

CITY OF BETHEL

City Council Meeting Agenda, October 22, 2024 – 6:30 PM

Website: <https://www.cityofbethel.org/council>

Location: Council Chambers, City Hall, 300 Chief Eddie Hoffman Highway, Bethel

Council Members: Mayor Rose Henderson, Vice-Mayor Teresa Keller, Mark Springer, Mikayla Miller, Alicia Miner, Pamela Conrad, WG Anaruk

Zoom Meeting Link: <https://us06web.zoom.us/j/4888456188?pwd=bkN1dGI4MHpGZ1kwOUVYWU5kd0xhZz09>

Zoom Meeting ID: 488 845 6188

Zoom Meeting Passcode: 13871

Zoom Meeting Conference Line Numbers: 833 548 0276 US Toll-free

833 548 0282 US Toll-free

877 853 5257 US Toll-free

888 475 4499 US Toll-free



1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

4. PEOPLE TO BE HEARD – FIVE MINUTES PER PERSON

- 4.1. *Written Public Comments can be submitted by opening your phone camera and hovering over this URL code. The link to the submission form will appear. You may also go to www.cityofbethel.org. Written public comment must be submitted 24 hours before the meeting.*



5. APPROVAL OF CONSENT AGENDA AND REGULAR AGENDA

6. APPROVAL OF MEETING MINUTES

- 6.1. *10-8-2024 Regular City Council Meeting
6.2. *10-14-2024 Special City Council Meeting

7. REPORTS OF STANDING COMMITTEES

- 7.1. Committee/Commission Agendas And Draft Meeting Minutes

8. SPECIAL ORDER OF BUSINESS

- 8.1. Appreciation For Outgoing City Council Members (Mayor Henderson)

9. UNFINISHED BUSINESS

- 9.1. Public Hearing Of Ordinance 24-11: Amending Bethel Municipal Code To Repeal The City Business Licensing Code And Associated Processes (Finance Committee)
9.2. Public Hearing Of Ordinance 24-12: Amending Non-Codified Fees And Charges For The City Of Bethel (Acting City Manager Strickler)
9.3. Public Hearing Of Ordinance 24-13: Adopting The 2045 City Of Bethel Comprehensive Plan And

Posted October 16, 2024 at AC Co., Swanson's, City Hall, and the Post Office.

Kevin Morgan, Deputy City Clerk

City Clerk's Office Contact Information: Email cityclerk@cityofbethel.net Phone 907-543-1384

Items noted with an asterisk (*) are consent agenda items, unless removed from the consent agenda they are approved upon the approval of the agenda. Ordinances introduced at this meeting may be set for public hearing at the next regular meeting.

The Council may by unanimous consent, after 12:00 AM Fix the Time to Which To Adjourn until the following day at 6:30 PM

Amending Bethel Municipal Code 16.08 Comprehensive Plan (Acting City Manager Strickler)

10. NEW BUSINESS

- 10.1. *Introduction Of Ordinance 24-14: Amending Bethel Municipal Code 6.04.030, Animals, Licensing And Impoundment, Animals At Large-Impoundment And Destruction (Public Safety And Transportation Commission)
- 10.2. *Introduction Of Ordinance 24-15 Amending Bethel Municipal Code 4.20.090, Purchasing, Procedures For Award (Acting City Manager Strickler)
- 10.3. *Resolution 24-12 Supporting Neighborhood Watch Programs (Public Safety And Transportation Commission)
- 10.4. AM 24-29: Authorizing The City Attorney To File A Quiet Title Action For Two Lots In City Subdivision (Acting City Manager Strickler)
- 10.5. *IM 24-10: Documentation That The Bethel City Council Received And Reviewed The Full Financial Budget Report And Water & Wastewater Activity Report For The Month Of September 2024 (Acting City Manager Strickler)

11. REPORTS

- 11.1. Mayor's Report
- 11.2. City Manager's Report
- 11.3. Clerk's Report

12. COUNCIL MEMBER COMMENTS

13. EXECUTIVE SESSION

14. ADJOURNMENT

Posted October 16, 2024 at AC Co., Swanson's, City Hall, and the Post Office.

Kevin Morgan, Deputy City Clerk

City Clerk's Office Contact Information: Email cityclerk@cityofbethel.net Phone 907-543-1384

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The Council may by unanimous consent, after 12:00 AM Fix the Time to Which To Adjourn until the following day at 6:30 PM

1. CALL TO ORDER

A Regular Meeting of the Bethel City Council was held on October 8, 2024 at 6:30 p.m., in the Council Chambers, Bethel, Alaska.

Mayor Springer called the meeting to order at 6:30 p.m.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

Comprising a quorum of the Council, the following members were present:
Mayor Mark Springer City Council Member Rose Henderson City Council Member Teresa Keller City Council Member Mikayla Miller City Council Member Beth Hessler City Council Member Patrick Snow
Members Absent:
Vice-Mayor Sophie Swope
Also in attendance were the following:
Acting City Manager Lori Strickler, Acting City Clerk Kevin Morgan, City Attorney Libby Bakalar (telephonically)

4. PEOPLE TO BE HEARD – Five minutes per person

No one present to be heard.

Item 4.1. - Written Public Comments

No Written Comments submitted.

5. APPROVAL OF CONSENT AGENDA AND REGULAR AGENDA

Main Motion: Approval of the Consent and Regular Agenda.

Moved by:	Rose Henderson
Seconded by:	Mikayla Miller
In favor:	Mark Springer, Rose Henderson, Teresa Keller, Mikayla Miller, Patrick Snow, Beth Hessler
Opposed:	None
Results:	Motion Carries

Remove from the Consent Agenda-
Item 9.1, Introduction of Ordinance 24-05(c)- Council Member Henderson

Remove from the Consent Agenda-
Item 10.2, Introduction of Ordinance 24-12- Council Member Henderson

6. APPROVAL OF MEETING MINUTES

Item 6.1. - *9-10-2024 Regular City Council Meeting

Passed on the consent agenda.

Item 6.2. - *9-17-2024 Special City Council Meeting

Passed on the consent agenda.

Item 6.3. - *9-24-2024 Regular City Council Meeting

Passed on the consent agenda.

7. REPORTS OF STANDING COMMITTEES

Item 7.1. - Committee/Commission Agendas And Draft Meeting Minutes
Port Commission, Council Member Henderson- No meeting since the last meeting.

Planning Commission, Council Member Hessler- Recommend that the City passes the Comprehensive Plan. Approved a rezoning at a Sept. 9th special meeting.

Community Action Grant Committee, Council Member Keller- No meetings have been held.

Community Parks and Recreation Committee- No one to report.

Finance Committee, Council Member Snow- Introducing an ordinance at this meeting.

Public Works Committee, Council Member Springer- No Meeting due to lack of quorum.

Public Safety and Transportation Commission, Council Member Miller- Potential open seat on commission. Introducing a Resolution and an Ordinance at the next Council

Meeting.

8. SPECIAL ORDER OF BUSINESS

Item 8.1. - Review Canvass Board Certificate Of Election, October 1, 2024- Not Available Until After The Canvass Board October 3, 2024

Council Reviewed this Item.

Item 8.2. - Resolution 24-11: Certifying The Results Of The October 1, 2024 Regular City Election- Not Available Until After The Canvass Board October 3, 2024

Main Motion: Approve Resolution 24-11.

Moved by:	Beth Hessler
Seconded by:	Teresa Keller
In favor:	Mark Springer, Rose Henderson, Teresa Keller, Mikayla Miller, Patrick Snow, Beth Hessler
Opposed:	None
Results:	Motion Carries

Item 8.3. - Oath Administered To Newly Elected Council Members

Council Members Hessler and Snow stepped down from their seats.

Pamela Conrad, Alicia Miner, and WG Anaruk took their Oath as City Council members and took their seats.

9. UNFINISHED BUSINESS

Item 9.1. - *Introduction Of Ordinance 24-05(c): Amending The Capital Improvement, Budget For Fiscal Year 2025, July 1, 2024-June 30, 2025 (Acting City Manager Strickler)

Main Motion Introduce Ordinance 24-05(c) and set the Public Hearing for the October 14, 2024 Special Meeting.

Moved by:	Rose Henderson
Seconded by:	Mikayla Miller
In favor:	Mark Springer, Rose Henderson, Teresa Keller, Mikayla Miller, WG Anaruk, Alicia Miner, Pamela Conrad
Opposed:	None
Results:	Motion Carries

Item 9.2. - AM 24-28: Authorizing Administration To Negotiate And Execute A Sole

Source Procurement With Dale Construction, In Accordance With Bethel Municipal Code 4.20.250, For Concrete Mix And Repair Work For The Port East Wall (Acting City Manager Strickler)

Main Motion: Approve AM 24-28.

Moved by:	Teresa Keller
Seconded by:	Mikayla Miller
In favor:	Mark Springer, Rose Henderson, Teresa Keller, Mikayla Miller, WG Anaruk, Alicia Miner, Pamela Conrad
Opposed:	None
Results:	Motion Carries

Item 9.3. - *IM 24-09: Documentation That The Bethel City Council Received And Reviewed The Full Financial Budget Report And Water & Wastewater Activity Report For The Month Of August 2024 (Acting City Manager Strickler)

Passed on the consent agenda.

10. NEW BUSINESS

Item 10.1. - *Introduction Of Ordinance 24-11: Amending Bethel Municipal Code To Repeal The City Business Licensing Code And Associated Processes (Finance Committee)

Passed on the consent agenda.

Item 10.2. - *Introduction Of Ordinance 24-12: Amending Non-Codified Fees And Charges For The City Of Bethel (Acting City Manager Strickler)

Main Motion: Introduce Ordinance 24-12.

Moved by:	Rose Henderson
Seconded by:	Mikayla Miller
In favor:	Mark Springer, Rose Henderson, Teresa Keller, Mikayla Miller, WG Anaruk, Alicia Miner, Pamela Conrad
Opposed:	None
Results:	Motion Carries

Item 10.3. - *Introduction Of Ordinance 24-13: Adopting The 2045 City Of Bethel Comprehensive Plan And Amending Bethel Municipal Code 16.08 Comprehensive Plan (Acting City Manager Strickler)

Passed on the consent agenda.

11. REPORTS

Item 11.1. - Mayor's Report

Item 11.2. - City Manager's Report

Item 11.3. - Clerk's Report

12. COUNCIL MEMBER COMMENTS

Mayor Springer- Condolences to the community of Hooper Bay regarding the tragedy of the two young ladies and the woman who recently passed away in Bethel. KYUK is having their fall fundraiser. Watch out for kids on the road. It's getting darker. Would like to thank the former council members.

Council Member Henderson- Reminded the public that the school zone is 15mph; be mindful of the children crossing. With the new Tundra Ridge Road, be aware of the three-way stop at tundra ridge. It's getting cold and dark; get your hands on reflective tape. Would like to thank those who voted for me; really appreciates working for the community.

Council Member Keller- No Comments

Council Member Miller- Congratulations to the new Council members and thanks to the previous members. KYUK gets most of their funding through their fundraising; consider donating.

Council Member Conrad- Would like to thank those who voted for me; will do their best.

Council Member Miner- Would like to thank those who voted for me; looking forward to a good term

Council Member Anaruk- Would like to sincerely thank those who voted for me.

13. EXECUTIVE SESSION

14. ADJOURNMENT

Main Motion: Adjournment.

Moved by: | Rose Henderson
Seconded by: | Mikayla Miller

In favor:	Mark Springer, Rose Henderson, Teresa Keller, Mikayla Miller, WG Anaruk, Alicia Miner, Pamela Conrad
Opposed:	None
Results:	Motion Carries

Meeting ended at 7:12 p.m.

Mark Springer, Mayor

ATTEST:

Kevin Morgan,
Acting City Clerk

1. CALL TO ORDER

A Special Meeting of the Bethel City Council was held on October 14, 2024 at 6:00 p.m., in the Council Chambers, Bethel, Alaska.

In the absence of the Mayor in the chambers, Acting Clerk Morgan called the meeting to order at 6:30 p.m.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

Comprising a quorum of the Council, the following members were present:
Mayor Mark Springer (telephonically) City Council Member Rose Henderson City Council Member Teresa Keller City Council Member Mikayla Miller City Council Member WG Anaruk City Council Member Alicia Miner City Council Member Pamela Conrad
Members Absent:
Also in attendance were the following:
Acting City Manager Lori Strickler, Acting City Clerk Kevin Morgan, City Attorney Libby Bakalar (telephonically)

Due to the Absence of the Mayor in Chambers, Motion to elect Rose Henderson as Mayor Pro Tempore

Moved by:	Teresa Keller
Seconded by:	Alicia Miner
In favor:	Mark Springer, Rose Henderson, Teresa Keller, Mikayla Miller, WG Anaruk, Alicia Miner, Pamela Conrad
Opposed:	None
Results:	Motion Carries

4. PEOPLE TO BE HEARD – Five minutes per person

No one present to be heard.

Item 4.1. - Written Public Comments

No Written Comments Submitted.

5. APPROVAL OF AGENDA

Main Motion: Approval of the Agenda.

Moved by:	Mikayla Miller
Seconded by:	Mark Springer
In favor:	Mark Springer, Rose Henderson, Teresa Keller, Mikayla Miller, WG Anaruk, Alicia Miner, Pamela Conrad
Opposed:	None
Results:	Motion Carries

6. UNFINISHED BUSINESS

7. NEW BUSINESS

- Item 7.1. -** a) Election Of The Mayor
b) Election Of The Vice-Mayor
c) Appointment Of Committee/Commission Council Representatives
1. Council Committees And Commissions
 - a. Planning Commission
 - b. Finance Committee
 - c. Public Safety And Transportation Commission
 - d. Port Commission
 - e. Public Works Committee
 - f. Community Parks And Recreation Committee
 - g. Community Action Grant Committee
 2. Yuut Elitnaurviat

7.1.a Election Of the Mayor

Motion to open nominations for Mayor

Moved by:	Teresa Keller
Seconded by:	Mikayla Miller
In favor:	Mark Springer, Rose Henderson, Teresa Keller, Mikayla Miller, WG Anaruk, Alicia Miner, Pamela Conrad
Opposed:	None
Results:	Motion Carries

Mikayla Miller nominated Mark Springer for Mayor.
Teresa Keller nominated Rose Henderson for Mayor.

Motion to close nominations for Mayor

Moved by:	Teresa Keller
Seconded by:	Mikayla Miller
In favor:	Mark Springer, Rose Henderson, Teresa Keller, Mikayla Miller, WG Anaruk, Alicia Miner, Pamela Conrad
Opposed:	None
Results:	Motion Carries

Round One Voting for Mayor

Mark Springer received 1 vote.

Rose Henderson received 6 votes.

Rose Henderson is Elected as Mayor.

7.1.b Election Of the Vice-Mayor

Motion to open nominations for Vice-Mayor

Moved by:	Mark Springer
Seconded by:	Mikayla Miller
In favor:	Mark Springer, Rose Henderson, Teresa Keller, Mikayla Miller, WG Anaruk, Alicia Miner, Pamela Conrad
Opposed:	None
Results:	Motion Carries

Mark Springer nominated Teresa Keller for Vice-Mayor.

Motion to close nominations for Vice-Mayor.

Moved by:	Mark Springer
Seconded by:	Mikayla Miller
In favor:	Mark Springer, Rose Henderson, Teresa Keller, Mikayla Miller, WG Anaruk, Alicia Miner, Pamela Conrad
Opposed:	None
Results:	Motion Carries

Round One Voting for Vice-Mayor

Teresa Keller received 7 votes

Teresa Keller is Elected as Vice-Mayor

Mayor Henderson made the following appointments:

Planning Commission- Rose Henderson

Finance Committee- WG Anaruk

Public Safety and Transportation Commission- Teresa Keller

Public Works Committee- Mark Springer

Port Commission- Alicia Miner

Community Parks and Recreation Committee- Mikayla Miller

Community Action Grant Committee- Pamela Conrad

Yuut Elitnaurviat Representative- Rose Henderson

Item 7.2. - Public Hearing Of Ordinance 24-05(c): Amending The Capital Improvement, Budget For Fiscal Year 2025, July 1, 2024-June 30, 2025 (Acting City Manager Strickler)

*Mayor Henderson opened the Public Hearing.
No one present to be heard.
Mayor Henderson closed the Public Hearing.*

Main Motion: Adopt Ordinance 24-05(c).

Moved by:	Mikayla Miller
Seconded by:	Alicia Miner
In favor:	Mark Springer, Rose Henderson, Teresa Keller, Mikayla Miller, WG Anaruk, Alicia Miner, Pamela Conrad
Opposed:	None
Results:	Motion Carries

Item 7.3. - AM 24-29: Direct Administration To Negotiate And Execute A Contract With The One Company That Received The Highest Score From The Proposal Review Committee For The Purchase And Installation A Security Fence And Gates Around The New Streets And Roads Division Shop Property On First Avenue In Bethel (Acting City Manager Strickler)

Main Motion: Approve AM 24-29.

Moved by:	Mikayla Miller
Seconded by:	Alicia Miner
In favor:	Mark Springer, Rose Henderson, Teresa Keller, Mikayla Miller, WG Anaruk, Alicia Miner, Pamela Conrad
Opposed:	None
Results:	Motion Carries

8. ADJOURNMENT

Main Motion: Adjournment.

Moved by:	Mikayla Miller
Seconded by:	Alicia Miner
In favor:	Mark Springer, Rose Henderson, Teresa Keller, Mikayla Miller, WG Anaruk, Alicia Miner, Pamela Conrad
Opposed:	None
Results:	Motion Carries

Meeting ended at 6:22 p.m.

Rose Henderson, Mayor

ATTEST:

Kevin Morgan,
Acting City Clerk

City of Bethel, Alaska

Planning Commission

October 10, 2024

Regular Meeting

Bethel, Alaska

I. CALL TO ORDER:

A regular meeting of the Planning Commission was held virtually via Zoom and in person at the City Hall Council Chambers in Bethel, Alaska on October 10, 2024. The Chair of the Commission, Kathy Hanson called the meeting to order at 6:32 PM.

II. ROLL CALL:

Compromising a quorum of the Commission, the following members were present for roll call: Kathy Hanson, Lorin Bradbury, Alex Wasierski, Shadi Rabi, Haley Hanson, and Sundi Scott
Also Present: Pauline Boratko, Recorder, Lee Foley, City Planner

III. PEOPLE TO BE HEARD:

IV. APPROVAL OF THE AGENDA:

MOVED:	Lorin Shadi	Motion to approve the agenda.
SECONDED:	Lorin Bradbury	
VOTE ON MOTION	Unanimous	

V. APPROVAL OF THE MINUTES:

MOVED:	Haley Hanson	Motion to approve regular meeting minutes for September 12, 2024
SECONDED:	Sundi Scott	
VOTE ON MOTION	Unanimous	

MOVED:	Haley Hanson	Motion to approve special meeting minutes for September 19, 2024
SECONDED:	Sundi Scott	
VOTE ON MOTION	Unanimous	

VI. UNFINISHED BUSINESS:

- A.** Discussion on Subdivisions designated open space for parks: Commissioners discussed the opens space for the ONC and Blue Sky open space for parks.
- B.** Discussion on public nuisance properties: Commissioners discussed nuisance properties and how to address them.

VII. NEW BUSINESS:

VIII. PLANNER'S REPORT:

IX. COMMISSIONER'S COMMENTS:

- H. Hanson- no comment.
- A. Wasierski- no comment
- S. Scott- I am completely onboard.
- K. Hanson- I agree

L. Bradbury- I am glad we are discussing this.
S. Rabi- no comment

X. ADJOURNMENT:

MOVED:	Haley Hanson	Motion to adjourn the meeting.
SECONDED:	Lorin Bradbury	
VOTE ON MOTION	Unanimous	

With no further business the meeting adjourned 7:31 pm

APPROVED THIS ____ DAY OF _____, 2024

Kathy Hanson, Chair

ATTEST: Pauline Boratko, Recorder



CITY OF BETHEL
PUBLIC WORKS COMMITTEE
WEDNESDAY, OCTOBER 16, 2024, 5:30 PM

LOCATION: 300 CHIEF EDDIE HOFFMAN HIGHWAY, BETHEL, ALASKA

JOIN MEETING AT ZOOM.US:

[HTTPS://US06WEB.ZOOM.US/J/3350154000?PWD=HYFLQJB5BBF9IUAXHBN9SOZQAFWPLS.1&OMN=81314125060](https://us06web.zoom.us/j/3350154000?pwd=HYFLQJB5BBF9IUAXHBN9SOZQAFWPLS.1&OMN=81314125060)

MEETING ID: 335 015 4000

PASSCODE: 140569

US TOLL-FREE PHONE NUMBERS: 888 475 4499; 833 548 0276; 833 548 0282; 877 853 5257

MEMBERS

Ryan Butte, Juan Delgado, Mark Springer- Council Rep. John Llyod

STAFF

Ex-Officio Members: Bill Arnold, Public Works Director

pwadmin@cityofbethel.net

907-543-3110

I. CALL TO ORDER

II. ROLL CALL

III. PEOPLE TO BE HEARD – FIVE MINUTES PER PERSON

- A. Please submit written public comments to pwadmin@cityofbethel.net by 4:00 p.m. the day of the meeting.

IV. APPROVAL OF AGENDA

V. APPROVAL OF MEETING MINUTES

VI. UNFINISHED BUSINESS

- A. Review of Committee Duties and Responsibilities and Determination of Committee Topics of Interest for 2024
- B. Commission Consideration Of Draft Ordinance to Reduce The Frequency Of Meetings For Committees and Commissions (Administration) ADOPTED BY CITY COUNCIL
- C. Commission Consideration of Draft Ordinance Modifying Membership Requirements From Seven To Five Temporarily When Less Than Five Members Are Appointed (Administration) NOT ADOPTED BY THE CITY COUNCIL
- D. Captial Project Update
- E. Mass Notification for Utility Customers (Butte)

VII. NEW BUSINESS

VIII. EX OFFICIO REPORT

IX. MEMBER COMMENTS

X. ADJOURNMENT

Posted 10/9/2024 at City Hall, AC Co., Swanson's, and the Post Office.

Ex-Officio Staff



CITY OF BETHEL

COMMUNITY PARKS AND RECREATION COMMITTEE

MONDAY, OCTOBER 14, 2024, 6:00 PM

LOCATION: 300 CHIEF EDDIE HOFFMAN HIGHWAY, BETHEL, ALASKA

JOIN MEETING AT ZOOM.US:

[HTTPS://US06WEB.ZOOM.US/J/3350154000?PWD=HYFLQJB5BBF9IUAXHBN9SOZQAFWPLS.1&OMN=81314125060](https://us06web.zoom.us/j/3350154000?pwd=HYFLQJB5BBF9IUAXHBN9SOZQAFWPLS.1&OMN=81314125060)

MEETING ID: 335 015 4000

PASSCODE: 140569

US TOLL-FREE PHONE NUMBERS: 888 475 4499; 833 548 0276; 833 548 0282; 877 853 5257

MEMBERS

Brian Lefferts, Chair
Sophie Swope, Council Rep.
Brian Jackson
Michelle DeWitt
Alternate 2-Vacant

Beverly Hoffman, Vice-Chair
Kathy Hanson
Jessica Pew
Sean Glasheen, Alternate 1

STAFF

Ex-Officos: Jason Spann, Facility Maint. Foreman
Email: pwadmin@cityofbethel.net Phone: 907-543-3110

I. CALL TO ORDER

II. ROLL CALL

III. PEOPLE TO BE HEARD – FIVE MINUTES PER PERSON

- A. Please submit written public comments to pwadmin@cityofbethel.net by 4:00 p.m. the day of the meeting.

IV. APPROVAL OF AGENDA

V. APPROVAL OF MEETING MINUTES

- A. September 9, 2024 Meeting Minutes

VI. UNFINISHED BUSINESS

- A. Community Center Construction Project *Updates!*
B. Budget Purchase Request Shredder for Cut Willows and Trail Cover (Lefferts)
C. Cordova Pool energy Audit Report

VII. NEW BUSINESS

- A. Review of 2045 Comprehensive Plan/Identify Community Outreach Opportunities And Committee Goals (Pew/Lefferts)

VIII. EX OFFICIO REPORT

- A. Monthly Reports

IX. MEMBER COMMENTS

X. ADJOURNMENT

Posted <<DATE>> at City Hall, AC Co., Swanson's, and the Post Office.

Ex-Officio Staff



CITY OF BETHEL

PORT COMMISSION

MONDAY, OCTOBER 21, 2024, 7:00 PM

LOCATION: 300 CHIEF EDDIE HOFFMAN HIGHWAY, BETHEL, ALASKA

JOIN MEETING AT ZOOM.US:

[HTTPS://US06WEB.ZOOM.US/J/3350154000?PWD=HYFLQJB5BBF9IUAXHBN9SOZQAFWPLS.1&OMN=81314125060](https://us06web.zoom.us/j/3350154000?pwd=HYFLQJB5BBF9IUAXHBN9SOZQAFWPLS.1&OMN=81314125060)

MEETING ID: 335 015 4000

PASSCODE: 140569

US TOLL-FREE PHONE NUMBERS: 888 475 4499; 833 548 0276; 833 548 0282; 877 853 5257

MEMBERS

Alan Murphy, **Chair**
Stacey Reardon
Michael Meeks

Rich Pope, **Vice-Chair**
Rose Henderson, **Council Rep.**
Victoria Sosa

STAFF

Port Director: Ed Flores, Ex Officio Member
Recorder: Sharmin Shompa
Email: port@cityofbethel.net
Phone: 907-543-2310
Website: www.cityofbethel.org

I. CALL TO ORDER

II. ROLL CALL

III. PEOPLE TO BE HEARD – FIVE MINUTES PER PERSON

- A. Please submit written public comments to port@cityofbethel.net by 4:00 p.m. the day of the meeting.

IV. APPROVAL OF AGENDA

V. APPROVAL OF MEETING MINUTES

- A. Approval of meeting on August 19th 2024
- B. Approval of meeting on September 16th, 2024

VI. UNFINISHED BUSINESS

- A. Small Boat Harbor Parking
- B. Harbor Improvements

VII. NEW BUSINESS

- A. 14.07.090 No Wake Sign Code Amendment

VIII. EX OFFICIO REPORT

- A. Manager's Reports

IX. MEMBER COMMENTS

X. ADJOURNMENT

Posted October 14th, 2024 at City Hall, AC Co., Swanson's, and the Post Office.

Ex-Officio Staff

Posted October 14th, 2024 at City Hall, AC Co., Swanson’s, and the Post Office.

Ex-Officio Staff

CITY OF BETHEL, ALASKA

Ordinance 24-11

AN ORDINANCE BY THE BETHEL CITY COUNCIL AMENDING BETHEL MUNICIPAL CODE TO REPEAL THE CITY BUSINESS LICENSING CODE AND ASSOCIATED PROCESSES

- WHEREAS**, Bethel Municipal Code Chapter 4.17, Sales Tax, was repealed and a new code adopted in 2017;
- WHEREAS**, one of the revisions included in the overhaul was the creation of a sales tax collection registration requirement, providing: "No person may engage in any taxable transactions within the City without first procuring an annual sales tax collection certificate from the city finance department";
- WHEREAS**, after a review, the City has found this registration requirement and process duplicates the City's business license requirement and process, rendering one of the processes redundant;
- WHEREAS**, in order to streamline municipal operations while ensuring minimum impact to our local businesses, the City finds it necessary to repeal the business licensing provisions and make corresponding amendments to the Bethel Municipal Code;

BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF BETHEL, ALASKA:

SECTION 1. Classification. This is a codified ordinance of general and permanent nature and shall become part of the Bethel Municipal Code.

SECTION 2A. Amendment. Bethel Municipal Code Chapter 2.60.070, Committees, Commissions, and Ad Hoc Committees, Finance Committee Duties, is amended as follows. New language is underlined, and old language is stricken.

Chapter 2.60

Committees, Commissions, and Ad Hoc Committees

2.60.170 Finance committee duties.

- A. The finance committee may review and make recommendations to the council on:

City of Bethel

Page 1

Ordinance 24-11

1. Finance-related policies and procedures.
2. Monthly financial reports of revenues, and expenditures.
3. The city's investment funds.
4. Capital planning and implementation of projects.
5. Progress toward achieving the organization's vision, accomplishing goals, and implementing benchmarks for the budget process.
6. The annual budget and budget process.
7. The progress toward achieving the goals set out in the city's comprehensive plan as they relate to finance.

B. The finance committee shall:

1. Provide a forum for public comment and input regarding the city's budget, audit, sales tax collection, ~~business licenses operations~~, purchasing procedures, and other such topics related to the city's finances.
2. Perform other such duties as the city council may from time to time refer.

SECTION 2B. Amendment. Bethel Municipal Code Chapter 4.16 Sales Taxes, is amended as follows. New language is underlined and old language is stricken.

Chapter 4.16
Sales Taxes

4.16.010 4.16.010 Definitions.

For purposes of this chapter, certain words and phrases are defined as follows:

A. *Repealed by Ord.20-15.*

B. "Buyer" means and includes persons who acquire interest in real or personal property, or the right to use or occupy property, or who receive a service for consideration.

C. "Business" means and includes all activities or acts, personal, professional or corporate, engaged in or following or engaging in a trade, profession or business (including receipts from advertising services, rental of personal or real property, construction, processing manufacturing, fisheries businesses, liquor license, insurance businesses, mining and coin-operated amusement and gaming machines, but excluding fishermen), calling or vocation, with the object of financial or pecuniary gain, profit or benefit, either direct or indirect, and not exempting subactivities producing marketable commodities or services used or consumed in the main business. The giving or supplying of services as an employee to an employer does not constitute "business" under this chapter. The selling of games of skill and chance, even if done by a nonprofit organization, does constitute "business" under this chapter.

C. "City" means the city of Bethel.

D. "Coin-operated machine" means a slot machine, jukebox, merchandise vending machine, laundry and any other service dispensing machine or amusement device of any kind which requires the insertion of currency to make it operative.

E. "Consumer" means the person who, in the ordinary meaning of the term, takes title to, takes possession of, or rents property, or receives services for consideration.

F. "Engaging in business" means carrying on or causing to be carried on any activity with the purpose of direct or indirect economic benefit.

G. "Federally recognized Indian tribe" means an Indian or Alaska Native tribe, band, nation, pueblo, village or community that the Secretary of the Interior has acknowledged to exist as an Indian tribe pursuant to the Federally Recognized Indian Tribe List Act of 1994, Public Law 103-454, [25 USC 479a](#).

H. "Finance director" means the finance director of the city or the designee of the finance director, the city manager or the city council; the designee may be an employee of the city, an accountant or other person who is not an employee of the city, a certified public accounting firm or other type of firm.

I. "Goods," "fixtures," "investment securities," "general intangibles," "accounts," "chattel paper," "documents," "instruments" and "money" and their singulars have the meanings given the terms by the Alaska Uniform Commercial Code, AS [45.01](#) et seq., as amended.

J. "Lease," "leasing" or "rental," regardless of whether a transaction is characterized as a lease or rental under generally accepted accounting principles, means a transfer of possession or control of tangible personal property or real estate of a fixed or indeterminate term for consideration; a lease or rental may include future option to purchase or extend. The provisions of [26](#) USC (Internal Revenue Code), AS [45.01](#) through AS [45.08](#), AS [45.12](#), AS [45.14](#) and AS [45.29](#) (Uniform Commercial Code) shall apply.

K. "Person" means an individual, partnership, cooperative, association, joint venture, corporation, estate trust, business, receiver, or any entity, group or combination acting as a unit.

L. "Political subdivision" means a local government created by the state of Alaska to help fulfill its obligations. Political subdivisions include counties, cities, towns, villages, and special districts such as school districts, water districts, park districts, and airport districts.

M. "Price" means the amount of money, or the fair market value of consideration other than money, that the buyer gives to the seller in exchange for the property, the right to use or occupy the property, or the rendering of services.

N. "Rental" means any transfer of the right to use or occupy property for consideration.

O. "Responsible individual" means any individual, including a group of individuals such as a board of directors, partnership, joint venture, corporation or other entity, who has the responsibility to, is required to, or has the authority to direct or cause another person to:

1. Collect the tax levied under this chapter;
2. Segregate funds in lieu of the direct collection of the tax under this chapter;
3. Remit over to the city taxes required to be collected under this chapter; or
4. Determine which creditors of the seller are to be paid; and may include, but is not limited to, such officers and employees of a seller as the chief executive officer, president, vice president for finance, controller, comptroller, treasurer, bookkeeper, majority shareholder, finance director, manager, partner, managing partner, chief fiscal or financial officer and accountant if they possess any of the authority, responsibility or duties described in this definition.

P. "Resale" means to sell again and is limited to items which are resold per se or are physically present in a final product which is sold and is subject to tax at the time of final sale. The item must be easily and readily identifiable in the final product.

Q. "Sale" or "retail sale" or "sale at retail" means every sale or rental of real property or sale or rental of personal property (whether tangible or intangible), every sale or exchange of services, including barter, credit, lease, installment and conditional sales, for any purpose other than resale when such resale is made in the regular course of business.

1. A "sale," "retail sale," or "sale at retail" includes, but is not limited to, the following transactions:

- a. Selling property; or
- b. Renting, leasing, or letting of real or personal property, accommodations, facilities, or services of any nature whatsoever; or

- c. Storing for use or consumption any item or article of personal property; or
- d. Rendering occupational or professional services of any nature whatsoever; or
- e. Furnishing materials and rendering services in connection therewith to accomplish the installation, construction, repair or completion of a specific end product or project; or
- f. Selling real estate comprising parcels of land and buildings or improvements thereto, either separately or conjunctively; or
- g. Transfer of the product of a manufacture or construction process to the user of the product; or
- h. Importing, or causing to be imported, property from outside the city for sale or for rent, storage, distribution, use or consumption within the city; or
- i. Selling or furnishing, preparing and serving food or beverages, alcoholic or nonalcoholic, for consumption on or off the premises of the seller; or
- j. Every use or play of a coin-operated machine; or
- k. Transacting or engaging in any type of business not enumerated herein.

R. "Sales price" or "selling price" means the consideration paid by the buyer, whether money, credit, rights or other property or interest in property expressed in terms of money equal to fair market value of the consideration including delivery costs, taxes, or any other expenses whatsoever and without deduction on account of the cost of property sold, the cost of materials used, labor costs, discount, delivery costs or other expenses paid or accrued, and without any deduction on account of losses.

S. "Seller" means every person who, as principal or agent, makes a sales transaction to a buyer or consumer, every person renting goods, real or personal property and every person performing or providing services, for consideration. In the event that retail sales transactions are being conducted in the name of a corporation, partnership,

cooperative, association, joint venture or other entity, the "seller" for purposes of responsibility and liability for the collection and remittance of sales tax shall include every director, officer and partner without exception.

T. "Selling price" or "sales price" means the consideration paid by the buyer, whether money, credit, rights or other property or interest in property expressed in terms of money equal to the fair market value of the consideration including delivery costs, taxes, or any other expenses whatsoever and without deduction on account of the cost of property sold, the cost of materials used, labor costs, discount, delivery costs or other expenses paid or accrued, and without any deduction on account of losses.

U. "Services" means and includes all services of every manner and description which are performed or furnished for compensation of any kind, except services rendered to an employer by an employee, including but not limited to:

1. Professional services;
2. Services in which a product or sale of property may be involved including personal property made to order;
3. The sale of transportation services;
4. Services rendered for compensation by any person who furnishes any services in the course of their business or occupation;
5. Services wherein labor and materials are used to accomplish a specified result;
6. Commissions earned during business conducted within the city; and
7. Any other services including advertising, maintenance, recreation, amusement and craftsmen's services.

V. "Time of sale" for installment sales is the time at which the initial payment is made.

W. "Transaction" means any transfer of property or the right to use or occupy property, or the rendering of a service, for consideration.

X. "Wholesaler" means a merchant who sells goods, in the regular course of business, to retailers who sell to consumers, or sell goods in the regular course of business to dealers or other wholesalers, for the purpose of taxable resale in the city. To qualify as a wholesaler, a merchant must be regularly recognized as such, and known to the trade as such.

Y. "Wholesale sale" means a sale of goods by a merchant selling them in the regular course of business; or a sale of goods by a merchant selling them in the regular course of business at wholesale prices to dealers or other wholesalers for the purpose of taxable resale in the city. The term does not include a sale by a wholesaler to users or consumers when such sale is not for taxable resale in the city.

Z. "Z tape" means the report feature of a cash register which records the total transactions, such as sales by type, the number of customers and the number of items rung in for the period; the transactional total of the current day's receipts.

4.16.050 Rules applicable to particular businesses or occupations.

A. Commissions/Fees.

1. Commissions on sales of real property located in the city are subject to sales tax, regardless of the location of the person to whom the commission is payable.
2. Commissions/fees received as a result of professional services performed within the city are subject to sales tax regardless of the location of the person to whom the commission is payable when the subject of the services occurred within the city.

B. *Sales from Coin-Operated Machines.* An amount equal to the gross receipts from each coin-operated machine that the seller operates in the city shall be subject to sales tax.

C. *Additional fees for businesses selling games of skill and chance.*

1. Each business selling games of skill and chance shall pay a fee equal to four (4) percent of the gross revenues from sales of games of skill and chance. "Gross revenues from a sale" is the total cost to the player for the right to each single chance or play, whether paid to the operator or qualified organization in cash or by relinquishment of winnings or in exchange for other things of value.
2. Operators of games of skill and chance licensed by the state pursuant to AS 5.15.010, et seq., shall pay the fee on a monthly basis on or before the last day of the following month. The fee shall be accompanied by a copy of the report submitted to the authorized permittee pursuant to AS 5.15.087 or any successor statute or regulation.
3. Qualified organizations authorized to conduct games of skill and chance by the state pursuant to AS 5.15.010, et seq., who do not make use of a licensed operator shall pay the fee on a quarterly basis not later than the last day of the month following the quarter a tax return is required to be submitted. A copy of the quarterly report filed with the state pursuant to AS 5.15.080 or any successor statute or regulation shall accompany payment of the fee.

4.16.090 Sales tax collection – Registration and renewal requirement.

A. No person may engage in any taxable transactions within the city without first procuring a sales tax collection certificate from the city finance department. The certificate shall state the address of the place of business to which it applies, the applicable State of Alaska business license number, if any, and shall authorize the seller to collect the tax.

~~B. A new business shall apply for a sales tax collection certificate concurrently with the new business license application that must be obtained before commencing business.~~

C. ~~The biannual~~ Ssales tax collection certificates shall ~~expire at the same time as the establishment's business license and must be renewed concurrently, unless suspended or revoked by the finance director, is valid from its date of issue until the end of that the following calendar year and may be renewed each year upon application and payment of the fee to the department.~~

~~D. A person, firm, partnership, corporation or other business entity shall file an application for a sales tax collection certificate with the finance department prior to conducting business within the city. The complete business license and sales tax certificate application shall be returned to the finance department along with a copy of the business entity's Alaska State business license and city of Bethel business license. The sales tax collection certificate will not be issued until all of these requirements have been met.~~

E. Each business entity shall have a sales tax certificate under the advertised name and each separate business shall be registered under its own account.

F. No sales tax collection certificate shall be issued to or renewed for:

- ~~1. A person who does not meet the licensing requirements set out in Chapter [5.04](#) BMC (Business License Code); or~~
2. A person who has failed to pay any necessary fees due to the city; or
3. A person owing a judgment, delinquent taxes or a utility bill to the city, unless the person is in a satisfactory repayment plan.

G. Where the application or city records indicate that applicant is currently in violation of filing and/or remittance requirements of the city's sales tax provisions, the finance director may deny the application for a sales tax certificate until the applicant enters into binding agreement setting out a method by which full compliance will be attained.

H. The sales tax collection certificate of any seller will be suspended when such seller fails to pay delinquent taxes, penalties and interest within thirty (30) days after notice of delinquency is given or mailed provided such seller shall be afforded due process before the certificate suspension.

I. The sales tax certificate is nonassignable and nontransferable and must be surrendered to the city by the seller to whom it was issued upon his ceasing to do business within the city. If there is a change in the form of organization such as from a single proprietorship to a partnership or a corporation, the admission or withdrawal of a general partner, or a change in seller's agent for service, the seller making such change shall surrender the outdated certificate to the city for termination. The successor seller is required to file a new application for a sales tax collection certificate. Upon receipt of such application, properly executed, as provided in this chapter, a new certificate will be issued to such successor seller.

J. Application for renewal of a sales tax collection certificate and payment of the biennial fee shall be made or postmarked by the United States Postal Service or private delivery service before December thirty-first (31st) of the expiration year. Any renewal application made or postmarked after December thirty-first (31st) of the certificate expiration year shall be subject to a fee equal to double the fee for the sales tax certificate. By December tenth (10th) of each year, the finance department shall provide notice of renewal to each business whose certificate will expire that year; provided, neither the failure of the city to provide the notice or the failure of a business to receive the notice shall have the effect of extending the December thirty-first (31st) renewal deadline nor of waiving any penalty or additional or increased fee for the late filing of a renewal application.

K. When a business ceases to do business that the holder of the sales tax certificate has been authorized to conduct under the certificate, the certificate holder shall notify the city in writing of the termination of the business within fourteen (14) days of such termination.

4.16.155 Sales Tax Certificate Fees

The biennial sales tax certificate fee for a business that has less than two hundred fifty thousand dollars (\$250,000) in taxable sales in a calendar year is one hundred dollars (\$100). The fee for a certificate issued to a new business that commences after the beginning of the biennial period applicable to the applicant, shall be twenty-five (25) percent of the biennial fee times the number of full and partial semesters remaining in the biennial period. No proration may be given for seasonal or other part-year operations.

4.16.160 Exemptions and limitations on exemptions.

The following sales and services are exempt from the tax levied under this chapter only in accordance with the exemptions and limitations thereon, as provided for in this section:

- A. *Admissions.* Sales of admission to school entertainments, school athletic events, and events conducted for the benefit of charitable or community organizations are exempt.
- B. *ATVs/Boats.* That portion of the selling price of an all-terrain vehicle (ATV), snow machine, boat, or boat motor in excess of three thousand five hundred dollars (\$3,500) is exempt, regardless of whether or not such items are purchased simultaneously, or are invoiced or otherwise billed on the same billing document.
- C. *Banking.* The following fees, sales and services charged by banks, savings and loan associations, credit unions and investment banks are exempt:
1. Fees for the sale, exchange or transfer of currency, stocks, bonds and other securities;
 2. *Loans.* The principal amount of the loan, the interest charged for loaning of money, escrow collection services, and any fees associated with the loaning of money;
 3. Services associated with the sale, exchange or transfer of currency, stocks, bonds and other securities;
 4. Pass-through charges on loan transactions which include sales tax;
 5. Sale of insurance policies, bonds of guaranty and fidelity (AS [21.09.210](#)).
- D. *Casual and Isolated Sales, Services or Rentals.* Proceeds from casual, occasional or isolated sales which are easily identified as the sale of tangible personal property or goods at such functions as moving, garage, yard, food and bake sales, markets or fairs (such as flea markets and craft fairs), the sale of private vehicles when the seller is not a dealer in used vehicles, or services such as babysitting or house-sitting provided the

seller does not regularly engage in the business of selling such goods or services or rentals are exempt, but only if:

1. The sales of goods and services do not occur for more than ten ~~(10)~~ (15) days in a calendar year, and are not made through a dealer, broker, agent or consignee; or
2. The rental of personal tangible property does not exceed sixty (60) days in a calendar year, whether or not consecutive.
3. Sales or rentals made pursuant to a business license or by sellers representing themselves to be in the business of making such sales, rentals or services are not exempt.
4. The rental of real estate is not exempt.

E. *Cemetery Plots.* The sale of cemetery/burial plots is exempt.

F. *Repealed by Ord. 21-14.*

G. *Compliance with State and Federal Laws.* Gross receipts or proceeds derived from sales or services which the city is prohibited from taxing under the laws of the state or under the laws and the Constitution of the United States, including, but not limited to, the following:

1. Sales by the U.S. Postal Service are exempt;
2. Purchases made under the authority of or made with any type of certificate issued pursuant to [42](#) USC Sections [1771](#) through [1789](#) (Child Nutrition Act of 1966) are exempt;
3. *Repealed by Ord. 20-06.*
4. Air transportation precluded from taxation under AS [29.45.820](#) is exempt;
5. Gross receipts or proceeds derived from sales to the United States Government, the state, a city or any political department thereof are exempt. However, the exemption shall not apply to the sale of materials and supplies to contractors for

the manufacture or production of property or rendering services for sale to such government units or agencies on a contract bid award, in which event the contractor shall be deemed the buyer, subject to the payment of the tax;

6. A sale or rental to an employee of the state, its political subdivisions, or the federal government is exempt, but only when the government employee provides proof that the sale is for government business by paying for the sale with a government voucher, purchase order, check, credit card, or warrant, or providing other verifiable documentation to the seller to allow the seller to readily determine that the sale is for government business;

7. A sale or rental to a federally recognized tribe is exempt, but only when the tribal employee provides proof that the sale is for tribal government business by paying for the sale with a tribal voucher, purchase order, check, credit card, or warrant, or providing other verifiable documentation to the seller to allow the seller to readily determine that the sale is for tribal government business.

H. *Credit Unions.* Sales to or by federally chartered credit unions or credit unions organized under AS [06.45](#) are exempt.

I. *Dues.* Dues or fees paid to clubs, labor unions and other organizations solely for the privilege of membership are exempt.

J. *Freight and Wharfage.* Freight and wharfage charges, whether arising out of foreign, interstate or intrastate commerce, are exempt unless such delivery services are included in a through bill of lading in conjunction with interstate commerce.

1. Warehouse and storage services are not exempt.

2. Transportation of goods, equipment, or other property from one (1) point to another within the city limits by commercial movers is not exempt.

K. *Maximum Tax.* That portion of the selling price for a single piece of equipment or tangible personal property in excess of ten thousand dollars (\$10,000) is exempt, where

the selling price is totaled on one (1) invoice or on any sales slip under one (1) calendar day.

L. *Medical Services.*

1. Services of a person licensed or certified by the state of Alaska as a doctor of medicine and surgery, a doctor of osteopath and surgery, a chiropractor, a dentist, an optometrist, an audiologist, a hospital, an occupational therapist, a physical therapist or a licensed or practical nurse; provided, that the service is within the scope of the state license or certificate are exempt;
2. Services of a person licensed or certified by the state of Alaska as a psychologist or psychological associate, a clinical social worker, an alcohol or drug counselor, a marital and family therapist or a licensed professional counselor; provided, that the service is within the scope of the state license or certificate are exempt;
3. Fees for supplies, equipment and services provided by a hospital, medical clinic or dental clinic for patient treatment, including laboratory and x-ray services are exempt;
4. Assisted living services provided in accordance with an assisted living plan and in an assisted living home licensed as such by the state are exempt;
5. Gross receipts or proceeds of the retail sale of prescription drugs are exempt;
6. Services rendered by massage therapists, including those working for a chiropractor or other medical provider, are not exempt.

M. *Newspapers.* Sales of newspapers are exempt.

N. *Nonprofits.* A sale of goods or services to any nonprofit entity that, at the time of sale, can produce a sales tax exemption card and that has a duly authorized federal tax-exempt status pursuant to IRS Regulations, Section 501(c)(3), (4) or (19) is exempt; provided, that any income from the exempt sale is also exempt from federal taxation.

O. *Public Assistance.* Purchases made with food coupons, food stamps, or other type of certificate issued under [7](#) USC Sections [2011](#) through [2025](#) (Food Stamp Act) or other certificates issued under [42](#) USC Section [1786](#) (Special Supplemental Food Program for Women, Infants and Children) are exempt.

P. *Real Estate Sales.* Sale of property consisting of land and/or buildings is exempt.

Q. *Recreational Vehicles.* That portion of the selling price of an all-terrain vehicle (ATV), snow machine, boat, or boat motor in excess of three thousand five hundred dollars (\$3,500) is exempt, regardless of whether or not such items are purchased simultaneously, or are invoiced or otherwise billed on the same billing document.

R. *Repealed by Ord. 21-14.*

S. *Retail Sales of Foods.* Prepared food sold under the following circumstances are exempt as follows:

1. When served in cafeterias or lunchrooms of elementary, secondary, post-secondary schools, colleges or universities which are operated primarily for students and staff, and are not operated for the public or for profit;
2. When served to clients and staff, and not to the public or for profit, as part of services provided by a nonprofit hospital or other nonprofit government organization licensed by the state of Alaska for the care of humans;
3. Meals delivered by a nonprofit organization to handicapped or senior citizens at their place of residence or meals served on the premises of a nonprofit to senior citizens or the homeless or disadvantaged; provided, that the sale price of such meals does not exceed the cost of delivery or service of such meals.

T. *Sales to Retailers.* Are exempt only if the buyer presents to the seller a valid exemption card, issued by the city pursuant to this section, and for the class of activity involved for which the exemption is sought and:

1. The sale of goods, wares or merchandise to a retail dealer, manufacturer or contractor is for resale within the city as is or incorporated into a product or commodity to be sold by the dealer, manufacturer or contractor within the city, if the subsequent sale is subject to the city sales tax; and
2. The product is an item sold as part of the reseller's primary business and is of such nature that it can be purchased by the general public in a transaction that is not dependent upon the purchase of another product or service.
3. *Repealed by Ord. 21-14.*
4. Food products that are purchased for resale must be purchased and sold as is or prepared in a commercial kitchen.

U. *School.*

1. Fees and charges for extracurricular activities or events promoted or undertaken by educational or student organizations are exempt;
2. Sales by any student organization, parent/teacher organization or booster club recognized by the school or educational organization in which it operates, which proceeds are utilized to further the purposes for which the organization was formed are exempt;
3. Sales and services by schools or other educational organizations made in the course of their regular functions and activities, which proceeds are utilized to further the purposes for which such organization was formed, are exempt;
4. Sales of food and beverages at educational lunchrooms which are operated primarily for staff and/or students, and which are not operated for the purpose of sale to the general public for profit are exempt;
5. The service of transporting students to and from a school in vehicles when in the regular course of that business is exempt.

V. *Securities*. The sale of insurance and bonds of guaranty and fidelity, and the commission thereon (AS [21.09.210\(f\)](#), [21.79.130](#), [21.80.130](#)) are exempt.

W. *Senior Citizen Exemptions*. The following are exempt only if the buyer, or their designee, presents a valid senior citizen exemption certificate and the product or service is intended primarily for the senior citizen holding the exemption card:

1. Food intended for consumption by the senior citizen, their spouse, or same-sex partner living in the same household, or the unemancipated minor children of either the senior citizen or their spouse or same-sex partner, who live in the same household. For purposes of this subsection, "food" is defined in accordance with [Z](#) USC Section [2012\(g\)](#) (definition of "food" for purposes of the Food Stamp Act).
2. The payment of rent by a senior citizen on a single dwelling occupied as the senior citizen's primary residence and permanent place of abode.
3. Payment for telephone, electric, and heating fuel by a senior citizen on a single dwelling occupied as the senior citizen's primary residence and permanent place of abode.

X. *Services*. That portion of the selling price of a single service that exceeds twelve thousand dollars (\$12,000) is exempt. This amount will be adjusted in 2022 and every two (2) calendar years thereafter consistent with the Consumer Price Index for All Urban Consumers for Anchorage metropolitan area compiled by the United States Department of Labor, Bureau of Labor Statistics. Adjustments to the amount listed will be rounded to the nearest one hundred dollars (\$100). For the purposes of this subsection, a single service is an interrelated and interdependent function necessary to perform a specified action. If a single service is performed over a period exceeding one (1) month, the selling price must be apportioned to a monthly or invoice basis, whichever is more frequent, proportionate to the service performed, except for:

1. A commission paid to an agent for negotiating the sale of real property; or
2. A written contingency fee agreement award or settlement.

Y. *Transportation.*

1. The sale of services for transporting passengers by river taxi, taxicab, bus, or hovercraft is exempt;
2. The sale of passenger seat tickets by a commercial airline is exempt;
3. The service of transporting disabled or handicapped individuals when in the regular course of that business is exempt;
4. The lease of vehicle for hire permits is not exempt;
5. The portions of a sale that are charges for recreational flightseeing or air/water/shore excursion travel or adventure services are not exempt, unless otherwise exempted by AS [29.45.820](#);
6. The lease or rental of vehicles is not exempt.

Z. *Utilities.* Payment for city water, sewer and refuse utility services by any and all persons or entities is exempt.

AA. *Wholesale.* Proceeds from products sold as wholesale sales to businesses designated by the state of Alaska as wholesalers are exempt. These include sales of goods, wares or merchandise to a retail dealer, manufacturer or contractor for resale within the city as is or incorporated into a product or commodity to be sold by the dealer, manufacturer or contractor within the city, if the subsequent sale is subject to the city sales tax. In this connection a retailer must stock that merchandise for resale, display the same to the public and hold themselves out as regularly engaged in the business of selling such products.

4.16.170 Exemption cards.

A. Sales to retailers, wholesalers, and senior citizens shall be exempted from sales tax only if the person requesting the exemption has obtained and produces a valid exemption authorization card.

B. Federal, state, and tribal entities are not required to produce exemption cards. Sales to these entities are only exempt when the method of payment is made directly by the federal, state or tribal entity. Payments made by cash, personal check or personal credit card, even if on behalf of a federal, state or tribal entity, are never exempt.

C. *Cost.* The annual charges for an exemption card are as follows:

1. *Retailer/Wholesaler.* One hundred dollars (\$100) (maximum two (2) cards).
2. *Senior Citizen – Initial Card.* Free (maximum one (1) card).
3. *Senior Proxy Card.* Initial proxies: free; replacement/substitute proxies (fifteen dollars (\$15) each).
4. *Replacement Card.* Thirty dollars (\$30) each (first card); forty-five dollars (\$45) (all subsequent replacement cards).

D. With the exception of nonprofit organizations which are covered in BMC [4.16.190](#), any person, corporation or other organization claiming an exemption under BMC [4.16.160](#) shall apply to the city for an exemption authorization card within one (1) month of operating or conducting business or sales or performing services within the city in the first year in which sales are made, and thereafter shall apply by November fifteenth (15th) of each year for the following calendar year. Numbered exemption authorization cards will be issued by the city. The exemption authorization card must be shown to all sellers and must be recorded at the time of sale by the seller. The exemption is valid only for those items that are purchased for resale as described under BMC [4.16.160](#) or are purchased by persons, agencies and organizations that are exempted by city, state or federal law. Any person that believes an attempt to purchase unauthorized items as tax exempt is being made at their place of business may refuse to accept the exemption card.

E. The following require an exemption card in order to qualify for the exemption:

1. Exemptions for sales for resale (sales to retailers);

2. Exemptions for sales to wholesalers; and

3. Exemptions for senior citizens.

F. Persons requesting an exemption card shall apply at the finance department on a form approved by the finance director. The application shall be accompanied by any applicable fee that is required under this section. The finance director may require additional information of the applicant as necessary to determine whether the application should be granted.

G. The exemption card will include, at a minimum:

1. For resale or wholesale:

- a. General character of property or service sold by the purchaser in the regular course of business intended for resale;
- b. Name and address of the purchaser;
- c. Signature of the purchaser;
- d. Expiration date; and
- e. City of Bethel authorization exemption number.

2. For senior citizen:

- a. Name and address of the qualified senior citizen or proxy;
- b. Signature of qualified senior citizen or proxy;
- c. Expiration date;
- d. City of Bethel authorization exemption number.

3. For all others:

- a. Name and address of the exempt entity;

- b. Name and address of the qualified purchaser(s);
- c. Expiration date; and
- d. City of Bethel authorized exemption number.

H. *Time Frame.*

- 1. For resale or wholesale: An exemption card is issued for two (2) years and expires on December thirty-first (31st).
- 2. For senior citizen: An exemption card expires five (5) years from the date of issuance.
- 3. For senior proxies: An exemption card expires two (2) years from the date of issuance.

I. *Proof.* The finance director may require, at a minimum, the following proof before issuance of an exemption card:

1. *Retailer Exemption Cards.*

- a. ~~City of Bethel business license;~~
- b. State of Alaska business license;
- c. If tobacco is to be purchased, must also present proof of state and city tobacco licenses.

2. *Senior Citizen Exemption Cards.* Proof of meeting the age requirement (must be at least sixty-five (65) years of age on January first (1st) of the year for which the exemption card is applied for).

J. *Repealed by Ord. 21-28.*

K. *Proxy for Senior Citizen Exemption Cards.* If a person who is authorized to receive a senior citizen exemption authorization card is physically or mentally disabled so that the applicant is physically unable to use the card, the applicant may designate up to two (2)

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proxies on their exemption application. Proxy cards are nontransferable. Only those purchases on behalf of the senior citizen are exempted from the sales tax. Before a proxy card can be issued, the finance director shall require:

1. The names, addresses and legal identifications of the proxy shoppers;
2. Proof that the senior citizen is unable to personally use the card and requires a proxy;
3. Legal proof that the proxy has the authority to represent the senior citizen (for example, a court order appointing the proxy as guardian or a valid power of attorney).

L. *Nontransferable.* An exemption authorization card is nontransferable and must be surrendered to the city finance office upon disqualification for use for any reason.

M. An exemption authorization card executed by the purchaser must be in the possession of the purchaser at the time that an exempt transaction occurs.

N. The finance director may revoke an exemption authorization card after notice to the holder of the certificate and hearing, if the director finds that the holder:

1. Gave materially false information when applying for the exemption authorization card;
2. Used the exemption authorization card in a transaction that was not exempt from sales;
3. Permitted the use of the exemption authorization card by a person other than an authorized agent or employee of the holder of the exemption; or
4. Ceased to be entitled to exemption from sales tax.

O. If the finance director revokes a person's exemption authorization card, that person is no longer exempt from paying sales tax under this chapter until the person obtains a

new exemption authorization card which may not occur sooner than one (1) year after the revocation.

P. If the finance director revokes a person's authorization card, that person must pay sales tax, interest, penalties, etc., on all sales made to or by the person which were not duly exempt.

4.16.190 Nonprofit exemption certificates.

A. No sales to a nonprofit organization shall be exempted from sales tax unless and until the nonprofit organization has applied for and received an exemption certificate from the finance director.

B. ~~There shall be no cost for a nonprofit exemption certificate.~~ The nonprofit exemption certificate fee is one hundred dollars (\$100).

C. Any seller may demand proof of or copies of the nonprofit exemption certificate at any time prior to exempting a sale.

D. Nonprofits requesting an exemption certificate shall apply to the finance department on a form approved by the finance director. The finance director may require additional information of the applicant as necessary to determine whether the application should be granted.

E. Nonprofit certificates shall expire within four (4) years from the date of issuance.

F. Nonprofit exemption certificates shall include, at a minimum, the following information:

1. Type of 501 designation;
2. General character of services performed;
3. Expiration date.

G. *Proof.* The finance director may require, at a minimum, the following proof before issuance of the exemption certificate:

1. ~~Proof of a city of Bethel business license;~~
2. Copy of a state of Alaska business license;
3. Proof of federal 501(c) status.

H. *Nontransferable.* The exemption authorization certificate is nontransferable and must be surrendered to the finance director upon disqualification for use by any reason.

I. The finance director may revoke an exemption authorization card after notice to the holder of the certificate and after a hearing, if the director finds that the holder:

1. Gave materially false information when applying for the exemption authorization certificate;
2. Used the exemption authorization certificate in a transaction that was not exempt from sales;
3. Permitted the use of the exemption certificate by a person other than an authorized agent or employee of the holder of the exemption certificate; or
4. Ceased to be entitled to exemption from sales tax.

J. If the finance director revokes an organization's exemption authorization certificate, that organization is no longer exempt from paying sales tax under this chapter until the organization obtains a new exemption certificate which may not occur sooner than one (1) year after the revocation.

K. If the finance director revokes an organization's authorization card, that organization must pay sales tax, interest, penalties, etc., on all sales made to or by the organization which were not duly exempt.

4.16.240 Tax filing schedule.

A. All persons subject to this chapter shall file a return on a form or in a format prescribed by the city and shall pay the tax due. Each person engaged in business in the city subject to taxation shall file a return in accordance with the following:

1. *Monthly.* Unless as otherwise provided for in this section, sellers shall file on or before the last day of the month following the end of each preceding month.
2. *Semi-Monthly.* If a seller fails to file or is late in filing returns for two (2) or more months, whether or not consecutive, the finance director may require the seller to submit returns and payments semi-monthly for other good cause, including, but not limited to, a lack of sales history, seasonal sales, etc.
3. *Annually.* Upon approval of the finance director, a seller that has a documented history of less than twenty-four thousand dollars (\$24,000) in taxable sales annually as well as a documented history of on-time filings and payments may file its sales tax return and remittance of taxes on an annual basis. Returns and taxes filed and paid on an annual basis must be received or postmarked by the United States Postal Service or private delivery service no later than January thirty-first (31st) following the calendar year for which the tax return is required to be submitted. Penalties for late filing of an annual return and for the late remittance of taxes shall be double the rate applicable to monthly returns and interest shall accrue on late annual remittances from January first (1st) of the preceding year.
4. *Filing to Be Continuous.* A person who has filed a sales tax return will be presumed to be making sales in successive periods unless the person files a return showing a termination or sale of their business in accordance with BMC [4.16.380](#).

B. *Special and/or Seasonal Events.* For all sellers only operating at special and/or seasonal events, the tax return shall be due on or before the fifth (5th) business day following the event(s).

C. It is the duty and responsibility of every seller liable for the collection of any tax imposed herein, unless otherwise provided herein, to file with the city, upon forms prescribed and furnished by the city, a return, prepared under oath, setting forth the

amount of all sales, taxable and nontaxable, the amount of tax thereon and other information the city may require on the form or forms.

D. The completed and executed return, together with the remittance in full for the amount of the tax due, shall be transmitted to and must be received by the finance department or postmarked by the United States Postal Service or private delivery service on or before 5:00 p.m. local time on:

1. *Monthly Filers.* The last day of the following month.
2. *Annual Filers.* January thirty-first (31st) of the following year.
3. *Seasonal Filers.* The fifth (5th) business day following the event.

E. If the last day of the month following the end of the filing period falls on a Saturday, Sunday or federal, state or city holiday, the due date will be extended until the next business day immediately following. Exceptions will be made for proper proof of remittance (such as certified mail receipt, weigh bill, etc.) showing timely submittal.

F. Any person holding or required to hold a city of Bethel ~~business license~~ sales tax certificate shall file a sales tax return even though no tax may be due. This return shall show why no tax is due. If the person intends to continue doing business they shall file a return reflecting no sales and a statement indicating their intent to continue doing business, and shall continue to do so each filing period until they cease doing business or sell the business. If the person intends to cease doing business they shall file a final return and statement of business closure, and must register before restarting operations. If the business is sold, then the person must file a final return upon sale of the business in accordance with BMC [4.16.380](#).

G. The seller shall prepare the return and remit sales tax to the city on the same basis, cash or accrual, which the seller uses in preparing its federal income tax return. The seller shall sign the return, and transmit the return, with the amount of sales tax that it shows to be due, to the city.

H. Sellers failing to comply with the provisions of this chapter shall, if required by the city, file and transmit collected sales taxes monthly until such time that they have demonstrated to the city that they are or will be able to comply with the provisions of this chapter. Six (6) consecutive on-time sales tax filings shall establish the presumption of compliance.

I. Sales tax returns shall be accompanied by proof, satisfactory to the city, as to claimed exemptions or exceptions from tax herein imposed. In the absence of proof, the sales, rentals or services shall be deemed to have been taxable. The burden of establishing any tax exemption is upon the claimant.

J. The preparer of the sales tax return form shall keep and maintain all documentation supporting any and all claims of exempted sales and purchases and be able to produce the documentation if requested by the city. Documentation for exempted sales should include the number of the city exemption authorization card presented by the buyer at the time of the purchase, the date of the purchase, the name of the person making the purchase, the organization making the purchase, the total amount of the purchase and the amount of sales taxes exempted. Failure to provide such documentation may invalidate that portion of the claim of exemption for which no documentation is provided.

4.16.320 Amended returns.

A. A seller may file an amended sales tax return, with supporting documentation, and the city may accept the amended return, but only in the following circumstances:

1. The amended return is filed within one (1) year of the original due date for the return; and
2. The seller provides a written justification for requesting approval of the amended return; and

3. The seller held a ~~current city business license~~ sales tax certificate for the period for which the amended return was filed and filed an original return for that period; and

4. The seller agrees to submit to an audit upon request of the city.

B. The city shall notify the seller in writing whether it accepts or rejects an amended return, including the reasons for any rejection.

C. The city may adjust a return for a seller if, after investigation, the city determines the figure included in the original returns are incorrect, and that additional sales taxes are due; and the city adjusts the return within two (2) years of the original due date for the return.

4.16.380 Cessation or transfer of business.

A. A seller who sells, leases, conveys, forfeits, transfers or assigns any portion of their business interest, including a creditor or secured party, shall make a final sales tax return within fifteen (15) days after the date of such conveyance.

B. At least ten (10) business days before any such sale is completed, the seller shall send to the finance director, by certified first-class mail, postage prepaid, a notice that the seller's interest is to be conveyed and shall include the name, address and telephone number of the person or entity to whom the interest is to be conveyed.

C. Upon notice of sale and disclosure of buyer, the finance director shall be authorized to disclose the status of the seller's sales tax account to the named buyer or assignee.

D. Upon receipt of notice of a sale or transfer, the finance director shall send the transferee a copy of the sales tax code with this section highlighted.

E. Neither the finance director's failure to give the notice nor the transferee's failure to receive the notice shall relieve the transferee of any obligations under this section.

F. Following receipt of said notice, the city shall have sixty (60) days in which to perform a final sales tax audit and assess sales tax liability against the seller of the business. If the notice is not mailed at least ten (10) business days before the sale is completed, the city shall have twelve (12) months from the later of the completion of the sale or the city's knowledge of the completion of the sale within which to begin a final sales tax audit and assess sales tax liability against the seller of the business. The city may also initiate an estimated assessment if the requirements for such an assessment exist.

G. A person acquiring any interest of a seller in a business required to collect the tax under this chapter assumes the liability of the seller for all taxes due the city, whether current or delinquent, whether known to the city or discovered later, and for all interest, penalties, costs and charges on such taxes.

H. Before the effective date of the transfer, the transferee of a business shall obtain from the city an estimate of the delinquent sales tax, penalty and interest, if any, owed by the seller as of the date of the transfer, and shall withhold that amount from the consideration payable for the transfer, until the seller has produced a receipt from the city showing that all tax obligations imposed by this chapter have been paid. A transferee that fails to withhold the amount required under this subsection shall be liable to the city for the lesser of the amount of delinquent sales tax, penalty and interest due from the seller as of the date of transfer, and the amount that the transferee was required to withhold.

I. In this section, the term "transfer" includes the following:

1. A change in voting control, or in more than fifty (50) percent of the ownership interest in a seller that is a corporation, limited liability company or partnership; or
2. A sale of substantially all of the assets used in the business of the seller; or
3. The initiation of a lease, management agreement or other arrangement under which another person becomes entitled to the seller's gross receipts from sales, rentals or services.

J. Subsection H of this section shall not apply to any person who acquires their ownership interest in the ongoing business as a result of the foreclosure of a lien that has priority over the city's sales tax lien.

K. Upon termination, dissolution or abandonment of a corporate business, any officer having control or supervision of sales tax funds collected, or who is charged with responsibility for the filing of returns or the payment of sales tax funds collected, shall be personally liable for any unpaid taxes, interest, administrative costs and penalties on those taxes if such officer willfully fails to pay or cause to be paid any taxes due from the corporation. In addition, regardless of willfulness, each director of the corporation shall be jointly and severally liable for said amounts. The officer shall be liable only for taxes collected which became due during the period they had the control, supervision, responsibility or duty to act for the corporation. This section does not relieve the corporation of other tax liabilities or otherwise impair other tax collection remedies afforded by law.

L. A seller who terminates their business without the benefit of a purchaser, successor or assign shall make a final tax return and settlement of tax obligations within thirty (30) days after such termination. If a final return and settlement are not received within thirty (30) days of the termination, the seller shall pay a penalty of one hundred dollars (\$100), plus an additional penalty of twenty-five dollars (\$25) for each additional thirty-(30-) day period, or part of such a period, during which the final return and settlement have not been made, for a maximum of six (6) additional periods.

M. A new or renewed ~~business-license~~ sales tax certificate may not be issued to a seller who has failed to make the return and settlement under this section until the return and settlement required have been made and the penalty imposed has been paid.

SECTION 2c. Amendment. Bethel Municipal Code Chapter 4.17 Excise Tax on Cigarettes and Tobacco Products, is amended as follows. New language is underlined, and old language is stricken.

Chapter 4.17

Excise Tax on Cigarettes and Tobacco Products

4.17.060 Exemption cards.

A. Except as otherwise provided herein, no person may acquire cigarettes or other tobacco products in the city exempt of the tax unless that person has been issued an exemption card in accordance with this chapter. No licensee shall claim any exemption under this chapter unless cigarettes or other tobacco products for which exemption is claimed have been sold or transferred to a person presenting a valid and current exemption card issued by the department in accordance with this chapter prior to such sale or transfer.

1. Any ~~person~~ seller with a current city of Bethel ~~business license~~ sales tax certificate may apply for an exemption card under this section as an agent for merchants whose principal places of business are located outside of the city and who acquire from an agent cigarettes or other tobacco products exempt from the tax imposed under this chapter, provided each merchant has a valid state of Alaska business license with a tobacco endorsement and the line of business (LOB) code or equivalent thereon.
2. A merchant acquiring cigarettes and other tobacco products through an agent under this section shall be considered an exemption cardholder for all purposes under this chapter.
3. A person or licensee issued an exemption card as an agent under this section shall comply with all provisions of this chapter except the agent shall not be required to maintain records to prove that cigarettes and other tobacco products for which an exemption is claimed under the agent's exemption card have been resold outside of the city by the merchant. Violation of any provision of this chapter relating to exemption cardholders by a licensee as agent for a merchant shall be grounds for revocation of the licensee's license issued under this chapter.

4. Notwithstanding anything to the contrary contained in or implied by other provisions of this chapter, the licensee shall be and remain the taxpayer liable for the payment of taxes due under this chapter.

B. Application for an exemption card is restricted to person with an active physical business presence in the city of Bethel acting as an agent for merchants whose principal places of business are located outside of the city, shall be on a form provided by the department, and shall include the following information and such other information as the department may require:

1. The applicant's name and address;
2. A copy of the applicant's current state of Alaska business license, including a tobacco endorsement and the line of business (LOB) code or equivalent;
3. The merchant names and locations where cigarettes and tobacco products will be sold;
4. Each application for an exemption card shall be accompanied by a fee of ~~fifty dollars (\$50)~~ one hundred dollars (\$100).

C. All exemption cardholders must maintain a valid, current business license, with a tobacco endorsement and line of business (LOB) code or equivalent, issued by the state of Alaska.

D. ~~The biannual~~ Each exemption card, unless suspended or revoked by the finance director, is valid from its date of issue until the end of ~~that~~ the following calendar year and may be renewed ~~each year~~ upon application and payment of the fee to the department.

E. The finance director may suspend, revoke or refuse to issue an exemption card under this section for any violation of or failure to comply with the requirements of this chapter by agent or cardholder, including any act or omission by such person which withholds, misstates or provides false or misleading information required by the department.

4.17.070 License required for dealers in cigarettes or tobacco products.

A. No person may sell, purchase, possess or acquire cigarettes or tobacco products in the city as a manufacturer, distributor, direct-buying retailer, vending machine operator or buyer without a license issued under this chapter.

