



CITY OF BETHEL

PORT COMMISSION

MONDAY, OCTOBER 16, 2023, 7:00 PM

LOCATION: 300 CHIEF EDDIE HOFFMAN HIGHWAY, BETHEL, ALASKA

Join Zoom Meeting:

<https://us06web.zoom.us/j/9509539812?pwd=b1JvRytsZmhja25uODV4WW5KL2R6Zz09>

Meeting ID: 851 1379 4718

Passcode: 239023

Phone Toll Free: 888 475 4499

833 548 0276

833 548 0282

877 853 5257

MEMBERS

Alan Murphy, **Chair**
Stacey Reardon
Michael Meeks

Rich Pope, **Vice-Chair**
Beth Hessler, **Council Rep.**

STAFF

Port Director: Ed Flores, Ex Officio Member

Recorder:

Email: port@cityofbethel.net

Phone: 907-543-2310

Website: www.cityofbethel.org

I. CALL TO ORDER

II. ROLL CALL

III. PEOPLE TO BE HEARD – FIVE MINUTES PER PERSON

- A. Please submit written public comments to port@cityofbethel.net by 4:00 p.m. the day of the meeting.

IV. APPROVAL OF AGENDA

V. APPROVAL OF MEETING MINUTES

- A. Approval of minutes from 06/19/2023, & 09/18/2023

VI. UNFINISHED BUSINESS

VII. NEW BUSINESS

- A. Discussion - Recommendation that the City Council ask Alaska DOT to raise Hanger Lake Road
- B. Discussion - Small Boat Harbor vehicle parking for non-residents of Bethel
- C. Discussion - Possibility of purchasing the lot across from the Small Boat Harbor
- D. Discussion - Alaska Logistics
- E. Discussion - City Dock Inspection Report

VIII. EX OFFICIO REPORT

- A. Managers Reports

IX. MEMBER COMMENTS

X. ADJOURNMENT

Posted <<DATE>> at City Hall, AC Co., Swanson's, and the Post Office.

Name, Ex-Officio Staff

Posted <<DATE>> at City Hall, AC Co., Swanson's, and the Post Office.

Name, Ex-Officio Staff

City of Bethel Port Commission Meeting Minutes

June 19, 2023

Regular Meeting 7 p.m.

Bethel, Alaska

I. CALL TO ORDER

THE MEETING WAS CALLED TO ORDER AT 7:30 P.M.

II. ROLL CALL

COMMISSIONERS PRESENT:	
Comm. Murphy	Com. Meeks
Comm. Pope	
Comm. Reardon	
COMMISSIONERS ABSENT:	
Comm. Hessler	
ALSO IN ATTENDANCE WERE THE FOLLOWING:	
Edward Flores	
Thomas Oosterman	

III. SPECIAL ORDER OF BUSINESS

IV. PEOPLE TO BE HEARD

V. APPROVAL OF AGENDA

MOVED:	Comm. Pope	Approval of Agenda
SECONDED:	Comm. Meeks	
VOTE ON MAIN MOTION	Pass 4-0	

VI. APPROVAL OF MINUTES

VII. MOVED:	Comm. Pope	Blanket approval of minutes from 01/16/23, 03/20/23, 04/17/23, 05/15/23
SECONDED:	Comm. Meeks	
VOTE ON MAIN MOTION	Pass 4-0	

VIII. PORT DIRECTOR'S REPORT

IX. UNFINISHED BUSINESS

X. NEW BUSINESS

XI. COMMISSION REPRESENTATIVE'S COMMENTS

City of Bethel Port Commission Meeting Minutes

June 19, 2023

Regular Meeting 7 p.m.

Bethel, Alaska

XII. ADJOURNMENT

XIII. MOVED:	Comm. Meeks	Motion to Adjourn
SECONDED:	Comm. Reardon	
VOTE ON MAIN MOTION	Pass 4-0	

Respectfully Submitted:

Alan Murphy, Chairman

APPROVED THIS _____ day of _____ 2023

ATTEST: _____

City of Bethel Port Commission Meeting Minutes

September 18, 2023

Regular Meeting 7 p.m.

Bethel, Alaska

I. CALL TO ORDER

THE MEETING WAS CALLED TO ORDER AT 7:30 P.M.

II. ROLL CALL

COMMISSIONERS PRESENT:	
Comm. Hessler	
Comm. Reardon	
COMMISSIONERS ABSENT:	
Comm. Murphy	Comm. Meeks
Comm. Pope	
ALSO IN ATTENDANCE WERE THE FOLLOWING:	
Edward Flores	
Sharmin Shompa	

No Quorum

III. SPECIAL ORDER OF BUSINESS

IV. PEOPLE TO BE HEARD

V. APPROVAL OF AGENDA

VI. APPROVAL OF MINUTES

VII. PORT DIRECTOR'S REPORT

VIII. UNFINISHED BUSINESS

IX. NEW BUSINESS

X. COMMISSION REPRESENTATIVE'S COMMENTS

XI. ADJOURNMENT

Respectfully Submitted:

Alan Murphy, Chairman

APPROVED THIS _____ day of _____ 2023

ATTEST: _____

Port Commission Meeting Minutes

1
City of Bethel, Alaska
September 18, 2023

PORT OF BETHEL

STRUCTURAL CONDITION ASSESSMENT

Bethel, Alaska

**Inspection Dates: 11/03/2022
12/07/2022
6/14/2023**

Report Date: 7/3/2023

Prepared for:

City of Bethel
P.O. Box 1388
Bethel, AK 99559

Prepared by:



Juneau Office:
9085 Glacier Highway, Suite 102
Juneau, AK 99801
Ph 907-780-3533

July 2023

Project # 1528.50270.53



7/3/2023

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EXECUTIVE SUMMARY

INSPECTION

This report describes engineering services for the condition assessment of the Port of Bethel steel sheet pile bulkhead and the steel/timber east wingwall. The primary purpose of the visual inspection was to evaluate the structure's overall condition, determine the significance of observed damage and deterioration, identify necessary future inspections and maintenance, determine maintenance priorities, and address the immediate and long-term corrective actions. The inspection provides a snapshot evaluation at the time of inspection.

Routine inspections are crucial for effective waterfront facility maintenance management programs. They compare the current condition of the structure with its original as-constructed condition, identify damage and deterioration that may reduce design capacity, monitor the rate of progression over time, and determine the frequency of inspections based on prior condition rating.

CONDITION SUMMARY

The east wall is in SERIOUS condition due to failed tiebacks and wall creep seaward due to lack of lateral restraint at the top of the wall. The east wing wall has a local failure near the dock closed cell which is allowing loss of backfill. Signs of similar local failures were observed and correspond to where the wall is leaning furthest seaward.

The south wall and the west wall are in FAIR condition with minor damage.

SIGNIFICANT FINDINGS:

- The east wing wall has a fractured sheet pile near the connection with the closed cell of the main dock structure, leading to the loss of backfill material.
- The damaged sheet pile has been cut to stop the crack propagation, approximately 63" below the top of the wall.
- The east wall leans seaward, indicating failed tiebacks connecting soldier piles to anchor walls and compromising structural integrity.
- Cuts in the sheet pile webbing suggest attempts to prevent crack propagation, indicating that the wall's current structural capacity has been exceeded, putting it at risk of failure.

RECOMMENDATIONS:

DOWL is deeply concerned about the structural integrity of the east wall and risk of significant failure. Portions of the east wall should be closed until a study can be conducted to analyze the structural capacity of the wall in relation to the demands placed on the wall and until corrective actions are taken. Appendix 2 shows measurements of the wall tilt and excessive seaward deflections between soldier piles S4 through S27. No equipment should be stored or operated

within 20 feet of the east wall. There are no records of when the cracks appeared or were addressed in the sheet pile webbing near soldier piles S11 – S13. This makes it difficult to assess the severity of the situation and the rate of damage progression.

The City of Bethel should conduct a feasibility study to determine if the east wall's failed tiebacks and anchor wall system can be rehabilitated cost effectively for the steel sheet pile portion of the wall until the City can secure funds for wall replacement. This effort will require a geotechnical investigation, engineering analysis of the anchor system's current condition, and a site evaluation to determine the failure mechanism for the failed tiebacks.

The damaged east wingwall section should be repaired to prevent loss of backfill material.

The east wall should be closely monitored for additional crack formation in the sheet pile webbing, and the west wing wall should be monitored to determine if the seaward tilt is increasing and to monitor for crack development in the sheet pile webbing.

Based on the condition of the east wall, the structure should be inspected at a maximum interval of 24 months to monitor deterioration.

1.0 INTRODUCTION

The following report describes engineering services related to the above-water condition assessment of the Port of Bethel steel and timber bulkhead (wall). The site was inspected on November 3, 2022, by Nate Geary, a structural design engineer from DOWL's Bridge and Structures section; and the face of the wall was inspected on December 7, 2022, by Chase Nelson, a senior engineer with DOWL. Mudline elevations were measured along the perimeter of the wall on June 14, 2023. The weather was 10 degrees Fahrenheit with winds at 10-15 mph and blowing snow during the initial inspection. The site was hit with a winter storm two days prior to the initial inspection resulting in snow on the site and a mostly frozen river preventing skiff access along the face of the wall. The primary purpose of the routine inspection was to:

- Assign a condition assessment of the inspection results to determine the significance of observed damage and deterioration on the structure.
- Determine future inspections and maintenance required to prolong the life of the structure.
- Determine the priority of maintenance activities.

The inspection was performed per the American Society of Civil Engineers (ASCE) Manuals and Reports on Engineering Practice Number 130: "Waterfront Facilities Inspection and Assessment" and per applicable AASHTO standards for the condition evaluation/ assessment of structures. The general visual condition of all components was noted and recorded on field notes and documented with photographs. Waterfront facilities are subject to deterioration over time, and this inspection should be considered a "snapshot" evaluation at the time of the inspection.

Prior to the on-site inspection, DOWL obtained and reviewed existing photos and a 2005 inspection report to identify areas of concern for the structure.

The river was frozen during the first two site inspections, but the ice was unsafe to walk on to inspect the face of the dock (south wall). The mudline elevations along the perimeter of the wall were measured during the June, 2023 inspection.

2.0 EXISTING CONFIGURATION

The Port of Bethel was originally designed by Galliet & Silides in 1974 and constructed in 1975 by the State of Alaska. The original dock consists of four 60.5' diameter closed-cell sheet pile cells constructed parallel to the Kuskokwim River flowline and of closure walls between each of the cells. The dock face is approximately 253 feet long and has fendering along the face of the wall. The fendering consists of two rows of fixed rubber bumpers secured near the top of the wall with welded metal brackets and two rows of cylindrical donut fenders suspended by chains near the waterline. There are four 24" diameter pipe-pile mooring bollards along the face of the wall; and there is a 10" diameter bollard mounted to a HP pile near the southeast corner. The dock has a concrete curb poured flush with the top edge of the sheet pile wall. The top of the dock is approximately 13 feet MLLW.

In 1981, the east wing wall was constructed along the edge of Browns Slough. The wall is roughly 705 feet long and consists of a sheet pile wall approximately 430 feet long and a 275 feet long timber wall. The sheet pile wall has 24" diameter pipe-piles acting as soldier piles with tiebacks to an anchor wall. The timber portion of the wall has HP10x32 soldier piles spaced at roughly 8 feet on center with tiebacks to an anchor wall. The retaining timbers are 7x9 creosote-treated timbers laid flat and extend down to elevation -6' MLLW. The east wall fendering extends approximately 250 feet north of the dock face along Brown Slough and has concrete curbing along the top of wall in that area. The fendering system is the same as dock face with two fixed rows at the top and suspended cylindrical donuts near the waterline. There is 12x12 timber bullrail along the remaining length of the east wall. There are six 8" diameter mooring bollards embedded into the soldier pipe piles along the sheet pile section of the wall.

The west wing wall was constructed in 2005 and consists of two open cell sheet pile cells with a closure cell connecting the west wall to the dock's closed cell. The west wall length is roughly 100 feet, and there is no fendering along this section. There is a 24" diameter pipe-pile mooring bollard at the seaward open cell.

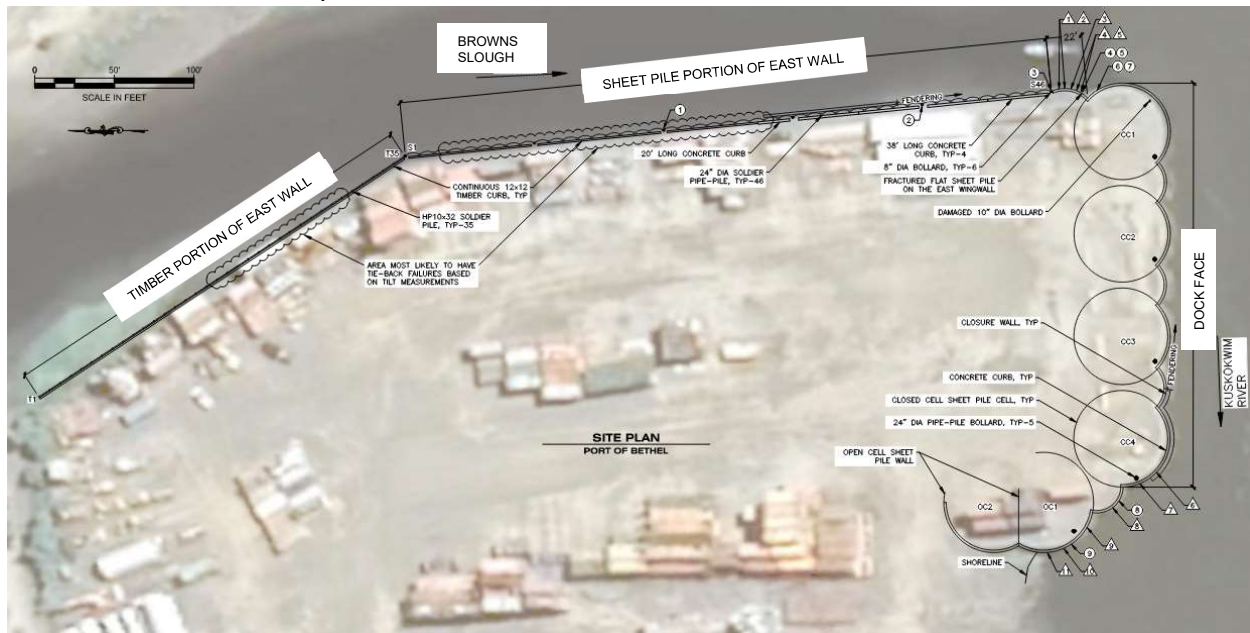


Figure 1: Site Plan – Port of Bethel.
(See Appendix 3 for enlarged site plan)



Photo 1: East Wall – Timber Segment



Photo 2: East Wall – Sheet Pile Segment



Photo 3: West Wall

3.0 INSPECTION FINDINGS

Member condition ratings used in this report are taken from the ASCE Waterfront Facilities manual and borrow from the FHWA Report No. FHWA-PD-96-001 and are summarized below:

6. **Good Condition** – some minor problems.
5. **Satisfactory Condition** – structural elements show some minor deterioration.
4. **Fair Condition** – all primary structural elements are sound but may have minor section loss, distortion, cracking, spalling or scour.
3. **Poor Condition** – advanced section loss, cracking, spalling or scour.
2. **Serious Condition** – loss of section, deterioration, spalling or scour have seriously affected primary structural components. Local failures are possible. Fatigue cracks in steel and shear cracks in concrete may be present. The condition warrants a structural review to determine the effect on strength of the structure.
1. **Critical Condition** – advanced deterioration of primary structural elements. Fatigue cracks in steel or shear cracks in concrete may be present or scour may have removed substructure support. Unless closely monitored it may be necessary to close the structure until corrective action is taken.

See Appendix 1 for damage photos, Appendix 2 for tilt and wall thickness measurements, and Appendix 3 for a site plan with damage callouts and mudline elevations.

3.1 East Wall

Condition Rating: SERIOUS

The east wall is leaning seaward indicating multiple failed tiebacks and has resulted in cracks in the sheet pile webbing. In these areas, the wall is being restrained by the moment capacity of the soldier piles, severely limiting the wall capacity and increasing the risk of local or global failures.

3.1.1 Timber Wall Segment

- The timber portion of the east retaining wall is highly permeable and built from driven HP piles with creosote treated retaining timbers that allow water seepage between the timbers. Spring breakup is likely the worst time for this condition where the water levels are high (near the top of the wall).
- The two HP soldier piles at the northern end of the timber wall are jacking out of the ground. The end pile has jacked roughly 6' out of the ground, and the adjacent pile has jacked roughly 1.5'. The retaining timbers in this section have jacked roughly 1.5'. The mudline elevation at this location is roughly 4' MLLW, and prior drawings indicate the retaining timbers extend to -6' MLLW leaving roughly 10' embedment. The (2) 1" diameter tiebacks are pulling the northern HP pile shoreward as it jacks out of the ground.
- The HP soldier pile roughly 200' from the north end of the timber section is jacking out of the ground by roughly 1'.

- The timber portion of the wall leans seaward toward Brown Slough by roughly two degrees with half of the wall leaning seaward by approximately five degrees, indicating multiple failed tiebacks.
- The steel HP and timber retaining wall material condition is fair.
- The 12x12 timber bullrail is missing a 16' section at the northern end of the wall. Overall, the timber bullrail is in poor condition with local failures and damage.
- Soldier pile, T17, is leaning seaward by 5.5 degrees; and the timber bullrail is damaged at the dap splice due to the wall movement.

3.1.2 Sheet Pile Wall Segment

- Areas of the steel sheet pile has holes cut through the webbing between soldier piles S11 and S13. This corresponds with the segment of the wall leaning furthest seaward, and it appears the these were local failures with cuts made in the sheet pile webbing to arrest crack propagation.
- The sheet pile portion of the east wall has steel soldier pipe piles leaning seaward by an average of 0.5 degrees with roughly half the wall segment's piles leaning seaward by 2-3 degrees and indicating failed tiebacks.
- UT and caliper measurements at the east wing wall sheet piles indicate minor section loss of roughly 3% to 5%.
- A 40' section of the 12x12 timber bullrail is badly damaged and completely missing in a section. The overall condition of the timber bullrail is poor.
- The top rows of fendering are mounted to the scalloped shaped wall using welded WTs with varying web lengths to provide a straight segment of fendering. The fendering brackets on the north end have crack indications along the length of the welded connection to the sheet pile web.
- Safety ladders are located at each of the 6 mooring bollards which are spaced roughly 80' apart. Some of the rebar rungs are damaged and missing and do not provide safe egress from the water. These ladders do not meet safety code.
- The 8" diameter mooring bollards are in fair condition.
- The concrete curbing is in fair condition with only minor damage.

