung-Jordan
Opposed:	–0

Item E – AM 18-72: Approving the Amended Employment Agreement for the Part Time Assistant City Clerk Position.

Main Motion:	Approve AM 18-72.
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Moved by:	Williams
Seconded by:	Jung-Jordan
Action:	Motion carries by a vote of 6-0
In favor:	☒ Watson ☒ Williams ☒ Albertson ☒ Forbes ☒ Barr ☒ Jung-Jordan
Opposed:	–0

Item G – IM 18-17: Presentation Of The City's Water & Sewer Services Expenditures Compared To Budget From July 1, 2018 To October 31, 2018 – Utilities Maintenance – Water & Wastewater Activity Report.

Passed on Consent Agenda.

Item H – Leave Request- City Clerk- December 12-13, 24 2018; February 28-March 8, 2019.

Passed on Consent Agenda.

- XI. MAYOR’S REPORT**
- XII. MANAGER’S REPORT**
- XIII. CLERK’S REPORT**
- XIV. COUNCIL MEMBER COMMENTS**

Mayor Fred Watson –

With regard to the opposition vote on the piped water, believes it is important to focus on the ASHA Housing area where health issues are a concern.

Encouraged people to wear reflective clothing.

Provided condolences to the family of Mary C. Pete for their loss.

Vice-Mayor Thor Williams–

Thanked his neighbor who brought up concerns with gear for City employees and stated concerns related to the issuance of wearing apparel to the employees.

Also identified concerns of city employees not living in the community full time; it isn't good for the community.

Council Member Leif Albertson –

Disappointed in the council's decision to pass up millions of dollars for the water and sewer projects.

Council Member Mitchell Forbes–

Encouraged people to wear reflective clothing.

Council Member Parry Barr–

No comment.

Council Member Carole Jordan–

No comment.

XV. ADJOURNMENT

Main Motion: Adjournment

Moved by:	Williams
Seconded by:	Jung-Jordan
Action:	Motion carries by a vote of 6-0
In favor:	☒ Watson ☒ Williams ☒ Albertson ☒ Forbes ☒ Barr ☒ Jung-Jordan
Opposed:	-0

Council adjourned at 10:19 p.m.

Fred Watson, Mayor

ATTEST:

Lori Strickler, City Clerk



City of Bethel Police Dept.

PO Box 809
Bethel, AK 99559
Office| 543-3781 Fax| 543-5086

PUBLIC NOTICE
REGULAR MEETING OF THE
PUBLIC SAFETY & TRANSPORTATION COMMISSION
Wednesday, December 5th, 2018 –6:30 p.m.
300 STATE HIGHWAY – CITY COUNCIL CHAMBERS
AGENDA

Members

Jared Karr
Chair

Fritz Charles
Council Representative

Joan Dewey

Monroe Tyler

Ex-Officio Members

Burke Waldron
Chief of Police

William Howell III
Fire Chief

Jesslyn McGowan
Recorder

- I. CALL TO ORDER
- II. ROLL CALL
- III. PEOPLE TO BE HEARD
- IV. APPROVAL OF AGENDA
- V. APPROVAL OF MINUTES FROM THE REGULAR MEETING OF
April 4, May 2, June 6, July 5, August 1, September 5, October 3, November 7
- VI. UNFINISHED BUSINESS
 - A. Update on Transportation Planning (City Manager)
 - B. Commission Guidelines and Standards for Meeting Conduct (*Chair*)
 - C. Update on Tracking Cellphone calls to 911 (*Chief Waldron*)
 - D. Markers around Pinky's Park to Help Solve Problem of Reporting Locations within the Park
 - E. Ordinance for Addresses (*Chief Howell*)
- VII. NEW BUSINESS
 - A. Long Range Transportation Plan Ideas (*Chief Waldron*)
- VIII. CHIEFS' COMMENTS
 - Fire Chief
 - Chief of Police
- IX. TRANSPORTATION INSPECTOR'S REPORT
- X. COUNCIL REPRESENTATIVE'S COMMENTS
- XI. COMMISSION MEMBER'S COMMENTS
- XII. ADJOURNMENT

Jesslyn McGowan

Jesslyn McGowan, Recorder

POSTED on November 28, 2018

POST OFFICE, AC QUICKSTOP, CORINA'S CASE LOT, CITY HALL, & POLICE DEPT.

Next Public Safety and Transportation Commission Meeting will be January 2nd, 2019

"Deep Sea Port and Transportation Center of the Kuskokwim"



City of Bethel Proclamation

REMEMBERING MARY CIUNIQ PETE

- WHEREAS,** Mary Ciuniq Pete was a strong leader with a caring heart, who dedicated her entire life to serving the region she loved;
- WHEREAS,** as a board member of the Tundra Women's Coalition (TWC), Mary was an early advocate for the shelter from its early days as a quonset hut with a crisis line to the current state-of-the-art 33 bed facility with nine support programs;
- WHEREAS,** Mary expanded her advocacy efforts to the state level as a member of the Alaska Council on Domestic Violence and Sexual Assault where she was able to speak for rural Alaska and demonstrate the need for increased state and federal funding for domestic violence and sexual assault awareness and prevention;
- WHEREAS,** Mary's commitment to remote Alaska was observed in her work as the State of Alaska Department of Fish and Game, Director of the Subsistence Division where she spent nine years, under three governors advancing subsistence rights in the State;
- WHEREAS,** as an academic, she worked diligently to expand and enhance the applied field-based rural development bachelor's degree program at the University of Alaska Fairbanks enabling students to stay close to home as they continued their education in fields that would help build stronger rural communities;
- WHEREAS,** when she became Director of the University of Alaska Fairbanks Kuskokwim Campus (KUC), she continued to grow the educational opportunities available on campus to certificate courses, occupational endorsement programs, associate degree programs, and bachelor degree programs while embodying the campus mission to prepare professional, community, and cultural leaders in an active and relevant learning environment;
- WHEREAS,** Mary advocated for Bethel and the region through her position on the U.S. Arctic Research Commission wherein she advocated for resource protection, subsistence harvests, and helped ensure the commission understood the importance of Native Alaskan cultural lifestyles;
- WHEREAS,** Mary loved Bethel for its richness in the Yupik Culture which is why she choose to make Bethel home for her and her family; her devotion to the community and cultural was a strong motivation in many of the decisions she made in life;
- WHEREAS,** Mary Ciuniq Pete inspired and touched many lives and always led by example; the community mourns the loss of a truly exceptional person while also celebrating and remembering all that she had done for the community, region, and state.

Mary Ciuniq Pete, our community will miss you. You will be in our hearts forever.

Fred Watson, Mayor

Attest:

Lori Strickler, City Clerk

CITY OF BETHEL

Letter to the Governing Board

Year Ended June 30, 2017

City of Bethel

Letter to the Governing Board

Year Ended June 30, 2017

August 28, 2018

Members of the City Council
City of Bethel
Bethel, Alaska

We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund and the aggregate remaining funds information of City of Bethel (the City) as of and for the year ended June 30, 2017. Professional standards require that we provide you with information about our responsibilities under generally accepted auditing standards and *Government Auditing Standards, Title 2 U.S. Code of Federal Regulations (CFR) Part 200*, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (Uniform Guidance), and the State of Alaska Audit Guide and Compliance Supplement for State Single Audits, as well as certain information related to the planned scope and timing of our audit. We have communicated such information in our letter to you dated March 6, 2018. Professional standards also require that we communicate to you the following information related to our audit.

Significant Accounting Policies and Transactions

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by the City are described in Note I to the financial statements. No new accounting policies were adopted and the application of existing policies was not changed during 2017. We noted no transactions entered into by the City during the year for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the financial statements in the proper period.

Accounting Estimates

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of the possibility that future events affecting them may differ significantly from those expected. The most sensitive estimates affecting the government wide financial statements were:

Government-wide, Business-type Activities and Enterprise Funds Opinion Units

Management's estimate of the useful lives and depreciation is based upon the expected life of an asset. We evaluated the key factors and assumptions used to develop the useful lives and depreciation expense in determining that it is reasonable in relation to the financial statements as a whole.

Management's estimates of the City's proportionate share of the collective net pension liability and related deferred outflows and inflows of resources are based on information furnished by the State of Alaska and actuarial reports generated during the audit of the Public Employees' Retirement System. The amortization of these deferrals is based on guidance provided by the Governmental Accounting Standards Board. We evaluated the key factors and assumptions used to develop the estimates of the City's proportionate share of the collective net pension liability and deferred outflows and inflows of resources and related amortization in determining that it is reasonable in relation to the financial statements as a whole.

Business-type Activities and Enterprise Funds Opinion Units

Management's estimate of landfill usage to calculate the liability for the closure and post closure of the landfill. These estimates are based on engineering surveys. We evaluated the key factors and assumptions used to develop the estimated liability for the closure and post closure activities of the landfill to determine its reasonableness in relation to the financial statements taken as a whole.

All Opinion Units

Management's estimate of the collectability of accounts receivable is based on historical collections and analysis of individual balances. We evaluated the key factors and assumptions used to develop the estimated allowance in determining that it is reasonable in relation to the financial statements taken as a whole.

Financial Statement Disclosures

The financial statements disclosures are neutral, consistent, and clear.

Difficulties Encountered in Performing the Audit

We encountered significant delays in receiving required audit documentation, which resulted in significant delays in completing our audit.

Corrected and Uncorrected Misstatements

Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that are trivial, and communicate them to the appropriate level of management. The following misstatements detected as a result of audit procedures were corrected by management:

- \$58,309 adjustment to deferred revenue for sales taxes receivables not collected.
- \$195,330 to move endowment funds transferred to central treasury back to endowment
- \$3,085,325 various accounts to adjust for the GO Bond Defeasement.

Summarized below are misstatements that management has determined to be immaterial, both individually and in the aggregate, to the financial statements as a whole. These misstatements were not corrected by management:

- \$16,175 expenditures classified incorrectly.

Disagreements with Management

For the purposes of this letter, a disagreement with management is a financial accounting, reporting or auditing matter, whether or not resolved to our satisfaction that could be significant to the financial statements or the auditors' report. We are pleased to report that no such disagreements arose during the course of the audit.

Management Representations

We have requested certain representations from management that are included in the management representation letter dated August 28, 2018.

Management Consultations with Other Independent Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to the City's financial statements or a determination of the type of auditors' opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

Internal Controls

See the June 30, 2017 financial statements, compliance reports for the definition and description of deficiencies, significant deficiencies, material weaknesses and any reported findings.

Accounting Assistance

As part of our engagement we drafted the basic financial statements of the City from the City's accounting records; however, management of the City was involved in the drafting process and retains responsibility for the basic financial statements.

Other Audit Findings or issues

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as the governmental unit's auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

Supplementary Information Accompanying the Financial Statements

We applied certain limited procedures to the, Budgetary Comparison Schedules, and Schedules of the City's Proportionate Share of Net Pension Liability and the City's Contributions to the Public Employees' Retirement System, which are required supplementary information (RSI) that supplements the basic financial statements. Our procedures consisted of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We did not audit the RSI and do not express an opinion or provide any assurance on the RSI.

We were engaged to report on the information listed in the table of contents as “Additional Supplementary Information”, which includes the Non-major Governmental Funds: Combining Balance Sheet and Combining Statement of Revenues, Expenditures, and Changes in Fund Balances; General Fund: Statement of Revenues, Expenditures and Changes in Fund Balance – Budget and Actual; Non-major Special Revenue Funds: Schedules of Revenues, Expenditures and Changes in Fund Balances – Budget and Actual (where applicable); Proprietary Funds: Statements of Net Position, Statements of Revenues, Expenses and Changes in Net Position, and Statements of Cash Flows; the Schedule of Expenditures of Federal Awards and Schedule of State Financial Assistance, which accompany the financial statements but are not RSI. With respect to this supplementary information, we made certain inquiries of management and evaluated the form, content, and methods of preparing the information to determine that the information complies with accounting principles generally accepted in the United States of America, the method of preparing it has not changed from the prior period, and the information is appropriate and complete in relation to our audit of the financial statements. We compared and reconciled the supplementary information to the underlying accounting records used to prepare the financial statements or to the financial statements themselves.

This communication is intended solely for the information and use of management, members of the governing board and others within the organization and is not intended to be and should not be used by anyone other than these specified parties.

Sincerely

A handwritten signature in cursive script that reads "Altman, Rogers & Co.".

Anchorage, Alaska

Action:
Vote:

CITY OF BETHEL, ALASKA

ORDINANCE 18-12 (e)

An Ordinance of the Bethel City Council Amending the Adopted Annual FY 2019 Budget

Be it Enacted by the Bethel City Council that the FY 2019 Annual Budget be amended as follows:

Section 1. That the following sums of money as may be needed or deemed necessary to provide for increased expenses and liabilities of the City of Bethel are hereby appropriated for the corporate purposes and objects of the City hereinafter specified for Fiscal Year 2018, July 1, 2018 to June 30, 2019.

Section 2. The following is a summary of the changes by fund and department:

- Whereas;** Multiple new employees who require training in order to obtain certification as well as 3 employees who require training to renew DEC Certificates
- Whereas;** Multiple new employees will require us to purchase all new work and safety apparel as well as replacement gear for senior employees
- Whereas;** Several projects have occurred which have consumed our onsite parts inventory, which needs to be replenished, as well as additional funds for future maintenance and unplanned repairs
- Whereas;** Aging fleet of work vehicles have required additional maintenance and repairs to keep them operating in a safe and reliable manner. Several of the vehicles will require more repairs, new tires, and maintenance due to road conditions in Bethel
- Whereas;** Leak repairs, fire hydrant repairs and necessary tools/equipment repair and upgrades are required for the piped water department to operate. Many of the projects have occurred and consumed onsite inventory of parts that need to be restocked for emergency backup. No funding was provided for this line item in the FY19 original budget.
- Whereas;**

PIPED WATER

BUDGET MODIFICATION (A)

ACCOUNT #	Increases	
51-82-545	Training/Travel	5,000
51-82-563	Wearing Apparel	1,500
51-82-592	Plumbing Supplies	15,000
51-82-601	Vehicle Maintenance	5,000
51-82-683	Minor Equipment	25,000
	Total Increases	51,500
	Decreases	
51-10100	Water & Sewer Services/Cash in Combined Fund	(51,500)
	Total Decreases	(51,500)

Section 1. That the following sums of money as may be needed or deemed necessary to provide for increased July 1, 2018 to June 30, 2019.

Section 2. The following is a summary of the changes by fund and department:

- Whereas;** New water plant operators will require training for state certification. Each course costs \$3000.-\$3500. per student to attend (course, flights, hotel, food, etc.)
- Whereas;** Need additional funds for supplies to operate at Bethel Heights Water Treatment Plant. Office supplies, cleaning supplies, logbooks, computer supplies, etc.
- Whereas;** Several projects have occurred which have consumed our funds for minor equipment. Water supply well removal, replacement, rebuild, and motor starter replacement as well as several electrical issues which required specialized troubleshooting by electricians and instrumentation professionals.

CITY SUB WATER TREATMENT PLANT

BUDGET MODIFICATION (B)

ACCOUNT#	Increases	
51-83-545	Training/Travel	3,000
51-83-561	Supplies	1,500
51-83-683	Minor Equipment	10,000
	Total Increases	14,500
	Decreases	
51-10100	Water & Sewer Services/Cash in Combined Fund	(14,500)
	Total Decreases	(14,500)

Section 1. That the following sums of money as may be needed or deemed necessary to provide for increased July 1, 20178 to June 30, 2019.

Section 2. The following is a summary of the changes by fund and department:

Whereas; New water plant operators will require training for for state certification. Each course costs \$3000.-\$3500. per student to attend (course, flights, hotel, food, etc.)

Whereas; Several projects have occurred which have consumed our funds for minor equipment. Chemical pump rebuild and replacement, as well as several electrical issues which required specialized troubleshooting by electrician and instrumentation professionals

BETHEL HEIGHTS WATER TREATMENT PLANT

BUDGET MODIFICATION ©

ACCOUNT #	Increases	
51-84-545	Training/Travel	3,500
51-84-683	Minor Equipment	5,000
	Total Increases	8,500
	Decreases	
51-10100	Water & Sewer Services/Cash in Combined Fund	(8,500)
	Total Decreases	(8,500)

Section 1. That the following sums of money as may be needed or deemed necessary to provide for increased July 1, 2018 to June 30, 2019.

Section 2. The following is a summary of the changes by fund and department:

Whereas; Multiple employees who will require training to obtain recertification and/or new certifications before the end of 2019

Whereas; Multiple projects have consumed onsite inventory as well as having to purchase supplies. Need to replenish onsite inventory as well as have funds to purchase additional plumbing supplies for upcoming projects

Whereas; Aging fleet of work vehicles have required additional maintenance and repairs to keep them operating in a safe and reliable manner. Several of the vehicles will require more repairs, new tires, and maintenance due to road conditions in Bethel.

PIPED SEWER

BUDGET MODIFICATION (D)

ACCOUNT #	Increases	
51-86-545	Training/Travel	6,000
51-86-592	Plumbing Supplies	8,000
51-86-601	Vehicle Maintenance	5,000
51-86-683	Minor Equipment	30,000
	Total Increases	49,000
	Decreases	
51-10100	Water & Sewer Services/Cash in Combined Fund	(49,000)
	Total Decreases	(49,000)

Section 1. That the following sums of money as may be needed or deemed necessary to provide for increased expenses and liabilities of the City of Bethel are hereby appropriated for the corporate purposes and objects of the City hereinafter specified for Fiscal Year 2018, July 1, 2018 to June 30, 2019.

Section 2. The following is a summary of the changes by fund and department:

Whereas; Multiple employees who will require training to obtain recertification and/or new certifications before the end of 2019
Whereas; Multiple new employees will require us to purchase all new work and safety apparel as well as replacement gear for senior employees

SEWER LAGOON

BUDGET MODIFICATION €

ACCOUNT #	Increases	
51-87-545	Training/Travel	3,000
51-87-563	Wearing Apparel	1,500
	Total Increases	4,500
	Decreases	
51-10100	Water & Sewer Services/Cash in Combined Fund	(4,500)
	Total Decreases	(4,500)

Section 1. The following sums of money may be needed or deemed necessary to provide for increased expenses and liabilities of the City of Bethel are hereby appropriated for the corporate purposes and objects of the City hereinafter specified for Fiscal Year 2019 (July 1, 2018 to June 30, 2019).

Section 2. The following is a summary of the changes by fund and department:

WHEREAS, the Bethel City Council has stated that enforcement of trespassers on City Vacant lands should be a priority of the legal department this year;
WHEREAS, in order to evict trespassers and/or to deal with expired leases, the legal department will need to have surveys and appraisals conducted
WHEREAS, among the elements in a Forcible Entry and Detainer (FED) [eviction] proceeding is proof of ownership of the land & parameters of ownership
WHEREAS, given the spotty mapping out here, the unreliable plats and the documented constant change in land caused when trails, streets and roads move due to time, it has become increasingly necessary to use up-to-date surveys in most FED's for vacant land
WHEREAS, one element of an FED is damages, how much the City suffered by the unauthorized use of its land
WHEREAS, damages are ascertained by a current appraisal of Fair Market Rents
WHEREAS, this same appraisal can be utilized as a basis for the proper disposal (whether via lease or sale) of the property and is required for a proper disposal by BMC 4.08.040
WHEREAS, An initial review of vacant lands and lapsed leases has identified 12 surveys and 12 appraisals needed to start
WHEREAS, the average cost of a survey is \$3,100 and the average cost of an appraisal is \$3,300

BETHEL - LEGAL DEPARTMENT

Budget modification (f)

Account #	Increases	Amount
10-56-649	Other Purchased Services	\$134,400
	Total Increases	\$134,400
	Decreases	

01-10100	Cash in Combined Fund/Central Treasury	(134,000)
	Total Decreases	(\$134,400)

Section 1. The following sums of money may be needed or deemed necessary to provide for increased expenses and liabilities of the City of Bethel are hereby appropriated for the corporate purposes and objects of the City hereinafter specified for Fiscal Year 2019 (July 1, 2018 to June 30, 2019).

Section 2. The following is a summary of the changes by fund and department:

Whereas; The City's boilers are 30 + years old.
Whereas; OSHA required the Public Works Building to have an Air Handler
Whereas; To accommodate an Air Handler the boilers need to be twice as large.
Whereas; We have spent \$160,000 on Mechanical Structural Project Management and procurement of the boilers.
Whereas; We have \$210,000 left of the original budget of \$370,000.
Whereas; The projected cost of the project is \$870000.

Whereas; The building the boiler is housed in is shared by Hauled Water and Sewer, Planning, Streets and Roads, Property Maintenance, Vehicles & Equipment and Public Works Administration.

UTILITY BILLING

Budget Modification (g)

ACCOUNT #	Increases	
51-80-777	Boiler System & HVAC Rebuild	500,000
	Total Increases	500,000
	Decreases	
01-10100	Cash in Combined Fund/Central Treasury	(250,000)
51-10100	Cash in Combined Fund/Water and Sewer Services	(250,000)
	Total Decreases	(500,000)

Section 1. The following sums of money may be needed or deemed necessary to provide for increased expenses and liabilities of the City of Bethel are hereby appropriated for the corporate purposes and objects of the City hereinafter specified for Fiscal Year 2019 (July 1, 2018 to June 30, 2019).

Section 2. The following is a summary of the changes by fund and department:

Whereas; The City has two buildings that need a Hazardous Building Materials Survey(HBMS) the Former Laundry Mat and Former Police Barracks in preparation for Demolition

Property Maintenance

Budget Modification (h)

ACCOUNT #	Increases	
10-70-669	Other Purchased Services	6,175
	Total Increases	6,175
	Decreases	
01-10100	Cash in Combined Fund/Central Treasury	(6,175)
	Total Decreases	(6,175)

Section 1. The following sums of money may be needed or deemed necessary to provide for increased expenses and liabilities of the City of Bethel are hereby appropriated for the corporate purposes and objects of the City hereinafter specified for Fiscal Year 2019 (July 1, 2018 to June 30, 2019).

Section 2. The following is a summary of the changes by fund and department:

Whereas; The City needs to purchase a new water truck and needs a good faith pmt of \$225000. to order truck for delivery FY20

Hauled Water

Budget Modification (i)

ACCOUNT #	Increases	
51-81-690	Water Trucks	225,000
	Total Increases	225,000
	Decreases	
51-10100	Water & Sewer Services/Cash in Combined Fund	(225,000)
	Total Decreases	(225,000)

Section 1. The following sums of money may be needed or deemed necessary to provide for increased expenses and liabilities of the City of Bethel are hereby appropriated for the corporate purposes and objects of the City hereinafter specified for Fiscal Year 2019 (July 1, 2018 to June 30, 2019).

Section 2. The following is a summary of the changes by fund and department:

Whereas; Streets and Roads needs a brush cutter to clear the culverts.

Whereas; The Port needs a brush cutter to clean the Riverfront.

PROPERTY MAINTENANCE

Budget Modification (j)

ACCOUNT #	Increases	
10-70-683	Minor Equipment	12,350
	Total Increases	12,350
	Decreases	
52-10100	Cash in Combined Fund/Municipal Dock	(6,175)
51-10100	Cash in Combined Fund/Water & Sewer Services	(6,175)
	Total Decreases	(12,350)

Section 1. The following sums of money may be needed or deemed necessary to provide for increased expenses and liabilities of the City of Bethel are hereby appropriated for the corporate purposes and objects of the City hereinafter specified for Fiscal Year 2019 (July 1, 2018 to June 30, 2019).

Section 2. The following is a summary of the changes by fund and department:

Whereas; The Landfill is in need of material to cover construction material and debris.

Whereas; The Landfill has been found to be deficient in adequately covering the trash from the dumpsters.

Whereas; The DEC has required the City to keep a stockpile of covering material.

Whereas; Every Spring during Clean-Up Green_Up the City is short Personell to cleanup around dumpsters, Streets and Roads, etc.

Landfill Operations

Budget Modification (k)

ACCOUNT #	Increases	
50-71-669	Other Purchased Services/Cover Material	15,000
50-71-501	Salaries and Benefits	11,520
	Total Increases	26,520
	Decreases	
50-10100	Cash in Combined Fund/Solid Waster Services	(26,520)
	Total Decreases	

Section 1. The following sums of money may be needed or deemed necessary to provide for increased expenses and liabilities of the City of Bethel are hereby appropriated for the corporate purposes and objects of the City hereinafter specified for Fiscal Year 2019 (July 1, 2018 to June 30, 2019).

Section 2. The following is a summary of the changes by fund and department:

Whereas The Fire Department has no need for a transmission replacement account in Capital

Whereas These funds are needed to maintain the fire department fleet at traditionla levels of funding

Whereas The Department's Vehicle Maint. Services fund was reduced by \$8000 to create this account
Whereas It is likely that the department would exhaust funds currently budgeted for FY19 vehicle maintenance without the requested budget modification.
Whereas neutral.
 budget neutral.

Fire Department 60

Budget Modification (l)

Account #	Decrease	
10-60-699	Transmission Replacement (Capital)	
	Total Decrease	(8,000)
	Increase	
10-60-601	Vehicle parts	
	Total Increase	8,000

Section 1. The following sums of money may be needed or deemed necessary to provide for increased expenses and liabilities of the City of Bethel are hereby appropriated for the corporate purposes and objects of the City hereinafter specified for Fiscal Year 2019 (July 1, 2018 to June 30, 2019).

Section 2. The following is a summary of the changes by fund and department:

Whereas All Firefighter/EMT positions should be Public Safety Range Two (PS2), One Fire Department FF/EMT position is not.
Whereas This situation has created inequity of pay between Fire Department Employees in the same class with the same work load and level of responsibility.
Whereas This position also did not receive budgeting sufficient to cover probationary and annual increases in accordance with the COBEA bargaining agreement.
Whereas The cost to the General Fund to correct the salary and benefits for this employee is \$6757.00

Fire Department

Budget Modification (m)

Account #	Decrease	
01-10-100	Cash in Combined Fund/Central Treasury	(6,757)
	Total Decrease	(6,757)
	Increase	
10-60-502	Salary and Benefits	
	Total Increase	6,757
TOTAL	Net change to Fire Department Personnel	6,757

City Clerk's Office

Budget Modification (n)

Account #	Increase	
10-52-799	Other Purchased Services	5,000
	Total Increases	5,000
	Decreases	
01-10-100	Cash in combined Fund/Central Treasury	(5,000)
	Total Decreases	(5,000)
TOTAL	Net change to City Clerk's Office Budget	5,000

Section 3. Effective Date. This ordinance becomes effective immediately upon adoption.

PASSED AND APPROVED THIS __ DAY OF BY A VOTE OF __ IN FAVOR AND __ OPPOSED.

ATTEST:

Fred Watson, Mayor

Lori Strickler, City Clerk

City of Bethel Action Memorandum

Action memorandum No.	18-73		
Date action introduced:	November 27, 2018	Introduced by:	Peter Williams, City Manager
Date action taken:		Approved	Denied
Confirmed by:			

Action Title: Approve new hours of operation for Christmas and New Year's and Sundays at the YK Fitness Center.

Attachment(s): Page 1 of 9, YKFC Monthly Report, November 2018

Department/Individual:	Initials:	Remarks:
Administration / Peter Williams	PW	
Public Works / Bill Arnold	WA	
Amount of fiscal impact:	Account information:	
X	Fiscal impact unknown at this time.	NA
	Funds in City Budget.	
	Requires funding in FY 2019 Budget.	

Summary Statement

The Yukon Kuskokwim Fitness Center manager Stacey Reardon plans to institute the following hours of operation for the holidays and Sundays, per Bethel City Council approval:

	Proposed	Current
Christmas Day After 12/26	2p-9p	6a-9p
New Year's Eve 12/31	5:30a-4p	9a-4p
Sundays	2p-9p	10a-9p

The changes are due to low patron numbers and staffing shortages on Sunday mornings and general operating experience and familiarity with customer base.

Schedule, Events and Programs

- ❖ Fall 1 session runs Sept 10th – Oct 28th, Fall 2 session run Nov 1st – Dec 21st
- ❖ Starting November 1st, Group Fitness Classes will be scheduled on a monthly basis. Registration will be available for individual classes and Fitness Class passes will be available for a single class, in packages of 10 and an unlimited pass for the month.
- ❖ Holiday Schedule:
 - Thanksgiving: 11/22 Closed; 11/23 Open 2-9pm
 - Christmas: 12/25 Closed; 12/26 Open 2-9pm
 - New Year: 12/31 Open 5:30a-4p; 1/1 Open 2-9p
- ❖ New Sunday hours start December 2nd. Due to low patron numbers on Sunday mornings and staff shortages, the fitness center will be shortening their Sunday hours. Effective Dec 2nd, the Fitness Center will open at 2pm and remain open until 9pm.

2018 Holiday Hours

Thanksgiving

- Thurs, 11/22 - Closed
- Fri, 11/23 - Open 2-9pm

Christmas

- Tue, 12/25 - Closed
- Wed, 12/26 - Open 2-9pm

New Years

- Mon, 12/31 - Open 5:30a-4pm
- Tue, 1/1 - Open 2-9pm

Unless otherwise posted, YKFC will be open regular business hours for all other days during the holiday season. Happy Holidays!

Staffing

Operational Staff:

Now Hiring:

- Full Time and Part Time Customer Service Supervisors
- Certified Lifeguards
- Operations Staff

Programming Staff: We are looking for programming staff to fill the below roles:

- Swim Instructors
- Instructors for youth classes, particularly dance and tumbling
- Fitness Instructors and Certified Personal Trainers
- Instructors for any activity, craft or music patrons might be interested in learning.

+ NOW HIRING CERTIFIED LIFEGUARDS! +

FREE Training At the YKFC Fitness Center

December 1st -9th, Sat & Sun 12-8:30pm

Pre Course Test (conducted on first day of class):

- Swim 200 yards of freestyle and Breast Stroke without stopping
- Tread Water 2 mins with legs only
- Swim 75 yards. Retrieve 10lb brick, water with both hands on brick 20 yards in 1:45.

To be eligible Candidates must:

- Be at least 18 years old.
- Pass pre-course testing.
- Attend all classes.
- Complete Red Cross Registration (3401)

Email questions to stacey.reardon@ykc.org or call 543-0390

Register online at ykffitness.org, at the YKFC desk or call 543-0390

Get certified and get a job!

Anyone interested in working at the YK Fitness Center can call 543-0390 or visit ykffitness.org for information and links to our applications.

CITY OF BETHEL

Resolution # 18-20

A RESOLUTION BY THE BETHEL CITY COUNCIL ADOPTING A CODE OF CONDUCT FOR MEMBERS OF THE BETHEL CITY COUNCIL

WHEREAS, the City Council, of the City of Bethel, Alaska deems it advisable to adopt a Code of Conduct for Members of the City Council;

WHEREAS, the citizens and businesses of Bethel are entitled to have council members who treat one another, city staff, constituents and others with respect;

WHEREAS, the Code of Conduct requires a commitment to uphold a standard of integrity beyond that required by law;

NOW, THEREFORE, BE IT RESOLVED: the City of Bethel City Council hereby establishes the following City Council Code of Conduct. Any amendment thereto must be done by Resolution.

City of Bethel Code of Conduct for Elected Officials

It is the policy of the City of Bethel to uphold, promote, and demand the highest standards of ethics from its elected officials. Accordingly, members of the Council shall maintain the utmost standards of personal integrity, trustfulness, honesty, and fairness in carrying out their public duties, avoid any improprieties in their roles as public servants, comply with all applicable laws, and never use their City position or authority improperly or for personal gain. The City of Bethel and its elected officials share a commitment to ethical conduct and service to the City of Bethel. This Code of Conduct has been created to ensure that all officials have clear guidelines for carrying out their responsibilities in their relationships with each other, with the City staff, with the citizens of Bethel, and with all other private and governmental entities.

TYPE OF GOVERNMENT

The City of Bethel municipal government operates under a council-manager form of government. Under this form of government, the Council provides legislative direction through the adoption of ordinances, resolutions and general direction to Administration by a majority vote of the Council. The City Manager serves as the City's chief administrative officer and is responsible for directing the day-to-day operations of the City.

CITY COUNCIL MEMBER'S ROLE

All seven council members have equal votes. No one council member has more power than any other council member does either during or outside of a meeting. A majority vote of four is required for every council action.

All Council members should:

- Fully participate in City Council, their assigned committee meetings and other public forums while demonstrating respect, kindness, consideration, and courtesy to others.
- Prepare in advance of meetings and be familiar with issues on the agenda.
- Be respectful of other people's time. Stay focused and act efficiently during public meetings.
- Inspire public confidence in Bethel's government.

Mayor

- The mayor is the ceremonial head of the City and shall preside at meetings of the council, sign all ordinances and resolutions passed by the Council and execute deeds and other documents on behalf of the City when authorized by the majority of the Council.
- The mayor may vote on all matters unless there is a conflict of interest.
- In a council-manager form of government, the Mayor has the same rights and duties outside of a council meeting as every other council member except the Mayor has the right to call special city council meetings.

Vice-Mayor

- Elected by the City Council
- The vice-mayor shall have the powers and perform the duties of the mayor during the mayor's absence from the City or the temporary disability of the mayor.
- The vice-mayor may vote on all matters unless there is a conflict of interest.

COUNCIL CONDUCT WITH ONE ANOTHER

Councils are composed of individuals with a wide variety of backgrounds, personalities, values, opinions, and goals. Despite this diversity, all have chosen to serve in public office in order to preserve and protect the present and the future of the community. In doing so, certain types of conduct are beneficial while others are destructive. The Council has the responsibility to treat each other with respect and dignity.

In Public Meetings

Practice civility, professionalism and decorum in discussions and debate.

Difficult questions, tough challenges to a particular point of view, and criticism of ideas and information are legitimate elements of a free democracy in action. This does not allow, however, council members to make belligerent, personal, impertinent, slanderous, threatening, abusive, or disparaging comments. Council members should

Introduced by: Council Member Barr
Date: December 11, 2018
Action:
Vote:

conduct themselves in a professional manner at all times.

Honor the role of the Mayor in maintaining order

It is the responsibility of the Mayor to keep the comments of Council members on track during public meetings. Council members should honor efforts by the Mayor to focus discussion on current agenda items. If there is disagreement about the agenda or the Mayor's actions, those objections should be voiced politely and with reason, following procedures outlined in parliamentary procedure.

Be punctual and keep comments relative to topics discussed

Council members have made a commitment to attend meetings and partake in discussions. Therefore, it is important that council members be punctual and that meetings start on time. It is equally important that discussions on issues be relative to the topic at hand to allow adequate time to fully discuss scheduled issues.

In Private Encounters

The same level of respect and consideration of differing points of view that is deemed appropriate for public discussions should be maintained in private conversations between other council members, staff and the public.

Be aware of the insecurity of written notes, voicemail messages, and e-mail

Technology allows words written or said without much forethought to be distributed wide and far. Written notes, voicemail messages and e-mail should be treated as potentially "public" communication.

Council Conduct with City Staff

Governance of a City relies on the cooperative efforts of elected officials, who set laws and pass budgets, and City staff, who implement and administer those laws within the budget set. Therefore, every effort should be made to be cooperative and show mutual respect for the contributions made by each individual for the good of the community.

Treat all staff as professionals

Clear, honest communication that respects the abilities, experience, and dignity of each individual is expected.

Contact with City Staff

Questions and/or requests for additional background information should be directed to the City Manager, City Attorney, City Clerk or Department Heads. Council members do not have the authority to direct operations of the City outside of a public meeting and by a majority vote. Council members may also not get involved in personnel issues

Introduced by: Council Member Barr
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outside of the three contracted employees. Pursuant to AS 29.20.500, the management of personnel is the responsibility of the City Manager.

Council members should be cognizant that the council only has three employees: the City Manager, the City Attorney and the City Clerk. Direction to City staff should be done by request to the City Manager. Direction to the Council employees is a council action and requires a majority vote. No one council member has the authority to direct a council staff person to act on any matter. Qualified immunity laws protect City Council actions as a body, not as an individual. Insurance coverage by the City's carrier is dependent on these laws and will depend on the City Council member adhering to the majority rule.

Council members should not disrupt City staff while they are in meetings, on the phone, or engrossed in performing their job functions in order to have their individual needs met.

There may be times when city staff go to council members to complain about administrative functions before the issue is brought to their supervisor. While it is within the right of the staff and council to have this discussion, the employee should be reminded of the importance of the chain of command and encouraged to bring the issue up with their supervisor as well. It is additionally productive for council members to then inform the city manager of the complaint/issue to ensure the issue is timely addressed. If the issue is a personnel matter involving an employee inside the collective bargaining agreement, per Alaska and federal collective bargaining laws, the council member should direct the employee to their Union. Council members must be very careful about getting involved with personnel matters as there are significant legal liabilities if the lines are crossed. Because the management of personnel falls by statute to the city manager, council members who get involved in personnel matters risk not being covered by qualified immunity and the City's insurance policies.

Never publicly criticize an individual employee

Council should never express concerns about the performance of a City employee in public, to the employee directly, or to the employee's manager. Comments about staff performance should only be made to the City Manager through private correspondence or conversation.

Council Conduct with the Public **In public meetings.**

Making the public feel welcome is an important part of the democratic process. Body language and facial expressions are often carefully watched by the public. No signs of partiality, prejudice or disrespect should be evident on the part of individual Council members toward an individual participating in a public forum. Every effort

should be made to be fair and impartial in listening to public testimony. A pattern of turning away, laughing, ignoring or talking to the person next to you when a particular member of the public is before the council shows disrespect and presents a poor image of impartiality and respect towards the public process.

No speaker will be turned away unless they exhibit inappropriate behavior. Each speaker may only speak once during people to be heard or a public hearing unless the Council approves otherwise by a suspension of the rules which must pass by a 2/3rds vote.

Council members should also avoid getting into a debate or detailed discussion with the public during people to be heard or a public hearing.

No personal attacks of any kind, under any circumstance

Council members should be aware that their body language and tone of voice, as well as the words they use, can appear to be intimidating or aggressive.

In unofficial settings

Council members will frequently be asked to explain a Council action or to give their opinion about an issue as they meet and talk with constituents in the community. It is appropriate to give a brief overview of City policy and to refer to City staff for further information. It is inappropriate to overtly or implicitly promise Council action, or to promise City staff will do something specific.

Council Conduct with Other Public Agencies

Be clear about representing the City or personal interests

If a Councilmember appears before another agency or organization to give a statement on an issue, the Council member must clearly state:

- 1) if the statement reflects personal opinion or is the official stance of the City;
- 2) whether this is the majority or minority opinion of the Council. Even if the Council member is representing his or her own personal opinions, remember that this still may reflect upon the City as an organization.

If the Council member is representing the City, the council member must support and advocate the official City position on an issue, not a personal viewpoint.

If the Council member is representing another organization whose position is different from the City, the Council member should withdraw from voting on the issue if it significantly impacts or is detrimental to the City's interest. Council members should be clear about which organizations they represent and inform the Council of their involvement. Correspondence also should be equally clear about representation.

City letterhead may be used when the Council member is representing the City and

Introduced by: Council Member Barr
Date: December 11, 2018
Action:
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the City's official position. A copy of official correspondence must be given to the city clerk to be distributed to the other council members and filed as a public record.

Letterhead may not be used for correspondence of council members representing a personal point of view, or a dissenting point of view from an official council position.

Council Conduct with Committees and Commissions

The City has established several committees and commissions as a means of gathering more community input. Citizens who serve on committees and commissions become more involved in government and serve as advisors to the city council. They are a valuable resource to the City's leadership and should be treated with appreciation and respect.

City Council Representative seated on Committees and Commissions

City council members act as the conduit between the city council and the City's boards. Each committee and commission will have one member of council assigned as a voting member. This council member will communicate the committees/commission actions to the Council and the Council's actions to the committee/commission. If the committee/commission presents an action to the Council, the council representative will present the item on behalf of the committee/commission. If the council member does not agree with the presented action, they must still fully explain the committee/commission's position on the issue and may then present their own viewpoints after clearly acknowledging they are not representing the committee/commission.

Boards and Commissions serve the community, not individual Council members

The City Council appoints individuals to serve on committees and commission, and it is the responsibility of these bodies to follow policy established by the Council. However committee and commission members do not report to individual Council members. If a council member would like a committee/commission to review an issue, the direction should be brought before the city council and a motion to refer to a committee/commission made and approved by a majority of the body.

Council Conduct with the Media

Council members may be contacted by the media for background and quotes. The best advice for dealing with the media is to never go "off the record." While most members of the media represent the highest levels of journalistic integrity and ethics, and can be trusted to keep their word, just one bad experience can be catastrophic. Words that are not said cannot be quoted. If an individual council member is contacted by the media, the member should be clear about whether their comments represent the City of Bethel, Alaska

Resolution #18-20
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Introduced by: Council Member Barr
Date: December 11, 2018
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official City position or a personal viewpoint.

Comments taken out of context can cause problems. Be especially cautious about humor, sardonic asides, sarcasm, or word play. It is never appropriate to use personal slurs or swear words when talking with the media.

Sanctions

Public Disruption

When a member of the public does not follow proper conduct, the appropriate response is to request the Mayor find them out of order. Only the mayor has the authority to find a speaker out of order and only the mayor may issue warnings or impose sanctions such as removal from the Council Chambers.

Inappropriate Staff Behavior

If a Council member has a situation with a city staff member not following proper conduct, the council member shall refer the matter to the city manager. These employees may be disciplined in accordance with standard City procedures for such actions. A report of the action taken will not be provided in keeping with employment laws.

