

CITY OF BETHEL

City Council Meeting Agenda, June 11, 2019 – 6:30 PM

Website: <https://www.cityofbethel.org/council>

Location: Council Chambers, City Hall, 300 Chief Eddie Hoffman Highway, Bethel

Council Members: Fred Watson, Mayor; Thor Williams, Vice-Mayor; Leif Albertson;
Mitchell Forbes; Perry Barr; Carole Jung-Jordan; Fritz Charles



1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

4. PEOPLE TO BE HEARD – FIVE MINUTES PER PERSON

5. APPROVAL OF CONSENT AGENDA AND REGULAR AGENDA

6. APPROVAL OF MEETING MINUTES

- 6.1. *5-21-2019 Special City Council Meeting Minutes
- 6.2. *5-23-2019 Special City Council Meeting Minutes
- 6.3. *5-28-2019 Regular City Council Meeting Minutes
- 6.4. *5-30-2019 Special City Council Meeting Minutes

7. REPORTS OF STANDING COMMITTEES

- 7.1. Committee And Commission Agendas And Draft Meeting Minutes

8. SPECIAL ORDER OF BUSINESS

- 8.1. Appreciation For Years Of Service To Shawn Ahlo (Mayor Watson)

9. UNFINISHED BUSINESS

- 9.1. Public Hearing Of Ordinance 19-11: Establishing A City Of Bethel Budget For Fiscal Year 2020
(Acting City Manager Howell)

10. NEW BUSINESS

- 10.1. *Introduction Of Ordinance 19-12: Authorizing The Disposal Via Lease Of Office Space Located At Lot 2, Courthouse Subdivision, Plat 99-12, 300 Chief Eddie Hoffman Highway (DMV) Pursuant To BMC 4.08.030(B) (Acting City Manager Howell)
- 10.2. *Resolution 19-06: Authorizing Administration To Negotiate And Execute A Loan Commitment To Be Converted Into An Interim Bond For The Avenues Water And Sewer Improvements (Acting City Manager Howell)

Posted June 5, 2019. at City Hall, AC Co., Swanson's, and the Post Office.

Kevin Morgan, Asst. City Clerk

City Clerk's Office Contact Information: Email cityclerk@cityofbethel.net Phone 907-543-1384

Items noted with an asterisk (*) are consent agenda items, unless removed from the consent agenda they are approved upon the approval of the agenda. Ordinances introduced at this meeting may be set for public hearing at the next regular meeting.

The Council may by unanimous consent, after 12:00 AM Fix the Time to Which To Adjourn until the following day at 6:30 PM

- 10.3. AM 19-35: Direct Administration To Cut A Check To The Alaska Fire Chief's Association For \$10,000 As Reimbursement For Their Work With AP Triton In Negotiating An Agreement With The State Of Alaska Medicaid Office To Implement The Ground Emergency Medical Transports (GEMT) Program Statewide (Acting City Manager Howell)
- 10.4. Review Administrative Report And Liquor License Transfer, License Number 5533, From Kusko Liquor To ACC Liquor Store, Operation Location- 811 3rd Avenue, Bethel AK. 99559 (Mayor Watson)
- 10.5. *IM 19-05: Presentation Of The City's Water And Sewer Services Expenditures Compared To Budget From July 1, 2018 To May 31, 2019 – Utilities Maintenance – Water And Wastewater Activity Report (Acting City Manager Howell)

11. REPORTS

- 11.1. Mayor's Report
- 11.2. City Manager's Report
- 11.3. Clerk's Report

12. COUNCIL MEMBER COMMENTS

13. EXECUTIVE SESSION

14. ADJOURNMENT

Posted June 5, 2019. at City Hall, AC Co., Swanson's, and the Post Office.

Kevin Morgan, Asst. City Clerk

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Items noted with an asterisk (*) are consent agenda items, unless removed from the consent agenda they are approved upon the approval of the agenda. Ordinances introduced at this meeting may be set for public hearing at the next regular meeting.

The Council may by unanimous consent, after 12:00 AM Fix the Time to Which To Adjourn until the following day at 6:30 PM

1. CALL TO ORDER

A Special Meeting of the Bethel City Council was held on May 21, 2019 at 6:00 p.m., in the Council chambers, Bethel, Alaska.

Vice-Mayor Williams called the meeting to order at 6:05 p.m.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

Comprising a quorum of the Council, the following members were present:
--

Council Member Leif Albertson Council Member Perry Barr Council Member Mitchell Forbes Mayor Fred Watson (participated telephonically) Vice-Mayor Thor Williams

Members Absent:

Council Member Carole Jung-Jordan Council Member Fritz Charles

Also in attendance were the following:

Acting City Manager Bill Howell, City Clerk Lori Strickler
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4. PEOPLE TO BE HEARD – Five minutes per person

No one present to be heard.

5. APPROVAL OF AGENDA

Approve the agenda.

Moved by:	Mitchell Forbes
Seconded by:	Perry Barr
In favor:	Leif Albertson, Perry Barr, Mitchell Forbes, Fred Watson, Thor Williams
Opposed:	None
Results:	Motion Carries

Primary Amendment Amend the agenda to move New Business to the next item of business.

Moved by:	Mitchell Forbes
Seconded by:	Leif Albertson
In favor:	Leif Albertson, Perry Barr, Mitchell Forbes, Fred Watson, Thor Williams
Opposed:	None
Results:	Motion Carries

6. UNFINISHED BUSINESS

Item 6.1. - City Council's Review/Amendment of Administration's Proposed FY 2020 Budget
General Fund a. Administration b. Finance Department c. Information Technology d. City Attorney's Office e. Fire Department f. Police Department g. City Clerk's Office h. Planning Department i. Public Works Administration j. Public Works Streets and Roads k. Public Works Property Maintenance l. Community Services m. In Kinds and Transfers

Item 6.2. - Special Revenue Funds

a. Community Service Patrol b. Enhanced 911 System

Item 6.3. - Enterprise Funds

a. YK Aquatic Health and Safety Center b. Solid Waste c. Water and Sewer d. Municipal Dock e. Leased Properties f. Bethel Transit System

Mayor Watson disconnected from the meeting at 7:23 p.m.

Item 6.4. - Enterprise Funds

a. YK Aquatic Health and Safety Center b. Solid Waste c. Water and Sewer d. Municipal Dock e. Leased Properties f. Bethel Transit System

Amend Hauled Water 51-81601 to strike 50,000 and insert 180,000

Amend Hauled Water Overtime to strike \$80,000 in \$110,000.

Moved by:	Mitchell Forbes
Seconded by:	Perry Barr
In favor:	Leif Albertson, Perry Barr, Mitchell Forbes, Fred Watson, Thor Williams
Opposed:	None
Results:	Motion Carries

Item 6.5. - Internal Service Funds

Employee Group Health Benefits

Vehicles and Equipment

Property Maintenance

7. NEW BUSINESS

Item 7.1. - Resolution 19-05: Authorizing The Procurement Process For Consulting Services For City Council Services - Hiring A Professional Recruitment Firm To Assist In The City Manager Recruitment Process, As Provided by BMC 4.20.170 (Mayor Watson)

Adopt Resolution 19-05.

Moved by:	Mitchell Forbes
Seconded by:	Perry Barr
In favor:	Leif Albertson, Perry Barr, Mitchell Forbes, Fred Watson, Thor Williams
Opposed:	None
Results:	Motion Carries

Item 7.2. - City Council's Review And Scoring Of The Professional Recruitment Firm To Assist The City In The Recruitment Of A City Manager (Mayor Watson)

Move into committee of the whole to review the proposals.

Moved by:	Leif Albertson
Seconded by:	Mitchell Forbes
In favor:	Leif Albertson, Perry Barr, Mitchell Forbes, Fred Watson, Thor Williams
Opposed:	None
Results:	Motion Carries

Select Firm B as the Executive Search Firm for the City Manager Recruitment.

Moved by:	Mitchell Forbes
Seconded by:	Leif Albertson
In favor:	Leif Albertson, Perry Barr, Mitchell Forbes, Fred Watson, Thor Williams
Opposed:	None
Results:	Motion Carries

8. ADJOURNMENT

Adjourn.

Moved by:	Mitchell Forbes
Seconded by:	Perry Barr
In favor:	Leif Albertson, Perry Barr, Mitchell Forbes, Thor Williams
Opposed:	None
Results:	Motion Carries

Meeting ended at approximately 8:23 p.m.

Thor Williams, Vice-Mayor

ATTEST:

Lori Strickler, City Clerk

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL**
4. **PEOPLE TO BE HEARD – Five minutes per person**
5. **APPROVAL OF AGENDA**

Approve the agenda.

Moved by:	Mitchell Forbes
Seconded by:	Perry Barr
In favor:	Leif Albertson, Perry Barr, Mitchell Forbes, Fred Watson, Thor Williams
Opposed:	None
Results:	Motion Carries

6. UNFINISHED BUSINESS

Item 6.1. - City Council's Review/Amendment of Administration's Proposed FY 2020 Budget
General Fund a. Administration b. Finance Department c. Information Technology d. City Attorney's Office e. Fire Department f. Police Department g. City Clerk's Office h. Planning Department i. Public Works Administration j. Public Works Streets and Roads k. Public Works Property Maintenance l. Community Services m. In Kinds and Transfers.

Move into Committee of the Whole.

Moved by:	Mitchell Forbes
Seconded by:	Perry Barr
In favor:	Leif Albertson, Perry Barr, Mitchell Forbes, Fred Watson, Thor Williams
Opposed:	None
Results:	Motion Carries

Item 6.2. - Special Revenue Funds

a. Community Service Patrol b. Enhanced 911 System.

Item 6.3. - Enterprise Funds

a. YK Aquatic Health and Safety Center b. Solid Waste c. Water and Sewer d. Municipal Dock e. Leased Properties f. Bethel Transit System.

Item 6.4. - Internal Service Funds

Employee Group Health Benefits
Vehicles and Equipment
Property Maintenance

Amend the Administration's Proposed Budget.

27-50 Community Service Patrol Personnel, Annual Increase to strike \$6,985.

Amend E-911 Services Fund line item 41-50-649, Professional Services to strike \$53,000 and insert \$35,500.

Yukon Kuskokwim Regional Health and Aquatic Safety Training Center 40-50:

602 Gasoline/Diesel/Oil to insert \$2,400.

621 Electricity to insert \$117,000.

622 Telephone to insert \$750.

623 Heating Fuel to insert \$240,000.

624 Water/Sewer/Garbage to insert \$55,000.

646 Contractor's Pass-thru Expenses to strike 1,046,135 and insert 1,045,095.

Amend contractors pass through line item 40-50-668 for POS to strike \$7,060 and insert \$7,450.

City Subdivision Water Treatment Plant 51-84-621 Electricity to strike \$50,000 and insert \$60,000.

Hauled Water 51-81 Overtime to strike \$80,000 and insert \$125,000.

Hauled Sewer 51-85 Overtime to strike \$80,000 and insert \$125,000.

Landfill Operations 50-71-669 striking 15,500 and inserting 5,000.

Moved by:	Mitchell Forbes
Seconded by:	Perry Barr
In favor:	Leif Albertson, Perry Barr, Mitchell Forbes, Fred Watson, Thor Williams
Opposed:	None
Results:	Motion Carries

7. ADJOURNMENT

Adjourn.

Moved by:	Mitchell Forbes
Seconded by:	Perry Barr
In favor:	Leif Albertson, Perry Barr, Mitchell Forbes, Fred Watson, Thor Williams
Opposed:	None

Results: | Motion Carries

Council adjourned at 8:28 p.m.

ATTEST:

Fred Watson, Mayor

Lori Strickler, City Clerk

1. CALL TO ORDER

A Regular Meeting of the Bethel City Council was held on May 28, 2019 at 6:30 p.m., in the Council chambers, Bethel, Alaska.

Vice-Mayor Williams called the meeting to order at 6:30 p.m.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

Comprising a quorum of the Council, the following members were present:
Council Member Carole Jung-Jordan Council Member Leif Albertson Council Member Perry Barr Council Member Fritz Charles Council Member Mitchell Forbes Vice-Mayor Thor Williams
Members Absent:
Mayor Fred Watson
Also in attendance were the following:
Acting City Manager Bill Howell, City Attorney Patty Burley (telephonically), City Clerk Lori Strickler

4. PEOPLE TO BE HEARD – Five minutes per person

Bonnie Bradbury- Spoke in opposition to the issuance of a marijuana license to Bethel Buds, encouraged the Council protest the issuance of the license.

Lorin Bradbury- Spoke in opposition to the issuance of a marijuana license to Bethel Buds, encouraged the Council protest the issuance of the license.

Steven Aluska - Spoke in opposition to the issuance of a marijuana license to Bethel Buds, encouraged the Council protest the issuance of the license.

Ronda Phillips - Pointed out some concepts from the Bethel Comprehensive Plan. Asked the Council if they felt the actions they are taking are following the guidance of

the Comprehensive Plan.

Kelsey Fuentes- read a letter on behalf of Sharon Chakuchin which spoke in opposition to the issuance of a marijuana license to Bethel Buds, encouraged the Council protest the issuance of the license.

Rachel Chakuchin- Spoke in opposition of the issuance of a marijuana license to Bethel Buds, encouraged the Council protest the issuance of the license.

Dalarie Peters - Spoke in favor of the issuance of the marijuana license to Bethel Buds.

5. APPROVAL OF CONSENT AGENDA AND REGULAR AGENDA

Main Motion: Approve Consent and Regular Agenda.

Moved by:	Perry Barr
Seconded by:	Mitchell Forbes

Vice-Mayor Williams moved Item 10.1 from the consent agenda.

In favor:	Carole Jung-Jordan, Leif Albertson, Perry Barr, Fritz Charles, Mitchell Forbes, Thor Williams
Opposed:	None
Results:	Motion Carries

6. APPROVAL OF MEETING MINUTES

Item 6.1. - *5-7-2019 Special City Council Budget Meeting
Passed on the consent agenda.

Item 6.2. - *5-9-2019 Special City Council Budget Meeting
Passed on the consent agenda.

Item 6.3. - *5-14-2019 Regular City Council Meeting
Passed on the consent agenda.

Item 6.4. - *5-16-2019 Special City Council Budget Meeting
Passed on the consent agenda.

7. REPORTS OF STANDING COMMITTEES

Item 7.1. - Draft Meeting Minutes And Agendas Of Committees And Commissions
Planning Commission, Vice-Mayor Williams-
Have not met since the last City Council Meeting.

Community Action Grant Technical Review Board, Council Member Albertson-
The application period for the Community Action Grant is now open and will close in
a few days.

Parks, Recreation, Aquatic Health and Safety Center Committee, Council Member
Forbes-
Have not met since the last City Council Meeting.

Finance Committee, Council Member Barr-
A meeting was scheduled this evening.

Public Works Committee, Council Member Jung-Jordan-
The committee discussed the recommendation for the community transportation
program and solid waste program.

Public Safety and Transportation Commission, Council Member Charles-
Have not met since the last City Council Meeting.

8. SPECIAL ORDER OF BUSINESS

9. UNFINISHED BUSINESS

Item 9.1. - Public Hearing Of Ordinance 19-09: Disposing Of City Owned Vacant
Building By Demolition, Known As The Old Laundromat, Located At 832 Ridgecrest
(Acting City Manager Howell)

Vice-Mayor Williams opened the Public Hearing.

No one present to be heard.

Vice-Mayor Williams closed the Public Hearing.

Main Motion: Adopt Ordinance 19-09.

Moved by:	Fritz Charles
Seconded by:	Mitchell Forbes
In favor:	Carole Jung-Jordan, Leif Albertson, Perry Barr, Fritz Charles, Mitchell Forbes, Thor Williams
Opposed:	None
Results:	Motion Carries

Item 9.2. - Public Hearing Of Ordinance 19-10: Disposing Of City Owned Property In The Form Of A Land Lease With AVCP Headstart Located At 161 Atsaq Street (City Manager Williams)

Vice-Mayor Williams opened the Public Hearing.

No one present to be heard.

Vice-Mayor Williams closed the Public Hearing.

Main Motion: Adopt Ordinance 19-10.

Moved by:	Mitchell Forbes
Seconded by:	Fritz Charles
In favor:	Carole Jung-Jordan, Leif Albertson, Perry Barr, Fritz Charles, Mitchell Forbes, Thor Williams
Opposed:	None
Results:	Motion Carries

10. NEW BUSINESS

Item 10.1. - *Introduction Of Ordinance 19-11: Establishing A City Of Bethel Budget For Fiscal Year 2020 (Acting City Manager Howell)

Main Motion: Introduce Ordinance 19-11.

Moved by:	Perry Barr
Seconded by:	Mitchell Forbes
In favor:	Carole Jung-Jordan, Leif Albertson, Perry Barr, Fritz Charles, Mitchell Forbes, Thor Williams
Opposed:	None
Results:	Motion Carries

Item 10.2. - AM 19-31: Directing The City Clerk's Office Or The City Attorney To Reach Out To A Third Party Attorney Michael Gatti, To Request To Meet With The

Council At The Next Regular City Council Meeting Or A Scheduled Special Budget Meeting, For A Post-Termination Of The Employment Agreement With The Last City Manager (Council Member Albertson)

Main Motion: Approve 19-31.

Moved by:	Leif Albertson
Seconded by:	Mitchell Forbes
In favor:	Leif Albertson, Perry Barr, Mitchell Forbes
Opposed:	Carole Jung-Jordan, Fritz Charles, Thor Williams
Results:	Motion does not carry.

Primary Amendment to strike reference of Alaska Public Entity Insurance from the document.

Moved by:	Leif Albertson
Seconded by:	Mitchell Forbes
In favor:	Leif Albertson, Perry Barr, Mitchell Forbes
Opposed:	Carole Jung-Jordan, Fritz Charles, Thor Williams
Results:	Motion does not carry

Item 10.3. - AM 19-32: Authorizing The City Manager To Negotiate And Execute A Service Agreement With Executive Search Firm "B" (Mayor Watson)

Main Motion: Approve AM 19-32.

Moved by:	Mitchell Forbes
Seconded by:	Leif Albertson
In favor:	Carole Jung-Jordan, Leif Albertson, Perry Barr, Fritz Charles, Mitchell Forbes, Thor Williams
Opposed:	None
Results:	Motion Carries

Item 10.4. - AM 19-33: Authorizing The City Manager To Negotiate And Execute A Contract With The Top Scoring Proposers For The Provision Of Services By An Electrician (Acting City Manager Howell)

Main Motion: Approve AM 19-33.

Moved by:	Perry Barr
Seconded by:	Mitchell Forbes
In favor:	Carole Jung-Jordan, Leif Albertson, Perry Barr, Fritz Charles, Mitchell Forbes, Thor Williams
Opposed:	None

Results: | Motion Carries

Item 10.5. - AM 19-34: Authorize The City Manager To Negotiate And Execute A Purchase Agreement With Univar Solutions For The Purchase Of Sodium Fluoride, Potassium Permanganate, Calcium Hypochlorite Hydrated, Calcium Chloride, Sodium Chloride, And Muriatic Acid (Acting City Manager Howell)

Main Motion: Approve AM 19-34.

Moved by:	Perry Barr
Seconded by:	Carole Jung-Jordan
In favor:	Carole Jung-Jordan, Leif Albertson, Perry Barr, Fritz Charles, Mitchell Forbes, Thor Williams
Opposed:	None
Results:	Motion Carries

Item 10.6. - *IM 19-05: Presentation Of The City's Water & Sewer Services Expenditures Compared To Budget From July 1, 2018 To April 30, 2019 – Utilities Maintenance – Water & Wastewater Activity Report (Acting City Manager Howell)

Passed on the consent agenda.

11. REPORTS

Item 11.1. - Mayor's Report

Item 11.2. - City Manager's Report

Item 11.3. - Clerk's Report

12. COUNCIL MEMBER COMMENTS

Vice-Mayor Williams-

Summer is here, good luck to the families this fishing season. Hopes everyone fills their racks and smokers. Remember the elders are out there and they need support. There has been a lot of talk about politics on the Council. Sometimes the political divide needs to be broken by each side. Encouraged council members to work on issues together, to avoid contentiousness.

Council Member Albertson-

Wanted to address his motives as a Council Member that were called into question. Mentioned his six years of council service has taken time away from his family, life, and interests. Disagreed with Vice-Mayor Williams's interpretation of his motives and clarified that his motives were to have the Council's vote on the record for public transparency.

Council Member Forbes-

Upset that Vice-Mayor Williams thought his decisions were based on being re-elected. Hurt that people on the Council thought he was there for political gain. Stated that he enjoys volunteering for the community. Questions the behavior and standard of behavior from the Council.

Council Member Barr-

Questioned if the public can vote on the marijuana licenses through a ballot proposition. Mentioned that Search and Rescue is on day ten of a body recovery for Paul Kaganak. Reminded everyone, especially families, to wear a PFD's when on the river and refrain from drinking.

Council Member Jung-Jordan-

No comment.

Council Member Charles-

Search and Rescue needs assistance and donations in the form of food as they search for the body recovery of Paul Kaganak. Thanked the VFW and Ladies Auxiliary for their Memorial Day celebration and their recognition of George Hohman. Addressed the importation of alcohol into the surrounding communities; he doesn't condone it. He also spoke against drinking and driving.

13. EXECUTIVE SESSION

14. ADJOURNMENT

Main Motion: Adjournment.

Moved by:	Perry Barr
Seconded by:	Fritz Charles
In favor:	Carole Jung-Jordan, Leif Albertson, Perry Barr, Fritz Charles, Mitchell Forbes, Thor Williams
Opposed:	None
Results:	Motion Carries

Meeting ended at 8:24 p.m.

Thor Williams, Vice-Mayor

ATTEST:

Lori Strickler, City Clerk

1. CALL TO ORDER

A Special Meeting of the Bethel City Council was held on June 4, 2019 at 6:00 p.m., in the Council chambers, Bethel, Alaska.

Mayor Watson called the meeting to order at 5:59 p.m.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

Comprising a quorum of the Council, the following members were present:
Council Member Fritz Charles Council Member Mitchell Forbes Mayor Fred Watson Vice-Mayor Thor Williams
Members Absent:
Council Member Carole Jung-Jordan Council Member Leif Albertson Council Member Perry Barr
Also in attendance were the following:
City Clerk Lori Strickler

4. PEOPLE TO BE HEARD – Five minutes per person

5. APPROVAL OF AGENDA

Approval of the Agenda.

Moved by:	Thor Williams
Seconded by:	Fritz Charles
In favor:	Fritz Charles, Mitchell Forbes, Fred Watson, Thor Williams
Opposed:	None

Results: | Motion Carries

Move into Committee of the Whole.

Moved by: | Mitchell Forbes
Seconded by: | Fritz Charles
In favor: | Fritz Charles, Mitchell Forbes, Fred Watson, Thor Williams
Opposed: | None
Results: | Motion Carries

6. UNFINISHED BUSINESS

Item 6.1. - City Council's Review/Amendment of Administration's Proposed FY 2020 Budget
General Fund a. Administration b. Finance Department c. Information Technology d. City Attorney's Office e. Fire Department f. Police Department g. City Clerk's Office h. Planning Department i. Public Works Administration j. Public Works Streets and Roads k. Public Works Property Maintenance l. Community Services m. In Kinds and Transfers

Item 6.2. - Special Revenue Funds

a. Community Service Patrol b. Enhanced 911 System

Item 6.3. - Enterprise Funds

a. YK Aquatic Health and Safety Center b. Solid Waste c. Water and Sewer d. Municipal Dock e. Leased Properties f. Bethel Transit System

Amend Municipal Dock Revenue Summary by:

Striking under 52-43-462 SBH Storage \$3,500
Striking under 52-43-463 SBH Moorage \$24,000
Striking under 52-45-464 SBH Permits \$24,000

Amend Municipal Dock Revenue Summary by:

Striking under 52-50-624 Water/Sewer/Garbage \$12,000 and insert \$5,000
Insert under 52-50-690 to insert \$25,000 under capital expenses.

Amend Small Boat Harbor

52-55-624 Water/Sewer/Garbage to strike \$11,100 and insert \$7,100.
52-55-683 Minor Equipment to strike \$11,000 and insert \$2,000

Amend Leased Properties line items

53-44-479 Leased Land AVCP Headstart to strike \$1,200 and insert \$1,800.

53-55-626 Leased Property Court Complex Heating Fuel to strike \$80,312 and insert \$55,000.
53-44-443 Leased Property Department of Admin OCS to strike \$52,056.

Amend Bethel Transit System 56-50-602 Gasoline/Diesel/Oil to strike \$30,000 and insert \$20,000.

Amend Vehicle Maintenance to:

Amend 57-50 overtime and leave to strike \$10,000 and insert \$18,000.

Amend 57-50 Leave Cash out to strike \$26,670 and insert 16,388.

Amend line item 57-50-683 to strike \$50,000 and insert \$25,000.

Moved by:	Mitchell Forbes
Seconded by:	Fritz Charles
In favor:	Fritz Charles, Mitchell Forbes, Fred Watson, Thor Williams
Opposed:	None
Results:	Motion Carries

Item 6.4. - Internal Service Funds

Employee Group Health Benefits

Vehicles and Equipment

Property Maintenance

7. NEW BUSINESS

Item 7.1. - Council's Review/Amendment of Administration's Proposed FY 2020 Budget- Endowment Fund

Item 7.2. - Council's Review/Amendment of Administration's Proposed FY 2020 Capital Budget

8. ADJOURNMENT

Motion to Adjourn.

Moved by:	Mitchell Forbes
Seconded by:	Thor Williams

In favor:	Fritz Charles, Mitchell Forbes, Fred Watson, Thor Williams
Opposed:	None
Results:	Motion Carries

Meeting Adjourned at 8:28 p.m.

Fred Watson, Mayor

ATTEST:

Lori Strickler, City Clerk

PUBLIC NOTICE
REGULAR MEETING OF THE
Community Action Grant Technical Review Board
Tuesday, June 4, 2019, 7:00 p.m.
Council Chambers, 300 State Highway, Bethel, Alaska



AGENDA

Members

Jennifer Dobson, Chair
Louise Russell
S. Grady Deaton
Amber Jones
Lucinda Alexie
Leif Albertson (Council Rep)

Ex-Officio

John Sargent

Recorder

John Sargent

- I. CALL TO ORDER
- II. ROLL CALL
- III. PEOPLE TO BE HEARD
- IV. APPROVAL OF AGENDA
- V. APPROVAL OF MINUTES
 - A. March 13, 2019 Regular Meeting
- VI. NEW BUSINESS
 - A. Election of Chair and Vice-Chair
 - B. Review and score applications and responses received (may include questions to applicants in attendance).
 - C. Review amount of CAG funding available.
 - D. Review/revise application, forms, & processes.
 - E. Update on previous award recipients, projects funded, final reports, and other follow-up issues.
 - F. Status of CAG award contracts
- VII. COMMISSION MEMBER COMMENTS
- VIII. ADJOURNMENT

POSTED: Post Office, AC, AC Quickstop, Swanson's, and City Hall

City of Bethel, Alaska

Finance Committee Minutes

May 28, 2019

Regular Meeting

Bethel, Alaska

I. CALL TO ORDER

A regular meeting of the Finance Committee was scheduled on May 28, 2019 at 6:30 p.m. in office next to Human Resources.

II. ROLL CALL

Comprising a quorum of the Committee, the following were **present**:

Cecelia Franko – Chair

Jason Brown – Member

Christine Blake – ex officio

Christine Amos – recorder

Quorum of the body could not be established and the meeting was adjourned.

Chair

ATTEST:

Christine Amos, Recorder



City of Bethel Police Dept.

PO Box 809
Bethel, AK 99559
Office| 543-3781 Fax| 543-5086

PUBLIC NOTICE
REGULAR MEETING OF THE
PUBLIC SAFETY & TRANSPORTATION COMMISSION
Wednesday, June 5th, 2019 –6:30 p.m.
300 STATE HIGHWAY – CITY COUNCIL CHAMBERS
AGENDA

Members

Fritz Charles
Council Representative

Joan Dewey

Monroe Tyler

Richard Garcia

Azara Mohammadi

Ex-Officio Members

Burke Waldron
Chief of Police

William Howell III
Fire Chief

Jesslyn McGowan
Recorder

- I. CALL TO ORDER
- II. ROLL CALL
- III. PEOPLE TO BE HEARD
- IV. APPROVAL OF AGENDA
- V. APPROVAL OF MINUTES FROM THE REGULAR MEETING OF
May 1, 2019
- VI. UNFINISHED BUSINESS
 - A. Update on Transportation Planning (*City Manager*)
 - B. Update on Tracking Cellphone calls to 911 (*Chief Waldron*)
 - C. Markers around Pinky's Park to Help Solve Problem of Reporting Locations
within the Park (*Chiefs*)
- VII. NEW BUSINESS
 - A. BMC Code 5.08.150 Open Container, discussion and possible changes to better
enforce it (*Chief Waldron*)
 - B. Real ID Act, discuss possible ways to do outreach to public (*Azara Mohammadi*)
- VIII. CHIEFS' COMMENTS
 - Fire Chief
 - Chief of Police
- IX. TRANSPORTATION INSPECTOR'S REPORT
- X. COUNCIL REPRESENTATIVE'S COMMENTS
- XI. COMMISSION MEMBER'S COMMENTS
- XII. ADJOURNMENT

Jesslyn McGowan

Jesslyn McGowan, Recorder

POSTED on May 29, 2019

POST OFFICE, AC QUICKSTOP, CORINA'S CASE LOT, CITY HALL, & POLICE DEPT.

Next Public Safety and Transportation Commission Meeting will be July 3rd, 2019

"Deep Sea Port and Transportation Center of the Kuskokwim"

Introduced by: Acting City Manager Howell
Introduction Date: May 28, 2019
Public Hearing: June 11, 2019
Action:
Vote:

CITY OF BETHEL, ALASKA

ORDINANCE # 19-11

AN ORDINANCE ESTABLISHING A CITY OF BETHEL BUDGET FOR FISCAL YEAR 2019 BEGINNING JULY 1, 2019 ENDING JUNE 30, 2020

Be it Ordained by the City Council of Bethel as follows:

Section 1. That Ordinance 19-11, a non-code ordinance, establishes a City of Bethel Annual Budget for fiscal year 2020.

Section 2. There is hereby appropriated out of the revenues of the City of Bethel, for the fiscal year beginning July 1, 2019, the sum of \$28,146,915, which sum is deemed by Council to be necessary to defray all expenditures of the City during said budget year to be divided and appropriated in accordance with the attached budget proposal as follows:

GENERAL FUND

General Fund - Operating

City Administration	\$	696,481
City Clerk & Council	\$	269,631
Finance Department	\$	1,023,836
Planning Department	\$	404,155
Information Technology Services	\$	688,784
City Attorney	\$	328,323
Fire Department	\$	1,518,361
Police Department	\$	3,538,337
Public Works-Administration	\$	128,830
Streets & Roads	\$	1,732,127
Property Maintenance	\$	937,015
Community Services	\$	299,600
In-Kind & Transfers	\$	796,962
Indirect Cost Recovery	\$	(1,282,416)
TOTAL GENERAL FUND - OPERATING	\$	11,080,026

General Fund - Project Expenditures

Streets & Roads	\$	-
TOTAL GENERAL FUND - PROJECTS	\$	-

General Fund - Payments on Debt

Fire	\$	71,071
Streets & Roads	\$	27,356
TOTAL GENERAL FUND - PAYMENTS ON DEBT	\$	98,427

General Fund - Capital Expenditures

Police	\$	110,000
Property Maintenance	\$	1,518,138
TOTAL GENERAL FUND - CAPITAL EXPENDITURES	\$	1,628,138

General Fund - Transfers

Transfers To - YKRH Aquatic Center	\$	548,312
Transfers To - Transit	\$	80,580
TOTAL GENERAL FUND - Transfers	\$	628,892

TOTAL GENERAL FUND	\$	13,337,056
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Special Revenue Funds

CSP	\$	355,388
E-911 Services	\$	172,135

TOTAL SPECIAL REVENUE FUNDS	\$	527,523
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Capital Project Funds

Park Development Fund	\$	103,552
Institutional Corridor	\$	300,000

TOTAL CAPITAL PROJECT FUNDS	\$	403,552
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Enterprise Fund-YK Regional Health & Aquatic Center

YK H&F Center	\$	1,790,802
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TOTAL ENTERPRISE FUND-YK Regional Pool	\$	1,790,802
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Enterprise Fund-Solid Waste

Hauled Refuse	\$	446,750
Landfill Operations	\$	519,898

TOTAL ENTERPRISE FUND-SOLID WASTE	\$	966,648
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Enterprise Fund-Water & Sewer

Utility Billing	\$	260,684
Hauled Water	\$	1,834,520
Hauled Sewer	\$	1,900,324
Piped Water	\$	687,087
Piped Sewer	\$	616,092
Water Treatment - BH	\$	690,047
Water Treatment - CS	\$	827,126
Sewer Lagoon	\$	200,583

TOTAL ENTERPRISE FUND-WATER & SEWER	\$	7,016,463
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Enterprise Fund-Port

Municipal Dock-Operating	\$	643,706
Municipal Dock-Small Boat Harbor	\$	209,478
Projects	\$	201,000
Capital Expenditures	\$	35,000
Transfers Out	\$	-
TOTAL ENTERPRISE FUND - PORT	\$	1,089,184

Enterprise Fund-Leased Properties

Court Complex	\$	461,871
Other Leased Properties		
Debt Payments	\$	247,498
Capital Expenditures	\$	300,000
TOTAL ENTERPRISE FUND-LEASED PROPERTIES	\$	1,009,369

Enterprise Fund-Bethel Public Transit System

Transit System	\$	466,329
Capital Expenditures		
TOTAL ENTERPRISE FUND-TRANSIT SYSTEM	\$	466,329

Internal Svc Fund-Employee Group Health Benefits

Employee Group Health Benefits	\$	2,004,625
TOTAL INTERNAL SVC FUND-EMP GROUP HEALTH	\$	2,004,625

Internal Svc Fund-Vehicle & Equipment Maint.

Vehicle & Equipment Maintenance	\$	935,164
TOTAL INTERNAL SVC FUND-VEHICLE & EQUIP	\$	935,164

Endowment Fund

Transfers Out	\$	19,778
TOTAL ENDOWMENT FUND	\$	19,778

Section 3. That the FY 2020 budget is adopted for aperiod for one (1) year, that being from July 1, 2019 to June 30, 2020.

ENACTED THIS xx DAY OF JUNE 2019, BY A VOTE OF __ IN FAVOR AND __ OPPOSED.

ATTEST:

Fred Watson, Mayor

Lori Strickler, City Clerk

CITY OF BETHEL, ALASKA

Ordinance #19-12

**AN ORDINANCE AUTHORIZING THE DISPOSAL VIA LEASE OF
OFFICE SPACE LOCATED AT LOT 2, COURTHOUSE SUBDIVISION, PLAT 99-12,
300 CHIEF EDDIE HOFFMAN HIGHWAY PURSUANT TO BMC 4.08.030(b)**

WHEREAS the City of Bethel owns land and an office space at 300 Chief Eddie Hoffman Highway;

WHEREAS the legal description for the land is Lot 2, Courthouse Subdivision, Plat 99-12, Bethel Recording District, Fourth Judicial District, State of Alaska;

WHEREAS the office space to be rented has been used by the State of Alaska for operation of a Department of Motor Vehicle Office (DMV);

WHEREAS the State of Alaska held a lease with the City of Bethel which is set to expire on June 30, 2019;

WHEREAS the State of Alaska desires to renew the lease for a period of three (3) years;

WHEREAS YKHC is interested in renting the building knowing its condition;

WHEREAS the office space was appraised earlier this year;

WHEREAS the appraisal provided a fair market rent price for the office space;

WHEREAS the lease being proposed requires rent at full fair market value as though the building is in full repair with a set stipend credit for repairs;

WHEREAS the State of Alaska has advised that due to severe budget cuts, it cannot afford the fair market rent value of \$1001 to \$1030 per month;

WHEREAS the State of Alaska has proposed a three (3) year lease extension at a rate lower than fair market value but more in line with the State's ability to pay;

WHEREAS the State of Alaska urges the City Council to consider granting the lease at the lower rate given the number of citizens which the Department of Motor Vehicles serves in this community;

Introduced by: AC. Manager Howell
Introduction Date: June 11, 2019
Public Hearing Date: June 25, 2019
Action:
Vote:

WHEREAS the Bethel Municipal Code, Section 4.08.030(b) allows the City Council to dispose of property via lease to an entity providing a necessary public service and allows for the rental price to be below fair market value;

NOW, BE IT ORDAINED, the City Council authorizes the disposal of the above building via lease of land to an Entity Providing a Public Service.

