

CITY OF BETHEL

City Council Meeting Agenda, October 14, 2025 – 6:30 PM

Website: <https://www.cityofbethel.org/council>

Location: Council Chambers, City Hall, 300 Chief Eddie Hoffman Highway, Bethel

Council Members: Mayor Rose Henderson, Vice-Mayor Teresa Keller, Mark Springer, Mikayla Miller, Alicia Miner, Pamela Conrad, John Lloyd

Zoom Meeting Link: <https://us06web.zoom.us/j/4888456188?pwd=bkN1dGI4MHpGZ1kwOUVYWU5kd0xhZz09>

Zoom Meeting ID: 488 845 6188

Zoom Meeting Passcode: 13871

Zoom Meeting Conference Line Numbers: 833 548 0276 US Toll-free

833 548 0282 US Toll-free

877 853 5257 US Toll-free

888 475 4499 US Toll-free



1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

4. PEOPLE TO BE HEARD – FIVE MINUTES PER PERSON

- 4.1. *Written Public Comments can be submitted by opening your phone camera and hovering over this URL code. The link to the submission form will appear. You may also go to www.cityofbethel.org. Written public comment must be submitted 24 hours before the meeting.*



5. APPROVAL OF CONSENT AGENDA AND REGULAR AGENDA

6. APPROVAL OF MEETING MINUTES

- 6.1. *9-23-2025 Regular City Council Meeting Minutes

7. REPORTS OF STANDING COMMITTEES

- 7.1. Committee/Commission Agendas And Draft Meeting Minutes

8. SPECIAL ORDER OF BUSINESS

- 8.1. Review Canvass Board Certificate Of Election, October 7, 2025- Not Available Until After The Canvass Board October 9, 2025
- 8.2. Resolution 25-12: Certifying The Results Of The October 7, 2025 Regular City Election- Not Available Until After The Canvass Board October 9, 2025 (Mayor Henderson)
- 8.3. Oath Administered To Newly Elected Council Members

9. UNFINISHED BUSINESS

- 9.1. Public Hearing Of Ordinance 25-16: Authorizing The Disposition Of Property Pursuant To BMC 4.08.030(D)-A Non-Exclusive Temporary Access Easement Across Lot 5, Block 2, Plat P90-7 Grid

Posted October 8, 2025 at AC Co., Swanson's, City Hall, and the Post Office.

Kevin Morgan, City Clerk

City Clerk's Office Contact Information: Email cityclerk@cityofbethel.net Phone 907-543-1384

Items noted with an asterisk (*) are consent agenda items, unless removed from the consent agenda they are approved upon the approval of the agenda. Ordinances introduced at this meeting may be set for public hearing at the next regular meeting.

The Council may by unanimous consent, after 12:00 AM Fix the Time to Which To Adjourn until the following day at 6:30 PM

1510 (Collectively A1-E) In Bethel For Construction Access To Kuqo Construction (City Manager Strickler)

10. NEW BUSINESS

- 10.1. *Introduction of Ordinance 25-17: Adopting Code Provisions Related To Encroachments Into Municipal Streets And Rights-Of-Way (City Manager Strickler)
- 10.2. AM 25-33: Amending The Regular City Council Meeting Dates For 2025 (Mayor Henderson)
- 10.3. AM 25-34: Authorize And Direct City Administration To Issue A Check Totaling \$3,500 To The Year 2025, Quarter 3 Community Action Grant (CAG) Awardee Based On The Recommendation Of The Community Action Grant Committee (Community Action Grant Committee)

11. REPORTS

- 11.1. Mayor's Report
- 11.2. City Manager's Report
- 11.3. Clerk's Report

12. COUNCIL MEMBER COMMENTS

13. EXECUTIVE SESSION

- 13.1. In Accordance With AS 44.62.310.(C)(3) Matters Which By Law, Municipal Charter, Or Ordinance Are Required To Be Confidential- AVCP v. NMFS (9th Cir. No. 25-3105) - Proposed Amicus (Council Member Springer)
- 13.2. In Accordance With AS 44.62.310.(C)(1) Matters, The Immediate Knowledge Of Which Would Clearly Have An Adverse Effect Upon The Finances Of The Public Entity; And (3) Matters Which By Law, Municipal Charter, Or Ordinance Are Required To Be Confidential- Litigation: MAEL and KERR V. CITY OF BETHEL 4BE-24-00458 CI (City Manager Strickler)

14. ADJOURNMENT

Posted October 8, 2025 at AC Co., Swanson's, City Hall, and the Post Office.

Kevin Morgan, City Clerk

City Clerk's Office Contact Information: Email cityclerk@cityofbethel.net Phone 907-543-1384

Items noted with an asterisk (*) are consent agenda items, unless removed from the consent agenda they are approved upon the approval of the agenda. Ordinances introduced at this meeting may be set for public hearing at the next regular meeting.

The Council may by unanimous consent, after 12:00 AM Fix the Time to Which To Adjourn until the following day at 6:30 PM

1. CALL TO ORDER

A Regular Meeting of the Bethel City Council was held on September 23, 2025 at 6:30 p.m., in the Council Chambers, Bethel, Alaska.

Mayor Henderson called the meeting to order at 6:30 p.m.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

Comprising a quorum of the Council, the following members were present:
City Council Member Mark Springer Mayor Rose Henderson Vice-Mayor Teresa Keller City Council Member Mikayla Miller City Council Member Alicia Miner City Council Member Pamela Conrad (telephonically)
Members Absent:
City Council Member John Lloyd
Also in attendance were the following:
City Manager Lori Strickler, City Clerk Kevin Morgan, City Attorney Libby Bakalar (telephonically)

4. PEOPLE TO BE HEARD – Five minutes per person

No one present to be heard.

Item 4.1. - Written Public Comments

No Written Comments submitted.

5. APPROVAL OF CONSENT AGENDA AND REGULAR AGENDA

Main Motion: Approval of the Consent and Regular Agenda.

Moved by:	Mikayla Miller
Seconded by:	Alicia Miner
In favor:	Mark Springer, Rose Henderson, Teresa Keller, Mikayla Miller, Alicia Miner, Pamela Conrad
Opposed:	None
Results:	Motion Carries

Remove Item 10.2 Resolution 25-11 from the Consent Agenda- Mayor Henderson.

6. APPROVAL OF MEETING MINUTES

Item 6.1. - *9-9-2025 Regular City Council Meeting Minutes
Passed on the consent agenda.

7. REPORTS OF STANDING COMMITTEES

Item 7.1. - Committee/Commission Agendas And Draft Meeting Minutes
Port Commission, Council Member Miner- Nothing to report.

Planning Commission, Mayor Henderson- Discussed landfill disposal policies.
Reviewed the nuisance property list.

Community Action Grant Committee, Council Member Conrad- Will meet on the 24th.

Community Parks and Recreation Committee, Council Member Miller- They met on
September 8th, The agenda is on the website.

Finance Committee, No one to report.

Public Works Committee, Council Member Springer- Next meeting on September
15th.

Public Safety and Transportation Commission, Vice-Mayor Keller- Next meeting on
October 3rd.

8. SPECIAL ORDER OF BUSINESS

9. UNFINISHED BUSINESS

Item 9.1. - Public Hearing Of Ordinance 25-08(b) Amending The Adopted Annual
Operating Budget For Fiscal Year 2026, July 1, 2025-June 30, 2026 (City Manager
Strickler)

Mayor Henderson opened the Public Hearing.

No one present to be heard.

Mayor Henderson closed the Public Hearing.

Main Motion: Adopt Ordinance 25-08(b).

Moved by:	Mikayla Miller
Seconded by:	Alicia Miner
In favor:	Mark Springer, Rose Henderson, Teresa Keller, Mikayla Miller, Alicia Miner, Pamela Conrad
Opposed:	None

Results: | Motion Carries

10. NEW BUSINESS

Item 10.1. - * Introduction Of Ordinance 25-16: Authorizing The Disposition Of Property Pursuant To BMC 4.08.030(D)-A Non-Exclusive Temporary Access Easement Across Lot 5, Block 2, Plat P90-7 Grid 1510 (Collectively A1-E) In Bethel For Construction Access To Kuqo Construction (City Manager Strickler)

Passed on the consent agenda.

Item 10.2. - *Resolution 25-11: Declaring The Property At U.S. Survey 4117, Lot 37, Our Own Road, Bethel Alaska, A Public Nuisance, Fire Hazard, And Health Hazard And Ordering The Abatement Thereof (Mayor Henderson)

Main Motion: Adopt Resolution 25-11.

Moved by:	Mark Springer
Seconded by:	Mikayla Miller
In favor:	Mark Springer, Rose Henderson, Teresa Keller, Mikayla Miller, Alicia Miner, Pamela Conrad
Opposed:	None
Results:	Motion Carries

Item 10.3. - *IM 25-09: Documentation That The Bethel City Council Received And Reviewed The Full Financial Budget Report And Water & Wastewater Activity Report For The Month Of August 2025 (City Manager Strickler)

Passed on the consent agenda.

11. REPORTS

Item 11.1. - Mayor's Report

Item 11.2. - City Manager's Report

Item 11.3. - Clerk's Report

12. COUNCIL MEMBER COMMENTS

Mayor Henderson- No comments.

Vice-Mayor Keller- School playground equipment was vandalized. If you see vandalism happening, tell them to stop or call the police. We need to do our part to stop vandalism.

Council Member Miner- No comments

Council Member Conrad- Respect the traffic laws when using 4-wheelers on the roads.

Council Member Miller- Do not put untethered garbage on your vehicle when transporting it. Make sure it is secure. September is National Library Card Month. There will be an Indigenous People's Day celebration at the Cultural Center on October 13th at 4pm.

Council Member Springer- Hopes that the city is getting sales taxes from people coming here to moose hunt. Hopes the good weather will last until Halloween.

13. EXECUTIVE SESSION

14. ADJOURNMENT

Main Motion: Adjournment.

Moved by:	Mark Springer
Seconded by:	Mikayla Miller
In favor:	Mark Springer, Rose Henderson, Teresa Keller, Mikayla Miller, Alicia Miner, Pamela Conrad
Opposed:	None
Results:	Motion Carries

Meeting ended at 7:07 p.m.

Rose Henderson, Mayor

ATTEST:

Kevin Morgan,
City Clerk

City of Bethel, Alaska

Finance Committee Minutes

September 22nd, 2025

Regular Meeting

Bethel, Alaska

I. CALL TO ORDER

A rescheduled regular meeting of the Finance Committee was held on September 22nd, 2025 at 5:35 PM in Council Chambers at 300 Chief Eddie Hoffman Highway.

