CITY OF BETHEL
PLANNING COMMISSION
THURSDAY, JANUARY 11, 2024, 6:30 PM
LOCATION: 300 CHIEF EDDIE HOFFMAN HIGHWAY, BETHEL ALASKA

Join Zoom Meeting: https://zoom.us/join
Meeting ID: 863 4603 4837   Passcode: 221221
Phone Toll Free: 888 475 4499   833 548 0276
833 548 0282   877 853 5257

MEMBERS		STAFF
Kathy Hanson, *Chair*	Lorin Bradbury, *Vice Chair*	Lee Foley, *City Planner*- Ex Officio Member
Alex Wasierski	Shadi Rabi	Pauline Boratko*, Admin Asst.*- Ex Officio Member
Stosh Hoffman	Haley Hanson	planning@cityofbethel.net
Greg Morgan, *Alt 1*	Vacant Seat, *Alt 2*	907-543-5301
Mary Beth Hessler, *Council Rep*		

I. CALL TO ORDER

II. ROLL CALL

III. PEOPLE TO BE HEARD – FIVE MINUTES PER PERSON

A. Please submit written public comments to planning@cityofbethel.net by 4:00 p.m. the day of the meeting.

IV. APPROVAL OF AGENDA

V. APPROVAL OF MEETING MINUTES

A. Regular Meeting Minutes- 12/14/2023

VI. SPECIAL ORDER OF BUSINESS

A. 2024 election of Chair and Co-Chair of the Planning Commission

VII. UNFINISHED BUSINESS

VIII. NEW BUSINESS

A. Declaring seats vacant

B. Discussion of Acquisition and Disposal of Land

C. Discussion with new planner of city's needs and priorities - Kathy Hanson

IX. EX OFFICIO REPORT

A. attendance/manangers report

X. MEMBER COMMENTS

XI. ADJOURNMENT

Posted <<01/05/2024>> at City Hall, AC Co., Swanson's, and the Post Office.

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Ex-Officio Staff

Posted <<01/05/2024>> at City Hall, AC Co., Swanson's, and the Post Office.

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Ex-Officio Staff

City of Bethel, Alaska
Planning Commission

December 14, 2023 Regular Meeting Bethel, Alaska

I. CALL TO ORDER:

A regular meeting of the Planning Commission was held virtually via Zoom and in person at the City Hall Council Chambers in Bethel, Alaska on December 14, 2023. The Chair of the Commission, Kathy Hanson called the meeting to order at 6:30 PM.

II. ROLL CALL:

Comprising a quorum of the Commission, the following members were present for roll call: Kathy Hanson, Lorin Bradbury, Alex Wasierski, Shadi Rabi, Haley Hanson, Greg Morgan, Stosh Hoffman and Council Rep. Beth Hessler

Also Present: Pauline Boratko, Recorder, Kate Silber, DOWL, Kris Manke, YKHC., City Planner, Lee Foley

III. PEOPLE TO BE HEARD:

IV. APPROVAL OF THE AGENDA:

MOVED:	Haley Hanson	Motion to approve the agenda.
SECONDED:	Lorin Bradbury	
VOTE ON MOTION	Unanimous	

V. APPROVAL OF THE MINUTES:

MOVED:	Lorin Bradbury	Motion to approve regular meeting minutes for November 9, 2023
SECONDED:	Haley Hanson	
VOTE ON MOTION	Unanimous	

VI. SPECIAL ORDER OF BUSINESS:

VII. UNFINISHED BUSINESS:

A. Follow up discussion on code enforcement officer.

VIII. NEW BUSINESS::

IX. A. PUBLIC HEARING: Purpose: To obtain a Conditional Use Permit for a 131 unit studio, 1-bedroom, and 2-bedroom housing units for both temporary staff and Bethel resident staff and their families to be located in the PLI (Public Lands and Institutions) zone. Location: on the Chief Eddie Hoffman Highway; US Survey 4000 Lot 2 Applicant/Property Owner: Yukon Kuskokwim Health Corporation (YKHC).

The Chair asked members of the Commission to disclose any conflicts of interest or Ex Parte Communications they may have had on the action before them.

Testimony by Interested Parties:

Kate Silber, DOWL gave her report on behalf of the City of Bethel

Commissioners asked questions of DOWL's, Kate Silber

Applicant Kris Manke of YKHC gave his presentation.

Commissioners asked questions of YKHC's, Kris Manke

People to be heard: no one wished to be heard

Kate Silber, DOWL did not have any closing comments.

Kris Manke, YKHC did not have any closing comments

Planning commission deliberated.

MOVED:	*Lorin Bradbury*	*Motion to approve the Conditional Use Permit for a 131 unit studio, 1-bedroom, and 2-bedroom housing units for both temporary staff and Bethel resident staff and their families to be located in the PLI (Public Lands and Institutions) zone with conditions. (Resolution 23-02)*
SECONDED:	*Haley Hanson*	
VOTE ON MOTION	*7-yes; 0-no; motion passes*	

Chair of the Commission Kathy Hanson, closed the public hearing.

B. Discussion on non-compliant properties: Due to technical difficulty the chair of the commission: Kathy Hanson passed the chair of the meeting to the co-chair Lorin Bradbury at 7:18pm.

VIII. EX OFFICIO REPORT:

IX. COMMISSIONER'S COMMENTS:

K.Hanson- good to see everyone here
L. Bradbury- welcome Beth and Lee
A. Wasierski- glad we have a city planner again.
B. Hessler- thank you for the input.
H. Hanson-no comment
S. Rabi- I will follow up with Lee and Pauline on a dilapidated house.
G. Morgan- Thank you
S. Hoffman- Happy Holidays to everyone.

X. ADJOURNMENT:

MOVED:	Haley Hanson	Motion to adjourn the meeting.
SECONDED:	Shadi Rabi	
VOTE ON MOTION	Unanimous	

With no further business the meeting adjourned 7:24 pm

APPROVED THIS ______ DAY OF ___________, 2023

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Kathy Hanson, Chair

____

ATTEST: Pauline Boratko, Recorder

Chapter 4.08
ACQUISITION AND DISPOSAL OF LAND

Sections:

4.08.010 Rights and powers of city.

The city shall have and may exercise all rights and powers in the acquisition, ownership, holding and disposal of any interest in real property not prohibited by law.

A. Any sale, exchange or purchase of city land shall be approved by the city council by ordinance after consideration of the recommendations of the planning commission.

B. Any lease or lease renewal of city land shall be approved by the city council by ordinance. [Ord. 15-29 § 2; Ord. 182, 1988.]

4.08.020 Acquisition.

A. The city may acquire any interest in real property by purchase, lease, exchange, transfer, donation or any other method. All acquisitions not otherwise provided for by law shall be by ordinance enacted by a majority vote of the city council.

B. Real property shall be held in the name of the "city of Bethel." [Ord. 15-29 § 2; Ord. 182, 1988.]

4.08.030 Disposal.

A. *Property No Longer Necessary for Municipal Purposes.* The city council may, by ordinance, provide for the disposal of an interest in any real property which is no longer necessary for municipal purposes. All such disposals shall be by sealed bid to the highest bidder and shall be made at least at current assessed value or at current appraised value unless otherwise determined by ordinance.

B. *Disposal to Entity Providing Necessary Public Service.* The city council may, by ordinance, provide for the disposal of an interest in real property to a municipal, borough, state, or federal or other appropriate entity providing a necessary public service without seeking bids and for less than the current assessed value or current appraised value of that interest in real property. All disposals made pursuant to this subsection for less than the current assessed value or current appraised value shall include a condition requiring that the interest of the city being disposed of shall revert to the city in the event the real property disposed of is not being used to provide the necessary public service justifying the original disposal.

C. *Disposal in Furtherance of Development of Local Trade or Industry.* The city council may, by ordinance, provide for the disposal of an interest in real property to any person or entity in furtherance of the development of local trade or industry without seeking competitive bids but not for less than the current assessed value or current appraised value, whichever is higher, of that interest in real property. All disposals made pursuant to this subsection shall include a condition requiring that the interest of the city being disposed of revert to the city in the event that the real property disposed of is not being used in furtherance of the development of local trade or industry justifying the original disposal.

D. *Disposal to Compromise Claim.* The city council may, by ordinance, compromise disputed claims of litigation by authorizing disposal of an interest in real property.

E. *Disposal to Individual with Equitable Claim.* The city council may, by ordinance, provide for the disposal of an interest in real property to an individual with an equitable claim of an interest in the property by reason of their occupancy of the property as their principal place of residence prior to January 1, 1963, and their continued occupancy of the property as their principal place of residence after its transfer to the city by the federal townsite trustee without seeking bids and for less than the current assessed value or current appraised value of that property.

F. *Disposal to Native Tribal Council.* All disposals made by the city to a native tribal council shall include a requirement that the native tribal council waive any immunity from suit for the purpose of enforcing any conditions attached to the disposal of the city’s interest in the real property to the native tribal council. [Ord. 15-29 § 2; Ord. 94-09 § 3; Ord. 182, 1988.]

4.08.040 Notice of disposal.

A notice of the proposed disposal of any interest in real property shall be posted in three (3) conspicuous public places within the city for not less than thirty (30) days and published in a newspaper with general circulation for three (3) weeks before the date of the bid opening or not less than thirty (30) days before the date of the passage of the ordinance authorizing the disposal. The notice shall include:

A. A legal description of the property including the square footage contained therein;

B. A description of the city’s interest being disposed of;

C. The method of disposal;

D. The value of the city’s interest being disposed of, according to current assessment or current appraisal;

E. The date of the proposed disposal; and

F. The time, place and manner in which the proposed disposal shall occur. [Ord. 15-29 § 2; Ord. 182, 1988.]

4.08.050 Lease procedures.

A. *General Regulations.* In addition to the regulations governing disposal of property, the following regulations shall apply specifically to leases. The city may renew a lease without public bid and during the renewal process, the city may change any term or condition contained in the original lease.

B. *Expiration.* Unless the lease is terminated beforehand, or renewed as stated above, the lessee shall peaceably and quietly leave, surrender and yield up to the lessor all the leased land on the last day of the term of that lease.

C. *Renewal.* If the lessee wishes to renew the lease, the lessee shall make written application to the city clerk for renewal of the lease at least one hundred eighty (180) days prior to the expiration of the lease. The written renewal application shall contain terms of the proposed renewal. The city manager shall, upon majority vote of the city council after a public hearing, and after the recommendation of the planning commission, if deemed appropriate by city manager, issue a renewal of the lease to the lessee.

D. *Subdivision Regulations.* All leased property shall be subject to the land use and subdivision regulations of the city. [Ord. 15-29 § 2; Ord. 182, 1988.]

4.08.055 Use permit procedures.

In addition to the regulations governing disposal of property, the following regulations shall apply specifically to the issuance of use permits:

A. *Use Permits.* The city may issue revocable use permits allowing for short-term or seasonal uses of city property not to exceed six (6) months. The use permit shall include a provision that it is revocable by the city at any time during the term of the permit without liability to the city save for a pro rata refund of any prepaid permit fees.

B. *Land Use Regulations.* All property disposed of by use permit shall be subject to the land use regulations of the city. All property disposed of by use permit shall not be subject to the subdivision regulations of the city. [Ord. 15-29 § 2; Ord. 95-15 § 2.]

4.08.060 Definitions.

In this chapter, unless otherwise provided or the context otherwise requires:

A. *Appropriate Entity.* A determination shall be made by the city council as to whether or not the entity in question will further the public interest.

B. "Interest in real property" includes, but is not limited to, fee simple ownership, a lease, an easement, and the possibility of reverter.

C. "Necessary public service" includes, but is not limited to, police protection; fire protection; public health and safety; public education; electric, water and sewer utilities; and marine, land or air transportation.

D. "Shall" is considered mandatory. [Ord. 15-29 § 2; Ord. 182, 1988.]

William Arnold, Acting City Manager
300 Chief Eddie Hoffman HWY
PO Box 1388 Bethel, AK 99559
P: (907) 543-1373
C: (907)545-0111
warnold@cityofbethel.net

<u>MEMORANDUM</u>

DATE: **1/2/2024**

TO: **City Council**

FROM: **Bill Arnold, Acting City manager**

SUBJECT: **Manager's Report**

The FY21 audit is not done at this time. Aaron with Carmen Jackson has been trying to contact BDO for two weeks with no response. The FY22 audit Has one item to cleared up before it can be completed.

Cindy Sharp has started as Deputy Finance Director today and is starting to work on the budget work sheet. Been working on multiple person issues. Other than that day to day operations.

William Arnold, Public Works Director
1155 Ridgecrest Drive
PO Box 649 Bethel, AK 99559
P: (907) 543-3110
F: (907) 543-2046
warnold@cityofbethel.net

MEMORANDUM

DATE: **12.31.2023**
TO: **City Manager**
FROM: **Bill Arnold, Public Works Director**
SUBJECT: **Manager's Report – Public Works Department**

Programs/Divisions

Hauled Utilities:

Hauled sewer is down one truck. Truck 728 has been retired. The dept. has 13 positions filled, 3 drivers are off for different reasons and different periods of time. All seven of our water trucks are road worthy. One water truck only pumps 50 gallons per minute, this is a liability, even more so in the cold weather. There are work orders on all the trucks for crew radio issues. V&E is aware of this and is working on it. Road Maintenance and the mechanics shop have been very responsive and supportive of our needs. Building Maintenance has worked on our floor drain and our garage door when needed.

Utility Maintenance:

- 7alarms on residential lift stations were responded to. Multiple issues with grinder pumps, and float systems
- Monthly meter reading and service connections were completed.
- Clean up and organization of shops and vehicles.
- 7 residential lift station repairs.
- Tundra Center lift station still in dire need of repairs/ replacement. Currently, lift station is not functioning at full capacity/ has required creativity to modify pump to continue to operate.
- Mixing up main lift station by hand with soap to prevent matt build up
- leveling activities on low-flow and plugged sewer lines
- been flushing ASHA we also had some plug sewer line in ASHA.
- Utility Maintenance has 2 vacant staff workers still short staffed
    - Got parts order to fix water leak in ASHA

Property Maintenance:

HIGHWAY LIFT STATION: Work on pumps for glycol loop. Repair blown out glycol line for heat loop.

POOL: Replace air filters.

COURTHOUSE: Shovel snow at entry ways. Repair clerk entry door. Tighten belts on air handlers. Replace air handler filters. Work on entry way unit heaters. Repair holding cell light. Repair DA toilet. Unclog sink in grand jury room. Fill fuel tank.

CITY HALL: Clean poop stains.

PUBLIC WORKS: Filter waste oil. Thaw out water drain. Shovel snow at entrances. Add oil to waste oil burners. Work on heat loop pump. Work on boilers.

TEEN CENTER: Replace Ballast in light fixture. Replace coupler in B loop. Use HPL to thaw out lift station. Work on boilers.

CITY SUB WATER PLANT: Replace fuel pump on boiler. Replace control relay on boiler.

FIRE DEPARTMENT: Replace toilet fill valve.

BETHEL HEIGHTS WATER PLANT: Solder leaking pipe. Replace time clock.

POLICE DEPARTMENT: Work on boiler in garage. Added wind block for garage boiler exhaust.

175 BLACKBEERY: Repaired water tank fill pipe damaged by Hauled Utilities.

Road Maintenance: We did some road maintenance, helped other departments with various needs and found out the way not to check ice thickness.

Vehicles and Equipment:

For the Month of December, we have been doing services and repairs as needed to all city vehicles and equipment.
We are in the process of getting sewer truck 716 going that is going to replace 728 (both are Mack trucks). 729 got wrecked falling through the ice on H-marker Lake.
Hired Chris Lewis to fill in a vacant position Mechanic II. Starts on Jan 2nd.
Robert Lindsey

Transit System:

For the last month of the year December 2023 , despite some cold weather days ridership was steady. Bus 439 is in the shop for its service and 440 will be next. Transit now has a much need company vehicle for errands and to check the daily routes after a snow storm.

The ridership consisted of: 578 Seniors, 8 Youth, 119 Adults, 131 Disabled, and 928 Pass riders. 2,449 miles logged and 345.015 gallons of fuel was used. Bus fares for the month was $3,291.00 of which 17 Adult month passes(ONC-11 x 3 months for their clients) and 101 Day passes were purchased.

From January to December for the majority of the year, 440 was on the road and 439 was used for a few weeks when the regular bus was down for maintenance issues.

The ridership for the year (JAN-DEC 2023) consisted of: 6,055 Seniors, 166 Youth, 1,078 Adults, 1,533

Disabled, and 8,600 Pass riders. 1,724 Day Passes(TWC-1,000), 15 Elder, 76 Adult and 6 Youth Month passes were purchased. For the Elder month purchases were made before the city council passed an ordinance for the Elders to ride fare free. Both buses logged 27,708 miles and used 3,351.862 gallons of fuel. Regular fares totaled $7,835.00 and Day/Month passes $16,065.00 for a total of $23,900.00.

Landfill & Hauled Refuse:

In December, all new landfill staff have been fully trained. We have covered and capped the fall hauled refuse working face and prepared the winter c&d dumping pads. We continue to separate shredables from metal etc daily. We had to get help from facility maintenance to replace some exterior outlets at the landfill office so that all of our equipment can be plugged in during harsh weather. Our reports have been completed and filed in preparation for the next annual DEC inspection.
Tecumseh Hensley

Staffing Issues/Concerns/Training:

Memorandum

Date: November 1, 2023
To: Bill Arnold, Acting City Manager
From: Bo Foley, IT Director
Subject: IT Director's Report

November 2023 Current Events

- **Vacation 10/16 through 11/13:**
  As was mentioned in last month's manager's report, I had left on vacation and returned halfway through November. That combined with holidays will make for a fairly light report this month. No major issues took place during my absence that weren't able to be alleviated. I did have to work a few hours almost every day during my time away for various tasks like meeting with contractors that showed up from out of town. For example, the City's electrician decided midway through my time off to make a trip into Bethel. This meant I would have to meet with him to make sure the installations I needed from him were completed. I also made sure to handle any administrative duties such as timesheet review for my technician and turning in check requests for any invoices that came in.

- **Problems with the Caselle Server:**
  I purchased more memory for the computers in Finance and in Hauled Utilities to try and remedy some crashing issues both departments were experiencing when using the Caselle software. We had tried to isolate the problem down with Caselle's help and they pinned the blame on our current hardware. I had asked them for hardware benchmarks for test machines they were using to successfully run our database on their end and the glaring difference seemed to be memory.

  Since installing the memory, my department has had fewer complaints and so perhaps the extra memory achieved, at least partially, the goal I was after. In questioning members of Finance, they did report of occasional crashing. So, the means I will likely have to plan for the costs of getting a new server environment for the Caselle software along with the additional costs of data migration.

- **Surveillance Project Update:**
  In my last month's report, I had mentioned that my department would be moving to replace the surveillance systems at Public Works and the Fire Dept, but this has entered a holding pattern because the Starlink equipment I ordered to support these systems is not functioning properly. I've done testing with Starlink support and we have determined it is likely just an issue with hardware. They are sending me new kits. Once those arrive, I'll have to coordinate with VanGo electric to help me get the units installed, weather permitting, when they are back in town.

Memorandum

Date: November 1, 2023
To: Bill Arnold, Acting City Manager
From: Bo Foley, IT Director
Subject: IT Director's Report

- **Normal Business:**
  The rest of the month has been filled with normal daily trouble-ticket response for issues regarding printing, scanning, file access, and employee management.

Future Plans

- **Mobile Device Management**
  I have an upcoming meeting with GoTo to discuss and demo their mobile device management solution. As my department deploys more and more mobile devices, we're running into issues regarding devices going missing or not being returned by employees who leave the City. Apple phones and Gmail accounts give ways to track a phone if it gets lost or stolen, but unfortunately the Samsung androids and FirstNet do not have any options for this. If the solution looks promising, we will roll it out across all new laptops, phones, and tablets.

- **WiFi6 Upgrade**
  I am close to receiving all my equipment to replace all the City's current WiFi access points with WiFi6 models. This should help with the explosion in the number of mobile devices we utilize throughout the City as WiFi6 operates in a way that can serve many devices more efficiently. Once they have been received, I will make it a priority to get them configured and installed in each of our buildings.

Memorandum

Date: January 1, 2024
To: Bill Arnold, Acting City Manager
From: Bo Foley, IT Director
Subject: IT Director's Report

December 2023 Current Events

- **Wifi6 Upgrades:**
  Earlier than I expected, all the hardware for my wifi6 upgrade project arrived this month and so I was able to get a jump on this. With the month wrapping up, I only have a few more installs to do before all the old wireless access points are swapped out. I plan to have this completed before the end of January.

  The impetus for this project was simply to keep up with the times. Our original access points, while good for their time 6-7 years ago, operate on much older wifi standards. The new access points should be able to service more devices more efficiently. What with tablets, laptops, and especially cell phones, there are a multitude of devices needing wifi service in any city building at any given moment. Until cellular data speeds catch up to normal benchmarks in Bethel, our mobile devices are that much more reliant on strong wifi signals.

- **Starlink Backup Project:**
  Earlier in the year, I endeavored on a project to try and get Starlink dishes installed on all City buildings. The purpose of this project is to further separate production network traffic from guest traffic. To further elaborate on this, guest traffic would include people's personal devices, mundane cloud-reliant devices, City contractor Internet access, camera systems, and other pieces of hardware that do not need to operate in the same network space reserved for City employees and City devices.

  As of the end of December, Starlink is active at all of our major buildings. VanGo, the City's contracted electrician, has been assisting me with the installations and wire-running. I plan to gather four or five more dishes eventually to finish our hardware needs for this project and hope to have them installed by Spring.

- **Mobile Device Management:**
  Mentioned in my last month's report as a future aim, I was able to find a company I trust to provide a solution for this. I have been using LogMeIn (now GoTo) services for years to help me with remote access to systems, both for employees and contractors, and so it made sense to try out their new mobile device management (MDM) platform. The service is very affordable on a per-device basis and will allow my department more control over devices that don't stay in one building or even stay in Bethel for that matter. One of the biggest draws was to be able to access

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device tracking. Since our phones are not predominantly Apple brand and we no longer use Google's business suite, we don't have easy access to device tracking for lost or stolen devices. The LogMeIn MDM platform fills that need.

A caveat to this is that only newly reset devices can be integrated and so I must wait for positions to open before adding those phones (as phones are reset before given to the next employee). I do intend to do a phone rotation within a year or two, so it will be easier to fully integrate devices at that point. In the meantime, I will add devices as I receive them back from employees who are parting ways with the City.

- **Remote Access Project:**
  Above I mentioned how I've been using LogMeIn for remote access for our employees and contractors, but in some cases, the solution is not optimized because our Internet speeds and latency still are not good enough for what the experience of that should feel like. OneWeb and Starlink have taken us great strides in a direction that better supports remote access, but LogMeIn's style of facilitating this (which involves basically streaming from a target computer for the duration of a session) is not ideal. It requires me to have free computers onsite, which can get costly if we have enough employees and contractors needing to do this.

  I am currently working with ACS on a possible solution that eliminates the streaming element from this equation while also drastically reducing the amount of hardware needed for a remote-user to log in. To start, I plan to approach this on a small scale to see if it is indeed an improved experience for a couple users who are accustomed to what LogMeIn feels like. If it feels faster and easier to access, my goals for this will have been met and it can be determined what is needed to expand this to be able to accommodate more simultaneous sessions.

- **Power Outage Issues:**
  When the Police department was first renovated in 2013, the designers of that project made sure that the entire building was placed on an uninterruptible power supply (UPS) array that would carry the building's electrical load for enough time until generators kicked in during a loss of power. As such, no UPS devices were ever deployed for my computer and network equipment there, as it was unnecessary. However, over the course of the many years and constant staff rotation, the care and support of the building UPS system has fallen by the wayside to the point that they no longer function properly, and the building does indeed lose power before generators activate. December's several city-wide power outages wreaked a bit havoc for me, and I spent a couple late nights trying to triage and fix major outages as a result of these losses of power.

Memorandum

Date: January 1, 2024
To: Bill Arnold, Acting City Manager
From: Bo Foley, IT Director
Subject: IT Director's Report

I have spoken with the City's electrician, VanGo, to possibly look into this UPS array to see what needs to be done to get it functioning properly again. It may be as simple as just refreshing the array's batteries. The system is more of a building system than one related to my network, so it will not really be my call when it comes to budgeting for, purchasing, and installing what is needed for the array. But it is very clear that I will have to make a project of procuring UPS units for our servers and infrastructure items at that location as well as all the desktop computers since the building's redundancies cannot at this time be relied upon.

For the upcoming FY25 budget planning, I will be aiming for a project to make sure to get these UPS units while also procuring fresh batteries for any of my existing UPS units if possible.

- **Normal Business:**
  The rest of the month has been filled with normal daily trouble-ticket response for issues regarding printing, scanning, file access, and employee management.

Future Plans

- **Project Wrap-ups:**
  I currently have a handful of FY24 projects that are on the verge of completion. Immediate plans are to focus on making sure these get wrapped up. End-of-year holidays are causing some delays, but these should be well underway towards completion as we dive into 2024.

City of Bethel
Finance Department
Monthly Manager's Report for December 2023

Date:	December 1st– December 31st, 2023
To:	William Arnold, Acting City Manager
From:	Alexandra Batchelor, Acting Deputy Finance Director
Subject:	Management Report, December 31st, 2023

The Finance Department's Monthly Managerial Report details the progress, activities, plans, and challenges of the Finance Department for December 2023.

Current Events within the Finance Department

- The City's financial auditors, BDO, continue to review and complete the FY2021 audit and FY2021 Single Audit. They relate the remaining concerns to complaints and allegations from a previous city employee. BDO's ongoing delay in releasing the City's financials is having a negative impact on the City's ability to apply for grants and meet loan commitments. The City Attorney has drafted a demand letter to send to BDO.
- The external auditors, Altman Rogers, continue to work on FY2022 audit.
- The Utility and Hauled department and Cheryl in January to discuss updating our Delinquent and Shut-off notice procedure and notices.
- Discussing with HR changes to one of the finance staff roles.

Personnel

Staffing/Recruitment

- Interim Finance Director – Brent Hartzell contract was canceled.
- New staff hires – Deputy Finance Director and Payroll/AP Specialist – beginning 01/2024.
- Internal move – Account Specialist moved to Utility Billing position.

<u>Open Positions</u>

- Finance Director.
- Accounting Specialist I–Sales Tax.
- Front Desk

Select Tasks & Statuses by Division

All divisions are performing daily, and monthly tasks as expected.

Successful Projects – Business License Renewals (Good work Starla Solem)

222 Notices Emailed and Mailed to Businesses

Business licenses completed (done and returned to businesses): ~114

Business licenses ready to be sent out: 10

Businesses that have closed: ~10

Business license applications that haven't paid yet or have some other problem (incomplete app/non-filed returns/owed fees/etc.): 24

Business license applications still outstanding: ~64

Finance Committee

Finance Committee Meeting December 2023

- Did not have a quorum.

Challenges

- No new applicants for open positions within our department. We continue to search for alternative avenues for recruiting. With the department's recent departures of the Finance Director, we continue to uncover uncompleted projects and strive to rectify them professionally and quickly.

Goals for the Near Future

- Continuing to encourage customers to make payments online.
- The Finance Department also contacted Caselle to start a discussion on a public-facing web portal for Business Licenses.
- Changes filing system for Accounts Payable, Payroll, and Sales Tax.
- Improve office morale, fill vacancies, increase customer hours, serve our customers, and continue exploring more efficient and effective procedures, making this department more fluid. Besides recognizing and improving any inconsistencies within our Sales Tax Code.