SECTION 1. Classification. This ordinance is of a general nature and shall not become a part of the Bethel Municipal Code.

SECTION 2. Authorization. Pursuant to Bethel Municipal Code 04.08.030(b) Disposal.

SECTION 3. Effective Date. This Ordinance shall become effective immediately upon passage.

ENACTED THIS _____ DAY OF JUNE 2019, BY A VOTE OF _____ IN FAVOR AND _____ OPPOSED.

Fred Watson, Mayor

ATTEST:

Lori Strickler, City Clerk



**STATE OF ALASKA
AMENDMENT TO LEASE
LEASE NUMBER 2624**

This agreement, to be known as **Amendment Number Ten (10)** to the existing lease, entered into on the 1st day of July, 2009, and **first recorded at the Bethel Recording District as Serial Number 2009-000914-0**, by and between:

**CITY OF BETHEL
P.O. BOX 1388
BETHEL, ALASKA 99559
ATTN: CITY MANAGER'S OFFICE**

Correspondence to:

**CITY OF BETHEL
P.O. BOX 1388
BETHEL, ALASKA 99559
ATTN: LEGAL DEPARTMENT**

Hereinafter called the Lessor, and

**STATE OF ALASKA
DEPARTMENT OF ADMINISTRATION - 02
550 WEST 7TH AVENUE, SUITE 1960
ANCHORAGE, ALASKA 99501-3558**

Hereinafter called the Lessee.

OFFICIAL STATE BUSINESS -- NO RECORDATION CHARGE

After Recordation, Return Document To:

State of Alaska - Department of Administration
Shared Services of Alaska
Leasing Section
550 West 7th Avenue, Suite 1960
Anchorage, AK 99501-3558

LEASE NO. **2624**

Amendment No. **10**

Page 1 of 4

2624 A10 Extension

Initial_____ Initial_____

The Lessor hereby leases to the State of Alaska the following described premises:

Approximately 256 square feet of net usable office space located at 300 Chief Eddie Hoffman Highway, Bethel, Alaska. LEGAL: The [City Hall] ... [is] situated on a parcel of land within U.S. Survey No. 870 adjacent to the Townsite of Bethel, Alaska, commencing at Corner No. 3 of U.S. Survey No. 870, identical with corner No. 1 of U.S. Survey No. 4000; thence South 24°32'08" East, along the line between said U.S. Surveys Nos. 870 and 4000, 492.64 feet; thence North 65°27'52" East, 314.60 feet to the True Point of Beginning of the herein described parcel, thence North 21°31'37" East, 115.01 feet; thence South 68°28'23" East, 80.00 feet, thence North 21°31'37" East, 115.00 feet; thence South 68°28'23" East, 252.65 feet to a point on the northwesterly Right-of-Way Line of the State Highway; thence South 20°33'46" West, along said Right-of-Way Line, 109.83 feet to the P.C. of a curve to the right (Radius = 523.20 feet, Delta = 31°36'33"); thence around said curve 288.64 feet to a point on said curve; thence North 37°45'54" West, 304.14 feet to the True Point of Beginning and containing 2.135 acres, more or less.

THIS AMENDMENT SHALL

1. Extend this lease of approximately 256 square feet of office space for the Department of Motor Vehicles (DMV) for a period of three (3) years beginning July 1, 2019 and ending June 30, 2022.
2. Recognize that effective June 30, 2019, remove all CPI language from the lease and recognize that the Current Monthly Lease Rate(s) for the space outlined in item No.1 above, shall be as follows:
 - a. For the period July 1, 2019 through June 30, 2020; the monthly lease rate shall be \$755.20
 - b. For the period July 1, 2020 through June 30, 2021; the monthly lease rate shall be \$780.80
 - c. For the period July 1, 2021 through June 30, 2022; the monthly lease rate shall be \$806.40

All other terms and conditions of the lease remain the same.

OFFICIAL STATE BUSINESS -- NO RECORDATION CHARGE

After Recordation, Return Document To:

State of Alaska - Department of Administration
Shared Services of Alaska
Leasing Section
550 West 7th Avenue, Suite 1960
Anchorage, AK 99501-3558

LEASE NO. **2624**

Amendment No. **10**

Page 2 of 4

2624 A10 Extension

Initial_____ Initial_____

Lessor: CITY OF BETHEL

By: _____ **Date:** _____

Title: _____

Lessee: STATE OF ALASKA

By: _____ **Date:** _____

Rashaad Esters
Contracting Officer II

ACKNOWLEDGMENT BY LESSOR: CITY OF BETHEL
STATE OF ALASKA
CITY OF BETHEL

This is to certify that on this _____ **day of** _____, **2019** before me a Notary Public in and for the State of Alaska duly commissioned and sworn, personally appeared _____, to me known and known by me to be the person described in the executed instruments set forth above and severally stated to me under oath that (he, she) is _____ and that (he, she) has been authorized by _____ to execute the foregoing lease amendment for and on behalf of the said company, corporation, individual, or other entity and they executed same freely and voluntarily as a free act and deed of **Same.**

WITNESS my hand and official seal the day and year this certificate first above written.

Notary Public for Alaska
My Commission Expires with Office
Residing at: _____

OFFICIAL STATE BUSINESS -- NO RECORDATION CHARGE

After Recordation, Return Document To:

State of Alaska - Department of Administration
Shared Services of Alaska
Leasing Section
550 West 7th Avenue, Suite 1960
Anchorage, AK 99501-3558

LEASE NO. **2624**

Amendment No. **10**

Page 3 of 4

2624 A10 Extension

Initial _____ Initial _____

**ACKNOWLEDGMENT BY LESSEE: STATE OF ALASKA
STATE OF ALASKA
MUNICIPALITY OF ANCHORAGE**

This is to certify that on this _____ day of _____, 2019 before me a Notary Public in and for the State of Alaska duly commissioned and sworn, personally appeared **Rashaad Esters, Contracting Officer II**, to me known and known by me to be the person described in the executed instruments set forth above as an agent of the **Shared Services of Alaska** of the State of Alaska and that this person has been authorized by the State of Alaska to execute the foregoing lease amendment on behalf of said State of Alaska and that this person executed the same freely and voluntarily as the free act and deed of the State of Alaska.

WITNESS my hand and official seal the day and year this certificate first above written.

Notary Public for Alaska
My Commission Expires with Office
Residing at: Anchorage, Alaska

OFFICIAL STATE BUSINESS -- NO RECORDATION CHARGE

After Recordation, Return Document To:

State of Alaska - Department of Administration
Shared Services of Alaska
Leasing Section
550 West 7th Avenue, Suite 1960
Anchorage, AK 99501-3558

LEASE NO. **2624**

Amendment No. **10**

Page 4 of 4

2624 A10 Extension

Initial _____ Initial _____

Introduced by: Acting City Manager Howell
Date: June 11, 2019
Action:
Vote:

CITY OF BETHEL, ALASKA

Resolution #19-06

A RESOLUTION BY THE BETHEL CITY COUNCIL AUTHORIZING ADMINISTRATION TO NEGOTIATE AND EXECUTE A LOAN COMMITMENT TO BE CONVERTED INTO AN INTERIM BOND FOR THE AVENUES WATER AND SEWER IMPROVEMENTS

WHEREAS, the Bethel City Council is the legislative body of the City of Bethel, Alaska, a municipal corporation;

WHEREAS; Bethel City Council approved Resolution #18-21: USDA-RD Loan Resolution to Fund Water and Sewer Improvements in the Avenues (RUS Bulletin 1780-27);

WHEREAS, the Letter of Conditions dated September 10, 2018 from the United States Department of Agriculture – Rural Development requires the City to obtain interim financing for the project before the USDA Loan would close to cover all the interim financing costs, including interest and fees;

WHEREAS, the previous City Manager sought written quotes from four financial institutions regarding the terms and conditions of interim financing,

WHEREAS, upon receipt of the proposals, all four were forwarded to bond counsel for evaluation;

WHEREAS, bond counsel summarized the terms and conditions being proposed into language that was easy to understand and allowed for a true comparison;

WHEREAS, the previous City Manager compared all proposals and selected the one by First National Bank of Alaska because it provided the best overall terms and fees;

WHEREAS, the interim amount to be financed is Eight Million Two Hundred Fifty Thousand Dollars (\$8,250,000), or the amount of the USDA-approved loan;

WHEREAS, before the interim loan can be granted, First National Bank of Alaska requires the City to accept the general loan terms and to place a Ten Thousand Dollar (\$10,000) commitment fee towards the ultimate interim loan;

Introduced by: Acting City Manager Howell
Date: June 11, 2019
Action:
Vote:

WHEREAS, the City Council's passage of this this Resolution is not the passage of the interim financing, but is instead the Council's formal commitment to pursue the interim financing as required by the USDA;

WHEREAS, it is understood that the actual interim bond will be presented in the near future, once the interim financing from First National Bank of Alaska has been secured;

WHEREAS, the City Council authorizes the Acting City Manager, William F. Howell, III to negotiate and execute the loan initiation documents;

WHEREAS, Acting City Manager shall not sign any actual loan documents until Bethel City Council has approved the interim bond;

NOW, THEREFORE, BE IT RESOLVED THAT the City of Bethel authorizes the Acting City Manager to negotiate and execute an interim loan financing and loan commitment request with First National Bank of Alaska, that includes a down payment to lock in interest rates, in order to fund the Avenues Water and Sewer Improvements Project.

PASSED AND APPROVED THIS 11th DAY OF JUNE 2019, BY A ____ VOTE IN FAVOR AND A ____ VOTE IN OPPOSITION.

Fred Watson, Mayor

ATTEST:

Lori Strickler, City Clerk



First National Bank
ALASKA

William Howell – Acting City Manager
City of Bethel
300 State Highway
Bethel, AK 99559

May 10th, 2019

RE: Request for Loan Terms

Dear Mr. Howell,

This letter is in response to your inquiry for proposed loan terms for interim financing on the Avenues project. Based on the information you provided, First National Bank Alaska is very interested in providing financing and propose the following terms for your consideration:

Loan Amount: \$8,250,000 (Eight million two hundred fifty thousand dollars)

Term: 48 months

Payments: Interest due monthly, balance due at maturity

Rate: 5 Year US Treasury Rate + 239 basis points, with a 5% floor or its tax exempt equivalent, the equivalent as of 4/3/19 is 3.78%, however the rate will be set at closing. A 60 day rate lock is available upon acceptance and receipt of a \$10,000 non-refundable payment that will be applied to the loan fee at closing.

Fee: \$41,250 (\$10,000 to be paid upon acceptance if rate is locked)

Prepayment Penalty: *None*, if payoff funds come from the City of Bethel or the USDA

Loan proceeds would be advanced as the project progresses. Each advance will be approved by the engineer, City of Bethel, and USDA prior to submitting to the bank. Each advance will have a \$100 advance fee.

Please note that while we are very interested in providing this financing, this letter is not a commitment to lend. In order to provide a firm loan commitment, the following items are needed:

1. Commitment Letter from USDA acknowledging the bank as "Payee" of USDA loan proceeds.
2. Legal opinion from the City of Bethel's legal counsel verifying the authority of the City to execute loan documents. This will be reviewed by our legal team at the expense of the City of Bethel. Legal costs will not exceed \$2,500.
3. Signed acceptance of the terms from the City Manager.

As part of the loan approval, the City of Bethel will establish a construction account for this project with First National Bank as part of or prior to closing, as well as confirmation that the "Short-Lived Asset Reserve" account and the "Debt Service Reserve" accounts are funded as required by USDA.





First National Bank

A L A S K A

The City will provide a copy of the contract and draw schedule which will be reviewed by the bank prior to loan closing.

If you have any questions concerning this Letter of Interest, please feel free to contact me at 907-543-7671, or at jabrown@fnbalaska.com. Thank you for the opportunity; we look forward to working with you and appreciate all you do for the City of Bethel.

Acceptance

Please see the attached for further certification from the City of Bethel

By signing below, you agree to the general terms of this Letter of Interest and instruct the bank to prepare a formal Commitment Letter for the City's acceptance:

William Howell, Acting City Manager

Lori Strickler, City Clerk



Jason Brown, First National Bank Alaska

, USDA

City of Bethel Action Memorandum

Action memorandum No.	19-35		
Date action introduced:	June 11, 2019	Introduced by:	Acting City Manager Howell
Date action taken:		Approved	Denied
Confirmed by:			

Action Title: Direct Administration to cut a check to the Alaska Fire Chief's Association for \$10,000 as reimbursement for their work with AP Triton in negotiating an agreement with the State of Alaska Medicaid Office to implement the Ground Emergency Medical Transports (GEMT) program statewide.

Attachment(s): None.

Department/Individual:	Initials:	Remarks:
Administration / William F. Howell, III	WH	
Fire / Daron Solesby	DS	
Finance / Christine Blake	CB	
Amount of fiscal impact:	Account information:	
	No fiscal impact at this time.	
\$10,000	Requires funding in FY 2019 Budget.	10-60-647
	Requires funding in FY 2020 Budget.	

Summary Statement

The Alaska Fire Chiefs Association (AFCA) is an Alaskan non-profit corporation funded through membership dues, conference fees, charitable contributions, and other fundraising activities. The Alaska Fire Chiefs Association took on the challenge of hiring a company (AP Triton) to work with the Alaska Medicaid Office to secure the right of all Alaska fire departments to seek reimbursement for Ground Emergency Medical Transports of Medicaid-eligible recipients. The Alaska GEMT program will allow Alaska's municipal ambulance services to receive reimbursement for uncompensated costs associated with treating and transporting Medicaid recipients.

Directed by the Alaska Fire Chiefs Association, AP Triton performed GEMT negotiation and implementation services and billed the AFCA \$125,000. The Anchorage Fire Department contributed \$93,000 to AFCA to help cover this cost, leaving a balance of \$31,250. The City of Bethel's contribution of \$10,000 will further reduce the debt burden of AFCA. The City's contribution is not reimbursable.

Once negotiations, policies, and procedures pertaining to GEMT reimbursements are finalized, the City stands to increase its ambulance service revenue by \$100,000 to \$200,000 per year.



Alaska Alcoholic Beverage Control Board

Form AB-02: Premises Diagram**What is this form?**

A detailed diagram of the proposed licensed premises is required for all liquor license applications, per AS 04.11.260 and 3 AAC 304.185. Your diagram must include dimensions and must show all entrances and boundaries of the premises, walls, bars, fixtures, and areas of storage, service, consumption, and manufacturing. If your proposed premises is located within a building or building complex that contains multiple businesses and/or tenants, please provide an additional page that clearly shows the location of your proposed premises within the building or building complex, along with the addresses and/or suite numbers of the other businesses and/or tenants within the building or building complex.

The second page of this form is not required. Blueprints, CAD drawings, or other clearly drawn and marked diagrams may be submitted in lieu of the second page of this form. The first page must still be completed, attached to, and submitted with any supplemental diagrams. An AMCO employee may require you to complete the second page of this form if additional documentation for your premises diagram is needed.

This form must be completed and submitted to AMCO's main office before any license application will be considered complete.

Yes No

I have attached blueprints, CAD drawings, or other supporting documents in addition to, or in lieu of, the second page of this form.

**Section 1 – Establishment Information**

Enter information for the business seeking to be licensed, as identified on the license application.

Licensee:	The North West Company (International) Inc.	License Number:	
License Type:	Package Store		
Doing Business As:	ACC Liquor Store		
Premises Address:	811 3rd Avenue		
City:	Bethel	State:	AK
		ZIP:	99559



Alcohol and Marijuana Control Office
550 W 7th Avenue, Suite 1600
Anchorage, AK 99501
alcohol.licensing@alaska.gov
<https://www.commerce.alaska.gov/web/amco>
Phone: 907.269.0350

Alaska Alcoholic Beverage Control Board

Form AB-02: Premises Diagram

Section 2 – Detailed Premises Diagram

Clearly indicate the boundaries of the premises and the proposed licensed area within that property. Clearly indicate the interior layout of any enclosed areas on the proposed premises. Clearly identify all entrances and exits, walls, bars, and fixtures, and outline in red the perimeter of the areas designated for alcohol storage, service, consumption, and manufacturing. Include dimensions, cross-streets, and points of reference in your drawing. You may attach blueprints or other detailed drawings that meet the requirements of this form.

GENERAL NOTES	
1.	SEE ALL NOTES ON ALL SHEETS.
2.	ALL DIMENSIONS ARE IN FEET AND INCHES.
3.	ALL DIMENSIONS ARE TO FACE UNLESS NOTED OTHERWISE.

REVISION	DATE	BY	DESCRIPTION
1	01/15/2019	JD	ISSUED FOR PERMIT
2			
3			
4			
5			

NO.	DATE	BY	DESCRIPTION
1	01/15/2019	JD	ISSUED FOR PERMIT
2			
3			
4			
5			

THE CITY OF ANCHORAGE, ALASKA
 DEPARTMENT OF PUBLIC WORKS
 1000 W. 11TH AVENUE, SUITE 100
 ANCHORAGE, ALASKA 99501-1129
 TEL: (907) 521-1555
 FAX: (907) 521-1555



7100 S. STELLA STREET
 ANCHORAGE, ALASKA 99507
 TEL: (907) 521-1555
 FAX: (907) 521-1555

Project Name
 ACC Liquor Store
 811 Third Avenue
 JETHEL, ALASKA
 NEW STORE

Drawing Title
 DRIVE BY CALLAN
 Date
 01/15/2019
 Scale
 1/8" = 1'-0"
 Project Number
 19-000000-017
 Sheet No.
 01-00

ID-0.0
 01/15/2019





Alaska Alcoholic Beverage Control Board

Form AB-01: Transfer License Application

What is this form?

This transfer license application form is required for all individuals or entities seeking to apply for the transfer of ownership and/or location of an existing liquor license. Applicants should review **Title 04 of Alaska Statutes** and **Chapter 304 of the Alaska Administrative Code**. All fields of this form must be completed, per AS 04.11.260, AS 04.11.280, AS 04.11.290, and 3 AAC 304.105.

This form must be completed and submitted to AMCO's main office, along with all other required forms and documents, before any license application will be considered complete.

Section 1 – Transferor Information

Enter information for the **current** licensee and licensed establishment.

Licensee:	Cezary Maczynski	License #:	5533		
License Type:	Package Store	Statutory Reference:	04.11.150		
Doing Business As:	Kusko Liquor				
Premises Address:	801 Front Street				
City:	Bethel	State:	Alaska	ZIP:	99559
Local Governing Body:	Bethel City Council				

Transfer Type:

- ☒ Regular transfer
☐ Transfer with security interest
☐ Involuntary retransfer

OFFICE USE ONLY			
Complete Date:		Transaction #:	1045479
Board Meeting Date:		License Years:	10/20 2018-2019
Issue Date:		BRE:	TJ2



Alaska Alcoholic Beverage Control Board

Form AB-01: Transfer License Application**Section 2 – Transferee Information**Enter information for the **new** applicant and/or location seeking to be licensed.

Licensee:	The North West Company (International) Inc.				
Doing Business As:	ACC Liquor Store				
Premises Address:	811 3rd Avenue				
City:	Bethel	State:	Alaska	ZIP:	99559
Community Council:					

Mailing Address:	77 Main Street				
City:	Winnipeg	State:	Manitoba	ZIP:	R3C 1A3

Designated Licensee:	Walter Pickett				
Contact Phone:	907-273-4642	Business Phone:	907-273-4600		
Contact Email:	wpickett@northwest.ca				

Seasonal License? Yes ☐ No ☒ If "Yes", write your six-month operating period: _____

Section 3 – Premises Information

Premises to be licensed is:

☒ an existing facility ☐ a new building ☐ a proposed building

The next two questions must be completed by beverage dispensary (including tourism) and package store applicants only:

What is the distance of the shortest pedestrian route from the public entrance of the building of your proposed premises to the outer boundaries of the nearest school grounds? Include the unit of measurement in your answer.

Kuskokwim Campus - University of Alaska Fairbanks 0.7 miles

What is the distance of the shortest pedestrian route from the public entrance of the building of your proposed premises to the public entrance of the nearest church building? Include the unit of measurement in your answer.

Bethel Moravian Church 0.4 miles



Alaska Alcoholic Beverage Control Board

Form AB-01: Transfer License Application

Section 4 – Sole Proprietor Ownership Information

This section must be completed by any sole proprietor who is applying for a license. Entities should skip to Section 5.

If more space is needed, please attach a separate sheet with the required information.

The following information must be completed for each licensee and each affiliate (spouse).

This individual is an: ☐ applicant ☐ affiliate

Name:					
Address:					
City:		State:		ZIP:	

This individual is an: ☐ applicant ☐ affiliate

Name:					
Address:					
City:		State:		ZIP:	

Section 5 – Entity Ownership Information

This section must be completed by any entity, including a corporation, limited liability company (LLC), partnership, or limited partnership, that is applying for a license. Sole proprietors should skip to Section 6.

If more space is needed, please attach a separate sheet with the required information.

- If the applicant is a corporation, the following information must be completed for each *stockholder who owns 10% or more* of the stock in the corporation, and for each *president, vice-president, secretary, and managing officer*.
- If the applicant is a limited liability organization, the following information must be completed for each *member with an ownership interest of 10% or more*, and for each *manager*.
- If the applicant is a partnership, including a limited partnership, the following information must be completed for each *partner with an interest of 10% or more*, and for each *general partner*.

Entity Official:	NWC (U.S.) Holdings Inc.				
Title(s):	Shareholder	Phone:	204-934-1756	% Owned:	100
Address:	77 Main Street				
City:	Winnipeg	State:	Manitoba	ZIP:	R3C 1A3



Alaska Alcoholic Beverage Control Board

Form AB-01: Transfer License Application

Entity Official:	Rex Wilhelm				
Title(s):	Director, President	Phone:	907-273-4662	% Owned:	
Address:	6800 Crooked Tree Circle				
City:	Anchorage	State:	Alaska	ZIP:	99507-7005

Entity Official:	Walter Pickett				
Title(s):	Director, Vice President	Phone:	907-273-4642	% Owned:	
Address:	19211 Upper Skyline Drive				
City:	Eagle River	State:	Alaska	ZIP:	99577-7936

Entity Official:	Edward Kennedy				
Title(s):	Director	Phone:	204-934-1482	% Owned:	
Address:	111 Shoreline Drive				
City:	Winnipeg	State:	Manitoba	ZIP:	R3P 2E9

This subsection must be completed by any applicant that is a corporation or LLC. Corporations and LLCs are required to be in good standing with the Alaska Division of Corporations (DOC) and have a registered agent who is an individual resident of the state of Alaska.

DOC Entity #:	120143	AK Formed Date:	12/18/2008	Home State:	Delaware
Registered Agent:	Walter Pickett	Agent's Phone:	907-273-4642		
Agent's Mailing Address:	3830 Old International Airport Road, Suite 200				
City:	Anchorage	State:	Alaska	ZIP:	99502-0901

Residency of Agent:

Yes No

Is your corporation or LLC's registered agent an individual resident of the state of Alaska?





Alaska Alcoholic Beverage Control Board

Form AB-01: Transfer License Application

Entity Official:	John King				
Title(s):	Treasurer, Vice President	Phone:	204-934-1397	% Owned:	
Address:	11 Yager Cove				
City:	Winnipeg	State:	Manitoba	ZIP:	R3R 3S8

Entity Official:	Amanda Sutton				
Title(s):	Secretary, Vice President	Phone:	204-934-1756	% Owned:	
Address:	216-902 Headmaster Row				
City:	Winnipeg	State:	Manitoba	ZIP:	R2G 4K6

Entity Official:					
Title(s):		Phone:		% Owned:	
Address:					
City:		State:		ZIP:	

This subsection must be completed by any applicant that is a corporation or LLC. Corporations and LLCs are required to be in good standing with the Alaska Division of Corporations (DOC) and have a registered agent who is an individual resident of the state of Alaska.

DOC Entity #:	120143	AK Formed Date:	12/18/2008	Home State:	Delaware
Registered Agent:	Walter Pickett	Agent's Phone:	907-273-4642		
Agent's Mailing Address:	3830 Old International Airport Road, Suite 200				
City:	Anchorage	State:	Alaska	ZIP:	99502-0901

Residency of Agent:

Yes No

Is your corporation or LLC's registered agent an individual resident of the state of Alaska?





Alaska Alcoholic Beverage Control Board

Form AB-01: Transfer License Application

Section 6 – Other Licenses

Ownership and financial interest in other alcoholic beverage businesses:

Yes No

Does any representative or owner named as a transferee in this application have any direct or indirect financial interest in any other alcoholic beverage business that does business in or is licensed in Alaska?



If "Yes", disclose which individual(s) has the financial interest, what the type of business is, and if licensed in Alaska, which license number(s) and license type(s):

1. The North West Company (International) Inc.; Commercial Retail; Lic. No. 8; Package Store.
2. The North West Company (International) Inc.; Commercial Retail; Lic. No. 775; Package Store.
3. The North West Company (International) Inc.; Commercial Retail; Lic. No. 1248; Package Store.
4. The North West Company (International) Inc.; Commercial Retail; Lic. No. 1463; Package Store.
5. The North West Company (International) Inc.; Commercial Retail; Lic. No. 1948; Package Store.
6. The North West Company (International) Inc.; Commercial Retail; Lic. No. 3410; Package Store.
7. The North West Company (International) Inc.; Commercial Retail; Lic. No. 3537; Package Store.
8. The North West Company (International) Inc.; Commercial Retail; Lic. No. 164; Package Store.

Section 7 – Authorization

Communication with AMCO staff:

Yes No

Does any person other than a licensee named in this application have authority to discuss this license with AMCO staff?



If "Yes", disclose the name of the individual and the reason for this authorization:

Josilda Rodrigues E: jrodrigues@northwest.ca T: (204) 934-1705



Alcohol and Marijuana Control Office
550 W 7th Avenue, Suite 1600
Anchorage, AK 99501
alcohol.licensing@alaska.gov
<https://www.commerce.alaska.gov/web/amco>
Phone: 907.269.0350

Alaska Alcoholic Beverage Control Board

Form AB-01: Transfer License Application

Section 8 – Transferor Certifications

Additional copies of this page may be attached, as needed, for the controlling interest of the current licensee to be represented.

I declare under penalty of perjury that the undersigned represents a **controlling interest** of the current licensee. I additionally certify that I, as the current licensee (either the sole proprietor or the controlling interest of the currently licensed entity) have examined this application, approve of the transfer of this license, and find the information on this application to be true, correct, and complete.

Signature of transferor

CERARY MACZYNSKI

Printed name of transferor

Subscribed and sworn to before me this 14th day of March, 2019.



Signature of Notary Public

Notary Public in and for the State of Alaska

My commission expires: 09/16/2020

Signature of transferor

Printed name of transferor

Subscribed and sworn to before me this _____ day of _____, 20____.

Signature of Notary Public

Notary Public in and for the State of _____

My commission expires: _____



Alaska Alcoholic Beverage Control Board

Form AB-01: Transfer License Application

Section 9 – Transferee Certifications

Read each line below, and then sign your initials in the box to the right of each statement:

Initials

I certify that all proposed licensees (as defined in AS 04.11.260) and affiliates have been listed on this application.

[Handwritten initials]

I certify that all proposed licensees have been listed with the Division of Corporations.

[Handwritten initials]

I certify that I understand that providing a false statement on this form or any other form provided by AMCO is grounds for rejection or denial of this application or revocation of any license issued.

[Handwritten initials]

I certify that all licensees, agents, and employees who sell or serve alcoholic beverages or check the identification of a patron will complete an approved alcohol server education course, if required by AS 04.21.025, and, while selling or serving alcoholic beverages, will carry or have available to show a current course card or a photocopy of the card certifying completion of approved alcohol server education course, if required by 3 AAC 304.465.

[Handwritten initials]

I agree to provide all information required by the Alcoholic Beverage Control Board in support of this application.

[Handwritten initials]

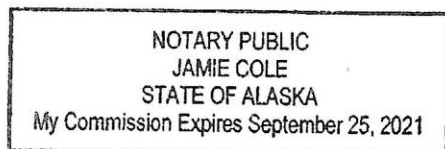
As an applicant for a liquor license, I declare under penalty of perjury that I have read and am familiar with AS 04 and 3 AAC 304, and that this application, including all accompanying schedules and statements, is true, correct, and complete.

[Handwritten signature of Walter Tickett]
Signature of transferee

WALTER TICKETT
Printed name

Subscribed and sworn to before me this 18 day of MARCH, 2019.

[Handwritten signature of Notary Public]
Signature of Notary Public



Notary Public in and for the State of ALASKA

My commission expires: 9/25/2021



June 3, 2019

Dear City Council Members,

Please accept this letter as a supplement to our application to operate a package liquor store at 811 Third Avenue.

We wish to present you the following voluntary conditions we are willing to do in order to alleviate any concerns and to show that we want to be a good business partner in Bethel. We would also like to emphasize that our business is legal and provides benefits to the community in the form of tax revenue, jobs, and opportunities for advancement within the company. The first 14 points below were given as a supplement to the Planning Commission regarding our C.U.P. Below these points are additional items specifically for your consideration.

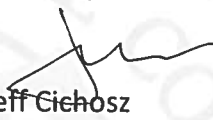
- Fencing (6' or max height per code) will be on 3 sides of the property to enhance security for businesses adjacent to our store and safety due to the lake behind the property
- Exterior lighting will be added to the front and sides of the business, to light the exterior of the property 24 hours per day
- Upgraded security camera system to be installed – including multiple exterior cameras
- Security personnel will be on site all hours of operation to patrol the property, monitor the door and review the security cameras
- We feel this location on Third Avenue is better suited than our competitor's location and other granted licensee location due to parking and proximity to river
- Ingress / Egress to the building is controlled from street and parking lot
- Hours of operation will be Noon – 8 pm; Monday through Saturday (Closed Sunday)
- We will limit purchase of hard spirits to two bottles per day per individual – currently one fewer than the competition
- The smallest container size of hard spirits stocked will be 750 ml. – this size is much harder to conceal and transport than the smaller sizes
- Our company policy is to require 100% of customers (as well as individuals accompanying the customers) present valid state issued identification before they can purchase alcoholic beverages
- ACC has a TAPS trainer in house at our Anchorage headquarters
- 100% of our Bethel liquor store staff will be TAPS trained, and will have regular opportunities to update their training
- We plan on addressing litter in the following ways:
 - No plastic bags used at this location
 - Several trash receptacles on the exterior, emptied daily

- Employees will conduct daily litter collection on property and roadway near the property
- ACC will donate money to non-profits who are willing to do litter patrols
- We plan on an enhanced donation program at this location, earmarked for non-profit organizations impacted by alcohol. Beginning budget will be 1% of total alcohol sales.

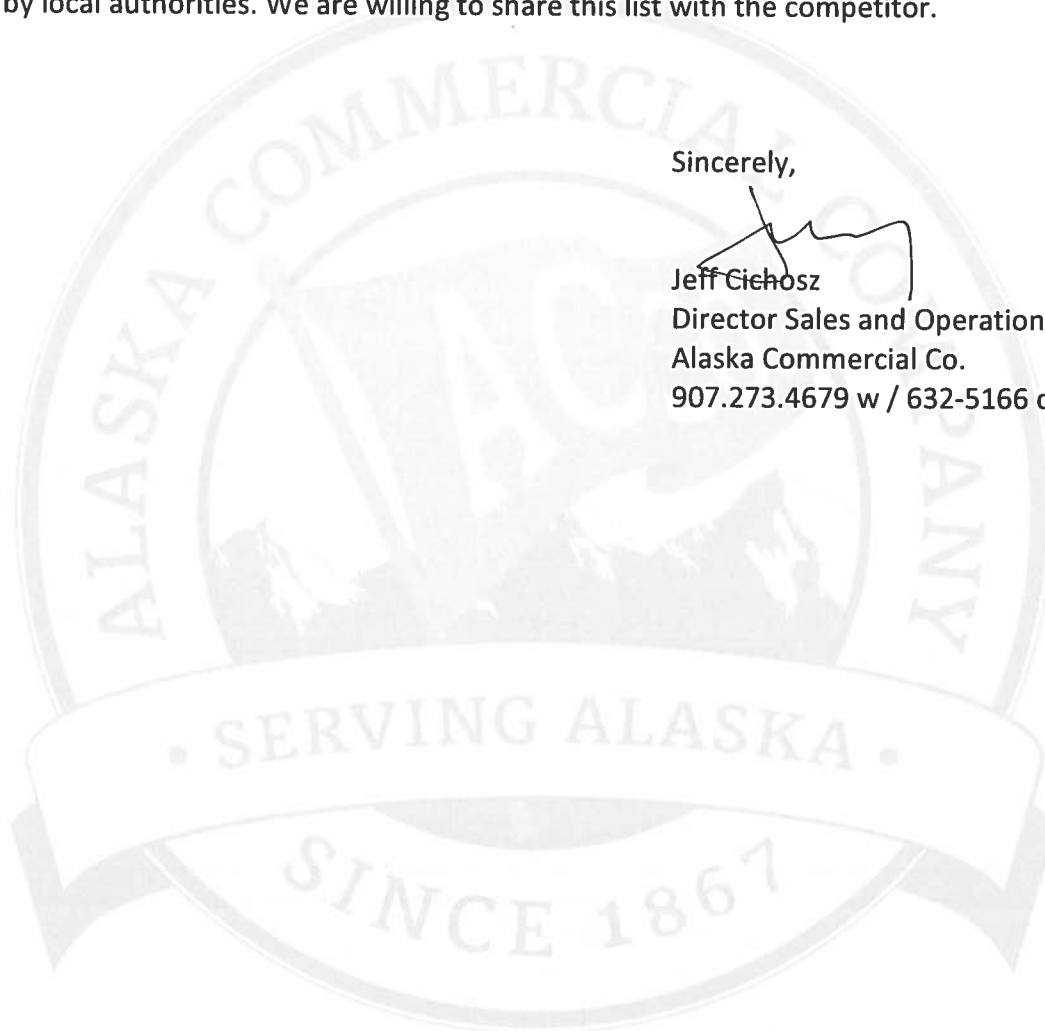
City Council additional items:

- AC will operate a computerized daily “sell to” list of customers purchasing hard spirits. The Driver’s License number will be entered prohibiting them from purchasing multiple times in a day.
- AC will keep a “banned” list consisting of individuals who have created a nuisance, stolen, been verbally abusive etc. We will also place people on this list when requested by local authorities. We are willing to share this list with the competitor.

Sincerely,



Jeff Cichosz
Director Sales and Operations
Alaska Commercial Co.
907.273.4679 w / 632-5166 c





City of Bethel

Administration

P.O. Box 1388 Bethel, Alaska 99559

Phone # 907-543-1371

Fax # 907-543-4171

May 24, 2019

Bethel City Council
P.O. Box 1388
300 state highway
Bethel, AK 99559

Mayor, Vice-Mayor and Members of City Council;

In the matter of the transfer of Kusko Liquor, liquor license, located in Bethel, AK 99559; Lic.#5533 to ACC Liquor proposed location at; 811 Third Avenue., Bethel AK, 99559.

Bethel Municipal Code (BMC) 5.08.020(d) requires the City Manager provide a written report to City Council, with a copy to the applicant, listing any objections to the Board issuance of the application.

According to BMC 5.08.020 (c) City Planner, City Finance Director, City Fire Chief and Police chief shall forward written statements to the City Manager outlining their findings:

- a) Finance Director- AC Company has paid all sales taxes due. They do not have a license for this location at the time of this report.
- b) Planning Director- Conditional Use Permit (CUP) has not been issued. The Planning commission voted to continue the CUP meeting/review at their June 13 meeting.
- c) Police Chief- There is no data to report at this address.
- d) Fire Chief- There were 4 calls for service near this location in the last 12 months. The department requires a full fire and life safety plan review prior to remodeling/opening and compliance with all IFC AHJ Chapter 5 requirements including; access roads, address signs and key entry boxes.