II. ROLL CALL

The following Finance Committee members were present: John Hamilton, Richard Curtis-Smith, Carolann Willard, John Lloyd

Also in attendance are Nathaniel Ayuluk Recorder (Ex Officio), James Chevigny

Unexcused Absences:

Excused Absences: Victoria Sosa, Grace Haas

III. PEOPLE TO BE HEARD: N/A

IV. APPROVAL OF AGENDA

V. APPROVAL OF MINUTES

A. 08/05/2025 Rescheduled Finance Committee Minutes

MOVED BY	John Lloyd	Motion to approve
SECOND BY	Carol Ann Willard	John Hamilton
VOTE ON MOTION	All in favor	4-0

B. 08/25/2025 Finance Committee Minutes

MOVED BY	John Lloyd	Motion to approve
SECOND BY	Carol Ann Willard	John Hamilton
VOTE ON MOTION	All in favor	4-0

VI. SPECIAL ITEMS

VII. UNFINISHED BUSINESS

VIII. NEW BUSINESS

IX. EX OFFICIO REPORT

A. Financial Statements – July 2025

B. Manager's Report – September 2025

X. COMMITTEE MEMBER COMMENTS

John Lloyd: No Comment

John Hamilton: No Comment

Richard Curti-Smith: No Comment

Carol Ann Willard: No Comment

XI. Adjourned

John Hamilton – motion for adjournment

MOVED BY	Carol Ann Willard	Motion to adjourn
SECOND BY	John Lloyd	John Hamilton
VOTE ON MOTION	All in Favor	6-0

The chair called the meeting to an end at 5:55 PM.

ATTEST:

Nathaniel Ayuluk, Recorder

John Hamilton, Chair



CITY OF BETHEL
PUBLIC SAFETY AND TRANSPORTATION COMMISSION
WEDNESDAY, OCTOBER 1, 2025, 6:30 PM
LOCATION: COUNCIL CHAMBERS, CITY HALL, 300 CHIEF EDDIE HOFFMAN
HIGHWAY, BETHEL

JOIN MEETING AT ZOOM.US:

<https://us06web.zoom.us/j/3350154000?pwd=HYFLQJB5BBF9IUAXHBN9SOZQAFWPLS.1&OMN=81314125060>

MEETING ID: 335 015 4000

PASSCODE: 140569

US TOLL-FREE PHONE NUMBERS: 888 475 4499; 833 548 0276; 833 548 0282; 877 853 5257

MEMBERS

Joy Anderson, Chair
Musa Sailu
John Hastie
Jesslyn Elliot
Teresa Keller, Council Rep.
Jody Brand

STAFF

Jeff Kirkham, Ex Officio Member
Rosalie Kalistook, Ex Officio Member
rkalistook@cityofbethel.net
907-543-3781

I. CALL TO ORDER

II. ROLL CALL

III. PEOPLE TO BE HEARD – FIVE MINUTES PER PERSON

- A. Please submit written public comments to police@cityofbethel.net by 4:00 p.m. the day of the meeting.

IV. APPROVAL OF AGENDA

V. APPROVAL OF MEETING MINUTES

- A. September 3rd, 2025 Public Transportation Committee minutes

VI. UNFINISHED BUSINESS

VII. NEW BUSINESS

- A. Annual Public Hearing To Investigate The Quality Of Services Rendered By Regulated Vehicles, Permittees, Chauffeurs, And Dispatch Services

VIII. EX OFFICIO REPORT

- A. Ex officio report

IX. MEMBER COMMENTS

X. ADJOURNMENT

Posted 9/25/2025 at City Hall, AC Co., Swanson's, and the Post Office.

Ex-Officio Staff

City of Bethel, Alaska

Community Action Grant Committee Minutes

September 25, 2025

Regular Meeting

Bethel, Alaska

I. CALL TO ORDER

A Regular Meeting of the Community Action Grant Committee was held on September 25th, 2025 at 6:33 PM in Council Chambers at 300 Chief Eddie Hoffman Highway.

II. ROLL CALL

The following Community Action Grant Committee members were present: Louse Russel, Lucinda Alexie, Jody Brand, Julie McWilliams, Pamela Conrad

Also in attendance are Kayla Saddler, Recorder (Ex Officio).

Unexcused Absences: Victoria Sosa

Excused Absences:

III. PEOPLE TO BE HEARD: FIVE MINUTES PER PERSON

- A. Please submit written public comments to cag@cityofbethel.net by 4:00 p.m. the end of the meeting

IV. APPROVAL OF AGENDA

MOVED BY	Julie	Motion to approve
SECOND BY	Jody	
VOTE ON MOTION	All in favor	4-0

V. UNFINISHED BUSINESS

- A. Review Amount of Community Action Grant Funding Available for the Fiscal Year July 1, 2025 – June 30, 2026
- B. Review, Disguss and Score Applications and Responses Received (may include questions from applicants in attendance).

MOVED BY	Jody	Motion to approve
SECOND BY	Julie	
VOTE ON MOTION	All in favor	4-0

VI. NEW BUSINESS

- A. Declaration of Vacancy

MOVED BY	Lucinda	Motion to approve
SECOND BY	Julie	
VOTE ON MOTION	All in favor	4-0

VII. EX OFFICIO REPORT

VIII. MEMBER COMMENTS

Jody Brand: It was interesting to do this process so thank you

Lucinda Alexie: no comments

Julie: Thank you for guiding us in the process it was helpful

Louise Russell: grateful everybody showed up so we had a quorum

IX. ADJORNMENT

MOVED BY	Lucinda	Motion to approve
SECOND BY	Jody	
VOTE ON MOTION	All in Favor	4-0

The chair called the meeting to an end at 7:17 pm.

Louise Russel, Chair

ATTEST:

Kayla Saddler, Recorder



CITY OF BETHEL
COMMUNITY ACTION GRANT COMMITTEE
THURSDAY, SEPTEMBER 25, 2025, 6:30 PM
LOCATION: 300 CHIEF EDDIE HOFFMAN HIGHWAY, BETHEL, ALASKA

JOIN MEETING AT ZOOM.US:

HTTPS://US06WEB.ZOOM.US/J/86726846636?PWD=FU94O5EBVHRXRQOI4TOUS0TT

MEETING ID: 867 2684 6636

PASSCODE: 063413

US TOLL-FREE PHONE NUMBERS: 888 475 4499; 833 548 0276; 833 548 0282; 877 853 5257

MEMBERS

Louse Russell, Chair
Lucinda Alexie
Pamela Conrad, Council Rep.

2 Regular Vacancies
2 Alternate Vacancies
Jody Brand

STAFF

Ex Officio Member
CAG@cityofbethel.net
907-543-1386

I. CALL TO ORDER

II. ROLL CALL

III. PEOPLE TO BE HEARD – FIVE MINUTES PER PERSON

A. Please submit written public comments to cag@cityofbethel.net by 4:00 p.m. the day of the meeting

IV. APPROVAL OF AGENDA

V. UNFINISHED BUSINESS

- A. Review Amount of Community Action Grant Funding Available for the Fiscal Year July 1, 2025- June 30, 2026
- B. Review, Discuss, and Score Applications and Responses Received (may include questions from applicants in attendance).

VI. NEW BUSINESS

A. Declaration of Vacancy

VII. EX OFFICIO REPORT

VIII. MEMBER COMMENTS

IX. ADJOURNMENT



CITY OF BETHEL

COMMUNITY PARKS AND RECREATION COMMITTEE

MONDAY, OCTOBER 13, 2025, 6:00 PM

LOCATION: 300 CHIEF EDDIE HOFFMAN HIGHWAY, BETHEL, ALASKA

JOIN MEETING AT ZOOM.US:

[HTTPS://US06WEB.ZOOM.US/J/3350154000?PWD=HYFLQJB5BBF9IUAXHBN9SOZQAFWPLS.1&OMN=81314125060](https://us06web.zoom.us/j/3350154000?pwd=HYFLQJB5BBF9IUAXHBN9SOZQAFWPLS.1&OMN=81314125060)

MEETING ID: 335 015 4000

PASSCODE: 140569

US TOLL-FREE PHONE NUMBERS: 888 475 4499; 833 548 0276; 833 548 0282; 877 853 5257

MEMBERS

Brian Lefferts, Chair
Mikayla Miller Council Rep.
Michelle DeWitt
Zeff Prina
Alternate 2-Lisa Yancey

Beverly Hoffman, Vice-Chair
Jessica Pew
Sean Glasheen,
Alternate 1- Jody Brand

STAFF

Ex-Officio: Shane Iverson, Kayla Saddler
Email: ksaddler@cityofbethel.net Phone: 907-543-1386

I. CALL TO ORDER

II. ROLL CALL

- A. Ex Officio Member's Attendance Log

III. PEOPLE TO BE HEARD – FIVE MINUTES PER PERSON

- A. Please submit written public comments to pwadmin@cityofbethel.net by 4:00 p.m. the day of the meeting.

IV. APPROVAL OF AGENDA

- A. September 8, 2025 Meeting Minutes

V. APPROVAL OF MEETING MINUTES

VI. UNFINISHED BUSINESS

- A. Community Center Construction Project *Updates* (Lefferts)
B. Update on Larson Sub Park Progress (Pew)
C. Placement of New Playground Equipment (Iverson)
D. Dog Park (Pew)
E. YFK Transition of Management (Iverson)
F. Update on Proposed Amendments to Ordinance 8.12 Bags and Polystyrene Container (Hoffman)

VII. NEW BUSINESS

- A. Determination of Quorum for the November 11th Meeting
B. Consideration of Bimonthly Meeting (Lefferts)
C. Discussion of Fitness Center Energy Audit (Glasheen)

VIII. EX OFFICIO REPORT

Posted <<DATE>> at City Hall, AC Co., Swanson's, and the Post Office.

Ex-Officio Staff

A. Manager's Reports September 2025

IX. MEMBER COMMENTS

X. ADJOURNMENT

Posted <<DATE>> at City Hall, AC Co., Swanson's, and the Post Office.

Ex-Officio Staff



CITY OF BETHEL
PUBLIC WORKS COMMITTEE
WEDNESDAY, OCTOBER 15, 2025, 5:30 PM

LOCATION: 300 CHIEF EDDIE HOFFMAN HIGHWAY, BETHEL, ALASKA

JOIN MEETING AT ZOOM.US:

[HTTPS://US06WEB.ZOOM.US/J/3350154000?PWD=HYFLQJB5BBF9IUAXHBN9SOZQAFWPLS.1&OMN=81314125060](https://us06web.zoom.us/j/3350154000?pwd=HYFLQJB5BBF9IUAXHBN9SOZQAFWPLS.1&OMN=81314125060)

MEETING ID: 335 015 4000

PASSCODE: 140569

US TOLL-FREE PHONE NUMBERS: 888 475 4499; 833 548 0276; 833 548 0282; 877 853 5257

MEMBERS

Ryan Butte, Council Rep. Mark Springer, Beth Hessler, Juan Delgado, Kelsi Kime

STAFF

Ex-Officio Members: Bill Arnold, Public Works Director
Colin Atti, Administrative Asst.
pwadmin@cityofbethel.net
907-543-3110

I. CALL TO ORDER

II. ROLL CALL

III. PEOPLE TO BE HEARD – FIVE MINUTES PER PERSON

- A. Please submit written public comments to pwadmin@cityofbethel.net by 4:00 p.m. the day of the meeting.

