CITY OF BETHEL

City Council Meeting Agenda, July 23, 2019 – 6:30 PM

Website: https://www.cityofbethel.org/council

Location: Council Chambers, City Hall, 300 Chief Eddie Hoffman Highway, Bethel

Council Members: Fred Watson, Mayor; Thor Williams, Vice-Mayor; Leif Albertson; Mitchell Forbes; Perry Barr; Carole Jung-Jordan; Fritz Charles

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

4. PEOPLE TO BE HEARD – FIVE MINUTES PER PERSON

5. APPROVAL OF CONSENT AGENDA AND REGULAR AGENDA

6. APPROVAL OF MEETING MINUTES

6.1. *7-3-2019 Special City Council Meeting

6.2. *7-9-2019 Regular City Council Meeting

7. REPORTS OF STANDING COMMITTEES

7.1. Committee/Commission Agendas And Draft Meeting Minutes

8. SPECIAL ORDER OF BUSINESS

8.1. United States Census Overview From Donna Bach, Tribal Partnership Specialist (Mayor Watson)

9. UNFINISHED BUSINESS

9.1. Public Hearing Of Budget Ordinance 19-11(a) Amending the Adopted Annual FY 2020 Budget-Administration-Clerk's Office-Planning-Attorney- Bethel Heights Water Treatment Facility (Acting City Manager Howell)

9.2. Public Hearing Of Ordinance 19-14: Amending Title 5.08 Alcoholic Beverages (Council Member Albertson)

10. NEW BUSINESS

10.1. *Introduction Of Ordinance 19-15: Submitting To The Qualified Voters Of The City Of Bethel, On October 1, 2019, A Ballot Proposition Initiated Through Alcohol Local Option Petition (Mayor Watson)

Posted July 17, 2019 at City Hall, AC Co., Swanson's, and the Post Office.

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Kevin Morgan, Asst. City Clerk

City Clerk's Office Contact Information: Email cityclerk@cityofbethel.net **Phone** 907-543-1384

Items noted with an asterisk (*) are consent agenda items, unless removed from the consent agenda they are approved upon the approval of the agenda.

Ordinances introduced at this meeting may be set for public hearing at the next regular meeting.

The Council may by unanimous consent, after 12:00 AM Fix the Time to Which To Adjourn until the following day at 6:30 PM

10.2. *Introduction Of Ordinance 19-16: Submitting To The Qualified Voters Of The City Of Bethel, On October 1, 2019, A Ballot Proposition Initiated Through Marijuana Local Option Petition (Mayor Watson)

10.3. *Introduction Of Budget Ordinance 19-11(b): Amending The Adopted Annual FY 2020 Budget-Landfill-Streets and Roads (Acting City Manager Howell)

10.4. *Introduction Of Budget Ordinance 19-11(c): Amending The Adopted Annual FY 2020 Budget-Property Maintenance (Acting City Manager Howell)

10.5. *Resolution 19-08: A Resolution By The Bethel City Council Supporting The 2020 Census And Confirming The Participation In A Complete Count Committee (Council Member Forbes)

10.6. AM 19-43: Authorize The Administrative Profile And Job Announcement For The City Manager Recruitment Process (Mayor Watson)

10.7. AM 19-44: Negotiate And Execute Contract With KNIK Construction To Provide Hot Mix Asphalt Paving Services To The City Of Bethel During The Period July 1, 2019 To September 30, 2019 (Acting City Manager Howell)

10.8. Review Administrative Report And Marijuana Retail Store Application For Alaska Grown Products, LLC. License Number 20439, Operation Location 230 Tundra Way, Bethel AK. 99559 (Mayor Watson)

11. REPORTS

11.1. Mayor's Report

11.2. City Manager's Report

11.3. Clerk's Report

12. COUNCIL MEMBER COMMENTS

13. EXECUTIVE SESSION

13.1. In Accordance with AS 44.62.310 (c)(1): Matters, The Immediate Knowledge Of Which Would Clearly Have An Adverse Effect Upon The Finances Of The Public Entity And AS 44.62.6310 (c)(4): Matters Involving Consideration Of Government Records That By Law Are Not Subject To Public Disclosure- Maczynski v. City of Bethel (4BE-18-I65-CI)

13.2. Board Of Ethics Deliberative Session Case Number 19-03 (Mayor Watson Presiding Officer)

14. ADJOURNMENT

Posted July 17, 2019 at City Hall, AC Co., Swanson's, and the Post Office.

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Kevin Morgan, Asst. City Clerk

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Ordinances introduced at this meeting may be set for public hearing at the next regular meeting.

The Council may by unanimous consent, after 12:00 AM Fix the Time to Which To Adjourn until the following day at 6:30 PM

1. CALL TO ORDER

A Special Meeting of the Bethel City Council was held on July 3, 2019 at 6:00 p.m., in the Council chambers, Bethel, Alaska.

The City Clerk called the meeting to order at 6:15 p.m.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

The following members were present:
Council Member Fritz Charles (telephonically) Council Member Carole Jung-Jordan (telephonically) Council Member Mitchell Forbes
Members Absent:
Council Member Leif Albertson Council Member Perry Barr Mayor Fred Watson Vice-Mayor Thor Williams
Also in attendance were the following:
Acting City Manager Bill Howell, City Clerk Lori Strickler

A Quorum of the body could not be established.
The meeting adjourned at 6:15 p.m.

Fred Watson, Mayor

ATTEST:

Lori Strickler, City Clerk

1. CALL TO ORDER

A Regular Meeting of the Bethel City Council was held on July 9, 2019 at 6:30 p.m., in the Council chambers, Bethel, Alaska.

Mayor Watson called the meeting to order at 6:30 p.m.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

Comprising a quorum of the Council, the following members were present:
Council Member Carole Jung-Jordan Council Member Leif Albertson (telephonically) Council Member Perry Barr (arrived after roll call) Council Member Fritz Charles Council Member Mitchell Forbes Mayor Fred Watson Vice-Mayor Thor Williams
Members Absent:
Also in attendance were the following:
Acting City Manager Bill Howell, City Attorney Patty Burley, City Clerk Lori Strickler

4. PEOPLE TO BE HEARD – Five minutes per person

Casey Burke- Spoke in favor of Ordinance 19-14, supported anything that would help reduce the impacts to alcohol nuisances.
Alyssa Gustafson- Spoke in favor of Ordinance 19-14.

5. APPROVAL OF CONSENT AGENDA AND REGULAR AGENDA

Main Motion: Approve the Consent Agenda and Regular Agenda.

Moved by: | Mitchell Forbes

Seconded by:	Fritz Charles

Vice-Mayor Williams, remove item 10.1 from the consent agenda.

In favor:	Carole Jung-Jordan, Leif Albertson, Perry Barr, Fritz Charles, Mitchell Forbes, Fred Watson, Thor Williams
Opposed:	None
Results:	Motion Carries

6. APPROVAL OF MEETING MINUTES

Item 6.1. - *6-25-2019 Regular City Council Meeting
Passed on the consent agenda.

7. REPORTS OF STANDING COMMITTEES

Item 7.1. - Committee And Commission Agendas And Draft Meeting Minutes

Port Commission, Mayor Watson-
A meeting has not been held since the last City Council Meeting.

Planning Commission, Vice-Mayor Williams-
Will be meeting on Thursday.

Community Action Grant Technical Review Board, Council Member Albertson-
A meeting has not been held since the last City Council Meeting

Parks, Recreation, Aquatic Health and Safety Center Committee, Council Member Forbes-
Held a short debrief of the fourth of July celebration. Held a goal setting session for the YK Fitness Center. Parks projects for grant funding was reviewed and considered. Very happy that the new sports field is almost ready for use.

Finance Committee, Council Member Barr-
A meeting is scheduled for the 15th of July.

Public Works Committee, Council Member Jung-Jordan-
A meeting has not been held since the last City Council Meeting.

Public Safety and Transportation Commission, Council Member Charles-
Amy Davis, Acting Chief of Police, discussed the marking system around Pinky's Park Boardwalk. With the new road development on Ridgecrest, the Commission discussed the requirement of a pedestrian walk way.

8. SPECIAL ORDER OF BUSINESS

9. UNFINISHED BUSINESS

Item 9.1. - Public Hearing Of Ordinance 19-13: Authorizing The Disposal Via Lease Of Land And Building To Yukon Kuskokwim Health Corporation Lot 11, Block 7, US Survey 3230 A&B (378 Fifth Avenue) Pursuant To BMC 4.08.030(C) (Acting City Manager Howell)

Mayor Watson opened the Public Hearing.
No one present to be heard.
Mayor Watson closed the Public Hearing.

Main Motion: Adopt Ordinance 19-13.

Moved by:	Mitchell Forbes
Seconded by:	Perry Barr
In favor:	Carole Jung-Jordan, Leif Albertson, Perry Barr, Fritz Charles, Mitchell Forbes, Fred Watson
Opposed:	Thor Williams
Results:	Motion Carries

Main Motion: Lay on the Table.

Moved by:	Thor Williams
Seconded by:	Carole Jung-Jordan
In favor:	Carole Jung-Jordan, Leif Albertson, Perry Barr, Fritz Charles, Mitchell Forbes, Fred Watson, Thor Williams
Opposed:	None
Results:	Motion Carries

The motion to Take from the Table was made under Unfinished Business Item 9.2.

Motion: Direct administration to go out to bid for the remodeling of the building.

Moved by:	Thor Williams
Seconded by:	None
Action:	Motion fails due to lack of a second.

Motion: Call the question.

Moved by:	Perry Barr
Seconded by:	Mitchell Forbes
In favor:	Carole Jung-Jordan, Leif Albertson, Perry Barr, Fritz Charles, Mitchell Forbes, Fred Watson, Thor Williams
Opposed:	None
Results:	Motion Carries

Item 9.2. -

Public Hearing Of Ordinance 19-14: Amending Title 5.08 Alcoholic Beverages (Council Member Albertson)

Mayor Watson opened the Public Hearing.
Alyssa Gustafson- Spoke in favor of Ordinance 19-14.
Mayor Watson closed the Public Hearing.

Main Motion: Adopt Ordinance 19-14.

Moved by:	Leif Albertson
Seconded by:	Mitchell Forbes
Action:	Postponed

Primary Amendment: Under 5.08.010(F) to strike "package without the internal revenue service stripe stamp intact upon such container or package" and the associated whereas statement.

Moved by:	Leif Albertson
Seconded by:	Mitchell Forbes
In favor:	Carole Jung-Jordan, Leif Albertson, Perry Barr, Fritz Charles, Mitchell Forbes, Fred Watson, Thor Williams
Opposed:	None

Results:	Motion Carries

Primary Amendment: under 5.08.130 subsection B to strike "two containers" and insert "five containers".

Moved by:	Fritz Charles
Seconded by:	Thor Williams
In favor:	Carole Jung-Jordan, Fritz Charles, Fred Watson, Thor Williams
Opposed:	Leif Albertson, Perry Barr, Mitchell Forbes
Results:	Motion Carries

Primary Amendment: under 5.08.130 to strike Subsection A,

Moved by:	Fritz Charles
Seconded by:	Thor Williams
In favor:	Carole Jung-Jordan, Fritz Charles, Fred Watson, Thor Williams
Opposed:	Mitchell Forbes, Leif Albertson, Perry Barr
Results:	Motion Carries

Primary Amendment: Under 5.08.150 un-strike Subsection B.

Moved by:	Carole Jung-Jordan
Seconded by:	Thor Williams
In favor:	Carole Jung-Jordan, Fritz Charles, Fred Watson, Thor Williams
Opposed:	Leif Albertson, Perry Barr, Mitchell Forbes
Results:	Motion Carries

Suspend the rules to hear from Acting Police Chief Amy Davis.

Moved by:	Thor Williams
Seconded by:	Perry Barr
In favor:	Carole Jung-Jordan, Leif Albertson, Perry Barr, Fritz Charles, Mitchell Forbes, Fred Watson, Thor Williams
Opposed:	None
Results:	Motion Carries

Primary Amendment: Under 5.08.200 amend all Penalty Amounts that list 1st, 2nd, and 3rd offences to strike the first and third offence and use the amount listed in the second offence as the penalty amount.

Moved by:	Mitchell Forbes

Seconded by:	Leif Albertson
In favor:	Leif Albertson, Perry Barr, Fritz Charles, Mitchell Forbes, Fred Watson
Opposed:	Carole Jung-Jordan, Thor Williams
Results:	Motion Carries

Primary Amendment: Under effective date to insert "August 15th" and strike "August 1st".

Moved by:	Mitchell Forbes
Seconded by:	Leif Albertson
In favor:	Carole Jung-Jordan, Leif Albertson, Perry Barr, Fritz Charles, Mitchell Forbes, Fred Watson
Opposed:	Thor Williams
Results:	Motion Carries

Primary Amendment: Under 5.08.080, Strike Subsection A and B and insert a new Subsection A to read "Premises licensed under AS 4.11.080 for the sales of alcoholic beverages may be open from 2:00 p.m. to 10:00 p.m."

Moved by:	Thor Williams
Seconded by:	Carole Jung-Jordan
In favor:	Thor Williams
Opposed:	Carole Jung-Jordan, Leif Albertson, Perry Barr, Fritz Charles, Mitchell Forbes, Fred Watson
Results:	Motion does not carry

Primary Amendment: Under 5.08.080(B) to strike "2:00 p.m. and 10:00 p.m." and insert "12:00 noon and 8:00 p.m."

Moved by:	Fritz Charles
Seconded by:	Mitchell Forbes
In favor:	Carole Jung-Jordan, Leif Albertson, Perry Barr, Fritz Charles, Mitchell Forbes, Fred Watson, Thor Williams
Opposed:	None
Results:	Motion Carries

Secondary Amendment: Strike "12:00 noon" and insert "2 p.m".

Moved by:	Mitchell Forbes
Seconded by:	Leif Albertson
In favor:	Leif Albertson, Mitchell Forbes
Opposed:	Carole Jung-Jordan, Perry Barr, Fritz Charles, Fred Watson, Thor Williams
Results:	Motion Fails

Secondary Amendment: Strike "12:00 noon" and insert "1:00 p.m." and to strike "8:00 p.m." and insert "9:00 pm".

Moved by:	Perry Barr
Seconded by:	Carole Jung-Jordan
In favor:	Carole Jung-Jordan, Perry Barr, Fritz Charles, Mitchell Forbes, Fred Watson, Thor Williams
Opposed:	Leif Albertson
Results:	Motion Carries

Postpone until the next regular meeting.

Moved by:	Fritz Charles
Seconded by:	Mitchell Forbes
In favor:	Carole Jung-Jordan, Leif Albertson, Perry Barr, Fritz Charles, Mitchell Forbes, Fred Watson
Opposed:	Thor Williams
Results:	Motion Carries

Motion to pull from the table Ordinance 19-13.

Moved by:	Perry Barr
Seconded by:	Thor Williams
In favor:	Carole Jung-Jordan, Leif Albertson, Perry Barr, Fritz Charles, Mitchell Forbes, Fred Watson, Thor Williams
Opposed:	None
Results:	Motion Carries

10. NEW BUSINESS

Item 10.1. - *Introduction Of Budget Ordinance 19-11(a): Amending The Fiscal Year 2020 Budget To Fund The Paving Of The Ridgecrest Drive Pump-House Access (Acting

City Manager Howell)

Main Motion: Introduce Budget Ordinance 19-11(a).

Moved by:	Perry Barr
Seconded by:	Fritz Charles
In favor:	Carole Jung-Jordan, Perry Barr, Fritz Charles, Fred Watson, Thor Williams, Leif Albertson, Mitchell Forbes
Opposed:	None
Results:	Motion Carries

Call for the question.

Moved by:	Perry Barr
Seconded by:	Mitchell Forbes
In favor:	Carole Jung-Jordan, Leif Albertson, Perry Barr, Fritz Charles, Mitchell Forbes
Opposed:	Fred Watson, Thor Williams
Results:	Motion Carries

Motion to reconsider the motion to adopt Ordinance 19-11(a).

Moved by:	Thor Williams
Seconded by:	Fritz Charles
In favor:	Carole Jung-Jordan, Fritz Charles, Fred Watson, Thor Williams
Opposed:	Leif Albertson, Perry Barr, Mitchell Forbes
Results:	Motion Carries

Main Motion: Introduce Budget Ordinance 19-11(a).

In favor:	Carole Jung-Jordan, Perry Barr, Fritz Charles, Fred Watson, Thor Williams, Leif Albertson, Mitchell Forbes
Opposed:	None
Results:	Motion Carries

Item 10.2. - AM 19-38: Direct Administration To Sign The Grant Agreement From The State Of Alaska, Village Safe Water Program, In Order To Receive $124,500 In Project Grant Funds For The City's Cash And In-Kind Match Of $25,500 To Pay Costs Associated With The Replacement Of Sewer Pipe Heat Trace (Acting City Manager Howell)

Main Motion: Approve AM 19-38.

Moved by:	Thor Williams
Seconded by:	Perry Barr
In favor:	Carole Jung-Jordan, Leif Albertson, Perry Barr, Fritz Charles, Mitchell Forbes,

	Fred Watson, Thor Williams
Opposed:	None
Results:	Motion Carries

Item 10.3. - AM 19-39: Approve KNIK Construction As A Sole-Source Provider Of Hot Mix Asphalt Paving Services For The Period July 1, 2019 To September 30, 2019 (Acting City Manager Howell)

Main Motion: Approve AM 19-39.

Moved by:	Thor Williams
Seconded by:	Perry Barr
In favor:	Carole Jung-Jordan, Leif Albertson, Perry Barr, Fritz Charles, Mitchell Forbes, Fred Watson, Thor Williams
Opposed:	None
Results:	Motion Carries

Item 10.4. - AM 19-40: City Attorney Recruitment Process (Mayor Watson)

Main Motion: Approve AM 19-40.

Moved by:	Mitchell Forbes
Seconded by:	Perry Barr
In favor:	Carole Jung-Jordan, Leif Albertson, Perry Barr, Fritz Charles, Mitchell Forbes, Fred Watson, Thor Williams
Opposed:	None
Results:	Motion Carries

Item 10.5. - AM 19-41: Authorizing Administration, The City Attorney's Office And The City Clerk'S Office To Utilize The Service Agreement With Jermain Dunnagain &Amp; Ownes, P.C. In Place For Legal Services (Vice-Mayor Williams)

Main Motion: Approve AM 19-41.

Moved by:	Perry Barr
Seconded by:	Thor Williams
In favor:	Carole Jung-Jordan, Leif Albertson, Perry Barr, Fritz Charles, Mitchell Forbes, Fred Watson, Thor Williams
Opposed:	None
Results:	Motion Carries

Item 10.6. - AM 19-42: Direct Administration To Use Joint Government Contracts To Negotiate And Execute The Purchase Of The Following Capital Equipment Items Expected To Cost Over $50,000 And Listed In The FY 2020 City Budget: 1. End

Dump Truck; 2. 963K Track Loader; 3. 950M Wheel Loader; 4. Side Dump Truck (Labeled Incorrectly In Budget As "Belly Dump"); 5. Ford F350XL-W2b With Service Bed; 6. Ford Explorer (2) (Acting City Manager Howell)

Main Motion: Approve AM 19-42.

Moved by:	Thor Williams
Seconded by:	Perry Barr
In favor:	Carole Jung-Jordan, Leif Albertson, Perry Barr, Fritz Charles, Mitchell Forbes, Fred Watson, Thor Williams
Opposed:	None
Results:	Motion Carries

Item 10.7. - *IM 19-07: Presentation Of The City's Water & Sewer Services Expenditures Compared To Budget From July 1, 2018 To June 30, 2019 – Utilities Maintenance – Water & Wastewater Activity Report (Acting City Manager Howell)

Passed on the consent agenda.

11. REPORTS

Item 11.1. - Mayor's Report

Item 11.2. - City Manager's Report

Item 11.3. - Clerk's Report

12. COUNCIL MEMBER COMMENTS

Mayor Watson-
Encouraged people to be safe in the heat and to check on your elders, grand-parents, and parents.

Vice-Mayor Williams-
Also encouraged people to be safe in the heat and not to leave dogs in the car with the windows up. Reminded the council about the audit. Thanked the City Attorney for her service.

Council Member Albertson-

No comment.

Council Member Forbes-
Provided a statement on the State's budget situation and the proposed cuts that will make many things within our rural communities difficult. Encouraged the community to contact their legislature.

Council Member Barr-
Thanked the first responders for responding to the emergency at the airport.

Council Member Jung-Jordan
Also encouraged people to be safe in the heat, to check on their dogs, and make sure they have water.

Council Member Charles-
No comment.

13. EXECUTIVE SESSION

Item 13.1. - In Accordance With As 44.62.310(C)(1), Matters, The Immediate Knowledge Of Which Would Clearly Have An Adverse Effect Upon The Finances Of The City - Haroldsen Subdivision (Acting City Manager Howell)

Main Motion: Move into Executive Session In Accordance With As 44.62.310(C)(1), Matters, The Immediate Knowledge Of Which Would Clearly Have An Adverse Effect Upon The Finances Of The City - Haroldsen Subdivision.

Council Member Carole Jung-Jordan declared a potential conflict of interest because of her property ownership in the area of discussion.

Mayor Watson ruled that Carole Jung-Jordan has a conflict of interest.

Carole Jung-Jordan departed the meeting.

14. ADJOURNMENT

Main Motion: Adjournment.

Moved by:	Thor Williams
Seconded by:	Fritz Charles
In favor:	Carole Jung-Jordan, Leif Albertson, Perry Barr, Fritz Charles, Mitchell Forbes, Fred Watson, Thor Williams

Opposed:	None
Results:	Motion Carries

Meeting ended at 11:01 p.m.

Fred Watson, Mayor

ATTEST:

Lori Strickler, City Clerk

City of Bethel, Alaska
Public Safety & Transportation Commission

July 3, 2019 Regular Meeting Bethel, Alaska

I. CALL TO ORDER

A regular meeting of the Public Safety and Transportation Commission was held on July 3rd, 2019 in the Bethel City Hall Council Chambers.

This meeting was called to order at 6:42 pm.

II. ROLL CALL

Present: Monroe Tyler *Chair*
Richard Garcia *Vice Chair*
Joan Dewey
Azara Mohammadi

Absent: Fritz Charles *Council Representative*

Ex-Officio Present: Amy Davis *Acting Chief of Police*
Daron Solesbee *Acting Fire Chief*
Jesslyn McGowan *Recorder*

III. PEOPLE TO BE HEARD

No one to be heard.

IV. APPROVAL OF AGENDA

MOVED:	Garcia	Motion to approve the agenda.
SECONDED:	Dewey	
VOTE ON MAIN MOTION	All in favor.	

V. APPROVAL OF MINUTES

MOVED:	Tyler	Motion to approve the minutes from the regular meetings from April 2018-February 2019.
SECONDED:	Dewey	
VOTE ON MAIN MOTION	All in favor.	

DRAFT

VI. UNFINISHED BUSINESS

A. Update on Transportation Planning

Acting City Manager not present.

MOVED:	Dewey	Motion to continue to be agenda.
SECONDED:	Mohammadi	
VOTE ON MAIN MOTION	All in favor.	

B. Update on Tracking Cellphone calls to 911

Acting Chief Amy Davis gave an update on the e911 Phase II update. Procomm will be coming out to Bethel on July 29th to start testing the system and there will be 911 test call updates twice before Procomm comes out to Bethel.

C. Markers around Pinky's Park to Help Solve Problem of Reporting Locations within the Park

Acting Chief Davis and Solsebee didn't have information passed down regarding this meeting topic.

MOVED:	Garcia	Motion to going into discussion
SECONDED:	Dewey	
VOTE ON MAIN MOTION	All in favor.	

MOVED:	Dewey	Motion to come out of discussion.
SECONDED:	Garcia	
VOTE ON MAIN MOTION	All in favor.	

MOVED:	Garcia	Motion to make a recommendation to council to implement a boardwalk marker system.
SECONDED:	Dewey	
VOTE ON MAIN MOTION	All in favor.	

VII. NEW BUSINESS

A. BMC Code 05.08.150 Open Container, discussion and possible changes to better enforce it

Acting Chief Davis spoke on this topic regarding the language to the BMC code and why it makes it difficult to enforce this code. The only way to enforce this code is if law enforcement themselves witnesses someone consumption alcohol or if a citizen wants to put their name to a ticket and testify to it.

DRAFT

B. Real ID Act, discuss possible ways to do outreach to public

Commission Member Mohammadi spoke of this topic and the concerns there are for rural Alaska residents and the difficulty some may have trying to get the Real ID act process complete before the deadline of Oct 1, 2020 when all the old ID and Driver Licenses' cards are invalid.

MOVED:	Mohammadi	Motion to table make a recommendation to council to do some sort of outreach.
SECONDED:	Dewey	
VOTE ON MAIN MOTION	All in favor.	

C. Recommendation to Council: Community Transportation Program Grant Application Funding

John Sargent spoke of this topic and explained the application to the commission and how this application will help push to fix the three major used roads in Bethel.

MOVED:	Dewey	Motion to amend recommendation by it including pedestrian pathway.
SECONDED:		
VOTE ON MAIN MOTION	No second.	

MOVED:	Dewey	Motion to amend last motion.
SECONDED:	Garcia	
VOTE ON MAIN MOTION	All in favor.	

MOVED:	Garcia	Motion to approve recommendation as amended.
SECONDED:	Dewey	
VOTE ON MAIN MOTION	All in favor.	

VIII. CHIEF's COMMENTS

Acting Chief Davis – See Report in Commission Packet

Acting Fire Solsebee – See Report in Commission Packet

IX. TRANSPORTATION INSPECTOR'S REPORT

See Report in Commission Packet

X. COUNCIL REPRESENTATIVE's COMMENTS

Council Rep. Charles absent.

DRAFT

XI. COMMISSION MEMBER's COMMENTS

Azara Mohammadi- No comment
Richard Garcia- No comment
Joan Dewey- Wished everyone a enjoyable and safe Fourth of July.
Monroe Tyler- Apologized for being late and glad the commission is sending off recommendations to council and having quorums. If anyone knows anyone that wants to join the commission, let them know.

XII. ADJOURNMENT

MOVED:	Dewey	Motion to adjourn.
SECONDED:	Garcia	
VOTE ON MAIN MOTION	All in favor.	

Meeting adjourned at 8:01 pm.

APPROVED THIS _____ DAY OF_____, 2019.

_____ _____
Jesslyn McGowan, Recorder Monroe Tyler, Chair

DRAFT

City of Bethel

Committees and Commissions

Recommendation to City Council

Committees and Commissions that wish to make a recommendation to City Council should turn this form in to the City Clerk or to the City Council representative on the committee or commission.

Committee/Commission:	**Public Safety & Transportation Commission**	**Chairman:**	**Monroe Tyler**
Date Submitted:	**07/03/2019**	**Council Rep:**	**Fritz Charles**

Issue:

The pinkies park boardwalk has no markers throughout the trail and it makes it difficult for people who are calling the police department to correctly describe where the incident they are reporting is happening. It would make it easier for police and the fire department to locate people or incidents with a trail marker system .

Recommendation: To accept, by Resolution,

The Public Safety and Transportation Commission recommends that the council directs the city manager to implement a boardwalk marker system simultaneously with the boardwalk lighting system that is currently under development.

Other: Passed unanimously by the PSTC Commission on July 3rd, 2019.

Received by: _____

Date: _____

City of Bethel

Committees and Commissions

Recommendation to City Council

Committees and Commissions that wish to make a recommendation to City Council should turn this form in to the City Clerk or to the City Council representative on the committee or commission.

Committee/Commission:	**Public Safety and Transportation Commission**	**Chair:**	**Monroe Tyler**
Date Submitted:	**07/10/2019**	**Council Rep:**	**Fritz Charles**

Issue: The City of Bethel has an opportunity to prepare and submit a Community Transportation Program application to the Alaska Department of Transportation and Public Facilities to nominate a project for funding in the FY 2020-2023 Statewide Transportation Improvement Plan. Engineer firm DOWL has been contracted to prepare and submit the application. The new deadline is September 15, 2019.

City Administration considered several projects before recommending that a significant road rehabilitation be completed for Akakeek Street, Ptarmigan Street from Lulu Heron to Delapp Drive, and all of Delapp Drive. The City and this Commission believe that an engineer-designed and rebuilt road from the bottom to the surface will result in less injuries, deaths, and close calls on these roads, which carry pedestrians, bicyclists, pets, four-wheelers, snowmachines, automobiles, and heavy trucks and equipment.

Recommendation: The Public Safety and Transportation Commission recommends that the City pursue a Community Transportation Program grant application to request funds for the Akakeek, Ptarmigan, and Delapp Streets Heavy Use Road Improvement Project, to specifically include a pedestiran walkway and provide the cash match amount of $175,004 that was approved by City Council on April 9, 2019. The Public Safety and Transportation Commission strongly supports this project.

City of Bethel, Alaska
Planning Commission

June 13, 2019 Regular Meeting Bethel, Alaska

I. CALL TO ORDER:

Due to the lack of quorum there was not regular meeting held on July 11, 2019

II. ROLL CALL:

The following members were present for roll call: Kathy Hanson, John Guinn, and Shadi Rabi
Excused Absence: Lorin Bradbury, Alex Wasierski, and Tracy Beans.
Unexcused Absence: Thor Williams and Scott Campbell
Also Present: Pauline Boratko, Recorder; Acting City Manager, Bill Howell.

Meeting adjourned at 6:46pm due to the lack of quorum.

APPROVED THIS _____ DAY OF _____, 2019

_____ _____

ATTEST: Pauline Boratko, Recorder Kathy Hanson, Chair

DRAFT

Introduced by: Acting City Manager Howell
Introduction Date: July 9, 2019
Public Hearing: July 23, 2019
Action:
Vote:

CITY OF BETHEL, ALASKA

ORDINANCE # 19-11(a)

An Ordinance of the Bethel City Council Amending the Adopted Annual FY 2019 Budget

Be it Enacted by the Bethel City Council that the FY 2020 Annual Budget be amended as follows:

Section 1. The following sums of money may be needed or deemed necessary to provide for increased expenses and liabilities of the City of Bethel are hereby appropriated for the corporate purposes and objects of the City hereinafter specified for Fiscal Year 2020 (July 1, 2019 to June 30, 2020).

Section 2. The following is a summary of the changes by fund and department:

Whereas; The City Attorney budgeted $65,000 for property surveys of municipal land, a project the current attorney expets to not complete within the remaining month of her tenur.

Whereas; The City Clerk's Office and Adminsitration will need funds budgeted under legal fees to cover the cost of the transition between City Attorneys;

Whereas; Adminsitration wishes to increase the salary for the City Planner from $90,000 to $102,000;

Administration

Budget modification (a)

Account #	Increases	Budgeted Amount	Amended To
10-51-649	Legal Fees	5,000	50,000
	Total Increases		**45,000**
	Decreases		
	None		
	Total Decreases		**0**
TOTAL	**Net Change to Adminsitrations Budget**		**45,000**

City Clerk's Office

Budget modification (b)

Account #	Increases	Budgeted Amount	Amended To
10-52-649	Legal Fees	5,000	15,000
	Total Increases		**10,000**
	Decreases		
	None	0	0
	Total Decreases		**0**
TOTAL	**Net Change to City Clerk's Office**		**10,000**

Planning Department

Budget modification (c)

Account #	Increases	Amount	Amended To
10-54-501	Personnel Line Item City Planner Salary	79,568	102,363
10-54-511	Medicare	1,154	1,484
	Workers' Compensation	213	274
10-54-518	PERS	17,505	22,520
	Total Increases		**28,201**

	Decreases		
	Total Decreases		**0**
TOTAL	**Net Change to the Planning Department**		**28,201**

City Attorney's Office

Budget modification (d)

Account #	Increases	Budgeted Amount	Amended To
10-56	Personnel Line Item Personal Time Off Cash-Out	0	6,400
	Total Increases		**6,400**
	Decreases		
10-56-649	Other Professional Services	65,000	10,000
10-56-501	Personnel Line Item City Attorney Salary	131,840	125,440
	Total Decreases		**(61,400)**
TOTAL	**Net Change to City Attorney's Office**		**(55,000)**

WHEREAS, KNIK Construction is completing the Ridgecrest Drive Rehabilitation Project during summer 2019, which entails pavewment of Ridgecrest Drive;

WHEREAS, the project resulted in slope and elevation improvements to the truck fill area at the City's Bethel Heights Water Treatment Plant;

WHEREAS, the City has an opportunity to pave the truck fill area with KNIK Construction in town, thereby thereby improving water runoff and reducing further sinkage, and make other necessary improvements at the Bethel Heights Water Treatment Plant;

WHEREAS, the bid price for the road crossing culverts project expense came in lower than expected at $164,154 and $168,755 versus the $210,000 that appears in two places in the FY 20 City Budget, resulting in budgeted funds available in Piped Water, Project Expenses, Culverts and Piped Sewer, Project Expenses, Culverts.

BETHEL HEIGHTS WATER TREATMENT FACILITY (51-83)

Budget modification (a)

Account #	Increases		Amount
51-83-773	Site Improvements - Project Exp		70,000.00
	Total Increases		**70,000.00**
	Decreases		
51-82-777	Piped Water- Project Exp Culverts		35,000.00
51-86-777	Piped Sewer, Project Exp. Culverts		35,000.00
	Total Decreases		**70,000.00**
TOTAL	**Net Change to Bethel Heights Water Treatment Facility**		**0.00**

Section 3. Effective Date. This ordinance become effective immediately upon adoption.

PASSED AND APPROVED THIS ___ DAY OF JULY 2019 BY A VOTE OF __ IN FAVOR AND __ OPPOSED.

ATTEST:

_____ _____

Lori Strickler, City Clerk Fred Watson, Mayor

Suggested Amendments to Ordinance #19-11 (a)

Amendment #1: change the wording of the first two Whereas statements to read:

Reason: **Clarifies the meaning and the purpose of the budget mod.**

WHEREAS, the City Attorney's Budget contains $65,000 for surveys of municipal land, a project the City Attorney will not complete in her remaining month of service and an amount that can be reallocated;

WHEREAS, Administration and the City Clerk's Office need a legal fees budget to cover the cost of transition between City

WHEREAS, the City Council, under Action Memorandum 19-40 the use of GOV HR for Recruitment Services with the associated increas of $16,000 to the City Clerk's Office line item 10-52-644 for the services;

Amendment #2: Insert an increase to line item 10-52-644 funded by the undesignated fund balance in the amount of $16,000.

Budget modification (b)

Account #	Increases	Amount	Amended To
10-52-649	Legal Fees	5,000	15,000
10-52-644	Consulting Services	0	16,000
	Total Increases		**26,000**
	Decreases		
	None	0	0
	Total Decreases		**0**
TOTAL	**Net Change to City Clerk's Office**		**26,000**

Amendment #3: Add a summary table at the bottom of Budget Modification (d) that summarizes changes in a, b, c, d.

Reason: *** Shows final changes to each area of the budget and shows the amount coming from the undesignated fund balance.**

			Amount
TOTAL	**Net Change to Administration**		**45,000**
TOTAL	**Net Change to City Clerk's Office**		**26,000**
TOTAL	**Net Change to Planning Department**		**28,201**
TOTAL	**Net Change to City Attorney's Office**		**(55,000)**
TOTAL	**Net Change to Undesignated Fund Balance**		**(44,201)**

Amendment #4 Change format of Budget Modification under Bethel Heights Water Treatment Facility (51-83) to be:

Reason: **Supports consistency in Budget Mod preparation and facilitates understanding by the general pubic.**

Budget modification (e)

Account #	Increases	Budgeted Amount	Amended to
51-83-773	Site Improvements - Project Expenditure	0	70,000
	Total Increases		**70,000**
	Decreases		
51-82-777	Piped Water- Project Exp Culverts	210,000	175,000
51-86-777	Piped Sewer, Project Exp. Culverts	210,000	175,000
	Total Decreases		**70,000**

TOTAL	**Net Change to Bethel Heights Water Treatment Facility**		**70,000**
TOTAL	**Net Change to Piped Water - Project Exp. Culverts**		**(35,000)**
TOTAL	**Net Change to Piped Water - Project Exp. Culverts**		**(35,000)**

Introduced by: Council Member Albertson
Introduction Date: June 25, 2019
Public Hearing July 9, 2019
July 23, 2019
Action:
Vote:

CITY OF BETHEL, ALASKA

Ordinance #19-14

AN ORDINANCE BY THE BETHEL CITY COUNCIL AMENDING TITLE 5.08 ALCOHOLIC BEVERAGES

WHEREAS, the Bethel City Council through careful evaluation of the statistics provided by our first responders, have identified an excessive rate of alcohol related calls in the community and is taking action to help reduce the harm and nuisances caused by non-responsible drinking;

WHEREAS, the qualified voters of Bethel has opted out of the State of Alaska's Local Option regulations thereby electing to of limited restrictions of the sale of alcoholic beverages within the City of Bethel;

WHEREAS, in an effort to mitigate nuisances and harm caused by alcoholic beverages in the community, the City Council hereby modifies the Bethel Municipal Code to implement more strict laws associated with the sale, distribution, purchasing and consumption of alcoholic beverages;

WHEREAS, near the sites of the current and previous retail stores, a number of professional establishments (businesses and offices) attempting to carry on a peaceful workday are facing undue interruptions from intoxicants;

WHEREAS, in an effort to reduce the harm caused by these nuisances, the Council amends the hours and days of operations for retail stores to reduce the number of hours the stores can be open during the business day which is expected to help reduce the nuisances near and around the businesses and offices;

WHEREAS, the City wishes to take extra precaution to help ensure the sales of alcoholic beverages are not made to those under the age of 21 or to those that have alcohol restrictions placed by the court;

WHEREAS, Alaska Statutes 4.21.050 proof of age and of not being restricted from purchasing alcoholic beverages, states if an agent or employee has reason to question if the person as attained the age of 21 years or is restricted from purchasing alcohol, the agent shall require the person to sign a statement that the person is over the age of 21 or is not restricted from purchasing alcohol (this form is supplied by the Alcohol Beverage Control Office);

Introduced by: Council Member Albertson
Introduction Date: June 25, 2019
Public Hearing July 9, 2019
July 23, 2019
Action:
Vote:

WHEREAS, in an effort to reduce the chances of vendors selling to people under the age of 21 or selling to someone who as restrictions, the City will now require the purchaser to provide a State of Alaska ID or Driver's License or sign a statement saying they are of age and not on restricted status, the State of Alaska Driver's License and/or ID are the only ID that will indicate court restrictions on individuals;

WHEREAS, some vendors are accepting other forms of IDs, passports, military IDs, tribal IDs, while these may be acceptable forms, they do not indicate alcohol restrictions which could mean there are people being sold alcohol that have restriction;

WHEREAS, more strict restrictions on the number of bottes of distilled spirits sold by each vendor will reduce the amount of hard spirits available to any one person, which is expected to reduce the amount of nuisances and harm caused by the consumption of this high alcohol content liquor;

WHEREAS, the sell to list will be used as a tool for the vendor to help keep track of the number of bottles of distilled spirits sold;

WHEREAS, the Police Department has identified the current law of public consumption are difficult to enforce, as the officers are rarely able to catch someone in the act of drinking;

~~**WHEREAS**, by changing the regulation to prohibiting open containers in public, anyone caught with a container that has the Internal Revenue Service strip stamp not intact, any container or package that has been opened at least once since purchase or manufacture; or any container or package containing an alcoholic beverage other than the original container or package could be fined;~~

WHEREAS, the City Council wishes to take

THEREFORE BE IT ORDAINED by the City Council of Bethel, Alaska, as follows:

SECTION 1. Classification. This is a codified Ordinance and shall become part of the Bethel Municipal Code.

Section 2. Amendment: Section 5.08 of the Bethel Municipal Code, Alcoholic Beverages is hereby amended, new language is underlined and old language is stricken.

Introduced by: Council Member Albertson
Introduction Date: June 25, 2019
Public Hearing July 9, 2019
July 23, 2019
Action:
Vote:

Chapter 5.08

ALCOHOLIC BEVERAGES

Sections:

5.08.010 Definitions.
5.08.020 Procedure for administrative review of license applications.
5.08.030 City council review of license.
5.08.040 Council action on liquor license applications.
5.08.050 Recordkeeping required of all sellers.
5.08.060 Conditional use permit required.
5.08.070 Licensee responsible for employees' actions on premises.
5.08.080 Hours and days of operation.
5.08.090 Obligation to enforce restrictions within licensed premises.
5.08.100 Alcohol server training course requirement.
5.08.110 Operation of licensed premises.
5.08.120 Restrictions on purchase and sale of alcoholic beverages.
5.08.130* Purchase and sale of restriction on distilled spirits.
5.08.130 Sale to intoxicated persons.
5.08.140 Eviction of patrons.
5.08.150 Open container.
5.08.160 Transportation of alcohol.
5.08.170 Inspection of premises.
5.08.180 Access for enforcement.
5.08.190 Alcohol offenses.
5.08.200 Penalties.

5.08.010 Definitions.

A. "Alcoholic beverages" means all spirituous, vinous, malt or other fermented or distilled beverages whatever the origin, that are intended for human consumption as a beverage and that contain one-half of one (1) percent or more of alcohol by volume, whether produced commercially or privately.

B. "Board" means the Alcoholic Beverage Control Board established under AS 04.06.010.

C. "Intoxicated person" means a person whose physical or mental conduct is substantially impaired as a result of the introduction of an alcoholic beverage into the person's body and who exhibits those plain and easily observed or discovered outward manifestations of behavior commonly known to be produced by the overconsumption of alcoholic beverages.

D. "Licensed premises" means any or all designated portions of a building or structure, rooms or enclosures in the building or structure, or real estate leased, used, controlled, or operated by a licensee in the conduct of business for which the licensee is licensed by the ABC Board and the city at the specific address for which the license is issued.

E. "Liquor license" means any of the licenses or permits described in AS 04.11.080

F. "Open containers" means ~~any original container or package without the Internal Revenue Service strip stamp intact upon such container or package;~~ any container or package that has been opened at least once since purchase or manufacture; or any container or package containing an alcoholic beverage other than the original container or package.

G. "Person" means an individual, partnership, cooperative, association, joint venture, corporation, estate trust, business, receiver, or any entity, group or combination acting as a unit.

H. "Public place" means a public street, sidewalk, alley, or park, a state or municipal building or associated grounds, municipal harbor facilities, and stores or establishments doing business with the public and not authorized to sell intoxicating liquor for consumption on the premises.

5.08.020 Procedure for administrative review of license applications.

A. Upon receipt of notice from the Board of an application for the issuance, renewal, transfer of location or transfer to another person of a liquor license for a license location in the city, the clerk shall as soon as practicable distribute copies of the notice to the city manager, the city council and the city attorney.

B. The city manager shall immediately refer the application for review as follows:

1. To the planning director or their designee to determine if the applicant has complied with the conditional use provision of the Bethel Municipal Code;

2. To the finance director or their designee to determine whether the licensee or license transferee is delinquent in paying to the city any tax, assessment, business license fee, or fee or charge for utility service for the business and/or affiliate (as defined in 3 AAC 304.990) that operates or will operate, under the liquor license.

3. To the police and fire chiefs to determine whether, in their opinion, there have been excessive calls for service, excessive numbers of convictions or arrests for unlawful activity at the license location, police or ambulance reports, reports of unlawful activity at the license location, or police, fire or ambulance dispatches to the license location.

C. The fire chief, police chief, planning director and finance director shall forward written statements to the city manager within fourteen (14) calendar days after the application was referred by the city manager.

D. The city manager shall provide a written report to the city council, with a copy to the applicant, listing any objections to the Board's issuance of the application. The city manager's report is due within twenty (20) days after the date of receipt of notice from the city clerk.

E. An applicant who believes the city manager's report contains factual errors shall file a written protest outlining, with specifics, the sections of the report believed to be factually incorrect. Such protest must be filed to the city manager not later than ten (10) calendar days after issuance of the city manager report.

F. The city manager shall investigate the applicant's protest and shall issue a written decision no later than ten (10) calendar days after receipt of the protest.

G. The city clerk shall place the matter of the application upon the city council agenda not less than thirty (30) and not more than forty (40) calendar days after the date of receipt from the Board.

5.08.030 City council review of license.
The city council shall determine whether to protest or recommend with conditions, the issuance, renewal or transfer of a liquor license application and shall consider the following factors it believes are pertinent. Such factors shall include, but not be limited to:

A. City records indicating whether the applicant and/or transferor is in violation of the city sales tax ordinances or regulations, has failed to comply with any of the filing, reporting or payment provisions of the city ordinances or regulations, or has any unpaid balance due on tax accounts for which the applicant and/or transferor is liable;

B. The character and public interests of the surrounding neighborhood;

C. Actual law enforcement problems with supporting data;

D. The concentration of other licenses of the same and other types in the area;

E. The adequacy of parking facilities;

F. The safety of ingress to and egress from the premises;

G. Compliance with state and local fire, health and safety codes;

H. The degree of control the licensee has or proposes to have over the conduct of the licensed business. In determining the applicant's demonstrated ability to maintain order and prevent unlawful conduct, the city council may consider police reports, the appearance of a readily identifiable pattern or practice of recurring violent acts or unlawful conduct on the licensed premises, testimony presented before the council, written comments, or other evidence deemed to be reliable and relevant to the purpose of this subsection;

I. Whether the applicant can demonstrate prospective or continued compliance with operations procedures for licensed premises set forth in BMC 5.08.110;

J. The proximity to a school or alcohol inpatient or outpatient treatment;

K. Any history of convictions of the applicants and affiliates of the applicants for:

1. Any violation of AS Title 4;

L. Any other factor the city council determines is relevant to a particular application.

5.08.040 Council action on liquor license applications.
A. If a city council member wishes to protest the application, a resolution shall be prepared and introduced at the next regularly scheduled council meeting or earlier if necessary to meet the requirements of AS 04.11.480.

B. At least seven (7) calendar days prior to the council meeting, the city clerk shall provide the applicant with:

1. A copy of the proposed resolution; and

2. Notice of the date and time when council will consider the resolution; and

3. Notice the applicant will have an opportunity, pursuant to 3 AAC 304.145(d), to appear before the council to defend the application.

C. A protest by the council under this section cannot be based in whole or in part on police reports or other written materials available to the city but which were not provided to the affected applicant before the public hearing on that protest.

D. At the conclusion of the public hearing, and any deliberation of the council, the council may choose to:

1. Pass the resolution protesting to the Board the issuance, transfer or renewal of the liquor license application; or

2. Recommend the license be approved with conditions; or

3. Take no action on the application.

5.08.050 Recordkeeping required of all sellers.

A. Premises licensed under AS 04.11 shall keep and preserve suitable records of all sales made by the seller and such other books or accounts as may be necessary to determine the amount of tax which it is obliged to collect, including records of the gross daily sales, together with invoices of purchases and sales, bills of lading, bills of sale or other pertinent records and documents as will substantiate and prove the accuracy of a tax return.

B. "Suitable records of all sales made" as used in subsection A of this section shall mean at a minimum a daily "Z" or "Z-total" report or equivalent (a "Z" or "Z-total" report is the report generated by the cash register at the end of each business day, which calculates, at least, the totals for each department key, total sales and total receipts – although some cash registers have more detailed "Z" or "Z-total" reports). Whatever records are kept must reflect the total daily purchases of taxable items. If no taxable sales are made on a business day, the records kept shall so reflect "zero" sales on that day. Records must also be kept to substantiate any claimed deductions or exclusions authorized by law. Records may be written, stored on data processing equipment or may be in any form that the city may readily examine.

C. All sellers within the city who sell alcoholic beverages must have a cash register and must record each retail sale on a cash register that provides, at a minimum, a daily "Z" or "Z-total" report, or equivalent.

D. Records shall be kept in a systematic manner conforming to accepted accounting methods and procedures. Such records include:

1. The books of accounts ordinarily maintained by a prudent business person. Records and accounting information stored on computers must be provided to the city in a readable form when requested by the city.

2. Documents of original entry such as original source documents, prenumbered sequential source documents, prenumbered sequential receipts, cash register tapes, sales journals, invoices, job orders, contracts, or other documents of original entry that support the entries in the books of accounts.

3. All schedules or working papers used to prepare gross and taxable sales results, including receipts or invoices showing exempt sales.

E. Records must show:

1. Gross receipts and amounts due from all taxable and exempt sales; and

2. The total purchase price of all goods and other property purchased for sale, resale, consumption, or lease.

F. Every seller shall preserve suitable records of sales for a period of three (3) years from the date of the return reporting such sales, and shall preserve for a period of three (3) years all invoices of goods and merchandise purchased for resale, and all such other books, invoices and records as may be necessary to accurately determine the amount of taxes which the seller was obliged to collect under this chapter.

G. The city finance department may examine and audit any relevant books, papers, records, returns or memoranda of any seller, may require the attendance of any seller, or any officer or employee of a seller, at a meeting with the finance director or his or her designee, and may require production of all relevant business records, in order to determine whether the seller has complied with this chapter.

5.08.060 Conditional use permit required.
Unless exempt, any use that includes the retail sale or dispensing of alcoholic beverages is permitted only by a conditional use permit. The conditional use requirement applies only to the retail sale or dispensing of alcoholic beverages and not to related principal or accessory uses.

5.08.070 Licensee responsible for employees' actions on premises.
A. A licensee may neither knowingly allow agents or employees to violate this chapter or AS Title 4 or regulations adopted thereunder, or to recklessly or with criminal or civil negligence fail to act in accordance with the duties prescribed under AS 04.21.030 with the result that an agent or employee of the licensee violates a law, regulation or ordinance.

B. The licensee shall be responsible for all acts or omissions of the licensee's employees on the licensed premises. The licensee may be cited and prosecuted for all acts or omissions of employees which are committed on the licensed premises and which are in violation of this chapter; provided, however, that the prosecution of the licensee shall not prohibit the prosecution of the employee for acts or omissions committed by the employee in violation of any provision of this chapter.

5.08.080 Hours and days of operation.
A. Premises licensed under AS 04.11.080 for the service and consumption of alcoholic beverages shall be closed for the sale, service and consumption of alcoholic beverages between the hours of 1:00 a.m. and 11:00 a.m. Monday through Friday, and between the hours of 2:00 a.m. and 11:00 a.m. on Saturday or Sunday or on a legal holiday recognized by the state under AS 44.12.010 with the exception of New Year's Day during which the establishment shall close by 3:00 a.m.

B. All other retail premises licensed under AS 04.11.080 ~~shall be closed~~ may only be open for the sale of alcoholic beverages between the hours of ~~11:00 p.m. and 11:00 a.m 2:00 p.m. and 10:00 p.m~~. 1:00 P.M. and 9:00 P.M.

C. A person may not sell, offer for sale, give, furnish, deliver or consume an alcoholic beverage on premises licensed under AS 04.11 during the hours of closure set forth in this section.

D. A licensee, an agent, or employee may not permit a person to consume alcoholic beverages on the licensed premises between the hours of closure set forth in this section.

E. As authorized by AS 04.16.070(b), the sale of alcoholic beverages on state and/or city election days is not prohibited.

5.08.090 Obligation to enforce restrictions within licensed premises.
A licensee, their agent or employee may not permit the consumption of alcoholic beverages by any person within the licensed premises unless it is permitted by the license.

5.08.100 Alcohol server training course requirement.
A. A licensee, their agent or employees may not sell or dispense alcoholic beverages to the public prior to the successful completion of a liquor server awareness training program approved by the Board.

B. Licensees, their agents and employees who sell or dispense alcoholic beverages must be able to show proof of completion of a liquor server awareness training program approved by the Board upon request by a peace officer, the city manager (or their designee) or the Board.

5.08.110 Operation of licensed premises.
A. Except as otherwise provided in this section, the operations procedures set forth in subsection B of this section shall apply to all persons seeking the issuance, renewal or transfer of any license issued by the Board by virtue of AS Title 4 and other applicable provisions of law allowing the sale or service of alcoholic beverages. Subsection (B)(1) of this section shall not apply to persons seeking the issuance, transfer or renewal of licenses issued under AS Title 4 which do not authorize the sale or service of alcoholic beverages for consumption on the premises licensed.

B. Persons seeking the issuance, transfer or renewal of licenses issued by the Board under AS Title 4 and other applicable provisions of law shall comply with the following operations procedures:

1. Happy Hours. The city adopts AS 04.16.015, Pricing and marketing of alcoholic beverages.

2. Public Transportation. Licensees shall make available to their patrons access to means of public transportation or permit patrons to make arrangements for transportation off the premises.

3. Notice of Penalties. Operators shall place, at conspicuous locations within licensed premises, a clear and legible sign describing applicable penalties for driving under the influence, and for service or sale of alcoholic beverages to minors or intoxicated persons.

4. Availability of Nonalcoholic Drinks. Operators shall have nonalcoholic drinks available for their patrons.

5. Compliance Determination. In order to determine whether applicants seeking the issuance, renewal or transfer of alcoholic beverage licenses have complied with the provisions of this chapter, applicants shall, at the request of the city, submit to the city manager (or their designee) an alcoholic beverage licensee compliance form. Upon request, operators shall also provide the city manager with certificates from all current employees demonstrating that those employees have successfully completed a liquor service awareness training program such as the program for techniques in alcohol management (T.A.M.) as approved by the Board.

6. Warning Signs for Impoundment and Forfeiture of Vehicles Seized Pursuant to an Arrest for or Charge of Driving under the Influence or Refusal to Submit to Chemical Tests. Upon adoption of a municipal code allowing for the forfeiture, operators shall display at conspicuous places in licensed premises two (2) signs warning that vehicles are seized in cases of driving under the influence or refusal to submit to chemical tests. One of these warning signs shall be at least eleven (11) inches by fourteen (14) inches in size, and must read, in lettering at least one-half (1/2) inch high and in contrasting colors or black and white, "DRIVE UNDER THE INFLUENCE – LOSE YOUR CAR." The sign described in the preceding sentence must carry a logo or illustration approved by the chief of police or their designee which shows an automobile being towed. The second warning sign shall be at least eleven (11) inches by fourteen (14) inches and must read, in letters at least one-quarter (1/4) inch high and in contrasting colors or black and white:

WARNING: IF YOU DRIVE UNDER THE INFLUENCE OR LET ANYONE DRIVE YOUR VEHICLE UNDER THE INFLUENCE, YOU WILL LOSE YOUR VEHICLE. The police SEIZE cars and trucks driven by intoxicated drivers. A vehicle will be IMPOUNDED for 30 days for the driver's first

DUI offense. A vehicle will be FORFEITED if the driver has been convicted of DUI in the past ten (10) years.

7. Warning Signs Required Other. The city adopts AS 04.21.065(b).

C. Mandatory Identification Check in the Retail Sale of Alcoholic Beverages. ~~Licensee or licensee's employee or agent shall require any purchaser (and anyone accompanying the purchaser) of alcoholic beverages to produce a current government-issued identification with birth date and photograph for identification check prior to any on-premises sale. The purpose of the identification check is to verify age and eligibility to purchase alcoholic beverages. Failure to conduct the mandatory identification check required by this section is a violation of code and the licensee or licensee's employee or agent failing to conduct the mandatory identification check shall be subject to the civil penalty provisions of this chapter. For purposes of mandatory identification check required by this section:~~

~~1. "Current government-issued" means a state, federal or foreign government picture identification in force and effect for a specified period stated within the identification, when presented prior to expiration of the period stated. A state government identification with birth date and photograph issued by any state of the United States is included within the meaning of "current government-issued" if the period of validity is specified and the identification is presented prior to expiration of the period stated.~~

~~2. The subsequent invalidation of the identification as a bona fide government-issued identification does not invalidate the compliance.~~

Any person ordering, purchasing, attempting to purchase or otherwise procuring or attempting to procure alcoholic beverage shall present a valid Alaska driver's license or valid Alaska identification card as proof of age and that the person is not restricted from purchasing alcoholic beverages.

If a person is unable to present a valid Alaska driver's license or valid Alaska identification card, the agent may elect to accept a passport, military identification card or other government issued identification but only when the person provides a signed statement indicated the individual is 21 years of age or over or is not restricted from purchasing alcoholic beverages. The signed statement shall be retained by the vender for a period of 90 days.

3. An ongoing pattern of noncompliance with the mandatory identification check required by this code may result in review of the conditions of use or may result in the revocation of a special use permit previously approved by the city council. Action by the city council on licensee's special use permit under this section shall be in

addition to any criminal or civil penalty applicable to the individual making the sale without performing the mandatory identification check.

D. Security Personnel. Each premises licensed under AS 04.11.090, Beverage dispensary license, shall employ at least one (1) person who shall be on duty between 8:00 p.m. and the closing hour of the licensed premises. This person shall not be the bartender on duty, and shall be on duty for the express purpose of maintaining order within the establishment and assuring compliance, by the clientele, with the provisions of this chapter.

E. Security Cameras. At least one (1) ~~twenty-four (24-) hour~~ thirty (30) day time-lapse security camera is required to be installed and properly maintained in the interior of the building at all locations licensed under AS 04.11.150, Package store license. The cameras must be able to capture all sales transactions. To the extent allowed by law, the establishment operators may be required to provide any tapes or other recording media from the security camera to the police department.

F. Premises to Be Cleared upon Closing. Upon closing, licensees shall clear alcoholic beverage establishment of all persons, other than necessary employees, within fifteen (15) minutes after the closing hours.

G. Age Limit Signs to Be Exhibited. All licensees shall cause to remain displayed upon the premises and in the entrance to the premises of their establishments a conspicuous sign in a prominent place visible from outside the establishment, which shall in substance state: "No person under the age of twenty-one (21) years permitted. Any such person will be prosecuted to the full extent of the law." Excepting that licensed establishments regularly serving meals may modify the sign in accordance with the provisions of this chapter and AS Title 4.

5.08.120 Licensee Restrictions on purchase and sale of alcoholic beverages.
A. A person licensed under AS 04.11.090 (Beverage Dispensary License), 04.11.100 (Restaurant or Eating Place), 04.11.110 (Club License), or 04.11.150 (Package Store) may not purchase, sell, or offer for sale an alcoholic beverage unless the alcoholic beverage being purchased, sold, or offered for sale was obtained from a person licensed under:

1. AS 04.11.160 (wholesale licenses) as a primary source of supply for the alcoholic beverage being purchased, sold, or offered for sale;

2. AS 04.11.150 (package store) and the alcoholic beverage being purchased, sold, or offered for sale was obtained from a person licensed under AS 04.11.160 (wholesale) as a primary source of supply; or

3. AS 04.11.130 (licensed brewery), 04.11.140 (licensed winery), or 04.11.170 (licensed distillery).

5.08.130 Purchase and Sales Restriction on Distilled Spirits.
~~A. A person may not purchase more than two five containers/bottles of distilled spirits from a single vendor in one day.~~
B. A licensee, an agent, or employee may not permit a person to purchase more than ~~two~~ five containers/bottles of distilled spirits in one day. A licensee shall maintain a "sell to" list of customers purchasing hard spirits.

5.08.*130 Sale to intoxicated persons. ** numbering system will be corrected following the final adoption of the ordinance.*
A. A licensee, his agent or employee may not knowingly or negligently:

1. Sell, give or barter alcoholic beverages to an intoxicated person;

2. Allow another person to sell, give or barter an alcoholic beverage to an intoxicated person within the licensed premises;

3. Allow an intoxicated person to enter and remain within the licensed premises or to consume an alcoholic beverage within the licensed premises; or

4. Permit an intoxicated person to sell or serve alcoholic beverages.

5.08.140 Eviction of patrons.
The licensee and employees of the licensee are expressly permitted to evict any person suspected of being under the age of twenty-one (21) or intoxicated and failure of such person to leave after oral request is unlawful and an offense on the part of that person.

5.08.150 ~~Open container.~~ Public possession or consumption of intoxicating liquor.
~~A. It shall be unlawful to consume an open container of alcoholic beverages on the public streets, sidewalks, alleys, parks, or other public places throughout the city. Open containers of alcoholic beverages may be carried in a vehicle in a locked truck or other secured location inaccessible to the driver and passengers within the vehicle.~~

B. Open containers are permitted on private residential property, with the consent of the owner or legal occupant of the property.

A. No person may consume an intoxicating liquor in or upon a public place.
B. No person may possess an intoxicating liquor in an open container in or upon a public place.

C. Open containers are permitted on private residential property, with the consent of the owner or legal occupant of the property.

5.08.160 Transportation of alcohol.
The transportation of alcoholic beverages by common carrier or commercial carrier within the city of Bethel to a residential home or nonlicensed alcohol distribution facility is strictly prohibited except as expressly authorized by AS Title 4.

5.08.170 Inspection of premises.
A. The premises of licensees authorized to sell or distribute intoxicating liquor shall be easily accessible for inspection by police officers during all regular hours of the transaction of business upon the premises, and at any other time with reasonable notice by the officer.

B. The police department may inspect any premises with an alcoholic beverage license for compliance with conditions on the license. Upon discovering a violation of such conditions, the police department shall submit a written report of the violation to the city clerk for review by the city council and provide a copy thereof to the licensee.

C. If at any time there appears to be a readily identifiable pattern or practice of recurring violent acts or unlawful conduct in a licensed premises, the city may send notice of possible protest to the licensee that he or she must submit and implement a plan for remedial action or be in jeopardy that a protest will be filed to any renewal, transfer of location or transfer of ownership sought by the licensee.

D. Upon receiving a report of conditions violation, the city council may:

1. Revoke the premises' conditional use permit;

2. Protest the issuance, renewal, transfer, relocation or continued operation of the license;

3. Recommend imposition of conditions on the state liquor license pursuant to AS 04.11.480(c); or

4. Notify the Board that a licensee has violated conditions and request that an accusation pursuant to AS 04.11.370 be brought against the licensee.

E. Prior to taking any of the actions listed in subsection (D) of this section, the city shall give the permittee or licensee notice and an opportunity to be heard on the accusation(s) at a publicly noticed council meeting.

5.08.180 Access for enforcement.

A. The public entrance of licensed alcoholic beverage establishments shall be open and unlocked before and after the closing hour of such establishment if there are any patrons in the establishment.

B. Licensees of licensed alcoholic beverage establishments, their employees and all patrons in such establishments shall permit and aid the entry of any law enforcement officer during all hours of operation and at any other time when there are two or more persons in such licensed alcoholic beverage establishment.

C. Lack of knowledge, lack of intent and absence from the premises shall not be defenses to any action brought under this section against any such employee in charge of such establishment or such licensee.

D. Licensees shall provide the police chief with their current hours of operation. Any changes to the hours of operation shall be communicated, in writing, to the police chief, at least three (3) business days prior to the change being implemented.

5.08.190 Alcohol offenses.

A. Violation of any section of this chapter shall be an infraction.

B. The Bethel police department shall have the authority to write and serve citations for violations of the provisions of any portion of this chapter.

5.08.200 Penalties.

Offense	BMC Section	Mandatory Court Appearance	Penalty Amount
Premises open during nonpermissible hours	5.08.080(A) & (B)	No	~~1st Offense: $150~~ ~~2nd Offense:~~ $300 ~~3rd & subsequent offenses: $700~~
Selling, offering for sale, giving, furnishing, delivering or consuming alcohol on premises during hours of closure	5.08.080(C)	No	$300
Allowing person to consume alcohol on premises during hours of closure	5.08.080(D)	No	$300

Offense	BMC Section	Mandatory Court Appearance	Penalty Amount
Allowing consumption on premises in violation of license	5.08.090	No	$500
Selling or dispensing alcohol prior to successful completion of a liquor server awareness training program	5.08.100(A)	Yes	$1,000
Allowing employee to sell or dispense alcohol prior to their successful completion of a liquor server awareness training program	5.08.100(A)	Yes	$1,000
Failure to show proof of successful completion of a liquor server awareness training program	5.08.100(B)	Correctable	$300
Violation of happy hour rules	5.08.110(B)(1)	No	$300
Failure to provide access to means of public transportation to patrons or to arrange for transportation off premises	5.08.110(B)(2)	No	$500
Failure to properly post signs	5.08.110(B)(3), (6), (7)	No	$250
Failure to have nonalcoholic drinks available	5.08.110(B)(4)	No	$150

Offense	BMC Section	Mandatory Court Appearance	Penalty Amount
Failure to submit an alcoholic beverage compliance form upon request	5.08.110(B)(5)	No	$300
Failure to check identification of purchaser	5.08.110(C)	Yes	~~1st offense: $500~~ ~~2nd offense:~~ $700 ~~3rd & subsequent offenses: $1,000~~
Acceptance of nonconforming identification for purchase of alcoholic beverage	5.08.110(C)	Yes	~~1st offense: $150~~ ~~2nd offense:~~ $300 ~~3rd & subsequent offenses: $700~~
Failure to have security personnel on premises as required	5.08.110(D)	No	~~1st offense: $500~~ ~~2nd offense:~~ $700 ~~3rd & subsequent offenses: $1,000~~
Failure to install or maintain security equipment	5.08.110(E)	Yes	~~1st offense: $500~~ ~~2nd offense:~~ $700 ~~3rd & subsequent offenses: $1,000~~
Interior camera not positioned to capture sales transactions	5.08.110(E)	Yes	~~1st offense: $500~~ ~~2nd offense:~~ $700 ~~3rd & subsequent offenses: $1,000~~
Failure to clear premises after closing	5.08.110(F)	No	~~1st offense: $150~~ ~~2nd offense:~~ $300 ~~3rd & subsequent offenses: $700~~
Failing to post age limit signs	5.08.110(G)	No	$300
Sale of alcoholic beverages improperly obtained	5.08.120	Yes	$700

Offense	BMC Section	Mandatory Court Appearance	Penalty Amount
Purchase/Sale Restrictions Distilled Spirits	5.08.130	Yes	~~1st offense: $150~~ ~~2nd offense:~~ $300 ~~3rd & subsequent offenses: $700~~
Sale of alcohol to an intoxicated person	5.08.130 **Numbers will be corrected…*	Yes	~~1st offense: $500~~ ~~2nd offense:~~ $700 ~~3rd & subsequent offenses: $1,000~~
Providing alcohol to an intoxicated person	5.08.130	Yes	~~1st offense: $500~~ ~~2nd offense:~~ $700 ~~3rd & subsequent offenses: $1,000~~
Allowing another person to sell or provide alcohol to an intoxicated person	5.08.130(A)(2)	Yes	~~1st offense: $500~~ ~~2nd offense:~~ $700 ~~3rd & subsequent offenses: $1,000~~
Allowing an intoxicated person to enter and remain within licensed premises	5.08.130(A)(3)	Yes	~~1st offense: $150~~ ~~2nd offense:~~ $300 ~~3rd & subsequent offenses: $700~~
Permitting intoxicated person to consume alcoholic beverage within a licensed premises	5.08.130(A)(3)	Yes	~~1st offense: $500~~ ~~2nd offense:~~ $700 ~~3rd & subsequent offenses: $1,000~~
Permitting an intoxicated person to sell or serve an alcoholic beverage	5.08.130(A)(4)	Yes	~~1st offense: $500~~ ~~2nd offense:~~ $700 ~~3rd & subsequent offenses: $1,000~~
Carrying, possessing or consuming an open container in public	5.08.150 (A) (B)	No	~~1st offense: $150~~ ~~2nd offense:~~ $300 ~~3rd & subsequent offenses: $700~~
Transportation of alcohol by common carrier	5.08.160	Yes	~~1st offense: $500~~ ~~2nd offense:~~ $700

Offense	BMC Section	Mandatory Court Appearance	Penalty Amount
			~~3rd & subsequent offenses: $1,000~~
Transportation of alcohol by commercial carrier	5.08.160	Yes	~~1st offense: $500~~ ~~2nd offense:~~ $700 ~~3rd & subsequent offenses: $1,000~~
Failure to make premises easily accessible for inspection by police officers	5.08.170(A)	Yes	$700
Failing to maintain premises unlocked while patrons are on premises	5.08.180(A)	Yes	$1,000
Failure to permit or aid the entry of law enforcement during hours of operation	5.08.180(B)	Yes	$700
Failure to permit or aid the entry of law enforcement any time there are two (2) or more persons on the premises	5.08.180(B)	Yes	$700

SECTION 3. Effective Date. This ordinance shall become effective on August ~~1~~ 15, 2019 upon passage by the Bethel City Council.

