



CITY OF BETHEL

PLANNING COMMISSION

THURSDAY, APRIL 11, 2024, 6:30 PM

LOCATION: 300 CHIEF EDDIE HOFFMAN HIGHWAY, BETHEL ALASKA

Join Zoom Meeting: <https://us06web.zoom.us/j/86346034837?pwd=K1pRalhlblg0VDBpdGt5b3lRQlcxQT09>

Meeting ID: 863 4603 4837 Passcode: 221221

Phone Toll Free: 888 475 4499 833 548 0276
833 548 0282 877 853 5257

MEMBERS

Kathy Hanson, Chair Lorin Bradbury, Vice Chair
Mary Beth Hessler, Council Rep.
Alex Wasierski Shadi Rabi
Haley Hanson Sundi Scott
Vacant Seat, Alternate 1
Vacant Seat, Alternate 2

STAFF

Pauline Boratko, Ex Officio Member
Lee Foley, City Planner
planning@cityofbethel.net
907-543-5301

I. CALL TO ORDER

II. ROLL CALL

III. PEOPLE TO BE HEARD – FIVE MINUTES PER PERSON

- A. Please submit written public comments to planning@cityofbethel.net by 4:00 p.m. the day of the meeting.

IV. APPROVAL OF AGENDA

- A. March 14, 2024 meeting minutes

V. APPROVAL OF MEETING MINUTES

VI. UNFINISHED BUSINESS

VII. NEW BUSINESS

- A. Discussion on activity done with out an approved site plan permit
B. Discussion on temporary and permanent structures
C. FY 2025 Budget Review

VIII. EX OFFICIO REPORT

- A. attnlist/spplist/reports

IX. MEMBER COMMENTS

X. ADJOURNMENT

Posted <04/05/2024>> at City Hall, AC Co., Swanson's, and the Post Office.

Ex-Officio Staff

City of Bethel, Alaska

Planning Commission

March 14, 2024

Regular Meeting

Bethel, Alaska

I. CALL TO ORDER:

A regular meeting of the Planning Commission was held virtually via Zoom and in person at the City Hall Council Chambers in Bethel, Alaska on March. The Chair of the Commission, Kathy Hanson called the meeting to order at 6:30 PM.

II. ROLL CALL:

Compromising a quorum of the Commission, the following members were present for roll call: Kathy Hanson, Alex Wasierski, Shadi Rabi, Haley Hanson, Sundi Scott and Council Rep. Mary Beth Hessler. Lorin Bradbury arrived late at 6:35pm.

Also Present: Pauline Boratko, Recorder, and Lee Foley, City Planner

MOVED:	Shadi Rabi	Motion to nominate Haley Hanson as the temporary chair.
SECONDED:	Alex Wasierski	
VOTE ON MOTION	Unanimous	

III. PEOPLE TO BE HEARD: no one wished to be heard

IV. APPROVAL OF THE AGENDA:

MOVED:	Alex Wasierski	Motion to approve the agenda.
SECONDED:	Shadi Rabi	
VOTE ON MOTION	Unanimous	

V. APPROVAL OF THE MINUTES:

MOVED:	Alex Wasierski	Motion to approve regular meeting minutes for February 8, 2024
SECONDED:	Shadi Rabi	
VOTE ON MOTION	Unanimous	

VI. UNFINISHED BUSINESS:

- VII. **UNFINISHED BUSINESS: Purpose:** PUBLIC HEARING: Purpose: To obtain a Conditional Use Permit to construct a Triplex, consisting of 3- 2 bedroom units to be located in the Residential zone. Location: 331 Akiachak in the City Subdivision; Plat #71-425 Block 6 Lot 38 Applicant/Property Owner: Sahmi Pellumbi

The Temporary Chair of the Commission Haley Hanson opened the public hearing.

The Chair asked members of the Commission to disclose any conflicts of interest or Ex Parte Communications they may have had on the action before them.

Testimony by Interested Parties:

Lee Foley, City Planner gave his report.

Commissioners asked questions of the Planner

Owner and applicant Sahmi Pellumbi gave his presentation.

People to be heard: no one wished to be heard

Planner Lee Foley did not have any closing comments.

Planning commission deliberated.

<i>MOVED:</i>	<i>Shadi Rabi</i>	<i>Motion to approve the Conditional Use Permit to construct a Triplex, consisting of 3- 2 bedroom units to be located in the Residential zone. Location: 331 Akiachak in the City Subdivision; Plat #71-425 Block 6 Lot 38 Applicant/Property Owner: Sahmi Pellumbi (Resolution 2024-01)</i>
<i>SECONDED:</i>	<i>Lorin Bradbury</i>	
<i>VOTE ON MOTION</i>	<i>7-yes; 0-no; motion passes</i>	

The Temporary Chair of the Commission Haley Hanson, closed the public hearing

VIII. PLANNER'S REPORT:

IX. COMMISSIONER'S COMMENTS:

- K.Hanson- Thank you Haley for stepping in.
- L. Bradbury-no comment
- A. Wasierski-no comment
- M. Hessler-Welcome to Sundi.
- H. Hanson- Happy that Sundi is on the commission.
- S. Rabi-no comment
- S. Scott- Im new to the Planning Commission.

X. ADJOURNMENT:

MOVED:	Lorin Bradbury	Motion to adjourn the meeting.
SECONDED:	Shadi Rabi	
VOTE ON MOTION	Unanimous	

With no further business the meeting adjourned 7:05 pm

APPROVED THIS ____ DAY OF _____, 2024

Haley Hanson, Temporary Chair

ATTEST: Pauline Boratko, Recorder

16.12.030 Definitions.

The following words, terms and phrases shall have the meanings ascribed to them in this section:

“Abbreviated plat” means a representation of a subdivision in which the subdivision does not create more than four (4) lots; each lot created has legal and physical access to a public highway or street; the subdivision does not involve or require a dedication of a street, right-of-way, or other area; and the subdivision does not require a vacation of a public dedication of land or a variance from the requirements of any ordinance, including, but not limited to, requirements related to subdivision, land use, and building and construction, including flood hazard and drainage regulations.

“Access” means a means of vehicular or pedestrian approach, entry to or exit from property.

“Accessory building, structure or use” means uses and structures customarily accessory and clearly subordinate and incidental to the principal use or structure on a lot. This may include a structure or use for storage, coverage or similar use incidental to the principal use which contributes to the comfort, convenience, or necessity of occupants of the principal structure or use and is located on the same lot as the principal structure or use.

“Addition” means a parcel of land which is platted adjacent to an existing subdivision and which has the same name.

“Adequate” means sufficient in terms of actual or anticipated capacity or demand, satisfactory in terms of public safety requirements or as may be required by this code or other laws, regulations, or standards.

“Adjacent lot” means a lot or parcel of land which shares all or part of a common property line with another lot or parcel of land.

“Aliquot part” means the division of a surveyed section of land, described without reference to bearing or distance, into square or rectilinear parcels, the area of each parcel comprising a fractional portion of the total area of the section and of the parcel from which it is being divided.

“Alley” means a public right-of-way shown on a plat which provides only a secondary means of access to a lot, block, tract or other parcel of land.

“Alteration” means any change, addition or modification in the construction, location or use of a structure or lot.

“Apartment” means any building or portion thereof which is used, designed, built, rented or leased which contains dwelling units for four (4) or more families living independently of each other.

“Appeal” means a request to a higher body for a review of the decision of an administrative officer, the planning commission or the city council.

“Arterial” means a street used to carry high volumes of traffic to and from major traffic generators or into or out of the community.

"As-built plans" means construction plans that have been revised in accordance with all field changes reflecting the improvements on the site as they actually exist.

"Automotive repair" means replacement of parts, tune-up, lubrication, and washing and polishing of passenger trucks and cars.

"Base flood" means the flood having a one (1) percent chance of being equaled or exceeded in any given year; also referred to as the one-hundred- (100-) year flood. Areas subject to the base flood are special flood hazard areas and the designation of these areas on the FIRM always includes the letter A or V.

"Basement" means any area of a building having its floor subgrade (below ground level) on all sides.

"Bed and breakfast" means a property providing accommodations for travelers that may also include a breakfast in a common eating area.

"Bed and breakfast homestay" means an owner-occupied residential dwelling with up to three (3) guest rooms and includes residential uses offering overnight accommodations to registered transient guests.

"Bedroom" means a room marketed or designed to function primarily for sleeping.

"Block" means an area of land within a subdivision that is entirely bounded by rights-of-way, physical barriers, and exterior boundaries of the subdivision, except alleys, and which is usually divided into lots.

"Block length" means the distance between intersections of through streets, such distance being measured along the longest street bounding the block and from the right-of-way line of the two (2) intersecting streets.

"Building" means a structure of more or less permanent construction, having a roof and intended to be used for sheltering people, animals, property, or business activity. Temporary structures such as tents, fish-drying racks, dog houses, and shipping vans placed on a lot only for the reasonable duration of construction are not buildings for purposes of street and yard setbacks. Permanent structures such as houses, stores, mobile homes, manufactured homes, garages, storage sheds, shops, steambaths, and smokehouses are buildings. For setback purposes, a building includes such extended structures as arctic entries, balconies, carports, decks, exterior stairways, garages, porches, wannigans, water, sewage, and oil tanks, and windows. Where independent buildings with separate entrances are not joined by a common wall and/or ceiling or floor, each building is a separate building.

"Bunk house" means a building consisting of individual sleeping rooms for one (1) or more individuals working for the same employer, provided the rooms are not for rent or lease to persons other than employees of the same employer.

"Certificate to plat" means a certificate prepared by a title company authorized by the laws of the state to write the same, showing the names of all persons having any record title interest in the land to be platted together with the nature of their respective interests therein.

"Certified mobile home" means a transportable structure constructed to be towed on its own chassis, larger than three hundred twenty (320) square feet, designed to be used as a year-round residential dwelling, built after June

fifteenth (15th), 1976, and bearing a seal certifying that it is built in compliance with the Federal Manufactured Housing Construction and Safety Standards ([42](#) USC Section [5401](#) et seq.) (see also “mobile home”).

“Child care facility” means a home or structure used and maintained to provide, for compensation, care for five (5) or more children unrelated to the care provider.

“City” means the city of Bethel.

“Collector street” means a street that carries traffic between local streets and other collectors and arterials.

“Commercial use” means a retail or wholesale business enterprise.

“Comprehensive plan” means a document of text, charts, graphics and maps, or any combination, designed to portray general, long-range proposals for the arrangement of land uses which is intended primarily to guide government policy towards achieving orderly and coordinated development of the entire community.

“Conditional use” means a use not permitted as a principal use within a district but which may be permitted if approved by the planning commission subject to conditions imposed by the planning commission that eliminate or substantially reduce the adverse effects the use would have on principal uses in the neighborhood and district and as may be necessary to preserve the integrity and character of the district and neighborhood in which the use is conditionally permitted.

“Construction” means and includes design, engineering, contract administration and work, labor and materials furnished for an improvement.

“Control valve” means the shut-off valve required by the city water utility to be placed on the water extension line on the customer’s property.

“Corner lot” means a lot located at the intersection of two (2) or more streets where the angle of intersection of the lot lines abutting those streets does not exceed one hundred thirty-five (135) degrees.

“Critical facility” means a facility for which even a slight chance of flooding might be too great. Critical facilities include, but are not limited to, schools, nursing homes, hospitals, police, fire and emergency response installations, and installations which produce, use or store hazardous materials or hazardous waste.

“Cul-de-sac” means a road having one (1) end open to traffic and being terminated at the other end by a vehicular turnaround.

“Dedication” means the intentional appropriation of land by the owners to public use.

“Development” means any manmade change to improved or unimproved land, including but not limited to buildings or other structures; the excavation or relocation of material or depositing of fill on a parcel of land; mining, dredging, filling, grading, paving, or drilling operations; construction, reconstruction, conversion, structural alteration, relocation, or enlargement of any structure; for purposes of Chapter [15.08](#) BMC, it also includes any storage of equipment or materials; for purposes of BMC Title [18](#), it also includes any use or change in use of any structure or land.

"Development phasing district" means an area shown on Figure 11 as corrected under BMC [16.08.040\(A\)](#), entitled "Development Phasing" in the 1997 Comprehensive Plan of the city of Bethel. Each district is identified by a number and letter as, for example, 3B. The district designations are used separately or in combinations to identify specific areas in which certain infrastructure requirements exist with respect to subdivision or other development activities.

"District" means a land use district established by BMC Title [18](#).

"Driveway" means a driving surface that connects the parking area of a property to a city, state, or privately maintained road (also see "Interior access lane").

"Duplex" means a structure or use on one (1) lot involving two (2) attached common wall dwelling units with a common wall extending from floor to ceiling and from exterior wall to exterior wall of the unit, each having a separate entrance and each unit designed for occupancy by one (1) family.

"Dwelling" means a building designed or used as the living quarters for one (1) or more families.

"Dwelling unit" means a room or group of rooms constituting all or part of a dwelling which is arranged, designed and used or intended for use exclusively as living quarters for one (1) family which includes toilet facilities, living, sleeping, and eating facilities, but no more than one (1) kitchen.

"Easement" means an interest in land owned by another that entitles the easement holder to a specified limited use, right or enjoyment. A public easement is an area legally reserved by plat or conveyed or reserved by deed for the purpose of allowing use by vehicles, pedestrians, utilities, drainage or for other purposes.

"Egress" means an area where a vehicle may leave a parcel and enter the public right-of-way or alley.

"Elevated building" means, for flood insurance purposes, a nonbasement building which has its lowest elevated floor raised above ground level by foundation walls, shear walls, posts, piers, pilings or columns.

"Engineer" means a registered professional civil engineer authorized to practice engineering in the state.

"Excessive" means a degree of use causing effects exceeding those generated by uses permitted in the district in their customary manner of operation, or to a degree injurious to the public health, safety, welfare or convenience.

"Family" means one (1) or more persons occupying premises and living as a single housekeeping unit, as distinguished from a group occupying a roominghouse, club, fraternity house or hotel.

"Federal Insurance Administration (FIA)" means the division of the Federal Emergency Management Agency which is responsible for administration of the National Flood Insurance Program as set out in [44](#) CFR Part [2](#).

"Federal Insurance Administrator" means the administrator of the FIA as established in [42](#) USC Section [4129](#).

"Fence" means an artificially structured barrier of any material or combination of materials erected to enclose or screen areas of land.

"Final acceptance" means acceptance by the city, at the completion of construction and upon the posting of all required warranties, of a public improvement constructed as a condition of approval of a subdivision plat or other development permit.

"Final plat" means the final map, drawing, or chart on which the subdivision or resubdivision of land is presented to the planning commission or platting officer for approval, and which, when approved as meeting all preliminary plat conditions, will be submitted to the district recorder for recording.

"Flood" or "flooding" means a general and temporary condition of partial or complete inundation of normally dry land areas from:

1. The overflow of inland or tidal waters;
2. The unusual and rapid accumulation of runoff of surface waters from any source.

"Flood insurance rate map" or "FIRM" means the official map of the city on which the Federal Insurance Administration has delineated both the special flood hazard areas and the risk premium zones applicable to the city.

"Floodplain" or "flood-prone area" means any area of land susceptible to being inundated by water from any source. See definition of "flooding."

"Food and beverage sales" means retail sales of groceries, beverages, and household items. Typical uses include grocery stores, convenience stores and bakeries.

"Food and beverage services" means establishments or places of business primarily engaged in the sale of prepared food and beverages for on-premises consumption. Typical uses include restaurants, cafes, fast food outlets, including drive-through or drive-in establishments, and taverns.

"Freezer van" means a containerized shipping van usually about eight (8) feet wide by eight (8) feet high and either twenty (20) or forty (40) feet long and which have sometimes been converted to dwellings or storage and other nonshipping uses.

"Front lot line" means that boundary of a lot measured along the edge of the right-of-way of a dedicated street, private street or public road easement but not an alley, which abuts that line. In the case of a corner lot, either line which meets this description may be designated by the land use administrator as the "front lot line" and the other shall be treated as a side lot line.

"Front yard" means the distance between the front lot line and the part of the permanent structure nearest the front lot line. It also includes that portion of a yard between the front lot line and the required front yard setback line extended to the two (2) side lot lines, the depth of which is the least distance between the front lot line and the nearest permanent structure. In the case of a corner lot, the front lot line is the lot line so designated by the land use administrator.

"General permit" means general permit No. 83-4, as amended, extended or reauthorized, and issued by the Corps of Engineers, which places conditions on land development.

“Greenbelt or buffer park” means a strip or parcel of land privately restricted or publicly dedicated as open space for the purpose of protecting and enhancing the environment.

“Gross usable area” means the area within a lot or parcel of land that can be developed after subtracting areas of drainages, water areas, significant wetlands, setbacks, easements and areas that cannot be developed as a practical matter because of topography, soil or other physical conditions.

“Group home” means a facility located in a residential structure, the principal use of which is to serve as a place for persons seeking rehabilitation or recovery from any physical, mental, or emotional infirmity in a family setting as part of a group rehabilitation or recovery program involving counseling, self-help or other treatment or assistance.

“Home occupation” means an occupation carried on by the occupants of a dwelling as an accessory use in connection with which there is no exterior display of the activity except as noted in this definition, no persons are employed and no trucks or mechanical equipment are used or stored except trucks that are normally associated with a single-family residence. Home occupations include knitting, making of clothing, basketmaking, skinsewing, jewelrymaking, fish smoking, dance or music instructions in classes of five (5) pupils or less, and child care involving three (3) or fewer children who are not members of the household. Home occupation does not include use by an electrician, plumber, doctor, dentist, repair or fix-it shop.

“Improvement” means any construction incident to servicing or furnishing facilities for a subdivision such as grading, street surfacing, construction of driveway approaches, sidewalks, street signs, street lights, water lines, sanitary sewers and treatment systems, storm sewers, culverts, bridges, utilities, waterways, lakes and other items; the construction of any building or permanent structure or any external addition to a structure that constitutes a betterment of real property. The relocation of a structure within a lot or the relocation of a structure to another lot, the addition or relocation of fill or native material, the addition of a floor or room that changes the exterior dimensions of the building and the change to or addition to the sewer or water system serving the building are improvements; painting, siding, reroofing or other cosmetic changes are not considered to be improvements.

“Industrial use” means the use of a building or land where a primary use or activity is the warehousing, storage, movement, shipment or sale of cargo, petroleum products, gravel, sand, lumber, timber, fish, fish or material processing, port activities, or use of heavy equipment. The manufacturing of goods that emits obnoxious noise or fumes, requires the use of chemicals or materials that present a threat to the public health or safety, or requires the use of heavy equipment on the premises is an industrial use.

“Ingress” means the area where a vehicle may enter a private lot from the public right-of-way or public or private easement or other way.

“Institutional” means a structure where the primary use is for educational, governmental, or hospital activities.

“Interceptors” means all trunk, main and lateral sewer lines of every kind which are connected to and used for the collection of sewage from the customer service lines and its delivery to the sewage treatment plant.

“Interior access lane” means a nondedicated small vehicular way that is totally within the boundaries of a lot and provides direct access to parking spaces and/or provides interior circulation on the lot (see “Driveway”).

“Land use administrator” means the manager of the city planning department or such other person as the city manager appoints to administer BMC Titles [15](#), [16](#) and [18](#).

“Legal access” means the right of access to an abutting public, dedicated street, highway or road which is connected to and a part of the public system of streets of the city.

“Local street” means a street, generally within a subdivision, designed primarily to provide direct access to individual abutting properties.

“Lot” means the smallest portion of a subdivision being a measured portion of a parcel of land which is described, identified by a lot number, and fixed on an approved plat filed for record; also, when used in a more general sense, including parcel, tract, plat and property.

“Lot depth” means the distance between straight lines connecting side lot lines, measured between the midpoint of such lines except that such measurement shall not extend outside the lot lines of the lot being measured.

“Lot frontage” means the length of the front lot line.

“Lot improvement” means any building, structure, water or sewer facility, work of art or improvement of the land on which they are situated constituting a physical betterment of real property, or any part of such betterment.

“Lot line” means a fixed boundary of a lot described by survey located on an approved plat filed for record.

“Lot width” means the distance between straight lines connecting front and rear lot lines at each side of the lot, measured between the midpoints of such lines except that such measurement shall not extend outside the lot lines of the lot being measured.

“Lowest floor” means the lowest floor of the lowest enclosed area (including basement). An unfinished or flood-resistant enclosure usable solely for parking of vehicles, building access or limited storage in an area other than a basement area is not considered a building’s lowest floor; provided, that such enclosure is not built so as to render the structure in violation of the applicable nonelevation requirements of BMC [15.08.100](#).

“Manufactured home” means a structure, including a mobile home, transportable in one (1) or more sections, which, in the traveling mode, is eight (8) body feet or more in width or forty (40) body feet or more in length, or, when erected on site, is three hundred twenty (320) or more square feet, and which is built on a permanent chassis and designed to be used as a dwelling with or without a permanent foundation when connected to the required utilities, and includes the plumbing, heating, air-conditioning, and electrical systems contained therein; it also includes any structure which meets all the above requirements except the size requirements and with respect to which the manufacturer voluntarily files a certification required by the U.S. Secretary of Housing and Urban Development and complies with the standards established under [42](#) USC Sections [5401](#) through [5426](#); and except that such term shall not include any self-propelled recreational vehicle.

“Marginal street access” means a frontage road which separates properties from arterials and collectors and eliminates the need for unlimited access to such streets.

"Minor structure" means, for purposes of yard setback requirements, a structure such as a doghouse, small storage box or other small structure, not exceeding three (3) feet in height and not occupying more than twenty-five (25) square feet; except, a fence that does not exceed six (6) feet in height is treated as a minor structure.

"Mobile home" means a transportable structure constructed to be towed on its own chassis and designed to be used as a year-round residential dwelling (see also "certified mobile home").

"Mobile home park" means any parcel of land, including separate parcels under common ownership, which is occupied by four (4) or more mobile homes but not including a mobile home sales lot if none of the mobile homes are used as dwellings.

"Nonconforming use, lot, or structure" means lots, structures, buildings, or uses of land that were lawful prior to the effective date of a provision of BMC Title [15](#), [16](#), [17](#) or [18](#), an amendment thereto, the removal of federal or state protections on land, or the annexation of land into the city, but which fail by reason of such new or revised provision, removal of government restriction, or annexation to conform to the present requirements of the provision.

"Nonconformity" means a nonconforming lot, structure, or use of land or structures.

"Nuisance" means an activity which arises from unreasonable, unwarranted or unlawful use by a person of property, which interferes with, obstructs or injures the right of another, or the public, in the use or enjoyment of property, endangers personal health or safety or produces material annoyance, inconvenience and discomfort.

"Official map" or "official land use map" means the map adopted by ordinance showing the boundaries of the land use districts to which the regulations of this code apply.

One-Hundred- (100-) Year Flood. See "Base flood."

One-Hundred- (100-) Year Floodplain. See "Special flood hazard area."

"Ordinance" means any legislative action of the city council which has the force of law, including any amendment or repeal of any ordinance or Bethel Municipal Code provision.

"Owner" means any person, group of persons, firm or firms, corporation or corporations, or any other legal entity having legal title to or sufficient property interest in a parcel that is subject to the provisions of BMC Title [15](#), [16](#), [17](#) or [18](#).

"Owner-occupied" means that the dwelling unit is occupied by the owner.

"Parcel" means an area of land, legally created and described, not containing any smaller legally created area of land. A lot, tract, outlot, and area of land described by aliquot parts may be referred to as a "parcel."

"Parking space" means a driveable surface of gravel, sand, concrete or asphalt that is accessible from a street, interior access lane or aisle.

"Party wall" means a wall shared as a common support between two (2) contiguous structures, buildings, or dwelling units under different ownerships.

Person. The word “person” includes corporations and other entities and forms of association as well as individuals.

“Personal services” means commercial establishments primarily engaged in the provision of support services to other business, or services of a personal, professional or nonprofessional nature. Business activity may be conducted on the premises or off premises. Typical uses include barber and beauty shops, shoe repair, office maintenance services, health fitness studios, photographers, film processing shops, funeral and mortuary services, travel agencies, laundry and dry cleaning establishments, pharmacy, veterinary services, and secretarial services (see also “Professional office”).

“Plan” means the city comprehensive plan.

“Planned development” means a form of development usually characterized by a unified site design for a number of housing units, clustering buildings and providing common open space, density increases, and a mix of building types and land uses. It permits the planning of a project and the calculation of densities over the entire development rather than on an individual lot-by-lot basis. It also refers to a process, mainly revolving around site plan review, in which public officials have considerable involvement and discretion in determining the nature and arrangement of and special restrictions on the development.

“Planning commission” means the city of Bethel planning commission.

“Plat” means a map or representation on paper of a parcel of land. A “preliminary plat” is a map showing the salient features of a proposed subdivision of land submitted to the planning commission for purposes of preliminary consideration and approval. A “final plat” is a map of a subdivision of land made up in final form ready for approval and filing.

“Platting authority” means the planning commission.

“Platting officer” means the manager of the city of Bethel planning department or such other person as the city manager appoints to administer BMC Title [17](#).

“Preliminary consultation” means a voluntary meeting between the subdivider or developer and the land use administrator or platting officer for the purpose of informing the subdivider or developer of subdivision and development procedures and standards as prescribed by BMC Titles [15](#) through [18](#).

“Preliminary plat” means the conceptual maps, drawing or chart indicating the proposed layout of the subdivision to be submitted to the planning commission.

“Principal structure” means a building within which a principal use takes place, such as a residence or a business. Principal structure is a concept similar to principal use, except that it is specific to the use of a building.

“Principal use” means the major or predominant use of land or a structure, as distinguished from a secondary or accessory use.

“Professional office” means an office for the conduct of any one (1) of the following uses: accountant, advertising agency, architect, attorney, chiropractor, civil engineer or surveyor’s drafting office, photographer, private

detective, real estate office, social work, doctor, dentist, insurance sales or similar use, but not including barber shop, beauty parlor, contractor, pest control, pharmacy, veterinary. (Also see "Personal services.")

"Property line" means the perimeter of the lot.

"Public improvement" means any drainage ditch, roadway, park, pedestrian way, street, off-street parking area, lot improvement, street light, sewer, water or other facility for which the city may ultimately assume the responsibility of maintenance and operation, or which may affect an improvement for which city responsibility is established.

"Public improvement guarantee" means a performance bond, deposit in escrow, letter of credit or a note from the applicant secured by a first (1st) deed of trust upon land given to the city to secure the timely performance of the applicant in the construction of required improvements.

"Public open space" means land dedicated or reserved for the use by the general public, including, but not limited to, parks, parkways, recreation areas, and school sites.

"Public utility" means all persons, firms, corporations, or municipal or public authorities which are certified as public utilities by the state and which provide gas, electricity, water, telephone, cable, storm sewers, sanitary sewers or other services of a similar nature.

"Rear lot line" means that boundary of a lot which is most parallel to the front lot line and does not intersect the front lot line. In the case of a triangular lot, "rear lot line" means a line twenty (20) feet in length within the lot parallel to and at the maximum distance from the front lot line.

"Rear yard" means the distance between the property line that parallels or generally parallels the rear lot line and the part of a structure, other than a minor structure, nearest the rear lot line.

"Recreational vehicle" means a vehicle which is: built on a single chassis; four hundred (400) square feet or less when measured at the largest horizontal projection; designed to be self-propelled or permanently towable by a light duty truck; and designed primarily not for use as a permanent dwelling but as temporary living quarters for recreational, camping, travel, or seasonal use.

"Regulatory flood" means the one-hundred- (100-) year flood. The water surface elevation of the regulatory flood is the water surface elevation delineated on the flood insurance rate map.

"Replat" means an alteration to an original recorded plat; a resubdivision.

"Reserve strip" means land reserved adjacent to a proposed street for the purpose of denying access from adjacent property to such street.

"Residential" means a structure where the primary use is for human habitation.

"Residential structure" means a single structure used primarily as a residence which may have one (1) or more dwelling units.

"Residential unit" means a common living area designed or advertised to house one (1) family.

“Resubdivision” means the redelineation of an existing lot, block, or tract of a previously recorded subdivision involving the change of property lines after vacation, the altering of dedicated streets, easements or public areas.

“Right-of-way” means land reserved, used or to be used for the use of supporting city services.

“Road” means a way for vehicular traffic, dedicated to public use.

“Setback” means the minimum distance required between a lot line and structures other than minor structures.

“Sewer facilities” means all interceptors, pressure pumps, valves, sumps, heating and electrical facilities, manholes, guards and other features required for an operating, piped sewage collection system.

“Shopping center” means a group of commercial establishments planned, constructed, developed, and managed as a unit with off-street parking provided on site.

“Side lot line” means that boundary of a lot which is neither a front nor rear lot line and which is perpendicular or generally perpendicular to the front lot property line.

“Side yard” means the distance between the side lot line and the part of a structure, other than a minor structure, nearest the side lot line.

“Significant wetlands” means (1) those areas of the floodplain that have not been developed; rivers, lakes, streams, sloughs, drainages, and ponds at least one-half (1/2) acre in size; and (2) a twenty-five- (25-) foot-wide area upland from the mean high water mark of major drainageways, lakes and ponds.

“Single-family dwelling” means a site-built dwelling unit designed for occupancy by one (1) family for individual ownership, lease, or rental.

“Site plan” means a plan, drawn to scale, which depicts and describes uses and structures proposed for a parcel of land as required by the regulations in BMC Title [15](#). It includes lot lines, streets, building sites, reserved open space, buildings, major landscape and drainage features, proposed fill activity, plans for accommodating drainage, access location and dimensions and plans for the water and sewer system.

“Special flood hazard area” and “area of special flood hazard” mean the area within the city subject to the one-hundred- (100-) year flood as delineated on the flood insurance rate map for Bethel published by the Federal Insurance Administration. Designation of an area on the FIRM will always include the letter A or V.

“Start of construction” includes substantial improvement, and means the date the building permit was issued, provided the actual start of construction, repair, reconstruction, rehabilitation, addition placement, or other improvement was within one hundred eighty (180) days of the permit date. The “actual start” means either the first placement of permanent construction of a structure on a site, such as the pouring of slab or footings, the installation of piles, the construction of columns, or any work beyond the stage of excavation; or the placement of a manufactured home on a foundation. Permanent construction does not include land preparation, such as clearing, grading and filling; nor does it include the installation of streets and/or walkways; nor does it include excavation for a basement, footings, piers, or foundations or the erection of temporary forms; nor does it include the installation on the property of accessory buildings, such as garages or sheds not occupied as dwelling units or

not part of the main structure. For a substantial improvement, the “actual start of construction” means the first alteration of any wall, ceiling, floor, or other structural part of a building, whether or not that alteration affects the external dimensions of the building.

“State” means the state of Alaska.

“Street” means a right-of-way which provides for vehicular and pedestrian travel access to abutting properties and includes arterials, collectors, roads, avenues, highways, ways and other rights-of-way for transportation, and other street uses such as placement of utilities.

“Street right-of-way width” means the distance between property lines measured at right angles to the centerline of the street.

“Street width” means the shortest distance between the lines delineating the right-of-way of the street.

“Structural alteration” means any addition to or subtraction from parts of a building, including walls, columns, beams, girders, foundations, doors and windows.

“Structure” means anything constructed or erected on the ground or attached to something located on the ground. Structures include walled or roofed buildings, radio and TV towers, storage vans, sheds, water tanks, sewage tanks, oil tanks, gas or liquid storage tanks that are principally above ground, fences and signs. Operable vehicles, sidewalks and boardwalks, and pavement are not considered structures for yard setback purposes (see also “minor structure” and “temporary structure”). For floodplain management purposes, a “structure” means a walled and roofed building, including a gas or liquid storage tank, that is principally above ground, as well as a manufactured home.

“Stub street” means a dead-end local street which provides for eventual expansion of the street onto unplatted land.

“Subdivider,” “owner” or “developer” means a person, firm, association, partnership, corporation, governmental unit or combination of any of these which may hold any legal or equitable ownership interest in land being subdivided. The terms shall also include heirs, assigns, or successors in interest, or representatives of the subdivider, owner, proprietor or developer.

“Subdivision” means the division of a tract or parcel of land into two (2) or more lots, sites or other divisions by the landowner for the purpose, whether immediate or future, of sale, lease, conveyance or building development, or by the creation of public access other than common carrier and public utility access, including any resubdivision, and when appropriate to the context, the process of subdividing the land subdivided.

“Substandard lot” means a lot that was lawfully created and met all conditions of the applicable provisions of law and ordinance at the time the plat was approved by the platting authority, or at the time it was filed if platting authority approval was not required by state law at the time it was filed, but does not conform to one (1) or more of the applicable standards of BMC Title [17](#) or [18](#).

"Substantial damage" means damage of any origin sustained by a structure whereby the cost of restoring the structure to its before-damaged condition would equal or exceed fifty (50) percent of the market value of the structure before the damage occurred.

"Substantial improvement" means, as applied to an existing structure, any remodeling, repair, reconstruction or improvement of a structure, the cost of which equals or exceeds fifty (50) percent of the fair market value of the structure either: (1) as such value exists before the improvement is started; or (2) if the structure has been damaged and is being restored, as such value existed before the damage occurred. Substantial improvement commences when the first (1st) alteration of any wall, ceiling, floor, or other structural part of a structure begins, whether or not that alteration affects the external dimensions of the structure. The term does not include either a project for improvement of a structure to correct existing violations of state or local health, sanitary, or safety code specifications which have been identified by the appropriate code enforcement official and which are the minimum necessary to assure safe living conditions or to any alteration of a structure listed on the National Register of Historic Places or a state inventory of historic places.

"Surveyor" means a land surveyor who is registered in the state.

"Temporary structure" means a structure that can easily be dismantled by one (1) person in one (1) day, or could be moved with human labor without the aid of mechanical lifting equipment. Examples of temporary structures are tents, fish-drying racks, dog houses, and small storage boxes.

"Through or double-frontage lot" means a lot other than a corner lot with frontage on more than one (1) street.

"Topographic map" means a map showing the land form by the use of contour lines.

"Tract" means an area within a subdivision that has been identified as a tract, but which is not a lot located within a numbered or lettered block and is not identified as a block.

"Triplex" means a structure involving three (3) attached common wall dwelling units, each unit designed for occupancy by one (1) family, for ownership, lease or rental.

"Use" means the purpose for which any land, structure, or building is arranged, designed, intended, occupied, or maintained.

"Used" or "occupied" as applied to any land or structure shall be construed to include the phrase "intended, arranged or designed to be used or occupied."

"Vacation" means the act of making legally void the public interest or rights in a dedicated right-of-way, easement, public area or other dedicated public interest.

"Variance" means permission to depart from the literal standards or requirements of certain provisions of BMC Titles [15](#) through [18](#) granted pursuant to Chapter [18.64](#) BMC or, when applicable, BMC [15.08.260](#).

"Vehicle" means any mechanical device for carrying passengers, goods or equipment, usually moving on wheels or runners, such as a car, bicycle, sled or snow machine.

“Walkway” means a right-of-way, dedicated to public use, which crosses within a block to facilitate pedestrian access to adjacent streets and properties.

“Warranty” means a guarantee by the subdivider that the completed public improvement, accepted by the city, is free of defects in materials and workmanship and shall remain in good condition during the warranty period.

“Water area” means an area that is regularly or always occupied by water, whether standing, flowing or frozen.

“Water connection” means that part of the water distribution system connecting a water main with the lot line of the property to be furnished water service.

“Water-dependent” means a use or structure for commerce or industry that is dependent on the water by reason of the intrinsic nature of its operations and which cannot exist in any other locations.

“Water facilities” means all water mains, water connections, pumps, valves, fire hydrants, heating and electrical facilities, storage tanks and other parts of the city or a community water system.

“Water main” means that part of the water distribution system intended to directly or indirectly serve more than one (1) water connection.

“Zero lot line” means a development approach in which a building is sited on one (1) or more lot lines with no yard on at least one (1) side. [Ord. 21-37 § 2, 2021; Ord. 10-15 § 6.]

The Bethel Municipal Code is current through Ordinance 24-03, passed March 26, 2024.

Disclaimer: The city clerk’s office has the official version of the Bethel Municipal Code. Users should contact the city clerk’s office for ordinances passed subsequent to the ordinance cited above.

[City Website: www.cityofbethel.org](http://www.cityofbethel.org)

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CITY OF BETHEL

ANNUAL BUDGET



FISCAL YEAR 2025

JULY 1, 2024 THROUGH JUNE 30, 2025

April 1, 2024

Dear Citizens of Bethel, Mayor, Vice-Mayor, and City Council Members:

I would like to present to you the FY2025 Operational Budget.

The objective of this budget is to provide clear direction for the City to achieve its operational and financial goals. We strive to provide a transparent budget book that is representative of the input received from the Citizens, City Council and City Staff.

The FY2025 Operational Budget is balanced across all funds, meaning the estimated revenues will be able to pay for the estimated expenditures. The figures used in this budget are based on the actual revenues, expenditures and budget estimates from FY23 and FY24, and the FY24 financial reports ending January 31, 2024.

Estimating the cost of purchases for goods and materials is challenging due to macroeconomic factors, such as geopolitical conflict and inflation and their broad and often unanticipated affects (e.g., the surge in heating oil prices). This past year the nation continued to experience fluctuating inflation and a series of interest rates adjustments from the Federal Reserve. This caused a continuation of supply chain issues on vehicles and equipment. Uncertainty is still lingering in the market and there is no certainty of a “soft landing” for the economy in 2025. We have done our best to apply these considerations when we developed the budget.

Turnover in the City Manager’s administration and many frontline positions has challenged the City’s ability to provide high quality customer service across our core services. Despite these challenges, the City has worked diligently to deliver on our core services

The City of Bethel operates five Enterprise Funds. Enterprise Funds were created with the specific purpose that each one generates revenues to pay for the services it provides. The citizens of Bethel pay a fee for these services, which in turn pay for any expenditures that the fund incurs.

Sales taxes are not used to pay for the operations associated with the Enterprise Funds, but billing for the services provided by Enterprise Funds does charge a sales tax when Page 5 appropriate, and those sales taxes are then added to the revenues of the General Fund. The exceptions are the YK Fitness Center and the Bethel Transit System, which are funded, in part, from sales taxes collected by the General Fund.

The General Fund

As of January 31, 2024, the General Fund has a combined cash total of \$6,403,932. The FY21 audit reported that the revenues were approximately \$11,500,000 and expenditures were \$12,000,000. The General Fund has a healthy unrestricted fund balance. We are expecting an uptick in revenues boosted from the returns from the City’s investment portfolio, two revenue streams from Streets & Roads, and the increased capacity to go after delinquent utility and sales tax accounts. This year, we are fortunate to be able to accommodate most of those personnel requests made from the various departments. The new personnel requests that we have considered and added to this budget are as follows:

- Administrative

- Administrative Assistant
- Fire Department
 - Summer Intern
 - \$30k FLSA Overtime Increase
 - \$25k Call-back Overtime

With added personnel, we can reduce costs in other purchased services, overtime, while improving operational stability by reducing the turnover rates caused by burnout. Additionally, there is a high probability that these personnel will increase revenues by adding capacity to their respective departments.

Leased Properties Enterprise Fund

The Leased Properties Fund includes eighteen properties in addition to the Nora Guinn Court Complex. Cash and cash equivalents in this fund are \$1.8 million. We are currently working on updating what leases we have and ensuring we are being paid according to their respective lease agreements, then appropriately recording those revenues.

Public Transit Enterprise Fund

According to the FY21 Audit, the system reported a loss for FY21. We found out this was due to the Department of Transportation being late updating the grant reports. The Grant reports are up to date as of February 2024. Charges for services amounted to \$12,279. The personnel and material and operational costs were approximately \$272,000. The Bethel Transit System used grants and some funds from the General Fund to make up the difference to operate the transit system.

Municipal Dock Enterprise Fund

The Municipal Dock Enterprise Fund is used to cover the material and operating costs of properties owned by the City that lie adjacent to the Kuskokwim River. These properties include the riverbanks, cargo and petroleum docks, and the small boat harbor. Cash and cash equivalents are approximately five million dollars. We do not expect any major changes in the coming fiscal year.

Solid Waste Enterprise Fund

The Solid Waste Enterprise Fund was created to pay for the material and operating costs associated with hauled refuse and landfill operations. The FY21 audit reported cash and cash equivalents amount to four million dollars. There have been substantial improvements to the landfill over the last three years. Recently, the landfill was given a Gold Star rating from the State of Alaska. The landfill is permitted until 2027. It might be prudent for the City to spend funds on a new landfill study.

Multi-Use Recreation Center Enterprise Fund

The Multi-Use Recreation Center Enterprise Fund is for the purpose of paying for the material and operating costs associated with the Yukon Kuskokwim Fitness Center. The FY21 audit reported a cash and equivalents total of approximately \$4 million. The Finance Department reports that the bulk of the cash is being held in a reserve account.

Water and Sewer Enterprise Funds

The Water and Sewer Enterprise Fund is for the purpose of funding the material and operating costs associated with hauled and piped water and sewer services. This fund has eight different budgets to keep track of the revenues and expenditures. This fund has several facets that City Council needs to take into consideration during decision-making processes. There are loans, set asides, and capital projects. The fund receives substantial funding through various grants. Cash and cash equivalents were approximately \$1.7 million. This fund owes the general fund approximately \$2,000,000 in the FY21 audit. The Water & Sewer Enterprise fund is currently engaged in several projects: Water and Sewer Utility Rate Study, Avenues Water and Sewer Improvements Project, and the Preliminary Engineering Report for Community-Wide Piped Water and Sewer Services. The City was awarded a grant to modify the A, B, and new C loop and services for twenty-five new houses in Bethel Heights. Funding for the Bethel Heights project has shown improvement.

Community Services

The City of Bethel has established a Community Action Grant (CAG) Program to allow community organizations and individuals to request financial support from the City for civic programs or events that contribute to the health, welfare and overall lives of the residents of Bethel, especially its most vulnerable populations.

The purpose of the grant program is to advance and enhance the community's opportunities, sustainability, and wellbeing. The City encourages projects and programs with components that foster community wellness, directly impact the community's vulnerable populations and/or provide civic engagement of Bethel residents and project beneficiaries.

Historically the City has relied on revenue estimates to determine how much money would be appropriated to the CAG program. With that being the case, the City must pay close attention to the alcohol revenue amounts to ensure the distribution of the funds does not exceed actual revenue available in the fund.

Through community partnerships we are able to provide better service to our residents. This is proven through our agreement with Bethel Friends of Canines. Through this partnership the City pays Bethel Friends of Canines \$115,000 annually to operate the City's animal shelter.

Capital Improvement Plan

The Capital Improvement Plan is a separate budget that was passed on March 14, 2023. Over the last few years, we have concentrated on funding new vehicles, semi-trucks, and heavy equipment. Putting those vehicles to work has improved City services, and the Administration and the employees are grateful for Council's approval for those funds. This year, we focused on major projects, such as rehabilitating the filters at both Bethel Heights and City-Sub Water Plants and constructing a new Public Safety Communications Tower.

Thank you,

A handwritten signature in black ink, appearing to read 'William Arnold', written in a cursive style.

William Arnold, Acting City Manager

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CITY OF BETHEL GOVERNMENT FACT SHEET

FORM OF GOVERNMENT

- The City of Bethel is a second class city with a city manager form of government.
- The City Council is comprised of a mayor and six Council members who are elected
- City Council appoints the city manager, city clerk and city attorney.
- City Council generally meets the second and fourth Tuesday of each month in the City
- City Web Site - <http://www.cityofbethel.org>

COUNCIL MEMBERS

		<u>E-Mail</u>	<u>Phone</u>
Springer, Mark	Mayor	mspringer@cityofbethel.net	907-543-1384
Swope, Sophie	Vice Mayor	sswope@cityofbethel.net	907-543-1384
Henderson, Rose	Council Member	rhenderson@cityofbethel.net	907-543-1384
Hessler, Beth	Council Member	mhessler@cityofbethel.net	907-543-1384
Snow, Patrick	Council Member	psnow@cityofbethel.net	907-543-1384
Keller, Teresa	Council Member	tkeller@cityofbethel.net	907-543-1384
Miller, Mikayla	Council Member	mmiller@cityofbethel.net	907-543-1384

CITY DEPARTMENTS

		<u>E-Mail</u>	<u>Phone</u>
Arnold, William	Interim City Manager	warnold@cityofbethel.net	907-543-1373
Wigner, Christopher	Interim Police Chief	cwigner@cityofbethel.net	907-543-2131
Solesbee, Darron	Fire Chief	dsolesbee@cityofbethel.net	907-543-3781
Thompson, Jake	Interim Public Works Director	warnold@cityofbethel.net	907-543-3110
Vassalotti, Aaron	Contracted Finance Director		907-543-1376
Cloward, Laura	HR Manager	humanresources@cityofbethel.net	907-543-1371
Foley, Lee	Planning Director	lfoley@cityofbethel.net	907-543-5306
Smith, Marcus	IT	msmith@cityofbethel.net	907-543-1372
Wold, Allen	Port Director	awold@cityofbethel.net	907-543-2310

CITY CLERK

Strickler, Lori	City Clerk	lstrickler@cityofbethel.net	907-543-1384
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CITY ATTORNEY

Bakalar, Libby	City Attorney	lbakalar@cityofbethel.net	907-545-0115
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GENERAL FUND SUMMARY

(100)		FY23 Budget	FY23 Actuals	FY24 Budget	December 2023 Actuals	FY25 Budget
General Fund Revenues		13,444,240	14,876,752	14,577,780	8,498,047	14,722,780
Operating Expenditures:						
100-51	Administration	912,935	536,790	891,960	171,474	961,572
100-52	City Clerk	441,328	225,692	442,069	140,149	472,966
100-53	Finance	904,776	760,548	1,608,808	392,592	1,598,953
100-54	Planning	394,231	261,438	393,827	107,533	390,391
100-55	Technology	310,994	755,248	746,489	278,941	1,343,290
100-56	City Attorney	123,681	238,954	303,255	98,880	303,255
100-60	Fire	2,090,162	1,857,193	2,235,637	1,293,376	2,362,490
100-61	Police	4,283,804	3,809,015	4,522,997	1,656,086	5,093,832
100-65	Public Works-Administration	76,742	168,679	133,871	76,742	138,315
100-66	Public Works-Streets	1,901,769	1,909,401	1,922,299	875,582	1,615,548
100-70	Property Maintenance	678,649	532,751	851,705	242,279	734,739
100-72	Community Services	502,120	502,120	358,898	343,840	458,900
100-73	In-Kind & Transfers	917,113	833,281	1,077,881	427,870	1,210,735
	SUBTOTAL OPERATING EXPENDITURES	13,538,303	12,391,110	15,489,697	6,105,344	16,684,986
875	Indirect Cost Recovery	(1,780,353)	(2,115,493)	(2,153,593)	(616,192)	(2,003,875)
	SUBTOTAL OPERATING EXPENDITURES	11,757,950	10,275,617	13,336,104	5,489,152	14,681,111
Net after Operating Expenditures		1,686,290	4,601,135	1,241,676	3,008,895	41,669
Payments on Debt (Leased Equipment):						
100-60	Fire	-	-	-	-	-
100-66	Streets & Roads	27,000	27,000	27,000	27,000	27,000
	TOTAL DEBT PAYMENTS	27,000	27,000	27,000	27,000	27,000
Excess of Revenues after Debt Payments		1,659,290	4,574,135	1,214,676	2,981,895	14,669

GENERAL FUND REVENUES

GENERAL FUND REVENUES:		FY23 Budget	FY23 Actuals	FY24 Budget	December 2023 Actuals	FY25 Budget
Federal Sources:						
42-4102	Payment in Lieu of Taxes Program (PILT)	950,000	983,654	950,000	1,081,842	950,000
	Total	950,000	983,654	950,000	1,081,842	950,000
State of Alaska:						
4201	SOA-Police Therapeutic Court	250	-	-	-	-
4203	Community Dividend	102,000	225,611	102,000	154,518	150,000
4204	PERS on Behalf	320,000	-	400,000	-	400,000
4345	SOA-Electric Co-Op Tax Share	20,000	20,545	20,000	20,456	20,000
9411	Debt Proceeds	-	-	-	-	-
4203	SOA-Miscellaneous Receipts	500	-	500	-	500
	Total	442,750	246,156	522,500	174,974	570,500
Taxes and Interest:						
4300	Sales Tax	7,800,000	9,082,625	8,200,000	4,354,234	8,400,000
4301	Sales Tax on Interest & Penalties	33,000	151,754	160,000	2,063	160,000
4310	Transient Lodging Tax	512,000	514,943	512,000	259,888	512,000
4320	Cigarette and Tobacco Tax	675,000	554,455	620,000	306,805	620,000
4322	Marijuana Tax	850,000	892,668	850,000	429,252	850,000
4330	TAX -Alcohol Use	500,000	356,754	430,000	193,947	430,000
4340	Tax - Motor Vehicle Registration	50,000	36,015	47,000	25,772	47,000
4342	AK Remote Seller Sales Tax Commission	600,000	795,030	650,000	580,537	650,000
	Total	11,020,000	12,384,244	11,469,000	6,152,498	11,669,000
Charges for Services:						
4374	Ambulance Services	250,000	339,614	160,000	28,961	160,000
4379	Police Department Miscellaneous (fines, etc.)	3,000	-	2,000	-	2,000
	Total	253,000	339,614	162,000	28,961	162,000
Licenses, Permits & Fees						
4341	Gaming Fees	400,000	485,959	420,000	235,099	420,000
4377	Parks and Recreation-4th of July	500	100	800	-	800
4500	Taxi Permits	160,000	123,696	145,000	59,950	145,000
4502	Business Licenses	25,000	31,556	32,000	25,575	32,000
4504	Animal Control Licenses/Fees	2,500	2,397	2,200	885	2,200
4510	Planning Fees	1,700	7,559	5,000	1,400	5,000
4511	Plat/Recording Fees	250	-	100	-	100
4512	Site Review Fees	1,500	17,275	17,000	-	17,000
4559	Miscellaneous Fees	6,000	16,405	11,000	4,699	11,000
	Total	597,450	684,947	633,100	327,608	633,100
Miscellaneous:						
4202	SOA Court Fines/Fees	5,000	2,200	12,000	1,555	12,000
4361	100 Years Publication	40	-	30	-	30
4362	PC Tickets	4,000	5,050	5,000	6,160	8,000
4379	Police Department Miscellaneous (SOA, taxi, etc.)	12,000	2,913	6,000	125	6,000
4439	Miscellaneous Revenue	65,000	21,290	30,000	67,150	30,000
4566	Cleanup Greenup Donations	-	300	150	-	150
4590	Investment Income	75,000	(60,331)	530,000	657,174	650,000
4640	Xfers in from Other Funds	-	-	28,000	-	-
4890	Gain (Loss) Sale of Fixed Asset	20,000	36,715	-	-	-
9481	ONC Gravel Contract	-	130,000	130,000	-	-
9482	Snow Removal	-	100,000	100,000	-	32,000
	Total	181,040	238,137	841,180	732,164	738,180
	TOTAL REVENUES	13,444,240	14,876,752	14,577,780	8,498,047	14,722,780