The east wingwall has a fractured sheet pile near the connection with the closed cell of the main dock structure. The damaged sheet pile has been cut perpendicular to the crack and through the interlock and web of the adjacent sheet. The horizontal cut line follows a failed weld that appears to have spliced the top five feet of sheet pile wall to a lower section. The metal between the two sections appears to have different ages or material properties with the top section exhibiting more signs of corrosion than the lower section. The horizontal cut is roughly 63" below the top of wall.



Photo 4: Damaged East Wall Sheet Pile

The wingwall has a soldier pile with a tie-back at the end furthest from the closed cell and has a riveted connection to a t-pile at the closed cell connection. The wall tilts seaward 1 degree at the soldier pile and is plumb at the closed sheet pile cell. The adjacent sheets tilt seaward with the largest value of three degrees tilt just below the damaged area. The mudline depth was measured at 13' below the top of wall (0' MLLW), and there is no toe undermining since the sheet piles are driven to elevation -28' MLLW.

The existing flat sheet piling used on the damaged wingwall section is no longer manufactured (PS28) and cannot be replaced in-kind.

3.2 Dock Face (South Wall)

Condition Rating: FAIR

- A 10" diameter mooring bollard mounted on a HP pile is damaged and appears to have been overloaded.
- Two of the four 24" diameter pipe-pile mooring bollards are damaged.

3.3 West Wall

Condition Rating: FAIR

- The closure wall between the closed sheet pile cell, CC4, and the open sheet pile cell, OC1, has a tilt angle close to plumb at the t-pile connections to the cells but leans seaward by four degrees at the middle of the closure wall. This generates strong concern about risk of web fracturing similar to the east wingwall and portions of the east wall near soldier piles S11 – S13 and should be closely monitored for crack development.

- The mooring bollard shows minor deterioration.
- UT measurements at the west open cell and closure wall sheet piles indicate minor section loss of roughly 7%.

4.0 EVALUATION AND ASSESSMENT

The east wall was previously rated in poor condition in 2005, and this inspection confirmed many of the same defects recorded during the prior inspection. The cracks in the sheet pile wall identified in this report are new since the 2005 report. Prior inspections found failed tiebacks between the soldier piles and anchor wall, and this inspection found large segments of the wall leaning seaward. The 2005 inspection did not record exact measurements; so it is not possible to quantify how much farther the wall has tilted seaward since the last inspection. As each additional tie-back fails, there will be more strain on the remaining ones allowing the wall to tilt further at an accelerating rate until it will eventually fail. The failures can be local or global and can occur gradually or be catastrophic. The SERIOUS rating of the east wall indicates the potential for failures and the need to closely monitor for any changes in the wall tilt until the wall can be replaced.

The sheet pile fracture in the east wing wall likely occurred due to the connection between a flexible, cantilevered sheet pile wall and a rigid closed cell structure. The dock's closed cell structure is a very rigid system that gains its strength and stability from the shear strength and uses the weight of the contained infill material to resist applied loads. The attached east wingwall, on the other hand, is a flexible system that relies on tiebacks extending shoreward from the soldier piles and connected to anchor walls to utilize the lateral pressure of the wall backfill to anchor the system. The t-pile connection between the two systems creates a large stress concentration and fatigue loading on the wing wall and caused it to respond like a paperclip being flexed back and forth too many times with the load cycles.

The sheet pile web cracks between soldier piles S11 and S13 may indicate over-stressing of the sheet piles due to failures in the anchoring system and demands exceeding the structural capacity.

5.0 RECOMMENDATIONS

DOWL is deeply concerned about the structural integrity of the east wall and risk of significant failure. The wall should be replaced, and portions of the east wall should be closed until a study can be conducted to analyze the structural capacity of the wall in relation to the demands placed on the wall and until corrective actions are taken. Appendix 2 shows measurements of the wall tilt and excessive seaward deflections between soldier piles S4 through S27, along the east wingwall, and at the west wingwall (closure wall between closed cell, CC4, and open cell, OC1); and Appendix 3 shows those locations in plan view. No equipment should be stored or operated within 20 feet of the face of these damaged sections along the east wall or along the

timber portion of the east wall. This corresponds to roughly a 1:1 slope to the river mudline at the base of the wall. There are no records of when the cracks appeared or were addressed in the sheet pile webbing near soldier piles S11 – S13. This makes it difficult to assess the severity of the situation and the rate of damage progression.

The east wall condition warrants a structural review to determine the damaged anchor system's effects on the structural strength of the wall. The City of Bethel should conduct a feasibility study to determine if the east wall's failed tiebacks and anchor wall system can be rehabilitated cost effectively for the steel sheet pile portion of the wall until the City can secure funds for wall replacement. This effort will require a geotechnical investigation, engineering analysis of the anchor system's current condition, and a site evaluation to determine the failure mechanism for the failed tiebacks.

The damaged east wing wall section should be repaired or rehabilitated. To rehabilitate the wall section to the original, as-designed capacity, the damaged sheet pile should be removed and replaced with new. Because the existing PS28 sheet is no longer produced, a new sheet could be fabricated from a PS31 sheet pile to match the existing interlock width of 15 inches. A sample PS31 sheet was sent to Ed Flores at the City of Bethel to confirm that the interlock is compatible with existing. This distance between interlocks at the damaged section may have increased due to wall creep, and the existing flat sheet piles will not have much stretch to allow the gap to be closed. One potential option would be to have two halves of the replacement sheet be field welded along the web to field-fit the replacement.

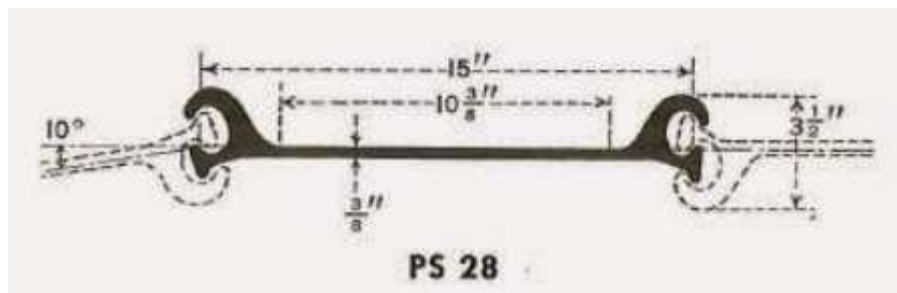


Figure 6: PS28 Flat Sheet Pile Dimensions

Another repair option would be to make a vertical cut along the adjacent sheet at the interlock and then weld a flat, steel plate along the back of the wall to retain the backfill. Because there are no as-built records of the wall construction or material type, this option will require lab analysis of the existing sheet pile to determine the material properties and whether it is weldable.

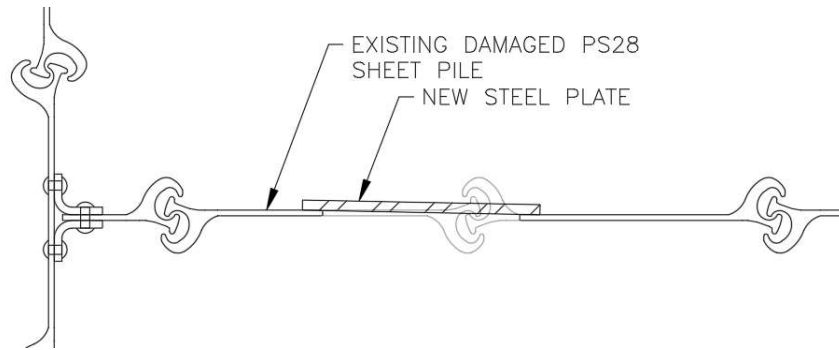


Figure 7: Welded Sheet Pile Repair Option

Neither of these options will resolve the stress riser issue unless the connection is stiffened. One upgrade option would be to encapsulate the top of the wall in reinforced concrete which will act like a pin connection at the top of the wall instead of a cantilever and will distribute the stress more efficiently to the rest of the wall section. The wall and connection would need an engineering analysis to determine the details for this type of upgrade.

Each of these options will address the loss of backfill material and the load induced fatigue in the steel sheet pile, but these will not extend the design life of the wall system.

The east wall should be closely monitored for additional crack formation in the sheet pile webbing, and the west wing wall should be monitored to determine if the seaward tilt is increasing and to monitor for crack development in the sheet pile webbing.

A routine inspection schedule should be implemented to monitor the wall for further deterioration, and tilt measurements should be compared against the findings in this report. Based on the condition of the east wall, ASCE recommends that the structure be inspected at a maximum interval of 24 months.

Due to the prior history of sheet pile toe undermining, the mudline elevation along the face of the wall should be measured at regular intervals, and the records should be stored and analyzed to determine the seasonal patterns of channel migration and identify potential future risks for undermining. Mudline measurements from this inspection are recorded in Appendix 3.

The following list summarizes the recommended corrective action priorities. The list does not include the recommended studies or wall replacement.

- **Category I – Priority**
 - Repair the damaged east wing wall sheet pile
 - Restrict cargo storage and equipment operations along east wall segments mentioned in this section.
 - Replace the damaged timber bull-rail along the east wall.
 - Implement a routine inspection program.
- **Category II – Improvements**
 - Repair damaged fender brackets.

- **Category III – Future Upgrades**

- Retrofit the east wing wall to stiffen the connection to the closed cell sheet pile.
- Remove the existing, deficient safety ladders. Provide new safety ladders at 100' intervals along the face of the bulkhead.
- Provide life rings at 200' intervals along the face of the work area.

APPENDIX 1: PHOTOS



Pile jacking at north end of the timber wall



HP leaning shoreward as the pile frost jacks while still restrained by the (2) tie-backs



Intact HP tiebacks



Differential settlement or jacking along timber wall



Evidence of failed tie-back along timber wall at soldier pile T17



Evidence of failed tie-back along timber wall and damaged timber bullrail



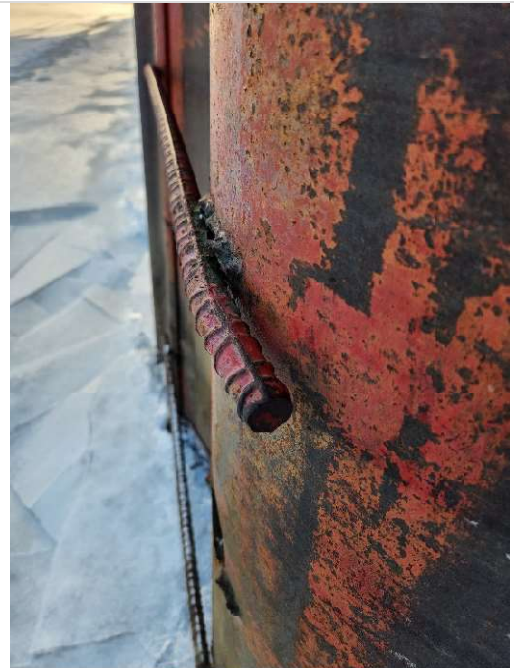
Damaged timber bullrail along timber wall



Damaged timber bullrail along timber wall



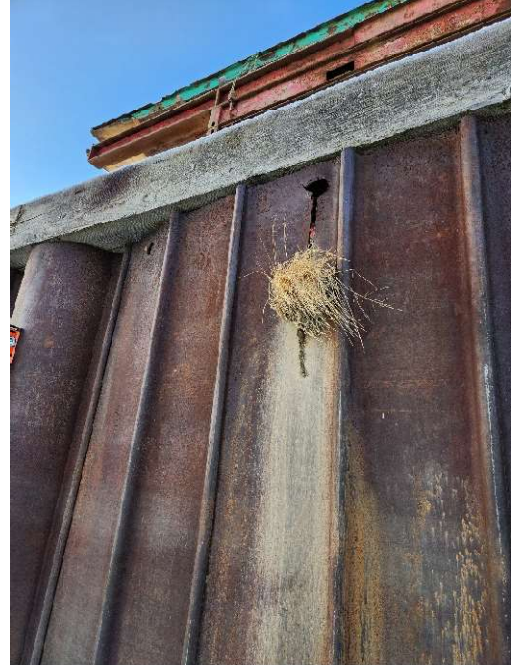
Damaged safety ladder at soldier pile T35 & S1



Damaged safety ladder at soldier pile T35 & S1



Damaged sheet pile near soldier pile S11



Damaged sheet pile near soldier pile S12



Damaged sheet pile near soldier pile S13



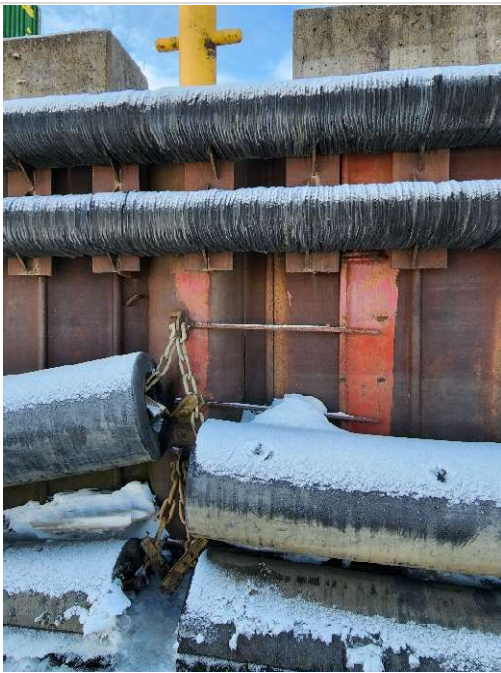
Safety ladder at soldier pile S19



Start of east wall fendering



Crack indication at connection between fendering bracket and wall near start of east wall fendering



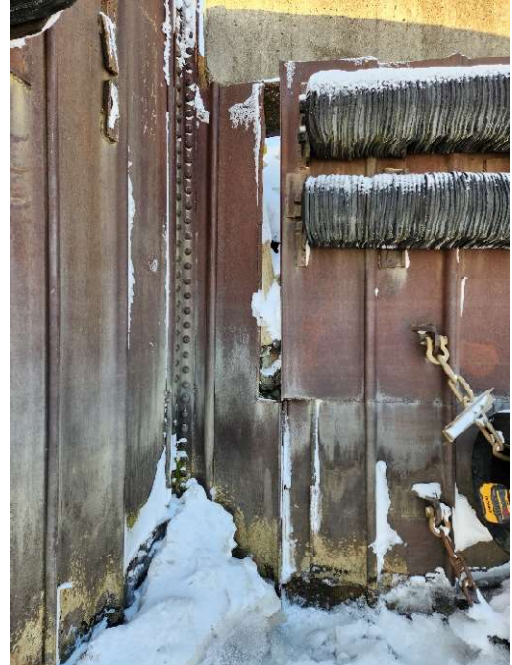
Safety ladder at soldier pile S28



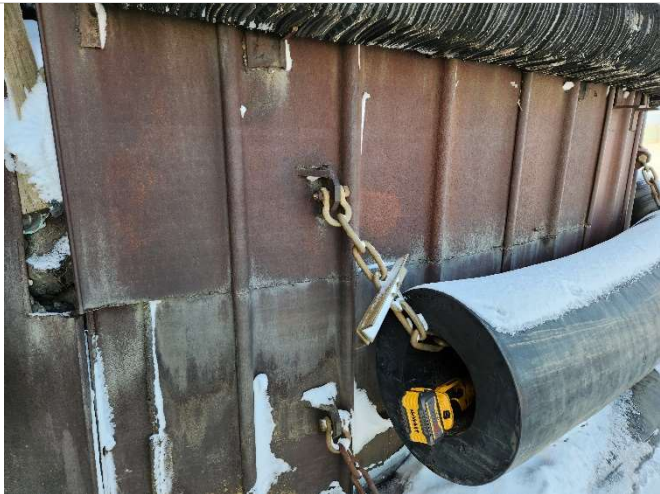
Safety ladder at soldier pile S37



Safety ladder at soldier pile S46



Damaged east wing wall sheet pile



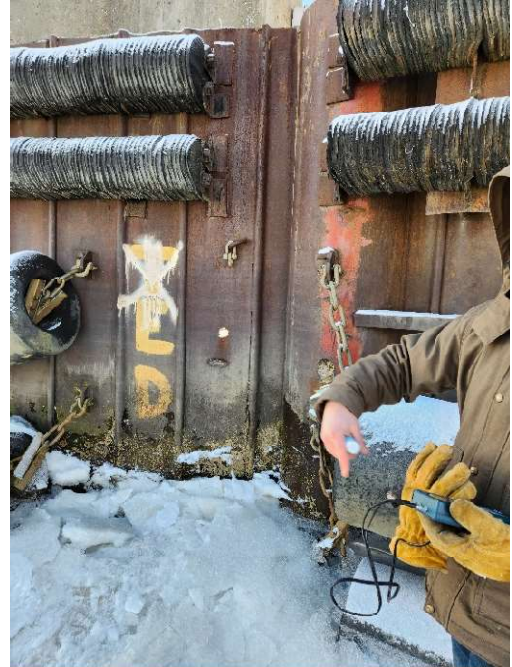
Damaged east wing wall sheet pile. Note splice between top sheet pile area and lower section



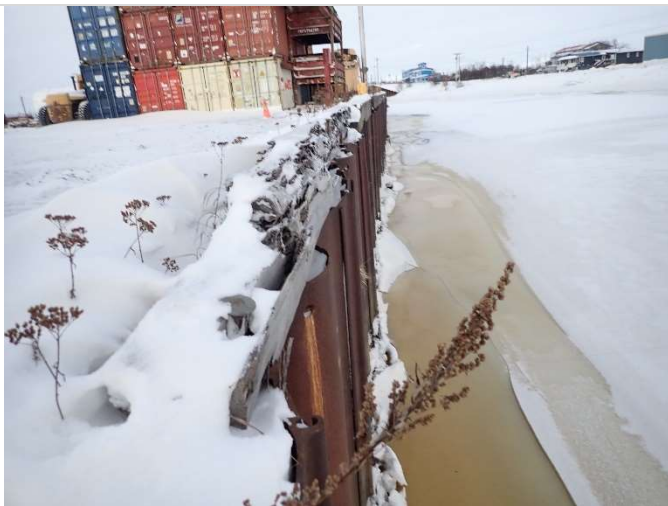
Welded splice connection between top and bottom wall sections



Prep area for UT thickness remaining measurement



Prep area for UT thickness remaining measurement near soldier pile S46



Damaged timber bullrail along east sheet pile wall



Damaged timber bullrail along east sheet pile wall



Fendering and concrete curb along east sheet pile wall



8" dia mooring bollard at intersection of east timber and sheet pile wall



8" dia mooring bollard between concrete curbs on the east sheet pile wall.



