CITY OF BETHEL

City Council Meeting Agenda, July 11, 2023 – 6:30 PM

Website: https://www.cityofbethel.org/council

Location: Council Chambers, City Hall, 300 Chief Eddie Hoffman Highway, Bethel

Council Members: Mayor Rose Henderson, Vice-Mayor Henry Batchelor, Mark Springer, Eric Whitney, Beth Hessler, Sophie Swope, Patrick Snow

Zoom Meeting Link: https://us06web.zoom.us/j/4888456188?pwd=bkN1dGI4MHpGZ1kwOUVYWU5kd0xhZz09

Zoom Meeting ID: 488 845 6188 **Zoom Meeting Passcode:** 13871

Zoom Meeting Conference Line Numbers: 833 548 0276 US Toll-free 833 548 0282 US Toll-free 877 853 5257 US Toll-free 888 475 4499 US Toll-free

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1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL**
4. **PEOPLE TO BE HEARD – FIVE MINUTES PER PERSON**
   - 4.1. Written Public Comments can be submitted by opening your phone camera and hovering over this URL code. The link to the submission form will appear. You may also go to www.cityofbethel.org.
5. **APPROVAL OF CONSENT AGENDA AND REGULAR AGENDA**
6. **APPROVAL OF MEETING MINUTES**
   - 6.1. *6-5-2023 Special City Council Meeting
   - 6.2. *6-27-2023 Regular City Council Meeting
7. **REPORTS OF STANDING COMMITTEES**
   - 7.1. Committee/Commission Agendas And Draft Meeting Minutes
8. **SPECIAL ORDER OF BUSINESS**
9. **UNFINISHED BUSINESS**
   - 9.1. Public Hearing Of Ordinance 23-03 (a): Amending The Fiscal Year 2024 Capital Improvement Budget (City Manager Williams)
   - 9.2. Public Hearing Of Ordinance 23-14: Disposal Of Municipal Land Through Land Lease To The Yukon Kuskokwim Health Corporation For Less Than Fair Market Value 324-325 Chief Eddie Hoffman Highway (City Manger Williams)
   - 9.3. Public Hearing Of Ordinance 23-15: Disposal of Municipal Land and Building Through Lease To The University Of Alaska Fairbanks, Cooperative Extension, For Less Than Fair Market Value, 519 Mission Drive (City Manager Williams)
   - 9.4. Public Hearing Of Ordinance 23-16: Amending The Bethel Transit System Fee And Rate Schedule

Posted July 5, 2023 at AC Co., Swanson's, City Hall, and the Post Office.

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Kevin Morgan, Deputy City Clerk

City Clerk's Office Contact Information: Email cityclerk@cityofbethel.net **Phone** 907-545-4120

Items noted with an asterisk (*) are consent agenda items, unless removed from the consent agenda they are approved upon the approval of the agenda.
Ordinances introduced at this meeting may be set for public hearing at the next regular meeting.
The Council may by unanimous consent, after 12:00 AM Fix the Time to Which To Adjourn until the following day at 6:30 PM

(Vice-Mayor Batchelor)

10. NEW BUSINESS

10.1. *Introduction Of Ordinance 23-03(b): Amending The City Of Bethel Fiscal Year 2024 Capital Improvement Plan And Operating Budget (City Manager Williams)

10.2. *AM 23-15 Approve Arctic Foundations, Inc. As The Sole Source Provider Of Passively And Actively Cooled Thermosyphon Systems For Ground Cooling And Permafrost Maintenance (City Manager Williams)

10.3. *AM 23-16: Direct Administration To Negotiate And Execute A One-Year Contract With The One Company For The Purchase Of Culverts, Sleeves, And Flares For The Streets And Roads Division. (City Manager Williams)

10.4. *IM 23-11: Presentation Of The City's Water & Sewer Services Expenditures Compared To Budget For
June 2023 – Utilities Maintenance – Water & Wastewater Activity Report (City Manager Williams)

11. REPORTS

11.1. Mayor's Report

11.2. City Manager's Report

11.3. Clerk's Report

12. COUNCIL MEMBER COMMENTS

13. EXECUTIVE SESSION

14. ADJOURNMENT

Posted July 5, 2023 at AC Co., Swanson's, City Hall, and the Post Office.

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Kevin Morgan, Deputy City Clerk

City Clerk's Office Contact Information: Email cityclerk@cityofbethel.net **Phone** 907-545-4120

Items noted with an asterisk (*) are consent agenda items, unless removed from the consent agenda they are approved upon the approval of the agenda.
Ordinances introduced at this meeting may be set for public hearing at the next regular meeting.
The Council may by unanimous consent, after 12:00 AM Fix the Time to Which To Adjourn until the following day at 6:30 PM

1. CALL TO ORDER

A Special Meeting of the Bethel City Council was held on June 5, 2023 at 12:00 noon, in the Council Chambers, Bethel, Alaska.
Mayor Henderson called the meeting to order at 12:01 p.m.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

Comprising a quorum of the Council, the following members were present:
City Council Member Mark Springer (telephonically) Mayor Rose Henderson City Council Member Beth Hessler City Council Member Patrick Snow City Council Member Sophie Swope (telephonically)
Members Absent:
City Council Member Eric Whitney Vice-Mayor Henry Batchelor
Also in attendance were the following:
City Manager Peter Williams, Deputy City Clerk Kevin Morgan, City Clerk Lori Strickler (telephonically)

4. PEOPLE TO BE HEARD – Five minutes per person

No one present to be heard.

5. APPROVAL OF AGENDA

Main Motion: Approve the Consent and Regular Agenda.

Moved by:	Patrick Snow
Seconded by:	Beth Hessler
In favor:	Mark Springer, Rose Henderson, Beth Hessler, Patrick Snow, Sophie Swope
Opposed:	None
Results:	Motion Carries

6. NEW BUSINESS

Item 6.1. - Provide Offer Of Employment for Interim City Manager (Mayor Henderson)
Main Motion: Authorize the City Clerk, City Manager, and, where appropriate, the City Attorney to negotiate and execute an agreement for Interim City Manager Services with Alan Lanning.

Moved by:	Mark Springer
Seconded by:	Patrick Snow
In favor:	Mark Springer, Rose Henderson, Beth Hessler, Patrick Snow, Sophie Swope
Opposed:	None
Results:	Motion Carries

7. ADJOURNMENT

Main Motion: Adjournment.

Moved by:	Mark Springer
Seconded by:	Sophie Swope
In favor:	Mark Springer, Rose Henderson, Beth Hessler, Patrick Snow, Sophie Swope
Opposed:	None
Results:	Motion Carries

Meeting ended at 12:12 p.m.

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Rose Henderson, Mayor

ATTEST:

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Lori Strickler, City Clerk

City Council Meeting
City of Bethel, Alaska

Regular Meeting
June 27, 2023

1. CALL TO ORDER

A Regular Meeting of the Bethel City Council was held on June 27, 2023 at 6:30 p.m., in the Council Chambers, Bethel, Alaska.
Mayor Henderson called the meeting to order at 6:31 p.m.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

Comprising a quorum of the Council, the following members were present:
Vice-Mayor Henry Batchelor City Council Member Patrick Snow City Council Member Eric Whitney City Council Member Mark Springer (telephonically) City Council Member Sophie Swope (telephonically) Mayor Rose Henderson City Council Member Beth Hessler (*arrived after roll call 6:40 p.m.*)
Members Absent:
Also in attendance were the following:
City Manager Peter Williams, City Clerk Lori Strickler, City Attorney Libby Bakalar (telephonically)

4. PEOPLE TO BE HEARD – Five minutes per person

No one present to be heard.

Item 4.1. - Written Public Comments

No Written Comments submitted.

5. APPROVAL OF CONSENT AGENDA AND REGULAR AGENDA

Approval of the Consent and Regular Agenda.

Moved by:	Henry Batchelor
Seconded by:	Patrick Snow
In favor:	Mark Springer, Rose Henderson, Eric Whitney, Henry Batchelor, Patrick Snow, Sophie Swope
Opposed:	None
Results:	Motion Carries

6. APPROVAL OF MEETING MINUTES

Item 6.1. - *June 13, 2023 Regular City Council Meeting Minutes

Passed on the consent agenda.

7. REPORTS OF STANDING COMMITTEES

Item 7.1. - Committee/Commission Agendas And Draft Meeting Minutes

Port Commission- No one available to provide a report.

Planning Commission, Council Member Swope- A meeting has not been held since the last city council meeting.

Community Action Grant Committee, Vice-Mayor Batchelor- Held a meeting last week and will be presenting a number of recommendations from the body.

Community Parks and Recreation Committee, Council Member Whitney- Nothing to report.

Finance Committee, Council Member Henderson- A quorum of the body was not met, a meeting was not held.

Public Works Committee, Council Member Springer- A meeting was not held due to technical difficulties. A special meeting will be held on July 6, 2023.

Public Safety and Transportation Commission, Council Member Snow- A meeting has not been held since the last city council meeting.

8. SPECIAL ORDER OF BUSINESS

9. UNFINISHED BUSINESS

Item 9.1. - Public Hearing Of Budget Ordinance 22-22(l): Amending The City Of Bethel Fiscal Year 2023 Budget (City Manager Williams)

Mayor Henderson opened the Public Hearing.
No one present to be heard.
Mayor Henderson closed the Public Hearing.

Motion to adopt Budget Ordinance 22-22 (l)

Moved by:	Eric Whitney
Seconded by:	Mark Springer

In favor:	Mark Springer, Rose Henderson, Eric Whitney, Henry Batchelor, Patrick Snow, Sophie Swope
Opposed:	None
Results:	Motion Carries

Council Member Hessler arrived at 6:40 p.m.

Item 9.2. - Public Hearing Of Ordinance 23-12: Amending Bethel Municipal Code 4.20.240, Professional Services, Correcting Source Selection Language (Council Member Hessler)

Mayor Henderson opened the Public Hearing.
No one present to be heard.
Mayor Henderson closed the Public Hearing.

Motion to adopt Ordinance 23-12.

Moved by:	Beth Hessler
Seconded by:	Henry Batchelor
In favor:	Mark Springer, Rose Henderson, Eric Whitney, Beth Hessler, Henry Batchelor, Patrick Snow, Sophie Swope
Opposed:	None
Results:	Motion Carries

Item 9.3. - Public Hearing Of Ordinance 23-13: The Disposal Of Property Through Transfer Pursuant To BMC 4.08.030(B), Disposal To Entity Providing A Necessary Public Service (Council Member Springer)

Mayor Henderson opened the Public Hearing.
No one present to be heard.
Mayor Henderson closed the Public Hearing.

Motion to adopt Ordinance 23-13.

Moved by:	Mark Springer
Seconded by:	Patrick Snow

Motion to refer to the Planning Commission.

Moved by:	Mark Springer
Seconded by:	Patrick Snow
In favor:	Mark Springer, Rose Henderson, Eric Whitney, Beth Hessler, Henry Batchelor, Patrick Snow, Sophie Swope
Opposed:	None
Results:	Motion Carries

10. NEW BUSINESS

Item 10.1. - *Introduction Of Ordinance 23-03 (a): Amending The Fiscal Year 2024 Capital Improvement Budget (City Manager Williams)

Passed on the consent agenda.

Item 10.2. - *Introduction of Ordinance 23-14: Disposal Of Municipal Land Through Land Lease To The Yukon Kuskokwim Health Corporation For Less Than Fair Market Value 324-325 Chief Eddie Hoffman Highway (City Manger Williams)

Passed on the consent agenda.

Item 10.3. - *Introduction Of Ordinance 23-15: Disposal of Municipal Land and Building Through Lease To The University Of Alaska Fairbanks, Cooperative Extension, For Less Than Fair Market Value, 519 Mission Drive (City Manager Williams)

Passed on the consent agenda.

Item 10.4. - *Introduction Of Ordinance 23-16: Amending The Bethel Transit System Fee And Rate Schedule (Vice-Mayor Batchelor)

Passed on the consent agenda.

Item 10.5. - *Resolution 23-15: Authorizing The Negotiation And Execution Of An Agreement With The Governmental Finance Officer's Association For Consulting Services For The Bethel City Council (City Manager Williams)

Passed on the consent agenda.

11. REPORTS

Item 11.1. - Mayor's Report

Item 11.2. - City Manager's Report

Item 11.3. - Clerk's Report

12. COUNCIL MEMBER COMMENTS

Mayor Henderson- Encouraged everyone to be safe on the Fourth of July.

Vice-Mayor Batchelor- Hopes everyone has a Happy Fourth of July and is responsible on the river.