Report Criteria:

- Accounts to include: With balances
- Include Funds: 100
- Print Fund Titles
- Page and Total by Fund
- Include Sources: None
- Print Source Titles
- Total by Source
- Include Revenues: None
- Include Departments: 53
- Print Department Titles
- Total by Department
- All Segments Tested for Total Breaks

Account Number	Account Title	2023-24 Current year Budget	2023-24 Current year Actual	2023-23 Remaining Balance
GENERAL FUND				
FINANCE				
100-53-6000	SALARIES	571,585.00	133,059.37	438,525.63
100-53-6010	OVERTIME	19,000.00	19,572.27	572.27-
100-53-6022	HOLIDAY PAY	3,000.00	7,804.16	4,804.16-
100-53-6023	LEAVE CASHOUT	11,248.00	3,479.46	7,768.54
100-53-6031	PAYABLE MEDICARE FICA	8,563.00	2,430.30	6,132.70
100-53-6032	UNEMPLOYMENT	10,512.00	2,734.46	7,777.54
100-53-6033	WORKERS' COMPENSATION	1,526.00	35.38-	1,561.38
100-53-6034	PERS	129,929.00	35,069.40	94,859.60
100-53-6040	EMPLOYEE GROUP BENEFITS	222,495.00	34,982.96	187,512.04
100-53-6041	UTILITY BENEFIT	39,900.00	9,682.94	30,217.06
100-53-6060	TRAVEL/TRAINING	20,000.00	6,525.53	13,474.47
100-53-6100	SUPPLIES	16,000.00	7,587.96	8,412.04
100-53-6150	GASOLINE/DIESEL/OIL	1,200.00	246.40	953.60
100-53-6170	TELEPHONE	100.00	50.10	49.90
100-53-6171	STAFF CELLULAR PHONES	1,750.00	601.39	1,148.61
100-53-6200	MINOR EQUIPMENT	8,000.00	1,519.39	6,480.61
100-53-6230	VEHICLE MAINT/REPAIR	2,000.00	570.79	1,429.21
100-53-6231	VEHICLE PARTS & TOOLS	.00	350.67	350.67-
100-53-6310	Admin-Outsourced Services	90,000.00	.00	90,000.00
100-53-6311	AUDITING EXPENSE	127,500.00	30,110.30	97,389.70
100-53-6331	HARDWARE/SOFTWARE SUPPORT	15,000.00	15,460.00	460.00-
100-53-6335	OTHER PROFESSIONAL FEES	205,000.00	301,340.45	96,340.45-
100-53-6400	INSURANCE	7,100.00	2,715.48	4,384.52
100-53-6410	RENTS & LEASES	.00	568.02	568.02-
100-53-6502	ADVERTISING	2,500.00	.00	2,500.00
100-53-6503	DUES & SUBSCRIPTIONS	5,000.00	755.00	4,245.00
100-53-6506	POSTAGE	1,000.00	.00	1,000.00
100-53-6530	FINANCE CHARGES/PENALTIES	300.00	588.28	288.28-
100-53-6531	BANK CHARGES	52,000.00	21,276.38	30,723.62
100-53-6532	CASH OVER/SHORT	500.00	.17-	500.17
100-53-6533	IRS PENALTIES AND INTEREST	2,000.00	.00	2,000.00
100-53-6539	MISCELLANEOUS EXPENSES	4,000.00	290.80	3,709.20
100-53-6700	INDIRECT COST RECOVERY	805,262.00	320,898.08	484,363.92
100-53-6711	ADMIN OVERHEAD-IT SVCS	30,100.00	15,289.39	14,810.61
100-53-9693	KiosK+Annual Fees&NewCopier	20,000.00	.00	20,000.00
Total FINANCE:		2,434,070.00	975,524.18	1,458,545.82
GENERAL FUND Revenue Total:		.00	.00	.00

Account Number	Account Title	2023-24 Current year Budget	2023-24 Current year Actual	2023-23 Remaining Balance
GENERAL FUND Expenditure Total:		2,434,070.00	975,524.18	1,458,545.82
Net Total GENERAL FUND:		2,434,070.00-	975,524.18-	1,458,545.82-
Net Grand Totals:		2,434,070.00-	975,524.18-	1,458,545.82-

Report Criteria:

- Accounts to include: With balances
- Include Funds: 100
- Print Fund Titles
- Page and Total by Fund
- Include Sources: None
- Print Source Titles
- Total by Source
- Include Revenues: None
- Include Departments: 53
- Print Department Titles
- Total by Department
- All Segments Tested for Total Breaks

Report Criteria:

- Accounts to include: With balances
- Print Fund Titles
- Page and Total by Fund
- Print Source Titles
- Total by Source
- Print Department Titles
- Total by Department
- All Segments Tested for Total Breaks

Account Number	Account Title	2023-24 Current year Budget	2023-24 Current year Actual	2023-23 Current year
GENERAL FUND				
TAXES				
100-40-4300	TAX - SALES	8,200,000.00	3,672,292.53	4,527,707.47
100-40-4301	PENALTIES & INT - SALES TAX	160,000.00	2,767.93-	162,767.93
100-40-4310	TAX - TRANSIENT LODGING	512,000.00	257,341.69	254,658.31
100-40-4320	CIGARETTE AND TOBACCO TAX	620,000.00	263,278.51	356,721.49
100-40-4322	Marijuana Tax	850,000.00	360,761.73	489,238.27
100-40-4330	TAX - ALCOHOL USE	430,000.00	162,506.61	267,493.39
100-40-4340	TAX - MOTOR VEH REGISTRATION	47,000.00	22,184.88	24,815.12
100-40-4342	Ak Remote Seller Sales Tax	650,000.00	454,942.13	195,057.87
	Total TAXES:	11,469,000.00	5,190,540.15	6,278,459.85
STATE & FEDERAL REVENUES				
100-42-4102	PILT Program - State	950,000.00	1,081,842.11	131,842.11-
100-42-4203	COMMUNITY DIVIDEND	102,000.00	154,518.15	52,518.15-
100-42-4204	PERS ON BEHALF	400,000.00	.00	400,000.00
100-42-4207	MISCELLANEOUS STATE REV	500.00	.00	500.00
100-42-4345	SOA ELECTRIC CO-OP TAX SHARE	20,000.00	20,456.06	456.06-
	Total STATE & FEDERAL REVENUES:	1,472,500.00	1,256,816.32	215,683.68
CHARGES FOR SERVICES				
100-43-4374	AMBULANCE REVENUE	160,000.00	23,750.03	136,249.97
100-43-4379	POLICE DEPT MISC FEES	2,000.00	.00	2,000.00
	Total CHARGES FOR SERVICES:	162,000.00	23,750.03	138,249.97
LICENSES, PERMITS & FEES				
100-45-4341	GAMING TAX	420,000.00	235,099.01	184,900.99
100-45-4377	PARKS & REC JULY 4TH FEES	800.00	.00	800.00
100-45-4500	TAXI PERMITS	145,000.00	59,950.00	85,050.00
100-45-4502	BUSINESS LICENSES	32,000.00	25,125.00	6,875.00
100-45-4504	ANIMAL CONTROL LICENSES	2,200.00	885.00	1,315.00
100-45-4510	PLANNING FEES	5,000.00	1,400.00	3,600.00
100-45-4511	PLAT/RECORDING FEES	100.00	.00	100.00
100-45-4512	SITE REVIEWS	17,000.00	.00	17,000.00
100-45-4559	MISC PERMITS/LICENSES/FEE	11,000.00	4,699.00	6,301.00
	Total LICENSES, PERMITS & FEES:	633,100.00	327,158.01	305,941.99
Source: 46				
100-46-4640	XFRS IN FROM OTHER FUNDS	28,000.00	.00	28,000.00

Account Number	Account Title	2023-24 Current year Budget	2023-24 Current year Actual	2023-23 Current year
	Total Source: 46:	28,000.00	.00	28,000.00
MISCELLANEOUS				
100-49-4202	SOA Court Fines/Fees	12,000.00	1,515.00	10,485.00
100-49-4361	100 YRS PUBLICATION	30.00	.00	30.00
100-49-4362	PC Tickets	5,000.00	6,159.70	1,159.70-
100-49-4379	POLICE DEPT MISC	6,000.00	125.00	5,875.00
100-49-4439	MISCELLANEOUS REVENUE	30,000.00	66,687.72	36,687.72-
100-49-4566	CLEANUP GREENUP DONATIONS	150.00	.00	150.00
100-49-4590	INVESTMENT INCOME	530,000.00	385,237.30	144,762.70
100-49-9481	ONC GRAVEL CONTRACT	130,000.00	.00	130,000.00
100-49-9482	Snow Removal	100,000.00	.00	100,000.00
	Total MISCELLANEOUS:	813,180.00	459,724.72	353,455.28
ADMINISTRATION				
100-51-6000	SALARIES	365,438.00	92,113.31	273,324.69
100-51-6002	RELOCATION EXPENSES	15,000.00	12,276.66	2,723.34
100-51-6003	Recruitment Costs	20,000.00	2,758.59	17,241.41
100-51-6010	OVERTIME	.00	865.52	865.52-
100-51-6022	HOLIDAY PAY	2,870.00	2,081.34	788.66
100-51-6023	LEAVE CASHOUT	25,944.00	26,606.63	662.63-
100-51-6030	SOCIAL SECURITY EXPENSE	.00	3,527.61	3,527.61-
100-51-6031	PAYABLE MEDICARE FICA	5,299.00	1,754.78	3,544.22
100-51-6032	UNEMPLOYMENT	6,505.00	.00	6,505.00
100-51-6033	WORKERS' COMPENSATION	944.00	23.76	920.24
100-51-6034	PERS	80,396.00	7,778.20	72,617.80
100-51-6040	EMPLOYEE GROUP BENEFITS	76,284.00	1,948.23	74,335.77
100-51-6041	UTILITY BENEFIT	13,680.00	425.42	13,254.58
100-51-6044	YK Fitness Center MembershipPr	40,000.00	.00	40,000.00
100-51-6060	TRAVEL/TRAINING	10,000.00	7,361.51	2,638.49
100-51-6100	SUPPLIES	7,000.00	3,152.17	3,847.83
100-51-6150	GASOLINE/DIESEL/OIL	.00	516.40	516.40-
100-51-6153	HEATING FUEL	25,000.00	12,092.37	12,907.63
100-51-6155	WATER/SEWER/GARBAGE	12,000.00	6,713.10	5,286.90
100-51-6160	ELECTRICITY	15,000.00	7,972.54	7,027.46
100-51-6170	TELEPHONE	15,000.00	3,233.36	11,766.64
100-51-6171	STAFF CELLULAR PHONES	2,500.00	953.07	1,546.93
100-51-6200	MINOR EQUIPMENT	1,000.00	178.98	821.02
100-51-6230	VEHICLE MAINT/REPAIR	2,000.00	570.79	1,429.21
100-51-6231	VEHICLE PARTS & TOOLS	.00	1,078.18	1,078.18-
100-51-6320	OTHER PROFESSIONAL FEES	38,000.00	10,800.48	27,199.52
100-51-6325	CONSULTING FEES	20,000.00	16,313.36	3,686.64
100-51-6333	JANITORIAL	11,700.00	7,500.00	4,200.00
100-51-6335	OTHER PURCHASED SERVICES	10,000.00	54,198.16	44,198.16-
100-51-6400	INSURANCE	20,100.00	7,726.22	12,373.78
100-51-6401	INSURANCE-DED EXP & OTHER	7,400.00	.00	7,400.00
100-51-6430	ALLOWANCE FOR SPECIAL EVENTS	15,000.00	7,350.06	7,649.94
100-51-6502	ADVERTISING	2,500.00	.00	2,500.00
100-51-6503	DUES & SUBSCRIPTIONS	2,000.00	1,299.00	701.00
100-51-6539	MISCELLANEOUS EXPENSES	1,000.00	.00	1,000.00
100-51-6700	INDIRECT COST RECOVERY	357,062.00	113,870.32	243,191.68
100-51-6711	ADMIN OVERHEAD-IT SVCS	22,400.00	11,378.14	11,021.86

Account Number	Account Title	2023-24 Current year Budget	2023-24 Current year Actual	2023-23 Current year
	Total ADMINISTRATION:	1,249,022.00	426,418.26	822,603.74
CITY CLERKS OFFICE				
100-52-6000	SALARIES	208,174.00	104,086.97	104,087.03
100-52-6023	LEAVE CASHOUT / PAYOUT	10,409.00	6,163.51	4,245.49
100-52-6031	PAYABLE MEDICARE FICA	3,019.00	1,573.73	1,445.27
100-52-6032	UNEMPLOYMENT	3,705.00	.00	3,705.00
100-52-6033	WORKERS' COMPENSATION	538.00	32.34	505.66
100-52-6034	P.E.R.S.	45,798.00	22,899.11	22,898.89
100-52-6040	EMPLOYEE GROUP BENEFITS	50,856.00	25,059.50	25,796.50
100-52-6041	UTILITY BENEFIT	9,120.00	3,611.41	5,508.59
100-52-6060	TRAVEL/TRAINING-COUNCIL	19,000.00	5,761.27	13,238.73
100-52-6061	TRAVEL/TRAINING	9,300.00	3,021.52	6,278.48
100-52-6100	SUPPLIES-CLERK	500.00	1,143.10	643.10-
100-52-6101	SUPPLIES-COUNCIL	500.00	.00	500.00
100-52-6171	STAFF CELLULAR PHONES	1,750.00	597.18	1,152.82
100-52-6321	LEGAL FEES	5,000.00	.00	5,000.00
100-52-6335	OTHER PURCHASED SERVICES	29,300.00	13,723.90	15,576.10
100-52-6400	INSURANCE	.00	700.17-	700.17
100-52-6430	ALLOWANCE FOR SPECIAL EVENTS	600.00	.00	600.00
100-52-6503	DUES & SUBSCRIPTIONS	7,700.00	315.00	7,385.00
100-52-6505	ELECTION EXPENSES	18,700.00	10,575.59	8,124.41
100-52-6507	DONATIONS & AWARDS	800.00	.00	800.00
100-52-6700	INDRIECT COST RECOVERY	177,291.00	92,647.80	84,643.20
100-52-6711	ADMIN OVERHEAD-IT SVCS	22,800.00	11,581.33	11,218.67
	Total CITY CLERKS OFFICE:	624,860.00	302,093.09	322,766.91
FINANCE				
100-53-6000	SALARIES	571,585.00	133,059.37	438,525.63
100-53-6010	OVERTIME	19,000.00	19,572.27	572.27-
100-53-6022	HOLIDAY PAY	3,000.00	7,804.16	4,804.16-
100-53-6023	LEAVE CASHOUT	11,248.00	3,479.46	7,768.54
100-53-6031	PAYABLE MEDICARE FICA	8,563.00	2,430.30	6,132.70
100-53-6032	UNEMPLOYMENT	10,512.00	2,734.46	7,777.54
100-53-6033	WORKERS' COMPENSATION	1,526.00	35.38-	1,561.38
100-53-6034	PERS	129,929.00	35,069.40	94,859.60
100-53-6040	EMPLOYEE GROUP BENEFITS	222,495.00	34,982.96	187,512.04
100-53-6041	UTILITY BENEFIT	39,900.00	9,682.94	30,217.06
100-53-6060	TRAVEL/TRAINING	20,000.00	6,525.53	13,474.47
100-53-6100	SUPPLIES	16,000.00	7,587.96	8,412.04
100-53-6150	GASOLINE/DIESEL/OIL	1,200.00	246.40	953.60
100-53-6170	TELEPHONE	100.00	50.10	49.90
100-53-6171	STAFF CELLULAR PHONES	1,750.00	601.39	1,148.61
100-53-6200	MINOR EQUIPMENT	8,000.00	1,519.39	6,480.61
100-53-6230	VEHICLE MAINT/REPAIR	2,000.00	570.79	1,429.21
100-53-6231	VEHICLE PARTS & TOOLS	.00	350.67	350.67-
100-53-6310	Admin-Outsourced Services	90,000.00	.00	90,000.00
100-53-6311	AUDITING EXPENSE	127,500.00	30,110.30	97,389.70
100-53-6331	HARDWARE/SOFTWARE SUPPORT	15,000.00	15,460.00	460.00-
100-53-6335	OTHER PROFESSIONAL FEES	205,000.00	301,340.45	96,340.45-
100-53-6400	INSURANCE	7,100.00	2,715.48	4,384.52
100-53-6410	RENTS & LEASES	.00	568.02	568.02-
100-53-6502	ADVERTISING	2,500.00	.00	2,500.00
100-53-6503	DUES & SUBSCRIPTIONS	5,000.00	755.00	4,245.00

Account Number	Account Title	2023-24 Current year Budget	2023-24 Current year Actual	2023-23 Current year
100-53-6506	POSTAGE	1,000.00	.00	1,000.00
100-53-6530	FINANCE CHARGES/PENALTIES	300.00	588.28	288.28-
100-53-6531	BANK CHARGES	52,000.00	21,276.38	30,723.62
100-53-6532	CASH OVER/SHORT	500.00	.17-	500.17
100-53-6533	IRS PENALTIES AND INTEREST	2,000.00	.00	2,000.00
100-53-6539	MISCELLANEOUS EXPENSES	4,000.00	290.80	3,709.20
100-53-6700	INDIRECT COST RECOVERY	805,262.00	320,898.08	484,363.92
100-53-6711	ADMIN OVERHEAD-IT SVCS	30,100.00	15,289.39	14,810.61
100-53-9693	KiosK+Annual Fees&NewCopier	20,000.00	.00	20,000.00
	Total FINANCE:	2,434,070.00	975,524.18	1,458,545.82
PLANNING				
100-54-6000	SALARIES	148,778.00	32,481.79	116,296.21
100-54-6022	HOLIDAY PAY	.00	1,894.06	1,894.06-
100-54-6023	LEAVE CASHOUT	1,239.00	.00	1,239.00
100-54-6031	PAYABLE MEDICARE FICA	2,157.00	511.15	1,645.85
100-54-6032	UNEMPLOYMENT	2,648.00	.00	2,648.00
100-54-6033	WORKERS' COMPENSATION	384.00	2.10	381.90
100-54-6034	PERS	32,731.00	7,562.70	25,168.30
100-54-6040	EMPLOYEE GROUP BENEFITS	50,856.00	6,118.44	44,737.56
100-54-6041	UTILITY BENEFIT	9,120.00	915.25	8,204.75
100-54-6061	TRAVEL/TRAINING	10,000.00	.00	10,000.00
100-54-6100	SUPPLIES	2,000.00	47.93	1,952.07
100-54-6103	WEARING APPAREL	.00	184.59	184.59-
100-54-6150	GASOLINE/DIESEL/OIL	.00	271.82	271.82-
100-54-6170	TELEPHONE	50.00	20.04	29.96
100-54-6171	STAFF CELLULAR PHONES	750.00	298.59	451.41
100-54-6230	VEHICLE MAINT/REPAIR	1,500.00	428.10	1,071.90
100-54-6231	VEHICLE PARTS & TOOLS	500.00	.00	500.00
100-54-6320	OTHER PROFESSIONAL FEES	50,000.00	36,826.25	13,173.75
100-54-6330	OTHER PROFESSIONAL FEES	30,000.00	100.00	29,900.00
100-54-6331	HARDWARE/SOFTWARE SUPPORT	.00	2,792.00	2,792.00-
100-54-6400	INSURANCE	.00	819.87-	819.87
100-54-6503	DUES & SUBSCRIPTIONS	1,000.00	.00	1,000.00
100-54-6711	ADMIN OVERHEAD-IT SVCS	22,800.00	11,581.33	11,218.67
100-54-6890	CAPITAL EXPENDITURES	95,843.00	57,864.62	37,978.38
100-54-9694	Comprehensive Plan	86,985.30	47,715.70	39,269.60
100-54-9695	Road Ownership Deterimination	40,000.00	.00	40,000.00
	Total PLANNING:	589,341.30	206,796.59	382,544.71
TECHNOLOGY DEPARTMENTS				
100-55-6000	SALARIES	175,458.00	86,974.23	88,483.77
100-55-6010	OVERTIME	10,000.00	3,904.64	6,095.36
100-55-6022	HOLIDAY PAY	500.00	1,793.64	1,293.64-
100-55-6023	LEAVE CASHOUT / PAYOUT	9,273.00	.00	9,273.00
100-55-6031	PAYABLE MEDICARE FICA	2,689.00	1,309.20	1,379.80
100-55-6032	UNEMPLOYMENT	3,301.00	.00	3,301.00
100-55-6033	WORKERS' COMPENSATION	479.00	75.86	403.14
100-55-6034	PERS	40,801.00	20,387.95	20,413.05
100-55-6040	EMPLOYEE GROUP BENEFITS	50,856.00	19,899.77	30,956.23
100-55-6041	UTILITY BENEFIT	9,120.00	3,049.63	6,070.37
100-55-6060	TRAVEL/TRAINING	10,000.00	350.00	9,650.00
100-55-6100	SUPPLIES	7,000.00	698.98	6,301.02
100-55-6150	GASOLINE/DIESEL/OIL	4,000.00	1,021.07	2,978.93

Account Number	Account Title	2023-24 Current year Budget	2023-24 Current year Actual	2023-23 Current year
100-55-6171	STAFF CELLULAR PHONES	3,500.00	1,022.28	2,477.72
100-55-6179	CONNECTIVITY SERVICES	320,000.00	144,168.97	175,831.03
100-55-6200	MINOR EQUIPMENT	35,000.00	6,783.41	28,216.59
100-55-6210	EQUIPMENT RENTAL	215,000.00	59,476.37	155,523.63
100-55-6230	VEHICLE MAINT/REPAIR	3,000.00	856.19	2,143.81
100-55-6231	VEHICLE PARTS & TOOLS	3,000.00	.00	3,000.00
100-55-6320	OTHER PROFESSIONAL FEES	100,000.00	40,450.14	59,549.86
100-55-6331	HARDWARE/SOFTWARE SUPPORT	70,000.00	81,698.59	11,698.59-
100-55-6335	OTHER PURCHASED SERVICES	10,000.00	7,647.49	2,352.51
100-55-6400	INSURANCE	8,969.00	4,743.99	4,225.01
100-55-6539	MISCELLANEOUS EXPENSES	2,000.00	5.00	1,995.00
100-55-6700	INDIRECT COST RECOVERY	705,010.00-	193,901.54-	511,108.46-
100-55-6711	ADMIN OVERHEAD-IT SVCS	.00	63,298.48-	63,298.48
100-55-6890	CAPITAL EXPENDITURES	250,000.00	126,324.62	123,675.38
100-55-9694	Server Room Air Conditioner	10,000.00	1,937.41	8,062.59
100-55-9696	Air Conditioner for Servers	6,794.00	.00	6,794.00
	Total TECHNOLOGY DEPARTMENTS:	655,730.00	357,379.41	298,350.59
CITY ATTORNEY'S OFFICE				
100-56-6000	SALARIES	149,703.00	74,851.53	74,851.47
100-56-6023	LEAVE CASHOUT	7,485.00	.00	7,485.00
100-56-6031	PAYABLE MEDICARE FICA	2,171.00	1,077.51	1,093.49
100-56-6032	UNEMPLOYMENT	2,665.00	.00	2,665.00
100-56-6033	WORKERS' COMPENSATION	387.00	16.06	370.94
100-56-6034	PERS	44,000.00	16,467.36	27,532.64
100-56-6040	EMPLOYEE GROUP BENEFITS	42,000.00	13,656.60	28,343.40
100-56-6060	TRAVEL/TRAINING	12,000.00	3,104.68	8,895.32
100-56-6100	SUPPLIES	500.00	.00	500.00
100-56-6171	STAFF CELLULAR PHONES	800.00	298.59	501.41
100-56-6320	OTHER PROFESSIONAL FEES	15,000.00	9,762.00	5,238.00
100-56-6321	LEGAL FEES	20,000.00	5,673.26	14,326.74
100-56-6335	OTHER PURCHASED SERVICES	10,000.00	4,178.59	5,821.41
100-56-6400	INSURANCE	2,400.00	927.11	1,472.89
100-56-6410	RENTS & LEASES	3,000.00	1,477.58	1,522.42
100-56-6503	DUES & SUBSCRIPTIONS	1,200.00	.00	1,200.00
100-56-6539	MISCELLANEOUS EXPENSES	1,200.00	49.41	1,150.59
100-56-6700	INDIRECT COST RECOVERY	133,794.00-	24,801.19-	108,992.81-
100-56-6711	ADMIN OVERHEAD-IT SVCS	19,100.00	9,701.91	9,398.09
	Total CITY ATTORNEY'S OFFICE:	199,817.00	116,441.00	83,376.00
FIRE DEPARTMENT				
100-60-6000	SALARIES	792,237.00	285,627.47	506,609.53
100-60-6004	LONGEVITY BONUS	10,000.00	.00	10,000.00
100-60-6010	FLSA OVERTIME	120,000.00	107,673.93	12,326.07
100-60-6011	CALL BACK OVERTIME	50,000.00	30,029.09	19,970.91
100-60-6022	HOLIDAY PAY	15,000.00	20,550.12	5,550.12-
100-60-6023	LEAVE CASHOUT	45,789.00	2,750.10	43,038.90
100-60-6030	SOCIAL SECURITY EXPENSE	.00	167.40	167.40-
100-60-6031	PAYABLE MEDICARE FICA	14,532.00	6,674.76	7,857.24
100-60-6032	UNEMPLOYMENT	17,840.00	.00	17,840.00
100-60-6033	WORKERS' COMPENSATION	25,891.00	3,066.57	22,824.43
100-60-6034	PERS	220,492.00	96,943.14	123,548.86
100-60-6040	EMPLOYEE GROUP BENEFITS	305,136.00	62,856.82	242,279.18
100-60-6041	UTILITY BENEFIT	54,720.00	17,975.98	36,744.02

Account Number	Account Title	2023-24 Current year Budget	2023-24 Current year Actual	2023-23 Current year
100-60-6060	TRAVEL/TRAINING	.00	387.30-	387.30
100-60-6061	TRAVEL/TRAINING	42,900.00	18,824.67	24,075.33
100-60-6100	SUPPLIES	77,800.00	53,975.60	23,824.40
100-60-6103	WEARING APPAREL	16,700.00	1,676.39	15,023.61
100-60-6150	GASOLINE/DIESEL/OIL	16,400.00	6,922.09	9,477.91
100-60-6153	HEATING FUEL	40,000.00	8,648.13	31,351.87
100-60-6155	WATER/SEWER/GARBAGE	11,600.00	975.70	10,624.30
100-60-6160	ELECTRICITY	21,200.00	8,325.21	12,874.79
100-60-6170	TELEPHONE	2,400.00	1,451.65	948.35
100-60-6171	STAFF CELLULAR PHONES	4,000.00	1,369.20	2,630.80
100-60-6200	MINOR EQUIPMENT	22,000.00	3,783.61	18,216.39
100-60-6230	VEHICLE MAINT/REPAIR	18,000.00	5,487.13	12,512.87
100-60-6231	VEHICLE PARTS & TOOLS	28,000.00	11,767.88	16,232.12
100-60-6240	PROPERTY MAINT	30,000.00	5,128.81	24,871.19
100-60-6335	OTHER PURCHASED SERVICES	26,052.22	19,650.92	6,401.30
100-60-6400	INSURANCE	108,000.00	41,535.30	66,464.70
100-60-6502	ADVERTISING	3,000.00	2,587.98	412.02
100-60-6503	DUES & SUBSCRIPTIONS	12,500.00	7,365.97	5,134.03
100-60-6530	FINANCE CHARGES/PENALTIES	500.00	.00	500.00
100-60-6534	COLLECTION/SMALL CLAIMS	31,200.00	9,090.48	22,109.52
100-60-6537	FIRE PREVENTION PROGRAM	7,500.00	2,930.69	4,569.31
100-60-6539	MISCELLANEOUS EXPENSES	1,500.00	222.83	1,277.17
100-60-6660	XFER TO F-58 FLEET REPLACEMENT	.00	169,807.04	169,807.04-
100-60-6711	ADMIN OVERHEAD-IT SVCS	22,800.00	11,581.33	11,218.67
100-60-6890	CAPITAL EXPENDITURES	891,148.00	62,978.29	828,169.71
100-60-9649	VOLUNTEER STIPEND	15,000.00	.00	15,000.00
100-60-9698	Fire Apparatus Class A Pumper	4,947.78	18,113.78	13,166.00-
	Total FIRE DEPARTMENT:	3,126,785.00	1,108,128.76	2,018,656.24
POLICE				
100-61-6000	SALARIES	2,140,283.00	884,046.97	1,256,236.03
100-61-6002	RELOCATION EXPENSES	10,000.00	1,518.20	8,481.80
100-61-6010	OVERTIME	266,208.00	247,555.66	18,652.34
100-61-6022	HOLIDAY PAY	30,000.00	61,702.20	31,702.20-
100-61-6023	LEAVE CASHOUT	125,285.00	19,855.06	105,429.94
100-61-6030	SOCIAL SECURITY EXPENSE	.00	338.21	338.21-
100-61-6031	PAYABLE MEDICARE FICA	34,894.00	17,769.60	17,124.40
100-61-6032	UNEMPLOYMENT	42,836.00	.00	42,836.00
100-61-6033	WORKERS' COMPENSATION	62,167.00	2,070.85	60,096.15
100-61-6034	PERS	529,428.00	258,198.82	271,229.18
100-61-6040	EMPLOYEE GROUP BENEFITS	709,441.00	139,570.21	569,870.79
100-61-6041	UTILITY BENEFIT	127,224.00	17,730.98	109,493.02
100-61-6060	TRAVEL/TRAINING	60,000.00	48,418.45	11,581.55
100-61-6100	SUPPLIES	30,000.00	15,720.18	14,279.82
100-61-6102	SART EXAMS	10,000.00	1,010.00	8,990.00
100-61-6103	EMPLOYEE WEARING APPAREL	25,000.00	21,415.06	3,584.94
100-61-6150	GASOLINE/DIESEL/OIL	36,000.00	22,101.46	13,898.54
100-61-6153	HEATING FUEL	59,500.00	13,020.90	46,479.10
100-61-6155	WATER/SEWER/GARBAGE	8,600.00	6,530.43	2,069.57
100-61-6160	ELECTRICITY	47,000.00	19,270.49	27,729.51
100-61-6170	TELEPHONE	17,000.00	12,585.01	4,414.99
100-61-6171	STAFF CELLULAR PHONES	20,000.00	7,911.91	12,088.09
100-61-6200	MINOR EQUIPMENT	27,000.00	2,067.87	24,932.13
100-61-6230	VEHICLE MAINT/REPAIR	20,600.00	7,434.95	13,165.05
100-61-6231	VEHICLE PARTS & TOOLS	28,400.00	31,512.28	3,112.28-