Damaged sheet pile on east wall



Safety ladder on east sheet pile wall



Fendering on east sheet pile wall



Concrete curb and fendering along east sheet pile wall



Concrete curb and fendering along east sheet pile wall



Minor damage to concrete curb metal strip along east wall.



Fractured sheet pile with material loss at connection between east wing wall and dock closed sheet pile dock cell



Fractured sheet pile with material loss at east wing wall



East wing wall PS28 web thickness remaining at top of wall



Overall length of PS28 sheet pile at east wing wall



Length of damaged sheet pile section



Top of dock face



Damaged 10" dia bollard at SE corner of dock (closed cell #1)



Damaged 24" dia pipe pile bollard at closed cell #2



Damaged 24" dia pipe pile bollard at closed cell #3. Hole has been drilled through pile-pile with a 3" dia bar inserted through the pile



Top of west wing wall



Elevation view of the west wing wall and armour rock protecting the wall's shoreward toe



Leaning closure wall between closed cell, CC4, and open cell, OC1. Photo taken in Dec inspection when the ice was thick enough for foot traffic along the east and west walls.



Start of fendering at closed cell, CC4

APPENDIX 2: WALL TILT AND UT THICKNESS MEASUREMENTS

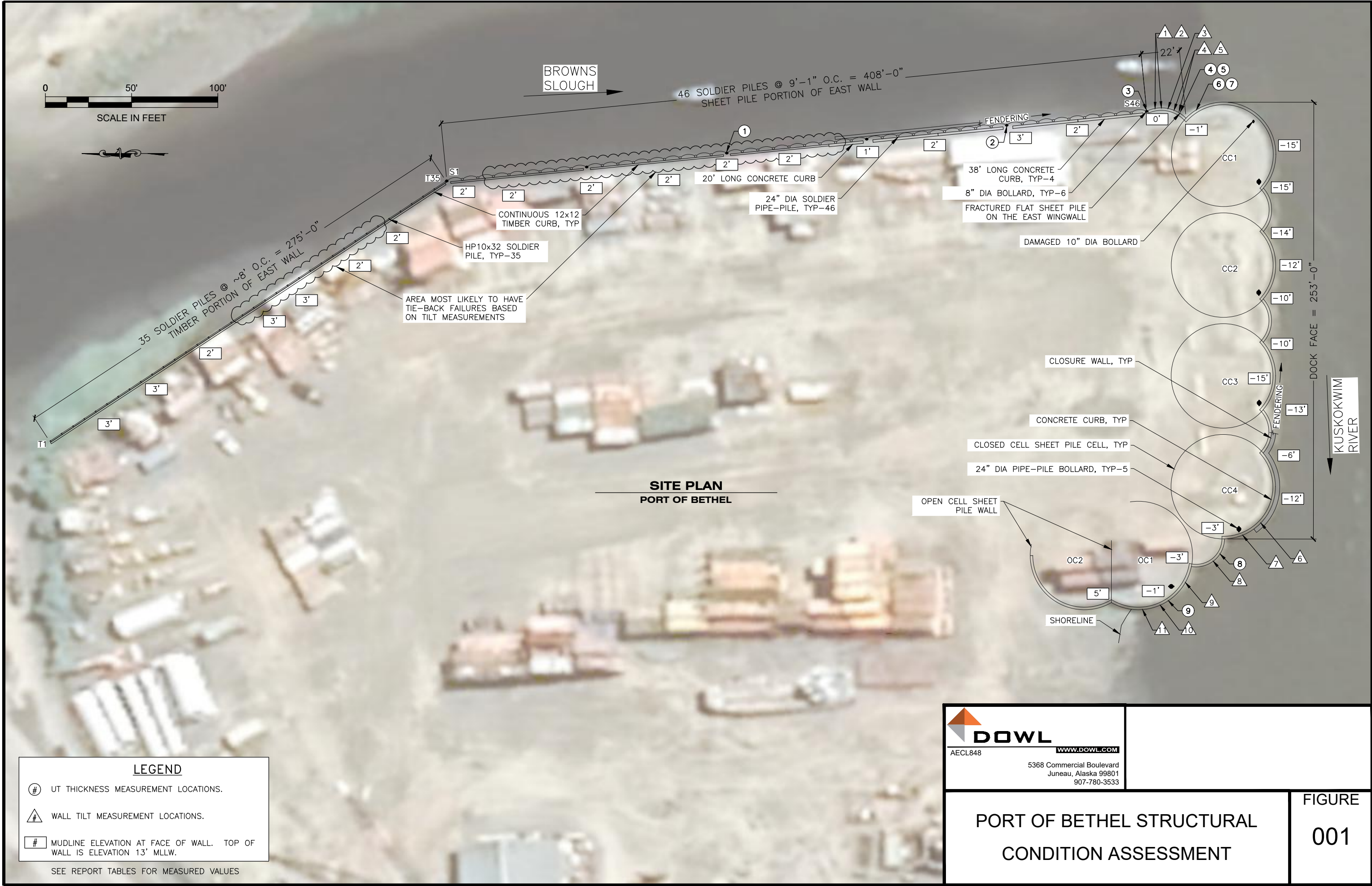
#	East Timber Wall Soldier Pile	
	Tilt (degrees)	Notes
T1	6.7	
T2		
T3		
T4	3.0	
T5		
T6		
T7	1.7	
T8		
T9		
T10	2.0	
T11		
T12		
T13	1.5	
T14		
T15		
T16	2.0	
T17		Damaged
T18	5.5	
T19		
T20	3.2	
T21		
T22		
T23	4.6	
T24		
T25		
T26	4.4	
T27		
T28		
T29	4.5	
T30		
T31		
T32	2.2	
T33		
T34	1.4	
T35	0.0	Sheet Pile #1

#	East Steel Wall Soldier Pile	
	Tilt (degrees)	Notes
S1	0.0	Timber Pile #35,
S2	0.7	
S3	0.3	
S4	1.7	
S5	1.7	
S6	1.6	
S7	1.0	
S8	0.6	
S9	1.8	
S10	0.5	
S11	2.5	Damage - See Photos
S12	2.5	Damage - See Photos
S13	3.0	Damage - See Photos
S14	2.8	
S15	2.5	
S16	2.0	
S17	1.6	
S18	1.2	
S19	1.2	Safety Ladder, Thickness Reading #1
S20	1.0	
S21	0.5	
S22	0.7	
S23	1.4	
S24	1.8	
S25	1.7	
S26	1.8	Bumpers begin
S27	0.5	
S28	0.6	Safety Ladder
S29	0.3	
S30	1.0	
S31	0.5	
S32	0.5	
S33	0.4	
S34	0.7	
S35	0.3	
S36	0.3	
S37	0.5	Safety Ladder, Thickness Reading #2
S38	0.0	
S39	0.9	
S40	0.4	
S41	0.3	
S42	0.6	
S43	0.6	
S44	0.7	
S45	0.6	
S46	0.6	Safety Ladder, Thickness Reading #3

#	E Wingwall Sheet Pile	
	Tilt (degrees)	Notes
1	1.0	Damaged sheet pile hinged seaward 6 to 8 inches.
2	1.9	
3	3.0	
4	2.0	
5	2.0	
#	W Wall Sheet Pile	
	Tilt	Notes
6	1.0	
7	1.0	
8	4.0	
9	0.4	
10	0.5	
11	0.1	

#	UT Thickness Remaining Measurements	
	Location	Notes
1	0.410	Steel Pile 19
2	0.380	Steel Pile 37
3	0.385	Steel Pile 46
4	0.327	On patched section of wall at failure point.
5	0.366	On original wall at failure point.
6	0.502	On closed cell wall after failure point.
7	0.502	On closed cell wall after failure point below summer water line.
8	0.467	West wall
9	0.467	West wall

APPENDIX 3: SITE PLAN





AGENDA ITEM #

City Council Meeting Date: 10/10/2023

CITY COUNCIL COMMUNICATION FORM

FROM: Alan Lanning, Interim City Manager

DATE: 10/10/2023

ITEM: Council Report

Worked on the following issues 9/20-10/3.

Finalized the Collective Bargaining agreement. After some final editing, that agreement should be coming to Council in the near future.

Responded to several inquiries from Council members.

Responded to several citizen issues.

Attended 9/29 Special Council meeting with ONC Board.

Continuing focus on recruiting efforts.

Continue working with Interim Finance Director to prioritize work product and understand appropriate paths forward.

Continue working with Carmen Jackson regarding finance issues.

Continue work on several property abatement letters, including the 410 Owl St. property.

Granted permission by owner of property to remove the hazardous tin roof sections at 9140 Ptarmigan due to their potential as safety hazards. Public Works successfully removed the sections.

Met with Brilliant media in our ongoing informational efforts.

Working on long-term solution to HR position.

Continue reading various documents and files.

Memorandum

Date: October 1, 2023

To: Alan Lanning, Interim City Manager

From: Bo Foley, IT Director

Subject: IT Director's Report



September 2023 Current Events

- **Ticketing Pilot Project:**

This month, my department was able to help assist the Police in getting equipment they needed for installing laptops and printers into two squad vehicles for them to be able to issue citations more easily when in the field. This was meant as a pilot program to test feasibility. We are still unsure if the laptops will be able to get through the harshness of an Alaskan Winter, but so far, the equipment seems to be working. Should this prove to be a viable option, we will likely try to replicate that equipment in more of their vehicles.

- **Caselle Updated to Version 2023.8.79:**

Following last month's major update to version 2023.8.76, a patch was released (progressing the version to 2023.8.79) to address a few problems that arose from the original update. My department was able to allocate the after-hours time to get this patch disseminated.

- **Siklu Expansion:**

Alcan, subcontractors of ACS, managed to make it out and help me work on the wireless network expansion. This is ongoing as I write this report and will likely carry on into October. The expansion will attempt to bring in the small boat harbor which should create a few more loops for data traffic to flow.

- **Replacing City Hall Cameras:**

During the early stages of the COVID-19 pandemic, the City manager at the time instructed my department to procure and install an off-the-shelf camera system to cover City Hall, Public Works, and the Fire Department. We fulfilled this request, but it quickly became apparent that such a purchase was not the best fit for these buildings.

Professionally quoted systems can sometimes be incredibly expensive, so it was easy to see why one might elect a boxed solution that only costs a few hundred dollars. However, I can state that out of the three times we tried to get vital evidence from these systems when incidents occurred at all three buildings, the solution let us down. From extreme difficulty in tracking down an event due to times/dates that inexplicably became wrong over a period to signals not reaching far enough so that a camera could transmit a feed to the centralized controller, we have never been able to rely on these systems.

Memorandum

Date: October 1, 2023

To: Alan Lanning, Interim City Manager

From: Bo Foley, IT Director

Subject: IT Director's Report



My department has, however, had success with another type of camera system over the past year in trying to keep watch over our sensitive equipment and server rooms. It is user-friendly and does not break the bank like a full-blown professional system might. I have decided to try and expand the system throughout City Hall to test if it works better than what we have currently. I will also aim to replace the systems at the Fire Department and Public Works and see how these work for us over time. I will need to add in some additional Internet connections at those locations so that daily bandwidth is not in so much contention (as data is stored in the cloud), but the solution may be a better fit.

- **Normal Business:**

The rest of the month has been filled with normal daily trouble-ticket response for issues regarding printing, scanning, file access, and especially employee management.

Future Plans

- **Vacation Plans for October into November:**

I have decided to take time off next month. I will be out of the office from October 16 through November 13. I will be leaving my technician to handle the day-to-day trouble tickets. During this time, all major projects will be on hold.



William Arnold, Public Works Director
1155 Ridgecrest Drive
PO Box 649 Bethel, AK 99559
P: (907) 543-3110
F: (907) 543-2046
warnold@cityofbethel.net

MEMORANDUM

DATE: 9.30.2023

TO: Alan Lanning, City Manager

FROM: Bill Arnold, Public Works Director

SUBJECT: Manager's Report – Public Works Department

Programs/Divisions

Hauled Utilities: This month has been a much smoother operation. Fewer vehicle breakdowns. When mechanical issues have arisen, the V&E have rectified these mechanical issues promptly. We assisted Utility Maintenance with lift station support. At this time all water and sewer trucks can be put on the road. Issues this month, personnel numbers and attendance.

Utility Maintenance: 3alarms on residential lift stations were responded to. Multiple issues with grinder pumps, and float systems

- Monthly meter reading and service connections were completed.
- Clean up and organization of shops and vehicles.
- 3residential lift station repairs.
- Tundra Center lift station still in dire need of repairs/ replacement. Currently, lift station is not functioning at full capacity/ has required creativity to modify pump to continue to operate.
- Mixing up main lift station by hand with soap to prevent matt build up
- leveling activities on low-flow and plugged sewer lines
- The few flushing activities that have required longer than 16 hours of work have been handled by rotating men on rest.
- Ran lagoon pump for a week then shut down and winterize the pump
- Hook up water and sewer line to 265 Akiachak
- Doing water sample
- Help Bild. Mant with sewer problem at the port office
- Receive chemicals for the the pump house and got them stored for the winter
-

Utility Maintenance has 2 vacant staff workers still short staffed
Got parts order to fix water leak in ASHA

Property Maintenance:

POOL: Remove old Paint. Clean hot water tank. Replace lamps in lights in bathrooms. Repair damaged sheet rock and paint.

COURTHOUSE: Unlock bathroom door. Unclog judge's toilet.

CITY HALL: Unclog City Managers toilet. Move file cabinets for HR. Provide key for Laurie for storage closet.

TRANSIT: Clean boiler chimney. Service boiler.

PUBLIC WORKS: Provide keys for streets and roads. Work on air compressor. Work on boilers.

DOG POUND: Replace fuel lines for boiler. Fix leaks on dog kennel troughs. Add tiger loop for boiler.

TEEN CENTER: Add expansion tank for boiler. Replace coin vent on boiler. Add glycol for boiler.

PARKS: Drain water tank at community garden. Install bird spikes on playground equipment at Owl Park.

CEMETARY: Mark 94 grave sites. Drain water tank.

POLICE DEPARTMENT: Unclog toilets. Repair garage door. Repair second floor door.

BETHEL HEIGHTS WATER PLANT: Insulate opening in back wall. Clean unit heaters. Provide keys to V&E for generator.

CITY SUB WATER PLANT: Replace control module in boiler 2. Service boiler 1 and 2. Change check valve boiler 1. Add ball valve to expansion tank.

PORT: Weld fence post. Replace coin vents on boilers. Replace pressure gauge boiler 2. Repair sewer pickup line.

Road Maintenance: Maintained roads re-applied EK35 on first road and ptarmigan. Installed 36" culvert on Delapp. Cleaned and reestablished ditch and replaced culvert fourth and main. Hauled freight off the dock for piped services and water plant project.

Vehicles and Equipment: Fixed and repaired city vehicles as needed. All but 3 city generators got serviced.

Transit System:

September was a busy month. Ridership was steady throughout. No major breakdowns with both buses. As of 29 SEP 23, Ridership consisted of; 846 Elders, 12 Youth, 111 Adults, 173 Disabled, and 1,101 Pass riders. 100 Day Passes were purchased along with 2 Youth and 8 Adult Month passes. Total bus fares was \$1,357.00.

Bus 439 was used twice and logged 76 miles while Bus 440 logged 2,515 and used 334.666 gallons of fuel.

Landfill & Hauled Refuse: Landfill staff have been preparing for winter and freezing ground. We have been shredding daily and building a working face for winter hauled refuse. We got all the old freon extraction tanks shipped out with Delta Backhaul and continue draining freon from the piles of old freezers and refrigerators. This month the hauled refuse truck brought in 62 loads of dumpster trash. We received 16 loads of misc. city dumps, 162 private citizen loads, 3100 cubic yards of commercial waste, 10 freezers and 4 junk vehicles.

Staffing Issues/Concerns/Training:

Department:	Hauled Utilities	Utility Maint.	Landfill & Refuse	Vehicles & Equipment	Streets & Roads	Bethel Transit	Property Maintenance
Filled Positions:	13	5	3	4	5	3	5
Total Funded Positions:	19	9	6	7	5	3	7
Percentage	68%	56%	50%	57%	100%	100%	71%



September 5, 2023

Bill Arnold
City of Bethel
P.O. Box 1388
Bethel, AK 99559

**Subject: DOWL Term Contract
Planning and Engineering Services
Project Billing Summary Report**

Dear Mr. Arnold:

DOWL appreciates the opportunity to assist the City of Bethel with all your planning and engineering needs. In accordance with the term contract requirements, we are providing a monthly summary of active Task Orders and their Budget Status. See the attached table.

Please let us know if you have any questions or concerns.