Council Member Springer- Expressed condolences to the family of Joli Morgan for their loss.

Council Member Whitney- No comment.

Council Member Hessler- Happy Fourth of July.

Council Member Swope- Hoped everyone had a great summer solstice.

Council Member Snow- Addressed statements made at the last city council meeting. Wished everyone a Happy Independence Day.

13. EXECUTIVE SESSION

Item 13.1. - In Accordance With AS 44.62.310.(C)(1) Matters, The Immediate Knowledge Of Which Would Clearly Have An Adverse Effect Upon The Finances Of The Public Entity; And (3) Matters Which By Law, Municipal Charter, Or Ordinance Are Required To Be Confidential- Hackney v. City of Bethel 4BE-21-00251CI (Council Member Springer)

Mayor Henderson provided notice to the public that she is related to Brayton Lieb however the relation doesn't fall under the definition of immediate family member. It has been previously determined that there is not conflict of interest.

Council Member Hessler stated her daughter started working for the Hackneys. Mayor Henderson ruled council member Hessler does not have a conflict of interest.

Motion to move into executive session for Items 13.1, 13.2, and 13.3. Those attending will be the Council, City Attorney, City Clerk, City Manager, and Klye Harding from the City's Insurance Company, APEI. Outside Council from the Insurance Company, Will Earnhart and Zoe Eisberg, will attend Item 13.2.

Moved by:	Mark Springer
Seconded by:	Sophie Swope
In favor:	Mark Springer, Rose Henderson, Eric Whitney, Beth Hessler, Henry Batchelor, Patrick Snow, Sophie Swope
Opposed:	None
Results:	Motion Carries

Council moved into executive session at 7:38 p.m.

Council moved back on the record at 8:19 p.m.

Motion to authorize the settlement as presented in Hackney v. City of Bethel 4BE-21-00251CI.

Moved by:	Mark Springer
Seconded by:	Henry Batchelor
In favor:	Mark Springer, Rose Henderson, Eric Whitney, Beth Hessler, Henry Batchelor,

	Patrick Snow, Sophie Swope
Opposed:	None
Results:	Motion Carries

Motion to authorize the settlement as presented in the potential litigation Duane Wright v. City of Bethel.

Moved by:	Mark Springer
Seconded by:	Sophie Swope
In favor:	Mark Springer, Rose Henderson, Eric Whitney, Beth Hessler, Henry Batchelor, Patrick Snow, Sophie Swope
Opposed:	None
Results:	Motion Carries

Motion to authorize the settlement as presented in Brayton Lieb v. City of Bethel 4BE-22-00032 CI.

Moved by:	Mark Springer
Seconded by:	Patrick Snow
In favor:	Mark Springer, Rose Henderson, Eric Whitney, Beth Hessler, Henry Batchelor, Patrick Snow, Sophie Swope
Opposed:	None
Results:	Motion Carries

Item 13.2. - In Accordance With AS 44.62.310 (C)(1): Matters, The Immediate Knowledge Of Which Would Clearly Have An Adverse Effect Upon The Finances Of The Public Entity And AS 44.62.6310 (C)(4): Matters Involving Consideration Of Government Records That By Law Are Not Subject To Public Disclosure- Potential Litigation- Duane Wright V. City Of Bethel (City Manager Williams)

Item 13.3. - In Accordance With AS 44.62.310.(C)(1) Matters, The Immediate Knowledge Of Which Would Clearly Have An Adverse Effect Upon The Finances Of The Public Entity; And (3) Matters Which By Law, Municipal Charter, Or Ordinance Are Required To Be Confidential- Settlement Offer- Brayton Lieb V. City of Bethel 4BE-22-00032 CI (City Manager Williams)

14. ADJOURNMENT

Main Motion: Adjournment.

Moved by:	Henry Batchelor
Seconded by:	Mark Springer
In favor:	Mark Springer, Rose Henderson, Eric Whitney, Beth Hessler, Henry Batchelor, Patrick Snow, Sophie Swope
Opposed:	None
Results:	Motion Carries

Meeting ended at 8:23 p.m.

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Rose Henderson, Mayor

ATTEST:

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Lori Strickler, City Clerk

CITY OF BETHEL
PUBLIC SAFETY AND TRANSPORTATION COMMISSION
WEDNESDAY, JULY 05, 2023, 6:30 p.m.
LOCATION: Council Chambers-City Hall, 300 State Hwy

COMMISSION MEMBERS		**STAFF**	
Theresa Quiner *Chair*	Farah Sears	**Police Chief:**	Leonard Hicks
Melanie Fredericks	Musa Saliu	**Fire Chief:**	Daron Solesbee
Patrick Snow *Council Representative*		**Admin. Asst.:**	Salina Tom
		Email:	stom@cityofbethel.net
		Phone:	907-543-3781

Join Zoom Meeting
https://us06web.zoom.us/j/81472171819?pwd=TUs3bm01NmZIcm5LMjJNNVE5Zk1vQT09
Meeting ID: 814 7217 1819 **Passcode: 379241**

Dial by Location

253 215 8782 US (Tacoma)	301 715 8592 US (DC)	833 548 0276 US Toll-free	877 853 5257 US Toll-free
346 248 7799 US (Houston)	312 626 6799 US (Chicago)	833 548 0282 US Toll-free	888 475 4499 US Toll-free
669 900 9128 US (San Jose)	646 558 8656 US (New York)		

People to be Heard Through Written Testimony
- Must be emailed to stom@cityofbethel.net by 4:00 p.m. the day of the meeting.
- Specifically request that it be presented under People to be heard.
- Contain full, real name of the person sending the request. Public comment may be summarized if the length of the submission exceeds the five-minute time limit.

I. CALL TO ORDER
II. ROLL CALL
III. PEOPLE TO BE HEARD
IV. APPROVAL OF AGENDA
V. APPROVAL OF MEETING MINUTES
    June 07, 2023
VI. SPECIAL ORDERS OF BUISNESS
VII. UNFINISHED BUSINESS
    A. Implement of Ordinance Pertaining to Misuse of Emergency Services (Jonathan Smith BPD)
    B. Educating Younger Children on Law Enforcement (Theresa Quiner)
    C. Discussion for BPD recruitment, retention, hiring, longevity bonuses, housing and travel (Chief Hicks)
VIII. NEW BUSINESS
IX. EX OFFICIO MEMBER REPORTS
X. TRANSPORTATION INSPECTOR'S REPORT
XI. COMMISSION MEMBER COMMENTS
XII. ADJOURNMENT

Posted June 29, 2023, at Police Department, AC Co., Swanson's, and the Post Office, City Hall

Salina Tom, Ex-Officio Staff
Salina Tom

CITY OF BETHEL
COMMUNITY PARKS AND RECREATION COMMITTEE
MONDAY, JUNE 12, 2023, 6:00 PM
LOCATION: 300 CHIEF EDDIE HOFFMAN HIGHWAY, BETHEL, ALASKA

JOIN ZOOM MEETING: https://us06web.zoom.us/j/83957123243?pwd=ZDgvdnVHbnJLQkFkOXN3VFpzVEpKQT09
MEETING ID:839 5712 3243
PASSCODE:554431
PHONE NUMBERS: 888 475 4499 US TOLL-FREE 833 548 0276 US TOLL-FREE
833 548 0282 US TOLL-FREE 877 853 5257 US TOLL-FREE

MEMBERS		**STAFF**
Brian Lefferts, Chair	Jessica **Pew**	Ex-Officos: Jason Spann, Facility Maint. Foreman Anna Larson, Administrative Assistant
Beverly Hoffman, Vice-Chair	Kathy Hanson	Email: pwadmin@cityofbethel.net
Eric Whitney, Council Rep	Brian Jackson	Phone: 907-543-3110
Sean Glasheen, Alternate 1	Alternate 2-Vacant	

I. CALL TO ORDER

II. ROLL CALL

III. PEOPLE TO BE HEARD – FIVE MINUTES PER PERSON

A. Please submit written public comments to pwadmin@cityofbethel.net by 4:00 p.m. the day of the meeting.

IV. APPROVAL OF AGENDA

V. APPROVAL OF MEETING MINUTES

A. May 8, 2023 Meeting Minutes

VI. UNFINISHED BUSINESS

A. Request for Proposal Released-YK Fitness Center Operations and Recreational Services

B. YK Fitness Center Operational Budget Change from Enterprise Fund to General Fund (Lefferts)

C. YK Fitness Center Review Of Fiscal Year Operational Budget's Expenditures, Revenues, Transfers (Lefferts)

City of Bethel FY24 Draft D - Pages of Interest

D. Recommending the City Council Reduce Reliance on Contract Support to Operate the YK Fitness Center (Lefferts)

E. Update From HealthFit On The Pay What You Can Program Role Out (Lefferts)

F. Healthy & Equitable Communities Grant- City's Grant Award $190,000 (City Manager Williams)

G. Legislative Grant Award in the Amount of $500,000 for the Design of YK Fitness Center Phase II (Lefferts)

VII. NEW BUSINESS

Posted June 6, 2023 at City Hall, AC Co., Swanson's, and the Post Office.

Anna Larson, Ex-Officio Staff

A. Kilbuck Site for Park Land

B. 2023 Harbor Park Sign Design Contest

C. 4th of July (Lefferts)

Parade Entry Form

D. Larson Subdivision (Kathy Hanson)

VIII. EX OFFICIO REPORT

A. Department Head Reports April 2023

Manager's Report May 2023

YK Health Fitness Report April 2023

Community Parks and Recreation Committee Attendance Log

IX. MEMBER COMMENTS

X. ADJOURNMENT

Posted June 6, 2023 at City Hall, AC Co., Swanson’s, and the Post Office.

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Anna Larson, Ex-Officio Staff

CITY OF BETHEL
PUBLIC WORKS COMMITTEE
WEDNESDAY, JUNE 21, 2023, 5:30 PM
LOCATION: 300 CHIEF EDDIE HOFFMAN HIGHWAY, BETHEL, ALASKA

JOIN ZOOM MEETING:
https://us06web.zoom.us/j/85078472765?pwd=Ui90cGN4OTVqSFppMzVETGgzc2NzUT09
MEETING ID:850 7847 2765
PASSCODE: 220460

888 475 4499 US TOLL-FREE **833 548 0276 US TOLL-FREE**
833 548 0282 US TOLL-FREE **877 853 5257 US TOLL-FREE**

MEMBERS		STAFF
Ryan Butte, Vice-Chair	Juan Delgado	Ex-Officio Members: Bill Arnold, Public Works Director
Robert Lekander	Mark Springer, Council Rep., Chair	Anna Larson, Administrative Assistant
		pwadmin@cityofbethel.net
		907-543-3110

I. CALL TO ORDER

II. ROLL CALL

III. PEOPLE TO BE HEARD – FIVE MINUTES PER PERSON

A. Please submit written public comments to pwadmin@cityofbethel.net by 4:00 p.m. the day of the meeting.

IV. APPROVAL OF AGENDA

V. APPROVAL OF MEETING MINUTES

A. July 20, 2022 Meeting Minutes
B. August 17, 2022 Meeting Minutes
C. September 21, 2022 Regular Meeting Minutes
D. October 19, 2022 Meeting Minutes
E. November 16, 2022 Meeting Minutes
F. December 21, 2022 Meeting Minutes
G. January 18, 2023 Meeting Minutes
H. May 17, 2023 Meeting Minutes

VI. UNFINISHED BUSINESS

A. Amending BMC 08.12.020 and 08.12.030, Related to Plastic Bags And Disposable Food Service Ware
B. Follow Up On Recommendation For Code Enforcer Position
C. Evaluation Of Committees 2022 Goals, Tasks And Priorities
D. Bethel Comprehensive Plan Update-Committee Review And Input
E. Creating A Street Sweeping Policy/Municipal Code Requiring Owners Of Paved Roads To Have And Follow A Street Sweeping Policy (Butte)

Posted June 15, 2023 at City Hall, AC Co., Swanson's, and the Post Office.

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Anna Larson, Ex-Officio Staff

F. Review of Committee Duties and Responsibilities and Determination of Committee Topics of Interest for 2023

VII. NEW BUSINESS

A. Election of Chair

B. Election of Vice-Chair

C. Declaring A Seat Vacant Due To Resignation - Alyssa Leary

D. FCS Group: Utility Rate Study (William Arnold)

VIII. EX OFFICIO REPORT

A. Ex Officio Members and Department Head's Monthly Report

B. Public Works Committee Attendance Log 2023

IX. MEMBER COMMENTS

X. ADJOURNMENT

Posted June 15, 2023 at City Hall, AC Co., Swanson's, and the Post Office.

