

CITY OF BETHEL

City Council Meeting Agenda, March 25, 2025 – 6:30 PM

Website: <https://www.cityofbethel.org/council>

Location: Council Chambers, City Hall, 300 Chief Eddie Hoffman Highway, Bethel

Council Members: Mayor Rose Henderson, Vice-Mayor Teresa Keller, Mark Springer, Mikayla Miller, Alicia Miner, Pamela Conrad, John Lloyd



Zoom Meeting Link: <https://us06web.zoom.us/j/4888456188?pwd=bkN1dGI4MHpGZ1kwOUVYWU5kd0xhZz09>

Zoom Meeting ID: 488 845 6188

Zoom Meeting Passcode: 13871

Zoom Meeting Conference Line Numbers: 833 548 0276 US Toll-free

833 548 0282 US Toll-free

877 853 5257 US Toll-free

888 475 4499 US Toll-free

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

4. PEOPLE TO BE HEARD – FIVE MINUTES PER PERSON

- 4.1. *Written Public Comments can be submitted by opening your phone camera and hovering over this URL code. The link to the submission form will appear. You may also go to www.cityofbethel.org. Written public comment must be submitted 24 hours before the meeting.*



5. APPROVAL OF CONSENT AGENDA AND REGULAR AGENDA

6. APPROVAL OF MEETING MINUTES

- 6.1. *3-11-2025 Regular City Council Meeting Minutes

7. REPORTS OF STANDING COMMITTEES

- 7.1. Committee/Commission Agendas And Draft Meeting Minutes

8. SPECIAL ORDER OF BUSINESS

- 8.1. Proclamation Recognizing Mary “Akalleq” Peltola: The First Alaska Native Congressperson (Council Member Springer)

9. UNFINISHED BUSINESS

- 9.1. Public Hearing Of Ordinance 25-06: Amending Title 5.08.080 Alcoholic Beverages, Hours And Days Of Operation (Mayor Henderson)

10. NEW BUSINESS

- 10.1. *AM 25-11: Authorize The City Manager To Negotiate And Execute A Contract For Bethel Port Installation Of Floating Docks In The Small Boat Harbor (City Manager Strickler)

Posted March 19, 2025 at AC Co., Swanson’s, City Hall, and the Post Office.

Kevin Morgan, City Clerk

City Clerk’s Office Contact Information: Email cityclerk@cityofbethel.net Phone 907-543-1384

Items noted with an asterisk (*) are consent agenda items, unless removed from the consent agenda they are approved upon the approval of the agenda. Ordinances introduced at this meeting may be set for public hearing at the next regular meeting.

The Council may by unanimous consent, after 12:00 AM Fix the Time to Which To Adjourn until the following day at 6:30 PM

- 10.2. *AM 25-12: Authorize The City Manager To Negotiate And Execute A Contract For Bethel Bulk Fuel Services (City Manager Strickler)
- 10.3. AM 25-13: Authorize The City Manager To Initiate A Summer Internship Program And Seasonal Hires With Unspent Funds From The Fiscal Year 2025 Operating Budget (City Manager Strickler)
- 10.4. *IM 25-03: Documentation That The Bethel City Council Received And Reviewed The Full Financial Budget Report And Water & Wastewater Activity Report For The Month Of February 2025 (City Manager Strickler)

11. REPORTS

- 11.1. Mayor's Report
- 11.2. City Manager's Report
- 11.3. Clerk's Report

12. COUNCIL MEMBER COMMENTS

13. EXECUTIVE SESSION

14. ADJOURNMENT

Posted March 19, 2025 at AC Co., Swanson's, City Hall, and the Post Office.

Kevin Morgan, City Clerk

City Clerk's Office Contact Information: Email cityclerk@cityofbethel.net Phone 907-543-1384

Items noted with an asterisk (*) are consent agenda items, unless removed from the consent agenda they are approved upon the approval of the agenda. Ordinances introduced at this meeting may be set for public hearing at the next regular meeting.

The Council may by unanimous consent, after 12:00 AM Fix the Time to Which To Adjourn until the following day at 6:30 PM

1. CALL TO ORDER

A Regular Meeting of the Bethel City Council was held on March 11, 2025 at 6:30 p.m., in the Council Chambers, Bethel, Alaska.

Mayor Henderson called the meeting to order at 6:31 p.m.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

Comprising a quorum of the Council, the following members were present:
City Council Member Mark Springer Mayor Rose Henderson Vice-Mayor Teresa Keller City Council Member Mikayla Miller City Council Member Alicia Miner City Council Member Pamela Conrad (<i>arrived after roll call 6:32 p.m.</i>) City Council Member John Lloyd
Members Absent:
Also in attendance were the following:
City Manager Lori Strickler, City Clerk Kevin Morgan, City Attorney Libby Bakalar (telephonically)

4. PEOPLE TO BE HEARD – Five minutes per person

No one present to be heard.

Council Member Conrad arrived at 6:32 p.m.

Item 4.1. - Written Public Comments

No Written Comments submitted.

5. APPROVAL OF CONSENT AGENDA AND REGULAR AGENDA

Main Motion: Approve the Consent and Regular Agenda.

Moved by:	Mikayla Miller
Seconded by:	Teresa Keller
In favor:	Mark Springer, Rose Henderson, Teresa Keller, Mikayla Miller, Alicia Miner, Pamela Conrad , John Lloyd
Opposed:	None
Results:	Motion Carries

6. APPROVAL OF MEETING MINUTES

Item 6.1. - *2-25-2025 Regular City Council Meeting
Passed on the consent agenda.

7. REPORTS OF STANDING COMMITTEES

Port Commission, Council Member Miner- No meeting since the last meeting.

Planning Commission, Mayor Henderson- No meeting since the last meeting.

Community Action Grant Committee, Council Member Conrad- No meetings scheduled due to lack of funds.

Community Parks and Recreation Committee, Council Member Miller- Discussed the 65% plans for the Community Center and re-flooring the men's room at the fitness center.

Finance Committee, Council Member Lloyd- No meeting since last meeting.

Public Works Committee, Council Member Springer- Next meeting scheduled for March 19th.

Public Safety and Transportation Commission, Vice-Mayor Keller- No quorum at the last meeting.

Item 7.1. - Committee/Commission Agendas And Draft Meeting Minutes

8. SPECIAL ORDER OF BUSINESS

Item 8.1. - Legislative Update From Representative Nellie Unangiq Jimmie (Council Member Springer)

Representative Nellie Unangiq Jimmie attended online, gave the council a legislative update, and answered questions.

9. UNFINISHED BUSINESS

Item 9.1. - Public Hearing Of Ordinance 25-03: Confirming The Acquisition Of Municipal Land Through Lease Termination With The Northwest District Of The Full Gospel World Mission And Authorizing Municipal Land Disposal Through Lease To The Eastern Presbyterian Church, In Accordance With Bethel Municipal Code

4.08.030, Disposal To Entity Providing Necessary Public Service (City Manager Strickler)

Mayor Henderson opened the Public Hearing.

No one present to be heard.

Mayor Henderson closed the Public Hearing.

The Motion to Adopt Ordinance 25-03 was made at the February 25, 2025 Regular City Council Meeting.

Moved by: | Teresa Keller
Seconded by: | Alicia Miner

Motion to postpone indefinitely.

Moved by: | Teresa Keller
Seconded by: | Mark Springer
In favor: | Mark Springer, Rose Henderson, Teresa Keller, Alicia Miner, Pamela Conrad ,
John Lloyd
Opposed: | Mikayla Miller
Results: | Motion Carries

10. NEW BUSINESS

Item 10.1. - *Introduction Of Ordinance 25-06: Amending Title 5.08.080 Alcoholic Beverages, Hours And Days Of Operation (Mayor Henderson)

Passed on the consent agenda.

Item 10.2. - AM 25-10: Confirming The City Manager's Hiring Of A Finance Director (City Manager Strickler)

Main Motion: Approve AM 25-10.

Moved by: | Mikayla Miller
Seconded by: | Mark Springer
In favor: | Mark Springer, Rose Henderson, Teresa Keller, Mikayla Miller, Alicia Miner,
Pamela Conrad , John Lloyd
Opposed: | None
Results: | Motion Carries

11. REPORTS

Item 11.1. - Mayor's Report

Item 11.2. - City Manager's Report

Item 11.3. - Clerk's Report

12. COUNCIL MEMBER COMMENTS

Mayor Henderson- Thanked City Manager Strickler for answering all of her questions for her and the public's benefit. Please pay attention to the Bethel Search and Rescue reports; the constant warming and cooling is affecting the safety of the ice.

Vice-Mayor Keller- No comment.

Council Member Miner- No comment.

Council Member Conrad- Thanked the City Manager for always answering her questions in an informative manner.

Council Member Miller- No comment.

Council Member Springer- Thanked the City for making chambers available for the Unit 4/ Department of Homeland Security Emergency Planning meeting. Supports the government employees who have been laid off recently; it is quite frightening and disheartening, especially with the possibility of a federal government shut-down looming. It is the 5-year anniversary of the Covid-19 pandemic. Proud of how the Orutsaramuit Native Council and the City of Bethel worked together. Proud of the effort that everyone made to keep our community safe during that time; we all worked together. Nice to see the sun again in the evening.

Council Member Lloyd- No comment.

13. EXECUTIVE SESSION

14. ADJOURNMENT

Main Motion: Adjournment.

Moved by:	Mark Springer
Seconded by:	Alicia Miner
In favor:	Mark Springer, Rose Henderson, Teresa Keller, Mikayla Miller, Alicia Miner, Pamela Conrad , John Lloyd
Opposed:	None
Results:	Motion Carries

Meeting ended at 7:31 p.m.

Rose Henderson, Mayor

ATTEST:

Kevin Morgan,
City Clerk



NOTICE

MEMBERS

Ryan Butte, Council Rep. Mark Springer, Beth Hessler

STAFF

Ex-Officio Members: Bill Arnold, Public Works Director
pwadmin@cityofbethel.net
907-543-3110

The City of Bethel Public Works Committee meeting will not hold their regularly scheduled meeting on March 19, 2025, due to lack of membership.

If you are interested in serving on the Public Works Committee, please fill out an application with this QR Code (attached) or contact the City Clerk's Office for more information.

Kevin Morgan
cityclerk@cityofbethel.net
(907) 543-1384



City of Bethel, Alaska

Community Parks and Recreation Committee Minutes

March 10, 2025

Regular Meeting

Bethel, Alaska

I. CALL TO ORDER:

A regular Community Parks and Recreation Committee Meeting was held on March 10, 2025, via Zoom. called the meeting to order at 6:23 pm.

II. ROLL CALL:

Comprising a quorum of the committee, the following were present for Roll Call: Michelle Dewitt, Jessica Pew, Brian Lefferts, Mikayla Miller, Sean Glasheen, Lisa Yancey, Zeff Prina, Beverly Hofman

EX: Jody Brand

III. PEOPLE TO BE HEARD:

IV. APPROVAL OF AGENDA:

Motion to approve the agenda.

Moved By:	Jessica Pew	Motion to approve Agenda.
SECONDED BY:	Mikayla Miller	
VOTE ON MOTION	Motion carried by unanimous vote.	

V. APPROVAL OF MINUTES:

A. Meeting Minutes February 10, 2025

Moved By:	Jessica Pew	Motion to approve Meeting Minutes.
SECONDED BY:	Mikayla Miller	
VOTE ON MOTION	Motion carried by unanimous vote.	

VI. UNFINISHED BUSINESS:

- A. Community Center Construction Project *Updates!*
- B. Review of 2045 Comprehensive Plan/Identify Community Outreach Opportunities and Committee Goals (Pew/Lefferts)
- C. Tribal Technical Assistance Request
- D. Status for Deep Cleaning the YK Fitness Center shower & pool area (Hoffman)

Moved By:	Beverly Hoffman	Motion to approve Meeting Minutes.
SECONDED BY:	Jessica Pew	
VOTE ON MOTION	Motion carried by unanimous vote.	

- E. Transition Plan – Contact Managed Facility to Parks and Rec Managed by the City (Hoffman)

VII. NEW BUSINESS:

- A. Determination of quorum for the April 14th Meeting.

VIII. EX OFFICIO MEMBER REPORT:

- A. Manager's Reports February 2025

IX. COMMITTEE MEMBER COMMENTS:

X.

Jessica Pew: interested in movable bleachers

Michelle DeWitt: would like to know status on restricting land at the old Kilbuck site for use as park

Beverly Hoffman: Ground equipment donated from Yuut Elitnaurviat to the city./letter seeking support for the 3 million./Curious to see how much we received in the online/local/alcohol/marijuana sales./Look at the dedicated fund & options on going forward/General fund discussion.

Mikayla Miller: No comment

Lisa Yancey: wanted to advice-shifting of HS basketball court/pickleball court lines

Brian Lefferts: add 4th of July to next month's agenda

Jody Brand:

Zeff Prina: No comment

Sean Glasheen: Question to finance- is there a brief of how these budgets are developed? For fund, dedicated fund, and enterprise.

XI. ADJOURNMENT:

MOVED BY:	Beverly Hoffman	Motion to adjourn.
SECONDED BY:	Mikayla Miller	
VOTE ON MOTION	Motion carried by unanimous vote.	

With no further business, meeting adjourned at 6:50 PM.

APPROVED THIS March 10, 2025.

Brian Lefferts
Committee Chair

Kayla Saddler
Recorder of Minutes



CITY OF BETHEL
FINANCE COMMITTEE
MONDAY, MARCH 24, 2025, 5:30 PM

LOCATION: 300 CHIEF EDDIE HOFFMAN HIGHWAY, BETHEL, ALASKA

JOIN MEETING AT ZOOM.US:
[HTTPS://US06WEB.ZOOM.US/J/3350154000?PWD=HYFLQJB5BBF9IUAXHBN9SOZQAFWPLS.1&OMN=81314125060](https://us06web.zoom.us/j/3350154000?pwd=HYFLQJB5BBF9IUAXHBN9SOZQAFWPLS.1&OMN=81314125060)
MEETING ID: 335 015 4000
PASSCODE: 140569
US TOLL-FREE PHONE NUMBERS: 888 475 4499; 833 548 0276; 833 548 0282; 877 853 5257

MEMBERS	STAFF
John Hamilton, Chair	Ex Officio Members
John Lloyd, Council Rep.	Cindy Sharp
Victoria Sosa	Kayla Saddler
Carolann Willard	Jim Chevigny
Vacancies: 3 Alt:2	finance@cityofbethel.net
	907-543-1381

- I. CALL TO ORDER
- II. ROLL CALL
 - A. Ex Officio Member's Attendance Log
- III. PEOPLE TO BE HEARD – FIVE MINUTES PER PERSON
 - A. Please submit written public comments to finance@cityofbethel.net by 4:00 p.m. the day of the meeting.
- IV. APPROVAL OF AGENDA
- V. APPROVAL OF MEETING MINUTES
 - A. 12/17/2024 Meeting Minutes
 - B. 1-27-2025 Meeting Minutes
 - C. 2-24-2025 Meeting Minutes
- VI. SPECIAL ITEMS
 - A. Elections of Chair and Vice Chair
- VII. UNFINISHED BUSINESS
- VIII. NEW BUSINESS
 - A. Ordinance Senior Citizen Exemption Card
 - B. Determination of quorum for April 29th Meeting
- IX. EX OFFICIO REPORT
 - A. Manager's Reports Marh 2025

Posted <> at City Hall, AC Co., Swanson’s, and the Post Office.

Ex-Officio Staff

B. Finance Department Report and Budget to Actuals

X. MEMBER COMMENTS

XI. ADJOURNMENT

Posted <> at City Hall, AC Co., Swanson's, and the Post Office.

Ex-Officio Staff



CITY OF BETHEL
PUBLIC SAFETY AND TRANSPORTATION COMMISSION
TUESDAY, MARCH 18, 2025, 6:30 PM

LOCATION:

JOIN MEETING AT ZOOM.US:
[HTTPS://US06WEB.ZOOM.US/J/86726846636?PWD=FU94O5EBVHRXRQOI4TOUS0TTKKP3IA.1](https://us06web.zoom.us/j/86726846636?pwd=FU94O5EBVHRXRQOI4TOUS0TTKKP3IA.1)
MEETING ID: 867 2684 6636
PASSCODE: 063413
US TOLL-FREE PHONE NUMBERS: 888 475 4499; 833 548 0276; 833 548 0282; 877 853 5257

MEMBERS

Joy Anderson, Chair
Musa Sailu
John Hastie
Jesslyn Elliot
Jody Brand
Teresa Keller, Council Rep.

STAFF

James Harris, Ex Officio Member
Sophie Poe, Ex Officio Member
spoe@cityofbethel.net
907-543-3781

I. CALL TO ORDER

II. ROLL CALL

III. PEOPLE TO BE HEARD – FIVE MINUTES PER PERSON

- A. Please submit written public comments to police@cityofbethel.net by 4:00 p.m. the day of the meeting.

IV. APPROVAL OF AGENDA

V. APPROVAL OF MEETING MINUTES

- A. Lack of Quorum

VI. UNFINISHED BUSINESS

- A. Consideration of BMC Title 5 Amendment to allow transportation network companies to operate in Bethel. (John Hastie)
- B. Discussion for recommending changes PSTC would like to see concerning public intoxication. (Jesslyn Elliot)
- C. Review of BMC 5.30: Taxi Cabs and inspection requirements. (John Hastie)

VII. NEW BUSINESS

- A. Discussion about On Patrol: Live. (Chief Harris)

VIII. EX OFFICIO REPORT

IX. MEMBER COMMENTS

X. ADJOURNMENT

Posted <<03/14/2025>> at City Hall, AC Co., Swanson's, and the Post Office.

Ex-Officio Staff

Posted <<03/14/2025>> at City Hall, AC Co., Swanson's, and the Post Office.

Ex-Officio Staff



City of Bethel Proclamation

RECOGNIZING MARY “AKALLEQ” PELTOLA

THE FIRST ALASKA NATIVE CONGRESSPERSON

WHEREAS, Mary’s unwavering commitment to service, leadership, and advocacy, both in her local community and on the national stage, reflects a lifetime of dedication to improve the lives of others;

WHEREAS, raised on the Yukon-Kuskokwim Delta, Mary is deeply connected to the traditions and values of her Alaska Native heritage, a proud Orutsararmiut (ONC) tribal member who later contributed to her tribe as an ONC tribal court judge;

WHEREAS, as a voice for her region, Mary discovered her passion for public service and was elected to the Alaskan Legislature as a House Representative from 1999 to 2009;

WHEREAS, as a Bethel resident, Mary shared her legislative experience and expertise with the City of Bethel by serving as a City Council Member from 2011 to 2013;

WHEREAS, an avid subsistence fisher and hunter, Mary later served as the Executive Director of the Kuskokwim River Inter-Tribal Fish Commission, advocating to protect our vital salmon resources;

WHEREAS, in 2022, succeeding the late Congressman Don Young, Mary made history by becoming the first Alaska Native elected to the United States Congress;

WHEREAS, Mary also made history as the first woman and the first person born in Alaska to represent the State of Alaska in the House of Representatives;

WHEREAS, Mary continues to be a resource, mentor, and an inspiration to countless Alaskans, both young and old, embodying the spirit of perseverance, integrity, and compassion in everything she does and providing common ground for many points of view;

THEREFORE, the Bethel City Council does hereby extend its deepest appreciation and heartfelt gratitude to Mary Sattler Peltola for her unparalleled devotion to the community of Bethel, the people of our region, the State of Alaska, and the United States of America.

Signed this 25th day of March, 2025.

Kevin Morgan, City Clerk

Rose Henderson, Mayor

Introduced by: Mayor Henderson
Introduction Date: March 11, 2025
Public Hearing: March 25, 2025
Action:
Vote:

CITY OF BETHEL, ALASKA

Ordinance 25-06

AN ORDINANCE BY THE BETHEL CITY COUNCIL AMENDING TITLE 5.08.080 ALCOHOLIC BEVERAGES, HOURS AND DAYS OF OPERATION

WHEREAS, In the 2019 Regular City of Bethel Election, the voters chose to adopt Local Option Alaska Statute 4.11.491(a)(2)(A), to prohibit the sale of alcoholic beverages except through a restaurant or eating place licensee;

WHEREAS, the current hours of operations allow for the sale, service, and consumption of alcoholic beverages until 1:00 a.m. during the weekdays, 2:00 a.m. during the weekends and holidays, and 3:00 a.m. during New Year's Day;

WHEREAS, these hours of operation far exceed the time when most people consume meals;

WHEREAS, Alaska Statute 4.16.010(d) provides: "A municipality may provide for additional hours of closure under AS 04.21.010.";

WHEREAS, AS 04.21.010 allows for a municipality to adopt ordinances governing the consumption of alcoholic beverages within the municipality; and

WHEREAS, the hours of operation for the consumption of alcoholic beverages should better reflect the use of a restaurant licensee in the community.

BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF BETHEL, ALASKA:

SECTION 1. Classification. This is a codified Ordinance and shall become part of the Bethel Municipal Code.

Section 2. Amendment: Section 5.08.080 of the Bethel Municipal Code, Alcoholic Beverages, Hours and Days of Operation, is hereby amended, new language is underlined and old language is stricken.

5.08.080 Hours and days of operation.

A. A person may not sell, offer for sale, give, furnish, deliver, or consume an alcoholic beverage on premises licensed under AS 04.11.080 between the hours of 10:00 p.m. and 11:00 a.m.

Introduced by: Mayor Henderson
Introduction Date: March 11, 2025
Public Hearing: March 25, 2025
Action:
Vote:

~~Premises licensed under AS 04.11.080 for the service and consumption of alcoholic beverages shall be closed for the sale, service and consumption of alcoholic beverages between the hours of 1:00 a.m. and 11:00 a.m. Monday through Friday, and between the hours of 2:00 a.m. and 11:00 a.m. on Saturday or Sunday or on a legal holiday recognized by the state under AS 44.12.010 with the exception of New Year's Day during which the establishment shall close by 3:00 a.m.~~

B. All other retail premises licensed under AS 04.11.080 may only be open for the sale of alcoholic beverages between the hours of 1:00 P.M. and 9:00 P.M.

C. A person may not sell, offer for sale, give, furnish, deliver or consume an alcoholic beverage on premises licensed under AS 04.11 during the posted hours of closure set forth in this section.

D. A licensee, an agent, or employee may not permit a person to consume alcoholic beverages on the licensed premises ~~between the hours of closure set forth in this section.~~ during the posted hours of closure.

E. As authorized by AS 04.16.070(b), the sale of alcoholic beverages on state and/or city election days is not prohibited.

SECTION 3. Effective Date. This ordinance shall become effective upon passage by the Bethel City Council.

ENACTED THIS ____ DAY OF ____ 2025 BY A VOTE OF ____ IN FAVOR AND ____ OPPOSED.

Rose Henderson, Mayor

ATTEST:

Kevin Morgan, City Clerk

City of Bethel Action Memorandum

Action memorandum No.	25-11		
Date action introduced:	March 25, 2025	Introduced by:	City Manager Strickler
Date action taken:		Approved	Denied
Confirmed by:			

Action Title: Authorize the City Manager to negotiate and execute a contract for Bethel Port Installation of Floating Docks in the Small Boat Harbor.

Attachment(s) Request for Bid and Addendums

Account information:		Amount of fiscal impact:
Capital Budget	Budgeted	\$962,750

Summary Statement

The City of Bethel has \$1 Million in capital funding for the design, construction and instillation of floating docks for the small boat harbor.

The City released a Request for Proposals on January 13, 2025. Submissions for the RFPs were required by February 14, 2025. The Review Team scored each the proposals as follows:

Company	Total Score
Company A	56.33
Company B	81.33
Company C	61.33
Company D	68
Company E	90.66
Company F	56
Company G	77

The City is seeking permission to negotiate and execute a contract with Company E, following the close of the appeal period in accordance with Bethel Municipal Code 4.20.280 B.

**CITY OF BETHEL
BETHEL, ALASKA**



REQUEST FOR PROPOSALS

**PURCHASE AND INSTALL FLOATING DOCKS IN
BETHEL SMALL BOAT HARBOR**

LOCATION FOR OFFICIAL RECORDS RELATED TO THIS PROPOSAL:

[HTTPS://CITYOFBETHEL.ORG/BIDS.ASPX](https://cityofbethel.org/bids.aspx)

RFP issued: January 13, 2025

Deadline for Questions/Protests: January 30, 2025 12:00 P.M.

Proposal Due Date, Time and Opening: February 14, 2025, 4:00 pm Alaska Time

**Proposal Opening Place: City Hall
300 Chief Eddie Hoffman Highway
Bethel, Alaska 99559**

Section 1 – Introduction

A. Objective

The City of Bethel is soliciting proposals for the purchase and installation of 1,200 linear feet of floating docks. The docks will be installed in the basin of the City's Small Boat Harbor property situated between North Harbor Road and South Harbor Road in Bethel, Alaska.

B. Introduction

Bethel occupies 44 square miles and is about 75 miles inland from the Bering Sea on the Kuskokwim River. Bethel, with a population of 6,152 residents, is a regional hub for people living in the Yukon River and Kuskokwim River delta area.

Alaska Airlines provides year-round daily transportation from Anchorage to Bethel. Barge service is available to Bethel from Seattle, Seward, and Anchorage in the summer months.

The City's Port Department manages the following areas: Petro Port, City Dock, Beach 1, Beach 2, Seawall, and the Small Boat Harbor.

The City of Bethel Small Boat Harbor consists of a dredged basin and access channel located east of the City. Bethel serves as a transportation hub for goods and services for 56 surrounding native villages. Summer transportation access is limited to airplane or watercraft. As such, during the summer, the harbor is partly full of transient users who come to Bethel for supplies, medical attention, or other required services. As well as Bethel residents who use the Harbor for both subsistence and leisure purposes. Currently, the harbor's float system has surpassed its projected lifetime. The City wants to provide updated floating docks for the residents of the delta.

Section 2 – Scope of Work

A. Introduction

The City of Bethel is requesting proposals from qualified companies to supply the materials and labor to install 1,200 linear feet of floating docks in the Small Boat Harbor. The Harbor location and float layout is shown on the map that is Attachment C.

B. Description

While the City did its best to describe dock specifications for this project, it is not a dock company. The City is relying on companies to provide a proposal to the City that meets the City's needs for installation, durability, and ease of maintenance. Proposers should use the specifications provided as guidelines to generate a proposal for the City to consider. Exact details will be worked out in the contract between the City and company. There will be some flexibility in the contract for on-site modifications by the City or company, so that the City is happy with the final product and installation service provided.

The floating docks to be provided to the City and installed as part of this project must conform to the following specifications:

1. Seven Feet wide by nineteen and a half feet long. We request these dimensions so the floats can fit into a shipping Conex.
2. Total footage is 1,200 linear feet of floating docks, with 6 individual docks totaling 200 feet each.
3. The floats must interconnect. The floats will be deployed every spring and taken out every fall.
4. Floats must have fork holes roughly 8 feet apart in the center of the float for taking out of the water by wheeled loader.
5. Floats should have cleats at the front and back on both sides of the float.
6. Float should be constructed of a material that will resist the effects of nature.
7. A bull rail on the floats is not necessary but will be considered.

Section 3 – Respondent Requirements and Proposal Evaluation

The following Section describes proposal elements and the point system that will be used for evaluation of the proposals.

A. Attachment B – Signature and Verification Page.

Complete, sign, and submit Attachment B.

B. Company Background and Experience – 10 points

Provide a paragraph or two on the company and describe at least two completed marina projects similar to the work described herein. Project descriptions should include the type of docks installed, site location, customer name, and cost.

C. Project Timeline 10 points

Provide an explanation of the project timeline for completion.

D. Project Cost - 80 points

Provide a quote for the full cost of the project. Include all materials to be provided, estimated number of installers and days to complete project, and cost. Cost must include shipment of materials to Bethel, airfare, lodging, and per diem of installers, and transportation of materials from City Dock to site or from airport to site. Each item of the cost estimate should be listed and its corresponding cost listed.

The City reserves the right to provide a City vehicle to installers, transportation services for materials landed in Bethel, or lodging, as a way to reduce cost, if the total cost exceeds the planned budget for this project.

Companies should contact Alaska Marine Lines for a quote, if barge service is intended. The City has a contract with Alaska Marine Lines (AML) for discounted shipping costs. Companies should contact the Sales Office of AML and ask for the City's contract rate.

Section 4 – Instructions to Respondent

A. Questions or Clarifications

All questions regarding this RFP shall be submitted via email. Emailed questions and inquiries will be accepted from prospective Respondents in accordance with the terms and conditions of this RFP.

All questions shall be submitted by email to the proposal contact at port@cityofbethel.net on or before the date and time deadline shown on the cover sheet of this RFP. In the Subject line, please put "Proposal: Floating Docks for SBH."

B. Protests

Protests regarding any alleged improprieties or ambiguities in this request for proposals document must be filed with the proposal contact no later than the date and time shown on cover page of this RFP. Information on how to file a protest can be found in section 4.20.270 of the Bethel Municipal Code. The Code may be found on the City's website: www.cityofbethel.org. The Code also describes the process for companies that wish to file post-selection protests.

C. Addenda

All interpretations or corrections, as well as any additional RFP provisions that the City may decide to include, will be made into an official addendum and posted on the City's website: www.cityofbethel.org for all parties to download.

It shall be the Respondent's responsibility to ensure that they have received all addenda before submitting a proposal. Any addendum issued by the City shall become part of the RFP.

Each Respondent must, in its proposal, acknowledge receipt of all City addenda published, but the failure of a Respondent to receive, or acknowledge receipt of any addenda shall not relieve a Respondent of the responsibility for complying with the terms thereof. Completion and submission of Attachment B will satisfy this requirement.

The City will be bound by written addenda, not by oral responses to inquiries.

D. Conflict of Interest

All City of Bethel employees and Bethel City Council members adhere to and follow a Conflict of Interest Policy prohibiting them from directly or indirectly participating in procurement of a

contract, if the city employee or council member knows, or should reasonably know that:

1. The city employee or council member or any member of the city employee's family has a financial interest pertaining to the anticipated contract.
2. Any other person, business, or organization with whom the city employee or council member or any member of their immediate family is negotiating or has an arrangement concerning prospective employment is involved in the procurement.

Violation of this policy by any Respondent is automatic grounds for disqualification of a proposal and/or a breach of contract.

E. Inducement

All City of Bethel employees and Council Members adhere to and follow the Conflict of Inducements Policy that prohibits gratuities or offers of employment in connection with a decision, approval, disapproval, or recommendation regarding any matter which affects the City or which the City is negotiating. Any attempt by a Respondent to violate this policy is automatic grounds for disqualification of a proposal.

F. Non-Collusion

Evidence of collusion or other anticompetitive practices among Respondents shall be grounds for disqualification.

G. Debarment

Submission of a Proposal in response to this RFP is certification that the Respondent is not currently debarred, suspended, proposed for debarment, and/or declared ineligible or voluntarily excluded from participation in any transaction by any State or Federal departments or agency. Submission is also an agreement that proposer will notify the City if there are any changes in fence company debarment status.

H. Good Standing

According to the Bethel Municipal Code 4.20.070: "No procurement contract may be awarded to a person, group, organization, or other entity that is delinquent in the payment or collection of sales taxes, fees, charges, penalties, interest or other amounts that are due and owing, or otherwise obligated to the City, which is not remedied within ten (10) business days of notice to the contractor." See Bethel Municipal Code on City website (www.cityofbethel.org).

I. Non-Discrimination

The City will not contract with any persons or entities that discriminate against employees or applicants for any reason other than those related to job performance. All prospective Respondents will comply with all Federal, State, and local laws and policies that prohibit discrimination in the workplace. The City will not discriminate because of race, creed, religion, color, national origin, ancestry, sex, sexual orientation, gender identity, age, marital status,

change in marital status, pregnancy, parenthood, disability status, genetic information, political affiliation or status as a disabled veteran.

J. Proposal Submission

All proposals are due and must be delivered to the City Procurement office on or before the due date and time shown on the front cover of this RFP. Proposals submitted late or via oral, telephonic or telegraphic means **will not** be considered or accepted.

Each Respondent must submit one (1) Proposal by email, U.S. Postal Service, or private carrier. Proposals may be delivered either by hard copy or by electronic submission.

1) Email Submissions

Proposals may be submitted by email. Proposals submitted by email must be in either MS Word format or Adobe PDF format and sent by email to proposal contact at port@cityofbethel.net. The subject line of the email must read: "Proposal: Floating Docks for SBH." The City is not responsible for incomplete transmissions or unsuccessful delivery by electronic means. The City will send an email acknowledging receipt of the proposal.

