



CITY OF BETHEL

PORT COMMISSION

MONDAY, SEPTEMBER 18, 2023, 7:00 PM

LOCATION: 300 CHIEF EDDIE HOFFMAN HIGHWAY, BETHEL, ALASKA

Join Zoom Meeting:

<https://us06web.zoom.us/j/9509539812?pwd=b1JvRytsZmhja25uODV4WW5KL2R6Zz09>

Meeting ID: 851 1379 4718

Passcode: 239023

Phone Toll Free: 888 475 4499

833 548 0276

833 548 0282

877 853 5257

MEMBERS

Alan Murphy, **Chair**

Stacey Reardon

Michael Meeks

Rich Pope, **Vice-Chair**

Beth Hessler, **Council Rep.**

STAFF

Port Director: Ed Flores, Ex Officio Member

Recorder:

Email: port@cityofbethel.net

Phone: 907-543-2310

Website: www.cityofbethel.org

I. CALL TO ORDER

II. ROLL CALL

III. PEOPLE TO BE HEARD – FIVE MINUTES PER PERSON

- A. Please submit written public comments to port@cityofbethel.net by 4:00 p.m. the day of the meeting.

IV. APPROVAL OF AGENDA

V. APPROVAL OF MEETING MINUTES

- A. Approval of minutes from: 06/19/23

VI. UNFINISHED BUSINESS

VII. NEW BUSINESS

- A. Discussion - to recommend that the City Council ask Alaska DOT to raise Hanger Lake Road
- B. Discussion - Small Boat Harbor vehicle parking for non-residents of Bethel
- C. Discussion - Possibility of purchasing the lot across from the Small Boat Harbor
- D. Discussion - Alaska Logistics

VIII. EX OFFICIO REPORT

- A. Directors Report

IX. MEMBER COMMENTS

X. ADJOURNMENT

Posted <<DATE>> at City Hall, AC Co., Swanson's, and the Post Office.

Name, Ex-Officio Staff

City of Bethel Port Commission Meeting Minutes

June 19, 2023

Regular Meeting 7 p.m.

Bethel, Alaska

I. CALL TO ORDER

THE MEETING WAS CALLED TO ORDER AT 7:30 P.M.

II. ROLL CALL

COMMISSIONERS PRESENT:	
Comm. Murphy	Com. Meeks
Comm. Pope	
Comm. Reardon	
COMMISSIONERS ABSENT:	
Comm. Hessler	
ALSO IN ATTENDANCE WERE THE FOLLOWING:	
Edward Flores	
Thomas Oosterman	

III. SPECIAL ORDER OF BUSINESS

IV. PEOPLE TO BE HEARD

V. APPROVAL OF AGENDA

MOVED:	Comm. Pope	Approval of Agenda
SECONDED:	Comm. Meeks	
VOTE ON MAIN MOTION	Pass 4-0	

VI. APPROVAL OF MINUTES

VII. MOVED:	Comm. Pope	Blanket approval of minutes from 01/16/23, 03/20/23, 04/17/23, 05/15/23
SECONDED:	Comm. Meeks	
VOTE ON MAIN MOTION	Pass 4-0	

VIII. PORT DIRECTOR'S REPORT

IX. UNFINISHED BUSINESS

X. NEW BUSINESS

XI. COMMISSION REPRESENTATIVE'S COMMENTS

City of Bethel Port Commission Meeting Minutes

June 19, 2023

Regular Meeting 7 p.m.

Bethel, Alaska

XII. ADJOURNMENT

XIII. MOVED:	Comm. Meeks	Motion to Adjourn
SECONDED:	Comm. Reardon	
VOTE ON MAIN MOTION	Pass 4-0	

Respectfully Submitted:

Alan Murphy, Chairman

APPROVED THIS _____ day of _____ 2023

ATTEST: _____



AGENDA ITEM #

City Council Meeting Date: 9/12/2023

CITY COUNCIL COMMUNICATION FORM

FROM: Alan Lanning, Interim City Manager

DATE: 9/12/2023

ITEM: Council Report

I have worked on the following issues 8/21-9/5.

Continued to work on Collective Bargaining issues in an effort to get contract finalized.

Responded to several inquiries from Council members.

Responded to several citizen issues.

Attended 8/22 Council meeting.

Attended 8/29 Special Council meeting.

Attended Safety Team meeting, working toward a regular schedule of safety meetings.

Continuing focus on recruiting efforts, increasing our advertising foot print and participated in several candidate interviews. Conducted 2nd interview for Planner position and prepared offer letter. Expect to fill the position by 10/2.

Met with GovHR additionally, specifically focusing on possible interim/mentor roles.

Continue working with Interim Finance Director to prioritize work product and understand his ideas moving forward over the next several months.

Continue working with Carmen Jackson regarding finance issues.

Met with DOWL and other stakeholders regarding partnerships on water projects and working toward fostering those partnerships to determine if one or more specific projects are feasible. Discussed findings in water/wastewater rate study.

Began work on several property abatement letters.

Participated in 2nd Utility Rate Study meeting.

Met with Brilliant media in our ongoing informational efforts.

Continue reading various documents and files.

Schedule, Events and Programs

Visit ykfitness.org for the most up to date schedules and information.

Healthy activities club registration for our last several weeks is almost full, with waiting lists for our afternoon sessions for our last 3 weeks. We continue to seek funding to help cover scholarship costs and are grateful to have been awarded a grant from the Community Action Grant Committee to support healthy snacks.

Starting July 1st, we lowered the age requirement for individuals to supervise children. Previously the age to supervise children was 18. We have lowered that age to 16 to hopefully allow more youth who may be home with babysitters to utilize the pool.



Starting in July we implemented an Equitable Access Program to provide discounted access to the YK Fitness Center for community members who may not be able to afford the full cost of facility access.

The Fitness Center closed on July 4th and we hosted games and activities at Big Dipper Field.