Administrative Personnel

(100-51)			FY23 Budget	FY23 Actuals	FY24 Budget	December 2023 Actuals	FY25 Budget
PERSONNEL:							
MIV	10501	City Manager	151,438		149,587		160,823
MII	10101	Director of Human Resources	107,443		107,851		127,579
MI	10103	Grants Manager	116,386		108,000		39,229
R3		Administrative Assistant		-	-		53,560
	6000	SALARIES AND WAGES	332,912	362,389	365,438	92,113	381,191
		Merit Increases (Bargaining Unit only)	-	-	-		1,070
	6010	Overtime	10,000	8,402	-	866	2,000
		Subtotal of miscellaneous wages	10,000	8,402	-	866	3,070
		TOTAL GROSS WAGES	342,912	370,791	365,438	92,979	384,261
	6021	Sick Pay	363	-	-		-
	6022	Holiday Pay	1,438	5,211	2,870	2,081	-
	6023	Leave Cashout: (TW*5%)(FTE=4)	19,263	28,118	25,944	26,607	17,252
	6030	Soc Sec Exp 6.2% of Temp Salary	3,500	9,003	-	3,528	2,432
	6031	Medicare: 1.45% of Total Wages	5,586	5,743	5,299	1,755	5,572
	6032	Unemployment Ins: 1.78%*TW	6,858	-	6,505	-	2,841
	6033	Workers' Comp: (TW/100)*2.5833	9,953	641	944	24	993
	6034	PERS Contributions: TW*22%	84,759	53,868	80,396	7,778	75,907
	6040	Emp Group Ben: (2119*12)*(FTE=4)	76,284	50,249	76,284	2,429	76,284
	6041	Utility Benefit: (380*12)*(FTE=4)	13,680	6,685	13,680	322	13,680
		BENEFITS AND TAXES	221,684	159,518	211,922	44,524	194,960
		TOTAL PERSONNEL	564,596	530,309	577,360	137,503	579,221

Administration (100-51)		FY23 Budget	FY23 Actuals	FY24 Budget	December 2023 Actuals	FY25 Budget
PERSONNEL:						
6010	Salaries, Benefits & Taxes excluding EGHB	478,312	471,658	501,076	92,113	500,937
	Overtime	10,000	8,402	-	866	2,000
6040	Employee Group Health Benefits (EGHB)	76,284	50,249	76,284	2,429	76,284
	Total personnel	564,596	530,309	577,360	95,408	579,221
MATERIALS, SUPPLIES, & SERVICES:						
6002	Relocation Expenses	10,000	9,729	15,000	13,182	15,000
6003	Recruitment Costs	10,000	4,260	20,000	2,759	20,000
6044	YK Fitness Membership	40,000	40,000	40,000	-	40,000
6060	Travel/Training	5,000	12,260	10,000	7,362	10,000
6100	Supplies	7,000	9,387	7,000	3,152	7,000
6103	Wearing Apparel	1,000	-	-	-	-
6150	Gasoline/Diesel/Oil	-	354	-	516	500
6153	Heating Fuel	20,000	36,591	25,000	15,231	25,000
6155	Water/Sewer/Garb	12,000	14,106	12,000	7,495	13,100
6160	Electricity	15,000	21,825	15,000	10,267	24,150
6170	Telephone	20,000	12,485	15,000	3,305	7,500
6171	Staff Cellular Phones	1,000	2,041	2,500	953	2,500
6200	Minor Equipment	2,000	835	1,000	304	1,000
6210	Equipment Rental	2,000	-	-	-	-
6230	Vehicle Maint/Repair (ISF) 570-43-4651	-	1,344	2,000	678	1,163
6231	Vehicle Parts	-	-	-	1,078	-
6320	Other Professional Fees	20,000	42,302	38,000	14,484	38,000
6321	Legal Fees	-	-	-	-	-
6325	Consulting Fees	59,250	18,433	20,000	18,244	20,000
6331	Hardware/Software Sup/669	-	-	-	-	-
6333	Janitorial	20,000	10,725	11,700	8,475	15,000
6335	Other Purchased Services	30,000	55,073	10,000	64,729	34,000
6400	Insurance	17,000	18,216	20,100	7,726	21,000
6401	Insurance-Ded Exp & other	7,000	-	7,400	-	10,000
6430	Allowance Special Events	15,050	15,985	15,000	11,541	20,000
6500	Drug Testing/Background Checks	9,500	250	-	-	10,000
6502	Advertising	5,000	3,643	2,500	-	2,500
6503	Dues/Subscriptions	1,000	1,787	2,000	1,443	2,000
6506	Postage	1,000	173	-	140	1,000
6539	Miscellaneous Expenses	1,000	3,308	1,000	-	1,500
6700	Indirect Cost Recovery	(263,180)	(351,550)	(363,900)	(133,470)	(384,629)
6711	Administrative Overhead - IT Services	17,539	22,919	22,400	16,472	40,438
9684	International Governmental Relations	-	-	-	-	-
	Total materials, supplies and services	85,159	6,481	(49,300)	76,066	(2,278)
	Total operating expenditures	649,755	536,790	528,060	171,474	576,943

City Clerk's Office Personnel

(100-52)			FY23 Budget	FY23 Actuals	FY24 Budget	Dec. 2023 Actuals	FY25 Budget
PERSONNEL:							
MII	12501	City Clerk	109,252		128,201		131,406
MI	12901	Deputy City Clerk	78,973		79,973		84,599
	6000	SALARIES AND WAGES	188,225	202,462	208,174	104,087	216,005
		Merit Increases (BU)	-		-		5,334
	6010	Overtime	-		-		-
		Subtotal of misc wages	-	-	-	-	5,334
		TOTAL GROSS WAGES	188,225	202,462	208,174	104,087	221,339
	6022	Holiday Pay	-	308	-	-	-
	6023	Leave Cashout: (TW*5%) of FTE(2)	-	5,984	10,409	6,164	11,067
	6031	Medicare: 1.45% of Total Wages	2,729	2,972	3,019	1,574	3,209
	6032	Unemployment Ins: 1.78%*TW	3,350	-	3,705	-	1,420
	6033	Workers' Comp: (TW/100)*2.5833	4,862	319	538	32	572
	6034	PERS Contributions: TW*22%	41,410	44,609	45,798	22,899	48,695
	6040	Employee Group Benefits: (2119*12)*FTE(2)	50,856	45,548	50,856	25,496	50,856
	6041	Utility Benefit: (380*12)*FTE (FTE=2)	9,120	8,066	9,120	4,339	9,120
		BENEFITS AND TAXES	112,328	107,806	123,445	60,504	124,939
		TOTAL PERSONNEL	300,553	310,268	331,619	164,591	346,278

City Clerk's Office (100-52)		FY23 Budget	FY23 Actuals	FY24 Budget	December 2023 Actuals	FY25 Budget
PERSONNEL:						
	Salaries, Benefits & Taxes excluding EGHB	249,697	264,720	280,763	139,095	295,422
6010	Overtime	-	-	-	-	-
6040	Employee Group Health Benefits (EGHB)	50,856	45,548	50,856	25,496	50,856
	Total personnel	300,553	310,268	331,619	164,591	346,278
MATERIALS, SUPPLIES, & SERVICES:						
6060	Tavel/Training-Council	19,000	24,451	19,000	10,798	19,000
6061	Training/Travel-Clerk	7,800	2,382	9,300	6,755	9,300
6100	Supplies-Clerk	500	1,230	500	625	500
6101	Supplies-Council	500	35	500	-	500
6170	Telephone	-	-	-	-	-
6171	Staff Cellular Phones	1,680	1,174	1,750	597	1,750
6200	Minor Equipment	20,000	19,230	-	-	-
6321	Legal Fees	5,000	322	5,000	-	5,000
6334	Computer Services	-	-	-	-	-
6335	Other Purchase Services	16,000	33,899	23,800	47,348	29,520
6400	Insurance	9,935	2,939	-	(700)	-
6430	Allowance for Special Events	600	535	600	-	600
6502	Advertising	-	-	-	-	-
6503	Dues/Subscriptions	7,000	8,080	7,700	315	7,700
6505	Election Expenses	18,700	22,750	18,700	10,576	18,900
6507	Donations & Awards	800	682	800	-	800
6539	Miscellaneous Expenses	-	490	-	-	-
6700	Indirect Cost Recovery	(275,460)	(225,694)	(177,291)	(117,523)	(236,483)
6711	Admin Overhead - IT Services	33,260	22,919	22,800	16,767	33,118
	Total materials, supplies and services	(134,685)	(84,576)	(66,841)	(24,442)	(109,795)
	Total operating expenditures	165,868	225,692	264,778	140,149	236,483

Finance Department Personnel

(100-53)			FY23 Budget	FY23 Actuals	FY24 Budget	December 2023 Actuals	FY25 Budget
PERSONNEL:							
MII	13401	Finance Director	141,372		130,768		115,580
MI	13402	Deputy Finance Director	119,450		108,824		110,000
R6	13101	General Ledger Accountant	80,137		80,184		83,867
R4	13102	Accounting Specialist II	73,800		75,898		83,379
R3	13103	Accounting Specialist I (Sales Tax)	68,523		66,888		71,689
R3	13104	Accounting Specialist I	60,475		62,112		61,823
R3	13105	Accounting Specialist I (Payroll/ AP)	16,304		14,778		53,560
R2	13106	Accounting Clerk (Front Desk/Utility Billing) @25	68,675		66,888		12,402
	6000	SALARIES AND WAGES	628,736	565,607	562,416	133,059	592,300
		Merit Increases (Bargaining Unit only)	3,848		9,169	-	7,334
		Merit Increases (Exempt Employees)				-	5,640
	6010	Overtime	16,000	26,929	19,000	19,572	21,000
		Subtotal of miscellaneous wages	19,848	26,929	28,169	19,572	33,974
		TOTAL GROSS WAGES	648,584	592,536	590,585	152,631	626,274
	6022	Holiday Pay	-	15,736	3,000	7,804	-
	6023	Leave Cashout: (BW*2%) of FTEs (FTE=7.25)	40,064	46,976	11,248	3,479	11,846
	6030	Social Security Expense	1,300	676	-	-	-
	6031	Medicare: 1.45% of Total Wages	9,404	9,708	8,563	2,430	9,081
	6032	Unemployment Insurance: 1.78%*TW	11,545	-	10,512	2,734	5,149
	6033	Workers' Compensation: (TW/100)*0.25833	1,675	1,215	1,526	(35)	1,618
	6034	PERS Contributions: TW*22%	142,689	135,684	129,929	35,069	137,780
	6040	Employee Group Benefits: (2119*12)*(FTE=7.25)	228,852	119,358	222,495	35,420	184,353
	6041	Utility Benefit: (380*12)*FTE (FTE=7.25)	41,040	21,574	39,900	10,670	33,060
		BENEFITS AND TAXES	476,569	350,927	427,173	97,571	382,887
		TOTAL PERSONNEL	1,125,154	943,463	1,017,758	250,202	1,009,161

FINANCE DEPARTMENT (100-53)		FY23 Budget	FY23 Actuals	FY24 Budget	December 2023 Actuals	FY25 Budget
PERSONNEL:						
	Sal, Ben & Taxes excluding EGHB	880,302	797,176	776,263	195,210	803,808
6010	Overtime	16,000	26,929	19,000	19,572	21,000
6040	Employee Group Health Benefits	228,852	119,358	222,495	35,420	184,353
	Total personnel	1,125,154	943,463	1,017,758	250,202	1,009,161
MATERIALS, SUPPLIES, & SERVICES:						
6060	Training/Travel	20,000	15,575	20,000	8,051	20,000
6100	Supplies	11,000	15,532	16,000	7,705	16,000
6150	Gasoline/Diesel/Oil	1,200	1,055	1,200	246	1,200
6170	Telephone	250	89	100	50	100
6171	Staff Cellular Phones	2,000	1,817	1,750	601	1,750
6200	Minor Equipment	11,000	17,106	8,000	1,519	8,000
6230	Vehicle Maint/Repair (ISF)	1,266	1,344	2,000	678	2,319
6231	Vehicle Parts & Tools	-	82	-	351	-
6310	Admin Outsources Services (Support)	95,000	76,473	90,000	-	90,000
6311	Auditing Expense	100,000	52,053	127,500	49,700	60,000
6331	Hardware/Software Support	19,000	10,457	15,000	13,710	32,904
6335	Other Professional Fees	290,000	262,092	205,000	368,051	250,000
6400	Insurance	33,901	6,492	7,100	2,715	7,100
6410	Rents and Leases	-	-	-	1,884	-
6502	Advertising	2,500	135	2,500	-	2,500
6503	Dues & Subscriptions	5,000	1,769	5,000	755	5,000
6506	Postage	1,300	767	1,000	2,803	1,000
6530	Finance Charges/Penalties	300	159	300	710	300
6531	Bank Charges	52,000	51,623	52,000	25,634	52,000
6532	Cash Over/Short	500	(25)	500		500
6533	IRS Penalties & Interest	4,000	899	2,000	-	2,000
6534	Collection/Small Claims	-	-	-	-	-
6539	Miscellaneous Expenses	4,000	2,385	4,000	291	4,000
6610	Loss-Fraudulent Transactions	-	-	-	-	-
6700	Indirect Cost Recovery	(907,855)	(731,109)	(805,262)	(365,199)	(575,623)
6711	Administrative Overhead IT SVCS	33,260	30,315	30,100	22,135	33,118
	Total materials, supplies and services	(220,378)	(182,915)	(214,212)	142,390	14,168
	Total operating expenditures	904,776	760,548	803,546	392,592	1,023,330

Planning Department Personnel

(100-54)			FY23 Budget	FY23 Actuals	FY24 Budget	December 2023 Actuals	FY25 Budget
PERSONNEL:							
MII R2	14401	City Planner	107,302		86,844	-	92,550
	14101	Planning Clerk	55,899		60,423	-	64,722
	6000	SALARIES AND WAGES	163,201	71,940	147,267	32,482	157,272
		Merit Increases (Bargaining Unit only)	1,397	-	1,511	-	1,294
		Merit Increases Exempt Employee's		-			2,314
	6010	Overtime	-	-	-	-	-
		Subtotal of miscellaneous wages	1,397	-	1,511	-	3,608
		TOTAL GROSS WAGES	164,599	71,940	148,778	32,482	160,880
	6022	Holiday Pay	-	2,596	-	1,894	-
	6023	Leave Cashout: (BW*2%) of FTEs (FTE=2)	8,699	20,182	1,239	-	2,589
	6031	Medicare: 1.45% of Total Wages	2,387	1,329	2,157	511	2,333
	6032	Unemployment Insurance: 1.78%*TW	2,930	-	2,648	-	2,864
	6033	Workers' Compensation: (TW/100)*.25833	425	279	384	2	206
	6034	PERS Contributions: TW*22%	36,212	16,670	32,731	7,563	35,394
	6040	Employee Group Benefits: (2119*12)*FTE (FTE=2)	50,856	17,584	50,856	6,223	50,856
	6041	Utility Benefit: (380*12)*FTE (FTE=2)	9,120	2,104	9,120	1,100	9,120
		BENEFITS AND TAXES	110,628	60,744	99,136	17,293	103,361
TOTAL PERSONNEL			275,227	132,684	247,913	49,775	264,241

Planning Department (100-54)

PERSONNEL:		FY23 Budget	FY23 Actuals	FY24 Budget	December 2023 Actuals	FY25 Budget
6010	Salaries, Benefits & Taxes excluding EGHB	224,371	115,100	224,371	43,552	213,385
	Overtime	-	-	-	-	-
6040	Employee Group Health Benefits (EGHB)	50,856	17,584	50,856	6,223	50,856
	Total personnel	275,227	132,684	275,227	49,775	264,241
MATERIALS, SUPPLIES, & SERVICES:						
6061	Travel/Training	3,600	-	10,000	-	15,000
6100	Supplies	5,600	2,687	2,000	346	4,500
6103	Wearing Apparel	300	271	-	185	400
6150	Gasoline/Diesel/Oil	1,800	387	-	457	1,500
6153	Heating Fuel	3,437	5,651	-	-	3,402
6155	Water/Sewer/Garbage	1,038	169	-	-	760
6160	Electricity	1,876	498	-	-	3,930
6170	Telephone	200	40	50	20	50
6171	Staff Cellular Phones	84	587	750	299	750
6200	Minor Equipment	5,500	10	-	-	1,000
6230	Vehicle Maint/Repairs (ISF)	1,559	1,344	1,500	508	1,739
6231	Vehicle Parts & Tools	1,000	496	500	279	1,000
6320	Other Professional Services	20,000	77,968	50,000	36,826	50,000
6321	Legal Fees	1,000	-	-	-	-
6330	Other Professional Fees	20,000	7,540	30,000	100	-
6331	Hardware/Software Support	2,500	2,539	-	2,792	-
6400	Insurance	12,750	3,442	-	(820)	-
6502	Advertising	2,000	1,416	-	-	3,000
6503	Dues & Subscriptions	500		1,000	-	1,000
6510	Rents & Leases		739			-
6539	Miscellaneous Expenses	1,000	51	-	-	5,000
6711	Admin Overhead-IT SVCS	33,260	22,919	22,800	16,767	33,118
	Total materials, supplies and services	119,003	128,754	118,600	57,759	126,150
	Total operating expenditures	394,231	261,438	393,827	107,533	390,391

Information Technology Services Personnel

(100-55)			FY23 Budget	FY23 Actuals	FY24 Budget	December 2023 Actuals	FY25 Proposed Budget
PERSONNEL:							
MII R4	15401	IT Services Director	100,384		110,011		115,500
	15101	IT Technician			63,851	-	70,140
	6000	SALARIES AND WAGES	100,384	150,783	173,862	86,974	185,640
	6010	Merit Increases (Bargaining Unit only)	-	-	1,596	-	1,403
		Merit Increases (Exempt Employee's)		-	-		2,888
		Overtime	-	3,334	10,000	3,905	10,000
		Subtotal of miscellaneous wages	-	3,334	11,596	3,905	14,290
		TOTAL GROSS WAGES	100,384	154,117	185,458	90,879	199,930
	6022	Holiday Pay	-	2,456	500	1,794	-
	6023	Leave Cashout: (TW*2%) of FTEs (FTE=2)	5,019	45,771	9,273	-	7,997
	6031	Medicare: 1.45% of Total Wages	1,456	2,863	2,689	1,309	2,899
	6032	Unemployment Insurance: 1.78%*TW	1,787	-	3,301	-	1,420
	6033	Workers' Compensation: (TW/100)*.25833	259	170	479	76	516
	6034	PERS Contributions: TW*22%	22,084	34,446	40,801	20,388	43,985
	6040	Employee Group Benefits: (2119*12)(FTE=2)	25,428	30,290	50,856	20,243	50,856
	6041	Utility Benefit: (380*12)*FTE (FTE=2)	4,560	5,821	9,120	3,949	9,120
		BENEFITS AND TAXES	60,593	121,817	117,019	47,759	116,794
		TOTAL PERSONNEL	160,977	275,934	302,477	138,638	316,724

Information Technology Services (100-55)

PERSONNEL:		FY23 Budget	FY23 Actuals	FY24 Budget	December 2023 Actuals	FY25 Proposed Budget
6010	Salaries, Benefits & Taxes excluding EGHB	135,549	242,310	241,621	114,490	255,868
	Overtime		3,334	10,000	3,905	10,000
6040	Employee Group Health Benefits (EGHB)	25,428	30,290	50,856	20,243	50,856
	Total personnel	160,977	275,934	302,477	138,638	316,724
MATERIALS, SUPPLIES, & SERVICES:						
6060	Training/Travel	10,000	4,727	10,000	350	10,000
6100	Supplies	7,000	6,994	7,000	967	7,000
6150	Gasoline/Diesel/Oil	3,000	3,405	4,000	1,597	4,000
6171	Staff Cellular Phones	2,000	3,097	3,500	1,022	45,000
6179	Connectivity Services	400,000	465,281	320,000	148,535	350,000
6200	Minor Equipment	35,000	16,184	35,000	6,911	30,000
6210	Equipment Rental	180,000	114,534	215,000	101,672	220,000
6230	Vehicle Maint/Repairs (ISF)	1,280	1,344	3,000	1,017	3,479
6231	Vehicle Parts & Tools	1,000	2,067	3,000	-	3,000
6320	Other Professional Fees	115,000	88,790	100,000	40,450	85,000
6331	Hardware/Software Support	70,000	79,208	70,000	68,060	115,000
6335	Other Purchased Services	15,500	13,658	10,000	7,835	10,000
6400	Insurance	8,969	2,687	8,969	4,744	8,969
6539	Miscellaneous Expenses	2,000	3,719	2,000	5	2,000
6700	Indirect Cost Recovery	(798,240)	(666,254)	(705,010)	(309,057)	(746,489)
6711	Admin Overhead-IT SVCS	33,260	86,946	-	(63,298)	33,118
6890	Capital Expenditures	-	209,721	-	127,556	100,000
9694	Server Room Air Conditioner	-	-	-	1,937	-
9695	Building Mapping/Floor Plans	-	-	-	-	-
9696	Air Conditioner for Servers	-	43,206	-	-	-
	Total materials, supplies and services	85,769	479,314	86,459	140,303	280,077
	Total operating expenditures	246,746	755,248	388,936	278,941	596,801

City Attorney's Office Personnel

(100-56)			FY23 Budget	FY23 Actuals	FY24 Budget	December 2023 Actuals	FY25 Proposed Budget
PERSONNEL:							
MIII	30501	City Attorney	145,343	144,347	149,703	74,852	157,813
	6000	SALARIES AND WAGES	145,343	144,347	149,703	74,852	157,813
		Merit Increases (Bargaining Unit only)	-	-	-	-	
	6010	Overtime	-	-	-	-	
		Subtotal of miscellaneous wages	-	-	-	-	-
		TOTAL GROSS WAGES	145,343	144,347	149,703	74,852	157,813
	6023	Leave Cashout: (TW*2%) (FTE=1)	7,267	-	7,485	-	3,156
	6031	Medicare: 1.45% of Total Wages	2,107	2,077	2,171	1,078	2,288
	6032	Unemployment Ins: 1.78%*TW	2,587	-	2,665	-	2,809
	6033	Workers' Comp: (TW/100)*.25833	375	247	387	16	103
	6034	PERS Contributions: TW*22%	31,975	31,749	44,000	16,467	34,719
	6040	Emp Group Ben: (2119*12)*1	25,428	34,117	42,000	12,710	25,428
	6041	Utility Benefit: (380*12)*FTE	-	-	-	-	-
		BENEFITS AND TAXES	69,741	68,190	98,707	30,271	68,504
		TOTAL PERSONNEL	215,084	212,537	248,410	105,122	226,317

City Attorney's Office
(100-56)

PERSONNEL:		FY23 Budget	FY23 Actuals	FY24 Budget	December 2023 Actuals	FY25 Proposed Budget
6010	Salaries, Benefits & Taxes excluding EGHB	189,656	178,420	149,703	74,852	200,889
	Overtime	-	-	-	-	-
6040	Employee Group Health Benefits (EGHB)	25,428	34,117	42,000	13,657	25,428
	Total personnel	215,084	212,537	191,703	88,508	226,317
MATERIALS, SUPPLIES, & SERVICES:						
6060	Training/Travel	12,000	8,353	12,000	3,105	12,000
6100	Supplies	1,000	356	500	-	300
6150	Gasoline/Diesel/Oil	-	-	-	-	-
6171	Staff Cellular Phones	1,000	587	800	299	800
6320	Other Professional Fees	20,000	35,134	15,000	9,762	15,000
6321	Legal Fees	15,000	-	20,000	5,673	20,000
6335	Other Purchased Services	10,000	9,873	10,000	4,179	7,000
6400	Insurance	5,515	2,156	2,400	927	2,400
6410	Rents & Leases	11,000	8,444	3,000	1,478	-
6502	Advertising	-	-	-	-	-
6503	Dues & Subscriptions	1,500	2,041	1,200	-	1,000
6539	Miscellaneous Expense	1,000	24	1,200	49	1,200
6700	Indirect Cost Recovery	(275,460)	(59,739)	(133,794)	(24,801)	(60,651)
6711	Admin Overhead-IT SVCS	33,260	19,188	19,100	9,702	17,239
	Total materials, supplies and services	(164,185)	26,417	(48,594)	10,372	16,288
	Total operating expenditures	50,898	238,954	143,109	98,880	242,604

Fire Department Personnel

(100-60)			FY23 Budget	FY23 Actuals	FY24 Budget	December 2023 Actuals	FY25 Proposed Budget
PERSONNEL:							
MII	16401	Fire Chief	119,602		120,185	-	126,193
PS6	16101	Fire Captain	83,992		75,399	-	82,763
PS4	16102	Lieutenant	67,336		67,336	-	74,192
PS4	16103	Lieutenant	67,336		69,019	-	84,418
PS2	16104	Lieutenant	67,336		67,336	-	76,038
PS2	16105	Firefighter/EMT	53,682		59,255	-	59,171
PS2	16106	Firefighter/EMT	55,024		52,373	-	57,729
PS2	16107	Firefighter/EMT	70,436		52,373	-	55,224
PS2	16108	Firefighter/EMT	56,400		52,373	-	55,224
PS2	16109	Firefighter/EMT	53,682		52,373	-	55,224
PS2	16110	Firefighter/EMT	52,373		52,373	-	55,224
R2	16111	Administrative Assistant	42,673		42,763	-	58,662
	6000	SALARIES AND WAGES	789,872	654,014	763,158	486,187	840,062
		Merit Increases (Bargaining Unit only)	19,747	-	19,079	-	16,801
	6004	Longevity Bonus	-	-	10,000	-	-
	6010	FLSA Overtime	70,000	102,807	120,000	107,674	150,000
	6011	Call-Back Overtime	50,000	51,955	50,000	30,029	75,000
	6022	Holiday Pay	-	40,750	15,000	20,550	-
		Summer Intern Program (1 temp) @ \$20/hr	14,400	-	10,000	-	20,800
	9649	Volunteer Stipend	20,000	1,715	15,000	(160)	10,000
		Subtotal of miscellaneous wages	174,147	197,227	239,079	158,093	272,601
		TOTAL GROSS WAGES	964,019	851,241	1,002,237	644,280	1,112,663
	6023	Leave Cashout: (BW*6%) of FTEs (FTE=12)	47,392	61,445	45,789	2,750	60,484
	6030	Social Security 6.2% of Temp Salary	2,500	2,275	-	167	1,290
	6031	Medicare: 1.45% of Total Wages	11,454	13,564	14,532	6,675	16,134
	6032	Unemployment Insurance: 1.78%*TW (W/ \$39,900 cap)	17,143	-	17,840	-	8,523
	6033	Workers' Compensation: (TW/100)*2.5833	3,482	28,974	25,891	3,067	28,735
	6034	PERS Contributions: TW*22%	211,873	188,060	220,492	96,943	227,514.00
	6040	Employee Group Benefits: (2119*12)*FTE (FTE=12)	330,564	164,025	305,136	62,857	305,136
	6041	Utility Benefit: (380*12)*FTE (FTE=12)	54,720	30,761	54,720	17,976	54,720
		BENEFITS AND TAXES	679,128	489,104	684,400	190,435	702,536
		TOTAL PERSONNEL	1,643,147	1,340,345	1,686,637	834,715	1,815,199

Fire Department (100-60)

PERSONNEL:		FY23 Budget	FY23 Actuals	FY24 Budget	December 2023 Actuals	FY25 Proposed Budget
6010	Salaries, Benefits & Taxes excluding EGHB	1,192,583	1,021,558	1,211,501	634,155	1,285,063
	Overtime	120,000	154,762	170,000	158,253	225,000
6040	Employee Group Health Benefits (EGHB)	330,564	164,025	305,136	62,857	305,136
	Total personnel	1,643,147	1,340,345	1,686,637	855,265	1,815,199
MATERIALS, SUPPLIES, & SERVICES:						
6060	Travel/Training	31,600	25,392	42,900	19,558	59,800
6061	Travel/Training	-	(1,288)	-	-	-
6100	Supplies	25,200	26,680	77,800	57,634	27,400
6103	Wearing Apparel	13,214	27,590	16,700	3,386	20,800
6150	Gasoline/Diesel/Oil	13,500	17,190	16,400	9,857	16,400
6153	Heating Fuel	20,000	32,362	40,000	10,402	40,000
6155	Water/Sewer/Garbage	4,459	-	11,600	1,515	11,600
6160	Electricity	18,205	20,285	21,200	10,102	25,300
6170	Telephone	2,500	3,046	2,400	1,452	2,400
6171	Staff Cellular Phones	5,000	2,696	4,000	1,369	4,000
6200	Minor Equipment	21,000	41,293	22,000	4,499	23,700
6230	Vehicle Maint/Repair (ISF)	18,000	11,869	18,000	7,594	20,873
6231	Vehicle Parts & Tools	48,000	34,201	28,000	24,520	32,000
6240	Property Maint	33,000	1,516	30,000	5,170	30,000
6335	Other Purchased Services	34,100	30,908	31,000	31,846	31,000
6400	Insurance	76,777	97,789	108,000	41,535	108,000
6502	Advertising	1,800	1,553	3,000	2,863	5,000
6503	Dues/Subscriptions	9,500	11,885	12,500	5,074	15,200
6530	Finance Charges/Penalties	-	-	500	-	500
6534	Collection/ Ambulance Billing	31,200	17,996	31,200	9,783	31,200
6537	Fire Prevention Program	5,200	4,755	7,500	2,931	7,500
6539	Miscellaneous Expenses	1,500	868	1,500	447	1,500
6660	XFER TO F-58 FLEET REPLACEMENT	-	85,343	-	169,807	-
6711	Admin Overhead-IT SVCS	33,260	22,919	22,800	16,767	33,118
	Total materials, supplies and services	447,015	516,848	549,000	438,111	547,291
	Total operating expenditures	2,090,162	1,857,193	2,235,637	1,293,376	2,362,490

Police Department Personnel

(100-61)			FY23 Budget	FY23 Actuals	FY24 Budget	December 2023 Actuals	FY25 Budget
PERSONNEL:							
MII	17401	Police Chief (90%)	133,673		117,691		104,022
PS6	17301	Police Lieutenant	106,537		110,632		122,905
PS6	17302	Police Lieutenant	-		111,930		129,121
PS5	17304	Police Officer IV (Sgt)	84,093		90,559		78,297
PS4	17305	Police Officer IV (Sgt)	90,801		78,297		95,398
PS5	17306	Police Officer IV (Sgt)	95,398		95,398		76,648
PS4	17307	Police Officer III (Corporal)	86,426		72,707		94,984
PS3	17308	Police Officer II (Investigator)	84,093		67,336		77,714
PS3	17309	Police Officer II (Investigator)	86,196		62,350		85,798
PS3	17310	Police Officer II	79,813		70,534		75,826
PS3	17311	Police Officer II	75,967		72,307		79,666
PS3	17312	Police Officer II	72,307		79,813		83,697
PS3	17313	Police Officer II	65,506		77,867		79,666
PS3	17314	Police Officer II	79,813		79,813		81,660
PS3	17315	Police Officer II	74,115		75,967		85,798
PS3	17316	Police Officer II	72,307		95,398		85,798
PS3	17317	Police Officer II	68,823		88,099		81,660
PS3	17318	Police Officer II	48,522		62,350		93,016
PS4	17319	Police Officer II	-		62,350		75,826
R2	17329	Administrative Assistant	47,339		52,373		50,600
R3	17320	Community Service Officer	50,978		54,898		54,631
R3	17321	Community Service Officer	50,978		52,253		56,010
R3	17322	Evidence Custodian	56,271		56,271		53,560
R4	17323	Dispatch Supervisor	65,447		83,778		89,786
R3	17324	Public Safety Dispatcher I	46,184		48,522		56,010
R3	17325	Public Safety Dispatcher I	70,274		73,822		79,136
R3	17326	Public Safety Dispatcher I	46,184		48,522		58,832
R3	17327	Public Safety Dispatcher I	54,898		46,184		54,631
	6000	SALARIES AND WAGES	1,892,943	1,631,033	2,088,081	884,047	2,240,696
		Merit Increases (Bargaining Unit only)	47,324	-	52,202	-	53,417
		Merit Increases (Exempt Employees)		-		-	2,601
		Field Training	12,000	-	-	-	-
	6010	Shift Differential and Overtime	240,000	293,712	266,208	247,556	266,208
		Subtotal of miscellaneous wages	299,324	293,712	318,410	247,556	322,225
		TOTAL GROSS WAGES	2,192,267	1,924,745	2,406,491	1,131,603	2,562,922
	6020	Vacation Pay	-	100	-	-	-
	6021	Sick Pay	-	100	-	-	-
	6022	Holiday Pay	-	75,991	30,000	61,702	-
	6023	Leave Cashout: (BW*6%) of FTEs (FTE=27.9)	113,577	158,771	125,285	19,855	134,442
	6030	Social Security Expense				338	-
	6031	Medicare: 1.45% of Total Wages	27,448	31,792	34,894	17,770	37,162
	6032	Unemployment Insurance: 1.78%*TW (W/ \$39,900 cap)	39,022	-	42,836	-	45,620
	6033	Workers' Compensation: (TW/100)*2.5833	56,633	57,258	62,167	2,071	66,208
	6034	PERS Contributions: TW*22%	482,299	461,445	529,428	258,199	563,843
	6040	Employee Group Benefits: (2119*12)*FTE (FTE=27.9)	737,412	324,072	709,441	147,631	709,441
	6041	Utility Benefit: (380*12)*FTE (FTE=27.9)	132,240	53,421	127,224	20,568	127,224
		BENEFITS AND TAXES	1,588,630	1,162,950	1,661,275	528,134	1,683,940
		TOTAL PERSONNEL	3,780,897	3,087,695	4,067,767	1,659,737	4,246,862

Police Department
(100-61)

		FY23 Budget	FY23 Actuals	FY24 Budget	December FY24 Actuals	FY25 Proposed Budget
PERSONNEL:						
6010	Salaries, Benefits & Taxes excluding EGHB	2,803,485	2,469,911	2,803,485	884,047	3,271,213
	Overtime	240,000	293,712	240,000	247,566	266,208
6040	Employee Group Health Benefits (EHGB)	737,412	324,072	737,412	139,570	709,441
	Total personnel	3,780,897	3,087,695	3,780,897	1,271,183	4,246,862
MATERIALS, SUPPLIES, & SERVICES:						
6002	Relocation Expenses	10,000	7,083	10,000	1,518	10,000
6060	Travel/Training	50,000	70,887	60,000	48,418	80,000
6100	Supplies	27,000	29,152	30,000	15,720	32,000
6102	SART Exams	10,000	2,010	10,000	1,010	10,000
6103	Employee Wearing Apparel	20,000	12,851	25,000	21,415	25,000
6150	Gasoline/Diesel/Oil	36,000	52,609	36,000	22,101	45,000
6153	Heating Fuel	26,000	51,934	59,500	13,021	59,500
6155	Water/Sewer/Garbage	8,397	8,389	8,600	6,530	19,000
6160	Electricity	42,465	45,144	47,000	19,270	45,000
6170	Telephone	19,000	18,745	17,000	12,585	28,000
6171	Staff Cellular Phones	10,000	17,615	20,000	7,912	20,000
6200	Minor Equipment	25,000	12,077	27,000	2,068	30,000
6230	Vehicle Maint/Repair (ISF)	17,554	25,401	20,600	7,435	23,888
6231	Vehicle Parts & Tools	8,000	21,949	28,400	31,512	35,000
6240	Property Maint	-	-	-	-	-
6335	Other Purchased Services	35,000	32,747	81,000	59,416	85,000
6400	Insurance	109,232	226,252	249,000	95,573	249,000
6401	Insurance-Ded Exp & Other	15,000	-	10,000	-	10,000
6503	Dues/Subscriptions	1,000	3,324	3,000	3,119	6,000
6539	Miscellaneous Expenses	-	1,202	-	-	-
6711	Admin Overhead IT-SVCS	33,260	81,949	-	16,278	34,582
	Total materials, supplies and services	502,907	721,320	742,100	384,903	846,970
	Total operating expenditures	4,283,804	3,809,015	4,522,997	1,656,086	5,093,832

Public Works-Admin Personnel

(100-65)			FY23 Budget	FY23 Actuals	FY24 Budget	December 2023 Actuals	FY25 Proposed Budget
PERSONNEL:							
MII R2	19401	Public Works Director 15%	19,901		19,228		20,897
	19101	Admin Assistant 15%	7,620		7,434	-	8,586
	6000	SALARIES	27,521	29,041	26,662	15,421	29,483
	6010	Overtime	3,000	-	-	42	-
		Merit Increase	191	136	186	-	215
		Subtotal of miscellaneous wages	3,191	136	186	42	215
		Subtotal Total Wages	30,712	29,177	26,848	15,463	29,698
	6020	Vacation Pay	-	-	-	-	-
	6022	Holiday Pay	-	80	-	58	-
	6023	Leave Cashout	152	7,220	149	-	172
	6031	Medicare: 1.45% of Total Wages	445	472	389	198	431
	6032	Unemployment Insurance: 1.78%*TW	547	-	478	-	529
	6033	Workers' Compensation: (TW/100)*2.583	793	52	69	0	77
	6034	PERS Contributions: TW*22%	6,757	6,488	5,907	3,392	6,533
	6040	Employee Group Benefits: (2119*12)*FTE	7,628	7,272	7,628	3,755	7,628
	6041	Utility Benefit: (380*12)*FTE (FTE=0.3)	1,368	481	1,368	541	1,368
		BENEFITS AND TAXES	17,691	22,065	15,988	7,944	16,738
TOTAL PERSONNEL			48,403	51,242	42,837	23,407	46,435

**Public Works Admin.
(100-65)**

		FY23 Budget	FY23 Actuals	FY24 Budget	December 2023 Actuals	FY25 Proposed Budget
PERSONNEL:						
6010	Salaries, Benefits & Taxes minus EGHB	37,774	43,970	37,774	15,421	38,807
	Overtime	3,000	-	3,000	42	-
6040	Employee Group Health Benefits	7,628	7,272	7,628	3,755	7,628
	Total Personnel	48,403	51,242	48,403	19,218	46,435
MATERIALS, SUPPLIES, & SERVICES						
6060	Travel/Training	10,000	1,880	10,000	7,320	10,000
6100	Supplies	4,000	2,972	4,000	408	4,000
6103	Wearing Apparel	-	-	-	640	-
6150	Gasoline/Diesel/Fuel	5,000	1,977	4,000	207	2,000
6153	Heating Fuel	8,200	7,042	9,800	29,510	9,000
6155	Water/Sewer/Garbage	1,038	3,148	4,400	447	500
6160	Electricity	1,876	804	580	741	1,725
6170	Telephone	50	40	50	20	50
6171	Staff Cellular Phones	2,000	1,174	1,500	597	1,500
6200	Minor Equipment	-	10	-	-	-
6230	Vehicle Maint/Repair (ISF)	2,457	3,455	4,300	1,227	4,986
6231	Vehicle Parts & Tools	3,000	2,137	3,000	846	3,000
6232	Tires & Wheels	-	-	-	-	-
6335	Other Purchased Services	71,208	67,329	16,379	3,273	15,000
6400	Insurance	21,090	2,775	3,060	1,176	3,500
6503	Dues & Subscriptions	500	689	500	496	500
6539	Miscellaneous Expenses	3,000	951	3,000	-	3,000
6711	Admin Overhead-IT Services	33,260	21,054	20,900	10,616	33,118
	Total materials, supplies and services	166,679	117,437	85,469	57,524	91,879
	Total Operating Expenditures	215,081	168,679	133,871	76,742	138,315

Streets & Roads

(100-66)			FY23 Budget	FY23 Actuals	FY24 Budget	December 2023 Actuals	FY25 Proposed Budget
PERSONNEL							
MII	19401	Public Works Director 5%	6,666		6,441	-	6,966
R2	19101	Public Works Admin Assistant 5%	2,540		2,478	-	2,862
R4	20101	Streets & Roads - Foreman	101,173		98,705	-	109,335
R3	20102	Grader Operator	86,706		84,591	-	68,231
R3	20103	Grader Operator	86,706		84,591	-	73,492
R3	20104	Grader Operator	64,710		63,131	-	83,146
R3	20105	Operator/Driver	61,628		60,125	-	83,146
R3	20106	Driver (\$47,110 @ 50% HR, 25% S&R, 12.5% HW, 12.5% F	12,676		12,367	-	14,003
		Temporary Driver	-		36,400	-	36,400
	6000	SALARIES AND WAGES	422,805	311,592	448,829	190,608	477,581
		Merit Increases (Bargaining Unit only)	10,403	-	11,060	-	10,855
	6010	Overtime	35,000	40,145	35,000	11,442	35,000
		Subtotal of miscellaneous wages	45,403	40,145	46,060	11,442	45,855
		TOTAL GROSS WAGES	468,208	351,737	494,889	202,051	523,436
	6022	Holiday Pay	-	14,489	5,000	11,215	-
	6023	Leave Cashout: (BW*3%) of FTEs (5.23)	12,484	43,406	12,180	12,425	13,026
	6031	Medicare: 1.45% of Total Wages	6,789	6,064	7,176	3,363	7,590
	6032	Unemployment Insurance: 1.78%*TW (W/ \$39,900 cap)	8,334	-	8,809	-	4,623
	6033	Workers' Compensation: (TW/100)*2.5833	12,095	17,027	12,784	151	1,352
	6034	PERS Contributions: TW*22%	103,006	88,556	108,876	46,765	115,156
	6040	Employee Group Benefits: (2119*12)*FTE (FTE=5.23)	132,988	98,156	132,988	62,514	132,988
	6041	Utility Benefit: (380*12)*FTE (FTE=5.23)	23,849	14,646	23,849	8,502	23,849
		BENEFITS AND TAXES	299,545	282,344	306,662	144,936	298,585
		TOTAL PERSONNEL	767,753	634,081	801,551	346,987	822,021

Streets & Roads (100-66)

		FY23 Budget	FY23 Actuals	FY24 Budget	December 2023 Actuals	FY25 Proposed Budget
PERSONNEL:						
	Salaries, Benefits & Taxes excluding EGHB	599,765	495,780	599,765	190,608	654,033
502	Overtime	35,000	40,145	35,000	11,442	35,000
512	Employee Group Health Benefits (EHGB)	132,988	98,156	132,988	62,514	132,988
	Total personnel	767,753	634,081	767,753	264,564	822,021
MATERIALS, SUPPLIES, & SERVICES:						
6060	Travel/Training	-	-	-	-	-
6100	Supplies	4,500	8,494	4,500	930	4,500
6103	Wearing Apparel	4,000	2,313	5,000	1,309	5,000
6111	Signs	4,500	2,472	4,500	4,903	4,500
6131	Street Maint Gravel	530,000	702,008	440,000	410,400	200,000
6132	Salt	50,000	27,029	70,000	-	-
6140	Calcium Chloride	50,000	59,601	70,000	-	-
6141	Asphalt Products/Supplies	-	-	-	-	-
6150	Gasoline/Diesel/Oil	70,000	108,453	70,000	42,571	100,000
6153	Heating Fuel (25% of City Shop)	11,168	15,147	96,796	6,645	16,250
6155	Water/Sewer/Garbage (25% of City Shop)	2,853	2,686	2,700	1,229	6,492
6160	Electricity (25% of City Shop)	2,136	2,954	3,200	1,014	15,875
6161	Electricity Street Lights	60,000	56,109	70,000	22,058	70,000
6170	Telephone	50	20	50	10	50
6171	Staff Cellular Phones	2,500	1,454	2,500	597	2,500
6200	Minor Equipment	10,000	7,168	10,000	3,115	10,000
6230	Vehicle Maint/Repair (ISF)	146,047	134,485	150,000	42,809	173,942
6231	Vehicle Parts & Tools	70,000	70,275	70,000	49,841	70,000
6232	Tires & Wheels	18,000	807	10,000	3,838	25,000
6240	Property Maintenance		4,174			-
6250	Street Light MT & Pole Repair	20,000	18,530	20,000	-	20,000
6335	Other Purchased Services	-	8,064	10,000	-	10,000
6400	Insurance	45,000	23,882	26,300	10,098	26,300
6430	Finance Charges/Penalties		7			-
6502	Advertising	-	-	-	-	-
6711	Admin Overhead-IT SVCS	33,260	19,188	19,000	9,651	33,118
	Total materials, supplies and services	1,134,015	1,275,320	1,154,546	611,018	793,527
	Total operating expenditures	1,901,769	1,909,401	1,922,299	875,582	1,615,548

Property Maintenance

(100-70)			FY23 Budget	FY23 Actuals	FY24 Budget	December 2023 Actuals	FY25 Proposed Budget
PERSONNEL:							
MII	19401	Public Works Director 5%	6,631		6,407	-	6,966
R2	19101	Admin Assistant 5%	2,540		2,478	-	2,862
R4	22101	Building Maintenance Foreman	68,482		66,812	-	65,133
R2	22102	Maintenance Worker	53,237		51,938	-	60,147
R2	22103	Maintenance Worker	45,997		44,875	-	54,631
R2	22104	Maintenance Worker	73,116		71,333	-	87,092
R2	22105	Maintenance Worker	58,693		57,262	-	54,483
	18901	Temp Maint Worker (800 hrs @18/hr)	14,432		14,080	-	14,400
	18902	Temp Maint Worker (800 hrs @18/hr)	14,432		14,080	-	14,400
R2		Maintenance Worker	-		-	-	-
	6000	SALARIES AND WAGES	337,559	266,645	329,264	143,005	360,114
		Merit Increases (Bargaining Unit only)	8,273	-	8,071	-	8,829
	6010	Overtime	50,000	59,722	50,000	27,234	50,000
		Subtotal of miscellaneous wages	58,273	59,722	58,071	27,234	58,829
		TOTAL GROSS WAGES	395,833	326,367	387,335	170,239	418,943
	6022	Holiday Pay	-	11,872	7,000	9,304	-
	6023	Leave Cashout: (BW*2%) of FTEs(5.1)	27,261	40,945	6,585	3,907	42,022
	6030	Social Security (6.2% of Temp Salary)	1,790	218	1,746	-	1,786
	6031	Medicare: 1.45% of Total Wages	5,740	5,660	5,616	2,707	6,075
	6032	Unemployment Ins: 1.78%*TW (39,900 cap)	7,046	-	6,895	-	4,239
	6033	Workers' Compensation: (TW/100)*2.5833	10,226	10,006	10,006	(135)	10,823
	6034	PERS Contributions: TW*22%	87,083	80,946	85,214	39,420	92,167
	6040	Emp Group Ben: (2119*12)*FTE (FTE=5.1)	129,683	98,802	129,683	44,722	129,683
	6041	Utility Benefit: (380*12)*FTE (FTE=5.1)	23,256	30,378	23,256	17,566	23,256
		BENEFITS AND TAXES	292,083	278,827	276,001	117,491	310,049
		TOTAL PERSONNEL	687,916	605,194	663,336	287,730	728,992

Property Maintenance
(100-70)

		FY23 Budget	FY23 Actuals	FY24 Budget	December 2023 Actuals	FY25 Proposed Budget
PERSONNEL:						
	Salaries, Benefits & Taxes excluding EGHB	508,233	446,670	508,233	215,774	549,310
6010	Overtime	50,000	59,722	50,000	27,234	50,000
6040	Employee Group Health Benefits (EHGB)	129,683	98,802	129,683	44,722	129,683
	Total personnel	687,916	605,194	687,916	287,730	728,992
MATERIALS, SUPPLIES, & SERVICES:						
6060	Travel/Training	8,000	-	8,000	-	8,000
6100	Supplies	5,000	2,531	5,000	737	5,000
6103	Wearing Apparel	5,000	1,252	5,000	-	5,000
6105	Cleanup Greenup Supplies	700	381	1,000	-	1,000
6106	Paint Supplies	2,000	709	2,000	-	2,000
6107	Electrical Supplies	7,000	2,870	5,000	127	5,000
6108	Plumbing Supplies	7,000	2,708	7,000	1,557	7,000
6110	Materials	5,000	5,338	5,000	1,114	5,000
6111	Boardwalk Repair Supplies	10,000	32	10,000	-	10,000
6142	Glycol Supplies	15,000	-	10,000	-	10,000
6150	Gasoline/Diesel/Oil	10,000	14,255	15,000	9,324	15,000
6153	Heating Fuel	28,924	62,438	94,100	14,708	25,000
6155	Water/Sewer/Garbage	17,268	2,150	2,300	1,007	8,000
6160	Electricity	9,783	12,004	11,600	5,698	13,340
6170	Telephone	100	26	50	136	50
6171	Staff Cellular Phones	1,680	1,120	1,700	570	1,700
6200	Minor Equipment	8,000	7,987	8,000	465	8,000
6201	Boiler Expense	25,000	14,587	25,000	5,420	25,000
6230	Vehicle Maint. Repair (ISF)	5,713	5,456	6,200	2,102	7,190
6231	Vehicle Parts & Tools	10,000	2,730	5,000	1,540	5,000
6240	Wind Turbine Contract	11,000	14,400	11,000	-	11,000
6241	Parks Maintenance	45,000	1,675	45,000	5,096	45,000
6242	Boardwalk Lighting Project	-	34	93,339	-	93,339
6250	Carpentry Expense	5,000	1,506	25,000	69	25,000
6335	Other Purchased Services	25,000	20,054	15,000	3,326	15,000
6400	Insurance	34,758	12,950	14,300	5,499	14,300
6510	4th of July	400	130	1,000	53	1,000
6539	Miscellaneous Expenses	1,300	11	15,000	1,373	15,000
6700	Indirect Cost Recovery	(346,153)	(298,288)	(319,000)	(131,993)	(413,291)
6711	Admin Overhead -IT Services	33,260	36,511	36,200	26,621	33,118
	Total materials, supplies and services	(9,268)	(72,443)	163,789	(45,451)	5,746
	Total operating expenditures	678,649	532,751	851,705	242,279	734,739

Community Services

(100-72)

		FY23 Budget	FY23 Actuals	FY24 Budget	December 2023 Actuals	FY25 Budget
MATERIALS, SUPPLIES, & SERVICES						
6155	Bethel Winter House	33,520	-	3,298	-	68,300
6171	Bethel Friends of Canines	85,000	102,000	85,000	115,000	115,000
6430	Community Action Grant	100,000	143,383	86,000	44,240	86,000
6431	UAF 4-H Contribution	112,000	112,000	112,000	112,000	112,000
6509	Kusko Consortium Library Agreement	72,600	72,600	72,600	72,600	72,600
6512	Donation-Ice Road Maintenance	9,000	-	-	-	-
9755	Bethel Search & Rescue	20,000	-	-	-	-
	K-300/Family Bereavement W/S Donations			-	-	5,000
Total Donations		502,120	502,120	358,898	343,840	458,900