ENACTED THIS __ DAY OF JULY 2019 BY A VOTE OF _ IN FAVOR AND _ OPPOSED.

_____
Fred Watson, Mayor

ATTEST:

_____
Lori Strickler, City Clerk

Introduced by: Mayor Watson
Date: July 23, 2019
Public Hearing: August 13, 2019
Action:
Vote:

CITY OF BETHEL, ALASKA

Ordinance #19-15

AN ORDINANCE BY THE BETHEL CITY COUNCIL SUBMITTING TO THE QUALIFIED VOTERS OF THE CITY OF BETHEL, ON OCTOBER 1, 2019, A BALLOT PROPOSITION INITIATED THROUGH ALCOHOL LOCAL OPTION PETITION

WHEREAS; Alaska Statute 04.11.507, Procedure for Local Option Election, states: Upon receipt of a petition of a number of registered voters equal to 35 percent or more of the number of votes cast at the last regular municipal election, the local governing body of a municipality shall place upon a separate ballot at the next regular election, or at a special election, whichever local option, change in local option, or removal of local option constitutes the subject of the petition;

WHEREAS; the City Clerk's Office certified a petition application for an alcohol local option question on June 3, 2019, the petition booklets were issued to the petitioners on June 10, 2019;

WHEREAS; the petition sponsors had 90 days from June 10, to secure 418 qualifying signatures from registered Bethel voters;

WHEREAS; on July 4, 2019 the petition sponsors submitted to the City Clerk's Office the petition booklets for certification review;

WHEREAS; on July 8, 2019 the City Clerk certified the petition, the petition sponsors obtained the minimum 418 qualifying signatures from Bethel registered voters (35% of the number of votes casts at the City's last regular election);

WHEREAS; pursuant to Alaska Statutes 04.11.507 b, Upon receipt of a petition of a number of registered voters equal to 35 percent or more of the number of votes cast at the last regular municipal election, the local governing body of a municipality shall place upon a separate ballot at the next regular election, or at a special election, whichever local option, change in local option, or removal of local option constitutes the subject of the petition;

Introduced by: Mayor Watson
Date: July 23, 2019
Public Hearing: August 13, 2019
Action:
Vote:

WHEREAS; pursuant to Bethel Municipal Code 7.10.070, an ordinance placing propositions and questioned before the voters must be adopted by the council not later than forty-five calendar days before a regular or special election which is August 17, 2019;

SECTION 1. ELECTION An election is to be held October 1, 2019 in and for the City of Bethel for the purpose of submitting questions and a ballot proposition to the qualified voters of the City of Bethel for approval or rejection.

SECTION 2. PROPOSITION The proposition must receive a majority vote of the qualified voters in the City of Bethel voting on the question to be approved. The Proposition shall be substantially in the following form:

Shall the City of Bethel adopt local option (4.11.491 (a) (2) (A)), to prohibit the sale of alcoholic beverages except through a restaurant or eating place license?

☐ Yes ☐ No

IMPARTIAL SUMMARY OF THE CHANGE IN LOCAL OPTION BEING PROPOSED:

A yes vote on this ballot question means you want the community of Bethel to fall under local option, preventing the sale of alcoholic beverages in the community of Bethel anywhere other than a restaurant, which would only be licensed to sell beer and wine for onsite consumption.

A no vote on this ballot question means you want the community of Bethel to remain out of local option, allowing for the sale of alcoholic beverages through all license types.

SECTION 4. Classification. This ordinance is of permanent nature and shall not become a part of the Bethel Municipal Code.

SECTION 5. Effective Date. This Ordinance shall become effective upon the approval by the Bethel City Council.

BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF BETHEL ALASKA, THIS __ DAY OF AUGUST 2019, BY A VOTE OF _ IN FAVOR AND _ OPPOSED.

_____
Fred Watson, Mayor

ATTEST:

Introduced by:	Mayor Watson
Date:	July 23, 2019
Public Hearing:	August 13, 2019
Action:	
Vote:	

_____

Lori Strickler, City Clerk

Introduced by: Mayor Watson
Date: July 23, 2019
Public Hearing: August 13, 2019
Action:
Vote:

CITY OF BETHEL, ALASKA

Ordinance #19-16

AN ORDINANCE BY THE BETHEL CITY COUNCIL SUBMITTING TO THE QUALIFIED VOTERS OF THE CITY OF BETHEL, ON OCTOBER 1, 2019, A BALLOT PROPOSITION INITIATED THROUGH MARIJUANA LOCAL OPTION PETITION

WHEREAS; Alaska Statute 17.38.210, Marijuana, Local Control states, a local government may prohibit the operation of marijuana cultivation facilities, marijuana product manufacturing facilities, marijuana testing facilities, or retail marijuana stores through the enactment of an ordinance or by a voter initiative;

WHEREAS; Alaska Administrative Code 306.230 states, when it receives a petition to adopt, change, or remove a local option under 3 AAC 306.200 – 3AAc 306.22, the local government shall conduct the election in compliance with the initiative process under the local government's election ordnance and regulations and the applicable provisions of AS 29;

WHEREAS; the City's local government initiative process is found in Bethel Municipal Code 7.100.060 which states, if the municipality has fewer than 7,500 people, the petitioners will be required to obtain 25% of the votes cast at the last regular election;

WHEREAS; the City Clerk's Office certified a petition application for a marijuana local option question on June 18, 2019, the petition booklets were issued to the petitioners on June 19, 2019;

WHEREAS; the petition sponsors had 90 days from June 19, to secure 299 signatures from qualified Bethel voters;

WHEREAS; on July 09, 2019, the City Clerk's Office received the petition booklets, the petition was certified by the City Clerk's Office un July 16, 2019;

WHEREAS; pursuant to BMC 7.100.060, the petition sponsors obtained the minimum 299 qualifying signatures from Bethel registered voters (25% of the number of votes casts at the City's last regular election);

Introduced by: Mayor Watson
Date: July 23, 2019
Public Hearing: August 13, 2019
Action:
Vote:

WHEREAS; pursuant to Bethel Municipal Code 7.10.070, an ordinance placing propositions and questioned before the voters must be adopted by the council not later than forty-five calendar days before a regular or special election which is August 17, 2019;

SECTION 1. ELECTION An election is to be held October 1, 2019 in and for the City of Bethel for the purpose of submitting questions and a ballot proposition to the qualified voters of the City of Bethel for approval or rejection.

SECTION 2. PROPOSITION The proposition must receive a majority vote of the qualified voters in the City of Bethel voting on the question to be approved. The Proposition shall be substantially in the following form:

Shall the City of Bethel adopt a local option to prohibit the sale or importation for sale of marijuana and any marijuana product and to prohibit the operation of any marijuana establishment, which includes the following license or endorsement types:

a) A retail marijuana store (both with and without an onsite consumption endorsement);
b) A marijuana cultivation facility;
c) A marijuana manufacturing facility;
d) A marijuana testing facility;

☐ Yes ☐ No

IMPATIAL SUMMARY OF THE BALLOT QUESTION

A yes vote on this ballot question means you DO NOT support the operation of any marijuana businesses within the community of Bethel.
Marijuana businesses are summarized below.

A no vote on this ballot question means you DO support the operation of any marijuana business within the community of Bethel.
Marijuana businesses are summarized below.

Marijuana Businesses Include:

1. Retail Marijuana Store is allowed to sell marijuana and marijuana products which include concentrated marijuana products, marijuana products that contain marijuana and other ingredients and are intended for use or consumption, such as, but not limited

to edible products, vaping concentrates, ointments, and tinctures.
2. Marijuana Cultivation Facility is allowed to cultivate, harvest, prepare, cure, package, store, and label marijuana to be sold to retail marijuana stores.
3. Marijuana Product Manufacturing Facility is authorized to manufacture, refine, process, cook, package, label and store marijuana manufacture any product intended for consumption or use on the body that is made up of marijuana and other ingredients including, edible products, ointments, salves, patches, or tinctures.
4. Marijuana Testing Facility is authorized to test and analyze marijuana to certify potency, check for moisture content, pesticides or solvent residue, mold, mildew, bacteria, or other contaminants in marijuana or marijuana products.
5. Retail License with Onsite consumption endorsement authorizes the retail marijuana store to allow their customers to consume marijuana, marijuana edibles products.

SECTION 4. Classification. This ordinance is of permanent nature and shall not become a part of the Bethel Municipal Code.

SECTION 5. Effective Date. This Ordinance shall become effective upon the approval by the Bethel City Council.

BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF BETHEL ALASKA, THIS __ DAY OF JULY 2019, BY A VOTE OF _ IN FAVOR AND _ OPPOSED.

_____
Fred Watson, Mayor

ATTEST:

_____
Lori Strickler, City Clerk

Introduced by: Acting City Manager Howell
Introduction Date: July 23, 2019
Public Hearing: August 13, 2019
Action:
Vote:

CITY OF BETHEL, ALASKA

ORDINANCE # 19-11 (b)

An Ordinance of the Bethel City Council Amending the Adopted Annual FY 2020 Budget

Be it Enacted by the Bethel City Council that the FY 2019 Annual Budget be amended as follows:

Section 1. The following sums of money may be needed or deemed necessary to provide for increased expenses and liabilities of the City of Bethel are hereby appropriated for the corporate purposes and objects of the City hereinafter specified for Fiscal Year 2020 (July 1, 2019 to June 30, 2020).

Section 2. The following is a summary of the changes by fund and department:

WHEREAS, the price of one end dump truck increased since receiving the original quote for the budget eight months ago;

WHEREAS, the Public Works Department anticipates the introduction of an AM to make Kenworth heavy equipment a sole source vendor and use it for this purchase;

WHEREAS, the Public Works Department found a 950M Wheel Loader on a pre-bid government contract at a less expensive price than originally budgeted, so the budgeted amount can be reduced;

WHEREAS, the Solid Waste Fund balance is $1,835,425 and represents an appropriate source for the additional $1,433 for this capital purchase.

LANDFILL (50-71)

Budget modification (a)

Account #	Increases	Budgeted Amount	Amended to
50-71-690	CAPITAL EXPENSE-END DUMP	170,000	190,889
	Total Increases		**20,889**
	Decreases		
50-71-693	CAPITAL EXPENSE-950M WHEEL LOADER	285,000	265,534
50-39900	SOLID WASTE FUND BALANCE	0	1,433
	Total Decreases		**266,967**
TOTAL	**Net Change to Landfill**		**1,433**
TOTAL	**Net Change to Solid Waste Fund Balance**		**(1,433)**

WHEREAS, the City of Bethel nominated the Ridgecrest Drive Pavement Project to the Statewide Improvement Plan that was adopted by DOT&PF;

WHEREAS, the City signed an agreement with DOT&PF in 2013 that pledged cash match funds for the project, including the payment of the ICAP fee or Indirect Cost Allocation Plan (overhead);

WHEREAS, the State ICAP rate increase from 5.2% to 10% means the City must now contribute an additional $7,398;

WHEREAS, the DOT&PF is overseeing improvements to Chief Eddit Hoffman Highway, which also require cash match from the City;

WHEREAS, the State ICAP rate increase from 5.2% to 10% means the City must now contribute an additional $7,197 for the highway project;

STREETS & ROADS (10-66)

Budget modification (b)

Account #	Increases	Budgeted Amount	Amended to
10-66-776	PROJECT EXPENSE-RIDGECREST DRIVE PAVEMENT (MATCH TO DOT&PF)	0	7,398
10-66-777	PROJECT EXPENSE-CHIEF EDDIE HOFFMAN HWY (MATCH TO DOT&PF)	0	7,197
	Total Increases		**14,595**
	Decreases		
	NONE		0
	Total Decreases		**0**
TOTAL	**Net Change to Streets and Roads**		**14,595**
TOTAL	**Net Change to Undesignated Fund Balance**		**(14,595)**

Section 3. Effective Date. This ordinance becomes effective immediately upon adoption.

PASSED AND APPROVED THIS 13TH DAY OF AUGUST 2019 BY A VOTE OF __ IN FAVOR AND __ OPPOSED.

ATTEST:

_____ _____

Lori Strickler, City Clerk Fred Watson, Mayor

Introduced by: Acting City Manager Howell
Introduction Date: July 23, 2019
Public Hearing: August 13, 2019
Action:
Vote:

CITY OF BETHEL, ALASKA
ORDINANCE # 19-11 (c)

An Ordinance of the Bethel City Council Amending the Adopted Annual FY 2020 Budget

Be it Enacted by the Bethel City Council that the FY 2020 Annual Budget be amended as follows:

Section 1. The following sums of money may be needed or deemed necessary to provide for increased expenses and liabilities of the City of Bethel are hereby appropriated for the corporate purposes and objects of the City hereinafter specified for Fiscal Year 2020 (July 1, 2019 to June 30, 2020).

Section 2. The following is a summary of the changes by fund and department:

Whereas; the City of Bethel believes that boardwalk lighting is critical to the safety and security of Bethel citizens and visitors;

Whereas; the City of Bethel partnered with ONC to use Tribal Transportation funds totaling $89,000 for illumination of the Pinky's Park boardwalk;

Whereas; ONC and the City of Bethel Administration determined that the Pinky's Park boardwalk section between Akiak Drive and Akakeek Street is the highest priority for lighting;

Whereas; the total cost of the project is $245,200, which includes a 10% contingency allowance;

Whereas; it is in the City's best interest to complete the entire project at once this year in order to achieve economies in construction at the best price;

Whereas; the total project cost of $245,200, less ONC's contribution of $89,000, leaves a gap of $156,200 that the City can provide;

Property Maintenance

Budget modification (a)

Account #	Increases	Budgeted Amount	Amended To
10-70-681	Project Expense-Boardwalk Lighting Project	0	156,200
	Total Increases		**156,200**
	Decreases		
10-39900	Undesignated Fund Balance		156,200
	Total Decreases		**156,200**
TOTAL	**Net Change to Property Maintenance**		**156,000**
TOTAL	**Net Change to Undesignated Fund Balance**		**(156,000)**

Section 3. Effective Date. This ordinance become effective immediately upon adoption.

PASSED AND APPROVED THIS 13TH DAY OF AUGUST 2019 BY A VOTE OF __ IN FAVOR AND __ OPPOSED.

ATTEST:

_____ _____

Lori Strickler, City Clerk Fred Watson, Mayor

Introduced by: Council Member Forbes
Date: July 23, 2019
Action:
Vote:

CITY OF BETHEL, ALASKA

Resolution #19-08

A RESOLUTION BY THE BETHEL CITY COUNCIL SUPPORTING THE 2020 CENSUS AND CONFIRMING THE PARTICIPATION IN A COMPLETE COUNT COMMITTEE

WHEREAS, the U.S. Census Bureau is required by the U.S. Constitution to conduct a count of the population and provides a historic opportunity to help shape the foundation of our society and play an active role in American democracy;

WHEREAS, every ten years, the U.S. Census Bureau sets out to count every resident of the United Sates;

WHEREAS; as one of the hardest to count states in the country, and a recipient of 3.21 billion in Census-based federal funding each year, ensuring a fair and accurate count of all Alaskans in the 2020 Census is important;

WHEREAS, federal and state funding is allocated to communities, and decisions are made on matters of national and local importance based, in part, on census data;

WHEREAS, census data helps determine how many seats each state will have in the U.S. House of Representatives and is necessary for an accurate and fair redistricting of state legislative seats, borough and city councils and voting districts;

WHEREAS, the information collected by the Census is confidential and protected by law;

WHEREAS, the Census count requires extensive work, local involvement helps achieve a complete and accurate count;

WHEREAS, when community members are informed, they are more likely to respond to the census;

WHEREAS, through collaborative partnerships, the U.S. Census Bureau and community leaders can reach the shared goal of counting everyone in 2020;

WHEREAS, the City of Bethel is committed to help ensure every resident is counted;

Introduced by: Council Member Forbes
Date: July 23, 2019
Action:
Vote:

WHEREAS, the City of Bethel looks forward to working with other community agencies in the formation of a Complete Count Committee (CCC) which will bring together a cross section of community members who will utilize their local knowledge and expertise to reach out to all persons of our community;

WHEREAS, the goal of the Community Complete Count Committee will be to:

- work with the Census to bring together a cross section of community organizations and citizens who will focus on 2020 Census awareness;
- utilize the local knowledge, expertise, and influence of each member to help the Census frame an awareness campaign targeted to our community;

NOW, THEREFORE, BE IT RESOLVED that the Bethel City Council supports the 2020 Census and will support the efforts of the 2020 Census through the development of a Community Complete Count Committee.

ENACTED THIS __ DAY OF JULY 2019 BY A VOTE OF __ IN FAVOR AND _ OPPOSED.

ATTEST:

_____
Fred Watson, Mayor

_____
Lori Strickler, City Clerk

City of Bethel Action Memorandum

Action memorandum No.	19-43		
Date action introduced:	July 23, 2019	Introduced by:	Mayor Watson
Date action taken:		Approved	Denied
Confirmed by:			

Authorize the Administrative Profile and Job Announcement for the City Manager Recruitment Process.

Attachment(s): City Manager Administrative Profile, Brochure and Advertisement Listings.

Amount of fiscal impact:		**Account information:**
Part of Ongoing Contract		10-52-544

Items of Particular Interest:

Salary $125,000 - $145,000 DOQ.

Qualifications and Experiences

The successful candidate will have the following qualifications and experiences:

- A strong commitment to creative problem-solving through teamwork and professionalism, outstanding supervisory and administrative skills, highly developed interpersonal and oral/written communication skills and ability to develop policies and procedures that evolve with the organization.
- A demonstrated record of leadership with a comprehensive knowledge of city/county management, governmental finances and budgeting, planning and growth, and consensus building.
- A bachelor's degree in public administration, public policy, business or related field and a Master's in Public/Business Administration from an accredited college or university is preferred along with extensive progressively responsible experience (5 to 7 years) in local government management, including significant experience at a senior level interacting with elected officials and other stakeholder groups. Experienced assistant and/or deputy managers/administrators are also encouraged to apply. Experience in Alaska is preferred.

From Sarah McKee, GOV HR:

1. Based upon information we have for positions similar to this in AK, I think this is the appropriate salary range for the position. It is possible that someone may seek higher than the range, but I believe this is the range that will attract well qualified candidates.
2. I believe I saw where you are already advertising for Police Chief applicants....not sure about the City Planner position. It would be my recommendation that these two key positions (department heads) remain vacant (or filled by interim personnel) until the new manager is on board. As noted in the brochure, these positions are open and would afford the manager the opportunity to bring on two key personnel to be apart of their team. If council does not agree with this, we need to revise the brochure prior to publication.
3. Realizing that the org chart shows 97 FTE and we state approximately 100 FTE's, it is fine since the part time positions would most likely equal 100 FTE's when calculated as a full-time equivalent.

4. We believe that the city will not need to pay the AK Municipal League Expense, so therefore the advertising expense would be $2,150 based upon the list. We are happy to delete any of the ones listed, but we feel that these sources give us the best exposure to all candidates that might be seeking positions in AK. As noted above, there is no additional expense for the outreach we do through social media and our direct email approach to seeking candidates.
5. The application deadline is currently blank, but assuming that these would be approved at the 7.23.19 meeting, the deadline would be 8.23.19. and I will send over a recruitment schedule based upon that date so that we can plan future meetings to review applicants and interview candidates. It would be my preference that we establish those dates ASAP so the council can plan and it allows me time to make arrangements as well.

GovHR USA
Voorhees Associates GovTempsUSA

City of Bethel, Alaska
City Manager
Advertising Sources list

Source	Estimated Cost
ICMA	$445.5
LinkedIn	$250
League of Women in Govt.	$150
Alaska Municipal League member (free to members)	$300 (2wks non
Govtjobs.com	$199
Local Govt. Hispanic Network	$75
National League of Cities	$350
Strategic Govt Resources	$50
National Forum for Black Public Admin	$350
League of OR Cities	$80
Association of Washington Cities	$200
Grass is Greener	Free
TOTAL ESTIMATED COST (as listed):	**$ 2,449.5**
Advertising Budget	$2,500

COMMUNITY INFORMATION

BETHEL, AK (Population: 6,500) is a remote city on the western coast of Alaska, approximately 400 miles west of Anchorage. Bethel is only accessible by air and river and it is the largest Kuskokwim River port, serving as a transportation and administrative hub for over 50 Alaskan villages. The biggest city in western Alaska, Bethel is one of the ten most populated communities of the state. With a population of over 6,500, the city has about 48 square miles of which approximately 5 square miles is water. Unlike much of Alaska, the geography is primarily treeless as it is in the second biggest wildlife preserves in the U.S.A., the Yukon Delta National Wildlife Refuge.

Southwestern Alaska was and still is the traditional place of the Yup'ik people and their ancestors for thousands of years. They called their village Mamterillermiut, meaning "Smokehouse People", after their nearby fish smokehouse. In 1885, the Moravian Church established a mission in the area and eventually moved Bethel from Mamterillermiut to its present location on the west side of the Kuskokwim River. A United States post office was opened in 1905.

Development came to the area during and after World War II, causing a great social disruption among the Alaska Natives at the time. In 1971, Bethel established a community radio, which has been a strong influence in the redevelopment and revival of the Yup'ik culture. It was the first Native-owned and operated radio station in the U.S.A.

Within Bethel, there are approximately 36 miles of roads which are not connected to any contiguous highway system. The Port of Bethel is the northernmost medium-draft port in the U.S.A. River travel is the primary means of local transportation in the summer and supports barge service that provides goods to Kuskokwim villages. Winter ice roads lead to several local villages, but their condition varies depending on temperature and snow fall. The state-owned Bethel Airport is a regional transportation hub served by four passenger carriers and three major cargo carriers. The airport ranks third in the state for total number of flights.

The town's single paved road and numerous dirt/gravel roads support a taxicab industry. With approximately 100 taxi drivers, the town has more cab drivers per capita than any other city in the U.S.A. The town is also home to the Alaska State prison system's Yukon Kuskokwim Correctional Center.

Health care is provided Yukon-Kuskokwim Health Corporation (YKHC) which is a Tribal Organization that administers a comprehensive healthcare delivery system for 58 rural community in southwest Alaska. They operate the Yukon-Kuskokwim Delta Regional Hospital and have recently completed a major renovation that will allow patients access to essential services and comprehensive health care in one location.

Bethel is a vibrant and bustling community and continues to be a hub of commerce and transportation for its residents and surrounding villages. The city could see some potential

growth in the coming years through two proposed housing developments. The median household income is approximately $83,400 with 32% of the population under the age of 18 and only 7% of the population over the age of 65, it is a young community.

OUTDOOR/INDOOR ACTIVITIES

Bethel offers a variety of indoor and outdoor recreational venues and is a primary reason that people seek it as a destination. With fishing, canoeing, boating, swimming and kayaking, there's always plenty to do on the Kuskokwim river and surrounding lakes. Subsistence activities for natives, such as hunting and fishing, are commonplace. On land, there are numerous activities throughout the year including hunting, bicycling, snow machining and skiing.

Bethel is home to the noted mid-distance dogsled race, the Kuskokwim 300. Held every January since 1980, the race commemorates an early mail route that once tied the settlement to the outside world. Top mushers and hundreds of sled dogs participate in the race, the largest purse offered by any 300-mile sled dog race. Bethel is also an established starting point to Float Alaska wilderness river systems.

The Yukon-Kuskokwim (YK) Fitness Center houses many other activities for children and adults. Swimming classes along with open swim times and swimming meets are held year-round at the indoor pool. Additional activities are fitness classes, salsa dancing, judo and martial arts as well as tumbling for tots and women's empowerment and self-defense classes. The site also houses many native pieces of art that depict the history of the Yukon.

Pinky's Park is approximately 27 acres of natural area that has youth sports fields as well as slightly over a mile of boardwalk which connects to other walking areas of the City. The City also operates Boat harbor Park, Dillon Park, Wally Park and Tundra Ridge Park.

SCHOOL SYSTEM/EDUCATIONAL OPPORTUNITIES

Lower Kuskokwim School District, with offices in Bethel, operates five schools in Bethel as well as others in the surrounding villages. Bethel is served by three elementary schools, Bethel high school and Kuskokwim Learning Academy.

Mekelnguut Elitnauriviat School ("M.E.") serves grades kindergarten through second grade and has approximately 260 students. Gladys Jung Elementary School (previously Kilbuck School) serves third grade through sixth grade and has an enrollment of approximately 350 students. Ayaprun Elitnaurvic School is a kindergarten through sixth grade Yup'ik-English bilingual program that originated from a total immersion language program and is housed with the two other elementary schools.

Bethel Regional High School has approximately 500 students from grades seven through twelve. Kuskokwim Learning Academy has approximately 60 students that are a part of their dropout

prevention program encouraging students to find a different path to academic success that might not be found in a traditional school setting.

The University of Alaska Fairbanks's (UAF) Cooperative Extension Service's Yukon-Kuskokwim District office is based in Bethel. The Yukon-Kuskokwim District office aims to support the population through education and outreach relevant to the local lifestyle and encouraging subsistence activities, such as hunting and fishing. The UAF Kuskokwim Campus offers many certificate and degree programs such as Nursing qualifications, medical billing, Associate of Applied Science, Bachelor's in Social Work or Education and a master's degree in Education or Rural Development and many others.

The district staff is involved in many program areas and activities which support improvement in the quality of life for the population. Some of these areas include: Bethel Community Garden, 4-H youth development, food preservation workshops, healthy homes, nutrition education, home energy education, StrongWomen and more.

UAF also operates the Yupiit Piciryarait Cultural Center that celebrates the Yup'ik culture. The center serves as a regional gathering center for Southwest Alaskans to stimulate ideas, advance their knowledge, and enhance the quality of life. The Yupiit Piciryarait Cultural Center, Library, Kuskokwim Art Guild gift shop and Museum provide access to information, resources, and services to all members of the Bethel community and region.

BETHEL CITY GOVERNMENT

Bethel is a general law, second-class city within the state's unorganized borough and operates under manager form of government as defined in Alaska Statutes 29.20.460 through 29.20.520. The city is governed by a City Council consisting of an elected Mayor and six other elected council members for two-year terms. The City Manager is appointed by the Bethel Council and serves at its pleasure.

The City Manager's powers and duties are set in state law and the Municipal Code of the city. The Manager shall be chief executive officer of the City. The Manager directs the day-to-day operations of the city. The manager's office also oversees a variety of interdisciplinary programs and initiatives while communicating the City Council's vision and values.

The City Manager's Office is responsible for many of the City's centralized functions:

1. Implementing public policies adopted by the City Council
2. Actively managing the municipal organization to ensure efficient, cost-effective service delivery
3. Supporting city departments and divisions in efforts to innovate and improve customer experience
4. Providing public information through media requests and reports
5. Developing and recommending policies that protect the city's fiscal foundation; and
6. Influencing state and federal policies that impact Bethel's ability to thrive.

Bethel has the following departments: Administration, Finance, Public Works, Planning, Police, Fire, and Bethel Port. Bethel is a fiscally conservative driven community placing value on keeping the financial stability of the community at the forefront of their capital planning and growth. They are a value-driven organization dedicated to responsive, respectful and courteous customer service. The total budget for 2019-2020 including all funds is about $31 million with a general fund budget of around $26.4 million. There are six enterprise funds which are comprised of the pool expenses, solid waste, municipal dock, water and sewer, leased property and transit. The city has approximately 100 FTE employees.

CHALLENGES/OPPORTUNITIES FOR THE CITY MANAGER

The city council is in the process of reviewing the current alcohol sales ordinances of the city. The votes of Bethel opted out of the State of Alaska' local option regulations thereby electing to limited restrictions of the sale of alcoholic beverages within the City. The City has modified the Bethel Municipal Code to implement more strict laws associated with the sale, distribution, purchasing and consumption of alcoholic beverages. This continues to be an issue that contributes to increased first-responder calls and nuisances to businesses and residents.

As with most communities, there are department heads that have moved to other positions or retired from the City. The Police Chief, City Planner and City Attorney positions are currently vacant. The City Attorney will be appointed by the Council, but the Manager will have the opportunity to recruit for the Police Chief and City Planner which will allow them to begin to create their team of current and future department heads. Additionally, there remains some issues with recruitment and retention of employees especially with the Police and Public Works departments. As with other communities, they compete for these qualified employees and the city is seeking new ideas on how to retain those valued employees.

Bethel places a high value on quality of life through its commitment to recreational activities in the community and providing venues for them. This will be a continued focus as the community continues to grow in the future and more demand is placed on these facilities. The City will need to analysis the related costs associated with these facilities to determine how they can continue to meet a high quality of life for the residents of Bethel.

The City has gone through several managers in the past 10 years, so it is imperative that the new Manager build trust with the employees and instill a sense of caring and respect for the personnel in place. Being able to have compassion for the employees and respect their expertise within their given roles, will enable them to again feel a part of a *TEAM*.

CANDIDATE QUALIFICATION CRITERIA

The City Council is seeking Candidates who are strong leaders in City/County Management with a proven record of providing effective leadership in a complex organization, preferably in a City,

municipal or other level of government of similar size as Bethel. Experience working in Alaska is a plus, but not a requirement. Idea candidates will be able to drive innovation and move agendas forward in a multi-stakeholder environment. The successful candidate will demonstrate excellent communication skills and significant career success in building collaborative, effective relationships across divisions. Additional experience in strategic planning, budgeting and project management and complex problem solving with the ability to work effectively in a wide variety of governmental disciplines is important.

The following factors of education, experience, and leadership and management skills have been identified as *ideal* attributes for the City Manager to possess to function effectively in the position.

EDUCATION AND EXPERIENCE

- A Bachelor's Degree in public administration, public policy, business or related field with a Master's in Public/Business Administration or related discipline from an accredited college or university preferred.

- Five to seven years of progressively responsible experience in local government management, including significant experience at a senior level interacting with elected officials and other stakeholder groups

- Candidates must possess proven managerial and interpersonal skills to lead a dynamic financially fit organization in a community with high customer-service expectations, community involvement and a desire for government transparency.

- Candidates must possess proven managerial abilities, including financial forecasting, revenue enhancement, capital improvement programming and budget development and control.

- Demonstrate significant accomplishments in complex project management with the ability to interact with elected officials, senior staff, commissions and community organizations in the development and implementation of project goals and objectives.

- Be skilled in working with elected officials as a group, and in a system of committees, and commissions. An appreciation for an active citizenry that expects community-outreach efforts from its government leaders.

- A full understanding of the remoteness of Bethel is essential to appreciate the challenges it presents as well as the opportunities of the area surrounding the community. Bethel is only accessible by land or by air and weather can certainly have an effect on that accessibility.

- Candidates must have strong analytical skills with the ability to examine programs, budgets and proposed policies for efficiency and effectiveness; candidates must approach local government with a desire to improve processes and procedures in a thoughtful way that inspires directors and managers and other affected employees.

- Have experience in fostering business-community relationships with the City; be adept at how the City can craft meaningful and sustainable economic development initiatives.

- Have the ability to interpret and ensure compliance with applicable Federal, State and local policies, rules, laws and regulations.

- Have a strong understanding of governmental finances and budgetary preparations. Possess the ability to formulate a budget and capital improvement plan and present the proposed budget to City Council in a way that provides the most accurate information and transparency for City operations and financial stability.

- Have extensive experience in delivering written and oral presentations to officials at all levels of the organization, including elected officials.

- Demonstrate the ability to perform organizational analysis in determining the structure of city departments and how to best utilize personnel allocations and being able to present those ideas to the employees in a manner that affords open communication and feedback from employees.

- Have a proven track record of delegating to staff and fostering an attitude of teamwork and creativity in problem solving, while ultimately being accountable for the quality and effectiveness of overall performance of the organization.

- Have proven superior communication, interpersonal, and human relations skills, and adeptness at interacting with people possessing a wide variety of attitudes and in a wide variety of situations. Have a willingness to meet with citizens and assist them with issues they have involving City services.

- Have proven and successful managerial skills utilizing a consensus-building, team-oriented approach to managing staff members; have ability to remain accountable for departmental activities without unnecessary micromanagement of senior staff.

- Be committed to the community and the City Management profession and have a willingness to commit to a long tenured service in the community including residency.

LEADERSHIP AND MANAGEMENT SKILLS

- Have a balance of technical and leadership/management skills with people skills a high priority. Have skills in diplomacy and interpersonal skills and the ability to remain objective despite personal feelings towards a situation or person.

- Have the maturity, self-confidence, and strength of professional convictions to provide administrative insights and administrative counsel to the City Council and staff, being able to firmly and diplomatically present professional views and carry out administrative decisions in a timely, professional and impartial manner.

- Have a City-wide perspective and utilize a "we" mentality rather than an "I" mentality in dealing with all City matters. Possess a track record of addressing and issue in a thoughtful and progressive manner; Be someone who can build bridges and bring people together.

- Have the ability to work with area intergovernmental organizations such as the school district, healthcare providers, Orutsararmuit Native Council (ONC) and others to understand their concerns and how it relates to their needs as well as inform them of issues that may involve their organizations resources and create working relationships to resolve resident issues.

- Establish a lasting credibility with Elected Officials and Department Directors; the ability to develop effective collaborative relationships is a must!

- Have strong communication skills, both orally and in writing, with the ability to interrelate with the public, City Council, department heads, staff and other stakeholders. Have the skills to present to audiences ranging from staff members to the community at large.

- Have the maturity and self-confidence to firmly and diplomatically present professional views, concerns, and implications of proposed policy actions that may be under consideration by the Bethel City Council, while also being committed to carrying out final decisions in a timely, professional, and impartial manner.

- Exhibit a style characterized by candor, directness, tactfulness, and diplomacy, with the ability to admit when mistakes were made, and when corrective action needs to be taken.

- Have a collaborative and open, friendly personality and management style and be one who can establish trust quickly with others. Know how to deal with conflict in a constructive manner. Have the ability to keep information confidential.

- Be able to represent the City to the residents of Bethel in a responsive and helpful manner. Have good listening skills and a willingness to work through challenges in a collegial, respectful manner.

- Maintain a calm demeanor during times of stress, providing thoughtful advice to residents, department heads and elected officials. Be flexible and open to change with a willingness to learn and ask questions. Be assertive when necessary, yet empathetic.

- Have a genuine passion for public service from both an internal standpoint and for service to the community. Have a high energy level and enthusiasm for meeting the challenges and responsibilities of the Manager's position; have a good work ethic.

INSERT ORGANIZATIONAL CHART SUPPLIED BY CITY

POSITION ANNOUNCEMENT

BETHEL, AK (Population: 6,500) is a remote city on the western coast of Alaska, approximately 400 miles west of Anchorage. Bethel is only accessible by air and water and it is the largest Kuskokwim River port, serving as a transportation and administrative hub for over 50 Alaskan villages. With a population of over 6,500, the city has about 48 square miles of which approximately 5 square miles is water. Bethel has been a conservative driven community placing value on keeping the financial stability of the community at the forefront of their capital planning and growth. The total budget for 2019-2020 including all funds is about $31 million with a general fund budget of around $15.6 million. The city currently has approximately 100 FTE employees.

Within Bethel, there are approximately 36 miles of roads which are not connected to any contiguous highway system. The Port of Bethel is the northernmost medium-draft port in the U.S.A. River travel is the primary means of local transportation in the summer and supports barge service that provides goods to Kuskokwim villages. The state-owned Bethel Airport is a regional transportation hub served by four passenger carriers and three major cargo carriers. The airport ranks third in the state for total number of flights.

Bethel is a vibrant and bustling community and continues to be a hub of commerce and transportation for its residents and surrounding villages. The city could see some potential growth in the coming years through two proposed housing developments. The median household income is approximately $83,400 with 32% of the population under the age of 18 and only 7% of the population over the age of 65, it is a young community.

The successful candidate will have the following qualifications and experiences:

- A strong commitment to creative problem-solving through teamwork and professionalism, outstanding supervisory and administrative skills, highly developed interpersonal and oral/written communication skills and ability to develop policies and procedures that evolve with the organization.
- A demonstrated record of leadership with a comprehensive knowledge of city/county management, governmental finances and budgeting, planning and growth, and consensus building.
- A bachelor's degree in public administration, public policy, business or related field and a Master's in Public/Business Administration from an accredited college or university is preferred along with extensive progressively responsible experience (5 to 7 years) in local government management, including significant experience at a senior level interacting with elected officials and other stakeholder groups. Experienced assistant and/or deputy managers/administrators are also encouraged to apply. Experience in Alaska is preferred.

The starting salary range for the position is $125,000 - $145,000 DOQ. The City will also offer an outstanding fringe benefit package including low cost health, dental and vision. Residency within the City is required. Interested candidates should apply online by XXXXX, 2019 with a cover letter, resume, and contact information for at least five (5) professional references to (INSERT LINK) and to the attention of Sarah McKee, Senior Vice President, GovHR USA, 630 Dundee Road, Suite 130, Northbrook, IL 60062. Tel: (847) 401-3240.

City of Bethel Action Memorandum

Action memorandum No.	AM 19-44		
Date action introduced:	July 23, 2019	Introduced by:	Bill Howell, Acting City Manager
Date action taken:		Approved	Denied
Confirmed by:			

Action Title: Negotiate and execute contract with KNIK Construction to provide Hot Mix Asphalt Paving services to the City of Bethel during the period July 1, 2019 to September 30, 2019.

Attachment(s):

1. Proposed Contract between the City of Bethel and KNIK Construction

Department/Individual:	Initials:	Remarks:
Administration / William Howell, III	WH	
Public Works / Bill Arnold	WA	

Amount of fiscal impact:		Account information:
	No fiscal impact at this time.	
$435,000	FY 2020 Budget	10-70-690
$21,194	Budget Modification Ordinance in the amount of $70,000, which contains the $21,194.	10-70-690

Summary Statement

The Bethel City Council approved the FY 2020 Budget with a planned capital expenditure of $435,000 to pave the front and side City Hall parking lots, and Fire Station apron. The City will also pave the truck fill area at the Bethel Heights Water Treatment Plant. Paving the water plant requires approval of a budget modification which was introduced at the July 9, 2019 meeting.

A Sole Source determination identifying KNIK Construction as the only source for paving services was approved by the Council at the July 9, 2019 Council meeting

CONSTRUCTION AGREEMENT

THIS AGREEMENT is made as of the 17th day of JULY, 2019 (the "***Effective Date***")

BETWEEN:

THE CITY OF BETHEL, ALASKA, a municipal corporation under the laws of the State of Alaska having an office located at _____, Bethel, Alaska 99559,

(the **"*Owner*"**)

AND:

KNIK CONSTRUCTION CO., INC., a corporation under the laws of the State of Alaska, having an office located at 6400 South Airpark Place, Suite 1, Anchorage, Alaska 99502.

(the **"*Contractor*"**).

BACKGROUND:

A. The Owner has a requirement for certain Work to be performed;

B. The Contractor has the experience and expertise to perform the Work; and

C. The Owner and the Contractor wish to enter into this Agreement for the performance of the Work, and the parties have agreed that the Work will be performed on the terms and conditions set out in this Agreement.

AGREEMENT:

NOW THEREFORE, in consideration of the premises and the covenants and agreements herein contained, the parties agree as follows:

1. Definitions:

Unless otherwise noted herein, capitalized words and phrases used in this Agreement have the meanings set forth in Schedule A - General Conditions.

2. Agreement Defined:

"**Agreement**" means, collectively, this document entitled "Construction Agreement" and each of the schedules hereto, all as amended, supplemented and restated from time to time, including by way of Change Order.

3. Effective Date and Term:

The term of this Agreement shall commence on the Effective Date regardless of the actual date of execution and delivery of this Agreement and shall continue in full force and effect until the Final Completion Date, unless previously terminated as provided below.

4. Work:

The Contractor shall perform the Work in accordance with, and shall otherwise comply with, the terms and conditions of this Agreement.

5. Payment:

The Owner will pay the Contractor the Contract Price, as specified in Schedule C – Rates and Compensation, in accordance with the terms and conditions of this Agreement.

6. Representative:

The Owner appoints its initial representative as follows:

(a) Owner's initial representative: Acting City Manager William Howell, III

7. Notices:

Notices required or permitted to be given hereunder must be in writing and delivered personally or by registered mail to the physical addresses specified above, or to such other physical address as a party may designate by notice to the other party; or by e-mail transmission the following email addresses, or such other email address as a party may designate by notice to the other party:

(i) if to the Owner: _____

With a copy to: _____

(ii) if to the Contractor: DHall@Lynden.com

With a copy to: Notices@Lynden.com

Notices given by personal delivery or e-mail transmission will be deemed to have been given on the day immediately following the date of personal delivery or transmission. Notices given by registered mail will be deemed to have been given on the third day following mailing thereof.

8. Entire Agreement:

This Agreement together with all schedules contains the entire agreement between the parties with respect to the Work and all other matters addressed in this Agreement, and supersedes all previous communications, understandings and agreements between the parties with respect to the subject matter hereof except those expressly incorporated herein; any terms and conditions contained in any proposal of the Contractor except those expressly incorporated herein; and any terms and conditions contained in any agreement or other document not forming part of this Agreement.

There are no representations, warranties, terms, conditions, undertakings or collateral agreements express, implied by Law, fact, custom or usage, other than as expressly set out in this Agreement.

THE OWNER ACKNOWLEDGES AND AGREES THAT IT HAS FULL RIGHTS TO INSPECT, AND WILL INSPECT, THE WORK AT ALL STAGES OF CONSTRUCTION WITH QUALIFIED PERSONNEL AND IMMEDIATELY NOTIFY CONTRACTOR OF ANY QUALITY OR OTHER CONCERNS, AND THAT CONTRACTOR DISCLAIMS AND MAKES NO WARRANTY, EXPRESS OR IMPLIED REGARDING THE WORK, INCLUDING ANY WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR USE OR PURPOSE, OR RESULTS TO BE DERIVED FROM THE WORK OR SERVICES PROVIDED HEREUNDER, AND THE OWNER WAIVES ANY SUCH WARRANTY. THE OWNER AGREES THAT IT HAS NOT RELIED ON ANY WARRANTY OR PROMISE THAT HAS NOT EXPRESSLY BEEN SET FORTH IN THIS AGREEMENT.

9. Assignment:

Neither party may assign this Agreement to any other person without the prior consent of the other party, except the Contractor may assign this Agreement to an Affiliate of the Contractor without the consent of the Owner.

10. Amendment:

This Agreement may not be amended, except by an agreement in writing signed by both parties.

11. Successors and Permitted Assigns:

The successors and permitted assigns of the parties are entitled to the benefit of, and are bound by, this Agreement.

12. Severability:

If any term or provision of this Agreement, or the application thereof to any person or circumstances shall, to any extent, be held invalid or unenforceable, the remainder of this Agreement, or the application of such terms or provision, to persons or circumstances other that those as to which it is held invalid or unenforceable, shall not be affected, and every other term and provision of this Agreement shall be deemed valid and enforceable to the extent permitted by law

13. Electronic Transmission and Counterparts:

The Agreement may be executed by the parties in any number of counterparts and may be executed originally or by electronic signature and may be delivered originally, by facsimile or by electronic transmission and each such original, facsimile or electronic copy, when so executed and delivered, shall be deemed to be an original, and all of which taken together shall constitute one and the same instrument.

IN WITNESS WHEREOF each party by its duly authorized representative(s) have duly executed this Agreement as of the Effective Date.

CITY OF BETHEL	**KNIK CONSTRUCTION CO., INC.**
_____	_____
Authorized Signatory	Authorized Signatory
_____	PARRY REIKELS, VICE PRESIDENT
Print Name and Title	Print Name and Title

SCHEDULE "A" – GENERAL CONDITIONS

1. DEFINITIONS:

In this Agreement, unless something in the subject matter or context is inconsistent therewith:

"**Affiliate**" means with respect to any entity, a Person that controls, is controlled by or is under common control with, that entity, and in this context, "control" includes control in fact, whether by ownership or the right to direct, manage, or control the business and affairs of the entity.

"**Change Order**" means an order signed by the Contractor and the Owner authorizing a change in a Scope of Work.

"**Claim**" means a claim, demand, action, cause of action, suit and proceeding for Losses of any kind, including legal and other professional fees and expenses incurred in the investigation, defence or settlement thereof.

"**Confidential Information**" means all information of a confidential nature (including information in writing or transmitted or acquired orally, electronically, visually or by other means) relating to the Owner, the Contractor, the Project, or the Work, including this Agreement, and any other information regarding the Owner's or Contractor's business, affairs, financial position, assets, operations, activities, prospects or trade secrets, together with all analyses, evaluations, compilations, notes, studies or other documents prepared by the Contractor, any Subcontractor, or their respective Personnel based upon such information, but shall not include

(a) information that is, or becomes, in the public domain through no fault of Contractor or a Subcontractor or any of their respective Personnel;

(b) information that was known to the disclosing party on a non-confidential, lawful basis before it is disclosed to it such party by the other; or

(c) that is disclosed to a party by a third Person that is not under any obligation of confidentiality regarding the information.

"**Contract Price**" means the fixed fees and other rates as specified on *Schedule C.*

"**Contractor Indemnitees**" means the Contractor, its Affiliates, the Contractor's subcontractors, if any, and their respective directors, officers, Personnel and agents.

"**Defect**" means any error, omission or deficiency in the Work and portion of the Work that has not been performed in accordance with the requirements of this Agreement.

"**Effective Date**" means the effective date of this Agreement set out at the top of page one of the document entitled "Construction Agreement".

"**Estimate**" means the Contractor's estimate of Fees and Reimbursable Expenses, if any, as amended or supplemented.

"**Fees**" means fees payable by the Owner to the Contractor for performance of the Work.

"**Final Completion**" means that the Owner has issued the Final Completion Certificate.

"**Final Completion Certificate**" means the notice issued by the Owner to the Contractor pursuant to certifying completion and acceptance of the Work.

"**Final Completion Date**" means the date, as shown in the Final Completion Certificate, on which the Work achieved Final Completion.

"**Force Majeure**" means an event, including discovery of remains or things of geological, heritage or archaeological interest or value that is beyond the reasonable control of a party, and that such party could not reasonably have foreseen and avoided by commercially reasonable means, but excluding economic hardship or lack of money or credit.

"**Law**" or "**Laws**" means all laws, including common law, federal, state, municipal or other local laws, orders, rules, statutes, decrees, regulations, by-laws, orders, decisions and ordinances, including, occupational health and safety, fire, employment insurance, workers compensation, environmental, transportation of dangerous goods, and all other government requirements, work practices and procedures prescribed by law and related to the Contractor, the Project, the Work or this Agreement.

"**Losses**" means all damages, fines, penalties, deficiencies, losses, liabilities (whether accrued, actual, contingent, latent or otherwise), costs, fees and expenses (including interest, court costs and reasonable fees and expenses of lawyers, accountants and other experts and professionals).

"**Materials**" means the material, supplies, or equipment to be provided by Contractor in the performance of the Work and as detailed in the Scope of Work.

"**Other Contractor**" means a contractor, other than the Contractor and the Subcontractors, retained directly or indirectly by the Owner to perform work or provide services in relation to the Project.

"**Owner Indemnitees**" means the Owner, its Affiliates, the Owner's joint-venturers, if any, and their respective directors, officers, Personnel and agents.

"**Owner's Representative**" means the person appointed as the representative of the Owner as provided below.

"**Permits**" means any permit, license, approval, variance or authorization required to be obtained from any government or governmental agency or authority in connection with the Work.

"**Person**" means any individual, firm, corporation, partnership, trust, joint venture or other legal entity, as the context requires.

"**Personnel**" means, with respect to a party or a Subcontractor, its directors, officers, employees, contract personnel, representatives, advisors and agents, other individuals under the party's or the Subcontractor's direction or supervision, and, in respect of the Contractor or Subcontractor, includes direct field labor, if applicable, which meaning shall also apply to a party's or a Subcontractor's Affiliates and subcontractors.

"**Project**" has the meaning ascribed to it in *Schedule B – Scope of Work.*

"**Punch List**" has the meaning ascribed to it in subsection 9.1.

"**Reimbursable Expenses**" means expenses reasonably and necessarily incurred by the Contractor in performing the Work.

"**Scope of Work**" means the Schedule B – Scope of Work to this Agreement, as amended and supplemented by Change Orders.

"**Site**" means the Work areas in Bethel, Alaska described in Schedule B – Scope of Work.

"**Subcontractor**" means one or more of the Contractor's subcontractors, suppliers, manufacturers, brokers, or vendors to whom performance of any part of the Work is subcontracted directly or indirectly by the Contractor.

"**Work**" means all labor, supervision, services, administration, transportation, delivery, machinery, tools, equipment, temporary facilities, storage facilities, supplies, goods, materials and such other services, work or materials that are necessary to be performed, fabricated, procured or supplied for the completion of the

matters and/or work described in this Agreement, including all matters shown on or described in the Scope of Work.

"**Work Schedule**" means the schedule or schedules for the performance of the Work attached as *Schedule B – Scope of Work.*

1. INTERPRETATION:

1.1 Consents, etc.:

Any notice, direction, consent, approval, request, waiver or agreement required or permitted by this Agreement must be in writing and signed by the party giving the notice, direction, consent, approval, request, waiver or agreement and may be given, withheld, delayed or conditioned in the unfettered, subjective, discretion of the party of whom it is requested or required, unless otherwise expressly stated in this Agreement.

1.2 Agreement Not Construed Against Drafter:

Each of the parties acknowledges, represents, warrants and agrees that it has obtained its own independent legal, financial, tax, engineering, technical and other advice on all issues relating to this Agreement and all transactions contemplated under this Agreement. This Agreement shall be interpreted as would an agreement that has been negotiated and drafted by, and entered into between, commercially sophisticated parties dealing at arm's length, without regard to the identity of the party responsible for drafting this Agreement.

1.3 Conflicts:

If there is a conflict or inconsistency between any of the documents forming part of this Agreement:

(a) a document that expressly states that it amends another document shall take precedence over that other document;

(b) documents of a later date shall take precedence over those of earlier dates; and

(c) in the absence of an express statement otherwise, Change Orders shall have precedence over these General Conditions, but only in respect of the Work to which the change made by the Change Order relates.

1.4 Application:

This Agreement applies to the performance of the Work, whether performed before, on or after the Effective Date.

1.5 General Interpretive Rules:

Unless otherwise expressly stated in this Agreement:

(a) the division of this Agreement into sections, subsections, paragraphs, Appendices and Schedules and the insertion of headings are for convenience of reference only and do not affect the interpretation of this Agreement;

(b) the words "herein", "hereof" and "hereunder" and other words of similar import refer to this Agreement as a whole and not to any particular section, subsection, paragraph or other subdivision;

(c) the word "including" means "including without limiting the generality of the foregoing" and the word "includes" means "includes without limiting the generality of the foregoing";

(d) words in the singular include the plural and vice versa, and words importing gender include the masculine, feminine and neuter genders, in each case as the context requires;

(e) industry standards, whether or not bound or referred to in this Agreement, shall apply to the Work; and

(f) professional, technical or industry-specific words or phrases which are not otherwise defined in this Agreement have the well-known meaning given to those terms as of the date of this Agreement in the profession, trade or industry in which they are commonly used.

2. WORK:

2.1 Scope of Work:

The Contractor shall perform all Work in accordance with the Scope of Work, except as modified by a Change Order.

2.2 Standard of Care:

The Contractor shall perform, and shall cause its Subcontractors and its and their respective Personnel to perform, the Work:

(a) in a professional, efficient, good and workmanlike manner, with no less than the standard of professional skill, care and diligence customarily applied by first class contractors providing or performing similar work and services for similar projects in rural Alaska; and

(b) in accordance with this Agreement and all applicable Laws.

2.3 Control and Supervision:

The Contractor shall effectively control, direct and supervise the performance of the Work. The Contractor shall be responsible for the means, methods, techniques and procedures used in performing the Work, subject to the express terms of this Agreement and any directions given by the Owner as permitted under this Agreement.

2.4 Work, Equipment and Materials:

The Contractor shall supply all labor, supervision, equipment, supplies, materials, goods and testing required for the proper execution and completion of the Work.

2.5 Relationship:

The Contractor is an independent contractor to the Owner. Nothing in this Agreement creates between the Owner and the Contractor any relationship of agency, partnership or joint venture. The Contractor has no authority, and shall not represent itself to have any authority, to make any contract, commitment, representation or statement, for or on behalf of the Owner, or to otherwise legally bind the Owner.

3. OWNER'S RESPONSIBILITIES:

The Owner shall:

(a) give the Contractor information and documents in the possession of the Owner that are: (i) relevant to the performance of the Work; (ii) requested, and reasonably required, by the

Contractor to perform the Work, and (iii) not subject to an Owner obligation of confidentiality;

(b) give the Contractor timely responses to the Contractor's requests for review, approval, consent or direction required or permitted under this Agreement;

(c) pay the Contract Price in accordance with the terms and conditions of this Agreement; and

(d) provide the Contractor and the Subcontractors with access to the Site as requested or required.

4. OWNER INFORMATION:

4.1 Reliance on Owner Information:

The Contractor may rely, for purposes of performing the Work, upon the accuracy of information provided by the Owner, except to the extent that: (i) the Owner notifies the Contractor of an error, inconsistency or omission, or possible error, inconsistency or omission, before the Contractor has relied upon the information in performing the Work.

5. PERMITS:

5.1 Responsibility for Permits:

The Contractor and the Owner shall each obtain those Permits as are specified in the Scope of Work to be the obtained by the Contractor or the Owner. Each party shall cooperate with the other to the extent commercially reasonable to obtain, any Permits expressly specified in the Scope of Work to be the obtained by the Owner or the Contractor.

6. PERSONNEL AND SUBCONTRACTORS:

6.1 Change of Personnel at the Owner's Direction:

The Contractor shall promptly remove from performance of the Work and from the Site any of its or its Subcontractors' Personnel directed by the Owner, acting reasonably.

6.2 Subcontractors:

The Contractor shall require each Subcontractor to comply with the terms and conditions of this Agreement to the extent such terms and conditions are applicable to the particular Work performed by the Subcontractor, whether or not expressly so stated in particular sections.

6.3 Mandatory Appointments with Full Authority:

The person appointed as Owner's Representative shall have full authority to give any notice, direction, consent, approval or waiver, and to sign any Change Order, as required or permitted hereunder.

7. SITE:

7.1 Access:

(a) The Owner shall give to the Contractor, Subcontractors and their respective Personnel the right of access to the Site as required to perform Work in accordance with this Agreement.

(b) The Contractor must provide the Owner and the Owner's Representative and all other persons authorized by the Owner's Representative with access to all workshops and places where Work is being prepared or carried out on the Site or from where materials,

manufactured articles or machinery are being obtained for Work under this Agreement to the extent the Contractor has access to such places.

7.2 Site Maintained in a Safe and Tidy Condition:

Unless otherwise specified in the Scope of Work, the Contractor shall remove, or cause to be removed, from the Site and dispose of all waste materials and rubbish created by or on behalf of the Contractor and the Subcontractors. The Contractor shall clean up, or cause to be cleaned up, such materials and rubbish and leave the Site in a safe and tidy condition.

8. WORK SCHEDULE:

8.1 Performance of the Work:

The Contractor shall commence performance of the Work on or after the Effective Date, and as may be specified in the Scope of Work. Thereafter the Contractor shall perform the Work diligently, efficiently, continuously and in accordance with the terms and conditions of this Agreement.

9. COMPLETION:

9.1 Punch List:

When the Contractor is nearing completion of the Work, it shall notify the Owner, and Owner shall promptly review the Work and promptly prepare a written list of items of Work to be corrected or completed (the "***Punch List***") for the Contractor to complete or remedy.

9.2 Final Completion:

(a) When the Contractor believes that it has completed all of the Work, including completion of all items on the Punch List, the Contractor shall notify the Owner.

(b) Within five (5) days after receipt of the Contractor's notice, the Owner will issue a Final Completion Certificate or give the Contractor notice of the aspects of the Work which remain incomplete. Upon completion of all matters specified in the Owner's notice which were incomplete, the Contractor shall provide the Owner with another notice. This process shall be repeated until Final Completion of the Work has been certified.

10. HEALTH, SAFETY AND ENVIRONMENT

10.1 Safety:

The Contractor shall provide all appropriate safety equipment and Personnel necessary for the protection of persons and property on and adjacent to the location of the Work conducted at the Site.

10.2 Protection of Environment:

The Contractor shall perform the Work and ensure the Work is performed, in compliance with any and all environmental requirements specified under applicable Law and in this Agreement.

10.3 Hazardous Conditions:

(a) The Contractor shall not be liable for any pre-existing environmental surface or subsurface conditions at the Site, including any hazardous, toxic or regulated waste, materials or substances (in this subparagraph called "**Hazardous Conditions**").

(b) Upon encountering any Hazardous Conditions, the Contractor will notify the Owner. Upon receiving notice of the presence of suspected Hazardous Conditions, the Owner shall take

the necessary measures required to ensure that the Hazardous Conditions are remediated or rendered harmless.

(i) If any hazardous, toxic or regulated waste, materials or substances are released by the Contractor at the Site for which any removal or remediation action may be required pursuant to any Law, the Contractor shall promptly remove such hazardous, toxic or regulated waste, materials or substances and take such remedial action as may be required by Law.

11. CHANGES

11.1 Changes by the Owner:

(a) The Owner may change the Scope of Work by adding to or modifying the Scope of Work in accordance with the following procedure:

(i) the Owner shall issue to the Contractor a Change Order setting out the proposed change;

(ii) the Contractor shall, within the time period specified in the Change Order or if no time period is specified within five (5) days after receipt of the Change Order, submit to the Owner a proposal containing the following information:

(A) the Contractor's proposed method of adjustment to account for the change;

(B) the Contractor's proposed adjustment to the Contract Price as a result of the proposed change, together with sufficient detail supporting any such proposed adjustment to permit the Owner to analyze the impact of the proposed change on all labor, material, equipment and other costs;

(C) the Contractor's proposed adjustment, if any, to the Work Schedule as a result of the proposed change; and

(iii) the Owner shall evaluate the proposal submitted by the Contractor and may:

(A) confirm the proposed change, including the amendments to the Work Schedule and Contract Price proposed by the Contractor, by written Change Order signed by the Owner and the Contractor;

(B) propose amendments to the method of adjustment, any revised Contract Price and any revised Work Schedule submitted by the Contractor; or

(C) not proceed with any change.

11.2 Changes Identified by the Contractor:

(a) Where the Contractor identifies any requirements for work or services not included in the Scope of Work which it believes would require a change, the Contractor shall promptly submit a proposed Change Order the Owner's Representative for consideration.

(b) The Owner shall evaluate the proposal submitted by the Contractor and may:

(i) confirm the proposed changes to the Scope of Work, including the amendments to the Work Schedule and Contract Price proposed by the Contractor, by signing and delivering the form of Change Order provided by the Contractor;

(ii) propose amendments to the form of Change Order provided by the Contractor, including revisions to the Contract Price or the Work Schedule submitted by the Contractor; or

(iii) not proceed with the proposed change identified by the Contractor.

11.3 Effect of Change Order

If a Change Order is issued, the Change Order will amend the Work and any reference to Work or Scope of Work herein will be deemed to include reference to the Work or the Scope of Work as amended by the Change Order.

12. PAYMENT:

12.1 Estimate:

The Contractor shall use all reasonable efforts to perform and complete the Work for a cost to the Owner not exceeding the Estimate, if an Estimate is given.

12.2 Invoices and Payments:

The Contractor shall invoice the Owner as, and when, required pursuant to the requirements of *Schedule C*, and the Owner shall pay the Contractor the Contract Price for the performance of the Work. The Owner shall pay each invoice within, thirty (30) days after receipt by the Owner. Payments will be made by electronic funds transfer to an account as notified by the Contractor to the Owner, or as otherwise agreed between the parties.

12.3 Progress Payments

In the event the Contractor is entitled to progress payments, which entitlement would be contained in the Construction Agreement or Schedule C, the Owner shall pay the Contractor any applicable progress payments thirty (30) days following receipt of the Contractor invoice for that portion of the Work that has been completed.

12.4 Builders Liens:

(a) If a claim of lien under any applicable legislation relative to construction or builder's liens (in this subsection called a "**builder's lien**") is filed against the Project and/or the Site in respect of the Work by any Subcontractor or other person claiming through, by or under the Contractor or any Subcontractor the Contractor shall cause the lien to be removed from the title to the Project and/or the Site within ten (10) days of becoming aware of such lien by direct payment, furnishing of a bond, payment into court or otherwise.

(b) The Contractor shall be liable for, and shall indemnify and hold harmless all Owner Indemnitees from and against all Claims asserted against and all Losses incurred by any of them directly or indirectly arising out of or resulting from any applicable construction or builder's lien legislation, unless the lien was a result of a breach of this Agreement by the Owner or the non-payment by the Owner of a valid charge or claim under this Agreement.

12.5 Final Invoice

Within thirty (30) days of the Final Completion Date, the Contractor shall submit its final invoice to the Owner setting out all amounts remaining due to the Contractor from the Owner in respect of the Contract Price.

13. RECORDS:

The Contractor shall maintain during performance of the Work, and for a period of three years after, and calculated from, the Final Completion Date, or such longer period as any disputes between the parties are unresolved, all records with respect to the Work.

14. CONFIDENTIALITY AND PUBLICITY:

14.1 Confidentiality:

Neither party shall (i) disclose Confidential Information to any third Person; or (ii) use the Confidential Information in any manner whatsoever directly or indirectly for any purpose other than for the purposes of carrying out the Work or complying with this Agreement, provided that the foregoing does not prevent or restrict disclosure:

(a) on a "need to know" basis, of Confidential Information to a Subcontractor;

(b) that is required to be disclosed by Law that is binding upon the party, provided that the disclosing party gives the other party prior notice of its intent to make such disclosure, and to the extent permitted by Law, assists the non-disclosing party in seeking an order of an applicable governmental authority or a court of competent jurisdiction protecting the information from public disclosure or otherwise limiting its further disclosure; or

(c) to which the non-disclosing party gives its prior consent.

15. INSURANCE:

15.1 Contractor's Insurance:

(a) The Contractor shall provide, maintain and pay for the insurance coverage described below and shall, upon request, deliver to Owner's Representative insurance certificates or other similar evidence that the insurance required by the Agreement is in force.

(i) Commercial General Liability Insurance on an occurrence basis having a limit of not less than $2 million inclusive for any one occurrence, and in the aggregate for products and completed operations, and insuring against claims for bodily injury (including death) and property damage arising out of the operations of the Contractor under this Agreement, and naming the Owner as additional insured.

(ii) Automobile Liability Insurance having a limit of not less than $2 million inclusive for any one occurrence and insuring against claims for bodily injury (including death) and property damage arising out of the Contractor's use or operation of any licensed vehicles for the performance of the Work, and naming the Owner as additional insured.

(iii) Workers' Compensation Insurance in compliance with the laws and other statutory and regulatory obligations imposed by the jurisdictions in which the Work is being performed including voluntary compensation and including Employer's Liability insurance of not less than $1 million.

(b) Where permitted, the Contractor's insurance policies as described above in Section 1 shall include the following which will be referenced on the Contractor's insurance certificates:

(i) Waiver of Subrogation shall be provided in favor of Owner.

(ii) Notice of Cancellation: Owner's Representative shall be provided with 30 days prior written notice of cancellation.

15.2 Owner's Insurance:

(a) The Owner shall provide, maintain and pay for the insurance coverage described below and shall, upon request, deliver to Contractor insurance certificates or other similar evidence that the insurance required by the Agreement is in force.

(i) Commercial General Liability Insurance on an occurrence basis having a limit of not less than $2 million inclusive for any one occurrence, and in the aggregate for products and completed operations, and insuring against claims for bodily injury (including death) and property damage arising out of the operations of the Contractor under this Agreement, and naming the Contractor as additional insured.

(ii) Automobile Liability Insurance having a limit of not less than $2 million inclusive for any one occurrence and insuring against claims for bodily injury (including death) and property damage arising out of the Owner's use or operation of any licensed vehicles on or near the Site, and naming the Contractor as additional insured.