Account Number	Account Title	2023-24 Current year Budget	2023-24 Current year Actual	2023-23 Current year
100-61-6335	OTHER PURCHASED SERVICES	81,000.00	59,416.00	21,584.00
100-61-6400	INSURANCE	249,000.00	95,573.12	153,426.88
100-61-6401	INSURANCE-DED EXP & OTHER	10,000.00	.00	10,000.00
100-61-6503	DUES & SUBSCRIPTIONS	3,000.00	3,119.28	119.28-
100-61-6711	ADMIN OVERHEAD-IT SVCS	32,046.00	16,277.87	15,768.13
100-61-6890	CAP EXP	2,893,473.32	26,945.78	2,866,527.54
	Total POLICE:	7,735,385.32	2,060,687.80	5,674,697.52
PUBLIC WORKS-ADMIN				
100-65-6000	SALARIES	27,432.00	15,421.18	12,010.82
100-65-6010	OVERTIME	.00	42.13	42.13-
100-65-6022	HOLIDAY PAY	.00	58.13	58.13-
100-65-6023	LEAVE CASHOUT	142.00	.00	142.00
100-65-6031	PAYABLE MEDICARE FICA	398.00	197.62	200.38
100-65-6032	UNEMPLOYMENT	488.00	.00	488.00
100-65-6033	WORKERS' COMPENSATION	71.00	.16	70.84
100-65-6034	PERS	6,035.00	3,392.25	2,642.75
100-65-6040	EMPLOYEE GROUP BENEFITS	7,628.00	3,754.60	3,873.40
100-65-6041	UTILITY BENEFIT	1,368.00	540.79	827.21
100-65-6060	TRAVEL/TRAINING	10,000.00	7,320.46	2,679.54
100-65-6100	SUPPLIES	4,000.00	408.47	3,591.53
100-65-6103	WEARING APPAREL	.00	639.98	639.98-
100-65-6150	GASOLINE/DIESEL/OIL	4,000.00	206.90	3,793.10
100-65-6153	HEATING FUEL	9,800.00	29,509.53	19,709.53-
100-65-6155	WATER/SEWER/GARBAGE	4,400.00	446.86	3,953.14
100-65-6160	ELECTRICITY	580.00	740.76	160.76-
100-65-6170	TELEPHONE	50.00	20.04	29.96
100-65-6171	STAFF CELLULAR PHONES	1,500.00	597.18	902.82
100-65-6230	VEHICLE MAINT/REPAIR	4,300.00	1,227.20	3,072.80
100-65-6231	VEHICLE PARTS & TOOLS	3,000.00	845.50	2,154.50
100-65-6335	OTHER PURCHASED SERVICES	16,378.71	3,272.75	13,105.96
100-65-6400	INSURANCE	3,060.00	1,175.84	1,884.16
100-65-6503	DUES & SUBSCRIPTIONS	500.00	496.08	3.92
100-65-6539	MISCELLANEOUS EXPENSES	3,000.00	.00	3,000.00
100-65-6711	ADMIN OVERHEAD-IT SVCS	20,900.00	10,616.22	10,283.78
	Total PUBLIC WORKS-ADMIN:	129,030.71	80,930.63	48,100.08
PW-STREETS & ROADS				
100-66-6000	SALARIES	441,695.00	190,608.16	251,086.84
100-66-6010	OVERTIME	35,000.00	11,442.38	23,557.62
100-66-6022	HOLIDAY PAY	5,000.00	11,215.37	6,215.37-
100-66-6023	LEAVE CASHOUT	23,159.00	12,425.38	10,733.62
100-66-6031	PAYABLE MEDICARE FICA	6,912.00	3,362.69	3,549.31
100-66-6032	UNEMPLOYMENT	8,485.00	.00	8,485.00
100-66-6033	WORKERS' COMPENSATION	12,314.00	150.75	12,163.25
100-66-6034	PERS	104,873.00	46,765.44	58,107.56
100-66-6040	EMPLOYEE GROUP BENEFITS	132,988.00	62,514.08	70,473.92
100-66-6041	UTILITY BENEFIT	23,849.00	8,502.40	15,346.60
100-66-6100	SUPPLIES	4,500.00	929.55	3,570.45
100-66-6103	WEARING APPAREL	5,000.00	1,309.27	3,690.73
100-66-6111	SIGNS	4,500.00	4,902.56	402.56-
100-66-6131	STREET MAINT GRAVEL	440,000.00	410,400.00	29,600.00
100-66-6132	SALT	70,000.00	.00	70,000.00
100-66-6140	CALCIUM CHLORIDE	70,000.00	.00	70,000.00

Account Number	Account Title	2023-24 Current year Budget	2023-24 Current year Actual	2023-23 Current year
100-66-6150	GASOLINE/DIESEL/OIL	70,000.00	42,571.10	27,428.90
100-66-6153	HEATING FUEL	96,796.00	6,644.69	90,151.31
100-66-6155	WATER/SEWER/GARBAGE	2,700.00	1,228.89	1,471.11
100-66-6160	ELECTRICITY	3,200.00	1,013.98	2,186.02
100-66-6161	ELECTRICITY (STREET LTS)	70,000.00	22,057.73	47,942.27
100-66-6170	TELEPHONE	50.00	10.02	39.98
100-66-6171	STAFF CELLULAR PHONES	2,500.00	597.18	1,902.82
100-66-6200	MINOR EQUIPMENT	10,000.00	3,114.71	6,885.29
100-66-6230	VEHICLE MAINT/REPAIR	150,000.00	42,809.42	107,190.58
100-66-6231	VEHICLE PARTS & TOOLS	70,000.00	49,840.81	20,159.19
100-66-6232	TIRES & WHEELS	10,000.00	3,838.20	6,161.80
100-66-6250	Street Light Mt & Pole Rental	20,000.00	.00	20,000.00
100-66-6335	OTHER PURCHASED SERVICES	10,000.00	.00	10,000.00
100-66-6400	INSURANCE	26,300.00	10,098.39	16,201.61
100-66-6711	ADMIN OVERHEAD-IT SVCS	19,000.00	9,651.11	9,348.89
100-66-6892	Captial Equipment	2,320,100.62	1,598,262.69	721,837.93
100-66-9703	STIP Match or Gravel for Roads	1,095,004.00	.00	1,095,004.00
100-66-9705	Caterpillar Attachments	36,032.00	.00	36,032.00
100-66-9708	Bus Barn Improvements	45,295.07	4,212.07	41,083.00
	Total PW-STREETS & ROADS:	5,445,252.69	2,560,479.02	2,884,773.67
PROPERTY MAINTENANCE				
100-70-6000	SALARIES	345,012.00	143,005.08	202,006.92
100-70-6010	OVERTIME	50,000.00	27,234.11	22,765.89
100-70-6022	HOLIDAY PAY	7,000.00	9,303.54	2,303.54-
100-70-6023	LEAVE CASHOUT	6,735.00	3,906.83	2,828.17
100-70-6030	SOCIAL SECURITY EXPENSE	1,790.00	.00	1,790.00
100-70-6031	PAYABLE MEDICARE FICA	5,728.00	2,707.02	3,020.98
100-70-6032	UNEMPLOYMENT	7,031.00	.00	7,031.00
100-70-6033	WORKERS' COMPENSATION	10,204.00	135.17-	10,339.17
100-70-6034	PERS	86,903.00	39,419.78	47,483.22
100-70-6040	EMPLOYEE GROUP BENEFITS	129,683.00	48,674.19	81,008.81
100-70-6041	UTILITY BENEFIT	23,256.00	14,682.36	8,573.64
100-70-6060	TRAVEL/TRAINING	8,000.00	.00	8,000.00
100-70-6100	SUPPLIES	5,000.00	731.01	4,268.99
100-70-6103	WEARING APPAREL	5,000.00	.00	5,000.00
100-70-6105	Cleanup Greenup Supplies	1,000.00	.00	1,000.00
100-70-6106	PAINT SUPPLIES	2,000.00	.00	2,000.00
100-70-6107	ELECTRICAL SUPPLIES	5,000.00	110.67	4,889.33
100-70-6108	PLUMBING SUPPLIES	7,000.00	1,543.46	5,456.54
100-70-6110	MATERIALS	5,000.00	134.12	4,865.88
100-70-6111	BOARDWALK REPAIR SUPPLIES	10,000.00	.00	10,000.00
100-70-6142	GLYCOL SUPPLIES	10,000.00	.00	10,000.00
100-70-6150	GASOLINE/DIESEL/OIL	15,000.00	6,061.73	8,938.27
100-70-6153	HEATING FUEL	94,100.00	7,277.58	86,822.42
100-70-6155	WATER/SEWER/GARBAGE	2,300.00	839.53	1,460.47
100-70-6160	ELECTRICITY	11,600.00	4,428.30	7,171.70
100-70-6170	TELEPHONE	50.00	135.82	85.82-
100-70-6171	STAFF CELLULAR PHONES	1,700.00	569.91	1,130.09
100-70-6200	MINOR EQUIPMENT	8,000.00	212.99	7,787.01
100-70-6201	BOILER EXPENSE	25,000.00	4,354.17	20,645.83
100-70-6230	VEHICLE MAINT/REPAIR	6,200.00	1,769.46	4,430.54
100-70-6231	VEHICLE PARTS & TOOLS	5,000.00	1,472.03	3,527.97
100-70-6240	Wind Turbine Contract	11,000.00	.00	11,000.00
100-70-6241	Parks Maintenance	45,000.00	5,096.35	39,903.65

Account Number	Account Title	2023-24 Current year Budget	2023-24 Current year Actual	2023-23 Current year
100-70-6242	Boardwalk Lighting Project	93,339.21	.00	93,339.21
100-70-6250	CARPENTRY EXPENSE	25,000.00	68.60	24,931.40
100-70-6335	OTHER PURCHASED SERVICES	15,000.00	2,962.00	12,038.00
100-70-6400	INSURANCE	14,300.00	5,499.24	8,800.76
100-70-6510	4th of July	1,000.00	52.98	947.02
100-70-6539	MISCELLANEOUS EXPENSES	15,000.00	1,372.59	13,627.41
100-70-6700	INDIRECT COST RECOVERY	367,221.00	112,043.43	255,177.57
100-70-6711	ADMIN OVERHEAD-IT SVCS	36,200.00	18,387.90	17,812.10
100-70-6890	CAPITAL EXPENDITURES	141,992.79	.00	141,992.79
100-70-9596	Fire Supression & Inspection	6,540.00	.00	6,540.00
100-70-9696	Two 3/4 Ton Pick Up Trucks	26,428.00-	.00	26,428.00-
	Total PROPERTY MAINTENANCE:	1,645,457.00	463,921.61	1,181,535.39
Department: 71				
100-71-6153	HEATING FUEL	.00	3,137.48	3,137.48-
	Total Department: 71:	.00	3,137.48	3,137.48-
COMMUNITY SERVICE				
100-72-6155	SENIOR CTR - W/S/G ONC	3,298.00	.00	3,298.00
100-72-6171	Bethel Friends of Canines	115,000.00	115,000.00	.00
100-72-6430	Community Action Grant	86,000.00	12,540.00	73,460.00
100-72-6431	UAF 4-H CONTRIBUTION	112,000.00	184,600.00	72,600.00-
100-72-6509	LIBRARY CONTRIBUTION	72,600.00	.00	72,600.00
	Total COMMUNITY SERVICE:	388,898.00	312,140.00	76,758.00
IN KIND MATCH & TRANFERS				
100-73-6640	Cash Xfer POOL F40- Sales Tax	683,060.00	301,852.00	381,208.00
100-73-6641	Cash Xfer POOL F40- ALCO Tax	14,319.00	5,412.00	8,907.00
100-73-6643	CASH XFER- FUND	172,976.00	37,897.00	135,079.00
100-73-6647	CASH XFER-FLEET REPLACE FUND	80,000.00	.00	80,000.00
100-73-6667	Xfer from Pool F40-Ak RemoteST	54,145.00	.00	54,145.00
100-73-9552	Xfer from GF: Marijuana Tax	28,305.00	12,013.00	16,292.00
	Total IN KIND MATCH & TRANFERS:	1,032,805.00	357,174.00	675,631.00
	GENERAL FUND Revenue Total:	14,577,780.00	7,257,989.23	7,319,790.77
	GENERAL FUND Expenditure Total:	25,256,454.02	9,331,251.84	15,925,202.18
	Net Total GENERAL FUND:	10,678,674.02-	2,073,262.61-	8,605,411.41-

Account Number	Account Title	2023-24 Current year Budget	2023-24 Current year Actual	2023-23 Current year
Avenues W&S Loan USDA				
CITY SHOP FLOOR REPAIR				
200-50-6530	FINANCE CHARGES/PENALTIES	.00	10,077.66	10,077.66-
	Total CITY SHOP FLOOR REPAIR:	.00	10,077.66	10,077.66-
	Avenues W&S Loan USDA Revenue Total:	.00	.00	.00
	Avenues W&S Loan USDA Expenditure Total:	.00	10,077.66	10,077.66-
	Net Total Avenues W&S Loan USDA:	.00	10,077.66-	10,077.66

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Account Number	Account Title	2023-24 Current year Budget	2023-24 Current year Actual	2023-23 Current year
Community Service Patrol Grant				
STATE FUNDING				
270-42-4200	Grant Revenue	.00	132,449.37	132,449.37-
	Total STATE FUNDING:	.00	132,449.37	132,449.37-
CSP PROGRAM				
270-50-6000	SALARIES	148,090.00	56,802.06	91,287.94
270-50-6010	OVERTIME	.00	11,374.28	11,374.28-
270-50-6022	HOLIDAY PAY	5,000.00	4,519.13	480.87
270-50-6023	LEAVE CASHOUT	6,985.00	1,166.40	5,818.60
270-50-6031	PAYABLE MEDICARE FICA	2,147.00	1,109.06	1,037.94
270-50-6032	UNEMPLOYMENT	2,636.00	.00	2,636.00
270-50-6033	WORKERS' COMPENSATION	3,826.00	195.38-	4,021.38
270-50-6034	PERS	32,580.00	15,993.04	16,586.96
270-50-6040	EMPLOYEE GROUP BENEFITS	76,284.00	19,287.26	56,996.74
270-50-6041	UTILITY BENEFIT	13,680.00	2,714.36	10,965.64
270-50-6100	SUPPLIES	4,000.00	.00	4,000.00
270-50-6103	WEARING APPAREL	1,800.00	.00	1,800.00
270-50-6150	GASOLINE/DIESEL/OIL	16,000.00	1,289.33	14,710.67
270-50-6153	HEATING FUEL	100.00	.00	100.00
270-50-6171	STAFF CELLULAR PHONES	800.00	448.38	351.62
270-50-6400	INSURANCE	3,600.00	1,384.21	2,215.79
270-50-6440	IN-KIND EXPENSES	32,308.00	2,297.31	30,010.69
	Total CSP PROGRAM:	349,836.00	118,189.44	231,646.56
	Community Service Patrol Grant Revenue Total:	.00	132,449.37	132,449.37-
	Community Service Patrol Grant Expenditure Total:	349,836.00	118,189.44	231,646.56
	Net Total Community Service Patrol Grant:	349,836.00-	14,259.93	364,095.93-

Account Number	Account Title	2023-24 Current year Budget	2023-24 Current year Actual	2023-23 Current year
YK REG AQUA HLTH & SAFETY CTR				
400-11230	INVESTMENT TVI 5EQ-491024 YKHF	.00	1,769,933.91	1,769,933.91-
400-15500	MACHINERY & EQUIPMENT	.00	1,465,627.00	1,465,627.00-
Source: 42				
400-42-4200	Misc Local/State Grants	100,000.00	.00	100,000.00
Total Source: 42:		100,000.00	.00	100,000.00
2014 YKHC GRANT				
400-43-4360	PRO-SHOP REVENUE	42,000.00	4,327.00	37,673.00
400-43-4361	CONCESSION REVENUE	60,000.00	5,963.00	54,037.00
400-43-4362	ENTRY FEE	115,000.00	12,345.00	102,655.00
400-43-4369	PROGRAM FEES	50,000.00	9,434.00	40,566.00
400-43-4440	FACILITY RENTAL	26,000.00	1,065.00	24,935.00
400-43-9420	Memberships	250,000.00	15,651.00	234,349.00
Total 2014 YKHC GRANT:		543,000.00	48,785.00	494,215.00
TRANSFERS IN				
400-46-4300	LOCAL SOURCES-SALES TAX REV	683,060.00	301,852.00	381,208.00
400-46-4330	LOCAL SOURCES-ALCOHOLTAX REV	14,319.00	5,412.00	8,907.00
400-46-9415	Alaska Remote Sales Tax	54,145.00	37,897.00	16,248.00
400-46-9417	Xfer from GF: Marijuana Tax	28,305.00	12,013.00	16,292.00
Total TRANSFERS IN:		779,829.00	357,174.00	422,655.00
MISCELLANEOUS				
400-49-4590	INVESTMENT INCOME	80,000.00	66,424.16	13,575.84
Total MISCELLANEOUS:		80,000.00	66,424.16	13,575.84
LOCAL FUNDED EXPENDITURES				
400-50-6100	SUPPLIES	.00	41,785.15	41,785.15-
400-50-6150	GASOLINE/DIESEL/OIL	2,000.00	550.86	1,449.14
400-50-6153	HEATING FUEL	210,000.00	115,209.53	94,790.47
400-50-6155	WATER/SEWER/GARBAGE	56,650.00	23,883.87	32,766.13
400-50-6160	ELECTRICITY	92,000.00	44,694.69	47,305.31
400-50-6170	TELEPHONE	1,300.00	751.18	548.82
400-50-6230	VEHICLE MAINT/REPAIR	1,000.00	289.91	710.09
400-50-6240	PROP MAINT	55,640.00	15,723.36	39,916.64
400-50-6241	ICR-Property Maintenance-5%	50,000.00	1,020.93	48,979.07
400-50-6320	OTHER PROFESSIONAL FEES	171,909.00	57,303.00	114,606.00
400-50-6326	CONTRACTOR FEES	714,821.00	12,012.23	702,808.77
400-50-6335	OTHER PURCHASED SERVICES	5,000.00	2,935.27	2,064.73
400-50-6400	INSURANCE	62,000.00	46,732.62	15,267.38
400-50-6710	ADMIN OVERHEAD-GF	40,000.00	51,317.48	11,317.48-
400-50-6711	ADMIN OVERHEAD-IT SVCS	43,000.00	21,841.98	21,158.02
400-50-6890	Capital Expense- POOL	20,000.00	.00	20,000.00
400-50-9692	Repairs	49,618.05	76,201.66	26,583.61-
Total LOCAL FUNDED EXPENDITURES:		1,574,938.05	512,253.72	1,062,684.33
YK REG AQUA HLTH & SAFETY CTR Revenue Total:		1,502,829.00	472,383.16	1,030,445.84
YK REG AQUA HLTH & SAFETY CTR Expenditure Total:				

Account Number	Account Title	2023-24 Current year Budget	2023-24 Current year Actual	2023-23 Current year
		1,574,938.05	512,253.72	1,062,684.33
	Net Total YK REG AQUA HLTH & SAFETY CTR:	72,109.05-	39,870.56-	32,238.49-

Account Number	Account Title	2023-24 Current year Budget	2023-24 Current year Actual	2023-23 Current year
E-911 SYSTEM/SURCHARGE				
E-911 SURCHARGE				
410-42-4428	SURCHARGE FROM UNITED UTL	148,000.00-	75,663.32	223,663.32-
	Total E-911 SURCHARGE:	148,000.00-	75,663.32	223,663.32-
E-911 SERVICES				
410-50-6000	SALARIES	73,674.00	6,538.35	67,135.65
410-50-6022	HOLIDAY PAY	2,000.00	.00	2,000.00
410-50-6023	LEAVE CASHOUT	3,610.00	.00	3,610.00
410-50-6031	PAYABLE MEDICARE FICA	1,068.00	98.61	969.39
410-50-6032	UNEMPLOYMENT	1,311.00	.00	1,311.00
410-50-6033	WORKERS' COMPENSATION	190.00	4.76	185.24
410-50-6034	PERS	16,208.00	1,438.45	14,769.55
410-50-6040	EMPLOYEE GROUP BENEFITS	27,971.00	1,812.92	26,158.08
410-50-6041	UTILITY BENEFIT	5,016.00	1,490.01	3,525.99
410-50-6100	SUPPLIES	.00	11.98	11.98-
410-50-6335	OTHER PURCHASED SERVICES	.00	1,248.00	1,248.00-
410-50-6400	INSURANCE	2,500.00	954.67	1,545.33
410-50-6410	RENTS & LEASES	13,000.00	16,545.97	3,545.97-
	Total E-911 SERVICES:	146,548.00	30,143.72	116,404.28
	E-911 SYSTEM/SURCHARGE Revenue Total:	148,000.00-	75,663.32	223,663.32-
	E-911 SYSTEM/SURCHARGE Expenditure Total:	146,548.00	30,143.72	116,404.28
	Net Total E-911 SYSTEM/SURCHARGE:	294,548.00-	45,519.60	340,067.60-

Account Number	Account Title	2023-24 Current year Budget	2023-24 Current year Actual	2023-23 Current year
SOLID WASTE SERVICES				
500-15500	MACHINERY & EQUIP-GENERAL	.00	2,127,649.77	2,127,649.77-
500-15700	VEHICLES-GENERAL	.00	939,511.30	939,511.30-
SOLID WASTE & RECYLING				
500-44-4396	COMMERCIAL GARBAGE PICKUP	800,000.00	295,271.07	504,728.93
500-44-4397	LANDFILL DUMP FEE	125,000.00	116,898.65	8,101.35
500-44-4398	RESIDENTIAL GARBAGE PICKUP	350,495.00	138,500.11	211,994.89
	Total SOLID WASTE & RECYLING:	1,275,495.00	550,669.83	724,825.17
HAULED REFUSE				
500-70-6000	SALARIES	130,579.00	58,294.65	72,284.35
500-70-6010	OVERTIME	10,250.00	5,944.29	4,305.71
500-70-6022	HOLIDAY PAY	1,500.00	2,915.51	1,415.51-
500-70-6023	LEAVE CASHOUT	7,041.00	.00	7,041.00
500-70-6030	SOCIAL SECURITY EXPENSE	1,790.00	439.70	1,350.30
500-70-6031	PAYABLE MEDICARE FICA	2,042.00	943.93	1,098.07
500-70-6032	UNEMPLOYMENT	2,507.00	.00	2,507.00
500-70-6033	WORKERS' COMPENSATION	3,638.00	823.34	2,814.66
500-70-6034	PERS	21,712.00	13,202.50	8,509.50
500-70-6040	EMPLOYEE GROUP BENEFITS	27,971.00	8,157.13	19,813.87
500-70-6041	UTILITY BENEFIT	5,016.00	1,107.21	3,908.79
500-70-6100	SUPPLIES	1,000.00	341.58	658.42
500-70-6103	WEARING APPAREL	1,000.00	.00	1,000.00
500-70-6121	4 YD DUMPSTERS	60,000.00	50,455.00	9,545.00
500-70-6150	GASOLINE/DIESEL/OIL	14,000.00	5,629.30	8,370.70
500-70-6230	VEHICLE MAINT/REPAIR	72,000.00	20,548.52	51,451.48
500-70-6231	VEHICLE PARTS & TOOLS	10,000.00	5,246.47	4,753.53
500-70-6232	TIRES & WHEELS	8,000.00	.00	8,000.00
500-70-6335	OTHER PURCHASED SERVICES	1,000.00	.00	1,000.00
500-70-6400	INSURANCE	7,700.00	2,955.60	4,744.40
500-70-6600	BAD DEBTS EXPENSE	12,500.00	.00	12,500.00
500-70-6710	ADMIN OVERHEAD-GF	42,677.00	18,009.38	24,667.62
500-70-9693	Refuse Truck	285,850.00	.00	285,850.00
	Total HAULED REFUSE:	729,773.00	195,014.11	534,758.89
LANDFILL OPERATIONS				
500-71-6000	SALARIES	150,561.00	60,533.22	90,027.78
500-71-6010	OVERTIME	20,000.00	10,386.57	9,613.43
500-71-6022	HOLIDAY PAY	2,500.00	4,097.96	1,597.96-
500-71-6023	LEAVE CASHOUT	7,353.00	.00	7,353.00
500-71-6030	SOCIAL SECURITY EXPENSE	.00	107.42	107.42-
500-71-6031	PAYABLE MEDICARE FICA	2,473.00	1,109.18	1,363.82
500-71-6032	UNEMPLOYMENT	3,036.00	.00	3,036.00
500-71-6033	WORKERS' COMPENSATION	4,406.00	582.18	3,823.82
500-71-6034	PERS	37,523.00	15,868.48	21,654.52
500-71-6040	EMPLOYEE GROUP BENEFITS	66,113.00	8,250.97	57,862.03
500-71-6041	UTILITY BENEFIT	11,856.00	2,464.40	9,391.60
500-71-6060	TRAVEL/TRAINING	10,000.00	3,678.13	6,321.87
500-71-6100	SUPPLIES	3,000.00	630.74	2,369.26
500-71-6103	WEARING APPAREL	3,000.00	497.11	2,502.89
500-71-6132	SALT	30,000.00	.00	30,000.00
500-71-6150	GASOLINE/DIESEL/OIL	15,000.00	26,873.55	11,873.55-
500-71-6153	HEATING FUEL	18,100.00	.00	18,100.00

Account Number	Account Title	2023-24 Current year Budget	2023-24 Current year Actual	2023-23 Current year
500-71-6160	ELECTRICITY	5,700.00	990.30	4,709.70
500-71-6171	STAFF CELLULAR PHONES	900.00	298.59	601.41
500-71-6200	MINOR EQUIPMENT	7,500.00	3,202.17	4,297.83
500-71-6230	VEHICLE MAINT/REPAIR	80,000.00	22,831.69	57,168.31
500-71-6231	VEHICLE PARTS & TOOLS	10,000.00	14,368.77	4,368.77-
500-71-6240	PROPERTY MAINT	33,384.00	9,336.96	24,047.04
500-71-6335	OTHER PURCHASED SERVICES	4,000.00	600.00	3,400.00
500-71-6400	INSURANCE	5,200.00	1,986.45	3,213.55
500-71-6503	DUES & SUBSCRIPTIONS	10,000.00	245.00	9,755.00
500-71-6539	MISCELLANEOUS EXPENSES	4,000.00	.00	4,000.00
500-71-6600	BAD DEBT EXPENSE	1,300.00	.00	1,300.00
500-71-6710	ADMIN OVERHEAD-GF	60,975.00	25,731.14	35,243.86
500-71-6711	ADMIN OVERHEAD-IT SVCS	20,700.00	10,514.62	10,185.38
500-71-9695	Hammel DK Shredder	.00	18,994.39	18,994.39-
	Total LANDFILL OPERATIONS:	628,580.00	244,179.99	384,400.01
RECYCLING OPERATIONS				
500-72-6153	HEATING FUEL	.00	5,223.30	5,223.30-
	Total RECYCLING OPERATIONS:	.00	5,223.30	5,223.30-
	SOLID WASTE SERVICES Revenue Total:	1,275,495.00	550,669.83	724,825.17
	SOLID WASTE SERVICES Expenditure Total:	1,358,353.00	444,417.40	913,935.60
	Net Total SOLID WASTE SERVICES:	82,858.00-	106,252.43	189,110.43-