In-Kind & Transfers (100-73)

(100-73)

		FY23 Budget	FY23 Actuals	FY24 Budget	December 2023 Actuals	FY25 Budget
TRANSFERS						
6640	Cash Transfer to YKRHASTC - General Sales Tax *8.33%	649,740	725,450	683,060	358,758	699,720
6641	Cash Transfer to YKRHASTC - Alcohol Sales Tax *3.33%	16,650	11,880	14,319	6,459	14,319
6643	*Cash Transfer to Transit Bus	-	66,226	172,976	48,359	187,883
6647	Xfer out to Fleet Replacement Fund	125,000	-	80,000	-	80,000
6667	Cash Transfer to YKRHASTC - Alaska Remote Sellers Sales Tax*8.33%	49,980	-	54,145	-	54,145
9552	Cash Transfer to YKRHASTC - Marijuana Tax*3.33%	28,305	-	28,305	14,294	28,305
	Community Service Patrol Program	32,308	29,725	32,308	-	32,308
6430	Cash Transfer to CAG-Alcohol Sales Tax*20.%					71,350
	Cash Transfer from Community Service to W/S Rev					5,000
	School Resource Officer	15,130	-	12,768	-	37,705
	Total In-Kind Transfers	917,113	833,281	1,077,881	427,870	1,210,735

Special Revenue Funds

270 - Community Service Patrol

410 - Enhanced 911 System

740 - School Resource Officer

Community Service Patrol Program

Personnel (270-50)			FY23 Budget	FY23 Actuals	FY24 Budget	December 2023 Actuals	FY25 Budget
PERSONNEL:							
R5	28101	Community Service Patrol	48,522		47,339		54,631
R5	28102	Community Service Patrol	47,339		46,184		53,560
R5	28103	Community Service Patrol	48,522		46,184		54,631
	6000	SALARIES AND WAGES	144,383	82,377	139,707	56,802	162,822
		Shift differential @3.5% of base wages	5,053	-	4,890	-	5,699
		Merit Increases (Bargaining Unit only)	3,610	-	3,493	-	4,071
	6010	Overtime	15,000	7,824	-	11,374	10,000
		Subtotal of miscellaneous wages	23,663	7,824	8,383	11,374	19,769
		TOTAL GROSS WAGES	168,046	90,201	148,090	68,176	182,591
	6022	Holiday Pay	-	5,456	5,000	4,519	
	6023	Leave Cashout: (BW*5%) of FTEs (FTE=3)	7,219	15,283	6,985	1,166	8,141
	6031	Medicare: 1.45% of Total Wages	2,437	1,604	2,147	1,109	2,648
	6032	Unemployment Ins: 1.78%*TW	2,991	-	2,636	-	3,250
	6033	Workers' Comp: (TW/100)*2.5833	4,341	4,490	3,826	(195)	4,717
	6034	PERS Contributions: TW*22%	36,970	23,849	32,580	15,993	40,170
	6040	Employee Group Benefits: (2119*12)*FTE	76,284	23,485	76,284	19,631	76,284
	6041	Utility Benefit: (380*12)*FTE (FTE=3)	13,680	4,076	13,680	3,261	13,680
		BENEFITS AND TAXES	143,922	78,243	143,138	45,484	148,890
		TOTAL PERSONNEL	311,968	168,444	291,228	113,660	331,481

Community Service Patrol Program (270-50)

		FY23 Budget	FY23 Actuals	FY24 Budget	December 2023 Actuals	FY25 Budget
PERSONNEL:						
502	Salaries, Benefits & Taxes excluding EGHB	220,684	137,135	214,944	82,655	245,197
	Overtime	15,000	7,824	-	11,374	10,000
512	Employee Group Health Benefits (EHGB)	76,284	23,485	76,284	19,631	76,284
	Total Personnel	311,968	168,444	291,228	113,660	331,481
MATERIALS, SUPPLIES, & SERVICES:						
6100	Supplies	4,000	405	4,000	-	4,000
6103	Wearing Apparel	1,800	-	1,800	-	1,800
6150	Gasoline/Diesel/Fuel	16,000	9,701	16,000	1,289	16,000
6153	Heating Fuel	88	(59)	100	-	100
6171	Staff Cellular Phones	1,500	-	800	448	800
6170	Telephone	-	-	-	-	-
6400	Insurance	15,686	3,261	3,600	1,384	3,600
6440	In-Kind Expenses/Grant Match	32,308	-	32,308	2,297	32,308
	Total materials, supplies and services	71,382	13,308	58,608	5,418	58,608
	Total Operating Expenditures	383,350	181,752	349,836	119,078	390,089

E-911 Services Fund Personnel

(410-50)			FY23 Budget	FY23 Actuals	FY24 Budget	December 2023 Actuals	FY25 Budget
PERSONNEL:							
MII R5	17401	Police Chief 10% (90% GF)	14,925		13,077		13,077
	17120	Public Safety Dispatcher	54,898		59,119		59,119
	6000	SALARIES AND WAGES	69,823	56,021	72,196	6,538	72,196
		Merit Increases (Bargaining Unit o	1,372	-	-		-
	6010	Overtime	5,000	9,537	-		-
		Subtotal of miscellaneous wages	6,372		-		-
		TOTAL GROSS WAGES	76,195	56,021	72,196	6,538	72,196
	6022	Holiday Pay	-	4,884	2,000	-	2,000
	6023	Leave Cashout: (BW*5%)(FTE=1.1)	10,023	6,368	3,610	-	3,610
	6031	Medicare: 1.45% of TW	1,105	1,204	1,047	99	1,047
	6032	Unemployment Ins: 1.78%*TW	1,356	-	1,311	-	1,285
	6033	Workers' Comp: (TW/100)*2.5833	197	129	190	5	187
	6034	PERS Contributions: TW*22%	16,763	16,326	16,208	1,438	15,883
	6040	EmpGroup Ben: (2119*12)*FTE	27,971	49,046	27,971	1,846	27,971
	6041	Utility Benefit: (380*12)*FTE (FTE=	5,016	3,772	5,016	1,545	5,016
		BENEFITS AND TAXES	62,431	81,729	57,352	4,933	56,998
		TOTAL PERSONNEL	138,626	137,750	129,548	11,471	129,194

E-911 Services Fund
(410-50)

		FY23 Budget	FY23 Actuals	FY24 Budget	December 2023 Actuals	FY25 Budget
REVENUES:						
4428	Surcharge	144,000	139,619	148,000	75,663	148,000
9416	Public Safety Dispatch Contract w/SOA	-	-	-	-	-
	Total Revenue	144,000	139,619	148,000	75,663	148,000
PERSONNEL:						
	Salaries, Benefits & Taxes excluding EGHB	105,655	79,167	103,078	9,625	101,223
6010	Overtime	5,000	9,537	-	-	-
6040	Employee Group Health Benefits (EHGB)	27,971	49,046	27,971	1,846	27,971
	Total personnel	138,626	137,750	131,049	11,471	129,194
MATERIALS, SUPPLIES, & SERVICES:						
6170	911 Phone Lines	-	-	-	-	-
6171	Staff Cellular Phones	-	-	-	-	-
6335	Other Purchased Services	60,000	48,530	-	1,248	-
6400	Insurance	6,022	2,292	2,500	955	2,500
6410	Rents & Leases	5,800	17,400	13,000	16,546	13,000
6500	Drug Testing	-	-	-	-	-
6503	Dues & Subscriptions	-	-	-	-	-
	Total Operating Expenditures	71,822	68,222	15,500	18,749	129,194
	NET Operating Profit/(Loss)	(66,448)	(66,353)	1,451	45,443	18,806

School Resource Officer Program Personnel

(740-50)			FY23 Budget	FY23 Actuals	FY24 Budget	December 2023 Actuals	FY25 Budget
PERSONNEL:							
PS3	6000	Police Officer II @25%	22,575		15,588		22,575
		SALARIES AND WAGES	22,575		15,588		22,575
		Merit Increases (Bargaining Unit only)	-		-		-
		Field Training	-		-		-
		Shift Differential and Overtime	-		-		-
		Subtotal of miscellaneous wages	-		-		-
		TOTAL GROSS WAGES	22,575		15,588		22,575
	6022	Holiday Pay	-		-		-
	6023	Leave Cashout: (BW*6%) of FTEs (FTE=1)	1,355		935		1,355
	6031	Medicare: 1.45% of Total Wages	327		226		327
	6032	Unemployment Ins: 1.78%*TW (W/ \$39,900 cap)	402		277		402
	6033	Workers' Compensation: (TW/100)*2.5833	583		403	174	583
	6034	PERS Contributions: TW*22%	4,967		3,429		4,967
	6040	Employee Group Benefits: (2119*12)*FTE (FTE=1)	6,357		6,357		6,357
	6041	Utility Benefit: (380*12)*FTE (FTE=1)	1,140		1,140		1,140
BENEFITS AND TAXES			15,130		12,768	174	15,130
TOTAL PERSONNEL COSTS			37,705		28,356	174	37,705

City of Bethel
Enterprise Funds

400 - Multi-Use Recreation Center Enterprise Fund

500 - Solid Waste Enterprise Fund

510 - Water & Sewer Enterprise Fund

520 - Municipal Dock Enterprise Fund

530 - Leased Properties Enterprise Fund

560 - Bethel Transit System Enterprise Fund

Yukon Kuskokwim Regional Health and Aquatic Safety Training Center (400-50)

		FY23 Budget	FY23 Actuals	FY24 Budget	December 2023 Actuals	FY25 Budget
REVENUES:						
43-4360	Pro Shop Revenue	40,000	41,251	42,000	17,618	42,000
43-4361	Concession Revenue	60,000	58,703	60,000	28,659	60,000
43-4362	Entry Fee	100,000	120,552	115,000	77,056	140,000
43-4369	Program Fees	50,000	46,696	50,000	29,319	50,000
43-4440	Facility Rental	25,500	21,604	26,000	21,596	40,000
43-9420	Memberships	260,000	179,191	250,000	123,046	250,000
Total Operating Revenues		535,500	467,997	543,000	297,294	582,000
Grant Revenues						
42-9411	SFY13 Designated Legislative Grant	-	-	-	-	-
42-4570	Delta Women's Group Grant	-	-	-	-	-
42-4571	Community Action Grant	-	-	-	-	-
42-416	Grant Revenue	5,000	-	100,000	-	-
Total Grant Revenues		5,000	-	100,000	-	-
Transfer In/Miscellaneous						
46-4300	Cash Xfer from GF: 8.33%* Retail Sales Taxes	649,740	725,450	683,060	358,758	699,720
46-4330	Cash Xfer from GF: 3.33%*Alcohol Sales Taxes	16,650	11,880	14,319	6,459	14,319
46-4370	Wellness Program	-	-	-	-	40,000
46-4530	Penalties & Interest	-	-	-	-	-
46-9415	Cash Xfer from GF: 8.33%*ARSST	49,980	66,226	54,145	48,359	54,145
46-9417	Xfer from GF: 3.33%* Marijuana Sales Tax	28,305	29,725	28,305	14,294	28,305
49-4560	Public Donation	-	5,157	-	-	-
49-4590	Investment Income	2,000	109,290	80,000	120,153	80,000
Total Non-Operating Revenue		746,675	947,728	859,829	548,023	916,489
Total Revenues		1,287,175	1,415,725	1,502,829	845,317	1,498,489
EXPENSES:						
MATERIALS, SUPPLIES, & SERVICES:						
6150	Gasoline/Diesel/Oil	3,500	1,817	2,000	1,064	2,000
6153	Heating Fuel	175,392	351,123	210,000	137,237	210,000
6155	Water/Sewer/Garbage	56,650	56,863	56,650	27,739	52,600
6160	Electricity	91,421	103,269	92,000	54,450	120,000
6170	Telephone	1,300	1,503	1,300	751	1,300
6200	Minor Equipment	-	7,639	-	-	-
6230	Vehicle Maint/Repairs	97	1,130	1,000	290	1,156
6240	Prop Maint	50,000	48,271	55,640	18,500	50,000
6241	Property Maintenance (ICR) (5%)	55,407	-	50,000	1,021	57,401
6320	Other Professional Fees (HealthFit @ \$14,325.75)	157,570	-	171,909	71,629	171,888
6326	Contractor Fees	792,000	633,622	714,821	264,377	633,821
6335	Other Purchased Services	10,000	11,492	5,000	3,282	5,000
6400	Insurance	40,939	71,526	62,000	20,179	62,000
6710	Admin Overhead General Fund	21,819	38,580	40,000	59,996	94,364
6711	Admin Overhead-IT SVCS	33,260	56,765	43,000	31,621	21,021
Total Operating Expenses		1,489,355	1,383,600	1,505,320	692,136	1,482,551
Cash Transfer from YKRHASTC Reserve Fund		203,280		-		-
Net Operating Profit/(Deficit)		1,100	32,125	(2,491)	153,181	15,938

Yukon Kuskokwim Regional Health Fitness Center

(400-50)		FY23 Budget	FY23 Actuals	FY24 Budget	December 2023 Actuals	FY25 Budget
Wages & Benefits						
	Facility Director	-		97,882		97,882
	Manager - Memberships	-		70,000		-
	Manager - Aquatics	-		75,000		75,000
	Operations Staff	-		301,573		301,573
	Instructional Staff	-		19,600		19,600
	Youth Program Staff	-		33,800		33,800
	Staff Training	-		12,066		12,066
	Sub-Total Wages & Benefits	610,000	467,029	609,921	232,308	539,921
	Housing	42,550		-	-	-
	Total Personnel	652,550	467,029	609,921	232,308	539,921
545	Travel & Training:					
	1st Aid/CPR	500		500	-	500
	Staff Inservice Training	500		1,500	-	1,500
	Total Travel & Training	1,000	1,048	2,000	-	2,000
561	Supplies:					
	Office Supplies	1,000		1,000	15,489	1,000
	Pool Maintenance	6,000		6,000		6,000
	Chemicals	22,000		22,000		22,000
	Fitness Items	2,000		1,000		1,000
	Aquatic Program	2,000		1,000		1,000
	Concession Inventory	25,000		25,000		25,000
	Pro-Shop Inventory	18,000		18,000		18,000
	Total Supplies	76,000	88,249	74,000	15,489	74,000
	Building Maintenance:					
580	Boiler	1,500		-		-
661	Vehicle Maintenance	100		100		100
663	Janitorial Supplies	15,000		10,000	5,061	5,000
799	Maintenance Reserve	6,000		6,000		-
	Total Building Maintenance	22,600	6,646	16,100	5,061	5,100
668	IT/Software:					
	Point of Sale System	6,000		-	3,203	-
	Employee Scheduling	500	-	500		500
	Total IT/Software	6,500	5,748	500	3,203	500
	General Expenses:					
563	Wearing Apparel	2,000		1,000		1,000
580	Minor Equipment	10,000		6,000		6,000
661	Donations/ Awards	250		250		250
724	Dues/Subscriptions	1,000		1,000		1,000
727	Advertising	3,000		2,000		2,000
733	Postage	100		50		50
736	Bank Fees	14,500		-		-
	Total General Expenses:	30,850	62,118	10,300	7,016	10,300
790	Special Events:					
	Member Incentives	550		500		500
	Community Events	550		500	186	500
	Total Special Events	1,100		1,000	186	1,000
799	Misc. Expenses:					
	Unforeseen Expenses	2,500		2,000		2,000
	Total Misc. Expenses	2,500	2,784	2,000	1,114	2,000
646	Total Contractor Pass-Thru Exp.:					
	Total Personnel Expenses	652,550	467,029	609,921	232,308	539,921
	Total Operational Expenses	139,450	166,593	104,900	32,069	93,900
	Total Contractor Pass-Thru	792,000	633,622	714,821	264,377	633,821
	Total Expenses	792,000	633,622	714,821	264,377	633,821

SOLID WASTE ENTERPRISE FUND SUMMARY

(500)	FY23 Budget	FY23 Actuals	FY24 Budget	December 2023 Actuals	FY25 Budget
Operating Revenues:	1,200,638	1,243,926	1,275,495	649,292	1,275,495
Operating Expenses for Services:					
Hauled Refuse	418,349	406,744	504,187	206,551	465,626
Landfill Operations	596,581	619,604	628,580	256,094	710,182
Landfill Closure Costs	59,931		29,965		64,636
TOTAL OPERATING EXPENSES FOR SERVICES	1,014,930	1,026,348	1,132,767	462,645	1,240,443
Excess of Revenues over Operating Expenses for Services	185,708	217,578	142,728	186,647	35,051
Solid Waste Landfill Closure Reserve Fund					
Landfill Closure Costs	59,931		94,939		64,636
Previous Landfill Closure Fund Balance	1,284,629		1,344,560		1,439,498
Landfill Closure Fund Balance	1,344,560		1,439,498		1,504,134

SOLID WASTE ENTERPRISE FUND REVENUES

(500)		FY23 Budget	FY23 Actuals	FY24 Budget	December 2023 Actuals	FY25 Budget
Revenues:						
44-4396	Commercial Garbage Pickup	765,774	766,357	800,000	357,165	800,000
44-4397	Landfill Dump Fee	97,850	135,940	125,000	125,459	125,000
44-9420	Residential Garbage Pickup	337,014	341,429	350,495	166,668	350,495
	Total Solid Waste Services	1,200,638	1,243,726	1,275,495	649,292	1,275,495
42-4201	SOA-Jury Duty Reimb	-	200	-	-	-
	Total Misc	-	200	-	-	-
45-9434	Utility Penalty & Interest	-		-		-
45-4391	Service Fee	-		-		-
	Total Revenues	1,200,638	1,243,926	1,275,495	649,292	1,275,495

Hauled Refuse Personnel

Enterprise Fund (500-70)			FY23 Actuals	FY23 Budget	FY24 Budget	December 2023 Actuals	FY25 Proposed Budget
PERSONNEL:							
MII	19401	Public Works Director @ 5%	-	6,664	6,664	-	6,966
R2	19101	Admin Asst @ 5%	-	2,540	2,540	-	2,862
R3	23104	Hauled Refuse Driver	-	94,184	94,184	-	103,765
	23106	Temporary Worker	-	14,432	14,432	-	14,432
	23107	Temporary Worker	-	14,432	14,432	-	14,432
	6000	SALARIES AND WAGES	98,144	132,252	132,252	58,295	142,457
		Merit Increases (Bargaining Unit only)	-	3,140	3,140	-	2,666
	6010	Overtime	5,854	10,250	10,250	5,944	10,250
		Subtotal of miscellaneous wages	5,854	13,390	13,390	5,944	12,916
		TOTAL GROSS WAGES	103,998	145,641	145,641	64,239	155,373
	6022	Holiday Pay	4,236	-	1,500	2,916	-
	6023	Leave Cashout: (BW*5%) of FTEs (FTE=1.1)	23,400	7,282	7,041	-	5,864
	6030	Social Security (6.2% of Temp/Contract Salary)	-	1,790	1,790	440	1,790
	6031	Medicare: 1.45% of Total Wages	1,848	2,112	2,112	944	2,253
	6032	Unemployment Insurance: 1.78%*TW (W/ \$39,900 ca	52	2,592	2,592	-	1,399
	6033	Workers' Compensation: (TW/100)*2.5833	12,553	3,762	3,762	823	4,014
	6034	PERS Contributions: TW*22%	26,295	32,041	32,041	13,203	34,182
	6040	Employee Group Benefits: (2119*12)*FTE (FTE=1.1)	14,979	27,971	27,971	8,157	27,971
	6041	Utility Benefit: (380*12)*FTE (FTE=1.1)	2,290	5,016	5,016	1,107	5,016
		BENEFITS AND TAXES	85,653	82,566	83,825	27,589	82,489
		TOTAL PERSONNEL	189,651	228,207	229,466	91,828	237,862

Hauled Refuse

Enterprise Fund (500-70)		FY23 Budget	FY23 Actuals	FY24 Budget	December 2023 Actuals	FY25 Budget
6010	Salaries, Benefits & Taxes (minus EGHB)	189,986	168,818	191,245	77,727	199,641
	Overtime	10,250	5,854	10,250	5,944	10,250
6040	Employee Group Health Benefits (EGHB)	27,971	14,979	27,971	8,157	27,971
Total Personnel		228,207	189,651	229,466	91,828	237,862
MATERIALS, SUPPLIES, & SERVICES:						
6060	Training/Travel	-	-	-	-	-
6100	Supplies	500	709	1,000	383	1,000
6103	Wearing Apparel	1,000	462	1,000	-	1,000
6121	4 YD Dumpsters	60,000	57,072	60,000	50,455	60,000
6150	Gasoline/Diesel/Oil	10,000	17,564	14,000	7,475	14,000
6160	Electricity	-	-	-	-	-
6200	Minor Equipment		938		8	-
6230	Vehicle Maint/Repair (ISF 57)	61,581	67,256	72,000	24,405	83,492
6231	Vehicle Parts & Tools	10,000	9,095	10,000	7,986	10,000
6232	Tires/Wheels/Chains	8,000	1,320	8,000	-	8,000
6335	Other Purchased Services	1,000	-	1,000	-	1,000
6400	Insurance	6,570	6,996	7,700	2,956	7,700
6710	Admin Overhead - G.F.	31,490	55,681	42,667	21,055	41,572
	Total MS&S	190,141	217,093	217,367	114,723	227,764
	Total Operating Expenses	418,349	406,744	446,833	206,551	465,626

Landfill Personnel

Enterprise Fund (500-71)			FY23 Budget	FY23 Actuals	FY24 Budget	December 2023 Actuals	FY25 Proposed Budget
PERSONNEL:							
MII	19401	Public Works Director @ 5%	6,664		6,634	-	6,966
R2	19101	Admin Asst @ 5%	2,540		2,360	-	2,862
R4	23102	Landfill Manager	99,585		67,083	-	71,901
R3	23103	Landfill Technician	45,997		46,184	-	57,411
R3	20106	Driver (50% Landfill, 25% S&R, 12.5% HW, 12.5% HS)	23,012		26,780	-	28,005
	6000	SALARIES AND WAGES	177,798	148,838	149,041	60,533	167,145
		Merit Increases (Bargaining Unit on)	4,278	-	3,510	-	4,004
	6010	Overtime	20,000	32,434	20,000	10,387	35,000
		Subtotal of misc wages	24,278	32,434	23,510	10,387	39,004
		TOTAL GROSS WAGES	202,076	181,272	172,551	70,920	206,149
	6022	Holiday Pay	-	6,673	2,500	4,098	-
	6023	Leave Cashout: (BW*5%) (FTE=2.6)	34,890	46,842	7,353	-	20,823
	6030	Social Security	840	54		107	-
	6031	Medicare: 1.45% of Total Wages	2,930	3,465	2,473	1,109	2,989
	6032	Unemployment Ins: 1.78%*TW	3,597	-	3,036	-	1,847
	6033	Workers' Comp: (TW/100)*2.5833	5,220	9,244	4,406	582	5,325
	6034	PERS Contributions: TW*22%	44,457	45,643	37,523	15,868	45,353
	6040	Emp Group Benefits: (2119*12)*FTE	66,113	30,423	66,113	8,388	66,113
	6041	Utility Ben: (380*12)*FTE (2.6)	11,856	6,990	11,856	2,959	11,856
		BENEFITS AND TAXES	169,903	149,334	135,260	33,112	154,306
		TOTAL PERSONNEL	371,979	330,606	307,811	104,032	360,456

LANDFILL OPERATIONS

ENTERPRISE FUND (500-71)		FY23 Budget	FY23 Actuals	FY24 Budget	December 2023 Actuals	FY25 Budget
PERSONNEL:						
	Salaries, Benefits & Taxes minus EGHB	267,749	267,749	221,698	85,257	259,343
6010	Overtime	32,434	32,434	20,000	10,387	35,000
6040	Employee Group Health Benefits (EGHB)	30,423	30,423	66,113	8,388	66,113
	Total Personnel	330,606	330,606	307,811	104,032	360,456
MATERIALS, SUPPLIES, & SERVICES						
6060	Training/Travel	5,000	2,358	10,000	3,678	10,000
6100	Supplies	3,000	3,844	3,000	663	3,000
6103	Wearing Apparel	3,000	1,430	3,000	497	3,000
6132	Salt	30,000	27,029	30,000	-	30,000
6150	Gasoline/Diesel/Oil	15,000	21,149	15,000	35,547	15,000
6153	Heating Fuel	6,145	9,646	18,100	4,021	18,100
6160	Electricity	4,296	4,921	5,700	1,553	5,700
6171	Staff Cellular Phones	1,000	629	900	299	900
6200	Minor Equipment	5,000	3,366	7,500	3,309	7,500
6230	Vehicle Maint/Repair (ISF 57)	67,728	68,189	80,000	27,116	92,769
6231	Vehicle Parts	10,000	20,117	10,000	16,244	10,000
6232	Tires and Wheels	-	-	-	-	-
6240	Property Maint. (ICR)	28,137	24,857	33,384	10,999	34,441
6335	Other Purchased Services	3,000	3,303	4,000	600	4,000
6400	Insurance	4,598	4,765	5,200	1,986	5,200
6503	Dues and Subscriptions	8,050	4,000	10,000	245	10,000
6539	Miscellaneous Expense	-	-	4,000	-	4,000
6710	Administrative Overhead General Fund	38,763	68,541	60,975	30,083	62,998
6711	Administrative Overhead - IT SVCS	33,260	20,854	20,700	15,222	33,118
	Total MS&S	265,975	288,998	321,459	152,062	349,726
	Total Operating Expenses	596,581	619,604	629,270	256,094	710,182

WATER & SEWER UTILITY FUND SUMMARY

	FY23 Budget	FY23 Actuals	FY24 Budget	December 2023 Actuals	FY25 Budget
Operating Revenues	8,213,435	8,242,662	8,494,158	4,300,214	8,592,702
Operating Expenditures for Services:					
Hauled Water	1,997,395	1,844,617	2,546,057	992,066	2,427,327
Hauled Sewer	2,027,797	1,992,261	2,055,148	1,001,721	2,456,091
Piped Water	587,631	429,752	542,856	228,289	545,496
Piped Sewer	627,747	608,929	803,136	320,767	812,753
Water Treatment - Bethel Heights	605,458	745,523	861,721	433,018	924,477
Water Treatment - City Subdivision	1,025,898	1,031,495	848,372	487,081	858,172
Sewer Lagoon	162,801	122,692	253,154	76,642	172,406
SUBTOTAL OPERATING EXPENDITURES	7,034,726	6,775,269	7,910,444	3,539,584	8,196,722
Excess of Revenues Over Operating Expenditures	1,178,709	1,467,393	583,714	760,630	395,980
Less: Operating Expenses for Non-Services					
Utility Billing	337,004	150,505	354,336	112,900	381,826
TOTAL OPERATING EXPENSE FOR NON-SERVICES	337,004	150,505	354,336	112,900	381,826
Excess of Revenues over Operating & Non-Service Expenditures	841,705	1,316,888	229,378	647,730	14,154

*Note: Capital Exenditures and Capital Projects have been removed from the Operational Budget as well as their calculations from prior years

WATER & SEWER UTILITY FUND REVENUES

(510)		FY23 Budget	FY23 Actuals	FY24 Budget	December 2023 Actuals	FY25 Budget
Revenues						
	Cash Transfer from Community Service to W/	-	200	-	50	5,000
42-4384	Contract Water	14,214	13,824	14,101	9,160	14,783
42-4385	Metered Piped Water Residential	-	-	-	-	-
42-4386	Metered Piped Water (Comm)	930,234	880,140	965,759	420,896	967,443
42-4387	Unmetered Piped Water (Res.)	924,418	958,864	952,054	482,899	961,395
42-4389	Pumphouse Water	23,467	26,316	23,074	13,269	24,406
42-4390	Trucked Water	3,209,970	3,174,718	3,222,335	1,642,650	3,338,369
	Total Water Services	5,102,303	5,054,062	5,177,323	2,568,924	5,311,395
43-4384	Contract Sewer & Lagoon Dump	13,917	29,833	22,401	20,309	14,474
43-4386	Metered Piped Sewer (Comm.)	560,695	525,448	663,957	270,627	583,123
43-4387	Unmetered Piped Sewer (Res.)	271,471	283,506	281,603	141,801	282,330
43-4390	Trucked Sewer (EVAC/HB)	1,816,269	1,817,304	1,834,894	979,238	1,888,920
	Total Sewer Services	2,662,352	2,656,091	2,802,855	1,411,975	2,768,846
45-4392	Water Subscription Fees	197,063	204,679	205,486	104,806	204,946
45-4393	Sewer Subscription Fees	207,707	217,379	216,994	109,993	216,015
45-4394	Reconnect Fees	1,500	-	3,000	-	3,000
45-4395	Service Fees	-	-	-	-	-
45-4429	Senior Discounts	(52,000)	(55,134)	(52,000)	(28,446)	(52,000)
45-4430	NSF Fees/Credit Card Surcharge	110	85	-	-	-
45-4520	Utility Inspection Fee	2,500	-	-	137	-
45-4523	Utility Penalty & Interest	73,000	69,377	70,000	34,529	70,000
45-4590	Investment Income	16,000	75,760	50,000	60,857	50,000
49-4439	Miscellaneous Income	3,500	20,381	20,000	38,248	20,000
49-6532	Cash Over/Short	(600)	(18)	500	(809)	500
	Total Miscellaneous Revenues	448,780	532,509	513,980	319,315	512,461
	Total Revenues	8,213,435	8,242,662	8,494,158	4,300,214	8,592,702

Utility Billing Personnel

Enterprise Fund (510-80)

FY23 Budget

FY23
Actuals

FY24
Budget

December
2023 Actuals

FY25
Budget

PERSONNEL:

R3	13101	Acct Specialist I (Utility Billing)	65,218		62,112	18,808	54,632
		Acct Clerk @ 75% w/25% to 100-53 (Finance Front Desk)					
R2	13106		48,913		48,913		37,206
	6000	SALARIES AND WAGES	114,131	10,659	111,025	18,808	91,838
		Merit Increases (Bargaining Unit only)	2,853	-	2,776	-	2,296
	6010	Overtime	5,000	18	3,000	372	3,000
		Subtotal of misc wages	7,853	18	5,776	372	5,296
		TOTAL GROSS WAGES	121,984	10,677	116,801	19,180	97,134
	6022	Holiday Pay	-	253	-	1,100	-
	6023	Leave Cashout: (BW*5%) of FTEs (2.25)	5,707	-	5,551	-	4,592
	6031	Medicare: 1.45% of Total Wages	1,769	158	1,694	294	1,408
	6032	Unemployment Ins: 1.78%*TW	2,171	-	2,079	-	1,729
	6033	Workers' Comp: (TW/100)*2.5833	3,151	207	3,017	7	2,509
	6044	PERS Contributions: TW*22%	26,837	2,405	25,696	4,356	21,369
	6040	Emp Group Ben: (2119*12)*FTE	31,785	36	57,213	-	57,213
	6041	Utility Benefit: (380*12)*FTE	5,700	421	10,260	877	10,260
		BENEFITS AND TAXES	77,119	3,480	105,510	6,634	99,081
		TOTAL PERSONNEL	199,104	14,157	222,312	25,814	196,215

Utility Billing

Enterprise Fund (510-80)		FY23 Budget	FY23 Actuals	FY24 Budget	December 2023 Actuals	FY25 Budget
PERSONNEL:						
	Salaries, Benefits & Taxes minus EGHB	162,319	14,103	162,099	25,442	136,002
6010	Overtime	5,000	18	3,000	372	3,000
6040	Employee Group Health Benefits	31,785	36	57,213	-	57,213
	Total Personnel	199,104	14,157	222,312	25,814	196,215
MATERIALS, SUPPLIES, & SERVICES:						
6060	Travel/Training	4,500	-	4,500	-	4,500
6100	Supplies	3,500	719	3,500	-	3,500
6200	Minor Equipment	5,000	-	4,000	-	4,000
6335	Outsourced Services	-	5,161	-	16,445	49,500
6400	Insurance	12,542	1,047	1,200	471	1,200
6506	Postage	15,000	12,691	15,000	997	15,000
6531	Bank Charges	40,000	55,815	40,000	32,333	40,000
6539	Miscellaneous	500	-	500	1,000	500
6710	Administrative Overhead ICR	23,598	41,727	44,325	21,868	34,293
6711	Administrative Overhead IT Services	33,260	19,188	19,000	13,972	33,118
	Total MS&S	137,900	136,348	132,025	87,086	185,611
	Total Operating Expenses	337,004	150,505	354,337	112,900	381,826

Hauled Water Personnel

Enterprise Fund (510-81)				FY23 Budget	FY23 Actuals	FY24 Budget	December 2023 Actuals	FY25 Proposed Budget
PERSONNEL:								
MIII	19401	Public Works Director @ 5%		6,631		6,634	-	6,966
R2	19101	Admin Asst @ 5%		2,540		2,360	-	2,862
R4	24101	Utility Foreman (50% of base salary)		29,695		46,238	-	49,561
R2	24102	Administrative Assistant-Water/Sewer (50% of base salary)		26,687		30,967	-	33,192
R3	24103	Driver		86,706		59,119	-	63,372
R3	24104	Driver		45,997		46,184	-	53,560
R3	24105	Driver		47,289		46,184	-	53,560
R3	24106	Driver		55,899		46,184	-	53,560
R3	24107	Driver		46,186		46184	-	53,560
R3	24108	Driver		45,997		46,184	-	53,560
R3	24109	Driver		49,495		46,184	-	53,560
R3	24110	Driver		63,664		46,184	-	53,560
R3	20106	Driver (\$47,110 @ 50% HR, 25% S&R, 12.5% HW, 12.5% HS)		6,821		6,695	-	7,001
	6000	Wages		513,607	419,814	475,301	264,645	537,874
		Merit Increases (Bargaining Unit only)		12,674	-	10,132	-	13,447
	6010	Overtime		150,000	221,346	150,000	145,637	225,000
		Subtotal of miscellaneous wages		162,674	221,346	160,132	145,637	238,447
		Total Wages		676,281	641,160	635,433	410,282	776,321
	6022	Holiday Pay		-	11,139	4,000	9,960	-
	6023	Leave Cashout: (BW*5%) of FTEs (FTE=10) (Salaries reflect FTE)		25,983	25,852	22,734	1,921	26,545
	6030	Social Security (6.2% of Temp Wages)		7,470	26,645	19,344	18,910	-
	6031	Medicare: 1.45% of Total Wages		9,998	9,738	12,819	5,928	11,257
	6032	Unemployment Insurance: 1.78%*TW (W/ \$39,900 cap)		12,273	(1,902)	15,736	1,902	9,450
	6033	Workers' Compensation: (TW/100)*2.5833		17,812	10,692	22,838	1,890	20,055
	6034	PERS Contributions: TW*22%		151,691	52,560	125,853	24,625	170,791
	6040	Employee Group Benefits: (2119*12)*FTE (FTE=9.35)		254,280	43,952	161,468	16,837	237,752
	6041	Utility Benefit: (380*12)*FTE (FTE=9.35)		45,600	3,046	28,956	2,113	42,636
		BENEFITS AND TAXES		525,107	181,722	413,748	84,086	518,485
		TOTAL PERSONNEL		1,201,388	822,882	1,049,181	494,368	1,294,806

Hauled Water

Enterprise Fund (510-81)		FY23 Budget	FY23 Actuals	FY24 Budget	December 2023 Actuals	FY25 Budget
PERSONNEL:						
	Salaries, Benefits & Taxes minus EGHB	797,108	557,584	986,340	331,893	832,054
6010	Overtime	150,000	221,346	225,000	145,637	225,000
6040	Employee Group Health Benefits	254,280	43,952	237,752	16,837	237,752
	Total	1,201,388	822,882	1,449,092	494,368	1,294,806
MATERIALS, SUPPLIES, & SERVICES:						
6060	Travel/Training	35,000	4,640	45,000	-	10,000
6100	Supplies	15,000	12,124	15,000	9,220	15,000
6103	Wearing Apparel	15,000	11,661	15,000	9,755	15,000
6150	Gasoline/Diesel/Oil	110,000	141,621	110,000	78,073	110,000
6153	Heating Fuel (25% of City Shop)	11,017	30,467	167,300	6,241	16,250
6155	Water/Sewer/Garbage (25% of City Shop)	6,809	6,232	7,200	3,518	6,492
6160	Electricity (25% of City Shop)	10,701	13,982	14,900	6,399	15,875
6170	Telephone	200	20	50	15	50
6171	Staff Cellular Phones	8,000	7,446	6,500	597	6,500
6200	Minor Equipment	8,000	5,729	5,000	51	5,000
6230	Vehicle Maint/Repair (ISF 57)	268,201	278,801	299,700	101,585	347,535
6231	Vehicle Parts	50,000	81,244	50,000	47,940	100,000
6232	Tires & Wheels	21,000	2,573	20,000	5,838	20,000
6240	Property Maint. (ICR)	46,895	41,429	55,640	18,332	57,401
6332	Lab Tests	3,000	769	3,000	800	3,000
6335	Other Purchased Services	3,000	2,106	3,000	3,995	3,000
6400	Insurance	27,685	107,044	122,000	50,030	122,000
6539	Miscellaneous	2,000	41,212	20,000	14,337	20,000
6710	Administrative Overhead	121,240	214,380	258,760	127,662	226,299
6711	Administrative Overhead - IT Services	33,260	18,255	18,100	13,310	33,118
	Total MS&S	796,007	1,021,735	1,236,150	497,698	1,132,521
	Total Operating Expenses	1,997,395	1,844,617	2,685,242	992,066	2,427,327

Piped Water Personnel

Enterprise Fund (510-82)			FY23 Budget	FY23 Actuals	FY24 Budget	December 2023 Actuals	FY25 Proposed Budget
PERSONNEL:							
MIII	19401	Public Works Director @ 10%	13,262		12,814	-	13,931
R2	19101	Admin Asst @ 10%	5,079		4,955	-	5,724
R4	25101	Utility Maintenance Foreman (30% of base salary)	21,058		20,545	-	17,353
R2	25102	Utility Maintenance Worker (45% of base salary)	27,073		26,412	-	22,770
R2	25103	Utility Maintenance Worker (45% of base salary)	36,275		35,390	-	22,770
R2	25104	Utility Maintenance Worker (45% of base salary)	39,018		38,066	-	22,324
R2	25105	Utility Maintenance Worker (45% of base salary)	34,548		33,705	-	22,324
		Temporary Maintenance Worker (5.1-9.1, 800 hrs @ 19/hr)	15,970		15,580	-	15,200
	6000	Wages	192,282	78,582	187,467	34,532	142,396
		Merit Increase (Bargaining Unit only)	4,475	-	4,366	-	3,560
	6010	Overtime	34,000	44,664	34,000	14,499	35,000
		Subtotal of miscellaneous wages	38,475	44,664	38,366	14,499	38,560
		Total Wages	230,757	123,246	225,833	49,031	180,956
	6022	Holiday Pay	-	2,074	800	789	-
	6023	Leave Cashout: (BW*5%) of FTEs (FTE=2.75)	14,931	11,167	9,373	1,212	9,048
	6030	Social Security (6.2% of Temp Wages)	990	2,258	966	937	942
	6031	Medicare: 1.45% of Total Wages	3,346	1,951	3,275	715	2,624
	6032	Unemployment Insurance: 1.78%*TW (W/ \$39,900 cap)	4,107	-	4,020	-	1,953
	6033	Workers' Compensation: (TW/100)*2.5833	5,961	3,431	5,834	(295)	4,675
	6034	PERS Contributions: TW*22%	50,767	20,712	49,683	7,612	39,810
	6040	Employee Group Benefits: (2119*12)*FTE (FTE=2.75)	69,927	52,244	69,927	26,435	69,927
	6041	Utility Benefit: (380*12)*FTE (FTE=2.75)	12,540	4,818	12,540	1,959	12,540
		BENEFITS AND TAXES	162,569	98,655	156,418	39,363	141,519
		TOTAL PERSONNEL	393,327	221,901	382,251	88,395	322,475

Piped Water						
Enterprise Fund (510-82)		FY23 Budget	FY23 Actuals	FY24 Budget	December 2023 Actuals	FY25 Budget
PERSONNEL:						
	Salaries, Benefits & Taxes minus EGHB	289,400	124,993	206,380	47,460	217,548
6010	Overtime	34,000	44,664	34,000	14,499	35,000
6040	Employee Group Health Benefits	69,927	52,244	69,927	26,435	69,927
	Total	393,327	221,901	310,307	88,395	322,475
MATERIALS, SUPPLIES, & SERVICES:						
6060	Travel/Training	5,000	-	8,000	-	8,000
6100	Supplies	5,000	2,509	5,000	4,335	5,000
6103	Wearing Apparel	3,000	-	5,000	-	5,000
6108	Plumbing Supplies	15,000	7,824	15,000	14,523	15,000
6150	Gasoline/Diesel/Oil	15,000	15,142	15,000	8,993	15,000
6153	Heating Fuel	30,634	47,826	48,400	22,826	48,400
6155	Water/Sewer/Garbage	563	2,317	2,200	1,351	2,200
6160	Electricity-Util Mt. Shop	5,889	8,185	8,200	3,247	8,200
6170	Telephone	120	40	50	15	50
6171	Staff Cellular Phones	3,000	2,550	2,200	1,285	2,200
6200	Minor Equipment	5,000	-	-	3,348	-
6230	Vehicle Maint/Repair (ISF 57)	2,687	2,688	2,900	983	3,363
6231	Vehicle Parts & Tools	1,500	2,598	1,500	2,433	1,500
6232	Tires & Wheels	500	-	500	835	500
6324	Planning & Engineering Fees	-	-	-	-	-
6332	Lab Tests	500	812	500	-	500
6335	Other Purchased Services	1,500	733	1,500	3,742	1,500
6400	Insurance	10,174	7,368	8,100	3,107	8,100
6401	Insurance-Ded Exp & Other	-	-	530	-	530
6410	Bethel Airport Lease	-	-	-	-	8,500
6600	Bad Debts Expense	20,000	-	26,300	-	-
6710	Administrative Overhead GF	45,339	80,170	61,870	30,524	56,360
6711	Administrative Overhead - IT Services	33,260	19,921	19,800	14,561	33,118
9691	Piped Water Capital USDA Match	(9,362)	7,168	-	23,786	-
	Total MS&S	194,304	207,851	232,550	139,894	223,021
	Total Operating Expenses	587,631	429,752	542,857	228,289	545,496

Bethel Heights Water Treatment Personnel

Enterprise Fund (510-83)			FY23 Budget	FY23 Actuals	FY24 Budget	December 2023 Actuals	FY25 Proposed Budget
PERSONNEL:							
MIII	19401	Public Works Director @ 5%	6,631		6,407	-	6,966
R2	19101	Admin Asst @ 5%	2,540		2,478	-	2,862
R4	25101	Utility Maintenance Foreman (15% of base salary)	10,530		10,273	-	8,677
R2	25102	Water Treatment Operator - Bethel Heights	86,706		84,591	-	96,078
R2	25103	Water Treatment Operator (50% of base salary)	24,144		23,555	-	28,005
	6000	Wages	130,551	119,383	127,304	68,201	142,588
		Merit Increases (Bargaining Unit only)	3,098	-	3,022	-	3,391
	6010	Overtime	37,000	37,364	37,000	27,769	37,000
		Subtotal of miscellaneous wages	40,098	37,364	40,022	27,769	40,391
		Total Wages	170,649	156,747	167,326	95,970	182,979
	6022	Holiday Pay	-	4,321	2,500	3,184	-
	6023	Leave Cashout: (BW*5%) of FTEs (FTE=2.75)	13,496	30,300	6,365	-	18,648
	6030	Social Security Expense		-		468	-
	6031	Medicare: 1.45% of Total Wages	2,474	4,130	2,426	931	2,653
	6032	Unemployment Insurance: 1.78%*TW (W/ \$39,900 cap)	3,038	-	2,978	-	1,538
	6033	Workers' Compensation: (TW/100)*2.5833	4,408	2,600	4,323	92	4,727
	6034	PERS Contributions: TW*22%	37,543	37,532	36,812	20,141	40,255
	6040	Employee Group Benefits: (2119*12)*FTE (FTE=2.75)	44,499	14,877	69,927	10,585	69,927
	6041	Utility Benefit: (380*12)*FTE (FTE=2.75)	12,540	9,575	12,540	5,293	12,540
		BENEFITS AND TAXES	117,998	103,335	137,871	40,696	150,288
		TOTAL PERSONNEL	288,647	260,082	305,198	136,666	333,267

Bethel Heights Water Treatment Facility

Enterprise Fund (510-83)		FY23 Budget	FY23 Actuals	FY24 Budget	December 2023 Actuals	FY25 Budget
PERSONNEL:						
	Salaries, Benefits & Taxes minus EGHB	28,439	207,841	(7,214)	98,311	226,340
6010	Overtime	37,364	37,364	27,769	27,769	37,000
6040	Employee Group Health Benefits	37,532	14,877	20,141	10,585	69,927
Total Personnel		103,335	260,082	40,696	136,666	333,267
MATERIALS, SUPPLIES, & SERVICES:						
6060	Training/Travel	4,000	300	5,000	-	5,000
6100	Supplies	4,000	1,331	4,000	961	4,000
6103	Wearing Apparel	1,500	-	1,500	112	1,500
6108	Plumbing Supplies	3,000	1,785	5,000	2,040	5,000
6140	Chemicals	65,000	15,589	40,000	50,445	40,000
6150	Gasoline/Diesel/Oil	2,000	1,058	2,000	114	2,000
6153	Heating Fuel	120,260	218,056	207,800	103,387	207,800
6160	Electricity	88,695	106,006	104,000	56,625	130,525
6170	Telephone	500	-	-	-	-
6200	Minor Equipment	45,000	14,060	45,000	17,384	45,000
6230	Vehicle Maint/Repair (ISF 57)	2,566	2,688	2,950	1,000	3,421
6332	Lab Tests	4,000	3,820	4,000	4,483	4,000
6335	Other Purchased Services	25,000	11,825	25,000	5,406	25,000
6400	Insurance	65,626	24,130	26,600	10,219	26,600
6502	Advertising	500	-	-	-	-
6710	Administrative Overhead ICR	37,215	65,805	61,520	30,351	58,246
6711	Administrative Overhead - IT Services	33,260	18,988	18,800	13,825	33,118
Total MS&S		502,123	485,441	553,170	296,352	591,210
Total Operating Expenses		605,458	745,523	593,866	433,018	924,477

CITY-SUB WATER TREATMENT PERSONNEL

ENTERPRISE FUND (510-84)			FY23 Budget	FY23 Actuals	FY24 Budget	December 2023 Actuals	FY25 Proposed Budget
PERSONNEL:							
MIII	19401	Public Works Director 5%	6,631		6,407	-	6,966
R2	19101	Admin Asst @ 5%	2,540		2,478	-	2,862
R4	25101	Utility Maintenance Foreman (15% of base salary)	10,530		10,273	-	8,677
R3	25102	Water Treatment Facilities Coordinator	82,958		80,935	-	87,601
R2	25104	Water Treatment Operator	67,936		66,279	-	49,608
R2	25103	Water Treatment Operator (50% of base salary)	24,144		23,555	-	28,005
	6000	Wages	170,595	96,676	166,372	62,939	183,719
		Merit Increases	4,703	-	4,588	-	4,593
	6010	Overtime	37,000	42,865	37,000	62,116	45,000
		Subtotal of miscellaneous wages	41,703	42,865	41,588	62,116	49,593
		Total Wages	212,298	139,541	207,960	125,055	233,312
	6022	Holiday Pay	-	3,522	1,000	2,848	-
	6023	Leave Cashout: (BW*5%) of FTEs (FTE=2.75)	17,340	18332	8,319	-	8,838
	6030	Social Security Expense		-		468	-
	6031	Medicare: 1.45% of Total Wages	3,078	2,295	3,015	1,883	3,383
	6032	Unemployment Insurance: 1.78%*TW (W/ \$39,900 cap)	3,779	-	3,702	-	1,953
	6033	Workers' Compensation: (TW/100)*2.5833)	5,484	3,266	5,372	90	6,027
	6034	PERS Contributions: TW*22%	46,706	32,764	45,751	26,471	51,329
	6040	Employee Group Benefits: (2119*12)*FTE	69,927	17,177	69,927	14,740	69,927
	6041	Utility Benefit: (380*12)*FTE (FTE=2.75)	12,540	3,856	12,540	2,846	12,540
BENEFITS & TAXES			158,854	81,212	149,626	49,347	153,997
TOTAL PERSONNEL			371,152	220,753	357,586	174,402	387,309

City-Sub Water Treatment Facility

Enterprise Fund (510-84)		FY23 Budget	FY23 Actuals	FY24 Budget	December 2023 Actuals	FY25 Budget
PERSONNEL:						
	Salaries, Ben & Taxes (minus EGHB and OT)	75,149	160,711	283,071	97,546	272,382
6010	Overtime	37,000	42,865	37,000	62,116	45,000
6040	Employee Group Benefits	46,706	17,177	69,927	14,740	69,927
	Total Personnel	158,854	220,753	389,998	174,402	387,309
MATERIALS, SUPPLIES, & SERVICES:						
6060	Travel/Training	5,000	1,350	10,000	-	10,000
6100	Supplies	3,000	1,798	3,000	9	3,000
6103	Wearing Apparel	1,500	464	3,000	-	3,000
6108	Plumbing Supplies	3,000	2,649	3,000	51	3,000
6140	Chemicals	125,000	47,344	75,000	99,009	50,000
6150	Gasoline/Diesel/Oil	1,000	1,605	1,500	3,372	1,500
6153	Heating Fuel	108,667	183,391	179,600	54,235	120,000
6155	Water/Sewer/Garbage	1,500	-	-	-	-
6160	Electricity	69,153	77,115	77,200	42,892	98,900
6170	Telephone	50	20	50	10	50
6200	Minor Equipment	20,000	40,878	25,000	1,763	25,000
6230	Vehicle Maint/Repair (ISF 57)	2,581	3,201	4,000	1,356	4,638
6240	Property Maint.	-	149	-	-	-
6232	Tires & Wheels	-	-	-	-	-
6280	Depreciation-BLDGS/ Plants	144,033	-	-	-	-
6290	Depreciation-M&E Water	5,028	-	-	-	-
6332	Lab Tests	15,000	12,883	15,000	11,179	15,000
6335	Other Purchased Services	252,000	308,889	25,000	45,326	15,000
6400	Insurance	24,083	15,025	16,500	6,325	16,500
6501	City Safety	-	-	-	-	-
6502	Advertising	500	-	500	-	500
6530	Finance Charges/Penalties	-	(40)	-	-	-
6710	Administrative Overhead ICR	52,690	93,167	64,720	31,930	67,692
6711	Administrative Overhead - IT Services	33,260	20,854	20,700	15,222	37,083
	Total MS&S	867,044	810,742	523,770	312,679	470,863
	Total Operating Expense	1,025,898	1,031,495	913,768	487,081	858,172