Sincerely,
DOWL

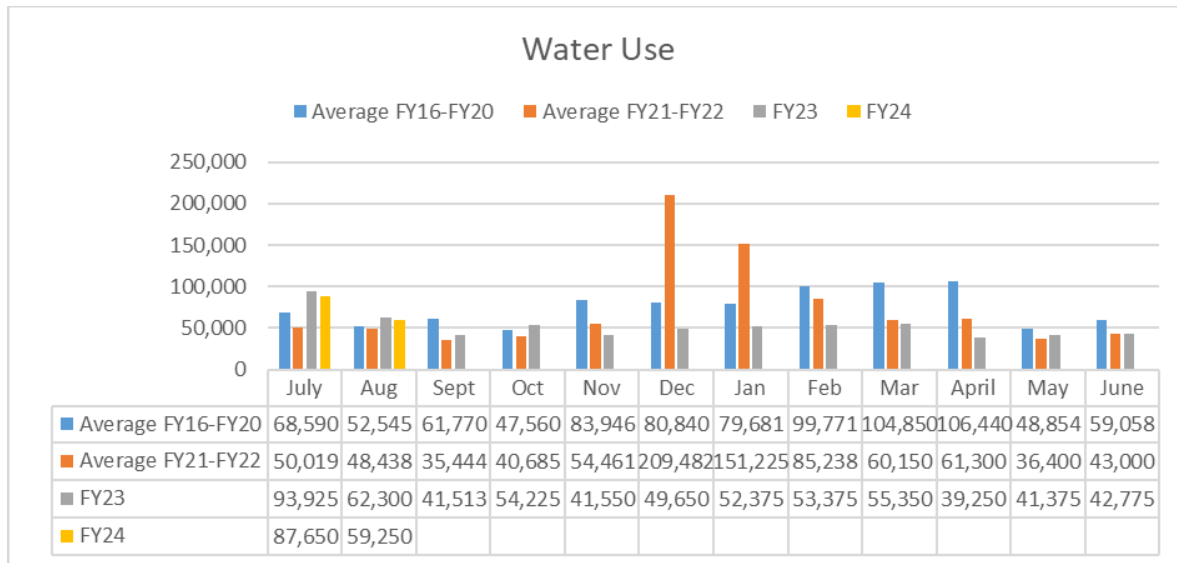
Chase A. Nelson, P.E.
Term Contract Project Manager



Project Description	Task Order	GL Code	Total Budget	Billed	Remaining
Lift Station Improvements	TO #15	660-70-6890	\$513,227.10	\$506,147.45	\$7,079.65
Lead and Copper Issues at City Sub	TO #17	510-84-6335	\$49,000.00	\$29,876.06	\$19,123.94
Subdivision Construction Oversight	TO #26	100-54-6320	\$82,340.00	\$64,157.90	\$18,182.10
Yukon Kuskokwim Health and Fitness Center Repairs	TO #28	400-50-9692	\$124,266.00	\$107,700.68	\$16,565.32
CEHH Hydraulics and Hydrology Study	TO #31	100-66-6892	\$93,450.00	\$81,947.00	\$11,503.00
Utility Rate Study	TO #39	100-51-6325	\$94,431.00	\$88,209.03	\$6,221.97
YK Fitness Center Lift Station Replacement	TO #44	400-50-9692	\$89,987.00	\$89,840.46	\$146.54
Chemical Storage Building	TO #45	660-70-6892	\$305,929.00	\$171,919.77	\$134,009.23
Transit Center Boiler Replacement	TO #46	560-50-6890	\$85,320.00	\$59,587.60	\$25,732.40
Comprehensive Plan	TO #47	100-54-9694	\$174,997.00	\$174,997.00	\$0.00
Dog Pound Facility Concept Design	TO #49	100-61-6890	\$10,473.00	\$10,473.00	\$0.00
General Planning Services	TO #52	100-54-9694	\$115,000.00	\$98,773.75	\$16,226.25
Port Wall Inspection	TO #53	520-50-6339	\$37,815.00	\$37,815.00	\$0.00
QFC#2 Lift Station	TO #55	660-70-6320	\$107,855.00	\$72,039.20	\$35,815.80
WTP Automation Study	TO #56	510-84-6890	\$67,630.00	\$25,045.67	\$42,584.33
Wetlands and Hydrologic Modeling	TO #58	100-54-6890	\$95,843.00	\$61,523.09	\$34,319.91
Police Tower Estimate	TO #59	100-61-6890	\$43,523.00	\$12,787.95	\$30,735.05
Well Testing	TO #61	510-83-6335	\$21,697.00	\$0.00	\$21,697.00
Bethel Hts/Martina Oscar W&S	TO #63	631-50-6324	\$233,140.00	\$34,389.00	\$198,751.00
Fire Tower Site Plan	TO #64	100-60-6890	\$13,272.00	\$9,954.00	\$3,318.00
Filter Media Replacement	TO #65	660-70-6892	\$20,000.00	\$6,512.24	\$13,487.76
Lagoon Assessment	TO #66		\$56,101.00	\$0.00	\$56,101.00

Visit ykfitness.org for the most up to date schedules and information.

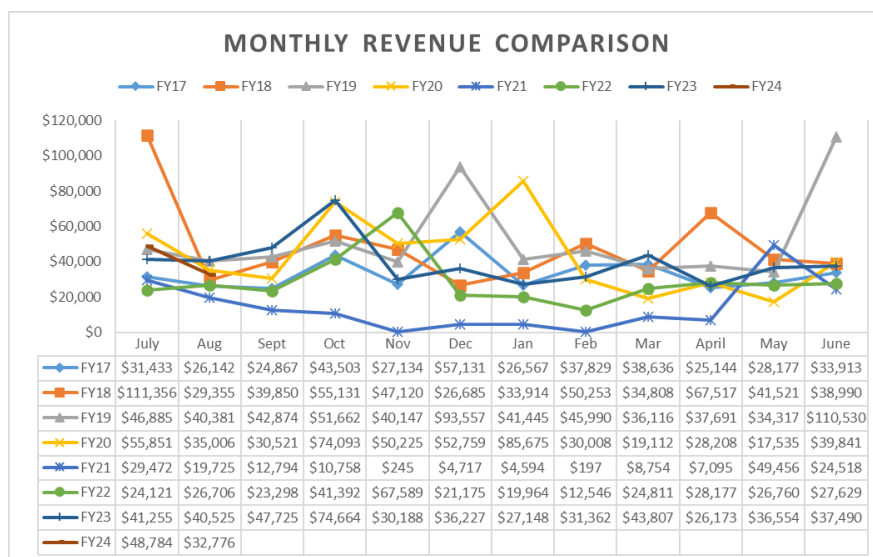
Water Use

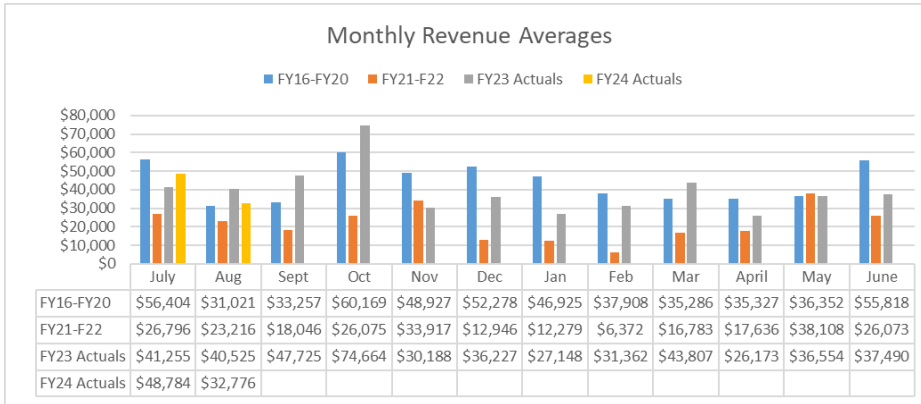


*Note: Facility opened in November of 2014 (FY15). Starting during maintenance closure in Dec 2019/Jan 2020 hot water has been used to keep pipes from freezing resulting in higher-than-normal usage. Water was turned off in late March 2020 once outside temps were consistently above freezing temperatures. Problems again arose in Dec 2020 and water was used to assure there were no freeze ups of facility piping through early March 2021.

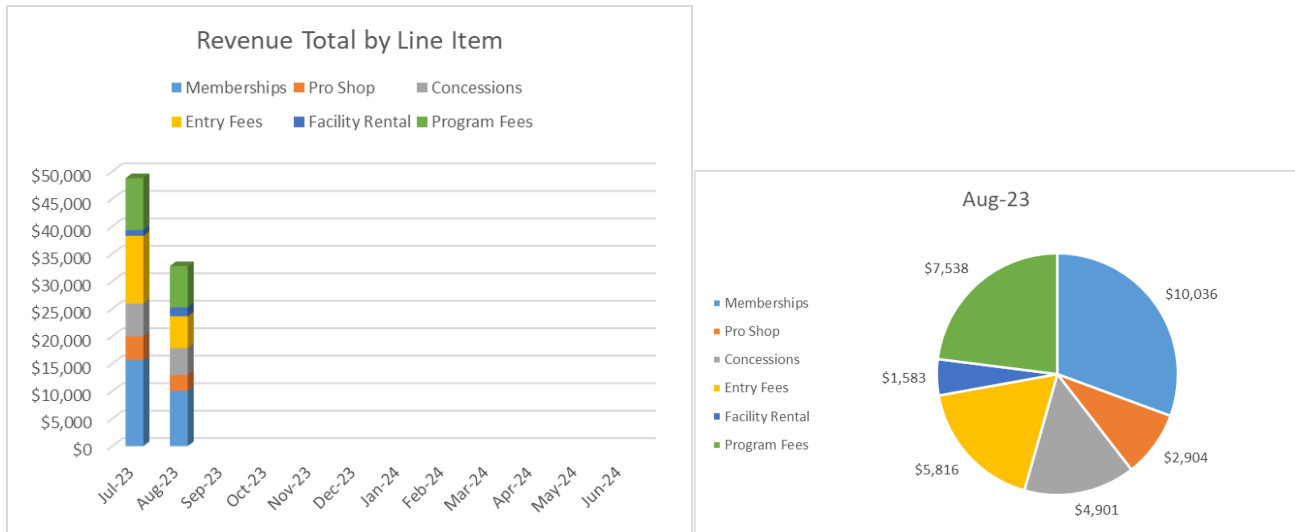
Revenue

Code	Facility Revenue	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24	Total	FY24 Budgeted	%attained
43-9420	Memberships	\$15,651	\$10,036											\$25,686	\$250,000	10%
43-4360	Pro Shop	\$4,327	\$2,904											\$7,231	\$42,000	17%
43-4361	Concessions	\$5,963	\$4,901											\$10,863	\$60,000	18%
43-4362	Entry Fees	\$12,345	\$5,816											\$18,161	\$115,000	16%
43-4440	Facility Rental	\$1,065	\$1,583											\$2,648	\$26,000	10%
43-4369	Program Fees	\$9,434	\$7,538											\$16,972	\$50,000	34%
Misc (Grants, Donations, Etc.)														\$0	\$0	#DIV/0!
Facility Revenue Total		\$48,784	\$32,776	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$81,561	\$543,000	15%



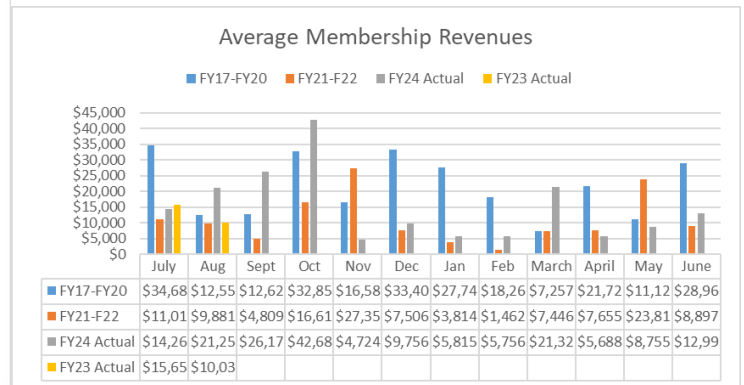
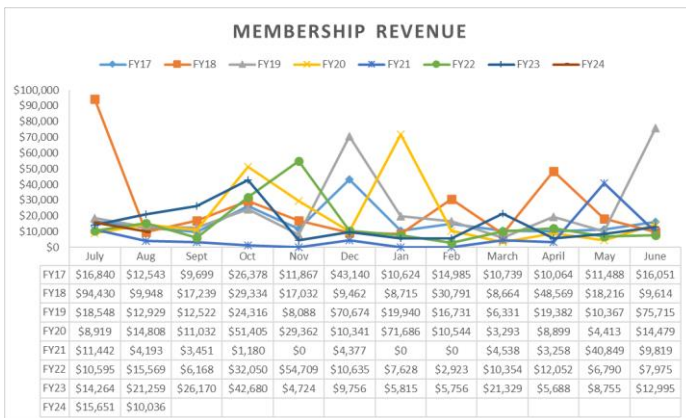


Monthly Revenue viewed by Line Item shows that Memberships, Program fees, and Entry fees are the largest portion of revenue funds for August.

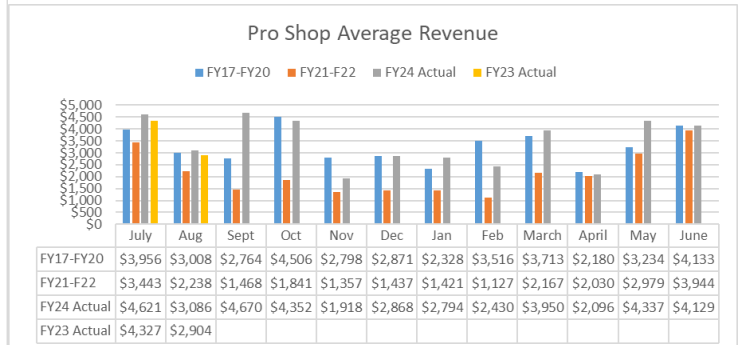
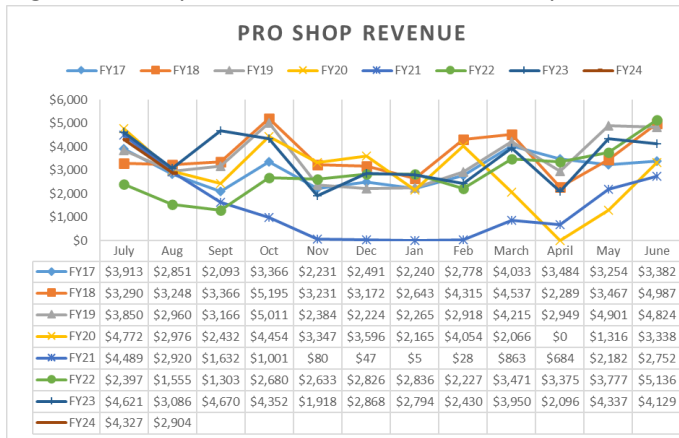


Revenue Comparisons by line Item:

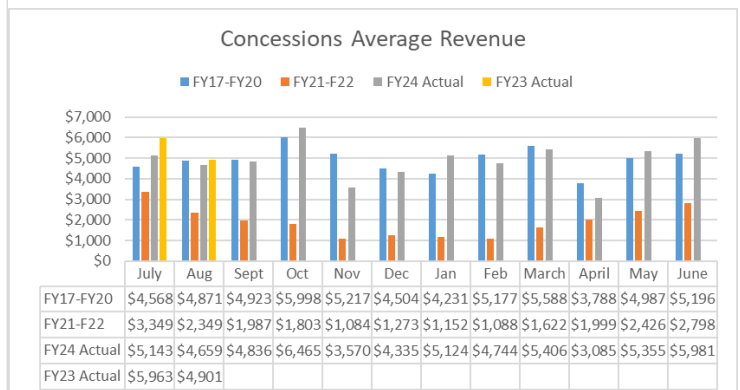
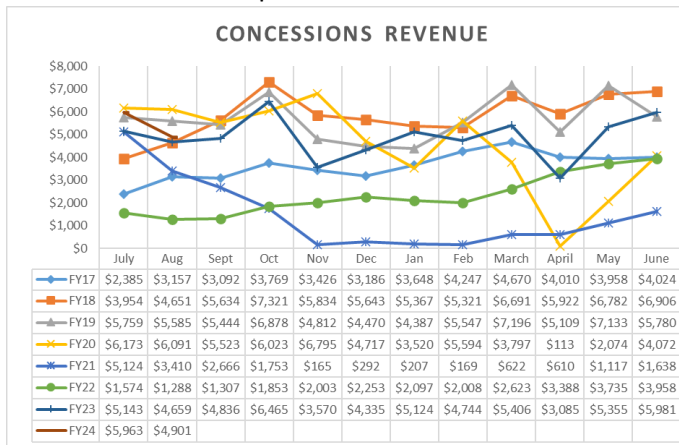
Membership revenue for June passed Covid levels but did not quite reach pre-covid averages.



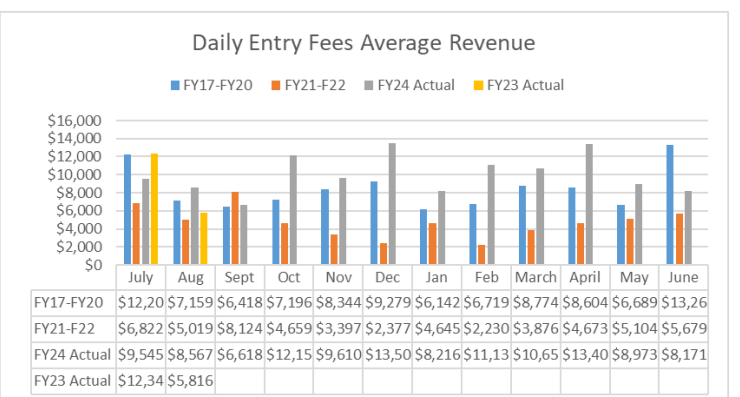
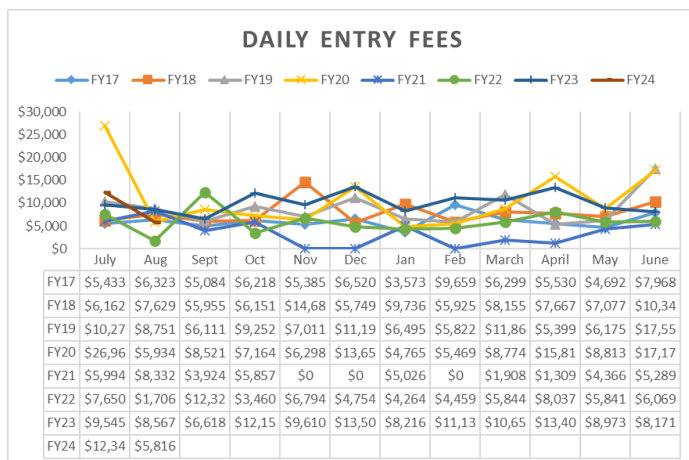
August Pro Shop revenue continues to be comparable to previous years.