2) Hard Copy Submissions

Proposals submitted in hard copy form must be in a sealed envelope marked: "Proposal: Floating Docks for SBH" and then list Respondent's name, address and phone number.

Mail* completed proposal packages to:
Port
City of Bethel
PO Box 1388
Bethel, AK 99559-1388

Deliver* to:
Port
City of Bethel
City Hall / 300 State Highway
Bethel, AK 99559-1388

* **NOTE:** This is rural Alaska. Mail is unpredictable and weather-dependent, as are the services of UPS, Fed-Ex, and other private carriers. Plan to submit the documents a few days early to ensure on time arrival. Even if mailed on time, there is no guarantee it will be received and in the City's possession by the deadline if sent too close to the deadline.

K. Withdrawal or Correction of Proposals

Proposals may be withdrawn by written notice prior to the submittal deadline. Corrections may be made to proposals submitted if prior to the submittal deadline.

L. One Proposal Accepted

The City will only accept one (1) Proposal per Respondent, including its subsidiaries, affiliated companies, organizations, or franchises.

M. Proposal Terms and Requirements

Proposals must be submitted by an official authorized to bind the Respondent. Fee structures submitted with Proposal must be valid for the first year of the contract. In the succeeding four years of the contract, the City will accept revised fee structures.

N. Contract Commencement

Commencement of a contract shall not begin until all necessary documents are received and reviewed; and all City approvals have been completed, including City Council approval. Commencement of a contract without these requirements will be at the Respondent's sole risk and not compensated by the City.

Tentative schedule, which is subject to change:

Proposal Submission Deadline	February 14, 2025
Contract Approval from City Council	February 25, 2025
Initiation of Contract	February 27, 2025

Section 5 – Reservation of Rights

The City reserves the right to reject any proposal, to waive or not waive informalities or irregularities in the response procedures, and to accept or further negotiate cost, terms, or conditions of any proposal determined by the City to be in the best interest of the City. All agreements resulting from negotiations that differ from what is represented within the RFP or in the Respondent's response, shall be documented and included as part of the final contract.

The City reserves the right to accept any Proposal and to reject all Proposals in whole or in part and to waive any irregularity and/or informalities in any Proposal and to make the award in any manner deemed in the best interest of the City.

The City reserves the right not to consider any Proposal, which it determines to be unresponsive and/or deficient in any of the information requested within the RFP.

The City reserves the right to determine that a revised scope be implemented.

All proposals become the property of the City of Bethel, whether awarded or rejected.

The accepting and opening of a proposal document does not constitute the City's acceptance of the Respondent as a responsive and responsible Offeror. By accepting and opening of a proposal, the City presumes the Respondents are familiar with the procurement documents and Chapter 4.20 Purchasing in the Bethel Municipal Code.

The selected Respondent will be required to provide the City an IRS form W-9 after award.

The City is tax exempt from all taxes. The Respondent, if awarded a contract for this work, shall

be responsible for all taxes that may be applicable to this work.

A. Cost Liability

The City of Bethel assumes no responsibility or liability for costs incurred by a Respondent prior to execution of a Professional Services Agreement. By submitting a Proposal, Respondent agrees to bear all costs incurred or related to the preparation, submission, and selection process for the proposal.

Section 6 – Attachments

Attachment A- Harbor Layout and Float Location

Attachment B – Signature and Verification Page

Attachment C – Draft Contract

Attachment B

SIGNATURE AND VERIFICATION PAGE

By signing below, I hereby acknowledge the following:

1. Proposer, nor any of their representatives or third party mandated by Proposer, has attempted to contact City representatives or members of the selection committee for the purpose of influencing their choice, judgment or recommendation relating to the contract, or with members of the City Council to influence their decision;
2. Proposer has produced the proposal without collusion, communication, agreement or arrangement with a competitor with regards to price, methods, factors or formulas for setting prices, to the decision to submit a proposal or to present a proposal that does not comply, directly or indirectly, with specifications contained in the request for proposals;
3. Neither the proposer nor any of its representatives engaged in discrimination, intimidating measures, influence peddling, corruption or entered any form of collusion, communication, agreement or arrangement with other suppliers or third parties relating to a contract with the City of Bethel.
4. If selected, proposer agrees that neither it nor any of its representatives will engage in discriminating against any person because of race, national origin, color, age, creed, religion, sex, sexual orientation, gender identity, political affiliation, marital status, ancestry, disability, or status as a disabled veteran.
5. Proposer has appropriately identified proprietary information. Proposer agrees, should the City comply with the Proposer's request for non-disclosure, Proposer shall assume all responsibility for any challenges resulting from the non-disclosure, indemnify and hold harmless the City from and against all damages (including but not limited to attorney's fees that may be awarded to the party requesting the Proposer information), and pay any and all costs and expenses related to the withholding of Proposer information. Proposer shall not make a claim, sue, or maintain any legal action against the City or its directors, officers, employees, or agents concerning the disclosure, or withholding from disclosure, of any Proposer information. The City shall have no obligation to withhold non-classified information from disclosure and may release the information sought without any liability to the City.

6. I have read and understand the requirements of this Request for Proposals and, that I, as the Proposer, will comply with all requirements and that I am duly authorized to execute this proposal/offer document and any contract(s) and/or other transactions required by award of this RFP.
7. Proposer's failure to certify to the statements in this attachment shall result in automatic rejection of the bid.
8. If Proposer is found to have been in violation of any of the statements in this Attachment, the City shall automatically reject the bid.
9. The City may cancel a contract if, during the course of the contract, the City finds Proposer to be in violation of any of the sworn statements required by this Attachment.

Acknowledgement of Receipt of Addenda

4. I hereby acknowledge receipt of all addenda issued and associated with the Request for Proposals for purchase and installation of floating docks in the Small Boat Harbor.

Name (printed):	Title:
Company Name and Mailing Address:	Telephone Number: E-mail Address:
Authorized Signature:	

Attachment C

PURCHASING AND CONSTRUCTION AGREEMENT FOR FLOATING DOCKS IN BETHEL SMALL BOAT HARBOR BETWEEN THE CITY OF BETHEL AND [CONTRACTOR]

THIS CONTRACT is made and entered into this _____, by and between the CITY OF BETHEL, a municipal corporation, hereafter referred to as "CITY" and _____ hereafter referred to as "CONTRACTOR."

Section 01 Purpose of Project and Scope of Services

- A. The purpose of this project is to provide and install 1,200 linear feet of floating docks at Bethel's Small Boat Harbor property situated between North Harbor Road and South Harbor Road in Bethel, Alaska. The project shall be consistent with the specifications set forth in the Request for Proposals, incorporated by reference.
- B. CONTRACTOR shall control and direct the performance of the work. CITY reserves the right to inspect, review, and approve the work to assure that it has been completed as specified prior to payment.

Section 02 Time of Performance

CONTRACTOR shall order the materials, send them to Bethel, and complete the installation by _____

Section 03 Compensation

- A. Subject to the provisions of this Agreement, and consistent with the CONTRACTOR's bid, CITY shall pay CONTRACTOR _____ as outlined the CONTRACTOR's bid, all of which is herein incorporated by reference.
- B. Per diem, flights, and barge service must be included in the contract price. The CITY shall not pay for them directly.
- C. CONTRACTOR may use CITY's contract barge rate for shipping materials from Anchorage to Bethel on Alaska Marine Lines (AML).

- D. CONTRACTOR shall submit an itemized invoice to CITY at the end of performance. City payment will be processed promptly upon receipt of invoice and in no event will payment be issued more than thirty (30) days from receipt of invoice.
- E. The City prefers that invoices be sent by email to accountspayable@cityofbethel.net. On the invoice should be the words, "Charge to GL # 680-50-6326." Invoices submitted by mail must be addressed as follows:

City of Bethel
Accounts Payable
PO Box 1388
Bethel AK 99559-1388

- F. Except as otherwise provided in this Agreement, CITY shall not provide any additional compensation, payment, service, or other thing of value to CONTRACTOR in connection with performance of this Agreement. The parties understand and agree that, except as otherwise provided in this section, administrative overhead and other indirect or direct costs CONTRACTOR may incur in the performance of its obligations under this Agreement have already been included in computation of compensation under this Agreement and shall not be charged to CITY.

Section 04 City not Responsible for Additional Expenses

CITY shall not be liable to CONTRACTOR for any expenses paid or incurred by CONTRACTOR, unless otherwise agreed to in writing as part of this Agreement or as modified in this Agreement. This does not mean that unanticipated costs for the project will not be paid, simply that such costs or expenses not approved in advance by CITY will not be reimbursed.

Section 05 Standard of Performance

CONTRACTOR shall perform its services consistent with generally accepted standards presently maintained by other contractors engaged in the same type of work. Upon written notice to CONTRACTOR and by mutual agreement of the parties, CONTRACTOR will correct those services not meeting such a standard without additional compensation.

Section 06 Representations

CONTRACTOR represents that it has the requisite training, skills and experience necessary to perform under this Agreement and is appropriately accredited and licensed by all applicable agencies and government entities.

Section 07 Independent Contractor

It is the intention and understanding of the Parties that CONTRACTOR shall be an Independent Contractor. CONTRACTOR and its employees or agents performing under this Agreement are not employees or agents of CITY. CONTRACTOR shall not hold itself out as nor claim to be an officer or employee of CITY. CONTRACTOR will not make any claim of right, privilege, or benefit which would accrue to an employee under law. Industrial or any other insurance which is purchased for the benefit of CONTRACTOR shall not be deemed to convert this Agreement to an employment contract.

The City shall neither be liable for nor obligated to pay sick leave, vacation pay or any other benefit of employment, nor to pay any social security or other tax which may arise as an incident of employment. CONTRACTOR shall be responsible for payment of all federal, state and local taxes as well as business license fees arising out CONTRACTOR's activities in accordance with this Agreement. For purposes of this Agreement, taxes shall include, but not be limited to, Federal and State Income, Social Security and Unemployment Insurance taxes.

It is recognized that CONTRACTOR may or will be performing professional services during the term for other parties and that the CITY is not the exclusive user of CONTRACTOR's services; provided, however, that the performance of other professional services shall not conflict with or interfere with the CONTRACTOR's ability to perform the Services. CONTRACTOR agrees to resolve any conflict in favor of CITY.

Section 08 Health and Safety

CONTRACTOR shall be responsible for initiating, maintaining, and supervising all safety precautions and programs required by OSHA and all other regulatory agencies while providing Services under this Agreement.

Section 09 Non-Discrimination

CONTRACTOR will not discriminate against any employee or applicant for employment because of race, color, religion, sex, sexual identity, sexual orientation, gender identity, gender, national origin, disability, pregnancy, parenthood, age, marital status, status as a disabled veteran, or veteran of the Vietnam War era. CONTRACTOR shall take affirmative action to ensure that applicants are employed and that employees are treated during employment without regard to their race, color, religion, sex, sexual identity, sexual orientation, gender, gender identity, national origin, disability, pregnancy, parenthood, age, marital status, status as a disabled veteran, or veteran of the Vietnam War era. Such actions shall include, but not be limited to the following: employment, upgrading, demotions, or transfers; recruitment or recruitment advertising; layoffs or terminations; rates of pay or other forms of compensation; selection for training, including apprenticeship; and participation in recreational and educational activities.

Section 10 Performance and Default

If CONTRACTOR fails to fulfill in a timely and proper manner the obligations under this Agreement, then CITY shall thereafter have the right to immediately terminate this Agreement

by giving written notice to CONTRACTOR and specifying the effective date thereof. In that event, all finished or unfinished deliverable items under this Agreement prepared by CONTRACTOR shall, at the option of the CITY, become its property, and CONTRACTOR shall be entitled to receive just and equitable compensation for any satisfactory work completed on such materials. In such event, CONTRACTOR shall not be relieved of liability to CITY for damages sustained by CITY by virtue of any breach of this Agreement, and CITY may withhold any payment due CONTRACTOR for the purpose of setoff until such time as the exact amount of damages due to CITY from such breach can be determined. Notwithstanding the foregoing, CONTRACTOR shall be entitled to not less than ten (10) days written notice to cure any reasonably curable condition alleged to constitute a default by CITY before a breach of this Agreement shall be declared by CITY as a result thereof.

In case of default by CONTRACTOR, CITY may procure the services from other sources and hold CONTRACTOR responsible for any excess cost occasioned thereby. In addition, in the event of default by CONTRACTOR under this Agreement, or upon the CONTRACTOR filing a petition for bankruptcy or the entering of a judgment of bankruptcy by or against the CONTRACTOR, CITY may immediately cease doing business with CONTRACTOR, immediately terminate for cause all existing contracts CITY has with CONTRACTOR, and bar CONTRACTOR from doing future business with CITY.

Section 11 Termination for Cause and for Convenience

CITY may terminate this Agreement for cause with thirty (30) days' written notice. CITY may also unilaterally terminate this Agreement at any time without cause by providing ninety (90) calendar days written notice from CITY to CONTRACTOR. In that event, all finished or unfinished deliverable items prepared by CONTRACTOR under this Agreement shall, at the option of CITY become its property. If the Agreement is terminated by CITY as provided herein, CONTRACTOR shall be paid for services satisfactorily completed, less payment or compensation previously made. Termination of this Agreement, either with or without cause, shall not form the basis for loss of anticipated profits by either party.

Section 12 Termination for Non-Availability of Government Funds

If the City Council fails to authorize the expenditure of sufficient funds to continue service under this Agreement, City may submit a written notice to CONTRACTOR terminating this Agreement. Such notice shall be in writing and shall be not less than thirty (30) calendar days prior to the date of termination. The notice shall include a written statement documenting the reason for termination. The CITY shall be liable to CONTRACTOR for all charges and costs incurred for products and/or services prior to the effective date of the termination.

Section 13 Intellectual Property – Warranty of Non-Infringement

CONTRACTOR represents and warrants that the CONTRACTOR is either the author of all deliverables to be provided under this Agreement or has obtained and holds all rights necessary

to carry out this Agreement. CONTRACTOR further represents and warrants that the Services to be provided under this Agreement do not and will not infringe on any copyright, patent, trademark, trade secret or other intellectual property right of any third party.

Section 14 Insurance

The CONTRACTOR shall purchase from and maintain in a company or companies lawfully authorized to do business in the State of Alaska as admitted insurers or surplus lines insurers approved by CITY, such insurance as will protect the CONTRACTOR from claims set forth below and others, which may arise out of or as a result from the CONTRACTOR's operations under this Agreement, whether such operations are by the CONTRACTOR or by a sub-contractors or by anyone directly or indirectly employed by any of them, or by anyone for whose acts any of them may be liable. Restrictions, conditions or exclusions contained in the insurance policies shall not reduce the obligations of the CONTRACTOR under this contract.

- a) Claims under worker's compensation, employers' liability, disability benefits, and other similar employee benefit acts which are applicable to the work to be performed under this contract.

Claims for damages because of bodily injury, mental anguish, sickness, disease or death of any person other than the Respondent's employees.

Claims for damages insured by usual personal injury liability insurance coverage which are sustained (1) by a person as a result of an offense directly or indirectly related to the employment of such person by the CONTRACTOR, or (2) by any other person or entity.

Claims for damages, other than to the product supplied, or to the services performed, itself because of damage to or destruction of tangible property, including loss of use resulting therefrom.

Claims for damages because of bodily injury, including death of a person, or damage to property arising out of the ownership, maintenance or use of any motor vehicle.

Claims involving the CONTRACTOR's contractual obligations and assumption of liability under this Agreement.

Liability insurance shall include at a minimum, all major divisions of coverage and be on a commercial general liability form including:

- Premises/Operations Liability
- Products/Completed Operations Liability
- Personal/Advertising Injury Liability
- Fire Damage Liability
- Medical Payments

- b) The insurance required in this section, including subsection (a), shall be written for not less than the limits listed in (c) below or those limits required by law, whichever limit is higher. Insurance, whether written on an occurrence, or a claims-made basis, shall be maintained without interruption from the date of commencement of the work to the date of final payment, or termination of any insurance required to be maintained after final payment.
- c) The insurance required in this section including subsection (a) shall be written for not less than the following limits:
1. *Worker's Compensation Insurance:*
Statutory Requirements of the State of Alaska, and

Employer Liability Insurance limits of:

\$500,000.00 each accident.

\$500,000.00 disease each employee.

\$500,000.00 disease policy limit.
 2. *Commercial General Liability Insurance:* Form CG0001 04/13 or equivalent.
\$1,000,000.00 Combined Single Limit of Liability per Occurrence

\$1,000,000.00 Personal/Advertising Injury Limit of Liability per Occurrence

\$2,000,000.00 Annual General Aggregate Limit of Liability

\$2,000,000.00 Annual Products/Completed Operations Aggregate Limit of Liability

\$100,000.00 Fire Damage Limit of Liability Any One Fire

\$5,000.00 Medical Payment Limit Any One Person
 3. *Commercial Automobile Liability Insurance:* Form CA0001 10/13 or equivalent.
\$1,000,000.00 Combined Single Limit of Liability per Accident

For all Owned, Hired, and Non-Owned Vehicles.
- d) Worker's compensation insurance and employers' liability insurance shall be in compliance with the statutory requirements of the State of Alaska, and any other statutory obligation, whether federal or state pertaining to compensation of injured employees. The worker's compensation insurance and employers liability insurance shall contain a waiver of subrogation provision in favor of CITY.

- e) The commercial general liability insurance shall name CITY as an additional insured as respects this contract.
- f) CONTRACTOR's required insurance is subject to review and adjustment by City, who may require reasonable changes in the amounts and types of insurance based upon changes of risk. CONTRACTOR shall be provided a written explanation for any such changes.
- g) Certificates of Insurance shall be filed with CITY prior to the commencement of this Agreement and shall be updated annually. These certificates and the insurance policies shall contain a provision that the policy shall not be canceled or allowed to expire without prior written notice to the CONTRACTOR from the insurer. If any of the insurance policies required above are canceled for any reason, the CONTRACTOR shall provide immediate notice to CITY of the cancellation and either provide: evidence of replacement or notice of reinstatement. Immediately in this section means within five (5) business days of receipt of cancellation by the CONTRACTOR. Failure to maintain these insurance provisions required of the CONTRACTOR or failure to immediately notify CITY of cancellation shall be considered a material breach of this Agreement by the CONTRACTOR, subject to termination provisions of this Agreement.

Notice described above shall be by confirmed delivery to the following location:

City of Bethel
City Manager
PO Box 1388
Bethel AK 99559-1388

CONTRACTOR shall not commence any work for CITY, including any Task Order or emergency call-out unless all of the required insurance policies have been obtained and have been reviewed and approved by the CITY. Similarly, CONTRACTOR will not allow any subcontractor to commence work on a subcontract until the subcontractor has obtained the required insurance and the same has been reviewed and approved by the CITY.

Section 15 Modifications

The parties may mutually agree to modify the terms of the Agreement. Modifications to the Agreement shall be incorporated into the Agreement by written amendments.

Section 16 Access to Records and Reporting Requirements

At any time, CITY or any state or federal granting authority or any of their duly authorized representatives shall have access to any books, documents, papers, and records of the CONTRACTOR which are directly pertinent to the contract for the purpose of making audit, examination, excerpts, and transcriptions. CONTRACTOR and CITY shall retain all records for three years after final payment is made. Access to contract documents is also governed by state, federal, and local public records disclosure laws.

Section 17 Jurisdiction; Choice of Law

This Agreement shall be governed by the laws of the State of Alaska.

Section 18 Venue

The venue for any dispute related to this Agreement or for any action to enforce any term of this Agreement shall be Bethel, Alaska.

Section 19 Assignment

Neither the CONTRACTOR nor the CITY shall have the right to transfer or assign, in whole or in part, any or all of its obligations and rights hereunder without the prior written consent of the other party.

Section 20 Time Bar to Legal Action

All legal actions by either party against the other arising out of or in any way connected with this Agreement shall be barred and under no circumstances shall any such claim be initiated by either party after three (3) years have passed from the earlier of the date of substantial completion of services or the date of termination of the Agreement.

Section 21 Non-Waiver

No waiver of a breach of any covenant, term or condition of this Agreement shall be a waiver of any subsequent breach of the same or any other covenant, term or condition or a waiver of the covenant, term or condition itself.

Section 22 Defense and Indemnification

CONTRACTOR agrees, to the fullest extent permitted by law, to indemnify and hold CITY harmless from any damage, liability, or cost (including reasonable attorneys' fees and costs of defense) to the extent caused by CONTRACTOR's negligent acts, errors, or omissions in the performance of CONTRACTOR's services under this Agreement and those of its sub-contractors or anyone for whom CONTRACTOR may be legally liable. Under no circumstance is CITY obligated to indemnify CONTRACTOR for CONTRACTOR's own negligence.

Section 23 Dispute Resolution

In an effort to resolve any conflicts that arise between the parties under this Agreement, the CITY and CONTRACTOR agree that all disputes between them arising out of or relating to this Agreement shall be submitted first to nonbinding mediation.

Section 24 Notices

Any notice required pertaining to the subject matter of the Agreement shall be personally delivered or mailed by prepaid first-class, registered, or certified mail to the following address:

CITY: City of Bethel
Attn: City Manager
PO Box 1388
Bethel AK 99559
Email: citymanager@cityofbethel.net

CONTRACTOR:

Section 25 Understanding

CONTRACTOR acknowledges that it has read and understands the terms of this Agreement, has had the opportunity to review the same with counsel of their choice, and is executing this Agreement of their own free will.

Section 26 Severability

If any section or clause of this Agreement is held invalid by a court of competent jurisdiction, or is otherwise invalid under the law, the remainder of this Agreement shall remain in full force and effect.

Section 27 Authority

Each individual executing this Agreement on behalf of the CITY and the CONTRACTOR represents that such individuals are duly authorized to execute and delivery this Agreement on behalf of the CONTRACTOR or the City.

Section 28 Counterparts

This Agreement may be executed in any number of counterparts, which counterparts shall collectively constitute the entire Agreement.

CITY OF BETHEL

By: Lori Strickler

Title: City Manager

Dated: _____

CONTRACTOR

By: _____

Title: Owner/Manager

Dated: _____

PURCHASE AND INSTALL FLOATING DOCKS IN BETHEL SMALL BOAT HARBOR

Addendum #1

Addendum #1

This Addendum #1 document supersedes the wording in the Request for Proposal (RFP) PURCHASE AND INSTALL FLOATING DOCKS IN BETHEL SMALL BOAT HARBOR only on the topics contained herein. All other RFP and document stipulations remain in effect.

Questions and Answers

1. **How many inches of float freeboard are in the current system?**

The current system has approximately 18 inches of freeboard.

2. **What, if any, requirements are there for live loading?**

No live loading. At most, we expect foot traffic and recreational gear, nothing more than what can be moved by a hand truck.

3. **What is the current anchoring system?**

The current float systems are anchored by two approximately 40 lbs. Danforth anchors per float in the front, and a set of cross bars that brace the system to land.

4. **Are there any issues with the materials' country of origin?**

There are no issues with the materials country of origin.

5. **What City equipment will the contractor be able to use?**

The contractor will be able to utilize the City of Bethel Cat 950M front-end loader.

6. **Is the Contractor required to remove the existing floating system?**

The contractor is not required to remove the existing floating system

The City has released a request for proposal for contractors to provide the City with a solution that the contractor believes will be in the best interests of the City. The City expects each proposal to detail the materials selected by the contractor and how those materials will perform compared to alternative, less expensive options. to the City expects bidders to summarize and explain why the materials are appropriate for the project in the bid.

If the successful bidders plan to fabricate the floating dock system, the City will require a State of Alaska registered Professional Engineer to design the system.

Request for Proposals and Bids

PURCHASE AND INSTALL FLOATING DOCKS IN BETHEL SMALL BOAT HARBOR

Addendum #2

Addendum #2

This Addendum #2 document supersedes the wording in the Request for Proposal (RFP) PURCHASE AND INSTALL FLOATING DOCKS IN BETHEL SMALL BOAT HARBOR only on the topics contained herein. All other RFP and document stipulations remain in effect.

Questions and Answers

1. **Is the current anchoring system to be salvaged and reused?**

The current anchoring system will be reused. The anchors are removed in the fall time before winter.

2. **What is the maximum boat size to accommodate on the floats?**

The maximum size of boats that use the floats is roughly 30 feet.

3. **Will the existing access gangways be reused?**

Yes, the existing gangways will be reused. Bidders should not consider replacing the access gangways as part of the scope of this project.

4. **Is there a plans holder list available or a list of bidding companies?**

No, under the Bethel City Code, no list of bidding companies may be provided before the award of the contract.

5. **Will the access gangways be attached to the floats?**

No, the floats will be connected to a 26-foot-long steel float that the gangway will rest on. The dimensions of the connection brackets on the steel float from outside bracket to outside bracket is 8 ft. Inside brackets measure 5.75 inches. Picture of float connection is attached.



Request for Proposals and Bids

PURCHASE AND INSTALL FLOATING DOCKS IN BETHEL SMALL BOAT HARBOR

Addendum #3

Addendum #3

This Addendum #3 document supersedes the wording in the Request for Proposal (RFP) PURCHASE AND INSTALL FLOATING DOCKS IN BETHEL SMALL BOAT HARBOR only on the topics contained herein. All other RFP and document stipulations remain in effect.

Questions and Answers

1. Who is responsible for the seasonal installation and removal of the floats?

City of Bethel personnel will be responsible for the installation and removal of the floats.

2. What is the anchoring system for the floats on land, and water?

The floats are attached to pilings on the land side and two Danforth anchors on the waterside.

3. Is a gangway or transition ramp required from the basin bank to the docks?

The city will be reusing the existing gangway & steel float system that is in place. Proposers should not include new gangways or transition ramps.

4. Will the City of Bethel coordinate shipping from Anchorage to Bethel by barge?

Please refer to the RFP page 4.

5. Will geotechnical, bathymetry, or wind and wave analysis information be provided?

No, The city does not have this information at this time.

6. Will the City accept 10 module units for a total of 195 feet in length, or is the full 200 feet required?

The city will accept proposals with a variation of +/- 5 feet on the float total length of 200 feet.

7. May individual sections vary in length, either shorter or longer?

Individual sections may vary in length. The main point is to fit into shipping containers for shipment to Bethel.

8. Will the dock system drawings need to be stamped by a licensed engineer in the state of Alaska?

Yes, the dock system drawing needs to be approved by a licensed engineer in the state of Alaska.

9. What are the specification requirements for the dock system?

Proposers should refer to the RFP for specifications.

10. Will the city allow four engineered individual picking eyes for the annual removal and placement of the floats instead of the fork pockets?

The city utilizes a CAT 950M wheeled loader to remove and install the floats every year. For this reason, the city will keep the fork pockets over picking eyes.

11. What is the budget the city has set for this project?

The city advises all interested parties to refer to the Port of Bethel's entire annual budget. The budget is found on the City of Bethel's website.

12. Will the City provide the equipment and operator needed to unload from shipping units & place the sections in the water for assembly?

The City will provide a CAT 950m Loader along with an operator to unload float sections and for placement in the water.

Request for Proposals and Bids

PURCHASE AND INSTALL FLOATING DOCKS IN BETHEL SMALL BOAT HARBOR

Addendum #4

Addendum #4

This Addendum #4 document supersedes the wording in the Request for Proposal (RFP) PURCHASE AND INSTALL FLOATING DOCKS IN BETHEL SMALL BOAT HARBOR only on the topics contained herein. All other RFP and document stipulations remain in effect.

Questions and Answers

1. **Can the deadline for responses to the RFP be extended to February 24, 2025?**

The deadline for responses to the RFP will be extended to:

February 24, 2025, 4:00 p.m. Alaska Standard Time.

City of Bethel Action Memorandum

Action memorandum No.	25-12		
Date action introduced:	March 25, 2025	Introduced by:	City Manager Strickler
Date action taken:		Approved	Denied
Confirmed by:			

Action Title: Authorize the City Manager to negotiate and execute a contract for Bethel Bulk Fuel Services.

Attachment(s) Request for Bid and Addendums

Account information:		Amount of fiscal impact:
Very each year	Budgeted	Apply to all Budgets

Summary Statement

The City of Bethel prepared and issued a Request for Proposals (RFP) to solicit proposals from a qualified company to purchase bulk fuel. Three proposals were received by the deadline. The proposals were reviewed by three City staff members.

The City released a Request for Proposals on January 24, 2025. Submissions for the RFPs were required by February 28, 2025. The Review Team scored each the proposals as follows:

Company	Average Total Score
Company A	89
Company B	62
Company C	74

The City is seeking permission to negotiate and execute a contract with Company a, following the close of the appeal period in accordance with Bethel Municipal Code 4.20.280 B.

CITY OF BETHEL

BETHEL, ALASKA



**REQUEST FOR PROPOSALS FUEL SERVICES
LOCATION FOR OFFICIAL RECORDS RELATED TO
THIS REQUEST FOR BID:
[HTTPS://CITYOFBETHEL.ORG/BIDS.ASPX](https://cityofbethel.org/bids.aspx)**

Request for Proposals Issued: Friday January 24, 2025

Deadline for Protests and/or Questions: Monday February 17, 2025

Due Date: Friday, February 28, 2025

Due Time: 4:00 pm (Alaska Time)

**Place: City of Bethel - City Hall
P.O. BOX 1388
300 State Highway
Bethel, Alaska 99559
pwadmin@cityofbethel.net**

**CITY OF BETHEL
REQUEST FOR PROPOSALS FOR
FUEL SERVICES**

INSTRUCTIONS FOR PROPOSERS

1. BACKGROUND

- A. The City of Bethel is seeking proposals for a two (2) year renewable contract for the purchase and delivery of fuel for City owned properties, vehicles, and heavy equipment.
- B. The City is interested in using the proposal process to obtain the best possible price and quality of service for delivery of heating oil and HF#1 ULSD and the right to be able to purchase ULSD and gasoline from the pump at a set price.
- C. The City of Bethel currently has the following capacity needs:
 - (1) Approximately twenty-eight (28) heating fuel tanks with varying capacities and a total capacity of approximately 34,760 gallons attached to City-owned structures around Bethel;
 - (2) Two (2) 5,000-gallon tanks for HF#1 Ultra Low Sulfur Diesel (ULSD) in the Public Works Department yard that are used to fill heavy equipment;
 - (3) One (1) 500-gallon tank in the landfill area that uses HF#1 Ultra Low Sulfur Diesel (ULSD) used to fill City heavy equipment;
 - (4) Approximately seventy-four (74) gasoline-powered vehicles;
 - (5) In addition, the City occasionally purchases HF#1 ULSD from the pump for use in its heavy equipment;
 - (6) The City may add inactive heating fuel tanks or take certain heating fuel tanks out of service on a seasonal basis.
- D. The City typically requires the delivery of approximately 198,000 gallons of heating oil, and 3,000 gallons of HF#1 ULSD annually. The City typically purchases from the pump approximately 2,363 gallons of HF#1 ULSD and 37,182 gallons of gasoline annually. These figures are provided as estimates. Actual annual purchases by the City over the proposed two (2) year contract may vary.

2. SCOPE OF WORK

- A. Summer Schedule (May 16 – October 14): Fill City heating fuel tanks (as listed in Attachment A) once per month. City will notify Proposer, by email, of any change in tank inventory or this schedule.
- B. Winter Schedule (October 15 – May 15): Fill City heating fuel tanks (listed in Attachment A) once per week. All tanks.

Proposer shall fill City Diesel (HF#1 ULSD) tanks (as listed in Attachment B) once per month, every month of the year.

- C. Proposer shall be willing to provide additional fills at the contract price as needed and requested by the City. City to make requests at least one (1) business day prior to the anticipated fuel delivery.
- D. Proposer shall not be obligated to deliver fuel outside of normal business hours or proposer's standard operating hours.
- E. Proposer to ensure the following:
 - (1) Each fuel driver holds a valid State of Alaska Commercial Driver's License (CDL);
 - (2) Fuel delivery vehicles are properly licensed and insured;
 - (3) Bulk quantity shall be determined by certified meters;
 - (4) All volume measurements shall be adjusted to 60 degrees F using the Volume Correction Factors prescribed by ASTM D 1250 (most current version) for the type of product delivered. If built-in meters are used, built-in temperature compensators should be used;
 - (5) Proposer shall provide proof of insurance as required under this Proposal within thirty (30) days of Notice of Intent to Award;
 - (6) Proposer will immediately notify the City in the event of any fuel spill incident on City property and any evidence of tampering or vandalism of any City fuel tank.
- F. Should City decide to fence or lock some or all of its fuel tanks, Proposer must be willing to carry and secure a set of keys for entry to the fuel tanks. In such situation, Proposer will be solely responsible for unlocking and relocking the fence or locks around or on the fuel tanks.