Hauled Sewer Personnel							
Enterprise Fund (510-85)			FY23 Budget	FY23 Actuals	FY24 Budget	December 2023 Actuals	FY25 Proposed Budget
PERSONNEL:							
MIII	19401	Public Works Director @ 5%	6,664		6,439	-	9699
R2	19101	Admin Asst @ 5%	2,540		2,478	-	2862
R4	24101	Utility Foreman (50% of base salary)	29,695		28,970	-	49561
R2	24102	Admin Asst - Water/Sewer (50% of base salary)	26,687		26,036	-	33192
R3	24112	Driver	55,899		54,536	-	89532
R3	24113	Driver	76,773		74,901	-	56010
R3	24114	Driver	74,900		73,073	-	54631
R3	24115	Driver	45,987		44,866	-	60317
R3	24116	Driver	49,495		48,288	-	53560
R3	24117	Driver	45,987		44,866	-	53560
R3	24118	Driver	45,987		44,866	-	53560
R3	24119	Driver	61,019		59,531	-	53560
R3	24120	Driver	49,495		48,288	-	53560
R3	20106	Driver (\$47,110 @ 50% HR, 25% S&R, 12.5% HW, 12.5% HS)	6,821		6,654	-	7001
	6000	Wages	577,949	529,041	563,790	299,561	630,605
		Merit Increases (Bargaining unit only)	14,282	-	13,934	-	15,523
	6010	Overtime	125,000	191,891	125,000	125,579	200000
		Subtotal of miscellaneous wages	139,282	191,891	138,934	125,579	215,523
		Total Wages	717,231	720,932	702,724	425,140	846,128
	6022	Holiday Pay	-	17,912	7,000	12,955	-
	6023	Leave Cashout: (BW*5%) of FTEs (FTE=11.35)	57,307	59,996	28,190	1,921	31,530
	6030	Social Security	1,486	21,845	1,486	15,416	20,000
	6031	Medicare: 1.45% of Total Wages	10,400	11,617	10,189	6,294	12,269
	6032	Unemployment Insurance: 1.78%*TW \$39,900 cap	12,767	-	12,508	-	-
	6033	Workers' Compensation: (TW/100)*2.5833	18,528	22,352	18,153	683	21,858
	6034	PERS Contributions: TW*22%	157,791	92,283	154,599	40,898	186,148
	6040	Employee Group Benefits: (2119*12)*FTE	260,128	107,217	288,608	44,344	288,608
	6041	Utility Benefit: (380*12)*FTE (FTE=11.35)	46,649	12,307	51,756	1,200	51,756
		BENEFITS AND TAXES	565,056	345,529	572,490	123,710	612,169
		TOTAL PERSONNEL	1,282,287	1,066,461	1,275,214	548,850	1,458,297

Hauled Sewer (510-85)						
Enterprise Fund (510-85)		FY23 Budget	FY23 Actuals	FY24 Budget	December 2023 Actuals	FY25 Budget
PERSONNEL:						
	Salaries, Benefits & Taxes (minus EGHB and Overtime)	897,159	767,353	861,606	378,927	969,689
6000	Overtime	125,000	191,891	125,000	125,579	200,000
6010	Employee Group Health Benefits (EGHB)	260,128	107,217	288,608	44,344	288,608
	Total Personnel	1,282,287	1,066,461	1,275,214	548,850	1,458,297
MATERIALS, SUPPLIES, & SERVICES:						
6060	Training/Travel	-	-	45,000	-	10,000
6100	Supplies	10,000	8,453	15,000	4,316	15,000
6103	Wearing Apparel	10,000	9,974	15,000	4,362	15,000
6140	Calcium Chloride	-	201	-	-	-
6150	Gasoline/Diesel/Oil	90,000	127,103	9,600	80,093	9,600
6153	Heating Fuel (25% of City Shop)	19,351	30,994	134,700	5,155	16,250
6155	Water/Sewer/Garbage (25% of City Shop)	6,809	6,232	7,200	3,518	6,492
6160	Electricity (25% of City Shop)	10,702	13,982	14,900	6,399	15,875
6170	Telephone	100	-	-	-	-
6171	Staff Cellular Phones	8,000	-	5,500	-	5,500
6200	Minor Equipment	-	204	5,000	515	5,000
6230	Vehicle Maint/Repair (ISF 57)	281,345	282,385	295,000	99,992	342,085
6231	Vehicle Parts & Tools	50,000	57,809	50,000	66,824	100,000
6232	Tires & Wheels	6,000	1,675	20,000	2,867	20,000
6240	Property Maint. (ICR)	46,895	41,511	55,640	18,332	57,401
6335	Other Purchased Services	5,000	2,257	3,000	1,374	3,000
6400	Insurance	28,587	79,702	86,600	52,839	86,600
6530	Finance Charge/Penalties	-	81	-	-	-
6539	Miscellaneous	1,200	504	2,000	216	2,000
6710	Administrative Overhead - GF	138,261	244,478	188,016	92,759	254,873
6711	Administrative Overhead - IT Services	33,260	18,255	18,100	13,310	33,118
	Total MS&S	745,509	925,800	970,256	452,871	997,794
	Total Operating Expenses	2,027,797	1,992,261	2,245,470	1,001,721	2,456,091

Piped Sewer Personnel

Enterprise Fund (510-86)			FY23 Budget	FY23 Actuals	FY24 Budget	December 2023 Actuals	FY25 Proposed Budget
PERSONNEL:							
MIII	19401	Public Works Director @ 10%	13,262		12,814	-	13,931
R2	19101	Admin Asst @ 10%	5,079		4,955	-	5,724
R4	25101	Utility Maintenance Foreman (30% of base salary)	21,058		20,545	-	17,353
R2	25102	Utility Maintenance Worker (45% of base salary)	27,073		26,412	-	22,770
R2	25103	Utility Maintenance Worker (45% of base salary)	36,275		35,390	-	22,770
R2	25104	Utility Maintenance Worker (45% of base salary)	39,018		38,066	-	22,324
R2	25105	Utility Maintenance Worker (45% of base salary)	34,548		33,705	-	22,324
		Temporary Maintenance Worker (800 hrs @ 19/hr)	15,970		15,580	-	15,200
	6000	Wages	192,282	57,250	187,467	31,113	142,396
		Merit Increase (Bargaining Unit only)	4,475	-	4,366	-	3,212
	6010	Overtime	34,375	23,038	34,375	14,499	35,000
		Subtotal of miscellaneous wages	38,850	23,038	38,741	14,499	38,212
		Total Wages	231,132	80,288	226,208	45,612	180,608
	6022	Holiday Pay	-	2,074	800	789	-
	6023	Leave Cashout: (BW*5%) of FTEs (FTE=2.75)	9,614	9,432	9,373	1,212	7,120
	6030	Social Security (6.2% of Temp Wages)	990	-	966	937	942
	6031	Medicare: 1.45% of Total Wages	3,351	1,317	3,280	673	2,619
	6032	Unemployment Insurance: 1.78%*TW	4,114	-	4,027	-	-
	6033	Workers' Compensation: (TW/100)*2.5833	5,971	3,437	5,844	(297)	4,666
	6034	PERS Contributions: TW*22%	50,849	19,275	49,766	6,865	39,734
	6040	Employee Group Benefits: (2119*12)*(FTE=2.75)	69,927	39,561	69,927	6,347	69,927
	6041	Utility Benefit: (380*12)*FTE (FTE=2.75)	12,540	4,692	12,540	1,989	12,540
		BENEFITS & TAXES	157,357	79,788	156,522	18,515	137,547
		TOTAL PERSONNEL	388,489	160,076	382,731	64,127	318,155

PIPED SEWER						
ENTERPRISE FUND (510-86)		FY23 Budget	FY23 Actuals	FY24 Budget	December 2023 Actuals	FY25 Budget
PERSONNEL:						
	Salaries, Benefits & Taxes (minus EGHB & Overtime)	97,477	97,477	206,388	43,281	213,228
6000	Overtime	23,038	23,038	14,499	14,499	35,000
6010	Employee Group Health Benefits	39,561	39,561	6,347	6,347	69,927
	Total Personnel	160,076	160,076	227,234	64,127	318,155
MATERIALS, SUPPLIES, & SERVICES:						
6060	Travel/Training	3,000	-	5,000	-	5,000
6100	Supplies	3,000	1,054	3,000	5,409	3,000
6103	Wearing Apparel	3,000	629	4,000	5,076	4,000
6108	Plumbing Supplies	5,000	160	7,500	6,630	7,500
6150	Gasoline/Diesel/Oil	15,000	4,050	15,000	4,974	15,000
6153	Heating Fuel	36,000	53,142	60,000	15,096	60,000
6155	Water/Sewer/Garbage	563	2,317	2,200	1,351	2,200
6160	Electricity (Lift Stations & Mt. Bldg)	100,935	109,312	94,900	46,627	108,000
6170	Telephone	2,000	-	-	-	-
6200	Minor Equipment	140,000	135,141	150,000	64,006	150,000
6230	Vehicle Maint/Repair (ISF 57)	3,108	2,759	3,600	1,220	4,175
6231	Vehicle Parts & Tools	1,500	1,475	1,500	3,198	1,500
6232	Tires & Wheels	50	-	500	2,141	500
6335	Other Purchased Services	20,000	16,942	20,000	35,415	20,000
6400	Insurance	18,838	7,275	8,000	3,069	8,000
6410	Leased Property - Lift Station	17,000	14,369	17,000	15,805	17,000
6503	Dues & Subscriptions	-	-	-	1,500	-
6539	Miscellaneous Expenses	-	-	-	-	-
6600	Bad Debts Expense	20,000	-	18,500	-	-
6710	Administrative Overhead - GF	45,417	80,307	61,946	30,562	55,605
6711	Administrative Overhead - IT Services	33,260	19,921	19,800	14,561	33,118
6890	Piped Sewer Capital	-	-	57,137	-	-
	Total MS&S	467,671	448,853	549,583	256,640	494,598
	Total Operating Expenditures	627,747	608,929	776,817	320,767	812,753

Sewer Lagoon Personnel

(510-87)			FY23 Budget	FY23 Actuals	FY24 Budget	December 2023 Actuals
PERSONNEL:						
MIII	19401	Public Works Director @ 20%	25,888		25,013	-
R2	19101	Admin Asst @ 20%	10,159		9,911	-
R4	25101	Utility Mnt Foreman(10% base salary)	7,019		6,848	-
R2	25102	Utility Mnt Foreman(10% base salary)	6,016		5,869	-
R2	25103	Utility Mnt Foreman(10% base salary)	8,061		7,864	-
R2	25104	Utility Mnt Foreman(10% base salary)	8,671		8,459	-
R2	25105	Utility Mnt Foreman(10% base salary)	7,677		7,490	-
	6000	Wages	73,490	21,256	71,454	12,850
		Merit Increase (Bargaining Unit only)	1,190	-	1,161	-
	6010	Overtime	10,250	5,281	-	3,729
		Subtotal of misc wages	11,440	5,281	1,161	3,729
		Total Wages	84,930	26,537	72,615	16,579
	6022	Holiday Pay	-	556	300	258
	6023	Leave Cashout: (BW*5%)(FTE=0.9)	4,856	3,777	3,573	269
	6030	Social Security	24	-	24	312
	6031	Medicare: 1.45% of Total Wages	1,231	433	1,053	240
	6032	Unemployment Ins: 1.78%*TW	1,512	-	1,293	-
	6033	Workers' Comp: (TW/100)*2.5833	2,194	843	1,876	(140)
	6034	PERS Contributions: TW*22%	18,685	6,279	15,975	2,587
	6040	Emp Group Ben: (2119*12)*FTE	22,885	10,649	22,885	2,153
	6041	Utility Benefit: (380*12)*(FTE=0.9)	4,104	1,204	4,104	990
		BENEFITS & TAXES	55,491	23,741	51,082	6,669
		TOTAL PERSONNEL	140,421	50,278	123,697	23,248

Sewer Lagoon						
(510-87)		FY23 Budget	FY23 Actuals	FY24 Budget	December 2023 Actuals	FY25 Budget
PERSONNEL:						
502	Salaries, Bens & Taxes minus EGHB and OT	34,348	34,348	17,366	17,366	90,622
	Overtime	5,281	5,281	3,729	3,729	-
512	Employee Group Health Benefits	10,649	10,649	2,153	2,153	22,885
	Total Personnel	50,278	50,278	23,248	23,248	113,508
MATERIALS, SUPPLIES, & SERVICES:						
6060	Travel/Training	3,000	-	3,000	-	3,000
6100	Supplies	2,500	2,218	1,000	279	1,000
6103	Wearing Apparel	2,000	-	3,000	-	3,000
6108	Plumbing Supplies	3,000	-	3,000	-	3,000
6150	Gasoline/Diesel/Oil	20,000	-	38,000	1,014	3,800
6200	Minor Equipment	-	-	1,100	213	1,100
6230	Vehicle Maint/Repair (Int. Svc. Fund 57)	22	-	-	-	-
6231	Vehicle Parts & Tools	-	1,528	160	39	160
6320	Lagoon Study	-	-	56,101	10,193	-
6332	Lab Tests	15,000	10,188	15,000	7,492	15,000
6335	Other Purchased Services	-	-	500	393	500
6400	Insurance	41,328	498	500	181	500
6420	Interest Sewer Lagoon Bond	-	19,554	-	18,836	-
6501	City Safety	-	-	-	-	-
6502	Advertising	500	-	-	-	-
6503	Dues & Subscriptions (SOA Permit)	7,920	7,920	8,000	-	8,000
6710	Administrative Overhead- GF	17,253	30,508	29,905	14,754	19,838
	Total MS&S	112,523	72,414	159,266	53,394	58,898
	Total Operating Expenses	162,801	122,692	182,514	76,642	172,406

MUNICIPAL DOCK FUND SUMMARY

ENTERPRISE FUND (520-50)	FY23 Budget	FY23 Actuals	FY24 Budget	December 2023 Actuals	FY25 Proposed Budget
Operating Revenues:					
Municipal Dock Operations	974,000	944,649	1,079,552	1,082,879	1,089,552
Small Boat Harbor	265,500	271,024	335,500	263,319	310,500
TOTAL OPERATING REVENUES:	1,239,500	1,215,673	1,415,052	1,346,198	1,400,052
Total Operating Expenses:					
Municipal Dock Operations	892,072	564,391	966,252	394,846	950,843
Small Boat Harbor	279,754	187,971	268,722	117,977	268,673
TOTAL OPERATING EXPENSES:	1,171,826	752,362	1,234,974	512,823	1,219,515
TOTAL OPERATING INCOME/(LOSS)	67,674	463,311	180,078	833,375	180,537

MUNICIPAL DOCK REVENUES

ENTERPRISE FUND (520-50)		FY23 Budget	FY23 Actuals	FY24 Budget	December 2023 Actuals	FY25 Budget
Revenues:						
40-4402	City Dock-Penalties & Interest	2,000	-	-	-	-
41-4577	Pension on Behalf	-	-	-	-	-
43-4402	City Dock-Storage	90,000	68,872	50,000	39,154	90,000
43-4403	City Dock-Permits	3,000	5,340	3,000	-	3,000
43-4404	City Dock-Wharfage	150,000	122,565	140,000	181,453	140,000
43-4405	City Dock-Dockage	25,000	19,147	25,000	20,141	25,000
43-4406	Slough Berth-Moorage	-	-	-	-	-
43-4408	Slough Berth-Dockage	-	-	2,000	-	2,000
43-4410	Petro Yard-Storage	2,000	-	2,000	-	2,000
43-4412	PetroPort-Fuel Thru-Put (\$.06/gal.)	440,000	453,524	550,000	499,273	500,000
43-4413	PetroPort-Dockage	20,000	15,735	20,000	24,680	20,000
43-4415	Seawall-Moorage	24,000	31,408	30,000	-	30,000
43-4416	Seawall Dockage	20,000	44,569	30,000	15,548	30,000
43-4418	Beach-Storage	30,000	39,914	25,000	74,330	35,000
43-4419	Beach-Wharfage	95,000	56,200	100,000	131,790	100,000
43-4420	Beach-Dockage	25,000	45,807	25,000	21,640	35,000
44-4440	Lease Revenue	24,000	-	30,552	30,554	30,552
45-4388	Extra Water Calls	20,000	23,628	25,000	28,878	25,000
45-9460	East Addition-Storage	-	-	-	181	-
46-4640	Transfers from Other Funds	-	-	-	-	-
49-4439	Miscellaneous Revenue	2,000	-	2,000	1,040	2,000
49-4590	Investment Income	2,000	17,940	20,000	14,217	20,000
	Total Revenues	974,000	944,649	1,079,552	1,082,879	1,089,552

Municipal Dock Personnel

(520-50)			FY23 Budget	FY23 Actuals	FY24 Budget	December 2023 Actuals	FY25 Budget
PERSONNEL							
MIII	27101	Port Director 95% MD 5% SBH	87,368		85,693		89,984
R2	27102	Administrative Assistant 67% MD 33% SBH	35,674		31,625		37,413
R3	27103	City Dock Attendant 90% MD 10% SBH	52,638		44,762		49,168
	27902	Seasonal City Dock Attendant 1,040 hrs @ \$22/hr. 90% MD 10% SBH	18,133		16,848		20,592
	27901	PT Welder/Mech (160 hours @ \$25.00/hr)	4,203		4,203		4,000
	6000	Wages	198,015	134,737	183,131	80,785	201,157
		Merit Increases (Bargaining Unit only)	2,766	-	3,271	-	5,029
	6010	Overtime	5,000	5,132	5,000	1,888	5,000
		Subtotal of miscellaneous wages	7,766	5,132	8,271	1,888	10,029
		Total Wages	205,781	139,869	191,402	82,673	211,186
	6022	Holiday Pay	-	4,650	2,300	3,679	2,300
	6023	Leave Cashout: (BW*5%) of FTEs (FTE=3.92)	9,901	20,963	10,616	9,588	10,058
	6030	Social Security (6.2% of Temp Wages)	1,124	1,264	3,227	200	1,277
	6031	Medicare: 1.45% of Total Wages	2,984	2,454	2,775	1,443	3,062
	6032	Unemployment Insurance: 1.78%*TW (W/ \$39,900 cap)	3,663	-	3,407	-	3,759
	6033	Workers' Compensation: (TW/100)*2.5833	5,316	3,156	4,944	273	5,456
	6034	PERS Contributions: TW*22%	43,563	30,643	40,289	18,289	44,255
	6040	Employee Group Benefits: (2119*12)*FTE	99,678	42,922	99,678	23,376	99,678
	6041	Utility Benefit: (380*12)*FTE (FTE=3.92)	17,875	8,506	17,875	3,777	17,875
		BENEFITS & TAXES	184,104	114,558	185,111	60,625	187,719
		TOTAL PERSONNEL	389,885	254,427	376,513	143,298	398,905

Municipal Dock Expenses

Enterprise Fund (520-50)		FY23 Budget	FY23 Actuals	FY24 Budget	December 2023 Actuals	FY25 Budget
PERSONNEL:						
	Salaries, Benefits & Taxes minus EGHB	285,207	206,373	271,835	118,034	294,227
	Overtime	5,000	5,132	5,000	1,888	5,000
	Employee Group Health Benefits	99,678	42,922	99,678	23,376	99,678
	Total Personnel	389,885	254,427	376,513	143,298	398,905
MATERIALS, SUPPLIES, & SERVICES:						
6060	Travel/Training	5,000	2,690	5,000	1,135	5,000
6100	Supplies	8,000	5,279	8,000	978	8,000
6103	Wearing Apparel	5,000	-	5,000	127	5,000
6121	Municipal Dock Gravel	130,000	-	130,000	130,000	130,000
6150	Gasoline/Diesel/Oil	15,000	9,911	15,000	7,457	15,000
6153	Heating Fuel	3,600	6,018	10,000	1,841	5,000
6155	Water/Sewer/Garbage	5,500	12,986	10,000	6,621	13,500
6156	Water for Barges	12,000	-	12,000	-	12,000
6160	Electricity	13,509	18,285	13,509	8,116	18,900
6170	Telephone	2,250	2,294	2,250	1,021	2,250
6171	Staff Cellular Phones	3,000	1,580	2,400	799	2,400
6200	Minor Equipment	30,000	11,623	30,000	137	30,000
6230	Vehicle Maint/Repair (ISF 57)	2,839	3,374	3,200	1,085	3,711
6231	Vehicle Parts & Tools	20,000	32,853	20,000	2,869	20,000
6235	Tires & Wheels	-	3,088	5,000	-	-
6241	Municipal Dock Maintenance	42,815	17,086	50,000	2,622	50,000
6242	Seawall Maintenance	7,000	1,208	7,000	-	7,000
6244	Property Maintenance (ICR)	28,137	24,857	26,600	10,999	34,441
6320	Other Professional Fees	10,000	13,718	20,000	1,053	20,000
6321	Legal Fees	5,000	1,424	5,000	-	5,000
6324	Planning/Engineering Fees	5,000	-	50,000	-	10,000
6339	Other Purchased Services	30,000	21,426	30,000	7,755	30,000
6400	Insurance	35,093	13,467	15,000	5,796	15,000
6502	Advertising	1,000	275	1,000	275	1,000
6503	Dues & Subscriptions	1,000	225	2,000	236	2,000
6531	Bank Charges	3,000	1,882	3,000	1,235	3,000
6539	Miscellaneous	-	-	900	286	900
6710	Administration Overhead - GF	45,185	79,897	83,580	41,235	69,718
6711	Administration Overhead - I.T. SVCS	33,260	24,518	24,300	17,870	33,118
	Total MS&S	502,187	309,964	589,739	251,548	551,938
	Total Operating Expenses	892,072	564,391	966,252	394,846	950,843

Small Boat Harbor Personnel

Enterprise Fund (520-55)			FY23 Budget	FY23 Actuals	FY24 Budget	December 2023 Actuals	FY25 Proposed Budget
PERSONNEL:							
MIII	27101	Port Director @ 5% w/ 95% to Muni Dock	5,993		5,790	-	4,736
R2	27102	Administrative Assistant (33% SBH 67% to Muni Dock)	17,571		17,143	-	19,427
R3	27103	City Dock Attendant (10% SBH 90% to Muni Dock)	5,706		5,567	-	5,463
		Seasonal City Dock Attendant (1,040 hrs. @ \$22/hr. @ 10% SBH 90% MD)	2,015		1,966	-	2,288
	27902	Port Attendant - 5 mo. (867 hrs.) @ 19/hr.	15,864		15,477	-	16,473
	27903	Port Attendant - 5 mo. (867 hrs.) @ 19/hr.	15,864		15,477	-	16,473
	27904	Port Attendant - 5 mo. (867 hrs.) @ 19/hr.	15,864		15,477	-	16,473
	27905	Port Attendant - 5 mo. (867 hrs.) @ 19/hr.	15,864		15,477	-	16,473
	27906	Port Attendant - 5 mo. (867 hrs.) @ 19/hr.	15,864		15,477	-	16,473
	27907	Port Attendant - 5 mo. (867 hrs.) @ 19/hr.	15,864		15,477	-	16,473
	6000	Wages	110,605	68,854	107,851	46,590	114,279
	6010	Overtime	3,000	-	-	922	1,500
		Merit Increase 2.5%	582	2,168	568	-	622
		Subtotal of miscellaneous wages	3,582	2,168	568	922	2,122
		Total Wages	114,187	71,022	108,418	47,512	116,401
	6022	Holiday Pay	-	1,478	700	627	-
	6023	Leave Cashout: (BW*5%) of FTEs (FTE=0.4)	1,164	8,940	1,266	630	2,794
	6030	Social Security @ 6.2% of PT Wages	5,043	1,548	5,235	2,197	5,248
	6031	Medicare: 1.45% of Total Wages	1,656	1,191	1,599	710	1,688
	6032	Unemployment Insurance: 1.78%*TW	2,033	-	1,963	-	341
	6033	Workers' Compensation: (TW/100)*2.5833	2,950	3,268	2,849	(88)	3,007
	6034	PERS Contributions: TW*22%	25,121	11,795	5,572	2,794	25,608
	6040	Employee Group Benefits: (2119*12)*FTE	12,205	17,097	12,205	1,671	12,205
	6041	Utility Benefit: (380*12)*FTE (FTE=0.48)	25,121	5,741	24,261	1,434	2,189
		BENEFITS & TAXES	75,292	51,058	55,650	9,977	53,080
		TOTAL PERSONNEL	189,479	122,080	164,069	57,489	169,482

SMALL BOAT HARBOR (520-55)

Enterprise Fund (520-55)		FY23 Budget	FY23 Actuals	FY24 Budget	December 2023 Actuals	FY25 Budget
Revenues						
43-4409	SBH Petro Port-Fuel Thru-Put (\$.02/gal.)	220,000	235,819	275,000	250,301	250,000
43-4424	SBH-Storage	3,500	5,175	3,500	3,650	3,500
43-4422	SBH-Moorage	20,000	18,620	15,000	5,078	15,000
45-4535	SBH-Permits	20,000	11,280	20,000	3,210	20,000
45-4559	Permits/Licenses/Fees	-	130	-	1,080	-
	Total Operating Revenue	263,500	271,024	313,500	263,319	288,500
49-4439	Misc Revenue	-	-	2,000	-	2,000
49-4590	Investment Income	2,000	-	20,000	-	20,000
	Total Revenue	265,500	271,024	335,500	263,319	310,500
Expenses						
PERSONNEL:						
	Salaries, Benefits & Taxes minus EGHB	174,273	104,983	151,863	54,896	155,776
	Overtime	3,000	-	-	922	1,500
	Employee Group Health Benefits	12,205	17,097	12,205	1,671	12,205
	Total Personnel	189,479	122,080	164,069	57,489	169,482
MATERIALS, SUPPLIES, & SERVICES						
6100	Supplies	3,000	4,558	3,000	2,121	3,000
6103	Wearing Apparel	3,000	-	3,000	-	3,000
6132	Small Boat Harbor Gravel	30,000	-	30,000	30,075	30,000
6150	Gasoline/Diesel/Oil	8,000	12,802	10,000	6,492	8,000
6155	Water/Sewer/Garbage	7,100	-	7,100	-	7,100
6160	Electricity	2,000	-	2,000	-	2,000
6200	Minor Equipment	3,000	3,635	4,000	2,577	4,000
6241	Small Boat Harbor Maintenance	5,500	3,502	6,000	-	6,000
6400	Insurance	5,470	1,968	5,470	2,815	5,470
6539	Miscellaneous	1,000	162	1,000	86	1,000
6710	Administrative Overhead-GF	22,205	39,264	33,083	16,322	29,621
	Total Materials, Supplies & Services	90,275	65,891	104,653	60,488	99,191
	Total Operating Expenses	279,754	187,971	268,722	117,977	268,673

Leased Properties Enterprise Fund Summary		FY23 Budget	F23 Actuals	FY24 Budget	December 2023 Actuals	FY25 Budget
REVENUES:						
	Total Leased Properties Revenue	874,029	859,323	859,323	430,967	884,001
	Total Operating Expenses	464,573	461,358	460,619	212,648	516,312
Excess of Revenues over Operating Expenses		409,456	397,965	398,704	218,319	367,688
DEBT PAYMENTS:						
	Court Complex Loan/Bond Payment	190,000	190,000	262,750	-	255,625
	Total Debt Payments	262,650	250,500	262,750	-	255,625
Net Income					218,319	112,063

Other Leased Properties (530-44)		FY23 Budget	FY23 Actuals	FY24 Budget	December 2023 Actuals	FY25 Budget
REVENUES:						
4440	Lease-Fermin & Ulye Iturbide	1	-	1	-	1
4450	Lease- YKHC-PATC	14,400	2,400	-	-	-
4451	Lease-Bethel Sportsman Club	1	1	1	1	1
4456	Lease-Lions Cub	1	-	1	-	1
4457	Lease-BNC Owl Street Park	100	-	100	-	100
4459	Lease-Bethel Group Home	100	-	100	-	3,600
4452	Lease- Faulkner Walsh	12,600	12,600	12,600	6,300	12,600
4453	Lease-YKHC Warehouse	4,200	4,200	4,200	2,100	4,200
4455	Lease-State of AK DMV	12,120	12,360	12,360	6,180	12,360
4461	Lease-AVCP Head Start	2,400	2,700	2,400	1,350	2,700
4463	Lease-BTP/Swanson's	21,120	22,560	21,120	11,280	21,120
4467	Lease-Bethel Korean Full Gospel	1,800	1,800	1,800	900	1,800
4470	Lease-GCI	10,342	10,846	10,200	5,863	12,252
4472	Lease-Other	-	6,000	-	-	-
4474	SOA-DOT Fish and Game	-	9,600	9,600	4,800	9,600
9455	YKHC-Vintage Bldg	19,200	19,200	19,200	9,600	19,200
Total Revenues		98,385	104,267	93,683	48,374	99,535

LEASED PROPERTY ENTERPRISE FUND - NORA GUINN COURT COMPLEX (530-55)		FY23 Budget	FY23 Actuals	FY24 Budget	December 2023 Actuals	FY25 Budget
REVENUES:						
44-4444	SoA - Alaska Court System (\$51,135 per mo)	613,620	595,211	613,620	297,606	613,620
44-4447	SoA - Dept of Law (\$13,612 per mo)	161,784	152,485	157,822	78,911	163,346
44-445	SoA - ACS Electricity Reimb.	-	-	-	-	-
49-9455	Investment Income	240	7,360	-	6,076	7,500
	Total Revenues	775,644	755,056	771,442	382,593	784,466
EXPENSES:						
6153	Heating Fuel	66,847	85,044	80,000	1,865	61,598
6155	Water, Sewer, Garbage-Court Complex	24,000	17,543	24,000	12,688	23,240
6160	Electricity - Court Complex	68,190	74,283	65,000	43,571	97,570
6170	Telephone	700	751	800	376	800
6240	Property Maintenance	10,341	15,781	16,000	37,685	25,000
6241	Property Maintenance (ICR) 15%	140,684	124,287	166,919	54,997	172,204
6333	Janitorial - Court Complex	113,832	82,150	61,500	44,925	89,500
6339	Other Purchased Services	3,500	10,751	2,500	2,283	2,500
6400	Insurance	36,480	50,768	43,900	14,258	43,900
	Total Operating Expenses	464,573	461,358	460,619	212,648	516,312
	Net Operating Income or (Loss)	311,071	293,698	310,823	169,945	268,153
DEBT PAYMENTS:						
25000	Lease Revenue Bonds Payable	1,082,375	1,115,000	935,000	910,000	695,000
25100	Court Complex Bond Principal	190,000	190,000	240,000	-	232,875
6420	Courthouse Loan Interest	72,650	32,625		-	-
6421	Court Complex Bond Interest	-	27,875	22,750	-	22,750
55-6422	Amortization of Bond Premium	-	-	-	-	-
	Total Debt Payments	262,650	250,500	262,750	-	255,625
	Net Income (Loss) before Depr.	48,421	43,198	48,073	169,945	12,528

BETHEL PUBLIC TRANSIT SYSTEM REVENUES
(Enterprise Fund) (560-50)

Revenue Sources		FY23 Budget	FY23 Actuals	FY24 Budget	December 2023 Actuals	FY25 Budget
Local Sources:						
40-4600	Contributed Support by City of Bethel	-	-	172,976	-	187,883
	Total	-	-	172,976	-	187,883
Federal Sources:						
41-4101	Section 5311 Grant	426,232	544,040	257,443	154,674	257,443
41-4102	CARES Act Transit Grant (Section 5311)	-	-	-	-	-
42-4577	Pension on Behalf	-	-	-	-	-
	Total	426,232	544,040	257,443	154,674	257,443
Charges for Services:						
43-4370	Bus Fares	15,000	21,080	40,000	15,260	40,000
43-4371	Bus Fares - Prepaid	-	-	-	-	-
	Total	15,000	21,080	40,000	15,260	40,000
Misc Revenue:						
49-9515	Bus Stop Shelter Reimbursement	-	-	-	-	-
	Total	-	-	-	-	-
	TOTAL REVENUE	441,232	565,120	470,419	169,934	485,326

Bethel Public Transit System Personnel

Enterprise Fund (560-50)			FY23 Budget	FY23 Actuals	FY24 Budget	December 2023 Actuals	FY25 Budget
PERSONNEL:							
R4	29101	Transit Manager	55,058		55,058		59,002
R2	29102	Driver	49,592		50,832		54,483
R2	29201	Driver- Part-Time (25 hours/week)	28,197		18,720		25,300
	6000	Wages	132,847	65,165	124,610	63,382	138,785
R4	29901	Driver- On Call (budgeted at 12 hours/week)	-	-	-	-	-
		Merit Increases (Bargaining Unit only)	3,321	-	2,647	-	2,837
	6010	Overtime	-	3,846	-	5,704	-
		Subtotal of miscellaneous wages	3,321	3,846	2,647	5,704	2,837
		Total Wages	136,168	69,011	127,257	69,086	141,622
	6022	Holiday Pay	-	1,930	800	3,076	800
	6023	Leave Cashout: (BW*5%) of FTEs (FTE=2.5)	6,642	21,802	6,231	4,155	6,939
	6030	Social Security (6.2% of Temp Wages)	-	890	-	714	-
	6031	Medicare: 1.45% of Total Wages	1,974	1,375	1,845	1,146	2,054
	6032	Unemployment Insurance: 1.78%*TW	2,424	0	2,265	-	2,521
	6033	Workers' Compensation: (TW/100)*2.5833	3,518	3,435	3,287	254	3,659
	6034	PERS Contributions: TW*22%	29,957	15,997	27,997	14,603	31,157
	6040	Employee Group Benefits: (2119*12)*FTE	63,570	22,524	63,570	25,104	63,570
	6041	Utility Benefit: (380*12)*FTE (FTE=2.5)	11,400	4,982	11,400	3,424	11,400
		BENEFITS & TAXES	119,485	72,935	117,395	52,476	122,099
		TOTAL PERSONNEL	255,653	141,946	244,652	121,562	263,721

BETHEL PUBLIC TRANSIT SYSTEM ENTERPRISE FUND						
ENTERPRISE FUND (560-50)		FY23 Budget	FY23 Actuals	FY24 Budget	December 2023 Actuals	FY25 Budget
PERSONNEL:						
6010	Salaries, Benefits & Taxes minus EGHB	11,400	115,576	181,082	90,754	200,151
	Overtime	-	3,846	-	5,704	-
6040	Employee Group Health Benefits	63,570	22,524	63,570	25,104	63,570
	Total Personnel	74,970	141,946	244,652	121,562	263,721
MATERIALS, SUPPLIES, & SERVICES:						
6060	Travel/Training	-	2,119	2,000	(3,629)	2,000
6100	Supplies	1,500	3,999	2,000	3,260	2,000
6103	Wearing Apparel	-	124	-	-	-
6150	Gasoline/Diesel/Oil	29,000	13,679	32,000	13,117	32,000
6153	Heating Fuel	10,583	12,226	13,000	10,112	22,000
6155	Water/Sewer/Garbage	3,300	2,434	1,200	2,027	4,200
6160	Electricity	7,724	7,354	7,500	4,846	11,100
6170	Telephone	700	10	700	10	700
6171	Staff Cellular Phones	1,200	348	-	299	-
6230	Vehicle Maint./Repair (ISF 57)	18,184	14,835	26,000	8,813	30,150
6231	Vehicle Maint. (Parts & Tools)	20,000	1,684	20,000	1,271	20,000
6232	Tires & Wheels	2,000	-	3,000	-	3,000
6326	Contractor Fees	-	-	-	-	-
6339	Other Purchased Services	-	-	-	-	-
6400	Insurance	16,281	7,843	13,889	5,035	13,889
6503	Dues & Subscriptions	300	885	300	32	300
6539	Miscellaneous	-	250	1,500	88	1,500
6710	Administrative Overhead- ICR	41,548	48,701	48,779	24,066	46,092
6711	Administrative Overhead - IT	33,260	14,516	15,000	11,031	33,118
	Total MS&S	185,580	131,007	186,868	80,378	222,049
	Total Operating Expenses	260,550	272,953	431,520	201,940	485,770

Internal Service Funds

560 - Vehicle & Equipment Maintenance

Employee Group Health Benefits

Vehicles & Equipment Maintenance Personnel

Internal Service Fund (570-50)			FY23 Budget	FY23 Actuals	FY24 Budget	December 2023 Actuals	FY25 Proposed Budget
PERSONNEL:							
MIII	19101	Public Works Director @ 5%	7,069		6,631	-	6,966
R2	19401	Admin Asst. @ 5%	2,733		2,540	-	2,862
R4	26101	Foreman	79,275		73,659	-	77,417
R3	26102	Heavy Equipment Mechanic	63,382		58,891	-	53,560
R3	26103	Heavy Equip Mechanic II	54,772		50,892	-	66,576
R3	26104	Mechanic II/Oiler	63,406		58,914	-	53,560
R3	26105	Mechanic II/Oiler	60,388		56,109	-	54,631
R2	26106	Mechanic I	55,899		51,939	-	50,600
R2	26107	Parts Inventory Clerk	55,373		51,450	-	50,600
	6000	Wages	442,297	278,558	411,024	161,698	416,772
		Merit Increases (BU only)	10,881		10,110	-	10,245
	6010	Overtime/Shift Differential	15,000	3,041	15,000	297	15,000
		Subtotal of misc wages	25,881	3,041	25,110	297	25,245
		Total Wages	468,178	281,599	436,134	161,995	442,017
	6022	Holiday Pay	-	8,945	4,500	6,886	-
	6023	Leave Cashout: (BW*5%)	57,710	24,850	20,551	23,212	22,101
	6031	Medicare: 1.45% of TW	6,789	4,817	6,324	2,920	6,409
	6032	Unemployment Ins: 1.78%*TW	7,952	-	7,763	-	7,868
	6033	Workers' Comp: (TW/100)*2.5833	11,540	11,801	11,267	6,394	11,419
	6034	PERS Contributions: TW*22%	102,999	66,400	95,949	41,946	97,244
	6040	Emp Group Ben: (2119*12)*FTE	180,539	106,849	180,539	63,793	180,539
	6041	Utility Ben: (380*12)* (FTE=7.1)	32,376	24,762	32,376	14,028	32,376
		BENEFITS AND TAXES	399,905	248,424	359,269	159,180	357,955
		TOTAL PERSONNEL	868,082	530,023	795,403	321,175	799,972

Vehicles & Equipment Maintenance

Internal Service Fund (570-50)		FY23 Budget	FY23 Actuals	FY24 Budget	December 2023 Actuals	FY25 Budget
ALLOCATIONS TO V & E:						
4651	From General Fund-City Administration	1,285	1,344	2,000	678	1,163
4653	From General Fund-Finance	1,266	1,344	2,000	678	2,319
4654	From General Fund-Planning	1,559	1,344	1,739	508	1,739
4655	From General Fund-Fire	18,000	11,869	20,873	7,594	20,873
4656	From General Fund-Police	17,554	25,401	23,888	7,435	23,888
4657	From General Fund-PW Admin	2,457	3,455	4,986	1,227	4,986
4658	From General Fund-Streets & Roads	146,047	134,485	173,942	42,809	173,942
4661	From General Fund-Property Maintenance	5,713	5,456	7,190	2,102	7,190
4665	From General Fund-IT Services	1,280	1,344	3,479	1,017	3,479
4672	From Enterprise Fund-Hauled Water	268,201	278,801	299,700	101,585	347,535
4673	From Enterprise Fund-Hauled Sewer	281,345	282,385	295,000	99,992	342,085
4674	From Enterprise Fund-Piped Water	2,687	2,688	2,900	983	3,363
4664	From Enterprise Fund-Piped Sewer	3,108	2,759	3,600	1,220	4,175
4678	From Enterprise Fund-Water Trmt.-Bethel Hgts	2,566	2,688	2,950	1,000	3,421
4680	From Enterprise Fund-City Sub Water Trmt.	2,581	3,201	4,000	1,356	4,638
4685	From Enterprise Fund-Sewer Lagoon	22	-	-	-	-
4676	From Enterprise Fund-Refuse Hauling	61,581	67,256	72,000	24,405	83,492
4677	From Enterprise Fund-Landfill Operations	67,728	68,189	80,000	27,116	92,769
4671	From Enterprise Fund-Port	2,839	3,374	3,200	1,085	3,711
4684	From Enterprise Fund-Bethel Transit System	18,184	14,835	26,000	8,813	30,150
4686	From YK Aquatic Training Center	97	1,130	1,000	290	1,156
Total Revenues		906,100	913,348	1,029,447	331,894	1,156,074
PERSONNEL:						
Salaries, Benefits & Taxes minus EGHB		672,544	420,133	257,085	257,085	604,433
Overtime		15,000	3,041	297	297	15,000
Employee Group Health Benefits		180,539	106,849	63,793	63,793	180,539
Total Personnel		868,082	530,023	321,175	321,175	799,972
MATERIALS, SUPPLIES, & SERVICES:						
6060	Travel/Training	15,000	48	10,000	-	10,000
6100	Supplies	20,000	11,451	10,000	6,226	10,000
6103	Wearing Apparel	4,000	706	4,000	1,969	4,000
6150	Gasoline/Diesel/Oil	8,000	86,222	8,000	11,016	8,000
6153	Heating Fuel (25% of City Shop)	399	-	6,300	-	16,250
6155	Water/Sewer/Garbage (25% of City Shop)	5,300	4,779	4,800	3,311	6,492
6160	Electricity (25% of City Shop)	18,718	24,315	25,900	11,186	15,875
6200	Minor Equipment	25,000	2,552	25,000	3,923	25,000
6231	Vehicle Parts	8,000	7,831	8,000	6,865	8,000
6232	Tires & Wheels	2,000	1,539	2,000	433	2,000
6339	Other Purchased Services	10,000	3,609	15,000	1,287	15,000
6400	Insurance	24,535	39,900	43,900	16,848	43,900
6503	Dues & Subscriptions	10,000	14,243	20,000	7,370	20,000
6710	Administrative Overhead - GF	91,684	162,119	135,000	72,440	138,467
6711	Administrative Overhead - IT Services	33,260	21,054	20,900	15,369	33,118
Total MS&S		275,896	380,368	338,800	158,243	356,102
Total Operating Expense		1,143,979	910,391	659,975	479,418	1,156,074

EMPLOYEE HEALTH GROUP BENEFITS

INTERNAL SERVICE FUND		FY23 Budget	FY23 Actuals	FY24 Budget	December 2023 Actuals	FY25 Budget
Allocations to Employee Health Group Benefits:						
51	City Administration	50,249	50,249	76,284	2,429	76,284
52	City Clerk & Council	50,856	45,548	50,856	25,496	50,856
53	Finance Department	228,852	119,358	222,495	35,420	184,353
54	Planning Department	7,563	17,584	35,394	6,223	50,856
55	Information Technology Services	20,388	30,290	43,985	20,243	50,856
56	City Attorney	25,428	34,117	42,000	12,710	25,428
60	Fire Department	190,435	164,025	702,536	60,465	305,136
61	Police Department	737,412	324,072	709,441	147,631	709,441
65	Public Works - Administration	7,628	7,272	7,628	3,821	7,628
66	Streets & Roads	62,514	98,156	132,988	64,771	132,988
70	Property Maintenance	44,722	98,802	129,683	44,722	129,683
270-50	Community Service Patrol	76,284	23,485	76,284	19,631	76,284
410-50	E-911 Services	27,971	49,046	27,971	1,846	27,971
	School Resource Officer Program	6,357		6,357		6,357
500-70	Hauled Refuse	8,157	-	27,971	8,295	-
500-71	Landfill Operations	30,423	30,423	8,388	8,388	66,113
510-80	Utility Billing	31,785	36	57,213	-	57,213
510-81	Hauled Water	161,468	43,952	237,752	17,126	237,752
510-82	Piped Water	69,927	52,244	69,927	23,768	69,927
510-83	Bethel Heights Water Treatment Plant	37,532	14,877	20,141	11,222	69,927
510-84	City-Sub Water Treatment Plan	46,706	17,177	69,927	15,454	69,927
510-85	Hauled Sewer	260,128	107,217	288,608	44,344	288,608
510-86	Piped Sewer	39,561	39,561	6,347	6,347	69,927
510-87	Sewer Lagoon	10,649	10,649	2,153	2,153	22,885
520-50	Municipal Dock Department	99,678	42,922	99,678	23,376	99,678
520-55	Small Boat Harbor	17,097	17,097	1,671	1,671	12,205
560-50	Bethel Public Transit System	63,570	22,524	63,570	25,104	63,570
570-50	Vehicle & Equipment Maintenance	106,849	106,849	63,793	49,706	180,539
	Total Contributions	2,520,189	1,567,532	3,281,040	682,362	3,142,392

City of Bethel
Endowment Permanent Fund

900-46

Endowment Permanent Fund (900-46)

		FY23 Budget	FY23 Actual	FY24 Budget	December 2023 Actuals	FY25 Budget
REVENUES:						
49-4590	Investment Income	20,000	16,856	40,000	11,867	40,000
	Total Revenues	20,000	16,856	40,000	11,867	40,000
46-990	Transfer to General Fund* (70%)	14,000	-	28,000	-	28,000
	Total Expenses	14,000	-	28,000	-	28,000
	Net Income	6,000	16,856	12,000	11,867	12,000

Planning Commission 2023 Attendance

Regular Meetings

Member Name	Jan.	Feb.	March	April	May	June	July	Aug.	Sept.	Oct.	Nov.	Dec.
Kathy Hanson, Chair	P	P	P									
Lorin Bradbury, Vice Chair	P	T	T									
Alex Wasierski	P	E	P									
Shadi Rabi	P	P	P									
Stanley Hoffman Jr.	P	xx	xx	xx	xx	xx	xx	xx	xx	xx	xx	xx
Greg Morgan	U	xx	xx	xx	xx	xx	xx	xx	xx	xx	xx	xx
Haley Hanson	P	P	P									
Sundi Scott,	xx	xx	P									
Beth Hessler, Council Rep	P	P	P									

Special Meetings

Member Name	Jan.	Feb.	March	April	May	June	July	Aug.	Sept.	Oct.	Nov.	Dec.
Kathy Hanson, Chair												
Lorin Bradbury, Co-Chair												
Alex Wasierski												
Shadi Rabi												
Haley Hanson												
Sundi Scott,												

Vacancy shall be declared by the body when a member:

Fails to attend 3 regular meetings without being excused by the body
 Fails to attend 3 special meetings without being excused by the body
 Fails to attend 65% of regular meetings
 Fails to attend 65% of special meetings.

P=Present
E=Excused
U=Unexcused
T= Tardy

Chair determines excused/unexcused during roll call. If a member disagrees with the the chair, a motion to overule the decision of the chair can be made.

xx: not yet appointed/left commission

2024 SITE PLAN PERMITS ISSUED

Number	improvements:	Date arrived in Planning	Approval Date	FILL	Lot	Block	Subdivision	Name of Applicant	Land Owner (if different from applicant)	Physical Address
24-01	construct a 20'x24' 1 bdrm single family dwelling	1/4/24	1/11/24	no	12	6	Kasayuli	Norman & Carrie Ayagahia		5912 Nacaulleq Street
24-02	construct a duplex/ two bedroom each unit	2/20/24	3/5/24	no	4		Hoffman	Mersin Pellumbi		115 Hoffman Road
24-03	construct smoke house/ fish drying rack	4/8/24	3/11/24	no	8	1	Ciulkulek	Walter & Rachelle Jim		1715 Pirsurvik Way
24-04	construct smoke house/ fish drying rack	4/8/24	3/11/24	no	6	1	Ciulkulek	Jeanette Swope		1711 Pirsurvik Way
24-05										
24-06										
24-07										
24-08										
24-09										



William Arnold, Acting City Manager
300 Chief Eddie Hoffman HWY
PO Box 1388 Bethel, AK 99559
P: (907) 543-1373
C: (907)545-0111
warnold@cityofbethel.net

MEMORANDUM

DATE: 4/2/2024
TO: City Council
FROM: Bill Arnold, Acting City manager
SUBJECT: Manager's Report

During the last few weeks, we have interviewed two Finance Director candidates and have reached out to both for a second round of interviews, and one responded. We did have a second round of interviews and are still working on the process.

For the Police Chief, we had three candidates interviewed. During the process we eliminated one and did a second round of interviews with the other two candidates.

The FY22 Audit is well under way and the city needs to submit the ARPA reports to the auditors to finish it. They should have it back to the city within a few weeks.

If you remember at the beginning of the winter, there was a sewer truck that fell through the ice on H-Marker Lake. The insurance adjuster did come out to Bethel to perform an inspection of the truck and has totaled it. The insurance company will be paying for the truck at a value of \$178,605.



March 6, 2024

Bill Arnold
City of Bethel
P.O. Box 1388
Bethel, Alaska 99559

**Subject: DOWL Term Contract
Planning and Engineering Services
Project Billing Summary Report**

Dear Mr. Arnold:

DOWL appreciates the opportunity to assist the City of Bethel with all your planning and engineering needs. In accordance with the term contract requirements, we are providing a monthly summary of active Task Orders and their Budget Status. See the attached table.

Sincerely,
DOWL

A handwritten signature in blue ink, appearing to read "Chase A. Nelson".

Chase A. Nelson, P.E.
Term Contract Project Manager

Attachment(s): Budget Status Table

Project Description	Task Order	GL Code	Total Budget	Billed	Remaining
Lift Station Improvements	TO #15	660-70-6890	\$513,227.10	\$506,147.45	\$7,079.65
Lead and Copper Issues at City Sub	TO #17	510-84-6335	\$49,000.00	\$30,281.06	\$18,718.94
Yukon Kuskokwim Health and Fitness Center Repairs	TO #28	400-50-9692	\$124,266.00	\$116,008.33	\$8,257.67
Utility Rate Study	TO #39	100-51-6325	\$94,431.00	\$89,860.36	\$4,570.64
Chemical Storage Building	TO #45	660-70-6892	\$330,929.00	\$263,702.39	\$67,226.61
Transit Center Boiler Replacement	TO #46	560-50-6890	\$85,320.00	\$59,587.60	\$25,732.40
Dog Pound Facility Concept Design	TO #49	100-61-6890	\$209,349.00	\$98,262.91	\$111,086.09
General Planning Services	TO #52	100-54-6320	\$158,180.00	\$149,963.75	\$8,216.25
QFC#2 Lift Station	TO #55	660-50-6320	\$107,855.00	\$91,862.18	\$15,992.82
WTP Automation Study	TO #56	510-84-6890	\$67,630.00	\$28,142.32	\$39,487.68
Police Tower Estimate	TO #59	100-61-6890	\$64,047.00	\$21,032.10	\$43,014.90
Well Testing	TO #61	510-83-6335	\$24,197.00	\$21,163.50	\$3,033.50
Bethel Hts/Martina Oscar W&S	TO #63	631-50-6324	\$233,140.00	\$149,188.85	\$83,951.15
Lagoon Assessment	TO #66	510-87-6320	\$56,101.00	\$22,299.01	\$33,801.99



**CITY OF BETHEL
Fire Department**

Daron R. Solesbee, Fire Chief

P.O. Box 3231, Bethel, Alaska 99559

Phone: (907)-543-2131

Fax: (907)-543-2702

dsolesbee@cityofbethel.net

Celebrating 50 Years of Service

DATE: April 1, 2024

TO: Bill Arnold, Acting City Manager

FROM: Daron Solesbee, Fire Chief

SUBJECT: Management Report, March 2024

Current Events

- The department is continually recruiting new volunteer responders and administrative support. If anyone is interested, please fill out a BFD Volunteer Application Packet today!