IV. APPROVAL OF AGENDA

V. APPROVAL OF MEETING MINUTES

- A. 8/20/2025 Public Works Committee Meeting Minutes

VI. UNFINISHED BUSINESS

VII. NEW BUSINESS

- A. Chip Seal Information
B. Natural Pave Road Stabilization
C. Potential to Pave Ptarmigan Road (Hessler)
D. Extending Piped Services (Hessler)

VIII. EX OFFICIO REPORT

- A. Review of Ordinance Amending Bethel Municipal Code 13.08, Sewer Services, Delinquent Accounts

IX. MEMBER COMMENTS

X. ADJOURNMENT

Posted 10/09/2025 at City Hall, AC Co., Swanson's, and the Post Office.

Ex-Officio Staff

City Of Bethel Canvass Board Certificate Of City Of Bethel Regular Election Held October 7, 2025

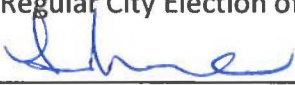
Ballot Issues - City Council Members

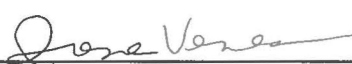
Council Candidates	Questioned, Absentee, Special Need, Total Votes Properly Cast	Precinct No. 1	Precinct No. 2	Early Voting Verified Ballots	Canvass Board Verified Ballots
Mark Springer	5	66	64	7	142
Kelsi Kime	6	47	54	7	114
Teresa Keller	7	73	76	7	163
Certified Write-in: Greg Schiedler	2	11	16	2	31
Total Write-ins:	3	18	24	5	50

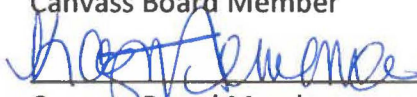
Number of City of Bethel Registered Voters

Precinct No.1, 38-808, Cultural Center	2,111
Precinct No.2, 38-810, Cultural Center	1,932
Total Number of Registered Voters	4,043
Voter Turnout Precinct No. 1	81
Voter Turnout Precinct No. 2	92
Voter Turnout Early and Absentee Voting	8
Verified Questioned, Special Needs, Absentee Ballots	7
Percent of Voter Turnout	4.65%
Total Number of Ballots Properly Cast	188

WE, the Canvass Board of the City of Bethel, meeting this 9th day of October 2025, jointly certify that the information listed herein is a true and accurate statement of votes for Bethel City Council Members cast in the Regular City Election of October 7, 2025.


Canvass Board Member


Canvass Board Member


Canvass Board Member

Canvass Board Member


Canvass Board Member

Canvass Board Member

ATTEST: 

Kevin Morgan, City Clerk

CITY OF BETHEL, ALASKA

RESOLUTION 25-12

A RESOLUTION CERTIFYING THE RESULTS OF THE OCTOBER 7, 2025, REGULAR CITY ELECTION

WHEREAS, the Canvass Board of the City of Bethel met on October 9, 2025, and tallied the votes of Questioned, Special Needs, and Absentee In-Person/By-Mail, Electronic ballots;

WHEREAS, the Canvass Board results were added to the Early Voting, and Election Day results of regular ballots cast by voters;

WHEREAS, the results of the Canvass Board of the City of Bethel are as follows:

Ballot Issues - City Council Members					
Council Candidates	Questioned Absentee Special Need Total Votes Properly Cast	Precinct No. 1	Precinct No. 2	Early Voting Verified Ballots	Canvass Board Verified Ballots
Mark Springer	5	66	64	7	142
Kelsi Kime	6	47	54	7	114
Teresa Keller	7	73	76	7	163
Certified Write-in: Greg Schiedler	2	11	16	2	31
Total Write-ins:	3	18	24	5	50

Number of City of Bethel Registered Voters	
Precinct No. 1, 38-808 Cultural Center	2,111
Precinct No. 2, 38-810 Cultural Center	1,932
Total Number of Registered Voters	4,043
Voter Turnout Precinct No. 1	81
Voter Turnout Precinct No. 2	92
Voter Turnout Early and Absentee Voting	8
Verified Questioned, Special Needs, Absentee Ballots	7
Percent of Voter Turnout	4.65%
Total Number of Ballots Property Cast	188

Introduced by: Mayor Henderson
Date: October 14, 2025
Action:
Vote:

WHEREAS, there are three 2-year term seats and one 1-year term seat for up election;

NOW, THEREFORE, BE IT RESOLVED, by the Bethel City Council, that the October 7, 2025, Regular Election was held valid to the best of our knowledge; and

BE IT FURTHER RESOLVED, that the results are certified as follows:

Election of City Council Members:

1. Teresa Keller was elected to a two-year term ending October 2027.
2. Mark Springer was elected to a two-year term ending October 2027.
3. Kelsi Kime was elected to a two-year term ending October 2027.
4. Greg Schiedler was elected to a one-year term ending October 2026.

ENACTED THIS 14th DAY OF OCTOBER 2025, BY A VOTE OF ___ IN FAVOR AND ___ OPPOSED

ATTEST:

Rose Henderson, Mayor

Kevin Morgan,
City Clerk

Introduced by: City Manager Strickler
Introduction Date: September 23, 2025
Public Hearing: October 14, 2025
Action:
Vote:

CITY OF BETHEL, ALASKA

Ordinance #25-16

AN ORDINANCE AUTHORIZING THE DISPOSITION OF PROPERTY PURSUANT TO BMC 4.08.030(D)-A NON-EXCLUSIVE TEMPORARY ACCESS EASEMENT ACROSS LOT 5, BLOCK 2, PLAT P90-7 GRID 1510 (COLLECTIVELY A1-E) IN BETHEL FOR CONSTRUCTION ACCESS TO KUQO CONSTRUCTION

WHEREAS, Bethel Municipal Code Section 4.08.030(D) allows for the city council, by ordinance, to compromise disputed claims of litigation by authorizing disposal of an interest in real property;

WHEREAS, Kuqo Construction bought the property at 227 Ptarmigan (the Kuqo Property) from the Yukon Kuskokwim Health Care Corporation (YKHC), believing it was zoned in the General District when it was actually zoned in the Residential District;

WHEREAS, the Kuqo Property currently lacks access from Ptarmigan, the assigned address road, and instead relies on access from Akakeek across a City-owned easement;

WHEREAS, Kuqo wishes to develop the property at 227 Ptarmigan, and the confusion around the zoning issues and ongoing access the City has permitted across Akakeek could result in equitable claims against the City; and

WHEREAS, a reasonable solution is to authorize a temporary access easement across the City owned Akakeek parcel until such time that construction is completed, or by January 1, 2027, whichever occurs first, this would provide Kuqo Construction time to construct an access through Ptarmigan.

NOW BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BETHEL, ALASKA, the City Council authorizes the disposition of the City's interest in that portion of City-owned property referenced above and as outlined in an Easement Access Agreement to be executed by Administration for Track A1-E, Block 2, Lot 5, Plat P90-7, Grid 1510.

Introduced by: City Manager Strickler
Introduction Date: September 23, 2025
Public Hearing: October 14, 2025
Action:
Vote:



SECTION 1. CLASSIFICATION. This ordinance is of a general nature and shall not become a part of the Bethel Municipal Code.

SECTION 2. AUTHORIZATION. Pursuant to Bethel Municipal Code 4.08.030(D), *Disposal to Compromise Claim*. The city council may, by ordinance, compromise disputed claims of litigation by authorizing disposal of an interest in real property.

SECTION 3. EFFECTIVE DATE. This Ordinance shall become effective upon the passage by the Bethel City Council.

ENACTED THIS [REDACTED] OF [REDACTED] BY A VOTE OF [REDACTED] IN FAVOR AND [REDACTED] OPPOSED.

Rose Henderson, Mayor

ATTEST:

Kevin Morgan, City Clerk

ACCESS EASEMENT AGREEMENT

THIS ACCESS EASEMENT AGREEMENT is made and entered into this _____ day of _____, 2025 by and between the City of Bethel, a municipal corporation and second-class city in the State of Alaska (hereafter “Grantor” or “City”), and KUQO CONSTRUCTION, a corporation, (hereafter “Grantee” or “Kuqo”) whose address is 227 Ptarmigan, Bethel, Alaska (hereafter collectively, the “Parties.”)

RECITALS

- A. The City is the fee owner of **Lot A1-E** situated in Bethel, Alaska, which is legally described as follows: **Lot 5, Block 2. Plat P90-7 Grid 1510** and referred to hereinafter as **Lot A1-E**.
- B. Kuqo is the fee owner of **Lot 227**, consisting of approximately **0.37** acres. Kuqo wishes to develop and use **Lot 227** for personal purposes, in particular the construction of housing.
- C. The City has agreed to grant to Kuqo a **twenty (20) foot temporary, non-exclusive easement from Akakeek, in favor and appurtenant to Lot 227**, over and across the portion of the City’s **Lot A1-E** and made a part hereof (“the Access Easement”) and appended hereto as Exhibit A for the sole purpose of providing construction access to **Lot 227**.
- D. The Parties agree that Kuqo will use the Access Easement at their expense, and that the City will temporarily permit Kuqo to use the Access Easement for **construction access purposes**.

NOW THEREFORE, in consideration of the mutual benefits to be derived hereunder, the City, as authorized by state and municipal law, does make and grant to and for the benefit of Kuqo and their successors and assigns, tenants, customers, invitees, and employees, a non-exclusive easement in favor of and appurtenant to **Lot 227**, subject to the following terms and conditions:

- 1. **Grant and Term of Access Easement.** The City hereby grants to Kuqo the Access Easement described in **Exhibit A** for such period as necessary to perform the activities for which Kuqo requires use of the Access Easement but in no event later than **January 31, 2027, or upon completion of construction, whichever is earlier**, at which point this Access Easement shall automatically terminate.
- 2. **Use.** Kuqo shall use the Access Easement at their sole expense. Kuqo, and their successors and assigns, may, at their sole cost and expense, make reasonable grading, paving, and other improvements to the Access Easement as necessary to provide construction access from **Lot A1-E** to **Lot 227**.