City Manager- Due to the lack of a business license, approved conditional use permit and the need for Fire Marshall Plan review I recommend the City Council protest the transfer of the Kusko Liquor. liquor license #5533 to ACC liquor.

Bill Howell

A handwritten signature in blue ink, appearing to read "W. L. Howell", followed by a long horizontal flourish.

Acting City Manager, City of Bethel

LIQUOR LICENSE TRANSFER

Police Department

Review	Status	N/A
Excess calls for service at the location. <u>N/A</u>	Number of Calls in calendar year <u>N/A</u>	
Excess numbers of convictions or arrests for unlawful activities at the location. <u>N/A</u>	Number of Calls in calendar year <u>N/A</u>	

Additional Comments:

The license being transferred has not previously been used and the location proposed for the transferred license has not been used for alcohol sales previously. There is no police related data related to this license or this location.

Chief of Police's Signature:

B.L.

LIQUOR LICENSE TRANSFER

Finance Department

Review	Status	N/A
Sales Tax Filings	Over 90 Days Due - Amount Due: <u>0</u> No. of times account was over 90 days due: <u>0</u>	
Utility Billing	Over 90 Days Due - Amount Due: <u>0</u> No. of times account was over 90 days due: <u>0</u>	
City Business License	License Year: <u>2020</u> Date Applied: <u>12/12/18</u>	
State of Alaska Business License	License Year: <u>2020</u> Date Applied: <u>12/22/14</u>	
Additional Comments:		
<i>all taxes have been timely filed and are current.</i>		

Asst. Finance Directors Signature:

Cynthia Sharp

LIQUOR LICENSE TRANSFER

Planning Department

Review 5-24-19	Status still pending	N/A
Conditional Use Permit	Approved by the Planning Commission neither approved/nor disapproved by Planning Comm.	
	Conditions on Approval were:	
Parking at the facility yes	There are 22 parking spaces.	
Adequate ingress to and Egress from location yes		
Additional Comments: During the May 9, 2019 Planning Commission meeting with the ACC Conditional Use Permit hearing agenda topic, the Planning Commissioner's voted unanimously to continue the hearing during the next Planning Commission hearing, scheduled for June 13 in order to collect more information. No approvals/or dis-approvals at this time for a Conditional Use Permit for ACC Liquor Store.		

Planning Director's Signature:

Fire Department

Review	Status	N/A
Excess calls for service at the location.	Number of Calls in calendar year <u>2018</u>	EMS: 4 Fire: 0
Excess numbers of convictions or arrests for unlawful activities at the location.	Number of Calls in calendar year <u>2018</u>	N/A

Additional Comments:

The call volume reported is only for the 811 Third Avenue (old Sammy's Market building) address. Although the numbers reported are low, they are only for that specific building, not for the surrounding areas. EMS incidents occur frequently in the surrounding area (i.e. - Third Avenue, Jacob's Way, Main Street, Front Street, East Avenue, etc.).

In addition, the Bethel Fire Department will require the property to meet the requirements set forth in Chapter 5 Fire Service Features, 2012 International Fire Code. This will include an approved fire access road around the property, installing a KNOX security box for after-hours emergency access, installing a reflective address sign that meets City of Bethel requirements, and emergency exits marked with illuminated signs and clear of obstructions.

Fire Chief's Signature:



May 7, 2019

City of Bethel

Attn: Lori Strickler

VIA Email: lstrickler@cityofbethel.net

Attn: Patty Burley, City Attorney

VIA Email: pburley@cityofbethel.net

License Type:	Package Store	License Number:	5533
Licensee:	The North West Company (International) Inc.		
Doing Business As:	ACC Liquor Store		
Premises Address	811 3 rd Avenue		

☐ New Application

☒ Transfer of Ownership Application

☒ Transfer of Location Application

☐ Transfer of Controlling Interest Application

We have received a completed application for the above listed license (see attached application documents) within your jurisdiction. This is the notice required under AS 04.11.480.

A local governing body may protest the approval of an application(s) pursuant to AS 04.11.480 by furnishing the director **and** the applicant with a clear and concise written statement of reasons for the protest within 60 days of receipt of this notice, and by allowing the applicant a reasonable opportunity to defend the application before a meeting of the local governing body, as required by 3 AAC 304.145(d). If a protest is filed, the board will deny the application unless the board finds that the protest is arbitrary, capricious, and unreasonable. To protest the application referenced above, please submit your protest within 60 days and show proof of service upon the applicant.

AS 04.11.491 – AS 04.11.509 provide that the board will deny a license application if the board finds that the license is prohibited under as a result of an election conducted under AS 04.11.507.

AS 04.11.420 provides that the board will not issue a license when a local governing body protests an application on the grounds that the applicant's proposed licensed premises are located in a place within the local government where a local zoning ordinance prohibits the alcohol establishment, unless the local government has approved a variance from the local ordinance.

Sincerely,

Erika McConnell, Director

amco.localgovernmentonly@alaska.gov

May 7, 2019

City of Bethel

P.O. Box 388

Bethel, Alaska 99559

Attn: Honorable Mayor Fred Watson

Acting City Manager Bill Howell

City Planner

Planning Commission Members

City Council Members

RE: Letter of Protest of Conditional Use Permit For AC Company

Dear Sir(s) and Madam(s):

The City Planner, Betsy Jumper, recently finalized her Conditional Use Permit review for AC Company and recommended that it be denied. The City Planner stated her personal opinions in Section 1., page 1, of the Conditional Use Permit regarding health and safety. This refers to intoxication of certain people who purchase alcohol and this placed an extra burden on first responders. Denying the Conditional Use Permit is contrary to the majority of the voters who voted for the legal operation of liquor stores in Bethel. The Conditional Use Permit is not the platform for her personal opinions. The City expected that there would be some additional problems from abusers and the city taxes generated by the legal sale of alcohol would cover additional first responder staff, vehicles, and equipment.

I feel that AC Company was diligent in their security and controlled customers and others within the boundaries of their business. It is up to the local law enforcement to provide security on public areas. The liquor license that was revoked by the Alcohol and Marijuana Control Board from Alaska Commercial Company was not revoked for security or health reasons. AC Company did not violate the law relating to the sale of Alcohol and followed the letter of the law.

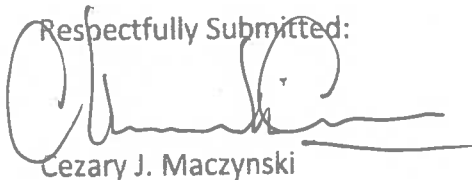
Currently the City and or State have an "Open Container" law that prohibits people from consuming alcohol in public places. It does not appear that this law is being enforced. Some communities have "Public Intoxication" laws and because they are enforced by the law there are fewer problems. If the City of Bethel enforced the open container law and created a public intoxication law the problems would be considerably less.

In relation to business, the City should be aware of a monopoly, and this stifles business in that the monopoly can charge whatever they want. The majority of the voters should not be denied fair business that would bring the costs down due to healthy competition. The City of Bethel should not support the operation of only one business resulting in a monopoly. The city has a municipal code relating to liquor licenses and AC Company's application satisfies all aspects of the application without any violation or deviation whatsoever.

Section 10. of the Conditional Use Permit relating to "flood Hazard Areas" conclusion is incorrect. The building has always had the same footprint and the usage has always been "RETAIL," therefore allowing it to be grandfathered. The building was first an automotive parts RETAIL store. Then it was a case lot RETAIL store and was grandfathered in. The liquor store will be a RETAIL store and must not be discriminated against. Customers will still be making RETAIL purchases as they always have in the last 20+ years. The usage has not and will not change.

I protest Section 1 and Section 10 of the Conditional Use Permit results and respectfully request that the City Planner and the Planning Commission carefully review their findings and make amendments. According to the policies and municipal code prescribed by the City of Bethel, the location at the previous "Sammy's Market" is the best location as it does not violate any of the codes. The wishes of the majority of the voting citizens of Bethel should be considered fairly and the Conditional Use Permit be approved. The voters of Bethel have already spoken.

Respectfully Submitted:

A handwritten signature in black ink, appearing to read 'Cezary J. Maczynski', with a long horizontal flourish extending to the right.

Cezary J. Maczynski

P.O. Box 1805

Bethel, Alaska 99559

(907)545-4241

Staff Findings

1. The proposed conditional use will not be detrimental to the general public health, safety or welfare or to the environment.

Chapter 5.08.030 (J) of the Bethel Municipal Code refers to the proximity of liquor sales to certain establishments such as a school or alcohol inpatient or outpatient treatment facility. The location of the proposed facility does not fall within 200 feet of a school, inpatient or outpatient facility. Despite the location, this writer believes the proposed CUP will be detrimental to the public health due to public intoxication causing overtaxing of the first responders. ACC previously had a license to sell alcohol and did a poor job of providing adequate security in and around the premises. Additionally, ACC's business policy of selling large quantities of alcohol to the same individuals placed a heavy burden on both the police and EMS as those daily visitors to the ACC store were often intoxicated and in need of aid by the City. Already with the current alcohol store the City is again experiencing complaints by residents and businesses near the alcohol store. Daily repeat customers are purchasing quantities that are large enough to create public intoxication issues and that are causing issues in the nearby dry communities. Unless and until the stores are willing to do more self-policing, their current model of profits first with little to no security is placing a large amount of litter on the City streets and in the Kuskokwim River, is leading to a significant rise in the number of intoxicated pedestrians which need assistance from City first responders and has led to increased alcohol related deaths.

2. The conditional use meets the standards otherwise applicable to a use in the applicable land use district.

ACC Liquor Store would be located in a central location of the General Use District. (See *attached Bethel Zoning Map*). This district is intended to allow a mix of compatible residential and commercial uses. The current structure on the land has been used previously as a grocery store, and before that, an auto parts retail store.

3. There are adequate existing or proposed sewage capacity, transportation facilities, parking area, drainage facilities and water supply to serve the proposed conditional use without causing a substantial negative impact on the existing level of services provided by such public facilities.

The proposed liquor store will experience short-term parking as customers will make purchases and then leave the premises. Access to and from the property would be on Third Avenue. There is not any known traffic problems in the immediate vicinity. It is anticipated that there would be an increase in traffic upon business operation.

Per BMC 18.48.160 D, there is a "Retail Sales and Service" parking requirement of one space per 300 feet of gross floor area. This amounts to a requirement of 14 parking spaces.

ACC proposes to remodel the interior for a package liquor store in one portion (total 1556 square feet) and the remainder for a convenience store and storage/shipping receiving. Total gross square footage is 4096. (see *attached floor plans sheet number 1.0*)

ACC Liquor Store 811 3rd Ave.

Under the Land Use Compatibility section (*see page 4-11 of the attached section of the Bethel Comprehensive Plan*), Goal #3 provides for compatibility among adjoining land uses so that future development maintains or improves the quality of life or land value of surrounding uses". The associated Map 4.4 (*Future Land Use Plan Map - see page 4-10 of the attached section of the Bethel Comprehensive Plan*) is a long-term vision of how and where the city will grow and change over the next 20 years to accommodate expected population and job growth (versus the current City's Zoning Map which designates how land can be used and what can be built on any given property today). The Future Land Use Map indicates no change from the current General Use District (mix of compatible residential and commercial uses).

7. The proposed use will not subject surrounding properties nor vehicles and pedestrians using nearby streets and ways to hazardous or substantially increased traffic conditions. This same structure has been used as a retail facility for many years, with cars coming to and from the property. The building sits back on lot 3B, with parking on lot 3A. Given that the use will not change from a retail store to a retail store, it is not anticipated that the traffic, both vehicular and/or pedestrian would change noticeably.

8. There is a demonstrated need for the conditional use limited primarily to the area proposed, or, if the use will generally serve a larger area, then a demonstration that the use is essential to the city generally, and because of a feature of the property, the general need can be met by the property, but cannot be met as a principal permitted use on other property in the city.

The planned location of Alaska Commercial Liquor is in the General Use District (mix of commercial and residential). The site is surrounded by other commercial establishments. It is anticipated that customers coming to the store would come from all over the city.

9. The use, under the conditions proposed, will be compatible with existing and principal uses authorized and will not cause negative impacts on nearby property, including impacts from drainage, that exceed the impacts that would ordinarily be expected from principal permitted uses of the property that is the subject of the application.

The planned location for AC Liquor is in a general use zone, surrounded by a variety of commercial activities with nearby residences. There will be no impact on drainage from the business.

10. If any part of the project is located in a flood hazard area or in an area where the project may adversely affect drainage or floods in a flood hazard area, the conditions proposed adequately address the relevant matters and standards covered by BMC 15.08.160 through 15.08.180. [Ord. 01-05 § 8.]

The proposed site of AC Liquor is located in a floodplain, and the same building has been there for the past 20+ years. The footprint is not changing. The proposed premises appear to be in a flood hazard area and because of the change in use, the premises are not grandfathered. As a result, it is recommend that the applicant obtain an elevation certificate issued by a certified engineer as well as an engineer report that addresses whether or not there is a potential for any

ACC Liquor Store 811 3rd Ave.

adverse drainage or flood hazard issues on the premises. If the results of the engineer report indicate issues, those issues will need to be addressed.

Recommendation

Based on the findings above, it is my recommendation that the CUP be denied.

Not a recommendation from the Commission or the Council. A recommendation only from the Planner. This is a violation of Municipal Code and her professional duties,

Not a recommendation from the
Commission or the Council. A
recommendation only from the House.
This is a violation of Municipal
Code and not professional duties.

April 23, 2019

To whom it may concern,

I am writing this letter to express opposition to the transfer of the package liquor license from Cezary Maczynski's Kusko Liquor store to the North West Company, doing business as Alaska Commercial (AC) Company in Bethel Alaska.

AC has already been given an opportunity to sell alcohol in this community and proved that they were unable to do so in a responsible manner. The opening of that liquor store had an enormously negative impact on the community of Bethel. Since the opening of the original AC liquor store numerous community members have spoken before Bethel City Council and the Alcoholic Beverage Control Board to express the ways in which the liquor store negatively impacted our community. Nothing I could write in this letter could adequately capture all of the hurt, frustration, and anger shared by community members witnessing the negative impacts of the AC liquor store firsthand. However, I would like to address two of the concerns that were repeatedly raised about the original AC liquor store. First was that the location of the original store was poorly chosen and second was that the AC staff were not enforcing policies congruent with safe alcohol sales.

The location of the original AC liquor store was the subject of many discussions. The original location was criticized for being close to people's homes and several schools. This led to increased foot track and public intoxication in this area, disrupting people's lives. Moving the liquor store to a new location, which is still close to people's homes, does not solve the issue, it simply moves it to a new location. As someone who lives within 500 feet of the proposed new location I am in strong opposition to the liquor store opening here. This area already has a lot of foot traffic as it is on one of the main roads in town. Individuals walk through this area to get into town from slough and the boat harbor. Now that there is another liquor store on Front Street we are seeing increased foot traffic from that store as well. All winter long people cut through my backyard to get from Front Street to 3rd ave heading towards Jacob's Way or the center of town. Oftentimes the individuals passing by are intoxicated. I have lived in this location less than a year and have already made multiple reports to the police department over intoxicated individuals becoming violent with others, being passed out on the side of the road, and staggering into oncoming traffic. Adding another liquor store into the mix is only going to exacerbate this problem and lead to increased public intoxication and violence, requiring additional public safety resources.

Additionally, AC liquor store proved that they were not willing to make decisions that would help lessen the negative effects of their store. Regardless of where the store is set up, if AC continues to focus on profit over the welfare of this community then the negative effects of the liquor store will continue to be felt regardless of where the store is set up. I do not have any trust in AC stepping up and making management decisions to lessen the impact of their alcohol sales on this community. Their actions in their original store suggest that they do not care about this community or working with the city of Bethel to lessen the negative impact of their alcohol sales. If they were capable of selling alcohol in a safe manner they never would have lost their license in the first place. They continuously talked about making changes in their store that would help lessen the effects of the liquor sales without ever making any progress in doing so. Please do not give AC another chance to hold a liquor license in this town after they proved time and again in the original store that they cannot be trusted.

Thank you for taking the time to read this letter. I appreciate the opportunity to speak on this matter as it is one that is very important to me and this community. I sincerely request that you do not approve the transfer of this license.

A handwritten signature in black ink, appearing to read 'Amber Jones', with a long horizontal flourish extending to the right.

Amber Jones
PO Box 2176
Bethel AK 99559
907-545-9099

City of Bethel Information Memorandum

Information Memo No.	19-06		
Date introduced:	June 11, 2019	Introduced by:	William Howell, Acting City Mgr.
Amended actions:			
Confirmed by:			

Title: Presentation of the City's Water & Sewer Services Expenditures Compared to Budget from July 1, 2018 to May 31, 2019 – Utilities Maintenance – Water & Wastewater Activity Report.

Attachment(s): (1) City of Bethel Water & Sewer Services Expenditures Compared to Budget from July 1, 2018 to May 31, 2019 and (2) May 2019 – Utilities Maintenance – Water & Wastewater Activity Report.

Department/Individual:		Initials:	Remarks:
Administration, William Howell		WH	
Finance, Christine Blake		CB	
Amount of fiscal impact:			Account information:
None	No fiscal impact at this time.		
	Funds in City Budget.		
	Funds not in City Budget.		

Summary Statement

The attached financial report for FY 2019 contains months of data from July 1, 2018 to May 31, 2019. The information contained therein and the contents of the Water & Wastewater Activity Report are distributed to Bethel City Council members for their review. This Information Memorandum documents the dissemination of this report to Bethel City Council members, as required by the Alaska Department of Commerce, Community and Economic Development, Division of Community and Regional Affairs, in their administration of the Best Practices protocol.

The process of preparing and submitting a monthly financial report and a water and wastewater activity report to City Council helps the City earn points on the Water and Sewer Utility Best Practices Operation and Maintenance Reports. The City must have a score of 60 or greater out of 100 points in order to be approved for funding from the Environmental Protection Agency (EPA) and the Alaska Department of Environmental Conservation (DEC). In other capital grants administered by DEC's Village Safe Water Program, the City's Best Practices score is an application scoring criterion.

CITY OF BETHEL
REVENUES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MAY 31, 2019

WATER & SEWER SERVICES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>WATER</u>					
51-42-410 TRUCKED WATER	2,681,116.07	2,681,116.07	2,854,650.00	173,533.93	93.9
51-42-412 METERED PIPED WATER COMM.	586,711.23	586,711.23	446,440.00	(140,271.23)	131.4
51-42-414 UNMETERED PIPED WTR RESID	767,267.76	767,267.76	834,971.00	67,703.24	91.9
51-42-416 CONTRACT WATER	9,840.00	9,840.00	13,075.00	3,235.00	75.3
51-42-436 PUMPHOUSE WATER	19,727.77	19,727.77	17,899.00	(1,828.77)	110.2
TOTAL WATER	4,064,662.83	4,064,662.83	4,167,035.00	102,372.17	97.5
<u>SEWER</u>					
51-43-411 TRUCKED SEWER (EVAC/HB)	1,470,788.57	1,470,788.57	1,586,277.00	115,488.43	92.7
51-43-412 METERED PIPED SEWER COMM.	1,161,753.92	1,161,753.92	803,488.00	(358,265.92)	144.6
51-43-414 UNMETERED PIPED SEWER RES	227,546.77	227,546.77	247,195.00	19,648.23	92.1
51-43-416 CONTRACT SEWER	21,926.16	21,926.16	24,828.00	2,901.84	88.3
TOTAL SEWER	2,882,015.42	2,882,015.42	2,661,788.00	(220,227.42)	108.3
<u>MISCELLANEOUS</u>					
51-45-434 UTILITY PENALTY/INTEREST	21,401.97	21,401.97	46,270.00	24,868.03	46.3
51-45-435 RECONNECT FEES	4,114.56	4,114.56	2,677.00	(1,437.56)	153.7
51-45-450 SENIOR DISCOUNT	(46,512.67)	(46,512.67)	44,650.00	91,162.67	(104.2)
51-45-467 NSF CHECKS AND FEES	180.00	180.00	300.00	120.00	60.0
51-45-468 UTILITY INSPECTION FEES	2,308.83	2,308.83	1,500.00	(808.83)	153.9
51-45-471 WATER SUBSCRIPTION FEES	.00	.00	170,465.00	170,465.00	.0
51-45-472 SEWER SUBSCRIPTION FEES	.00	.00	182,267.00	182,267.00	.0
TOTAL MISCELLANEOUS	(18,507.31)	(18,507.31)	448,129.00	466,636.31	(4.1)
<u>MISCELLANEOUS</u>					
51-49-466 CASH OVER/SHORT	(173.50)	(173.50)	.00	173.50	.0
51-49-487 INVESTMENT INCOME	.00	.00	14,000.00	14,000.00	.0
51-49-495 MISCELLANEOUS INCOME	3,045.83	3,045.83	.00	(3,045.83)	.0
TOTAL MISCELLANEOUS	2,872.33	2,872.33	14,000.00	11,127.67	20.5
TOTAL FUND REVENUE	6,931,043.27	6,931,043.27	7,290,952.00	359,908.73	95.1

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MAY 31, 2019

WATER & SEWER SERVICES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>UTILITY BILLING</u>					
51-80-501 SALARIES	66,750.47	66,750.47	85,784.00	19,033.53	77.8
51-80-502 OVERTIME	398.85	398.85	1,000.00	601.15	39.9
51-80-508 LEAVE CASHOUT	.00	.00	4,289.00	4,289.00	.0
51-80-511 MEDICARE FICA	1,023.58	1,023.58	1,258.00	234.42	81.4
51-80-512 GROUP HEALTH INSURANCE	20,969.36	20,969.36	38,871.00	17,901.64	54.0
51-80-515 UNEMPLOYMENT	1,283.70	1,283.70	1,638.00	354.30	78.4
51-80-516 WORKERS' COMPENSATION	451.00	451.00	328.00	(123.00)	137.5
51-80-518 PERS	14,847.44	14,847.44	19,092.00	4,244.56	77.8
51-80-519 UTILITY BENEFIT	4,563.20	4,563.20	7,980.00	3,416.80	57.2
51-80-545 TRAINING/TRAVEL	.00	.00	2,000.00	2,000.00	.0
51-80-561 SUPPLIES	2,243.25	2,243.25	4,000.00	1,756.75	56.1
51-80-649 ONLINE BILL PAY	2,627.46	2,627.46	2,000.00	(627.46)	131.4
51-80-683 MINOR EQUIPMENT	.00	.00	1,500.00	1,500.00	.0
51-80-721 INSURANCE	833.30	833.30	1,000.00	166.70	83.3
51-80-727 ADVERTISING	.00	.00	500.00	500.00	.0
51-80-733 POSTAGE	12,783.83	12,783.83	13,500.00	716.17	94.7
51-80-736 BANK CHARGES	35,239.99	35,239.99	35,000.00	(239.99)	100.7
51-80-777 PROJECT-BOILER & HVAC REBUILD	268,554.05	268,554.05	620,000.00	351,445.95	43.3
51-80-799 MISCELLANEOUS EXPENSES	.00	.00	500.00	500.00	.0
51-80-996 ADMIN OVERHEAD-IT SVCS	11,403.29	11,403.29	14,260.00	2,856.71	80.0
51-80-998 ADMINISTRATIVE OVERHEAD-GF	20,857.00	20,857.00	39,145.00	18,288.00	53.3
TOTAL UTILITY BILLING	464,829.77	464,829.77	893,645.00	428,815.23	52.0

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MAY 31, 2019

WATER & SEWER SERVICES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>HAULED WATER</u>					
51-81-501 SALARIES	377,440.33	377,440.33	434,695.00	57,254.67	86.8
51-81-502 OVERTIME	130,002.19	130,002.19	112,000.00	(18,002.19)	116.1
51-81-508 LEAVE CASHOUT	17,397.64	17,397.64	21,454.00	4,056.36	81.1
51-81-511 MEDICARE	7,761.93	7,761.93	7,695.00	(66.93)	100.9
51-81-512 EMPLOYEE GROUP BENEFITS	146,789.17	146,789.17	103,841.00	(42,948.17)	141.4
51-81-515 UNEMPLOYMENT	1,564.64	1,564.64	7,964.00	6,399.36	19.7
51-81-516 WORKERS' COMPENSATION	16,236.00	16,236.00	15,196.00	(1,040.00)	106.8
51-81-518 PERS	111,656.43	111,656.43	116,753.00	5,096.57	95.6
51-81-519 UTILITY BENEFIT	24,087.64	24,087.64	39,558.00	15,470.36	60.9
51-81-561 SUPPLIES	2,466.44	2,466.44	5,000.00	2,533.56	49.3
51-81-563 WEARING APPAREL	.00	.00	4,000.00	4,000.00	.0
51-81-600 TIRES	41,000.00	41,000.00	41,000.00	.00	100.0
51-81-601 VEHICLE MT. (PARTS & TOOLS)	96,142.85	96,142.85	120,000.00	23,857.15	80.1
51-81-602 GASOLINE/DIESEL/OIL	90,166.28	90,166.28	60,000.00	(30,166.28)	150.3
51-81-621 ELECTRICITY	6,715.39	6,715.39	7,200.00	484.61	93.3
51-81-622 TELEPHONE	31.57	31.57	100.00	68.43	31.6
51-81-623 HEATING FUEL	16,630.84	16,630.84	12,000.00	(4,630.84)	138.6
51-81-626 WATER/SEWER/GARBAGE	7,071.05	7,071.05	8,200.00	1,128.95	86.2
51-81-627 STAFF CELLULAR PHONES	828.47	828.47	1,320.00	491.53	62.8
51-81-650 LAB TESTS	1,600.00	1,600.00	5,000.00	3,400.00	32.0
51-81-661 VEHICLE MAINT/REPAIR	163,090.24	163,090.24	287,479.00	124,388.76	56.7
51-81-662 PROPERTY MAINT	29,784.42	29,784.42	41,251.00	11,466.58	72.2
51-81-669 OTHER PURCHASED SERVICES	45.00	45.00	5,000.00	4,955.00	.9
51-81-683 MINOR EQUIPMENT	324.29	324.29	4,000.00	3,675.71	8.1
51-81-690 WATER TRUCKS	225,000.00	225,000.00	225,000.00	.00	100.0
51-81-721 INSURANCE	44,407.32	44,407.32	53,000.00	8,592.68	83.8
51-81-722 INSURANCE-DED EXP & OTHER	10,480.88	10,480.88	10,000.00	(480.88)	104.8
51-81-738 BAD DEBT EXPENSE	.00	.00	9,000.00	9,000.00	.0
51-81-777 CONTAMINATED SOIL PROCESSING	62.11	62.11	.00	(62.11)	.0
51-81-799 MISCELLANEOUS	.00	.00	1,000.00	1,000.00	.0
51-81-996 ADMIN OVERHEAD-IT SVCS	10,849.58	10,849.58	13,573.00	2,723.42	79.9
51-81-998 ADMINISTRATIVE OVERHEAD-GF	107,153.00	107,153.00	159,633.00	52,480.00	67.1
 TOTAL HAULED WATER	 1,686,785.70	 1,686,785.70	 1,931,912.00	 245,126.30	 87.3

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MAY 31, 2019

WATER & SEWER SERVICES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PIPED WATER</u>					
51-82-501 SALARIES	149,817.28	149,817.28	158,803.00	8,985.72	94.3
51-82-502 OVERTIME	35,332.50	35,332.50	30,000.00	(5,332.50)	117.8
51-82-508 LEAVE CASHOUT	4,094.62	4,094.62	7,379.00	3,284.38	55.5
51-82-511 MEDICARE	2,802.21	2,802.21	2,738.00	(64.21)	102.4
51-82-512 EMPLOYEE GROUP BENEFITS	39,915.86	39,915.86	47,756.00	7,840.14	83.6
51-82-515 UNEMPLOYMENT	.00	.00	4,210.00	4,210.00	.0
51-82-516 WORKERS' COMPENSATION	.00	.00	5,574.00	5,574.00	.0
51-82-518 PERS	40,771.11	40,771.11	41,537.00	765.89	98.2
51-82-519 UTILITY BENEFIT	4,479.11	4,479.11	9,804.00	5,324.89	45.7
51-82-545 TRAINING/TRAVEL	4,575.09	4,575.09	7,500.00	2,924.91	61.0
51-82-561 SUPPLIES	4,444.45	4,444.45	5,000.00	555.55	88.9
51-82-563 WEARING APPAREL	2,388.15	2,388.15	2,500.00	111.85	95.5
51-82-592 PLUMBING SUPPLIES	18,186.95	18,186.95	17,500.00	(686.95)	103.9
51-82-600 TIRES AND WHEELS	790.04	790.04	.00	(790.04)	.0
51-82-601 VEHICLE MT. (PARTS & TOOLS)	11,394.23	11,394.23	8,000.00	(3,394.23)	142.4
51-82-602 GASOLINE/DIESEL/OIL	6,324.63	6,324.63	11,754.24	5,429.61	53.8
51-82-621 ELECTRICITY-UTIL MT SHOP	2,599.26	2,599.26	6,000.00	3,400.74	43.3
51-82-622 TELEPHONE	111.88	111.88	200.00	88.12	55.9
51-82-623 HEATING FUEL	23,426.59	23,426.59	24,000.00	573.41	97.6
51-82-626 WATER/SEWER/GARB	425.48	425.48	600.00	174.52	70.9
51-82-627 STAFF CELLULAR PHONES	710.68	710.68	1,160.00	449.32	61.3
51-82-649 ENGINEERING SERVICES	28,587.10	28,587.10	50,000.00	21,412.90	57.2
51-82-661 VEHICLE MAINT/REPAIR	1,571.99	1,571.99	2,782.00	1,210.01	56.5
51-82-669 OTHER PURCHASED SERVICES	645.76	645.76	645.76	.00	100.0
51-82-683 MINOR EQUIPMENT	34,574.65	34,574.65	25,000.00	(9,574.65)	138.3
51-82-721 INSURANCE	3,416.70	3,416.70	4,100.00	683.30	83.3
51-82-727 ADVERTISING	914.18	914.18	1,000.00	85.82	91.4
51-82-777 PROJECT EXPENSES-CULVERTS	.00	.00	210,000.00	210,000.00	.0
51-82-996 ADMIN OVERHEAD-IT SVCS	11,835.66	11,835.66	14,803.00	2,967.34	80.0
51-82-998 ADMINISTRATIVE OVERHEAD-GF	40,071.00	40,071.00	59,673.00	19,602.00	67.2
 TOTAL PIPED WATER	 474,207.16	 474,207.16	 760,019.00	 285,811.84	 62.4

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MAY 31, 2019

WATER & SEWER SERVICES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>BETHEL HTS WTR TREATMENT</u>					
51-83-501 SALARIES	114,306.24	114,306.24	117,832.00	3,525.76	97.0
51-83-502 OVERTIME	32,129.37	32,129.37	35,000.00	2,870.63	91.8
51-83-508 LEAVE CASHOUT	12,648.43	12,648.43	11,611.00	(1,037.43)	108.9
51-83-511 MEDICARE	719.23	719.23	2,216.00	1,496.77	32.5
51-83-512 EMPLOYEE GROUP BENEFITS	21,619.55	21,619.55	37,760.00	16,140.45	57.3
51-83-515 UNEMPLOYMENT	.00	.00	2,543.00	2,543.00	.0
51-83-516 WORKERS' COMPENSATION	.00	.00	4,470.00	4,470.00	.0
51-83-518 PERS	32,234.82	32,234.82	33,623.00	1,388.18	95.9
51-83-519 UTILITY BENEFIT	7,161.80	7,161.80	7,752.00	590.20	92.4
51-83-545 TRAINING/TRAVEL	2,001.65	2,001.65	5,500.00	3,498.35	36.4
51-83-561 SUPPLIES	1,580.04	1,580.04	2,927.89	1,347.85	54.0
51-83-563 WEARING APPAREL	353.93	353.93	500.00	146.07	70.8
51-83-567 CHEMICALS	23,725.04	23,725.04	47,892.80	24,167.76	49.5
51-83-592 PLUMBING SUPPLIES	2,572.11	2,572.11	2,572.11	.00	100.0
51-83-621 ELECTRICITY (PUMPHOUSE)	69,059.65	69,059.65	84,000.00	14,940.35	82.2
51-83-622 TELEPHONE	.00	.00	500.00	500.00	.0
51-83-623 HEATING FUEL (PUMPHOUSE)	116,644.32	116,644.32	120,000.00	3,355.68	97.2
51-83-649 ENGINEERING SERVICES	.00	.00	2,000.00	2,000.00	.0
51-83-650 LAB TESTS	1,762.75	1,762.75	12,000.00	10,237.25	14.7
51-83-661 VEHICLE MAINT/REPAIR	1,571.99	1,571.99	2,782.00	1,210.01	56.5
51-83-669 OTHER PURCHASED SERVICES	5,107.20	5,107.20	5,107.20	.00	100.0
51-83-683 MINOR EQUIPMENT	22,120.07	22,120.07	23,000.00	879.93	96.2
51-83-721 INSURANCE	11,000.00	11,000.00	13,200.00	2,200.00	83.3
51-83-727 ADVERTISING	544.82	544.82	500.00	(44.82)	109.0
51-83-772 PROJECT EXPENSES	49,924.50	49,924.50	50,000.00	75.50	99.9
51-83-996 ADMIN OVERHEAD-IT SVCS	11,285.95	11,285.95	14,116.00	2,830.05	80.0
51-83-998 ADMINISTRATIVE OVERHEAD-GF	32,891.00	32,891.00	49,012.00	16,121.00	67.1
 TOTAL BETHEL HTS WTR TREATMENT	 572,964.46	 572,964.46	 688,417.00	 115,452.54	 83.2

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MAY 31, 2019

WATER & SEWER SERVICES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>CITY SUB WTR TREATMENT</u>					
51-84-501 SALARIES	136,644.68	136,644.68	179,778.00	43,133.32	76.0
51-84-502 OVERTIME	32,171.49	32,171.49	35,000.00	2,828.51	91.9
51-84-508 LEAVE CASHOUT	6,709.90	6,709.90	8,708.00	1,998.10	77.1
51-84-511 MEDICARE	2,608.60	2,608.60	31,143.00	28,534.40	8.4
51-84-512 EMPLOYEE GROUP BENEFITS	34,789.05	34,789.05	37,760.00	2,970.95	92.1
51-84-515 UNEMPLOYMENT	.00	.00	3,916.00	3,916.00	.0
51-84-516 WORKERS' COMPENSATION	.00	.00	6,341.00	6,341.00	.0
51-84-518 PERS	37,158.52	37,158.52	47,251.00	10,092.48	78.6
51-84-519 UTILITY BENEFIT	3,845.94	3,845.94	7,752.00	3,906.06	49.6
51-84-545 TRAINING/TRAVEL	1,310.75	1,310.75	6,500.00	5,189.25	20.2
51-84-561 SUPPLIES	1,498.60	1,498.60	1,500.00	1.40	99.9
51-84-563 WEARING APPAREL	779.94	779.94	800.00	20.06	97.5
51-84-567 CHEMICALS	65,247.70	65,247.70	90,000.00	24,752.30	72.5
51-84-592 PLUMBING SUPPLIES	798.72	798.72	2,000.00	1,201.28	39.9
51-84-602 GASOLINE/DIESEL/OIL	206.99	206.99	720.00	513.01	28.8
51-84-621 ELECTRICITY (CS WTF)	48,002.73	48,002.73	48,000.00	(2.73)	100.0
51-84-622 TELEPHONE	31.57	31.57	100.00	68.43	31.6
51-84-623 HEATING FUEL(CS WTF)	83,262.17	83,262.17	120,000.00	36,737.83	69.4
51-84-650 LAB TESTS	6,533.24	6,533.24	7,000.00	466.76	93.3
51-84-661 VEHICLE MAINT (ISF)	1,571.99	1,571.99	2,782.00	1,210.01	56.5
51-84-669 OTHER PURCHASED SERVICES	1,075.44	1,075.44	2,000.00	924.56	53.8
51-84-683 MINOR EQUIPMENT	11,397.51	11,397.51	13,000.00	1,602.49	87.7
51-84-721 INSURANCE	6,916.70	6,916.70	8,300.00	1,383.30	83.3
51-84-727 ADVERTISING	500.00	500.00	500.00	.00	100.0
51-84-772 PROJECT EXPENSES	49,624.50	49,624.50	50,000.00	375.50	99.3
51-84-996 ADMIN OVERHEAD-IT SVCS	12,387.37	12,387.37	15,490.00	3,102.63	80.0
51-84-998 ADMINISTRATIVE OVERHEAD-GF	46,567.00	46,567.00	69,337.00	22,770.00	67.2
 TOTAL CITY SUB WTR TREATMENT	 591,641.10	 591,641.10	 795,678.00	 204,036.90	 74.4