Community Planning/Preparedness/Prevention

- The department conducted a fire and life safety inspection and several security checks during the 2024 Cama'i Dance Festival.
- The department is developing an Active Shooter/Hostile Event Response (ASHER) drill tentatively planned for May 2024. This planned training will assist the department in policy development, training, and effective responses to these incidents.
- It's that season, so please take this opportunity to clean your chimneys. Bethel residents may come by the fire station and borrow a chimney brush and rods free of charge but must return them **within three days**.

Training

- Staff and volunteers are receiving continuous Driver/Operator and Pump Operator training on the use and maintenance of department vehicles, pumps, and specialty equipment.
- Staff have completed several online, classroom, and skill drill training sessions covering various topics including firefighting, hazardous materials, emergency medical treatment, fire inspection, fire investigation, and fire prevention.
- On 03/05/2024 at 7:00 p.m., an EMT Meeting was held at the fire station. Responders reviewed and practiced various splinting techniques for extremity trauma scenarios.
- On 03/14/2024 at 7:00 p.m., a Fire Meeting was held at the fire station. Firefighters reviewed the use of portable fire extinguishers and conducted several live-fire drills with Class A, B, and C fuels.
- On 03/19/2024 at 7:30 p.m., a Quarterly Trauma Review was held at the hospital's Blueberry Conference Room. Responders and hospital providers reviewed two trauma incidents.
- On 03/28/2024 at 7:00 p.m., a Fire Meeting was held at the fire station. Firefighters reviewed fire suppression techniques for vehicle fires and roadway incidents.

Responses

- Between 03/01/2024 and 03/31/2024, the Bethel Fire Department responded to 138 EMS and 21 Fire incidents.
- See attached reports for Fire and EMS response breakdowns.

Budget/Financial

- The department is operating within its FY2024 operational budget, with the exception of overages in the personnel budget, of which a budget modification will be submitted to City Council.

Grants

- The department will continue to seek grant funding for fire and EMS equipment, additional staffing, replacement fire apparatus and ambulances, and other equipment.
- The department was awarded funding for security cameras and fencing for the Draeger Fire Training Facility through the AKDHS SHSP Grant.

Property Maintenance

- An incident report and photos were submitted to City Administration about minor damage caused to some shingles on City's Hall's roof by Truck-1 during a Driver/Operator training drill.
- The fire station foundation will be repaired and improved to allow for increased ventilation to preserve the position of the foundation piles.
- The fire station's front office and classroom need to be updated and remodeled, as the original (circa 1980) cabinets, shelving, and counter tops are very worn and in poor condition.

Staffing/Recruitment

- The department is recruiting one Fire Captain (PS6A, Base Pay is \$75,399/yr + DOE).
- The department is recruiting one Firefighter/EMT (PS2A, Base Pay is \$52,373/yr + DOE).
- The department re-hired Daniel Chakuchin as a Firefighter/EMT. Welcome back to BFD, DJ!
- The department hired Austin Kirby and Scott Kawagley as Firefighter/EMT Trainees. They will receive training in EMT-1, Basic Fire Ground Operations, and Firefighter-1. Hopefully, they will become qualified to apply for one of the full-time Firefighter/EMT positions.
- The department will start the BFD Student Work Program with LKSD in the coming months. This program will allow high school students to gain valuable work experience and skills while volunteering at the fire station during school hours.
- Due to low staffing and coverage concerns, firefighters will be working a 48-on/48-off shift schedule until further notice. This will ensure that employees

receive much-needed days off. Once more personnel are hired, trained, and meet qualifications, we will return to the regular three 24-hour Kelly Shift model.

- The department is advertising for these positions nationally through multiple job advertisement services, Fire and EMS magazines, firefighter recruitment organizations, and various fire academies throughout Alaska and the lower 48 states. Department leadership will attend career fairs around the state to recruit personnel.
- The department is continually recruiting volunteer members to serve as firefighters, ETT/EMT's, and support personnel. Become a volunteer today!

Vehicles & Equipment

- The department has started the process of developing a specification with Braun Northwest, Inc. for a new Advanced Life Support Type-1 Ambulance to replace Medic-4, the 1999 Ford ALS Type-1 ambulance. The department will utilize a cooperative bid purchasing contract to acquire and purchase this vehicle.
- We have received the parts for the Class-A Foam system for Engine-4. Staff determined that a 1" valve was required, upon finding the ¾" valve shipped was too small for the current foam system plumbing. This project was put on hold to allow for the receipt of Engine-5 this summer to allow this apparatus to be taken out of service for modifications.

FIRE DEPARTMENT VEHICLE STATUS			
Vehicle	Type	Year	Status
Medic 4	Ambulance	1999	<i>(Reserve Ambulance) In service. Will be replaced soon (Braun Northwest, Inc.)</i>
Medic 5	Ambulance, Light Rescue	2019	<i>(Frontline Ambulance) In service.</i>
Medic 6	Ambulance	2017	<i>(Second-Out Ambulance) In service.</i>
Medic 7	Ambulance	2024	Specification is under review by department.
Engine 5	Pumper	2023	In Service. Alaska Safety installed the MSA Evolution 6000 thermal imaging camera, TIC charger, flashlights, and flashlight chargers in the cab.
Engine 4	Pumper	2013	In service. Pump packing rings need to be tightened and/or replaced. Generator issues. Transmission and engine need service.
Engine 3	Pumper	1986	Out of Service (In storage at Port Storage Yard)
Truck 1	Ladder Truck	2017	In service. Transmission and engine serviced in October.
Com 1	SUV	2021	In service. Vehicle serviced by V&E, battery voltage problem resolved, 3-plug adapter installed for block

			heater, battery warmer, and battery maintainer/charger.
Com 2	Pickup	2014	In service.
Com 3	Pickup	2004	In service. Fair condition. Seats need to be replaced.
Honda 1	ATV	2004	In service.
Honda 2	ATV	2004	In service.
Fire Boat	Public Safety Boat	2004	Out of Service (In storage at Port Storage Yard) Needs new outboard motor (obsolete/frequent breakdowns). Needs a replacement steering system, preferably hydraulic. Intermittent fuel starvation issue (fuel pump) that causes sputtering.

Search Parameters

Data Types: Emergency Medical Services

Source Versions: NEMSIS v2.2.1; NEMSIS v3.3.4; NEMSIS v3.4.0; NEMSIS v3.5.0

Agencies: Bethel Fire Department

Date Range: Previous Month (03/01/2024 to 03/31/2024)

Date Bin: Day

States: Alaska

Counties: Bethel Census Area

biospatial Symptoms (match at least 1):

Abdominal pain, Abuse or Neglect, Agitation, Alcohol, Altered consciousness, Anorexia, Anosmia, Apnea, Assault, Benzodiazepine, Blisters, Blurred vision, Body aches, Bronchiolitis, Bronchitis, Chills, Cocaine, Conjunctivitis, COPD, Cough, COVID-19, Crack, Dehydration, Diaphoresis, Diarrhea, Domestic Violence, Drooling, Drug, Drunk, Dyspnea, Earache, Epiglottitis, Fentanyl, Eye pain, Faintness, Fever, Food poisoning, Gastroenteritis, Gastrointestinal, Generalized weakness, Heat-related illness, Hemoptysis, Hoarseness, Hypertension, Hypoglycemia, Hypoxia, Influenza, Injure, Intentional, Intoxication, Irritable, Lacrimation, Lethargy, Local paralysis, Lower respiratory infection, LSD, Lymphadenopathy, Malaise, Marijuana, MDMA, Melena, Methadone, Methamphetamine, Miosis, Mpox, Narcan, Nausea, Opioid treatment, Oral mucosal changes, Overdose, Oxycodone, Painkiller, Pale, PCP, Pinpoint, Pleural effusion, Pleuritic pain, Pneumonia, Poison, Pregnant, Psilocybin, Psych, Psychiatric, Pulmonary edema, Rash, Respiratory distress, Rhinitis, Seizure, Sinusitis, Slur, Sore throat, Stridor, Suboxone, Suicide, Suicide attempt, Suicide ideation, Tachypnea, Travel/Contact - Asia, Travel/Contact - China, Travel/Contact - Europe, Travel/Contact - Iran, Travel/Contact - Italy, Twitching, Unconscious, Unresponsive, Upper respiratory congestion, Upper respiratory infection, Violence, Viral symptoms, Vomiting, Wheezing, Xylazine

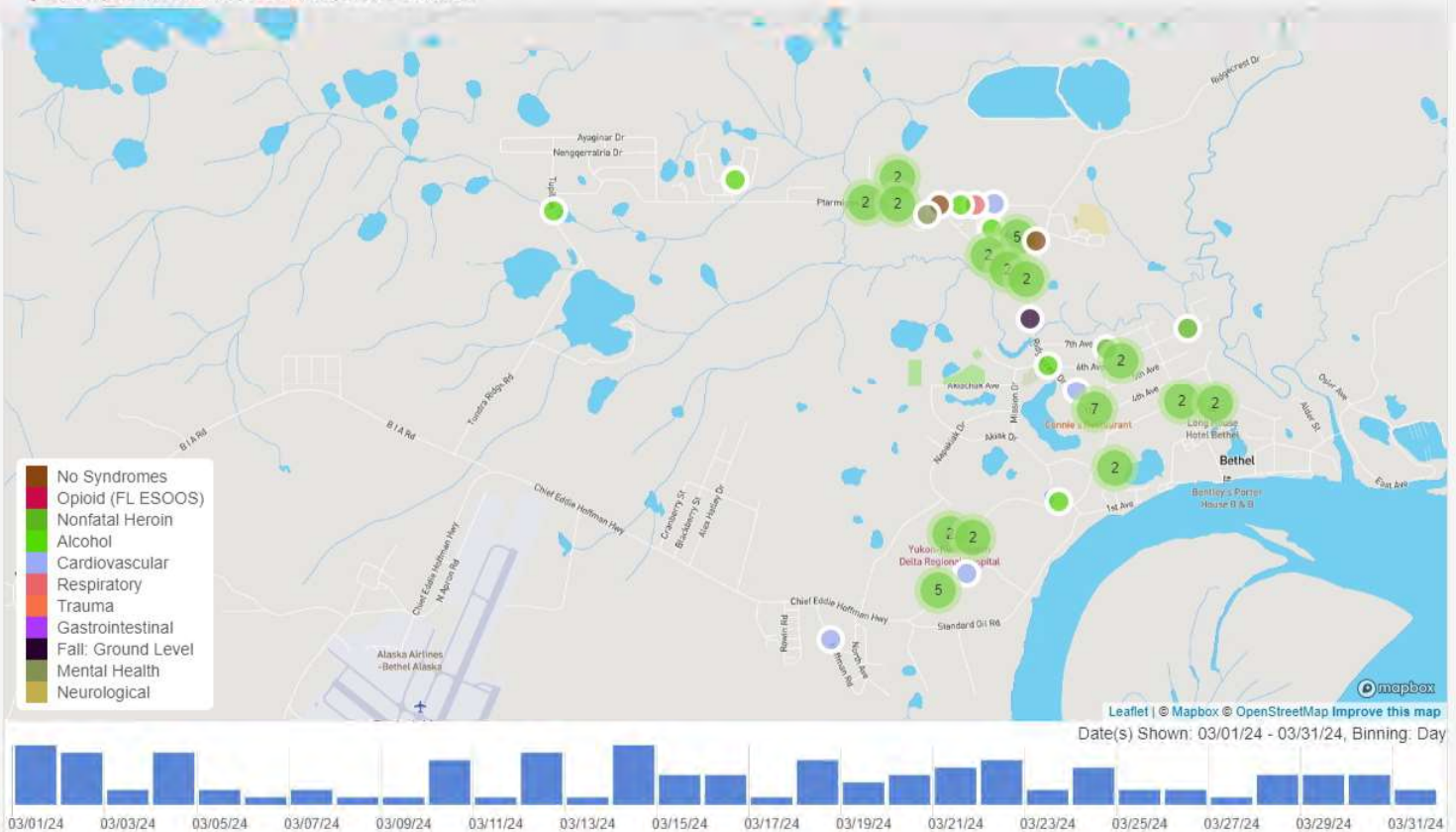
Types of Service Requested:

Emergency Response (Primary Response Area); Emergency Response (Intercept); Emergency Response (Mutual Aid); Hospital to Hospital Transfer; Hospital to Non-Hospital Transfer; Non-Hospital to Hospital Transfer; Non-Hospital to Non-Hospital Transfer; Administrative Operations; Crew Transport Only; Mobile Integrated Health Care Encounter; Mortuary Services; Non-Patient Care Rescue/Extrication; Other Routine Medical Transport; Public Assistance; Transport of Organs or Body Parts; Evaluation for Special Referral/Intake Programs; Standby; Support Services

Minimum Alert Threshold: ● Moderate

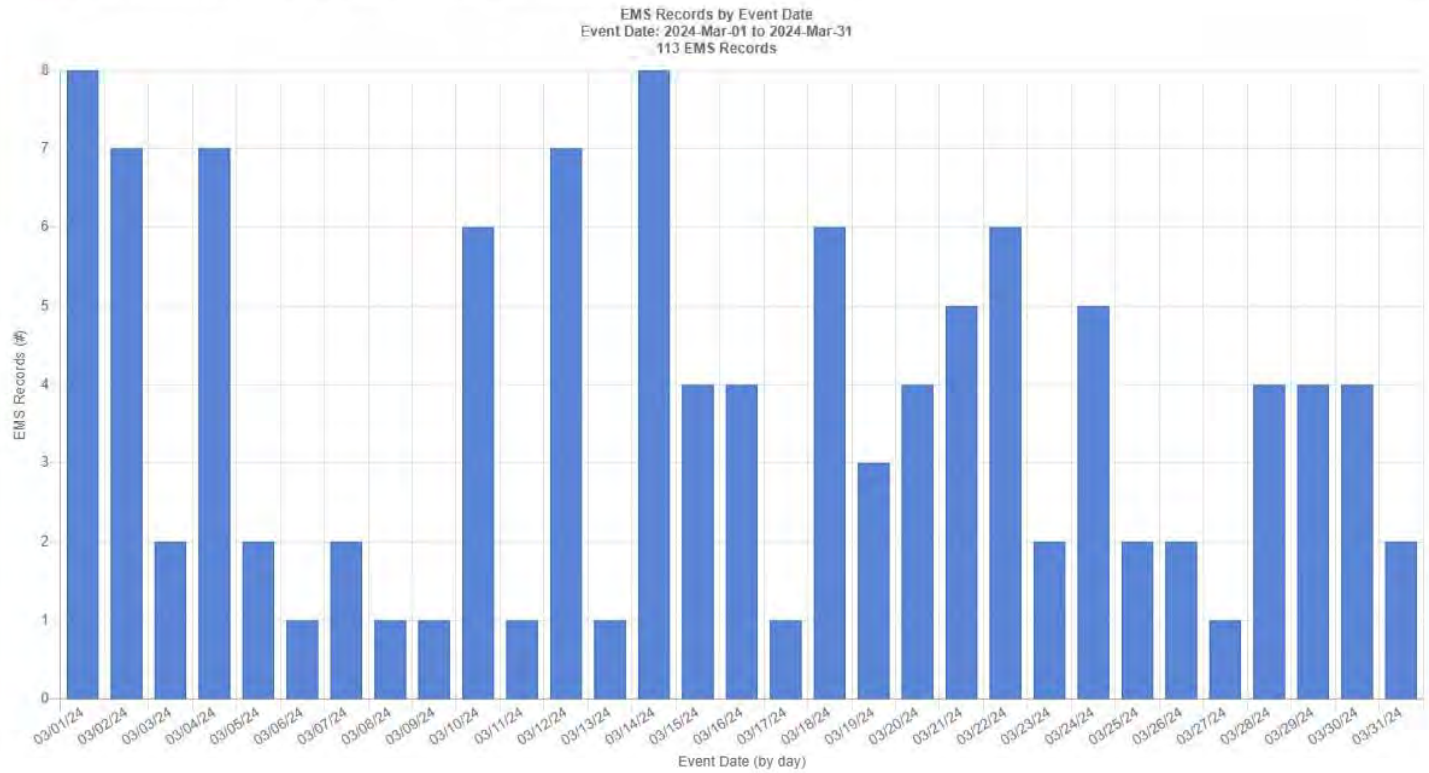
Map

Y Data filtered based on **Access Levels:** Event = Location.

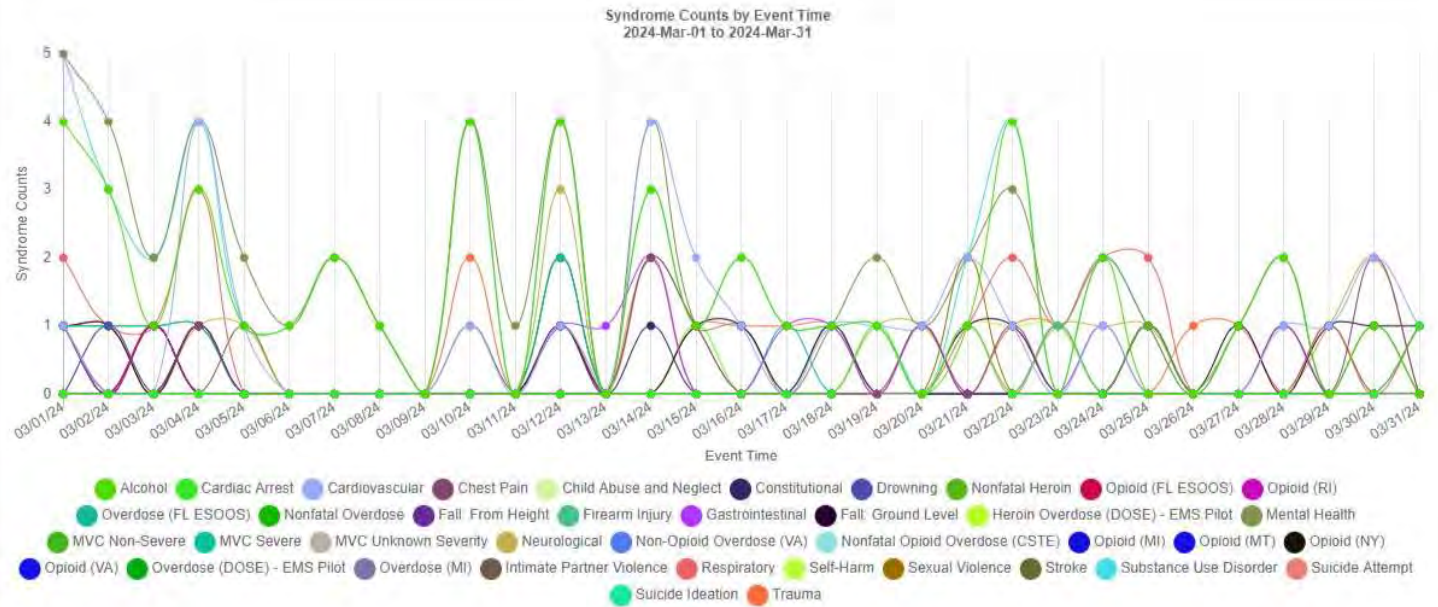


Data Explorer: EMS Records by Event Date

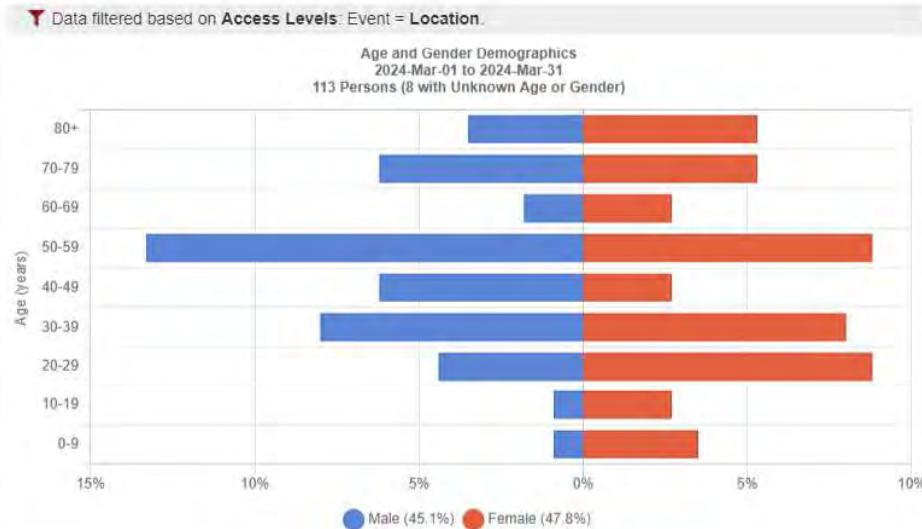
Data filtered based on Access Levels: Event = Location Operational = Full



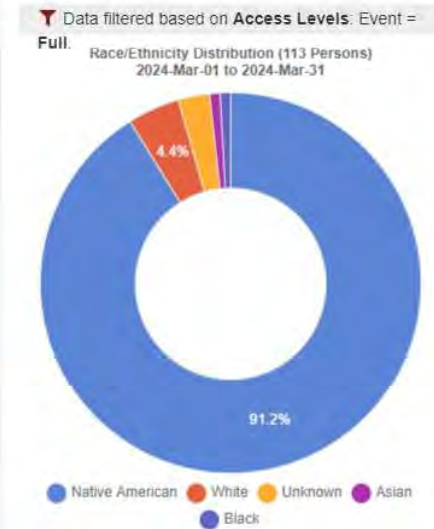
Syndrome Counts by Time



Age and Gender Distribution



Race/Ethnicity



Bethel Fire Department

Bethel, AK

This report was generated on 4/1/2024 2:39:15 PM



Incident Type per Zone for Incident Status for Date Range

Incident Status(s): All Incident Statuses | Start Date: 03/01/2024 | End Date: 03/31/2024

INCIDENT TYPE	INCIDENT STATUS	# INCIDENTS
Zone: 10 - Airport		
511 - Lock-out	Reviewed	2
Zone: 2 - East Ave., Hanger Lake Road, Osier Street		
733 - Smoke detector activation due to malfunction	Completed	1
Zone: 3 - 3rd Ave, 4th Ave, 5th Ave, 6th Ave, and 7th Ave		
111 - Building fire	Completed	1
511 - Lock-out	Reviewed	1
511 - Lock-out	Completed	1
Zone: 5 - City Subdivision		
511 - Lock-out	Reviewed	2
511 - Lock-out	Completed	3
611 - Dispatched & cancelled en route	Completed	1
731 - Sprinkler activation due to malfunction	Completed	1
735 - Alarm system sounded due to malfunction	Reviewed	1
Zone: 6 - ASHA Housing (Bethel Heights)		
331 - Lock-in (if lock out , use 511)	Reviewed	1
424 - Carbon monoxide incident	Completed	2
511 - Lock-out	Reviewed	1
531 - Smoke or odor removal	Completed	1
611 - Dispatched & cancelled en route	Completed	1
Zone: 7 - Airport Road to Blueberry Subdivision		
511 - Lock-out	Completed	1

This report gives a count of each incident type for the Incident Status or Statuses selected.



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CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING APRIL 30, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>FIRE DEPARTMENT</u>					
100-60-6000 SALARIES	351,675.60	351,675.60	792,237.00	440,561.40	44.4
100-60-6004 LONGEVITY BONUS	.00	.00	10,000.00	10,000.00	.0
100-60-6010 FLSA OVERTIME	124,481.54	124,481.54	120,000.00	(4,481.54)	103.7
100-60-6011 CALL BACK OVERTIME	37,190.25	37,190.25	50,000.00	12,809.75	74.4
100-60-6022 HOLIDAY PAY	24,641.19	24,641.19	15,000.00	(9,641.19)	164.3
100-60-6023 LEAVE CASHOUT	2,750.10	2,750.10	45,789.00	43,038.90	6.0
100-60-6030 SOCIAL SECURITY EXPENSE	997.64	997.64	.00	(997.64)	.0
100-60-6031 PAYABLE MEDICARE FICA	8,148.32	8,148.32	14,532.00	6,383.68	56.1
100-60-6032 UNEMPLOYMENT	.00	.00	17,840.00	17,840.00	.0
100-60-6033 WORKERS' COMPENSATION	8,066.09	8,066.09	25,891.00	17,824.91	31.2
100-60-6034 PERS	115,046.72	115,046.72	220,492.00	105,445.28	52.2
100-60-6040 EMPLOYEE GROUP BENEFITS	73,614.42	73,614.42	305,136.00	231,521.58	24.1
100-60-6041 UTILITY BENEFIT	29,065.87	29,065.87	54,720.00	25,654.13	53.1
100-60-6060 TRAVEL/TRAINING	(387.30)	(387.30)	.00	387.30	.0
100-60-6061 TRAVEL/TRAINING	29,789.12	29,789.12	42,900.00	13,110.88	69.4
100-60-6100 SUPPLIES	58,517.42	58,517.42	77,800.00	19,282.58	75.2
100-60-6103 WEARING APPAREL	5,482.55	5,482.55	16,700.00	11,217.45	32.8
100-60-6150 GASOLINE/DIESEL/OIL	11,348.80	11,348.80	16,400.00	5,051.20	69.2
100-60-6153 HEATING FUEL	19,528.85	19,528.85	27,500.00	7,971.15	71.0
100-60-6155 WATER/SEWER/GARBAGE	3,235.36	3,235.36	11,600.00	8,364.64	27.9
100-60-6160 ELECTRICITY	12,179.81	12,179.81	21,200.00	9,020.19	57.5
100-60-6170 TELEPHONE	1,938.05	1,938.05	2,400.00	461.95	80.8
100-60-6171 STAFF CELLULAR PHONES	1,826.14	1,826.14	4,000.00	2,173.86	45.7
100-60-6200 MINOR EQUIPMENT	4,498.87	4,498.87	22,000.00	17,501.13	20.5
100-60-6230 VEHICLE MAINT/REPAIR	8,759.25	8,759.25	18,000.00	9,240.75	48.7
100-60-6231 VEHICLE PARTS & TOOLS	25,398.73	25,398.73	28,000.00	2,601.27	90.7
100-60-6240 PROPERTY MAINT	6,920.14	6,920.14	30,000.00	23,079.86	23.1
100-60-6335 OTHER PURCHASED SERVICES	36,152.33	36,152.33	38,552.22	2,399.89	93.8
100-60-6400 INSURANCE	63,145.56	63,145.56	108,000.00	44,854.44	58.5
100-60-6502 ADVERTISING	2,862.98	2,862.98	3,000.00	137.02	95.4
100-60-6503 DUES & SUBSCRIPTIONS	7,898.97	7,898.97	12,500.00	4,601.03	63.2
100-60-6530 FINANCE CHARGES/PENALTIES	.00	.00	500.00	500.00	.0
100-60-6534 COLLECTION/SMALL CLAIMS	10,541.68	10,541.68	31,200.00	20,658.32	33.8
100-60-6537 FIRE PREVENTION PROGRAM	2,930.69	2,930.69	7,500.00	4,569.31	39.1
100-60-6539 MISCELLANEOUS EXPENSES	1,041.22	1,041.22	1,500.00	458.78	69.4
100-60-6660 XFER TO F-58 FLEET REPLACEMENT	169,807.04	169,807.04	.00	(169,807.04)	.0
100-60-6711 ADMIN OVERHEAD-IT SVCS	18,477.22	18,477.22	22,800.00	4,322.78	81.0
100-60-6890 CAPITAL EXPENDITURES	73,768.29	73,768.29	891,148.00	817,379.71	8.3
100-60-9649 VOLUNTEER STIPEND	6,825.00	6,825.00	15,000.00	8,175.00	45.5
100-60-9698 FIRE APPARATUS CLASS A PUMPER	18,113.78	18,113.78	4,947.78	(13,166.00)	366.1
TOTAL FIRE DEPARTMENT	1,376,278.29	1,376,278.29	3,126,785.00	1,750,506.71	44.0
TOTAL FUND EXPENDITURES	1,376,278.29	1,376,278.29	3,126,785.00	1,750,506.71	44.0
NET REVENUE OVER EXPENDITURES	(1,376,278.29)	(1,376,278.29)	(3,126,785.00)	(1,750,506.71)	(44.0)

MEMORANDUM

Date: April 1, 2024

To: Bill Arnold, Acting City Manager

From: Lee Foley, Planning Director

Subject: Planning Director's Report

March 2024 Events

- Prepared and delivered CUP Presentation to the Planning Commission with respect to an application submitted by Sahmi Pellumbi to construct a triplex at 331 Akiachak in the Residential Zone. The application was subsequently approved.
- Participated in a Teams Meeting with DOWL, the City Clerk, & the City Attorney to discuss encroachment issues that will impact DOT street rehabilitation plans for Ptarmigan, Akakeek, and DeLapp.
- Conducted a site inspection and liquor license renewal administrative review for Fili's Restaurant. The site was found to be in compliance with the CUP application approved by the Planning Commission on February 2, 2016, and as amplified in a memorandum from the former planning director to the City Council on February 23, 2016.
- Planning Assistant Pauline Boratko researched and provided ownership information to the City Clerk for two (2) properties located at 412 and 454 Ptarmigan that exceed easements and present encroachment issues.

- Corresponded with the International Pentecostal Holiness Church – Alaska with respect to abandoned buildings on their Main Street property across from the Bethel Family Clinic that are a habitat for homeless, drug users, and alcohol abusers and create a public nuisance. No reply to date.
- A large house was recently moved from Main Street to the empty lot belonging to Swanson’s former furniture store without a site permit. Attempts to establish contact with the mover via email failed so a certified letter was sent advising the mover to come to the Planning Office no later than Friday, March 29, 2024, to address the situation. The mover failed to meet this deadline so further steps will be initiated in accordance with the BMC.
- Attended a Wetlands Teams Meeting with the City Clerk and City Attorney that was conducted by the U.S. Army Corps of Engineers.
- Approved several residential site plans.

CITY OF BETHEL POLICE DEPARTMENT



March 2024 Monthly Report

Personnel:

Current Staffing			
Position	Allocated	Staffed	Vacant
Safety Patrol (three grant funded)	3	2	1
Community Service Officer	2	2	0
Evidence and Record Custodian	1	0	1
Administrative Assistant/Taxi Inspector	1	1	0
Public Safety Dispatcher (one E911 funded)	5	5	0
Public Safety Dispatch Supervisor	1	1	0
Peace Officers (one grant funded/reimbursed SRO)	20	18	2

Operations:

Operations Tempo				
	March 2024	February 2024	March 2023	2024 Total
Calls Total	1171*	1836	1318	3879
Reports Total	104	103	105	265
Intoxicated Pedestrian Calls	152	154	129	407
Driving Under Influence Calls	18	8	14	33
Domestic Violence Reports	42	43	13	110
Disturbance Calls	60	82	73	189
Subject Removal Calls	90	62	78	205
Animal Calls	26	36	31	86
Animal Bite Reports	0	0	1	0
Sexual Assault Reports	6	11	6	24
Death Investigation Reports	2	2	0	4

PERSONAL:

Taylor Saulters will start 04/08/2024 as a police officer with 8 years of law enforcement experience.

Jonathan Murphy resigned from the Bethel Police Department

TRAINING:

Seven Officers attended a less than lethal pepper ball gun Train-the-Trainer to become. Certified in our pepper ball gun.

Employees of the police department were required to recertify with APSIN.

All officers and CSO were required to attend a two-hour class online for Use of Force and De-Escalation.

Other:

(*) calls for service security checks removed from this number.

Officers conducted 1531 security checks.



William Arnold, Public Works Director
1155 Ridgecrest Drive
PO Box 649 Bethel, AK 99559
P: (907) 543-3110
F: (907) 543-2046
warnold@cityofbethel.net

MEMORANDUM

DATE: 03.29.2024

TO: City Manager

FROM: Bill Arnold, Public Works Director

SUBJECT: Manager's Report – Public Works Department

Programs/Divisions

Hauled Utilities:

Thanks to the other departments for their help and support that was provided this month. Thus far the drivers have been tolerant of the excessive hours they are working. There are seven unfilled utility drivers' positions. For the month of March, we have stayed on Scheduled with our services.

Utility Maintenance: 12 alarms on residential lift stations were responded to. Multiple issues with grinder pumps, and float systems

- Monthly meter reading and service connections were completed.
- Clean up and organization of shops and vehicles.
- 12 residential lift station repairs.
- Tundra Center lift station still in dire need of repairs/ replacement. Currently, lift station is not functioning at full capacity/ has required creativity to modify pump to continue to operate.
- Mixing up main lift station by hand with soap to prevent matt build up
- leveling activities on low-flow and plugged sewer lines
- The few flushing activities that have required longer than 16 hours of work have been handled by rotating men on rest.
- Utility Maintenance has 3 vacant staff workers still short staffed

Property Maintenance:

FIRE STATION: Replace broken lenses on lights. Repair garage door motor bracket. Replace cable on garage door.

POOL: Meet with Long Technologies to go over building controls. Replace fuse in pump 5. Replace fuel gauge on boiler 2. Deliver glycol and add pressure to boiler system.

COURTHOUSE: Replace fuel pump. Replace nozzle on boiler. Repair boiler fuel leak. Replace fuel filter. Measure building for square footage.

CITY HALL: Replace lever on toilet. Locate keys for HR file cabinets. Salt entrances for

buildings. Measure building for square footage.

PUBLIC WORKS: Assist utility maintenance with broken sewer line. Replace RIB on heat loop. Drain glycol from steamers and test steamers for serviceability. Add glycol to the heating system. Repair locks on exterior doors. Shovel snow. Thaw out floor drains.

TEEN CENTER: Replace low water shut off. Thawed frozen lift station with HPL.

CITY SUB WATER PLANT: Work on water fill controls for water trucks.

BETHEL HEIGHTS WATER PLANT: Replace eye on boiler. Replace fan motor in heating unit in generator room. Soldered leaking water line.

POLICE DEPARTMENT: Work on frozen drain. Fill sprinkler tank. Dump waster water in filter tank.

PORT: Remove lock on fuel tank.

Road Maintenance: Thawed culverts bladed roads. Now frozen again.

Vehicles and Equipment:

As usual fixing and repairing all city vehicles and equipment. Got word from Bobs services that the new marooka for utility maint. Is done, crane is installed. Will be tested out and sent to Seattle to be shipped by barge to Bethel.

CMI came out and inspected 728 and the insurance totaled the truck because of the damages exceeded the value of the truck

Transit System:

We had a steady stream of ridership this month. Had to use both buses this month when 440 was down for maintenance issues. The ridership consisted of: 763 Seniors, 20 Youth, 126 Adults, 137 Disabled, and 1,109 Pass riders. 143 Day and 17 Month Passes were purchased totaling \$1,391.00 for bus fares.

Bus 439 logged 1,363 miles and used 93.623 gallons and Bus 440 logged 1,511 miles and 221.077 gallons.

Landfill & Hauled Refuse:

Weve been replacing more dumpsters as needed with rebuilt dumpsters, cleaning dumpster pads of wind blown litter and snow. The roads and dumping pads have been kept clear and clean within the landfill, a lot of trash has been compacted and prepped for cover this spring/summer. The excavator is still down temporarily waiting for parts, the track keeps slipping off the undercarriage due to worn parts. The compacter is down waiting on 2 small tires.

Staffing Issues/Concerns/Training:



City of Bethel
Finance Department
Monthly Manager's Report for March 2024

Date: March 1–31st, 2024
To: William Arnold, Acting City Manager
From: Cynthia Sharp, Deputy Finance Director

Subject: Management Report, March 2024

The Finance Department's Monthly Managerial Report details the progress, activities, plans, and challenges of the Finance Department for March 2024.

Current Events within the Finance Department

- We are working on getting the FY22 Audit finished as the FY21 Audit is completed.
- The FY25 Operating Budget is complete.
- Sales tax continues to work on getting business in compliance.
- Payroll is working with HR to get retro pay done to comply with the new collective bargaining agreement
- Utility billing is working on cleaning up old accounts and getting the past due accounts sent to collections
- We are working on cleaning up and organizing our electronic filing system

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING MARCH 31, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>ADMINISTRATION</u>					
100-51-6000 SALARIES	6,849.44	126,521.07	356,886.00	230,364.93	35.5
100-51-6002 RELOCATION EXPENSES	.00	14,994.48	15,000.00	5.52	100.0
100-51-6003 RECRUITMENT COSTS	.00	3,254.59	20,000.00	16,745.41	16.3
100-51-6010 OVERTIME	.00	945.47	500.00	(445.47)	189.1
100-51-6022 HOLIDAY PAY	215.84	2,718.26	2,870.00	151.74	94.7
100-51-6023 LEAVE CASHOUT	.00	26,606.63	25,944.00	(662.63)	102.6
100-51-6030 SOCIAL SECURITY EXPENSE	.00	3,527.61	.00	(3,527.61)	.0
100-51-6031 PAYABLE MEDICARE FICA	77.53	2,237.08	5,299.00	3,061.92	42.2
100-51-6032 UNEMPLOYMENT	.00	.00	6,505.00	6,505.00	.0
100-51-6033 WORKERS' COMPENSATION	.00	119.64	944.00	824.36	12.7
100-51-6034 PERS	1,554.36	15,505.61	70,478.00	54,972.39	22.0
100-51-6040 EMPLOYEE GROUP BENEFITS	3,613.87	6,113.57	76,284.00	70,170.43	8.0
100-51-6041 UTILITY BENEFIT	.00	503.32	13,680.00	13,176.68	3.7
100-51-6044 YK FITNESS CENTER MEMBERSHIP	.00	.00	40,000.00	40,000.00	.0
100-51-6060 TRAVEL/TRAINING	.00	8,762.66	10,000.00	1,237.34	87.6
100-51-6100 SUPPLIES	.00	4,385.11	7,000.00	2,614.89	62.6
100-51-6150 GASOLINE/DIESEL/OIL	.00	516.40	.00	(516.40)	.0
100-51-6153 HEATING FUEL	.00	18,425.46	25,000.00	6,574.54	73.7
100-51-6155 WATER/SEWER/GARBAGE	.00	9,915.45	12,000.00	2,084.55	82.6
100-51-6160 ELECTRICITY	.00	12,689.33	15,000.00	2,310.67	84.6
100-51-6170 TELEPHONE	.00	3,769.47	15,000.00	11,230.53	25.1
100-51-6171 STAFF CELLULAR PHONES	.00	1,242.97	2,500.00	1,257.03	49.7
100-51-6200 MINOR EQUIPMENT	.00	303.95	1,000.00	696.05	30.4
100-51-6230 VEHICLE MAINT/REPAIR	.00	807.37	2,000.00	1,192.63	40.4
100-51-6231 VEHICLE PARTS & TOOLS	.00	1,078.18	.00	(1,078.18)	.0
100-51-6320 OTHER PROFESSIONAL FEES	.00	16,912.51	25,500.00	8,587.49	66.3
100-51-6325 CONSULTING FEES	.00	18,244.25	20,000.00	1,755.75	91.2
100-51-6333 JANITORIAL	975.00	11,638.50	11,700.00	61.50	99.5
100-51-6335 OTHER PURCHASED SERVICES	3,100.00	97,637.31	85,663.00	(11,974.31)	114.0
100-51-6400 INSURANCE	.00	11,748.14	20,100.00	8,351.86	58.5
100-51-6401 INSURANCE-DED EXP & OTHER	.00	.00	7,400.00	7,400.00	.0
100-51-6430 ALLOWANCE FOR SPECIAL EVENTS	.00	11,541.12	15,000.00	3,458.88	76.9
100-51-6502 ADVERTISING	.00	.00	2,500.00	2,500.00	.0
100-51-6503 DUES & SUBSCRIPTIONS	.00	1,443.00	2,000.00	557.00	72.2
100-51-6506 POSTAGE	.00	140.03	.00	(140.03)	.0
100-51-6539 MISCELLANEOUS EXPENSES	432.00	432.00	1,000.00	568.00	43.2
100-51-6700 INDIRECT COST RECOVERY	.00	(155,365.56)	(357,062.00)	(201,696.44)	(43.5)
100-51-6711 ADMIN OVERHEAD-IT SVCS	.00	18,153.05	22,400.00	4,246.95	81.0
TOTAL ADMINISTRATION	16,818.04	297,468.03	580,091.00	282,622.97	51.3

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING MARCH 31, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>CITY CLERKS OFFICE</u>					
100-52-6000 SALARIES	8,006.69	144,120.42	208,174.00	64,053.58	69.2
100-52-6022 HOLIDAY PAY	.00	307.59	.00	(307.59)	.0
100-52-6023 LEAVE CASHOUT / PAYOUT	.00	6,163.51	10,409.00	4,245.49	59.2
100-52-6031 PAYABLE MEDICARE FICA	118.71	2,154.92	3,019.00	864.08	71.4
100-52-6032 UNEMPLOYMENT	.00	.00	3,705.00	3,705.00	.0
100-52-6033 WORKERS' COMPENSATION	.00	86.96	538.00	451.04	16.2
100-52-6034 P.E.R.S.	1,761.47	31,774.13	45,798.00	14,023.87	69.4
100-52-6040 EMPLOYEE GROUP BENEFITS	4,045.94	38,041.14	50,856.00	12,814.86	74.8
100-52-6041 UTILITY BENEFIT	.00	5,794.32	9,120.00	3,325.68	63.5
100-52-6060 TRAVEL/TRAINING-COUNCIL	.00	11,427.88	19,000.00	7,572.12	60.2
100-52-6061 TRAVEL/TRAINING	.00	7,829.48	9,300.00	1,470.52	84.2
100-52-6100 SUPPLIES-CLERK	.00	625.25	500.00	(125.25)	125.1
100-52-6101 SUPPLIES-COUNCIL	.00	.00	500.00	500.00	.0
100-52-6171 STAFF CELLULAR PHONES	.00	796.50	1,750.00	953.50	45.5
100-52-6321 LEGAL FEES	.00	.00	5,000.00	5,000.00	.0
100-52-6335 OTHER PURCHASED SERVICES	.00	47,357.90	52,568.00	5,210.10	90.1
100-52-6400 INSURANCE	.00	(700.17)	.00	700.17	.0
100-52-6430 ALLOWANCE FOR SPECIAL EVENTS	.00	.00	600.00	600.00	.0
100-52-6503 DUES & SUBSCRIPTIONS	.00	700.00	7,700.00	7,000.00	9.1
100-52-6505 ELECTION EXPENSES	.00	10,575.59	18,700.00	8,124.41	56.6
100-52-6507 DONATIONS & AWARDS	.00	.00	800.00	800.00	.0
100-52-6700 INDRIECT COST RECOVERY	.00	(143,499.51)	(177,291.00)	(33,791.49)	(80.9)
100-52-6711 ADMIN OVERHEAD-IT SVCS	.00	18,477.22	22,800.00	4,322.78	81.0
TOTAL CITY CLERKS OFFICE	13,932.81	182,033.13	293,546.00	111,512.87	62.0

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING MARCH 31, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>FINANCE</u>					
100-53-6000 SALARIES	12,315.70	202,996.69	302,733.00	99,736.31	67.1
100-53-6010 OVERTIME	169.79	21,536.32	19,000.00	(2,536.32)	113.4
100-53-6022 HOLIDAY PAY	1,043.27	10,991.70	3,000.00	(7,991.70)	366.4
100-53-6023 LEAVE CASHOUT	.00	3,479.46	11,248.00	7,768.54	30.9
100-53-6031 PAYABLE MEDICARE FICA	220.20	3,574.87	8,563.00	4,988.13	41.8
100-53-6032 UNEMPLOYMENT	.00	4,888.46	10,512.00	5,623.54	46.5
100-53-6033 WORKERS' COMPENSATION	.00	119.58	1,526.00	1,406.42	7.8
100-53-6034 PERS	3,099.62	51,677.62	70,781.00	19,103.38	73.0
100-53-6040 EMPLOYEE GROUP BENEFITS	6,271.68	51,891.16	222,495.00	170,603.84	23.3
100-53-6041 UTILITY BENEFIT	.00	12,862.30	39,900.00	27,037.70	32.2
100-53-6060 TRAVEL/TRAINING	.00	9,126.19	20,000.00	10,873.81	45.6
100-53-6100 SUPPLIES	.00	8,668.42	16,000.00	7,331.58	54.2
100-53-6150 GASOLINE/DIESEL/OIL	.00	411.04	1,200.00	788.96	34.3
100-53-6170 TELEPHONE	.00	66.80	100.00	33.20	66.8
100-53-6171 STAFF CELLULAR PHONES	.00	789.03	1,750.00	960.97	45.1
100-53-6200 MINOR EQUIPMENT	.00	2,319.37	3,000.00	680.63	77.3
100-53-6230 VEHICLE MAINT/REPAIR	.00	807.37	2,000.00	1,192.63	40.4
100-53-6231 VEHICLE PARTS & TOOLS	.00	350.67	500.00	149.33	70.1
100-53-6310 ADMIN-OUTSOURCED SERVICES	.00	5,484.00	90,000.00	84,516.00	6.1
100-53-6311 AUDITING EXPENSE	.00	64,090.30	127,500.00	63,409.70	50.3
100-53-6331 HARDWARE/SOFTWARE SUPPORT	.00	13,710.00	15,500.00	1,790.00	88.5
100-53-6335 OTHER PROFESSIONAL FEES	.00	461,274.16	533,000.00	71,725.84	86.5
100-53-6400 INSURANCE	.00	4,136.16	7,100.00	2,963.84	58.3
100-53-6410 RENTS & LEASES	.00	1,884.45	.00	(1,884.45)	.0
100-53-6502 ADVERTISING	.00	.00	2,500.00	2,500.00	.0
100-53-6503 DUES & SUBSCRIPTIONS	.00	754.65	5,000.00	4,245.35	15.1
100-53-6506 POSTAGE	.00	2,803.18	5,000.00	2,196.82	56.1
100-53-6530 FINANCE CHARGES/PENALTIES	.00	804.44	1,800.00	995.56	44.7
100-53-6531 BANK CHARGES	.00	35,285.43	50,500.00	15,214.57	69.9
100-53-6532 CASH OVER/SHORT	.00	(.27)	500.00	500.27	(.1)
100-53-6533 IRS PENALTIES AND INTEREST	.00	.00	2,000.00	2,000.00	.0
100-53-6539 MISCELLANEOUS EXPENSES	.00	549.30	4,000.00	3,450.70	13.7
100-53-6700 INDIRECT COST RECOVERY	.00	(421,513.53)	(805,262.00)	(383,748.47)	(52.3)
100-53-6711 ADMIN OVERHEAD-IT SVCS	.00	24,393.18	30,100.00	5,706.82	81.0
100-53-9693 KIOSK+ANNUAL FEES&NEWCOPIER	.00	.00	20,000.00	20,000.00	.0
TOTAL FINANCE	23,120.26	580,212.50	823,546.00	243,333.50	70.5

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING MARCH 31, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PLANNING</u>					
100-54-6000 SALARIES	5,670.90	61,216.17	148,778.00	87,561.83	41.2
100-54-6022 HOLIDAY PAY	244.24	2,614.72	.00	(2,614.72)	.0
100-54-6023 LEAVE CASHOUT	.00	.00	1,239.00	1,239.00	.0
100-54-6031 PAYABLE MEDICARE FICA	94.01	963.25	2,157.00	1,193.75	44.7
100-54-6032 UNEMPLOYMENT	.00	.00	2,648.00	2,648.00	.0
100-54-6033 WORKERS' COMPENSATION	.00	41.14	384.00	342.86	10.7
100-54-6034 PERS	1,301.33	14,042.81	32,731.00	18,688.19	42.9
100-54-6040 EMPLOYEE GROUP BENEFITS	3,166.96	11,209.84	50,856.00	39,646.16	22.0
100-54-6041 UTILITY BENEFIT	.00	1,469.30	9,120.00	7,650.70	16.1
100-54-6061 TRAVEL/TRAINING	.00	280.00	10,000.00	9,720.00	2.8
100-54-6100 SUPPLIES	.00	363.92	1,550.00	1,186.08	23.5
100-54-6103 WEARING APPAREL	.00	184.59	.00	(184.59)	.0
100-54-6150 GASOLINE/DIESEL/OIL	.00	620.30	.00	(620.30)	.0
100-54-6170 TELEPHONE	.00	26.72	50.00	23.28	53.4
100-54-6171 STAFF CELLULAR PHONES	.00	398.25	750.00	351.75	53.1
100-54-6230 VEHICLE MAINT/REPAIR	.00	605.53	1,500.00	894.47	40.4
100-54-6231 VEHICLE PARTS & TOOLS	.00	191.48	500.00	308.52	38.3
100-54-6320 OTHER PROFESSIONAL FEES	.00	55,403.75	62,499.00	7,095.25	88.7
100-54-6330 OTHER PROFESSIONAL FEES	.00	120.00	30,000.00	29,880.00	.4
100-54-6331 HARDWARE/SOFTWARE SUPPORT	.00	2,792.00	.00	(2,792.00)	.0
100-54-6400 INSURANCE	.00	(819.87)	.00	819.87	.0
100-54-6502 ADVERTISING	.00	75.50	450.00	374.50	16.8
100-54-6503 DUES & SUBSCRIPTIONS	.00	.00	1,000.00	1,000.00	.0
100-54-6711 ADMIN OVERHEAD-IT SVCS	.00	18,477.22	22,800.00	4,322.78	81.0
100-54-6890 CAPITAL EXPENDITURES	.00	60,326.57	95,843.00	35,516.43	62.9
100-54-9694 COMPREHENSIVE PLAN	.00	47,715.70	74,486.30	26,770.60	64.1
100-54-9695 ROAD OWNERSHIP DETERIMINATION	.00	.00	40,000.00	40,000.00	.0
TOTAL PLANNING	10,477.44	278,318.89	589,341.30	311,022.41	47.2