3. CRITERIA FOR EVALUATION

- A. Evaluation of proposals will be based on:
 - (1) See Attachment C for how prices provided will be evaluated [40 points];
 - (2) Security Plan for safekeeping of City keys and protecting City property [10 points];
 - (3) Process for having City employees charge at the pump, including checks and balances proposed to ensure only City employees are allowed to charge and that charges are only for city vehicles [25 points];
 - (4) Description by proposer for hiring fuel truck drivers and ensuring they are properly licensed and maintain their licensing [15 points];
 - (5) Description of process for measuring volume of fuel delivered and how or whether it is adjusted for temperature differences [10 points];

4. INSTRUCTIONS FOR PREPARING PROPOSALS

- A. Read the Request for Proposals document. Questions may be submitted (in writing only) and e-mailed to:

Purchasing Agent
E-mail: purchasingagent@cityofbethel.net

- C. Prepare and submit a proposal package (maximum five standard sized 8.5" x 11" pages) containing the items listed below.

Minimum Requirements:

- (1) List key personnel and their role in any Agreement with the City;
- (2) List any anticipated subcontractors to carry out the proposed Contract.

Additional Information to be included in proposal:

- (1) Completed Attachment C (Price information);
 - (2) Security Plan for safekeeping of City keys and protecting City property;
 - (3) Proposal for having City employees charge at the pump, including checks and balances proposed to ensure only City employees are allowed to charge and that charges are made only for city vehicles;
 - (4) Description for hiring fuel truck drivers and ensuring they are properly licensed and maintain their licensing over their life of service associated with the contract resulting from this RFP;
 - (5) Description of process for measuring volume of fuel delivered and how or whether it is adjusted for temperature differences.
- D. Proposals may be in either MS Word format or .pdf format and may be either hand delivered, sent by courier, US Mail or sent by email or fax. The City is not responsible for incomplete transmissions or unsuccessful delivery by electronic means.
- E. Proposal packages submitted in hard copy form must be in an envelope and marked, "Proposal for Fuel Delivery."

Purchasing Agent
City of Bethel
300 State Highway
P.O. Box 1388
Bethel, AK 99559

NOTE: This is rural Alaska. The delivery of mail and the flight schedule of private carriers is often unpredictable and weather dependent. Plan to submit the documents a few days early to ensure on time arrival. There is no guarantee mail will be received and in the City's

possession by the deadline if sent too close to the deadline. Respondents should plan accordingly as late submissions will NOT be received – NO EXCEPTION. A submission is considered received when it has arrived at the City of Bethel Finance Department, not when it reaches the Post Office box.

- F. Submit email proposals to: pwadmin@cityofbethel.net or fax proposals to City of Bethel, Attn: Purchasing Agent at (907) 543-3110. Again, the City of Bethel is not responsible for any incomplete or unsuccessful electronic transmissions. An email will be sent by the City acknowledging receipt of the proposal package.

5. RFP SCHEDULE

See front page of this Request for Proposals.

6. GENERAL CONDITIONS

Questions or Clarifications

- A. All questions regarding this RFP shall be submitted via email to pwadmin@cityofbethel.net. Emailed questions and inquiries will be accepted from all prospective Respondents in accordance with the terms and conditions of this RFP.
- B. All questions shall be submitted on or before the deadline indicated on the front cover. Should any prospective Proposer be in doubt as to the true meaning of any portion of this RFP, or should a prospective Proposer find any ambiguity, inconsistency or omission therein, the Proposer shall make a written request for an official interpretation or correction. Such requests shall be submitted via email.

Protests

Protests regarding any alleged improprieties or ambiguities in this Request for Proposals document must be filed with the purchasing agent no later than the deadline provided on the front cover. Information on how to file a protest can be found in Section 4.20.270 of the Bethel Municipal Code. The Code may be found on the City's website: www.cityofbethel.org.

Addenda

- A. All interpretations or corrections, as well as any additional RFP provisions that the City may decide to include, will be made only as an official addendum that will be posted to the City's website (www.cityofbethel.org) for all parties to review.
- B. Any addendum issued by the City shall become a part of this RFP and will be incorporated into any contract for purchase. It shall be the Proposer's responsibility to ensure that they have received all addendums before submitting a proposal. Attachment D – Signature and Verification must be signed and submitted as part of the proposal to verify addendum receipt.

- C. Each Proposer must, in its proposal, to avoid any miscommunications, acknowledge all addenda which it has received, but the failure of a Proposer to receive, or acknowledge receipt of; any addenda shall not relieve a Proposer of the responsibility for complying with the terms thereof.

Conflict of Interest

- A. All City of Bethel employees and Bethel City Council members adhere to and follow a Conflict of Interest Policy prohibiting them from directly or indirectly participating in a procurement contract if the city employee or council member knows, or should reasonably know that:
 - 1. The City employee or council member or any member of the City employee's family has a financial interest pertaining to the procurement contract.
 - 2. Any other person, business, or organization with whom the city employee or council member or any member of their immediate family is negotiating or has an arrangement concerning prospective employment is involved in the procurement.
- B. Violation of this policy by any Proposer is automatic grounds for disqualification of a proposal and/or a breach of contract.

Inducement

All City of Bethel employees and Council Members adhere to and follow a Conflict of Inducements Policy that prohibits gratuities or offers of employment in connection with a decision, approval, disapproval, or recommendation regarding any matter which affects the City or over which the City is negotiating. Any attempt by a Proposer to violate this policy is automatic grounds for disqualification of a proposal.

Non-Collusion

Evidence of collusion or other anticompetitive practices among Proposers shall be grounds for disqualification.

Debarment

Submission of a Proposal Package in response to this RFP is certification that the Proposer is not currently debarred, suspended, proposed for debarment, and/or declared ineligible or voluntarily excluded from participation in any transaction by any State or Federal departments or agency. Submission is also agreement that the City will be notified of any changes in this status.

Local Preference

This Request for Proposals is eligible for local bidder preference as outlined in the Bethel Municipal Code (BMC), Section § 4.20.060. Proposers claiming the preference for scoring

purposes must expressly state so in their proposal and must demonstrate full compliance with all of the requirements set out in BMC §4.20.060.

Good Standing

According to the Bethel Municipal Code 4.20.070: “No procurement contract may be awarded to a person, group, organization, or entity that is delinquent in the payment or collection of sales taxes, fees, charges, penalties, interest or other amounts that are due owing, or otherwise obligated to the City which is not remedied within ten (10) business days of notice to the selected bidder. See Bethel Municipal Code on City website (www.cityofbethel.org).

Non-Discrimination

The City will not contract with any persons or entities that discriminate against employees or applicants for any reason other than those related to job performance. All prospective Proposers will comply with all Federal, State, and local laws and policies that prohibit discrimination in the workplace. The City will not discriminate because of race, creed, religion, color, national origin, ancestry, sex, sexual orientation, gender identity, age, marital status, change in marital status, pregnancy, parenthood, disability status, genetic information, political affiliation or status as a disabled veteran.

Withdrawal or Correction of Proposals

Proposals may be withdrawn by written notice prior to the submittal deadline. Corrections may be made to proposals submitted if prior to the submittal deadline.

Duplicate Proposals

The City will only accept one (1) Proposal Package per Proposer, including its subsidiaries, affiliated companies, organizations, or franchises. If multiple Proposal Packages are received from the same Proposer, all proposals from the Proposer will be rejected.

Proposal Terms and Requirements

Proposals must be signed in ink by an official authorized to bind the Proposer to its provision for at least a period of sixty (60) days from the date this RFP is due. Failure of the successful Proposer to accept the obligation of the contract may result in the cancelation of an award.

Contract

The Proposer selected to do business with the City of Bethel will be required to execute a contract with the City of Bethel. A draft Fuel Services contract is attached to this Request for Proposals (see Attachment E). Those who wish to submit a proposal to the City are required to carefully review the draft contract. Proposers should specifically note that the insurance requirements under the draft City contract. **Any requests to revise, amend, or substitute** the language of either the draft contract or the insurance requirements must be stated in writing in the proposal.

7. CITY'S RESERVATION OF RIGHTS

- A. The City reserves the right to reject any proposal, to waive or not waive informalities or irregularities in the response procedures, and to accept or further negotiate cost, terms, or conditions of any proposal determined by the City to be in the best interest of the City. All agreements resulting from negotiations that differ from what is represented within the RFP or in the Proposer's response, shall be documented and included as part of any final contract.
- B. The City reserves the right not to consider any Proposal Package which it determines to be unresponsive and/or deficient in any of the information requested within the RFP.
- C. The City reserves the right to determine whether the scope of the services will be entirely as described in the RFP, a portion of the scope, or that a revised scope be implemented.
- D. All proposals become the property of the City of Bethel, whether awarded or rejected.
- E. The accepting and opening of a Proposal Package does not constitute the City's acceptance of the Proposer as a responsive and responsible Offeror. By accepting and opening a Proposal Package, the City presumes the Proposers are familiar with the procurement documents and agree and understand all requirements in this document.
- F. The selected Proposer will be required to provide the City an IRS form W-9.
- G. The City is tax exempt from all taxes. The Proposer, if awarded a Purchase Agreement for this work, shall be responsible for all taxes that may be applicable to this work.
- H. Proposer and all subcontractors will be required to file monthly proof of payment of City of Bethel sales taxes.

Discussion

Discussion with Proposers may commence after the opening of all proposals to further clarify and or assure full understanding of solicitation requirements.

Public Disclosure

All information in Respondent's Proposal Package is subjected to disclosure under the provisions of Alaska's Public Records Laws (AS 40.25.100 et seq.) and corresponding provisions of the Bethel Municipal Code (BMC § 2.40). These laws and ordinances also provide for the complete disclosure of contracts and attachments thereto except as expressly exempted under Law.

Confidentiality and Proprietary Information

If any information is proprietary, an original shall be delivered, which is clearly marked PROPRIETARY, and an additional copy shall be submitted omitting the proprietary information for City use. The copy containing proprietary information will be solely for City use and then disposed of after a contract is issued. The omitted copy will remain on file and part of the RFP documents for future use or records requests. If the City disagrees that information marked “proprietary” is confidential or proprietary, the City shall give written notice of the disagreement to the Proposer and will provide the Proposer an opportunity to justify why the item is proprietary or confidential.

Cost Liability

The City of Bethel assumes no responsibility or liability for costs incurred by a Proposer prior to execution of a Contract. By submitting a Proposal Package, Proposer agrees to bear all costs incurred or related to the preparation, submission and selection process for the proposal.

8. LENGTH OF CONTRACT

- A. The contract term will commence on April 1, 2025 and end on June 30, 2027
- B. The contract is renewable for three (3) additional one (1) year terms as outlined in the attached proposed contract.

Attachment A

CITY-OWNED HEATING FUEL TANKS 2018

Building	Location	# Tanks	Gallon Capacity
City Hall	300 State Hwy.	2	500 & 110
Fire Station	320 State Hwy.	1	1500
Police Station Bldg. #1	157 Salmonberry	1	1000
Police Station Bldg. #2	157 Salmonberry	1	500
Dog Pound	1225 Ridgecrest Dr.	1	500
City Shop-heating	1155 Ridgecrest Dr.	1	5000
City Shop Back-up Generator	1155 Ridgecrest Dr.	1	500
Bus Barn	507 State Hwy.	1	300 Not in Service
Youth Center-white tank (Utility Maintenance)	519 Mission St.	1	500
Youth Center red tool shed-black tank	519 Mission St.	1	110 Not in service
Youth Center-black tank	519 Mission St.	1	300
Log Cabin	326 Akiachak	1	300
Log Cabin red shed	326 Akiachak	1	110 Not in service
Bethel Heights Pumphouse (water treatment plant)	900 Ridgecrest Dr.	1	5000
City Subdivision Pumphouse (water treatment plant)	235 Akiak Dr.	1	3000
Recycle Center	1270 Ridgecrest Dr.	1	300
Utility Maintenance Shop	1290 Ridgecrest Dr.	2	700 & 110
Utility Maintenance Shop	311 4 th Ave.	1	1500
Q2 Lift Station	2400 State Hwy.	1	500
Landfill Shack	1300 Ridgecrest Dr.	1	300
Courthouse	204 State Hwy.	1	1000
City Ctr. Emergency Generator	204 State Hwy	1	400

Courthouse Pump Well House	204 State Hwy	1	240
Port Office	919 Front St.	1	300
Port Dock Connex	Dock	1	300
Transit Building	370 A 4 th Ave.	1	1500
Senior Center	127 Atsaq	2	1000 gal. in use 300 gal. not used
YK Aquatic Health and Safety Center	267 Akiachak	1	7500
Main Lift Station backup Generator	832 A Ridgecrest	1	400

Attachment B

CITY-OWNED HF#1 ULSD TANKS 2018

Building	Location	# Tanks	Gallon Capacity
City Shop- for heavy equipment	1155 Ridgecrest Dr.	2	5000
Landfill-on the ground, for heavy equipment	End of Ridgecrest Dr.	1	500

Attachment C

PRICE SHEET

City of Bethel - Fuel Delivery Services and Gasoline at the Pump

Price – Year 1

List the price/gallon and total price below for the following projected number of gallons of different fuels for the first two years of the contract > October 1, 2023 – September 30, 2025.

Fuel Type	Price/Gallon	Multiply	# Gallons	Total
Heating Fuel delivered to tanks in Attachment A		x	200,000	=
HF#1 ULSD delivered to tanks in Attachment B		x	3,000	=
HF#1 ULSD purchased at the pump		x	2,363	=
Gasoline purchased at the pump		x	40,000	=
Total				
Weighted Average Price = Total Price/245,363 =				

Price – Year 2

Assuming a fluctuating market for posted Bethel fuel prices, how many (cents) below the lowest posted price for each respective fuel type in Bethel, Alaska will you commit to in Year 2?

Fuel Type	Cents/Gallon below lowest posted price	Multiply	Weight	Total
Heating Fuel delivered to tanks in Attachment A		x	.82	=
HF#1 ULSD delivered to tanks in Attachment B		x	.01	=
HF#1 ULSD purchased at the pump		x	.01	=
Gasoline purchased at the pump		x	.16	=
Weighted Average Price Below Market = Sum of Weighted Averages				

Price determination for scoring

20 points	Lowest Year 1 weighted avg. price combined with Highest Year 2 weighted avg. discount below market rate.
15 points	2nd Lowest Year 1 weighted avg. price combined with 2 nd Highest Year 2 weighted avg. discount below market rate.
10 points	3 rd , 4 th , 5 th Lowest Year 1 weighted avg. price combined with 3 rd , 4 th , 5 th Highest Year 2 weighted avg. discount below market rate.

Attachment C (Continued)

PRICE SHEET

Pursuant to and in compliance with the City of Bethel's Request for Proposals, the undersigned hereby proposes to complete the scope of work described herein and in the proposal submitted for review and approval at the rates provided in the proposal for the duration of the contract.

Proposer Name (printed):	Title:
Company Name and Mailing Address:	Telephone Number: E-mail Address:
Signature: _____ Date: _____	

Where did you hear about this RFP?

☐ ADN ☐ City of Bethel Website ☐ Plans Room ☐ Other _____

To find addenda, please visit the City of Bethel's website at www.cityofbethel.org > Businesses > Request for Proposals and Request for Bids > Addendum # for RFP-Bulk Fuel.

Attachment D

SIGNATURE AND VERIFICATION

By signing below, I hereby acknowledge the following:

1. Proposer, nor any of their representatives or third party mandated by Proposer, has attempted to contact City representatives or members of the selection committee for the purpose of influencing their choice, judgment or recommendation relating to the contract, or with members of the City Council to influence their decision;
2. Proposer has produced the proposal package without collusion, communication, agreement or arrangement with a competitor with regards to price, methods, factors or formulas for setting prices, to the decision to submit a proposal package or to present a proposal package that does not comply, directly or indirectly, with specifications contained in the Request for Proposals;
3. Neither the Proposer nor any of its representatives engaged in discrimination, intimidating measures, influence peddling or corruption or entered into any form of collusion, communication, agreement or arrangement with other suppliers or third parties relating to a contract with the City of Bethel.
4. If selected, neither Vendor nor any of its representatives will engage in discriminating against any person because of race, color, religion (creed), gender, gender expression or identity, age, national origin (ancestry), disability, marital status, sexual orientation, military status, political affiliation, or any other status protected by law.
5. Failure to complete and attach this sworn declaration shall result in automatic rejection of the bid.
6. In the event that the Vendor, or a representative or third party mandated by them, has violated any of the statements above, the bidder's proposal shall be automatically rejected.
7. The City may cancel a contract that has been awarded if the City becomes aware, during the course of the contract, of a situation contravening any sworn statement required by this section.

Acknowledgement of Receipt of Addenda

8. I hereby acknowledge receipt of all addenda associated with the Request for Proposals for Heating and Diesel Fuel Purchase.

Signature

Date

Printed Name

Attachment E

Federal Transit Administration Clauses

And Lobbying Certification

No Obligation by the Federal Government

(1) The Purchaser and Contractor acknowledge and agree that, notwithstanding any concurrence by the Federal Government in or approval of the solicitation or award of the underlying contract, absent the express written consent by the Federal Government, the Federal Government is not a party to this contract and shall not be subject to any obligations or liabilities to the Purchaser, Contractor, or any other party (whether or not a party to that contract) pertaining to any matter resulting from the underlying contract.

(2) The Contractor agrees to include the above clause in each subcontract financed in whole or in part with Federal assistance provided by the Federal Transit Administration. It is further agreed that the clause shall not be modified, except to identify the subcontractor who will be subject to its provisions.

Program Fraud and False or Fraudulent Statements or Related Acts

(1) The Contractor acknowledges that the provisions of the Program Fraud Civil Remedies Act of 1986, as amended, 31 U.S.C. § § 3801 et seq .and U.S. Department of Transportation regulations, "Program Fraud Civil Remedies," 49 C.F.R. Part 31, apply to its actions pertaining to this Project. Upon execution of the underlying contract, the Contractor certifies or affirms the truthfulness and accuracy of any statement it has made, it makes, it may make, or causes to be made, pertaining to the underlying contract or the Federal Transit Administration assisted project for which this contract work is being performed. In addition to other penalties that may be applicable, the Contractor further acknowledges that if it makes, or causes to be made, a false, fictitious, or fraudulent claim, statement, submission, or certification, the Federal Government reserves the right to impose the penalties of the Program Fraud Civil Remedies Act of 1986 on the Contractor to the extent the Federal Government deems appropriate.

(2) The Contractor also acknowledges that if it makes, or causes to be made, a false, fictitious, or fraudulent claim, statement, submission, or certification to the Federal Government under a contract connected with a project that is financed in whole or in part with Federal assistance originally awarded by the Federal Transit Administration under the authority of 49 U.S.C. § 5311 the Government reserves the right to impose the penalties of 18 U.S.C. § 1001 and 49 U.S.C. § 5307(n)(1) on the Contractor, to the extent the Federal Government deems appropriate.

(3) The Contractor agrees to include the above two clauses in each subcontract financed in whole or in part with Federal assistance provided by the Federal Transit Administration. It is further agreed that the clauses shall not be modified, except to identify the subcontractor who will be subject to the provisions.

Access to Records

The Contractor agrees to provide the Purchaser, the Alaska Department of Transportation and Public Facilities, the Federal Transit Administration Administrator, the Comptroller General of the United States or any of their authorized representatives access to any books, documents, papers and records of the Contractor which are directly pertinent to this contract for the purposes of making audits, examinations, excerpts and transcriptions. The Contractor agrees to permit any of the foregoing parties to reproduce by any means whatsoever or to copy excerpts and transcriptions as reasonably needed.

The Contractor agrees to maintain all books, records, accounts and reports required under this contract for a period of not less than three years after the date of termination or expiration of this contract, except in the event of litigation or settlement of claims arising from the performance of this contract, in which case Contractor agrees to maintain same until the Purchaser, Alaska Department of Transportation & Public Facilities, Federal Transit Administration Administrator, Comptroller General, or any of their duly authorized representatives, have disposed of all such litigation, appeals, claims or exceptions related thereto.

Federal Changes

Contractor shall at all times comply with all applicable Federal Transit Administration regulations, policies, procedures and directives, including without limitation those listed directly or by reference in the [Master Agreement](#) between the Alaska Department of Transportation & Public Facilities and the Federal Transit Administration, as they may be amended or promulgated from time to time during the term of this contract. Contractor's failure to so comply shall constitute a material breach of this contract.

Civil Rights

The following requirements apply to the underlying contract:

(1) Nondiscrimination - In accordance with Title VI of the Civil Rights Act, as amended, 42 U.S.C. § 2000d, section 303 of the Age Discrimination Act of 1975, as amended, 42 U.S.C. § 6102, section 202 of the Americans with Disabilities Act of 1990, 42 U.S.C. § 12132, and Federal transit law at 49 U.S.C. § 5332, the Contractor agrees that it will not discriminate against any employee or applicant for employment because of race, color, creed, national origin, sex, age, or disability. In addition, the Contractor agrees to comply with applicable Federal implementing regulations and other implementing requirements the Federal Transit Administration may issue.

(2) Equal Employment Opportunity - The following equal employment opportunity requirements apply to the underlying contract:

(a) Race, Color, Creed, National Origin, Sex - In accordance with Title VII of the Civil Rights Act, as amended, 42 U.S.C. § 2000e, and Federal transit laws at 49 U.S.C. § 5332, the Contractor agrees to comply with all applicable equal employment opportunity requirements of U.S. Department of Labor regulations, "Office of Federal Contract Compliance Programs, Equal Employment Opportunity,

Department of Labor," 41 C.F.R. Parts 60 et seq., (which implement Executive Order No. 11246, "Equal Employment Opportunity," as amended by Executive Order No. 11375, "Amending Executive Order 11246 Relating to Equal Employment Opportunity," 42 U.S.C. § 2000e note), and with any applicable Federal statutes, executive orders, regulations, and Federal policies that may in the future affect construction activities undertaken in the course of the Project. The Contractor agrees to take affirmative action to ensure that applicants are employed, and that employees are treated during employment, without regard to their race, color, creed, national origin, sex, or age. Such action shall include, but not be limited to, the following: employment, upgrading, demotion or transfer, recruitment or recruitment advertising, layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. In addition, the Contractor agrees to comply with any implementing requirements the Federal Transit Administration may issue.

(b) Age - In accordance with section 4 of the Age Discrimination in Employment Act of 1967, as amended, 29 U.S.C. § 623 and Federal transit law at 49 U.S.C. § 5332, the Contractor agrees to refrain from discrimination against present and prospective employees for reason of age. In addition, the Contractor agrees to comply with any implementing requirements the Federal Transit Administration may issue.

(c) Disabilities - In accordance with section 102 of the Americans with Disabilities Act, as amended, 42 U.S.C. § 12112, the Contractor agrees that it will comply with the requirements of U.S. Equal Employment Opportunity Commission, "Regulations to Implement the Equal Employment Provisions of the Americans with Disabilities Act," 29 C.F.R. Part 1630, pertaining to employment of persons with disabilities. In addition, the Contractor agrees to comply with any implementing requirements the Federal Transit Administration may issue.

(3) The Contractor also agrees to include these requirements in each subcontract financed in whole or in part with Federal assistance provided by the Federal Transit Administration, modified only if necessary to identify the affected parties.

Disadvantaged Business Enterprises

a. It is the policy of the Department of Transportation and PURCHASER that Disadvantaged Business Enterprises (DBEs) as defined in 49 C.F.R. part 26 shall have the maximum opportunity to participate in the performance of contracts financed in whole or part with federal funds under this contract. Consequently, the DBE requirement of 49 C.F.R. applies to this contract.

b. The CONTRACTOR or subcontractor shall not discriminate on the basis of race, color, natural origin, or sex in the performance of this contract. The CONTRACTOR shall carry out applicable requirements of 49 C.F.R. Part 26 in the award and administration of DOT assisted contracts. Failure by the contractor to carry out these requirements is a material breach of this contract, which may result in the termination of this contract or such other remedy as the recipient deems appropriate.

c. The CONTRACTOR agrees to pay each subcontractor under this prime contract for satisfactory performance of its contract no later than eight (8) days from the receipt of each payment the prime contractor receives from PURCHASER. The prime contractor agrees further to return retainage payments to each subcontractor within eight (8) days after the subcontractor's work is satisfactorily completed. Any delay or postponement of payment from the above referenced time frame may occur only for good cause following written approval of the PURCHASER. This clause applies to both DBE and non-DBE subcontractors.

d. The CONTRACTOR or its subcontractors agrees to ensure that DBEs as defined in 49 C.F.R. have the maximum opportunity to participate in the performance of contracts and subcontracts financed in whole or part with federal funds provided under this contract. In this regard, all contractors shall take all necessary and reasonable steps in accordance with 49 C.F.R. Part 26 to ensure that DBEs have the maximum opportunity to compete for and perform under this contract. Contractors shall not discriminate on the basis of race, creed, color, age, sex or national origin in the award and performance of DOT-assisted contracts.

e. DBEs will be encouraged and afforded full opportunity to actively solicit information concerning this project and to submit bids and or proposals.

Incorporation of Federal Transit Administration Terms

The preceding provisions include, in part, certain Standard Terms and Conditions required by the U.S. Department of Transportation, whether or not expressly set forth in the preceding contract provisions. All contractual provisions required by the U.S. Department of Transportation, as set forth in [FTA Circular 4220.1F](#) are hereby incorporated by reference. Anything to the contrary herein notwithstanding, all Federal Transit Administration mandated terms shall be deemed to control in the event of a conflict with other provisions contained in this Agreement. The Contractor shall not perform any act, fail to perform any act, or refuse to comply with any Purchaser requests which would cause Purchaser to be in violation of the Federal Transit Administration terms and conditions.

Energy Conservation

The Contractor agrees to comply with mandatory standards and policies relating to energy efficiency which are contained in the state energy conservation plan issued in compliance with the Energy Policy and Conservation Act.

Seat Belt Use

The CONTRACTOR agrees to implement Executive Order No. 13043, "Increasing Seat Belt Use in the United States," April 16, 1997, 23 U.S.C. § 402 note, (62 Fed. Reg. 19217), by: 90 (1) Adopting and promoting on-the-job seat belt use policies and programs for its employees and other personnel that operate company-owned vehicles, company-rented vehicles, or personally operated vehicles.

Safe Operation of Motor Vehicles

The CONTRACTOR agrees to comply with: (1) Executive Order No. 13513, "Federal Leadership on Reducing Text Messaging While Driving," October 1, 2009, 23 U.S.C. § 402 note, (74 Fed. Reg. 51225); (2) U.S. DOT Order 3902.10, "Text Messaging While Driving," December 30, 2009; and (3) The following U.S. DOT Special Provision pertaining to Distracted Driving: (i) Safety. The CONTRACTOR agrees to adopt and enforce workplace safety policies to decrease crashes caused by distracted drivers, including policies to ban text messaging while using an electronic device supplied by an employer, and driving a vehicle the driver owns or rents, a vehicle CONTRACTOR owns, leases, or rents, or a privately-owned vehicle when on official business in connection with the Award, or when performing any work for or on behalf of the Award; (ii) Recipient Size. The CONTRACTOR agrees to conduct workplace safety initiatives in a manner commensurate with its size, such as establishing new rules and programs to prohibit text messaging while driving, re-evaluating the existing programs to prohibit text messaging while driving, and providing education, awareness, and other outreach to employees about the safety risks associated with texting while driving; and (iii) Extension of Provision. The CONTRACTOR agrees to encourage its subcontractors to comply with this Special Provision, and include this Special Provision in each third party subcontract at each tier supported with federal assistance.

Notification Related to Fraud, Waste, Abuse, or Other Legal Matters

If a current or prospective legal matter that may affect the Federal Government emerges, the CONTRACTOR must promptly notify PURCHASER so that it can notify the Federal Government. The types of legal matters that require notification include, but are not limited to, a major dispute, breach, default, litigation, or naming the Federal Government as a party to litigation or a legal disagreement in any forum for any reason. Matters that may affect the Federal Government include, but are not limited to, the Federal Government's interests in the Award, the accompanying Underlying Agreement, and any Amendments thereto, or the Federal Government's administration or enforcement of federal laws, regulations, and requirements.

The CONTRACTOR agrees to include a similar notification requirement in subcontracts exceeding \$25,000 financed in whole or in part with federal assistance provided by FTA and must require each subcontractor to include an equivalent provision in its federally assisted subcontracts exceeding \$25,000.

Clean Air and Water

(1) The Contractor agrees to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act, as amended, 42 U.S.C. §§ 7401 *et seq* and the Federal Water Pollution Control Act, as amended, 33 U.S.C. 1251 *et seq*. The Contractor agrees to report each violation to the Purchaser and understands and agrees that the Purchaser will, in turn, report each violation as required to assure notification to the Alaska Department of Transportation & Public Facilities, Federal Transit Administration, and the appropriate Environmental Protection Agency Regional Office.

(2) The Contractor also agrees to include these requirements in each subcontract exceeding \$150,000 financed in whole or in part with Federal assistance provided by the Federal Transit Administration.

Cargo Preference - Use of United States- Flag Vessels

To the extent applicable, the contractor agrees to comply with 46 U.S.C. §55305 and 46 C.F.R. Part 381 which includes, but is not limited to:

- a. to use privately owned United States-Flag commercial vessels to ship at least 50 percent of the gross tonnage (computed separately for dry bulk carriers, dry cargo liners, and tankers) involved, whenever shipping any equipment, material, or commodities pursuant to the underlying contract to the extent such vessels are available at fair and reasonable rates for United States-Flag commercial vessels;
- b. to furnish within 20 working days following the date of loading for shipments originating within the United States or within 30 working days following the date of leading for shipments originating outside the United States, a legible copy of a rated, "on-board" commercial ocean bill-of-lading in English for each shipment of cargo described in the preceding paragraph to the Division of National Cargo, Office of Market Development, Maritime Administration, Washington, DC 20590 and to the FTA recipient (through the contractor in the case of a subcontractor's bill-of-lading.)
- c. to include these requirements in all subcontracts issued pursuant to this contract when the subcontract may involve the transport of equipment, material, or commodities by ocean vessel.

Fly America Requirements

The CONTRACTOR agrees to comply with 49 U.S.C. §40118 (the "Fly America" Act) in accordance with the General Services Administration's regulations at 41 C.F.R. §§ 301-10, which provide that recipients and subrecipients of Federal funds and their contractors are required to use U.S. Flag air carriers for U.S. Government-financed international air travel and transportation of their personal effects or property, to the extent such service is available, unless travel by foreign air carrier is a matter of necessity, as defined by the Fly America Act. The CONTRACTOR shall submit, if a foreign air carrier was used, an appropriate certification or memorandum adequately explaining why service by a U.S. flag air carrier was not available or why it was necessary to use a foreign air carrier and shall, in any event, provide a certificate of compliance with the Fly America requirements. The Contractor agrees to include the requirements of this section in all subcontracts that may involve international air transportation.

LOBBYING CERTIFICATION

The undersigned certifies, to the best of his or her knowledge and belief, that:

(1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

(2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for making lobbying contacts to an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form--LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions [as amended by "Government wide Guidance for New Restrictions on Lobbying," 61 Fed. Reg. 1413 (1/19/96). Note: Language in paragraph (2) herein has been modified in accordance with Section 10 of the Lobbying Disclosure Act of 1995 (P.L. 104-65, to be codified at 2 U.S.C. 1601, *et seq.*)]

(3) The undersigned shall include the language of this certification in the award documents for all sub-contracts at all tiers and that all sub-contractors shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by 31, U.S.C. § 1352 (as amended by the Lobbying Disclosure Act of 1995). Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

[Note: Pursuant to 31 U.S.C. § 1352(c)(1)-(2)(A), any person who makes a prohibited expenditure or fails to file or amend a required certification or disclosure form shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such expenditure or failure.]

The Contractor, _____, certifies or affirms the truthfulness and accuracy of each statement of its certification and disclosure, if any. In addition, the Contractor understands and agrees that the provisions of 31 U.S.C. A 3801, *et seq.*, apply to this certification and disclosure, if any.