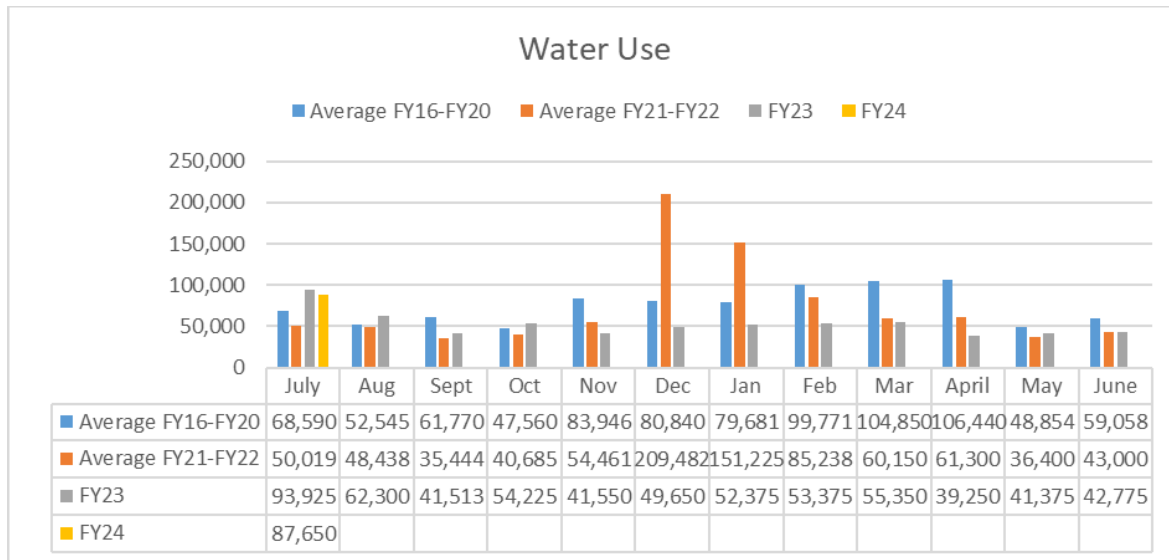
Swim Club ran July 24th – Aug 4th with 7 participants.

Swim Clinics will run in August.

Our next set of Swim lessons will not be until October due to instructor shortages.

Two Lifeguard Training Classes are being offered in August.

Water Use

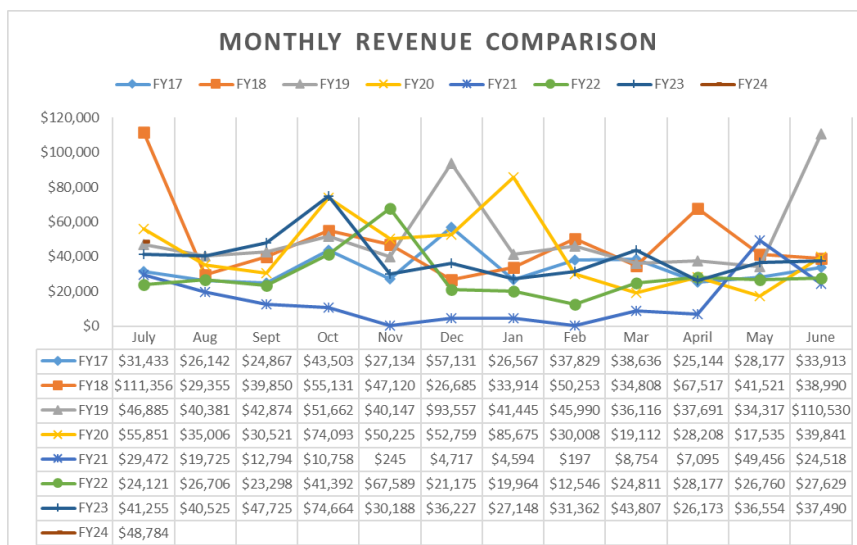


*Note: Facility opened in November of 2014 (FY15). Starting during maintenance closure in Dec 2019/Jan 2020 hot water has been used to keep pipes from freezing resulting in higher-than-normal usage. Water was turned off in late March 2020 once outside temps were consistently above freezing temperatures. Problems again arose in Dec 2020 and water was used to assure there were no freeze ups of facility piping through early March 2021.

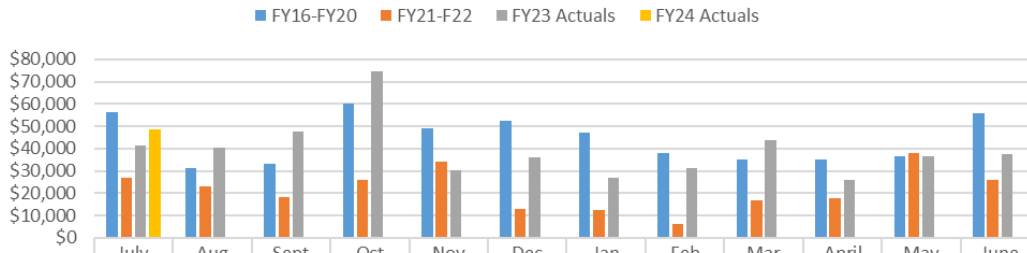
Revenue

Code	Facility Revenue	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24	Total	FY22 Budgeted	%attained
43-9420	Memberships	\$15,651												\$15,651	\$260,000	6%
43-4360	Pro Shop	\$4,327												\$4,327	\$40,000	11%
43-4361	Concessions	\$5,963												\$5,963	\$60,000	10%
43-4362	Entry Fees	\$12,345												\$12,345	\$100,000	12%
43-4440	Facility Rental	\$1,065												\$1,065	\$25,500	4%
43-4369	Program Fees	\$9,434												\$9,434	\$50,000	19%
Misc (Grants, Donations, Etc.)														\$0	\$5,000	0%
Facility Revenue Total		\$48,784	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$48,784	\$540,500	9%

July Revenues were at approximately 86% of pre-covid revenues with most revenue items coming close to pre-Covid numbers, but membership revenues continuing to be low. This is consistent with what other facilities are seeing across the nation with some individuals not yet comfortable with or able to purchase memberships.



Monthly Revenue Averages



Monthly Revenue viewed by Line Item shows that Memberships and Entry fees are the largest portion of revenue funds.