Concessions revenues for August are showing a 5% increase over August of last year with the largest sellers continuing to be drinks and hot pretzels.

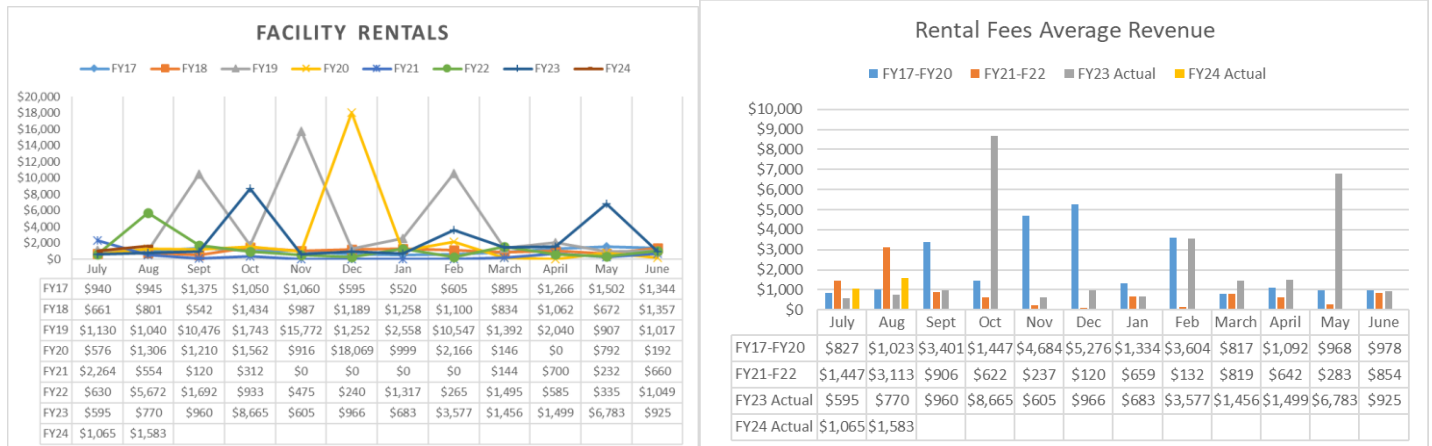


With the start of the new school year, daily entry fees for August are lower than for July.

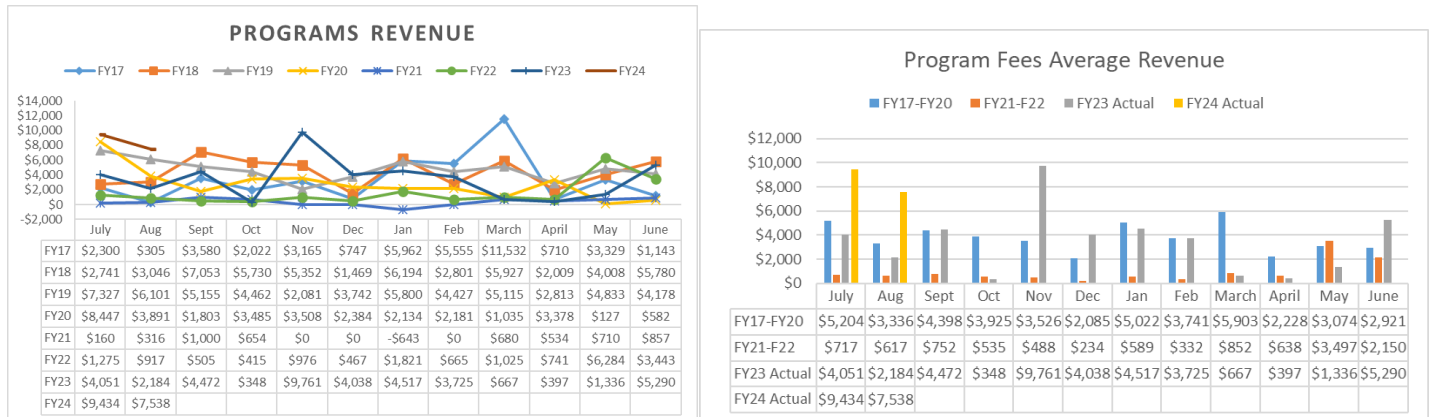


August Rentals were consistent with previous years, though revenues are showing lower as rental fees for the BRHS Swim Team were not yet received.

Spikes shown on the rental fees charts represent checks received for large rentals including BRHS Swim team in the Fall and rentals for school swim classes during the fall and spring.



Program fees for the July and August were higher than normal due to high registration numbers in our Healthy Activities Club.



Expenses

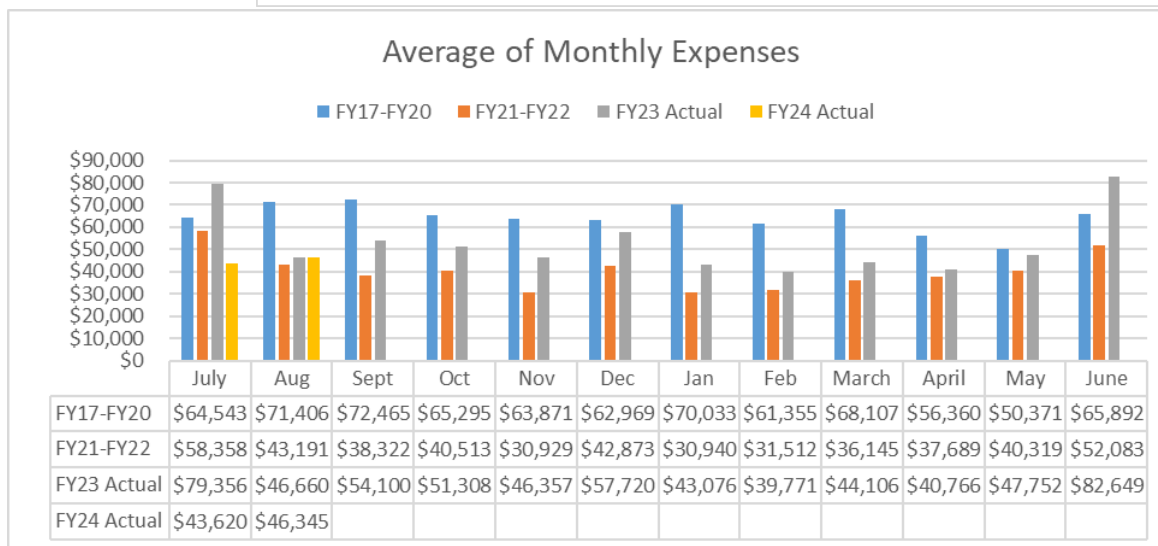
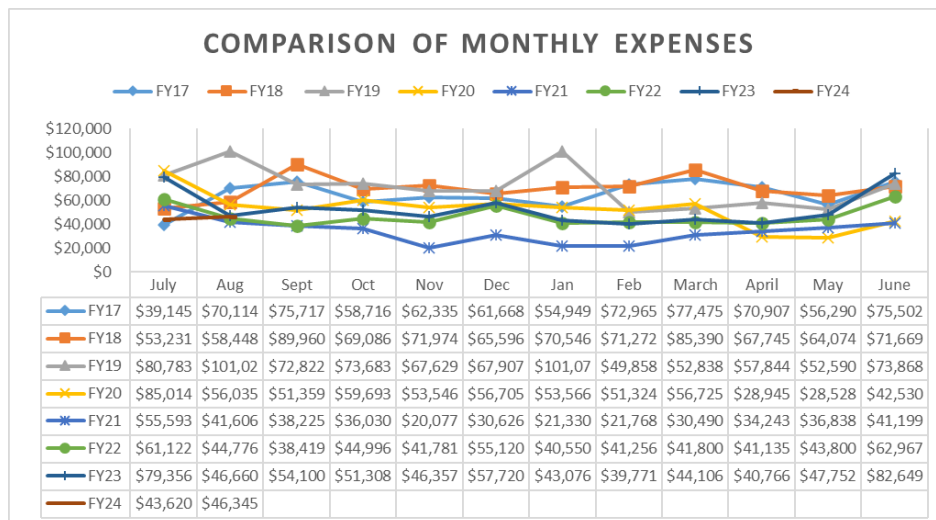
As we return to normal facility operations we are actively working to continue to minimize facility expenses while providing necessary safety and resources.

	Expenses	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24	Total	Budgeted	% used
	Wages & Benefits	\$37,934	\$37,727											\$75,662	\$609,921	12.41%
6060	Travel/Training	\$0	\$0											\$0	\$2,000	0.00%
6100	Supplies	\$2,408	\$2,695											\$5,103	\$74,000	6.90%
6110	Building Maintenance	\$565	\$705											\$1,270	\$16,100	7.89%
6331	Software Licenses	\$511	\$345											\$856	\$500	171.24%
6200	General Expenses	\$1,559	\$4,296											\$5,854	\$10,300	56.84%
6430	Allowance for Special Events	\$0	\$186											\$186	\$1,000	18.65%
6539	Unforeseen	\$0	\$0											\$0	\$2,000	0.00%
	Non Budgeted/Grant Funded	\$642	\$392											\$1,034		
	TOTAL	\$43,620	\$46,345	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$89,965	\$715,821	12.57%

* Due to our 2 week pay period structure there are 2 months out of each year in which 3 pay periods fall, skewing wages totals upwards for those months.

**Expense totals do not include purchases for the building that have been made by City of Bethel Property Maintenance or other direct city expenses.

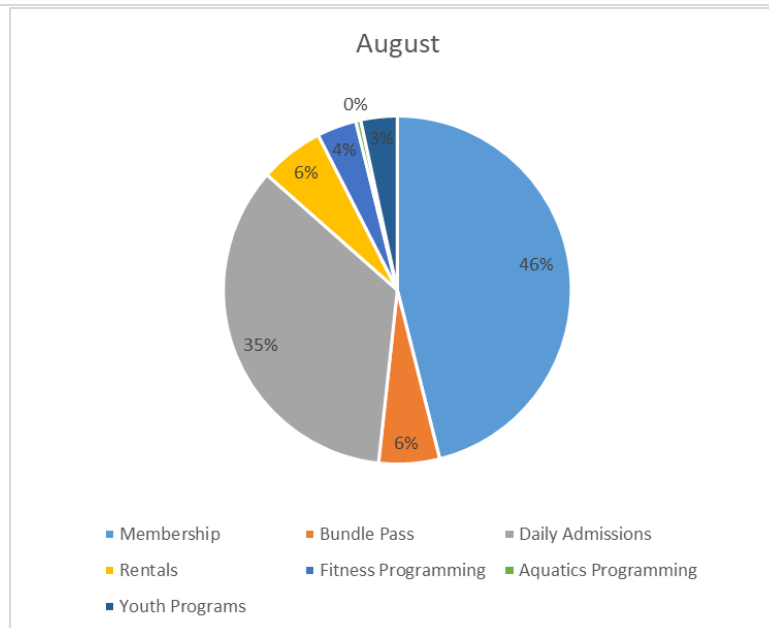
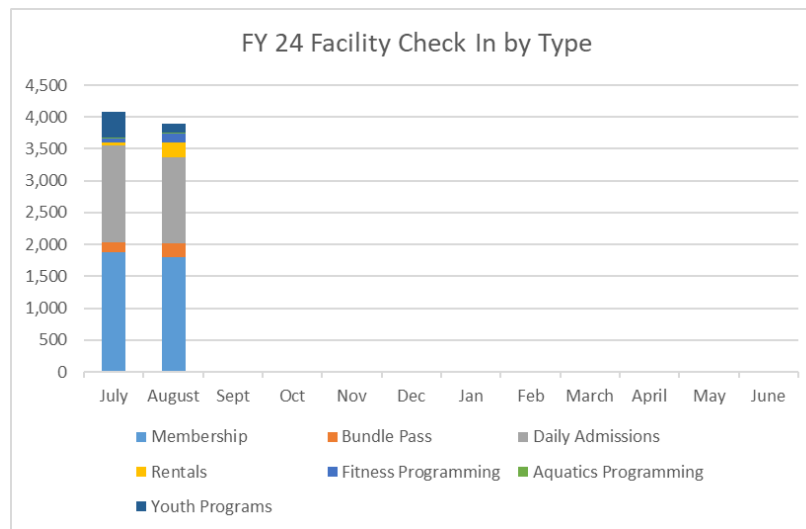
August expenses were kept steady with July expenses and below pre-COVID 19 expenses.



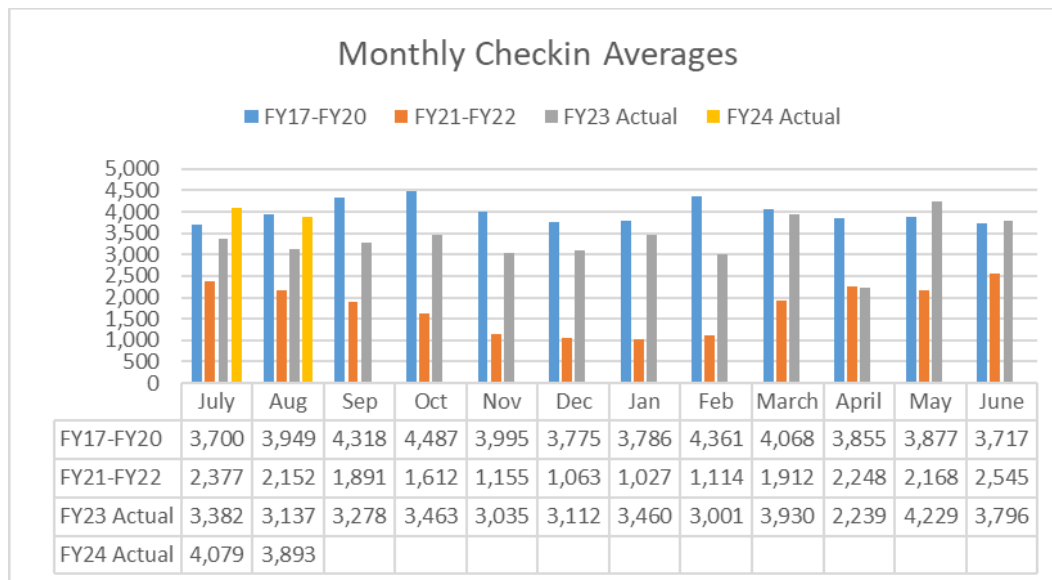
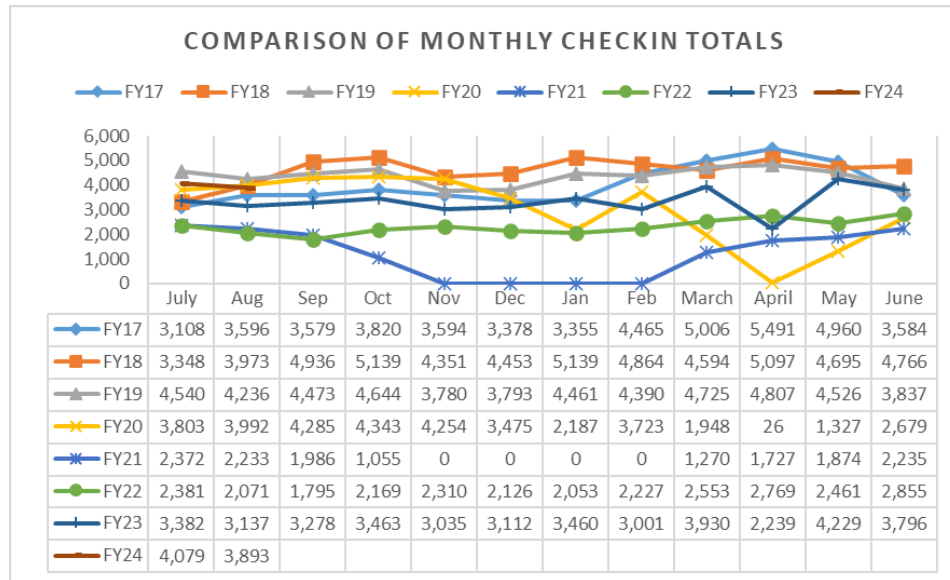
Facility Utilization

Facility Check-In: Facility Check-In numbers represent the total number of patrons who visited the facility and are based on a compilation of the number of members and bundle pass holders who checked-in, the number of daily passes sold and the number of participants in programs, activities, rentals, and special events. These numbers represent facility visits, not individuals as most individuals visit the facility multiple times over the course of the month.

Facility Check-In FY24	July	August	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	Total
Membership	1,880	1,794											3,674
Bundle Pass	151	220											371
Daily Admissions	1,515	1,354											2,869
Rentals	49	232											281
Fitness Programming	69	143											212
Aquatics Programming	15	18											33
Youth Programs	400	132											532
Monthly Totals	4,079	3,893	0	0	0	0	0	0	0	0	0	0	7,972



August utilization continues to show growth over Covid averages, reaching within 1% of pre-covid averages.



CITY OF BETHEL POLICE DEPARTMENT



September 2023 Monthly Report

Personnel:

Current Staffing			
Position	Allocated	Staffed	Vacant
Safety Patrol (three grant funded)	3	1	2
Community Service Officer	2	1	1
Evidence and Record Custodian	1	0	1
Administrative Assistant/Taxi Inspector	1	1	0
Public Safety Dispatcher (one E911 funded)	5	3	2
Public Safety Dispatch Supervisor	1	1	0
Peace Officers (one grant funded/reimbursed SRO)	20	17	3

Operations:

Operations Tempo				
	September 2023	August 2023	September 2022	2023 Total
Calls Total		1453	1314	9751
Reports Total		111	124	782
Intoxicated Pedestrian Calls		184	236	997
Driving Under Influence Calls		16	16	115
Domestic Violence Reports		24	12	119
Animal Calls		43	14	280
Animal Bite Reports		0	0	2
Sexual Assault Reports		4	8	51
Death Investigation Reports		1	1	6

Detectives Floyd and Bouma attended Child First Forensic Interview Training in Anchorage.