_____ Signature of Contractor's Authorized Official

_____ Name and Title of Contractor's Authorized Official

_____ Date

Attachment F

Draft Fuel Services Contract

City of Bethel

Bulk Fuel Supply

Agreement



Table of Contents

1. Effectiveness and Term
2. Provision of Fuel
3. Provision of Fuel – At the Pump
4. Quantities
5. Price – Year’s One and Two
6. Invoices and Payments
7. Records
8. Insurance Requirements
9. Fuel, Title, Warranty and Indemnity
10. Passing Title and Risk in Fuel
11. Duty to Notify
12. Duties of City
13. [CONTRACTOR’s] Rights to Interrupt Supplies of Fuel
14. Fuel Quality and City’s Right to Reject Fuel
15. [CONTRACTOR’s] Delays and Default
16. Force Majeure
17. Liabilities and Indemnities
18. Pollution Prevention and Responsibility
19. Fuel Contract Extension/Renewal
20. Termination
21. Dispute Resolution
22. Governing Law
23. Enforcement
24. Representation and Warranties
25. Notices
26. Confidentiality & Security
27. Amendments
28. Waiver
29. Successors
30. Assignment and Transfer of Interest
31. Severability
32. Relationship of Parties
33. Good Faith
34. Further Assurance
35. Entirety of Agreement
36. Costs
37. Counterparts

Bulk Fuel Agreement

This Agreement is made this _____ day of February 2025, by and between the City of Bethel, a municipal corporation (hereinafter "City") and _____ (hereinafter "Contractor").

WITNESSETH:

WHEREAS, [CONTRACTOR] is engaged in the business of providing fuel; and

WHEREAS the City of Bethel desires to purchase fuel in bulk from Contractor, subject to and in accordance with the Terms of this Agreement.

THE PARTIES AGREE AS FOLLOWS:

1. Effectiveness and Term

This Agreement shall become effective on March 1, 2025 and shall continue to have effect thereafter until June 30, 2027. [CONTRACTOR] shall have up to three (3) options to extend/renew the contract in accordance with Section 19 below.

2. Provision of Fuel

[CONTRACTOR] shall provide Fuel to the City at the Delivery Points outlined in Attachment A, and shall ensure there is sufficient fuel in each tank outlined in Attachment A to guarantee the tanks will not run out of fuel after regular use. It will be the sole responsibility of [CONTRACTOR] to develop a schedule for monitoring fuel levels in each tank to ensure the tanks have sufficient fuel to keep from running out.

Fuel for the location at Attachment B, shall only be delivered once per month from October to April, no later than the fourteenth (14th) day of each of the months specified.

Fuel shall be made available for purchase by City employees for City vehicles as outlined in Section 3.

3. Provision of Fuel – At the Pump

Fuel at the pump will be provided by [CONTRACTOR]. The City will provide and maintain for [CONTRACTOR] a list of employees and vehicles authorized to purchase gas or diesel fuel at the pump. These employees will be issued a Fuel Access Card issued by [CONTRACTOR].

[CONTRACTOR] will ensure only those authorized employees and authorized vehicles are allowed to charge their fuel purchases to the City of Bethel account. In addition, any employee attempting to charge to the City's account will be required to show either a City issued employee badge or other City approved credentials.

[CONTRACTOR] will submit an invoice monthly for all charges. Such invoice shall include a summary of sales by vehicle and product.

4. Quantities

Quantities of Fuel supplied shall be finally determined in accordance with the measurements provided in Attachment A.

5. Price: Year One

12.1 Heating Oil Delivered: shall be charged at the rate of \$TBD (TBD) per gallon.

12.2 HF#1 Ultra Low Sulfur Diesel (ULSD) Fuel Delivered: shall be charged at the rate of \$TBD (TBD) per gallon.

12.3 Gasoline at the Pump: shall be billed at the rate of \$TBD (TBD) per gallon.

12.4 HF#1 Ultra Low Sulfur Diesel (ULSD) Fuel at the pump: shall be billed at the rate of \$TBD (TBD) per gallon.

12.5 "Gallon" shall be defined as a U.S. standard gallon of 231 cubic inches at 60 degrees Fahrenheit.

6. Invoices and Payments

6.1 [CONTRACTOR] shall invoice the City monthly. All invoices shall be accompanied by supporting calculations and documentation of the amounts claimed.

6.2 The total amount to be paid under this Agreement shall be calculated on the basis of the total price per gallon delivered or sold under this Agreement. No claim for extra work or cost shall be allowed unless as outlined in this Agreement.

6.3 City shall pay all undisputed invoices and all undisputed portions of invoices within thirty (30) days of receipt.

6.4 In the event City fails to timely pay to [CONTRACTOR], the amount due in a timely manner, interest shall accrue at the rate of five (5%) percent per annum.

7. Records

[CONTRACTOR] and City shall each maintain and shall make available, on reasonable notice, for inspection and examination of the other Party, at all reasonable times, all records relating to this Agreement and of transactions performed pursuant to this Agreement for a minimum of five (5) years from the date of the record. If any Dispute arises between the Parties, all records relating to matters involved in such Dispute shall be preserved until the resolution of

such Dispute. Certified copies of such records as are required to be maintained by this Agreement shall be made available at the requesting Party's cost and expense.

8. Insurance Requirements

During the term of this Agreement and any extensions thereto, [CONTRACTOR] shall purchase from and maintain in a company or companies lawfully authorized to do business in the State of Alaska as admitted insurers or surplus insurers as approved by City, such insurance as will protect the City from claims set forth below and others, which may arise out of or as a result of the [CONTRACTOR's] operations under this Agreement, whether such operations are by the CONTRACTOR or by a sub-contractor or by anyone directly or indirectly employed by any of them, or by anyone for whose acts any of them may be liable. Restrictions, conditions or exclusions contained in the insurance policies shall not reduce the obligations of the [CONTRACTOR] under this Agreement.

8.1 Claims under worker's compensation, employer's liability, disability benefits, and other similar employee benefit acts which are applicable to the work to be performed under this Agreement.

Claims for damages because of bodily injury, mental anguish, sickness, disease or death of any person other than [CONTRACTOR's] employees.

Claims for damages insured by usual personal injury liability insurance coverage which are sustained (1) by a person as a result of an offense directly or indirectly related to the employment of such person by the CONTRACTOR, or (2) by any other person or entity.

Claims for damages, other than to the product supplied, or to the services performed, itself because of damage to or destruction of tangible property, including loss of use resulting therefrom.

Claims for damages because of bodily injury, including mental anguish, death of a person, or damage to property arising out of ownership, maintenance or use of any motor vehicle.

Claims for damages because of bodily injury, including mental anguish, death of a person or damage to property arising out of the discharge, accidental or otherwise of any pollutant onto any property of the City, or any other owner, other than the [CONTRACTOR]. Transportation risk must be included.

Claims involving the [CONTRACTOR's] contractual obligations and assumption of liability under this Agreement.

Liability insurance shall include, at a minimum, all major divisions of coverage and be on a commercial general liability form including:

Premises/Operations liability

Products/Completed Operations Liability

Personal/Advertising Injury Liability

Environmental Liability

Fire Damage Liability

Medical Payments

8.2 The insurance required under this Agreement shall be written for not less than the limits listed herein or those limits required by law, whichever limit is higher. Insurance, whether written on an occurrence, or a claims-made basis, shall be maintained without interruption from the date of commencement of the work to the date of final payment, or termination of any insurance required to be maintained after final payment.

8.3 Worker's Compensation Insurance - as required by AS 23.30.045, for all employees of the [CONTRACTOR] engaged in work under this Agreement. The coverage shall include Employer Liability Insurance Limits of no less than:

- a) \$500,000 each accident;
- b) \$500,000 disease each employee;
- c) \$500,000 disease policy limit.

8.4 Commercial General Liability Insurance – Form CG001 04-13 or equivalent.

- (a) \$1,000,000 Combined Single Limit of Liability per Occurrence
- (b) \$1,000,000 Personal Injury Limit of Liability per Occurrence
- (c) \$1,000,000 Annual General Aggregate Limit of Liability
- (d) \$2,000,000 Annual Products/Completed Operations Aggregate Limit of Liability
- (e) \$1,000,000 Combined Single Limit of Liability for each environmental claim**
- (f) \$2,000,000 Combined Aggregate Limit of Liability for environmental claims**
- (g) \$100,000 Fire Damage Limit of Liability for any one fire
- (h) \$5,000 Medical Payment Limit any one person

** Coverage must begin prior to the effective date of this Agreement and must be maintained for twenty-four (24) months after the Agreement expires.

8.5 Commercial Automobile Liability Insurance: Form CA001 03/10 or equivalent

- (a) \$1,000,000 Combined Single Limit of Liability per Accident
For all owned, hired and non-owned vehicles

8.4 Commercial Excess Liability Insurance

- a) \$4,000,000 Combined Single Limit of Liability per Occurrence

- b) \$4,000,000 Annual Aggregate Limit of Liability
- c) Excess of underlying Commercial General Liability Insurance, Environmental Liability, Commercial Automobile Liability Insurance, and Employer Liability Insurance.

- 8.6 Worker's Compensation insurance and employee liability insurance shall be in compliance with the statutory requirements of the State of Alaska, and any other statutory obligation, whether federal or state pertaining to compensation of injured employees. The worker's compensation insurance and employer's liability insurance shall contain a waiver of subrogation provision in favor of the City.
- 8.7 The commercial general liability including environmental liability insurance shall name the City as an additional insured and contain a waiver of subrogation in favor of the City.
- 8.8 All liability insurance required of the [CONTRACTOR] shall be primary. All liability insurance carried by the City is declared to be excess and non-contributory of any insurance carried by the [CONTRACTOR] or subcontractors.
- 8.9 [CONTRACTOR's] required insurance is subject to review and adjustment by the City, who may require reasonable changes in the amount and types of insurance based upon changes of risk. [CONTRACTOR] shall be provided a written explanation of any such changes.
- 8.10 Certificates of insurance, acceptable to City, shall be filed with the City prior to the commencement of any services by [CONTRACTOR]. These certificates and the insurance policies shall contain a provision that the policy shall not be canceled until prior written notice has been sent to the City.
- 8.11 The [CONTRACTOR] shall furnish evidence of insurance to the City before June 1st annually. The evidence shall be issued to the City and shall be either a certificate of insurance or the policy declaration page with all required endorsements attached and must:
- 1) Denote the type, amount, and class of operations covered;
 - 2) Show the effective (and retroactive) dates of the policy;
 - 3) Show the expiration date of the policy;
 - 4) Include all required endorsements;
 - 5) Be executed by the carrier's representative; and
 - 6) If a certificate of insurance, include the following statement: *The insurance carrier agrees that it shall notify the City, in writing, at least 30 days before cancellation of any coverage or reduction in any limits of liability."*

8.12 Failure to maintain the insurance provisions required of the [CONTRACTOR] or failure to immediately notify the City of cancelation shall be considered a material breach of this Agreement by the [CONTRACTOR], subject to the termination provisions of this Agreement.

8.13 The City's acceptance of deficient evidence of insurance does not constitute a waiver of Agreement requirements.

9. Fuel, Title, Warranty and Indemnity

[CONTRACTOR] warrants that it shall have title to all Fuel supplied under this Agreement immediately prior to passing title in Fuel to City at each Delivery Point and shall otherwise supply Fuel to each Delivery Point free and clear of all liens, encumbrances and claims whatsoever.

[CONTRACTOR] shall indemnify, defend and hold City harmless against all third party claims for damages, costs, losses, and expenses arising from or out of a breach of the warranty in section 9, including claims by any third party or parties for any royalties, taxes, license fees or charges applicable to Fuel supplied.

10. Passing Title and Risk in Fuel

Title and, subject to the passing of good title, risk in the Fuel supplied by [CONTRACTOR] shall pass from [CONTRACTOR] to City at the relevant Delivery Point.

11. Duty to Notify

Without prejudice to the other obligations in this Agreement:

11.1 [CONTRACTOR] shall, as soon as practicable after it becomes aware of the same, inform the City of any circumstances which affect, or will affect, its ability to supply fuel under this Agreement; and

11.2 City shall, as soon as reasonably practicable after it becomes aware of the same, inform [CONTRACTOR] of any circumstances which affect, or will affect, its ability to receive Fuel into its facilities.

12. Duties of City

City shall provide safe access to premises, including snow and ice removal. [CONTRACTOR] may refuse to deliver if, in their sole discretion, access to the Premises is not in a safe condition for service. In such situation, [CONTRACTOR] shall give notice to City within three (3) Business Days of failure to deliver in order for City to correct the problem and allow for re-delivery. [CONTRACTOR] may impose a reasonable fee for having to respond to the location a second time.

13. [CONTRACTOR's] Rights to Interrupt Supplies of Fuel

[CONTRACTOR] shall be entitled to interrupt the supply of Fuel under the following circumstances:

- 13.1 Where undisputed payments are due and owing to [CONTRACTOR] by City under this Agreement; or
- 13.2 Subject to Clause 16, where and to the extent there is an Event of Force Majeure affecting the supply by [CONTRACTOR] or receipt by City of the Fuel.

14. Fuel Quality and City's Right to Reject Fuel

Fuel supplied by [CONTRACTOR] under this Agreement shall conform to American Society for Testing and Materials (ASTM) D1250 (latest version).

15. [CONTRACTOR's] Delays and Default

Where [CONTRACTOR] is delayed in the supply of Fuel for more than four (4) calendar days from the original date for delivery under clause 2 for any reason (other than an Event of Force Majeure) then City shall be entitled on notice to [CONTRACTOR] either to accept the delay in the supply or cancel the supply and the quantity canceled shall constitute Shortfall and breach of this Agreement.

16. Force Majeure

- 16.1 Events of Force Majeure: For the purposes of this Agreement, an "Event of Force Majeure" means any circumstance not within the reasonable control of the Party affected, but only if and to the extent that (i) such circumstance, despite the exercise of reasonable diligence, cannot be, or caused to be, prevented, avoided, or removed by such Party, and (ii) such circumstance materially adversely affects the ability of the Party to perform its obligations under this Agreement, and such Party has taken all reasonable precautions, due care and reasonable alternative measures in order to avoid the effect of such event on the Party's ability to perform its obligations under this Agreement and to mitigate the consequences thereof.
- 16.2 Instances of Force Majeure: Subject to the provisions of Clause 16.1, Events of Force Majeure shall include, but not be limited to:
 - (a) Fire, chemical or radioactive contamination or ionizing radiation, earthquakes, lightning, cyclones, hurricanes, floods, droughts, or such other extreme weather or environmental conditions, unanticipated geological or ground conditions, epidemic, famine, plague or other natural calamities and acts of God;
 - (b) Explosion, accident, breakage of Facilities, plant or equipment, structural collapse, or chemical contamination caused by a person not being the affected Party or one of its contractors or subcontractors or any of their respective employees or agents;

- (c) Acts of War (whether declared or undeclared), invasion, acts of terrorists, blockade, embargo, riot, public disorder, violent demonstrations, insurrection, rebellion, civil commotion, and sabotage;
 - (d) Strikes, lockouts, work stoppage, labor disputes, and such other industrial action by workers related to or in response to the terms and conditions of employment of those workers or others with whom they are affiliated save when such event is directly related to, or in direct response to any employment policy or practice (with respect to wages or otherwise) of the Party whose workers resort to such action;
 - (e) Any legal prohibition on either Party's ability to perform its obligations under this Agreement, including passing of a statute, decree, regulation or order by a Competent Authority prohibiting that Party from performing its obligations under this Agreement;
- provided that breakdown of any plant, equipment or vehicles (unless due to an Event of Force Majeure) or unavailability of funds shall not constitute an Event of Force Majeure.

16.3 Consequence of Force Majeure: Either Party shall be excused from performance and shall not be in default in respect to any obligation hereunder to the extent that failure to perform such obligation is due to an Event of Force Majeure.

16.4 Notice of Force Majeure: If a party wishes to claim protection in respect of an Event of Force Majeure, it shall as soon as possible following the occurrence or date of commencement of such Event of Force Majeure and shall thereafter keep the other Party informed until such time as it is able to perform its obligations. The Parties shall use their reasonable endeavors to:

- (a) Overcome the effects of the Event of Force Majeure as soon as practicable;
- (b) Mitigate the effect of any delay occasioned by any Event of Force Majeure; including by recourse to acceptable alternative sources of Fuel (which acceptance shall not be unreasonably withheld by either Party); and
- (c) To ensure resumption of normal performance of this Agreement as soon as reasonably practicable and shall perform their obligations to the maximum extent practicable, provided that neither Party shall be obligated to settle any strike, lock out, work stoppage, labor dispute or such other industrial action by its employees.

17. Liabilities and Indemnities

17.1 [CONTRACTOR] Indemnity:

17.1.1 [CONTRACTOR] shall be responsible for any third party claim for any injury to or loss or damage to property of any person (including reasonable legal fees) arising out of transport, delivery and transfer of Fuel up to the Delivery Point (each referred to as a "[CONTRACTOR] Third Party Claim").

17.1.2 [CONTRACTOR] shall fully indemnify and hold City, its officers and employees harmless in respect of [CONTRACTOR] Third Party Claims provided that the

indemnity shall not extend to, and City hereby waives any claim against [CONTRACTOR] Third Party Claims to the extent caused by any negligent act or omission of City, its officers or employees.

17.2 City Indemnity:

17.2.1 City shall not be responsible for any third party claim for any injury to or loss or damage to property of any person (including reasonable legal fees) arising out of transfer, storage and use of Fuel at and from the Delivery Point (each referred to as a "City Third Party Claim").

17.2.2 To the extent permitted by law and to the extent there is a council appropriation to cover such occurrence, City shall fully indemnify and hold [CONTRACTOR], its Affiliates, officers, contractors, employees, and agents harmless in respect of City Third Party Claims provided that the indemnity shall not extend to, and [CONTRACTOR] hereby waives any claim against City Third Party Claims to the extent caused by any negligent act or omission [CONTRACTOR], its Affiliates, officers, employees, contractors and agents.

17.3 Right to Defend Actions: The indemnifying Party shall have the right, but not the duty, to assume the defense of any third party claim indemnified in clause 17.1 or 17.2, as the case may be. Any Party shall, as soon as practicable after receiving notice of any claim brought against it, deliver to the other indemnifying Party full particulars thereof and shall render all reasonable assistance requested by such Party in the defense of such claim.

17.4 Indemnified Party not to Compromise:

17.4.1 Where any Party has an obligation under clause 17.1 or 17.2, as the case may be, to indemnify the other Party, such other Party shall not compromise or in any way settle any claim, lawsuit, action or cause of action without the express written consent of the other Party who has the obligation of indemnifying under clause 17.1 or 17.2, as the case may be. Where such consent is not obtained prior to such compromise in settlement, the Party who had the obligation of indemnifying shall be released and discharged from all obligations under clause 17.1 or 17.2, as the case may be.

17.4.2 Any payment payable by the indemnifying Party to the indemnified Party pursuant to this Section 17 shall be paid within forty-five (45) days from the date on which a claim for such payment accrues to the indemnified Party under this Agreement.

18. Pollution Prevention and Responsibility

In the event of a spill, escape or discharge of oil or other product occurs and causes or threatens to cause pollution damage ("Spill"), the Party responsible for the Spill shall undertake all measures reasonably necessary to prevent or mitigate the pollution damage. Any and all costs or expenses incurred as a result of any measures so taken shall be at the expense of the Party

creating or causing the spill, escape or discharge. In the event the Party's cannot agree as to the cause of the spill, escape or discharge, the State of Alaska, Department of Environmental Conservation shall be the sole determinant of responsibility.

The Party who caused the spill, escape or discharge shall be responsible to indemnify, defend and hold harmless the other Party from any and all claims, costs, expenses, clean-up costs, fines, losses, penalties, damages or other liability incurred as a result of the Spill.

19. Fuel Contract Extension/Renewals

[CONTRACTOR] shall have the option to extend/renew this Agreement up to three (3) consecutive times as follows:

- 19.1 [CONTRACTOR] shall provide City with written notice of its intention to renew the Agreement at least ninety (60) days prior to the Agreement Expiration (approximately March 30). Renewal notices shall state the following:
 - (a) The applicable rate for all types of fuel specified under this contract during the new one (1) year term; and
 - (b) Any significant changes requested to the existing Agreement; and
 - (c) Any proposed changes to the scope of services to be performed under the Agreement.
- 19.2 Upon receipt of a Notice to Extend/Renew the Agreement, the City shall:
 - (a) Ensure that [CONTRACTOR] continues to be eligible to contract with the City [i.e., maintains a valid City of Bethel business license, a valid State of Alaska business license and is not delinquent on any sales taxes or other fees with the City];
 - (b) Verify that [CONTRACTOR's] certificates of insurance are up to date;
 - (c) Update Attachment A; and
 - (d) Notify [CONTRACTOR] of any significant changes requested to the existing Agreement.
- 19.3 If City determines [CONTRACTOR] remains eligible and the increased rate for fuel is acceptable to City, then City shall give notice to [CONTRACTOR] within forty-five (45) days of receipt of Notice of Request to Renew/Extend Contract that it intends to renew. At that time a contract extension shall be prepared and executed by both parties.

20. Termination

20.1 Events of Default

20.1.1 City's Event of Default: Each of the events described below shall constitute a City Event of Default:

- (a) A material breach by City of any obligation under this Agreement, which (where capable of remedy) has not been remedied within ten (10) days

following notice from [CONTRACTOR] stating that such breach has occurred, identifying the breach and demanding it to be remedied, provided that if City has diligently and as quickly as possible commenced the remedial action necessary but is unable to complete it within ten (10) days, it shall be allowed such further period as may be reasonable to complete the remedial action, not exceeding another thirty (30) days;

- (b) City has made material misrepresentation in the representations and warranties set out in this Agreement and has not disclosed any material fact which renders any such representation or warranty materially misleading;
- (c) The reorganization, merger, consolidation, amalgamation, dissolution or reconstruction of City, except to the extent that it does not affect the ability of the resulting entity to perform its obligations under this Agreement;
- (d) Except for the purposes permitted under subsection (c), the occurrence of any of the following events (other than as a direct result of [CONTRACTOR] Event of Default):
 - (i) Passing of a resolution or initiation of any proceeding for the bankruptcy, insolvency, winding up, liquidation of or other similar proceedings relating to City;
 - (ii) The appointment of a trustee, liquidator, custodian or a similar person in a proceeding referred to in paragraph (d)(i), which appointment has not been set aside or stayed within sixty (60) days of such appointment; or
 - (iii) The making by a court having jurisdiction of an order winding up or otherwise confirming the bankruptcy or insolvency of City, which order has not been set aside or stayed within sixty (60) days; and
- (e) City ceasing to hold a license, permit or consent, as a result of breach by City of the terms and conditions of such license, permit or consent, making it unlawful for City to operate.

20.1.2 [CONTRACTOR] Event of Default: Each of the events described below shall constitute a [CONTRACTOR] Event of Default:

- (a) A material breach by [CONTRACTOR] of any obligation under this Agreement, which (where capable of remedy) has not been remedied within ten (10) days following notice from City stating that such breach has occurred, identifying the breach and demanding it to be remedied, provided that if [CONTRACTOR] has diligently and as quickly as possible commenced the remedial action necessary but is unable to complete it within ten (10) days, it shall be allowed such further period of up to another thirty (30) days as may be reasonably necessary to complete the remedial action;
- (b) [CONTRACTOR] has made material misrepresentation in the representations and warranties set out in this Agreement and has not disclosed any material fact which renders any such representation or warranty materially misleading;
- (c) The reorganization, merger, consolidation, amalgamation, dissolution or reconstruction of [CONTRACTOR], except to the extent that it does not affect

the ability of the resulting entity to perform its obligations under this Agreement;

- (d) Except for the purposes permitted under subsection (c), the occurrence of any of the following events (other than as a direct result of City Event of Default):
 - (i) Passing of a resolution or initiation of any proceeding for the bankruptcy, insolvency, winding up, liquidation of or other similar proceedings relating to [CONTRACTOR];
 - (ii) The appointment of a trustee, liquidator, custodian or a similar person in a proceeding referred to in paragraph (d)(i), which appointment has not been set aside or stayed within sixty (60) days of such appointment; or
 - (iii) The making by a court having jurisdiction of an order winding up or otherwise confirming the bankruptcy or insolvency of [CONTRACTOR], which order has not been set aside or stayed within sixty (60) days; and
- (e) [CONTRACTOR] ceasing to hold a license, permit or consent, as a result of breach by [CONTRACTOR] of the terms and conditions of such license, permit or consent, making it unlawful for City to operate.

20.2 Consequences in the Event of Default: In the case of [CONTRACTOR] Event of Default, City may terminate this Agreement and in the case of a City Event of Default, [CONTRACTOR] may terminate this Agreement, in either case by giving a notice ("Termination Notice") to the other whereupon this Agreement shall terminate upon the date specified in such Termination Notice or such later date as the Parties may have agreed.

20.3 Sole Grounds for Termination: The provisions of this Paragraph 20 shall be the sole and exclusive grounds on which the Parties may terminate this Agreement.

20.4 Consequences: On termination of this Agreement for whatever reason, neither Party shall have any liability to the other for any damages or loss, whether under this Agreement, at law or otherwise, save for claims relating to accrued rights under this Agreement prior to its termination.

21. Dispute Resolution

21.1 If any dispute arises between the Parties in connection with or relating to this Agreement (a "Dispute") the Parties through their respective Chief Executive Officers shall attempt to resolve the Dispute through discussion.

21.2 If a Dispute is not resolved within thirty (30) calendar days by discussion pursuant to clause 21.1, the matter may be referred to mediation by either Party.

21.3 If Mediation fails to resolve the matter, either party is free to request Arbitration or file in court as they deem appropriate. The City and [CONTRACTOR] both agree that the appropriate venue for any legal dispute shall be the Bethel Courthouse.

22. Governing Law

This Agreement shall be governed by, and construed under, the laws of the State of Alaska.

23. Enforcement

Subject to any right of appeal, second appeal, revision or any other legal proceeding or remedy available to either Party under the law, each Party consents with respect to the enforcement of any final judgment against it in any such proceedings, whether in Alaska or outside and to the giving of any relief or the issue of any process in connection with such proceedings (including, without limitation, the making, enforcement or execution against or in respect of any property whatsoever, irrespective of its use or intended use, and whether situate in or outside Alaska).

24. Representation and Warranties

24.1 [CONTRACTOR] represents and warrants to City that:

- 24.1.1 It has the full legal ability and authority to enter into and carry out its obligations under this Agreement and this Agreement constitutes a valid, legally binding and enforceable obligation of [CONTRACTOR] and does not conflict with the terms of any other agreement by which it may be bound;
- 24.1.2 All approvals necessary to allow [CONTRACTOR] to enter into this Agreement and to carry out the obligations contemplated herein have been given or received and shall remain in full force and effect;
- 24.1.3 There are no applicable constitutional provisions, laws, regulations, decrees or rules of Competent Authorities of Alaska in force on the date of execution of this Agreement, which restrict or prohibit the ability of [CONTRACTOR] to enter into and perform the terms of this Agreement. [CONTRACTOR] is not entitled to immunity from legal process or jurisdiction on grounds of sovereignty or otherwise; and
- 24.1.4 This Agreement does not conflict with any provisions of any law, including any regulation of the State of Alaska as in effect on the date of execution of this Agreement.

24.2 City represents and warrants to [CONTRACTOR] that:

- 24.2.1 It is a validly existing municipal corporation under the laws of the State of Alaska;
- 24.2.2 It has the full legal ability and authority to enter into and carry out its obligations under this Agreement and this Agreement constitutes a valid, legally binding and enforceable obligation of City and does not conflict with the terms of any agreement by which it may be bound; and
- 24.2.3 There are no provisions of any organizational document of City which restrict or prohibit the ability of City to enter into and perform the terms of this Agreement.

25. Notices

25.1 All notices given under this Agreement are to be in writing [in English] and shall be:

25.1.1 Sent to:

(a) for City, to: PO Box 1388, Bethel AK 99559 and marked to the attention of: City Attorney

(b) for [CONTRACTOR] to:

25.1.2 In writing and delivered by hand or sent by first class prepaid post or facsimile transmission and deemed to have been received:

(a) In case of delivery by hand when delivered; or

(b) In the case of first-class prepaid post, on the second (2nd) day following the day of posting, or

(c) In the case of facsimile transmission, at the time of actual receipt, provided that if, in accordance with the above provisions, any such notice or other communication would otherwise be deemed to be given or made outside working hours, such notice or other communication shall be deemed to be given or made at the start of working hours on the next Business Day.

25.2 Either party may notify the other Parties of a change to its name, relevant addressee, address or facsimile number for the purposes of clause 25.1, provided that such notification shall only be effective on:

25.2.1 The date specified in the notification as the date on which the change is to take place; or

25.2.2 If no date is specified or the date specified is less than fifteen (15) Business Days after the date on which notice is given, the date falling thirty (30) Business Days after notice of any such change has been given.

26. Confidentiality & Security

Each party shall take all proper steps to keep confidential any trade secrets or confidential information learned about the other Party or its customers during the course of this Agreement.

Each party shall protect the keys and other secure property of the other party and shall take appropriate and reasonable steps to ensure security is maintained. In the event of a breach of security, the Party whose security is breached shall notify the other party as soon as practicable.

27. Amendments

This Agreement may only be amended or varied by the written agreement of both Parties.

28. Waiver

No waiver or failure by a Party to insist on the strict performance of this Agreement or to act in respect of the defaults of the other Party, and no acceptance of payment or performance during the continuance of any such default precludes any right, relief or remedy available to the non-defaulting Party, and may not be relied on by the other Party as a consent to those defaults.

29. Successors

This Agreement binds and ensures to the benefit of the Parties and their respective successors and permitted assigns.

30. Assignment and Transfer of Interest

Neither Party to this Agreement shall assign or transfer all or part of its rights, benefits or obligations under this Agreement except with the other Party's written consent.

31. Severability

If any provision of this Agreement is or becomes invalid or unenforceable, the remaining provisions of this Agreement shall continue in full force and effect.

32. Relationship of Parties

This Agreement does not create an association, joint venture, or partnership between the Parties. Neither Party has any right, power or authority to enter into any agreement or undertaking for, or to act on behalf of, or to act as an agent or representative of, or to otherwise bind, the other.

33. Good Faith

The Parties undertake to act in good faith in relation to the performance and implementation of this Agreement and to take such other reasonable measures as may be necessary for the realization of its objectives.

34. Further Assurance

Each Party agrees to execute and deliver all such further instruments and do and perform all such further acts and things as shall be necessary for the carrying out of the provisions of this Agreement.

35. Entirety of Agreement

This Agreement constitutes the entire agreement between the Parties in relation to its subject matter and, except in case of fraud, all prior representations, negotiations and undertakings of any nature whatsoever between the Parties with any bearing on the subject matter of this Agreement are superseded and extinguished, and all rights and liabilities arising by reason of them, whether accrued or not at the date of this Agreement, are canceled, to the extent they have such bearing.

36. Costs

Each Party shall bear all costs incurred by it in connection with entering into this Agreement.

37. Counterparts

This Agreement may be executed in any number of counterparts all of which taken together shall constitute one and the same document.

IN WITNESS WHEREOF, the Parties have caused this Agreement to be executed as of the date first written above.

CITY OF BETHEL
Lori Strickler, City Manager
P.O. Box 1388
Bethel, AK 99559

[CONTRACTOR]

Name

Date

Name

Date

City of Bethel Action Memorandum

Action memorandum No.	25-13		
Date action introduced:	March 24, 2025	Introduced by:	City Manager Strickler
Date action taken:		Approved	Denied
Confirmed by:			

Action Title: Authorize the City Manager to Initiate a Summer Internship Program and Seasonal Hires with Unspent Funds from the Fiscal Year 2025 Operating Budget.

Attachment(s) NA

Account information:	Budget/ Year to Date Actuals:	Amount of fiscal impact:
Administration 100-51 X 2	\$382,261/\$224,284	\$12,800*
Finance 100-53	\$605,274/316,456	\$6,400*
Police 100-61	\$2,216,714/897,718	*
Fire 100-60	\$856,863/434,024	*
Piped Utility Maintenance 510-86	\$145,608/\$94,616	\$12,800

**Looking to hire two administrative assistants under the internship program. Depending on placement need and ability to provide mentorship, the interns may work for any of the four departments.*

Summary Statement

The City of Bethel seeks to expand youth and summer employment opportunities, providing hands-on municipal work experience while growing our future applicant pool. This initiative will be funded using unexpended personnel funds from vacant positions.

The temporary work program will run from May 1, 2025, to October 31, 2025, offering full-time and part-time positions at an estimated \$20 per hour, depending on experience and qualifications. In addition to supporting career readiness and mentorship, these hires will help the City complete essential projects.

Planned seasonal and internship positions:

- Finance Accounting Clerk (1)
- Piped Utility Maintenance/Water Treatment Plant: (2)
- General Administrative Assistant: (2) – Potential placements in Police/Fire, Finance, or Administration

These positions supplement the existing funded seasonal hires:

Facility Maintenance: (2)

Solid Waste: (2)

Port Attendant: (5)

Utility Maintenance Worker: (1)

Additionally, the City proposes hiring a Temporary Streets and Roads Driver to assist with Phase One of the Community Center construction pad development. The Streets and Roads Department has \$226,990 in unexpended wages, and this position will require approximately \$36,400 for the summer.