Inappropriate behavior of contract employees should be brought to the attention of the employee then before the full Council during an Executive Session.

Inappropriate Council Members Behavior

If a council member is observed acting outside the standards of this Code of Conduct, the process outlined in Chapter 2.06 of the Bethel Municipal Code shall commence.

**ENACTED THIS ___ DAY OF DECEMBER 2018 BY A VOTE OF _ IN FAVOR AND
_ OPPOSED.**

Fred Watson, Mayor

ATTEST:

Lori Strickler, City Clerk

Introduced by: Council Member Charles
Date: December 11, 2018
Action:
Vote:

CITY OF BETHEL

Resolution # 18-21

USDA-RD LOAN RESOLUTION TO FUND WATER AND SEWER IMPROVEMENTS IN THE AVENUES (RUS Bulletin 1780-27)

WHEREAS, this resolution authorizes and provides for the incurrence of indebtedness for the purpose of providing a portion of the cost of acquiring, constructing, enlarging, improving, and/or extending its water and sewer utility facility to serve an area lawfully within its jurisdiction to serve; and

WHEREAS, it is necessary for the City of Bethel (herein after called City) to raise a portion of the cost of such undertaking by issuance of its bonds in the principal amount of Eight Million Two Hundred Fifty Thousand and 00/100 Dollars pursuant to the provisions of the City's Municipal Code and State Law; and

WHEREAS, the City intends to obtain assistance from the United States Department of Agriculture (USDA-RD) (herein after called the Government) acting under the provisions of the Consolidated Farm and Rural Development Act (7 U.S.C. 1921 et seq.) in the planning, financing, and supervision of such undertaking and the purchasing of bonds lawfully issued, in the event that no other acceptable purchaser for such bonds is found by the City;

NOW, THEREFORE, BE IT RESOLVED that the Bethel City Council hereby resolves:

- 1.** To have prepared on its behalf and to adopt an ordinance or resolution for the issuance of its bonds containing such items and in such forms as are required by State statutes and as are agreeable and acceptable to the Government.
- 2.** To refinance the unpaid balance, in whole or in part, of its bonds upon the request of the Government if at any time it shall appear to the Government that the City is able to refinance its bonds by obtaining a loan for such purposes from responsible cooperative or private sources at reasonable rates and terms for loans for similar purposes and periods of time as required by section 333(c) of said Consolidated Farm and Rural Development Act (7 U.S.C. 1983 (c)).
- 3.** To provide for, execute, and comply with Form RD 400-4, "Assurance Agreement," and Form RD 400-1, "Equal Opportunity Agreement," including an "Equal Opportunity Clause," which clause is to be incorporated in, or attached to a rider to, each construction contract and subcontract involving in excess of \$10,000.

Introduced by: Council Member Charles
Date: December 11, 2018
Action:
Vote:

- 4.** "To the extent permitted by Alaska law, to indemnify the Government for any payments made or losses suffered by the Government on behalf of the City. Such indemnification shall be payable from the same source of funds pledged to pay the bonds or any other legally permissible source.
- 5.** That upon default in the payments of any principal and accrued interest on the bonds or in the performance of any covenant or agreement contained herein or in the instruments incident to making or insuring the loan, the Government at its option may (a) declare the entire principal amount then outstanding and accrued interest immediately due and payable, (b) for the account of the City (payable from the source of funds pledged to pay the bonds or any other legally permissible source), incur and pay reasonable expenses for repair, maintenance, and operation of the facility and such other reasonable expenses as may be necessary to cure the cause of the default, and/or (c) take possession of the facility, repair, maintain, and operate or rent it. Default under the provisions of this resolution or any instrument incident to the making or insuring of the loan may be construed by the Government to constitute default under any other instrument held by the Government and executed or assumed by the City, and default under any such instrument may be construed by the Government to constitute default hereunder.
- 6.** Not to sell, transfer, lease, or otherwise encumber the facility or any portion thereof, or interest therein, or permit others to do so, without the prior written consent of the Government.
- 7.** Not to defease the bonds, or to borrow money, enter into any contractor agreement, or otherwise incur any liabilities for any purpose in connection with the facility (exclusive of normal maintenance) without the prior written consent of the Government if such undertaking would involve the source of funds pledged to pay the bonds.
- 8.** To place the proceeds of the bonds on deposit in an account and in a manner approved by the Government. Funds may be deposited in institutions insured by the State or Federal Government or invested in readily marketable securities backed by the full faith and credit of the United States. Any income from these accounts will be considered as revenues of the system.
- 9.** To comply with all applicable State and Federal laws and regulations and to continually operate and maintain the facility in good condition.
- 10.** To provide for the receipt of adequate revenues to meet the requirements of debt service, operation and maintenance, and the establishment of adequate reserves. Revenue accumulated over and above that needed to pay operating and maintenance, debt service and reserves may only be retained or used to

Introduced by: Council Member Charles
Date: December 11, 2018
Action:
Vote:

make prepayments on the loan. Revenue cannot be used to pay any expenses which are not incurred for the facility financed by USDA. No fee service or use of the facility will be permitted.

- 11.** To acquire and maintain such insurance and fidelity bond coverage as may be required by the Government.
- 12.** To establish and maintain such books and records relating to the operation of the facility and its financial affairs and to provide for required audit thereof as required by the Government, to provide the Government a copy of each such audit without its request, and to forward to the Government such additional information and reports as it may from time to time require.
- 13.** To provide the Government at all reasonable times access to all books and records relating to the facility and to access to the property of the system so that the Government may ascertain that the City is complying with the provisions hereof and of the instruments incident to the making of insuring of the loan.
- 14.** That if the Government requires that a reserve account be established, disbursements from that account(s) may be used when necessary for payments due on the bond if sufficient funds are not otherwise available and prior approval of the Government is obtained. Also, with the prior written approval of the Government, funds may be withdrawn and used for such things as emergency maintenance, extensions to facilities and replacement of short lived assets.
- 15.** To provide adequate service to all persons within the service area who can feasibly and legally be served and to obtain USDA's concurrence prior to refusing new or adequate services to such persons. Upon failure to provide services which are feasible and legal, such person shall have a direct right of action against the City or public body.
- 16.** To comply with the measures identified in the Government's environmental impact analysis for this facility for the purpose of avoiding or reducing the adverse environmental impacts of the facility's construction or operation.
- 17.** To accept a grant in an amount not to exceed \$5,021,000 under the terms offered by the Government; that the City Manager and Bethel City Council are hereby authorized and empowered to take all action necessary or appropriate in the execution of all written instruments as may be required in regard to or

Introduced by: Council Member Charles
Date: December 11, 2018
Action:
Vote:

as evidence of such grant; and to operate the facility under the terms offered in said grant agreement(s).

NOW, THEREFORE, BE IT FURTHER RESOLVED, that the City:

1. Agrees that the provisions hereof and the provisions of all instruments incident to the making or the insuring of the loan, unless otherwise specifically provided by the terms of such instrument, shall be binding upon the City as long as the bonds are held or insured by the Government or assignee; and
2. Agrees that the provisions of sections 6 through 17 hereof may be provided for in more specific detail in the bond resolution or ordinance; and
3. Agrees that to the extent that the provisions contained in such bond resolution or ordinance should be found to be inconsistent with the provisions hereof, these provisions shall be construed as controlling between the City and the Government or assignee.

PASSED AND APPROVED THIS ___ DAY OF _____ 2018, BY A _ VOTE IN FAVOR AND A _VOTE IN OPPOSITION.

Fred Watson, Mayor

ATTEST:

Lori Strickler, City Clerk

LOAN RESOLUTION
(Public Bodies)A RESOLUTION OF THE Bethel City CouncilOF THE City of Bethel

AUTHORIZING AND PROVIDING FOR THE INCURRENCE OF INDEBTEDNESS FOR THE PURPOSE OF PROVIDING A PORTION OF THE COST OF ACQUIRING, CONSTRUCTING, ENLARGING, IMPROVING, AND/OR EXTENDING ITS

water and sewer utility

FACILITY TO SERVE AN AREA LAWFULLY WITHIN ITS JURISDICTION TO SERVE.

WHEREAS, it is necessary for the City of Bethel

(Public Body)

(herein after called Association) to raise a portion of the cost of such undertaking by issuance of its bonds in the principal amount of

Eight Million Two Hundred Fifty Thousand & 00/100pursuant to the provisions of the Association's Charter and Code and State Law; and**WHEREAS**, the Association intends to obtain assistance from the United States Department of Agriculture, (herein called the Government) acting under the provisions of the Consolidated Farm and Rural Development Act (7 U.S.C. 1921 et seq.) in the planning, financing, and supervision of such undertaking and the purchasing of bonds lawfully issued, in the event that no other acceptable purchaser for such bonds is found by the Association:**NOW THEREFORE**, in consideration of the premises the Association hereby resolves:

1. To have prepared on its behalf and to adopt an ordinance or resolution for the issuance of its bonds containing such items and in such forms as are required by State statutes and as are agreeable and acceptable to the Government.
2. To refinance the unpaid balance, in whole or in part, of its bonds upon the request of the Government if at any time it shall appear to the Government that the Association is able to refinance its bonds by obtaining a loan for such purposes from responsible cooperative or private sources at reasonable rates and terms for loans for similar purposes and periods of time as required by section 333(c) of said Consolidated Farm and Rural Development Act (7 U.S.C. 1983(c)).
3. To provide for, execute, and comply with Form RD 400-4, "Assurance Agreement," and Form RD 400-1, "Equal Opportunity Agreement," including an "Equal Opportunity Clause," which clause is to be incorporated in, or attached as a rider to, each construction contract and subcontract involving in excess of \$10,000.
4. To indemnify the Government for any payments made or losses suffered by the Government on behalf of the Association. Such indemnification shall be payable from the same source of funds pledged to pay the bonds or any other legal ly permissible source.
5. That upon default in the payments of any principal and accrued interest on the bonds or in the performance of any covenant or agreement contained herein or in the instruments incident to making or insuring the loan, the Government at its option may (a) declare the entire principal amount then outstanding and accrued interest immediately due and payable, (b) for the account of the Association (payable from the source of funds pledged to pay the bonds or any other legally permissible source), incur and pay reasonable expenses for repair, maintenance, and operation of the facility and such other reasonable expenses as may be necessary to cure the cause of default, and/or (c) take possession of the facility, repair, maintain, and operate or rent it. Default under the provisions of this resolution or any instrument incident to the making or insuring of the loan may be construed by the Government to constitute default under any other instrument held by the Government and executed or assumed by the Association, and default under any such instrument may be construed by the Government to constitute default hereunder.
6. Not to sell, transfer, lease, or otherwise encumber the facility or any portion thereof, or interest therein, or permit others to do so, without the prior written consent of the Government.
7. Not to defease the bonds, or to borrow money, enter into any contractor agreement, or otherwise incur any liabilities for any purpose in connection with the facility (exclusive of normal maintenance) without the prior written consent of the Government if such undertaking would involve the source of funds pledged to pay the bonds.
8. To place the proceeds of the bonds on deposit in an account and in a manner approved by the Government. Funds may be deposited in institutions insured by the State or Federal Government or invested in readily marketable securities backed by the full faith and credit of the United States. Any income from these accounts will be considered as revenues of the system.
9. To comply with all applicable State and Federal laws and regulations and to continually operate and maintain the facility in good condition.
10. To provide for the receipt of adequate revenues to meet the requirements of debt service, operation and maintenance, and the establishment of adequate reserves. Revenue accumulated over and above that needed to pay operating and maintenance, debt service and reserves may only be retained or used to make prepayments on the loan. Revenue cannot be used to pay any expenses which are not directly incurred for the facility financed by USDA. No free service or use of the facility will be permitted.

According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0572-0121. The time required to complete this information collection is estimated to average 1 hour per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.

11. To acquire and maintain such insurance and fidelity bond coverage as may be required by the Government.
12. To establish and maintain such books and records relating to the operation of the facility and its financial affairs and to provide for required audit thereof as required by the Government, to provide the Government a copy of each such audit without its request, and to forward to the Government such additional information and reports as it may from time to time require.
13. To provide the Government at all reasonable times access to all books and records relating to the facility and access to the property of the system so that the Government may ascertain that the Association is complying with the provisions hereof and of the instruments incident to the making or insuring of the loan.
14. That if the Government requires that a reserve account be established, disbursements from that account(s) may be used when necessary for payments due on the bond if sufficient funds are not otherwise available and prior approval of the Government is obtained. Also, with the prior written approval of the Government, funds may be withdrawn and used for such things as emergency maintenance, extensions to facilities and replacement of short lived assets.
15. To provide adequate service to all persons within the service area who can feasibly and legally be served and to obtain USDA's concurrence prior to refusing new or adequate services to such persons. Upon failure to provide services which are feasible and legal, such person shall have a direct right of action against the Association or public body.
16. To comply with the measures identified in the Government's environmental impact analysis for this facility for the purpose of avoiding or reducing the adverse environmental impacts of the facility's construction or operation.
17. To accept a grant in an amount not to exceed \$ 5,021,000.00

under the terms offered by the Government; that the City Manager

and City Council of the Association are hereby authorized and empowered to take all action necessary or appropriate in the execution of all written instruments as may be required in regard to or as evidence of such grant; and to operate the facility under the terms offered in said grant agreement(s).

The provisions hereof and the provisions of all instruments incident to the making or the insuring of the loan, unless otherwise specifically provided by the terms of such instrument, shall be binding upon the Association as long as the bonds are held or insured by the Government or assignee. The provisions of sections 6 through 17 hereof may be provided for in more specific detail in the bond resolution or ordinance; to the extent that the provisions contained in such bond resolution or ordinance should be found to be inconsistent with the provisions hereof, these provisions shall be construed as controlling between the Association and the Government or assignee.

The vote was: Yeas _____ Nays _____ Absent _____

IN WITNESS WHEREOF, the _____ of the

City of Bethel has duly adopted this resolution and caused it

to be executed by the officers below in duplicate on this _____, _____ day of _____

(SEAL)

Attest:

By

Peter Williams

Title

City Manager

Lori Strickler

Title City Clerk

CERTIFICATION TO BE EXECUTED AT LOAN CLOSING

I, the undersigned, as _____ of the City of Bethel
hereby certify that the _____ of such Association is composed of
_____ members, of whom , _____ constituting a quorum, were present at a meeting thereof duly called and
held on the _____ day of _____ ; and that the foregoing resolution was adopted at such meeting
by the vote shown above, I further certify that as of _____ ,
the date of closing of the loan from the United States Department of Agriculture, said resolution remains in effect and has not been
rescinded or amended in any way.

Dated, this _____ day of _____

Title _____

Alternative 1	Assumes annual water and sewer 3% rate increase and 2.1% inflation										# Homes =	112
	Year	1	2	3	4	5	6	7	8	9		
Down Payment		664,067	0	0	0	0	0	0	0	0	0	0
Water Truck Lease Pmt.		99,491	99,491	99,491	99,491	99,491	99,491	99,491	99,491	99,491	99,491	99,491
Cash to Leasing Company		763,558	99,491	99,491	99,491	99,491	99,491	99,491	99,491	99,491	99,491	99,491
Sewer SLA		0	0	0	0	0	0	0	0	0	0	0
Water SLA		0	0	0	0	0	0	0	0	0	0	0
Cash Put Aside		0	0	0	0	0	0	0	0	0	0	0
O&M		1,630,000	1,664,230	1,699,179	1,734,862	1,771,294	1,808,491	1,846,469	1,885,245	1,924,835	1,965,257	
Sewer SLA to be spent		0	0	0	0	0	0	0	0	0	0	0
Water SLA to be spent		0	0	0	0	0	0	0	0	0	0	0
Revenue Sewer		221,434	228,077	234,919	241,967	249,226	256,703	264,404	272,336	280,506	288,921	
Revenue Water		295,477	304,341	313,471	322,875	332,562	342,539	352,815	363,399	374,301	385,530	
Net		-1,876,647	-1,231,303	-1,250,279	-1,269,510	-1,288,997	-1,308,741	-1,328,742	-1,349,001	-1,369,519	-1,390,296	
Sewer SLA cumulative		0	0	0	0	0	0	0	0	0	0	0
Water SLA cumulative		0	0	0	0	0	0	0	0	0	0	0
		0	0	0	0	0	0	0	0	0	0	0

Alternative 2 - Phase 1	Assumes annual water and sewer 3% rate increase and 2.1% inflation										# Homes =	111
Year	1	2	3	4	5	6	7	8	9	10		
City Contribution	142,514	0	0	0	0	0	0	0	0	0		
USDA-RD Loan Pmt.	168,985	168,985	168,985	168,985	168,985	168,985	168,985	168,985	168,985	168,985	168,985	
Cash to USDA	311,499	168,985	168,985	168,985	168,985	168,985	168,985	168,985	168,985	168,985	168,985	
Sewer SLA	376,120	376,120	376,120	376,120	376,120	376,120	376,120	376,120	376,120	376,120	376,120	
Water SLA	301,507	301,507	301,507	301,507	301,507	301,507	301,507	301,507	301,507	301,507	301,507	
Cash Put Aside	677,627	677,627	677,627	677,627	677,627	677,627	677,627	677,627	677,627	677,627	677,627	
O&M	1,630,000	1,664,230	1,699,179	1,734,862	1,771,294	1,808,491	1,846,469	1,885,245	1,924,835	1,965,257		
Sewer SLA to be spent	80,000	81,680	83,395	85,147	86,935	88,760	90,624	92,527	94,470	96,454	96,454	
Water SLA to be spent	80,000	81,680	83,395	85,147	86,935	88,760	90,624	92,527	94,470	96,454	96,454	
Revenue Sewer	70,000	72,100	74,263	76,491	78,786	81,149	83,584	86,091	88,674	91,334	91,334	
Revenue Water	250,000	257,500	265,225	273,182	281,377	289,819	298,513	307,468	316,693	326,193	326,193	
Net	-2,139,126	-2,017,882	-2,039,512	-2,061,508	-2,083,874	-2,106,615	-2,129,736	-2,153,243	-2,177,140	-2,201,433		
Sewer SLA cumulative	296,120	590,560	883,285	1,174,258	1,463,443	1,750,803	2,036,299	2,319,892	2,601,541	2,881,207	2,881,207	
Water SLA cumulative	221,507	441,334	659,446	875,806	1,090,378	1,303,125	1,514,008	1,722,988	1,930,024	2,135,077	2,135,077	
	517,627	1,031,894	1,542,730	2,050,064	2,553,822	3,053,928	3,550,307	4,042,879	4,531,565	5,016,284	5,016,284	

Year	1	2	3	4	5	6	7	8	9	10
City Contribution	306,000	0	0	0	0	0	0	0	0	0
USDA-RD Loan Pmt.	362,836	362,836	362,836	362,836	362,836	362,836	362,836	362,836	362,836	362,836
Cash to USDA	668,836	362,836	362,836	362,836	362,836	362,836	362,836	362,836	362,836	362,836
Sewer SLA	376,120	376,120	376,120	376,120	376,120	376,120	376,120	376,120	376,120	376,120
Water SLA	301,507	301,507	301,507	301,507	301,507	301,507	301,507	301,507	301,507	301,507
Cash Put Aside	677,627	677,627	677,627	677,627	677,627	677,627	677,627	677,627	677,627	677,627
O&M	460,000	469,660	479,523	489,593	499,874	510,372	521,089	532,032	543,205	554,612
Sewer SLA to be spent	80,000	81,680	83,395	85,147	86,935	88,760	90,624	92,527	94,470	96,454
Water SLA to be spent	80,000	81,680	83,395	85,147	86,935	88,760	90,624	92,527	94,470	96,454
Revenue Sewer	70,000	72,100	74,263	76,491	78,786	81,149	83,584	86,091	88,674	91,334
Revenue Water	250,000	257,500	265,225	273,182	281,377	289,819	298,513	307,468	316,693	326,193
Net	-1,326,463	-1,017,163	-1,013,707	-1,010,090	-1,006,305	-1,002,346	-998,207	-993,881	-989,361	-984,639
Sewer SLA cumulative	296,120	590,560	883,285	1,174,258	1,463,443	1,750,803	2,036,299	2,319,892	2,601,541	2,881,207
Water SLA cumulative	221,507	515,947	808,672	1,099,645	1,388,830	1,676,190	1,961,686	2,245,279	2,526,928	2,806,594
	517,627	1,106,507	1,691,956	2,273,903	2,852,274	3,426,993	3,997,985	4,565,170	5,128,469	5,687,801

City of Bethel Action Memorandum

Action memorandum No.	18-74		
Date action introduced:	December 11, 2018	Introduced by:	Mayor Watson
Date action taken:		Approved	Denied
Confirmed by:			

Re-appointment of Committee and Commission Members for a term of three years. If approved for reappointment, the new term will be from January 1, 2019 to December 31, 2021.

Attachment(s): None Attachment(s): none

Amount of fiscal impact:		Account information:
x	No fiscal impact	

Parks, Recreation, Aquatic Health and Safety Center Committee Reappointments

Judy Wasierski has submitted an application for reappointment to the PRAHS Committee; term expiration is December 31, 2018.

Kathy Hanson has submitted an application for reappointment to the PRAHS Committee; term expiration is December 31, 2018.

Planning Commission Reappointments

Kathy Hanson has submitted an application for reappointment to the Planning Commission; term expiration is December 31, 2018.

Public Safety and Transportation Commission Reappointments

Joan Dewey has submitted an application for reappointment to the Public Safety and Transportation Commission; term expiration is December 31, 2018.

Port Committee Reappointments

Alan Murphy has submitted an application for reappointment to the Port Committee; term expiration is December 31, 2018.

City of Bethel Action Memorandum

Action memorandum No.	18-75		
Date action introduced:	December 11, 2018	Introduced by:	Peter Williams, City Manager
Date action taken:		☒ Approved	☐ Denied
Confirmed by:			

Action Title: Authorize and approve City Administration to issue checks totaling \$25,525 to Quarter 4 Community Action Grant awardees based on the Community Action Grant Technical Review Board's (CAGTRB) work on scoring applications and deciding how to divide up the funds available.

Attachment(s): None.

Department/Individual:	Initials:	Remarks:
Administration / Peter Williams	PW	
Finance / Cindy Sharp	CS	
Amount of fiscal impact:	Account information:	
	No fiscal impact at this time.	
	Requires funding in FY 2019 Budget.	
\$25,525	Funding in FY 2019 Budget. 10-72-760	

Summary Statement

The City of Bethel established the Community Action Grant Program (CAG) to allow community and individuals to request financial support for programs or events that contribute to the health, welfare, and overall quality of life for residents of Bethel, especially its most vulnerable populations. Funding for the program comes from 20% of the Alcohol Tax collected by the City. The Community Action Grant Technical Review Board was created to develop a process to solicit grant applications, review them, and recommend funding selections to City Council.

The Committee accepted and scored three applications received during the open application period: November 2-9, 2018. The Committee met on November 20 and 28, 2018 to score the applications and make funding recommendations. The funding recommendations are based on the amount of \$97,118 being available for program distribution. See results below.

Applicant and Project Summary	Requested	Recommended Award
1. Friends of the Kuskokwim Consortium Library Avg. score: 145 Costs associated with hiring a Jesuit Volunteer to fill Adult Services Coordinator position.	\$12,765	\$12,765
2. Justine Chamberlain (Coffee House) Avg. score: 146 Cover costs associated with Church operation of Coffee House, an after-school program that serves teenagers.	\$9,333	\$9,700
3. Orutsarmiut Native Council-Senior Services Avg. score: 119 Monthly bus passes for 34 elders for three months.	\$8,000	\$3,060

The Committee recommended a larger award for the Coffee House project to cover expenses left out of the budget and to acknowledge the application for definitively hitting the target population and grant purpose. The Committee recommended a reduction in the ONC-Senior Services project amount because it found calculation inconsistencies in the application that inflated the true cost.

City of Bethel Action Memorandum

Action memorandum No.	18-76		
Date action introduced:	December 11, 2018	Introduced by:	Peter Williams, City Manager
Date action taken:		Approved	Denied
Confirmed by:			

Action Title: Approve Kenworth Alaska, Inc. as the single source vendor for the immediate purchase of six water haul trucks that will end when the purchase is completed.

Attachment(s): (1) Memorandum from Acting Purchasing Agent to City Manager Recommending that Kenworth Alaska, Inc. be Approved as the Single Source Vendor for the Purchase of Six Water Haul Trucks; (2) Email from Ray Wesebaum, Vehicle and Equipment Foreman, on condition of City water trucks; (3) Price Quote and terms from Kenworth Alaska, Inc. for the Purchase of Six Water Haul Trucks, and (4) Water haul truck specifications from Kenworth Alaska/West Mark.

Department/Individual:	Initials:	Remarks:
Administration / Peter Williams	PW	
Finance / Cindy Sharp	CS	
Public Works / Bill Arnold	WA	
Legal / Patty Burley	PB	
Amount of fiscal impact:	Account information:	
X	No fiscal impact at this time.	Authorization for procurement
	Funds in City FY 2019 Budget.	Process
	Requires funding in FY 2020 Budget.	

Summary Statement

The City of Bethel owns and operates a hauled water system that serves approximately 1,600 residential and commercial customers in Bethel. Customers rely on the City to produce clean, potable water and make deliveries to installed tanks throughout the community. To this end, the City determined that it needs six new water trucks to replace six obsolete vehicles manufactured by a company no longer in business. The six new trucks will meet “the bridge law” in State Statutes and allow truck drivers to operate at full 3,400-gallon capacity.

The Acting Purchasing Agent believes the purchase of six water haul trucks from Kenworth Alaska, Inc. is in the City’s best interest in order to meet the essential delivery schedule of summer 2019. The truck chassis industry is facing heavy demand right now, pushing expected delivery dates to summer 2020. The City is in a fortunate position because it has six water trucks reserved for assembly and promised for delivery in 2019 by Kenworth Alaska, Inc. if the City places the truck order by December 12, 2018.

The City Manager recommends that Bethel City Council approve this single source purchase of six water haul trucks from vendor, Kenworth Alaska, Inc. The single source procurement will end when the purchase is completed.



City of Bethel

P.O. Box 1388 • Bethel, Alaska 99559-1388

907-543-1386

Fax # 543-1388

Website: www.cityofbethel.org

To: Peter Williams, City Manager

From: John Sargent, Grant Manager and Acting Purchasing Agent

Subject: Single Source Justification for Purchase of Water Trucks

Date: December 3, 2018

Pursuant to 2 AAC 12.410-.415, as Acting Purchasing Agent, I have determined that a single source procurement is appropriate for one purchase of six new water haul trucks. It is in the City's best interest and not practicable to award a competitively bid contract. This determination of Kenworth Alaska, Inc. as the single source vendor will last until the purchase of six new water haul trucks is complete (after trucks are received, inspected, test-driven, and paid for).

It is urgent that the City replace six water haul trucks with high cumulative hours with new water haul trucks to fulfill its responsibility to deliver water to residents and commercial establishments on a timely basis without interruption in Bethel.

Alaska Administrative Code 2 AAC 12.410 states:

(a) A request by a purchasing agent that a procurement be restricted to one potential contractor shall be accompanied by a written explanation that meets the requirements of 2 AAC 12.415 as to why it is not practicable to award a contract by competitive bid/proposals and why award to a single source is in the States [City's] best interests.

(b) A determination of single source must specify the duration of the determination's effectiveness [how long is the single source appropriate]

Pursuant to 2 AAC 12.415, the purchase of Kenworth water haul trucks is in the City's best interest for the reasons mentioned herein, including:

1. Essence of time to order water haul trucks precludes the consideration of other truck vendors.
 - a. City has urgent need to provide water delivery services and must have a sufficient quantity of well-equipped water service vehicles to perform those duties.
 - b. City must meet DOT&PF highway requirements regarding axle weight distribution in order to operate at full capacity.

- a. City's remediation plan to DOT&PF stated its intention to purchase six or more water trucks in order to comply with 17 AAC 25.013 (a)(4) and (5).
2. The City recently purchased five new Kenworth sewer haul trucks and stands to achieve economies of scale, simplicity of parts ordering and inventory, mechanic knowledge, and access to a dealer in Anchorage by ordering more Kenworth vehicles.
3. The purchase price to order six Kenworth water haul trucks was found to be very competitive.

The City is pressed for time to make the purchase of six water trucks in order to receive the trucks during the summer 2019 barge season. Kenworth Alaska, Inc. has six trucks reserved for the City of Bethel in its manufacturing schedule and can deliver the trucks by October 1, 2019.

Alaska Statute 36.30.300 Single Source Procurements, states:

(a) a contract may be awarded for supplies without competitive sealed bidding/proposals...only when the procurement officer determines, in writing, that:

- (1) It is not practicable to award a contract by competitive sealed bidding/proposals; and
- (2) award of the contract under this section is in the State's [City's] best interest.

(b) the using agency [in this case, Public Works] shall submit written evidence to support a request for a single source procurement.

Please find a printout of an email from Ray Wesebaum, City Vehicle and Equipment Foreman, that provides further evidence of the dilapidated condition of the City's fleet of water trucks.

Single Source Justification

The City of Bethel must procure six new water haul trucks now in order to continue to safely operate its water haul system. The City's intention and efforts to purchase six new water trucks from Kenworth is now in jeopardy unless this single source justification is approved and the City agrees to fund it. Timing is of the essence. Kenworth requires the City to submit its order with a \$250,000 down payment by December 12, 2018. An order by this date will help secure six new water trucks in the manufacturing process and help ensure their delivery to Bethel by October 2019.

The City struggles to maintain its aging fleet of Sterling brand water trucks due to parts scarcity and lack of manufacturer support. The City currently expects to pay \$287,479 annually to maintain the water truck fleet. New trucks are expected to reduce the need for repairs.

State of Alaska Purchasing Agent Kristi Futrel told City Attorney Burley that municipalities are having a difficult time procuring heavy truck chassis. Manufacturers are facing a serious backlog of chassis orders with order initialization deferred until July 2019 at present and respective deliveries expected 9-12 months later (April-July 2020).

The City pledged to DOT&PF in 2017 that it would take significant steps to ensure its water haul trucks meet State highway requirements for axle weight distribution. The City spelled out how

planned USDA-RD funding of The Avenues Project included the purchase of six water haul trucks. The City's decline of the \$13,627,000 USDA-RD funding package means the City must now purchase the six water trucks using its own funds.

Subject Matter Expert Testimony – Public Works Director William Arnold

Public Works Director William Arnold believes that the recent purchase of five Kenworth sewer trucks substantially moves the City toward a full complement of Kenworth haul trucks. By the beginning of summer 2019, five of fifteen sewer haul truck chassis operated by the City will be manufactured by Kenworth. Mr. Arnold sees operating efficiencies, economies of scale, familiarity and knowledge, availability of parts and service experts, easier inventory tracking, and the presence of a dealer in Anchorage as strong reasons to purchase Kenworth trucks.

The City Shop inventory of parts for Kenworth is expected to be one-third of what it is currently using Sterling vehicles. The City expects to see less inventory costs and to use less inventory space for Kenworth truck parts. Parts can be ordered easily and shipped from Anchorage either the same day or the next day, in most cases.

City of Bethel's Best Interest

It is in the City's Best Interest for Bethel City Council to approve this single source justification for the purchase of six new water haul trucks from Kenworth Alaska, Inc. The City must place its order with a down payment of \$225,000 by December 12, 2018 in order for the trucks to be delivered to the City Dock during the 2019 summer barge season.

Please find the price quote attached for the purchase of six new water haul trucks from Kenworth Alaska, Inc.

Email Date: December 4, 2018

List of Water Trucks in fleet

1. #738 1997 Sterling Louisville LT8513 8.3 L engine, 116,081 miles, 29,467 hrs. This truck has a 2" MP water pump that pumps 65 gpm. There has been \$11,477.09 in repairs done to this truck this year.
2. #740 1997 Sterling Louisville LT8513 8.3 L engine. This truck has a blown engine with an estimated \$20,000 for new engine.
3. #743 1999 Sterling Louisville LT8513 8.3 L engine. 133,681 miles, 29,301 hrs. This truck has a 2" MP water pump that pumps 65 gpm. There has been \$19,934.38 in repairs since 2017.
4. #745 2004 Sterling LT8500 7.2L engine. 125,364 miles and 27,247 hrs. This truck has a 2" MP water pump that pumps 65gpm. There has been \$28,044.21 in repairs since 2017.
5. #746 2004 Sterling LT8500 7.2L engine. 69,076 miles This truck has a 2" MP water pump that pumps 65gpm. There has been \$20,494.51 in repairs since 2017.
6. #748 2009 Sterling Acterra 7.2L engine that has a hole in the block. Estimated cost of \$40,000 for new engine.
7. #749 2009 Sterling Acterra 7.2L engine. This truck has 85,970 miles and 24,781 hrs. This truck has a 3" MP water pump that pumps 100 gpm. There has been \$22,327.95 in repairs since 2017.
8. #750 2017 Mack Granite 10.8L engine. This truck has 22,586 miles and 4952 hrs. It has a Danfoss water pump that pumps 100 gpm. There has been \$2008.03 in repairs.
9. #751 2018 Mack Granite MP7 engine. This truck has 13,353 miles and 2403 hrs. This truck has a Danfoss water pump that pumps 100 gpm. There has been \$3,079.99 in repairs.

It is hard to estimate any problems in the future; however as rough as the roads are, it is a constant that we are repairing front and rear suspension parts (leaf springs, tie rod ends, carrier bearings, etc.), re-welding fenders, brakes, rebuilding the older water pumps, and severe electrical issues.

There are a couple different methods of converting engine hours to engine miles. Most trucks if they were being driven on a normal basis would average 40 mph. By taking the engine hours and multiplying by 40 will give you an approximate to engine miles. Most of these trucks are going on around 30,000 hrs. which makes the engine miles about 1,200,000.

The newer bigger water pumps are more efficient by 1/3. What takes the newer trucks 6 hrs. to pump takes the older pumps 9 hrs. That is a lot of man hours that could be saved.

Ray Wesebaum
Foreman
Vehicles and Equipment
City of Bethel
PO Box 1388
Bethel, AK 99559
Tel [907\) 543-2047](tel:9075432047) Ext 523

Email Date: December 4, 2018

List of Water Trucks in fleet

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Ray Wesebaum
Foreman
Vehicles and Equipment
City of Bethel
PO Box 1388
Bethel, AK 99559
Tel [907\) 543-2047](tel:9075432047) Ext 523

KENWORTH ALASKA



P.O.BOX 100
CERES, CA 95307
www.west-mark.com

PHONE: (209) 537-4747
TOLL FREE: (800) 692-5844
FAX: (209) 537-1753

GENERAL

The following equipment shall be a new West-Mark Potable Water Tank and pumping system mounted on customers 3-axle truck

PRODUCT: Potable water.

PRODUCT WEIGHT: 8.35 lbs./gallon.

VESSEL CODE: Non-Spec.

OPERATING PRESSURE: Atmosphere.

OPERATING TEMPERATURE: One hundred sixty-five degrees Fahrenheit (165° F) maximum.

INTENDED AREA OF OPERATION: Bethel Alaska.

INTENDED USE: Highway and Off-Road. Not to exceed 22,000 lbs on the front and 38,000 on the rear when tank is at capacity. Weight distribution showing wheel base, front and rear gvw will be provided and must be signed off by customer

PASSIVATION:

NONE

CHASSIS**CHASSIS:**

Customer supplied 160" CT

Quote does not include chassis modifications, programming, component relocation (battery boxes, tool boxes, air tanks, exhaust, etc), and frame stretching or shortening.

Price subject to change upon inspection of chassis.

TANK / MANHOLES / VENTING**BARREL:**

3400 gallons (shell full) straight oval barrel, slope to rear, made of 3/16" T-304 stainless steel.

HEADS: Two (2) each stainless steel, T-304, 10 gauge, 10% dished and flanged

BAFFLE(S): Three (3) each stainless steel, T-304, 10 gauge, 2B finish, 10% dished and flanged with 20" staggered crawl hole(s). Top air vent holes and bottom drain holes shall be designed to allow free flow of product and provide complete drainage of the tank.

LONGITUDINAL BAFFLES: Tank shall have long baffles located full length of tank. All baffles shall be in accordance with NFPA requirements.

TANK MOUNTING:

Heavy Duty off-road, spring loaded, pipe style mounting installed along tank frame as required. Rubber mounting sill installed full length of tank between chassis and tank frame; rubber sill shall be vulcanized to a stainless steel backing plate. No hard fixing of tank frame to chassis shall be used

WINGS, BOLSTERS, & Z-RAIL: Shall be made of carbon steel.

WELD FINISH:

INTERIOR: Weld finish to be W-2 inside.

EXTERIOR: Weld finish to be W-0 outside.

MANHOLE:

One (1) each, 24" 8 lug T-304 stainless steel, quick opening, hypalon gasket. Locking provisions for customer supplied paddle lock shall be provided. Manhole to be located top center prox. and hinged at front with air cylinder with speed control and actuator to open and close lid. Fastening lugs removed from neck ring

11/14/18

KENWORTH ALASKA

VENT:

One (1) Each 3" Morrison double outlet vent located on nozzle at top of tank.

LEVEL GAUGE:

Two (2) each stainless steel liquid level mechanical heavy duty (off road) float ball assemblies located one on roadside and one on curbside of tank. Dial indicator to have stainless steel backing plate with large markings indicating tank capacity at E, $\frac{1}{4}$, $\frac{1}{2}$, $\frac{3}{4}$, and F, visible from 20' away

INSULATION:

Barrel is insulated with 2" Polystyrene foam sheets, fiberglass at heads, ring tape at all rings.

JACKETING:

Belly wrapped 24 gauge bright finish stainless steel with lapped seams.

Jacket heads to be 20 Gauge stainless steel Cone style, lock seamed to jacket.

CENTER WALKWAY:

One (1) ea 19" wide aluminum non-slip platform walkway, full length of tank, top center

TOE RAILS:

None. (Available as option upon request)

LADDER:

Aluminum tubular ladder with West-Mark heavy duty slip resistant steps shall be provided at roadside of the unit attached to the walkway above the fender

FRAME CAP:

A carbon steel cap shall be installed on the chassis frame rails at rear below cabinet

LIGHTS AND WIRING**LIGHTS/WIRING:**

L.E.D. per D.O.T. specifications. Use trucks existing stop/tail/turn lights.

BACK-UP CAMERA:

One (1) each back-up camera with 7" LCD in-cab color display shall be installed on face of dash per customers instructions

REFLECTORS:

To be mounted per D.O.T. specifications.

CONSPICUITY STRIPING:

To be installed at sides and rear per D.O.T. specifications.

WORKLIGHT:

Three (3) L.E.D. sealed beam with separate switch in cab. One mounted on rear of cabinet, one inside cabinet and one at rear wired to trucks reverse circuit

BEACON:

None. (Available as option upon request)

PLUMBING**DUMP VALVE;**

Padded reinforcement at round tank to valve spool

One (1) each EJ metals air operated 10" dump valve with air operated chute extension. Located in rear pumping system cabinet from rear of tank. Air operated controls in cab

HYDRANT FILL:

None. (Available as option upon request)

HYDRAULIC LINES:

Stainless steel hydraulic lines from wet kit over truck crossmembers and hosed to pump. One (1) stainless steel pipe for pressure and one (1) stainless steel for return line.

TANK TO PUMP:

Plumb from tank to pump with 3" stainless pipe and potable water grade rubber hose to 3" Wet-R-Dri butterfly valve with stainless steel lining before pump. Tank drain; 3" check valve to 3" bronze ball valve with camlock adapter and cap.

Low point drains included.

KENWORTH ALASKA

PUMP DISCHARGE PLUMBING:

Discharges protected by two (2) each 2" stainless steel swing check valves (V1-0930610) between pump and reel
Hosereel supply; 2" line with stainless steel fittings and potable water grade rubber hose

Relief valve; 2" x 80 psi that returns to tank

Low point drains as necessary

HOSE REEL:

One (1) each Hannay 100' X 1-1/2" capacity electric rewind reel with stainless steel internals, stainless steel NPT riser, brass swivel joint and roller guides and auxiliary crank rewind, for potable water service. Located in rear cabinet at curbside

Hose reel motor to be located toward the rear of the cabinet (front of the reel) for serviceability

DELIVERY HOSE:

One (1) each 1-1/2" x 100 ft (Kuriyama T410 white FDA) water delivery hose with 1-1/2" brass male NPT ends

NOZZLE(S):

None. (Available as option upon request)

CABINETS:

One (1) each 34"T x 34"D x 86"W stainless steel 3-doors 48-1/2" **aluminum** door roadside, 12" prox door located on roadside door for hydraulic control access and 28-1/8" **aluminum** at curbside, stainless steel hinges and lockable freezer type latches. Doors to swing up to open with a 74" clearance from ground. Cabinet to be insulated with **polystyrene** insulation and 14 gauge stainless steel shell. Seal doors and box seams so insulation does not get wet. Two (2) 1" drains with plugs in floor. Stainless steel supports located under pump and hose reel fastening points for easy inside removal of components. Existing truck lights to be recessed into stainless steel rear cabinet supports. Locate at rear of truck and not attached to tank

CABINET DOME LIGHT:

One (1) Each Betts L.E.D. dome light with switch (#820317) mounted inside cabinet.