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MAY 31, 2019

WATER & SEWER SERVICES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>HAULED SEWER</u>					
51-85-501 SALARIES	402,273.37	402,273.37	499,174.00	96,900.63	80.6
51-85-502 OVERTIME	111,782.75	111,782.75	112,000.00	217.25	99.8
51-85-508 LEAVE CASHOUT	8,780.29	8,780.29	24,678.00	15,897.71	35.6
51-85-511 MEDICARE	7,776.26	7,776.26	9,094.00	1,317.74	85.5
51-85-512 EMPLOYEE GROUP BENEFITS	198,818.87	198,818.87	126,053.00	(72,765.87)	157.7
51-85-515 UNEMPLOYMENT	(131.00)	(131.00)	10,635.00	10,766.00	(1.2)
51-85-516 WORKERS' COMPENSATION	16,104.00	16,104.00	17,100.00	996.00	94.2
51-85-518 PERS	112,919.34	112,919.34	137,978.00	25,058.66	81.8
51-85-519 UTILITY BENEFIT	20,869.57	20,869.57	44,118.00	23,248.43	47.3
51-85-561 SUPPLIES	1,432.04	1,432.04	2,000.00	567.96	71.6
51-85-563 WEARING APPAREL	.00	.00	4,000.00	4,000.00	.0
51-85-600 TIRES & WHEELS	2,338.43	2,338.43	6,000.00	3,661.57	39.0
51-85-601 VEHICLE MT. (PARTS & TOOLS)	51,727.11	51,727.11	70,000.00	18,272.89	73.9
51-85-602 GASOLINE/DIESEL/OIL	88,991.79	88,991.79	36,496.00	(52,495.79)	243.8
51-85-621 ELECTRICITY	6,353.13	6,353.13	7,200.00	846.87	88.2
51-85-622 TELEPHONE	.00	.00	100.00	100.00	.0
51-85-623 HEATING FUEL	16,252.94	16,252.94	12,000.00	(4,252.94)	135.4
51-85-626 WATER/SEWER/GARBAGE	6,599.95	6,599.95	8,200.00	1,600.05	80.5
51-85-661 VEHICLE MAINT/REPAIR	173,056.13	173,056.13	287,479.00	114,422.87	60.2
51-85-662 PROPERTY MAINT	29,784.42	29,784.42	41,251.00	11,466.58	72.2
51-85-669 OTHER PURCHASED SERVICES	1,433.82	1,433.82	7,000.00	5,566.18	20.5
51-85-683 MINOR EQUIPMENT	(471.12)	(471.12)	1,000.00	1,471.12	(47.1)
51-85-699 XFER TO F-58 FLEET REPLACEMENT	.00	.00	191,160.00	191,160.00	.0
51-85-721 INSURANCE	37,500.00	37,500.00	45,000.00	7,500.00	83.3
51-85-722 INSURANCE-DED EXP & OTHER	6,500.00	6,500.00	10,000.00	3,500.00	65.0
51-85-799 MISCELLANEOUS	.00	.00	1,000.00	1,000.00	.0
51-85-996 ADMIN OVERHEAD-IT SVCS	9,520.58	9,520.58	13,573.00	4,052.42	70.1
51-85-998 ADMINISTRATIVE OVERHEAD-GF	122,194.00	122,194.00	181,767.00	59,573.00	67.2
 TOTAL HAULED SEWER	 1,432,406.67	 1,432,406.67	 1,906,056.00	 473,649.33	 75.2

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MAY 31, 2019

WATER & SEWER SERVICES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PIPED SEWER</u>					
51-86-501 SALARIES	144,602.60	144,602.60	158,803.00	14,200.40	91.1
51-86-502 OVERTIME	35,332.41	35,332.41	30,000.00	(5,332.41)	117.8
51-86-508 LEAVE CASHOUT	4,094.59	4,094.59	7,379.00	3,284.41	55.5
51-86-511 MEDICARE	2,716.34	2,716.34	2,738.00	21.66	99.2
51-86-512 EMPLOYEE GROUP BENEFITS	42,691.64	42,691.64	48,866.00	6,174.36	87.4
51-86-515 UNEMPLOYMENT	.00	.00	4,210.00	4,210.00	.0
51-86-516 WORKERS' COMPENSATION	.00	.00	5,574.00	5,574.00	.0
51-86-518 PERS	39,623.62	39,623.62	41,537.00	1,913.38	95.4
51-86-519 UTILITY BENEFITS	4,466.56	4,466.56	9,478.00	5,011.44	47.1
51-86-545 TRAINING/TRAVEL	4,148.49	4,148.49	8,000.00	3,851.51	51.9
51-86-561 SUPPLIES	3,336.90	3,336.90	5,000.00	1,663.10	66.7
51-86-563 WEARING APPAREL	1,680.02	1,680.02	2,500.00	819.98	67.2
51-86-592 PLUMBING SUPPLIES	4,747.75	4,747.75	7,770.41	3,022.66	61.1
51-86-601 VEHICLE MT. (PARTS & TOOLS)	3,400.41	3,400.41	6,500.00	3,099.59	52.3
51-86-602 GASOLINE/DIESEL/OIL	9,043.01	9,043.01	9,600.00	556.99	94.2
51-86-621 ELECTRICITY-LIFTST & BLDG	81,524.61	81,524.61	90,000.00	8,475.39	90.6
51-86-622 TELEPHONE	.00	.00	100.00	100.00	.0
51-86-623 HEATING FUEL	28,946.60	28,946.60	30,000.00	1,053.40	96.5
51-86-626 WATER/SEWER/GARB	425.38	425.38	600.00	174.62	70.9
51-86-661 VEHICLE MAINT/REPAIR	3,345.71	3,345.71	3,170.54	(175.17)	105.5
51-86-669 OTHER PURCHASED SERVICES	11,885.20	11,885.20	11,885.20	.00	100.0
51-86-683 MINOR EQUIPMENT	100,322.71	100,322.71	109,955.85	9,633.14	91.2
51-86-699 CAPITAL EXPENSES-SL ASSET RES.	102,222.93	102,222.93	191,160.00	88,937.07	53.5
51-86-721 INSURANCE	3,333.30	3,333.30	4,000.00	666.70	83.3
51-86-736 LEASED PROPERTY-LIFT STATIONS	12,766.95	12,766.95	15,000.00	2,233.05	85.1
51-86-777 PROJECT EXP-CULVERTS	.00	.00	210,000.00	210,000.00	.0
51-86-996 ADMIN OVERHEAD-IT SVCS	13,162.69	13,162.69	14,803.00	1,640.31	88.9
51-86-998 ADMINISTRATIVE OVERHEAD-GF	40,139.00	40,139.00	59,825.00	19,686.00	67.1
 TOTAL PIPED SEWER	 697,959.42	 697,959.42	 1,088,455.00	 390,495.58	 64.1

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MAY 31, 2019

WATER & SEWER SERVICES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>SEWER LAGOON</u>					
51-87-501 SALARIES	44,632.09	44,632.09	65,150.00	20,517.91	68.5
51-87-502 OVERTIME	8,643.97	8,643.97	10,000.00	1,356.03	86.4
51-87-508 LEAVE CASHOUT	909.92	909.92	2,135.00	1,225.08	42.6
51-87-511 MEDICARE	812.20	812.20	1,090.00	277.80	74.5
51-87-512 EMPLOYEE GROUP BENEFITS	11,665.11	11,665.11	15,548.00	3,882.89	75.0
51-87-515 UNEMPLOYMENT	.00	.00	1,676.00	1,676.00	.0
51-87-516 WORKERS' COMPENSATION	.00	.00	2,219.00	2,219.00	.0
51-87-518 PERS	11,797.25	11,797.25	16,533.00	4,735.75	71.4
51-87-519 UTILITY BENEFIT	1,027.54	1,027.54	3,016.00	1,988.46	34.1
51-87-545 TRAINING/TRAVEL	3,877.62	3,877.62	4,500.00	622.38	86.2
51-87-561 SUPPLIES	415.81	415.81	1,000.00	584.19	41.6
51-87-563 WEARING APPAREL	2,605.92	2,605.92	2,700.00	94.08	96.5
51-87-592 PLUMBING SUPPLIES	518.39	518.39	550.00	31.61	94.3
51-87-602 GASOLINE	3,092.25	3,092.25	16,030.00	12,937.75	19.3
51-87-650 LAB TESTS (SAMPLES)	9,362.12	9,362.12	12,000.00	2,637.88	78.0
51-87-683 MINOR EQUIPMENT	1,145.62	1,145.62	2,000.00	854.38	57.3
51-87-721 INSURANCE	250.00	250.00	300.00	50.00	83.3
51-87-724 DUES & SUBSCRIPTIONS	7,920.00	7,920.00	7,920.00	.00	100.0
51-87-727 ADVERTISING	.00	.00	500.00	500.00	.0
51-87-998 ADMINISTRATIVE OVERHEAD-GF	15,251.00	15,251.00	22,754.00	7,503.00	67.0
TOTAL SEWER LAGOON	123,926.81	123,926.81	187,621.00	63,694.19	66.1
TOTAL FUND EXPENDITURES	6,044,721.09	6,044,721.09	8,251,803.00	2,207,081.91	73.3
NET REVENUE OVER EXPENDITURES	886,322.18	886,322.18	(960,851.00)	(1,847,173.18)	92.2



City of Bethel - Public Works Department

Utilities Maintenance Activity Report

May 2019

Public Works Director - William Arnold

City Sub Water Treatment Plant

Bethel Heights Water Treatment Plant

May

Fiscal Year to Date

Water			Chemical Usage			Water				Chemical Usage		
Plant Production (Gallons)	Hauled Water (Gallons)	Piped Water (Gallons)	Calcium Hypochlorite (lbs)	Polymer (mL)	Potassium Permanganate (lbs)	Plant Production (Gallons)	Hauled Water (Gallons)	Piped Water (Gallons)	School Water (Gallons)	Calcium Hypochlorite (lbs)	Polymer (mL)	Potassium Permanganate (lbs)
4,891,286	1,896	1,506,210	375	11,250	234	2,734,593	651,430	3,599,093	286,210	750	2,750	145
39,477,684	10,519,582	7,999,593	6,525	94,725	1,966	28,298,275	7,475,323	46,111,993	2,286,875	9,675	31,340	1,243

Bethel Heights WTP	Monthly water logs to ADEC from BHWTP and CSWTP.
City Sub WTP	Institutional Corridor is complete and in operation. DMR report to ADEC. Monthly water logs for BHWTP and CSWTP to ADEC. We also conducted a LEAD and Copper test, results exceeded Federal Limits and in process of Corrosion Control with DOWL. OEH monthly water test for BHWTP and CSWTP.
Sewer Lagoon	Lagoon operations were shutdown November 9th for the season. Pump and piping was winterized. Lagoon discharge operations are shut-down until spring. Normal operation mode for winter ongoing.
Piped Sewer	12 alarms on residential lift stations were responded to. Multiple issues with heat trace, grinder pumps, and float systems were resolved. Repairs were made to Yukon Kuskokwim Fitness Center Lift Station. Main Lift Station pump work – Pump #1 parts have arrived. Expected to be completed and returned in 2-3 weeks. FAA lift station thawed out and in operation. Line flushing and leveling activities on low flow and frozen sewer lines. Non-compliance reports were filled out per DEC requirements.
Piped Water	Monthly meter readings, service connections, and disconnects were performed. Hospital (new & old), Bethel Youth Facility, Correctional Facility, Fish & Wildlife, and YKHC housing are all connected to new Institutional Corridor Line. Additional fire hydrant testing was performed to accommodate information requests from YKHC fire protection contractors.
Other	Daily safety meetings are held. All 3 Utility Maint trucks are having issues that require repairs. Several of these are major safety issues. Continue to work with V&E to repair them, but some issues are arising since 2 of the vehicles are more than 10 years old.

Prepared by - Water/Wastewater Utilities Foreman -

Alcohol Task Force

May 29, 2019

6 pm

YKHC is now sponsoring Alcohol Task Force

Second Meeting at Paul John Board Room Community Health Services building (New YK)

Agenda

Welcome: Rick Robb YKHC BEHAVIORAL HEALTH, HOST

Attendee remarks

People to be Heard

Review of TWC Needs Assessment

Action Items:

Begin Developing Alcohol Task Force community needs assessment.

Invited Attendees

AVCP

AVCP	Ray Watson, Vivian Korthuis	
Tundra Women's Coalition	Eileen Arnold	
Orutsaramiut Traditional Native council	Peter Evon, Walter Jim	
City of Bethel	Fred Watson, Billy Howell	
Alaska State Troupers	Lieutenant Lonnie Gonzales	
LKSD		
Bethel Winter House/Lions club	Jon Cochrane	
Bethel Search and Rescue	Mike Riley,	
Public Health Nursing	Donna Bean	
District Attorneys Office	Steve Wallace	
Kusko Liquor	Cezary Maczynski	
Caribou Traders.		



**City
of
Bethel**

Kevin Morgan <kmorgan@cityofbethel.net>

DOI Site Visit Trip Announcement June 5th 2019

Jennine Jordan <jjordan@calistacorp.com>

Wed, May 29, 2019 at 9:53 AM

To: Vivian Korthuis <vkorthuis@avcp.org>, "mark@avcphousing.org" <mark@avcphousing.org>, Ana Hoffman <ahoffman@bncak.com>, "cityclerk@cityofbethel.net" <cityclerk@cityofbethel.net>, "Daniel_Winkelman@ykhc.org" <Daniel_Winkelman@ykhc.org>

Cc: Andrew Guy <aguy@calistacorp.com>

Dear Bethel representatives –

The DOI's Department of Indian Energy and Economic Development (IEED) will be touring the following Calista/YK region villages on June 4-5, 2019: Atmautluak, Cheforak, Kipnuk, Kongiganak, Tuntutuliak (day 1); Bethel, Kwethluk, Napaskiak, Napakiak (day 2). After the trip, the DOI will be issuing a report about the barriers to economic development in Indian Country. We need to make meetings available with folks from each city, village, and tribe. Here is some info below on IEED.

Can you please confirm if you will be available on June 5th to meet with representatives and discuss barriers to economic development in your village?

Jennine

<https://www.bia.gov/as-ia/ieed>

Indian Energy and Economic Development

Overview

Welcome to the Office of Indian Energy and Economic Development Web site. Here you will learn about the work our office is doing to help Indian communities gain economic self-sufficiency through the development of their energy and mineral resources, application of established business practices, and co-sponsorship of innovative training programs.

The office is made up of three Divisions:

Division of Energy and Mineral Development - Assists tribes with the exploration, development, and management of their energy and mineral resources with the ultimate goal of creating jobs and sustainable tribal economies.

Division of Economic Development - Assists tribes in creating an environment for economic progress through training, business planning, and expert consultation.

Division of Capital Investment - Manages the Indian Loan Guaranty Program to facilitate access to capital and loan financing for Indians.

NEW!! DCI Loan Guarantee Program Success Stories!

Respecting Tradition...

While on the Path to Prosperity

IEED Grant and Loan Programs

- Tribal Energy Development Capacity (TEDC) Program
- Energy and Mineral Development Program (EMDP)
- Native American Business Development Institute (NABDI) Grant
- Indian Loan Guarantee and Insurance Program

View Other Agencies' Grant Opportunities for Tribal Energy Development

New! Tribal Economic Development Principles at a Glance

- Making an Effective Business Presentation
- Choosing a Tribal Business Structure
- Comprehensive Tribal Community Planning

Spotlight

Applications for FY 2019 NABDI grants must be submitted on or before midnight, Monday, July 1, 2019.

View the EMDP Grant Writing Guide for Small Scale Biomass Projects

DEMD/AISES Energy Challenge Briefing

Energy Challenge Goes Live!

On Thursday September 24th the American Indian Science and Engineering Society (AISES) announced the launch of the 2015-2016 Native Youth Energy Challenge (EC). The Energy Challenge is a first of its kind energy-specific science fair designed to engage and encourage high school students to participate in science and engineering through creative problem solving. Students participating in the Energy Challenge will identify an energy-related problem that directly affects the individual, team, or community, and craft a demonstrable solution or prototype. Uniquely, the Energy Challenge provides students with the opportunity to bring their solutions to fruition. The EC is a two phase science fair; the fall

semester focus is research and design, and, spring semester focus is construction and implementation. For more information and to sign up, please visit the AISES website or the AISES Facebook page. Click here for a direct link to the AISES announcement.

(By visiting these sites you will be leaving the Indian Affairs website. Indian Affairs does not monitor and is not responsible for content on external sites.)

Extending Credit in Indian Country

Have you checked out the Community Developments Investments electronic magazine? Titled "Extending Credit in Indian Country," it focuses on how banks can use federal programs to lend and invest in Indian Country. You can read the e-zine on this link: www.occ.gov/nativeamericancapital

Can Indian Tribes own renewable energy projects? IRS says yes.

The IRS released a ruling this week that opens the door to Indian tribes playing a much larger role in renewable power projects.

It allows an Indian tribal government to be an owner or lessee of these projects. The rationale: An Indian tribal government is not a governmental unit or tax-exempt organization for purposes of tax subsidies.

The taxpayer in the ruling leased a power plant from an Indian tribe and planned to sell power to a third party. The taxpayer and tribe agreed to let the taxpayer (the lessee) claim an investment tax credit. The option to let a lessee claim an investment credit is available if the lessor could not have claimed the credit. The IRS ruled that the tribal government could have claimed the credit.

The Office of Indian Energy and Economic Development (IEED) was established within the Office of the Secretary, Indian Affairs, U.S. Department of the Interior to provide high-level support for the Department's goal of serving tribal communities by providing access to energy resources and helping tribes stimulate job creation and economic development.

IEED focuses on increasing the economic vitality of American Indians and Alaska Natives. The Office is committed to achieving long-term goals of promoting Indian economic development, increasing tribal business knowledge, increasing jobs and businesses, increasing capital investment, and providing assistance for developing energy and mineral resources.

...

Resources and Informational Documents

Tribal Business Structure Handbook

USDA Rural Development –Direct Loans and Grants (Rural Development Program Summary)

Division of Economic Development Brochure

Energy and Mineral Development (EMDP) Grant

Tribal Energy Development Capacity (TEDC) Grant

Jennine Jordan | Government Relations Liaison

Calista Corporation

5015 Business Park Blvd., Suite 3000

Anchorage, Alaska 99503

Ph: 907.275.2953 ext. 2953

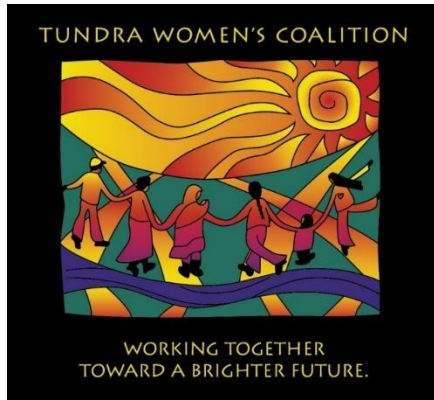
Cell: 907.231.6097

Email: jjordan@calistacorp.com



CALISTA CORPORATION
www.calistacorp.com

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Alaska's Council on
Domestic Violence
& Sexual Assault

Community Needs and Resources Assessment: Sexual Assault, Intimate Partner Violence, Teen Dating Violence and Child Sexual Abuse



www.tundrapeace.org | PO Box 2029, 248 6th Ave | Bethel, Alaska 99559 | 907.543.3444

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Introduction

Purpose

The purpose of this assessment is to assess the incidence and prevalence of sexual assault, intimate partner violence, teen dating violence and child sexual abuse in the Yukon-Kuskokwim Delta (Y-K Delta) region; to understand how people in the region view these issues; and, to assess the region's readiness to take action to prevent violence and abuse. The goals for this process were to help the community identify: 1) opportunities for community-wide education and health promotion (primary prevention); 2) strategies that focus on specific populations who are at greater risk for experiencing violence and abuse (secondary prevention); 3) strengths of the community/region that protect against violence and abuse; and 4) gaps in services or supports that address sexual assault, intimate partner violence, teen dating violence and child sexual abuse (tertiary prevention). Funding for this needs assessment was provided by a grant from the State of Alaska, Council on Domestic Violence and Sexual Assault.

How will information be used?

Information will be used to inform Tundra Women's Coalition's (TWC) crisis work and create a roadmap for violence prevention programming in the Y-K Delta for TWC and its partners.

Who participated in the development of the assessment?

To develop the Community Needs and Resources Assessment, TWC hired a consultant team of Agnew::Beck Consulting, Inc. and Gulling Consulting to coordinate the data collection and analysis required for the assessment, conduct in-person interviews, facilitate focus groups to review and expand upon the quantitative data collected, and to draft and layout the document. Twenty interviews and seven focus groups were conducted with community members.

Concerns

Local stakeholders and community members reported their concern about the health of their region. The Y-K Delta and its people possess many strengths yet continue to experience the persistent negative impacts of historical trauma and the interruption of cultural practices. The Y-K Delta continues to see high rates of alcohol misuse and abuse as well as high rates of domestic violence and sexual assault, including child sexual abuse, which gravely impact children and families in the region.

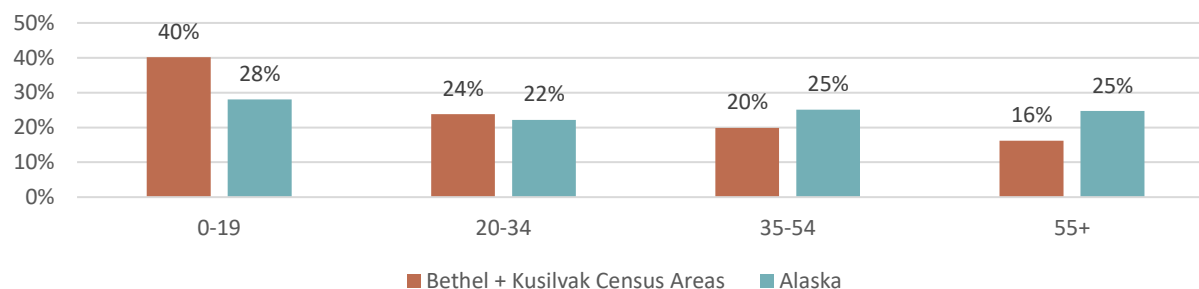
Yukon-Kuskokwim Delta

Demographics

The Y-K Delta is in southwestern Alaska, approximately 400 air miles west from Anchorage. It encompasses 75,289 square miles of coastal wetlands, tundra and mountains. The region includes the city of Bethel which is the regional hub for more than 50 villages along the coast of the Bering Sea and the Yukon and Kuskokwim Rivers. In 2017, 26,335 residents lived in the Y-K Delta and the region has experienced an 8 percent increase in the population over the past seven years, compared with four

percent for Alaska.¹ The Y-K Delta has a young population with 40 percent of its residents between the ages of 0-19 and 24 percent between 20-34.²

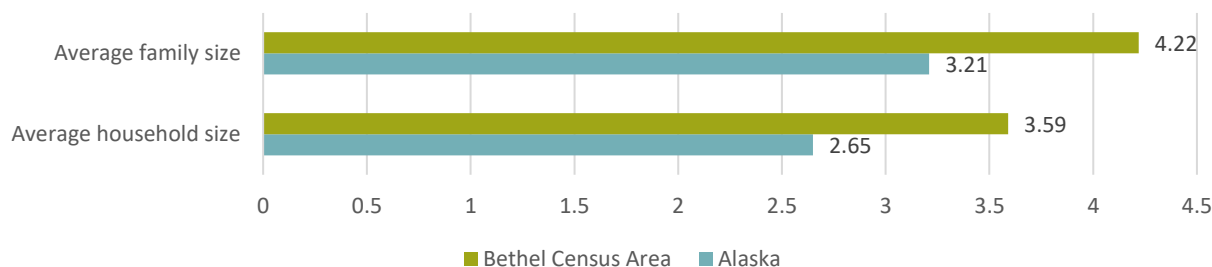
Figure 1: Population by Age: Bethel + Kusilvak and Alaska



Source: Alaska DOLWD, July 2017 Estimates

Residents of the Y-K Delta are primarily American Indian and Alaska Native (86 percent) followed by 11 percent White, one percent Black or African American, one percent Asian, and 0.4 percent Native Hawaiian and Other Pacific Islander.³ The average family size in Bethel is 4.2 compared with 3.2 for Alaska and the average household size is 3.6 in Bethel compared with 2.7 for Alaska.⁴ Focus group participants reported that they believe the average household and family sizes were underreported and expressed concern regarding the accuracy of this data. One participant noted that there can be more than 18 people living in a two to three bedroom home. Additionally, in Yup'ik culture, the term family is expansive and can extend to include an entire village.

Figure 2: Average Family and Household Size: Bethel and Alaska



Source: U.S. Census, 2010

Subsistence is a way of life and a significant part of Alaska Native culture connects the people of the Y-K Delta with their land, rivers, and coastlines. Subsistence harvests provide fresh, healthy food for the community and most residents participate in harvesting local natural resources for food, fuel and general life uses. The responsibilities of formal jobs are often balanced with subsistence activities that help support the family and the community at large. In 2014, western Alaska harvested a total of 370 pounds of wild food of usable weight per person per year, which is the second most of all regions in Alaska.⁵

¹ Bethel and Kusilvak Census Areas; AK DOLWD, July 2017 Population Estimates

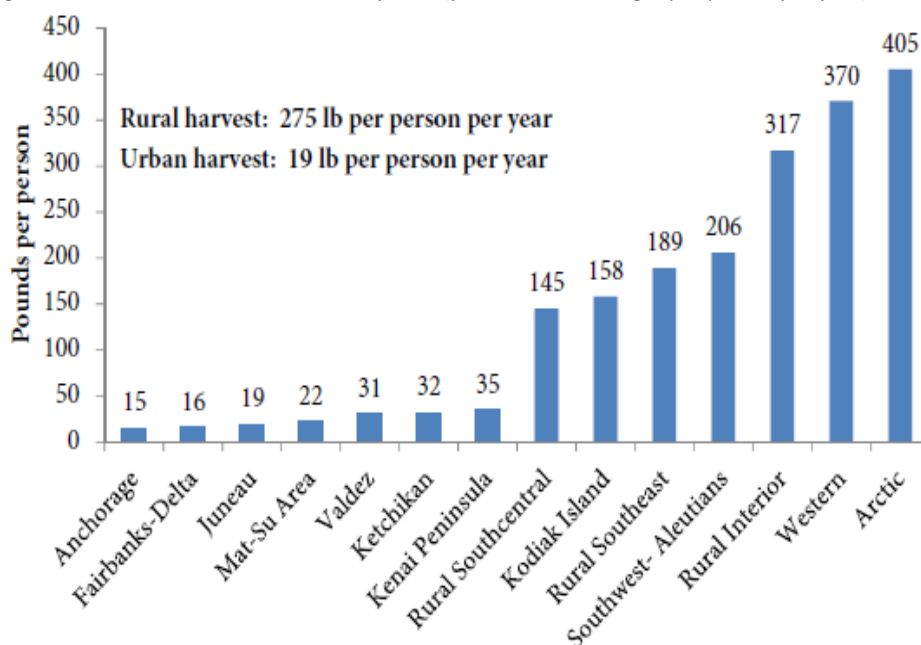
² AK DOLWD, July 2017 Population Estimates

³ AK DOLWD, July 2016 Population Estimates

⁴ U.S. Census, 2010

⁵ Western Alaska includes Kotzebue and Nome as well as the Y-K Delta; Department of Fish and Game, Subsistence in Alaska: A Year 2014 Update.

Figure 3: Wild Food Harvests in Alaska by Area (pounds usable weight per person per year)

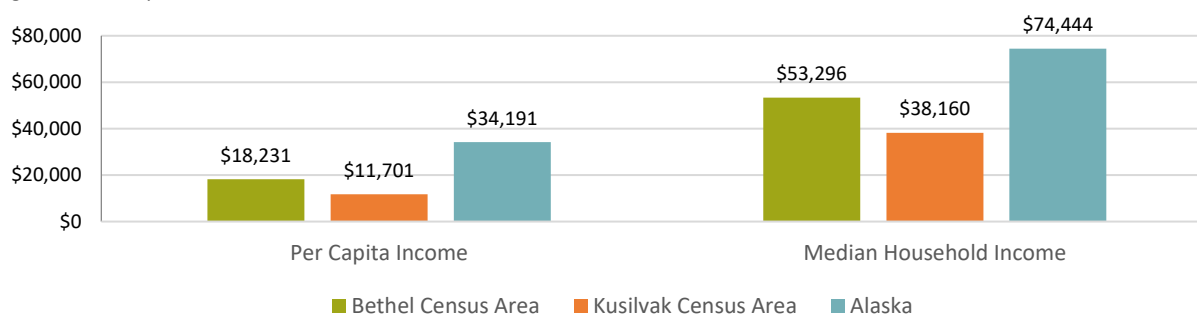


Source: Alaska Dept. of Fish + Game, Subsistence in Alaska, 2014 Update

Sixty-two percent of people in the Bethel Census Area are in the labor force, while 57 percent of people in the Kusilvak Census Area are in the labor force.⁶ Major industries in the Bethel Census Area include local government (44 percent); trade, transportation and utilities (17 percent); education and health services (15 percent); financial activities (8 percent); and other (5 percent).⁷ In the Kusilvak Census Area, the major industries are trade, transportation and utilities (21 percent); education and health services (15 percent); local government (15 percent); leisure and hospitality (10 percent); and professional and business services (nine percent).⁸

The per capita income in the Bethel Census Area is a little more than half (\$18,231) of Alaska's per capita income (\$34,191), while the Kusilvak Census Area is less than a third (\$11,701) of Alaska's per capita

Figure 4: Per Capita and Household Income: Bethel, Kusilvak and Alaska



Source: U.S. Census, ACS, 2011-2015

⁶ U.S. Census Bureau, American Community Survey (ACS) 5-year estimate, 2012-2016

⁷ AK DOLWD, Labor Statistics, September 2016

⁸ Ibid.

income.⁹ The median household income in the Bethel Census Area is \$53,296, while the Kusilvak Census Area (\$38,160) is about one half of Alaska's (\$74,444).¹⁰

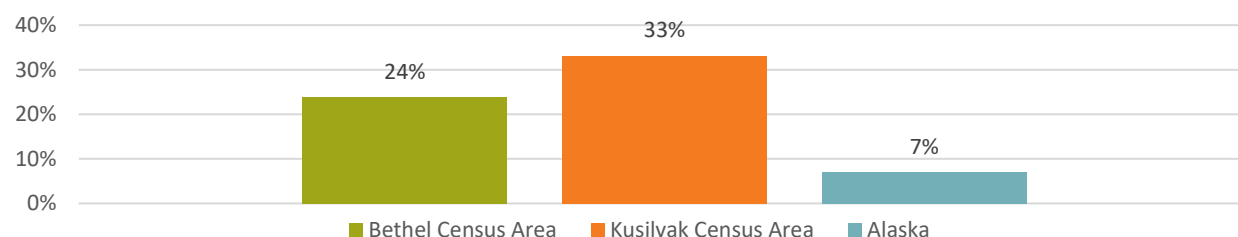
Twenty-four percent (24%) of families in the Bethel Census Area and 33% of families in the Kusilvak Census Area live below poverty, while seven percent of Alaska families live below poverty.¹¹ The percent of children living in poverty in the Y-K Delta is stark; 34 percent of children in the Bethel Census Area and 45 percent of children in the Kusilvak Census Area live in poverty compared with 14 percent of children in Alaska.¹²

THE PERCENT OF CHILDREN LIVING IN POVERTY IN THE Y-K DELTA IS STARK:

34% OF CHILDREN IN THE BETHEL CENSUS AREA AND 45% OF CHILDREN IN THE KUSILVAK CENSUS AREA, COMPARED TO 14% OF CHILDREN IN ALASKA.

(2018 COUNTY HEALTH RANKINGS)

Figure 5: Below Poverty Families: Bethel, Kusilvak and Alaska



Source: U.S. Census, ACS, 2012-2016

Eighty-one percent of Bethel residents are high school graduates and 11 percent have a bachelor's degree or higher.¹³ Primary and secondary education in the Y-K Delta is provided by the Lower Kuskokwim (28 schools), Lower Yukon (10 schools), Kuspuk (nine schools), Idiatrod (eight schools), Kashanamiut (one school), St. Mary's (one school) and Yup'it (three schools) School Districts; sixteen villages in the Y-K Delta have Yup'ik/Cup'ik language programs.¹⁴ Children grow up speaking Central Yup'ik as their first language in 20 percent of Yup'ik villages,¹⁵ however the number of Native language speakers has decreased over time. Central Yup'ik still has the highest number of speakers of any Alaska Native language with over 10,000 speakers in 2007.¹⁶

⁹ U.S. Census Bureau, ACS 5-year estimate, 2011-2015

¹⁰ Ibid.

¹¹ U.S. Census Bureau, ACS 5-year estimate, 2012-2016

¹² 2018 County Health Rankings

¹³ U.S. Census Bureau, ACS 5-year estimate, 2012-2016; see Figure 36 for the educational attainment for Bethel, Kusilvak and Alaska.

¹⁴ ANLPAC Report to the Governor, 2018; see Figure 23 for the school districts and villages that have Yup'ik/Cup'ik language programs.

¹⁵ Alaska Native Language Center, <https://www.uaf.edu/anlc/languages/cy/>

¹⁶ ANLPAC Report to the Governor, 2018; see Figure 35 for the number of Native language speakers by decade.

Methods

Quantitative Data

Quantitative data for this assessment was collected through a variety of sources. Data topics and the sources for each topic area are identified in Table 1. Data collection focused, where possible, on the Bethel and Kusilvak Census Areas, which together make up the Yukon-Kuskokwim Delta (Y-K Delta) Region. Alaska statewide data was used for comparison.

Table 1: Data Sources by Topic

Topic	Sources
Demographics	U.S. Census Bureau; Alaska Department of Labor and Workforce Development (AKDOLWD); County Health Rankings
Employment + Income	U.S. Census Bureau, American Community Survey (ACS); U.S. Department of Labor, Bureau of Labor Statistics; Alaska Department of Fish and Game; AKDOLWD
Protective Factors	U.S. Census Bureau, ACS; County Health Rankings; Alaska Bureau of Vital Statistics; Childhood Understanding Behaviors Survey (CUBS); Alaska Network on Domestic Violence and Sexual Assault (ANDVSA); Youth Risk Behavior Surveillance (YRBS); Tundra Women's Coalition (TWC) Teens Acting Against Violence (TAAV); University of Alaska Fairbanks; Alaska Native Language Center; Alaska Native Language Preservation and Advisory Council; Behavioral Risk Factor Surveillance System (BRFSS)
Risk Factors	Pregnancy Risk Assessment Monitoring System (PRAMS); CUBS; BRFSS; YRBS
Interpersonal Violence	University of Alaska Anchorage (UAA) Alaska Victimization Survey; Felony Level Sex Offenses, Crime in Alaska Supplemental Report; Uniform Crime Reporting; Office of Children's Services (OCS); Jared Parrish; Council on Domestic Violence and Sexual Assault (CDVSA) Alaska Dashboard; TWC Child Advocacy Center; Alaska Domestic Violence and Sexual Assault Case Processing Project; Bethel Police Department
Community Resources	Department of Commerce, Community and Economic Development (DCCED); TWC; CDVSA

Limitations

Limitations in the quantitative data collection were identified. Where possible, data was collected for the Bethel Census Area, Kusilvak Census Area and State of Alaska separately. However, due to small respondent numbers in the Kusilvak Census Area, some data points were combined with the Bethel Census Area. If data was unavailable by Census Area, data was collected by Behavioral Health Region for the Y-K Delta.