3. **Maintenance and Use of Access Easement.** Kuqo, and their successors and assigns, shall have exclusive responsibility to perform any and all work (including maintenance and repair work) that may be required to maintain the Access Easement in good and safe condition. Kuqo, and their successors and assigns, shall perform said repair and maintenance work at their sole cost and expense. Kuqo and their successors and assigns shall maintain the Access Easement in such a way that shall not unreasonably interfere, in the City's sole but reasonable judgment, with the normal and customary use of the City's parcel by the City. At all times, Kuqo and its successors and assigns, tenants, customers, invitees, and employees shall use the Access Easement in a commercially reasonable manner.
4. **Indemnification.** Kuqo hereby assumes all risk and expense relating to use by Kuqo and its principals, agents, representatives, employees, guests, or invitees ("Grantee Parties") of the Access Easement, and, to the fullest extent permitted by law, indemnifies and agrees to defend and hold harmless the City from and against any and all liabilities, damages, claims, costs, and expenses whatsoever (including reasonable attorney fees) arising from such use by the Grantee Parties.
5. **Reservations by the City.** The City reserves all rights of ownership in and to the City's parcel which are not inconsistent with this Agreement, including, without limitation, the right to grant further easements on, over or across the City's parcel, provided such grants do not preclude the City's reasonable use of this Access Easement. The City further reserves the right to use the City's parcel for all uses not materially and adversely interfering with the Access Easement granted to Kuqo hereunder. The City further reserves the unilateral right to revoke this Access Easement upon thirty (30) days' written notice to Kuqo in the event of breach of this Agreement or if doing so is in the best interests of the City. Nothing herein contained shall create or be construed to have created any other right, interest, privilege, or license in or to any portion of the City's parcel, other than as herein expressly set forth.
6. **Failure to Perform.** In the event that Kuqo fails to perform any of the obligations under this Agreement, the City may, without obligation, and in its sole discretion, after ten (10) days prior written notice to Kuqo, take such actions or pay such sums as are necessary to perform such obligations. All amounts expended by the City hereunder in respect of this paragraph shall be payable by Kuqo to the City on demand.
7. **Easement Runs with Land.** The Access Easement granted herein is for the benefit of Lot 227 and shall be a burden on Lot 227 and shall run with the land.
8. **Compliance with Law.** Kuqo and their successors and assigns shall comply with all applicable federal, state, and local laws, ordinances, rules, orders, and regulations

of any governmental, public, or quasi-public authority at any time duly in force during the term of this Agreement.

9. **Enforcement.** The enforcement of the Access Easement granted in Section 1 shall be restricted as set forth in Section 10 below, it being the intent and purpose of the Parties that enforcement of such rights be restricted strictly for the benefit of Kuqo and his successors and assigns.
10. **No Dedication to General Public; Enforcement.** Nothing contained in this Agreement shall be deemed to be a gift, dedication, or grant of any portion of or any interest in **Lot A1-E** or **Lot 227** or for the general public or for any public purpose whatsoever, it being the intention of the Parties that no rights in or to the general public are created, or intended to be created, by this Agreement and the easements, rights, obligations, and benefits set forth in Section 1 above, may be enforced solely by the Parties and their successors and assigns.
11. **Amendment.** This Agreement may not be modified in any respect whatsoever, or rescinded, in whole or in part, except with the consent of the Parties or their respective successors in interest, and then only by written instrument duly executed and acknowledged by such parties, which amendment shall be duly recorded in the office of the Recorder of the City of Bethel or the Fourth Judicial District.
12. **No Merger.** The ownership of **Lot 227** and **Lot A1-E** by the same party shall not cause a merger or effect the termination of this Agreement.
13. **Captions.** The captions and section headings are inserted for convenience purposes only and shall not be used to expand or diminish the provisions hereof.

IN WITNESS WHEREOF, the undersigned have duly executed this Access Agreement the day and year first hereinabove set forth.

Marjus Kuqo

Lori Strickler
City Manager
City of Bethel

STATE OF ALASKA)
4th JUDICIAL DISTRICT) ss:

EXHIBIT A

LEGAL DESCRIPTION: LOT ____ and LOT ____

EXHIBIT B
ACCESS EASEMENT SURVEY

Introduced by: City Manager Strickler
Introduction Date: October 14, 2025
Public Hearing: October 28, 2025
Action:
Vote:

CITY OF BETHEL, ALASKA

Ordinance #25-17

AN ORDINANCE BY THE BETHEL CITY COUNCIL ADOPTING CODE PROVISIONS RELATED TO ENCROACHMENTS INTO MUNICIPAL STREETS AND RIGHTS-OF-WAY

WHEREAS, Bethel city streets and city-owned rights-of-way are public property that belongs to the public and the taxpayers of the City of Bethel;

WHEREAS, encroachments by private property owners onto municipal property interferes with public use and public infrastructure projects, prevents these projects from being completed in a timely and efficient way, and prevents the use of municipal property to which the public is entitled;

WHEREAS, the Bethel Municipal Code does not currently contain provisions or a process for dealing with encroachments by private property owners onto public streets and rights-of-way; and

WHEREAS, the City is entitled to demand that private property owners vacate city-owned streets and rights-of-way and needs a process for doing so.

NOW, THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BETHEL, ALASKA:

Section 1. Classification. This ordinance is permanent in nature and shall be placed in the Bethel Municipal Code.

Section 2. Establishment of Encroachment Code. Chapter 12.15, Encroachments, is hereby established as follows.

12.15.010 Definitions.

The following words and phrases, whenever used in this chapter, shall have the meanings defined in this section unless the context clearly requires otherwise:

"Encroachment" means any object above or below ground belonging to a private owner other than the municipality which has been or caused to be constructed or

located within streets, public rights-of-way, or other property dedicated to a public use.

12.15.020. Permitted encroachments.

- A. Any person desiring to construct, place, change, or maintain an encroachment across or along a city street or right-of-way or any other property dedicated to public use shall apply for and may be issued an encroachment permit from the city planner. In determining whether to issue or deny an encroachment permit the city shall consider, at a minimum, the following facts:
 - a. The collateral impact of the requested encroachment upon other individuals, city maintenance efforts, the public in general, and public safety;
 - b. The overall beneficial or negative impacts on the use of the street or right-of-way by individuals or the public-at-large;
 - c. The city may require the applicant to obtain reviews and/or approvals of construction designs or materials from other state or local governmental agencies; and
 - d. Any conditions, including time limitations, the city believes necessary to protect the public interest.
- B. All encroachment permits issued shall expire at the date and time indicated on the permit, or at such time when the use of the property or encroachment has changed in type or ownership.
- C. All encroachment permits shall include an applicant-provided as-built survey completed by an Alaska registered surveyor which clearly delineates all encroaching structures.

12.15.030. Permits for existing encroachments.

Notwithstanding any other provision of this chapter, any unpermitted, private encroachment may be granted a permit allowing such encroachment to remain if such encroachment meets the approval of the city planner. The individual, upon signing the permit, agrees to indemnify the city against any and all claims to persons or property which may grow out of or arise in connection with such encroachment within, on,

over, or under any property owned by the city, a public right-of-way, or other property dedicated to a public use.

12.15.040 Revocation of Encroachment Permits

A. The City may revoke any encroachment permit issued under this chapter at any time if the City determines that:

1. The encroachment interferes with the public health, safety, or welfare;
2. The permittee has failed to comply with the terms and conditions of the permit or this chapter;
3. The encroachment obstructs, endangers, or interferes with the use, maintenance, or operation of a public right-of-way, utility, or other public improvement;
4. The permit was issued based on false, misleading, or incomplete information; or
5. The City Council or City Manager determines that revocation is in the best interest of the City.

B. Notice of Revocation.

Except in cases of immediate threat to public health or safety, the City shall provide written notice to the permittee at least ten (10) days prior to the effective date of revocation. The notice shall state the reasons for revocation and the date the permit shall be deemed void.

C. Removal of Encroachment.

Upon revocation of a permit, the permittee shall, at the permittee's sole expense, remove the encroachment and restore the affected property or right-of-way to a condition satisfactory to the City within the time specified in the notice of revocation.

D. City Removal.

If the permittee fails to remove the encroachment within the time specified, the City may remove the encroachment and restore the area. All costs of removal and restoration accrue to the owner of the encroachment, and the owner shall pay the city:

1. The expenses of the removal of the encroachment;
2. All costs and expenses paid by the city as a result of a claim or claims filed against the city by third parties for damages due to delays because

- the encroachment was not changed, removed, or relocated according to the order of the city; and
3. Costs and expenses of suit.

12.15.030 Unauthorized encroachments.

- A. If an encroachment exists across or along a city street or right-of-way, or any other property dedicated to public use that is not permitted, it is considered unauthorized.
- B. Except as provided in subsection C of this section, notice shall consist of a written letter, sent by certified mail, return receipt requested, explaining the violation and allowing reasonable time to remove the encroachment. If the owner does not remove the encroachment after being given proper notice, the municipality shall remove the encroachment and the person encroaching shall reimburse the municipality for all costs incurred.
- C. Upon an express determination that such encroachment constitutes an immediate danger to public safety, the city may at any time remove an encroachment which obstructs or prevents the use of the city street or right-of-way or any other property dedicated to public use.
- D. If the owner of an encroachment fails to comply with a notice or demand of the city under the provisions of this chapter, the city may remove, or cause to be removed, the encroachment, and the owner of the encroachment shall pay to the city:
 1. The expenses of the removal and restoration of the encroachment;
 2. All costs and expenses paid by the city as a result of a claim or claims filed against the city by third parties for damages due to delays because the encroachment was not changed, removed, or relocated according to the order of the city; and
 3. Costs and expenses of suit.

12.15.040 Actions by the city.

The planning director, or their designee, shall have the authority to carry out acts necessary to enforce this chapter, including, but not limited to, the power to bring an action to enforce this chapter in the superior court for the State of Alaska.

12.15.050 Appeals.

Introduced by: City Manager Strickler
Introduction Date: October 14, 2025
Public Hearing: October 28, 2025
Action:
Vote:

A permittee may appeal an action or enforcement within this chapter to the city manager within ten (10) days of receipt of notice of said action. The filing of an appeal shall not stay the removal of an encroachment or revocation of an encroachment permit where the City has determined an immediate threat to public health or safety exists.

SECTION 4. Effective Date. This ordinance shall become effective upon adoption by the Bethel City Council.

ENACTED THIS _____ DAY OF _____ 2025, BY A VOTE OF _ IN FAVOR AND _ OPPOSED.

ATTEST:

Rose Henderson, Mayor

Kevin Morgan, City Clerk

City of Bethel Action Memorandum

Action memorandum No.	25-33		
Date action introduced:	October 14, 2025	Introduced by:	Mayor Henderson
Date action taken:		Approved	Denied
Confirmed by:			

Title: Amending the Regular City Council meeting dates for 2025.

Amount of fiscal impact:		Account information:
x	No fiscal impact	

Month	2 nd Tuesday	4 th Tuesday
January	14	28
February	11	25
March	11	25
April	15	29
May	13	27
June	10	24
July	8	-
August	12	26
September	9	23
October	14	28
November	12 (Wednesday)	25 ₋
December	9- <u>16</u>	-

According to BMC 2.04.010, Regular meetings of the city council shall be held on the second and fourth Tuesdays of each month and may be postponed or rescheduled to another date upon a vote of the majority of the councilmembers at a previous regular or special meeting.