DOOR STAYS: Heavy duty gas shocks

PUMP:

One (1) Each Flowmax 15 model 38119 stainless steel 3" x 3" pump with hydraulic motor (model may change due to impeller requirement)

METER:

One (1) GPI G2S20N09GMB stainless steel meter installed to be easily removable

WET KIT:

A complete hydraulic wet kit shall be installed on the chassis. Kit shall contain a "HOT SHIFT" PTO, hydraulic pump, hydraulic filter, relief valve, hydraulic reservoir, and all necessary hoses, wiring, and controls. PTO switch shall be located inside of the cab.

Hydraulic reservoir to be filled to operating capacity with hydraulic oil.

ELECTRIC HEAT EXCHANGE:

One (1) each thermostatically controlled Cat Heater shall be installed to warm the cabinet and located on the road side wall, in the pumping compartment. Heavy duty brackets with pads off inside of box

FENDERS / BUMPERS / ETC.**BUMPER:**

Carbon steel.

TOW EYE(S):

Two (2) Each tow eye(s) installed on unit at rear bumper.

REAR FENDERS:

A sets of black Poly fenders shall be installed over the rear tandems. Heavy duty, off road fender brackets required
A set of mudflaps shall be installed at the front and rear of the drive tires and shall be black rubber with West-Mark logo.

MISC. ITEMS**TRANSPORT SECURITY SYSTEM:**

Lugs for padlock/seal tab security system at all openings.

KENWORTH ALASKA

MATERIALS:

All Wetted materials and components to be stainless steel, bronze or aluminum
All Gasket material to be Hypalon, Teflon or PVDF, valve seat EPDM
2" Pump discharge to include a 2" bronze Morrison swing check valve
tank drain to include 2" Morrison swing check valve
1-1/2" hose reel supply to include a 1-1/2" bronze Morrison swing check valve
1-1/2" Nova 6506 grey FDA water delivery hose
System plumbing hose runs are FDA food hose
Rear cabinet doors to have weather proof door gaskets
All system plumbing to end within rear cabinet with camlock caps with chain
Pump seal is ceramic, Teflon tape for pipe sealing, other lubricants not required

CERTIFICATION:

None. Certification and engineering design approval costs (if necessary) are the responsibility of end user. West-Mark does not supply a certification or a certified wash to unit before initial customer use.

PAINT:

All carbon steel fabricated parts including tank "Z" frame, wings, bolsters and aluminum fenders to be painted with PPG Evolution Acrylic Urethane paint.

Color to be High Gloss Black.

DECALS:

The following decals shall be installed on each side of Water Tank:

4" Decals to read: "POTABLE WATER".

2" Decals to read: "3400 GALLONS"

VEHICLE IDENTIFICATION:

Metal Data Plate permanently attached to roadside front of tank frame.

Minimum requirements:

Tank serial number

Capacity

MANUALS:

One (1) each operation and maintenance manual(s) on CD ROM shall be supplied and shipped with unit; complete with the following:

- Operator & Maintenance Manual
- Calibration Chart (if Applicable)
- Equipment Parts List
- Misc. Vendor Literature / Manuals

CALIBRATION:

Theoretical, in 1/4" increments, complete with charts.

WARRANTY:

Tank shall carry a Three (3) YEAR Limited warranty to be free from defects in material and workmanship, while under normal use and service by the original purchaser from the date unit is delivered.

F.O.B.:

Ship to:

Seattle WA. Port

INSPECTION AND ACCEPTANCE:

West-Mark (CAGE: 1HJ27)

581 Industry Way

Atwater, CA 95301

City of Bethel Action Memorandum

Action memorandum No.	18-77		
Date action introduced:	December 11, 2018	Introduced by:	Peter Williams, City Manager
Date action taken:		Approved	Denied
Confirmed by:			

Action Title: Direct Administration to order six (6) new water haul trucks pursuant to single source procurement approval by placing an order and down payment for the trucks, pursuing a final contract for delivery, and pursuing a financing package with Community Leasing Partners.

Attachment(s): (1) Community Leasing Partners proposal to finance the purchase of six water haul trucks; and (2) Price Quote and terms from Kenworth Alaska, Inc. for the purchase of six water haul trucks.

Department/Individual:	Initials:	Remarks:
Administration / Peter Williams	PW	
Finance / Cindy Sharp	CS	
Public Works / Bill Arnold	WA	
Legal / Patty Burley	PB	
Amount of fiscal impact:	Account information:	
	No fiscal impact at this time.	
\$250,000.00	Funds in City FY 2019 Budget.	51-81-690
\$291,941.08	Requires funding in FY 2020 Budget.	51-81-690

Summary Statement

As outlined in AM #18-XX regarding the single source procurement of six (6) new water trucks, they need to be ordered as soon as possible to ensure delivery by October 2019.

Due to the loss of grant funding from the Avenues Project, the City has to pay the full cost of the trucks from the Water and Sewer Enterprise Fund.

Administration recommends the City place a \$250,000 down payment on the order and finance the balance of \$1,303,916 over a five (5) year period. This will have the smallest impact on the Water and Sewer Enterprise Fund per affected year, leaving funds available to pursue any emergencies that might arise or any future funding opportunities. Payment/funding options appear below:

	Option 1	Option 2	Option 3	Option 4
Down Payment	\$250,000	\$400,000	\$600,000	Pay all at once
Annual Pmt (5 yrs)	291,941	258,357	158,251	\$1,153,916
Annual Pmt (7 yrs)	216,475	191,572	117,048	
Annual Pmt (10 yrs)	160,393	141,942	101,371	

Note: Numbers rounded to nearest dollar.



Phone: 888.777.7850
Fax: 888.777.7875
Cell: 785.313.3154
215 S. Seth Child Road
Manhattan, KS 66502
www.clpusa.net

November 27, 2018

Customer Name: Bethel, AK
Peter Williams, City Manager
NPPGov Customer

Equipment: Six K/W Public Works Utility Trucks
Sales Representative: Keith Skalsky @ Kenworth Alaska
Delivery: TBD

Community Leasing Partners, a Division of **Community First National Bank**, is pleased to present the following financing options for your review and consideration.

Option 1

Total Cost:	\$ 1,553,916.00	Payment Frequency:	Annual
Down Payment:	\$ 250,000.00	First Payment:	One year from closing
Trade In:	\$ -		
Amount Financed:	\$ 1,303,916.00		
Term in Years:	5	7	10
Payment:	\$291,941.08	\$216,474.87	\$160,393.11
Factor:	0.223896	0.166019	0.123009
Interest Rate:	3.88%	3.90%	3.95%

Option 2

Total Cost:	\$ 1,553,916.00	Payment Frequency:	Annual
Down Payment:	\$ 400,000.00	First Payment:	One year from closing
Trade In:	\$ -		
Amount Financed:	\$ 1,153,916.00		
Term in Years:	5	7	10
Payment:	\$258,356.74	\$191,572.01	\$141,941.80
Factor:	0.223896	0.166019	0.123009
Interest Rate:	3.88%	3.90%	3.95%

Option 3

Total Cost:	\$ 1,553,916.00	Payment Frequency:	Annual
Down Payment:	\$ 600,000.00	First Payment:	One year from closing
Trade In:	\$ -		
Amount Financed:	\$ 953,916.00		
Term in Years:	7	10	12
Payment:	\$158,250.96	\$117,047.82	\$101,370.72
Factor:	0.165896	0.122702	0.106268
Interest Rate:	3.88%	3.90%	3.95%

- **THERE ARE NO DOCUMENTATION OR CLOSING FEES ASSOCIATED WITH THIS PROPOSAL.**
- Fixed interest rate for the terms provided unless otherwise stated.
- This financing is to be executed and funded within 30 days of the date of the proposal, or Lessor reserves the right to adjust the interest rate. The proposal is subject to credit review and approval of mutually acceptable documentation.
- This proposal has been prepared assuming the lessee is bank qualified and that the proposed lease qualifies for Federal Income Tax Exempt Status for the Lessor under Section 103 of the IRS Code.

Thank you for allowing Community Leasing Partners the opportunity to provide this proposal. If you have any questions regarding the options presented, need additional options, or would like to proceed with a financing, please contact me at 1-888-777-7850.

Respectively,

Blake J. Kaus
Vice President & Director of Leasing
blakekaus@clpusa.net



DATE

November 19, 2018

PROPOSAL FOR: City of Bethel
WATER TRUCK
NJPA member # 28863

QUOTE NUMBER: Q18K068R1
QUANTITY: 8
SERIAL NUMBER: TBA

New 2018 Kenworth T440 Day cab water PACCAR PX9 330HP / 1250 ALLISON 3000 RDS 6 SPEED AUTOMATIC TRANSMISSION Dana D2200 22K front, Meritor rears with dual lockers. WEST-MARK 3500 GALLON WATER TANK, SEE QUOTE FOR SPECS	\$110,739.00 \$139,467.00
Quote on water tank includes meter and air operated 10" dump chute at rear additional freight to Bethel after 6K Kenworth reimbursement	 \$3,045.00
GROENEVELD AUTO LUBE SYSTEM	\$2,806.00
5 year 150K engine and aftertreatment warranty	\$2,929.00
See attached full specifications	
Equipment Total	\$258,986.00
Sales Tax	\$0.00
Federal Excise Tax NO FET DUE TO CITY EXEMPTION	\$0.00
Title and Registration Fees NOT INCLUDED	\$0.00
Sub-Total	\$258,986.00
Trade Vehicle(s)	
Used S/N	\$0.00
GRAND TOTAL*	\$1,553,916.00

***FOB CITY OF BETHEL per terms**

Price quoted is good to August 30th

Kenworth Alaska will cover up to \$6000/truck of ocean going freight from Tacoma to City of Bethel.

TERMS: PO to place order with \$20,000 deposit per truck. Balance due on delivery

Payment in full upon delivery

This is for quotational purposes only. Prices are good for 14 days from quotation. Kenworth Alaska Inc. requires a \$5,000.00 (per truck) deposit on placement of non-specialized truck orders and the balance due upon delivery to body company. We offer competitive financing to help facilitate your purchase. Please call our finance manager, (206-433-5911) with any questions or needs. Order and deposit subject to customer approval of financing terms.

**This quote does not include title, license, tonnage or any other fees not specified in quote above.*

Thank you for the opportunity to quote.

Keith Skalsky
Kenworth Alaska Inc.
2838 Porcupine Drive
Anchorage, AK 99501

ACCEPTED BY: _____

PO OR CHECK #: _____

DATE: _____ / _____ / _____



Phone: (907) 279-0602
Fax: (907) 258-6839
email: kskalsky@kenworthalaska.com

City of Bethel Action Memorandum

Action memorandum No.	18-78		
Date action introduced:	December 11, 2018	Introduced by:	Peter Williams, City Manager
Date action taken:		Approved	Denied
Confirmed by:			

Action Title: Direct Administration to prepare and submit a FY 2020 Community Transportation Grant application to fund the operation of the Bethel Transit System with \$80,580 from the City's FY 2020 Budget as local match.

Attachment(s): Bethel Public Transit System Budget from FY 2019 City of Bethel Budget; Public Transit Budget Worksheet for Proposed FY 2020 Grant Application.

Department/Individual:	Initials:	Remarks:
Administration / Peter Williams	PW	
Finance / Cindy Sharp	CS	
Public Works / William Arnold	WA	
Amount of fiscal impact:	Account information:	
	No fiscal impact at this time.	
	Funds in City Budget.	
\$80,580	Requires funding in FY 2019 Budget.	56-50

Summary Statement

The FY 2020 Community Transportation Grant application period is now open. The grant application deadline is December 17, 2018. The Transit Office typically provides notice of awards in May-June 2018 for the performance period: July 1, 2019 to June 30, 2020.

The City plans to fund the transit system by collecting \$33,000 in farebox revenue, requesting \$310,378 in grant funds, and providing \$80,580 in cash match. The City Manager must provide a letter for the grant application that pledges the cash match amount.

The transit budget would fund one full-time transit manager, one full-time driver, and one part-time driver. The budget would fund the purchase of one new 14-passenger transit vehicle.

The Transit Office at the Alaska Department of Transportation and Public Facilities confirmed that it is acceptable for the transit manager to drive the bus occasionally, as long as the City pays for the drive time from the grant-funded operating budget, not the administration budget.

Once the grant is announced by the State, City Administration will present to Council another Action Memorandum to approve and accept the grant award and direct the City Manager to sign it.

Bethel Public Transit System Fund Summary (56-50)					
	FY 2015 Actuals	FY 2016 Actuals	FY17 Actuals (Pre-Audit)	FY18 Approved Budget	FY19 Approved Budget
Operating Revenues:					
Local Sources	65,915	73,856	80,580	80,580	80,580
Grants	228,391	220,621	166,157	250,597	310,378
Fares	33,030	34,564	32,478	33,000	33,000
	327,336	329,041	279,215	364,177	423,958
Operating Expenses for Services:	320,883	404,610	286,429	406,057	397,539
Operating Income (Loss) B4 Depreciation	6,453	(75,569)	(7,214)	(41,880)	26,419
Non-Cash Expenses:					
Depreciation and Amortization	32,643	36,900	17,646	17,646	17,646
Total Non-cash Expense	32,643	36,900	17,646	17,646	17,646
Income (Loss)	(26,190)	(112,469)	(24,860)	(59,526)	8,773
CAPITAL EXPENDITURES (56-50-69x)					
690 Vehicle Purchase	63,000	63,000	78,420		86,120
Total Capital Expenditures	63,000	63,000	78,420		86,120
Total Operating & Capex	(89,190)	(175,469)	(103,280)	(59,526)	(77,347)
City of Bethel Funding	(59,462)	(149,425)	87,794	(122,460)	(54,161)

Bethel Public Transit System (56-50)			FY17 Budget	FY18 Budget	FY19 Approved Budget
PERSONNEL					
R6I	29101	Transit Manager	70,152	70,152	75,898
R4	29102	Driver	36,636	42,730	41,720
R4	29103	Driver (.43 FTE)		39,710	17,940
R4	29201	Driver- Part-Time (25 hours/week)	25,441	-	0
R4	29202	Driver- Part-Time (25 hours/week)	-	-	0
		Wages	106,788	152,592	135,558
R4	29901	Driver- On Call (budgeted at 12 hours/week)	12,380	-	-
		Overtime	-	-	-
		Subtotal	12,380	-	-
		Total Wages	119,168	152,592	135,558
		Leave Cashout/Payout @ 5% of Base Wages	5,339	7,630	6,778
		Social Security @ 6.2% of PT Wages	768	-	0
		Medicare @ 1.45% of Total Wages	1,728	2,213	1,966
		Unemployment Ins @ 2.23% of Wages (W/ \$39,800 cap)	1,157	2,661	3,023
		Employee Group Health Benefit - \$2,160/mo/FTE @ 3	38,400	77,760	62,986
		Workers' Compensation @ 6.0803/\$100 of Total Wages	15,000	9,278	8,242
		PERS 22% of FTE Wages (> 15 hrs)	33,570	33,570	29,823
		Utility Benefit @ \$150.42/mo. X FTE	15,969	12,924	4,386
		BENEFITS & TAXES	111,931	146,035	117,203
		TOTAL PERSONNEL	231,099	298,627	252,761

BETHEL PUBLIC TRANSIT SYSTEM REVENUES

(56-50)

Revenue Sources		FY15 Actuals	FY16 Actuals	FY17 Actuals (Pre-Audit)	FY18 Approved Budget	FY19 Approved Budget
Local Sources:						
40-408	Contributed Support by ONC	65,915	13,980	-	-	-
40-409	Contributed Support by City of Bethel		59,876	80,580	80,580	80,580
	Total	65,915	73,856	80,580	80,580	80,580
Federal Sources:						
41-411	Rev-Federal Transit 5311			90,463		
41-413	Section 5311 Grant	228,391	220,621	75,694	250,597	310,378
	Total	228,391	220,621	166,157	250,597	310,378
Charges for Services:						
43-420	Charges for Services	-	-	-	-	-
43-422	Bus Fares	13,625	12,948	12,799	20,500	20,500
43-423	Bus Fares - Prepaid	19,405	21,616	19,679	12,500	12,500
	Total	33,030	34,564	32,478	33,000	33,000
Misc. Revenue:						
49-484	Bus Stop Shelter Reimbursement	-	-	78,420	-	-
	Total	-	-	78,420	-	-
	TOTAL REVENUE	327,337	329,041	357,635	364,177	423,958

CITY OF BETHEL
TRANSIT BUDGET WITH MATCH OF \$80,580
FY2020

Revenues \$ 310,378
Expenditures \$ (423,958)
Surplus/Deficit \$ (113,580)

Revenues

<u>Administration</u>		Total	Match Required
ACT 5311 Funds	\$	156,560	\$ 15,541
Sub-Total Admin. Revenue		\$ 156,560	
<u>Operating</u>			
Total Operating Expenditures	\$ 165,737		
Less farebox revenue	\$ 33,000		
Net operating deficit	\$ 132,737		
		Total	Match Required
ACT 5311 Funds	\$	75,474	\$ 57,263
Sub-Total Operating. Revenue		\$ 75,474	
<u>Capital</u>			
Transit Vehicle Total	\$ 86,120		
		Total	Match Required
ACT 5311 Funds	\$	78,343	\$ 7,777
Sub-Total Operating. Revenue		\$ 78,343	
TOTAL ADMIN & OPERATING & CAPITAL REVENUE		\$ 310,378	\$ 80,580

Expenses

Administration				
Personnel	FTE	Salary		Total
Transit Manager	0.9 \$	75,898		\$ 68,308
			Sub-Total Personnel	\$ 68,308
Fringe Benefits				
Leave Cashout/Payout @ 5% of Base Wages				\$ 3,415
Social Security @ 6.2% of PT Wages				\$ -
Medicare @ 1.45% of Total Wages				\$ 990
Unemployment insurance @ 2.23% of Wages				\$ 1,523
Employee Group Health Benefit (\$2,160/mo.*1FTE				\$ 23,328
Workers' Compensation @ 6.0803/\$100 of Total Wages				\$ 4,153
PERS 22% of FTE Wages (>15 hrs.)				\$ 15,028
Utility Benefit @ \$150.42/mo. X FTE				\$ 1,625
			Sub-Total Benefits	\$ 50,063
			Total Personnel	\$ 118,371
Supplies				
	Description			Total
Miscellaneous	Office paper, paper towels, toilet paper, toner, copy supplies			\$ 350
			Sub-Total Supplies	\$ 350
Utilities				
	Allocation Explanation			Total
Phone (hardline & cell)	\$2.85/mo. * 12 mos.) +(\$55/mo. * 12 mos.)			\$ 700
Electric				\$ 11,400
Heating Fuel				\$ 10,250
Water/ Sewer/Trash				\$ 1,200
			Sub-Total Utilities	\$ 23,550
Professional Services				
	Allocation Explanation			Total
Marketing/Advertising				\$ -
Legal				\$ -
Audit				\$ -
			Sub-Total Professional Services	\$ -
Other				
	Explanation			Total
Lube/Oil/Filters				\$ 3,040
Vehicle Insurance				\$ 9,000
Vehicle Registration				\$ -
D&A Testing				\$ 1,000
Background Checks				\$ 1,000
Memberships				\$ 300
Administrative Overhead - IT	Information Technology			\$ 15,490
			Sub-Total Other	\$ 29,830
TOTAL ADMINISTRATION				\$ 172,101

Operating

Personnel	FTE	Salary	Total
Driver Substitute (Transit Mgr.)	0.1	\$ 75,898	\$ 7,590
Lead Driver	1	\$ 41,720	\$ 41,720
Driver Part-Time	0.43	\$ 41,720	\$ 17,940
Total	1.53		Sub-Total Personnel \$ 67,249

Fringe Benefits

Leave Cashout/Payout @ 5% of Base Wages	\$ 3,362
Social Security @ 6.2% of PT Wages	\$ -
Medicare @ 1.45% of Total Wages	\$ 975
Unemployment insurance @ 2.23% of Wages	\$ 1,500
Employee Group Health Benefit (\$2,160/mo.*FTE)	\$ 39,658
Workers' Compensation @ 6.0803/\$100 of Total Wages	\$ 4,089
PERS 22% of FTE Wages (>15 hrs.)	\$ 14,795
Utility Benefit @ \$150.42/mo. X FTE	\$ 2,762
Sub-Total Fringe	\$ 67,140
Total Personnel	\$ 134,390

Vehicle Related Expenses	Explanation	Total
Maintenance (All)	City Shop Maintenance- Labor & Parts	\$ 18,547
Fuel	Gasoline & diesel	\$ 10,000
Tires		\$ 2,800
Sub-Total Vehicle Expenses		\$ 31,347
TOTAL OPERATIONS		\$ 165,737

TOTAL ADMIN & OPERATING EXPENSES \$ 337,838

Capital

Transit Vehicle New	Total
Shipping to Bethel	\$ 70,047
	\$ 7,777
TOTAL CAPITAL	\$ 86,120

TOTAL ADMIN & OPERATING & CAPITAL \$ 423,958

City of Bethel Information Memorandum

Information Memo No.	18-18		
Date introduced:	December 11, 2018	Introduced by:	Peter Williams, City Manager
Amended actions:			
Confirmed by:			

Title: Presentation of the City's Water & Sewer Services Expenditures Compared to Budget from July 1, 2018 to November 30, 2018 – Utilities Maintenance – Water & Wastewater Activity Report.

Attachment(s): (1) City of Bethel Water & Sewer Services Expenditures Compared to Budget from July 1, 2018 to November 30, 2018 and (2) November 2018 – Utilities Maintenance – Water & Wastewater Activity Report.

Department/Individual:	Initials:	Remarks:
Administration	PW	
Finance	CS	
Amount of fiscal impact:	Account information:	
None	No fiscal impact at this time.	
	Funds in City Budget.	
	Funds not in City Budget.	

Summary Statement

The attached financial report for FY 2019 contains four months of data ending November 30, 2018. The information contained therein and the contents of the Water & Wastewater Activity Report are distributed to Bethel City Council members for their review. This Information Memorandum documents the dissemination of this report to Bethel City Council members, as required by the Alaska Department of Commerce, Community and Economic Development, Division of Community and Regional Affairs, in their administration of the Best Practices protocol.

The process of preparing and submitting a monthly financial report and a water and wastewater activity report to City Council helps the City earn points on the Water and Sewer Utility Best Practices Operation and Maintenance Reports. The City must have a score of 60 or greater out of 100 points in order to be approved for funding from the Environmental Protection Agency (EPA) and the Alaska Department of Environmental Conservation (DEC). In other capital grants administered by DEC's Village Safe Water Program, the City's Best Practices score is an application scoring criterion.



City of Bethel - Public Works Department

Utilities Maintenance Activity Report

November 2018

Public Works Director - William Arnold

City Sub Water Treatment Plant

Bethel Heights Water Treatment Plant

November
Fiscal Year to Date

Water			Chemical Usage			Water				Chemical Usage		
Plant Production (Gallons)	Hauled Water (Gallons)	Piped Water (Gallons)	Calcium Hypochlorite (lbs)	Polymer (mL)	Potassium Permanganate (lbs)	Plant Production (Gallons)	Hauled Water (Gallons)	Piped Water (Gallons)	School Water (Gallons)	Calcium Hypochlorite (lbs)	Polymer (mL)	Potassium Permanganate (lbs)
3,128,269	1,840,000	238,767	700	7,425	163	2,329,957	550,124	4,467,919	266,798	1,050	2,400	92
15,187,659	8,918,000	808,940	3,025	33,525	823	10,714,743	3,889,260	17,098,153	761,254	4,650	14,760	540

Bethel Heights WTP	Bethel Heights water distribution line repair was completed after all necessary parts arrived. BHWTP was able to begin winter circulation following this repair.
City Sub WTP	Institutional Corridor is complete and in operation. We received a letter of approval to operate from ADEC. DMR report to ADEC. Monthly water logs for BHWTP and CSWTP to ADEC. We also conducted a LEAD and Copper test, results exceeded Federal Limits and in process of Corrosion Control. OEH monthly water test for BHWTP and CSWTP. Piped water production numbers not available at this time due to meters being out of service during upgrades.
Sewer Lagoon	Lagoon operations were shutdown November 9th for the season. Pump and piping was winterized. Sampling program continued as per DEC requirements.
Piped Sewer	16 alarms on residential lift stations were responded to. Repairs on 12 residential lift stations. Electricians performed work on main lift station. Line levelling activities. Troubleshooting at the Yukon Kuskokwim Fitness Center Lift Station. Issues with foaming, icing, and overflowing. Working on locating a spare pump for this lift station. FAA lift station having issues with cold temperatures.
Piped Water	Monthly meter readings, service connections, and disconnects were performed. Line repairs necessary on A loop. Replace fire hydrant valves that were leaking. Heat trace connections made and insulation begun on Public Works water line. Public Works Shop water line insulated & heat traced. 4 circulation pump repairs in City Sub. Completed circulation pump swap due to upgrades at City Sub WTP and Institutional Corridor line on all customer lines that met deadlines for work to be done by the city.
Other	Daily safety meetings are held. Both Utility Maintenance vehicles have been in V&E shop regularly for repairs. Monthly water logs to ADEC from BHWTP and CSWTP. Both openings for Water Plant Operator have been filled. One operator has already started and the 2nd is scheduled to start December 3rd.

Prepared by: Water/Wastewater Utilities Foreman - Andrew Wakeman

CITY OF BETHEL
COMBINED CASH INVESTMENT
NOVEMBER 30, 2018

COMBINED CASH ACCOUNTS

TOTAL COMBINED CASH

TOTAL UNALLOCATED CASH

CASH ALLOCATION RECONCILIATION

51 ALLOCATION TO WATER & SEWER SERVICES	3,854,381.51
TOTAL ALLOCATIONS TO OTHER FUNDS	3,854,381.51
ALLOCATION FROM COMBINED CASH FUND - 01-10100	
ZERO PROOF IF ALLOCATIONS BALANCE	3,854,381.51

CITY OF BETHEL
BALANCE SHEET
NOVEMBER 30, 2018

WATER & SEWER SERVICES

<u>ASSETS</u>		
51-10100	CASH IN COMBINED FUND	3,854,381.51
51-13100	ACCOUNTS RECEIVABLE	745,665.65
51-13900	ALLOWANCE-DOUBTFUL ACCTS	41,071.90
51-14200	HEATING FUEL INVENTORY	34,644.50
51-14400	DIESEL FUEL INVENTORY	15,452.50
51-16200	IMPROVEMENTS	12,187.41
51-16300	BUILDINGS	2,883,725.96
51-16400	PLANTS AND LINES-GENERAL	28,744,258.83
51-16500	MACHINERY & EQUIP-GENERAL	223,338.57
51-16600	VEHICLES-GENERAL	4,149,211.95
51-16620	VEHICLES-H SEWER	9,098.99
51-16800	ACCUM DEPR-BUILDINGS	(2,870,121.17)
51-16900	ACCUM DEPR-PLANT/LINE-GNL	(20,081,432.56)
51-17000	ACCUM DEP-M&E GENERAL	(88,223.27)
51-17100	ACCUM DEPR-VEHICLES-GENERAL	(3,522,799.12)
51-18000	W/S CONSTRUCTION IN PROGRESS	2,655,516.64
51-19000	DEFERRED OUTFLOW-PENSION	771,568.50
TOTAL ASSETS		<u>17,577,546.79</u>
<u>LIABILITIES AND EQUITY</u>		
<u>LIABILITIES</u>		
51-20100	VOUCHERS PAYABLE	(25,090.78)
51-21100	ACCRUED PAYROLL	74,827.99
51-22100	ACCRUED VACATION	117,145.58
51-22200	VACATION/SICK LEAVE	2,211.84
51-25900	DUE TO/FROM OTHER FUNDS	1,996,668.23
51-26100	UTILITY DEPOSITS	374,262.53
51-27200	WATER SUB. FEE - DEF. MAINT.	224,236.71
51-27300	SEWER SUB. FEE - DEF. MAINT.	240,308.57
51-29000	DEFERRED INFLOW-PENSION	43,666.55
51-29100	PENSION LIABILITY	3,917,369.07
TOTAL LIABILITIES		<u>6,965,606.29</u>
<u>FUND EQUITY</u>		
51-30100	CONTRIBUTED CAPITAL-STATE	13,958,993.08
51-30200	CONTRIBUTED CAPITAL-FED	2,137,332.73
51-30300	CONTRIB CAP-CORP ENGR	5,816,281.20
51-30400	CONTRIB CAP-PHS	972,517.00
51-30500	CONTRIB CAP-EDA	311,207.20
51-30600	CONTRIB CAP-U OF A	127,476.00
51-30700	CONTRIBUTED CAPITAL VSW	8,280,868.37
51-30800	CONTRIBUTED CAPITAL-RECD	72,736.71
51-31900	CONTRIB CAP-OTHER	954,158.24
51-31950	CONTRIB CAPITAL-FLEET REP FUND	23,460.12
51-32100	AMORTIZATION CONTRIBUTION	(7,758,406.58)
51-37900	DESIGNATED-CAP IMPROV & DEPREC	251,213.07

CITY OF BETHEL
BALANCE SHEET
NOVEMBER 30, 2018

WATER & SEWER SERVICES

UNAPPROPRIATED FUND BALANCE:		
51-39900	FUND BALANCE	(14,860,056.01)
	REVENUE OVER EXPENDITURES - YTD	<u>330,005.76</u>
	BALANCE - CURRENT DATE	<u>(14,530,050.25)</u>
	TOTAL FUND EQUITY	<u>10,617,786.89</u>
	TOTAL LIABILITIES AND EQUITY	<u><u>17,583,393.18</u></u>

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING NOVEMBER 30, 2018

WATER & SEWER SERVICES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>HAULED WATER</u>					
51-81-501 SALARIES	181,082.93	181,082.93	434,695.00	253,612.07	41.7
51-81-502 OVERTIME	52,868.84	52,868.84	80,000.00	27,131.16	66.1
51-81-508 LEAVE CASHOUT	4,966.83	4,966.83	21,454.00	16,487.17	23.2
51-81-511 MEDICARE	3,568.48	3,568.48	7,463.00	3,894.52	47.8
51-81-512 EMPLOYEE GROUP BENEFITS	38,205.91	38,205.91	103,841.00	65,635.09	36.8
51-81-515 UNEMPLOYMENT	665.60	665.60	7,964.00	7,298.40	8.4
51-81-516 WORKERS' COMPENSATION	.00	.00	15,196.00	15,196.00	.0
51-81-518 PERS	51,420.89	51,420.89	113,233.00	61,812.11	45.4
51-81-519 UTILITY BENEFIT	4,683.19	4,683.19	39,558.00	34,874.81	11.8
51-81-561 SUPPLIES	2,001.80	2,001.80	5,000.00	2,998.20	40.0
51-81-563 WEARING APPAREL	.00	.00	4,000.00	4,000.00	.0
51-81-600 TIRES	36,296.67	36,296.67	41,000.00	4,703.33	88.5
51-81-601 VEHICLE MT. (PARTS & TOOLS)	16,316.03	16,316.03	50,000.00	33,683.97	32.6
51-81-602 GASOLINE/DIESEL/OIL	2,328.38	2,328.38	120,000.00	117,671.62	1.9
51-81-621 ELECTRICITY	745.51	745.51	7,200.00	6,454.49	10.4
51-81-622 TELEPHONE	14.85	14.85	100.00	85.15	14.9
51-81-623 HEATING FUEL	188.95	188.95	12,000.00	11,811.05	1.6
51-81-626 WATER/SEWER/GARBAGE	1,114.28	1,114.28	8,200.00	7,085.72	13.6
51-81-627 STAFF CELLULAR PHONES	264.54	264.54	1,320.00	1,055.46	20.0
51-81-650 LAB TESTS	650.00	650.00	5,000.00	4,350.00	13.0
51-81-661 VEHICLE MAINT/REPAIR	21,775.37	21,775.37	287,479.00	265,703.63	7.6
51-81-669 OTHER PURCHASED SERVICES	.00	.00	5,000.00	5,000.00	.0
51-81-683 MINOR EQUIPMENT	(482.10)	(482.10)	4,000.00	4,482.10	(12.1)
51-81-721 INSURANCE	.00	.00	53,000.00	53,000.00	.0
51-81-722 INSURANCE-DED EXP & OTHER	1,163.88	1,163.88	10,000.00	8,836.12	11.6
51-81-738 BAD DEBT EXPENSE	.00	.00	9,000.00	9,000.00	.0
51-81-799 MISCELLANEOUS	.00	.00	1,000.00	1,000.00	.0
51-81-996 ADMIN OVERHEAD-IT SVCS	1,070.00	1,070.00	13,573.00	12,503.00	7.9
51-81-998 ADMINISTRATIVE OVERHEAD-GF	14,761.00	14,761.00	159,633.00	144,872.00	9.3
TOTAL HAULED WATER	435,671.83	435,671.83	1,619,909.00	1,184,237.17	26.9

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING NOVEMBER 30, 2018

WATER & SEWER SERVICES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PIPED WATER</u>					
51-82-501 SALARIES	76,085.92	76,085.92	158,803.00	82,717.08	47.9
51-82-502 OVERTIME	15,850.25	15,850.25	30,000.00	14,149.75	52.8
51-82-508 LEAVE CASHOUT	.00	.00	7,379.00	7,379.00	.0
51-82-511 MEDICARE	1,359.71	1,359.71	2,738.00	1,378.29	49.7
51-82-512 EMPLOYEE GROUP BENEFITS	11,694.11	11,694.11	47,756.00	36,061.89	24.5
51-82-515 UNEMPLOYMENT	.00	.00	4,210.00	4,210.00	.0
51-82-516 WORKERS' COMPENSATION	.00	.00	5,574.00	5,574.00	.0
51-82-518 PERS	20,226.00	20,226.00	41,537.00	21,311.00	48.7
51-82-519 UTILITY BENEFIT	942.23	942.23	9,804.00	8,861.77	9.6
51-82-545 TRAINING/TRAVEL	659.50	659.50	2,500.00	1,840.50	26.4
51-82-561 SUPPLIES	2,269.20	2,269.20	5,000.00	2,730.80	45.4
51-82-563 WEARING APPAREL	1,148.17	1,148.17	1,000.00	(148.17)	114.8
51-82-592 PLUMBING SUPPLIES	3,116.19	3,116.19	2,500.00	(616.19)	124.7
51-82-601 VEHICLE MT. (PARTS & TOOLS)	1,540.07	1,540.07	3,000.00	1,459.93	51.3
51-82-602 GASOLINE/DIESEL/OIL	2,096.65	2,096.65	12,000.00	9,903.35	17.5
51-82-621 ELECTRICITY-UTIL MT SHOP	929.60	929.60	6,000.00	5,070.40	15.5
51-82-622 TELEPHONE	78.44	78.44	100.00	21.56	78.4
51-82-623 HEATING FUEL	2,599.95	2,599.95	24,000.00	21,400.05	10.8
51-82-626 WATER/SEWER/GARB	41.62	41.62	600.00	558.38	6.9
51-82-627 STAFF CELLULAR PHONES	206.76	206.76	1,160.00	953.24	17.8
51-82-649 ENGINEERING SERVICES	39,898.84	39,898.84	50,000.00	10,101.16	79.8
51-82-661 VEHICLE MAINT/REPAIR	204.42	204.42	2,782.00	2,577.58	7.4
51-82-669 OTHER PURCHASED SERVICES	300.00	300.00	500.00	200.00	60.0
51-82-683 MINOR EQUIPMENT	764.70	764.70	.00	(764.70)	.0
51-82-721 INSURANCE	.00	.00	4,100.00	4,100.00	.0
51-82-727 ADVERTISING	801.00	801.00	1,000.00	199.00	80.1
51-82-777 PROJECT EXPENSES-CULVERTS	.00	.00	210,000.00	210,000.00	.0
51-82-996 ADMIN OVERHEAD-IT SVCS	1,168.05	1,168.05	14,803.00	13,634.95	7.9
51-82-998 ADMINISTRATIVE OVERHEAD-GF	5,520.00	5,520.00	59,673.00	54,153.00	9.3
TOTAL PIPED WATER	189,501.38	189,501.38	708,519.00	519,017.62	26.8

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING NOVEMBER 30, 2018

WATER & SEWER SERVICES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>BETHEL HTS WTR TREATMENT</u>					
51-83-501 SALARIES	49,925.10	49,925.10	117,832.00	67,906.90	42.4
51-83-502 OVERTIME	16,727.06	16,727.06	35,000.00	18,272.94	47.8
51-83-508 LEAVE CASHOUT	7,960.23	7,960.23	11,611.00	3,650.77	68.6
51-83-511 MEDICARE	272.27	272.27	2,216.00	1,943.73	12.3
51-83-512 EMPLOYEE GROUP BENEFITS	4,863.39	4,863.39	37,760.00	32,896.61	12.9
51-83-515 UNEMPLOYMENT	.00	.00	2,543.00	2,543.00	.0
51-83-516 WORKERS' COMPENSATION	.00	.00	4,470.00	4,470.00	.0
51-83-518 PERS	14,663.54	14,663.54	33,623.00	18,959.46	43.6
51-83-519 UTILITY BENEFIT	2,049.10	2,049.10	7,752.00	5,702.90	26.4
51-83-545 TRAINING/TRAVEL	329.75	329.75	2,500.00	2,170.25	13.2
51-83-561 SUPPLIES	1,432.55	1,432.55	1,500.00	67.45	95.5
51-83-563 WEARING APPAREL	.00	.00	500.00	500.00	.0
51-83-567 CHEMICALS	14,789.78	14,789.78	50,000.00	35,210.22	29.6
51-83-592 PLUMBING SUPPLIES	572.55	572.55	2,500.00	1,927.45	22.9
51-83-621 ELECTRICITY (PUMPHOUSE)	18,687.80	18,687.80	84,000.00	65,312.20	22.3
51-83-622 TELEPHONE	.00	.00	500.00	500.00	.0
51-83-623 HEATING FUEL (PUMPHOUSE)	18,740.18	18,740.18	120,000.00	101,259.82	15.6
51-83-649 ENGINEERING SERVICES	.00	.00	2,000.00	2,000.00	.0
51-83-650 LAB TESTS	970.00	970.00	12,000.00	11,030.00	8.1
51-83-661 VEHICLE MAINT/REPAIR	204.41	204.41	2,782.00	2,577.59	7.4
51-83-669 OTHER PURCHASED SERVICES	556.69	556.69	3,000.00	2,443.31	18.6
51-83-683 MINOR EQUIPMENT	13,561.57	13,561.57	13,000.00	(561.57)	104.3
51-83-721 INSURANCE	.00	.00	13,200.00	13,200.00	.0
51-83-727 ADVERTISING	500.00	500.00	500.00	.00	100.0
51-83-772 PROJECT EXPENSES	.00	.00	50,000.00	50,000.00	.0
51-83-996 ADMIN OVERHEAD-IT SVCS	1,113.36	1,113.36	14,116.00	13,002.64	7.9
51-83-998 ADMINISTRATIVE OVERHEAD-GF	4,531.00	4,531.00	49,012.00	44,481.00	9.2
TOTAL BETHEL HTS WTR TREATMENT	172,450.33	172,450.33	673,917.00	501,466.67	25.6

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING NOVEMBER 30, 2018

WATER & SEWER SERVICES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>CITY SUB WTR TREATMENT</u>					
51-84-501 SALARIES	54,123.59	54,123.59	179,778.00	125,654.41	30.1
51-84-502 OVERTIME	15,550.53	15,550.53	35,000.00	19,449.47	44.4
51-84-508 LEAVE CASHOUT	4,750.81	4,750.81	8,708.00	3,957.19	54.6
51-84-511 MEDICARE	1,086.15	1,086.15	31,143.00	30,056.85	3.5
51-84-512 EMPLOYEE GROUP BENEFITS	7,370.19	7,370.19	37,760.00	30,389.81	19.5
51-84-515 UNEMPLOYMENT	.00	.00	3,916.00	3,916.00	.0
51-84-516 WORKERS' COMPENSATION	.00	.00	6,341.00	6,341.00	.0
51-84-518 PERS	15,328.27	15,328.27	47,251.00	31,922.73	32.4
51-84-519 UTILITY BENEFIT	1,126.61	1,126.61	7,752.00	6,625.39	14.5
51-84-545 TRAINING/TRAVEL	329.75	329.75	3,000.00	2,670.25	11.0
51-84-561 SUPPLIES	500.00	500.00	1,500.00	1,000.00	33.3
51-84-563 WEARING APPAREL	.00	.00	800.00	800.00	.0
51-84-567 CHEMICALS	63,906.07	63,906.07	90,000.00	26,093.93	71.0
51-84-592 PLUMBING SUPPLIES	.00	.00	2,000.00	2,000.00	.0
51-84-602 GASOLINE/DIESEL/OIL	51.19	51.19	720.00	668.81	7.1
51-84-621 ELECTRICITY (CS WTF)	15,453.80	15,453.80	48,000.00	32,546.20	32.2
51-84-622 TELEPHONE	14.85	14.85	100.00	85.15	14.9
51-84-623 HEATING FUEL(CS WTF)	15,359.85	15,359.85	120,000.00	104,640.15	12.8
51-84-650 LAB TESTS	150.00	150.00	7,000.00	6,850.00	2.1
51-84-661 VEHICLE MAINT (ISF)	204.41	204.41	2,782.00	2,577.59	7.4
51-84-669 OTHER PURCHASED SERVICES	556.69	556.69	2,000.00	1,443.31	27.8
51-84-683 MINOR EQUIPMENT	4,373.36	4,373.36	8,000.00	3,626.64	54.7
51-84-721 INSURANCE	.00	.00	8,300.00	8,300.00	.0
51-84-727 ADVERTISING	500.00	500.00	500.00	.00	100.0
51-84-772 PROJECT EXPENSES	.00	.00	50,000.00	50,000.00	.0
51-84-996 ADMIN OVERHEAD-IT SVCS	1,222.74	1,222.74	15,490.00	14,267.26	7.9
51-84-998 ADMINISTRATIVE OVERHEAD-GF	6,415.00	6,415.00	69,337.00	62,922.00	9.3
TOTAL CITY SUB WTR TREATMENT	208,373.86	208,373.86	787,178.00	578,804.14	26.5