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Anna Larson, Ex-Officio Staff

CITY OF BETHEL

FINANCE COMMITTEE

MONDAY, JUNE 26, 2023, 6:30 PM

LOCATION: 300 CHIEF EDDIE HOFFMAN HIGHWAY, BETHEL, ALASKA

ZOOM MEETING LINK: HTTPS://ZOOM.US/J/99674371849?PWD=NWTUNURHC1EVOE15DUVONFJ3NKP UT09
ZOOM MEETING ID: 996 74371849 **ZOOM PASSCODE: 507255**

877 853 5257 **US Toll-free**	888 475 4499 **US Toll-free**
833 548 0276 **US Toll-free**	833 548 0282 **US Toll-free**

MEMBERS	STAFF
John Hamilton, Chair Robert Rey, Vice Chair Farah Sears Rose Henderson, Council Rep Carol Ann Willard. Vacancies (4)	Xavier Mason, Ex Officio Member Alexandra Batchelor, Ex Officio Member abatchelor@cityofbethel.net 907-543-1381

I. **CALL TO ORDER**

II. **ROLL CALL**

III. **PEOPLE TO BE HEARD – FIVE MINUTES PER PERSON**

A. Please submit written public comments to abatchelor@cityofbethel.net by 4:00 p.m. the day of the meeting.

IV. **APPROVAL OF AGENDA**

A. 06/26/2023

V. **APPROVAL OF MEETING MINUTES**

A. 03/27/2023

B. 04/24/2023

C. 05/22/2023

VI. **SPECIAL ORDER OF BUSINESS**

A. Utility Rate Study

VII. **NEW BUSINESS**

A. Discuss adding deadline dates for Transient Lodging B.M.C. 04.14.050 (Xavier Mason)

B. Discuss FY 2024 Personnel Requests (Xavier Mason)

C. Passage of changes Requested to Ordinance #23-07, an Ordinance by the Bethel City Council Amending Bethel Municipal Code Chapter 04.16.350, Audits, to Clarify the process for Sales Tax Audits (Xavier Mason)

D. Discuss adding a Processing Fee for utility payments taken over the phone in Finance. (Xavier

Posted 06/20/2023 at City Hall, AC Co., Swanson's, and the Post Office.

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Alexandra Batchelor, Ex-Officio Staff

Mason).

E. Discuss Proposed Changes to Ordinance 13.04.120 (Alexandra Batchelor)

VIII. EX OFFICIO REPORT

A. Finance Department Budget to Actuals for review

B. March Report

C. April Report

D. May Report

IX. MEMBER COMMENTS

X. ADJOURNMENT

Posted 06/20/2023 at City Hall, AC Co., Swanson's, and the Post Office.

Alexandra Batchelor, Ex-Officio Staff

CITY OF BETHEL

PUBLIC WORKS COMMITTEE

THURSDAY, JULY 6, 2023, 5:30 PM

LOCATION: **300 CHIEF EDDIE HOFFMAN HIGHWAY, BETHEL, ALASKA**

JOIN ZOOM MEETING: HTTPS://US06WEB.ZOOM.US/J/82789796061?PWD=EFPYA3HBCU1VZKPQME1FD1P2UXC0DZ09
MEETING ID: 827 8979 6061
PASSCODE: 044846
888 475 4499 US TOLL-FREE 833 548 0276 US TOLL-FREE
833 548 0282 US TOLL-FREE 877 853 5257 US TOLL-FREE

MEMBERS		**STAFF**
Ryan Butte	Juan Delgado	Ex-Officio Members: Bill Arnold, Public Works Director
Robert Lekander	Mark Springer, Council Rep.	Anna Larson, Administrative Assistant
		pwadmin@cityofbethel.net
		907-543-3110

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **PEOPLE TO BE HEARD – FIVE MINUTES PER PERSON**
4. **APPROVAL OF AGENDA**
5. **NEW BUSINESS**
   A. FCS Group: Utility Rate Study (William Arnold)
6. **ADJOURNMENT**

Posted 6/27/2023 at City Hall, AC Co., Swanson's, and the Post Office.

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Anna Larson, Ex-Officio Staff

City of Bethel, Alaska
Planning Commission

June 8, 2023 Regular Meeting Bethel, Alaska

I. CALL TO ORDER:

A regular meeting of the Planning Commission was held virtually via Zoom and in person at the City Hall Council Chambers in Bethel, Alaska on June 8, 2023. The Chair of the Commission, Kathy Hanson called the meeting to order at 6:31 PM.

II. ROLL CALL:

Compromising a quorum of the Commission, the following members were present for roll call: Kathy Hanson, Lorin Bradbury, Alex Wasierski, Greg Morgan, and Council Rep. Sophie Swope
Excused absence: Haley Hanson
Unexcused absence: Stosh Hoffman and Shadi Rabi
Also Present: Pauline Boratko, Recorder

III. PEOPLE TO BE HEARD:

IV. APPROVAL OF THE AGENDA:

MOVED:	Lorin Bradbury	Motion to approve the agenda.
SECONDED:	Sophie Swope	
VOTE ON MOTION	Unanimous	

V. APPROVAL OF THE MINUTES:

MOVED:	Lorin Bradbury	Motion to approve regular meeting minutes for May 11, 2023
SECONDED:	Greg Morgan	
VOTE ON MOTION	Unanimous	

VI. SPECIAL ORDER OF BUSINESS:

VII. UNFINISHED BUSINESS:

A. Discussion on a code enforcement officer- commissioners discussed their support of a code enforcement officer.

VIII. NEW BUSINESS:

A. In accordance with BMC 4.08.010, Planning Commission's review and recommendations of disposal of city property by lease: commissioners spoke in support of the disposal of properties by lease. There were no objections.

IX. PLANNER'S REPORT:

X. COMMISSIONER'S COMMENTS:

K.Hanson- no comment
L. Bradbury-no comment
A. Wasierski-no comment
G. Morgan- no comment
S. Swope- no comment

X. ADJOURNMENT:

MOVED:	Sophie Swope	Motion to adjourn the meeting.
SECONDED:	Lorin Bradbury	
VOTE ON MOTION	Unanimous	

With no further business the meeting adjourned 7:00 pm

APPROVED THIS ______ DAY OF ___________, 2023

____
Kathy Hanson, Chair

____
ATTEST: Pauline Boratko, Recorder

CITY OF BETHEL
COMMUNITY PARKS AND RECREATION COMMITTEE
MONDAY, JULY 10, 2023, 6:00 PM
LOCATION: 300 CHIEF EDDIE HOFFMAN HIGHWAY, BETHEL, ALASKA

JOIN ZOOM MEETING: https://us06web.zoom.us/j/89727002271?pwd=bVJWYWFWNWUzeGFSaU80UVZCYWVxQT09
MEETING ID: 897 2700 2271
PASSCODE: 924366
PHONE NUMBERS: 888 475 4499 US TOLL-FREE　833 548 0276 US TOLL-FREE
833 548 0282 US TOLL-FREE　877 853 5257 US TOLL-FREE

MEMBERS		STAFF
Brian Lefferts, Chair Brian Jackson Eric Whitney, Council Rep Sean Glasheen, Alternate 1	Beverly Hoffman, Vice-Chair Kathy Hanson Jessica Pew Alternate 2-Vacant	Ex-Officios: Jason Spann, Facility Maintenance Foreman Anna Larson, Administrative Assistant - Recorder Email: pwadmin@cityofbethel.net Phone: 907-543-3110 Cell: 907-545-2928

I. CALL TO ORDER

II. ROLL CALL

III. PEOPLE TO BE HEARD – FIVE MINUTES PER PERSON

A. Please submit written public comments to pwadmin@cityofbethel.net by 4:00 p.m. the day of the meeting.

IV. APPROVAL OF AGENDA

V. APPROVAL OF MEETING MINUTES

A. June 12, 2023 Community Parks and Recreation Meeting Minutes

VI. UNFINISHED BUSINESS

A. Request for Proposal Released-YK Fitness Center Operations and Recreational Services

B. YK Fitness Center Operational Budget Change from Enterprise Fund to General Fund (Lefferts)

C. YK Fitness Center Review Of Fiscal Year Operational Budget's Expenditures, Revenues, Transfers (Lefferts)

D. Recommending the City Council Reduce Reliance on Contract Support to Operate the YK Fitness Center (Lefferts)

E. Update From HealthFit On The Pay What You Can Program Role Out (Lefferts)

F. Healthy & Equitable Communities Grant- City's Grant Award $190,000 (City Manager Williams)

G. Legislative Grant Award in the Amount of $500,000 for the Design of YK Fitness Center Phase II (Lefferts)

Posted July 3, 2023 at City Hall, AC Co., Swanson's, and the Post Office.

____
Anna Larson, Ex-Officio Staff

H. Kilbuck Site for Park Land

I. 2023 Harbor Park Sign Design Contest - Community Parks & Recreation Committee Narrowed Down Design Selection

VII. NEW BUSINESS

A. Larson Subdivision (Kathy Hanson)

VIII. EX OFFICIO REPORT

A. Department Head Reports May 2023

B. Community Parks and Recreation Committee Attendance Log

IX. MEMBER COMMENTS

X. ADJOURNMENT

Posted July 3, 2023 at City Hall, AC Co., Swanson's, and the Post Office.

____

Anna Larson, Ex-Officio Staff

Introduced by: City Manager Peter A. Williams
Introduction Date: June 27, 2023
Public Hearing Date: July 11, 2023
Action:
Vote:

CITY OF BETHEL, ALASKA

Ordinance 23-03 (a)

AN ORDINANCE AMENDING THE CITY OF BETHEL FISCAL YEAR 2023 CAPITAL IMPROVEMENT PLAN

THEREFORE BE IT ORDAINED by the City Council of Bethel, Alaska, as follows:

SECTION 1. **Classification.** This is a non-codified Ordinance and shall not become part of the Bethel Municipal Code.

SECTION 2. **Fiscal Year Budget Amendments.** The following estimated revenues and expenditures are hereby appropriated for the corporate purposes and objects of the City of Bethel Fiscal Year 2023 Capital Improvement Plan.

WHEREAS, the Bethel Police Department's Dispatch Center uses VESTA 911 hardware and software purchased from ProComm Alaska, LLC to answer calls 24 hours a day;

WHEREAS, if the VESTA 911 system fails, the city will not be able to receive emergency calls for service directly, and will be dependent on another agency to relay calls, which will cost valuable time that could negatively impact responses and outcomes;

WHEREAS, the VESTA 911 hardware and software is no longer supported by the manufacturer, parts are impossible to acquire, and based on a Procomm Alaska technician's assessment conducted in-person, a full upgrade is the only option to ensure operability;

WHEREAS, the purchase of a VESTA 911 upgrade would include:

- New hardware for two dispatch center stations
- New software, licenses, and system configuration
- On-site labor for equipment installation configuration, testing, and cutover
- Project engineering and project management

WHEREAS, ProComm Alaska, LLC provided a quote to the City in the amount of $436,928 to cover the cost of new VESTA 911 hardware, software, training, and three-year support service contract;

Introduced by:	City Manager Peter A. Williams
Introduction Date:	June 27, 2023
Public Hearing Date:	July 11, 2023
Action:	
Vote:	

FY 2023 Capital Improvement Plan **General Fund – Police Department**				
Line Item	Description	Approved Appropriations	Proposed Amendment	Proposed Total Appropriations
100-61-6890	Vesta 911 Upgrade	$0	$436,928	$436,948
100-10100	General Fund (Cash in Combined Fund)	$8,873,879	($436,928) Total Decrease	$8,436,951

WHEREAS, Ordinance #22-22 (k) modified the FY 2023 Operating Budget by reallocating money in the Public Works Department Budget from the purchase of a scissors lift ($18,138) and John Deere 5 Series piece of equipment ($100,000) to the purchase of one jetter for culverts;

WHEREAS, the intended vendor for this purchase is Bob's Services, LLC, a pre-bid Sourcewell contract vendor that meets BMC 4.20.210 Joint Purchasing;

WHEREAS, the latest price for this purchase increased from the expected amount of $118,138 to $140,170, per the Proposal from Bob's Services, LLC dated June 6, 2023;

WHEREAS, the Public Works Department Director would like to include $14,000 in this budget modification as contingency to ensure he can make the purchase as planned, which brings the total amount requested herein to $36,032 ($140,170 - $118,138 + $14,000);

FY 2023 Capital Improvement Plan **Public Works Department**				
Line Item	Description	Approved Appropriations	Proposed Amendment	Proposed Total Appropriations
100-66-9705	Jetter for Culverts	$118,138	$36,032	$154,170
100-10100	General Fund (Cash in Combined Fund)	$8,436,951	($36,032) Total Decrease	$8,436,951

SECTION 3. Effective Date. This Ordinance shall become effective upon the passage by the Bethel City Council.