B. The department, upon application and payment of the fee, shall issue a license to each manufacturer, distributor, direct-buying retailer, vending machine operator or buyer. A copy of the applicant's state of Alaska business license required under AS [43.50.010](#) through [43.50.390](#) must accompany the application. The application must include the following information:

1. The applicant's name and address;
2. The name under which the cigarette or tobacco products business will be conducted;
3. The applicant's cigarette or tobacco products business categories as a manufacturer, distributor, direct-buying retailer, vending machine operator or buyer;
4. In the case of vending machine operator, the number of vending machines which will be operated;
5. Proof of a valid state of Alaska business license with a tobacco endorsement; and
6. Other information required on the department's application form.

C. The department may refuse to issue a license if there is reasonable cause to believe that the applicant has willfully withheld information requested to determine the applicant's eligibility to receive a license, or if there is reasonable cause to believe that information submitted in the application is false or misleading and is not made in good faith.

D. The department shall refuse to issue a license if the applicant is delinquent on their city sales tax at the time of their application. If the applicant has been delinquent for more than thirty (30) days in the twelve (12) months preceding the license application, the city shall have the discretion to issue a provisional license subject to monthly review and subject to on-time remittance of city sales taxes.

E. A license required by this chapter is in addition to any other license required by law or city code.

F. A license issued under this chapter shall include:

1. The name and address of the licensee;
2. The type of business to be conducted;
3. The address at which the business is conducted; and
4. The years for which the license is issued.

SECTION 2D. Amendment. Bethel Municipal Code Chapter 4.20 Purchasing, is amended as follows. New language is underlined and old language is stricken.

Chapter 4.20 Purchasing

4.20.060 Local preferences.

A. In awarding competitive purchases or construction contracts, preference may be given to an otherwise qualified "local bidder" unless such preference is prohibited by the funding source.

B. For purposes of this section, a "local bidder/proposer" is a person who:

1. Holds a current state business license, and, in addition, for construction contracts holds a current, appropriate state contractor's registration certificate; and

2. Holds a current city of Bethel ~~business license~~ sales tax certificate both at the time the bid is announced and at the time it is scored; and
3. Submits a bid for a competitive purchase or construction contract under the name as appearing on the person's license, and, where applicable, a certificate; and
4. Has continuously maintained a physical place of business within the city of Bethel staffed by the bidder or an employee of the bidder for a period of one hundred eighty (180) calendar days immediately preceding the date of the bid opening; and
5. Is compliant with all requirements of the city sales tax ordinance;
6. A Bethel post office box number or residential address may not be used solely to establish status as a local business.

C. Sliding Scale for Local Preference.

1. A five (5) percent preference in bid/proposal prices not to exceed five thousand dollars (\$5,000) on purchases not exceeding two hundred fifty thousand dollars (\$250,000);
2. A three (3) percent preference in bid/proposal prices not to exceed ten thousand dollars (\$10,000) on purchases between two hundred fifty-one thousand dollars (\$251,000) and five hundred thousand dollars (\$500,000); and
3. A two (2) percent preference in bid/proposal prices not to exceed twenty thousand dollars (\$20,000) on purchases exceeding five hundred thousand dollars (\$500,000).

SECTION 2E. Amendment. Bethel Municipal Code Chapter 5.04, Business License Code, is repealed.

Chapter 5.04
BUSINESS LICENSE CODE

Sections:

- ~~5.04.010 — Business defined.~~
- ~~5.04.020 — Other provisions.~~
- ~~5.04.025 — Appeal of finance director's decision.~~
- ~~5.04.030 — Required Application.~~
- ~~5.04.040 — Fee.~~
- ~~5.04.050 — Additional fees for businesses selling games of skill and chance.~~
- ~~5.04.060 — Insurance required.~~
- ~~5.04.070 — Term and classification.~~
- ~~5.04.080 — Renewal of business license and termination of business.~~
- ~~5.04.090 — Regulations.~~
- ~~5.04.100 — Failure to obtain and failure to give notice of termination.~~
- ~~5.04.110 — Offenses.~~
- ~~5.04.120 — False statements.~~
- ~~5.04.130 — Violation — Penalty.~~

~~5.04.010 — Business defined.~~

~~In this chapter, unless the context otherwise requires, "business" means and includes all activities or acts, personal, professional or corporate, engaged in or following or engaging in a trade, profession or business (including receipts from advertising services, rental of personal or real property, construction, processing manufacturing, fisheries businesses, liquor license, insurance businesses, mining and coin-operated amusement and gaming machines, but excluding fishermen), calling or vocation, with the object of financial or pecuniary gain, profit or benefit, either direct or indirect, and not exempting subactivities producing marketable commodities or services used or consumed in the main business. The giving or supplying of services as an employee to an employer does not constitute "business" under this chapter. The selling of games of~~

~~skill and chance, even if done by a nonprofit organization, does constitute "business" under this chapter. [Ord. 98-29 § 2.]~~

~~5.04.020 — Other provisions.~~

~~A person engaging in a business must, unless determined otherwise for good cause by the finance director, in addition to filing the regular application required by this chapter, be current on payment and collection of sales taxes, port fees, and any and all other payments, fees, taxes, charges, penalties, interest, and/or other amounts that are due and owing and/or obligated to the city, and comply with any other provisions before being entitled to a license. The finance director shall not issue or renew a business license to a person who is not in compliance with this section. [Ord. 00-26 § 3; Ord. 98-29 § 2.]~~

~~5.04.025 — Appeal of finance director's decision.~~

~~A. A decision of the finance director not to issue or renew a business license to a person who is not in compliance with BMC [5.04.020](#) may be appealed to the city manager within five (5) working days of receipt of the finance director's decision. The appeal must be in writing and must state with specificity the reason(s) for the appeal.~~

~~B. After due consideration of the reason(s) stated in the appeal, the city manager shall issue a written decision setting forth their findings and conclusions to accept, modify, reject or remand the decision of the finance director. The decision shall be issued within ten (10) working days of receipt of the appeal. The appellant has the burden of proof and persuasion with respect to their appeal. Before issuing the decision, the city manager shall provide the appellant an opportunity to provide additional relevant information to the city manager for their consideration of the appeal. The city manager may conduct a hearing for the purpose of hearing the appellant's additional information, and may allow the finance director an opportunity to respond to any information provided by the appellant. Any hearing conducted under this section shall be informal, and shall not be governed by formal rules of evidence. The city manager may consider~~

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~~any relevant evidence that is not unduly prejudicial or cumulative in reaching their decision.~~

~~C. The city manager's decision is the final decision. Within thirty (30) calendar days of the date of receipt of the final decision, the final decision may be appealed to the Alaska Superior Court, Fourth Judicial District at Bethel, Alaska, pursuant to the Alaska Rules of Appellate Procedure. The final decision shall state that it is a final decision and contain any notice of the limitations on, and the right to appeal, contained in Alaska Rule of Appellate Procedure 602(a)(2) and/or any other applicable rule. [Ord. 01-03 § 2.]~~

~~5.04.030 — Required Application.~~

~~For the privilege of engaging in business in the city, a person shall first (1st) apply upon forms prescribed by the director of finance and obtain a license to do so, and pay the license fee provided in BMC [5.04.040](#). [Ord. 98-29 § 2.]~~

~~5.04.040 — Fee.~~

~~The biennial license fee for businesses that have less than two hundred fifty thousand dollars (\$250,000) in taxable sales in a calendar year is one hundred dollars (\$100). The fee for a license issued to a new business that commences after the beginning of the biennial period applicable to the applicant, shall be twenty five (25) percent of the biennial fee times the number of full and partial semesters remaining in the biennial period. No proration may be given for seasonal or other part year operations. [Ord. 20-21 § 2, 2020; Ord. 01-28 § 11; Ord. 98-29 § 2.]~~

~~5.04.050 — Additional fees for businesses selling games of skill and chance.~~

~~A. Each business selling games of skill and chance shall pay an additional fee equal to four (4) percent of the gross revenues from sales of games of skill and chance. "Gross~~

revenues from a sale" is the total cost to the player for the right to each single chance or play, whether paid to the operator or qualified organization in cash or by relinquishment of winnings or in exchange for other things of value.

B. Operators of games of skill and chance licensed by the state pursuant to AS [5.15.010](#), et seq., shall pay the fee on a monthly basis on or before the last day of the following month. The fee shall be accompanied by a copy of the report submitted to the authorized permittee pursuant to AS [5.15.087](#) or any successor statute or regulation.

C. Qualified organizations authorized to conduct games of skill and chance by the state pursuant to AS [5.15.010](#), et seq., who do not make use of a licensed operator shall pay the fee on a quarterly basis not later than the last day of the month following the quarter a tax return is required to be submitted. A copy of the quarterly report filed with the state pursuant to AS [5.15.080](#) or any successor statute or regulation shall accompany payment of the fee.

D. The finance director shall have the same right to examine and audit the records of operators and qualified organizations as are given to the finance director under Chapter [4.16](#) BMC to examine and audit the records of persons required to collect the city sales tax. The penalties, interest and charges applicable under Chapter [4.16](#) BMC to late or incomplete filing of reports or returns or payment of sales tax and the failure to keep or produce records, as well as the right to protest or appeal a decision of the finance director, shall apply to the late or incomplete filing of reports or returns, the late or incomplete payment of the additional fee under this chapter and the failure to keep or produce adequate records. [Ord. 17-41 § 2; Ord. 09-17 § 2; Ord. 01-28 § 12; Ord. 98-29 § 2.]

5.04.060 — Insurance required.

A. For purposes of this section, "transient lodging business" means and includes, but is not limited to, hotels, motels, bed and breakfast operations, and any other facility or operation that provides one (1) or more rooms on an hourly, daily, weekly, or other period that is less than monthly in exchange for direct or indirect compensation.

~~B. No person may operate a transient lodging business unless there is in effect during the period of such operation a commercial general liability insurance policy in an amount of not less than one million dollars (\$1,000,000) per person and a combined aggregate amount of not less than two million dollars (\$2,000,000) per occurrence. The deductible or self-retained coverage may not exceed ten thousand dollars (\$10,000). Such insurance must include coverage for the business for liability arising out of the negligence of the business, its owners, employees and agents.~~

~~C. Each application for a business license by a transient lodging business must be accompanied by a copy of the insurance policy required by this section. No business license may be granted to a transient lodging business that does not provide a copy of a current policy required by this section; provided, the clerk may, in the exercise of discretion, accept a certificate of insurance provided to the finance director by an insurance agent or broker licensed to do business in the state in lieu of the policy itself.~~

~~D. The transient lodging business shall provide the finance director with a copy of each confirmation provided by the insurer of renewal of the required policy. Such confirmation must be provided to the city before the date of expiration of the policy that is provided to meet the requirements of this section.~~

~~E. Within seven (7) days of the receipt of the written demand from the city, a transient lodging business shall provide to the city for inspection, copying and review the policy of insurance meeting the requirements of this section. The failure of a transient lodging business to provide the policy as required by this subsection invalidates the transient lodging business license issued to such business under this chapter. A license invalidated under this subsection may be renewed by filing a complete application and payment of the late license fee under BMC [5.04.080](#).~~

~~F. A transient lodging business may not operate if it has failed or refused to produce the policy of insurance as required under subsection [E](#) of this section or has failed to provide confirmation of renewal prior to the expiration date, including any grace period allowed for the policy. [Ord. 98-29 § 2.]~~

~~5.04.070 — Term and classification.~~

~~Licenses issued to one half of the businesses shall expire on December thirty first (31st) of the even numbered years and the licenses issued to the other half of the businesses shall expire on December thirty first (31st) of the odd numbered years. The finance director shall establish the method of allocating businesses to the odd and even years and may establish and implement such classifications of businesses as may be useful in administering the sales tax or other city programs. [Ord. 98-29 § 2.]~~

~~5.04.080 — Renewal of business license and termination of business.~~

~~A. Application for renewal of a license and payment of the biennial fee shall be made or postmarked by the United States Postal Service or private delivery service before December thirty first (31st) of the license expiration year. Any renewal application made or postmarked after December thirty first (31st) of the license expiration year shall be subject to a fee for the business license of twice the fee set out in BMC [5.04.040](#). By December tenth (10th) of each year, the finance department shall mail a written notice of renewal to each licensed business whose license will expire that year; provided, neither the failure of the city to mail the notice or the failure of a business to receive the notice shall have the effect of extending the December thirty first (31st) renewal deadline nor of waiving any penalty or additional or increased fee for the late filing of a renewal application.~~

~~B. When a business license holder ceases to do business that the holder has been authorized to conduct under a business license issued by the city, the license holder shall notify the city in writing of the termination of the business within fourteen (14) days of such termination. Notice is not required where the business license holder transfers the business license to a successor assignee or purchaser. [Ord. 20-22 § 2, 2020; Ord. 00-14 § 2; Ord. 98-29 § 2.]~~

~~5.04.090 — Regulations.~~

~~The finance director, with the approval of the city council, may promulgate regulations necessary to determine and collect fees imposed and to otherwise enforce the provisions of this chapter. The regulations become effective, with such changes as may be made by the city council, on the day following the city council meeting at which the proposed regulations are submitted to the council for review unless the regulations are rejected by the council. [Ord. 00-26 § 4; Ord. 98-29 § 2.]~~

~~5.04.100 — Failure to obtain and failure to give notice of termination.~~

~~A person who engages in business before filing a business license application, or who fails to file any report or to pay the fee as prescribed by this chapter, or who fails to file a license renewal application or postmark a license renewal application by the United States Postal Service or private delivery service before February first (1st), shall, in addition to payment of the required fee, be subject to a penalty of one hundred dollars (\$100) that shall be paid before the license may be issued. A business license holder who fails to give notice of termination of business shall also be subject to a penalty of one hundred dollars (\$100). [Ord. 20-20 § 2, 2020; Ord. 00-14 § 3; Ord. 98-29 § 2.]~~

~~5.04.110 — Offenses.~~

~~It is unlawful for a person to:~~

- ~~A. Wilfully evade the licensing provisions of this chapter;~~
- ~~B. Fail to make an application for license or fail to keep or produce any records required hereunder or by regulation;~~
- ~~C. Make a false or fraudulent return or false statement with intent to defraud the city or evade payment of the fee;~~
- ~~D. Aid or abet another in an attempt to evade payment of the fee;~~

~~E. Fail to pay the required licensing fee, sales taxes, port fees, and any and all other payments, fees, taxes, charges, penalties, interest, and/or other amounts that are due and owing to the city;~~

~~F. Engage in or operate a business without a license issued pursuant to this chapter;~~

~~G. Engage in or operate a business for which insurance is required under this chapter without a policy of such insurance in effect;~~

~~H. Fail or refuse to produce a policy of insurance required by this chapter within seven (7) days of the delivery by the clerk of a written request to produce such a policy;~~

~~I. Fail to give written notice of termination of business as required by BMC~~

~~5.04.080(B). [Ord. 00-26 § 5; Ord. 00-14 § 2; Ord. 98-29 § 2.]~~

~~5.04.120 — False statements.~~

~~It is unlawful for an executive officer, manager or agent of a corporation or agent of a person to provide false information or documents or to make or permit to be made for their principal or employer a false statement in connection with an application for a business license or in answer to an inquiry from the city clerk with an intent or purpose to evade the payment of the fee or to obtain, continue, or renew a license without fully complying with the requirements of this chapter. [Ord. 98-29 § 2.]~~

~~5.04.130 — Violation — Penalty.~~

~~A person who is found guilty of a violation of any provision of this chapter, or any regulation adopted pursuant thereto, is subject to a fine of up to two hundred dollars (\$200); provided, the person is subject to a fine of up to five hundred dollars (\$500) for a violation that occurs within three (3) years of a conviction of a prior violation of any provision of this chapter.~~

SECTION 3. EFFECTIVE DATE. This Ordinance shall become effective upon adoption by the Bethel City Council.

BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF BETHEL, ALASKA

Introduced by: Finance Committee
Introduction Date: October 8, 2024
Public Hearing Date: October 22, 2024
Action:
Vote:

**THIS 22nd DAY OF OCTOBER 2024 BY A VOTE OF _ IN FAVOR AND _
OPPOSED.**

Mark Springer, Mayor

ATTEST:

Kevin Morgan,
Acting City Clerk

Introduced by: Acting City Manager Strickler
Introduction Date: October 8, 2024
Public Hearing: October 22, 2024
Action:
Vote:

CITY OF BETHEL, ALASKA

Ordinance #24-12

AN ORDINANCE BY THE BETHEL CITY COUNCIL AMENDING NON-CODIFIED FEES AND CHARGES FOR THE CITY OF BETHEL

BE IT ORDAINED that the City Council of Bethel, Alaska,

Section 1. Classification. This ordinance is not permanent in nature and shall not be placed in the Bethel Municipal Code.

Section2 Amendments. The City of Bethel Fees and Charges is amended, new language is underlines and old language is stricken.

General Services	
Non-Sufficient Funds Fee	\$30
Check Replacement Fee	\$25
Notary Service, per document	\$3
Bethel Lapel Pin	\$2
Passport Execution Fee (in accordance with U.S. Department of State)	\$35
Photocopies of Documents	\$0.25
Public Records	
<i>Searches, if over five (5) hours (per hour) If the search or production of records for one requester in a calendar month exceeds five person-hours, the requester shall pay the personnel costs required during the month to complete the search and copying tasks. The personnel costs may not exceed the actual salary and benefit costs for the personnel time required to perform the search and copying tasks. The requester shall pay the fee before the records are disclosed, and the city may require payment in advance of the search.</i>	
Electronic Records	Free
Paper Record	\$5.00 (First five pages) \$0.25 (Each additional pg.)
CD of Audio/Video/Documents	\$10
Sales Taxes and Business Licenses	
Bethel Business License	\$100
Special Events Permit Application (Alcohol)	\$50
Cemetery Services	
Burial Permit	\$50
Burial Lot Reservation	\$150

Introduced by: Acting City Manager Strickler
 Introduction Date: October 8, 2024
 Public Hearing: October 22, 2024
 Action:
 Vote:

Appeals	
Appeal to City Representative (not hearing officer)	\$50
Appeal to Hearing Officer (unless otherwise provided for in code)	\$200
Appeal to City Body	\$200
Code Enforcement	
Vehicle Removal (includes four-wheeler/ATV/snowmachine)	\$200
Impound Fee	\$25 (first day) \$20 (each additional day)
Police Department	
General	
Fingerprints (per card)	\$25
Civil Processing	\$45
Vehicles and Traffic	
Towing or Initial Impoundment (4 Wheeler/ATV/Snowmachine)	\$100
Storage of 4 Wheeler/ATV/Snowmachine	\$10 (per day)
Records	
Collision Report	\$10 (first 10 pages) \$0.25 (each additional page)
Call for Service	\$5
Officer Report	\$10 (first 10 pages) \$0.25 (each additional page)
CD/USB Thumbdrive	\$20
Animal Control	
Animal License (AVID Chip)	\$10
Animal Adoption (animal license included)	\$25
Euthanization of Animal	\$30
Animal Impound	\$50 (first day) \$25 (each additional)
Rabies Vaccination	FREE
Quarantine 10 days	\$150
Protective Custody	
If Paid Within 30 Days	\$150
If Paid After 30 Days	\$175

Introduced by: Acting City Manager Strickler
Introduction Date: October 8, 2024
Public Hearing: October 22, 2024
Action:
Vote:

Fire Department	
Basic Life Support Ambulance Services	\$450
Advanced Life Support Ambulance Services	\$600
Fire Incident Report	\$25
Ambulance Run Report	\$25
Planning	
General	
Variance	\$200 <u>300</u>
Vacation	\$300
Conditional Use Permit	\$200 <u>350</u>
Re-plat, Abbreviated Plat, Supplement Plat, Waiver, or Floodplain Land Use (Additional Recording Fee May Apply)	\$100 <u>200</u>
Preliminary Subdivision Plat	\$300 <u>350</u>
Additional Plot(s)	\$20 <u>25</u>
Final Subdivision Plat (Additional Recording Fee May Apply)	\$300
Platting Waiver	\$100
Site Plans and Violations	
Site Plan, Infill/Moving of Single-Family Residence	\$25 <u>100</u>
Site Plan, if submitted after work has begun but not complete.	\$300
*Contractor/owner responsible for penalty if infill/moving of residents without approved permit.	\$500
Site Plan, Residential Single Family New Construction	\$25 <u>100</u>
Site Plan, if submitted after work has begun but not complete.	\$300
*Owner responsible for penalty if infill/moving of residents without approved permit.	\$500
Site Plan Residential Duplex	\$100 <u>350</u>
*Owner responsible for penalty if developed without approved permit.	\$500
Site Plan Residential Triplex	\$200 <u>400</u>
Site Plan, if submitted after work has begun but not complete.	\$300 <u>500</u>
*Owner Responsible for fine if developments of a new residential triplex without Site Plan Application	\$1,000
Site Plan Infill Commercial	\$100 <u>200</u>
Site Plan, if submitted after work has begun but not complete.	\$300 <u>500</u>
*Developers Responsible for fine if Infill is done without Site Plan Application	\$1,000
Site Plan, Demolition of Building Either Residential or Commercial	\$100 <u>250</u>
*Owner responsible for penalty if demolished without approved permit.	\$1,000
Site Plan Commercial Major (New Development or Existing Site Improvements)	\$1,000

Introduced by: Acting City Manager Strickler
Introduction Date: October 8, 2024
Public Hearing: October 22, 2024
Action:
Vote:

A. Site Plan Application Commercial: The application fee for a Commercial, Industrial or Other Non-Residential Development <u>excluding churches and child educational projects</u> shall be \$600.00 <u>1,000.00</u> for the first \$100,000.00 of the total construction costs, plus an additional fee one half of one percent for the portion over \$100,000.00 of the total construction costs. <u>Churches and child educational projects shall be charged a flat fee of \$1,500.00.</u> Typical construction costs shall include all costs associated with the development for which the application is being submitted, including, but not limited to site improvement for which the application is being submitted, including, but not limited to, site improvement and building improvement costs including new or additional buildings, but shall include interior furnishings, atypical features, decorative materials or other similar features. For fees calculated based the percentage of construction costs, such costs shall be supported by the sworn statement of a licensed architect, licensed engineer or other qualified individual if an architect or engineer has not been retained for the project as the expected construction costs for projects over \$1,000,000.00 <u>500,000</u>. Institutional (Hospital, Educational and Governmental) will be assessed a flat fee of \$600.00 for the total cost of the construction. B. For a Proposed Linear Development, the application fee shall be \$150.00 per acre of all land included in the right of way of the proposed linear development project plus \$150.00 per acre located outside of the right of way that will be disturbed as part of a linear development project. A Linear development means land uses such as roads, trails, sewerage and management of pipes, gas and water pipelines, electric, telephone and other transmission or distribution lines, which have the basic function of connecting two points, the rights-of-way therefore, and any accessory structures or uses directly associated therewith. Linear development shall not include residential, commercial, office or industrial buildings, improvements within a development such as utility lines or pipes, or internal circulation roads; 1. For a resource extraction permit application or permit renewal application, the application fee shall be \$1,500.00 plus \$30.00 per acre to be mined within each permit period (Yearly) 2. 2) For a change of use with no additional development or home occupations, the application fee shall be \$200.00; and	
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Introduced by: Acting City Manager Strickler
Introduction Date: October 8, 2024
Public Hearing: October 22, 2024
Action:
Vote:

The application fee for mixed residential and non-residential development shall be the sum of the residential and non-residential development fees as calculated according to the relevant fee schedules in (A) above.	
Major Subdivisions	
Adverting	\$500
Re-Adverting	\$500
Revision Following Advertising	\$500
Preliminary Plat Application	\$1,500
Change to Future Land Use Map	\$800 <u>1,000</u>
Variance	\$750 <u>1,000</u>
Subdivision Agreement	\$1,500 <u>2,000</u>
Maps	
Xerographic Type Single Sheet Map Copy	\$5 per sheet
Computer Generated Retracement of Single Lot or Tract with Legal Description	\$25 <u>50</u>
Computer Generated Single Sheet Map or Plat	\$50
<i>Each Additional Sheet</i>	\$25 <u>30</u>
Land Status Map	\$30 <u>35</u>
Letter of Interpretation or Amended Letter of Interpretation:	
A. Application for any other Letter of Interpretation or Amended Letter of Interpretation.	\$200 <u>225</u>
B. Application fee for the review and processing of a request for a letter stating information that is available in a municipal land use ordinance or stating other information readily available to the public from a source other than the Bethel Planning Commission.	\$200 <u>225</u>
C. Application fee for an Amended Certificate of Filing. <i>If a request for an Amended Certificate of Filing is submitted more than five years following the issuance of the original Certificate of Filing, the fee shall be calculated as if a new application had been submitted.</i>	\$200 <u>225</u> or 10% of orig. permit fee, whichever is >. Max \$3,000
D. The fee for the review of any study or survey prior to the submission of a development application, including, but not limited to, any threatened or endangered species protocol, threatened or endangered species protocol results or a cultural resource survey, shall be one-third of the estimated application fee calculated in accordance with (a) through (b) above. Any fee submitted in accordance with this provision shall be deducted from the application fee due at the time of submission of the application for the proposed development for which the study or survey was prepared or conducted	

Introduced by: Acting City Manager Strickler
 Introduction Date: October 8, 2024
 Public Hearing: October 22, 2024
 Action:
 Vote:

Tall Towers	
Advertising	\$500
Re-Advertising	\$500
Revision Following Advertising	\$500
Conditional Use Permit	\$750
Public Hearing	\$1,000
Change to Future Land Use Map	\$800
Special Use Permit	\$750
Variance	\$750
Port and Harbor	
<i>Other fees are in accordance with the most recently adopted Tariff Rates.</i>	
Small Boat Harbor Seasonal Moorage Per Foot LOA	\$12
Small Boat Harbor Use Permit	\$30
Small Boat Harbor Use Permit (for Vessel Moored more than four days in the small boat harbor)	\$60
<u>Seasonal Long Term Parking Permit (six month)</u>	<u>\$200</u>
Public Works	
Utility Permit Application Fee Annual Permit	\$130
Utility Permit Application Fee Temporary or Emergency use	\$50
Non-Commercial Vehicle Disposal.	Free
Commercial vehicle disposal, per vehicle if battery and liquid are removed.	\$200
Commercial Vehicle disposal, per vehicle without fluids/and or battery removed	\$300
Refrigerators and Freezer	\$40

Introduced by: Acting City Manager Strickler
Introduction Date: October 8, 2024
Public Hearing: October 22, 2024
Action:
Vote:

Transit System		
Single Ride Fares		
Under the age of 3		Free
Ages 3-13		\$2.00
Ages 14-64		\$3.00
Ages 65 and older		Free
Monthly Passes		
Adult Pass Ages 16-64		\$60.00
Youth Pass Ages 3-13		\$30.00
Elder Pass Ages 65 and Older		Free
Day Passes		
Persons ages 3-64		\$5.00
Persons ages 0-3 and 65 and Older		Free
YK Fitness Center		
Membership		
Individual Annual Membership		
	Pool or Fitness	Pool and Fitness
Adult	\$660*	\$905*
Youth	\$330*	\$530*
Senior	\$275	\$480
Military	\$440	\$640
Individual Monthly Membership		
	Pool or Fitness	Pool and Fitness
Adult	\$66*	\$90*
Youth	\$33*	\$55*
Senior	\$28	\$50
Military	\$44	\$55
Family Memberships		
Fitness & Pool Per Person	Annual	Monthly
3 people	\$503	\$50
4 people	\$497	\$49
5 people	\$492	\$48
6 people	\$487	\$47
7 people	\$482	\$46
8 people	\$477	\$46
Family Memberships (per person)		

Introduced by: Acting City Manager Strickler
 Introduction Date: October 8, 2024
 Public Hearing: October 22, 2024
 Action:
 Vote:

Fitness OR Pool Per Person	Annual	Monthly
3 people	\$379	\$38
4 people	\$375	\$38
5 people	\$372	\$37
6 people	\$368	\$37
7 people	\$364	\$36
8 people	\$360	\$36

GROUP FITNESS PASSES	
10 Pack Fitness Classes	\$85*
Fitness Class Passes	\$11*

FACILITY ACCESS	
Facility Access Day Passes	
Adult Fitness	\$8*
Adult Pool	\$8*
Pool and Fitness	\$11*
Youth Fitness	\$5*
Youth Pool	\$5*
Youth Pool and Fitness	\$8*
Senior Fitness	\$3
Senior Pool	\$3
Senior Pool and Fitness	\$6
Military Fitness	\$6
Military Pool	\$6
Military Pool and Fitness	\$9
Facility Access 10 Pack Bundle	
Adult Fitness	\$72*
Adult Pool	\$72*
Pool and Fitness	\$99*
Youth Fitness	\$45*
Youth Pool	\$45*
Youth Pool and Fitness	\$72*
Senior Fitness	\$27
Senior Pool	\$27
Senior Pool and Fitness	\$54
Military Fitness	\$54
Military Pool	\$54
Military Pool and Fitness	\$81

Introduced by: Acting City Manager Strickler
Introduction Date: October 8, 2024
Public Hearing: October 22, 2024
Action:
Vote:

Group Swim Lessons and specialty class fees will be determined at the time of scheduling by the YK Fitness Center Operator. Those fees shall be fair and reasonable and may at any time be modified by the Administration or City Council.

The standard rates may be temporarily reduced by pool management for marketing specials.

Pay What You Can Program Purpose

If users' income range falls within the following, the user(s) are eligible for the percent discount associated with the income range:

Pay What You Can Program			
Persons in Family/Household	Family Gross Annual Income		
	75%	50%	25%
1	< \$33,980	\$33,981-50,970	\$50,971-67,960
2	< \$48,780	\$48,781-68,670	\$68,671-91,560
3	< \$57,580	\$57,581-86,370	\$86,371-115,160
4	< \$69,380	\$69,381-104,070	\$104,071-138,760
5	< \$81,180	\$81,181-121,770	\$121,771-162,360
6	< \$92,980	\$92,980-139,470	\$139,471-185,960
7	< \$104,780	\$104,780-157,170	\$157,171-209,560
8	< \$117,180	\$117,181-174,870	\$174,871-233,160
>9	< \$128,380 + \$11,800 for each additional person.	\$128,381-186,670 + \$11,800 for each additional person.	\$186,671-244,960 + \$11,800 for each additional person.

SECTION 3. Effective Date. This ordinance shall become effective upon passage by the Bethel City Council.

ENACTED THIS 22nd DAY OF OCTOBER 2024, BY A VOTE OF ___ IN FAVOR AND ___ OPPOSED.

ATTEST:

Mark Springer, Mayor

Kevin Morgan, Acting City Clerk

City of Bethel, Alaska

Ordinance 24-12
Page 9 of 9

Introduced by: Acting City Manager Strickler
Date: October 8, 2024
Public Hearing: October 22, 2024
Action:
Vote:

CITY OF BETHEL, ALASKA

Ordinance 24-13

AN ORDINANCE OF THE BETHEL CITY COUNCIL ADOPTING THE 2045 CITY OF BETHEL COMPREHENSIVE PLAN AND AMENDING BETHEL MUNICIPAL CODE 16.08 COMPREHENSIVE PLAN

WHEREAS, a comprehensive plan is a declaration of policy statements, goals, standards, and maps for guiding the physical, social and economic development, both private, public, and of the city;

WHEREAS, Alaska Statutes 29.40.030-040 require municipalities to adopt by ordinance a comprehensive plan following the recommendation of the Planning Commission;

WHEREAS, the Bethel Planning Commission met on September 12, 2024, to consider the 2045 Comprehensive Plan and unanimously recommended adoption of the Plan;

WHEREAS, the City of Bethel has adopted a number of comprehensive plans, with the earliest in 1997, entitled Picture Bethel 2020 Preferred Future Statement, another was adopted in 2011, entitled Bethel Comprehensive Plan 2035;

WHEREAS, through community meetings, committee and commission meetings, and regular meetings of the Bethel Comprehensive Plan Stakeholders which included: Bethel Native Corporation, Association of Village Council Presidents, Yukon Kuskokwim Health Corporation, University of Alaska, Lower Kuskokwim School District, State of Alaska Department of Transportation, and municipal staff, the city was able to ensure all areas of the community were considered in the development of the 2045 Comprehensive Plan;

WHEREAS, the Bethel Comprehensive Plan 2045 consists of 8 Chapters: Introduction; Existing Conditions; Housing and Land Use; Local Transportation; Regional Transportation; Utility Infrastructure; Public Facilities and Services; and People and Economy;

BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF BETHEL, ALASKA:

Introduced by: Acting City Manager Strickler
Date: October 8, 2024
Public Hearing: October 22, 2024
Action:
Vote:

SECTION 1. Classification. This ordinance is permanent in nature and shall become a part of the Bethel Municipal Code.

SECTION 2. Amendment. Chapter 16.08 of the Bethel Municipal Code is amended as follows: (new language is underlined and old language is stricken out):

Chapter 16.08 Comprehensive plan.

16.08.010 Comprehensive plan description and purpose.

The comprehensive plan is a guide for the systematic and organized physical, social and economic development, both public and private, of the city and serves as a long-range policy guide for the development of the city as a whole. The comprehensive plan shall be implemented through the application of existing and the adoption and application of future land use regulations, including zoning, platting, site development and other land use and related regulations.

16.08.020 Planning commission review and recommendations.

The planning commission shall regularly review the comprehensive plan and recommend additions, deletions and revisions to the city council.

16.08.030 City council action.

The comprehensive plan may be revised by the city council by the addition of documents to the plan, or by deletion or revision of documents in the plan.

16.08.040 Adoption and contents of the comprehensive plan.

The Comprehensive Plan for the City of Bethel consists of the following plans, reports, policies, recommendations, goals, standards, maps, and documents:

- a. "City of Bethel Comprehensive Plan ~~2035~~ 2045", dated ~~August 2011~~ July 2023, prepared by ~~AGNEW::BECK Consulting, Inc~~ DOWL;
- b. "Orutsararmiut Native Council & City of Bethel Long Range Transportation Plan (LRTP) dated March 2010, by WHPacific Incorporated;
- c. "Port of Bethel Expansion Feasibility Study," dated January 2010, prepared by PND Engineers, Inc., and Northern Economics;
- d. "City of Bethel Sewer and Water Facilities Master Plan," dated April 2005, prepared by CRW Engineering Group, LLS;

Introduced by: Acting City Manager Strickler
Date: October 8, 2024
Public Hearing: October 22, 2024
Action:
Vote:

- e. "Flood Insurance Study for the City of Bethel, dated December 8, 2008, by State of Alaska NFIP Floodplain Management Program.

SECTION 4. Effective Date. This ordinance shall take effect immediately upon its passage and approval by the Bethel City Council

ENACTED THIS 22 DAY OF OCTOBER 2024, BY A VOTE OF _ IN FAVOR AND _OPPOSED.

Mark Springer, Mayor

ATTEST:

Kevin Morgan, Acting City Clerk



Bethel 2045 Comprehensive Plan

JULY 2023

Prepared for:



City of Bethel
300 State Highway
Bethel, AK 99559

Prepared by:



5015 Business Park Boulevard, Suite 4000
Anchorage, AK 99503

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Appendix 5: Grant Manager Action Items

Appendix 6: Human Resources Action Items

Appendix 7: Information Technology Action Items

Appendix 8: Landfill Manager Action Items

Appendix 9: Parks and Recreation Action Items

Appendix 10: Planning Department Action Items

Appendix 11: Police Department Action Items

Appendix 12: Port of Bethel Action Items

Appendix 13: Public Works Department Action Items

Appendix 14: Transit Manager Action Items

Acknowledgements

Land Acknowledgment:

The City of Bethel is located on the traditional lands of the Yup'ik People. We respectfully acknowledge the Yup'ik People's deep connection and stewardship with this land and honor their enduring presence and contributions to this community.

Thank you to all Bethel community members who contributed to the planning process through Community Meetings, written comments, and the online Public Comment Map. The following groups and individuals also participated in the planning process through stakeholder meetings and other formal engagements:

City of Bethel	Stakeholder Working Group	Other Groups
Peter Williams, City Manager	Ryan Butte	City Council
John Sargent, Grant Manager	Gisela Chapa	Planning Commission
Lori Strickler, City Clerk	Calvin Cockroft	Community Parks and Recreation Committee
Ted Meyer, Planning Director (<i>retired</i>)	Clarence Daniel	Port Commission
Pauline Boratko, Planning Assistant	Michelle DeWitt	Public Safety and Transportation Commission
Bill Arnold, Public Works Director	Kimberly Hankins	Public Works Committee
Xavier Mason, Finance Director	Ana Hoffman	
Leonard Hicks, Police Chief	Joseph Laroux	
Daron Solesbee, Fire Chief	Deanna Latham	
Ed Flores, Port Director	Brian Lefferts	
Evon Fox, Transit Manager	Philana Miles	
Stacey Reardon, Fitness Center Director	Stacey Reardon	



CITY OF BETHEL

P.O. Box 1388 • Bethel, Alaska 99559

907-543-1373

Fax: 907-543-1394

June 7, 2023
Bethel Residents
Bethel, AK 99559

Dear Community Member:

The City of Bethel is proud to present the Bethel 2045 Comprehensive Plan. The Plan is meant to guide development decisions over the next twenty years. It should be a useful tool for the City Planner, developers, and organizations as we work to secure funds for projects that improve the quality of life for residents, visitors, and provide an incentive for future employees and entrepreneurs to relocate to Bethel.

One consistent characteristic of Bethel is its ever-changing workforce. People move in and out of town on a regular basis. Recruitment and retention are major concerns for all employers in town, from the largest employers like the Yukon Kuskokwim Health Corporation and the Lower Kuskokwim School District to the smallest employers like auto repair businesses, restaurants, and hotels. The Comprehensive Plan will help us improve the roads, utilities, parks, and other critical infrastructure so that the social, economic, and educational life of Bethel inhabitants is not just acceptable, but preferable.

The City must move away from hauled water and sewer services as fast as possible and toward piped infrastructure. The City is under tremendous pressure to recruit and retain those with commercial driver's licenses with tanker endorsements to drive water and sewer haul trucks. There are 18 positions in the budget for drivers, but typically only 9 positions are occupied. The long-term solution to this problem is to purchase, install, and operate a piped water and sewer system and this is reflected in the Plan. In the short-term, the revenue generated from the 3% increase in water and sewer rates every July 1st will not be enough to sustain the water and sewer enterprise fund and keep it in

the black. The pending rate study by DOWL will show that the water system pays for itself, while the cost of the sewer system is increasing faster than the sewer system revenue contribution. Bethel City Council will have to take a hard look at the study once it is published and see if they have the political will to increase rates.

City administrators and council members will have to answer some hard questions like these: (1) Should we raise the sales tax rate? (2) Should we reallocate the .05% sales tax portion currently going to the YK Fitness Center back to the General Fund? (3) Should the City stop giving away a portion of the alcohol tax revenues in the form of Community Action Grants and dedicate that money to the General Fund?

Hardening the City-owned gravel roads with new palliatives like EK35 in Bethel is vital for dust control. Minimizing dust reduces the harmful respiratory effects on people (especially pedestrians and bicyclists), improves visibility, and keeps the roads intact.

The City faces the challenge of working with federal and state rules and regulations that often function as barriers to small communities like Bethel. The City continually seeks grant funds with minimal match requirements or loans with large forgiveness provisions. The City hopes it gets traction with its recently expressed criticisms of USDA-RD program conditions and EPA-funded State Village Safe Water provisions to federal congressional delegates and State commissioners.

The community of Bethel needs more low-income housing. The recent Covid-19 pandemic years and high inflation aftermath have hurt low-income families. The City must work to assist developers in planning, design, and constructing safe, affordable homes and apartments.

The City Dock, Petro Port, Seawall, Small Boat Harbor, and Float Plane Landing Area represent the collective waterfront responsibilities of the Port of Bethel. Seeking funding to repair and replace these facilities is essential. Waterfront operations impact neighboring river communities and regional villages through transshipments and access to Bethel by boat.

As inflation skyrockets, Bethel must search for alternative revenue sources and exploit current revenue streams to its advantage. It must purchase gravel and road implements to maintain 18 miles of gravel roads that increase in number every time a new subdivision comes online. It must operate and maintain its 31 buildings and 30 pieces of heavy equipment. The General Fund consists of sale taxes and fees. It's these funds that are used to maintain buildings and roads belonging to the City. The City might need to raise the sales tax in the future to maintain these services.

The 2045 Comprehensive Plan is full of goals, strategies, and action plans to accomplish the goals. It is truly comprehensive in nature. It covers housing and land use, local and regional transportation, public facilities and services, people, and the economy. The Plan provides historical context as it weaves in the diverse human elements that form the Bethel community and lays out logical paths for future development.



Bethel is the largest rural community in Alaska. It is the heart of the YK Delta region, home to 26,000 Yup'ik people in 56 village communities. Bethel will continue to grow as a hub community and serve as a prominent place for regional organizations, state and federal agencies, and new businesses to thrive.

Thank you to all the stakeholders who contributed to the development of the Comprehensive Plan. Your voices were heard and incorporated into the plan. DOWL did an excellent job soliciting input from the community, asking questions that only we could answer for ourselves, putting our ideas on paper, and editing those ideas to shape the final version of the plan. This plan is truly a collaborative effort that we can all use to for our mutual betterment.

As I retire from City of Bethel employment, I hope those that come after me delve into the Bethel 2045 Comprehensive Plan and the City's Long Range Transportation Plan and use them in their work to make practical decisions that make Bethel a fantastic place to live, work, and play.

Sincerely,

A handwritten signature in dark ink that reads "Peter A. Williams". The script is cursive and fluid, with the first letters of each word being capitalized and prominent.

Peter A. Williams

City Manager





CHAPTER 1

Introduction

1: Introduction

1.1 Plan Purpose

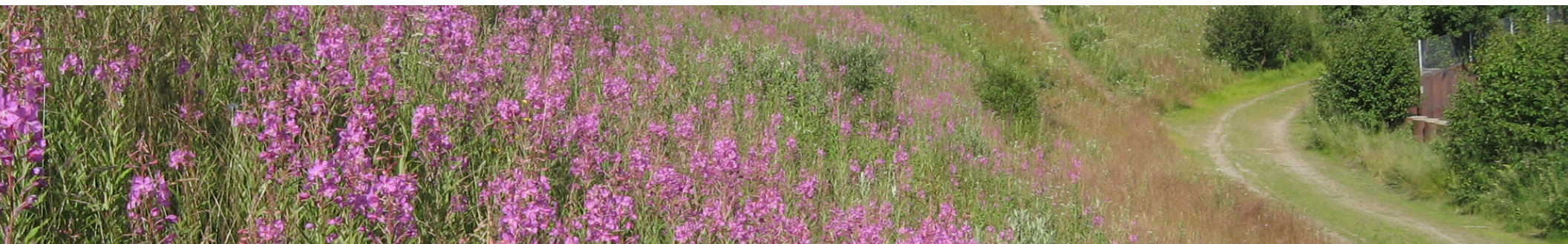
A comprehensive plan guides the long-term physical, social, and economic development of a community. Because it can be difficult to keep long-term community goals in sight while working on day-to-day functions, cities use the comprehensive plan as a reference tool that guides community decisions and actions. That is the critical function of the Comprehensive Plan: it serves as a tool to spotlight community goals and identify the strategies and specific actions that are needed to work towards those goals.

The authority for land use regulations in Alaska is detailed in the Alaska Statutes Title 29, Municipal Government. Per Alaska state law, incorporated cities such as Bethel are required to prepare comprehensive plans that are reviewed and updated as necessary – usually every ten years. A comprehensive plan should be adopted by ordinance, and it may be reviewed and revised as needed. Bethel's Comprehensive Plan was last updated in 2011 and set goals for the City looking towards 2035. Using the 2035 plan as a

starting point, the plan has been updated to consider and identify the community's vision for Bethel in 2045.

The typical comprehensive plan is based on a 20-year horizon and is intended to be flexible enough to adjust to unanticipated changes in social or economic conditions, while providing sufficient guidance to move the community in the desired direction.

A comprehensive plan is a policy document that guides the long-term physical, social and economic development of a community. As suggested by the word “comprehensive,” this type of plan looks at a variety of issues that contribute to or are affected by land use development patterns. The comprehensive plan outlines the City's vision and goals, and explores policies intended to guide decision making by the City government. Most importantly, the purpose of the plan is to inspire action and be incorporated into everyday decision making. The Comprehensive Plan will continually play an active role in community planning and decisions.

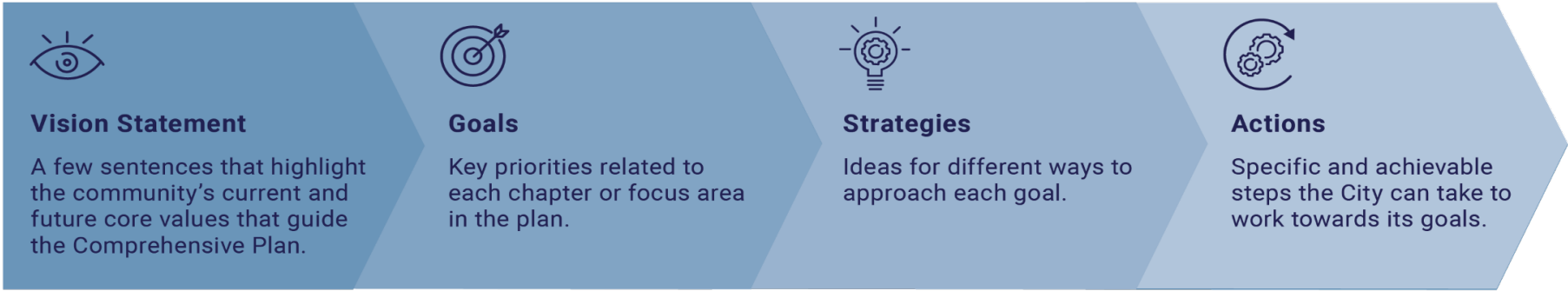


1.2 Components of this Plan

A thorough examination of existing community conditions is critical to inform the comprehensive plan update. Chapter 2 of this document provides the existing conditions basis for this document. The baseline conditions described in Chapter 2 inform the Vision

Statement of this document and the Goals, Strategies, and Actions for each plan chapter. The Vision Statement, Goals, Strategies, and Actions components are defined in the graphic below.

How does a Comprehensive Plan work?



The chapters in this plan are organized by topic: Housing and Land Use (Chapter 3), Local Transportation (Chapter 4), Regional Transportation (Chapter 5), Utility Infrastructure (Chapter 6), Public Facilities and Services (Chapter 7) and People and Economy (Chapter 8). Each chapter identifies several goals, or high-level priorities, related

to the topic for that chapter. Under each goal, strategies bridge the gap between the goal and the actions needed to achieve the goal. Lastly, actions serve as a “to-do list” for the City to work towards its goals and vision.

1.3 Plan Development Process

To update the Comprehensive Plan, the project team reviewed each section of the past plan and conducted research on changes within the community and its priorities. This process included extensive discussions with City staff, committees, commissions, stakeholder organizations, and community members. The focus of the update was to write action items that are concise, implementable, and in line with City goals for 2045.

Community input was critical to the update process. A Stakeholder Working Group was formed with representatives from various organizations in Bethel, including:

City of Bethel <i>(the City)</i>	Bethel Native Corporation <i>(BNC)</i>
Orutsararmiut Traditional Native Council (ONC)	Lower Kuskokwim School District (LKSD)
Association of Village Council Presidents (AVCP)	Alaska Department of Transportation and Public Facilities (DOT)
Yukon-Kuskokwim Health Corporation (YKHC)	Yukon-Kuskokwim Fitness Center

Two Community Meetings to collect public input were held in March of 2022 and April of 2023. Presentations or work sessions were completed with most of the City Commissions and Committees, as well as City Council. The project team created a public project website with information and an interactive Public Comment Map to collect place-specific input. Other feedback and input was gathered through direct communication from community members.



Vision Statement

Bethel is the hub that connects the communities of the rural Yukon-Kuskokwim Delta region.

Bethel is a growing, diverse community that strives to improve quality of life, affordability, and opportunities through strategic development that responds to Bethel's remote location.

1.4 Vision Statement

Stakeholder input was received through workshops with the City of Bethel and conversations with the Bethel community to establish a vision statement. This vision statement serves as the foundation for the updated Comprehensive Plan's goals, strategies, and action items – the guiding idea as Bethel looks towards how it will grow and change in the future.

1.5 Plan Overview and Organization

The main body of the Comprehensive Plan is organized by areas of interest, providing background information and relevant goals, strategies, and action items in each chapter. To assist with the implementation of the plan, the appendices of this document organize the action items by the department that would be responsible for leading the implementation. Even as the people in City leadership and community members involved in planning may change over time, the organization of the Comprehensive Plan can provide continuity.

The Plan Chapters and the Plan Appendices are outlined in Table 1 below.

Table 1: Plan Chapters and Plan Appendices

	Plan Chapters	Plan Appendices
Organization	Organized into chapters that focus on different topics (like Housing & Land Use, Local Transportation, etc.), as well as more focused sections (like GIS Mapping, Public Transportation, etc.)	Organized into lists for each City department (like City Clerk, Grant Manager, Planning Department, etc.)
Contents	■ Background information and map figures ■ Goals, Strategies, and Actions relevant to each chapter. <i>Actions have symbols indicating which department is responsible, or which Appendix to reference for more notes about implementation.</i>	■ Goals, Strategies, and Actions relevant to each department ■ Detailed additional notes to help with implementing the Actions – past context, clarifications, new ideas, other departments to collaborate with, etc.

The areas of interest from Chapters 3 through 8 are outlined below:

Chapter 3: Housing & Land Use

1. Address potential barriers to housing development.
2. Facilitate more affordable housing development and access to affordable housing.
3. Reserve land to accommodate community needs and desired development.
4. Identify areas that are good candidates for infill development and take steps to facilitate their development.
5. Using the Future Land Use Plan Map and its land use designations, encourage future development to have an organization of uses that is compatible.
6. Make spatial information and maps available to the public online using GIS.

Chapter 4: Local Transportation

1. Use the Long Range Transportation Plan (LRTP) to guide all local transportation facility planning.
2. Plan for an organized, proactive approach to surface transportation facility maintenance.
3. Develop the surface transportation network to reduce travel times, alleviate congestion, and support future development.
4. Design new and reconstructed streets with a focus on providing safe and comfortable routes for all transportation modes and all users.
5. Improve and expand the trail system.
6. Strategically seek funding for transportation facility construction and maintenance.
7. Improve the public transit system to be more convenient and responsive to the community's needs.
8. Evaluate site development codes to better support safe access for all transportation modes.

Chapter 5: Regional Transportation

1. Create a well-functioning airport area for travelers and businesses.
2. Support DOT&PF in airport operations and planning.
3. Study and plan for potential changes to the river's course that may impact port operations.
4. Maintain adequate port infrastructure to support shipping operations.
5. Maintain infrastructure to support the use of small boats and float planes for transportation, commerce, subsistence, and recreation.
6. Support the improvement and expansion of other modes of regional transportation.

Chapter 6: Utility Infrastructure

1. Advance projects in Bethel to increase electricity production from alternative energy sources to reduce both costs and generation of greenhouse gases.
2. Regularly seek ways to lower water and sewer bills for customers.
3. Transition Bethel's water and sewer utilities to fully piped systems serving all residences and businesses.
4. Facilitate broadband development within the City of Bethel to advance community access to reliable internet service.
5. Prolong the life of the existing landfill.

Chapter 7: Public Facilities & Services

1. Enhance the reliability and efficiency of the City workforce.
2. Communicate regularly and effectively with the community through various channels.
3. Optimize the management of City revenue and spending.
4. Manage City-owned land in an efficient, cost-effective, and forward-thinking manner.
5. Manage updates to City facilities and equipment in an efficient, cost-effective, and forward-thinking manner.
6. Improve public safety facilities and services in Bethel.
7. Target specific public safety concerns within Bethel.
8. Enhance the role of parks in the Bethel community.
9. Enhance recreational facilities and programs in Bethel.
10. Enhance the network of trails and open spaces in Bethel.

Chapter 8: People & Economy

1. Promote broad access to high-quality education, training, and employment opportunities in Bethel.
2. Minimize potential negative impacts to Bethel from the Donlin Mine efforts and maximize potential benefits.
3. Support subsistence rights and access to subsistence resources in Bethel and the surrounding region.
4. Prepare the City for a broad range of potential climate change impacts.
5. Support locally-specific cultural activities and attractions in Bethel.
6. Foster a thriving local business community.
7. Support and expand tourism and visitation to Bethel.

Appendices

As discussed above, the Appendices repeat action items from the Plan Chapters, but categorized by which City department is responsible for leading the implementation. Each appendix serves as a “to-do list” for a separate City department, along with additional context or ideas gathered during plan development that are not included in the chapters.

The Appendices are listed in order below. To show which department is responsible for each action in the Plan Chapters, the circular icons below are used throughout the plan.

Appendix 1:	City Clerk		
Appendix 2:	City Manager	 	<i>If action items in plan chapters are listed as CM*, they are not intended to be City Manager actions; the City Manager should assign them to the appropriate party.</i>
Appendix 3:	Finance Department		
Appendix 4:	Fire Department		
Appendix 5:	Grant Manager		
Appendix 6:	Human Resources		
Appendix 7:	Information Technology		
Appendix 8:	Landfill Manager		
Appendix 9:	Parks and Recreation		<i>Some action items are assigned to Parks and Recreation although this is not currently a City department, recognizing that the community is advocating for greater emphasis on the management of parks and recreation. In the interim, Public Works and the City Manager should continue to work together to track and work on these action items until a Parks and Recreation department is created. The Community Parks and Recreation Committee can also assist with providing input on delegation of responsibilities.</i>
Appendix 10:	Planning Department		
Appendix 11:	Police Department		
Appendix 12:	Port of Bethel		
Appendix 13:	Public Works Department		
Appendix 14:	Transit Manager		

An abstract graphic on a dark green background. It features three overlapping circles of increasing size from left to right, each a lighter shade of green. A thick white line starts from the right edge, curves downwards and to the left, then curves back to the right, ending near the bottom right corner.

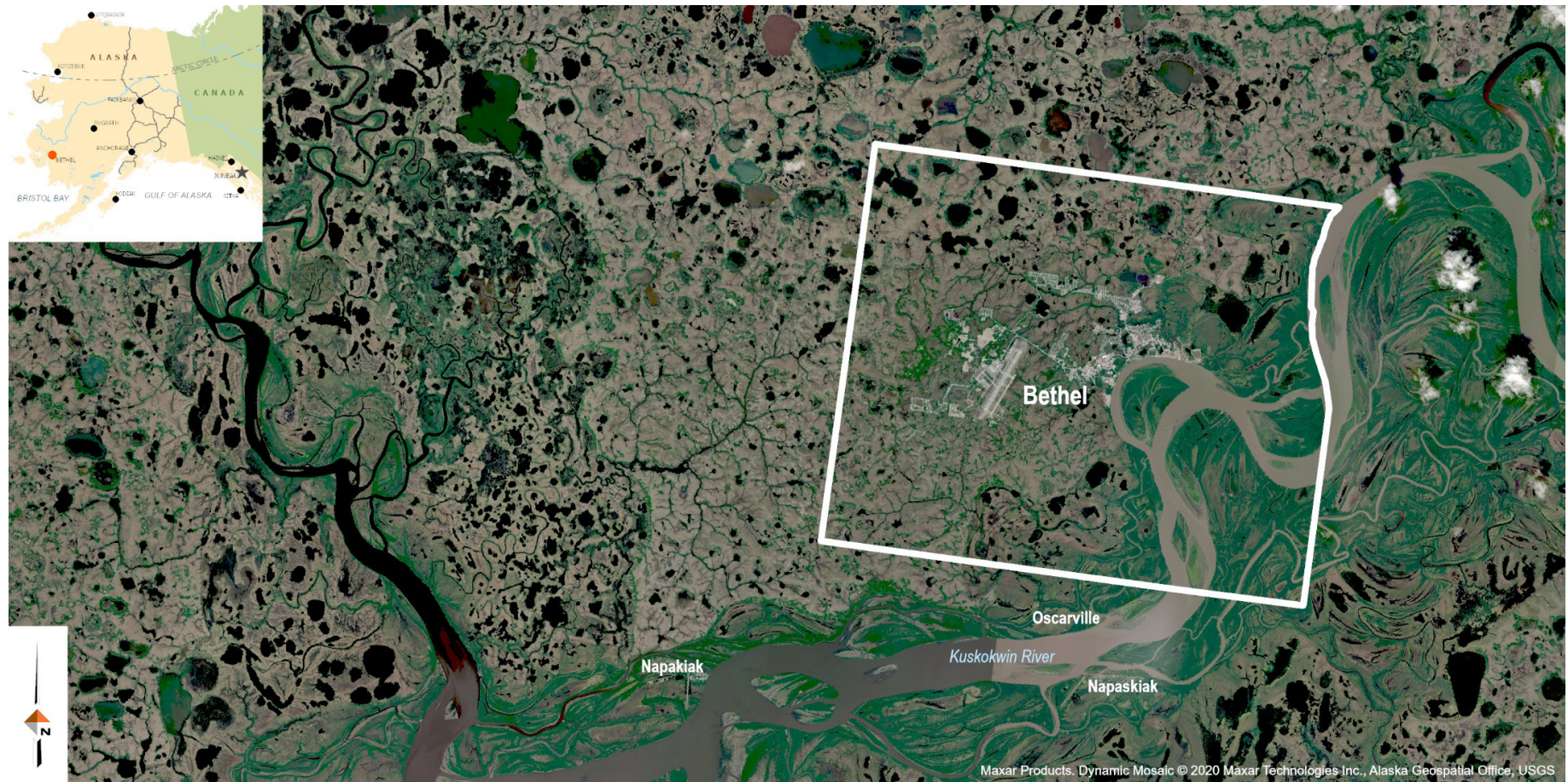
CHAPTER 2

Existing Conditions

2: Existing Conditions

The City of Bethel is the regional hub of the Yukon-Kuskokwim Delta (Y-K Delta). The city is situated on the outer bank of a bend in the Kuskokwim River, approximately 40 miles inland from the Bering Sea. Much of Bethel's 44 square miles is undeveloped land within the Yukon Delta National Wildlife Refuge, and the city is remotely located off the Alaskan road network, about 400 air miles from Anchorage.

The delta region stretches across 59,000 square miles and is the historic home of the Yup'ik people; 56 villages across the region rely on Bethel as a major resource for transportation, government, education, health services, and commerce.



Aerial view of Bethel, its city limits, and the locations of a few of the surrounding communities.

2.1 History of Bethel

The Yukon-Kuskokwim Delta region has been home to Native cultures, including Yup'ik, Siberian Yup'ik, and Cup'ik people, for thousands of years. Several Yup'ik settlements were located near present-day Bethel's location. In 1867, shortly after the United States purchased Alaska from Russia, the Alaska Commercial Company opened three trading posts on the Kuskokwim River. In 1885, the Moravian Church established a mission, store, and school near one of these trading posts and a Yup'ik village called "Mumtrekhlogamute" or "Mamterillermuit" (translated to "smokehouse people" or "village of many fish caches").

In the early twentieth century, Bethel began to emerge as the regional hub it is today, with the establishment of a post office, the mapping of a key deep-water channel for freight, the opening of federal and state agency offices, and the establishment of schools to serve families moving to the region. After a series of epidemics in the area, many native children from villages across the region were placed in orphanages in Bethel, further expanding the Bethel population. Building on existing aviation and government activities, the U.S. Military had a presence in Bethel since World War II and the Cold War era.

Bethel was incorporated as a city in 1957. A regional high school was built in the early 1970s. By the 1980s, Bethel had grown to be the largest town in western and arctic Alaska; public and private industry increased, and subdivision development boomed. Today, Bethel is the eighth most populous city in Alaska.

2.2 Population and Demographic Information

According to U.S. Census Bureau data for 2020, the population of Bethel is approximately 6,325 people. The table below shows a general trend of population growth over the decades of the past century, as well as an increasing percent of the census area living within

Bethel city limits. However, Bethel's population and percentage of the census area population decreased between 2009 and 2020. Recent acceleration of migration out of villages and rural Alaska is likely the result of high energy and food costs and changing generational expectations. This trend is both drawing people from villages to regional hubs like Bethel, and from regional hubs like Bethel to Anchorage.

Bethel is a growing and diverse community. According to the 2020 American Community Survey (ACS), 79 percent of the population identify as people of color, and 63 percent identify as Alaska Native. Alaska Native organizations in the area include tribal government Orutsarmiut Traditional Native Council (ONC), village corporation Bethel Native Corporation (BNC), and regional corporation Calista Corporation. As of 2019, only six percent of Bethel residents were born outside of Alaska (down from 30 percent in 2000).

The median age of the Bethel region is 29, with people 17 years and under contributing to 31 percent of the population. According to the ONC and City of Bethel 2010 Long Range Transportation Plan, two important and fast-growing population subgroups in Bethel are seniors and youth. It is anticipated that Bethel will continue to evolve as a center for education and workforce development for area youth, and as a center for specialized facilities and services for the region's elderly residents, further accelerating the growth of these population subgroups.

According to the 2020 ACS, there are approximately 1,618 households in Bethel, with an average of 3.3 people per household (significantly above the U.S. average of 2.51 people per household). The median household income in Bethel is \$86,624 (including income outside of work such as Alaska Permanent Fund or Native corporation dividends) and the median household earnings for work is \$42,247.

Table 2: City of Bethel and Bethel Census Area Population over Time

Year	City of Bethel	Bethel Census Area	Bethel as % of Census Area
1920	221	-	-
1930	178	-	-
1939	376	4,026	9.3
1950	651	4,670	13.9
1960	1,258	6,360	19.8
1970	2,416	8,917	27.1
1980	3,576	10,999	32.5
1990	4,674	13,656	34.2
2000	5,471	16,006	34.2
2009	6,522	17,352	37.6
2020	6,325	18,666	33.9

Source: U.S. Census Bureau. The Y-K Delta includes the approximately 37 villages of the Bethel Census Area and 19 additional villages of the Wade Hampton Census Area at the north end of the Delta. The data above does not include the population of the Wade Hampton Census Area.

2.3 Economy

Bethel's status as a regional hub has driven the growth of its population over the city's history. For this to continue, available local opportunities will need to be able to support residents in the face of a very high cost of living. The cost of fuel increases the cost of household or business expenses like heating, electricity, and transportation. Most goods bear an extra cost since they must be shipped to the city by barge or plane.

According to 2020 ACS data, just over 30 percent of the employed population in Bethel works in Educational Services, Health Care, and Social Assistance. Other prominent employment sectors include Transportation, Warehousing, and Utilities (about 10 percent of the working population) and Professional, Scientific, and Management,

and Administrative and Waste Management Services (another approximately 10 percent). While there is some overlap with the previously mentioned industries, it is also notable that almost 30 percent of the workforce is classified as government workers.

Economic activity in Bethel extends beyond employment with larger organizations. There are currently over 500 businesses licensed in Bethel. Several local artisans produce artwork, jewelry, clothing, and other items that are sold locally, in Anchorage, and worldwide. Some of the economy is supported by visitors including business travelers and people visiting friends and relatives, and some tourists come for outdoor recreation activities including bird watching and sport fishing. Subsistence activities including fishing, hunting, and berry

picking are an important part of life in Bethel and supplement many residents' incomes.

According to 2022 labor statistics from the Alaska Department of Labor and Workforce Development, the Bethel unemployment rate has recently been hovering around 10 to 11 percent, while the statewide unemployment rate is currently closer to approximately 4 or 5 percent. The City has noted shortages of certain types of skilled workers, such as for jobs in the Public Works department. This indicates an opportunity to improve local career training and help connect people with work, which would also help with retaining homegrown talent in the Bethel workforce.

2.4 Land Use and Transportation Patterns

Bethel's role as a regional transportation hub has shaped its development. Historically, the city grew around its port and along the Kuskokwim River, with older neighborhoods, parks, trails, and water access for the port, small boat harbor, float plane access, and seasonal ice road access on the eastern side of town. Further inland, the Chief Eddie Hoffman Highway extends from the airport at the west side of town and east towards the civic and commercial center of Bethel; this highway is the only road in Bethel that is classified as an Alaska State Highway and connects the airport to critical destinations such as the post office, hospital, and government offices. The airport is Part 139 certified by the Federal Aviation Administration (FAA) and typically ranked the second-busiest general aviation airport in the state due to its role as the primary hub for the region. Transportation within Bethel includes a variety of modes, including personal vehicle; public transportation (City bus service); foot transportation along roads, trails, and boardwalks; bicycle; four-wheeler or snowmachine; or taxicab.

Bethel's "downtown" is primarily oriented along the highway; this corridor also includes the cultural center, tribal organization offices, the University of Alaska-Fairbanks Kuskokwim Campus, stores, restaurants, and religious institutions. At the end of the highway, Ridgecrest Drive curves north to provide access to the Lower Kuskokwim School District campus, public works facilities including the sewage lagoon and landfill, the Fitness Center, Pinky's Park, and many residential subdivisions. Other residential subdivisions have emerged throughout Bethel, sprouting from other locations along the highway.

An aerial view of Bethel shows development along a curved "spine" of the highway and other major roads, with a large undeveloped area north of the highway, south of Ptarmigan Street, west of the part of town along Ridgecrest Drive, and east Tundra Ridge Road (currently in progress) and H-Marker Lake. This area is often referred to as the "Donut Hole." It includes some areas of tundra that are likely to remain open space, but also City, BNC, and other privately-owned land or native allotments that could potentially be developed, especially if more road connections are made through the space. For example, the City plans to support infill opportunities and improved connectivity with a new north-south road that would connect the highway north to the Fitness Center and beyond to Ptarmigan Street (currently being nicknamed "Donut Hole Road" during the planning process).

2.5 Environmental Challenges

Climate Change and Thawing Permafrost

Weather and climate in Bethel are characterized by "high humidity, frequent fogs, considerable cloudiness and many periods of rain or snow (ONC LRTP, 2020)." Summer temperatures typically range from 40 to 62 degrees Fahrenheit, and winter temperatures typically

range from -2 to 19 degrees. Frost in Bethel averages from around early September to the end of May. According to a 2011 study of communities in the surrounding region by Alaska Native Tribal Health Consortium (ANTHC), annual temperatures in the region are expected to get warmer and wetter. For example, annual temperatures are expected to rise by five to eight degrees, and four to twelve degrees in the winter (depending on timeframe and greenhouse gas emissions scenarios). Residents are reporting climate change impacts already, with an earlier spring breakup season and different weather patterns including periods with more rain than had been typical, but also dry periods with fires.

The warming climate is already having an impact on the built environment in Bethel. Permafrost in the area is characterized as “warm” permafrost, averaging around 31.2 degrees Fahrenheit, according to the City. Community members are now observing permafrost at 4 to 6 feet below ground surface. This poses a problem to local construction and increases maintenance costs, as thawing permafrost impacts building foundations, roads, and utility infrastructure. Local soil types already pose challenges to development, so the changing permafrost may only make construction and maintenance more complicated in the future.

Winter travel on frozen lakes and the river is also becoming more challenging as annual temperatures rise. The Kuskokwim River is freezing later and breaking up earlier. Ice conditions throughout the winter are becoming more variable, which prevents reliable and safe ice road routes. Recent winters have brought less snow, so road surfaces have been exposed and dry, causing dust problems which were typically only an issue during the summer.

Erosion and Flooding

Bethel has experienced erosion along the river since the community was originally founded; it is natural for rivers to change over time. The community was once protected by a series of small islands in the main channel of the Kuskokwim River. As of 1939, the river eroded these protective islands. Bethel has a steep riverbank, made up of easily erodible materials, often exacerbating the erosion problem. Other factors contributing to erosion are direct sunlight in the south-east portion of the bank which causes melting of permafrost, as well as high foot traffic which destroys protective vegetation. Climate change impacts are anticipated to exacerbate riverbank erosion.

Bethel experiences seasonal flooding due to ice jams during “break up,” the springtime melting season. This has led to the riverbank adjacent to Bethel eroding over the last 40 years. A historic flood in 1995 created a cove measuring 350 feet wide and 200 feet inland, which posed a danger to structures within the city. Later in 1995, the U.S. Army Corps of Engineers (USACE) installed a rock seawall along 600 linear feet of the dock and riverbank. To combat further erosion, USACE initiated a \$24 million project which included an 8,000-foot bank stabilization. The City reports there is always more work to be done to improve and maintain the critical seawall infrastructure.

Due to the changing course of the river and the eroding riverbank, there will likely be impacts to the deep water channel and Port of Bethel. As the region relies on the river for the delivery of fuel and other cargo, further study and mitigation planning is necessary.

Subsistence Resources and Environmental Impacts

Bethel is situated in a generally flat area of the tundra. Vegetation includes low-growing shrubs, herbs, grasses, and sedges rooted

in a mat of mosses and lichens. Commonly found plants include sphagnum moss and Labrador tea, crowberry, birch, willow, and berries, such as currants, blueberries, cranberries, blackberries, and salmonberries – the environment is rich with foods that can be harvested. There are abundant waterfowl and other bird habitats around Bethel. Moose are one of the most common subsistence land mammals (comprising of over half of land mammals harvested), followed by caribou. Commonly harvested furbearers include rabbits, beaver, fox, wolves, and mink.

No federally listed endangered species or critical habitats currently exist in Bethel. However, Bethel is among many coastal Alaskan communities being impacted by decreasing fish populations. Bethel's rivers and lakes are home to several types of fish including arctic char, all five salmon species, lake trout, dolly varden, rainbow trout, arctic grayling, northern pike, sculpin, whitefish, burbot, stickleback, and blackfish. Fish have been significantly less abundant, and those who rely on fish for their livelihood or supplementing their diet are subject to sometimes unpredictable closures in order to protect fish populations. Overfishing, changing migration patterns, warming water temperatures, environmental contamination, and melting permafrost are all anticipated to continue to have impacts on subsistence resources across the region, which will in turn impact communities such as Bethel that rely on subsistence foods to keep the cost of living more manageable.

2.6 Public Facilities and Services

The city is governed by a Mayor, City Manager, and seven-member City Council. All council members are elected at large for 2-year terms. The Mayor is elected by the City Council, and the City Manager oversees the daily operations of the City.

Commissions and Committees include the Board of Ethics, Community Action Grant Committee, Finance Committee, Port Commission, Planning Commission, Public Safety and Transportation Commission, Public Works Committee, and Community Parks and Recreation Committee.

Administrative services for the City of Bethel are provided by the City Manager, Grants Manager, and Human Resources Department. Other departments focus on specific City facilities and/or services.

Administration:

The City Manager is appointed by the City Council and serves as the chief executive officer for the City, directing the day-to-day operations of the City in accordance with municipal law. The City Manager hires and supervises department heads, carries out implementation of the annual budget with the Capital Improvement Plan, manages City property, and is responsible for managing quality service delivery to City residents, as well as other interdisciplinary programs and initiatives.

The Grants Manager obtains grant funding for various City capital and operating needs.

The Human Resources Department organizes City hiring and human resources.

Other City Departments:

The City Clerk is appointed by City Council and acts as their parliamentary advisor, responsible for assuring compliance with local and state laws associated with municipal records and public meetings. The Clerk's Office also conducts research and processing of Council requests and actions, prepares agenda packets, administers municipal elections, serves as notary public, manages and writes City ordinances and resolutions, manages City Council and Clerk budgets, manages City public relations (currently assisted by a contractor), and works with other governmental representatives and agencies.

The City Attorney is appointed by City Council and is the legal advisor of the governing body, representing the City in civil and criminal proceedings. The Legal Department (led by the City Attorney) advises City leases, contracts, and other matters such as ordinances.

The Finance Department is led by the Finance Director, who is appointed by the City Manager to be the ex officio treasurer, data processing manager, city accountant, and internal auditor responsible for supervising fiscal operations of other departments and employees. The Finance Department manages City money and investments, administering tax collections as well as payments made by the City.

The Technology Department maintains the information and communications technology for all City departments.

The Planning Department provides guidance and reviews for all new development and redevelopment in the City to ensure code compliance. The department also manages permit records and makes recommendations for changes to code when needed to

better promote health, safety, and responsible development in the community.