City of Bethel Information Memorandum

Information Memo No.	IM 25-03		
Date introduced:	March 25, 2025	Introduced by:	City Manager Strickler
Amended actions:			
Confirmed by:			

Title: Documentation that the Bethel City Council Received and Reviewed the Full Financial Budget Report and Water & Wastewater Activity Report for the Month of February 2025.

Attachment(s): (1) City of Bethel Full Financial Budget Report July 2024- February 2025 (2) Water & Wastewater Activity Report February 2025.

Summary Statement

The attached financial report contains data for the month of February 2025. The information contained therein, and the contents of the Water & Wastewater Activity Report are distributed to Bethel City Council members for their review. This information Memorandum documents the dissemination of this report to Bethel City Council members, as required by the Alaska Department of Commerce, Community and Economic Development, Division of Community and Regional Affairs, in their administration of the Best Practices protocol.

The process of preparing and submitting a monthly financial report and a water and wastewater activity report to City Council helps the City earn points on the Water and Sewer Utility Best Practices Operation and Maintenance Reports. The city must have a score of 60 or greater out of 100 points in order to be approved for funding from the Environmental Protection Agency (EPA) and the Alaska Department of Environmental Conservation (DEC). In other capital grants administered by DEC's Village Safe Water Program, the city's Best Practices score is an application scoring criterion.



City of Bethel - Public Works Department
Utilities Activity Report
FY25 - July 2024 thru June 2025
Public Works Director - William Arnold

	City Sub Water Treatment Plant										Bethel Heights Water Treatment Plant										
	Water				Chemical Usage					Fuel	Water					Chemical Usage					Fuel
	Plant Production (Gallons)	Hauled Water (Gallons)	Piped Water (Gallons)	Backwash Usage (Gallons)	Calcium Hypochlorite (lbs)	Polymer (mL)	Potassium Permanganate (lbs)	Disodium Phosphate (lbs)	Sodium Fluoride (lbs)	Fuel Delivered (gal)	Plant Production (Gallons)	Hauled Water (Gallons)	Piped Water (Gallons)	School Water (Gallons)	Backwash Usage (Gallons)	Calcium Hypochlorite (lbs)	Polymer (mL)	Potassium Permanganate (lbs)	Sodium Fluoride (lbs)	Fuel Delivered (gal)	
July	6,261,289	1,701,000	1,880,040	204,000	800	6,570	200	57	50	2,338	4,650,145	425,180	3,985,452	7,900	191,000	900	4,050	190	50	0	
August	6,610,277	1,800,000	1,858,870	288,000	600	6,750	200	56	50	2,202	4,074,614	478,810	2,764,349	77,600	197,000	800	3,960	159	0	0	
September	5,801,522	1,373,000	1,952,050	277,000	400	7,020	153	49	0	2,212	4,044,903	727,710	2,270,507	92,100	198,000	700	3,690	158	0	0	
October	6,220,665	1,542,000	2,003,990	273,000	500	6,750	200	57	100	2,467	4,667,745	703,800	4,364,732	153,200	336,000	900	1,530	163	50	0	
November	6,152,024	1,242,000	2,276,940	298,000	400	6,300	170	59	50	2,818	6,066,187	998,900	4,243,251	115,500	239,000	700	4,600	163	50	0	
December	6,355,808	1,337,000	2,175,750	298,000	500	6,150	200	57	50	2,897	6,013,103	776,767	5,487,477	109,400	206,000	1,000	5,760	590	0	0	
January	6,236,568	1,310,000	2,163,640	306,000	300	6,240	200	57	50	2,654	5,825,255	742,500	8,104,029	146,700	168,000	800	4,170	200	100	0	
February	6,147,474	1,431,000	2,144,440	311,000	400	6,210	200	36	0	2,720	0	0	0	0	0	0	0	0	0	0	
March	3,545,765	778,000	1,275,920	163,000	200	3,510	120	0	0	1,516	0	0	0	0	0	0	0	0	0	0	
April	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
May	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
June	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Date Totals	53,331,392	12,514,000	17,731,640	2,418,000	4,100	55,500	1,643	428	350	21,824	35,341,952	4,853,667	31,219,797	702,400	1,535,000	5,800	27,760	1,623	250	0	

Bethel Heights WTP	A LOT of MAJOR repairs needed to bring BHWTP into compliance with sanitary survey discrepencancies. Upgrade Project at plant will be getting started soon. Conducted meeting with engineers, contractors and sub contractors last week of September. (CFORD). BHWTP Upgrade work is ongoing. During High Demand bypass tie in shutdown, allowed water to drain both out in the distribution loops and at the plant to allow work to continue. Discovered that both loop flows reversed under gravity and drained back to the plant through their supply. We found no functioning drain or isolation valves close to the plant to expedite the process. High demand bypass piping installed sanitized, and pressure tested. Awaiting TC results as of 11/27 at 9:00 AM. (SLEPPY)
City Sub WTP	Monthly water logs to ADEC on time. Total Coliform and Corrsosion Control samples collected and sent for analysis. DBP2's for 3rd quarter also sent. Minor plant repairs and upgrades continuing. (CFORD). Pressure loss event in sewer glycol loop A occurred on 11/22/24. Discovered a major leak in the first manhole junction box nearest the plant. Heater hose and valves were severely corroded and leaking on both supply and return on loop A. Leak was repaired, pressure restored and glycol added to loop. (SLEPPY)
Sewer Lagoon	No lagoon activites.
Piped Sewer	5 alarms on residential lift stations were responded to, requiring 4 repairs.
Piped Water	Monthly meter readings and service connections/ shutoffs completed.
Other	Currently have 2 vacancies in maintenance. 1 water treatment operator has been hired and is being trained. 3 interviews were held for maintenance positions, with 1 request to hire submitted.

Prepared by - WTC Coordinator

CITY OF BETHEL
REVENUES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING FEBRUARY 28, 2025

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>TAXES</u>					
100-40-4300 TAX - SALES	5,177,366.43	5,177,366.43	8,400,000.00	3,222,633.57	61.6
100-40-4301 PENALTIES & INT - SALES TAX	36,264.71	36,264.71	160,000.00	123,735.29	22.7
100-40-4310 TAX - TRANSIENT LODGING	364,331.47	364,331.47	512,000.00	147,668.53	71.2
100-40-4320 CIGARETTE AND TOBACCO TAX	406,177.44	406,177.44	620,000.00	213,822.56	65.5
100-40-4322 MARIJUANA TAX	566,462.30	566,462.30	850,000.00	283,537.70	66.6
100-40-4330 TAX - ALCOHOL USE	251,275.45	251,275.45	430,000.00	178,724.55	58.4
100-40-4340 TAX - MOTOR VEH REGISTRATION	31,803.44	31,803.44	47,000.00	15,196.56	67.7
100-40-4342 AK REMOTE SELLER SALES TAX	759,589.53	759,589.53	650,000.00	(109,589.53)	116.9
TOTAL TAXES	7,593,270.77	7,593,270.77	11,669,000.00	4,075,729.23	65.1
<u>STATE & FEDERAL REVENUES</u>					
100-42-4102 PILT PROGRAM - STATE	1,106,744.41	1,106,744.41	950,000.00	(156,744.41)	116.5
100-42-4201 SOA - JURY DUTY REIMBURSEMENT	300.00	300.00	.00	(300.00)	.0
100-42-4203 COMMUNITY DIVIDEND	149,258.13	149,258.13	150,000.00	741.87	99.5
100-42-4204 PERS ON BEHALF	.00	.00	400,000.00	400,000.00	.0
100-42-4345 SOA ELECTRIC CO-OP TAX SHARE	20,896.88	20,896.88	20,000.00	(896.88)	104.5
TOTAL STATE & FEDERAL REVENUES	1,277,199.42	1,277,199.42	1,520,000.00	242,800.58	84.0
<u>CHARGES FOR SERVICES</u>					
100-43-4374 AMBULANCE REVENUE	78,548.73	78,548.73	160,000.00	81,451.27	49.1
100-43-4379 POLICE DEPT MISC FEES	85.00	85.00	2,000.00	1,915.00	4.3
TOTAL CHARGES FOR SERVICES	78,633.73	78,633.73	162,000.00	83,366.27	48.5
<u>LICENSES, PERMITS & FEES</u>					
100-45-4341 GAMING TAX	400,133.80	400,133.80	420,000.00	19,866.20	95.3
100-45-4377 PARKS & REC JULY 4TH FEES	550.00	550.00	800.00	250.00	68.8
100-45-4500 TAXI PERMITS	90,255.00	90,255.00	145,000.00	54,745.00	62.2
100-45-4502 BUSINESS LICENSES	23,800.00	23,800.00	32,000.00	8,200.00	74.4
100-45-4504 ANIMAL CONTROL LICENSES	2,492.00	2,492.00	2,200.00	(292.00)	113.3
100-45-4510 PLANNING FEES	5,225.00	5,225.00	5,000.00	(225.00)	104.5
100-45-4511 PLAT/RECORDING FEES	1,460.00	1,460.00	100.00	(1,360.00)	1460.0
100-45-4512 SITE REVIEWS	720.00	720.00	17,000.00	16,280.00	4.2
100-45-4559 MISC PERMITS/LICENSES/FEE	5,027.00	5,027.00	11,000.00	5,973.00	45.7
TOTAL LICENSES, PERMITS & FEES	529,662.80	529,662.80	633,100.00	103,437.20	83.7

CITY OF BETHEL
REVENUES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING FEBRUARY 28, 2025

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
	<u>MISCELLANEOUS</u>					
100-49-4202	SOA COURT FINES/FEES	6,790.00	6,790.00	12,000.00	5,210.00	56.6
100-49-4361	100 YRS PUBLICATION	.00	.00	30.00	30.00	.0
100-49-4362	PC TICKETS	1,641.64	1,641.64	8,000.00	6,358.36	20.5
100-49-4379	POLICE DEPT MISC	4,934.21	4,934.21	6,000.00	1,065.79	82.2
100-49-4439	MISCELLANEOUS REVENUE	5,226.05	5,226.05	30,000.00	24,773.95	17.4
100-49-4566	CLEANUP GREENUP DONATIONS	.00	.00	150.00	150.00	.0
100-49-4590	INVESTMENT INCOME	540,644.55	540,644.55	650,000.00	109,355.45	83.2
100-49-9481	ONC GRAVEL CONTRACT	(130,000.00)	(130,000.00)	.00	130,000.00	.0
100-49-9482	SNOW REMOVAL	.00	.00	32,000.00	32,000.00	.0
	<u>TOTAL MISCELLANEOUS</u>	<u>429,236.45</u>	<u>429,236.45</u>	<u>738,180.00</u>	<u>308,943.55</u>	<u>58.2</u>
	 <u>TOTAL FUND REVENUE</u>	 <u>9,908,003.17</u>	 <u>9,908,003.17</u>	 <u>14,722,280.00</u>	 <u>4,814,276.83</u>	 <u>67.3</u>

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING FEBRUARY 28, 2025

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>ADMINISTRATION</u>					
100-51-6000 SALARIES	157,976.74	157,976.74	382,261.00	224,284.26	41.3
100-51-6002 RELOCATION EXPENSES	.00	.00	15,000.00	15,000.00	.0
100-51-6003 RECRUITMENT COSTS	6,449.00	6,449.00	20,000.00	13,551.00	32.3
100-51-6010 OVERTIME	80.94	80.94	2,000.00	1,919.06	4.1
100-51-6023 LEAVE CASHOUT	.00	.00	17,252.00	17,252.00	.0
100-51-6030 SOCIAL SECURITY EXPENSE	1,917.82	1,917.82	2,432.00	514.18	78.9
100-51-6031 PAYABLE MEDICARE FICA	2,494.52	2,494.52	5,572.00	3,077.48	44.8
100-51-6032 UNEMPLOYMENT	5,348.76	5,348.76	2,841.00	(2,507.76)	188.3
100-51-6033 WORKERS' COMPENSATION	222.18	222.18	993.00	770.82	22.4
100-51-6034 PERS	18,500.66	18,500.66	75,907.00	57,406.34	24.4
100-51-6040 EMPLOYEE GROUP BENEFITS	10,351.90	10,351.90	54,288.00	43,936.10	19.1
100-51-6041 UTILITY BENEFIT	3,128.27	3,128.27	9,120.00	5,991.73	34.3
100-51-6044 YK FITNESS CENTER MEMBERSHIP	40,000.00	40,000.00	40,000.00	.00	100.0
100-51-6060 TRAVEL/TRAINING	10,517.59	10,517.59	10,000.00	(517.59)	105.2
100-51-6100 SUPPLIES	3,857.99	3,857.99	7,000.00	3,142.01	55.1
100-51-6150 GASOLINE/DIESEL/OIL	116.96	116.96	500.00	383.04	23.4
100-51-6153 HEATING FUEL	24,275.93	24,275.93	25,000.00	724.07	97.1
100-51-6155 WATER/SEWER/GARBAGE	19,967.24	19,967.24	13,100.00	(6,867.24)	152.4
100-51-6160 ELECTRICITY	13,337.04	13,337.04	24,150.00	10,812.96	55.2
100-51-6170 TELEPHONE	3,272.59	3,272.59	7,500.00	4,227.41	43.6
100-51-6171 STAFF CELLULAR PHONES	919.64	919.64	2,500.00	1,580.36	36.8
100-51-6200 MINOR EQUIPMENT	.00	.00	1,000.00	1,000.00	.0
100-51-6230 VEHICLE MAINT/REPAIR	469.14	469.14	1,111.00	641.86	42.2
100-51-6320 OTHER PROFESSIONAL FEES	480.19	480.19	38,000.00	37,519.81	1.3
100-51-6325 CONSULTING FEES	19,897.50	19,897.50	20,000.00	102.50	99.5
100-51-6333 JANITORIAL	12,390.50	12,390.50	15,000.00	2,609.50	82.6
100-51-6335 OTHER PURCHASED SERVICES	54,017.10	54,017.10	34,000.00	(20,017.10)	158.9
100-51-6400 INSURANCE	12,428.64	12,428.64	21,000.00	8,571.36	59.2
100-51-6401 INSURANCE-DED EXP & OTHER	.00	.00	10,000.00	10,000.00	.0
100-51-6430 ALLOWANCE FOR SPECIAL EVENTS	10,032.92	10,032.92	20,000.00	9,967.08	50.2
100-51-6500 DRUG TESTING/BCKGRND CKS	3,706.54	3,706.54	10,000.00	6,293.46	37.1
100-51-6502 ADVERTISING	1,638.00	1,638.00	2,500.00	862.00	65.5
100-51-6503 DUES & SUBSCRIPTIONS	.00	.00	2,000.00	2,000.00	.0
100-51-6506 POSTAGE	313.70	313.70	1,000.00	686.30	31.4
100-51-6539 MISCELLANEOUS EXPENSES	(176.03)	(176.03)	1,500.00	1,676.03	(11.7)
100-51-6700 INDIRECT COST RECOVERY	(170,301.71)	(170,301.71)	373,986.00	544,287.71	(45.5)
100-51-6711 ADMIN OVERHEAD-IT SVCS	24,559.61	24,559.61	40,438.00	15,878.39	60.7
100-51-6890 CAPITAL EXPENDITURES	19,709.51	19,709.51	.00	(19,709.51)	.0
TOTAL ADMINISTRATION	311,901.38	311,901.38	1,308,951.00	997,049.62	23.8

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING FEBRUARY 28, 2025

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>CITY CLERKS OFFICE</u>					
100-52-6000 SALARIES	126,647.71	126,647.71	221,339.00	94,691.29	57.2
100-52-6023 LEAVE CASHOUT / PAYOUT	6,317.60	6,317.60	11,067.00	4,749.40	57.1
100-52-6031 PAYABLE MEDICARE FICA	2,063.75	2,063.75	3,209.00	1,145.25	64.3
100-52-6032 UNEMPLOYMENT	193.39	193.39	1,420.00	1,226.61	13.6
100-52-6033 WORKERS' COMPENSATION	127.94	127.94	572.00	444.06	22.4
100-52-6034 P.E.R.S.	25,473.31	25,473.31	48,695.00	23,221.69	52.3
100-52-6040 EMPLOYEE GROUP BENEFITS	23,238.48	23,238.48	36,192.00	12,953.52	64.2
100-52-6041 UTILITY BENEFIT	5,684.64	5,684.64	9,120.00	3,435.36	62.3
100-52-6060 TRAVEL/TRAINING-COUNCIL	19,522.42	19,522.42	19,000.00	(522.42)	102.8
100-52-6061 TRAVEL/TRAINING	2,363.80	2,363.80	5,300.00	2,936.20	44.6
100-52-6100 SUPPLIES-CLERK	363.71	363.71	500.00	136.29	72.7
100-52-6101 SUPPLIES-COUNCIL	242.96	242.96	500.00	257.04	48.6
100-52-6171 STAFF CELLULAR PHONES	602.41	602.41	1,750.00	1,147.59	34.4
100-52-6321 LEGAL FEES	2,184.00	2,184.00	5,000.00	2,816.00	43.7
100-52-6335 OTHER PURCHASED SERVICES	31,968.28	31,968.28	37,520.00	5,551.72	85.2
100-52-6430 ALLOWANCE FOR SPECIAL EVENTS	258.88	258.88	600.00	341.12	43.2
100-52-6503 DUES & SUBSCRIPTIONS	7,208.20	7,208.20	7,700.00	491.80	93.6
100-52-6505 ELECTION EXPENSES	7,718.38	7,718.38	14,900.00	7,181.62	51.8
100-52-6507 DONATIONS & AWARDS	757.07	757.07	800.00	42.93	94.6
100-52-6700 INDRIECT COST RECOVERY	(132,845.02)	(132,845.02)	229,151.00	361,996.02	(58.0)
100-52-6711 ADMIN OVERHEAD-IT SVCS	20,113.90	20,113.90	33,118.00	13,004.10	60.7
TOTAL CITY CLERKS OFFICE	150,205.81	150,205.81	687,453.00	537,247.19	21.9

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING FEBRUARY 28, 2025

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>FINANCE</u>					
100-53-6000 SALARIES	275,974.48	275,974.48	605,274.00	329,299.52	45.6
100-53-6010 OVERTIME	5,976.02	5,976.02	21,000.00	15,023.98	28.5
100-53-6023 LEAVE CASHOUT	13,389.31	13,389.31	11,846.00	(1,543.31)	113.0
100-53-6031 PAYABLE MEDICARE FICA	4,467.46	4,467.46	9,081.00	4,613.54	49.2
100-53-6032 UNEMPLOYMENT	562.99	562.99	5,149.00	4,586.01	10.9
100-53-6033 WORKERS' COMPENSATION	362.06	362.06	1,618.00	1,255.94	22.4
100-53-6034 PERS	62,029.12	62,029.12	137,780.00	75,750.88	45.0
100-53-6040 EMPLOYEE GROUP BENEFITS	47,746.19	47,746.19	131,196.00	83,449.81	36.4
100-53-6041 UTILITY BENEFIT	14,963.32	14,963.32	33,060.00	18,096.68	45.3
100-53-6060 TRAVEL/TRAINING	2,390.53	2,390.53	20,000.00	17,609.47	12.0
100-53-6100 SUPPLIES	4,867.04	4,867.04	16,000.00	11,132.96	30.4
100-53-6150 GASOLINE/DIESEL/OIL	209.27	209.27	1,200.00	990.73	17.4
100-53-6170 TELEPHONE	50.10	50.10	100.00	49.90	50.1
100-53-6171 STAFF CELLULAR PHONES	598.08	598.08	1,750.00	1,151.92	34.2
100-53-6200 MINOR EQUIPMENT	1,167.81	1,167.81	8,000.00	6,832.19	14.6
100-53-6230 VEHICLE MAINT/REPAIR	935.35	935.35	2,215.00	1,279.65	42.2
100-53-6231 VEHICLE PARTS & TOOLS	19.78	19.78	.00	(19.78)	.0
100-53-6310 ADMIN-OUTSOURCED SERVICES	.00	.00	90,000.00	90,000.00	.0
100-53-6311 AUDITING EXPENSE	40,516.19	40,516.19	205,500.00	164,983.81	19.7
100-53-6331 HARDWARE/SOFTWARE SUPPORT	27,385.00	27,385.00	32,904.00	5,519.00	83.2
100-53-6335 OTHER PROFESSIONAL FEES	254,502.23	254,502.23	250,000.00	(4,502.23)	101.8
100-53-6400 INSURANCE	4,202.08	4,202.08	7,100.00	2,897.92	59.2
100-53-6502 ADVERTISING	.00	.00	2,500.00	2,500.00	.0
100-53-6503 DUES & SUBSCRIPTIONS	414.00	414.00	5,000.00	4,586.00	8.3
100-53-6506 POSTAGE	58.70	58.70	.00	(58.70)	.0
100-53-6530 FINANCE CHARGES/PENALTIES	720.62	720.62	300.00	(420.62)	240.2
100-53-6531 BANK CHARGES	41,302.93	41,302.93	52,000.00	10,697.07	79.4
100-53-6532 CASH OVER/SHORT	.00	.00	500.00	500.00	.0
100-53-6533 IRS PENALTIES AND INTEREST	.00	.00	2,000.00	2,000.00	.0
100-53-6539 MISCELLANEOUS EXPENSES	2,995.99	2,995.99	4,000.00	1,004.01	74.9
100-53-6700 INDIRECT COST RECOVERY	(353,944.19)	(353,944.19)	608,829.00	962,773.19	(58.1)
100-53-6711 ADMIN OVERHEAD-IT SVCS	20,113.90	20,113.90	33,118.00	13,004.10	60.7
TOTAL FINANCE	473,976.36	473,976.36	2,299,020.00	1,825,043.64	20.6

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING FEBRUARY 28, 2025

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PLANNING</u>					
100-54-6000 SALARIES	102,840.96	102,840.96	160,880.00	58,039.04	63.9
100-54-6010 OVERTIME	206.08	206.08	.00	(206.08)	.0
100-54-6023 LEAVE CASHOUT	.00	.00	2,589.00	2,589.00	.0
100-54-6031 PAYABLE MEDICARE FICA	1,558.22	1,558.22	2,333.00	774.78	66.8
100-54-6032 UNEMPLOYMENT	141.48	141.48	2,864.00	2,722.52	4.9
100-54-6033 WORKERS' COMPENSATION	93.01	93.01	206.00	112.99	45.2
100-54-6034 PERS	22,670.37	22,670.37	35,394.00	12,723.63	64.1
100-54-6040 EMPLOYEE GROUP BENEFITS	30,067.09	30,067.09	36,192.00	6,124.91	83.1
100-54-6041 UTILITY BENEFIT	6,049.25	6,049.25	9,120.00	3,070.75	66.3
100-54-6061 TRAVEL/TRAINING	.00	.00	11,000.00	11,000.00	.0
100-54-6100 SUPPLIES	342.12	342.12	4,500.00	4,157.88	7.6
100-54-6103 WEARING APPAREL	.00	.00	400.00	400.00	.0
100-54-6150 GASOLINE/DIESEL/OIL	1,055.68	1,055.68	1,500.00	444.32	70.4
100-54-6153 HEATING FUEL	.00	.00	3,402.00	3,402.00	.0
100-54-6155 WATER/SEWER/GARBAGE	.00	.00	760.00	760.00	.0
100-54-6160 ELECTRICITY	.00	.00	3,930.00	3,930.00	.0
100-54-6170 TELEPHONE	20.04	20.04	50.00	29.96	40.1
100-54-6171 STAFF CELLULAR PHONES	299.04	299.04	750.00	450.96	39.9
100-54-6200 MINOR EQUIPMENT	.00	.00	1,000.00	1,000.00	.0
100-54-6230 VEHICLE MAINT/REPAIR	711.40	711.40	1,661.00	949.60	42.8
100-54-6231 VEHICLE PARTS & TOOLS	160.70	160.70	1,000.00	839.30	16.1
100-54-6320 OTHER PROFESSIONAL FEES	12,521.25	12,521.25	50,000.00	37,478.75	25.0
100-54-6502 ADVERTISING	.00	.00	3,000.00	3,000.00	.0
100-54-6503 DUES & SUBSCRIPTIONS	3,003.00	3,003.00	5,000.00	1,997.00	60.1
100-54-6539 MISCELLANEOUS EXPENSES	300.00	300.00	5,000.00	4,700.00	6.0
100-54-6711 ADMIN OVERHEAD-IT SVCS	20,113.90	20,113.90	33,118.00	13,004.10	60.7
100-54-9694 COMPREHENSIVE PLAN	2,869.39	2,869.39	26,770.60	23,901.21	10.7
TOTAL PLANNING	205,022.98	205,022.98	402,419.60	197,396.62	51.0

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING FEBRUARY 28, 2025

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>TECHNOLOGY DEPARTMENTS</u>					
100-55-6031 PAYABLE MEDICARE FICA	23.18	23.18	.00	(23.18)	.0
100-55-6032 UNEMPLOYMENT	171.55	171.55	.00	(171.55)	.0
100-55-6033 WORKERS' COMPENSATION	69.85	69.85	.00	(69.85)	.0
100-55-6040 EMPLOYEE GROUP BENEFITS	(346.34)	(346.34)	.00	346.34	.0
100-55-6060 TRAVEL/TRAINING	.00	.00	10,000.00	10,000.00	.0
100-55-6100 SUPPLIES	86.88	86.88	7,000.00	6,913.12	1.2
100-55-6150 GASOLINE/DIESEL/OIL	330.41	330.41	4,000.00	3,669.59	8.3
100-55-6171 STAFF CELLULAR PHONES	1,056.84	1,056.84	45,000.00	43,943.16	2.4
100-55-6179 CONNECTIVITY SERVICES	220,143.17	220,143.17	350,000.00	129,856.83	62.9
100-55-6200 MINOR EQUIPMENT	.00	.00	30,000.00	30,000.00	.0
100-55-6210 EQUIPMENT RENTAL	88,727.26	88,727.26	220,000.00	131,272.74	40.3
100-55-6230 VEHICLE MAINT/REPAIR	1,402.81	1,402.81	3,322.00	1,919.19	42.2
100-55-6231 VEHICLE PARTS & TOOLS	2,797.77	2,797.77	3,000.00	202.23	93.3
100-55-6320 OTHER PROFESSIONAL FEES	39,657.72	39,657.72	204,712.00	165,054.28	19.4
100-55-6331 HARDWARE/SOFTWARE SUPPORT	152,648.03	152,648.03	115,000.00	(37,648.03)	132.7
100-55-6335 OTHER PURCHASED SERVICES	2,092.67	2,092.67	10,000.00	7,907.33	20.9
100-55-6400 INSURANCE	5,308.24	5,308.24	8,969.00	3,660.76	59.2
100-55-6539 MISCELLANEOUS EXPENSES	429.79	429.79	2,000.00	1,570.21	21.5
100-55-6700 INDIRECT COST RECOVERY	(433,257.69)	(433,257.69)	(746,489.00)	(313,231.31)	(58.0)
100-55-6711 ADMIN OVERHEAD-IT SVCS	.00	.00	33,118.00	33,118.00	.0
100-55-6890 CAPITAL EXPENDITURES	.00	.00	100,000.00	100,000.00	.0
TOTAL TECHNOLOGY DEPARTMENTS	81,342.14	81,342.14	399,632.00	318,289.86	20.4
<u>CITY ATTORNEY'S OFFICE</u>					
100-56-6000 SALARIES	100,329.41	100,329.41	157,813.00	57,483.59	63.6
100-56-6023 LEAVE CASHOUT	.00	.00	3,156.00	3,156.00	.0
100-56-6031 PAYABLE MEDICARE FICA	1,444.38	1,444.38	2,288.00	843.62	63.1
100-56-6032 UNEMPLOYMENT	138.19	138.19	2,809.00	2,670.81	4.9
100-56-6033 WORKERS' COMPENSATION	91.27	91.27	103.00	11.73	88.6
100-56-6034 PERS	22,072.46	22,072.46	34,719.00	12,646.54	63.6
100-56-6040 EMPLOYEE GROUP BENEFITS	18,698.71	18,698.71	18,096.00	(602.71)	103.3
100-56-6060 TRAVEL/TRAINING	6,661.92	6,661.92	12,000.00	5,338.08	55.5
100-56-6100 SUPPLIES	.00	.00	300.00	300.00	.0
100-56-6171 STAFF CELLULAR PHONES	299.04	299.04	800.00	500.96	37.4
100-56-6320 OTHER PROFESSIONAL FEES	.00	.00	20,000.00	20,000.00	.0
100-56-6321 LEGAL FEES	916.00	916.00	15,000.00	14,084.00	6.1
100-56-6335 OTHER PURCHASED SERVICES	4,542.80	4,542.80	7,000.00	2,457.20	64.9
100-56-6400 INSURANCE	1,420.40	1,420.40	2,400.00	979.60	59.2
100-56-6503 DUES & SUBSCRIPTIONS	710.00	710.00	1,000.00	290.00	71.0
100-56-6539 MISCELLANEOUS EXPENSES	284.14	284.14	1,200.00	915.86	23.7
100-56-6700 INDIRECT COST RECOVERY	(29,770.87)	(29,770.87)	(59,185.00)	(29,414.13)	(50.3)
100-56-6711 ADMIN OVERHEAD-IT SVCS	10,469.95	10,469.95	17,239.00	6,769.05	60.7
TOTAL CITY ATTORNEY'S OFFICE	138,307.80	138,307.80	236,738.00	98,430.20	58.4

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING FEBRUARY 28, 2025

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>FIRE DEPARTMENT</u>					
100-60-6000 SALARIES	400,766.16	400,766.16	856,863.00	456,096.84	46.8
100-60-6010 FLSA OVERTIME	72,595.26	72,595.26	150,000.00	77,404.74	48.4
100-60-6011 CALL BACK OVERTIME	36,602.53	36,602.53	75,000.00	38,397.47	48.8
100-60-6022 HOLIDAY PAY	.00	.00	20,800.00	20,800.00	.0
100-60-6023 LEAVE CASHOUT	20,629.90	20,629.90	60,484.00	39,854.10	34.1
100-60-6030 SOCIAL SECURITY EXPENSE	930.73	930.73	1,290.00	359.27	72.2
100-60-6031 PAYABLE MEDICARE FICA	8,304.05	8,304.05	16,134.00	7,829.95	51.5
100-60-6032 UNEMPLOYMENT	833.67	833.67	8,523.00	7,689.33	9.8
100-60-6033 WORKERS' COMPENSATION	11,145.76	11,145.76	28,735.00	17,589.24	38.8
100-60-6034 PERS	114,407.17	114,407.17	227,514.00	113,106.83	50.3
100-60-6040 EMPLOYEE GROUP BENEFITS	65,830.61	65,830.61	217,152.00	151,321.39	30.3
100-60-6041 UTILITY BENEFIT	26,154.26	26,154.26	54,720.00	28,565.74	47.8
100-60-6060 TRAVEL/TRAINING	12,699.33	12,699.33	59,800.00	47,100.67	21.2
100-60-6100 SUPPLIES	14,619.82	14,619.82	27,400.00	12,780.18	53.4
100-60-6103 WEARING APPAREL	8,919.52	8,919.52	20,800.00	11,880.48	42.9
100-60-6150 GASOLINE/DIESEL/OIL	15,878.21	15,878.21	16,400.00	521.79	96.8
100-60-6153 HEATING FUEL	25,050.67	25,050.67	40,000.00	14,949.33	62.6
100-60-6155 WATER/SEWER/GARBAGE	14,291.33	14,291.33	11,600.00	(2,691.33)	123.2
100-60-6160 ELECTRICITY	12,297.96	12,297.96	25,300.00	13,002.04	48.6
100-60-6170 TELEPHONE	1,463.84	1,463.84	2,400.00	936.16	61.0
100-60-6171 STAFF CELLULAR PHONES	1,370.94	1,370.94	4,000.00	2,629.06	34.3
100-60-6200 MINOR EQUIPMENT	9,448.38	9,448.38	23,700.00	14,251.62	39.9
100-60-6230 VEHICLE MAINT/REPAIR	8,417.29	8,417.29	19,933.00	11,515.71	42.2
100-60-6231 VEHICLE PARTS & TOOLS	20,221.14	20,221.14	32,000.00	11,778.86	63.2
100-60-6240 PROPERTY MAINT	2,354.14	2,354.14	30,000.00	27,645.86	7.9
100-60-6335 OTHER PURCHASED SERVICES	3,049.84	3,049.84	31,000.00	27,950.16	9.8
100-60-6400 INSURANCE	63,918.64	63,918.64	108,000.00	44,081.36	59.2
100-60-6502 ADVERTISING	375.00	375.00	5,000.00	4,625.00	7.5
100-60-6503 DUES & SUBSCRIPTIONS	5,632.49	5,632.49	15,200.00	9,567.51	37.1
100-60-6530 FINANCE CHARGES/PENALTIES	.00	.00	500.00	500.00	.0
100-60-6534 COLLECTION/SMALL CLAIMS	37,867.91	37,867.91	31,200.00	(6,667.91)	121.4
100-60-6537 FIRE PREVENTION PROGRAM	7,426.44	7,426.44	7,500.00	73.56	99.0
100-60-6539 MISCELLANEOUS EXPENSES	2,292.00	2,292.00	1,500.00	(792.00)	152.8
100-60-6711 ADMIN OVERHEAD-IT SVCS	20,113.90	20,113.90	33,118.00	13,004.10	60.7
100-60-6890 CAPITAL EXPENDITURES	.00	.00	35,900.00	35,900.00	.0
100-60-6891 CAPITAL EXP-LADDER TRUCK LEASE	.00	.00	71,218.00	71,218.00	.0
100-60-9649 VOLUNTEER STIPEND	17,114.38	17,114.38	10,000.00	(7,114.38)	171.1
TOTAL FIRE DEPARTMENT	1,063,023.27	1,063,023.27	2,380,684.00	1,317,660.73	44.7