This AM proposes to amend the 2025 Regular Meeting Calendar by cancelling the 2nd meeting in November due to the Thanksgiving Holiday Season.

This AM also proposes to amend the 2025 Regular Meeting Calendar by rescheduling the meeting on December 9th to the 16th due to Alaska Municipal League conference which will be taking place between December 8th-12th and the Alaska Association of Municipal of Clerk's Conference which will be held December 7th-9th.

City of Bethel Action Memorandum

Action memorandum No.	25-34		
Date action introduced:	10/14/2025	Introduced by:	Community Action Grant Committee
Date action taken:		Approved	Denied
Confirmed by:			

Action Title: Authorize and direct City Administration to issue a check totaling \$3,500 to the Year 2025, Quarter 3 Community Action Grant (CAG) awardee based on the recommendation of the Community Action Grant Committee.

Attachment(s): None.

Amount of fiscal impact:	Source	Account information:
\$3,500.00	Funds in FY 2025 Budget [\$76,091]	100-72-6430

Summary Statement

The City of Bethel established the Community Action Grant Program (CAG) to allow community and individuals to request financial support for programs or events that contribute to the health, welfare, and overall quality of life for residents of Bethel, especially its most vulnerable populations. Funding for the program comes from 20% of the Alcohol Tax collected by the City.

The Community Action Grant Committee is a volunteer group of citizens who meet quarterly to review CAG applications, score them, and provide funding recommendations to City Council. Bethel City Council must approve the recommendations before checks are issued. Each recipient of CAG funds signs a grant agreement with the City and is responsible for spending the funds appropriately and producing an exit report at the end of the performance period.

One Community Action Grant application was received during the July-September 2025 open period and reviewed.

The committee must be judicious with the amount of funding it has available for awards. The Committee recommends that City Council fund the applicant's project, but for an amount less than the amount requested:

Table of CAG Committee Scores and Award Allocations:

	Ina Pavila
Committee Member: Louise Russell	91
Committee Member: Lucinda Alexie	122
Committee Member: Jody Brand	114
Committee Member: Julie McWilliams	110
Requested Amount	\$5,000.00
Funding Recommendation	\$3,500.00

City of Bethel, Alaska

City Manager's Office September 24, 2025 – October 6, 2025

Partnerships

Independent Power Producer (IPP):

As a follow-up to the meeting noted in the previous report, on October 2, Grant Manager John Sargent and Finance Director Jim Chevigny met with Walter Jim from ONC, and James Jensen and Ian Tilford from the Office of Indian Energy. The group discussed the community's goal of establishing an Independent Power Producer (IPP) in Bethel. A follow-up meeting is scheduled for October 7, which will also include representatives from the Alaska Native Tribal Health Consortium (ANTHC).

Lighting Improvements:

The City is collaborating with ONC to identify roadway lighting improvement opportunities. ONC plans to apply for a grant in January, and has requested that the City identify priority locations for lighting enhancements. The City will prioritize high-traffic vehicle and pedestrian areas with low visibility that fall within ONC's road inventory. Staff will begin developing a plan within the next few weeks.

Regional Resource Coordination Committee (RRCC)

On October 3, Planning Director Lee Foley provided the RRCC with an overview and update of the City's Hazard Mitigation Plan. The RRCC includes representatives from several organizations, including AVCP divisions, the Lower Kuskokwim School District (LKSD), and the Yukon-Kuskokwim Health Corporation (YKHC).

Yukon-Kuskokwim Delta Regional Multidisciplinary Team

Administration attended the Regional Multidisciplinary Team Meeting on September 26. The team includes representatives from:

- Alaska State Troopers
- Bethel Family Clinic
- Bethel Police Department
- Irniamta Ikayurviat
- Yukon-Kuskokwim Children's Advocacy Center
- State of Alaska, Division of Juvenile Justice
- State of Alaska, 4th Judicial District (Bethel District Attorney's Office)
- State of Alaska, Office of Children's Services – Western Regional Office
- Tundra Women's Coalition
- Yukon-Kuskokwim Health Corporation (Medical and Behavioral Health-Outpatient Divisions)

The group is currently working on updates to the Agency Memorandum of Understanding (MOU).

Projects

Tundra Ridge Road Improvements

During the week of September 29, Tundra Ridge Road received a much-needed facelift. Last year, the State completed a rehabilitation project on this roadway as part of the Statewide Transportation Improvement Plan (STIP). However, the rock material specified for that project did not produce sufficient “fines,” resulting in a surface that lacked the necessary compaction and strength. This led to issues such as rutting and potholes.

To address these problems, the City made a significant investment by applying new gravel to the road surface to improve its durability and long-term stability. The City has communicated these concerns to the State to help ensure that similar materials are not used in future projects.

H Marker Road Rehabilitation

Rehabilitation work also took place on H Marker Road during the week of September 29. This roadway has frequently been affected by high water levels, which at times rendered it impassable. The Streets and Roads Division raised the road grade and enhanced drainage to support improved stability and year-round accessibility.

City Subdivision Water System Repairs

That same week, crews responded to a glycol leak in the City Subdivision water system. The project required close coordination among the Piped Utility, Facility Maintenance, and City Subdivision Water Treatment Plant teams. To access the affected lines, staff temporarily disconnected two boilers located in the Teen Center. Once the repairs were completed, the Facility Maintenance team reinstalled the boilers and restored the system to full operation. This was a complex project that required significant collaboration and effort.

Facility Maintenance – Heat Exchanger Repair

In addition, the Facility Maintenance Division repaired a heat exchanger at the City Subdivision Water Treatment Plant, helping ensure reliable heating and system performance as colder weather approaches.

Piped Utilities

The Piped Utilities team continues efforts to improve and restore facilities that have experienced years of deferred maintenance. Recently, the team rebuilt the deck at the “old shop” and is actively organizing and inventorying tools and equipment to improve efficiency and workspace safety.



YK Fitness Center

The replacement pump for the YK Fitness Center hot tub has arrived. While the Facility Maintenance team does not currently have the capacity to install it this week, installation is planned within the next few weeks as resources allow.

Miscellaneous

Coffee with KYUK: The City Manager participated in *Coffee with KYUK* on September 29th to discuss the City's new utility guides.

City of Bethel FY24 Audit: The Finance Department is making significant progress on outstanding audits. Over the past month, staff have been responding to test work requested by Altman Rogers & Co. The auditors are scheduled to perform the FY24 audit the week of November 3rd.

US Department of Energy Visit: Dr. Huberto E. Garcia, Ph.D., Directorate Fellow at Idaho National Laboratory, was scheduled to visit Bethel this month to meet with AVEC and LKSD students and discuss emerging technologies that integrate AI with energy sources. The visit was canceled due to funding limitations, but we hope to reschedule in the future.

Director of Public Safety Recruitment: The application period for the Director of Public Safety position closes on October 28th. Administration will form a hiring committee to review and evaluate qualified candidates.

Electrical Work: The City's electrician contractor will be in Bethel the week of October 13th to:

- Disconnect the electrical connection from the Bethel Heights Water Treatment Plant backwash tank,
- Address lighting issues at the YK Fitness Center parking lot, and
- Install a new outlet at the Port to place the City's leased building on its own meter.

Community Events: The annual Scarecrow Hunt and the Cleanup Freeze-Up events have been initiated.

Plastic-Free Campaign Donation: Following coordination with Beverly Hoffman, Alaska Community Action on Toxics has generously donated 215 canvas tote bags to support the City's plastic-free campaign.

Ordinance 25-13 Notices: The City has provided notice of Ordinance 25-13 to local businesses. Public notifications will follow in the coming weeks.

Community Parks & Recreation Report – September 2025

By: Dept. Director, Shane Iverson

YKFC Transition

- Two new Certified Lifeguards: we added 2 new certifications to our staff. Both adults, one Jesuit Volunteer.
- Two new Certified Lifeguard **Instructors** (pending.completion.of.training.at.time.of.writing);
- Continue to blend positions to maximize staff quality and reduce overall staff hours.

Programming

- Regular Swim & Fitness Lessons continue for Bethel Youth Facility, Kuskokwim Learning Academy McCann Center.
- Adapting policy to allow waivers for 14-15 y.o. to participate in sanctioned school based, strength training programs, in the weight room.
- Video demos of all weight room equipment are now available through attached QR codes.
- Memorial Tree Planting 20 White Spruce planted around Pinky's Park by community members
- Fitness Bingo Challenge
- Clean up Freeze Up

Dog Park

- City Administration reviewing Riverside Park designations and preparing Conditional Use Permit.

Facilities

- Auto- chlorinator: fixed
- Spa Pump has been shipped. Installation to follow.
- Lifeguard shortage has improved, on average. We've held rec-swim 5 of 6 days per week the last 2 weeks. New HS sports schedule will create new challenges/opportunities for staffing.

Upcoming

- Certify 3 staff members in Water Safety Instruction (future swim lesson instructors)
- Membership card experiment to look for ways to further increase efficiency
- Begin recreational programming for youth two days per week (Saturday and Tuesday likely)
- BLS, Basic Life Support, (CPR, AED, Airway) training for non-lifeguard staff.
- PFD Annual Membership Sale
- Squatober Fitness Challenge

- END REPORT-



City of Bethel
Finance Director
PO Box 1388
Bethel AK 99559
(907) 543-1376 / (907) 543-3817 (fax)
www.cityofbethel.org
jchevigny@cityofbethel.net

Monthly Report to City Manager - September

TO: Lori Strickler
FROM: Jim Chevigny

- Providing detailed support to the city attorney for collecting past due sales taxes.
- Discovered and am following up on Medicaid billings for ambulance call-outs that have not been managed and collected since March, 2024, totaling more than \$225,000.
- Reviewing detailed line item sales tax monthly reports in order to verify whether remote sellers are correctly reporting their sales into Bethel. It appears some may not be reporting correctly and I have started the process of communicating with those companies.
- Working with the sales tax accountant to better manage that area of revenue for the city. This includes developing a reliable system of communicating with businesses to bring them into compliance.
- Together with V&E, have developed a reliable system to auction equipment the city no longer needs. The first nation-wide auction takes place October 16th and we have negotiated a contract that appears to be favorable to the city, decreasing their standard commission by one-third.
- Determined which investment and bank accounts are earning interest and how best to manage these accounts going forward.
- The City has several sales tax forms and a sales tax code that are somewhat complicated for a business owner to use and understand. I am developing several ideas that should make the penalties and interest sections more clear and user friendly, eliminating confusion. These will be submitted to the city manager to consider for council approval.
- Several contracts were reviewed and comments submitted.
- The RFP for leveling the Courthouse and City Hall was awarded and I have been in contact with the contractor, Northern Contractors, to answer questions and provide support as needed. Their initial payment for mobilization has been paid and their schedule calls for their entire crew to begin work October 14th.
- A decision to sell the vehicle stored at the Anchorage airport was made and it has been moved from that facility. Insurance has been verified, the title located and it should be ready for sale shortly. I am coordinating this process with the police chief.
- I analyzed the GCI monthly service billing and found equipment no longer needed, services that were incorrectly priced and email accounts that have not been used in many years. The October statement will be much easier to read and costs have been saved.