The Port of Bethel oversees shipping, receiving, and distribution of petroleum products and barged freight for the Yukon-Kuskokwim Delta. Port infrastructure includes the Cargo Dock, Petro Port, Small Boat Harbor, Float Plane Beach, and Seawall.

The Fire Department oversees emergency fire, hazardous materials, and medical response.

The Police Department oversees public safety and law enforcement, in collaboration with regional and state law enforcement and safety entities. The Police Department also oversees animal care and control (including in collaboration with the non-profit organization **Bethel Friends of Canines** (BFK9)).

The Public Works Department oversees City services (water, wastewater, and solid waste), transportation and other infrastructure, buildings, vehicles, equipment, and Parks and Recreation.

Other utilities and services provided by other public agencies or private entities include:

Fuel: Crowley, Delta Western, and Vitus currently supply fuel to Bethel.

Electricity: Alaska Village Electric Cooperative (AVEC), a member-owned rural electric cooperative, provides electricity for Bethel and nearby villages.

Telephone: In-state telephone services are provided by United Utilities, Inc., a GCI company. GCI provides long-distance service.

Internet: Internet is available locally to community members through

GCI. At the time of updating this Comprehensive Plan, satellite internet providers such as Starlink were rapidly expanding into the region.

Health services: Health services are provided by the Yukon Kuskokwim Health Center (YKHC), and the Bethel Family Clinic (a federally funded community health center).

Homelessness services: Bethel Winter House is a non-profit organization that provides services for individuals and families at-risk of or experiencing homelessness.

Other human services: Bethel Community Services Foundation (BCSF) is a non-profit organization that provides other community-based programs and services across the YK Delta region.

Post office: The U.S. Postal Service (USPS) operates a full post office in Bethel.

Education: Bethel is home of the Kuskokwim Campus of the University of Alaska Fairbanks, Adult Basic Education, the Lower Kuskokwim School District (LKSD), Bethel Regional High School, Mikelnguut Elitnaurviat School, Bethel Alternative Boarding School, a Yupik Immersion School (Ayaprun Elitnaurvik), Involved Parents Preschool, Headstart, and Junior ROTC. Yuut Elitnaurviat (People's Learning Center) provides vocational training, and Bethel also has a flight school.

Museum and community center: The Yupiit Piciryarait Cultural Center and Museum provides a gathering space for community-wide events in Bethel. The museum was founded in 1965 as the "Bethel Museum" by the City and transferred to the Association of Village Council Presidents (AVCP) in 1995. Galleries display exhibits of Yup'ik, Cup'ik, and Athabascan people of the YK Delta in ancient and contemporary times.

Library: In conjunction with the University of Alaska, Bethel operates the Kuskokwim Consortium Library.

Fitness Center: The YK Fitness Center is a community multipurpose gym and swimming pool facility owned by the City and currently operated by contractors.



Bethel City Hall.

An abstract graphic featuring a solid green background. On the right side, there are three overlapping circles of varying shades of green. A thick white line starts from the right edge, curves downwards and to the left, then loops back to the right, passing through the circles.

CHAPTER 3

Housing & Land Use

3: Housing & Land Use

3.1 Introduction

As discussed in Chapter 2: Existing Conditions, land use in Bethel has been shaped by a variety of factors including the changing riverfront, soil conditions, or ownership. These factors have helped shape Bethel's development, with a mixed-use core and a small number of major roads spreading out in different directions to serve primarily residential development further out.

Any development in Bethel is challenging and expensive. Materials must be shipped in, buildings must be constructed on piles to respond to permafrost and wetlands, and there are not always enough people available locally who have skills to design and/or construct buildings and the infrastructure to serve them. Due to the spread-out development pattern, roads and utilities must travel farther, increasing construction and maintenance cost.

This can create insurmountable challenges for potential developers, homeowners, renters, and business owners. The City's vision for 2045 focuses on easing the high cost of living and improving quality of life, and facilitating land use development that is more efficient will play a significant role in this effort. This plan seeks to identify ways the City can streamline land use processes, lessen barriers that the City code may pose, provide helpful land use information, and shape development patterns to move the City towards its goals.

3.2 Housing

Need for More Housing

Bethel homes are in short supply and are difficult for buyers and renters to afford. Finding ways to assist with the development of more (and particularly more affordable) housing is a major priority for the City. Community members have observed that housing is urgently needed for those who wish to live in Bethel, but there is also a need for shorter-term housing for workers on temporary contracts or visiting Bethel for shorter periods of time to work. Generally, a variety of housing is needed to serve a variety of user groups and make it easier to find a suitable place to live or stay.

In 2021, a team including Orutsararmiut Traditional Native Council (ONC), NeighborWorks America and Alaska, Enterprise Community Foundation, the City of Bethel, Cook Inlet Housing Authority and Cook Inlet Lending Center, Agnew::Beck, DOWL, and SALT published "Clean Water Makes a Healthy Home: A Concept Paper for an Innovative Approach to Infrastructure Investment in Rural Alaska." This concept paper included a study of housing needs in Bethel and the infrastructure needed to support more housing. The project focused on how to reduce costs and expand revenue sources for housing development, developing partnerships, and providing adequate water and sewer infrastructure. The water and sewer findings are discussed in greater detail in Chapter 6: Utility Infrastructure.

Per the study, 11 percent of households are severely overcrowded, and there is a potential demand for an additional 577 units of housing over the next 10 to 20 years. This will need to include both devel-

oping new housing and replacing aging and substandard units. The rental market is limited, and approximately 38 percent of households pay more than 30 percent of their income for housing. Lack of available and affordable housing could discourage people from staying in Bethel or moving to Bethel, in turn negatively impacting local economic sustainability.

Streamline Processes

There are several well-established residential subdivisions throughout Bethel, mostly including single- and two-family homes. These continue to be popular housing options for those who can afford them (whether to buy or rent). Though slowly, new subdivisions of this type continue to be developed in Bethel. There are also some multifamily options in various locations around Bethel. However, the pace of development for any of these housing options is not meeting the community's needs.

The City can help facilitate and/or encourage housing development through a variety of means, particularly through Planning Department actions. This could include sharing information on funding assistance, streamlining development and permitting processes, and proposing code changes (such as to clarify how Planned Unit Developments can be developed or to allow greater density in some areas). The City could also explore other ways to incentivize development.

It is important to note that facilitating development does not mean sacrificing processes that are in place to protect the quality of life in Bethel and the rights and interests of property owners. Ensuring compliance with code and working within existing regulatory processes is critical to avoiding delays in the housing pipeline, including the provision of necessary infrastructure like utilities and roads. For example, the Haroldson Subdivision (located to the northeast of town) was created prior to the adoption of the required subdivision agreement process. The access road to the subdivision traverses a City-owned parcel but without a public right-of-way. Neither the access road nor the roads within the subdivision were constructed to adequate standards to support public vehicular traffic, so the City was not able to take on ownership and maintain the roads until the issue was resolved, delaying the roll-out of much-needed residential lots. While the subdivision agreement process is an additional step in development, it helps protect the City and ensure adequate infrastructure is provided for future residents. Like any other process in Bethel Municipal Code (BMC), it may evolve over time to best suit the needs of the City and the community.

GOAL 1: Address potential barriers to housing development.

Strategy 1: Streamline the land use approval process.

Action A: Every five years, audit the Planning Department website and application forms used for land use processes and revise for clarity and ease of use. PL

Action B: If an element of the code or process repeatedly causes unnecessary difficulty or undue delay for housing developers, the City Planner should consider whether it would be of public benefit to make a change to the code and bring the suggested change forward to the Planning Commission and City Council. PL

Strategy 2: Ensure that subdivision, development, and design standards are enforced.

Action A: Require compliance with all subdivision standards for approval, including the standard subdivision agreement process. PL

Action B: Consider changes to the subdivision approval and agreement process to improve clarity and efficiency. PL

Action C: Develop a position description to potentially hire a code enforcement officer. PL

Action D: Examine code sections related to non-conformance and coming closer to compliance to determine if changes may be needed. PL

Strategy 3: Encourage development by collaboratively working with developers to install public infrastructure, including piped water and sewer systems and roads.

Action A: As part of the subdivision agreement process, consider designing a standardized “impact fee” mechanism to have developers participate in funding when their development will impact the overall system (water and sewer or other infrastructure such as roads). CM PL

Action B: Create a guide for infrastructure development grants or other funding assistance programs, in order to assist developers with finding information needed to pursue supplemental development financing. GM PL

Focus on Density

Denser housing typically costs less for developers and residents. Smaller homes require less materials to build and require less energy to heat. Denser development located closer to the center of town may also mean more residents don't have to travel as far to get to work, school, healthcare, food, or other destinations. To provide more affordable and workforce housing in Bethel, there should be a focus on facilitating multifamily developments such as apartment buildings or townhomes, as well as opportunities to build smaller homes on smaller lots for more accessible ownership or "starter home" opportunities.

Existing provisions in BMC, such as the Planned Unit Development (PUD) model, already allow greater development layout flexibility to help facilitate more compact residential development and the

potential for greater density balanced with shared open space. However, these code sections may need to be reviewed for clarity and/or promoted in the community, as they have not been frequently used. Other parts of zoning code could benefit from closer study and potential changes to encourage higher density and multifamily residential development.

Like any change to zoning code, creating a new zoning district would require the City to develop the proposed code changes. The proposed code changes would then be subject to a public review process. Finally, any code changes would need to be adopted by the Planning Commission and City Council as part of a public hearing process.

GOAL 2: Facilitate more affordable housing development and access to affordable housing.

Strategy 1: Use zoning to encourage multifamily and more dense housing development.

- Action A:** Develop a working group to assist the City Planner to study and create code changes and zoning map changes for a new Multifamily Residential zoning district that can be brought forward to the Planning Commission and City Council for approval. PL
- Action B:** Encourage the implementation of the new Multifamily Residential zone and existing Downtown Commercial and Neighborhood Commercial zones through the Future Land Use Plan Map. PL
- Action C:** Consider rezoning some City-owned land to Multifamily Residential where recommended in the Future Land Use Plan Map. PL
- Action D:** Encourage use of the Planned Unit Development model, which allows flexibility on dimensional standards for multifamily development to allow denser residential developments with shared open spaces (such as townhomes, "tiny home" communities, or other compact residential styles). PL

Strategy 2: Support access to information on housing assistance programs.

- Action A:** Consider completing a housing needs assessment in collaboration with community partners such as ONC or BNC. CM
- Action B:** Work with various community partners, potentially including the U.S. Department of Housing and Urban Development (HUD), Alaska Housing Finance Corporation (AHFC), ONC, or BNC, to research potential economic housing assistance that could be available to Bethel residents. GM



Aerial view of the “Donut Hole” in Bethel.

3.3 Strategic Development

Housing is a priority, but the organization of other land uses within Bethel must also be strategically coordinated to ensure the City has the public infrastructure needed as it continues to grow. The available land and varying constraints must be considered while evaluating the land uses that the community will need in the future.

As discussed in the Housing section above, denser development has many benefits. Less utility and road infrastructure is needed to connect denser development, saving the City money. Shorter distances between developments also saves time and money spent on transportation for Bethel residents and public service providers.

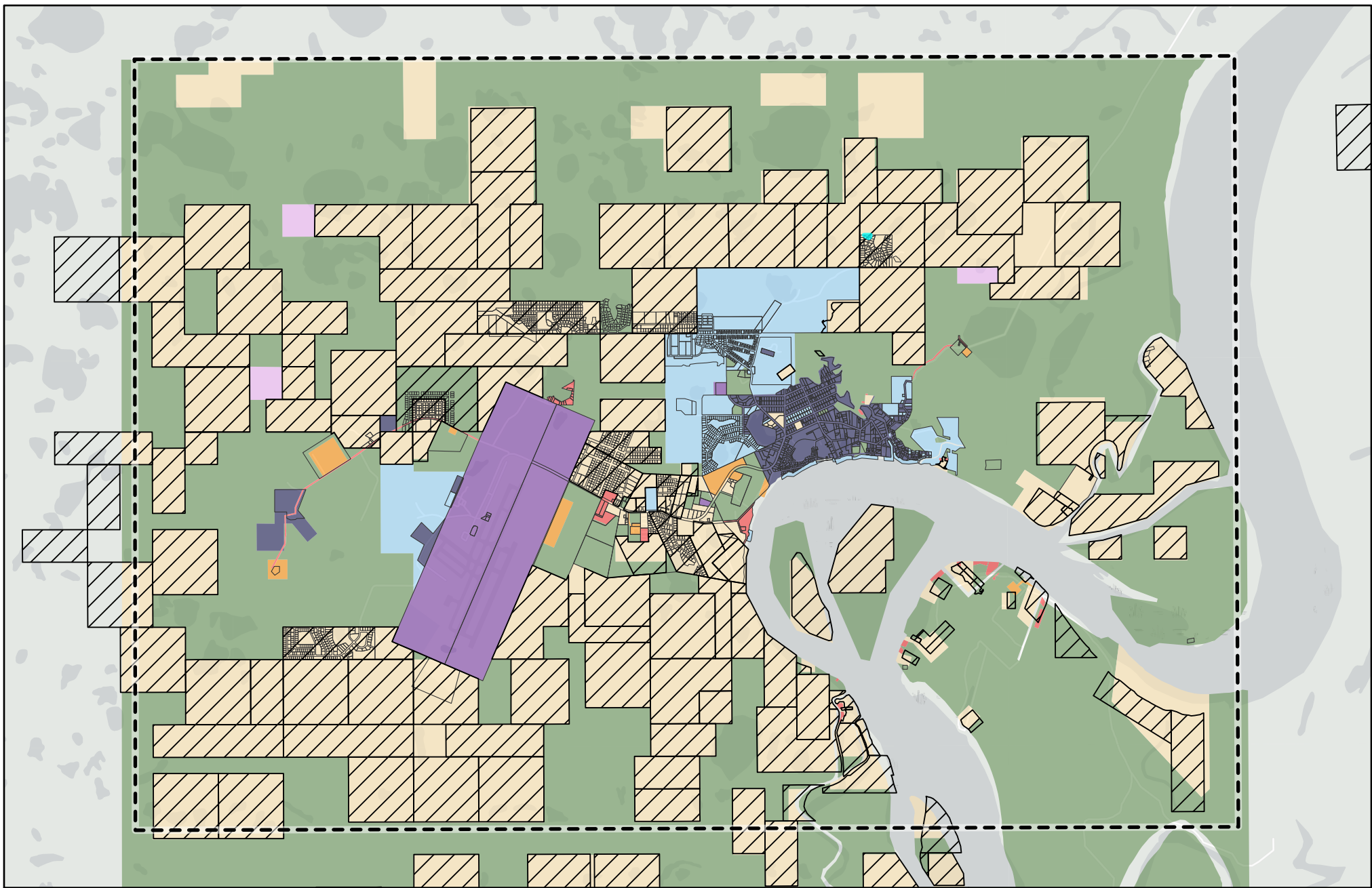
Yet, development in Bethel must respond to a variety of constraints, including varying ownership and soil types that complicate development. So far, the City has grown along a curved spine, with a largely undeveloped area nicknamed the “Donut Hole” in the middle. The community has expressed a desire to reserve valuable areas as open space (providing areas for recreation or berry picking, for example), but other properties might be better suited for development to continue.

Given the high cost of development in Bethel, along with the expense of expanding and maintaining infrastructure such as roads, infill development has become more common. The City should apply this principle to projects on land it owns or might seek to purchase, and can also seek ways to encourage private development to be located closer to already-developed areas of the City.

Current zoning dictates where more dense infill development would be allowed and most suitable. For example, more dense or mixed-use development would not generally be allowed in established Residential-zoned neighborhoods. However, areas that are not far from the center of town, are not developed, and are not yet zoned (or are zoned General Use) could be good candidates for new multi-family housing or mixed-use development (such as with a new Multifamily Residential zone, as discussed in Section 3.2 above). The Future Land Use Plan Map in Section 3.4, which is a planning tool to help inform how zoning could look in the future, was developed with these ideas in mind – established residential neighborhoods in the Residential zone and further-out areas are suggested to be less dense residential development, whereas areas in the Donut Hole are suggested to be “Mixed-Use Neighborhoods.”

On the next page is a map of land ownership in Bethel. Areas of existing development can be identified as denser concentrations of property lines in gray – primarily along the bend in the Kuskokwim River and extending west in two sections: along the Chief Eddie Hoffman Highway (CEHH) towards the airport to the south and along Ptarmigan Road to the north. H-Marker Lake and the in-progress Tundra Ridge Road form the western boundary of the “Donut Hole” of undeveloped land. As shown in the color coding on the map, this area consists of a mix of land owned by the City, Bethel Native Corporation (BNC), and private native allotment owners.

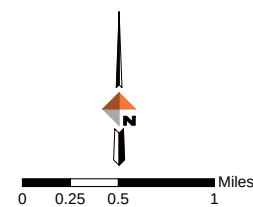
**** The map on the next page is not a full reflection of current ownership in Bethel and is included to show general land ownership patterns. The ownership data in the map is primarily sourced from a 1997 map; some information was not available or has changed. Because Bethel does not collect property taxes, current ownership is not regularly tracked and would require extensive title research.*



General Ownership (1997 City of Bethel Comprehensive Plan)

- | | |
|---|---|
| ■ ANCSA^ | ■ State Selected |
| ■ Bethel Native Corporation* | ■ State of Alaska |
| ■ City of Bethel | ■ Information Unavailable |
| ■ Federal | |
| ■ Private | |
- ^includes ANCSA 14c1/c2 and ANCSA c3
 *a small number of properties are also part federal or private ownership

- | | |
|--|---|
| | Conveyed Native Allotment
(BLM Published: 4/25/2020) |
| | City of Bethel Parcel
Boundary |
| | City of Bethel Boundary |



General Ownership

City of Bethel Comprehensive Plan



Date: July 2023

Figure 1

GOAL 3: Reserve land to accommodate community needs and desired development.

Strategy 1: Inventory City-owned properties.

Action A: Inventory all City-owned properties, including their current use or any use requirements/restrictions or other encumbrances associated with original BLM conveyance to the City. PW PL

Strategy 2: Create and regularly maintain a list of community facility and infrastructure needs that will require land.

Action A: Create and maintain a list of community facility and infrastructure needs in order of priority, and include specific spatial needs such as general location and approximate area of land required. PW CM

Action B: As applicable, identify and initiate coordination with entities that need to be involved in the implementation of community facilities and infrastructure (such as the Public Works department for wastewater facilities, or AVEC for alternative energy generation sites). PW CM

Action C: Research and identify if there are any City-owned sites that should be reserved for specific community facilities or infrastructure. PL

Action D: As needed, create a plan to obtain land or lease a property to satisfy each priority community infrastructure need. CM

Strategy 3: Use the Future Land Use Plan Map to designate priority areas for residential and commercial development.

See Future Land Use Plan Map section and Goal 5 below.

Strategy 4: Sell, trade, or lease City-owned properties that the City does not need in the future so that more private development can occur.

Action A: Evaluate City-owned properties that should be considered to sell or lease for private development. CM

Action B: Create a plan for how the City will dispose of (sell or lease) certain properties over time. CM

Action C: Initiate the process to dispose of these properties according to the plan. CM

GOAL 4: Identify areas that are good candidates for infill development and take steps to facilitate their development.

Strategy 1: Identify the best areas for infill development.

Action A: Create a map that highlights “priority development areas” including the best / most likely areas for infill development as Bethel grows (*more information on factors included in Appendix 10*). **PL**

Action B: Regularly update the priority development area map based on new developments and environmental information, such as changing permafrost and hydrologic information. **PL**

Strategy 2: Investigate how private landowners within priority development areas might be encouraged to participate in community development goals.

Action A: Explore partnership opportunities to achieve desired development, such as with BNC. **CM**

Action B: Compile and share information from BIA about how native allotment owners can prepare for potential development. **CM**

Action C: Coordinate with the Association of Village Council Presidents (AVCP) Realty Department to learn more about potential land exchanges between BNC and native allotment owners for “in-town” native allotments. **CM**

Strategy 3: Decrease barriers to additional commercial development and incentivize development patterns that support more commercial activity.

Action A: Revise zoning code to allow shopping centers in appropriate zoning districts. **PL**

Action B: Consider setting aside a space to host markets where small businesses can rent booths and sell goods or services. **PL**

Strategy 4: Facilitate redevelopment of properties that are underutilized, dilapidated, or abandoned.

Action A: Compile a list of sites that appear to be underutilized, dilapidated, or vacant / abandoned. **PL**

Action B: Implement a vacant building registration ordinance. **PL**

Action C: Examine and revise the Public Nuisance Abatement code (BMC 9.36) to improve its effectiveness and the efficiency of enforcement. **PL**

Action D: Consider funding available for the purchase of dilapidated or abandoned properties, potentially for use in partnership developments. **GM**

3.4 Future Land Use Plan Map

The Future Land Use Plan Map is a key component of every Comprehensive Plan for every city. It is a tool used to help shape what types of land uses and neighborhoods develop in different parts of town in the future. It is important to note that land use designations in the Future Land Use Plan Map are not the same as zoning. Land

use designations are broader categories than zoning districts; multiple different zoning districts could be implemented depending on the future land use designation in an area. The table below outlines differences between the Zoning Map and the Future Land Use Plan Map.

Table 3: Zoning versus Future Land Use Plan

Zoning Map	Future Land Use Plan Map
Areas are called zoning districts.	Areas are called future land use designations .
Part of Bethel Municipal Code, which is law.	Part of the Comprehensive Plan, which is a planning document (not law) .
Shows current zoning.	Shows the community's vision for the future .
Dictates what land uses are currently legal on each property.	Does not impact current zoning. This is part of the consideration if a property owner is interested in applying to change the zoning on their property (which is a public hearing process). Suggests what zoning would be generally suitable in different areas, based on current conditions and expectations for how the City could change over time.
Sets requirements for lot sizes, setbacks, and whether other specific design elements or permits are required, based on which land use is being proposed in which zoning district.	Implies a general type of neighborhood – a variety of uses and zoning districts may be possible in each designation.

Both: Considered as part of every planning application review in the City, and used to provide compatibility amongst land uses.

The Future Land Use Plan Map is especially important in reviewing rezone applications; changes to the Zoning Map must be supported by the Future Land Use Plan Map and the contents of this section of the Comprehensive Plan in order to be approved.



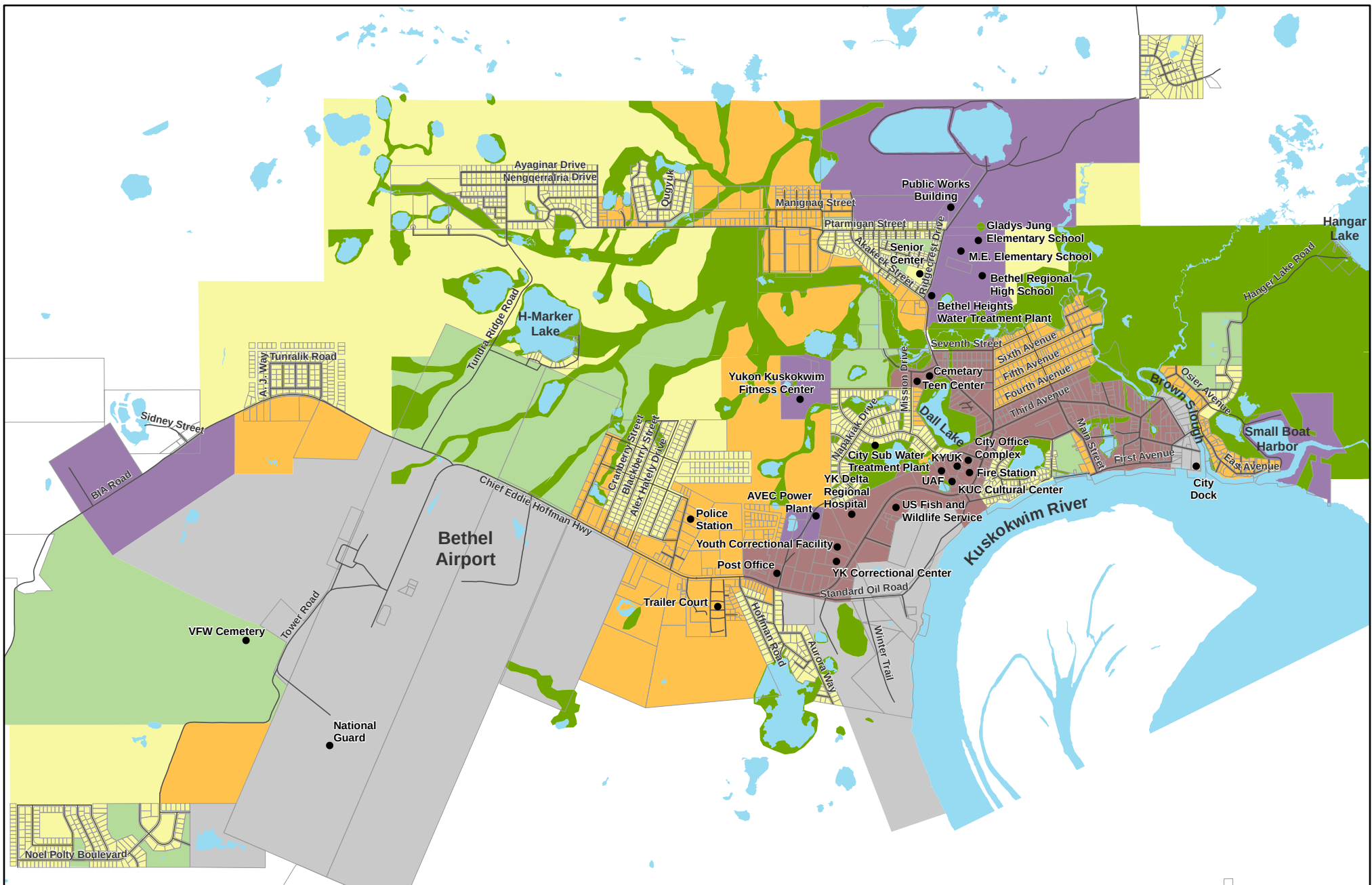
It is important to note that the Future Land Use Plan Map is not intended or able to dictate what development occurs. It is still up to individual landowners to determine how their property may be developed as it relates to the current zoning and allowed uses. Instead, the Future Land Use Plan Map serves to show community goals for land use patterns in different areas. Since the Comprehensive Plan itself is only a guiding document, the plan does not implement new zoning designations, but it can and should be used to guide rezones or future zoning for areas that are currently not zoned. Any changes to the currently adopted zoning map require a public hearing, and any changes to zoning code require an even more robust public process involving both the Planning Commission and City Council.

When considering both the current Zoning Map and the Future Land Use Plan Map created as part of the 2011 Comprehensive Plan, it was noted that the General Use zoning district and Mixed-Use future land use designations might be too general to help shape desired development. The designations created for this updated plan seek to improve clarity on which uses are encouraged where. The Future Land Use Plan Map and definitions below provide examples of land use designations that are consistent with community goals and potential zoning districts that could be considered for each future land use designation.

Table 4: Future Land Use Designations

Future Land Use Designation	Definition / Intent	Implementing Zoning Districts and Uses
 Single- and Two-Family Residential Neighborhood	Compared to the Multi-Use Neighborhood, this designation is more similar to traditional single-family and two-family neighborhoods. It is typically located farther from the commercial and civic center of town. R should be the most common zoning district in this designation, and lot sizes and homes tend to be larger as farther-out development is more expensive and better suited to this type of lower-density residential development. Multifamily and commercial development is possible, but should typically be reserved for the edges of neighborhoods or along major roads.	R Could include some R2 (<i>new zoning district recommended in this plan</i>) and NC along neighborhood edges or major roads Parks and recreation facilities, open space
 Multi-Use Neighborhood	Of the two main “neighborhood” designations, this is the more “urban” of the two. The most common implementing zoning district in this designation should be the new R2, Multifamily Residential district, which emphasizes higher density, multifamily housing types. This designation is typically located close to major roads and commercial / civic centers, so that more people may access transit and/or pedestrian-friendly areas. In line with the more “urban” and “walkable” feel, these neighborhoods are well-suited to including residential-compatible commercial uses, including mixed-use developments. (For example, restaurants and offices as opposed to auto-repair shops.) Parks and open space associated with multifamily developments or Planned Unit Developments are encouraged in every residential neighborhood, so space should be set aside for this in Multi-Use neighborhoods.	R2 (<i>new zoning district recommended in this Plan</i>) NC, mostly along neighborhood edges or roads but can include a mix of uses Could include some DC on major roads Parks and recreation facilities, open space
 Commercial / Civic Center	This designation is intended to generally follow the commercial and civic corridor along the highway and into the heart of “Old Bethel.” This is where most commercial and institutional activities are located. These areas typically contain employment centers or common “destinations” that people need or want to go, including the hospital, government offices, groceries, restaurants, and other gathering spaces. With the most convenient access to Bethel’s commercial and civic center, housing developed within or near to this area should typically emphasize higher density, multi-family options.	DC PLI NC and/or R2 Parks and recreation facilities

 Community Infrastructure	This designation is intended to include public infrastructure and facilities, such as the landfill, sewage lagoon, school district campus, fitness center, and small boat harbor. In the future, this could also include facilities for alternative energy generation.	PLI
		Parks and recreation facilities, open space
		<i>Other zones / uses are possible within Community Infrastructure, if compatible</i>
 Industrial / Heavy Commercial	This designation is intended to include industrial and heavy commercial uses that support Bethel's role as a hub for transportation and cargo for the region. This includes areas around the port and airport. This may also include land reserved for utilities-related uses.	I
		PLI
		DC
 Public Open Space	This designation indicates areas that are recommended to be reserved as larger public open spaces, such as for recreation uses. This does not necessarily include all parks in Bethel, as these can be smaller and within residential or commercial/civic areas. This designation is often used adjacent to the Preservation zone, such as in some areas of the “Donut Hole,” where the intent is to reserve areas for recreation and subsistence in “green belts” adjacent to areas that must be preserved. This designation also makes sense to be applied to areas on the periphery of Bethel that are unlikely to be developed and would remain as open space, such as a potential refuge at the end of BIA Road.	OS
		PLI
Zoning District	Definition / Intent	
 Preservation	Areas zoned P are likely to remain undeveloped given that they generally contain significant wetlands and drainageways that should be preserved. Thus, this zone represents areas that are unlikely to be developed in the future.	P
	It is the intent of the city that the boundaries of the P district be consistent with boundaries of general permit 83-4 issued by USACE, and that amendments to the official map will be made when the boundaries of the general permit are changed.	
	Permitted uses include greenbelts, trails, boardwalks, subsistence, recreational uses, or other accessory uses that do not require the use of fill material.	



Future Land Use Designation

- Single- and Two-Family Residential Neighborhood
- Multi-Use Neighborhood
- Commercial/Civic Center
- Community Infrastructure

- Industrial/Heavy Commercial
- Public Open Space

Zoning Designation

- Preservation

City of Bethel Parcel Boundary



0 0.13 0.25 0.5 Miles

Future Land Use Plan Map

City of Bethel Comprehensive Plan



Date: July 2023

Figure 2

As discussed above, the updated Future Land Use Plan Map emphasizes that denser (and generally more affordable) housing development should be located near the commercial and civic center of Bethel. This commercial and civic center is mostly the older core of Bethel, which has primarily General Use or PLI zoning. In order to encourage the use of newer and more focused zoning districts (including Neighborhood Commercial, Downtown Commercial, and the proposed higher-density residential district), which align better with the updated Future Land Use Plan Map, the General Use zone should be phased out of use. This will give the City more ability to shape the types and locations of development in the future. There is still flexibility through the use of conditional use permits where applicable.

As Bethel continues to expand, there will likely be more commercial and civic development needed to support farther-out residential development. The definitions provided in Table 3 above help describe the mix of uses intended for residential areas, along with guidance for where commercial uses could be located relative to the residential (such as along major roads). This will help commercial and residential development support each other but remain compatible.



GOAL 5: Using the Future Land Use Plan Map and its land use designations, encourage future development to have an organization of uses that is compatible.

Strategy 1: Implement and raise awareness about the Future Land Use Plan Map and how it is used.

Action A: Add the Future Land Use Plan Map to the City's GIS maps. PL

Action B: Post the explanation of Zoning versus Future Land Use Plan Map from this plan, as well as the table with Future Land Use designations, definitions, and implementing districts, to the Planning Department website. PL

Action C: Use the Future Land Use Plan Map as the basis for initiating discussions with landowners that could potentially develop their land in the priority development area. PL

Strategy 2: Create a working group to alter code for zoning designations so that future development is more strategically organized.

Action A: Create a working group to assist the City Planner on potential changes to zoning code that could be brought forward to the Planning Commission and City Council for approval. PL

Action B: Create an organized table for all uses and all zoning districts, clarifying which uses are permitted, and which require additional permitting or are not permitted. PL

Action C: Consider eliminating the General Use (GU) zone. PL

Action D: Once the new Multifamily Residential zone is created (see Goal 2, Strategy 1, Action B), consider altering the traditional R zoning district to emphasize its focus on a less dense model that would encourage single-family and duplex development. PL

Action E: Consider City-led rezones to help phase out the GU district and assign more specific zones (including newly implemented zoning districts) to applicable areas. PL

Action F: Examine the list of uses that require conditional use permits for all zoning districts and consider changes based on the intent of each district; the changes could be brought forward to the Planning Commission and City Council for approval. PL

3.5 GIS Mapping

GIS stands for Geographic Information Systems. Using contemporary GIS software, there are infinite possibilities of spatial information and maps that can be created and shared online. Many entities with a major stake in land within Bethel may already use GIS to track spatial data, including ONC, BNC, AVCP, BIA, and ADFG. The City already uses GIS as well but is currently working on the ability to share GIS information with the public online; the first GIS map planned to be released is the Current Zoning map.

Once each property within the City is represented in this digital space, any additional information can be added, including land use, ownership, address numbers, and more. Accessing the information will be much easier for the Planning Department, the Planning Commission, developers, members of the public, and anyone else who may need to reference it. This is a tool that is available and growing in many other communities and can make land use processes much clearer and more efficient.

GOAL 6: Make spatial information and maps available to the public online using GIS.

Strategy 1: Publish online GIS maps that provide information that was identified as the highest priority for stakeholders.

Action A: Publish the GIS version of the Zoning Map online. PL

Action B: Publish an online, interactive GIS map that can provide property lines, zoning, street addresses, and ownership information (when available). PL

Action C: Publish an online GIS version of the Future Land Use Plan Map. PL

Strategy 2: The Planning Department can continue to add to the GIS maps used internally or available to the public online, based on suggestions made by the community.

Action A: Create a map or maps showing easements for trails, rights-of-way, and utilities. PL

Action B: Create a map that shows wetlands, stream or floodplain setbacks, contaminated sites, or other limitations to development related to preservation. PL

Action C: Explore opportunities to collaborate with other entities with local GIS data (such as ONC, BNC, AVCP, BIA, ADFG), forming a joint database. PL

The background is a solid dark purple. Overlaid on this are several concentric white circles of varying sizes, centered towards the right side of the frame. A thick, white, stylized line, resembling a road or a path, curves from the bottom right towards the center, passing through the circles.

CHAPTER 4

Local Transportation

4: Local Transportation

4.1 Introduction

The primary mechanism for transportation planning decisions in Bethel is the Long Range Transportation Plan (LRTP). The LRTP is intended to be revised every five years and used in conjunction with the Comprehensive Plan. Based on traffic analysis and extensive public input, it provides more specific transportation engineering and planning guidance for the City. Each time the LRTP is revised, it should be reviewed by relevant committees and commissions, as well as City Council, and then be adopted as ordinance to help ensure it is implemented.

The most recent LRTP was fully prepared and finalized in 2020, but never officially adopted. It should be adopted by the City Council so that it can be publicly shared and used.

Future LRTP revisions should continue to involve extensive public input, as the LRTP informs what maintenance will be prioritized, along with new potential transportation facilities including roads, trails, and port facilities. The City should educate the community that the LRTP is a main opportunity to specifically provide input on transportation planning projects and needs.

GOAL 1: Use the Long Range Transportation Plan (LRTP) to guide all local transportation facility planning.

Strategy 1: Emphasize the LRTP process and recommendations in Bethel.

Action A: Adopt the 2020 Draft LRTP. **CM**

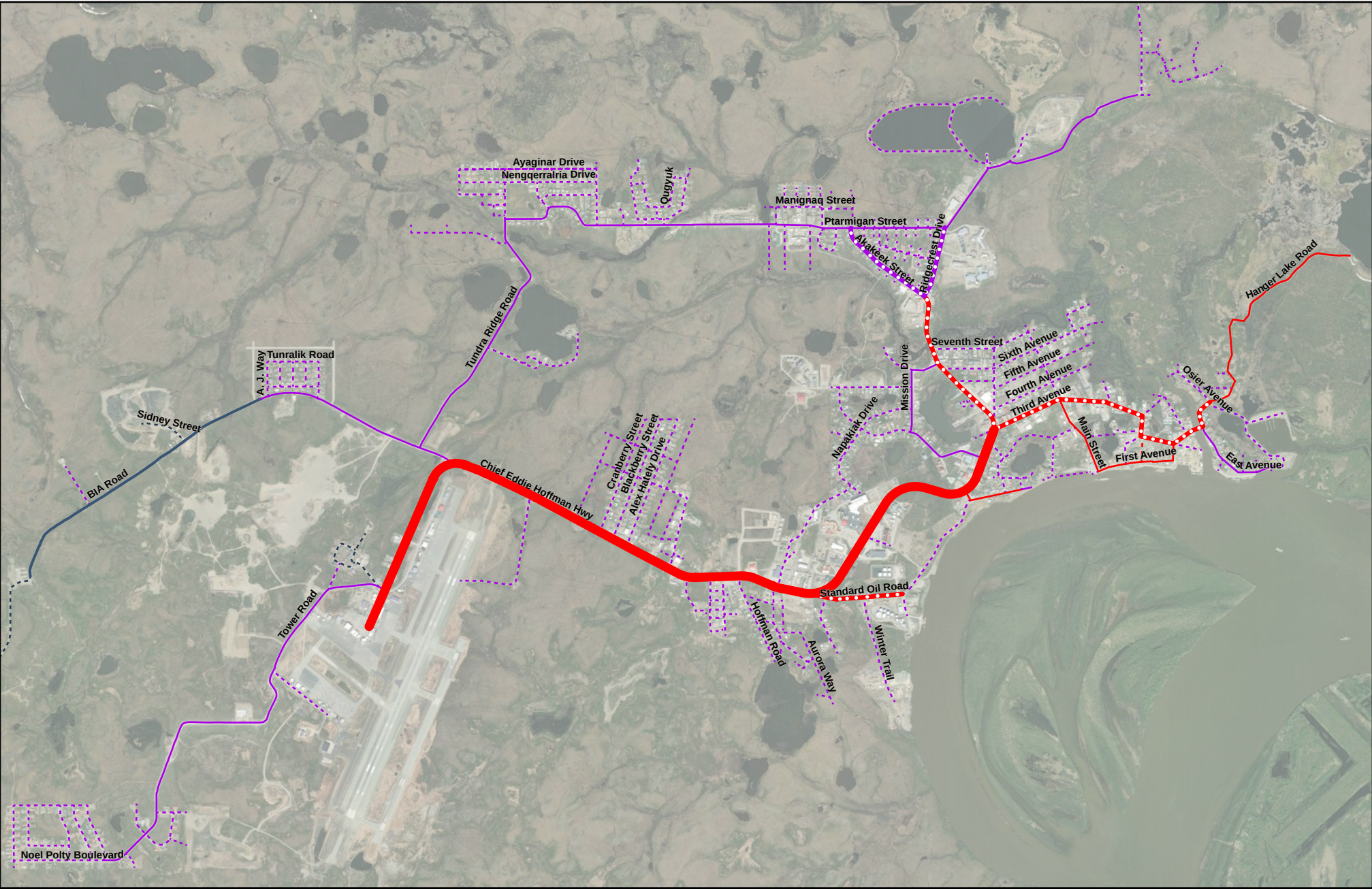
Action B: Every five years, revisit (through a public process) and update the LRTP. **CM**

Action C: Coordinate with other organizations that prepare transportation planning documents for the area, including DOT&PF and ONC, to find overlaps and collaboration opportunities. **CM**

4.2 Road System

As shown in the Road Classification and Maintenance Map on the next page, most roads in Bethel are classified as “collectors” or “local” roads, which refers to a relatively low amount of traffic (compared to major roads in places like Anchorage). Most are City-maintained and surfaced with gravel. Some of the major roads, including the Chief Eddie Hoffman Highway (the only Minor Arterial and the only Alaska State Highway in Bethel), are paved and maintained by the State of Alaska Department of Transportation and Public

Facilities (DOT&PF). Road maintenance is an ongoing funding and capacity challenge in Bethel, so this section has many action items focused on improving maintenance procedures to be more effective and efficient. After all, road maintenance is critical to public health and safety, and finding better ways to address issues such as dust and drainage in the longer term must continue to be priorities for the City.



Road Classification		Current Road Management Responsibility	
	Minor Arterial		State Highway Agency
	Major Collector		City or Municipal Agency
	Minor Collector		Federal Agency
	Local		

Road Classification and Management

City of Bethel Comprehensive Plan

Date: July 2023

Figure 3

GOAL 2: Plan for an organized, proactive approach to surface transportation facility maintenance.

Strategy 1: Clarify surface transportation facility maintenance responsibilities.

Action A: Building on publicly available DOT&PF maps, create a maintenance responsibility map for all transportation facilities in Bethel (including roads and trails). PW

Action B: Maintain copies of maintenance agreements for transportation facilities that are not solely under City jurisdiction (such as DOT&PF roads or private facilities). CM

Action C: Work with DOT&PF to update existing state road MOUs, including exploring the possibility of the City assuming responsibility for maintenance of DOT&PF-managed roads in Bethel. CM

Strategy 2: Identify and address key transportation facility maintenance issues.

Action A: Prioritize identifying and implementing the most effective ways to control dust on gravel roads, shoulders, and trails, such as watering, emulsifiers, chip sealing, or other surface treatments. PW

Action B: Regularly inspect roads for major potholes that need to be filled / grated, and complete maintenance work as needed. PW

Action C: Regularly inspect transportation facilities for overgrowth, blockage, or freezing culverts and other drainage facilities, and complete maintenance work as needed. PW

Action D: As part of the snow removal prioritization plan, incorporate sites for storing snow, to avoid large berms building up within the road ROW. PW

Action E: Monitor City signage to ensure it meets public needs for wayfinding and safety. Maintain areas around signs to ensure that visibility is not impacted by vegetation overgrowth, snow/ice cover, vandalism, or other issues. PW

Action F: Enforce the removal of ROW encroachments that hinder road maintenance operations. PW

Strategy 3: Establish improved systems to track maintenance operations.

Action A: Raise awareness about the Report a Problem feature on the City website that should be used to report road maintenance needs. PW

Action B: Investigate and consider implementing a software program to track maintenance operations. PW IT

Action C: Create a typical maintenance schedule based on expected work needed on a seasonal basis, as well as best practices for responding to maintenance needs. PW

Action D: Create a map of all City transportation supporting elements such as signage, lighting, culverts, other drainage systems, etc. PW

Strategy 4: Create a prioritized City road maintenance plan.

Action A: Create a prioritized City road maintenance plan, and incorporate it into the transportation facility funding strategy and Capital Improvement Plan (see Goal 6 below). PW

Action B: Identify and prioritize more major road rehabilitation projects, and incorporate them into the transportation facility funding strategy (see Goal 6 below). PW

Strategy 5: Design new and rehabilitated road and other transportation facilities to proactively minimize maintenance needs.

Action A: Continually evaluate materials for road surfacing and other transportation facility construction to improve quality/durability and reduce dust, such as chip sealing, emulsifiers, or other innovative construction methods. ^{PW}

Action B: As paving technology continues to improve and become more available, use paved surfaces instead of gravel for new or rehabilitated roads of collector classification and above. ^{PW}

Action C: Improve the implementation of adequate drainage facilities, keeping in mind maintenance needs. ^{PW}

Action D: At the same time as undertaking road rehabilitation projects, assess whether there is additional ROW needed or encroachments that need to be addressed; address these as part of the design process. ^{PW}

Besides maintenance of existing roads, planning new connections to support current and future development is also an important consideration. The road system in Bethel has developed in response to the relatively spread-out development patterns described in Chapter 3 – Housing and Land Use. Large areas in the middle and western parts of town remain undeveloped, leaving a gap in the transportation network, with a particular lack of north-south connections. This creates issues for access, efficiency of travel, and emergency response; it is also tied to maintenance issues, as heavy and concentrated traffic wears down roads more quickly and makes it difficult for the City to close certain key roads for maintenance.

Tundra Ridge Road has recently been undergoing formalization and construction to provide a connection between the northwest residential areas along Ptarmigan Street and the airport area along the highway. The previous LRTP and Comprehensive Plan also recommended to connect the highway north through the central undeveloped area of Bethel (known as the “Donut Hole”), connecting to the Fitness Center and all the way to Ptarmigan Street. Not only would these new connections support current land uses, but they

may also help make new development more feasible in areas where it couldn’t be considered previously.

The map on the next page shows an updated version of the Transportation Priority Projects map from the 2020 Draft LRTP. As shown, some projects have been started or completed since the original map was created. Other projects have moved up the priority list. As part of the action items in this chapter, the City will identify new projects to add to this living list / map going forward. It is important to note that the routes shown on the Transportation Priority Projects Map are for planning purposes only; routes could change as these potential connections are studied more closely as part of a design process. A design process would involve more engineering and environmental considerations as well as assessing ROW property acquisition feasibility.

Surface Transportation Priority Projects

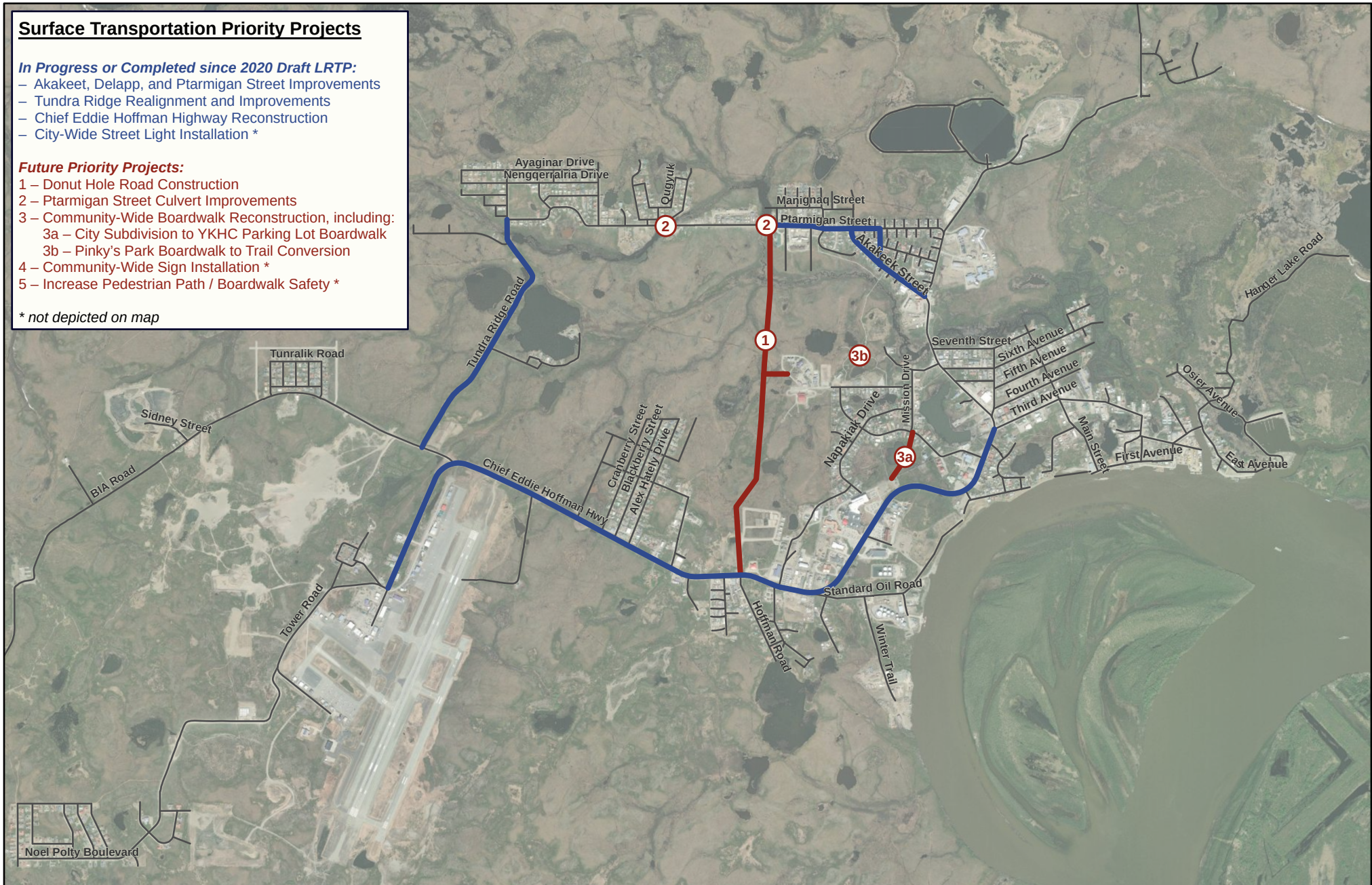
In Progress or Completed since 2020 Draft LRTP:

- Akakeet, Delapp, and Ptarmigan Street Improvements
- Tundra Ridge Realignment and Improvements
- Chief Eddie Hoffman Highway Reconstruction
- City-Wide Street Light Installation *

Future Priority Projects:

- 1 – Donut Hole Road Construction
- 2 – Ptarmigan Street Culvert Improvements
- 3 – Community-Wide Boardwalk Reconstruction, including:
 - 3a – City Subdivision to YKHC Parking Lot Boardwalk
 - 3b – Pinky's Park Boardwalk to Trail Conversion
- 4 – Community-Wide Sign Installation *
- 5 – Increase Pedestrian Path / Boardwalk Safety *

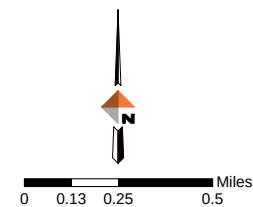
* not depicted on map



Project Type

- In Progress or Completed since 2020 Draft LRTP
- Future Priority Projects

— Road



Transportation Priority Projects

City of Bethel Comprehensive Plan



Date: July 2023

Figure 4

GOAL 3: Develop the surface transportation network to reduce travel times, alleviate congestion, and support future development.

Strategy 1: Identify missing links in the surface transportation network.

Action A: Track traffic data, population and traffic forecasts, and significant future development plans and use these to assist with the identification and prioritization of surface transportation projects through LRTP updates. *PW*

Action B: Starting with the Priority Projects map in the 2020 LRTP, create a map that shows new road connections that may be needed in the future. *PW*

Action C: Based on locations of likely future land development, add locations of potential future road and other surface transportation connections that would support connectivity for this additional development. *PW*

Strategy 2: Use the LRTP to prioritize and guide implementation of new surface transportation construction projects.

Action A: Based on the map, create a prioritized list of new surface transportation construction projects. *PW*

Action B: Incorporate the prioritized list of new transportation projects into the funding strategy – see *Goal 6 below*. *PW*

Action C: Working with key stakeholders and the community, use the five-year LRTP update cycle as an opportunity to revisit and update the prioritized list of new road projects. *PW*

4.3 Connectivity for All Users

The surface transportation network in Bethel includes a lot more than just vehicular transportation on roads. Bethel's roads and other routes are shared by a wide variety of users, and ensuring the safety of all users (including "motorized" and "non-motorized" users) is a top priority.

Many Bethel residents use non-motorized modes of transportation (such as walking, bicycling, etc. – basically any mode besides vehicles driving on the road) to get around town. There is a non-motorized transportation "system" made up of a combination of formal trails and boardwalks, paths or shoulders alongside roads, shared roads, and an infinite number of other informal routes people may use depending on their mode of transportation and/or the season. Non-motorized transportation is not always the most comfortable option in Bethel, as distances can be long and weather conditions can be harsh in the dark, cold winters and windy, dusty summers. To support non-motorized transportation in the future, community members had many suggestions to improve access, safety, and comfort.

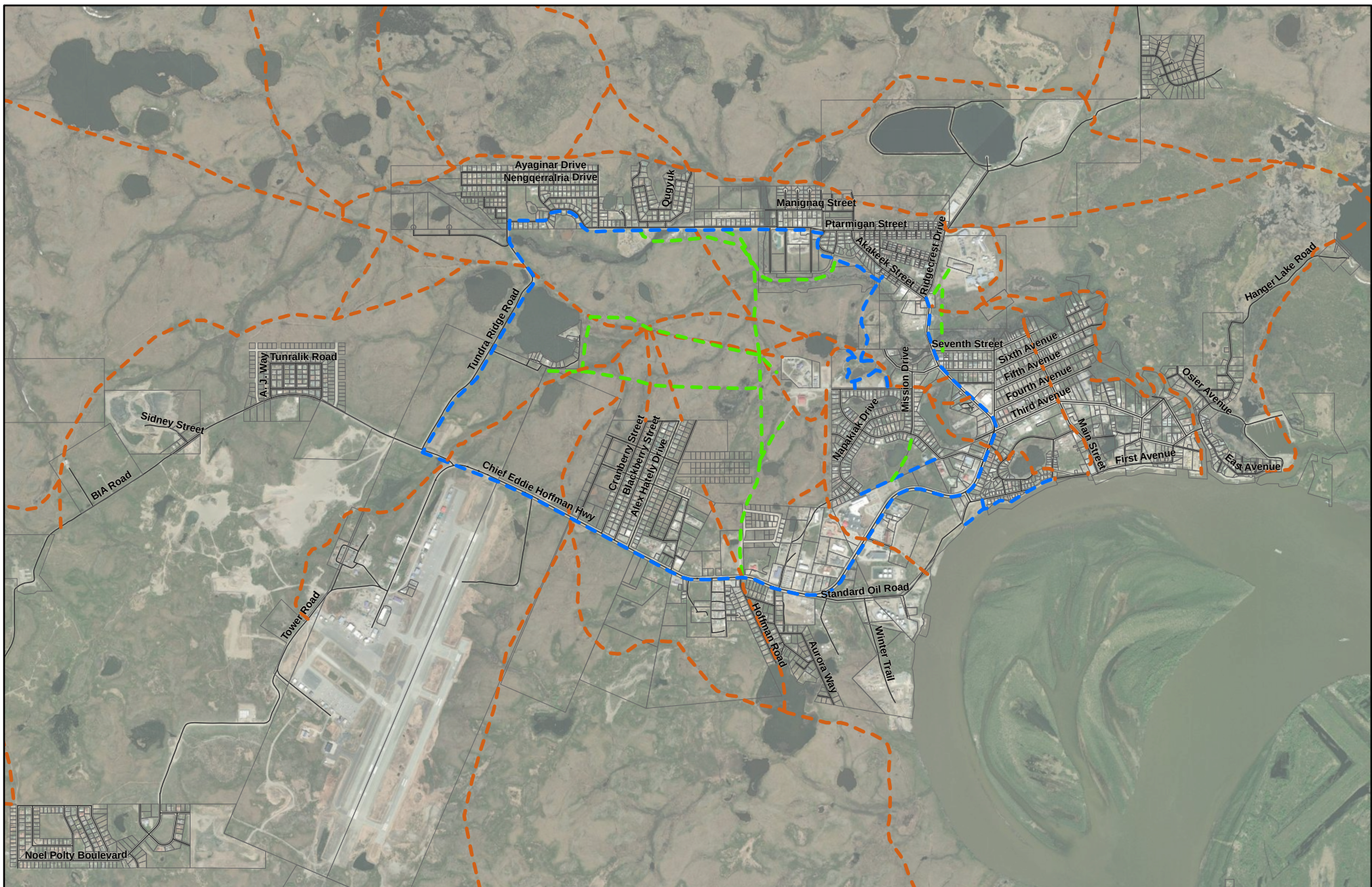
Progress has been made in designing reconstructed or new streets to provide safe and comfortable access for non-motorized users in addition to drivers on the road. Nationwide, the U.S. Department of Transportation has been increasingly emphasizing safety for all users with their Safe System Approach and grant programs such as Safe Streets and Roads for All, which provides funding opportunities for safety improvements ranging from city-wide safety action plans down to smaller projects like pedestrian safety improvements. A related concept growing in importance in transportation planning is Complete Streets, which emphasizes design features that contribute to a safe, convenient, or comfortable travel experience for all users;

transportation projects in Bethel are required to incorporate Complete Streets as part of BMC 12.05.

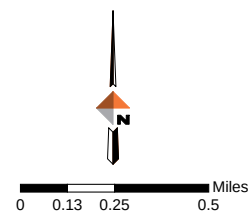
When it comes to trails, some projects are more complicated due to unclear ownership or maintenance responsibilities or other challenges. As such, many of the action items in this section focus on formalizing the trail system when possible and helpful to its users.

The map on the following page shows existing facilities that are formally established in blue (including paths/trails, boardwalks, and designated shoulders intended for non-motorized use) and potential future routes in green. The potential future routes shown are a starting point for future trail planning based on routes that the community has already been discussing. The rest of the routes shown in orange are "Approximate / Unconfirmed Snowmachine Routes," and attempt to paint a picture of common routes that some people may use, including to travel outside Bethel; it is important to note that many of these likely cross private properties. Other than showing approximate snowmachine routes, the map included in this plan does not distinguish between which facilities are dedicated to particular users and which facilities are multi-use; action items under Goal 5 in this chapter provide a roadmap for the City to create a more sophisticated trails map that can provide more detailed information and evolve over time.

In future revisions of the LRTP and through coordination with the Community Parks and Recreation Committee (which has a focus on the trail system in Bethel), the City should continue to edit the trail system map (as discussed in action items below) and identify its priorities for non-motorized facility improvements.



- Existing Formal Facilities
- Approximate/Informal Snowmachine Routes
- Potential New Routes
- City of Bethel Parcel Boundary



Trail System

City of Bethel Comprehensive Plan



Date: July 2023

Figure 5

GOAL 4: Design new and reconstructed streets with a focus on providing safe and comfortable routes for all transportation modes and all users.

Strategy 1: Throughout the local transportation system, increase the focus on safety for all users.

Action A: Regularly evaluate crash data; pedestrian, bicyclist, and motorist use; and other road safety data to identify areas for improvement. *PW*

Action B: Using community input, identify locations (especially along key routes for non-motorized users) that need safety improvements such as crosswalks, additional lighting, and/or signage. *PW*

Action C: Plan safety improvements as individual projects and/or as part of other transportation projects, keeping in mind that federal Safe Streets and Roads for All (SS4A) funding may be available. *PW*

Strategy 2: Ensure adequate ROW for sharing the road and implementing Complete Streets.

Action A: Ensure that new ROWs created as part of subdivisions meet minimum width requirements per code. *PW*

Action B: When plats are submitted, require the dedication of additional ROW when the current ROW does not meet width requirements. *PL*

Action C: Consider developing a set of typical roadway cross-sections for reference in City or private development projects involving new or reconstructed roads. *PW*

Strategy 3: When implementing Complete Streets, prioritize the most safe and comfortable facilities for non-motorized transportation that space will allow.

Action A: Ensure that Complete Streets (BMC 12.05) is being considered and used to the extent possible in the design of new and reconstructed roads. *PW*

Action B: When deciding the location and type of non-motorized facilities to be included in a Complete Streets project, prioritize a separated pathway or boardwalk on at least one side over a shoulder for non-motorized users, when possible. *PW*

When there is insufficient space for a separated pathway or boardwalk, create a shoulder or shoulders for walkers, bicyclists, and other non-motorized users. *PW*

Action C: Along existing and new shoulders for non-motorized transportation, implement measures to discourage the shoulders' use as parking or an unofficial turn lane. *PW*

Action D: If a shoulder or separated path for non-motorized users will be gravel, consider implementing methods to reduce dust impacts. *PW*

GOAL 5: Improve and expand the trail system.

Strategy 1: Gradually and as funding is available, improve safety and comfort on the trail system.

Action A: Continually monitor and test new trail building techniques and materials that are affordable, easy to maintain, and suitable for the frequently changing character of the tundra ground. PW

Action B: Transition Bethel trail building methods (including reconstruction of existing routes) away from high-cost and difficult-to-maintain boardwalks and towards less expensive surface-level trails with footbridges and ramps to cross streams and pipes where necessary. PW

Action C: Add pedestrian amenities such as lighting and benches to more frequently used non-motorized routes. PW PR

Action D: Add amenities for bicyclists at parks and recreation facilities, such as bike racks and bike “fix-it” stations. PW PR

Strategy 2: Address trail and boardwalk maintenance needs more efficiently.

Action A: Encourage the use of the Report a Problem feature on the City website for the public to report trail and boardwalk maintenance issues, including hazards or vandalism. PW

Action B: Initiate an Adopt-a-Trail and/or boardwalk and trail maintenance volunteer group to assist when City maintenance staff does not have capacity to respond to trail / boardwalk maintenance issues. PW PR

Action C: As maintenance issues are reported and repairs are made, record any recurring maintenance issues (types of issues or problematic areas). PW

Action D: Alter trail maintenance and construction best practices over time to mitigate common maintenance issues. PW

Strategy 3: Clarify the existing City-managed trail system.

Action A: Create an updated and easy-to-read map of existing formal City trails. PR

Action B: On the City trails map, identify which users and modes of transportation are allowed on each trail. PR

Action C: On the trails map, include a layer that shows important community “centers” such as the hospital and other health centers, schools, parks, the Fitness Center, the library, and others. PR

Action D: Make the trails map and information (including type of facility, users allowed, accessibility information, and distances) easily available on the City website. PR

Action E: Post signs with the trails map and information at key points within the trail system, such as at parks and recreation facilities. PR

Strategy 4: Expand the trail system by formalizing popular trails and adding new trails.

Action A: For internal planning purposes, mark popular but informal trails on the map in dotted lines. PR

Action B: Based on community input and gaps in pedestrian access to important community “centers,” add other potential new trail / boardwalk routes to the map in dotted lines. PR

Action C: Investigate what would be needed to obtain easements to formalize informal and potential new trails. PW

Action D: Coordinate with owners of properties that have informal or potential new trails through them to obtain easements or agreements. PW

Action E: For trails within or through larger properties, consider forming agreements or partnerships for private management / maintenance of the trails. PW



Vehicles and pedestrians sharing a gravel road in Bethel.

4.4 Funding for Facility Construction and Maintenance

Transportation projects are complex and often span many years to plan, design, fund, and construct. The City must constantly adapt and prioritize to be able to fund both maintenance and new construction projects. Annually, the City prepares a Capital Improvement Plan, including prioritized projects to be funded by the City general fund. The City also collaborates with contractors and engineering support staff to prepare cost estimates and identify other funding that may be needed, such as from federal, state, or other sources.

Depending on funding sources, additional requirements and regulations from state or federal agencies may come into play and impact project cost and community impacts, such as the potential need for right-of-way acquisitions; the Grant Manager plays a critical role in identifying outside funding sources and tracking the additional considerations that may accompany them.

GOAL 6: Strategically seek funding for transportation facility construction and maintenance.

Strategy 1: Leverage opportunities available in Alaska to secure potential funding sources for implementing transportation projects.

Action A: Work with Alaska Municipal League and DOT&PF to use the Alaska Transportation Funding Opportunity Hub to identify potential funding sources for different types of surface transportation projects, and to prioritize Bethel's projects through the Hub Intake Survey. 

Action B: Continue to leverage existing transportation construction support and funding through collaboration with other local entities, such as ONC. 

Strategy 2: Create a prioritized list of all transportation facility construction and maintenance projects.

Action A: Combine the lists of maintenance / rehabilitation and new transportation facility projects created for roads and trails, and add details on estimated design and construction cost and grant-related considerations. 

Action B: Order the list based on priority and when each project should be completed. 

Strategy 3: Pursue funding to complete priority projects.

Action A: Continue to review priority projects annually to select those that could be funded through the Capital Improvement Plan. 

Action B: Nominate priority projects for state owned / managed facilities to the STIP, and nominate City owned / managed facilities to other state programs for federal funding such as the Community Transportation Program (CTP). 

Action C: Apply for grants to fund other priority projects, focusing on time-sensitive funding opportunities. 

4.5 Public Transportation

The Bethel Transit System is an important means of transportation for those without vehicles, and its service should be improved and expanded in the future. (While there are many taxi cabs available to serve community and visitor needs, the bus is much less expensive.) Community members noted that while the Transit Manager currently collects some passenger data, there could be opportunities to collect more targeted data and start using it to inform decisions about priority changes as well as to support potential grant applications.

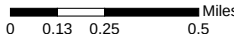
Over time, the transit system has already been making changes in response to community requests and ridership patterns. At times there were two routes instead of one, and some stops have been added and/or removed. The map on the next page includes current

Bethel Transit System routes and stops, as well as two potential new stops that have been commonly requested by community members: the airport and the fitness center. Both of these stops have been tested in the past, but there may be opportunities to improve their implementation if reestablished. Changes to the road system may influence routes, and more multifamily development in Bethel may help support shorter headways (time between buses at each particular stop). As more grant funding is secured, new buses can be purchased, both to replace buses that are quickly worn out on Bethel's difficult road conditions and to help expand routes to farther out areas like Kasayulie.



Bethel Transit System sheltered bus stop.



● Bus Stop ● Potential Future Bus Stop — Bus Route  	Transit System City of Bethel Comprehensive Plan  Date: July 2023 Figure 6
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GOAL 7: Improve the public transit system to be more convenient and responsive to the community's needs.

Strategy 1: Use data collection to inform changes to the transit system or back up capital needs and potential grant applications.

Action A: Expand data collected on ridership to reflect times of day and days of the week. TM

Action B: Expand data collected on ridership to reflect how many passengers enter or exit the bus at each stop. TM

Action C: Create a comment form on the City website's transit page to collect questions, comments, or issues reported by riders. TM

Strategy 2: Improve access to information about the transit system.

Action A: Post signs with schedules and routes at bus stops and inside key community facilities. TM

Action B: Continue to periodically print transit information in the newspaper, and also consider printing it in the City newsletter. TM

Action C: Incorporate transit information into visitor information on the City's website. TM

Action D: When there are updates to routes or schedules, share within the City to be posted on City social media (as well as in the newspaper and City newsletter to continue to remain accessible to those not using social media). TM

Strategy 3: Make changes or expansions to the transit services provided.

Action A: Consider adding a stop at the airport or partnering with another organization to add another transit link between the airport and the central city. TM

Action B: Annually, evaluate altering the transit route(s) to include additional stops that are commonly requested by community members, such as the Fitness Center. TM

Action C: Review ridership data and/or community comments to consider running the transit system later into the evening. TM

Action D: Consider decreasing headways from one hour to half an hour, either throughout the day or during times of peak use. TM

Strategy 4: Maintain and improve the transit fleet.

Action A: Use a database to track maintenance needs and expected lifespans of buses and make repairs and/or replace buses as needed. TM

Action B: Consider adding features to buses to improve accessibility and convenience. TM

4.6 Other Local Transportation Links

While roads and trails connect people with the places they live, work, and recreate in Bethel, sites need adequate driveways and parking facilities to avoid negative impacts on the adjacent roadways

and parcels. The actions in this section focus on parking facilities and the routes non-motorized travelers use to access their destinations.

GOAL 8: Evaluate site development codes to better support safe access for all transportation modes.

Strategy 1: Provide for adequate and safe parking facilities and practices.

- Action A:** Examine code to make sure appropriate numbers of parking spaces are provided for each type of land use. (If changes are warranted, see Action C below.) PL
- Action B:** Facilitate shared parking between adjacent properties and uses when appropriate. PL
- Action C:** If changes are warranted to parking requirements or shared parking provisions in code, provide changes to the Planning Commission and City Council for approval. PL
- Action D:** Using signage and/or announcements via various City channels, clarify locations where street parking is not permitted in areas with compliance issues. PW
- Action E:** Continue inter-departmental collaboration to enforce parking violations that impact road safety and maintenance. PD PW

Strategy 2: Provide for safe access for vehicles and non-motorized users.

- Action A:** Consider consolidating driveway and parking design provisions in code or creating a separate driveway standards worksheet. PL
- Action B:** Review commercial site design code to identify opportunities to improve safety provisions such as those encouraged by Crime Prevention through Environmental Design (CPTED) principles. PL

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CHAPTER 5

Regional Transportation

5: Regional Transportation

Like many communities in Alaska, Bethel is not accessible by any road system and is isolated from surrounding villages. However, Bethel has a critical role as the air and water transportation hub of the Y-K Delta region for both people and goods.

5.1 Airport

Practically everyone traveling to or from any community in the Y-K Delta must travel through the Bethel Airport at some point in their journey; as such, Bethel is sometimes nicknamed the “gateway to the region.” Bethel’s airport is typically ranked the second-busiest general aviation airport in the state, and it is owned and operated by DOT&PF. The airport in Bethel includes an Alaska Airlines terminal as well as other smaller airlines serving the region.

While DOT&PF manages airport facilities and operations, and individual airlines leasing within the airport have control over their own facilities, the City has an interest in participating in planning for the airport and surrounding area given its importance to the community.



GOAL 1: Create a well-functioning airport area for travelers and businesses.

Strategy 1: Facilitate efficient and organized access to the airport.

Action A: Between the City, DOT, and airline tenants leasing land and/or buildings on airport land, determine (and formalize in agreements if needed) which party is responsible for managing roads, parking, signage, and other elements within the airport area. **CM**

Action B: Advocate for clear loading and unloading areas for taxicabs and private vehicles at the main jet terminal. **PW**

Action C: Consider adding a transit stop around the airport. **TM**

Action D: Create a guide to transportation options available to/from the airport with a map of where to access them, to be distributed and displayed in buildings for the passenger airline(s). **CM***

Action E: Advocate for more wayfinding signage in the airport area to direct parking and pick-up / drop-off traffic, as well as pedestrian traffic between different airlines, parking areas, and other amenities. **PW**

Strategy 2: Facilitate adequate parking at the airport.

Action A: Once parking management is determined, advocate for exploring the potential of designating short-term and long-term parking lots and an associated parking fee system with time limits. **CM***

Action B: Once parking management is determined, advocate for the completion of a parking study to evaluate whether more parking is needed near the main jet terminal and if so, make plans to provide additional parking space. **CM***

Strategy 3: Support the development of relevant industrial uses and commercial amenities within the airport area.

Action A: Coordinate with DOT&PF to determine if an Airport zoning overlay district is needed, and what this overlay district would look like. **PL**

GOAL 2: Support DOT&PF in airport operations and planning.

Strategy 1: As requested by the FAA and/or DOT&PF, take actions that support smooth and secure airport operations.

Action A: Examine FAA requirements and recommendations when reviewing potential land uses near the airport. **PL**

Action B: If a new landfill or sewage lagoon is constructed, place it as far from the airport as practicable to avoid attracting wildlife that could be harmed, damage airport equipment, and disrupt operations. **LM PW**

Action C: Coordinate with the airport management / DOT&PF to schedule security drills. **CM**

Strategy 2: Participate in planning for the future of the airport.