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING FEBRUARY 28, 2025

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>POLICE</u>					
100-61-6000 SALARIES	1,248,336.11	1,248,336.11	2,216,714.00	968,377.89	56.3
100-61-6002 RELOCATION EXPENSES	.00	.00	10,000.00	10,000.00	.0
100-61-6010 OVERTIME	315,914.52	315,914.52	346,208.00	30,293.48	91.3
100-61-6023 LEAVE CASHOUT	88,627.99	88,627.99	134,442.00	45,814.01	65.9
100-61-6030 SOCIAL SECURITY EXPENSE	969.33	969.33	.00	(969.33)	.0
100-61-6031 PAYABLE MEDICARE FICA	24,789.89	24,789.89	37,162.00	12,372.11	66.7
100-61-6032 UNEMPLOYMENT	3,878.24	3,878.24	45,620.00	41,741.76	8.5
100-61-6033 WORKERS' COMPENSATION	18,843.50	18,843.50	66,208.00	47,364.50	28.5
100-61-6034 PERS	337,143.76	337,143.76	563,843.00	226,699.24	59.8
100-61-6040 EMPLOYEE GROUP BENEFITS	218,963.13	218,963.13	504,878.00	285,914.87	43.4
100-61-6041 UTILITY BENEFIT	34,696.22	34,696.22	127,224.00	92,527.78	27.3
100-61-6060 TRAVEL/TRAINING	40,250.28	40,250.28	80,000.00	39,749.72	50.3
100-61-6100 SUPPLIES	28,899.29	28,899.29	32,000.00	3,100.71	90.3
100-61-6102 SART EXAMS	(2,010.00)	(2,010.00)	10,000.00	12,010.00	(20.1)
100-61-6103 EMPLOYEE WEARING APPAREL	2,185.39	2,185.39	25,000.00	22,814.61	8.7
100-61-6150 GASOLINE/DIESEL/OIL	40,577.89	40,577.89	45,000.00	4,422.11	90.2
100-61-6153 HEATING FUEL	33,157.90	33,157.90	59,500.00	26,342.10	55.7
100-61-6155 WATER/SEWER/GARBAGE	10,682.38	10,682.38	19,000.00	8,317.62	56.2
100-61-6160 ELECTRICITY	32,182.02	32,182.02	45,000.00	12,817.98	71.5
100-61-6170 TELEPHONE	17,209.97	17,209.97	28,000.00	10,790.03	61.5
100-61-6171 STAFF CELLULAR PHONES	7,407.79	7,407.79	20,000.00	12,592.21	37.0
100-61-6200 MINOR EQUIPMENT	7,725.23	7,725.23	30,000.00	22,274.77	25.8
100-61-6230 VEHICLE MAINT/REPAIR	10,694.80	10,694.80	22,812.00	12,117.20	46.9
100-61-6231 VEHICLE PARTS & TOOLS	18,142.28	18,142.28	35,000.00	16,857.72	51.8
100-61-6240 PROPERTY MAINT	1,020.45	1,020.45	.00	(1,020.45)	.0
100-61-6335 OTHER PURCHASED SERVICES	38,959.19	38,959.19	99,000.00	60,040.81	39.4
100-61-6400 INSURANCE	147,367.92	147,367.92	249,000.00	101,632.08	59.2
100-61-6401 INSURANCE-DED EXP & OTHER	12,432.00	12,432.00	10,000.00	(2,432.00)	124.3
100-61-6503 DUES & SUBSCRIPTIONS	2,191.30	2,191.30	6,000.00	3,808.70	36.5
100-61-6711 ADMIN OVERHEAD-IT SVCS	21,003.04	21,003.04	34,582.00	13,578.96	60.7
100-61-6890 CAP EXP	769,177.83	769,177.83	3,010,504.00	2,241,326.17	25.6
100-61-6892 FY25 AK VIDEO COMMUNICATIONS	109,901.50	109,901.50	.00	(109,901.50)	.0
TOTAL POLICE	3,641,321.14	3,641,321.14	7,912,697.00	4,271,375.86	46.0

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING FEBRUARY 28, 2025

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PUBLIC WORKS-ADMIN</u>					
100-65-6000 SALARIES	18,626.87	18,626.87	29,698.00	11,071.13	62.7
100-65-6010 OVERTIME	9.58	9.58	.00	(9.58)	.0
100-65-6023 LEAVE CASHOUT	.00	.00	172.00	172.00	.0
100-65-6031 PAYABLE MEDICARE FICA	348.88	348.88	431.00	82.12	81.0
100-65-6032 UNEMPLOYMENT	26.94	26.94	529.00	502.06	5.1
100-65-6033 WORKERS' COMPENSATION	17.21	17.21	77.00	59.79	22.4
100-65-6034 PERS	4,091.91	4,091.91	6,533.00	2,441.09	62.6
100-65-6040 EMPLOYEE GROUP BENEFITS	4,826.61	4,826.61	5,429.00	602.39	88.9
100-65-6041 UTILITY BENEFIT	428.89	428.89	1,368.00	939.11	31.4
100-65-6060 TRAVEL/TRAINING	3,057.59	3,057.59	10,000.00	6,942.41	30.6
100-65-6100 SUPPLIES	1,607.03	1,607.03	4,000.00	2,392.97	40.2
100-65-6150 GASOLINE/DIESEL/OIL	1,034.40	1,034.40	2,000.00	965.60	51.7
100-65-6153 HEATING FUEL	7,755.74	7,755.74	9,000.00	1,244.26	86.2
100-65-6155 WATER/SEWER/GARBAGE	2,111.51	2,111.51	500.00	(1,611.51)	422.3
100-65-6160 ELECTRICITY	4,356.27	4,356.27	1,725.00	(2,631.27)	252.5
100-65-6170 TELEPHONE	20.04	20.04	50.00	29.96	40.1
100-65-6171 STAFF CELLULAR PHONES	748.07	748.07	1,500.00	751.93	49.9
100-65-6230 VEHICLE MAINT/REPAIR	2,010.89	2,010.89	4,762.00	2,751.11	42.2
100-65-6231 VEHICLE PARTS & TOOLS	6,482.67	6,482.67	3,000.00	(3,482.67)	216.1
100-65-6335 OTHER PURCHASED SERVICES	1,042.50	1,042.50	15,000.00	13,957.50	7.0
100-65-6400 INSURANCE	3,071.44	3,071.44	3,500.00	428.56	87.8
100-65-6503 DUES & SUBSCRIPTIONS	200.00	200.00	500.00	300.00	40.0
100-65-6539 MISCELLANEOUS EXPENSES	(202.77)	(202.77)	3,000.00	3,202.77	(6.8)
100-65-6711 ADMIN OVERHEAD-IT SVCS	20,113.90	20,113.90	33,118.00	13,004.10	60.7
 TOTAL PUBLIC WORKS-ADMIN	 81,786.17	 81,786.17	 135,892.00	 54,105.83	 60.2

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING FEBRUARY 28, 2025

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PW-STREETS & ROADS</u>					
100-66-6000 SALARIES	261,445.08	261,445.08	488,436.00	226,990.92	53.5
100-66-6010 OVERTIME	15,120.32	15,120.32	35,000.00	19,879.68	43.2
100-66-6023 LEAVE CASHOUT	5,740.62	5,740.62	13,026.00	7,285.38	44.1
100-66-6030 SOCIAL SECURITY EXPENSE	955.89	955.89	.00	(955.89)	.0
100-66-6031 PAYABLE MEDICARE FICA	4,231.08	4,231.08	7,590.00	3,358.92	55.8
100-66-6032 UNEMPLOYMENT	425.42	425.42	4,623.00	4,197.58	9.2
100-66-6033 WORKERS' COMPENSATION	5,323.06	5,323.06	1,352.00	(3,971.06)	393.7
100-66-6034 PERS	48,752.06	48,752.06	115,156.00	66,403.94	42.3
100-66-6040 EMPLOYEE GROUP BENEFITS	72,072.58	72,072.58	94,642.00	22,569.42	76.2
100-66-6041 UTILITY BENEFIT	14,334.93	14,334.93	23,849.00	9,514.07	60.1
100-66-6100 SUPPLIES	5,016.13	5,016.13	4,500.00	(516.13)	111.5
100-66-6103 WEARING APPAREL	3,016.58	3,016.58	5,000.00	1,983.42	60.3
100-66-6111 SIGNS	14,663.69	14,663.69	4,500.00	(10,163.69)	325.9
100-66-6131 STREET MAINT GRAVEL	.00	.00	200,000.00	200,000.00	.0
100-66-6150 GASOLINE/DIESEL/OIL	82,174.54	82,174.54	100,000.00	17,825.46	82.2
100-66-6153 HEATING FUEL	29,293.06	29,293.06	16,250.00	(13,043.06)	180.3
100-66-6155 WATER/SEWER/GARBAGE	3,685.14	3,685.14	6,492.00	2,806.86	56.8
100-66-6160 ELECTRICITY	4,261.46	4,261.46	15,875.00	11,613.54	26.8
100-66-6161 ELECTRICITY (STREET LTS)	44,577.66	44,577.66	80,500.00	35,922.34	55.4
100-66-6170 TELEPHONE	10.02	10.02	50.00	39.98	20.0
100-66-6171 STAFF CELLULAR PHONES	598.08	598.08	2,500.00	1,901.92	23.9
100-66-6200 MINOR EQUIPMENT	452.00	452.00	10,000.00	9,548.00	4.5
100-66-6230 VEHICLE MAINT/REPAIR	70,144.51	70,144.51	166,109.00	95,964.49	42.2
100-66-6231 VEHICLE PARTS & TOOLS	46,145.14	46,145.14	70,000.00	23,854.86	65.9
100-66-6232 TIRES & WHEELS	.00	.00	25,000.00	25,000.00	.0
100-66-6250 STREET LIGHT MT & POLE RENTAL	18,596.58	18,596.58	20,000.00	1,403.42	93.0
100-66-6335 OTHER PURCHASED SERVICES	8,068.06	8,068.06	10,000.00	1,931.94	80.7
100-66-6400 INSURANCE	22,354.31	22,354.31	26,300.00	3,945.69	85.0
100-66-6539 MISCELLANEOUS EXPENSES	25.00	25.00	.00	(25.00)	.0
100-66-6711 ADMIN OVERHEAD-IT SVCS	20,113.90	20,113.90	33,118.00	13,004.10	60.7
100-66-6892 CAPTIAL EQUIPMENT	448,568.47	448,568.47	1,123,056.00	674,487.53	39.9
100-66-6894 VEHICLE-2024 F250'S FY25	131,790.00	131,790.00	.00	(131,790.00)	.0
100-66-6897 FY25 DUST CONTROL	488,661.36	488,661.36	.00	(488,661.36)	.0
100-66-9693 STREET LIGHTS-ASHA COURTS	103,480.93	103,480.93	110,000.00	6,519.07	94.1
100-66-9703 STIP MATCH OR GRAVEL FOR ROADS	.00	.00	1,095,004.00	1,095,004.00	.0
100-66-9708 BUS BARN IMPROVEMENTS	9,405.11	9,405.11	42,812.44	33,407.33	22.0
100-66-9771 PTARMIGAN ST. CULVERT CROSSING	176,430.21	176,430.21	2,000,000.00	1,823,569.79	8.8
 TOTAL PW-STREETS & ROADS	 2,159,932.98	 2,159,932.98	 5,950,740.44	 3,790,807.46	 36.3

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING FEBRUARY 28, 2025

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PROPERTY MAINTENANCE</u>					
100-70-6000 SALARIES	204,492.92	204,492.92	368,943.00	164,450.08	55.4
100-70-6010 OVERTIME	38,264.50	38,264.50	50,000.00	11,735.50	76.5
100-70-6023 LEAVE CASHOUT	425.78	425.78	42,022.00	41,596.22	1.0
100-70-6030 SOCIAL SECURITY EXPENSE	411.94	411.94	1,786.00	1,374.06	23.1
100-70-6031 PAYABLE MEDICARE FICA	4,287.52	4,287.52	6,075.00	1,787.48	70.6
100-70-6032 UNEMPLOYMENT	352.12	352.12	4,239.00	3,886.88	8.3
100-70-6033 WORKERS' COMPENSATION	2,962.02	2,962.02	10,823.00	7,860.98	27.4
100-70-6034 PERS	51,942.21	51,942.21	92,167.00	40,224.79	56.4
100-70-6040 EMPLOYEE GROUP BENEFITS	64,185.09	64,185.09	92,290.00	28,104.91	69.6
100-70-6041 UTILITY BENEFIT	21,462.49	21,462.49	23,256.00	1,793.51	92.3
100-70-6060 TRAVEL/TRAINING	.00	.00	8,000.00	8,000.00	.0
100-70-6100 SUPPLIES	4,860.58	4,860.58	5,000.00	139.42	97.2
100-70-6103 WEARING APPAREL	221.63	221.63	5,000.00	4,778.37	4.4
100-70-6105 CLEANUP GREENUP SUPPLIES	.00	.00	1,000.00	1,000.00	.0
100-70-6106 PAINT SUPPLIES	102.15	102.15	2,000.00	1,897.85	5.1
100-70-6107 ELECTRICAL SUPPLIES	3,157.58	3,157.58	5,000.00	1,842.42	63.2
100-70-6108 PLUMBING SUPPLIES	1,669.62	1,669.62	7,000.00	5,330.38	23.9
100-70-6110 MATERIALS	686.62	686.62	5,000.00	4,313.38	13.7
100-70-6111 BOARDWALK REPAIR SUPPLIES	.00	.00	10,000.00	10,000.00	.0
100-70-6142 GLYCOL SUPPLIES	9,702.00	9,702.00	10,000.00	298.00	97.0
100-70-6150 GASOLINE/DIESEL/OIL	19,895.85	19,895.85	15,000.00	(4,895.85)	132.6
100-70-6153 HEATING FUEL	11,646.86	11,646.86	25,000.00	13,353.14	46.6
100-70-6155 WATER/SEWER/GARBAGE	.00	.00	8,000.00	8,000.00	.0
100-70-6160 ELECTRICITY	6,759.56	6,759.56	13,340.00	6,580.44	50.7
100-70-6170 TELEPHONE	10.02	10.02	50.00	39.98	20.0
100-70-6171 STAFF CELLULAR PHONES	570.78	570.78	1,700.00	1,129.22	33.6
100-70-6200 MINOR EQUIPMENT	6,853.59	6,853.59	8,000.00	1,146.41	85.7
100-70-6201 BOILER EXPENSE	6,492.80	6,492.80	25,000.00	18,507.20	26.0
100-70-6230 VEHICLE MAINT/REPAIR	2,899.39	2,899.39	6,866.00	3,966.61	42.2
100-70-6231 VEHICLE PARTS & TOOLS	3,874.78	3,874.78	5,000.00	1,125.22	77.5
100-70-6240 WIND TURBINE CONTRACT	14,400.00	14,400.00	11,000.00	(3,400.00)	130.9
100-70-6241 PARKS MAINTENANCE	1,400.24	1,400.24	45,000.00	43,599.76	3.1
100-70-6242 BOARDWALK LIGHTING PROJECT	2,507.50	2,507.50	343,339.21	340,831.71	.7
100-70-6250 CARPENTRY EXPENSE	2,351.29	2,351.29	5,000.00	2,648.71	47.0
100-70-6335 OTHER PURCHASED SERVICES	16,452.56	16,452.56	15,000.00	(1,452.56)	109.7
100-70-6400 INSURANCE	8,463.28	8,463.28	14,300.00	5,836.72	59.2
100-70-6510 4TH OF JULY	52.98	52.98	1,000.00	947.02	5.3
100-70-6539 MISCELLANEOUS EXPENSES	2,053.42	2,053.42	15,000.00	12,946.58	13.7
100-70-6700 INDIRECT COST RECOVERY	(201,357.42)	(201,357.42)	358,910.00	560,267.42	(56.1)
100-70-6711 ADMIN OVERHEAD-IT SVCS	20,113.90	20,113.90	33,118.00	13,004.10	60.7
100-70-6890 CAPITAL EXPENDITURES	840.43	840.43	177,450.00	176,609.57	.5
100-70-9596 FIRE SUPPRESSION & INSPECTION	49,691.39	49,691.39	65,872.00	16,180.61	75.4
 TOTAL PROPERTY MAINTENANCE	 385,159.97	 385,159.97	 1,942,546.21	 1,557,386.24	 19.8

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING FEBRUARY 28, 2025

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>DEPARTMENT 71</u>					
100-71-6000 SALARIES	2,222.69	2,222.69	.00	(2,222.69)	.0
100-71-6031 PAYABLE MEDICARE FICA	32.23	32.23	.00	(32.23)	.0
100-71-6034 PERS	488.99	488.99	.00	(488.99)	.0
100-71-6041 UTILITY BENEFIT	(66.50)	(66.50)	.00	66.50	.0
100-71-6153 HEATING FUEL	376.15	376.15	.00	(376.15)	.0
TOTAL DEPARTMENT 71	3,053.56	3,053.56	.00	(3,053.56)	.0
<u>COMMUNITY SERVICE</u>					
100-72-6155 SENIOR CTR - W/S/G ONC	794.65	794.65	118,300.00	117,505.35	.7
100-72-6171 BETHEL FRIENDS OF CANINES	115,000.00	115,000.00	115,000.00	.00	100.0
100-72-6430 COMMUNITY ACTION GRANT	31,883.00	31,883.00	86,000.00	54,117.00	37.1
100-72-6431 UAF 4-H CONTRIBUTION	112,000.00	112,000.00	112,000.00	.00	100.0
100-72-6509 LIBRARY CONTRIBUTION	92,600.00	92,600.00	92,600.00	.00	100.0
100-72-6512 DONATION-ICE ROAD MAINTENANCE	10,000.00	10,000.00	10,000.00	.00	100.0
TOTAL COMMUNITY SERVICE	362,277.65	362,277.65	533,900.00	171,622.35	67.9
<u>IN KIND MATCH & TRANSFERS</u>					
100-73-6640 CASH XFER POOL F40- SALES TAX	364,826.67	364,826.67	699,720.00	334,893.33	52.1
100-73-6641 CASH XFER POOL F40- ALCO TAX	7,465.48	7,465.48	14,319.00	6,853.52	52.1
100-73-6643 CASH XFER- FUND	54,556.46	54,556.46	166,766.00	112,209.54	32.7
100-73-6647 CASH XFER-FLEET REPLACE FUND	.00	.00	80,000.00	80,000.00	.0
100-73-6667 XFER FROM POOL F40-AK REMOTEST	.00	.00	54,145.00	54,145.00	.0
100-73-9552 XFER FROM GF: MARIJUANA TAX	15,641.39	15,641.39	28,305.00	12,663.61	55.3
TOTAL IN KIND MATCH & TRANSFERS	442,490.00	442,490.00	1,043,255.00	600,765.00	42.4
TOTAL FUND EXPENDITURES	9,499,801.21	9,499,801.21	25,233,928.25	15,734,127.04	37.7
NET REVENUE OVER EXPENDITURES	408,201.96	408,201.96	(10,511,648.25)	(10,919,850.21)	3.9

CITY OF BETHEL
REVENUES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING FEBRUARY 28, 2025

COMMUNITY SERVICE PATROL GRANT

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
270-42-4200 GRANT REVENUE	80,770.25	80,770.25	.00	(80,770.25)	.0
TOTAL SOURCE 42	80,770.25	80,770.25	.00	(80,770.25)	.0
TOTAL FUND REVENUE	80,770.25	80,770.25	.00	(80,770.25)	.0

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING FEBRUARY 28, 2025

COMMUNITY SERVICE PATROL GRANT

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>CSP PROGRAM</u>					
270-50-6000 SALARIES	94,521.21	94,521.21	172,592.00	78,070.79	54.8
270-50-6010 OVERTIME	17,262.11	17,262.11	10,000.00	(7,262.11)	172.6
270-50-6023 LEAVE CASHOUT	.00	.00	8,141.00	8,141.00	.0
270-50-6031 PAYABLE MEDICARE FICA	1,609.69	1,609.69	2,648.00	1,038.31	60.8
270-50-6032 UNEMPLOYMENT	121.70	121.70	3,250.00	3,128.30	3.7
270-50-6033 WORKERS' COMPENSATION	1,394.80	1,394.80	4,717.00	3,322.20	29.6
270-50-6034 PERS	24,592.28	24,592.28	40,170.00	15,577.72	61.2
270-50-6040 EMPLOYEE GROUP BENEFITS	12,960.11	12,960.11	54,288.00	41,327.89	23.9
270-50-6041 UTILITY BENEFIT	3,665.77	3,665.77	13,680.00	10,014.23	26.8
270-50-6100 SUPPLIES	745.85	745.85	4,000.00	3,254.15	18.7
270-50-6103 WEARING APPAREL	727.25	727.25	1,800.00	1,072.75	40.4
270-50-6150 GASOLINE/DIESEL/OIL	11,221.32	11,221.32	16,000.00	4,778.68	70.1
270-50-6153 HEATING FUEL	.00	.00	100.00	100.00	.0
270-50-6171 STAFF CELLULAR PHONES	897.12	897.12	800.00	(97.12)	112.1
270-50-6400 INSURANCE	2,130.64	2,130.64	3,600.00	1,469.36	59.2
270-50-6440 IN-KIND EXPENSES	.00	.00	32,308.00	32,308.00	.0
TOTAL CSP PROGRAM	171,849.85	171,849.85	368,094.00	196,244.15	46.7
TOTAL FUND EXPENDITURES	171,849.85	171,849.85	368,094.00	196,244.15	46.7
NET REVENUE OVER EXPENDITURES	(91,079.60)	(91,079.60)	(368,094.00)	(277,014.40)	(24.7)

CITY OF BETHEL
REVENUES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING FEBRUARY 28, 2025

YK REG AQUA HLTH & SAFETY CTR

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>SOURCE 43</u>					
400-43-4360 PRO-SHOP REVENUE	15,604.00	15,604.00	42,000.00	26,396.00	37.2
400-43-4361 CONCESSION REVENUE	27,136.00	27,136.00	60,000.00	32,864.00	45.2
400-43-4362 ENTRY FEE	74,186.00	74,186.00	140,000.00	65,814.00	53.0
400-43-4369 PROGRAM FEES	22,011.00	22,011.00	50,000.00	27,989.00	44.0
400-43-4440 FACILITY RENTAL	16,716.00	16,716.00	40,000.00	23,284.00	41.8
400-43-9420 MEMBERSHIPS	125,805.00	125,805.00	250,000.00	124,195.00	50.3
TOTAL SOURCE 43	281,458.00	281,458.00	582,000.00	300,542.00	48.4
<u>TRANSFERS IN</u>					
400-46-4300 LOCAL SOURCES-SALES TAX REV	364,826.67	364,826.67	699,720.00	334,893.33	52.1
400-46-4330 LOCAL SOURCES-ALCOHOLTAX REV	7,465.48	7,465.48	14,319.00	6,853.52	52.1
400-46-4370 WELLNESS PROGRAM	.00	.00	40,000.00	40,000.00	.0
400-46-9415 ALASKA REMOTE SALES TAX	54,556.46	54,556.46	54,145.00	(411.46)	100.8
400-46-9417 XFER FROM GF: MARIJUANA TAX	15,641.39	15,641.39	28,305.00	12,663.61	55.3
TOTAL TRANSFERS IN	442,490.00	442,490.00	836,489.00	393,999.00	52.9
<u>MISCELLANEOUS</u>					
400-49-4560 PUBLIC DONATIONS	1,000.00	1,000.00	.00	(1,000.00)	.0
400-49-4590 INVESTMENT INCOME	128,385.79	128,385.79	80,000.00	(48,385.79)	160.5
TOTAL MISCELLANEOUS	129,385.79	129,385.79	80,000.00	(49,385.79)	161.7
TOTAL FUND REVENUE	853,333.79	853,333.79	1,498,489.00	645,155.21	57.0

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING FEBRUARY 28, 2025

YK REG AQUA HLTH & SAFETY CTR

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>LOCAL FUNDED EXPENDITURES</u>					
400-50-6110 MATERIALS	215.10	215.10	.00	(215.10)	.0
400-50-6150 GASOLINE/DIESEL/OIL	1,165.57	1,165.57	2,000.00	834.43	58.3
400-50-6153 HEATING FUEL	222,603.45	222,603.45	210,000.00	(12,603.45)	106.0
400-50-6155 WATER/SEWER/GARBAGE	52,852.70	52,852.70	52,600.00	(252.70)	100.5
400-50-6160 ELECTRICITY	68,565.46	68,565.46	120,000.00	51,434.54	57.1
400-50-6170 TELEPHONE	757.36	757.36	1,300.00	542.64	58.3
400-50-6200 MINOR EQUIPMENT	68.97	68.97	.00	(68.97)	.0
400-50-6230 VEHICLE MAINT/REPAIR	170.21	170.21	1,104.00	933.79	15.4
400-50-6240 PROP MAINT	55,561.14	55,561.14	50,000.00	(5,561.14)	111.1
400-50-6241 ICR-PROPERTY MAINTENANCE-5%	296.40	296.40	49,849.00	49,552.60	.6
400-50-6320 OTHER PROFESSIONAL FEES	104,301.25	104,301.25	178,785.00	74,483.75	58.3
400-50-6326 CONTRACTOR FEES	163,266.20	163,266.20	621,721.00	458,454.80	26.3
400-50-6335 OTHER PURCHASED SERVICES	18,700.00	18,700.00	25,100.00	6,400.00	74.5
400-50-6400 INSURANCE	36,694.00	36,694.00	62,000.00	25,306.00	59.2
400-50-6531 BANK CHARGES	6.00	6.00	.00	(6.00)	.0
400-50-6710 ADMIN OVERHEAD-GF	52,838.97	52,838.97	97,787.00	44,948.03	54.0
400-50-6711 ADMIN OVERHEAD-IT SVCS	12,766.90	12,766.90	21,021.00	8,254.10	60.7
TOTAL LOCAL FUNDED EXPENDITURES	790,829.68	790,829.68	1,493,267.00	702,437.32	53.0
TOTAL FUND EXPENDITURES	790,829.68	790,829.68	1,493,267.00	702,437.32	53.0
NET REVENUE OVER EXPENDITURES	62,504.11	62,504.11	5,222.00	(57,282.11)	1196.9

CITY OF BETHEL
REVENUES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING FEBRUARY 28, 2025

E-911 SYSTEM/SURCHARGE

		<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEARNED</u>	<u>PCNT</u>
	<u>E-911 SURCHARGE</u>					
410-42-4428	SURCHARGE FROM UNITED UTL	99,218.74	99,218.74	148,000.00	48,781.26	67.0
	TOTAL E-911 SURCHARGE	99,218.74	99,218.74	148,000.00	48,781.26	67.0
	TOTAL FUND REVENUE	99,218.74	99,218.74	148,000.00	48,781.26	67.0

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING FEBRUARY 28, 2025

E-911 SYSTEM/SURCHARGE

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>E-911 SERVICES</u>					
410-50-6000 SALARIES	18,007.23	18,007.23	72,196.00	54,188.77	24.9
410-50-6010 OVERTIME	1,818.40	1,818.40	.00	(1,818.40)	.0
410-50-6022 HOLIDAY PAY	.00	.00	2,000.00	2,000.00	.0
410-50-6023 LEAVE CASHOUT	.00	.00	3,610.00	3,610.00	.0
410-50-6031 PAYABLE MEDICARE FICA	286.01	286.01	1,047.00	760.99	27.3
410-50-6032 UNEMPLOYMENT	22.63	22.63	1,285.00	1,262.37	1.8
410-50-6033 WORKERS' COMPENSATION	41.73	41.73	187.00	145.27	22.3
410-50-6034 PERS	4,361.62	4,361.62	15,883.00	11,521.38	27.5
410-50-6040 EMPLOYEE GROUP BENEFITS	2,624.48	2,624.48	19,906.00	17,281.52	13.2
410-50-6041 UTILITY BENEFIT	120.74	120.74	5,016.00	4,895.26	2.4
410-50-6400 INSURANCE	1,479.60	1,479.60	2,500.00	1,020.40	59.2
410-50-6410 RENTS & LEASES	4,302.72	4,302.72	13,000.00	8,697.28	33.1
TOTAL E-911 SERVICES	33,065.16	33,065.16	136,630.00	103,564.84	24.2
TOTAL FUND EXPENDITURES	33,065.16	33,065.16	136,630.00	103,564.84	24.2
NET REVENUE OVER EXPENDITURES	66,153.58	66,153.58	11,370.00	(54,783.58)	581.8

CITY OF BETHEL
REVENUES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING FEBRUARY 28, 2025

SOLID WASTE SERVICES

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
	<u>SOLID WASTE & RECYLING</u>					
500-44-4396	COMMERCIAL GARBAGE PICKUP	573,530.29	573,530.29	800,000.00	226,469.71	71.7
500-44-4397	LANDFILL DUMP FEE	179,007.84	179,007.84	125,000.00	(54,007.84)	143.2
500-44-4398	RESIDENTIAL GARBAGE PICKUP	195,426.13	195,426.13	350,495.00	155,068.87	55.8
	TOTAL SOLID WASTE & RECYLING	947,964.26	947,964.26	1,275,495.00	327,530.74	74.3
	TOTAL FUND REVENUE	947,964.26	947,964.26	1,275,495.00	327,530.74	74.3

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING FEBRUARY 28, 2025

SOLID WASTE SERVICES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>HAULED REFUSE</u>					
500-70-6000 SALARIES	88,249.47	88,249.47	145,123.00	56,873.53	60.8
500-70-6010 OVERTIME	2,063.75	2,063.75	10,250.00	8,186.25	20.1
500-70-6023 LEAVE CASHOUT	.00	.00	5,864.00	5,864.00	.0
500-70-6030 SOCIAL SECURITY EXPENSE	768.65	768.65	1,790.00	1,021.35	42.9
500-70-6031 PAYABLE MEDICARE FICA	1,439.27	1,439.27	2,253.00	813.73	63.9
500-70-6032 UNEMPLOYMENT	109.52	109.52	1,399.00	1,289.48	7.8
500-70-6033 WORKERS' COMPENSATION	4,453.94	4,453.94	4,014.00	(439.94)	111.0
500-70-6034 PERS	12,440.44	12,440.44	34,182.00	21,741.56	36.4
500-70-6040 EMPLOYEE GROUP BENEFITS	11,273.25	11,273.25	19,906.00	8,632.75	56.6
500-70-6041 UTILITY BENEFIT	1,696.09	1,696.09	5,016.00	3,319.91	33.8
500-70-6100 SUPPLIES	1,307.23	1,307.23	1,000.00	(307.23)	130.7
500-70-6103 WEARING APPAREL	(38.81)	(38.81)	1,000.00	1,038.81	(3.9)
500-70-6121 4 YD DUMPSTERS	59,747.82	59,747.82	60,000.00	252.18	99.6
500-70-6150 GASOLINE/DIESEL/OIL	18,787.85	18,787.85	14,000.00	(4,787.85)	134.2
500-70-6230 VEHICLE MAINT/REPAIR	36,944.84	36,944.84	79,732.00	42,787.16	46.3
500-70-6231 VEHICLE PARTS & TOOLS	27,779.74	27,779.74	20,000.00	(7,779.74)	138.9
500-70-6232 TIRES & WHEELS	2,068.98	2,068.98	8,000.00	5,931.02	25.9
500-70-6335 OTHER PURCHASED SERVICES	.00	.00	1,000.00	1,000.00	.0
500-70-6400 INSURANCE	4,557.12	4,557.12	7,700.00	3,142.88	59.2
500-70-6710 ADMIN OVERHEAD-GF	23,358.39	23,358.39	43,229.00	19,870.61	54.0
TOTAL HAULED REFUSE	297,007.54	297,007.54	465,458.00	168,450.46	63.8

