



# CITY OF BETHEL PORT COMMISSION

**MONDAY, AUGUST 21, 2023, 7:00 PM**

**LOCATION:** 300 CHIEF EDDIE HOFFMAN HIGHWAY, BETHEL, ALASKA

**Join Zoom Meeting:**

<https://us06web.zoom.us/j/9509539812?pwd=b1JvRytsZmhja25uODV4WW5KL2R6Zz09>

**Meeting ID:** 851 1379 4718

**Passcode:** 239023

**Phone Toll Free:** 888 475 4499

833 548 0276

833 548 0282

877 853 5257

## MEMBERS

Alan Murphy, **Chair**  
Stacey Reardon  
Michael Meeks

Rich Pope, **Vice-Chair**  
Beth Hessler, **Council Rep.**

## STAFF

**Port Director:** Ed Flores, Ex Officio Member

**Recorder:**

**Email:** port@cityofbethel.net

**Phone:** 907-543-2310

**Website:** www.cityofbethel.org

## I. CALL TO ORDER

## II. ROLL CALL

## III. PEOPLE TO BE HEARD – FIVE MINUTES PER PERSON

- A. Please submit written public comments to port@cityofbethel.net by 4:00 p.m. the day of the meeting.

## IV. APPROVAL OF AGENDA

## V. APPROVAL OF MEETING MINUTES

- A. Approval of minutes from: 06/19/23

## VI. UNFINISHED BUSINESS

## VII. NEW BUSINESS

- A. Discussion - to recommend that the city council ask State DOT to raise Hanger Lake Road.
- B. Discussion - Small Boat Harbor Vehicle parking for non-residents of Bethel.
- C. Discussion - the possibility of purchasing the lot across from the small boat harbor.
- D. Discussion - Alaska Logistics.

## VIII. EX OFFICIO REPORT

- A. Port Directors report

## IX. MEMBER COMMENTS

## X. ADJOURNMENT

Posted <<DATE>> at City Hall, AC Co., Swanson's, and the Post Office.

\_\_\_\_\_  
Name, Ex-Officio Staff

# City of Bethel Port Commission Meeting Minutes

June 19, 2023

Regular Meeting 7 p.m.

Bethel, Alaska

## I. CALL TO ORDER

THE MEETING WAS CALLED TO ORDER AT 7:30 P.M.

## II. ROLL CALL

| COMMISSIONERS PRESENT:                 |            |
|----------------------------------------|------------|
| Comm. Murphy                           | Com. Meeks |
| Comm. Pope                             |            |
| Comm. Reardon                          |            |
| COMMISSIONERS ABSENT:                  |            |
| Comm. Hessler                          |            |
|                                        |            |
| ALSO IN ATTENDANCE WERE THE FOLLOWING: |            |
| Edward Flores                          |            |
| Thomas Oosterman                       |            |

## III. SPECIAL ORDER OF BUSINESS

## IV. PEOPLE TO BE HEARD

## V. APPROVAL OF AGENDA

|                            |             |                    |  |
|----------------------------|-------------|--------------------|--|
| <b>MOVED:</b>              | Comm. Pope  | Approval of Agenda |  |
| <b>SECONDED:</b>           | Comm. Meeks |                    |  |
|                            |             |                    |  |
| <b>VOTE ON MAIN MOTION</b> | Pass 4-0    |                    |  |

## VI. APPROVAL OF MINUTES

|                            |             |                                                                         |  |
|----------------------------|-------------|-------------------------------------------------------------------------|--|
| <b>VII. MOVED:</b>         | Comm. Pope  | Blanket approval of minutes from 01/16/23, 03/20/23, 04/17/23, 05/15/23 |  |
| <b>SECONDED:</b>           | Comm. Meeks |                                                                         |  |
|                            |             |                                                                         |  |
| <b>VOTE ON MAIN MOTION</b> | Pass 4-0    |                                                                         |  |

## VIII. PORT DIRECTOR'S REPORT

## IX. UNFINISHED BUSINESS

## X. NEW BUSINESS

## XI. COMMISSION REPRESENTATIVE'S COMMENTS

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# City of Bethel Port Commission Meeting Minutes

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June 19, 2023

Regular Meeting 7 p.m.

Bethel, Alaska

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## **XII. ADJOURNMENT**

Respectfully Submitted:

\_\_\_\_\_  
Alan Murphy, Chairman

APPROVED THIS \_\_\_\_\_ day of \_\_\_\_\_ 2023

ATTEST: \_\_\_\_\_

# **PORT OF BETHEL**

Post Office Box 1388  
Bethel, Alaska 99559  
Voice: 907-543-2310  
Fax: 907-543-2311



To: Alan Lanning, City Manager  
From: Edward Flores, Port Director  
Subject: July 2023 Managers Report

- **Small Boat Harbor**

The Harbor is in full swing. As usual, we have experienced a slowdown in permit sales. Port Crews have been cleaning up and spotting gravel around the banks as needed. We will be graveling the south harbor parking area this late summer. And if we have time, we will look at the North Harbor parking area. Both need attention. We will still have an attendant at the small boat harbor throughout the fall. Permits can be purchased from the small boat harbor attendant. We currently accept checks and credit cards but no cash. Current permits sales are. Attendants have been cutting grass and trees around the harbor this month.

Ramp Permits – 130 permits  
General Permits – 90 permits  
Float Space Permits – 70 permits

- **City Dock/Beach 1/Petro Port**

City Dock and Beach 1 are fully operational. We have been busy in the month of July. Much like in previous years, we are currently in a slow period of the season. During this time were able to weld one of the main bollards at the face of the dock. Lay down gravel on low areas of the dock. We want to repaint the bollards but must see if the weather will work for us.

- **Port Office**

There are no issues to report for the Port Office, and it still operates well. Building Maintenance is doing daily checks on the building. Building maintenance has the office on one boiler for the summertime so that we will have hot water. We did hire an Administrative Assistant. And they will be starting this first week of August.

The office is open Monday through Friday from 8 to 4.

- **Admin**

Our monthly storage is prepped and will head out the door this first week of August. The Port Commission did not have a quorum this month. Our next meeting will be at City Hall on August 21, 2023, at 7 p.m.

- **Seawall**

The Port crew is doing daily checks along the seawall. Constant clean-up, as needed. The lower access was washed out a little bit. We will be going through and cleaning up and adding gravel where needed.

- **Misc.**

We are maintaining the cleanliness around the waterfront as much as we safely can.

We have purchased new grass trimmers and are putting them to work around the waterfront. The Port of Bethel ended up helping out the Bethel mud volleyball tournament; we provided one six-yard dumpster, one port-o-potty, and six loads of water. This is our second year helping with the tournament, and we are more efficient than last year. We will see if we can help out next year.