Sgt Charles and his K-9 partner, Zeus officially began patrolling after completion of their training in Alabama.

Chief Hicks and other members of the department met with the DEA regarding working together to combat illegal narcotics in the area.

At the invitation of the Consulate of the Republic of Korea in Anchorage, Chief Hicks attended the 70th Anniversary of the Korea-US Alliance event.

Two additional Public Safety Dispatchers were hired and are scheduled to start the first week of October. This will bring our total number of Dispatchers to 5.

Several officers have volunteered to work extra hours for traffic enforcement.

The police department is currently conducting a background check on two police officer applicants, which indicates an ongoing hiring process.

The department continues to recruit for all vacancies, highlighting the ongoing efforts to hire new personnel and maintain a fully staffed and efficient police force.

PORT OF BETHEL

Post Office Box 1388
Bethel, Alaska 99559
Voice: 907-543-2310
Fax: 907-543-2311



To: Alan Lanning, City Manager
From: Edward Flores, Port Director
Subject: September 2023 Managers Report

- **Small Boat Harbor**

The Small Boat Harbor activity is starting to slow down as we near the end of the summer season. As usual, we have experienced a slowdown in permit sales as well. Port Crews have been cleaning up and spotting gravel around the banks as needed. We are down to two seasonal workers left. We would like to pick up one to two more hands for the last push of the season. We will still have an attendant at the small boat harbor throughout the fall, but our presence will not be as strong. We will begin taking out buoys from within the harbor and the slough starting mid-October and the floats around the same time. The Small Boat Harbor closes for the season on October 31st.

- **City Dock/Beach 1/Petro Port**

City Dock and Beach 1 are fully operational. The latter half of the season went off to a good start. We have had a few mainline barges in the last month, and we expect the last one in the first week of October. Freight will still be going out on the beach for the last push for the season before companies start to pull up the river tugs for the season. We have had 3 mainline fuel barges this month, and the schedule is starting to fill up to get fuel in and out of Bethel before freezing up.

- **Port Office**

There are no issues to report for the Port Office, and it still operates well. Building Maintenance is doing daily checks on the building. Building maintenance did find a crack in our septic tank evac pipe. They were able to fix it, and all is well. Our new admin assistant is learning fast and doing very well. The office is open Monday through Friday from 8 to 4.

- **Admin**

Our monthly storage is prepped and will head out the door this first week of October. The Port Commission did not have a quorum this month. Our next meeting will be at City Hall on October 16, 2023, at 7 p.m.

- **Seawall**

The Port crew is doing daily checks along the seawall. Constant clean-up, as needed. The lower access was washed out a little bit. We will be going through and cleaning up and adding gravel where needed. YKHC will have a 5K walk/run for depression awareness on October 1st. the 5k will start on front street. Go across the float plane area then it will go the full length of the lower access to

beach 2, up standard oil road, down the highway to YKHC admin then back to Beach 2 before going back through the lower access. We will be opening the gates to accommodate this request.

- **Misc.**

We are maintaining the cleanliness around the waterfront as much as we safely can.

We have purchased new grass trimmers and are putting them to work around the waterfront. Our new storage area down near beach 2 is up and running, we currently have a company actively storing equipment and connexs at the location. We are working on lighting for the small boat harbor shack, the slough shop, & the warehouse on the municipal dock.

MEMORANDUM

DATE: October 2, 2023

TO: Alan Lanning, City Manager

FROM: Kristi McConnachie, Interim Grant Manager

SUBJECT: Grant Manager's Report for October 10, 2023 Bethel City Council Meeting



Grant Applications Approved

Community Service Patrol Grant

The City's Community Service Patrol grant was approved in the amount of \$323,081 for another year by the Alaska Department of Health and Social Services. The award amount has remained the same from the State since at least FY 2019 while the cost of the program has risen. FY 2024 will be the first year that the city budgeted money to cover cost increases in salaries and gasoline. Funds have been requested for deposit.

Grant Applications to Prepare

Land & Water Conservation Fund Grant Program

The City of Bethel has the opportunity to request a minimum of \$25K to a maximum of \$125K from the LWCF program. This is a 1:1 matching grant program; Therefore, the project budget must be at least \$50K. The city has used this grant in the past to build its community garden. Lori Strickler has gathered a group to brainstorm potential project ideas for the community. The application is due by noon on Tuesday, October 31, 2023.

Community Bridge Investment Program

The City is waiting for the Alaska Department of Transportation and Public Facilities to announce the community bridge investment program funding opportunity. The City hopes to apply for funding for the box culvert to be placed under Ptarmigan Street where Ptarmigan Creek will flow under it and the City will solve its beaver problem that is threatening road stability.

Energy Efficiency and Conservation Block Grant Program

The City of Bethel has a chance to secure \$75,220 in formula grant funding from Energy Efficiency Conservation Block Grant Program. City Administration is considering the purchase of solar panels for city buildings. The pre-award information sheet has been completed and the application is due January 31, 2024.

Purchasing Agent Duties

RFPs

Purchasing Agent:

- Purchase of Bulk Chemicals – Bill has contacted the vendor with draft purchase agreement/contract. Awaiting final negotiations and signatures.
- Pressure Filters – Council approved Budget Mod 9/26; Bill sent out to vendor. Awaiting final negotiations and signatures.
- Bulk Fuel Purchase – Libby made some edits to the draft contract. Crystal to review and finalize then send to Delta Western.
- Track Carrier – Has been ordered.

Current Grants and Loans

Active grants/loans: 15
 Grant amount in play: \$19,063,873 Exp to date: \$1,594,173
 Loan amount in play: \$173,786 Exp to date: \$0
 \$19,237,659

#	Grant	Amount	% Complete	Expiration
1	CSP - DHSS FY 2023	\$323,081	83%	6/30/2024
	Police Department will be responsible for overseeing the hiring of three CSPs to help people who are unable to care for themselves. Most people picked up are taken to the Sobering Center, funded by the same grantor as the city's CSP grant. Police Chief states this program has been instrumental in enabling the Bethel Police Department to provide vital assistance to the citizens of the community.			
2	21SHSP-GY21 - Radios and Training	\$78,500	42%	12/31/2023
	Procurement has been completed for Reid's Interview and Interrogation. Three officers have been signed up for the train and two additional are in the process of being signed up per Lt Christopher Wigner.			
3	22SHSP-GY22 - Police Radios	\$39,000	100%	9/30/2024
	Police Department ordered and received 9 portable radios. To do: Complete Final Report and close grant.			
4	COPS Hiring Program - School Resource Officer (SRO)	\$125,000	28%	6/30/2023
	The City received a one-year extension on the grant. The Finance Manager submitted a report to claim the entire \$125,000 in grant funds.			
	The City must request LKSD to pay for SRO salary not covered by grant.			
5	Yukon-Kuskokwim Health Corporation Diabetes Prevention & Control Program	\$4,738	92%	None
	To do: Complete Final Report and close grant.			

6	FY 23 Alaska Public Entity Insurance Safety Grant		\$5,000	100%	6/30/2022																	
		The Police Department ordered a drone that cost \$6,928.20 that will be used for search and rescue operations in which the Police Department takes part. The City will have to work with FAA officials, the city attorney, and other stakeholders to develop a drone program. To do: Complete Final Report and close grant.																				
7	Coronavirus Local Fiscal Recovery Fund (ARPA)		\$3,357,327	31%	12/31/2024																	
		The City spent the following so far: <table><tr><td><u>Description</u></td><td><u>Spent</u></td><td><u>Budget</u></td></tr><tr><td>Chemical Storage Building</td><td>\$360,196</td><td>\$1,500,000</td></tr><tr><td>Lift Station Repairs</td><td>\$364,661</td><td>\$190,000</td></tr><tr><td>KYUK Radio Tower</td><td>\$250,000</td><td>\$250,000</td></tr><tr><td>Gen. Gov. Services</td><td>\$40,126</td><td></td></tr><tr><td>Minor Equip-Playground</td><td>\$41,604</td><td></td></tr></table>				<u>Description</u>	<u>Spent</u>	<u>Budget</u>	Chemical Storage Building	\$360,196	\$1,500,000	Lift Station Repairs	\$364,661	\$190,000	KYUK Radio Tower	\$250,000	\$250,000	Gen. Gov. Services	\$40,126		Minor Equip-Playground	\$41,604
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KYUK Radio Tower	\$250,000	\$250,000																				
Gen. Gov. Services	\$40,126																					
Minor Equip-Playground	\$41,604																					
8	Designated Legislative Grant YK Fitness Center Gym/Track Design		\$500,000	0%	6/30/2026																	
		The City’s Park and Recreation Committee discussed this grant at their meeting held July 10, 2023. The City continues to search and inquire about other grant opportunities that will allow the City to have enough money to complete design & construction of the gym.																				
9	Designated Legislative Grant Public Safety Communication Tower		\$500,000	0%	6/30/2028																	
		No money has been spent on the project thus far. City Administration continues to look for construction funds.																				
10	Justice Assistance Grant (JAG)		\$14,170	100%	9/30/2023																	
		Police Chief purchased one drug dog and sent an officer to training with the dog. To do: Complete Final Report and close grant.																				
11	Healthy & Equitable Funding		\$242,057	33%	5/31/2023																	
		The City received playground equipment for installation in Pinky’s Park. The City will pay the playground company to install it.																				
12	Camp Initiative Grant 2023		\$15,000	0%	TBD																	
		The City was awarded a \$15,000 Camp Initiative grant from the Alaska Community Foundation. YK Fitness Center Director Stacey Reardon is coordinating the camp again this year. The grant funding will be used as scholarship funds for those that have difficulty paying camp fees for their children.																				
13	VSW Capital Improvement Project Grant – W&S Improvements		\$13,860,000	0%	6/30/2027																	
		The City signed the grant agreement with the State of Alaska, Department of Environmental Conservation, Village Safe Water Program in the amount of \$13,860,000. The funding will pay for design, bid documents, right-of-way acquisitions, and construction of the Bethel																				

		Heights Water and Sewer Improvements project. DOWL estimates that it will take at least one year to acquire the easements and right-of-ways. DOWL stated they were awarded the contract in June and have currently worked on negotiating the Scope of Work and their Contract.		
14	State Revolving Fund Loan – Drinking Water	\$86,893	0%	6/29/2027
		All invoices have been uploaded. The City should be receiving this money and returning \$11,893 to close out the loan.		
15	State Revolving Fund Loan – Clean Water	\$86,893	0%	6/29/2027
		All invoices have been uploaded. The City should be receiving this money and returning \$11,893 to close out the loan.		



**CITY OF BETHEL
Fire Department**

Daron R. Solesbee, Fire Chief

P.O. Box 3231, Bethel, Alaska 99559

Phone: (907)-543-2131

Fax: (907)-543-2702

dsolesbee@cityofbethel.net

Celebrating 50 Years of Service

DATE: October 2, 2023

TO: Alan Lanning, Interim City Manager

FROM: Daron Solesbee, Fire Chief

SUBJECT: Management Report, September 2023

Current Events

- The department is planning a “Wet Down and Push Back” Ceremony to commemorate Engine 5 being placed into service.
- The department is planning a dedication ceremony and open house at the new *BFD Firefighter Training Tower Facility*, located at 1215 Ridgecrest Drive. This is being tentatively scheduled for mid-October, after construction and staff training is completed.
- The department is continually recruiting new volunteer responders and administrative support. If anyone is interested, please fill out a BFD Volunteer Application Packet today!

Community Planning/Preparedness/Prevention

- The department conducted multiple plan reviews for new commercial structures. These plans were reviewed for compliance with requirements stated in the 2021 International Fire Code (IFC), Chapter 5 - Fire Service Features.
- The department will be completing hydrant flow testing soon, due to low staffing and high incident call volume. Areas which will be affected include City Subdivision, FAA Housing, and the Industrial Corridor.
- The department has attended several project meetings which have been to coordinate the shipping, arrival, construction, and upcoming instructor training for the new Draeger Swede Survival Phase II Fire Training Facility. The materials

have been shipped to Alaska Marine Lines in Seattle, WA, and will arrive in Bethel sometime between October 10-18.

- The department attended a Bethel Emergency Preparedness Meeting at the YKHC Elder's Home Meeting Room. Participants discussed planning of an upcoming tabletop exercise in October, and full-scale exercise in May 2024.
- The department started utilizing PSTrax, a fire department vehicle, facility, and asset management program. This program streamlined daily duties, vehicle and equipment maintenance checks, and allows for better communication between all department members.
- As the weather has been warmer, please take this opportunity to clean your chimneys. Bethel residents may come by the fire station and borrow a chimney brush and rods free of charge, but must return them **within three days**.

Training

- New staff and volunteers are receiving continuous Driver/Operator training on the handling characteristics, operation of specialty equipment, care and maintenance, and emergency operational procedures of the department's ambulances and fire apparatus.
- Staff have completed several online, classroom, and skill drill training sessions covering various topics including firefighting, emergency medical treatment, fire inspection, fire investigation, and fire prevention.
- Staff have conducted several drills on firefighting and EMS knowledge and skills during each shift.
- Personnel attended the 2023 Alaska Fire Conference in Valdez from September 25-29. The 40 hours of instruction covered topics such as fire officer leadership, fire service instruction, confined space rescue, and stress management.

Responses

- Between 09/01/2023 and 09/30/2023, the Bethel Fire Department responded to 125 EMS and 12 Fire incidents.
- See attached reports for Fire and EMS response breakdowns.

Budget/Financial

- The department is operating within its FY2024 budget.

Grants

- The department will continue to seek grant funding for fire and EMS equipment, additional staffing, replacement fire apparatus and ambulances, and other equipment.

Property Maintenance

- The fire station foundation will be repaired and improved to allow for increased ventilation to preserve the position of the foundation piles.
- The fire station's front office and classroom need to be updated and remodeled, as the original (circa 1980) cabinets, shelving, and counter tops are very worn and in poor condition. The department will explore options and possibly create an RFP for this project.
- The department will seek an RFP for chain-link fencing to surround the department's new firefighter skills training facility, which will be constructed in October at 1215 Ridgecrest Drive.

Staffing/Recruitment

- The department is recruiting one Fire Lieutenant (PS4A, Base Pay is \$67,336/yr + DOE).
- The department is recruiting four Firefighter/EMT's (PS2A, Base Pay is \$52,373/yr + DOE).
- The department is recruiting four Temporary Firefighters (non-benefitted, up to 6 months, 40 hours/week, not eligible for overtime, \$25/hour).
- Due to low staffing and coverage concerns, firefighters will be working a 48-on/48-off shift schedule until further notice. This will ensure that employees receive much-needed days off.
- The department is advertising for these positions nationally through multiple job advertisement services, Fire and EMS magazines, firefighter recruitment organizations, and various fire academies throughout Alaska and the lower 48 states. Department leadership will attend career fairs around the state to recruit personnel.
- The department is continually recruiting volunteer members to serve as firefighters, ETT/EMT's, and support personnel. Become a volunteer today!

Vehicles & Equipment

- The department's new Class-A Pumper Tender Apparatus (Fire Engine) from Pierce Manufacturing, Inc. was completed in August. Hughes Fire Equipment transported the pumper to Alaska Marine Lines in Seattle/Tacoma, WA, where it was heat-shrink wrapped prior to being placed onto the barge to Bethel. We are looking forward to receiving, stocking, and placing our new pumper into service!
- The department has started the process of developing a specification with Braun Northwest, Inc. for a new Advanced Life Support Type-1 Ambulance to replace Medic-4, the 1999 Ford ALS Type-1 ambulance. The department will utilize a cooperative bid purchasing contract to acquire and purchase this vehicle.
- We have received the parts for the Class-A Foam system for Engine-4. Staff determined that a 1" valve was required, upon finding the ¾" valve shipped was too small for the current foam system plumbing. This project was put on hold to allow for the receipt of Engine-5 this summer to allow this apparatus to be taken out of service for modifications.

FIRE DEPARTMENT VEHICLE STATUS			
Vehicle	Type	Year	Status
Medic 4	Ambulance	1999	(Reserve Ambulance) In service. Slated for replacement in FY24.
Medic 5	Ambulance, Light Rescue	2019	(Frontline Ambulance) In service. MARSARS placed in service, reflected on inventory sheet.
Medic 6	Ambulance	2017	(Second-Out Ambulance) In service.
Medic 7	Ambulance	2024	Specification is under review by department.
Engine 5	Pumper	2022	Will arrive on AML Voyage W3009.
Engine 4	Pumper	2013	(Frontline Pumper) In service. Pump packing rings need to be tightened and/or replaced. Generator issues.
Engine 3	Pumper	1986	Out of Service (Temporarily). (Poor overall condition; needs replacement). Starter inoperable, work order sent to V&E in May 2023. The pump transmission was received and reinstalled by a local heavy equipment/diesel mechanic.
Truck 1	Ladder Truck	2017	In service.
Com 1	SUV	2021	In service.
Com 2	Pickup	2014	In service.
Com 3	Pickup	2004	In service. Fair condition.
Honda 1	ATV	2004	In service.
Honda 2	ATV	2004	In service.
Fire Boat	Public Safety Boat	2004	Needs new outboard motor (obsolete/frequent breakdowns). Needs a replacement steering system, preferably hydraulic. Intermittent fuel starvation issue (fuel pump) that causes sputtering.