Action A: Maintain regular coordination (such as quarterly meetings) with DOT&PF and representatives from airlines operating at the airport to track near- and long-term plans impacting the Bethel airport. **CM**

Action B: Encourage public participation in airport planning projects so that the City and community's needs are factored into plans. **PL**

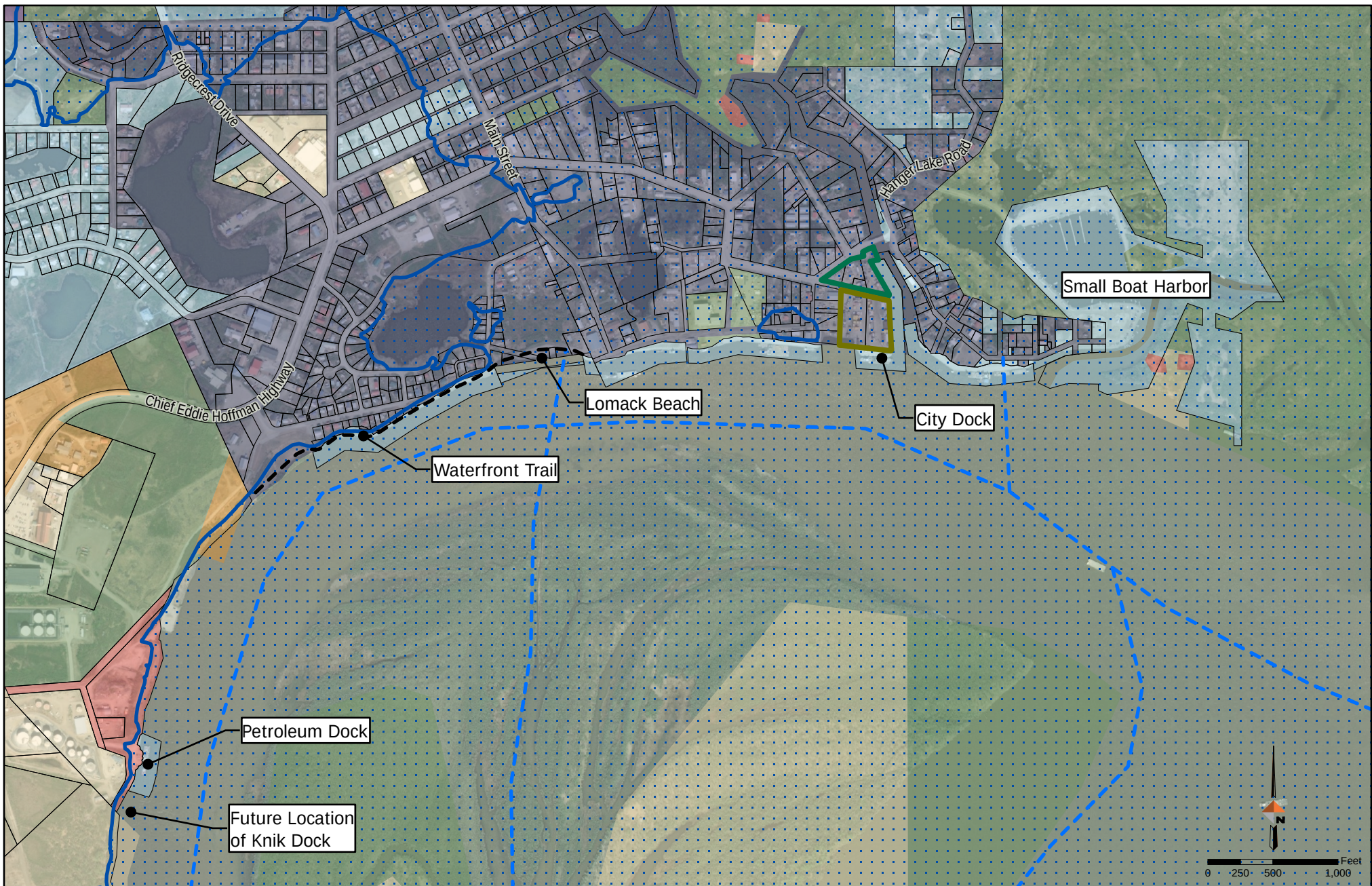


5.2 Port and River

The Port of Bethel, managed by the City, is the only port in Southwest Alaska that is not dependent on high tides for access; as such, it is the shipping hub for the region. The Port facilities include the Port Office, City Dock (for freight) and secure cargo storage yard, the small boat harbor, Lomack Beach (including float plane access), the petroleum port, and the seawall (which mitigates erosion along the riverbank). The City works closely with USACE to track changes in the course of the river that could impact all of this critical regional infrastructure and by extension access to the entire region; the City also works with USACE on dredging, studies, seawall maintenance, and other essential infrastructure improvements and repairs at the Port.

Besides the critical commercial and industrial uses of the cargo and petroleum port facilities (including 15-20 freight barges per year and smaller river barges to carry goods farther upriver), the Port facilities including the small boat harbor and Lomack Beach are vital to commercial fishing and subsistence activities, as well as transportation for the general public, government agencies, businesses, and non-profit organizations.

Given heavy use of Port of Bethel infrastructure and changes in the river, there is consistently more maintenance and planning needed.



General Ownership (1997 City of Bethel Comprehensive Plan)

- ANCSA^
- Bethel Native Corporation*
- City of Bethel
- Federal
- Private
- State of Alaska
- Information Unavailable

^includes ANCSA 14c1/c2 and ANCSA c3

*a small number of properties are also part federal or private ownership

Ownership from Other Sources (Unverified)

- City of Bethel
- State of Alaska

- Waterfront Trail
- Ice Road
- 100-Year Floodplain [FEMA]
- City of Bethel Parcel Boundary

Waterfront

City of Bethel Comprehensive Plan



Date: July 2023

Figure 7

GOAL 3: Study and plan for potential changes to the river's course that may impact port operations.

Strategy 1: Keep up with regular dredging operations.

Action A: Continue to complete hydrographic studies every two years, as required by USACE. **PO**

Action B: Continue to dredge Brown's Slough annually. **PO**

Action C: As needed and based on the hydrographic studies, dredge the river between the petroleum port and the entrance to the small boat harbor. **PO**

Strategy 2: Plan for potential future changes in the Kuskokwim River's course to mitigate potential impacts.

Action A: Request assistance from USACE for funding and conducting a feasibility study for a potential navigation study of the river. **PO**

Action B: Following the feasibility study, complete a navigation study to determine how changes in the river may impact larger ships' ability to access Bethel's port. **PO**

Action C: Continue to work with USACE to monitor the sea wall conditions to determine if, and at what rate, the river is undercutting the sea wall. **PO**

Action D: Develop an action plan for studies, monitoring, and maintenance activities needed to mitigate riverfront erosion and ensure navigability of the river around Bethel's port. **PO**

Action E: Incorporate the Port's mitigation efforts into the City's regularly-updated Hazard Mitigation Plan (*discussed further in Chapter 8 – People & Economy*). **PO**

Strategy 3: Collaborate with other major waterfront property owners on riverfront management efforts.

Action A: As part of coordination with the private entity constructing a new cargo dock near the petroleum port in Bethel, explore partnership opportunities to obtain funding for hydrographic or navigation studies, sea wall monitoring, and maintenance or dredging efforts. **PO**

Action B: If other major waterfront developments occur in Bethel, coordinate with the property owners / developers to incorporate measures to mitigate erosion and participate in City efforts to monitor and take action according to changes in the river. **PO**

Action C: Coordinate with other property owners along the Kuskokwim River to identify collaboration and cost-sharing opportunities for studies, dredging, and other maintenance. **PO**



Shipping containers on the City Dock and small boats in Browns Slough.

GOAL 4: Maintain adequate port infrastructure to support shipping operations.

Strategy 1: Efficiently manage port infrastructure maintenance and repairs.

Action A: Regularly inspect all public port infrastructure for a condition assessment and to predict future maintenance needs. **PO**

Action B: Create and maintain a list of maintenance needs at the port. **PO**

Action C: Prioritize the list, determine whether current maintenance staff have the skills and equipment to complete the work or if specialized contractors will be needed, and prepare cost estimates. **PO**

Action D: Pursue funding opportunities for more significant maintenance projects at the port, such as grants (which could be pursued in partnership with other entities such as tribal organizations), or partnership with private entities like Lynden. **PO**

Strategy 2: Identify new infrastructure that may be needed to improve port operations.

Action A: Coordinate with port management, current shipping operators, and other stakeholders to identify infrastructure needs to support current and future shipping operations. **PO**

Action B: As part of the regular LRTP process, document the port's existing conditions, issues, and needs; this would be used to create a prioritized list of infrastructure and maintenance needed. **PO**

Action C: Pursue funding opportunities for additional infrastructure expansions that would improve port operations, such as grants (which could be pursued in partnership with other entities such as tribal organizations), and partnership with private entities like Lynden. **PO**

GOAL 5: Maintain infrastructure to support the use of small boats and float planes for transportation, commerce, subsistence, and recreation.

Strategy 1: Maintain infrastructure for small boat users.

Action A: Regularly inspect the existing small boat harbor infrastructure and manage its use to help determine maintenance and/or expansion needs. **PO**

Action B: Consider developing additional parking at the small boat harbor. **PO**

Action C: Facilitate transit and taxi access to and from the small boat harbor by incorporating signage to direct passengers to appropriate loading areas. **PO**

Action D: Add any maintenance needs to the prioritized list created as part of Goal 4, Strategy 1 above. **PO**

Action E: Evaluate the costs associated with maintaining small boat harbor infrastructure and dredging. **PO**

Action F: Based on approximate yearly costs for maintenance as well as other longer-term projects that may need funding, consider gradual fee increases and/or creating new fees for various types of small boat harbor users (such as for businesses using the harbor, or vehicle parking fees) to help fund operations and improvements. **PO**

Strategy 2: Maintain infrastructure for float plane users.

Action A: Continue to place gravel on Lomack Beach to protect it from erosion associated with launching float planes. **PO**

Action B: Create a maintenance agreement with DOT&PF to clarify land and facility ownership and shared maintenance responsibility for Hangar Lake Road and the float plane docks at Hangar Lake. **PO**

Action C: Consider partnerships (with government agencies and/or private entities) or ways to levy user fees for float plane facilities on the river and lakes in and around Bethel to help fund erosion control measures. **PO**

5.3 Expanding Regional Access

As the transportation hub for the region, Bethel has an opportunity to play a leadership role in regional collaboration on transportation initiatives that can improve and expand the many ways people travel between Y-K Delta communities, including the ice road, trails, and

future opportunities for inter-community transit and new road development. Regular collaboration can help Bethel and its neighbors make connections and start sharing more ideas and funding for transportation projects that can benefit the entire region.

GOAL 6: Support the improvement and expansion of other modes of regional transportation.

Strategy 1: As the hub of regional transportation, organize a City-led regional transportation coordination group to plan routes, maintenance, and funding.

Action A: Establish a regional transportation coordination group, including DOT&PF, representatives from villages and tribal organizations, shipping companies, and transportation companies. **CM**

Action B: The group should meet regularly to discuss existing routes, maintenance responsibilities and issues, potential new routes or transportation methods, and grant opportunities. **CM**

Action C: Jointly create a funding strategy including participation from private entities as well as grant applications and pursuing tribal transportation and/or STIP funding. **GM**

Strategy 2: Work with the regional transportation coordination group to improve reliability of ice road maintenance.

Action A: Create a map of the typical ice road route, including all the villages it connects. **CM***

Action B: Create a typical snow-clearing schedule, including what party or parties are responsible for clearing and marking. **CM***

Action C: Collect data on past years' freezing and break up and monitor freezing, ice thickness, and break up each year. Share this data and changes over time to help reduce the risk of incidents where vehicles fall through the ice. **CM***

Strategy 3: Work with the regional transportation coordination group to improve the reliability of the trail network.

Action A: Work with the group and DOT&PF to develop a map of the most used trails between Bethel and the surrounding villages, including user groups, trail markers, hazards, and other landmarks. **CM***

Action B: Identify whether easements are needed for places where trails cross private property, and coordinate with property owners. **CM***

Action C: Create a regional trail maintenance strategy that is responsive to different seasons, various types of trail users (snowmachine versus ATV, for example), and changing conditions over time. **CM***

Strategy 4: Facilitate potential regional transit opportunities as they arise.

Action A: Coordinate with the hovercraft operator to determine if they may consider providing passenger transit again in the future. **CM***

Action B: If interest in a river (and/or ice road) transit or taxi service arises, explore how the City's port can help accommodate it. **PO**

Strategy 5: Explore potential road connections between Bethel, Oscarville, Napaskiak, and Napakiak.

Action A: Work specifically with Oscarville, Napaskiak, and Napakiak representatives in the transportation coordination group to gauge interest in pursuing surface road routes between each village and Bethel. **CM**

Action B: Explore partnership agreement opportunities to implement future road connections. **CM**



Passenger loading area in front of the Alaska Airlines terminal at the Bethel Airport.



CHAPTER 6

Utility Infrastructure

6: Utility Infrastructure

Contemporary homes need a network of utility services in order to function, including energy for electricity and heating, water and sewer service, internet access, and a way to dispose of solid waste. These utilities are central to quality of life. Providing the needed infrastructure can be challenging in remote communities like Bethel due to the lack of locally available materials and skilled labor, which has significant impacts on the cost of the infrastructure. However, updating infrastructure can bring savings and sustainability improvements.

6.1 Energy

Energy production in Bethel has historically relied on non-renewable, expensive methods such as diesel generators, which cost approximately 60 cents per kilowatt per hour. This is more than 300% higher than the national rate of approximately 14 cents. This high cost is added on top of an already high cost of living in Bethel including other essentials like housing, transportation, and groceries.

The Alaska Village Electric Cooperative (AVEC) is the largest source of energy for the region, and Bethel is AVEC's largest member community. As a member-owned rural electric cooperative, AVEC serves more than 50 remote member communities. Its Bethel power plant provides power to nearby communities of Oscarville and Napakiak in addition to Bethel.

The 2011 Comprehensive Plan outlined goals to reduce energy consumption, improve existing infrastructure, and develop new alternative energy sources to reduce costs. Stakeholders have stressed the importance of pursuing alternative energy sources; not only are they more environmentally sustainable, but they also will reduce costs in the long run.



A solar array near the Fitness Center in Bethel.

Since 2011, the following are some examples of progress made:

- Until 2014, Bethel electricity was provided by Bethel Utility Company (BUC, Inc.), a private, investor-owned utility, but the 2011 Comprehensive Plan identified a cooperative as the ideal model for Bethel. Now that AVEC provides energy since 2014, there may be more opportunities for regional coordination on alternative energy sources and infrastructure advancements.
- In 2014, one wind turbine capable of putting out 100 kW was constructed to help power the new Yukon-Kuskokwim Regional Aquatic Health and Safety Center, which features a six-lane swimming pool, weight room, hot tub, and more for Bethel residents and surrounding communities. The wind turbine produces 40% of the facility's electricity.
- In 2020, a new 900 kilowatt-capacity wind turbine was constructed about 3.3 miles from the diesel-fired prime power plant. AVEC selected Bethel as the place to locate its first MW-range wind turbine due simply to the size of the grid. In its first 15

months of operation - October 2018 through December 2019 - it produced nearly 5% of all the power generated and consumed on the Bethel grid.

- In 2020, the 45-year-old power plant in Bethel was improved to maintain proper voltage regulation and provide more surge protection.

Stakeholders identified wind turbines, solar panels, hydroelectric facilities, natural gas, and small-scale nuclear power as avenues to pursue in order to diversify Bethel's energy sources away from diesel. The City can pursue integrating these energy sources for its own facilities, o. Even though the City is not responsible for electricity serving the community, the City should support AVEC system upgrades and alternative energy projects. For example, AVEC is interested in taking greater advantage of wind energy as Bethel experiences a significant amount of wind, so the City could help identify suitable sites for turbines or wind farms and help AVEC work through regulatory processes.



GOAL 1: Advance projects in Bethel to increase electricity production from alternative energy sources to reduce both costs and generation of greenhouse gases.

Strategy 1: Facilitate large-scale projects to introduce more alternative energy sources to the local network.

Action A: Assign a City “energy point person” to coordinate regularly with AVEC. **CM**

Action B: Working with AVEC, create a strategic plan that identifies ways for the City to support a transition to more alternative energy generation. **CM**

Action C: Create a guide to zoning code and permitting requirements that are applicable to alternative energy infrastructure such as wind turbines or solar panels, and work with AVEC to identify and propose changes to requirements that may create unnecessary barriers. **PL**

Action D: As part of the strategic plan discussed in Action B, identify the best locations in Bethel for wind, solar, or other alternative energy generation and storage, and examine City-owned sites for suitability. **PW**

Action E: Monitor and support AVEC in applying for grant opportunities for alternative energy generation and storage that could be implemented in Bethel. **GM**

Action F: Pursue partnerships with tribal entities to work together on grant applications and gain access to more potential funding. **GM**

Strategy 2: Update City facilities to be more energy efficient.

Action A: When updating existing City facilities or constructing new City facilities, design should consider including alternative energy sources, such as solar or wind power instead of diesel. **PW**



Water and sewer pipes serving homes in the Bethel Heights neighborhood.

6.2 Water and Sewer

Bethel currently has a mix of truck-hauled and piped water and sewer services. The truck-haul system serves approximately 1,100 residences, compared to approximately 500 served by piped water and sewer. Due to Bethel's high groundwater and discontinuous permafrost, pipes are installed above ground so they are better able to withstand ground movement.

The City is focused on upgrading to a fully piped system. Piped

water and sewer offer several advantages over the haul system, including improved public health, reduced road wear and safety concerns from haul trucks, and reduced risk of spills and leaks. The City experiences a chronic shortage of truck drivers, and operating the piped system costs the City about a third as much as the haul system. Residents generally prefer the unlimited capacity allowed by the piped system and support eliminating haul trucks from the roadways.

Recent price escalations of both materials and labor pushed the capital cost of water and sewer pipe construction to approximately \$2 million for every 1,000 feet, which could make future upgrades cost prohibitive for the City. However, piped water and sewer remain a top priority to reduce cost of living and improve quality of life for the City in the long run.

Since the 2011 Comprehensive Plan, the City has undertaken many water and sewer projects including:

- Extended and improved piped water and sewer in the Institutional Corridor (including facilities like the hospital and City Hall)
- New pumps, a generator, and a Fats, Oils, and Grease (FOG) mixer for the Main Lift Station
- Ongoing security improvements, including a fence around the City Subdivision Water Treatment Plant water tank
- Design of the Avenues Piped Water and Sewer project to serve 110 residences is underway, with construction anticipated to begin in 2023.

The Bethel Heights-Martina Oscar Piped Water and Sewer project, which includes new services to 25 houses, expansion of the Bethel Heights Water Treatment Plant, and repairs to existing pipes (in

response to frost jacking), is expected to begin in 2024. The City also implemented corrosion control measures to address water discoloration concerns in Bethel Heights.

Based on the most recent rate study, a new rate structure could be implemented to address the cost disparity between piped and hauled service. Looking ahead to Bethel's goal of a fully piped system, in 2022 the City completed a Community-Wide Piped Water and Wastewater Preliminary Engineering Report (PER) to evaluate potential buildout of the piped system to almost all Bethel households. This was a requirement in order to qualify for certain federal grants available for implementing water and sewer improvements.

The PER outlines a 12-phased approach to extending the piped utilities. The phases present more readily constructible and fundable projects than piping the entire community at once. The series of projects starts with a new truck fill and distribution center, followed by extending pipes and adding lift stations to each residential subdivision. There are a few alternatives possible for planning for sewer, such as adding an additional sewage lagoon cell when needed or using modular treatment plants for each subdivision. Another project recommended in the PER is the construction of a backup well for another water source for the City.

GOAL 2: Regularly seek ways to lower water and sewer bills for customers.

Strategy 1: While the hauled portion of the Bethel water and sewer system continues, evaluated hauled operations to look for efficiencies that may help reduce rates.

Action A: Seek grants to evaluate adding additional lift station points or watering points. GM

Action B: Work with DOT&PF to get exemptions to allow for heavier (more efficient) water and sewer haul trucks. PW

Strategy 2: Expand the piped water and sewer system, as it operates profitably and offsets losses from the hauled network.

Action A: Investigate and pursue funding options including grants, low interest loans, and bonds to expand the City's piped water and sewer network to reduce the amount of hauling. GM

Action B: Repair existing deficiencies to the existing piped water and sewer network to maximize the system's efficiencies. PW

Strategy 3: Evaluate and reduce costs associated with production and distribution of water and collection and treatment of wastewater.

Action A: Seek grants to conduct energy audits and make energy efficiency improvements at water treatment plants and amongst the haul fleet. GM

Action B: Request an audit of water and sewer operations and maintenance from the Alaska Rural Utility Collaborative with a focus on improving cost, efficiency, resilience, and reliability. PW

Action C: Increase financial efficiency, automate operations and billing, explore cost effective freeze protection efforts, and explore subsidized technical support through non-profits and state and federal agencies. PW

GOAL 3: Transition Bethel's water and sewer utilities to fully piped systems serving all residences and businesses.

Strategy 1: Complete each phase of projects outlined in the PER.

Action A: Obtain grant and loan funding for new water and sewer projects, including from the USDA. ^{GM}

Action B: Identify available land and begin acquiring easements (as needed) for future facilities, such as the truck fill station, pipes, and additional source water well. ^{PW}

Action C: Implement each phase of the PER. ^{PW}

Action D: As PER phases are implemented, monitor the capacity of the existing sewage lagoon to determine if another lagoon cell will be needed, and when it may be needed. ^{PW}

Strategy 2: Focus on maintenance to protect the City's utility investments and avoid unnecessary costs.

Action A: Construct security fences around all water treatment plants. ^{PW}

Action B: Improve Supervisory Control and Data Acquisition (SCADA) compatibility of Bethel's water treatment plants and lift stations to reduce the manual monitoring tasks performed by staff. ^{PW}

Action C: Provide information to the community on how to use the piped sewer system, restrictions on what can be dumped into the system, and who is responsible for maintenance costs associated with different elements of the system. ^{PW}

Strategy 3: During the phases of the PER and beyond, manage the piped system to be as efficient and accessible as possible, as well as equitable in cost.

Action A: Complete a rate study every 10 years; utilize results of the rate study to set rates appropriately. ^{PW}

Action B: Establish a process for non-residential properties to be informed about the piped system progress in their area and how and when to connect to the piped system. ^{PW}

Action C: For new development or redevelopment, work with industry experts to investigate how the City could implement an "impact fee" system in which there are clear expectations related to new or upgraded infrastructure cost to the developer. ^{CM}

Action D: Provide City assistance with finding potential grant or loan funding for new commercial connections or subdivision developments not currently included in the 2022 PER phases. ^{GM}

Action E: If water usage becomes an issue due to water supply or excessive usage, install meters in conjunction with a tiered rate system to encourage less water usage and increase revenue. ^{PW}

6.3 Internet

Bethel’s current lack of access to adequate broadband internet service limits economic development as well as the efficiency of services by health care providers, schools, tribal entities, businesses, and residents. Widespread access to broadband will remove barriers to public health innovation and schooling options and would stimulate economic growth.

Fast and reliable communications through deployment of broadband networks are a priority for the State of Alaska, which recently developed a State Office of Broadband Development and, along with other federal agencies, will be funding large scale deployment in the next 5-10 years. According to the State of Alaska Governor’s Task Force on Broadband, Alaska “must prioritize broadband service expansion in unserved and underserved areas” as 63.7% of Alaskans living in rural areas have access to fixed terrestrial broadband at speeds of at

least 25 Mbps. Additionally, Alaska will receive at least \$100 million through a new federal program to expand high-speed internet to underserved rural areas to promote workforce development.

GCI is currently the sole internet service provider for community members in Bethel, with microwave system-based speeds of 10 Megabits per second (Mbps), but GCI is planning to expand access to Bethel through a combination of projects. Though the City is not directly involved in providing internet service to residents, fast and reliable internet would greatly improve efficiency for City government, local businesses, and residents seeking to connect with those outside the region; the City should do what it can to help GCI bring in broadband. At the time of updating this Comprehensive Plan, satellite internet providers such as Starlink were also rapidly expanding into the region.

GOAL 4: Facilitate broadband development within the City of Bethel to advance community access to reliable internet service.

Strategy 1: Monitor the buildout of internet-related infrastructure in Bethel.
Action A: Request information from GCI regarding locations of existing fiber optic cable within Bethel. PW

Strategy 2: When possible, streamline permitting of internet-related infrastructure.
Action A: Prioritize facilitation of rights-of-way within city-owned land or city-held easements for laying fiber optic cable. PW
Action B: Review and amend tall tower permitting code to be simpler and more efficient. PL
Action C: If / as needed to help facilitate improved internet connectivity in Bethel, review and amend other sections of BMC that may impact permits required for different types of internet-related infrastructure (besides cables and towers). PL

6.4 Solid Waste

Part of the Public Works Department's maintenance and operations responsibilities for the City include solid waste management. Trash is primarily collected in residential and commercial dumpsters located throughout the city before being placed in the landfill.

The Bethel landfill was constructed in 1991 and has completed several studies throughout the years to determine its remaining capacity. Per a 2019 study, the landfill is projected to reach capacity in 2043. Landfill closure, continued monitoring that would be required after closure, and the opening of another landfill would be very expensive, so the City of Bethel is motivated to prolong the life of the existing landfill as much as possible. Reducing existing volume of waste and managing new waste entering the landfill are two main strategies to achieve this goal.

Based on Alaska Department of Environmental Conservation

(ADEC) inspections, Bethel has continued to improve landfill operations. The city has purchased a shredder to reduce waste volume. There are also opportunities to reduce the amount of waste that heads for the landfill in the first place. Since the latest Comprehensive Plan in 2011, the recycling program in Bethel has been discontinued due to the high cost of shipping out materials, which has led to an increase in reusable / recyclable material in the landfill.

Though the City is no longer recycling, there are other reuse, recycling, and specific types of waste collection programs that exist in the community, such as a recycling program run by ONC. These efforts could become more collaborative so that they can be amplified. Some of the strategies in this section focus on the City working with the community to find ways to divert more waste from the landfill, which both prolongs the landfill's life and protects the environment and public health of the community.



Refrigerators being stored separately from other waste at the Bethel Landfill.

GOAL 5: Manage the landfill to be useable as long as possible and with minimal environmental impacts, through more efficient and environmentally responsible practices.

Strategy 1: Continuously monitor the capacity of the landfill to assess if / when a new landfill might be needed in the future.

Action A: Conduct a new landfill closure study approximately every five years to measure and evaluate progress and determine what strategic changes might be necessary. LM

Strategy 2: Utilize best solid waste management practices and compliance with ADEC standards to reduce the volume of waste in the landfill.

Action A: Regularly review guidance on the ADEC Solid Waste website and incorporate recommendations based off of the annual state inspection and new technology as it becomes available. LM

Action B: Improve separation of waste by establishing cells (such as for lumber or scrap metal and vehicles). LM

Action C: Train personnel on the use of the shredder and other techniques to reduce volume of waste. LM

Action D: Provide continual education and staff training for properly disposing of hazardous materials, such as freon removal with Total Reclaim, the Rural Alaska Landfill Operator (RALO) course, and/or HAZWOPER. LM

Action E: In the longer term, consider building an additional storage garage to store and protect heavy equipment. LM

Strategy 3: Pursue ways to redirect more types of waste from the landfill, both to prolong the landfill's life and to minimize impacts to the environment and public health.

Action A: Provide regularly updated information to the public on existing City waste separation programs and what types of waste can and cannot be disposed in dumpsters. LM

Action B: Research types of waste that can be reused or recycled locally as well as the market for recyclables in Anchorage and/or Seattle; stage these items for public salvaging or separate for local recycling and/or shipping out in collaboration with ONC's recycling program or as part of a renewed City recycling program. LM

Action C: Research potential partners for a new City-wide e-waste collection and recycling program to build on periodic local collections. LM

Action D: Research how to implement a compost program for food waste and potentially cardboard and paper products; this could potentially be incorporated into Parks and Recreation and Community Garden programming. LM PR

Action E: As local recycling becomes more feasible, consider starting by working with organizations such as schools, hospitals, and businesses that may have a steady supply of uniform recyclable materials (like paper, certain types of packaging, etc.). LM

Action F: Research funding or partnership opportunities for barging out other kinds of waste, particularly harmful waste. LM GM

Action G: Research and initiate community discussions about ways to address negative impacts of junk vehicles located on private properties and in the landfill. LM

Action H: Pursue other funding opportunities geared towards environmentally friendly landfill and recycling programs for the City. GM

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CHAPTER 7

Public Facilities & Services

7: Public Facilities & Services

Details on the responsibilities of each City department are provided in Chapter 2 – Existing Conditions.

7.1 City Operations and Communications

The City has reported ongoing difficulty in finding people to work in City jobs, particularly since the Covid-19 pandemic. Many departments are short-staffed, creating challenges when trying to keep up with the needs of the growing city. For example, there is little room for delaying delivery of Public Works Department services like water and sewer or road maintenance. Generally, the City should evaluate how each department operates to help determine whether services can be provided with existing staff and resources, or if there are ways to alter technology used or department structures to maintain reliability for the community while minimizing personnel costs (which in turn increase some service costs for the community).

Vacancies in City committees and commissions also reduce their ability to effectively meet and make decisions, as meetings cannot be held without a quorum. Strategies such as implementing new technology or establishing mentorship, chains of command, and transition plans can improve City operations in the face of staffing challenges and help retain and develop City employees and volunteers. The City should pursue new ways to recruit potential employees and volunteers. This will also require strategic bolstering of ways the City communicates with the community in order to increase engagement.

GOAL 1: Enhance the reliability and efficiency of the City workforce.

Strategy 1: Optimize and monitor the staffing and operations of each City department to ensure efficiency and support staff retention and hiring efforts.

Action A: Ensure every department has clearly outlined responsibilities with documented and regularly updated policies, procedures, and job descriptions to facilitate staff training and operations evaluations.  

Action B: Conduct an evaluation of each department's operational efficiency on an annual basis and when considering hiring additional personnel.  

Action C: As evaluations of operations are completed, consider altering the structure of departments (for example, implementing new technology to increase efficiency, or establishing mentorship and chains of command that facilitate staff advancement into leadership roles).  

Action D: Establish transition plans so that department operations are minimally impacted by the departure of key staff.  

Strategy 2: Implement new technology in order to save money spent on some City functions and decrease each City department's workload.

Action A: Transition the City to an online customer portal system with abilities to manage utility service preferences and pay bills. Over time, this self-serve system could expand to include the ability to manage business licensing and sales tax payments, submit site plans, and other potential applications. IT

Action B: Transition City departments to an electronic timekeeping system. IT

Action C: Explore more automated technology systems that could be used to track City department budgets and produce reports, in order to help departments manage their own budgets and lighten the load on the Finance Department. FI IT

Strategy 3: Regularly raise awareness about current and upcoming job and committee / commission openings within Bethel.

Action A: Informed by operations evaluations completed as part of Strategy 1, create a running list of staffing needs within the City, and order it based on priority. HR

Action B: Post open position advertisements to national recruitment websites, featuring the highest priority openings as identified in Action A. HR

Action C: Set up an automated email alert service that sends updates to potentially interested parties when there are openings at the City, featuring the highest priority openings as identified in Action A. IT

Action D: Organize an annual City of Bethel Opportunity Fair, where representatives from each department and committee / commission can raise awareness about their activities and meet potentially interested candidates. HR

Action E: Advertise current and upcoming openings as well as the opportunity fair and any other relevant events through typical channels within Bethel. HR

Strategy 4: Work with educational programs to create a pipeline of trained candidates for City jobs.

Action A: Work with local schools, including the high school, vocational school, and university, to create a pipeline of potential City employees. HR

Action B: Identify other vocational schools in Alaska and advertise job openings through their channels. HR

Action C: Request that the University of Alaska help share job openings with their network to broaden the reach across Alaska. HR

Strategy 5: Broaden recruitment channels around the region and Alaska.

Action A: Invite people from villages in the region to attend hiring events and apply for jobs at the City. HR

Action B: Work with tribal organizations and native corporations to raise awareness about jobs at the City with a statewide audience. HR

Action C: Consider working with recruiters to help find candidates. HR

GOAL 2: Communicate regularly and effectively with the community through various channels.

Strategy 1: Expand the reach of the City's newsletter, "In the Loop."

Action A: Maintain easy public access to the current month's newsletter on the homepage of the City website, with historical newsletters also available on the website. 

Action B: Create a City information flier to laminate and place around town, including URLs and QR codes for the current newsletter and other key sites to access. 

Action C: Print some copies of the newsletter to leave in key locations around town. 

Strategy 2: Expand the City's presence on social media.

Action A: Designate a social media "point person" within City staff, to be responsible for monitoring City activities that should be posted to social media and regularly checking in with all the departments for updates. (This could be the City Clerk or someone the Clerk designates.) 

Strategy 3: Optimize the City website and update it regularly.

Action A: Each year, conduct a review of the website to determine if there are particular pages or sections that need to be added, deleted, reorganized, or updated. 

Action B: As needed, update the home page (and/or other pages) with more new information and links. 

Action C: Make it easier to find contact information to use for different types of inquiries to the City. 

7.2 City Finances

The City of Bethel's financial structure includes certain types of revenue contributing to a general fund to pay for things like City employee salaries and building operation costs. Current funding sources include bed tax, sales tax (including selective sales tax on certain items like alcohol, marijuana, and tobacco), gaming fees, and payment in lieu of taxes. The Finance Department oversees business licensing and sales tax collection and is focusing on completing audits to improve compliance.

Other fees are structured as "enterprise funds" that fund services and facilities that are supposed to be self-supporting, such as water and sewer, solid waste services, or the municipal dock enterprise fund. The Fitness Center is also considered an enterprise fund for

auditing purposes, and most of its funding comes from sales taxes. Enterprise funds may not always be self-supporting as they could become too expensive to residents – they may require subsidizing through other revenue sources. This is something the Finance Department should take the lead on managing as discussed in Strategy 1 below. Generally, the Finance Department can play an active role in continually assessing the City's fiscal structure and making changes based on priorities and needs.

There are currently no property taxes in Bethel, unlike the large majority of Alaskan cities of Bethel's size. This is because there is such a mix of Native allotments and other privately owned land, and Native allotments are not taxable.

GOAL 3: Optimize the management of City revenue and spending.

Strategy 1: Continually evaluate and consider reshaping the City's fiscal structure for efficiency and as City priorities change over time.

Action A: Working with other City departments as well as the Finance Committee, consider ways to augment, diversify, and allocate City revenue sources, such as based on particular projects that may need funding. **FI**

Action B: In the longer term, conduct a comprehensive study of municipal finances to determine the most efficient and effective fiscal structure. **FI**

Strategy 2: Regularly update fees and other charges.

Action A: Continue annual updates to the City's fee schedule (as required by BMC 4.04.025), including consideration of whether new fees should be levied. **FI**

Action B: Keep up-to-date utility rates by completing utility rate studies every 10 years. **PW**

Strategy 3: Improve clarity and consistency of sales tax collection and business licensing.

Action A: Consolidate and improve clarity of information on the City website related to businesses, licensing, and sales tax collection. **FI**

Action B: Before local business licenses are issued or renewed, require a code compliance review from the Planning Department. **FI**

Action C: Enforce compliance with business licensing requirements and sales tax collection by completing 80 sales tax audits per year. **FI**

Action D: Expand resources to help people start local businesses. **FI**

Strategy 4: Shape sales taxes and fees to positively influence public health and sustainability and fund key community projects.

Action A: Over time, consider proposing expansions to taxes on alcohol, marijuana, and tobacco sales, as well as gambling. **CM**

Action B: Propose a "bag tax" for disposable bags from stores and restaurants. **CM**

Action C: Consider proposing vehicle parking fees in some areas, such as for long-term parking near the airport or boat harbor. **CM**

Strategy 5: Maximize grant funding that can be obtained.

Action A: Expand the grant writing and research capacity of the City beyond the Grants Manager, including assistance from other departments and/or hiring consultants to prepare some grant applications. **GM**

Action B: Explore partnerships with other organizations to fund some projects. **GM**

7.3 Public Facilities & Equipment

In addition to the revenue sources discussed above in Section 7.2, the City holds assets including land, equipment, transportation and other infrastructure, buildings, and other public facilities. To best serve the community, the City must manage potential land uses for its holdings or otherwise navigate leases or sales. Equipment, public utility, and building facilities must be maintained, updated, and expanded when necessary, but this requires advance planning to make sure there is adequate funding available and that public

services are not interrupted while the City waits for new equipment to arrive, for example. The City regularly completes a Capital Improvement Plan (CIP) to plan allocation of City funds, but this system might benefit from more strategic updates. Goals 4 and 5 below provide guidance for managing City-owned land and other assets as well as planning to prioritize where to obtain and/or allocate funding in the future.

GOAL 4: Manage City-owned land in an efficient, cost-effective, and forward-thinking manner.

Strategy 1: Maintain a map of City-owned lands and ownership changes.

Action A: Create a map of City-owned lands using GIS and an associated database. PL

Action B: Identify undeveloped or underutilized properties currently owned by the City on the map. PL

Action C: Using the community land use needs identified as part of the goals in Chapter 3 – Housing and Land Use, identify community needs that may be met with City-owned properties or underutilized properties. Use this information to identify where there are gaps, which could lead to identifying properties that may be pursued for acquisition by the City. CM

Action D: Update the map as properties are acquired or sold, also tracking properties identified as potential acquisitions or potential properties to sell. PL

Strategy 2: Improve processes for City property acquisition, sales, and leasing.

Action A: When the City needs to buy or lease land, release requests to negotiate lease or sale agreements with other property owners in order to help find available land that meets City purposes. CM

Action B: Work with the City Attorney to clarify appropriate options of processes for leasing land / facilities to non-profits, businesses, or other types of entities, including determining fair rental costs relative to appraised value, bid processes, or other ways to enter into lease agreements. CM

Action C: The City currently offers heavily discounted rental and utility rates for some non-profit lessees; evaluate the community value of these leases and consider evolving the practice to rent at appraised values, still with the potential for discounts depending on purpose. CM

Action D: Examine publicly owned lands for all potential uses, including open space use, before disposition. PL

GOAL 5: Manage updates to City facilities and equipment in an efficient, cost-effective, and forward-thinking manner.

Strategy 1: Maintain the Capital Improvement Plan (CIP).

Action A: Update the CIP every year. 

Action B: Ensure that items in the CIP advance City goals for improving energy efficiency and a transition to alternative energy sources in the future. 

Action C: Continue to use the insurance schedule to anticipate items that the City may need to spend money on in the future, such as repairing frozen pipes. 

Strategy 2: Continually seek funding for additions, improvements, and repairs to City facilities and equipment.

Action A: Remain up-to-date on funding opportunities, including special infrastructure funding through federal or state programs. 

Action B: Apply to grants to fund infrastructure, such as BUILD grants. 

Action C: Consider allocating other funding sources for some infrastructure improvements, including through collaboration and potentially facilities-sharing with organizations such as ONC. 



Bethel Heights water treatment plant.

7.4 Public Safety

The Bethel Fire Department currently includes the Fire Chief, the Fire Captain, three Fire Lieutenants, and six Firefighter / Emergency Medical Technicians (EMTs), in addition to approximately 20 volunteer firefighters, EMTs, and/or paramedics. The department operates two Class-A pumpers, one aerial apparatus, three Type-1 Advanced Life Support Ambulances, a fire rescue boat, two wildland firefighting ATVs, and several support vehicles out of the fire station in the middle of town (near City Hall and the Cultural Center). The City has a mutual aid agreement with the state-owned Bethel airport to provide services, as well as a cooperative agreement with the State of Alaska Bureau of Land Management, Division of Forestry and Fire Protection for access to additional equipment and personnel when needed.

Prevention and education programs include a home fire safety program, fire prevention classes, and fire drills for children through field trips and school visits (including Fire Prevention Month in October), and a program in which fire department personnel regularly examine commercial and residential properties in areas of the community where a significant fire problem might develop. Smoke detectors are available and can be tested year-round at the fire station; the department will also provide, test, or install detectors in homes for those without the means to do so themselves.

The Bethel Police Department currently includes 19 sworn personnel that handle a significantly larger number of calls for service than other cities of its size. Bethel police also respond to calls outside of city limits as the public safety answering point (PSAP) for the Alaska State Troopers.

In addition to police, Bethel has a state grant-funded Community Service Patrol program that currently includes three full-time employees.

This program helps with the police department's response load for certain types of cases, such as bringing intoxicated people to the sobering center operated in partnership with YKHC.

Capital improvements completed since the last Comprehensive Plan include a new police headquarters, a new Community Service Patrol vehicle (funded with Covid-19 relief money), a new ladder

truck, a new pumper-tender truck, and refurbishment of an existing ambulance. It is important to note that many improvements that fall under the Public Works department, including for improved roads and water systems, would also benefit the emergency response operations and help lengthen the life of equipment.

GOAL 6: Improve public safety facilities and services in Bethel.

Strategy 1: Continue to improve fire and emergency medical infrastructure and services.

Action A: Construct a new fire station near the airport. FD

Action B: As the City's piped water system is expanded, install fire hydrants. PW

Action C: Address maintenance needs for the fire station. FD

Action D: Continue to recruit and provide training to fire and EMS staff and volunteers. FD

Action E: Address other public safety capital improvement needs as they arise and new technology becomes needed and/or available. FD

Action F: Continue and increase the delivery of existing fire prevention and education programs. FD

Strategy 2: Continue to improve police service.

Action A: Continually upgrade public safety dispatch and communications equipment. PD

Action B: Purchase additional surveillance and other evidence collection equipment, as needed. PD

Action C: Provide additional training to Police and Community Service Patrol staff, as needed. PD

Action D: Make other upgrades and additions to police department facilities as needed, including the vehicle impound yard. PD



Bethel Fire Department trucks located outside of the fire station.

Other than general Fire and Police Department updates, locally specific, targeted initiatives have been successful at improving public safety in the past. One example is the progress made on the “Kids Don’t Float” program, which was listed as an action item in the previous Comprehensive Plan. To help prevent drowning, safety information signage and life jackets or other flotation devices have been placed near water access.

There could be other opportunities for public safety initiatives that respond to safety issues that are specific to Bethel, which may be spearheaded by the Fire and/or Police Departments or in partnership with other organizations, depending on the specific issue.

GOAL 7: Target specific public safety concerns within Bethel.

Strategy 1: Improve maritime safety through educational programs.

Action A: Continue to work with the Fitness Center to offer swim classes for all ages, including pursuing a partnership with the school district to incorporate swim lessons into their required physical education programming during elementary school. PR

Action B: Through the Port, organize boating safety classes. PO

Strategy 2: Improve ATV and snowmachine safety, on and off Bethel roads.

Action A: Pursue a partnership with the State of Alaska to offer ATV and snowmachine safety information and/or classes. PD

Action B: Require ATV registration to drive ATVs on roads within City limits. PD

Strategy 3: Reduce drug abuse in Bethel.

Action A: Through the renewed Parks and Recreation department (see *Section 7.5*), provide programming for all ages that focuses on physical and emotional wellbeing through recreation, including the potential for mentorship and volunteering opportunities. PR

Action B: Continue collaboration with the Western Alaska Alcohol and Narcotics Team (WAANT, which includes Bethel Police, Kotzebue Police, Kodiak Police, and the Alaska State Troopers) to penalize drug trafficking and illegal alcohol bootlegging. PD

Action C: Continue operation of the Community Service Patrol, the grant-funded service that picks up individuals under the influence and drops them off at places such as YKHC or their sobering center. PD

Strategy 4: Support organizations that provide services to people experiencing homelessness in Bethel.

Action A: Continue to support the Bethel Winter House nonprofit organization. CM*

Strategy 5: Improve animal care and control programs.

Action A: Continue discussions on whether to hire a dedicated City animal control staff person to catch loose dogs and issue citations for animal cruelty. PD

Action B: Support and coordinate with Bethel Friends of Canines (BFK9) on the new animal shelter project. PD

7.5 Parks and Recreation

Bethel's recreation facilities include parks, trails, the Fitness Center and pool, and other facilities. These facilities are heavily used by the community and identified as a key community resource that contributes to quality of life in Bethel. As such, there is a desire to expand recreational facilities for people of all ages. In the past, expansion efforts have involved grants, special funding allocation from City taxes, and community partnerships and volunteer efforts. Given the strong public interest in more parks, trails, and other facilities, it is likely similar collaborative efforts could be enacted for future projects. These projects will also improve the visitor experience of Bethel and provide more spaces for sports and cultural events held in the City, which is important to economic development, as discussed in Chapter 8 – People and Economy.

Bethel Parks and Recreation are currently managed by the Public Works department. In the past, there was a dedicated Parks and Recreation department, and the Community Parks and Recreation Committee (which advises City Council) is advocating for the recreation of this department to increase capacity for parks and

recreation planning and programming. An interim step could be working with a contractor to provide recreational services support to the community for desired programming expansion; the Committee is currently working with Public Works on an RFP to this effect. The Fitness Center is owned by the City but currently run by a contractor; the center could potentially be restructured as “headquarters” for a Parks and Recreation department.

Many of the action items in this section are assigned to Parks and Recreation despite this not being a City department at this time, recognizing that the community is advocating for greater emphasis on the management of parks and recreation. As a shift towards a greater focus on Parks and Recreation occurs, Public Works and the City Manager should continue to work together to track and work on these action items. The Community Parks and Recreation Committee can also assist with providing input on delegation of responsibilities.



Yukon-Kuskokwim Fitness Center.

GOAL 8: Enhance the role of parks in the Bethel community.

Strategy 1: Expand the City's capacity to manage and maintain parks.

Action A: Recreate the Parks and Recreation department and/or designate an interim Parks and Recreation manager within the City who will be responsible for leading coordination with contractors (current and potential future), parks and recreation improvement projects, and coordination with the Community Parks & Recreation Committee. **CM**

Action B: Continue efforts to hire and train Public Works maintenance staff, including for seasonal positions and/or potential for volunteer involvement. **HR**

Action C: Monitor general and ongoing maintenance issues related to parks (such as vandalism) and discuss ideas for solutions with the Community Parks & Recreation Committee. **PR**

Strategy 2: Expand and improve key central parks in Bethel with the goal of making them community landmarks and gathering spaces.

Action A: Create a new park on the former Kilbuck School site, as the neighborhood park for the Avenues / Alligator Acres area. **PR**

Action B: Identify waterfront park investment opportunities to create an iconic and central civic space that represents Bethel. **PR**

Action C: At Pinky's Park, add amenities that are focused on community gathering and comfort for all ages. **PR**

Strategy 3: Establish a network of Bethel parks to serve all neighborhoods.

Action A: Create and regularly update an online guide and map of all the parks in Bethel. **PL**

Action B: Using the development of the parks guide and map, identify areas with less access to nearby parks. **PL**

Action C: Pursue the development of new City parks in underserved areas. **PW**

Action D: Require that new residential subdivisions reserve space for a park or open space. **PL**

Strategy 4: Improve park facilities for sports and other recreational activities.

Action A: Continue to upgrade and add facilities to Pinky's Park, including new playground equipment and potentially new gravel trails to replace run-down boardwalks. **PR**

Action B: Consider creating additional facilities such as picnic shelters, a recreational campground, a dog park, non-motorized winter recreation such as cross-country skiing or mushing, additional skate park facilities, or new sports fields or courts. **PR**

Strategy 5: Pursue special funding and collaboration opportunities for enhancing Bethel parks.

Action A: Pursue Land and Water Conservation Fund or similar outdoors-related grant money to help with parks projects. **GM**

Action B: Add more community gardening opportunities to parks, potentially in partnership with Alaska Native organizations or other sponsor entities. **GM**

GOAL 9: Enhance recreational facilities and programs in Bethel.

Strategy 1: Expand the facilities and operations of the Fitness Center to accommodate more activities and all ages.

Action A: Expand the fitness center with potential improvements such as a gym and/or fitness track. PR

Action B: As the City is able, transition the City towards managing the Fitness Center (which is currently run by a contractor). PR

Action C: Develop programming within the fitness center oriented towards youth / younger people, such as classes or recreational sports leagues. PR

Action D: Develop programming within the fitness center and/or pool that is oriented towards seniors. PR

Action E: Based out of the Fitness Center but potentially including other facilities in town, consider establishing adult recreational sports leagues. PR

Strategy 2: Support expansions to childcare, teen activities, and senior activities.

Action A: Support upgrades and expansions to the Bethel 4-H Youth Center facilities and programming, including food programs, classes, and recreation for teens and afterschool youth. PR

Action B: Support recreational programming dedicated to seniors, such as upgrades to the existing Senior Center Park or other programs. PR

Strategy 3: Explore collaborations for recreational activities at other facilities in Bethel.

Action A: Coordinate with the school district to identify opportunities to use school facilities for programming outside of school hours. PR

Action B: Support expansions to recreational facilities and resources, such as the Cultural Center and the Kuskokwim Consortium Library. PR

GOAL 10: Enhance the network of trails and open spaces in Bethel.

Strategy 1: Improve access and comfort for trails.

See Chapter 4 – Local Transportation for trail and other non-motorized transportation goals.

Action A: Add trails to the map and guide of parks and recreation facilities. PL

Strategy 2: Maintain a network of open spaces.

Action A: Identify and map open spaces within and around the developed area of Bethel that can be used for public recreation. PL

Action B: Identify key future transportation connections across currently open areas such as the “Donut Hole.” PL

Action C: Based on the map of key future connections through currently open space, as well as mapped areas that must be preserved due to wetlands or drainage, identify suitable locations for potential green belts. PL



CHAPTER 8

People & Economy

8: People & Economy

To restate the community's Vision Statement,

Bethel is the hub that connects the communities of the rural Yukon-Kuskokwim Delta region.

Bethel is a growing, diverse community that strives to improve quality of life, affordability, and opportunities through strategic development that responds to Bethel's remote location.

As a remote hub city, Bethel provides opportunities to build businesses, careers, homes, and community connections. Its economic development strategy should be tied to attracting, retaining, and connecting the people who make the community great. The economy is dominated by employment in local government (city, tribal, and school) as well as government-funded organizations (like the Association of Village Council Presidents and Yukon Kuskokwim Health Corporation), but there are opportunities to expand local commercial activity. Partnerships between public and private entities, including non-profit organizations and businesses, can yield innovative new programs. With investments in local people and culture, locally generated economic growth is expected to follow.

8.1 Education and Career Training

As the regional hub of the Yukon-Kuskokwim Delta, Bethel is the also the de facto educational hub for the surrounding villages. Schools and career training are an important piece of Bethel's economic sustainability and growth. Bethel is home to many educational facilities, as listed in Chapter 2 – Existing Conditions. However, Bethel (like many remote Alaskan communities) struggles to fill job vacancies with local community members who have the appropriate training. It may be that residents with more education and training locally are moving to larger communities such as Anchorage, in part due to the high cost of living in Bethel.

Facing the continued rise in cost of living, Bethel should continue to encourage residents to seek out job training and explore new ideas for the retention and recruitment of local and regional talent. This will not only build local recruitment pipelines, but it will also give more Bethel residents higher-paying jobs and contribute to the overall resiliency of the community. These goals will require quality education at all levels.

GOAL 1: Promote broad access to education, training, and employment opportunities in Bethel.

Strategy 1: Identify community priorities for education and career training.

Action A: City of Bethel staffing is an important priority; see Chapter 7 – Public Facilities & Services, Goal 1: “*Enhance the reliability and efficiency of the City workforce.*” HR

Action B: Work with City departments and community partners to identify key community staffing needs. CM

Action C: Identify gaps between community unemployment and community job openings. CM*

Action D: Working with community partners and the business community, monitor which employment sectors are likely to increase in importance and which employment sectors are likely to decrease in importance in 2045. CM*

Strategy 2: Foster a city-wide culture of emphasizing local hiring and training for specific local opportunities.

Action A: Lead the community in the creation of a local “job board” that helps businesses find suitable hires. HR

Action B: Create a focused internship and apprenticeship program that offers introductory training and support leading to employment with City of Bethel or through partnerships with community organizations or businesses. HR

8.2 Donlin Mine

The Donlin Mine has long been discussed as a controversial project on the horizon that may have significant impacts on Bethel. After years of uncertainty about whether the project would proceed, it now seems to be moving forward; as such, it will be important to plan for the potential impacts. In the future, there could be other major projects in the Bethel region to prepare for and track.

The Donlin Gold Project would include development of an open pit mine approximately 150 miles northeast of Bethel. All key federal and state approvals have been obtained, and planning for construction is in progress. Bethel (along with a barge landing on the Kenai Peninsula) would be a primary accumulation point for pipeline materials during construction. Construction of the mine site, transportation facilities, and pipeline is anticipated to take about 3-4 years. This would begin with moving equipment, supplies, and personnel to the project site using various transportation modes. The Donlin Mine

is expected to cost approximately \$1.2 billion in labor; at peak construction, the proposed Donlin Gold Project would annually require up to 3,200 workers, including 2,500 for mine site and transportation facilities construction and 650 for natural gas pipeline construction.

The Donlin Gold Project would occur over a period of approximately 30 years, representing nearly a full generation of workers and residents. Approximately 50 to 60 percent of the peak year workforce would be drawn from communities within the Y-K region, and there are strong training programs to support local hiring. Employment during operations would be less but still substantial, estimated to impact 4 to 4.5 percent of households in the region. A portion of those employees at the Donlin Gold Mine may relocate their household outside of the region. Based on experience at Red Dog Mine, about 50 percent of employees would out-migrate to Bethel or Anchorage.

As part of mine development, an EIS was conducted which evaluated potential impacts to Bethel, including the following:

- Increased employment and income from the mine may go to residents of Bethel, which could increase the population above current projections by the Alaska Department of Labor and may also change Bethel's cultural composition (e.g., percentage of Alaska Natives and non-Natives).
- Infrastructure improvements for the Port of Bethel would be necessary, as the project is expected to approximately double the number of freight and fuel barges annually.
- Some local businesses in the Y-K region could experience an increase in activity during construction (likely concentrated in Bethel, as there are few retail and service outlets in smaller communities).
- An influx of capital and labor to small communities such as Bethel (small when viewed from a state-wide perspective) as a result of project construction could also have a negative economic effect in the form of inflationary pressure. Basically, this could increase the prices of goods and services for residents, especially impacting those not employed by the project.

The City of Bethel provided feedback for the EIS with the following key points:

- Emergency Management and Response: Collaborate with the Department of Homeland Security and local emergency services to create a comprehensive plan for mitigating and responding to incidents involving hazardous materials. Bethel's first responders may need additional training and resources to handle environmental spills or injuries related to cyanide, mercury, and high explosives.
- Hazardous Materials: Develop a thorough plan for the safe transportation and storage of hazardous substances, including specific protocols for handling and storing explosives, along with enhanced security measures.
- Infrastructure: Evaluate and potentially upgrade the existing water and sewer systems to accommodate new developments.
- In addition, there may be other potential impacts such as inflation, cultural changes, housing demands due to seasonal workers and new residents, and increased strain on support services.

GOAL 2: Minimize potential negative impacts to Bethel from the Donlin Mine efforts and maximize potential benefits.

Strategy 1: Ensure effective coordination with the Donlin Mine Project.

Action A: Develop a Memorandum of Understanding with Donlin Mine project leaders for ongoing coordination, including holding annual strategy meeting for conflict resolution and identify partnering opportunities. ^{CM}

Action B: Establish a communications plan to outline ways to keep Bethel residents informed of construction schedules and status of barge traffic, as well as to keep Donlin informed of the location and timing of commercial and subsistence fishing activities and other concerns or questions. ^{CM}

Strategy 2: Work with the Donlin project to plan for additional traffic associated with Donlin Mine.

Action A: Obtain full details about the planned dock construction south of the Bethel petroleum dock (associated with the Donlin Mine project). **PO**

Action B: Given Donlin's significant anticipated impacts to the Port of Bethel, jointly work with Donlin on port and waterway studies and improvements needed. **PO**

Action C: Coordinate with DOT&PF to monitor potential impacts to the capacity of Chief Eddie Hoffman Highway and whether improvements would be needed. **PW**

8.3 Fishing and Subsistence

For decades, commercial fishing was a key source of income in Bethel. Recently, however, commercial fishing has declined significantly due to falling fish population and prices. Since the 1990s, revenue from commercial fishing in Bethel decreased by nearly 50 percent. In 2016, the Coastal Villages Region Fund (CVRF) stopped buying and processing fish from the Kuskokwim region. CVRF was the largest buyer for 20 villages surrounding Bethel in Western Alaska. Since 2016, the region has been without a processor, making it nearly impossible to sell fish. Local fishermen tried to organize a cooperative to work with an external fish processor but had no success.

Many residents in Bethel and the broader region participate in subsistence fishing, just as people in the Yup'ik villages in the area had done long before the establishment of Bethel. Many people have small boats and travel along the river to fish camps. Subsistence food, including fish, makes up nearly half of residents' annual diet. However, salmon runs have been extremely low in recent years, causing Alaska Department of Fish and Game (ADFG) to limit how many fish people can catch. This has put strain on Bethel and other river communities as they are forced to rely more heavily on expensive imported groceries and less on traditional subsistence ways of life.

In addition to fish in the river, there are many other subsistence foods harvested around Bethel that supplement residents' diets. Beyond food, harvested materials can be used for clothing, tools, crafts, shelter, and more. These practices are important to the local culture and way of life for many Bethel residents, including but not limited to Alaska Natives. Most harvesting occurs during the summer and fall months, when the growing season and typical hunting season occur. Year-round, there is also informal sharing and trading of subsistence foods.

Many City of Bethel residents will continue to be impacted by the local salmon decline and other environmental challenges that are likely to impact subsistence resources (like climate change, which is already changing characteristics of the tundra). While the City cannot directly interfere with ADFG or U.S. Fish and Wildlife Service resource management policies, there may be opportunities to provide information or other resources to assist with local organizations' research and advocacy efforts.

Several organizations in the region are involved in advocacy to address issues impacting salmon populations, including climate change, pollution, and salmon bycatch in the Bering Sea pollock fishery. One

example is the Kuskokwim River Inter-Tribal Fish Commission, which advocates for stricter restrictions on salmon bycatch in the Bering Sea and continued coordination with Alaska Native tribes that can

provide traditional ecological knowledge. Other groups include the ONC Fisheries Department and the Kuskokwim River Salmon Management Working Group.

GOAL 3: Support subsistence rights and access to subsistence resources in Bethel and the surrounding region.

Strategy 1: Protect physical access to subsistence resources around Bethel.

Action A: Maintain the small boat harbor facility, and identify future expansion needs and priorities for funding to ensure sufficient access for subsistence users. **PO**

Action B: Require the dedication of parks and/or open spaces, such as green belts, in new subdivisions in order to maintain access to the undeveloped tundra. **PL**

Action C: Work to obtain public access easements over trails used to access fishing, hunting, or plant harvesting areas. **PL**

Strategy 2: Support research and advocacy efforts that seek to protect access to subsistence resources.

Action A: As opportunities arise, provide information or resources to support the activities of subsistence resource advocacy groups. **PO**

8.4 Climate Resilience Planning

As discussed in Chapter 2 – Existing Conditions, and according to the Alaska Department of Community & Regional Affairs (DCRA), Bethel is considered an Environmentally Threatened Community at risk from infrastructure damage caused primarily by flood, erosion, and permafrost degradation exacerbated by climate change. DCRA assistance may be available to help Bethel plan for mitigating the impacts of climate change. The City should take advantage of this and other programs that may exist, as any of these efforts could help protect human life and property.

The primary assistance available to communities to mitigate natural and other hazards is from the Federal Emergency Management Agency (FEMA) through development of a Hazard Mitigation Plan. Bethel's Hazard Mitigation Plan was completed in 2017 and is overdue for an update. These collaborative plans include a risk and

capability assessment which identifies hazards and develops a mitigation strategy to be implemented by the City to prepare for natural and man-made hazards that could occur in the future.

Other communities have developed Climate Action Plans or Climate Adaptation Plans to more comprehensively address climate change. However, Hazard Mitigation Plans offer similar benefits as all are collaborative efforts involving various City departments as well as community members and other organizations. With more awareness of potential hazards, the community and surrounding region's people and local economies can be more prepared and resilient in the face of climate change. The City should also consult with DCRA to determine if a more focused Climate Adaptation Plan should be prepared as well.

GOAL 4: Prepare the City for a broad range of potential climate change impacts.

Strategy 1: Using the help of state and/or federal climate resilience resources, create City plans for climate adaptation and community resilience.

Action A: Update the City's Hazard Mitigation Plan every five years. CM PL

Action B: Consult with DCRA and consider preparing a Community Resilience and Climate Adaptation Plan. PL CM

Action C: Monitor other funding or support resources that may become available. GM

8.5 Local History and Culture

As the hub city for the YK Delta region, Bethel is both the gateway to the villages of the region and the gateway from the region to the rest of the world. Bethel represents a confluence of cultures, and community members referred to it as the “heartland of the Yup’ik people” and a very diverse community. Due to its remote location, community members describe a strong sense of interconnectedness, community, and self-reliance. At times, large numbers of people from around the region, state, and world come together in Bethel around

traditional activities and expressions of community and culture. The cultural environment in Bethel includes not only Yup’ik traditions that have existed for thousands of years, but also contemporary sports that bring people together and a common value for the beauty of the river and the tundra. The City can play a role in supporting the cultural fabric that makes Bethel a great community in which to live, with a strong sense of place and local identity and pride.



Bethel Farmers Market shed.

8.6 Local Businesses

Community members report that it is very difficult to start a small business in Bethel. The City should try to help foster a local business friendly environment, as local production and commerce is a great way to decrease reliance on imports, oftentimes lowering the cost of living and keeping money flowing in the local economy.

The right balance between regulations and policies that ease the way for small businesses needs to be found. In the past, it was sometimes difficult for the City to enforce business licensing that allows the City to collect sales tax, an important source of City revenue to fund public facilities and services. When Covid-19 relief money came into the community to assist businesses, more busi-

nesses were forced to get licenses in order to access funding; this is an example of an incentive that helped formalize more businesses in Bethel.

The City could start getting more involved with supporting local businesses by designating a Business Community Liaison. Currently, there is no Chamber of Commerce in Bethel, but a Business Community Liaison could work with business leaders to reinvigorate the Chamber, opening more regular lines of communication and opportunities for the City and business leaders to collaborate on community events and programs that build up the local economy.

GOAL 6: Foster a thriving local business community.

Strategy 1: Encourage the reinvigoration of the Chamber of Commerce.

- Action A: Assign a staff person within the City (likely in the Finance Department) to serve as the Business Community Liaison. CM
- Action B: Identify and reach out to business leaders in the community about the City’s interest in more coordination with the business community, including potentially supporting the reinvigoration of the Chamber of Commerce. FI
- Action C: Organize a City space for representatives from the business community / Chamber of Commerce to meet on a quarterly basis. FI

Strategy 2: Expand resources to help people start local businesses.

- Action A: Continue to provide information on licensing and permitting required, as well as enforcement. FI
- Action B: Pursue a partnership with an organization such as UAF to offer business planning assistance. FI
- Action C: Raise awareness about resources available to help small businesses, such as the Alaska Small Business Development Center and related guides or workshops. FI

Strategy 3: Create a business-friendly environment in Bethel.

- Action A: Identify any barriers that the City may be able to address to assist with starting and running businesses. FI
- Action B: Examine BMC to consider allowing some small businesses to be a legal in residential zoned areas. PL
- Action C: Develop a directory of local businesses that is updated regularly. FI
- Action D: Work with the business community to organize events that highlight local businesses, such as markets or events that encourage people to visit businesses around town. CM*

8.7 Visitor Experience

People visit Bethel for a variety of reasons. The most common group visiting the area is made up of people visiting friends and relatives, known in tourism research as VFRs. Other common reasons for visiting Bethel include business trips, medical care, shopping, and community events. There is also a small segment of visitors seeking birdwatching, hunting, or flyfishing experiences. Each of these

groups may be encouraged to spend more time in Bethel if investments are made in marketing and better accessibility of information about local attractions and amenities. This should increase spending and in turn help fund improvements to attractions for visitors, also improving the local quality of life and community sense of pride.

GOAL 7: Support and expand tourism and visitation to Bethel.

Strategy 1: Expand information and marketing for visitors.

Action A: Provide general visitor information on the City website, including information such as lodging, dining, and transportation (in collaboration with the Chamber of Commerce). 

Action B: Create regularly updated visitor marketing materials specific to different visitor groups:

Family-friendly – focused on people visiting friends and relatives (aka VFRs) with children and/or seniors in their groups

Business travelers – focused on coffee / breakfast, lunch and dinner dining, catering for meetings, wifi hangout spots, the fitness center, and “quick” attractions to visit

Nature tourists – focused on in-town attractions, equipment shops or rental services, and regional transportation and wilderness guiding services

Visitors from villages – focused on resources they may be coming to access and include Yup’ik translation

New residents – overview of key community resources as well as popular spots for locals and residents to help people who recently moved to “get to know Bethel” 

Action C: In collaboration with the Chamber of Commerce, encourage businesses and community facilities to provide up-to-date contact, website information, and photos on Google Maps. 

Action D: In collaboration with organizers of large annual events and the Chamber of Commerce, assess the capacity of Bethel lodging available relative to expected peak demands to determine if shortages are anticipated and how the community could address this if/as visitation is expected to grow. 

Strategy 2: Improve attractions for visitors.

Action A: Emphasize locally specific natural and cultural attractions. PR

Action B: Work with the Chamber of Commerce and other organizations to develop a calendar of community events. PR

Action C: Develop and implement a beautification plan for the downtown area (roughly between the Cultural Center and Brown's Slough) and the waterfront. PR



Waterfront trail in Bethel.



JULY 2023

Bethel 2045 Comprehensive Plan

Appendices

Appendices

Appendix 1	City Clerk Action Items	CC
Appendix 2	City Manager Action Items	CM CM*
Appendix 3	Finance Department Action Items	FI
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Appendix Guide

Each Appendix is categorized by group responsible as indicated on the previous page. The appendices are organized by Comprehensive Plan chapter, and contain chapter goals, strategies, actions, and notes. Below is a diagram illustrating the table formatting.

Chapter X – Chapter Title

Chapter of the Comprehensive Plan.

GOAL X: Example goal title

Goal identified in Comprehensive Plan.

Strategy X: Example strategy title

Strategies are listed under each goal.

	Action A: Example action item	Example notes section
	Action B: Example action item	

Action Items are grouped under each each strategy.

Notes for each action item are listed on the right. If there are no notes for an action item, the cell will appear blank.

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APPENDIX 1: CITY CLERK ACTION ITEMS

Appendix 1 – City Clerk Action Items

Chapter 7 – Public Facilities & Services

GOAL 2: Communicate regularly and effectively with the community through various channels.

Strategy 1: Expand the reach of the City’s newsletter, “In the Loop.”

	Action A: Maintain easy public access to the current month’s newsletter on the homepage of the City website, with historical newsletters also available on the website.	There is a page on the City website for the newsletter that includes a link to sign up to receive it. The reach of this newsletter could be expanded by publishing it directly online, as well as pursuing other ways to spread the word. On the newsletter page of the website, also include an archive of past newsletters.
	Action B: Create a City information flier to laminate and place around town, including URLs and QR codes for the current newsletter and other key sites to access.	The flier can include URLs and QR codes for the City website, City Facebook page, and current City newsletter. Good locations may include City Hall, the Cultural Center, the Post Office, the airport, the small boat harbor, and the hospital.
	Action C: Print some copies of the newsletter to leave in key locations around town.	Printed copies may be more accessible for more residents. Another possibility could be to charge a small fee to receive printed copies via mail. On printed versions, adequate font size will also be important for accessibility.

Strategy 2: Expand the City's presence on social media.

Action A: Designate a social media “point person” within City staff, to be responsible for monitoring City activities that should be posted to social media and regularly checking in with all the departments for updates. (This could be the City Clerk or someone the Clerk designates.).

The City's public relations contractor currently helps manage the City's Facebook page. Many staff within various City departments also have admin privileges on the Facebook page and are currently responsible for sharing updates, but this effort could be more organized to increase regularity of communication with the community.

It is important for the page to remain active so that it is a useful tool that people look to for community updates. The page description can include links to important pages on the City website. Updates can include election or application reminders, key staff or contact changes, exciting announcements of City achievements like grants obtained or projects started or completed, and other similar topics. When special meetings outside of regular City meetings are held, these could be announced; if the City wishes to raise more awareness about an event and/or collect a rough RSVP, an Event can be created.

Strategy 3: Optimize the City website and update it regularly.

Action A: Each year, conduct a review of the website to determine if there are particular pages or sections that need to be added, deleted, reorganized, or updated.

This could be organized by the City's contracted public relations firm.

Action B: As needed, update the home page (and/or other pages) with more new information and links.

Action C: Make it easier to find contact information to use for different types of inquiries to the City.

Chapter 8 – People & Economy

GOAL 5: Support locally-specific cultural activities and attractions in Bethel.

Strategy 1: Work with community organizations to continue to highlight Yup'ik culture in Bethel.

	Action A: Identify needs and opportunities to expand existing Yup'ik translation services provided as part of City functions.	For example, Yup'ik language assistance is provided associated with local elections. There are many speakers in Bethel, including visitors from villages and elders who may rely on translation services more. There is also a Yup'ik immersion school and Yup'ik programming through UAF.
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APPENDIX 2: CITY MANAGER ACTION ITEMS

Appendix 2 – City Manager Action Items CM CM*

If action items in plan chapters are listed as CM*, they are not intended to be City Manager actions but will need to be assigned to an appropriate party by the City Manager. These action items are listed at the conclusion of this Appendix.

Chapter 3 – Housing & Land Use

GOAL 1: Address potential barriers to housing development.

Strategy 3: Encourage development by collaboratively working with developers to install public infrastructure, including piped water and sewer systems and roads.

	Action A: As part of the subdivision agreement process, consider designing a standardized “impact fee” mechanism to have developers participate in funding when their development will impact the overall system (water and sewer or other infrastructure such as roads).	The impact fee could include funding for engineering, materials, and/or construction. A transparent, standardized process will be important in making expectations clear to potential developers.
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GOAL 2: Facilitate more affordable housing development and access to affordable housing.

Strategy 2: Support access to information on housing assistance programs.

	Action A: Consider completing a housing needs assessment in collaboration with community partners such as ONC or BNC.	A study of community housing needs was completed in 2018 by a team including ONC, NeighborWorks America and Alaska, City of Bethel, and other organizations – <i>see background information in Section 3.2 for additional information</i>. An updated and more formal housing needs assessment could be completed to determine key types of housing expected to be needed.
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GOAL 3: Reserve space to accommodate community needs and desired development.

Strategy 2: Create and regularly maintain a list of community facility and infrastructure needs that will require land.

	Action A: Create and maintain a list of community facility and infrastructure needs in order of priority, and include specific spatial needs such as general location and approximate area of land required.	The City Manager and the Planning Department should create and maintain the list of facilities and infrastructure needs, in collaboration with leaders from each department. Some items on the list would go hand-in-hand with the Capital Improvement Plan (<i>see Chapter 7 – Public Facilities & Services</i>). As a start, consider including the following space needs for the community (other than housing): ▪ Additional schools that may be needed as the population continues to grow ▪ Additional civic or public works buildings needed ▪ Parks and open space, distributed around different areas of Bethel ▪ Port expansion areas, as needed ▪ Water and wastewater treatment facilities (<i>see Chapter 6 – Utility Infrastructure for more discussion of water and sewer</i>) ▪ Alternative energy generation (wind, solar, etc.) and energy storage sites ▪ Likely new road and other transportation corridors
	Action B: As applicable, identify and initiate coordination with entities that need to be involved in the implementation of community facilities and infrastructure (such as the Public Works department for wastewater facilities, or AVEC for alternative energy generation sites).	<i>See Chapter 6, Utility Infrastructure for more information on coordination with Public Works and AVEC, for example.</i>
	Action D: As needed, create a plan to obtain land or lease a property to satisfy each priority community infrastructure need.	<i>Also see Chapter 7 – Public Facilities & Services, Goal 4 regarding management of City land.</i>

Strategy 4: Sell, trade, or lease City-owned properties that the City does not need in the future so that more private development can occur.