Revenue Total by Line Item

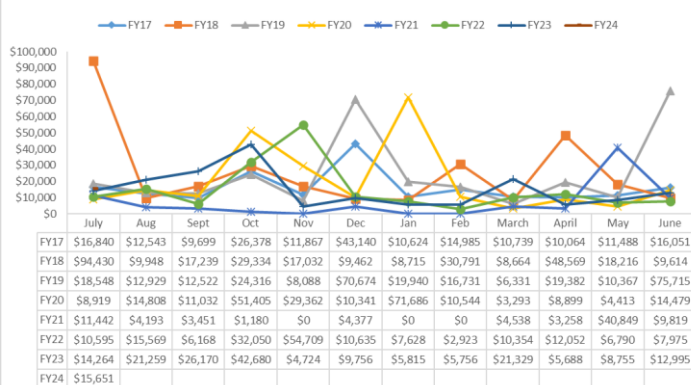
43-9420 Memberships 43-4360 Pro Shop 43-4361 Concessions
43-4362 Entry Fees 43-4440 Facility Rental 43-4369 Program Fees



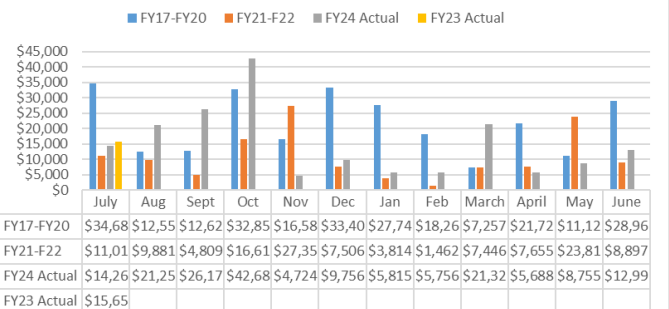
Revenue Comparisons by line Item:

Membership revenue for June passed Covid levels but did not quite reach pre-covid averages.

MEMBERSHIP REVENUE



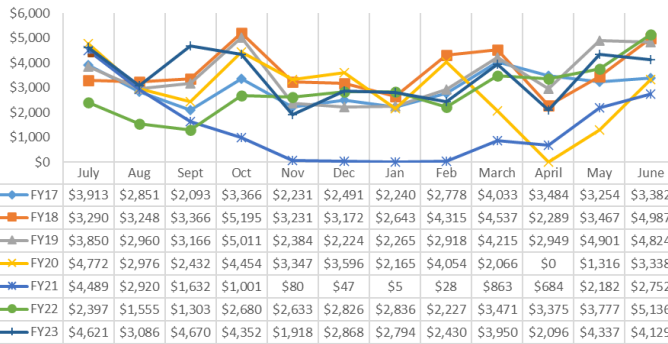
Average Membership Revenues



June ProShop revenue is comparable to previous years. We have continued to see purchases of swim suits, goggles, and towels and June expenses will show large purchases to replenish our Proshop inventory.