Account Number	Account Title	2023-24 Current year Budget	2023-24 Current year Actual	2023-23 Current year
WATER & SEWER SERVICES				
WATER				
510-42-4201	SOA - Jury Duty Reimb.	.00	50.00	50.00-
510-42-4384	CONTRACT WATER	14,101.00	7,720.00	6,381.00
510-42-4386	METERED PIPED WATER COMM.	965,759.00	282,097.15	683,661.85
510-42-4387	UNMETERED PIPED WTR RESID	952,054.00	402,110.65	549,943.35
510-42-4389	PUMPHOUSE WATER	23,074.00	12,840.00	10,234.00
510-42-4390	TRUCKED WATER	3,222,335.00	1,368,954.55	1,853,380.45
Total WATER :		5,177,323.00	2,073,772.35	3,103,550.65
SEWER				
510-43-4384	CONTRACT SEWER	22,401.00	16,151.31	6,249.69
510-43-4386	METERED PIPED SEWER COMM.	663,957.00	187,506.20	476,450.80
510-43-4387	UNMETERED PIPED SEWER RES	281,603.00	117,947.36	163,655.64
510-43-4390	TRUCKED SEWER (EVAC/HB)	1,834,894.00	823,097.41	1,011,796.59
Total SEWER:		2,802,855.00	1,144,702.28	1,658,152.72
MISCELLANEOUS				
510-45-4392	WATER SUBSCRIPTION FEES	205,486.00	87,220.57	118,265.43
510-45-4393	SEWER SUBSCRIPTION FEES	216,994.00	91,427.47	125,566.53
510-45-4394	RECONNECT FEES	3,000.00	.00	3,000.00
510-45-4429	SENIOR DISCOUNT	52,000.00-	23,670.73-	28,329.27-
510-45-4520	UTILITY INSPECTION FEES	.00	136.51	136.51-
510-45-4523	UTILITY PENALTY/INTEREST	70,000.00	27,349.11	42,650.89
510-45-4590	INVESTMENT INCOME	50,000.00	50,555.10	555.10-
Total MISCELLANEOUS:		493,480.00	233,018.03	260,461.97
MISCELLANEOUS				
510-49-4439	MISCELLANEOUS INCOME	20,000.00	34,797.67	14,797.67-
510-49-6532	CASH OVER/SHORT	500.00	808.50-	1,308.50
Total MISCELLANEOUS:		20,500.00	33,989.17	13,489.17-
UTILITY BILLING				
510-80-6000	SALARIES	113,801.00	18,808.35	94,992.65
510-80-6010	OVERTIME	3,000.00	371.71	2,628.29
510-80-6022	HOLIDAY PAY	.00	1,099.70	1,099.70-
510-80-6023	LEAVE CASHOUT	5,551.00	.00	5,551.00
510-80-6031	PAYABLE MEDICARE FICA	1,694.00	294.04	1,399.96
510-80-6032	UNEMPLOYMENT	2,079.00	.00	2,079.00
510-80-6033	WORKERS' COMPENSATION	3,017.00	6.69	3,010.31
510-80-6034	PERS	25,696.00	4,356.43	21,339.57
510-80-6040	EMPLOYEE GROUP BENEFITS	57,213.00	.00	57,213.00
510-80-6041	UTILITY BENEFIT	10,260.00	612.73	9,647.27
510-80-6060	TRAVEL/TRAINING	4,500.00	.00	4,500.00
510-80-6100	SUPPLIES	3,500.00	.00	3,500.00
510-80-6200	MINOR EQUIPMENT	4,000.00	.00	4,000.00
510-80-6335	OUTSOURCED SERVICES	.00	17,457.07	17,457.07-
510-80-6400	INSURANCE	1,200.00	471.09	728.91
510-80-6506	POSTAGE	15,000.00	2,792.78	12,207.22
510-80-6531	BANK CHARGES	40,000.00	27,660.05	12,339.95
510-80-6539	MISCELLANEOUS EXPENSES	500.00	.00	500.00

Account Number	Account Title	2023-24 Current year Budget	2023-24 Current year Actual	2023-23 Current year
510-80-6710	ADMIN OVERHEAD-GF	44,325.00	18,704.78	25,620.22
510-80-6711	ADMIN OVERHEAD-IT SVCS	19,000.00	9,651.11	9,348.89
	Total UTILITY BILLING:	354,336.00	102,286.53	252,049.47
HAULED WATER				
510-81-6000	SALARIES	734,059.00	264,644.77	469,414.23
510-81-6010	OVERTIME	150,000.00	145,637.20	4,362.80
510-81-6022	HOLIDAY PAY	4,000.00	9,959.87	5,959.87-
510-81-6023	LEAVE CASHOUT	22,734.00	1,920.55	20,813.45
510-81-6030	SOCIAL SECURITY EXPENSE	19,344.00	18,910.13	433.87
510-81-6031	PAYABLE MEDICARE FICA	12,819.00	5,928.22	6,890.78
510-81-6032	UNEMPLOYMENT	15,736.00	1,901.88	13,834.12
510-81-6033	WORKERS' COMPENSATION	22,838.00	1,890.48	20,947.52
510-81-6034	PERS	125,853.00	24,624.85	101,228.15
510-81-6040	EMPLOYEE GROUP BENEFITS	161,468.00	16,837.49	144,630.51
510-81-6041	UTILITY BENEFIT	28,956.00	2,112.50	26,843.50
510-81-6060	TRAVEL/TRAINING	45,000.00	.00	45,000.00
510-81-6100	SUPPLIES	15,000.00	9,091.53	5,908.47
510-81-6103	WEARING APPAREL	15,000.00	9,754.90	5,245.10
510-81-6150	GASOLINE/DIESEL/OIL	110,000.00	34,581.69	75,418.31
510-81-6153	HEATING FUEL	167,300.00	4,640.83	162,659.17
510-81-6155	WATER/SEWER/GARBAGE	7,200.00	2,932.30	4,267.70
510-81-6160	ELECTRICITY	14,900.00	5,037.04	9,862.96
510-81-6170	TELEPHONE	50.00	15.03	34.97
510-81-6171	STAFF CELLULAR PHONES	6,500.00	597.18	5,902.82
510-81-6200	MINOR EQUIPMENT	5,000.00	50.94	4,949.06
510-81-6230	VEHICLE MAINT/REPAIR	299,700.00	85,533.21	214,166.79
510-81-6231	VEHICLE PARTS & TOOLS	50,000.00	42,617.92	7,382.08
510-81-6232	TIRES & WHEELS	20,000.00	5,838.01	14,161.99
510-81-6240	PROPERTY MAINT	55,640.00	15,561.59	40,078.41
510-81-6332	LAB TESTS	3,000.00	800.00	2,200.00
510-81-6335	OTHER PURCHASED SERVICES	3,000.00	3,995.27	995.27-
510-81-6400	INSURANCE	122,000.00	50,030.00	71,970.00
510-81-6539	MISCELLANEOUS EXPENSES	20,000.00	13,336.69	6,663.31
510-81-6600	BAD DEBT EXPENSE	12,100.00	.00	12,100.00
510-81-6710	ADMIN OVERHEAD-GF	258,760.00	109,194.84	149,565.16
510-81-6711	ADMIN OVERHEAD-IT SVCS	18,100.00	9,193.95	8,906.05
510-81-6890	CAP EXP	619,171.80	.00	619,171.80
510-81-9695	Fleet Mgmt. Software/Tablets/	75,000.00	.00	75,000.00
510-81-9696	Radio Base Station Upgrade	9,500.00	136.39	9,363.61
	Total HAULED WATER:	3,249,728.80	897,307.25	2,352,421.55
PIPED WATER				
510-82-6000	SALARIES	137,577.00	34,532.06	103,044.94
510-82-6010	OVERTIME	34,000.00	14,499.19	19,500.81
510-82-6022	HOLIDAY PAY	800.00	788.90	11.10
510-82-6023	LEAVE CASHOUT	6,727.00	1,212.38	5,514.62
510-82-6030	SOCIAL SECURITY EXPENSE	1,015.00	936.71	78.29
510-82-6031	PAYABLE MEDICARE FICA	2,488.00	715.00	1,773.00
510-82-6032	UNEMPLOYMENT	3,054.00	.00	3,054.00
510-82-6033	WORKERS' COMPENSATION	4,432.00	295.22-	4,727.22
510-82-6034	PERS	37,747.00	7,611.60	30,135.40
510-82-6040	EMPLOYEE GROUP BENEFITS	69,927.00	26,435.32	43,491.68
510-82-6041	UTILITY BENEFIT	12,540.00	1,958.72	10,581.28

Account Number	Account Title	2023-24 Current year Budget	2023-24 Current year Actual	2023-23 Current year
510-82-6060	TRAVEL/TRAINING	8,000.00	.00	8,000.00
510-82-6100	SUPPLIES	5,000.00	2,730.42	2,269.58
510-82-6103	WEARING APPAREL	5,000.00	.00	5,000.00
510-82-6108	PLUMBING SUPPLIES	15,000.00	14,049.94	950.06
510-82-6150	GASOLINE/DIESEL/OIL	15,000.00	7,411.04	7,588.96
510-82-6153	HEATING FUEL	48,400.00	17,880.27	30,519.73
510-82-6155	WATER/SEWER/GARBAGE	2,200.00	1,089.01	1,110.99
510-82-6160	ELECTRICITY-UTIL MT SHOP	8,200.00	2,442.09	5,757.91
510-82-6170	TELEPHONE	50.00	15.03	34.97
510-82-6171	STAFF CELLULAR PHONES	2,200.00	1,285.32	914.68
510-82-6200	MINOR EQUIPMENT	.00	3,347.66	3,347.66-
510-82-6230	VEHICLE MAINT/REPAIR	2,900.00	827.65	2,072.35
510-82-6231	VEHICLE PARTS & TOOLS	1,500.00	1,540.81	40.81-
510-82-6232	TIRES & WHEELS	500.00	835.20	335.20-
510-82-6332	LAB TESTS	500.00	.00	500.00
510-82-6335	OTHER PURCHASED SERVICES	1,500.00	3,742.24	2,242.24-
510-82-6400	INSURANCE	8,100.00	3,107.24	4,992.76
510-82-6401	INSURANCE-DED EXP & OTHER	530.00	.00	530.00
510-82-6600	BAD DEBT EXPENSE	26,300.00	.00	26,300.00
510-82-6710	ADMIN OVERHEAD-GF	61,870.00	26,108.58	35,761.42
510-82-6711	ADMIN OVERHEAD-IT SVCS	19,800.00	10,057.48	9,742.52
510-82-9691	Piped Water Capital USDA Match	.00	23,786.00	23,786.00-
	Total PIPED WATER:	542,857.00	208,650.64	334,206.36
BETHEL HTS WTR TREATMENT				
510-83-6000	SALARIES	132,854.00	68,201.05	64,652.95
510-83-6010	OVERTIME	37,000.00	27,768.97	9,231.03
510-83-6022	HOLIDAY PAY	2,500.00	3,184.25	684.25-
510-83-6023	LEAVE CASHOUT	6,489.00	.00	6,489.00
510-83-6030	SOCIAL SECURITY EXPENSE	.00	468.35	468.35-
510-83-6031	PAYABLE MEDICARE FICA	2,463.00	931.34	1,531.66
510-83-6032	UNEMPLOYMENT	3,023.00	.00	3,023.00
510-83-6033	WORKERS' COMPENSATION	4,388.00	92.05	4,295.95
510-83-6034	PERS	37,368.00	20,140.89	17,227.11
510-83-6040	EMPLOYEE GROUP BENEFITS	69,927.00	10,585.43	59,341.57
510-83-6041	UTILITY BENEFIT	12,540.00	5,293.35	7,246.65
510-83-6060	TRAVEL/TRAINING	5,000.00	.00	5,000.00
510-83-6100	SUPPLIES	4,000.00	925.34	3,074.66
510-83-6103	WEARING APPAREL	1,500.00	112.48	1,387.52
510-83-6108	PLUMBING SUPPLIES	5,000.00	1,603.57	3,396.43
510-83-6140	CHEMICALS	40,000.00	50,444.85	10,444.85-
510-83-6150	GASOLINE/DIESEL/OIL	2,000.00	114.22	1,885.78
510-83-6153	HEATING FUEL (PUMPHOUSE)	207,800.00	93,099.29	114,700.71
510-83-6160	ELECTRICITY (PUMPHOUSE)	104,000.00	46,701.63	57,298.37
510-83-6200	MINOR EQUIPMENT	45,000.00	17,383.90	27,616.10
510-83-6230	VEHICLE MAINT/REPAIR	2,950.00	841.92	2,108.08
510-83-6332	LAB TESTS	4,000.00	4,014.11	14.11-
510-83-6335	OTHER PURCHASED SERVICES	25,000.00	5,406.09	19,593.91
510-83-6400	INSURANCE	26,600.00	10,219.06	16,380.94
510-83-6710	ADMIN OVERHEAD-GF	61,520.00	25,960.83	35,559.17
510-83-6711	ADMIN OVERHEAD-IT SVCS	18,800.00	9,549.51	9,250.49
510-83-9773	Site Improvements -Capital	20,150.49	.00	20,150.49
	Total BETHEL HTS WTR TREATMENT :	881,872.49	403,042.48	478,830.01

Account Number	Account Title	2023-24 Current year Budget	2023-24 Current year Actual	2023-23 Current year
CITY SUB WTR TREATMENT				
510-84-6000	SALARIES	146,102.00	62,938.77	83,163.23
510-84-6010	OVERTIME	37,000.00	62,116.20	25,116.20-
510-84-6022	HOLIDAY PAY	1,000.00	2,848.33	1,848.33-
510-84-6023	LEAVE CASHOUT	7,107.00	.00	7,107.00
510-84-6030	SOCIAL SECURITY EXPENSE	.00	468.35	468.35-
510-84-6031	PAYABLE MEDICARE FICA	2,655.00	1,883.32	771.68
510-84-6032	UNEMPLOYMENT	3,259.00	.00	3,259.00
510-84-6033	WORKERS' COMPENSATION	4,730.00	90.32-	4,820.32
510-84-6034	PERS	40,282.00	26,471.22	13,810.78
510-84-6040	EMPLOYEE GROUP BENEFITS	69,927.00	14,739.94	55,187.06
510-84-6041	UTILITY BENEFIT	12,540.00	2,846.18	9,693.82
510-84-6060	TRAVEL/TRAINING	10,000.00	.00	10,000.00
510-84-6100	SUPPLIES	3,000.00	8.96	2,991.04
510-84-6103	WEARING APPAREL	3,000.00	.00	3,000.00
510-84-6108	PLUMBING SUPPLIES	3,000.00	51.30	2,948.70
510-84-6140	CHEMICALS	75,000.00	99,009.03	24,009.03-
510-84-6150	GASOLINE/DIESEL/OIL	1,500.00	3,372.03	1,872.03-
510-84-6153	HEATING FUEL(CS WTF)	179,600.00	54,234.67	125,365.33
510-84-6160	ELECTRICITY (CS WTF)	77,200.00	35,747.47	41,452.53
510-84-6170	TELEPHONE	50.00	10.02	39.98
510-84-6200	MINOR EQUIPMENT	25,000.00	994.00	24,006.00
510-84-6230	VEHICLE MAINT (ISF)	4,000.00	1,141.59	2,858.41
510-84-6332	LAB TESTS	15,000.00	9,039.19	5,960.81
510-84-6335	OTHER PURCHASED SERVICES	25,000.00	45,325.70	20,325.70-
510-84-6400	INSURANCE	16,500.00	6,325.46	10,174.54
510-84-6502	ADVERTISING	500.00	.00	500.00
510-84-6710	ADMIN OVERHEAD-GF	64,720.00	27,311.34	37,408.66
510-84-6711	ADMIN OVERHEAD-IT SVCS	20,700.00	10,514.62	10,185.38
510-84-6890	CAPITAL EXPENDITURES	156,303.50	9,849.17	146,454.33
	Total CITY SUB WTR TREATMENT :	1,004,675.50	477,156.54	527,518.96
HAULED SEWER				
510-85-6000	SALARIES	613,691.00	299,560.90	314,130.10
510-85-6010	OVERTIME	125,000.00	125,579.45	579.45-
510-85-6022	HOLIDAY PAY	7,000.00	12,954.75	5,954.75-
510-85-6023	LEAVE CASHOUT	4,310.00	1,920.55	2,389.45
510-85-6030	SOCIAL SECURITY EXPENSE	1,486.00	15,415.94	13,929.94-
510-85-6031	PAYABLE MEDICARE FICA	10,711.00	6,293.79	4,417.21
510-85-6032	UNEMPLOYMENT	13,149.00	.00	13,149.00
510-85-6033	WORKERS' COMPENSATION	19,083.00	683.03	18,399.97
510-85-6034	PERS	115,576.00	40,897.83	74,678.17
510-85-6040	EMPLOYEE GROUP BENEFITS	27,971.00	43,964.29	15,993.29-
510-85-6041	UTILITY BENEFIT	5,016.00	1,025.26	3,990.74
510-85-6060	TRAVEL/TRAINING	45,000.00	.00	45,000.00
510-85-6100	SUPPLIES	15,000.00	2,839.67	12,160.33
510-85-6103	WEARING APPAREL	15,000.00	4,362.28	10,637.72
510-85-6150	GASOLINE/DIESEL/OIL	96,000.00	37,492.07	58,507.93
510-85-6153	HEATING FUEL	134,700.00	3,554.19	131,145.81
510-85-6155	WATER/SEWER/GARBAGE	7,200.00	2,932.30	4,267.70
510-85-6160	ELECTRICITY	14,900.00	5,037.04	9,862.96
510-85-6171	STAFF CELLULAR PHONES	5,500.00	.00	5,500.00
510-85-6200	MINOR EQUIPMENT	5,000.00	.00	5,000.00
510-85-6230	VEHICLE MAINT/REPAIR	295,000.00	84,191.85	210,808.15
510-85-6231	VEHICLE PARTS & TOOLS	50,000.00	55,627.10	5,627.10-

Account Number	Account Title	2023-24 Current year Budget	2023-24 Current year Actual	2023-23 Current year
510-85-6232	TIRES & WHEELS	20,000.00	2,866.80	17,133.20
510-85-6240	PROPERTY MAINT	55,640.00	15,561.59	40,078.41
510-85-6335	OTHER PURCHASED SERVICES	3,000.00	1,374.45	1,625.55
510-85-6400	INSURANCE	86,600.00	43,013.92	43,586.08
510-85-6539	MISCELLANEOUS EXPENSES	2,000.00	215.82	1,784.18
510-85-6600	BAD DEBT EXPENSE	55,500.00	.00	55,500.00
510-85-6710	ADMIN OVERHEAD-GF	188,016.00	79,341.35	108,674.65
510-85-6711	ADMIN OVERHEAD-IT SVCS	18,100.00	9,193.95	8,906.05
510-85-6890	CAPITAL EXPENDITURES	620,000.00	.00	620,000.00
510-85-9691	SEWER TRUCK(S)	299,773.48	.00	299,773.48
510-85-9693	Fleet Mgmt. Software/Tablets/	75,000.00	.00	75,000.00
510-85-9696	Radio Base Station Upgrade	9,500.00	136.39	9,363.61
510-85-9699	Hauled Sewer Cap SL Asset Res	182,825.00	.00	182,825.00
	Total HAULED SEWER:	3,242,247.48	896,036.56	2,346,210.92
PIPED SEWER				
510-86-6000	SALARIES	138,124.00	31,112.93	107,011.07
510-86-6010	OVERTIME	34,375.00	14,499.20	19,875.80
510-86-6022	HOLIDAY PAY	800.00	788.90	11.10
510-86-6023	LEAVE CASHOUT	5,956.00	1,212.38	4,743.62
510-86-6030	SOCIAL SECURITY EXPENSE	990.00	936.71	53.29
510-86-6031	PAYABLE MEDICARE FICA	2,501.00	672.60	1,828.40
510-86-6032	UNEMPLOYMENT	3,070.00	.00	3,070.00
510-86-6033	WORKERS' COMPENSATION	4,456.00	297.12-	4,753.12
510-86-6034	PERS	37,950.00	6,864.98	31,085.02
510-86-6040	EMPLOYEE GROUP BENEFITS	69,927.00	9,031.02	60,895.98
510-86-6041	UTILITY BENEFITS	12,540.00	1,913.85	10,626.15
510-86-6060	TRAVEL/TRAINING	5,000.00	.00	5,000.00
510-86-6100	SUPPLIES	3,000.00	3,268.89	268.89-
510-86-6103	WEARING APPAREL	4,000.00	708.73	3,291.27
510-86-6108	PLUMBING SUPPLIES	7,500.00	6,217.87	1,282.13
510-86-6150	GASOLINE/DIESEL/OIL	15,000.00	969.30	14,030.70
510-86-6153	HEATING FUEL	60,000.00	8,819.64	51,180.36
510-86-6155	WATER/SEWER/GARBAGE	2,200.00	1,089.00	1,111.00
510-86-6160	ELECTRICITY-LIFTST & BLDG	94,900.00	32,948.51	61,951.49
510-86-6200	MINOR EQUIPMENT	150,000.00	64,006.28	85,993.72
510-86-6230	VEHICLE MAINT/REPAIR	3,600.00	1,027.42	2,572.58
510-86-6231	VEHICLE PARTS & TOOLS	1,500.00	2,574.98	1,074.98-
510-86-6232	TIRES & WHEELS	500.00	835.20	335.20-
510-86-6335	OTHER PURCHASED SERVICES	20,000.00	30,315.03	10,315.03-
510-86-6400	INSURANCE	8,000.00	3,069.31	4,930.69
510-86-6410	LEASED PROPERTY-LIFT STATIONS	17,000.00	15,805.35	1,194.65
510-86-6503	DUES & SUBSCRIPTIONS	.00	1,500.00	1,500.00-
510-86-6600	BAD DEBT EXPENSE	18,500.00	.00	18,500.00
510-86-6710	ADMIN OVERHEAD-GF	61,946.00	26,140.81	35,805.19
510-86-6711	ADMIN OVERHEAD-IT SVCS	19,800.00	10,057.48	9,742.52
510-86-6890	Piped Sewer Capital	57,137.00	.00	57,137.00
510-86-9693	Herman Nelson Heater	68,000.00	.00	68,000.00
510-86-9699	Piped Sewer Cap Exp SL Assets	103,958.85	88,663.52	15,295.33
	Total PIPED SEWER:	1,032,230.85	364,752.77	667,478.08
SEWER LAGOON				
510-87-6000	SALARIES	61,991.00	12,849.75	49,141.25
510-87-6010	OVERTIME	.00	3,728.94	3,728.94-

Account Number	Account Title	2023-24 Current year Budget	2023-24 Current year Actual	2023-23 Current year
510-87-6022	HOLIDAY PAY	300.00	257.54	42.46
510-87-6023	LEAVE CASHOUT	3,057.00	269.42	2,787.58
510-87-6030	SOCIAL SECURITY EXPENSE	.00	312.18	312.18-
510-87-6031	PAYABLE MEDICARE FICA	899.00	240.00	659.00
510-87-6032	UNEMPLOYMENT	1,103.00	.00	1,103.00
510-87-6033	WORKERS' COMPENSATION	1,601.00	140.00-	1,741.00
510-87-6034	PERS	57,046.00	2,587.33	54,458.67
510-87-6040	EMPLOYEE GROUP BENEFITS	20,342.00	2,736.89	17,605.11
510-87-6041	UTILITY BENEFIT	3,648.00	888.49	2,759.51
510-87-6060	TRAVEL/TRAINING	3,000.00	.00	3,000.00
510-87-6100	SUPPLIES	1,000.00	279.46	720.54
510-87-6103	WEARING APPAREL	3,000.00	.00	3,000.00
510-87-6108	PLUMBING SUPPLIES	3,000.00	.00	3,000.00
510-87-6150	GASOLINE/DIESEL/OIL	38,000.00	848.69	37,151.31
510-87-6200	MINOR EQUIPMENT	1,100.00	213.36	886.64
510-87-6231	VEHICLE PARTS & TOOLS	160.00	38.79	121.21
510-87-6320	Lagoon Study	56,101.00	10,193.28	45,907.72
510-87-6332	LAB TESTS (SAMPLES)	15,000.00	5,371.98	9,628.02
510-87-6335	OTHER PURCHASED SERVICES	500.00	.00	500.00
510-87-6400	INSURANCE	500.00	181.46	318.54
510-87-6420	INTEREST-SEWER LAGOON BND	.00	18,836.21	18,836.21-
510-87-6503	DUES & SUBSCRIPTIONS	8,000.00	.00	8,000.00
510-87-6710	ADMIN OVERHEAD-GF	29,905.00	12,619.75	17,285.25
510-87-9692	Terramac RT9-T4 Marooka	299,465.00	.00	299,465.00
	Total SEWER LAGOON:	608,718.00	72,313.52	536,404.48
	WATER & SEWER SERVICES Revenue Total:	8,494,158.00	3,485,481.83	5,008,676.17
	WATER & SEWER SERVICES Expenditure Total:	10,916,666.12	3,421,546.30	7,495,119.82
	Net Total WATER & SEWER SERVICES:	2,422,508.12-	63,935.53	2,486,443.65-

Account Number	Account Title	2023-24 Current year Budget	2023-24 Current year Actual	2023-23 Current year
MUNICIPAL DOCK				
Charges for Services				
520-43-4402	CITY DOCK-STORAGE	50,000.00	39,154.06	10,845.94
520-43-4403	CITY DOCK-PERMITS	3,000.00	.00	3,000.00
520-43-4404	CITY DOCK-WHARFAGE	140,000.00	139,556.12	443.88
520-43-4405	CITY DOCK-DOCKAGE	25,000.00	20,140.99	4,859.01
520-43-4408	SLOUGH BERTH-DOCKAGE	2,000.00	.00	2,000.00
520-43-4409	SBH PETRO PORT-FUEL THRU-PUT	275,000.00	250,300.55	24,699.45
520-43-4410	Petro Yard - Storage	2,000.00	.00	2,000.00
520-43-4412	PETRO PORT-FUEL THRU-PUT	550,000.00	499,272.72	50,727.28
520-43-4413	PETRO PORT-DOCKAGE	20,000.00	24,679.54	4,679.54-
520-43-4415	SEAWALL MOORAGE	30,000.00	.00	30,000.00
520-43-4416	SEAWALL DOCKAGE	30,000.00	15,547.63	14,452.37
520-43-4418	Beach-Storage	25,000.00	74,329.52	49,329.52-
520-43-4419	BEACH-WHARFAGE	100,000.00	130,061.82	30,061.82-
520-43-4420	BEACH-DOCKAGE	25,000.00	21,639.89	3,360.11
520-43-4421	BOAT HARBOR-STORAGE	3,500.00	.00	3,500.00
520-43-4422	BOAT HARBOR-MOORAGE	15,000.00	5,078.29	9,921.71
	Total Charges for Services:	1,295,500.00	1,219,761.13	75,738.87
LEASE REVENUE				
520-44-4440	LEASE REVENUE	30,552.00	30,553.92	1.92-
	Total LEASE REVENUE:	30,552.00	30,553.92	1.92-
MISCELLANEOUS				
520-45-4388	EXTRA WATER CALLS	25,000.00	28,878.12	3,878.12-
520-45-4424	Small Boat Harbor Storage	.00	3,650.00	3,650.00-
520-45-4535	SMALL BOAT HARBOR PERMITS	20,000.00	3,210.00	16,790.00
520-45-4559	PERMITS/LICENSES/FEES	.00	1,080.00	1,080.00-
	Total MISCELLANEOUS:	45,000.00	36,818.12	8,181.88
MISCELLANEOUS				
520-49-4439	MISCELLANEOUS REVENUE	2,000.00	1,040.00	960.00
520-49-4590	INVESTMENT INCOME	20,000.00	11,810.04	8,189.96
	Total MISCELLANEOUS:	22,000.00	12,850.04	9,149.96
DOCK EXPENDITURES				
520-50-6000	SALARIES	219,797.00	80,785.34	139,011.66
520-50-6010	OVERTIME	5,000.00	1,887.54	3,112.46
520-50-6022	HOLIDAY PAY	2,300.00	3,678.79	1,378.79-
520-50-6023	LEAVE CASHOUT	10,616.00	9,588.33	1,027.67
520-50-6030	SOCIAL SECURITY EXPENSE	3,227.00	199.57	3,027.43
520-50-6031	PAYABLE MEDICARE FICA	3,260.00	1,442.74	1,817.26
520-50-6032	UNEMPLOYMENT	4,001.00	.00	4,001.00
520-50-6033	WORKERS' COMPENSATION	5,807.00	272.92	5,534.08
520-50-6034	PERS	47,636.00	18,289.26	29,346.74
520-50-6040	EMPLOYEE GROUP BENEFITS	99,678.00	22,965.68	76,712.32
520-50-6041	UTILITY BENEFIT	17,875.00	3,014.08	14,860.92
520-50-6060	TRAVEL/TRAINING	5,000.00	1,135.15	3,864.85
520-50-6100	SUPPLIES	8,000.00	661.05	7,338.95
520-50-6103	WEARING APPAREL	5,000.00	127.19	4,872.81