	Action A: Evaluate City-owned properties that should be considered to sell or lease for private development.	
	Action B: Create a plan for how the City will dispose of (sell or lease) certain properties over time.	Through RFP processes and/or purchase and sale agreements, the City can maintain some control over what gets developed, whether with formal public-private partnership or simply the terms of the agreement. This can help ensure that the land is utilized for community benefit.
	Action C: Initiate the process to dispose of these properties according to the plan.	City land disposal decisions would require a City Council vote.

GOAL 4: Identify areas that are good candidates for infill development and take steps to facilitate their development.

Strategy 2: Investigate how private landowners within priority development areas might be encouraged to participate in community development goals.

	Action A: Explore partnership opportunities to achieve desired development, such as with BNC.	<i>See Goal 3 above for more discussion of desired development.</i> The City could potentially approach land owners considering development in the priority development area and assist with elements such as infrastructure funding. This could be used to help encourage developments that would be beneficial for the whole community, such as multifamily housing or alternative energy generation facilities.
	Action B: Compile and share information from BIA about how native allotment owners can prepare for potential development.	There is a formal process the City could go through with BIA Realty to invite native allotment owners to participate in development.

	Action C: Coordinate with the Association of Village Council Presidents (AVCP) Realty Department to learn more about potential land exchanges between BNC and native allotment owners for “in-town” native allotments.	Coordination with BIA would also be helpful. The AVCP Realty Department offers support to native allotment holders for a variety of actions they could take with their land, including land exchanges, rights-of-way, or subdivision. BNC owns a significant amount of land around the peripheries of the official boundary of Bethel; they may have good candidate properties for land trades that are still near Bethel. The City could then partner with BNC to encourage development on the in-town parcels.
Strategy 4: Facilitate redevelopment of properties that are underutilized, dilapidated, or abandoned.		
	Action D: Consider funding available for the purchase of dilapidated or abandoned properties, potentially for use in partnership developments.	The City could potentially assist with cleaning up sites in order to facilitate redevelopment. Many owners of defunct / dilapidated properties can’t afford to clean up the property and/or don’t live on the premises.

Chapter 4 – Local Transportation

GOAL 1: Use the Long Range Transportation Plan (LRTP) to guide all local transportation facility planning.

Strategy 1: Emphasize the LRTP process and recommendations in Bethel.

	Action A: Adopt the 2020 Draft LRTP.	This LRTP was fully prepared but never officially adopted. It should be adopted by the City Council so that it can be publicly shared and used.
	Action B: Every five years, revisit (through a public process) and thoroughly update the LRTP.	Reviewing and updating the LRTP should continue to involve extensive public input, as it informs what maintenance will be prioritized, along with new potential transportation facilities including roads, trails, and port facilities. The City should make it clear to the community that the LRTP is their main opportunity to provide input on transportation planning.
	Action C: Coordinate with other organizations that prepare transportation planning documents for the area, including DOT&PF and ONC, to find overlaps and collaboration opportunities.	

GOAL 2: Plan for an organized, proactive approach to surface transportation facility maintenance.

Strategy 1: Clarify surface transportation facility maintenance responsibilities.

	Action B: Maintain copies of maintenance agreements for transportation facilities that are not solely under City jurisdiction (such as DOT&PF roads or private facilities).	One example is for BIA Road, which is currently maintained by a federal entity with occasional City involvement; this arrangement should be clarified in an agreement and would also be important to have in place to help manage future road improvement funding opportunities. A joint maintenance agreement was also recommended in the 2020 Draft LRTP to allow the City and ONC to share TTP funds.
	Action C: Work with DOT&PF to update existing state road MOUs, including exploring the possibility of the City assuming responsibility for maintenance of DOT&PF-managed roads in Bethel.	The City currently has five MOUs with DOT&PF, under which the airport manager is responsible for maintenance of state-owned roads in Bethel. Without a local crew as involved in road maintenance, DOT&PF may be less equipped to manage local road maintenance than the City. Public Works would like to explore the possibility of assuming maintenance of all of these roads, potentially except CEHH. This would require coordination with DOT&PF to negotiate and agree to the terms of the transition, including examining how it could impact STIP funding eligibility. Assuming maintenance of the roads would shift the financial responsibility to the City, so this would need to be factored into the City's budget.

GOAL 6: Strategically seek funding for transportation facility construction and maintenance.

Strategy 1: Leverage opportunities available in Alaska to secure potential funding sources for implementing transportation projects.

	Action B: Continue to leverage existing transportation construction support and funding through collaboration with other local entities, such as ONC.	Currently, ONC provides some support to construction projects such as through providing gravel; fostering these types of collaborations should continue to factor into transportation funding.
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Chapter 5 – Regional Transportation

GOAL 1: Create a well-functioning airport area for travelers and businesses.

Strategy 1: Facilitate efficient and organized access to the airport.

	Action A: Between the City, DOT, and airline tenants leasing land and/or buildings on airport land, determine (and formalize in agreements if needed) which party is responsible for managing roads, parking, signage, and other elements within the airport area.	
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GOAL 2: Support DOT&PF in airport operations and planning.

Strategy 1: As requested by the FAA and/or DOT&PF, take actions that support smooth and secure airport operations.

	Action C: Coordinate with the airport management / DOT&PF to schedule security drills.	
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Strategy 2: Participate in planning for the future of the airport.

	Action A: Maintain regular coordination (such as quarterly meetings) with DOT&PF and representatives from airlines operating at the airport to track near- and long-term plans impacting the Bethel airport.	
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GOAL 6: Support the improvement and expansion of other modes of regional transportation.

Strategy 1: As the hub of regional transportation, organize a City-led regional transportation coordination group to plan routes, maintenance, and funding.

	Action A: Establish a regional transportation coordination group, including DOT&PF, representatives from villages and tribal organizations, shipping companies, and transportation companies.	
	Action B: The group should meet regularly to discuss existing routes, maintenance responsibilities and issues, potential new routes or transportation methods, and grant opportunities.	

Strategy 5: Explore potential road connections between Bethel, Oscarville, Napaskiak, and Napakiak.

	Action A: Work specifically with Oscarville, Napaskiak, and Napakiak representatives in the transportation coordination group to gauge interest in pursuing surface road routes between each village and Bethel.	There are already power lines connecting Bethel with Napakiak and Oscarville. Community members have expressed interest in surface connections in the past since these villages are close to Bethel. ▪ For Oscarville, only a few miles of road and a creek crossing would be needed. There have been efforts to fund a bridge to cross the creek. ▪ Napaskiak is just across the river from Oscarville, so a bridge would be needed. ▪ Napakiak is also close to Bethel, and there was recently a DOT&PF RFP released to explore aviation and surface connections between village and the City. That RFP was canceled due to a funding issue, but this idea may arise again soon, and DOT&PF will be important to the discussion.
	Action B: Explore partnership agreement opportunities to implement future road connections.	The City would likely not lead these efforts, but can help coordinate through the transportation group.

Chapter 6 – Utility Infrastructure

GOAL 1: Advance projects in Bethel to increase electricity production from alternative energy sources to reduce both costs and generation of greenhouse gasses.

Strategy 1: Facilitate large-scale projects to introduce more alternative energy sources to the local network.

	Action A: Assign a City “energy point person” to coordinate regularly with AVEC.	In the past, there was an Energy Committee that held discussions around energy, but there is no clear person or group within the City that focuses on energy now.
	Action B: Working with AVEC, create a strategic plan that identifies ways for the City to support a transition to more alternative energy generation.	Bethel has an interest in lowering energy costs for residents, and a shift to more renewable energy is anticipated to be the best way to do this. Alternative energy generation also is generally less harmful to the already-fragile Alaskan tundra and river environment on which Bethel depends. Bethel should work with AVEC to identify ways Bethel can help transition the grid to more alternative energy sources, such as working together on acquiring and/or setting aside land for wind or solar farms. AVEC currently needs to weigh in if the City applies for alternative energy grants, but in the future there could be opportunities for the two organizations to work together more collaboratively to obtain funding. As the largest member community within AVEC, Bethel may have an opportunity to play an influential role in support AVEC’s alternative energy transition.

GOAL 3: Transition Bethel’s water and sewer utilities to fully piped systems serving all residences and businesses.

Strategy 3: During the phases of the PER and beyond, manage the piped system to be as efficient and accessible as possible, as well as equitable in cost.

	Action C: For new development or redevelopment, work with industry experts to investigate how the City could implement an “impact fee” system in which there are clear expectations related to new or upgraded infrastructure cost to the developer.	Other communities have systems in place for development to bear some or all of the cost of public infrastructure associated with the development. Eventually, this system should be added to municipal code. Clear expectations for private contributions, how this funding would be managed, and how the City can assist could help avoid discouraging development from high installation costs.
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Chapter 7 – Public Facilities & Services

GOAL 1: Enhance the reliability and efficiency of the City workforce.

Strategy 1: Optimize and monitor the staffing and operations of each City department to ensure efficiency and support staff retention and hiring efforts.

	Action A: Ensure every department has clearly outlined responsibilities with documented and regularly updated policies, procedures, and job descriptions to facilitate staff training and operations evaluations.	Work with the Human Resources Department on this action item.
	Action B: Conduct an evaluation of each department's operational efficiency on an annual basis and when considering hiring additional personnel.	Work with the Finance Department on this action item.
	Action C: As evaluations of operations are completed, consider altering the structure of departments (for example, implementing new technology to increase efficiency, or establishing mentorship and chains of command that facilitate staff advancement into leadership roles).	Work with the Human Resources Department on this action item.
	Action D: Establish transition plans so that department operations are minimally impacted by the departure of key staff.	Work with the Human Resources Department on this action item.

GOAL 3: Optimize the management of City revenue and spending.

Strategy 4: Shape sales taxes and fees to positively influence public health and sustainability and fund key community projects.

	Action A: Over time, consider proposing expansions to taxes on alcohol, marijuana, and tobacco sales, as well as gambling.	If the City decides to pursue expansions to these selective sales taxes, this would likely require an approval process with City Council.
	Action B: Propose a “bag tax” for disposable bags from stores and restaurants.	Frequently called a “bag tax” in other communities, this is a small (few cents) fee per disposable bag used at stores. The “bag tax” could encourage more environmentally friendly behaviors including using reusable bags and reusing paper or plastic bags instead of throwing them away after one use. This change would help extend the life of the landfill. Creating a new “bag tax” would likely require an approval process with City Council.
	Action C: Consider proposing vehicle parking fees in some areas, such as for long-term parking near the airport or boat harbor.	Implementation and/or enforcement could be challenging, but there is room to expand parking fees at these locations. In the past, parking fees were tested at the harbor, but there was confusion around whether a harbor permit includes vehicle parking already. At the airport, coordination with the airport manager and DOT&PF would be required.

GOAL 4: Manage City lands in an efficient, cost-effective, and forward-thinking manner.

Strategy 1: Maintain a map of City-owned lands and ownership changes.

	Action C: Using the community land use needs identified as part of the goals in Chapter 3 – Housing & Land Use, identify community needs that may be met with City-owned properties or underutilized properties. Use this information to identify where there are gaps, which could lead to identifying properties that may be pursued for acquisition by the City.	
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Strategy 2: Improve processes for City property acquisition, sales, and leasing.

	Action A: When the City needs to buy or lease land, release requests to negotiate lease or sale agreements with other property owners in order to help find available land that meets City purposes.	
	Action B: Work with the City Attorney to clarify appropriate options of processes for leasing land / facilities to non-profits, businesses, or other types of entities, including determining fair rental costs relative to appraised value, bid processes, or other ways to enter into lease agreements.	While appraised values factor in market conditions, the City has noted that additional flexibility to negotiate sale or lease agreements would be helpful depending on the situation. Especially when leasing City property to others, the City could benefit from a Rental Market Analysis to factor in location, size, property type, and other considerations. An additional consideration is to track and observe any outside limitations that may exist (for example, if federal dollars were used to acquire a property and could have come with additional stipulations requiring exact appraised value be used in future deals).
	Action C: The City currently offers heavily discounted rental and utility rates for some non-profit lessees; evaluate the community value of these leases and consider evolving the practice to rent at appraised values, still with the potential for discounts depending on purpose.	

GOAL 5: Manage updates to City facilities and equipment in an efficient, cost-effective, and forward-thinking manner.

Strategy 1: Maintain the Capital Improvement Plan (CIP).

	Action A: Update the CIP every year.	There is currently a focus on upgrades to heavy equipment, and facility upgrades (such as the need for a new Public Works building) have been deferred. Priorities may shift over time, and unexpected expenses may arise. Updating the CIP each year is a comprehensive approach to planning for capital improvements. At the time of the preparation of this Comprehensive Plan, the City noted the following examples of facilities that need upgrades: ▪ New Public Works Building is needed (current estimated cost \$36.4 million) ▪ Library and Cultural Center need repairs and a new paint job
	Action B: Ensure that items in the CIP advance City goals for improving energy efficiency and a transition to alternative energy sources in the future.	<i>Reference the Energy section of Chapter 6 – Utility Infrastructure.</i>
	Action C: Continue to use the insurance schedule to anticipate items that the City may need to spend money on in the future, such as repairing frozen pipes.	

GOAL 8: Enhance the role of parks in the Bethel community.

Strategy 1: Expand the City's capacity to manage and maintain parks.

Action A: Recreate the Parks and Recreation department and/or designate an interim Parks and Recreation manager within the City who will be responsible for leading coordination with contractors (current and potential future), parks and recreation improvement projects, and coordination with the Community Parks & Recreation Committee.

The past Comprehensive Plan designates many action items for the Parks & Recreation Department. However, this department no longer exists at the time this plan update is being written. The Community Parks & Recreation Committee is very active, but it would greatly increase the City's ability to improve parks and recreation to have at least one staff person dedicated to this role, and potentially more people involved on a seasonal basis. In addition to working with the Committee, this designated leader of parks-related efforts would need to collaborate with the City's property maintenance team and Planning Department.

Chapter 8 – People & Economy

GOAL 1: Promote broad access to education, training, and employment opportunities in Bethel.

Strategy 1: Identify community priorities for education and career training.

Action B: Work with City departments and community partners to identify key community staffing needs.

Key staff may include childcare workers, commercial drivers, and maintenance staff for the City or other organizations. The Chamber of Commerce is not currently active, but if it does resume activities, this would be a good resource to consult with on staffing needs.

GOAL 2: Minimize potential negative impacts to Bethel from the Donlin Mine efforts and maximize potential benefits.

Strategy 1: Ensure effective coordination with the Donlin Mine Project.

Action A: Develop a Memorandum of Understanding with Donlin Mine project leaders for ongoing coordination, including holding annual strategy meeting for conflict resolution and identify partnering opportunities.

The MOU could discuss Donlin participation in studies and maintenance that may be needed related to causing increased traffic for the Port and the highway. Additional heavy vehicles on roads could accelerate their wear, and additional barge traffic could exacerbate erosion concerns, so impact fees could be considered in an MOU. The MOU should also consider planning for breaches of facilities and monitoring / mitigation of environmental contamination events / impacts.

The MOU could also specify responsibilities for Donlin and the City for funding upgrades of water and sewer infrastructure, providing extra resources and training for hazardous material handling and response, and detailing the review process of hazardous material handling and spill response plans.

	Action B: Establish a communications plan to outline ways to keep Bethel residents informed of construction schedules and status of barge traffic, as well as to keep Donlin informed of the location and timing of commercial and subsistence fishing activities and other concerns or questions.	The communications plan could involve notices in the City’s newsletter, discussed in Chapter 7 – Public Facilities & Services.
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GOAL 4: Prepare the City for a broad range of potential climate change impacts.

Strategy 1: Using the help of state and/or federal climate resilience resources, create City plans for climate adaptation and community resilience.

	Action A: Update the City’s Hazard Mitigation Plan every five years.	The primary assistance available to communities to mitigate natural and other hazards is from the Federal Emergency Management Agency (FEMA) through development of a Hazard Mitigation Plan. Bethel’s Hazard Mitigation Plan was completed in 2017 and is overdue for an update. These collaborative plans include a risk and capability assessment which identifies hazards and develops a mitigation strategy to be implemented by the City to prepare for natural and man-made hazards that could occur in the future.
	Action B: Consult with DCRA and consider preparing a Community Resilience and Climate Adaptation Plan.	Other communities have developed Climate Action Plans or Climate Adaptation Plans to more comprehensively address climate change. However, Hazard Mitigation Plans offer similar benefits. The City should consult with DCRA to determine if a more focused Climate Adaptation Plan should be prepared in addition to the Hazard Mitigation Plans, as this could potentially open the door to additional support or funding.

GOAL 6: Foster a thriving local business community.

Strategy 1: Encourage the reinvigoration of the Chamber of Commerce.

	Action A: Assign a staff person within the City (likely in the Finance Department) to serve as the Business Community Liaison.	The liaison role may make the most sense to be held by someone in the Finance Department who already works with businesses on licensing.
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CM* Action Items – Chapter 5 – Regional Transportation

GOAL 1: Create a well-functioning airport area for travelers and businesses.

Strategy 1: Facilitate efficient and organized access to the airport.

	Action D: Create a guide to transportation options available to/from the airport with a map of where to access them, to be distributed and displayed in buildings for the passenger airline(s).	The guide should include parking options, taxicab pickup areas and phone numbers, the nearest transit stop, the hospital shuttle, car or other vehicle rental services, the location of passenger airlines at the airport, and any other transportation options available around town. The guide should be posted in the Alaska Airlines terminal and elsewhere if deemed helpful.
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Strategy 2: Facilitate adequate parking at the airport.

	Action A: Once parking management is determined, advocate for exploring the potential of designating short-term and long-term parking lots and an associated parking fee system with time limits.	Designating short term and long term parking may help with the issue of limited parking around the airport. Because of fees, those planning to be traveling for a while may choose to find another way to the airport instead of leaving their vehicle there.
	Action B: Once parking management is determined, advocate for the completion of a parking study to evaluate whether more parking is needed near the main jet terminal and if so, make plans to provide additional parking space.	

GOAL 6: Support the improvement and expansion of other modes of regional transportation.

Strategy 2: Work with the regional transportation coordination group to improve reliability of ice road maintenance.

	Action A: Create a map of the typical ice road route, including all the villages it connects.	Identify a representative from each village that the ice road connects to participate in the coordination group.
	Action B: Create a typical snow-clearing schedule, including what party or parties are responsible for clearing and marking.	In the past, Lynden would periodically plow the river to support their shipping needs, which resulted in easier access for anyone using the ice road. Napaimute Corporation is planning to take charge of ice road maintenance and recently received additional funding for the effort. With maintenance schedule and responsibility information shared amongst the coordination group, it will be easier to collaborate and work together to fill in any gaps (such as for funding).
	Action C: Collect data on past years' freezing and break up and monitor freezing, ice thickness, and break up each year. Share this data and changes over time to help reduce the risk of incidents where vehicles fall through the ice.	

Strategy 3: Work with the regional transportation coordination group to improve the reliability of the trail network.

	Action A: Work with the group and DOT&PF to develop a map of the most used trails between Bethel and the surrounding villages, including user groups, trail markers, hazards, and other landmarks.	Many of the trails outside of Bethel primarily run through DNR and other federal agency land; these agencies may have their own trail system and maps. ONC has also worked on mapping and marking historic routes. The coordination group should consult with and collect prior efforts of these agencies when developing the map. The map should include pedestrian, ATV, and snowmachine trails. It should also mark creek crossings to encourage caution.
	Action B: Identify whether easements are needed for places where trails cross private property, and coordinate with property owners.	If a trail crosses public agency land (like DNR or other federal agencies), mark the agency managing the trail on the map.
	Action C: Create a regional trail maintenance strategy that is responsive to different seasons, various types of trail users (snowmachine versus ATV, for example), and changing conditions over time.	This may be able to be funded by tribal transportation funds, especially since trails are often used to travel between villages. It is important to note that these trails are located in the tundra and may have challenging conditions. Due to climate change, there is a decreasing portion of the year during which snowmachines can be used; increasing ATV use may damage the tundra ecosystem and become an increasing maintenance issue down the road. The coordination group should discuss these issues to reach appropriate solutions.

Strategy 4: Facilitate potential regional transit opportunities as they arise.

	Action A: Coordinate with the hovercraft operator to determine if they may consider providing passenger transit again in the future.	The hovercraft can travel on difficult terrain in the region including tundra, water, snow, and ice. As climate change makes conditions less predictable, it could become even more useful to transporting cargo in the area. The hovercraft used to have approximately 12 passenger seats, and the transportation coordination group can work with the operator to determine if there are opportunities to once again provide passenger transportation.
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CM* Action Items – Chapter 6 – Utility Infrastructure

GOAL 1: Advance projects in Bethel to increase electricity production from alternative energy sources to reduce both costs and generation of greenhouse gasses.

Strategy 3: Encourage efficiency updates for private energy users.

	Action A: Develop outreach materials to encourage commercial and residential users on energy efficiency best practices and grants that may be available for installing private alternative energy facilities.	The Cold Climate Housing Research Center may have some useful information to contribute to these outreach materials. Coordination with AVEC will also be needed.
	Action B: Work with AVEC to develop and share a guide to approval processes required for private alternative energy facilities and opportunities to sell excess power back to the grid.	Independent power producers may be eligible to have their AVEC bill reduced, and there could be opportunities to sell surplus power back to the grid. Information about necessary processes and related opportunities should be shared on the City website.

CM* Action Items – Chapter 7 – Public Facilities & Services

GOAL 7: Target specific public safety concerns within Bethel.

Strategy 4: Support organizations that provide services to people experiencing homelessness in Bethel.

	Action A: Continue to support the Bethel Winter House nonprofit organization.	The Winter House facility provides nighttime shelter during the winter for people experiencing homelessness, as well as limited services during other months, depending on funding. The organization runs almost entirely on donations and volunteer work, so any support with funding/grants, projects, and raising awareness about the Winter House efforts that the City can provide is helpful. This could include working in partnership with the Bethel Community Services Foundation, which leads the Bethel Housing & Homelessness Coalition.
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CM* Action Items – Chapter 8 – People & Economy

GOAL 1: Promote broad access to education, training, and employment opportunities in Bethel.

Strategy 1: Identify community priorities for education and career training.

	Action C: Identify gaps between community unemployment and community job openings.	This could be an opportunity to partner with low-income and/or social service providers, to connect economically vulnerable community members with work.
	Action D: Working with community partners and the business community, monitor which employment sectors are likely to increase in importance and which employment sectors are likely to decrease in importance in 2045.	For example, the City has noted that it is difficult to establish wind power facilities without local staff with the training needed to service the turbines; it may be expected that this sector would grow and thus more staff would be needed. Elder care may also be expected to grow, given that Bethel is a healthcare hub with a growing population of seniors.

GOAL 5: Support locally-specific cultural activities and attractions in Bethel.

Strategy 1: Work with community organizations to continue to highlight Yup'ik culture in Bethel.

	Action C: When possible, partner with Bethel Council on the Arts and Alaska Native organizations to sponsor cultural facilities and events in Bethel, such as arts and crafts markets, cultural exhibits, or the Camai dance festival.	These events can be a part of Parks and Recreation activities that add to the quality of life in Bethel; they also attract visitors to the community (<i>see the Visitor Experience section below in this chapter</i>).
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GOAL 6: Foster a thriving local business community.

Strategy 3: Create a business-friendly environment in Bethel.

Action D: Work with the business community to organize events that highlight local businesses, such as markets or events that encourage people to visit businesses around town.

Small businesses run out of people's homes could benefit from market-style events that bring people together to check out tables from different organizations. Other ideas could include several business organizing a time to provide scheduled events to encourage people to patronize several local businesses.

GOAL 7: Support and expand tourism and visitation to Bethel.

Strategy 1: Expand information and marketing for visitors.

Action A: Provide general visitor information on the City website, including information such as lodging, dining, and transportation (in collaboration with the Chamber of Commerce).

This should include information on lodging options, transit and cab information, airport information, dining, shopping, recreational opportunities, services that visitors may need to access, and so on. The information should be simple and easy to read, with contact and location information.

Action B: Create regularly updated visitor marketing materials specific to different visitor groups: ▪ Family-friendly – focused on people visiting friends and relatives (aka VFRs) with children and/or seniors in their groups ▪ Business travelers – focused on coffee / breakfast, lunch and dinner dining, catering for meetings, wifi hangout spots, the fitness center, and “quick” attractions to visit ▪ Nature tourists – focused on in-town attractions, equipment shops or rental services, and regional transportation and wilderness guiding services ▪ Visitors from villages – focused on resources they may be coming to access and include Yup’ik translation ▪ New residents – overview of key community resources as well as popular spots for locals and residents to help people who recently moved to “get to know Bethel”	Visitor marketing materials should also be included on the City website, and could be prepared with the City’s public relation contractor in collaboration with organizations such as the Chamber of Commerce. Separating types of attractions by who might be interested in them will make information more accessible and relevant to everyone visiting the website. The City can also work with organizations that consistently bring people to Bethel (such as the hospital) to distribute these marketing materials. People who have moved to Bethel have noted it can be difficult to find information on community resources, cost of living, etc. without having connections in the community through family or work already; supporting prospective residents should be an area of focus.
Action D: In collaboration with organizers of large annual events and the Chamber of Commerce, assess the capacity of Bethel lodging available relative to expected peak demands to determine if shortages are anticipated and how the community could address this if/as visitation is expected to grow.	There may be shortages during large community events such as the Camai dance festival. If shortages are expected to worsen, the City could examine initiatives such as incentives for lodging development.

APPENDIX 3: FINANCE DEPARTMENT ACTION ITEMS

Appendix 3 – Finance Department Action Items

Chapter 7 – Public Facilities & Services

GOAL 1: Enhance the reliability and efficiency of the City workforce.

Strategy 1: Optimize and monitor the staffing and operations of each City department to ensure efficiency and support staff retention and hiring efforts.

Action B: Conduct an evaluation of each department's operational efficiency on an annual basis and when considering hiring additional personnel.

Work with the City Manager on this action item.

Strategy 2: Implement new technology in order to save money spent on some City functions and decrease each City department's workload.

Action C: Explore more automated technology systems that could be used to track City department budgets and produce reports, in order to help departments manage their own budgets and lighten the load on the Finance Department.

Under the current budget system, the City submits fund balances and data comparing budgets to actual money spent to City Council. However, the Finance Department has capacity challenges, leading the information to typically be running one to two months behind. Using technology to help automate some portions of the system could help departments better track their own expenditures, in turn lightening the load on the Finance Department and helping everyone remain up-to-speed.

GOAL 3: Optimize the management of City revenue and spending.

Strategy 1: Continually evaluate and consider reshaping the City's fiscal structure for efficiency and as City priorities change over time.

	Action A: Working with other City departments as well as the Finance Committee, consider ways to augment, diversify, and allocate City revenue sources, such as based on particular projects that may need funding.	Departments can collaborate to change the strategy over time based on key projects that need funding. For example, one-half-percent of City sales taxes were previously allocated to raise funds for the construction of the Fitness Center. For more ideas, see <i>Strategy 5</i> within this goal.
	Action B: In the longer term, conduct a comprehensive study of municipal finances to determine the most efficient and effective fiscal structure.	Depending on how the City is operating, the best structure for different funds or departments can change over time. For example, the Fitness Center is currently considered an enterprise fund for auditing purposes, but the City has discussed whether to treat it as a department and put the budget into the general fund like Fire, Police, and other departments. How each facility and/or department operated by the City is budgeted should be considered as part of the fiscal structure study.

Strategy 2: Regularly update fees and other charges.

	Action A: Continue annual updates to the City's fee schedule (as required by BMC 4.04.025), including consideration of whether new fees should be levied.	This should be organized by the Finance Department in coordination with all other departments. City Council approves the fee schedule annually, and it is posted to the City website. The relevant page should note that the fees are current as of when they went into effect.
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Strategy 3: Improve clarity and consistency of sales tax collection and business licensing.

	Action A: Consolidate and improve clarity of information on the City website related to businesses, licensing, and sales tax collection.	Currently, some information is housed under Businesses, while some is under the Finance Department page in the Government tab. Business owners also receive information from the City when registering. Reorganizing the information could make it more accessible and easier to use. This should include a clear list of all types of economic activities that require different types of licensing and the collection of sales tax.
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	Action B: Before local business licenses are issued or renewed, require a code compliance review from the Planning Department.	This should be noted in the information for businesses on the City website and added to the Finance Department's procedures. Before the Finance Department issues a license, they should be required by Department procedure to send the relevant information to the Planning Department for review.
	Action C: Enforce compliance with business licensing requirements and sales tax collection by completing 80 sales tax audits per year.	In 2022, the new Finance Director worked to bring a large percentage of businesses into compliance and used various communication strategies to spread the word about the effort, including sending letters, publishing in the newspaper, and posting on social media. The goal is to use the audits to bring more businesses into compliance over time.
	Action D: Expand resources to help people start local businesses.	<i>See the Local Businesses section in Chapter 8 – People and Economy.</i>

Chapter 8 – People & Economy

GOAL 6: Foster a thriving local business community.

Strategy 1: Encourage the reinvigoration of the Chamber of Commerce.

	Action B: Identify and reach out to business leaders in the community about the City's interest in more coordination with the business community, including potentially supporting the reinvigoration of the Chamber of Commerce.	The "Business Community Liaison," as determined by the City Manager as part of Action A in this strategy, would be responsible for this. It is important to note that the Chamber of Commerce previously dissolved due to lack of interest. If there is still insufficient interest in a formal Chamber even as Bethel's business community grows over time, it could still be worthwhile for the City to coordinate regularly with business leaders about the state of the business community.
	Action C: Organize a City space for representatives from the business community / Chamber of Commerce to meet on a quarterly basis.	The "Business Community Liaison" would be responsible for organizing this.

Strategy 2: Expand resources to help people start local businesses.

	Action A: Continue to provide information on licensing and permitting required, as well as enforcement.	The City website currently provides information on the applicable federal, state, and local requirements, but it may be helpful to optimize the information on the website to be more user-friendly – see <i>Chapter 7 – Public Facilities & Services</i> .
	Action B: Pursue a partnership with an organization such as UAF to offer business planning assistance.	There could also be opportunities to connect new businesses with students or young professionals who may be help with some elements of starting up a new business, like building a website or social media accounts.
	Action C: Raise awareness about resources available to help small businesses, such as the Alaska Small Business Development Center and related guides or workshops.	These resources are already linked on the Business Licensing page within the Finance Department section under the Government Tab of the City website, but this may be difficult to find, and people may not be aware of the resources available. The Chamber of Commerce is currently inactive, but if it resumes activities, the City could also work with them to improve the accessibility of these resources. Also see <i>Chapter 7 – Public Facilities & Services</i> .

Strategy 3: Create a business-friendly environment in Bethel.

	Action A: Identify any barriers that the City may be able to address to assist with starting and running businesses.	The “Business Community Liaison” could work with the Chamber of Commerce to conduct a survey of business owners to identify key challenges.
	Action C: Develop a directory of local businesses that is updated regularly.	The “Business Community Liaison” could work with the Chamber of Commerce to develop this directory, which should be made available online.

GOAL 7: Support and expand tourism and visitation to Bethel.

Strategy 1: Expand information and marketing for visitors.

	Action C: In collaboration with the Chamber of Commerce, encourage businesses and community facilities to provide up-to-date contact, website information, and photos on Google Maps.	Many visitors turn to map applications like Google Maps to plan and navigate, but the information currently available is inconsistently complete. More information could make visitors feel more comfortable navigating Bethel as an outsider.
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APPENDIX 4: FIRE DEPARTMENT ACTION ITEMS

Appendix 4 – Fire Department Action Items FD

Chapter 7 – Public Facilities & Services

GOAL 6: Improve public safety facilities and services in Bethel.

Strategy 1: Continue to improve fire and emergency medical infrastructure and services.

	Action A: Construct a new fire station near the airport.	The station would house a vehicle and equipment and serve as a gathering place for volunteers responding to fires and medical emergencies. This would help serve the Kasayulie and Tundra Ridge subdivisions as well as the airport; some existing homes and buildings within this area are subject to significantly higher insurance rates due to their distance from the current fire station. This could also help serve more development that could occur in this area.
	Action C: Address maintenance needs for the fire station.	The station may need repairs to the foundation, piles, and retaining walls, as well as improved drainage on the site. As noted in the previous Comprehensive Plan, the fire training tower is also planned to be replaced, likely closer to the fire station than its previous location near the sewage lagoon.
	Action D: Continue to recruit and provide training to fire and EMS staff and volunteers.	It has at times been challenging to attract volunteers; the City may need to brainstorm additional recruitment ideas for this volunteer opportunity. <i>See Chapter 8 – People & Economy for more information on education and career training that may be relevant.</i>
	Action E: Address other public safety capital improvement needs as they arise and new technology becomes needed and/or available.	The Fire Department's detection equipment is obsolete. New chemical analyzation and radiation detection equipment, including CBRNE response training (i.e. - Hazardous Materials Technician), is needed.
	Action F: Continue and increase the delivery of existing fire prevention and education programs.	The Fire Department organizes programs such as fire prevention classes, school visits, and home safety inspections; these types of activities should continue and can be further promoted through social media.

APPENDIX 5: GRANT MANAGER ACTION ITEMS

Appendix 5 – Grant Manager Action Items

Chapter 3 – Housing & Land Use

GOAL 1: Address potential barriers to housing development.

Strategy 3: Encourage development by collaboratively working with developers to install public infrastructure, including piped water and sewer systems and roads.

	Action B: Create a guide for infrastructure development grants or other funding assistance programs, in order to assist developers with finding information needed to pursue supplemental development financing.	The Grant Manager can prepare and maintain this list, to be shared with the Planning Department for use in their discussions with potential developers. As part of the subdivision agreement process, the City Planner can ensure that this guide is readily available to developers. It should also be posted to the City website to help encourage development by improving awareness of resources available. For road development, the City can help developers apply for transportation funding via the Alaska Transportation Funding Opportunity Hub (<i>see Chapter 4 – Local Transportation, Goal 6 for more discussion</i>). For water and sewer, there are other grants that may be able to help with funding, such as the grants the City will use to fund projects outlined in Chapter 6 – Utility Infrastructure. For subdivisions developed by tribal organizations, additional funding sources may be available.
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GOAL 2: Facilitate more affordable housing development and access to affordable housing.

Strategy 2: Support access to information on housing assistance programs.

	Action B: Work with various community partners, potentially including the U.S. Department of Housing and Urban Development (HUD), Alaska Housing Finance Corporation (AHFC), ONC, or BNC, to research potential economic housing assistance that could be available to Bethel residents.	It is possible some existing housing assistance programs are organized such that Bethel residents would not qualify based on locally specific conditions. Depending on the results of the Grant Manager's research, the City could advocate for changes to these programs so that they are inclusive of rural Alaskan communities like Bethel. If the Grant Manager can identify relevant programs, a guide could be created to be shared with the Planning Department for use in their discussions with potential developers. This could also be posted to the City website to help encourage development by improving awareness of resources available.
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GOAL 4: Identify areas that are good candidates for infill development and take steps to facilitate their development.

Strategy 4: Facilitate redevelopment of properties that are underutilized, dilapidated, or abandoned.

Action D: Consider funding available for the purchase of dilapidated or abandoned properties, potentially for use in partnership developments.

The City could potentially assist with cleaning up sites in order to facilitate redevelopment. Many owners of defunct / dilapidated properties can't afford to clean up the property and/or don't live on the premises.

Chapter 4 – Local Transportation

GOAL 6: Strategically seek funding for transportation facility construction and maintenance.

Strategy 1: Leverage opportunities available in Alaska to secure potential funding sources for implementing transportation projects.

Action A: Work with Alaska Municipal League and DOT&PF to use the Alaska Transportation Funding Opportunity Hub to identify potential funding sources for different types of surface transportation projects, and to prioritize Bethel's projects through the Hub Intake Survey.

While the STIP nomination process can be used for projects on DOT&PF facilities, other funding must be secured for any other transportation projects. The Alaska Municipal League and DOT&PF have partnered to improve access across Alaska to project development and funding opportunities.

A project intake survey should be completed for all potential projects to support matching project opportunities with funding sources and assist with securing funds to complete surface transportation improvement projects in Bethel.

Strategy 2: Create a prioritized list of all transportation facility construction and maintenance projects.

Action A: Combine the lists of maintenance / rehabilitation and new transportation facility projects created for roads and trails, and add details on estimated design and construction cost and grant-related considerations.

Use the list and funding strategy developed for Strategy 1 above to inform potential funding sources for projects. Deadlines and schedules for different funding sources could impact how projects are prioritized.

	Action B: Order the list based on priority and when each project should be completed.	The prioritization should factor in community need, cost, funding opportunities available, and what timing makes sense based on other transportation projects and/or developments. It should also consider the funding opportunity application windows to align projects with grants and increase the chances of success when seeking grant applications. The Alaska Transportation Funding Opportunity Hub can be used to support programming of projects to align them with funding opportunities.
Strategy 3: Pursue funding to complete priority projects.		
	Action A: Continue to review priority projects annually to select those that could be funded through the Capital Improvement Plan.	Note that the STIP only applies to state-managed facilities. If MOUs for management change, this could impact funding eligibility.
	Action B: Nominate priority projects for state owned / managed facilities to the STIP, and nominate City owned / managed facilities to other state programs for federal funding such as the Community Transportation Program (CTP).	Some of these funding applications may include working with partners, such as tribal organizations like ONC who have access to different funding opportunities, including the Tribal Transportation Program (TTP). Matching funds with organizations that have access to different funding can enable the City to take on more significant projects.
	Action C: Apply for grants to fund other priority projects, focusing on time-sensitive funding opportunities.	Some of these funding applications may include working with partners, such as tribal organizations like ONC who have access to different funding opportunities, including the Tribal Transportation Program (TTP). Matching funds with organizations that have access to different funding can enable the City to take on more significant projects. It is important to note that for federally funded projects, design and construction need to meet federal standards, which could also impact project cost.

Chapter 5 – Regional Transportation

GOAL 6: Support the improvement and expansion of other modes of regional transportation.

Strategy 1: As the hub of regional transportation, organize a City-led regional transportation coordination group to plan routes, maintenance, and funding.

	Action C: Jointly create a funding strategy including participation from private entities as well as grant applications and pursuing tribal transportation and/or STIP funding.	There have been examples of this type of collaboration in the past, such as villages obtaining tribal transportation funds to clear snow from the ice road and passing it to the City to do the plowing work.
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Chapter 6 – Utility Infrastructure

GOAL 1: Advance projects in Bethel to increase electricity production from alternative energy sources to reduce both costs and generation of greenhouse gasses.

Strategy 1: Facilitate large-scale projects to introduce more alternative energy sources to the local network.

	Action E: Monitor and support AVEC in applying for grant opportunities for alternative energy generation and storage that could be implemented in Bethel.	AVEC would be responsible for taking the lead on major projects impacting AVEC assets in the overall City electric system, but the City can assist by keeping tabs on potential funding opportunities and supporting AVEC when applying for funding. There may also be opportunities for collaboration with AVEC when pursuing funding for alternative energy projects that would be City-owned.
	Action F: Pursue partnerships with tribal entities to work together on grant applications and gain access to more potential funding.	The City's "energy point person" and representatives from local tribal entities could look for opportunities with the ANTHC Rural Energy Initiative and the ANTHC Rural Energy Technical Assistance Program.

GOAL 2: Regularly seek ways to lower water and sewer bills for customers.

Strategy 1: While the hauled portion of the Bethel water and sewer system continues, evaluated hauled operations to look for efficiencies that may help reduce rates.

Action A: Seek grants to evaluate adding additional lift station points or watering points.

Strategy 2: Expand the piped water and sewer system, as it operates profitably and offsets losses from the hauled network.

Action A: Investigate and pursue funding options including grants, low interest loans, and bonds to expand the City's piped water and sewer network to reduce the amount of hauling.

Strategy 3: Evaluate and reduce costs associated with production and distribution of water and collection and treatment of wastewater.

Action A: Seek grants to conduct energy audits and make energy efficiency improvements at water treatment plants and amongst the haul fleet.

GOAL 3: Transition Bethel’s water and sewer utilities to fully piped systems serving all residences and businesses.

Strategy 1: Complete each phase of projects outlined in the PER.

Action A: Obtain grant and loan funding for new water and sewer projects, including from the USDA.

It may be advantageous to collaborate with other local organizations to obtain grants, such as ONC, which is able to access additional tribal funding sources. It is also important to recognize that the long-term cost savings from operating piped systems in place of hauled systems represents funds that can be used to repay loans. The Grant Manager may need to educate potential lenders or grantors on the very high cost for infrastructure, as project costs increasingly rise yet they are still needed.

- City: USDA Rural Development (grant and loan), Community Development Block Grant, EPA Alaska Native Villages and Rural Communities Water, State Revolving Fund
- ONC: Indian Community Development Block Grant, Indian Housing Block Grant additional competitive funds, EPA Tribal Set-Aside Drinking Water and Infrastructure

Strategy 3: During the phases of the PER and beyond, manage the piped system to be as efficient and accessible as possible, as well as equitable in cost.

Action D: Provide City assistance with finding potential grant or loan funding for new commercial connections or subdivision developments not currently included in the 2022 PER phases.

GOAL 5: Manage the landfill to be useable as long as possible and with minimal environmental impacts, through more efficient and environmentally responsible practices.

Strategy 3: Pursue ways to redirect more types of waste from the landfill, both to prolong the landfill’s life and to minimize impacts to the environment and public health.

Action F: Research funding or partnership opportunities for barging out other kinds of waste, particularly harmful waste.

Work with the Landfill Manager on this action item.

	Action G: Pursue other funding opportunities geared towards environmentally friendly landfill and recycling programs for the City.	
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Chapter 7 – Public Facilities & Services

GOAL 3: Optimize the management of City revenue and spending.

Strategy 5: Maximize grant funding that can be obtained.

	Action A: Expand the grant writing and re-search capacity of the City beyond the Grants Manager, including assistance from other departments and/or hiring consultants to prepare some grant applications.	
	Action B: Explore partnerships with other organizations to fund some projects.	Some funding organizations may encourage or require cooperative arrangements for grants. One example of a collaboratively funded and implemented project in the past was the City's partnership with the University of Alaska Fairbanks Cooperative Extension to provide a community garden for all Bethel residents to use. Such projects could also include considerations for ongoing revenue to support the project, such as rental fees for garden plots.

GOAL 5: Manage updates to City facilities and equipment in an efficient, cost-effective, and forward-thinking manner.

Strategy 2: Continually seek funding for additions, improvements, and repairs to City facilities and equipment.

	Action A: Remain up-to-date on funding opportunities, including special infrastructure funding through federal or state programs.	This should include improvements and repairs to existing City facilities, but the City should also remain informed about funding opportunities specific to adding new types of facilities and equipment. For example, there may be funding available specifically for updating the technology used in City offices.
	Action B: Apply to grants to fund infrastructure, such as BUILD grants.	For example, a new Public Works building is needed. Currently, the cost of construction is estimated at approximately \$36.4 million and could be a candidate for BUILD grant funding.

	Action C: Consider allocating other funding sources for some infrastructure improvements, including through collaboration and potentially facilities-sharing with organizations such as ONC.	<i>See Goal 3, Strategy 6, Action B above.</i>
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GOAL 8: Enhance the role of parks in the Bethel community.

Strategy 5: Pursue special funding and collaboration opportunities for enhancing Bethel parks.

	Action A: Pursue Land and Water Conservation Fund or similar outdoors-related grant money to help with parks projects.	As part of a past Land and Water Conservation Fund grant award, the City was required to designate Pinky's Park for outdoor recreation in perpetuity. For other parks projects in the future, this or similar funding may be available.
	Action B: Add more community gardening opportunities to parks, potentially in partnership with Alaska Native organizations or other sponsor entities.	There is currently a community garden that was developed as part of a partnership between the City and the University of Alaska Fairbanks Cooperative Extension; there could be opportunities to expand this type of facility through partnerships. Chapter 8 – People & Economy also discusses opportunities for incorporating Native place names and public art.

Chapter 8 – People & Economy

GOAL 4: Prepare the City for a broad range of potential climate change impacts.

Strategy 1: Using the help of state and/or federal climate resilience resources, create City plans for climate adaptation and community resilience.

	Action C: Monitor other funding or support resources that may become available.	The Alaska Department of Community & Regional Affairs (DCRA) may be a good resource for additional guidance, support, or resources. The Center for Arctic Policy Studies (CAPS) at the University of Alaska Fairbanks may also be able to provide guidance on funding for climate resilience planning and mitigation efforts.
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GOAL 5: Support locally-specific cultural activities and attractions in Bethel.

Strategy 3: Celebrate natural and historic resources and sites in Bethel.

Action F: Pursue grants for City-led incorporation of signage, public art, or other elements that highlight local culture, history, and natural environment.

APPENDIX 6: HUMAN RESOURCES ACTION ITEMS

Appendix 6 – Human Resources Action Items HR

Chapter 7 – Public Facilities & Services

GOAL 1: Enhance the reliability and efficiency of the City workforce.

Strategy 1: Optimize and monitor the staffing and operations of each City department to ensure efficiency and support staff retention and hiring efforts.

	Action A: Ensure every department has clearly outlined responsibilities with documented and regularly updated policies, procedures, and job descriptions to facilitate staff training and operations evaluations.	Work with the City Manager on this action item. Maintaining consistent procedures and ways of operating has been a challenge for some departments due to lack of staff continuity. Establishing and following consistent procedures could assist current and future staff in running the department properly and efficiently.
	Action C: As evaluations of operations are completed, consider altering the structure of departments (for example, implementing new technology to increase efficiency, or establishing mentorship and chains of command that facilitate staff advancement into leadership roles).	Work with the City Manager on this action item.
	Action D: Establish transition plans so that department operations are minimally impacted by the departure of key staff.	Work with the City Manager on this action item.
Strategy 3: Regularly raise awareness about current and upcoming job and committee / commission openings within Bethel.		
	Action A: Informed by operations evaluations completed as part of Strategy 1, create a running list of staffing needs within the City, and order it based on priority.	For example, water and sewer truck drivers and utility maintenance workers play a critical role in the City, and hiring for these types of roles should be prioritized. This and other actions related to hiring should be completed in collaboration with representatives from relevant departments when searching for specific roles.

	Action B: Post open position advertisements to national recruitment websites, featuring the highest priority openings as identified in Action A.	
	Action D: Organize an annual City of Bethel Opportunity Fair, where representatives from each department and committee / commission can raise awareness about their activities and meet potentially interested candidates.	Private employer partners could also participate and help organize an event like this.
	Action E: Advertise current and upcoming openings as well as the opportunity fair and any other relevant events through typical channels within Bethel.	<i>Also see Chapter 7 – Public Facilities & Services, Goal 2 on communications.</i>
Strategy 4: Work with educational programs to create a pipeline of trained candidates for City jobs.		
	Action A: Work with local schools, including the high school, vocational school, and university, to create a pipeline of potential City employees.	For more discussion of working with schools in Bethel, see <i>Chapter 8 – People and Economy</i> .
	Action B: Identify other vocational schools in Alaska and advertise job openings through their channels.	
	Action C: Request that the University of Alaska help share job openings with their network to broaden the reach across Alaska.	

Strategy 5: Broaden recruitment channels around the region and Alaska.

	Action A: Invite people from villages in the region to attend hiring events and apply for jobs at the City.	
	Action B: Work with tribal organizations and native corporations to raise awareness about jobs at the City with a statewide audience.	
	Action C: Consider working with recruiters to help find candidates.	

GOAL 8: Enhance the role of parks in the Bethel community.

Strategy 1: Expand the City's capacity to manage and maintain parks.

	Action B: Continue efforts to hire and train Public Works maintenance staff, including for seasonal positions and/or potential for volunteer involvement.	<i>See Chapter 7, Goal 1 for more actions related to City recruitment.</i>
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Chapter 8 – People & Economy

GOAL 1: Promote broad access to education, training, and employment opportunities in Bethel.

Strategy 1: Identify community priorities for education and career training.

	Action A: City of Bethel staffing is an important priority; see Chapter 7 – Public Facilities & Services, Goal 1: “ <i>Enhance the reliability and efficiency of the City workforce.</i> ”	This section discusses strategies for the City to hire new City staff, which are applicable to providing opportunities in Bethel and can also be applied to opportunity development beyond City roles.
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Strategy 2: Foster a city-wide culture of emphasizing local hiring and training for specific local opportunities.

	Action A: Lead the community in the creation of a local “job board” that helps businesses find suitable hires.	<i>Also see strategies in Chapter 7 – Public Facilities & Services.</i>
	Action B: Create a focused internship and apprenticeship program that offers introductory training and support leading to employment with City of Bethel or through partnerships with community organizations or businesses.	This program could have an education component and be developed in partnership with LKSD, UAF, and/or the vocational school. This could allow job training as part of education programs that helps students find employment opportunities in their field earlier, particularly in those sectors which are most needed by the community and will be of increasing importance in the future.

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APPENDIX 7: INFORMATION TECHNOLOGY ACTION ITEMS

Appendix 7 – Information Technology Action Items

Chapter 4 – Local Transportation

GOAL 2: Plan for an organized, proactive approach to surface transportation facility maintenance.

Strategy 3: Establish improved systems to track maintenance operations.

	Action B: Investigate and consider implementing a software program to track maintenance operations.	There may be options that directly interface with something like the Report a Problem form, allowing both the public and City staff to input records of issues. As Public Works keeps record of action taken and other information in this type of system, a useful record would be created to help inform future planning.
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Chapter 7 – Public Facilities & Services

GOAL 1: Enhance the reliability and efficiency of the City workforce.

Strategy 2: Implement new technology in order to save money spent on some City functions and decrease each City department's workload.

	Action A: Transition the City to an online customer portal system with abilities to manage utility service preferences and pay bills. Over time, this self-serve system could expand to include the ability to manage business licensing and sales tax payments, submit site plans, and other potential applications.	Customers can currently pay utility bills online, but this type of self-serve system could be expanded to allow starting, stopping, increasing, or decreasing service. To assist the Finance Department, businesses could be allowed to manage licensing, sales tax payments, and other processes via an online system. This could also benefit the Planning Department by allowing applicants to upload photos and other materials, reducing staff time currently taken to visit sites to take photos.
	Action B: Transition City departments to an electronic timekeeping system.	The City currently has access to electronic timekeeping through its accounting system, but it hasn't been fully set up; instead, employees submit paper timesheets which travel through a series of reviews before being sent to a third part for completion. Electronic timekeeping would likely reduce payroll processing errors and make the process more efficient.

	Action C: Explore more automated technology systems that could be used to track City department budgets and produce reports, in order to help departments manage their own budgets and lighten the load on the Finance Department.	Under the current budget system, the City submits fund balances and data comparing budgets to actual money spent to City Council. However, the Finance Department has capacity challenges, leading the information to typically be running one to two months behind. Using technology to help automate some portions of the system could help departments better track their own expenditures, in turn lightening the load on the Finance Department and helping everyone remain up-to-speed.
Strategy 3: Regularly raise awareness about current and upcoming job and committee / commission openings within Bethel.		
	Action C: Set up an automated email alert service that sends updates to potentially interested parties when there are openings at the City, featuring the highest priority openings as identified in Action A.	This service could allow candidates to select types of jobs or departments for which they'd like to be alerted. Because this service is via email, people anywhere could add themselves to the list, not just in Bethel.

GOAL 3: Optimize the management of City revenue and spending.

Strategy 1: Implement new technology in order to save money spent on some City functions and decrease each City department's workload.

	Action A: Transition the City to an online customer portal system with abilities to manage utility service preferences and pay bills. Over time, this self-serve system could expand to include the ability to manage business licensing and sales tax payments, submit site plans, and other potential applications.	Customers can currently pay utility bills online, but this type of self-serve system could be expanded to allow starting, stopping, increasing, or decreasing service. To assist the Finance Department, businesses could be allowed to manage licensing, sales tax payments, and other processes via an online system. This could also benefit the Planning Department by allowing applicants to upload photos and other materials, reducing staff time currently taken to visit sites to take photos.
	Action B: Transition City departments to an electronic timekeeping system.	The City currently has access to electronic timekeeping through its accounting system, but it hasn't been fully set up; instead, employees submit paper timesheets which travel through a series of reviews before being sent to a third party for completion. Electronic timekeeping would likely reduce payroll processing errors and make the process more efficient.
	Action C: Explore more automated technology systems that could be used to track City department budgets and produce reports, in order to help departments manage their own budgets and lighten the load on the Finance Department.	Under the current budget system, the City submits fund balances and data comparing budgets to actual money spent to City Council. However, the Finance Department has capacity challenges, leading the information to typically be running one to two months behind. Using technology to help automate some portions of the system could help departments better track their own expenditures, in turn lightening the load on the Finance Department and helping everyone remain up-to-speed.

APPENDIX 8: LANDFILL MANAGER ACTION ITEMS

Appendix 8 – Landfill Manager Action Items

Chapter 5 – Regional Transportation

GOAL 2: Support DOT&PF in airport operations and planning.

Strategy 1: As requested by the FAA and/or DOT&PF, take actions that support smooth and secure airport operations.

	Action B: If a new landfill or sewage lagoon is constructed, place it as far from the airport as practicable to avoid attracting wildlife that could be harmed, damage airport equipment, and disrupt operations.	The FAA recommends new landfills be six miles from airports, but many Alaskan communities receive exemptions due to their small size. The existing landfill is under six miles away, but it is located away from the airport.
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Chapter 6 – Utility Infrastructure

GOAL 5: Manage the landfill to be useable as long as possible and with minimal environmental impacts, through more efficient and environmentally responsible practices.

Strategy 1: Continuously monitor the capacity of the landfill to assess if / when a new landfill might be needed in the future.

	Action A: Conduct a new landfill closure study approximately every five years to measure and evaluate progress and determine what strategic changes might be necessary.	The main priority will be to use a multitude of strategies to preserve the life of the existing landfill as long as possible, as constructing a new one would be very expensive and difficult. The strategy to manage the landfill may need to evolve over time.
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Strategy 2: Utilize best solid waste management practices and compliance with ADEC standards to reduce the volume of waste in the landfill.

	Action A: Regularly review guidance on the ADEC Solid Waste website and incorporate recommendations based off of the annual state inspection and new technology as it becomes available.	The current inspection contains some recommendations, including: ▪ Maintain adequate cover ▪ Establish secondary containments (e.g., liner) for staged/impounded vehicles
	Action B: Improve separation of waste by establishing cells (such as for lumber or scrap metal and vehicles).	Currently, some waste is deposited in designated piles, such as for construction material, vehicles, tires, or trees and branches, but this practice could be expanded and improved according to ADEC guidance.
	Action C: Train personnel on the use of the shredder and other techniques to reduce volume of waste.	Compact shredded waste within the landfill, maintaining stable slopes. The City could pursue dynamic compaction using a crane as another technique. There may be funding available for this through grants.
	Action D: Provide continual education and staff training for properly disposing of hazardous materials, such as freon removal with Total Reclaim, the Rural Alaska Landfill Operator (RALO) course, and/or HAZWOPER.	This is critical to minimizing environmental impacts and protecting public health and safety in Bethel, so the training should be regularly provided to ensure staff remain up to date on the latest best practices.
	Action E: In the longer term, consider building an additional storage garage to store and protect heavy equipment.	This was recommended by the State as part of their inspection. Equipment such as the shredder should be protected to ensure the longest lifespan to help extend the life of the landfill.

Strategy 3: Pursue ways to redirect more types of waste from the landfill, both to prolong the landfill's life and to minimize impacts to the environment and public health.

	Action A: Provide regularly updated information to the public on existing City waste separation programs and what types of waste can and cannot be disposed in dumpsters.	Alaska State Statutes dictate what can and cannot go in the landfill; in addition to the landfill management enforcing this, the public should be educated so as to avoid these items arriving at the landfill in the first place. Outreach programs could include educational programs for children in local schools and partnerships with rural development programs out of University of Alaska Fairbanks.
	Action B: Research types of waste that can be reused or recycled locally as well as the market for recyclables in Anchorage and/or Seattle; stage these items for public salvaging or separate for local recycling and/or shipping out in collaboration with ONC's recycling program or as part of a renewed City recycling program.	Other relevant recyclables may include glass, aluminum, and #1 PET plastic. The City worked with a Seattle recycling center in the past that wanted metals to be pre-shredded; now that the City has a shredder, this may be an option. In addition to junk vehicle parts salvage, the City currently separates wood out for the public to be able to come take. There is also a program that recycles wood into pallets that can be burned in pallet stoves for heating. While equipment is currently expensive, this could be something to keep on the City's radar in the future. As more technology is developed, there may be other reuse opportunities that emerge and could help the City divert more waste from the landfill.
	Action C: Research potential partners for a new City-wide e-waste collection and recycling program to build on periodic local collections.	ONC used to run an e-waste collection and recycling program, but they are not currently due to lack of capacity to manage it. There may be other organizations that could partner with the City to assist with starting a new program.
	Action D: Research how to implement a compost program for food waste and potentially cardboard and paper products; this could potentially be incorporated into Parks and Recreation and Community Garden programming.	Work with Parks and Recreation on this action item.

	Action E: As local recycling becomes more feasible, consider starting by working with organizations such as schools, hospitals, and businesses that may have a steady supply of uniform recyclable materials (like paper, certain types of packaging, etc.).	
	Action F: Research funding or partnership opportunities for barging out other kinds of waste, particularly harmful waste.	Backhaul Alaska is one example of an organization that coordinates hauling harmful waste.
	Action G: Research and initiate community discussions about ways to address negative impacts of junk vehicles located on private properties and in the landfill.	

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APPENDIX 9: PARKS AND RECREATION ACTION ITEMS

Appendix 9 – Parks and Recreation Action Items

Chapter 4 – Local Transportation

GOAL 5: Improve and expand the trail system.

Strategy 1: Address trail and boardwalk maintenance needs more efficiently.

	Action C: Identify and potentially add pedestrian amenities to more locations, including lighting and benches.	Lighting has been installed in some areas, but this should continue along more boardwalks or major trails. There is potential for benches to be funded by individual sponsorships (such as in exchange for a dedication plaque on the bench). These could be located along trails and/or at parks and other key public locations.
	Action D: Add amenities for bicyclists at parks and recreation facilities, such as bike racks and bike “fix-it” stations.	

Strategy 2: Address trail and boardwalk maintenance needs more efficiently.

	Action B: Initiate an Adopt-a-Trail and/or boardwalk and trail maintenance volunteer group to assist when City maintenance staff does not have capacity to respond to trail / boardwalk maintenance issues.	To assist City maintenance staff, the community could help with trail and boardwalk maintenance. This could be through an Adopt-a-Trail program with opportunities for sponsorship signage. This could also be a community service opportunity for younger people, and it would encourage more people to feel a sense of ownership over the public boardwalks, potentially reducing vandalism.
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Strategy 3: Clarify the existing City-managed trail system.

	Action A: Create an updated and easy-to-read map of existing formal City trails.	The trails map created for the past Comprehensive Plan may include trails that are not officially / legally under City jurisdiction – they may cross private land without easements, and maintenance responsibility may be unclear. The trails map created for the 2020 LRTP includes formal and informal trails, including snowmachine trails. A trails map is needed to support non-driver transportation and recreation in Bethel, but to avoid potential liability issues, the City should only map formally City-managed trails. This can be the starting point for taking steps to formalize other popular trails in Bethel and clarifying who is responsible for maintenance. This plan includes a map that is a starting point, and the Parks & Recreation Committee and Public Safety & Transportation Commission should be involved as the map develops over time.
	Action B: Clarify which users and modes of transportation are allowed on each trail.	Many existing trails in Bethel are currently shared amongst pedestrians, bicyclists, and small motorized users such as ATVs, motorcycles, and snowmachines. On City-managed trails, the City should clarify which users may be present to help all users stay aware of who to look out for on the trail. Boardwalks may not be built to accommodate motorized users, so they should be clearly identified for pedestrians and bicyclists only. Information on which users are permitted on different facilities should be provided to the public in various ways – <i>see Actions C and D below</i>.
	Action C: On the trails map, include a layer that shows important community “centers” such as the hospital and other health centers, schools, parks, the Fitness Center, the library, and others.	
	Action D: Make the trails map and information (including type of facility, users allowed, accessibility information, and distances) easily available on the City website.	

	Action E: Post signs with the trails map and information at key points within the trail system, such as at parks and recreation facilities.	
Strategy 4: Expand the trail system by formalizing popular trails and adding new trails.		
	Action A: For internal planning purposes, mark popular but informal trails on the map in dotted lines.	This information would be useful for community discussions about formalizing and expanding the trail system, but it should not be posted on the City website or around town in a way that might cause confusion over which trails are official and City-maintained.
	Action B: Based on community input and gaps in pedestrian access to important community “centers,” add other potential new trail / boardwalk routes to the map in dotted lines.	These new routes could fill gaps in the system and could be informed by potential locations for future roads, such as through the Donut Hole. Some stakeholders have also discussed interest in more trails in the southwest area of town, near the gravel extraction pit. Some areas near this location have been designated Public Open Space on the Future Land Use Plan Map; this designation could evolve to include more areas in the southwest part of town if interest in additional trails continues.

Chapter 6 – Utility Infrastructure

GOAL 5: Manage the landfill to be useable as long as possible and with minimal environmental impacts, through more efficient and environmentally responsible practices.

Strategy 3: Pursue ways to redirect more types of waste from the landfill, both to prolong the landfill's life and to minimize impacts to the environment and public health.

	Action D: Research how to implement a compost program for food waste and potentially cardboard and paper products; this could potentially be incorporated into Parks and Recreation and Community Garden programming.	Work with the Landfill Manager on this action item.
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Chapter 7 – Public Facilities & Services

GOAL 7: Target specific public safety concerns within Bethel.

Strategy 1: Improve maritime safety through educational programs.

	Action A: Through the Fitness Center, continue to offer swim classes for all ages, including pursuing a partnership with the school district to incorporate swim lessons into their required physical education programming during elementary school.	In the past, there have been some efforts to provide swim lessons, and these should continue. Given its location on the Kuskokwim River, with many creeks and other water bodies in the vicinity, Bethel and regional residents should be prepared with swimming and boating skills to prevent drowning. Some communities require swim lessons as a school graduation requirement. Another model could be offering and encouraging classes for all ages for a fee, with scholarships available.
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Strategy 3: Reduce drug abuse in Bethel.

Action A: Through the renewed Parks and Recreation department (see *Section 7.5*), provide programming for all ages that focuses on physical and emotional wellbeing through recreation, including the potential for mentorship and volunteering opportunities.

GOAL 8: Enhance the role of parks in the Bethel community.

Strategy 1: Expand the City's capacity to manage and maintain parks.

Action C: Monitor general and ongoing maintenance issues related to parks (such as vandalism) and discuss ideas for solutions with the Community Parks & Recreation Committee.

As mentioned in the action item, vandalism is one example of a general issue related to parks that is difficult to prevent. One of the benefits of having multiple types of people / groups focusing on parks in the community (including the person the City Manager may designate to lead this effort per Action A in this strategy) is the ability to brainstorm solutions together; as this and other potential issues arise in the future, they should be raised for discussion.

Strategy 2: Expand and improve key central parks in Bethel with the goal of making them community landmarks and gathering spaces.

Action A: Create a new park on the former Kilbuck School site, as the neighborhood park for the Avenues / Alligator Acres area.

The site is currently being used for storage since the school burned down. There are several easements through the property and changes to the site that would be needed.

Ideas for the park include a track or walking path, playground equipment, basketball courts, volleyball courts, and a gazebo. The park design could be site specific, perhaps with playground equipment referencing its history as a school.

The site is large; there is also potential for housing to be developed on a portion of the property.

	Action B: Identify waterfront park investment opportunities to create an iconic and central civic space that represents Bethel.	The site at the intersection of 1st Avenue and Bluff Drive already has benches / picnic tables and marks the start of the City-maintained waterfront trail. The trail could be marked with public art and gateway features, and the park could be improved. It is very near the cultural center and library, so this could be a natural gathering space for outdoor events with an amphitheater or picnic shelter. The City has also identified the underutilized site owned by the Moravian Church behind Lomack Beach; this could also be developed as a waterfront park, and the site is large enough that there could be space to add parking.
	Action C: At Pinky’s Park, add amenities that are focused on community gathering and comfort for all ages.	This could include a picnic shelter or gazebo with benches and tables, more trails, and placemaking features like signage and public art.
Strategy 3: Establish a network of Bethel parks to serve all neighborhoods.		
	Action C: Pursue the development of new City parks in underserved areas.	Beyond looking at the map of parks created as part of Actions A and B in this strategy, this will require community coordination, including: ▪ coordination with neighborhood residents/community to identify a site ▪ navigating potential ownership changes ▪ brainstorming funding mechanisms, such as sponsorships from private entities or grants ▪ determining park maintenance cost and how maintenance will be managed and funded ▪ addressing potential liability concerns associated with the new park space, depending on whether the City is managing maintenance

Strategy 4: Improve park facilities for sports and other recreational activities.

	Action A: Continue to upgrade and add facilities to Pinky’s Park, including new playground equipment and potentially new gravel trails to replace run-down boardwalks.	As noted in Strategy 1, Pinky’s Park is a main park for the community including the Big Dipper multipurpose field used for soccer, frisbee, and football and other amenities. Recently, a volleyball court was added to its collection of sport facilities. The community has expressed a desire for further improvements to the park; the City has obtained grant funding for new playground equipment to be installed in summer 2023 and is currently in the process of applying for funds to improve Pinky’s Park trails. Other Pinky’s Park improvements the City could potentially pursue include: ▪ Artificial turf for fields to reduce maintenance needs – grass doesn’t survive long and becomes very uneven. Artificial turf would likely need to be engineered, but is becoming less expensive. ▪ New ice rink
	Action B: Consider creating additional facilities such as picnic shelters, a recreational campground, a dog park, non-motorized winter recreation such as cross-country skiing or mushing, additional skate park facilities, or new sports fields or courts.	Some additional facilities could be established with the help of partnerships, such as with non-profit organizations willing to sponsor their maintenance.

GOAL 9: Enhance recreational facilities and programs in Bethel.

Strategy 1: Expand the facilities and operations of the Fitness Center to accommodate more activities and all ages.

	Action A: Expand the fitness center with potential improvements such as a gym and/or fitness track.	Currently, expansion of the fitness center is estimated to cost approximately \$20 million and could be eligible for BUILD grant funding. A plan has been drafted, alternatives are being considered, and fundraising is underway.
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	Action B: As the City is able, transition the City towards managing the Fitness Center (which is currently run by a contractor).	The Community Parks and Recreation Committee is advocating for the City to further develop its recreation program. The current contract for management of the Fitness Center includes a provision for recreation services, but the City is also considering a separate contract for these services. If the City reassumes management of the Fitness Center, likely as part of the development of a Parks and Recreation management role or department, these responsibilities would shift accordingly. Some Committee members noted that City management of the Fitness Center was part of the original business plan for the facility.
	Action C: Develop programming within the fitness center oriented towards youth / younger people, such as classes or recreational sports leagues.	Some younger people in the community may feel intimidated by the adults who primarily use the fitness center, so a greater effort should be made to include them and make them feel comfortable through classes and programs that are offered or specific hours for the youth to use the gym. This can help youth create lifelong healthier lifestyles.
	Action D: Develop programming within the fitness center and/or pool that is oriented towards seniors.	Certain times or specially designed classes could be set aside for senior residents to ensure safety. There could be special classes oriented towards older residents.
	Action E: Based out of the Fitness Center but potentially including other facilities in town, consider establishing adult recreational sports leagues.	
Strategy 2: Support expansions to childcare, teen activities, and senior activities.		
	Action A: Support upgrades and expansions to the Bethel 4-H Youth Center facilities and programming, including food programs, classes, and recreation for teens and afterschool youth.	UAF leases the building from the City, so this is their project. They did receive grant funding to help. This is a good example of a community partnership for the City to work with a separate organization to fill a community need. The center offers some “life skills” programming and could potentially work more with the City by providing volunteer community service and internship opportunities. At the center or elsewhere (since it is sometimes very heavily used), the City could also explore partnering with another organization to provide childcare programs for City and partner organization’s children.

	Action B: Support recreational programming dedicated to seniors, such as upgrades to the existing Senior Center Park or other programs.	The Senior Center Park is run by the Alaska State Housing Authority. As the older population in Bethel continues to grow, there may be a need for additional facilities and/or programming.
Strategy 3: Explore collaborations for recreational activities at other facilities in Bethel.		
	Action A: Coordinate with the school district to identify opportunities to use school facilities for programming outside of school hours.	This has been limited in the past due to liability concerns, scheduling constraints, and the need for supervision. However, there may be staff that works for the school district that could help with childcare programming outside of school hours as well; this should be explored.
	Action B: Support expansions to recreational facilities and resources, such as the Cultural Center and the Kuskokwim Consortium Library.	Libraries in many communities organize a variety of programming for the benefit of the community, not necessarily related to reading. This could include creative or “life skills” classes, or the establishment of a “materials library” where Bethel residents can check out household tools or electronic equipment.

Chapter 8 – People & Economy

GOAL 5: Support locally-specific cultural activities and attractions in Bethel.

Strategy 1: Work with community organizations to continue to highlight Yup'ik culture in Bethel.

	Action B: Seek opportunities to incorporate Alaska Native place names and art into public spaces in Bethel, such as parks and trails.	
	Action C: When possible, partner with Bethel Council on the Arts and Alaska Native organizations to sponsor cultural facilities and events in Bethel, such as arts and crafts markets, cultural exhibits, or the Camai dance festival.	These events can be a part of Parks and Recreation activities that add to the quality of life in Bethel; they also attract visitors to the community (<i>see the Visitor Experience section in Chapter 8 – People & Economy</i>).

Strategy 2: Work with community organizations to continue to highlight Yup'ik culture in Bethel.

	Action A: Pursue the expansion of the fitness center to make space for more sports activities, such as basketball and other sports.	<i>Also see Chapter 7 – Public Facilities & Services – Parks and Recreation section.</i>
	Action B: Pursue the expansion of organized winter sports facilities and activities, such as mushing and cross-country skiing.	<i>Also see Chapter 7 – Public Facilities & Services – Parks and Recreation section.</i>
	Action C: Work with community organizations to organize “food fairs” highlighting diverse cuisines of people and restaurants in Bethel.	This action item could also be pursued in collaboration with the reinvigorated Chamber of Commerce, as discussed in Goal 5 in this chapter.

Strategy 3: Celebrate natural and historic resources and sites in Bethel.

	Action A: Work with other community organizations and public input to complete an “asset mapping” exercise to identify cultural, historical, and natural attractions in Bethel.	
	Action B: Emphasize preservation of natural landscapes and native plants in the management and design of open spaces and parks.	<i>Also see Chapter 7 – Public Facilities & Services – Parks and Recreation section.</i>
	Action C: Create a guide to natural features, spaces and parks, and wildlife viewing opportunities such as a network of birding trails, for the education and appreciation of residents and visitors.	<i>Also see Chapter 7 – Public Facilities & Services – Parks and Recreation section and the Chapter 8 - People & Economy - Visitor Experience section.</i>

	Action D: Identify and map buildings or historic sites that are of historic significance, and consider development of a historical walking route that focuses on Bethel's history.	The Moravian Bookstore and other older Moravian buildings may be eligible for nomination to the National Register of Historic Places. The City could work with community members to identify other places that are significant to the history of Bethel.
	Action E: Develop and implement an informational signage system for parks and significant places of interest.	

GOAL 7: Support and expand tourism and visitation to Bethel.

Strategy 2: Improve attractions for visitors.

	Action A: Emphasize locally specific natural and cultural attractions.	This could include plant and animal observation areas and references to local and regional guiding services. <i>Also see Goal 4 above.</i>
	Action B: Work with the Chamber of Commerce and other organizations to develop a calendar of community events.	This can include cultural events, entertainment or educational events, and other types of events that would not appear on the City's calendar or be consolidated in any other location. This could be coordinated with the administrators of the It's going on in Bethel! Facebook group where people currently tend to advertise community events.
	Action C: Develop and implement a beautification plan for the downtown area (roughly between the Cultural Center and Brown's Slough) and the waterfront.	Work with Chamber of Commerce to develop plans and find volunteer organizations that can help fund and participate in installing signage, planting and maintaining flowers, organizing public art, and trash pick-up. The beautification plan could identify specific projects that should occur seasonally, or phases for completing larger projects over time.