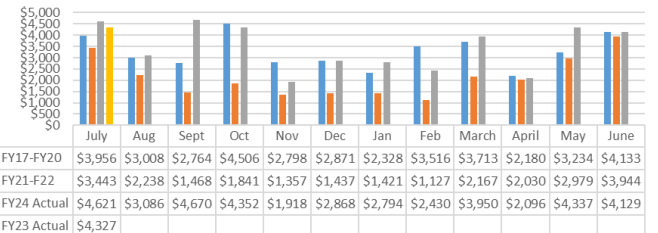
PRO SHOP REVENUE

— FY17 — FY18 — FY19 — FY20 — FY21 — FY22 — FY23 — FY24



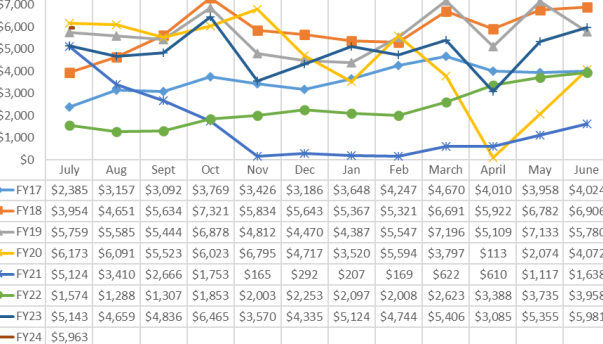
Pro Shop Average Revenue

— FY17-FY20 — FY21-F22 — FY24 Actual — FY23 Actual



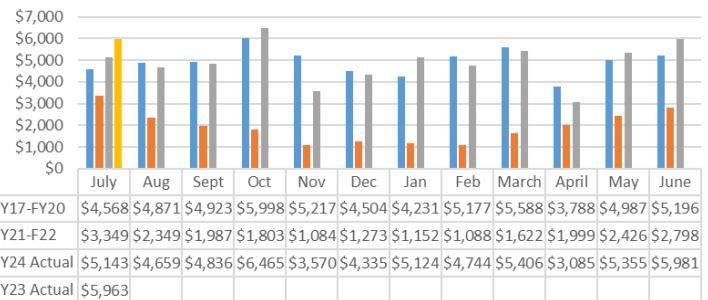
CONCESSIONS REVENUE

— FY17 — FY18 — FY19 — FY20 — FY21 — FY22 — FY23 — FY24



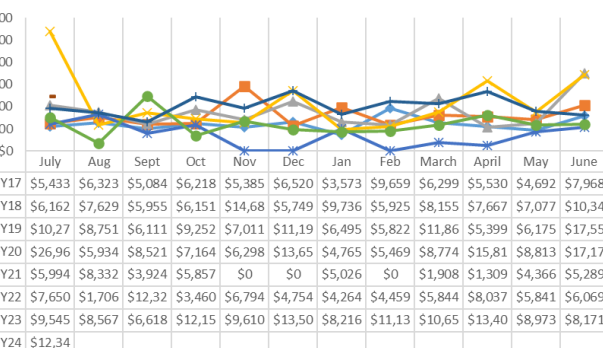
Concessions Average Revenue

— FY17-FY20 — FY21-F22 — FY24 Actual — FY23 Actual



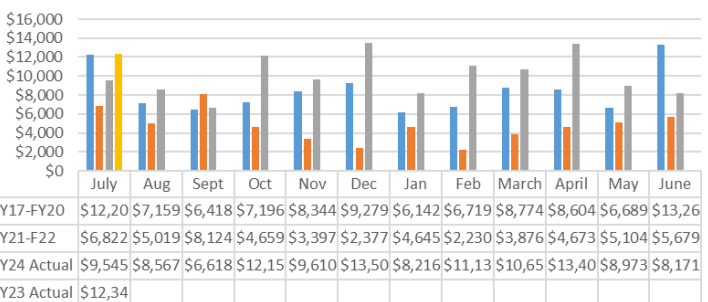
DAILY ENTRY FEES

— FY17 — FY18 — FY19 — FY20 — FY21 — FY22 — FY23 — FY24

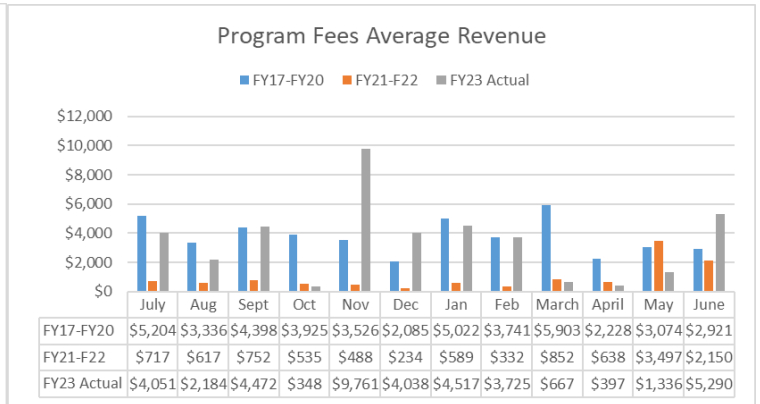
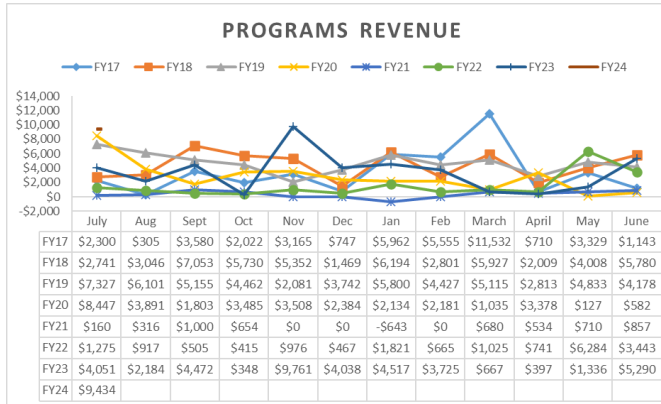
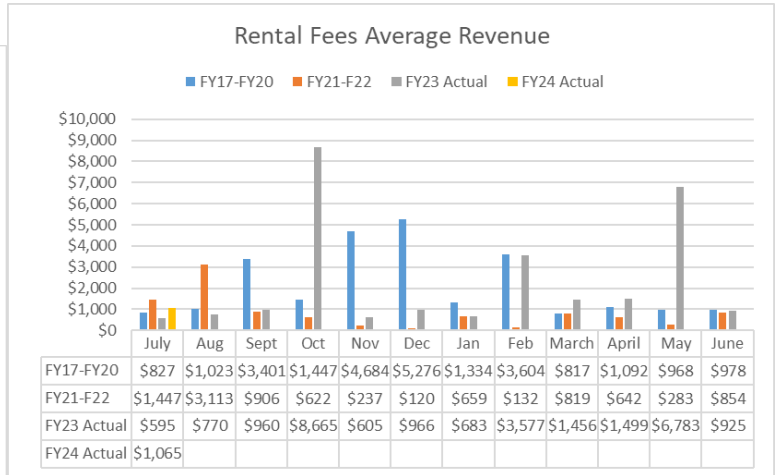
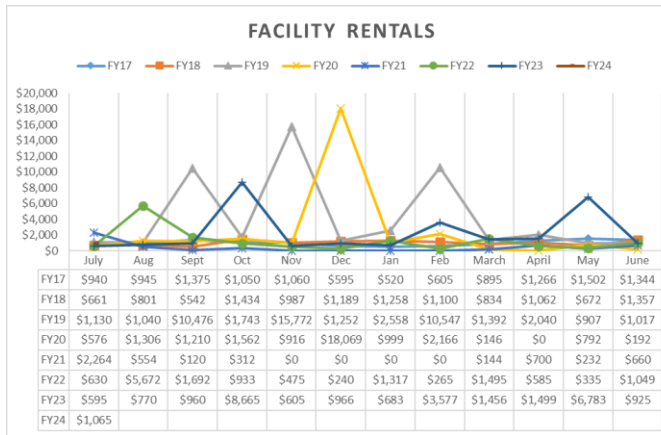


Daily Entry Fees Average Revenue

— FY17-FY20 — FY21-F22 — FY24 Actual — FY23 Actual



July Rental Revenues were consistant with previous years.



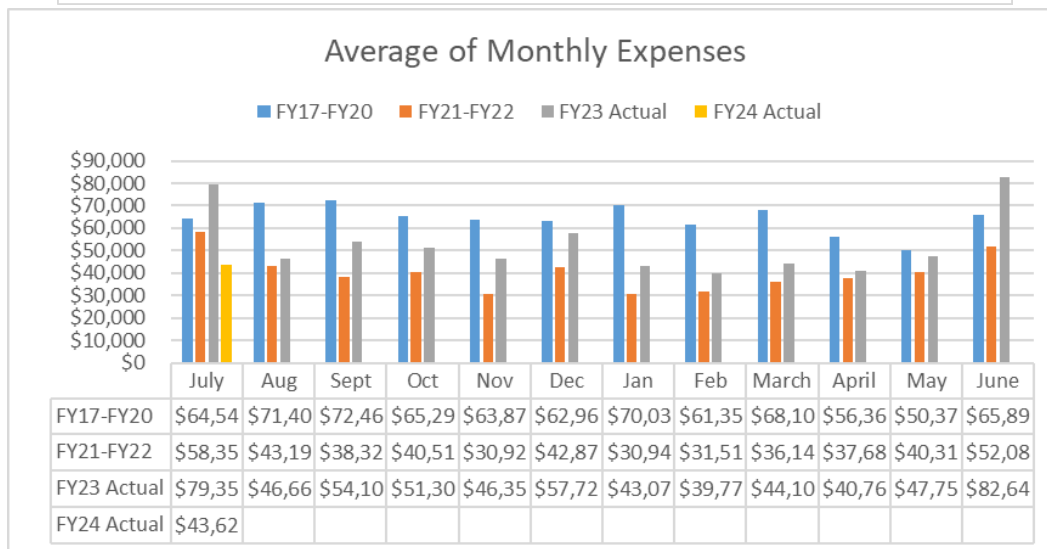
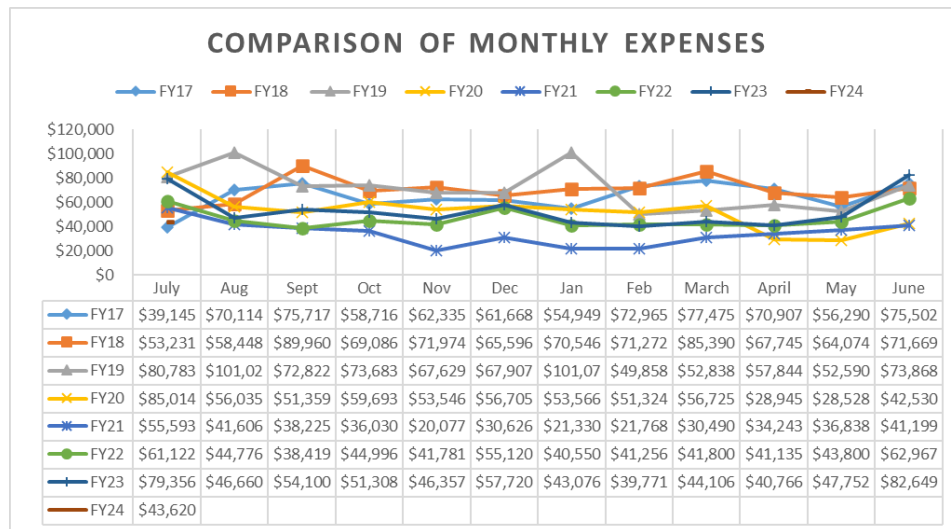
Expenses