Account Number	Account Title	2023-24 Current year Budget	2023-24 Current year Actual	2023-23 Current year
520-50-6121	MUNICIPAL DOCK GRAVEL	130,000.00	130,000.00	.00
520-50-6150	GASOLINE/DIESEL/OIL	15,000.00	3,480.54	11,519.46
520-50-6153	HEATING FUEL	10,000.00	1,840.69	8,159.31
520-50-6155	WATER/SEWER/GARBAGE	10,000.00	5,535.01	4,464.99
520-50-6156	WATER FOR BARGES	12,000.00	.00	12,000.00
520-50-6160	ELECTRICITY	13,509.00	6,537.21	6,971.79
520-50-6170	TELEPHONE	2,250.00	1,021.01	1,228.99
520-50-6171	STAFF CELLULAR PHONES	2,400.00	799.29	1,600.71
520-50-6200	MINOR EQUIPMENT	30,000.00	.00	30,000.00
520-50-6230	VEHICLE MAINT/REPAIR	3,200.00	913.27	2,286.73
520-50-6231	VEHICLE PARTS & TOOLS	20,000.00	2,826.30	17,173.70
520-50-6232	TIRES & WHEELS	5,000.00	.00	5,000.00
520-50-6241	Municipal Dock Maint.	50,000.00	2,622.36	47,377.64
520-50-6242	MAINT-SEAWALL	7,000.00	.00	7,000.00
520-50-6244	ICR-Property Maintenance 5%	26,600.00	9,336.93	17,263.07
520-50-6320	OTHER PROFESSIONAL FEES	20,000.00	1,053.37	18,946.63
520-50-6321	LEGAL FEES	5,000.00	.00	5,000.00
520-50-6324	PLANNING/ENGINEERING FEES	50,000.00	.00	50,000.00
520-50-6339	OTHER PURCHASED SERVICES	30,000.00	7,754.50	22,245.50
520-50-6400	INSURANCE	15,000.00	5,796.21	9,203.79
520-50-6502	ADVERTISING	1,000.00	.00	1,000.00
520-50-6503	DUES & SUBSCRIPTIONS	2,000.00	236.40	1,763.60
520-50-6531	BANK CHARGES	3,000.00	1,231.64	1,768.36
520-50-6539	MISCELLANEOUS EXPENSES	900.00	285.74	614.26
520-50-6710	ADMIN OVERHEAD-GF	83,580.00	35,270.26	48,309.74
520-50-6711	ADMIN OVERHEAD-IT SVCS	24,300.00	12,343.27	11,956.73
520-50-6890	CAPITAL EXPENDITURES	426,020.75	139,967.00	286,053.75
	Total DOCK EXPENDITURES:	1,434,956.75	512,898.64	922,058.11
Department: 55				
520-55-6000	SALARIES	110,277.00	46,589.89	63,687.11
520-55-6010	OVERTIME	.00	922.17	922.17-
520-55-6022	HOLIDAY PAY	700.00	627.34	72.66
520-55-6023	LEAVE CASHOUT	1,266.00	630.49	635.51
520-55-6030	SOCIAL SECURITY EXPENSE	5,235.00	2,197.19	3,037.81
520-55-6031	PAYABLE MEDICARE FICA	1,599.00	710.28	888.72
520-55-6032	UNEMPLOYMENT	1,963.00	.00	1,963.00
520-55-6033	WORKERS' COMPENSATION	2,849.00	87.84-	2,936.84
520-55-6034	PERS	5,572.00	2,794.23	2,777.77
520-55-6040	EMPLOYEE GROUP BENEFITS	12,205.00	1,644.12	10,560.88
520-55-6041	UTILITY BENEFIT	24,261.00	1,179.59	23,081.41
520-55-6100	SUPPLIES	3,000.00	3,376.86	376.86-
520-55-6103	WEARING APPAREL	3,000.00	.00	3,000.00
520-55-6132	SMALL BOAT HARBOR GRAVEL	30,000.00	30,074.63	74.63-
520-55-6150	GASOLINE/DIESEL/OIL	10,000.00	2,763.69	7,236.31
520-55-6155	WATER/SEWER/GARBAGE	7,100.00	.00	7,100.00
520-55-6160	ELECTRICITY	2,000.00	.00	2,000.00
520-55-6200	MINOR EQUIPMENT	4,000.00	1,498.21	2,501.79
520-55-6241	SMALL BOAT HARBOR MAINTENANCE	6,000.00	.00	6,000.00
520-55-6400	INSURANCE	5,470.00	2,814.86	2,655.14
520-55-6539	MISCELLANEOUS EXPENSES	1,000.00	86.00	914.00
520-55-6710	ADMIN OVERHEAD-GF	33,083.00	13,960.84	19,122.16
520-55-6890	CAP EXP SBH	1,000,000.00	.00	1,000,000.00

Account Number	Account Title	2023-24 Current year Budget	2023-24 Current year Actual	2023-23 Current year
Total Department: 55:		1,270,580.00	111,782.55	1,158,797.45
MUNICIPAL DOCK	Revenue Total:	1,393,052.00	1,299,983.21	93,068.79
MUNICIPAL DOCK	Expenditure Total:	2,705,536.75	624,681.19	2,080,855.56
Net Total MUNICIPAL DOCK	:	1,312,484.75-	675,302.02	1,987,786.77-

Account Number	Account Title	2023-24 Current year Budget	2023-24 Current year Actual	2023-23 Current year
LEASED PROPERTIES				
530-25000	LEASE REVENUE BONDS PAYABLE	935,000.00	910,000.00	25,000.00
LEASE INCOME				
530-44-4440	LEASE - FERMIN/ULYE ITURBIDE	1.00	.00	1.00
530-44-4444	LEASE-COURT SYSTEM	613,620.00	297,605.70	316,014.30
530-44-4447	LEASE:DEPT OF LAW	157,822.00	65,759.20	92,062.80
530-44-4451	LEASE-BETHEL SPORTSMANS CLUB	1.00	.00	1.00
530-44-4452	LEASE-FW TOWER RD LND Asphalt	12,600.00	5,250.00	7,350.00
530-44-4453	YKHC - Warehouse	4,200.00	1,750.00	2,450.00
530-44-4455	DMV LEASE 300 CEHHwy	12,360.00	5,150.00	7,210.00
530-44-4456	LEASE-LIONS CLUB	1.00	.00	1.00
530-44-4457	LEASE LAND BNC 031489 AGR	100.00	.00	100.00
530-44-4461	LEASE LAND AVCP HEARSTART	2,400.00	1,125.00	1,275.00
530-44-4463	LEASE LAND SWANSONS/BTP	21,120.00	9,400.00	11,720.00
530-44-4467	LEASE LAND EUNKANG CHURCH	1,800.00	750.00	1,050.00
530-44-4470	LEASE LAND GCI	10,200.00	4,885.75	5,314.25
530-44-4474	LEASE:SOA DOT&PubFal(560 4th)	9,600.00	4,000.00	5,600.00
530-44-4475	LEASE:Bethel Friends of Canine	12.00	.00	12.00
530-44-9455	YKHC Rented Blding 378 Fifth	19,200.00	8,000.00	11,200.00
	Total LEASE INCOME:	865,037.00	403,675.65	461,361.35
MISCELLANEOUS				
530-49-4590	INVESTMENT INCOME	.00	5,045.22	5,045.22-
	Total MISCELLANEOUS:	.00	5,045.22	5,045.22-
LEASED PROPERTIES-MISC				
530-50-6153	HEATING FUEL	.00	1,864.69	1,864.69-
530-50-6400	INSURANCE	.00	2,904.89-	2,904.89
	Total LEASED PROPERTIES-MISC:	.00	1,040.20-	1,040.20
LEASED PROP-COURT COMPLEX				
530-55-6153	HEATING FUEL-COURTCOMPLEX	80,000.00	25,231.08	54,768.92
530-55-6155	WATER/SEWER/GARB-COURTCOM	24,000.00	11,260.47	12,739.53
530-55-6160	ELECTRICITY-COURT COMPLEX	65,000.00	36,556.86	28,443.14
530-55-6170	TELEPHONE	800.00	375.59	424.41
530-55-6240	PROPERTY MT-COURT COMPLEX	16,000.00	37,180.76	21,180.76-
530-55-6241	ICR-Property Maintenance-15%	166,919.00	46,684.77	120,234.23
530-55-6333	JANITORIAL-COURT COMPLEX	61,500.00	37,475.00	24,025.00
530-55-6339	OTHER PURCHASED SERVICES	2,500.00	2,282.78	217.22
530-55-6400	INSURANCE	43,900.00	14,258.51	29,641.49
530-55-6420	COURTHOUSE LOAN INTEREST	22,750.00	.00	22,750.00
530-55-9694	Generator Repair	477,384.49	.00	477,384.49
	Total LEASED PROP-COURT COMPLEX:	960,753.49	211,305.82	749,447.67
	LEASED PROPERTIES Revenue Total:	865,037.00	408,720.87	456,316.13
	LEASED PROPERTIES Expenditure Total:	960,753.49	210,265.62	750,487.87
	Net Total LEASED PROPERTIES:	95,716.49-	198,455.25	294,171.74-

Account Number	Account Title	2023-24 Current year Budget	2023-24 Current year Actual	2023-23 Current year
Bethel Public Transit System				
LOCAL SOURCES				
560-40-4600	CASH TRANSFER GF	172,976.00	.00	172,976.00
	Total LOCAL SOURCES:	172,976.00	.00	172,976.00
FEDERAL SOURCES				
560-41-4101	Rev-Federal Transit 5311	257,443.00	154,673.97	102,769.03
	Total FEDERAL SOURCES:	257,443.00	154,673.97	102,769.03
CHARGES FOR SERVICES				
560-43-4370	Bus Fares	40,000.00	15,141.10	24,858.90
	Total CHARGES FOR SERVICES:	40,000.00	15,141.10	24,858.90
TRANSIT SYSTEM Section 5311				
560-50-6000	SALARIES	127,257.00	63,381.85	63,875.15
560-50-6010	OVERTIME	.00	5,704.33	5,704.33-
560-50-6022	HOLIDAY PAY	800.00	3,076.23	2,276.23-
560-50-6023	LEAVE CASHOUT	6,231.00	4,154.55	2,076.45
560-50-6030	SOCIAL SECURITY EXPENSE	.00	714.24	714.24-
560-50-6031	PAYABLE MEDICARE FICA	1,845.00	1,146.01	698.99
560-50-6032	UNEMPLOYMENT	2,265.00	.00	2,265.00
560-50-6033	WORKERS' COMPENSATION	3,287.00	253.86	3,033.14
560-50-6034	PERS	27,997.00	14,602.59	13,394.41
560-50-6040	EMPLOYEE GROUP BENEFITS	63,570.00	24,666.62	38,903.38
560-50-6041	UTILITY BENEFIT	11,400.00	2,827.16	8,572.84
560-50-6060	TRAVEL/TRAINING	500.00	3,629.25-	4,129.25
560-50-6100	SUPPLIES	3,500.00	41,773.96-	45,273.96
560-50-6150	GASOLINE/DIESEL/OIL	32,000.00	8,485.79	23,514.21
560-50-6153	HEATING FUEL	13,000.00	6,361.63	6,638.37
560-50-6155	Wtr/Swr/Grb	1,200.00	1,687.46	487.46-
560-50-6160	ELECTRICITY	7,500.00	3,811.67	3,688.33
560-50-6170	TELEPHONE	200.00	10.02	189.98
560-50-6171	STAFF CELLULAR PHONES	500.00	298.59	201.41
560-50-6230	VEHICLE MAINT/REPAIR	26,000.00	7,420.32	18,579.68
560-50-6231	VEHICLE PARTS & TOOLS	20,000.00	329.02	19,670.98
560-50-6232	TIRES & WHEELS	3,000.00	.00	3,000.00
560-50-6400	INSURANCE	13,889.00	5,035.03	8,853.97
560-50-6503	DUES & SUBSCRIPTIONS	300.00	31.78	268.22
560-50-6539	MISCELLANEOUS EXPENSES	1,500.00	88.24	1,411.76
560-50-6710	ADMIN OVERHEAD-GF	48,779.00	20,584.50	28,194.50
560-50-6711	ADMIN OVERHEAD-IT SVCS	15,000.00	7,619.29	7,380.71
560-50-6890	CAPITAL EXPENDITURES	289,546.76	2,577.78	286,968.98
	Total TRANSIT SYSTEM Section 5311:	721,066.76	139,465.35	581,601.41
	Bethel Public Transit System Revenue Total:	470,419.00	169,815.07	300,603.93
	Bethel Public Transit System Expenditure Total:	721,066.76	139,465.35	581,601.41
	Net Total Bethel Public Transit System:	250,647.76-	30,349.72	280,997.48-

Account Number	Account Title	2023-24 Current year Budget	2023-24 Current year Actual	2023-23 Current year
VEHICLES & EQUIP MAINTENANCE				
CHARGES FOR SERVICES				
570-43-4651	FROM GF-ADMIN	2,000.00	570.79	1,429.21
570-43-4653	FROM GF-FINANCE	2,000.00	570.79	1,429.21
570-43-4654	FROM GF-PLANNING	1,500.00	428.10	1,071.90
570-43-4655	FROM GF-FIRE	18,000.00	5,137.13	12,862.87
570-43-4656	FROM GF-POLICE	20,600.00	5,879.16	14,720.84
570-43-4657	FROM GF-PW ADMIN	4,300.00	1,227.20	3,072.80
570-43-4658	FROM GF-STREETS/ROADS	150,000.00	42,809.42	107,190.58
570-43-4661	FROM GF-PROPERTY MAINT.	6,200.00	1,769.46	4,430.54
570-43-4664	FROM GF-PIPED SEWER	3,600.00	1,027.42	2,572.58
570-43-4665	FROM GEN FUND-IT SVCS	3,000.00	856.19	2,143.81
570-43-4671	FROM EF-PORT	3,200.00	913.27	2,286.73
570-43-4672	FROM EF-HAULED WATER	299,700.00	85,533.21	214,166.79
570-43-4673	FROM EF-HAULED SEWER	295,000.00	84,191.85	210,808.15
570-43-4674	FROM EF-PIPED WATER	2,900.00	827.65	2,072.35
570-43-4676	FROM EF-HAULED REFUSE	72,000.00	20,548.52	51,451.48
570-43-4677	FROM EF-LANDFILL OPERATIONS	80,000.00	22,831.69	57,168.31
570-43-4678	FROM EF-BETHEL HGT WATER TRMT	2,950.00	841.92	2,108.08
570-43-4680	FROM EF-CITY SUB WATER TRMT	4,000.00	1,141.59	2,858.41
570-43-4684	FROM EF-BETHEL TRANSIT SYSTEM	26,000.00	7,420.32	18,579.68
570-43-4686	FROM EF- YKAHTC	1,000.00	.00	1,000.00
	Total CHARGES FOR SERVICES:	997,950.00	284,525.68	713,424.32
VEHICLE & EQUIP MAINT				
570-50-6000	SALARIES	376,689.00	115,386.99	261,302.01
570-50-6010	OVERTIME	15,000.00	3,265.59	11,734.41
570-50-6022	HOLIDAY PAY	4,500.00	6,336.60	1,836.60-
570-50-6023	LEAVE CASHOUT	18,383.00	.00	18,383.00
570-50-6031	PAYABLE MEDICARE FICA	5,679.00	1,943.61	3,735.39
570-50-6032	UNEMPLOYMENT	6,972.00	.00	6,972.00
570-50-6033	WORKERS' COMPENSATION	10,118.00	202.00	9,916.00
570-50-6034	PERS	86,172.00	27,128.85	59,043.15
570-50-6040	EMPLOYEE GROUP BENEFITS	180,539.00	49,148.10	131,390.90
570-50-6041	UTILITY BENEFIT	32,376.00	8,972.04	23,403.96
570-50-6060	TRAVEL/TRAINING	10,000.00	.00	10,000.00
570-50-6100	SUPPLIES	10,000.00	5,118.21	4,881.79
570-50-6103	WEARING APPAREL	4,000.00	1,747.71	2,252.29
570-50-6150	GASOLINE/DIESEL/OIL	8,000.00	8,147.58	147.58-
570-50-6153	HEATING FUEL	6,300.00	.00	6,300.00
570-50-6155	WATER/SEWER/GARBAGE	4,800.00	2,234.36	2,565.64
570-50-6160	ELECTRICITY	25,900.00	8,804.97	17,095.03
570-50-6200	MINOR EQUIPMENT	25,000.00	3,922.82	21,077.18
570-50-6231	VEHICLE PARTS & TOOLS	8,000.00	5,961.30	2,038.70
570-50-6232	TIRES & WHEELS	2,000.00	433.20	1,566.80
570-50-6339	OTHER PURCHASED SERVICES	15,000.00	786.83	14,213.17
570-50-6400	INSURANCE	43,900.00	16,847.56	27,052.44
570-50-6503	DUES & SUBSCRIPTIONS	20,000.00	3,554.00	16,446.00
570-50-6539	MISCELLANEOUS EXPENSES	.00	149.14	149.14-
570-50-6710	ADMIN OVERHEAD-GF	146,831.00	61,961.51	84,869.49
570-50-6711	ADMIN OVERHEAD-IT SVCS	20,900.00	10,616.23	10,283.77
	Total VEHICLE & EQUIP MAINT:	1,087,059.00	342,669.20	744,389.80
	VEHICLES & EQUIP MAINTENANCE Revenue Total:	997,950.00	284,525.68	713,424.32

Account Number	Account Title	2023-24 Current year Budget	2023-24 Current year Actual	2023-23 Current year
	VEHICLES & EQUIP MAINTENANCE Expenditure Total:	1,087,059.00	342,669.20	744,389.80
	Net Total VEHICLES & EQUIP MAINTENANCE:	89,109.00-	58,143.52-	30,965.48-

Account Number	Account Title	2023-24 Current year Budget	2023-24 Current year Actual	2023-23 Current year
FLEET REPLACEMENT FUND				
LOCAL SOURCES				
580-43-4654	FROM GEN FUND - AMBULANCE	.00	169,807.04	169,807.04-
	Total LOCAL SOURCES:	.00	169,807.04	169,807.04-
	FLEET REPLACEMENT FUND Revenue Total:	.00	169,807.04	169,807.04-
	FLEET REPLACEMENT FUND Expenditure Total:	.00	.00	.00
	Net Total FLEET REPLACEMENT FUND:	.00	169,807.04	169,807.04-

Account Number	Account Title	2023-24 Current year Budget	2023-24 Current year Actual	2023-23 Current year
RVCR Grant				
Source: 42				
603-42-4100	RVCR Grant	.00	208.00-	208.00
	Total Source: 42:	.00	208.00-	208.00
Rural Violent Crimes Reduction				
603-61-6060	TRAVEL/TRAINING	.00	6,526.13	6,526.13-
	Total Rural Violent Crimes Reduction:	.00	6,526.13	6,526.13-
	RVCR Grant Revenue Total:	.00	208.00-	208.00
	RVCR Grant Expenditure Total:	.00	6,526.13	6,526.13-
	Net Total RVCR Grant:	.00	6,734.13-	6,734.13

Account Number	Account Title	2023-24 Current year Budget	2023-24 Current year Actual	2023-23 Current year
Grants Under $15,000				
FY22 JAG Drug Dog Expense				
605-50-6335	OTHER PROFESSIONAL FEES	.00	420.00	420.00-
	Total FY22 JAG Drug Dog Expense:	.00	420.00	420.00-
	Grants Under $15,000 Revenue Total:	.00	.00	.00
	Grants Under $15,000 Expenditure Total:	.00	420.00	420.00-
	Net Total Grants Under $15,000:	.00	420.00-	420.00

Account Number	Account Title	2023-24 Current year Budget	2023-24 Current year Actual	2023-23 Current year
LONG-TERM DEBT				
610-26100	Long Term Debt-Fire Truck	.00	576,262.28	576,262.28-
	LONG-TERM DEBT Revenue Total:	.00	.00	.00
	LONG-TERM DEBT Expenditure Total:	.00	.00	.00
	Net Total LONG-TERM DEBT:	.00	576,262.28	576,262.28-

Account Number	Account Title	2023-24 Current year Budget	2023-24 Current year Actual	2023-23 Current year
COPS				
Department: 60				
625-60-6000	SALARIES (4110)	.00	5,331.59	5,331.59-
625-60-6010	OVERTIME (4110)	.00	733.57	733.57-
625-60-6022	HOLIDAY PAY	.00	406.98	406.98-
625-60-6031	PAYABLE MEDICARE FICA (4110)	.00	92.98	92.98-
625-60-6034	PERS (4110)	.00	1,423.87	1,423.87-
625-60-6040	EMPLOYEE GROUP BENEFITS (4110)	.00	1,630.22	1,630.22-
625-60-6060	TRAVEL/TRAINING	.00	420.00	420.00-
Total Department: 60:		.00	10,039.21	10,039.21-
COPS Revenue Total:		.00	.00	.00
COPS Expenditure Total:		.00	10,039.21	10,039.21-
Net Total COPS:		.00	10,039.21-	10,039.21

Account Number	Account Title	2023-24 Current year Budget	2023-24 Current year Actual	2023-23 Current year
VSW W/S Improv Bethel Heights				
Source: 42				
631-42-4100	VSW W/S Improve Bethel Heights	.00	32,478.50	32,478.50-
	Total Source: 42:	.00	32,478.50	32,478.50-
VSW W/S Improv Bethel Heights				
631-50-6324	PLANNING/ENGINEERING FEES	.00	90,287.72	90,287.72-
	Total VSW W/S Improv Bethel Heights:	.00	90,287.72	90,287.72-
	VSW W/S Improv Bethel Heights Revenue Total:	.00	32,478.50	32,478.50-
	VSW W/S Improv Bethel Heights Expenditure Total:	.00	90,287.72	90,287.72-
	Net Total VSW W/S Improv Bethel Heights:	.00	57,809.22-	57,809.22

Account Number	Account Title	2023-24 Current year Budget	2023-24 Current year Actual	2023-23 Current year
COVID-19 CARES Act Fund				
Source: 42				
660-42-4200	HEC Covid Grant	.00	37,075.32	37,075.32-
	Total Source: 42:	.00	37,075.32	37,075.32-
CARES ACT Covid-19 GRANT				
660-50-6060	TRAVEL/TRAINING	.00	268.00	268.00-
660-50-6100	SUPPLIES Covid 19	.00	425,000.00	425,000.00-
660-50-6320	OTHER PROFESSIONAL FEES	54,826.15	16,610.89	38,215.26
	Total CARES ACT Covid-19 GRANT:	54,826.15	441,878.89	387,052.74-
American Rescue Plan Act				
660-70-6890	Lift Station Project	.00	207,828.50	207,828.50-
660-70-6892	CAP EXP ARPA	2,124,253.00	853,431.57	1,270,821.43
	Total American Rescue Plan Act:	2,124,253.00	1,061,260.07	1,062,992.93
Healthy & Equit Comm Funding				
660-90-6200	MINOR EQUIPMENT	.00	2,097.88	2,097.88-
660-90-6890	CAPITAL EXPENDITURES	.00	49,038.26	49,038.26-
	Total Healthy & Equit Comm Funding:	.00	51,136.14	51,136.14-
	COVID-19 CARES Act Fund Revenue Total:	.00	37,075.32	37,075.32-
	COVID-19 CARES Act Fund Expenditure Total:	2,179,079.15	1,554,275.10	624,804.05
	Net Total COVID-19 CARES Act Fund:	2,179,079.15-	1,517,199.78-	661,879.37-

Account Number	Account Title	2023-24 Current year Budget	2023-24 Current year Actual	2023-23 Current year
Homeland Security Program				
Source: 42				
680-42-4100	22SHSP-GY22	.00	3,034.39-	3,034.39
680-42-4200	20SHSP-GY21	.00	38,500.00	38,500.00-
	Total Source: 42:	.00	35,465.61	35,465.61-
20SHSP-GY21				
680-60-6060	TRAVEL/TRAINING (4200)	.00	16,271.90	16,271.90-
	Total 20SHSP-GY21:	.00	16,271.90	16,271.90-
23SHSP-GY23				
680-61-6200	MINOR EQUIPMENT	76,000.00	.00	76,000.00
680-61-6240	PROPERTY MAINT	192,000.00	.00	192,000.00
	Total 23SHSP-GY23:	268,000.00	.00	268,000.00
22SHSP-GY22				
680-70-6200	MINOR EQUIPMENT (4100)	.00	257,031.80	257,031.80-
	Total 22SHSP-GY22:	.00	257,031.80	257,031.80-
	Homeland Security Program Revenue Total:	.00	35,465.61	35,465.61-
	Homeland Security Program Expenditure Total:	268,000.00	273,303.70	5,303.70-
	Net Total Homeland Security Program:	268,000.00-	237,838.09-	30,161.91-

Account Number	Account Title	2023-24 Current year Budget	2023-24 Current year Actual	2023-23 Current year
CARES ActAK Community Transit				
Department: 50				
720-50-6231	VEHICLE PARTS & TOOLS	.00	2,880.85	2,880.85-
	Total Department: 50:	.00	2,880.85	2,880.85-
	CARES ActAK Community Transit Revenue Total:	.00	.00	.00
	CARES ActAK Community Transit Expenditure Total:	.00	2,880.85	2,880.85-
	Net Total CARES ActAK Community Transit:	.00	2,880.85-	2,880.85

Account Number	Account Title	2023-24 Current year Budget	2023-24 Current year Actual	2023-23 Current year
Fund: 740				
Department: 50				
740-50-6000	SALARIES	15,588.00	.00	15,588.00
740-50-6023	LEAVE CASHOUT	935.00	.00	935.00
740-50-6031	PAYABLE MEDICARE FICA	226.00	.00	226.00
740-50-6032	UNEMPLOYMENT	277.00	.00	277.00
740-50-6033	WORKERS' COMPENSATION	403.00	174.06	228.94
740-50-6034	PERS	3,429.00	.00	3,429.00
740-50-6040	EMPLOYEE GROUP BENEFITS	6,357.00	.00	6,357.00
740-50-6041	UTILITY BENEFIT	1,140.00	.00	1,140.00
	Total Department: 50:	28,355.00	174.06	28,180.94
	Fund: 740 Revenue Total:	.00	.00	.00
	Fund: 740 Expenditure Total:	28,355.00	174.06	28,180.94
	Net Total Fund: 740:	28,355.00-	174.06-	28,180.94-

Account Number	Account Title	2023-24 Current year Budget	2023-24 Current year Actual	2023-23 Current year
YK Fitness Center Design				
Source: 42				
780-42-9415	YK Fitness Center Gym	.00	687.96	687.96-
	Total Source: 42:	.00	687.96	687.96-
Department: 50				
780-50-6000	SALARIES	.00	56.81	56.81-
780-50-6010	OVERTIME	.00	3.24	3.24-
780-50-6022	HOLIDAY PAY	.00	3.00	3.00-
780-50-6023	LEAVE CASHOUT	.00	79.45	79.45-
780-50-6030	SOCIAL SECURITY EXPENSE	.00	.84	.84-
780-50-6031	PAYABLE MEDICARE FICA	.00	2.04	2.04-
780-50-6034	PERS	.00	10.94	10.94-
780-50-6040	EMPLOYEE GROUP BENEFITS	.00	24.84	24.84-
780-50-6041	UTILITY BENEFIT	.00	1.34	1.34-
	Total Department: 50:	.00	182.50	182.50-
	YK Fitness Center Design Revenue Total:	.00	687.96	687.96-
	YK Fitness Center Design Expenditure Total:	.00	182.50	182.50-
	Net Total YK Fitness Center Design:	.00	505.46	505.46-

Account Number	Account Title	2023-24 Current year Budget	2023-24 Current year Actual	2023-23 Current year
ENDOWMENT FUND				
MISCELLANEOUS				
900-49-4590	INVESTMENT INCOME	40,000.00	9,858.13	30,141.87
Total MISCELLANEOUS:		40,000.00	9,858.13	30,141.87
Department: 50				
900-50-6660	TRANSFER TO GENERAL FUND	28,000.00	.00	28,000.00
Total Department: 50:		28,000.00	.00	28,000.00
ENDOWMENT FUND	Revenue Total:	40,000.00	9,858.13	30,141.87
ENDOWMENT FUND	Expenditure Total:	28,000.00	.00	28,000.00
Net Total ENDOWMENT FUND	:	12,000.00	9,858.13	2,141.87
Net Grand Totals:		19,046,925.34-	2,116,255.12	21,163,180.46-

Report Criteria:

- Accounts to include: With balances
- Print Fund Titles
- Page and Total by Fund
- Print Source Titles
- Total by Source
- Print Department Titles
- Total by Department
- All Segments Tested for Total Breaks

CITY OF BETHEL
Daron R. Solesbee, Fire Chief
Fire Department
P.O. Box 3231, Bethel, Alaska 99559
Phone: (907)-543-2131
Fax: (907)-543-2702
dsolesbee@cityofbethel.net

Celebrating 50 Years of Service

DATE: January 2, 2024

TO: Bill Arnold, Acting City Manager

FROM: Daron Solesbee, Fire Chief

SUBJECT: Management Report, December 2023

Current Events

- The department is continually recruiting new volunteer responders and administrative support. If anyone is interested, please fill out a BFD Volunteer Application Packet today!
- The Bethel Volunteer Emergency Services Association and BFD put on the 2023 Fireworks Show on Saturday, December 30, 2023. This show was well-received by the public.