APPENDIX 10: PLANNING DEPARTMENT ACTION ITEMS

Appendix 10 – Planning Department Action Items PL

Chapter 3 – Housing & Land Use

GOAL 1: Address potential barriers to housing development.

Strategy 1: Streamline the land use approval process.

	Action A: Every five years, audit the Planning Department website and application forms used for land use processes and revise for clarity and ease of use.	Bethel Municipal Code (BMC) Titles 15 through 18 govern land use and development. BMC is available online and updated regularly as changes are made to the code. Planning application forms are also available online on the City website. These materials are intended to make it accessible for anyone working on projects to access the information they need to get approval and complete their projects, but processes can be overwhelming for those not frequently using them; clarifying information available helps reduce time the Planning Department must help walk applicants through the process. It may be helpful to create flowcharts explaining the most common land use approval processes, including references to relevant code sections. The department may also consider creating a schedule of application submission cut-off dates for each Planning Commission hearing.
	Action B: If an element of the code or process repeatedly causes unnecessary difficulty or undue delay for housing developers, the City Planner should consider whether it would be of public benefit to make a change to the code and bring the suggested change forward to the Planning Commission and City Council.	Code and development ideas are always changing, so there needs to be room for flexibility and the ability to adapt as needed. One process in the code that can be used to address some cases, such as dimensional and parking requirements, is a Variance. Variances require a public hearing and approval before the planning commission. However, if an element of the code or process repeatedly causes unnecessary difficulty or undue delay for housing developers, the City Planner may consider whether it would be of public benefit to consider a code change that would be brought forward to the Planning Commission and City Council.

Strategy 2: Ensure that subdivision, development, and design standards are enforced.

	Action A: Require compliance with all subdivision standards for approval, including the standard subdivision agreement process.	In the past, standards and enforcement of ROW widths and roadway construction may have been inconsistent; many roads in Bethel are narrow or have ROW encroachments. The subdivision agreement process was in part created to avoid this; insufficient ROW can cause safety, liability, or funding issues. One example of issues arising was the Haroldson Subdivision to the northeast of town, where the roads constructed without City oversight or review, which made it difficult for the city to officially accept and maintain the roadways. Later, the City had to work with the subdivision developer to inspect and bring roads up to a standard that could be accepted by the City for ownership and maintenance responsibilities. If subdivision standards are not enforced prior to or during development, this can cause complex issues with various private property owners within the subdivision.
	Action B: Consider changes to the subdivision approval and agreement process to improve clarity and efficiency.	While more housing is needed in Bethel and some might consider standards to be a barrier to development, they are necessary to ensuring that the City can provide for adequate quality of life in Bethel. Still, ways to improve the clarity and efficiency of the process may arise, so the Planning Department should be open to changes in the future.
	Action C: Develop a position description to potentially hire a code enforcement officer.	Currently, the planning director or whomever they appoint is designated as the “land use administrator,” who is tasked with enforcing code. There has been discussion within the City as to whether or not there is sufficient work to justify hiring a full-time code enforcement officer, while some people think a code enforcement officer would be very busy. Funding the role may also be a challenge. Hiring a code enforcement officer may be the most effective way to combat compliance issues. There may also be opportunities for them to undertake other duties, such as documenting maintenance issues across the City, including drainage concerns, vegetation overgrowth, or vandalism. They could also assist with handling derelict vehicles and abandoned buildings.
	Action D: Examine code sections related to non-conformance and coming closer to compliance to determine if changes may be needed.	

Strategy 3: Encourage development by collaboratively working with developers to install public infrastructure, including piped water and sewer systems and roads.

	Action A: As part of the subdivision agreement process, consider designing a standardized “impact fee” mechanism to have developers participate in funding when their development will impact the overall system (water and sewer or other infrastructure such as roads).	This could include funding for engineering, materials, and/or construction. A transparent, standardized process will be important in making expectations clear to potential developers.
	Action B: Create a guide for infrastructure development grants or other funding assistance programs, in order to assist developers with finding information needed to pursue supplemental development financing.	The Grant Manager can prepare and maintain this list, to be shared with the Planning Department for use in their discussions with potential developers. As part of the subdivision agreement process, the City Planner can ensure that this guide is readily available to developers. It should also be posted to the City website to help encourage development by improving awareness of resources available. For road development, the City can help developers apply for transportation funding via the Alaska Transportation Funding Opportunity Hub (<i>see Chapter 4 – Local Transportation, Goal 6 for more discussion</i>). For water and sewer, there are other grants that may be able to help with funding, such as the grants the City will use to fund projects outlined in Chapter 6 – Utility Infrastructure. For subdivisions developed by tribal organizations, additional funding sources may be available.

GOAL 2: Facilitate more affordable housing development and access to affordable housing.

Strategy 1: Use zoning to encourage multifamily and more dense housing development.

	Action A: Develop a working group to assist the City Planner to study and create code changes and zoning map changes for a new Multifamily Residential zoning district that can be brought forward to the Planning Commission and City Council for approval.	While multifamily development is currently possible in several zones, there may be code requirements that hinder its feasibility or discourage it. Creating a new Multifamily Residential zoning district would require an amendment to zoning code. A working group could conduct analysis to determine exact requirements and standards associated with this district. Units allowed per acre should be higher than other districts, which currently only allow four maximum, and lot sizes should be viable to fit triplexes or larger. Ideally a CUP would not be required under some threshold of units (instead, only a site plan permit). The Future Land Use Plan Map in this plan should be used to guide where this new zoning district would be appropriate.
	Action B: Encourage the implementation of the new Multifamily Residential zone and existing Downtown Commercial and Neighborhood Commercial zones through the Future Land Use Plan Map.	When people consider completing projects, the City Planner can provide information and advice about potential zoning changes.
	Action C: Consider rezoning some City-owned land to Multifamily Residential where recommended in the Future Land Use Plan Map.	
	Action D: Encourage use of the Planned Unit Development model, which allows flexibility on dimensional standards for multifamily development to allow denser residential developments with shared open spaces (such as townhomes, “tiny home” communities, or other compact residential styles).	To demonstrate the potential of PUD or other creative multifamily residential development projects, the City could release an RFP to examine multi-family or mixed-use projects as examples of the PUD model.

GOAL 3: Reserve land to accommodate community needs and desired development.

Strategy 1: Inventory City-owned properties.

Action A: Inventory all City-owned properties, including their current use or any use requirements/restrictions or other encumbrances associated with original BLM conveyance to the City.

This should be included in the City's GIS mapping efforts; see *Goal 6*. To determine and potentially change encumbrances that may exist on City properties, coordination with BLM may be required.

Strategy 2: Create and regularly maintain a list of community facility and infrastructure needs that will require land.

Action C: Research and identify if there are any City-owned sites that should be reserved for specific community facilities or infrastructure.

If appropriate, the sites should be identified on the Future Land Use Plan Map – see *Goal 5 below*. Existing City property that can serve community needs should be considered first. If adequate or appropriately located property is not available for a particular need, look into other properties that may make sense to pursue trading or acquiring (Action D).

Strategy 3: Use the Future Land Use Plan Map to designate priority areas for residential and commercial development.

See *Section 3.4 - Future Land Use Plan Map*.

GOAL 4: Identify areas that are good candidates for infill development and take steps to facilitate their development.

Strategy 1: Identify the best areas for infill development.

	Action A: Create a map that highlights “priority development areas” including the best / most likely areas for infill development as Bethel grows.	The map could include: ▪ The area within and around existing Bethel development, or the areas that would not require long road extensions to reach them ▪ Remove already-developed parcels – just leave parcel boundaries to show there is development there ▪ Remove areas that are not reasonably developable, such as waterways and floodplains in the Preservation zone (this should be updated as areas classified by the Corps as wetlands may change over time) ▪ Show land ownership for the remaining parcels or areas
	Action B: Regularly update the priority development area map based on new developments and environmental information, such as changing permafrost and hydrologic information.	It is important to note that the City’s environment is constantly changing due to natural changes in the river as well as climate change impacts. New developments can also alter drainage patterns over time.

Strategy 3: Decrease barriers to additional commercial development and incentivize development patterns that support more commercial activity.

	Action A: Revise zoning code to allow shopping centers in appropriate zoning districts.	
	Action B: Consider setting aside a space to host markets where small businesses can rent booths and sell goods or services.	See <i>Chapter 8 - People & Economy</i>. This may be an opportunity to co-locate businesses to help more small businesses get off the ground and share spaces, parking, and customers. It would also be inclusive of artisans who run small businesses out of their homes and don’t have a physical retail space. This type of event could be hosted in an existing space like the cultural center or school.

Strategy 4: Facilitate redevelopment of properties that are underutilized, dilapidated, or abandoned.

	Action A: Compile a list of sites that appear to be underutilized, dilapidated, or vacant / abandoned.	This list can begin by considering some sites recommended by the community as part of the Comprehensive Plan Update process: ▪ Former Kilbuck School site. The site has been vacant since the school burned down. Though the site may be more complicated than it looks due to old utilities running down the middle, it could be replatted and these elements could be addressed. It has been suggested that it become a park; the site could also include additional residential and/or commercial development. ▪ The school district has a property with old fuel tanks that may no longer be in use. If that is the case, the tanks could be removed and the site could be redeveloped. There may be grants available to help with any remediation that might be needed.
	Action B: Implement a vacant building registration ordinance.	This would be a proactive approach to give the City a way to track, assist with clean-up or demolition, and potentially acquire vacant and/or abandoned properties. This can also facilitate sale of the properties while maintenance is completed.
	Action C: Examine and revise the Public Nuisance Abatement code (BMC 9.36) to improve its effectiveness and the efficiency of enforcement.	Currently, abatement is a very time-intensive process that makes it difficult for the City to undertake. Legal guidance would be needed to revise the code, and a potential Code Enforcement Officer could assist with abatement efforts.

GOAL 5: Using the Future Land Use Plan Map and its land use designations, encourage future development to have an organization of uses that is compatible.

Strategy 1: Implement and raise awareness about the Future Land Use Plan Map and how it is used.

	Action A: Add the Future Land Use Plan Map to the City's GIS maps.	<i>See Mapping section and Goal 6 below.</i>
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	Action B: Post the explanation of Zoning versus Future Land Use Plan Map from this plan, as well as the table with Future Land Use designations, definitions, and implementing districts, to the Planning Department website.	
	Action C: Use the Future Land Use Plan Map as the basis for initiating discussions with landowners that could potentially develop their land in the priority development area.	<i>See Goal 4, Strategies 1 and 2 above.</i>
Strategy 2: Create a working group to alter code for zoning designations so that future development is more strategically organized.		
	Action A: Create a working group to assist the City Planner on potential changes to zoning code that could be brought forward to the Planning Commission and City Council for approval.	This would include the addition of the proposed new Multifamily Residential zone discussed above in Goal 2, Strategy 1 and below in Action C.
	Action B: Create an organized table for all uses and all zoning districts, clarifying which uses are permitted, and which require additional permitting or are not permitted.	A current version of this table should be used to help guide working group discussions. Once the working group has prepared potential code changes, they should create a proposed updated version of the table that could be adopted as part of zoning code.
	Action C: Consider eliminating the General Use (GU) zone.	Existing uses in the GU zone would be grandfathered in, and new developments could not rezone to GU anymore. This would encourage more specific requirements according to the Future Land Use Plan Map. The grandfathered GU zone could also be amended to include guidelines for redeveloping properties to incentivize making improvements according to surrounding development / Future Land Use Plan Map designation.

	Action D: Once the new Multifamily Residential zone is created (see Goal 2, Strategy 1, Action B), consider altering the traditional R zoning district to emphasize its focus on a less dense model that would encourage single-family and duplex development.	The creation of the proposed new Multifamily Residential (R2) zone is discussed in Goal 2, Strategy 1 above. Differentiating R2 from R could help clarify the difference and encourage both of their uses.
	Action E: Consider City-led rezones to help phase out the GU district and assign more specific zones (including newly implemented zoning districts) to applicable areas.	
	Action F: Examine the list of uses that require conditional use permits for all zoning districts and consider changes based on the intent of each district; the changes could be brought forward to the Planning Commission and City Council for approval.	This may provide insight on how to streamline the permitting process and help encourage the use of newer zoning districts, such as Neighborhood and Downtown Commercial and the proposed Multifamily Residential zone.

GOAL 6: Make spatial information and maps available to the public online using GIS.

Strategy 1: Publish online GIS maps that provide information that was identified as the highest priority for stakeholders.

	Action A: Publish the GIS version of the Zoning Map online.	
	Action B: Publish an online, interactive GIS map that can provide property lines, zoning, street addresses, and ownership information (when available).	Where possible, add the land uses present on each property (for example, single-family home, duplex, retail, and so on.)
	Action C: Publish an online GIS version of the Future Land Use Plan Map.	

Strategy 2: The Planning Department can continue to add to the GIS maps used internally or available to the public online, based on suggestions made by the community.

	Action A: Create a map or maps showing easements for trails, rights-of-way, and utilities.	
	Action B: Create a map that shows wetlands, stream or floodplain setbacks, contaminated sites, or other limitations to development related to preservation.	
	Action C: Explore opportunities to collaborate with other entities with local GIS data (such as ONC, BNC, AVCP, BIA, ADFG), forming a joint database.	This could be helpful for mapping trails, ownership, rights of way, and other features that are important to all of the major local stakeholder entities discussed in the introduction of Section 3.5.

Chapter 4 – Local Transportation

GOAL 4: Design new and reconstructed streets with a focus on providing safe and comfortable routes for all transportation modes and all users.

Strategy 2: Ensure adequate ROW for sharing the road and implementing Complete Streets.

	Action B: When plats are submitted, require the dedication of additional ROW when the current ROW does not meet width requirements.	
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GOAL 8: Evaluate site development codes to better support safe access for all transportation modes.

Strategy 1: Provide for adequate and safe parking facilities and practices.

	Action A: Examine code to make sure appropriate numbers of parking spaces are provided for each type of land use (If changes are warranted, see Action C below).	Stakeholders indicated that some uses may not require sufficient spaces, while others may require too many. The Planning Department could lead a study of parking requirements in City code and any recommended revisions to the code, likely with the assistance of technical advisors.
	Action B: Facilitate shared parking between adjacent properties and uses when appropriate.	City code already provides for the possibility of shared parking between two or more contiguous uses (18.48.170.C). Shared parking agreements can help create more efficient site layouts and should be encouraged when possible / helpful to landowners. During site plan review applications, the Planning Department could assist property owners by helping identify shared parking opportunities. Then, the owners could coordinate with each other on potential agreements. The City could also provide a standardized agreement that property owners could use and record to memorialize the agreement.
	Action C: If changes are warranted to parking requirements or shared parking provisions in code, provide changes to the Planning Commission and City Council for approval.	The Planning Department could review these sections and try to make them easier to understand if there are sections that are confusing or cause issues for applicants.

Strategy 2: Provide for safe access for vehicles and non-motorized users.

	Action A: Consider consolidating driveway and parking design provisions in code or creating a separate driveway standards worksheet.	There are some existing code sections regarding driveway widths and distances from intersections, but the information could be consolidated. One option is for the City to remove it from code and instead create a driveway standards memo that can be updated more frequently and easily, as needed. Since the driveway standards are currently part of the City's code, a variance is required for any deviations from the requirements.
	Action B: Review commercial site design code to identify opportunities to improve safety provisions such as those encouraged by Crime Prevention through Environmental Design (CPTED) principles.	This could include requiring site lighting, which is especially important for the safety of non-motorized users.

Chapter 5 – Regional Transportation

GOAL 1: Create a well-functioning airport area for travelers and businesses.

Strategy 3: Support the development of relevant industrial uses and commercial amenities within the airport area.

	Action A: Consider creating an Airport zoning overlay to allow commercial development, such as grocery/convenience stores or dining in the industrial area within and around the airport.	Existing zoning districts may not facilitate the mix of uses desired within the airport area. For example, the Industrial zoning district does not currently allow commercial development, but this may be convenient for travelers. If the City and DOT determine that an overlay district would be helpful, a resolution creating it would likely require approval from the Planning Commission and City Council. Also note that the City owns some land near the airport, which could be leased and redeveloped if not needed by the City.
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GOAL 2: Support DOT&PF in airport operations and planning.

Strategy 1: As requested by the FAA and/or DOT&PF, take actions that support smooth and secure airport operations.

	Action A: Examine FAA requirements and recommendations when reviewing potential land uses near the airport.	The Planning Department should factor this into reviews and may consider making recommendations. Requirements like tower height limits are already examined, but there are other recommendations that may be relevant. For example, residences near the airport are recommended to have bear proof trash containers.
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Strategy 2: Participate in planning for the future of the airport.

	Action B: Encourage public participation in airport planning projects so that the City and community's needs are factored into plans.	The Planning Department can assist DOT and the City administration with tracking airport planning projects in order to help publicize meetings and comment opportunities, including via City social media.
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Chapter 6 – Utility Infrastructure

GOAL 1: Advance projects in Bethel to increase electricity production from alternative energy sources to reduce both costs and generation of greenhouse gases.

Strategy 1: Facilitate large-scale projects to introduce more alternative energy sources to the local network.

	Action C: Create a guide to zoning code and permitting requirements that are applicable to alternative energy infrastructure such as wind turbines or solar panels, and work with AVEC to identify and propose changes to requirements that may create unnecessary barriers.	For example, this could include considering changes to BMC tall tower permitting requirements. The existing code section is long and complex; it should be reviewed and simplified to facilitate these processes, especially since there is often additional permitting required.
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GOAL 4: Facilitate broadband development within the City of Bethel to advance community access to reliable internet service.

Strategy 2: When possible, streamline permitting of internet-related infrastructure.

	Action B: Review and amend tall tower permitting code to be simpler and more efficient.	Sometimes internet-related infrastructure requires constructing new towers or making changes to existing towers, which could trigger BMC tall tower permitting requirements. The existing code section is long and complex; it should be reviewed and simplified to facilitate these processes, especially since there is often additional permitting required.
	Action C: If / as needed to help facilitate improved internet connectivity in Bethel, review and amend other sections of BMC that may impact permits required for different types of internet-related infrastructure (besides cables and towers).	

Chapter 7 – Public Facilities & Services

GOAL 4: Manage City lands in an efficient, cost-effective, and forward-thinking manner.

Strategy 1: Maintain a map of City-owned lands and ownership changes.

	Action A: Create a map of City-owned lands using GIS and an associated database.	<i>See the GIS section in Chapter 3 – Housing & Land Use.</i>
	Action B: Identify undeveloped or underutilized properties currently owned by the City on the map.	
	Action D: Update the map as properties are acquired or sold, also tracking properties identified as potential acquisitions or potential properties to sell.	

Strategy 2: Improve processes for City property acquisition, sales, and leasing.

	Action D: Examine publicly owned lands for all potential uses, including open space use, before disposition.	
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GOAL 8: Enhance the role of parks in the Bethel community.

Strategy 3: Establish a network of Bethel parks to serve all neighborhoods.

	Action A: Create and regularly update an on-line guide and map of all the parks in Bethel.	This should include discussion of the amenities included at each. It should also include a map showing the trails that connect the park system (<i>see Goal 10 in this chapter</i>). The guide should be posted to the City website. Also, through the website, there is potential to organize rentals of certain facilities, such as gazebos or picnic shelters for private events. Note that some public areas in the City have unclear management responsibility, such as the cemetery west of the airport. It should be clarified whether this is part of the City's park maintenance responsibilities.
	Action B: Using the development of the parks guide and map, identify areas with less access to nearby parks.	This should also identify underutilized park areas. For example, comments were received from the community that there is a run-down park area between Akakeek and Atsaq Streets.
	Action D: Require that new residential subdivisions reserve space for a park or open space.	This may require code changes to implement the requirement for open space. New subdivisions could be encouraged to follow the Planned Unit Development model or set aside park space in another way. Additional incentives should be explored that would encourage developments to have parks and open space. Like discussed in Action Item C, there would be a need to negotiate maintenance, construction, and liability for these open spaces, especially depending on final ownership / management.

GOAL 10: Enhance the network of trails and open spaces in Bethel.

Strategy 1: Improve access and comfort for trails.

	Action A: Add trails to the map and guide of parks and recreation facilities.	See Goal 8, Strategy 3 above.
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Strategy 2: Maintain a network of open spaces.

	Action A: Identify and map open spaces within and around the developed area of Bethel that can be used for public recreation.	Note that this would include much of the Donut Hole, though some areas are privately held. There has been some desire expressed to preserve this as permanent open space. However, this is a logical place for development to expand. Future development should preserve some open space areas – <i>see Action Items B and C below.</i>
	Action B: Identify key future transportation connections across currently open areas such as the “Donut Hole.”	This is proposed to be completed as part of trail planning (<i>see Chapter 4 – Local Transportation</i>).
	Action C: Based on the map of key future connections through currently open space, as well as mapped areas that must be preserved due to wetlands or drainage, identify suitable locations for potential green belts.	Green belts are open strips of land on which building is restricted. Designating one or more green belt within the Donut Hole could help reserve an area to remain as open space, including paths and public recreation areas, even as parts of the Donut Hole might fill in with development. This would help maintain the natural character and recreational opportunities in the middle of Bethel, even as development might spread inward. While potential locations for green belts could be brainstormed at any time, it would make the most sense to designate them during future design processes for transportation corridors and/or subdivisions.

Chapter 8 – People & Economy

GOAL 3: Support subsistence rights and access to subsistence resources in Bethel and the surrounding region.

Strategy 1: Protect physical access to subsistence resources around Bethel.

	Action B: Require the dedication of parks and/or open spaces, such as green belts, in new subdivisions in order to maintain access to the undeveloped tundra.	<i>See Chapter 3 – Housing & Land Use and Chapter 7 – Public Facilities & Services, Parks and Recreation section for more action items on preserving open space.</i>
	Action C: Work to obtain public access easements over trails used to access fishing, hunting, or plant harvesting areas.	<i>See Chapter 4 – Local Transportation and Chapter 5 – Regional Transportation for more discussion of formalizing existing trails.</i>

GOAL 4: Prepare the City for a broad range of potential climate change impacts.

Strategy 1: Using the help of state and/or federal climate resilience resources, create City plans for climate adaptation and community resilience.

	Action A: Update the City's Hazard Mitigation Plan every five years.	The primary assistance available to communities to mitigate natural and other hazards is from the Federal Emergency Management Agency (FEMA) through development of a Hazard Mitigation Plan. Bethel's Hazard Mitigation Plan was completed in 2017 and is overdue for an update. These collaborative plans include a risk and capability assessment which identifies hazards and develops a mitigation strategy to be implemented by the City to prepare for natural and man-made hazards that could occur in the future.
	Action B: Consult with DCRA and consider preparing a Community Resilience and Climate Adaptation Plan.	Other communities have developed Climate Action Plans or Climate Adaptation Plans to more comprehensively address climate change. However, Hazard Mitigation Plans offer similar benefits. The City should consult with DCRA to determine if a more focused Climate Adaptation Plan should be prepared in addition to the Hazard Mitigation Plans, as this could potentially open the door to additional support or funding.

GOAL 6: Foster a thriving local business community.

Strategy 3: Create a business-friendly environment in Bethel.

	Action B: Examine BMC to consider allowing some small businesses to be a legal in residential zoned areas.	For many small business owners, it can be cost-prohibitive to rent a space besides one's home. Many small businesses can be compatible with residential settings, such as small arts and crafts operations or professional services that can be provided from a home office. The Chamber of Commerce, City Planning Department and Planning Commission could collaborate on this effort.
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APPENDIX 11: POLICE DEPARTMENT ACTION ITEMS

Appendix 11 – Police Department Action Items

Chapter 4 – Local Transportation

GOAL 8: Evaluate site development codes to better support safe access for all transportation modes.

Strategy 1: Provide for adequate and safe parking facilities and practices.

	Action E: Continue inter-departmental collaboration to enforce parking violations that impact road safety and maintenance	The Public Works Department and Bethel Police Department (BPD) can work together to clarify where street parking is not permitted and priority areas for enforcement. To prevent people from continuing to park along streets where not permitted, BPD will need to enforce parking violations. Currently, the Public Works department lets BPD know if vehicles are hindering road maintenance, or BPD may identify derelict vehicles during patrols. Notices may be placed on vehicles to provide a deadline for them to be moved, and then BPD calls a towing operator to move vehicles to the landfill if necessary. The City Administration determines fines that could be charged for vehicles left in ROWs or on City property.
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Chapter 7 – Public Facilities & Services

GOAL 6: Improve public safety facilities and services in Bethel.

Strategy 2: Continue to improve police service.

	Action A: Continually upgrade public safety dispatch and communications equipment.	The Bethel Police Department will be looking at replacing repeaters and console radios, updating its electronic dispatch infrastructure (e-911), and installing separate police communications infrastructure (radio tower) at the new police station. The new 80-foot tower will allow the department to move its existing antennas and other equipment from the KYUK Radio Station to the police station, where it will be more secure and save money in rental fees. The department also has a 311 non-emergency number that residents can call for information and services, but coordination is needed to allow cell phone users to be able to make calls.
	Action B: Purchase additional surveillance and other evidence collection equipment, as needed.	The department received grants in the past for new equipment. Additional surveillance equipment, such as at the Port, in parks, or on police vehicles, could also benefit investigations and safety.

	Action C: Provide additional training to Police and Community Service Patrol staff, as needed.	
	Action D: Make other upgrades and additions to police department facilities as needed, including the vehicle impound yard.	Recent additions include Council signing an agreement for police housing in apartments. The City is also collaborating with Bethel Friends of Canines (BFK9) on a new shelter project.

GOAL 7: Target specific public safety concerns within Bethel.

Strategy 2: Improve ATV and snowmachine safety, on and off Bethel roads.

	Action A: Pursue a partnership with the State of Alaska to offer ATV and snowmachine safety information and/or classes.	The State of Alaska already has some safety initiatives related to ATV safety, such as organizing opportunities to have ATVs checked for safety features.
	Action B: Require ATV registration to drive ATVs on roads within City limits.	Licensing processes are managed by the State of Alaska, but Bethel is already working on a smaller-scale registration system. The primary challenge is bringing people into compliance.

Strategy 3: Reduce drug abuse in Bethel.

	Action B: Continue collaboration with the Western Alaska Alcohol and Narcotics Team (WAANT, which includes Bethel Police, Kotzebue Police, Kodiak Police, and the Alaska State Troopers) to penalize drug trafficking and illegal alcohol bootlegging.	As part of efforts to reduce drug trafficking in Bethel, the Police Department recently obtained funding for a drug sniffing dog.
	Action C: Continue operation of the Community Service Patrol, the grant-funded service that picks up individuals under the influence and drops them off at places such as YKHC or their sobering center.	In turn, YKHC can help connect individuals with recovery resources.

Strategy 5: Improve animal care and control programs.

	Action A: Continue discussions on whether to hire a dedicated City animal control staff person to catch loose dogs and issue citations for animal cruelty.	Depending on staff resources available and ability to fund another position, there may be opportunities to combine these responsibilities with other existing operations.
	Action B: Support and coordinate with Bethel Friends of Canines (BFK9) on the new animal shelter project.	BFK9 provides dog care and training education, provides treatment to stray dogs (including for rabies and spay/neutering), and helps coordinate with animal rescue groups in Alaska to rehome animals. The Police Department and BFK9 are collaborating on a new shelter near the Public Works building, as well as programming.

APPENDIX 12: PORT OF BETHEL ACTION ITEMS

Appendix 12 – Port of Bethel Action Items PO

Chapter 5 – Regional Transportation

GOAL 3: Study and plan for potential changes to the river's course that may impact port operations.

Strategy 1: Keep up with regular dredging operations.

	Action A: Continue to complete hydrographic studies every two years, as required by the U.S. Army Corps of Engineers (USACE).	Note that a hydrographic study is different from a navigation study. This regularly completed study helps determine where dredging may be needed in the river by determining the depth of the water.
	Action B: Continue to dredge Brown's Slough annually.	This needs to be completed annually between the river and the bridge to allow passage for boats. There are a few different methods, including suction, dredge and biosolids press, or excavation during winter. There is some agency permitting required, and the work could be eligible for BUILD grant funding. The cost depends on the dredging method used.
	Action C: As needed and based on the hydrographic studies, dredge the river between the petroleum port and the entrance to the small boat harbor.	This makes the river more navigable for tugs, pilot boats, barges, and subsistence users. It is currently difficult for the City to predict how often this would need to be done, but continued regular completion of hydrographic studies may assist with determining a maintenance schedule. The City's current goal is to dredge the river in front of the entrance to the small boat harbor every five years, but the actual frequency has been closer to every ten years. The City could consider pursuing funding partnerships for this effort, such as with tribal organizations who share an interest in ensuring transportation to and from villages as well as access to subsistence fishing on the river. This could be organized as part of collaboration efforts discussed in Goal 6 of this chapter.

Strategy 2: Plan for potential future changes in the Kuskokwim River's course to mitigate potential impacts.

	Action A: Request assistance from USACE for funding and conducting a feasibility study for a potential navigation study of the river.	USACE indicated that this will be necessary before the City can complete a navigation study to look into how the course of the river may change. Both studies will likely use a cost sharing mechanism between the City and the Corps.
	Action B: Following the feasibility study, complete a navigation study to determine how changes in the river may impact larger ships' ability to access Bethel's port.	This is more extensive than the regular hydrographic studies and includes studying potential choke points for larger ships up and down the river.

	Action C: Continue to work with USACE to monitor the sea wall conditions to determine if, and at what rate, the river is undercutting the sea wall.	The City has approximately 10,000 feet of sea wall and rip rap to mitigate erosion. If the sea wall were to be undercut by the river, this would have major consequences. Regular monitoring of the seawall to determine required maintenance is needed.
	Action D: Develop an action plan for studies, monitoring, and maintenance activities needed to mitigate riverfront erosion and ensure navigability of the river around Bethel's port.	The action plan should be a living document that continually evolves in response to new issues and resources.
	Action E: Incorporate the Port's mitigation efforts into the City's regularly-updated Hazard Mitigation Plan (<i>discussed further in Chapter 8 – People & Economy</i>).	The Hazard Mitigation Plan was last updated in 2017 and includes discussion of several hazards relevant to the Port and waterfront, such as flooding and erosion. In the future, the Port should continue to participate in similar planning processes. As conditions can change more quickly than a Hazard Mitigation Plan may be updated, the Port should also focus on evolving its own mitigation planning and activities on a more frequent basis, as discussed in Action D above.
Strategy 3: Collaborate with other major waterfront property owners on riverfront management efforts.		
	Action A: As part of coordination with the private entity constructing a new cargo dock near the petroleum port in Bethel, explore partnership opportunities to obtain funding for hydrographic or navigation studies, sea wall monitoring, and maintenance or dredging efforts.	Associated with the Donlin Mine project, a new private cargo dock is planned near the existing petroleum port dock in Bethel. As part of the City's response to the Donlin Mine project, an action item in Chapter 8 – People and Economy is to maintain consistent communication with them as the project ramps up. As another major user of the Bethel riverfront, Donlin can be asked to participate in funding and/or applying for grants for necessary upkeep so that everyone can continue to rely on the critical port infrastructure in Bethel.
	Action B: If other major waterfront developments occur in Bethel, coordinate with the property owners / developers to incorporate measures to mitigate erosion and participate in City efforts to monitor and take action according to changes in the river.	This should include BNC, which owns a significant portion of the undeveloped waterfront within Bethel.

	Action C: Coordinate with other property owners along the Kuskokwim River to identify collaboration and cost-sharing opportunities for studies, dredging, and other maintenance.	<i>See Goal 6 in this chapter.</i> BNC and other village corporations own a lot of land up and down the river. Erosion that impacts Bethel impacts the entire region. Erosion is happening elsewhere as well and severely impacting fish camps.
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GOAL 4: Maintain adequate port infrastructure to support shipping operations.

Strategy 1: Efficiently manage port infrastructure maintenance and repairs.

	Action A: Regularly inspect all public port infrastructure for a condition assessment and to predict future maintenance needs.	
	Action B: Create and maintain a list of maintenance needs at the port.	Some projects that have been identified include: ▪ Repair city dock ▪ Replace east timber wall at City dock
	Action C: Prioritize the list, determine whether current maintenance staff have the skills and equipment to complete the work or if specialized contractors will be needed, and prepare cost estimates.	Existing City maintenance staff are sometimes unable to complete some specialized repairs or construction work., due to lack of training or equipment The City should determine whether contractors would be better suited to complete the work.
	Action D: Pursue funding opportunities for more significant maintenance projects at the port, such as grants (which could be pursued in partnership with other entities such as tribal organizations), or partnership with private entities like Lynden.	Both projects listed above alongside Action B were estimated to cost around \$11 million and may be eligible for BUILD, or other grant funding.

Strategy 2: Identify new infrastructure that may be needed to improve port operations.

	Action A: Coordinate with port management, current shipping operators, and other stakeholders to identify infrastructure needs to support current and future shipping operations.	This could include Lynden, petroleum companies, and discussions guided by the Port Commission. Examples of infrastructure additions that have been identified include: ▪ Improved security infrastructure for the port ▪ Potential expansion of the petroleum / freight dock (estimated cost would be \$17 million)
	Action B: As part of the regular LRTP process, document the port's existing conditions, issues, and needs; this would be used to create a prioritized list of infrastructure and maintenance needed.	<i>See Chapter 4 – Local Transportation – Goal 1 for additional context on the LRTP process.</i> A feasibility study was completed in the past, which included concept plans for the future of the port, but a separate Port Master Plan would be difficult to fund.
	Action C: Pursue funding opportunities for additional infrastructure expansions that would improve port operations, such as grants (which could be pursued in partnership with other entities such as tribal organizations), and partnership with private entities like Lynden.	

GOAL 5: Maintain infrastructure to support the use of small boats and float planes for transportation, commerce, subsistence, and recreation.

Strategy 1: Maintain infrastructure for small boat users.

	Action A: Regularly inspect the existing small boat harbor infrastructure and manage its use to help determine maintenance and/or expansion needs.	
	Action B: Consider developing additional parking at the small boat harbor.	There is a nearby City-owned lot that may be able to be developed for additional parking to support the small boat harbor. The City might also consider charging vehicle parking fees beyond the existing boat mooring fees.
	Action C: Facilitate transit and taxi access to and from the small boat harbor by incorporating signage to direct passengers to appropriate loading areas.	
	Action D: Add any maintenance needs to the prioritized list created as part of Goal 4, Strategy 1 above.	
	Action E: Evaluate the costs associated with maintaining small boat harbor infrastructure and dredging.	It would be helpful for the Port to determine approximate yearly costs to assist in setting mooring and other potential fee amounts; longer-term project costs could also be factored into the cost and fee considerations.
	Action F: Based on approximate yearly costs for maintenance as well as other longer-term projects that may need funding, consider gradual fee increases and/or creating new fees for various types of small boat harbor users (such as for businesses using the harbor, or vehicle parking fees) to help fund operations and improvements.	Increased mooring fees can assist with funding that may be obtained as part of the implementation of projects on the prioritized list created in Goal 4, Strategy 1.

Strategy 2: Maintain infrastructure for float plane users.

	Action A: Continue to place gravel on Lomack Beach to protect it from erosion associated with launching float planes.	There are float plane docks located on H-Marker and Hangar Lakes, but these lakes are not long enough for fully loaded planes to taxi. Therefore, some float plane traffic does need to take off on the river despite concerns about various types of traffic conflicts on the river. Some community members have suggested a float plane dock be constructed at the beach to mitigate erosion, but others do not believe this is something the City should invest in; there could be issues related to current, weather, and skiffs using the dock instead of planes. For now, placing gravel seems to be the solution as it relates to erosion.
	Action B: Create a maintenance agreement with DOT&PF to clarify land and facility ownership and shared maintenance responsibility for Hangar Lake Road and the float plane docks at Hangar Lake.	Currently, the City occasionally assists the State in maintaining Hangar Lake Road by placing gravel along the roadway, but the responsibility mostly lies with the State for road maintenance and oversight of float plane use of Hangar Lake. There are existing docks, but they are located in a swampy area and could use improvements; this has been a challenge as ownership of the docks is unclear. For longer-term maintenance and improvement of Hangar Lake as a key float plane facility for Bethel, research should be completed to determine the ownership of existing facilities and, MOUs may be needed to clarify the responsibilities for the roadway, lake, and associated facilities.
	Action C: Consider partnerships (with government agencies and/or private entities) or ways to levy user fees for float plane facilities on the river and lakes in and around Bethel to help fund erosion control measures.	The City should explore partnerships or other funding opportunities to help find a better long-term solution to address erosions concerns other than placing gravel on Lomack Beach, such as: ▪ Working with DOT&PF and/or a private entity to construct a float plane dock on the river that works despite the concerns discussed as part of Action A above ▪ Encouraging more float plane use of Hangar Lake when possible, based on plane loads Finding appropriate and feasible ways to charge fees for facility use could help fund these types of projects.

GOAL 6: Support the improvement and expansion of other modes of regional transportation.

Strategy 4: Facilitate potential regional transit opportunities as they arise.

	Action B: If interest in a river (and/or ice road) transit or taxi service arises, explore how the City's port can help accommodate it.	Currently, some people informally ferry people back and forth from villages. The City is unlikely to provide a river transit service, but it could help support landing facilities if a private operator or tribal organization were interested. The small boat harbor only handles skiffs and no larger vessels, so there may be a need to set space aside.
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Chapter 7 – Public Facilities & Services

GOAL 7: Target specific public safety concerns within Bethel.

Strategy 1: Improve maritime safety through educational programs.

	Action B: Through the Port, organize boating safety classes.	The Port used to offer boating safety classes, but they are now only offered occasionally by other organizations. Either by organizing its own classes or partnering with other organizations, the Port should work to make safety classes available on a yearly basis.
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Chapter 8 – People & Economy

GOAL 2: Minimize potential negative impacts to Bethel from the Donlin Mine efforts and maximize potential benefits.

Strategy 2: Work with the Donlin project to plan for additional traffic associated with Donlin Mine.

	Action A: Obtain full details about the planned dock construction south of the Bethel petroleum dock (associated with the Donlin Mine project).	
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	Action B: Given Donlin’s significant anticipated impacts to the Port of Bethel, jointly work with Donlin on port and waterway studies and improvements needed.	A port and waterway study and improvements could also be included in the MOU that the City Manager will coordinate, discussed in this goal, Strategy 1, Action A. For further discussion of port and waterway studies and improvements, see <i>Chapter 5 – Regional Transportation</i>.
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GOAL 3: Support subsistence rights and access to subsistence resources in Bethel and the surrounding region.

Strategy 1: Protect physical access to subsistence resources around Bethel.

	Action A: Maintain the small boat harbor facility, and identify future expansion needs and priorities for funding to ensure sufficient access for subsistence users.	See more information about the Port, including the small boat harbor, in <i>Chapter 5 – Regional Transportation</i>.
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Strategy 2: Support research and advocacy efforts that seek to protect access to subsistence resources.

	Action A: As opportunities arise, provide information or resources to support the activities of subsistence resource advocacy groups.	For further discussion of advocacy groups, such as the Kuskokwim River Inter-Tribal Fish Commission, see the background information in this Fishing and Subsistence section.
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APPENDIX 13: PUBLIC WORKS DEPARTMENT ACTION ITEMS

Appendix 13 – Public Works Department Action Items

Chapter 3 – Housing & Land Use

GOAL 3: Reserve space to accommodate community needs and desired development.

Strategy 2: Create and regularly maintain a list of community facility and infrastructure needs that will require land.

	Action A: Create and maintain a list of community facility and infrastructure needs in order of priority, and include specific spatial needs such as general location and approximate area of land required.	The City Manager and the Planning Department should create and maintain the list, in collaboration with leaders from each department. Some items on the list would go hand-in-hand with the Capital Improvement Plan (<i>see Chapter 7 – Public Facilities & Services</i>). As a start, consider including the following space needs for the community (other than housing): ▪ Additional schools that may be needed as the population continues to grow ▪ Additional civic or public works buildings needed ▪ Parks and open space, distributed around different areas of Bethel ▪ Port expansion areas, as needed ▪ Water and wastewater treatment facilities (<i>see Chapter 6 – Utility Infrastructure for more discussion of water and sewer</i>) ▪ Alternative energy generation (wind, solar, etc.) and energy storage sites ▪ Likely new road and other transportation corridors
	Action B: As applicable, identify and initiate coordination with entities that need to be involved in the implementation of community facilities and infrastructure (such as the Public Works department for wastewater facilities, or AVEC for alternative energy generation sites).	<i>See Chapter 6, Utility Infrastructure for more information on coordination with Public Works and AVEC, for example.</i>

Chapter 4 – Local Transportation

GOAL 2: Plan for an organized, proactive approach to surface transportation facility maintenance.

Strategy 1: Clarify surface transportation facility maintenance responsibilities.

	Action A: Building on publicly available DOT&PF maps, create a maintenance re-responsibility map for all transportation facilities in Bethel (including roads and trails).	The Public Works Department should be responsible for this effort. This should include a map showing management and maintenance responsibility for each transportation facility. The Ownership and Maintenance Responsibility map in the 2020 Draft LRTP can serve as a starting point. This map could eventually be published online using GIS – <i>see the Mapping section in Chapter 3 – Housing & Land Use.</i>
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Strategy 2: Clarify surface transportation facility maintenance responsibilities.

	Action A: Prioritize identifying and implementing the most effective ways to control dust on gravel roads, shoulders, and trails, such as watering, emulsifiers, chip sealing, or other surface treatments.	This is a top priority for the community. Part of identifying the best methods will include testing. As part of the typical maintenance schedule and best practices created for Strategy 3 below, a schedule could be established for when different types of treatments should be applied to gravel roads based on weather conditions and/or dust levels.
	Action B: Regularly inspect roads for major potholes that need to be filled / grated, and complete maintenance work as needed.	As part of the typical maintenance schedule and best practices created for Strategy 3 below, guidance should be provided on roadway deterioration to minimize the risk of larger and more costly repairs and damage to vehicles.
	Action C: Regularly inspect transportation facilities for overgrowth, blockage, or freezing culverts and other drainage facilities, and complete maintenance work as needed.	As part of the typical maintenance schedule and best practices created for Strategy 3 below, best practices could be established for how and when to clear culvert and drainage facility issues and whether preventative measures could help.
	Action D: As part of the snow removal prioritization plan, incorporate sites for storing snow, to avoid large berms building up within the road ROW.	If there is excess space on City properties, these areas should be evaluated for use as snow disposal areas. The City could also consider approaching owners of conveniently located vacant properties and creating snow disposal agreements to use that space for snow storage. For any snow disposal area, consideration should be given to existing drainage and impacts to adjacent properties.

	Action E: Monitor City signage to ensure it meets public needs for wayfinding and safety. Maintain areas around signs to ensure that visibility is not impacted by vegetation overgrowth, snow/ice cover, vandalism, or other issues.	As part of the typical maintenance schedule and best practices created for Strategy 3 below, maintain a database to track regular sign inspections and maintenance that may be needed.
	Action F: Enforce the removal of ROW encroachments that hinder road maintenance operations.	This can include the City trimming vegetation that extends into the ROW from private property and ordering the removal of other encroachments, including objects such as junk cars. The removal of illegally parked vehicles is also addressed more specifically in Section 4.6, Goal 8, Strategy 1, Action E.
Strategy 3: Establish improved systems to track maintenance operations.		
	Action A: Raise awareness about the Report a Problem feature on the City website that should be used to report road maintenance needs.	Residents reporting issues may tend to use Text My Gov, but they should be referred to use Report a Problem when appropriate; this may help track the life cycle of maintenance issues, identify recurring issues, and plan future maintenance strategy.
	Action B: Investigate and consider implementing a software program to track maintenance operations.	There may be options that directly interface with something like the Report a Problem form, allowing both the public and City staff to input records of issues. As Public Works keeps record of action taken and other information in this type of system, a useful record would be created to help inform future planning.
	Action C: Create a typical maintenance schedule based on expected work needed on a seasonal basis, as well as best practices for responding to maintenance needs.	This should include expected amounts of surface repairs or treatment and drainage facility clearing in the warmer months and snow and ice clearing and management schedules for the winter. This would help in creating budgets and compiling the overall prioritized list of transportation facility projects that also includes larger construction projects. It would also help predict staffing needs.

	Action D: Create a map of all City transportation supporting elements such as signage, lighting, culverts, other drainage systems, etc.	This could also be used to help track recurring maintenance issues based on location. GIS could be used to prepare a map for the Public Works department to reference and continually update. The Environmental Assessment prepared for the private Donlin Mine project may contain information that is helpful for this effort, particularly related to drainage in Bethel. While expensive, lidar could be used to map topography and better understand drainage.
Strategy 4: Create a prioritized City road maintenance plan.		
	Action A: Create a prioritized City road maintenance plan, and incorporate it into the transportation facility funding strategy and Capital Improvement Plan (see <i>Goal 6 below</i>).	The Public Works Department has been leading related efforts. Currently, approximately three gravel roads get prioritized for rehabilitation each year, and gravel lasts 3-5 years, so the City has determined this is sufficient to get through all the roads as needed; this calculation will continue to change as Bethel grows. A more detailed, prioritized maintenance plan should identify which roads are paved or graveled, how and when to address issues such as potholes or drainage problems, and snow maintenance prioritization. This prioritized plan, maintenance schedule, and best practices created for Action G above can inform each other as they are developed.
	Action B: Identify and prioritize more major road rehabilitation projects, and incorporate them into the transportation facility funding strategy (see <i>Goal 6 below</i>).	Road rehabilitation projects are more significant projects than regular maintenance. This could be the mechanism for identifying existing gravel roads that should be reconstructed as paved roads.
Strategy 5: Design new and rehabilitated road and other transportation facilities to proactively minimize maintenance needs.		
	Action A: Continually evaluate materials for road surfacing and other transportation facility construction to improve quality/durability and reduce dust, such as chip sealing, emulsifiers, or other innovative construction methods.	Consider innovative materials and construction methods that may work specifically for Bethel. The Denali Commission, University of Alaska, and DOT&PF continues to complete research on Alaska and permafrost-specific design. A project is currently underway to test Bethel soil samples to determine the type of emulsifier that would best work with the soil. This could make a significant difference in durability. Emulsifiers were difficult to use in the past since roads need to be temporarily closed and the Bethel road system is limited, but with the new Tundra Ridge Road for an alternative route, emulsifiers could be more broadly used in Bethel in the future.

	Action B: As paving technology continues to improve and become more available, use paved surfaces instead of gravel for new or rehabilitated roads of collector classification and above.	Contemporary paving materials and construction techniques lend themselves to easier maintenance and can be designed to anticipate conditions that are likely to occur, like frost-heaving.
	Action C: Improve the implementation of adequate drainage facilities, keeping in mind maintenance needs.	The City has identified a need to continually acquire and install more culverts around town. They have recently been installed at a rate of about eight per year, which has not been enough to keep up with the existing drainage issues experienced in the City. In some cases, drainage analysis may be needed to determine the best solution. For example, in some locations, bridges instead of culverts may be needed (such as on Ptarmigan Street, where beavers are repeatedly damming culverts for a below-grade creek crossing). City maintenance workers who are often tasked with installing drainage may not have the training needed. The City could consider contracting out this work or enlisting the help of organizations such as the Alaska Municipal League or DOT&PF for additional training to improve decision-making and installation practices.
	Action D: At the same time as undertaking road rehabilitation projects, assess whether there is additional ROW needed or encroachments that need to be addressed; address these as part of the design process.	Some roads are not located where they are supposed to be based on the plats or other documents that created them – some centerlines are significantly off-center, making some road projects complicated. While the City knows there may be many similar issues around town, when projects are happening an optimal time to verify documentation and make any replatting or other changes as needed. The City also expressed concern that there are some roads so narrow that paving them does not seem worthwhile. If it is possible to obtain additional ROW at the time of road rehabilitation, this could help make more effective roads for moving cars and other users as well as providing space for snow storage and drainage.

GOAL 3: Develop the surface transportation network to reduce travel times, alleviate congestion, and support future development.

Strategy 1: Identify missing links in the surface transportation network.

	Action A: Track traffic data, population and traffic forecasts, and significant future development plans and use these to assist with the identification and prioritization of surface transportation projects through LRTP updates.	When available, the City should use traffic data to understand changes in travel demand and congestion and assist with planning roadway improvements that respond to future population and traffic needs. The City should coordinate with ADOT&PF to obtain data they collect on Bethel roads. On top of ADOT&PF data, the City should assess if other traffic data is needed based on potential future road improvements or new road connections. If so, the City can work to collect data on roughly an annual basis for key locations; this could help show growth or changes in traffic patterns over time. ADOT&PF completes traffic studies in Bethel and could likely share the results with the City upon request.
	Action B: Starting with the Priority Projects map in the 2020 LRTP, create a map that shows new road connections that may be needed in the future.	Tundra Ridge Road is one example of a road connection that has existed informally for some time, but is now becoming a formalized ROW that will help reduce travel times across town and alleviate congestion on CEHH. There are other road connections identified in the 2020 Draft LRTP that should be included in this map, and additional potential connections should be added as they are identified by the City and/or community.
	Action C: Based on locations of likely future land development, add locations of potential future road and other surface transportation connections that would support connectivity for this additional development.	See <i>Chapter 3 – Housing & Land Use</i> for discussion on locations of likely future development. Development through parts of the “Donut Hole” in the middle of town would be the most efficient location for additional development, so the following connections have been discussed (which would also help alleviate current traffic): ▪ The City is applying for funding for the north-south “Donut Hole Road” between CEHH and Ptarmigan Street (stopping at the fitness center on the way) to help address increasing traffic associated with the YKHC campus. This would mostly travel through City land. ▪ An east-west connection across the Donut Hole, connecting to the north or south side of H-Marker Lake Potential future connections should be considered as part of each LRTP process and tentatively mapped.

Strategy 2: Use the LRTP to prioritize and guide implementation of new surface transportation construction projects.

	Action A: Based on the map, create a prioritized list of new surface transportation construction projects.	This would likely start with the prioritized list from the 2020 LRTP, and the list could be adjusted as needed through future LRTP updates.
	Action B: Incorporate the prioritized list of new transportation projects into the funding strategy (<i>Goal 6</i>).	Use the prioritized list of new surface transportation projects to inform the funding strategy to support the highest priority projects being funded first.
	Action C: Working with key stakeholders and the community, use the five-year LRTP update cycle as an opportunity to revisit and update the prioritized list of new road projects.	

GOAL 4: Design new and reconstructed streets with a focus on providing safe and comfortable routes for all transportation modes and all users.

Strategy 1: Throughout the local transportation system, increase the focus on safety for all users.

	Action A: Regularly evaluate crash data; pedestrian, bicyclist, and motorist use; and other road safety data to identify areas for improvement.	
	Action B: Using community input, identify locations (especially along key routes for non-motorized users) that need safety improvements such as crosswalks, additional lighting, and/or signage.	Some examples that have been identified include: ▪ There is significant pedestrian traffic near the Cultural Center, including children who need to cross the road. ▪ In locations where there are currently no set-aside facilities for non-motorized users, signage or striping can help remind drivers to be mindful of non-motorized users on the road.

	Action C: Plan safety improvements as individual projects and/or as part of other transportation projects, keeping in mind that federal Safe Streets and Roads for All (SS4A) funding may be available.	ADOT&PF utilized this funding for signage and crosswalk striping near the schools in Bethel; when planning road projects, Bethel should seek to provide safety improvements whenever possible given that special funding programs exist to help with these types of costs.
Strategy 2: Ensure adequate ROW for sharing the road and implementing Complete Streets.		
	Action A: Ensure that new ROWs created as part of subdivisions meet minimum width requirements per code.	
	Action C: Consider developing a set of typical roadway cross-sections for reference in City or private development projects involving new or reconstructed roads.	
Strategy 3: When implementing Complete Streets, prioritize the most safe and comfortable facilities for non-motorized transportation that space will allow.		
	Action A: Ensure that Complete Streets (BMC 12.05) is being considered and used to the extent possible in the design of new and reconstructed roads.	

	Action B: When deciding the location and type of non-motorized facilities to be included in a Complete Streets project, prioritize a separated pathway or boardwalk on at least one side over a shoulder for non-motorized users, when possible. When there is insufficient space for a separated pathway or boardwalk, create a shoulder or shoulders for walkers, bicyclists, and other non-motorized users.	This is especially important when constructing facilities along busy gravel roads. Road dust is an issue for pedestrians and other non-motorized users on roadway shoulders. Also, separated facilities are safer and more comfortable. If the project is a reconstruction and it requires significant property acquisitions to have sufficient ROW, alternative mechanisms to provide non-motorized facilities (i.e., walkway easements) may be appropriate.
	Action C: Along existing and new shoulders for non-motorized transportation, implement measures to discourage the shoulders' use as parking or an unofficial turn lane.	On paved roads, this should minimally include a solid line to indicate the space is not a lane and should only be used by vehicles in an emergency. Other delineating techniques could be used when a painted line is not an option, such as reflective elements. Regardless of road surface material, "No Parking" or other signage indicating that the shoulder is intended for non-motorized use would also assist to demarcate space and make it clear that road sharing is a priority.
	Action D: If a shoulder or separated path for non-motorized users will be gravel, consider implementing methods to reduce dust impacts.	

GOAL 5: Improve and expand the trail system.

Strategy 1: Address trail and boardwalk maintenance needs more efficiently.

	Action A: Continually monitor and test new trail building techniques and materials that are affordable, easy to maintain, and suitable for the frequently changing character of the tundra ground.	
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	Action B: Transition Bethel trail building methods (including reconstruction of existing routes) away from high-cost and difficult-to-maintain boardwalks and towards less expensive surface-level trails with footbridges and ramps to cross streams and pipes where necessary.	The Community Parks and Recreation Committee emphasized that the City may have further success expanding the trail network if it adopts a strategy that allows for inexpensive trail surfacing for “better” trails (without the need for striving for more “perfect” trails). This strategy would have to factor in the potential need for more frequent maintenance. One option for an inexpensive material could be utilizing locally made woodchips from clearing operations, though this would require further discussion as there may be additional equipment needed and/or specifications for the woodchips used. The Committee recognized that woodchips would likely sink into the tundra like other materials have, but at least the organic material would be less expensive and might be less harmful to the environment as compared to rubber or plastic products.
	Action C: Identify and potentially add pedestrian amenities to more locations, including lighting and benches.	Lighting has been installed in some areas, but this should continue along more boardwalks or major trails. There is potential for benches to be funded by individual sponsorships (such as in exchange for a dedication plaque on the bench). These could be located along trails and/or at parks and other key public locations. This action can be pursued in collaboration with Parks and Recreation.
	Action D: Add amenities for bicyclists at parks and recreation facilities, such as bike racks and bike “fix-it” stations.	This action can be pursued in collaboration with Parks and Recreation.
Strategy 2: Address trail and boardwalk maintenance needs more efficiently.		
	Action A: Encourage the use of the Report a Problem feature on the City website for the public to report trail and boardwalk maintenance issues, including hazards or vandalism.	By enlisting the help of trail users in the community to report issues, this could cut down on the need for maintenance staff or public safety personnel to go around town and inventory issues.

	Action B: Initiate an Adopt-a-Trail and/or boardwalk and trail maintenance volunteer group to assist when City maintenance staff does not have capacity to respond to trail / boardwalk maintenance issues.	To assist City maintenance staff, the community could help with trail and boardwalk maintenance. This could be through an Adopt-a-Trail program with opportunities for sponsorship signage. This could also be a community service opportunity for younger people, and it would encourage more people to feel a sense of ownership over the public boardwalks, potentially reducing vandalism.
	Action C: As maintenance issues are reported and repairs are made, record any recurring maintenance issues (types of issues or problematic areas).	This information should be maintained by the Public Works Department. The data may reveal which types of trails or areas need the most maintenance, or which repair materials need to be ordered and how often. This may also indicate materials that don't hold up as well over time. The City has already reported that the wood construction used for boardwalks is expensive and is a maintenance issue; a goal is to use gravel or some similar surface material to lower cost of construction and maintenance.
	Action D: Alter trail maintenance and construction best practices over time to mitigate common maintenance issues.	If boardwalks continue to exist in Bethel, there may be a more weatherproof, synthetic treatment or material that could be tested. Otherwise, the City has expressed a desire to focus on gravel trails going forward; there is a project planned to replace the Pinky's Park boardwalks with gravel due to continuous maintenance challenges. Gravel trails sometimes settle over time, so additional types of fill or structural enhancements could continue to be tested as well as emulsifiers.
Strategy 4: Expand the trail system by formalizing popular trails and adding new trails.		
	Action C: Investigate what would be needed to formalize informal and potential new trails.	This will include determining property ownership to be able to seek easements. If existing popular trails cannot be formalized, new alternative routes that connect the same locations could be proposed.

	Action D: Coordinate with owners of properties that have informal or potential new trails through them to obtain easements or use agreements.	If there are certain routes that cannot be formalized, they may be rerouted through locations where property owners are more willing to allow passage through. The City could also consider the use of relocatable trail easements that allow flexibility of maintaining the trails as well as moving the trail easements as areas are further developed. For example, the City-managed waterfront trail is popularly used and well-maintained. However, the trail informally continues through private property at the south end. The owner has allowed people to use it but is not committed to creating a permanent trail as future development plans have not yet been determined and may not be compatible with a walking trail. The waterfront trail may need to more clearly end where it formally ends or be re-routed elsewhere. Potential trails through the Donut Hole are another example of the need for coordination with private property owners (such as BNC) in order to determine if they would be open to connections in certain locations.
	Action E: For trails within or through larger properties, consider forming agreements or partnerships for private management / maintenance of the trails.	For example, community members expressed a desire for the trail system on BNC land in southwest Bethel to be improved. Stakeholders indicated that this is a popular area for berry picking. The City could discuss with BNC whether they have interest in officially maintaining public access to these trails, and the City could potentially show the trails on the trails map (with a note that this area is BNC land and subject to their management).

GOAL 8: Evaluate site development codes to better support safe access for all transportation modes.

Strategy 1: Provide for adequate and safe parking facilities and practices.

	Action D: Using signage and/or announcements via various City channels, clarify locations where street parking is not permitted in areas with compliance issues.	Stakeholders have noted that people sometimes park on shoulders or along roads that pedestrians frequently use creating safety concerns for non-motorized users. Signage could be installed in certain areas, or rules around parking in shoulders could be developed and enforced.
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	Action E: Continue inter-departmental collaboration to enforce parking violations that impact road safety and maintenance	The Public Works Department and Bethel Police Department (BPD) can work together to clarify where street parking is not permitted and priority areas for enforcement. To prevent people from continuing to park along streets where not permitted, BPD will need to enforce parking violations. Currently, the Public Works department lets BPD know if vehicles are hindering road maintenance, or BPD may identify derelict vehicles during patrols. Notices may be placed on vehicles to provide a deadline for them to be moved, and then BPD calls a towing operator to move vehicles to the landfill if necessary. The City Administration determines fines that could be charged for vehicles left in ROWs or on City property.
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Chapter 5 – Regional Transportation

GOAL 1: Create a well-functioning airport area for travelers and businesses.

Strategy 1: Facilitate efficient and organized access to the airport.

	Action A: Advocate for clear loading and unloading areas for taxicabs and private vehicles at the main jet terminal.	As part of Action A in this strategy, assigned to the City Manager, responsibility for managing loading areas in the airport area will be determined. While this may be the responsibility of DOT&PF or an airline operator, Public Works can help advocate for improvements to help with traffic flow.
	Action E: Advocate for more wayfinding signage in the airport area to direct parking and pick-up / drop-off traffic, as well as pedestrian traffic between different airlines, parking areas, and other amenities.	As part of Action A in this strategy, assigned to the City Manager, responsibility for managing signage in the airport area will be determined. While this may be the responsibility of DOT, Public Works can help advocate for improvements to help with directing traffic. Wayfinding signage could be for directing people to different airlines or parking areas, for example. During peak times (typically based on the Alaska Airlines jet schedule), the City has reported that the road gets narrow due to loading traffic. Crosswalks for pedestrian safety may also be needed.

GOAL 2: Support DOT&PF in airport operations and planning.

Strategy 1: As requested by the FAA and/or DOT&PF, take actions that support smooth and secure airport operations.

Action B: If a new landfill or sewage lagoon is constructed, place it as far from the airport as practicable to avoid attracting wildlife that could be harmed, damage airport equipment, and disrupt operations.

Like landfills, sewage lagoons can be wildlife attractants. The FAA recommends such facilities be six miles from airports, but many Alaskan communities receive exemptions due to their small size. The existing sewage lagoon is under six miles away, but it is located away from the airport.

Chapter 6 – Utility Infrastructure

GOAL 1: Advance projects in Bethel to increase electricity production from alternative energy sources to reduce both costs and generation of greenhouse gasses.

Strategy 1: Facilitate large-scale projects to introduce more alternative energy sources to the local network.

Action D: As part of the strategic plan discussed in Action B, identify the best locations in Bethel for wind, solar, or other alternative energy generation and storage, and examine City-owned sites for suitability.

The City could identify unused open space on already-developed City property that could be offered to AVEC for small-scale lease projects, like single wind turbines or solar panels. If there are larger areas of City land that are not identified for other potential uses, the City and AVEC could look into setting them aside for alternative energy production leases.

Strategy 2: Update City facilities to be more energy efficient.

Action A: When updating existing City facilities or constructing new City facilities, design should consider including alternative energy sources, such as solar or wind power instead of diesel.

It is important to note that AVEC needs to be informed of proposed alternative energy projects and provide approval. Until energy storage innovations are hopefully made in the future, facilities likely still need to be connected to the AVEC grid for when they are not generating sufficient electricity by alternative means.

GOAL 2: Regularly seek ways to lower water and sewer bills for customers.

Strategy 1: While the hauled portion of the Bethel water and sewer system continues, evaluated hauled operations to look for efficiencies that may help reduce rates.

Action B: Work with DOT&PF to get exemptions to allow for heavier (more efficient) water and sewer haul trucks.

Strategy 2: Expand the piped water and sewer system, as it operates profitably and offsets losses from the hauled network.

Action B: Repair existing deficiencies to the existing piped water and sewer network to maximize the system's efficiencies.

Strategy 3: Evaluate and reduce costs associated with production and distribution of water and collection and treatment of wastewater.

Action B: Request an audit of water and sewer operations and maintenance from the Alaska Rural Utility Collaborative with a focus on improving cost, efficiency, resilience, and reliability.

Action C: Increase financial efficiency, automate operations and billing, explore cost effective freeze protection efforts, and explore subsidized technical support through non-profits and state and federal agencies.

GOAL 3: Transition Bethel's water and sewer utilities to fully piped systems serving all residences and businesses.

Strategy 1: Complete each phase of projects outlined in the PER.

	Action B: Identify available land and begin acquiring easements (as needed) for future facilities, such as the truck fill station, pipes, and additional source water well.	
	Action C: Implement each phase of the PER.	Provide updates to the community so that they are aware of the progress.
	Action D: As PER phases are implemented, monitor the capacity of the existing sewage lagoon to determine if another lagoon cell will be needed, and when it may be needed.	

Strategy 2: Focus on maintenance to protect the City's utility investments and avoid unnecessary costs.

	Action A: Construct security fences around all water treatment plants.	
	Action B: Improve Supervisory Control and Data Acquisition (SCADA) compatibility of Bethel's water treatment plants and lift stations to reduce the manual monitoring tasks performed by staff.	
	Action C: Provide information to the community on how to use the piped sewer system, restrictions on what can be dumped into the system, and who is responsible for maintenance costs associated with different elements of the system.	Examine City code to determine if additional clarification is needed with regards to maintenance cost responsibilities.

Strategy 3: During the phases of the PER and beyond, manage the piped system to be as efficient and accessible as possible, as well as equitable in cost.

	Action A: Complete a rate study every 10 years; utilize results of the rate study to set rates appropriately.	
	Action B: Establish a process for non-residential properties to be informed about the piped system progress in their area and how and when to connect to the piped system.	Commercial properties in central areas will likely be required to plan and fund their own connections to the piped system as it comes to their area. Responsibilities between the City and property owners will need to be clear and transparent.
	Action E: If water usage becomes an issue due to water supply or excessive usage, install meters in conjunction with a tiered rate system to encourage less water usage and increase revenue.	

GOAL 4: Facilitate broadband development within the City of Bethel to advance community access to reliable internet service.

Strategy 1: Monitor the buildout of internet-related infrastructure in Bethel.

	Action A: Request information from GCI regarding locations of existing fiber optic cable within Bethel.	The City is aware that GCI has already installed a significant amount of cable in Bethel, including across Brown's Slough and Tundra Ridge. GCI likely obtained easements or rights from either the City or other property owners / easement holders (such as sharing AVEC easements). It would be helpful information for the City to keep tabs on the existing system as it develops.
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Strategy 2: When possible, streamline permitting of internet-related infrastructure.

	Action A: Prioritize facilitation of rights-of-way within city-owned land or city-held easements for laying fiber optic cable (FOC).	
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Chapter 7 – Public Facilities & Services

GOAL 3: Optimize the management of City revenue and spending.

Strategy 2: Regularly update fees and other charges.

	Action B: Keep up-to-date utility rates by completing utility rate studies every 10 years.	
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GOAL 6: Improve public safety facilities and services in Bethel.

Strategy 1: Continue to improve fire and emergency medical infrastructure and services.

	Action B: As the City's piped water system is expanded, install fire hydrants.	Like the Fire Department's action item to construct a new fire substation, more fire hydrants would also help lower insurance rates.
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Chapter 8 – People & Economy

GOAL 2: Minimize potential negative impacts to Bethel from the Donlin Mine efforts and maximize potential benefits.

Strategy 2: Work with the Donlin project to plan for additional traffic associated with Donlin Mine.

	Action C: Coordinate with DOT&PF to monitor potential impacts to the capacity of Chief Eddie Hoffman Highway and whether improvements would be needed.	Monitoring capacity and potential needed improvements to Chief Eddie Hoffman Highway could be included in the MOU that the City Manager will coordinate, discussed in Strategy 1, Action A. For further discussion of roadway transportation planning considerations, see <i>Chapter 4 – Local Transportation</i> .
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APPENDIX 14: TRANSIT MANAGER ACTION ITEMS

Appendix 14 – Transit Manager Action Items

Chapter 4 – Local Transportation

GOAL 7: Improve the public transit system to be more convenient and responsive to the community's needs.

Strategy 1: Use data collection to inform changes to the transit system or back up capital needs and potential grant applications.

	Action A: Expand data collected on ridership to reflect times of day and days of the week.	The Transit Manager currently collects total number of passengers using each stop on a monthly basis. This shows which stops are most popular and what areas rely on transit service the most. However, additional data such as daily passenger counts could help inform if there are days of the week when more frequent service would be most useful for transit riders.
	Action B: Expand data collected on ridership to reflect how many passengers enter or exit the bus at each stop.	Currently, the transit system counts passengers per stop, but does not differentiate between passengers entering or exiting the bus. Adding this distinction in the data could help determine which stops are the most popular trip origins versus destinations.
	Action C: Create a comment form on the City website's transit page to collect questions, comments, or issues reported by riders.	Transit riders may have suggestions to improve the system.

Strategy 2: Improve access to information about the transit system.

	Action A: Post signs with schedules and routes at bus stops and inside key community facilities.	Durable printed versions of the schedule and route could be posted at bus stops as well as on bulletin boards in key community facilities. These could include a QR code that people could scan with smartphones to access the Transit page of the City website. The City has reported frequent vandalism of signs at bus stops, so City maintenance staff could monitor this and make repairs when needed.
	Action B: Ensure that Complete Streets (BMC 12.05) is being considered and used to the extent possible in the design of new and reconstructed roads.	

	Action C: Incorporate transit information into visitor information on the City’s website.	<i>See Chapter 8 – People & Economy.</i>
	Action D: When there are updates to routes or schedules, share within the City to be posted on City social media (as well as in the newspaper and City newsletter to continue to remain accessible to those not using social media).	
Strategy 3: Make changes or expansions to the transit services provided.		
	Action A: Consider adding a stop at the airport or partnering with another organization to add another transit link between the airport and the central city.	While a stop at the airport is commonly suggested, it was tested in recent years. The stop seemingly had low ridership, making it difficult to justify funding that stop, and there is no designated space for luggage on buses. Most people who do not drive to the airport use taxi cabs or YKHC’s shuttle. If a stop is implemented again, the following strategies could be used: ▪ The City could work with the airport to post wayfinding and signs showing transit routes and schedules. ▪ The schedule could be limited to times based on the passenger jet schedule. ▪ The stop could be located slightly up the road at Tower Road to avoid congestion in front of the terminal. ▪ <i>See Strategy 4, Action B for ideas related to luggage space.</i> Alternatively, the City could pursue a partnership with YKHC’s shuttle to provide a transfer pass to allow people to pay to ride to YKHC and then transfer to the existing transit services there at the hospital.

	Action B: Annually, evaluate altering the transit route(s) to include additional stops that are commonly requested by community members, such as the Fitness Center.	There used to be a second transit route in addition to the current transit route. It served the City Subdivision area, including the Fitness Center, Pinky's Park, the vocational school, and the surrounding area; these stops are commonly requested. An additional bus was recently purchased, to arrive in the next couple of years, so some of these stops may be reinstated in a second route. If / when routes are changed or expanded to include new destinations like the Fitness Center, this should be advertised to help raise awareness and garner ridership to these destinations. Over time, routes should be examined and reconfigured to incorporate new stops in the most strategic and efficient way. For example, Tundra Ridge Road could influence the shape that routes take. All new road connections should be considered as they are completed.
	Action C: Review ridership data and/or community comments to consider running the transit system later into the evening.	This was provided in the past when there were two transit routes and may become more feasible going forward. Evaluate running transit services to 8pm or 10pm. This may be the key to more people using transit to access destinations such as the Fitness Center. It may be possible to organize evening routes to skip stops not typically used in the evening. This would need to be informed by the data collected.
	Action D: Consider decreasing headways from one hour to half an hour, either throughout the day or during times of peak use.	This could potentially be implemented only during peak times, informed by the ridership data that is gathered as part of Actions in Strategy 1.
Strategy 4: Maintain and improve the transit fleet.		
	Action A: Use a database to track maintenance needs and expected lifespans of buses and make repairs and/or replace buses as needed.	Due to poor road conditions in Bethel, buses need frequent repairs and wear out very quickly. If routes expand, this will lead to even more wear and tear on buses. Besides continuing to strive for better roads, Bethel will need to regularly plan for repairs and purchasing new buses. Buses sometimes take a couple of years to arrive, and the City noted that ideally there would be one more vehicle in the fleet than the number of routes, so this needs to be proactive. To help track all of this information, the Transit Manager should use a database to track the year buses were purchased, their expected lifespan, and repairs needed and/or completed.

	Action B: Consider adding features to buses to improve accessibility and convenience.	The City noted that typical wheelchair lifts for buses break quickly, and there are no local businesses able to fix them. Alternative lift designs or incentivizing a local business to undertake repairs is recommended. Also, additional storage capacity on buses would assist with improving passenger use and comfort, including: ▪ Luggage or cargo space, especially if a stop is added at the airport. This could also help with people transporting groceries. ▪ Bicycle racks The Public Works department should work with the Grant Manager to explore grant applications to fund new buses (which could potentially include installation of cargo space or bicycle racks, since the need for funding to cover these improvements could be discussed in grant applications).
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Chapter 5 – Regional Transportation

GOAL 1: Create a well-functioning airport area for travelers and businesses.

Strategy 1: Facilitate efficient and organized access to the airport.