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING OCTOBER 31, 2023

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>FIRE DEPARTMENT</u>					
100-60-6000 SALARIES	47,136.31	140,117.51	792,237.00	652,119.49	17.7
100-60-6004 LONGEVITY BONUS	.00	.00	10,000.00	10,000.00	.0
100-60-6010 FLSA OVERTIME	15,476.39	35,085.10	120,000.00	84,914.90	29.2
100-60-6011 CALL BACK OVERTIME	3,490.28	18,179.34	50,000.00	31,820.66	36.4
100-60-6022 HOLIDAY PAY	3,170.05	6,484.20	15,000.00	8,515.80	43.2
100-60-6023 LEAVE CASHOUT	2,750.10	2,750.10	45,789.00	43,038.90	6.0
100-60-6030 SOCIAL SECURITY EXPENSE	.00	167.40	.00	(167.40)	.0
100-60-6031 PAYABLE MEDICARE FICA	1,078.99	3,041.89	14,532.00	11,490.11	20.9
100-60-6032 UNEMPLOYMENT	.00	.00	17,840.00	17,840.00	.0
100-60-6033 WORKERS' COMPENSATION	2,499.76	7,499.28	25,891.00	18,391.72	29.0
100-60-6034 PERS	15,240.07	43,376.58	220,492.00	177,115.42	19.7
100-60-6040 EMPLOYEE GROUP BENEFITS	11,941.21	36,633.38	305,136.00	268,502.62	12.0
100-60-6041 UTILITY BENEFIT	.00	6,758.62	54,720.00	47,961.38	12.4
100-60-6061 TRAVEL/TRAINING	.00	12,946.86	42,900.00	29,953.14	30.2
100-60-6100 SUPPLIES	.00	16,503.06	77,800.00	61,296.94	21.2
100-60-6103 WEARING APPAREL	.00	1,676.39	16,700.00	15,023.61	10.0
100-60-6150 GASOLINE/DIESEL/OIL	222.88	3,157.42	16,400.00	13,242.58	19.3
100-60-6153 HEATING FUEL	.00	377.96	40,000.00	39,622.04	.9
100-60-6155 WATER/SEWER/GARBAGE	.00	.00	11,600.00	11,600.00	.0
100-60-6160 ELECTRICITY	.00	3,169.47	21,200.00	18,030.53	15.0
100-60-6170 TELEPHONE	240.56	722.17	2,400.00	1,677.83	30.1
100-60-6171 STAFF CELLULAR PHONES	227.99	683.97	4,000.00	3,316.03	17.1
100-60-6200 MINOR EQUIPMENT	.00	599.48	22,000.00	21,400.52	2.7
100-60-6230 VEHICLE MAINT/REPAIR	.00	2,200.21	18,000.00	15,799.79	12.2
100-60-6231 VEHICLE PARTS & TOOLS	.00	3,115.07	28,000.00	24,884.93	11.1
100-60-6240 PROPERTY MAINT	.00	2,783.59	30,000.00	27,216.41	9.3
100-60-6335 OTHER PURCHASED SERVICES	1,195.33	7,781.99	31,000.00	23,218.01	25.1
100-60-6400 INSURANCE	10,805.13	32,415.39	108,000.00	75,584.61	30.0
100-60-6502 ADVERTISING	.00	1,610.48	3,000.00	1,389.52	53.7
100-60-6503 DUES & SUBSCRIPTIONS	.00	135.00	12,500.00	12,365.00	1.1
100-60-6530 FINANCE CHARGES/PENALTIES	.00	.00	500.00	500.00	.0
100-60-6534 COLLECTION/SMALL CLAIMS	.00	886.88	31,200.00	30,313.12	2.8
100-60-6537 FIRE PREVENTION PROGRAM	.00	2,930.69	7,500.00	4,569.31	39.1
100-60-6539 MISCELLANEOUS EXPENSES	.00	.00	1,500.00	1,500.00	.0
100-60-6660 XFER TO F-58 FLEET REPLACEMENT	.00	169,807.04	.00	(169,807.04)	.0
100-60-6711 ADMIN OVERHEAD-IT SVCS	.00	4,820.29	22,800.00	17,979.71	21.1
100-60-6890 CAPITAL EXPENDITURES	6,826.74	15,142.44	388,524.00	373,381.56	3.9
100-60-9649 VOLUNTEER STIPEND	.00	.00	15,000.00	15,000.00	.0
TOTAL FIRE DEPARTMENT	122,301.79	583,559.25	2,624,161.00	2,040,601.75	22.2
TOTAL FUND EXPENDITURES	122,301.79	583,559.25	2,624,161.00	2,040,601.75	22.2
NET REVENUE OVER EXPENDITURES	(122,301.79)	(583,559.25)	(2,624,161.00)	(2,040,601.75)	(22.2)

Search Parameters

Data Types: Emergency Medical Services

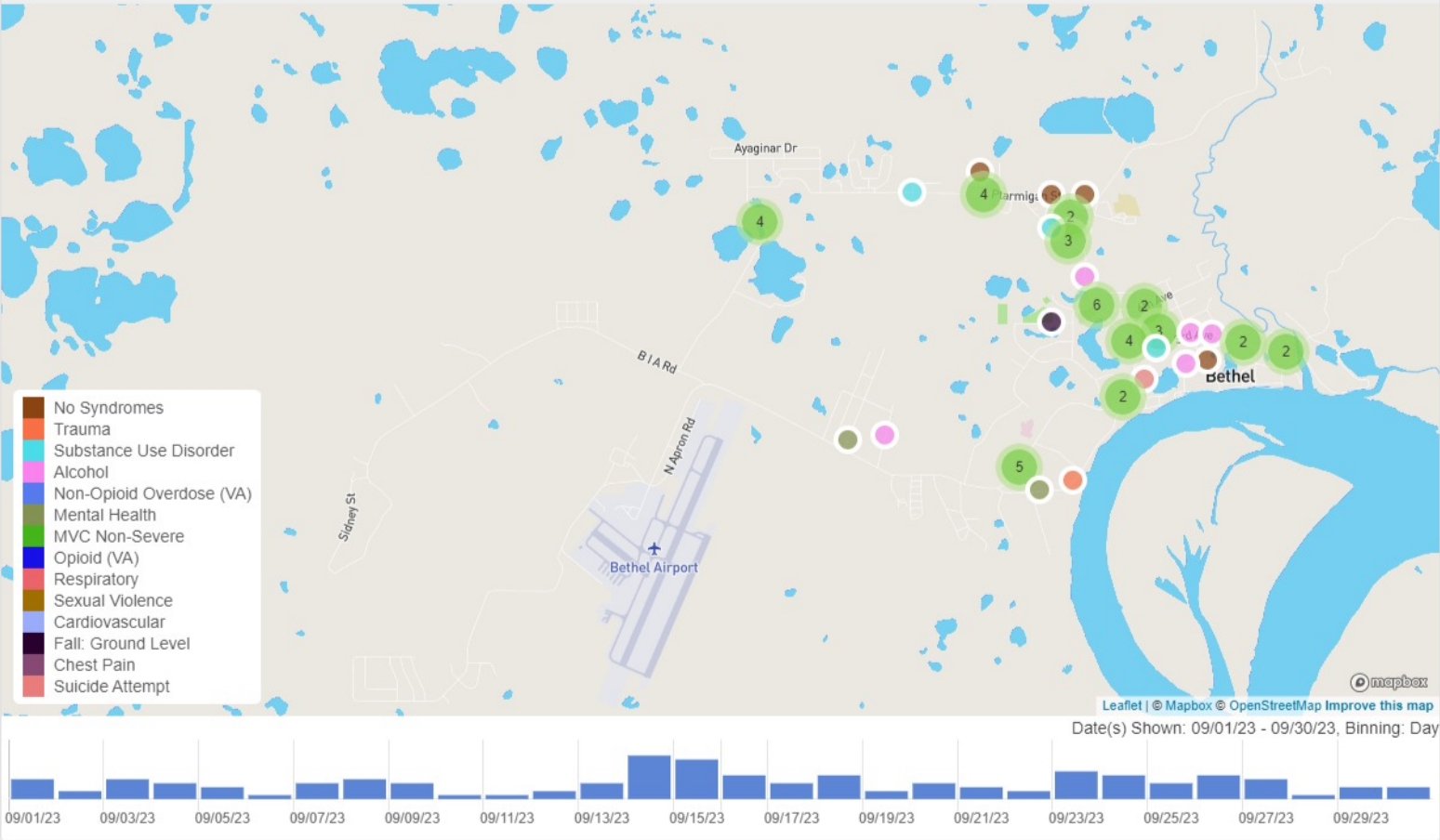
Agencies: Bethel Fire Department

Date Range: Previous Month (09/01/2023 to 09/30/2023) **Date Bin:** Day

Minimum Alert Threshold: ● Moderate

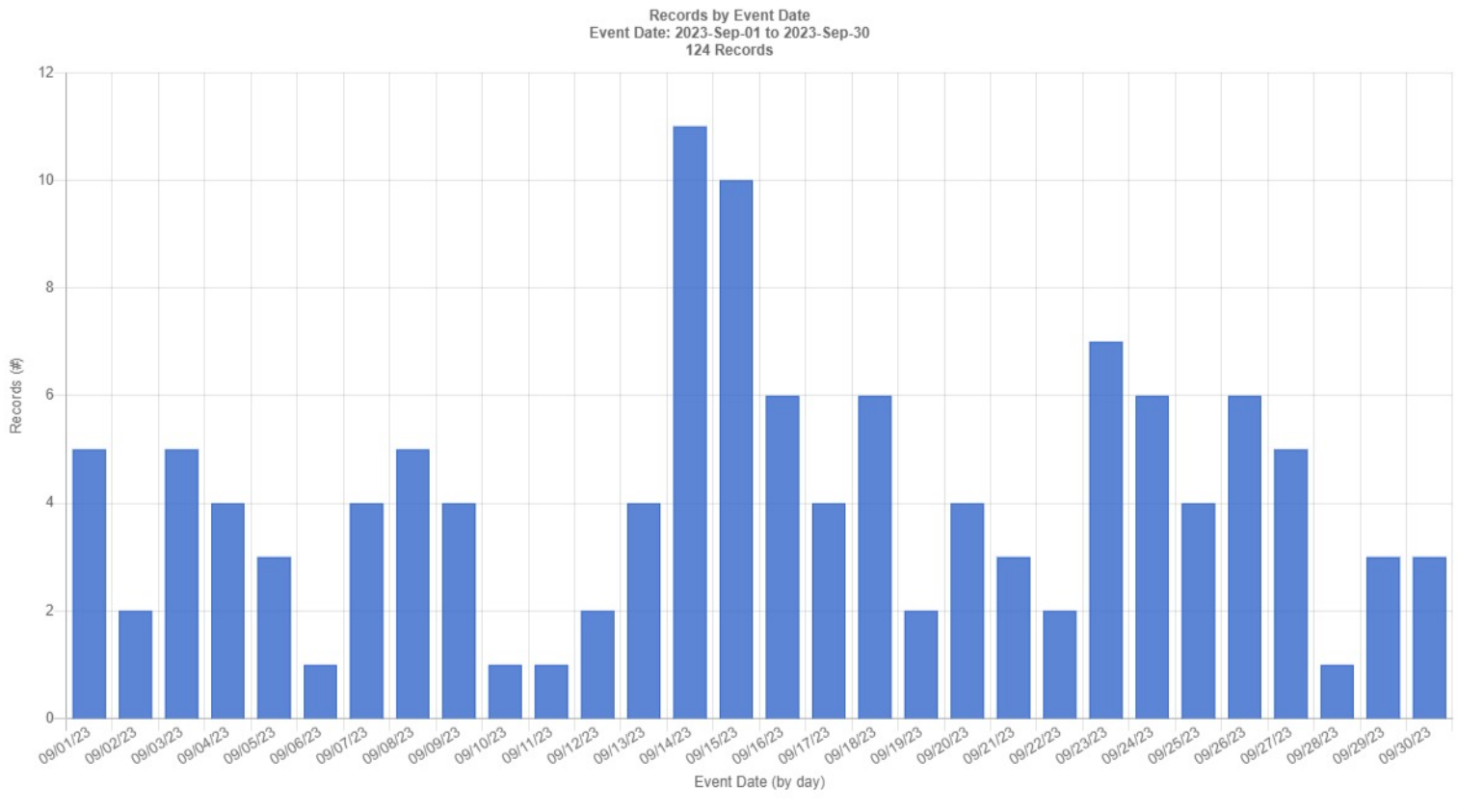
Map

▼ Data filtered based on **Access Levels:** Event = Location.

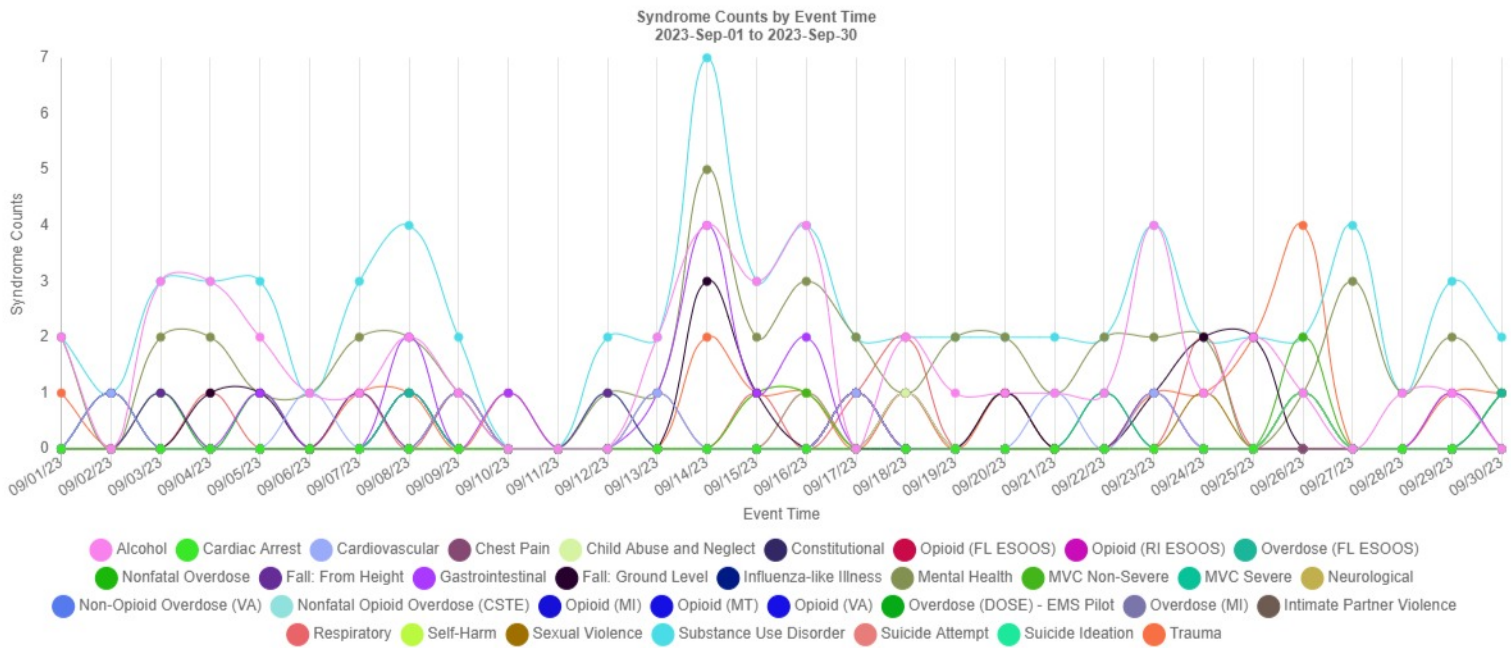


Data Explorer: Records by Event Date

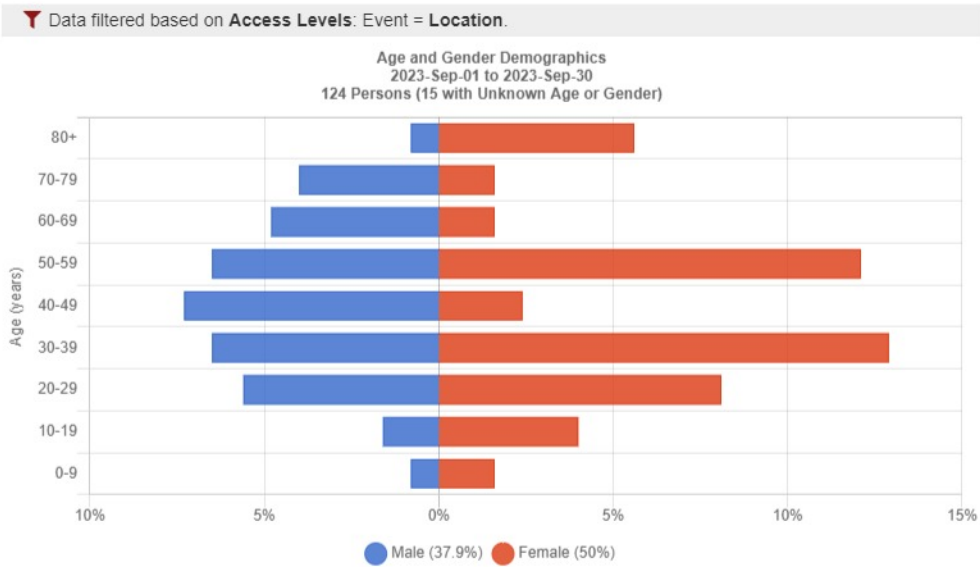
▼ Data filtered based on Access Levels: Event = Location. Operational = Full.