- I am analyzing what amounts are to be set aside for specific purposes and whether they have been properly funded and accounted for. This requires determining what set asides are required, in what amount and the history of each. An example is the Seawall Maintenance account that will be updated in October.
- Together with the City Manager, have begun initial research on the feasibility of a solar panel installation of a material size in order to lower the City's electric billing. We have a \$70,000 grant in place for solar panels on the new gym, yet this research is to determine whether a solar field is feasible and whether the City can secure funding to develop it. I have spoken with a person on the Finance Committee who is familiar with an installation in the Kuskokwim area that has saved the owner more than 60% in electric costs the first year.
- Requested and received bids on equipment barged to the City that saved money.
- Initiated a project to identify every piece of Mobile Equipment and every Vehicle the City owns, verifying each is insured and at its' proper estimated value, is listed in the correct department and we have its title on file.
Once this is completed, we will determine what pieces, if any, should be sold and then will establish a five-year Mobile Equipment and Vehicle capital budget plan in a manner that will be included in the annual city budget and updated each year. This will include what pieces should be considered for retirement and what additions should be budgeted for.
- The police department has been paying almost \$600 a month for potable water, due to their wells' filtration system being inoperable and badly in need of repair. I am familiar with these systems and have negotiated for a reputable supplier to travel to Bethel to assess the existing system and provide a detailed recommendation to fix it.



City of Bethel

Finance Department

Manager's Report for September 2025

Date: October 7, 2025

To: Lori Strickler, City Manager

From: Cynthia Sharp, Deputy Finance Director

Subject: Management Report

Current Events within the Finance Department

September has been a very productive month for the Finance Department. With the addition of a couple of new team members we are now almost fully staffed. Our office hours have changed to Mon-Friday 8:30-4:30pm.

We have a new front desk person-Kayla Hendrickson

We have a new Accounts Payable person-Jocelyn Mockta

We have a new accountant-Roni Kimbrel

Welcome to the team ladies

Accounts payable/Payroll are working as a team to train Jocelyn in how we do accounts payable and as a backup for payroll.

The Auditors will be conducting a remote FY24 Audit the week of Oct 20th.

General Ledger position has been replaced by the accountant position.

Finance Committee

The Finance Committee had a quorum. Discussed the managers report and future projects.

MEMORANDUM

DATE: October 7, 2025
TO: Lori Strickler, Acting City Manager
FROM: John Sargent, Grant Manager



SUBJECT: Grant Manager's Report for October 14, 2025 Bethel City Council Meeting

Grant Applications in Preparation

EPA Grant for Removal of Derelict Vessels

The City is working on a Memorandum of Understanding with Joe Dale for the use of his property on the Kuskokwim River that would be conducive to cutting up one or more of the barges removed from Steamboat Slough and shipping the pieces downriver by barge. The City is close to being approved by EPA to start spending some of the funding prior to full approval once EPA reviews and approves the City's environmental review form response.

State Revolving Fund Loan Applications

I am working on three SRF Questionnaires for water and sewer projects with the goal of securing a forgiveness amount for each:

1. Structural survey of Bethel Heights Water Treatment Plant
2. Backwash tank replacement at Bethel Heights Water Treatment Plant (revision)
3. Water and Sewer truck operations center (storage facility)

Alaska Community Transit Operations Grant FY 2027

The Alaska Community Transit Operations Grant for next year is due December 19, 2025. The City is planning to maintain its current operation schedule and personnel.

Recreational Trails Grant

The City is pursuing funding for the YKHC-City Subdivision Trail that will go from the YKHC campus to the City Subdivision and avoid the highway. This will be a gravel trail with some culverts in place to facilitate water movement.

Grant Applications Submitted

Rural and Tribal Trails Grant

I prepared and submitted one grant application to the Rural and Tribal Trails Grant Program to seek \$250,000 in funding to hire a consultant to create a detailed School Access Plan that includes design and easements for trails and pathways to and around the five school buildings and LKSD administrative building. The Plan will also include road improvements, like lighting, guardrails, and widening. This unique grant is first-come, first served for applications submitted.

Grant Administration

State Revolving Fund Loan Applications

All four State Revolving Fund Loan applications have been submitted. I submitted environmental review forms for three of the projects. The Environmental Reviewer for the SRF Program had the City send a request to the State Historic Preservation Office to request a clearance letter for the QFC#2 Lift Station project and the two water plant automation projects.

Current Grants

See list on following pages.

City of Bethel Current Grants - October 2025

#	Grant	Amount	Expiration
1	Coronavirus Capital Project (CCP) Fund	\$ 9,000,000	12/31/26
	City of Bethel spent \$3,215,040 of the grant funds thus far and has a balance of \$5,784,960 left to spend. The grantor is using the new DCRA Grant Portal website to manage this grant.		
2	Denali Commission Grant	\$ 500,000	9/30/26
	Design and construction of Bethel Multiuse Community Center (gym, computer facilities). Grant is active. Project funds are being charged to the grant to show federal authorities that grant funds are in play.		
3	CSP - DHSS FY 2025	\$ 242,311	6/30/26
	City submitted a new grant budget to accommodate for the State's one-time grant reduction from \$323,081 to \$242,311 for FY 2026. The State also increased the City's match requirement, but the in-kind expenditures made to operate the Dispatch Center are more than enough to cover the match.		
4	23SHSP-GY23 – Virtual Simulator & Fencing	\$ 268,000	9/30/25
	I expect to close this grant in October 2025. The City was able to purchase and install security fencing around the City Subdivision Water Treatment Plant and purchase one VR shooting simulator		
5	Designated Legislative Grant > Dust Control	\$ 1,200,000	6/30/29
	City of Bethel purchased one hydroseeder and hydroseed supplies. They were delivered.		
6	State and Local Cybersecurity Grant Program (SLCGP)	\$ 75,000	12/31/25
	The City of Bethel plans to hire a consultant to conduct a cybersecurity review of the City's IT network, equipment, software, and physical layout. The City plans to use recommendations in the plan as grant requests in a succeeding year.		
7	VSW Capital Improvement Project Grant	\$ 13,860,000	
	DOWL completed the Design Analysis Report, the document done prior to the 35% design. In October, the City will find out if it will be awarded \$4,060,392 in additional funds to cover upcoming year expenses.		
8	Last Frontier Housing Initiative	\$ 5,000,000	12/31/26
	The low-income housing project and City professional housing project are proceeding rapidly. Ted Stinson with UrbanKNKT, LLC is substantially done with his project. Kuqo Construction is finishing up the professional housing units they are constructing in City Center.		
9	State Homeland Security Program Grant - SFY 25	\$ 9,000	9/30/26
	This grant will cover the cost of paying a trainer to come to Bethel to teach ICS-300, an Incident Command System course for first responders and municipal administrators who may play a role in a major emergency situation.		

10	Safe Streets 4 All Grant	\$ 52,800	TBD
The City of Bethel signed the grant agreement. City waiting for dually signed agreement before beginning grant work.			
11	Justice Assistance Grant (JAG)	\$ 11,116	9/30/25
The City asked for an extension on this grant in order to complete the project with funds from a federal earmark for the same purpose. Senator Murkowski's office announced that the City's request for \$70,000 was approved for this camera/card reader purchase. No JAG funds have been spent to date.			
12	Energy Efficiency and Conservation Block Grant (EEBG)	\$ 75,220	9/30/26
Solar panel installation on YK Fitness Center. Project likely to begin once UIC begins construction of Bethel Community Center (gymnasium). Parks and Rec. Director assumed role of Project Manager for this grant.			
13	Rasmuson Foundation Grant	\$ 250,000	1/31/26
This grant will cover part of the cost of constructing a new animal shelter in Bethel, once construction initiated.			
14	Community Transit Operating Grant	\$ 184,131	6/30/25
Transit Manager Evon Fox manages the daily operation of the transit system, handles all purchases, and completes monthly billing summaries and quarterly reports. FY 26 grant began July 1, 2025 and will run until June 30, 2026.			
15	Community Transit Capital Grant	\$ 853,563	6/30/26
This grant covers the capital cost of a new boiler in the transit center and the purchase of two new buses. Two buses purchased and in use. This grant project was completed.			
16	QFC#2 Lift Station Improvements - SRF Loan /100% forgiven	\$ 975,000	TBD
Required environmental review form and SHPO letter.			
17	Bethel Heights Water Treatment Plant Automation - SRF Loan	\$ 1,418,000	TBD
100% forgiven. Required environmental review form and SHPO letter.			
18	City Subdivision Water Treatment Plant Automation - SRF Loan	\$ 1,369,000	TBD
100% forgiven. Required environmental review form and SHPO letter.			
19	Purchase of One Sewer Haul Truck - SRF loan /100% forgiven	\$ 315,009	TBD
Loan agreement coming soon.			

Total \$ 35,658,150



CITY OF BETHEL

Post Office Box 1388

Bethel, Alaska 99559

Phone: 907- 543- 2047

TO: City Manager
FROM: Human Resources
SUBJECT: Monthly Manager Report

DATE: September 30, 2025

The following addresses significant projects that were in addition to general personnel action-based activities during the week (hiring, terminations, benefits review, employee support, etc):

Recruitment and Hiring

The City received 41 applications this month and has filled some departments. The Finance Department is fully staffed, as is the Fire Department. Vehicle Maintenance and CDL Drivers continue to be the most critical vacancies, mostly challenged by the shortage of CDL-licensed individuals statewide and an inability of many applicants to meet the federal substance-use prohibitions.

Hauled Services Vacancies – Financial Impact

Hauled Services has 17 permanent driver positions budgeted. This is in addition to the Foreman position, also a driver, and a “rotating” driver that is shared across various divisions in Public Works. Of the 17 regular positions, only four (4) are filled with permanent, full-time employees. The City currently has 9 temporary drivers supplementing the staff requirements and one additional on-call driver.

The shortfall in permanent hires is causing a significant amount of overtime and increasing the City’s cost for providing hauled services. As budgeted, drivers, if limited to 40-hour work weeks (base pay rate, with no overtime or call-outs), would provide 680 hours of service to our residents each week. As filled, the City’s permanent drivers perform 160 hours of service at the base pay rate. The 9 temporary drivers add another 360 hours of service at the base pay rate.