ENACTED THIS 11TH DAY OF JULY 2023 BY A VOTE OF _ IN FAVOR AND _ OPPOSED.

____
Rose Henderson, Mayor

ATTEST:

____
Lori Strickler, City Clerk

Introduced by: City Manager Peter A. Williams
Introduction Date: May 9, 2023
Public Hearing Date: May 23, 2023
Action: Passed
Vote: 5-0

CITY OF BETHEL, ALASKA

Ordinance 22-22 (k)

AN ORDINANCE AMENDING THE CITY OF BETHEL FISCAL YEAR 2023 OPERATING BUDGET

THEREFORE BE IT ORDAINED by the City Council of Bethel, Alaska, as follows:

SECTION 1. Classification. This is a non-codified Ordinance and shall not become part of the Bethel Municipal Code.

SECTION 2. Fiscal Year Budget Amendments. The following estimated revenues and expenditures are hereby appropriated for the corporate purposes and objects of the City of Bethel for Fiscal Year 2023.

WHEREAS, the city hired Wolverine Supply, Inc. to make repairs to the YK Fitness Center during the two-week closure in April 2023;

WHEREAS, the $1,107,939 in funding budgeted for the repairs at the YK Fitness Center are insufficient to cover the full cost of the project, which has increased in scope to include replacing tiles near the spa, troubleshooting the fuel pump system, and completion of air balancing system repairs;

WHEREAS, the cost has also increased because of State labor rate hikes;

WHEREAS, DOWL engineer Chase Nelson estimates that the additional cost to complete all the repairs is $100,000 and this amount is requested in this budget modification;

FY 2023 Capital Improvement Plan - Carryovers Yukon Kuskokwim Regional Health and Aquatic Safety Training Center				
Line Item	Description	Approved Appropriations	Proposed Amendment	Proposed Total Appropriations
400-50-6692	YK Fitness Ctr. Repairs	$1,032,939	$100,000	$1,132,939
400-10100	YK Regional Health & Safety Center Fund Balance	($2,544,226)	$(100,000) *Total Decrease*	($2,644,226)

WHEREAS, DOWL planners have been working with the city on the city's comprehensive plan update for almost one year;

WHEREAS, DOWL planners met with committee and commissions, the general public, the stakeholder group, and City officials to prepare the Bethel 2045 Comprehensive Plan draft;

Introduced by: City Manager Peter A. Williams
Introduction Date: May 9, 2023
Public Hearing Date: May 23, 2023
Action: Passed
Vote: 5-0

WHEREAS, a budget amendment is needed in the amount to $25,000 to cover the cost of DOWL making a city council presentation, soliciting public comment on the draft, and preparing the final draft.

FY 2023 Capital Improvement Plan - Carryovers Planning Department				
Line Item	Description	Approved Appropriations	Proposed Amendment	Proposed Total Appropriations
100-51-6335	Comprehensive Plan	$30,000	$25,000	$55,000
10-10100	General Fund (Cash in Combined Fund)	$7,972,043	$(25,000) *Total Decrease*	$7,947,043

WHEREAS, the Public Works Department purchased equipment in the last year that negates the need for a scissors lift ($18,138) and the John Deere 5 Series piece of equipment ($100,000);

WHEREAS, the Public Works Department sees a strong need to purchase one jetter to open culverts in the springtime and keep them open throughout the summer;

WHEREAS, a jetter is more powerful than a steamer—it flushes mud, sticks, and debris out of culverts in one-fifth the time it takes a steamer;

WHEREAS, a jetter will save labor hours of the City Streets and Roads crew when it comes to the objective of opening up frozen culverts and unblocking those with debris;

FY 2023 Capital Improvement Plan - Carryovers Public Works Department				
Line Item	Description	Approved Appropriations	Proposed Amendment	Proposed Total Appropriations
100-66-9705	Jetter for culverts	$0	$118,138	$118,138
100-70-9698	Scissor Lift	$18,138	($18,138) *Total Decrease*	$0
100-70-9699	John Deere 5 Series	$100,000	($100,000) *Total Decrease*	$0

WHEREAS, DOWL has been working to complete Task Order #39, the utility rate study for over a year;

WHEREAS, planned presentations at the Public Works Committee on May 17, 2023, Finance Committee on May 22, 2023, and to Bethel City Council are outside the scope of work described in Task Order #39 and a budget amendment is needed;

WHEREAS, DOWL estimates the additional cost of the project to be $13,000 and this amount is requested herein;

Proposal

BOB'S SERVICES, LLC
2009 SPAR AVENUE
ANCHORAGE, ALASKA 99501
SHOP (907) 276-3221 - FAX (907) 276-1972

Order Number: 0094356
Order Date: 6/6/2023

Salesperson: 0600
Customer Number: 00-CB

Sold To:
City of Bethel
P.O. Box 1388
Bethel, AK 99559-1388

Ship To:
City of Bethel
P.O. Box 1388
Bethel, AK 99559-1388

(907) 543-2047 **Confirm To:** THERESA MARAKHAM

Customer P.O.	Ship VIA	Comment	VIN
		MONGOOSE	**STOCK#**

Item Number	Description	Description	Price	Amount
SAMONGOOSE	1.00	MONGOOSE TRAILER JETTER SOURCEWELL CONTRACT 101221-SCA PRICING FOR 747 JETTER TRAILER SEWER EQUIPMENT OF AMERICA 747 FR2000ECO TRAILER MOUNTED HIGH PRESSURE SEWER CLEANER, 74 HP KOHLER POWER GIANT 40 GPM PUMP 800' 3/4" REEL, 700 GALLON WATER CAPACITY, COLD WEATHER DRAIN VALVES, WIRELESS RADIO REMOTE , MEGA 5 CULVERT CLEANINF NOZZLE	113,567.00	113,567.00

Quotes are good for 30 days

Net Order:	113,567.00
Less Discount:	0.00
Freight:	26,603.00
Sales Tax:	0.00
Order Total:	140,170.00

Q6037 Bethel Police Department Vesta 9-1-1 System Upgrade

Proposal to

CITY OF BETHEL, POLICE DEPARTMENT

Presented by

PROCOMM ALASKA LLC

April 2023

1.0 INTRODUCTION

ProComm Alaska (PCA or ProComm) is pleased to present to the City of Bethel Police Department a **BAFO** (Best and Final Offer) for an upgrade to the existing 911 system - new generation 911 system: VESTA 911 call handling solution for emergency calls.

VESTA Solutions (previously Airbus and Cassidian Communications) is now a part of the Motorola Solutions family and continues to design its industry leading 9-1-1 call handling platform from the ground up to specifically accommodate future emergency call handling formats. VESTA® is the Next Generation 9-1-1 (NG9-1-1) platform. Already selected by over 1,500 agencies, the VESTA solution was designed to handle IP communications including wireline, wireless, VoIP, *TDD/TTY,* and SMS/Text messaging to 911. VESTA solutions will continue to evolve and accept access technologies like MMS and video, while maintaining our reputation for reliability and ease of use.

Today, the VESTA solution is the industry standard comprehensive NG9-1-1 solution. It offers PSAP's increased product features, operational efficiencies, and reliability along with stable, centralized call handling for individual or multiple PSAP locations.

The VESTA solution is designed to meet growing community needs and emerging 9-1-1 technologies. The City of Bethel is assured the solutions proposed herein will comply with and meet both the E9-1-1 requirements of today and the NG9-1-1 requirements of tomorrow. By selecting ProComm Alaska/VESTA/Motorola Solutions, Bethel PD can be confident they are partnering with the leading provider of Public Safety 9-1-1 solutions and selecting the highest possible level of service to its visitors, citizens, and public safety professionals within their region.

2.0 SOLUTION DESCRIPTION

2.1 BACKROUND

Bethel PD/Dispatch is a Primary PSAP in Bethel and currently uses an older version of Vesta 4 hardware/software to manage emergency/911 calls in and around the City of Bethel. This existing system has begun to show its age. Servers and call taker positions are increasingly showing alarms, caused by either software or hardware. Some components in the system are no longer supported by the manufacturers or available for purchase in case of failure.

2.2 SOLUTION

ProComm Alaska is proud to present the most current version of VESTA 9-1-1 Release 7.9 (or the most current version based on shipment time) call handling solution to continue to meet the needs of City of Bethel.
This new VESTA 9-1-1system will come in Single Site configuration with (2) two permanent OP positions located in Bethel PD Building (PD Dispatch).

Recommended training for Call Takers/Dispatchers and system Administrators is included in our proposal. If requested by the City, the training, class type and quantity could be modified. It is assumed that training will be performed on site and online, after the system has been installed, tested, and operation verified. See Section 7 for a list of training/classes included in our quote.

One additional position, a mobile solution for Vesta 911 system has been included here as an OPTION. This is the Motorola Solutions VESTA branded CommandPOST and comes in the form of a laptop computer (with audio accessories) and all required software and licenses. This computer could be deployed anywhere there is IP based connectivity between the location of the Command POST and Vesta 911 backroom equipment and will have access to the same phone and mapping solutions as conventional, stationary OPs.

PRODUCT DESCRIPTION

2.3 VESTA 9-1-1

The VESTA 9-1-1 call handling solution is a mission-critical call management and response solution that is a NENA compliant, IETF standards-based, IP-centric implementation. In essence, the VESTA 9-1-1 call handling solution provides:

- A 9-1-1 ANI/ALI controller providing voice management and data (ALI) retrieval.
- Supports all standard telephony interfaces to simplify integration into existing telephony networks.
- Engineered to ensure that there is essentially no single point of failure, i.e. most hardware is duplicated within the system to ensure redundancy.

Below is a description of the *general* hardware components that make up a VESTA 9-1-1 system. For specific quantities and options, please refer to Section 3, Equipment List.

- Two servers running Media Distribution Services (MDS)
- Two servers running Data Distribution Services (DDS)
- Two FXS (Foreign eXchange Subscriber) gateways
- Two FXO (Foreign eXchange Office) gateways
- Two or more managed Ethernet switches
- One or two firewall security appliances with VPN capability
- One alarm panel (optional)
- One master clock that supports NTP v3 (Not included)
- IP Administrative telephones (optional)

VESTA 9-1-1 workstations to manage and process incoming mission critical calls.

Supported interfaces include:

- Analog 9-1-1 CAMA (wireline and wireless) trunks used for incoming emergency calls
- Administrative lines-Centrex, CUD, POTS
- Feature Group D (FGD)
- Ring-down lines-wet (battery provided by CO) and dry (battery seen by the CO)
- Digital interfaces-T1 and PRI
- ALI to identify caller information
- CAD Interface
- VoIP interface using NENA i3 or Intrado RFAI protocol

2.3.1 Servers

Media Distribution Services (MDS)

The VESTA 9-1-1 MDS are the software-based call-processing components of the VESTA 9-1-1 solution. The software extends telephony features and functions to packet telephony network devices such as VESTA 9-1-1 Workstations and IP phones. MDS servers provide the following feature/functionality:

- Support for 9-1-1 and Admin queues
- Advanced Call Distribution (ACD) schemes (Longest idle, Ringall, Circular, and Linear)
- Conferencing, transfer, and call overflow capabilities
- Administrative phone features and services
- Auto attendant features
- Voice Mail

MDS servers are always implemented in pairs and operate in an Active/Standby mode.

Data Distribution Services (DDS)

The VESTA 9-1-1 DDS provides advanced 9-1-1 call data handling and system monitoring services. DDS servers provide the following feature/functionality:

- Retrieve and extract ALI from ALI databases, perform ALI re-bids
- Interfaces to CAD (Computer Aided Dispatch) systems
- Manages the transfer of call details to remote agencies.
- System activity events and logs for tracking, alarming and historical reporting
- Management of overall system resources
- A client applications software distribution mechanism for VESTA 9-1-1 workstations, VESTA™ Analytics MIS solution, and Activity View management application
- Real-time CDR (Call Detail Record) printing

DDS servers are always implemented in pairs and operate in an Active/Standby mode.

Beginning with VESTA 9-1-1 solution Release 6 (R6) Advanced Services Nodes (ASN's) may be equipped to extend the functionality of the VESTA 9-1-1 system. These are typically deployed as a set of three virtual machines, which may be hosted on the System Hypervisor servers or on a separate pair of Hypervisor servers. For VESTA 9-1-1 R6, the ASN's provide the following functionality:

- Support direct-connect capability for delivery of SMS/text calls utilizing MSRP protocol.
- Provide additional tools for training purposes. This includes simulator for:
  - o Generating SMS/text calls
  - o Generating simulated voice calls
- Provide additional tools for diagnostic and configuration of the ASN's.
- ASN's are always implemented in pairs and operate in an Active/Active mode.