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING NOVEMBER 30, 2018

WATER & SEWER SERVICES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>HAULED SEWER</u>					
51-85-501 SALARIES	206,003.55	206,003.55	499,174.00	293,170.45	41.3
51-85-502 OVERTIME	43,865.55	43,865.55	80,000.00	36,134.45	54.8
51-85-508 LEAVE CASHOUT	2,778.98	2,778.98	24,678.00	21,899.02	11.3
51-85-510 SOCIAL SECURITY	20.65	20.65	.00	(20.65)	.0
51-85-511 MEDICARE	3,779.38	3,779.38	8,398.00	4,618.62	45.0
51-85-512 EMPLOYEE GROUP BENEFITS	58,178.20	58,178.20	126,053.00	67,874.80	46.2
51-85-515 UNEMPLOYMENT	.00	.00	10,635.00	10,635.00	.0
51-85-516 WORKERS' COMPENSATION	.00	.00	17,100.00	17,100.00	.0
51-85-518 PERS	54,853.11	54,853.11	127,418.00	72,564.89	43.1
51-85-519 UTILITY BENEFIT	2,732.51	2,732.51	44,118.00	41,385.49	6.2
51-85-561 SUPPLIES	612.95	612.95	2,000.00	1,387.05	30.7
51-85-563 WEARING APPAREL	.00	.00	4,000.00	4,000.00	.0
51-85-600 TIRES & WHEELS	.00	.00	6,000.00	6,000.00	.0
51-85-601 VEHICLE MT. (PARTS & TOOLS)	6,404.71	6,404.71	50,000.00	43,595.29	12.8
51-85-602 GASOLINE/DIESEL/OIL	2,161.01	2,161.01	96,000.00	93,838.99	2.3
51-85-621 ELECTRICITY	745.51	745.51	7,200.00	6,454.49	10.4
51-85-622 TELEPHONE	.00	.00	100.00	100.00	.0
51-85-623 HEATING FUEL	188.95	188.95	12,000.00	11,811.05	1.6
51-85-626 WATER/SEWER/GARBAGE	643.18	643.18	8,200.00	7,556.82	7.8
51-85-661 VEHICLE MAINT/REPAIR	46,638.07	46,638.07	287,479.00	240,840.93	16.2
51-85-669 OTHER PURCHASED SERVICES	160.00	160.00	7,000.00	6,840.00	2.3
51-85-683 MINOR EQUIPMENT	(482.10)	(482.10)	1,000.00	1,482.10	(48.2)
51-85-699 XFER TO F-58 FLEET REPLACEMENT	.00	.00	191,160.00	191,160.00	.0
51-85-721 INSURANCE	.00	.00	45,000.00	45,000.00	.0
51-85-722 INSURANCE-DED EXP & OTHER	.00	.00	10,000.00	10,000.00	.0
51-85-799 MISCELLANEOUS	.00	.00	1,000.00	1,000.00	.0
51-85-996 ADMIN OVERHEAD-IT SVCS	1,070.00	1,070.00	13,573.00	12,503.00	7.9
51-85-998 ADMINISTRATIVE OVERHEAD-GF	16,833.00	16,833.00	181,767.00	164,934.00	9.3
TOTAL HAULED SEWER	447,187.21	447,187.21	1,861,053.00	1,413,865.79	24.0

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING NOVEMBER 30, 2018

WATER & SEWER SERVICES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PIPED SEWER</u>					
51-86-501 SALARIES	73,598.49	73,598.49	158,803.00	85,204.51	46.4
51-86-502 OVERTIME	15,850.20	15,850.20	30,000.00	14,149.80	52.8
51-86-508 LEAVE CASHOUT	.00	.00	7,379.00	7,379.00	.0
51-86-511 MEDICARE	1,323.44	1,323.44	2,738.00	1,414.56	48.3
51-86-512 EMPLOYEE GROUP BENEFITS	11,388.24	11,388.24	48,866.00	37,477.76	23.3
51-86-515 UNEMPLOYMENT	.00	.00	4,210.00	4,210.00	.0
51-86-516 WORKERS' COMPENSATION	.00	.00	5,574.00	5,574.00	.0
51-86-518 PERS	19,678.44	19,678.44	41,537.00	21,858.56	47.4
51-86-519 UTILITY BENEFITS	1,921.67	1,921.67	9,478.00	7,556.33	20.3
51-86-545 TRAINING/TRAVEL	824.20	824.20	2,000.00	1,175.80	41.2
51-86-561 SUPPLIES	1,755.00	1,755.00	5,000.00	3,245.00	35.1
51-86-563 WEARING APPAREL	.00	.00	2,500.00	2,500.00	.0
51-86-592 PLUMBING SUPPLIES	1,016.79	1,016.79	2,000.00	983.21	50.8
51-86-601 VEHICLE MT. (PARTS & TOOLS)	1,433.25	1,433.25	1,500.00	66.75	95.6
51-86-602 GASOLINE/DIESEL/OIL	1,348.73	1,348.73	9,600.00	8,251.27	14.1
51-86-621 ELECTRICITY-LIFTST & BLDG	24,839.73	24,839.73	90,000.00	65,160.27	27.6
51-86-622 TELEPHONE	.00	.00	100.00	100.00	.0
51-86-623 HEATING FUEL	1,675.13	1,675.13	30,000.00	28,324.87	5.6
51-86-626 WATER/SEWER/GARB	41.63	41.63	600.00	558.37	6.9
51-86-661 VEHICLE MAINT/REPAIR	1,978.14	1,978.14	2,782.00	803.86	71.1
51-86-669 OTHER PURCHASED SERVICES	60.00	60.00	10,000.00	9,940.00	.6
51-86-683 MINOR EQUIPMENT	50,195.00	50,195.00	80,000.00	29,805.00	62.7
51-86-699 CAPITAL EXPENSES-SL ASSET RES.	41,760.82	41,760.82	191,160.00	149,399.18	21.9
51-86-721 INSURANCE	.00	.00	4,000.00	4,000.00	.0
51-86-736 LEASED PROPERTY-LIFT STATIONS	11,865.60	11,865.60	15,000.00	3,134.40	79.1
51-86-777 PROJECT EXP-CULVERTS	.00	.00	210,000.00	210,000.00	.0
51-86-996 ADMIN OVERHEAD-IT SVCS	1,168.05	1,168.05	14,803.00	13,634.95	7.9
51-86-998 ADMINISTRATIVE OVERHEAD-GF	5,529.00	5,529.00	59,825.00	54,296.00	9.2
 TOTAL PIPED SEWER	 269,251.55	 269,251.55	 1,039,455.00	 770,203.45	 25.9

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING NOVEMBER 30, 2018

WATER & SEWER SERVICES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>SEWER LAGOON</u>					
51-87-501 SALARIES	19,387.65	19,387.65	65,150.00	45,762.35	29.8
51-87-502 OVERTIME	4,006.35	4,006.35	10,000.00	5,993.65	40.1
51-87-508 LEAVE CASHOUT	.00	.00	2,135.00	2,135.00	.0
51-87-511 MEDICARE	345.45	345.45	1,090.00	744.55	31.7
51-87-512 EMPLOYEE GROUP BENEFITS	2,877.08	2,877.08	15,548.00	12,670.92	18.5
51-87-515 UNEMPLOYMENT	.00	.00	1,676.00	1,676.00	.0
51-87-516 WORKERS' COMPENSATION	.00	.00	2,219.00	2,219.00	.0
51-87-518 PERS	5,146.83	5,146.83	16,533.00	11,386.17	31.1
51-87-519 UTILITY BENEFIT	190.75	190.75	3,016.00	2,825.25	6.3
51-87-545 TRAINING/TRAVEL	1,500.00	1,500.00	1,500.00	.00	100.0
51-87-561 SUPPLIES	131.94	131.94	1,000.00	868.06	13.2
51-87-563 WEARING APPAREL	761.76	761.76	1,200.00	438.24	63.5
51-87-592 PLUMBING SUPPLIES	.00	.00	500.00	500.00	.0
51-87-601 VEHICLE PARTS	17.49	17.49	.00	17.49	.0
51-87-602 GASOLINE	430.30	430.30	18,000.00	17,569.70	2.4
51-87-650 LAB TESTS (SAMPLES)	8,322.24	8,322.24	12,000.00	3,677.76	69.4
51-87-683 MINOR EQUIPMENT	491.81	491.81	2,000.00	1,508.19	24.6
51-87-721 INSURANCE	.00	.00	300.00	300.00	.0
51-87-724 DUES & SUBSCRIPTIONS	.00	.00	6,000.00	6,000.00	.0
51-87-727 ADVERTISING	.00	.00	500.00	500.00	.0
51-87-998 ADMINISTRATIVE OVERHEAD-GF	2,101.00	2,101.00	22,754.00	20,653.00	9.2
TOTAL SEWER LAGOON	45,710.65	45,710.65	183,121.00	137,410.35	25.0
TOTAL FUND EXPENDITURES	1,768,146.81	1,768,146.81	6,873,152.00	5,105,005.19	25.7

CITY OF BETHEL



December 6, 2018

Name
Mailing Address
Bethel, Alaska 99559

Re: Alcohol Task Force

Dear Name,

The Alcohol Task Force established by the Bethel City Council was created to provide agencies an opportunity to collectively evaluate alcohol related problems and solutions in the community and region.

After eight meetings, the Task Force has established an analysis of the community and region's strengths, weaknesses, opportunities and threats (SWOT). The next step is to determine which agency resources can be used to address the weaknesses and what probability there is in effectuating the needed action.

With only a handful of regular attendees, the Task Force is reaching out to the other agencies on the Attendees List to reestablish commitments in the continued development of community and regional solutions. Without these partnerships, the opportunity for addressing the SWOT weaknesses are limited.

On behalf of the Task Force, I am asking that you please reconfirm your agency's monthly participation in the Alcohol Task Force by emailing cityclerk@cityofbethel.net prior to the next Alcohol Task Force meeting schedule for December 18. At this meeting the Task Force will use the list of reconfirming agencies to determine if the group will have enough collaborative resources to continue to address the alcohol related issues in the community and region.

While many agencies participate in the Task Force, I would like to thank, Alaska Commercial Company, Kusko Liquors, YKHC, ONC, Public Health Nursing, Tundra Women's Coalition and the City of Bethel for being regular attendees of the meetings.

Sincerely,

Fred Waton
Mayor

Alcohol Task Force Participant List

Agency	Mailing	Contact Person	Email Address P	Contact Person	Email Address P2	Phone
TWC	P.O. Box 2029 Bethel, AK 99559	Eileen Arnold, Executive Director	eileen_arnold@twcpeace.org	Gerald Sherman	Gerald.sherman@alaska.gov	
YKHC	P.O. Box 528 Bethel, AK 99559	Richard Robb	Richard_Robb@ykhc.org			
AVCP	P.O. Box 219 Bethel, AK 99559	Vivian Korthuis, CEO	vkorthuis@avcp.org	Raymond Watson		
ONC	P.O. Box 927 Bethel, AK 99559	Peter Evon, Executive Director	pevon@nativecouncil.org	Walter Jim, Chair Nicholas Hoover	Cupaq1@gmail.com nhoover@avcp.org	
Bethel Police Department	P.O. Box 1388 Bethel, AK 99559	Burk Waldron, Chief	bwaldron@cityofbethel.net			
AST	P.O. Box 268 Bethel, AK 99559	Lieutenant Lonnie Gonzales	Lonnie.gonzales@alaska.gov			
Public Health Nursing	P.O. Box 1048 Bethel, AK 99559	Donna Bean	Donna.bean@alaska.gov	Mary Berliner	Mary.berliner@alaska.gov	
Lower Kuskokwim School District		Dan Walker	daniel_walker@lksd.org	Meghan Crow Perry Barr	Meghan_crow@lksd.org Perry_barr@lksd.org	
Bethel Winter House	P.O. Box 1969 Bethel, AK 99559	Jon Cochrane, President	bethelwinterhouse@gmail.com			
State of Alaska District Attorney's Office	P.O. Box 170 Bethel, AK 99559	Steven Wallace	stephen.wallace@alaska.gov			
Bethel Search and Rescue	P.O. Box 2633 Bethel, AK 99559	Mike Riley, President	bethelsearchandrescue@yahoo.com	Fritz Charles	mianagc@yahoo.com	
Recover Alaska		Tiffany Hall, Executive Director	thall@recoveralaska.org			
Bethel Spirits, LLC	P.O. Box 719 Bethel, AK 99559	Anastasia Hoffman	ahoffman@bncak.com			
Fili's Restaurant	P.O. Box 3051 Bethel, AK 99559	Mefail Saliu	filispizza@gmail.com			
Kusko Liquor	P.O. Box 1805 Bethel, AK 99559	Cezary Maczynski	cezarysauto@live.com			
Sea Lion Corporation	P.O. Box 87 Hooper Bay, AK 99604	William Naneng		Myron Naneng Sr., Chairman/President		
Caribou Traders Liquor	3351 Arctic Blvd Anchorage, AK 99503	Dave Cottrell	dcottrell@mcac-cpa.com			



CITY OF BETHEL
P.O. Box 388
Bethel, Alaska 99559
Ph. (907) 543-4150
Fax (907) 543-3817

MEMORANDUM

DATE: Nov 5- Dec 5

TO: City Council

FROM: Peter Williams, City Manager

RE: Managers' Report

Nov. 5- Reviewed engagement letter with Altman Rodgers and sent it to the Contracted Finance Director for comment.- Reviewed the IC Project, Bethel Heights Pre. Eng. Reports, road grading and year-end budget modifications with PW Director- Worked on presentation to council regarding the Aves. Project.- Back and forth with Wells Fargo and the USDA to set up the loan payment for the Lagoon project.- Reviewed with Esplin and Associates, the need to plan for their services during the FY20 budget. Their contract is for \$85,000 for six months. We will review this matter again in November. Followed up with ONC about questions they had concerning the Senior Citizens Ctr. television

Nov. 6- Reviewed the funding for the Avenues Project.- The city paid off the loan from Wells Fargo for the Jetty. USDA assumed the mortgage and a payment method established.- Reviewed Grant Agreement for the Pre. Eng. Report for the Bethel heights Sewer system and forward the agreement to the CA for review.- Updated the PW Director about the budget mods that were made in his absence.- Letter sent to the business here in Bethel regarding the No Smoking ordinance.- Signed engagement letter with Altman Rodgers for the FY19 audit.

November 7- Discussed efforts to find a Finance Director with HR. Reviewed and signed the engagement letter with Altman Rodgers for the 2018 audit. The finance department is preparing for a visit from the auditors in Dec.- Reviewed and discussed with the PW Director the Pre. Eng. Report for Bethel Heights (ASHA Housing). The DEC has had discussions with Public works concerning the disposal of Hazardous Materials and E-Waste. We are not allowed to accept those materials into the landfill. I've received one inquiry about where a person could dispose of used glycol.

Nov. 8- Discussed the highway crossings for the casings that are to be installed for the Avenues Project with the DOT.- Reviewed the W&S budget modification. Its been asked why parts are not in inventory for piped water. One is because we don't know what is going to fail, though I've asked the department to think about any weak areas that might fail in the future. The reason is that a lot of the fittings have to be made and are expensive.

Nov. 9- Requested Kenworth send me an updated quote for the water trucks.- RUBA has requested our financials for the last six months.- Asked what the all of the leases be put into next years budget.- Discussed negotiations for the boilers for the PW building with the Project Manger.-

Nov. 10 – Checked on the PW building.

Nov. 12 – Meet with the Finance Director to discuss his work here this week. Check on the PW building and who was working, Streets and Roads, I believe was out sanding roads early Sunday morning at 5:30 AM. They report that if there is weather that will affect the streets, they try to start before the transit buses begin for the day. – Reviewed Carmen Jackson's report concerning the Audit Prep.

Nov.-13- Discussed personnel for Utility Maiantantence with the PW Director and HR..-

Nov. 14- Received and reviewed Water Tank Inspection. There is some concern at the inside of the tank at the Bethel Heights Water Treatment Plant (BHWTP) has corroded in the overhead portions of the water tank. There wasn't as much sediment as expected to be found at the bottom of the tanks. Some vents need to be installed. Security fencing was recommended around the tanks in City Sub's water tank and BHWTP.

Nov. 15- Dept Head meeting.

Nov. 16- Received CA' Budget modification.- Reviewed budgets and signed checks.

Nov. 19- Inspectors for the IC project arrived, a total of 14-15 people.-Received Assessment of the Senior Ctr Building, produced by ONC. It states that we need a structural, electrical and plumbing report to determine the cost of repairs.

Nov 20- DOWL starts the Pre.Eng. Report for Bethel Heights.- Conversation with the Bond counsel reviewing the Resolution for the Aves Project.- Gather material for City council meeting on Nov. 27.

Nov. 21- DEC permits the use of the pipeline to deliver water through the Institutional Corridor.- Review invoices and sign pay checks.- Requested updated list about who is authorized to deal with GCI.-

Nov. 26 – Request from ONC for what steps are needed to proceed with ONC's senior citizen program. Replied that I needed direction from the City Council to move any further and that an MOU would have to be worked on for whatever ONC intends to use the building.- Corresponded via e-mail with Kenworth Trucks about updating the proposal for the trucks.- Teleconferenced with Village Safewater & DEC about refinancing the \$913,000 loan for the Jetty. We are processing and will ask the council's approval, to refinance the loan at approximately 1.75% vs. the current rate of 2.25%. If this is successful

the same method could apply for the Avenues project, the current rate for the Avenues project is 3.1250% This action will reduce what we owe substantially. Discussed the Bethel Heights PER, asking if the Water and Sewer PER could be combined.

Nov 27- Invited AVEC to discuss Pinky's Park lighting. Still, have no MOU signed with ONC and COB as directed by council to pursue this project.- Requested final offer from Kenworth for the water trucks.

Nov. 28- Forward DOT markups for the utilities regarding Chf.Eddie Hoffman Highway.

Nov. 29- Discuss the Avenue Project with Public works Director, DOWL and the USDA.-

Nov. 30 –Review budget modifications.

Dec. 3- City Dock warehouse lease is pending, waiting for Affiliated Appraisals to appraise the building.- Review Managers Reports.- Discuss the Grant Writers time being spent with processing the Comm. Action Grants.- LKSD asked what needed to be done to vacate land needed for the parking lot at the proposed new elementary school.

Dec. 4- Respond to Mayor's request for information regarding the Public Employees Retirement System- Worked on material needed for the Dec 11 council meeting.-

PROJECTS

Institutional Corridor – Received a final schedule for this project. The turnover date will be on Nov. 20. Received the ok from the DEC to use the pipeline.

Jetty/Sewer Lagoon- Payment schedule regarding the loan for this project was set up with the USDA.

Long Range Transportation Plan 2020- Meet with the new PM for this project and discussed the project for about three hours.

The Avenues- Preparing presentation for the City Council to review financing and other options for this project.

Bethel Heights Water and Sewer System – Discussions with VSW/DEC about funding this project. We should be starting to work on the Pre.Eng.Reports

Tundra Ridge Road Realignment- Still pending, there might be some movement after the DOT determines if the old route is feasible or not. They have asked the AG if legal action can be taken before the DOT gives up on the old course.

PW Building Boilers- Received the final quote from Inlet Mechanical

Police Console- Requested service agreements from Pro-Comm to review, they are on vacation. Tried to contact them on and Dec. 3 but have not received a response.

Geographic Information System (GIS) – They are working on outlining the buildings; then the addresses will be assigned to them.

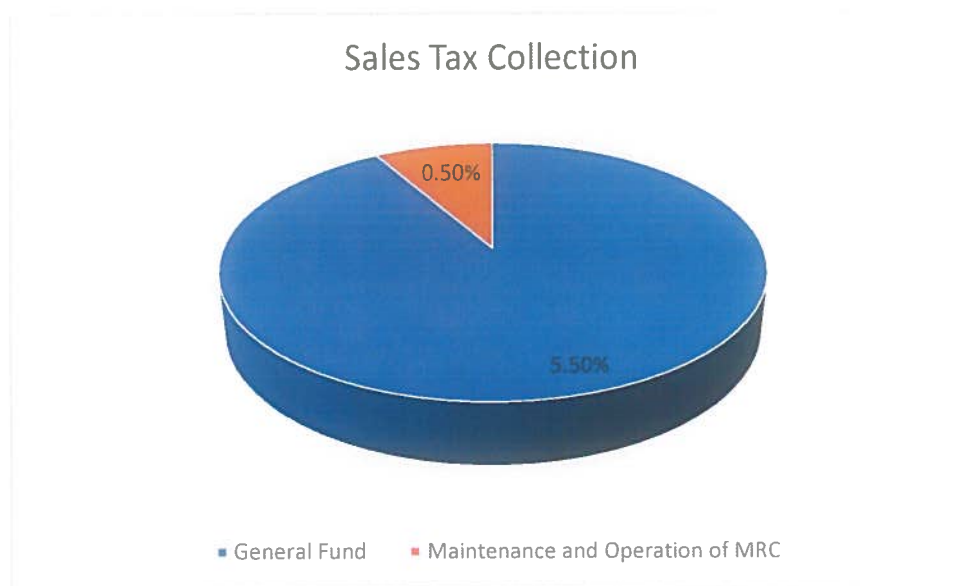
Peter Williams
Bethel City Manager

Multiuse Recreational Center (MRC) tax history

By a vote of City residents, on August 24, 2007 sales tax in the amount of 0.50% was enacted and earmarked for the operation and maintenance of the MRC. On the same date, an additional sales tax increase was approved in the amount of 0.50%, for a total sales tax of 6.00%.

Prior to completion of the MRC, amounts collected were separated and kept in an interest-bearing bank account. The MRC was not designed to be self-sufficient and the monies collected prior to opening will be used to supplement the tax collected in the operation of the MRC.

Collection and allocation of the 6.00% tax is as follows:



During the fiscal year ended June 30, 2017 (last year audited), the City generated approximately \$112,588,300 in sales subject to sales tax, of which the General Fund received \$6,192,357 ($\$112,588,300 \times .055$) and the MRC received \$562,942 ($\$112,588,300 \times .005$).

In the fiscal year 2019 budget, it is estimated that the City will generate approximately \$105,916,700 in sales subject to sales tax, of which the General Fund would receive \$5,825,419 ($\$105,916,700 \times .055$) and the MRC would receive \$529,584 ($\$105,916,700 \times .005$).

The alcohol tax follows the same process. However, for brevity, it was not demonstrated on a pie chart since part of last fiscal year, alcohol was taxed at 12% and later it was taxed at 15%. Additionally, the largest revenue source for alcohol, A-C, closed its doors, changing the income stream significantly.

CITY OF BETHEL
COMBINED CASH INVESTMENT
NOVEMBER 30, 2018

COMBINED CASH ACCOUNTS

TOTAL COMBINED CASH

TOTAL UNALLOCATED CASH

CASH ALLOCATION RECONCILIATION

10	ALLOCATION TO GENERAL FUND	10,756,680.15
27	ALLOCATION TO COMMUNITY SERVICE PATROL GRANT	(116,284.80)
40	ALLOCATION TO YK REG AQUA HLTH & SAFETY CTR	3,150,521.92
41	ALLOCATION TO E-911 SYSTEM/SURCHARGE	80,037.27
50	ALLOCATION TO SOLID WASTE SERVICES	4,377,325.15
51	ALLOCATION TO WATER & SEWER SERVICES	3,854,381.51
52	ALLOCATION TO MUNICIPAL DOCK	3,343,529.66
53	ALLOCATION TO LEASED PROPERTIES	1,088,357.09
56	ALLOCATION TO BETHEL PUBLIC TRANSIT SYSTEM	(245,513.14)
57	ALLOCATION TO VEHICLES & EQUIP MAINTENANCE	(318,644.39)
TOTAL ALLOCATIONS TO OTHER FUNDS		25,970,390.42
ALLOCATION FROM COMBINED CASH FUND - 01-10100		
ZERO PROOF IF ALLOCATIONS BALANCE		25,970,390.42

MEMORANDUM

DATE: 12.01.2018
TO: Peter Williams, City Manager
FROM: Bill Arnold, Public Works Director
SUBJECT: Manager's Report –

Programs/Divisions

Public Works Director:

Hauled Utilities:

Hauled Utility has been having problems with the water trucks breaking down on the service dates and the left over routes being done later in the evening. Even when the water routes are done, I have been driving to cover up our need for drivers for vandall. One day of service on the road builds up a ton of filing in the system and the route sheets that have to be updated with all the new ORS orders that have to be added to the route sheets that are constantly changing on a daily bases along with the inspections and extra calls that have to be done with all the phone calls coming into the office for services or information. Even a half to an hour out of the office build an hours work of filing.

Some of the trucks are having trouble with their pumps and we only have five water trucks on the road now. With one water truck down we have another route that needs to be taken care of and we get a lot of upset customers and individuals wondering what is going on with the service to the community. A driver waits for a truck to be back up in service to get started or another driver takes over the route when they are done. So it's hard to predict the time of service for the undone services to the community.

When there are calls coming in one after another it gets harder to finish a project started on the computer until all the calls are done and duties assigned to the drivers for services or updating files for the route sheets.

We have enough sewer trucks but we really need more water trucks to keep up with the timely services to the community without having too much over time for the water deliveries. One truck down for the day brings a lot of heartache and upset individuals.

Extra call charge sheets is another important part of the department to be done on time. I had to catch up on the services done for the whole time I was gone and there is still a lot to be filed since I have been driving.

Utility Maintenance:

- Lagoon operations were shutdown November 9th for the season. Pump and piping was winterized. Sampling program continued as per DEC requirements.
- Additional fire hydrant leaks were located and repaired. All fire hydrant valves in inventory have been used. Waiting on spare fire hydrant valves to arrive.
- 20 alarms on residential lift stations were responded to. Multiple issues with motor contact switches, heat trace, and float systems. Several of these issues will require the attention of an electrician.
- Monthly meter reading and service connections were completed
- Main Lift Station pump work –Pump #1 was sent in for major repair. Entire new wet end will be required to fix this pump. Purchase Req has been completed. Pump will be in Anchorage 12-16 weeks (minimum) for repairs before we will receive it back. Lift Station running on 2 pumps for now.
- Public Works shop water line heat trace and insulation complete.
- 4 Water circulation pump repairs
- Clean up and organization of shops.
- 16 residential lift station repairs
- Line levelling activities
- Bethel Heights water distribution line repair was completed after all necessary parts arrived. BHWTP was able to begin winter circulation following this repair.
- Daily safety meeting.
- Troubleshooting at the Yukon Kuskokwim Fitness Center Lift Station. Issues with foaming, icing, and overflowing. Working on locating a spare pump for this lift station.
- All 3 Utility Maint trucks are having issues that require repairs. Several of these are major safety issues. Working with V&E to repair them, but some issues are arising since 2 of the vehicles are more than 10 years old.
- Utility Maint crew is assisting BHWTP with repairs from sanitary survey as per DEC requirements.
- Issues with FAA lift station freezing up. Heat trace is on and thawing line out.

Property Maintenance:

Parks and Recreation:

Road Maintenance:

Streets and Roads unloaded the salt from the freezer vans that we got in on the last barge this year. Mixes up 189 dump truck loads of salt sand into the road salt sand pile. This is what we use in the road sander trucks when the roads are slippery.

Streets and Roads hauled in 45 loads of road sand, to the new pad behind the fence by the gate and push it with the D-3 Cat. This is where the new location where landfill office will be move to.

Streets and Roads, also been helping at the landfill hauling in cover, to cover the trash as much as we can. We will haul cover until it freezes up to hard to do so. So far, we cover the southeast side and now working on the center to back part of the

landfill.

Streets and Roads Hauled in 7 loads of road sand from city sand pit to the new part of the graveyard, add on to the civilian graveyard side at the airport. This was to fix up three wash out, on the new graveyard, add on, and if need to we can start using this new addition part, when we run out of grave plots from the old part of the civilian side of the graveyard.

Streets and Roads, graded on the weekend of the 17th and 18th due to all the rain we had. On the Sunday the, 18th we ran both grader to late at night, In to freezes up so the roads would be smooth as possible, being the roads were so muddy from all the rains.

Vehicles and Equipment: November was better than October. We did lose a mechanic in October which left us at half-staff however we did get one hired last week. We still are one Mechanic II short. Please pass on the Mechanic position vacancy. Our team has been working hard to keep up with the downed equipment. It is tough to keep up with routine maintenance and other projects needing to get done when 95% of our time is spent on a depleting fleet of water and sewer trucks. As I am starting to sound like a broken record but the availability to find parts for some of these trucks is becoming harder and harder. The down time on these trucks are becoming longer and longer due to the age of them. We only have enough water trucks to cover the everyday routes. Every time a truck comes in it puts the water deliveries behind. If we had 2 trucks more than routes we would not get behind on deliveries when a truck was down and also would have the opportunity for preventive maintenance rather than reactive repairs.

List of Water Trucks in fleet

#738 1997 Sterling Louisville LT8513 8.3 L engine, 116,081 miles, 29,467 hrs. This truck has a 2" MP water pump that pumps 65 gpm. There has been \$11,477.09 in repairs done to this truck this year.

#740 1997 Sterling Louisville LT8513 8.3 L engine. This truck has a blown engine with an estimated \$20,000 for new engine.

#743 1999 Sterling Louisville LT8513 8.3 L engine. 133,681 miles, 29,301 hrs. This truck has a 2" MP water pump that pumps 65gpm. There has been \$19,934.38 in repairs since 2017.

#745 2004 Sterling LT8500 7.2L engine. 125,364 miles and 27,247 hrs. This truck has a 2" MP water pump that pumps 65gpm. There has been \$28,044.21 in repairs since 2017.

#746 2004 Sterling LT8500 7.2L engine. 69,076 miles. This truck has a 2" MP water pump that pumps 65gpm. There has been \$20,494.51 in repairs since 2017.

#748 2009 Sterling Acterra 7.2L engine that has a hole in the block. Estimated cost of \$40,000 for new engine.

#749 2009 Sterling Acterra 7.2L engine. This truck has 85,970 miles and 24,781 hrs. This truck has a 3" MP water pump that pumps 100 gpm. There has been \$22,327.95 in repairs since 2017.

#750 2017 Mack Granite 10.8L engine. This truck has 22,586 miles and 4952 hrs. It has a Danfoss water pump that pumps 100 gpm. There has been \$2008.03 in repairs.

#751 2018 Mack Granite MP7 engine. This truck has 13,353 miles and 2403 hrs. This truck has a Danfoss water pump that pumps 100 gpm. There has been \$3,079.99 in repairs.

There are a couple different methods of converting engine hours to engine miles. Most trucks if they were being driven on a normal basis would average 40 mph. By taking the engine hours and multiplying by 40 will give you an approximate to engine miles. Most of these trucks are going on around 30,000 hrs which makes the engine miles about 1,200,000.

The newer bigger water pumps are more efficient by 1/3. What takes the newer trucks 6 hrs to pump takes the older pumps 9 hrs. That is a lot of man hours that could be saved.

Transit System:

The Transit System currently has a full time driver, 40 hours per week, and a part time driver, 17 hours per week. We are running one route, Green Line, and it runs Monday through Friday from 6:30am to 6:15pm. The Green Line also runs on Saturday from 9:30am to 11:30 and from 12:30 to 2:30. During the week the ridership is predominately-local passengers, going to and from work, to and from the hospital, post office, and stores. On Saturday the ridership is predominately seniors/elders going to the post office, hospital, and shopping. The ridership for the month was 1982; 582 elders, 130 youth, 1270 adults/passes, and 191 with disabilities. We sold 11 monthly passes.

Our buses are maxing out, the State, DOT, recommends that buses be phased out when they are five years old and/or 100,000 miles. Our newest bus was purchased in October of 2014, it's four years old and has 138,600 miles. Bus 438 our oldest and smallest bus was purchased in 2008, it's ten years old and has 123,300 miles. Bus 436, the diesel, purchased in 2008, it's ten years old and has 143,986 miles. Bus 437, diesel, was purchased in 2008, and has a bad motor and is not being used. The City Shop recommends that it be surplus.

We put new studded tires on buses 439. Bus 438 and Bus 436 has last year studded tires but are still good. Both drivers have indicated that the studded tires makes a difference when the roads are icy and covered with snow.

The transit system is very lucky to have the Transit Bus Barn. We are able to park the buses inside and do minor maintenance on them. It also prevents vandalism on the buses when they are parked outside.

Landfill / Recycle Center:

The Landfill has been busy covering C and D material with the help of road maintenance. All the big stuff on the right side of the road got covered. The big metal pile on the left side of the road got covered and now we are working at trying to build a stock pile of cover material. The new road got covered with gravel so that next spring when the roads are wet and muddy we will still be able to function and trash will be able to be delivered to appropriate places it needs to go.

Water Plant Operations:

For the month of November our Institutional Corridor is complete and in operation. We received a letter of approval to operate from ADEC. We also conducted a LEAD and Copper test, results exceeded Federal Limits and in process of Corrosion Control. Monthly water logs to ADEC from BHWTP and CSWTP. Sewage Lagoon DMR report for December. BHWTP finally in WINTER MODE!! Multiple line leaks and breaks were repaired at BHWTP. We also hold a safety meeting at CSWTP daily.

Both openings for Water Plant Operator have been filled. One operator has already started and the 2nd is scheduled to start December 3rd.

Staffing Issues/Concerns/Training:

CITY OF BETHEL
BALANCE SHEET
NOVEMBER 30, 2018

GENERAL FUND

ASSETS

10-10100	CASH IN COMBINED FUND	10,756,680.15	
10-11000	CASH IN TILL - YOUTH SERVICES	70.00	
10-11200	PETTY CASH - POLICE DEPT	256.18	
10-11300	CASH IN TILL - FINANCE	250.00	
10-13000	A/R EMPLOYEE ADVANCES	(1,596.63)	
10-13100	AR- BTC MODULE	1,256,742.97	
10-13101	AR- AR MODULE	20,509.29	
10-13102	AR- BL MODULE	(1,650.00)	
10-13400	MISC RECEIVABLES - GENERAL FUN	2,925,628.46	
10-13900	ALLOWANCE FOR DOUBTFUL ACCT	(139,422.24)	
10-14000	INVENTORY - GRAVEL	(200,000.00)	
10-14200	INVENTORY - HEATING FUEL	32,141.20	
10-14600	PREPAID INSURANCE	416,560.64	
10-14700	PREPAID WORKERS COMP	142,420.21	
10-14800	INVENTORY-TREATED LUMBER	8,700.00	
10-14900	PREPAID - OTHER EXPENSES	93,985.67	
10-15600	INVENTORY - CALCIUM CHLORIDE	35,100.00	
10-15700	INVENTORY - SODIUM CHLORIDE	1,248.00	
10-19900	SUSPENSE	(196,161.14)	
10-19901	SUSPENSE - BULK DIESEL FUEL	155,852.75	
TOTAL ASSETS			15,307,315.51

LIABILITIES AND EQUITY

LIABILITIES

10-20100	VOUCHERS PAYABLE	14,900.91	
10-20200	PAYABLE - CHILD SUPPORT	870.70	
10-20300	PAYABLE - GARNISHMENT	1,317.62	
10-21000	PAYABLE - SOCIAL SECURITY	14,170.46	
10-21100	ACCRUED PAYROLL	155,057.16	
10-21150	RETURNED STALE DATED PAYROLL	3,858.25	
10-21200	PAYABLE - FWT	320,920.62	
10-21300	PAYABLE - MEDICARE FICA	78,646.97	
10-21500	PAYABLE - ICMA DEFERRED COMP	2,473.74	
10-21600	PAYABLE - PERS	641,436.85	
10-21700	PAYABLE - NACO DEFERRED COMP	717.00	
10-21900	PAYABLE - UNION DUES	121.98	
10-22000	PAYABLE- LINCOLN DEFERRED COMP	500.00	
10-22700	PAYABLE - AFLAC	3,425.96	
10-22800	PAYABLE - HEALTH INSURANCE	504,418.94	
10-22900	PAYABLE - OTHER DEDUCTIONS	322.92	
10-23200	UNCLAIMED PROPERTY PAYABLE	15,156.01	
10-23650	DEFERRED REVENUE - F10 GRANTS	19,984.04	
10-23700	DEFERRED REVENUE - SALES TAX	325,698.12	
10-27000	INSURANCE CONTINGENCY	125.00	
TOTAL LIABILITIES			2,104,123.25

FUND EQUITY

CITY OF BETHEL
BALANCE SHEET
NOVEMBER 30, 2018

GENERAL FUND

UNAPPROPRIATED FUND BALANCE:			
10-39900	FUND BALANCE	12,889,681.83	
	REVENUE OVER EXPENDITURES - YTD	(3,603,086.93)	
	BALANCE - CURRENT DATE		9,286,594.90
	TOTAL FUND EQUITY		9,286,594.90
	TOTAL LIABILITIES AND EQUITY		11,390,718.15

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING NOVEMBER 30, 2018

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>ADMINISTRATION</u>					
10-51-501 SALARIES	149,258.52	149,258.52	336,931.00	187,672.48	44.3
10-51-508 LEAVE CASHOUT	11,672.44	11,672.44	.00	(11,672.44)	.0
10-51-510 SOCIAL SECURITY EXPENSE	1,170.56	1,170.56	744.00	(426.56)	157.3
10-51-511 MEDICARE FICA	2,374.20	2,374.20	4,746.00	2,371.80	50.0
10-51-512 EMPLOYEE GROUP BENEFITS	22,619.42	22,619.42	69,102.00	46,482.58	32.7
10-51-515 UNEMPLOYMENT	.00	.00	2,930.00	2,930.00	.0
10-51-516 WORKERS' COMPENSATION	.00	.00	1,238.00	1,238.00	.0
10-51-518 PERS	28,683.27	28,683.27	68,933.00	40,249.73	41.6
10-51-519 UTILITY BENEFIT	1,233.07	1,233.07	13,680.00	12,446.93	9.0
10-51-545 TRAINING/TRAVEL	1,653.44	1,653.44	30,746.00	29,092.56	5.4
10-51-561 SUPPLIES	790.29	790.29	6,700.00	5,909.71	11.8
10-51-602 GASOLINE / DIESEL / OIL	.00	.00	2,400.00	2,400.00	.0
10-51-621 ELECTRICITY	6,089.72	6,089.72	14,400.00	8,310.28	42.3
10-51-622 TELEPHONE	5,100.49	5,100.49	20,000.00	14,899.51	25.5
10-51-623 HEATING FUEL	2,226.82	2,226.82	26,400.00	24,173.18	8.4
10-51-626 WATER/SEWER/GARB/	977.69	977.69	11,500.00	10,522.31	8.5
10-51-627 STAFF CELLULAR PHONES	287.09	287.09	660.00	372.91	43.5
10-51-642 LEGAL FEES	.00	.00	5,000.00	5,000.00	.0
10-51-646 DRUG TESTING/BCKGRND CKS	2,624.75	2,624.75	9,500.00	6,875.25	27.6
10-51-649 PROFESSIONAL FEES	19,209.99	19,209.99	50,000.00	30,790.01	38.4
10-51-661 VEHICLE MAINT/REPAIR	102.21	102.21	1,391.00	1,288.79	7.4
10-51-663 JANITORIAL	2,520.00	2,520.00	11,400.00	8,880.00	22.1
10-51-669 OTHER PURCHASED SERVICES	5,381.34	5,381.34	6,500.00	1,118.66	82.8
10-51-683 MINOR EQUIPMENT	.00	.00	2,000.00	2,000.00	.0
10-51-721 INSURANCE	.00	.00	10,000.00	10,000.00	.0
10-51-724 DUES/SUBSCRIPTIONS	1,134.00	1,134.00	1,200.00	66.00	94.5
10-51-727 ADVERTISING	1,347.00	1,347.00	1,000.00	(347.00)	134.7
10-51-732 EQUIPMENT RENTAL	489.30	489.30	2,000.00	1,510.70	24.5
10-51-733 POSTAGE	264.00	264.00	1,000.00	736.00	26.4
10-51-734 CASH OVER/SHORT	63.60	63.60	.00	(63.60)	.0
10-51-790 ALLOWANCE SPECIAL EVENTS	1,246.99	1,246.99	10,000.00	8,753.01	12.5
10-51-799 MISCELLANEOUS EXPENSES	200.00	200.00	1,000.00	800.00	20.0
10-51-875 INDIRECT COST RECOVERY	(30,265.00)	(30,265.00)	(283,044.00)	(252,779.00)	(10.7)
10-51-996 ADMIN OVERHEAD-IT SVCS	1,344.00	1,344.00	17,008.00	15,664.00	7.9
TOTAL ADMINISTRATION	239,799.20	239,799.20	457,065.00	217,265.80	52.5