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING FEBRUARY 28, 2025

SOLID WASTE SERVICES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>LANDFILL OPERATIONS</u>					
500-71-6000 SALARIES	87,157.44	87,157.44	171,149.00	83,991.56	50.9
500-71-6010 OVERTIME	10,638.80	10,638.80	35,000.00	24,361.20	30.4
500-71-6023 LEAVE CASHOUT	.00	.00	20,823.00	20,823.00	.0
500-71-6030 SOCIAL SECURITY EXPENSE	360.47	360.47	.00	(360.47)	.0
500-71-6031 PAYABLE MEDICARE FICA	1,508.39	1,508.39	2,989.00	1,480.61	50.5
500-71-6032 UNEMPLOYMENT	235.00	235.00	1,847.00	1,612.00	12.7
500-71-6033 WORKERS' COMPENSATION	3,263.38	3,263.38	5,325.00	2,061.62	61.3
500-71-6034 PERS	20,233.41	20,233.41	45,353.00	25,119.59	44.6
500-71-6040 EMPLOYEE GROUP BENEFITS	7,313.34	7,313.34	47,050.00	39,736.66	15.5
500-71-6041 UTILITY BENEFIT	5,679.98	5,679.98	11,856.00	6,176.02	47.9
500-71-6060 TRAVEL/TRAINING	2,669.34	2,669.34	10,000.00	7,330.66	26.7
500-71-6100 SUPPLIES	3,560.03	3,560.03	3,000.00	(560.03)	118.7
500-71-6103 WEARING APPAREL	585.25	585.25	3,000.00	2,414.75	19.5
500-71-6132 SALT	30,244.25	30,244.25	30,000.00	(244.25)	100.8
500-71-6150 GASOLINE/DIESEL/OIL	8,732.35	8,732.35	15,000.00	6,267.65	58.2
500-71-6153 HEATING FUEL	3,416.02	3,416.02	18,100.00	14,683.98	18.9
500-71-6160 ELECTRICITY	2,004.43	2,004.43	5,700.00	3,695.57	35.2
500-71-6171 STAFF CELLULAR PHONES	299.04	299.04	900.00	600.96	33.2
500-71-6200 MINOR EQUIPMENT	2,140.32	2,140.32	7,500.00	5,359.68	28.5
500-71-6230 VEHICLE MAINT/REPAIR	37,410.64	37,410.64	88,592.00	51,181.36	42.2
500-71-6231 VEHICLE PARTS & TOOLS	25,488.69	25,488.69	20,000.00	(5,488.69)	127.4
500-71-6240 PROPERTY MAINT	16,779.77	16,779.77	29,909.00	13,129.23	56.1
500-71-6335 OTHER PURCHASED SERVICES	.00	.00	4,000.00	4,000.00	.0
500-71-6400 INSURANCE	3,077.60	3,077.60	5,200.00	2,122.40	59.2
500-71-6503 DUES & SUBSCRIPTIONS	4,000.00	4,000.00	10,000.00	6,000.00	40.0
500-71-6539 MISCELLANEOUS EXPENSES	37.56	37.56	4,000.00	3,962.44	.9
500-71-6710 ADMIN OVERHEAD-GF	34,701.94	34,701.94	64,222.00	29,520.06	54.0
500-71-6711 ADMIN OVERHEAD-IT SVCS	20,113.90	20,113.90	33,118.00	13,004.10	60.7
500-71-6891 CAP EXP	47,414.38	47,414.38	.00	(47,414.38)	.0
TOTAL LANDFILL OPERATIONS	379,065.72	379,065.72	693,633.00	314,567.28	54.7
<u>RECYCLING OPERATIONS</u>					
500-72-6153 HEATING FUEL	8,093.26	8,093.26	.00	(8,093.26)	.0
TOTAL RECYCLING OPERATIONS	8,093.26	8,093.26	.00	(8,093.26)	.0
TOTAL FUND EXPENDITURES	684,166.52	684,166.52	1,159,091.00	474,924.48	59.0
NET REVENUE OVER EXPENDITURES	263,797.74	263,797.74	116,404.00	(147,393.74)	226.6

CITY OF BETHEL
REVENUES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING FEBRUARY 28, 2025

WATER & SEWER SERVICES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>WATER</u>					
510-42-4384 CONTRACT WATER	12,896.00	12,896.00	14,783.00	1,887.00	87.2
510-42-4386 METERED PIPED WATER COMM.	731,051.18	731,051.18	967,443.00	236,391.82	75.6
510-42-4387 UNMETERED PIPED WTR RESID	671,377.14	671,377.14	961,395.00	290,017.86	69.8
510-42-4389 PUMPHOUSE WATER	20,901.85	20,901.85	24,406.00	3,504.15	85.6
510-42-4390 TRUCKED WATER	2,002,685.93	2,002,685.93	3,338,369.00	1,335,683.07	60.0
TOTAL WATER	3,438,912.10	3,438,912.10	5,306,396.00	1,867,483.90	64.8
<u>SEWER</u>					
510-43-4384 CONTRACT SEWER	36,241.65	36,241.65	14,474.00	(21,767.65)	250.4
510-43-4386 METERED PIPED SEWER COMM.	422,981.23	422,981.23	583,123.00	160,141.77	72.5
510-43-4387 UNMETERED PIPED SEWER RES	203,978.96	203,978.96	282,330.00	78,351.04	72.3
510-43-4390 TRUCKED SEWER (EVAC/HB)	1,590,832.93	1,590,832.93	1,888,920.00	298,087.07	84.2
TOTAL SEWER	2,254,034.77	2,254,034.77	2,768,847.00	514,812.23	81.4
<u>MISCELLANEOUS</u>					
510-45-4392 WATER SUBSCRIPTION FEES	145,003.95	145,003.95	204,946.00	59,942.05	70.8
510-45-4393 SEWER SUBSCRIPTION FEES	155,263.66	155,263.66	216,015.00	60,751.34	71.9
510-45-4394 RECONNECT FEES	.00	.00	3,000.00	3,000.00	.0
510-45-4429 SENIOR DISCOUNT	(41,177.77)	(41,177.77)	(52,000.00)	(10,822.23)	(79.2)
510-45-4523 UTILITY PENALTY/INTEREST	36,338.29	36,338.29	70,000.00	33,661.71	51.9
510-45-4590 INVESTMENT INCOME	72,094.61	72,094.61	50,000.00	(22,094.61)	144.2
TOTAL MISCELLANEOUS	367,522.74	367,522.74	491,961.00	124,438.26	74.7
<u>MISCELLANEOUS</u>					
510-49-4439 MISCELLANEOUS INCOME	55,905.56	55,905.56	20,000.00	(35,905.56)	279.5
510-49-4982 UTILITY COLLECTIONS	13,763.37	13,763.37	.00	(13,763.37)	.0
510-49-6532 CASH OVER/SHORT	(30.62)	(30.62)	500.00	530.62	(6.1)
TOTAL MISCELLANEOUS	69,638.31	69,638.31	20,500.00	(49,138.31)	339.7
TOTAL FUND REVENUE	6,130,107.92	6,130,107.92	8,587,704.00	2,457,596.08	71.4

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING FEBRUARY 28, 2025

WATER & SEWER SERVICES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>UTILITY BILLING</u>					
510-80-6000 SALARIES	39,741.55	39,741.55	94,134.00	54,392.45	42.2
510-80-6010 OVERTIME	468.11	468.11	3,000.00	2,531.89	15.6
510-80-6023 LEAVE CASHOUT	.00	.00	4,592.00	4,592.00	.0
510-80-6031 PAYABLE MEDICARE FICA	577.84	577.84	1,408.00	830.16	41.0
510-80-6032 UNEMPLOYMENT	50.33	50.33	1,729.00	1,678.67	2.9
510-80-6033 WORKERS' COMPENSATION	56.18	56.18	2,509.00	2,452.82	2.2
510-80-6034 PERS	8,822.63	8,822.63	21,369.00	12,546.37	41.3
510-80-6040 EMPLOYEE GROUP BENEFITS	8,101.10	8,101.10	40,716.00	32,614.90	19.9
510-80-6041 UTILITY BENEFIT	3,364.05	3,364.05	10,260.00	6,895.95	32.8
510-80-6060 TRAVEL/TRAINING	.00	.00	4,500.00	4,500.00	.0
510-80-6100 SUPPLIES	402.39	402.39	3,500.00	3,097.61	11.5
510-80-6150 GASOLINE/DIESEL/OIL	794.74	794.74	.00	(794.74)	.0
510-80-6200 MINOR EQUIPMENT	.00	.00	4,000.00	4,000.00	.0
510-80-6335 OUTSOURCED SERVICES	40,967.67	40,967.67	49,500.00	8,532.33	82.8
510-80-6400 INSURANCE	710.24	710.24	1,200.00	489.76	59.2
510-80-6506 POSTAGE	2,598.80	2,598.80	15,000.00	12,401.20	17.3
510-80-6531 BANK CHARGES	43,070.52	43,070.52	40,000.00	(3,070.52)	107.7
510-80-6539 MISCELLANEOUS EXPENSES	10,589.09	10,589.09	500.00	(10,089.09)	2117.8
510-80-6710 ADMIN OVERHEAD-GF	18,268.05	18,268.05	33,808.00	15,539.95	54.0
510-80-6711 ADMIN OVERHEAD-IT SVCS	20,113.90	20,113.90	33,118.00	13,004.10	60.7
TOTAL UTILITY BILLING	198,697.19	198,697.19	364,843.00	166,145.81	54.5

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING FEBRUARY 28, 2025

WATER & SEWER SERVICES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>HAULED WATER</u>					
510-81-6000 SALARIES	355,450.44	355,450.44	551,321.00	195,870.56	64.5
510-81-6010 OVERTIME	154,123.41	154,123.41	225,000.00	70,876.59	68.5
510-81-6023 LEAVE CASHOUT	.00	.00	26,545.00	26,545.00	.0
510-81-6030 SOCIAL SECURITY EXPENSE	19,613.68	19,613.68	.00	(19,613.68)	.0
510-81-6031 PAYABLE MEDICARE FICA	7,857.69	7,857.69	11,257.00	3,399.31	69.8
510-81-6032 UNEMPLOYMENT	3,430.76	3,430.76	9,450.00	6,019.24	36.3
510-81-6033 WORKERS' COMPENSATION	4,177.30	4,177.30	20,055.00	15,877.70	20.8
510-81-6034 PERS	38,985.18	38,985.18	170,791.00	131,805.82	22.8
510-81-6040 EMPLOYEE GROUP BENEFITS	30,333.98	30,333.98	169,198.00	138,864.02	17.9
510-81-6041 UTILITY BENEFIT	2,396.06	2,396.06	42,636.00	40,239.94	5.6
510-81-6060 TRAVEL/TRAINING	4,918.84	4,918.84	10,000.00	5,081.16	49.2
510-81-6100 SUPPLIES	8,427.77	8,427.77	15,000.00	6,572.23	56.2
510-81-6103 WEARING APPAREL	2,318.89	2,318.89	15,000.00	12,681.11	15.5
510-81-6150 GASOLINE/DIESEL/OIL	113,095.12	113,095.12	110,000.00	(3,095.12)	102.8
510-81-6153 HEATING FUEL	20,392.55	20,392.55	16,250.00	(4,142.55)	125.5
510-81-6155 WATER/SEWER/GARBAGE	3,685.14	3,685.14	6,492.00	2,806.86	56.8
510-81-6160 ELECTRICITY	7,503.12	7,503.12	15,875.00	8,371.88	47.3
510-81-6170 TELEPHONE	20.04	20.04	50.00	29.96	40.1
510-81-6171 STAFF CELLULAR PHONES	592.23	592.23	6,500.00	5,907.77	9.1
510-81-6200 MINOR EQUIPMENT	602.84	602.84	5,000.00	4,397.16	12.1
510-81-6230 VEHICLE MAINT/REPAIR	140,148.81	140,148.81	331,886.00	191,737.19	42.2
510-81-6231 VEHICLE PARTS & TOOLS	33,283.59	33,283.59	100,000.00	66,716.41	33.3
510-81-6232 TIRES & WHEELS	18,888.34	18,888.34	20,000.00	1,111.66	94.4
510-81-6240 PROPERTY MAINT	27,966.31	27,966.31	49,849.00	21,882.69	56.1
510-81-6332 LAB TESTS	.00	.00	3,000.00	3,000.00	.0
510-81-6335 OTHER PURCHASED SERVICES	(1,000.00)	(1,000.00)	3,000.00	4,000.00	(33.3)
510-81-6400 INSURANCE	79,718.68	79,718.68	122,000.00	42,281.32	65.3
510-81-6539 MISCELLANEOUS EXPENSES	481.50	481.50	2,000.00	1,518.50	24.1
510-81-6710 ADMIN OVERHEAD-GF	124,646.52	124,646.52	230,679.00	106,032.48	54.0
510-81-6711 ADMIN OVERHEAD-IT SVCS	20,113.90	20,113.90	33,118.00	13,004.10	60.7
510-81-6890 CAP EXP	317,788.86	317,788.86	620,000.00	302,211.14	51.3
 TOTAL HAULED WATER	 1,539,961.55	 1,539,961.55	 2,941,952.00	 1,401,990.45	 52.3

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING FEBRUARY 28, 2025

WATER & SEWER SERVICES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PIPED WATER</u>					
510-82-6000 SALARIES	49,916.40	49,916.40	145,956.00	96,039.60	34.2
510-82-6010 OVERTIME	20,474.72	20,474.72	35,000.00	14,525.28	58.5
510-82-6023 LEAVE CASHOUT	948.19	948.19	9,048.00	8,099.81	10.5
510-82-6030 SOCIAL SECURITY EXPENSE	.00	.00	942.00	942.00	.0
510-82-6031 PAYABLE MEDICARE FICA	1,148.97	1,148.97	2,624.00	1,475.03	43.8
510-82-6032 UNEMPLOYMENT	95.08	95.08	1,953.00	1,857.92	4.9
510-82-6033 WORKERS' COMPENSATION	889.24	889.24	4,675.00	3,785.76	19.0
510-82-6034 PERS	15,480.62	15,480.62	39,810.00	24,329.38	38.9
510-82-6040 EMPLOYEE GROUP BENEFITS	24,831.28	24,831.28	49,764.00	24,932.72	49.9
510-82-6041 UTILITY BENEFIT	3,335.79	3,335.79	12,540.00	9,204.21	26.6
510-82-6060 TRAVEL/TRAINING	600.00	600.00	8,000.00	7,400.00	7.5
510-82-6100 SUPPLIES	2,214.47	2,214.47	5,000.00	2,785.53	44.3
510-82-6103 WEARING APPAREL	2,042.78	2,042.78	5,000.00	2,957.22	40.9
510-82-6108 PLUMBING SUPPLIES	.00	.00	15,000.00	15,000.00	.0
510-82-6150 GASOLINE/DIESEL/OIL	6,100.23	6,100.23	15,000.00	8,899.77	40.7
510-82-6153 HEATING FUEL	30,321.11	30,321.11	48,400.00	18,078.89	62.7
510-82-6155 WATER/SEWER/GARBAGE	1,715.84	1,715.84	2,200.00	484.16	78.0
510-82-6160 ELECTRICITY-UTIL MT SHOP	2,833.14	2,833.14	8,200.00	5,366.86	34.6
510-82-6170 TELEPHONE	10.02	10.02	50.00	39.98	20.0
510-82-6171 STAFF CELLULAR PHONES	1,286.22	1,286.22	2,200.00	913.78	58.5
510-82-6200 MINOR EQUIPMENT	209.42	209.42	.00	(209.42)	.0
510-82-6230 VEHICLE MAINT/REPAIR	1,355.94	1,355.94	3,211.00	1,855.06	42.2
510-82-6231 VEHICLE PARTS & TOOLS	2,611.94	2,611.94	1,500.00	(1,111.94)	174.1
510-82-6232 TIRES & WHEELS	.00	.00	500.00	500.00	.0
510-82-6332 LAB TESTS	.00	.00	500.00	500.00	.0
510-82-6335 OTHER PURCHASED SERVICES	.00	.00	1,500.00	1,500.00	.0
510-82-6400 INSURANCE	8,569.92	8,569.92	8,100.00	(469.92)	105.8
510-82-6401 INSURANCE-DED EXP & OTHER	.00	.00	530.00	530.00	.0
510-82-6710 ADMIN OVERHEAD-GF	30,729.51	30,729.51	56,870.00	26,140.49	54.0
510-82-6711 ADMIN OVERHEAD-IT SVCS	20,113.90	20,113.90	33,118.00	13,004.10	60.7
TOTAL PIPED WATER	227,834.73	227,834.73	517,191.00	289,356.27	44.1

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING FEBRUARY 28, 2025

WATER & SEWER SERVICES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>BETHEL HTS WTR TREATMENT</u>					
510-83-6000 SALARIES	96,344.29	96,344.29	145,979.00	49,634.71	66.0
510-83-6010 OVERTIME	23,082.98	23,082.98	37,000.00	13,917.02	62.4
510-83-6023 LEAVE CASHOUT	.00	.00	18,648.00	18,648.00	.0
510-83-6031 PAYABLE MEDICARE FICA	635.15	635.15	2,653.00	2,017.85	23.9
510-83-6032 UNEMPLOYMENT	156.50	156.50	1,538.00	1,381.50	10.2
510-83-6033 WORKERS' COMPENSATION	948.05	948.05	4,727.00	3,778.95	20.1
510-83-6034 PERS	20,906.45	20,906.45	40,255.00	19,348.55	51.9
510-83-6040 EMPLOYEE GROUP BENEFITS	16,791.20	16,791.20	49,764.00	32,972.80	33.7
510-83-6041 UTILITY BENEFIT	8,395.37	8,395.37	12,540.00	4,144.63	67.0
510-83-6060 TRAVEL/TRAINING	150.00	150.00	5,000.00	4,850.00	3.0
510-83-6100 SUPPLIES	1,559.85	1,559.85	4,000.00	2,440.15	39.0
510-83-6103 WEARING APPAREL	332.96	332.96	1,500.00	1,167.04	22.2
510-83-6108 PLUMBING SUPPLIES	56.97	56.97	5,000.00	4,943.03	1.1
510-83-6140 CHEMICALS	86,795.72	86,795.72	125,000.00	38,204.28	69.4
510-83-6150 GASOLINE/DIESEL/OIL	129.27	129.27	2,000.00	1,870.73	6.5
510-83-6153 HEATING FUEL (PUMPHOUSE)	141,672.84	141,672.84	207,800.00	66,127.16	68.2
510-83-6160 ELECTRICITY (PUMPHOUSE)	74,580.50	74,580.50	130,525.00	55,944.50	57.1
510-83-6200 MINOR EQUIPMENT	11,908.16	11,908.16	45,000.00	33,091.84	26.5
510-83-6230 VEHICLE MAINT/REPAIR	1,379.59	1,379.59	3,267.00	1,887.41	42.2
510-83-6332 LAB TESTS	1,785.00	1,785.00	4,000.00	2,215.00	44.6
510-83-6335 OTHER PURCHASED SERVICES	.00	.00	25,000.00	25,000.00	.0
510-83-6400 INSURANCE	15,742.88	15,742.88	26,600.00	10,857.12	59.2
510-83-6710 ADMIN OVERHEAD-GF	31,826.50	31,826.50	58,900.00	27,073.50	54.0
510-83-6711 ADMIN OVERHEAD-IT SVCS	20,113.90	20,113.90	33,118.00	13,004.10	60.7
TOTAL BETHEL HTS WTR TREATMENT	555,294.13	555,294.13	989,814.00	434,519.87	56.1

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING FEBRUARY 28, 2025

WATER & SEWER SERVICES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
CITY SUB WTR TREATMENT					
510-84-6000 SALARIES	104,067.04	104,067.04	188,312.00	84,244.96	55.3
510-84-6010 OVERTIME	58,294.18	58,294.18	45,000.00	(13,294.18)	129.5
510-84-6023 LEAVE CASHOUT	.00	.00	8,838.00	8,838.00	.0
510-84-6031 PAYABLE MEDICARE FICA	2,421.16	2,421.16	3,383.00	961.84	71.6
510-84-6032 UNEMPLOYMENT	272.44	272.44	1,953.00	1,680.56	14.0
510-84-6033 WORKERS' COMPENSATION	1,221.97	1,221.97	6,027.00	4,805.03	20.3
510-84-6034 PERS	35,607.19	35,607.19	51,329.00	15,721.81	69.4
510-84-6040 EMPLOYEE GROUP BENEFITS	25,958.99	25,958.99	49,764.00	23,805.01	52.2
510-84-6041 UTILITY BENEFIT	5,952.20	5,952.20	12,540.00	6,587.80	47.5
510-84-6060 TRAVEL/TRAINING	.00	.00	10,000.00	10,000.00	.0
510-84-6100 SUPPLIES	2,817.09	2,817.09	3,000.00	182.91	93.9
510-84-6103 WEARING APPAREL	363.44	363.44	3,000.00	2,636.56	12.1
510-84-6108 PLUMBING SUPPLIES	22.64	22.64	3,000.00	2,977.36	.8
510-84-6140 CHEMICALS	93,431.23	93,431.23	125,000.00	31,568.77	74.7
510-84-6150 GASOLINE/DIESEL/OIL	2,872.24	2,872.24	1,500.00	(1,372.24)	191.5
510-84-6153 HEATING FUEL(CS WTF)	113,071.40	113,071.40	120,000.00	6,928.60	94.2
510-84-6160 ELECTRICITY (CS WTF)	53,329.52	53,329.52	98,900.00	45,570.48	53.9
510-84-6170 TELEPHONE	767.38	767.38	50.00	(717.38)	1534.8
510-84-6200 MINOR EQUIPMENT	11,575.95	11,575.95	25,000.00	13,424.05	46.3
510-84-6230 VEHICLE MAINT (ISF)	1,870.70	1,870.70	4,430.00	2,559.30	42.2
510-84-6332 LAB TESTS	13,165.65	13,165.65	15,000.00	1,834.35	87.8
510-84-6335 OTHER PURCHASED SERVICES	7,897.00	7,897.00	15,000.00	7,103.00	52.7
510-84-6400 INSURANCE	9,765.36	9,765.36	16,500.00	6,734.64	59.2
510-84-6502 ADVERTISING	.00	.00	500.00	500.00	.0
510-84-6710 ADMIN OVERHEAD-GF	37,319.79	37,319.79	69,066.00	31,746.21	54.0
510-84-6711 ADMIN OVERHEAD-IT SVCS	22,522.00	22,522.00	37,083.00	14,561.00	60.7
510-84-6890 CAPITAL EXPENDITURES	24,837.20	24,837.20	96,500.00	71,662.80	25.7
510-84-6891 CHEMICAL STORAGE BUILDING	686,711.84	686,711.84	.00	(686,711.84)	.0
TOTAL CITY SUB WTR TREATMENT	1,316,135.60	1,316,135.60	1,010,675.00	(305,460.60)	130.2

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING FEBRUARY 28, 2025

WATER & SEWER SERVICES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>HAULED SEWER</u>					
510-85-6000 SALARIES	412,714.35	412,714.35	646,128.00	233,413.65	63.9
510-85-6010 OVERTIME	140,997.92	140,997.92	200,000.00	59,002.08	70.5
510-85-6023 LEAVE CASHOUT	10,633.93	10,633.93	31,530.00	20,896.07	33.7
510-85-6030 SOCIAL SECURITY EXPENSE	17,475.70	17,475.70	20,000.00	2,524.30	87.4
510-85-6031 PAYABLE MEDICARE FICA	8,152.95	8,152.95	12,269.00	4,116.05	66.5
510-85-6032 UNEMPLOYMENT	3,433.35	3,433.35	.00	(3,433.35)	.0
510-85-6033 WORKERS' COMPENSATION	7,349.92	7,349.92	21,858.00	14,508.08	33.6
510-85-6034 PERS	52,578.83	52,578.83	186,148.00	133,569.17	28.3
510-85-6040 EMPLOYEE GROUP BENEFITS	68,285.19	68,285.19	205,390.00	137,104.81	33.3
510-85-6041 UTILITY BENEFIT	1,698.06	1,698.06	51,756.00	50,057.94	3.3
510-85-6060 TRAVEL/TRAINING	.00	.00	10,000.00	10,000.00	.0
510-85-6100 SUPPLIES	15,805.29	15,805.29	15,000.00	(805.29)	105.4
510-85-6103 WEARING APPAREL	8,143.94	8,143.94	15,000.00	6,856.06	54.3
510-85-6150 GASOLINE/DIESEL/OIL	127,563.54	127,563.54	110,000.00	(17,563.54)	116.0
510-85-6153 HEATING FUEL	20,392.55	20,392.55	16,250.00	(4,142.55)	125.5
510-85-6155 WATER/SEWER/GARBAGE	3,685.14	3,685.14	6,492.00	2,806.86	56.8
510-85-6160 ELECTRICITY	7,503.12	7,503.12	15,875.00	8,371.88	47.3
510-85-6171 STAFF CELLULAR PHONES	.00	.00	5,500.00	5,500.00	.0
510-85-6200 MINOR EQUIPMENT	1,246.85	1,246.85	5,000.00	3,753.15	24.9
510-85-6230 VEHICLE MAINT/REPAIR	137,950.86	137,950.86	326,681.00	188,730.14	42.2
510-85-6231 VEHICLE PARTS & TOOLS	41,530.78	41,530.78	100,000.00	58,469.22	41.5
510-85-6232 TIRES & WHEELS	17,007.64	17,007.64	20,000.00	2,992.36	85.0
510-85-6240 PROPERTY MAINT	27,966.31	27,966.31	49,849.00	21,882.69	56.1
510-85-6335 OTHER PURCHASED SERVICES	(1,807.05)	(1,807.05)	3,000.00	4,807.05	(60.2)
510-85-6400 INSURANCE	94,588.03	94,588.03	86,600.00	(7,988.03)	109.2
510-85-6539 MISCELLANEOUS EXPENSES	575.00	575.00	2,000.00	1,425.00	28.8
510-85-6710 ADMIN OVERHEAD-GF	139,774.45	139,774.45	258,676.00	118,901.55	54.0
510-85-6711 ADMIN OVERHEAD-IT SVCS	20,113.90	20,113.90	33,118.00	13,004.10	60.7
510-85-6890 CAPITAL EXPENDITURES	556,929.44	556,929.44	620,000.00	63,070.56	89.8
510-85-9691 SEWER TRUCK(S)	258,107.00	258,107.00	.00	(258,107.00)	.0
TOTAL HAULED SEWER	2,200,396.99	2,200,396.99	3,074,120.00	873,723.01	71.6

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING FEBRUARY 28, 2025

WATER & SEWER SERVICES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PIPED SEWER</u>					
510-86-6000 SALARIES	47,527.83	47,527.83	145,608.00	98,080.17	32.6
510-86-6010 OVERTIME	20,763.72	20,763.72	35,000.00	14,236.28	59.3
510-86-6023 LEAVE CASHOUT	948.19	948.19	7,120.00	6,171.81	13.3
510-86-6030 SOCIAL SECURITY EXPENSE	.00	.00	942.00	942.00	.0
510-86-6031 PAYABLE MEDICARE FICA	1,109.69	1,109.69	2,619.00	1,509.31	42.4
510-86-6032 UNEMPLOYMENT	88.35	88.35	.00	(88.35)	.0
510-86-6033 WORKERS' COMPENSATION	887.35	887.35	4,666.00	3,778.65	19.0
510-86-6034 PERS	15,018.69	15,018.69	39,734.00	24,715.31	37.8
510-86-6040 EMPLOYEE GROUP BENEFITS	24,293.58	24,293.58	49,764.00	25,470.42	48.8
510-86-6041 UTILITY BENEFITS	3,374.82	3,374.82	12,540.00	9,165.18	26.9
510-86-6060 TRAVEL/TRAINING	.00	.00	5,000.00	5,000.00	.0
510-86-6100 SUPPLIES	32,792.14	32,792.14	3,000.00	(29,792.14)	1093.1
510-86-6103 WEARING APPAREL	2,006.26	2,006.26	4,000.00	1,993.74	50.2
510-86-6108 PLUMBING SUPPLIES	1,407.89	1,407.89	7,500.00	6,092.11	18.8
510-86-6150 GASOLINE/DIESEL/OIL	8,251.75	8,251.75	15,000.00	6,748.25	55.0
510-86-6153 HEATING FUEL	35,174.37	35,174.37	60,000.00	24,825.63	58.6
510-86-6155 WATER/SEWER/GARBAGE	1,715.80	1,715.80	2,200.00	484.20	78.0
510-86-6160 ELECTRICITY-LIFTST & BLDG	29,839.51	29,839.51	108,000.00	78,160.49	27.6
510-86-6200 MINOR EQUIPMENT	16,596.30	16,596.30	150,000.00	133,403.70	11.1
510-86-6230 VEHICLE MAINT/REPAIR	1,683.65	1,683.65	3,987.00	2,303.35	42.2
510-86-6231 VEHICLE PARTS & TOOLS	2,132.07	2,132.07	1,500.00	(632.07)	142.1
510-86-6232 TIRES & WHEELS	.00	.00	500.00	500.00	.0
510-86-6335 OTHER PURCHASED SERVICES	879.40	879.40	20,000.00	19,120.60	4.4
510-86-6400 INSURANCE	4,734.72	4,734.72	8,000.00	3,265.28	59.2
510-86-6410 LEASED PROPERTY-LIFT STATIONS	17,381.25	17,381.25	17,000.00	(381.25)	102.2
510-86-6710 ADMIN OVERHEAD-GF	30,290.42	30,290.42	56,057.00	25,766.58	54.0
510-86-6711 ADMIN OVERHEAD-IT SVCS	20,113.90	20,113.90	33,118.00	13,004.10	60.7
510-86-9693 HERMAN NELSON HEATER	.00	.00	68,000.00	68,000.00	.0
510-86-9699 PIPED SEWER CAP EXP SL ASSETS	14,474.08	14,474.08	.00	(14,474.08)	.0
TOTAL PIPED SEWER	333,485.73	333,485.73	860,855.00	527,369.27	38.7

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING FEBRUARY 28, 2025

WATER & SEWER SERVICES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>SEWER LAGOON</u>					
510-87-6000 SALARIES	21,105.35	21,105.35	66,028.00	44,922.65	32.0
510-87-6010 OVERTIME	4,315.80	4,315.80	.00	(4,315.80)	.0
510-87-6023 LEAVE CASHOUT	.00	.00	3,301.00	3,301.00	.0
510-87-6031 PAYABLE MEDICARE FICA	438.40	438.40	957.00	518.60	45.8
510-87-6032 UNEMPLOYMENT	25.11	25.11	.00	(25.11)	.0
510-87-6033 WORKERS' COMPENSATION	168.11	168.11	1,706.00	1,537.89	9.9
510-87-6034 PERS	5,581.82	5,581.82	14,526.00	8,944.18	38.4
510-87-6040 EMPLOYEE GROUP BENEFITS	7,506.44	7,506.44	16,286.00	8,779.56	46.1
510-87-6041 UTILITY BENEFIT	938.71	938.71	4,104.00	3,165.29	22.9
510-87-6060 TRAVEL/TRAINING	.00	.00	3,000.00	3,000.00	.0
510-87-6100 SUPPLIES	507.01	507.01	1,000.00	492.99	50.7
510-87-6103 WEARING APPAREL	.00	.00	3,000.00	3,000.00	.0
510-87-6108 PLUMBING SUPPLIES	.00	.00	3,000.00	3,000.00	.0
510-87-6150 GASOLINE/DIESEL/OIL	184.52	184.52	38,000.00	37,815.48	.5
510-87-6200 MINOR EQUIPMENT	.00	.00	1,100.00	1,100.00	.0
510-87-6231 VEHICLE PARTS & TOOLS	435.87	435.87	160.00	(275.87)	272.4
510-87-6320 LAGOON STUDY	30,371.98	30,371.98	.00	(30,371.98)	.0
510-87-6332 LAB TESTS (SAMPLES)	4,230.00	4,230.00	15,000.00	10,770.00	28.2
510-87-6335 OTHER PURCHASED SERVICES	.00	.00	500.00	500.00	.0
510-87-6400 INSURANCE	1,032.33	1,032.33	500.00	(532.33)	206.5
510-87-6503 DUES & SUBSCRIPTIONS	7,920.00	7,920.00	8,000.00	80.00	99.0
510-87-6710 ADMIN OVERHEAD-GF	10,867.12	10,867.12	20,111.00	9,243.88	54.0
510-87-6892 CAPTIAL EQUIPMENT	5,524.00	5,524.00	190,000.00	184,476.00	2.9
510-87-9692 TERRAMAC RT9-T4 MAROOKA	753.00	753.00	30,371.00	29,618.00	2.5
TOTAL SEWER LAGOON	101,905.57	101,905.57	420,650.00	318,744.43	24.2
TOTAL FUND EXPENDITURES	6,473,711.49	6,473,711.49	10,180,100.00	3,706,388.51	63.6
NET REVENUE OVER EXPENDITURES	(343,603.57)	(343,603.57)	(1,592,396.00)	(1,248,792.43)	(21.6)