	Action C: Consider adding a transit stop around the airport.	<i>See the Public Transit Section in Chapter 4 – Local Transportation for considerations about this potential stop.</i>
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Introduced by: Public Safety and
Transportation
Commission
Date: October 22, 2024
Public Hearing: November 12, 2024
Action:
Vote:

CITY OF BETHEL, ALASKA

Ordinance 24-14

AN ORDINANCE BY THE BETHEL CITY COUNCIL AMENDING BETHEL MUNICIPAL CODE 6.04.030, ANIMALS, LICENSING AND IMPOUNDMENT, ANIMALS AT LARGE-IMPOUNDMENT AND DESTRUCTION

WHEREAS, the city has identified animal control as a priority and is committed to providing the tools necessary to care for and control animals in conjunction with the animal control shelter run by Bethel Friends of Canines;

WHEREAS, the animal control shelter is encountering problems with aggressive and dangerous dogs that are unsafe to be housed at the shelter for the periods of time currently required by code; and

WHEREAS, in such cases, it is reasonable for the animal control officer to exercise their discretion in reducing some of the periods of time wherein dangerous and aggressive dogs are required to be kept at the shelter prior to destruction;

NOW THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BETHEL, ALASKA:

SECTION 1. Classification. This ordinance is permanent in nature and shall be placed in the Bethel Municipal Code.

SECTION 2. Amendment. Bethel Municipal Code 6.04.070030, Animals at large-Impoundment and destruction, and Bethel Municipal Code 6.04.070, Animals, Licensing and Impoundment, Impoundment, are amended. Old language is stricken, and new language is underlined.

6.04.010 Definitions.

As used in this chapter:

A. "Animal" means all domestic or domesticated members of the animal kingdom, classes Mammalia and Aves.

Introduced by: Public Safety and
Transportation
Commission
Date: October 22, 2024
Public Hearing: November 12, 2024
Action:
Vote:

B. "Animal at large" means any animal not under the immediate supervision of an owner or agent, or found unsupervised, leashed or unleashed, within the city limits on public streets, walkways, rights-of-way, public parks and playgrounds, or otherwise outside the property of an owner or agent.

C. "Animal control officer" means the chief of police or their designee who shall be responsible for the licensing of animals, rabies control of impounded animals, investigation of animal bites and complaints, maintaining the animal control program and the city animal impoundment center, and the destruction and disposal of animals. The animal control officer may participate in public education efforts concerning animal control and safety.

D. "Animal control shelter" means a city-maintained impoundment with pens for dogs and other animals.

E. "Cat" means any domestic member of the family Felidae, commonly referred to as a cat.

F. "Dangerous Animals" Any animal which, unprovoked, commits an attack upon, harms or kills a person or another domestic animal. A dangerous animal shall also include any mammal for which there is no parental rabies vaccine recognized and licensed for use to protect humans, or other species of animals, from the communicability of rabies.

FG "Dog" means any member of the mammalia family Canidae commonly called dogs, but not fox, wolf or other game species the taking of which is regulated by the state. Any game species kept as a pet must have a valid state permit.

G.H "Frequent or prolonged noise" means:

1. Repeated vocalizing by any animal(s), except an animal in a licensed kennel or a commercial facility for animals, in a sixty- (60-) minute period from the time the

Introduced by: Public Safety and
Transportation
Commission
Date: October 22, 2024
Public Hearing: November 12, 2024
Action:
Vote:

noise begins and that lasts for more than twenty (20) consecutive minutes between the hours of 7:00 a.m. and 10:00 p.m.;

2. Repeated vocalizing by any animal(s) for ten (10) consecutive minutes between the hours of 10:00 p.m. and 7:00 a.m.

H I. "Kennel" means a premises or property where four (4) or more dogs six (6) months of age or older are kept.

6.04.030. Animals at large-Impoundment and destruction.

A. Animals at large may be captured by the animal control officer and be impounded.

B. An animal at large that is reported to be aggressively threatening or intimidating a person shall be captured by the animal control officer. If after the first impoundment the animal is again reported as aggressively threatening or intimidating a person, the animal shall be destroyed.

C. An animal at large that has bitten a person unprovoked shall be impounded in isolation for ten (10) days immediately following the incident and destroyed by the animal control officer.

D. An animal at large that has bitten a person once but after investigation and due consideration has been determined by the animal control officer to have been provoked shall be impounded for ten (10) days immediately following the incident, and either released or be destroyed.

E. An animal at large that has bitten a person a second time, even if provoked, shall be impounded for ten (10) days immediately following the incident then destroyed.

F. The animal control officer may reduce the time periods set forth in this section, if the animal is too dangerous or aggressive to remain in shelter for the full time period or if there are documents proving the animal has been vaccinated for rabies. In such cases, the animal control officer shall document in writing the reasons for deviating from the standard time period.

6.04.070. Impoundment.

Introduced by: Public Safety and
Transportation
Commission
Date: October 22, 2024
Public Hearing: November 12, 2024
Action:
Vote:

A. Any animal impounded within the city animal control shelter shall be held a minimum of four (4) days unless claimed by the owner. If an animal is not claimed by the fourth (4th) business day the animal may be placed up for adoption, or destroyed at the discretion of the animal control officer.

B. Any impounded animal suspected of having rabies shall be impounded in isolation for a minimum of ten (10) days immediately following the incident.

C. Any animal that has bitten or attacked a human being shall be impounded in isolation for a minimum of ten (10) days immediately following the incident. A city agent shall contact the person who has been bitten on the first day of the animal's impoundment and the final day of its impoundment. The city agent shall inform the bitten victim of subsequent action that will be taken with the animal impounded.

D. The city council shall establish and may periodically adjust an impoundment fee schedule and a destruction fee by noncoded ordinance.

E. No animal shall be released from the animal control shelter until all licensing, impoundment, vaccination and adoption fees are paid.

F. Any person adopting an animal from the animal control shelter shall pay any and all impoundment and vaccination fees in addition to an adoption fee as set by the city council.

G. The animal control officer may reduce the time periods set forth in this section, if, in the judgment and discretion of the animal control officer the animal is too dangerous or aggressive to remain in shelter for the full time period or if there are documents proving the animal has been vaccinated for rabies. In such cases, the animal control officer shall document in writing the reasons for deviating from the standard time period.

6.04.085 Immediate destruction.

A. If after diligent effort the animal control agent is unable to capture an animal at large, whether licensed or unlicensed, if an animal in the care of animal control meets the definition of dangerous animal, sufficient to place any person in reasonable apprehension of bodily injury, the animal control officer may immediately destroy the animal by any means reasonably necessary to protect the

Introduced by: Public Safety and
Transportation
Commission
Date: October 22, 2024
Public Hearing: November 12, 2024
Action:
Vote:

immediate health, safety, and welfare of the public. If such a destroyed animal is found to be licensed, the owner shall be promptly notified.

B. Any person wishing to have their animal(s) destroyed by the animal control officer may do so upon payment of fees regulated in the BMC ordinance of fees and charges, accompanied by a waiver to relinquish said animal to the city of Bethel and Bethel police department.

C. Upon delivery of an animal to the animal control shelter when no additional facilities exist for the confining of more animals, the animal control officer may destroy summarily whichever animal has been confined at the animal control shelter for the longest period of time, for purposes of providing a place to confine the newly captured animals. Said summary destruction shall occur notwithstanding the provisions of BMC [6.04.070\(A\)](#) otherwise allowing four (4) days for redemption.

D. Reasonable efforts to notify the owner(s) of a licensed animal will be made prior to destroying said animal.

SECTION 3. Effective Date. This ordinance shall become effective upon adoption by the Bethel City Council.

ENACTED THIS 12th DAY OF NOVEMBER 2024, BY A VOTE OF _ IN FAVOR AND _ OPPOSED.

Rose Henderson,
Mayor

ATTEST:

Kevin Morgan,
Acting City Clerk

Introduced by: Acting City Manager
Strickler
Date: October 22, 2024
Public Hearing: November 12, 2024
Action:
Vote:

CITY OF BETHEL, ALASKA

Ordinance #24-15

AN ORDINANCE BY THE BETHEL CITY COUNCIL AMENDING BETHEL MUNICIPAL CODE 4.20.090, PURCHASING, PROCEDURES FOR AWARD

WHEREAS, the City of Bethel follows detailed procurement standards in an effort to ensure equity in awarding contracts and to protect the taxpayers' funding of municipal operations;

WHEREAS, in addition to protecting tax dollars, the City must also protect the rights of the contractors submitting bids and proposals for City projects and supplies;

WHEREAS, those protections include the City's notice of intent to award and the bidder's right to file a bid protest if the bidder finds legal or factual grounds to protest the award of the contract;

WHEREAS, Bethel Municipal Code 4.20.280 provides bidders five days from the date the City notices its intent to award to protest the award;

WHEREAS, a conflicting section of the code requires the City to notice its intent to award at least seven days before the Council's approval of the contract, reflecting an outdated procedure wherein the Council authorized contracts with specific contractors, now, the Council simply authorizes the administration to negotiate and execute the contract and to stay any award if an appeal is filed or if another cause for stay is necessary;

NOW THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BETHEL, ALASKA:

SECTION 1. Classification. This ordinance is permanent in nature and shall be placed in the Bethel Municipal Code.

SECTION 2. Amendment. Bethel Municipal Code 4.20.090, Purchasing, Procedures for award is amended. Old language is stricken, and new language is underlined.

Introduced by: Acting City Manager
Strickler
Date: October 22, 2024
Public Hearing: November 12, 2024
Action:
Vote:

4.20.090 Procedures for award.

A. Contracts shall be awarded by written notice issued by the purchasing agent to the lowest qualified, responsive and responsible bidder or proposer.

~~B. At least seven (7) business days before council approval, the purchasing agent shall send written notice of intent to award the contract. Notice will be sent by to the three (3) lowest bidders/proposers.~~

B. Upon determination of the lowest qualified, responsive and responsible bidder or proposer, the purchasing agent shall send written Notice of Intent to Award to all participants in the solicitation process. The notice shall include the name of the successful bidder or proposer, and the deadline by which a bidder or proposer may file a protest in accordance with BMC 4.20.280.

C. If the lowest qualified, responsive and responsible bid/proposal exceeds the amount of funds certified by the purchasing agent to be available for the procurement, and if sufficient additional funds are not made available, the scope of the procurement may be reduced to bring its estimated cost within the amount of available funds. The purchasing agent shall issue a new invitation for bids/proposals for the reduced procurement, or, upon finding that the efficient operation of the city government requires that the contract be awarded without delay, the purchasing agent may negotiate with the three (3) lowest qualified, responsive and responsible bidders starting with the first lowest and progressing upward by price or with the three (3) most qualified proposers starting with the highest scored proposer and progressing downward by score; and may award, or recommend to the city council for award, the reduced contract to the best negotiated bid/proposal, except where prohibited by state and federal grant conditions or where another procedure has been specified in this chapter.

SECTION 3. Effective Date. This ordinance shall become effective upon adoption by the Bethel City Council.

Introduced by: Acting City Manager
Strickler
Date: October 22, 2024
Public Hearing: November 12, 2024
Action:
Vote:

**ENACTED THIS 12th DAY OF NOVEMBER 2024, BY A VOTE OF _ IN FAVOR AND
_ OPPOSED.**

Rose Henderson, Mayor

ATTEST:

Kevin Morgan, Acting City Clerk

Introduced by: Public Safety and
Transportation
Commission
Date: October 22, 2024
Action:
Vote:

CITY OF BETHEL, ALASKA

RESOLUTION 24-12

A RESOLUTION BY THE BETHEL CITY COUNCIL SUPPORTING NEIGHBORHOOD WATCH PROGRAMS

WHEREAS, the safety and well-being of our community is of utmost importance to the City of Bethel and its residents; and

WHEREAS, every resident has a responsibility to promote the safety and wellbeing of the community; and

WHEREAS, The City of Bethel and the Bethel Police Department desire a close working relationship with Bethel residents in order to promote public safety; and

WHEREAS, Neighborhood Watch Programs are a well-known and widely used method to promote community-oriented safety in other Alaska communities, as well as nationally.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BETHEL that the City of Bethel encourages and supports the formation of neighborhood watch programs in various residential areas across the City of Bethel.

BE IT FURTHER RESOLVED THAT that City of Bethel residents are encouraged to collaborate with the Bethel Police Department and the City of Bethel to facilitate neighborhood watch programs appropriate to their residential areas.

BE IT FURTHER RESOLVED THAT that the City of Bethel will provide support and resources, at its discretion, to assist in the organization and maintenance of neighborhood watch programs, including access to informational materials, training sessions, and appropriate channels for communication with the City of Bethel and the Bethel Police Department.

Introduced by: Public Safety and
Transportation
Commission

Date: October 22, 2024

Action:

Vote:

**PASSED AND APPROVED THIS 22ND DAY OF OCTOBER 2024, BY A ____ VOTE IN
FAVOR AND A ____ VOTE IN OPPOSITION.**

Rose Henderson, Mayor

ATTEST:

Kevin Morgan,
Acting City Clerk

City of Bethel Action Memorandum

Action memorandum No.	24-29		
Date action introduced:	10/22/2024	Introduced by:	Lori Strickler, Acting City Manager
Date action taken:		Approved	Denied
Confirmed by:			

Action Title: Authorizing the City Attorney to file a quiet title action for two lots in City Subdivision.

Attachment(s): City Sub Quiet Title Complaint-Draft; Exhibit A to City Sub Quiet title.

Amount of fiscal	Source	Account information:
\$3,000	General Fund	10-56-6321

Project Summary

The following property is owned by the City of Bethel in City Subdivision: Block 3, Lots 20 and 21, Plat Number 71-425, United States Survey Number 3770, at 107 and 109 Quinhagak, Records of the Bethel Recording District, Fourth Judicial District, State of Alaska.

There are limited records confirming the City's ownership of these lots, so a court order is needed to quiet title as to any other possible claimants and develop a new and clear chain of title/record ownership for possible future development of these parcels.

The City Attorney will file the action in Bethel superior court. She will need some paralegal assistance to prepare these pleadings and serve and file them. The costs of the paralegal will come from existing City Attorney budget funds appropriated for this purpose.

1 Libby Bakalar, City Attorney
2 City of Bethel
3 PO Box 1388
4 Bethel, AK 99559
(907) 545-0115
lbakalar@cityofbethel.net

5 **IN THE SUPERIOR COURT FOR THE STATE OF ALASKA**
6 **FOURTH JUDICIAL DISTRICT AT BETHEL**

7 CITY OF BETHEL,

8 Plaintiff,

9 vs.

Case No.: 4BE-24-____CI

COMPLAINT TO QUIET TITLE

10 ALL PERSONS OR PARTIES UNKNOWN
11 CLAIMING A RIGHT, TITLE, ESTATE, LIEN,
12 OR INTEREST IN THE FOLLOWING REAL
13 PROPERTY LOCATED IN THE BETHEL
RECORDING DISTRICT, STATE OF
ALASKA:

14 Block 3, Lots 20 and 21 CITY SUBDIVISION,
15 according to the official plat thereof, filed under
16 Plat Number 71-425, United States Survey
17 Number 3770, at 107 and 109 Quinhagak,
Records of the Bethel Recording District,
Fourth Judicial District, State of Alaska,

18
19
20 Defendants.

21 For their complaint against the defendants, Plaintiff City of Bethel ("City"),
22 through counsel, alleges:

23 **COUNT 1: QUIET TITLE AS TO INDIVIDUAL AND UNKNOWN**
24 **DEFENDANTS**

25 1. This court has statutory authority and jurisdiction under AS 09.45.010 and AS 22.10.020
26 to adjudicate matters involving title to real property.

27 2. The appropriate venue for this action is the Fourth Judicial District at Bethel, because the
28

COMPLAINT TO QUIET TITLE - 1

1 matter involves title to real property located in Bethel.

2 3. The City is the legal owner and possessor of the real property that is commonly known as
3 Block 3, Lots 20 and 21 in City Subdivision, according to the official plat thereof, filed under
4 Plat Number 71-425, United States Survey Number 3770, at 107 and 109 Quinhagak, Records of
5 the Bethel Recording District, Fourth Judicial District, State of Alaska. Throughout this
6 complaint the above-described real estate is referred to as “the Property.”

7 4. There is limited documentation regarding the Property. Upon information and belief, the
8 only written record reflecting the City’s ownership is a partial and undated “Declaration of
9 Restrictions of Bethel City Subdivision” recorded in the Bethel Recording District, specifically
10 providing that the City owns the Property. This documentation is attached hereto as Exhibit A.
11 Upon information and belief, this designation is at least ten years old, and no private owners
12 have occupied the Property, openly or otherwise, since this designation.

13 5. The City needs a judicial order quieting title to the Property to engage in
14 potential future development.

15 **WHEREFORE**, the City of Bethel respectfully requests:

- 16 1. An order and judgment quieting title to the Property in question, free of whatever
17 interest any persons known or unknown may have, or have had or claimed, in the
18 Property;
19 2. An award of costs and attorney’s fees;
20 3. Any other relief that the Court considers just an appropriate.

21 Dated this _____ day of _____, 2024

22 _____
23 Elizabeth M. Bakalar
24 City Attorney, City of Bethel
25 Alaska Bar No. 0606036
26
27
28

DECLARATION OF RESTRICTIONS
OF BETHEL CITY SUBDIVISION

WHEREAS, the City of Bethel, a municipal corporation,
is the owner of the following-described property

That portion of Block 9 of the Northwest Addition to
Bethel Townsite, United States Survey No 3770, Bethel,
Alaska, according to the Plat recorded at Book 18,
Pages 236 through 247, Bethel Recording District,
Fourth Judicial District, State of Alaska, comprising
the following lots

Block 1, lots 1, 2, 3, 4 & 5
Block 3, lots 1, 2, 3, 4, 6, 9, 10A, 18, 19, 20 & 21
Block 4, lot 6
Block 5, lots 9, 14, 15, 16, 17 & 18
Block 6, lots 8, 9, 10, 11, 12, 13, 14, 15, 16, 17,
18, 19, 20, 21, 22, 23, 24, 25, 26, 27, 28,
29, 30, 31, 32, 33, 34, 35, 36 & 38
Block 7, lots 1, 2, 3, 4, 6, 16, 17, 18, 19, 20, 21,
22, 23, 24 & 25
Block 8, lots 5, 6 & 8
Block 9, lots 1 & 8

WHEREAS, it is the desire and intention of the
owner to sell the property described above and to impose
on it mutual, beneficial restrictions under a general plan
in the tract and the future owners of those lands,

NOW, THEREFORE, the owner hereby declares that all
the property described above is held and shall be held, con-
veyed, hypothecated or encumbered, leased, rented, used,
occupied and improved subject to the following limitations,
restrictions and covenants, all of which are declared and
agreed to be in furtherance of a plan for the subdivision,
improvement, and sale of the lands and are established and
agreed upon for the purpose of embracing and protecting the
value, desirability, and attractiveness of the lands and
every part thereof. All of the limitations, restrictions,
and covenants shall run with the land and shall be binding
on all parties having or acquiring any right, title, or
interest in the described lands or any part thereof.

1 LAND USE No lot shall be used except for
residential purposes. No building shall be erected, altered,
placed, or permitted to remain on any lot other than one
residential building containing no more than two single
family units not to exceed two stories in height, not
counting a basement or daylight basement, and a private
garage for not more than two cars.

2 DWELLING COST, QUALITY AND SIZE No dwelling
shall be permitted on any lot at a cost of less than \$ 12,000.00
or \$ 20.00 per square foot, whichever is greater, based
upon cost levels prevailing on the date these covenants are
recorded, it being the intention and purpose of the covenant
to assure that all dwellings shall be of a quality of workman-
ship and materials substantially the same or better than that

which can be produced on the date these covenants are recorded, at the minimum cost stated here for the minimum permitted dwelling size. These costs refer to construction costs only and do not include the cost of the lot or sewer/septic system. The ground floor area of the main structure, exclusive of one story open porches and garages, shall not be less than 670 square feet for a one-story dwelling nor less than 900 square feet for a dwelling of more than one story.

3 BUILDING LOCATION

(a) No building shall be located on any lot nearer than 15 feet to the front lot line, or nearer than 10 feet to any side street line.

(b) No building shall be located nearer than 10 feet to any interior lot line. No dwelling shall be located on any interior lot nearer than 10 feet to the rear lot line, unless otherwise permitted in writing by the City Council.

(c) For the purpose of this covenant, eaves, steps, and open porches shall not be considered as a part of the building, provided, however, that this shall not be construed to permit any portion of a building on a lot to encroach upon another lot.

(d) The City Council may reduce these minimums on individual lots which present development problems due to topography or lot sizes.

4 EASEMENTS Easements for installation and maintenance of utilities and drainage facilities are reserved as shown on the recorded plat. Within these easements, no structure, planting or other material shall be placed or permitted to remain, which may damage or interfere with the installation and maintenance of utilities, or which may change the direction of flow of drainage facilities in the easement, or which may obstruct or retard the flow of water through drainage channels in the easements. The easement area of each lot and all improvements in it shall be maintained continuously by the owner of the lot, except for those improvements for which a public authority or utility company is responsible.

5 SIGNS No sign of any kind shall be displayed to the public view on any lot except one professional sign of not more than one square foot, one sign of not more than five square feet advertising the property for sale or rent, or signs used by a builder to advertise the properties during the construction or sales period.

6 ANIMALS No animals, livestock, or poultry of any kind shall be raised, bred, or kept on any lot, excepting that dogs, cats or other household pets may be kept, provided they are not kept, bred or maintained for any commercial purpose.

7 NUISANCES No noxious or offensive activity shall be carried on upon any lot, nor shall anything be done thereon which may be or may become an annoyance or nuisance or danger to the neighborhood.

8 TEMPORARY STRUCTURES No structure of a temporary character, house, trailer, tent, shed, garage, barn, quonset hut, or other outbuilding shall be used on any lot at any time as a residence, either temporarily or permanently.

City of Bethel Information Memorandum

Information Memo No.	IM 24-10		
Date introduced:	October 22, 2024	Introduced by:	Acting City Manager Arnold
Amended actions:			
Confirmed by:			

Title: Documentation that the Bethel City Council Received and Reviewed the Full Financial Budget Report and Water & Wastewater Activity Report for the Month of September 2024.

Attachment(s): (1) City of Bethel Full Financial Budget Report July 2024- September 2024 (2) Water & Wastewater Activity Report September 2024.

Summary Statement

The attached financial report contains data for the month of September 2024. The information contained therein, and the contents of the Water & Wastewater Activity Report are distributed to Bethel City Council members for their review. This information Memorandum documents the dissemination of this report to Bethel City Council members, as required by the Alaska Department of Commerce, Community and Economic Development, Division of Community and Regional Affairs, in their administration of the Best Practices protocol.

The process of preparing and submitting a monthly financial report and a water and wastewater activity report to City Council helps the City earn points on the Water and Sewer Utility Best Practices Operation and Maintenance Reports. The city must have a score of 60 or greater out of 100 points in order to be approved for funding from the Environmental Protection Agency (EPA) and the Alaska Department of Environmental Conservation (DEC). In other capital grants administered by DEC's Village Safe Water Program, the city's Best Practices score is an application scoring criterion.

CITY OF BETHEL
REVENUES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2024

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
	<u>TAXES</u>					
100-40-4300	TAX - SALES	1,464,034.04	1,464,034.04	8,400,000.00	6,935,965.96	17.4
100-40-4301	PENALTIES & INT - SALES TAX	10,360.64	10,360.64	160,000.00	149,639.36	6.5
100-40-4310	TAX - TRANSIENT LODGING	116,088.44	116,088.44	512,000.00	395,911.56	22.7
100-40-4320	CIGARETTE AND TOBACCO TAX	151,488.35	151,488.35	620,000.00	468,511.65	24.4
100-40-4322	MARIJUANA TAX	227,751.43	227,751.43	850,000.00	622,248.57	26.8
100-40-4330	TAX - ALCOHOL USE	98,269.91	98,269.91	430,000.00	331,730.09	22.9
100-40-4340	TAX - MOTOR VEH REGISTRATION	15,882.44	15,882.44	47,000.00	31,117.56	33.8
100-40-4342	AK REMOTE SELLER SALES TAX	274,011.75	274,011.75	650,000.00	375,988.25	42.2
	<u>TOTAL TAXES</u>	<u>2,357,887.00</u>	<u>2,357,887.00</u>	<u>11,669,000.00</u>	<u>9,311,113.00</u>	<u>20.2</u>
	<u>STATE & FEDERAL REVENUES</u>					
100-42-4102	PILT PROGRAM - STATE	1,106,744.41	1,106,744.41	950,000.00	(156,744.41)	116.5
100-42-4201	SOA - JURY DUTY REIMBURSEMENT	250.00	250.00	.00	(250.00)	.0
100-42-4203	COMMUNITY DIVIDEND	.00	.00	150,500.00	150,500.00	.0
100-42-4204	PERS ON BEHALF	.00	.00	400,000.00	400,000.00	.0
100-42-4345	SOA ELECTRIC CO-OP TAX SHARE	20,896.88	20,896.88	20,000.00	(896.88)	104.5
	<u>TOTAL STATE & FEDERAL REVENUES</u>	<u>1,127,891.29</u>	<u>1,127,891.29</u>	<u>1,520,500.00</u>	<u>392,608.71</u>	<u>74.2</u>
	<u>CHARGES FOR SERVICES</u>					
100-43-4374	AMBULANCE REVENUE	12,854.42	12,854.42	160,000.00	147,145.58	8.0
100-43-4379	POLICE DEPT MISC FEES	.00	.00	2,000.00	2,000.00	.0
	<u>TOTAL CHARGES FOR SERVICES</u>	<u>12,854.42</u>	<u>12,854.42</u>	<u>162,000.00</u>	<u>149,145.58</u>	<u>7.9</u>
	<u>LICENSES, PERMITS & FEES</u>					
100-45-4341	GAMING TAX	105,484.57	105,484.57	420,000.00	314,515.43	25.1
100-45-4377	PARKS & REC JULY 4TH FEES	550.00	550.00	800.00	250.00	68.8
100-45-4500	TAXI PERMITS	34,420.00	34,420.00	145,000.00	110,580.00	23.7
100-45-4502	BUSINESS LICENSES	900.00	900.00	32,000.00	31,100.00	2.8
100-45-4504	ANIMAL CONTROL LICENSES	1,160.00	1,160.00	2,200.00	1,040.00	52.7
100-45-4510	PLANNING FEES	2,950.00	2,950.00	5,000.00	2,050.00	59.0
100-45-4511	PLAT/RECORDING FEES	330.00	330.00	100.00	(230.00)	330.0
100-45-4512	SITE REVIEWS	470.00	470.00	17,000.00	16,530.00	2.8
100-45-4559	MISC PERMITS/LICENSES/FEE	1,215.00	1,215.00	11,000.00	9,785.00	11.1
	<u>TOTAL LICENSES, PERMITS & FEES</u>	<u>147,479.57</u>	<u>147,479.57</u>	<u>633,100.00</u>	<u>485,620.43</u>	<u>23.3</u>

CITY OF BETHEL
REVENUES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2024

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
	<u>MISCELLANEOUS</u>					
100-49-4202	SOA COURT FINES/FEES	5,262.00	5,262.00	12,000.00	6,738.00	43.9
100-49-4361	100 YRS PUBLICATION	.00	.00	30.00	30.00	.0
100-49-4362	PC TICKETS	634.77	634.77	8,000.00	7,365.23	7.9
100-49-4379	POLICE DEPT MISC	2,573.00	2,573.00	6,000.00	3,427.00	42.9
100-49-4439	MISCELLANEOUS REVENUE	1,614.54	1,614.54	30,000.00	28,385.46	5.4
100-49-4566	CLEANUP GREENUP DONATIONS	.00	.00	150.00	150.00	.0
100-49-4590	INVESTMENT INCOME	457,138.45	457,138.45	650,000.00	192,861.55	70.3
100-49-9482	SNOW REMOVAL	.00	.00	32,000.00	32,000.00	.0
	<u>TOTAL MISCELLANEOUS</u>	<u>467,222.76</u>	<u>467,222.76</u>	<u>738,180.00</u>	<u>270,957.24</u>	<u>63.3</u>
	 <u>TOTAL FUND REVENUE</u>	 <u>4,113,335.04</u>	 <u>4,113,335.04</u>	 <u>14,722,780.00</u>	 <u>10,609,444.96</u>	 <u>27.9</u>

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>ADMINISTRATION</u>					
100-51-6000 SALARIES	48,530.54	48,530.54	382,261.00	333,730.46	12.7
100-51-6002 RELOCATION EXPENSES	.00	.00	15,000.00	15,000.00	.0
100-51-6003 RECRUITMENT COSTS	5,400.00	5,400.00	20,000.00	14,600.00	27.0
100-51-6010 OVERTIME	80.94	80.94	2,000.00	1,919.06	4.1
100-51-6023 LEAVE CASHOUT	.00	.00	17,252.00	17,252.00	.0
100-51-6030 SOCIAL SECURITY EXPENSE	752.46	752.46	2,432.00	1,679.54	30.9
100-51-6031 PAYABLE MEDICARE FICA	703.51	703.51	5,572.00	4,868.49	12.6
100-51-6032 UNEMPLOYMENT	168.76	168.76	2,841.00	2,672.24	5.9
100-51-6033 WORKERS' COMPENSATION	80.55	80.55	993.00	912.45	8.1
100-51-6034 PERS	8,024.46	8,024.46	75,907.00	67,882.54	10.6
100-51-6040 EMPLOYEE GROUP BENEFITS	4,805.82	4,805.82	54,288.00	49,482.18	8.9
100-51-6041 UTILITY BENEFIT	1,729.71	1,729.71	9,120.00	7,390.29	19.0
100-51-6044 YK FITNESS CENTER MEMBERSHIP	.00	.00	40,000.00	40,000.00	.0
100-51-6060 TRAVEL/TRAINING	268.96	268.96	10,000.00	9,731.04	2.7
100-51-6100 SUPPLIES	1,874.54	1,874.54	7,000.00	5,125.46	26.8
100-51-6150 GASOLINE/DIESEL/OIL	.00	.00	500.00	500.00	.0
100-51-6153 HEATING FUEL	2,538.41	2,538.41	25,000.00	22,461.59	10.2
100-51-6155 WATER/SEWER/GARBAGE	6,106.81	6,106.81	13,100.00	6,993.19	46.6
100-51-6160 ELECTRICITY	3,390.84	3,390.84	24,150.00	20,759.16	14.0
100-51-6170 TELEPHONE	1,146.92	1,146.92	7,500.00	6,353.08	15.3
100-51-6171 STAFF CELLULAR PHONES	484.55	484.55	2,500.00	2,015.45	19.4
100-51-6200 MINOR EQUIPMENT	.00	.00	1,000.00	1,000.00	.0
100-51-6230 VEHICLE MAINT/REPAIR	126.32	126.32	1,111.00	984.68	11.4
100-51-6320 OTHER PROFESSIONAL FEES	.00	.00	38,000.00	38,000.00	.0
100-51-6325 CONSULTING FEES	.00	.00	20,000.00	20,000.00	.0
100-51-6333 JANITORIAL	3,337.50	3,337.50	15,000.00	11,662.50	22.3
100-51-6335 OTHER PURCHASED SERVICES	29,303.30	29,303.30	34,000.00	4,696.70	86.2
100-51-6400 INSURANCE	4,660.74	4,660.74	21,000.00	16,339.26	22.2
100-51-6401 INSURANCE-DED EXP & OTHER	.00	.00	10,000.00	10,000.00	.0
100-51-6430 ALLOWANCE FOR SPECIAL EVENTS	.00	.00	20,000.00	20,000.00	.0
100-51-6500 DRUG TESTING/BCKGRND CKS	1,544.06	1,544.06	10,000.00	8,455.94	15.4
100-51-6502 ADVERTISING	1,638.00	1,638.00	2,500.00	862.00	65.5
100-51-6503 DUES & SUBSCRIPTIONS	.00	.00	2,000.00	2,000.00	.0
100-51-6506 POSTAGE	17.25	17.25	1,000.00	982.75	1.7
100-51-6539 MISCELLANEOUS EXPENSES	(176.03)	(176.03)	1,500.00	1,676.03	(11.7)
100-51-6700 INDIRECT COST RECOVERY	(39,901.69)	(39,901.69)	373,986.00	413,887.69	(10.7)
100-51-6711 ADMIN OVERHEAD-IT SVCS	6,492.19	6,492.19	40,438.00	33,945.81	16.1
TOTAL ADMINISTRATION	93,129.42	93,129.42	1,308,951.00	1,215,821.58	7.1

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>CITY CLERKS OFFICE</u>					
100-52-6000 SALARIES	62,967.48	62,967.48	221,339.00	158,371.52	28.5
100-52-6023 LEAVE CASHOUT / PAYOUT	.00	.00	11,067.00	11,067.00	.0
100-52-6031 PAYABLE MEDICARE FICA	897.64	897.64	3,209.00	2,311.36	28.0
100-52-6032 UNEMPLOYMENT	193.39	193.39	1,420.00	1,226.61	13.6
100-52-6033 WORKERS' COMPENSATION	46.38	46.38	572.00	525.62	8.1
100-52-6034 P.E.R.S.	13,852.85	13,852.85	48,695.00	34,842.15	28.5
100-52-6040 EMPLOYEE GROUP BENEFITS	13,281.42	13,281.42	36,192.00	22,910.58	36.7
100-52-6041 UTILITY BENEFIT	2,239.15	2,239.15	9,120.00	6,880.85	24.6
100-52-6060 TRAVEL/TRAINING-COUNCIL	1,329.97	1,329.97	19,000.00	17,670.03	7.0
100-52-6061 TRAVEL/TRAINING	.00	.00	9,300.00	9,300.00	.0
100-52-6100 SUPPLIES-CLERK	437.32	437.32	500.00	62.68	87.5
100-52-6101 SUPPLIES-COUNCIL	.00	.00	500.00	500.00	.0
100-52-6171 STAFF CELLULAR PHONES	303.25	303.25	1,750.00	1,446.75	17.3
100-52-6321 LEGAL FEES	.00	.00	5,000.00	5,000.00	.0
100-52-6335 OTHER PURCHASED SERVICES	386.90	386.90	29,520.00	29,133.10	1.3
100-52-6430 ALLOWANCE FOR SPECIAL EVENTS	.00	.00	600.00	600.00	.0
100-52-6503 DUES & SUBSCRIPTIONS	215.00	215.00	7,700.00	7,485.00	2.8
100-52-6505 ELECTION EXPENSES	3,214.12	3,214.12	18,900.00	15,685.88	17.0
100-52-6507 DONATIONS & AWARDS	.00	.00	800.00	800.00	.0
100-52-6700 INDRIECT COST RECOVERY	(31,998.17)	(31,998.17)	229,151.00	261,149.17	(14.0)
100-52-6711 ADMIN OVERHEAD-IT SVCS	5,316.99	5,316.99	33,118.00	27,801.01	16.1
TOTAL CITY CLERKS OFFICE	72,683.69	72,683.69	687,453.00	614,769.31	10.6

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
FINANCE					
100-53-6000 SALARIES	104,054.51	104,054.51	605,274.00	501,219.49	17.2
100-53-6010 OVERTIME	3,079.42	3,079.42	21,000.00	17,920.58	14.7
100-53-6023 LEAVE CASHOUT	.00	.00	11,846.00	11,846.00	.0
100-53-6031 PAYABLE MEDICARE FICA	1,612.71	1,612.71	9,081.00	7,468.29	17.8
100-53-6032 UNEMPLOYMENT	356.85	356.85	5,149.00	4,792.15	6.9
100-53-6033 WORKERS' COMPENSATION	131.25	131.25	1,618.00	1,486.75	8.1
100-53-6034 PERS	23,569.47	23,569.47	137,780.00	114,210.53	17.1
100-53-6040 EMPLOYEE GROUP BENEFITS	20,279.11	20,279.11	131,196.00	110,916.89	15.5
100-53-6041 UTILITY BENEFIT	4,595.66	4,595.66	33,060.00	28,464.34	13.9
100-53-6060 TRAVEL/TRAINING	50.00	50.00	20,000.00	19,950.00	.3
100-53-6100 SUPPLIES	2,788.56	2,788.56	16,000.00	13,211.44	17.4
100-53-6150 GASOLINE/DIESEL/OIL	119.25	119.25	1,200.00	1,080.75	9.9
100-53-6170 TELEPHONE	16.70	16.70	100.00	83.30	16.7
100-53-6171 STAFF CELLULAR PHONES	298.92	298.92	1,750.00	1,451.08	17.1
100-53-6200 MINOR EQUIPMENT	589.79	589.79	8,000.00	7,410.21	7.4
100-53-6230 VEHICLE MAINT/REPAIR	251.85	251.85	2,215.00	1,963.15	11.4
100-53-6231 VEHICLE PARTS & TOOLS	19.78	19.78	.00	(19.78)	.0
100-53-6310 ADMIN-OUTSOURCED SERVICES	.00	.00	90,000.00	90,000.00	.0
100-53-6311 AUDITING EXPENSE	.00	.00	205,500.00	205,500.00	.0
100-53-6331 HARDWARE/SOFTWARE SUPPORT	4,492.00	4,492.00	32,904.00	28,412.00	13.7
100-53-6335 OTHER PROFESSIONAL FEES	113,705.74	113,705.74	250,000.00	136,294.26	45.5
100-53-6400 INSURANCE	1,575.78	1,575.78	7,100.00	5,524.22	22.2
100-53-6502 ADVERTISING	.00	.00	2,500.00	2,500.00	.0
100-53-6503 DUES & SUBSCRIPTIONS	319.00	319.00	5,000.00	4,681.00	6.4
100-53-6506 POSTAGE	48.85	48.85	.00	(48.85)	.0
100-53-6530 FINANCE CHARGES/PENALTIES	450.49	450.49	300.00	(150.49)	150.2
100-53-6531 BANK CHARGES	14,029.64	14,029.64	52,000.00	37,970.36	27.0
100-53-6532 CASH OVER/SHORT	.00	.00	500.00	500.00	.0
100-53-6533 IRS PENALTIES AND INTEREST	.00	.00	2,000.00	2,000.00	.0
100-53-6539 MISCELLANEOUS EXPENSES	13.91	13.91	4,000.00	3,986.09	.4
100-53-6700 INDIRECT COST RECOVERY	(95,806.27)	(95,806.27)	608,829.00	704,635.27	(15.7)
100-53-6711 ADMIN OVERHEAD-IT SVCS	5,316.99	5,316.99	33,118.00	27,801.01	16.1
TOTAL FINANCE	205,959.96	205,959.96	2,299,020.00	2,093,060.04	9.0

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PLANNING</u>					
100-54-6000 SALARIES	42,166.17	42,166.17	160,880.00	118,713.83	26.2
100-54-6010 OVERTIME	206.08	206.08	.00	(206.08)	.0
100-54-6023 LEAVE CASHOUT	.00	.00	2,589.00	2,589.00	.0
100-54-6031 PAYABLE MEDICARE FICA	637.96	637.96	2,333.00	1,695.04	27.4
100-54-6032 UNEMPLOYMENT	141.48	141.48	2,864.00	2,722.52	4.9
100-54-6033 WORKERS' COMPENSATION	33.72	33.72	206.00	172.28	16.4
100-54-6034 PERS	9,321.90	9,321.90	35,394.00	26,072.10	26.3
100-54-6040 EMPLOYEE GROUP BENEFITS	13,328.42	13,328.42	36,192.00	22,863.58	36.8
100-54-6041 UTILITY BENEFIT	2,250.35	2,250.35	9,120.00	6,869.65	24.7
100-54-6061 TRAVEL/TRAINING	.00	.00	15,000.00	15,000.00	.0
100-54-6100 SUPPLIES	38.55	38.55	4,500.00	4,461.45	.9
100-54-6103 WEARING APPAREL	.00	.00	400.00	400.00	.0
100-54-6150 GASOLINE/DIESEL/OIL	339.52	339.52	1,500.00	1,160.48	22.6
100-54-6153 HEATING FUEL	.00	.00	3,402.00	3,402.00	.0
100-54-6155 WATER/SEWER/GARBAGE	.00	.00	760.00	760.00	.0
100-54-6160 ELECTRICITY	.00	.00	3,930.00	3,930.00	.0
100-54-6170 TELEPHONE	6.68	6.68	50.00	43.32	13.4
100-54-6171 STAFF CELLULAR PHONES	149.46	149.46	750.00	600.54	19.9
100-54-6200 MINOR EQUIPMENT	.00	.00	1,000.00	1,000.00	.0
100-54-6230 VEHICLE MAINT/REPAIR	188.86	188.86	1,661.00	1,472.14	11.4
100-54-6231 VEHICLE PARTS & TOOLS	(1,111.46)	(1,111.46)	1,000.00	2,111.46	(111.2)
100-54-6320 OTHER PROFESSIONAL FEES	9,577.50	9,577.50	50,000.00	40,422.50	19.2
100-54-6502 ADVERTISING	.00	.00	3,000.00	3,000.00	.0
100-54-6503 DUES & SUBSCRIPTIONS	.00	.00	1,000.00	1,000.00	.0
100-54-6539 MISCELLANEOUS EXPENSES	.00	.00	5,000.00	5,000.00	.0
100-54-6711 ADMIN OVERHEAD-IT SVCS	5,316.99	5,316.99	33,118.00	27,801.01	16.1
TOTAL PLANNING	82,592.18	82,592.18	375,649.00	293,056.82	22.0

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>TECHNOLOGY DEPARTMENTS</u>					
100-55-6032 UNEMPLOYMENT	171.55	171.55	.00	(171.55)	.0
100-55-6033 WORKERS' COMPENSATION	41.91	41.91	.00	(41.91)	.0
100-55-6040 EMPLOYEE GROUP BENEFITS	335.34	335.34	.00	(335.34)	.0
100-55-6060 TRAVEL/TRAINING	.00	.00	10,000.00	10,000.00	.0
100-55-6100 SUPPLIES	.00	.00	7,000.00	7,000.00	.0
100-55-6150 GASOLINE/DIESEL/OIL	88.26	88.26	4,000.00	3,911.74	2.2
100-55-6171 STAFF CELLULAR PHONES	528.30	528.30	45,000.00	44,471.70	1.2
100-55-6179 CONNECTIVITY SERVICES	78,653.87	78,653.87	350,000.00	271,346.13	22.5
100-55-6200 MINOR EQUIPMENT	.00	.00	30,000.00	30,000.00	.0
100-55-6210 EQUIPMENT RENTAL	34,642.36	34,642.36	220,000.00	185,357.64	15.8
100-55-6230 VEHICLE MAINT/REPAIR	377.73	377.73	3,322.00	2,944.27	11.4
100-55-6231 VEHICLE PARTS & TOOLS	2,762.23	2,762.23	3,000.00	237.77	92.1
100-55-6320 OTHER PROFESSIONAL FEES	10,567.56	10,567.56	204,712.00	194,144.44	5.2
100-55-6331 HARDWARE/SOFTWARE SUPPORT	55,953.27	55,953.27	115,000.00	59,046.73	48.7
100-55-6335 OTHER PURCHASED SERVICES	693.67	693.67	10,000.00	9,306.33	6.9
100-55-6400 INSURANCE	1,990.59	1,990.59	8,969.00	6,978.41	22.2
100-55-6539 MISCELLANEOUS EXPENSES	.00	.00	2,000.00	2,000.00	.0
100-55-6700 INDIRECT COST RECOVERY	(114,529.02)	(114,529.02)	(746,489.00)	(631,959.98)	(15.3)
100-55-6711 ADMIN OVERHEAD-IT SVCS	.00	.00	33,118.00	33,118.00	.0
100-55-6890 CAPITAL EXPENDITURES	.00	.00	100,000.00	100,000.00	.0
TOTAL TECHNOLOGY DEPARTMENTS	72,277.62	72,277.62	399,632.00	327,354.38	18.1
<u>CITY ATTORNEY'S OFFICE</u>					
100-56-6000 SALARIES	41,312.11	41,312.11	157,813.00	116,500.89	26.2
100-56-6023 LEAVE CASHOUT	.00	.00	3,156.00	3,156.00	.0
100-56-6031 PAYABLE MEDICARE FICA	595.13	595.13	2,288.00	1,692.87	26.0
100-56-6032 UNEMPLOYMENT	138.19	138.19	2,809.00	2,670.81	4.9
100-56-6033 WORKERS' COMPENSATION	33.09	33.09	103.00	69.91	32.1
100-56-6034 PERS	9,088.66	9,088.66	34,719.00	25,630.34	26.2
100-56-6040 EMPLOYEE GROUP BENEFITS	9,050.36	9,050.36	18,096.00	9,045.64	50.0
100-56-6060 TRAVEL/TRAINING	501.69	501.69	12,000.00	11,498.31	4.2
100-56-6100 SUPPLIES	.00	.00	300.00	300.00	.0
100-56-6171 STAFF CELLULAR PHONES	149.46	149.46	800.00	650.54	18.7
100-56-6320 OTHER PROFESSIONAL FEES	.00	.00	20,000.00	20,000.00	.0
100-56-6321 LEGAL FEES	.00	.00	15,000.00	15,000.00	.0
100-56-6335 OTHER PURCHASED SERVICES	1,662.00	1,662.00	7,000.00	5,338.00	23.7
100-56-6400 INSURANCE	532.65	532.65	2,400.00	1,867.35	22.2
100-56-6503 DUES & SUBSCRIPTIONS	.00	.00	1,000.00	1,000.00	.0
100-56-6539 MISCELLANEOUS EXPENSES	.00	.00	1,200.00	1,200.00	.0
100-56-6700 INDIRECT COST RECOVERY	(8,245.98)	(8,245.98)	(59,185.00)	(50,939.02)	(13.9)
100-56-6711 ADMIN OVERHEAD-IT SVCS	2,767.67	2,767.67	17,239.00	14,471.33	16.1
TOTAL CITY ATTORNEY'S OFFICE	57,585.03	57,585.03	236,738.00	179,152.97	24.3

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>FIRE DEPARTMENT</u>					
100-60-6000 SALARIES	145,567.84	145,567.84	856,863.00	711,295.16	17.0
100-60-6010 FLSA OVERTIME	34,881.32	34,881.32	150,000.00	115,118.68	23.3
100-60-6011 CALL BACK OVERTIME	18,469.91	18,469.91	75,000.00	56,530.09	24.6
100-60-6022 HOLIDAY PAY	.00	.00	20,800.00	20,800.00	.0
100-60-6023 LEAVE CASHOUT	.00	.00	60,484.00	60,484.00	.0
100-60-6030 SOCIAL SECURITY EXPENSE	399.95	399.95	1,290.00	890.05	31.0
100-60-6031 PAYABLE MEDICARE FICA	3,186.39	3,186.39	16,134.00	12,947.61	19.8
100-60-6032 UNEMPLOYMENT	833.67	833.67	8,523.00	7,689.33	9.8
100-60-6033 WORKERS' COMPENSATION	4,179.66	4,179.66	28,735.00	24,555.34	14.6
100-60-6034 PERS	46,264.48	46,264.48	227,514.00	181,249.52	20.3
100-60-6040 EMPLOYEE GROUP BENEFITS	25,513.27	25,513.27	217,152.00	191,638.73	11.8
100-60-6041 UTILITY BENEFIT	9,338.33	9,338.33	54,720.00	45,381.67	17.1
100-60-6060 TRAVEL/TRAINING	1,368.59	1,368.59	59,800.00	58,431.41	2.3
100-60-6100 SUPPLIES	3,911.55	3,911.55	27,400.00	23,488.45	14.3
100-60-6103 WEARING APPAREL	6,523.86	6,523.86	20,800.00	14,276.14	31.4
100-60-6150 GASOLINE/DIESEL/OIL	5,239.60	5,239.60	16,400.00	11,160.40	32.0
100-60-6153 HEATING FUEL	3,483.99	3,483.99	40,000.00	36,516.01	8.7
100-60-6155 WATER/SEWER/GARBAGE	6,106.03	6,106.03	11,600.00	5,493.97	52.6
100-60-6160 ELECTRICITY	3,083.27	3,083.27	25,300.00	22,216.73	12.2
100-60-6170 TELEPHONE	486.88	486.88	2,400.00	1,913.12	20.3
100-60-6171 STAFF CELLULAR PHONES	685.23	685.23	4,000.00	3,314.77	17.1
100-60-6200 MINOR EQUIPMENT	3,990.50	3,990.50	23,700.00	19,709.50	16.8
100-60-6230 VEHICLE MAINT/REPAIR	2,266.48	2,266.48	19,933.00	17,666.52	11.4
100-60-6231 VEHICLE PARTS & TOOLS	15,024.53	15,024.53	32,000.00	16,975.47	47.0
100-60-6240 PROPERTY MAINT	2,007.74	2,007.74	30,000.00	27,992.26	6.7
100-60-6335 OTHER PURCHASED SERVICES	.00	.00	31,000.00	31,000.00	.0
100-60-6400 INSURANCE	23,969.49	23,969.49	108,000.00	84,030.51	22.2
100-60-6502 ADVERTISING	.00	.00	5,000.00	5,000.00	.0
100-60-6503 DUES & SUBSCRIPTIONS	340.52	340.52	15,200.00	14,859.48	2.2
100-60-6530 FINANCE CHARGES/PENALTIES	.00	.00	500.00	500.00	.0
100-60-6534 COLLECTION/SMALL CLAIMS	2,060.52	2,060.52	31,200.00	29,139.48	6.6
100-60-6537 FIRE PREVENTION PROGRAM	7,426.44	7,426.44	7,500.00	73.56	99.0
100-60-6539 MISCELLANEOUS EXPENSES	.00	.00	1,500.00	1,500.00	.0
100-60-6711 ADMIN OVERHEAD-IT SVCS	5,316.99	5,316.99	33,118.00	27,801.01	16.1
100-60-9649 VOLUNTEER STIPEND	12,645.38	12,645.38	10,000.00	(2,645.38)	126.5
 TOTAL FIRE DEPARTMENT	 394,572.41	 394,572.41	 2,273,566.00	 1,878,993.59	 17.4

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>POLICE</u>					
100-61-6000 SALARIES	532,117.91	532,117.91	2,296,714.00	1,764,596.09	23.2
100-61-6002 RELOCATION EXPENSES	.00	.00	10,000.00	10,000.00	.0
100-61-6010 OVERTIME	112,817.49	112,817.49	266,208.00	153,390.51	42.4
100-61-6023 LEAVE CASHOUT	31,414.34	31,414.34	134,442.00	103,027.66	23.4
100-61-6030 SOCIAL SECURITY EXPENSE	954.76	954.76	.00	(954.76)	.0
100-61-6031 PAYABLE MEDICARE FICA	9,846.52	9,846.52	37,162.00	27,315.48	26.5
100-61-6032 UNEMPLOYMENT	2,334.24	2,334.24	45,620.00	43,285.76	5.1
100-61-6033 WORKERS' COMPENSATION	7,065.57	7,065.57	66,208.00	59,142.43	10.7
100-61-6034 PERS	137,827.43	137,827.43	563,843.00	426,015.57	24.4
100-61-6040 EMPLOYEE GROUP BENEFITS	102,921.97	102,921.97	504,878.00	401,956.03	20.4
100-61-6041 UTILITY BENEFIT	12,644.70	12,644.70	127,224.00	114,579.30	9.9
100-61-6060 TRAVEL/TRAINING	6,730.65	6,730.65	80,000.00	73,269.35	8.4
100-61-6100 SUPPLIES	5,056.40	5,056.40	32,000.00	26,943.60	15.8
100-61-6102 SART EXAMS	(2,010.00)	(2,010.00)	10,000.00	12,010.00	(20.1)
100-61-6103 EMPLOYEE WEARING APPAREL	777.95	777.95	25,000.00	24,222.05	3.1
100-61-6150 GASOLINE/DIESEL/OIL	10,502.33	10,502.33	45,000.00	34,497.67	23.3
100-61-6153 HEATING FUEL	5,082.97	5,082.97	59,500.00	54,417.03	8.5
100-61-6155 WATER/SEWER/GARBAGE	3,907.32	3,907.32	19,000.00	15,092.68	20.6
100-61-6160 ELECTRICITY	9,438.98	9,438.98	45,000.00	35,561.02	21.0
100-61-6170 TELEPHONE	5,888.56	5,888.56	28,000.00	22,111.44	21.0
100-61-6171 STAFF CELLULAR PHONES	3,699.54	3,699.54	20,000.00	16,300.46	18.5
100-61-6200 MINOR EQUIPMENT	3,189.98	3,189.98	30,000.00	26,810.02	10.6
100-61-6230 VEHICLE MAINT/REPAIR	2,593.84	2,593.84	22,812.00	20,218.16	11.4
100-61-6231 VEHICLE PARTS & TOOLS	1,788.44	1,788.44	35,000.00	33,211.56	5.1
100-61-6335 OTHER PURCHASED SERVICES	20,522.07	20,522.07	99,000.00	78,477.93	20.7
100-61-6400 INSURANCE	55,262.97	55,262.97	249,000.00	193,737.03	22.2
100-61-6401 INSURANCE-DED EXP & OTHER	.00	.00	10,000.00	10,000.00	.0
100-61-6503 DUES & SUBSCRIPTIONS	616.73	616.73	6,000.00	5,383.27	10.3
100-61-6711 ADMIN OVERHEAD-IT SVCS	5,552.02	5,552.02	34,582.00	29,029.98	16.1
100-61-6890 CAP EXP	362,096.43	362,096.43	.00	(362,096.43)	.0
TOTAL POLICE	1,450,642.11	1,450,642.11	4,902,193.00	3,451,550.89	29.6

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PUBLIC WORKS-ADMIN</u>					
100-65-6000 SALARIES	7,144.25	7,144.25	29,698.00	22,553.75	24.1
100-65-6023 LEAVE CASHOUT	.00	.00	172.00	172.00	.0
100-65-6031 PAYABLE MEDICARE FICA	88.08	88.08	431.00	342.92	20.4
100-65-6032 UNEMPLOYMENT	26.94	26.94	529.00	502.06	5.1
100-65-6033 WORKERS' COMPENSATION	6.24	6.24	77.00	70.76	8.1
100-65-6034 PERS	1,563.60	1,563.60	6,533.00	4,969.40	23.9
100-65-6040 EMPLOYEE GROUP BENEFITS	1,810.05	1,810.05	5,429.00	3,618.95	33.3
100-65-6041 UTILITY BENEFIT	248.12	248.12	1,368.00	1,119.88	18.1
100-65-6060 TRAVEL/TRAINING	.00	.00	10,000.00	10,000.00	.0
100-65-6100 SUPPLIES	.00	.00	4,000.00	4,000.00	.0
100-65-6150 GASOLINE/DIESEL/OIL	1,034.40	1,034.40	2,000.00	965.60	51.7
100-65-6153 HEATING FUEL	7,592.75	7,592.75	9,000.00	1,407.25	84.4
100-65-6155 WATER/SEWER/GARBAGE	2,111.51	2,111.51	500.00	(1,611.51)	422.3
100-65-6160 ELECTRICITY	.00	.00	1,725.00	1,725.00	.0
100-65-6170 TELEPHONE	6.68	6.68	50.00	43.32	13.4
100-65-6171 STAFF CELLULAR PHONES	448.91	448.91	1,500.00	1,051.09	29.9
100-65-6230 VEHICLE MAINT/REPAIR	541.46	541.46	4,762.00	4,220.54	11.4
100-65-6231 VEHICLE PARTS & TOOLS	4,265.64	4,265.64	3,000.00	(1,265.64)	142.2
100-65-6335 OTHER PURCHASED SERVICES	.00	.00	15,000.00	15,000.00	.0
100-65-6400 INSURANCE	776.79	776.79	3,500.00	2,723.21	22.2
100-65-6503 DUES & SUBSCRIPTIONS	.00	.00	500.00	500.00	.0
100-65-6539 MISCELLANEOUS EXPENSES	(202.77)	(202.77)	3,000.00	3,202.77	(6.8)
100-65-6711 ADMIN OVERHEAD-IT SVCS	5,316.99	5,316.99	33,118.00	27,801.01	16.1
 TOTAL PUBLIC WORKS-ADMIN	 32,779.64	 32,779.64	 135,892.00	 103,112.36	 24.1

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PW-STREETS & ROADS</u>					
100-66-6000 SALARIES	114,784.58	114,784.58	488,436.00	373,651.42	23.5
100-66-6010 OVERTIME	4,111.97	4,111.97	35,000.00	30,888.03	11.8
100-66-6023 LEAVE CASHOUT	2,771.20	2,771.20	13,026.00	10,254.80	21.3
100-66-6030 SOCIAL SECURITY EXPENSE	730.21	730.21	.00	(730.21)	.0
100-66-6031 PAYABLE MEDICARE FICA	1,786.26	1,786.26	7,590.00	5,803.74	23.5
100-66-6032 UNEMPLOYMENT	425.42	425.42	4,623.00	4,197.58	9.2
100-66-6033 WORKERS' COMPENSATION	1,996.08	1,996.08	1,352.00	(644.08)	147.6
100-66-6034 PERS	23,563.49	23,563.49	115,156.00	91,592.51	20.5
100-66-6040 EMPLOYEE GROUP BENEFITS	35,592.85	35,592.85	94,642.00	59,049.15	37.6
100-66-6041 UTILITY BENEFIT	5,291.11	5,291.11	23,849.00	18,557.89	22.2
100-66-6100 SUPPLIES	266.49	266.49	4,500.00	4,233.51	5.9
100-66-6103 WEARING APPAREL	.00	.00	5,000.00	5,000.00	.0
100-66-6111 SIGNS	.00	.00	4,500.00	4,500.00	.0
100-66-6131 STREET MAINT GRAVEL	.00	.00	200,000.00	200,000.00	.0
100-66-6150 GASOLINE/DIESEL/OIL	36,530.91	36,530.91	100,000.00	63,469.09	36.5
100-66-6153 HEATING FUEL	2,845.05	2,845.05	16,250.00	13,404.95	17.5
100-66-6155 WATER/SEWER/GARBAGE	1,045.74	1,045.74	6,492.00	5,446.26	16.1
100-66-6160 ELECTRICITY	573.55	573.55	15,875.00	15,301.45	3.6
100-66-6161 ELECTRICITY (STREET LTS)	7,005.26	7,005.26	80,500.00	73,494.74	8.7
100-66-6170 TELEPHONE	3.34	3.34	50.00	46.66	6.7
100-66-6171 STAFF CELLULAR PHONES	298.92	298.92	2,500.00	2,201.08	12.0
100-66-6200 MINOR EQUIPMENT	452.00	452.00	10,000.00	9,548.00	4.5
100-66-6230 VEHICLE MAINT/REPAIR	18,887.45	18,887.45	166,109.00	147,221.55	11.4
100-66-6231 VEHICLE PARTS & TOOLS	27,558.69	27,558.69	70,000.00	42,441.31	39.4
100-66-6232 TIRES & WHEELS	.00	.00	25,000.00	25,000.00	.0
100-66-6250 STREET LIGHT MT & POLE RENTAL	.00	.00	20,000.00	20,000.00	.0
100-66-6335 OTHER PURCHASED SERVICES	7,808.06	7,808.06	10,000.00	2,191.94	78.1
100-66-6400 INSURANCE	5,837.01	5,837.01	26,300.00	20,462.99	22.2
100-66-6711 ADMIN OVERHEAD-IT SVCS	5,316.99	5,316.99	33,118.00	27,801.01	16.1
100-66-6892 CAPTIAL EQUIPMENT	448,568.47	448,568.47	.00	(448,568.47)	.0
100-66-6894 VEHICLE-2024 F250'S FY25	131,790.00	131,790.00	.00	(131,790.00)	.0
100-66-9693 STREET LIGHTS-ASHA COURTS	103,480.93	103,480.93	.00	(103,480.93)	.0
 TOTAL PW-STREETS & ROADS	 989,322.03	 989,322.03	 1,579,868.00	 590,545.97	 62.6

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PROPERTY MAINTENANCE</u>					
100-70-6000 SALARIES	83,080.94	83,080.94	368,943.00	285,862.06	22.5
100-70-6010 OVERTIME	13,635.60	13,635.60	50,000.00	36,364.40	27.3
100-70-6023 LEAVE CASHOUT	425.78	425.78	42,022.00	41,596.22	1.0
100-70-6030 SOCIAL SECURITY EXPENSE	411.94	411.94	1,786.00	1,374.06	23.1
100-70-6031 PAYABLE MEDICARE FICA	1,400.86	1,400.86	6,075.00	4,674.14	23.1
100-70-6032 UNEMPLOYMENT	352.12	352.12	4,239.00	3,886.88	8.3
100-70-6033 WORKERS' COMPENSATION	1,110.69	1,110.69	10,823.00	9,712.31	10.3
100-70-6034 PERS	19,813.19	19,813.19	92,167.00	72,353.81	21.5
100-70-6040 EMPLOYEE GROUP BENEFITS	34,172.94	34,172.94	92,290.00	58,117.06	37.0
100-70-6041 UTILITY BENEFIT	8,324.58	8,324.58	23,256.00	14,931.42	35.8
100-70-6060 TRAVEL/TRAINING	.00	.00	8,000.00	8,000.00	.0
100-70-6100 SUPPLIES	803.67	803.67	5,000.00	4,196.33	16.1
100-70-6103 WEARING APPAREL	53.60	53.60	5,000.00	4,946.40	1.1
100-70-6105 CLEANUP GREENUP SUPPLIES	50.00	50.00	1,000.00	950.00	5.0
100-70-6106 PAINT SUPPLIES	18.22	18.22	2,000.00	1,981.78	.9
100-70-6107 ELECTRICAL SUPPLIES	76.41	76.41	5,000.00	4,923.59	1.5
100-70-6108 PLUMBING SUPPLIES	127.71	127.71	7,000.00	6,872.29	1.8
100-70-6110 MATERIALS	82.69	82.69	5,000.00	4,917.31	1.7
100-70-6111 BOARDWALK REPAIR SUPPLIES	.00	.00	10,000.00	10,000.00	.0
100-70-6142 GLYCOL SUPPLIES	9,702.00	9,702.00	10,000.00	298.00	97.0
100-70-6150 GASOLINE/DIESEL/OIL	6,392.57	6,392.57	15,000.00	8,607.43	42.6
100-70-6153 HEATING FUEL	1,313.04	1,313.04	25,000.00	23,686.96	5.3
100-70-6155 WATER/SEWER/GARBAGE	.00	.00	8,000.00	8,000.00	.0
100-70-6160 ELECTRICITY	2,006.87	2,006.87	13,340.00	11,333.13	15.0
100-70-6170 TELEPHONE	3.34	3.34	50.00	46.66	6.7
100-70-6171 STAFF CELLULAR PHONES	285.27	285.27	1,700.00	1,414.73	16.8
100-70-6200 MINOR EQUIPMENT	6,853.59	6,853.59	8,000.00	1,146.41	85.7
100-70-6201 BOILER EXPENSE	1,757.71	1,757.71	25,000.00	23,242.29	7.0
100-70-6230 VEHICLE MAINT/REPAIR	780.70	780.70	6,866.00	6,085.30	11.4
100-70-6231 VEHICLE PARTS & TOOLS	2,462.94	2,462.94	5,000.00	2,537.06	49.3
100-70-6240 WIND TURBINE CONTRACT	7,200.00	7,200.00	11,000.00	3,800.00	65.5
100-70-6241 PARKS MAINTENANCE	1,400.24	1,400.24	45,000.00	43,599.76	3.1
100-70-6250 CARPENTRY EXPENSE	1,698.27	1,698.27	5,000.00	3,301.73	34.0
100-70-6335 OTHER PURCHASED SERVICES	6,028.17	6,028.17	15,000.00	8,971.83	40.2
100-70-6400 INSURANCE	3,173.73	3,173.73	14,300.00	11,126.27	22.2
100-70-6510 4TH OF JULY	52.98	52.98	1,000.00	947.02	5.3
100-70-6539 MISCELLANEOUS EXPENSES	524.26	524.26	15,000.00	14,475.74	3.5
100-70-6700 INDIRECT COST RECOVERY	(91,178.57)	(91,178.57)	358,910.00	450,088.57	(25.4)
100-70-6711 ADMIN OVERHEAD-IT SVCS	5,316.99	5,316.99	33,118.00	27,801.01	16.1
100-70-6890 CAPITAL EXPENDITURES	840.43	840.43	.00	(840.43)	.0
TOTAL PROPERTY MAINTENANCE	130,555.47	130,555.47	1,355,885.00	1,225,329.53	9.6

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>COMMUNITY SERVICE</u>					
100-72-6155 SENIOR CTR - W/S/G ONC	296.46	296.46	118,300.00	118,003.54	.3
100-72-6171 BETHEL FRIENDS OF CANINES	115,000.00	115,000.00	115,000.00	.00	100.0
100-72-6430 COMMUNITY ACTION GRANT	.00	.00	86,000.00	86,000.00	.0
100-72-6431 UAF 4-H CONTRIBUTION	56,000.00	56,000.00	112,000.00	56,000.00	50.0
100-72-6509 LIBRARY CONTRIBUTION	.00	.00	92,600.00	92,600.00	.0
TOTAL COMMUNITY SERVICE	171,296.46	171,296.46	523,900.00	352,603.54	32.7
<u>IN KIND MATCH & TRANSFERS</u>					
100-73-6640 CASH XFER POOL F40- SALES TAX	112,973.42	112,973.42	699,720.00	586,746.58	16.2
100-73-6641 CASH XFER POOL F40- ALCO TAX	2,126.31	2,126.31	14,319.00	12,192.69	14.9
100-73-6643 CASH XFER- FUND	15,066.30	15,066.30	166,766.00	151,699.70	9.0
100-73-6647 CASH XFER-FLEET REPLACE FUND	.00	.00	80,000.00	80,000.00	.0
100-73-6667 XFER FROM POOL F40-AK REMOTEST	.00	.00	54,145.00	54,145.00	.0
100-73-9552 XFER FROM GF: MARIJUANA TAX	5,354.93	5,354.93	28,305.00	22,950.07	18.9
TOTAL IN KIND MATCH & TRANSFERS	135,520.96	135,520.96	1,043,255.00	907,734.04	13.0
TOTAL FUND EXPENDITURES	3,888,916.98	3,888,916.98	17,122,002.00	13,233,085.02	22.7
NET REVENUE OVER EXPENDITURES	224,418.06	224,418.06	(2,399,222.00)	(2,623,640.06)	9.4

CITY OF BETHEL
REVENUES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2024

COMMUNITY SERVICE PATROL GRANT

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
270-42-4200 GRANT REVENUE	80,770.25	80,770.25	.00	(80,770.25)	.0
TOTAL SOURCE 42	80,770.25	80,770.25	.00	(80,770.25)	.0
TOTAL FUND REVENUE	80,770.25	80,770.25	.00	(80,770.25)	.0

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2024

COMMUNITY SERVICE PATROL GRANT

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>CSP PROGRAM</u>					
270-50-6000 SALARIES	33,300.88	33,300.88	172,592.00	139,291.12	19.3
270-50-6010 OVERTIME	3,422.86	3,422.86	10,000.00	6,577.14	34.2
270-50-6023 LEAVE CASHOUT	.00	.00	8,141.00	8,141.00	.0
270-50-6031 PAYABLE MEDICARE FICA	529.15	529.15	2,648.00	2,118.85	20.0
270-50-6032 UNEMPLOYMENT	121.70	121.70	3,250.00	3,128.30	3.7
270-50-6033 WORKERS' COMPENSATION	523.05	523.05	4,717.00	4,193.95	11.1
270-50-6034 PERS	8,079.21	8,079.21	40,170.00	32,090.79	20.1
270-50-6040 EMPLOYEE GROUP BENEFITS	4,116.29	4,116.29	54,288.00	50,171.71	7.6
270-50-6041 UTILITY BENEFIT	1,083.67	1,083.67	13,680.00	12,596.33	7.9
270-50-6100 SUPPLIES	745.85	745.85	4,000.00	3,254.15	18.7
270-50-6103 WEARING APPAREL	.00	.00	1,800.00	1,800.00	.0
270-50-6150 GASOLINE/DIESEL/OIL	2,758.72	2,758.72	16,000.00	13,241.28	17.2
270-50-6153 HEATING FUEL	.00	.00	100.00	100.00	.0
270-50-6171 STAFF CELLULAR PHONES	448.38	448.38	800.00	351.62	56.1
270-50-6400 INSURANCE	798.99	798.99	3,600.00	2,801.01	22.2
270-50-6440 IN-KIND EXPENSES	.00	.00	32,308.00	32,308.00	.0
TOTAL CSP PROGRAM	55,928.75	55,928.75	368,094.00	312,165.25	15.2
TOTAL FUND EXPENDITURES	55,928.75	55,928.75	368,094.00	312,165.25	15.2
NET REVENUE OVER EXPENDITURES	24,841.50	24,841.50	(368,094.00)	(392,935.50)	6.8

CITY OF BETHEL
REVENUES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2024

YK REG AQUA HLTH & SAFETY CTR

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>SOURCE 43</u>					
400-43-4360 PRO-SHOP REVENUE	2,444.00	2,444.00	42,000.00	39,556.00	5.8
400-43-4361 CONCESSION REVENUE	4,852.00	4,852.00	60,000.00	55,148.00	8.1
400-43-4362 ENTRY FEE	15,760.00	15,760.00	140,000.00	124,240.00	11.3
400-43-4369 PROGRAM FEES	7,105.00	7,105.00	50,000.00	42,895.00	14.2
400-43-4440 FACILITY RENTAL	875.00	875.00	40,000.00	39,125.00	2.2
400-43-9420 MEMBERSHIPS	22,137.00	22,137.00	250,000.00	227,863.00	8.9
TOTAL SOURCE 43	53,173.00	53,173.00	582,000.00	528,827.00	9.1
<u>TRANSFERS IN</u>					
400-46-4300 LOCAL SOURCES-SALES TAX REV	112,973.42	112,973.42	699,720.00	586,746.58	16.2
400-46-4330 LOCAL SOURCES-ALCOHOLTAX REV	2,126.31	2,126.31	14,319.00	12,192.69	14.9
400-46-4370 WELLNESS PROGRAM	.00	.00	40,000.00	40,000.00	.0
400-46-9415 ALASKA REMOTE SALES TAX	15,066.30	15,066.30	54,145.00	39,078.70	27.8
400-46-9417 XFER FROM GF: MARIJUANA TAX	5,354.93	5,354.93	28,305.00	22,950.07	18.9
TOTAL TRANSFERS IN	135,520.96	135,520.96	836,489.00	700,968.04	16.2
<u>MISCELLANEOUS</u>					
400-49-4590 INVESTMENT INCOME	67,015.17	67,015.17	80,000.00	12,984.83	83.8
TOTAL MISCELLANEOUS	67,015.17	67,015.17	80,000.00	12,984.83	83.8
TOTAL FUND REVENUE	255,709.13	255,709.13	1,498,489.00	1,242,779.87	17.1