CITY CLERKS OFFICE

10-52-501 SALARIES	48,681.51	48,681.51	114,917.00	66,235.49	42.4
10-52-502 OVERTIME	226.68	226.68	.00	(226.68)	.0
10-52-511 MEDICARE	739.06	739.06	1,666.00	926.94	44.4
10-52-512 EMPLOYEE GROUP BENEFITS	6,463.94	6,463.94	22,212.00	15,748.06	29.1
10-52-515 UNEMPLOYMENT	.00	.00	1,282.00	1,282.00	.0
10-52-516 WORKERS' COMPENSATION	.00	.00	435.00	435.00	.0
10-52-518 P.E.R.S.	10,759.78	10,759.78	25,282.00	14,522.22	42.6
10-52-519 UTILITY BENEFIT	894.25	894.25	4,560.00	3,665.75	19.6
10-52-541 TRAVEL/TRAINING-COUNCIL	1,922.19	1,922.19	19,000.00	17,077.81	10.1
10-52-545 TRAINING/TRAVEL-CLERK	123.02	123.02	6,300.00	6,176.98	2.0
10-52-561 SUPPLIES-CLERK	.00	.00	3,500.00	3,500.00	.0
10-52-562 SUPPLIES-COUNCIL	167.96	167.96	500.00	332.04	33.6

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING NOVEMBER 30, 2018

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
10-52-622 TELEPHONE	.00	.00	275.00	275.00	.0
10-52-627 STAFF CELLULAR PHONES	110.06	110.06	660.00	549.94	16.7
10-52-642 LEGAL FEES	.00	.00	5,000.00	5,000.00	.0
10-52-669 OTHER PURCHASE SERVICES	5,283.99	5,283.99	14,000.00	8,716.01	37.7
10-52-682 ELECTION EXPENSES	5,120.81	5,120.81	15,000.00	9,879.19	34.1
10-52-683 MINOR EQUIPMENT	13,489.04	13,489.04	26,000.00	12,510.96	51.9
10-52-684 DONATIONS & AWARDS	.00	.00	500.00	500.00	.0
10-52-721 INSURANCE	.00	.00	1,589.00	1,589.00	.0
10-52-724 DUES/SUBSCRIPTIONS	.00	.00	7,000.00	7,000.00	.0
10-52-790 ALLOWANCE FOR SPECIAL EVENTS	.00	.00	600.00	600.00	.0
10-52-875 INDIRECT COST RECOVERY	(11,843.00)	(11,843.00)	(143,643.00)	(131,800.00)	(8.2)
10-52-996 ADMIN OVERHEAD-IT SVCS	1,344.00	1,344.00	17,008.00	15,664.00	7.9
TOTAL CITY CLERKS OFFICE	83,483.29	83,483.29	143,643.00	60,159.71	58.1

FINANCE

10-53-501 SALARIES	98,805.41	98,805.41	394,819.00	296,013.59	25.0
10-53-502 OVERTIME	3,365.42	3,365.42	2,000.00	(1,365.42)	168.3
10-53-508 LEAVE CASHOUT	.00	.00	11,402.00	11,402.00	.0
10-53-510 SOCIAL SECURITY EXPENSE	180.42	180.42	.00	(180.42)	.0
10-53-511 MEDICARE FICA	1,546.41	1,546.41	6,827.00	5,280.59	22.7
10-53-512 EMPLOYEE GROUP BENEFITS	19,111.24	19,111.24	117,303.00	98,191.76	16.3
10-53-515 UNEMPLOYMENT	2,619.00	2,619.00	5,620.00	3,001.00	46.6
10-53-516 WORKERS' COMPENSATION	.00	.00	1,781.00	1,781.00	.0
10-53-518 PERS	19,180.87	19,180.87	103,575.00	84,394.13	18.5
10-53-519 UTILITY BENEFIT	2,822.31	2,822.31	28,500.00	25,677.69	9.9
10-53-545 TRAINING/TRAVEL	5,965.10	5,965.10	36,000.00	30,034.90	16.6
10-53-561 SUPPLIES	1,207.58	1,207.58	8,000.00	6,792.42	15.1
10-53-601 VEHICLE MT. (PARTS & TOOLS)	884.90	884.90	.00	(884.90)	.0
10-53-602 GASOLINE	127.47	127.47	1,200.00	1,072.53	10.6
10-53-622 TELEPHONE	59.40	59.40	1,000.00	940.60	5.9
10-53-627 STAFF CELLULAR PHONES	110.06	110.06	660.00	549.94	16.7
10-53-640 SALES TAX AUDITS	.00	.00	15,000.00	15,000.00	.0
10-53-641 AUDITING EXPENSE	35,882.41	35,882.41	75,000.00	39,117.59	47.8
10-53-649 OTHER PROFESSIONAL SVS	50,957.59	50,957.59	71,934.00	20,976.41	70.8
10-53-661 VEHICLE MAINT/REPAIRS	102.21	102.21	1,391.00	1,288.79	7.4
10-53-668 HARDWARE/SOFTWARE SUP/669	10,892.00	10,892.00	25,848.00	14,956.00	42.1
10-53-669 OTHER PURCHASED SERVICES	48,330.32	48,330.32	91,431.00	43,100.68	52.9
10-53-683 MINOR EQUIPMENT	1,391.11	1,391.11	4,500.00	3,108.89	30.9
10-53-721 INSURANCE	.00	.00	3,600.00	3,600.00	.0
10-53-724 DUES/SUBSCRIPTIONS	.00	.00	1,500.00	1,500.00	.0
10-53-735 FINANCE CHARGES/PENALTIES	(438.20)	(438.20)	5,000.00	5,438.20	(8.8)
10-53-736 BANK CHARGES	4,674.22	4,674.22	35,000.00	30,325.78	13.4
10-53-799 MISCELLANEOUS EXPENSES	225.00	225.00	1,000.00	775.00	22.5
10-53-875 INDIRECT COST RECOVERY	(46,174.00)	(46,174.00)	(542,215.00)	(496,041.00)	(8.5)
10-53-996 ADMIN OVERHEAD-IT SVCS	1,778.55	1,778.55	22,505.00	20,726.45	7.9
TOTAL FINANCE	263,606.80	263,606.80	530,181.00	266,574.20	49.7

PLANNING

10-54-501 SALARIES	55,123.30	55,123.30	127,922.00	72,798.70	43.1
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CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING NOVEMBER 30, 2018

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
10-54-502 OVERTIME	112.72	112.72	.00	(112.72)	.0
10-54-508 LEAVE CASHOUT	.00	.00	2,534.00	2,534.00	.0
10-54-511 MEDICARE FICA	811.00	811.00	1,855.00	1,044.00	43.7
10-54-512 EMPLOYEE GROUP BENEFITS	13,354.13	13,354.13	44,424.00	31,069.87	30.1
10-54-515 UNEMPLOYMENT	3,330.00	3,330.00	1,831.00	(1,499.00)	181.9
10-54-516 WORKERS' COMPENSATION	.00	.00	484.00	484.00	.0
10-54-518 PERS	12,151.91	12,151.91	28,143.00	15,991.09	43.2
10-54-519 UTILITY BENEFIT	628.83	628.83	9,120.00	8,491.17	6.9
10-54-545 TRAINING/TRAVEL	.00	.00	5,000.00	5,000.00	.0
10-54-561 SUPPLIES	451.80	451.80	5,600.00	5,148.20	8.1
10-54-563 WEARING APPAREL	.00	.00	300.00	300.00	.0
10-54-601 VEHICLE PARTS	242.19	242.19	1,000.00	757.81	24.2
10-54-602 GASOLINE	186.37	186.37	1,800.00	1,613.63	10.4
10-54-621 ELECTRICITY	130.70	130.70	1,440.00	1,309.30	9.1
10-54-622 TELEPHONE	29.70	29.70	200.00	170.30	14.9
10-54-623 HEATING FUEL	47.33	47.33	2,400.00	2,352.67	2.0
10-54-626 WATER/SEWER/GARBAGE	98.02	98.02	1,400.00	1,301.98	7.0
10-54-627 STAFF CELLULAR PHONES	249.06	249.06	660.00	410.94	37.7
10-54-642 LEGAL FEES	.00	.00	5,000.00	5,000.00	.0
10-54-648 CODE ENFORCEMENT ACTIVITIES	.00	.00	1,500.00	1,500.00	.0
10-54-649 OTHER PROFESSIONAL FEES	14,525.36	14,525.36	50,000.00	35,474.64	29.1
10-54-661 VEHICLE MAINT/REPAIRS	102.21	102.21	1,391.00	1,288.79	7.4
10-54-668 HARDWARE/SOFTWARE SUPPORT	1,929.00	1,929.00	4,500.00	2,571.00	42.9
10-54-669 PROFESSIONAL SERVICES	.00	.00	3,060.00	3,060.00	.0
10-54-683 MINOR EQUIPMENT	.00	.00	5,500.00	5,500.00	.0
10-54-690 CAPITAL EXPENDITURES	59,455.73	59,455.73	110,000.00	50,544.27	54.1
10-54-721 INSURANCE	443.73	443.73	1,900.00	1,456.27	23.4
10-54-724 DUES & SUBSCRIPTION	.00	.00	240.00	240.00	.0
10-54-727 ADVERTISING	123.00	123.00	2,000.00	1,877.00	6.2
10-54-771 NUISANCE ENFORCEMENT EXPENSE	.00	.00	200.00	200.00	.0
10-54-799 MISCELLANEOUS EXPENSES	.00	.00	1,000.00	1,000.00	.0
10-54-996 ADMIN OVERHEAD-IT SVCS	1,344.00	1,344.00	17,008.00	15,664.00	7.9
TOTAL PLANNING	164,870.09	164,870.09	439,412.00	274,541.91	37.5

TECHNOLOGY DEPARTMENTS

10-55-501 SALARIES	37,067.86	37,067.86	88,759.00	51,691.14	41.8
10-55-511 MEDICARE FICA	568.09	568.09	1,287.00	718.91	44.1
10-55-512 EMPLOYEE GROUP BENEFITS	3,300.01	3,300.01	22,212.00	18,911.99	14.9
10-55-515 UNEMPLOYMENT	.00	.00	888.00	888.00	.0
10-55-516 WORKERS' COMPENSATION	.00	.00	336.00	336.00	.0
10-55-518 PERS	8,154.94	8,154.94	19,527.00	11,372.06	41.8
10-55-519 UTILITY BENEFIT	894.25	894.25	4,560.00	3,665.75	19.6
10-55-545 TRAINING/TRAVEL	.00	.00	5,000.00	5,000.00	.0
10-55-561 SUPPLIES	69.93	69.93	4,500.00	4,430.07	1.6
10-55-601 VEHICLE MT. (PARTS & TOOLS)	176.90	176.90	.00	(176.90)	.0
10-55-602 GASOLINE	167.01	167.01	1,440.00	1,272.99	11.6
10-55-627 STAFF CELLULAR PHONES	110.06	110.06	1,600.00	1,489.94	6.9
10-55-649 OTHER PROFESSIONAL SERVICES	50,958.63	50,958.63	180,000.00	129,041.37	28.3
10-55-661 VEHICLE MAINT/REPAIRS	102.21	102.21	1,391.00	1,288.79	7.4
10-55-667 CONNECTIVITY SERVICES	86,467.17	86,467.17	245,000.00	158,532.83	35.3
10-55-668 SOFTWARE/SUPPORT	2,306.59	2,306.59	30,000.00	27,693.41	7.7
10-55-683 MINOR EQUIPMENT	6,039.91	6,039.91	20,000.00	13,960.09	30.2

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING NOVEMBER 30, 2018

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
10-55-721 INSURANCE	.00	.00	1,500.00	1,500.00	.0
10-55-732 EQUIPMENT RENTAL	10,564.74	10,564.74	45,000.00	34,435.26	23.5
10-55-799 MISCELLANEOUS EXPENSES	39.60	39.60	1,000.00	960.40	4.0
10-55-875 INDIRECT COST RECOVERY	(39,065.24)	(39,065.24)	495,000.00	534,065.24	(7.9)
10-55-996 ADMIN OVERHEAD-IT SVCS	5,098.01	5,098.01	64,614.00	59,515.99	7.9
TOTAL TECHNOLOGY DEPARTMENTS	173,020.67	173,020.67	1,233,614.00	1,060,593.33	14.0

CITY ATTORNEY'S OFFICE

10-56-501 SALARIES	54,153.88	54,153.88	131,840.00	77,686.12	41.1
10-56-511 MEDICARE	791.21	791.21	1,912.00	1,120.79	41.4
10-56-512 EMPLOYEE GROUP BENEFITS	7,136.66	7,136.66	25,920.00	18,783.34	27.5
10-56-515 UNEMPLOYMENT	.00	.00	888.00	888.00	.0
10-56-516 WORKERS' COMPENSATION	.00	.00	499.00	499.00	.0
10-56-518 PERS	11,913.88	11,913.88	22,212.00	10,298.12	53.6
10-56-519 UTILITY BENEFIT	278.91	278.91	4,560.00	4,281.09	6.1
10-56-545 TRAINING/TRAVEL	803.06	803.06	6,500.00	5,696.94	12.4
10-56-561 SUPPLIES	.00	.00	3,000.00	3,000.00	.0
10-56-627 STAFF CELLULAR PHONES	110.06	110.06	660.00	549.94	16.7
10-56-642 LEGAL FEES	8,509.00	8,509.00	25,000.00	16,491.00	34.0
10-56-669 OTHER PURCHASED SERVICES	3,237.67	3,237.67	7,000.00	3,762.33	46.3
10-56-721 INSURANCE	.00	.00	1,000.00	1,000.00	.0
10-56-724 DUES AND SUBSCRIPTIONS	50.00	50.00	1,500.00	1,450.00	3.3
10-56-799 MISCELLANEOUS EXPENSE	.00	.00	1,200.00	1,200.00	.0
10-56-875 INDIRECT COST RECOVERY	(5,916.00)	(5,916.00)	49,590.00	55,506.00	(11.9)
10-56-996 ADMIN OVERHEAD-IT SVCS	1,125.00	1,125.00	14,260.00	13,135.00	7.9
TOTAL CITY ATTORNEY'S OFFICE	82,193.33	82,193.33	297,541.00	215,347.67	27.6

FIRE DEPARTMENT

10-60-501 SALARIES	216,728.06	216,728.06	511,809.00	295,080.94	42.4
10-60-502 FLSA OVERTIME	27,585.51	27,585.51	49,000.00	21,414.49	56.3
10-60-506 CALL BACK OVERTIME	22,604.62	22,604.62	44,000.00	21,395.38	51.4
10-60-508 LEAVE CASHOUT	9,450.36	9,450.36	20,251.00	10,800.64	46.7
10-60-510 SOCIAL SECURITY EXPENSE	1,981.30	1,981.30	1,769.00	(212.30)	112.0
10-60-511 MEDICARE FICA	4,225.35	4,225.35	9,184.00	4,958.65	46.0
10-60-512 EMPLOYEE GROUP BENEFITS	45,275.40	45,275.40	177,696.00	132,420.60	25.5
10-60-515 UNEMPLOYMENT	.00	.00	7,100.00	7,100.00	.0
10-60-516 WORKERS' COMPENSATION	.00	.00	35,868.00	35,868.00	.0
10-60-518 PERS	53,047.07	53,047.07	139,337.00	86,289.93	38.1
10-60-519 UTILITY BENEFIT	3,332.29	3,332.29	36,480.00	33,147.71	9.1
10-60-545 TRAINING/TRAVEL	827.63	827.63	19,878.00	19,050.37	4.2
10-60-561 SUPPLIES	2,686.15	2,686.15	22,500.00	19,813.85	11.9
10-60-563 WEARING APPAREL	394.21	394.21	15,687.00	15,292.79	2.5
10-60-567 FIRE PREVENTION PROGRAM	.00	.00	5,200.00	5,200.00	.0
10-60-600 VEHICLE MT. (PARTS & TOOLS)	.00	.00	3,200.00	3,200.00	.0
10-60-601 VEHICLE MT. (PARTS & TOOLS)	12,711.76	12,711.76	19,250.00	6,538.24	66.0
10-60-602 GASOLINE/DIESEL/OIL	2,442.76	2,442.76	14,400.00	11,957.24	17.0
10-60-621 ELECTRICITY	5,391.36	5,391.36	18,720.00	13,328.64	28.8
10-60-622 TELEPHONE	546.64	546.64	2,500.00	1,953.36	21.9
10-60-623 HEATING FUEL	3,251.81	3,251.81	24,000.00	20,748.19	13.6

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING NOVEMBER 30, 2018

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
10-60-626 WATER/SEWER/GARBAGE	790.50	790.50	8,500.00	7,709.50	9.3
10-60-627 STAFF CELLULAR PHONES	593.13	593.13	2,640.00	2,046.87	22.5
10-60-647 COLLECTION/SMALL CLAIMS	.00	.00	31,200.00	31,200.00	.0
10-60-649 VOLUNTEER STIPEND	6,483.96	6,483.96	28,540.00	22,056.04	22.7
10-60-660 VEHICLE MAINT SERVICES	2,590.00	2,590.00	8,000.00	5,410.00	32.4
10-60-661 VEHICLE MAINT/REPAIRS	681.39	681.39	9,274.00	8,592.61	7.4
10-60-662 PROPERTY MAINT	1,060.34	1,060.34	5,500.00	4,439.66	19.3
10-60-669 OTHER PURCHASED SERVICES	2,762.21	2,762.21	22,500.00	19,737.79	12.3
10-60-683 MINOR EQUIPMENT	2,197.85	2,197.85	16,800.00	14,602.15	13.1
10-60-699 XFER TO F-58 FLEET REPLACEMENT	71,217.61	71,217.61	79,218.00	8,000.39	89.9
10-60-721 INSURANCE	.00	.00	53,000.00	53,000.00	.0
10-60-724 DUES/SUBSCRIPTIONS	260.00	260.00	7,324.00	7,064.00	3.6
10-60-727 ADVERTISING	.00	.00	1,500.00	1,500.00	.0
10-60-799 MISCELLANEOUS EXPENSES	.00	.00	1,000.00	1,000.00	.0
10-60-996 ADMIN OVERHEAD-IT SVCS	1,344.00	1,344.00	17,008.00	15,664.00	7.9

TOTAL FIRE DEPARTMENT

502,463.27	502,463.27	1,469,833.00	967,369.73	34.2
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POLICE

10-61-501 SALARIES	565,752.45	565,752.45	1,451,422.00	885,669.55	39.0
10-61-502 OVERTIME	69,627.98	69,627.98	212,000.00	142,372.02	32.8
10-61-508 LEAVE CASHOUT	17,379.70	17,379.70	25,000.00	7,620.30	69.5
10-61-510 SOCIAL SECURITY EXPENSE	288.27	288.27	6,377.00	6,088.73	4.5
10-61-511 MEDICARE	9,730.27	9,730.27	24,120.00	14,389.73	40.3
10-61-512 GROUP HEALTH INSURANCE	101,752.54	101,752.54	399,816.00	298,063.46	25.5
10-61-515 UNEMPLOYMENT	.00	.00	19,526.00	19,526.00	.0
10-61-516 WORKERS' COMPENSATION	.00	.00	51,722.00	51,722.00	.0
10-61-518 PERS	127,696.71	127,696.71	343,326.00	215,629.29	37.2
10-61-519 UTILITY BENEFIT	8,340.11	8,340.11	100,320.00	91,979.89	8.3
10-61-520 RELOCATION COSTS	.00	.00	7,000.00	7,000.00	.0
10-61-530 TEMP POLICE OFF RELATED COSTS	145.26	145.26	.00	(145.26)	.0
10-61-545 TRAINING/TRAVEL	3,710.06	3,710.06	46,000.00	42,289.94	8.1
10-61-561 SUPPLIES	1,679.20	1,679.20	15,000.00	13,320.80	11.2
10-61-563 EMPLOYEE WEARING APPAREL	.00	.00	21,250.00	21,250.00	.0
10-61-601 VEHICLE MT. (PARTS & TOOLS)	1,668.12	1,668.12	6,000.00	4,331.88	27.8
10-61-602 GASOLINE/DIESEL/OIL	5,237.63	5,237.63	36,000.00	30,762.37	14.6
10-61-621 ELECTRICITY	14,368.15	14,368.15	40,800.00	26,431.85	35.2
10-61-622 TELEPHONE	5,848.76	5,848.76	20,500.00	14,651.24	28.5
10-61-623 HEATING FUEL	4,241.12	4,241.12	30,000.00	25,758.88	14.1
10-61-626 WATER/SEWER/GARBAGE	715.14	715.14	10,000.00	9,284.86	7.2
10-61-627 STAFF CELLULAR PHONES	1,944.27	1,944.27	7,260.00	5,315.73	26.8
10-61-660 VEHICLE MAINT SERVICES	326.75	326.75	6,000.00	5,673.25	5.5
10-61-661 VEHICLE MAINT/REPAIR	1,362.78	1,362.78	18,547.00	17,184.22	7.4
10-61-668 SART EXAMS	.00	.00	10,000.00	10,000.00	.0
10-61-669 OTHER PURCHASED SERVICES	8,770.17	8,770.17	25,000.00	16,229.83	35.1
10-61-683 MINOR EQUIPMENT	5,130.94	5,130.94	27,900.00	22,769.06	18.4
10-61-690 DISPATCH CENTER CONSOLE	.00	.00	335,000.00	335,000.00	.0
10-61-699 XFER TO FLEET REPLACE FUND	.00	.00	50,000.00	50,000.00	.0
10-61-721 INSURANCE	.00	.00	122,972.00	122,972.00	.0
10-61-724 DUES/SUBSCRIPTIONS	825.00	825.00	1,000.00	175.00	82.5
10-61-996 ADMIN OVERHEAD-IT SVCS	4,805.00	4,805.00	60,904.00	56,099.00	7.9

TOTAL POLICE

961,346.38	961,346.38	3,530,762.00	2,569,415.62	27.2
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CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING NOVEMBER 30, 2018

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PUBLIC WORKS-ADMIN</u>					
10-65-501 SALARIES	26,563.82	26,563.82	23,407.00	(3,156.82)	113.5
10-65-502 OVERTIME	365.31	365.31	.00	(365.31)	.0
10-65-508 LEAVE CASHOUT	.00	.00	328.00	328.00	.0
10-65-511 MEDICARE FICA	413.30	413.30	339.00	(74.30)	121.9
10-65-512 EMPLOYEE GROUP BENEFITS	6,629.70	6,629.70	25,544.00	18,914.30	26.0
10-65-515 UNEMPLOYMENT	259.91	259.91	1,021.00	761.09	25.5
10-65-516 WORKERS' COMPENSATION	.00	.00	89.00	89.00	.0
10-65-518 PERS	5,924.42	5,924.42	5,149.00	(775.42)	115.1
10-65-519 UTILITY BENEFIT	577.89	577.89	5,244.00	4,666.11	11.0
10-65-545 TRAINING/TRAVEL	.00	.00	5,000.00	5,000.00	.0
10-65-561 SUPPLIES	70.10	70.10	1,000.00	929.90	7.0
10-65-601 VEHICLE PARTS	546.83	546.83	1,000.00	453.17	54.7
10-65-602 GASOLINE/DIESEL/OIL	(37.81)	(37.81)	4,200.00	4,237.81	(.9)
10-65-621 ELECTRICITY	7,613.19	7,613.19	.00	(7,613.19)	.0
10-65-622 TELEPHONE	45.50	45.50	150.00	104.50	30.3
10-65-623 HEATING FUEL	5,253.35	5,253.35	9,600.00	4,346.65	54.7
10-65-626 WATER/SEWER/GARBAGE	98.02	98.02	1,233.00	1,134.98	8.0
10-65-627 STAFF CELLULAR PHONES	979.02	979.02	1,320.00	340.98	74.2
10-65-649 OTHER PROFESSIONAL FEES	20.36	20.36	.00	(20.36)	.0
10-65-661 VEHICLE MAINT/REPAIRS	204.42	204.42	2,782.00	2,577.58	7.4
10-65-669 OTHER PURCHASED SERVICES	671.05	671.05	2,500.00	1,828.95	26.8
10-65-724 DUES/SUBSCRIPTIONS	.00	.00	500.00	500.00	.0
10-65-799 MISCELLANEOUS EXPENSES	.00	.00	500.00	500.00	.0
10-65-996 ADMIN OVERHEAD-IT SVCS	1,234.00	1,234.00	15,634.00	14,400.00	7.9
TOTAL PUBLIC WORKS-ADMIN	57,432.38	57,432.38	106,540.00	49,107.62	53.9
<u>PW-STREETS & ROADS</u>					
10-66-501 SALARIES	154,840.44	154,840.44	383,601.00	228,760.56	40.4
10-66-502 OVERTIME	9,793.64	9,793.64	20,000.00	10,206.36	49.0
10-66-508 LEAVE CASHOUT	8,169.13	8,169.13	19,899.00	11,729.87	41.1
10-66-511 MEDICARE FICA	2,544.41	2,544.41	5,852.00	3,307.59	43.5
10-66-512 EMPLOYEE GROUP BENEFITS	29,332.64	29,332.64	117,724.00	88,391.36	24.9
10-66-515 UNEMPLOYMENT	.00	.00	4,758.00	4,758.00	.0
10-66-516 WORKERS' COMPENSATION	.00	.00	17,018.00	17,018.00	.0
10-66-518 PERS	36,126.13	36,126.13	88,792.00	52,665.87	40.7
10-66-519 UTILITY BENEFIT	2,170.55	2,170.55	24,168.00	21,997.45	9.0
10-66-561 SUPPLIES	1,373.74	1,373.74	1,500.00	126.26	91.6
10-66-562 SIGNS	.00	.00	2,800.00	2,800.00	.0
10-66-563 WEARING APPAREL	.00	.00	2,500.00	2,500.00	.0
10-66-567 CALCIUM CHLORIDE	49,338.58	49,338.58	50,000.00	661.42	98.7
10-66-576 SALT	49,900.24	49,900.24	50,000.00	99.76	99.8
10-66-600 TIRES & WHEELS	1,560.00	1,560.00	18,000.00	16,440.00	8.7
10-66-601 VEHICLE MT. (PARTS & TOOLS)	5,224.79	5,224.79	50,000.00	44,775.21	10.5
10-66-602 GASOLINE/DIESEL/OIL	945.20	945.20	72,000.00	71,054.80	1.3
10-66-620 ELECTRICITY (STREET LTS)	14,399.31	14,399.31	36,000.00	21,600.69	40.0
10-66-621 ELECTRICITY	149.17	149.17	14,400.00	14,250.83	1.0
10-66-622 TELEPHONE	14.85	14.85	100.00	85.15	14.9
10-66-623 HEATING FUEL	56.68	56.68	3,600.00	3,543.32	1.6

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING NOVEMBER 30, 2018

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
10-66-626 WATER/SEWER/GARBAGE	269.55	269.55	3,500.00	3,230.45	7.7
10-66-627 STAFF CELLULAR PHONES	354.54	354.54	1,320.00	965.46	26.9
10-66-647 STREET LIGHT MT & POLE RENTAL	.00	.00	19,000.00	19,000.00	.0
10-66-661 VEHICLE MAINT/REPAIR	10,220.83	10,220.83	139,103.00	128,882.17	7.4
10-66-669 OTHER PURCHASED SERVICES	599.07	599.07	10,000.00	9,400.93	6.0
10-66-683 MINOR EQUIPMENT	.00	.00	7,000.00	7,000.00	.0
10-66-690 CAPITAL PROJECT EXPENDITURES	.00	.00	113,636.90	113,636.90	.0
10-66-691 CAP EXP ASPHALT KETTLE 01	.00	.00	27,356.00	27,356.00	.0
10-66-721 INSURANCE	.00	.00	21,000.00	21,000.00	.0
10-66-727 ADVERTISING	.00	.00	200.00	200.00	.0
10-66-771 GRAVEL (WAS #578)	351,537.00	351,537.00	350,000.00	(1,537.00)	100.4
10-66-772 CULVERTS 18"	.00	.00	18,000.00	18,000.00	.0
10-66-774 SEAWALL PIPE	92,013.60	92,013.60	91,200.00	(813.60)	100.9
10-66-799 MISCELLANEOUS EXPENSES	.00	.00	500.00	500.00	.0
10-66-996 ADMIN OVERHEAD-IT SVCS	1,125.00	1,125.00	14,260.00	13,135.00	7.9
TOTAL PW-STREETS & ROADS	822,059.09	822,059.09	1,798,787.90	976,728.81	45.7

PROPERTY MAINTENANCE

10-70-501 SALARIES	107,286.78	107,286.78	307,480.00	200,193.22	34.9
10-70-502 OVERTIME	6,681.72	6,681.72	30,000.00	23,318.28	22.3
10-70-508 LEAVE CASHOUT	.00	.00	13,685.00	13,685.00	.0
10-70-510 SOCIAL SECURITY EXPENSE	842.45	842.45	1,746.00	903.55	48.3
10-70-511 MEDICARE FICA	1,706.06	1,706.06	4,893.00	3,186.94	34.9
10-70-512 EMPLOYEE GROUP BENEFITS	18,472.30	18,472.30	112,171.00	93,698.70	16.5
10-70-515 UNEMPLOYMENT	.00	.00	4,781.00	4,781.00	.0
10-70-516 WORKERS' COMPENSATION	.00	.00	15,257.00	15,257.00	.0
10-70-518 PERS	21,794.27	21,794.27	68,050.00	46,255.73	32.0
10-70-519 UTILITY BENEFIT	1,973.09	1,973.09	23,028.00	21,054.91	8.6
10-70-545 TRAINING/TRAVEL	.00	.00	4,000.00	4,000.00	.0
10-70-561 SUPPLIES	69.48	69.48	2,000.00	1,930.52	3.5
10-70-562 MATERIALS	.00	.00	2,000.00	2,000.00	.0
10-70-563 WEARING APPAREL	.00	.00	2,500.00	2,500.00	.0
10-70-566 CLEANUP GREENUP SUPPLIES	.00	.00	700.00	700.00	.0
10-70-580 BOILER EXPENSE	250.74	250.74	15,000.00	14,749.26	1.7
10-70-590 GLYCOL SUPPLIES	4,998.00	4,998.00	6,000.00	1,002.00	83.3
10-70-591 CARPENTRY EXPENSE	180.46	180.46	10,000.00	9,819.54	1.8
10-70-592 PLUMBING SUPPLIES	924.22	924.22	6,000.00	5,075.78	15.4
10-70-593 ELECTRICAL SUPPLIES	.00	.00	10,000.00	10,000.00	.0
10-70-594 PAINT SUPPLIES	72.42	72.42	2,500.00	2,427.58	2.9
10-70-595 BOARDWALK REPAIR SUPPLIES	.00	.00	3,000.00	3,000.00	.0
10-70-601 VEHICLE MT. (PARTS & TOOLS)	945.36	945.36	3,000.00	2,054.64	31.5
10-70-602 GASOLINE/DIESEL/OIL	1,960.90	1,960.90	7,200.00	5,239.10	27.2
10-70-621 ELECTRICITY	3,283.41	3,283.41	14,400.00	11,116.59	22.8
10-70-622 TELEPHONE	71.61	71.61	100.00	28.39	71.6
10-70-623 HEATING FUEL	3,032.88	3,032.88	36,000.00	32,967.12	8.4
10-70-626 WATER/SEWER/GARBAGE	1,598.15	1,598.15	17,400.00	15,801.85	9.2
10-70-627 STAFF CELLULAR PHONES	193.72	193.72	1,320.00	1,126.28	14.7
10-70-661 VEHICLE MAINT/REPAIR	408.83	408.83	5,564.00	5,155.17	7.4
10-70-662 WIND TURBINE CONTRACT	.00	.00	5,300.00	5,300.00	.0
10-70-668 PARKS MAINTENANCE	13,358.02	13,358.02	17,500.00	4,141.98	76.3
10-70-669 OTHER PURCHASED SERVICES	3,257.29	3,257.29	30,000.00	26,742.71	10.9
10-70-683 MINOR EQUIPMENT	242.27	242.27	5,000.00	4,757.73	4.9

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING NOVEMBER 30, 2018

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
10-70-690 CAPITAL EXPENDITURES	1,335.03	1,335.03	68,000.00	66,664.97	2.0
10-70-694 FIRE ALARM PANEL	.00	.00	75,000.00	75,000.00	.0
10-70-721 INSURANCE	.00	.00	7,300.00	7,300.00	.0
10-70-776 4TH OF JULY	.00	.00	2,000.00	2,000.00	.0
10-70-799 MISCELLANEOUS EXPENSES	.00	.00	1,000.00	1,000.00	.0
10-70-875 INDIRECT COST RECOVERY	.00	.00	(272,257.00)	(272,257.00)	.0
10-70-996 ADMIN OVERHEAD-IT SVCS	2,141.00	2,141.00	27,146.00	25,005.00	7.9
TOTAL PROPERTY MAINTENANCE	197,080.46	197,080.46	695,764.00	498,683.54	28.3
<u>PARKS & REC/BYC</u>					
10-71-518 PERS	289.47	289.47	.00	(289.47)	.0
TOTAL PARKS & REC/BYC	289.47	289.47	.00	(289.47)	.0
<u>COMMUNITY SERVICE</u>					
10-72-745 LIBRARY CONTRIBUTION	33,800.00	33,800.00	67,600.00	33,800.00	50.0
10-72-760 COMMUNITY ACTION GRANT	21,642.50	21,642.50	87,454.00	65,811.50	24.8
10-72-798 UAF 4-H CONTRIBUTION	.00	.00	112,000.00	112,000.00	.0
TOTAL COMMUNITY SERVICE	55,442.50	55,442.50	267,054.00	211,611.50	20.8
<u>IN KIND MATCH & TRANSFERS</u>					
10-73-550 CASH XFER POOL F40- SALES TAX	.00	.00	529,583.00	529,583.00	.0
10-73-551 CASH XFER POOL F40- ALCO TAX	.00	.00	6,000.00	6,000.00	.0
10-73-622 CASH XFER- FUND	.00	.00	80,580.00	80,580.00	.0
TOTAL IN KIND MATCH & TRANSFERS	.00	.00	616,163.00	616,163.00	.0
TOTAL FUND EXPENDITURES	3,603,086.93	3,603,086.93	11,586,359.90	7,983,272.97	31.1
NET REVENUE OVER EXPENDITURES	(3,603,086.93)	(3,603,086.93)	(11,586,359.90)	(7,983,272.97)	(31.1)

CITY OF BETHEL
BALANCE SHEET
NOVEMBER 30, 2018

COMMUNITY SERVICE PATROL GRANT

ASSETS

27-10100	CASH IN COMBINED FUND	(	116,284.80)	
27-13200	ACCOUNTS RECEIVABLE STATE		26,225.00	
	TOTAL ASSETS			(90,059.80)

LIABILITIES AND EQUITY

LIABILITIES

27-21100	ACCRUED PAYROLL		5,808.56	
	TOTAL LIABILITIES			5,808.56

FUND EQUITY

	UNAPPROPRIATED FUND BALANCE:			
27-39900	FUND BALANCE	(	22,303.47)	
	REVENUE OVER EXPENDITURES - YTD	(	99,234.14)	
	BALANCE - CURRENT DATE	(	121,537.61)	
	TOTAL FUND EQUITY			(121,537.61)
	TOTAL LIABILITIES AND EQUITY			(115,729.05)

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING NOVEMBER 30, 2018

COMMUNITY SERVICE PATROL GRANT

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>CSP PROGRAM</u>					
27-50-501 SALARIES	62,138.05	62,138.05	282,518.00	220,379.95	22.0
27-50-502 OVERTIME	4,973.56	4,973.56	17,900.00	12,926.44	27.8
27-50-508 LEAVE CASHOUT	4,551.82	4,551.82	6,924.00	2,372.18	65.7
27-50-511 MEDICARE FICA	1,079.94	1,079.94	2,128.00	1,048.06	50.8
27-50-512 EMPLOYEE GROUP BENEFITS	9,756.24	9,756.24	66,636.00	56,879.76	14.6
27-50-515 UNEMPLOYMENT	74.38	74.38	2,663.00	2,588.62	2.8
27-50-516 WORKMEN'S COMP	.00	.00	4,564.00	4,564.00	.0
27-50-518 PERS	14,764.57	14,764.57	32,292.00	17,527.43	45.7
27-50-519 UTILITY BENEFIT	498.45	498.45	13,680.00	13,181.55	3.6
27-50-545 TRAINING/TRAVEL	.00	.00	2,525.00	2,525.00	.0
27-50-561 SUPPLIES	.00	.00	2,000.00	2,000.00	.0
27-50-563 WEARING APPAREL	.00	.00	3,194.00	3,194.00	.0
27-50-602 GASOLINE / DIESEL / OIL	608.19	608.19	9,000.00	8,391.81	6.8
27-50-627 STAFF CELLULAR PHONES	113.18	113.18	.00	(113.18)	.0
27-50-683 MINOR EQUIPMENT	675.76	675.76	2,000.00	1,324.24	33.8
TOTAL CSP PROGRAM	99,234.14	99,234.14	448,024.00	348,789.86	22.2
TOTAL FUND EXPENDITURES	99,234.14	99,234.14	448,024.00	348,789.86	22.2
NET REVENUE OVER EXPENDITURES	(99,234.14)	(99,234.14)	(448,024.00)	(348,789.86)	(22.2)

CITY OF BETHEL
BALANCE SHEET
NOVEMBER 30, 2018

YK REG AQUA HLTH & SAFETY CTR

ASSETS

40-10100	CASH IN COMBINED FUND	3,150,521.92	
40-14200	INVENTORY-HEATING FUEL	23,178.75	
40-16300	BUILDINGS	21,831,540.08	
40-16500	MACHINERY & EQUIPMENT	1,473,414.25	
40-16800	ACCUM DEPR BUILDING	(1,941,662.32)	
40-17000	ACCUM DEPR - M & E	(234,059.47)	
TOTAL ASSETS			24,302,933.21

LIABILITIES AND EQUITY

LIABILITIES

40-20100	VOUCHERS PAYABLE	21,880.00	
40-25950	DUE TO/FROM POOL MGMT CO.	65,232.62	
TOTAL LIABILITIES			87,112.62

FUND EQUITY

40-30100	CONTRIBUTED CAPITAL-STATE	23,061,119.31	
40-30200	CONTRIBUTED CAPITAL- OTHER	236,047.77	
UNAPPROPRIATED FUND BALANCE:			
40-39900	FUND BALANCE	1,160,324.52	
	REVENUE OVER EXPENDITURES - YTD	(288,127.01)	
BALANCE - CURRENT DATE		872,197.51	
TOTAL FUND EQUITY			24,169,364.59
TOTAL LIABILITIES AND EQUITY			24,256,477.21

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING NOVEMBER 30, 2018

YK REG AQUA HLTH & SAFETY CTR

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>LOCAL FUNDED EXPENDITURES</u>					
40-50-602 GASOLINE/OIL/DIESEL	277.05	277.05	2,400.00	2,122.95	11.5
40-50-621 ELECTRICITY	43,854.00	43,854.00	115,200.00	71,346.00	38.1
40-50-622 TELEPHONE	524.56	524.56	1,256.00	731.44	41.8
40-50-623 HEATING FUEL	41,391.86	41,391.86	240,000.00	198,608.14	17.3
40-50-624 WATER/SEWER/GARBAGE	3,991.23	3,991.23	52,000.00	48,008.77	7.7
40-50-646 CONTRACTOR'S FEES	177,654.17	177,654.17	916,354.00	738,699.83	19.4
40-50-649 PROFESSIONAL SVS	.00	.00	148,320.00	148,320.00	.0
40-50-661 VEHICL MAINT/REPAIR	.00	.00	1,000.00	1,000.00	.0
40-50-669 OTHER PURCHASED SERVICES	140.43	140.43	25,160.00	25,019.57	.6
40-50-683 MINOR EQUIPMENT	845.07	845.07	.00	845.07	.0
40-50-699 CAPITAL EXP-SERVER DOMAIN	13,464.64	13,464.64	30,000.00	16,535.36	44.9
40-50-721 INSURANCE	.00	.00	39,000.00	39,000.00	.0
40-50-996 ADMIN OVERHEAD-IT SVCS	3,328.00	3,328.00	42,172.00	38,844.00	7.9
40-50-997 ICR-PROPERTY MAINTENANCE-5%	.00	.00	41,251.00	41,251.00	.0
40-50-998 ADMINISTRATIVE OVERHEAD-GF	2,656.00	2,656.00	28,755.00	26,099.00	9.2
TOTAL LOCAL FUNDED EXPENDITURES	288,127.01	288,127.01	1,682,868.00	1,394,740.99	17.1
TOTAL FUND EXPENDITURES	288,127.01	288,127.01	1,682,868.00	1,394,740.99	17.1
NET REVENUE OVER EXPENDITURES	(288,127.01)	(288,127.01)	(1,682,868.00)	(1,394,740.99)	(17.1)

CITY OF BETHEL
BALANCE SHEET
NOVEMBER 30, 2018

E-911 SYSTEM/SURCHARGE

<u>ASSETS</u>			
41-10100	CASH IN COMBINED FUND	80,037.27	
	TOTAL ASSETS		80,037.27
<u>LIABILITIES AND EQUITY</u>			
<u>LIABILITIES</u>			
41-21100	ACCRUED PAYROLL	1,836.98	
	TOTAL LIABILITIES		1,836.98
<u>FUND EQUITY</u>			
	UNAPPROPRIATED FUND BALANCE:		
41-39900	FUND BALANCES	60,927.32	
	REVENUE OVER EXPENDITURES - YTD	(44,323.78)	
	BALANCE - CURRENT DATE	16,603.54	
	TOTAL FUND EQUITY		16,603.54
	TOTAL LIABILITIES AND EQUITY		18,440.52