As we return to normal facility operations we are actively working to continue to minimize facility expenses while providing necessary safety and resources.

	Expenses	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24	Total	Budgeted	% used
	Wages & Benefits	\$37,934	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$37,934	\$609,921	6.22%
6060	Travel/Training	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$2,000	0.00%
6100	Supplies	\$2,408	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$2,408	\$74,000	3.25%
6110	Building Maintenance	\$565	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$565	\$16,100	3.51%
6331	Software Licenses	\$511	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$511	\$500	102.28%
6200	General Expenses	\$1,559	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,559	\$10,300	15.13%
6430	Allowance for Special Events	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,000	0.00%
6539	Unforeseen	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$2,000	0.00%
	Non Budgeted/Grant Funded	\$642	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$642		
	TOTAL	\$43,620	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$43,620	\$715,821	6.09%

* Due to our 2 week pay period structure there are 2 months out of each year in which 3 pay periods fall, skewing wages totals upwards for those months.

**Expense totals do not include purchases for the building that have been made by City of Bethel Property Maintenance or other direct city expenses.

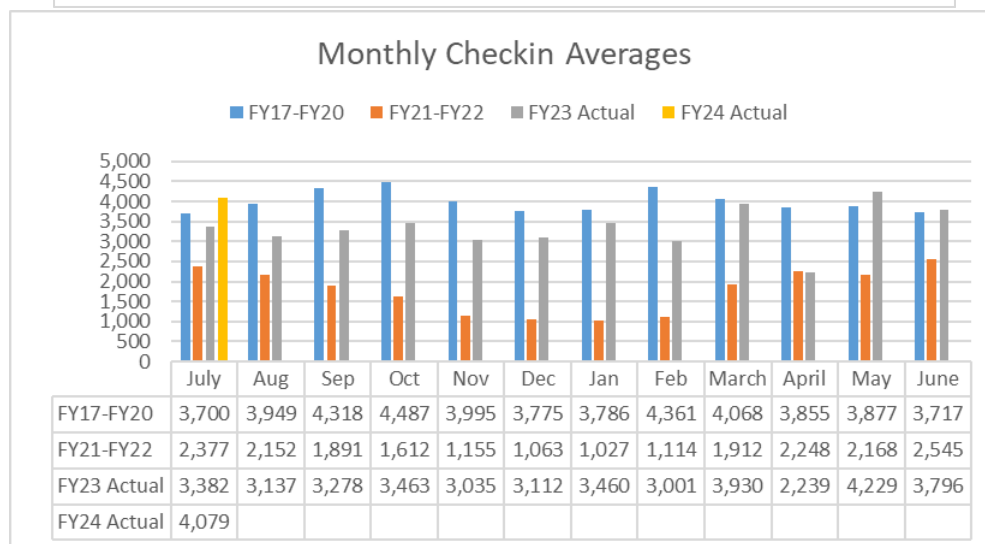
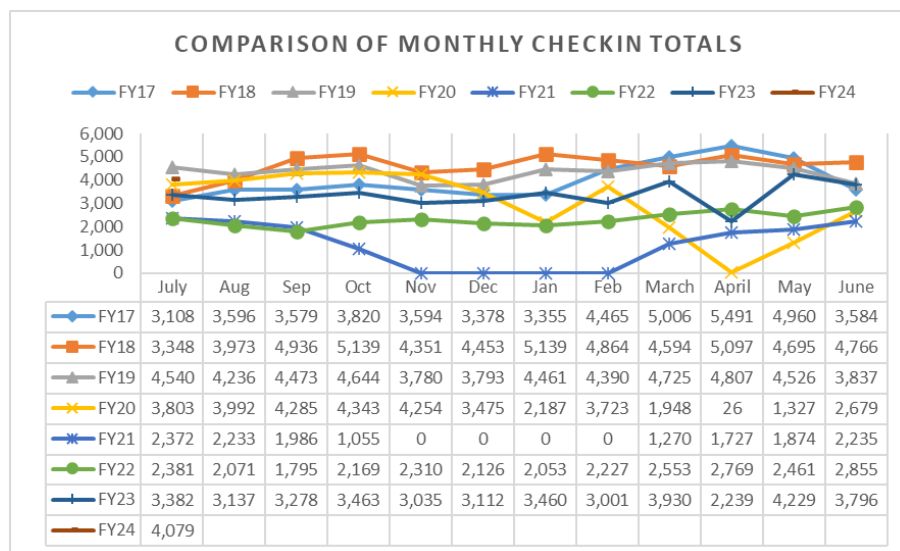


Facility Utilization

Facility Check-In: Facility Check-In numbers represent the total number of patrons who visited the facility and are based on a compilation of the number of members and bundle pass holders who checked-in, the number of daily passes sold and the number of participants in programs, activities, rentals, and special events. These numbers represent facility visits, not individuals as most individuals visit the facility multiple times over the course of the month.

Facility Check-In FY24	July	August	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	Total
Membership	1,880												1,880
Bundle Pass	151												151
Daily Admissions	1,515												1,515
Rentals	49												49
Fitness Programming	69												69
Aquatics Programming	15												15
Youth Programs	400												400
Monthly Totals	4,079	0	0	0	0	0	0	0	0	0	0	0	4,079

July utilization surpassed pre-Covid averages by approximately 10% in part due to high participation in our Healthy Activities Club.