The Alaska Victimization Survey, which looks at lifetime measures of violence, was conducted in the Y-K Delta in 2012 and Alaska in 2015; therefore, there were differences in survey years which made regional and statewide comparison unreliable. Uniform Crime Reporting data was difficult to secure at a regional level.

Reports such as the *2017 Felony Level Sex Offenses: Crime in Alaska Supplemental Report* identify the western Region as their data catchment area which expands beyond the Bethel and Kusilvak Census areas. In this instance, the western region includes Kotzebue, Aleutians, Bristol Bay, Kodiak as well as the Y-K Delta. Local calls for service data from the Bethel Police Department was available, however the

most recent full year of data obtained was from 2016. Data from Village Public Safety Officers or other village law enforcement programs was not available as part of this assessment.

Qualitative Interviews

Gulling Consulting conducted interviews with 20 community members representing the tribal, education, government, health, law, and non-profit sectors. Interviewees represented seven communities in the Y-K Delta. An additional interview was conducted by Agnew::Beck Consulting, Inc. (Agnew::Beck) with a provider in Anchorage who had prior work experience in sex offender treatment in the Y-K Delta. Interview questions were developed by the consultant team and TWC. Questions focused on three main areas: 1) community features (strengths, weaknesses and norms); 2) existence of and access to resources; and 3) community perceptions of interpersonal violence and readiness for change. Interviewees were selected by Gulling Consulting, TWC, and other community partners. Selection identified people from different parts of the region and focused on those with longevity and leadership roles within their communities.

Interviewee Demographics

Interviews were conducted with 20 community members representing the communities of Bethel, Napaskiak, Emmonak, Kwigillingok, Oscarville, Nunapitchuk and Kwethluk. All interviews were conducted with adults, with an estimated age range of 30-70 years old. Four interviews were conducted with men and 16 interviews were conducted with women. Four interviewees were identified as either Caucasian or born outside of the Y-K region, while the remaining 16 interviewees were identified as Yup'ik and originally from the region. Thirteen interviews were conducted with participants in-person in their home, office, or other public location while the remaining seven interviews were conducted by phone. Four individuals were provided gift cards for their time, while the remaining participants were interviewed either at their place of employment or because of their position in the community and were not offered additional compensation.

Limitations

Limitations in qualitative data collection were identified for this assessment. All interviews were not able to be completed in-person as planned. Demographic limitations include the underrepresentation of male voices in the interviews and the lack of youth interview participants. Community elders were also underrepresented, in part due to the need for a Yup'ik translator to effectively interview community members in this age group.

Focus Groups

Seven focus groups were conducted between September 27th and October 23rd, 2018. The first focus group was held on September 27th with Orutsarmiut Native Council (ONC) with eight people attending. Four focus groups were held on October 2nd including:

- A youth focus group at the Kuskokwim Learning Academy (KLA) with 14 youth and two teachers;
- Two focus groups at the Yukon-Kuskokwim Correctional Center (YKCC), one for men with 13 inmates and one elder attending, and one for women with 16 inmates and one leader attending;

- A community focus group at the Bethel Moravian Church which brought together 25-30 elders, church and community members, and the district attorney, State Troopers, Bethel Police Department, TWC stakeholders, and other community service providers.

A sixth focus group, held on October 3rd with TWC stakeholders, had 10-15 attendees. A male-only focus group was held on October 23rd with eight men attending including two minors and six adults. In total, almost 90 people attended the community focus groups.

Using audience response technology and small group discussions, the consultant team gathered qualitative and quantitative information regarding community member perceptions of interpersonal violence and community readiness to address it. The consultant team used audience response technology in the following focus groups: Kuskokwim Learning Academy, YKCC men's group, community focus group and TWC focus group. Gift cards were provided at each focus group to compensate participants for their time.

CDC Framework for Risk and Protective Factors

The Centers for Disease Control and Prevention (CDC) offers a framework for understanding the risk and protective factors for various aspects of interpersonal violence in their report, *Connecting the Dots: An Overview of the Links Among Multiple Forms of Violence*.¹⁷ This CDC report as well as additional resources from the CDC are referenced throughout this report.¹⁸ Risk and protective factors identified by the CDC were used to categorize feedback from interviewees and focus group participants.

¹⁷ CDC, *Connecting the Dots: An Overview of the Links Among Multiple Forms of Violence* can be found here: https://www.cdc.gov/violenceprevention/pdf/connecting_the_dots-a.pdf

¹⁸ This includes the *Intimate Partner Violence: Risk and Protective Factors* webpage found here: <https://www.cdc.gov/violenceprevention/intimatepartnerviolence/riskprotectivefactors.html>

Key Findings

What is Known about Sexual Assault, Intimate Partner Violence, Teen Dating Violence and Child Sexual Abuse in the community?

Intimate Partner Violence and Sexual Assault

Intimate partner violence is physical violence, sexual violence, stalking and psychological aggression, including coercive acts, by a current or former partner.¹⁹ Sexual assault is any type of forced or coerced sexual contact or behavior that happens without consent. Sexual assault includes rape and attempted rape, child molestation, and sexual harassment or threats.²⁰ Intimate partner violence and sexual assault are vastly underreported as there is shame and stigma associated with domestic violence and sexual assault survivors.²¹

Tundra Woman's Coalition (TWC) is one of the Yukon-Kuskokwim Delta's (Y-K Delta) regional service providers, offering safe, empowering services for families experiencing domestic violence or sexual assault; the other regional service provider is the Emmonak Women's Shelter. In State Fiscal Year 2017, TWC provided shelter to 207 women and 214 children for a total of 10,096 shelter nights. Eight families used the transitional houses offered through TWC for a total of 1,994 transitional housing nights.²²

In 2016, 33 percent of the crimes against persons calls to the Bethel Police Department were related to domestic violence, four percent to sexual assault, and two percent to sexual abuse of a minor; 45 percent of calls were related to assault; and 14 percent related to harassment.²³ A Bethel Police Department officer present at the community focus group voiced that the percentages presented for sexual assault and sexual abuse of a minor calls seemed low and a woman who is incarcerated at Yukon-Kuskokwim Correctional Center (YKCC) indicated that she also felt the numbers shown for sexual assault were low based on her knowledge of the region.

¹⁹ Alaska's Council on Domestic Violence and Sexual Assault (CDVSA) and Strategic Prevention Solutions, *Needs and Resource Assessment: A Guidance Document for Alaskan Communities Preventing Domestic Violence and Sexual Assault*, April 2018.

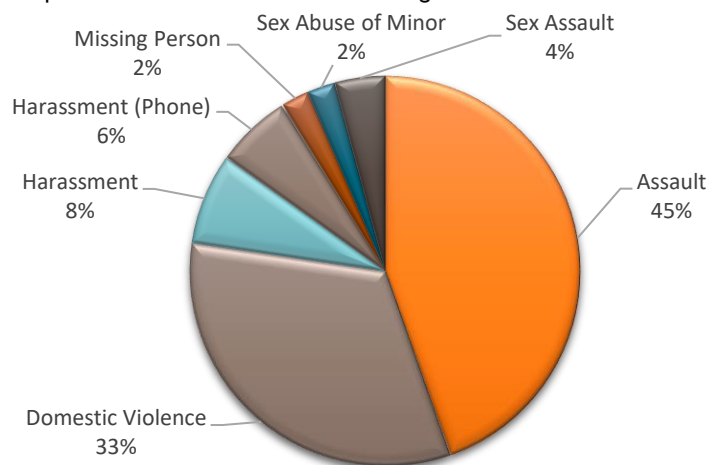
²⁰ Ibid.

²¹ Ibid.

²² Tundra Women's Coalition. Annual Report, Fiscal year 2017.

²³ Bethel Police Department Year End Statistics, 2016.

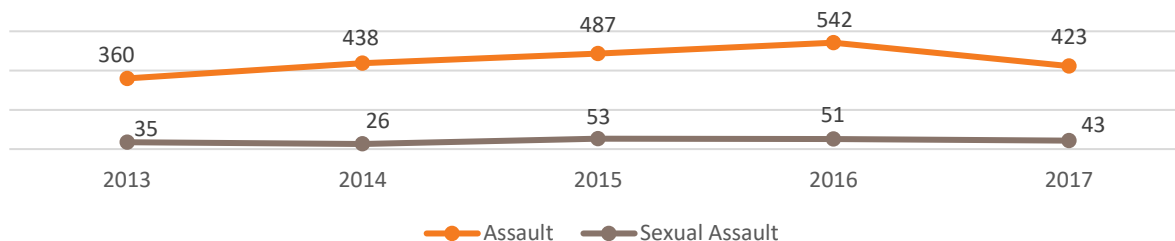
Figure 6: Bethel Police Department Calls for Service – Crimes Against Persons



Source: Bethel Police Department Year End Statistics, 2016

Between 2013 and 2017, the number of sexual assault calls to the Bethel Police Department has stayed fairly constant, while assault calls increased between 2013 and 2016 and declined in 2017.

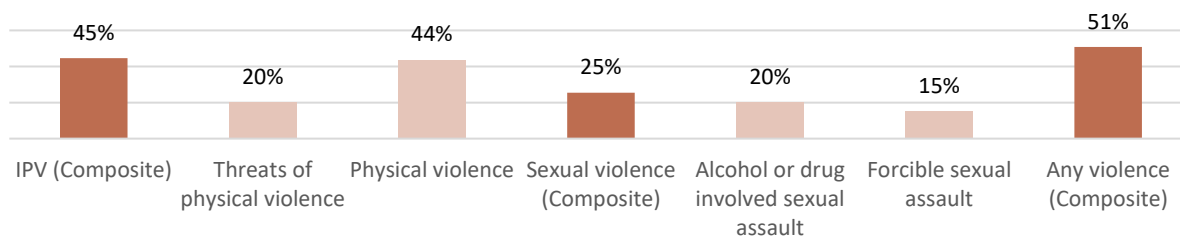
Figure 7: Bethel Police Department: Assault and Sexual Assault Calls from 2013-2017



Source: Bethel Police Department, 2013-2017 Calls for Service

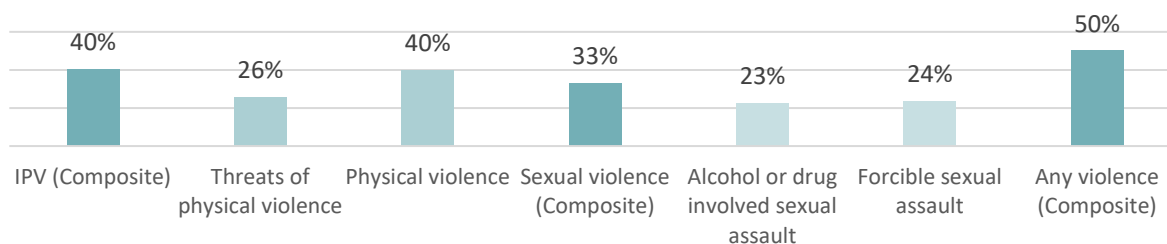
Varying years of data are available for the Y-K Delta and Alaska from the Alaska Victimization Survey which makes it difficult to compare data between the region and the state as a whole. In 2012, 45 percent of women in the Y-K Delta experienced intimate partner violence in their lifetime, 25 percent experienced sexual violence in their lifetime and 51 percent experienced any violence in their lifetime. In 2015, 40 percent of women in Alaska experienced intimate partner violence in their lifetime, 33 percent experienced sexual violence in their lifetime and 50 percent experienced any violence in their lifetime.

Figure 8: Lifetime Measures of Violence: Yukon-Kuskokwim Delta



Source: University of Alaska, Alaska Victimization Survey, 2012

Figure 9: Lifetime Measures of Violence: Alaska



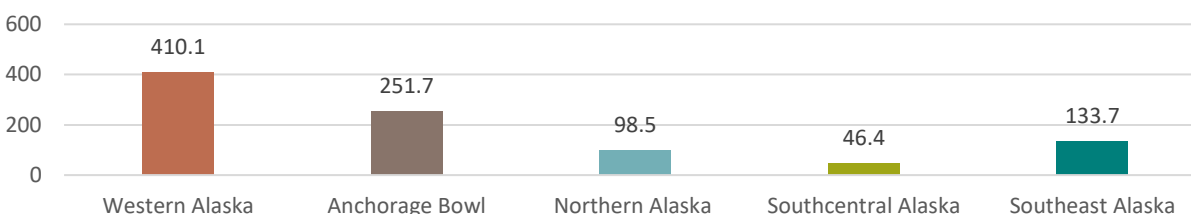
Source: University of Alaska, Alaska Victimization Survey, 2015

The *2017 Felony Sex Offences Crimes in Alaska Supplemental Report* found that western Alaska has a 410.1 rate of reported felony level sex offense per 100,000 persons, which is the highest rate in Alaska. Western Alaska, in the Felony Level Sex Offenses report, includes the Bethel and Kusilvak Census areas, but also includes: the Aleutians East Borough, Aleutians West Census Area, Bristol Bay Borough, Dillingham Census Area, Kodiak Island Borough, Lake and Peninsula Borough, Nome Census Area and Northwest Arctic Borough.²⁴

WESTERN ALASKA'S RATE OF REPORTED FELONY LEVEL SEX OFFENSES IS 410.1 PER 100,000 PERSONS, THE HIGHEST RATE IN ALASKA.

(2017 FELONY LEVEL SEX OFFENSES CRIMES IN ALASKA SUPPLEMENTAL REPORT)

Figure 10: Reported Felony Level Sex Offenses, Incident Rate Per 100,000 Persons



Source: 2017 Felony Level Sex Offenses, Crime in Alaska Supplemental Report

Teen Dating Violence

Teen dating violence is the physical, sexual, psychological, or emotional aggression within a dating relationship, and includes stalking; it can occur in person or electronically and might occur between a current or former dating partner.²⁵ One in three adolescents in the U.S. is a victim of physical, sexual, emotional or verbal abuse from a dating partner, a figure far exceeding rates of other types of youth violence.²⁶

In the Bethel Census Area, 15 percent of high school students who dated were physically hurt by someone they dated in the past year, 12 percent were ever physically forced to have sexual intercourse, and 8 percent were physically forced to do sexual things by someone they dated in the past year. In the Kusilvak Census Area, 11 percent of high school students who dated were physically hurt by someone

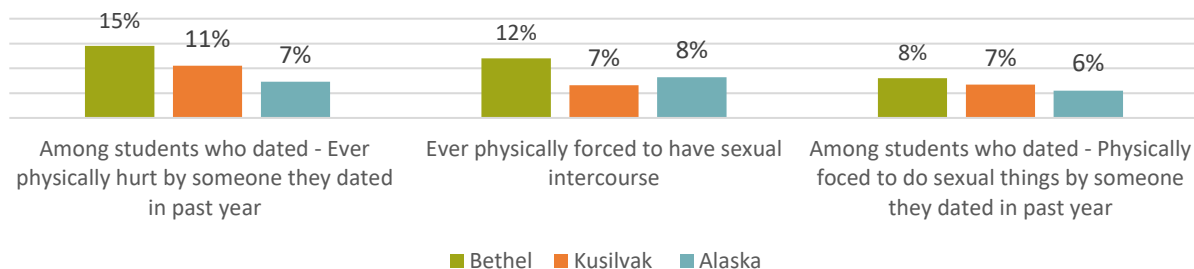
²⁴ 2017 Felony Level Sex Offenses, Crime in Alaska Supplemental Report.

²⁵ CDVSA and Strategic Prevention Solutions, *Needs and Resource Assessment: A Guidance Document for Alaskan Communities Preventing Domestic Violence and Sexual Assault*, April 2018.

²⁶ Davis, Antoinette, MPH. 2008. Interpersonal and Physical Dating Violence among Teens. The National Council on Crime and Delinquency Focus. Available at http://www.nccd-crc.org/nccd/pubs/2008_focus_teen_dating_violence.pdf

they dated in the past year, seven percent were ever physically forced to have sexual intercourse, and seven percent were physically forced to do sexual things by someone they dated in the past year. Among all Alaska high school students, seven percent report being physically hurt by someone they dated in the past year, four to eight percent fewer than students in the Y-K region. Eight percent of Alaska high school students reported they were physically forced to have sexual intercourse at some point in their life and six percent reported they were physically forced to do sexual things by someone they dated within the past year.

Figure 11: High School Violence: Bethel, Kusilvak and Alaska



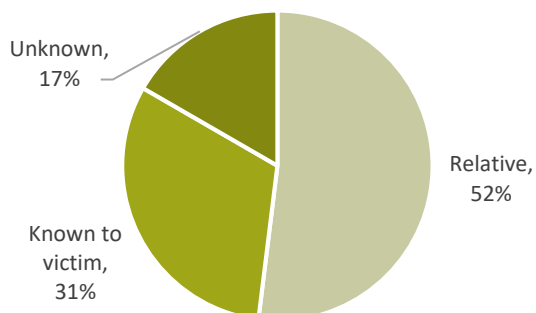
Source: YRBS, 2017

Child Sexual Abuse

Child sexual abuse includes any sexual act between an adult and a minor, or between two minors, when one exerts power over the other; it can include forcing, coercing or persuading a child to engage in any type of sexual act as well as non-contact acts including exposure to pornography and communicating in a sexual manner by phone or internet.²⁷ One in 10 children will be sexually abused before age 18 and 90% of child sexual abuse victims know their abuser.²⁸

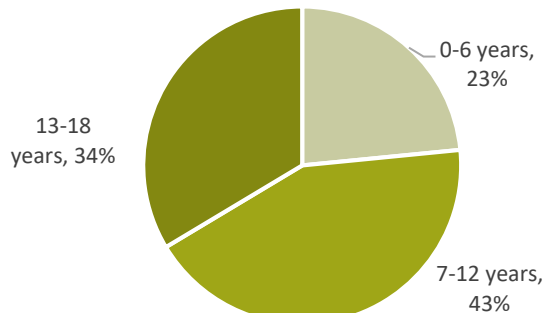
From January 1, 2017 to May 10, 2018, the TWC Child Advocacy Center (CAC) saw 103 children for reports of sexual abuse. The age of children at first contact with the CAC were mostly between 7-12 years old (43 percent), followed by 13-18 years old (34 percent) and 0-6 years old (23 percent); most

Figure 13: Relationship of Alleged Offender to Child



Source: TWC CAC Data, January 1, 2017 – May 10, 2018

Figure 12: Age of Child at First Contact with the CAC



Source: TWC CAC Data, January 1, 2017 – May 10, 2018

²⁷ Townsend, C., & Rheingold, A.A., (2013). Estimating a child sexual abuse prevalence rate for practitioners: Studies. Charleston, S.C., Darkness to Light. Retrieved from www.D2L.org.

²⁸ Ibid.

children evaluated were female (81 percent). The age of alleged offenders in the Y-K Delta were predominately adults, those over the age of 18 (74 percent). Over half of child victims were abused by a relative; 30 percent by parents, and 22 percent by other relative. A CAC employee shared during the focus groups what while the data shows “unknown” relationship for 17 percent of cases, this may be an error and may merely reflect the child did not know the perpetrator’s first name; however, still does in fact know the perpetrator.

At the community focus group, it was identified that child sexual abuse may be reported more often than other types of interpersonal violence because there are mandatory reporting laws for child sexual abuse. Due to mandatory reporting laws, there is a perception that resources and processes for reporting and responding to child sexual abuse are more available.

The Y-K Delta has the highest cumulative incidence or probability (48 percent) of a child being reported to the Office of Children’s Services (OCS) before their seventh birthday for any reason; the highest probability (40 percent) of a child being screened-in by OCS before their seventh birthday; and the third highest probability (13 percent) of a substantiated OCS report before their seventh birthday.²⁹

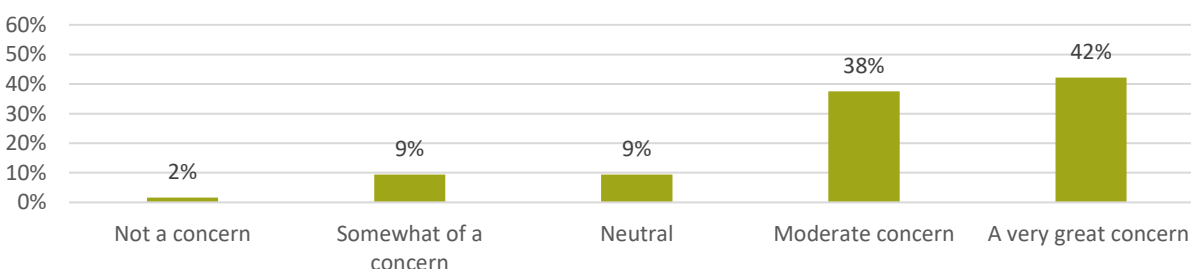
A CHILD LIVING IN THE Y-K DELTA HAS A 48% CHANCE OF BEING REPORTED TO OCS BEFORE THEIR SEVENTH BIRTHDAY.

(JARED PARRISH, CUMULATIVE INCIDENCE OF CHILD MALTREATMENT IN ALASKA, 2009-2011)

What are Residents’ Perceptions of Sexual Assault, Intimate Partner Violence, Teen Dating Violence and Child Sexual Assault in the community?

Audience response polling of focus group participants at the Kuskokwim Learning Academy (KLA), YKCC men’s group, the community focus group, and TWC identified that 80 percent of participants perceive interpersonal violence to be either a ‘moderate’ or ‘a very great community concern’ (see Figure 14). One community member expressed frustration that people state the community is not talking about interpersonal violence [when in fact we do talk about it]. The men’s focus group was in strong agreement that the Bethel community deals with interpersonal violence every day. Most community members identified interpersonal violence as a concern to the community; however, 50 percent noted that they do not feel the community is aware of efforts to address and prevent interpersonal violence

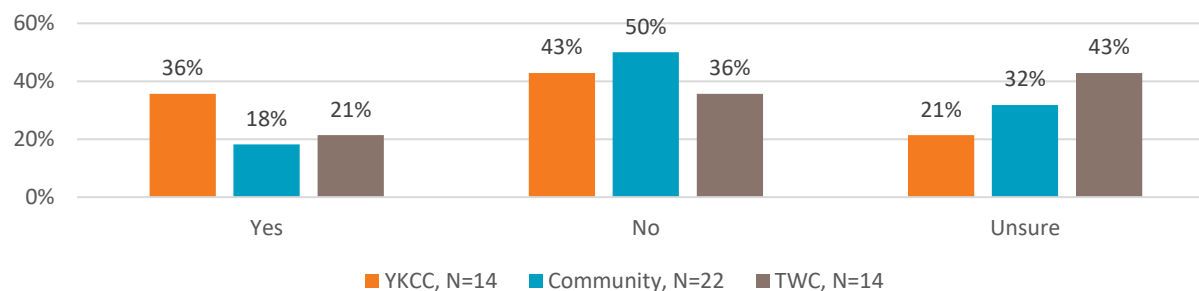
Figure 14: How much of a concern is interpersonal violence to members of our community as a whole? N=64



²⁹ Jared Parrish, Cumulative Incidence of Child Maltreatment in Alaska 4.18.17, 2009-2011

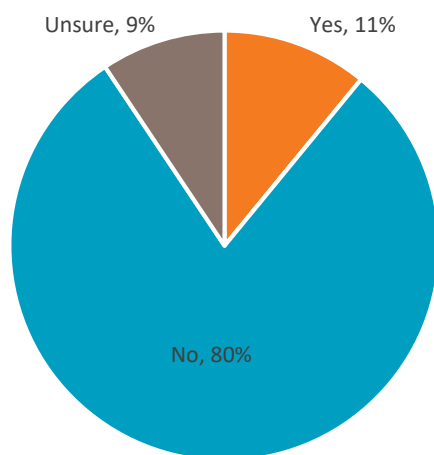
(see Figure 15). Others shared that interpersonal violence is not being talked about only minimally in homes, schools, or in the community.

Figure 15: Do you think the community as a whole is aware of efforts to address interpersonal violence? N=50



Focus group participants were asked about whether all cases of interpersonal violence were reported, and 80 percent responded that not all cases are reported (see Figure 16). This is corroborated by available national data. The Bureau of Justice Statistics, using data reported by victims in the National Crime Victimization Survey, identified that 56 percent of non-fatal domestic violence victimizations were reported to police over a 10-year period.³⁰

Figure 16: Do you think all cases of interpersonal violence are reported? N=64

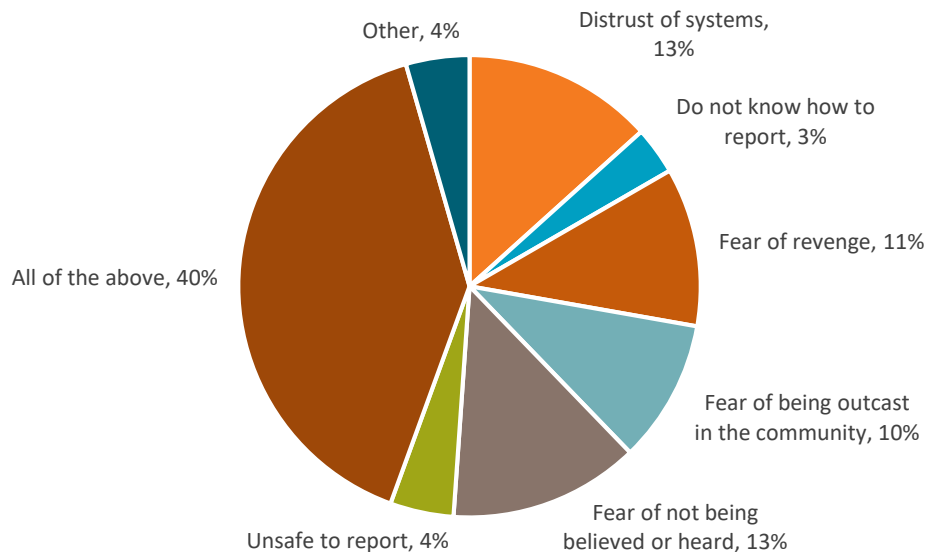


Focus group participants were asked a follow-up question regarding reasons someone may not report interpersonal violence and participants expressed many reasons not to report (see Figure 17). Guilt and shame were common themes brought up in the focus groups. One participant identified that youth are embarrassed and afraid of OCS, so they don't tell anyone. Other community members alluded to the normalization of violence in the community with one stating, "if we see this stuff as kids, we think it's okay," and another noting that when children grow up seeing their parents demonstrate violent behaviors it becomes hard to say that it's not okay and instead that it is okay. One participant shared that even when abuse is witnessed, "we need help to understand what we saw." The close-knit nature of rural life was also identified as a barrier to reporting. Victims are afraid to report perpetrating family members because the perpetrator may be the main provider, or the victim wants to protect the perpetrating family member. Interviewees also identified living in a small community as a barrier, with

³⁰ Bureau of Justice Statistics. *Police respond to nearly two-thirds of reported nonfatal domestic violence victimizations in 10 minutes or less.* May 2, 2017.

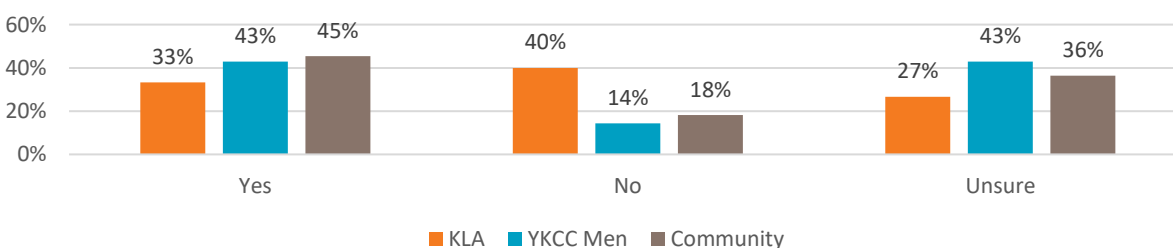
several stating that due to community size it is not safe to speak up. Additionally, focus group participants reported that “if your relative is in trouble, it’s almost like you’re in trouble,” and that when a victim reports it often seems that the victim is the one who gets in trouble.

Figure 17: What are the reasons why someone may not report interpersonal violence?



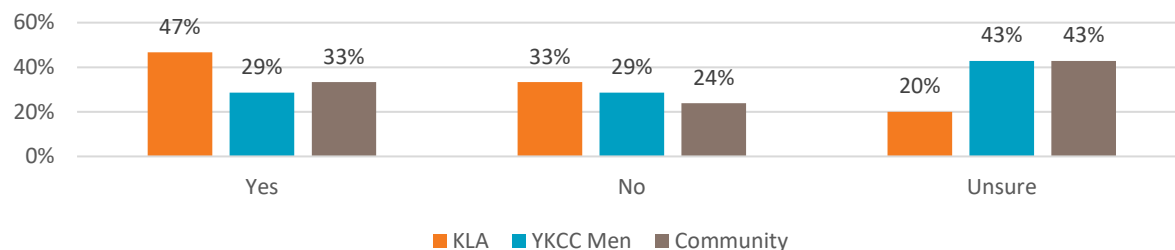
Focus group participants, other than those in the TWC focus group, were asked a series of questions to understand community perceptions about the availability of resources for those experiencing or at risk for interpersonal violence. In total, 41 percent of respondents from KLA, YKCC men’s group and the community focus group felt there are resources in the community to address intimate partner violence, while 35 percent were unsure, and 24 percent did not feel there are efforts to address intimate partner violence. Results by focus group are shown below in Figure 18. Youth at KLA were the least likely to report having knowledge of efforts to address intimate partner violence in the community.

Figure 18: Are there efforts in our community to address intimate partner violence? N=51



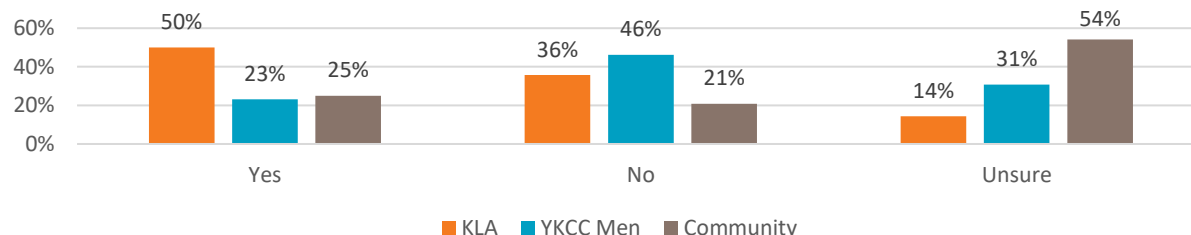
Participants were asked about knowledge of efforts to address adult sexual assault in the community. Participants in the YKCC men’s group and community focus groups were largely unsure, while youth at the KLA focus group reported that there are resources available for adult sexual assault.

Figure 19: Are there efforts in our community to address adult sexual assault? N=50



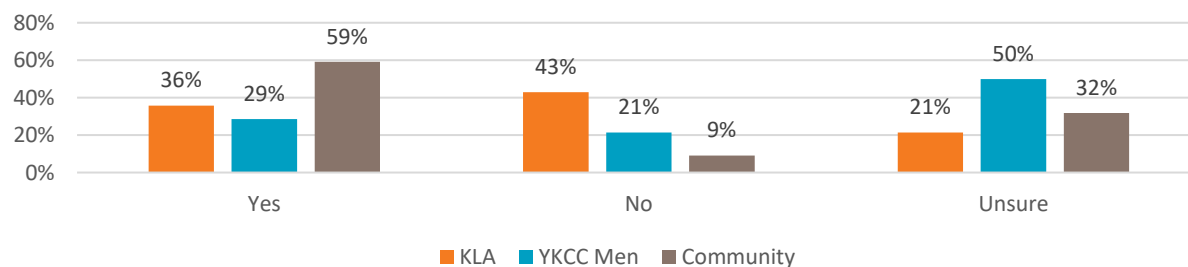
Participants were asked about knowledge of efforts to address teen dating violence in the community. Youth at KLA were most likely to know about such resources, with 50 percent reporting knowledge of efforts to address teen dating violence. Over half of community focus group participants (54 percent) were unsure of teen dating violence efforts, while 46 percent of YKCC men's group participants reported that there were no resources to address teen dating violence in the community.

Figure 20: Are there efforts in our community to address teen dating violence? N=51



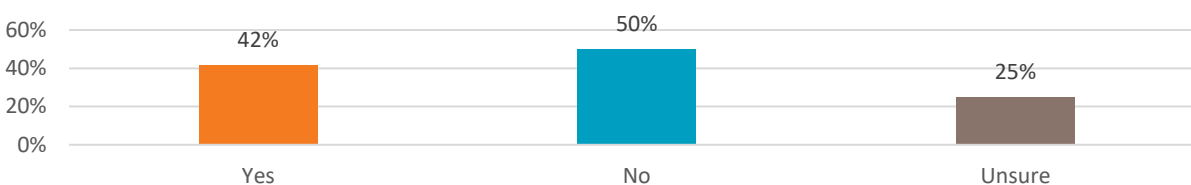
Regarding efforts to address child sexual abuse, the community focus group which was largely attended by law enforcement and community providers felt that there are resources available. However, the KLA youth and YKCC men's group were less sure that resources are available in the community to address child sexual abuse. These data indicate that while resources may be available to address child sexual abuse in the community, broad knowledge of these resources is lacking.

Figure 21: Are there efforts in our community to address child sexual abuse? N=50



Overall, knowledge of resources available to address various forms of interpersonal violence is limited, with only 42 percent of focus group participants identifying that the community as a whole is aware of efforts to address interpersonal violence. Information gathered through polling in the focus groups is corroborated by information from individual interviewees who identified a need for greater awareness, talking about the issues, and education on how to respond when an incident happens. Community members described barriers to accessing resources as cultural and linguistic communication barriers, weather and geography, and financial barriers.

Figure 22: Do you think the community as a whole is aware of efforts to address interpersonal violence?



What Factors Encourage and Discourage Sexual Assault, Intimate Partner Violence, Teen Dating Violence and Child Sexual Abuse in the community?

Through qualitative and quantitative methods, regional social norms were explored and risk and protective factors for the Y-K Delta were identified. Protective factors include culture, traditions and community connectedness, while risk factors include alcohol use, trauma, culture change, low self-esteem and socio-economic factors.

Social Norms

Focus group participants were asked to share what their culture and/or elders teach the community about healthy relationships. Themes focused on communication, respect, and the importance of family and learning from elders. Participants defined respect as respect for self, for others, and for the environment.

Interviews identified cultural guidance about relationships between men and women. One interviewee stated that young men were told that a woman can have a sharp tongue and to walk away if a woman starts to nag. Another interviewee shared that women are told that when a man is in a ditch, a woman's role is to raise him up. One interviewee shared that in the Yup'ik culture the man is the head of the household and his wife is obligated to him. A woman at the YKCC women's focus group shared a similar belief that a man should be respected because he is the provider. Traditional gender roles are identified by the CDC as a society level risk factor for intimate partner violence;³¹ however further exploration of cultural teachings around the roles of men and women and what to do in the event of gender-based violence is needed to better understand how these gender norms may influence interpersonal violence in the region.

³¹ CDC, *Intimate partner violence: Risk and protective factors*, 2017.

Protective Factors

Yup'ik Culture + Subsistence Activities

Interviewees identified the Yup'ik culture of Y-K Delta as a significant protective factor. One interviewee voiced that culture is identity, belonging, and that this belonging builds integrity. Subsistence in the western region of Alaska has the highest percentage of people harvesting game (70%) and fish (98%)³² and access to a subsistence lifestyle was identified as a strength of the region in interviews.