(iii) Workers' Compensation Insurance in compliance with the laws and other statutory and regulatory obligations imposed by the jurisdictions in which the Work is being performed including voluntary compensation and including Employer's Liability insurance of not less than $1 million, for all Owner personnel on or near the Site.

(b) Where permitted, the Owner's insurance policies as described above in Section 1 shall include the following which will be referenced on the Owner's insurance certificates:

(i) Waiver of Subrogation shall be provided in favor of Contractor.

(ii) Notice of Cancellation: Contractor shall be provided with 30 days prior written notice of cancellation.

15.3 Failure to Provide Insurance:

If a party fails to place or maintain insurance as required, or fails to provide the other party with evidence thereof as required pursuant to *Schedule C - Insurance Requirements,* such party shall be deemed to be acting as its own insurer.

15.4 Liability Not Limited by Insurance:

The liability of the parties is not limited by limitations of liability under any policy of insurance required to be placed and maintained under this Agreement.

16. LIABILITY AND GENERAL INDEMNITY:

16.1 General Indemnity:

(a) The Contractor shall be liable for, and shall indemnify and hold harmless all Owner Indemnitees from and against all Claims asserted against and all Losses incurred by any of them directly or indirectly arising out of or resulting from: (i) any wilful misconduct, negligent act or omission or other legal fault of the Contractor; (ii) any failure of the Contractor to perform the Work in accordance with the Scope of Work; or (iii) any other breach of this Agreement by the Contractor.

(b) The Owner shall be liable for, and shall indemnify and hold harmless all Contractor Indemnitees from and against all Claims asserted against and all Losses incurred by any of them directly or indirectly arising out of or resulting from: (i) any wilful misconduct,

negligent act or omission or other legal fault of the Owner or Other Contractors; or (ii) any other breach of this Agreement by the Owner.

16.2 Consequential Damages Excluded:

Neither party is liable to the other party for exemplary, punitive or consequential damages in respect of any Claim under or in relation to this Agreement.

17. FORCE MAJEURE:

17.1 Relief for Force Majeure:

If a party is materially delayed or prevented from performing any or all of its obligations under this Agreement (other than payment of money) by an event of Force Majeure, then that party is not in breach of this Agreement in respect of those obligations, and the time for performance of each of those obligations shall be extended, for so long as the party suffers the Force Majeure event, and to the extent the Force Majeure materially impacts the ability of such party to adhere to the Work Schedule, the Work Schedule will be adjusted accordingly. Notwithstanding the foregoing, neither party may rely upon this subsection to delay or avoid a payment obligation.

17.2 Notice:

A party (the "**claimant**") claiming relief under Force Majeure shall give notice to the other party of the occurrence of the event of Force Majeure, together with reasonable particulars of the event and, if known to the claimant the expected duration of the event, promptly, but not later than three (3) days, after the claimant becomes aware of the event, failing which the claimant is entitled to relief only from and after the notice is given.

17.3 Rights in a Force Majeure

(a) Neither party is entitled to any payment or compensation from the other party for, or in respect of, an event of Force Majeure or any Losses arising therefrom.

18. TERMINATION:

18.1 Termination for Contractor's Breach:

The Owner, by notice to the Contractor, may terminate this Agreement if:

(a) the Contractor is insolvent, or if the Owner believes, acting reasonably, that the Contractor will become insolvent before the Final Completion Date;

(b) the Contractor is in material breach of this Agreement and the Owner notifies the Contractor of its breach of this Agreement and specifies the breach, and the Contractor fails to remedy the breach within fifteen (15) days after delivery of the notice, or if the breach cannot reasonably be remedied within that period, the Contractor fails to commence to remedy the breach within that period or thereafter fails to diligently remedy the breach within a reasonable time thereafter, but in any event not exceeding sixty (60) days; or

(c) the Contractor abandons the Work.

18.2 Termination for Owner's Breach:

The Contractor, by notice to the Owner, may terminate this Agreement if:

(a) the Owner is insolvent, or if the Contractor believes, acting reasonably, that the Owner will become insolvent before the Final Completion Date; or

(b) the Owner fails to pay the Contractor an undisputed amount due to it hereunder, the Contractor has given the Owner notice of the failure, and the Owner has failed to make the payment within fifteen (15) days after the notice.

18.3 Termination for Force Majeure or Suspension

In the event of a Force Majeure event lasting more than sixty (60) days, either party may terminate this Agreement by written notice to the other party.

18.4 Termination Obligations:

(a) Upon termination of this Agreement the Contractor shall promptly discontinue performance of the Work and otherwise wind up its activities under this Agreement, including by removing all contractor equipment and other property from the Site, and leaving the Site in a safe and tidy condition and delivering to the Owner all Work completed or in progress, all in a prompt and orderly manner.

(b) If the Owner or the Contractor terminates this Agreement:

(i) the Owner shall pay:

(A) for all Work property completed, to the date of the termination notice; and

(B) the reasonable costs and expenses attributable to such termination, including, windup costs, demobilization costs, and amounts due in settlement of terminated contracts with Subcontractors;

(ii) termination is without prejudice to any other right or remedy otherwise available to either party in respect of any breach of this Agreement.

19. SURVIVAL:

Such provisions as are necessary for the interpretation and enforcement of any express indemnification obligations under this Agreement shall survive any termination of this Agreement.

20. DISPUTE RESOLUTION PROCEDURE:

Any dispute arising under or in relation to this Agreement will first be referred to the parties' respective senior executive officers for resolution. If, after sixty (60) calendar days or a shorter period as the parties, acting reasonably, determine is necessary in the circumstances, resolution is not reached by mutual agreement, the parties are free to pursue any legal action or other proceeding for the enforcement of this Agreement.

21. GENERAL TERMS:

21.1 No Waiver Implied:

No waiver of any breach of any provision of this Agreement will be effective or binding unless made in writing and signed by the party purporting to give the same and, unless otherwise provided, will be limited to the specific breach waived, and, other than in respect of the specific matter or circumstance for which a written waiver is given by a party, no failure by a party to enforce, or require strict observance and performance of, any of the terms of this Agreement shall constitute a waiver of those terms or affect or impair those terms or the right of a party at any time to enforce those terms or to take advantage of any remedy that party may have in respect of any other matter or circumstance.

21.2 Remedies Cumulative/Non-exclusive:

Unless otherwise expressly stated in this Agreement, all rights and remedies of either party under this Agreement are cumulative and not exclusive of any other remedies to which either party may be lawfully entitled. Either party may pursue any and all of its remedies concurrently, consecutively and alternatively, in each case unless otherwise stated in this Agreement.

21.3 Choice of Law/ Choice of Forum:

This Agreement is governed by the laws of the State of Alaska, excluding any rules pertaining to the conflict of laws which would result in the application of any other law. Any and all actions related to this Agreement (including indemnities herein) or the Work, or necessary to enforce the Agreement, shall be brought exclusively in a court of competent jurisdiction in Anchorage, Alaska.

If any legal action or other proceeding is brought for the enforcement of this Agreement because of an alleged dispute, breach, default or misrepresentation in connection with any provisions of this Agreement, the successful or prevailing party or parties shall be entitled to recover reasonable attorney's fees, court costs, and all expenses (including taxes) even if not taxable as court costs (including, without limitation, all such fees, costs, and expenses incident to appeals), incurred in that action or proceeding, in addition to any other relief to which such party or parties may be entitled.

21.4 Assignment:

The Contractor may not assign this Agreement or any right to receive payment under this Agreement, in whole or in part, to any Person without the prior written consent of the Owner. The Owner may assign this Agreement at any time upon notice to the Contractor.

21.5 Amendment:

No amendment to this Agreement shall be binding on the parties unless made in writing and signed by the authorized representatives of both parties.

21.6 Successors and Permitted Assigns:

The Agreement will apply to the benefit of and be binding upon the respective successors and permitted assigns of the parties.

21.7 Further Assurances:

Each party shall, upon the reasonable request of the other party, do, sign or cause to be done or signed all further acts, deeds, things, documents and assurances required for the performance of this Agreement.

21.8 Severability:

Any provision of this Agreement which is illegal or unenforceable shall be ineffective to the extent of the illegality or unenforceability without invalidating the remaining provisions of this Agreement.

SCHEDULE "B"
SCOPE OF WORK

See attached letter, dated June 7, 2019 from Contractor to John Sargent. All work described in this quote shall be completed, except the courthouse parking lot, also known as Alternate Four (Alternate Quote #4; 11,628 sq. ft.; 215 cubic yards for D-1).
Total price: $433,616 ($151,510 + $135,842 + 35,729 + $110,535).

See attached letter, dated June 10, 2019 from Contractor to Bill Arnold. All work described in this quote to be completed. The "Project" and "Scope of Work" shall mean the construction tasks in such letters as selected by the Owner.
Total price: $21,194

Total Overall Project Price: $454,810 ($433,616 + $21,194)

All work to be completed on or before October 31, 2019.

SCHEDULE "C"

RATES AND COMPENSATION

See Schedule B - Scope of Work, which is incorporated in Schedule C by this reference.

6400 South Airpark Place, Suite1
Anchorage, AK 99502-1809
Main: (907) 245-1865
Fax: (907) 245-1744

June 7, 2019

John Sargent
Grant Manager
City of Bethel
PO Box 1388
Bethel, Ak. 99559

Re: City of Bethel Paving 2019

Dear Mr. Sargent:

The following is Knik's quote for the proposed earthwork and paving at the various City of Bethel sites. Knik will provide as follows:

Base Bid (Attachment #1): Total site area is approximately 10,099 square feet.

1. Provide and place embankment material as needed (estimated to be approximately 300 cubic yards).
2. Provide and place D-1 crushed aggregate base course in areas that currently are not paved to accomplish finished grade. Regrade and compact.
3. Provide and place 2 inches HMA paving utilizing PG52-28 asphalt cement.

Total Lump Sum Price for Base Bid: $151,510

Alternate One (Attachment #2): Total site area is approximately 9,381 square feet

1. Provide pulverization of the existing asphalt and grading in place of that material as needed.
2. Provide and place embankment material as needed (estimated to be approximately 200 cubic yards).
3. Provide and place D-1 crushed aggregate base course in areas that currently are not paved to accomplish finished grade. Regrade and compact.
4. Provide and place 2 inches HMA paving utilizing PG52-28 asphalt cement.

Total Lump Sum Price for Alternate Area #1: $135,842

Alternate Two (Attachment #3): Total site area is approximately 2,880 square feet.

1. Provide and place D-1 crushed aggregate base as needed to accomplish finish grade. Regrade and compact.
2. Provide and place 2 inches HMA paving utilizing PG52-28 asphalt cement.

Total Lump Sum Price for Alternate Area #2: $35,729

Alternate Three (Attachment #4): Total site area is approximately 11,640 square feet.

1. Provide and place D-1 crushed aggregate base as needed to accomplish finish grade. Regrade and compact.
2. Provide and place 2 inches HMA paving utilizing PG52-28 asphalt cement.

Total Lump Sum Price for Alternate Area #3: $110,535

Alternate Four (Attachment #5): Total site area is approximately 11,628 square feet.

1. Provide and place D-1 crushed aggregate base as needed to accomplish finish grade. Regrade and compact.
2. Provide and place 2 inches HMA paving utilizing PG52-28 asphalt cement.

Total Lump Sum Price for Alternate Area #4: $110,504

Total Project Base Bid Plus Alternate Areas 1,2, 3, & 4 : $544,120

Exclusions:
Any and all traffic control and/or maintenance, surveying, testing*, SWPPP/TEPC or related SWPPP items, striping and bond. Any item not described above.

**Knik will provide quality control testing for density, gradation and oil content of HMA.*

Notes:

1. Pricing assumes work is in 2019 during the time Knik is paving on the Highway project in Bethel. Due to the volatile and uncertain asphalt cement market, all HMA paving is subject to a cost escalation rider. For every $25 per ton increase in posted price of asphalt binder grade PG 52-28 as established by U.S. Oil and Refining Co., the price of HMA will be increased by $1.75 per ton and billed to you separately as HMA cost escalation. The current posted price of PG52-28 as of the date of this quotation is $485 per ton.
2. Pricing assumes acceptance of the Base Bid as a minimum.
3. If Certified Payrolls are required an additional charge would need to be added.
4. Knik must be allowed to finish each area without additional call-outs to perform. One mobilization is provided. Additional mobilizations, if required, will be negotiated.

Thank you for the opportunity to quote your job. If you accept this quotation please sign, date and return to KNIK in person, by fax, or by email.

Sincerely,

Sean McKeown
Estimator
seanm@lynden.com

Accepted By: _____ Date: _____

Base Bid Quote- 10,099 sq ft
309 cubic yards needed for fill
187 cu yds for D-1

Alternate Quote #1. 9,381 sq ft. 202 cu yd for fill. 169 cu yd for 6" D-1.
Requires milling existing asphalt and balancing.

Alternate Quote #2. 2880 sq ft. 6" D-1. 54 cu yds
No milling

Alterante Quote #3.
11,640 sq ft. 216 cu yds
for D-1.

Alternate Quote #4. 11,628 sq ft. 215 cu yds for D-1

6400 South Airpark Place, Suite1
Anchorage, AK 99502-1809
Main: (907) 245-1865
Fax: (907) 245-1744

June 10, 2019

Bill Arnold
Public Works Director
City of Bethel
PO Box 1388
Bethel, AK 99559

Re: City of Bethel Water Plant Driveway Quote

Mr. Arnold:

For the Lump Sum price of $21,194 Knik Construction Co., Inc. (Knik) will complete the scope of work listed in the inclusions section below in the area depicted on the attached picture.

Notes:

- The entire site must be available for work to begin within 2 days after notice from Knik Construction personnel that they are ready to begin work.
- 1 mobilization included. If Knik has to mobilize more than once an additional fee of $3,000 will be assessed.

Included:

1. Grading existing subbase material for drainage and compacting.
2. HMA Type II B, w/ 52-28 Oil: 2" of material, haul, placement and compaction.

Excluded:

1. All traffic control and/or traffic maintenance, surveying, SWPPP/TEPC or related SWPPP items.
2. Density Testing.
3. Bond.
4. Any item not included above.

Thank you for the opportunity to quote your job. If you accept this quotation please sign, date and return to KNIK in person, by fax, or by email.

Sincerely,

Sean McKeown
Estimator
seanm@lynden.com

Accepted By: _____ Date: _____

Sq Ft= 2393

CITY OF BETHEL

P.O. Box 1388 • Bethel, Alaska 99559
907-543-2047
Fax # 907-543-4171

May 24, 2019

City of Bethel
P.O. Box 1388
Bethel, AK 99559

Mayor, Vice-Mayor, and Members of Bethel City Council:

In the matter of the Alaska Grown Products Marijuana license application to operate at the following proposed location: 230 Tundra Way, Bethel AK, 99559.

Bethel Municipal Code (BMC) 5.10.020(d) requires the City Manager to provide a written report to City Council, with a copy to the applicant, listing any objections to the AMCO Board's issuance of the application.

Per BMC 5.10.020 (c), the City Planner, City Finance Director, City Fire Chief and Police Chief have forwarded written statements to the City Manager outlining their findings. The following is a summary of their statements:

a) Finance Director- Alaska Grown Products has no Bethel Business License and no water sewer service account.
b) Planning Director- A Conditional Use Permit (CUP) has not been issued. Parking spaces appear adequate but did not include dimensions.
c) Police Chief- There is no data to report at this address.
d) Fire Chief- The Acting Fire Chief cited multiple issues stemming from a May 23, 2018 inspection and subsequent closure letter of an attached apartment building that requires a Fire Marshall's Office Plan Review.

City Manager- Alaska Grown has no City of Bethel business license and no approved Conditional Use Permit (CUP). The comments and letter submitted by the Acting Fire Chief detail a significant risk to public safety at the proposed location. I cannot recommend issuance of this license at the proposed location due to those safety concerns and no progress on the CUP.

Bill Howell

Acting City Manager

Finance Department

Review	Status	N/A
Sales Tax Filings	Over 90 Days Due - Amount Due:_____ No. of times account was over 90 days due:_____	↓
Utility Billing	Over 90 Days Due - Amount Due:_____ No. of times account was over 90 days due:_____	↓
City Business License	License Year:_____ Date Applied: _____	↓
State of Alaska Business License	License Year:_____ Date Applied: _____	↓

Additional Comments:

Alaska Grown has no business license with the City and does not have a Utility Account in that name.

Finance Directors Signature: CBlake 7/13/19

Planning Department

Review	Status	N/A
Conditional Use Permit	Approved by the Planning Commission	N/A
	Conditions on Approval were:	N/A
Parking at the facility	There are _4__ parking spaces.	
Adequate ingress to and Egress from location		

Additional Comments:

- The Planning Department has not yet received a Conditional Use Permit (CUP) Application from Alaska Grown Cannabis.
- Parking must be drawn to scale showing four (4) 9'x20' parking spaces.

Planning Director's Signature: Pauline L Bradley 07-17-2019
acting planning director

Police Department

Review	Status	N/A
Excess calls for service at the location.	Number of Calls in calendar year_____0_____	
Excess numbers of convictions or arrests for unlawful activities at the location.	Number of Calls in calendar year_____0_____	

Additional Comments:

The owner has no criminal convictions and we have had no calls for service at 230 Tundra Way.

Chief of Police's Signature: Amy Davis

Fire Department

Fire Department

Review	Status	N/A
Excess calls for service at the location.	Number of Calls in calendar year__2018_____	4
Excess numbers of convictions or arrests for unlawful activities at the location.	Number of Calls in calendar year__2018_____	0

Additional Comments:

The Bethel Fire Department cannot recommend the use of this building until the occupancy is repaired or brought up to current code requirements. This building was shut down and all tenants evicted due to several code violations by State of Alaska Division of Fire and Life Safety Case #I6272.

*See attached letter from Brandon Lewis, State of Alaska Deputy Fire Marshal.

Fire Chief's Signature:

THE STATE of ALASKA
GOVERNOR BILL WALKER

Department of Public Safety
DIVISION OF FIRE AND LIFE SAFETY
Life Safety Inspections Bureau - Anchorage
5700 East Tudor Road
Anchorage, Alaska 99507-1225
Main: 907.269.5637
Fax: 907.269.5018

May 23, 2018

Scott Campbell
Swansons Apartments
3351 Arctic Blvd
Anchorage, AK 99503

SUBJECT:	Swanson 7-Plex		
CITY:	Bethel		
CASE:	I6272	INSPECTION:	1395
INSPECTOR:	Brandon Lewis	DATE:	May 11, 2018

2012 INTERNATIONAL BUILDING AND FIRE CODE

NOTIFICATION OF FIRE HAZARD AND ORDER TO CORRECT

Dear Scott Campbell:

A Fire and Life Safety Inspection was conducted in the seven-plex apartments located at 240 Tundra Way in Bethel, AK following complaints of apparent fire and life safety hazards on May 11, 2018.

Effective immediately, a fire watch shall be implemented at all times while the building is occupied.

Effective May 24, 2018, all occupants of the property shall be vacated from the property within 10 days. No person(s) shall occupy the building on or after June 4, 2018 until all violations have been corrected and a certificate of occupancy has been issued by the Alaska State Fire Marshal's Office.

Correction of the violations listed on the following page(s) must begin immediately. Your written certification of compliance must be forwarded to this office by June 25, 2018.

Enclosed for your information is a copy of Alaska Statute 18.70.100 and Title 13, Alaska Administrative Code, Chapter 50, Section 070.

If you have any questions regarding this matter, please contact our office at the address above.

Sincerely,

Brandon Lewis
Deputy Fire Marshal

The following items are violations of State Fire and Life Safety Regulations and must be corrected in the time and manner specified below:

1. Throughout the building, there are multiple locations where the fire-rated construction is compromised either by damage or un-repaired renovations. All damage to the fire-rated construction must be repaired. CODE The required fire-resistance rating of fire-resistance-rated construction (including walls, firestops, shaft enclosures, partitions, smoke barriers, floors, fire-resistive coatings and sprayed fire-resistant materials applied to structural members and fire-resistant joint systems) shall be maintained. Such elements shall be visually inspected by the owner annually and properly repaired, restored or replaced when damaged, altered, breached or penetrated. Where concealed, such elements shall not be required to be visually inspected by the owner unless the concealed space is accessible by the removal or movement of a panel, access door, ceiling tile or similar movable entry to the space. Openings made therein for the passage of pipes, electrical conduit, wires, ducts, air transfer openings and holes made for any reason shall be protected with approved methods capable of resisting the passage of smoke and fire. Openings through fire-resistance-rated assemblies shall be protected by self- or automatic-closing doors of approved construction meeting the fire protection requirements for the assembly. IFC. 703.1.
2. The fire extinguishers within the building were last serviced and tagged in 2014. All fire extinguishers must be service and tagged annually. Provide the service and tag. CODE Portable fire extinguishers shall be selected, installed and maintained in accordance with this section and NFPA 10. Exceptions: 1. The travel distance to reach an extinguisher shall not apply to the spectator seating portions of Group A-5 occupancies. 2. Thirty-day inspections shall not be required and maintenance shall be allowed to be once every three years for dry-chemical or halogenated agent portable fire extinguishers that are supervised by a listed and approved electronic monitoring device, provided that all of the following conditions are met: 2.1. Electronic monitoring shall confirm that extinguishers are properly positioned, properly charged and unobstructed. 2.2. Loss of power or circuit continuity to the electronic monitoring device shall initiate a trouble signal. 2.3. The extinguishers shall be installed inside of a building or cabinet in a noncorrosive environment. 2.4. Electronic monitoring devices and supervisory circuits shall be tested every three years when extinguisher maintenance is performed. 2.5. A written log of required hydrostatic test dates for extinguishers shall be maintained by the owner to verify that hydrostatic tests are conducted at the frequency required by NFPA 10. IFC. 906.2.

3. No exit signs were located throughout the building. UL924 listed exit signs shall be installed as required throughout the building. CODE Exits and exit access doors shall be marked by an approved exit sign readily visible from any direction of egress travel. The path of egress travel to exits and within exits shall be marked by readily visible exit signs to clearly indicate the direction of egress travel in cases where the exit or the path of egress travel is not immediately visible to the occupants. Intervening means of egress doors within exits shall be marked by exit signs. Exit sign placement shall be such that no point in an exit access corridor or exit passageway is more than 100 feet (30 480 mm) or the listed viewing distance for the sign, whichever is less, from the nearest visible exit sign. Exceptions: 1. Exit signs are not required in rooms or areas that require only one exit or exit access. 2. Main exterior exit doors or gates that are obviously and clearly identifiable as exits need not have exit signs where approved by the fire code official. 3. Exit signs are not required in occupancies in Group U and individual sleeping units or dwelling units in Group R-1, R-2 or R-3. 4. Exit signs are not required in dayrooms, sleeping rooms or dormitories in occupancies in Group I-3. 5. In occupancies in Groups A-4 and A-5, exit signs are not required on the seating side of vomitories or openings into seating areas where exit signs are provided in the concourse that are readily apparent from the vomitories. Egress lighting is provided to identify each vomitory or opening within the seating area in an emergency. IFC. 1011.1.
4. The fire alarm system in the building was not operational, last inspected and tagged in 2014. A stand alone smoke alarm system was added in addition to the out of service system. The fire alarm system shall be repaired to operational, with a fire watch implemented along with a pre-planned impairment program. CODE Fire detection, alarm, and extinguishing systems, mechanical smoke exhaust systems, and smoke and heat vents shall be maintained in an operative condition at all times, and shall be replaced or repaired where defective. Non-required fire protection systems and equipment shall be inspected, tested and maintained or removed. IFC. 901.6.
5. The fire alarm system in the building was not operational, last inspected and tagged in 2014. A stand alone smoke alarm system was added in addition to the out of service system. The fire alarm system shall be repaired to operational, with a fire watch implemented along with a pre-planned impairment program. CODE Where a required fire protection system is out of service, the fire department and the fire code official shall be notified immediately and, where required by the fire code official, the building shall either be evacuated or an approved fire watch shall be provided for all occupants left unprotected by the shutdown until the fire protection system has been returned to service. Where utilized, fire watches shall be provided with at least one approved means for notification of the fire department and their only duty shall be to perform constant patrols of the protected premises and keep watch for fires. IFC. 901.7.
6. The fire alarm system in the building was not operational, last inspected and tagged in 2014. A stand alone smoke alarm system was added in addition to the out of service system. The fire alarm system shall be repaired to operational, with a fire watch implemented along with a pre-planned impairment program. CODE Preplanned impairments shall be authorized by the impairment coordinator. Before authorization is given, a designated individual shall be responsible for verifying that all of the following procedures have been implemented: 1. The extent and expected duration of the impairment have been determined. 2. The areas or buildings involved have been inspected and the increased risks determined. 3. Recommendations have been submitted to management or building owner/manager. 4. The fire department has been notified. 5. The insurance carrier, the alarm company, building owner/manager, and other authorities having jurisdiction have been notified. 6. The supervisors in the areas to be affected have been notified. 7. A tag impairment system has been implemented. 8. Necessary tools and materials have been assembled on the impairment site. IFC. 901.7.4.

7. The emergency lighting throughout the building is inadequate to provide lighting during emergencies. Only one light was identified to be operational. Emergency lights shall be installed as needed. CODE The power supply for means of egress illumination shall normally be provided by the premises' electrical supply. In the event of power supply failure, an emergency electrical system shall automatically illuminate all of the following areas: 1. Aisles and unenclosed egress stairways in rooms and spaces that require two or more means of egress. 2. Corridors, interior exit stairways and ramps and exit passageways in buildings required to have two or more exits. 3. Exterior egress components at other than their levels of exit discharge until exit discharge is accomplished for buildings required to have two or more exits. 4. Interior exit discharge elements, as permitted in Section 1027.1, in buildings required to have two or more exits. 5. Exterior landings as required by Section 1008.1.6 for exit discharge doorways in buildings required to have two or more exits. The emergency power system shall provide power for a duration of not less than 90 minutes and shall consist of storage batteries, unit equipment or an on-site generator. The installation of the emergency power system shall be in accordance with Section 604. IFC. 1006.3.
8. Throughout the building, there are multiple open junction boxes and exposed wiring splices. All wiring shall be in an approved junction box with the appropriate cover plate. CODE Open junction boxes and open-wiring splices shall be prohibited. Approved covers shall be provided for all switch and electrical outlet boxes. IFC. 605.6.
9. The handrails in the stairwells are loose and damaged. The handrails shall be repaired. CODE Handrails for stairways and ramps shall be adequate in strength and attachment in accordance with Section 1607.8 of the International Building Code. Handrails required for stairways by Section 1009.15 shall comply with Sections 1012.2 through 1012.9. Handrails required for ramps b Section 1010.9 shall comply with Section 1012.2 through 1012.8. IFC. 1012.1.
10. Apartment #2, on the second floor, and Apartments #4-7, on the third floor, do not have the proper amount of exits based on multiple factors. Apartment #2 has a common path of egress travel that exceeds the travel distance allowed by Table 1014.3. Apartments #4-7 exceed the maximum occupant load of the third floor for a single egress pathway and also exceeds the allowable distance for the common path of egress travel. All apartments shall be provided with a secondary means of egress. CODE Two exits or exit access doorways from any space shall be provided where one of the following exists: (1.) The occupant load of the space exceeds one of the values in Table 1015.1. Exceptions: 1. In Group R-2 and R-3 occupancies, one means of egress is permitted within and from individual dwelling units with a maximum occupant load of 20 where the dwelling unit is equipped throughout with an automatic sprinkler system in accordance with Section 903.3.1.1 or 903.3.1.2. 2. Care suites in Group I-2 occupancies complying with Section 407.4.3 of the International Building Code. (2.) The common path of egress travel exceeds one of the limitations of Section 1014.3. (3.) Where required by Section 1015.3, 1015.4, 1015.5 or 1015.6. Where a building contains mixed occupancies, each individual occupancy shall comply with the applicable requirements for that occupancy. Where applicable, cumulative occupant loads from adjacent occupancies shall be considered in accordance with the provisions of Section 1004.1. IFC. 1015.1.

11. Apartment #2, on the second floor, and Apartments #4-7, on the third floor, do not have any secondary means of egress from within the dwelling units. Apartment #4 on the third floor has an exterior ladder that is not accessible from the apartment as the window does not allow access. All apartments shall be provided with the appropriate secondary means of egress. CODE (AS AMENDED) In addition to the means of egress required by this chapter provisions shall be made for emergency escape and rescue openings in Group R and I-1 occupancies. Basements and sleeping rooms below the fourth story above grade plane shall have at least one exterior emergency escape and rescue opening in accordance with this section. Where basements contain one or more sleeping rooms, emergency escape and rescue openings shall be required in each sleeping room, but shall not be required in adjoining areas of the basement. Such openings shall open directly into a public way or to a yard or court that opens to a public way.Exception: Emergency escape and rescue openings are not required from basements or sleeping rooms that have an exit door or exit access door that opens directly into a public way or to a yard, court or exterior exit balcony that opens to a public way. IFC. 1029.1.
12. Apartment #2, on the second floor, and Apartments #4-7, on the third floor, lack of secondary means of egress. Should a fire event occur in the entry stairwell between the main entry and the second floor landing, no occupants of the above listed apartments would be able to perform self-rescue and would have to rely on rescue operations. Only Apartments #1 and #3 on the second floor have access to exterior stairwells from their respective dwellings. Observed during the site visit it was noted that graffiti writing was being performed on the ceiling of the entry stairwell with an open flame heat source, increasing the risk of a fire. Based on the potential risk to the occupants of Apartment #2 and Apartments #4-7, no persons shall occupy those dwellings until they can be provided an approved secondary means of egress. CODE 13 AAC 50.070. Inspections, orders, and appeals
(a) If an officer of the state fire marshal's office finds a building or premises in which the following dangerous conditions or materials exist, the officer shall order the conditions or materials to be remedied or removed as directed by the state fire marshal:
(1) dangerous amounts of combustible, explosive, or otherwise hazardous materials;
(2) hazardous conditions arising from defective or improperly installed equipment for handling or using combustible, flammable, explosive, or otherwise hazardous materials;
(3) dangerous accumulations of decorations, rubbish, wastepaper, boxes, shavings, or combustible or flammable liquids or materials;
(4) accumulations of dust or waste materials in air conditioning or ventilating systems or of grease in kitchen or other exhaust ducts;
(5) obstructions to or on fire escapes, stairs, passageways, doors, or windows, which will interfere with operations of the fire department or egress of occupants in case of fire or explosion;
(6) ineffective fire assembly, exit door, attic separation, area separation, fire separation, or occupancy separation;
(7) a chimney, smokestack, stove, oven, incinerator, furnace or other heating device, or electric fixture found to be defective or unsafe so as to create a fire danger;
(8) a building or structure which because of a lack of repairs, adequate exit facilities, automatic or other fire-alarm apparatus or fire-extinguishing equipment, or any other cause including age, is hazardous; or
(9) any other condition that violates this chapter, and which the state fire marshal finds is hazardous.
(b) If an order is issued to eliminate a dangerous or hazardous condition described in (a) of this section and the condition is not corrected within the time specified in the order, the state fire marshal will, in the marshal's discretion, post at the entrance to the building or premises a notice to read "DO NOT ENTER, UNSAFE TO OCCUPY. DEPARTMENT OF PUBLIC SAFETY, DIVISION OF FIRE PREVENTION." The notice must remain posted until the required repair, demolition or removal is completed, and may not be removed without written permission of the state fire marshal. No person may enter a posted building unless

the person does so to make required repairs or to demolish or remove the hazardous condition.
(c) The service of an order for the correction of a violation of (a) of this section must be made upon the owner, occupant, or other persons responsible for the condition by
(1) delivering a copy to the person responsible for the condition or to the person in charge of the premises;
(2) affixing a copy in a conspicuous place on the door to the entrance of the premises; or
(3) mailing a copy of the report to the responsible person by certified mail at his or her last known address.
(d) If a building or other premises is owned by one person and occupied by another under lease or similar agreement, orders issued under (a) of this section apply to the occupant unless the rule or order requires additions to or changes in the premises which would become the real property of the owner of the premises. In which case, the rule or order must be sent to the owner.
(e) If an order is made by the state fire marshal or the marshal's authorized representative, the owner or occupant may, within seven days after receiving the order, file a written appeal to the state fire marshal who will, within 10 days after receiving the appeal, review the order, and issue a written decision. The appeal must be postmarked within seven days following the date of receipt of the order. The order must be complied with within the time specified in the order unless the state fire marshal revokes the order. The state fire marshal's decision on an appeal under this subsection is a final order of the Department of Public Safety for purposes of AS 18.70.100 .
(f) No person may make a false statement with the intent to mislead the state fire marshal in connection with the marshal's official duties, including in response to orders of the Department of Public Safety to alter, repair, change, or correct a violation or deficiency.
State Regs. 13AAC50.070

13. Located at the front entryway, there is a small can affixed to a wooden post full of discarded smoking materials. The smoking materials and the can shall not be discarded adjacent to combustible materials. CODE Lighted matches, cigarettes, cigars or other burning object shall not be discarded in such a manner that could cause ignition of other combustible material. IFC. 310.7

14. Prior to any person(s) occupying the premises, a plan review shall be submitted to the Plan Review Bureau at the Alaska State Fire Marshal's Office. CODE
(a) Before beginning the construction, alteration, repair, or changing the occupancy of a building, a substantial land structure, or structure regulated by the state division of fire and life safety, plans and specifications regarding that building's or structure's location on the property, area, height, number of stories, occupancy, type of construction, fire-resistive construction, interior finish, exit facilities, electrical systems, mechanical systems, fuel storage tanks and their appurtenances, automatic fire-extinguishing systems, and fire alarm systems must be submitted by the owner or the owner's representative to the state division of fire and life safety for examination and approval. This review does not address structural considerations, mechanical or electrical review beyond that necessary to confirm compliance with fire or life safety requirements, or the requirements of 42 U.S.C. 12101 - 12213 (Americans With Disabilities Act of 2010). A copy of the approval must be posted as required in 13 AAC55.100.
Plan Review Reg. 13AAC50.027(a)

15. Prior to any person(s) occupying the premises, a plan review shall be submitted to the Plan Review Bureau at the Alaska State Fire Marshal's Office. CODE
(b) It is prohibited to occupy a building for which plans have not been examined and approved if the construction, alteration, repair, or change in occupancy began on or after 10/28/90. The state fire marshal will, in the marshal's discretion, post a building constructed without a plan review, as set out in 13 AAC 50.070(b).
Plan Review Reg. 13AAC50.027(b)

APPEAL RIGHTS
Title 13 Alaska Administrative Code
Chapter 50, Section 070 (e)

(e) If an order is made by the state fire marshal or his or her authorized representative, the owner within seven days after receiving the order , file a written appeal to the state fire marshal who will, within 10 days after he or she receives the appeal, review the order and file his or her written decision. The order must be complied with within the time specified in the order unless the state fire marshal revokes the order. The state fire marshal's decision on an appeal under this subsection is a final order of the Department of Public Safety for purposes of AS 18.70. 100. (In effect before 7/28/59; am 6/25/69, Reg. 30: am 2/21/71, Reg. 37; am 1/14/81, Reg. 77)

Alaska Statute Section 18.70.100

Sec. 18.70.100. VIOLATION. (a) A person who violates any provision of AS 18.70.010 -- 18.70.100, 18.70.300 -- 18.70.310, or a regulation adopted under those sections, or who fails to comply with an order issued under AS 18.70.010 -- 18.70.100 or 18.70.300 -- 18.70.310 is guilty of a class B misdemeanor. When not otherwise specified, each 10 days that the violation or noncompliance continues is a separate offense.

(b) A person aggrieved by a final order may appeal to the superior court within 30 days after the issuance of the final order. Filing of the appeal does not excuse noncompliance with the order. The court may stay the operation of the order on those terms relating to bonding or other matters that the court finds proper. A stay may not be granted or continued if the court finds that it is against the public interest. (Subsection 10 ch 66 SLA 1955; added by Subsection 1 ch 113 SLA 1957; am Subsection 2 ch 120 SLA 1990)

License Number: 20439
License Status: New
License Type: Retail Marijuana Store
Doing Business As: ALASKAN GROWN CANNABIS
Business License Number: 1109607
Designated Licensee: Kalla Peacock
Email Address: kpeacock1@hotmail.com
Local Government: Bethel
Community Council:
Latitude, Longitude: 60.794824, -161.754596
Physical Address: 230 Tundra Way
Bethel, AK 99559
UNITED STATES

Licensee #1

Type: Entity
Alaska Entity Number: 10079221
Alaska Entity Name: Alaskan Grown Products LLC
Phone Number: 907-313-8521
Email Address: kpeacock1@hotmail.com
Mailing Address: HC89 Box 255
Willow, AK 99688
UNITED STATES

Entity Official #1

Type: Individual
Name: Kalla Peacock
[redacted]
Phone Number: 907-312-8521
Email Address: kpeacock1@hotmail.com
Mailing Address: HC89 Box 255
Willow, AK 99688
UNITED STATES

Note: *No affiliates entered for this license.*

Alcohol and Marijuana Control Office
550 W 7th Avenue, Suite 1600
Anchorage, AK 99501
marijuana.licensing@alaska.gov
https://www.commerce.alaska.gov/web/amco
Phone: 907.269.0350

Alaska Marijuana Control Board

Form MJ-00: Application Certifications

What is this form?

This application certifications form is required for all marijuana establishment license applications. Each person signing an application for a marijuana establishment license must declare that he/she has read and is familiar with AS 17.38 and 3 AAC 306.

This form must be completed and submitted to AMCO's main office by each proposed licensee (as defined in 3 AAC 306.020(b)(2)) before any license application will be considered complete.

Section 1 – Establishment Information

Enter information for the business seeking to be licensed, as identified on the license application.

Licensee:	Alaskan Grown Products, LLC	**License Number:**	20439		
License Type:	Retail Marijuana Facility				
Doing Business As:	Alaskan Grown Cannabis				
Premises Address:	230 Tundra Way				
City:	Bethel	**State:**	Alaska	**ZIP:**	99559

Section 2 – Individual Information

Enter information for the individual licensee.

Name:	Kalla Peacock
Title:	Member, Manager

Section 3 – Other Licenses

Ownership and financial interest in other licenses:

	Yes	No
Do you currently have or plan to have an ownership interest in, or a direct or indirect financial interest in another marijuana establishment license?	☑	☐

If "Yes", which license numbers (for existing licenses) and license types do you own or plan to own?

Retail #17764, Cultivation #17766, Manufacturing #17768, Retail #21084, Retail #17769, Retail #20440, Retail #20666, Retail #11119

Received by AMCO 5.22.19

Alcohol and Marijuana Control Office
550 W 7th Avenue, Suite 1600
Anchorage, AK 99501
marijuana.licensing@alaska.gov
https://www.commerce.alaska.gov/web/amco
Phone: 907.269.0350

Alaska Marijuana Control Board

Form MJ-00: Application Certifications

Section 4 – Certifications

Read each line below, and then sign your initials in the box to the right of each statement: Initials

I certify that I have not been convicted of a felony in any state or the United States, including a suspended imposition of sentence, for which less than five years have elapsed from the time of the conviction to the date of this application.

I certify that I am not currently on felony probation or felony parole.

I certify that I have not been found guilty of selling alcohol without a license in violation of AS 04.11.010.

I certify that I have not been found guilty of selling alcohol to an individual under 21 years of age in violation of 04.16.051 or AS 04.16.052.

I certify that I have not been convicted of a misdemeanor crime involving a controlled substance, violence against a person, use of a weapon, or dishonesty within the five years preceding this application.

I certify that I have not been convicted of a class A misdemeanor relating to selling, furnishing, or distributing marijuana or operating an establishment where marijuana is consumed within the two years preceding this application.

I certify that my proposed premises is not within 500 feet of a school ground, recreation or youth center, a building in which religious services are regularly conducted, or a correctional facility, as set forth in 3 AAC 306.010(a).

I certify that my proposed premises is not located in a liquor licensed premises.

I certify that I meet the residency requirement under AS 43.23 for a permanent fund dividend in the calendar year in which I am initiating this application.

I certify that all proposed licensees (as defined in 3 AAC 306.020(b)(2)) have been listed on my online marijuana establishment license application. Additionally, if applicable, all proposed licensees have been listed on my application with the Division of Corporations.

I certify that I understand that providing a false statement on this form, the online application, or any other form provided by AMCO is grounds for denial of my application.

Received by AMCO 5.22.19

Alcohol and Marijuana Control Office
550 W 7th Avenue, Suite 1600
Anchorage, AK 99501
marijuana.licensing@alaska.gov
https://www.commerce.alaska.gov/web/amco
Phone: 907.269.0350

Alaska Marijuana Control Board

Form MJ-00: Application Certifications

Read each line below, and then sign your initials in the box to the right of each statement: Initials

I certify and understand that I must operate in compliance with the Alaska Department of Labor and Workforce Development's laws and requirements pertaining to employees.

I certify and understand that I must operate in compliance with each applicable public health, fire, safety, and tax code and ordinance of this state and the local government in which my premises is located.

Read each line below, and then sign your initials in the box to the right of only the applicable statement: Initials

Only initial next to the following statement if this form is accompanying an application for a marijuana testing facility license:

I certify that I do not have an ownership in, or a direct or indirect financial interest in a retail marijuana store, a marijuana cultivation facility, or a marijuana products manufacturing facility.

Only initial next to the following statement if this form is accompanying an application for a retail marijuana store, a marijuana cultivation facility, or a marijuana products manufacturing facility license:

I certify that I do not have an ownership in, or a direct or indirect financial interest in a marijuana testing facility license.

All marijuana establishment license applicants:

As an applicant for a marijuana establishment license, I declare under penalty of unsworn falsification that I have read and am familiar with AS 17.38 and 3 AAC 306, and that the online application and this form, including all accompanying schedules and statements, is true, correct, and complete.

Signature of licensee

Kalla Peacock
Printed name of licensee

VALERIE MASTOLIER
Notary Public
State of Alaska
My Commission Expires Jun 7, 2022

Notary Public in and for the State of Alaska

My commission expires: 4/7/22

Subscribed and sworn to before me this 14 day of May, 2019.

Received by AMCO 5.22.19

Alcohol and Marijuana Control Office
550 W 7th Avenue, Suite 1600
Anchorage, AK 99501
marijuana.licensing@alaska.gov
https://www.commerce.alaska.gov/web/amco
Phone: 907.269.0350

Alaska Marijuana Control Board

Operating Plan Supplemental
Form MJ-03: Retail Marijuana Store

What is this form?

This operating plan supplemental form is required for all applicants seeking a retail marijuana store license and must accompany **Form MJ-01: Marijuana Establishment Operating Plan**, per 3 AAC 306.020(b)(11). Applicants should review **Chapter 306: Article 3** of the **Alaska Administrative Code.** This form will be used to document how an applicant intends to meet the requirements of the statutes and regulations.

If your business has a formal operating plan, you may include a copy of that operating plan with your application, but all fields of this form must still be completed per 3 AAC 306.020 and 3 AAC 306.315(2).

What additional information is required for retail stores?

Applicants must identify how the proposed establishment will comply with applicable regulations regarding the following:

- Prohibitions
- Signage and advertising
- Displays and sales
- Exit packaging and labeling
- Security
- Waste disposal

This form must be completed and submitted to AMCO's main office before any new or transfer application for a retail marijuana store license will be considered complete.

Section 1 – Establishment Information

Enter information for the business seeking to be licensed, as identified on the license application.

Licensee:	Alaskan Grown Products LLC	**MJ License #:**	20439		
License Type:	Retail Marijuana Store				
Doing Business As:	Alaskan Grown Cannabis				
Premises Address:	230 Tundra Way				
City:	Bethel	**State:**	Alaska	**ZIP:**	99559

Received by AMCO 5.22.19

Form MJ-03: Retail Marijuana Store Operating Plan Supplemental

Section 2 – Overview of Operations

2.1. Provide an overview of your proposed facility's operations. Include information regarding the intake and flow of marijuana and marijuana product at your premises, and a description of what a standard customer visit to your establishment would entail:

Each shipment of marijuana and marijuana product that arrives at the Alaskan Grown Cannabis retail store will be inspected by a member of the management team before it is accepted and added to the store's inventory. The shipment will be reconciled with the transport manifest, shipment labels and packaging labels to ensure consistency. All product will be weighed by Alaskan Grown Cannabis and reconciled with the weight listed on the manifest and labels. Any shipments with discrepancies will be rejected. Shipments that pass initial inspection will be accepted into the facility, entered into Metrc and the point of sale software and added to the store's inventory storage or display cases. At the end of each business day, the management team will reconcile the sale's transactions from the point of sale software with the inventory on hand and with METRC to ensure consistency and that any discrepancies are immediately addressed. Customers will be greeted at the store's entrance by an Alaskan Grown Cannabis employee who will check their identification and watch for signs of impairment. If cleared by ID check, customers will enter the sales floor where they will be greeted by the sales team. Continued on Page 6..

Section 3 – Prohibitions

Review the requirements under 3 AAC 306.310.

3.1. Describe how you will ensure that the retail marijuana store will not sell, give, distribute, or deliver marijuana or marijuana product to a person who is under the influence of an alcoholic beverage, inhalant, or controlled substance:

Alaskan Grown Cannabis will not sell, offer to sell, give, distribute, or deliver marijuana or marijuana products to any consumers who are: (1) not physically present on the licensed premises; (2) under the influence of an alcoholic beverage, inhalant, or controlled substance; or (3) not at least twenty-one (21) years of age at the time of purchase, as evidenced by valid government-issued photo identification. All customers will enter one main door into our retail establishment where they will be greeted by an Alaskan Grown Cannabis employee who will then check their ID. Continued..

3.2. I certify that the retail marijuana store will not: Initials

a. **sell, give, distribute, deliver, or offer to sell, give, distribute, or deliver marijuana or marijuana product in a quantity exceeding the limit set out in 3 AAC 306.355;** KP

b. **sell, give, distribute, deliver, or offer to sell, give, distribute, or deliver marijuana or marijuana product over the internet;** KP

c. **offer or deliver to a consumer, as a marketing promotion or for any other reason, free marijuana or marijuana product, including a sample;** KP

d. **offer or deliver to a consumer, as a marketing promotion or for any other reason, alcoholic beverages, free or for compensation; or** KP

e. **allow a person to consume marijuana or a marijuana product on the licensed premises.** KP

Answer "Yes" or "No" to the following question:	Yes	No
3.3. Do you plan to request future approval of the Marijuana Control Board to permit consumption of marijuana or marijuana product in a designated area on the proposed premises?	☐	☑

Received by AMCO 5.22.19

Section 4 – Signage and Advertising

Review the requirements under 3 AAC 306.360 and 3 AAC 306.365. All licensed retail marijuana stores must meet minimum standards for signage and advertising.

You must be able to certify each statement below. Read the following and then sign your initials in the corresponding box: Initials

4.1. I understand and agree to follow the limitations regarding the number, placement, and size of signs on my proposed establishment, set forth in 3 AAC 306.360(a). KP

4.2. The retail marijuana store will not use giveaway coupons as promotional materials, or conduct promotional activities such as games or competitions to encourage the sale of marijuana or marijuana products. KP

4.3. All advertising for marijuana or marijuana product will contain the warnings required under 3 AAC 306.360(e). KP

4.4. I understand and agree to post, in a conspicuous location visible to customers, the notification signs required under 3 AAC 306.365. KP

4.5. I certify that no advertisement for marijuana or marijuana product will contain any statement or illustration that:

- **a. is false or misleading;** KP
- **b. promotes excessive consumption;** KP
- **c. represents that the use of marijuana has curative or therapeutic effects;** KP
- **d. depicts a person under the age of 21 consuming marijuana; or** KP
- **e. includes an object or character, including a toy, a cartoon character, or any other depiction designed to appeal to a child or other person under the age of 21, that promotes consumption of marijuana.** KP

4.6. I certify that no advertisement for marijuana or marijuana product will be placed:

- **a. within 1,000 feet of the perimeter of any child-centered facility, including a school, childcare facility, or other facility providing services to children, a playground or recreation center, a public park, a library, or a game arcade that is open to persons under the age of 21;** KP
- **b. on or in a public transit vehicle or public transit shelter;** KP
- **c. on or in a publicly owned or operated property;** KP
- **d. within 1,000 feet of a substance abuse or treatment facility; or** KP
- **e. on a campus for postsecondary education.** KP

Section 5 – Displays and Sales

5.1. Describe how marijuana and marijuana products at the retail marijuana store will be displayed and sold:

All marijuana and marijuana products will be displayed and dispensed for sales within the designated restricted access area, unreachable to customers. Signage stating, "Restricted Access Area: Visitors Must Be Escorted" will be posted at the access points that lead behind the counter. Marijuana and marijuana products will be displayed in locked, glass display cases, on shelving along the wall behind the display case/point of sale counter and in a cooler behind the display case/point of sale counter. Product displays will be in full view of a working video surveillance camera at all times that marijuana or marijuana product is stored in the display. Continued on Page 6..

Received by AMCO 5.22.19

Form MJ-03: Retail Marijuana Store Operating Plan Supplemental

Section 6 – Exit Packaging and Labeling

Review the requirements under 3 AAC 306.345.

6.1. Describe how the retail marijuana store will ensure that marijuana and marijuana products sold on its licensed premises will meet the packaging and labeling requirements set forth in 3 AAC 306.345(a):

Kalla, and/or the general manager will inspect all shipments of marijuana and marijuana products that arrive at the retail store. Shipments will be inspected for quality and consistency with the transport manifest and shipment labels, and for regulatory compliance. Labels will be checked for: (1) name and license number of the manufacturing or cultivation facility; (2) production lot and/or batch number; (3) strain information; (4) net weight of the product (5) packaging date and expiration date; and (6) testing lab name and license number. The transport manifest will be checked for: (1) name and license number of the providing entity; (2) delivery date; (3) start time and estimated arrival time; (4) strain and batch information; (5) delivery driver name and handler's card verification; (6) the weight of the products transferred; and (7) testing information. Continued on Page 6..

6.2. Provide a sample label that the retail marijuana store will use to meet the labeling requirements set forth in 3 AAC 306.345(b):

Retailer: Alaskan Grown Cannabis **License No: 20439**
Cultivator: **License No: 12311**
Harvest Batch No: **Package No:**
Net Weight: **Strain:**
Testing Facility: **License No:**
THC: **THCA:** **CBD:** **CBDA:** **CBN:**
Microbial Test: **Fungicides:** **Pesticides:** **Herbicides:**
Fertilizers: **Soil Amendment:**

Alaska Safety Warning: Marijuana has intoxicating effects and may be habit forming and addictive. Marijuana impairs concentration, coordination and judgment. Do not operate a vehicle or machinery under its influence. There are health risks associated with consumption of marijuana. For use only by adults twenty-one and older. Keep out of the reach of children. Marijuana should not be used by women who are pregnant or breast feeding.

123456789

Product:
Alaskan Gown Products, LLC 4a - 20439

ALASKAN GROWN CANNABIS

Received by AMCO 5.22.19

Section 7 – Security

Review the requirements under 3 AAC 306.350 and 3 AAC 306.720.

7.1. Describe the retail marijuana store's procedures for ensuring a form of valid photographic identification has been produced before selling marijuana or marijuana product to a person, as required by 3 AAC 306.350(a):

Alaskan Grown Cannabis will not sell, offer to sell, give, distribute, or deliver marijuana or marijuana products to any consumers who are: (1) not physically present on the licensed premises; (2) under the influence of an alcoholic beverage, inhalant, or controlled substance; or (3) not at least twenty-one (21) years of age at the time of purchase, as evidenced by valid, government-issued photo identification. Employees of Alaskan Grown Cannabis will greet all customers and check each ID at the entry door. Continued..

You must be able to certify the statement below. Read the following and then sign your initials in the box to the right: Initials

7.2. The video surveillance and camera recording system for the licensed premises covers each point-of-sale area.

Section 8 – Waste Disposal

Review the requirements under 3 AAC 306.740.

8.1. Describe how you will store, manage, and dispose of any marijuana waste, including expired marijuana or marijuana products, in compliance with any applicable laws. Include details about the material(s) you will mix with ground marijuana waste and the processes that you will use to make the marijuana waste unusable for any purpose for which it was grown or produced:

Alaskan Grown Cannabis will be disposing of: (1) marijuana that is identified as contaminated, infected or is otherwise rejected for quality; (2) marijuana and marijuana products that reach their expiration date; (3) any other materials or containers in contact with marijuana products that risk contamination (4) any other marijuana or marijuana product deemed as waste by Kalla, general manager, MCB, AMCO Enforcement or AMCO Director. Marijuana waste will be stored away from all other products in a locked container on the premises, and will be rendered unusable prior to leaving the store for disposal. A notice, via email, will be sent to AMCO enforcement not later than three days prior to rendering waste unusable. Marijuana waste will be rendered unusable by grinding the materials and mixing with other compostable and non-compostable non-marijuana material such as, food waste, cardboard, paper, and yard waste; until the resulting mixture is no more than fifty percent (50%) marijuana waste. Management will maintain a log on the status of all marijuana waste, tracking the type, date of disposal, date it was rendered unusable, the reason it's being wasted, and the final destination. The City of Bethel waste truck will collect the waste mixture and dispose of it at the local waste station.

You must be able to certify the statement below. Read the following and then sign your initials in the box to the right: Initials

8.2. The retail marijuana store shall give the board at least three days written notice required under 3 AAC 306.740(c) before making marijuana waste unusable and disposing of it.

I declare under penalty of unsworn falsification that this form, including all accompanying schedules and statements, is true, correct, and complete.

Signature of licensee

Kalla Peacock

Printed name of licensee

VALERIE MASTOLIER
Notary Public
State of Alaska
My Commission Expires Jun 7, 2022

Notary Public in and for the State of Alaska

My commission expires: 4/7/22

Subscribed and sworn to before me this 14 day of May, 2019.

Received by AMCO 5.22.19

Form MJ-03: Retail Marijuana Store Operating Plan Supplemental

(Additional Space as Needed):

2.1 Continued: Customers will be able to ask questions, browse available products in the glass display cases and view a menu of available products. Sales transactions will take place at the point of sale station and once a sales transaction is complete, customers will be guided to the store exit. Alaskan Grown Cannabis will train all employees on the importance of the limits on quantity sold per transaction and the exit packaging requirements set forth in the regulations.

3.1 Continued: During this time, employees will be watching for signs of impairment. If a person enters the premises exhibiting signs of impairment, employees will be trained to recognize those signs, refuse all service and sale to that individual, and escort them safely from the premises. Law enforcement will be contacted for back-up when necessary. Additionally, employees and management will exercise strict diligence and compliance with the sale limits embodied in 3 AAC 306.355. A manager will be on hand to help manage customer ingress and egress and ensure there is an adequate number of employees on the sales floor.

5.1 Continued: Marijuana and marijuana products will be secured in a locked case at all times. All employees will be trained and regularly monitored to ensure compliance with the display and closing policies, and that all product is secured and accounted for at all times. When customers have made their purchasing decisions, they will head to the point of sale counter. All edibles, concentrates, and flowers will be stored behind the point of sale counter. Cashiers will take the customer order and dispense for sales from behind the counter. Concentrates and edibles will all be pre-packaged and labeled. Flower will be sold either pre-packaged or "Deli" style. "Deli" style flower will be displayed in large glass jars (behind the point of sale counter) with batch labeled strains. Employees will take customer orders at the point of sale counter and weigh the flower using a certified scale. Once weighed to the desired amount, the employee will register the purchase in the POS system which integrates with Metrc, seal the product into a child-resistant container, and print the packaging label. The prepackaged products will be displayed in the glass display cases located within the restricted access area. The store will also buy bulk marijuana and roll their own pre-roll marijuana joints and package them in accordance with the regulations and place into pre-labeled mylar bags. Any edibles requiring refrigeration will be stored in a refrigerator behind the point of sale counter in the restricted access area. Employees will ensure that each marijuana product is in fully opaque and child-resistant packaging before a customer exits the store with it.

6.1 Continued: Once a delivery is approved by either the general manager, the inventory will be accepted into the retail facility and entered into Metrc with all mandatory information designated by AMCO. The shipment information will be both recorded in Metrc and stored on-site as official business records. Both the transporting agent and the general manager will sign all paperwork and documents expressing that all information is deemed correct and the transfer took place. Shall any of the above be missing or inaccurate, the general manager will refuse the transfer.

7.1 Continued: No individual will be allowed to pass the ID check station and enter the sales floor without their photo identification being verified regardless of how familiar the person is to the employee(s). Employees will be trained to identify forgeries and inconsistencies in ID's and will utilize an ID guide to help recognize ID's from other states and countries. A manager will be on hand to help manage customer ingress and egress on the sales floor. If an ID is not in compliance for any reason, the customer will be asked to leave, and law enforcement will be contacted if necessary.

Received by AMCO 5.22.19

Alcohol and Marijuana Control Office
550 W 7th Avenue, Suite 1600
Anchorage, AK 99501
marijuana.licensing@alaska.gov
https://www.commerce.alaska.gov/web/amco
Phone: 907.269.0350

Alaska Marijuana Control Board

Form MJ-01: Marijuana Establishment Operating Plan

What is this form?

An operating plan is required for all marijuana establishment license applications. Applicants should review **Title 17.38** of Alaska Statutes and **Chapter 306** of the Alaska Administrative Code. This form will be used to document how an applicant intends to meet the requirements of those statutes and regulations. If your business has a formal operating plan, you may include a copy of that operating plan with your application, but all fields of this form must still be completed per 3 AAC 306.020(c).

What must be covered in an operating plan?

Applicants must identify how the proposed premises will comply with applicable statutes and regulations regarding the following:

- Control plan for persons under the age of 21
- Security
- Business records
- Inventory tracking of all marijuana and marijuana product on the premises
- Employee qualification and training
- Health and safety standards
- Transportation and delivery of marijuana and marijuana products
- Signage and advertising

Applicants must also complete the corresponding operating plan supplemental forms (**Form MJ-03, Form MJ-04, Form MJ-05,** or **Form MJ-06**) to meet the additional operating plan requirements for each license type.

Section 1 – Establishment & Contact Information

Enter information for the business seeking to be licensed, as identified on the license application.

Licensee:	Alaskan Grown Products, LLC	**MJ License #:**	20439		
License Type:	Retail Marijuana Facility				
Doing Business As:	Alaskan Grown Cannabis				
Premises Address:	230 Tundra Way				
City:	Bethel	**State:**	Alaska	**ZIP:**	99559

Mailing Address:	HC89 Box 255				
City:	Willow	**State:**	Alaska	**ZIP:**	99688

Designated Licensee:	Kalla Peacock		
Main Phone:	907-312-8521	**Cell Phone:**	
Email:	kpeacock1@hotmail.com		

AMCO Received 6/21/2019

Section 2 – Control Plan for Persons Under the Age of 21

2.1. Describe how the marijuana establishment will prevent persons under the age of 21 from gaining access to any portion of the licensed premises and marijuana items:

Alaskan Grown Cannabis will refuse entrance to any person who does not produce a form of valid photo identification showing that person is twenty-one (21) years of age or older. A valid form of identification includes: (1) an unexpired, unaltered passport; (2) an unexpired, unaltered driver's license; instruction permit, or identification card of any state or territory of the United States, the District of Columbia, or a province of Canada; and (3) an identification card issued by a federal or state agency authorized to issue a driver's license or identification card. At no time will a person under the age of twenty-one (21) be permitted to remain on the premises. If at any time an employee suspects that a person is a minor, the employee will refuse access and have the individual escorted off the premises. A designated employee will request from all customers for government-issued, photo identification and will thoroughly examine the ID before allowing entrance into the retail store. Continued on Page 11..

Section 3 – Security

Restricted Access Areas (3 AAC 306.710):

3.1. Describe how you will prevent unescorted members of the public from entering restricted access areas:

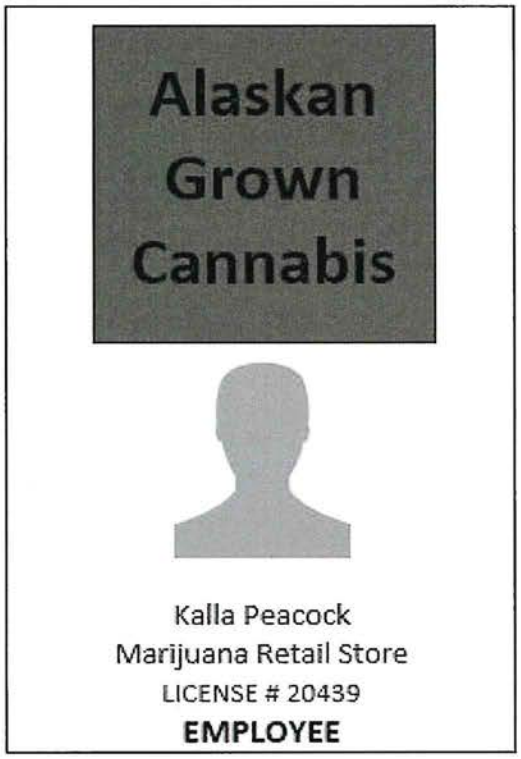
The retail store will be equipped with 24 hour monitoring alarm system, exterior lighting, and video surveillance. To maintain the security of the facility and all marijuana products, restricted access areas of the store will be monitored and restricted at all times. Access will only be granted to employees and Kalla, with the limited exception of scheduled pre-approved visitors (not to include AMCO enforcement, law enforcement and other duly authorized agents). Each entry point to a restricted access area will have signs prominently posted stating that the area is restricted, for employees only. Distinct and apparent cameras will be placed throughout and around the store to discourage the public from attempting access. At least one employee will be behind the point of sale counter at all times to help deter unauthorized access.
All members of the public who are allowed access to the restricted access areas of the facility must check in at the front entrance door and obtain a visitor badge, and are to be worn and clearly displayed at all times while on the premises.

3.2. Describe your recordkeeping and processes for admitting visitors into and escorting them through restricted access areas:

In order to be escorted into restricted access areas, a visitor must be pre-scheduled by either Kalla, or a manager, with the exception of AMCO and duly authorized law enforcement agents. Each visitor will sign into the visitor's log indicating their name, the date, time in and out of the restricted access area, and purpose of the visit. All visitors will be required to sign in, and to provide valid, government issued, photo identification. Each visitor (with the exception of law enforcement, AMCO Enforcement or other duly authorized agents) will be issued a visitor badge and will be instructed to clearly display it on their person at all times while on the licensed premises and return the badge upon exit. At this time, the employee or Kalla will brief the visitor on the company's policy's regarding hygiene, safety, regulatory compliance and any other pertinent information the visitor should be aware of while inside the restricted access areas of the retail store. Continued on Page 11..

AMCO Received 6/21/2019

3.3. Provide samples of licensee-produced identification badges that will be displayed by each licensee, employee, or agent while on the premises, and of visitor identification badges that will be worn by all visitors while in restricted access areas:



** Or Similar Format

Security Alarm Systems and Lock Standards (3 AAC 306.715):

3.4. Exterior lighting is required to facilitate surveillance. Describe how the exterior lighting will meet this requirement:

The exterior lighting fixtures of the retail facility will be designed and installed to deter nuisance activity and enhance surveillance, while minimizing any sort of neighborhood nuisance. Additional lighting will be used to increase picture quality and brightness for security related documentation. The camera system and lighting will be constantly calibrated to maximize the quality of any recorded images, and to also discourage theft and/or trespassing. The lighting fixtures will be installed to insure there are no dark spots around the perimeter, or any of the entrances to the facility. All outdoor lighting will be weather proof and vandal proof.

AMCO Received 6/21/2019

3.5. An alarm system is required for all license types that must be activated on all exterior doors and windows when the licensed premises is closed for business. Describe the security alarm system for the proposed premises, explain how it will meet all regulatory requirements, and outline your policies and procedures regarding the actions to be taken by a licensee, employee, or agent when the alarm system alerts of an unauthorized breach:

Alaskan Grown Cannabis will contract with a third party security company to install the alarm system, maintain the equipment, periodically test the devices and continuously monitor the facility at an off-site security monitoring center. The alarm system will be set up to monitor for intrusions with motion detectors in all areas of the building, active during closed hours, as well as a door sensor on the exterior door and glass break sensors on each exterior window. If triggered, an automatic, electronic alert will be sent to the security monitoring center as well as to Kalla's cell phone and/or the general manager. This will also trigger an audible alarm to help deter potential intruders. Live security footage will also be accessible to Kalla and/or the general manager via their cellular phones so they may keep an eye on the facility even when they are away. The alarm system will be active at all times that the store is closed. The last employee or Kalla to leave the store each night will activate the alarm system and the first employee or Kalla to arrive in the morning will deactivate the system. In the event that the alarm system sends an electronic alert to local law enforcement to notify them of an unauthorized breach, the management team will evacuate the building (if it's safe to do and necessary) to a pre-determined safe location. A designated employee will take a head count of employees and any visitors that may have been on the premises to ensure everyone is accounted for. Management will await instruction from law enforcement and comply with all directives. Once it is safe to do so, employees will return to the facility and inspect for property damage, theft, take inventory and submit all necessary and requested documentation to law enforcement officials and to AMCO enforcement. Additionally, any event that occurs on the licensed premises that involves local law enforcement will be promptly reported to AMCO Enforcement via email. In the case of the establishments knowledge of evidence or circumstances that reasonably indicate theft, diversion, or unexplained disappearance of marijuana, marijuana products, or money from the licensed premises; or any unauthorized access to the licensed premises, Kalla will notify AMCO and AMCO Enforcement as soon as possible and in any event not more than 24 hours.

3.6. Describe your policies and procedures for preventing diversion of marijuana or marijuana product, including by employees:

Alaskan Grown Cannabis will implement a security and anti-diversion plan that will encompass training, surveillance and mandated operating procedures. First, all employees will be taught about methods of diversion, and how to detect them. They will be trained in the company's standard operating procedures for handling marijuana products including the label tags placed on every package of marijuana, and how to insure they are in the database inventory. All adjustments to inventory will require a manager's code, which is recorded in a file that tell who logged on, what adjustments were made, and will also time stamp it. Continued on Page 11..