As currently staffed, hauled services performs 520 service hours at the base pay rate – when 680 are required to complete the division’s weekly workload. The remaining 160 hours every week are therefore paid at overtime rates. If divided equally, it requires each driver to work 12 hours of overtime every week just for the City to meet its regularly scheduled service requirements. This is a significant HR concern from an employee wellness perspective. Excessive hours beyond 40 per week can become a safety concern and the ongoing pattern places more burden on the drivers. The demands are further increased if any driver is on leave, or if there are numerous calls for additional service.

Permanent employees have schedule protections and paid time off that temporary staff do not. Temporary drivers may therefore be satisfying more of the overtime requirements than permanent staff. At increased hourly wages, this further increases the cost of providing hauled services to the

community, but also makes the temporary positions more appealing than permanent for those individuals seeking a higher pay with no benefits.

HR is working with other communities to brainstorm options for attracting and retaining permanent drivers or additional temporary drivers. Ultimately, the goal is to employ sufficient individuals that the overtime requirements are minimized, providing for better working conditions for employees and reducing unanticipated costs for the City.

Employee Training

HR participated in the Target Solutions training webinar and will be launching City-wide training. Supervisors will have the option to view the training as a group, rather than individual assignments, and the City will record participation for the individuals. Mandatory training will allow the City to apply for premium credits with Alaska Public Risk Alliance (APRA), reducing our overall liability insurance cost. Supervisors can also request that specific additional topics be assigned to their employees.

Workplace Safety, Injuries and OSHA Notifications

One injury was reported during the month of September and did not require OSHA reporting. The injury is also being reviewed under Family Medical Leave and ADA requirements.

Ongoing and Future Projects

- Updating classification and compensation data.
- Job Description review and updates.
- Updating the Employee Handbook, last adopted by City Council in 2015.



City of Bethel

October 1, 2025

FROM: Planning Director

TO: Lori Strickler, City Manager

SUBJ: Planning Director's September 2025 Report

September 2025 Events

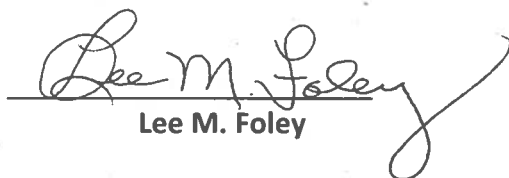
- **Planning Commission:** The Commissioners discussed the updates on nuisance properties. The Landfill Manager gave a brief presentation of the requirements for demolition waste being accepted by the landfill and followed up with a Q&A session.
- **YK Fitness Center Gym Expansion:** The current schedule for the AML barge has it arriving on or about October 2, 2025, give or take a day or two depending on weather. The steel package consisting of structural items, panels, and fabricated piles should be on this barge. Civil work is still in progress. Most of the base for the building pad is down and work is ongoing on capping and finalizing the finish grade of that area.
- **Database Tracking Table:**

Residential Site Plan Permits	Received this Month 6	Total Received for Year 39	Total Approved for Year 39
Commercial Site Plan Permits	0	11	11
Conditional Use Permits	0	2	1
Variances	0	0	0
Zoning Amendments	0	1	1
Plats	0	3	3

Summary Statement: Through community involvement and tours of the City by Planning Department personnel, the spreadsheet and notices are updated and sent respectively.

- **Abandoned and/or Junk Vehicles:** Tagging vehicles for towing by the Planning Department is temporarily in abeyance while a new system for processing is determined by the Acting Public Safety Director.
- **Vacancies:** Fully staffed.

- **Other Events:** A Public Hearing on the Kuqo Construction CUP application will be held by the Planning Commission on October 9, 2025.
- **Large Projects:**
 - 1. Ptarmigan Street Encroachments:** A Public Property Encroachment Ordinance has been prepared by the City Manager and City Attorney for City Council Consideration.
 - 2. Ptarmigan Street Culvert Replacement:** One half of the project has been completed. Due to various factors, the final half of the project will be completed in the Spring of 2026.
 - 3. City of Bethel Professional Housing Project:** No new photos this month.
 - 4. Hazard Mitigation Plan:** I will present a brief overview of the plan and the update process to the Regional Resource Coordination Committee on October 3, 2025.
 - 5. Map Highlighting All City-Owned Properties:** Collection of data pertinent to this project is ongoing.
 - 5. Nuisance Abatement:** Properties at 1119 Naun Raq and 455 Ridgecrest Drive have been identified for City Council consideration at a future Abatement Hearing.


Lee M. Foley

PORT OF BETHEL

Post Office Box 1388
Bethel, Alaska 99559
Voice: 907-543-2310
Fax: 907-543-2311



To: Lori Strickler, City Manager
From: Edward Flores, Port Director
Subject: September 2025 Managers Report

- **Small Boat Harbor**

With moose hunting season this last month, we did experience an increase in activity. Although I believe we have reached our total for boat permits this season. we will start pushing for long term parking permits. The start of the winter season will be on the first of November. We are planning on taking the floats out of the harbor starting mid October. We will have messages to the public and posts on Facebook to let the community know. We do have all the new floats in Bethel, and will be ready for a spring 2026 full deployment.

- **City Dock/Beach 1/Petro Port**

The City Dock and Beach 1 were for the most part calm during the month of September. we have done some planning for the upcoming winter season, in an attempt not to overcrowd the City Dock for the last barges of 2025 and the first for 2026. we will have a couple of companies that will be storing freight on the dock for projects slated for summer 2026. As well as spots for the river boats and barges on Beach 1. Late in the month we had a couple of vessels come to Bethel or extended their stay in Bethel due to weather. We are expecting maybe 4 more barges of petroleum for the season.

- **Port Office**

The port office is running well. We have no issues with heat. Although we have had a bit of a problem with connectivity at the end of the month here at the Port office. I am told that we are not the only ones with the problem, and they are aware of the problem. Building Maintenance continues to do their morning checks on the building, with no problems.

- **Admin / misc.**

All boat movements will be calculated and billed out this first week of October. The Port Commission did not meet in September. Our next scheduled meeting will be at 7 p.m. on October 20, 2025. At City Council Chambers. We are revamping our Facebook page to be more able to disseminate information to the public. We are working with the City Clerk and KYUK to produce a commercial that speaks to our different types of permits that are offered here at the Port. We currently have three different types of permits for your boat and one permit for vehicle parking. In early September, representatives from Drennon Construction and the supplier of the floats were here on the ground to educate and demonstrate to our crews how the new floats go together and how they attach to the steel float. As well as fabricate up the connections for the first float. We feel confident in our ability to set out the new floats come spring time.

Description	Issued Prior Month	Total this Calendar Year
Number of Small Boat Harbor Permits Issued	1	340
Number of vehicle long-term parking permits issued.	0	8
Number of mainline vessels arriving/departing	3	41
Number of river vessels arriving/departing	31	96
Total cargo tonnage received	1,618.9355 T	9.585.97 T

CITY OF BETHEL POLICE DEPARTMENT



MONTHLY REPORT September 2025

Personnel:

Current Staffing			
Position	Allocated	Staffed	Vacant
Community Safety Patrol (Grant Budget Reduction)	3/2	2	1
Community Service Officer	2	1	1
Evidence and Record Custodian	1	1	
Administrative Assistant/Taxi Inspector	1	1	
Dispatcher	5	4	1
Dispatch Supervisor	1	1	
Command Personnel	2	1	1
School Resource Officer	1	0	1
Peace Officers	16	15	1

Peace officer vacant positions are the school resource officer, and an officer for patrol. We are testing for 3 Sergeants' positions in October. We currently are pending vacancies for a Dispatcher and CSO. Two personnel are attending the Police Academy in Fairbanks beginning in October. Three personnel will be scheduled for the reciprocal academy in Sitka in November for 2 weeks.

Operations:

Operations				
	August 2025	September 2025	Difference	Year to Date
Calls	1058	913	-145	9171
Assault	39	34	-5	462
Intoxicated Pedestrian Calls	172	158	-14	1724
Driving Under Influence Calls	17	9	-8	127
Domestic Violence Calls	10	10	0	129
Animal Calls	23	15	-8	233
Animal Bite Reports	0	1	+1	9
Sexual Crime Reports	4	7	+3	60
Death Investigation Reports	2	1	-1	6

Traffic Accidents	11	8	-3	89
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Community Outreach:

On-going meetings with ONC concerning forming a coalition of resource organizations to work towards campaigns dealing with:

1. Suicide prevention
2. Sexual Assault
3. Domestic Violence
4. Alcohol/Drug Use

Obtained assistance with Christmas toy drives and Shop with a Cop through ONC, AC Market, VFW etc., to be able to provide a new toy to as many children in the community as possible.

Working with AST and YKHC to host “Coffee with a COP” mid-November.

Officers met with staff at Ayaprun Elitnaurvik and assisted them with their upcoming Public Safety month. The Bethel Police Department and Fire Department met with each class, answered questions and provided information about 911. The Police mascot was at the school and took pictures with the students. Chief Kirkham presented the school with a certificate of appreciation for bringing together Public Safety and Schools. The kindergarten class received coloring books and crayons.



Bethel Fire Department September Report

Total calls 135

Fire Calls: 11

EMS Calls: 124

Most fire calls were lockouts both car and house and false alarms made up most fire calls.

One Notable Fire Call

On 09-08-2025 at 02:57 PM, firefighters responded to the report of a structural fire. Firefighters observed heavy flames and smoke coming from the structure and fire suppression efforts were initiated. The structure was extinguished with no injuries reported. The cause of the fire is undetermined at this time.

Notable EMS Calls

On 09-01-2025 at 10:16 AM, Medics responded to the report of a motor vehicle accident. The patient was assessed and transported to the hospital

On 09-08-2025 at 05:19 PM, Medics responded to the report of CPR in progress. The patient was assessed and transported to the hospital.

Staffing

Career Staffing. 10 out of 10 positions added one firefighter position filled.

Volunteering staffing. 35 volunteers

Training: Three members of the department went down to Sitka for the Alaska State Fire conference and completed a multitude of training courses ranging from leadership classes to airport firefighting. These members will be passing on knowledge to the other membership.

Fire Prevention: Through out the month kids from Pre-K through 4th grade will be coming to the station for fire prevention month.

Breast Cancer Awareness: Fire Department members will be wearing pink fire shirts throughout the month in support of Breast Cancer Awareness.



William Arnold, Public Works Director
1155 Ridgecrest Drive
PO Box 649 Bethel, AK 99559
P: (907) 543-3110
F: (907) 543-2046
warnold@cityofbethel.net

MEMORANDUM

DATE: 09.29.2025
TO: City Manager
FROM: Bill Arnold, Public Works Director
SUBJECT: Manager's Report – Public Works Department

Programs/Divisions

Hauled Utilities: Hauled Utilities to date is running on schedule with our monthly water delivery schedules. We will be changing out our summer tires for the winter tire we do have on hand.

Utilities Maintenance: The old shop at the Landfill has been renovated. The old loading dock was torn out and a new loading dock was built. The inside of the old shop was cleaned up to prepare for drying hoses this winter. We have completed the painting, insulation and repair of fire hydrant boxes. We continue to support and operate the Lagoon draw down and operations of the pump there.