Memorandum

Date: September 1, 2023

To: Alan Lanning, Interim City Manager

From: Bo Foley, IT Director

Subject: IT Director's Report



August 2023 Current Events

- **Printer Refresh Complete:**

This month, my department was able to finish replacing City printers across the board. The total number of replaced units is thirty-five with seven spares should a need for them arise. Hard drives were removed from sensitive replaced machines and the husks were dropped off at the Donlin Gold Backhaul event for e-recycling. The hard drives will be physically destroyed and discarded at a later backhaul.

So far, the new Konica Minolta printers are not giving my department too much trouble, which is a welcome surprise. In rotations past, sometimes the chosen models revealed widespread quirks that I had to end up living with given the difficulty of shipping heavy equipment in and out of Bethel. This model is responsive and allows all users the option of printing in monochrome or color.

- **Monitor Refresh Complete:**

In addition to replacing printers, my department also tackled replacing monitors in each department and managed to complete this task in time for the Donlin Gold Backhaul event. Monitors deployed number one hundred and five. Aside from a few cases, the old units were sent back for e-recycling.

For this year's rotation, I tried to get enough monitors so that everyone could receive the luxury of double screens if they wished it. Double screens can really help with user productivity and efficiency depending on their job duties. Those that didn't feel they needed two monitors were free to stick with one.

The new monitors seem excellent and everyone that has received them has offered positive feedback on the choice. We do have a handful of spares should the need for them arise.

- **Donlin Gold Backhaul Event:**

Mentioned in the previous two entries, the Donlin Gold Backhaul event is a wonderful annual service that the City has participated in for several years now. At the end of August, Donlin Gold allows businesses and organizations that it is partnering with to drop off all their e-waste so that it can be barged out of Bethel to be recycled and/or properly disposed of. This offers partnered

Memorandum

Date: September 1, 2023

To: Alan Lanning, Interim City Manager

From: Bo Foley, IT Director

Subject: IT Director's Report



businesses a convenient option to discard old technology, batteries, toner, copiers, and whatever else can be considered e-waste, instead of burying it in Bethel's landfill.

- **Caselle Updated to Version 2023.8.76:**

My department was able to update the City's financial and asset management software to its latest release (version 2023.08.76) this month. The process typically takes between three and five hours because every computer using the software must be manually updated after the server files are refreshed. And because the software will not work until it is updated, my department handles this after hours as to not disrupt the departments that need this software during their shifts.

- **Technician Annual Review Completed:**

Late August marked the anniversary of my new IT technician and so I made sure to complete his review and discuss it with him. In short, he has met or surpassed all of my expectations, and I feel he has been an excellent addition to the City's family. I hope that he continues to find a home in our team for a long while to come.

- **Initial Wiring Completed:**

Alcan technicians made a trip to Bethel in August to assist me in doing some internal wiring preparation in the Police Department, Bethel Heights Water Plant, Landfill office, Port office, and Small Boat Harbor office. In a month or so, they will be returning to install more wireless antennae for me so that I can take steps to add redundancy and resiliency to the City's wireless network. The more wireless paths that exist, the more options we have for rerouting data should one of the paths fail for equipment reasons.

- **Normal Business:**

The rest of the month has been filled with normal daily trouble-ticket response for issues regarding printing, scanning, file access, and especially employee management.

Memorandum

Date: September 1, 2023

To: Alan Lanning, Interim City Manager

From: Bo Foley, IT Director

Subject: IT Director's Report



Future Plans

- **Vacation Plans for October into November:**

I am still mulling it over, but I have plans to possibly step away for a few weeks towards the end of October so that I can spend some time with family. During this time, I would leave my technician to cover daily matters.

City of Bethel, Alaska

City Clerk's Office

Council Meetings

August 28, 2023, Special City Council Meeting

September 12, 2023, Regular City Council Meeting

September 26, 2023, Regular City Council Meeting

General

Received notice our current website host was bought out by another company which will result in an increase to our annual fee. To ensure we are getting the best value, we have and will continue to evaluate website host vendors. So far, the Office has met with two government website service providers.

Processed two burial permits.

Certified eight city council candidates for the October election. Confirmed the ballot draft and programing with election vendors. Provided notice of certification to the candidates. Reached out to KYUK to establish a date for the KYUK candidate forum. Sent email to candidates on what to expect with educational resources.

Reviewed the site plan permitting process with DOWL contractor and city staff. We will be holding a meeting with the Corps of Engineers in the coming months to identify best practices for wetland permits and their association with the city's issuances of site plan permits.

Met with Planning Commission Chair, Kathy Hanson, to go over Planning Commission items.

Assisted with the Community Parks and Recreation Committee meeting close out and summary for administration. Provided a list of documents and actions requested by the Committee for updates/inclusion in the next packet material.

Reviewed the Utility Rate Study information provided by contractor, met with Contractor and Admin. to go over the details.

Updated election notices, provided election information to Alaska Public Offices Commission. Ordered ballots, and finalized memory card programming. Confirmed most of the election official's availability.

Set up transcription services through the Zoom account to help ensure the public meetings are more accessible.

Continued to work with Planning and Legal to get a corrected plat for the KYUK property correction so that we can get the deed recorded.

Continue to work with GovHR to coordinate the City Manager selection process.

Worked with new ex officio member for the Public Safety and Transportation Commission and Public Works Committee to get onboarded and trained.

Working with contractor to coordinate the site preparation/construction of the new park equipment for Pinky's Park and Harbor Park. Will pass the coordination to Facility Maintenance from here.

Organized notices of three marijuana license renewals for Council and Departments.

Doing Business As	License Type	Name of Applicant
Kusko Kush License 21227	Retail Marijuana Store	Essenkay, LLC, Jared Karr
Mailing Address P.O. Box 2343 Bethel, AK 99559	Location of Premises 781 3 rd Avenue, Bethel	Business Telephone Number 907-545-4977
Date Notice Received by City Clerk's Office		08/22/2023
Date City Manager Sends Application Notice to Directors		08/22/2023
Deadline for Department Head Reports (14 days from Notice from City Manager)		09/05/2023
Date Written Report Sent to City Council from City Manager (20 days from Date Notice received by the City Clerk's Office)		09/11/2023
Date of Council Review (30-40 calendar days from Date Notice received by City Clerk)		09/26/2023
Deadline for Protest (60 days from the date of notice to the City Clerk's Office)		10/21/2023