Community Planning/Preparedness/Prevention

- The department conducted multiple plan reviews for new commercial structures. These plans were reviewed for compliance with requirements stated in the 2021 International Fire Code (IFC), Chapter 5 - Fire Service Features.

- It's that season, so please take this opportunity to clean your chimneys. Bethel residents may come by the fire station and borrow a chimney brush and rods free of charge but must return them ***within three days***.

Training

- New staff and volunteers are receiving continuous Driver/Operator training on the handling characteristics, operation of specialty equipment, care and maintenance, and emergency operational procedures of the department's ambulances and fire apparatus.

- Staff have completed several online, classroom, and skill drill training sessions covering various topics including firefighting, emergency medical treatment, fire inspection, fire investigation, and fire prevention.

- Staff have conducted several drills on firefighting and EMS knowledge and skills during each shift.

- Staff attended a Fire and Emergency Services Instructor-1 (NFPA 1041, Ch. 4) course at the fire station from November 26 – December 1, 2023.

- On 12/19/23 at 7:00 p.m., an EMT Meeting was held at the fire station. Responders reviewed current department events and then conducted training on Hazardous Materials Awareness for EMT's.

- An Emergency Trauma Technician (ETT) Course is scheduled for each Saturday, starting January 13 and ending February 3, 2024. If interested in signing up, please contact Bruce Claypool, EMS Instructor, at fire@cityofbethel.net.

Responses

- Between 12/01/2023 and 12/31/2023, the Bethel Fire Department responded to 125 EMS and 8 Fire incidents.

- See attached reports for Fire and EMS response breakdowns.

Budget/Financial

- The department is operating within its FY2024 operational budget.

Grants

- The department will continue to seek grant funding for fire and EMS equipment, additional staffing, replacement fire apparatus and ambulances, and other equipment.

- The department was awarded funding for security fencing for the Draeger Fire Training Facility through the SHSP Grant.

Property Maintenance

- The fire station foundation will be repaired and improved to allow for increased ventilation to preserve the position of the foundation piles.

- The fire station's front office and classroom need to be updated and remodeled, as the original (circa 1980) cabinets, shelving, and counter tops are very worn and in poor condition. The department will explore options and possibly create an RFP for this project.

- The department is preparing an RFP for chain-link fencing to surround the department's new firefighter skills training facility, which was constructed in November.

Staffing/Recruitment

- The department is recruiting one Fire Lieutenant (PS4A, Base Pay is $67,336/yr + DOE).

- The department is recruiting four Firefighter/EMT's (PS2A, Base Pay is $52,373/yr + DOE).

- Due to low staffing and coverage concerns, firefighters will be working a 48-on/48-off shift schedule until further notice. This will ensure that employees receive much-needed days off.

- The department is advertising for these positions nationally through multiple job advertisement services, Fire and EMS magazines, firefighter recruitment organizations, and various fire academies throughout Alaska and the lower 48 states. Department leadership will attend career fairs around the state to recruit personnel.

- The department is continually recruiting volunteer members to serve as firefighters, ETT/EMT's, and support personnel. Become a volunteer today!

Vehicles & Equipment

- The department has started the process of developing a specification with Braun Northwest, Inc. for a new Advanced Life Support Type-1 Ambulance to replace Medic-4, the 1999 Ford ALS Type-1 ambulance. The department will utilize a cooperative bid purchasing contract to acquire and purchase this vehicle.

- We have received the parts for the Class-A Foam system for Engine-4. Staff determined that a 1" valve was required, upon finding the ¾" valve shipped was too small for the current foam system plumbing. This project was put on hold to allow for the receipt of Engine-5 this summer to allow this apparatus to be taken out of service for modifications.

FIRE DEPARTMENT VEHICLE STATUS

Vehicle	Type	Year	Status
Medic 4	Ambulance	1999	*(Reserve Ambulance) In service.* ***Slated for replacement in FY24.***
Medic 5	Ambulance, Light Rescue	2019	*(Frontline Ambulance) In service.* MARSARS placed in service, reflected on inventory sheet.
Medic 6	Ambulance	2017	*(Second-Out Ambulance) In service*.
Medic 7	Ambulance	2024	*Specification is under review by department.*
Engine 5	Pumper	2023	*In Service.*
Engine 4	Pumper	2013	In service. Pump packing rings need to be tightened and/or replaced. Generator issues. Transmission and engine need service.
Engine 3	Pumper	1986	Out of Service (In storage at Port Storage Yard) The pump transmission was received and reinstalled by a local heavy equipment/diesel mechanic.
Truck 1	Ladder Truck	2017	In service. Transmission and engine serviced in October.
Com 1	SUV	2021	In service.
Com 2	Pickup	2014	In service.
Com 3	Pickup	2004	In service. Fair condition.
Honda 1	ATV	2004	In service.
Honda 2	ATV	2004	In service.
Fire Boat	Public Safety Boat	2004	Out of Service (In storage at Port Storage Yard) Needs new outboard motor (obsolete/frequent breakdowns). Needs a replacement steering system, preferably hydraulic. Intermittent fuel starvation issue (fuel pump) that causes sputtering.

biospatial

Advanced Search Dashboard Report

Search Parameters

Data Types: Emergency Medical Services

Source Versions: NEMSIS v2.2.1; NEMSIS v3.3.4; NEMSIS v3.4.0; NEMSIS v3.5.0

Agencies: Bethel Fire Department

Date Range: Previous Month (12/01/2023 to 12/31/2023)

Date Bin: Day

States: Alaska

Counties: Bethel Census Area

Syndromes:

Matches **ANY** of the following: Alcohol, Burns, COVID-19, Cardiac Arrest, Cardiovascular, Chest Pain, Child Abuse and Neglect, Constitutional, Drowning, Fall: From Height, Fall: Ground Level, Firearm Assault, Firearm Injury, Firearm Injury - Intentional, Firearm Injury - Unintentional, Gastrointestinal, Heat-related Illness, Heroin (VA), Heroin Overdose (DOSE) - EMS Pilot, Influenza-like Illness, Intimate Partner Violence, MIS-C, MVC Fatal, MVC Likely Fatal, MVC Non-Severe, MVC Severe, MVC Unknown Severity, Mental Health, Methamphetamine, Mpox, Neurological, Non-Opioid Overdose (VA), Nonfatal Heroin, Nonfatal Opioid Overdose (CSTE), Nonfatal Overdose, Opioid (FL ESOOS), Opioid (MI), Opioid (MT), Opioid (NY), Opioid (RI), Opioid (VA), Overdose (DOSE) - EMS Pilot, Overdose (FL ESOOS), Overdose (MI), Respiratory, STEMI, Self-Harm, Sepsis, Sexual Violence, Stimulant Overdose (DOSE) - EMS Pilot, Stroke, Substance Use Disorder, Suicide Attempt, Suicide Ideation, Trauma

biospatial Symptoms (match at least 1):

Abdominal pain, Abuse or Neglect, Agitation, Alcohol, Altered consciousness, Anorexia, Anosmia, Apnea, Assault, Benzodiazepine, Blisters, Blurred vision, Body aches, Bronchiolitis, Bronchitis, Chills, Cocaine, Conjunctivitis, COPD, Cough, COVID-19, Crack, Dehydration, Diaphoresis, Diarrhea, Domestic Violence, Drooling, Drug, Drunk, Dyspnea, Earache, Epiglottitis, Fentanyl, Eye pain, Faintness, Fever, Food poisoning, Gastroenteritis, Gastrointestinal, Generalized weakness, Heat-related Illness, Hemoptysis, Hoarseness, Hypertension, Hypoglycemia, Hypoxia, Influenza, Injure, Intentional, Intoxication, Irritable, Lacrimation, Lethargy, Local paralysis, Lower respiratory infection, LSD, Lymphadenopathy, Malaise, Marijuana, MDMA, Melena, Methadone, Methamphetamine, Miosis, Mpox, Narcan, Nausea, Opioid treatment, Oral mucosal changes, Overdose, Oxycodone, Painkiller, Pale, PCP, Pinpoint, Pleural effusion, Pleuritic pain, Pneumonia, Poison, Pregnant, Psilocybin, Psych, Psychiatric, Pulmonary edema, Rash, Respiratory distress, Rhinitis, Seizure, Sinusitis, Slur, Sore throat, Stridor, Suboxone, Suicide, Suicide attempt, Suicide ideation, Tachypnea, Travel/Contact - Asia, Travel/Contact - China, Travel/Contact - Europe, Travel/Contact - Iran, Travel/Contact - Italy, Twitching, Unconscious, Unresponsive, Upper respiratory congestion, Upper respiratory infection, Violence, Viral symptoms, Vomiting, Wheezing, Xylazine

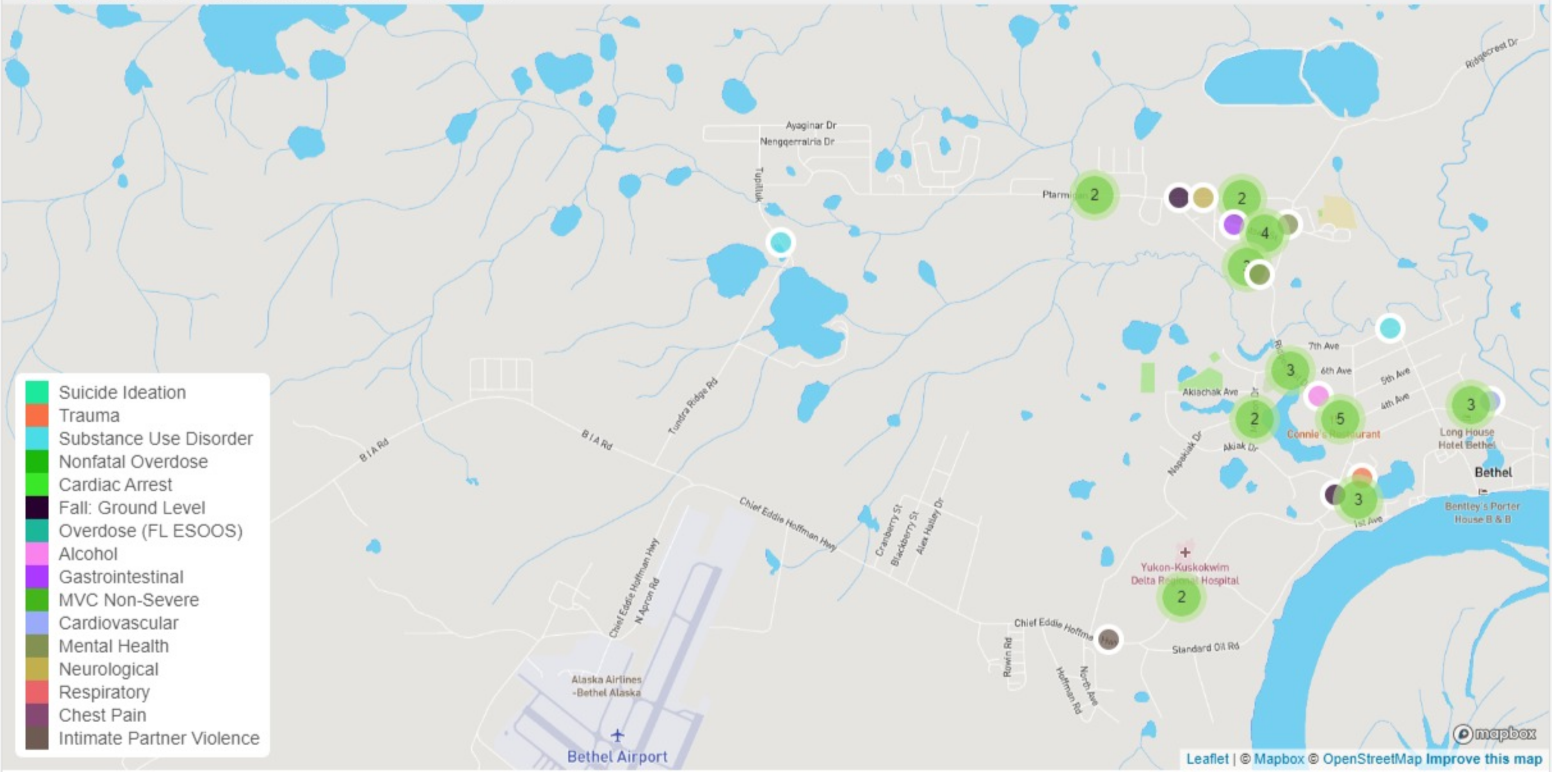
Types of Service Requested:

Emergency Response (Primary Response Area); Emergency Response (Intercept); Emergency Response (Mutual Aid); Hospital to Hospital Transfer; Hospital to Non-Hospital Transfer; Non-Hospital to Hospital Transfer; Non-Hospital to Non-Hospital Transfer; Administrative Operations; Crew Transport Only; Mobile Integrated Health Care Encounter; Mortuary Services; Non-Patient Care Rescue/Extrication; Other Routine Medical Transport; Public Assistance; Transport of Organs or Body Parts; Evaluation for Special Referral/Intake Programs; Standby; Support Services

Minimum Alert Threshold: Moderate

Map

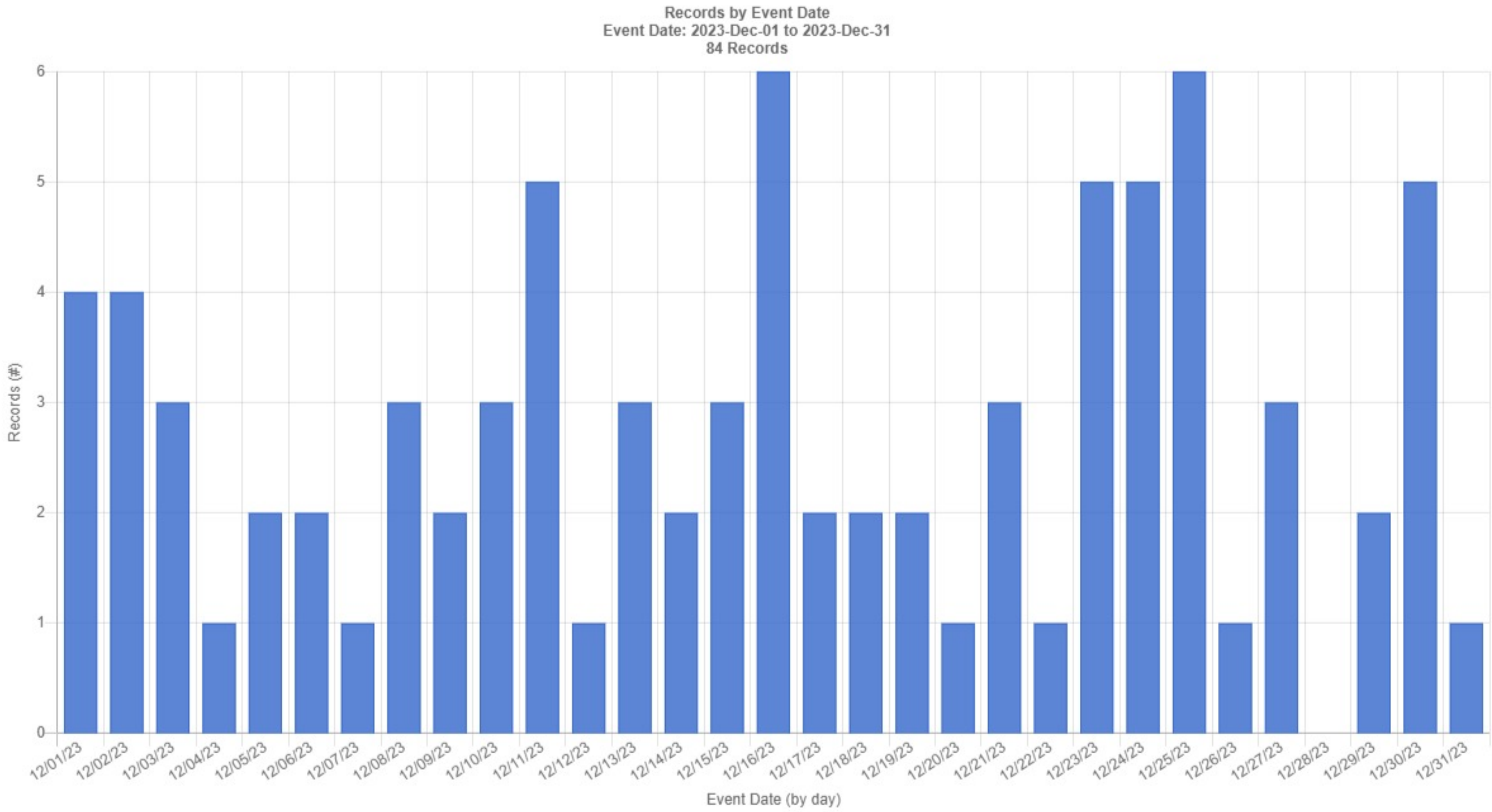
Data filtered based on **Access Levels**: Event = **Location**.



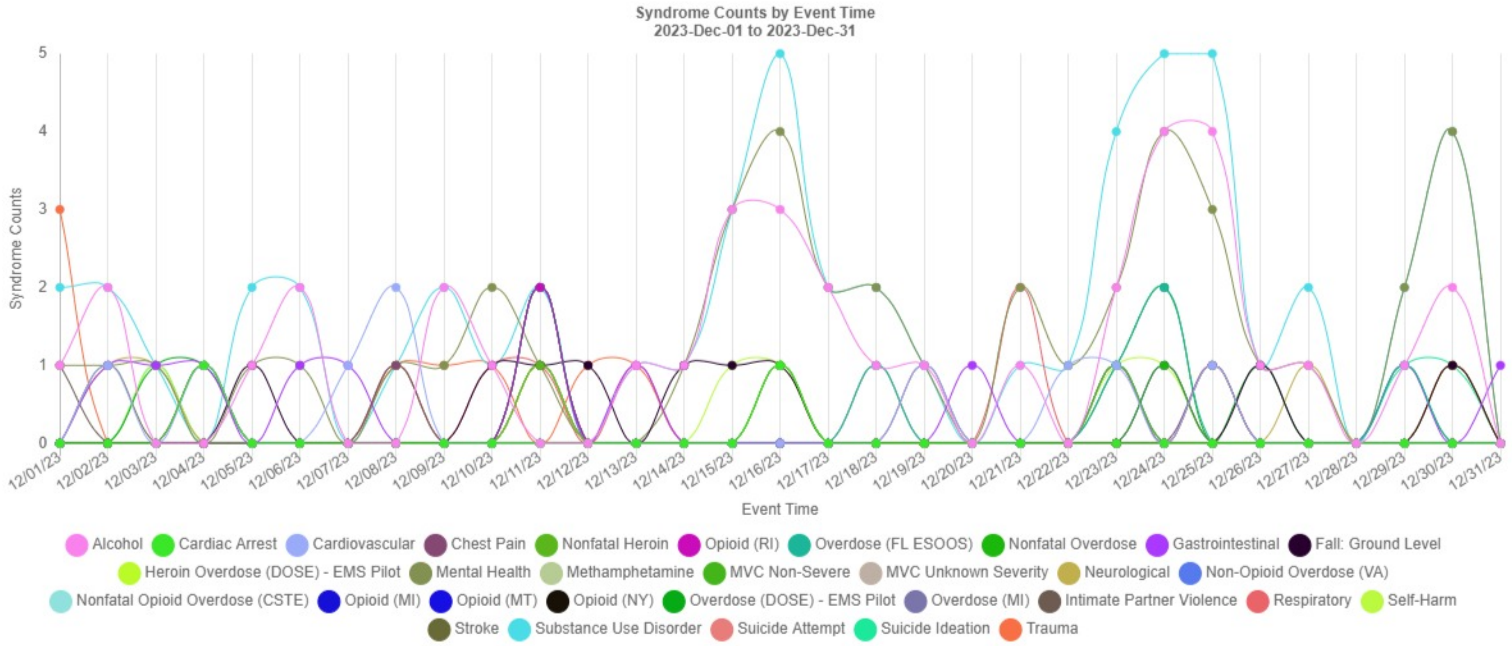
Date(s) Shown: 12/01/23 - 12/31/23, Binning: Day

Data Explorer: Records by Event Date

Data filtered based on **Access Levels**: Event = **Location**. Operational = **Full**.

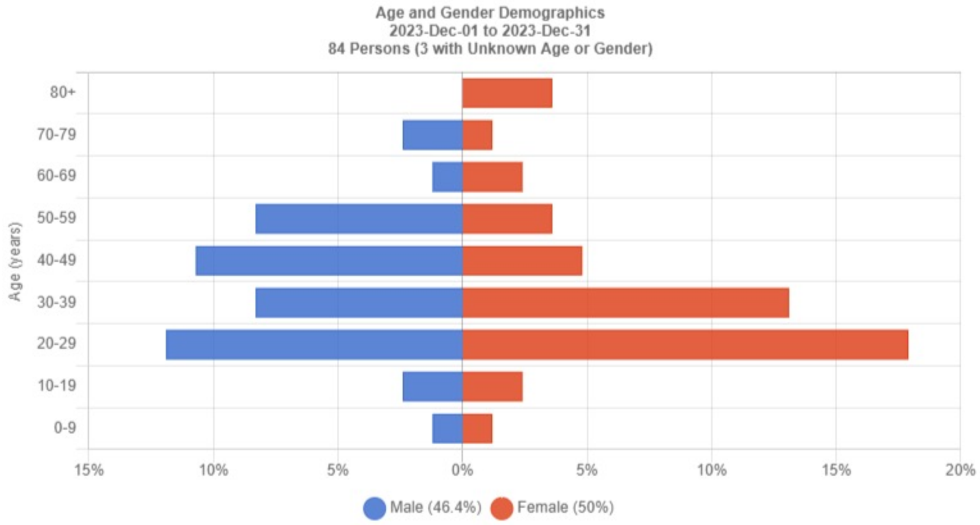


Syndrome Counts by Time



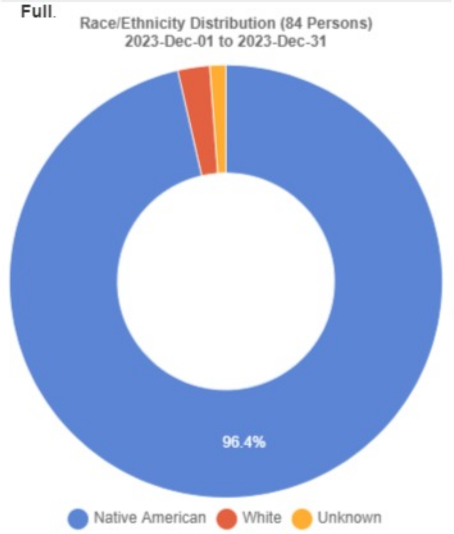
Age and Gender Distribution

Data filtered based on **Access Levels**: Event = **Location**.



Race/Ethnicity

Data filtered based on **Access Levels**: Event = **Full**.



Bethel Fire Department

Bethel, AK

This report was generated on 1/2/2024 9:24:56 AM

Incident Type per Zone for Incident Status for Date Range

Incident Status(s): All Incident Statuses | Start Date: 12/01/2023 | End Date: 12/31/2023

INCIDENT TYPE	INCIDENT STATUS	# INCIDENTS
Zone: 10 - Airport		
651 - Smoke scare, odor of smoke	Completed	1
Zone: 2 - East Ave., Hanger Lake Road, Osier Street		
511 - Lock-out	Completed	1
622 - No incident found on arrival at dispatch address	Reviewed	1
Zone: 3 - 3rd Ave, 4th Ave, 5th Ave, 6th Ave, and 7th Ave		
710 - Malicious, mischievous false call, other	Completed	1
Zone: 5 - City Subdivision		
531 - Smoke or odor removal	Completed	1
745 - Alarm system activation, no fire - unintentional	Completed	1
Zone: 6 - ASHA Housing (Bethel Heights)		
511 - Lock-out	Completed	2

This report gives a count of each incident type for the Incident Status or Statuses selected.

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	FIRE DEPARTMENT					
100-60-6000	SALARIES	285,627.47	285,627.47	792,237.00	506,609.53	36.1
100-60-6004	LONGEVITY BONUS	.00	.00	10,000.00	10,000.00	.0
100-60-6010	FLSA OVERTIME	107,673.93	107,673.93	120,000.00	12,326.07	89.7
100-60-6011	CALL BACK OVERTIME	30,029.09	30,029.09	50,000.00	19,970.91	60.1
100-60-6022	HOLIDAY PAY	20,550.12	20,550.12	15,000.00	(5,550.12)	137.0
100-60-6023	LEAVE CASHOUT	2,750.10	2,750.10	45,789.00	43,038.90	6.0
100-60-6030	SOCIAL SECURITY EXPENSE	167.40	167.40	.00	(167.40)	.0
100-60-6031	PAYABLE MEDICARE FICA	6,674.76	6,674.76	14,532.00	7,857.24	45.9
100-60-6032	UNEMPLOYMENT	.00	.00	17,840.00	17,840.00	.0
100-60-6033	WORKERS' COMPENSATION	3,066.57	3,066.57	25,891.00	22,824.43	11.8
100-60-6034	PERS	96,943.14	96,943.14	220,492.00	123,548.86	44.0
100-60-6040	EMPLOYEE GROUP BENEFITS	62,856.82	62,856.82	305,136.00	242,279.18	20.6
100-60-6041	UTILITY BENEFIT	17,975.98	17,975.98	54,720.00	36,744.02	32.9
100-60-6060	TRAVEL/TRAINING	(387.30)	(387.30)	.00	387.30	.0
100-60-6061	TRAVEL/TRAINING	18,824.67	18,824.67	42,900.00	24,075.33	43.9
100-60-6100	SUPPLIES	53,975.60	53,975.60	77,800.00	23,824.40	69.4
100-60-6103	WEARING APPAREL	1,676.39	1,676.39	16,700.00	15,023.61	10.0
100-60-6150	GASOLINE/DIESEL/OIL	6,922.09	6,922.09	16,400.00	9,477.91	42.2
100-60-6153	HEATING FUEL	8,648.13	8,648.13	40,000.00	31,351.87	21.6
100-60-6155	WATER/SEWER/GARBAGE	975.70	975.70	11,600.00	10,624.30	8.4
100-60-6160	ELECTRICITY	8,325.21	8,325.21	21,200.00	12,874.79	39.3
100-60-6170	TELEPHONE	1,451.65	1,451.65	2,400.00	948.35	60.5
100-60-6171	STAFF CELLULAR PHONES	1,369.20	1,369.20	4,000.00	2,630.80	34.2
100-60-6200	MINOR EQUIPMENT	3,783.61	3,783.61	22,000.00	18,216.39	17.2
100-60-6230	VEHICLE MAINT/REPAIR	5,487.13	5,487.13	18,000.00	12,512.87	30.5
100-60-6231	VEHICLE PARTS & TOOLS	11,767.88	11,767.88	28,000.00	16,232.12	42.0
100-60-6240	PROPERTY MAINT	5,128.81	5,128.81	30,000.00	24,871.19	17.1
100-60-6335	OTHER PURCHASED SERVICES	19,650.92	19,650.92	26,052.22	6,401.30	75.4
100-60-6400	INSURANCE	41,535.30	41,535.30	108,000.00	66,464.70	38.5
100-60-6502	ADVERTISING	2,587.98	2,587.98	3,000.00	412.02	86.3
100-60-6503	DUES & SUBSCRIPTIONS	7,365.97	7,365.97	12,500.00	5,134.03	58.9
100-60-6530	FINANCE CHARGES/PENALTIES	.00	.00	500.00	500.00	.0
100-60-6534	COLLECTION/SMALL CLAIMS	9,090.48	9,090.48	31,200.00	22,109.52	29.1
100-60-6537	FIRE PREVENTION PROGRAM	2,930.69	2,930.69	7,500.00	4,569.31	39.1
100-60-6539	MISCELLANEOUS EXPENSES	222.83	222.83	1,500.00	1,277.17	14.9
100-60-6660	XFER TO F-58 FLEET REPLACEMENT	169,807.04	169,807.04	.00	(169,807.04)	.0
100-60-6711	ADMIN OVERHEAD-IT SVCS	11,581.33	11,581.33	22,800.00	11,218.67	50.8
100-60-6890	CAPITAL EXPENDITURES	62,978.29	62,978.29	891,148.00	828,169.71	7.1
100-60-9649	VOLUNTEER STIPEND	.00	.00	15,000.00	15,000.00	.0
100-60-9698	FIRE APPARATUS CLASS A PUMPER	18,113.78	18,113.78	4,947.78	(13,166.00)	366.1
	TOTAL FIRE DEPARTMENT	1,108,128.76	1,108,128.76	3,126,785.00	2,018,656.24	35.4
	TOTAL FUND EXPENDITURES	1,108,128.76	1,108,128.76	3,126,785.00	2,018,656.24	35.4
	NET REVENUE OVER EXPENDITURES	(1,108,128.76)	(1,108,128.76)	(3,126,785.00)	(2,018,656.24)	(35.4)

MEMORANDUM

DATE: January 2, 2024

TO: William Arnold, Interim City Manager

FROM: Kristi McConnachie, Interim Grant Manager

SUBJECT: Grant Manager's Report for January 9, 2024 Bethel City Council Meeting

Grant Applications Approved

Grant Applications Submitted

Grant Applications to Prepare

2024 SHSP Security Grant

The City has been invited to apply for the 2024 State Homeland Security Program. The deadline for submissions is February 12, 2024 with draft applications due January 26, 2024. The Grants manager is in correspondence with City facility to discuss next years needs and project ideas for this grant application. In previous years the city has benefited from this program by purchasing radios for the police and fire departments, extended training for police staff, and currently a large Fencing project to secure heavy equipment for emergency response capabilities.