Virtualized Servers

Beginning with the VESTA 9-1-1 solution Release 2 (R4.2), the MDS, DDS and other peripheral servers may be implemented as virtual machines (VM's) on one or more physical servers. This approach reduces the amount of back-room equipment, lowers power consumption and reduces thermal loading in the equipment room. VM's also provide greater flexibility for future software upgrades, since the operating system and client software are now independent of the server hardware.

Virtual servers are normally equipped with:

- o Six-core Xenon CPU's (minimum)
- o 12GB of RAM (minimum)
- o Multiple disk drives in a minimum RAID5 configuration
- o Multiple 10/100/1000 NIC's
- o Dual power supplies

3.1.2 Gateways

The VESTA 9-1-1 solution supports various gateways to interface to traditional (non-IP) telephone systems. Gateways convert non-VoIP circuits to standard, SIP-based VoIP.

Foreign Exchange Subscriber (FXS)

FXS gateways support the following interfaces:

- 2-wire CAMA.9-1-1 trunks
- "Dry" ring-down circuits
- Analog stations
- FAX machines/modems
- Web-based Graphical User Interface (GUI) for configuration

Foreign Exchange Office (FXO)

FXO gateways provide the following functionality and interfaces:

- Loop-start CO lines
- Ground-start CO lines (M1K FXO GS modules only)
- "Wet" ring-down circuits
- Direct Inward Dialing (DID) circuits to specific endpoints (phone sets)
- Web-based GUI for configuration

Mediant 1000 (M1K)

Mediant 1000 gateway chassis provides six expansion slots which can be equipped with any combination of FXO, FXS and/or T1/PRI interface modules. The Mediant 1000 chassis is also equipped with redundant power supplies and dual network interfaces (NICs).

The following features and circuit types are supported on these gateways:

- Interface to 2-wire analog CAMA 9-1-1 trunks
- Interface to 2-wire loop start administrative lines
- Interface to 2-wire ground-start administrative lines (requires GS FXO module)
- Interface to either dry- or wet ring-down lines
- Interface to standard T1/E1 circuits*
- Interface to standard ISDN-PRI circuits*
- Web-based GUI for configuration and management

***A maximum of four digital circuits may be equipped per M1K chassis (pre R6.0) or up to six (R6.x and later, with firmware upgrade).

ESINet Interface Module CEIM (NOT INCLUDED IN THIS QUOTE)

The ESINet Interface Module (EIM) provides connectivity to NENA i3-compliant and RFAI VoIP networks (Not yet available in Alaska) for the delivery of 9-1-1 calls and related information. Several different versions of EIM are available, depending upon the kind of ESINet that the system will be interfaced with:

- NENA i3 - microData
- NENA i3 - Solacom
- NENA i3 - other
- Intrado RFAI

The ESINet is normally interfaced to the VESTA 9-1-1 system by way of a firewall device at each host location. The following features are provided with the EIM module:

- Delivery of 9-1-1 voice to the system using VoIP technology
- Delivery of the ANI as part of the call setup messages (SIP invite)
- Delivery of ALI information in the PIDF-Lo fields (NENA i3 only)
- Implementation of a "make busy" switch for PSAP evacuation/reroute (requires stand-alone FXS unit-switch to be provided by customer or PCA)

2.3.2 Remote CAD Servers

In virtualized and/or geo-diverse hosts and/or remote PSAPs, RS232 Port Servers RS-232-to- IP devices are deployed to extend serial CAD ports to the remote location. These devices provide the following features:

- Four RS-232 ports per unit
- Each unit may communicate with multiple DDS servers
- Web-based GUI for configuration

For each PSAP equipped with a CAD interface, one set of the following will also be provided to allow for CAD port redundancy:

- Blackbox TL601A-R2 port arbitrator
- Blackbox TL158A-R4 4-port data sharing unit (discontinued)
- Blackbox TL159A-R8 8-port data sharing unit

3.1.4 Alarms

The VESTA 9-1-1 platform provides real time monitoring of its solution elements, both hardware and software modules. In the event a failure is detected, then depending on the severity of the defect, the VESTA 9-1-1 platform will generate a major, minor, or critical alarm. Any observed failure is then indicated on the alarm screen of the VESTA 9-1-1 Configurator. Alarms may also be reported on the optional Activity View application.

Three types of alarms are associated with failures:

- **Critical** - A critical alarm shall produce audible and visual indications at the maintenance position.
- **Major** - A major alarm shall produce a visual indication at the maintenance position.
- **Minor** - A minor alarm shall result in an entry in a diagnostic report.

Alarms may also be reported to Motorola Solutions DS-Comm Monitoring and Response centers for analysis and action by appropriate technical personnel.

3.1.5 VESTA SMS (This feature is NOT included in our quote as a Service)

The VESTA® SMS solution allows VESTA 9-1-1 systems to connect directly to Text Control Centers (TCC's) using standards-based MSRP protocol for delivery of text messages directly to VESTA console users. Some of the features of the VESTA SMS solution are:

- Standards based text to 9-1-1 solution
- Easy and flexible to operate
- Supports multiple text queues

- Text capability may be assigned to user roles
- Allows transfer of text calls within a single multi-PSAP system

3.1.6 VESTA 9-1-1 Call-Taking position

The VESTA 9-1-1 call-taking position provides a GUI to allow Call-takers to quickly process emergency and non-emergency calls. Depending upon the specific customer requirements, VESTA 9-1-1 call-taking positions may be implemented in a variety of ways:

- Using standard tower or small form factor (SFF) workstations
- With one or more wide-screen monitors. Workstations support up to two monitors natively using Display Port outputs. Adapters are optionally available to support other display types (VGA, HDMI, DVI, etc.).
- With optional Integrated Instant Recall Recorder (IRR) software. IRR software can be deployed as either single-channel (telephone only) or dual-channel (telephone and radio select audio) modes.
- With one or two Network Interface Cards (NICs) when deployed with two NICs, each NIC may operate independently (connected to two different networks) or be teamed for redundancy.
- With a SAM (Sound Arbitration Module) connected to two standard 310-plug headset jacks
- With either an optional SAM speaker module or an optional basic external speaker
- With optional Genovations 24- or 35-key programmable keypads
- With optional wide-screen touch-screen monitor(s)

3.1.7 VESTA 9-1-1 CommandPOST (INCLUDED HERE AS AN OPTION)

The VESTA"' CommandPOST call processing solution is a portable call-taking position designed to allow a call-taker to move to another location, reconnect to their host system, and begin taking 9-1-1 (with ANI/ALI) and administrative calls. All features of the traditional VESTA 9-1-1 position are preserved. In order to use Instant Recall Recording (IRR), the VESTA CommandPOST must be used with the SAM module. The VESTA Command Post call processing solution can connect to the host system via:

- Public Internet connection using VPN
- Private IP network with/without VPN connection
- IP satellite network with/without VPN connection

The VESTA CommandPOST typically consists of the following components:

- Hardened laptop computer
- SAM (Sound Arbitration Unit)
- All required cables
- Weather-resistant rolling case with cut foam liner
- Docking Station (Included)

- Additional Battery (Optional)
- External monitor (included)
- External mouse and Keyboard (included)

3.1.8 Networking

The VESTA 9-1-1 system requires specific network capabilities to operate correctly. For full details on the network requirements, consult the VESTA 9-1-1 IP Networking Guide for the version of software being installed.

As part of the total solution, Motorola Solutions/VESTA may provide a variety of networking components. These may include any/all of the following:

Network switches

- Depending upon the price/performance desired by City of Bethel or their IT provider, different managed network switches in 24- or 48-port configurations may be quoted. These are typically from either HP or Cisco. Network switches may be either standard or Power over Ethernet (PoE) versions, depending on the configuration required. Refer to the current hardware specifications for the specific model(s) being quoted.

Network Routers

- When deploying geo-diverse or host systems with remote PSAPs, network routers may be required. These are typically provided by the end user and are generally outside the scope of equipment provided by ProComm/VESTA.

3.1.9 Printing

The VESTA 9-1-1 system may be equipped with a variety of printers, depending upon the specific customer requirements. Printers may be either locally connected (to a workstation or server) or connected to the VESTA 9-1-1 LAN utilizing either an internal or external network interface. When purchased from ProComm/VESTA, the following types of printers are available:

- USB color inkjet printer - Optional
- USB black & white laser printer (external print server optional)
- Black & white laser printer with integrated NIC/IP print server - Optional
- Color laserjet printer with integrated NIC/IP print Server - Optional
- One (1) new printer for City of Bethel PD is included in the quote.

3.2 DATA MANAGEMENT

3.2.1 VESTA Analytics

The VESTA Analytics solution (formerly Aurora) is the Motorola Solutions next-generation Management Information System (MIS). The VESTA Analytics solution expands on the role of MIS, becoming a comprehensive management platform. Depending upon the size of the system, the VESTA Analytics system may be deployed as either:

- A virtualized machine (VM) on the System Hypervisor server
- On a dedicated, stand-alone server

A record of each incoming and outgoing VESTA® or Sentinel call will be contained within the VESTA Analytics database. At a minimum, the record contains the following information:

- Seize Time
- Answer Time
- Transfer Time
- Hang-up (disconnect) time
- Position number
- Agent
- Incoming number (ANI)
- Date/time
- ALI
- ANI log of disconnected calls showing arrival time and disconnected party abandonment time.

Microsoft Internet Explorer v. 6.0 or later is required to run the browser interface to the VESTA Analytics solution. Microsoft.Net support libraries v. 2.0 or higher are also required on the workstation accessing the VESTA Analytics MIS system. The VESTA Analytics solution may be deployed in 3 different models:

- Single host. Supports one system. If multiple PSAPs are provisioned on the system, no separation of PSAP data for security purposes is provided. All users have access to all data on the system.
- **Hosted model.** In this model, a single VESTA Analytics system is used for reporting services in a multi-PSAP environment. This model allows each PSAP's data to be segregated so that users may only see/report on their specific PSAP's data.
- Enterprise model. In this model, a core VESTA Analytics system is used to accumulate data from multiple edge VESTA Analytics systems. This is most used when data must be collected from multiple stand-alone VESTA 9-1-1 systems.

3.2.2 VESTA Analytics Clients

No dedicated client software is required to access the VESTA Analytics system. All access is performed using the Microsoft Internet Explorer 6.0 or later browser. The workstation accessing the VESTA Analytics system must:

- Have Microsoft.Net 2.0 or later software libraries installed.
- Be connected to the same network as the VESTA Analytics server or have other dedicated, secure access to the VESTA Analytics server network (VPN, etc.)
- One MS-SQL License per user accessing the VESTA Analytics MIS System is required.
- One VESTA Analytics system access license is required per user accessing the VESTA Analytics MIS system is required.

3.2.3 NENA i3 Logger Interface

Beginning with VESTA 9-1-1 R6.0, Motorola Solutions introduced support for the IP-based NENA i3 Logger Interface. This interface allows a variety of information to be sent to 3rd party systems via a LAN/IP interface. Any of the following information may be sent via the i3 Logger interface:

- Location information.
- SMS/Text message logging data.

Use of this interface requires proper network engineering to ensure the security and safety of both the VESTA 9-1-1 network and the 3rd party systems' network(s).

3.2.4 Activity View

The Activity View management application provides real-time monitoring of PSAP activities. The Activity View management application may be configured by the user to display the status of:

- Call taker status
- Group status
- Group ACD status
- Incoming trunks
- Administrative lines
- Active calls

A user may also configure custom message colors and set a variety of thresholds which will trigger color changes.

Beginning with Sentinel Patriot 3.2 or later or VESTA 9-1-1 or later, the Activity View application also supports a Display Panels feature allowing a user to configure a display output that is compatible with large screen (wall-mount) monitors and/or projectors.

The Activity View management application can also display up to five (5) marquee messages to inform call-takers of upcoming events.

NOTE: It is recommended that the Activity View application be installed on a separate workstation from the VESTA 9-1-1 call-taker application due to the amount of CPU and network resources required. If installed on the same workstation as the VESTA 9-1-1 call-taker application, both applications should not be running at the same time.