2 Sewer lines flushed

16 Red lights investigated

13 callouts for various complaints and requested services

2 water cut-offs

1 water turn on

Property Maintenance:

Police Department	
9-Sep	Reset shop boiler
10-Sep	Adjust door at PD
10-Sep	Work on toilet flapper

12-Sep	Tear out carpet on stairs
Utilities Maintenance	
9-Sep	Replace bulbs Killbuck lift station
Bethel Heights Water Plant	
15-Sep	Look at demo plan with Bill and Gary
18-Sep	Work on circulation pumps
18-Sep	Add glycol
18-Sep	Tighten gate valves
18-Sep	Reset timeclock
19-Sep	Checked pumps to ensure voltage was correct
25-Sep	Add glycol
25-Sep	Take glycol to plant
City Sub Water Treatment Plant	
8-Sep	Repair door city sub
Courthouse Building	
1-Sep	Turn off lights
3-Sep	Replace filters AHU 3 and 4
3-Sep	Check broken window DA's office
8-Sep	Work on indoor and out door lights
10-Sep	Replace air filters
15-Sep	Replace to ballast in light fixtures
16-Sep	Move pump to remove water under building
16-Sep	Check toilet in 128A
16-Sep	Contact Midnight Sun about paper towels and hand cleaner
17-Sep	Repair toilet Rm 138
17-Sep	Repair toilet Rn 128A
17-Sep	Relocate water pump under building
17-Sep	Work on removal of glycol Pump 4
18-Sep	Add pressure to heating system
18-Sep	Relocate water pump under building

22-Sep	Turn on heat trace for water lines
22-Sep	Check belts on AHU-7
24-Sep	Move water pump and hose x3
24-Sep	Remove unserviceable circulation pump
29-Sep	Tighten belts ahu4
Pool Building	
4-Sep	work on scissor lift
4-Sep	Move Scissor lift to lobby
17-Sep	Reset boiler #2 and turn on return fan upstairs
19-Sep	Provide keys to storage builing at Pinkys Park to Shane
22-Sep	Check to verify fan motor 1C is operating Trouble shoot VFD
25-Sep	Add glycol
25-Sep	Turn up boilers
25-Sep	Take glycol to fitness center
Public Works Building	
1-Sep	Raise Flags
4-Sep	Repair southside toilet
9-Sep	Replace diaphragm southside toilet
10-Sep	Lowered flags
11-Sep	Rebuild valves and plumbing for pressure washer
15-Sep	Raise Flags
18-Sep	Lower Flags Halfmast
19-Sep	Raise Flags
22-Sep	Clean exterior controls of all dust and debris on boilers
Fire Department	
4-Sep	Replace oberdorfer pump
4-Sep	Replace aquastat on waterheater
15-Sep	Replace cord cap on power drop
22-Sep	Turn on water circulation pump for winter
Highway Lift Station	
1-Sep	Add glycol pressure
18-Sep	Add glycol pressure
24-Sep	Add glycol pressure
Teen Center	
26-Sep	Work on A,B,and C loop lines. Thermo couple and reinstall unions.

29-Sep	Work on reinstalling Boiler A
30-Sep	Work on B loop and work on reinstalling boiler B
Boardwalk	
17-Sep	Replace boards on vandalized section of boardwalk
Dog Pound	
2-Sep	Repair water hose leak
15-Sep	Reset boiler
16-Sep	Replace control module on boiler
17-Sep	Work on boiler Boiler eye loose
LandFill	
2-Sep	Work on checkvalve
Play Parks in General	
x10 Parks	
12-Sep	Pickup trash all parks
19-Sep	Drain water holding tanks

Road Maintenance:

Vehicles and Equipment: As usual servicing and fixing city vehicles and equipment as needed.

Transit System:

Busy month again with ridership as usual. It was a bit bothersome for the riders though when the construction made Transit bus go around the other direction but the riders did enjoy the different scene for a change. Ridership did drop a bit though. They are as follows: 866 Elders, 12 Youth, 74 Adults, 130 Disabled, and 1,121 Pass riders. 15 Month and 62 Day passes were purchased for the month. ONC purchased for their clients 11 bus passes X 3 months. Total fares came to \$2,896.00. For most of the month TS 2 was on the road while TS 1 was down for maintenance. TS 2 logged 2,623 miles and used 146.489 gallons of fuel while TS 1 logged 91 miles and used 20.539 gallons of fuel.

Landfill & Hauled Refuse:

The landfill has had another busy month with the dumpster truck bringing 66 loads of trash to the landfill, 25 loads of trash from other city vehicles, private citizens brought 356 loads of trash to the landfill, and commercial customers brought 1823 cubic yards of trash to the landfill. There were 27 refrigerators brought to the landfill to be drained of freon. The landfill also received 13 vehicles to dispose of. There were 112 truck loads of cover material brought to the landfill in September. One of the temporary summer workers quit the first of the month. I am still looking for a person to fill the open position that requires a CDL.

Staffing Issues/Concerns/Training:

City of Bethel, Alaska

City Clerk's Office

Upcoming Meetings

October 20, 2025 Special City Council Meeting 6:00 pm
October 28, 2025 Regular City Council Meeting 6:30 pm
November 12,(Wednesday) Regular City Council Meeting 6:30 pm

City Clerk's Office

- The City Council held a Nuisance Abatement Hearing on September 4, 2025 and declared the property at U.S. Survey 4117, Lot 37, Our Own Road, a Public Nuisance. The resolution which contains the findings and the orders of the City Council were sent to the Property Owner by certified mail and posted on the property. If the order is not followed, the City may take corrective action—the cost of which constitutes a lien on the property, chargeable to the proceeds of its sale. The abatement process is found in BMC 15.04.
- City Clerk will be on PTO from November 14-22, 2025.
- Trained the Public Safety and Transportation Ex-Offico on how to use the Agenda Management Software.
- Asked to participate on an Elections Panel for the Alaska Association of Municipal Clerks Conference.
- The City Clerk is also a member of the scholarship Committee for the Alaska Associations of Municipal Clerks.
- Took part in website training for the Municipal Website.

Election Tasks:

- The Write-in candidate filing period closed October 2, 2025 at 5pm. The Clerk's Office received one write-in candidate application and certified the candidate: Greg Schiedler
- KYUK hosted a Candidates forum on October 2nd at 6:30pm in Council Chambers. The Clerk's Office provided the space and technical support.
- The Clerk's Office served as the Early voting location for the Municipal Election at City Hall and the Absentee Voting Location for the REAA School Board Election.
- The City held the Regular Municipal Election on October 7, 2025. The Canvass Board will meet on Thursday October 9, 2025 to prepare a final certificate of the results of votes cast by absentee, questioned and challenged ballots and of votes cast by regular ballots, and the written report of the results will be in this agenda packet along with the Resolution to certify the results.

Task	Period Total	Year to Date Total
Passport Appointments	3	108
Burial Permits/Reservations	-	42
Notary Services	2	33
Meeting Minutes Drafted	1	24

Resolutions Drafted	1	8
Ordinances Drafted	-	3
AM/IM/Proclamation Drafted	1	20

Com

Committee/Commission Vacancies

Regular

Alternate

Community Parks and Recreation Committee	full	2
Planning Commission	full	1
Port Commission	1	2
Public Safety and Transportation Commission	Full	2
Community Action Grant Technical Review Board	1	2
Public Works Committee	2	2
Finance Committee	1	2
Ethics Board	4	1

Introduced by: Council Member Swope
Date: May 23, 2023
Action: Passed
Vote: 5-0

CITY OF BETHEL, ALASKA

Resolution 23-10

A RESOLUTION BY THE BETHEL CITY COUNCIL DIRECTING THE CITY TO JOIN AS AMICUS OR INTERVENOR IN PENDING FEDERAL LITIGATION SUPPORTING AN UPDATED ENVIRONMENTAL IMPACT STATEMENT AND FISHERIES MANAGEMENT PLAN FOR GROUNDFISH FISHERIES OF THE BERING SEA, ALEUTIAN ISLANDS, AND GULF OF ALASKA

- WHEREAS,** the Yukon and Kuskokwim rivers have long been the City of Bethel's and surrounding Yukon-Kuskokwim Delta Region's primary source of salmon;
- WHEREAS,** many of the City's residents rely on salmon for subsistence harvesting, and salmon are of significant cultural and nutritional value;
- WHEREAS,** City sales tax on retail sales, ranging between six and 15 percent, constitutes a major source of revenue for the City;
- WHEREAS,** subsistence and commercial fishing and its attendant sales for items such as supplies, guiding, fuel, and gear have historically contributed to the City's sales tax base;
- WHEREAS,** recent precipitous declines in the population of multiple salmon species that originate from and return to the Yukon and Kuskokwim rivers have adversely impacted the City's residents and economy;
- WHEREAS,** the National Marine Fisheries Service (NMFS) recently adopted annual catch limits for the groundfish fisheries of the Bering Sea and Aleutian Islands without analyzing the environmental impacts of that decision in the context of the current environment;
- WHEREAS,** on April 7, 2023, the Association of Village Council Presidents (AVCP) and the Tanana Chiefs Conference (TCC) filed an original action in federal district court in Anchorage challenging the NMFS decision;
- WHEREAS,** salmon are anadromous fish, and dramatic changes in ocean conditions, including those related to warmer temperatures, have contributed to the reduction or collapse of multiple species of salmon stocks that originate from the Yukon and Kuskokwim rivers, affecting Bethel residents who rely on a healthy marine ecosystem to support their ways of life and economy;
- WHEREAS,** thousands of salmon are caught each year as bycatch, much of it discarded, by the pollock groundfish trawl fishery and similar fisheries authorized to fish the ocean under the harvest specifications adopted by NMFS;
- WHEREAS,** NMFS' reliance on an outdated environmental impact statement for harvest specifications (2007) and groundfish fisheries management plan (2004), may violate the U.S. government's obligations under the federal National Environmental Policy Act (NEPA);

Introduced by: Council Member Swope
Date: May 23, 2023
Action: Passed
Vote: 5-0

WHEREAS, the federal government's failure to responsibly manage commercial trawling is literally having an adverse downstream impact on the City's tax base and residents;

NOW, THEREFORE BE IT RESOLVED that the Bethel City Council determines that the City should join as amicus or intervenor in federal litigation to remedy NMFS reliance on outdated data to manage groundfish fisheries, including the pollock trawl fisheries, because the NMFS decision impacts the City financially, and its residents nutritionally, culturally, and economically.

ENACTED THIS 23rd DAY OF MAY, BY A VOTE OF 5 IN FAVOR AND 0 OPPOSED.

ATTEST


Lori Strickler, City Clerk


Rose Henderson, Mayor


BETHEL, ALASKA