Community Bridge Investment Program

The City is waiting for the Alaska Department of Transportation and Public Facilities to announce the community bridge investment program funding opportunity. The City hopes to apply for funding for the box culvert to be placed under Ptarmigan Street where Ptarmigan Creek will flow under it and the City will solve its beaver problem that is threatening road stability.

Energy Efficiency and Conservation Block Grant Program

The City of Bethel has a chance to secure $75,220 in formula grant funding from Energy Efficiency Conservation Block Grant Program. City Administration is considering the purchase of solar panels for city buildings. The pre-award information sheet has been completed and the application is due January 31, 2024.

Purchasing Agent Duties

Current Grants and Loans

Active grants/loans:	14		
Grant amount in play:	$19,417,135	Exp to date:	$3,011,915
Loan amount in play:	$173,786	Exp to date:	$0
	$19,590,921		

#	Grant	Amount	% Complete	Expiration
1	**CSP - DHSS FY 2024**	$323,081	28%	6/30/2024
	The Police Department will be responsible for overseeing the hiring of three CSPs to help people who are unable to care for themselves. Most people picked up are taken to the Sobering Center, funded by the same grantor as the city's CSP grant. Police Chief states this program has been instrumental in enabling the Bethel Police Department to provide vital assistance to the citizens of the community. Executed 10/16/2023.			
2	**21SHSP-GY21 - Radios and Training**	$78,500	98%	12/31/2023
	Fire Department received and paid for portable radios. Procurement has been completed for Reid's Interview and Interrogation. Eight officers have now completed Interview and Interrogation training. Three officers have completed the Taser CEW Instructor Certification Course.			
3	**22SHSP-GY22 - Police Radios**	$39,000	99%	9/30/2024
	The Police Department ordered nine portable radios from Procomm Alaska, LLC/Motorola Solutions, Inc. The radios have been delivered, inspected, and tested by the City of Bethel Police Department. The Check #230127 dated 11/3/2023 for $38,567.80, attached, was sent to Motorola for payment in full.			
4	**23SHSP-GY23 - Police Equipment**	$268,000	0%	09/30/2025
	Purchase and installation of chain-link fencing for city facility to secure heavy equipment needed for emergency response capabilities, $192000, and virtual reality (VR) training systems for the Police Department, $76000.			
5	**COPS Hiring Program - School Resource Officer (SRO)**	$125,000	36%	6/30/2024
	The City received a one-year extension on the grant. The Finance Manager submitted a report to claim the entire $125,000 in grant funds. The City must request LKSD to pay for SRO salary not covered by grant.			
6	**Coronavirus Local Fiscal Recovery Fund (ARPA)**	$3,357,327	74%	12/31/2024
	The City has spent the following so far: Description Spent Budget			

	Chemical Storage Building $1,255,358 $1,500,000 Lift Station Repairs $554,444 $190,000 KYUK Radio Tower $250,000 $250,000 Gen. Gov. Services $418,648			
7	**Designated Legislative Grant YK Fitness Center Gym/Track Design**	$500,000	0%	6/30/2026
	The City's Park and Recreation Committee discussed this grant at their meeting held July 10, 2023. The city continues to search and inquire about other grant opportunities that will allow the City to have enough money to complete the design & construction of the gym. The City of Bethel is seeking approval of $9 million in grant funds from the Coronavirus Capital Project Fund (CCPF), Multi-Purpose Community Facility Projects opportunity, to support the construction of the second phase of the City's YK Fitness Center.			
8	**Designated Legislative Grant Public Safety Communication Tower**	$500,000	0%	6/30/2028
	No money has been spent on the project thus far.			
9	**Justice Assistance Grant (JAG)**	$14,170	100%	9/30/2023
	Police Chief purchased one drug dog and sent an officer to training with the dog. To do: Complete Final Report and close grant.			
10	**Healthy & Equitable Funding**	$242,057	36%	6/30/2024
	The City received playground equipment for installation in Pinky's Park. Installation is scheduled for Summer of 2024. The City received an extension invitation to Dec 31, 2024 due to staffing challenges, shipping delays, or other difficulties. We have begun the request process for this extension in order to complete our timeframe of installation. Spent to date - Minor Equip-Playground $ 88,211			
11	**Camp Initiative Grant 2023**	$15,000	0%	TBD
	The City was awarded a $15,000 Camp Initiative grant from the Alaska Community Foundation. YK Fitness Center Director Stacey Reardon is coordinating the camp again this year. The grant funding will be used as scholarship funds for those that have difficulty paying camp fees for their children.			
12	**VSW Capital Improvement Project Grant – W&S Improvements**	$13,955,000	1%	6/30/2027
	The City signed the grant agreement with the State of Alaska, Department of Environmental Conservation, Village Safe Water Program in the amount of $13,860,000. The funding will pay for design, bid documents, right-of-way acquisitions, and construction of the Bethel Heights Water and Sewer Improvements project. DOWL estimates that it will take at least one year to acquire the easements and rights-of-way. Amendment #1 signed 11/14/2023 for additional $95K supplemental funding for VSW Cooperative Project Amendment.			

13	**State Revolving Fund Loan – Drinking Water**	$86,893	0%	6/29/2027
		All invoices have been uploaded. The City should be receiving this money and returning $11,893 to close out the loan.		
14	**State Revolving Fund Loan – Clean Water**	$86,893	0%	6/29/2027
		All invoices have been uploaded. The City should be receiving this money and returning $11,893 to close out the loan.		

CITY OF BETHEL

Post Office Box 1388
Bethel, Alaska 99559
Phone: 907- 543- 2047

TO: City Manager
FROM: Human Resources
SUBJECT: Monthly Manager Report

DATE: January 2, 2023

On-Site Support

HR completed the final scheduled on-site support and closed out 2023 contractual support to the City of Bethel. New server files have been established and the City is making progress on shifting to a digital record-keeping and communication system. Initial onboarding is being accomplished at the Department level, with follow-up in HR for benefits enrollment. Nearly all retro-active pay adjustments are complete, and HR expects to have a version of the new CBA that can be distributed in the very near future. HR continues to identify improvements and efficiencies within the Caselle system related to employee records and payroll as well as for remote support to hiring and benefits management.

Recruiting

During the month of December, the City received 18 job applications.

- The City hired a Deputy Finance Director, Utilities Maintenance, Community Service Patrol, and is pending a Mechanic Hire.
- Numerous applications were received for administrative support and HR is reviewing budgeted vacancies and City needs related to these applications.

Performance Management

HR is performing an audit of the City's personnel records with respect to annual evaluations and associated merit increases. While many employees have received timely evaluations and merit increases, managerial vacancies have resulted in a number of absent evaluations. All non-exempt employees will have their evaluations logged and completed as needed and/or the earned merit increases processed by the end of the calendar year.

- Update: Nearly all of the retro-pay merit increases have been applied.
- Language in the new CBA clarifies that evaluation/merit increase dates are based on an employee's hire date into their most recent position (promotion, for example).
- Supervisors will begin receiving monthly updates reminding them of pending evaluation dates.

Personnel Records

HR will be moving toward digital processing and maintenance of these records. Initially, at the recommendation of the City's insurance provider, the files are being scanned into the local server. Ultimately, HR hopes to adopt a technology-based HR Management system that includes initial onboarding, file storage and maintenance, and employee access to their own records. Such a program, including an expansion into electronic payroll processing, can have a positive effect on other Departments, streamlining the payroll function and reducing the amount of administrative support to process payroll.

- Update: HR has completed the research and will be presenting an Action Memorandum at the next Council Meeting to request support for transitioning to cloud-based personnel file management.

Benefits

Employee contributions towards health insurance benefits will be updated to match those negotiated in the new CBA for affected employees. The City's electronic benefits handbook is being edited to include the change.

Work Injuries and OSHA Notifications

There were two new workplace injuries during this reporting period. Neither required special OSHA reporting. The online filing has made reporting much more efficient for both supervisors and employees.

Future Projects

- Coordinating recruitment efforts with the Alaska Job Center and local training sites.
- Continuing to work on creative strategies for filling vacant managerial positions.
- Rolling out the newly-ratified Collective Bargaining Agreement – scheduled for Jan 1, 2024 implementation, with retro-active application of the CBA terms.
- Serving as Designated Employer Representative for the FMCSA Drug and Alcohol Program for our Hauled Utility Drivers
- Expanding remote HR support to Department Heads
- Developing a digital policy manual

December 2023 Monthly Report

Personnel:

Current Staffing			
Position	**Allocated**	**Staffed**	**Vacant**
Safety Patrol (three grant funded)	3	2	1
Community Service Officer	2	2	0
Evidence and Record Custodian	1	0	1
Administrative Assistant/Taxi Inspector	1	1	0
Public Safety Dispatcher (one E911 funded)	5	4	1
Public Safety Dispatch Supervisor	1	1	0
Peace Officers (one grant funded/reimbursed SRO)	20	19	1

Operations:

Operations Tempo				
	December 2023	**November 2023**	**December 2022**	**2023 Total**
Calls Total	1029	1100	900	16453
Reports Total	84	79	62	1169
Intoxicated Pedestrian Calls	181	189	84	1689
Driving Under Influence Calls	5	7	11	152
Domestic Violence Reports	19	27	18	204
Animal Calls	19	27	23	367
Animal Bite Reports	0	0	0	3
Sexual Assault Reports	6	9	7	83
Death Investigation Reports	2	3	1	13

Lt. Wigner attended the Rual Violent Crime Initiative Conference sponsored by Bureau of Justice.

BPD Chief Hicks resigned and has is no longer with the police department.

The police department is currently conducting background checks on one Police Officer and a conditional job offer will be made.

The department continues to recruit for all vacancies, highlighting the ongoing efforts to hire new personnel and maintain a fully staffed and efficient police force.

MEMORANDUM

Date: January 1, 2024
To: Bill Arnold, Acting City Manager
From: Lee Foley, Planning Director
Subject: Planning Director's Report

December 2023 Events

- Assumed position of Planning Director on December 11, 2023

- The Planning Assistant and I participated in a video conference with respect to an opportunity to accept and utilize AVHC funding for the City. A follow-up conference to identify possible uses for the money is scheduled for early January 2024.

- Attended first Planning Commission meeting as Director.

- Worked with Bethel PD to increase patrols of nuisance property located across from the Bethel Family Clinic. The property in question attracts homeless people and is a magnet for drugs and alcohol.

- Along with Planning Assistant Pauline Boratko, monitored the Zoom meeting of the DOT&PF TAP Project Evaluation Board process with respect to project packets for the Donut Hole Road and Pinky's Park Trail. DOT's Kristinia Huling worked with the City's former Grant Manager John Sargent in preparing these projects for the PEB's evaluation. A final determination on funding for the City's two project will be forthcoming in 2024.

- **Blue Sky Subdivision** – Irregularities between the current Agreement and Bethel Ordinance 19-02 necessitate drafting up a new Agreement by the City's Attorney. This effort is ongoing.

- **AKHC CUP (Conditional Use Permit) For Staff Housing** – The Planning Commission has voiced some concerns about the safety of the proposed driveway since vehicular traffic would be accessing Chief Eddie Hoffman Highway. DOWL is working with all concerned to determine an acceptable solution to this issue.

`PORT OF BETHEL

Post Office Box 1388
Bethel, Alaska 99559
Voice: 907-543-2310
Fax: 907-543-2311

To: Bill Arnold, Acting City Manager

From: Edward Flores, Port Director

Subject: December 2023 Managers Report

- **Small Boat Harbor**
  The Small Boat Harbor is now shut down for the season. We have a total of 44 Boats in storage for the winter season. And we are down to two vehicles in the harbor, which is down from four last month. We are working with the Planning Department to remove them. Streets and roads will be maintaining the road going through the harbor. We will be keeping the streetlights in the harbor on this winter.

- **City Dock/Beach 1/Petro Port**
  City Dock and Beach 1 are in winter mode. The only traffic we have now is companies with freight still in connexs. We are maintaining snow removal. Our total number of vessels in storage is less than we expected. This brings our total number of vessels on Beach One down to 7 boats and 2 barges, with an additional three boats on the face of the dock. This last summer, the Port of Bethel accepted a total of 29,654,238 pounds of freight for Bethel. 14,676,680 pounds of freight for the regional communities. And 12,525,177 gallons of petroleum.

- **Port Office**
  There are no issues to report for the Port Office, and it still operates well. Building Maintenance reports that our building is running well.

- **Admin**
  Our monthly storage was prepared and went out the door the first week of January. We did have a mischarge for storage, bringing our winter customer number down to eleven from twelve. The Port Commission did not have a quorum this last month. Our next meeting will be at City Hall on January 15, 2024, at 7 p.m.

- **Seawall**
  The Port crew is doing daily checks along the seawall. Constant clean-up, as needed. We are waiting to see if the cross-country skiers need access to the lower seawall. In this case, we will be more than happy to grant them access.

- **Misc.**
  We are maintaining the cleanliness around the waterfront as much as we safely can.
  We will be doing a few lighting upgrades to the warehouse on the Dock and the Small Boat Harbor Attendant post. We have received word that the lights for the outside of the warehouse did ship from the supplier in late December.. The Port Ford Ranger is down for mechanical; other than that, our equipment is in good running condition.

Schedule, Events, and Programs

Visit ykfitness.org for the most up to date schedules and information.

Our PFD Special was originally scheduled to run through October 28th, but we learned that PFD checks were not to be mailed until October 25th. To accommodate those individuals receiving checks we extended the sale through November 8th.

Our 2023 Holiday hours include closures for Thanksgiving, Christmas, and New Years.

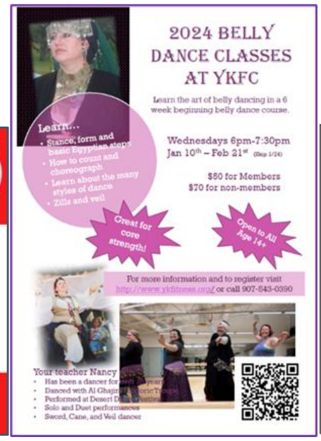
December will be busy with Fitness Equipment Orientations, Swim Clinics, and Game Nights.

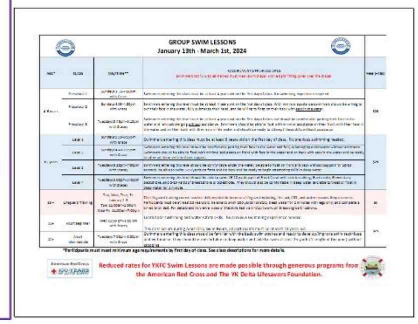
The Lifesavers will be holding their annual Christmas Cookie Extravaganza on December 17th.

The Pool Area will be closed for maintenance December 11th – 25th.

Upcoming

January programs will include Healthy Activities Club from January 2nd – 5th, Lifeguard Training January 2nd - 5th, Belly Dancing classes starting January 10th, and Swim Lessons starting January 13th. Registration is now open for all.

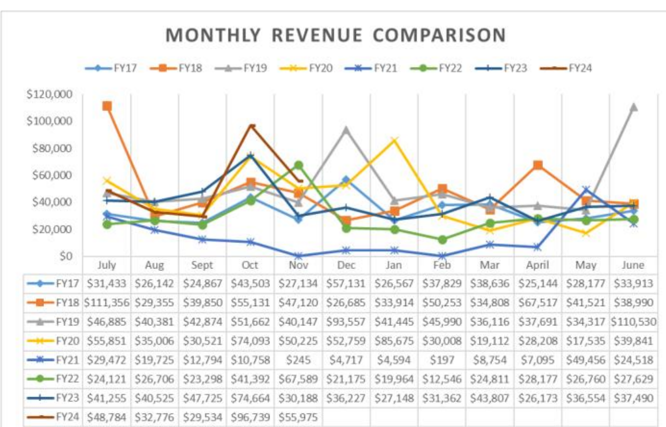


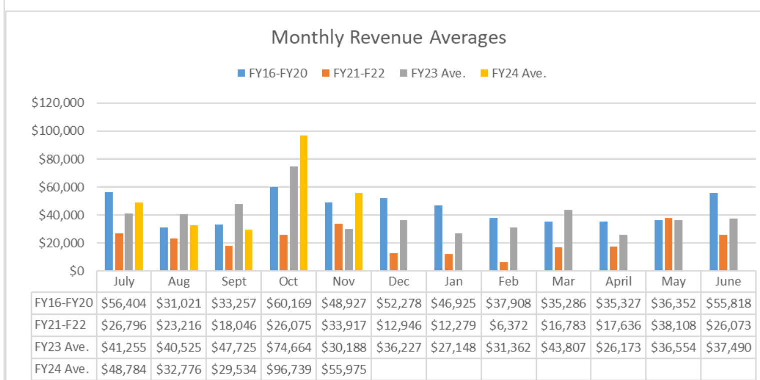


Revenue

Code	Facility Revenue	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24	Total	FY24 Budgeted
43-9420	Memberships	$15,651	$10,036	$10,742	$64,844	$12,142								$113,414	$250,000
43-4360	Pro Shop	$4,327	$2,904	$2,602	$3,597	$2,298								$15,729	$42,000
43-4361	Concessions	$5,963	$4,901	$4,695	$5,158	$4,094								$24,809	$60,000
43-4362	Entry Fees	$12,345	$5,816	$7,491	$19,828	$22,976								$68,456	$115,000
43-4440	Facility Rental	$1,065	$1,583	$2,613	$1,830	$13,135								$20,225	$26,000
43-4369	Program Fees	$9,434	$7,538	$1,391	$1,482	$1,329								$21,175	$50,000
Misc (Grants, Donations, Etc.)														$0	$0
	Facility Revenue Total	$48,784	$32,776	$29,534	$96,739	$55,975	$0	$0	$0	$0	$0	$0	$0	$263,808	$543,000

Revenue totals for November are higher than previous years due to a combination of the extension of PFD sales into November, and the receipt of several checks from corporate accounts, including the payment of Swim Team rental fees.





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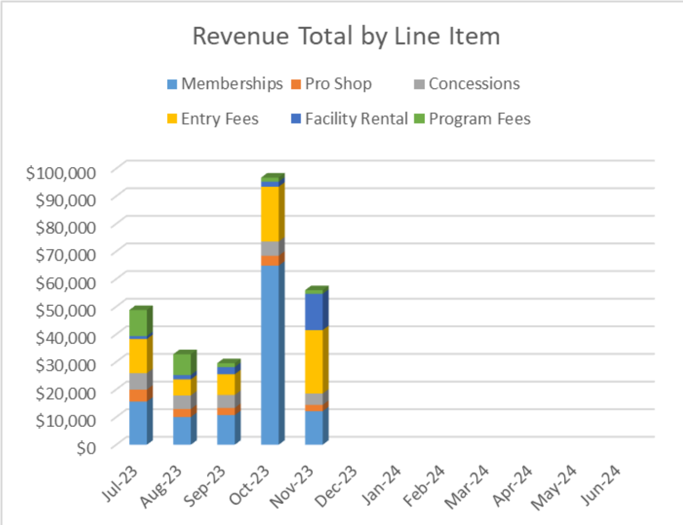
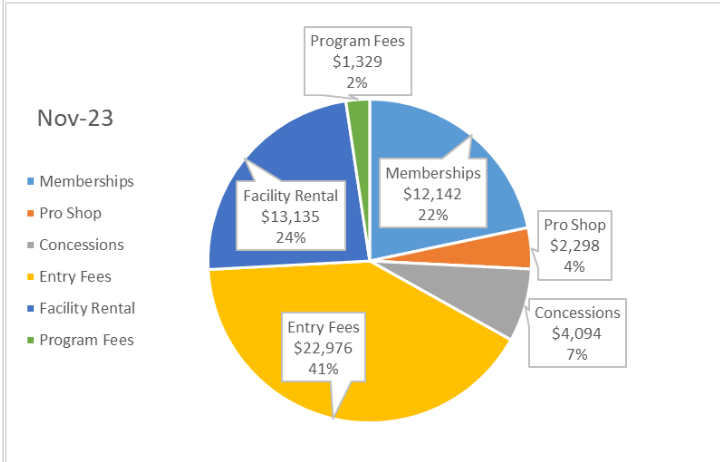
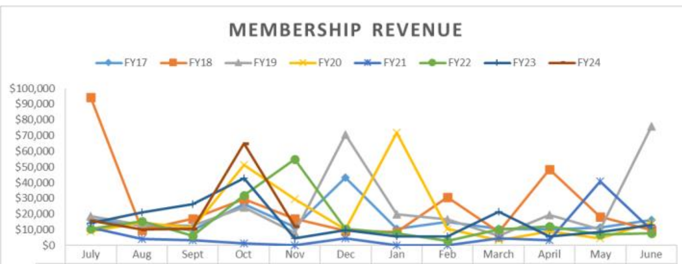
267 Akiachak Ave., PO Box 3027, Bethel AK, 99559

Revenue Comparisons by line Item:

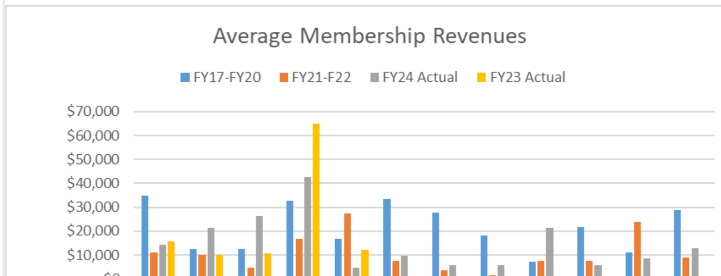
November Revenues show Rental and Entries fees as largest grossing items for the month.



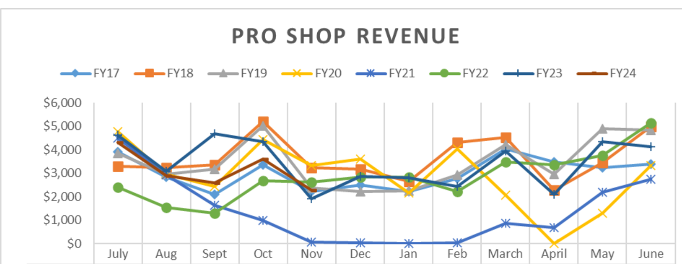




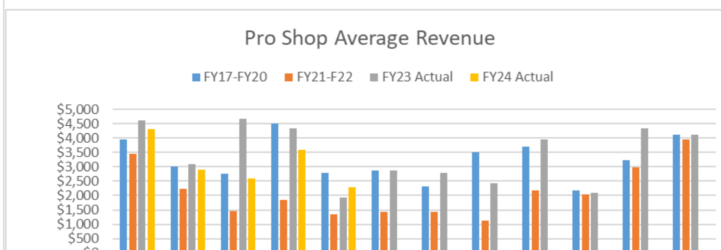
	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June
FY17	$16,840	$12,543	$9,699	$26,378	$11,867	$43,140	$10,624	$14,985	$10,739	$10,064	$11,488	$16,051
FY18	$94,430	$9,948	$17,239	$29,334	$17,032	$9,462	$8,715	$30,791	$8,664	$48,569	$18,216	$9,614
FY19	$18,548	$12,929	$12,522	$24,316	$8,088	$70,674	$19,940	$16,731	$6,331	$19,382	$10,367	$75,715
FY20	$8,919	$14,808	$11,032	$51,405	$29,362	$10,341	$71,686	$10,544	$3,293	$8,899	$4,413	$14,479
FY21	$11,442	$4,193	$3,451	$1,180	$0	$4,377	$0	$0	$4,538	$3,258	$40,849	$9,819
FY22	$10,595	$15,569	$6,168	$32,050	$54,709	$10,635	$7,628	$2,923	$10,354	$12,052	$6,790	$7,975
FY23	$14,264	$21,259	$26,170	$42,680	$4,724	$9,756	$5,815	$5,756	$21,329	$5,688	$8,755	$12,995
FY24	$15,651	$10,036	$10,742	$64,844	$12,142							



	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June
FY17-FY20	$34,68	$12,55	$12,62	$32,85	$16,58	$33,40	$27,74	$18,26	$7,257	$21,72	$11,12	$28,96
FY21-F22	$11,01	$9,881	$4,809	$16,61	$27,35	$7,506	$3,814	$1,462	$7,446	$7,655	$23,81	$8,897
FY24 Actual	$14,26	$21,25	$26,17	$42,68	$4,724	$9,756	$5,815	$5,756	$21,32	$5,688	$8,755	$12,99
FY23 Actual	$15,65	$10,03	$10,74	$64,84	$12,14							



	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June
FY17	$3,913	$2,851	$2,093	$3,366	$2,231	$2,491	$2,240	$2,778	$4,033	$3,484	$3,254	$3,382
FY18	$3,290	$3,248	$3,366	$5,195	$3,231	$3,172	$2,643	$4,315	$4,537	$2,289	$3,467	$4,987
FY19	$3,850	$2,960	$3,166	$5,011	$2,384	$2,224	$2,265	$2,918	$4,215	$2,949	$4,901	$4,824
FY20	$4,772	$2,976	$2,432	$4,454	$3,347	$3,596	$2,165	$4,054	$2,066	$0	$1,316	$3,338
FY21	$4,489	$2,920	$1,632	$1,001	$80	$47	$5	$28	$863	$684	$2,182	$2,752
FY22	$2,397	$1,555	$1,303	$2,680	$2,633	$2,826	$2,836	$2,227	$3,471	$3,375	$3,777	$5,136
FY23	$4,621	$3,086	$4,670	$4,352	$1,918	$2,868	$2,794	$2,430	$3,950	$2,096	$4,337	$4,129
FY24	$4,327	$2,904	$2,602	$3,597	$2,298							



	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June
FY17-FY20	$3,956	$3,008	$2,764	$4,506	$2,798	$2,871	$2,328	$3,516	$3,713	$2,180	$3,234	$4,133
FY21-F22	$3,443	$2,238	$1,468	$1,841	$1,357	$1,437	$1,421	$1,127	$2,167	$2,030	$2,979	$3,944
FY23 Actual	$4,621	$3,086	$4,670	$4,352	$1,918	$2,868	$2,794	$2,430	$3,950	$2,096	$4,337	$4,129
FY24 Actual	$4,327	$2,904	$2,602	$3,597	$2,298							

HealthFitness

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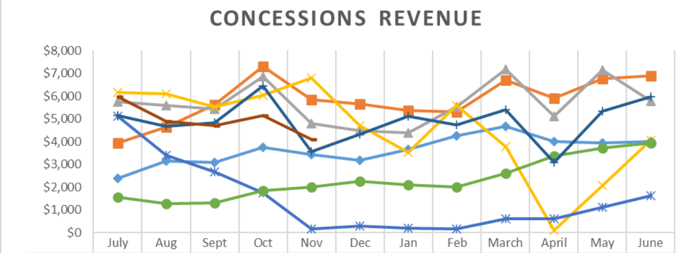
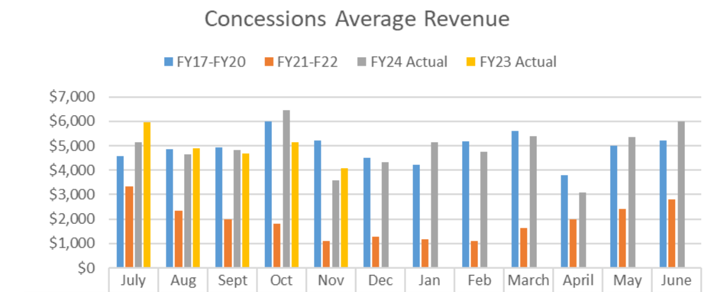
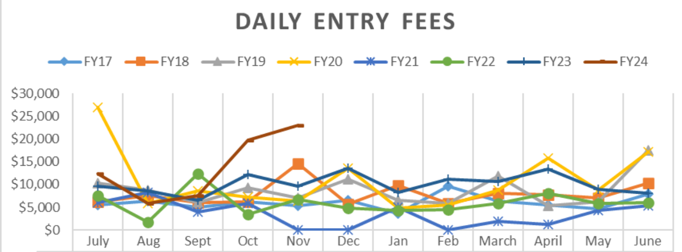