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING NOVEMBER 30, 2018

E-911 SYSTEM/SURCHARGE

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>E-911 SERVICES</u>					
41-50-501 SALARIES	4,512.48	4,512.48	54,315.00	49,802.52	8.3
41-50-508 LEAVE CASHOUT	.00	.00	2,716.00	2,716.00	.0
41-50-511 MEDICARE FICA	65.44	65.44	788.00	722.56	8.3
41-50-512 EMPLOYEE GROUP BENEFITS	1,024.08	1,024.08	22,212.00	21,187.92	4.6
41-50-515 UNEMPLOYMENT	.00	.00	888.00	888.00	.0
41-50-516 WORKERS' COMPENSATION	.00	.00	205.00	205.00	.0
41-50-518 PERS	992.75	992.75	11,949.00	10,956.25	8.3
41-50-519 UTILITY BENEFIT	950.64	950.64	4,560.00	3,609.36	20.9
41-50-649 OTHER PROFESSIONAL SRVS	34,216.95	34,216.95	35,500.00	1,283.05	96.4
41-50-669 OTHER PURCHASED SERVICES	561.44	561.44	5,000.00	4,438.56	11.2
41-50-721 INSURANCE	.00	.00	1,240.00	1,240.00	.0
41-50-732 RENTS & LEASES	2,000.00	2,000.00	4,800.00	2,800.00	41.7
TOTAL E-911 SERVICES	44,323.78	44,323.78	144,173.00	99,849.22	30.7
TOTAL FUND EXPENDITURES	44,323.78	44,323.78	144,173.00	99,849.22	30.7
NET REVENUE OVER EXPENDITURES	(44,323.78)	(44,323.78)	(144,173.00)	(99,849.22)	(30.7)

CITY OF BETHEL
BALANCE SHEET
NOVEMBER 30, 2018

SOLID WASTE SERVICES

ASSETS

50-10100	CASH IN COMBINED FUND	4,377,325.15	
50-13100	ACCOUNTS RECEIVABLE	124,830.90	
50-13900	ALLOWANCE FOR DOUBTFUL ACCTS	(10,245.12)	
50-14200	INVENTORY - HEATING FUEL	803.53	
50-14400	INVENTORY - DIESEL	2,472.40	
50-16100	LAND	18,252.00	
50-16300	BUILDINGS	96,568.13	
50-16400	PLANTS AND LINES-GENERAL	22,428.30	
50-16500	MACHINERY & EQUIP-GENERAL	817,582.26	
50-16600	VEHICLES-GENERAL	427,986.87	
50-16800	ACCUM DEPR-BUILDINGS	(44,645.82)	
50-16900	ACCUM DEPR-PLANT/LINE-GNL	(16,488.51)	
50-17000	ACCUM DEP-M&E GENERAL	(700,106.15)	
50-17100	ACCUM DEPR-VEHICLES-GENERAL	(61,054.84)	
50-19000	DEFERRED OUTFLOW-PENSION	102,771.44	
TOTAL ASSETS			5,158,480.54

LIABILITIES AND EQUITY

LIABILITIES

50-20100	VOUCHERS PAYABLE	1,629.93	
50-21100	ACCRUED PAYROLL	9,933.05	
50-22100	ACCRUED VACATION	38,151.42	
50-22200	VACATION/SICK LEAVE	744.28	
50-28500	LANDFILL CLOSURE.POSTCLOS	2,457,167.09	
50-29000	DEFERRED INFLOW-PENSION	5,815.60	
50-29100	PENSION LIABILITY	521,780.64	
TOTAL LIABILITIES			3,035,222.01

FUND EQUITY

UNAPPROPRIATED FUND BALANCE:			
50-39900	FUND BALANCE	2,027,065.88	
	REVENUE OVER EXPENDITURES - YTD	(305,119.42)	
BALANCE - CURRENT DATE		1,721,946.46	
TOTAL FUND EQUITY			1,721,946.46
TOTAL LIABILITIES AND EQUITY			4,757,168.47

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING NOVEMBER 30, 2018

SOLID WASTE SERVICES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>HAULED REFUSE</u>					
50-70-501 SALARIES	50,273.68	50,273.68	114,498.00	64,224.32	43.9
50-70-502 OVERTIME	2,287.86	2,287.86	10,000.00	7,712.14	22.9
50-70-508 LEAVE CASHOUT	.00	.00	5,444.00	5,444.00	.0
50-70-511 MEDICARE FICA	775.59	775.59	1,805.00	1,029.41	43.0
50-70-512 EMPLOYEE GROUP BENEFITS	5,816.05	5,816.05	36,650.00	30,833.95	15.9
50-70-515 UNEMPLOYMENT	.00	.00	2,017.00	2,017.00	.0
50-70-516 WORKERS' COMPENSATION	.00	.00	8,684.00	8,684.00	.0
50-70-518 PERS	11,376.99	11,376.99	27,389.00	16,012.01	41.5
50-70-519 UTILITY BENEFIT	272.72	272.72	7,524.00	7,251.28	3.6
50-70-545 TRAINING/TRAVEL	.00	.00	500.00	500.00	.0
50-70-561 SUPPLIES	.00	.00	500.00	500.00	.0
50-70-563 WEARING APPAREL	.00	.00	600.00	600.00	.0
50-70-600 TIRES & WHEELS	.00	.00	2,000.00	2,000.00	.0
50-70-601 VEHICLE PARTS	1,431.91	1,431.91	20,000.00	18,568.09	7.2
50-70-602 GASOLINE / DIESEL / OIL	.00	.00	21,600.00	21,600.00	.0
50-70-661 VEHICLE MAINT/REPAIRS	5,110.41	5,110.41	69,551.00	64,440.59	7.4
50-70-669 OTHER PURCHASED SERVICES	.00	.00	500.00	500.00	.0
50-70-683 MINOR EQUIPMENT	31,962.30	31,962.30	40,000.00	8,037.70	79.9
50-70-721 INSURANCE	.00	.00	4,000.00	4,000.00	.0
50-70-738 BAD DEBTS EXPENSE	.00	.00	3,000.00	3,000.00	.0
50-70-998 ADMINISTRATIVE OVERHEAD-GF	3,834.00	3,834.00	41,490.00	37,656.00	9.2
TOTAL HAULED REFUSE	113,141.51	113,141.51	417,752.00	304,610.49	27.1
<u>LANDFILL OPERATIONS</u>					
50-71-501 SALARIES	68,528.58	68,528.58	143,155.00	74,626.42	47.9
50-71-502 OVERTIME	4,002.57	4,002.57	10,000.00	5,997.43	40.0
50-71-508 LEAVE CASHOUT	8,055.48	8,055.48	6,877.00	1,178.48	117.1
50-71-511 MEDICARE FICA	1,172.52	1,172.52	2,221.00	1,048.48	52.8
50-71-512 EMPLOYEE GROUP BENEFITS	7,115.50	7,115.50	49,977.00	42,861.50	14.2
50-71-515 UNEMPLOYMENT	.00	.00	1,817.00	1,817.00	.0
50-71-516 WORKERS' COMPENSATION	.00	.00	5,271.00	5,271.00	.0
50-71-518 PERS	15,956.89	15,956.89	33,694.00	17,737.11	47.4
50-71-519 UTILITY BENEFIT	195.27	195.27	10,260.00	10,064.73	1.9
50-71-545 TRAINING/TRAVEL	.00	.00	3,000.00	3,000.00	.0
50-71-561 SUPPLIES	37,599.39	37,599.39	42,500.00	4,900.61	88.5
50-71-563 WEARING APPAREL	.00	.00	1,500.00	1,500.00	.0
50-71-601 VEHICLE PARTS	1,956.34	1,956.34	24,451.84	22,495.50	8.0
50-71-602 GASOLINE / DIESEL / OIL	378.35	378.35	12,000.00	11,621.65	3.2
50-71-621 ELECTRICITY	706.41	706.41	3,000.00	2,293.59	23.6
50-71-623 HEATING FUEL	772.33	772.33	3,600.00	2,827.67	21.5
50-71-627 STAFF CELLULAR PHONES	177.27	177.27	548.16	370.89	32.3
50-71-649 ENGINEERING SERVICES	.00	.00	60,000.00	60,000.00	.0
50-71-661 VEHICLE MAINT/REPAIRS	25,835.48	25,835.48	69,551.00	43,715.52	37.2
50-71-669 OTHER PURCHASED SERVICES	.00	.00	500.00	500.00	.0
50-71-683 MINOR EQUIPMENT	295.06	295.06	8,000.00	7,704.94	3.7
50-71-699 CAPITAL EXP-BELLY DUMP TRUCK	13,065.00	13,065.00	70,000.00	56,935.00	18.7
50-71-721 INSURANCE	.00	.00	4,000.00	4,000.00	.0
50-71-724 DUES & SUBSCRIPTION	40.00	40.00	.00	40.00	.0
50-71-996 ADMIN OVERHEAD-IT SVCS	1,222.74	1,222.74	15,490.00	14,267.26	7.9

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING NOVEMBER 30, 2018

SOLID WASTE SERVICES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
50-71-998 ADMINISTRATIVE OVERHEAD-GF	4,719.00	4,719.00	51,040.00	46,321.00	9.3
TOTAL LANDFILL OPERATIONS	191,794.18	191,794.18	632,453.00	440,658.82	30.3
<u>RECYCLING OPERATIONS</u>					
50-72-623 HEATING FUEL	183.73	183.73	.00	(183.73)	.0
TOTAL RECYCLING OPERATIONS	183.73	183.73	.00	(183.73)	.0
TOTAL FUND EXPENDITURES	305,119.42	305,119.42	1,050,205.00	745,085.58	29.1
NET REVENUE OVER EXPENDITURES	(305,119.42)	(305,119.42)	(1,050,205.00)	(745,085.58)	(29.1)

CITY OF BETHEL
BALANCE SHEET
NOVEMBER 30, 2018

WATER & SEWER SERVICES

ASSETS

51-10100	CASH IN COMBINED FUND	3,854,381.51	
51-13100	ACCOUNTS RECEIVABLE	745,665.65	
51-13900	ALLOWANCE-DOUBTFUL ACCTS	41,071.90	
51-14200	HEATING FUEL INVENTORY	34,644.50	
51-14400	DIESEL FUEL INVENTORY	15,452.50	
51-16200	IMPROVEMENTS	12,187.41	
51-16300	BUILDINGS	2,883,725.96	
51-16400	PLANTS AND LINES-GENERAL	28,744,258.83	
51-16500	MACHINERY & EQUIP-GENERAL	223,338.57	
51-16600	VEHICLES-GENERAL	4,149,211.95	
51-16620	VEHICLES-H SEWER	9,098.99	
51-16800	ACCUM DEPR-BUILDINGS	(2,870,121.17)	
51-16900	ACCUM DEPR-PLANT/LINE-GNL	(20,081,432.56)	
51-17000	ACCUM DEP-M&E GENERAL	(88,223.27)	
51-17100	ACCUM DEPR-VEHICLES-GENERAL	(3,522,799.12)	
51-18000	W/S CONSTRUCTION IN PROGRESS	2,655,516.64	
51-19000	DEFERRED OUTFLOW-PENSION	771,568.50	
TOTAL ASSETS			17,577,546.79

LIABILITIES AND EQUITY

LIABILITIES

51-20100	VOUCHERS PAYABLE	(25,090.78)	
51-21100	ACCRUED PAYROLL	74,827.99	
51-22100	ACCRUED VACATION	117,145.58	
51-22200	VACATION/SICK LEAVE	2,211.84	
51-25900	DUE TO/FROM OTHER FUNDS	1,996,668.23	
51-26100	UTILITY DEPOSITS	374,262.53	
51-27200	WATER SUB. FEE - DEF. MAINT.	224,236.71	
51-27300	SEWER SUB. FEE - DEF. MAINT.	240,308.57	
51-29000	DEFERRED INFLOW-PENSION	43,666.55	
51-29100	PENSION LIABILITY	3,917,369.07	
TOTAL LIABILITIES			6,965,606.29

FUND EQUITY

51-30100	CONTRIBUTED CAPITAL-STATE	13,958,993.08	
51-30200	CONTRIBUTED CAPITAL-FED	2,137,332.73	
51-30300	CONTRIB CAP-CORP ENGR	5,816,281.20	
51-30400	CONTRIB CAP-PHS	972,517.00	
51-30500	CONTRIB CAP-EDA	311,207.20	
51-30600	CONTRIB CAP-U OF A	127,476.00	
51-30700	CONTRIBUTED CAPITAL VSW	8,280,868.37	
51-30800	CONTRIBUTED CAPITAL-RECD	72,736.71	
51-31900	CONTRIB CAP-OTHER	954,158.24	
51-31950	CONTRIB CAPITAL-FLEET REP FUND	23,460.12	
51-32100	AMORTIZATION CONTRIBUTION	(7,758,406.58)	
51-37900	DESIGNATED-CAP IMPROV & DEPREC	251,213.07	

UNAPPROPRIATED FUND BALANCE:

CITY OF BETHEL
BALANCE SHEET
NOVEMBER 30, 2018

WATER & SEWER SERVICES

51-39900	FUND BALANCE	(14,860,056.01)	
	REVENUE OVER EXPENDITURES - YTD	(1,947,316.93)	
	BALANCE - CURRENT DATE	(16,807,372.94)	
	TOTAL FUND EQUITY		8,340,464.20
	TOTAL LIABILITIES AND EQUITY		15,306,070.49

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING NOVEMBER 30, 2018

WATER & SEWER SERVICES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>UTILITY BILLING</u>					
51-80-501 SALARIES	31,875.76	31,875.76	85,784.00	53,908.24	37.2
51-80-502 OVERTIME	229.40	229.40	1,000.00	770.60	22.9
51-80-508 LEAVE CASHOUT	.00	.00	4,289.00	4,289.00	.0
51-80-511 MEDICARE FICA	467.69	467.69	1,258.00	790.31	37.2
51-80-512 GROUP HEALTH INSURANCE	5,487.38	5,487.38	38,871.00	33,383.62	14.1
51-80-515 UNEMPLOYMENT	1,251.32	1,251.32	1,638.00	386.68	76.4
51-80-516 WORKERS' COMPENSATION	.00	.00	328.00	328.00	.0
51-80-518 PERS	7,137.75	7,137.75	19,092.00	11,954.25	37.4
51-80-519 UTILITY BENEFIT	.00	.00	7,980.00	7,980.00	.0
51-80-545 TRAINING/TRAVEL	.00	.00	2,000.00	2,000.00	.0
51-80-561 SUPPLIES	500.40	500.40	4,000.00	3,499.60	12.5
51-80-649 ONLINE BILL PAY	239.70	239.70	2,000.00	1,760.30	12.0
51-80-683 MINOR EQUIPMENT	.00	.00	1,500.00	1,500.00	.0
51-80-721 INSURANCE	.00	.00	1,000.00	1,000.00	.0
51-80-727 ADVERTISING	.00	.00	500.00	500.00	.0
51-80-733 POSTAGE	5,929.60	5,929.60	12,000.00	6,070.40	49.4
51-80-736 BANK CHARGES	3,176.26	3,176.26	36,500.00	33,323.74	8.7
51-80-777 PROJECT-BOILER & HVAC REBUILD	118,876.86	118,876.86	370,000.00	251,123.14	32.1
51-80-799 MISCELLANEOUS EXPENSES	.00	.00	500.00	500.00	.0
51-80-996 ADMIN OVERHEAD-IT SVCS	1,125.00	1,125.00	14,260.00	13,135.00	7.9
51-80-998 ADMINISTRATIVE OVERHEAD-GF	2,873.00	2,873.00	39,145.00	36,272.00	7.3
TOTAL UTILITY BILLING	179,170.12	179,170.12	643,645.00	464,474.88	27.8
<u>HAULED WATER</u>					
51-81-501 SALARIES	181,082.93	181,082.93	434,695.00	253,612.07	41.7
51-81-502 OVERTIME	52,868.84	52,868.84	80,000.00	27,131.16	66.1
51-81-508 LEAVE CASHOUT	4,966.83	4,966.83	21,454.00	16,487.17	23.2
51-81-511 MEDICARE	3,568.48	3,568.48	7,463.00	3,894.52	47.8
51-81-512 EMPLOYEE GROUP BENEFITS	38,205.91	38,205.91	103,841.00	65,635.09	36.8
51-81-515 UNEMPLOYMENT	665.60	665.60	7,964.00	7,298.40	8.4
51-81-516 WORKERS' COMPENSATION	.00	.00	15,196.00	15,196.00	.0
51-81-518 PERS	51,420.89	51,420.89	113,233.00	61,812.11	45.4
51-81-519 UTILITY BENEFIT	4,683.19	4,683.19	39,558.00	34,874.81	11.8
51-81-561 SUPPLIES	2,001.80	2,001.80	5,000.00	2,998.20	40.0
51-81-563 WEARING APPAREL	.00	.00	4,000.00	4,000.00	.0
51-81-600 TIRES	36,296.67	36,296.67	41,000.00	4,703.33	88.5
51-81-601 VEHICLE MT. (PARTS & TOOLS)	16,316.03	16,316.03	50,000.00	33,683.97	32.6
51-81-602 GASOLINE/DIESEL/OIL	2,328.38	2,328.38	120,000.00	117,671.62	1.9
51-81-621 ELECTRICITY	745.51	745.51	7,200.00	6,454.49	10.4
51-81-622 TELEPHONE	14.85	14.85	100.00	85.15	14.9
51-81-623 HEATING FUEL	188.95	188.95	12,000.00	11,811.05	1.6
51-81-626 WATER/SEWER/GARBAGE	1,114.28	1,114.28	8,200.00	7,085.72	13.6
51-81-627 STAFF CELLULAR PHONES	264.54	264.54	1,320.00	1,055.46	20.0
51-81-650 LAB TESTS	650.00	650.00	5,000.00	4,350.00	13.0
51-81-661 VEHICLE MAINT/REPAIR	21,775.37	21,775.37	287,479.00	265,703.63	7.6
51-81-669 OTHER PURCHASED SERVICES	.00	.00	5,000.00	5,000.00	.0
51-81-683 MINOR EQUIPMENT	(482.10)	(482.10)	4,000.00	4,482.10	(12.1)
51-81-721 INSURANCE	.00	.00	53,000.00	53,000.00	.0
51-81-722 INSURANCE-DED EXP & OTHER	1,163.88	1,163.88	10,000.00	8,836.12	11.6

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING NOVEMBER 30, 2018

WATER & SEWER SERVICES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
51-81-738 BAD DEBT EXPENSE	.00	.00	9,000.00	9,000.00	.0
51-81-799 MISCELLANEOUS	.00	.00	1,000.00	1,000.00	.0
51-81-996 ADMIN OVERHEAD-IT SVCS	1,070.00	1,070.00	13,573.00	12,503.00	7.9
51-81-998 ADMINISTRATIVE OVERHEAD-GF	14,761.00	14,761.00	159,633.00	144,872.00	9.3
TOTAL HAULED WATER	435,671.83	435,671.83	1,619,909.00	1,184,237.17	26.9

PIPED WATER

51-82-501 SALARIES	76,085.92	76,085.92	158,803.00	82,717.08	47.9
51-82-502 OVERTIME	15,850.25	15,850.25	30,000.00	14,149.75	52.8
51-82-508 LEAVE CASHOUT	.00	.00	7,379.00	7,379.00	.0
51-82-511 MEDICARE	1,359.71	1,359.71	2,738.00	1,378.29	49.7
51-82-512 EMPLOYEE GROUP BENEFITS	11,694.11	11,694.11	47,756.00	36,061.89	24.5
51-82-515 UNEMPLOYMENT	.00	.00	4,210.00	4,210.00	.0
51-82-516 WORKERS' COMPENSATION	.00	.00	5,574.00	5,574.00	.0
51-82-518 PERS	20,226.00	20,226.00	41,537.00	21,311.00	48.7
51-82-519 UTILITY BENEFIT	942.23	942.23	9,804.00	8,861.77	9.6
51-82-545 TRAINING/TRAVEL	659.50	659.50	2,500.00	1,840.50	26.4
51-82-561 SUPPLIES	2,269.20	2,269.20	5,000.00	2,730.80	45.4
51-82-563 WEARING APPAREL	1,148.17	1,148.17	1,000.00	(148.17)	114.8
51-82-592 PLUMBING SUPPLIES	3,116.19	3,116.19	2,500.00	(616.19)	124.7
51-82-601 VEHICLE MT. (PARTS & TOOLS)	1,540.07	1,540.07	3,000.00	1,459.93	51.3
51-82-602 GASOLINE/DIESEL/OIL	2,096.65	2,096.65	12,000.00	9,903.35	17.5
51-82-621 ELECTRICITY-UTIL MT SHOP	929.60	929.60	6,000.00	5,070.40	15.5
51-82-622 TELEPHONE	78.44	78.44	100.00	21.56	78.4
51-82-623 HEATING FUEL	2,599.95	2,599.95	24,000.00	21,400.05	10.8
51-82-626 WATER/SEWER/GARB	41.62	41.62	600.00	558.38	6.9
51-82-627 STAFF CELLULAR PHONES	206.76	206.76	1,160.00	953.24	17.8
51-82-649 ENGINEERING SERVICES	39,898.84	39,898.84	50,000.00	10,101.16	79.8
51-82-661 VEHICLE MAINT/REPAIR	204.42	204.42	2,782.00	2,577.58	7.4
51-82-669 OTHER PURCHASED SERVICES	300.00	300.00	500.00	200.00	60.0
51-82-683 MINOR EQUIPMENT	764.70	764.70	.00	(764.70)	.0
51-82-721 INSURANCE	.00	.00	4,100.00	4,100.00	.0
51-82-727 ADVERTISING	801.00	801.00	1,000.00	199.00	80.1
51-82-777 PROJECT EXPENSES-CULVERTS	.00	.00	210,000.00	210,000.00	.0
51-82-996 ADMIN OVERHEAD-IT SVCS	1,168.05	1,168.05	14,803.00	13,634.95	7.9
51-82-998 ADMINISTRATIVE OVERHEAD-GF	5,520.00	5,520.00	59,673.00	54,153.00	9.3
TOTAL PIPED WATER	189,501.38	189,501.38	708,519.00	519,017.62	26.8

BETHEL HTS WTR TREATMENT

51-83-501 SALARIES	49,925.10	49,925.10	117,832.00	67,906.90	42.4
51-83-502 OVERTIME	16,727.06	16,727.06	35,000.00	18,272.94	47.8
51-83-508 LEAVE CASHOUT	7,960.23	7,960.23	11,611.00	3,650.77	68.6
51-83-511 MEDICARE	272.27	272.27	2,216.00	1,943.73	12.3
51-83-512 EMPLOYEE GROUP BENEFITS	4,863.39	4,863.39	37,760.00	32,896.61	12.9
51-83-515 UNEMPLOYMENT	.00	.00	2,543.00	2,543.00	.0
51-83-516 WORKERS' COMPENSATION	.00	.00	4,470.00	4,470.00	.0
51-83-518 PERS	14,663.54	14,663.54	33,623.00	18,959.46	43.6
51-83-519 UTILITY BENEFIT	2,049.10	2,049.10	7,752.00	5,702.90	26.4
51-83-545 TRAINING/TRAVEL	329.75	329.75	2,500.00	2,170.25	13.2

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING NOVEMBER 30, 2018

WATER & SEWER SERVICES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
51-83-561 SUPPLIES	1,432.55	1,432.55	1,500.00	67.45	95.5
51-83-563 WEARING APPAREL	.00	.00	500.00	500.00	.0
51-83-567 CHEMICALS	14,789.78	14,789.78	50,000.00	35,210.22	29.6
51-83-592 PLUMBING SUPPLIES	572.55	572.55	2,500.00	1,927.45	22.9
51-83-621 ELECTRICITY (PUMPHOUSE)	18,687.80	18,687.80	84,000.00	65,312.20	22.3
51-83-622 TELEPHONE	.00	.00	500.00	500.00	.0
51-83-623 HEATING FUEL (PUMPHOUSE)	18,740.18	18,740.18	120,000.00	101,259.82	15.6
51-83-649 ENGINEERING SERVICES	.00	.00	2,000.00	2,000.00	.0
51-83-650 LAB TESTS	970.00	970.00	12,000.00	11,030.00	8.1
51-83-661 VEHICLE MAINT/REPAIR	204.41	204.41	2,782.00	2,577.59	7.4
51-83-669 OTHER PURCHASED SERVICES	556.69	556.69	3,000.00	2,443.31	18.6
51-83-683 MINOR EQUIPMENT	13,561.57	13,561.57	13,000.00	(561.57)	104.3
51-83-721 INSURANCE	.00	.00	13,200.00	13,200.00	.0
51-83-727 ADVERTISING	500.00	500.00	500.00	.00	100.0
51-83-772 PROJECT EXPENSES	.00	.00	50,000.00	50,000.00	.0
51-83-996 ADMIN OVERHEAD-IT SVCS	1,113.36	1,113.36	14,116.00	13,002.64	7.9
51-83-998 ADMINISTRATIVE OVERHEAD-GF	4,531.00	4,531.00	49,012.00	44,481.00	9.2
TOTAL BETHEL HTS WTR TREATMENT	172,450.33	172,450.33	673,917.00	501,466.67	25.6

CITY SUB WTR TREATMENT

51-84-501 SALARIES	54,123.59	54,123.59	179,778.00	125,654.41	30.1
51-84-502 OVERTIME	15,550.53	15,550.53	35,000.00	19,449.47	44.4
51-84-508 LEAVE CASHOUT	4,750.81	4,750.81	8,708.00	3,957.19	54.6
51-84-511 MEDICARE	1,086.15	1,086.15	31,143.00	30,056.85	3.5
51-84-512 EMPLOYEE GROUP BENEFITS	7,370.19	7,370.19	37,760.00	30,389.81	19.5
51-84-515 UNEMPLOYMENT	.00	.00	3,916.00	3,916.00	.0
51-84-516 WORKERS' COMPENSATION	.00	.00	6,341.00	6,341.00	.0
51-84-518 PERS	15,328.27	15,328.27	47,251.00	31,922.73	32.4
51-84-519 UTILITY BENEFIT	1,126.61	1,126.61	7,752.00	6,625.39	14.5
51-84-545 TRAINING/TRAVEL	329.75	329.75	3,000.00	2,670.25	11.0
51-84-561 SUPPLIES	500.00	500.00	1,500.00	1,000.00	33.3
51-84-563 WEARING APPAREL	.00	.00	800.00	800.00	.0
51-84-567 CHEMICALS	63,906.07	63,906.07	90,000.00	26,093.93	71.0
51-84-592 PLUMBING SUPPLIES	.00	.00	2,000.00	2,000.00	.0
51-84-602 GASOLINE/DIESEL/OIL	51.19	51.19	720.00	668.81	7.1
51-84-621 ELECTRICITY (CS WTF)	15,453.80	15,453.80	48,000.00	32,546.20	32.2
51-84-622 TELEPHONE	14.85	14.85	100.00	85.15	14.9
51-84-623 HEATING FUEL(CS WTF)	15,359.85	15,359.85	120,000.00	104,640.15	12.8
51-84-650 LAB TESTS	150.00	150.00	7,000.00	6,850.00	2.1
51-84-661 VEHICLE MAINT (ISF)	204.41	204.41	2,782.00	2,577.59	7.4
51-84-669 OTHER PURCHASED SERVICES	556.69	556.69	2,000.00	1,443.31	27.8
51-84-683 MINOR EQUIPMENT	4,373.36	4,373.36	8,000.00	3,626.64	54.7
51-84-721 INSURANCE	.00	.00	8,300.00	8,300.00	.0
51-84-727 ADVERTISING	500.00	500.00	500.00	.00	100.0
51-84-772 PROJECT EXPENSES	.00	.00	50,000.00	50,000.00	.0
51-84-996 ADMIN OVERHEAD-IT SVCS	1,222.74	1,222.74	15,490.00	14,267.26	7.9
51-84-998 ADMINISTRATIVE OVERHEAD-GF	6,415.00	6,415.00	69,337.00	62,922.00	9.3
TOTAL CITY SUB WTR TREATMENT	208,373.86	208,373.86	787,178.00	578,804.14	26.5

HAULED SEWER

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING NOVEMBER 30, 2018

WATER & SEWER SERVICES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
51-85-501 SALARIES	206,003.55	206,003.55	499,174.00	293,170.45	41.3
51-85-502 OVERTIME	43,865.55	43,865.55	80,000.00	36,134.45	54.8
51-85-508 LEAVE CASHOUT	2,778.98	2,778.98	24,678.00	21,899.02	11.3
51-85-510 SOCIAL SECURITY	20.65	20.65	.00	(20.65)	.0
51-85-511 MEDICARE	3,779.38	3,779.38	8,398.00	4,618.62	45.0
51-85-512 EMPLOYEE GROUP BENEFITS	58,178.20	58,178.20	126,053.00	67,874.80	46.2
51-85-515 UNEMPLOYMENT	.00	.00	10,635.00	10,635.00	.0
51-85-516 WORKERS' COMPENSATION	.00	.00	17,100.00	17,100.00	.0
51-85-518 PERS	54,853.11	54,853.11	127,418.00	72,564.89	43.1
51-85-519 UTILITY BENEFIT	2,732.51	2,732.51	44,118.00	41,385.49	6.2
51-85-561 SUPPLIES	612.95	612.95	2,000.00	1,387.05	30.7
51-85-563 WEARING APPAREL	.00	.00	4,000.00	4,000.00	.0
51-85-600 TIRES & WHEELS	.00	.00	6,000.00	6,000.00	.0
51-85-601 VEHICLE MT. (PARTS & TOOLS)	6,404.71	6,404.71	50,000.00	43,595.29	12.8
51-85-602 GASOLINE/DIESEL/OIL	2,161.01	2,161.01	96,000.00	93,838.99	2.3
51-85-621 ELECTRICITY	745.51	745.51	7,200.00	6,454.49	10.4
51-85-622 TELEPHONE	.00	.00	100.00	100.00	.0
51-85-623 HEATING FUEL	188.95	188.95	12,000.00	11,811.05	1.6
51-85-626 WATER/SEWER/GARBAGE	643.18	643.18	8,200.00	7,556.82	7.8
51-85-661 VEHICLE MAINT/REPAIR	46,638.07	46,638.07	287,479.00	240,840.93	16.2
51-85-669 OTHER PURCHASED SERVICES	160.00	160.00	7,000.00	6,840.00	2.3
51-85-683 MINOR EQUIPMENT	(482.10)	(482.10)	1,000.00	1,482.10	(48.2)
51-85-699 XFER TO F-58 FLEET REPLACEMENT	.00	.00	191,160.00	191,160.00	.0
51-85-721 INSURANCE	.00	.00	45,000.00	45,000.00	.0
51-85-722 INSURANCE-DED EXP & OTHER	.00	.00	10,000.00	10,000.00	.0
51-85-799 MISCELLANEOUS	.00	.00	1,000.00	1,000.00	.0
51-85-996 ADMIN OVERHEAD-IT SVCS	1,070.00	1,070.00	13,573.00	12,503.00	7.9
51-85-998 ADMINISTRATIVE OVERHEAD-GF	16,833.00	16,833.00	181,767.00	164,934.00	9.3
TOTAL HAULED SEWER	447,187.21	447,187.21	1,861,053.00	1,413,865.79	24.0
PIPED SEWER					
51-86-501 SALARIES	73,598.49	73,598.49	158,803.00	85,204.51	46.4
51-86-502 OVERTIME	15,850.20	15,850.20	30,000.00	14,149.80	52.8
51-86-508 LEAVE CASHOUT	.00	.00	7,379.00	7,379.00	.0
51-86-511 MEDICARE	1,323.44	1,323.44	2,738.00	1,414.56	48.3
51-86-512 EMPLOYEE GROUP BENEFITS	11,388.24	11,388.24	48,866.00	37,477.76	23.3
51-86-515 UNEMPLOYMENT	.00	.00	4,210.00	4,210.00	.0
51-86-516 WORKERS' COMPENSATION	.00	.00	5,574.00	5,574.00	.0
51-86-518 PERS	19,678.44	19,678.44	41,537.00	21,858.56	47.4
51-86-519 UTILITY BENEFITS	1,921.67	1,921.67	9,478.00	7,556.33	20.3
51-86-545 TRAINING/TRAVEL	824.20	824.20	2,000.00	1,175.80	41.2
51-86-561 SUPPLIES	1,755.00	1,755.00	5,000.00	3,245.00	35.1
51-86-563 WEARING APPAREL	.00	.00	2,500.00	2,500.00	.0
51-86-592 PLUMBING SUPPLIES	1,016.79	1,016.79	2,000.00	983.21	50.8
51-86-601 VEHICLE MT. (PARTS & TOOLS)	1,433.25	1,433.25	1,500.00	66.75	95.6
51-86-602 GASOLINE/DIESEL/OIL	1,348.73	1,348.73	9,600.00	8,251.27	14.1
51-86-621 ELECTRICITY-LIFTST & BLDG	24,839.73	24,839.73	90,000.00	65,160.27	27.6
51-86-622 TELEPHONE	.00	.00	100.00	100.00	.0
51-86-623 HEATING FUEL	1,675.13	1,675.13	30,000.00	28,324.87	5.6
51-86-626 WATER/SEWER/GARB	41.63	41.63	600.00	558.37	6.9
51-86-661 VEHICLE MAINT/REPAIR	1,978.14	1,978.14	2,782.00	803.86	71.1

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING NOVEMBER 30, 2018

WATER & SEWER SERVICES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
51-86-669 OTHER PURCHASED SERVICES	60.00	60.00	10,000.00	9,940.00	.6
51-86-683 MINOR EQUIPMENT	50,195.00	50,195.00	80,000.00	29,805.00	62.7
51-86-699 CAPITAL EXPENSES-SL ASSET RES.	41,760.82	41,760.82	191,160.00	149,399.18	21.9
51-86-721 INSURANCE	.00	.00	4,000.00	4,000.00	.0
51-86-736 LEASED PROPERTY-LIFT STATIONS	11,865.60	11,865.60	15,000.00	3,134.40	79.1
51-86-777 PROJECT EXP-CULVERTS	.00	.00	210,000.00	210,000.00	.0
51-86-996 ADMIN OVERHEAD-IT SVCS	1,168.05	1,168.05	14,803.00	13,634.95	7.9
51-86-998 ADMINISTRATIVE OVERHEAD-GF	5,529.00	5,529.00	59,825.00	54,296.00	9.2
TOTAL PIPED SEWER	269,251.55	269,251.55	1,039,455.00	770,203.45	25.9
SEWER LAGOON					
51-87-501 SALARIES	19,387.65	19,387.65	65,150.00	45,762.35	29.8
51-87-502 OVERTIME	4,006.35	4,006.35	10,000.00	5,993.65	40.1
51-87-508 LEAVE CASHOUT	.00	.00	2,135.00	2,135.00	.0
51-87-511 MEDICARE	345.45	345.45	1,090.00	744.55	31.7
51-87-512 EMPLOYEE GROUP BENEFITS	2,877.08	2,877.08	15,548.00	12,670.92	18.5
51-87-515 UNEMPLOYMENT	.00	.00	1,676.00	1,676.00	.0
51-87-516 WORKERS' COMPENSATION	.00	.00	2,219.00	2,219.00	.0
51-87-518 PERS	5,146.83	5,146.83	16,533.00	11,386.17	31.1
51-87-519 UTILITY BENEFIT	190.75	190.75	3,016.00	2,825.25	6.3
51-87-545 TRAINING/TRAVEL	1,500.00	1,500.00	1,500.00	.00	100.0
51-87-561 SUPPLIES	131.94	131.94	1,000.00	868.06	13.2
51-87-563 WEARING APPAREL	761.76	761.76	1,200.00	438.24	63.5
51-87-592 PLUMBING SUPPLIES	.00	.00	500.00	500.00	.0
51-87-601 VEHICLE PARTS	17.49	17.49	.00	(17.49)	.0
51-87-602 GASOLINE	430.30	430.30	18,000.00	17,569.70	2.4
51-87-650 LAB TESTS (SAMPLES)	8,322.24	8,322.24	12,000.00	3,677.76	69.4
51-87-683 MINOR EQUIPMENT	491.81	491.81	2,000.00	1,508.19	24.6
51-87-721 INSURANCE	.00	.00	300.00	300.00	.0
51-87-724 DUES & SUBSCRIPTIONS	.00	.00	6,000.00	6,000.00	.0
51-87-727 ADVERTISING	.00	.00	500.00	500.00	.0
51-87-998 ADMINISTRATIVE OVERHEAD-GF	2,101.00	2,101.00	22,754.00	20,653.00	9.2
TOTAL SEWER LAGOON	45,710.65	45,710.65	183,121.00	137,410.35	25.0
TOTAL FUND EXPENDITURES	1,947,316.93	1,947,316.93	7,516,797.00	5,569,480.07	25.9
NET REVENUE OVER EXPENDITURES	(1,947,316.93)	(1,947,316.93)	(7,516,797.00)	(5,569,480.07)	(25.9)

CITY OF BETHEL
BALANCE SHEET
NOVEMBER 30, 2018

MUNICIPAL DOCK

ASSETS

52-10100	CASH IN COMBINED FUND	3,343,529.66	
52-11100	CASH IN TILL - PORT	50.00	
52-12300	TVI-SEAWALL MAINT ACCT	954,456.12	
52-12500	TVI-DOCK DEF MAINT	245,794.67	
52-13100	ACCOUNTS RECEIVABLE	521,899.04	
52-13300	ACCOUNTS RECEIVABLE - MISC	355.00	
52-13900	ALLOWANCE DOUBTFUL ACCTS	(33,437.42)	
52-14200	INVENTORY-HEATING FUEL	1,267.10	
52-14400	PIPE INVENTORY	61,934.40	
52-15500	SEAWALL LAND NON-DEPRE	1,001,356.00	
52-15600	SEAWALL DEPRECIABLE	23,841,644.00	
52-16100	LAND	1,235,999.66	
52-16200	IMPROVEMENTS	7,340,341.48	
52-16300	BUILDINGS	19,568.23	
52-16500	MACHINERY AND EQUIPMENT	827,227.15	
52-16600	VEHICLES	258,866.90	
52-16700	ACCUM DEPR-IMPROVEMENTS	(1,944,598.37)	
52-16800	ACCUM DEPR-BUILDINGS	(543.26)	
52-17000	ACCUM DEPR- MACH & EQUIP	(475,702.86)	
52-17100	ACCUM DEPR-VEHICLES	(240,648.84)	
52-17300	ACCUM DEP-SEAWALL	(7,269,326.08)	
52-18000	CONSTRUCTION IN PROGRESS	889,266.85	
52-19000	DEFERRED OUTFLOW-PENSION	81,587.16	
TOTAL ASSETS			<u>30,660,886.59</u>

LIABILITIES AND EQUITY

LIABILITIES

52-20100	VOUCHERS PAYABLE	1,688.08	
52-21100	ACCRUED PAYROLL	13,764.08	
52-22100	ACCURED VACATION	11,031.39	
52-25000	SALES TAX PAYABLE	23,853.10	
52-29000	DEFERRED INFLOW-PENSION	4,616.60	
52-29100	PENSION LIABILITY	414,227.64	
TOTAL LIABILITIES			469,180.89

FUND EQUITY

52-30100	CONTRIBUTED CAPITAL-STATE	4,671,805.00	
52-30200	CONTRIB FOR CONSTRUCTION	24,440,371.38	
52-30300	CONTRIBUTED CAPITAL-FED	15,123.00	
52-30400	CONTRIB CAP-FLEET REP FUND	58,105.90	
52-37500	DESIGNATED RE-BANK STAB.	3,560,441.77	

UNAPPROPRIATED FUND BALANCE:

52-39900	UNDESIGNATED RET EARNINGS	(3,343,856.37)	
	REVENUE OVER EXPENDITURES - YTD	(282,265.34)	
BALANCE - CURRENT DATE		(3,626,121.71)	