CITY OF BETHEL
REVENUES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING FEBRUARY 28, 2025

MUNICIPAL DOCK

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>CHARGES FOR SERVICES</u>					
520-43-4402 CITY DOCK-STORAGE	34,705.40	34,705.40	90,000.00	55,294.60	38.6
520-43-4403 CITY DOCK-PERMITS	.00	.00	3,000.00	3,000.00	.0
520-43-4404 CITY DOCK-WHARFAGE	86,727.85	86,727.85	140,000.00	53,272.15	62.0
520-43-4405 CITY DOCK-DOCKAGE	19,362.75	19,362.75	25,000.00	5,637.25	77.5
520-43-4408 SLOUGH BERTH-DOCKAGE	.00	.00	2,000.00	2,000.00	.0
520-43-4409 SBH PETRO PORT-FUEL THRU-PUT	300,593.32	300,593.32	250,000.00	(50,593.32)	120.2
520-43-4410 PETRO YARD - STORAGE	17,768.80	17,768.80	2,000.00	(15,768.80)	888.4
520-43-4412 PETRO PORT-FUEL THRU-PUT	601,186.64	601,186.64	500,000.00	(101,186.64)	120.2
520-43-4413 PETRO PORT-DOCKAGE	27,807.48	27,807.48	20,000.00	(7,807.48)	139.0
520-43-4415 SEAWALL MOORAGE	.00	.00	30,000.00	30,000.00	.0
520-43-4416 SEAWALL DOCKAGE	24,028.75	24,028.75	30,000.00	5,971.25	80.1
520-43-4418 BEACH-STORAGE	38,496.10	38,496.10	35,000.00	(3,496.10)	110.0
520-43-4419 BEACH-WHARFAGE	87,713.19	87,713.19	100,000.00	12,286.81	87.7
520-43-4420 BEACH-DOCKAGE	33,605.20	33,605.20	35,000.00	1,394.80	96.0
520-43-4422 BOAT HARBOR-MOORAGE	3,101.91	3,101.91	15,000.00	11,898.09	20.7
TOTAL CHARGES FOR SERVICES	1,275,097.39	1,275,097.39	1,277,000.00	1,902.61	99.9
<u>LEASE REVENUE</u>					
520-44-4440 LEASE REVENUE	.00	.00	30,552.00	30,552.00	.0
TOTAL LEASE REVENUE	.00	.00	30,552.00	30,552.00	.0
<u>MISCELLANEOUS</u>					
520-45-4388 EXTRA WATER CALLS	32,549.70	32,549.70	25,000.00	(7,549.70)	130.2
520-45-4424 SMALL BOAT HARBOR STORAGE	1,375.00	1,375.00	3,500.00	2,125.00	39.3
520-45-4535 SMALL BOAT HARBOR PERMITS	3,320.00	3,320.00	20,000.00	16,680.00	16.6
520-45-4559 PERMITS/LICENSES/FEEES	.00	.00	2,000.00	2,000.00	.0
TOTAL MISCELLANEOUS	37,244.70	37,244.70	50,500.00	13,255.30	73.8
<u>MISCELLANEOUS</u>					
520-49-4439 MISCELLANEOUS REVENUE	(6,467.76)	(6,467.76)	2,000.00	8,467.76	(323.4)
520-49-4590 INVESTMENT INCOME	21,936.12	21,936.12	20,000.00	(1,936.12)	109.7
520-49-4591 INVESTMENT INCOME-SEAWALL ACCT	.00	.00	20,000.00	20,000.00	.0
TOTAL MISCELLANEOUS	15,468.36	15,468.36	42,000.00	26,531.64	36.8
TOTAL FUND REVENUE	1,327,810.45	1,327,810.45	1,400,052.00	72,241.55	94.8

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING FEBRUARY 28, 2025

MUNICIPAL DOCK

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>DOCK EXPENDITURES</u>					
520-50-6000 SALARIES	104,447.22	104,447.22	206,186.00	101,738.78	50.7
520-50-6010 OVERTIME	2,671.56	2,671.56	5,000.00	2,328.44	53.4
520-50-6022 HOLIDAY PAY	.00	.00	2,300.00	2,300.00	.0
520-50-6023 LEAVE CASHOUT	5,330.36	5,330.36	10,058.00	4,727.64	53.0
520-50-6030 SOCIAL SECURITY EXPENSE	.00	.00	1,277.00	1,277.00	.0
520-50-6031 PAYABLE MEDICARE FICA	1,695.62	1,695.62	3,062.00	1,366.38	55.4
520-50-6032 UNEMPLOYMENT	164.41	164.41	3,759.00	3,594.59	4.4
520-50-6033 WORKERS' COMPENSATION	1,067.90	1,067.90	5,456.00	4,388.10	19.6
520-50-6034 PERS	23,566.12	23,566.12	44,255.00	20,688.88	53.3
520-50-6040 EMPLOYEE GROUP BENEFITS	36,042.59	36,042.59	45,602.00	9,559.41	79.0
520-50-6041 UTILITY BENEFIT	7,767.41	7,767.41	11,491.00	3,723.59	67.6
520-50-6060 TRAVEL/TRAINING	.00	.00	5,000.00	5,000.00	.0
520-50-6100 SUPPLIES	350.58	350.58	8,000.00	7,649.42	4.4
520-50-6103 WEARING APPAREL	479.88	479.88	5,000.00	4,520.12	9.6
520-50-6121 MUNICIPAL DOCK GRAVEL	.00	.00	130,000.00	130,000.00	.0
520-50-6150 GASOLINE/DIESEL/OIL	2,163.65	2,163.65	15,000.00	12,836.35	14.4
520-50-6153 HEATING FUEL	4,194.97	4,194.97	5,000.00	805.03	83.9
520-50-6155 WATER/SEWER/GARBAGE	18,652.15	18,652.15	13,500.00	(5,152.15)	138.2
520-50-6156 WATER FOR BARGES	.00	.00	12,000.00	12,000.00	.0
520-50-6160 ELECTRICITY	3,080.03	3,080.03	18,900.00	15,819.97	16.3
520-50-6170 TELEPHONE	1,156.08	1,156.08	2,250.00	1,093.92	51.4
520-50-6171 STAFF CELLULAR PHONES	800.16	800.16	2,400.00	1,599.84	33.3
520-50-6200 MINOR EQUIPMENT	10.00	10.00	30,000.00	29,990.00	.0
520-50-6230 VEHICLE MAINT/REPAIR	1,496.55	1,496.55	3,544.00	2,047.45	42.2
520-50-6231 VEHICLE PARTS & TOOLS	2,212.63	2,212.63	20,000.00	17,787.37	11.1
520-50-6241 MUNICIPAL DOCK MAINT.	.00	.00	50,000.00	50,000.00	.0
520-50-6242 MAINT-SEAWALL	752.40	752.40	396,335.00	395,582.60	.2
520-50-6244 ICR-PROPERTY MAINTENANCE 5%	16,779.78	16,779.78	29,909.00	13,129.22	56.1
520-50-6320 OTHER PROFESSIONAL FEES	1,008.58	1,008.58	20,000.00	18,991.42	5.0
520-50-6321 LEGAL FEES	.00	.00	5,000.00	5,000.00	.0
520-50-6324 PLANNING/ENGINEERING FEES	.00	.00	10,000.00	10,000.00	.0
520-50-6339 OTHER PURCHASED SERVICES	30,309.75	30,309.75	30,000.00	(309.75)	101.0
520-50-6400 INSURANCE	10,854.61	10,854.61	15,000.00	4,145.39	72.4
520-50-6502 ADVERTISING	.00	.00	1,000.00	1,000.00	.0
520-50-6503 DUES & SUBSCRIPTIONS	602.64	602.64	2,000.00	1,397.36	30.1
520-50-6531 BANK CHARGES	502.78	502.78	3,000.00	2,497.22	16.8
520-50-6539 MISCELLANEOUS EXPENSES	468.87	468.87	900.00	431.13	52.1
520-50-6710 ADMIN OVERHEAD-GF	34,402.38	34,402.38	63,667.00	29,264.62	54.0
520-50-6711 ADMIN OVERHEAD-IT SVCS	20,113.90	20,113.90	33,118.00	13,004.10	60.7
520-50-6890 CAPITAL EXPENDITURES	250,399.36	250,399.36	150,309.00	(100,090.36)	166.6
520-50-6891 SEAWALL DESIGN AND REPAIR	59,228.75	59,228.75	.00	(59,228.75)	.0
TOTAL DOCK EXPENDITURES	642,773.67	642,773.67	1,419,278.00	776,504.33	45.3

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING FEBRUARY 28, 2025

MUNICIPAL DOCK

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>DEPARTMENT 55</u>					
520-55-6000 SALARIES	38,698.15	38,698.15	114,901.00	76,202.85	33.7
520-55-6010 OVERTIME	1,304.17	1,304.17	1,500.00	195.83	86.9
520-55-6023 LEAVE CASHOUT	592.26	592.26	2,794.00	2,201.74	21.2
520-55-6030 SOCIAL SECURITY EXPENSE	1,392.65	1,392.65	5,248.00	3,855.35	26.5
520-55-6031 PAYABLE MEDICARE FICA	592.29	592.29	1,688.00	1,095.71	35.1
520-55-6032 UNEMPLOYMENT	30.89	30.89	341.00	310.11	9.1
520-55-6033 WORKERS' COMPENSATION	1,045.77	1,045.77	3,007.00	1,961.23	34.8
520-55-6034 PERS	3,858.90	3,858.90	25,608.00	21,749.10	15.1
520-55-6040 EMPLOYEE GROUP BENEFITS	2,426.07	2,426.07	8,686.00	6,259.93	27.9
520-55-6041 UTILITY BENEFIT	1,164.20	1,164.20	2,189.00	1,024.80	53.2
520-55-6100 SUPPLIES	1,825.48	1,825.48	3,000.00	1,174.52	60.9
520-55-6103 WEARING APPAREL	901.68	901.68	3,000.00	2,098.32	30.1
520-55-6132 SMALL BOAT HARBOR GRAVEL	.00	.00	30,000.00	30,000.00	.0
520-55-6150 GASOLINE/DIESEL/OIL	12,193.90	12,193.90	8,000.00	(4,193.90)	152.4
520-55-6155 WATER/SEWER/GARBAGE	289.02	289.02	7,100.00	6,810.98	4.1
520-55-6160 ELECTRICITY	.00	.00	2,000.00	2,000.00	.0
520-55-6200 MINOR EQUIPMENT	4,078.05	4,078.05	4,000.00	(78.05)	102.0
520-55-6241 SMALL BOAT HARBOR MAINTENANCE	5,127.75	5,127.75	6,000.00	872.25	85.5
520-55-6400 INSURANCE	3,237.36	3,237.36	5,470.00	2,232.64	59.2
520-55-6539 MISCELLANEOUS EXPENSES	554.42	554.42	1,000.00	445.58	55.4
520-55-6710 ADMIN OVERHEAD-GF	16,869.77	16,869.77	31,220.00	14,350.23	54.0
520-55-6890 CAP EXP SBH	.00	.00	1,000,000.00	1,000,000.00	.0
TOTAL DEPARTMENT 55	96,182.78	96,182.78	1,266,752.00	1,170,569.22	7.6
TOTAL FUND EXPENDITURES	738,956.45	738,956.45	2,686,030.00	1,947,073.55	27.5
NET REVENUE OVER EXPENDITURES	588,854.00	588,854.00	(1,285,978.00)	(1,874,832.00)	45.8

CITY OF BETHEL
REVENUES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING FEBRUARY 28, 2025

LEASED PROPERTIES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>LEASE INCOME</u>					
530-44-4444 LEASE-COURT SYSTEM	434,055.52	434,055.52	613,620.00	179,564.48	70.7
530-44-4447 LEASE:DEPT OF LAW	95,285.05	95,285.05	163,346.00	68,060.95	58.3
530-44-4451 LEASE-BETHEL SPORTSMANS CLUB	.00	.00	1.00	1.00	.0
530-44-4452 LEASE-FW TOWER RD LND ASPHALT	.00	.00	12,600.00	12,600.00	.0
530-44-4453 YKHC - WAREHOUSE	3,290.00	3,290.00	4,200.00	910.00	78.3
530-44-4455 DMV LEASE 300 CEHWWY	7,245.00	7,245.00	12,360.00	5,115.00	58.6
530-44-4456 LEASE-LIONS CLUB	.00	.00	1.00	1.00	.0
530-44-4457 LEASE LAND BNC 031489 AGR	.00	.00	100.00	100.00	.0
530-44-4459 LAND LEASE-BETHEL GROUP HOME	.00	.00	3,600.00	3,600.00	.0
530-44-4461 LEASE LAND AVCP HEARSTART	.00	.00	2,700.00	2,700.00	.0
530-44-4463 LEASE LAND SWANSONS/BTP	13,160.00	13,160.00	21,120.00	7,960.00	62.3
530-44-4467 LEASE LAND EUNKANG CHURCH	1,200.00	1,200.00	1,800.00	600.00	66.7
530-44-4470 LEASE LAND GCI	7,147.00	7,147.00	12,252.00	5,105.00	58.3
530-44-4474 LEASE:SOA DOT&PUBFAL(560 4TH)	5,600.00	5,600.00	9,600.00	4,000.00	58.3
530-44-9455 YKHC RENTED BLDING 378 FIFTH	11,536.00	11,536.00	19,200.00	7,664.00	60.1
TOTAL LEASE INCOME	578,518.57	578,518.57	876,500.00	297,981.43	66.0
<u>MISCELLANEOUS</u>					
530-49-4590 INVESTMENT INCOME	7,115.84	7,115.84	7,500.00	384.16	94.9
TOTAL MISCELLANEOUS	7,115.84	7,115.84	7,500.00	384.16	94.9
TOTAL FUND REVENUE	585,634.41	585,634.41	884,000.00	298,365.59	66.3

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING FEBRUARY 28, 2025

LEASED PROPERTIES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>LEASED PROP-COURT COMPLEX</u>					
530-55-6153 HEATING FUEL-COURTCOMPLEX	54,527.94	54,527.94	61,598.00	7,070.06	88.5
530-55-6155 WATER/SEWER/GARB-COURTCOM	10,519.10	10,519.10	23,240.00	12,720.90	45.3
530-55-6160 ELECTRICITY-COURT COMPLEX	56,853.42	56,853.42	97,570.00	40,716.58	58.3
530-55-6170 TELEPHONE	378.68	378.68	800.00	421.32	47.3
530-55-6240 PROPERTY MT-COURT COMPLEX	13,018.92	13,018.92	25,000.00	11,981.08	52.1
530-55-6241 ICR-PROPERTY MAINTENANCE-15%	83,898.94	83,898.94	149,546.00	65,647.06	56.1
530-55-6333 JANITORIAL-COURT COMPLEX	67,050.00	67,050.00	89,500.00	22,450.00	74.9
530-55-6339 OTHER PURCHASED SERVICES	.00	.00	2,500.00	2,500.00	.0
530-55-6400 INSURANCE	25,981.76	25,981.76	43,900.00	17,918.24	59.2
530-55-6420 COURTHOUSE LOAN INTEREST	22,750.00	22,750.00	.00	(22,750.00)	.0
530-55-6421 BOND INTEREST EXPENSE	.00	.00	22,750.00	22,750.00	.0
530-55-9694 GENERATOR REPAIR	.00	.00	180,000.00	180,000.00	.0
TOTAL LEASED PROP-COURT COMPLEX	334,978.76	334,978.76	696,404.00	361,425.24	48.1
TOTAL FUND EXPENDITURES	334,978.76	334,978.76	696,404.00	361,425.24	48.1
NET REVENUE OVER EXPENDITURES	250,655.65	250,655.65	187,596.00	(63,059.65)	133.6

CITY OF BETHEL
REVENUES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING FEBRUARY 28, 2025

BETHEL PUBLIC TRANSIT SYSTEM

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
	<u>LOCAL SOURCES</u>					
560-40-4600	CASH TRANSFER GF	.00	.00	166,766.00	166,766.00	.0
	TOTAL LOCAL SOURCES	.00	.00	166,766.00	166,766.00	.0
	<u>FEDERAL SOURCES</u>					
560-41-4101	REV-FEDERAL TRANSIT 5311	198,788.96	198,788.96	257,443.00	58,654.04	77.2
	TOTAL FEDERAL SOURCES	198,788.96	198,788.96	257,443.00	58,654.04	77.2
	<u>CHARGES FOR SERVICES</u>					
560-43-4370	BUS FARES	10,527.00	10,527.00	40,000.00	29,473.00	26.3
560-43-4371	BUS FARES-PREPAID	4,600.00	4,600.00	.00	(4,600.00)	.0
	TOTAL CHARGES FOR SERVICES	15,127.00	15,127.00	40,000.00	24,873.00	37.8
	TOTAL FUND REVENUE	213,915.96	213,915.96	464,209.00	250,293.04	46.1

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING FEBRUARY 28, 2025

BETHEL PUBLIC TRANSIT SYSTEM

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>TRANSIT SYSTEM SECTION 5311</u>					
560-50-6000 SALARIES	92,234.27	92,234.27	141,622.00	49,387.73	65.1
560-50-6010 OVERTIME	12,979.40	12,979.40	.00	(12,979.40)	.0
560-50-6022 HOLIDAY PAY	.00	.00	800.00	800.00	.0
560-50-6023 LEAVE CASHOUT	4,558.48	4,558.48	6,939.00	2,380.52	65.7
560-50-6031 PAYABLE MEDICARE FICA	1,630.26	1,630.26	2,054.00	423.74	79.4
560-50-6032 UNEMPLOYMENT	149.19	149.19	2,521.00	2,371.81	5.9
560-50-6033 WORKERS' COMPENSATION	1,903.36	1,903.36	3,659.00	1,755.64	52.0
560-50-6034 PERS	19,884.53	19,884.53	31,157.00	11,272.47	63.8
560-50-6040 EMPLOYEE GROUP BENEFITS	37,482.25	37,482.25	45,240.00	7,757.75	82.9
560-50-6041 UTILITY BENEFIT	4,946.47	4,946.47	11,400.00	6,453.53	43.4
560-50-6060 TRAVEL/TRAINING	251.06	251.06	2,000.00	1,748.94	12.6
560-50-6100 SUPPLIES	5,809.23	5,809.23	2,000.00	(3,809.23)	290.5
560-50-6150 GASOLINE/DIESEL/OIL	15,020.66	15,020.66	32,000.00	16,979.34	46.9
560-50-6153 HEATING FUEL	6,030.12	6,030.12	22,000.00	15,969.88	27.4
560-50-6155 WTR/SWR/GRB	2,783.08	2,783.08	4,200.00	1,416.92	66.3
560-50-6160 ELECTRICITY	1,789.46	1,789.46	11,100.00	9,310.54	16.1
560-50-6170 TELEPHONE	10.02	10.02	700.00	689.98	1.4
560-50-6171 STAFF CELLULAR PHONES	299.04	299.04	.00	(299.04)	.0
560-50-6230 VEHICLE MAINT/REPAIR	12,158.31	12,158.31	28,792.00	16,633.69	42.2
560-50-6231 VEHICLE PARTS & TOOLS	1,676.42	1,676.42	20,000.00	18,323.58	8.4
560-50-6232 TIRES & WHEELS	.00	.00	3,000.00	3,000.00	.0
560-50-6400 INSURANCE	8,220.08	8,220.08	13,889.00	5,668.92	59.2
560-50-6503 DUES & SUBSCRIPTIONS	.00	.00	300.00	300.00	.0
560-50-6539 MISCELLANEOUS EXPENSES	10.00	10.00	1,500.00	1,490.00	.7
560-50-6710 ADMIN OVERHEAD-GF	24,943.59	24,943.59	46,162.00	21,218.41	54.0
560-50-6711 ADMIN OVERHEAD-IT SVCS	20,113.90	20,113.90	33,118.00	13,004.10	60.7
560-50-6890 CAPITAL EXPENDITURES	422,583.50	422,583.50	213,392.00	(209,191.50)	198.0
TOTAL TRANSIT SYSTEM SECTION 5311	697,466.68	697,466.68	679,545.00	(17,921.68)	102.6
TOTAL FUND EXPENDITURES	697,466.68	697,466.68	679,545.00	(17,921.68)	102.6
NET REVENUE OVER EXPENDITURES	(483,550.72)	(483,550.72)	(215,336.00)	268,214.72	(224.6)

CITY OF BETHEL
REVENUES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING FEBRUARY 28, 2025

VEHICLES & EQUIP MAINTENANCE

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>CHARGES FOR SERVICES</u>					
570-43-4651 FROM GF-ADMIN	469.14	469.14	1,111.00	641.86	42.2
570-43-4653 FROM GF-FINANCE	935.35	935.35	2,215.00	1,279.65	42.2
570-43-4654 FROM GF-PLANNING	701.40	701.40	1,661.00	959.60	42.2
570-43-4655 FROM GF-FIRE	8,417.29	8,417.29	19,933.00	11,515.71	42.2
570-43-4656 FROM GF-POLICE	9,633.05	9,633.05	22,812.00	13,178.95	42.2
570-43-4657 FROM GF-PW ADMIN	2,010.89	2,010.89	4,762.00	2,751.11	42.2
570-43-4658 FROM GF-STREETS/ROADS	70,144.51	70,144.51	166,109.00	95,964.49	42.2
570-43-4661 FROM GF-PROPERTY MAINT.	2,899.39	2,899.39	6,866.00	3,966.61	42.2
570-43-4664 FROM GF-PIPED SEWER	1,683.65	1,683.65	3,987.00	2,303.35	42.2
570-43-4665 FROM GEN FUND-IT SVCS	1,402.81	1,402.81	3,322.00	1,919.19	42.2
570-43-4671 FROM EF-PORT	1,496.55	1,496.55	3,544.00	2,047.45	42.2
570-43-4672 FROM EF-HAULED WATER	140,148.81	140,148.81	331,886.00	191,737.19	42.2
570-43-4673 FROM EF-HAULED SEWER	137,950.86	137,950.86	326,681.00	188,730.14	42.2
570-43-4674 FROM EF-PIPED WATER	1,355.94	1,355.94	3,211.00	1,855.06	42.2
570-43-4676 FROM EF-HAULED REFUSE	33,669.24	33,669.24	79,732.00	46,062.76	42.2
570-43-4677 FROM EF-LANDFILL OPERATIONS	37,410.64	37,410.64	88,592.00	51,181.36	42.2
570-43-4678 FROM EF-BETHEL HGT WATER TRMT	1,379.59	1,379.59	3,267.00	1,887.41	42.2
570-43-4680 FROM EF-CITY SUB WATER TRMT	1,870.70	1,870.70	4,430.00	2,559.30	42.2
570-43-4684 FROM EF-BETHEL TRANSIT SYSTEM	12,158.31	12,158.31	28,792.00	16,633.69	42.2
570-43-4686 FROM EF- YKAHTC	.00	.00	1,104.00	1,104.00	.0
TOTAL CHARGES FOR SERVICES	465,738.12	465,738.12	1,104,017.00	638,278.88	42.2
TOTAL FUND REVENUE	465,738.12	465,738.12	1,104,017.00	638,278.88	42.2

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING FEBRUARY 28, 2025

VEHICLES & EQUIP MAINTENANCE

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>VEHICLE & EQUIP MAINT</u>					
570-50-6000 SALARIES	180,069.20	180,069.20	427,017.00	246,947.80	42.2
570-50-6010 OVERTIME	4,477.76	4,477.76	15,000.00	10,522.24	29.9
570-50-6023 LEAVE CASHOUT	484.58	484.58	22,101.00	21,616.42	2.2
570-50-6031 PAYABLE MEDICARE FICA	2,901.86	2,901.86	6,409.00	3,507.14	45.3
570-50-6032 UNEMPLOYMENT	275.34	275.34	7,868.00	7,592.66	3.5
570-50-6033 WORKERS' COMPENSATION	3,761.94	3,761.94	11,419.00	7,657.06	32.9
570-50-6034 PERS	36,853.42	36,853.42	97,244.00	60,390.58	37.9
570-50-6040 EMPLOYEE GROUP BENEFITS	38,543.81	38,543.81	128,482.00	89,938.19	30.0
570-50-6041 UTILITY BENEFIT	19,343.49	19,343.49	32,376.00	13,032.51	59.8
570-50-6060 TRAVEL/TRAINING	.00	.00	10,000.00	10,000.00	.0
570-50-6100 SUPPLIES	3,056.67	3,056.67	10,000.00	6,943.33	30.6
570-50-6103 WEARING APPAREL	916.11	916.11	4,000.00	3,083.89	22.9
570-50-6150 GASOLINE/DIESEL/OIL	10,470.00	10,470.00	8,000.00	(2,470.00)	130.9
570-50-6153 HEATING FUEL	20,392.48	20,392.48	16,250.00	(4,142.48)	125.5
570-50-6155 WATER/SEWER/GARBAGE	3,685.06	3,685.06	6,492.00	2,806.94	56.8
570-50-6160 ELECTRICITY	10,540.12	10,540.12	15,875.00	5,334.88	66.4
570-50-6200 MINOR EQUIPMENT	3,222.70	3,222.70	25,000.00	21,777.30	12.9
570-50-6231 VEHICLE PARTS & TOOLS	5,193.70	5,193.70	8,000.00	2,806.30	64.9
570-50-6232 TIRES & WHEELS	.00	.00	2,000.00	2,000.00	.0
570-50-6339 OTHER PURCHASED SERVICES	52.59	52.59	15,000.00	14,947.41	.4
570-50-6400 INSURANCE	25,981.44	25,981.44	43,900.00	17,918.56	59.2
570-50-6503 DUES & SUBSCRIPTIONS	9,110.77	9,110.77	20,000.00	10,889.23	45.6
570-50-6539 MISCELLANEOUS EXPENSES	346.47	346.47	.00	(346.47)	.0
570-50-6710 ADMIN OVERHEAD-GF	76,024.39	76,024.39	138,467.00	62,442.61	54.9
570-50-6711 ADMIN OVERHEAD-IT SVCS	20,113.79	20,113.79	33,118.00	13,004.21	60.7
TOTAL VEHICLE & EQUIP MAINT	475,817.69	475,817.69	1,104,018.00	628,200.31	43.1
TOTAL FUND EXPENDITURES	475,817.69	475,817.69	1,104,018.00	628,200.31	43.1
NET REVENUE OVER EXPENDITURES	(10,079.57)	(10,079.57)	(1.00)	10,078.57	(10079

City of Bethel, Alaska

City Manager's Office

March 5, 2025-March 19, 2025

Personnel

- High Five to Angela Chris! Our newest Water Treatment Plant Operator passed her Small Water Treatment Systems test on her first attempt—an impressive achievement!
- Welcome to Jeff Kirkham! He will be joining us as the Deputy Director of Public Safety at the end of the month.

Request for Proposals

Pending Contracts:

- Bethel Port Floating Docks (Small Boat Harbor Capital Project) – Awaiting Council approval on March 25.
- Bethel Port Wall Repairs (Insurance Coverage/Capital Project) – Contract initiated.
- Bulk Fuel Services (General Fund) – Three proposals received; contract awaiting Council approval on March 25.

Upcoming RFPs:

- Pedestrian Bridge (Pinky's Park Boardwalk to Akakee) – The metal frame bridge, supported by helical piles, has detached from some of the piles, requiring replacement before thaw.
- Leased Properties – RFPs needed for the Port Warehouse and sandpit laydown yard.
- Janitorial Services – Preparing a request for services.
- Property Management & Maintenance – For professional housing units.



General Operations

Budgets

- The City is finalizing the FY26 Operating Budget. Departments with multiple divisions first met internally before a full department-wide review. The draft budget will be presented to the Council by April 1.
- Staff is actively working on capital budget purchases (quotes, RFPs, bids, etc.) to ensure timely procurement before this summer's barge season.
- Meetings with health and liability insurance carriers indicate expected cost increases for FY26.

Grants

- The RUBA Best Practices Score for Spring 2025 is 82/100.
 - Deductions:
 - (-3) Fewer than two certified operators at the required level.
 - (-10) Quarterly utility maintenance plan not submitted.
 - (-5) Monitoring/reporting violations in the prior year.

- Despite the deductions, this score is solid and should not hinder the City's eligibility for grants. However, improvements will be a goal moving forward.
- The Grant Manager is coordinating with leadership to collect documents and data for first-quarter grant reporting.

Nuisance Abatement

- Phase 1 of the nuisance abatement report has been submitted to City Council.
- Phase 2 will involve:
 - Additional public notices for properties with unclear ownership records.
 - Continued identification of additional properties for reporting as time and resources allow.

Solid Waste Services Audit

- Staff is reviewing over 100 accounts that may not be in compliance.
- Current actions:
 - Cross-checking reported noncompliant accounts for accuracy.
 - Notifying commercial users of required billing changes.
 - Developing an action plan for correction and next steps.

Transit System Changes

- After analyzing **ridership data**, transit stops with low participation were identified and removed.
- New routes go into effect on April 1, and public notices have been issued.

Leases

- University of Alaska Lease & Contract – The City has notified the University of intent to terminate the lease and operating contract due to noncompliance.
- Lions Club Lease – The leaseholders responded to our notice of intent to terminate. They are working on obtaining nonprofit status with the City.
 - Enforcement paused until April 1 to allow for compliance efforts.
 - The new lease will not be signed until compliance is confirmed.
- Alaska Marine Lines Lease (Port Warehouse) – Currently month-to-month after expiration.
 - A request for bids will be issued in the fall after the barge season.
- Lease Rate Increases – Notices sent to relevant lessees; new rates take effect July 1, 2025.
- City-Owned Lot Appraisals – Updates received regarding two City-owned lots in City Subdivision.

Energy Audit for the Community Center

- The Department of Energy will continue working with the City on an energy audit for the Community Center, with support from ONC.
- The goal is to explore options for extending recovered heat from AVEC, potentially leading to significant cost savings.

Pinky's Park Lighting

- The Streets and Roads team, along with the electrician, is actively repairing the lighting system in Pinky's Park.
- Some minor vandalism occurred, but we hope issues will be minimal moving forward.



City of Bethel, Alaska

City Clerk's Office

Meetings

March 25, 2025 Regular City Council Meeting

April 8, 2024 Regular City Council Meeting

City Clerk's Office

- Reviewing City Clerk Vendor Contracts. The Clerk's Office manages the contracts for the website, online codification, the agenda/packet management system, online media, zoom licensing, election systems and social media archiving.
- Prepared the Budget for the Clerk's Office for FY2026 Operating Budget.
- Reviewed and developing Admin. Assistant Position for the Clerk's Office with HR. Planning on defunding the Deputy Clerk Position in the next Fiscal Year.
- Serving as a Scholarship committee member for the Alaska Association of Municipal Clerks.
- Reviewing implementing the Website Form automation system. The website has a mixture of PDF forms and form-filled forms which can be configured to automatically route forms and emails to different departments for processing. Once this feature of the software is fully up and running, it will increase efficiency and decrease errors in processing forms and permits.
- Sent out the yearly financial disclosure statements. Our code requires the City Council, Planning Commission and City Manager to file a Financial Disclosure Statement Annually. The deadline to fill out the form is April 15th, 2025.

Task	Period Total	Year to Date Total
Passport Appointments	5	41
Burial Permits/Reservations	-	2
Notary Services	2	20
Meeting Minutes Drafted	1	8
Resolutions Drafted	-	-
Ordinances Drafted	1	2
AM/IM/Proclamation Drafted	1	6

Committee/Commission Vacancies	Regular	Alternate
Community Parks and Recreation Committee	full	full
Planning Commission	full	1
Port Commission	1	2
Public Safety and Transportation Commission	1	2
Community Action Grant Technical Review Board	2	2
Public Works Committee	4	2
Finance Committee	3	2
Ethics Board	4	1