3.7. Describe your policies and procedures for preventing loitering:

Signage stating "No Loitering" and that the premises is under video and audio surveillance will be prominently posted around the facility. Designated Alaskan Grown Cannabis personnel will be trained to perform routine, but unscheduled patrols of the premises to check for individuals with no official business on the property. Individuals found to be loitering on the premises will be met with a verbal request to exit the premises per the no loitering policy and if they do not comply law enforcement will be contacted for back up.

You must be able to certify the statement below. Read the following and then sign your initials in the box to the right: Initials

3.8. I certify that if any additional security devices are used, such as a motion detector, pressure switch, and duress, panic, or hold-up alarm, to enhance security of the licensed premises, I will have written policies and procedures describing their use.

AMCO Received 6/21/2019

Video Surveillance (3 AAC 306.720):

You must be able to certify each statement below. Read the following and then sign your initials in the corresponding box: Initials

3.9. The video surveillance and camera recording system for the licensed premises covers each restricted access area, and both the interior and exterior of each entrance to the facility. KP

3.10. Each video surveillance recording: is preserved for a minimum of 40 days, in a format that can be easily accessed for viewing (consistent with the Alcohol & Marijuana Control Office's approved format list); clearly and accurately displays the time and date; and is archived in a format that does not permit alteration of the recorded image. KP

3.11. The surveillance room or area is clearly defined on the Form MJ-02: Premises Diagram that is submitted with this application. KP

3.12. Surveillance recording equipment and video surveillance records are housed in a designated, locked, and secure area or in a lock box, cabinet, closet or other secure area where access is limited to the licensee(s), an authorized employee, and law enforcement personnel (including an agent of the Marijuana Control Board). KP

3.13. Describe how the video cameras will be placed to produce a clear view adequate to identify any individual inside the licensed premises, or within 20 feet of each entrance to the licensed premises:

The retail facility premises will be protected by a surveillance recording system that will have cameras positioned to view the entire perimeter of the area of the licensed retail premises. The security cameras will be monitored 24 hours a day, 7 days a week. A variety of specialty cameras, such as infrared, motion-sensor, and night vision cameras will be used. All cameras will have full tilt/pan/zoom capabilities and will have secure data storage. The premise will have surveillance over all portions of the facility, placed strategically to record all areas of the facility inside and outside, at a variety of angles. All doors and marijuana storage areas will have video coverage to clearly identify the faces of those present. The cameras will offer high resolution and weather resistant features that ensure a clear picture with every use. With these megapixel cameras, the facility will have clear, crisp images that let Kalla see the important details needed for identification. This includes face and license plate recognition, and facial image of anyone within twenty (20) feet of all access point while still capturing a full field of view for exterior monitoring.

3.14. Describe the locked and secure area where video surveillance recording equipment and original copies of surveillance records will be housed and stored, and how you will ensure the area is accessible only to authorized personnel, law enforcement, or an agent of the Marijuana Control Board. If you will be using an offsite monitoring service and offsite storage of video surveillance records, your response must include how the offsite facility will meet these security requirements:

All surveillance recording equipment and footage will be stored in the secured office with backups on site. The office will be accessible only by Kalla and the company's general manager, and any authorized AMCO agents or law enforcement. The office will have an advanced, reinforced security door, locked at all times. The office will have an advanced, reinforced security door, locked at all times. The door will be equipped with an employee key code lock and a spring-loaded hinge. Kalla and the general manager will have remote access to surveillance recordings to monitor operations virtually. The security system will be password protected to prevent any data tampering, and recorded data will be stored for a minimum of forty (40) days as an official business record. All surveillance footage will be accessible for upload to a separate hard drive in the event that it must be stored longer for criminal, civil, or administrative investigations. All recordings will be time and date stamped, and archived in a format that prevents alteration of the recorded image. Recordings and surveillance data will be available to the AMCO, AMCO Enforcement and local law enforcement upon request.

AMCO Received 6/21/2019

Section 4 – Business Records

Review the requirements under 3 AAC 306.755. All licensed marijuana establishments must maintain, in a format that is readily understood by a reasonably prudent business person, certain business records.

4.1. I certify that the following business records will be maintained and kept on the licensed premises: Initials

a. **all books and records necessary to fully account for each business transaction conducted under my license for the current year and three preceding calendar years** *(records for the last six months must be maintained on the licensed premises; older records may be archived on or off-premises)*; KP

b. **a current employee list setting out the full name and marijuana handler permit number of each licensee, employee, and agent who works at the marijuana establishment;** KP

c. **the business contact information for vendors that maintain video surveillance systems and security alarm systems for the licensed premises;** KP

d. **records related to advertising and marketing;** KP

e. **a current diagram of the licensed premises, including each restricted access area;** KP

f. **a log recording the name, and date and time of entry of each visitor permitted into a restricted access area;** KP

g. **all records normally retained for tax purposes;** KP

h. **accurate and comprehensive inventory tracking records that account for all marijuana inventory activity from seed or immature plant stage until the retail marijuana or retail marijuana product is sold to a consumer, to another marijuana establishment, or destroyed;** KP

i. **transportation records for marijuana and marijuana product, as required by 3 AAC 306.750(f); and** KP

j. **registration and inspection reports of scales registered under the Weights and Measures Act, as required by 3 AAC 306.745.** KP

4.2. A marijuana establishment is required to exercise due diligence in preserving and maintaining all required records. Describe how you will prevent records and data, including electronically maintained records, from being lost or destroyed:

All facility records will all reside in the locked and secured storage room located adjacent the retail sales counter. Only authorized employees will be issued a key access code for access to the locked storage room, and there will be a secure database maintained with information including employee name and contact information, along with the time and date of each usage which could be matched to a surveillance tape to secure additional information.

AMCO Received 6/21/2019

Section 5 – Inventory Tracking of All Marijuana and Marijuana Product

Review the requirements under 3 AAC 306.730. All licensed marijuana establishments must use a marijuana inventory tracking system capable of sharing information with Metrc to ensure all marijuana cultivated and sold in the state, and each marijuana product processed and sold in the state, is identified and tracked from the time the marijuana is propagated from seed or cutting, through transfer to another licensed marijuana establishment, or use in manufacturing a marijuana product, to a completed sale of marijuana or marijuana product, or disposal of the harvest batch of marijuana or production lot of marijuana product.

You must be able to certify each statement below. Read the following and then sign your initials in the corresponding box: Initials

5.1. My marijuana establishment will be using Metrc, and if any other tracking software is used, it will be capable of sharing information with Metrc.

5.2. All marijuana delivered to a marijuana establishment will be weighed on a scale registered in compliance with 3 AAC 306.745.

5.3. My marijuana establishment will use registered scales in compliance with AS 45.75.080 (Weights and Measures Act), as required by 3 AAC 306.745.

Section 6 – Employee Qualification and Training

Review the requirements under 3 AAC 306.700. All licensees, and every employee or agent of the marijuana establishment who sells, cultivates, manufactures, tests, or transports marijuana or a marijuana product, or who checks the identification of a consumer or visitor, must obtain a marijuana handler permit from the board before being licensed or beginning employment at a marijuana establishment.

You must be able to certify each statement below. Read the following and then sign your initials in the corresponding box: Initials

6.1. All licensees, and each employee or agent of the marijuana establishment who sells, cultivates, manufactures, tests, or transports marijuana or marijuana product, or who checks the identification of a consumer or visitor, shall obtain a marijuana handler permit from the board before being licensed or beginning employment at the marijuana establishment.

6.2. Each licensee, employee, or agent who is required to have a marijuana handler permit shall keep that person's marijuana handler permit card in that person's immediate possession (or a valid copy on file on the licensed premises) when on the licensed premises.

6.3. Each licensee, employee, or agent who is required to have a marijuana handler permit shall ensure that that person's marijuana handler permit card is valid and has not expired.

6.4. Describe any in-house training that will be provided to employees and agents (apart from a marijuana handler course):

Qualified candidates will be hired on a probationary period during which time they will receive training and evaluation specific to their position. Training will include marijuana industry topics; customer care, food handling, safety precautions and procedures; legal issues; and state, local, and federal regulations. Training will take place throughout the year, as well as when topics arise that need further explanation. Kalla and/or the general manager will personally present or arrange training and education to employees. Within the probationary period, all new employees will be required to meet with the general manager to learn the company's business approach and to adopt the standard of service. Educational packets will be provided to each retail employee to be read and reviewed. The educational packets will discuss relevant cannabinoids in the marijuana plant, strain ratios, marijuana benefits and risks, and general Alaska marijuana law. Continued on Page 11..

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Section 7 – Health and Safety Standards

Review the requirements under 3 AAC 306.735.

You must be able to certify each statement below. Read the following and then sign your initials in the corresponding box: Initials

7.1. I understand that a marijuana establishment is subject to inspection by the local fire department, building inspector, or code enforcement officer to confirm that health or safety concerns are not present. KP

7.2. I have policies regarding health and safety standards (including: ensuring a person with an illness or infection does not come into contact with marijuana or marijuana product; good hygienic practices; cleaning and maintenance of equipment and the premises; pest deterrence; chemical storage; sanitation principles; and proper handling of marijuana and marijuana product) and will take all reasonable measures and precautions to ensure that they are met or exceeded. KP

7.3. I have policies to ensure that any marijuana or marijuana product that has been stored beyond its usable life, or was stored improperly, is not salvaged and returned to the marketplace. KP

7.4. I have policies to ensure that in the event information about the age or storage conditions of marijuana or marijuana product is unreliable, the marijuana or marijuana product will be handled in accordance with 3 AAC 306.735(d). KP

Answer "Yes" or "No" to each of the following questions:	Yes	No
7.5. Adequate and readily accessible toilet facilities that are maintained and in good repair and sanitary condition are clearly indicated on my Form MJ-02: Premises Diagram.	✓	
7.6. Convenient handwashing facilities with running water at a suitable temperature are clearly indicated on my Form MJ-02: Premises Diagram.	✓	

7.7. If you answered "No" to either 7.5 or 7.6 above, describe how toilet and/or handwashing facilities are made accessible, as required by 3 AAC 306.735(b)(2):

Section 8 – Transportation and Delivery of Marijuana and Marijuana Products

Review the requirements under 3 AAC 306.750.

8.1. Describe how marijuana or marijuana product will be prepared, packaged, and secured for shipment. Include a description of the type of locked, safe, and secure storage compartments to be used in vehicles transporting marijuana or marijuana product:

In the event that Alaskan Grown Cannabis transports any marijuana or marijuana product from the retail store, a trip manifest will be printed from Metrc to accompany the shipment. A copy of the trip manifest will also be maintained on the licensed premises as a business record. Any marijuana or marijuana product to be transported will be placed within a sealed package or container up to 5 pounds and then into a secure storage compartment within the transport vehicle or in the bed of a truck. Any individuals involved in the transport will have a valid, marijuana handler permit and be trained to travel directly to the destination without any unnecessary stops and without opening packages of marijuana or marijuana product. Continued on Page 11..

You must be able to certify each statement below. Read the following and then sign your initials in the corresponding box: Initials

8.2. The marijuana establishment from which a shipment of marijuana or marijuana product originates will ensure that any individual transporting marijuana shall have a marijuana handler permit required under 3 AAC 306.700.

8.3. The marijuana establishment that originates the transport of any marijuana or marijuana product will use the marijuana inventory tracking system to record the type, amount, and weight of marijuana or marijuana product being transported, the name of the transporter, the time of departure and expected delivery, and the make, model, and license plate number of the transporting vehicle.

8.4. The marijuana establishment that originates the transport of any marijuana or marijuana product will ensure that a complete printed transport manifest on a form prescribed by the board must be kept with the marijuana or marijuana product at all times during transport.

8.5. During transport, any marijuana or marijuana product will be in a sealed package or container in a locked, safe, and secure storage compartment in the vehicle transporting the marijuana or marijuana product, and the sealed package will not be opened during transport.

8.6. Any vehicle transporting marijuana or marijuana product will travel directly from the shipping marijuana establishment to the receiving marijuana establishment, and will not make any unnecessary stops in between except to deliver or pick up marijuana or marijuana product at any other licensed marijuana establishment.

8.7. When the marijuana establishment receives marijuana or marijuana product from another licensed marijuana establishment, the recipient of the shipment will use the marijuana inventory tracking system to report the type, amount, and weight of marijuana or marijuana product received.

8.8. The marijuana establishment will refuse to accept any shipment of marijuana or marijuana product that is not accompanied by the transport manifest.

Section 9 – Signage and Advertising

Review the requirements under 3 AAC 306.770.

9.1. Describe any signs that you intend to post on your establishment, including quantity, dimensions, graphics, and location on your establishment (photos or drawings may be attached):

Alaskan Grown Cannabis may have up to three signs with the business name on it visible to the general public which will not exceed 4800 square inches. Two of the three signs may be attached to the outer walls of the building, a third sign may be on an independent sign pole or similar on the property. Sign placement will be done within the parameters set forth by AMCO's regulations.

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9.2. Describe any advertising you intend to distribute for your establishment. Include medium types and business logos (photos or drawings may be attached):

Alaskan Grown Cannabis' retail advertising and marketing is still in development; however, the company plans to utilize the following medium types when distributing advertisements:

- Newspaper ads
- radio ads
- social media to feature specific strains
- magazine ads
- Direct Text Message

Advertisements will include the following logo, the retail store hours and location, company website and will include each warning statement verbatim as they are listed in the regulations.

I declare under penalty of unsworn falsification that this form, including all accompanying schedules and statements, is true, correct, and complete.

Signature of licensee

Kalla Peacock

Printed name of licensee

VALERIE MASTOLIER
Notary Public
State of Alaska
My Commission Expires Jun 7, 2022

Notary Public in and for the State of Alaska

My commission expires: 4/7/22

Subscribed and sworn to before me this 14 day of May, 2019.

(Additional Space as Needed):

2.1 Continued: In addition to passing the Marijuana Handler's Card course, employees in this position will be trained to spot the inconsistencies of forged identifications, and they will be given an ID guide to help them recognize IDs from other states and countries. Signage will be posted at the main entry door stating, "No one under 21 years of age allowed". The sign will be twelve (12) inches long and twelve (12) inches wide, and the letters will be one half inch in height in high contrast to the background of the sign.
3.2 Continued: A designated employee or Kalla will escort and actively supervise the visitor(s) during the entire visit. At no time will there be more than 5 visitors per supervising employee or licensee on the premises. Once the visit has concluded, all visitors will be required to exit the premises and return their visitor badges. The visitors log will be kept and stored on-site as an official business record. The visitors will be escorted by an employee at all times while in the restricted access area. The escorting employee will record all information related to the visitor's presence, including any reportable activity or behavior during the visit. This visitor log will be made available to AMCO upon request. The records will be stored in the secured storage room located adjacent to the sales counter. After 7 years the hard copy may be destroyed.
3.6 Continued: Beyond the electronic record keeping, visual verification will be done by managers on each shift, and all parts of the facility will be monitored by surveillance cameras. Employee's will be taught how diversion could take place including: employee theft, customer theft at the place of delivery, outside theft (robbery), or a combination of all of the above. Employees will be taught not just detection, but the appropriate responses to insure the safety of our fellow employees, customers, the public, and the facility itself.
6.4 Continued: Packets will also include safety procedures that specifically address the facility's security measures and controls for the prevention of diversion, theft, and loss of marijuana such as emergency response procedures and state and federal statutes regarding confidentiality. As proper safety and security procedures are of the utmost importance to Kalla, the most up-to-date reading materials will be available to employees at all times. Management will conduct quarterly staff meetings with the purpose of updating all employees on new state and local regulations, assuring that each employee is performing within company procedure, assessing any procedural changes that are needed, and addressing any comments or concerns from the staff. Prior to beginning work, employees will be expected to understand: (1) Alaska laws, regulations, and codes governing the marijuana industry and marijuana establishments; (2) all of the permitting requirements to act as a marijuana handler (including obtaining a Marijuana Handler Permit from AMCO Enforcement after completing a state approved course prior to commencing employment) and to work in a marijuana establishment; (3) Alaskan Grown Cannabis standards, operational protocol, and best practices with regard to retail and sale of marijuana; (4) general safety procedures and security protocol; (5) how to think defensively if threatening situations occur, and how to recognize the signs of impairment, drug abuse, and instability; (6) in-depth information about our particular strains and marijuana related products; (7) in-depth information on the requirements of each room, task, and system; (8) the general federal, state, and local employment regulations by which Alaskan Grown Cannabis is governed; and (9) retail-specific education.
8.1 Continued: Labels will be affixed to the packaging including all information originally provided by the cultivation or manufacturing facility such as; (1) testing facility and license number (2) testing date and results (3) name and license number of cultivation facility (4) name and license number of manufacturing facility if applicable (for concentrates and products) (5) harvest batch number or production lot number (6) date of packaging (7) net marijuana weight (8) expiration date if applicable.

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Master Lease Agreement

This Master Lease Agreement (this "***Lease***") is dated as of Oct 18 2018, by and between **Alaskan Grown Products LLC**, an Alaska limited liability company ("***Tenant***"), and **BTP, LLC**, an Alaska limited liability company ("***Landlord***").

WHEREAS, Landlord owns the real property commonly known as 230 Tundra Way, Bethel AK, and legally described as:

1) Lot Six (6), Block Fourteen (14), Townsite of Bethel, U.S. Survey 3230A and 3230B, according to the official Bureau of Land Management Survey thereof, being located in the Bethel Recording District, Fourth Judicial District, State of Alaska (the "***Property***").

WHEREAS, Landlord desires to lease to Tenant and Tenant desires to lease from Landlord the Property, excepting the seven-plex apartment building upon the Property and the area of the Property underlying the apartment building and extending ten (10) feet from each exterior wall of the apartment building, and the parking areas and the drives providing ingress and egress to the apartment building, as depicted on Exhibit A (together, the "***Retained Area,***" and the Property less the Retained Area, the "***Leased Premises***").

WHEREAS, Landlord is relying on the historic pattern of the federal government relying primarily on the state and local governments to address marijuana businesses that are state licensed and in any event, if this federal government policy shifts, Landlord intends and shall always have the right to comply with the federal government and its request. Tenant will abide by the following priorities, in addition to all state and local regulatory requirements:

- *Preventing the distribution of marijuana to minors;*
- *Preventing revenue from the sale of marijuana from going to criminal enterprises, gangs and cartels;*
- *Preventing the diversion of marijuana from states where it is legal under state law in some form to other states;*
- *Preventing state-authorized marijuana activity from being used as a cover or pretext for the trafficking of other illegal drugs or other illegal activity;*
- *Preventing violence and the use of firearms in the cultivation and distribution of marijuana;*
- *Preventing drugged driving and the exacerbation of other adverse public health consequences associated with marijuana use;*
- *Preventing the growing of marijuana on public lands and the attendant public safety and environmental dangers posed by marijuana production on public lands; and Preventing marijuana possession or use of marijuana on federal property.*

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NOW, THEREFORE, in consideration of the foregoing and the respective representations, warranties, covenants and agreements set forth herein, the parties, intending to be legally bound, hereby agree as follows:

1. Leased Premises. Landlord hereby leases to Tenant, and Tenant hereby leases from Landlord, in accordance with this Lease, the entire Leased Premises, together with all rights of ingress and egress pertaining thereto, subject to the terms and conditions contained in this Lease.

2. Term. The term of this Lease shall be for 10 years, commencing November 1, 2018 and ending at 11:59 p.m. on October 31, 2028 (the "***Initial Term***"), unless sooner terminated in accordance with the terms of this Lease. The term of this Lease may be renewed for one or more additional terms by mutual agreement of the parties (each, a "***Renewal Term***" and, together with the Initial Term, the "***Term***") if the parties agree to such renewal at least ninety (90) days prior to the end of the then-current Term. If the parties do not agree to renew this Lease at least ninety (90) days prior to the end of the then-current Term, this Lease shall terminate at the conclusion of such Term. Each Renewal Term shall be upon the same terms and conditions set forth in this Lease unless otherwise agreed in writing by the parties.

3. Early Termination. Landlord shall have the right upon Landlord's sole election, upon three (3) days prior written notice to Tenant, to terminate this Lease:

(a) in the event that the Landlord's bank or other lender commences an action, or threatens to commence an action against the Landlord alleging that this Lease, or any operations under the Lease or any sublease, violates Landlord's contractual obligations pursuant to its obligations under its loan agreements with Landlord's bank or other lender, or (ii) the seizure or threatened seizure by any governmental authority seeking forfeiture of the Leased Premises, whether or not a court proceeding has actually commenced; or (iii) Landlord's bank takes or threatens to take any action to close Landlord's accounts at Landlord's bank or to take any other action adverse to Landlord as a result this Lease, or any operations under the Lease or any sublease;

(b) Landlord's receipt of any notice from any governmental authority asserting that this Lease or Tenant's use of the Lease Premises, or Tenant's business operations, violates any federal, state or local laws or regulations relating to the sale, possession or use of marijuana, whether or not any court proceeding has actually commenced;

(c) The entry of judgment (whether final or not) that has the effect (whether by restraining order, injunction, declaration, or otherwise) of establishing the Tenant's use of the Premises constitutes a public or private nuisance;

(d) The commencement of an action under any federal, state, or local law (ordinance) or regulation seeking remediation of the Premises as a result of a violation by Tenant of any mandate pertaining to environmental sensitivity or commission of waste, irrespective of Tenant's intent and course of action following its commencement;

(e) A final, appealable judgment having the effect of establishing that Tenant's operation violates Landlord's contractual obligations (i) pursuant to any private covenants

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of record restricting the Premises, (ii) good faith and fair dealing to any third party, or (iii) pursuant to its obligations under its mortgage agreement with Landlord's mortgagee;

(f) An event that (i) requires closure of one or more of the buildings upon the Leased Premises for more than 180 consecutive days for remediation of materially adverse circumstances created by Tenant's use of the Leased Premises, or for more than 210 nonconsecutive calendar days within a 360 consecutive day period, or (ii) causes Landlord's insurance carrier to cancel casualty and/or liability coverage on the Leased Premises or any other part of the Property unless the Tenant procures coverage for the Property, including the Leased Premises within five (5) calendar days thereafter, and commences and thereafter continues to pay any premium cost in excess of the premium (pre-cancellation) paid by Landlord without credit or offset against the Rent reserved under this Lease. This shall not include fire and other natural calamity events, unless the source of any such event is directly related to Tenant's operation, such as a heat lamp-related fire in any cannabis cultivation site.

4. Use of the Leased Premises and Required Compliance with Laws. Tenant shall be permitted to use and operate the Leased Premises for general retail business purposes, including to conduct the business of a commercial marijuana retail store. The parties acknowledge that myriad regulations and local, state, and federal laws govern the operation of Tenant's use and that Tenant alone will be responsible for compliance with all laws, regulations, mandates and requirements of any nature. The parties also acknowledge that under federal law, the production, distribution and sale of cannabis remains a violation of the Controlled Substances Act and that, as between Landlord and Tenant, the risk of enforcement of such laws is exclusively on Tenant. Tenant's foregoing obligation shall encompass (i) all state and local laws and regulations from any governmental authority with jurisdiction over Tenant's use, including but not limited to the Alaska Marijuana Control Board regulations and related guidance memorandums, and local zoning ordinances; and (ii) all federal laws to the extent those laws are not inconsistent with state and local laws allowing Tenant to use the Premises for the Permitted Use. The covenant to comply encompasses all applicable laws and regulations that become effective before and during the Lease Term, and all of the agreements and obligations set forth in this Section 4 (collectively, the "Mandates"), regardless of the cost of such compliance. Tenant's inability or failure to comply with the Mandates shall be grounds for termination of this Lease.

5. Rent and Other Sums to be Paid by Tenant.

a. Base Rent. Tenant shall pay to Landlord rent in the amount of $24,000.00 annually in monthly installments of $2,000.00 as base rent for the Leased Premises during the first year of the Lease Term; *provided that,* rent in the amount of $1,500 per month shall be abated until the earlier of the date that Tenant receives a license to operate a marijuana retail store or that is six (6) months from the commencement date of the Initial Term. The base rent shall increase 2.5% effective on each anniversary of the Lease Term, including each anniversary of any Renewal Term. The rent shall be payable in advance on the first (1st) day of each calendar month during the Lease Term, except that the first month's rent shall be paid upon the execution of this Lease. Except as otherwise specifically set forth in this Lease, all rent shall be paid to Landlord without deduction or offset, in lawful money of the United States of America to Landlord's address set forth in this

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Lease, or to such other person or persons or at such other places or in such other manners as Landlord may from time to time designate by written notice to Tenant.

b. Additional Rent. In addition to the foregoing, Tenant shall pay prior to delinquency and directly to the taxing authorities in which the Leased Premises are located all applicable real property taxes and assessments levied or assessed upon or against the Leased Premises, and further agrees to pay prior to delinquency and directly to the taxing authorities in which the Leased Premises is located all applicable personal property taxes on personal property situated on the Leased Premises. Tenant shall, within 30 days after any such tax, assessment or other charge shall become due and payable, whether or not constituting a lien on the Leased Premises, provide to Landlord satisfactory evidence of payment thereof.

In addition to the foregoing, all other costs, expenses, charges, fees, taxes, assessments and other sums that Tenant assumes or agrees to pay pursuant to this Lease shall, at Landlord's election, be treated as additional rent. All additional rent shall be paid at the same time and in the same manner as the base rent. In the event of nonpayment of additional rent, Landlord have all rights and remedies provided in this Lease in the case of nonpayment of rent or of a breach of condition, at Landlord's election. If Tenant shall default in making any payment required to be made by Tenant or shall default in performance of any term, covenant or condition of this Lease on the part of Tenant to be kept, performed or observed that shall involve the expenditure of money by Tenant, Landlord at Landlord's option may, but shall not be obligated to, make such payment on behalf of Tenant and expend such sum as may be necessary to keep, perform or observe such term, covenant or condition. Any and all sums so expended by Landlord, with interest thereon from the date of such expenditure until repaid, at the rate set forth in Section 18(b) of this Lease, shall be additional rent, and shall be repaid by Tenant to Landlord on demand; *provided that,* no such payment or expenditure by Landlord shall be deemed a waiver of Tenant's default, nor shall it affect any remedy of Landlord by reason of such default.

6. Condition, Repair and Maintenance of the Leased Premises.

a. Tenant Obligations.

i. Cleaning. Cleaning of the Leased Premises shall be the sole responsibility of the Tenant. Tenant shall keep the Leased Premises clean and sanitary at all times and remove all rubbish, garbage and other waste, in a clean, tidy and sanitary manner. At the expiration or termination of this Lease, Tenant shall deliver the Leased Premises to the Landlord in good order and repair, subject to ordinary wear and tear.

ii. Maintenance and Repairs. Tenant shall, at its sole cost and expense maintain the Leased Premises in good order and repair and shall perform all renovations, redecorating, repairs and maintenance to all parts of the Leased Premises, including without limitation, the interior walls, exterior walls, plumbing and plumbing fixtures, electrical service, lines and fixtures, floor drains, light fixtures, doors, windows, roof, ceiling, floors, HVAC systems, the parking areas and drives, and landscaping, including replacement thereto or thereof. Tenant shall not replace any locks or security hardware on the Leased Premises without the consent of the Landlord. Tenant shall ensure that the Landlord is provided with all keys and/or access codes to any new locks or security hardware that may be installed.

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iii. Services and Utilities. Tenant shall, at Tenant's own expense, obtain all utility services supplying the Leased Premises, including, but not limited to, refuse, electricity, water, sewer, standby water for sprinkler, gas, telephone and all other utilities and other communication services, in its own name, effective as of the commencement of this Lease, and shall pay the cost directly to the applicable utility, including any fine, penalty, interest or cost that may be added thereto for non-payment thereof.

7. Laws, Permits and Governmental Regulations.

a. Expenses. Tenant shall promptly and punctually pay all charges and expenses incurred in connection with its use of the Leased Premises by any governmental agency by reason of its use and occupancy of the Leased Premises or the operation of its business therein or thereon.

b. Permits. Tenant is solely responsible for all permits, licenses and zoning approvals related to its business.

8. Insurance. Tenant shall carry and maintain the following insurance ("Tenant's Insurance") at its sole cost and expense: (a) comprehensive commercial general liability insurance in an amount not less than $1,000,000 per occurrence and $2,000,000 aggregate, including $100,000 fire legal liability for bodily injury (including death and property damage); (b) workers' compensation insurance as required by the laws of the jurisdiction where the Leased Premises are located; (c) property insurance under an all risk or special basis to include fire and extended coverage (but excluding earthquake and flood) providing coverage for the full replacement value of the Leased Premises; and (d) property insurance upon the Leased Premises and personal property owned by Tenant ("***Tenant's Property***") with coverage for perils. All commercial general liability and property insurance policies shall name Tenant as a named insured and Landlord as additional named insureds. All policies of Tenant's Insurance shall contain endorsements that the insurer(s) shall give Landlord and its designees at least thirty (30) days' advance written notice of any cancellation, termination or lapse of insurance. Tenant shall provide Landlord with a certificate of insurance evidencing Tenant's Insurance on the Effective Date, and upon renewals at least fifteen (15) days after the scheduled expiration of the insurance coverage.

Notwithstanding anything in this Lease to the contrary, Landlord and Tenant shall cause their respective insurance carriers to waive any and all rights of recovery, claim, action or causes of action against the other and their respective trustees, principals, beneficiaries, partners, officers, directors, agents and employees for any loss or damage that may occur to Landlord or Tenant or any party claiming by, through or under Landlord or Tenant, as the case may be, with respect to Tenant's Property, Landlord's Property, the Leased Premises, any additions or improvements to the Leased Premises, or any contents thereof, including all rights of recovery, claims, actions or causes of action arising out of the negligence of Landlord and its agents, employees or contractors or the negligence of Tenant or its agents, employees or contractors which loss or damage is (or would have been, had the insurance required by this Lease been carried) covered by insurance.

9. Condemnation. If the Leased Premises, or any part thereof, is taken by eminent domain, at Landlord's option, this Lease (a) shall expire on the date when the Leased Premises shall be so taken, and the rent shall be apportioned as of that date, or (b) shall continue in full force

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and effect with an abatement in rent commensurate with the reduction of square footage of the Leased Premises. No part of any award shall belong to Tenant.

10. Destruction. If the Leased Premises are totally or partially destroyed during the term of this Lease, then Landlord may elect to either terminate this Lease or restore the destroyed premises. If Landlord elects to restore the premises, then Lease shall not be terminated, and Tenant shall continue paying rent adjusted downward by a percentage equal to the percentage of square feet of the Leased Premises rendered unusable by destruction. Upon completion of restoration, the rent shall be calculated against as if there were not destruction.

11. Assignment and Subletting. Tenant may assign or sublease all or any part of the Leased Premises; provided that Landlord consents in writing to such assignment or sublease. Landlord will not unreasonably withhold its consent. If this Lease is assigned by Tenant, or the Leased Premises are encumbered, then Landlord may, in the event of a default of this Lease, collect rent from the assignee, subtenant or occupant, and apply the amount collected to the rent owed under Section 5. No assignment, subletting, occupancy or collection shall be deemed a waiver by Landlord of the provisions of this Lease, the acceptance by Landlord of the assignee, subtenant or occupant as a tenant, or a release by Landlord of the Tenant from the further performance by Tenant of its obligations under this Lease. The consent by Landlord to any assignment or subletting shall not in any way be construed to relieve Tenant from obtaining the express written consent of Landlord to any further assignment or subletting.

12. Landlord's Right to Inspect and Repair. Subject to any applicable state or local law, Landlord or Landlord's agents, employees or representatives may enter into and upon all or any part of the Leased Premises during the Term at all reasonable hours, for the purpose of: (a) examination; (b) determination whether Tenant is in compliance with its obligations under this Lease; or (c) making repairs, alterations, additions or improvements to the Leased Premises, as may be necessary by reason of Tenant's failure to make same after notice to Tenant to do so. This section shall not be deemed, nor construed to create, an obligation on the part of Landlord to make any inspection of the Leased Premises or to make any repairs, alterations, additions or improvements to the Leased Premises for its safety or preservation.

13. Landlord's Right to Exhibit Premises. Landlord or Landlord's agents, employees or representatives shall have the right to show the Leased Premises during the Term. Landlord or Landlord's agents, employees or other representatives shall have the right to place notices on any parts of the Leased Premises offering the Leased Premises for lease at any time during the Term, offering the Leased Premises for sale and Tenant shall permit the signs to remain without hindrance or disturbance. During any entry by Landlord or its agents on the premises, Landlord's agents or employees shall be over the age of 21 and shall comply with Tenant's visitor policy, show government issued ID, wear a visitor badge, remain in eye sight of a designated Tenant agent, comply with and sign into the log in sheet and sign out when leaving the premises, as is required by the Alaska Marijuana Control Board Regulations. At no time shall Landlord have more than five persons enter the premises.

14. Landlord not Liable. Landlord shall not be liable for any damage or injury to any person or any property as a consequence of the failure, breakage, leakage or obstruction of water, well, plumbing, septic tank, sewer, waste or soil pipes, roof, drains, leaders, gutters, down spouts

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or the like, or of the electrical system, gas system, air conditioning system or other system, or by reason of the elements, or resulting from any act or failure to act on the part of Landlord, or Landlord's agents, employees, invitees or representatives, assignees or successors, or attributable to any interference with, interruption of or failure beyond the control of Landlord, or any act or omission of any other person. Tenant agrees that Landlord shall not be liable for, and is hereby released from any responsibility for, any damage to person or property (or resulting from the loss of use thereof) that is sustained by Tenant or any of Tenant's agents, employees, or representatives, including any such damage caused by any active or passive act, omission or neglect of Landlord or by any act or omission for which liability without fault or strict liability may be imposed.

15. Force Majeure. With the exception of the payment or rent and additional rent, whenever a period of time is herein prescribed for the taking of any action by Landlord or Tenant, as the case may be, Landlord or Tenant shall not be liable or responsible for, and there shall be excluded from the computation of such period of time, any delays due to strikes, lockouts, riots, acts of God, shortages of labor or materials, war, civil commotion, fire or other casualty, catastrophic weather conditions, a court order that causes a delay, governmental laws, regulations or restrictions, or any other cause whatsoever beyond the control of Landlord (any of the foregoing being referred to as an "***Unavoidable Delay***"). Landlord and Tenant shall use reasonable efforts to notify the other party no later than ten (10) business days after such party knows of the occurrence of an Unavoidable Delay; provided, however, that such party's failure to notify the other of the occurrence of an event constituting an Unavoidable Delay shall not alter, detract from or negate its character as an Unavoidable Delay or otherwise result in the loss of any benefit or right granted to such party under this Lease. In no event shall any party's financial condition or inability to fund or obtain financing constitute an Unavoidable Delay with respect to such party.

16. Indemnification and Waiver of Liability. Tenant shall indemnify, defend and hold Landlord harmless from and against any and all claims, damages, costs, attorneys' fees, expenses and liabilities arising in connection with (a) Tenant's use of the Leased Premises; (b) any activity carried out in or about the Leased Premises or related to the Tenant's business by Tenant or any employee, agent or representative of Tenant, or invitees of Tenant; (c) any breach or default in performance of any obligation by or of Tenant or any employee, agent or representative of Tenant; and (d) any violation by Tenant or its affiliates, or their respective employees, agents or representatives, of any laws, regulations or other Mandates, including revocation, suspension or termination of any required permits. Tenant, as a material part of the consideration to Landlord under this Lease, hereby assumes all risk of damage to property or injury to persons in, upon or about the Leased Premises arising from any cause other than the gross negligence of Landlord, and Tenant hereby waive all claims with respect thereof against Landlord. Tenant may, at its sole cost and expense, protect and defend against any government action which threatens its normal business activity. Tenant hereby agrees that this Lease is fully binding and Tenant has investigated any and all possibilities of conducting business at said location, and will honor any and all lease payments during the Term and any extension thereof. Tenant acknowledges that it has inspected the Leased Premises and accepts the same "as is" and without reliance on any representations or warranties of Landlord, its employees or agents as to the physical condition of the Leased Premises, or as to the habitability or fitness of the Leased Premises for any particular purpose. Tenant shall indemnify, defend and hold harmless Landlord from any litigation, liabilities, claims and/or disputes of any kind whatsoever, and any costs and reasonable actual attorneys' fees incurred by Landlord in connection therewith, upon acceptance of this Lease, during the Term and

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any extension thereof. Additionally, Tenant agrees to indemnify and hold harmless Landlord from and against damages or losses Landlord incurs, including costs and reasonable actual attorneys' fees as a result of (a) any Early Termination Causes, (b) any violation of the Controlled Substance Act or enforcement action taken by the federal authorities pursuant to the Controlled Substance Act, and/or (c) damage done to the Leased Premises as a result of robberies, break-ins and burglaries.

17. Subordination, Attornment. This Lease is subject and subordinate to any deed of trust, mortgage, lien, encumbrance, lease, financing, loans, other arrangements or right to possession (collectively, the "***Encumbrances***") with regards to the building or land on or in which the Leased Premises is situated, that Landlord is obligated to now or in the future, including existing and future Encumbrances on the building and land on or in which the Leased Premises is situated. Although no instruments or act on the part of Tenant are necessary to effectuate such subordination, Tenant shall nevertheless execute and deliver such further instruments that the Landlord may request from time to time to further evidence such subordination to all such Encumbrances. In the event any proceedings are brought for foreclosure or the exercise of any power of sale under a deed of trust or mortgage covering the Leased Premises, Tenant shall attorn to the purchaser upon any such sale or foreclosure and recognize such purchaser as Landlord under this Lease. In the event of any sale of the Leased Premises, Landlord shall be and is hereby entirely freed and relieved of all liability under this Lease arising out of any act, occurrence or omission occurring after the consummation of such sale.

18. Default by Tenant and Landlord's Remedies.

a. Event of Default. If any one or more of the following events occurs and is continuing beyond the period set forth in any default notice provided to be given, an "***Event of Default***" shall have occurred under this Lease: (i) Tenant fails to pay any monthly rent payment or other sums due from Tenant to Landlord within five (5) calendar days of the applicable due date; (ii) Tenant breaches any provision of this Lease and such failure in compliance shall continue for thirty (30) days after the giving of notice by Landlord to Tenant specifying the failure, or, if such failure cannot with due diligence be remedied within thirty (30) days, Tenant has not in good faith commenced within such thirty (30) day period to remedy such failure and continued diligently to prosecute the same to completion; (iii) Tenant vacates or abandons the Leased Premises; or (iv) Tenant is adjudged insolvent or makes and assignment for the benefit of creditors, or if a receiver or other liquidating officer of Tenant is appointed, or a petition for relief is filed by or against Tenant in bankruptcy, or other dissolution or insolvency proceedings are commenced by or against the Tenant.

b. Right to Terminate Lease and Re-Enter. If an Event of Default occurs, then Landlord may, in addition to any other remedy available to Landlord under this Lease or by law, at Landlord's option to immediately enter and take possession of the Leased Premises and declare this Lease terminated, and Tenant shall quit and surrender possession of the Leased Premises, but Tenant shall remain liable to Landlord as hereinafter provided, and upon Tenant' failure to surrender of possession. Landlord may recover from Tenant such damages attributable to Tenant's default from the date of such breach to the date of the expiration of the term hereof. Landlord may re-enter the Leased Premises by summary proceeding or otherwise free from any interest of Tenant therein. If any Event of Default or Tenant bankruptcy, insolvency or assignment for the benefit of

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creditors occurs, Landlord may declare the balance of rental for the entire remaining term of this Lease at once due and payable by delivering written notice of such declaration to Tenant. If Tenant defaults on any of its obligations hereunder other than for the payment of rent, Landlord may cure such default on behalf of the Tenant, in which case Tenant shall immediately reimburse Landlord for all sums paid to effect such cure, together with interest at the rate of 18% per annum and reasonable attorney's fees, as additional rent hereunder. In order to collect such reimbursement, Landlord shall have all the remedies available under this Lease for a default in the payment of rent.

c. Landlord's Right to Restore and Re-Let, and Tenant's Liability for Expenses. If Landlord obtains possession by re-entry, legal or equitable actions or proceedings or other lawful means as a result of an Event of Default by Tenant, Landlord may, without the obligation, make renovations, alterations and repairs to the Leased Premises required to restore them to the same condition during the Term, and to re-let the Leased Premises or any part thereof for a term or terms that may be less or more than the full Term of this Lease had Landlord not re-entered and re-possessed or terminated this Lease, and Landlord may grant reasonable concessions in the re-renting to a new tenant, without affecting the liability of Tenant under this Lease. Any of the foregoing action taken or not taken by Landlord shall be without waiving any rights that Landlord may otherwise have under law or in accordance with this Lease. Tenant shall pay and indemnify Landlord against all legal and other expenses reasonably incurred by Landlord, including reasonable actual attorney's fees and the costs of litigation, in terminating this Lease by reason of an Event of Default, in obtaining possession of the Leased Premises, in making all alterations, renovations and repairs and in paying the usual and ordinary commissions for re-letting the same.

d. Liability of Tenant after Re-Entry and Possession or Termination.

i. Survival of Obligations. If any Event of Default occurs (whether or not this Lease is terminated as a result of an Event of Default), Tenant shall remain liable to Landlord for all fixed annual rent and additional rent herein reserved (including, but not limited to, the expenses to be paid by Tenant in accordance with this Lease); less the net amount of rent, if any, that shall be collected and received by Landlord from the Leased Premises, for and during the remainder of the Term. In addition, Landlord may, from time to time, without terminating this Lease, as agent for Tenant, re-let the Leased Premises or any part thereof for such term or terms, at such rental or rentals, and upon such other terms and conditions as Landlord may deem advisable. Landlord shall have the right, without the obligation, following re-entry and possession or termination, to apply any rentals received by Landlord in the following order: (i) to the payment of indebtedness or costs other than rent or damages; (ii) to the payment of any cost of re-letting, including, without limitation, brokerage fees prorated over the life of the term of the re-letting and applicable to the remainder of the Term; (iii) to the payment of any cost of altering or repairing the Leased Premises; (iv) to the payment of fixed annual rent and additional rent or damages, as the case may be, due and unpaid hereunder; and (v) the residue, if any, shall be held by Landlord and applied for the payment of future fixed annual rent and additional rent, or damages, as the case may be, as the same may become due and payable hereunder. Landlord may sue periodically for and collect the amount that may be due pursuant to the provisions of this paragraph, and Tenant expressly agrees that any such suit shall not bar or in any way prejudice the rights of Landlord to enforce the collection or the amount due at the end of any subsequent period by a like or similar proceeding. The words "re-entry" and "re-enter," as used herein, shall not be construed as limited

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to their strict legal meaning. Landlord shall not take into its possession any marijuana or marijuana product and shall contact the State of Alaska AMCO prior to any access to the Leased Premises if Tenant cannot be reached, abandons the property, or similar event.

ii. Rights on Termination. If Landlord terminates this Lease by reason of an Event of Default, then Landlord shall thereupon have the right, without obligation, as an alternative to suing Tenant periodically pursuant to the provisions of subparagraph (i) above, to recover from Tenant the difference, if any, at the time of such termination, between the amount of fixed annual rent and additional rent reserved herein for the remainder of the term over the then reasonable rental value of the Leased Premises for the same period. Landlord shall not, by any re-entry or other act, be deemed to have terminated this Lease, unless Landlord shall notify Tenant in writing that Landlord has elected to terminate the same.

e. Right to Injunction. In the event of a breach or threatened breach by Tenant of this Lease, Landlord shall have the right of injunction and the right to invoke any remedy allowed at law or in equity as if re-entry, summary proceedings and other remedies were not herein provided for. Tenant hereby expressly waives any and all rights of redemption granted by or under any present or future laws in the event of Tenant being evicted or dispossessed for any cause, or in the event of Landlord obtaining possession of the Leased Premises, by reason of the violation by Tenant of any of the covenants and conditions of this Lease, or otherwise.

19. Tenant's Trade Fixtures and Removal. Any trade equipment, trade fixtures, goods or other property of Tenant shall be removed by Tenant on or before the earlier of expiration of the Term or upon termination of this Lease. Any trade equipment, trade fixtures, goods or other property of Tenant not removed by Tenant on the earlier of expiration of the Term or upon termination of this Lease, or upon any deserting, vacating or abandonment of the Leased Premises by Tenant, or upon Tenant's eviction, shall, at Landlord's discretion, be considered as abandoned and Landlord shall have the right (without any obligation to do so), without notice to Tenant, to sell or otherwise dispose of Tenant's property, at the expense of Tenant, and Landlord will not be accountable to Tenant for any proceeds of the sale, or for any damage or loss to Tenant's property.

20. Limitations on Landlord's Liability. The liability of Landlord to Tenant (or any Tenant Representative) under this Lease, or any matter relating to or arising out of the occupancy or use of the Leased Premises, shall be limited to Tenant's actual direct, but not consequential, damages therefor. Notwithstanding any contrary provision herein, Landlord shall not be liable for any injury or damage to, or interference with, Tenant's business, including loss of profits, loss of rents or other revenues, loss of business opportunity, loss of goodwill or loss of use, or for any form of special or consequential damage, in each case however occurring. Landlord shall not have any personal liability with respect to any of the provisions of this Lease, the Leased Premises, or the Property. If Landlord is in breach or default with respect to Landlord's obligations under the Lease, or Landlord is otherwise liable to Tenant in connection with this Lease, Tenant shall look solely to the equity interest of Landlord in the Property for the satisfaction of Tenant's remedies or judgments. No other real, personal, or mixed property of Landlord, wherever situated, shall be subject to levy to satisfy such judgment. No person who is an officer, director, shareholder, member (or principal or partner or other constituent person or entity of any non-corporate Landlord), employee, agent or legal representative of Landlord shall be personally liable for any obligations or liabilities of Landlord under this Lease.

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21. Option to Purchase. At any time after the 2nd anniversary of the commencement of the Lease Term, Tenant shall have the option to purchase the Property for a price determined in accordance with this Section 21.

(a) *Exercise of Option.* Tenant's election to exercise this option must be evidenced by a written notice addressed to Landlord, sent by registered or certified mail to Landlord's address.

(b) *Price.* The price to be paid by Tenant to Landlord for the Property, if the option is exercised, shall be the fair market value of the Property.

(c) *Appraisal Procedure.* If Landlord and Tenant cannot agree on the purchase price within fourteen (14) days of the date Tenant exercises the option, Landlord shall order an appraisal of the Property by a qualified appraiser and shall deliver a copy to Tenant ("***Landlord's Appraisal***") promptly after receipt. Tenant shall have fourteen (14) days after receipt of Landlord's Appraisal in which to accept or reject Landlord's Appraisal, provided that if Tenant does not reject Landlord's Appraisal in writing within such fourteen (14) day period, the amount stated in Landlord's Appraisal as the fair market value of the Property shall be conclusively established as the fair market value for purposes of determining the purchase price. If Tenant elects to reject Landlord's Appraisal, Tenant must provide Landlord written notice within such fourteen (14) day period, order an appraisal ("***Tenant's Appraisal***") from a qualified appraiser, and promptly deliver a copy of Tenant's Appraisal to Tenant. If the difference in the fair market values set forth in Landlord's Appraisal and Tenant's Appraisal is 10% or less, then the average of the fair market values shall be conclusively established as the fair market value of the Property. If the difference in the fair market values set forth Landlord's Appraisal and Tenant's Appraisal is more than 10%, then the parties shall promptly and mutually select a third qualified appraiser who shall determine the fair market value of the Property by selecting either Landlord's or Tenant's Appraisal or a value between the two, which value shall be conclusively established as the fair market value of the Property.

(d) *Expenses.* If Tenant purchases the Property, Landlord shall pay the cost of standard title insurance and Landlord and Tenant shall each pay one-half of closing costs, including, but not limited to, escrow fees, recording fees and other closing costs.

(e) *Taxes and Utilities.* Tenant shall continue to pay all taxes, utilities, and other obligations under this Lease until the date of the closing.

(f) *Sale by Landlord.* If, during the Lease Term, Landlord desires to sell the Property, Landlord shall give written notice to Tenant. Tenant shall have sixty (60) days after receipt of Landlord's notice to exercise its option to purchase the Property pursuant to sub-section (a) of this Section 21. If Tenant exercises the option, the purchase price shall be determined and the sale shall close in accordance with the terms set forth in this Section 21. If Tenant does not exercise the option with the sixty (60) day period, or if Tenant affirmatively declines in writing the option to exercise its right under this Section, or if Tenant exercises the option but fails to close the sale within ninety (90) days after receipt of Landlord's notice, then Tenant's rights under this Section 21 automatically will terminate and the Landlord may sell the Property to a third party. In

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such case, this Section 21 shall be deemed deleted from this Lease without further action by the parties.

22. Notices. All notices, payments, demands or communications required or permitted to be given by any provision of this Lease shall be in writing and shall be deemed to be delivered, given and received for all purposes (a) as of the date and time of actual receipt, in the case of notices delivered personally; (b) one (1) day after deposit with a nationally recognized overnight delivery service; (c) if sent by electronic mail, upon confirmed receipt by recipient; or (d) five (5) days after deposit in registered or certified United States mail, return receipt requested, as applicable. Such notices, payments, demands or communications shall be delivered personally to the recipient, or sent by registered or certified United States mail, return receipt requested, or by nationally recognized overnight delivery service, addressed to such address on the signature page hereto or as may be specified from time to time by notice to the parties hereto.

23. Tenant's Right to Quiet Enjoyment. Upon paying the rents and other sums required of Tenant under this Lease and faithfully and fully performing the terms, conditions and covenants of this Lease on Tenant's part to be performed, Tenant shall peaceably and quietly have, hold and enjoy the Leased Premises for the Term.

24. Termination by Tenant for Government Action Against the Marijuana Industry.

The Landlord acknowledges that the Tenant's ability to fund this Lease is based on state and city licensing for the operation of a marijuana facility. In the event the state or city eliminates the recreational marijuana program through a public vote or government issued regulation, or the Tenant no longer has an approval to maintain a marijuana retail facility through no fault of the Tenant, the Tenant, at its sole discretion, may terminate this Lease provided that: (i) Tenant must give at least ninety (90) days prior written notice to Landlord of its election to terminate this Lease as to any or all of the Leased Premises for this reason, and (ii) Tenant must pay all rent and additional rent due through the date of termination

25. Miscellaneous.

a. Non-Waiver by Landlord. The rights, remedies, options or elections of Landlord in this Lease are cumulative, and the failure of Landlord to enforce performance by Tenant of any provision of this Lease applicable to Tenant, or to exercise any right, remedy, option or election, or the acceptance by Landlord of the annual fixed rent or additional rent from Tenant after any default by Tenant, in any one or more instances, shall not act as a waiver or a relinquishment at the time or in the future, of Landlord of such provisions of this Lease, or of such rights, remedies, options or elections, and they shall continue in full force and effect.

b. Entire Agreement. This Lease constitutes the entire agreement and understanding among Landlord and Tenant with respect to the lease of the Leased Premises and the other transactions contemplated by this Lease. All prior representations, understandings and agreements between the parties with respect to the subject matter hereof and thereof are superseded by this Lease.

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c. Choice of Law. This Lease shall be construed and interpreted in accordance with the laws of Alaska, without regard to the conflict of any laws or provisions thereof, as though all acts and omissions related to this Lease occurred in Alaska.

d. Captions. The captions of the paragraphs in this Lease are for reference purposes only and shall not in any way affect the meaning or interpretation of this Lease.

e. Counterparts. This Agreement may be executed in counterparts, including by electronic signature or scanned copies of original signature pages, each of which shall be considered an original.

f. Surrender. Neither the acceptance of keys to the Leased Premises nor any other act or thing done by Landlord or any agent, employee or representative of Landlord shall be deemed to be an acceptance of a surrender of the Leased Premises, excepting only an agreement in writing, signed by Landlord, accepting or agreeing to accept a surrender of the Leased Premises.

g. Binding Effect. This Lease is binding upon and shall inure to the benefit of the parties, their legal representatives, successors and permitted assigns.

h. Landlord Defined. "Landlord" in this Lease means and includes only the owner at the time in question of the Leased Premises and, in the event of the sale or transfer of the Leased Premises, Landlord shall be released and discharged from the provisions of this Lease thereafter accruing, but such provisions shall be binding upon each new owner of the Leased Premises while such party is an owner.

i. Severability. If any portion of this Lease shall be held to be invalid or unenforceable for any reason, the remaining provisions shall continue to be valid and enforceable. If a court finds that any provision of this Lease is invalid or unenforceable, but that by limiting such provision, it would become valid and enforceable, then such provision shall be deemed to be written, construed and enforced as so limited.

[Signature Page to Follow]

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The undersigned have caused this Lease to be executed and delivered, effective as of the date and year first above written.

LANDLORD:

By: _____
Name: Dave Cottrell
Title: Manager
Address:

TENANT:

By: _____
Name: Kalla Peacock
Title: Owner
Address: HC89 Box 255
Willow, AK 99688

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Alcohol and Marijuana Control Office
550 W 7th Avenue, Suite 1600
Anchorage, AK 99501
marijuana.licensing@alaska.gov
https://www.commerce.alaska.gov/web/amco
Phone: 907.269.0350

Alaska Marijuana Control Board

Form MJ-02: Premises Diagram

What is this form?

A detailed diagram of the proposed licensed premises is required for all marijuana establishment license applications, per 3 AAC 306.020(b)(8). **All areas designated as the licensed premises of a single license must be contiguous.**

What must be submitted with this form?

Applicants must attach multiple diagrams to this form, including (as applicable):

- **Diagram 1:**
  a diagram showing only the licensed premises areas that will be ready to be **operational at the time of your preliminary inspection** and license issuance;

- **Diagram 2:**
  if different than Diagram 1, a diagram outlining **all areas for which the licensee has legal right of possession** (a valid lease or deed), and clearly showing those areas' relationship to the current proposed licensed premises *(details of any planned expansion areas do not need to be included; a complete copy of Form MJ-14: Licensed Premises Diagram Change must be submitted and approved before any planned expansion area may be added to the licensed premises);*

- **Diagram 3:**
  a **site plan or as-built of the entire lot**, showing all structures on the property and clearly indicating which area(s) will be part of the licensed premises;

- **Diagram 4:**
  an **aerial photo of the entire lot and surrounding lots**, showing a view of the entire property and surrounding properties, and clearly indicating which area(s) will be part of the licensed premises *(this can be obtained from sources like Google Earth)*; and

- **Diagram 5:**
  a diagram of the **entire building in which the licensed premises is located**, clearly distinguishing the licensed premises from unlicensed areas and/or premises of other licenses within the building. If your proposed licensed premises is located within a building or building complex that contains multiple business and/or tenants, please provide the addresses and/or suite numbers of the other businesses and/or tenants *(a separate diagram is not required for an establishment that is designating the entire building as a single licensed premises)*.

This form, and all necessary diagrams that meet the requirements on Page 2 of this form, must be completed and submitted to AMCO's main office before any new or transfer license application will be considered complete.

Section 1 – Establishment Information

Enter information for the business seeking to be licensed, as identified on the license application.

Licensee:	Alaskan Grown Products, LLC	**MJ License #:**			20439
License Type:	Retail Marijuana Facility				
Doing Business As:	Alaskan Grown Cannabis				
Premises Address:	230 Tundra Way				
City:	Bethel	**State:**	Alaska	**ZIP:**	99559

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Alaska Marijuana Control Board

Form MJ-02: Premises Diagram

Section 2 – Required Information

For your security, do not include locations of security cameras, motion detectors, panic buttons, and other security devices.

The following details must be included in all diagrams:

- ☐ License number and DBA
- ☐ Legend or key
- ☐ Color coding
- ☐ Dimensions
- ☐ Labels
- ☐ True north arrow

The following additional details must be included in Diagram 1:

- ☐ Surveillance room
- ☐ Restricted access areas
- ☐ Storage areas
- ☐ Entrances, exits, and windows
- ☐ Walls, partitions, and counters
- ☐ Any other areas that must be labeled for specific license types

The following additional details must be included in Diagram 2:

- ☐ Areas of ingress and egress
- ☐ Entrances and exits
- ☐ Walls and partitions

The following additional details must be included in Diagrams 3 and 4:

- ☐ Areas of ingress and egress
- ☐ Cross streets and points of reference

The following additional details must be included in Diagram 5:

- ☐ Areas of ingress and egress
- ☐ Entrances and exits
- ☐ Walls and partitions
- ☐ Cross streets and points of reference

I declare under penalty of unsworn falsification that I have attached all necessary diagrams that meet the above requirements, and that this form, including all accompanying schedules, statements, and depictions is true, correct, and complete.

Signature of licensee

Kalla Peacock

Printed name of licensee

VALERIE MASTOLIER
Notary Public
State of Alaska
My Commission Expires Jun 7, 2022

Notary Public in and for the State of Alaska

My commission expires: 6/7/22

Subscribed and sworn to before me this 14 day of May, 2019.

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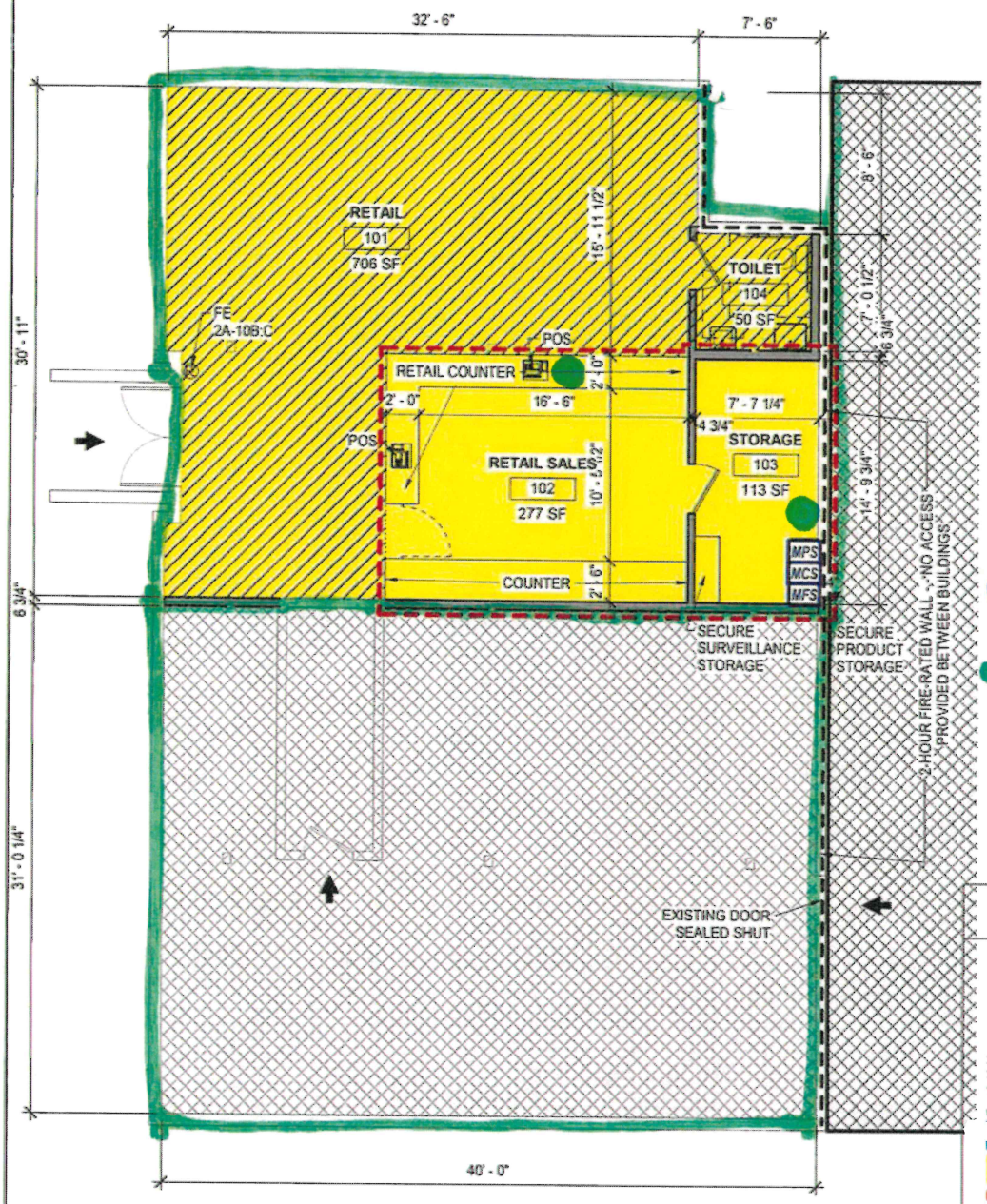
Diagram #1; #2; 5.1

License # 20439 Alaskan Grown Cannabis

= Area Licensee has Right to accept.



LEGEND

- PROJECT EXTERIOR DOOR
- PROJECT EXTERIOR WINDOW
- PROJECT 2ND FLOOR ACCESS
- BUILDING AREA NOT IN PROJECT
- RETAIL LICEN' :D PREMISES
- RESTRICTED ACCESS
- MPS — MARIJUANA PRODUCT STORAGE
- MFS — MARIJUANA FLOWER/TRIM STORAGE
- MWS — MARIJUANA WASTE
- MQ — MARIJUANA QUARANTINE
- MCS — MARIJUANA CONCENTRATE STORAGE
- 6MO — 6 MONTH RECORD STORAGE
- = Cooler/Fridge

PLAN NORTH

1 1st Floor Plan - New - Premises
3/16" = 1'-0"

LICENSEE:	ALASKAN GROWN PRODUCTS
DOING BUSINESS AS:	ALASKAN GROWN CANNABIS
PREMISES ADDRESS:	230 TUNDRA WAY
CITY:	BETHEL
STATE:	ALASKA
ZIP:	99559

LICENSE NUMBER/TYPE: xxxxx - MARIJUANA RETAIL STORE	1ST FLR	2ND FLR	TOTAL
	1,162 SF	0 SF	1,162 SF
		TOTAL:	1,162 SF

DRAWINGS PRINTED AT 8 1/2" X 11" ARE 1/2 SCALE INDICATED

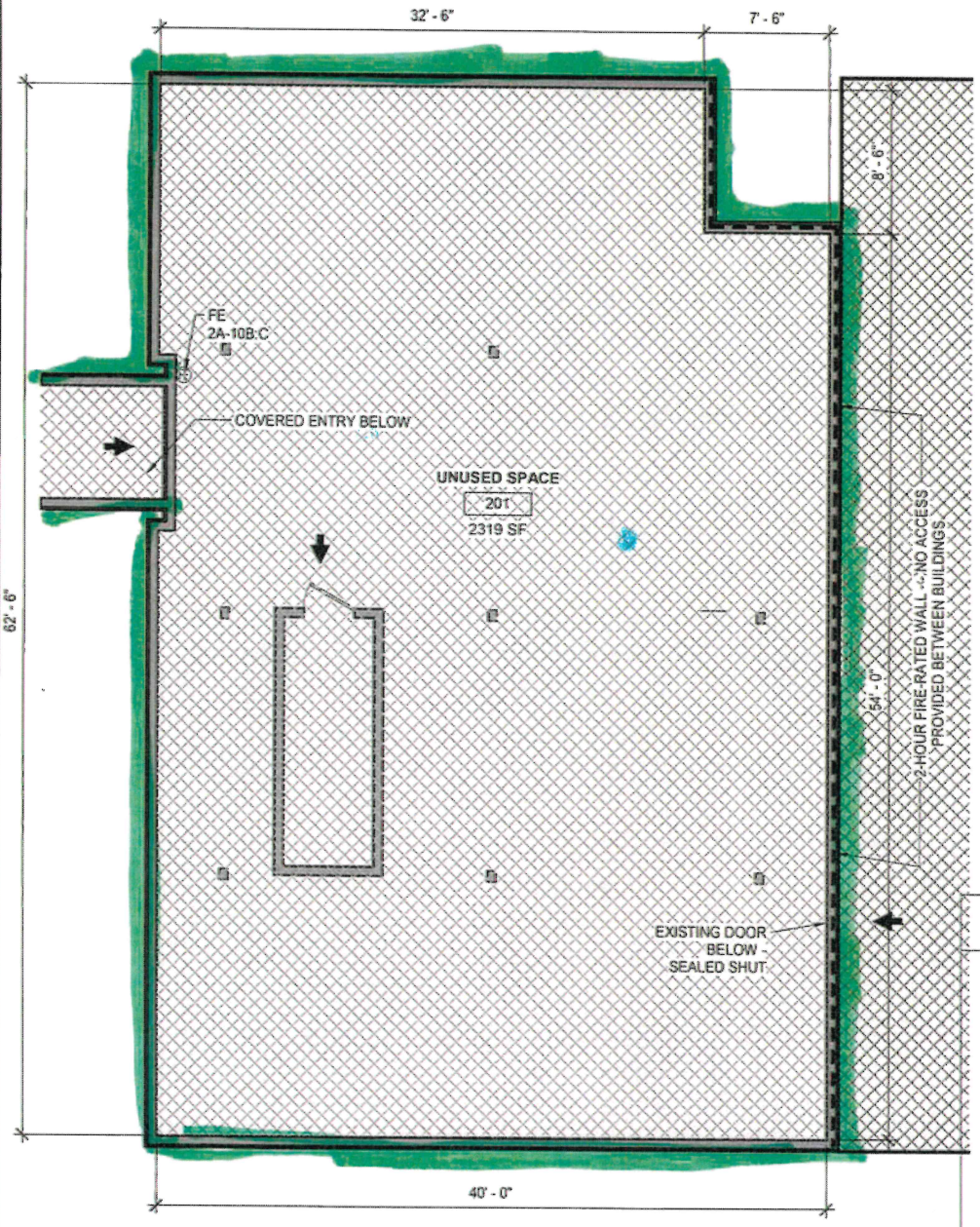
FAULKENBERRY & ASSOCIATES, INC. ARCHITECTS
P.O. Box 230083 - Anchorage, Alaska 99523-0083 - (907)522-9193

Alaskan Grown Cannabis
230 Tundra Way
Bethel, AK 99559

sheet name: Marijuana Premises Plan - 1st Floor
Release Date: 04-25-19
sheet number: AP1

Diagram #5.2

License # 20439 Alaskan Grown Cannasis



LEGEND

- PROJECT EXTERIOR DOOR
- PROJECT EXTERIOR WINDOW
- PROJECT 2ND FLOOR ACCESS
- BUILDING AREA NOT IN PROJECT
- RETAIL LICENSED PREMISES
- RESTRICTED ACCESS
- MPS — MARIJUANA PRODUCT STORAGE
- MFS — MARIJUANA FLOWER/TRIM STORAGE
- MWS — MARIJUANA WASTE
- MQ — MARIJUANA QUARANTINE
- MCS — MARIJUANA CONCENTRATE STORAGE
- 6MO — 6 MONTH RECORD STORAGE

PLAN NORTH

1 2nd Floor Plan - New - Premises
3/16" = 1'-0"

LICENSEE:	ALASKAN GROWN PRODUCTS
DOING BUSINESS AS:	ALASKAN GROWN CANNABIS
PREMISES ADDRESS:	230 TUNDRA WAY
CITY:	BETHEL
STATE:	ALASKA
ZIP:	99559

	1ST FLR	2ND FLR	TOTAL
LICENSE NUMBER/TYPE: xxxxx - MARIJUANA RETAIL STORE	1,162 SF	0 SF	1,162 SF
		TOTAL:	1,162 SF

FAULKENBERRY & ASSOCIATES, INC. ARCHITECTS
P.O. Box 230083 - Anchorage, Alaska 99523-0083 - (907)522-9193

Alaskan Grown Cannabis

230 Tundra Way
Bethel, AK 99559

sheet name: Marijuana Premises Plan - 2nd Floor

Release Date: 04-25-19

sheet number: AP2

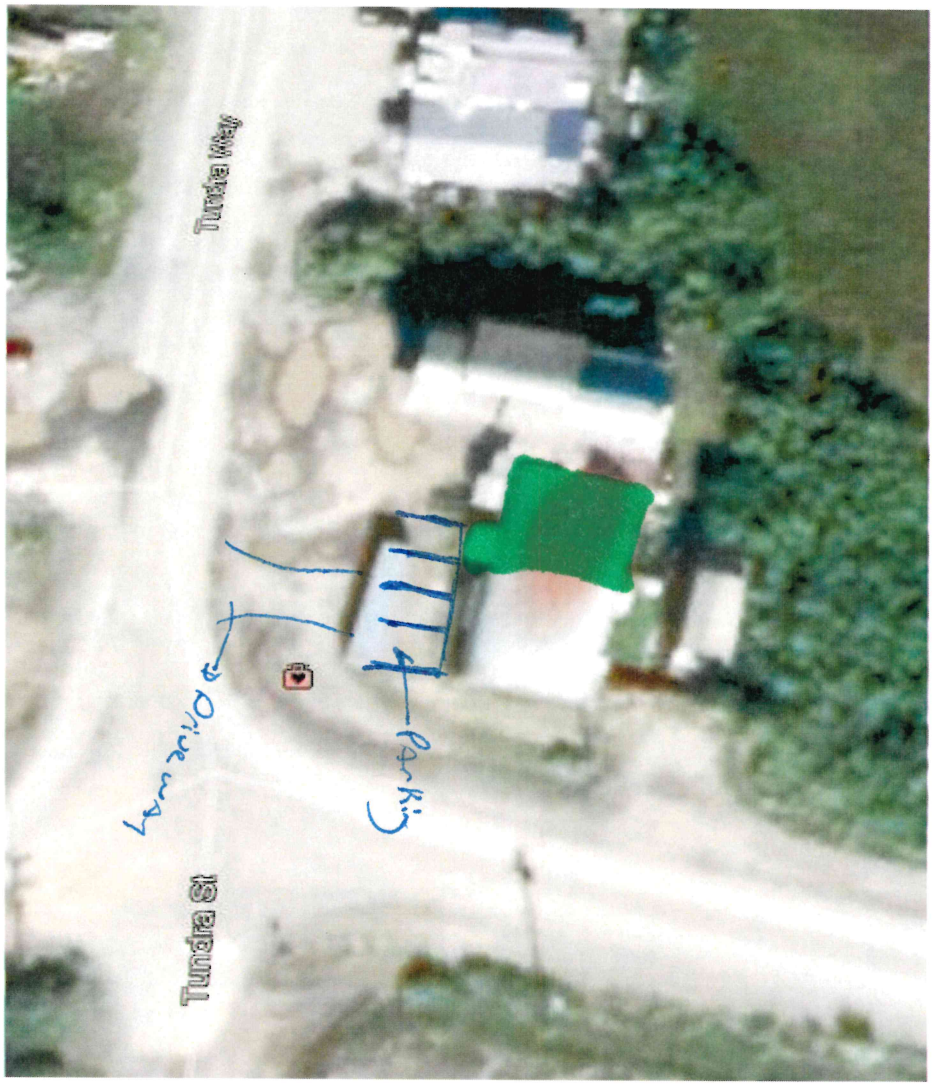


Diagram # 3

ALASKAN Grown Cannabis

License # 20439

N

= Licensed Premises

Diagram 4
Alaskan Grown Products
License # 20439

= Licensed Premises

N

Alcohol and Marijuana Control Office
550 W 7th Avenue, Suite 1600
Anchorage, AK 99501
marijuana.licensing@alaska.gov
https://www.commerce.alaska.gov/web/amco
Phone: 907.269.0350

Alaska Marijuana Control Board

Form MJ-07: Public Notice Posting Affidavit

What is this form?