CITY OF BETHEL
BALANCE SHEET
NOVEMBER 30, 2018

MUNICIPAL DOCK

TOTAL FUND EQUITY	29,119,725.34
TOTAL LIABILITIES AND EQUITY	29,588,906.23

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING NOVEMBER 30, 2018

MUNICIPAL DOCK

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>DOCK EXPENDITURES</u>					
52-50-501 SALARIES	71,932.53	71,932.53	178,152.00	106,219.47	40.4
52-50-502 OVERTIME	2,102.23	2,102.23	.00 (	2,102.23)	.0
52-50-508 LEAVE CASHOUT	1,166.13	1,166.13	7,865.00	6,698.87	14.8
52-50-510 SOCIAL SECURITY EXPENSE	606.73	606.73	1,293.00	686.27	46.9
52-50-511 MEDICARE FICA	1,140.76	1,140.76	2,583.00	1,442.24	44.2
52-50-512 EMPLOYEE GROUP BENEFITS	12,419.39	12,419.39	55,974.00	43,554.61	22.2
52-50-515 UNEMPLOYMENT	.00	.00	2,496.00	2,496.00	.0
52-50-516 WORKERS' COMPENSATION	.00	.00	7,528.00	7,528.00	.0
52-50-518 PERS	14,134.75	14,134.75	39,193.00	25,058.25	36.1
52-50-519 UTILITY BENEFIT	1,945.88	1,945.88	11,491.00	9,545.12	16.9
52-50-545 TRAINING/TRAVEL	115.00	115.00	5,000.00	4,885.00	2.3
52-50-561 SUPPLIES	290.63	290.63	5,500.00	5,209.37	5.3
52-50-563 WEARING APPAREL	.00	.00	1,300.00	1,300.00	.0
52-50-600 TIRES	.00	.00	9,000.00	9,000.00	.0
52-50-601 VEHICLE MT. (PARTS & TOOLS)	4,102.68	4,102.68	12,000.00	7,897.32	34.2
52-50-602 GASOLINE/DIESEL/OIL	7,988.22	7,988.22	18,000.00	10,011.78	44.4
52-50-621 ELECTRICITY	3,685.17	3,685.17	12,000.00	8,314.83	30.7
52-50-622 TELEPHONE	816.54	816.54	1,000.00	183.46	81.7
52-50-623 HEATING FUEL	683.80	683.80	2,400.00	1,716.20	28.5
52-50-624 WATER, SEWER, GARBAGE	.00	.00	12,000.00	12,000.00	.0
52-50-626 WATER FOR BARGES	2,558.33	2,558.33	12,000.00	9,441.67	21.3
52-50-627 STAFF CELLULAR PHONES	254.54	254.54	1,320.00	1,065.46	19.3
52-50-642 LEGAL FEES	532.90	532.90	5,000.00	4,467.10	10.7
52-50-643 PLANNING/ENGINEERING FEES	.00	.00	5,000.00	5,000.00	.0
52-50-661 VEHICLE MAINT/REPAIR	204.41	204.41	2,782.00	2,577.59	7.4
52-50-666 MUNICIPAL DOCK MAINT.	49.99	49.99	5,000.00	4,950.01	1.0
52-50-667 MAINT-SEAWALL	119.97	119.97	7,000.00	6,880.03	1.7
52-50-669 OTHER PURCHASED SERVICES	1,749.21	1,749.21	25,000.00	23,250.79	7.0
52-50-683 MINOR EQUIPMENT	1,739.24	1,739.24	.00 (	1,739.24)	.0
52-50-687 LAND/EASEMENT ACQUISITION	.00	.00	50,000.00	50,000.00	.0
52-50-696 WATERFRONT FACILITIES IMPROV	.00	.00	25,000.00	25,000.00	.0
52-50-697 HIGHLIFT FORKLIFT	.00	.00	85,000.00	85,000.00	.0
52-50-721 INSURANCE	.00	.00	16,000.00	16,000.00	.0
52-50-724 DUES	12.99	12.99	1,000.00	987.01	1.3
52-50-727 ADVERTISING	.00	.00	1,000.00	1,000.00	.0
52-50-736 BANK CHARGES	329.74	329.74	.00 (	329.74)	.0
52-50-775 MUNICIPAL DOCK GRAVEL	55,020.00	55,020.00	55,000.00 (	20.00)	100.0
52-50-777 CONTAMINATED SOIL PROCESSING	439.08	439.08	1,000.00	560.92	43.9
52-50-990 XFER OUT	.00	.00	50,000.00	50,000.00	.0
52-50-996 ADMIN OVERHEAD-IT SVCS	1,438.00	1,438.00	18,238.00	16,800.00	7.9
52-50-997 ICR-PROPERTY MAINTENANCE 5%	.00	.00	24,751.00	24,751.00	.0
52-50-998 ADMINISTRATIVE OVERHEAD-GF	5,501.00	5,501.00	59,436.00	53,935.00	9.3
TOTAL DOCK EXPENDITURES	193,079.84	193,079.84	834,302.00	641,222.16	23.1

SMALL BOAT HARBOR

52-55-501 SALARIES	55,184.37	55,184.37	98,841.00	43,656.63	55.8
52-55-502 OVERTIME	2,646.99	2,646.99	3,000.00	353.01	88.2
52-55-508 LEAVE CASHOUT	574.36	574.36	1,326.00	751.64	43.3
52-55-510 SOCIAL SECURITY	2,886.45	2,886.45	4,483.00	1,596.55	64.4

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING NOVEMBER 30, 2018

MUNICIPAL DOCK

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
52-55-511 MEDICARE FICA	860.08	860.08	1,477.00	616.92	58.2
52-55-512 EMPLOYEE GROUP BENEFITS	2,746.48	2,746.48	10,662.00	7,915.52	25.8
52-55-515 UNEMPLOYMENT	.00	.00	2,271.00	2,271.00	.0
52-55-516 WORKERS' COMPENSATION	.00	.00	4,304.00	4,304.00	.0
52-55-518 PERS	2,480.71	2,480.71	22,405.00	19,924.29	11.1
52-55-519 UTILITY BENEFIT	44.71	44.71	2,189.00	2,144.29	2.0
52-55-561 SUPPLIES	629.74	629.74	1,800.00	1,170.26	35.0
52-55-563 WEARING APPAREL	121.01	121.01	1,700.00	1,578.99	7.1
52-55-602 GASOLINE	421.13	421.13	9,600.00	9,178.87	4.4
52-55-621 ELECTRICITY	.00	.00	2,400.00	2,400.00	.0
52-55-624 WATER/SEWR/GARBAGE	.00	.00	11,100.00	11,100.00	.0
52-55-668 SMALL BOAT HARBOR MAINTENANCE	966.39	966.39	7,000.00	6,033.61	13.8
52-55-683 MINOR EQUIPMENT	796.27	796.27	11,000.00	10,203.73	7.2
52-55-775 SMALL BOAT HARBOR GRAVEL	16,012.80	16,012.80	16,000.00	(12.80)	100.1
52-55-799 MISCELLANEOUS EXPENSES	111.01	111.01	250.00	138.99	44.4
52-55-998 ADMINISTRATIVE OVERHEAD-GF	2,703.00	2,703.00	29,266.00	26,563.00	9.2
TOTAL SMALL BOAT HARBOR	89,185.50	89,185.50	241,074.00	151,888.50	37.0
TOTAL FUND EXPENDITURES	282,265.34	282,265.34	1,075,376.00	793,110.66	26.3
NET REVENUE OVER EXPENDITURES	(282,265.34)	(282,265.34)	(1,075,376.00)	(793,110.66)	(26.3)

CITY OF BETHEL
BALANCE SHEET
NOVEMBER 30, 2018

LEASED PROPERTIES

ASSETS

53-10100	CASH IN COMBINED FUND	1,088,357.09	
53-12200	INVESTMENT - BOND RESERVE	217,500.00	
53-13100	ACCOUNTS RECEIVABLE	14,942.45	
53-13900	ALLOWANCE FOR DOUBTFUL ACCTS	(164.53)	
53-14200	FUEL INVENTORY	6,613.67	
53-16000	LAND	43,000.00	
53-16300	BUILDINGS/IMPRV	9,821,803.78	
53-16500	MACH & EQUIP	54,525.00	
53-16800	ACCUM DEPR-BUILDINGS/IMP	(5,024,772.44)	
53-17000	ACCUM DEPREC-ME	(10,595.43)	
TOTAL ASSETS			6,211,209.59

LIABILITIES AND EQUITY

LIABILITIES

53-25900	DUE TO/FROM OTHER FUNDS	928,960.23	
53-27700	LEASE REVENUE BONDS PAYABLE	2,000,000.00	
53-27800	LEASE REVENUE BOND PREMIUM	298,089.29	
TOTAL LIABILITIES			3,227,049.52

FUND EQUITY

53-30100	CONTRIBUTED CAPITAL-STATE	2,360,194.08	
53-30200	CONTRIBUTED CAPITAL-EDA	253,024.80	
53-30300	CONTRIBUTED CAPITAL GF	454,326.50	
UNAPPROPRIATED FUND BALANCE:			
53-39900	FUND BALANCE	(235,497.63)	
	REVENUE OVER EXPENDITURES - YTD	(77,424.60)	
BALANCE - CURRENT DATE		(312,922.23)	
TOTAL FUND EQUITY			2,754,623.15
TOTAL LIABILITIES AND EQUITY			5,981,672.67

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING NOVEMBER 30, 2018

LEASED PROPERTIES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>LEASED PROPERTIES-MISC</u>					
53-50-621 ELECTRICITY	.00	.00	7,540.00	7,540.00	.0
53-50-623 HEATING FUEL	185.73	185.73	19,382.00	19,196.27	1.0
53-50-626 SOLID WASTE	.00	.00	7,602.00	7,602.00	.0
53-50-662 PROPERTY MAINTENANCE	.00	.00	4,000.00	4,000.00	.0
53-50-721 INSURANCE	.00	.00	2,701.00	2,701.00	.0
TOTAL LEASED PROPERTIES-MISC	185.73	185.73	41,225.00	41,039.27	.5
<u>LEASED PROP-COURT COMPLEX</u>					
53-55-621 ELECTRICITY-COURT COMPLEX	25,931.10	25,931.10	132,089.00	106,157.90	19.6
53-55-622 TELEPHONE	262.28	262.28	628.00	365.72	41.8
53-55-623 HEATING FUEL-COURT COMPLEX	5,848.52	5,848.52	80,312.00	74,463.48	7.3
53-55-626 WATER/SEWER/GARB-COURT COM	845.44	845.44	12,000.00	11,154.56	7.1
53-55-662 PROPERTY MT-COURT COMPLEX	7,957.53	7,957.53	14,372.00	6,414.47	55.4
53-55-663 JANITORIAL-COURT COMPLEX	28,704.00	28,704.00	86,536.00	57,832.00	33.2
53-55-669 OTHER PURCHASED SERVICES	.00	.00	9,000.00	9,000.00	.0
53-55-693 COURTHOUSE INTERIOR UPGRADES	7,690.00	7,690.00	10,000.00	2,310.00	76.9
53-55-694 GENERATOR REPAIR	.00	.00	(10,000.00)	(10,000.00)	.0
53-55-702 DEPRECIATION	.00	.00	320,000.00	320,000.00	.0
53-55-714 COURTHOUSE LOAN INTEREST	.00	.00	89,750.00	89,750.00	.0
53-55-717 AMORT OF BOND PREMIUM	.00	.00	7,252.00	7,252.00	.0
53-55-721 INSURANCE	.00	.00	24,191.00	24,191.00	.0
53-55-997 ICR-PROPERTY MAINTENANCE-15%	.00	.00	123,753.00	123,753.00	.0
TOTAL LEASED PROP-COURT COMPLEX	77,238.87	77,238.87	899,883.00	822,644.13	8.6
TOTAL FUND EXPENDITURES	77,424.60	77,424.60	941,108.00	863,683.40	8.2
NET REVENUE OVER EXPENDITURES	(77,424.60)	(77,424.60)	(941,108.00)	(863,683.40)	(8.2)

CITY OF BETHEL
BALANCE SHEET
NOVEMBER 30, 2018

BETHEL PUBLIC TRANSIT SYSTEM

ASSETS

56-10100	CASH IN COMBINED FUND	(	245,513.14)	
56-14200	INVENTORY-HEATING FUEL		4,635.75	
56-16200	IMPROVEMENTS		98,025.00	
56-16500	MACHINERY & EQUIP-GENERAL		48,338.55	
56-16600	VEHICLES-GENERAL		299,381.43	
56-16700	ACCUM DEPR- IMPROVEMENTS	(	9,131.09)	
56-17000	ACCUM DEP-M&E GENERAL	(	48,338.55)	
56-17100	ACCUM DEPR-VEHICLES-GENERAL	(	250,484.73)	
56-19000	DEFERRED OUTFLOW-PENSION		53,392.72	
TOTAL ASSETS			(	49,694.06)

LIABILITIES AND EQUITY

LIABILITIES

56-21100	ACCRUED PAYROLL		6,517.05	
56-22100	ACCRUED VACATION		17,312.07	
56-29000	DEFERRED INFLOW-PENSION		3,022.30	
56-29100	PENSION LIABILITY		271,084.82	
TOTAL LIABILITIES				297,936.24

FUND EQUITY

56-30100	CONTRIBUTED CAPITAL		98,025.00	
UNAPPROPRIATED FUND BALANCE:				
56-39900	FUND BALANCE	(	414,398.81)	
	REVENUE OVER EXPENDITURES - YTD	(	109,496.61)	
BALANCE - CURRENT DATE			(	523,895.42)
TOTAL FUND EQUITY			(	425,870.42)
TOTAL LIABILITIES AND EQUITY			(	127,934.18)

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING NOVEMBER 30, 2018

BETHEL PUBLIC TRANSIT SYSTEM

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>TRANSIT SYSTEM EXPENDITURES</u>					
56-50-501 SALARIES	60,886.72	60,886.72	135,558.00	74,671.28	44.9
56-50-502 OVERTIME	150.43	150.43	.00	(150.43)	.0
56-50-508 LEAVE CASHOUT	3,648.94	3,648.94	6,749.34	3,100.40	54.1
56-50-510 SOCIAL SECURITY EXPENSE	181.16	181.16	.00	(181.16)	.0
56-50-511 MEDICARE FICA	952.83	952.83	1,927.78	974.95	49.4
56-50-512 EMPLOYEE GROUP BENEFITS	14,533.61	14,533.61	60,614.67	46,081.06	24.0
56-50-515 UNEMPLOYMENT	.00	.00	2,973.17	2,973.17	.0
56-50-516 WORKERS' COMPENSATION	.00	.00	8,355.34	8,355.34	.0
56-50-518 PERS	12,785.40	12,785.40	29,743.14	16,957.74	43.0
56-50-519 UTILITY BENEFIT	551.58	551.58	4,780.56	4,228.98	11.5
56-50-561 SUPPLIES	.00	.00	3,390.00	3,390.00	.0
56-50-600 TIRES & WHEELS	.00	.00	2,800.00	2,800.00	.0
56-50-601 VEHICLE MT. (PARTS & TOOLS)	17.79	17.79	.00	(17.79)	.0
56-50-602 GASOLINE	3,247.76	3,247.76	20,000.00	16,752.24	16.2
56-50-621 ELECTRICITY	2,089.80	2,089.80	6,400.00	4,310.20	32.7
56-50-622 TELEPHONE	71.44	71.44	700.00	628.56	10.2
56-50-623 HEATING FUEL	1,871.79	1,871.79	10,250.00	8,378.21	18.3
56-50-626 WTR/SWR/GRB	95.76	95.76	1,200.00	1,104.24	8.0
56-50-627 STAFF CELLULAR PHONES	53.47	53.47	.00	(53.47)	.0
56-50-646 CONTRACTOR FEES	.00	.00	2,000.00	2,000.00	.0
56-50-661 VEHICLE MAINT/REPAIR	2,077.39	2,077.39	18,547.00	16,469.61	11.2
56-50-690 CAPITAL EXPENDITURES	.00	.00	86,120.00	86,120.00	.0
56-50-721 INSURANCE	.00	.00	9,000.00	9,000.00	.0
56-50-724 DUES/SUBSCRIPTIONS	.00	.00	300.00	300.00	.0
56-50-996 ADMIN OVERHEAD-IT SVCS	1,222.74	1,222.74	15,490.00	14,267.26	7.9
56-50-998 ADMINISTRATIVE OVERHEAD-GF	5,058.00	5,058.00	54,701.00	49,643.00	9.3
TOTAL TRANSIT SYSTEM EXPENDITURES	109,496.61	109,496.61	481,600.00	372,103.39	22.7
TOTAL FUND EXPENDITURES	109,496.61	109,496.61	481,600.00	372,103.39	22.7
NET REVENUE OVER EXPENDITURES	(109,496.61)	(109,496.61)	(481,600.00)	(372,103.39)	(22.7)

CITY OF BETHEL
BALANCE SHEET
NOVEMBER 30, 2018

VEHICLES & EQUIP MAINTENANCE

ASSETS

57-10100	CASH IN COMBINED FUND	(	318,644.39)	
57-14500	INVENTORY-PARTS,OIL,EQUIPMENT		242,530.46	
57-16500	MACHINERY & EQUIP-GENERAL		97,902.27	
57-17000	ACCUM DEP-M&E GENERAL	(	92,268.14)	
TOTAL ASSETS				(70,479.80)

LIABILITIES AND EQUITY

LIABILITIES

57-20100	VOUCHERS PAYABLE		6,680.89	
57-21100	ACCRUED PAYROLL		10,367.09	
57-22100	ACCRUED VACATION		8,381.00	
57-22200	ACCRUED SICK		21.00	
TOTAL LIABILITIES				25,449.98

FUND EQUITY

UNAPPROPRIATED FUND BALANCE:				
57-39900	FUND BALANCE		45,947.41	
	REVENUE OVER EXPENDITURES - YTD	(	208,848.49)	
BALANCE - CURRENT DATE				(162,901.08)
TOTAL FUND EQUITY				(162,901.08)
TOTAL LIABILITIES AND EQUITY				(137,451.10)

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING NOVEMBER 30, 2018

VEHICLES & EQUIP MAINTENANCE

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>VEHICLE & EQUIP MAINT</u>					
57-50-501 SALARIES	111,337.24	111,337.24	333,381.00	222,043.76	33.4
57-50-502 OVERTIME	5,373.22	5,373.22	10,000.00	4,626.78	53.7
57-50-508 LEAVE CASHOUT	2,896.47	2,896.47	16,388.00	13,491.53	17.7
57-50-511 MEDICARE FICA	1,879.33	1,879.33	4,979.00	3,099.67	37.8
57-50-512 EMPLOYEE GROUP BENEFITS	18,244.36	18,244.36	134,383.00	116,138.64	13.6
57-50-515 UNEMPLOYMENT	.00	.00	5,325.00	5,325.00	.0
57-50-516 WORKERS' COMPENSATION	.00	.00	15,176.00	15,176.00	.0
57-50-518 PERS	25,665.50	25,665.50	75,544.00	49,878.50	34.0
57-50-519 UTILITY BENEFIT	2,539.14	2,539.14	27,588.00	25,048.86	9.2
57-50-545 TRAINING/TRAVEL	.00	.00	15,000.00	15,000.00	.0
57-50-561 SUPPLIES	2,200.16	2,200.16	10,000.00	7,799.84	22.0
57-50-563 WEARING APPAREL	.00	.00	1,500.00	1,500.00	.0
57-50-601 VEHICLE MT. (PARTS & TOOLS)	1,110.94	1,110.94	4,000.00	2,889.06	27.8
57-50-602 GASOLINE / DIESEL / OIL	12,221.64	12,221.64	66,000.00	53,778.36	18.5
57-50-621 ELECTRICITY	1,304.19	1,304.19	12,000.00	10,695.81	10.9
57-50-622 TELEPHONE	56.59	56.59	500.00	443.41	11.3
57-50-623 HEATING FUEL	330.76	330.76	.00	330.76	.0
57-50-626 WATER/SEWER/GARBAGE	490.09	490.09	6,220.00	5,729.91	7.9
57-50-627 STAFF CELLULAR PHONES	53.47	53.47	.00	53.47	.0
57-50-669 OTHER PURCHASED SERVICES	9,750.69	9,750.69	8,000.00	1,750.69	121.9
57-50-683 MINOR EQUIPMENT	996.70	996.70	23,000.00	22,003.30	4.3
57-50-721 INSURANCE	.00	.00	22,000.00	22,000.00	.0
57-50-996 ADMIN OVERHEAD-IT SVCS	1,234.00	1,234.00	15,634.00	14,400.00	7.9
57-50-998 ADMINISTRATIVE OVERHEAD-GF	11,164.00	11,164.00	120,735.00	109,571.00	9.3
TOTAL VEHICLE & EQUIP MAINT	208,848.49	208,848.49	927,353.00	718,504.51	22.5
TOTAL FUND EXPENDITURES	208,848.49	208,848.49	927,353.00	718,504.51	22.5
NET REVENUE OVER EXPENDITURES	(208,848.49)	(208,848.49)	(927,353.00)	(718,504.51)	(22.5)

CITY OF BETHEL
COMBINED CASH INVESTMENT
NOVEMBER 30, 2018

COMBINED CASH ACCOUNTS

01-10200	CASH-GENERAL WELLS FARGO	(1,919,822.37)
01-10210	CASH-PAYROLL WELLS FARGO	(1,281,944.60)
01-10220	CASH-UTILITY WELLS FARGO	6,409,099.59
01-10225	CASH-XPRESS PAY DEPOSIT ACCT	302,485.41
01-10310	CASH-TPSC	138,894.54
TOTAL COMBINED CASH		3,648,712.57
01-10100	CASH IN COMBINED FUND	(21,190,130.28)
TOTAL UNALLOCATED CASH		(17,541,417.71)

CASH ALLOCATION RECONCILIATION

10	ALLOCATION TO GENERAL FUND	10,756,680.15
16	ALLOCATION TO POLICE ASSET FORFEITURE	(66,780.50)
25	ALLOCATION TO LAND PLANNING AND DEVELOPMENT	21,172.97
26	ALLOCATION TO PARKS DEVELOPMENT FUND	82,893.32
27	ALLOCATION TO COMMUNITY SERVICE PATROL GRANT	(116,284.80)
33	ALLOCATION TO VOL. FIRE ASSISTANCE-DOF	7,470.00
40	ALLOCATION TO YK REG AQUA HLTH & SAFETY CTR	3,150,521.92
41	ALLOCATION TO E-911 SYSTEM/SURCHARGE	80,037.27
42	ALLOCATION TO SOA SEWAGE LAGOON	(498,145.90)
45	ALLOCATION TO INSTITUTIONAL CORRIDOR PROJECT	(3,170,302.97)
46	ALLOCATION TO PUBLIC SAFETY BUILDING-CAP PRJ	(59,150.75)
47	ALLOCATION TO PORT OFFICE CP FUND	(22,466.07)
49	ALLOCATION TO F49 PORT MULTI-FACILITY IMPRV.	(22,200.00)
50	ALLOCATION TO SOLID WASTE SERVICES	4,377,325.15
51	ALLOCATION TO WATER & SEWER SERVICES	3,854,381.51
52	ALLOCATION TO MUNICIPAL DOCK	3,343,529.66
53	ALLOCATION TO LEASED PROPERTIES	1,088,357.09
54	ALLOCATION TO EMPLOYEE GROUP HEALTH BEN.	(638,229.07)
56	ALLOCATION TO BETHEL PUBLIC TRANSIT SYSTEM	(245,513.14)
57	ALLOCATION TO VEHICLES & EQUIP MAINTENANCE	(318,644.39)
58	ALLOCATION TO FLEET REPLACEMENT FUND	1,015,543.70
60	ALLOCATION TO RASMUSON GRANT	4,430.32
62	ALLOCATION TO LAND WATER CONSERVATION GRANT	(41,578.28)
63	ALLOCATION TO LAGOON UPGRADES DESIGN SERV	(270,650.99)
64	ALLOCATION TO USDA-RA SEWER LAGOON JETTY	(1,098,992.81)
71	ALLOCATION TO 2016 HOMELAND SECURITY	3,300.50
90	ALLOCATION TO BETHEL ENDOWMENT FUND	(20,865.51)
TOTAL ALLOCATIONS TO OTHER FUNDS		21,195,838.38
ALLOCATION FROM COMBINED CASH FUND - 01-10100		(21,190,130.28)
ZERO PROOF IF ALLOCATIONS BALANCE		5,708.10

CITY OF BETHEL
PAYABLES CLEARING FUND ALLOCATIONS
NOVEMBER 30, 2018

ACCOUNTS PAYABLE

TOTAL ACCOUNTS PAYABLE

TOTAL UNALLOCATED ACCOUNTS PAYABLE

ACCOUNTS PAYABLE ALLOCATION RECONCILIATION

10 ALLOCATION TO GENERAL FUND	121.98
TOTAL ALLOCATIONS TO OTHER FUNDS	121.98
ALLOCATION FROM PAYABLE CLEARING FUND - 02-21900	
ZERO PROOF IF ALLOCATIONS BALANCE	121.98

CITY OF BETHEL
PAYABLES CLEARING FUND ALLOCATIONS
NOVEMBER 30, 2018

PAYROLL PAYABLES

TOTAL PAYROLL PAYABLES

TOTAL UNALLOCATED PAYROLL PAYABLES

PAYROLL PAYABLES ALLOCATION RECONCILIATION

10 ALLOCATION TO GENERAL FUND	322.92
TOTAL ALLOCATIONS TO OTHER FUNDS	322.92
ALLOCATION FROM PAYABLES CLEARING FUND - 02-22900	
ZERO PROOF IF ALLOCATIONS BALANCE	322.92

CITY OF BETHEL
BALANCE SHEET
NOVEMBER 30, 2018

GENERAL FUND

ASSETS

10-10100	CASH IN COMBINED FUND	10,756,680.15	
10-11000	CASH IN TILL - YOUTH SERVICES	70.00	
10-11200	PETTY CASH - POLICE DEPT	256.18	
10-11300	CASH IN TILL - FINANCE	250.00	
10-13000	A/R EMPLOYEE ADVANCES	(1,596.63)	
10-13100	AR- BTC MODULE	1,256,742.97	
10-13101	AR- AR MODULE	20,509.29	
10-13102	AR- BL MODULE	(1,650.00)	
10-13400	MISC RECEIVABLES - GENERAL FUN	2,925,628.46	
10-13900	ALLOWANCE FOR DOUBTFUL ACCT	(139,422.24)	
10-14000	INVENTORY - GRAVEL	(200,000.00)	
10-14200	INVENTORY - HEATING FUEL	32,141.20	
10-14600	PREPAID INSURANCE	416,560.64	
10-14700	PREPAID WORKERS COMP	142,420.21	
10-14800	INVENTORY-TREATED LUMBER	8,700.00	
10-14900	PREPAID - OTHER EXPENSES	93,985.67	
10-15600	INVENTORY - CALCIUM CHLORIDE	35,100.00	
10-15700	INVENTORY - SODIUM CHLORIDE	1,248.00	
10-19900	SUSPENSE	(196,161.14)	
10-19901	SUSPENSE - BULK DIESEL FUEL	155,852.75	
TOTAL ASSETS			15,307,315.51

LIABILITIES AND EQUITY

LIABILITIES

10-20100	VOUCHERS PAYABLE	14,900.91	
10-20200	PAYABLE - CHILD SUPPORT	870.70	
10-20300	PAYABLE - GARNISHMENT	1,317.62	
10-21000	PAYABLE - SOCIAL SECURITY	14,170.46	
10-21100	ACCRUED PAYROLL	155,057.16	
10-21150	RETURNED STALE DATED PAYROLL	3,858.25	
10-21200	PAYABLE - FWT	320,920.62	
10-21300	PAYABLE - MEDICARE FICA	78,646.97	
10-21500	PAYABLE - ICMA DEFERRED COMP	2,473.74	
10-21600	PAYABLE - PERS	641,436.85	
10-21700	PAYABLE - NACO DEFERRED COMP	717.00	
10-21900	PAYABLE - UNION DUES	121.98	
10-22000	PAYABLE- LINCOLN DEFERRED COMP	500.00	
10-22700	PAYABLE - AFLAC	3,425.96	
10-22800	PAYABLE - HEALTH INSURANCE	504,418.94	
10-22900	PAYABLE - OTHER DEDUCTIONS	322.92	
10-23200	UNCLAIMED PROPERTY PAYABLE	15,156.01	
10-23650	DEFERRED REVENUE - F10 GRANTS	19,984.04	
10-23700	DEFERRED REVENUE - SALES TAX	325,698.12	
10-27000	INSURANCE CONTINGENCY	125.00	
TOTAL LIABILITIES			2,104,123.25

FUND EQUITY

CITY OF BETHEL
BALANCE SHEET
NOVEMBER 30, 2018

GENERAL FUND

UNAPPROPRIATED FUND BALANCE:			
10-39900	FUND BALANCE	12,889,681.83	
	REVENUE OVER EXPENDITURES - YTD	<u>302,618.15</u>	
	BALANCE - CURRENT DATE		<u>13,192,299.98</u>
	TOTAL FUND EQUITY		<u>13,192,299.98</u>
	TOTAL LIABILITIES AND EQUITY		<u><u>15,296,423.23</u></u>

CITY OF BETHEL
BALANCE SHEET
NOVEMBER 30, 2018

BPD EVIDENCE HOLDING ACCT

ASSETS

14-10300	NBA-BPD EVIDENCE-CHKING	8,670.67	
14-19900	SUSPENSE-HOLDING	(7,783.57)	
	TOTAL ASSETS		887.10

LIABILITIES AND EQUITY

FUND EQUITY

	UNAPPROPRIATED FUND BALANCE:		
14-39900	FUND BALANCE	887.10	
	REVENUE OVER EXPENDITURES - YTD		
	BALANCE - CURRENT DATE	887.10	
	TOTAL FUND EQUITY		887.10
	TOTAL LIABILITIES AND EQUITY		887.10

CITY OF BETHEL
BALANCE SHEET
NOVEMBER 30, 2018

POLICE ASSET FORFEITURE

ASSETS

16-10100	CASH IN COMBINED FUND	(	66,780.50)	
16-10300	BPD ASSET FORFEITURE - SAVINGS		5,397.59	
	TOTAL ASSETS			(61,382.91)

LIABILITIES AND EQUITY

FUND EQUITY

	UNAPPROPRIATED FUND BALANCE:			
16-39900	FUND BALANCE	(	61,383.05)	
	REVENUE OVER EXPENDITURES - YTD		.14	
	BALANCE - CURRENT DATE	(	61,382.91)	
	TOTAL FUND EQUITY			(61,382.91)
	TOTAL LIABILITIES AND EQUITY			(61,382.91)

CITY OF BETHEL
BALANCE SHEET
NOVEMBER 30, 2018

LAND PLANNING AND DEVELOPMENT

ASSETS

25-10100	CASH IN COMBINED FUND	21,172.97	
	TOTAL ASSETS		21,172.97

LIABILITIES AND EQUITY

FUND EQUITY

	UNAPPROPRIATED FUND BALANCE:		
25-39900	FUND BALANCE	21,172.97	
	REVENUE OVER EXPENDITURES - YTD		
	BALANCE - CURRENT DATE	21,172.97	
	TOTAL FUND EQUITY		21,172.97
	TOTAL LIABILITIES AND EQUITY		21,172.97

CITY OF BETHEL
BALANCE SHEET
NOVEMBER 30, 2018

PARKS DEVELOPMENT FUND

ASSETS

26-10100	CASH IN COMBINED FUND	82,893.32	
	TOTAL ASSETS		82,893.32

LIABILITIES AND EQUITY

FUND EQUITY

	UNAPPROPRIATED FUND BALANCE:		
26-39900	FUND BALANCE	103,550.35	
	REVENUE OVER EXPENDITURES - YTD	(20,657.03)	
	BALANCE - CURRENT DATE	82,893.32	
	TOTAL FUND EQUITY		82,893.32
	TOTAL LIABILITIES AND EQUITY		82,893.32

CITY OF BETHEL
BALANCE SHEET
NOVEMBER 30, 2018

COMMUNITY SERVICE PATROL GRANT

ASSETS

27-10100	CASH IN COMBINED FUND	(	116,284.80)	
27-13200	ACCOUNTS RECEIVABLE STATE		26,225.00	
TOTAL ASSETS				(90,059.80)

LIABILITIES AND EQUITY

LIABILITIES

27-21100	ACCRUED PAYROLL		5,808.56	
TOTAL LIABILITIES				5,808.56

FUND EQUITY

UNAPPROPRIATED FUND BALANCE:				
27-39900	FUND BALANCE	(	22,303.47)	
	REVENUE OVER EXPENDITURES - YTD	(	73,009.14)	
BALANCE - CURRENT DATE				(95,312.61)
TOTAL FUND EQUITY				(95,312.61)
TOTAL LIABILITIES AND EQUITY				(89,504.05)

CITY OF BETHEL
BALANCE SHEET
NOVEMBER 30, 2018

VOL. FIRE ASSISTANCE-DOF

<u>ASSETS</u>			
33-10100	CASH IN COMBINED FUND	7,470.00	
	TOTAL ASSETS		7,470.00
<u>LIABILITIES AND EQUITY</u>			
<u>LIABILITIES</u>			
33-23600	DEFERRED REVENUE	7,470.00	
	TOTAL LIABILITIES		7,470.00
	TOTAL LIABILITIES AND EQUITY		7,470.00

CITY OF BETHEL
BALANCE SHEET
NOVEMBER 30, 2018

YK REG AQUA HLTH & SAFETY CTR

ASSETS

40-10100	CASH IN COMBINED FUND	3,150,521.92	
40-14200	INVENTORY-HEATING FUEL	23,178.75	
40-16300	BUILDINGS	21,831,540.08	
40-16500	MACHINERY & EQUIPMENT	1,473,414.25	
40-16800	ACCUM DEPR BUILDING	(1,941,662.32)	
40-17000	ACCUM DEPR - M & E	(234,059.47)	
	TOTAL ASSETS		24,302,933.21

LIABILITIES AND EQUITY

LIABILITIES

40-20100	VOUCHERS PAYABLE	21,880.00	
40-25950	DUE TO/FROM POOL MGMT CO.	65,232.62	
	TOTAL LIABILITIES		87,112.62

FUND EQUITY

40-30100	CONTRIBUTED CAPITAL-STATE	23,061,119.31	
40-30200	CONTRIBUTED CAPITAL- OTHER	236,047.77	
	UNAPPROPRIATED FUND BALANCE:		
40-39900	FUND BALANCE	1,160,324.52	
	REVENUE OVER EXPENDITURES - YTD	(241,671.01)	
	BALANCE - CURRENT DATE	918,653.51	
	TOTAL FUND EQUITY		24,215,820.59
	TOTAL LIABILITIES AND EQUITY		24,302,933.21

CITY OF BETHEL
BALANCE SHEET
NOVEMBER 30, 2018

E-911 SYSTEM/SURCHARGE

<u>ASSETS</u>			
41-10100	CASH IN COMBINED FUND	80,037.27	
	TOTAL ASSETS		80,037.27
<u>LIABILITIES AND EQUITY</u>			
<u>LIABILITIES</u>			
41-21100	ACCRUED PAYROLL	1,836.98	
	TOTAL LIABILITIES		1,836.98
<u>FUND EQUITY</u>			
	UNAPPROPRIATED FUND BALANCE:		
41-39900	FUND BALANCES	60,927.32	
	REVENUE OVER EXPENDITURES - YTD	17,444.62	
	BALANCE - CURRENT DATE	78,371.94	
	TOTAL FUND EQUITY		78,371.94
	TOTAL LIABILITIES AND EQUITY		80,208.92

CITY OF BETHEL
BALANCE SHEET
NOVEMBER 30, 2018

SOA SEWAGE LAGOON

ASSETS

42-10100	CASH IN COMBINED FUND	(	498,145.90)	
42-13200	ACCOUNTS RECEIVABLE		363.19	
	TOTAL ASSETS			(497,782.71)

LIABILITIES AND EQUITY

LIABILITIES

42-21100	ACCRUED PAYROLL		47.81	
	TOTAL LIABILITIES			47.81

FUND EQUITY

	UNAPPROPRIATED FUND BALANCE:			
42-39900	FUND BALANCE	(	446.97)	
	REVENUE OVER EXPENDITURES - YTD	(	497,383.55)	
	BALANCE - CURRENT DATE	(	497,830.52)	
	TOTAL FUND EQUITY			(497,830.52)
	TOTAL LIABILITIES AND EQUITY			(497,782.71)

CITY OF BETHEL
BALANCE SHEET
NOVEMBER 30, 2018

INSTITUTIONAL CORRIDOR PROJECT

ASSETS

45-10100	CASH IN COMBINED FUND	(3,170,302.97)	
45-13200	ACCOUNTS RECEIVABLE-STATE	830,161.21	
	TOTAL ASSETS		(2,340,141.76)

LIABILITIES AND EQUITY

LIABILITIES

45-21100	ACCRUED PAYROLL	8.95	
	TOTAL LIABILITIES		8.95

FUND EQUITY

UNAPPROPRIATED FUND BALANCE:			
REVENUE OVER EXPENDITURES - YTD	(2,340,150.71)		
BALANCE - CURRENT DATE		(2,340,150.71)	
TOTAL FUND EQUITY			(2,340,150.71)
TOTAL LIABILITIES AND EQUITY			(2,340,141.76)

CITY OF BETHEL
BALANCE SHEET
NOVEMBER 30, 2018

PUBLIC SAFETY BUILDING-CAP PRJ

ASSETS

46-10100	CASH IN COMBINED FUND	(	59,150.75)	
	TOTAL ASSETS		(	59,150.75)

LIABILITIES AND EQUITY

LIABILITIES

46-21100	ACCRUED PAYROLL		14.98	
	TOTAL LIABILITIES			14.98

FUND EQUITY

UNAPPROPRIATED FUND BALANCE:				
46-39900	FUND BALANCE	(	58,889.19)	
	REVENUE OVER EXPENDITURES - YTD	(	276.54)	
	BALANCE - CURRENT DATE	(	59,165.73)	
	TOTAL FUND EQUITY		(	59,165.73)
	TOTAL LIABILITIES AND EQUITY		(	59,150.75)

CITY OF BETHEL
BALANCE SHEET
NOVEMBER 30, 2018

PORT OFFICE CP FUND

ASSETS

47-10100	CASH IN COMBINED FUND	(	22,466.07)	
	TOTAL ASSETS		(	22,466.07)

LIABILITIES AND EQUITY

FUND EQUITY

	UNAPPROPRIATED FUND BALANCE:			
47-39900	FUND BALANCE	(	22,466.07)	
	REVENUE OVER EXPENDITURES - YTD			
	BALANCE - CURRENT DATE	(	22,466.07)	
	TOTAL FUND EQUITY		(	22,466.07)
	TOTAL LIABILITIES AND EQUITY		(	22,466.07)

CITY OF BETHEL
BALANCE SHEET
NOVEMBER 30, 2018

F49 PORT MULTI-FACILITY IMPRV.