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2024

YK REG AQUA HLTH & SAFETY CTR

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>LOCAL FUNDED EXPENDITURES</u>					
400-50-6150 GASOLINE/DIESEL/OIL	339.12	339.12	2,000.00	1,660.88	17.0
400-50-6153 HEATING FUEL	50,066.55	50,066.55	210,000.00	159,933.45	23.8
400-50-6155 WATER/SEWER/GARBAGE	16,766.26	16,766.26	52,600.00	35,833.74	31.9
400-50-6160 ELECTRICITY	23,005.94	23,005.94	120,000.00	96,994.06	19.2
400-50-6170 TELEPHONE	251.92	251.92	1,300.00	1,048.08	19.4
400-50-6230 VEHICLE MAINT/REPAIR	.00	.00	1,104.00	1,104.00	.0
400-50-6240 PROP MAINT	19,541.44	19,541.44	50,000.00	30,458.56	39.1
400-50-6241 ICR-PROPERTY MAINTENANCE-5%	296.40	296.40	49,849.00	49,552.60	.6
400-50-6320 OTHER PROFESSIONAL FEES	14,898.75	14,898.75	178,785.00	163,886.25	8.3
400-50-6326 CONTRACTOR FEES	19,795.42	19,795.42	621,721.00	601,925.58	3.2
400-50-6335 OTHER PURCHASED SERVICES	18,700.00	18,700.00	25,100.00	6,400.00	74.5
400-50-6400 INSURANCE	13,760.25	13,760.25	62,000.00	48,239.75	22.2
400-50-6531 BANK CHARGES	6.00	6.00	.00	(6.00)	.0
400-50-6710 ADMIN OVERHEAD-GF	13,535.66	13,535.66	97,787.00	84,251.34	13.8
400-50-6711 ADMIN OVERHEAD-IT SVCS	3,374.85	3,374.85	21,021.00	17,646.15	16.1
TOTAL LOCAL FUNDED EXPENDITURES	194,338.56	194,338.56	1,493,267.00	1,298,928.44	13.0
TOTAL FUND EXPENDITURES	194,338.56	194,338.56	1,493,267.00	1,298,928.44	13.0
NET REVENUE OVER EXPENDITURES	61,370.57	61,370.57	5,222.00	(56,148.57)	1175.2

CITY OF BETHEL
REVENUES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2024

E-911 SYSTEM/SURCHARGE

		<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEARNED</u>	<u>PCNT</u>
	<u>E-911 SURCHARGE</u>					
410-42-4428	SURCHARGE FROM UNITED UTL	37,505.65	37,505.65	148,000.00	110,494.35	25.3
	TOTAL E-911 SURCHARGE	37,505.65	37,505.65	148,000.00	110,494.35	25.3
	TOTAL FUND REVENUE	37,505.65	37,505.65	148,000.00	110,494.35	25.3

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2024

E-911 SYSTEM/SURCHARGE

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>E-911 SERVICES</u>					
410-50-6000 SALARIES	3,769.22	3,769.22	72,196.00	68,426.78	5.2
410-50-6022 HOLIDAY PAY	.00	.00	2,000.00	2,000.00	.0
410-50-6023 LEAVE CASHOUT	.00	.00	3,610.00	3,610.00	.0
410-50-6031 PAYABLE MEDICARE FICA	54.49	54.49	1,047.00	992.51	5.2
410-50-6032 UNEMPLOYMENT	22.63	22.63	1,285.00	1,262.37	1.8
410-50-6033 WORKERS' COMPENSATION	15.12	15.12	187.00	171.88	8.1
410-50-6034 PERS	829.22	829.22	15,883.00	15,053.78	5.2
410-50-6040 EMPLOYEE GROUP BENEFITS	467.15	467.15	19,906.00	19,438.85	2.4
410-50-6041 UTILITY BENEFIT	.00	.00	5,016.00	5,016.00	.0
410-50-6400 INSURANCE	554.85	554.85	2,500.00	1,945.15	22.2
410-50-6410 RENTS & LEASES	3,896.72	3,896.72	13,000.00	9,103.28	30.0
TOTAL E-911 SERVICES	9,609.40	9,609.40	136,630.00	127,020.60	7.0
TOTAL FUND EXPENDITURES	9,609.40	9,609.40	136,630.00	127,020.60	7.0
NET REVENUE OVER EXPENDITURES	27,896.25	27,896.25	11,370.00	(16,526.25)	245.4

CITY OF BETHEL
REVENUES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2024

SOLID WASTE SERVICES

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
	<u>SOLID WASTE & RECYLING</u>					
500-44-4396	COMMERCIAL GARBAGE PICKUP	214,483.95	214,483.95	800,000.00	585,516.05	26.8
500-44-4397	LANDFILL DUMP FEE	109,189.84	109,189.84	125,000.00	15,810.16	87.4
500-44-4398	RESIDENTIAL GARBAGE PICKUP	72,806.35	72,806.35	350,495.00	277,688.65	20.8
	TOTAL SOLID WASTE & RECYLING	396,480.14	396,480.14	1,275,495.00	879,014.86	31.1
	TOTAL FUND REVENUE	396,480.14	396,480.14	1,275,495.00	879,014.86	31.1

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2024

SOLID WASTE SERVICES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>HAULED REFUSE</u>					
500-70-6000 SALARIES	39,777.45	39,777.45	145,123.00	105,345.55	27.4
500-70-6010 OVERTIME	589.97	589.97	10,250.00	9,660.03	5.8
500-70-6023 LEAVE CASHOUT	.00	.00	5,864.00	5,864.00	.0
500-70-6030 SOCIAL SECURITY EXPENSE	540.15	540.15	1,790.00	1,249.85	30.2
500-70-6031 PAYABLE MEDICARE FICA	566.51	566.51	2,253.00	1,686.49	25.1
500-70-6032 UNEMPLOYMENT	109.52	109.52	1,399.00	1,289.48	7.8
500-70-6033 WORKERS' COMPENSATION	1,670.16	1,670.16	4,014.00	2,343.84	41.6
500-70-6034 PERS	6,961.52	6,961.52	34,182.00	27,220.48	20.4
500-70-6040 EMPLOYEE GROUP BENEFITS	4,993.85	4,993.85	19,906.00	14,912.15	25.1
500-70-6041 UTILITY BENEFIT	661.61	661.61	5,016.00	4,354.39	13.2
500-70-6100 SUPPLIES	124.97	124.97	1,000.00	875.03	12.5
500-70-6103 WEARING APPAREL	.00	.00	1,000.00	1,000.00	.0
500-70-6121 4 YD DUMPSTERS	59,747.82	59,747.82	60,000.00	252.18	99.6
500-70-6150 GASOLINE/DIESEL/OIL	5,336.73	5,336.73	14,000.00	8,663.27	38.1
500-70-6230 VEHICLE MAINT/REPAIR	9,065.95	9,065.95	79,732.00	70,666.05	11.4
500-70-6231 VEHICLE PARTS & TOOLS	11,552.00	11,552.00	20,000.00	8,448.00	57.8
500-70-6232 TIRES & WHEELS	677.41	677.41	8,000.00	7,322.59	8.5
500-70-6335 OTHER PURCHASED SERVICES	.00	.00	1,000.00	1,000.00	.0
500-70-6400 INSURANCE	1,708.92	1,708.92	7,700.00	5,991.08	22.2
500-70-6710 ADMIN OVERHEAD-GF	5,983.68	5,983.68	43,229.00	37,245.32	13.8
TOTAL HAULED REFUSE	150,068.22	150,068.22	465,458.00	315,389.78	32.2

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2024

SOLID WASTE SERVICES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>LANDFILL OPERATIONS</u>					
500-71-6000 SALARIES	38,854.85	38,854.85	171,149.00	132,294.15	22.7
500-71-6010 OVERTIME	4,820.88	4,820.88	35,000.00	30,179.12	13.8
500-71-6023 LEAVE CASHOUT	.00	.00	20,823.00	20,823.00	.0
500-71-6030 SOCIAL SECURITY EXPENSE	360.47	360.47	.00	(360.47)	.0
500-71-6031 PAYABLE MEDICARE FICA	648.53	648.53	2,989.00	2,340.47	21.7
500-71-6032 UNEMPLOYMENT	235.00	235.00	1,847.00	1,612.00	12.7
500-71-6033 WORKERS' COMPENSATION	1,223.70	1,223.70	5,325.00	4,101.30	23.0
500-71-6034 PERS	8,326.87	8,326.87	45,353.00	37,026.13	18.4
500-71-6040 EMPLOYEE GROUP BENEFITS	1,255.14	1,255.14	47,050.00	45,794.86	2.7
500-71-6041 UTILITY BENEFIT	1,780.30	1,780.30	11,856.00	10,075.70	15.0
500-71-6060 TRAVEL/TRAINING	.00	.00	10,000.00	10,000.00	.0
500-71-6100 SUPPLIES	1,232.15	1,232.15	3,000.00	1,767.85	41.1
500-71-6103 WEARING APPAREL	.00	.00	3,000.00	3,000.00	.0
500-71-6132 SALT	.00	.00	30,000.00	30,000.00	.0
500-71-6150 GASOLINE/DIESEL/OIL	1,714.66	1,714.66	15,000.00	13,285.34	11.4
500-71-6153 HEATING FUEL	11,396.24	11,396.24	18,100.00	6,703.76	63.0
500-71-6160 ELECTRICITY	458.32	458.32	5,700.00	5,241.68	8.0
500-71-6171 STAFF CELLULAR PHONES	149.46	149.46	900.00	750.54	16.6
500-71-6200 MINOR EQUIPMENT	.00	.00	7,500.00	7,500.00	.0
500-71-6230 VEHICLE MAINT/REPAIR	10,073.37	10,073.37	88,592.00	78,518.63	11.4
500-71-6231 VEHICLE PARTS & TOOLS	176.41	176.41	20,000.00	19,823.59	.9
500-71-6240 PROPERTY MAINT	7,598.21	7,598.21	29,909.00	22,310.79	25.4
500-71-6335 OTHER PURCHASED SERVICES	.00	.00	4,000.00	4,000.00	.0
500-71-6400 INSURANCE	1,154.10	1,154.10	5,200.00	4,045.90	22.2
500-71-6503 DUES & SUBSCRIPTIONS	.00	.00	10,000.00	10,000.00	.0
500-71-6539 MISCELLANEOUS EXPENSES	.00	.00	4,000.00	4,000.00	.0
500-71-6710 ADMIN OVERHEAD-GF	8,889.53	8,889.53	64,222.00	55,332.47	13.8
500-71-6711 ADMIN OVERHEAD-IT SVCS	5,316.99	5,316.99	33,118.00	27,801.01	16.1
500-71-6891 CAP EXP	47,414.38	47,414.38	.00	(47,414.38)	.0
TOTAL LANDFILL OPERATIONS	153,079.56	153,079.56	693,633.00	540,553.44	22.1
<u>RECYCLING OPERATIONS</u>					
500-72-6153 HEATING FUEL	714.36	714.36	.00	(714.36)	.0
TOTAL RECYCLING OPERATIONS	714.36	714.36	.00	(714.36)	.0
TOTAL FUND EXPENDITURES	303,862.14	303,862.14	1,159,091.00	855,228.86	26.2
NET REVENUE OVER EXPENDITURES	92,618.00	92,618.00	116,404.00	23,786.00	79.6

CITY OF BETHEL
REVENUES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2024

WATER & SEWER SERVICES

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
	<u>WATER</u>					
510-42-4384	CONTRACT WATER	5,608.00	5,608.00	14,783.00	9,175.00	37.9
510-42-4386	METERED PIPED WATER COMM.	254,664.14	254,664.14	967,443.00	712,778.86	26.3
510-42-4387	UNMETERED PIPED WTR RESID	244,394.50	244,394.50	961,395.00	717,000.50	25.4
510-42-4389	PUMPHOUSE WATER	9,423.10	9,423.10	24,406.00	14,982.90	38.6
510-42-4390	TRUCKED WATER	758,564.11	758,564.11	3,338,369.00	2,579,804.89	22.7
	TOTAL WATER	1,272,653.85	1,272,653.85	5,306,396.00	4,033,742.15	24.0
	<u>SEWER</u>					
510-43-4384	CONTRACT SEWER	17,151.23	17,151.23	14,474.00	(2,677.23)	118.5
510-43-4386	METERED PIPED SEWER COMM.	226,760.22	226,760.22	583,123.00	356,362.78	38.9
510-43-4387	UNMETERED PIPED SEWER RES	73,947.00	73,947.00	282,330.00	208,383.00	26.2
510-43-4390	TRUCKED SEWER (EVAC/HB)	594,306.12	594,306.12	1,888,920.00	1,294,613.88	31.5
	TOTAL SEWER	912,164.57	912,164.57	2,768,847.00	1,856,682.43	32.9
	<u>MISCELLANEOUS</u>					
510-45-4392	WATER SUBSCRIPTION FEES	54,051.52	54,051.52	204,946.00	150,894.48	26.4
510-45-4393	SEWER SUBSCRIPTION FEES	57,491.37	57,491.37	216,015.00	158,523.63	26.6
510-45-4394	RECONNECT FEES	.00	.00	3,000.00	3,000.00	.0
510-45-4429	SENIOR DISCOUNT	(15,164.22)	(15,164.22)	(52,000.00)	(36,835.78)	(29.2)
510-45-4430	NSF CHECKS AND FEES	(30.00)	(30.00)	.00	30.00	.0
510-45-4523	UTILITY PENALTY/INTEREST	16,301.53	16,301.53	70,000.00	53,698.47	23.3
510-45-4590	INVESTMENT INCOME	32,524.68	32,524.68	50,000.00	17,475.32	65.1
	TOTAL MISCELLANEOUS	145,174.88	145,174.88	491,961.00	346,786.12	29.5
	<u>MISCELLANEOUS</u>					
510-49-4439	MISCELLANEOUS INCOME	29,121.63	29,121.63	20,000.00	(9,121.63)	145.6
510-49-6532	CASH OVER/SHORT	(100.00)	(100.00)	500.00	600.00	(20.0)
	TOTAL MISCELLANEOUS	29,021.63	29,021.63	20,500.00	(8,521.63)	141.6
	TOTAL FUND REVENUE	2,359,014.93	2,359,014.93	8,587,704.00	6,228,689.07	27.5

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2024

WATER & SEWER SERVICES

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>UTILITY BILLING</u>					
510-80-6000	SALARIES	14,724.01	14,724.01	94,134.00	79,409.99	15.6
510-80-6010	OVERTIME	169.25	169.25	3,000.00	2,830.75	5.6
510-80-6023	LEAVE CASHOUT	.00	.00	4,592.00	4,592.00	.0
510-80-6031	PAYABLE MEDICARE FICA	215.10	215.10	1,408.00	1,192.90	15.3
510-80-6032	UNEMPLOYMENT	50.33	50.33	1,729.00	1,678.67	2.9
510-80-6033	WORKERS' COMPENSATION	20.37	20.37	2,509.00	2,488.63	.8
510-80-6034	PERS	3,253.03	3,253.03	21,369.00	18,115.97	15.2
510-80-6040	EMPLOYEE GROUP BENEFITS	521.17	521.17	40,716.00	40,194.83	1.3
510-80-6041	UTILITY BENEFIT	643.44	643.44	10,260.00	9,616.56	6.3
510-80-6060	TRAVEL/TRAINING	.00	.00	4,500.00	4,500.00	.0
510-80-6100	SUPPLIES	402.39	402.39	3,500.00	3,097.61	11.5
510-80-6200	MINOR EQUIPMENT	.00	.00	4,000.00	4,000.00	.0
510-80-6335	OUTSOURCED SERVICES	10,383.28	10,383.28	49,500.00	39,116.72	21.0
510-80-6400	INSURANCE	266.34	266.34	1,200.00	933.66	22.2
510-80-6506	POSTAGE	2,116.54	2,116.54	15,000.00	12,883.46	14.1
510-80-6531	BANK CHARGES	14,620.04	14,620.04	40,000.00	25,379.96	36.6
510-80-6539	MISCELLANEOUS EXPENSES	.00	.00	500.00	500.00	.0
510-80-6710	ADMIN OVERHEAD-GF	4,679.69	4,679.69	33,808.00	29,128.31	13.8
510-80-6711	ADMIN OVERHEAD-IT SVCS	5,316.99	5,316.99	33,118.00	27,801.01	16.1
	TOTAL UTILITY BILLING	57,381.97	57,381.97	364,843.00	307,461.03	15.7

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2024

WATER & SEWER SERVICES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>HAULED WATER</u>					
510-81-6000 SALARIES	149,836.33	149,836.33	551,321.00	401,484.67	27.2
510-81-6010 OVERTIME	59,166.43	59,166.43	225,000.00	165,833.57	26.3
510-81-6023 LEAVE CASHOUT	.00	.00	26,545.00	26,545.00	.0
510-81-6030 SOCIAL SECURITY EXPENSE	8,543.38	8,543.38	.00	(8,543.38)	.0
510-81-6031 PAYABLE MEDICARE FICA	2,943.74	2,943.74	11,257.00	8,313.26	26.2
510-81-6032 UNEMPLOYMENT	738.02	738.02	9,450.00	8,711.98	7.8
510-81-6033 WORKERS' COMPENSATION	1,566.42	1,566.42	20,055.00	18,488.58	7.8
510-81-6034 PERS	15,663.27	15,663.27	170,791.00	155,127.73	9.2
510-81-6040 EMPLOYEE GROUP BENEFITS	13,986.20	13,986.20	169,198.00	155,211.80	8.3
510-81-6041 UTILITY BENEFIT	661.61	661.61	42,636.00	41,974.39	1.6
510-81-6060 TRAVEL/TRAINING	.00	.00	10,000.00	10,000.00	.0
510-81-6100 SUPPLIES	(955.65)	(955.65)	15,000.00	15,955.65	(6.4)
510-81-6103 WEARING APPAREL	.00	.00	15,000.00	15,000.00	.0
510-81-6150 GASOLINE/DIESEL/OIL	33,484.22	33,484.22	110,000.00	76,515.78	30.4
510-81-6153 HEATING FUEL	2,482.76	2,482.76	16,250.00	13,767.24	15.3
510-81-6155 WATER/SEWER/GARBAGE	1,045.74	1,045.74	6,492.00	5,446.26	16.1
510-81-6160 ELECTRICITY	2,167.95	2,167.95	15,875.00	13,707.05	13.7
510-81-6170 TELEPHONE	6.68	6.68	50.00	43.32	13.4
510-81-6171 STAFF CELLULAR PHONES	298.92	298.92	6,500.00	6,201.08	4.6
510-81-6200 MINOR EQUIPMENT	580.86	580.86	5,000.00	4,419.14	11.6
510-81-6230 VEHICLE MAINT/REPAIR	37,737.16	37,737.16	331,886.00	294,148.84	11.4
510-81-6231 VEHICLE PARTS & TOOLS	5,545.64	5,545.64	100,000.00	94,454.36	5.6
510-81-6232 TIRES & WHEELS	9,642.42	9,642.42	20,000.00	10,357.58	48.2
510-81-6240 PROPERTY MAINT	12,663.69	12,663.69	49,849.00	37,185.31	25.4
510-81-6332 LAB TESTS	.00	.00	3,000.00	3,000.00	.0
510-81-6335 OTHER PURCHASED SERVICES	(800.00)	(800.00)	3,000.00	3,800.00	(26.7)
510-81-6400 INSURANCE	27,921.54	27,921.54	122,000.00	94,078.46	22.9
510-81-6539 MISCELLANEOUS EXPENSES	456.50	456.50	2,000.00	1,543.50	22.8
510-81-6710 ADMIN OVERHEAD-GF	31,930.47	31,930.47	230,679.00	198,748.53	13.8
510-81-6711 ADMIN OVERHEAD-IT SVCS	5,316.99	5,316.99	33,118.00	27,801.01	16.1
TOTAL HAULED WATER	422,631.29	422,631.29	2,321,952.00	1,899,320.71	18.2

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2024

WATER & SEWER SERVICES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PIPED WATER</u>					
510-82-6000 SALARIES	21,226.05	21,226.05	145,956.00	124,729.95	14.5
510-82-6010 OVERTIME	7,376.98	7,376.98	35,000.00	27,623.02	21.1
510-82-6023 LEAVE CASHOUT	.00	.00	9,048.00	9,048.00	.0
510-82-6030 SOCIAL SECURITY EXPENSE	.00	.00	942.00	942.00	.0
510-82-6031 PAYABLE MEDICARE FICA	393.75	393.75	2,624.00	2,230.25	15.0
510-82-6032 UNEMPLOYMENT	95.08	95.08	1,953.00	1,857.92	4.9
510-82-6033 WORKERS' COMPENSATION	333.33	333.33	4,675.00	4,341.67	7.1
510-82-6034 PERS	6,287.26	6,287.26	39,810.00	33,522.74	15.8
510-82-6040 EMPLOYEE GROUP BENEFITS	11,470.16	11,470.16	49,764.00	38,293.84	23.1
510-82-6041 UTILITY BENEFIT	1,758.22	1,758.22	12,540.00	10,781.78	14.0
510-82-6060 TRAVEL/TRAINING	.00	.00	8,000.00	8,000.00	.0
510-82-6100 SUPPLIES	1,665.48	1,665.48	5,000.00	3,334.52	33.3
510-82-6103 WEARING APPAREL	234.98	234.98	5,000.00	4,765.02	4.7
510-82-6108 PLUMBING SUPPLIES	.00	.00	15,000.00	15,000.00	.0
510-82-6150 GASOLINE/DIESEL/OIL	2,378.53	2,378.53	15,000.00	12,621.47	15.9
510-82-6153 HEATING FUEL	1,538.34	1,538.34	48,400.00	46,861.66	3.2
510-82-6155 WATER/SEWER/GARBAGE	641.99	641.99	2,200.00	1,558.01	29.2
510-82-6160 ELECTRICITY-UTIL MT SHOP	1,307.71	1,307.71	8,200.00	6,892.29	16.0
510-82-6170 TELEPHONE	3.34	3.34	50.00	46.66	6.7
510-82-6171 STAFF CELLULAR PHONES	642.99	642.99	2,200.00	1,557.01	29.2
510-82-6200 MINOR EQUIPMENT	50.45	50.45	.00	(50.45)	.0
510-82-6230 VEHICLE MAINT/REPAIR	365.10	365.10	3,211.00	2,845.90	11.4
510-82-6231 VEHICLE PARTS & TOOLS	1,992.85	1,992.85	1,500.00	(492.85)	132.9
510-82-6232 TIRES & WHEELS	.00	.00	500.00	500.00	.0
510-82-6332 LAB TESTS	.00	.00	500.00	500.00	.0
510-82-6335 OTHER PURCHASED SERVICES	.00	.00	1,500.00	1,500.00	.0
510-82-6400 INSURANCE	1,797.72	1,797.72	8,100.00	6,302.28	22.2
510-82-6401 INSURANCE-DED EXP & OTHER	.00	.00	530.00	530.00	.0
510-82-6710 ADMIN OVERHEAD-GF	7,871.92	7,871.92	56,870.00	48,998.08	13.8
510-82-6711 ADMIN OVERHEAD-IT SVCS	5,316.99	5,316.99	33,118.00	27,801.01	16.1
TOTAL PIPED WATER	74,749.22	74,749.22	517,191.00	442,441.78	14.5

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2024

WATER & SEWER SERVICES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>BETHEL HTS WTR TREATMENT</u>					
510-83-6000 SALARIES	39,746.76	39,746.76	145,979.00	106,232.24	27.2
510-83-6010 OVERTIME	6,480.06	6,480.06	37,000.00	30,519.94	17.5
510-83-6023 LEAVE CASHOUT	.00	.00	18,648.00	18,648.00	.0
510-83-6031 PAYABLE MEDICARE FICA	225.47	225.47	2,653.00	2,427.53	8.5
510-83-6032 UNEMPLOYMENT	156.50	156.50	1,538.00	1,381.50	10.2
510-83-6033 WORKERS' COMPENSATION	355.44	355.44	4,727.00	4,371.56	7.5
510-83-6034 PERS	10,167.23	10,167.23	40,255.00	30,087.77	25.3
510-83-6040 EMPLOYEE GROUP BENEFITS	6,863.95	6,863.95	49,764.00	42,900.05	13.8
510-83-6041 UTILITY BENEFIT	3,570.64	3,570.64	12,540.00	8,969.36	28.5
510-83-6060 TRAVEL/TRAINING	.00	.00	5,000.00	5,000.00	.0
510-83-6100 SUPPLIES	88.72	88.72	4,000.00	3,911.28	2.2
510-83-6103 WEARING APPAREL	.00	.00	1,500.00	1,500.00	.0
510-83-6108 PLUMBING SUPPLIES	.00	.00	5,000.00	5,000.00	.0
510-83-6140 CHEMICALS	4,953.79	4,953.79	125,000.00	120,046.21	4.0
510-83-6150 GASOLINE/DIESEL/OIL	.00	.00	2,000.00	2,000.00	.0
510-83-6153 HEATING FUEL (PUMPHOUSE)	23,508.09	23,508.09	207,800.00	184,291.91	11.3
510-83-6160 ELECTRICITY (PUMPHOUSE)	23,518.09	23,518.09	130,525.00	107,006.91	18.0
510-83-6200 MINOR EQUIPMENT	2,128.03	2,128.03	45,000.00	42,871.97	4.7
510-83-6230 VEHICLE MAINT/REPAIR	371.48	371.48	3,267.00	2,895.52	11.4
510-83-6332 LAB TESTS	.00	.00	4,000.00	4,000.00	.0
510-83-6335 OTHER PURCHASED SERVICES	.00	.00	25,000.00	25,000.00	.0
510-83-6400 INSURANCE	5,903.58	5,903.58	26,600.00	20,696.42	22.2
510-83-6710 ADMIN OVERHEAD-GF	8,152.93	8,152.93	58,900.00	50,747.07	13.8
510-83-6711 ADMIN OVERHEAD-IT SVCS	5,316.99	5,316.99	33,118.00	27,801.01	16.1
TOTAL BETHEL HTS WTR TREATMENT	141,507.75	141,507.75	989,814.00	848,306.25	14.3

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2024

WATER & SEWER SERVICES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>CITY SUB WTR TREATMENT</u>					
510-84-6000 SALARIES	35,400.66	35,400.66	188,312.00	152,911.34	18.8
510-84-6010 OVERTIME	26,019.81	26,019.81	45,000.00	18,980.19	57.8
510-84-6023 LEAVE CASHOUT	.00	.00	8,838.00	8,838.00	.0
510-84-6031 PAYABLE MEDICARE FICA	905.01	905.01	3,383.00	2,477.99	26.8
510-84-6032 UNEMPLOYMENT	272.44	272.44	1,953.00	1,680.56	14.0
510-84-6033 WORKERS' COMPENSATION	458.16	458.16	6,027.00	5,568.84	7.6
510-84-6034 PERS	13,509.79	13,509.79	51,329.00	37,819.21	26.3
510-84-6040 EMPLOYEE GROUP BENEFITS	9,897.78	9,897.78	49,764.00	39,866.22	19.9
510-84-6041 UTILITY BENEFIT	2,063.79	2,063.79	12,540.00	10,476.21	16.5
510-84-6060 TRAVEL/TRAINING	.00	.00	10,000.00	10,000.00	.0
510-84-6100 SUPPLIES	1,055.18	1,055.18	3,000.00	1,944.82	35.2
510-84-6103 WEARING APPAREL	.00	.00	3,000.00	3,000.00	.0
510-84-6108 PLUMBING SUPPLIES	.00	.00	3,000.00	3,000.00	.0
510-84-6140 CHEMICALS	10,888.27	10,888.27	125,000.00	114,111.73	8.7
510-84-6150 GASOLINE/DIESEL/OIL	1,990.30	1,990.30	1,500.00	(490.30)	132.7
510-84-6153 HEATING FUEL(CS WTF)	31,879.66	31,879.66	120,000.00	88,120.34	26.6
510-84-6160 ELECTRICITY (CS WTF)	16,314.13	16,314.13	98,900.00	82,585.87	16.5
510-84-6170 TELEPHONE	255.26	255.26	50.00	(205.26)	510.5
510-84-6200 MINOR EQUIPMENT	1,359.29	1,359.29	25,000.00	23,640.71	5.4
510-84-6230 VEHICLE MAINT (ISF)	503.72	503.72	4,430.00	3,926.28	11.4
510-84-6332 LAB TESTS	4,224.56	4,224.56	15,000.00	10,775.44	28.2
510-84-6335 OTHER PURCHASED SERVICES	1,225.00	1,225.00	15,000.00	13,775.00	8.2
510-84-6400 INSURANCE	3,662.01	3,662.01	16,500.00	12,837.99	22.2
510-84-6502 ADVERTISING	.00	.00	500.00	500.00	.0
510-84-6710 ADMIN OVERHEAD-GF	9,560.14	9,560.14	69,066.00	59,505.86	13.8
510-84-6711 ADMIN OVERHEAD-IT SVCS	5,953.56	5,953.56	37,083.00	31,129.44	16.1
510-84-6890 CAPITAL EXPENDITURES	17,767.70	17,767.70	.00	(17,767.70)	.0
TOTAL CITY SUB WTR TREATMENT	195,166.22	195,166.22	914,175.00	719,008.78	21.4

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2024

WATER & SEWER SERVICES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>HAULED SEWER</u>					
510-85-6000 SALARIES	168,188.67	168,188.67	646,128.00	477,939.33	26.0
510-85-6010 OVERTIME	49,791.64	49,791.64	200,000.00	150,208.36	24.9
510-85-6023 LEAVE CASHOUT	.00	.00	31,530.00	31,530.00	.0
510-85-6030 SOCIAL SECURITY EXPENSE	6,750.58	6,750.58	20,000.00	13,249.42	33.8
510-85-6031 PAYABLE MEDICARE FICA	3,122.58	3,122.58	12,269.00	9,146.42	25.5
510-85-6032 UNEMPLOYMENT	740.61	740.61	.00	(740.61)	.0
510-85-6033 WORKERS' COMPENSATION	2,756.13	2,756.13	21,858.00	19,101.87	12.6
510-85-6034 PERS	23,999.08	23,999.08	186,148.00	162,148.92	12.9
510-85-6040 EMPLOYEE GROUP BENEFITS	32,708.81	32,708.81	205,390.00	172,681.19	15.9
510-85-6041 UTILITY BENEFIT	322.51	322.51	51,756.00	51,433.49	.6
510-85-6060 TRAVEL/TRAINING	.00	.00	10,000.00	10,000.00	.0
510-85-6100 SUPPLIES	6,704.33	6,704.33	15,000.00	8,295.67	44.7
510-85-6103 WEARING APPAREL	8,143.94	8,143.94	15,000.00	6,856.06	54.3
510-85-6150 GASOLINE/DIESEL/OIL	33,940.44	33,940.44	110,000.00	76,059.56	30.9
510-85-6153 HEATING FUEL	2,482.76	2,482.76	16,250.00	13,767.24	15.3
510-85-6155 WATER/SEWER/GARBAGE	1,045.74	1,045.74	6,492.00	5,446.26	16.1
510-85-6160 ELECTRICITY	2,167.95	2,167.95	15,875.00	13,707.05	13.7
510-85-6171 STAFF CELLULAR PHONES	.00	.00	5,500.00	5,500.00	.0
510-85-6200 MINOR EQUIPMENT	644.85	644.85	5,000.00	4,355.15	12.9
510-85-6230 VEHICLE MAINT/REPAIR	37,145.33	37,145.33	326,681.00	289,535.67	11.4
510-85-6231 VEHICLE PARTS & TOOLS	21,205.91	21,205.91	100,000.00	78,794.09	21.2
510-85-6232 TIRES & WHEELS	10,530.28	10,530.28	20,000.00	9,469.72	52.7
510-85-6240 PROPERTY MAINT	12,663.69	12,663.69	49,849.00	37,185.31	25.4
510-85-6335 OTHER PURCHASED SERVICES	(1,807.05)	(1,807.05)	3,000.00	4,807.05	(60.2)
510-85-6400 INSURANCE	19,219.98	19,219.98	86,600.00	67,380.02	22.2
510-85-6539 MISCELLANEOUS EXPENSES	500.00	500.00	2,000.00	1,500.00	25.0
510-85-6710 ADMIN OVERHEAD-GF	35,805.76	35,805.76	258,676.00	222,870.24	13.8
510-85-6711 ADMIN OVERHEAD-IT SVCS	5,316.99	5,316.99	33,118.00	27,801.01	16.1
510-85-9691 SEWER TRUCK(S)	258,107.00	258,107.00	.00	(258,107.00)	.0
TOTAL HAULED SEWER	742,198.51	742,198.51	2,454,120.00	1,711,921.49	30.2

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2024

WATER & SEWER SERVICES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
PIPED SEWER					
510-86-6000 SALARIES	19,439.83	19,439.83	145,608.00	126,168.17	13.4
510-86-6010 OVERTIME	7,377.02	7,377.02	35,000.00	27,622.98	21.1
510-86-6023 LEAVE CASHOUT	.00	.00	7,120.00	7,120.00	.0
510-86-6030 SOCIAL SECURITY EXPENSE	.00	.00	942.00	942.00	.0
510-86-6031 PAYABLE MEDICARE FICA	371.73	371.73	2,619.00	2,247.27	14.2
510-86-6032 UNEMPLOYMENT	88.35	88.35	.00	(88.35)	.0
510-86-6033 WORKERS' COMPENSATION	332.61	332.61	4,666.00	4,333.39	7.1
510-86-6034 PERS	5,894.28	5,894.28	39,734.00	33,839.72	14.8
510-86-6040 EMPLOYEE GROUP BENEFITS	11,017.73	11,017.73	49,764.00	38,746.27	22.1
510-86-6041 UTILITY BENEFITS	1,730.20	1,730.20	12,540.00	10,809.80	13.8
510-86-6060 TRAVEL/TRAINING	.00	.00	5,000.00	5,000.00	.0
510-86-6100 SUPPLIES	29,935.86	29,935.86	3,000.00	(26,935.86)	997.9
510-86-6103 WEARING APPAREL	1,111.44	1,111.44	4,000.00	2,888.56	27.8
510-86-6108 PLUMBING SUPPLIES	.00	.00	7,500.00	7,500.00	.0
510-86-6150 GASOLINE/DIESEL/OIL	3,015.01	3,015.01	15,000.00	11,984.99	20.1
510-86-6153 HEATING FUEL	1,584.50	1,584.50	60,000.00	58,415.50	2.6
510-86-6155 WATER/SEWER/GARBAGE	641.98	641.98	2,200.00	1,558.02	29.2
510-86-6160 ELECTRICITY-LIFTST & BLDG	11,516.25	11,516.25	108,000.00	96,483.75	10.7
510-86-6200 MINOR EQUIPMENT	2,116.50	2,116.50	150,000.00	147,883.50	1.4
510-86-6230 VEHICLE MAINT/REPAIR	453.35	453.35	3,987.00	3,533.65	11.4
510-86-6231 VEHICLE PARTS & TOOLS	341.91	341.91	1,500.00	1,158.09	22.8
510-86-6232 TIRES & WHEELS	.00	.00	500.00	500.00	.0
510-86-6335 OTHER PURCHASED SERVICES	.00	.00	20,000.00	20,000.00	.0
510-86-6400 INSURANCE	1,775.52	1,775.52	8,000.00	6,224.48	22.2
510-86-6410 LEASED PROPERTY-LIFT STATIONS	17,381.25	17,381.25	17,000.00	(381.25)	102.2
510-86-6710 ADMIN OVERHEAD-GF	7,759.44	7,759.44	56,057.00	48,297.56	13.8
510-86-6711 ADMIN OVERHEAD-IT SVCS	5,316.99	5,316.99	33,118.00	27,801.01	16.1
510-86-9699 PIPED SEWER CAP EXP SL ASSETS	14,495.47	14,495.47	.00	(14,495.47)	.0
TOTAL PIPED SEWER	143,697.22	143,697.22	792,855.00	649,157.78	18.1

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2024

WATER & SEWER SERVICES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>SEWER LAGOON</u>					
510-87-6000 SALARIES	6,195.49	6,195.49	66,028.00	59,832.51	9.4
510-87-6010 OVERTIME	1,925.10	1,925.10	.00	(1,925.10)	.0
510-87-6023 LEAVE CASHOUT	.00	.00	3,301.00	3,301.00	.0
510-87-6031 PAYABLE MEDICARE FICA	111.53	111.53	957.00	845.47	11.7
510-87-6032 UNEMPLOYMENT	25.11	25.11	.00	(25.11)	.0
510-87-6033 WORKERS' COMPENSATION	62.76	62.76	1,706.00	1,643.24	3.7
510-87-6034 PERS	1,775.68	1,775.68	14,526.00	12,750.32	12.2
510-87-6040 EMPLOYEE GROUP BENEFITS	2,868.23	2,868.23	16,286.00	13,417.77	17.6
510-87-6041 UTILITY BENEFIT	567.56	567.56	4,104.00	3,536.44	13.8
510-87-6060 TRAVEL/TRAINING	.00	.00	3,000.00	3,000.00	.0
510-87-6100 SUPPLIES	149.70	149.70	1,000.00	850.30	15.0
510-87-6103 WEARING APPAREL	.00	.00	3,000.00	3,000.00	.0
510-87-6108 PLUMBING SUPPLIES	.00	.00	3,000.00	3,000.00	.0
510-87-6150 GASOLINE/DIESEL/OIL	.00	.00	38,000.00	38,000.00	.0
510-87-6200 MINOR EQUIPMENT	.00	.00	1,100.00	1,100.00	.0
510-87-6231 VEHICLE PARTS & TOOLS	211.71	211.71	160.00	(51.71)	132.3
510-87-6320 LAGOON STUDY	7,569.77	7,569.77	.00	(7,569.77)	.0
510-87-6332 LAB TESTS (SAMPLES)	1,140.00	1,140.00	15,000.00	13,860.00	7.6
510-87-6335 OTHER PURCHASED SERVICES	.00	.00	500.00	500.00	.0
510-87-6400 INSURANCE	110.97	110.97	500.00	389.03	22.2
510-87-6503 DUES & SUBSCRIPTIONS	.00	.00	8,000.00	8,000.00	.0
510-87-6710 ADMIN OVERHEAD-GF	2,783.81	2,783.81	20,111.00	17,327.19	13.8
510-87-9692 TERRAMAC RT9-T4 MAROOKA	753.00	753.00	.00	(753.00)	.0
TOTAL SEWER LAGOON	26,250.42	26,250.42	200,279.00	174,028.58	13.1
TOTAL FUND EXPENDITURES	1,803,582.60	1,803,582.60	8,555,229.00	6,751,646.40	21.1
NET REVENUE OVER EXPENDITURES	555,432.33	555,432.33	32,475.00	(522,957.33)	1710.3

CITY OF BETHEL
REVENUES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2024

MUNICIPAL DOCK

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>CHARGES FOR SERVICES</u>					
520-43-4402 CITY DOCK-STORAGE	8,344.80	8,344.80	90,000.00	81,655.20	9.3
520-43-4403 CITY DOCK-PERMITS	.00	.00	3,000.00	3,000.00	.0
520-43-4404 CITY DOCK-WHARFAGE	22,411.36	22,411.36	140,000.00	117,588.64	16.0
520-43-4405 CITY DOCK-DOCKAGE	5,300.61	5,300.61	25,000.00	19,699.39	21.2
520-43-4408 SLOUGH BERTH-DOCKAGE	.00	.00	2,000.00	2,000.00	.0
520-43-4409 SBH PETRO PORT-FUEL THRU-PUT	76,784.28	76,784.28	250,000.00	173,215.72	30.7
520-43-4410 PETRO YARD - STORAGE	17,768.80	17,768.80	2,000.00	(15,768.80)	888.4
520-43-4412 PETRO PORT-FUEL THRU-PUT	153,568.56	153,568.56	500,000.00	346,431.44	30.7
520-43-4413 PETRO PORT-DOCKAGE	8,712.43	8,712.43	20,000.00	11,287.57	43.6
520-43-4415 SEAWALL MOORAGE	.00	.00	30,000.00	30,000.00	.0
520-43-4416 SEAWALL DOCKAGE	5,801.73	5,801.73	30,000.00	24,198.27	19.3
520-43-4418 BEACH-STORAGE	9,356.82	9,356.82	35,000.00	25,643.18	26.7
520-43-4419 BEACH-WHARFAGE	15,487.47	15,487.47	100,000.00	84,512.53	15.5
520-43-4420 BEACH-DOCKAGE	15,483.51	15,483.51	35,000.00	19,516.49	44.2
520-43-4422 BOAT HARBOR-MOORAGE	3,101.91	3,101.91	15,000.00	11,898.09	20.7
TOTAL CHARGES FOR SERVICES	342,122.28	342,122.28	1,277,000.00	934,877.72	26.8
<u>LEASE REVENUE</u>					
520-44-4440 LEASE REVENUE	.00	.00	30,552.00	30,552.00	.0
TOTAL LEASE REVENUE	.00	.00	30,552.00	30,552.00	.0
<u>MISCELLANEOUS</u>					
520-45-4388 EXTRA WATER CALLS	10,717.80	10,717.80	25,000.00	14,282.20	42.9
520-45-4424 SMALL BOAT HARBOR STORAGE	900.00	900.00	3,500.00	2,600.00	25.7
520-45-4535 SMALL BOAT HARBOR PERMITS	2,670.00	2,670.00	20,000.00	17,330.00	13.4
520-45-4559 PERMITS/LICENSES/FEEs	.00	.00	2,000.00	2,000.00	.0
TOTAL MISCELLANEOUS	14,287.80	14,287.80	50,500.00	36,212.20	28.3
<u>MISCELLANEOUS</u>					
520-49-4439 MISCELLANEOUS REVENUE	.00	.00	2,000.00	2,000.00	.0
520-49-4590 INVESTMENT INCOME	7,598.00	7,598.00	20,000.00	12,402.00	38.0
520-49-4591 INVESTMENT INCOME-SEAWALL ACCT	.00	.00	20,000.00	20,000.00	.0
TOTAL MISCELLANEOUS	7,598.00	7,598.00	42,000.00	34,402.00	18.1
TOTAL FUND REVENUE	364,008.08	364,008.08	1,400,052.00	1,036,043.92	26.0

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2024

MUNICIPAL DOCK

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>DOCK EXPENDITURES</u>					
520-50-6000 SALARIES	44,348.31	44,348.31	206,186.00	161,837.69	21.5
520-50-6010 OVERTIME	2,413.96	2,413.96	5,000.00	2,586.04	48.3
520-50-6022 HOLIDAY PAY	.00	.00	2,300.00	2,300.00	.0
520-50-6023 LEAVE CASHOUT	.00	.00	10,058.00	10,058.00	.0
520-50-6030 SOCIAL SECURITY EXPENSE	.00	.00	1,277.00	1,277.00	.0
520-50-6031 PAYABLE MEDICARE FICA	702.04	702.04	3,062.00	2,359.96	22.9
520-50-6032 UNEMPLOYMENT	164.41	164.41	3,759.00	3,594.59	4.4
520-50-6033 WORKERS' COMPENSATION	399.54	399.54	5,456.00	5,056.46	7.3
520-50-6034 PERS	10,287.69	10,287.69	44,255.00	33,967.31	23.3
520-50-6040 EMPLOYEE GROUP BENEFITS	15,994.63	15,994.63	45,602.00	29,607.37	35.1
520-50-6041 UTILITY BENEFIT	2,343.91	2,343.91	11,491.00	9,147.09	20.4
520-50-6060 TRAVEL/TRAINING	.00	.00	5,000.00	5,000.00	.0
520-50-6100 SUPPLIES	199.03	199.03	8,000.00	7,800.97	2.5
520-50-6103 WEARING APPAREL	.00	.00	5,000.00	5,000.00	.0
520-50-6121 MUNICIPAL DOCK GRAVEL	.00	.00	130,000.00	130,000.00	.0
520-50-6150 GASOLINE/DIESEL/OIL	2,163.65	2,163.65	15,000.00	12,836.35	14.4
520-50-6153 HEATING FUEL	517.13	517.13	5,000.00	4,482.87	10.3
520-50-6155 WATER/SEWER/GARBAGE	10,795.19	10,795.19	13,500.00	2,704.81	80.0
520-50-6156 WATER FOR BARGES	.00	.00	12,000.00	12,000.00	.0
520-50-6160 ELECTRICITY	317.81	317.81	18,900.00	18,582.19	1.7
520-50-6170 TELEPHONE	384.56	384.56	2,250.00	1,865.44	17.1
520-50-6171 STAFF CELLULAR PHONES	399.96	399.96	2,400.00	2,000.04	16.7
520-50-6200 MINOR EQUIPMENT	.00	.00	30,000.00	30,000.00	.0
520-50-6230 VEHICLE MAINT/REPAIR	402.97	402.97	3,544.00	3,141.03	11.4
520-50-6231 VEHICLE PARTS & TOOLS	310.28	310.28	20,000.00	19,689.72	1.6
520-50-6241 MUNICIPAL DOCK MAINT.	.00	.00	50,000.00	50,000.00	.0
520-50-6242 MAINT-SEAWALL	752.40	752.40	7,000.00	6,247.60	10.8
520-50-6244 ICR-PROPERTY MAINTENANCE 5%	7,598.22	7,598.22	29,909.00	22,310.78	25.4
520-50-6320 OTHER PROFESSIONAL FEES	.00	.00	20,000.00	20,000.00	.0
520-50-6321 LEGAL FEES	.00	.00	5,000.00	5,000.00	.0
520-50-6324 PLANNING/ENGINEERING FEES	.00	.00	10,000.00	10,000.00	.0
520-50-6339 OTHER PURCHASED SERVICES	.00	.00	30,000.00	30,000.00	.0
520-50-6400 INSURANCE	3,329.10	3,329.10	15,000.00	11,670.90	22.2
520-50-6502 ADVERTISING	.00	.00	1,000.00	1,000.00	.0
520-50-6503 DUES & SUBSCRIPTIONS	.00	.00	2,000.00	2,000.00	.0
520-50-6531 BANK CHARGES	380.93	380.93	3,000.00	2,619.07	12.7
520-50-6539 MISCELLANEOUS EXPENSES	.00	.00	900.00	900.00	.0
520-50-6710 ADMIN OVERHEAD-GF	8,812.79	8,812.79	63,667.00	54,854.21	13.8
520-50-6711 ADMIN OVERHEAD-IT SVCS	5,316.99	5,316.99	33,118.00	27,801.01	16.1
520-50-6890 CAPITAL EXPENDITURES	250,399.36	250,399.36	.00	(250,399.36)	.0
520-50-6891 SEAWALL DESIGN AND REPAIR	6,364.15	6,364.15	.00	(6,364.15)	.0
TOTAL DOCK EXPENDITURES	375,099.01	375,099.01	879,634.00	504,534.99	42.6

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2024

MUNICIPAL DOCK

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
DEPARTMENT 55					
520-55-6000 SALARIES	27,876.21	27,876.21	114,901.00	87,024.79	24.3
520-55-6010 OVERTIME	1,162.65	1,162.65	1,500.00	337.35	77.5
520-55-6023 LEAVE CASHOUT	.00	.00	2,794.00	2,794.00	.0
520-55-6030 SOCIAL SECURITY EXPENSE	1,055.70	1,055.70	5,248.00	4,192.30	20.1
520-55-6031 PAYABLE MEDICARE FICA	422.42	422.42	1,688.00	1,265.58	25.0
520-55-6032 UNEMPLOYMENT	30.89	30.89	341.00	310.11	9.1
520-55-6033 WORKERS' COMPENSATION	391.95	391.95	3,007.00	2,615.05	13.0
520-55-6034 PERS	2,642.51	2,642.51	25,608.00	22,965.49	10.3
520-55-6040 EMPLOYEE GROUP BENEFITS	1,054.32	1,054.32	8,686.00	7,631.68	12.1
520-55-6041 UTILITY BENEFIT	782.45	782.45	2,189.00	1,406.55	35.7
520-55-6100 SUPPLIES	522.21	522.21	3,000.00	2,477.79	17.4
520-55-6103 WEARING APPAREL	.00	.00	3,000.00	3,000.00	.0
520-55-6132 SMALL BOAT HARBOR GRAVEL	.00	.00	30,000.00	30,000.00	.0
520-55-6150 GASOLINE/DIESEL/OIL	3,418.10	3,418.10	8,000.00	4,581.90	42.7
520-55-6155 WATER/SEWER/GARBAGE	.00	.00	7,100.00	7,100.00	.0
520-55-6160 ELECTRICITY	.00	.00	2,000.00	2,000.00	.0
520-55-6200 MINOR EQUIPMENT	1,855.62	1,855.62	4,000.00	2,144.38	46.4
520-55-6241 SMALL BOAT HARBOR MAINTENANCE	1,300.01	1,300.01	6,000.00	4,699.99	21.7
520-55-6400 INSURANCE	1,214.01	1,214.01	5,470.00	4,255.99	22.2
520-55-6539 MISCELLANEOUS EXPENSES	.00	.00	1,000.00	1,000.00	.0
520-55-6710 ADMIN OVERHEAD-GF	4,321.50	4,321.50	31,220.00	26,898.50	13.8
TOTAL DEPARTMENT 55	48,050.55	48,050.55	266,752.00	218,701.45	18.0
TOTAL FUND EXPENDITURES	423,149.56	423,149.56	1,146,386.00	723,236.44	36.9
NET REVENUE OVER EXPENDITURES	(59,141.48)	(59,141.48)	253,666.00	312,807.48	(23.3)

CITY OF BETHEL
REVENUES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2024

LEASED PROPERTIES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>LEASE INCOME</u>					
530-44-4444 LEASE-COURT SYSTEM	162,770.82	162,770.82	613,620.00	450,849.18	26.5
530-44-4447 LEASE:DEPT OF LAW	40,836.45	40,836.45	163,346.00	122,509.55	25.0
530-44-4451 LEASE-BETHEL SPORTSMANS CLUB	.00	.00	1.00	1.00	.0
530-44-4452 LEASE-FW TOWER RD LND ASPHALT	.00	.00	12,600.00	12,600.00	.0
530-44-4453 YKHC - WAREHOUSE	.00	.00	4,200.00	4,200.00	.0
530-44-4455 DMV LEASE 300 CEHHWY	3,105.00	3,105.00	12,360.00	9,255.00	25.1
530-44-4456 LEASE-LIONS CLUB	.00	.00	1.00	1.00	.0
530-44-4457 LEASE LAND BNC 031489 AGR	.00	.00	100.00	100.00	.0
530-44-4459 LAND LEASE-BETHEL GROUP HOME	.00	.00	3,600.00	3,600.00	.0
530-44-4461 LEASE LAND AVCP HEARSTART	.00	.00	2,700.00	2,700.00	.0
530-44-4463 LEASE LAND SWANSONS/BTP	.00	.00	21,120.00	21,120.00	.0
530-44-4467 LEASE LAND EUNKANG CHURCH	900.00	900.00	1,800.00	900.00	50.0
530-44-4470 LEASE LAND GCI	3,063.00	3,063.00	12,252.00	9,189.00	25.0
530-44-4474 LEASE:SOA DOT&PUBFAL(560 4TH)	2,400.00	2,400.00	9,600.00	7,200.00	25.0
530-44-9455 YKHC RENTED BLDING 378 FIFTH	4,944.00	4,944.00	19,200.00	14,256.00	25.8
TOTAL LEASE INCOME	218,019.27	218,019.27	876,500.00	658,480.73	24.9
<u>MISCELLANEOUS</u>					
530-49-4590 INVESTMENT INCOME	2,120.22	2,120.22	7,500.00	5,379.78	28.3
TOTAL MISCELLANEOUS	2,120.22	2,120.22	7,500.00	5,379.78	28.3
TOTAL FUND REVENUE	220,139.49	220,139.49	884,000.00	663,860.51	24.9

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2024

LEASED PROPERTIES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>LEASED PROP-COURT COMPLEX</u>					
530-55-6153 HEATING FUEL-COURT COMPLEX	3,880.89	3,880.89	61,598.00	57,717.11	6.3
530-55-6155 WATER/SEWER/GARB-COURT COM	2,984.55	2,984.55	23,240.00	20,255.45	12.8
530-55-6160 ELECTRICITY-COURT COMPLEX	16,593.08	16,593.08	97,570.00	80,976.92	17.0
530-55-6170 TELEPHONE	125.96	125.96	800.00	674.04	15.8
530-55-6240 PROPERTY MT-COURT COMPLEX	2,745.69	2,745.69	25,000.00	22,254.31	11.0
530-55-6241 ICR-PROPERTY MAINTENANCE-15%	37,991.07	37,991.07	149,546.00	111,554.93	25.4
530-55-6333 JANITORIAL-COURT COMPLEX	22,350.00	22,350.00	89,500.00	67,150.00	25.0
530-55-6339 OTHER PURCHASED SERVICES	.00	.00	2,500.00	2,500.00	.0
530-55-6400 INSURANCE	9,743.16	9,743.16	43,900.00	34,156.84	22.2
530-55-6421 BOND INTEREST EXPENSE	.00	.00	22,750.00	22,750.00	.0
TOTAL LEASED PROP-COURT COMPLEX	96,414.40	96,414.40	516,404.00	419,989.60	18.7
TOTAL FUND EXPENDITURES	96,414.40	96,414.40	516,404.00	419,989.60	18.7
NET REVENUE OVER EXPENDITURES	123,725.09	123,725.09	367,596.00	243,870.91	33.7

CITY OF BETHEL
REVENUES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2024

BETHEL PUBLIC TRANSIT SYSTEM

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
	<u>LOCAL SOURCES</u>					
560-40-4600	CASH TRANSFER GF	.00	.00	166,766.00	166,766.00	.0
	TOTAL LOCAL SOURCES	.00	.00	166,766.00	166,766.00	.0
	<u>FEDERAL SOURCES</u>					
560-41-4101	REV-FEDERAL TRANSIT 5311	83,764.16	83,764.16	257,443.00	173,678.84	32.5
	TOTAL FEDERAL SOURCES	83,764.16	83,764.16	257,443.00	173,678.84	32.5
	<u>CHARGES FOR SERVICES</u>					
560-43-4370	BUS FARES	3,399.00	3,399.00	40,000.00	36,601.00	8.5
560-43-4371	BUS FARES-PREPAID	4,600.00	4,600.00	.00	(4,600.00)	.0
	TOTAL CHARGES FOR SERVICES	7,999.00	7,999.00	40,000.00	32,001.00	20.0
	TOTAL FUND REVENUE	91,763.16	91,763.16	464,209.00	372,445.84	19.8

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2024

BETHEL PUBLIC TRANSIT SYSTEM

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>TRANSIT SYSTEM SECTION 5311</u>					
560-50-6000 SALARIES	36,825.57	36,825.57	141,622.00	104,796.43	26.0
560-50-6010 OVERTIME	6,937.43	6,937.43	.00	(6,937.43)	.0
560-50-6022 HOLIDAY PAY	.00	.00	800.00	800.00	.0
560-50-6023 LEAVE CASHOUT	3,216.16	3,216.16	6,939.00	3,722.84	46.4
560-50-6031 PAYABLE MEDICARE FICA	696.33	696.33	2,054.00	1,357.67	33.9
560-50-6032 UNEMPLOYMENT	149.19	149.19	2,521.00	2,371.81	5.9
560-50-6033 WORKERS' COMPENSATION	713.76	713.76	3,659.00	2,945.24	19.5
560-50-6034 PERS	9,690.09	9,690.09	31,157.00	21,466.91	31.1
560-50-6040 EMPLOYEE GROUP BENEFITS	16,602.77	16,602.77	45,240.00	28,637.23	36.7
560-50-6041 UTILITY BENEFIT	1,839.32	1,839.32	11,400.00	9,560.68	16.1
560-50-6060 TRAVEL/TRAINING	276.72	276.72	2,000.00	1,723.28	13.8
560-50-6100 SUPPLIES	1,820.82	1,820.82	2,000.00	179.18	91.0
560-50-6150 GASOLINE/DIESEL/OIL	6,466.92	6,466.92	32,000.00	25,533.08	20.2
560-50-6153 HEATING FUEL	981.33	981.33	22,000.00	21,018.67	4.5
560-50-6155 WTR/SWR/GRB	1,037.58	1,037.58	4,200.00	3,162.42	24.7
560-50-6160 ELECTRICITY	1,789.46	1,789.46	11,100.00	9,310.54	16.1
560-50-6170 TELEPHONE	3.34	3.34	700.00	696.66	.5
560-50-6171 STAFF CELLULAR PHONES	149.46	149.46	.00	(149.46)	.0
560-50-6230 VEHICLE MAINT/REPAIR	3,273.82	3,273.82	28,792.00	25,518.18	11.4
560-50-6231 VEHICLE PARTS & TOOLS	1,242.39	1,242.39	20,000.00	18,757.61	6.2
560-50-6232 TIRES & WHEELS	.00	.00	3,000.00	3,000.00	.0
560-50-6400 INSURANCE	3,082.53	3,082.53	13,889.00	10,806.47	22.2
560-50-6503 DUES & SUBSCRIPTIONS	.00	.00	300.00	300.00	.0
560-50-6539 MISCELLANEOUS EXPENSES	.00	.00	1,500.00	1,500.00	.0
560-50-6710 ADMIN OVERHEAD-GF	6,389.75	6,389.75	46,162.00	39,772.25	13.8
560-50-6711 ADMIN OVERHEAD-IT SVCS	5,316.99	5,316.99	33,118.00	27,801.01	16.1
560-50-6890 CAPITAL EXPENDITURES	379,510.04	379,510.04	.00	(379,510.04)	.0
TOTAL TRANSIT SYSTEM SECTION 5311	488,011.77	488,011.77	466,153.00	(21,858.77)	104.7
TOTAL FUND EXPENDITURES	488,011.77	488,011.77	466,153.00	(21,858.77)	104.7
NET REVENUE OVER EXPENDITURES	(396,248.61)	(396,248.61)	(1,944.00)	394,304.61	(20383

CITY OF BETHEL
REVENUES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2024

VEHICLES & EQUIP MAINTENANCE

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>CHARGES FOR SERVICES</u>					
570-43-4651 FROM GF-ADMIN	126.32	126.32	1,111.00	984.68	11.4
570-43-4653 FROM GF-FINANCE	251.85	251.85	2,215.00	1,963.15	11.4
570-43-4654 FROM GF-PLANNING	188.86	188.86	1,661.00	1,472.14	11.4
570-43-4655 FROM GF-FIRE	2,266.48	2,266.48	19,933.00	17,666.52	11.4
570-43-4656 FROM GF-POLICE	2,593.84	2,593.84	22,812.00	20,218.16	11.4
570-43-4657 FROM GF-PW ADMIN	541.46	541.46	4,762.00	4,220.54	11.4
570-43-4658 FROM GF-STREETS/ROADS	18,887.45	18,887.45	166,109.00	147,221.55	11.4
570-43-4661 FROM GF-PROPERTY MAINT.	780.70	780.70	6,866.00	6,085.30	11.4
570-43-4664 FROM GF-PIPED SEWER	453.35	453.35	3,987.00	3,533.65	11.4
570-43-4665 FROM GEN FUND-IT SVCS	377.73	377.73	3,322.00	2,944.27	11.4
570-43-4671 FROM EF-PORT	402.97	402.97	3,544.00	3,141.03	11.4
570-43-4672 FROM EF-HAULED WATER	37,737.16	37,737.16	331,886.00	294,148.84	11.4
570-43-4673 FROM EF-HAULED SEWER	37,145.33	37,145.33	326,681.00	289,535.67	11.4
570-43-4674 FROM EF-PIPED WATER	365.10	365.10	3,211.00	2,845.90	11.4
570-43-4676 FROM EF-HAULED REFUSE	9,065.95	9,065.95	79,732.00	70,666.05	11.4
570-43-4677 FROM EF-LANDFILL OPERATIONS	10,073.37	10,073.37	88,592.00	78,518.63	11.4
570-43-4678 FROM EF-BETHEL HGT WATER TRMT	371.48	371.48	3,267.00	2,895.52	11.4
570-43-4680 FROM EF-CITY SUB WATER TRMT	503.72	503.72	4,430.00	3,926.28	11.4
570-43-4684 FROM EF-BETHEL TRANSIT SYSTEM	3,273.82	3,273.82	28,792.00	25,518.18	11.4
570-43-4686 FROM EF- YKAHTC	.00	.00	1,104.00	1,104.00	.0
TOTAL CHARGES FOR SERVICES	125,406.94	125,406.94	1,104,017.00	978,610.06	11.4
TOTAL FUND REVENUE	125,406.94	125,406.94	1,104,017.00	978,610.06	11.4

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2024

VEHICLES & EQUIP MAINTENANCE

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>VEHICLE & EQUIP MAINT</u>					
570-50-6000 SALARIES	78,698.81	78,698.81	427,017.00	348,318.19	18.4
570-50-6010 OVERTIME	1,983.56	1,983.56	15,000.00	13,016.44	13.2
570-50-6023 LEAVE CASHOUT	484.58	484.58	22,101.00	21,616.42	2.2
570-50-6031 PAYABLE MEDICARE FICA	1,230.82	1,230.82	6,409.00	5,178.18	19.2
570-50-6032 UNEMPLOYMENT	275.34	275.34	7,868.00	7,592.66	3.5
570-50-6033 WORKERS' COMPENSATION	1,410.66	1,410.66	11,419.00	10,008.34	12.4
570-50-6034 PERS	17,614.17	17,614.17	97,244.00	79,629.83	18.1
570-50-6040 EMPLOYEE GROUP BENEFITS	22,286.89	22,286.89	128,482.00	106,195.11	17.4
570-50-6041 UTILITY BENEFIT	7,283.89	7,283.89	32,376.00	25,092.11	22.5
570-50-6060 TRAVEL/TRAINING	.00	.00	10,000.00	10,000.00	.0
570-50-6100 SUPPLIES	623.72	623.72	10,000.00	9,376.28	6.2
570-50-6103 WEARING APPAREL	444.14	444.14	4,000.00	3,555.86	11.1
570-50-6150 GASOLINE/DIESEL/OIL	3,245.62	3,245.62	8,000.00	4,754.38	40.6
570-50-6153 HEATING FUEL	2,482.73	2,482.73	16,250.00	13,767.27	15.3
570-50-6155 WATER/SEWER/GARBAGE	1,045.71	1,045.71	6,492.00	5,446.29	16.1
570-50-6160 ELECTRICITY	3,661.68	3,661.68	15,875.00	12,213.32	23.1
570-50-6200 MINOR EQUIPMENT	841.53	841.53	25,000.00	24,158.47	3.4
570-50-6231 VEHICLE PARTS & TOOLS	1,406.78	1,406.78	8,000.00	6,593.22	17.6
570-50-6232 TIRES & WHEELS	.00	.00	2,000.00	2,000.00	.0
570-50-6339 OTHER PURCHASED SERVICES	135.00	135.00	15,000.00	14,865.00	.9
570-50-6400 INSURANCE	9,743.04	9,743.04	43,900.00	34,156.96	22.2
570-50-6503 DUES & SUBSCRIPTIONS	5,170.77	5,170.77	20,000.00	14,829.23	25.9
570-50-6539 MISCELLANEOUS EXPENSES	346.47	346.47	.00	(346.47)	.0
570-50-6710 ADMIN OVERHEAD-GF	19,475.04	19,475.04	138,467.00	118,991.96	14.1
570-50-6711 ADMIN OVERHEAD-IT SVCS	5,316.89	5,316.89	33,118.00	27,801.11	16.1
TOTAL VEHICLE & EQUIP MAINT	185,207.84	185,207.84	1,104,018.00	918,810.16	16.8
TOTAL FUND EXPENDITURES	185,207.84	185,207.84	1,104,018.00	918,810.16	16.8
NET REVENUE OVER EXPENDITURES	(59,800.90)	(59,800.90)	(1.00)	59,799.90	(59800



City of Bethel - Public Works Department

Utilities Activity Report

FY25 - July 2024 thru June 2025

Public Works Director - William Arnold

City Sub Water Treatment Plant											Bethel Heights Water Treatment Plant										
Water				Chemical Usage					Fuel	Water					Chemical Usage					Fuel	
Plant Production (Gallons)	Hauled Water (Gallons)	Piped Water (Gallons)	Backwash Usage (Gallons)	Calcium Hypochlorite (lbs)	Polymer (mL)	Potassium Permanganate (lbs)	Disodium Phosphate (lbs)	Sodium Fluoride (lbs)	Fuel Delivered (gal)	Plant Production (Gallons)	Hauled Water (Gallons)	Piped Water (Gallons)	School Water (Gallons)	Backwash Usage (Gallons)	Calcium Hypochlorite (lbs)	Polymer (mL)	Potassium Permanganate (lbs)	Sodium Fluoride (lbs)	Fuel Delivered (gal)		
6,261,289	1,701,000	1,880,040	204,000	800	6,570	200	57	50	2,338	4,650,145	425,180	3,985,452	7,900	191,000	900	4,050	190	50	0		
6,610,277	1,800,000	1,858,870	288,000	600	6,750	200	56	50	2,202	4,074,614	478,810	2,764,349	77,600	197,000	800	3,960	159	0	0		
5,801,522	1,373,000	1,952,051	277,000	400	7,020	153	49	0	2,212	4,044,903	727,710	2,270,507	92,100	198,000	700	3,690	158	0	0		
3,114,509	801,000	984,740	134,000	300	3,330	120	29	50	656	2,186,479	369,700	1,621,203	82,600	136,000	400	990	96	0	0		
0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0		
0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0		
0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0		
0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0		
0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0		
0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0		
0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0		
0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0		
21,787,597	5,675,000	6,675,701	903,000	2,100	23,670	673	190	150	7,408	14,956,141	2,001,400	10,641,511	260,200	722,000	2,800	12,690	603	50	0		

Bethel Heights WTP	A LOT of MAJOR repairs needed to bring BHWTP into compliance with sanitary survey discrepencies. Upgrade Project at plant will be getting started soon. Conducted meeting with engineers, contractors and sub contractors last week of September. (CFORD)
City Sub WTP	Monthly water logs to ADEC on time. Total Coliform and Corrosion Control samples collected and sent for analysis. DBP2's for 3rd quarter also sent. Minor plant repairs and upgrades continuing. (CFORD)
Sewer Lagoon	Routine lagoon operations.
Piped Sewer	6 alarms on residential lift staions, requiring 2 repairs occurred. Tundra Center lift station still in DIRE need of rehab/replacement. Tundra Center lift station is still not functioning properly, requiring creativity to modify the pumping system to operate. Leveling of pipes in low flow areas in Bethel Heights Subdivision. Preparations for Bethel Youth Facility new sewer line tie in under way. Parts arrived 9/27/24 after purchasing delays.
Piped Water	
Other	Currently, there are 3 vacancies. 1 water treatment operator and 2 distribution/ collection operators. 2 Interviews were conducted. 1 for Water Plant Operator, 1 for Utility Maintenance Worker. DOWL, Surgeon and Inlet Mechanical meeting held for BHWTP Repairs/ upgrades phase 1. Work expected to start 10/1/24

Prepared by - WTC Coordinator

City of Bethel, Alaska

Acting City Manager's Office

October 2, 2024 -October 17, 2024

Ongoing Projects

Community Center Expansion

Request for Qualifications for the Construction Manager/General Contractor (CMGC) and the Independent Cost Estimator (ICE) will close October 28. There will be a mandatory pre bid meeting for CMGC on October 18th. And there was an informational pre bid meeting for ICE on October 17. A number of questions have come in related to this \$9,000,000 project and Request for Qualification Addendums posted.

Animal Control Center

A meeting was held between DOWL, Architects Alaska, and Bethel Friends of Canines identify possible construction modifications. Administration will meet with DOWL October 18th to go over an alternative sketch with the hope to modify the construction design.

Bethel Heights/Martina Oscar Water/Sewer Project

The City team will be coordinating with DEC for a water shutdown likely by the end of October to allow for the installation of two high power pressure pumps at the Bethel Heights Water Treatment Plant. During these shutdowns the team plans to address a few other areas where there are major leaks.

Piped Utility Audit

The piped utility team completed an audit of piped services. There were 34 residential units that did not have a utility account, 16 customers out of the 34 have set up an account. If all customers get signed up for services, the City's enterprise fund will earn \$101,392 of operational revenue. Administration will be drafting a letter for the outstanding locations for compliance requests.

Professional Housing Development/Park Land Designation

Kuqo Construction has been progressing quickly on the units. There has been discussion of redesignated parks space within the Fifth/Fourth Avenue lot. Administration prepared a proposal for the Community Parks and Recreation Committee to consider Lot 2 for the designation. If supported by the Community Parks and Recreation Committee, the plan will move through the Council then to the Planning Commission for the Conditional Use Permit approval. The mylar for the plat following the lot line adjustment was sent out to the recorder's office.

Ptarmigan Encouragements DOT STIP Project

The Planning Department has sent out a second notice of municipal property encroachment, request to cure. Two out of the seven property owners have responded confirming they will cure the encroachment by the summer deadline.

Capital Project and Purchase Summary

The City has a lot of capital projects and purchases. The Council recently updated the capital budget to clean up years of outdated projects. Since, the Administration has been pulling the capital projects, including grants, together into a single summary document. Following the Department Head review, the Administration will send the document to the council with a detail of our financial position to determine what our goals and priorities will be in the coming years. Our goal is to have a special meeting early November to discuss goals and priorities.

Streets and Roads Shop

The construction of a fence around the new location of the Vehicle and Equipment Shop began October 18th. The Facility Maintenance Team is working hard on the Office rehabilitation.

East Timber Wall Repair

The Council and Administration did what they could to address the needed repairs, but the cold came too soon for us to set the necessary concrete for the project. The contractor will perform the work in early spring.

Request for Proposals, Bids, Qualifications

Yukon Kuskokwim Community Center Expansion Request for Qualifications

Expected to open October 7th, and Close on October 28

General

- The City participated in the YKHC Job Fair unfortunately, no applications resulted from the event.
- We continue to work toward the complete online Human Resources and Payroll solution.
- The Department Head Team is working on a list of priorities and goals that will be integrated with the Council's discussion in November.
- Administration was able to set up the Mass Notification System. This system will allow better communication between the City and our residents through email and text notifications.
- The City's yellow residential house located on the corner of Ridgecrest and Ptarmigan was demolished, following Council's authorization.
- Administration, Public Works Director, and the Facility Maintenance Foreman are working on a plan for park rehabilitation following Council's approval of \$100,000 in the capital budget. We will be presenting the plan to the Community Parks and Recreation Committee for initial input, likely in November.
- Administration, Police, Public Works, and Planning are working on a plan to address nuisance properties.
- Administration continues to work with HR and Legal to update outdated policies and provide explanation to the leadership team on expectations for consistent carryout of those policies.

- Administration drafted and circulated an amendment to the procurement ordinances which is presented to Council.
- The Police Department is hosting an informational meeting for the public to go over the neighborhood watch program on October 29th.
- October is grant reporting month, many team members have been busy getting things together for the quarterly reports.
- Administration and the City Clerk's Office will be working with LKSD Site Administrators to organize the 2024 Kids Vote Election in the coming weeks.
- The Planning Team has been very busy with some last-season construction work around town. They have been stopping by work sites and following up on site plan permit requirements.
- Finance will be extending their hours to 9a-3p Monday through Thursday. Our goal is to get 8a-5p, but will need to ensure we have staffing levels to support the transition.
- Administration participated in the Alaska Public Entity Annual Meeting. They discussed the merger with AMLJA which will be voted on next month.

City of Bethel, Alaska

City Clerk's Office

Council Meetings

October 22, 2024 Regular City Council Meeting
November 12, 2024 Regular City Council Meeting

City Clerk's Office

- We are still going through an adjustment period with the new website. As we are using the new website and forms, we are discovering and adjusting small problems. Most problems are not with the new software but with links or forms that did not translate over to the new website.
- Helped Administration compile the information for the Fee and Rate Schedule.
- The Canvass board met and certified the results of the Regular City Election. Processing the end of the election, such as notifying and submitting the paperwork to the State of Alaska, and processing the paperwork for the election workers
- City Council Member transitions. Sending orientation primers to the new members, setting up new user accounts, updating information, and removing the prior members.
- Acting Clerk was on PTO leave from October 9-11th.
- Providing logistical support to the State of Alaska for the upcoming election.

Task	Period Total	Year to Date Total
Passport Appointments	8	65
Burial Permits/Reservations	4	38
Notary Services	1	27
Meeting Minutes Drafted	2	22
Resolutions Drafted	-	7
Ordinances Drafted	-	2
AM/IM Drafted	-	4

Committee/Commission Vacancies	Regular	Alternate
Community Parks and Recreation Committee	full	1
Planning Commission	full	2
Port Commission	1	2
Public Safety and Transportation Commission	full	2
Community Action Grant Technical Review Board	full	full
Public Works Committee	3	2
Finance Committee	1	2
Ethics Board	full	1