A public notice posting affidavit is required for all marijuana establishment license applications, per 3 AAC 306.020(b)(10). As soon as practical after initiating a marijuana establishment license application, an applicant must give notice of the application to the public by posting a true copy of the application for ten (10) days at the location of the proposed licensed premises and one other conspicuous location in the area of the proposed premises, per 3 AAC 306.025(b)(1).

This form must be completed and submitted to AMCO's main office before any new or transfer license application will be considered complete.

Section 1 – Establishment Information

Enter information for the business seeking to be licensed, as identified on the license application.

Licensee:	Alaskan Grown Products, LLC	**License Number:**	20439		
License Type:	Retail Marijuana Facility				
Doing Business As:	Alaskan Grown Cannabis				
Premises Address:	230 Tundra Way				
City:	Bethel	**State:**	Alaska	**ZIP:**	99559

Section 2 – Certification

I certify that I have met the public notice requirement set forth under 3 AAC 306.025(b)(1) by posting a copy of my application for the following 10-day period at the location of the proposed licensed premises and at the following conspicuous location in the area of the proposed premises:

Start Date: June 6th 2019 End Date: June 17th 2019

Other conspicuous location: Swanson's Grocery Store 750 Front Street Bethel, Alaska

I declare under penalty of unsworn falsification that this form, including all accompanying schedules and statements, is true, correct, and complete.

Signature of licensee

Kalla Peacock

Printed name of licensee

ANDREW L. ALTON NOTARY PUBLIC STATE OF ALASKA

Notary Public in and for the State of Alaska

My commission expires: 4/14/21

Subscribed and sworn to before me this 20 day of June, 2019.

AMCO Received 6/21/2019

CITY OF BETHEL
Managers Office

William F. Howell III
P.O. Box 1388, Bethel, Alaska 99559
Phone: (907)-543-2131
Fax: (907)-543-2702
Cell: (907) 545-4998
bhowell@cityofbethel.net

Celebrating 50 Years of Service

DATE: July 16, 2019

TO: Fred Watson, Mayor

FROM: Bill Howell, Acting City Manager

SUBJECT: Manager's Report – July 3-16, 2019

Current Events

- On July 3, 2019, City Administration, Public Safety Members and their families were invited to tour the Air force C-17 and meet our service personnel at the Guard Hangar. The visit was very informative. Air Force personnel were very active in recruiting for possible employment in the Air Force.

- The City of Bethel Independence Day celebrations this year were an outstanding success. I am very grateful that we were able to enjoy such great weather, food and music! I would like to thank all those that volunteered their time and contributed to this year's event.

- On July 16, Administration signed two change orders for the State Highway project and Ridgecrest Drive Rehabilitation Project. An increase in the State ICAP rate (overhead) from 5.6% to 10% resulted in the City owing an additional $7,398 for one project and an additional $7,196 for the other project, for a total increase of $14,594. A Budget Mod to fund the City's contribution to both projects is in the July 23 City Council Meeting packet.

- On 07-10-19, I met with Property Maintenance and ONC regarding the Pinky's Park Lighting Project. At the Mayor's direction, Administration is preparing a budget mod and AM to cover the full cost of this project. ONC has committed $89,000 in Tribal Transportation funds to this project.

- BNC has contacted Administration regarding a public/private partnership for a future port facility that would be large enough to service Donlin Gold's needs. We look forward to seeing what BNC proposes.

- At the request of the City Attorney, a letter requesting review of several joint purchasing contracts was sent to Attorney Michael Gatti. We hope to have his comments by the end of the week.

- A purchase agreement with Knik is being finalized for the City Office, Fire Station, and Bethel Heights Water Treatment Plant paving projects. Action memorandum and contract are in the July 23 packet for approval.

- A list of missing street signs was sent to the DOT&PF and Road Maintenance Division for replacement.

- Our hearts and prayers go out to the families of the two individuals who lost their lives over the week of the 8th in the area of the Seawall below First Avenue. We also would like to thank Bethel Search and Rescue for their time and effort recovering the bodies of the deceased.

- The Port of Bethel has been working diligently this year to provide life rings, rescue poles, and repair fencing and access ladders along the Seawall and clear out overgrown brush. I have directed the Port Director to move their fencing plans to the forefront. All City temporary fencing has been put up while posts are being installed for more permanent chain link fencing. We seek no additional funding at this time.

- Administration is working with the Planning Department on numerous planning issues. Site plans are being approved.

Ongoing Business

- The FY 18 Audit is complete. As of this writing, the City has not received the report from the auditor.

- We are waiting for a draft of the Long Range Transportation Plan (LRTP) from Dowl.

- A preliminary meeting was held with the Public Works Director to begin the planning and RFB process for the City Hall roof project.

- We are working with FNBA on interim financing of the Avenue's Water Project. Financial documents are included in the July 23 packet for Council review and approval.

- The ADEC has responded to the City regarding disposal requirements of Asbestos Containing Material (ACM) in the Bethel landfill. LKSD has requested use of the Bethel landfill for the Kilbuck fire debris. The DEC letter is attached to this management report.

- A Department Head meeting was held on July 11, 2019. The next Department Head meeting is scheduled for July 25, at 10 A.M.

- A meeting with Union leaders was held on July 16, 2019. The union had no new issues to discuss. Topics discussed: discipline, termination, and suspension procedures.

Response to Council Questions

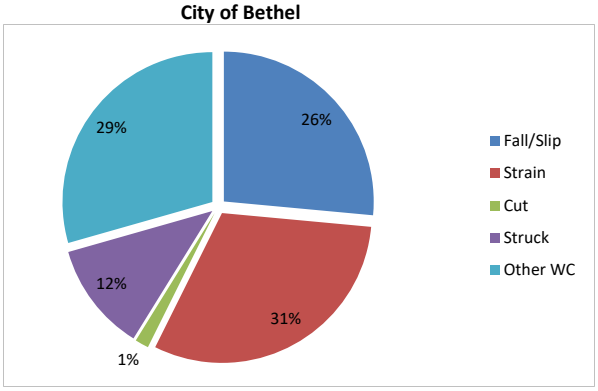
- At the July 9th meeting, questions were posed regarding AM #19-38 Village Safe Water Heat Trace grant. Council wanted to know the amount of the City's match. The AM clearly stated that match funds would be in-kind and cash. AM #19-38 was correct. At the January 22, 2019 Council meeting, AM #19-14 was approved, which effectively seeded this grant project with a $26,470 match amount. AM #19-38 is attached for review. I will be signing the grant agreement as soon as Village Safe Water presents a revised agreement to the City.

- At the July 9 Council meeting, a question was posed regarding the number of Wheel Loaders the City would be purchasing. Administration's proposed FY 20 budget included two wheel loaders, one in Road Maintenance, and one in Landfill. Council removed the Road Maintenance wheel loader from the FY20 budget. Administration is in the process of purchasing the Landfill Wheel Loader.

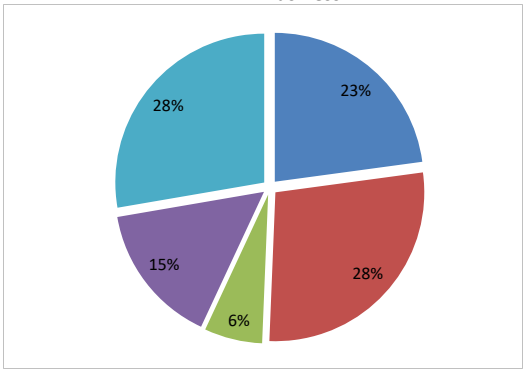
Summary of Workers' Compensation Experience
City of Bethel
7/1/2013 - 6/30/2019

Claim Count by Injury Type

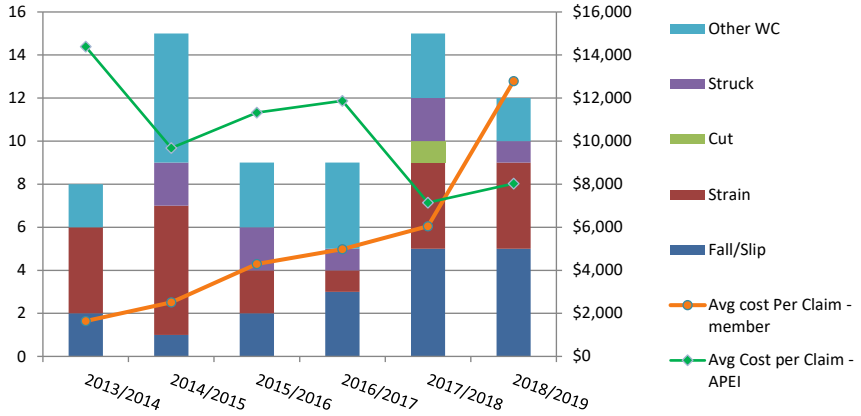
City of Bethel



All APEI Business



Number, Type, and Average Size of Claims by Year



Timeliness

Proportion of claims reported to APEI within 14 days of the date of injury

85%	City of Bethel
82%	Overall APEI

Frequency

Number of Injuries per $1 Mil of Payroll

1.71	City of Bethel
1.31	Overall APEI non-School Districts

Severity

Average medical and indemnity cost per claim (claims capped at $750,000 each)

5,564	City of Bethel
9,767	Overall APEI non-School Districts

	2013/2014	2014/2015	2015/2016	2016/2017	2017/2018	2018/2019
Fall/Slip	2	1	2	3	5	5
Strain	4	6	2	1	4	4
Cut	0	0	0	0	1	0
Struck	0	2	2	1	2	1
Other WC	2	6	3	4	3	2
Total WC Claims	8	15	9	9	15	12
Average Cost Per Claim for Member	1,643	2,507	4,292	4,978	6,046	12,791
Overall Avg Cost Per Claim for APEI	14,389	9,686	11,330	11,877	7,146	8,027

Data is as of 6/30/2019

City of Bethel represents

2.1% of the 2018/19 Workers' Compensation Payroll written by APEI

Note on Injury Types

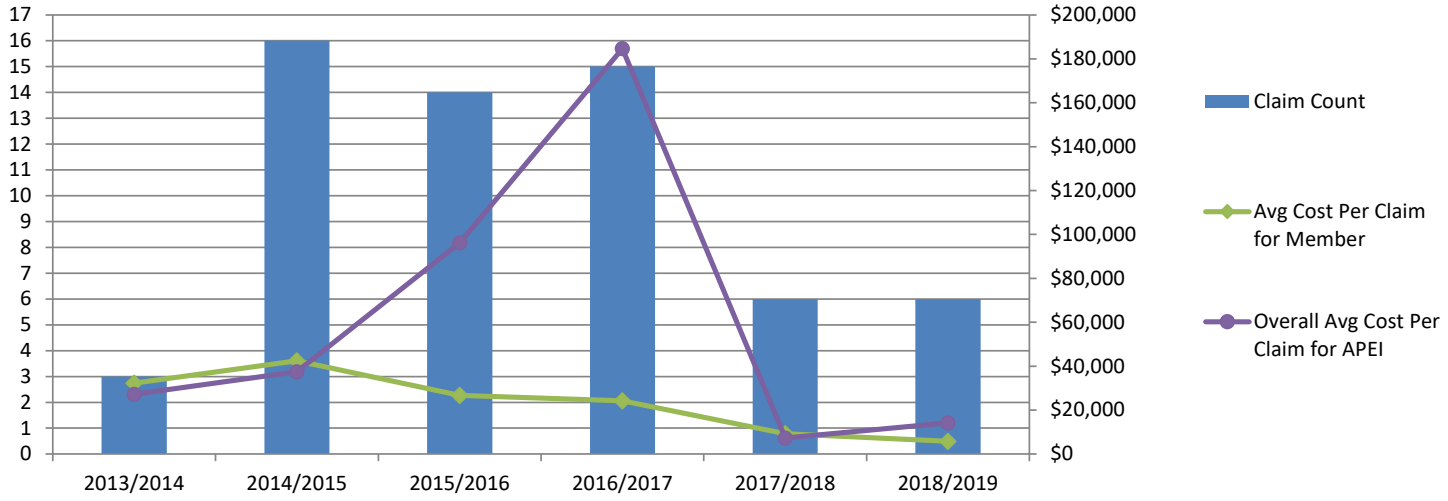
"Fall/Slip" includes falls or slips from a ladder, from a different level, on ice/snow, due to liquids or grease, or on stairs

"Strain" includes strains due to reaching, twisting, lifting, pulling, noise, or from using a tool or machinery

"Cut" includes cuts from broken glass, tools, objects being handled, or other sources

Summary of Liability and Auto Experience
City of Bethel
7/1/2013 - 6/30/2019

Number and Size of Liability & Auto Claims by Year



	2013/2014	2014/2015	2015/2016	2016/2017	2017/2018	2018/2019
Claim Count	3	16	14	15	6	6
Avg Cost Per Claim for Member	32,251	42,440	26,636	24,173	9,186	5,789
Overall Avg Cost Per Claim for APEI	27,151	37,418	96,276	184,655	7,279	14,207

City of Bethel represents

2.1% of the 2018/19 Liability & Auto Payroll written by APEI

Data is as of 6/30/2019

THE STATE of ALASKA
GOVERNOR MICHAEL J. DUNLEAVY

Department of Environmental Conservation

DIVISION OF ENVIRONMENTAL HEALTH
Solid Waste Program

555 Cordova Street
Anchorage, AK 99501
Phone: 907.269.7642
Fax: 907.269.7510
dec.alaska.gov

July 12, 2019

Certified Mail #7017 2400 0000 5784 9057
Return Receipt Requested

William F. Howell III
City of Bethel
P.O. Box 1388
Bethel, AK 99559

RE: Kilbuck School Facility One-Time Disposal of Asbestos Containing Materials (ACM) in the Bethel Class II Municipal Solid Waste Landfill

The Alaska Department of Environmental Conservation (ADEC) has reviewed the *Request for One-Time Disposal of Asbestos Containing Materials (ACM) in the City of Bethel Class II Municipal Solid Waste Landfill, Bethel, Alaska*, dated June 6, 2019, related to the cleanup of the waste generated by the Kilbuck School fire. This document provides a brief description of the work required for a contractor to remove and dispose of asbestos containing materials (ACM) present in waste generated by the Kilbuck School fire for disposal at the Bethel Class II landfill.

The document is intended to be a preliminary outline of the landfill disposal plan information necessary to proceed to the development of a detailed contractor's work plan. At this time, ADEC has determined that the non-regulated ACM (non-RACM), including the materials from the post fire cleanup, may be disposed in the Bethel Class II landfill once a detailed work plan has been submitted and approved. The plan must include:

- An updated hazard survey to include all buildings to be demolished
- A brief operation plan with a clear division of responsibilities and details establishing that the project will not interfere with daily landfill operations, and includes a statement that no RACM will be disposed at the landfill
- Assurance that adequate cover material is stockpiled at the landfill for daily and final cover for the entire project prior to proceeding
- A site plan that outlines the final disposal location for all materials
- An estimate of the final amount of total materials to be disposed
- All non-RACM waste is delivered in sealed containers or still wet from demolition
- The sealed containers or still wet waste is carefully placed at the asbestos cell in a careful manner to prevent creating dust, or the release of fibers
- The material is not handled, compacted, driven over, or treated in a way that may release fibers, prior to being covered
- The material is covered by the end of the working day with at least six inches of soil

In addition, a conceptual closure plan must be submitted that includes:

- A final cover of at least 24 inches of soil
- At the conclusion of the project, the asbestos cell will be restricted from having any excavation or disturbance of the cap. pOnly municipal solid waste may be placed on top of the cell and managed according to regular landfill operations.
- No later than 90 days after closure of the cell, a closure report and as-built survey must be submitted to ADEC.
- The landfill must add an item to the monthly visual monitoring plan specific to observation of conditions at the ACM cell to ensure that the cap is maintained until landfill operations have covered the entire cell with municipal solid waste.

It is the responsibility of the Lower Kuskokwim School District to ensure that all storage and disposal regulations are defined in the contractor's work plan and adhered to by the contractor.

Please contact me at (907) 269-7642 or by email at melinna.faw@alaska.gov if you have any comments or questions.

Sincerely,

Melinna Faw
Environmental Program Specialist

cc: Jason Swift, ECI
Ryan Jeffries, LKSD
Bill Arnold, City of Bethel
Dave Stovner, City of Bethel Landfill

July 10, 2019

Bill Howell
Acting City Manager
City of Bethel
P.O. Box 1388
Bethel, Alaska 99559

Subject: City of Bethel DOWL Term Contract Project Updates

CONTRACTED PROJECTS

Bethel IC Phase I and II

- Final Approval to Operate granted. DOT needs pictures/as-builts for finalized utility permit.
- Approximately $180,000 remains in City allocation. Have amendment for $111,000 for additional controls work at City subdivision water plant, for TecPro.
- Bethel Builders is requesting $5,000 for additional YKHC service coordination.

Bethel Police Station Tower Task Order -#1 - Complete

PER/EA Avenues Piped Water and Sewer- #2

- Submitted draft scope of work on March 9, 2019. Have not provided fees yet, but they are drafted.
- City Council approval of loan package?

AVEC Wind Tower Review- #3- Complete

Transportation Planning- #4

- CTP nomination will be for road project in Bethel Heights neighborhood. Applications for CTP are due in September.

Boiler Replacement- #5

- Inlet Mechanical is nearing completion, but needs to replace the existing pumps. Pumps will arrive in August, 2019.
- Applied for a $1.2K change order for roof cap replacement.

C Subdivision Review- #6-

- Subdivision approval is complete, until developed submits engineering drawings.

Courthouse RFP Assistance- #7- Complete

Bethel Heights Water System PER Update- #8

- Draft PER and EA submitted to City and VSW on June 21, 2019. No review comments have been issued yet. Will wait another week or two before finalizing.

Bethel Heights Sewer System PER and EA- #9- See Above

City LRTP Development- #10

- Public meeting was held in June, 2019. LRTP will be complete following public meeting.
- Additional public involvement requires small amendment-$9K.

City Hall Roof Replacement- #11

- Architects Alaska prepared renderings. Still about $6K remains.
- City Council approved $1M for roof replacement. Design-Bid-Build?
- Fire Marshall approval?

Courthouse Water Service Planning Study- #12- Complete

Blue Sky Subdivision Review- #13

- Complete for right now, until developer submits engineering drawings. Blue Sky is working on engineering drawings.

GIS Database- #14

- Initial GIS work is complete. Database has all parcels and addresses created. City planning has the ability to add information to database as desired.
- DOWL GIS was in Bethel on May 30-31 for training with City Planning and Police Department.

Lift Station Engineering- #15

- Contract awarded to TecPro
- DOWL amendment for $48K passed.
- Inlet has sought approval to use Sulzer pumps. Alright with the City?

Lead and Copper Issues at City Sub- #17

- Need to obtain O&M Manual for filters.
- Original design called for additional chemical injection.

Landfill Closure Study- #18

- Draft document is being review by ADEC without costs.
- Draft in hand.
- Billed 100%, but approximately $5K remains in existing budget for final revisions.

Tanqik Subdivision Review- #19

- Initial preliminary plat and subdivision proposal has been submitted.
- DOWL has provided initial review comments.

UNCONTRACTED PROJECTS

Land Additions to GIS Database- #17

- DOWL has drafted a fee proposal for adding road ownership information to the GIS database. This would also supplement the LRTP.

Public Works Building and City Senior Citizens Center Building Condition Assessment

- $10-$15K per building, but major advantage to doing multiple buildings at once.

City of Bethel Action Memorandum

Action memorandum No.	19-14		
Date action introduced:	January 22, 2019	Introduced by:	Peter Williams, City Manager
Date action taken:	January 22, 2019	X Approved	Denied
Confirmed by:	KM		

Action Title: Direct Administration to pursue Infrastructure Protection Funding from the State of Alaska, Village Safe Water Program, and use up to $26,470 in cash match for water, wastewater, or solid waste projects that meet the grant parameters.

Department/Individual:	Initials:	Remarks:
Administration / Peter Williams	PW	
Public Works / Bill Arnold	WA	
Finance / Cindy Sharp	CS	

Amount of fiscal impact:		Account information:
	No fiscal impact at this time.	
$26,470	Requires funding in FY 2019 Budget.	TBD
	Requires funding in FY 2020 Budget.	

Summary Statement

The State of Alaska, Village Safe Water Program, is soliciting grant applications for Infrastructure Protection in the areas of water, wastewater, and solid waste management systems. The funding comes from a FY 2019 State of Alaska capital improvement appropriation of $4 million.

The City of Bethel is considering applying for one or more of the following projects:

1. Replace fire hydrant ball valves in Bethel Heights subdivision to ensure all hydrants are functioning properly with modern equipment.
2. Replace heat trace and controls on sewer line from FAA lift station to Q2 lift station.
3. Purchase dump truck loads of sand and sodium chloride (salt) to make salted sand piles at the landfill for use as year-round cover, per Alaska Statutes.
4. Purchase gravel for the City to construct a road around the perimeter of the landfill to allow the City and community year-round access to the landfill.

The applications are due February 8, 2019. Project requests must be between $15,000 and 150,000. The City may receive 5, 10, or 15 points on its grant application for the percentage of total project cost that it contributes in-kind or through cash. One point is given for each percentage of total cost contribution. Thus, the City must contribute $26,470 in cash match to earn the most "contribution points" to receive $150,000 in grant funds for a $176,470 project.

CITY OF BETHEL
COMBINED CASH INVESTMENT
JUNE 30, 2019

COMBINED CASH ACCOUNTS

01-10200	CASH-GENERAL WELLS FARGO	4,502,468.54
01-10210	CASH-PAYROLL WELLS FARGO	(17,333.37)
01-10220	CASH-UTILITY WELLS FARGO	247,099.99
01-10225	CASH-XPRESS PAY DEPOSIT ACCT	100,722.86
01-10310	CASH-TPSC	27,575.73
01-11750	CASH CLEARING - UTILITY	1,328.17
01-11751	CASH CLEARING - CEMETERY	(282.66)
01-11755	CASH CLEARING - A/R	(343,910.89)
01-11756	CASH CLEARING - BUS.LICENSE	(5,593.68)
01-11757	CASH CLEARING - BUSINESS TAX	(1,419,393.97)
01-11760	CASH CLEARING - CREDIT CARDS	457,747.98
01-12500	INVESTMENT-AMLIP	14,359,132.74
01-12700	INVESTMENT-WELLS FARGO	5,026,238.79
01-12900	TVI-CENTRAL TREASURY ACCT	254,415.20
01-20100	VOUCHERS PAYABLE	(468,427.85)
	TOTAL COMBINED CASH	22,721,787.58
01-10100	CASH IN COMBINED FUND	(22,721,787.58)
	TOTAL UNALLOCATED CASH	.00

CASH ALLOCATION RECONCILIATION

10	ALLOCATION TO GENERAL FUND	11,656,143.76
14	ALLOCATION TO BPD EVIDENCE HOLDING ACCT	1,734.84
16	ALLOCATION TO POLICE ASSET FORFEITURE	(66,780.50)
20	ALLOCATION TO AVENUES W&S LOAN USDA	(3,791.80)
25	ALLOCATION TO LAND PLANNING AND DEVELOPMENT	21,172.97
26	ALLOCATION TO PARKS DEVELOPMENT FUND	82,893.32
27	ALLOCATION TO COMMUNITY SERVICE PATROL GRANT	(19,534.79)
33	ALLOCATION TO VOL. FIRE ASSISTANCE-DOF	3,714.75
40	ALLOCATION TO YK REG AQUA HLTH & SAFETY CTR	(902,600.62)
41	ALLOCATION TO E-911 SYSTEM/SURCHARGE	90,420.20
42	ALLOCATION TO SOA SEWAGE LAGOON	198,290.75
45	ALLOCATION TO INSTITUTIONAL CORRIDOR PROJECT	(433,095.40)
46	ALLOCATION TO PUBLIC SAFETY BUILDING-CAP PRJ	(40,152.24)
47	ALLOCATION TO PORT OFFICE CP FUND	(22,466.07)
49	ALLOCATION TO F49 PORT MULTI-FACILITY IMPRV.	(22,200.00)
50	ALLOCATION TO SOLID WASTE SERVICES	4,579,050.73
51	ALLOCATION TO WATER & SEWER SERVICES	2,551,717.04
52	ALLOCATION TO MUNICIPAL DOCK	3,954,619.75
53	ALLOCATION TO LEASED PROPERTIES	936,702.74
54	ALLOCATION TO EMPLOYEE GROUP HEALTH BEN.	529,588.40
56	ALLOCATION TO BETHEL PUBLIC TRANSIT SYSTEM	(289,299.26)
57	ALLOCATION TO VEHICLES & EQUIP MAINTENANCE	(346,379.55)
58	ALLOCATION TO FLEET REPLACEMENT FUND	1,015,543.70
60	ALLOCATION TO RASMUSON GRANT	2,314.99
62	ALLOCATION TO LAND WATER CONSERVATION GRANT	(41,100.27)
63	ALLOCATION TO LAGOON UPGRADES DESIGN SERV	(345,344.60)
64	ALLOCATION TO USDA-RA SEWER LAGOON JETTY	(1,799,552.54)
71	ALLOCATION TO 2016 HOMELAND SECURITY	17,600.00
81	ALLOCATION TO FUND 81	68,729.67
90	ALLOCATION TO BETHEL ENDOWMENT FUND	1,451,387.69

CITY OF BETHEL
COMBINED CASH INVESTMENT
JUNE 30, 2019

TOTAL ALLOCATIONS TO OTHER FUNDS	22,829,327.66
ALLOCATION FROM COMBINED CASH FUND - 01-10100	(22,721,787.58)
ZERO PROOF IF ALLOCATIONS BALANCE	107,540.08

CITY OF BETHEL
BALANCE SHEET
JUNE 30, 2019

GENERAL FUND

ASSETS

10-10100	CASH IN COMBINED FUND	11,656,143.76	
10-11000	CASH IN TILL - YOUTH SERVICES	70.00	
10-11200	PETTY CASH - POLICE DEPT	256.18	
10-11300	CASH IN TILL - FINANCE	250.00	
10-12800	ACCRUAL - TAXES	1,313,099.41	
10-13000	A/R EMPLOYEE ADVANCES	(1,596.63)	
10-13100	AR- BTC MODULE	167,294.79	
10-13101	AR- AR MODULE	(101,849.54)	
10-13102	AR- BL MODULE	(3,350.00)	
10-13400	MISC RECEIVABLES - GENERAL FUN	2,925,628.46	
10-13401	OTHER RECEIVABLE	67,626.91	
10-13900	ALLOWANCE FOR DOUBTFUL ACCT	(21,831.16)	
10-14000	INVENTORY - GRAVEL	24,000.00	
10-14200	INVENTORY - HEATING FUEL	31,801.24	
10-14600	PREPAID INSURANCE	(50,319.20)	
10-14700	PREPAID WORKERS COMP	(138,119.85)	
10-14800	INVENTORY-TREATED LUMBER	2,361.99	
10-14900	PREPAID - OTHER EXPENSES	(50,588.94)	
10-15600	INVENTORY - CALCIUM CHLORIDE	50,000.00	
10-15800	INVENTORY - PIPE	18,000.00	
10-19900	SUSPENSE	(1,240,615.20)	
10-19901	SUSPENSE - BULK DIESEL FUEL	30,879.44	
	TOTAL ASSETS		14,679,141.66

LIABILITIES AND EQUITY

LIABILITIES

10-20100	VOUCHERS PAYABLE	(590,485.83)	
10-20200	PAYABLE - CHILD SUPPORT	1,480.40	
10-20300	PAYABLE - GARNISHMENT	1,317.62	
10-21000	PAYABLE - SOCIAL SECURITY	5,311.44	
10-21100	ACCRUED PAYROLL	215,536.80	
10-21150	RETURNED STALE DATED PAYROLL	3,858.25	
10-21200	PAYABLE - FWT	106,504.84	
10-21300	PAYABLE - MEDICARE FICA	22,549.59	
10-21500	PAYABLE - ICMA DEFERRED COMP	2,473.74	
10-21600	PAYABLE - PERS	301,520.74	
10-21700	PAYABLE - NACO DEFERRED COMP	717.00	
10-21900	PAYABLE - UNION DUES	157.90	
10-22000	PAYABLE- LINCOLN DEFERRED COMP	500.00	
10-22700	PAYABLE - AFLAC	1,012.49	
10-22800	PAYABLE - HEALTH INSURANCE	(463,388.64)	
10-23200	UNCLAIMED PROPERTY PAYABLE	15,156.01	
10-23650	DEFERRED REVENUE - F10 GRANTS	19,984.04	
10-23700	DEFERRED REVENUE - SALES TAX	75,109.01	
10-27000	INSURANCE CONTINGIENCY	425.00	
	TOTAL LIABILITIES		(280,259.60)

FUND EQUITY

CITY OF BETHEL
BALANCE SHEET
JUNE 30, 2019

GENERAL FUND

	UNAPPROPRIATED FUND BALANCE:			
10-39900	FUND BALANCE-GENERAL FUND	14,485,046.04		
	REVENUE OVER EXPENDITURES - YTD	474,355.22		
	BALANCE - CURRENT DATE		14,959,401.26	
	TOTAL FUND EQUITY			14,959,401.26
	TOTAL LIABILITIES AND EQUITY			14,679,141.66

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
	TAXES					
10-40-400	TAX - TRANSIENT LODGING	508,142.78	508,142.78	496,000.00	(12,142.78)	102.5
10-40-401	TAX - SALES	5,281,785.38	5,281,785.38	6,355,000.00	1,073,214.62	83.1
10-40-403	PENALTIES & INT - SALES TAX	74,187.38	74,187.38	50,000.00	(24,187.38)	148.4
10-40-407	CIGARETTE AND TOBACCO TAX	481,465.37	481,465.37	582,000.00	100,534.63	82.7
10-40-408	TAX - ALCOHOL TAX	336,030.49	336,030.49	200,000.00	(136,030.49)	168.0
10-40-468	TAX - MOTOR VEH REGISTRATION	40,493.80	40,493.80	63,000.00	22,506.20	64.3
	TOTAL TAXES	6,722,105.20	6,722,105.20	7,746,000.00	1,023,894.80	86.8
	STATE & FEDERAL REVENUES					
10-42-414	COMMUNITY DIVIDEND	193,287.27	193,287.27	193,551.00	263.73	99.9
10-42-418	PILT PROGRAM - STATE	893,143.83	893,143.83	886,218.00	(6,925.83)	100.8
10-42-419	MISCELLANEOUS STATE REV	550.00	550.00	.00	(550.00)	.0
10-42-430	SOA - JURY DUTY REIMB.	675.00	675.00	.00	(675.00)	.0
	TOTAL STATE & FEDERAL REVENUES	1,087,656.10	1,087,656.10	1,079,769.00	(7,887.10)	100.7
	CHARGES FOR SERVICES					
10-43-422	AMBULANCE REVENUE	205,452.96	205,452.96	290,000.00	84,547.04	70.9
10-43-424	POLICE DEPT PC FEES	15,514.66	15,514.66	8,000.00	(7,514.66)	193.9
10-43-426	AMBULANCE/PC COLLECTIONS	1,043.20	1,043.20	1,400.00	356.80	74.5
10-43-435	PARKS & REC OTC SALES	3.00	3.00	.00	(3.00)	.0
	TOTAL CHARGES FOR SERVICES	222,013.82	222,013.82	299,400.00	77,386.18	74.2
	RENTAL INCOME					
10-44-463	LOG CABIN RENTAL	1,515.00	1,515.00	1,600.00	85.00	94.7
	TOTAL RENTAL INCOME	1,515.00	1,515.00	1,600.00	85.00	94.7
	LICENSES, PERMITS & FEES					
10-45-450	GAMING TAX	441,570.76	441,570.76	414,000.00	(27,570.76)	106.7
10-45-451	TAXI PERMITS	154,560.00	154,560.00	160,000.00	5,440.00	96.6
10-45-452	BUSINESS LICENSES	30,500.00	30,500.00	40,000.00	9,500.00	76.3
10-45-453	ANIMAL CONTROL LICENSES	2,325.00	2,325.00	3,500.00	1,175.00	66.4
10-45-454	PLANNING FEES	455.00	455.00	1,600.00	1,145.00	28.4
10-45-455	PLAT/RECORDING FEES	465.00	465.00	1,400.00	935.00	33.2
10-45-456	SITE REVIEWS	9,760.00	9,760.00	560.00	(9,200.00)	1742.9
10-45-457	PARKS & REC JULY 4TH FEES	5,275.00	5,275.00	.00	(5,275.00)	.0
10-45-458	PARKS & REC - OTHER	100.00	100.00	.00	(100.00)	.0
10-45-465	PARKS & REC PROGRAM FEES	(50.00)	(50.00)	.00	50.00	.0
10-45-469	MISC PERMITS/LICENSES/FEE	6,580.39	6,580.39	5,600.00	(980.39)	117.5
	TOTAL LICENSES, PERMITS & FEES	651,541.15	651,541.15	626,660.00	(24,881.15)	104.0

CITY OF BETHEL
REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2019

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
	MISCELLANEOUS					
10-49-460	NSF - CLEARING ACCOUNT	30.00	30.00	.00	(30.00)	.0
10-49-483	PUBLIC DONATIONS FIRE DPT	(134,834.00)	(134,834.00)	.00	134,834.00	.0
10-49-487	INVESTMENT INCOME	478,104.40	478,104.40	154,000.00	(324,104.40)	310.5
10-49-488	POLICE DEPT MISC	2,721.25	2,721.25	6,000.00	3,278.75	45.4
10-49-495	MISCELLANEOUS REVENUE	138,525.98	138,525.98	5,300.00	(133,225.98)	2613.7
10-49-497	RESTITUTION PMTS RECEIVED	1,598.00	1,598.00	500.00	(1,098.00)	319.6
10-49-499	INSURANCE CLAIM RECOVERY	.00	.00	26,000.00	26,000.00	.0
	TOTAL MISCELLANEOUS	486,145.63	486,145.63	191,800.00	(294,345.63)	253.5
	TOTAL FUND REVENUE	9,170,976.90	9,170,976.90	9,945,229.00	774,252.10	92.2

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	ADMINISTRATION					
10-51-501	SALARIES	310,018.61	310,018.61	336,931.00	26,912.39	92.0
10-51-510	SOCIAL SECURITY EXPENSE	972.16	972.16	744.00	(228.16)	130.7
10-51-511	MEDICARE FICA	4,785.77	4,785.77	4,746.00	(39.77)	100.8
10-51-512	EMPLOYEE GROUP BENEFITS	75,059.67	75,059.67	69,102.00	(5,957.67)	108.6
10-51-515	UNEMPLOYMENT	.00	.00	2,930.00	2,930.00	.0
10-51-516	WORKERS' COMPENSATION	744.00	744.00	1,238.00	494.00	60.1
10-51-518	PERS	64,530.07	64,530.07	68,933.00	4,402.93	93.6
10-51-519	UTILITY BENEFIT	13,035.88	13,035.88	13,680.00	644.12	95.3
10-51-545	TRAINING/TRAVEL	16,881.14	16,881.14	28,319.28	11,438.14	59.6
10-51-561	SUPPLIES	3,260.37	3,260.37	6,700.00	3,439.63	48.7
10-51-602	GASOLINE / DIESEL / OIL	235.90	235.90	2,400.00	2,164.10	9.8
10-51-621	ELECTRICITY	19,092.71	19,092.71	14,400.00	(4,692.71)	132.6
10-51-622	TELEPHONE	13,949.29	13,949.29	20,000.00	6,050.71	69.8
10-51-623	HEATING FUEL	13,992.62	13,992.62	26,400.00	12,407.38	53.0
10-51-626	WATER/SEWER/GARB/	11,293.36	11,293.36	11,500.00	206.64	98.2
10-51-627	STAFF CELLULAR PHONES	956.99	956.99	957.04	.05	100.0
10-51-642	LEGAL FEES	2,734.70	2,734.70	5,000.00	2,265.30	54.7
10-51-646	DRUG TESTING/BCKGRND CKS	8,810.50	8,810.50	9,500.00	689.50	92.7
10-51-649	PROFESSIONAL FEES	43,498.79	43,498.79	50,000.00	6,501.21	87.0
10-51-661	VEHICLE MAINT/REPAIR	862.18	862.18	1,391.00	528.82	62.0
10-51-663	JANITORIAL	8,120.00	8,120.00	11,400.00	3,280.00	71.2
10-51-669	OTHER PURCHASED SERVICES	7,204.78	7,204.78	6,915.88	(288.90)	104.2
10-51-683	MINOR EQUIPMENT	236.26	236.26	2,000.00	1,763.74	11.8
10-51-721	INSURANCE	9,166.63	9,166.63	10,000.00	833.37	91.7
10-51-724	DUES/SUBSCRIPTIONS	1,654.00	1,654.00	1,434.00	(220.00)	115.3
10-51-727	ADVERTISING	2,479.80	2,479.80	2,479.80	.00	100.0
10-51-732	EQUIPMENT RENTAL	1,957.20	1,957.20	2,000.00	42.80	97.9
10-51-733	POSTAGE	299.85	299.85	1,000.00	700.15	30.0
10-51-734	CASH OVER/SHORT	(68.30)	(68.30)	.00	68.30	.0
10-51-790	ALLOWANCE SPECIAL EVENTS	6,597.32	6,597.32	10,000.00	3,402.68	66.0
10-51-799	MISCELLANEOUS EXPENSES	3,823.52	3,823.52	1,000.00	(2,823.52)	382.4
10-51-875	INDIRECT COST RECOVERY	(247,431.00)	(247,431.00)	(283,044.00)	(35,613.00)	(87.4)
10-51-996	ADMIN OVERHEAD-IT SVCS	16,072.12	16,072.12	17,008.00	935.88	94.5
	TOTAL ADMINISTRATION	414,826.89	414,826.89	457,065.00	42,238.11	90.8
	CITY CLERKS OFFICE					
10-52-501	SALARIES	115,795.12	115,795.12	114,917.00	(878.12)	100.8
10-52-502	OVERTIME	226.68	226.68	.00	(226.68)	.0
10-52-511	MEDICARE	1,729.43	1,729.43	1,666.00	(63.43)	103.8
10-52-512	EMPLOYEE GROUP BENEFITS	18,011.15	18,011.15	22,212.00	4,200.85	81.1
10-52-515	UNEMPLOYMENT	.00	.00	1,282.00	1,282.00	.0
10-52-516	WORKERS' COMPENSATION	492.00	492.00	435.00	(57.00)	113.1
10-52-518	P.E.R.S.	25,524.74	25,524.74	25,282.00	(242.74)	101.0
10-52-519	UTILITY BENEFIT	5,465.64	5,465.64	4,560.00	(905.64)	119.9
10-52-541	TRAVEL/TRAINING-COUNCIL	9,589.45	9,589.45	19,000.00	9,410.55	50.5
10-52-545	TRAINING/TRAVEL-CLERK	1,463.22	1,463.22	6,300.00	4,836.78	23.2
10-52-561	SUPPLIES-CLERK	855.99	855.99	3,500.00	2,644.01	24.5
10-52-562	SUPPLIES-COUNCIL	61.89	61.89	500.00	438.11	12.4
10-52-622	TELEPHONE	.00	.00	275.00	275.00	.0

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
10-52-627	STAFF CELLULAR PHONES	482.81	482.81	660.00	177.19	73.2
10-52-642	LEGAL FEES	286.00	286.00	4,600.00	4,314.00	6.2
10-52-644	CONSULTING FEES	4,834.00	4,834.00	.00	(4,834.00)	.0
10-52-669	OTHER PURCHASE SERVICES	15,851.60	15,851.60	14,000.00	(1,851.60)	113.2
10-52-682	ELECTION EXPENSES	14,689.93	14,689.93	15,400.00	710.07	95.4
10-52-683	MINOR EQUIPMENT	17,055.81	17,055.81	26,000.00	8,944.19	65.6
10-52-684	DONATIONS & AWARDS	653.96	653.96	500.00	(153.96)	130.8
10-52-721	INSURANCE	1,456.62	1,456.62	1,589.00	132.38	91.7
10-52-724	DUES/SUBSCRIPTIONS	370.00	370.00	7,000.00	6,630.00	5.3
10-52-790	ALLOWANCE FOR SPECIAL EVENTS	.00	.00	600.00	600.00	.0
10-52-799	OTHER MISC. EXPENSES	5,000.00	5,000.00	5,000.00	.00	100.0
10-52-875	INDRIECT COST RECOVERY	(104,180.00)	(104,180.00)	(143,643.00)	(39,463.00)	(72.5)
10-52-996	ADMIN OVERHEAD-IT SVCS	16,072.12	16,072.12	17,008.00	935.88	94.5
	TOTAL CITY CLERKS OFFICE	151,788.16	151,788.16	148,643.00	(3,145.16)	102.1
	FINANCE					
10-53-501	SALARIES	264,498.29	264,498.29	344,819.00	80,320.71	76.7
10-53-502	OVERTIME	3,471.23	3,471.23	12,000.00	8,528.77	28.9
10-53-508	LEAVE CASHOUT	1,004.86	1,004.86	11,402.00	10,397.14	8.8
10-53-510	SOCIAL SECURITY EXPENSE	119.04	119.04	.00	(119.04)	.0
10-53-511	MEDICARE FICA	3,960.08	3,960.08	6,972.00	3,011.92	56.8
10-53-512	EMPLOYEE GROUP BENEFITS	105,974.32	105,974.32	117,303.00	11,328.68	90.3
10-53-515	UNEMPLOYMENT	5,005.00	5,005.00	5,620.00	615.00	89.1
10-53-516	WORKERS' COMPENSATION	1,248.00	1,248.00	1,781.00	533.00	70.1
10-53-518	PERS	56,788.07	56,788.07	105,775.00	48,986.93	53.7
10-53-519	UTILITY BENEFIT	9,089.55	9,089.55	16,155.00	7,065.45	56.3
10-53-545	TRAINING/TRAVEL	31,416.60	31,416.60	36,000.00	4,583.40	87.3
10-53-561	SUPPLIES	7,543.58	7,543.58	8,000.00	456.42	94.3
10-53-601	VEHICLE MT. (PARTS & TOOLS)	1,500.72	1,500.72	1,200.00	(300.72)	125.1
10-53-602	GASOLINE	872.29	872.29	1,200.00	327.71	72.7
10-53-622	TELEPHONE	137.28	137.28	1,000.00	862.72	13.7
10-53-627	STAFF CELLULAR PHONES	465.36	465.36	660.00	194.64	70.5
10-53-640	SALES TAX AUDITS	.00	.00	5,449.40	5,449.40	.0
10-53-641	AUDITING EXPENSE	77,350.60	77,350.60	97,350.60	20,000.00	79.5
10-53-649	OTHER PROFESSIONAL SVS	67,911.75	67,911.75	71,934.00	4,022.25	94.4
10-53-661	VEHICLE MAINT/REPAIRS	862.15	862.15	1,391.00	528.85	62.0
10-53-668	HARDWARE/SOFTWARE SUP/669	26,586.00	26,586.00	25,848.00	(738.00)	102.9
10-53-669	OTHER PURCHASED SERVICES	112,576.63	112,576.63	125,431.00	12,854.37	89.8
10-53-683	MINOR EQUIPMENT	4,444.21	4,444.21	4,500.00	55.79	98.8
10-53-721	INSURANCE	3,300.00	3,300.00	3,600.00	300.00	91.7
10-53-724	DUES/SUBSCRIPTIONS	960.00	960.00	1,500.00	540.00	64.0
10-53-733	POSTAGE	16.65	16.65	.00	(16.65)	.0
10-53-734	CASH OVER/SHORT	.20	.20	.00	(.20)	.0
10-53-735	FINANCE CHARGES/PENALTIES	12,978.12	12,978.12	7,000.00	(5,978.12)	185.4
10-53-736	BANK CHARGES	45,736.68	45,736.68	35,000.00	(10,736.68)	130.7
10-53-799	MISCELLANEOUS EXPENSES	689.55	689.55	1,000.00	310.45	69.0
10-53-875	INDIRECT COST RECOVERY	(397,235.00)	(397,235.00)	(542,215.00)	(144,980.00)	(73.3)
10-53-996	ADMIN OVERHEAD-IT SVCS	21,263.94	21,263.94	22,505.00	1,241.06	94.5
	TOTAL FINANCE	470,535.75	470,535.75	530,181.00	59,645.25	88.8

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	PLANNING					
10-54-501	SALARIES	127,879.79	127,879.79	127,922.00	42.21	100.0
10-54-502	OVERTIME	112.72	112.72	.00	(112.72)	.0
10-54-508	LEAVE CASHOUT	7,353.60	7,353.60	2,534.00	(4,819.60)	290.2
10-54-511	MEDICARE FICA	1,987.33	1,987.33	1,855.00	(132.33)	107.1
10-54-512	EMPLOYEE GROUP BENEFITS	49,517.70	49,517.70	44,424.00	(5,093.70)	111.5
10-54-515	UNEMPLOYMENT	5,920.00	5,920.00	1,831.00	(4,089.00)	323.3
10-54-516	WORKERS' COMPENSATION	492.00	492.00	484.00	(8.00)	101.7
10-54-518	PERS	28,158.32	28,158.32	28,143.00	(15.32)	100.1
10-54-519	UTILITY BENEFIT	3,870.36	3,870.36	9,120.00	5,249.64	42.4
10-54-545	TRAINING/TRAVEL	2,515.87	2,515.87	5,000.00	2,484.13	50.3
10-54-561	SUPPLIES	3,605.61	3,605.61	5,600.00	1,994.39	64.4
10-54-563	WEARING APPAREL	19.98	19.98	300.00	280.02	6.7
10-54-601	VEHICLE PARTS	880.47	880.47	1,000.00	119.53	88.1
10-54-602	GASOLINE	731.02	731.02	1,800.00	1,068.98	40.6
10-54-621	ELECTRICITY	1,525.56	1,525.56	1,440.00	(85.56)	105.9
10-54-622	TELEPHONE	68.64	68.64	200.00	131.36	34.3
10-54-623	HEATING FUEL	3,369.82	3,369.82	2,400.00	(969.82)	140.4
10-54-626	WATER/SEWER/GARBAGE	1,116.40	1,116.40	1,400.00	283.60	79.7
10-54-627	STAFF CELLULAR PHONES	455.36	455.36	660.00	204.64	69.0
10-54-642	LEGAL FEES	4,464.00	4,464.00	5,000.00	536.00	89.3
10-54-648	CODE ENFORCEMENT ACTIVITIES	.00	.00	1,500.00	1,500.00	.0
10-54-649	OTHER PROFESSIONAL FEES	25,022.86	25,022.86	50,000.00	24,977.14	50.1
10-54-661	VEHICLE MAINT/REPAIRS	862.17	862.17	1,391.00	528.83	62.0
10-54-668	HARDWARE/SOFTWARE SUPPORT	4,084.00	4,084.00	4,500.00	416.00	90.8
10-54-669	PROFESSIONAL SERVICES	8.99	8.99	3,060.00	3,051.01	.3
10-54-683	MINOR EQUIPMENT	2,756.98	2,756.98	5,500.00	2,743.02	50.1
10-54-690	CAPITAL EXPENDITURES	59,455.73	59,455.73	110,000.00	50,544.27	54.1
10-54-721	INSURANCE	2,185.36	2,185.36	1,900.00	(285.36)	115.0
10-54-724	DUES & SUBSCRIPTION	8.99	8.99	240.00	231.01	3.8
10-54-727	ADVERTISING	315.00	315.00	2,000.00	1,685.00	15.8
10-54-771	NUISANCE ENFORCEMENT EXPENSE	.00	.00	200.00	200.00	.0
10-54-799	MISCELLANEOUS EXPENSES	346.93	346.93	1,000.00	653.07	34.7
10-54-996	ADMIN OVERHEAD-IT SVCS	16,073.12	16,073.12	17,008.00	934.88	94.5
	TOTAL PLANNING	355,164.68	355,164.68	439,412.00	84,247.32	80.8
	TECHNOLOGY DEPARTMENTS					
10-55-501	SALARIES	87,759.08	87,759.08	88,759.00	999.92	98.9
10-55-511	MEDICARE FICA	1,325.24	1,325.24	1,287.00	(38.24)	103.0
10-55-512	EMPLOYEE GROUP BENEFITS	13,618.00	13,618.00	22,212.00	8,594.00	61.3
10-55-515	UNEMPLOYMENT	.00	.00	888.00	888.00	.0
10-55-516	WORKERS' COMPENSATION	168.00	168.00	336.00	168.00	50.0
10-55-518	PERS	19,307.06	19,307.06	19,527.00	219.94	98.9
10-55-519	UTILITY BENEFIT	4,355.46	4,355.46	4,560.00	204.54	95.5
10-55-545	TRAINING/TRAVEL	1,516.70	1,516.70	1.00	(1,515.70)	15167
10-55-561	SUPPLIES	1,076.49	1,076.49	4,500.00	3,423.51	23.9
10-55-601	VEHICLE MT. (PARTS & TOOLS)	332.69	332.69	.00	(332.69)	.0
10-55-602	GASOLINE	868.02	868.02	1,440.00	571.98	60.3
10-55-627	STAFF CELLULAR PHONES	316.37	316.37	1,600.00	1,283.63	19.8
10-55-649	OTHER PROFESSIONAL SERVICES	158,572.30	158,572.30	180,000.00	21,427.70	88.1
10-55-661	VEHICLE MAINT/REPAIRS	862.17	862.17	1,391.00	528.83	62.0

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
10-55-667	CONNECTIVITY SERVICES	251,261.98	251,261.98	245,000.00	(6,261.98)	102.6
10-55-668	SOFTWARE/SUPPORT	30,100.01	30,100.01	34,999.00	4,898.99	86.0
10-55-669	ADMIN OVERHEAD-IT SVCS	30.16	30.16	.00	(30.16)	.0
10-55-683	MINOR EQUIPMENT	19,143.97	19,143.97	20,000.00	856.03	95.7
10-55-690	CAPITAL EXPENDITURES	5,996.37	5,996.37	.00	(5,996.37)	.0
10-55-721	INSURANCE	1,375.00	1,375.00	1,500.00	125.00	91.7
10-55-732	EQUIPMENT RENTAL	35,222.76	35,222.76	45,000.00	9,777.24	78.3
10-55-799	MISCELLANEOUS EXPENSES	1,251.75	1,251.75	1,000.00	(251.75)	125.2
10-55-875	INDIRECT COST RECOVERY	(467,562.17)	(467,562.17)	495,000.00	962,562.17	(94.5)
10-55-996	ADMIN OVERHEAD-IT SVCS	61,022.24	61,022.24	64,614.00	3,591.76	94.4
	TOTAL TECHNOLOGY DEPARTMENTS	227,919.65	227,919.65	1,233,614.00	1,005,694.35	18.5
	CITY ATTORNEY'S OFFICE					
10-56-501	SALARIES	129,800.08	129,800.08	131,840.00	2,039.92	98.5
10-56-510	SOCIAL SECURITY	111.60	111.60	.00	(111.60)	.0
10-56-511	MEDICARE	1,813.82	1,813.82	1,912.00	98.18	94.9
10-56-512	EMPLOYEE GROUP BENEFITS	30,584.24	30,584.24	25,920.00	(4,664.24)	118.0
10-56-515	UNEMPLOYMENT	.00	.00	888.00	888.00	.0
10-56-516	WORKERS' COMPENSATION	168.00	168.00	499.00	331.00	33.7
10-56-518	PERS	28,160.08	28,160.08	22,212.00	(5,948.08)	126.8
10-56-519	UTILITY BENEFIT	1,719.00	1,719.00	4,560.00	2,841.00	37.7
10-56-545	TRANING/TRAVEL	4,681.18	4,681.18	6,500.00	1,818.82	72.0
10-56-561	SUPPLIES	820.61	820.61	3,000.00	2,179.39	27.4
10-56-602	GASOLINE	5.00	5.00	.00	(5.00)	.0
10-56-627	STAFF CELLULAR PHONES	316.35	316.35	660.00	343.65	47.9
10-56-642	LEGAL FEES	18,711.40	18,711.40	25,000.00	6,288.60	74.9
10-56-649	PROFESSIONAL SERVICES	16,480.00	16,480.00	134,400.00	117,920.00	12.3
10-56-669	OTHER PURCHASED SERVICES	6,856.36	6,856.36	7,000.00	143.64	98.0
10-56-721	INSURANCE	916.63	916.63	1,000.00	83.37	91.7
10-56-724	DUES AND SUBSCRIPTIONS	710.00	710.00	1,500.00	790.00	47.3
10-56-799	MISCELLANEOUS EXPENSE	45.00	45.00	1,200.00	1,155.00	3.8
10-56-875	INDIRECT COST RECOVERY	(45,973.00)	(45,973.00)	49,590.00	95,563.00	(92.7)
10-56-996	ADMIN OVERHEAD-IT SVCS	13,469.72	13,469.72	14,260.00	790.28	94.5
	TOTAL CITY ATTORNEY'S OFFICE	209,396.07	209,396.07	431,941.00	222,544.93	48.5
	FIRE DEPARTMENT					
10-60-501	SALARIES	528,570.91	528,570.91	511,809.00	(16,761.91)	103.3
10-60-502	FLSA OVERTIME	62,836.01	62,836.01	55,757.00	(7,079.01)	112.7
10-60-506	CALL BACK OVERTIME	51,964.12	51,964.12	44,000.00	(7,964.12)	118.1
10-60-508	LEAVE CASHOUT	24,488.59	24,488.59	20,251.00	(4,237.59)	120.9
10-60-510	SOCIAL SECURITY EXPENSE	2,376.98	2,376.98	1,769.00	(607.98)	134.4
10-60-511	MEDICARE FICA	10,162.99	10,162.99	9,184.00	(978.99)	110.7
10-60-512	EMPLOYEE GROUP BENEFITS	190,028.85	190,028.85	177,696.00	(12,332.85)	106.9
10-60-515	UNEMPLOYMENT	.00	.00	7,100.00	7,100.00	.0
10-60-516	WORKERS' COMPENSATION	18,048.00	18,048.00	35,868.00	17,820.00	50.3
10-60-518	PERS	136,175.83	136,175.83	139,337.00	3,161.17	97.7
10-60-519	UTILITY BENEFIT	26,061.49	26,061.49	36,480.00	10,418.51	71.4
10-60-545	TRAINING/TRAVEL	21,941.01	21,941.01	22,378.00	436.99	98.1
10-60-561	SUPPLIES	20,890.88	20,890.88	22,500.00	1,609.12	92.9

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
10-60-563	WEARING APPAREL	14,664.18	14,664.18	15,687.00	1,022.82	93.5
10-60-567	FIRE PREVENTION PROGRAM	4,835.74	4,835.74	5,200.00	364.26	93.0
10-60-600	VEHICLE MT. (PARTS & TOOLS)	3,198.80	3,198.80	3,200.00	1.20	100.0
10-60-601	VEHICLE MT. (PARTS & TOOLS)	22,414.65	22,414.65	27,250.00	4,835.35	82.3
10-60-602	GASOLINE/DIESEL/OIL	12,982.88	12,982.88	14,400.00	1,417.12	90.2
10-60-621	ELECTRICITY	15,879.18	15,879.18	18,720.00	2,840.82	84.8
10-60-622	TELEPHONE	949.42	949.42	2,500.00	1,550.58	38.0
10-60-623	HEATING FUEL	14,649.09	14,649.09	19,000.00	4,350.91	77.1
10-60-626	WATER/SEWER/GARBAGE	9,062.59	9,062.59	8,500.00	(562.59)	106.6
10-60-627	STAFF CELLULAR PHONES	1,504.99	1,504.99	2,640.00	1,135.01	57.0
10-60-647	COLLECTION/SMALL CLAIMS	23,264.94	23,264.94	31,200.00	7,935.06	74.6
10-60-649	VOLUNTEER STIPEND	13,948.00	13,948.00	28,540.00	14,592.00	48.9
10-60-660	VEHICLE MAINT SERVICES	8,000.00	8,000.00	8,000.00	.00	100.0
10-60-661	VEHICLE MAINT/REPAIRS	5,747.78	5,747.78	9,274.00	3,526.22	62.0
10-60-662	PROPERTY MAINT	2,361.29	2,361.29	5,500.00	3,138.71	42.9
10-60-669	OTHER PURCHASED SERVICES	21,086.69	21,086.69	25,000.00	3,913.31	84.4
10-60-683	MINOR EQUIPMENT	18,517.72	18,517.72	16,800.00	(1,717.72)	110.2
10-60-699	XFER TO F-58 FLEET REPLACEMENT	142,435.22	142,435.22	71,218.00	(71,217.22)	200.0
10-60-721	INSURANCE	48,583.37	48,583.37	53,000.00	4,416.63	91.7
10-60-724	DUES/SUBSCRIPTIONS	6,610.01	6,610.01	7,324.00	713.99	90.3
10-60-727	ADVERTISING	1,136.50	1,136.50	1,500.00	363.50	75.8
10-60-799	MISCELLANEOUS EXPENSES	178.36	178.36	1,000.00	821.64	17.8
10-60-996	ADMIN OVERHEAD-IT SVCS	16,073.12	16,073.12	17,008.00	934.88	94.5
	TOTAL FIRE DEPARTMENT	1,501,630.18	1,501,630.18	1,476,590.00	(25,040.18)	101.7
	POLICE					
10-61-501	SALARIES	1,380,622.36	1,380,622.36	1,451,422.00	70,799.64	95.1
10-61-502	OVERTIME	156,984.03	156,984.03	212,000.00	55,015.97	74.1
10-61-508	LEAVE CASHOUT	73,899.12	73,899.12	47,500.00	(26,399.12)	155.6
10-61-510	SOCIAL SECURITY EXPENSE	175.58	175.58	6,377.00	6,201.42	2.8
10-61-511	MEDICARE	23,825.34	23,825.34	24,120.00	294.66	98.8
10-61-512	GROUP HEALTH INSURANCE	415,245.89	415,245.89	399,816.00	(15,429.89)	103.9
10-61-515	UNEMPLOYMENT	.00	.00	19,526.00	19,526.00	.0
10-61-516	WORKERS' COMPENSATION	28,932.00	28,932.00	51,722.00	22,790.00	55.9
10-61-518	PERS	311,618.06	311,618.06	343,326.00	31,707.94	90.8
10-61-519	UTILITY BENEFIT	56,603.03	56,603.03	77,820.00	21,216.97	72.7
10-61-520	RELOCATION COSTS	.00	.00	7,000.00	7,000.00	.0
10-61-545	TRAINING/TRAVEL	47,519.99	47,519.99	46,000.00	(1,519.99)	103.3
10-61-561	SUPPLIES	11,560.11	11,560.11	15,000.00	3,439.89	77.1
10-61-563	EMPLOYEE WEARING APPAREL	3,379.39	3,379.39	21,250.00	17,870.61	15.9
10-61-601	VEHICLE MT. (PARTS & TOOLS)	6,037.17	6,037.17	6,000.00	(37.17)	100.6
10-61-602	GASOLINE/DIESEL/OIL	26,700.18	26,700.18	36,000.00	9,299.82	74.2
10-61-621	ELECTRICITY	39,287.96	39,287.96	40,800.00	1,512.04	96.3
10-61-622	TELEPHONE	15,433.33	15,433.33	20,500.00	5,066.67	75.3
10-61-623	HEATING FUEL	24,128.28	24,128.28	30,000.00	5,871.72	80.4
10-61-626	WATER/SEWER/GARBAGE	8,549.41	8,549.41	10,000.00	1,450.59	85.5
10-61-627	STAFF CELLULAR PHONES	5,135.61	5,135.61	7,260.00	2,124.39	70.7
10-61-660	VEHICLE MAINT SERVICES	5,270.88	5,270.88	6,000.00	729.12	87.9
10-61-661	VEHICLE MAINT/REPAIR	11,495.59	11,495.59	18,547.00	7,051.41	62.0
10-61-668	SART EXAMS	1,313.10	1,313.10	10,000.00	8,686.90	13.1
10-61-669	OTHER PURCHASED SERVICES	23,018.52	23,018.52	25,000.00	1,981.48	92.1
10-61-683	MINOR EQUIPMENT	19,504.15	19,504.15	27,900.00	8,395.85	69.9