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING MARCH 31, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>TECHNOLOGY DEPARTMENTS</u>					
100-55-6000 SALARIES	6,875.57	120,746.99	175,458.00	54,711.01	68.8
100-55-6010 OVERTIME	.00	4,396.91	10,000.00	5,603.09	44.0
100-55-6022 HOLIDAY PAY	264.48	2,574.14	500.00	(2,074.14)	514.8
100-55-6023 LEAVE CASHOUT / PAYOUT	.00	.00	9,273.00	9,273.00	.0
100-55-6031 PAYABLE MEDICARE FICA	109.55	1,824.61	2,689.00	864.39	67.9
100-55-6032 UNEMPLOYMENT	.00	.00	3,301.00	3,301.00	.0
100-55-6033 WORKERS' COMPENSATION	.00	124.52	479.00	354.48	26.0
100-55-6034 PERS	1,570.81	28,097.96	40,801.00	12,703.04	68.9
100-55-6040 EMPLOYEE GROUP BENEFITS	3,133.00	30,069.82	50,856.00	20,786.18	59.1
100-55-6041 UTILITY BENEFIT	.00	6,432.32	9,120.00	2,687.68	70.5
100-55-6060 TRAVEL/TRAINING	.00	350.00	1,000.00	650.00	35.0
100-55-6100 SUPPLIES	.00	1,063.72	7,000.00	5,936.28	15.2
100-55-6150 GASOLINE/DIESEL/OIL	.00	1,785.04	4,000.00	2,214.96	44.6
100-55-6171 STAFF CELLULAR PHONES	.00	1,374.52	3,500.00	2,125.48	39.3
100-55-6179 CONNECTIVITY SERVICES	.00	201,564.57	320,000.00	118,435.43	63.0
100-55-6200 MINOR EQUIPMENT	.00	20,358.81	35,000.00	14,641.19	58.2
100-55-6210 EQUIPMENT RENTAL	.00	97,067.93	215,000.00	117,932.07	45.2
100-55-6230 VEHICLE MAINT/REPAIR	.00	1,211.06	3,000.00	1,788.94	40.4
100-55-6231 VEHICLE PARTS & TOOLS	.00	44.42	3,000.00	2,955.58	1.5
100-55-6320 OTHER PROFESSIONAL FEES	.00	53,050.14	100,000.00	46,949.86	53.1
100-55-6331 HARDWARE/SOFTWARE SUPPORT	.00	74,473.74	79,000.00	4,526.26	94.3
100-55-6335 OTHER PURCHASED SERVICES	.00	7,835.33	10,000.00	2,164.67	78.4
100-55-6400 INSURANCE	.00	6,538.65	8,969.00	2,430.35	72.9
100-55-6539 MISCELLANEOUS EXPENSES	.00	5.00	2,000.00	1,995.00	.3
100-55-6700 INDIRECT COST RECOVERY	.00	(347,046.69)	(705,010.00)	(357,963.31)	(49.2)
100-55-6711 ADMIN OVERHEAD-IT SVCS	.00	(63,298.48)	.00	63,298.48	.0
100-55-6890 CAPITAL EXPENDITURES	.00	167,593.74	250,000.00	82,406.26	67.0
100-55-9694 SERVER ROOM AIR CONDITIONER	.00	1,937.41	10,000.00	8,062.59	19.4
100-55-9696 AIR CONDITIONER FOR SERVERS	.00	.00	6,794.00	6,794.00	.0
TOTAL TECHNOLOGY DEPARTMENTS	11,953.41	420,176.18	655,730.00	235,553.82	64.1

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING MARCH 31, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>CITY ATTORNEY'S OFFICE</u>					
100-56-6000 SALARIES	5,757.81	103,640.58	149,703.00	46,062.42	69.2
100-56-6023 LEAVE CASHOUT	.00	.00	7,485.00	7,485.00	.0
100-56-6031 PAYABLE MEDICARE FICA	82.18	1,491.03	2,171.00	679.97	68.7
100-56-6032 UNEMPLOYMENT	.00	.00	2,665.00	2,665.00	.0
100-56-6033 WORKERS' COMPENSATION	.00	55.34	387.00	331.66	14.3
100-56-6034 PERS	1,266.72	22,800.96	44,000.00	21,199.04	51.8
100-56-6040 EMPLOYEE GROUP BENEFITS	3,077.07	19,597.72	42,000.00	22,402.28	46.7
100-56-6060 TRAVEL/TRAINING	.00	3,861.45	12,000.00	8,138.55	32.2
100-56-6100 SUPPLIES	.00	.00	500.00	500.00	.0
100-56-6171 STAFF CELLULAR PHONES	.00	398.25	800.00	401.75	49.8
100-56-6320 OTHER PROFESSIONAL FEES	.00	10,687.60	15,000.00	4,312.40	71.3
100-56-6321 LEGAL FEES	.00	5,673.26	20,000.00	14,326.74	28.4
100-56-6335 OTHER PURCHASED SERVICES	554.00	5,840.59	10,000.00	4,159.41	58.4
100-56-6400 INSURANCE	.00	1,407.33	2,400.00	992.67	58.6
100-56-6410 RENTS & LEASES	.00	1,477.58	3,000.00	1,522.42	49.3
100-56-6503 DUES & SUBSCRIPTIONS	.00	871.56	1,200.00	328.44	72.6
100-56-6539 MISCELLANEOUS EXPENSES	.00	49.41	1,200.00	1,150.59	4.1
100-56-6700 INDIRECT COST RECOVERY	.00 (	33,122.02) (	133,794.00) (	100,671.98) (	24.8)
100-56-6711 ADMIN OVERHEAD-IT SVCS	.00	15,478.73	19,100.00	3,621.27	81.0
TOTAL CITY ATTORNEY'S OFFICE	10,737.78	160,209.37	199,817.00	39,607.63	80.2

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING MARCH 31, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>FIRE DEPARTMENT</u>					
100-60-6000 SALARIES	24,343.12	351,675.60	792,237.00	440,561.40	44.4
100-60-6004 LONGEVITY BONUS	.00	.00	10,000.00	10,000.00	.0
100-60-6010 FLSA OVERTIME	9,255.16	124,481.54	120,000.00	(4,481.54)	103.7
100-60-6011 CALL BACK OVERTIME	1,316.48	37,190.25	50,000.00	12,809.75	74.4
100-60-6022 HOLIDAY PAY	2,274.53	24,641.19	15,000.00	(9,641.19)	164.3
100-60-6023 LEAVE CASHOUT	.00	2,750.10	45,789.00	43,038.90	6.0
100-60-6030 SOCIAL SECURITY EXPENSE	244.34	997.64	.00	(997.64)	.0
100-60-6031 PAYABLE MEDICARE FICA	582.19	8,148.32	14,532.00	6,383.68	56.1
100-60-6032 UNEMPLOYMENT	.00	.00	17,840.00	17,840.00	.0
100-60-6033 WORKERS' COMPENSATION	.00	8,066.09	25,891.00	17,824.91	31.2
100-60-6034 PERS	7,613.81	115,046.72	220,492.00	105,445.28	52.2
100-60-6040 EMPLOYEE GROUP BENEFITS	8,932.58	73,614.42	305,136.00	231,521.58	24.1
100-60-6041 UTILITY BENEFIT	.00	29,065.87	54,720.00	25,654.13	53.1
100-60-6060 TRAVEL/TRAINING	.00	(387.30)	.00	387.30	.0
100-60-6061 TRAVEL/TRAINING	.00	29,789.12	42,900.00	13,110.88	69.4
100-60-6100 SUPPLIES	.00	58,517.42	77,800.00	19,282.58	75.2
100-60-6103 WEARING APPAREL	.00	5,482.55	16,700.00	11,217.45	32.8
100-60-6150 GASOLINE/DIESEL/OIL	.00	11,348.80	16,400.00	5,051.20	69.2
100-60-6153 HEATING FUEL	.00	19,528.85	27,500.00	7,971.15	71.0
100-60-6155 WATER/SEWER/GARBAGE	.00	3,235.36	11,600.00	8,364.64	27.9
100-60-6160 ELECTRICITY	.00	12,179.81	21,200.00	9,020.19	57.5
100-60-6170 TELEPHONE	.00	1,938.05	2,400.00	461.95	80.8
100-60-6171 STAFF CELLULAR PHONES	.00	1,826.14	4,000.00	2,173.86	45.7
100-60-6200 MINOR EQUIPMENT	.00	4,498.87	22,000.00	17,501.13	20.5
100-60-6230 VEHICLE MAINT/REPAIR	.00	8,759.25	18,000.00	9,240.75	48.7
100-60-6231 VEHICLE PARTS & TOOLS	.00	25,398.73	28,000.00	2,601.27	90.7
100-60-6240 PROPERTY MAINT	.00	6,920.14	30,000.00	23,079.86	23.1
100-60-6335 OTHER PURCHASED SERVICES	345.00	36,152.33	38,552.22	2,399.89	93.8
100-60-6400 INSURANCE	.00	63,145.56	108,000.00	44,854.44	58.5
100-60-6502 ADVERTISING	.00	2,862.98	3,000.00	137.02	95.4
100-60-6503 DUES & SUBSCRIPTIONS	.00	7,898.97	12,500.00	4,601.03	63.2
100-60-6530 FINANCE CHARGES/PENALTIES	.00	.00	500.00	500.00	.0
100-60-6534 COLLECTION/SMALL CLAIMS	.00	10,541.68	31,200.00	20,658.32	33.8
100-60-6537 FIRE PREVENTION PROGRAM	.00	2,930.69	7,500.00	4,569.31	39.1
100-60-6539 MISCELLANEOUS EXPENSES	.00	1,041.22	1,500.00	458.78	69.4
100-60-6660 XFER TO F-58 FLEET REPLACEMENT	.00	169,807.04	.00	(169,807.04)	.0
100-60-6711 ADMIN OVERHEAD-IT SVCS	.00	18,477.22	22,800.00	4,322.78	81.0
100-60-6890 CAPITAL EXPENDITURES	7,472.00	73,768.29	891,148.00	817,379.71	8.3
100-60-9649 VOLUNTEER STIPEND	1,360.00	6,825.00	15,000.00	8,175.00	45.5
100-60-9698 FIRE APPARATUS CLASS A PUMPER	.00	18,113.78	4,947.78	(13,166.00)	366.1
TOTAL FIRE DEPARTMENT	63,739.21	1,376,278.29	3,126,785.00	1,750,506.71	44.0

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING MARCH 31, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>POLICE</u>					
100-61-6000 SALARIES	68,967.61	1,318,947.37	2,140,283.00	821,335.63	61.6
100-61-6002 RELOCATION EXPENSES	.00	1,518.20	10,000.00	8,481.80	15.2
100-61-6010 OVERTIME	17,787.48	376,109.07	266,208.00	(109,901.07)	141.3
100-61-6022 HOLIDAY PAY	10,332.76	98,420.81	30,000.00	(68,420.81)	328.1
100-61-6023 LEAVE CASHOUT	.00	26,724.96	125,285.00	98,560.04	21.3
100-61-6030 SOCIAL SECURITY EXPENSE	.00	565.02	.00	(565.02)	.0
100-61-6031 PAYABLE MEDICARE FICA	1,417.85	26,744.36	34,894.00	8,149.64	76.6
100-61-6032 UNEMPLOYMENT	.00	(627.38)	42,836.00	43,463.38	(1.5)
100-61-6033 WORKERS' COMPENSATION	.00	10,620.95	62,167.00	51,546.05	17.1
100-61-6034 PERS	21,359.33	389,381.89	529,428.00	140,046.11	73.6
100-61-6040 EMPLOYEE GROUP BENEFITS	22,441.36	254,545.66	709,441.00	454,895.34	35.9
100-61-6041 UTILITY BENEFIT	.00	24,503.02	127,224.00	102,720.98	19.3
100-61-6060 TRAVEL/TRAINING	.00	57,127.54	60,000.00	2,872.46	95.2
100-61-6100 SUPPLIES	.00	18,379.59	30,000.00	11,620.41	61.3
100-61-6102 SART EXAMS	.00	1,010.00	10,000.00	8,990.00	10.1
100-61-6103 EMPLOYEE WEARING APPAREL	.00	27,837.70	25,000.00	(2,837.70)	111.4
100-61-6150 GASOLINE/DIESEL/OIL	.00	39,585.38	36,000.00	(3,585.38)	110.0
100-61-6153 HEATING FUEL	.00	27,372.97	59,500.00	32,127.03	46.0
100-61-6155 WATER/SEWER/GARBAGE	.00	10,743.71	8,600.00	(2,143.71)	124.9
100-61-6160 ELECTRICITY	.00	27,849.65	47,000.00	19,150.35	59.3
100-61-6170 TELEPHONE	.00	17,751.63	17,000.00	(751.63)	104.4
100-61-6171 STAFF CELLULAR PHONES	.00	10,378.75	20,000.00	9,621.25	51.9
100-61-6200 MINOR EQUIPMENT	.00	2,576.75	27,000.00	24,423.25	9.5
100-61-6230 VEHICLE MAINT/REPAIR	.00	2,746.53	20,600.00	17,853.47	13.3
100-61-6231 VEHICLE PARTS & TOOLS	.00	45,491.83	28,400.00	(17,091.83)	160.2
100-61-6335 OTHER PURCHASED SERVICES	.00	61,175.27	60,435.28	(739.99)	101.2
100-61-6400 INSURANCE	.00	145,396.80	249,000.00	103,603.20	58.4
100-61-6401 INSURANCE-DED EXP & OTHER	.00	4,290.77	10,000.00	5,709.23	42.9
100-61-6503 DUES & SUBSCRIPTIONS	.00	3,299.68	3,000.00	(299.68)	110.0
100-61-6711 ADMIN OVERHEAD-IT SVCS	.00	25,970.24	32,046.00	6,075.76	81.0
100-61-6890 CAP EXP	.00	227,790.19	2,393,473.32	2,165,683.13	9.5
 TOTAL POLICE	 142,306.39	 3,284,228.91	 7,214,820.60	 3,930,591.69	 45.5

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING MARCH 31, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PUBLIC WORKS-ADMIN</u>					
100-65-6000 SALARIES	1,122.67	21,034.53	27,432.00	6,397.47	76.7
100-65-6010 OVERTIME	.00	42.13	.00	(42.13)	.0
100-65-6022 HOLIDAY PAY	.00	58.13	.00	(58.13)	.0
100-65-6023 LEAVE CASHOUT	.00	.00	142.00	142.00	.0
100-65-6031 PAYABLE MEDICARE FICA	14.20	268.14	398.00	129.86	67.4
100-65-6032 UNEMPLOYMENT	.00	.00	488.00	488.00	.0
100-65-6033 WORKERS' COMPENSATION	.00	7.36	71.00	63.64	10.4
100-65-6034 PERS	246.99	4,627.20	6,035.00	1,407.80	76.7
100-65-6040 EMPLOYEE GROUP BENEFITS	615.41	5,710.29	7,628.00	1,917.71	74.9
100-65-6041 UTILITY BENEFIT	.00	844.94	1,368.00	523.06	61.8
100-65-6060 TRAVEL/TRAINING	.00	7,320.46	10,000.00	2,679.54	73.2
100-65-6100 SUPPLIES	.00	450.86	4,000.00	3,549.14	11.3
100-65-6103 WEARING APPAREL	.00	639.98	.00	(639.98)	.0
100-65-6150 GASOLINE/DIESEL/OIL	.00	206.90	4,000.00	3,793.10	5.2
100-65-6153 HEATING FUEL	.00	40,916.90	9,800.00	(31,116.90)	417.5
100-65-6155 WATER/SEWER/GARBAGE	.00	2,746.90	4,400.00	1,653.10	62.4
100-65-6160 ELECTRICITY	.00	781.58	580.00	(201.58)	134.8
100-65-6170 TELEPHONE	.00	26.72	50.00	23.28	53.4
100-65-6171 STAFF CELLULAR PHONES	.00	796.50	1,500.00	703.50	53.1
100-65-6230 VEHICLE MAINT/REPAIR	.00	1,735.85	4,300.00	2,564.15	40.4
100-65-6231 VEHICLE PARTS & TOOLS	.00	845.50	3,000.00	2,154.50	28.2
100-65-6335 OTHER PURCHASED SERVICES	.00	3,272.75	16,378.71	13,105.96	20.0
100-65-6400 INSURANCE	.00	1,788.14	3,060.00	1,271.86	58.4
100-65-6503 DUES & SUBSCRIPTIONS	.00	496.08	500.00	3.92	99.2
100-65-6539 MISCELLANEOUS EXPENSES	.00	449.79	3,000.00	2,550.21	15.0
100-65-6711 ADMIN OVERHEAD-IT SVCS	.00	16,937.46	20,900.00	3,962.54	81.0
TOTAL PUBLIC WORKS-ADMIN	1,999.27	112,005.09	129,030.71	17,025.62	86.8

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING MARCH 31, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PW-STREETS & ROADS</u>					
100-66-6000 SALARIES	15,533.21	268,686.15	441,695.00	173,008.85	60.8
100-66-6010 OVERTIME	1,875.12	20,045.75	35,000.00	14,954.25	57.3
100-66-6022 HOLIDAY PAY	1,229.09	15,547.72	5,000.00	(10,547.72)	311.0
100-66-6023 LEAVE CASHOUT	.00	12,425.38	23,159.00	10,733.62	53.7
100-66-6031 PAYABLE MEDICARE FICA	282.18	4,719.32	6,912.00	2,192.68	68.3
100-66-6032 UNEMPLOYMENT	.00	.00	8,485.00	8,485.00	.0
100-66-6033 WORKERS' COMPENSATION	.00	2,538.27	12,314.00	9,775.73	20.6
100-66-6034 PERS	4,100.24	66,788.49	104,873.00	38,084.51	63.7
100-66-6040 EMPLOYEE GROUP BENEFITS	8,864.25	95,240.95	132,988.00	37,747.05	71.6
100-66-6041 UTILITY BENEFIT	.00	13,901.06	23,849.00	9,947.94	58.3
100-66-6100 SUPPLIES	.00	3,569.93	4,500.00	930.07	79.3
100-66-6103 WEARING APPAREL	.00	2,401.53	5,000.00	2,598.47	48.0
100-66-6111 SIGNS	.00	4,902.56	4,500.00	(402.56)	109.0
100-66-6131 STREET MAINT GRAVEL	.00	410,400.00	440,000.00	29,600.00	93.3
100-66-6132 SALT	.00	.00	70,000.00	70,000.00	.0
100-66-6140 CALCIUM CHLORIDE	.00	.00	70,000.00	70,000.00	.0
100-66-6150 GASOLINE/DIESEL/OIL	.00	68,533.24	70,000.00	1,466.76	97.9
100-66-6153 HEATING FUEL	.00	11,464.68	96,796.00	85,331.32	11.8
100-66-6155 WATER/SEWER/GARBAGE	.00	1,720.11	2,700.00	979.89	63.7
100-66-6160 ELECTRICITY	.00	1,595.56	3,200.00	1,604.44	49.9
100-66-6161 ELECTRICITY (STREET LTS)	.00	38,008.60	70,000.00	31,991.40	54.3
100-66-6170 TELEPHONE	.00	13.36	50.00	36.64	26.7
100-66-6171 STAFF CELLULAR PHONES	.00	796.50	2,500.00	1,703.50	31.9
100-66-6200 MINOR EQUIPMENT	.00	7,388.91	10,000.00	2,611.09	73.9
100-66-6230 VEHICLE MAINT/REPAIR	.00	60,552.87	150,000.00	89,447.13	40.4
100-66-6231 VEHICLE PARTS & TOOLS	120.64	84,440.71	94,000.00	9,559.29	89.8
100-66-6232 TIRES & WHEELS	.00	3,838.20	10,000.00	6,161.80	38.4
100-66-6250 STREET LIGHT MT & POLE RENTAL	.00	.00	20,000.00	20,000.00	.0
100-66-6335 OTHER PURCHASED SERVICES	.00	.00	10,000.00	10,000.00	.0
100-66-6400 INSURANCE	.00	15,360.89	26,300.00	10,939.11	58.4
100-66-6711 ADMIN OVERHEAD-IT SVCS	.00	15,397.69	19,000.00	3,602.31	81.0
100-66-6892 CAPTIAL EQUIPMENT	.00	1,598,010.69	2,320,100.62	722,089.93	68.9
100-66-9703 STIP MATCH OR GRAVEL FOR ROADS	.00	.00	1,095,004.00	1,095,004.00	.0
100-66-9705 CATERPILLAR ATTACHMENTS	.00	.00	285,518.43	285,518.43	.0
100-66-9708 BUS BARN IMPROVEMENTS	.00	25,419.90	45,295.07	19,875.17	56.1
TOTAL PW-STREETS & ROADS	32,004.73	2,853,709.02	5,718,739.12	2,865,030.10	49.9

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING MARCH 31, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PROPERTY MAINTENANCE</u>					
100-70-6000 SALARIES	10,910.96	198,643.61	345,012.00	146,368.39	57.6
100-70-6010 OVERTIME	1,812.46	37,373.78	50,000.00	12,626.22	74.8
100-70-6022 HOLIDAY PAY	1,252.40	13,230.00	7,000.00	(6,230.00)	189.0
100-70-6023 LEAVE CASHOUT	.00	3,906.83	6,735.00	2,828.17	58.0
100-70-6030 SOCIAL SECURITY EXPENSE	.00	.00	1,790.00	1,790.00	.0
100-70-6031 PAYABLE MEDICARE FICA	221.28	3,749.35	5,728.00	1,978.65	65.5
100-70-6032 UNEMPLOYMENT	.00	.00	7,031.00	7,031.00	.0
100-70-6033 WORKERS' COMPENSATION	.00	1,193.29	10,204.00	9,010.71	11.7
100-70-6034 PERS	3,074.68	54,754.81	86,903.00	32,148.19	63.0
100-70-6040 EMPLOYEE GROUP BENEFITS	6,966.37	64,141.51	129,683.00	65,541.49	49.5
100-70-6041 UTILITY BENEFIT	.00	23,330.45	23,256.00	(74.45)	100.3
100-70-6060 TRAVEL/TRAINING	.00	.00	8,000.00	8,000.00	.0
100-70-6100 SUPPLIES	.00	736.99	5,000.00	4,263.01	14.7
100-70-6103 WEARING APPAREL	.00	.00	5,000.00	5,000.00	.0
100-70-6105 CLEANUP GREENUP SUPPLIES	.00	.00	1,000.00	1,000.00	.0
100-70-6106 PAINT SUPPLIES	.00	.00	2,000.00	2,000.00	.0
100-70-6107 ELECTRICAL SUPPLIES	.00	126.63	5,000.00	4,873.37	2.5
100-70-6108 PLUMBING SUPPLIES	.00	1,747.16	7,000.00	5,252.84	25.0
100-70-6110 MATERIALS	.00	1,113.55	5,000.00	3,886.45	22.3
100-70-6111 BOARDWALK REPAIR SUPPLIES	.00	.00	10,000.00	10,000.00	.0
100-70-6142 GLYCOL SUPPLIES	.00	.00	10,000.00	10,000.00	.0
100-70-6150 GASOLINE/DIESEL/OIL	.00	12,037.30	15,000.00	2,962.70	80.3
100-70-6153 HEATING FUEL	.00	28,641.59	94,100.00	65,458.41	30.4
100-70-6155 WATER/SEWER/GARBAGE	.00	1,175.11	2,300.00	1,124.89	51.1
100-70-6160 ELECTRICITY	.00	7,093.72	11,600.00	4,506.28	61.2
100-70-6170 TELEPHONE	.00	139.16	50.00	(89.16)	278.3
100-70-6171 STAFF CELLULAR PHONES	.00	760.15	1,700.00	939.85	44.7
100-70-6200 MINOR EQUIPMENT	.00	4,608.20	8,000.00	3,391.80	57.6
100-70-6201 BOILER EXPENSE	.00	8,016.81	25,000.00	16,983.19	32.1
100-70-6230 VEHICLE MAINT/REPAIR	.00	2,502.85	6,200.00	3,697.15	40.4
100-70-6231 VEHICLE PARTS & TOOLS	.00	1,539.76	5,000.00	3,460.24	30.8
100-70-6240 WIND TURBINE CONTRACT	.00	.00	11,000.00	11,000.00	.0
100-70-6241 PARKS MAINTENANCE	.00	5,096.35	45,000.00	39,903.65	11.3
100-70-6242 BOARDWALK LIGHTING PROJECT	.00	.00	93,339.21	93,339.21	.0
100-70-6250 CARPENTRY EXPENSE	.00	68.60	25,000.00	24,931.40	.3
100-70-6335 OTHER PURCHASED SERVICES	.00	3,340.14	15,000.00	11,659.86	22.3
100-70-6400 INSURANCE	.00	8,360.60	14,300.00	5,939.40	58.5
100-70-6510 4TH OF JULY	.00	52.98	1,000.00	947.02	5.3
100-70-6539 MISCELLANEOUS EXPENSES	.00	1,372.59	15,000.00	13,627.41	9.2
100-70-6700 INDIRECT COST RECOVERY	.00	(152,018.17)	(367,221.00)	(215,202.83)	(41.4)
100-70-6711 ADMIN OVERHEAD-IT SVCS	.00	29,336.65	36,200.00	6,863.35	81.0
100-70-6890 CAPITAL EXPENDITURES	.00	.00	162,557.51	162,557.51	.0
100-70-9596 FIRE SUPPRESSION & INSPECTION	.00	713.00	66,540.00	65,827.00	1.1
100-70-9696 TWO 3/4 TON PICK UP TRUCKS	.00	.00	(26,428.00)	(26,428.00)	.0
 TOTAL PROPERTY MAINTENANCE	 24,238.15	 366,885.35	 991,579.72	 624,694.37	 37.0

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING MARCH 31, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>DEPARTMENT 71</u>					
100-71-6153 HEATING FUEL	.00	387.17	.00	(387.17)	.0
TOTAL DEPARTMENT 71	.00	387.17	.00	(387.17)	.0
<u>COMMUNITY SERVICE</u>					
100-72-6155 SENIOR CTR - W/S/G ONC	.00	.00	3,298.00	3,298.00	.0
100-72-6171 BETHEL FRIENDS OF CANINES	.00	115,000.00	115,000.00	.00	100.0
100-72-6430 COMMUNITY ACTION GRANT	.00	44,240.00	117,700.00	73,460.00	37.6
100-72-6431 UAF 4-H CONTRIBUTION	.00	224,000.00	112,000.00	(112,000.00)	200.0
100-72-6509 LIBRARY CONTRIBUTION	.00	72,600.00	72,600.00	.00	100.0
TOTAL COMMUNITY SERVICE	.00	455,840.00	420,598.00	(35,242.00)	108.4
<u>IN KIND MATCH & TRANSFERS</u>					
100-73-6640 CASH XFER POOL F40- SALES TAX	.00	400,203.00	683,060.00	282,857.00	58.6
100-73-6641 CASH XFER POOL F40- ALCO TAX	.00	7,354.00	14,319.00	6,965.00	51.4
100-73-6643 CASH XFER- FUND	.00	55,969.00	172,976.00	117,007.00	32.4
100-73-6647 CASH XFER-FLEET REPLACE FUND	.00	.00	80,000.00	80,000.00	.0
100-73-6667 XFER FROM POOL F40-AK REMOTEST	.00	.00	54,145.00	54,145.00	.0
100-73-9552 XFER FROM GF: MARIJUANA TAX	.00	16,550.00	28,305.00	11,755.00	58.5
TOTAL IN KIND MATCH & TRANSFERS	.00	480,076.00	1,032,805.00	552,729.00	46.5
TOTAL FUND EXPENDITURES	351,327.49	10,847,827.93	21,776,429.45	10,928,601.52	49.8
NET REVENUE OVER EXPENDITURES	(351,327.49)	(10,847,827.93)	(21,776,429.45)	(10,928,601.52)	(49.8)

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING MARCH 31, 2024

COMMUNITY SERVICE PATROL GRANT

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>CSP PROGRAM</u>					
270-50-6000 SALARIES	3,813.20	49,356.03	148,090.00	98,733.97	33.3
270-50-6010 OVERTIME	993.15	8,289.22	.00	(8,289.22)	.0
270-50-6022 HOLIDAY PAY	650.16	3,204.46	5,000.00	1,795.54	64.1
270-50-6023 LEAVE CASHOUT	.00	.00	6,985.00	6,985.00	.0
270-50-6031 PAYABLE MEDICARE FICA	78.40	883.84	2,147.00	1,263.16	41.2
270-50-6032 UNEMPLOYMENT	.00	.00	2,636.00	2,636.00	.0
270-50-6033 WORKERS' COMPENSATION	.00	355.82	3,826.00	3,470.18	9.3
270-50-6034 PERS	1,200.43	12,894.90	32,580.00	19,685.10	39.6
270-50-6040 EMPLOYEE GROUP BENEFITS	948.93	12,922.19	76,284.00	63,361.81	16.9
270-50-6041 UTILITY BENEFIT	.00	3,899.46	13,680.00	9,780.54	28.5
270-50-6100 SUPPLIES	.00	.00	4,000.00	4,000.00	.0
270-50-6103 WEARING APPAREL	.00	.00	1,800.00	1,800.00	.0
270-50-6150 GASOLINE/DIESEL/OIL	.00	1,289.33	16,000.00	14,710.67	8.1
270-50-6153 HEATING FUEL	.00	.00	100.00	100.00	.0
270-50-6171 STAFF CELLULAR PHONES	.00	747.36	800.00	52.64	93.4
270-50-6400 INSURANCE	.00	2,104.55	3,600.00	1,495.45	58.5
270-50-6440 IN-KIND EXPENSES	.00	2,297.31	32,308.00	30,010.69	7.1
TOTAL CSP PROGRAM	7,684.27	98,244.47	349,836.00	251,591.53	28.1
TOTAL FUND EXPENDITURES	7,684.27	98,244.47	349,836.00	251,591.53	28.1
NET REVENUE OVER EXPENDITURES	(7,684.27)	(98,244.47)	(349,836.00)	(251,591.53)	(28.1)

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING MARCH 31, 2024

YK REG AQUA HLTH & SAFETY CTR

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>LOCAL FUNDED EXPENDITURES</u>						
400-50-6100	SUPPLIES	.00	(6,141.09)	.00	6,141.09	.0
400-50-6150	GASOLINE/DIESEL/OIL	.00	1,184.48	2,000.00	815.52	59.2
400-50-6153	HEATING FUEL	.00	175,067.54	210,000.00	34,932.46	83.4
400-50-6155	WATER/SEWER/GARBAGE	.00	36,086.77	56,650.00	20,563.23	63.7
400-50-6160	ELECTRICITY	.00	60,248.35	92,000.00	31,751.65	65.5
400-50-6170	TELEPHONE	.00	1,002.82	1,300.00	297.18	77.1
400-50-6230	VEHICLE MAINT/REPAIR	.00	289.91	1,000.00	710.09	29.0
400-50-6240	PROP MAINT	.00	21,280.85	55,640.00	34,359.15	38.3
400-50-6241	ICR-PROPERTY MAINTENANCE-5%	.00	1,020.93	50,000.00	48,979.07	2.0
400-50-6320	OTHER PROFESSIONAL FEES	.00	78,253.51	171,909.00	93,655.49	45.5
400-50-6326	CONTRACTOR FEES	.00	23,822.19	714,821.00	690,998.81	3.3
400-50-6335	OTHER PURCHASED SERVICES	.00	2,261.07	5,000.00	2,738.93	45.2
400-50-6400	INSURANCE	.00	32,584.52	62,000.00	29,415.48	52.6
400-50-6710	ADMIN OVERHEAD-GF	.00	70,022.70	40,000.00	(30,022.70)	175.1
400-50-6711	ADMIN OVERHEAD-IT SVCS	.00	34,847.40	43,000.00	8,152.60	81.0
400-50-6890	CAPITAL EXPENSE- POOL	.00	.00	20,000.00	20,000.00	.0
400-50-9692	REPAIRS	.00	187,780.66	49,618.05	(138,162.61)	378.5
TOTAL LOCAL FUNDED EXPENDITURES		.00	719,612.61	1,574,938.05	855,325.44	45.7
TOTAL FUND EXPENDITURES		.00	719,612.61	1,574,938.05	855,325.44	45.7
NET REVENUE OVER EXPENDITURES		.00	(719,612.61)	(1,574,938.05)	(855,325.44)	(45.7)

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING MARCH 31, 2024

E-911 SYSTEM/SURCHARGE

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>E-911 SERVICES</u>					
410-50-6000 SALARIES	1,918.89	8,457.24	73,674.00	65,216.76	11.5
410-50-6010 OVERTIME	463.50	463.50	.00	(463.50)	.0
410-50-6022 HOLIDAY PAY	309.00	359.30	2,000.00	1,640.70	18.0
410-50-6023 LEAVE CASHOUT	.00	633.72	3,610.00	2,976.28	17.6
410-50-6031 PAYABLE MEDICARE FICA	39.03	148.95	1,068.00	919.05	14.0
410-50-6032 UNEMPLOYMENT	.00	.00	1,311.00	1,311.00	.0
410-50-6033 WORKERS' COMPENSATION	.00	24.10	190.00	165.90	12.7
410-50-6034 PERS	592.11	2,041.63	16,208.00	14,166.37	12.6
410-50-6040 EMPLOYEE GROUP BENEFITS	.00	1,837.22	27,971.00	26,133.78	6.6
410-50-6041 UTILITY BENEFIT	.00	1,538.05	5,016.00	3,477.95	30.7
410-50-6100 SUPPLIES	.00	11.98	.00	(11.98)	.0
410-50-6335 OTHER PURCHASED SERVICES	.00	1,248.00	.00	(1,248.00)	.0
410-50-6400 INSURANCE	.00	1,454.91	2,500.00	1,045.09	58.2
410-50-6410 RENTS & LEASES	.00	21,923.82	13,000.00	(8,923.82)	168.6
TOTAL E-911 SERVICES	3,322.53	40,142.42	146,548.00	106,405.58	27.4
TOTAL FUND EXPENDITURES	3,322.53	40,142.42	146,548.00	106,405.58	27.4
NET REVENUE OVER EXPENDITURES	(3,322.53)	(40,142.42)	(146,548.00)	(106,405.58)	(27.4)

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING MARCH 31, 2024

SOLID WASTE SERVICES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>HAULED REFUSE</u>					
500-70-6000 SALARIES	3,646.14	81,502.81	130,579.00	49,076.19	62.4
500-70-6010 OVERTIME	578.40	7,162.58	10,250.00	3,087.42	69.9
500-70-6022 HOLIDAY PAY	771.20	4,719.89	1,500.00	(3,219.89)	314.7
500-70-6023 LEAVE CASHOUT	.00	.00	7,041.00	7,041.00	.0
500-70-6030 SOCIAL SECURITY EXPENSE	.00	642.25	1,790.00	1,147.75	35.9
500-70-6031 PAYABLE MEDICARE FICA	71.00	1,313.59	2,042.00	728.41	64.3
500-70-6032 UNEMPLOYMENT	.00	.00	2,507.00	2,507.00	.0
500-70-6033 WORKERS' COMPENSATION	.00	2,821.00	3,638.00	817.00	77.5
500-70-6034 PERS	1,099.06	18,254.52	21,712.00	3,457.48	84.1
500-70-6040 EMPLOYEE GROUP BENEFITS	1,256.64	12,296.05	27,971.00	15,674.95	44.0
500-70-6041 UTILITY BENEFIT	.00	1,769.76	5,016.00	3,246.24	35.3
500-70-6100 SUPPLIES	.00	382.55	1,000.00	617.45	38.3
500-70-6103 WEARING APPAREL	.00	.00	1,000.00	1,000.00	.0
500-70-6121 4 YD DUMPSTERS	.00	50,455.00	60,000.00	9,545.00	84.1
500-70-6150 GASOLINE/DIESEL/OIL	.00	7,474.96	14,000.00	6,525.04	53.4
500-70-6200 MINOR EQUIPMENT	.00	7.99	.00	(7.99)	.0
500-70-6230 VEHICLE MAINT/REPAIR	.00	29,065.37	72,000.00	42,934.63	40.4
500-70-6231 VEHICLE PARTS & TOOLS	.00	8,116.91	10,000.00	1,883.09	81.2
500-70-6232 TIRES & WHEELS	.00	242.50	8,000.00	7,757.50	3.0
500-70-6335 OTHER PURCHASED SERVICES	.00	.00	1,000.00	1,000.00	.0
500-70-6400 INSURANCE	.00	4,496.34	7,700.00	3,203.66	58.4
500-70-6600 BAD DEBTS EXPENSE	.00	.00	12,500.00	12,500.00	.0
500-70-6710 ADMIN OVERHEAD-GF	.00	24,573.79	42,677.00	18,103.21	57.6
500-70-9693 REFUSE TRUCK	.00	.00	285,850.00	285,850.00	.0
TOTAL HAULED REFUSE	7,422.44	255,297.86	729,773.00	474,475.14	35.0

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING MARCH 31, 2024

SOLID WASTE SERVICES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>LANDFILL OPERATIONS</u>					
500-71-6000 SALARIES	5,436.04	88,461.94	150,561.00	62,099.06	58.8
500-71-6010 OVERTIME	.00	10,896.40	20,000.00	9,103.60	54.5
500-71-6022 HOLIDAY PAY	1,083.69	6,641.37	2,500.00	(4,141.37)	265.7
500-71-6023 LEAVE CASHOUT	.00	.00	7,353.00	7,353.00	.0
500-71-6030 SOCIAL SECURITY EXPENSE	.00	107.42	.00	(107.42)	.0
500-71-6031 PAYABLE MEDICARE FICA	99.10	1,570.07	2,473.00	902.93	63.5
500-71-6032 UNEMPLOYMENT	.00	.00	3,036.00	3,036.00	.0
500-71-6033 WORKERS' COMPENSATION	.00	2,045.18	4,406.00	2,360.82	46.4
500-71-6034 PERS	1,434.34	22,684.49	37,523.00	14,838.51	60.5
500-71-6040 EMPLOYEE GROUP BENEFITS	1,256.64	12,421.17	66,113.00	53,691.83	18.8
500-71-6041 UTILITY BENEFIT	.00	3,946.87	11,856.00	7,909.13	33.3
500-71-6060 TRAVEL/TRAINING	.00	3,678.13	10,000.00	6,321.87	36.8
500-71-6100 SUPPLIES	.00	1,211.71	3,000.00	1,788.29	40.4
500-71-6103 WEARING APPAREL	.00	497.11	3,000.00	2,502.89	16.6
500-71-6132 SALT	.00	.00	30,000.00	30,000.00	.0
500-71-6150 GASOLINE/DIESEL/OIL	.00	38,092.34	15,000.00	(23,092.34)	254.0
500-71-6153 HEATING FUEL	.00	5,186.46	18,100.00	12,913.54	28.7
500-71-6160 ELECTRICITY	.00	2,233.29	5,700.00	3,466.71	39.2
500-71-6171 STAFF CELLULAR PHONES	.00	398.25	900.00	501.75	44.3
500-71-6200 MINOR EQUIPMENT	.00	4,395.01	7,500.00	3,104.99	58.6
500-71-6230 VEHICLE MAINT/REPAIR	.00	32,294.86	80,000.00	47,705.14	40.4
500-71-6231 VEHICLE PARTS & TOOLS	.00	16,422.55	10,000.00	(6,422.55)	164.2
500-71-6240 PROPERTY MAINT	.00	12,668.19	33,384.00	20,715.81	38.0
500-71-6335 OTHER PURCHASED SERVICES	.00	600.00	4,000.00	3,400.00	15.0
500-71-6400 INSURANCE	.00	3,026.95	5,200.00	2,173.05	58.2
500-71-6503 DUES & SUBSCRIPTIONS	.00	4,245.00	10,000.00	5,755.00	42.5
500-71-6539 MISCELLANEOUS EXPENSES	.00	.00	4,000.00	4,000.00	.0
500-71-6600 BAD DEBT EXPENSE	.00	.00	1,300.00	1,300.00	.0
500-71-6710 ADMIN OVERHEAD-GF	.00	35,110.14	60,975.00	25,864.86	57.6
500-71-6711 ADMIN OVERHEAD-IT SVCS	.00	16,775.37	20,700.00	3,924.63	81.0
500-71-9695 HAMMEL DK SHREDDER	.00	18,994.39	.00	(18,994.39)	.0
TOTAL LANDFILL OPERATIONS	9,309.81	344,604.66	628,580.00	283,975.34	54.8
<u>RECYCLING OPERATIONS</u>					
500-72-6153 HEATING FUEL	.00	10,113.46	.00	(10,113.46)	.0
TOTAL RECYCLING OPERATIONS	.00	10,113.46	.00	(10,113.46)	.0
TOTAL FUND EXPENDITURES	16,732.25	610,015.98	1,358,353.00	748,337.02	44.9
NET REVENUE OVER EXPENDITURES	(16,732.25)	(610,015.98)	(1,358,353.00)	(748,337.02)	(44.9)

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING MARCH 31, 2024

WATER & SEWER SERVICES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>UTILITY BILLING</u>					
510-80-6000 SALARIES	1,653.92	26,728.05	113,801.00	87,072.95	23.5
510-80-6010 OVERTIME	.00	383.55	3,000.00	2,616.45	12.8
510-80-6022 HOLIDAY PAY	412.00	1,798.64	.00 (	1,798.64)	.0
510-80-6023 LEAVE CASHOUT	.00	.00	5,551.00	5,551.00	.0
510-80-6031 PAYABLE MEDICARE FICA	31.94	421.17	1,694.00	1,272.83	24.9
510-80-6032 UNEMPLOYMENT	.00	.00	2,079.00	2,079.00	.0
510-80-6033 WORKERS' COMPENSATION	.00	37.33	3,017.00	2,979.67	1.2
510-80-6034 PERS	495.60	6,284.68	25,696.00	19,411.32	24.5
510-80-6040 EMPLOYEE GROUP BENEFITS	1,397.33	925.34	57,213.00	56,287.66	1.6
510-80-6041 UTILITY BENEFIT	.00	1,404.92	10,260.00	8,855.08	13.7
510-80-6060 TRAVEL/TRAINING	.00	.00	4,500.00	4,500.00	.0
510-80-6100 SUPPLIES	.00	.00	3,500.00	3,500.00	.0
510-80-6200 MINOR EQUIPMENT	.00	.00	4,000.00	4,000.00	.0
510-80-6335 OUTSOURCED SERVICES	.00	20,479.25	.00 (	20,479.25)	.0
510-80-6400 INSURANCE	.00	711.21	1,200.00	488.79	59.3
510-80-6506 POSTAGE	.00	2,009.56	15,000.00	12,990.44	13.4
510-80-6531 BANK CHARGES	.00	42,375.95	40,000.00 (	2,375.95)	105.9
510-80-6539 MISCELLANEOUS EXPENSES	1,000.00	4,000.00	500.00 (	3,500.00)	800.0
510-80-6710 ADMIN OVERHEAD-GF	.00	25,522.67	44,325.00	18,802.33	57.6
510-80-6711 ADMIN OVERHEAD-IT SVCS	.00	15,397.69	19,000.00	3,602.31	81.0
TOTAL UTILITY BILLING	4,990.79	148,480.01	354,336.00	205,855.99	41.9

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING MARCH 31, 2024

WATER & SEWER SERVICES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>HAULED WATER</u>					
510-81-6000 SALARIES	20,256.25	370,123.73	734,059.00	363,935.27	50.4
510-81-6010 OVERTIME	8,817.20	192,927.46	150,000.00	(42,927.46)	128.6
510-81-6022 HOLIDAY PAY	584.83	11,806.01	4,000.00	(7,806.01)	295.2
510-81-6023 LEAVE CASHOUT	.00	1,920.55	22,734.00	20,813.45	8.5
510-81-6030 SOCIAL SECURITY EXPENSE	1,292.71	25,606.79	19,344.00	(6,262.79)	132.4
510-81-6031 PAYABLE MEDICARE FICA	419.50	8,114.48	12,819.00	4,704.52	63.3
510-81-6032 UNEMPLOYMENT	.00	2,447.00	15,736.00	13,289.00	15.6
510-81-6033 WORKERS' COMPENSATION	.00	3,988.36	22,838.00	18,849.64	17.5
510-81-6034 PERS	1,937.81	34,878.14	125,853.00	90,974.86	27.7
510-81-6040 EMPLOYEE GROUP BENEFITS	2,627.88	25,579.51	161,468.00	135,888.49	15.8
510-81-6041 UTILITY BENEFIT	.00	2,980.03	28,956.00	25,975.97	10.3
510-81-6060 TRAVEL/TRAINING	.00	.00	45,000.00	45,000.00	.0
510-81-6100 SUPPLIES	.00	9,267.85	15,000.00	5,732.15	61.8
510-81-6103 WEARING APPAREL	.00	9,754.90	15,000.00	5,245.10	65.0
510-81-6150 GASOLINE/DIESEL/OIL	.00	90,329.35	110,000.00	19,670.65	82.1
510-81-6153 HEATING FUEL	.00	12,761.11	154,800.00	142,038.89	8.2
510-81-6155 WATER/SEWER/GARBAGE	.00	4,104.44	7,200.00	3,095.56	57.0
510-81-6160 ELECTRICITY	.00	7,919.99	14,900.00	6,980.01	53.2
510-81-6170 TELEPHONE	.00	21.71	50.00	28.29	43.4
510-81-6171 STAFF CELLULAR PHONES	.00	796.50	6,500.00	5,703.50	12.3
510-81-6200 MINOR EQUIPMENT	.00	50.94	5,000.00	4,949.06	1.0
510-81-6230 VEHICLE MAINT/REPAIR	.00	120,984.62	299,700.00	178,715.38	40.4
510-81-6231 VEHICLE PARTS & TOOLS	.00	55,042.12	62,500.00	7,457.88	88.1
510-81-6232 TIRES & WHEELS	.00	5,838.01	20,000.00	14,161.99	29.2
510-81-6240 PROPERTY MAINT	.00	21,113.64	55,640.00	34,526.36	38.0
510-81-6332 LAB TESTS	.00	800.00	3,000.00	2,200.00	26.7
510-81-6335 OTHER PURCHASED SERVICES	.00	4,973.97	3,000.00	(1,973.97)	165.8
510-81-6400 INSURANCE	.00	74,441.60	122,000.00	47,558.40	61.0
510-81-6539 MISCELLANEOUS EXPENSES	.00	10,926.19	20,000.00	9,073.81	54.6
510-81-6600 BAD DEBT EXPENSE	.00	.00	12,100.00	12,100.00	.0
510-81-6710 ADMIN OVERHEAD-GF	.00	148,996.36	258,760.00	109,763.64	57.6
510-81-6711 ADMIN OVERHEAD-IT SVCS	.00	14,668.33	18,100.00	3,431.67	81.0
510-81-6890 CAP EXP	.00	.00	619,171.80	619,171.80	.0
510-81-9695 FLEET MGMT. SOFTWARE/TABLETS/	.00	.00	75,000.00	75,000.00	.0
510-81-9696 RADIO BASE STATION UPGRADE	.00	2,343.24	9,500.00	7,156.76	24.7
TOTAL HAULED WATER	35,936.18	1,275,506.93	3,249,728.80	1,974,221.87	39.3

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING MARCH 31, 2024

WATER & SEWER SERVICES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PIPED WATER</u>					
510-82-6000 SALARIES	2,167.18	45,772.01	137,577.00	91,804.99	33.3
510-82-6010 OVERTIME	1,039.72	21,982.75	34,000.00	12,017.25	64.7
510-82-6022 HOLIDAY PAY	173.84	1,285.54	800.00	(485.54)	160.7
510-82-6023 LEAVE CASHOUT	.00	1,212.38	6,727.00	5,514.62	18.0
510-82-6030 SOCIAL SECURITY EXPENSE	.00	936.71	1,015.00	78.29	92.3
510-82-6031 PAYABLE MEDICARE FICA	44.58	975.97	2,488.00	1,512.03	39.2
510-82-6032 UNEMPLOYMENT	.00	.00	3,054.00	3,054.00	.0
510-82-6033 WORKERS' COMPENSATION	.00	77.30	4,432.00	4,354.70	1.7
510-82-6034 PERS	743.76	11,840.01	37,747.00	25,906.99	31.4
510-82-6040 EMPLOYEE GROUP BENEFITS	4,290.29	34,659.71	69,927.00	35,267.29	49.6
510-82-6041 UTILITY BENEFIT	.00	2,637.98	12,540.00	9,902.02	21.0
510-82-6060 TRAVEL/TRAINING	.00	.00	8,000.00	8,000.00	.0
510-82-6100 SUPPLIES	.00	4,827.38	5,000.00	172.62	96.6
510-82-6103 WEARING APPAREL	.00	.00	5,000.00	5,000.00	.0
510-82-6108 PLUMBING SUPPLIES	.00	14,854.60	15,000.00	145.40	99.0
510-82-6150 GASOLINE/DIESEL/OIL	.00	10,528.62	15,000.00	4,471.38	70.2
510-82-6153 HEATING FUEL	.00	30,047.17	48,400.00	18,352.83	62.1
510-82-6155 WATER/SEWER/GARBAGE	.00	1,776.38	2,200.00	423.62	80.7
510-82-6160 ELECTRICITY-UTIL MT SHOP	.00	4,161.85	8,200.00	4,038.15	50.8
510-82-6170 TELEPHONE	.00	18.37	50.00	31.63	36.7
510-82-6171 STAFF CELLULAR PHONES	.00	1,714.02	2,200.00	485.98	77.9
510-82-6200 MINOR EQUIPMENT	.00	3,548.95	.00	(3,548.95)	.0
510-82-6230 VEHICLE MAINT/REPAIR	.00	1,170.69	2,900.00	1,729.31	40.4
510-82-6231 VEHICLE PARTS & TOOLS	.00	2,660.36	1,500.00	(1,160.36)	177.4
510-82-6232 TIRES & WHEELS	.00	835.20	500.00	(335.20)	167.0
510-82-6332 LAB TESTS	.00	.00	500.00	500.00	.0
510-82-6335 OTHER PURCHASED SERVICES	.00	3,742.24	1,500.00	(2,242.24)	249.5
510-82-6400 INSURANCE	.00	4,728.02	8,100.00	3,371.98	58.4
510-82-6401 INSURANCE-DED EXP & OTHER	.00	.00	530.00	530.00	.0
510-82-6600 BAD DEBT EXPENSE	.00	.00	26,300.00	26,300.00	.0
510-82-6710 ADMIN OVERHEAD-GF	.00	35,625.16	61,870.00	26,244.84	57.6
510-82-6711 ADMIN OVERHEAD-IT SVCS	.00	16,046.02	19,800.00	3,753.98	81.0
510-82-9691 PIPED WATER CAPITAL USDA MATCH	.00	23,786.00	.00	(23,786.00)	.0
 TOTAL PIPED WATER	 8,459.37	 281,451.39	 542,857.00	 261,405.61	 51.9