Doing Business As	License Type	Name of Applicant
Good Vibes Bethel #30563	Retail Marijuana Store #30563	Brian Glasheen JR
Mailing Address 1853 Buccaneer Pl Anchorage, AK 995 01 UNITED STATES	Location of Premises 323 Chief Eddie Hoffman Hwy Bethel, AK 99559	Business Telephone Number 907-545-1144
Date Notice Received by City Clerk's Office		08/28/2023
Date City Manager Sends Application Notice to Directors		08/28/2023
Deadline for Department Head Reports (14 days from Notice from City Manager)		09/11/2023
Date Written Report Sent to City Council from City Manager (20 days from Date Notice received by the City Clerk's Office)		09/17/2023
Date of Council Review (30-40 calendar days from Date Notice received by City Clerk)		09/26/2023
Deadline for Protest (60 days from the date of notice to the City Clerk's Office)		10/27/2023

Doing Business As	License Type	Name of Applicant
ALASKABUDS, LLC	Retail Marijuana Store #18735	Nick Miller
Mailing Address PO Box 241521 Anchorage, AK 9 9524 UNITED STATES	Location of Premises 660 Third Ave, Suite B Bethel, AK 99559	Business Telephone Number 907-244-2125
Date Notice Received by City Clerk's Office		9/5/2023
Date City Manager Sends Application Notice to Directors		9/6/2023
Deadline for Department Head Reports (14 days from Notice from City Manager)		9/20/2023
Date Written Report Sent to City Council from City Manager (20 days from Date Notice received by the City Clerk's Office)		8/25/2023
Date of Council Review (30-40 calendar days from Date Notice received by City Clerk)		10/10/2023
Deadline for Protest (60 days from the date of notice to the City Clerk's Office)		11/4/2023

Committee/Commission Vacancies

	Regular	Alternate
Community Parks and Recreation Committee	full	1
Planning Commission	full	1
Port Commission	2	2
Public Safety and Transportation Commission	full	2
Community Action Grant Technical Review Board	full	1
Public Works Committee	3	2
Finance Committee	2	2
Ethics Board	full	1

CITY OF BETHEL
REVENUES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2023

MUNICIPAL DOCK

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>CHARGES FOR SERVICES</u>					
520-43-4402 CITY DOCK-STORAGE	.00	.00	50,000.00	50,000.00	.0
520-43-4403 CITY DOCK-PERMITS	.00	.00	3,000.00	3,000.00	.0
520-43-4404 CITY DOCK-WHARFAGE	81,661.64	81,661.64	140,000.00	58,338.36	58.3
520-43-4405 CITY DOCK-DOCKAGE	5,054.37	5,054.37	25,000.00	19,945.63	20.2
520-43-4408 SLOUGH BERTH-DOCKAGE	.00	.00	2,000.00	2,000.00	.0
520-43-4409 SBH PETRO PORT-FUEL THRU-PUT	73,854.74	73,854.74	275,000.00	201,145.26	26.9
520-43-4410 PETRO YARD - STORAGE	.00	.00	2,000.00	2,000.00	.0
520-43-4412 PETRO PORT-FUEL THRU-PUT	147,709.48	147,709.48	550,000.00	402,290.52	26.9
520-43-4413 PETRO PORT-DOCKAGE	6,280.10	6,280.10	20,000.00	13,719.90	31.4
520-43-4415 SEAWALL MOORAGE	.00	.00	30,000.00	30,000.00	.0
520-43-4416 SEAWALL DOCKAGE	4,973.91	4,973.91	30,000.00	25,026.09	16.6
520-43-4418 BEACH-STORAGE	.00	.00	25,000.00	25,000.00	.0
520-43-4419 BEACH-WHARFAGE	61,058.66	61,058.66	100,000.00	38,941.34	61.1
520-43-4420 BEACH-DOCKAGE	5,644.62	5,644.62	25,000.00	19,355.38	22.6
520-43-4421 BOAT HARBOR-STORAGE	.00	.00	3,500.00	3,500.00	.0
520-43-4422 BOAT HARBOR-MOORAGE	4,548.00	4,548.00	15,000.00	10,452.00	30.3
TOTAL CHARGES FOR SERVICES	390,785.52	390,785.52	1,295,500.00	904,714.48	30.2
<u>LEASE REVENUE</u>					
520-44-4440 LEASE REVENUE	.00	.00	30,552.00	30,552.00	.0
TOTAL LEASE REVENUE	.00	.00	30,552.00	30,552.00	.0
<u>MISCELLANEOUS</u>					
520-45-4388 EXTRA WATER CALLS	7,308.00	7,308.00	25,000.00	17,692.00	29.2
520-45-4424 SMALL BOAT HARBOR STORAGE	200.00	200.00	.00	(200.00)	.0
520-45-4535 SMALL BOAT HARBOR PERMITS	2,760.00	2,760.00	20,000.00	17,240.00	13.8
TOTAL MISCELLANEOUS	10,268.00	10,268.00	45,000.00	34,732.00	22.8
<u>MISCELLANEOUS</u>					
520-49-4439 MISCELLANEOUS REVENUE	1,040.00	1,040.00	2,000.00	960.00	52.0
520-49-4590 INVESTMENT INCOME	2,210.50	2,210.50	20,000.00	17,789.50	11.1
TOTAL MISCELLANEOUS	3,250.50	3,250.50	22,000.00	18,749.50	14.8
TOTAL FUND REVENUE	404,304.02	404,304.02	1,393,052.00	988,747.98	29.0