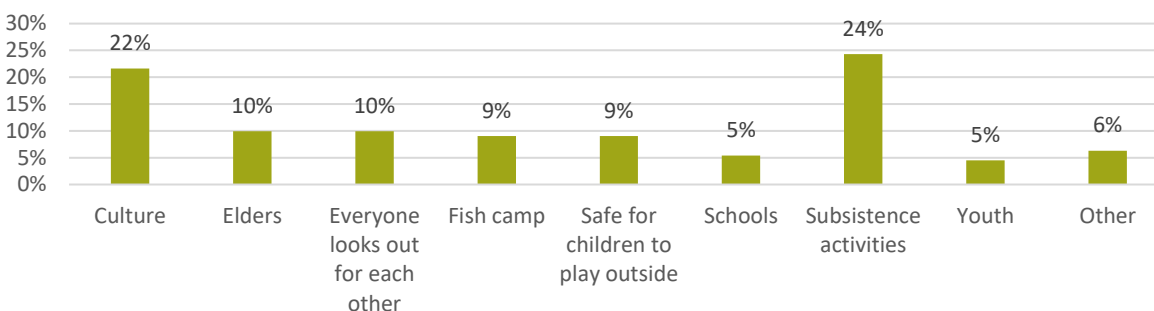
Specific Yup'ik values speak to the importance of children and families. These values are Ilakucaraput (Heritage/Family/Kinship), Irniaput Konkutkun Takaqluk (Respect and Love for Children) and Allat Yuut Takaqluki (Respect for Others).³³ Interviewees identified these values and others as very much in practice in their communities through looking out for each other, “having heart”, helping, sharing, and supporting one another. Elders and access to dual language programs in schools, were also identified as cultural protective factors. Figure 23 identifies Yup'ik/Cup'ik language programs in the Y-K Delta.

Focus group participants also strongly identified with culture and subsistence activities as community strengths (see Figure 24).

Figure 23: Yup'ik/Cup'ik Language Programs in the Y-K Delta

School District	Village
Kashunamiut School District	Chevak
Lower Kuskokwim School District	Atmautluak, Bethel, Kasigluk, Kongiganak, Kwigillingok, Mekoryak, Napaskiak, Newtok, Nightmute, Nunapitchuk, Oscarville, Quinhagak
Lower Yukon School District	Hooper Bay
St. Mary's School District	St. Mary's
Yupiit School District	Akiachak

Figure 24: What is the best thing about our community?



Community Connectedness

The Childhood Understanding Behaviors Survey (CUBS) and Youth Risk Behavior Surveillance (YRBS) provide snapshots of connectedness at different points in an individual's life. The CUBS survey asks mothers of three-year-old children to report if their child has a caring relationship with at least one adult other than his or her parents. In the Y-K Delta and Alaska as a whole, 96 percent of mothers surveyed affirmed that their three-year old has a caring relationship with someone other than a parent.³⁴ The YRBS survey provides insight into the connectedness of high school youth, with 56 percent of youth in

³² Western region includes Nome and Kotzebue; Department of Fish and Game, Subsistence in Alaska: A Year 2014 Update

³³ Yukon-Kuskokwim Health Program, Promoting Health & Wellbeing, Celebrating Traditional Values: Calricaraq, <https://www.calricaraq.org/application/files/6814/7975/3663/calricaraq-guidebook.pdf>

³⁴ Alaska Childhood Understanding Behaviors Survey (CUBS), 2016.

the Bethel and Kusilvak Census Areas reporting that they feel they matter to people compared with 52 percent of youth statewide;³⁵ focus group participants shared that one reason the region may have more connected youth is that youth are active in subsistence activities like picking berries or butchering a moose. Community support and connectedness, connection to a caring adult and family support and connectedness are all Centers for Disease Control and Prevention (CDC) identified protective factors.³⁶

Figure 25: Percent of 3-year-old Children Who Have Caring Relationship: YK Delta and Alaska



Source: CUBS, 2016

Figure 26: High School Youth Who Feel Like They Matter to People



Source: YRBS, 2017

Other strengths identified by interviewees were local churches, which can be unifying places in the community; the connectedness of communities due to small size, “everyone knows everyone”; and a deep love of their families and communities. Several interviewees identified their communities as safe places to raise children because adults look out for all children, not just their own.

Available Resources

Interviewees identified the following resources available in the region. This list is not intended to be exhaustive; it identifies resources community members are aware of and may call upon in times of need.

Organization Name	Program Name/Type
Alaska Native Women’s Resource Center	Advocacy
Alaska State Troopers, VPSO, TPO and VPO	Law enforcement
Association of Village Council Presidents	Healthy Families
First Alaskans Institute	Cultural trainings
Indian Child Welfare Act (ICWA) workers	Child protection
Lower-Kuskokwim School District	Health curriculum incorporating Yup’ik values, School Social Workers, School-Community Advocates

³⁵ Youth Risk Behavioral Survey (YRBS), 2017

³⁶ CDC, *Connecting the Dots: An Overview of the Links Among Multiple Forms of Violence*, 2014.

Lower-Kuskokwim School District / University of Alaska Fairbanks	Qungasvik
Native American Fatherhood and Families Association	National training organization
Southcentral Foundation	Family Wellness Warriors
Tundra Women's Coalition	Teens Acting Against Violence
University of Alaska Fairbanks	Rural Human Services
Yukon-Kuskokwim Health Corporation	Calricaraq, Behavioral Health
Yup'ik Women's Coalition	Tribal coalition

The Native Village of Kwigillignok has a child protection team within the Indian Child Welfare Act (ICWA) department comprised of volunteers and paid staff. The team is comprised of church and community members, including elders, as well as the Tribal Police Office and medical clinic staff. This team serves as a resource to the ICWA worker and provides a culturally relevant approach to early intervention with families who are reported for child abuse or neglect. This team also works with OCS to ensure ICWA requirements are implemented in each case. Coordination of resources and services among community agencies is a CDC identified protective factor.³⁷

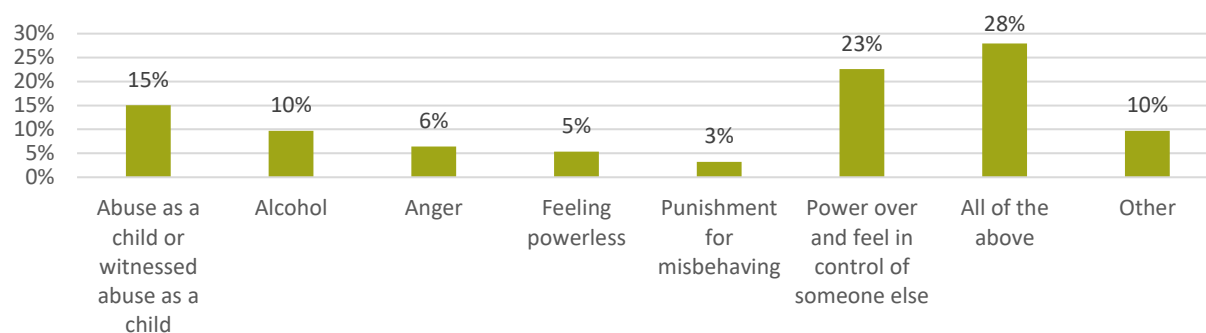
Risk Factors

Focus group participants were asked to choose from a list of options regarding the causes of interpersonal violence. Over a quarter of participants (28 percent) chose “all of the above” as one of their answers, indicating that risk factors for violence vary. Nearly a quarter (23 percent) identified power and control as a significant factor and 15 percent identified abuse as a child or witnessing abuse as a child as a factor. Community members also shared that poverty and social media should be considered contributing factors to interpersonal violence. The men's focus group stated that disagreements in decision making, learned behavior, anger, confusion over lost roles, jealousy, worry, sadness, fear and alcohol use are all possible causes of interpersonal violence.

Poverty and social media should be considered as contributing factors to interpersonal violence.
- Focus group participant

³⁷ CDC, *Connecting the Dots: An Overview of the Links Among Multiple Forms of Violence*, 2014.

Figure 27: What causes someone to commit acts of interpersonal violence?



Several focus group participants stressed that even though there may be causes contributing to someone committing acts of interpersonal violence, that it comes down to personal choice and the perpetrator must be held accountable for their actions in the home and community.

Disagreements in decision making, learned behavior, anger, confusion over lost roles, jealousy, worry, sadness, fear and alcohol use are all possible causes of interpersonal violence.

- Community men's focus group

Alcohol Misuse

The Alaska Domestic Violence and Sexual Assault Case Processing Project looked at domestic violence and sexual assault incidents closed by the Alaska State Troopers from 2008-2011. The report identified that statewide, 63.5 percent of suspects and 31.2 percent of victims were under the influence of alcohol at the time of the domestic violence assault incident. The report further identified that statewide, 34.3 percent of sexual assault/sexual abuse of minor suspects and 24.1 percent of victims were under the influence of alcohol at the time of or prior to the sexual assault incident. Data is not available at the regional level; however, community interviews seem to support the presence of alcohol during many sexual assault and intimate partner violence incidents.

Several interviewees, particularly those from Napaskiak, identified alcohol as the primary problem, not sexual assault, intimate partner violence, teen dating violence or child sexual abuse and felt interpersonal violence would occur less frequently if alcohol consumption was reduced. While some interviewees viewed the availability and use of alcohol as the primary problem, others felt alcohol was not the cause. Individuals who did not think alcohol was the primary problem reported that the focus should be on why people self-medicate with alcohol and noted that alcohol lowers inhibitions making it easier to perpetrate or be a victim of violence but does not cause violence. The men's focus group identified that alcohol can intensify violence with family and relatives. Community members cited proximity to Bethel as an issue since alcohol was sold legally from April 2016 to May 2018 after more than 40 years; community members noted that the closer a village is to Bethel, the more issues the village has with alcohol. Interviewees identified that their community councils have hosted discussions regarding alcohol use in the community and have not held discussions about sexual assault, intimate

partner violence, teen dating violence or child sexual abuse. Drugs other than alcohol were identified as risk factors, however not to the same extent. While alcohol was mentioned in many interviews it was not discussed widely in the focus groups.

Available OCS data identified that the rates of children living out of the home with a removal reason of parental alcohol abuse was much greater in the western region than statewide; similarly, substantiated OCS reports with alcohol abuse characteristics were greater in the western region than Alaska. The OCS western region represents most, but not all of the Bethel and Kusilvak Census Areas and encapsulates some communities that are not part of either of these census areas.³⁸

Figure 29: Children Living Out of the Home on July 19, 2017 with a Removal Reason of Parental Alcohol Abuse



Source: OCS Data, 2016, 2017 as reported in *Health Impacts of Alcohol Misuse in Alaska*, 5/7/2018

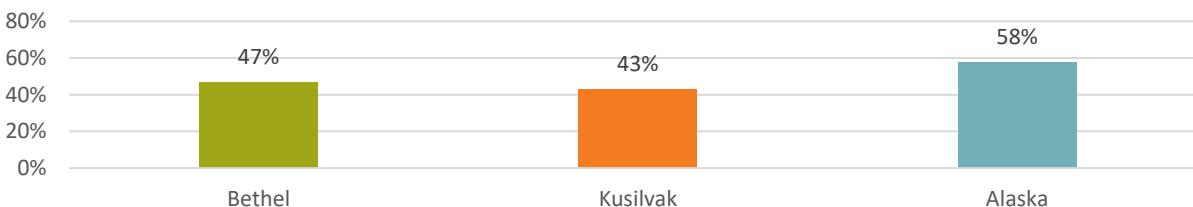
Figure 28: Substantiated OCS Reports with Alcohol Abuse Characteristics



Source: OCS Data, 2016, 2017 as reported in *Health Impacts of Alcohol Misuse in Alaska*, 5/7/2018

The 2016 Behavioral Risk Factor Surveillance System (BRFSS) identified that current rates of adult alcohol use in the Bethel and Kusilvak Census Areas are lower than Alaska as a whole, though adult binge drinking rates are higher in the Bethel and Kusilvak Census Areas than statewide. Interviewees identified that people in the community “over-do it” when they drink, and children learn this pattern of behavior from their parents who do not teach abstinence from or moderation in alcohol use. Substance use is a CDC identified risk factor for violence.³⁹

Figure 30: Current Adult Alcohol Use: Bethel, Kusilvak and Alaska

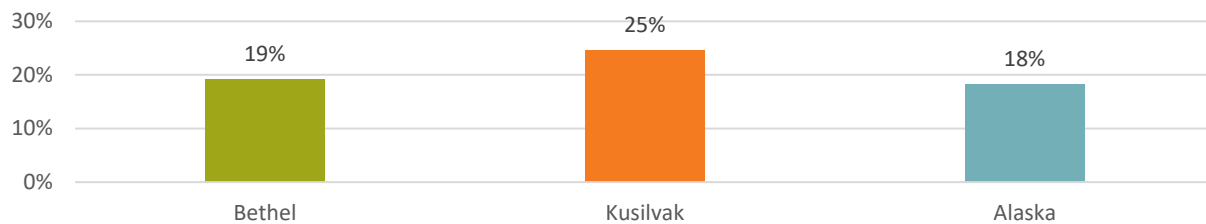


Source: BRFSS, 2016

³⁸ The communities of Goodnews Bay and Platinum are in the Bethel Census Area, but in the Southcentral OCS region. The communities of Holy Cross, Anvik, Grayling, Shageluk, Iditarod and Flat are in the Western OCS region, but not the Bethel or Kusilvak Census areas.

³⁹ CDC, *Connecting the Dots: An Overview of the Links Among Multiple Forms of Violence*, 2014.

Figure 31: Adult Binge Drinking: Bethel, Kusilvak and Alaska



Source: BRFSS, 2016

Trauma

Interviewees identified that past trauma plays a role in the high rates of interpersonal violence in the region. The anger that plays out in communities is an expression of people's hurt and pain that results from unresolved grief and trauma. The region was collectively impacted by boarding schools, forced loss of language and cultural practices, death of whole communities from infectious disease, among other traumas, and, as one resident stated, healing is needed before people can truly live healthy and balanced lives. This resident further identified that knowledge of the past is needed to understand why people in the region are the way they are. One resident identified her time at a boarding school as a time when her belonging and cultural identity were missing and when children were unable or not allowed to express emotions, so they held it in and as a result, people today do not know how to express their emotions. Focus group participants shared this theme, identifying the boarding school experience as a time when people were not safe and learned to hold everything inside. One interviewee shared that she saw family and community members turn to alcohol after a loss, using alcohol to numb the emotional pain. Poor behavioral control, impulsiveness and lack of non-violent social problem-solving skills are CDC identified risk factors for violence.⁴⁰

The intergenerational transmission of past traumas can have tremendous impacts on a person, family and community. Figure 32 shows the prevalence of Adverse Childhood Experiences by type in the Y-K Delta and Alaska. Adverse Childhood Experiences (ACEs) are stressful or traumatic events including abuse, neglect and household dysfunction, such as witnessing domestic violence or living in a home where a family member has issues with substance abuse.⁴¹

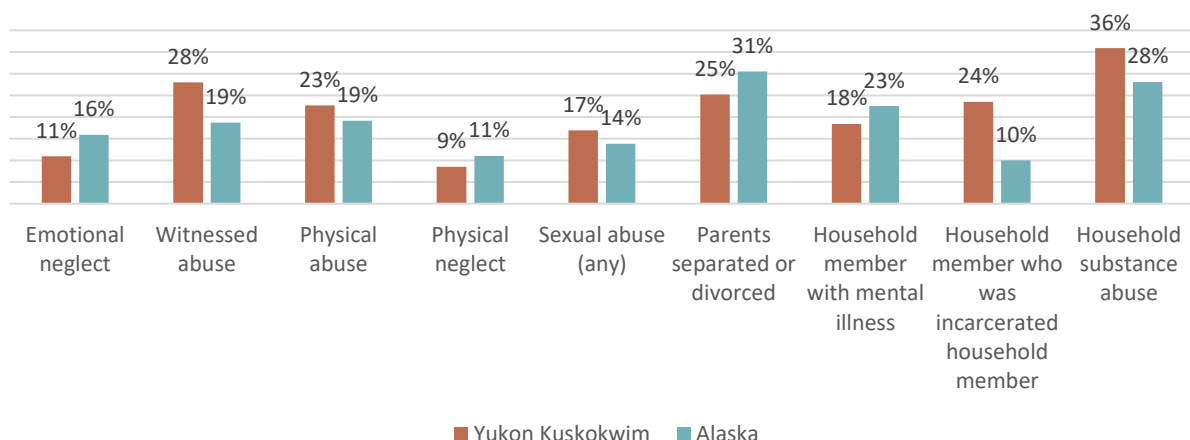
What we kept inside comes out in anger.

- Focus group participant

⁴⁰ CDC, *Connecting the Dots: An Overview of the Links Among Multiple Forms of Violence*, 2014.

⁴¹ Substance Abuse and Mental Health Services Administration (SAMHSA), Adverse Childhood Experiences, <https://www.samhsa.gov/capt/practicing-effective-prevention/prevention-behavioral-health/adverse-childhood-experiences>

Figure 32: Prevalence of ACEs by Type: Yukon Kuskokwim and Alaska

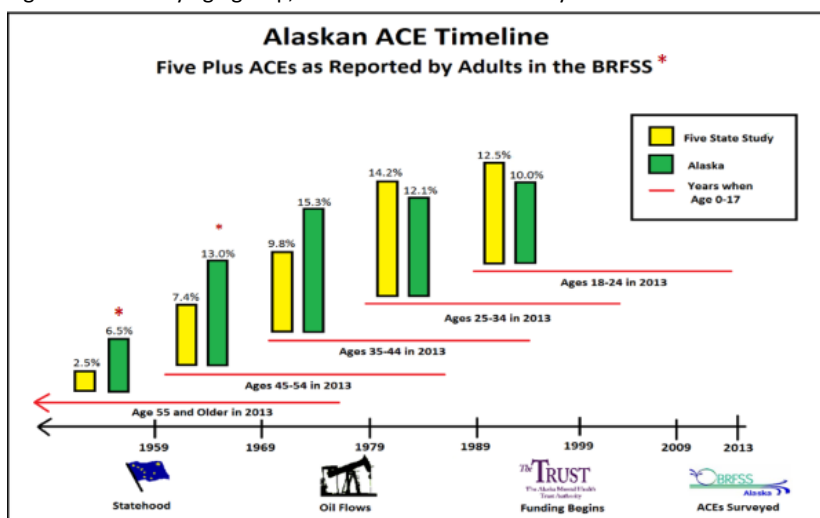


Source: BRFSS, 2015

Fifteen percent of focus group participants identified abuse as a child or witnessing abuse as a child as a primary cause of interpersonal violence. Several interviewees also noted the cyclical nature of violence with one participant sharing that once someone has been abused or witnessed abuse, it is easier for them to abuse. The CDC identifies a history of violent victimization and witnessing violence as risk factors for violence perpetration.⁴²

There is some evidence to suggest more recent generations in Alaska have fewer ACEs than previous generations. Figure 33 compares the Alaskan adult rate of five or more ACEs with a five-state rate by age group. The two oldest generations in Alaska report high rates of five or more ACEs that are statistically significant when compared to their peers in the five-state study and the younger age groups in Alaska have a lower rate of five or more ACEs when compared to their peers in the five-state study.⁴³

Figure 33: ACEs by age group, Alaska and Five-State Study



Source: Sidmore, Patrick. 2013 Alaska Behavioral Risk factor Surveillance System, Adverse Childhood Experiences of Alaskan Adults. Presentation.

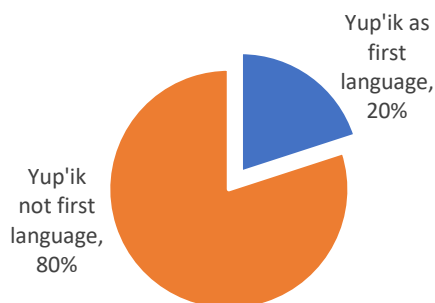
⁴² CDC, *Connecting the Dots: An Overview of the Links Among Multiple Forms of Violence*, 2014.

⁴³ Alaska data from the BRFSS, 2013; Five state study data from the Centers for Disease Control and Prevention, *Adverse Childhood Experiences reported by adults – Five states, 2009*.

Culture Change

Interviewees identified the present time as a time between two cultures, where it is no longer possible to live one's life in the traditional way, yet people do not identify with their roles in the western way. These shifts leave many young people without direction. One interviewee spoke of her son's suicide and identified that her son was not trained in their cultural ways, which would have prepared his mind for the pain and depression that are natural parts of life. While elders and culture are identified as strengths of the region, one interviewee stated that the elders are no longer teaching, and the ways of teaching children at home on how to live well have been lost. One interviewee stated that when people in the region are not healthy "we do horrible things to each other." Another interviewee spoke of the need for balance between western and traditional ways, pulling from both for sense of purpose and place.

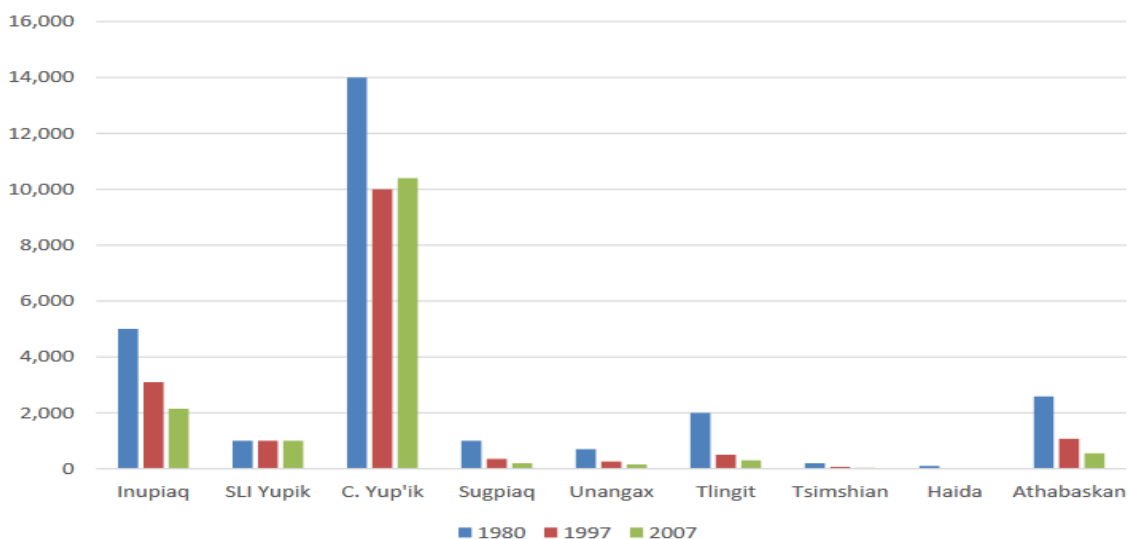
Figure 34: Percentage of Yup'ik Villages Where Children Grow up Speaking Central Yup'ik as 1st Language



Source: Alaska Native Language Center

Interviewees and focus group participants also identified that men's roles are disrupted due to cultural shifts. Interviewees identified a lack of education amongst men on what it means to engage in healthy relationships and how to manage emotions. One interviewee identified that the support systems that are traditionally in place still exist, but not to the same extent that they once did. Loss of language was also highlighted as a significant cultural change, because without language, culture is lost and elders are unable to communicate with younger generations. Figure 34 and Figure 35 speak to the linguistic changes that have occurred over the past 40 years.

Figure 35: Number of Native Language Speakers by Decade



Source: ANLPAC 2018 Report to the Governor

Power and Control

Twenty-three percent of focus group participants identified power and control as playing a role in intimate partner violence. Themes from interviews centered on how the dynamic of power and control was learned through colonization, by children learning from systems such as schools and churches and not from their parents. One interviewee shared that still today there is a message that Alaska Native ways of being do not matter. Focus group participants noted that respect for others must start with respect for self.

Socioeconomic Conditions

Housing

The CDC identifies poverty and associated factors, such as crowding, as a risk factor for intimate partner violence.⁴⁴ While the average household size in the Bethel Census Area is only slightly larger than the average household size in Alaska as a whole, anecdotal data from focus groups and interviews indicate that the Census does not tell the whole story and that overcrowding and the availability of housing is a serious issue in the region.⁴⁵ One survivor of domestic violence identified that she went back to live with her abusive husband because her rent increased in the home she was living in and there was mold in the home, causing unsanitary living conditions. Another individual shared that as many as 18 family members could share a two to three-bedroom home in some villages. Lack of housing is believed, by some, to propel violence in the region.

Economic and employment factors

The CDC identifies poverty, economic stress and unemployment as contributing factors to intimate partner violence.⁴⁶ The Bethel and Kusilvak Census Areas are considerably more impoverished than Alaska as a whole. Cultural norms and economics interact to exacerbate risk factors in the region. A community member shared that men in the region are not comfortable indoors but most of the jobs available are indoors stating that women take the jobs, leaving the men at home. Men then do not feel like protectors or providers, which makes them angry. A second community member shared that women in the region have good jobs, while men do not. This community member identified that men are often on food stamps, which reinforces feelings of powerlessness. Interviewees identified the lack of basic resources in villages such as public safety, safe housing for victims of intimate partner violence, and behavioral health services, as challenges.

Population age

The Y-K Delta is a young region, with 40 percent of its residents under the age of 20.⁴⁷ Interviewees and focus group participants stress the importance of elders in the transmission of cultural knowledge and guidance, yet only 16 percent of individuals in the Bethel and Kusilvak Census Areas are over 55. There are approximately 2.5 youth for every person aged 55 or older in the region. In Alaska, the under 20 and 55 plus populations are more equal, representing 28 percent and 25 percent of the population

⁴⁴ CDC, *Intimate Partner Violence: Risk and Protective Factors*, 2017.

⁴⁵ U.S. Census Bureau, 2010

⁴⁶ CDC, *Intimate Partner Violence: Risk and Protective Factors*. 2017.

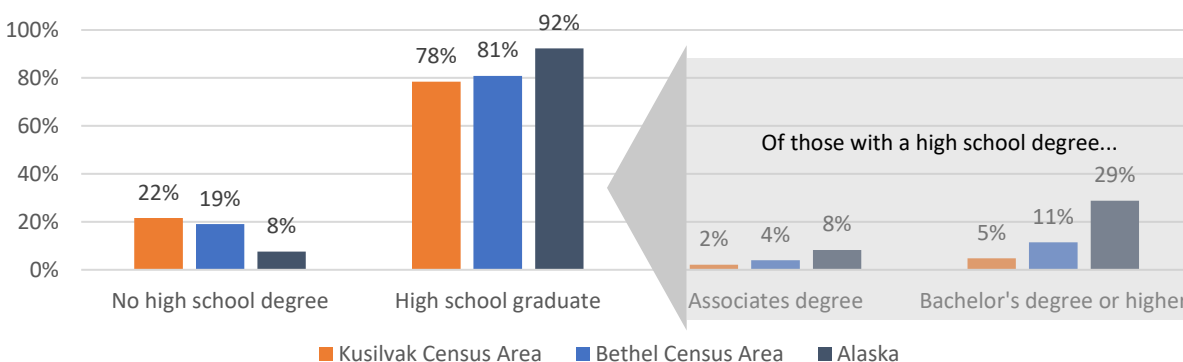
⁴⁷ Alaska DOLWD, July 2017 Estimates

respectively.⁴⁸ Young age is identified by the CDC as an individual level risk factor for intimate partner violence.⁴⁹ A youth participant at the KLA focus group identified that when they grow up seeing their parents involved in intimate partner violence, it is hard to say that these behaviors are not okay.

Educational attainment

Low educational achievement is a CDC identified risk factor for intimate partner violence.⁵⁰ While not explicitly mentioned in interviews or focus groups, education is important to mention given the level of educational attainment in the region compared to Alaska as a whole. Both the Bethel and Kusilvak Census Areas have lower high school graduation rates and lower numbers of residents with college degrees compared with statewide rates. Only five percent of focus group participants identified schools as one of the strengths of their community. Several focus group participants and interviewees shared that boarding schools were not a positive place for learning or development for Alaska Native people in the past and shared that current systems still do not support Alaska Native ways of living and knowing.

Figure 36: Educational Attainment: Bethel, Kusilvak and Alaska



Source: American Community Survey 2012-2016 5-year average

⁴⁸ Alaska DOLWD, July 2017 Estimates

⁴⁹ CDC, *Intimate Partner Violence: Risk and Protective Factors*. 2017.

⁵⁰ CDC, *Connecting the Dots: An Overview of the Links Among Multiple Forms of Violence*, 2014.

Recommendations

Community members reported that local solutions will work best for the Yukon-Kuskokwim Delta (Y-K Delta) and that prevention may work best on a village by village approach, noting that what works in one village may not work in another. One community member identified that community buy-in is important and when presenting information, it is important to balance statistics and traditional ways of knowing.

Specific recommendations for resource needs identified by interviewees, focus group participants, and best practice research are shared in this section. Recommendations for prevention strategies are organized into five categories: capacity building, policy and systems, youth protective factors, bystander engagement, and other. The recommendations include suggestions for action that can be undertaken in the short, medium, and long term and can form the foundations of a community action plan.

Capacity Building

- **Bethel community prevention committee:** Restarting a community prevention team in Bethel is underway. The formation of a community prevention team to elevate the conversation and resources available to address interpersonal violence is an essential first step. As this group comes together, careful consideration should be given to how efforts will be funded and how to sustain funding in the long term. The team should consider funding from state and federal sources as well as village tribes and/or regional Alaska Native corporations.
- **Village-based community prevention teams:** Interviews and focus groups identified that prevention efforts will look different in every community as each community has unique needs. There are 56 villages in the Y-K Delta and each village is likely in a different stage of readiness. The prevention team in Bethel should consider the creation of a toolkit that can be provided to communities to start their own prevention teams. An interviewee suggested providing opportunities for Rural Human Service (RHS) students to conduct community needs assessments in their respective communities to start conversations at the local level.
- **Interpersonal violence response infrastructure:** Community members identified a need for safe housing, particularly in villages, where victims of interpersonal violence can go for safety. Development of resources for and recruitment of safe houses throughout the region is recommended.

Policy and Systems

- **Require evidence-based training for school district personnel:** There are six school districts in the region. Examination of trainings offered to school district personnel is beyond the scope of this assessment; however, it is recommended that each school district be asked to provide a list of trainings provided to staff related to interpersonal violence. If school districts do not have policies in place for interpersonal violence training, it is recommended that such requirements be added. A possible training that should be required of school district personnel and the

community at-large is *Darkness to Light: Stewards of Children*⁵¹, which aims to educate adults on how to prevent, recognize and react responsibly to child sexual abuse.

- **Law enforcement presence and community involvement:** Many communities in the region do not have a law enforcement presence in their village or if they do, positions are unfilled. Advocating for funding and recruitment of Village Public Safety Officers, Tribal Police Officers, and State Troopers to provide a more consistent presence throughout the region is recommended. Where recruitment and retention are an issue, the Sand Point Police Department should be an example. Sand Point stabilized their police force after establishing a two weeks on, two weeks off work schedule and increasing pay.⁵² As of August 2018, there were at least 50 State Trooper vacancies throughout the state and Governor Bill Walker announced a 7.5 percent pay increase to assist with Trooper retention.⁵³ Support for legislation that increases wages for public safety officers is one way to increase law enforcement presence in the region.

In 2018, the Alaska legislature approved \$2.75 million to fund the testing of previously untested sexual assault examination kits. This same bill also requires training for law enforcement officers related to domestic violence and sexual assault and requires an annual inventory of untested sexual assault examination kits. It is recommended that the community prevention team track legislation related to interpersonal violence and advocate for passing such legislation as appropriate.

Thirteen percent of focus group participants identified distrust of systems as a top reason interpersonal violence is not reported, and 40 percent answered all of the above, which includes distrust of systems. Other focus group participants spoke about the lack of trust in systems around confidentiality. Recent local news highlights the reality behind this disconnect showing incidences where interpersonal violence was reported but not handled appropriately by law

Darkness to Light: *Stewards of Children*

Stewards of Children is an evidence-informed child sexual abuse prevention, recognition, and intervention training which has been shown to train child-protective behaviors. The two-hour training teaches adults practical actions to prevent child sexual abuse or intervene if abuse is suspected. Education program outcomes are: increased awareness of the issue, new skills to recognize and react to child sexual abuse, positive change to organizational policies and procedures and individual empowerment.

(Darkness to Light, https://www.d2l.org/wp-content/uploads/2018/02/SOC_One_Pager_2018.pdf)

⁵¹ Darkness to Light, Stewards of Children, <https://www.d2l.org/education/stewards-of-children/>

⁵² Eastern Aleutian Tribes. Opioid Taskforce Meeting. October 16, 2018

⁵³ Governor Walker Announces Pay Raise for Troopers, <https://www.ktoo.org/2018/08/29/gov-walker-announces-pay-raise-for-troopers/>, August 2018

enforcement.⁵⁴To address this, it is recommended that the Bethel Police Department engage in trust and relationship building activities in the community. Three percent of focus group participants identified not knowing how to report interpersonal violence as a top reason for not reporting. As part of outreach and engagement activities by the community, it is recommended that education about how to report interpersonal violence and the process by which interpersonal violence cases are investigated is recommended. Creating more transparency and clarity throughout the community about the process through education is recommended.

- **Alcohol regulation:** Alcohol was frequently mentioned as a cause of interpersonal violence by interviewees, particularly those in villages. Bethel recently voted (October 2018) to continue alcohol sales in the city. Surrounding communities concerned about alcohol sales in Bethel should consider policy and legal action to limit the movement of alcohol into their communities, to properly enforce their local option laws. A community member in Napaskiak shared possible options: more active tribal police to intercept alcohol as it comes into the community and creating a permit residents must apply for in order to buy alcohol in Bethel. Bethel could also consider a city operated liquor store, which would allow more control over sales than a private vendor. Kotzebue's city run liquor store requires a permit for purchase and restricts the daily and monthly amount of liquor an individual may have shipped to them.⁵⁵
- **Interpersonal violence response:** Currently, when there is violence in a home it is generally the victims, who are usually women and children, who leave the home. Sometimes the women and children must not only leave their home but also their community, family and friends, to travel to Bethel to receive support services. One focus group participant suggested that this is a backward approach and that it is the man or perpetrator of violence who should be removed from the home and/or community to receive support and treatment. Identifying policy and system changes to support victims in their homes and communities, while removing the perpetrator should be explored.

I think we have it backwards. When there is violence in the home, we take the women and children out who are the victims and make them leave their community and go to Bethel... the community should be removing the men [perpetrator] and supporting them.
- Community member

Community members also expressed interest in the use of tribal courts or tribal councils to address interpersonal violence. Exploring tribal courts or other ways to involve the community in the legal response to interpersonal violence is recommended. Restorative and/or community justice initiatives are another option to explore. The Galena District Court can be looked to as an example of community justice initiatives in rural Alaska. Restorative justice seeks justice for the victim and accountability for the perpetrator. Holding male perpetrators accountable for their

⁵⁴ Hopkins, Kyle. *911 dispatcher: I was raped and Nome police colleagues ignored the case*. Anchorage Daily News, September 3, 2018. <https://www.adn.com/alaska-news/crime-courts/2018/09/03/911-dispatcher-i-was-raped-and-nome-police-colleagues-ignored-the-case/>

⁵⁵ City of Kotzebue. *How to obtain alcohol legally in Kotzebue*. [https://www.cityofkotzebue.com/vertical/sites/%7BA001CDF5-7F45-4E0C-9DFC-D296959501D1%7D/uploads/How_to_legally_obtain_alcohol\(1\).pdf](https://www.cityofkotzebue.com/vertical/sites/%7BA001CDF5-7F45-4E0C-9DFC-D296959501D1%7D/uploads/How_to_legally_obtain_alcohol(1).pdf)

actions was a theme in the focus groups and incorporation of restorative justice techniques is one way to do this.

Youth Protective Factors

- **Positive activities and education for youth:** Tundra Women's Coalition's (TWC) Teens Acting Against Violence (TAAV) program is a guiding example of programming that encourages positive activities for youth while providing education on healthy relationships. An evaluation conducted with past TAAV participants showed gains in healthy communication and relationship skills amongst most participants.⁵⁶ Focus group polling identified that while 50 percent of youth participating in the group at KLA knew of efforts in the community to address teen dating violence, only 24 percent of participants in the YKCC men's group and community focus group knew about teen dating violence resources. Raising awareness amongst teens and adults who support youth is recommended to further elevate the work of TWC and TAAV.

Through focus groups and interviews, community members showed support for developing and sustaining more programs like TAAV as well as acknowledged a need for more resources for youth throughout the region. Education about healthy relationships, grief and trauma as well as historical trauma, and managing anger were all discussed as well as providing activities such as Yup'ik dancing and basketball games.