3.0 EQUIPMENT LIST

3.1 City of Bethel Police Department - Dispatch

VESTA® 9-1-1

Qty.	Part No.	Description
		VESTA® 9-1-1
2	870899-0104R8.0	V911 R8.0 LIC/DOC/MED
2	870899-0104R7.7	V911 R7.7 LIC/DOC/MED
2	870899-0104R7.2U	V911 R7.2 DOC/MED UPG
1	870890-77103	V911 ESXI 6.5 MANUAL UPG KIT
1	04000-60001	ESXI 6.0U2 UPGD KEYCODE
1	873099-03002U	V911 CAD INTF LIC UPGD
		VM Medium Server Bundle
1	853031-DLSVRSG-2	V-DL MED SVR BNDL SNGL
6	6400C-40052	16GB RAM G10 2933
2	06500-00201	2-POST RELAY RACK MNT KIT
1	870890-75002	VIRTUAL MEDIA SET R7.0 016
2	04000-68007	V-SVR BASIC SPT 3YR
		VESTA® 9-1-1 Features
		VESTA® 9-1-1 CDR Module
		Note: Customer to provide CDR Printer
2	873099-00602U	V911 CDR SVR LIC UPGD
2	873099-01102U	V911 CDR PER SEAT LIC UPGD
		VESTA Admin Workstation
1	61000-409620	DKTP ELITE MINI 800 G6 W/O OS
1	04000-00448	WINDOWS 10 LTSC LIC 21H2
1	63000-241692	MNTR 24IN FP WIDE SCR LED
1	809800-00102	GENERIC WKST CFG FEE
		VESTA® 9-1-1 Prime Operations
2	PS-0PR-VSML-M	VPRIME MLTP SEAT LIC NFEE
2	SS-0SQ-VSSL-3Y	SPT VS BSC 3YR

		VESTA® 9-1-1 IRR Module
2	873099-00502U	V911 IRR LIC UPGD
2	809800-35112	V911 IRR SW SPT 3YR
		VESTA® Workstation Equipment
2	61000-409620	DKTP ELITE MINI 800 G6 W/O OS
2	04000-00448	WINDOWS 10 LTSC LIC 21H2
2	63000-241692	MNTR 24IN FP WIDE SCR LED
2	64007-50021	KEYPAD 24 KEY USB CBL 12FT
2	850830-03201	BASIC SAM HDWR KIT
2	833401-00402G-15	CBL INTFC B JKBX NPTT 15FT
2	853004-00401	SAM EXT SPKR KIT
2	65000-00124	CBL PATCH 15FT
2	02800-20701	HDST K 4W/MOD BLK CARBON
2	03044-20000	HDST CORD 12FT 4W MOD BLK
2	809800-35109	V911 IWS CFG
2	809800-35108	V911 IWS STG FEE
1	870890-07501	CPR/SYSPREP MEDIA IMAGE
		VESTA® 9-1-1 Admin Printer
1	64040-60089	PRNTR COLOR NTWK LASER
		Note: Low Volume Color Network Laser printer. Recommended monthly volume, 2,000 pages per day, not to exceed 40,000 pages per month.
		Network Equipment
		Note: Firewall supports Remote and Internet Access for Managed Services, Remote position access and RapidSOS.
1	03800-03070	FIREWALL 60F
1	03800-03073	WARR FIREWALL 60F 3YR
1	809800-00200	CFG NTWK DEVICE
2	04000-09206	SWITCH 9200 24-PORT W/24X7 5YR
2	04000-02919	USB CONSOLE CBL
		Peripherals & Gateways
2	04000-00129	MED 1000B CHASSIS BNDL
1	870890-74901	V911 M1KB FIRMWARE
2	04000-00188	SW SPT M1000 GATEWAY 3YR
2	04000-00116	MED 1000 FXO-LS BNDL
2	04000-00119	MED 1000 FXS-O BNDL

2	04000-00152	MED 1000 1-SPAN BNDL
2	04000-00193	SW SPT M1000 T1 MOD 3YR
		ALI/CAD Output
1	04000-00159	BLKBX TL159A 8-PORT DATACAST
5	65000-00262	KIT CBL RJ11 ADPTR DB25
1	04000-01751	TS-4 PORT TERMINAL SVR
2	65000-00182	CBL RJ45-10P/DB25M 4FT
1	04000-RS232	BLKBX TL601A-R2 DATASHARE
		Rack & Peripheral Equipment
1	06500-55053	7FT EQUIPMENT RACK 19IN
1	63000-192610	MNTR LCD 19IN
1	04000-00809	KVM 8-PORT SWITCH USB
		Time Synchronization Equipment
		Note: customer to provide Netclcock device

VESTA® 9-1-1 IP Phones

Qty.	Part No.	Description
		VESTA® 9-1-1 Phones/Voice Mail Option
2	873010-00202U	IP PHN LIC ENH UPGD
2	04000-16867	6867I PHN/ADPTR KIT
2	04000-01685	685I KEY EXP MOD
2	809800-10201	IP PHN CFG FEE PER PHN
		VESTA® 9-1-1 CDR Module
2	873099-01102U	V911 CDR PER SEAT LIC UPGD
		VESTA® Analytics - LITE Multi Product Purchase
2	PA-SSG-ALSL-M	V-ANLYT LITE LIC SEAT NO FEE
2	SA-SSG-ALSL-3Y	SPT V-ANLYT LITE 3YR

VESTA® Analytics

Qty.	Part No.	Description
		VESTA® Analytics Lite - Multi Product Purchase
1	873399-00203.6U	V-ANLYT 3.6 LITE MED UPGD
1	873399-00203.4-1U	V-ANLYT 3.4.1 LITE DOC/MED UPGD
1	873399-00203.4U	V-ANLYT 3.4 LITE DOC/MED UPGD
1	873399-00203.1U	V-ANLYT 3.1 LITE DOC/MED UPGD
1	873391-04002U	V-ANLYT LT USR LIC UPGD
2	PA-SSG-ALSL-M	V-ANLYT LITE LIC SEAT NO FEE
2	SA-SSG-ALSL-3Y	SPT V-ANLYT LITE 3YR
		VESTA® Analytics Lite Server Equipment for Virtualized Server Bundle
		Note: Additional Hardware to be installed in DDS-B Server.
1	BA-M00-ALA0-3	V-ANLYT LITE ADD-ON BNDL

VESTA® Map Local

Qty.	Part No.	Description
		VESTA® Map Local
1	871399-40105.0	VMAP LOCAL R5 BASE LIC-KEY/MED
1	871391-40101.0	VMAP LOCAL BASE LIC ONLY
2	809800-46008	VMAP LOCAL BASE CONTRACT 3YR
2	04000-46008	VMAP LOCAL BASE SPT 3YR
1	809800-44119	VMAP LOCAL GIS SVCS
		VESTA® Map Local - Additional Hardware
2	63000-241692	MNTR 24IN FP WIDE SCR LED
2	04000-13362	CBL DP M/M 15FT BLK
		VESTA Map Local Installation
10	809800-17006	FIELD ENG-EXPRESS
		Note: Channel to install RAM onsite. Motorola Solutions Connectivity FE remote installation/configuration of VML software, map build per workstation.

PEAbody

Qty.	Part No.	Description
		PEAbody 5.0
1	871599-00105.0U	PBDY 5.0 LIC/DOC/MED UPGD
1	809800-01519	PB 4.X/5.X SPT THRU Y3PEI
		PEAbody Server Equipment
1	06500-00201	2-POST RELAY RACK MNT KIT
4	64000-20064	HARD DRIVE 300GB 12G SAS 10K
1	04000-01751	TS-4 PORT TERMINAL SVR
2	65000-00182	CBL RJ45-10P/DB25M 4FT
1	04000-00444	SVR WIN2019 STD DWNGRD 2012
1	04000-00346	SQL 2014 SVR RUN EMB LIC
1	809800-01507	PBDY SVR CFG FEE

Managed Services

Qty.	Part No.	Description
		Monitoring, PM & AV Service: Servers
		Note: Includes (2) DDS Servers, (1) PEAbody Server
3	04000-00398	M&R SVR AGENT LIC
3	809800-16363	M&R PM AV SVR SRVC 3YR
		Monitoring, PM & AV Service: Workstations
		Note: Includes (2) Workstations, (1) Management Console, (1) Admin PC.
4	04000-00399	M&R WKST AGENT LIC
4	809800-16379	M&R PM AV WKST SRVC 3YR
		Monitoring, PM & AV Service: IP Devices
		Note: Includes (2) Virtual Hosts, (2) MDS Servers, (3) ASN Nodes, (2) Firewalls for SMS, (1) Firewall for Internet/Remote Access, (2) Cisco Switches, (2) Gateways, (1) 8TB NAS Device
15	04000-00400	M&R NETWORK/IP AGENT LIC
15	809800-16345	M&R IP DEVICE SRVC 3YR
		Disaster Recovery (DR): Servers
2	871499-01304	DIS RCVR VIRT SVR LIC
2	809800-16143	SPT DR VIRTUAL SVR 3YR
1	871499-01303	DIS RCVR SVR LIC
1	809800-16197	SPT DIS RCV SVR THRU YR3

		NMS Server Equipment
1	04000-00398	M&R SVR AGENT LIC
1	809800-16363	M&R PM AV SVR SRVC 3YR
		NMS VM Server Equipment - 20 Nodes or Less
		Note: NMS Server to Coexist on a dedicated VM on the DDS-A Server.
1	BA-MNM-00L0-1	V-DL NMS 40 NODES ADD-ON
1	04000-68007	V-SVR BASIC SPT 3YR

Parts/Spares (Included)

Qty.	Part No.	Description
		Backroom Equipment
1	04000-09206	SWITCH 9200 24-PORT W/24X7 5YR
		ProDesk Mini Workstation Equipment
1	64007-50021	KEYPAD 24 KEY USB CBL 12FT
1	850830-03201	BASIC SAM HDWR KIT
1	02800-20701	HDST K 4W/MOD BLK CARBON

Extended Warranties

Qty.	Part No.	Description
		Server Extended Warranty
3	04000-01619	WARR 24X7 DL380G10 3YR
		Note: Upgrade & uplift from parts, labor and on-site standard warranty to 3 yr warranty NBD.
		Workstation Extended Warranty
		Note: Includes (2) Workstations, (1) Management Console, (1) Admin PC.
4	04000-01594	WARR NBD 600/705/800/805 G2/G3/G4/G5/G6 5YR
		Note: Warranty upgrade from 3 yrs warranty 9x5 NBD to 5 yrs 9x5 NBD.

VESTA® Services		
Qty.	**Part No.**	**Description**
		Field Engineering Services
176	809800-17006	FIELD ENG-EXPRESS

OPTIONAL MOBILE SOLUTION

VESTA® CommandPOST		
Qty.	**Part No.**	**Description**
		VESTA® 9-1-1 CDR Module
1	873099-01102	V911 CDR PER SEAT LIC
		VESTA® 9-1-1 Prime Standard Operations
1	PS-0PR-VSML	VPRIME MLTP PER SEAT LIC
1	SS-0PR-VSSL-3Y	SPT VPRIME 3YR
		VESTA® 9-1-1 IRR Module
1	873099-00502	V911 IRR LIC/MED
1	809800-35112	V911 IRR SW SPT 3YR
		CommandPOST Hardware
1	61050-G819605-5Y	HP LAPTOP W/O OS & WARR 5YR
1	04000-00448	WINDOWS 10 LTSC LIC 21H2
1	65000-00263	DOCK STATION THUNDERBOLT KIT
1	64021-10025	KYBD/MOUSE BNDL
1	65000-00249	CBL PATCH BLUE SNAGLESS 50FT
1	63000-241692	MNTR 24IN FP WIDE SCR LED
1	64007-50021	KEYPAD 24 KEY USB CBL 12FT
1	853004-00302	CPOST BASIC SAM HDWR KIT
1	833401-00402G-15	CBL INTFC B JKBX NPTT 15FT
1	853004-00401	SAM EXT SPKR KIT
1	65000-00124	CBL PATCH 15FT
1	02800-20701	HDST K 4W/MOD BLK CARBON
1	03044-20000	HDST CORD 12FT 4W MOD BLK
1	809800-35109	V911 IWS CFG

1	809800-35108	V911 IWS STG FEE
		VESTA® Analytics - LITE Multi Product Purchase
1	PA-SSG-ALSL	V-ANLYT LT PER SEAT LIC
1	SA-SSG-ALSL-3Y	SPT V-ANLYT LITE 3YR
		VESTA® Map Local
1	871391-40101.0	VMAP LOCAL BASE LIC ONLY
1	809800-46008	VMAP LOCAL BASE CONTRACT 3YR
1	04000-46008	VMAP LOCAL BASE SPT 3YR
		VESTA® Map Local - Additional Hardware
1	63000-241692	MNTR 24IN FP WIDE SCR LED
1	04000-13362	CBL DP M/M 15FT BLK
		Training
1	000001-06795	CPOST ON-SITE TRNG