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2023

MUNICIPAL DOCK

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>DOCK EXPENDITURES</u>					
520-50-6000 SALARIES	31,098.86	31,098.86	219,797.00	188,698.14	14.2
520-50-6010 OVERTIME	823.00	823.00	5,000.00	4,177.00	16.5
520-50-6022 HOLIDAY PAY	501.75	501.75	2,300.00	1,798.25	21.8
520-50-6023 LEAVE CASHOUT	5,468.48	5,468.48	10,616.00	5,147.52	51.5
520-50-6030 SOCIAL SECURITY EXPENSE	199.57	199.57	3,227.00	3,027.43	6.2
520-50-6031 PAYABLE MEDICARE FICA	575.23	575.23	3,260.00	2,684.77	17.7
520-50-6032 UNEMPLOYMENT	.00	.00	4,001.00	4,001.00	.0
520-50-6033 WORKERS' COMPENSATION	524.18	524.18	5,807.00	5,282.82	9.0
520-50-6034 PERS	6,425.06	6,425.06	47,636.00	41,210.94	13.5
520-50-6040 EMPLOYEE GROUP BENEFITS	11,177.19	11,177.19	99,678.00	88,500.81	11.2
520-50-6041 UTILITY BENEFIT	1,087.01	1,087.01	17,875.00	16,787.99	6.1
520-50-6060 TRAVEL/TRAINING	.00	.00	5,000.00	5,000.00	.0
520-50-6100 SUPPLIES	242.74	242.74	8,000.00	7,757.26	3.0
520-50-6103 WEARING APPAREL	127.19	127.19	5,000.00	4,872.81	2.5
520-50-6121 MUNICIPAL DOCK GRAVEL	.00	.00	130,000.00	130,000.00	.0
520-50-6150 GASOLINE/DIESEL/OIL	2,112.35	2,112.35	15,000.00	12,887.65	14.1
520-50-6153 HEATING FUEL	.00	.00	10,000.00	10,000.00	.0
520-50-6155 WATER/SEWER/GARBAGE	2,165.30	2,165.30	10,000.00	7,834.70	21.7
520-50-6156 WATER FOR BARGES	.00	.00	12,000.00	12,000.00	.0
520-50-6160 ELECTRICITY	.00	.00	13,509.00	13,509.00	.0
520-50-6170 TELEPHONE	380.60	380.60	2,250.00	1,869.40	16.9
520-50-6171 STAFF CELLULAR PHONES	266.22	266.22	2,400.00	2,133.78	11.1
520-50-6200 MINOR EQUIPMENT	.00	.00	30,000.00	30,000.00	.0
520-50-6230 VEHICLE MAINT/REPAIR	152.19	152.19	3,200.00	3,047.81	4.8
520-50-6231 VEHICLE PARTS & TOOLS	908.41	908.41	20,000.00	19,091.59	4.5
520-50-6232 TIRES & WHEELS	.00	.00	5,000.00	5,000.00	.0
520-50-6241 MUNICIPAL DOCK MAINT.	.00	.00	50,000.00	50,000.00	.0
520-50-6242 MAINT-SEAWALL	.00	.00	7,000.00	7,000.00	.0
520-50-6244 ICR-PROPERTY MAINTENANCE 5%	1,574.98	1,574.98	26,600.00	25,025.02	5.9
520-50-6320 OTHER PROFESSIONAL FEES	865.00	865.00	20,000.00	19,135.00	4.3
520-50-6321 LEGAL FEES	.00	.00	5,000.00	5,000.00	.0
520-50-6324 PLANNING/ENGINEERING FEES	.00	.00	50,000.00	50,000.00	.0
520-50-6339 OTHER PURCHASED SERVICES	2,581.84	2,581.84	30,000.00	27,418.16	8.6
520-50-6400 INSURANCE	3,001.42	3,001.42	15,000.00	11,998.58	20.0
520-50-6502 ADVERTISING	.00	.00	1,000.00	1,000.00	.0
520-50-6503 DUES & SUBSCRIPTIONS	.00	.00	2,000.00	2,000.00	.0
520-50-6531 BANK CHARGES	1,181.30	1,181.30	3,000.00	1,818.70	39.4
520-50-6539 MISCELLANEOUS EXPENSES	8.56	8.56	900.00	891.44	1.0
520-50-6710 ADMIN OVERHEAD-GF	5,311.66	5,311.66	83,580.00	78,268.34	6.4
520-50-6711 ADMIN OVERHEAD-IT SVCS	2,099.66	2,099.66	24,300.00	22,200.34	8.6
520-50-6890 CAPITAL EXPENDITURES	139,967.00	139,967.00	100,000.00	(39,967.00)	140.0
TOTAL DOCK EXPENDITURES	220,826.75	220,826.75	1,108,936.00	888,109.25	19.9

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2023

MUNICIPAL DOCK

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>DEPARTMENT 55</u>					
520-55-6000 SALARIES	24,158.56	24,158.56	110,277.00	86,118.44	21.9
520-55-6010 OVERTIME	331.15	331.15	.00	(331.15)	.0
520-55-6022 HOLIDAY PAY	36.48	36.48	700.00	663.52	5.2
520-55-6023 LEAVE CASHOUT	413.66	413.66	1,266.00	852.34	32.7
520-55-6030 SOCIAL SECURITY EXPENSE	1,293.33	1,293.33	5,235.00	3,941.67	24.7
520-55-6031 PAYABLE MEDICARE FICA	363.20	363.20	1,599.00	1,235.80	22.7
520-55-6032 UNEMPLOYMENT	.00	.00	1,963.00	1,963.00	.0
520-55-6033 WORKERS' COMPENSATION	419.30	419.30	2,849.00	2,429.70	14.7
520-55-6034 PERS	806.56	806.56	5,572.00	4,765.44	14.5
520-55-6040 EMPLOYEE GROUP BENEFITS	780.75	780.75	12,205.00	11,424.25	6.4
520-55-6041 UTILITY BENEFIT	455.27	455.27	24,261.00	23,805.73	1.9
520-55-6100 SUPPLIES	32.41	32.41	3,000.00	2,967.59	1.1
520-55-6103 WEARING APPAREL	.00	.00	3,000.00	3,000.00	.0
520-55-6132 SMALL BOAT HARBOR GRAVEL	.00	.00	30,000.00	30,000.00	.0
520-55-6150 GASOLINE/DIESEL/OIL	(516.35)	(516.35)	10,000.00	10,516.35	(5.2)
520-55-6155 WATER/SEWER/GARBAGE	.00	.00	7,100.00	7,100.00	.0
520-55-6160 ELECTRICITY	.00	.00	2,000.00	2,000.00	.0
520-55-6200 MINOR EQUIPMENT	1,358.95	1,358.95	4,000.00	2,641.05	34.0
520-55-6241 SMALL BOAT HARBOR MAINTENANCE	.00	.00	6,000.00	6,000.00	.0
520-55-6400 INSURANCE	1,094.52	1,094.52	5,470.00	4,375.48	20.0
520-55-6539 MISCELLANEOUS EXPENSES	86.00	86.00	1,000.00	914.00	8.6
520-55-6710 ADMIN OVERHEAD-GF	2,102.49	2,102.49	33,083.00	30,980.51	6.4
TOTAL DEPARTMENT 55	33,216.28	33,216.28	270,580.00	237,363.72	12.3
TOTAL FUND EXPENDITURES	254,043.03	254,043.03	1,379,516.00	1,125,472.97	18.4
NET REVENUE OVER EXPENDITURES	150,260.99	150,260.99	13,536.00	(136,724.99)	1110.1