Bystander Engagement

- **Education and awareness:** Focus group polling identified that 50 percent of participants do not believe the community is aware of efforts to address interpersonal violence. Interviews and focus group discussions corroborated this with participants sharing that interpersonal violence issues are not discussed enough, while others stated it is being discussed but people may not be listening. A male focus group participant stated that men should be involved in education and awareness efforts using public service announcements. Identifying target audiences for messaging and advertising of available resources is recommended. A community member shared that because of mandated reporting laws for child sexual abuse, more people may be familiar with the process for reporting this form of violence and less familiar with reporting other forms of violence.

Community members spoke about a desire for community-driven education about what to do if interpersonal violence is suspected. The Green Dot Violence Prevention program has a presence in Bethel and Bethel's TAAV group has a bystander training component. Bystander training efforts are something the community could continue to support and expand.

- **Accountability:** Community members expressed a desire for ways to hold perpetrators accountable for their actions within communities. They expressed wanting to advocate for one another and use their voices to speak up against interpersonal violence.

⁵⁶ Teens Acting Against Violence. Program Evaluation, 2015.

Other

- **Support for men:** A common theme throughout focus groups and interviews was a need for more supports for men. Ideas from community members include: support groups or talking circles, elder involvement in the engagement and support of men who perpetrate interpersonal violence, a safety net such as a number a man could call if he is about to assault a partner or child, addressing loss or change of male traditional roles in the region, sponsored events like basketball tournaments, cribbage or scrabble tournaments. Teaching men to nurture their children, talk with them, and be a leader in teaching love and respect were also identified as ways to support and engage men.

The best thing we can do is keep supporting our men. We love them, and we don't want them gone. We just want them healthy.

- Community member

- **A place for cultural education, healing and teaching traditional values:** Many community members, both in interviews and focus groups, brought up the need for a community space that could be used for a variety of activities, including transmission of cultural knowledge and values and as a space for healing. Community members shared that traditionally, for men, this place would be the Qasgiq. Bringing back the idea of a Qasgiq was central in many conversations about prevention and response to interpersonal violence. Creating a safe space for men, women and youth to meet, talk and learn that is rooted in traditional values is recommended.
- **Socio-emotional learning:** Interviewees and focus group participants talked about the loss of traditional ways of expressing emotions, sharing that in boarding schools people learned to hold everything inside and this hiding of emotion continues to be passed down. One focus group participant expressed a desire for educational groups about self-esteem and self-control. Another participant shared that men are very reactive and suggested education about how to manage emotions and relate to their partners and family members.
- **Examination of gender roles and norms:** Further exploration of traditional, religious and western gender norms and roles that are at play in the region is needed. One community member shared that men believe they must be “macho” because the Bible says they are the leader but there is a lack of education about what kind of leader the man should be. One focus group participant stated men should be the leaders in taking their roles back.



CITY OF BETHEL
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Celebrating 50 Years of Service

DATE: June 4, 2019
TO: Fred Watson, Mayor
FROM: Bill Howell, Acting Manager
SUBJECT: Manager's Report – Month of May 22, 2019 through June 3, 2019

Current Events

- We have prepared an action memorandum for the June 11 council packet for reimbursement of payments made by the Alaska Fire Chiefs to our GEMT contractor, AP Triton. Anchorage Fire has contributed \$93,000. We seek support to use surplus ambulance contractor fees to reimburse the Alaska Fire Chiefs in the amount of \$10,000
- The administration met with Dowl engineering on May 28. A copy of the meeting agenda is attached
- Our federal PILT grant was submitted well before the May 31, 2019 deadline
- We are seeking budgetary quotes from Knik construction for paving of the City office parking lot and resurfacing of the Fire Department apparatus ramp.
- A resolution and contract for financing the avenue's water project is in the June 11th packet.
- The DOT Bethel crew has been contacted regarding the beaver dam and subsequent water collecting upstream of the Ridgecrest/Brown's Slough bridge. The DOT is seeking funding to remedy the problem.
- Clean up green up is ongoing. Employees of the City and many other local agencies participated in a May 24, trash pick-up day. City employees were notified and joined in picking up trash around the community on May 24, from 3-4 P.M.
- A review of all ongoing, outgoing City Manager projects/documents is 90% completed.
- I responded directly to citizen concerns regarding two planning matters, one the police department and an ambulance billing issue. These matters are still in progress.

Departments

- Department head meetings were held on May 23.

HR

- HR is preparing to start the City Manager recruitment process

Finance

- Finance is seeking a new GL position
- Received a letter from the state regarding audit status and grants
- I am working with finance to complete the budget and audit.

Public Works

- One culvert received fill on City property on the Haroldsen's access road. This culvert drains the landfill area and was very close to the road bed surface. City employees in the area have noted an increase in dump trucks hauling from the Harolsen's pit on this road.
- Public works is investigating the feasibility of credit card acceptors at the public fill points. We are also discussing the viability of a public fill at the City Sub treatment plant.
- Public works is researching "mile markers" for boardwalks in Pinkie's park. The idea is from recommendation received through the public safety commission.
- Property maintenance is participating in the boardwalk lighting project and has submitted many useful ideas.

PD

- I met with the police Chief regarding one citizen complaint.

Planning

- The administration is reviewing two matters in the planning department regarding site plan permits.
- Review and approval of the various Subdivision plans and agreements is ongoing with the City's Engineer Dowl, the City Planner, and City Attorney.

IT/Purchasing agent

- A sole source justification for sewer pump repairs is being prepared to include these services in our sole-source agreement with Alaska Pump and Supply.

Port

- A save using a City of Bethel Life Ring was reported by the Fire Department. The port installs life rings all along the seawall in spring. A copy of the fire department press release is attached.
- I am working with the Port director to remove all brush on city properties that constitute a fire hazard, hinder access to the seawall for maintenance or decreases visibility/safety for visitors.

Fire

- The department is in the midst of completing a Fire Fighter one class and has successfully applied to the Fire Standards Council to hold our first ever Fire Fighter 2 class.
- An EMT 2 class is also scheduled for was completed during this period.
- The department is working to complete reporting and cleanup for two city spills.

Budget /Financial

- We are working on the FY 20 annual budget and attending budget meetings.

Grants

- The grant department submitted a School safety grant in coordination with LKSD. This grant totals \$500,000 with a \$167,000 from the school district.
- The grant manager is working on establishing a federal indirect rate for cost recovery on federal grants. Once approved the City will be able to recover costs associated with grant writing and management.
- I have assigned the Grant Manager to serve as the liaison for the City's Long Range Transportation Plan (LRTP). The updated schedule for this meeting is June 13 1:00-3:30 TAC meeting. 5:00-7:30 open house at City hall. A copy of the LRTP meeting schedule is attached to this report
- We are reviewing need and scoping possible projects for a VISTA volunteer. Vista volunteers receive a small monthly stipend and housing. The City currently has no housing options internally and this is likely the greatest barrier for our application if we choose to submit. No recommendations have been made to the administration for this project.

Bethel Heights Sewer System PER and EA- #9- See Above

City LRTP Development- #10

- Public meeting to be held in June, 2019. LRTP will be complete following public meeting.
- Additional public involvement may require amendment.

City Hall Roof Replacement- #11

- Architects Alaska prepared renderings. Still about \$6K remains. Any additional work required?

Courthouse Water Service Planning Study- #12- Complete

Blue Sky Subdivision Review- #13

- Complete for right now, until developer submits engineering drawings.

GIS Database- #14

- Initial GIS work is complete. Database has all parcels and addresses created. City planning has the ability to add information to database as desired.
- DOWL GIS to be in Bethel on May 30-31 for training with City Planning.

Lift Station Engineering- #15

- Bids due to City of Bethel on May 31, 2019 at 3pm.
- Bids expected to be in the \$750,000 to \$1M range.
- Bo Foley is current procurement officer.
- DOWL will need to amend contract for construction administration services.

Lead and Copper Issues at City Sub- #17

- Need to obtain pH of raw water, before any treatment or storage.
- DOWL water quality specialist working on modeling the additives.

Landfill Closure Study- #18

- Draft document is being review by ADEC without costs.
- Draft in hand.
- Will be complete by end of June, 2019.

Tanqik Subdivision Review- #19

- Initial preliminary plat and subdivision proposal has been submitted, and DOWL is reviewing.

UNCONTRACTED PROJECTS

Land Additions to GIS Database- #17

Mr. Bill Howell
City of Bethel
May 28, 2019
Page 3

- DOWL has drafted a fee proposal for adding road ownership information to the GIS database. This would also supplement the LRTP.

City Senior Citizens Center Building Condition Assessment



City of Bethel

Long Range
Transportation Plan

An Element of the
Comprehensive Plan

YOU'RE INVITED!

PUBLIC OPEN HOUSE

Monday, June 17, 2019

On Monday, June 17, 2019 the Transportation Advisory Committee (TAC) for the City of Bethel's Long-Range Transportation Plan (LRTP) will be hosting a public open house for the City of Bethel's LRTP.

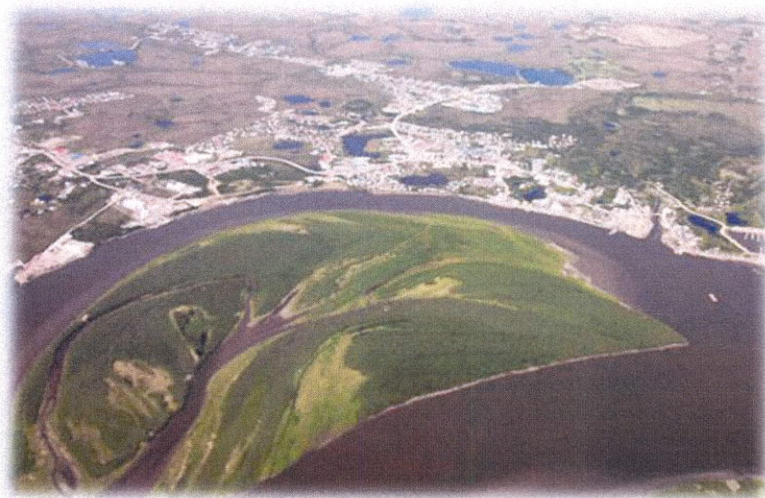
WHAT: City of Bethel – Long Range Transportation Plan

WHEN: Monday, June 17, 2019 at 5:00 – 7:00 pm

WHERE: City of Bethel – City Council Chambers
300 State Highway, Bethel, Alaska

WHY: This public open house will provide the opportunity for the public to get an update on the project and to review the preliminary priority project list, ask questions and have their voices heard by the planning team.

**FOOD AND DOOR PRIZES
WILL BE PROVIDED! ENTER
TO WIN A VISA GIFT CARD!**



To submit comments, please visit
the interactive map:

<https://dowl.mysocialpinpoint.com/city-of-bethel-lrtp#/>

For additional information, please contact:

John Sargent • City of Bethel – Grant Manager

P: (907) 543-1386 • jsargent@cityofbethel.net

To submit a comment or for technical information, please contact:

Alexa Greene • DOWL Project Manager

P: (907) 374-0275 • agreene@dowl.com



Payment in Lieu of Taxes (PILT)

Payment in Lieu of Taxes (PILT) Funding for 2019 Announced

On February 15, 2019, the President signed the Consolidated Appropriations Act, 2019 (P.L. 116-6) which appropriated full funding for PILT. The Department has initiated the FY 2019 PILT data collection process and will begin preparing the necessary calculations to issue payments by June 30, 2019. More information from DOI on the PILT program can be found at <https://www.doi.gov/pilt>



- [PILT Overview, Statutes and Regulations](#)
- [PILT Status Report](#)
- [USDOI PILT Website](#)
- [PILT Annual Report](#)

The federal Payment in Lieu of Taxes (PILT) Program provides payments to local governments that contain certain federally-owned lands known as "entitlement lands". PILT payments are intended to help offset losses in property taxes due to nontaxable federal lands within municipal boundaries. The U.S. Department of Interior administers PILT payments to boroughs, and DCRA administers federal PILT payments to cities within the unorganized borough. To receive funding, an eligible municipality must submit an application form to the department that requests the distribution and verifies the municipality meets all eligibility requirements. Distributions under the Payment in Lieu of Taxes Program are made beginning in July of each fiscal year or within 30 days of receipt of funds from the federal government.

Please Note:

The state regulations for the PILT program have been changed. With those changes come a number of requirements that have been removed from the application process. It is **no longer necessary for an eligible city to submit a budget, an audit (or Certified Financial Statement), or a resolution to apply for the program.** All that is necessary is to send the application form with correct and current information to the Division.

PRESS RELEASE

City of Bethel Fire Department
320 Chief Eddie Hoffman Highway
P.O. Box 1388

Bethel, Alaska 99559

Contact: William F. Howell, III, Fire Chief

Phone: (907) 543-2131

FAX: (907) 543-2702

FOR IMMEDIATE RELEASE

Date: 05-31-2019

FIRE, MEDIC AND RESCUE CALLS

Life Ring Save by Bystander's

On Thursday May 30, 2019 at 10:11 p.m., Medics were dispatched to the river by Joe Lomack Beach for a person in the river. As Medi-6, arrived on scene, the patient was found out of the water and walking around. The patient was pulled out of the water by people that were walking along the sea wall trail. The patient was t pulled out using a floating life ring that was installed at the sea wall by Port employees. The patient was wet but able to walk and later refused to go to the hospital. The patient stated that a group of intoxicated people she was with, pushed her into the water and walked away. The patient's mother came and took her to the hospital. The City of Bethel Port Department installs life saving devices along the sea wall every spring to allow bystanders to attempt rescue of people who have fallen into the river.

CITY OF BETHEL
FUND SUMMARY
FOR THE 11 MONTHS ENDING MAY 31, 2019

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>REVENUE</u>					
TAXES	6,589,810.19	6,589,810.19	7,746,000.00	1,156,189.81	85.1
STATE & FEDERAL REVENUES	1,087,106.10	1,087,106.10	1,079,769.00	(7,337.10)	100.7
CHARGES FOR SERVICES	221,393.82	221,393.82	299,400.00	78,006.18	74.0
RENTAL INCOME	1,515.00	1,515.00	1,600.00	85.00	94.7
LICENSES, PERMITS & FEES	633,382.15	633,382.15	626,660.00	(6,722.15)	101.1
MISCELLANEOUS	436,652.85	436,652.85	191,800.00	(244,852.85)	227.7
TOTAL FUND REVENUES	8,969,860.11	8,969,860.11	9,945,229.00	975,368.89	90.2
<u>EXPENDITURES</u>					
ADMINISTRATION	381,424.99	381,424.99	457,065.00	75,640.01	83.5
CITY CLERKS OFFICE	131,688.87	131,688.87	148,643.00	16,954.13	88.6
FINANCE	440,887.67	440,887.67	530,181.00	89,293.33	83.2
PLANNING	322,986.18	322,986.18	439,412.00	116,425.82	73.5
TECHNOLOGY DEPARTMENTS	224,812.83	224,812.83	1,233,614.00	1,008,801.17	18.2
CITY ATTORNEY'S OFFICE	184,424.53	184,424.53	431,941.00	247,516.47	42.7
FIRE DEPARTMENT	1,256,748.89	1,256,748.89	1,476,590.00	219,841.11	85.1
POLICE	2,504,447.05	2,504,447.05	3,530,762.00	1,026,314.95	70.9
PUBLIC WORKS-ADMIN	81,891.71	81,891.71	106,540.00	24,648.29	76.9
PW-STREETS & ROADS	1,566,286.26	1,566,286.26	1,798,787.90	232,501.64	87.1
PROPERTY MAINTENANCE	458,378.60	458,378.60	958,114.00	499,735.40	47.8
PARKS & REC/BYC	1,409.13	1,409.13	.00	(1,409.13)	.0
COMMUNITY SERVICE	157,759.46	157,759.46	267,054.00	109,294.54	59.1
IN KIND MATCH & TRANSFERS	.00	.00	616,163.00	616,163.00	.0
TOTAL FUND EXPENDITURES	7,713,146.17	7,713,146.17	11,994,866.90	4,281,720.73	64.3
NET REVENUE OVER EXPENDITURES	1,256,713.94	1,256,713.94	(2,049,637.90)	(3,306,351.84)	61.3
NET REVENUE OVER EXPENDITURES	1,256,713.94	1,256,713.94	(2,049,637.90)	(3,306,351.84)	61.3

CITY OF BETHEL
FUND SUMMARY
FOR THE 11 MONTHS ENDING MAY 31, 2019

PARKS DEVELOPMENT FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>REVENUE</u>					
SOURCE 42	83,000.00	83,000.00	.00	(83,000.00)	.0
TOTAL FUND REVENUES	83,000.00	83,000.00	.00	(83,000.00)	.0
<u>EXPENDITURES</u>					
PARKS DEVELOPMENT	103,657.03	103,657.03	123,474.01	19,816.98	84.0
TOTAL FUND EXPENDITURES	103,657.03	103,657.03	123,474.01	19,816.98	84.0
NET REVENUE OVER EXPENDITURES	1,236,056.91	1,236,056.91	(2,173,111.91)	(3,409,168.82)	56.9

CITY OF BETHEL
FUND SUMMARY
FOR THE 11 MONTHS ENDING MAY 31, 2019

YK REG AQUA HLTH & SAFETY CTR

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>REVENUE</u>					
SOURCE 42	(925.00)	(925.00)	72,454.00	73,379.00	(1.3)
SOURCE 43	264,278.00	264,278.00	271,750.00	7,472.00	97.3
TRANSFERS IN	209,461.00	209,461.00	918,743.00	709,282.00	22.8
MISCELLANEOUS	.00	.00	50,000.00	50,000.00	.0
TOTAL FUND REVENUES	472,814.00	472,814.00	1,312,947.00	840,133.00	36.0
<u>EXPENDITURES</u>					
LOCAL FUNDED EXPENDITURES	1,386,565.11	1,386,565.11	1,682,868.00	296,302.89	82.4
TOTAL FUND EXPENDITURES	1,386,565.11	1,386,565.11	1,682,868.00	296,302.89	82.4
NET REVENUE OVER EXPENDITURES	322,305.80	322,305.80	(2,543,032.91)	(2,865,338.71)	12.7

CITY OF BETHEL
FUND SUMMARY
FOR THE 11 MONTHS ENDING MAY 31, 2019

E-911 SYSTEM/SURCHARGE

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>REVENUE</u>					
E-911 SURCHARGE	135,059.43	135,059.43	144,000.00	8,940.57	93.8
TOTAL FUND REVENUES	135,059.43	135,059.43	144,000.00	8,940.57	93.8
<u>EXPENDITURES</u>					
E-911 SERVICES	103,606.32	103,606.32	163,673.00	60,066.68	63.3
TOTAL FUND EXPENDITURES	103,606.32	103,606.32	163,673.00	60,066.68	63.3
NET REVENUE OVER EXPENDITURES	353,758.91	353,758.91	(2,562,705.91)	(2,916,464.82)	13.8

CITY OF BETHEL
FUND SUMMARY
FOR THE 11 MONTHS ENDING MAY 31, 2019

SOLID WASTE SERVICES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>REVENUE</u>					
SOLID WASTE & RECYLING	1,069,438.15	1,069,438.15	1,169,000.00	99,561.85	91.5
TOTAL FUND REVENUES	1,069,438.15	1,069,438.15	1,169,000.00	99,561.85	91.5
<u>EXPENDITURES</u>					
HAULED REFUSE	292,086.09	292,086.09	417,752.00	125,665.91	69.9
LANDFILL OPERATIONS	471,071.46	471,071.46	683,724.00	212,652.54	68.9
TOTAL FUND EXPENDITURES	763,157.55	763,157.55	1,101,476.00	338,318.45	69.3
NET REVENUE OVER EXPENDITURES	660,039.51	660,039.51	(2,495,181.91)	(3,155,221.42)	26.5

CITY OF BETHEL
FUND SUMMARY
FOR THE 11 MONTHS ENDING MAY 31, 2019

WATER & SEWER SERVICES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>REVENUE</u>					
WATER	4,064,662.83	4,064,662.83	4,167,035.00	102,372.17	97.5
SEWER	2,882,015.42	2,882,015.42	2,661,788.00	(220,227.42)	108.3
MISCELLANEOUS	(18,507.31)	(18,507.31)	448,129.00	466,636.31	(4.1)
MISCELLANEOUS	2,872.33	2,872.33	14,000.00	11,127.67	20.5
TOTAL FUND REVENUES	6,931,043.27	6,931,043.27	7,290,952.00	359,908.73	95.1
<u>EXPENDITURES</u>					
UTILITY BILLING	464,829.77	464,829.77	893,645.00	428,815.23	52.0
HAULED WATER	1,686,785.70	1,686,785.70	1,931,912.00	245,126.30	87.3
PIPED WATER	474,207.16	474,207.16	760,019.00	285,811.84	62.4
BETHEL HTS WTR TREATMENT	572,964.46	572,964.46	688,417.00	115,452.54	83.2
CITY SUB WTR TREATMENT	591,641.10	591,641.10	795,678.00	204,036.90	74.4
HAULED SEWER	1,432,406.67	1,432,406.67	1,906,056.00	473,649.33	75.2
PIPED SEWER	697,959.42	697,959.42	1,088,455.00	390,495.58	64.1
SEWER LAGOON	123,926.81	123,926.81	187,621.00	63,694.19	66.1
TOTAL FUND EXPENDITURES	6,044,721.09	6,044,721.09	8,251,803.00	2,207,081.91	73.3
NET REVENUE OVER EXPENDITURES	1,546,361.69	1,546,361.69	(3,456,032.91)	(5,002,394.60)	44.7

CITY OF BETHEL
FUND SUMMARY
FOR THE 11 MONTHS ENDING MAY 31, 2019

MUNICIPAL DOCK

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>REVENUE</u>					
INTEREST & PENALTIES	.00	.00	5,000.00	5,000.00	.0
SOURCE 42	(25.00)	(25.00)	.00	25.00	.0
CHARGES FOR SERVICES	822,902.13	822,902.13	1,100,500.00	277,597.87	74.8
LEASE REVENUE	20,300.00	20,300.00	24,000.00	3,700.00	84.6
MISCELLANEOUS	33,860.50	33,860.50	49,000.00	15,139.50	69.1
MISCELLANEOUS	7,625.00	7,625.00	7,000.00	(625.00)	108.9
TOTAL FUND REVENUES	884,662.63	884,662.63	1,185,500.00	300,837.37	74.6
<u>EXPENDITURES</u>					
DOCK EXPENDITURES	440,489.37	440,489.37	840,477.00	399,987.63	52.4
SMALL BOAT HARBOR	139,080.75	139,080.75	241,074.00	101,993.25	57.7
TOTAL FUND EXPENDITURES	579,570.12	579,570.12	1,081,551.00	501,980.88	53.6
NET REVENUE OVER EXPENDITURES	1,851,454.20	1,851,454.20	(3,352,083.91)	(5,203,538.11)	55.2

CITY OF BETHEL
FUND SUMMARY
FOR THE 11 MONTHS ENDING MAY 31, 2019

LEASED PROPERTIES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>REVENUE</u>					
LEASE INCOME	872,027.80	872,027.80	850,427.00	(21,600.80)	102.5
TOTAL FUND REVENUES	872,027.80	872,027.80	850,427.00	(21,600.80)	102.5
<u>EXPENDITURES</u>					
LEASED PROPERTIES-MISC	8,906.73	8,906.73	41,225.00	32,318.27	21.6
LEASED PROP-COURT COMPLEX	364,257.49	364,257.49	899,883.00	535,625.51	40.5
LEASED PROP - POLICE ANNEX	632.89	632.89	.00	(632.89)	.0
TOTAL FUND EXPENDITURES	373,797.11	373,797.11	941,108.00	567,310.89	39.7
NET REVENUE OVER EXPENDITURES	2,349,684.89	2,349,684.89	(3,442,764.91)	(5,792,449.80)	68.3

CITY OF BETHEL
FUND SUMMARY
FOR THE 11 MONTHS ENDING MAY 31, 2019

EMPLOYEE GROUP HEALTH BEN.

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>REVENUE</u>					
EMP GROUP BENEFITS REVENUES	1,337,887.27	1,337,887.27	1,940,109.00	602,221.73	69.0
TOTAL FUND REVENUES	1,337,887.27	1,337,887.27	1,940,109.00	602,221.73	69.0
<u>EXPENDITURES</u>					
EMPLOYEE GROUP HEALTH BENEFITS	141,981.10	141,981.10	2,004,625.00	1,862,643.90	7.1
TOTAL FUND EXPENDITURES	141,981.10	141,981.10	2,004,625.00	1,862,643.90	7.1
NET REVENUE OVER EXPENDITURES	3,545,591.06	3,545,591.06	(3,507,280.91)	(7,052,871.97)	101.1

CITY OF BETHEL
FUND SUMMARY
FOR THE 11 MONTHS ENDING MAY 31, 2019

BETHEL PUBLIC TRANSIT SYSTEM

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>REVENUE</u>					
LOCAL SOURCES	.00	.00	80,580.00	80,580.00	.0
FEDERAL SOURCES	242,355.53	242,355.53	310,378.00	68,022.47	78.1
CHARGES FOR SERVICES	37,161.00	37,161.00	8,000.00	(29,161.00)	464.5
MISC REVENUE	50.00	50.00	.00	(50.00)	.0
TOTAL FUND REVENUES	279,566.53	279,566.53	398,958.00	119,391.47	70.1
<u>EXPENDITURES</u>					
TRANSIT SYSTEM EXPENDITURES	317,156.08	317,156.08	481,600.00	164,443.92	65.9
TOTAL FUND EXPENDITURES	317,156.08	317,156.08	481,600.00	164,443.92	65.9
NET REVENUE OVER EXPENDITURES	3,508,001.51	3,508,001.51	(3,589,922.91)	(7,097,924.42)	97.7

CITY OF BETHEL
FUND SUMMARY
FOR THE 11 MONTHS ENDING MAY 31, 2019

VEHICLES & EQUIP MAINTENANCE

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>REVENUE</u>					
CHARGES FOR SERVICES	523,993.28	523,993.28	.00	(523,993.28)	.0
TOTAL FUND REVENUES	523,993.28	523,993.28	.00	(523,993.28)	.0
<u>EXPENDITURES</u>					
VEHICLE & EQUIP MAINT	663,341.91	663,341.91	927,353.00	264,011.09	71.5
TOTAL FUND EXPENDITURES	663,341.91	663,341.91	927,353.00	264,011.09	71.5
NET REVENUE OVER EXPENDITURES	3,368,652.88	3,368,652.88	(4,517,275.91)	(7,885,928.79)	74.6
NET REVENUE OVER EXPENDITURES	3,368,652.88	3,368,652.88	(4,517,275.91)	(7,885,928.79)	74.6

CITY OF BETHEL
FUND SUMMARY
FOR THE 11 MONTHS ENDING MAY 31, 2019

BETHEL ENDOWMENT FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>REVENUE</u>					
TRANSFERS	.00	.00	(19,778.00)	(19,778.00)	.0
MISCELLANEOUS	10,090.51	10,090.51	28,254.00	18,163.49	35.7
TOTAL FUND REVENUES	10,090.51	10,090.51	8,476.00	(1,614.51)	119.1
NET REVENUE OVER EXPENDITURES	3,378,743.39	3,378,743.39	(4,508,799.91)	(7,887,543.30)	74.9



CITY OF BETHEL
Fire Department

Daron Solesbee, Acting Fire Chief
P.O. Box 1388, Bethel, Alaska 99559
Phone: (907)-543-2131
Fax: (907)-543-2702
bhowell@cityofbethel.net

Celebrating 50 Years of Service

DATE: June 4, 2019

TO: Bill Howell, Acting City Manager

FROM: Daron Solesbee, Acting Fire Chief

SUBJECT: Management Report, May 2019

Current Events

- Bethel Firefighters and Utilities personnel tested hydrants on the Institutional Corridor (IC) water system. Several of these hydrants demonstrated flows in excess of 1000 gallons per minute.
- Bethel Firefighters attended and observed the Fire Pump test at the YKHC Paul John Clinic building. The system performed adequately. Department members are in the process of working with YKHC in verifying fire protection equipment and features are present on the 1st and 3rd floors, which will assist YKHC in obtaining a beneficial occupancy permit from the State of Alaska for the use of those floors.
- Alaska Occupational Audiology & Health Services, Inc. performed hearing tests for City personnel from May 20-22.
- We are working with representatives of the Lower Kuskokwim School District to upgrade fire protection systems including a new water storage tank, address signage, hydrant plans, and fire access roads.
- An auction list is being compiled for the sale of the Department's obsolete fire apparatus and equipment. This will be completed and submitted to the City Manager soon.

Community Planning/Preparedness

- During May, the department ordered 44 address plaques for the community. The department has ordered 821 address signs since inception of the program. For those needing assistance, the department has installed approximately 10% of these signs at the request by property owners. The department also oversees and facilitates ordering of commercial signs with an Anchorage vendor. We are reposting our PSA on social media to rekindle awareness.
- The Department is working with the Administration to update the City of Bethel Emergency operations plan.
- The Department is assisting administration with the cleanup and disposal of a release of Muriatic Acid inside a storage container at the pool. The storage container was secured by BFD personnel with a Knox padlock until City personnel can perform clean-up operations under the oversight of EMI-Alaska. Captain Solesbee is awaiting a quotation from EMI-Alaska.
- Bethel Fire Department has been selected as a test site for the new Medicaid supplemental reimbursement program (GEMT). Being part of this pilot will allow Bethel to shape the program to meet Bethel's needs. GEMT legislation (HB 176) was signed into law in June of this year. This law allows municipal ambulance services to receive reimbursement of 50% or more of the uncompensated cost (UCC) of providing ambulance service.

Bethel's ambulance service costs the City around \$1500 per transport. The City receives about \$400 from Medicaid per transport. The City would be able to receive reimbursement for at least half of the UCC, \$1100. Current estimates suggest as much as 150K-200K in revenue from this program. These funds must be used for EMS purposes. The Department is waiting for further information on steps needed to participate

Training

- On 05/07/19 at 7:00 p.m., an EMT Meeting was held at the fire station. Responders reviewed care and practiced S.T.A.R.T. triage for Mass-Casualty Incidents.
- On 05/09/19 at 7:00 p.m., a Fire Meeting was cancelled.
- On 05/21/19 at 7:00 p.m., an EMT Meeting was held at the fire station. Responders reviewed and performed portable fire extinguisher drills for Class A, B, C, D, and K fires.
- On 05/24/19 at 7:00 p.m., the Fire Meeting was held at the fire station. Responders reviewed fire behavior and performed flashover drills.
- Five candidates are progressing through their Firefighter-1 training. Recent topics of instruction include Fire Suppression, Structural and Vehicle Fire Attacks, Vehicle

Extrication, Fire Cause Determination, Terrorism Awareness, and Hazardous Materials Awareness/Operations. The course will conclude on June 8, 2019 with State of Alaska Written and Practical Skills Examinations.

- The State of Alaska Bureau of Fire Accreditation, Standards, and Training (BFAST) and Fire Standards Council (AFSC) approved the department to instruct a Firefighter-2 course from June 15 – July 20. This course will deliver advanced training in the Incident Command System, Foam Application, Coordinating an Interior Fire Attack, and Advanced Vehicle Extrication.
- EMI-Alaska, Inc. instructed a 16-hour HAZWOPER course to complete the 40-hour HAZWOPER training for City of Bethel personnel on April 10-11, 2019. There is a 3-day OJT requirement for each person to complete in order to receive their 40-hr HAZWOPER certificate. The department contacted EMI-Alaska, Inc. with a request to assist and provide oversight to the City of Bethel in the clean-up of the hazardous materials site next to the Bethel Pool. This will meet the 3-day requirement.
- The department conducted an EMT-2 course from May 26 – June 1. All but two students passed their initial exams. Those who did not pass are eligible to retake the exams at YKHC in July.
- On May 4 and 5, a National Fire Academy Preparation for Initial Company Operations class was held at the fire station. This course clarified the role the Company Officer (CO) plays in the preparation and education of firefighters for effective incident operations.

Responses

- Between 04/30/19 and 05/31/19, the Bethel Fire Department responded to 116 EMS and 16 Fire incidents.
- During this period, 72 EMS incidents (62.0%) were alcohol-related.
- On 05-02-19 at 11:59 p.m. Firefighters responded to M.E. School for the report of a fire alarm activation. Firefighters observed fire alarms system sounding and fire fighters investigated the area and found no smoke or fire. The cause of the alarm was determined as a false alarm.
- On 05-06-19 at 5:07 p.m. Medics responded to YKCC for the report of a person experiencing chest pain. The patient was assessed and transported to the hospital.
- On 05-11-19 at 9:47 p.m. Medics responded to Ptarmigan Road for the report of a person who was possibly exposed to Tuberculosis. The patient was assessed and transported to the hospital.

- On 5-13-19 at 9:02 p.m. Medics responded to the area of Akakeek Street for the report of a person with a self-inflicted stab wound to the chest. The patient was assessed, stabilized, and transported to the hospital.
- On 05-15-19 at 3:44 p.m. Firefighters responded to Ptarmigan Road for the report of a structure fire. Firefighters observed no smoke or fire when on scene. Firefighters performed overhaul to extinguished remaining hot spots. The cause of the fire was incendiary. BPD investigators have been advised and are referring charges.
- On 05-21-19 at 3:32 p.m. Firefighters responded to the YKHC CHSB parking lot for the report of a child locked inside a vehicle. Firefighters unlocked the car and found the child was unharmed.
- On 05-30-19 at 10:11 p.m. medics responded to the sea wall by Joe Lomack Beach for the report of a person in the water. Medics arrived to find bystanders had already pulled the patient out of the water. The patient then refused treatment and transport.
- On 5-31-19 at 12 a.m. medics responded to the intersection at Seventh Avenue and Ridgecrest Drive for the report of an ATV accident with injuries. The patient was assessed and transported to the hospital.

Budget/Financial

- The department is operating within budget.
- The proposed FY 2020 budget was submitted to and reviewed by City Council.

Grants

- The Department was awarded funding through the Volunteer Fire Assistance program for \$7,470, for three sets of firefighting turnouts. Due to Federal budget cuts to the VFA program, this award was cut in half. Only one set of structural firefighter turnout gear will be purchased with these funds.
- The Department applied for and passed the first round of approval for the Phase 18 Code Blue Grant for \$45,000 for the remount of Medic-5 to a new chassis. Funds have been awarded and will be reimbursed once expenditures are made.
- The Department was awarded \$7,500 in Code Blue grant funding for a new power stretcher for Medic-6. The YKHC EMS Department administers this grant and BVESA has committed matching funds. The stretcher is in service in the new ambulance. Invoices were submitted to BVESA and the grant will be closed out soon.

Staffing/Recruitment

- The Department has one open Firefighter/EMT position, which is being advertised on the State of Alaska ALEXS website and nation-wide on the IAFC's Daily Dispatch website. Only two applications have been received to this date.
- The Department is recruiting for up to three Summer Firefighter Intern positions. This will give recent graduates who are 18 years old a chance to see what a career in the Fire Service has to offer. Currently, no applications have been received.
- All employee evaluations are being completed.

Vehicles & Equipment

- A bill of sale and title was provided to administration to dispose of E-28. Once signed the surplus fire vehicle will be property of the Native Village of Napaimute.
- The new ladder truck is receiving warranty repair for a problem with the nozzle nesting feature and repairs to the Compressed Air Foam System (CAFS) compressor. We are outfitting the new ladder truck with firefighting and rescue equipment.

FIRE DEPARTMENT VEHICLE STATUS			
Vehicle	Type	Year	Status
Medic 4	Ambulance	1999	<i>(Backup ambulance) In service, Airbags repaired.</i>
Medic 5	Ambulance	2003	In service. Frequent no starts/dead batteries. (Plan to remount to new Dodge chassis in 2018/2019)
Medic 6	Ambulance	2017	<i>(Frontline Ambulance) In service.</i>
Engine 4	Pumper	2013	<i>(Frontline pumper) In service, Seat belt sensor silenced but still needing repair by V&E. DEF tank heater malfunction parts on order.</i>
Engine 3	Pumper	1986	<i>Being outfitted as a tender and water supply unit. 3000 feet of LDH. (Poor overall condition needs replacement) Generator mounting parts ordered for installation</i>
Truck 1	Ladder Truck	2017	Outfitting, in service
Com 1	Pickup	2014	In service
Com 2	Pickup	2004	In service.
Tanker 1	Tanker (1500 gallon)	1980	Out of Service
Truck 1	Ladder Truck	1980	Out of Service

MEMORANDUM

DATE: June 3, 2019

TO: William F. Howell, III, Acting City Manager

FROM: John Sargent, Grant Manager

SUBJECT: Grant Manager's Report – June 11, 2019 Bethel City Council Meeting



STOP School Violence Grant Application Submitted

I worked with the Lower Kuskokwim School District (LKSD) to prepare and submit a grant application to the COPS Office Stop School Violence: School Violence Prevention Program. The City requested \$500,000 in grant funds. LKSD agreed to provide the 25% project match of \$166,667. The City requested funds to purchase a “panic button” mobile application for download on school personnel at the five schools in Bethel, keyless card reader locks for all doors at the high school, exit bar alarms on high school doors, and an audio-video buzz-in system for the two front high school doors.