4.0 PRICING SUMMARY

	Vesta 911 Upgrade – 2 each Permanent Call Taker Positions system (with backroom equipment) for Bethel PD/Dispatch	
1	VESTA 911: Hardware, Software, Licenses, System Configuration and Training cost: 2 OPs system, backroom equipment in a single location (Hardware and Software Upgrade).	$253,211.00
2	VESTA 911: Support and Monitoring Services after cutover - Years 1 -3 (Remote Support provided by Vesta/Motorola team and local/on-site support – by PCA)	$133,140.00
3	Labor: Motorola/VESTA and ProComm -Equipment Installation, Configuration, Testing, Cutover (Including Travel time to/from Bethel)	$27,338.00
4	Logistics: PCA and Vesta FE	$20,645.00
5	Project Engineering and Project Management	$4,850.00
6	Discount related to system upgrade versus new system deployment was applied to Hardware, Licenses and Support cost.	-$33,000.00
Cost of System Deployment, Hardware and Licenses (with 3 years of Support, Monitoring Services included and Discount for an upgrade versus new installation applied)		**$406,184.00**

Option#1	Mobile solution for Vesta 911 - CommandPOST (hardware, Software, training) with 3-year support included	$30,744.00
Total Project Cost of Vesta 911 upgrade deployment: 2 each permanent OPs plus CommandPOST (with 3 years of Support, Monitoring Services Included)		**$436,928.00**

Total project (with Maintenance Support for 1-3 year) ProComm Alaska quotes: $406,184.00

Option#1: System Deployment with Maintenance support for years 1 – 3, plus CmmandPOST ProComm Alaska quotes: $436,928.00

4.1 Pricing Guarantee.

4.2 Prices quoted are dependent on the quoted price of PCA suppliers which are guaranteed for a limited time. Therefore, PCA will guarantee the price quoted for a period of 90 days (July 17, 2023). If Notice to Proceed exceeds period specified, PCA reserves the right to pass on subsequent increases in costs to the City of Bethel.

4.3 Terms and Conditions for payment

Terms for the equipment and installation services to include first year warranty and 24/7 coverage and monitoring are typically 50% down payment with the contract for that amount, 25% upon shipment of the equipment to location from Motorola VESTA, and final 25% upon Final Acceptance and Commissioning to go live. Terms can be negotiated at the time of contracting if necessary.

The 2 additional years of Managed Services can be billed separately after the contract and system is in operation, on quarterly, semi-annual, or annual basis, or like the agreement we have now with a portion down, and monthly payments in advance. This can be precisely negotiated at the time of contracting.

4.4 ACCEPTANCE

Unless specifically indicated in Section 4.3 (Terms & Conditions) above, acceptance of this proposal and issuance of a purchase order or other purchasing documentation by an authorized representative of the City of Bethel will constitute a contract to perform under the terms and conditions of this proposal.

Signatures:

ProComm Alaska Representative: ______________________ Date: __________

City of Bethel Representative: ______________________ Date: __________

5.0 WARRANTY & LIMITATION OF LIABILITY

ProComm Alaska shall make available to the City of Bethel any product warranties made by the manufacturer(s) of the software, products, or services utilized by ProComm Alaska in connection with goods and services provided hereunder, to the extend transferable and without recourse.

ProComm Alaska shall warranty that the installation is free from defects in parts and labor for a period of 60 days from the date of installation provided such defects are communicated in writing within that period. ProComm Alaska shall correct reported deficiencies at its principal location or other location which ProComm at its sole discretion shall agree at no additional charge to City of Bethel.

Except as expressly set forth above or in a contract signed by an officer of ProComm Alaska LLC, ProComm Alaska makes no warranties, expressed or implied, including warranties of merchantability or fitness for a particular purpose, in connection with materials or work order and the transactions contemplated hereby.

In no event shall ProComm Alaska be liable to City of Bethel for any indirect, special or consequential damage or lost profits arising out of or related to materials or work or the performance of breach hereof. Even if ProComm has been advised of the possibility thereof, ProComm's liability to City of Bethel hereunder, if any, shall in no event exceed the total of the charges paid to ProComm hereunder by City of Bethel.

6.0 QUALIFICATIONS AND ASSUMPTIONS

6.1 It is assumed that Equipment and Services will be provided in configuration as described in Section 3 (Equipment List).

6.2 It is assumed that VESTA 9-1-1 will be deployed as an upgrade to the existing 911 system, with analog CAMA trunks provided by City of Bethel (for delivering 911 calls to the PSAP) and PRI/T1 interface to connect to local PBX (for admin lines). These circuits are in place today and will be re-used for the upgrade.

6.3 It is assumed that there is adequate space/power/circuits available for new racks(s) for cold installation, configuration, on-site training prior to cutover and live operation. Two (2) 20Amp "Twist Lock" type (NEMA L5-20P) power plugs will be used to power the cabinet with Vesta 911 equipment. The total power used by the system is estimated to be 38 Amps at 120VAC. It will be the responsibility of the City to deliver the required power to the system.

6.4 No backup power/UPS is included with the system. It will be the responsibility of the city to provide reliable and uninterrupted power to the equipment cabinet.

6.5 It is assumed that the City of Bethel will be responsible for arranging all external lines and for dismantling and properly disposing of the old 911 system: backroom equipment and call takers positions.

6.6 It is assumed that "outside" network, WAN, VPN, phone trunks, CAMA trunks, modems/lines for remote monitoring of the system, managing ANI/ALI database (local or wireless nationwide), GIS data etc. will be City of Bethel responsibility to deliver.

7.0 TRAINING INCLUDED WITH THIS PROPOSAL

VESTA® Training

Qty.	Part No.	Description
		Training
2	000001-06701	V9-1-1 AGENT TRNG
		Note: VESTA® 9-1-1 Agent bundle includes (1) 1/2 day class of Agent training for up to 8 students. Includes trainer's daily training expenses and travel. VESTA® 9-1-1 Agent training does not include training on the SIP phones. SIP phone training is a separate class and can be quoted upon request.
1	000001-06712	V9-1-1 AGENT TTT TRNG
		Note: VESTA® 9-1-1 TTT bundle includes (1) 1 day class of TTT training for up to 8 students. Includes trainer's daily training expenses and travel.
1	000001-06704	V9-1-1 ADMIN FOR STD
		Note: VESTA® 9-1-1 Admin bundle includes (1) 1 1/2 day class of Admin training for up to 8 students. Includes trainer's daily training expenses and travel.
1	000001-06807	E-LEARN V9-1-1 SIP TRNG
1	000001-24411	E-LEARN V-ANLYT LITE TRNG
		Note: E-Learning for VESTA Analytics Lite is a computer-based training course. The course is for up to a maximum of 5 students. E-Learning course is available for each student for 365 days.
1	000000-24406	V-ANLYT LITE REMOTE TRNG
		Note: VESTA® Analytics LITE comes standard with a demo video on the use of VESTA® Analytics LITE. This course is an optional course for those customers that require an instructor led course. VESTA® Analytics LITE Remote Training is a 2 Hour Remote course that is typically provided 30 - 45 days post cut.
1	000001-69012	E-LEARN VESTA MAP LOCAL AGENT TRNG
		Note: VESTA Map Local Agent training course. Only offered as a computer-based training course. Maximum number of students per class is 10.
1	000001-69014	E-LEARN VMAP LOCAL SYS GIS DATA HUB TRNG
		Note: VESTA Map Local GIS Hub training course. Only offered as a computer-based training course. Maximum number of students per class is 5.
1	000001-07144	PBDY ADMIN TRNG

		Note: PEAbody Admin bundle includes (1) 1/2 day class of Admin training for up to 8 students. Includes trainer's daily training expenses and travel.

APPENDIX A
CHANGE REQUEST FORM

Change Request No.: ____________________ **Date:** _____________

Requester: __________________________ **Telephone:** __________________
Title: ______________________________

Description of Change:

Equipment or Services Required:

Time Line Modification:

Dollar Value of Change (including tax): **$** __________________

Approvals:

City of Bethel - ____________________________________
Authorized By/Title/Date

ProComm Alaska - ____________________________________
Authorized By/Title/Date

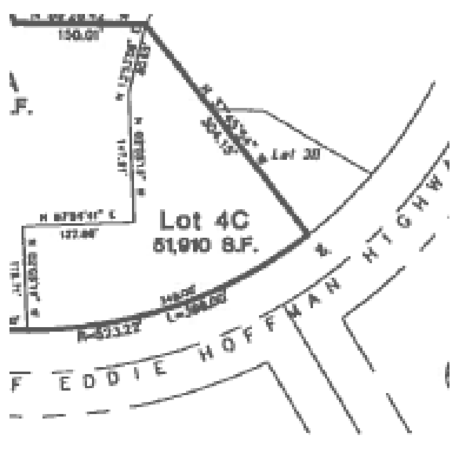
Introduced by: City Manager Williams
Introduction Date June 27, 2023
Public Hearing: July 11, 2023
Action:
Vote:

CITY OF BETHEL, ALASKA

Ordinance #23-14

AN ORDINANCE AUTHORIZING THE DISPOSAL OF MUNICIPAL LAND THROUGH A LAND LEASE TO THE YUKON KUSKOKWIM HEALTH CORPORATION IN ACCORDANCE WITH BETHEL MUNICIPAL CODE 4.08.030, DISPOSAL TO ENTITY PROVIDING NECESSARY PUBLIC SERVICE

WHEREAS, the City of Bethel owns the land located at 324-325 Chief Eddie Hoffman Highway with a legal description of Lot 4C, Block 1, City Center Subdivision Plat 93-01 and Lot 2 Courthouse Subdivision Plat 99-12;



WHEREAS, in accordance with BMC 4.08.020, the City Council may dispose of any interest in real property by purchase, lease, exchange, transfer, donation or any other method; all disposals not otherwise provide for by law shall be by ordinance enacted by a majority vote of the City Council;

WHEREAS, the City has leased the land to the Yukon Kuskokwim Health Corporation (YKHC) since 1994 and YKHC since placed two (2) buildings, which it owns, on the land which housed the Phillips Ayagnirvik Treatment Center (PATC);

WHEREAS, the City of Bethel and YKHC had a prior lease agreement approved by the City Council through Ordinance #94-14, #03-15, #14-13, and #18-24;

WHEREAS, according to the City's last appraisal, in 2018, the land market rent is appraised at $14,300 annually;

Introduced by: City Manager Williams
Introduction Date June 27, 2023
Public Hearing: July 11, 2023
Action:
Vote:

WHEREAS, the Bethel City Council wishes to dispose of said property in the form of a land lease agreement between the City of Bethel and Yukon Kuskokwim Health Corporation for the use of a building for the Bautista House, group home;

WHEREAS, the lease agreement is made between the two parties from July 1, 2023 and terminates on June 30, 2033, unless earlier terminated or extended in accordance with the terms of the Lease;

WHEREAS, on the effective date of the lease agreement, the previous lease agreement dated 09-22-2014, amended on 10-01-2018, will be terminated and all terms identified in the new lease will take effect;

WHEREAS, the Yukon Kuskokwim Health Corporation will pay to the City of Bethel $300 per month for the use of the land;

NOW, THEREFORE BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF BETHEL, ALASKA, , the Bethel City Council authorizes the disposal of land located at 324-325 Chief Eddie Hoffman Highway with a legal description of Lot 4C, Block 1, City Center Subdivision Plat 93-01 and Lot 2 Courthouse Subdivision Plat 99-12 through lease agreement with reverter.

SECTION 1. Classification. This ordinance is of a general nature and shall not become a part of the Bethel Municipal Code.

SECTION 2. Authorization. Pursuant to Bethel Municipal Code 04.08.030(B) Disposal to an Entity Providing Necessary Public Service.

SECTION 3. Effective Date. This Ordinance shall become effective upon passage by the Bethel City Council.

BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF BETHEL, ALASKA THIS __ DAY OF JULY 2023 BY A VOTE OF _ IN FAVOR AND _ OPPOSED.