ASSETS

49-10100	CASH IN COMBINED FUND	(	22,200.00)	
	TOTAL ASSETS		(	22,200.00)

LIABILITIES AND EQUITY

FUND EQUITY

	UNAPPROPRIATED FUND BALANCE:			
49-39900	FUND BALANCE	(	22,200.00)	
	REVENUE OVER EXPENDITURES - YTD			
	BALANCE - CURRENT DATE	(	22,200.00)	
	TOTAL FUND EQUITY		(	22,200.00)
	TOTAL LIABILITIES AND EQUITY		(	22,200.00)

CITY OF BETHEL
BALANCE SHEET
NOVEMBER 30, 2018

SOLID WASTE SERVICES

ASSETS

50-10100	CASH IN COMBINED FUND	4,377,325.15	
50-13100	ACCOUNTS RECEIVABLE	124,830.90	
50-13900	ALLOWANCE FOR DOUBTFUL ACCTS	(10,245.12)	
50-14200	INVENTORY - HEATING FUEL	803.53	
50-14400	INVENTORY - DIESEL	2,472.40	
50-16100	LAND	18,252.00	
50-16300	BUILDINGS	96,568.13	
50-16400	PLANTS AND LINES-GENERAL	22,428.30	
50-16500	MACHINERY & EQUIP-GENERAL	817,582.26	
50-16600	VEHICLES-GENERAL	427,986.87	
50-16800	ACCUM DEPR-BUILDINGS	(44,645.82)	
50-16900	ACCUM DEPR-PLANT/LINE-GNL	(16,488.51)	
50-17000	ACCUM DEP-M&E GENERAL	(700,106.15)	
50-17100	ACCUM DEPR-VEHICLES-GENERAL	(61,054.84)	
50-19000	DEFERRED OUTFLOW-PENSION	102,771.44	
TOTAL ASSETS			5,158,480.54

LIABILITIES AND EQUITY

LIABILITIES

50-20100	VOUCHERS PAYABLE	1,629.93	
50-21100	ACCRUED PAYROLL	9,933.05	
50-22100	ACCRUED VACATION	38,151.42	
50-22200	VACATION/SICK LEAVE	744.28	
50-28500	LANDFILL CLOSURE.POSTCLOS	2,457,167.09	
50-29000	DEFERRED INFLOW-PENSION	5,815.60	
50-29100	PENSION LIABILITY	521,780.64	
TOTAL LIABILITIES			3,035,222.01

FUND EQUITY

UNAPPROPRIATED FUND BALANCE:			
50-39900	FUND BALANCE	2,027,065.88	
	REVENUE OVER EXPENDITURES - YTD	97,414.61	
BALANCE - CURRENT DATE		2,124,480.49	
TOTAL FUND EQUITY			2,124,480.49
TOTAL LIABILITIES AND EQUITY			5,159,702.50

CITY OF BETHEL
BALANCE SHEET
NOVEMBER 30, 2018

WATER & SEWER SERVICES

ASSETS

51-10100	CASH IN COMBINED FUND	3,854,381.51	
51-13100	ACCOUNTS RECEIVABLE	745,665.65	
51-13900	ALLOWANCE-DOUBTFUL ACCTS	41,071.90	
51-14200	HEATING FUEL INVENTORY	34,644.50	
51-14400	DIESEL FUEL INVENTORY	15,452.50	
51-16200	IMPROVEMENTS	12,187.41	
51-16300	BUILDINGS	2,883,725.96	
51-16400	PLANTS AND LINES-GENERAL	28,744,258.83	
51-16500	MACHINERY & EQUIP-GENERAL	223,338.57	
51-16600	VEHICLES-GENERAL	4,149,211.95	
51-16620	VEHICLES-H SEWER	9,098.99	
51-16800	ACCUM DEPR-BUILDINGS	(2,870,121.17)	
51-16900	ACCUM DEPR-PLANT/LINE-GNL	(20,081,432.56)	
51-17000	ACCUM DEP-M&E GENERAL	(88,223.27)	
51-17100	ACCUM DEPR-VEHICLES-GENERAL	(3,522,799.12)	
51-18000	W/S CONSTRUCTION IN PROGRESS	2,655,516.64	
51-19000	DEFERRED OUTFLOW-PENSION	771,568.50	
TOTAL ASSETS			17,577,546.79

LIABILITIES AND EQUITY

LIABILITIES

51-20100	VOUCHERS PAYABLE	(25,090.78)	
51-21100	ACCRUED PAYROLL	74,827.99	
51-22100	ACCRUED VACATION	117,145.58	
51-22200	VACATION/SICK LEAVE	2,211.84	
51-25900	DUE TO/FROM OTHER FUNDS	1,996,668.23	
51-26100	UTILITY DEPOSITS	374,262.53	
51-27200	WATER SUB. FEE - DEF. MAINT.	224,236.71	
51-27300	SEWER SUB. FEE - DEF. MAINT.	240,308.57	
51-29000	DEFERRED INFLOW-PENSION	43,666.55	
51-29100	PENSION LIABILITY	3,917,369.07	
TOTAL LIABILITIES			6,965,606.29

FUND EQUITY

51-30100	CONTRIBUTED CAPITAL-STATE	13,958,993.08	
51-30200	CONTRIBUTED CAPITAL-FED	2,137,332.73	
51-30300	CONTRIB CAP-CORP ENGR	5,816,281.20	
51-30400	CONTRIB CAP-PHS	972,517.00	
51-30500	CONTRIB CAP-EDA	311,207.20	
51-30600	CONTRIB CAP-U OF A	127,476.00	
51-30700	CONTRIBUTED CAPITAL VSW	8,280,868.37	
51-30800	CONTRIBUTED CAPITAL-RECD	72,736.71	
51-31900	CONTRIB CAP-OTHER	954,158.24	
51-31950	CONTRIB CAPITAL-FLEET REP FUND	23,460.12	
51-32100	AMORTIZATION CONTRIBUTION	(7,758,406.58)	
51-37900	DESIGNATED-CAP IMPROV & DEPREC	251,213.07	

CITY OF BETHEL
BALANCE SHEET
NOVEMBER 30, 2018

WATER & SEWER SERVICES

UNAPPROPRIATED FUND BALANCE:		
51-39900	FUND BALANCE	(14,860,056.01)
	REVENUE OVER EXPENDITURES - YTD	<u>330,005.76</u>
	BALANCE - CURRENT DATE	<u>(14,530,050.25)</u>
	TOTAL FUND EQUITY	<u>10,617,786.89</u>
	TOTAL LIABILITIES AND EQUITY	<u><u>17,583,393.18</u></u>

CITY OF BETHEL
BALANCE SHEET
NOVEMBER 30, 2018

MUNICIPAL DOCK

ASSETS

52-10100	CASH IN COMBINED FUND	3,343,529.66	
52-11100	CASH IN TILL - PORT	50.00	
52-12300	TVI-SEAWALL MAINT ACCT	954,456.12	
52-12500	TVI-DOCK DEF MAINT	245,794.67	
52-13100	ACCOUNTS RECEIVABLE	521,899.04	
52-13300	ACCOUNTS RECEIVABLE - MISC	355.00	
52-13900	ALLOWANCE DOUBTFUL ACCTS	(33,437.42)	
52-14200	INVENTORY-HEATING FUEL	1,267.10	
52-14400	PIPE INVENTORY	61,934.40	
52-15500	SEAWALL LAND NON-DEPREC	1,001,356.00	
52-15600	SEAWALL DEPRECIABLE	23,841,644.00	
52-16100	LAND	1,235,999.66	
52-16200	IMPROVEMENTS	7,340,341.48	
52-16300	BUILDINGS	19,568.23	
52-16500	MACHINERY AND EQUIPMENT	827,227.15	
52-16600	VEHICLES	258,866.90	
52-16700	ACCUM DEPR-IMPROVEMENTS	(1,944,598.37)	
52-16800	ACCUM DEPR-BUILDINGS	(543.26)	
52-17000	ACCUM DEPR- MACH & EQUIP	(475,702.86)	
52-17100	ACCUM DEPR-VEHICLES	(240,648.84)	
52-17300	ACCUM DEP-SEAWALL	(7,269,326.08)	
52-18000	CONSTRUCTION IN PROGRESS	889,266.85	
52-19000	DEFERRED OUTFLOW-PENSION	81,587.16	
TOTAL ASSETS			<u>30,660,886.59</u>

LIABILITIES AND EQUITY

LIABILITIES

52-20100	VOUCHERS PAYABLE	1,688.08	
52-21100	ACCRUED PAYROLL	13,764.08	
52-22100	ACCURED VACATION	11,031.39	
52-25000	SALES TAX PAYABLE	23,853.10	
52-29000	DEFERRED INFLOW-PENSION	4,616.60	
52-29100	PENSION LIABILITY	414,227.64	
TOTAL LIABILITIES			469,180.89

FUND EQUITY

52-30100	CONTRIBUTED CAPITAL-STATE	4,671,805.00	
52-30200	CONTRIB FOR CONSTRUCTION	24,440,371.38	
52-30300	CONTRIBUTED CAPITAL-FED	15,123.00	
52-30400	CONTRIB CAP-FLEET REP FUND	58,105.90	
52-37500	DESIGNATED RE-BANK STAB.	3,560,441.77	

CITY OF BETHEL
BALANCE SHEET
NOVEMBER 30, 2018

LEASED PROPERTIES

ASSETS

53-10100	CASH IN COMBINED FUND	1,088,357.09	
53-12200	INVESTMENT - BOND RESERVE	217,500.00	
53-13100	ACCOUNTS RECEIVABLE	14,942.45	
53-13900	ALLOWANCE FOR DOUBTFUL ACCTS	(164.53)	
53-14200	FUEL INVENTORY	6,613.67	
53-16000	LAND	43,000.00	
53-16300	BUILDINGS/IMPRV	9,821,803.78	
53-16500	MACH & EQUIP	54,525.00	
53-16800	ACCUM DEPR-BUILDINGS/IMP	(5,024,772.44)	
53-17000	ACCUM DEPREC-ME	(10,595.43)	
TOTAL ASSETS			6,211,209.59

LIABILITIES AND EQUITY

LIABILITIES

53-25900	DUE TO/FROM OTHER FUNDS	928,960.23	
53-27700	LEASE REVENUE BONDS PAYABLE	2,000,000.00	
53-27800	LEASE REVENUE BOND PREMIUM	298,089.29	
TOTAL LIABILITIES			3,227,049.52

FUND EQUITY

53-30100	CONTRIBUTED CAPITAL-STATE	2,360,194.08	
53-30200	CONTRIBUTED CAPITAL-EDA	253,024.80	
53-30300	CONTRIBUTED CAPITAL GF	454,326.50	
UNAPPROPRIATED FUND BALANCE:			
53-39900	FUND BALANCE	(235,497.63)	
	REVENUE OVER EXPENDITURES - YTD	152,112.32	
BALANCE - CURRENT DATE		(83,385.31)	
TOTAL FUND EQUITY			2,984,160.07
TOTAL LIABILITIES AND EQUITY			6,211,209.59

CITY OF BETHEL
BALANCE SHEET
NOVEMBER 30, 2018

EMPLOYEE GROUP HEALTH BEN.

ASSETS

54-10100	CASH IN COMBINED FUND	(	638,229.07)	
	TOTAL ASSETS		(	638,229.07)

LIABILITIES AND EQUITY

FUND EQUITY

	UNAPPROPRIATED FUND BALANCE:			
54-39900	RETAINED EARNINGS	(	581,351.37)	
	REVENUE OVER EXPENDITURES - YTD		59,566.47	
	BALANCE - CURRENT DATE	(	521,784.90)	
	TOTAL FUND EQUITY		(	521,784.90)
	TOTAL LIABILITIES AND EQUITY		(	521,784.90)

CITY OF BETHEL
BALANCE SHEET
NOVEMBER 30, 2018

BETHEL PUBLIC TRANSIT SYSTEM

ASSETS

56-10100	CASH IN COMBINED FUND	(	245,513.14)	
56-14200	INVENTORY-HEATING FUEL		4,635.75	
56-16200	IMPROVEMENTS		98,025.00	
56-16500	MACHINERY & EQUIP-GENERAL		48,338.55	
56-16600	VEHICLES-GENERAL		299,381.43	
56-16700	ACCUM DEPR- IMPROVEMENTS	(	9,131.09)	
56-17000	ACCUM DEP-M&E GENERAL	(	48,338.55)	
56-17100	ACCUM DEPR-VEHICLES-GENERAL	(	250,484.73)	
56-19000	DEFERRED OUTFLOW-PENSION		53,392.72	
TOTAL ASSETS			(	49,694.06)

LIABILITIES AND EQUITY

LIABILITIES

56-21100	ACCRUED PAYROLL		6,517.05	
56-22100	ACCRUED VACATION		17,312.07	
56-29000	DEFERRED INFLOW-PENSION		3,022.30	
56-29100	PENSION LIABILITY		271,084.82	
TOTAL LIABILITIES				297,936.24

FUND EQUITY

56-30100	CONTRIBUTED CAPITAL		98,025.00	
UNAPPROPRIATED FUND BALANCE:				
56-39900	FUND BALANCE	(	414,398.81)	
	REVENUE OVER EXPENDITURES - YTD	(	30,197.68)	
BALANCE - CURRENT DATE			(	444,596.49)
TOTAL FUND EQUITY			(	346,571.49)
TOTAL LIABILITIES AND EQUITY			(	48,635.25)

CITY OF BETHEL
BALANCE SHEET
NOVEMBER 30, 2018

VEHICLES & EQUIP MAINTENANCE

ASSETS

57-10100	CASH IN COMBINED FUND	(	318,644.39)	
57-14500	INVENTORY-PARTS,OIL,EQUIPMENT		242,530.46	
57-16500	MACHINERY & EQUIP-GENERAL		97,902.27	
57-17000	ACCUM DEP-M&E GENERAL	(	92,268.14)	
TOTAL ASSETS				(70,479.80)

LIABILITIES AND EQUITY

LIABILITIES

57-20100	VOUCHERS PAYABLE		6,680.89	
57-21100	ACCRUED PAYROLL		10,367.09	
57-22100	ACCRUED VACATION		8,381.00	
57-22200	ACCRUED SICK		21.00	
TOTAL LIABILITIES				25,449.98

FUND EQUITY

UNAPPROPRIATED FUND BALANCE:				
57-39900	FUND BALANCE		45,947.41	
	REVENUE OVER EXPENDITURES - YTD	(	140,709.63)	
BALANCE - CURRENT DATE				(94,762.22)
TOTAL FUND EQUITY				(94,762.22)
TOTAL LIABILITIES AND EQUITY				(69,312.24)

CITY OF BETHEL
BALANCE SHEET
NOVEMBER 30, 2018

FLEET REPLACEMENT FUND

ASSETS

58-10100	CASH IN COMBINED FUND	1,015,543.70	
	TOTAL ASSETS		1,015,543.70

LIABILITIES AND EQUITY

FUND EQUITY

	UNAPPROPRIATED FUND BALANCE:		
58-39900	FUND BALANCE	1,015,543.70	
	REVENUE OVER EXPENDITURES - YTD		
	BALANCE - CURRENT DATE	1,015,543.70	
	TOTAL FUND EQUITY		1,015,543.70
	TOTAL LIABILITIES AND EQUITY		1,015,543.70

CITY OF BETHEL
BALANCE SHEET
NOVEMBER 30, 2018

RASMUSON GRANT

ASSETS

60-10100	CASH IN COMBINED FUND	4,430.32	
	TOTAL ASSETS		4,430.32

LIABILITIES AND EQUITY

FUND EQUITY

	UNAPPROPRIATED FUND BALANCE:		
60-39900	FUND BALANCE	4,430.32	
	REVENUE OVER EXPENDITURES - YTD		
	BALANCE - CURRENT DATE	4,430.32	
	TOTAL FUND EQUITY		4,430.32
	TOTAL LIABILITIES AND EQUITY		4,430.32

CITY OF BETHEL
BALANCE SHEET
NOVEMBER 30, 2018

LAND WATER CONSERVATION GRANT

ASSETS

62-10100	CASH IN COMBINED FUND	(	41,578.28)	
	TOTAL ASSETS		(	41,578.28)

LIABILITIES AND EQUITY

FUND EQUITY

	UNAPPROPRIATED FUND BALANCE:			
62-39900	FUND BALANCE		31,697.03	
	REVENUE OVER EXPENDITURES - YTD	(	73,275.31)	
	BALANCE - CURRENT DATE	(	41,578.28)	
	TOTAL FUND EQUITY		(	41,578.28)
	TOTAL LIABILITIES AND EQUITY		(	41,578.28)

CITY OF BETHEL
BALANCE SHEET
NOVEMBER 30, 2018

LAGOON UPGRADES DESIGN SERV

ASSETS

63-10100	CASH IN COMBINED FUND	(	270,650.99)	
63-13200	ACCOUNTS RECEIVABLE		28.64	
	TOTAL ASSETS			(270,622.35)

LIABILITIES AND EQUITY

FUND EQUITY

UNAPPROPRIATED FUND BALANCE:				
63-39900	FUND BALANCE	(	102,487.75)	
	REVENUE OVER EXPENDITURES - YTD	(	168,134.60)	
	BALANCE - CURRENT DATE	(	270,622.35)	
	TOTAL FUND EQUITY			(270,622.35)
	TOTAL LIABILITIES AND EQUITY			(270,622.35)

CITY OF BETHEL
BALANCE SHEET
NOVEMBER 30, 2018

USDA-RA SEWER LAGOON JETTY

ASSETS

64-10100	CASH IN COMBINED FUND	(1,098,992.81)	
	TOTAL ASSETS		(1,098,992.81)

LIABILITIES AND EQUITY

FUND EQUITY

	UNAPPROPRIATED FUND BALANCE:		
64-39900	FUND BALANCE	(39,400.00)	
	REVENUE OVER EXPENDITURES - YTD	(1,059,592.81)	
	BALANCE - CURRENT DATE	(1,098,992.81)	
	TOTAL FUND EQUITY		(1,098,992.81)
	TOTAL LIABILITIES AND EQUITY		(1,098,992.81)

CITY OF BETHEL
BALANCE SHEET
NOVEMBER 30, 2018

GOVERNMENT-WIDE FIXED ASSETS

ASSETS

70-16100	LAND	39,481,784.00	
70-16150	ROADS/INFRASTRUCTURE	9,692,526.74	
70-16200	IMPROVEMENTS	2,003,840.54	
70-16300	BUILDINGS	12,542,773.01	
70-16500	MACHINERY & EQUIPMENT	3,780,755.93	
70-16600	VEHICLES-GENERAL	1,488,914.05	
70-16700	ACCUM DEPR- IMPROV	(277,483.77)	
70-16800	ACCUM DEPR- BUILDINGS	(5,798,586.85)	
70-16850	ACCUM DEPR- INFRASTRUCTURE	(9,128,310.19)	
70-17000	ACCUM DEPR- MACH EQUIP	(2,904,714.60)	
70-17100	ACCUM DEPR- VEHICLES	(1,287,640.78)	
70-18000	CONSTRUCTION IN PROGRESS	209,630.05	
TOTAL ASSETS			49,803,488.13

LIABILITIES AND EQUITY

LIABILITIES

70-21000	INVEST FA-GENERAL FUND	57,942,135.48	
70-22000	INVEST FA-STATE GRANTS	9,959,393.28	
70-23000	INVEST FA-FEDERAL GRANTS	464,304.60	
70-24500	INVEST FA-LOCAL DONATION	5,000.00	
70-24700	INVEST FA-FLEET REP FUND	158,177.29	
70-25000	DONATION BY FED GOVT	699,000.00	
TOTAL LIABILITIES			69,228,010.65

FUND EQUITY

UNAPPROPRIATED FUND BALANCE:			
70-39900	FUND BALANCE	(19,424,522.52)	
REVENUE OVER EXPENDITURES - YTD			
BALANCE - CURRENT DATE		(19,424,522.52)	
TOTAL FUND EQUITY			(19,424,522.52)
TOTAL LIABILITIES AND EQUITY			49,803,488.13

CITY OF BETHEL
BALANCE SHEET
NOVEMBER 30, 2018

2016 HOMELAND SECURITY

ASSETS

71-10100	CASH IN COMBINED FUND	3,300.50	
	TOTAL ASSETS		3,300.50

LIABILITIES AND EQUITY

FUND EQUITY

	UNAPPROPRIATED FUND BALANCE:		
71-39900	FUND BALANCE	3,300.50	
	REVENUE OVER EXPENDITURES - YTD		
	BALANCE - CURRENT DATE	3,300.50	
	TOTAL FUND EQUITY		3,300.50
	TOTAL LIABILITIES AND EQUITY		3,300.50

CITY OF BETHEL
BALANCE SHEET
NOVEMBER 30, 2018

FUND 80

ASSETS

80-12000 ASSETS-DEFERRED COMP PLAN

1,286,076.63

TOTAL ASSETS

1,286,076.63

LIABILITIES AND EQUITY

LIABILITIES

80-21000 OBLIGATION TO EMPLOYEES

1,286,076.63

TOTAL LIABILITIES

1,286,076.63

TOTAL LIABILITIES AND EQUITY

1,286,076.63

CITY OF BETHEL
BALANCE SHEET
NOVEMBER 30, 2018

BETHEL ENDOWMENT FUND

ASSETS

90-10100	CASH IN COMBINED FUND	(	20,865.51)	
90-12503	INVESTMENT- AMLIP ENDOWMENT		431,289.51	
90-12600	PIPER JAFFRAY		1,485,891.61	
TOTAL ASSETS				<u>1,896,315.61</u>

LIABILITIES AND EQUITY

FUND EQUITY

UNAPPROPRIATED FUND BALANCE:				
90-39900	FUND BALANCES ACCOUNT	1,892,817.58		
	REVENUE OVER EXPENDITURES - YTD	3,498.03		
BALANCE - CURRENT DATE			<u>1,896,315.61</u>	
TOTAL FUND EQUITY				<u>1,896,315.61</u>
TOTAL LIABILITIES AND EQUITY				<u>1,896,315.61</u>



CITY OF BETHEL
Fire Department

William F. Howell III, Fire Chief
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Phone: (907)-543-2131
Fax: (907)-543-2702
bhowell@cityofbethel.net

Celebrating 50 Years of Service

DATE: November 28, 2018
TO: Pete Williams, City Manager
FROM: Bill Howell, Fire Chief
SUBJECT: Management Report, November 2018

Current Events

- The Department notified the public through several PSA's in print and social media of the new address requirements. As of November 28, 2018, the department has facilitated the ordering of 169 green/white reflective house numbers plaques. Overall the reception has been very positive. Many Bethel residents have expressed their support for this measure. These residents are pleased that the City is encouraging residents to correct and improve address signage on their homes and businesses.
- The Bethel Fire Department is now a member of the International Association of Fire Chiefs.
- The Institutional Corridor water system is online including Fire Hydrants.
- The Department is renewing our annual ambulance certification
- There was no quorum at our November 7th Public Safety and Transportation Commission meeting. The commission is seeking members for regular and alternate positions. Our next meeting is scheduled for December 5th 2018 at the Bethel Council Chambers at 6:30 p.m.
- The Department reviewed and approved an application to serve alcohol at a December 16, 2018 Chili cook and Fundraiser at the Cultural Center.
- Fire and EMS vehicle inventories are being reviewed and updated

Community Planning/Preparedness

- The department continues to attend bi-weekly teleconferences with Lifequest services our ambulance billing company. These meetings are aimed at improving recovery of revenue through better documentation and timely filings
- The Department is assisting administration in planning for a HAZWOPER and confined space class.
- The Department is updating the City of Bethel Emergency operations plan.
- The Department is assisting administration with the cleanup and disposal of a release of Muriatic Acid inside a storage container at the pool. The storage container was secured by BFD personnel with a Knox padlock until City personnel receive the proper training to neutralize and dispose of the materials.
- Bethel Fire Department has been selected as a test site for the new Medicaid supplemental reimbursement program (GEMT). Being part of this pilot will allow Bethel to shape the program to meet Bethel's needs. GEMT legislation (HB 176) was signed into law in June of this year. This law allows municipal ambulance services to receive reimbursement of 50% or more of the uncompensated cost (UCC) of providing ambulance service.

Bethel's ambulance service costs the City around \$1500 per transport. The City receives about \$400 from Medicaid per transport. The City would be able to receive reimbursement for at least half of the UCC, \$1100. Current estimates suggest as much as 150K-200K in revenue from this program. These funds must be used for EMS purposes. The Department is waiting for further information on steps needed to participate

Training

- On 11/06/18 at 7:00 p.m. an EMT Meeting was held at the fire station. Responders reviewed the product training videos and procedures for deploying the Rescue Alive ice/water rescue equipment. In addition, responders performed maintenance on the equipment.
- On 11/08/17 at 7:00 p.m. a Fire Meeting was held at the fire station. Responders toured the new hospital kitchen facility and its fire protection systems.
- On 11/09/17 at 11:00 a.m. a Staff Meeting was held at the fire station. Staff conducted a safety meeting on slip, trip, and fall prevention. Some of the topics covered were changes to the daily duties list, importance of communication, recording all training for volunteers (ISO requirement), stocking salt/sand on department apparatus, and the department chain of command.
- On 11/20/18 at 7:00 p.m. an EMT Meeting was held at the fire station. Responders reviewed procedures for the treatment of head, neck, and spinal

injuries, and practiced using the K.E.D., long backboards, and the department's new full-body vacuum splint.

- The department's EMT-1 class has started and instructors have given lectures and demonstrated skills on the following topics: AHA BLS Provider (CPR); OSHA and FD Policies; N95 respirator fit testing; Introduction to Emergency Medical Care; The Well Being of the EMT; Lifting and Moving, Medical, Legal, and Ethical Issues; Medical Terminology; Anatomy and Physiology; Ventilation, Perfusion and Shock: Understanding Pathophysiology; Life Span Development; Airway Management; Respiration and Artificial Ventilation; Scene Size-Up, and The Primary Assessment.
- Newly hired staff members have been conducting Firefighter and EMT skills verifications and have completed mandatory OSHA training. Additionally, new staff have completed and passed the department's firefighter physical agility test.
- Captain Solesbee is coordinating an upcoming 24-Hour HAZWOPER, 8-Hour HAZWOPER Refresher, and an 8-Hour Confined Space Entry class for City of Bethel employees. This training is being scheduled for December 17-21, 2018. For employees needing the full 40-Hour HAZWOPER, an additional 16-Hour training will be scheduled for a future date.

Responses

- Between 10/31/18 and 11/27/18, the Bethel Fire Department responded to 83 EMS and 9 Fire incidents.
- During this period, 28 EMS incidents (33.7%) were alcohol-related.
- On 11/02/18 at 6:00 p.m. medics responded to BRHS for the report of a person who broke their arm. The patient was evaluated and transported to the hospital.
- On 11/05/18 at 7:53 p.m. medics responded to Yukon Court for the report of a person who experienced a seizure. The patient was assessed and transported to the hospital.
- On 11/07/18 at 3:05 a.m. medics responded to the Prematernal Home for the report of a person in labor. The patient was assessed and transported to the hospital.
- On 11/08/18 at 3:33 a.m. medics responded to the area of Mission Lake Road for the report of a person who was experiencing an allergic reaction. The patient was assessed and transported to the hospital.

- On 11/10/18 at 5:00 a.m. medics responded to Larson Subdivision for the report of a person who was attacked with a butcher knife. The patient was assessed and refused transport to the hospital.
- On 11/20/18 at 12:40 p.m. medics responded to Ridgecrest Drive for the report of a person who was experiencing a stroke. The patient was assessed and transported to the hospital.
- On 11/22/18 at 3:19 p.m. firefighters responded to the Yukon-Kuskokwim Delta Regional Hospital for a report of a fire in the West Wing. Upon arrival, there was no fire, as it was determined the alarm was caused by a water leak. The crew helped stop the leak and then returned to quarters.
- On 11/26/18 at 11:53 p.m. Firefighters responded to Blackberry Street for the report of a carbon monoxide alarm. Firefighters performed air sampling tests and found no signs of carbon monoxide. The owner was advised of the signs and symptoms of carbon monoxide poisoning and firefighters returned to quarters.

Budget/Financial

- The Department submitted two Budget modifications in the November 27, 2018 council packet. Budget modifications requested will transfer funds from the 10-60-699 (capital) back into vehicle parts and repairs and correct funding to a FTE that was classified incorrectly.
- With 42% of the budget year (11-28-18) elapsed, the department has used 54.4% of regular and 48% of our callback overtime budget. Few shift-qualified staff, high alcohol related call volume and low volunteer turnout are factors causing the increase in overtime use. Full staffing, and reduced number of calls for service into the slower winter months should curtail overtime use. Overtime use will be evaluated at the end of December to determine if modification to the budget is needed.
- YTD budget is attached for review

Grants

- The Department received funding through the Volunteer Fire Assistance program for \$7,470, for three sets of firefighting turnouts. This grant has a 10% match. The project total is \$8,300. The Department has submitted orders to a vendor.
- The Department applied for and passed the first round of approval the Phase 18 Code blue Grant for \$45,000 for the remount of Medic-5 to a new chassis. Funds have been awarded and will be reimbursed once expenditure is made.
- The Department was awarded \$7,500 in Code Blue grant funding for a new power stretcher for Medic-6. The YKHC EMS Department administers this grant

and BVESA has committed matching funds. The stretcher is in service in the new ambulance. We are waiting for invoice to make final payment and close the grant.

Staffing/recruitment

- The Department is fully staffed effective November 1, 2018. We welcome back John Ahrens of Orcas Island, WA. John is a shift-qualified firefighter who previously served in the department for one year.
- The Department is working on past due employee evaluations and will have these completed by the end of the month.
- PAR's for employees of the Fire Department who were underpaid overtime callback pay are pending agreement of an effective date agreed to by the union and management team.

Vehicles & Equipment

- The new ladder truck is receiving warranty repair for a problem with the nozzle-nesting feature and repairs to the Compressed Air Foam (CAFS) compressor. We are outfitting the new ladder truck with firefighting and rescue equipment.
- An AM for disposal of one surplus fire engine was approved at the November 27, 2018 meeting.
- Our new stretcher was installed in M6 and is operational.
- The Code Blue committee has approved \$45,000 to remount our 2003 Ford ambulance M-5.
- M-5 went to V&E for fuel leaks. Is out of service until repaired.
- The Department is working with admin to dispose of all surplus vehicles. Action Memorandum and Resolutions are forthcoming to surplus the obsolete equipment.

FIRE DEPARTMENT VEHICLE STATUS			
Vehicle	Type	Year	Status
Medic 4	Ambulance	1999	<i>(Backup ambulance) In service, Airbags repaired.</i>
Medic 5	Ambulance	2003	In service. Frequent no starts/dead batteries. <i>(Plan to remount to new Dodge chassis in 2018/2019)</i>
Medic 6	Ambulance	2017	<i>(Frontline Ambulance) In service. Tires studded. Parts ordered.</i>
Engine 4	Pumper	2013	<i>(Frontline pumper) In service, Seat belt sensor silenced but still needing repair by V&E. DEF tank heater malfunction.</i>
Engine 3	Pumper	1986	<i>Being outfitted as a tender and water supply unit. 3000 feet of LDH. (Poor overall condition needs replacement)</i>
Truck 1	Ladder Truck	2017	Outfitting, in service
Com 1	Pickup	2014	In service
Com 2	Pickup	2004	In service.
Tanker 1	Tanker (1500 gallon)	1980	Out of Service
Truck 1	Ladder Truck	1980	Out of Service

MEMORANDUM

DATE: December 3, 2018

TO: Peter Williams, City Manager

FROM: John Sargent, Grant Manager

SUBJECT: Grant Manager's Report – December 11, 2018 Bethel City Council Meeting



Grant Projects

Jetty Repair

While the jetty portion of this project is complete, this project will remain open until the City receives the five new sewer trucks ordered that are part of the project. The trucks are supposed to arrive on the last barge of 2019.

The City is considering the advantages of refinancing the \$913,000 loan now in place with USDA-RD at 2.25% interest with a loan from the Alaska State Revolving Loan Program at 1.75%.

Dredging of Sewer Lagoon

The dredging is finished, but one grant remains open to cover the last of engineer CH2M's expenses and the costs associated with sludge testing. The City is actively pursuing permission to use the dried sludge material as landfill cover.

Pinky's Park Sports Field

The Alaska Village Electric Cooperative installed four LED 120 streetlights at the new sports field in Pinky's Park as safety lighting. The lights are not meant to provide sufficient light to use the field in the dark, but to light up the poles, barricades and other park appurtenances for snowmachiners and fourwheeler operators.

In summer 2019, the sports field should be fully operational with soccer goals, bleachers, bike racks, and portapotties.

Institutional Corridor

The Institutional Corridor project is nearly complete. The construction company conducted tests, inspected the pipes, and worked out the kinks. The City received the permit from the Alaska Department of Environmental Conservation (DEC) to operate the new water system. It is up and running!

Bethel Heights Water and Sewer PERs/ERs

DOWL engineer Chase Nelson and associates continues to work on the Preliminary Engineering Report and Environmental Report for the Sewer System in Bethel Heights. DOWL is also updating the water system PER/ER that was originally completed in April 2, 2013. These two new five-year plans will be prepared in time for the City to apply for construction funding in April through the Village Safe Water's Capital Improvement

Program and Sanitary Deficiency Database program. The City's projects are expected to score low due to lack of health and safety concerns and the highly competitive nature of both statewide programs. USDA-RD funding may be a viable option.

Community Action Grant

The Committee received three community action grant applications during the November 2-9, 2018 open period, evaluated them during their two meetings in November, and produced an AM for council consideration.

Request for Bids/Proposals

- Issued: RFB to purchase one culvert steamer-trailer.
- In Development: RFP to hire a company to perform sales tax audits.

City of Bethel Grant Summary Fiscal Year 2019					
Preparing					
Sponsor	Name	Products/Services	City Depts. (Partners)	Date	\$ Grant \$ City Match
Alaska Department of Transportation & Public Facilities, Transit Division	Community Transit Grant Application	Administration, operating, and capital funds to operate the transit system.	Public Works	12/17/18	\$334,000 \$80,508
State of Alaska	Capital Budget Requests	Avenues water and sewer project, Bethel Heights Water Loop A, Dust Control, City Hall Roof	Public Works	12/18	\$20,743,645 0
Approved in Fiscal Year 2018					
Most recent first					
Sponsor	Name	Products/Services	City Depts.	Date	\$ Grant
Alaska Dept. of Environmental Conservation	Alaska Village Safe Water Program	Preliminary Engineering Report & Environmental Report for Bethel Heights Sewer System	Public Works	11/27/18	\$75,000

Memorandum

Date: November 19, 2018
To: Pete Williams, City Manager
From: Bo Foley, IT Director
Subject: IT Director's Report



November 2018 Current Events

- **Vacation for December:**

I will be leaving the country on vacation at the end of November and so I have spent a good piece of the month trying to wrap up loose ends and take forward steps so that things can run as smoothly as they can while I'm away. I've scheduled an onsite visit with Arctic IT halfway through my vacation so they can handle any hands-on technical issues that pileup while I'm away (things that can't be fixed remotely). After I return, I'll handle the rest.

- **E911 Phase Two:**

I've spent some time this month assisting the police department in preparing for the phase two upgrade for their E911 system. This upgrade will allow the dispatchers to have a physically mapped location given to them for cellular callers contacting 911. The upgrade involves a lot of entities including GCI, UUI, West, Vesta 911, and ProComm. Installing phase-two equipment and putting in work orders for UUI to make changes to E911 phone lines at the police department (items we were responsible for) have already been completed. All that should be left is for BPD to schedule ProComm/Vesta to take a trip out and hook things up, make sure everything is working, and train the dispatchers. I shouldn't be needed for this leg of the project and so my vacation shouldn't interfere with this at all.

- **New Phone Lines at Public Works:**

Near the end of November, the city manager informed me of plans to upgrade a fire alarm system located in the Public Works maintenance workshop. The upgrade will need phone lines (a main and a backup) to be installed so that the fire alarm can call out when it detects a problem. I have placed a work order in with UUI to have these two lines installed.

- **Dispatch Station Rebuild:**

The main dispatch computer at the police department died partway through November when its internal hard drive went bad. Not wanting the PD to have to endure without that station for an entire month, I gold-streaked some replacement parts out (as it wouldn't have arrived before my departure normally) and got the system back on its feet, having to set it up from scratch. Both dispatch stations are online and running again.

- **Xerox Supplies for Large Copiers:**

I have checked on each of the large copiers and placed out supplies that are likely to be needed while I'm on vacation. Providing no one moves the supplies, each machine should have a few boxes around it for everything that might/will be needed during the month of December.

Memorandum

Date: November 19, 2018
To: Pete Williams, City Manager
From: Bo Foley, IT Director
Subject: IT Director's Report



- **Business-As-Usual:**

Beyond the above-mentioned items, the month has been spent fixing or helping with run-of-the-mill trouble tickets such as email issues, printing/scanning, Caselle access, and login problems to name a few.

Future Plans

- **Vacation:**

As was stated above, I plan to be gone for the entire month of December. My exact travel dates will be from 11/26/18 through 1/7/19. During this time, I will be unreachable by any means except email and my responses via email may be delayed by a day or more due to the drastic time differences between Bethel and where I'll be. For any and all computer-related issues, I will be instructing all to please direct things towards Arctic IT. In most cases they should be able to solve the problems remotely. That which they cannot can hopefully be covered during their onsite visit.

CITY OF BETHEL
POLICE DEPARTMENT



November, 2018 Monthly Report

Personnel:

BPD and DPS are in the process of writing a Memorandum of Agreement to facilitate the assignment of a BPD officer to the WAANT unit. The agreement language is now with DPS for their consideration and edits.

The vacancy in dispatch has been filled and the person is now in field training. The evidence/records clerk position is still open and recruitment is ongoing. All CSP and CSO positions remain fully staffed.

Operations:

There were 1,283 calls for service the month of November, down almost 350 from October and approximately 450 from the same period in 2017. The number of calls requiring investigative reports was also down from last year, 107 to 80. The number of intoxicated pedestrian calls is approximately half compared to last year, 439 to 218. The number of domestic violence investigations was 22 this month compared to 27 for the same period in 2017. There were 13 DUI investigations resulting in 4 arrests compared to 18 investigations resulting in only 6 arrests for the same period last year. There weren't any death investigations compared to two in 2017.

Though the calls for service were down for the month there were several violent episodes. There were multiple domestic violence cases involving strangulation. These cases result in multiple felony level charges. There was an assault where the victim was hospitalized for being struck with a club multiple times. Another assailant allegedly threatened one household with an ax and commanded his dog to attack a separate victim. The victim defended himself with a knife resulting in several wounds to the dog. The dog was shipped out by BFK9 for medical treatment. A juvenile also

threatened an officer on Ridgecrest Dr. with a knife and was eventually tazed to restrain him. Felony charges were forwarded in that case as well.

Animal Control:

There were 44 animal control calls for service for the month with one reported dog bite. This was in addition to the dog attack described above.

PORT OF BETHEL

Post Office Box 1388
Bethel, Alaska 99559
Voice: 907-543-2310
Fax: 907-543-2311



TO: Peter Williams, City Manager
FROM: Allen Wold, Port Director
SUBJECT: November 2018 Managers Report

- **Small Boat Harbor**
 - We are working on getting the last of the boats out and into storage for the season.
 - Boarded up SBH Shack.
- **City Dock/Beach 1**
 - Customers are still in and out of the Dock.
- **Port Office**
 - Property Maintenance checking on building daily.
 - Ordered office furniture.
- **Admin**
 - Monthly Storage billing for customers.
 - We have found a job for our last temporary employee up at Public Works.
 - Ed Flores was the Acting Port Director for a week due to Family Emergency leave.
- **Seawall**
 - Consistent clean up.
 - Removed trash barrels along the lower access of the seawall.
 - Graveling the pipes to prevent tripping hazards.
- **East Addition**
 - Fixing the cable fence along the seawall.
 - Installed chicken wire fencing and support along open spot in cable fence. Roughly 250 feet.
- **Misc./Vehicles**
 - Safety checks along the seawall.
 - Safety Meetings.
 - V&E working on our trucks.
 - Winterized all our equipment. (Drained our dust control truck, added plug-ins to loaders)
 - Looking into a new vehicle for next year from the NASPO Contract.
 - Working on purchasing a hedge trimmer for a piece of equipment.
- **Petro Port**
 - Winterized all our belonging down at the Petro.

City of Bethel, Alaska

City Clerk's Office

Council Meetings and Events

December 17, 2018 Special City Council Meeting

December 18, 2018 Alcohol Task Force Meeting

Committee/Commission Training

Held annual recorder training on December 4 for the recorders and ex officio members.

Will provide annual training to the Parks, Rec. Aquatic Health and Safety Center Committee

Committee Commissions General

The City Clerk's Office has received a number of complaints on the processing of Committee Meetings - agendas not being posted, packets not being distributed, members not being informed. While my office is responsible for training and holding the permanent records for these bodies, my office has no other authority. I hold an annual committee training for ex officio members and provide continued one on one support for staff that needs support. I however do not have the resources to manage the day to day operations of these bodies.

We conducted our annual audit of the Committee and Commission information on the website and what we have held as permanent records and found all but two of the committees and commission have more than 50% of the annual material still not completed and or available on the City's website. A notice of noncompliance has been provided to administration and the staff.

Passport

Annual audit preparation and continuation of mandatory annual training.

Electronic Packet Preparation

It has taken longer than expected to obtain the tablets from the vendor however we anticipate receiving them this week.

The office has spent much of the last few weeks becoming familiar with the system, setting up the internal controls of the system and preparing the website for the go live date.

Fiscal Year 2018 Audit Review

Working with the Finance Department to ensure budget modifications and line item transfers are appropriately applied to the City Clerk's Office budget.

Document Review and Preparation

Proclamation for Mary Pete

Amendments to Chapter 2.06

Resolution Code of Conduct

CITY OF BETHEL
CITY MANAGER ANNUAL EVALUATION —DECEMBER 11, 2018

City Manager: Pete Williams

<i>Rating:</i> 5 = Excellent; 1 = Needs improvement

<i>Enforcement of Laws and Implementation of Policy Directives</i>	5	4	3	2	1
Manage the City's administrative affairs according to state statutes and Bethel Municipal Code					
<i>Comments:</i>					
Analysis and development of policies and procedures					
<i>Comments:</i>					
Implement and monitor policies enacted by City Council					
<i>Comments:</i>					
Supervision of City administration and departments					
<i>Comments:</i>					
Problem solving and conflict resolution					
<i>Comments:</i>					
Management and valuation of cultural diversity					

CITY OF BETHEL
CITY MANAGER ANNUAL EVALUATION —DECEMBER 11, 2018

<i>Comments:</i>					
Creativity, innovation and ability to change to meet needs					
<i>Comments:</i>					
Long range planning					
<i>Comments:</i>					
Development and management of real and personal property of the City					
<i>Comments:</i>					
<i>SUBTOTAL OF CATEGORY:</i>					

<i>Appointing Authority</i>	5	4	3	2	1
Serve as Personnel Officer (Director) of the City					
<i>Comments:</i>					
Manage Labor Relations/Employee Relations					
<i>Comments:</i>					

CITY OF BETHEL
CITY MANAGER ANNUAL EVALUATION —DECEMBER 11, 2018

Monitor employee benefit program:					
<i>Comments:</i>					
Analyze human resources and technical needs and implement solutions					
<i>Comments:</i>					
<i>SUBTOTAL OF CATEGORY:</i>					

<i>Preparation, Submission and execution of annual budget and capital improvements</i>	5	4	3	2	1
Development and submission of recommended annual budget					
<i>Comments:</i>					
Development and submission of recommended capital improvement program budget					
<i>Comments:</i>					
Budget management, control and analysis					
<i>Comments:</i>					
<i>SUBTOTAL OF CATEGORY:</i>					

CITY OF BETHEL
CITY MANAGER ANNUAL EVALUATION —DECEMBER 11, 2018

<i>Performance of other duties assigned by law or City Council</i>	5	4	3	2	1
Timeliness, quality and clarity of communications with city council					
<i>Comments:</i>					
Timeliness, quality and clarity of communications with the public and media					
<i>Comments:</i>					
Ethics, values, judgment and perceptiveness					
<i>Comments:</i>					
Communicates projects and project status with Council					
<i>Comments:</i>					
<i>SUBTOTAL OF CATEGORY:</i>					

<i>Ethics and Communication</i>	5	4	3	2	1
Defends principle and conviction in the face of partisan influence and pressure					
<i>Comments:</i>					
Maintains high standards of ethics, honesty and integrity in all matters					
<i>Comments:</i>					

CITY OF BETHEL
CITY MANAGER ANNUAL EVALUATION —DECEMBER 11, 2018

Effectively communicates with staff, Council and the public					
<i>Comments:</i>					
Writes clearly and concisely					
<i>Comments:</i>					
Expresses ideas and opinions in a forthright, logical manner					
<i>Comments:</i>					
Remains poised and calm in difficult situations					
<i>Comments:</i>					
Represents the City to the public in a positive light					
<i>Comments:</i>					
<i>SUBTOTAL OF CATEGORY:</i>					

CITY OF BETHEL
CITY MANAGER ANNUAL EVALUATION —DECEMBER 11, 2018

Total Score: _____

Excellent:	130	
Very Good:	104	
Good:	78	
Satisfactory:	52	
Needs Improvement:	26	

Additional City Council comments/recommendations:

City Manager Comments:

Reviewer's Signature

Date

City Manager's Signature

Date