Phase 2 – Gym

I am working with Bethel Community Services Foundation to obtain a price quote for a feasibility study to construct and operate Phase 2 of the YK Fitness Center. The City will target the Rasmuson Foundation Tier 2 grant and a BCSF grant to cover the costs associated study completion.

Grant Projects

Lift Station E-Panels and “New” Bethel Main

Village Safe Water Program has yet to approve the City's request for an additional \$479,900 for the Lift Station project. The additional funds will allow for the completion of the lift station rehabilitation and installation of two additional lift station panels (City Hall and Public Works Building).

DOWL engineer firm prepared the bid documents. Two companies attended the mandatory site visit. The City issued the Request for Bids documents. Responses and scoring of bid submissions will occur in the next week.

Owl Park Playground

I prepared and submitted to YKHC one report documenting the City's expenditure of the \$19,922 for the purchase of playground equipment. The equipment is being installed in the first week of June 2019. I will send in one final report with photos, documenting the completion of the playground installation.

Community Action Grant

The Community Action Grant Technical Review Board plans to meet June 4 and June 12 to review and score three applications submitted in Year 2, Quarter 2. This represents the sixth round of CAG funding for board consideration.

**City of Bethel
Grant Summary
Fiscal Year 2019**

Preparing

Sponsor	Name	Products/Services	City Depts. (Partners)	Date	\$ Grant \$ City Match
AK Dept. of Transportation & Public Facilities	STIP – Statewide Transportation Improvement Program	Transportation improvements in Bethel (e.g., roads/trails)	Public Works	9/15/19	\$1,075,021 \$175,004
United States Dept. of Agriculture-Rural Development	Water and wastewater grant/loan program	Piped water and sewer system in The Avenues subdivision	Public Works	Target 1/31/19	\$13,321,000 \$306,000

Submitted in Fiscal Year 2019

Most recent first

Sponsor	Name	Products/Services	City Depts.	Date	\$ Grant \$ Match
Dept. of Justice, Community Oriented Policing Services	STOP School Violence Prevention Program	Mobile phone application, electronic door locks, exit door alarms, audio-visual entry system.	LKSD	5/31/19	\$500,000 \$166,667
AK Dept. of Health and Social Services	CSP Program Grant	Operating costs associated with CSP Program	Police	5/23/19	\$323,081 \$32,081 In-kind
Village Safe Water Program, AK Dept. of Environmental Conservation	Sanitation Deficiency Database entries	Heat trace, two utility service trucks, lift station safety installs, Avenues proj. design	Public Works	4/1/19	\$1,546,209 \$0 expected
Alaska Division of Homeland Security and Emerg. Mgmt.	State Homeland Security Grant Program	Interoperable Comm. Plan, thermal imager, fencing for water tanks, foam extinguishers, Continuity of Op. Plan.	Fire, Public Works	1/31/18	\$163,732 0

State of Alaska	Capital Budget Requests	Avenues water and sewer project, Bethel Heights Water Loop A, Dust Control, City Hall Roof	Public Works	12/18	\$20,743,645
AK Dept. of Transportation & Public Facilities	Community Transportation Grant	Operate Bethel Transit System	Public Works, Transit Division	12/17/18	\$316,832 \$86,381
Approved in Fiscal Year 2019				Most recent first	
Sponsor	Name	Products/Services	City Depts.	Date	\$ Grant
Alaska Public Entity Insurance	Safety Grant	Traffic safety barricades	Public Works	5/7/19	\$3,000
AK Dept. of Envior. Cons., Village Safe Water Program	Infrastructure Protection Funding	Heat trace from FAA lift station to Q2 lift station.	Public Works	2/8/19	\$127,500 22,500
Alaska Dept. of Environmental Conservation	Alaska Village Safe Water Program	Preliminary Engineering Report & Environmental Report for Bethel Heights Sewer System	Public Works	11/27/18	\$75,000
Not Approved in Fiscal Year 2019				Most recent first	
Sponsor	Name	Products/Services	City Depts.	Date	\$ Grant

Memorandum

Date: June 1, 2019

To: Bill Howell, Acting City Manager

From: Bo Foley, IT Director

Subject: IT Director's Report



May 2019 Current Events

- **Voicemail Audit:**

Throughout the month, on request from Acting City Manager Howell, I endeavored on an audit of all City desk phones to make sure an appropriate and up-to-date voicemail greeting was placed on each one pertinent to the position. Voicemail was either deactivated on phones that would not normally be checked or rerouted to phones that would be checked. If no greeting existed, I tried to put something generic in place especially if the position was vacant.

- **Caselle Update from 2018.5.119 to 2019.5.131:**

Pushed a major Caselle update out to all workstations using it. This took the working version from 2018.5.119 to 2019.5.131.

- **Fire Dept WiFi Issues:**

For a few months, users at the Fire Dept. have been reporting that the WiFi access at least towards of the front of the building has been intermittent and sometimes dropping devices randomly. It has been somewhat challenging to isolate the problem as it wasn't an issue that could be recreated on demand. With the help of Arctic IT, we performed factory resets on two of the three access points, reloaded the Fire Dept settings, and then tested with users for an extended period to which all reports were positive. Hopefully the issues have been resolved.

- **Approved Electricians RFP Ends:**

The City's RFP for electricians ended last month, but contracts, intents to award, and protest periods bled into May. Due to the transition period with city managers, the item did not make it onto a council agenda until the last meeting of May.

- **Chemicals for Road and Water Treatment RFB Ends:**

An RFB for chemicals used in road and water treatment concluded during the month. This RFB would be a multi-year agreement to purchase chemicals from the same company over an extended period with an initial purchase to be made before the end of FY19. Approval for the initial purchase and contract will be up for approval on the final council meeting of May.

- **Lift Station Control Improvement RFB Ends:**

An RFB to introduce improvements on the City's lift-station controls ended. The paperwork and agreements for this will not be visited until the following month due to the RFB's ending date.

Memorandum

Date: June 1, 2019

To: Bill Howell, Acting City Manager

From: Bo Foley, IT Director

Subject: IT Director's Report



- **City Hall Janitorial Services RFB Ends:**

An RFB to solicit janitorial services for the City Hall building concluded during the month. This RFB is to allow new and existing contractors to offer cleaning services for the City Hall building. The paperwork and agreements for this will not be visited until the following month due to the RFB's ending date.

- **City Manager Recruitment Firm:**

A procurement procedure, modified by City Council to adjust for time and severity of need, concluded during this month. The project was spearheaded by the City Clerk with the Council scoring submissions. This project was to acquire a firm that could assist in quickly finding the City a new permanent City Manager. I assisted the Clerk in drafting letters of award and decline and making sure those notices were sent out to respondents in accordance with our usual procurement methodology. It will be up for council to approve the contract that was drafted for the winning proposal on the last council meeting of the month.

- **Business-As-Usual:**

Beyond the above-mentioned items, the month has been spent fixing or helping with run-of-the-mill trouble tickets such as email issues, printing/scanning, Caselle access, cellphone replacement, missing network drives, login problems, etc.

Future Plans

- **FY20 Projects:**

Pending the finalization of the FY20 budget in the coming month, I will get the wheels rolling on any of the projects that the council approves funds for in my FY20 budget. Items I hope to see approved include changing our firewall service from a GCI-provided service to something onsite that we manage ourselves. I would also like to perform a full hardware replacement for desktop computers which will include licenses for the latest versions of both Microsoft Office and Adobe Acrobat.

PLANNING DEPARTMENT



Monthly Manager's Report May 2019

To: Acting City Manager Bill Howell
From: Planning Director, Betsy Jumper

Since the Planning Department has officially entered the development season. We have now received a total of 27 site plan permits for adding fill to properties, relocating houses on existing properties to abide by setback requirements, the construction of single family dwellings, a steam bath house, fish smoke houses, and a duplex.

The 1st of April, administration purposed a new Planning budget that has been reviewed by City Council. Since then the city council has reviewed the Planning budget but nothing has been changed.

I am continuing my work with the subdivision developers. Tanqik Subdivision Agreement is scheduled to be on the June's 2019 agenda. Packets and agenda are due on the 7th of June.

The DOWL's GIS (Geographic Information Systems) Engineer came and showed us the new updating address map system, and all the new features that goes with it. This will really help keep up with addresses.

Pauline and I have been working with the public assisting them with legal titles for their properties, also working with the public to get vehicles out of the right of way.

The development summer season has begun and it sure has been busy, but we are keeping up with the pace and completing our tasks on time.

CITY OF BETHEL POLICE DEPARTMENT



May, 2019 Monthly Report

Personnel:

A new officer started on 5/13 to back fill the vacancy created by assigning an officer to WAANT. Two other applicants are in the final stages of testing. One is eligible to be certified and will start in mid-June and the other is a CSP and will attend the Academy starting in July. His CSP position will be filled at that time. Unfortunately, in addition to the sergeant that separated in May, two other officers have resigned effective in June. Both resigned for personal reasons.

All Dispatch, administrative, CSP and CSO positions remain fully staffed.

Operations:

There were approximately 1,579 calls for service the month of May, a drop of nearly 25 cases from April and down approximately 40 cases from the same period in 2018. The number of calls requiring investigative reports was at 80, down one from May but up 8 from 2018. There were 452 intoxicated pedestrian calls compared to 492 for the same period last year. The number of domestic violence arrests was 29 this month compared to 23 for the same period in 2018 and 37 in April. There were 4 DUI arrests compared to 2 for the same period last year and 9 arrest in May. There were 3 death investigations in May, compared to one for the same period last year.

BPD investigated 2 presumed drownings in May. One was last seen off the sea wall and was recovered within hours. The other was last seen off the end of Knik Road. That person has not been recovered. However, the remains of an individual reported missing last December were recovered from the river bottom while dragging for the more recent missing person.

The United States Attorney General visited Bethel and a nearby village. BPD assisted with security planning, motorcade security and transportation to the nearby village. The City's BFD/BPD rescue boat was used to assist with the transport.

Animal Control:

There were 39 animal control calls for service for the month with no reported dog bites. Bethel Friends of K9 has moved their building onto the City's lot adjacent to the animal shelter. The MOU with UAF was finalized and the University now has a vet living in Bethel assisting with both Bethel and village spay/neuters.

PORT OF BETHEL

Post Office Box 1388
Bethel, Alaska 99559
Voice: 907-543-2310
Fax: 907-543-2311



TO: Bill Howell, Acting City Manager
FROM: Allen Wold, Port Director
SUBJECT: May 2019 Managers Report

- **Small Boat Harbor**
 - Put in the floats and repairing floats.
 - Cleaning around the harbor using Loader and the Dump truck.
 - Selling permits.
 - Working on North Harbor Road Expansion. (15 loads of dirt and 5 loads of gravel)
 - Graded and put calcium down on the roads.
- **City Dock/Beach 1/Petro Port**
 - Customers are in and out of the Dock.
 - Crowley, Faulkner, and Vitus have pushed in. (AK Logistics and Dale Construction are still working on the tugs)
 - First mainline barge (5.2 million LBS)
 - Graded and put calcium on the Dock.
 - Cleaning up the Dock and repairing the warehouse.
- **Port Office**
 - Property Maintenance checking on building daily.
 - Selling permits.
 - Setting up cameras.
- **Admin**
 - Monthly Storage billing for customers.
 - Had a Port Commission on May 20th 2019.
 - Worked on FY 20 Budget.
 - Hired 4 Small Boat Harbor Attendants. Our City Dock Attendant found another job.
 - Coast Guard came in to do a check on the City Dock. Everything was to their liking.
- **Seawall**
 - Consistent clean up.
 - Put more Life rings up and made rescue poles for the seawall.
 - Port Attendants checking on lower access daily to make sure life rings and rescue poles are still in place.
 - Put gravel down on the Lower Access road on the trail.
- **Misc./Vehicles**
 - Safety checks along the seawall.
 - Safety Meetings.
 - V&E working on our trucks.
 - Working on the Water truck and the Grader.

MEMORANDUM

DATE: 05.31.2019
TO: Bill Howell, Acting City Manager
FROM: Bill Arnold, Public Works Director
SUBJECT: Manager's Report – Public Works Department

Programs/Divisions

Public Works Director:

Hauled Utilities:

The Hauled Utility Dept. has had a wonderful month of May 2019. No incidents for the month of May have been reported and the drivers have done a wonderful job the whole month.

There hasn't been a lot of maintenance issues with the trucks for the drivers. We still need newer water trucks that will greatly help drivers to complete the work required in a reasonable amount of time in the work schedule without a lot of overtime.

We have a new driver and will greatly help with the shortage of drivers needed to get the job done on time as soon as the driver completes his training.

Hopefully we'll be able to get Community Workers soon, as they been a great help to the Dept. in the past with all the tire repairs and a lot of work needed around the shop as well as picking trash around the dumpsters as needed.

We are thankful for the new trucks that we have, that will greatly help the department without having to deal with the trucks in maintenance. Hopefully, the drivers will take good care of the trucks as they have heard drivers will not be allowed to continue the use of the new trucks if they are abusing the new trucks.

The Hauled Utility Dept. vehicle used by the foreman is pretty old. The front tires are toeing out even though it hasn't been abused by the use. The front end would wobble with the tight turns.

We didn't get the order of the supplies we needed for the year because of the shortage of funding we have had for the department and a lot of the funding used for the department was taken away. Other departments in the City Of Bethel have used our supplies like coffee, coffee cups, gloves, high visibility safety vest, bungee cords and a lot of supplies that they ask for but we cannot get the funding for the supplies for our drivers needs as we used to.

Utility Maintenance:

- Lagoon discharge operations began discharge on 5/27/19. Sampling program to begin as per DEC permit requirements.
- 18 alarms on residential lift stations were responded to. Multiple issues with grinder pumps, heat trace, and float systems.
- Monthly meter reading and service connections were completed
- Main Lift Station pump work – Pump #1 still in Anchorage for major repair. Pump and parts have arrived. Repairs expected to take 1-2 weeks. Lift Station is running on 2 pumps for now.

- Clean up and organization of shops.
- 18 residential lift station repairs
- Line flushing and leveling activities on low-flow and plugged sewer lines. Non-compliance reports were filled out per DEC requirements.
- Daily safety meetings.
- All 3 Utility Maint. Trucks are having issues that require repairs. Several of these are major safety issues. Continue to work with V&E to repair them, but some issues are arising due to 2 of the vehicles are more than 10 years old.

Property Maintenance:

- PW Building
 - Boiler #1 and #2 completely removed. Used/waste oil burners are sole source of heat for the building.
 - While glycol system was drained down, repairs to leaking unit heater lines throughout the building were cut out and were replaced. Still in progress.
 - Day tank fuel system and plumbing removed from building for replacement. New day tank system being installed. To be plumbed.
 - Hot water system has been removed from PW building as part of the mechanical space remodel. PW building will not have hot water until the boiler project is complete.
 - Fire sprinkling system in INOP. Constant Fire watch in place.
 - Clean up green up activities around the PW building
 - Large sink hole at North side ramp man door filled, packed and leveled with gravel and fill sand.
 - South Bay, West wall man door jam and latching hardware repaired. Doors would not close nor latch.
 - Preparations for adjusting the front entrance stairs is in progress
 - Preparations for installing handicapped, wheel chairs accessible ramp in progress.
- City Hall
 - Replaced toilet near finance area due to complaints of poor flushing performance. Now complaints are that the toilet is too low.
 - Rear entrance stairs are rotting. Project to replace the stairs in entirety as a summer project. Materials being sourced.
 - Wheel chair ramp section at front entrance is showing signs of degradation and will need to be rebuilt or replaced. Project this for summer. Material quotes requested.
- Court House
 - No smoking sign installed on building in appropriate locations.
 - Space previously occupied by OCS had minor touch ups for new occupancy.
 - All Air filters removed and replaced with new. Summer schedule for this activity now active.
 - Report of areas where carpet was raising from sub flooring during carpet cleaning identified. Plan being discussed to temporarily repair until new carpeting can be coordinated.

- **Dry Sprinkler System:**
 - Dry system is back in NORMAL operation minus ONE isolated sprinkler head located on the outside of the building to the left of the front main entrance. Project to have contractor complete repair from break Spring/Summer of 2019. Contractor is in communication with city building maintenance and scheduling a time for the work to be completed.
 - The dry system has a small leak in the system piping just above court room 4. Leak is temporarily fixed and holding. Static air pressure is remaining constant with additional help from the fire system air compressor. A plan is being developed to have the dry system evaluated for replacement and repair Spring/Summer 2019 by a contracted service. Pressures checked daily.
- **Holding Cell Area Door:**
 - Door is complete and ready for install. Door removal and replacement will be coordinated with Alaska State Court System. The area where the door is a sensitive area as inmates are transferred through this area.
- **Water leak damage remediation survey:**
 - A plan for remediation/remodel had begun based on lab results. Priority areas have been identified.
 - Flooring quotes have been requested.
- Dog Pound
 - BFK9 has transitioned and is using the building more often.
 - BFK9 kennel relocation complete minus sewer lagoon piping install.
 - BFK9 adding gravel to parking space as well as small dog run.
- Log Cabin
 - Water service has been isolated and building closed for use by the public.
 - Instructions to dismantle the newer portion of the building from the old are on standby.
- YKFC - Pool
 - Meeting completed with Pool management staff to determine cause of reported issues with the boiler system. The issues have primarily been pressure related and high temp limit related. Action plan to evaluate the system in its entirety for correct daily operation is in place.
 - Boiler #1 and #2 – Complete shutdown and cleaning performed. Function checks completed after and boiler placed back online.
 - Discussion of how property maintenance can better support the fitness center in process. Seems to be a disconnect between Fitness Center maintenance and support staff and the COB maintenance department staff.
- Police Department
 - Periodic low fuel level alarm activation for the emergency power generator. The issue

has been isolated to a set of terminals outside the building that get wet and short causing a false alarm. The alarm will short and activate when the weather is rainy and windy.

- This has been addressed multiple times including with the original installer.

- Fire Department
 - Utilities Maint. accidentally cut a glycol boiler line during a repair of their systems. Boiler was turned off, Glycol drained down, repair to line completed, glycol refilled and boiler returned to service.
- Billy's Water plant
 - Boiler #1 shut down and Boiler #2 fired. To even out boiler usage.
- Sean's Water Plant
 - Boilers monitored daily as they are the main source of heat for the City sub water utility lines.
- Teen Center
 - Boilers are monitored daily as they are a "Boost" of temperatures supporting the heat loop that runs through the City Sub water utility lines.
 - Teen center staff identified a door to the outside that was not latching properly and could be a potential entry for vandalism. Door was shimmed and latching mechanism repaired.
 - Toilet issue reported, toilet issue repaired.
 - Fuel tank flex lines were stretched to limit. Tanks too full to level, extended the flex line to prevent breaking the hard lines attached to building.

Parks and Recreation:

- Parks and Rec in General
 - 1 of 2 summer hire employees on board. 2nd employee to start end of May or early June.
 - Daily rounds of the parks has begun.
 - Identified problems and needs for repairs will be prioritized accordingly
 - Daily rounds of boardwalks has begun.
 - Identified areas for level and board replacement are being prioritized.
 - All Hands Maint./Parks Rec crew 2 hour mandatory Clean Up, Green Up Activities conducted on May 24th Entire Pinky Park areas.

As spring quickly approaches a list of projects for the summer are being developed within the department along with projected timelines.

- Projects so far, more to be considered.
 - Owl Park (projected dates May 27th thru June 7th)
 - Install of new playground equipment and play ground material
 - Equipment for new playground has arrived on first barge
 - Installation crew expected to be in Bethel last week of May
 - All play parks

- General maintenance and grounds upkeep
- Trashcan repair/replacement
- Ground cover/chips upkeep
- Equipment repair and maintenance
- Pinky's Park
 - Potential Softball field refurbish/re-sod/re-seed in discussion
 - Potential dugout repairs, repaint
 - Bleacher maintenance
- Soccer Sports Field
 - Completed - Temporary fencing to prevent field traffic
 - Completed - Hydro Seed and ground aerating completed
 - Completed – Bleachers built and ready to be moved to location for install
 - Completed – Paint concrete blocks separating field from parking
 - Completed – Portable bathrooms built and ready to be moved to location for install.
 - Completed – Bike rack ready to be moved to location and installed
 - TBD - Maintenance contract options for field with Codman Services
 - TBD - Build and place information bulletin stand at location
 - TBD – Funding for permanent fencing
 - TBD – Paint/Chalk field play surface
- Airport Cemetery
 - Requested quotation for additional fencing
 - TBD - Installing additional fencing
 - TBD - Hydro seeding expanded sections
- Boardwalks
 - Completed - Trial Lighting pole ordered
 - Completed – Trial Solar Lighting fixture ordered
 - TBD – Install the trial solar lighting
 - General maintenance and upkeep
 - Vegetation trim back
 - Way finding signage
 - Location marking signage project.
 - Leveling boardwalk
 - Board replacement as needed
 - Trash can replacement as needed
 - Benches and sitting areas repairs

Road Maintenance:

Streets and Roads has been laying down calcium on the roads from the May 20 through to May 24, during the dry part of the month. We dispersed calcium to BIA, Kasayuli, Tundra Ridge, Owl Street, Mallard lane, Delapp Street, Atsaq Street, 6th Avenue, 7th Avenue, Willow Street, Main Street, Standard Oil Road, Boat Harbor Road, City Subdivision, Akakeek Street, Ridgcrest,

Ptarmigan Street, and the City Docks.

Streets and Roads have been pushing at the city sand pit with the D-8 cat, making up 3 piles, landfill cover, road sand, and road salt sand for the sander trucks for this winter. We now have, two big piles of landfill cover, and a good pile of road sand, and have been working on silt sand pile.

Streets and Roads, been hauling with one to two dump trucks, hauling landfill cover to the landfill or salt sand to the pile on the north side of the shop as we have time. We have been doing this on and off all month and will continue to do this all summer.

Streets and Roads is digging up the pavement on Ptarmigan Street between the intersection of Akakeek and Delapp. We will be doing this for the rest of the week, and this should take care of the bad pavement on Ptarmigan.

Vehicles and Equipment:

May was a good, productive month. We completed over 40 work orders and are short 1 mechanic. Pass the word on to your friends, we need another mechanic. Four of the five new sewer trucks are here. We have got three of the four numbered and CB's installed in all. They will hit the road Thursday morning 5/30. We continue to scramble to stay on top of everything. The V&E team has done another great job this month.

Transit System:

For the month of May, we had approximately 2,850 riders, the same period a year ago we had 2,526. That is an increase of 324 rides, about 12% increase from last year. The Green Line runs from 6:30am to 10:30am and then from 11:30am to 6:15pm, Monday through Friday and Saturday from 9:30-11:30 and 12:30-2:30. During the summer, our ridership will be down, people will be gone at fish camp, summer vacations, and others enjoy walking.

With the rough roads, potholes and ruts, Bus 439 was down for five weeks. The front bushings had to be replaced and the front end realigned and replaced both rear main springs. The shop has done a great job in helping us keep the buses on the road.

John Sargent, City Grant Manager, has done a great job and has submitted the FY 20 grant and it includes a new bus. We have requested a 14-passenger bus, with a wheel chair lift, and gas operated. Gas is cheaper than diesel and they are easier to start in the winter. If we get the new bus, it will replace Bus #436, which has in excess of 140,000 miles and is 11 years old. Good job, John!

I am very concerned about the Transit budget, both this year FY 2019 and next year FY2020. To make the Transit System more reliable and serve the people better we need to increase the number of trips per day, maybe add an inner city route, and continue to run one bus part time on Saturday. All of this would cost additional money.

Bethel Transit System goal for the FY 2020 will be to show a 20-25 percent increase in ridership / revenue. With ONC's purchase of senior and caregiver's monthly passes, it may be a lot higher than this. I think we can do this by providing better service to our passengers.

Landfill / Recycle Center:

We at the landfill have spent the entire month covering the trash in area's that we are no longer using presently. We have been covering the dumpster trash everyday per DEC requirements and it is working out pretty good. Knik had a couple of jobs of digging out ditches and we lucked out by getting somewhere around sixty loads, that we can use for cover material. We have spent a lot of time picking up around dumpsters and along the road for green up clean up. There is plenty to do and most of the time, not enough people to do it.

Water Plant Operations:

For the month of May, reports to ADEC, logs for BHWTP & CSWTP. Also our Field and water plant test according to our Monitoring Summary. DMR report for month of May, no discharge for month of MAY. Daily Safety Meetings.

Institutional Corridor Update:

- No new information to report
- Line construction has been completed.
- DEC has issued a letter (11/20/18) with Interim Approval to Operate the line. This is valid until February 22, 2019. Request for final approval must be submitted prior to expiration.
- U.S. Fish & Wildlife was the first customer to apply for and receive services following the receipt of approval to operate.
- To date (2/28/19) only 5 service connections have been turned on. U.S. Fish & Wildlife, Bethel Youth Facility, Correctional Facility and YKHC (hospital and housing units).
- Still waiting on other customers to complete work and apply for services soon.
- Issues with circulation pumps and high demand pump alarms and tripping has been resolved. Valve was left partially closed during commissioning
- Fire hydrant static and flow testing was performed to accommodate requests from multiple customers working on sprinkler designs in their buildings.

Staffing Issues/Concerns/Training:

Streets and Roads Daily Dialog

5/1/19

Graded Ptarmigan Road, Akakeek Street, and Ridgecrest Street.

Hauled gravel and back blade potholes with 950 loader on Ptarmigan Road, and Akakeek Street. Steamer was out steaming the last three culverts in Blue Berry, and Ptarmigan Road.

5/2/19

Grader was out seven hours grading roads throughout Bethel starting with Ptarmigan Road and Akakeek Street and back to those roads at the end of the day.

The D-8 was pushing up sand at the city sand pit for seven hours.

5/3/19

Grader was out for seven hours throughout Bethel starting with Ptarmigan Road, City Subdivision, and Akakeek Street.

Push at the city sand pit with the D-8 Cat.

Filled in potholes with the 950G in Blue Berry Sub, Ptarmigan Road, and City Sub.

Steamed out four culverts in Blue Berry and Larson Subdivision.

5/4/19

Grader was out for six hours grading throughout Bethel starting with Ptarmigan Road and Akakeek Street.

5/5/19

A grader was out grading roads on Sunday for five hours.

5/6/19

The grader was out grading BIA Road, K

The D-8 was out in the city sand pit pushing up sand.

We had a dump truck out hauling to the landfill.

5/7/19

The grader was out grading

Was out steaming a water well by Long House for 8 hours.

5/8/19

The grader was out grading Ridgecrest, Akakeek Roads, and second Road Housing

The steamer was out steaming the water well by Long House for five hours

We helped and removed the inner well casing and well pump.

5/9/19

The grader was out grading

Hauled sand from the city sand pit to the Port on the north boat harbor road with two dump trucks.

Push at the city sand pit with D-8 Cat.

5/10/19

Dug two graves with the 420 backhoe at the cemetery by the airport for three hours.

Grade roads throughout Bethel with 160M for five hours.

Push at the city sand pit with D-8 cat for eight hours.

5/13/19

Push at the city sand pit with the D-8 for seven hours.

Hauled from city sand pit to the salt sand pile at the north side of city shop with two dump

trucks.

Grade roads with the 163H grader for six hours.

5/14/19

Push at the city sand pit, with the D-8 for seven hours.

Hauled from city sand pit to the salt sand pile at the shop with two dump trucks.

Graded roads with the 163H grader throughout Bethel for seven hours.

5/15/19

Set the water pump up out Ptarmigan for the road watering truck.

Hauled salt sand to the road sand pile at the north side of the city shop with two dump trucks.

Grader was out grading roads for four hours.

We hauled the 324E excavator with the lowboy down to the north boat harbor after we got the DOT permit.

5/16/19

We used the 324E excavator to dig out three culverts and installed two new culverts on the north boat harbor.

We hauled in road sand to widen the road and capped it off with six inches of gravel.

Hauled the three old culverts up to the landfill from there.

5/17/19

We helped take out brush at the west corner of the north small boat harbor.

Used the 324E excavator to install a culvert on the east corner of the north boat harbor.

We hauled the 324E excavator back to the city shop with the lowboy.

We picked up boiler parts at Northern Air cargo, six pallets', with the trailer and dump truck.

We hauled in road sand to Mission Road, and graded it in.

Two dump trucks hauled cover to the landfill on the back east corner.

5/20/19

We welded the bag cutter on top of the sander truck.

We dispersed calcium chloride with the grader and sander truck on Ptarmigan Street, Akakeek Street, Ridgecrest Street, Akiachak Avenue, Akiak Drive and City Docks.

The road water truck, watered the roads that we calcium.

5/21/19

Grader was out at 7AM grading Ridgecrest Street, Akakeek Street, Ptarmigan Street Napakiak Street, Mission Drive, 7th Avenue, and Main Street. .

We dispersed calcium with the sander truck on Napakiak Drive, Mission Road, 7th Avenue, and Main Street.

We loaded the sander truck three times and used the truck to spread the calcium on.

5/22/19

We graded Alder Street, Osier Avenue, and 6th Avenue, 7th Avenue, BIA Road, Standard Oil Road, and Boat Harbor Road.

We dispersed calcium with the sander truck on BIA Road, Standard Oil Road, and Boat Harbor Road.

We watered the roads with the road water truck for seven hours

5/23/19

Took the 950G to the city sand pit.

Hauled cover from the city sand pit to the landfill with dump truck.

We dispersed calcium with the sander truck in Tundra Ridge Subdivision, Owl Street, Mallard Lane, Delapp Street, Atsaq Street, 6th Avenue, 7th Avenue, and Willow Street.

We used the 160M grader to grade the streets. We, then, dispersed calcium on the roads.

We also watered the same streets with the water truck.

5/24/19

Took the 950G out the city sand pit to load dump truck.

Hauled to the landfill with the dump truck from city sand pit.

In Kasayuli Subdivision and Noel Polty Blvd., we dispersed calcium with the sander truck, ran the water truck, and finally, graded the calcium that was lay down.

City of Bethel
Street and Roads Foreman
James Flemings



City of Bethel

P.O. Box 1388 • Bethel, Alaska 99559-1388

907-543-1386

Fax # 543-1388

Website: www.cityofbethel.org

To: Bill Howell, Interim City Manager

From: Christine Blake, Finance Director

Subject: Manager's Report

Date: June 6, 2019

Highest priority items I spent time on:

1. Status of the FY18 Audit- Followed up with Altman-Rogers multiple times regarding the status of the audit. Their audit report is in final review at A-R and I expect to see the draft the end of this week.
2. FY20 Budget updates
3. Working with Billing Clerk on taking action toward collection of our overdue utility accounts.
4. Observing/learning processes in Finance and am evaluating internal controls as I go. Need to establish procedures and train. I consider this to be a long-term, ongoing project that will be implemented in phases by area:
 - a. Billing
 - b. Cash Receipting
 - c. Receivables – Utilities and Sales Tax
 - d. Payroll
 - e. P-Cards
 - f. Accounts Payable
 - g. General Ledger
5. Re-arranged my office.





CITY OF BETHEL

Post Office Box 1388

Bethel, Alaska 99559

Phone: 907-543-2047

TO: City Manager
FROM: Human Resources
SUBJECT: May Managers Report

DATE: 1 May 2019

Position	Number of Vacancies	Number of New Applications	Number Hired During Period	Number of Vacancies Remaining	Applicants in Review
City Manager	1	0	0	1	0
Driver Hauled	4	0	1	4	0
General Led Act	1	1	0	1	1
Bldg Maint Wkr	1	0	0	1	0
Util Maint Wkr	1	0	0	1	0
Water Fac Coord	1	0	0	1	0
Water Foreman	1	0	0	1	0
V&E Foreman	1	1	0	1	1
Mech-II	1	0	0	1	0
Police Officer III	1	0	0	1	0
Fire Fighter	1	1	0	1	1
TOTALS	14	3	1	14	3

Applications and Hiring:

Awaiting council approval to proceed with hiring procedures to announce the vacant City Manager position.

HR received a total of 6 **Applications** in May

From those 6 Applicants:

1 Driver Hauled Utility was hired.

3 applications currently under review.

2 applications were disqualified.

We currently have 11 job positions with a total of 14 openings, with 3 applications under review as follows:

City Manager: Awaiting council approval to initiate hire.

General Ledger Acct: Currently announced, 1 application in review.

Driver Hauled Utility (4 positions): Currently announced.

Utility Maint Wkr: Announced.

Building Maint Wkr: Announced.

Water Facility Coordinator: Announced.

Water Utilities Foreman: Announced.

V&E Foreman: Announced.

Mechanic-II: Announced.

Police Officer III: One hired, one failed background process.

1 firefighter position: Announced

BEACON Programs:

1 Pre-employment BEACON test was conducted. Applicant hired.

Reports of Injury:

There were no reports of injury

Administrative Actions:

All overdue employee performance evaluations have been closed.

Beginning suspense tracking on May performance evaluations.

Multiple routine PAR actions were executed.

Multiple yearly performance evaluations were submitted and processed.

Employee related announcements:

There were no announcements during the month of May.

Training, Conferences and Seminars:

None currently scheduled

James P. Harris
Human Resources Manager

City of Bethel, Alaska

City Clerk's Office

Council Regular Meetings

June 25, 2019 Regular City Council Meeting

July 9, 2019 Regular City Council Meeting

Alcohol and Marijuana Licenses

Liquor License Transfer Kusko Liquor to ACC Liquor Store

Date Notice Received by City Clerk's Office	5-7-2019
Date City Manager Sends Application Notice to Directors	5-7-2019
Deadline for Department Head Reports (14 days from Notice from City Manager)	5-21-2019
Date Written Report Sent to City Council from City Manager (20 days from Date Notice received by the City Clerk's Office)	5-27-2019
Date of Council Review (30-40 calendar days from Date Notice received by City Clerk)	6-11-2019
Deadline for Protest	7-6-2019

Other Misc.

- The office is busy with the tracking of meeting information on the regular and special budget meetings.
- City Manager Recruitment firm has been finalized, the office finalized the contract and will be working with the Firm to establish a kick off meeting.
- Ordinance 19-05, Compensation for Council Members passed with an effective date:
- Following the certification of the City's 2019 Regular Election and only if the majority of the qualified voters voting on an advisory question summarizing the is ordinance modification vote in the affirmative. This action does not put a question before the voters. A separate Ordinance would have to be adopted by the Council to place the question on the ballot for the voters to consider.
- Reviewing data related to the alcohol calls in the community- the office has been asked to prepare a protest on the transfer of the Kusko Liquor Store License.
- Reviewed the Alaska Municipal Leagues Online Sales Tax packet.
- Certified a local option petition application. The petition booklets will be issued to the sponsors Monday, June 10.
- The office is detailing the process of the Planning Commission's consideration of Conditional Use Permits for Alcohol/Marijuana in response to a list of questions from one of the Commissioners. I would like to request the Council consider funding the Commission Member's attendance to the Planners Annual Training in November in an amount of \$12,000 for the 2020 Budget. The commissioners are asked to consider and take action of things that have significant legal consequence to the City. While the City Attorney and the City Clerk have held planning specific training for the members, the attendance at a two to three day training will help strengthen the detailed knowledge necessary for the members to effectively perform their prescribed legal obligations.
- Assisting the Public Works Department in finalizing their list of hazardous waste items not accepted in the City's landfill.
- Working with representing attorney Michael Gatti on the Board of Ethics hearing.