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING MARCH 31, 2024

WATER & SEWER SERVICES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>BETHEL HTS WTR TREATMENT</u>					
510-83-6000 SALARIES	4,752.30	92,584.44	132,854.00	40,269.56	69.7
510-83-6010 OVERTIME	1,587.75	32,614.62	37,000.00	4,385.38	88.2
510-83-6022 HOLIDAY PAY	454.80	4,519.77	2,500.00	(2,019.77)	180.8
510-83-6023 LEAVE CASHOUT	.00	2,181.57	6,489.00	4,307.43	33.6
510-83-6030 SOCIAL SECURITY EXPENSE	.00	468.35	.00	(468.35)	.0
510-83-6031 PAYABLE MEDICARE FICA	39.67	1,114.84	2,463.00	1,348.16	45.3
510-83-6032 UNEMPLOYMENT	.00	.00	3,023.00	3,023.00	.0
510-83-6033 WORKERS' COMPENSATION	.00	479.63	4,388.00	3,908.37	10.9
510-83-6034 PERS	1,494.86	26,865.07	37,368.00	10,502.93	71.9
510-83-6040 EMPLOYEE GROUP BENEFITS	1,256.64	16,199.71	69,927.00	53,727.29	23.2
510-83-6041 UTILITY BENEFIT	.00	8,733.53	12,540.00	3,806.47	69.7
510-83-6060 TRAVEL/TRAINING	.00	.00	5,000.00	5,000.00	.0
510-83-6100 SUPPLIES	.00	1,330.07	4,000.00	2,669.93	33.3
510-83-6103 WEARING APPAREL	.00	112.48	1,500.00	1,387.52	7.5
510-83-6108 PLUMBING SUPPLIES	.00	2,170.33	5,000.00	2,829.67	43.4
510-83-6140 CHEMICALS	.00	50,648.73	40,000.00	(10,648.73)	126.6
510-83-6150 GASOLINE/DIESEL/OIL	.00	235.69	2,000.00	1,764.31	11.8
510-83-6153 HEATING FUEL (PUMPHOUSE)	.00	123,540.86	207,800.00	84,259.14	59.5
510-83-6160 ELECTRICITY (PUMPHOUSE)	.00	68,289.06	104,000.00	35,710.94	65.7
510-83-6200 MINOR EQUIPMENT	.00	17,881.25	45,000.00	27,118.75	39.7
510-83-6230 VEHICLE MAINT/REPAIR	.00	1,190.87	2,950.00	1,759.13	40.4
510-83-6332 LAB TESTS	(45.00)	4,437.95	4,000.00	(437.95)	111.0
510-83-6335 OTHER PURCHASED SERVICES	.00	21,393.59	25,000.00	3,606.41	85.6
510-83-6400 INSURANCE	.00	15,541.58	26,600.00	11,058.42	58.4
510-83-6710 ADMIN OVERHEAD-GF	.00	35,423.55	61,520.00	26,096.45	57.6
510-83-6711 ADMIN OVERHEAD-IT SVCS	.00	15,235.60	18,800.00	3,564.40	81.0
510-83-9773 SITE IMPROVEMENTS -CAPITAL	.00	.00	20,150.49	20,150.49	.0
 TOTAL BETHEL HTS WTR TREATMENT	 9,541.02	 543,193.14	 881,872.49	 338,679.35	 61.6

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING MARCH 31, 2024

WATER & SEWER SERVICES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>CITY SUB WTR TREATMENT</u>					
510-84-6000 SALARIES	4,561.44	85,536.21	146,102.00	60,565.79	58.6
510-84-6010 OVERTIME	6,621.33	93,297.03	37,000.00	(56,297.03)	252.2
510-84-6022 HOLIDAY PAY	428.08	4,111.60	1,000.00	(3,111.60)	411.2
510-84-6023 LEAVE CASHOUT	.00	2,181.57	7,107.00	4,925.43	30.7
510-84-6030 SOCIAL SECURITY EXPENSE	.00	468.35	.00	(468.35)	.0
510-84-6031 PAYABLE MEDICARE FICA	173.70	2,728.42	2,655.00	(73.42)	102.8
510-84-6032 UNEMPLOYMENT	.00	.00	3,259.00	3,259.00	.0
510-84-6033 WORKERS' COMPENSATION	.00	327.96	4,730.00	4,402.04	6.9
510-84-6034 PERS	2,554.38	38,580.34	40,282.00	1,701.66	95.8
510-84-6040 EMPLOYEE GROUP BENEFITS	1,947.38	22,517.96	69,927.00	47,409.04	32.2
510-84-6041 UTILITY BENEFIT	.00	4,809.36	12,540.00	7,730.64	38.4
510-84-6060 TRAVEL/TRAINING	.00	.00	10,000.00	10,000.00	.0
510-84-6100 SUPPLIES	.00	8.96	3,000.00	2,991.04	.3
510-84-6103 WEARING APPAREL	.00	.00	3,000.00	3,000.00	.0
510-84-6108 PLUMBING SUPPLIES	.00	51.30	3,000.00	2,948.70	1.7
510-84-6140 CHEMICALS	.00	99,009.03	75,000.00	(24,009.03)	132.0
510-84-6150 GASOLINE/DIESEL/OIL	.00	3,602.63	1,500.00	(2,102.63)	240.2
510-84-6153 HEATING FUEL(CS WTF)	.00	73,629.16	179,600.00	105,970.84	41.0
510-84-6160 ELECTRICITY (CS WTF)	.00	51,094.49	77,200.00	26,105.51	66.2
510-84-6170 TELEPHONE	.00	265.00	50.00	(215.00)	530.0
510-84-6200 MINOR EQUIPMENT	.00	1,762.58	25,000.00	23,237.42	7.1
510-84-6230 VEHICLE MAINT (ISF)	.00	1,614.75	4,000.00	2,385.25	40.4
510-84-6332 LAB TESTS	.00	12,208.98	15,000.00	2,791.02	81.4
510-84-6335 OTHER PURCHASED SERVICES	.00	53,962.90	25,000.00	(28,962.90)	215.9
510-84-6400 INSURANCE	.00	9,627.02	16,500.00	6,872.98	58.4
510-84-6502 ADVERTISING	.00	.00	500.00	500.00	.0
510-84-6710 ADMIN OVERHEAD-GF	.00	37,266.32	64,720.00	27,453.68	57.6
510-84-6711 ADMIN OVERHEAD-IT SVCS	.00	16,775.37	20,700.00	3,924.63	81.0
510-84-6890 CAPITAL EXPENDITURES	.00	12,945.82	156,303.50	143,357.68	8.3
TOTAL CITY SUB WTR TREATMENT	16,286.31	628,383.11	1,004,675.50	376,292.39	62.6

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING MARCH 31, 2024

WATER & SEWER SERVICES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>HAULED SEWER</u>					
510-85-6000 SALARIES	23,690.12	422,375.96	613,691.00	191,315.04	68.8
510-85-6010 OVERTIME	9,159.20	168,128.85	125,000.00	(43,128.85)	134.5
510-85-6022 HOLIDAY PAY	1,328.11	16,965.58	7,000.00	(9,965.58)	242.4
510-85-6023 LEAVE CASHOUT	.00	1,920.55	4,310.00	2,389.45	44.6
510-85-6030 SOCIAL SECURITY EXPENSE	1,001.68	20,484.98	1,486.00	(18,998.98)	1378.5
510-85-6031 PAYABLE MEDICARE FICA	491.42	8,729.49	10,711.00	1,981.51	81.5
510-85-6032 UNEMPLOYMENT	.00	545.12	13,149.00	12,603.88	4.2
510-85-6033 WORKERS' COMPENSATION	.00	3,978.99	19,083.00	15,104.01	20.9
510-85-6034 PERS	3,964.65	60,173.30	115,576.00	55,402.70	52.1
510-85-6040 EMPLOYEE GROUP BENEFITS	9,223.67	68,267.98	27,971.00	(40,296.98)	244.1
510-85-6041 UTILITY BENEFIT	.00	1,547.09	5,016.00	3,468.91	30.8
510-85-6060 TRAVEL/TRAINING	.00	.00	45,000.00	45,000.00	.0
510-85-6100 SUPPLIES	.00	4,517.89	15,000.00	10,482.11	30.1
510-85-6103 WEARING APPAREL	.00	4,940.70	15,000.00	10,059.30	32.9
510-85-6150 GASOLINE/DIESEL/OIL	.00	94,364.45	96,000.00	1,635.55	98.3
510-85-6153 HEATING FUEL	.00	11,678.26	134,700.00	123,021.74	8.7
510-85-6155 WATER/SEWER/GARBAGE	.00	4,104.44	7,200.00	3,095.56	57.0
510-85-6160 ELECTRICITY	.00	7,919.99	14,900.00	6,980.01	53.2
510-85-6171 STAFF CELLULAR PHONES	.00	.00	5,500.00	5,500.00	.0
510-85-6200 MINOR EQUIPMENT	.00	515.23	5,000.00	4,484.77	10.3
510-85-6230 VEHICLE MAINT/REPAIR	.00	119,087.30	295,000.00	175,912.70	40.4
510-85-6231 VEHICLE PARTS & TOOLS	.00	74,996.33	50,000.00	(24,996.33)	150.0
510-85-6232 TIRES & WHEELS	.00	2,866.80	20,000.00	17,133.20	14.3
510-85-6240 PROPERTY MAINT	.00	21,113.64	55,640.00	34,526.36	38.0
510-85-6335 OTHER PURCHASED SERVICES	.00	1,374.45	3,000.00	1,625.55	45.8
510-85-6400 INSURANCE	.00	70,167.48	86,600.00	16,432.52	81.0
510-85-6539 MISCELLANEOUS EXPENSES	.00	215.82	2,000.00	1,784.18	10.8
510-85-6600 BAD DEBT EXPENSE	.00	.00	55,500.00	55,500.00	.0
510-85-6710 ADMIN OVERHEAD-GF	.00	108,261.27	188,016.00	79,754.73	57.6
510-85-6711 ADMIN OVERHEAD-IT SVCS	.00	14,668.33	18,100.00	3,431.67	81.0
510-85-6890 CAPITAL EXPENDITURES	.00	.00	620,000.00	620,000.00	.0
510-85-9691 SEWER TRUCK(S)	.00	.00	299,773.48	299,773.48	.0
510-85-9693 FLEET MGMT. SOFTWARE/TABLETS/	.00	.00	75,000.00	75,000.00	.0
510-85-9696 RADIO BASE STATION UPGRADE	.00	2,363.24	9,500.00	7,136.76	24.9
510-85-9699 HAULED SEWER CAP SL ASSET RES	.00	.00	182,825.00	182,825.00	.0
TOTAL HAULED SEWER	48,858.85	1,316,273.51	3,242,247.48	1,925,973.97	40.6

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING MARCH 31, 2024

WATER & SEWER SERVICES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PIPED SEWER</u>					
510-86-6000 SALARIES	1,886.50	40,949.48	138,124.00	97,174.52	29.7
510-86-6010 OVERTIME	1,039.71	21,982.76	34,375.00	12,392.24	64.0
510-86-6022 HOLIDAY PAY	173.85	1,285.55	800.00	(485.55)	160.7
510-86-6023 LEAVE CASHOUT	.00	1,212.38	5,956.00	4,743.62	20.4
510-86-6030 SOCIAL SECURITY EXPENSE	.00	936.71	990.00	53.29	94.6
510-86-6031 PAYABLE MEDICARE FICA	41.03	915.94	2,501.00	1,585.06	36.6
510-86-6032 UNEMPLOYMENT	.00	.00	3,070.00	3,070.00	.0
510-86-6033 WORKERS' COMPENSATION	.00	75.60	4,456.00	4,380.40	1.7
510-86-6034 PERS	682.01	10,784.67	37,950.00	27,165.33	28.4
510-86-6040 EMPLOYEE GROUP BENEFITS	1,127.71	8,004.76	69,927.00	61,922.24	11.5
510-86-6041 UTILITY BENEFITS	.00	2,565.95	12,540.00	9,974.05	20.5
510-86-6060 TRAVEL/TRAINING	.00	.00	5,000.00	5,000.00	.0
510-86-6100 SUPPLIES	.00	5,408.99	3,000.00	(2,408.99)	180.3
510-86-6103 WEARING APPAREL	.00	5,265.71	4,000.00	(1,265.71)	131.6
510-86-6108 PLUMBING SUPPLIES	.00	6,629.75	7,500.00	870.25	88.4
510-86-6150 GASOLINE/DIESEL/OIL	.00	5,328.37	15,000.00	9,671.63	35.5
510-86-6153 HEATING FUEL	.00	19,890.37	60,000.00	40,109.63	33.2
510-86-6155 WATER/SEWER/GARBAGE	.00	1,776.37	2,200.00	423.63	80.7
510-86-6160 ELECTRICITY-LIFTST & BLDG	.00	61,036.82	94,900.00	33,863.18	64.3
510-86-6200 MINOR EQUIPMENT	.00	209,254.51	150,000.00	(59,254.51)	139.5
510-86-6230 VEHICLE MAINT/REPAIR	.00	1,453.27	3,600.00	2,146.73	40.4
510-86-6231 VEHICLE PARTS & TOOLS	.00	3,197.67	1,500.00	(1,697.67)	213.2
510-86-6232 TIRES & WHEELS	.00	2,140.60	500.00	(1,640.60)	428.1
510-86-6335 OTHER PURCHASED SERVICES	.00	31,069.33	20,000.00	(11,069.33)	155.4
510-86-6400 INSURANCE	.00	4,670.07	8,000.00	3,329.93	58.4
510-86-6410 LEASED PROPERTY-LIFT STATIONS	.00	15,805.35	17,000.00	1,194.65	93.0
510-86-6503 DUES & SUBSCRIPTIONS	.00	1,500.00	.00	(1,500.00)	.0
510-86-6600 BAD DEBT EXPENSE	.00	.00	18,500.00	18,500.00	.0
510-86-6710 ADMIN OVERHEAD-GF	.00	35,669.13	61,946.00	26,276.87	57.6
510-86-6711 ADMIN OVERHEAD-IT SVCS	.00	16,046.02	19,800.00	3,753.98	81.0
510-86-6890 PIPED SEWER CAPITAL	.00	.00	57,137.00	57,137.00	.0
510-86-9693 HERMAN NELSON HEATER	.00	.00	68,000.00	68,000.00	.0
510-86-9699 PIPED SEWER CAP EXP SL ASSETS	.00	94,386.19	103,958.85	9,572.66	90.8
TOTAL PIPED SEWER	4,950.81	609,242.32	1,032,230.85	422,988.53	59.0

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING MARCH 31, 2024

WATER & SEWER SERVICES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>SEWER LAGOON</u>					
510-87-6000 SALARIES	637.53	17,877.17	61,991.00	44,113.83	28.8
510-87-6010 OVERTIME	231.05	5,391.96	.00	(5,391.96)	.0
510-87-6022 HOLIDAY PAY	38.63	367.90	300.00	(67.90)	122.6
510-87-6023 LEAVE CASHOUT	.00	269.42	3,057.00	2,787.58	8.8
510-87-6030 SOCIAL SECURITY EXPENSE	.00	382.03	.00	(382.03)	.0
510-87-6031 PAYABLE MEDICARE FICA	11.87	324.11	899.00	574.89	36.1
510-87-6032 UNEMPLOYMENT	.00	.00	1,103.00	1,103.00	.0
510-87-6033 WORKERS' COMPENSATION	.00	(70.88)	1,601.00	1,671.88	(4.4)
510-87-6034 PERS	199.59	3,698.53	57,046.00	53,347.47	6.5
510-87-6040 EMPLOYEE GROUP BENEFITS	370.26	2,889.08	20,342.00	17,452.92	14.2
510-87-6041 UTILITY BENEFIT	.00	1,286.26	3,648.00	2,361.74	35.3
510-87-6060 TRAVEL/TRAINING	.00	.00	3,000.00	3,000.00	.0
510-87-6100 SUPPLIES	.00	279.46	1,000.00	720.54	28.0
510-87-6103 WEARING APPAREL	.00	.00	3,000.00	3,000.00	.0
510-87-6108 PLUMBING SUPPLIES	.00	.00	3,000.00	3,000.00	.0
510-87-6150 GASOLINE/DIESEL/OIL	.00	1,013.70	38,000.00	36,986.30	2.7
510-87-6200 MINOR EQUIPMENT	.00	213.36	1,100.00	886.64	19.4
510-87-6231 VEHICLE PARTS & TOOLS	.00	38.79	160.00	121.21	24.2
510-87-6320 LAGOON STUDY	.00	22,299.01	56,101.00	33,801.99	39.8
510-87-6332 LAB TESTS (SAMPLES)	.00	7,491.98	15,000.00	7,508.02	50.0
510-87-6335 OTHER PURCHASED SERVICES	.00	393.00	500.00	107.00	78.6
510-87-6400 INSURANCE	.00	281.50	500.00	218.50	56.3
510-87-6420 INTEREST-SEWER LAGOON BND	.00	18,836.21	.00	(18,836.21)	.0
510-87-6503 DUES & SUBSCRIPTIONS	.00	7,920.00	8,000.00	80.00	99.0
510-87-6710 ADMIN OVERHEAD-GF	.00	17,219.65	29,905.00	12,685.35	57.6
510-87-9692 TERRAMAC RT9-T4 MAROOKA	.00	.00	299,465.00	299,465.00	.0
TOTAL SEWER LAGOON	1,488.93	108,402.24	608,718.00	500,315.76	17.8
TOTAL FUND EXPENDITURES	130,512.26	4,910,932.65	10,916,666.12	6,005,733.47	45.0
NET REVENUE OVER EXPENDITURES	(130,512.26)	(4,910,932.65)	(10,916,666.12)	(6,005,733.47)	(45.0)

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING MARCH 31, 2024

MUNICIPAL DOCK

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>DOCK EXPENDITURES</u>					
520-50-6000 SALARIES	6,346.80	112,780.85	219,797.00	107,016.15	51.3
520-50-6010 OVERTIME	239.18	2,858.95	5,000.00	2,141.05	57.2
520-50-6022 HOLIDAY PAY	660.74	4,967.70	2,300.00	(2,667.70)	216.0
520-50-6023 LEAVE CASHOUT	.00	9,588.33	10,616.00	1,027.67	90.3
520-50-6030 SOCIAL SECURITY EXPENSE	.00	199.57	3,227.00	3,027.43	6.2
520-50-6031 PAYABLE MEDICARE FICA	113.42	1,964.72	3,260.00	1,295.28	60.3
520-50-6032 UNEMPLOYMENT	.00	.00	4,001.00	4,001.00	.0
520-50-6033 WORKERS' COMPENSATION	.00	797.10	5,807.00	5,009.90	13.7
520-50-6034 PERS	1,594.28	25,825.55	47,636.00	21,810.45	54.2
520-50-6040 EMPLOYEE GROUP BENEFITS	3,777.25	34,926.68	99,678.00	64,751.32	35.0
520-50-6041 UTILITY BENEFIT	.00	5,302.33	17,875.00	12,572.67	29.7
520-50-6060 TRAVEL/TRAINING	.00	1,135.15	5,000.00	3,864.85	22.7
520-50-6100 SUPPLIES	.00	1,044.67	8,000.00	6,955.33	13.1
520-50-6103 WEARING APPAREL	.00	127.19	5,000.00	4,872.81	2.5
520-50-6121 MUNICIPAL DOCK GRAVEL	.00	130,000.00	130,000.00	.00	100.0
520-50-6150 GASOLINE/DIESEL/OIL	.00	8,374.21	15,000.00	6,625.79	55.8
520-50-6153 HEATING FUEL	.00	2,996.42	10,000.00	7,003.58	30.0
520-50-6155 WATER/SEWER/GARBAGE	.00	8,905.73	10,000.00	1,094.27	89.1
520-50-6156 WATER FOR BARGES	.00	.00	12,000.00	12,000.00	.0
520-50-6160 ELECTRICITY	.00	10,171.15	13,509.00	3,337.85	75.3
520-50-6170 TELEPHONE	.00	1,405.15	2,250.00	844.85	62.5
520-50-6171 STAFF CELLULAR PHONES	.00	1,065.99	2,400.00	1,334.01	44.4
520-50-6200 MINOR EQUIPMENT	.00	137.37	30,000.00	29,862.63	.5
520-50-6230 VEHICLE MAINT/REPAIR	.00	1,291.80	3,200.00	1,908.20	40.4
520-50-6231 VEHICLE PARTS & TOOLS	.00	4,700.45	20,000.00	15,299.55	23.5
520-50-6232 TIRES & WHEELS	1,932.96	1,932.96	5,000.00	3,067.04	38.7
520-50-6241 MUNICIPAL DOCK MAINT.	.00	2,622.36	50,000.00	47,377.64	5.2
520-50-6242 MAINT-SEAWALL	.00	.00	7,000.00	7,000.00	.0
520-50-6244 ICR-PROPERTY MAINTENANCE 5%	.00	12,668.14	26,600.00	13,931.86	47.6
520-50-6320 OTHER PROFESSIONAL FEES	.00	1,053.37	20,000.00	18,946.63	5.3
520-50-6321 LEGAL FEES	.00	.00	5,000.00	5,000.00	.0
520-50-6324 PLANNING/ENGINEERING FEES	.00	.00	50,000.00	50,000.00	.0
520-50-6339 OTHER PURCHASED SERVICES	.00	8,602.00	30,000.00	21,398.00	28.7
520-50-6400 INSURANCE	.00	8,797.63	15,000.00	6,202.37	58.7
520-50-6502 ADVERTISING	.00	275.00	1,000.00	725.00	27.5
520-50-6503 DUES & SUBSCRIPTIONS	.00	236.40	2,000.00	1,763.60	11.8
520-50-6531 BANK CHARGES	.00	1,234.89	3,000.00	1,765.11	41.2
520-50-6539 MISCELLANEOUS EXPENSES	.00	285.74	900.00	614.26	31.8
520-50-6710 ADMIN OVERHEAD-GF	.00	48,126.27	83,580.00	35,453.73	57.6
520-50-6711 ADMIN OVERHEAD-IT SVCS	.00	19,692.84	24,300.00	4,607.16	81.0
520-50-6890 CAPITAL EXPENDITURES	.00	139,967.00	426,020.75	286,053.75	32.9
TOTAL DOCK EXPENDITURES	14,664.63	616,061.66	1,434,956.75	818,895.09	42.9

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING MARCH 31, 2024

MUNICIPAL DOCK

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>DEPARTMENT 55</u>					
520-55-6000 SALARIES	1,023.66	52,394.20	110,277.00	57,882.80	47.5
520-55-6010 OVERTIME	77.02	1,359.83	.00	(1,359.83)	.0
520-55-6022 HOLIDAY PAY	107.95	910.07	700.00	(210.07)	130.0
520-55-6023 LEAVE CASHOUT	.00	630.49	1,266.00	635.51	49.8
520-55-6030 SOCIAL SECURITY EXPENSE	.00	2,234.89	5,235.00	3,000.11	42.7
520-55-6031 PAYABLE MEDICARE FICA	18.01	806.38	1,599.00	792.62	50.4
520-55-6032 UNEMPLOYMENT	.00	.00	1,963.00	1,963.00	.0
520-55-6033 WORKERS' COMPENSATION	.00	331.46	2,849.00	2,517.54	11.6
520-55-6034 PERS	265.90	4,095.88	5,572.00	1,476.12	73.5
520-55-6040 EMPLOYEE GROUP BENEFITS	248.75	2,474.98	12,205.00	9,730.02	20.3
520-55-6041 UTILITY BENEFIT	.00	1,944.04	24,261.00	22,316.96	8.0
520-55-6100 SUPPLIES	.00	2,121.48	3,000.00	878.52	70.7
520-55-6103 WEARING APPAREL	.00	.00	3,000.00	3,000.00	.0
520-55-6132 SMALL BOAT HARBOR GRAVEL	.00	30,074.63	30,000.00	(74.63)	100.3
520-55-6150 GASOLINE/DIESEL/OIL	.00	7,553.63	10,000.00	2,446.37	75.5
520-55-6155 WATER/SEWER/GARBAGE	.00	.00	7,100.00	7,100.00	.0
520-55-6160 ELECTRICITY	.00	.00	2,000.00	2,000.00	.0
520-55-6200 MINOR EQUIPMENT	.00	2,927.43	4,000.00	1,072.57	73.2
520-55-6241 SMALL BOAT HARBOR MAINTENANCE	.00	.00	6,000.00	6,000.00	.0
520-55-6400 INSURANCE	.00	3,909.38	5,470.00	1,560.62	71.5
520-55-6539 MISCELLANEOUS EXPENSES	.00	86.00	1,000.00	914.00	8.6
520-55-6710 ADMIN OVERHEAD-GF	.00	19,049.56	33,083.00	14,033.44	57.6
520-55-6890 CAP EXP SBH	.00	.00	1,000,000.00	1,000,000.00	.0
TOTAL DEPARTMENT 55	1,741.29	132,904.33	1,270,580.00	1,137,675.67	10.5
TOTAL FUND EXPENDITURES	16,405.92	748,965.99	2,705,536.75	1,956,570.76	27.7
NET REVENUE OVER EXPENDITURES	(16,405.92)	(748,965.99)	(2,705,536.75)	(1,956,570.76)	(27.7)

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING MARCH 31, 2024

LEASED PROPERTIES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>LEASED PROPERTIES-MISC</u>					
530-50-6153 HEATING FUEL	.00	1,864.69	.00	(1,864.69)	.0
530-50-6400 INSURANCE	.00	(2,904.89)	.00	2,904.89	.0
TOTAL LEASED PROPERTIES-MISC	.00	(1,040.20)	.00	1,040.20	.0
<u>LEASED PROP-COURT COMPLEX</u>					
530-55-6153 HEATING FUEL-COURTCOMPLEX	.00	50,612.39	80,000.00	29,387.61	63.3
530-55-6155 WATER/SEWER/GARB-COURTCOM	.00	16,899.33	24,000.00	7,100.67	70.4
530-55-6160 ELECTRICITY-COURT COMPLEX	.00	51,659.76	65,000.00	13,340.24	79.5
530-55-6170 TELEPHONE	.00	501.41	800.00	298.59	62.7
530-55-6240 PROPERTY MT-COURT COMPLEX	.00	37,685.35	16,000.00	(21,685.35)	235.5
530-55-6241 ICR-PROPERTY MAINTENANCE-15%	.00	63,340.92	166,919.00	103,578.08	38.0
530-55-6333 JANITORIAL-COURT COMPLEX	7,450.00	67,275.00	61,500.00	(5,775.00)	109.4
530-55-6339 OTHER PURCHASED SERVICES	.00	2,282.78	2,500.00	217.22	91.3
530-55-6400 INSURANCE	.00	23,042.69	43,900.00	20,857.31	52.5
530-55-6420 COURTHOUSE LOAN INTEREST	.00	.00	22,750.00	22,750.00	.0
530-55-9694 GENERATOR REPAIR	.00	.00	477,384.49	477,384.49	.0
TOTAL LEASED PROP-COURT COMPLEX	7,450.00	313,299.63	960,753.49	647,453.86	32.6
TOTAL FUND EXPENDITURES	7,450.00	312,259.43	960,753.49	648,494.06	32.5
NET REVENUE OVER EXPENDITURES	(7,450.00)	(312,259.43)	(960,753.49)	(648,494.06)	(32.5)

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING MARCH 31, 2024

BETHEL PUBLIC TRANSIT SYSTEM

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>TRANSIT SYSTEM SECTION 5311</u>					
560-50-6000 SALARIES	5,033.49	88,949.25	127,257.00	38,307.75	69.9
560-50-6010 OVERTIME	673.55	8,394.38	.00	(8,394.38)	.0
560-50-6022 HOLIDAY PAY	517.00	4,554.14	800.00	(3,754.14)	569.3
560-50-6023 LEAVE CASHOUT	.00	6,003.51	6,231.00	227.49	96.4
560-50-6030 SOCIAL SECURITY EXPENSE	.00	714.24	.00	(714.24)	.0
560-50-6031 PAYABLE MEDICARE FICA	95.54	1,621.13	1,845.00	223.87	87.9
560-50-6032 UNEMPLOYMENT	.00	.00	2,265.00	2,265.00	.0
560-50-6033 WORKERS' COMPENSATION	.00	1,107.64	3,287.00	2,179.36	33.7
560-50-6034 PERS	1,369.29	21,144.37	27,997.00	6,852.63	75.5
560-50-6040 EMPLOYEE GROUP BENEFITS	3,957.65	37,340.72	63,570.00	26,229.28	58.7
560-50-6041 UTILITY BENEFIT	.00	4,618.06	11,400.00	6,781.94	40.5
560-50-6060 TRAVEL/TRAINING	.00	(1,977.07)	500.00	2,477.07	(395.4)
560-50-6100 SUPPLIES	.00	4,009.97	3,500.00	(509.97)	114.6
560-50-6150 GASOLINE/DIESEL/OIL	.00	15,395.80	32,000.00	16,604.20	48.1
560-50-6153 HEATING FUEL	.00	13,466.81	13,000.00	(466.81)	103.6
560-50-6155 WTR/SWR/GRB	.00	2,705.60	1,200.00	(1,505.60)	225.5
560-50-6160 ELECTRICITY	.00	6,035.45	7,500.00	1,464.55	80.5
560-50-6170 TELEPHONE	.00	13.36	200.00	186.64	6.7
560-50-6171 STAFF CELLULAR PHONES	.00	398.25	500.00	101.75	79.7
560-50-6230 VEHICLE MAINT/REPAIR	.00	10,495.87	26,000.00	15,504.13	40.4
560-50-6231 VEHICLE PARTS & TOOLS	.00	1,641.83	20,000.00	18,358.17	8.2
560-50-6232 TIRES & WHEELS	.00	1,646.20	3,000.00	1,353.80	54.9
560-50-6400 INSURANCE	.00	7,814.15	13,889.00	6,074.85	56.3
560-50-6503 DUES & SUBSCRIPTIONS	.00	31.78	300.00	268.22	10.6
560-50-6539 MISCELLANEOUS EXPENSES	.00	366.17	1,500.00	1,133.83	24.4
560-50-6710 ADMIN OVERHEAD-GF	.00	28,087.56	48,779.00	20,691.44	57.6
560-50-6711 ADMIN OVERHEAD-IT SVCS	.00	12,156.07	15,000.00	2,843.93	81.0
560-50-6890 CAPITAL EXPENDITURES	.00	2,577.78	289,546.76	286,968.98	.9
TOTAL TRANSIT SYSTEM SECTION 5311	11,646.52	279,313.02	721,066.76	441,753.74	38.7
TOTAL FUND EXPENDITURES	11,646.52	279,313.02	721,066.76	441,753.74	38.7
NET REVENUE OVER EXPENDITURES	(11,646.52)	(279,313.02)	(721,066.76)	(441,753.74)	(38.7)

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING MARCH 31, 2024

VEHICLES & EQUIP MAINTENANCE

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>VEHICLE & EQUIP MAINT</u>					
570-50-6000 SALARIES	10,537.36	167,726.05	376,689.00	208,962.95	44.5
570-50-6010 OVERTIME	212.76	4,521.27	15,000.00	10,478.73	30.1
570-50-6022 HOLIDAY PAY	1,341.28	9,759.74	4,500.00	(5,259.74)	216.9
570-50-6023 LEAVE CASHOUT	.00	.00	18,383.00	18,383.00	.0
570-50-6031 PAYABLE MEDICARE FICA	197.52	2,835.18	5,679.00	2,843.82	49.9
570-50-6032 UNEMPLOYMENT	.00	3,330.00	6,972.00	3,642.00	47.8
570-50-6033 WORKERS' COMPENSATION	.00	1,889.34	10,118.00	8,228.66	18.7
570-50-6034 PERS	2,660.14	39,534.98	86,172.00	46,637.02	45.9
570-50-6040 EMPLOYEE GROUP BENEFITS	8,069.16	74,277.81	180,539.00	106,261.19	41.1
570-50-6041 UTILITY BENEFIT	.00	15,357.02	32,376.00	17,018.98	47.4
570-50-6060 TRAVEL/TRAINING	.00	.00	10,000.00	10,000.00	.0
570-50-6100 SUPPLIES	.00	7,901.39	10,000.00	2,098.61	79.0
570-50-6103 WEARING APPAREL	.00	2,059.23	4,000.00	1,940.77	51.5
570-50-6150 GASOLINE/DIESEL/OIL	.00	11,980.23	8,000.00	(3,980.23)	149.8
570-50-6153 HEATING FUEL	.00	.00	6,300.00	6,300.00	.0
570-50-6155 WATER/SEWER/GARBAGE	.00	3,757.67	4,800.00	1,042.33	78.3
570-50-6160 ELECTRICITY	.00	13,844.01	25,900.00	12,055.99	53.5
570-50-6200 MINOR EQUIPMENT	.00	4,530.16	25,000.00	20,469.84	18.1
570-50-6231 VEHICLE PARTS & TOOLS	.00	9,477.30	8,000.00	(1,477.30)	118.5
570-50-6232 TIRES & WHEELS	.00	433.20	2,000.00	1,566.80	21.7
570-50-6339 OTHER PURCHASED SERVICES	.00	1,286.83	15,000.00	13,713.17	8.6
570-50-6400 INSURANCE	.00	25,631.72	43,900.00	18,268.28	58.4
570-50-6503 DUES & SUBSCRIPTIONS	1,000.00	9,139.99	20,000.00	10,860.01	45.7
570-50-6539 MISCELLANEOUS EXPENSES	.00	149.14	.00	(149.14)	.0
570-50-6710 ADMIN OVERHEAD-GF	.00	84,546.49	146,831.00	62,284.51	57.6
570-50-6711 ADMIN OVERHEAD-IT SVCS	.00	16,937.47	20,900.00	3,962.53	81.0
TOTAL VEHICLE & EQUIP MAINT	24,018.22	510,906.22	1,087,059.00	576,152.78	47.0
TOTAL FUND EXPENDITURES	24,018.22	510,906.22	1,087,059.00	576,152.78	47.0
NET REVENUE OVER EXPENDITURES	(24,018.22)	(510,906.22)	(1,087,059.00)	(576,152.78)	(47.0)



CITY OF BETHEL

Post Office Box 1388

Bethel, Alaska 99559

Phone: 907-543-2047

TO: City Manager
FROM: Human Resources
SUBJECT: Monthly Manager Report

DATE: April 2, 2024

The following identifies significant projects that were in addition to general personnel action-based activities (hiring, terminations, benefits review, employee support, etc):

Training

HR participated in a training workshop for the Alera HR portal – a benefit that is included with our health insurance package. The portal provides legal updates and an online Employee Handbook development/maintenance tool. HR will be transitioning the current Employee Handbook (last updated in 2015) to this tool, applying federal and state regulatory updates, and republishing in an electronic format that can be readily updated as the legal requirements change. The resulting document will be presented to City Council for adoption in the next few months.

HR Compliance

The March 7th benefit compliance review identified several areas for HR to focus on in the coming months.

- Open enrollment communication: HR will be on-site mid-June to ensure employees have access to benefit materials and information. HR has coordinated with the representative from Empower Retirement to be onsite during May to provide retirement planning information to City employees.
- Temporary employees: HR is working with administration to determine an alternative to what the City has referred to as “temporary employees”, as that category does not exist within the federal labor laws. All full-time employees are to be offered certain benefits, regardless of the length of time employed. HR is currently auditing those employees for whom we may need to pay for benefits.
- All required ACA reporting was completed timely.

Background Screening: HR has renewed the City’s pre-employment background screening process. Candidates for City positions are able to set up their own profile on the AccusourceHR website and complete all of the required authorizations directly in the portal. In addition to making the process more efficient, this method limits the amount of paperwork the City needs to maintain on prospective employees. The background screen includes DOT-required screens for our CDL hires, ensuring the City is meeting the federal DOT requirements for these drivers.

Benefits

Began the process for renewal of the City's health benefits package. HR is working with our contractors to refine our packages and reduce the City's cost. An update should be available before the end of April, to be approved and applied before June's open enrollment period.

Recruiting

Current vacancies at the Management Team level include City Manager, Finance Director, Police Chief and IT Director. Administration has been actively interviewing prospects for Finance Director and Police Chief.

The below chart reflects the vacancies as of April 1, 2024. Public Works vacancies are still critical, with 12 operator/driver (CDL) positions open, 2 mechanics, and Utility Maintenance Foreman, Water Treatment Operator and two Utility Maintenance Workers.

A total of 15 applications were received by HR during March for advertised positions. In many cases, applicants do not meet the minimum requirements for the positions to which they are applying.

Position	Number of Budgeted Positions	Number of Vacancies	Number of Applications since 11/1/23	Qualified Applications Under Review	Number Hired During Month	Departures During Month
Finance Director	1	1	4	3		
Chief of Police	1	1	8	3		
IT Director	1	1	3	3		1
Fire Captain	1	1				
Accounting Specialist I	4	2	6	5	1	
Admin Asst	4	2	20	6		
Community Service Patrol	3	1	1	1		
Evidence Custodian	1	1				
Landfill Manager	1	1	1	1		1
Utility Maintenance Foreman	1	1				
Firefighter/EMT	6	1	4	2	2	
Grant Manager	1		2	2	1	
Hauled Utility Driver	18	12	9	7	1	1
Police Officer (Sgt)	3	1	5	4		1
Dispatcher	5		1	1		
Mechanic	5	2				
Utility Maintenance Worker	4	2	1	1		
Water Treatment Operator	3	1	9	8	1	1

NeoGOV Transition

HR has been working closely with the NeoGov transition team, meeting weekly and dedicating 3-5 hours per week to the project. The current focus is on the onboarding process and creating electronic forms for employee onboarding. The next steps will be developing the on-boarding checklists and appropriate workflows so that all individuals can complete the paperwork online. This will eliminate much of the paperwork and make the process more efficient.

Online Timekeeping

As directed by the Acting City Manager, HR has been working with both NeoGov and Caselle to create a paper-less timekeeping process. While it may be premature to think that the City can embark on a fully automated, time-clock integrated system at this point, the City can transition to a more efficient submission and approval method that would integrate digitally with payroll. Target implementation timeframe is this summer.

Work Injuries and OSHA Notifications

There were no new workplace injuries during this reporting period and all federally-required OSHA reporting was submitted to the Bureau of Labor Statistics. HR also ensured that the City had appropriate documentation for all OSHA-reportable incidents.

FMCSA/FTA Drug and Alcohol Program

All permanent employees that hold CDLs have been placed into the random drug and alcohol testing pool. HR will need to manage the pool for at least one quarter before being allowed back into the group pool.

The FTA Drug and Alcohol Testing Policy has been revised with DOT updates and provided to City Council for their approval.

The FMCSA Policy for CDL drivers will next be revised, as well as the City's overall policy.

Ongoing and Future Projects

- Coordinating recruitment efforts with the Alaska Job Center and local training sites.
- Continuing to work on creative strategies for filling vacant managerial positions.
- Presentation and acknowledgment of City Drug and Alcohol Policies.
- Developing a digital policy manual
- Updating the Employee Handbook, last adopted by City Council in 2015.

Schedule, Events, and Programs
Visit ykfitness.org for the most up to date schedules and information.

Upcoming

Lifeguard Pre-Course Training

Interested in Lifeguard Training?
Pre-Course Training Sessions help you get ready.
Sundays 6:30pm-7:15pm
February 11th - 25th
Open to age 15+
Register Today
(907) 543-0390
www.ykfitness.org

During February we offered a Pre-Course Training for potential lifeguards to give them a chance to practice their swim skills prior to enrolling in Lifeguard Training. 3 individuals participated.

Lifeguard Training will be held the second weekend in March. 2 of the pre-course participants were able to improve their skills enough to participate in the course.

Now Hiring Lifeguards

Full and Part Time Positions Available

Free Certification Course:
Pre-Test: Friday, Feb 23rd 5:30pm-7:00pm OR
Sunday, Feb 25th 7:00pm-8:30pm
Course: Wed & Fri, March 6th & 8th 5pm-8pm,
Sat & Sun, March 9th & 10th, 11am-7pm

For Details & To Register:
• Visit ykfitness.org/certifications
• Email ykfc@cityofbethel.net
• Call 907-543-0390

2024 BELLY DANCE CLASSES AT YKFC

Tuesdays 6pm-7:30pm
March 6th - April 9th
\$10 for Members
\$10 for non-members

Spring Belly dance classes will be offered March 5th – April 9th. Registration opened February 24th. Classes have moved to Tuesdays for this session.

Our Spring Swim Lessons session will run March 18th – May 17th. Classes include Pre-Course Training for Lifeguards. Registration opened February 24th.

GROUP SWIM LESSONS
March 18th - May 12th, 2024

SWIMMER	CLASS	Days/Times	DESCRIPTION	SWIM INSTRUCTOR
Pre-Course	Pre-Course	6:30-7:15pm	Pre-Course training for lifeguards to practice swim skills.	YKFC
Level 1	Level 1	7:30-8:30pm	Level 1 swim lesson for children.	YKFC
Level 2	Level 2	8:30-9:30pm	Level 2 swim lesson for children.	YKFC
Level 3	Level 3	9:30-10:30pm	Level 3 swim lesson for children.	YKFC
Level 4	Level 4	10:30-11:30pm	Level 4 swim lesson for children.	YKFC
Level 5	Level 5	11:30-12:30pm	Level 5 swim lesson for children.	YKFC
Level 6	Level 6	12:30-1:30pm	Level 6 swim lesson for children.	YKFC
Level 7	Level 7	1:30-2:30pm	Level 7 swim lesson for children.	YKFC
Level 8	Level 8	2:30-3:30pm	Level 8 swim lesson for children.	YKFC
Level 9	Level 9	3:30-4:30pm	Level 9 swim lesson for children.	YKFC
Level 10	Level 10	4:30-5:30pm	Level 10 swim lesson for children.	YKFC
Level 11	Level 11	5:30-6:30pm	Level 11 swim lesson for children.	YKFC
Level 12	Level 12	6:30-7:30pm	Level 12 swim lesson for children.	YKFC
Level 13	Level 13	7:30-8:30pm	Level 13 swim lesson for children.	YKFC
Level 14	Level 14	8:30-9:30pm	Level 14 swim lesson for children.	YKFC
Level 15	Level 15	9:30-10:30pm	Level 15 swim lesson for children.	YKFC
Level 16	Level 16	10:30-11:30pm	Level 16 swim lesson for children.	YKFC
Level 17	Level 17	11:30-12:30pm	Level 17 swim lesson for children.	YKFC
Level 18	Level 18	12:30-1:30pm	Level 18 swim lesson for children.	YKFC
Level 19	Level 19	1:30-2:30pm	Level 19 swim lesson for children.	YKFC
Level 20	Level 20	2:30-3:30pm	Level 20 swim lesson for children.	YKFC
Level 21	Level 21	3:30-4:30pm	Level 21 swim lesson for children.	YKFC
Level 22	Level 22	4:30-5:30pm	Level 22 swim lesson for children.	YKFC
Level 23	Level 23	5:30-6:30pm	Level 23 swim lesson for children.	YKFC
Level 24	Level 24	6:30-7:30pm	Level 24 swim lesson for children.	YKFC
Level 25	Level 25	7:30-8:30pm	Level 25 swim lesson for children.	YKFC
Level 26	Level 26	8:30-9:30pm	Level 26 swim lesson for children.	YKFC
Level 27	Level 27	9:30-10:30pm	Level 27 swim lesson for children.	YKFC
Level 28	Level 28	10:30-11:30pm	Level 28 swim lesson for children.	YKFC
Level 29	Level 29	11:30-12:30pm	Level 29 swim lesson for children.	YKFC
Level 30	Level 30	12:30-1:30pm	Level 30 swim lesson for children.	YKFC
Level 31	Level 31	1:30-2:30pm	Level 31 swim lesson for children.	YKFC
Level 32	Level 32	2:30-3:30pm	Level 32 swim lesson for children.	YKFC
Level 33	Level 33	3:30-4:30pm	Level 33 swim lesson for children.	YKFC
Level 34	Level 34	4:30-5:30pm	Level 34 swim lesson for children.	YKFC
Level 35	Level 35	5:30-6:30pm	Level 35 swim lesson for children.	YKFC
Level 36	Level 36	6:30-7:30pm	Level 36 swim lesson for children.	YKFC
Level 37	Level 37	7:30-8:30pm	Level 37 swim lesson for children.	YKFC
Level 38	Level 38	8:30-9:30pm	Level 38 swim lesson for children.	YKFC
Level 39	Level 39	9:30-10:30pm	Level 39 swim lesson for children.	YKFC
Level 40	Level 40	10:30-11:30pm	Level 40 swim lesson for children.	YKFC
Level 41	Level 41	11:30-12:30pm	Level 41 swim lesson for children.	YKFC
Level 42	Level 42	12:30-1:30pm	Level 42 swim lesson for children.	YKFC
Level 43	Level 43	1:30-2:30pm	Level 43 swim lesson for children.	YKFC
Level 44	Level 44	2:30-3:30pm	Level 44 swim lesson for children.	YKFC
Level 45	Level 45	3:30-4:30pm	Level 45 swim lesson for children.	YKFC
Level 46	Level 46	4:30-5:30pm	Level 46 swim lesson for children.	YKFC
Level 47	Level 47	5:30-6:30pm	Level 47 swim lesson for children.	YKFC
Level 48	Level 48	6:30-7:30pm	Level 48 swim lesson for children.	YKFC
Level 49	Level 49	7:30-8:30pm	Level 49 swim lesson for children.	YKFC
Level 50	Level 50	8:30-9:30pm	Level 50 swim lesson for children.	YKFC
Level 51	Level 51	9:30-10:30pm	Level 51 swim lesson for children.	YKFC
Level 52	Level 52	10:30-11:30pm	Level 52 swim lesson for children.	YKFC
Level 53	Level 53	11:30-12:30pm	Level 53 swim lesson for children.	YKFC
Level 54	Level 54	12:30-1:30pm	Level 54 swim lesson for children.	YKFC
Level 55	Level 55	1:30-2:30pm	Level 55 swim lesson for children.	YKFC
Level 56	Level 56	2:30-3:30pm	Level 56 swim lesson for children.	YKFC
Level 57	Level 57	3:30-4:30pm	Level 57 swim lesson for children.	YKFC
Level 58	Level 58	4:30-5:30pm	Level 58 swim lesson for children.	YKFC
Level 59	Level 59	5:30-6:30pm	Level 59 swim lesson for children.	YKFC
Level 60	Level 60	6:30-7:30pm	Level 60 swim lesson for children.	YKFC
Level 61	Level 61	7:30-8:30pm	Level 61 swim lesson for children.	YKFC
Level 62	Level 62	8:30-9:30pm	Level 62 swim lesson for children.	YKFC
Level 63	Level 63	9:30-10:30pm	Level 63 swim lesson for children.	YKFC
Level 64	Level 64	10:30-11:30pm	Level 64 swim lesson for children.	YKFC
Level 65	Level 65	11:30-12:30pm	Level 65 swim lesson for children.	YKFC
Level 66	Level 66	12:30-1:30pm	Level 66 swim lesson for children.	YKFC
Level 67	Level 67	1:30-2:30pm	Level 67 swim lesson for children.	YKFC
Level 68	Level 68	2:30-3:30pm	Level 68 swim lesson for children.	YKFC
Level 69	Level 69	3:30-4:30pm	Level 69 swim lesson for children.	YKFC
Level 70	Level 70	4:30-5:30pm	Level 70 swim lesson for children.	YKFC
Level 71	Level 71	5:30-6:30pm	Level 71 swim lesson for children.	YKFC
Level 72	Level 72	6:30-7:30pm	Level 72 swim lesson for children.	YKFC
Level 73	Level 73	7:30-8:30pm	Level 73 swim lesson for children.	YKFC
Level 74	Level 74	8:30-9:30pm	Level 74 swim lesson for children.	YKFC
Level 75	Level 75	9:30-10:30pm	Level 75 swim lesson for children.	YKFC
Level 76	Level 76	10:30-11:30pm	Level 76 swim lesson for children.	YKFC
Level 77	Level 77	11:30-12:30pm	Level 77 swim lesson for children.	YKFC
Level 78	Level 78	12:30-1:30pm	Level 78 swim lesson for children.	YKFC
Level 79	Level 79	1:30-2:30pm	Level 79 swim lesson for children.	YKFC
Level 80	Level 80	2:30-3:30pm	Level 80 swim lesson for children.	YKFC
Level 81	Level 81	3:30-4:30pm	Level 81 swim lesson for children.	YKFC
Level 82	Level 82	4:30-5:30pm	Level 82 swim lesson for children.	YKFC
Level 83	Level 83	5:30-6:30pm	Level 83 swim lesson for children.	YKFC
Level 84	Level 84	6:30-7:30pm	Level 84 swim lesson for children.	YKFC
Level 85	Level 85	7:30-8:30pm	Level 85 swim lesson for children.	YKFC
Level 86	Level 86	8:30-9:30pm	Level 86 swim lesson for children.	YKFC
Level 87	Level 87	9:30-10:30pm	Level 87 swim lesson for children.	YKFC
Level 88	Level 88	10:30-11:30pm	Level 88 swim lesson for children.	YKFC
Level 89	Level 89	11:30-12:30pm	Level 89 swim lesson for children.	YKFC
Level 90	Level 90	12:30-1:30pm	Level 90 swim lesson for children.	YKFC
Level 91	Level 91	1:30-2:30pm	Level 91 swim lesson for children.	YKFC
Level 92	Level 92	2:30-3:30pm	Level 92 swim lesson for children.	YKFC
Level 93	Level 93	3:30-4:30pm	Level 93 swim lesson for children.	YKFC
Level 94	Level 94	4:30-5:30pm	Level 94 swim lesson for children.	YKFC
Level 95	Level 95	5:30-6:30pm	Level 95 swim lesson for children.	YKFC
Level 96	Level 96	6:30-7:30pm	Level 96 swim lesson for children.	YKFC
Level 97	Level 97	7:30-8:30pm	Level 97 swim lesson for children.	YKFC
Level 98	Level 98	8:30-9:30pm	Level 98 swim lesson for children.	YKFC
Level 99	Level 99	9:30-10:30pm	Level 99 swim lesson for children.	YKFC
Level 100	Level 100	10:30-11:30pm	Level 100 swim lesson for children.	YKFC

Ongoing

SENIORS SWIM FREE ON FRIDAYS!

SPONSORED BY THE YK DELTA LIFESAVERS

OPEN TO ALL AGE 60+

FREE POOL ADMISSION ALL DAY ON FRIDAYS

YKFC.ORG 907-543-0390

The Lifesavers Foundation continues to sponsor Free Teen Wednesdays and Half Price Saturdays. New in January, the Lifesavers began sponsoring Free Fridays for Seniors/Elders (age 60+).