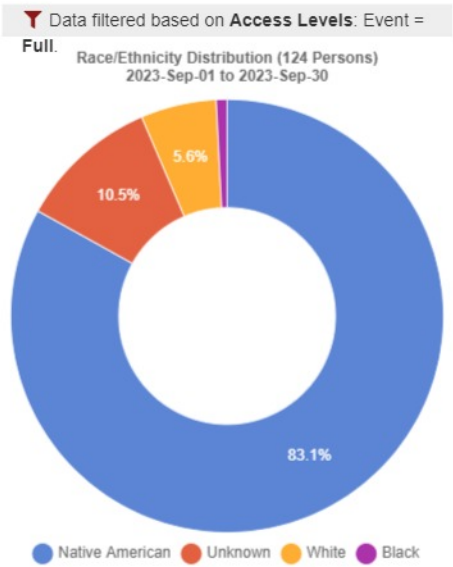
Syndrome Counts by Time



Age and Gender Distribution



Race/Ethnicity



Bethel Fire Department

Bethel, AK

This report was generated on 10/2/2023 2:23:27 PM



Incident Type per Zone for Incident Status for Date Range

Incident Status(s): All Incident Statuses | Start Date: 09/01/2023 | End Date: 09/30/2023

INCIDENT TYPE	INCIDENT STATUS	# INCIDENTS
Zone: 1 - 1st Ave (River Access) to Alder Street		
511 - Lock-out	Reviewed	1
Zone: 13 - Larson Subdivision and B.I.A.		
511 - Lock-out	Completed	1
Zone: 3 - 3rd Ave, 4th Ave, 5th Ave, 6th Ave, and 7th Ave		
511 - Lock-out	Completed	2
745 - Alarm system activation, no fire - unintentional	Reviewed	1
Zone: 4 - Ridgecrest Dr. (at Brown's Slough), City Landfill to Haroldson's Subdivision		
711 - Municipal alarm system, malicious false alarm	Completed	1
Zone: 5 - City Subdivision		
511 - Lock-out	Reviewed	1
611 - Dispatched & cancelled en route	Completed	1
710 - Malicious, mischievous false call, other	Completed	1
743 - Smoke detector activation, no fire - unintentional	Completed	1
Zone: 6 - ASHA Housing (Bethel Heights)		
511 - Lock-out	Reviewed	1
Zone: 7 - Airport Road to Blueberry Subdivision		
611 - Dispatched & cancelled en route	Reviewed	1

This report gives a count of each incident type for the Incident Status or Statuses selected.



emergencyreporting.com

Doc Id: 384

Page # 1 of 1

City of Bethel, Alaska

City Clerk's Office

Council Meetings

October 10, 2023, Regular City Council Meeting

October 16, 2023, Special City Council Meeting

October 24, 2023, Regular City Council Meeting

General

- Prepared a Landfill Use Permit for Commercial users and sent it and a request for procedure draft to Administration and utilities. Researched the code for compliance and fees and provided recommendations to administration for implementation of the unenforced code provision.
- Arranged travel and accommodations for interim city manager.
- Continued to review the utility rate study which only evaluated the hauled utility. Continued to work through a prepared spreadsheet showing revenue and expense actuals for the utility and reviewed the presentation from contractors.
- Assisted the Ex officio members with committee/commission meetings.
- Reviewed/prepared for/attended the joint meeting summary of the topics and associated documents.
- Prepared amendment to University of Alaska 4H and Library contracts, prepared associated AM, and reviewed the payment history.
- Met with attorney and provided information to administration on the community action grant funding.
- Connected with legal, administration and DOWL on the Comp Plan adoption and final review/amendment based off ONC joint meeting conversation.
- Started review of three ordinances from the finance committee. Talked with administration and finance and decided to meet to go over a comprehensive amendment to title 4 to include the amendments the city clerk's office drafted last month, and the one from the committee to ensure the title is clear and the amendments are consistent.
- Continue to work through website redesign options. Will be meeting with the last vendor next week for a demonstration and cost breakdown. We plan to have a website solution finalized and a budget amendment presented to the council by December. Our previous website host was bought by another company. We are working through the procurement process and obtaining quotes for service, and evaluating the services associated with those quotes and will present options to the city's departments for input.
- Reviewed nuisance property complaints x 2. Sent to city manager.
- Coordinated speakers for the Alaska Association of Municipal Clerks Conference.
- Processed one burial permit.

Election

Organized election officials and the election supplies/equipment ect. for the election day and canvass board.

Delivered equipment and supplies/setup/takedown of election precincts.

Prepared check requests for election officials.

Prepared documents/supplies and supported the Canvass Board's Certification of the Election.

Prepared the Certification of the Election.

Provided notification to the newly elected officials and candidates.

Provided basic assistance to the State of Alaska Division of Elections. Hosted absentee voting, provided transport of election supplies.

Prepared a summary of the percent of voter turnout:

2023 9.76+ %
2022 18.69 %
2021 18.69 %
2020 11.72 %
2019 33.67 %
2018 33.15 %
2017 15.99 %

2016 15.47 %
2015 24.31 %
2014 15.85 %
2013 12.71 %
2012 7.49 %
2011 18.27 %
2010 14.66 %

Marijuana License Renewal Timelines

Doing Business As	License Type	Name of Applicant
Kusko Kush License 21227	Retail Marijuana Store	Essenkay, LLC, Jared Karr
Mailing Address P.O. Box 2343 Bethel, AK 99559	Location of Premises 781 3 rd Avenue, Bethel	Business Telephone Number 907-545-4977
Date Notice Received by City Clerk's Office		08/22/2023
Date City Manager Sends Application Notice to Directors		08/22/2023
Deadline for Department Head Reports (14 days from Notice from City Manager)		09/05/2023
Date Written Report Sent to City Council from City Manager (20 days from Date Notice received by the City Clerk's Office)		09/11/2023
Date of Council Review (30-40 calendar days from Date Notice received by City Clerk)		09/26/2023
Deadline for Protest (60 days from the date of notice to the City Clerk's Office)		10/21/2023

Doing Business As	License Type	Name of Applicant
Good Vibes Bethel #30563	Retail Marijuana Store #30563	Brian Glasheen JR
Mailing Address 1853 Buccaneer Pl Anchorage, AK 995 01 UNITED STATES	Location of Premises 323 Chief Eddie Hoffman Hwy Bethel, AK 99559	Business Telephone Number 907-545-1144
Date Notice Received by City Clerk's Office		08/28/2023
Date City Manager Sends Application Notice to Directors		08/28/2023
Deadline for Department Head Reports (14 days from Notice from City Manager)		09/11/2023

Date Written Report Sent to City Council from City Manager (20 days from Date Notice received by the City Clerk's Office)	09/17/2023
Date of Council Review (30-40 calendar days from Date Notice received by City Clerk)	09/26/2023
Deadline for Protest (60 days from the date of notice to the City Clerk's Office)	10/27/2023

Doing Business As	License Type	Name of Applicant
ALASKABUDS, LLC	Retail Marijuana Store #18735	Nick Miller
Mailing Address PO Box 241521 Anchorage, AK 9 9524 UNITED STATES	Location of Premises 660 Third Ave, Suite B Bethel, AK 99559	Business Telephone Number 907-244-2125
Date Notice Received by City Clerk's Office		9/5/2023
Date City Manager Sends Application Notice to Directors		9/6/2023
Deadline for Department Head Reports (14 days from Notice from City Manager)		9/20/2023
Date Written Report Sent to City Council from City Manager (20 days from Date Notice received by the City Clerk's Office)		8/25/2023
Date of Council Review (30-40 calendar days from Date Notice received by City Clerk)		10/10/2023
Deadline for Protest (60 days from the date of notice to the City Clerk's Office)		11/4/2023

Human Resource Support

Continue to receive applications for employment. We log the applications, and email the associated department head a copy of the application.

Since 9/16/2023:

Position	Applications Received
Hauled Utility Driver	2
Police Officer	1
Community Service Patrol Officers	1
Human Resources	3
Firefighter / EMT	1
Account Specialist 1	2

Committee/Commission Vacancies	Regular	Alternate
Community Parks and Recreation Committee	full	1
Planning Commission	full	1
Port Commission	2	2
Public Safety and Transportation Commission	2	2
Community Action Grant Technical Review Board	full	1
Public Works Committee	3	2
Finance Committee	2	2
Ethics Board	full	1

CITY OF BETHEL
REVENUES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING OCTOBER 31, 2023

MUNICIPAL DOCK

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>CHARGES FOR SERVICES</u>					
520-43-4402 CITY DOCK-STORAGE	11,506.40	11,506.40	50,000.00	38,493.60	23.0
520-43-4403 CITY DOCK-PERMITS	.00	.00	3,000.00	3,000.00	.0
520-43-4404 CITY DOCK-WHARFAGE	105,666.16	105,666.16	140,000.00	34,333.84	75.5
520-43-4405 CITY DOCK-DOCKAGE	6,536.12	6,536.12	25,000.00	18,463.88	26.1
520-43-4408 SLOUGH BERTH-DOCKAGE	.00	.00	2,000.00	2,000.00	.0
520-43-4409 SBH PETRO PORT-FUEL THRU-PUT	125,182.76	125,182.76	275,000.00	149,817.24	45.5
520-43-4410 PETRO YARD - STORAGE	.00	.00	2,000.00	2,000.00	.0
520-43-4412 PETRO PORT-FUEL THRU-PUT	250,365.52	250,365.52	550,000.00	299,634.48	45.5
520-43-4413 PETRO PORT-DOCKAGE	12,604.41	12,604.41	20,000.00	7,395.59	63.0
520-43-4415 SEAWALL MOORAGE	.00	.00	30,000.00	30,000.00	.0
520-43-4416 SEAWALL DOCKAGE	5,230.59	5,230.59	30,000.00	24,769.41	17.4
520-43-4418 BEACH-STORAGE	10,983.52	10,983.52	25,000.00	14,016.48	43.9
520-43-4419 BEACH-WHARFAGE	62,170.23	62,170.23	100,000.00	37,829.77	62.2
520-43-4420 BEACH-DOCKAGE	10,507.52	10,507.52	25,000.00	14,492.48	42.0
520-43-4421 BOAT HARBOR-STORAGE	.00	.00	3,500.00	3,500.00	.0
520-43-4422 BOAT HARBOR-MOORAGE	5,078.29	5,078.29	15,000.00	9,921.71	33.9
520-43-9460 EAST ADDITION-STORAGE	181.15	181.15	.00	(181.15)	.0
TOTAL CHARGES FOR SERVICES	606,012.67	606,012.67	1,295,500.00	689,487.33	46.8
<u>LEASE REVENUE</u>					
520-44-4440 LEASE REVENUE	30,553.92	30,553.92	30,552.00	(1.92)	100.0
TOTAL LEASE REVENUE	30,553.92	30,553.92	30,552.00	(1.92)	100.0
<u>MISCELLANEOUS</u>					
520-45-4388 EXTRA WATER CALLS	8,539.00	8,539.00	25,000.00	16,461.00	34.2
520-45-4424 SMALL BOAT HARBOR STORAGE	200.00	200.00	.00	(200.00)	.0
520-45-4535 SMALL BOAT HARBOR PERMITS	3,120.00	3,120.00	20,000.00	16,880.00	15.6
TOTAL MISCELLANEOUS	11,859.00	11,859.00	45,000.00	33,141.00	26.4
<u>MISCELLANEOUS</u>					
520-49-4439 MISCELLANEOUS REVENUE	1,040.00	1,040.00	2,000.00	960.00	52.0
520-49-4590 INVESTMENT INCOME	4,543.88	4,543.88	20,000.00	15,456.12	22.7
TOTAL MISCELLANEOUS	5,583.88	5,583.88	22,000.00	16,416.12	25.4
TOTAL FUND REVENUE	654,009.47	654,009.47	1,393,052.00	739,042.53	47.0

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING OCTOBER 31, 2023

MUNICIPAL DOCK

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>DOCK EXPENDITURES</u>					
520-50-6000 SALARIES	37,359.17	37,359.17	219,797.00	182,437.83	17.0
520-50-6010 OVERTIME	952.02	952.02	5,000.00	4,047.98	19.0
520-50-6022 HOLIDAY PAY	1,141.12	1,141.12	2,300.00	1,158.88	49.6
520-50-6023 LEAVE CASHOUT	5,468.48	5,468.48	10,616.00	5,147.52	51.5
520-50-6030 SOCIAL SECURITY EXPENSE	199.57	199.57	3,227.00	3,027.43	6.2
520-50-6031 PAYABLE MEDICARE FICA	677.14	677.14	3,260.00	2,582.86	20.8
520-50-6032 UNEMPLOYMENT	.00	.00	4,001.00	4,001.00	.0
520-50-6033 WORKERS' COMPENSATION	786.27	786.27	5,807.00	5,020.73	13.5
520-50-6034 PERS	7,971.38	7,971.38	47,636.00	39,664.62	16.7
520-50-6040 EMPLOYEE GROUP BENEFITS	11,587.04	11,587.04	99,678.00	88,090.96	11.6
520-50-6041 UTILITY BENEFIT	1,087.01	1,087.01	17,875.00	16,787.99	6.1
520-50-6060 TRAVEL/TRAINING	.00	.00	5,000.00	5,000.00	.0
520-50-6100 SUPPLIES	424.16	424.16	8,000.00	7,575.84	5.3
520-50-6103 WEARING APPAREL	127.19	127.19	5,000.00	4,872.81	2.5
520-50-6121 MUNICIPAL DOCK GRAVEL	.00	.00	130,000.00	130,000.00	.0
520-50-6150 GASOLINE/DIESEL/OIL	2,273.57	2,273.57	15,000.00	12,726.43	15.2
520-50-6153 HEATING FUEL	.00	.00	10,000.00	10,000.00	.0
520-50-6155 WATER/SEWER/GARBAGE	2,165.30	2,165.30	10,000.00	7,834.70	21.7
520-50-6156 WATER FOR BARGES	.00	.00	12,000.00	12,000.00	.0
520-50-6160 ELECTRICITY	2,507.22	2,507.22	13,509.00	11,001.78	18.6
520-50-6170 TELEPHONE	570.69	570.69	2,250.00	1,679.31	25.4
520-50-6171 STAFF CELLULAR PHONES	399.33	399.33	2,400.00	2,000.67	16.6
520-50-6200 MINOR EQUIPMENT	.00	.00	30,000.00	30,000.00	.0
520-50-6230 VEHICLE MAINT/REPAIR	328.93	328.93	3,200.00	2,871.07	10.3
520-50-6231 VEHICLE PARTS & TOOLS	2,469.57	2,469.57	20,000.00	17,530.43	12.4
520-50-6232 TIRES & WHEELS	.00	.00	5,000.00	5,000.00	.0
520-50-6241 MUNICIPAL DOCK MAINT.	.00	.00	50,000.00	50,000.00	.0
520-50-6242 MAINT-SEAWALL	.00	.00	7,000.00	7,000.00	.0
520-50-6244 ICR-PROPERTY MAINTENANCE 5%	3,370.83	3,370.83	26,600.00	23,229.17	12.7
520-50-6320 OTHER PROFESSIONAL FEES	1,053.37	1,053.37	20,000.00	18,946.63	5.3
520-50-6321 LEGAL FEES	.00	.00	5,000.00	5,000.00	.0
520-50-6324 PLANNING/ENGINEERING FEES	.00	.00	50,000.00	50,000.00	.0
520-50-6339 OTHER PURCHASED SERVICES	2,706.34	2,706.34	30,000.00	27,293.66	9.0
520-50-6400 INSURANCE	4,502.13	4,502.13	15,000.00	10,497.87	30.0
520-50-6502 ADVERTISING	.00	.00	1,000.00	1,000.00	.0
520-50-6503 DUES & SUBSCRIPTIONS	.00	.00	2,000.00	2,000.00	.0
520-50-6531 BANK CHARGES	1,181.30	1,181.30	3,000.00	1,818.70	39.4
520-50-6539 MISCELLANEOUS EXPENSES	8.56	8.56	900.00	891.44	1.0
520-50-6710 ADMIN OVERHEAD-GF	12,595.56	12,595.56	83,580.00	70,984.44	15.1
520-50-6711 ADMIN OVERHEAD-IT SVCS	5,137.41	5,137.41	24,300.00	19,162.59	21.1
520-50-6890 CAPITAL EXPENDITURES	139,967.00	139,967.00	100,000.00	(39,967.00)	140.0
TOTAL DOCK EXPENDITURES	249,017.66	249,017.66	1,108,936.00	859,918.34	22.5

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING OCTOBER 31, 2023

MUNICIPAL DOCK

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>DEPARTMENT 55</u>					
520-55-6000 SALARIES	26,917.58	26,917.58	110,277.00	83,359.42	24.4
520-55-6010 OVERTIME	394.70	394.70	.00	(394.70)	.0
520-55-6022 HOLIDAY PAY	140.74	140.74	700.00	559.26	20.1
520-55-6023 LEAVE CASHOUT	413.66	413.66	1,266.00	852.34	32.7
520-55-6030 SOCIAL SECURITY EXPENSE	1,402.29	1,402.29	5,235.00	3,832.71	26.8
520-55-6031 PAYABLE MEDICARE FICA	405.64	405.64	1,599.00	1,193.36	25.4
520-55-6032 UNEMPLOYMENT	.00	.00	1,963.00	1,963.00	.0
520-55-6033 WORKERS' COMPENSATION	628.95	628.95	2,849.00	2,220.05	22.1
520-55-6034 PERS	1,063.81	1,063.81	5,572.00	4,508.19	19.1
520-55-6040 EMPLOYEE GROUP BENEFITS	807.80	807.80	12,205.00	11,397.20	6.6
520-55-6041 UTILITY BENEFIT	455.27	455.27	24,261.00	23,805.73	1.9
520-55-6100 SUPPLIES	665.98	665.98	3,000.00	2,334.02	22.2
520-55-6103 WEARING APPAREL	.00	.00	3,000.00	3,000.00	.0
520-55-6132 SMALL BOAT HARBOR GRAVEL	.00	.00	30,000.00	30,000.00	.0
520-55-6150 GASOLINE/DIESEL/OIL	98.18	98.18	10,000.00	9,901.82	1.0
520-55-6155 WATER/SEWER/GARBAGE	.00	.00	7,100.00	7,100.00	.0
520-55-6160 ELECTRICITY	.00	.00	2,000.00	2,000.00	.0
520-55-6200 MINOR EQUIPMENT	1,492.42	1,492.42	4,000.00	2,507.58	37.3
520-55-6241 SMALL BOAT HARBOR MAINTENANCE	.00	.00	6,000.00	6,000.00	.0
520-55-6400 INSURANCE	1,641.78	1,641.78	5,470.00	3,828.22	30.0
520-55-6539 MISCELLANEOUS EXPENSES	86.00	86.00	1,000.00	914.00	8.6
520-55-6710 ADMIN OVERHEAD-GF	4,985.64	4,985.64	33,083.00	28,097.36	15.1
TOTAL DEPARTMENT 55	41,600.44	41,600.44	270,580.00	228,979.56	15.4
TOTAL FUND EXPENDITURES	290,618.10	290,618.10	1,379,516.00	1,088,897.90	21.1
NET REVENUE OVER EXPENDITURES	363,391.37	363,391.37	13,536.00	(349,855.37)	2684.6