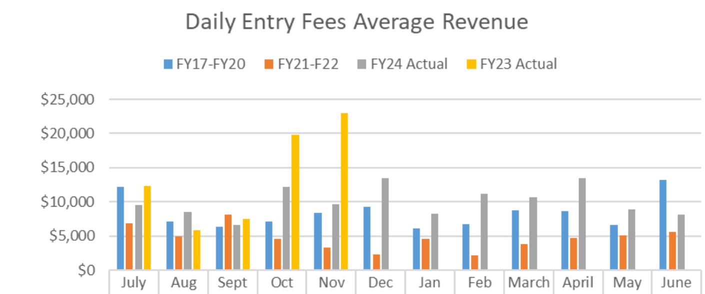
	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June
FY17	$2,385	$3,157	$3,092	$3,769	$3,426	$3,186	$3,648	$4,247	$4,670	$4,010	$3,958	$4,024
FY18	$3,954	$4,651	$5,634	$7,321	$5,834	$5,643	$5,367	$5,321	$6,691	$5,922	$6,782	$6,906
FY19	$5,759	$5,585	$5,444	$6,878	$4,812	$4,470	$4,387	$5,547	$7,196	$5,109	$7,133	$5,780
FY20	$6,173	$6,091	$5,523	$6,023	$6,795	$4,717	$3,520	$5,594	$3,797	$113	$2,074	$4,072
FY21	$5,124	$3,410	$2,666	$1,753	$165	$292	$207	$169	$622	$610	$1,117	$1,638
FY22	$1,574	$1,288	$1,307	$1,853	$2,003	$2,253	$2,097	$2,008	$2,623	$3,388	$3,735	$3,958
FY23	$5,143	$4,659	$4,836	$6,465	$3,570	$4,335	$5,124	$4,744	$5,406	$3,085	$5,355	$5,981
FY24	$5,963	$4,901	$4,695	$5,158	$4,094							



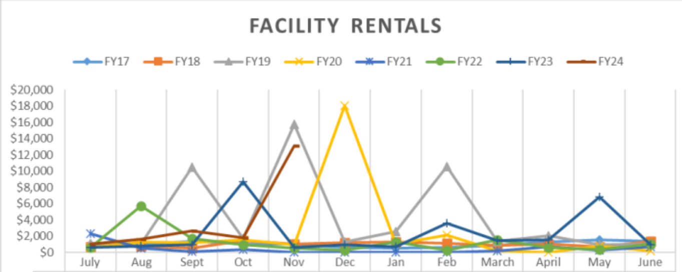
	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June
FY17-FY20	$4,568	$4,871	$4,923	$5,998	$5,217	$4,504	$4,231	$5,177	$5,588	$3,788	$4,987	$5,196
FY21-F22	$3,349	$2,349	$1,987	$1,803	$1,084	$1,273	$1,152	$1,088	$1,622	$1,999	$2,426	$2,798
FY24 Actual	$5,143	$4,659	$4,836	$6,465	$3,570	$4,335	$5,124	$4,744	$5,406	$3,085	$5,355	$5,981
FY23 Actual	$5,963	$4,901	$4,695	$5,158	$4,094							



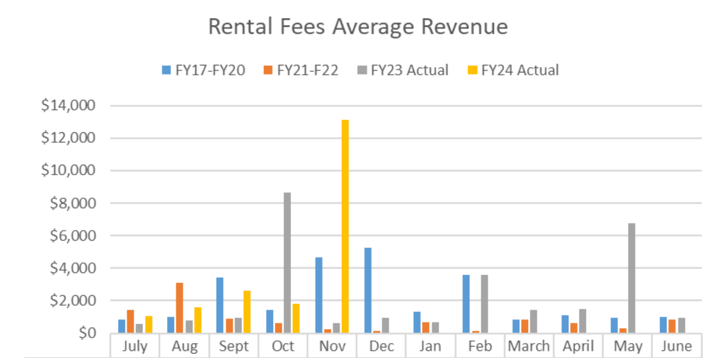
	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June
FY17	$5,433	$6,323	$5,084	$6,218	$5,385	$6,520	$3,573	$9,659	$6,299	$5,530	$4,692	$7,968
FY18	$6,162	$7,629	$5,955	$6,151	$14,68	$5,749	$9,736	$5,925	$8,155	$7,667	$7,077	$10,34
FY19	$10,27	$8,751	$6,111	$9,252	$7,011	$11,19	$6,495	$5,822	$11,86	$5,399	$6,175	$17,55
FY20	$26,96	$5,934	$8,521	$7,164	$6,298	$13,65	$4,765	$5,469	$8,774	$15,81	$8,813	$17,17
FY21	$5,994	$8,332	$3,924	$5,857	$0	$0	$5,026	$0	$1,908	$1,309	$4,366	$5,289
FY22	$7,650	$1,706	$12,32	$3,460	$6,794	$4,754	$4,264	$4,459	$5,844	$8,037	$5,841	$6,069
FY23	$9,545	$8,567	$6,618	$12,15	$9,610	$13,50	$8,216	$11,13	$10,65	$13,40	$8,973	$8,171
FY24	$12,34	$5,816	$7,491	$19,82	$22,97							



	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June
FY17-FY20	$12,20	$7,159	$6,418	$7,196	$8,344	$9,279	$6,142	$6,719	$8,774	$8,604	$6,689	$13,26
FY21-F22	$6,822	$5,019	$8,124	$4,659	$3,397	$2,377	$4,645	$2,230	$3,876	$4,673	$5,104	$5,679
FY24 Actual	$9,545	$8,567	$6,618	$12,15	$9,610	$13,50	$8,216	$11,13	$10,65	$13,40	$8,973	$8,171
FY23 Actual	$12,34	$5,816	$7,491	$19,82	$22,97							



	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June
FY17	$940	$945	$1,375	$1,050	$1,060	$595	$520	$605	$895	$1,266	$1,502	$1,344
FY18	$661	$801	$542	$1,434	$987	$1,189	$1,258	$1,100	$834	$1,062	$672	$1,357
FY19	$1,130	$1,040	$10,476	$1,743	$15,772	$1,252	$2,558	$10,547	$1,392	$2,040	$907	$1,017
FY20	$576	$1,306	$1,210	$1,562	$916	$18,069	$999	$2,166	$146	$0	$792	$192
FY21	$2,264	$554	$120	$312	$0	$0	$0	$0	$144	$700	$232	$660
FY22	$630	$5,672	$1,692	$933	$475	$240	$1,317	$265	$1,495	$585	$335	$1,049
FY23	$595	$770	$960	$8,665	$605	$966	$683	$3,577	$1,456	$1,499	$6,783	$925
FY24	$1,065	$1,583	$2,613	$1,830	$13,135							



	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June
FY17-FY20	$827	$1,023	$3,401	$1,447	$4,684	$5,276	$1,334	$3,604	$817	$1,092	$968	$978
FY21-F22	$1,447	$3,113	$906	$622	$237	$120	$659	$132	$819	$642	$283	$854
FY23 Actual	$595	$770	$960	$8,665	$605	$966	$683	$3,577	$1,456	$1,499	$6,783	$925
FY24 Actual	$1,065	$1,583	$2,613	$1,830	$13,13							

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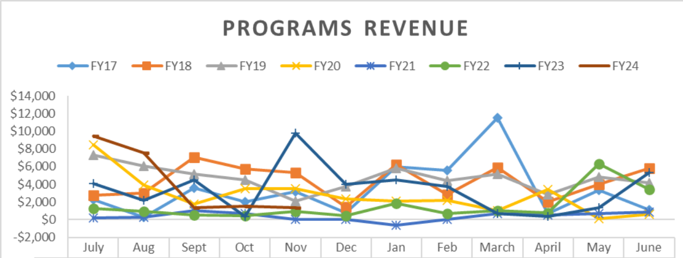
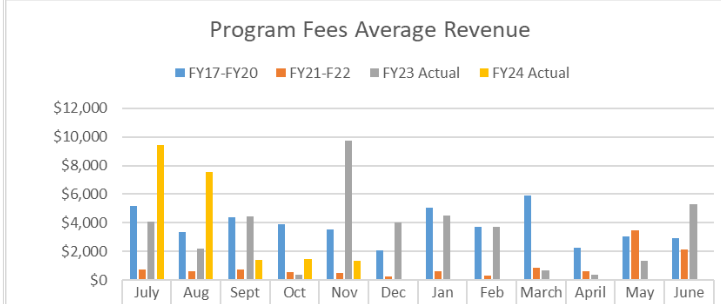


	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June
FY17	$2,300	$305	$3,580	$2,022	$3,165	$747	$5,962	$5,555	$11,532	$710	$3,329	$1,143
FY18	$2,741	$3,046	$7,053	$5,730	$5,352	$1,469	$6,194	$2,801	$5,927	$2,009	$4,008	$5,780
FY19	$7,327	$6,101	$5,155	$4,462	$2,081	$3,742	$5,800	$4,427	$5,115	$2,813	$4,833	$4,178
FY20	$8,447	$3,891	$1,803	$3,485	$3,508	$2,384	$2,134	$2,181	$1,035	$3,378	$127	$582
FY21	$160	$316	$1,000	$654	$0	$0	-$643	$0	$680	$534	$710	$857
FY22	$1,275	$917	$505	$415	$976	$467	$1,821	$665	$1,025	$741	$6,284	$3,443
FY23	$4,051	$2,184	$4,472	$348	$9,761	$4,038	$4,517	$3,725	$667	$397	$1,336	$5,290
FY24	$9,434	$7,538	$1,391	$1,482	$1,329							



	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June
FY17-FY20	$5,204	$3,336	$4,398	$3,925	$3,526	$2,085	$5,022	$3,741	$5,903	$2,228	$3,074	$2,921
FY21-F22	$717	$617	$752	$535	$488	$234	$589	$332	$852	$638	$3,497	$2,150
FY23 Actual	$4,051	$2,184	$4,472	$348	$9,761	$4,038	$4,517	$3,725	$667	$397	$1,336	$5,290
FY24 Actual	$9,434	$7,538	$1,391	$1,482	$1,329							

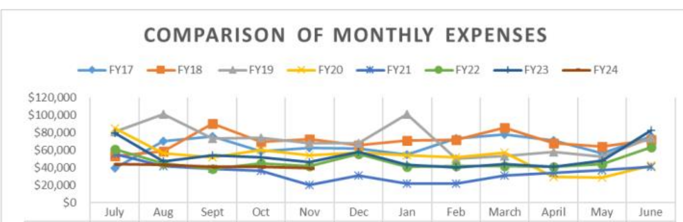
<u>Expenses</u>

As we return to normal facility operations we are actively working to continue to minimize facility expenses while providing necessary safety and resources.

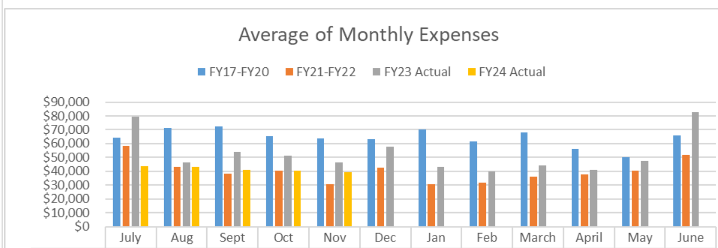
Expenses	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24	Total	Budgeted
Wages & Benefits	$37,934	$37,727	$35,473	$33,975	$33,989								$179,098	$609,921
Travel/Training	$0	$0	$0	$0	$0								$0	$2,000
Supplies	$2,408	$2,695	$3,804	$2,675	$2,178								$13,761	$74,000
Building Maintenance	$565	$705	$220	$356	$1,313								$3,160	$16,100
Software Licenses	$511	$345	$312	$1,201	$833								$3,203	$500
General Expenses	$1,559	$933	$839	$2,356	$1,016								$6,703	$10,300
Allowance for Special Events	$0	$186	$0	$0	$0								$186	$1,000
Unforeseen	$0	$0	$0	$0	$0								$0	$2,000
Non Budgeted/Grant Funded	$642	$392	$80	$0	$0								$1,114	
TOTAL	**$43,620**	**$42,983**	**$40,729**	**$40,564**	**$39,329**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$207,225**	**$715,821**

* Due to our 2 week pay period structure there are 2 months out of each year where 3 pay periods fall, skewing wage totals upwards for those months.

**Expense totals do not include purchases made by City of Bethel Property Maintenance or other direct city expenses.



	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June
FY17	$39,145	$70,114	$75,717	$58,716	$62,335	$61,668	$54,949	$72,965	$77,475	$70,907	$56,290	$75,502
FY18	$53,231	$58,448	$89,960	$69,086	$71,974	$65,596	$70,546	$71,272	$85,390	$67,745	$64,074	$71,669
FY19	$80,783	$101,02	$72,822	$73,683	$67,629	$67,907	$101,07	$49,858	$52,838	$57,844	$52,590	$73,868
FY20	$85,014	$56,035	$51,359	$59,693	$53,546	$56,705	$53,566	$51,324	$56,725	$28,945	$28,528	$42,530
FY21	$55,593	$41,606	$38,225	$36,030	$20,077	$30,626	$21,330	$21,768	$30,490	$34,243	$36,838	$41,199
FY22	$61,122	$44,776	$38,419	$44,996	$41,781	$55,120	$40,550	$41,256	$41,800	$41,135	$43,800	$62,967
FY23	$79,356	$46,660	$54,100	$51,308	$46,357	$57,720	$43,076	$39,771	$44,106	$40,766	$47,752	$82,649
FY24	$43,620	$42,983	$40,729	$40,564	$39,329							



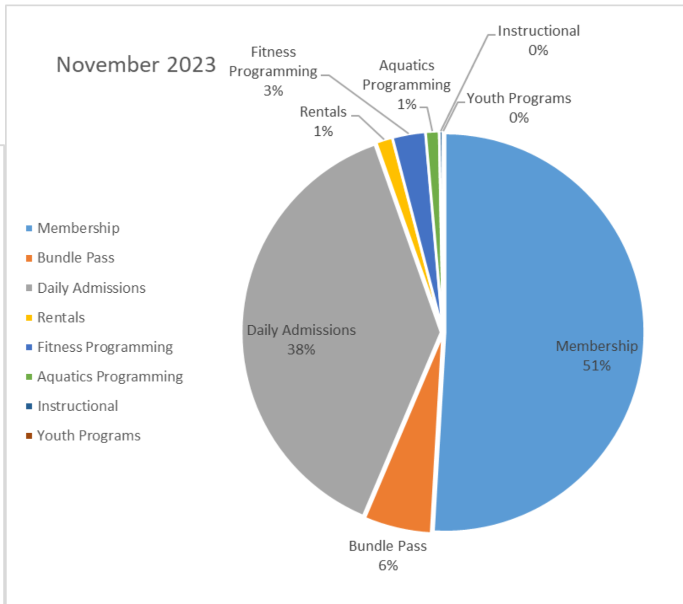
	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June
FY17-FY20	$64,543	$71,406	$72,465	$65,295	$63,871	$62,969	$70,033	$61,355	$68,107	$56,360	$50,371	$65,892
FY21-FY22	$58,358	$43,191	$38,322	$40,513	$30,929	$42,873	$30,940	$31,512	$36,145	$37,689	$40,319	$52,083
FY23 Actual	$79,356	$46,660	$54,100	$51,308	$46,357	$57,720	$43,076	$39,771	$44,106	$40,766	$47,752	$82,649
FY24 Actual	$43,620	$42,983	$40,729	$40,564	$39,329							

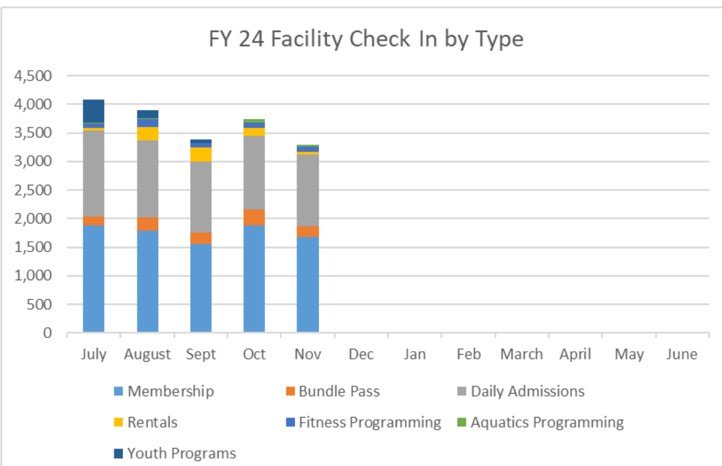
Facility Utilization

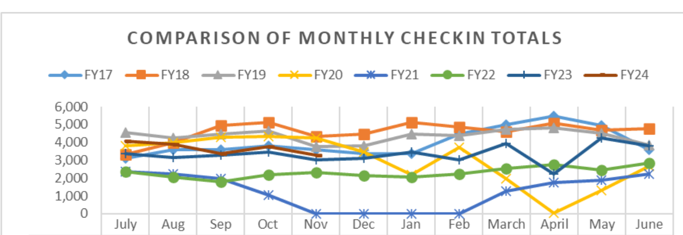
The Below Facility utilization numbers represent the total number of patrons who visited the facility over the course of the month based on the number of check -ins by members and bundle pass holders, the number of daily passes sold, and the number of participants who checked in for programs, activities, rentals, and events.

These numbers represent facility visits, not individuals, as most individuals visit multiple times per month.

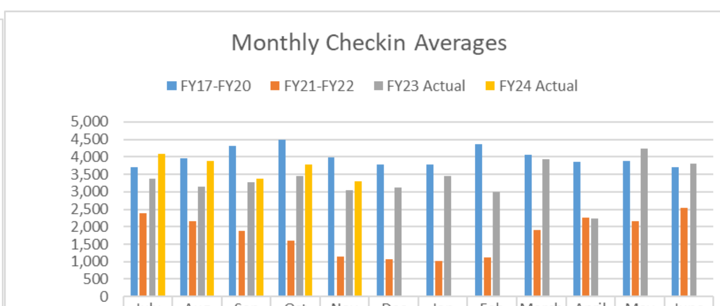
Facility Check-In FY24	July	August	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	Total
Membership	1,880	1,794	1,560	1874	1682								8,790
Bundle Pass	151	220	195	289	180								1,035
Daily Admissions	1,515	1,354	1,237	1284	1263								6,653
Rentals	49	232	248	144	44								717
Fitness Programming	69	143	92	86	88								478
Aquatics Programming	15	18	0	69	36								138
Instructional	0	0	0	24	10								34
Youth Programs	400	132	49	0	0								581
Monthly Totals	4,079	3,893	3,381	3,770	3,303	0	0	0	0	0	0	0	18,426







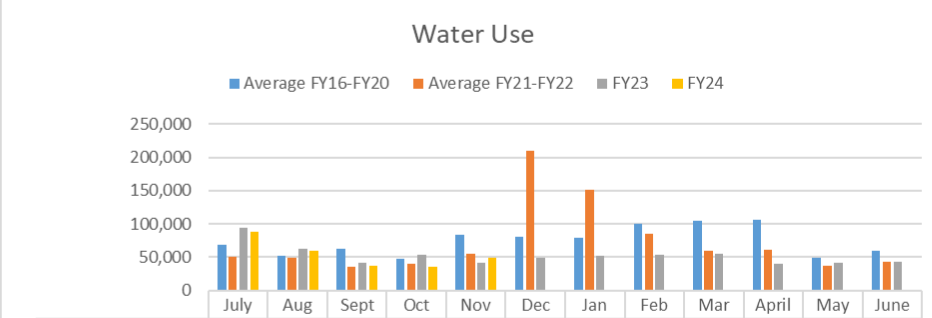
	July	Aug	Sep	Oct	Nov	Dec	Jan	Feb	March	April	May	June
FY17	3,108	3,596	3,579	3,820	3,594	3,378	3,355	4,465	5,006	5,491	4,960	3,584
FY18	3,348	3,973	4,936	5,139	4,351	4,453	5,139	4,864	4,594	5,097	4,695	4,766
FY19	4,540	4,236	4,473	4,644	3,780	3,793	4,461	4,390	4,725	4,807	4,526	3,837
FY20	3,803	3,992	4,285	4,343	4,254	3,475	2,187	3,723	1,948	26	1,327	2,679
FY21	2,372	2,233	1,986	1,055	0	0	0	0	1,270	1,727	1,874	2,235
FY22	2,381	2,071	1,795	2,169	2,310	2,126	2,053	2,227	2,553	2,769	2,461	2,855
FY23	3,382	3,137	3,278	3,463	3,035	3,112	3,460	3,001	3,930	2,239	4,229	3,796
FY24	4,079	3,893	3,381	3,770	3,303							



	July	Aug	Sep	Oct	Nov	Dec	Jan	Feb	March	April	May	June
FY17-FY20	3,700	3,949	4,318	4,487	3,995	3,775	3,786	4,361	4,068	3,855	3,877	3,717
FY21-FY22	2,377	2,152	1,891	1,612	1,155	1,063	1,027	1,114	1,912	2,248	2,168	2,545
FY23 Actual	3,382	3,137	3,278	3,463	3,035	3,112	3,460	3,001	3,930	2,239	4,229	3,796
FY24 Actual	4,079	3,893	3,381	3,770	3,303							

Water Use

Water use for November was slightly above FY23, but still below Pre-Covid averages.



	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	April	May	June
Average FY16-FY20	68,590	52,545	61,770	47,560	83,946	80,840	79,681	99,771	104,850	106,440	48,854	59,058
Average FY21-FY22	50,019	48,438	35,444	40,685	54,461	209,482	151,225	85,238	60,150	61,300	36,400	43,000
FY23	93,925	62,300	41,513	54,225	41,550	49,650	52,375	53,375	55,350	39,250	41,375	42,775
FY24	87,650	59,250	36,725	35,700	48,850							

*Note: Facility opened in November of 2014 (FY15). Starting during maintenance closure in Dec 2019/Jan 2020 hot water has been used to keep pipes from freezing resulting in higher-than-normal usage. Water was turned off in late March 2020 once outside temperatures were consistently above freezing temperatures. Problems again arose in Dec 2020 and water was used to assure there were no freeze ups of facility piping through early March 2021.

HealthFitness

ykfitness.org, ykfc@cityofbethel.net, (907) 543-0390
267 Akiachak Ave., PO Box 3027, Bethel AK, 99559

City of Bethel, Alaska

City Clerk’s Office

Council Meetings

January 9, 2024 Regular City Council Meeting
January 10, 2024 Special City Council Meeting
January 23, 2024 Regular City Council Meeting

City Clerk's Office

- Finalized the travel expense reports for the City Clerk’s Office and the City Council, submitted them to Finance. The Marriott overcharged the City for accommodations during AML. The City Clerk’s is working with their accounting team to get this corrected.
- Provided training/support to the new Admin/Ex Officio for the Community Parks and Recreation, and the Public Works Committee.
- Did a review/of the city manager candidate information; researched the candidate history and background.
- Organized the City Manager interview questions.
- Closed out the Alaska Association of Municipal Clerk’s 2023 conference material for the association. Completed certificates for conference attendees, updated the bylaws to reflect the membership vote, began outlining the meeting schedule for the conference planning committee. NOTE, the city clerk is Vice-President of the Alaska Association of Municipal Clerks. This position is responsible for the planning of the upcoming conference. This will require several meetings with AML and the clerk’s committees as well as behind-the-scenes organizing of the event.
- Spend some time with the new admin assistant for public works, going through documents up at the old public works admin office. Provided one on one training and assisted in the drafting of the agenda/packet materials and publishing.
- Provided notice to the ex officio members, they need to review the attendance logs for each of the committee/commission to ensure compliance with the attendance requirements. Worked with the Chair and Ex Officio members of one body to navigate the notice of vacancy standards.
- Reviewed the conference materials for the International Institute of Municipal Clerk’s and prepared a draft budget for travel.
- Reviewed the Detail Ledger/Budget for the City Clerk’s Office. Noticed some inaccuracies in the allocation of expenditures and pointed them out to finance.
- Requested all departments assign someone to read the City’s Social Media Policy and to have authorized access to the City’s Facebook account to: encourage more community engagement, and to reduce the reliance on the City Clerk’s Office to post for all other departments. Worked with Bethel Friends of Canines to obtain access to the City’s Facebook page following their removal from the Police Department’s page.
- Updated the Committee/Commission Membership list with end of the year term expirations and re-appointments.

cityclerk@cityofbethel.net
907-543-1384

Administration-Support provided to administration outside of the clerk's duties.

Grants:

- Conducted a detail review of the expenditures associated with the Healthy and Equitable Communities Grant to include the budget details. Read through the initial grant agreement and the amendment to ensure compliance. Amended the scope for the Healthy and Equitable Communities Grant Round two application to include indoor recreational equipment. Requested quotes from two Alaska vendors for treadmills. Reviewed the quotes and met with the YK Fitness Center Manager to discuss purchase options and priorities.
- Attended a State of Alaska Homeland Security Grant Meeting.

Union:

- Conducted a detailed review of the wage scales adjustments made for the updated union contract as there was question on accuracy and implementation.

Finance:

- Reviewed land leases for those soon to expire. Worked through consumer price index changes since 2018 to determine new lease rates for a lease and presented suggested changes to how that is calculated in the future lease.
- Reviewed NAHASA funding in preparation for the AHFC housing funding discussion. Reached out to the Kotzebue City Manager, who has utilized AHFC housing funding in prior years to see what hurdles they encountered, and possible suggestions for our community.

General:

- Attended the Community Parks and Recreation Committee meeting to answer questions on several outstanding administrative questions/issues.
- Submitted the RUBA report for the end of 2023.
- Received and followed up on two claims against the City.
- Reviewed the Alaska Municipal League Salary Survey. Will eventually create a spreadsheet to determine changes from prior years.
- Realized there was a contract with a vendor not signed by the city manager or the vendor, so facilitated the contract signing.

Human Resources:

- Reviewed potential changes to the finance director's job description and reviewed possible changes to the structure of the finance staff.
- Reviewed teleworking provisions. Drafted the teleworking agreement form.
- Continued to receive and forward applications for employment with the City. Posted the Police Chief position on the City's website.

Committee/Commission Vacancies	Regular	Alternate
Community Parks and Recreation Committee	full	full
Planning Commission	full	1
Port Commission	2	2
Public Safety and Transportation Commission	1	2
Community Action Grant Technical Review Board	full	full
Public Works Committee	3	2
Finance Committee	1	2
Ethics Board	full	1

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Planning Commission 2023 Attendance

Regular Meetings

Member Name	Jan.	Feb.	March	April	May	June	July	Aug.	Sept.	Oct.	Nov.	Dec.
Kathy Hanson, Chair	NO MTG	NO MTG	P	P	P	P	P	P	P	P	E	P
Lorin Bradbury, Vice Chair	NO MTG	NO MTG	P	P	P	P	E	U	P	E	P	P
Alex Wasierski	NO MTG	NO MTG	P	P	P	P	P	P	U	P	P	P
Shadi Rabi	NO MTG	NO MTG	P	P	P	U	E	E	P	P	P	P
Stanley Hoffman Jr.	NO MTG	NO MTG	E	E	P	U	P	U	E	P	E	P
Haley Hanson	NO MTG	NO MTG	P	P	P	E	E	U	P	P	P	P
Jessica Schroeder	NO MTG	NO MTG	U	XX	XX	XX	XX	XX	XX	XX	XX	XX
Greg Morgan	NO MTG	NO MTG	U	P	E	P	E	P	P	E	P	P
Sophie Swope, Council Rep	NO MTG	NO MTG	P	P	E	P	P	P	E	P	XX	XX
Beth Hessler, Council Rep	XX	XX	XX	XX	XX	XX	XX	XX	XX	XX	P	P

Special Meetings

Member Name	Jan.	Feb.	March	April	May	June	July	Aug.	Sept.	Oct.	Nov.	Dec.
Kathy Hanson, Chair												
Lorin Bradbury, Co-Chair												
Alex Wasierski												
Shadi Rabi												
Stanley Hoffman Jr.												
Haley Hanson												
Jessica Schroeder												
Greg Morgan												

Vacancy shall be declared by the body when a member: Fails to attend 3 regular meetings without being excused by the body Fails to attend 3 special meetings without being excused by the body Fails to attned 65% of regular meetings Fails to attend 65% of special meetigns.	**P=Present** **E=Excused** **U=Unexcused** **T= Tardy**	Chair determines excused/unexcused during roll call. If a member disagrees with the the chair, a motion to overule the decision of the chair can be made.

xx: not yet appointed/left commission