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
10-61-690	DISPATCH CENTER CONSOLE	.00	.00	335,000.00	335,000.00	.0
10-61-699	XFER TO FLEET REPLACE FUND	39,496.00	39,496.00	50,000.00	10,504.00	79.0
10-61-721	INSURANCE	112,724.37	112,724.37	122,972.00	10,247.63	91.7
10-61-724	DUES/SUBSCRIPTIONS	825.00	825.00	1,000.00	175.00	82.5
10-61-996	ADMIN OVERHEAD-IT SVCS	57,520.95	57,520.95	60,904.00	3,383.05	94.5
	TOTAL POLICE	2,906,805.40	2,906,805.40	3,530,762.00	623,956.60	82.3
	PUBLIC WORKS-ADMIN					
10-65-501	SALARIES	28,338.87	28,338.87	23,407.00	(4,931.87)	121.1
10-65-502	OVERTIME	39.85	39.85	.00	(39.85)	.0
10-65-508	LEAVE CASHOUT	.00	.00	328.00	328.00	.0
10-65-511	MEDICARE FICA	451.47	451.47	339.00	(112.47)	133.2
10-65-512	EMPLOYEE GROUP BENEFITS	6,067.65	6,067.65	25,544.00	19,476.35	23.8
10-65-515	UNEMPLOYMENT	2,079.79	2,079.79	1,021.00	(1,058.79)	203.7
10-65-516	WORKERS' COMPENSATION	744.00	744.00	89.00	(655.00)	836.0
10-65-518	PERS	6,484.09	6,484.09	5,149.00	(1,335.09)	125.9
10-65-519	UTILITY BENEFIT	8,918.22	8,918.22	5,244.00	(3,674.22)	170.1
10-65-545	TRAINING/TRAVEL	(19.23)	(19.23)	3,235.43	3,254.66	(.6)
10-65-561	SUPPLIES	1,485.44	1,485.44	1,000.00	(485.44)	148.5
10-65-601	VEHICLE PARTS	2,058.35	2,058.35	1,000.00	(1,058.35)	205.8
10-65-602	GASOLINE/DIESEL/OIL	118.02	118.02	4,200.00	4,081.98	2.8
10-65-621	ELECTRICITY	5,159.24	5,159.24	.00	(5,159.24)	.0
10-65-622	TELEPHONE	93.57	93.57	150.00	56.43	62.4
10-65-623	HEATING FUEL	4,399.69	4,399.69	9,600.00	5,200.31	45.8
10-65-626	WATER/SEWER/GARBAGE	3,853.96	3,853.96	1,233.00	(2,620.96)	312.6
10-65-627	STAFF CELLULAR PHONES	2,211.81	2,211.81	3,084.57	872.76	71.7
10-65-661	VEHICLE MAINT/REPAIRS	1,774.35	1,774.35	2,782.00	1,007.65	63.8
10-65-669	OTHER PURCHASED SERVICES	1,893.43	1,893.43	2,500.00	606.57	75.7
10-65-724	DUES/SUBSCRIPTIONS	64.95	64.95	500.00	435.05	13.0
10-65-799	MISCELLANEOUS EXPENSES	237.52	237.52	500.00	262.48	47.5
10-65-996	ADMIN OVERHEAD-IT SVCS	14,768.91	14,768.91	15,634.00	865.09	94.5
	TOTAL PUBLIC WORKS-ADMIN	91,223.95	91,223.95	106,540.00	15,316.05	85.6
	PW-STREETS & ROADS					
10-66-501	SALARIES	374,029.64	374,029.64	383,601.00	9,571.36	97.5
10-66-502	OVERTIME	27,657.84	27,657.84	49,000.00	21,342.16	56.4
10-66-508	LEAVE CASHOUT	14,719.70	14,719.70	19,899.00	5,179.30	74.0
10-66-510	SOCIAL SECURITY EXPENSE	602.54	602.54	.00	(602.54)	.0
10-66-511	MEDICARE FICA	6,108.33	6,108.33	6,272.50	164.17	97.4
10-66-512	EMPLOYEE GROUP BENEFITS	124,199.58	124,199.58	117,724.00	(6,475.58)	105.5
10-66-515	UNEMPLOYMENT	.00	.00	4,758.00	4,758.00	.0
10-66-516	WORKERS' COMPENSATION	10,008.00	10,008.00	17,018.00	7,010.00	58.8
10-66-518	PERS	86,252.06	86,252.06	95,172.00	8,919.94	90.6
10-66-519	UTILITY BENEFIT	11,583.60	11,583.60	24,168.00	12,584.40	47.9
10-66-561	SUPPLIES	1,383.74	1,383.74	1,500.00	116.26	92.3
10-66-562	SIGNS	2,001.00	2,001.00	2,800.00	799.00	71.5
10-66-563	WEARING APPAREL	2,129.14	2,129.14	2,500.00	370.86	85.2
10-66-567	CALCIUM CHLORIDE	49,338.58	49,338.58	50,000.00	661.42	98.7
10-66-576	SALT	49,900.24	49,900.24	50,000.00	99.76	99.8

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
10-66-600	TIRES & WHEELS	19,595.90	19,595.90	19,595.90	.00	100.0
10-66-601	VEHICLE MT. (PARTS & TOOLS)	57,851.08	57,851.08	50,000.00	(7,851.08)	115.7
10-66-602	GASOLINE/DIESEL/OIL	69,991.05	69,991.05	72,000.00	2,008.95	97.2
10-66-620	ELECTRICITY (STREET LTS)	50,072.00	50,072.00	36,000.00	(14,072.00)	139.1
10-66-621	ELECTRICITY	1,405.66	1,405.66	14,400.00	12,994.34	9.8
10-66-622	TELEPHONE	34.32	34.32	100.00	65.68	34.3
10-66-623	HEATING FUEL	4,387.96	4,387.96	3,600.00	(787.96)	121.9
10-66-626	WATER/SEWER/GARBAGE	3,070.13	3,070.13	3,500.00	429.87	87.7
10-66-627	STAFF CELLULAR PHONES	917.14	917.14	1,320.00	402.86	69.5
10-66-647	STREET LIGHT MT & POLE RENTAL	20,992.63	20,992.63	19,000.00	(1,992.63)	110.5
10-66-661	VEHICLE MAINT/REPAIR	84,229.67	84,229.67	139,103.00	54,873.33	60.6
10-66-669	OTHER PURCHASED SERVICES	1,502.38	1,502.38	8,404.10	6,901.72	17.9
10-66-683	MINOR EQUIPMENT	3,314.51	3,314.51	7,000.00	3,685.49	47.4
10-66-690	CAPITAL PROJECT EXPENDITURES	103,948.80	103,948.80	113,636.90	9,688.10	91.5
10-66-691	CAP EXP ASPHALT KETTLE 01	24,131.36	24,131.36	27,356.00	3,224.64	88.2
10-66-721	INSURANCE	19,250.00	19,250.00	21,000.00	1,750.00	91.7
10-66-727	ADVERTISING	.00	.00	200.00	200.00	.0
10-66-771	GRAVEL (WAS #578)	351,537.00	351,537.00	350,000.00	(1,537.00)	100.4
10-66-772	CULVERTS 18"	.00	.00	(17,800.50)	(17,800.50)	.0
10-66-774	SEAWALL PIPE	92,013.60	92,013.60	91,200.00	(813.60)	100.9
10-66-799	MISCELLANEOUS EXPENSES	.00	.00	500.00	500.00	.0
10-66-996	ADMIN OVERHEAD-IT SVCS	13,469.72	13,469.72	14,260.00	790.28	94.5
	TOTAL PW-STREETS & ROADS	1,681,628.90	1,681,628.90	1,798,787.90	117,159.00	93.5

PROPERTY MAINTENANCE

10-70-501	SALARIES	261,541.42	261,541.42	307,480.00	45,938.58	85.1
10-70-502	OVERTIME	46,449.93	46,449.93	30,000.00	(16,449.93)	154.8
10-70-508	LEAVE CASHOUT	.00	.00	13,685.00	13,685.00	.0
10-70-510	SOCIAL SECURITY EXPENSE	1,040.08	1,040.08	1,746.00	705.92	59.6
10-70-511	MEDICARE FICA	4,618.90	4,618.90	4,893.00	274.10	94.4
10-70-512	EMPLOYEE GROUP BENEFITS	103,456.32	103,456.32	112,171.00	8,714.68	92.2
10-70-515	UNEMPLOYMENT	.00	.00	4,781.00	4,781.00	.0
10-70-516	WORKERS' COMPENSATION	12,588.00	12,588.00	15,257.00	2,669.00	82.5
10-70-518	PERS	64,086.47	64,086.47	68,050.00	3,963.53	94.2
10-70-519	UTILITY BENEFIT	13,293.37	13,293.37	23,028.00	9,734.63	57.7
10-70-545	TRAINING/TRAVEL	1,400.00	1,400.00	4,000.00	2,600.00	35.0
10-70-561	SUPPLIES	706.99	706.99	2,000.00	1,293.01	35.4
10-70-562	MATERIALS	.00	.00	2,000.00	2,000.00	.0
10-70-563	WEARING APPAREL	2,356.99	2,356.99	2,500.00	143.01	94.3
10-70-566	CLEANUP GREENUP SUPPLIES	400.00	400.00	700.00	300.00	57.1
10-70-580	BOILER EXPENSE	13,921.16	13,921.16	15,000.00	1,078.84	92.8
10-70-590	GLYCOL SUPPLIES	4,998.00	4,998.00	6,000.00	1,002.00	83.3
10-70-591	CARPENTRY EXPENSE	4,747.79	4,747.79	10,000.00	5,252.21	47.5
10-70-592	PLUMBING SUPPLIES	5,238.98	5,238.98	6,000.00	761.02	87.3
10-70-593	ELECTRICAL SUPPLIES	12,589.10	12,589.10	10,000.00	(2,589.10)	125.9
10-70-594	PAINT SUPPLIES	2,445.24	2,445.24	2,500.00	54.76	97.8
10-70-595	BOARDWALK REPAIR SUPPLIES	450.00	450.00	3,000.00	2,550.00	15.0
10-70-601	VEHICLE MT. (PARTS & TOOLS)	1,987.97	1,987.97	3,000.00	1,012.03	66.3
10-70-602	GASOLINE/DIESEL/OIL	8,435.82	8,435.82	7,200.00	(1,235.82)	117.2
10-70-621	ELECTRICITY	14,977.98	14,977.98	14,400.00	(577.98)	104.0
10-70-622	TELEPHONE	142.62	142.62	100.00	(42.62)	142.6
10-70-623	HEATING FUEL	45,667.19	45,667.19	36,000.00	(9,667.19)	126.9

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
10-70-626	WATER/SEWER/GARBAGE	18,023.67	18,023.67	17,400.00	(623.67)	103.6
10-70-627	STAFF CELLULAR PHONES	761.55	761.55	1,320.00	558.45	57.7
10-70-661	VEHICLE MAINT/REPAIR	3,880.51	3,880.51	5,564.00	1,683.49	69.7
10-70-662	WIND TURBINE CONTRACT	.00	.00	5,300.00	5,300.00	.0
10-70-668	PARKS MAINTENANCE	17,392.97	17,392.97	17,500.00	107.03	99.4
10-70-669	OTHER PURCHASED SERVICES	31,438.94	31,438.94	36,175.00	4,736.06	86.9
10-70-683	MINOR EQUIPMENT	8,095.36	8,095.36	11,175.00	3,079.64	72.4
10-70-690	CAPITAL EXPENDITURES	1,335.03	1,335.03	318,000.00	316,664.97	.4
10-70-694	FIRE ALARM PANEL	.00	.00	75,000.00	75,000.00	.0
10-70-721	INSURANCE	6,691.63	6,691.63	7,300.00	608.37	91.7
10-70-776	4TH OF JULY	2,000.00	2,000.00	2,000.00	.00	100.0
10-70-799	MISCELLANEOUS EXPENSES	.00	.00	1,000.00	1,000.00	.0
10-70-875	INDIRECT COST RECOVERY	(215,244.15)	(215,244.15)	(272,257.00)	(57,012.85)	(79.1)
10-70-996	ADMIN OVERHEAD-IT SVCS	25,636.24	25,636.24	27,146.00	1,509.76	94.4
	TOTAL PROPERTY MAINTENANCE	527,552.07	527,552.07	958,114.00	430,561.93	55.1
	PARKS & REC/BYC					
10-71-661	VEHICLE MAINT/REPAIR	1,561.49	1,561.49	.00	(1,561.49)	.0
	TOTAL PARKS & REC/BYC	1,561.49	1,561.49	.00	(1,561.49)	.0
	COMMUNITY SERVICE					
10-72-745	LIBRARY CONTRIBUTION	72,600.00	72,600.00	67,600.00	(5,000.00)	107.4
10-72-760	COMMUNITY ACTION GRANT	83,988.49	83,988.49	87,454.00	3,465.51	96.0
10-72-798	UAF 4-H CONTRIBUTION	.00	.00	112,000.00	112,000.00	.0
	TOTAL COMMUNITY SERVICE	156,588.49	156,588.49	267,054.00	110,465.51	58.6
	IN KIND MATCH & TRANFERS					
10-73-550	CASH XFER POOL F40- SALES TAX	.00	.00	529,583.00	529,583.00	.0
10-73-551	CASH XFER POOL F40- ALCO TAX	.00	.00	6,000.00	6,000.00	.0
10-73-622	CASH XFER- FUND	.00	.00	80,580.00	80,580.00	.0
	TOTAL IN KIND MATCH & TRANFERS	.00	.00	616,163.00	616,163.00	.0
	TOTAL FUND EXPENDITURES	8,696,621.68	8,696,621.68	11,994,866.90	3,298,245.22	72.5
	NET REVENUE OVER EXPENDITURES	474,355.22	474,355.22	(2,049,637.90)	(2,523,993.12)	23.1

CITY OF BETHEL
BALANCE SHEET
JUNE 30, 2019

BPD EVIDENCE HOLDING ACCT

	ASSETS			
14-10100	CASH IN COMBINED FUND		1,734.84	
14-10300	NBA-BPD EVIDENCE-CHKING		8,670.67	
14-19900	SUSPENSE-HOLDING		(7,783.57)	
	TOTAL ASSETS			2,621.94
	LIABILITIES AND EQUITY			
	FUND EQUITY			
	UNAPPROPRIATED FUND BALANCE:			
14-39900	FUND BALANCE-BPD EVIDENCE HOLD	887.10		
	REVENUE OVER EXPENDITURES - YTD	1,734.84		
	BALANCE - CURRENT DATE		2,621.94	
	TOTAL FUND EQUITY			2,621.94
	TOTAL LIABILITIES AND EQUITY			2,621.94

CITY OF BETHEL
REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2019

BPD EVIDENCE HOLDING ACCT

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
	SOURCE 49					
14-49-487	INVESTMENT INCOME	1,734.84	1,734.84	.00	(1,734.84)	.0
	TOTAL SOURCE 49	1,734.84	1,734.84	.00	(1,734.84)	.0
	TOTAL FUND REVENUE	1,734.84	1,734.84	.00	(1,734.84)	.0
	NET REVENUE OVER EXPENDITURES	1,734.84	1,734.84	.00	(1,734.84)	.0

CITY OF BETHEL
BALANCE SHEET
JUNE 30, 2019

POLICE ASSET FORFEITURE

	ASSETS			
16-10100	CASH IN COMBINED FUND		(66,780.50)	
16-10300	BPD ASSET FORFEITURE - SAVINGS		5,398.94	
	TOTAL ASSETS			(61,381.56)
	LIABILITIES AND EQUITY			
	FUND EQUITY			
	UNAPPROPRIATED FUND BALANCE:			
16-39900	FUND BALANCE-BPD ASSET FORF	(61,383.05)		
	REVENUE OVER EXPENDITURES - YTD	1.49		
	BALANCE - CURRENT DATE		(61,381.56)	
	TOTAL FUND EQUITY			(61,381.56)
	TOTAL LIABILITIES AND EQUITY			(61,381.56)

CITY OF BETHEL
REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2019

POLICE ASSET FORFEITURE

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
	MISCELLANEOUS REVENUE					
16-49-487	INVESTMENT INCOME	1.49	1.49	.00	(1.49)	.0
	TOTAL MISCELLANEOUS REVENUE	1.49	1.49	.00	(1.49)	.0
	TOTAL FUND REVENUE	1.49	1.49	.00	(1.49)	.0
	NET REVENUE OVER EXPENDITURES	1.49	1.49	.00	(1.49)	.0

CITY OF BETHEL
BALANCE SHEET
JUNE 30, 2019

AVENUES W&S LOAN USDA

	ASSETS			
20-10100	CASH IN COMBINED FUND		(3,791.80)	
	TOTAL ASSETS			(3,791.80)
	LIABILITIES AND EQUITY			
	LIABILITIES			
20-20100	VOUCHERS PAYABLE		576.30	
	TOTAL LIABILITIES			576.30
	FUND EQUITY			
	UNAPPROPRIATED FUND BALANCE:			
	REVENUE OVER EXPENDITURES - YTD	(4,368.10)		
	BALANCE - CURRENT DATE		(4,368.10)	
	TOTAL FUND EQUITY			(4,368.10)
	TOTAL LIABILITIES AND EQUITY			(3,791.80)

AVENUES W&S LOAN USDA

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	CITY SHOP FLOOR REPAIR					
20-50-642	LEGAL FEES	4,368.10	4,368.10	.00	(4,368.10)	.0
	TOTAL CITY SHOP FLOOR REPAIR	4,368.10	4,368.10	.00	(4,368.10)	.0
	TOTAL FUND EXPENDITURES	4,368.10	4,368.10	.00	(4,368.10)	.0
	NET REVENUE OVER EXPENDITURES	(4,368.10)	(4,368.10)	.00	4,368.10	.0

CITY OF BETHEL
BALANCE SHEET
JUNE 30, 2019

LAND PLANNING AND DEVELOPMENT

	ASSETS			
25-10100	CASH IN COMBINED FUND		21,172.97	
	TOTAL ASSETS			21,172.97
	LIABILITIES AND EQUITY			
	FUND EQUITY			
	UNAPPROPRIATED FUND BALANCE:			
25-39900	FUND BALANCE-LAND PLANNING & D	21,172.97		
	REVENUE OVER EXPENDITURES - YTD			
	BALANCE - CURRENT DATE		21,172.97	
	TOTAL FUND EQUITY			21,172.97
	TOTAL LIABILITIES AND EQUITY			21,172.97

CITY OF BETHEL
BALANCE SHEET
JUNE 30, 2019

PARKS DEVELOPMENT FUND

	ASSETS			
26-10100	CASH IN COMBINED FUND		82,893.32	
	TOTAL ASSETS			82,893.32
	LIABILITIES AND EQUITY			
	FUND EQUITY			
	UNAPPROPRIATED FUND BALANCE:			
26-39900	FUND BALANCE-PARKS DEVELOPMENT	103,550.35		
	REVENUE OVER EXPENDITURES - YTD	(20,657.03)		
	BALANCE - CURRENT DATE		82,893.32	
	TOTAL FUND EQUITY			82,893.32
	TOTAL LIABILITIES AND EQUITY			82,893.32

CITY OF BETHEL
REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2019

PARKS DEVELOPMENT FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
26-42-415	40 CHARACTERS	83,000.00	83,000.00	.00	(83,000.00)	.0
	TOTAL SOURCE 42	83,000.00	83,000.00	.00	(83,000.00)	.0
	TOTAL FUND REVENUE	83,000.00	83,000.00	.00	(83,000.00)	.0

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2019

PARKS DEVELOPMENT FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	PARKS DEVELOPMENT					
26-50-690	PARK DEVELOPMENT	103,657.03	103,657.03	102,922.01	(735.02)	100.7
26-50-694	BIKE/WALKING PATHS	.00	.00	20,552.00	20,552.00	.0
	TOTAL PARKS DEVELOPMENT	103,657.03	103,657.03	123,474.01	19,816.98	84.0
	TOTAL FUND EXPENDITURES	103,657.03	103,657.03	123,474.01	19,816.98	84.0
	NET REVENUE OVER EXPENDITURES	(20,657.03)	(20,657.03)	(123,474.01)	(102,816.98)	(16.7)

CITY OF BETHEL
BALANCE SHEET
JUNE 30, 2019

COMMUNITY SERVICE PATROL GRANT

	ASSETS			
27-10100	CASH IN COMBINED FUND		(19,534.79)	
27-13200	ACCOUNTS RECEIVABLE STATE		26,225.00	
	TOTAL ASSETS			6,690.21
	LIABILITIES AND EQUITY			
	LIABILITIES			
27-20100	VOUCHERS PAYABLE		1,748.54	
	TOTAL LIABILITIES			1,748.54
	FUND EQUITY			
	UNAPPROPRIATED FUND BALANCE:			
	REVENUE OVER EXPENDITURES - YTD	4,941.67		
	BALANCE - CURRENT DATE		4,941.67	
	TOTAL FUND EQUITY			4,941.67
	TOTAL LIABILITIES AND EQUITY			6,690.21

CITY OF BETHEL
REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2019

COMMUNITY SERVICE PATROL GRANT

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
27-42-415	GRANT REVENUE	270,250.20	270,250.20	.00	(270,250.20)	.0
	TOTAL SOURCE 42	270,250.20	270,250.20	.00	(270,250.20)	.0
	TOTAL FUND REVENUE	270,250.20	270,250.20	.00	(270,250.20)	.0

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2019

COMMUNITY SERVICE PATROL GRANT

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	CSP PROGRAM					
27-50-501	SALARIES	140,676.28	140,676.28	282,518.00	141,841.72	49.8
27-50-502	OVERTIME	11,831.30	11,831.30	17,900.00	6,068.70	66.1
27-50-508	LEAVE CASHOUT	9,718.13	9,718.13	6,924.00	(2,794.13)	140.4
27-50-511	MEDICARE FICA	2,486.44	2,486.44	2,128.00	(358.44)	116.8
27-50-512	EMPLOYEE GROUP BENEFITS	52,244.00	52,244.00	66,636.00	14,392.00	78.4
27-50-515	UNEMPLOYMENT	74.38	74.38	2,663.00	2,588.62	2.8
27-50-516	WORKMEN'S COMP	3,408.00	3,408.00	4,564.00	1,156.00	74.7
27-50-518	PERS	33,551.69	33,551.69	32,292.00	(1,259.69)	103.9
27-50-519	UTILITY BENEFIT	973.20	973.20	13,680.00	12,706.80	7.1
27-50-545	TRAINING/TRAVEL	.00	.00	5,050.00	5,050.00	.0
27-50-561	SUPPLIES	1,746.07	1,746.07	4,000.00	2,253.93	43.7
27-50-563	WEARING APPAREL	2,009.89	2,009.89	3,388.00	1,378.11	59.3
27-50-602	GASOLINE / DIESEL / OIL	5,541.70	5,541.70	9,000.00	3,458.30	61.6
27-50-627	STAFF CELLULAR PHONES	348.45	348.45	.00	(348.45)	.0
27-50-683	MINOR EQUIPMENT	699.00	699.00	3,944.00	3,245.00	17.7
	TOTAL CSP PROGRAM	265,308.53	265,308.53	454,687.00	189,378.47	58.4
	TOTAL FUND EXPENDITURES	265,308.53	265,308.53	454,687.00	189,378.47	58.4
	NET REVENUE OVER EXPENDITURES	4,941.67	4,941.67	(454,687.00)	(459,628.67)	1.1

CITY OF BETHEL
BALANCE SHEET
JUNE 30, 2019

VOL. FIRE ASSISTANCE-DOF

	ASSETS			
33-10100	CASH IN COMBINED FUND		3,714.75	
	TOTAL ASSETS			3,714.75
	LIABILITIES AND EQUITY			
	LIABILITIES			
33-23600	DEFERRED REVENUE		7,470.00	
	TOTAL LIABILITIES			7,470.00
	FUND EQUITY			
	UNAPPROPRIATED FUND BALANCE:			
	REVENUE OVER EXPENDITURES - YTD	(3,755.25)		
	BALANCE - CURRENT DATE		(3,755.25)	
	TOTAL FUND EQUITY			(3,755.25)
	TOTAL LIABILITIES AND EQUITY			3,714.75

CITY OF BETHEL
REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2019

VOL. FIRE ASSISTANCE-DOF

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
33-42-413	VOL FIRE ASSISTANCE GRANT REV	(1,015.65)	(1,015.65)	.00	1,015.65	.0
	TOTAL SOURCE 42	(1,015.65)	(1,015.65)	.00	1,015.65	.0
	TOTAL FUND REVENUE	(1,015.65)	(1,015.65)	.00	1,015.65	.0

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2019

VOL. FIRE ASSISTANCE-DOF

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	DEPARTMENT 51					
33-51-683	MINOR EQUIP	2,739.60	2,739.60	.00	(2,739.60)	.0
	TOTAL DEPARTMENT 51	2,739.60	2,739.60	.00	(2,739.60)	.0
	TOTAL FUND EXPENDITURES	2,739.60	2,739.60	.00	(2,739.60)	.0
	NET REVENUE OVER EXPENDITURES	(3,755.25)	(3,755.25)	.00	3,755.25	.0

CITY OF BETHEL
BALANCE SHEET
JUNE 30, 2019

YK REG AQUA HLTH & SAFETY CTR

	ASSETS			
40-10100	CASH IN COMBINED FUND		(902,600.62)	
40-12501	INVESTMENT-AMLIP YKHF		3,919,891.11	
40-14200	INVENTORY-HEATING FUEL		23,178.75	
40-16300	BUILDINGS		21,831,540.08	
40-16500	MACHINERY & EQUIPMENT		1,465,627.00	
40-16800	ACCUM DEPR BUILDING		(2,669,380.32)	
40-17000	ACCUM DEPR - M & E		(321,559.67)	
	TOTAL ASSETS			23,346,696.33
	LIABILITIES AND EQUITY			
	LIABILITIES			
40-20100	VOUCHERS PAYABLE		415,289.12	
40-25950	DUE TO/FROM POOL MGMT CO.		65,232.62	
	TOTAL LIABILITIES			480,521.74
	FUND EQUITY			
40-30100	CONTRIBUTED CAPITAL-STATE		23,061,119.31	
40-30200	CONTRIBUTED CAPITAL- OTHER		236,047.77	
	UNAPPROPRIATED FUND BALANCE:			
40-39900	FUND BALANCE	525,351.31		
	REVENUE OVER EXPENDITURES - YTD	(956,343.80)		
	BALANCE - CURRENT DATE		(430,992.49)	
	TOTAL FUND EQUITY			22,866,174.59
	TOTAL LIABILITIES AND EQUITY			23,346,696.33

YK REG AQUA HLTH & SAFETY CTR

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
40-42-414	DELTA WOMEN'S GROUP GRANT	(581.00)	(581.00)	.00	581.00	.0
40-42-415	CAG	(344.00)	(344.00)	72,454.00	72,798.00	(.5)
	TOTAL SOURCE 42	(925.00)	(925.00)	72,454.00	73,379.00	(1.3)
	SOURCE 43					
40-43-430	PRO-SHOP REVENUE	31,942.00	31,942.00	42,000.00	10,058.00	76.1
40-43-435	CONCESSION REVENUE	55,187.00	55,187.00	55,000.00	(187.00)	100.3
40-43-460	ENTRY FEE	75,165.00	75,165.00	81,500.00	6,335.00	92.2
40-43-463	FACILITY RENTAL	54,961.00	54,961.00	12,750.00	(42,211.00)	431.1
40-43-465	PROGRAM FEES	47,023.00	47,023.00	80,500.00	33,477.00	58.4
	TOTAL SOURCE 43	264,278.00	264,278.00	271,750.00	7,472.00	97.3
	TRANSFERS IN					
40-46-412	LOCAL SOURCES-SALES TAX REV	.00	.00	529,583.00	529,583.00	.0
40-46-413	LOCAL SOURCES-ALCOHOLTAX REV	.00	.00	6,000.00	6,000.00	.0
40-46-414	WELLNESS PROGRAM	209,461.00	209,461.00	383,160.00	173,699.00	54.7
	TOTAL TRANSFERS IN	209,461.00	209,461.00	918,743.00	709,282.00	22.8
	MISCELLANEOUS					
40-49-487	INVESTMENT INCOME	.00	.00	50,000.00	50,000.00	.0
	TOTAL MISCELLANEOUS	.00	.00	50,000.00	50,000.00	.0
	TOTAL FUND REVENUE	472,814.00	472,814.00	1,312,947.00	840,133.00	36.0

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2019

YK REG AQUA HLTH & SAFETY CTR

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	LOCAL FUNDED EXPENDITURES					
40-50-602	GASOLINE/OIL/DIESEL	1,287.73	1,287.73	2,400.00	1,112.27	53.7
40-50-621	ELECTRICITY	104,871.39	104,871.39	115,200.00	10,328.61	91.0
40-50-622	TELEPHONE	1,228.44	1,228.44	1,256.00	27.56	97.8
40-50-623	HEATING FUEL	163,334.55	163,334.55	240,000.00	76,665.45	68.1
40-50-624	WATER/SEWER/GARBAGE	51,638.19	51,638.19	52,000.00	361.81	99.3
40-50-646	CONTRACTOR'S FEES	841,136.98	841,136.98	916,354.00	75,217.02	91.8
40-50-649	PROFESSIONAL SVS	120,166.70	120,166.70	148,320.00	28,153.30	81.0
40-50-661	VEHICL MAINT/REPAIR	16.79	16.79	1,000.00	983.21	1.7
40-50-662	PROP MAINT	32,612.75	32,612.75	.00	(32,612.75)	.0
40-50-669	OTHER PURCHASED SERVICES	140.43	140.43	25,160.00	25,019.57	.6
40-50-683	MINOR EQUIPMENT	845.07	845.07	.00	(845.07)	.0
40-50-699	CAPITAL EXP-SERVER DOMAIN	13,878.02	13,878.02	30,000.00	16,121.98	46.3
40-50-721	INSURANCE	35,750.00	35,750.00	39,000.00	3,250.00	91.7
40-50-996	ADMIN OVERHEAD-IT SVCS	39,835.76	39,835.76	42,172.00	2,336.24	94.5
40-50-997	ICR-PROPERTY MAINTENANCE-5%	.00	.00	41,251.00	41,251.00	.0
40-50-998	ADMINISTRATIVE OVERHEAD-GF	22,415.00	22,415.00	28,755.00	6,340.00	78.0
	TOTAL LOCAL FUNDED EXPENDITURES	1,429,157.80	1,429,157.80	1,682,868.00	253,710.20	84.9
	TOTAL FUND EXPENDITURES	1,429,157.80	1,429,157.80	1,682,868.00	253,710.20	84.9
	NET REVENUE OVER EXPENDITURES	(956,343.80)	(956,343.80)	(369,921.00)	586,422.80	(258.5)

CITY OF BETHEL
BALANCE SHEET
JUNE 30, 2019

E-911 SYSTEM/SURCHARGE

	ASSETS			
41-10100	CASH IN COMBINED FUND		90,420.20	
	TOTAL ASSETS			90,420.20
	LIABILITIES AND EQUITY			
	FUND EQUITY			
	UNAPPROPRIATED FUND BALANCE:			
41-39900	FUND BALANCE-E911 SYSTEM SUR	59,488.03		
	REVENUE OVER EXPENDITURES - YTD	30,932.17		
	BALANCE - CURRENT DATE		90,420.20	
	TOTAL FUND EQUITY			90,420.20
	TOTAL LIABILITIES AND EQUITY			90,420.20

CITY OF BETHEL
REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2019

E-911 SYSTEM/SURCHARGE

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
	E-911 SURCHARGE					
41-42-411	SURCHARGE FROM UNITED UTL	147,071.11	147,071.11	144,000.00	(3,071.11)	102.1
	TOTAL E-911 SURCHARGE	147,071.11	147,071.11	144,000.00	(3,071.11)	102.1
	TOTAL FUND REVENUE	147,071.11	147,071.11	144,000.00	(3,071.11)	102.1

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2019

E-911 SYSTEM/SURCHARGE

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	E-911 SERVICES					
41-50-501	SALARIES	34,358.44	34,358.44	54,315.00	19,956.56	63.3
41-50-502	OVERTIME	5,042.31	5,042.31	.00	(5,042.31)	.0
41-50-508	LEAVE CASHOUT	.00	.00	2,716.00	2,716.00	.0
41-50-511	MEDICARE FICA	574.49	574.49	788.00	213.51	72.9
41-50-512	EMPLOYEE GROUP BENEFITS	7,923.00	7,923.00	22,212.00	14,289.00	35.7
41-50-515	UNEMPLOYMENT	.00	.00	888.00	888.00	.0
41-50-516	WORKERS' COMPENSATION	1,056.00	1,056.00	205.00	(851.00)	515.1
41-50-518	PERS	8,668.17	8,668.17	11,949.00	3,280.83	72.5
41-50-519	UTILITY BENEFIT	368.83	368.83	4,560.00	4,191.17	8.1
41-50-649	OTHER PROFESSIONAL SRVS	34,632.95	34,632.95	35,500.00	867.05	97.6
41-50-669	OTHER PURCHASED SERVICES	17,578.12	17,578.12	24,500.00	6,921.88	71.8
41-50-721	INSURANCE	1,136.63	1,136.63	1,240.00	103.37	91.7
41-50-732	RENTS & LEASES	4,800.00	4,800.00	4,800.00	.00	100.0
	TOTAL E-911 SERVICES	116,138.94	116,138.94	163,673.00	47,534.06	71.0
	TOTAL FUND EXPENDITURES	116,138.94	116,138.94	163,673.00	47,534.06	71.0
	NET REVENUE OVER EXPENDITURES	30,932.17	30,932.17	(19,673.00)	(50,605.17)	157.2

CITY OF BETHEL
BALANCE SHEET
JUNE 30, 2019

SOA SEWAGE LAGOON

	ASSETS			
42-10100	CASH IN COMBINED FUND		198,290.75	
	TOTAL ASSETS			198,290.75
	LIABILITIES AND EQUITY			
	FUND EQUITY			
	UNAPPROPRIATED FUND BALANCE:			
	REVENUE OVER EXPENDITURES - YTD	198,290.75		
	BALANCE - CURRENT DATE		198,290.75	
	TOTAL FUND EQUITY			198,290.75
	TOTAL LIABILITIES AND EQUITY			198,290.75

CITY OF BETHEL
REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2019

SOA SEWAGE LAGOON

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
42-42-413	REVENUE-GRANT	322,104.62	322,104.62	.00	(322,104.62)	.0
	TOTAL SOURCE 42	322,104.62	322,104.62	.00	(322,104.62)	.0
	TOTAL FUND REVENUE	322,104.62	322,104.62	.00	(322,104.62)	.0

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2019

SOA SEWAGE LAGOON

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	SEWAGE LAGOON					
42-50-501	SALARIES	834.96	834.96	.00	(834.96)	.0
42-50-508	PTO PO	68.51	68.51	.00	(68.51)	.0
42-50-511	MEDICARE FICA	13.14	13.14	.00	(13.14)	.0
42-50-512	EMPLOYEE GROUP BENEFITS	140.32	140.32	.00	(140.32)	.0
42-50-518	PERS	183.78	183.78	.00	(183.78)	.0
42-50-561	SUPPLIES	.00	.00	435.00	435.00	.0
42-50-643	PLANNING/ENGINEERING FEES	.00	.00	300,000.00	300,000.00	.0
42-50-646	CONTRACTOR FEES	122,573.16	122,573.16	398,015.00	275,441.84	30.8
42-50-669	OTHER PURCHASED SERVICES	.00	.00	250.00	250.00	.0
42-50-683	MINOR EQUIPMENT	.00	.00	900.00	900.00	.0
42-50-727	ADVERTISING	.00	.00	400.00	400.00	.0
	TOTAL SEWAGE LAGOON	123,813.87	123,813.87	700,000.00	576,186.13	17.7
	TOTAL FUND EXPENDITURES	123,813.87	123,813.87	700,000.00	576,186.13	17.7
	NET REVENUE OVER EXPENDITURES	198,290.75	198,290.75	(700,000.00)	(898,290.75)	28.3

CITY OF BETHEL
BALANCE SHEET
JUNE 30, 2019

INSTITUTIONAL CORRIDOR PROJECT

	ASSETS			
45-10100	CASH IN COMBINED FUND		(433,095.40)	
45-13200	ACCOUNTS RECEIVABLE-STATE		830,161.21	
	TOTAL ASSETS			397,065.81
	LIABILITIES AND EQUITY			
	FUND EQUITY			
	UNAPPROPRIATED FUND BALANCE:			
	REVENUE OVER EXPENDITURES - YTD	397,065.81		
	BALANCE - CURRENT DATE		397,065.81	
	TOTAL FUND EQUITY			397,065.81
	TOTAL LIABILITIES AND EQUITY			397,065.81

CITY OF BETHEL
REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2019

INSTITUTIONAL CORRIDOR PROJECT

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
	STATE GRANT REVENUE					
45-42-411	REVENUE-STATE	3,945,878.17	3,945,878.17	.00	(3,945,878.17)	.0
	TOTAL STATE GRANT REVENUE	3,945,878.17	3,945,878.17	.00	(3,945,878.17)	.0
	TOTAL FUND REVENUE	3,945,878.17	3,945,878.17	.00	(3,945,878.17)	.0

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2019

INSTITUTIONAL CORRIDOR PROJECT

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	INSTITUTIONAL CORRIDOR PROJECT					
45-50-501	SALARIES	78.38	78.38	.00	(78.38)	.0
45-50-508	PTO PO	24.81	24.81	.00	(24.81)	.0
45-50-511	MEDICARE FICA	1.40	1.40	.00	(1.40)	.0
45-50-512	EMPLOYEE GROUP BENEFITS	4.88	4.88	.00	(4.88)	.0
45-50-518	PERS	17.24	17.24	.00	(17.24)	.0
45-50-562	MATERIALS	1,654.12	1,654.12	.00	(1,654.12)	.0
45-50-643	ENGINEERING FEES	151,022.06	151,022.06	.00	(151,022.06)	.0
45-50-646	IC-SOA GRANT	3,394,838.96	3,394,838.96	300,000.00	(3,094,838.96)	1131.6
45-50-669	OTHER PURCHASED SERVICES	1,170.51	1,170.51	.00	(1,170.51)	.0
	TOTAL INSTITUTIONAL CORRIDOR PROJECT	3,548,812.36	3,548,812.36	300,000.00	(3,248,812.36)	1182.9
	TOTAL FUND EXPENDITURES	3,548,812.36	3,548,812.36	300,000.00	(3,248,812.36)	1182.9
	NET REVENUE OVER EXPENDITURES	397,065.81	397,065.81	(300,000.00)	(697,065.81)	132.4

CITY OF BETHEL
BALANCE SHEET
JUNE 30, 2019

PUBLIC SAFETY BUILDING-CAP PRJ

	ASSETS			
46-10100	CASH IN COMBINED FUND		(40,152.24)	
46-13200	ACCOUNTS RECEIVABLE		57,034.22	
	TOTAL ASSETS			16,881.98
	LIABILITIES AND EQUITY			
	FUND EQUITY			
	UNAPPROPRIATED FUND BALANCE:			
46-39900	FUND BALANCE	(.22)		
	REVENUE OVER EXPENDITURES - YTD	16,882.20		
	BALANCE - CURRENT DATE		16,881.98	
	TOTAL FUND EQUITY			16,881.98
	TOTAL LIABILITIES AND EQUITY			16,881.98

CITY OF BETHEL
REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2019

PUBLIC SAFETY BUILDING-CAP PRJ

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
	STATE FUNDING					
46-42-412	SOA PD DISPATCH SYS GRANT REV	17,498.41	17,498.41	.00	(17,498.41)	.0
	TOTAL STATE FUNDING	17,498.41	17,498.41	.00	(17,498.41)	.0
	TOTAL FUND REVENUE	17,498.41	17,498.41	.00	(17,498.41)	.0

PUBLIC SAFETY BUILDING-CAP PRJ

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	SOA POLICE DISPATCH SYS GRANT					
46-51-501	SALARIES	397.64	397.64	.00	(397.64)	.0
46-51-508	LEAVE CASHOUT	46.06	46.06	.00	(46.06)	.0
46-51-511	MEDICARE FICA	6.27	6.27	.00	(6.27)	.0
46-51-512	EMPLOYEE GROUP BENEFITS	78.78	78.78	.00	(78.78)	.0
46-51-518	PERS	87.46	87.46	.00	(87.46)	.0
	TOTAL SOA POLICE DISPATCH SYS GRANT	616.21	616.21	.00	(616.21)	.0
	TOTAL FUND EXPENDITURES	616.21	616.21	.00	(616.21)	.0
	NET REVENUE OVER EXPENDITURES	16,882.20	16,882.20	.00	(16,882.20)	.0

CITY OF BETHEL
BALANCE SHEET
JUNE 30, 2019

PORT OFFICE CP FUND

	ASSETS			
47-10100	CASH IN COMBINED FUND		(22,466.07)	
	TOTAL ASSETS			(22,466.07)
	LIABILITIES AND EQUITY			
	FUND EQUITY			
	UNAPPROPRIATED FUND BALANCE:			
47-39900	FUND BALANCE	(22,466.07)		
	REVENUE OVER EXPENDITURES - YTD			
	BALANCE - CURRENT DATE		(22,466.07)	
	TOTAL FUND EQUITY			(22,466.07)
	TOTAL LIABILITIES AND EQUITY			(22,466.07)

CITY OF BETHEL
BALANCE SHEET
JUNE 30, 2019

F49 PORT MULTI-FACILITY IMPRV.

	ASSETS			
49-10100	CASH IN COMBINED FUND		(22,200.00)	
	TOTAL ASSETS			(22,200.00)
	LIABILITIES AND EQUITY			
	FUND EQUITY			
	UNAPPROPRIATED FUND BALANCE:			
49-39900	FUND BALANCE-F49 PORT MULT-FAC	(22,200.00)		
	REVENUE OVER EXPENDITURES - YTD			
	BALANCE - CURRENT DATE		(22,200.00)	
	TOTAL FUND EQUITY			(22,200.00)
	TOTAL LIABILITIES AND EQUITY			(22,200.00)

CITY OF BETHEL
BALANCE SHEET
JUNE 30, 2019

SOLID WASTE SERVICES

ASSETS

50-10100	CASH IN COMBINED FUND		4,579,050.73	
50-13100	ACCOUNTS RECEIVABLE		134,413.54	
50-13900	ALLOWANCE FOR DOUBTFUL ACCTS		(16,103.15)	
50-14200	INVENTORY - HEATING FUEL		803.53	
50-14400	INVENTORY - DIESEL		2,472.40	
50-16100	LAND		18,252.00	
50-16300	BUILDINGS		96,568.13	
50-16400	PLANTS AND LINES-GENERAL		22,428.30	
50-16500	MACHINERY & EQUIP-GENERAL		639,282.26	
50-16600	VEHICLES-GENERAL		427,986.87	
50-16800	ACCUM DEPR-BUILDINGS		(49,373.86)	
50-16900	ACCUM DEPR-PLANT/LINE-GNL		(16,488.51)	
50-17000	ACCUM DEP-M&E GENERAL		(545,694.05)	
50-17100	ACCUM DEPR-VEHICLES-GENERAL		(100,661.99)	
50-19000	DEFERRED OUTFLOW-PENSION		54,539.44	
	TOTAL ASSETS			5,247,475.64

LIABILITIES AND EQUITY

LIABILITIES

50-20100	VOUCHERS PAYABLE		28,490.41	
50-22100	ACCRUED VACATION		33,982.39	
50-22200	VACATION/SICK LEAVE		1,768.25	
50-28500	LANDFILL CLOSURE.POSTCLOS		2,517,098.01	
50-29000	DEFERRED INFLOW-PENSION		87,239.60	
50-29100	PENSION LIABILITY		449,215.64	
	TOTAL LIABILITIES			3,117,794.30

FUND EQUITY

	UNAPPROPRIATED FUND BALANCE:			
50-39900	FUND BALANCE-SOLID WASTE SERV	1,835,424.93		
	REVENUE OVER EXPENDITURES - YTD	294,256.41		
	BALANCE - CURRENT DATE		2,129,681.34	
	TOTAL FUND EQUITY			2,129,681.34
	TOTAL LIABILITIES AND EQUITY			5,247,475.64

CITY OF BETHEL
REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2019

SOLID WASTE SERVICES

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
	SOLID WASTE & RECYLING					
50-44-412	COMMERCIAL GARBAGE PICKUP	745,034.57	745,034.57	758,000.00	12,965.43	98.3
50-44-413	RESIDENTIAL GARBAGE PICKUP	329,444.78	329,444.78	328,000.00	(1,444.78)	100.4
50-44-416	LANDFILL DUMP FEE	96,680.00	96,680.00	83,000.00	(13,680.00)	116.5
	TOTAL SOLID WASTE & RECYLING	1,171,159.35	1,171,159.35	1,169,000.00	(2,159.35)	100.2
	TOTAL FUND REVENUE	1,171,159.35	1,171,159.35	1,169,000.00	(2,159.35)	100.2

SOLID WASTE SERVICES

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	HAULED REFUSE					
50-70-501	SALARIES	121,114.42	121,114.42	114,498.00	(6,616.42)	105.8
50-70-502	OVERTIME	6,688.99	6,688.99	10,000.00	3,311.01	66.9
50-70-508	LEAVE CASHOUT	.00	.00	5,444.00	5,444.00	.0
50-70-511	MEDICARE FICA	1,878.63	1,878.63	1,805.00	(73.63)	104.1
50-70-512	EMPLOYEE GROUP BENEFITS	28,760.09	28,760.09	36,650.00	7,889.91	78.5
50-70-515	UNEMPLOYMENT	.00	.00	2,017.00	2,017.00	.0
50-70-516	WORKERS' COMPENSATION	4,140.00	4,140.00	8,684.00	4,544.00	47.7
50-70-518	PERS	28,135.88	28,135.88	27,389.00	(746.88)	102.7
50-70-519	UTILITY BENEFIT	4,888.02	4,888.02	7,524.00	2,635.98	65.0
50-70-545	TRAINING/TRAVEL	.00	.00	500.00	500.00	.0
50-70-561	SUPPLIES	799.49	799.49	500.00	(299.49)	159.9
50-70-563	WEARING APPAREL	135.85	135.85	600.00	464.15	22.6
50-70-600	TIRES & WHEELS	.00	.00	2,000.00	2,000.00	.0
50-70-601	VEHICLE PARTS	3,437.66	3,437.66	20,000.00	16,562.34	17.2
50-70-602	GASOLINE / DIESEL / OIL	15,871.98	15,871.98	21,600.00	5,728.02	73.5
50-70-661	VEHICLE MAINT/REPAIRS	43,108.43	43,108.43	69,551.00	26,442.57	62.0
50-70-669	OTHER PURCHASED SERVICES	.00	.00	500.00	500.00	.0
50-70-683	MINOR EQUIPMENT	32,339.21	32,339.21	40,000.00	7,660.79	80.9
50-70-721	INSURANCE	3,666.63	3,666.63	4,000.00	333.37	91.7
50-70-738	BAD DEBTS EXPENSE	.00	.00	3,000.00	3,000.00	.0
50-70-998	ADMINISTRATIVE OVERHEAD-GF	32,350.00	32,350.00	41,490.00	9,140.00	78.0
	TOTAL HAULED REFUSE	327,315.28	327,315.28	417,752.00	90,436.72	78.4
	LANDFILL OPERATIONS					
50-71-501	SALARIES	155,239.49	155,239.49	154,675.00	(564.49)	100.4
50-71-502	OVERTIME	10,818.12	10,818.12	10,000.00	(818.12)	108.2
50-71-508	LEAVE CASHOUT	8,055.48	8,055.48	6,877.00	(1,178.48)	117.1
50-71-510	SOCIAL SECURITY EXPENSE	138.71	138.71	.00	(138.71)	.0
50-71-511	MEDICARE FICA	2,525.47	2,525.47	2,221.00	(304.47)	113.7
50-71-512	EMPLOYEE GROUP BENEFITS	31,226.74	31,226.74	49,977.00	18,750.26	62.5
50-71-515	UNEMPLOYMENT	.00	.00	1,817.00	1,817.00	.0
50-71-516	WORKERS' COMPENSATION	3,348.00	3,348.00	5,271.00	1,923.00	63.5
50-71-518	PERS	36,059.58	36,059.58	33,694.00	(2,365.58)	107.0
50-71-519	UTILITY BENEFIT	507.93	507.93	10,260.00	9,752.07	5.0
50-71-545	TRAINING/TRAVEL	268.00	268.00	3,000.00	2,732.00	8.9
50-71-561	SUPPLIES	40,714.67	40,714.67	42,500.00	1,785.33	95.8
50-71-563	WEARING APPAREL	276.46	276.46	1,500.00	1,223.54	18.4
50-71-601	VEHICLE PARTS	7,238.10	7,238.10	24,451.84	17,213.74	29.6
50-71-602	GASOLINE / DIESEL / OIL	10,657.38	10,657.38	12,000.00	1,342.62	88.8
50-71-621	ELECTRICITY	3,134.96	3,134.96	3,000.00	(134.96)	104.5
50-71-623	HEATING FUEL	4,023.19	4,023.19	3,600.00	(423.19)	111.8
50-71-627	STAFF CELLULAR PHONES	458.58	458.58	548.16	89.58	83.7
50-71-649	ENGINEERING SERVICES	57,800.00	57,800.00	60,000.00	2,200.00	96.3
50-71-661	VEHICLE MAINT/REPAIRS	63,933.48	63,933.48	69,551.00	5,617.52	91.9
50-71-662	PROPERTY MAINT	19,567.65	19,567.65	24,751.00	5,183.35	79.1
50-71-669	OTHER PURCHASED SERVICES	19,338.16	19,338.16	19,500.00	161.84	99.2
50-71-683	MINOR EQUIPMENT	3,032.12	3,032.12	4,000.00	967.88	75.8
50-71-699	CAPITAL EXP-BELLY DUMP TRUCK	13,065.00	13,065.00	70,000.00	56,935.00	18.7
50-71-721	INSURANCE	3,666.63	3,666.63	4,000.00	333.37	91.7

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2019

SOLID WASTE SERVICES

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
50-71-724	DUES & SUBSCRIPTION	40.00	40.00	.00	(40.00)	.0
50-71-996	ADMIN OVERHEAD-IT SVCS	14,633.76	14,633.76	15,490.00	856.24	94.5
50-71-998	ADMINISTRATIVE OVERHEAD-GF	39,820.00	39,820.00	51,040.00	11,220.00	78.0
	TOTAL LANDFILL OPERATIONS	549,587.66	549,587.66	683,724.00	134,136.34	80.4
	TOTAL FUND EXPENDITURES	876,902.94	876,902.94	1,101,476.00	224,573.06	79.6
	NET REVENUE OVER EXPENDITURES	294,256.41	294,256.41	67,524.00	(226,732.41)	435.8

CITY OF BETHEL
BALANCE SHEET
JUNE 30, 2019

WATER & SEWER SERVICES

ASSETS

51-10100	CASH IN COMBINED FUND	2,551,717.04	
51-12502	INVESTMENT-AMLIP W SUBS	873,852.20	
51-12507	INVESTMENT-AMLIP S SUBS	198,917.73	
51-13100	ACCOUNTS RECEIVABLE	663,734.28	
51-13900	ALLOWANCE-DOUBTFUL ACCTS	15,462.95	
51-14200	HEATING FUEL INVENTORY	34,644.50	
51-14400	DIESEL FUEL INVENTORY	30,905.00	
51-16200	IMPROVEMENTS	12,187.41	
51-16300	BUILDINGS	2,869,625.96	
51-16400	PLANTS AND LINES-GENERAL	28,727,258.33	
51-16500	MACHINERY & EQUIP-GENERAL	223,338.57	
51-16600	VEHICLES-GENERAL	3,150,154.16	
51-16800	ACCUM DEPR-BUILDINGS	(2,871,573.24)	
51-16900	ACCUM DEPR-PLANT/LINE-GNL	(20,926,461.68)	
51-17000	ACCUM DEP-M&E GENERAL	(107,515.63)	
51-17100	ACCUM DEPR-VEHICLES-GENERAL	(2,246,216.20)	
51-18000	W/S CONSTRUCTION IN PROGRESS	11,314,992.99	
51-19000	DEFERRED OUTFLOW-PENSION	458,062.50	
	TOTAL ASSETS		24,973,086.87

LIABILITIES AND EQUITY

LIABILITIES

51-20100	VOUCHERS PAYABLE	55,910.86	
51-22100	ACCRUED VACATION	128,455.61	
51-22200	VACATION/SICK LEAVE	4,862.70	
51-25900	DUE TO/FROM OTHER FUNDS	1,996,668.23	
51-26100	UTILITY DEPOSITS	369,923.03	
51-27200	WATER SUB. FEE - DEF. MAINT.	173,955.43	
51-27300	SEWER SUB. FEE - DEF. MAINT.	184,009.01	
51-29000	DEFERRED INFLOW-PENSION	572,923.55	
51-29100	PENSION LIABILITY	3,445,694.07	
	TOTAL LIABILITIES		6,932,402.49

FUND EQUITY

51-30100	CONTRIBUTED CAPITAL-STATE	15,568,874.10	
51-30200	CONTRIBUTED CAPITAL-FED	9,074,659.94	
51-30300	CONTRIB CAP-CORP ENGR	5,816,281.20	
51-30400	CONTRIB CAP-PHS	972,517.00	
51-30500	CONTRIB CAP-EDA	311,207.20	
51-30600	CONTRIB CAP-U OF A	127,476.00	
51-30700	CONTRIBUTED CAPITAL VSW	8,280,868.37	
51-30800	CONTRIBUTED CAPITAL-RECD	72,736.71	
51-31900	CONTRIB CAP-OTHER	1,464,521.97	
51-31950	CONTRIB CAPITAL-FLEET REP FUND	23,460.12	
51-32100	AMORTIZATION CONTRIBUTION	(7,758,406.58)	
51-37900	DESIGNATED-CAP IMPROV & DEPREC	251,213.07	
	UNAPPROPRIATED FUND BALANCE:		

CITY OF BETHEL
BALANCE SHEET
JUNE 30, 2019

WATER & SEWER SERVICES

51-39900	FUND BALANCE-WATER & SEWER SER	(16,049,498.67)		
	REVENUE OVER EXPENDITURES - YTD	(115,226.05)		
	BALANCE - CURRENT DATE		(16,164,724.72)	
	TOTAL FUND EQUITY			18,040,684.38
	TOTAL LIABILITIES AND EQUITY			24,973,086.87

CITY OF BETHEL
REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2019

WATER & SEWER SERVICES

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
	WATER					
51-42-410	TRUCKED WATER	2,909,514.29	2,909,514.29	2,854,650.00	(54,864.29)	101.9
51-42-412	METERED PIPED WATER COMM.	498,066.69	498,066.69	446,440.00	(51,626.69)	111.6
51-42-414	UNMETERED PIPED WTR RESID	838,042.37	838,042.37	834,971.00	(3,071.37)	100.4
51-42-416	CONTRACT WATER	10,160.00	10,160.00	13,075.00	2,915.00	77.7
51-42-436	PUMPHOUSE WATER	20,793.77	20,793.77	17,899.00	(2,894.77)	116.2
	TOTAL WATER	4,276,577.12	4,276,577.12	4,167,035.00	(109,542.12)	102.6
	SEWER					
51-43-411	TRUCKED SEWER (EVAC/HB)	1,600,684.05	1,600,684.05	1,586,277.00	(14,407.05)	100.9
51-43-412	METERED PIPED SEWER COMM.	690,947.54	690,947.54	803,488.00	112,540.46	86.0
51-43-414	UNMETERED PIPED SEWER RES	248,418.79	248,418.79	247,195.00	(1,223.79)	100.5
51-43-416	CONTRACT SEWER	16,124.38	16,124.38	24,828.00	8,703.62	64.9
	TOTAL SEWER	2,556,174.76	2,556,174.76	2,661,788.00	105,613.24	96.0
	MISCELLANEOUS					
51-45-434	UTILITY PENALTY/INTEREST	21,858.84	21,858.84	46,270.00	24,411.16	47.2
51-45-435	RECONNECT FEES	4,419.56	4,419.56	2,677.00	(1,742.56)	165.1
51-45-450	SENIOR DISCOUNT	(50,841.01)	(50,841.01)	44,650.00	95,491.01	(113.9)
51-45-467	NSF CHECKS AND FEES	150.00	150.00	300.00	150.00	50.0
51-45-468	UTILITY INSPECTION FEES	2,388.83	2,388.83	1,500.00	(888.83)	159.3
51-45-471	WATER SUBSCRIPTION FEES	.00	.00	170,465.00	170,465.00	.0
51-45-472	SEWER SUBSCRIPTION FEES	.00	.00	182,267.00	182,267.00	.0
	TOTAL MISCELLANEOUS	(22,023.78)	(22,023.78)	448,129.00	470,152.78	(4.9)
	MISCELLANEOUS					
51-49-466	CASH OVER/SHORT	230.45	230.45	.00	(230.45)	.0
51-49-487	INVESTMENT INCOME	.00	.00	14,000.00	14,000.00	.0
51-49-495	MISCELLANEOUS INCOME	3,665.83	3,665.83	.00	(3,665.83)	.0
	TOTAL MISCELLANEOUS	3,896.28	3,896.28	14,000.00	10,103.72	27.8
	TOTAL FUND REVENUE	6,814,624.38	6,814,624.38	7,290,952.00	476,327.62	93.5

WATER & SEWER SERVICES

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	UTILITY BILLING					
51-80-501	SALARIES	75,262.70	75,262.70	85,784.00	10,521.30	87.7
51-80-502	OVERTIME	398.85	398.85	1,000.00	601.15	39.9
51-80-508	LEAVE CASHOUT	.00	.00	4,289.00	4,289.00	.0
51-80-511	MEDICARE FICA	1,147.68	1,147.68	1,258.00	110.32	91.2
51-80-512	GROUP HEALTH INSURANCE	23,690.05	23,690.05	38,871.00	15,180.95	61.0
51-80-515	UNEMPLOYMENT	1,283.70	1,283.70	1,638.00	354.30	78.4
51-80-516	WORKERS' COMPENSATION	492.00	492.00	328.00	(164.00)	150.0
51-80-518	PERS	16,720.13	16,720.13	19,092.00	2,371.87	87.6
51-80-519	UTILITY BENEFIT	4,843.42	4,843.42	7,980.00	3,136.58	60.7
51-80-545	TRAINING/TRAVEL	.00	.00	2,000.00	2,000.00	.0
51-80-561	SUPPLIES	2,243.25	2,243.25	4,000.00	1,756.75	56.1
51-80-649	ONLINE BILL PAY	3,199.86	3,199.86	2,000.00	(1,199.86)	160.0
51-80-683	MINOR EQUIPMENT	.00	.00	1,500.00	1,500.00	.0
51-80-721	INSURANCE	916.63	916.63	1,000.00	83.37	91.7
51-80-727	ADVERTISING	.00	.00	500.00	500.00	.0
51-80-733	POSTAGE	13,458.82	13,458.82	13,500.00	41.18	99.7
51-80-736	BANK CHARGES	42,722.30	42,722.30	35,000.00	(7,722.30)	122.1
51-80-777	PROJECT-BOILER & HVAC REBUILD	438,575.57	438,575.57	620,000.00	181,424.43	70.7
51-80-799	MISCELLANEOUS EXPENSES	.00	.00	500.00	500.00	.0
51-80-996	ADMIN OVERHEAD-IT SVCS	13,469.72	13,469.72	14,260.00	790.28	94.5
51-80-998	ADMINISTRATIVE OVERHEAD-GF	24,242.00	24,242.00	39,145.00	14,903.00	61.9
	TOTAL UTILITY BILLING	662,666.68	662,666.68	893,645.00	230,978.32	74.2
	HAULED WATER					
51-81-501	SALARIES	427,648.43	427,648.43	434,695.00	7,046.57	98.4
51-81-502	OVERTIME	148,856.24	148,856.24	112,000.00	(36,856.24)	132.9
51-81-508	LEAVE CASHOUT	17,397.64	17,397.64	21,454.00	4,056.36	81.1
51-81-511	MEDICARE	8,781.06	8,781.06	7,695.00	(1,086.06)	114.1
51-81-512	EMPLOYEE GROUP BENEFITS	159,057.77	159,057.77	103,841.00	(55,216.77)	153.2
51-81-515	UNEMPLOYMENT	1,564.64	1,564.64	7,964.00	6,399.36	19.7
51-81-516	WORKERS' COMPENSATION	17,712.00	17,712.00	15,196.00	(2,516.00)	116.6
51-81-518	PERS	126,850.10	126,850.10	116,753.00	(10,097.10)	108.7
51-81-519	UTILITY BENEFIT	29,058.62	29,058.62	39,558.00	10,499.38	73.5
51-81-561	SUPPLIES	2,546.34	2,546.34	5,000.00	2,453.66	50.9
51-81-563	WEARING APPAREL	5,718.28	5,718.28	4,000.00	(1,718.28)	143.0
51-81-600	TIRES	41,000.00	41,000.00	41,000.00	.00	100.0
51-81-601	VEHICLE MT. (PARTS & TOOLS)	102,742.19	102,742.19	120,000.00	17,257.81	85.6
51-81-602	GASOLINE/DIESEL/OIL	110,910.68	110,910.68	60,000.00	(50,910.68)	184.9
51-81-621	ELECTRICITY	7,387.28	7,387.28	7,200.00	(187.28)	102.6
51-81-622	TELEPHONE	34.32	34.32	100.00	65.68	34.3
51-81-623	HEATING FUEL	17,058.26	17,058.26	12,000.00	(5,058.26)	142.2
51-81-626	WATER/SEWER/GARBAGE	7,796.79	7,796.79	8,200.00	403.21	95.1
51-81-627	STAFF CELLULAR PHONES	881.13	881.13	1,320.00	438.87	66.8
51-81-650	LAB TESTS	1,800.00	1,800.00	5,000.00	3,200.00	36.0
51-81-661	VEHICLE MAINT/REPAIR	178,833.90	178,833.90	287,479.00	108,645.10	62.2
51-81-662	PROPERTY MAINT	32,612.75	32,612.75	41,251.00	8,638.25	79.1
51-81-669	OTHER PURCHASED SERVICES	245.00	245.00	5,000.00	4,755.00	4.9
51-81-683	MINOR EQUIPMENT	2,042.91	2,042.91	4,000.00	1,957.09	51.1
51-81-690	WATER TRUCKS	225,000.00	225,000.00	225,000.00	.00	100.0

WATER & SEWER SERVICES

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
51-81-721	INSURANCE	48,823.99	48,823.99	53,000.00	4,176.01	92.1
51-81-722	INSURANCE-DED EXP & OTHER	10,480.88	10,480.88	10,000.00	(480.88)	104.8
51-81-738	BAD DEBT EXPENSE	.00	.00	9,000.00	9,000.00	.0
51-81-777	CONTAMINATED SOIL PROCESSING	62.11	62.11	.00	(62.11)	.0
51-81-799	MISCELLANEOUS	313.14	313.14	1,000.00	686.86	31.3
51-81-996	ADMIN OVERHEAD-IT SVCS	12,816.62	12,816.62	13,573.00	756.38	94.4
51-81-998	ADMINISTRATIVE OVERHEAD-GF	124,548.00	124,548.00	159,633.00	35,085.00	78.0
	TOTAL HAULED WATER	1,870,581.07	1,870,581.07	1,931,912.00	61,330.93	96.8
	PIPED WATER					
51-82-501	SALARIES	163,317.88	163,317.88	158,803.00	(4,514.88)	102.8
51-82-502	OVERTIME	39,903.96	39,903.96	30,000.00	(9,903.96)	133.0
51-82-508	LEAVE CASHOUT	4,647.43	4,647.43	7,379.00	2,731.57	63.0
51-82-511	MEDICARE	3,074.53	3,074.53	2,738.00	(336.53)	112.3
51-82-512	EMPLOYEE GROUP BENEFITS	42,826.63	42,826.63	47,756.00	4,929.37	89.7
51-82-515	UNEMPLOYMENT	.00	.00	4,210.00	4,210.00	.0
51-82-516	WORKERS' COMPENSATION	.00	.00	5,574.00	5,574.00	.0
51-82-518	PERS	44,746.99	44,746.99	41,537.00	(3,209.99)	107.7
51-82-519	UTILITY BENEFIT	4,978.28	4,978.28	9,804.00	4,825.72	50.8
51-82-545	TRAINING/TRAVEL	6,085.70	6,085.70	7,500.00	1,414.30	81.1
51-82-561	SUPPLIES	5,338.66	5,338.66	5,000.00	(338.66)	106.8
51-82-563	WEARING APPAREL	2,544.00	2,544.00	2,500.00	(44.00)	101.8
51-82-592	PLUMBING SUPPLIES	22,871.88	22,871.88	17,500.00	(5,371.88)	130.7
51-82-601	VEHICLE MT. (PARTS & TOOLS)	11,524.09	11,524.09	8,000.00	(3,524.09)	144.1
51-82-602	GASOLINE/DIESEL/OIL	8,077.13	8,077.13	11,754.24	3,677.11	68.7
51-82-621	ELECTRICITY-UTIL MT SHOP	2,844.47	2,844.47	6,000.00	3,155.53	47.4
51-82-622	TELEPHONE	117.38	117.38	200.00	82.62	58.7
51-82-623	HEATING FUEL	23,521.52	23,521.52	24,000.00	478.48	98.0
51-82-626	WATER/SEWER/GARB	510.78	510.78	600.00	89.22	85.1
51-82-627	STAFF CELLULAR PHONES	763.34	763.34	1,160.00	396.66	65.8
51-82-649	ENGINEERING SERVICES	36,087.10	36,087.10	50,000.00	13,912.90	72.2
51-82-661	VEHICLE MAINT/REPAIR	1,724.35	1,724.35	2,782.00	1,057.65	62.0
51-82-669	OTHER PURCHASED SERVICES	645.76	645.76	645.76	.00	100.0
51-82-683	MINOR EQUIPMENT	35,121.46	35,121.46	25,000.00	(10,121.46)	140.5
51-82-721	INSURANCE	3,758.37	3,758.37	4,100.00	341.63	91.7
51-82-727	ADVERTISING	914.18	914.18	1,000.00	85.82	91.4
51-82-777	PROJECT EXPENSES-CULVERTS	.00	.00	210,000.00	210,000.00	.0
51-82-996	ADMIN OVERHEAD-IT SVCS	13,981.66	13,981.66	14,803.00	821.34	94.5
51-82-998	ADMINISTRATIVE OVERHEAD-GF	46,576.00	46,576.00	59,673.00	13,097.00	78.1
	TOTAL PIPED WATER	526,503.53	526,503.53	760,019.00	233,515.47	69.3
	BETHEL HTS WTR TREATMENT					
51-83-501	SALARIES	130,452.15	130,452.15	117,832.00	(12,620.15)	110.7
51-83-502	OVERTIME	34,507.11	34,507.11	35,000.00	492.89	98.6
51-83-508	LEAVE CASHOUT	12,924.84	12,924.84	11,611.00	(1,313.84)	111.3
51-83-511	MEDICARE	832.32	832.32	2,216.00	1,383.68	37.6
51-83-512	EMPLOYEE GROUP BENEFITS	24,405.01	24,405.01	37,760.00	13,354.99	64.6
51-83-515	UNEMPLOYMENT	.00	.00	2,543.00	2,543.00	.0
51-83-516	WORKERS' COMPENSATION	.00	.00	4,470.00	4,470.00	.0