WEDNESDAYS TEENS SWIM FREE!

AGES 13-17 2PM-8PM

YKFC.ORG 907-543-0390

1/2 PRICE POOL ADMISSIONS

SPONSORED BY THE YK DELTA LIFESAVERS FOUNDATION

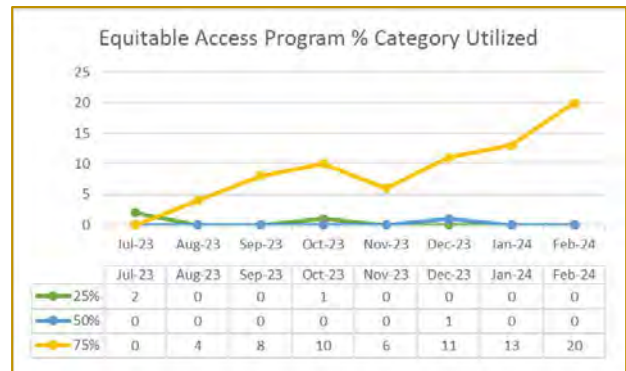
SATURDAYS 10AM-8PM

FOR MORE INFORMATION OR TO DONATE TO THE LIFESAVERS FOUNDATION VISIT YKFC.ORG OR 543-0390

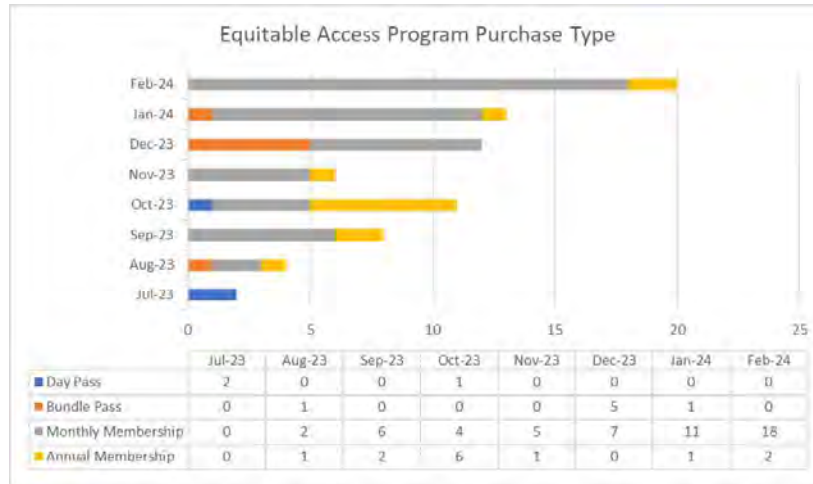
Equitable Access Program

We continue to offer the Equitable Access Program to provide discounted access to the facility for community members who may not be able to afford the full cost of facility access. Utilization of the Equitable Access Program has been growing slowly, but steadily since implementation.

The table to the right shows the total number of purchases made per month utilizing each of the discount categories available. By far the bulk of purchases are under the 75% category.

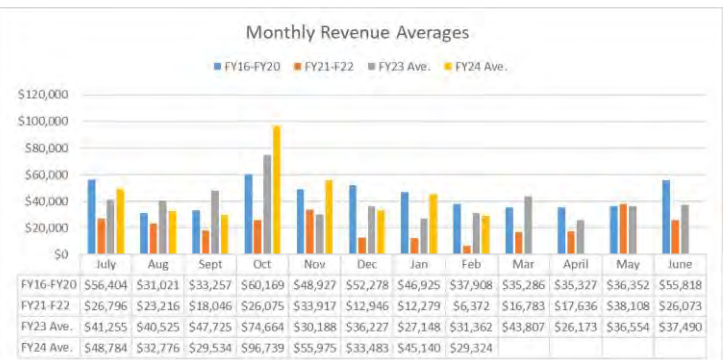
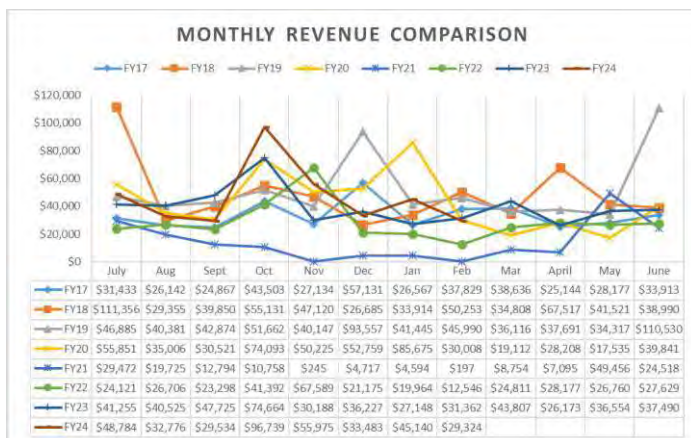


The table below shows the types of purchases made by individuals utilizing the EAP. There was a boost in Annual Membership purchases during PFD Season and an overall drop off of purchasing during November, which we commonly see after PFD season. Purchasing has slowly increased from December 2023 – February 2024 in part due to increased marketing of the program. The most common purchases are monthly memberships.

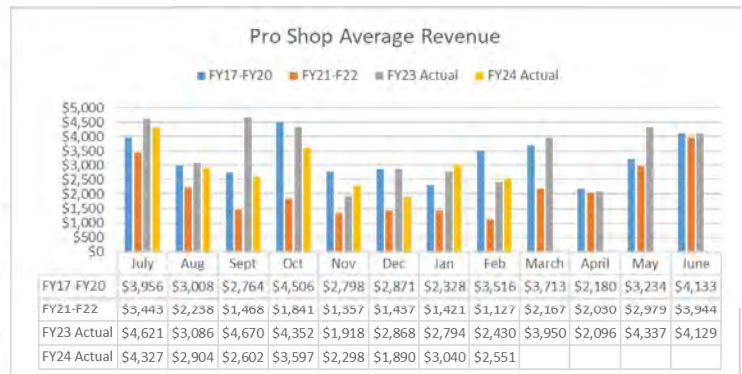
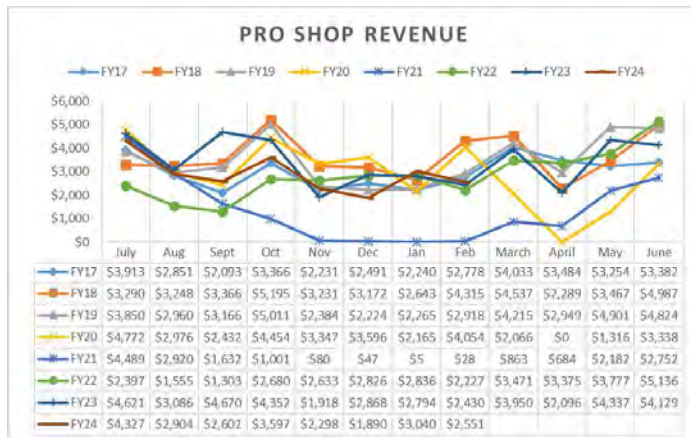
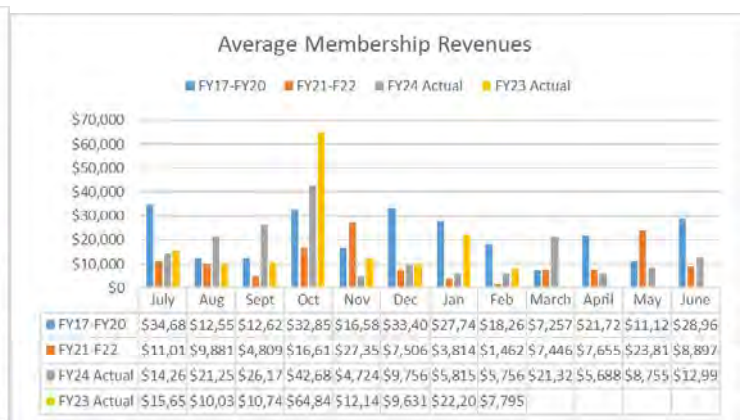
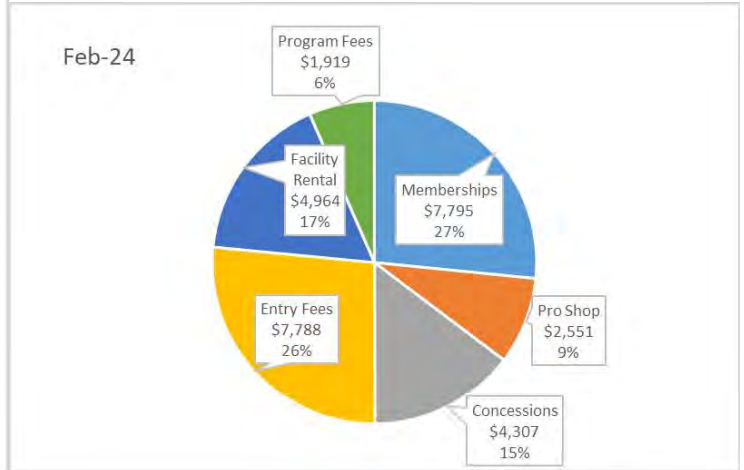
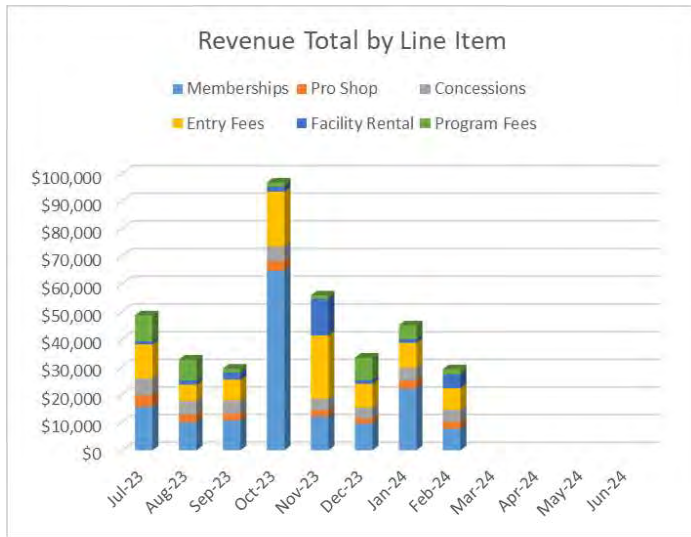


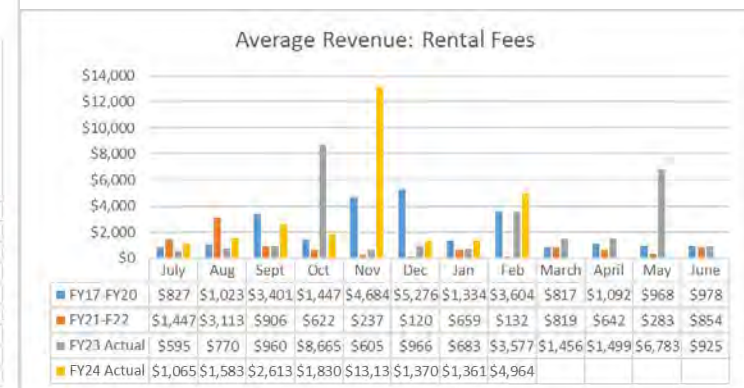
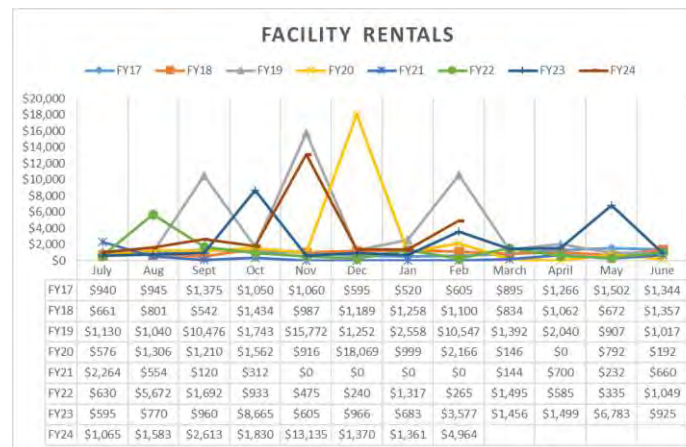
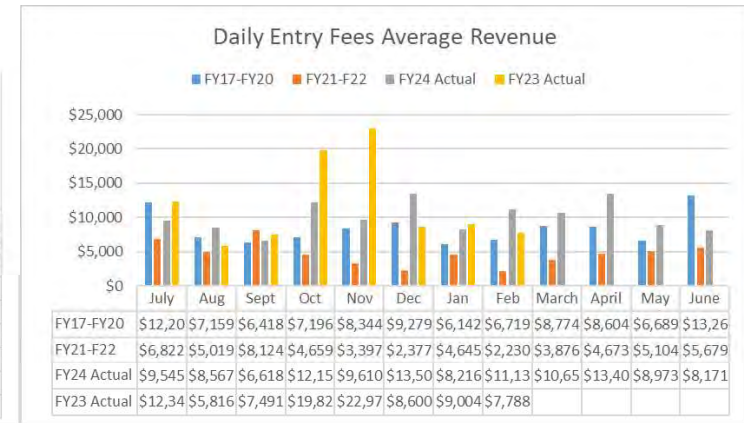
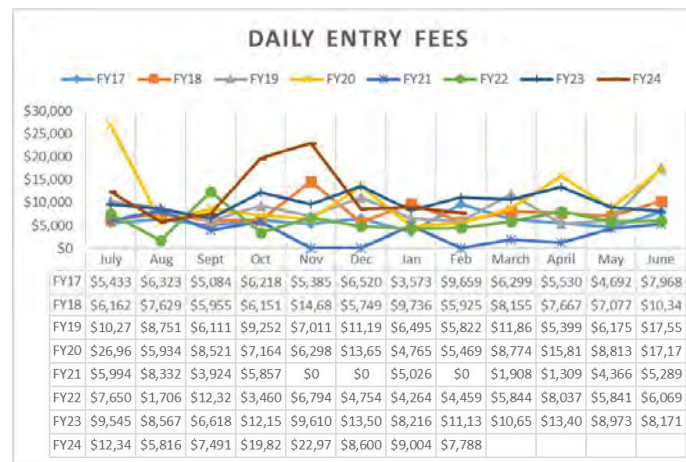
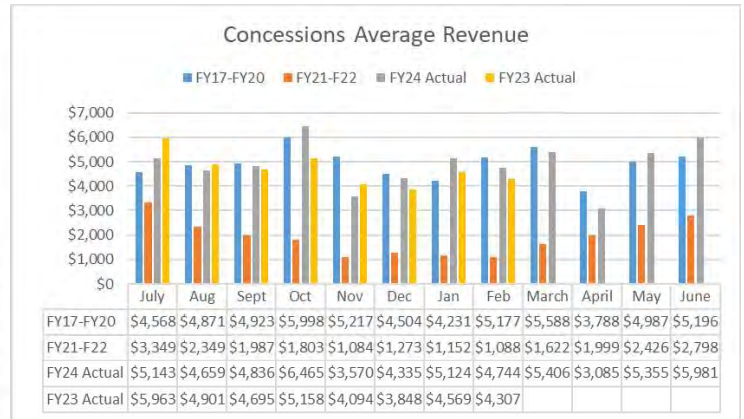
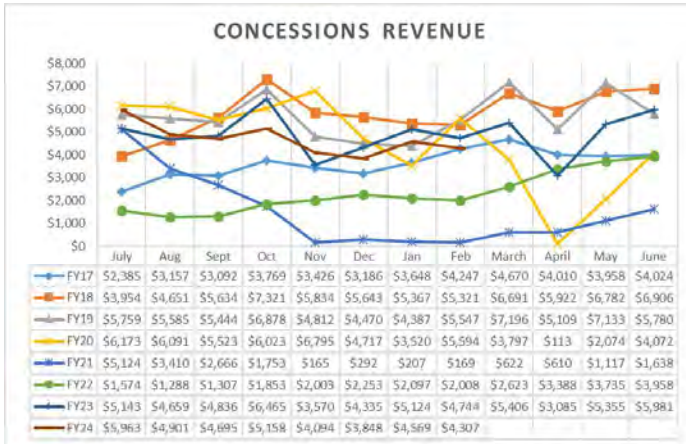
Revenue

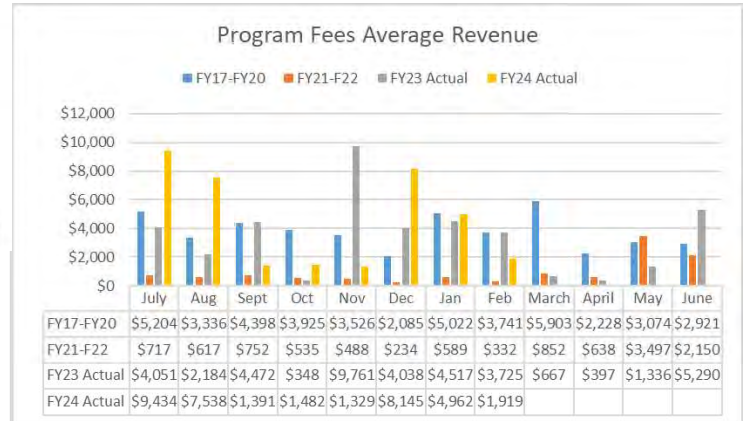
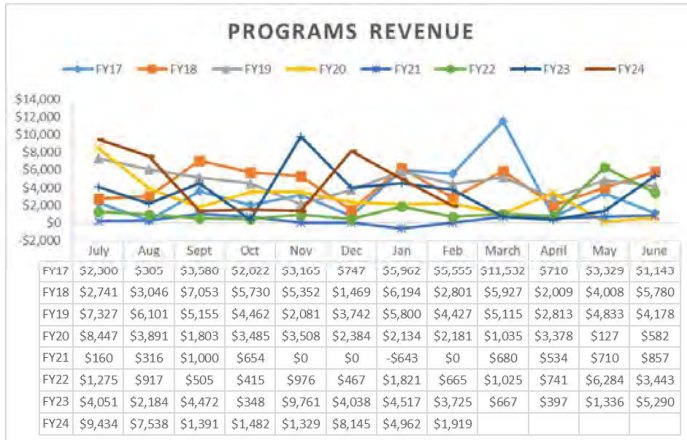
Code	Facility Revenue	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24	Total	FY24 Budgeted	%attained
43-9420	Memberships	\$15,651	\$10,036	\$10,742	\$64,844	\$12,142	\$9,631	\$22,204	\$7,795					\$153,044	\$250,000	61%
43-4360	Pro Shop	\$4,327	\$2,904	\$2,602	\$3,597	\$2,298	\$1,890	\$3,040	\$2,551					\$23,210	\$42,000	55%
43-4361	Concessions	\$5,963	\$4,901	\$4,695	\$5,158	\$4,094	\$3,848	\$4,569	\$4,307					\$37,534	\$60,000	63%
43-4362	Entry Fees	\$12,345	\$5,816	\$7,491	\$19,828	\$22,976	\$8,600	\$9,004	\$7,788					\$93,847	\$115,000	82%
43-4440	Facility Rental	\$1,065	\$1,583	\$2,613	\$1,830	\$13,135	\$1,370	\$1,361	\$4,964					\$27,920	\$26,000	107%
43-4369	Program Fees	\$9,434	\$7,538	\$1,391	\$1,482	\$1,329	\$8,145	\$4,962	\$1,919					\$36,200	\$50,000	72%
Misc (Grants, Donations, Etc.)														\$0	\$0	
	Facility Revenue Total	\$48,784	\$32,776	\$29,534	\$96,739	\$55,975	\$33,483	\$45,140	\$29,324	\$0	\$0	\$0	\$0	\$371,755	\$543,000	68%



Revenue Comparisons by line Item: Facility access fees (memberships and passes) constitute the bulk of revenue.







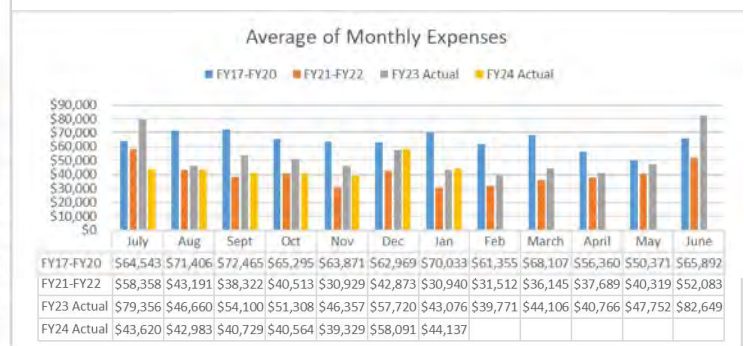
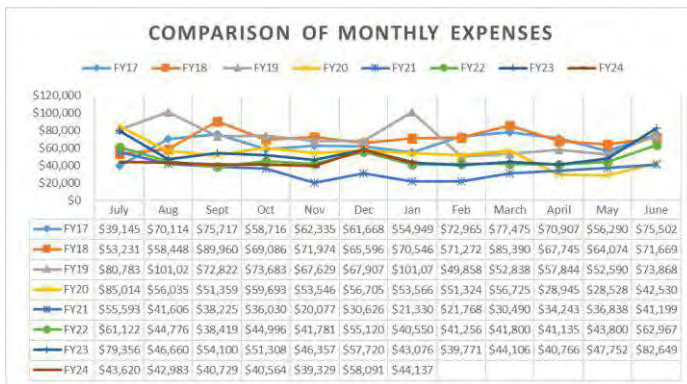
Expenses

We continue to strive to minimize facility expenses while providing necessary safety and resources.

Expenses	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	Jan-24	Feb-24	Total	Budgeted	% used
Wages & Benefits	\$37,934	\$37,727	\$35,473	\$33,975	\$33,989	\$53,210	\$37,966	\$35,853	\$306,127	\$609,921	50.19%
Travel/Training	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$2,000	0.00%
Supplies	\$2,408	\$2,695	\$3,804	\$2,675	\$2,178	\$1,729	\$3,348	\$3,312	\$22,149	\$74,000	29.93%
Building Maintenance	\$565	\$705	\$220	\$356	\$1,313	\$1,901	\$473	\$380	\$5,914	\$16,100	36.73%
Software Licenses	\$511	\$345	\$312	\$1,201	\$833	\$347	\$551	\$330	\$4,431	\$500	886.24%
General Expenses	\$1,559	\$933	\$839	\$2,356	\$1,016	\$904	\$1,577	\$818	\$10,002	\$10,300	97.11%
Allowance for Special Events	\$0	\$186	\$0	\$0	\$0	\$0	\$0	\$0	\$186	\$1,000	18.65%
Unforeseen	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$2,000	0.00%
Non Budgeted/Grant Funded	\$642	\$392	\$80	\$0	\$0	\$0	\$221	\$0	\$1,335		
TOTAL	\$43,620	\$42,983	\$40,729	\$40,564	\$39,329	\$58,091	\$44,137	\$40,693	\$350,145	\$715,821	48.92%

* Due to our 2 week pay period structure there are 2 months out of each year where 3 pay periods fall, skewing wage totals upwards for those months.

**Expense totals do not include purchases made by City of Bethel Property Maintenance or other direct city expenses.



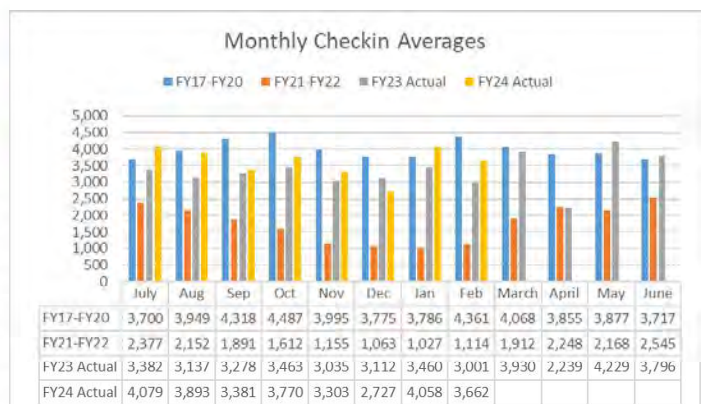
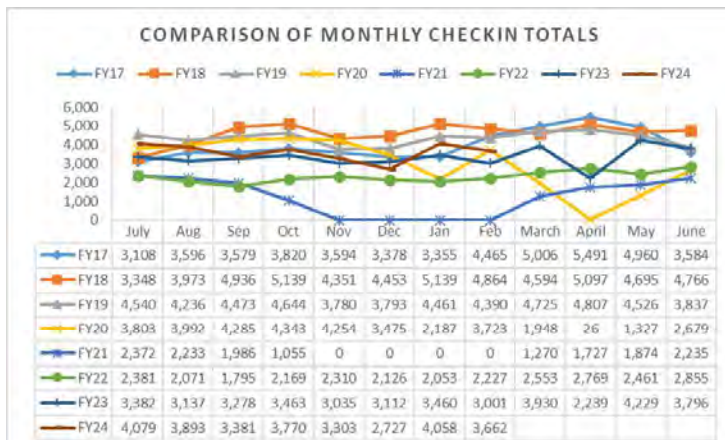
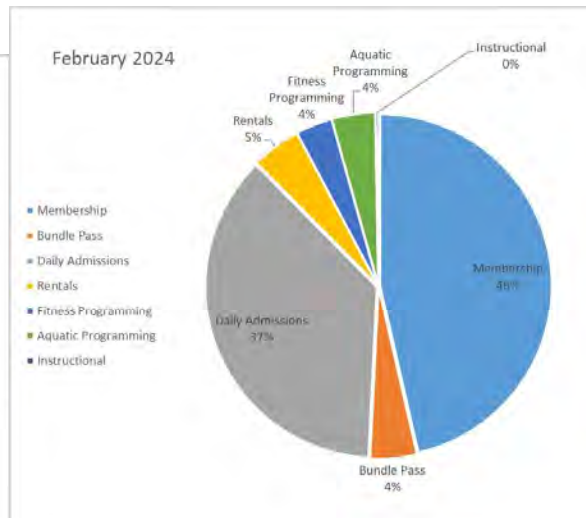
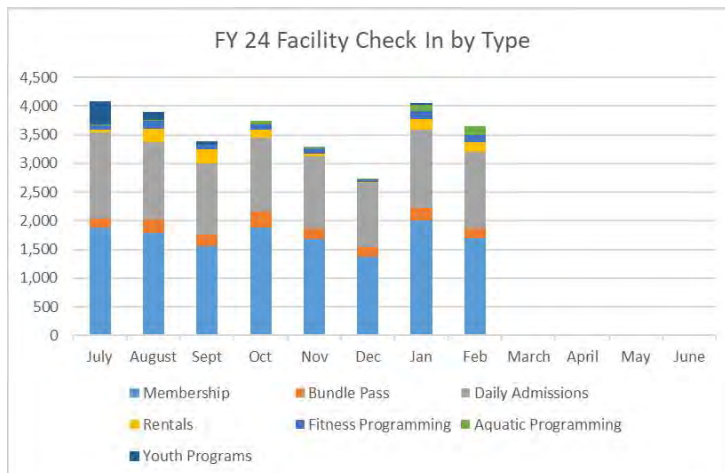
Facility Utilization

The Below Facility utilization numbers represent the total number of patrons who visited the facility over the course of the month based on the number of check -ins by members and bundle pass holders, the number of daily passes sold, and the number of participants who checked in for programs, activities, rentals, and events.

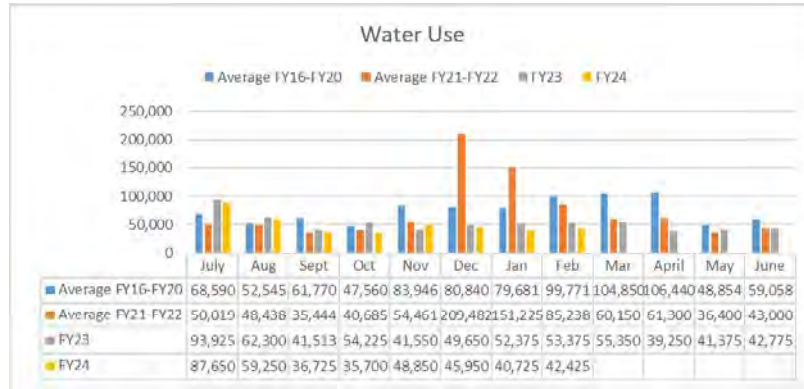
These numbers represent facility visits, not individuals, as most individuals visit multiple times per month.

Facility Check-In FY24	July	August	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	Total
Membership	1,880	1,794	1,560	1874	1682	1368	2003	1700					13,861
Bundle Pass	151	220	195	289	180	166	224	160					1,585
Daily Admissions	1,515	1,354	1,237	1284	1263	1118	1366	1346					10,483
Rentals	49	232	248	144	44	14	179	170					1,080
Fitness Programming	69	143	92	86	88	58	136	126					798
Aquatic Programming	15	18	0	69	36	3	112	150					403
Instructional	0	0	0	24	10	0	6	10					50
Youth Programs	400	132	49	0	0	0	32						613
Monthly Totals	4,079	3,893	3,381	3,770	3,303	2,727	4,058	3,662	0	0	0	0	28,873

Facility utilization for February included an increase in program participation with the offering of increased swim lessons and the addition of personal training. February also saw a decrease in member and bundle pass use.



Water Use



*Note: Facility opened in November of 2014 (FY15). Starting during maintenance closure in Dec 2019/Jan 2020 hot water has been used to keep pipes from freezing resulting in higher-than-normal usage. Water was turned off in late March 2020 once outside temperatures were consistently above freezing temperatures. Problems again arose in Dec 2020 and water was used to assure there were no freeze ups of facility piping through early March 2021.



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Kuskokwim Consortium Library
July 2023-March 2024 Activity Report for the City of Bethel

KCL's mission is to improve the quality of life for all members of the community by meeting the cultural, recreational and informational needs of the University of Alaska's Kuskokwim Campus and the community of Bethel.

Some of our targeted outreach initiatives to improve the quality of life for all people include:

- Sponsoring the Dolly Parton Imagination Library through a partnership with Bethel Community Services Foundation.
- Literacy, research and educational outreach to organizations that serve youth/college students.
- One-on-one support with technology and forms.
- Outreach to the Bethel Housing Coalition, Bethel Winter House, and Lion's Club Food Bank to improve access to resources for marginalized members of the community, and sponsoring Project Homeless Connect events.

The library sponsors many programs and events throughout the year that connect the community and provide informational and educational opportunities.

Current Staff:

Theresa Quiner, Library Director
Mikayla Miller, Youth Services Librarian
Thomas Daniel, Circulation Technician
Ian Poole, Jesuit Volunteer



Statistics July 1, 2023-March 1, 2024:

- Active library card users: 2,101
- New library card registrations since July 1, 2023: 678
- 19,667 visitors to the library
- 3059 public computer sessions
- 69 Alaska Room reservations for meetings or student use
- 261 reference/ research assistance requests
- 23 Family/ Community events (all ages): 23 programs, 2391 people in attendance
- Adults only programs: 11 programs, 111 in attendance
- 12-18 (teen) programs: 8 programs, 104 in attendance
- 6-11 year old programs: 24 programs, 331 in attendance
- Birth to 5 years old: 17 programs, 272 in attendance
- Outreach (to schools, etc): 23 outreach trips, 283 in attendance
- **Total programs/ outreach: 107, total attendance 3482**



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Highlight of the year: National Medal for Museum and Library Service

Kuskokwim Consortium Library started this fiscal year by being awarded the National Medal for Museum and Library Service in a ceremony at the White House in Washington D.C. in July of 2023. KCL was nominated by Senator Lisa Murkowski two years in a row. In FY22 we were one of just 15 libraries in the nation to be named a finalist, and we were awarded the medal in FY23. This is the nation's highest honor for libraries. One of the library's closest community partners, Michelle DeWitt with Bethel Community Services Foundation, traveled with library staff Theresa Quiner and Mikayla Miller to Washington D.C. for the ceremony. When the Institute of Museum and Library Services Director Crosby Kemper (shown in left most photo on the right) called to tell library staff they were receiving the award, he said that "we set an example for small libraries everywhere". Below are some of the many projects and programs that led to us receiving this award.

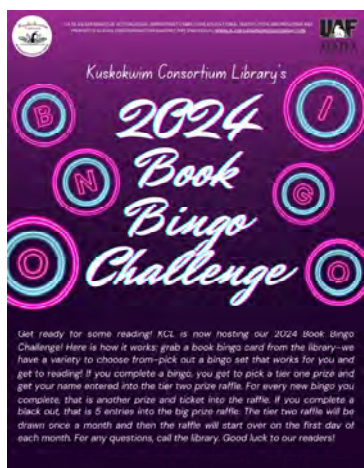


Program highlights:

Every year KCL sponsors **summer reading programs**. Research shows that students who do not continue to read over the summer months lose important literacy skills throughout the summer, and low income children are especially vulnerable. Each year, kids fall further and further behind. Reading at grade level by 4th grade is an important milestone in a child's education because by 4th grade reading comprehension is required for all subjects in school. The YK Delta has some of the lowest literacy rates in the state and nation.

To counter this, libraries around the country celebrate reading with summer reading programs. Summer reading has two components. We incentivize kids to read by having reading challenges, and kids track

their reading and get entered into our Summer Reading Raffle for prizes. We also have fun programs throughout the summer, including crafting and STEAM programs, movie screenings, and a talent show. We wrap up summer reading every year with the reading raffle. This includes larger prizes such as bicycles and instruments. We also get grant funding to purchase reduced cost books and every kid that participates gets to go home with a bunch of free books.



We also encourage reading throughout the year with reading challenges, such as our current **Book Bingo** reading challenge. All ages are invited to pick up a Book Bingo Card, and as people check off bingos by reading the books on the Bingo Card they get entered in a raffle for prizes.

TEL: 1-800-478-5822

TEL: (907) 543-4500

FAX: (907) 543-4572



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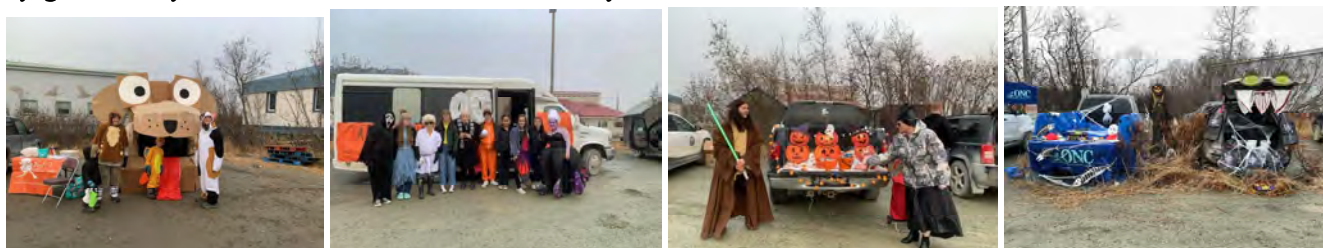
Fall is a busy time for the library as we organize quite a few large community events in October-December. For the past two years, the library has spearheaded planning the UAF Kuskokwim Campus's **Indigenous Peoples' Day celebration** at the cultural center in October. We partner with tribal and community organizations, and the celebration has grown into an eight hour event with hands on activities for kids (beading, agutak making etc), an elder talking circle, Native Foods potluck, Yuraq performances, KYUK Archival screenings, and an IPD march.



We partnered with the Southwest Alaska Arts Group and KYUK to put on Bethel's second Arctic Entries Style events this past October called **Terrifying Tales on the Tundra**, and 7 storytellers, including Don Rearden, regaled the audience with spooky, terrifying, and at times funny stories. Local band Velma Lyle performed. A full recording is available on the library's [YouTube channel](#).



For many years, we have hosted a **Trunk or Treat** event at the cultural center on Halloween. This gives families a safe place to trick or treat with their kids. We estimate that over 600 people attend this event. The library gives away children's books as well as candy.





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We followed up Trunk or Treat with our first of two **Project Homeless Connect** events in early November and the second in January. These events are organized by the library in collaboration with the other agencies on the Bethel Housing and Homelessness Coalition. We have been holding these



events twice per year since 2017. They provide direct services to people experiencing homelessness and also gives away items such as tampons, warm weather gear, and harm reduction materials. Services such as haircuts, vaccines, and agency referrals are available, and we serve a hot meal. The events also provide the coalition the venue to collect the survey data needed for federal housing projects. Because this data had been collected at Project Homeless Connect events, the housing coalition was ready when all of

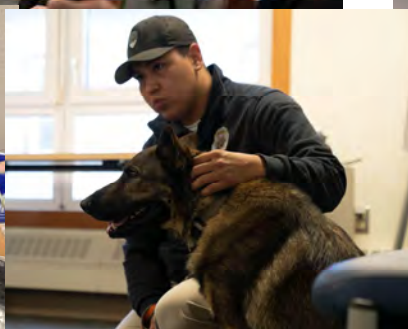
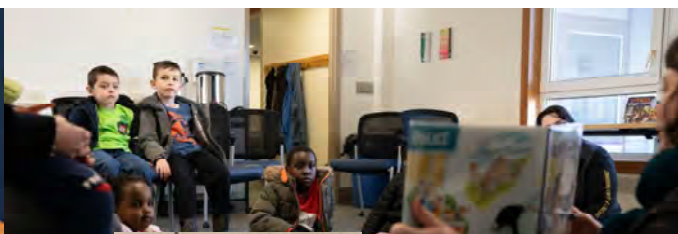
the COVID-19 relief funds were available, and funds were secured to build Bethel's first Permanent Supportive Housing facility. This facility is opening this spring, and the library is very proud to have been a small part of making this project possible. Because the library is the only public facility open to everyone during the day, we serve a high number of unhoused community members every day. 24 of these chronically homeless individuals will soon have a permanent apartment in this facility. Pictured above left is KuC staff member Brenda Andrew giving haircuts at a PHC event.

Every December we hold a **Winterfest carnival**. This always includes a lot of fun activities for families such as Photos with Santa, cookie decorating, crafts, and caroling. Pictured at the right are some happy kids decorating cookies.

The Jesuit Volunteers at the library and KYUK have been partnering to make episodes blending KYUK archival footage with current interviews and showing them at the college. The series is called KYUK Lookback, and the first two episodes are available on the KYUK YouTube channel. The next screening is March 13 at KuC and is about Camai. We hosted a series of **Brown Bag lunches** at the Kuskokwim Campus throughout the fall,

including one with the new police dog Zeus (he joined us for storytime too!), on financial literacy, and one on shorebird research.

Celebrate with us!
**PERMANENT SUPPORTIVE HOUSING
PUBLIC OPENING EVENT**





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In February, we hosted a panel discussion of the new book “**Tengautuli Atkuk: The Flying Parka**” with authors Ann Fineup-Riordan and Marie Meade and skin sewers Golga Oscar and Merna Wharton. We enjoyed making fry bread and hearing about the culture and history of parkas in western Alaska. A recording of the discussion is available on our YouTube channel.

The library frequently partners with Anchorage-based artist Jimmy Riordan for an ongoing program called **Art with Jimmy**. These programs involve a variety of artistic mediums for all ages such as Leather Tooling, Book Binding, Animation, Block Printing; in April he will teach a Zine

making class. Jimmy is also spearheading an ongoing [Pop-up Digitization Station](#) project for the YK Delta. He set up shop this winter in the library, and community members brought in their old VHS, cassette tapes, and vinyl to get digitized. We have the equipment in the library now, and people can request ongoing assistance with their digitization needs. He has been working with community members to archive their music and convert cassettes and VHS into modern media. While part of this project is archival, the other is simply to help community members access their own media.

Toddler Time is a bi-monthly program the library holds for all preschool aged children where children and their adults can play, learn and make friends. This program is important so these children can work on their fine motor skills, concepts like sharing and collaboration, and social skills before entering school. One of the most important elements of Toddler Time is that it provides an opportunity for parents to get out of the house with their kids, mingle with other parents, and be in a space where kids can run around and play. This is especially important in the winter when people are cooped up at home. Toddler Time is one of our longest running programs, with high and consistent attendance and frequent requests for us to hold it more often.

For the past two years, the library has been working on an ongoing **archival project** with former community member and local historian Diane Carpenter. Diane has amassed a large collection of papers regarding the history of the YK Delta from the 1970s-90s during a time when a lot of economic growth happened in the region. A group of us traveled from Alaska to Mexico to cull, organize, and create metadata for the papers, and we are now securing funds to ship the boxes to ARLIS to digitize and make available online. Stay tuned for more information.

Beginning in October 2023, the library started our weekly Saturday programs. On the first Saturday of the month we have **Adult Crafting** day in the Alaska room. We had multiple requests from the community for more adults only programming. We have done crafts such as recycled book pumpkins, vision board making, cross-stitch and embroidery, and origami/paper folding. The second Saturday of each month is **Story Time**. This program helps demonstrate to parents how to read aloud to children and the importance of reading in the early stages of development to help with literacy. There is also a small craft that goes along with whatever book is being read. On the third Saturday we play **Board Games** in the Alaska Room. A library staff member leads board games, card games, and other such entertainment for all ages. There has been high demand for this, and we are pleased to see that this activity draws in people of all ages. The last Saturday of the month is **Chess Club**. The last two programs were patron requests, and each of these Saturday programs has brought in new people to the library. The library will cease these Saturday programs in May in preparation for Summer Reading and resume next fall.



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Ongoing projects, funding and grants

- Rasmuson Foundation Tier 1 grant project: \$25,000.
 - We are removing out of date materials from our nonfiction collections. This project is about 10 years overdue, and the majority of our collection is not current. We are using the grant funds to update the collection and expand our collection of Alaska documentaries.
- Institute of Museum and Library Services Native American Library Services Grant: \$10,000
 - This is an annual grant that is eligible only to Native American tribes. We partner with the Orutsararmiut Traditional Native Council every year to receive these funds for annual expenses at the library, including our periodical subscriptions, our [Alaska Digital Library Subscription](#), and our subscription for current best sellers.
- The library is going through two major circulation projects. Firstly, the library is doing a full scale inventory of the collection. As far as anyone can tell, there has never been a completed inventory. In December, staff finished inventory and weeding of the Children's collection. Inventory will resume with the nonfiction collection once the Rasmuson project has been completed. Secondly, we are going through the process of removing all missing, lost, & long-checked out materials from the collection in order to have a more accurate depiction of collection statistics.
- We raise money throughout the year to support library programs through the year through our Friends of the Library fund with Bethel Community Services Foundation. This includes funding raised for the Dolly Parton Imagination Library and all public library programming. We rely heavily on donations. Our annual book sale fundraiser is in March, and we have a Pub Trivia fundraiser at Uncommon Pizza on March 26th. Donations can be made online:
<http://www.bcsfoundation.org/friends-of-the-kuc-library-fund/>

The library is able to provide all of these services to the community because of the many (including the City of Bethel!) partner agencies that support us throughout the year. Some of these important partners are the City of Bethel, the Orutsararmiut Traditional Native Council, AVCP, KYUK, Southwest Alaska Arts Group, and Bethel Community Services Foundation, the agency that holds a philanthropic fund for the library.

Stay in the know with what is going on at the library by signing up for our newsletter by emailing uaf-bethel-library@alaska.edu. We have awesome stuff coming up this spring including the KuC 50th graduation anniversary which the library is part of planning (see below), a live Ask An Alaskan trivia show with host Thom Foote, cooking programs, and more!

Theresa Quiner
Library Director
tquiner@alaska.edu
907-543-4517



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MARCH 11 6 a.m.

LEARN HOW TO COOK
SOUTHERN FRIED CHICKEN
AND SIDES

WITH BETHEL CHEF
LAILTRICE GRAHAM
OF SHABBY CHIC CATERING

KCL FRIENDS OF THE LIBRARY BOOK SALE

Book Drop Off
Monday March 18
& Tuesday March 19
from 11 a.m. to 6 p.m.

Book Sale
Wednesday March 20-Friday
March 22 from 3 to 6 p.m.
Saturday 11 to 3 p.m.

Donations must be clean, free of mold, and in good condition! Textbooks not accepted.

Call 907-543-4516 for more information

KUSKOKWIM CONSORTIUM LIBRARY

Friday Movie Night

NOW SHOWING

The Super Mario Bros Movie

FRIDAY MARCH 1ST 6 P.M.

POPCORN WILL BE PROVIDED

University of Alaska Fairbanks
Kuskokwim Campus

50 Year Anniversary

Schedule of Events:

April 7, 4 p.m.
"Ask an Alaskan" live trivia show with special guest Thom Foote.
Cultural Center.
Broadcast live on KVUK and YouTube.

April 16, 6-8 p.m.
Neq'akamalrit nunarimargelrit
A Walk Down Memory Lane open house.
Kuskokwim Campus Maggie Lind building.

April 29, 6-8 p.m.
Alumni Dinner
Cultural Center
(invite only, reservation required)

May 7, 12:30 p.m.
50th Commencement Ceremony
Yup'it Piciryarit Cultural Center

City of Bethel, Alaska

City Clerk's Office

Council Meetings

April 9, 2024 Regular City Council Meeting

April 23, 2024 Regular City Council Meeting

Tentative Special Budget Meeting Dates

April 16, 18, 25, 30

May 7, 9, 16, 21, 23

City Clerk's Office

- Reviewed the Special Events Permit internal review process along with the State's updated forms and the amended Alaska Statutes Title 4. Created an updated internal review process and emailed it to legal for review. Following Legal review sent it to Administration for review/confirmation. Started drafting web content explaining the process.
- Updated the City's website page that provides explanation of Location Option, to reflect the updated language in Alaska Statutes.
- Reviewed the State of Alaska Active Retail and Manufactured Food Permits for municipal compliance. Found one business that was not listed. After discussing it with the State it was found, the restaurant is working under a temporary permit and is working on becoming fully compliant. The Finance team found two more businesses without a permit, those businesses names were provided to the State.
- Updated the City's Fourth of July Celebration Registration to include the Food Worker Card and insurance requirements.
- Reviewed the Liquor License Renewal Application for Fili's. Reviewed the Department Head Administrative Reports and drafted the administrative findings letter to the council for Administration. Reviewed the Sales tax submission from the restaurant for period of two years to determine if the food sales exceed the alcohol sales. Researched the specific changes related to the renewal of this type of license in AS Title 4. Communicated with Alcohol Marijuana Control Office about the changes. Reminded Administration to email the applicant a copy of the findings.
- Reviewed the BMC regulations on drainage along with the communication from a community member facing drainage issues on their property. Following a memo from the City Attorney and on behalf of Administration drafted an email response to the resident explaining the situation. The draft was sent to Legal and Administration for modification.
- Reviewed the proposed annual operating budget and provided feedback and error corrections to Administration. Held a number of meetings with Administration to review each departmental budget to ensure accuracy then assisted with the reduction of expenses to ensure compliance with the balanced budget provisions of the Code. There are still issues with the indirect cost recovery rates being too high. Administration will continue to look into this issue and identify an alternative way to account for general fund services to the enterprise funds that better reflect actual costs. Reviewed the budget narrative and provided suggested amendment to Administration.

- Outlined the budget process for administration and detailed out a tentative plan for meeting dates and departmental review timelines.
- Continue to remind Council and the Planning staff of the Financial disclosure statement due date, April 15th. Have received and filed a number of statements. Provided a reminder to Administration of the report of business interests forms that are required from employees annually. Emailed the sample email and updated the form for their distribution.
- Created a spreadsheet to evaluate the wages for department head positions in other Alaska Communities to determine if the City's wages are comparable. Since my last review of the wages in 2021, there has been an increase in wages for other similar communities. Administration should continue to look at ways to balance the city's wages and benefits to allow for more attractive annual salaries through a reduction of benefits to help ensure sustainability in personnel costs.
- Received an invitation to the AIRRAQ meeting scheduled for 4/16 in Bethel. Forwarded the invitation to Administration.
- The City Clerk is the first contact for the City's online complaint/problem notification system. Reviewed a number of issues related to city operations and forwarded/followed up on them with Administrative staff.
- Reviewed the Bethel Friends of Canines contract which is set to expire in June, along with the 2023 amendment. Made sure Administration had the \$115,000 set in the Community Services Budget and sent the contract and amendment to Legal for updating. Following the update, sent the draft to BFK9 for their review. Drafted an AM for Council to consider the contract for services.
- Reviewed the Memorandum of Understanding drafted by the Attorney to initiate an agreement with Tundra Women's' Coalition to fund rides for eligible residents. Drafted the AM for Council to consider the agreement.
- Reached out to DOWL our engineering contractors to request clean copies of the City's plans, study etc. completed by them. This was promoted after learning there were a few studies completed that we were not aware of. We received those studies and have placed them on the City's shared drive for staff access.
- Provided notice to the Finance Department that the Council passed an ordinance removing the expiration requirements for Senior Exemptions.
- Processing Record Change forms to update the retention schedule.

Task	Period Total	Year to Date Total
Passport Appointments	2 March 26	20
Burial Permits/Reservations	2 March 26	12
Notary Services	0	11
Meeting Minutes Drafted	1	8
Resolutions Drafted	0	4
Ordinances Drafted	0	2
AM/IM Drafted	2	2

AHFC Grants

Reached out the community of Sitka who is also working through this grant process. Will be meeting with them next week to compare programs and review each other's RFPs for affordable housing.

Grants General

Submitted responses to the second round of questions for the Department of Treasury grant on the Community Center.

The contractor sending the treadmills and rower for the YK Fitness Center, through the Equitable Communities grant has the shipment scheduled for barge service which wasn't recognized until the equipment was already on the dock. Worked with shipper and the contractor to get the equipment set for airfreight to Bethel.

State of Alaska Liquor License Renewal Administrative Process

Date Notice Received by City Clerk's Office		03/14/2024
Date City Manager Sends Application Notice to Directors		03/14/2024
Deadline for Department Head Reports (14 days from Notice from City Manager)		03/28/2024
Date Written Report Sent to City Council from City Manager (20 days from Date Notice received by the City Clerk's Office)		04/03/2024
Date of Council Review (30-40 calendar days from Date Notice received by City Clerk)		04/09/2024
Deadline for Protest		05/13/2024
Doing Business As	License Type	Name of Applicant
Fili's Pizza License Number 5445	Restaurant Eating Place	Marina Inc.
Mailing Address	Location of Premises	Business Telephone Number
Not Provided	110 Osage Street, Bethel	907-887-9871

Committee/Commission Vacancies	Regular	Alternate
Community Parks and Recreation Committee	full	full
Planning Commission	full	2
Port Commission	2	2
Public Safety and Transportation Commission	full	2
Community Action Grant Technical Review Board	full	full
Public Works Committee	3	2
Finance Committee	1	2
Ethics Board	full	1