WATER & SEWER SERVICES

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
51-83-518	PERS	36,310.01	36,310.01	33,623.00	(2,687.01)	108.0
51-83-519	UTILITY BENEFIT	8,623.71	8,623.71	7,752.00	(871.71)	111.2
51-83-545	TRAINING/TRAVEL	2,001.65	2,001.65	5,500.00	3,498.35	36.4
51-83-561	SUPPLIES	1,607.02	1,607.02	2,927.89	1,320.87	54.9
51-83-563	WEARING APPAREL	425.93	425.93	500.00	74.07	85.2
51-83-567	CHEMICALS	44,478.43	44,478.43	47,892.80	3,414.37	92.9
51-83-592	PLUMBING SUPPLIES	2,572.11	2,572.11	2,572.11	.00	100.0
51-83-621	ELECTRICITY (PUMPHOUSE)	75,512.27	75,512.27	84,000.00	8,487.73	89.9
51-83-622	TELEPHONE	.00	.00	500.00	500.00	.0
51-83-623	HEATING FUEL (PUMPHOUSE)	119,945.34	119,945.34	120,000.00	54.66	100.0
51-83-649	ENGINEERING SERVICES	.00	.00	2,000.00	2,000.00	.0
51-83-650	LAB TESTS	1,912.75	1,912.75	12,000.00	10,087.25	15.9
51-83-661	VEHICLE MAINT/REPAIR	1,724.35	1,724.35	2,782.00	1,057.65	62.0
51-83-669	OTHER PURCHASED SERVICES	5,107.20	5,107.20	5,107.20	.00	100.0
51-83-683	MINOR EQUIPMENT	22,120.07	22,120.07	23,000.00	879.93	96.2
51-83-721	INSURANCE	12,100.00	12,100.00	13,200.00	1,100.00	91.7
51-83-727	ADVERTISING	559.57	559.57	500.00	(59.57)	111.9
51-83-772	PROJECT EXPENSES	49,924.50	49,924.50	50,000.00	75.50	99.9
51-83-996	ADMIN OVERHEAD-IT SVCS	13,331.56	13,331.56	14,116.00	784.44	94.4
51-83-998	ADMINISTRATIVE OVERHEAD-GF	38,230.00	38,230.00	49,012.00	10,782.00	78.0
	TOTAL BETHEL HTS WTR TREATMENT	639,607.90	639,607.90	688,417.00	48,809.10	92.9
	CITY SUB WTR TREATMENT					
51-84-501	SALARIES	150,613.55	150,613.55	179,778.00	29,164.45	83.8
51-84-502	OVERTIME	37,210.24	37,210.24	35,000.00	(2,210.24)	106.3
51-84-508	LEAVE CASHOUT	23,089.99	23,089.99	8,708.00	(14,381.99)	265.2
51-84-511	MEDICARE	3,130.63	3,130.63	31,143.00	28,012.37	10.1
51-84-512	EMPLOYEE GROUP BENEFITS	39,454.51	39,454.51	37,760.00	(1,694.51)	104.5
51-84-515	UNEMPLOYMENT	.00	.00	3,916.00	3,916.00	.0
51-84-516	WORKERS' COMPENSATION	.00	.00	6,341.00	6,341.00	.0
51-84-518	PERS	41,340.17	41,340.17	47,251.00	5,910.83	87.5
51-84-519	UTILITY BENEFIT	5,294.51	5,294.51	7,752.00	2,457.49	68.3
51-84-545	TRAINING/TRAVEL	1,410.75	1,410.75	6,500.00	5,089.25	21.7
51-84-561	SUPPLIES	1,650.49	1,650.49	1,500.00	(150.49)	110.0
51-84-563	WEARING APPAREL	779.94	779.94	800.00	20.06	97.5
51-84-567	CHEMICALS	87,107.39	87,107.39	90,000.00	2,892.61	96.8
51-84-592	PLUMBING SUPPLIES	798.72	798.72	2,000.00	1,201.28	39.9
51-84-602	GASOLINE/DIESEL/OIL	206.99	206.99	720.00	513.01	28.8
51-84-621	ELECTRICITY (CS WTF)	54,181.17	54,181.17	48,000.00	(6,181.17)	112.9
51-84-622	TELEPHONE	34.32	34.32	100.00	65.68	34.3
51-84-623	HEATING FUEL(CS WTF)	91,866.15	91,866.15	120,000.00	28,133.85	76.6
51-84-650	LAB TESTS	7,774.92	7,774.92	7,000.00	(774.92)	111.1
51-84-661	VEHICLE MAINT (ISF)	1,724.35	1,724.35	2,782.00	1,057.65	62.0
51-84-669	OTHER PURCHASED SERVICES	1,075.44	1,075.44	2,000.00	924.56	53.8
51-84-683	MINOR EQUIPMENT	12,017.50	12,017.50	13,000.00	982.50	92.4
51-84-721	INSURANCE	7,608.37	7,608.37	8,300.00	691.63	91.7
51-84-727	ADVERTISING	500.00	500.00	500.00	.00	100.0
51-84-772	PROJECT EXPENSES	49,624.50	49,624.50	50,000.00	375.50	99.3
51-84-996	ADMIN OVERHEAD-IT SVCS	14,632.76	14,632.76	15,490.00	857.24	94.5
51-84-998	ADMINISTRATIVE OVERHEAD-GF	54,127.00	54,127.00	69,337.00	15,210.00	78.1
	TOTAL CITY SUB WTR TREATMENT	687,254.36	687,254.36	795,678.00	108,423.64	86.4

WATER & SEWER SERVICES

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	HAULED SEWER					
51-85-501	SALARIES	444,876.17	444,876.17	499,174.00	54,297.83	89.1
51-85-502	OVERTIME	125,926.60	125,926.60	112,000.00	(13,926.60)	112.4
51-85-508	LEAVE CASHOUT	8,780.29	8,780.29	24,678.00	15,897.71	35.6
51-85-511	MEDICARE	8,615.81	8,615.81	9,094.00	478.19	94.7
51-85-512	EMPLOYEE GROUP BENEFITS	216,414.17	216,414.17	126,053.00	(90,361.17)	171.7
51-85-515	UNEMPLOYMENT	(131.00)	(131.00)	10,635.00	10,766.00	(1.2)
51-85-516	WORKERS' COMPENSATION	17,568.00	17,568.00	17,100.00	(468.00)	102.7
51-85-518	PERS	125,403.59	125,403.59	137,978.00	12,574.41	90.9
51-85-519	UTILITY BENEFIT	24,104.91	24,104.91	44,118.00	20,013.09	54.6
51-85-561	SUPPLIES	1,631.16	1,631.16	2,000.00	368.84	81.6
51-85-563	WEARING APPAREL	163.92	163.92	4,000.00	3,836.08	4.1
51-85-600	TIRES & WHEELS	2,338.43	2,338.43	6,000.00	3,661.57	39.0
51-85-601	VEHICLE MT. (PARTS & TOOLS)	55,473.01	55,473.01	70,000.00	14,526.99	79.3
51-85-602	GASOLINE/DIESEL/OIL	106,401.74	106,401.74	36,496.00	(69,905.74)	291.5
51-85-621	ELECTRICITY	7,025.02	7,025.02	7,200.00	174.98	97.6
51-85-622	TELEPHONE	.00	.00	100.00	100.00	.0
51-85-623	HEATING FUEL	16,680.36	16,680.36	12,000.00	(4,680.36)	139.0
51-85-626	WATER/SEWER/GARBAGE	7,325.69	7,325.69	8,200.00	874.31	89.3
51-85-661	VEHICLE MAINT/REPAIR	188,799.80	188,799.80	287,479.00	98,679.20	65.7
51-85-662	PROPERTY MAINT	32,612.76	32,612.76	41,251.00	8,638.24	79.1
51-85-669	OTHER PURCHASED SERVICES	4,928.12	4,928.12	7,000.00	2,071.88	70.4
51-85-683	MINOR EQUIPMENT	(471.12)	(471.12)	1,000.00	1,471.12	(47.1)
51-85-699	XFER TO F-58 FLEET REPLACEMENT	.00	.00	191,160.00	191,160.00	.0
51-85-721	INSURANCE	41,250.00	41,250.00	45,000.00	3,750.00	91.7
51-85-722	INSURANCE-DED EXP & OTHER	8,153.03	8,153.03	10,000.00	1,846.97	81.5
51-85-799	MISCELLANEOUS	.00	.00	1,000.00	1,000.00	.0
51-85-996	ADMIN OVERHEAD-IT SVCS	11,487.61	11,487.61	13,573.00	2,085.39	84.6
51-85-998	ADMINISTRATIVE OVERHEAD-GF	142,031.00	142,031.00	181,767.00	39,736.00	78.1
	TOTAL HAULED SEWER	1,597,389.07	1,597,389.07	1,906,056.00	308,666.93	83.8
	PIPED SEWER					
51-86-501	SALARIES	157,423.04	157,423.04	158,803.00	1,379.96	99.1
51-86-502	OVERTIME	39,903.86	39,903.86	30,000.00	(9,903.86)	133.0
51-86-508	LEAVE CASHOUT	4,647.40	4,647.40	7,379.00	2,731.60	63.0
51-86-511	MEDICARE	2,978.76	2,978.76	2,738.00	(240.76)	108.8
51-86-512	EMPLOYEE GROUP BENEFITS	45,504.78	45,504.78	48,866.00	3,361.22	93.1
51-86-515	UNEMPLOYMENT	.00	.00	4,210.00	4,210.00	.0
51-86-516	WORKERS' COMPENSATION	.00	.00	5,574.00	5,574.00	.0
51-86-518	PERS	43,449.86	43,449.86	41,537.00	(1,912.86)	104.6
51-86-519	UTILITY BENEFITS	4,993.75	4,993.75	9,478.00	4,484.25	52.7
51-86-545	TRAINING/TRAVEL	6,034.15	6,034.15	8,000.00	1,965.85	75.4
51-86-561	SUPPLIES	3,848.23	3,848.23	5,000.00	1,151.77	77.0
51-86-563	WEARING APPAREL	1,812.76	1,812.76	2,500.00	687.24	72.5
51-86-592	PLUMBING SUPPLIES	5,256.99	5,256.99	7,770.41	2,513.42	67.7
51-86-601	VEHICLE MT. (PARTS & TOOLS)	3,556.61	3,556.61	6,500.00	2,943.39	54.7
51-86-602	GASOLINE/DIESEL/OIL	9,338.93	9,338.93	9,600.00	261.07	97.3
51-86-621	ELECTRICITY-LIFTST & BLDG	88,772.73	88,772.73	90,000.00	1,227.27	98.6
51-86-622	TELEPHONE	.00	.00	100.00	100.00	.0

WATER & SEWER SERVICES

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
51-86-623	HEATING FUEL	29,291.37	29,291.37	30,000.00	708.63	97.6
51-86-626	WATER/SEWER/GARB	510.66	510.66	600.00	89.34	85.1
51-86-661	VEHICLE MAINT/REPAIR	3,498.07	3,498.07	3,170.54	(327.53)	110.3
51-86-669	OTHER PURCHASED SERVICES	11,885.20	11,885.20	11,885.20	.00	100.0
51-86-683	MINOR EQUIPMENT	108,144.36	108,144.36	109,955.85	1,811.49	98.4
51-86-699	CAPITAL EXPENSES-SL ASSET RES.	155,465.72	155,465.72	191,160.00	35,694.28	81.3
51-86-721	INSURANCE	3,666.63	3,666.63	4,000.00	333.37	91.7
51-86-736	LEASED PROPERTY-LIFT STATIONS	12,766.95	12,766.95	15,000.00	2,233.05	85.1
51-86-777	PROJECT EXP-CULVERTS	.00	.00	210,000.00	210,000.00	.0
51-86-996	ADMIN OVERHEAD-IT SVCS	15,308.69	15,308.69	14,803.00	(505.69)	103.4
51-86-998	ADMINISTRATIVE OVERHEAD-GF	46,655.00	46,655.00	59,825.00	13,170.00	78.0
	TOTAL PIPED SEWER	804,714.50	804,714.50	1,088,455.00	283,740.50	73.9
	SEWER LAGOON					
51-87-501	SALARIES	49,060.75	49,060.75	65,150.00	16,089.25	75.3
51-87-502	OVERTIME	9,679.92	9,679.92	10,000.00	320.08	96.8
51-87-508	LEAVE CASHOUT	1,094.19	1,094.19	2,135.00	1,040.81	51.3
51-87-511	MEDICARE	895.06	895.06	1,090.00	194.94	82.1
51-87-512	EMPLOYEE GROUP BENEFITS	12,601.60	12,601.60	15,548.00	2,946.40	81.1
51-87-515	UNEMPLOYMENT	.00	.00	1,676.00	1,676.00	.0
51-87-516	WORKERS' COMPENSATION	.00	.00	2,219.00	2,219.00	.0
51-87-518	PERS	12,999.43	12,999.43	16,533.00	3,533.57	78.6
51-87-519	UTILITY BENEFIT	1,162.92	1,162.92	3,016.00	1,853.08	38.6
51-87-545	TRAINING/TRAVEL	4,357.62	4,357.62	4,500.00	142.38	96.8
51-87-561	SUPPLIES	988.96	988.96	1,000.00	11.04	98.9
51-87-563	WEARING APPAREL	2,725.86	2,725.86	2,700.00	(25.86)	101.0
51-87-592	PLUMBING SUPPLIES	518.39	518.39	550.00	31.61	94.3
51-87-602	GASOLINE	4,637.68	4,637.68	16,030.00	11,392.32	28.9
51-87-650	LAB TESTS (SAMPLES)	13,199.26	13,199.26	12,000.00	(1,199.26)	110.0
51-87-683	MINOR EQUIPMENT	1,290.68	1,290.68	2,000.00	709.32	64.5
51-87-721	INSURANCE	275.00	275.00	300.00	25.00	91.7
51-87-724	DUES & SUBSCRIPTIONS	7,920.00	7,920.00	7,920.00	.00	100.0
51-87-727	ADVERTISING	.00	.00	500.00	500.00	.0
51-87-998	ADMINISTRATIVE OVERHEAD-GF	17,726.00	17,726.00	22,754.00	5,028.00	77.9
	TOTAL SEWER LAGOON	141,133.32	141,133.32	187,621.00	46,487.68	75.2
	TOTAL FUND EXPENDITURES	6,929,850.43	6,929,850.43	8,251,803.00	1,321,952.57	84.0
	NET REVENUE OVER EXPENDITURES	(115,226.05)	(115,226.05)	(960,851.00)	(845,624.95)	(12.0)

CITY OF BETHEL
BALANCE SHEET
JUNE 30, 2019

MUNICIPAL DOCK

ASSETS

52-10100	CASH IN COMBINED FUND		3,954,619.75	
52-11100	CASH IN TILL - PORT		50.00	
52-12500	TVI-DOCK DEF MAINT		253,376.32	
52-12504	INVESTMENT-AMLIP SMALL BOAT HA		134,343.47	
52-12505	INVESTMENT-AMLIP SEWALL MAINT		13,391.81	
52-12506	INVESTMENT-AMLIP DOCK DEF MNT		378,221.62	
52-13100	ACCOUNTS RECEIVABLE		56,544.63	
52-13900	ALLOWANCE DOUBTFUL ACCTS		(19,850.50)	
52-14200	INVENTORY-HEATING FUEL		1,267.10	
52-14400	PIPE INVENTORY		61,934.40	
52-15500	SEAWALL LAND NON-DEPREC		1,001,356.00	
52-15600	SEAWALL DEPRECIABLE		22,716,644.00	
52-16100	LAND		1,235,999.66	
52-16200	IMPROVEMENTS		7,340,341.48	
52-16300	BUILDINGS		1,636,106.30	
52-16500	MACHINERY AND EQUIPMENT		827,227.15	
52-16600	VEHICLES		258,866.90	
52-16700	ACCUM DEPR-IMPROVEMENTS		(2,208,208.50)	
52-16800	ACCUM DEPR-BUILDINGS		(28,359.27)	
52-17000	ACCUM DEPR- MACH & EQUIP		(516,684.41)	
52-17100	ACCUM DEPR-VEHICLES		(250,279.36)	
52-17300	ACCUM DEP-SEAWALL		(7,723,658.96)	
52-18000	CONSTRUCTION IN PROGRESS		1,167,200.00	
52-19000	DEFERRED OUTFLOW-PENSION		55,060.16	
	TOTAL ASSETS			30,345,509.75

LIABILITIES AND EQUITY

LIABILITIES

52-20100	VOUCHERS PAYABLE		4,215.25	
52-22100	ACCURED VACATION		10,423.00	
52-22200	ACCRUED SICK LEAVE		1,485.58	
52-25000	SALES TAX PAYABLE		14,726.38	
52-29000	DEFERRED INFLOW-PENSION		49,399.60	
52-29100	PENSION LIABILITY		374,316.64	
	TOTAL LIABILITIES			454,566.45

FUND EQUITY

52-30100	CONTRIBUTED CAPITAL-STATE		4,671,805.00	
52-30200	CONTRIB FOR CONSTRUCTION		25,209,842.60	
52-30300	CONTRIBUTED CAPITAL-FED		15,123.00	
52-30400	CONTRIB CAP-FLEET REP FUND		58,105.90	
52-37500	DESIGNATED RE-BANK STAB.		3,560,441.77	
	UNAPPROPRIATED FUND BALANCE:			
52-39900	UNDESIGNATED RET EARNINGS	(3,881,409.79)		
	REVENUE OVER EXPENDITURES - YTD	257,034.82		
	BALANCE - CURRENT DATE		(3,624,374.97)	

CITY OF BETHEL
BALANCE SHEET
JUNE 30, 2019

MUNICIPAL DOCK

TOTAL FUND EQUITY	29,890,943.30
TOTAL LIABILITIES AND EQUITY	30,345,509.75

MUNICIPAL DOCK

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
	INTEREST & PENALITIES					
52-40-403	CITY DOCK-PENALTIES & INT	.00	.00	5,000.00	5,000.00	.0
	TOTAL INTEREST & PENALITIES	.00	.00	5,000.00	5,000.00	.0
	SOURCE 42					
52-42-430	JURY DUTY REIMBURSEMENT	(25.00)	(25.00)	.00	25.00	.0
	TOTAL SOURCE 42	(25.00)	(25.00)	.00	25.00	.0
	CHARGES FOR SERVICES					
52-43-402	CITY DOCK-STORAGE	47,337.90	47,337.90	70,000.00	22,662.10	67.6
52-43-404	CITY DOCK-PERMITS	.00	.00	3,000.00	3,000.00	.0
52-43-405	CITY DOCK-WHARFAGE	140,809.69	140,809.69	160,000.00	19,190.31	88.0
52-43-407	CITY DOCK-DOCKAGE	34,611.81	34,611.81	25,000.00	(9,611.81)	138.5
52-43-413	SLOUGH BERTH-MOORAGE	59.40	59.40	.00	(59.40)	.0
52-43-418	SBH PETRO PORT-FUEL THRU-PUT	149,214.78	149,214.78	220,000.00	70,785.22	67.8
52-43-424	PETRO YARD - STORAGE	3,174.40	3,174.40	2,000.00	(1,174.40)	158.7
52-43-426	PETRO PORT-FUEL THRU-PUT	298,429.56	298,429.56	440,000.00	141,570.44	67.8
52-43-427	PETRO PORT-DOCKAGE	20,775.59	20,775.59	20,000.00	(775.59)	103.9
52-43-433	SEAWALL MOORAGE	.00	.00	25,000.00	25,000.00	.0
52-43-434	SEAWALL DOCKAGE	15,696.97	15,696.97	10,000.00	(5,696.97)	157.0
52-43-435	SEAWALL-WHARFAGE	.00	.00	1,000.00	1,000.00	.0
52-43-454	BEACH-STORAGE	28,360.00	28,360.00	10,000.00	(18,360.00)	283.6
52-43-455	BEACH-WHARFAGE	69,096.67	69,096.67	70,000.00	903.33	98.7
52-43-457	BEACH-DOCKAGE	12,866.36	12,866.36	17,000.00	4,133.64	75.7
52-43-462	BOAT HARBOR-STORAGE	.00	.00	3,500.00	3,500.00	.0
52-43-463	BOAT HARBOR-MOORAGE	18,837.00	18,837.00	24,000.00	5,163.00	78.5
	TOTAL CHARGES FOR SERVICES	839,270.13	839,270.13	1,100,500.00	261,229.87	76.3
	LEASE REVENUE					
52-44-467	LEASE REVENUE	20,300.00	20,300.00	24,000.00	3,700.00	84.6
	TOTAL LEASE REVENUE	20,300.00	20,300.00	24,000.00	3,700.00	84.6
	MISCELLANEOUS					
52-45-462	SMALL BOAT HARBOR STORAGE	4,650.00	4,650.00	.00	(4,650.00)	.0
52-45-464	SMALL BOAT HARBOR PERMITS	19,617.88	19,617.88	24,000.00	4,382.12	81.7
52-45-467	EXTRA WATER CALLS	25,090.50	25,090.50	25,000.00	(90.50)	100.4
	TOTAL MISCELLANEOUS	49,358.38	49,358.38	49,000.00	(358.38)	100.7
	MISCELLANEOUS					

CITY OF BETHEL
REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2019

MUNICIPAL DOCK

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
52-49-487	INVESTMENT INCOME	.00	.00	2,000.00	2,000.00	.0
52-49-495	MISCELLANEOUS REVENUE	7,626.00	7,626.00	5,000.00	(2,626.00)	152.5
	TOTAL MISCELLANEOUS	7,626.00	7,626.00	7,000.00	(626.00)	108.9
	TOTAL FUND REVENUE	916,529.51	916,529.51	1,185,500.00	268,970.49	77.3

MUNICIPAL DOCK

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	DOCK EXPENDITURES					
52-50-501	SALARIES	157,192.32	157,192.32	178,152.00	20,959.68	88.2
52-50-502	OVERTIME	3,360.55	3,360.55	10,000.00	6,639.45	33.6
52-50-508	LEAVE CASHOUT	1,166.13	1,166.13	7,865.00	6,698.87	14.8
52-50-510	SOCIAL SECURITY EXPENSE	852.48	852.48	1,293.00	440.52	65.9
52-50-511	MEDICARE FICA	2,481.69	2,481.69	2,728.00	246.31	91.0
52-50-512	EMPLOYEE GROUP BENEFITS	49,131.80	49,131.80	55,974.00	6,842.20	87.8
52-50-515	UNEMPLOYMENT	60.51	60.51	2,496.00	2,435.49	2.4
52-50-516	WORKERS' COMPENSATION	5,316.00	5,316.00	7,528.00	2,212.00	70.6
52-50-518	PERS	32,296.71	32,296.71	41,393.00	9,096.29	78.0
52-50-519	UTILITY BENEFIT	11,160.21	11,160.21	11,491.00	330.79	97.1
52-50-545	TRAINING/TRAVEL	532.21	532.21	5,000.00	4,467.79	10.6
52-50-561	SUPPLIES	3,631.47	3,631.47	5,500.00	1,868.53	66.0
52-50-563	WEARING APPAREL	1,371.15	1,371.15	1,300.00	(71.15)	105.5
52-50-600	TIRES	8,838.36	8,838.36	9,000.00	161.64	98.2
52-50-601	VEHICLE MT. (PARTS & TOOLS)	15,514.20	15,514.20	12,000.00	(3,514.20)	129.3
52-50-602	GASOLINE/DIESEL/OIL	14,854.31	14,854.31	18,000.00	3,145.69	82.5
52-50-621	ELECTRICITY	12,681.92	12,681.92	12,000.00	(681.92)	105.7
52-50-622	TELEPHONE	1,911.30	1,911.30	2,000.00	88.70	95.6
52-50-623	HEATING FUEL	2,279.65	2,279.65	2,400.00	120.35	95.0
52-50-624	WATER, SEWER, GARBAGE	5,244.24	5,244.24	12,000.00	6,755.76	43.7
52-50-626	WATER FOR BARGES	5,822.72	5,822.72	12,000.00	6,177.28	48.5
52-50-627	STAFF CELLULAR PHONES	742.11	742.11	1,320.00	577.89	56.2
52-50-642	LEGAL FEES	688.90	688.90	5,000.00	4,311.10	13.8
52-50-643	PLANNING/ENGINEERING FEES	.00	.00	5,000.00	5,000.00	.0
52-50-661	VEHICLE MAINT/REPAIR	1,815.34	1,815.34	2,782.00	966.66	65.3
52-50-666	MUNICIPAL DOCK MAINT.	49.99	49.99	5,000.00	4,950.01	1.0
52-50-667	MAINT-SEAWALL	277.43	277.43	7,000.00	6,722.57	4.0
52-50-668	MAINT SMALL BOAT HARBOR	189.85	189.85	.00	(189.85)	.0
52-50-669	OTHER PURCHASED SERVICES	8,871.78	8,871.78	10,935.00	2,063.22	81.1
52-50-683	MINOR EQUIPMENT	6,409.70	6,409.70	6,175.00	(234.70)	103.8
52-50-687	LAND/EASEMENT ACQUISITION	6,705.00	6,705.00	50,000.00	43,295.00	13.4
52-50-696	WATERFRONT FACILIITIES IMPROV	.00	.00	25,000.00	25,000.00	.0
52-50-697	HIGHLIFT FORKLIFT	.00	.00	85,000.00	85,000.00	.0
52-50-721	INSURANCE	14,666.63	14,666.63	16,000.00	1,333.37	91.7
52-50-724	DUES	160.87	160.87	1,000.00	839.13	16.1
52-50-727	ADVERTISING	12.99	12.99	1,000.00	987.01	1.3
52-50-736	BANK CHARGES	763.73	763.73	700.00	(63.73)	109.1
52-50-775	MUNICIPAL DOCK GRAVEL	55,020.00	55,020.00	55,020.00	.00	100.0
52-50-777	CONTAMINATED SOIL PROCESSING	439.08	439.08	1,000.00	560.92	43.9
52-50-990	XFER OUT	.00	.00	50,000.00	50,000.00	.0
52-50-996	ADMIN OVERHEAD-IT SVCS	17,219.16	17,219.16	18,238.00	1,018.84	94.4
52-50-997	ICR-PROPERTY MAINTENANCE 5%	.00	.00	24,751.00	24,751.00	.0
52-50-998	ADMINISTRATIVE OVERHEAD-GF	46,418.00	46,418.00	59,436.00	13,018.00	78.1
	TOTAL DOCK EXPENDITURES	496,150.49	496,150.49	840,477.00	344,326.51	59.0
	SMALL BOAT HARBOR					
52-55-501	SALARIES	78,562.65	78,562.65	98,841.00	20,278.35	79.5
52-55-502	OVERTIME	3,764.54	3,764.54	3,000.00	(764.54)	125.5
52-55-508	LEAVE CASHOUT	574.36	574.36	1,326.00	751.64	43.3

MUNICIPAL DOCK

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
52-55-510	SOCIAL SECURITY	3,524.16	3,524.16	4,483.00	958.84	78.6
52-55-511	MEDICARE FICA	1,238.65	1,238.65	1,477.00	238.35	83.9
52-55-512	EMPLOYEE GROUP BENEFITS	22,272.12	22,272.12	10,662.00	(11,610.12)	208.9
52-55-515	UNEMPLOYMENT	.00	.00	2,271.00	2,271.00	.0
52-55-516	WORKERS' COMPENSATION	.00	.00	4,304.00	4,304.00	.0
52-55-518	PERS	5,606.92	5,606.92	22,405.00	16,798.08	25.0
52-55-519	UTILITY BENEFIT	3,471.91	3,471.91	2,189.00	(1,282.91)	158.6
52-55-561	SUPPLIES	931.02	931.02	1,800.00	868.98	51.7
52-55-563	WEARING APPAREL	121.01	121.01	1,700.00	1,578.99	7.1
52-55-602	GASOLINE	1,236.08	1,236.08	9,600.00	8,363.92	12.9
52-55-621	ELECTRICITY	.00	.00	2,400.00	2,400.00	.0
52-55-624	WATER/SEWR/GARBAGE	.00	.00	11,100.00	11,100.00	.0
52-55-668	SMALL BOAT HARBOR MAINTENANCE	1,109.39	1,109.39	7,000.00	5,890.61	15.9
52-55-683	MINOR EQUIPMENT	1,994.58	1,994.58	11,000.00	9,005.42	18.1
52-55-775	SMALL BOAT HARBOR GRAVEL	16,012.80	16,012.80	16,000.00	(12.80)	100.1
52-55-799	MISCELLANEOUS EXPENSES	111.01	111.01	250.00	138.99	44.4
52-55-998	ADMINISTRATIVE OVERHEAD-GF	22,813.00	22,813.00	29,266.00	6,453.00	78.0
	TOTAL SMALL BOAT HARBOR	163,344.20	163,344.20	241,074.00	77,729.80	67.8
	TOTAL FUND EXPENDITURES	659,494.69	659,494.69	1,081,551.00	422,056.31	61.0
	NET REVENUE OVER EXPENDITURES	257,034.82	257,034.82	103,949.00	(153,085.82)	247.3

CITY OF BETHEL
BALANCE SHEET
JUNE 30, 2019

LEASED PROPERTIES

	ASSETS			
53-10100	CASH IN COMBINED FUND		936,702.74	
53-12200	INVESTMENT - BOND RESERVE		217,445.15	
53-13100	ACCOUNTS RECEIVABLE		200,682.86	
53-13900	ALLOWANCE FOR DOUBTFUL ACCTS		(906.10)	
53-14200	FUEL INVENTORY		6,613.67	
53-16000	LAND		43,000.00	
53-16300	BUILDINGS/IMPRV		9,821,803.52	
53-16500	MACH & EQUIP		54,525.00	
53-16800	ACCUM DEPR-BUILDINGS/IMP		(5,358,319.31)	
53-17000	ACCUM DEPREC-ME		(17,750.43)	
53-18000	CONSTRUCTION IN PROGRESS		17,419.04	
	TOTAL ASSETS			5,921,216.14
	LIABILITIES AND EQUITY			
	LIABILITIES			
53-20100	VOUCHERS PAYABLE		3,513.68	
53-25900	DUE TO/FROM OTHER FUNDS		928,960.23	
53-26300	UNEARNED REVENUE		51,135.00	
53-27600	ACCRUED INTEREST PAYABLE		7,754.17	
53-27700	LEASE REVENUE BONDS PAYABLE		1,835,000.00	
53-27800	LEASE REVENUE BOND PREMIUM		268,280.37	
	TOTAL LIABILITIES			3,094,643.45
	FUND EQUITY			
53-30100	CONTRIBUTED CAPITAL-STATE		2,360,194.08	
53-30200	CONTRIBUTED CAPITAL-EDA		253,024.80	
53-30300	CONTRIBUTED CAPITAL GF		454,326.50	
	UNAPPROPRIATED FUND BALANCE:			
53-39900	FUND BALANCE-LEASED PROPERTIES	(665,682.75)		
	REVENUE OVER EXPENDITURES - YTD	424,710.06		
	BALANCE - CURRENT DATE		(240,972.69)	
	TOTAL FUND EQUITY			2,826,572.69
	TOTAL LIABILITIES AND EQUITY			5,921,216.14

LEASED PROPERTIES

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
	LEASE INCOME					
53-44-443	LEASE-SOA DEPT OF ADMIN-OCS	42,463.00	42,463.00	52,056.00	9,593.00	81.6
53-44-444	LEASE-COURT SYSTEM	562,485.00	562,485.00	613,620.00	51,135.00	91.7
53-44-447	LEASE:DEPT OF LAW	214,615.00	214,615.00	137,952.00	(76,663.00)	155.6
53-44-450	LEASE PATC	21,000.00	21,000.00	3,600.00	(17,400.00)	583.3
53-44-452	LEASE-TOWER ROAD LAND	4,500.00	4,500.00	5,400.00	900.00	83.3
53-44-453	YKHC - BUILDING	3,500.00	3,500.00	.00	(3,500.00)	.0
53-44-454	LEASE - TEEN CENTER	.00	.00	1.00	1.00	.0
53-44-472	DMV LEASE	5,248.00	5,248.00	6,298.00	1,050.00	83.3
53-44-479	LEASE LAND AVCP HEARSTART	1,000.00	1,000.00	1,200.00	200.00	83.3
53-44-481	LEASE LAND SWANSONS	12,083.40	12,083.40	14,500.00	2,416.60	83.3
53-44-485	LEASE LAND EUNKANG CHURCH	1,500.00	1,500.00	1,800.00	300.00	83.3
53-44-488	LEASE LAND GCI	3,333.40	3,333.40	4,000.00	666.60	83.3
53-44-489	LEASE NAPA BATTERY STRGE	.00	.00	10,000.00	10,000.00	.0
53-44-495	LEASE-OTHER LEASE REVENUE	300.00	300.00	.00	(300.00)	.0
	TOTAL LEASE INCOME	872,027.80	872,027.80	850,427.00	(21,600.80)	102.5
	TOTAL FUND REVENUE	872,027.80	872,027.80	850,427.00	(21,600.80)	102.5

LEASED PROPERTIES

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	LEASED PROPERTIES-MISC					
53-50-621	ELECTRICITY	.00	.00	7,540.00	7,540.00	.0
53-50-623	HEATING FUEL	6,789.17	6,789.17	19,382.00	12,592.83	35.0
53-50-626	SOLID WASTE	.00	.00	7,602.00	7,602.00	.0
53-50-662	PROPERTY MAINTENANCE	.00	.00	4,000.00	4,000.00	.0
53-50-721	INSURANCE	2,475.88	2,475.88	2,701.00	225.12	91.7
	TOTAL LEASED PROPERTIES-MISC	9,265.05	9,265.05	41,225.00	31,959.95	22.5
	LEASED PROP-COURT COMPLEX					
53-55-621	ELECTRICITY-COURT COMPLEX	74,830.79	74,830.79	132,089.00	57,258.21	56.7
53-55-622	TELEPHONE	614.22	614.22	628.00	13.78	97.8
53-55-623	HEATING FUEL-COURTCOMPLEX	36,212.83	36,212.83	80,312.00	44,099.17	45.1
53-55-626	WATER/SEWER/GARB-COURTCOM	17,604.94	17,604.94	12,000.00	(5,604.94)	146.7
53-55-662	PROPERTY MT-COURT COMPLEX	21,680.43	21,680.43	14,372.00	(7,308.43)	150.9
53-55-663	JANITORIAL-COURT COMPLEX	78,484.50	78,484.50	86,536.00	8,051.50	90.7
53-55-669	OTHER PURCHASED SERVICES	3,047.20	3,047.20	9,000.00	5,952.80	33.9
53-55-693	COURTHOUSE INTERIOR UPGRADES	.00	.00	10,000.00	10,000.00	.0
53-55-694	GENERATOR REPAIR	.00	.00	(10,000.00)	(10,000.00)	.0
53-55-702	DEPRECIATION	.00	.00	320,000.00	320,000.00	.0
53-55-714	COURTHOUSE LOAN INTEREST	89,750.00	89,750.00	89,750.00	.00	100.0
53-55-717	AMORT OF BOND PREMIUM	.00	.00	7,252.00	7,252.00	.0
53-55-721	INSURANCE	25,841.75	25,841.75	24,191.00	(1,650.75)	106.8
53-55-997	ICR-PROPERTY MAINTENANCE-15%	89,353.14	89,353.14	123,753.00	34,399.86	72.2
	TOTAL LEASED PROP-COURT COMPLEX	437,419.80	437,419.80	899,883.00	462,463.20	48.6
	LEASED PROP - POLICE ANNEX					
53-56-623	HEATING FUEL-POLICE ANNEX	632.89	632.89	.00	(632.89)	.0
	TOTAL LEASED PROP - POLICE ANNEX	632.89	632.89	.00	(632.89)	.0
	TOTAL FUND EXPENDITURES	447,317.74	447,317.74	941,108.00	493,790.26	47.5
	NET REVENUE OVER EXPENDITURES	424,710.06	424,710.06	(90,681.00)	(515,391.06)	468.4

CITY OF BETHEL
BALANCE SHEET
JUNE 30, 2019

EMPLOYEE GROUP HEALTH BEN.

	ASSETS			
54-10100	CASH IN COMBINED FUND		529,588.40	
	TOTAL ASSETS			529,588.40
	LIABILITIES AND EQUITY			
	LIABILITIES			
54-21900	CLAIMS PAYABLE		96,628.65	
	TOTAL LIABILITIES			96,628.65
	FUND EQUITY			
	UNAPPROPRIATED FUND BALANCE:			
54-39900	RETAINED EARNINGS	(928,081.66)		
	REVENUE OVER EXPENDITURES - YTD	1,361,041.41		
	BALANCE - CURRENT DATE		432,959.75	
	TOTAL FUND EQUITY			432,959.75
	TOTAL LIABILITIES AND EQUITY			529,588.40

EMPLOYEE GROUP HEALTH BEN.

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
	EMP GROUP BENEFITS REVENUES					
54-43-401	FROM GF-ADMINISTRATION	30,220.04	30,220.04	66,636.00	36,415.96	45.4
54-43-402	FROM GF-CITY CLERK	4,575.69	4,575.69	22,212.00	17,636.31	20.6
54-43-403	FROM GF-FINANCE	50,736.09	50,736.09	138,825.00	88,088.91	36.6
54-43-404	FROM GF-PLANNING	26,722.33	26,722.33	44,424.00	17,701.67	60.2
54-43-405	FROM GF-FIRE	90,861.31	90,861.31	177,696.00	86,834.69	51.1
54-43-406	FROM GF-POLICE	202,815.86	202,815.86	399,816.00	197,000.14	50.7
54-43-407	FROM GF-PW-ADMIN	1,415.65	1,415.65	25,544.00	24,128.35	5.5
54-43-408	FROM GF-STREETS & ROADS	63,175.68	63,175.68	117,724.00	54,548.32	53.7
54-43-410	FROM GF-CITY SAFETY	.00	.00	22,212.00	22,212.00	.0
54-43-411	FROM GF-PROPERTY MAINT	51,504.70	51,504.70	112,171.00	60,666.30	45.9
54-43-412	FROM GF-CITY ATTY OFFICE	15,726.52	15,726.52	.00	(15,726.52)	.0
54-43-413	SOA SEWAGE LAGOON	56.90	56.90	.00	(56.90)	.0
54-43-414	INSTITUTIONAL COORIDOR	319,795.61	319,795.61	.00	(319,795.61)	.0
54-43-415	PUBLIC SAFETY BUILDING	4.91	4.91	.00	(4.91)	.0
54-43-424	FROM SR-E911 FUND	1,228.92	1,228.92	22,212.00	20,983.08	5.5
54-43-425	FROM CSP GRANT PROGRAM	27,605.76	27,605.76	66,636.00	39,030.24	41.4
54-43-449	FROM ENTERPRISE FUND-PORT	.00	.00	(55,974.00)	(55,974.00)	.0
54-43-450	FROM EF-PORT	35,867.45	35,867.45	10,662.00	(25,205.45)	336.4
54-43-451	FROM EF-UTIL-HAUL WATER	81,881.63	81,881.63	103,841.00	21,959.37	78.9
54-43-452	FROM EF-UTIL-HAUL SEWER	111,403.63	111,403.63	126,053.00	14,649.37	88.4
54-43-453	FROM EF-UTIL-PIPED WATER	22,728.60	22,728.60	47,756.00	25,027.40	47.6
54-43-454	FROM EF-UTIL-PIPED SEWER	24,286.32	24,286.32	48,866.00	24,579.68	49.7
54-43-455	FROM EF-UTIL-REFUSE HAUL	15,985.09	15,985.09	36,650.00	20,664.91	43.6
54-43-456	FROM EF-UTIL-LANDFILL	15,812.29	15,812.29	49,977.00	34,164.71	31.6
54-43-457	FROM EF-UTIL-WTF BET HGTS	11,636.47	11,636.47	37,760.00	26,123.53	30.8
54-43-458	FROM EF-UTIL-SEWER LAGOON	6,330.72	6,330.72	15,548.00	9,217.28	40.7
54-43-459	FROM EF-UTIL-WTF CITY SUB	17,265.17	17,265.17	37,760.00	20,494.83	45.7
54-43-460	FROM EF-VEHICLE MAINT	44,287.91	44,287.91	137,383.00	93,095.09	32.2
54-43-461	FROM EF-RECYCLING OPER	1,227.63	1,227.63	.00	(1,227.63)	.0
54-43-462	COBRA PAYMENTS	12,529.00	12,529.00	.00	(12,529.00)	.0
54-43-463	FROM GEN FUND-IT SVCS	5,736.99	5,736.99	22,212.00	16,475.01	25.8
54-43-464	STOP LOSS REFUND PYMTS	166,885.78	166,885.78	.00	(166,885.78)	.0
54-43-466	FROM EF-UTIL BILLING	10,049.09	10,049.09	38,871.00	28,821.91	25.9
54-43-467	FROM EF-BETHEL TRANSIT SYSTEM	25,391.43	25,391.43	66,636.00	41,244.57	38.1
54-43-468	EXPRESS SCRIPTS REBATE	7,271.34	7,271.34	.00	(7,271.34)	.0
	TOTAL EMP GROUP BENEFITS REVENUES	1,503,022.51	1,503,022.51	1,940,109.00	437,086.49	77.5
	TOTAL FUND REVENUE	1,503,022.51	1,503,022.51	1,940,109.00	437,086.49	77.5

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2019

EMPLOYEE GROUP HEALTH BEN.

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	EMPLOYEE GROUP HEALTH BENEFITS					
54-50-646	CLAIMS PAID	73,997.23	73,997.23	1,136,167.00	1,062,169.77	6.5
54-50-669	TPA SERVICES	.00	.00	95,026.00	95,026.00	.0
54-50-722	INSURANCE PREMIUMS-HEALTH	.00	.00	705,220.00	705,220.00	.0
54-50-723	PREMIUM LIFE AD&D LTD	67,983.87	67,983.87	68,212.00	228.13	99.7
	TOTAL EMPLOYEE GROUP HEALTH BENEFITS	141,981.10	141,981.10	2,004,625.00	1,862,643.90	7.1
	TOTAL FUND EXPENDITURES	141,981.10	141,981.10	2,004,625.00	1,862,643.90	7.1
	NET REVENUE OVER EXPENDITURES	1,361,041.41	1,361,041.41	(64,516.00)	(1,425,557.41)	2109.6

CITY OF BETHEL
BALANCE SHEET
JUNE 30, 2019

BETHEL PUBLIC TRANSIT SYSTEM

	ASSETS			
56-10100	CASH IN COMBINED FUND		(289,299.26)	
56-14200	INVENTORY-HEATING FUEL		4,635.75	
56-16200	IMPROVEMENTS		98,025.00	
56-16500	MACHINERY & EQUIP-GENERAL		48,338.55	
56-16600	VEHICLES-GENERAL		218,851.43	
56-16700	ACCUM DEPR- IMPROVEMENTS		(18,933.59)	
56-17000	ACCUM DEP-M&E GENERAL		(48,338.55)	
56-17100	ACCUM DEPR-VEHICLES-GENERAL		(202,298.20)	
56-19000	DEFERRED OUTFLOW-PENSION		20,836.72	
	TOTAL ASSETS			(168,182.15)
	LIABILITIES AND EQUITY			
	LIABILITIES			
56-20100	VOUCHERS PAYABLE		1,343.36	
56-22100	ACCRUED VACATION		24,753.54	
56-29000	DEFERRED INFLOW-PENSION		57,983.30	
56-29100	PENSION LIABILITY		222,102.82	
	TOTAL LIABILITIES			306,183.02
	FUND EQUITY			
56-30100	CONTRIBUTED CAPITAL		98,025.00	
	UNAPPROPRIATED FUND BALANCE:			
56-39900	FUND BALANCE-BETHEL PUBLIC TRA	(500,774.56)		
	REVENUE OVER EXPENDITURES - YTD	(71,615.61)		
	BALANCE - CURRENT DATE		(572,390.17)	
	TOTAL FUND EQUITY			(474,365.17)
	TOTAL LIABILITIES AND EQUITY			(168,182.15)

CITY OF BETHEL
REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2019

BETHEL PUBLIC TRANSIT SYSTEM

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
	LOCAL SOURCES					
56-40-409	CASH TRANSFER GF	.00	.00	80,580.00	80,580.00	.0
	TOTAL LOCAL SOURCES	.00	.00	80,580.00	80,580.00	.0
	FEDERAL SOURCES					
56-41-411	REV-FEDERAL TRANSIT 5311	176,354.60	176,354.60	.00	(176,354.60)	.0
56-41-413	TRANSIT SECTION 5311	66,000.93	66,000.93	310,378.00	244,377.07	21.3
	TOTAL FEDERAL SOURCES	242,355.53	242,355.53	310,378.00	68,022.47	78.1
	CHARGES FOR SERVICES					
56-43-422	BUS FARES	16,723.00	16,723.00	20,500.00	3,777.00	81.6
56-43-423	BUS FARES-PREPAID	25,828.00	25,828.00	(12,500.00)	(38,328.00)	206.6
	TOTAL CHARGES FOR SERVICES	42,551.00	42,551.00	8,000.00	(34,551.00)	531.9
	MISC REVENUE					
56-49-484	DONATIONS	50.00	50.00	.00	(50.00)	.0
	TOTAL MISC REVENUE	50.00	50.00	.00	(50.00)	.0
	TOTAL FUND REVENUE	284,956.53	284,956.53	398,958.00	114,001.47	71.4

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2019

BETHEL PUBLIC TRANSIT SYSTEM

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	TRANSIT SYSTEM EXPENDITURES					
56-50-501	SALARIES	138,911.06	138,911.06	135,558.00	(3,353.06)	102.5
56-50-508	LEAVE CASHOUT	7,297.88	7,297.88	6,749.34	(548.54)	108.1
56-50-510	SOCIAL SECURITY EXPENSE	925.82	925.82	.00	(925.82)	.0
56-50-511	MEDICARE FICA	2,172.16	2,172.16	1,927.78	(244.38)	112.7
56-50-512	EMPLOYEE GROUP BENEFITS	51,084.10	51,084.10	60,614.67	9,530.57	84.3
56-50-515	UNEMPLOYMENT	.00	.00	2,973.17	2,973.17	.0
56-50-516	WORKERS' COMPENSATION	6,480.00	6,480.00	8,355.34	1,875.34	77.6
56-50-518	PERS	27,275.32	27,275.32	29,743.14	2,467.82	91.7
56-50-519	UTILITY BENEFIT	4,762.98	4,762.98	4,780.56	17.58	99.6
56-50-561	SUPPLIES	1,665.35	1,665.35	3,390.00	1,724.65	49.1
56-50-600	TIRES & WHEELS	.00	.00	2,800.00	2,800.00	.0
56-50-601	VEHICLE MT. (PARTS & TOOLS)	4,482.77	4,482.77	9,998.00	5,515.23	44.8
56-50-602	GASOLINE	17,769.70	17,769.70	20,000.00	2,230.30	88.9
56-50-621	ELECTRICITY	6,410.70	6,410.70	6,400.00	(10.70)	100.2
56-50-622	TELEPHONE	297.18	297.18	700.00	402.82	42.5
56-50-623	HEATING FUEL	8,030.97	8,030.97	10,250.00	2,219.03	78.4
56-50-626	WTR/SWR/GRB	1,175.74	1,175.74	1,200.00	24.26	98.0
56-50-627	STAFF CELLULAR PHONES	53.47	53.47	.00	(53.47)	.0
56-50-646	CONTRACTOR FEES	.00	.00	(2,000.00)	(2,000.00)	.0
56-50-661	VEHICLE MAINT/REPAIR	12,210.18	12,210.18	18,547.00	6,336.82	65.8
56-50-690	CAPITAL EXPENDITURES	.00	.00	80,122.00	80,122.00	.0
56-50-721	INSURANCE	8,250.00	8,250.00	9,000.00	750.00	91.7
56-50-724	DUES/SUBSCRIPTIONS	.00	.00	300.00	300.00	.0
56-50-996	ADMIN OVERHEAD-IT SVCS	14,633.76	14,633.76	15,490.00	856.24	94.5
56-50-998	ADMINISTRATIVE OVERHEAD-GF	42,683.00	42,683.00	54,701.00	12,018.00	78.0
	TOTAL TRANSIT SYSTEM EXPENDITURES	356,572.14	356,572.14	481,600.00	125,027.86	74.0
	TOTAL FUND EXPENDITURES	356,572.14	356,572.14	481,600.00	125,027.86	74.0
	NET REVENUE OVER EXPENDITURES	(71,615.61)	(71,615.61)	(82,642.00)	(11,026.39)	(86.7)

CITY OF BETHEL
BALANCE SHEET
JUNE 30, 2019

VEHICLES & EQUIP MAINTENANCE

	ASSETS			
57-10100	CASH IN COMBINED FUND		(346,379.55)	
57-14500	INVENTORY-PARTS,OIL,EQUIPMENT		256,696.12	
57-16500	MACHINERY & EQUIP-GENERAL		86,902.27	
57-17000	ACCUM DEP-M&E GENERAL		(84,675.04)	
	TOTAL ASSETS			(87,456.20)
	LIABILITIES AND EQUITY			
	LIABILITIES			
57-20100	VOUCHERS PAYABLE		7,236.91	
57-22100	ACCRUED VACATION		14,223.37	
57-22200	ACCRUED SICK		442.06	
	TOTAL LIABILITIES			21,902.34
	FUND EQUITY			
	UNAPPROPRIATED FUND BALANCE:			
57-39900	FUND BALANCE-V&E MAINTENANCE	53,819.55		
	REVENUE OVER EXPENDITURES - YTD	(163,178.09)		
	BALANCE - CURRENT DATE		(109,358.54)	
	TOTAL FUND EQUITY			(109,358.54)
	TOTAL LIABILITIES AND EQUITY			(87,456.20)

VEHICLES & EQUIP MAINTENANCE

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
	CHARGES FOR SERVICES					
57-43-401	FROM GF-ADMIN	862.18	862.18	.00	(862.18)	.0
57-43-403	FROM GF-FINANCE	862.15	862.15	.00	(862.15)	.0
57-43-404	FROM GF-PLANNING	862.17	862.17	.00	(862.17)	.0
57-43-405	FROM GF-FIRE	5,747.78	5,747.78	.00	(5,747.78)	.0
57-43-406	FROM GF-POLICE	11,495.59	11,495.59	.00	(11,495.59)	.0
57-43-407	FROM GF-PW ADMIN	1,724.35	1,724.35	.00	(1,724.35)	.0
57-43-408	FROM GF-STREETS/ROADS	86,216.89	86,216.89	.00	(86,216.89)	.0
57-43-409	FROM GF-PROPERTY MAINT.	1,887.19	1,887.19	.00	(1,887.19)	.0
57-43-411	FROM GF-PARKS & REC	1,561.49	1,561.49	.00	(1,561.49)	.0
57-43-413	FROM GEN FUND-IT SVCS	862.17	862.17	.00	(862.17)	.0
57-43-451	FROM EF-HAULED WATER	178,181.58	178,181.58	.00	(178,181.58)	.0
57-43-452	FROM EF-HAULED SEWER	178,181.59	178,181.59	.00	(178,181.59)	.0
57-43-453	FROM EF-PIPED WATER	1,724.35	1,724.35	.00	(1,724.35)	.0
57-43-454	FROM GF-PIPED SEWER	1,724.35	1,724.35	.00	(1,724.35)	.0
57-43-455	FROM EF-BETHEL HGT WATER TRMT	1,724.35	1,724.35	.00	(1,724.35)	.0
57-43-456	FROM EF-CITY SUB WATER TRMT	1,724.35	1,724.35	.00	(1,724.35)	.0
57-43-460	FROM EF-HAULED REFUSE	43,108.43	43,108.43	.00	(43,108.43)	.0
57-43-461	FROM EF-LANDFILL OPERATIONS	43,108.43	43,108.43	.00	(43,108.43)	.0
57-43-470	FROM EF-PORT	1,724.35	1,724.35	.00	(1,724.35)	.0
57-43-481	FROM GENERAL FUND-IT SVCS	11,495.57	11,495.57	.00	(11,495.57)	.0
	TOTAL CHARGES FOR SERVICES	574,779.31	574,779.31	.00	(574,779.31)	.0
	TOTAL FUND REVENUE	574,779.31	574,779.31	.00	(574,779.31)	.0

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2019

VEHICLES & EQUIP MAINTENANCE

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	VEHICLE & EQUIP MAINT					
57-50-501	SALARIES	288,283.50	288,283.50	333,381.00	45,097.50	86.5
57-50-502	OVERTIME	16,202.42	16,202.42	10,000.00	(6,202.42)	162.0
57-50-508	LEAVE CASHOUT	2,896.47	2,896.47	16,388.00	13,491.53	17.7
57-50-510	SOCIAL SECURITY EXPENSE	673.97	673.97	.00	(673.97)	.0
57-50-511	MEDICARE FICA	4,777.01	4,777.01	4,979.00	201.99	95.9
57-50-512	EMPLOYEE GROUP BENEFITS	97,563.21	97,563.21	134,383.00	36,819.79	72.6
57-50-515	UNEMPLOYMENT	.00	.00	5,325.00	5,325.00	.0
57-50-516	WORKERS' COMPENSATION	7,152.00	7,152.00	15,176.00	8,024.00	47.1
57-50-518	PERS	64,603.74	64,603.74	75,544.00	10,940.26	85.5
57-50-519	UTILITY BENEFIT	22,495.20	22,495.20	27,588.00	5,092.80	81.5
57-50-545	TRAINING/TRAVEL	5,795.94	5,795.94	12,500.00	6,704.06	46.4
57-50-561	SUPPLIES	12,880.75	12,880.75	12,500.00	(380.75)	103.1
57-50-563	WEARING APPAREL	2,058.54	2,058.54	1,500.00	(558.54)	137.2
57-50-601	VEHICLE MT. (PARTS & TOOLS)	4,358.31	4,358.31	4,000.00	(358.31)	109.0
57-50-602	GASOLINE / DIESEL / OIL	33,403.96	33,403.96	66,000.00	32,596.04	50.6
57-50-621	ELECTRICITY	12,289.60	12,289.60	12,000.00	(289.60)	102.4
57-50-622	TELEPHONE	236.56	236.56	500.00	263.44	47.3
57-50-626	WATER/SEWER/GARBAGE	5,582.01	5,582.01	6,220.00	637.99	89.7
57-50-627	STAFF CELLULAR PHONES	53.47	53.47	.00	(53.47)	.0
57-50-669	OTHER PURCHASED SERVICES	8,194.26	8,194.26	8,000.00	(194.26)	102.4
57-50-683	MINOR EQUIPMENT	19,335.94	19,335.94	23,000.00	3,664.06	84.1
57-50-721	INSURANCE	20,166.63	20,166.63	22,000.00	1,833.37	91.7
57-50-996	ADMIN OVERHEAD-IT SVCS	14,768.91	14,768.91	15,634.00	865.09	94.5
57-50-998	ADMINISTRATIVE OVERHEAD-GF	94,185.00	94,185.00	120,735.00	26,550.00	78.0
	TOTAL VEHICLE & EQUIP MAINT	737,957.40	737,957.40	927,353.00	189,395.60	79.6
	TOTAL FUND EXPENDITURES	737,957.40	737,957.40	927,353.00	189,395.60	79.6
	NET REVENUE OVER EXPENDITURES	(163,178.09)	(163,178.09)	(927,353.00)	(764,174.91)	(17.6)

CITY OF BETHEL
BALANCE SHEET
JUNE 30, 2019

FLEET REPLACEMENT FUND

	ASSETS			
58-10100	CASH IN COMBINED FUND		1,015,543.70	
	TOTAL ASSETS			1,015,543.70
	LIABILITIES AND EQUITY			
	FUND EQUITY			
	UNAPPROPRIATED FUND BALANCE:			
58-39900	FUND BALANCE	1,015,543.70		
	REVENUE OVER EXPENDITURES - YTD			
	BALANCE - CURRENT DATE		1,015,543.70	
	TOTAL FUND EQUITY			1,015,543.70
	TOTAL LIABILITIES AND EQUITY			1,015,543.70

CITY OF BETHEL
BALANCE SHEET
JUNE 30, 2019

RASMUSON GRANT

	ASSETS			
60-10100	CASH IN COMBINED FUND		2,314.99	
	TOTAL ASSETS			2,314.99
	LIABILITIES AND EQUITY			
	FUND EQUITY			
	UNAPPROPRIATED FUND BALANCE:			
60-39900	FUND BALANCE-RASMUSON GRANT	4,430.32		
	REVENUE OVER EXPENDITURES - YTD	(2,115.33)		
	BALANCE - CURRENT DATE		2,314.99	
	TOTAL FUND EQUITY			2,314.99
	TOTAL LIABILITIES AND EQUITY			2,314.99

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2019

RASMUSON GRANT

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	RASMUSON					
60-50-669	OTHER PURCHASED SERVICES	2,115.33	2,115.33	.00	(2,115.33)	.0
	TOTAL RASMUSON	2,115.33	2,115.33	.00	(2,115.33)	.0
	TOTAL FUND EXPENDITURES	2,115.33	2,115.33	.00	(2,115.33)	.0
	NET REVENUE OVER EXPENDITURES	(2,115.33)	(2,115.33)	.00	2,115.33	.0

CITY OF BETHEL
BALANCE SHEET
JUNE 30, 2019

LONG-TERM DEBT

	LIABILITIES AND EQUITY			
	LIABILITIES			
61-26100	LONG TERM DEBT-FIRE TRUCK		811,000.00	
	TOTAL LIABILITIES			811,000.00
	FUND EQUITY			
	UNAPPROPRIATED FUND BALANCE:			
61-39900	FUND BALANCES	(811,000.00)		
	REVENUE OVER EXPENDITURES - YTD			
	BALANCE - CURRENT DATE		(811,000.00)	
	TOTAL FUND EQUITY			(811,000.00)
	TOTAL LIABILITIES AND EQUITY			.00

CITY OF BETHEL
BALANCE SHEET
JUNE 30, 2019

LAND WATER CONSERVATION GRANT

	ASSETS			
62-10100	CASH IN COMBINED FUND		(41,100.27)	
62-13200	GRANTS RECEIVABLE		3,716.14	
	TOTAL ASSETS			(37,384.13)
	LIABILITIES AND EQUITY			
	FUND EQUITY			
	UNAPPROPRIATED FUND BALANCE:			
62-39900	FUND BALANCE	39,697.33		
	REVENUE OVER EXPENDITURES - YTD	(77,081.46)		
	BALANCE - CURRENT DATE		(37,384.13)	
	TOTAL FUND EQUITY			(37,384.13)
	TOTAL LIABILITIES AND EQUITY			(37,384.13)

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2019

LAND WATER CONSERVATION GRANT

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
62-50-561	SUPPLIES	36,616.27	36,616.27	.00	(36,616.27)	.0
62-50-646	CONTRACTOR FEES	2,880.00	2,880.00	.00	(2,880.00)	.0
62-50-669	OTHER PURCHASED SERVICES	22,264.78	22,264.78	.00	(22,264.78)	.0
62-50-683	MINOR EQUIPMENT	9,915.57	9,915.57	.00	(9,915.57)	.0
62-50-685	EQUIPMENT	5,404.84	5,404.84	.00	(5,404.84)	.0
	TOTAL DEPARTMENT 50	77,081.46	77,081.46	.00	(77,081.46)	.0
	TOTAL FUND EXPENDITURES	77,081.46	77,081.46	.00	(77,081.46)	.0
	NET REVENUE OVER EXPENDITURES	(77,081.46)	(77,081.46)	.00	77,081.46	.0

CITY OF BETHEL
BALANCE SHEET
JUNE 30, 2019

LAGOON UPGRADES DESIGN SERV

	ASSETS			
63-10100	CASH IN COMBINED FUND		(345,344.60)	
63-13200	ACCOUNTS RECEIVABLE		2,460,701.15	
	TOTAL ASSETS			2,115,356.55
	LIABILITIES AND EQUITY			
	FUND EQUITY			
	UNAPPROPRIATED FUND BALANCE:			
	REVENUE OVER EXPENDITURES - YTD	2,115,356.55		
	BALANCE - CURRENT DATE		2,115,356.55	
	TOTAL FUND EQUITY			2,115,356.55
	TOTAL LIABILITIES AND EQUITY			2,115,356.55

CITY OF BETHEL
REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2019

LAGOON UPGRADES DESIGN SERV

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
63-42-401	VSW SEWER GRANT REV #16EP29	1,898,697.62	1,898,697.62	.00	(1,898,697.62)	.0
63-42-402	VSW SEWER GRANT REV #14EP70	5,679.22	5,679.22	.00	(5,679.22)	.0
63-42-403	VSW SEWER GRANT REV #17EP77	290,889.58	290,889.58	.00	(290,889.58)	.0
63-42-404	VSW SEWER GRANT REV #18EQ57	490,000.00	490,000.00	.00	(490,000.00)	.0
63-42-407	VSW GRANT REV #15EQ92	12,870.78	12,870.78	.00	(12,870.78)	.0
63-42-413	REVENUE-GRANT	50,045.00	50,045.00	.00	(50,045.00)	.0
	TOTAL SOURCE 42	2,748,182.20	2,748,182.20	.00	(2,748,182.20)	.0
	TOTAL FUND REVENUE	2,748,182.20	2,748,182.20	.00	(2,748,182.20)	.0

LAGOON UPGRADES DESIGN SERV

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
63-50-646	CONTRACTOR FEES	183,867.82	183,867.82	.00	(183,867.82)	.0
	TOTAL DEPARTMENT 50	183,867.82	183,867.82	.00	(183,867.82)	.0
	DEPARTMENT 52					
63-52-646	CONTRACTOR'S FEES	290,889.58	290,889.58	.00	(290,889.58)	.0
	TOTAL DEPARTMENT 52	290,889.58	290,889.58	.00	(290,889.58)	.0
	DEPARTMENT 53					
63-53-643	PLANNING/ENGINEERING FEES	91,920.25	91,920.25	.00	(91,920.25)	.0
63-53-646	CONTRACTOR FEES	18,648.00	18,648.00	.00	(18,648.00)	.0
	TOTAL DEPARTMENT 53	110,568.25	110,568.25	.00	(110,568.25)	.0
	DEPARTMENT 56					
63-56-643	PLANNING/ENGINEERING	47,500.00	47,500.00	.00	(47,500.00)	.0
	TOTAL DEPARTMENT 56	47,500.00	47,500.00	.00	(47,500.00)	.0
	TOTAL FUND EXPENDITURES	632,825.65	632,825.65	.00	(632,825.65)	.0
	NET REVENUE OVER EXPENDITURES	2,115,356.55	2,115,356.55	.00	(2,115,356.55)	.0

CITY OF BETHEL
BALANCE SHEET
JUNE 30, 2019

USDA-RA SEWER LAGOON JETTY

	ASSETS			
64-10100	CASH IN COMBINED FUND		(1,799,552.54)	
64-13200	ACCOUNTS RECEIVABLE		239,420.45	
	TOTAL ASSETS			(1,560,132.09)
	LIABILITIES AND EQUITY			
	FUND EQUITY			
	UNAPPROPRIATED FUND BALANCE:			
	REVENUE OVER EXPENDITURES - YTD	(1,560,132.09)		
	BALANCE - CURRENT DATE		(1,560,132.09)	
	TOTAL FUND EQUITY			(1,560,132.09)
	TOTAL LIABILITIES AND EQUITY			(1,560,132.09)

USDA-RA SEWER LAGOON JETTY

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
64-50-646	CONTRACTOR FEES	579,566.82	579,566.82	.00	(579,566.82)	.0
64-50-690	VEHICLES	746,808.00	746,808.00	.00	(746,808.00)	.0
	TOTAL DEPARTMENT 50	1,326,374.82	1,326,374.82	.00	(1,326,374.82)	.0
	DEPARTMENT 51					
64-51-545	TRAINING/TRAVEL	220.00	220.00	.00	(220.00)	.0
64-51-642	LEGAL FEES	754.90	754.90	.00	(754.90)	.0
64-51-643	ENGINEERING FEES	3,950.00	3,950.00	.00	(3,950.00)	.0
64-51-646	CONTRACTOR FEES	228,832.37	228,832.37	.00	(228,832.37)	.0
	TOTAL DEPARTMENT 51	233,757.27	233,757.27	.00	(233,757.27)	.0
	TOTAL FUND EXPENDITURES	1,560,132.09	1,560,132.09	.00	(1,560,132.09)	.0
	NET REVENUE OVER EXPENDITURES	(1,560,132.09)	(1,560,132.09)	.00	1,560,132.09	.0

CITY OF BETHEL
BALANCE SHEET
JUNE 30, 2019

GOVERNMENT-WIDE FIXED ASSETS

	ASSETS			
70-16100	LAND		39,481,783.50	
70-16150	ROADS/INFRASTRUCTURE		9,692,526.74	
70-16200	IMPROVEMENTS		2,003,840.31	
70-16300	BUILDINGS		12,542,773.01	
70-16500	MACHINERY & EQUIPMENT		4,454,331.60	
70-16600	VEHICLES-GENERAL		1,689,322.75	
70-16700	ACCUM DEPR- IMPROV		(393,226.71)	
70-16800	ACCUM DEPR- BUILDINGS		(6,114,357.36)	
70-16850	ACCUM DEPR- INFRASTRUCTURE		(9,224,851.25)	
70-17000	ACCUM DEPR- MACH EQUIP		(2,875,777.20)	
70-17100	ACCUM DEPR- VEHICLES		(1,379,404.27)	
70-18000	CONSTRUCTION IN PROGRESS		955,890.22	
	TOTAL ASSETS			50,832,851.34
	LIABILITIES AND EQUITY			
	LIABILITIES			
70-21000	INVEST FA-GENERAL FUND		59,303,304.87	
70-22000	INVEST FA-STATE GRANTS		10,478,797.51	
70-23000	INVEST FA-FEDERAL GRANTS		468,020.74	
70-24500	INVEST FA-LOCAL DONATION		5,000.00	
70-24700	INVEST FA-FLEET REP FUND		158,177.29	
70-25000	DONATION BY FED GOV'T		699,000.00	
	TOTAL LIABILITIES			71,112,300.41
	FUND EQUITY			
	UNAPPROPRIATED FUND BALANCE:			
70-39900	FUND BALANCE	(20,279,449.07)		
	REVENUE OVER EXPENDITURES - YTD			
	BALANCE - CURRENT DATE		(20,279,449.07)	
	TOTAL FUND EQUITY			(20,279,449.07)
	TOTAL LIABILITIES AND EQUITY			50,832,851.34

CITY OF BETHEL
BALANCE SHEET
JUNE 30, 2019

2016 HOMELAND SECURITY

	ASSETS			
71-10100	CASH IN COMBINED FUND		17,600.00	
	TOTAL ASSETS			17,600.00
	LIABILITIES AND EQUITY			
	FUND EQUITY			
	UNAPPROPRIATED FUND BALANCE:			
	REVENUE OVER EXPENDITURES - YTD	17,600.00		
	BALANCE - CURRENT DATE		17,600.00	
	TOTAL FUND EQUITY			17,600.00
	TOTAL LIABILITIES AND EQUITY			17,600.00

CITY OF BETHEL
REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2019

2016 HOMELAND SECURITY

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
71-42-411	2016 STATE HOMELAND SECURITY	42,350.00	42,350.00	.00	(42,350.00)	.0
	TOTAL SOURCE 42	42,350.00	42,350.00	.00	(42,350.00)	.0
	TOTAL FUND REVENUE	42,350.00	42,350.00	.00	(42,350.00)	.0

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2019

2016 HOMELAND SECURITY

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	DEPARTMENT 52					
71-52-643	PLANNING/ENGINEERING	24,750.00	24,750.00	.00	(24,750.00)	.0
	TOTAL DEPARTMENT 52	24,750.00	24,750.00	.00	(24,750.00)	.0
	TOTAL FUND EXPENDITURES	24,750.00	24,750.00	.00	(24,750.00)	.0
	NET REVENUE OVER EXPENDITURES	17,600.00	17,600.00	.00	(17,600.00)	.0

CITY OF BETHEL
BALANCE SHEET
JUNE 30, 2019

FUND 80

	ASSETS		
80-12000	ASSETS-DEFERRED COMP PLAN	1,286,076.63	
	TOTAL ASSETS		1,286,076.63
	LIABILITIES AND EQUITY		
	LIABILITIES		
80-21000	OBLIGATION TO EMPLOYEES	1,286,076.63	
	TOTAL LIABILITIES		1,286,076.63
	TOTAL LIABILITIES AND EQUITY		1,286,076.63

CITY OF BETHEL
BALANCE SHEET
JUNE 30, 2019

FUND 81

	ASSETS			
81-10100	CASH IN COMBINED FUND		68,729.67	
	TOTAL ASSETS			68,729.67
	LIABILITIES AND EQUITY			
	FUND EQUITY			
	UNAPPROPRIATED FUND BALANCE:			
	REVENUE OVER EXPENDITURES - YTD	68,729.67		
	BALANCE - CURRENT DATE		68,729.67	
	TOTAL FUND EQUITY			68,729.67
	TOTAL LIABILITIES AND EQUITY			68,729.67

CITY OF BETHEL
REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2019

FUND 81

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
81-42-413	PINKY'S PARK IMPROVEMENTS REV	68,729.67	68,729.67	.00	(68,729.67)	.0
	TOTAL SOURCE 42	68,729.67	68,729.67	.00	(68,729.67)	.0
	TOTAL FUND REVENUE	68,729.67	68,729.67	.00	(68,729.67)	.0
	NET REVENUE OVER EXPENDITURES	68,729.67	68,729.67	.00	(68,729.67)	.0

CITY OF BETHEL
BALANCE SHEET
JUNE 30, 2019

FUND 83

	LIABILITIES AND EQUITY			
	LIABILITIES			
83-20100	VOUCHERS PAYABLE		384.79	
	TOTAL LIABILITIES			384.79
	FUND EQUITY			
	UNAPPROPRIATED FUND BALANCE:			
	REVENUE OVER EXPENDITURES - YTD	(384.79)		
	BALANCE - CURRENT DATE		(384.79)	
	TOTAL FUND EQUITY			(384.79)
	TOTAL LIABILITIES AND EQUITY			.00

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2019

FUND 83

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	DEPARTMENT 51					
83-51-561	SUPPLIES	139.75	139.75	.00	(139.75)	.0
83-51-683	MINOR EQUIPMENT	245.04	245.04	.00	(245.04)	.0
	TOTAL DEPARTMENT 51	384.79	384.79	.00	(384.79)	.0
	TOTAL FUND EXPENDITURES	384.79	384.79	.00	(384.79)	.0
	NET REVENUE OVER EXPENDITURES	(384.79)	(384.79)	.00	384.79	.0

CITY OF BETHEL
BALANCE SHEET
JUNE 30, 2019

BETHEL ENDOWMENT FUND

	ASSETS			
90-10100	CASH IN COMBINED FUND		1,451,387.69	
90-12503	INVESTMENT- AMLIP ENDOWMENT		439,031.16	
	TOTAL ASSETS			1,890,418.85
	LIABILITIES AND EQUITY			
	FUND EQUITY			
	UNAPPROPRIATED FUND BALANCE:			
90-39900	FUND BALANCE-ENDOWMENT FUND	1,880,328.34		
	REVENUE OVER EXPENDITURES - YTD	10,090.51		
	BALANCE - CURRENT DATE		1,890,418.85	
	TOTAL FUND EQUITY			1,890,418.85
	TOTAL LIABILITIES AND EQUITY			1,890,418.85

CITY OF BETHEL
REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2019

BETHEL ENDOWMENT FUND

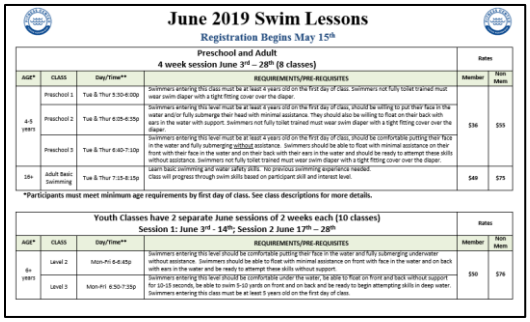
		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
	TRANSFERS					
90-46-990	INTERFUND TRANSFER OUT-GF70%	.00	.00	(19,778.00)	(19,778.00)	.0
	TOTAL TRANSFERS	.00	.00	(19,778.00)	(19,778.00)	.0
	MISCELLANEOUS					
90-49-487	INVESTMENT INCOME	10,090.51	10,090.51	28,254.00	18,163.49	35.7
	TOTAL MISCELLANEOUS	10,090.51	10,090.51	28,254.00	18,163.49	35.7
	TOTAL FUND REVENUE	10,090.51	10,090.51	8,476.00	(1,614.51)	119.1
	NET REVENUE OVER EXPENDITURES	10,090.51	10,090.51	8,476.00	(1,614.51)	119.1

Schedule, Events and Programs

- **Regularly Sponsored Discounts for pool admissions**:
  - Free Teen Night: Every Wednesday from 4-8pm the Drew Foundation Sponsors Free pool admissions for teens age 13-17.
  - Half Price Saturdays: Every Saturday the Lifesavers Foundation sponsors half price pool admissions for all ages.
  - Free Saturdays: The last Saturday of every month Angstman Law Offices Sponsors free pool admissions from 12pm-8pm for youth under the age of 12.

June

- June Group Fitness Classes run June 1- June 30.
- June Swim Lessons begin June 3rd. Registration Begins May 15th
- Summer Instructional Classes Run June 11th – July 31st



June 2019 Swim Lessons

Registration Begins May 15th

Preschool and Adult 4 week session June 3rd – 28th (8 classes)				Rates	
AGE*	CLASS	Day/Time**	REQUIREMENTS/PRE-REQUISITES	Member	Non Mem
4-5 years	Preschool 1	Tue & Thur 5:30-6:00p	Swimmers entering this class must be at least 4 years old on the first day of class. Swimmers not fully toilet trained must wear swim diaper with a tight fitting cover over the diaper.	$36	$55
	Preschool 2	Tue & Thur 6:05-6:35p	Swimmers entering this level must be at least 4 years old on the first day of class, should be willing to put their face in the water and/or fully submerge their head with minimal assistance. They should also be willing to float on their back with ears in the water with support. Swimmers not fully toilet trained must wear swim diaper with a tight fitting cover over the diaper.		
	Preschool 3	Tue & Thur 6:40-7:10p	Swimmers entering this level must be at least 4 years old on the first day of class, should be comfortable putting their face in the water and fully submerging without assistance. Swimmers should be able to float with minimal assistance on their front with their face in the water and on their back with their ears in the water and should be ready to attempt these skills without assistance. Swimmers not fully toilet trained must wear swim diaper with a tight fitting cover over the diaper.		
16+	Adult Basic Swimming	Tue & Thur 7:15-8:15p	Learn basic swimming and water safety skills. No previous swimming experience needed. Class will progress through swim skills based on participant skill and interest level.	$49	$75

*Participants must meet minimum age requirements by first day of class. See class descriptions for more details.

Youth Classes have 2 separate June sessions of 2 weeks each (10 classes) Session 1: June 3rd - 14th; Session 2 June 17th – 28th				Rates	
AGE*	CLASS	Day/Time**	REQUIREMENTS/PRE-REQUISITES	Member	Non Mem
6+ years	Level 2	Mon-Fri 6:45p	Swimmers entering this level should be comfortable putting their face in the water and fully submerging underwater without assistance. Swimmers should be able to float with minimal assistance on front with face in the water and on back with ears in the water and be ready to attempt these skills without support.	$50	$76
	Level 3	Mon-Fri 6:50-7:35p	Swimmers entering this level should be comfortable under the water, be able to float on front and back without support for 10-15 seconds, be able to swim 5-10 yards on front and on back and be ready to begin attempting skills in deep water. Swimmers entering this class must be at least 5 years old on the first day of class.		

Yukon-Kuskokwim Fitness Center

June 2019 Group Fitness

Anti-Gravity (Body Resistance Training)	Anti-Gravity: Class on 6/12, 6/18, and 6/26 Wednesdays 6:30-7:30pm in the YKFC Fitness Studio With Kevin	Member Fee-$12 Non-Member Fee-$20
Bootcamp	Bootcamp: Class on 6/10, 6/17, and 6/24 Mondays 6:30-7:30pm in the YKFC Fitness Studio Bootcamp: Class on 6/7, 6/14, 6/21, and 6/28 Fridays 6:00-7:00am in the YKFC Fitness Studio With Kevin	Member Fee-$12 Non-Member Fee-$20 Member Fee-$17 Non-Member Fee-$28
Beginner Bootcamp	Beginner Bootcamp: Class on 6/8, 6/15, 6/22, and 6/29 Saturdays 10:30-11:30am in the YKFC Fitness Studio With Kevin	Member Fee-$17 Non-Member Fee-$28
Cycling	Saturday Cycling: Class on 6/1, 6/8, 6/15, 6/22, and 6/29 Saturdays 12:00-1:00pm in the YKFC Fitness Studio With Rose	Member Fee-$21 Non-Member Fee-$35
Foam Rolling	Foam Rolling: Class on 6/8, 6/15, 6/22, and 6/29 Saturdays 1:15-2:15p in the YKFC Fitness Studio With Kevin	Member Fee-$17 Non-Member Fee-$28
Yoga	Yoga: Class on 6/6, 6/13, 6/20, and 6/27 Thursdays 5:30-6:30pm in the YKFC Fitness Studio With Jenesse	Member Fee-$17 Non-Member Fee-$28
Master's Swim	Master's Swim: Class on 6/4, 6/8, 6/11, 6/18, 6/20, 6/25, and 6/27 Tues./Thurs. 6:00-7:00am in the YKFC Pool With Renee	Member Fee-$34 Non-Member Fee-$52
Water Aerobics	Water Aerobics: Class on 6/3, 6/10, 6/17, and 6/24 Mondays 10:00-11:00am in YKFC Pool Water Aerobics: Class on 6/5, 6/12, 6/19, and 6/26 Wednesdays 10:00-11:00am in YKFC Pool Water Aerobics: Class on 6/7, 6/14, 6/21, and 6/28 Fridays 10:00-11:00am in YKFC Pool With Stacey	Member Fee-$17 Non-Member Fee-$28 Member Fee-$17 Non-Member Fee-$28 Member Fee-$17 Non-Member Fee-$28
Zumba	Zumba: Class on 6/4, 6/11, 6/18, and 6/25 Tuesdays 6:30-7:30pm in the YKFC Fitness Studio With Anna Rose	Member Fee-$17 Non-Member Fee-$28

Group Fitness: Participants may:
- Register at the beginning of the session (best value).
- Purchase a fitness pass for 10 classes.
- Purchase an all-inclusive "group fitness" pass.
- Pay a drop-in fee.

Updated 5/31/19

Yukon-Kuskokwim Fitness Center

Summer 2019 Instructional Programs

Youth Boxing Class that will Teach Fundamentals of Boxing Ages 6+	Youth Boxing (6-week session 1x a week) Tuesdays 6:15-6:00pm in the YKFC Exercise Room Class on Tuesday June 11, June 17, June 25, July 2, July 9, and July 16. With Gabby	Member Fee-$24 Non-Member Fee-$30
Intro to Salsa Dancing Dance Class that will Teach Fundamentals of Salsa. Ages 16+	Introduction to Salsa Dancing (6-week session 1x a week) Wednesdays 7:15-8:45pm in the YKFC Exercise Room Class on Wednesday June 12, June 19, June 26, July 10, July 17, and July 24. SKIP CLASS JULY 3	Member Fee-$21 Non-Member Fee-$27

Instructional Programs
Instructional classes offer progressive development of skills and techniques and require registration at the beginning of the session. Drop in is not available for these classes.

- June Sport Club Themes include Large Mammal Week, Salmon Week, Bird Week and more

YK Fitness Center

Summer 2019 Sports Club

The YKFC Sports Club is an activity program for youth ages 5-13 years

Schedule: Morning Session 8:00am-12:30pm (drop off available starting at 7:45am)

June 10th – June 14th is Large Mammal Week! This week we will learn about large mammals that live on the YK Delta!

Moose Monday — Caribou Tuesday — Bear Wednesday — Muskox Thursday

Friday: We will have a special visitor from Fish and Wildlife!

Fees: All participants must be registered members of Alt Alaska and show their Alt card at registration

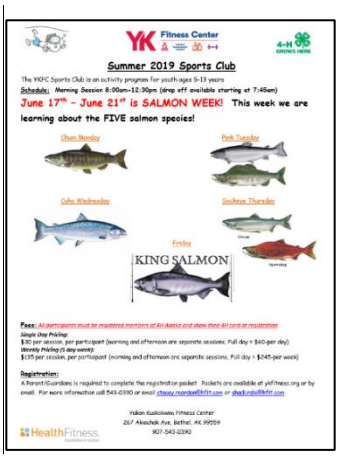
Single Day Pricing:
$30 per session, per participant (morning and afternoon are separate sessions. Full day = $60 per day)

Weekly Pricing (5 day week):
$135 per session, per participant (morning and afternoon are separate sessions. Full day = $245 per week)

Registration:
A Parent/Guardian is required to complete the registration packet. Packets are available at ykfitness.org or by email. For more information call 543-0390 or email stacey.reardon@hfit.com or shack.rabb@hfit.com

Yukon Kuskokwim Fitness Center
267 Akochak Ave, Bethel, AK 99559
907-543-0390

HealthFitness



YK Fitness Center

Summer 2019 Sports Club

The YKFC Sports Club is an activity program for youth ages 5-13 years

Schedule: Morning Session 8:00am-12:30pm (drop off available starting at 7:45am)

June 17th – June 21st is SALMON WEEK! This week we are learning about the FIVE salmon species!

Chum Monday — Pink Tuesday — Coho Wednesday — Sockeye Thursday — Friday — KING SALMON

Fees: All participants must be registered members of Alt Alaska and show their Alt card at registration

Single Day Pricing:
$30 per session, per participant (morning and afternoon are separate sessions. Full day = $60 per day)

Weekly Pricing (5 day week):
$135 per session, per participant (morning and afternoon are separate sessions. Full day = $245 per week)

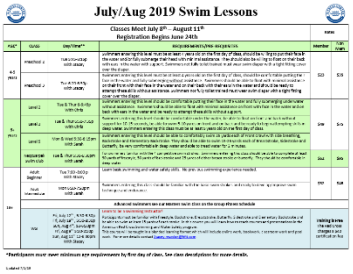
Registration:
A Parent/Guardian is required to complete the registration packet. Packets are available at ykfitness.org or by email. For more information call 543-0390 or email stacey.reardon@hfit.com or shack.rabb@hfit.com

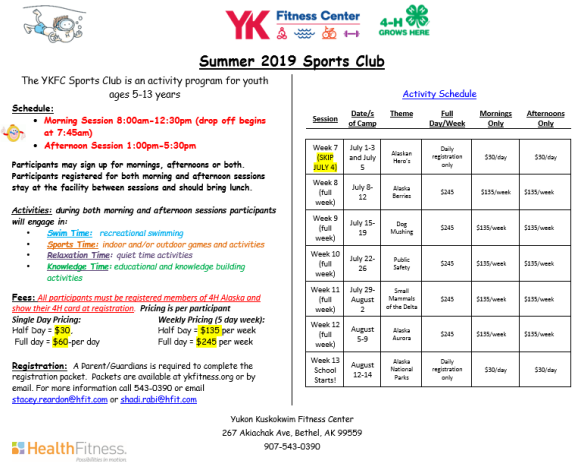
Yukon Kuskokwim Fitness Center
267 Akochak Ave, Bethel, AK 99559
907-543-0390

HealthFitness

July

- July Group Fitness Classes Run July 1 – July 31
- The Fitness Center is open from 2-9pm on July 4th
- July/Aug Swim Lessons Run July 8th – Aug 11th, Registration opens June 24th
- Swim Instructor Training starts July 12th
- July Sport Club themes include Berries, Dog Mushing, Safety and more.





August

- August Group Fitness Runs August 1 – August 31
- Sports Club continues through August 14th
- Fall 1 Session of Swim Lessons and Instructional Classes will begin August 19th.

September

- September Group Fitness Runs Sept 1 – September 30
- The Fitness Center is Open from 2-9pm on Labor Day
- Lifeguard Training runs September 3rd – September 7th
- Smart Fit Girls Starts September 16th

Staffing

Operational Staff:

Now Hiring:

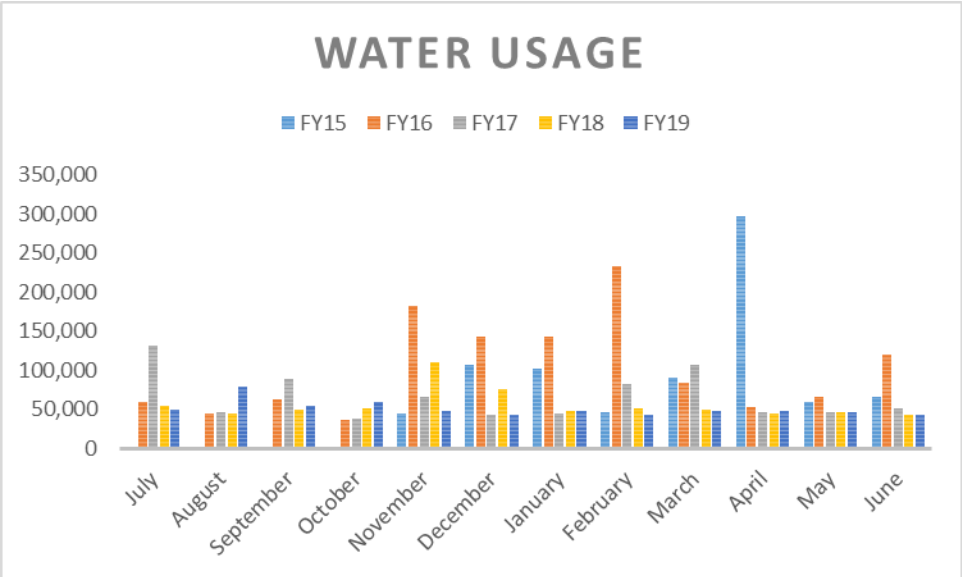
- Certified Lifeguards
  - visit ykfitness.org to view pre-requisites
- Operations Staff
  - Facility Attendant

Programming Staff: We are looking for programming staff to fill the below roles:

- Youth Programming Staff for our Summer Sport Club
- Full Time Aquatic Coordinator
- Swim Instructors
- Instructors for youth classes, particularly dance and tumbling
- Fitness Instructors and Certified Personal Trainers
- Instructors for any activity, craft or music patrons might be interested in learning.

Anyone interested in working at the YK Fitness Center can call 543-0390 or visit ykfitness.org for information and links to our applications.

Facility Maintenance



*Note: Facility opened in November of 2014 (FY15)

Facility Maintenance

Maintenance:

- Routine Maintenance Completed as Scheduled.

Previously reported maintenance still pending:

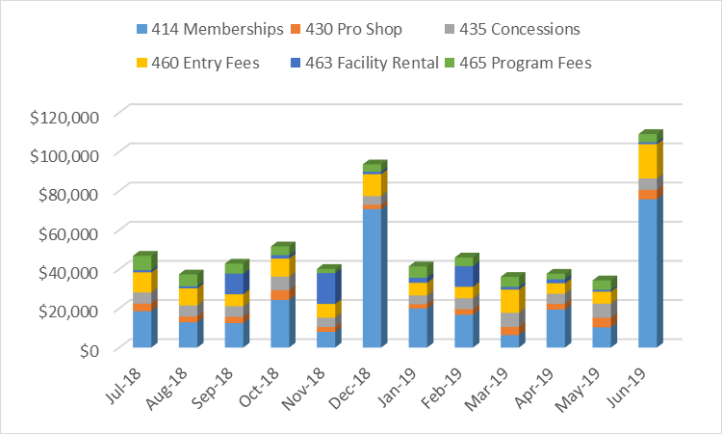
- Efforts were made to clean up a spill of Muriatic Acid in the facility connex. In the course of cleanup it was found that the spill was more extensive than initially thought and assistance was requested from the Fire Department. It was determined that additional protective equipment is needed to clean up the spill and the connnex has been closed off pending procurement of the additional protective equipment.
- Main drain at bottom of pool – looking at replacement drain covers and processes for installation.
- Lamps for UV system are nearing the end of their use life and will need to be replaced. Due to the delicate and highly technical nature of the work it may be necessary to bring in a contractor. We are looking at options. Update August 2018: Two possible vendors for bulb replacement have been identified and quotes are being sought for parts and service.
- Overhead fans in pool area need maintenance. Working with City Facilities Department to develop a plan for safe access to trouble shoot the fans. Jan 2018: City of Bethel is looking into purchasing a lift that will allow access to the fans as well as other maintenance areas in the pool. Update 3/18/18 a scissor lift has been identified and purchasing is being reviewed. 5/15/18 scissor lift scheduled to arrive on first barge. 6/19/18 still waiting on lift. August 2018 Scissor lift has been received and we are scheduling with property maintenance to inspect the fans and determine next steps. September 2018 waiting for replacement fan. October 2018 Fan has been received, waiting on electrician to install.

Revenue

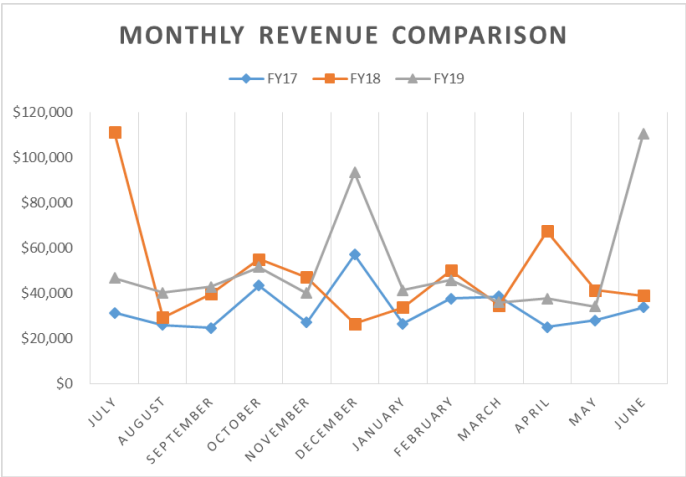
FY19 Revenue

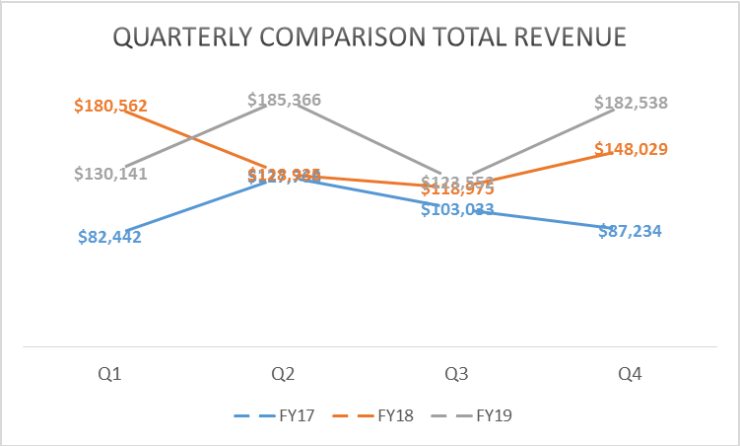
Code	Facility Revenue	Jul-18	Aug-18	Sep-18	Oct-18	Nov-18	Dec-18	Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19	Total	FY19 Budge	%attained
414	Memberships	$18,548	$12,929	$12,522	$24,316	$8,088	$70,674	$19,940	$16,731	$6,331	$19,382	$10,367	$75,715	$295,542	$383,160	77.13%
430	Pro Shop	$3,850	$2,960	$3,166	$5,011	$2,384	$2,224	$2,265	$2,918	$4,215	$2,949	$4,901	$4,824	$41,665	$42,000	99.20%
435	Concessions	$5,759	$5,585	$5,444	$6,878	$4,812	$4,470	$4,387	$5,547	$7,196	$5,109	$7,133	$5,780	$68,100	$55,000	123.82%
460	Entry Fees	$10,272	$8,751	$6,111	$9,252	$7,011	$11,195	$6,495	$5,822	$11,868	$5,399	$6,175	$17,550	$105,900	$81,500	129.94%
463	Facility Rental	$1,130	$1,040	$10,476	$1,743	$15,772	$1,252	$2,558	$10,547	$1,392	$2,040	$907	$1,017	$49,873	$12,750	391.16%
465	Program Fees	$7,327	$6,101	$5,155	$4,462	$2,081	$3,742	$5,800	$4,427	$5,115	$2,813	$4,833	$4,178	$56,034	$80,500	69.61%
Community Action Grant														$0	$767	0.00%
WomenInPhilanthropy Grant			$3,016										$1,466	$4,482	$4,681	95.74%
	Facility Revenue Total	$46,885	$40,381	$42,874	$51,662	$40,147	$93,557	$41,445	$45,990	$36,116	$37,691	$34,317	$110,530	$621,596	$660,358	94.13%

The below chart represents the portion of the total revenue that each revenue category represents.



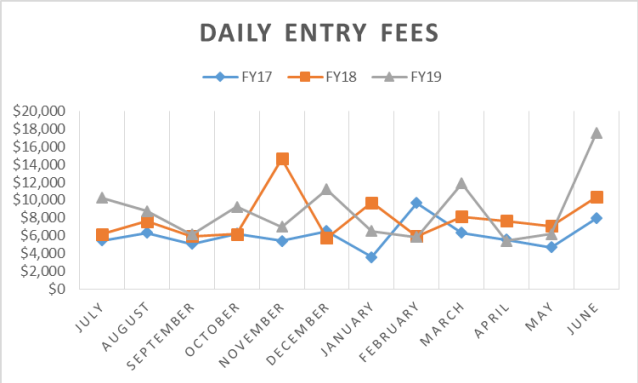
Revenue Comparisons



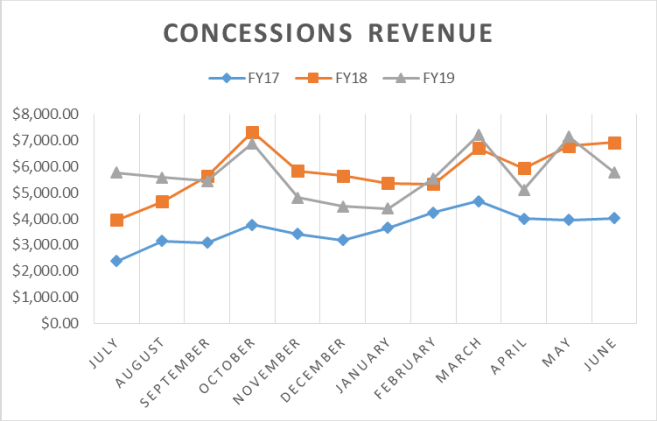


Monthly Revenue Totals	July	August	September	October	November	December	January	February	March	April	May	June	Total
FY17	$31,433	$26,142	$24,867	$43,503	$27,134	$57,131	$26,567	$37,829	$38,636	$25,144	$28,177	$33,913	$400,478
FY18	$111,356	$29,355	$39,850	$55,131	$47,120	$26,685	$33,914	$50,253	$34,808	$67,517	$41,521	$38,990	$576,500
FY19	$46,885	$40,381	$42,874	$51,662	$40,147	$93,557	$41,445	$45,990	$36,116	$37,691	$34,317	$110,530	$621,596

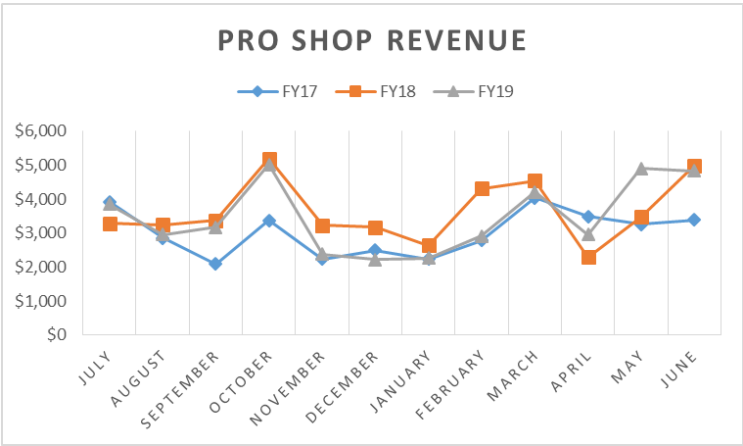
Revenue Comparisons



Entry Fees	July	August	September	October	November	December	January	February	March	April	May	June	Total
FY17	$5,433	$6,323	$5,084	$6,218	$5,385	$6,520	$3,573	$9,659	$6,299	$5,530	$4,692	$7,968	$72,684
FY18	$6,162	$7,629	$5,955	$6,151	$14,683	$5,749	$9,736	$5,925	$8,155	$7,667	$7,077	$10,346	$95,236
FY19	$10,272	$8,751	$6,111	$9,252	$7,011	$11,195	$6,495	$5,822	$11,868	$5,399	$6,175	$17,550	$105,900



Concessions Sales Totals	July	August	September	October	November	December	January	February	March	April	May	June	Total
FY17	$2,384.89	$3,157.11	$3,092.41	$3,769.41	$3,426.47	$3,185.55	$3,648.41	$4,247.30	$4,669.61	$4,009.62	$3,958.30	$4,024.27	$43,573.35
FY18	$3,954.28	$4,650.93	$5,633.56	$7,320.72	$5,834.03	$5,642.99	$5,366.89	$5,321.23	$6,690.87	$5,921.68	$6,781.51	$6,906.37	$70,025.06
FY19	$5,759.05	$5,585.25	$5,443.53	$6,878.43	$4,811.83	$4,470.20	$4,386.93	$5,546.69	$7,195.91	$5,108.61	$7,133.42	$5,780.14	$68,099.99

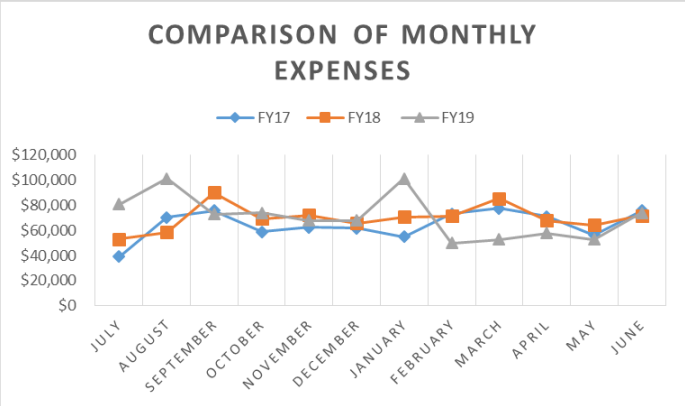


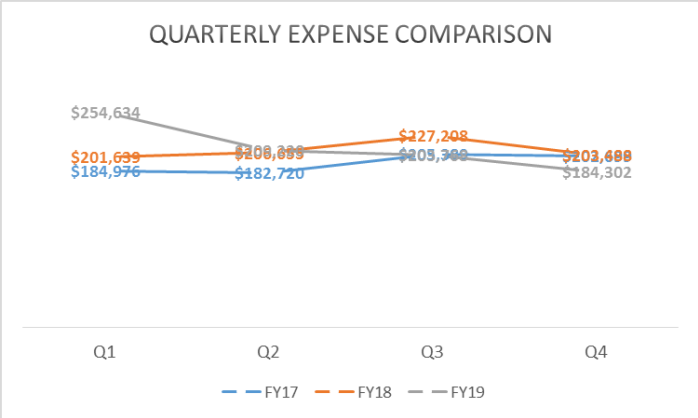
Pro Shop Sales Totals	July	August	September	October	November	December	January	February	March	April	May	June	Total
FY17	$3,913	$2,851	$2,093	$3,366	$2,231	$2,491	$2,240	$2,778	$4,033	$3,484	$3,254	$3,382	$36,114
FY18	$3,290	$3,248	$3,366	$5,195	$3,231	$3,172	$2,643	$4,315	$4,537	$2,289	$3,467	$4,987	$43,739
FY19	$3,850	$2,960	$3,166	$5,011	$2,384	$2,224	$2,265	$2,918	$4,215	$2,949	$4,901	$4,824	$41,665

FY19 Expenses

	Expenses	Jul-18	Aug-18	Sep-18	Oct-18	Nov-18	Dec-18	Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19	Total	Budgeted	% used
	Wages	$36,428	$55,950	$35,994	$36,176	$34,862	$35,698	$55,053	$34,157	$34,792	$36,265	$35,258	$38,243	$468,876	$581,604	80.62%
	Benefits	$8,923	$13,288	$8,404	$8,463	$8,373	$8,635	$13,408	$7,949	$7,829	$8,371	$8,206	$8,524	$110,373	$120,200	91.82%
520	Housing	$3,090	$3,090	$3,090	$3,090	$3,090	$3,090	$3,090	$3,090	$3,090	$3,090	$3,090	$3,090	$37,080	$37,080	100.00%
545	Travel/Training	$0	$82	$0	$0	$821	$0	$239	$0	$1,440	$76	$0	$496	$3,155	$5,731	55.06%
561	Supplies	$12,789	$3,747	$3,431	$8,657	$4,992	$4,967	$5,709	$2,986	$4,330	$6,146	$4,451	$18,753	$80,957	$99,176	81.63%
580	Boiler	$0	$0	$0	$0	$0	$0	$5	$0	$0	$0	$0	$0	$5	$5,250	0.10%
661	Vehicle Maintenance/Repair	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$500	0.00%
663	Janitorial Supplies/Services	$316	$151	$7,560	$274	$701	$898	$81	$10	$1,178	$467	$51	$2,255	$13,942	$18,000	77.46%
668	Software Licenses	$899	$427	$447	$547	$418	$966	$434	$477	$413	$392	$364	$1,123	$6,906	$6,869	100.54%
669	Other Purchased Services	$0	$0	$0	$0	$0	$0	$9,706	$0	$0	$2,067	$0	$0	$11,773	$25,160	46.79%
683	Minor Equipment	$1,579	$3,013	$0	$589	$1,588	$1,248	$0	$0	$0	$0	$0	$0	$8,018	$10,500	76.36%
684	Donations and Awards	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$500	0.00%
724	Dues/Subscriptions	$169	$179	$179	$179	$369	$369	$379	$179	$179	$179	$179	$179	$2,718	$2,000	135.88%
727	Advertising	$186	$0	$0	$1,820	$0	$211	$0	$0	$0	$0	$0	$321	$2,538	$9,000	28.20%
733	Postage	$3	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$3	$400	0.63%
736	Bank Charges	$1,134	$947	$884	$1,374	$783	$774	$951	$1,011	$933	$791	$992	$879	$11,452	$14,500	78.98%
790	Allowance for Special Events	$0	$0	$0	$227	$34	$0	$0	$0	$0	$0	$0	$5	$267	$800	33.32%
799	Miscellaneous	$0	$7,643	$0	$817	$0	$0	$0	$0	$0	$0	$0	$0	$8,460	$5,500	153.82%
	Community Action Grant	$160	$184	$0	$0	$0	$0	$0	$0					$344	$767	44.85%
	Women In Philanthropy Grant	$270	$311	$0	$0	$0	$0	$0	$0					$581	$4,681	12.40%
	TOTAL	**$65,946**	**$89,012**	**$59,989**	**$62,214**	**$56,031**	**$56,856**	**$89,055**	**$49,858**	**$54,184**	**$57,844**	**$52,590**	**$73,868**	**$767,447**	**$948,218**	80.94%

Comparison of Monthly Expenses



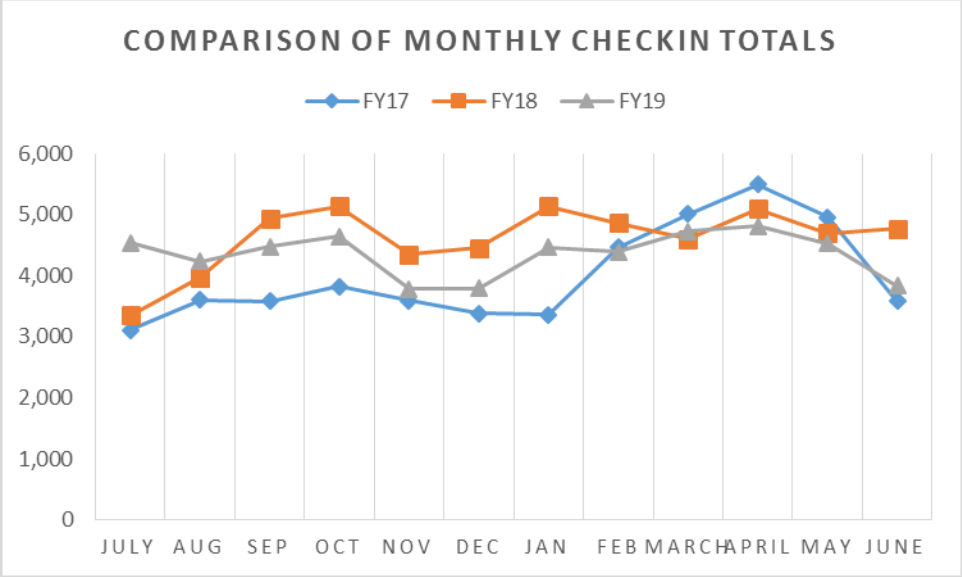


Monthly Expenses	July	August	September	October	November	December	January	February	March	April	May	June	Total
FY17	$39,145	$70,114	$75,717	$58,716	$62,335	$61,668	$54,949	$72,965	$77,475	$70,907	$56,290	$75,502	$775,784
FY18	$53,231	$58,448	$89,960	$69,086	$71,974	$65,596	$70,546	$71,272	$85,390	$67,745	$64,074	$71,669	$838,989
FY19	$80,783	$101,028	$72,822	$73,683	$67,629	$67,907	$101,072	$49,858	$52,838	$57,844	$52,590	$73,868	$851,924

Facility Utilization

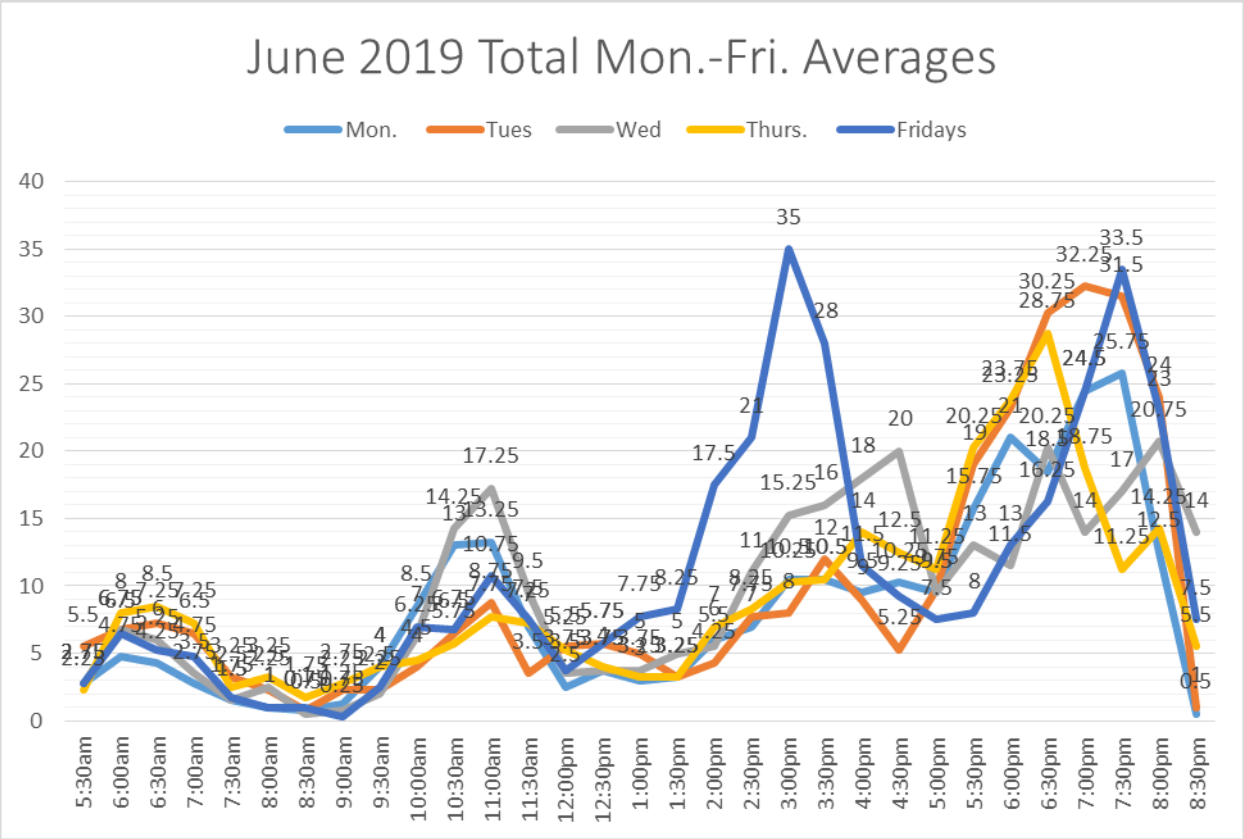
Facility Check-In: Facility Check-In numbers represent the total number of patrons who visited the facility and are based on a compilation of the number of members who checked-in, the number of daily passes sold and the number of participants in programs, activities, rentals and special events. These numbers represent facility visits, not individuals as most individuals visit the facility multiple times over the course of the month.

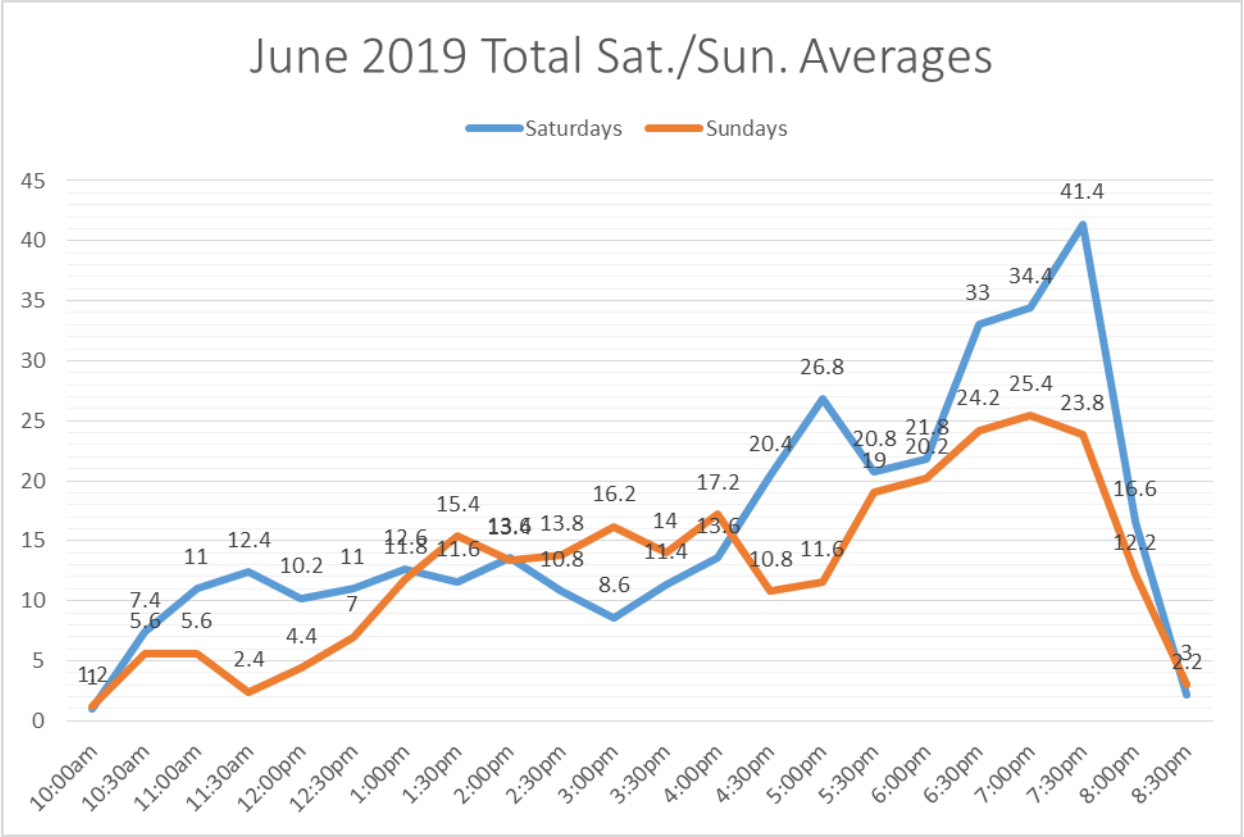
Facility Check-In	Jul-18	Aug-18	Sep-18	Oct-18	Nov-18	Dec-18	Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19	Total
Member Checkins	2,771	2,563	1,712	1962	1,901	1,620	2,195	2,003	1,942	1,798	1,634	1,601	23,702
Daily Admissions	1,482	1,533	1,734	1448	1,238	1,557	1,648	1,672	2,128	2,116	2,386	1,909	20,851
Rentals	32	120	771	920	350	383	206	300	250	442	171	18	3,963
Fitness Programming	45	5	140	216	247	173	277	275	282	319	221	178	2,378
Aquatics Programming	34	88	97	90	44	43	103	132	82	123	62	37	935
Youth Programs	176	47	19	8	0	17	32	8	41	9	52	94	503
Monthly Totals	4,540	4,356	4,473	4,644	3,780	3,793	4,461	4,390	4,725	4,807	4,526	3,837	52,332

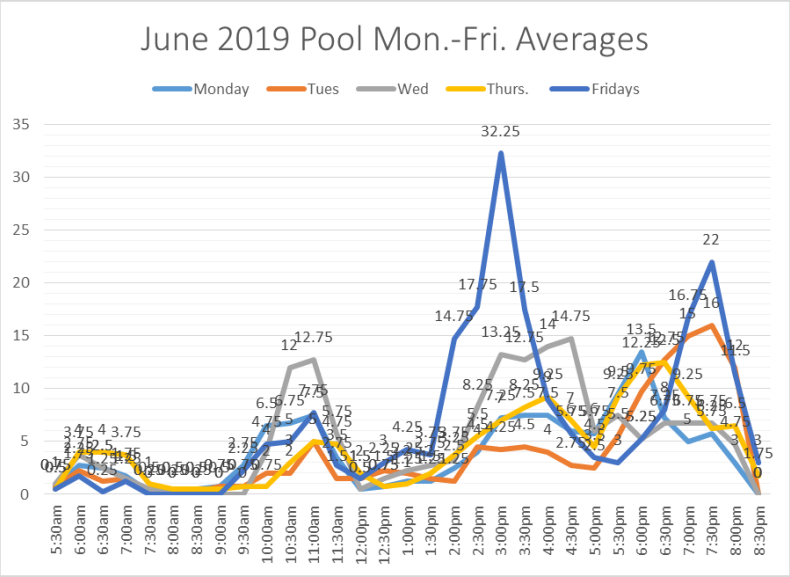


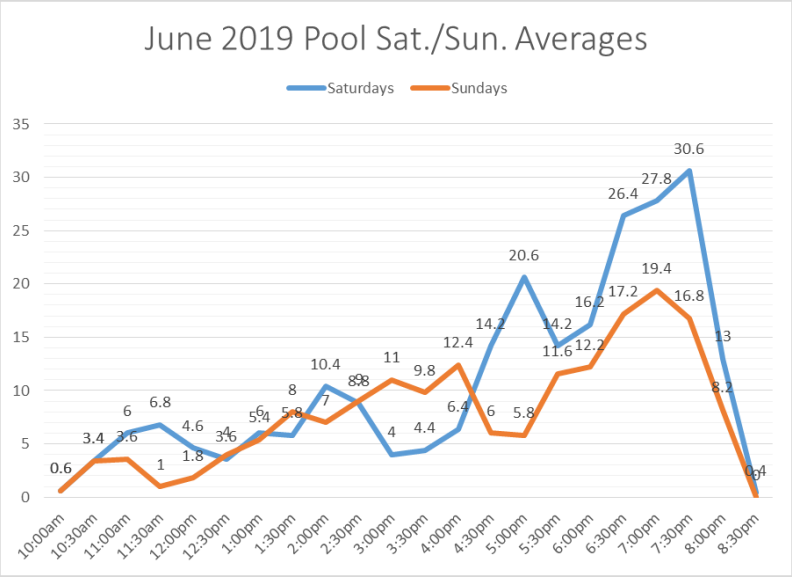
Facility Check-In	July	Aug	Sep	Oct	Nov	Dec	Jan	Feb	March	April	May	June	Total
FY17	3,108	3,596	3,579	3,820	3,594	3,378	3,355	4,465	5,006	5,491	4,960	3,584	47,936
FY18	3,348	3,973	4,936	5,139	4,351	4,453	5,139	4,864	4,594	5,097	4,695	4,766	55,355
FY19	4,540	4,236	4,473	4,644	3,780	3,793	4,461	4,390	4,725	4,807	4,526	3,837	52,212

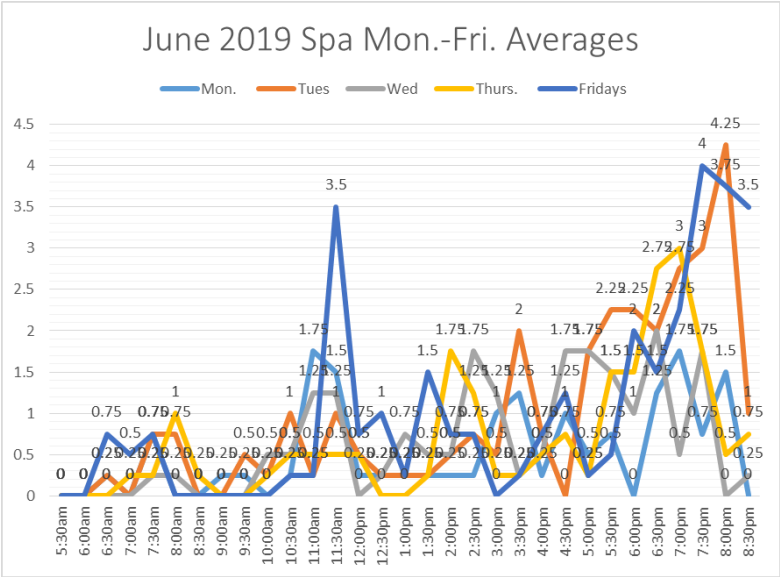
Area Usage: Count of the number of individuals in each area at the top and bottom of each hour. Showing trends and patterns of area usage, these numbers are not an accurate reporting of the overall number of patrons using the facility as patrons who remain in any area for more than 30 minutes are counted more than once. The below charts show average number of users for each area, by day of the week, per 30 minute period and are used from programming and operational hours planning.

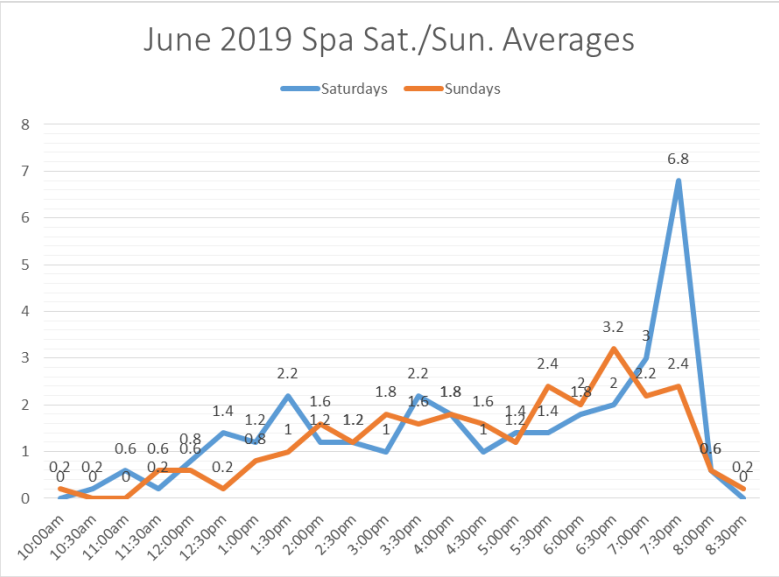

June 2019 Total Mon.-Fri. Averages
Mon.
Tues
Wed
Thurs.
Fridays
40
35
30
25
20
15
10
5
0
5:30am
6:00am
6:30am
7:00am
7:30am
8:00am
8:30am
9:00am
9:30am
10:00am
10:30am
11:00am
11:30am
12:00pm
12:30pm
1:00pm
1:30pm
2:00pm
2:30pm
3:00pm
3:30pm
4:00pm
4:30pm
5:00pm
5:30pm
6:00pm
6:30pm
7:00pm
7:30pm
8:00pm
8:30pm

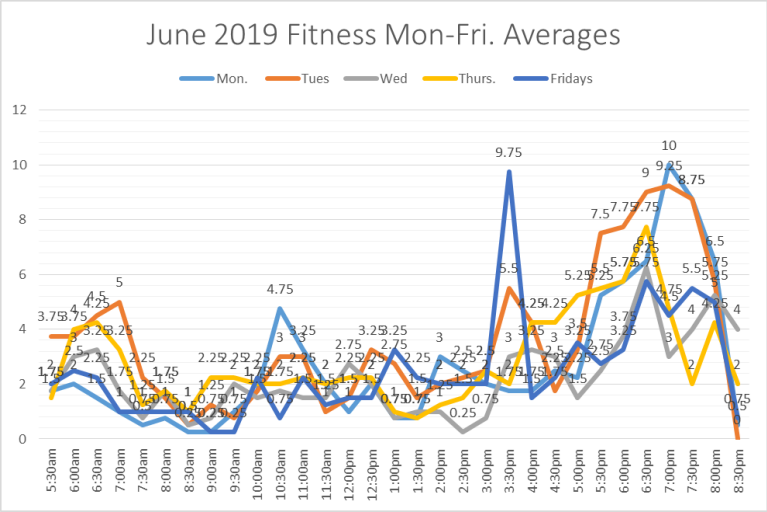

June 2019 Total Sat./Sun. Averages
Saturdays
Sundays
45
40
35
30
25
20
15
10
5
0
10:00am
10:30am
11:00am
11:30am
12:00pm
12:30pm
1:00pm
1:30pm
2:00pm
2:30pm
3:00pm
3:30pm
4:00pm
4:30pm
5:00pm
5:30pm
6:00pm
6:30pm
7:00pm
7:30pm
8:00pm
8:30pm

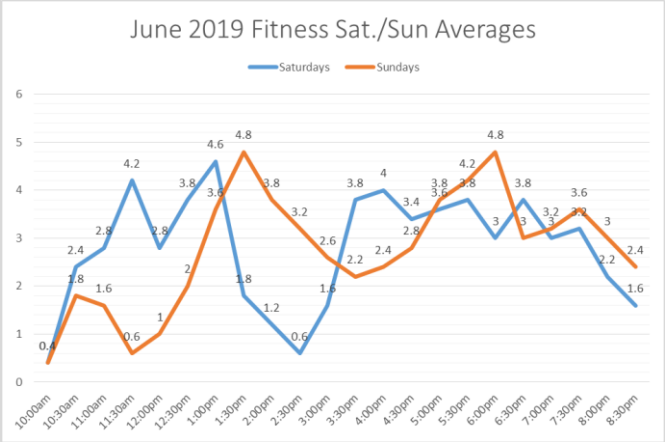

June 2019 Pool Mon.-Fri. Averages
Monday
Tues
Wed
Thurs.
Fridays

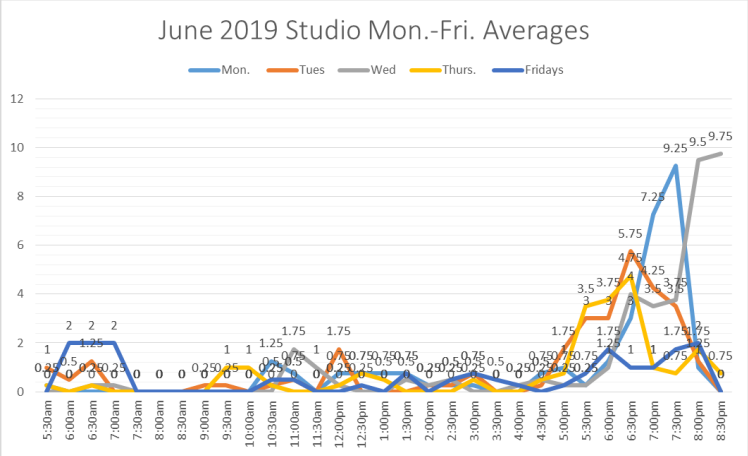

June 2019 Pool Sat./Sun. Averages
Saturdays
Sundays

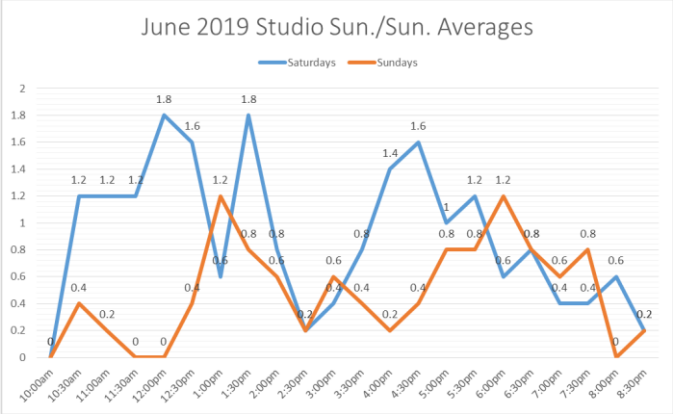

June 2019 Spa Mon.-Fri. Averages
Mon.
Tues
Wed
Thurs.
Fridays

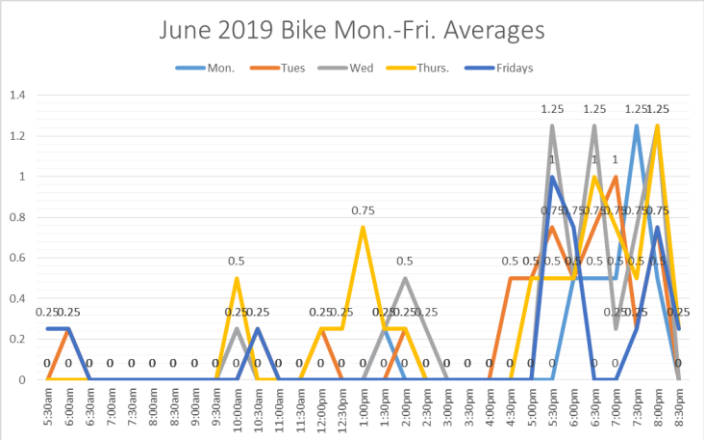

June 2019 Spa Sat./Sun. Averages
Saturdays
Sundays

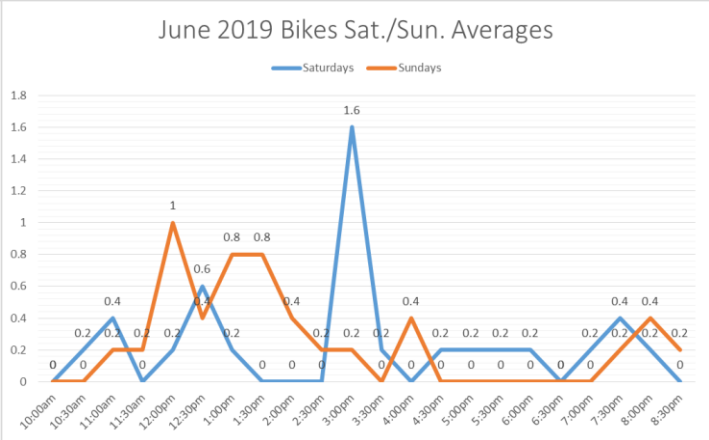

June 2019 Fitness Mon-Fri. Averages
Mon.
Tues
Wed
Thurs.
Fridays


June 2019 Fitness Sat./Sun Averages
Saturdays
Sundays


June 2019 Studio Mon.-Fri. Averages
Mon.
Tues
Wed
Thurs.
Fridays


June 2019 Studio Sun./Sun. Averages
Saturdays
Sundays


June 2019 Bike Mon.-Fri. Averages
Mon.
Tues
Wed
Thurs.
Fridays


June 2019 Bikes Sat./Sun. Averages
Saturdays
Sundays

City of Bethel, Alaska

City Clerk's Office

Council Regular Meetings
August 13 and 27, Regular City Council Meetings

City Manager Recruitment Process
Gov HR prepared the administrative profile which will be presented to Council at their July 23rd regular meeting.

City Attorney Recruitment Process
The amendment to the Gov HR Agreement has been approved. Gov HR will be working with the City Clerk's Office on the next steps in the process in the coming days.

Election
The City Clerk's Office certified two petitions since the last report, the petition questions will be presented for to the Council July 23 for introduction and Public Hearing set for August 13 to ensure adoption prior to the August 16th deadline.
Candidate Filling Packets will be available to the public July 29.
Public Notices on Candidacy Filing, Voter Registration and General Election Information has been set for KYUK in both English and Yugtun. The City has purchased rights to the audio files allowing us to place these notices on the City's website for the general public to reference any time they would like.
We requested a quote to have the notices published in the local paper as well.

Marijuana

Doing Business As	License Type	Name of Applicant
Alaskan Grown Products, LLC 20439	Retail marijuana Facility	Kalla Peacock
Mailing Address	Location of Premises	Business Telephone Number
HC89 Box 255 Willow, AK 99688	230 Tundra Way	907-313-8521

Date Notice Received by City Clerk's Office	6-27-2019
Date City Manager Sends Application Notice to Directors	6-27-2019
Deadline for Department Head Reports (14 days from Notice from City Manager)	7-11-2019
Date Written Report Sent to City Council from City Manager (20 days from Date Notice received by the City Clerk's Office)	7-17-2019
Date of Council Review (30-40 calendar days from Date Notice received by City Clerk)	7-23-2019
Deadline for Protest (60 days from the date of notice to the City Clerk's Office)	8-26-2019

If a Council Member wishes to protest this application, the City Clerk's Office will need to know by July 29th.

Document Preparation

- Ordinance Ballot Proposition Alcohol Local option – Petition Certification
- Ordinance Ballot Proposition Marijuana Local Option- Petition Citification
- Council Member Forbes and Census Representative- Resolution assuring the Council's support of the 2020 Census and providing community engagement through the participation in a Complete Count Committee.

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907-543-1384

- Council Member Charles- Ordinance establishing an advisory question for the October 1, 2019 Election. The Ordinance request came in on the day of the July 23rd packet deadline. It was suggested that the office prepare the ordinance as requested and the council member ask for a special meeting for introduction or public hearing. The deadline for ballot adoption is August 16th.
- AM on the Administrative Profile for City Manager.
- Council Member Albertson - Ordinance modifying the Board of Ethics Process.
- Worked on amendments to the Gov HR Contract to add the services of the City Attorney Recruitment Process.

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