ATTEST:

____
Rose Henderson, Mayor

ATTEST:

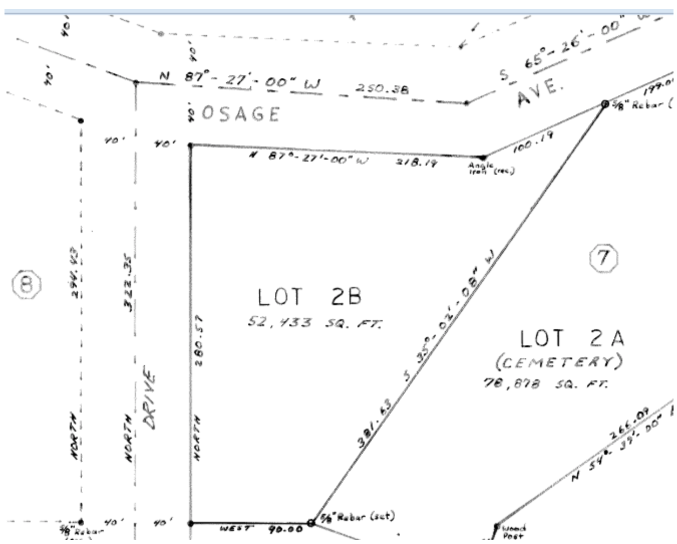
____
Lori Strickler, City Clerk

CITY OF BETHEL, ALASKA

Ordinance #23-15

AN ORDINANCE AUHTORIZING THE DISPOSAL OF MUNICIPAL LAND AND BUILDING THROUGH LEASE TO THE UNIVERSITY OF ALASKA FAIRBANKS, COOPERATIVE EXTENSION IN ACCORDANCE WITH BETHEL MUNICIPAL CODE 4.08.030, DISPOSAL TO ENTITY PROVIDING NECESSARY PUBLIC SERVICE

WHEREAS, the City of Bethel owns the land and building located at 519 Mission Drive, with a legal description of Lot 2 Block 7 USS 370 Plat 81-04;



WHEREAS, in accordance with BMC 4.08.030, the City Council may, by ordinance, provide for the disposal of an interest in real property to a municipal, borough, state, federal or other appropriate entity providing a necessary public service without seeking bids and for less than the current assessed value or current appraised value of that interest in real property;

WHEREAS, the University of Alaska Cooperative Extension, a nonprofit organization, desires to lease the City's land and building at less than fair market value for the purposes of running the Bethel 4H and Teen Center;

Introduced by:	City Manager Williams
Date:	June 27, 2023
Public Hearing:	July 11, 2023
Action:	
Vote:	

WHEREAS, the City of Bethel and the University of Alaska had a prior lease agreement approved by the City Council through Ordinance #16-03;

WHEREAS, according to the City's last appraisal, in 2019, the City's community contribution for the use of this property is approximately $8,900 monthly;

WHEREAS, the City wishes to support the University of Alaska Fairbanks, Cooperative Extension Program and finds that the lease for less than fair market value and the City's contributions of water, sewer, and garbage service to the University of Alaska Cooperative Extension program serves the public purpose of assisting the City's youth;

WHEREAS, the lease agreement is made between the two parties from July 1, 2023 and terminates on June 30, 2033, unless earlier terminated or extended in accordance with the terms of the Lease;

WHEREAS, upon the effective date of this lease agreement, the previous lease agreement dated July 1, 2015, will be terminated and all terms identified in the new lease will take effect;

WHEREAS, the University of Alaska Fairbanks, Cooperative Extension Program will pay the City of Bethel $1 per year for the use of the land and the building.

NOW, THEREFORE BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF BETHEL, ALASKA, the Bethel City Council authorizes the disposal of the land and building located at 519 Mission Drive, with a legal description of Lot 2 Block 7 USS 370 Plat 81-04 to the University of Alaska Fairbanks, Cooperative Extension, through lease agreement with reverter.

SECTION 1. Classification. This ordinance is of a general nature and shall not become a part of the Bethel Municipal Code.

SECTION 2. Authorization. Pursuant to Bethel Municipal Code 04.08.030(B), Disposal to an Entity Providing Necessary Public Service.

SECTION 3. Effective Date. This Ordinance shall become effective upon passage by the Bethel City Council.

BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF BETHEL, ALASKA

Introduced by:	City Manager Williams
Date:	June 27, 2023
Public Hearing:	July 11, 2023
Action:	
Vote:	

THIS __ DAY OF JULY 2023 BY A VOTE OF _ IN FAVOR AND _ OPPOSED.

ATTEST:

____
Rose Henderson, Mayor

ATTEST:

____
Lori Strickler, City Clerk

Introduced by:	Vice-Mayor Batchelor
Introduction Date:	June 27, 2023
Public Hearing:	July 11, 2023
Action:	
Vote:	

CITY OF BETHEL, ALASKA

Ordinance #23-16

AN ORDINANCE BY THE BETHEL CITY COUNCIL AMENDING FEES AND CHARGES FOR THE CITY OF BETHEL TRANSIT SYSTEM

BE IT ORDAINED that the City Council of Bethel, Alaska,

Section 1. Classification. This ordinance is not permanent in nature and shall not be placed in the Bethel Municipal Code.

Section2 Amendments. The City of Bethel Fees and Charges is amended. New language is underlines and old language is stricken.

Single Ride Fares	
Under the age of 3	Free
Ages 3-13	$2.00
Ages 14-64	$3.00
Ages 65 and older	~~$1.00~~ Free
Monthly Passes	
Adult Pass Ages 16-64	$60.00
Youth Pass Ages 3-13	$30.00
Elder Pass Ages 65 and Older	Free
Day Passes	
~~Day Passes~~	~~$5.00~~
Persons ages 3-64	$5.00
Persons ages 0-3 and 65 and Older	Free

SECTION 3. Effective Date. This ordinance shall become effective upon passage by the Bethel City Council.

ENACTED THIS 13 DAY OF JUNE 2023, BY A VOTE OF 6 IN FAVOR AND 0 OPPOSED.

ATTEST:

____
Rose Henderson, Mayor

____
Lori Strickler, City Clerk

Introduced by:	City Manager Peter A. Williams
Introduction Date:	July 11, 2023
Public Hearing Date:	July 25, 2023
Action:	
Vote:	

CITY OF BETHEL, ALASKA

Ordinance 23-03(b)

AN ORDINANCE AMENDING THE CITY OF BETHEL FISCAL YEAR 2024 CAPITAL IMPROVEMENT PLAN AND OPERATING BUDGET

THEREFORE BE IT ORDAINED by the City Council of Bethel, Alaska, as follows:

SECTION 1. Classification. This is a non-codified Ordinance and shall not become part of the Bethel Municipal Code.

SECTION 2. Fiscal Year Budget Amendments. The following estimated revenues and expenditures are hereby appropriated for the corporate purposes and objects of the City of Bethel Fiscal Year 2024 Capital Improvement Plan and Fiscal Year 2024 Operating Budget.

WHEREAS, the Grant Manager applied for State Homeland Security Program funding in the amount of $192,000 to cover the costs associated with purchasing and installing a security fence around the property containing the new V&E Shop (former city bus barn);

WHEREAS, the Alaska Division of Homeland Security and Emergency Management screened the four projects received from the City of Bethel and submitted the City's number one priority project, the fencing for V&E Shop, to the federal Department of Homeland Security for funding;

WHEREAS, State Homeland Security Program grant parameters prohibit the use of a grant award to supplant funds already budgeted;

WHEREAS, therefore, by removing the "Fencing for V&E Shop" line item from the city's Capital Improvement Plan, the city will be in a position to accept the SHSP grant, if awarded;

FY 2024 Capital Improvement Plan General Fund – Streets and Roads Department				
Line Item	Description	Approved Appropriations	Proposed Amendment	Proposed Total Appropriations
100-66-6890	Fencing for V&E Shop	$192,000	$192,000	$0
100-10100	General Fund (Cash in Combined Fund)	$8,745,021	$192,000 Total Increase	$8,937,021

Introduced by: City Manager Peter A. Williams
Introduction Date: July 11, 2023
Public Hearing Date: July 25, 2023
Action:
Vote:

Section 3. **Effective Date.** This Ordinance shall become effective upon the passage by the Bethel City Council.

ENACTED THIS 25TH DAY OF JULY 2023 BY A VOTE OF _ IN FAVOR AND _ OPPOSED.

____
Rose Henderson, Mayor

ATTEST:

____
Lori Strickler, City Clerk

City of Bethel Action Memorandum

Action memorandum No.	23-15		
Date action introduced:	July 11, 2023	Introduced by:	Peter A. Williams, City Manager
Date action taken:		Approved Denied	
Confirmed by:			

Action Title: Approve Arctic Foundations, Inc. as the sole source provider of passively and actively cooled thermosyphon systems for ground cooling and permafrost maintenance.

Attachment(s): (1) Sole Source Purchase Justification for the City of Bethel to Purchase Active and Passive Cooling Systems from Arctic Foundations, Inc., and (2) Letter from Edward Yarmak. President, Arctic Foundations, Inc.

Amount of fiscal impact:	Source	Account information:
$70,000	Funds in FY 2024 Capital Improvement Plan Budget-Carryovers	660-70-6892

Route to Department/Individual	Initials	Remarks
Administration	PW	I recommend the sole source approval of cooling foundation systems from Arctic Foundations, Inc.

Summary Statement

The city's engineer firm, DOWL, is aware of the number of successful thermosyphon systems installed by Arctic Foundations, Inc. throughout Alaska. The unique, highly technical, building foundation cooling products produced by Arctic Foundations, Inc. are only made in Anchorage, Alaska. The City of Bethel is able to benefit from the timely purchase of a thermosyphon cooling system for its new chemical storage building. The company can produce the products needed for the city this summer and get them on the barge in time for late fall/winter installation.

Sole Source Purchase Justification

For the City of Bethel to Purchase

Active and Passive Cooling Systems from Arctic Foundations, Inc.

Per BMC 4.20.250, I, John Sargent, Grant Manager for the City of Bethel and de facto Purchasing Agent, hereby document that the City performed a good faith review of available resources and industry information, and consulted Chase Nelson, as subject matter expert, to conclude that Arctic Foundations, Inc. is a sole source vendor for the city's purchase of all passively cooled pilings, thermoprobes, flat evaporator loops, and related equipment used to construct building foundations in Bethel.

John Sargent, Grant Manager

6/30/2023
Date

Background

The City of Bethel is using approximately $1.5 million of its Coronavirus Local Fiscal Recovery Fund grant (a.k.a ARPA grant) to design and construct a chemical storage building to house water treatment chemicals and pool chemicals. The grant performance period ends December 31, 2024.

On January 6, 2022, the City Manager signed DOWL Task Order #45 that required DOWL and Architects Alaska to produce a Design Study Memorandum. The city signed DOWL Task Order #47 on September 22, 2022 that authorized DOWL to work with Architects Alaska and other engineer firms to complete survey work, a geotechnical investigation, design and construction documents, and bidding services. The full cost of DOWL's services, including the cost of the Design Study Memorandum, is $247,209.

DOWL and its subcontractors determined that the most appropriate foundation for the chemical building contains a flat evaporator loop connected to thermoprobes or thermosiphons. The highly specialized apparatuses comprising this foundation are manufactured in Anchorage on a made-to-order basis by Arctic Foundations, Inc

Manufacturer

Arctic Foundations, Inc. "analyzes, designs, manufactures, installs, and operates heat transfer and ground freezing systems that enhances the engineering characteristics of soil and rock" (arcticfoundations.com website). The technologies in use at Arctic Foundations are based on numerous patents held by Mr. Erwin Long, a company founder. Arctic Foundations has one of the few American Society of Mechanical Engineers code authorized fabrication shops in Alaska. All of the thermosyphon products are welded in conformance with the pressure vessel code.

Arctic Foundations, Inc. cleans and coats its thermosyphon products with its aluminum metalizing process and/or its fusion-bond epoxy process. Corrosion protection is critical to the production of thermosyphons that will be in the ground as long or longer than the useful life of the building.

Subject Matter Expert Testimony

Chase Nelson, P.E., Project Manager, DOWL

In an email to Grant Manager John Sargent, DOWL Professional Engineer Chase Nelson said, "Arctic Foundations provides passively and actively cooled foundations suitable for arctic and sub-arctic buildings. Arctic Foundations is presently the only company providing these foundations. Every building in Bethel with flat-loop evaporators and thermoprobes was provided by Arctic Foundations. They have extensive experience around rural Alaska with similar applications. The City of Bethel is buying flat loop evaporators connected to thermopiles/thermosiphons."

Edward Yarmak, P.E., President, Arctic Foundations, Inc.

In the letter attached, Edward Yarmak said, "Arctic Foundations, Inc. (AFI) in Anchorage, Alaska is the only manufacturer/supplier of passive thermosyphon systems for ground cooling and permafrost maintenance in the United States."

City of Bethel's Best Interest

It is in the City's Best Interest to deem Arctic Foundations, Inc. a sole source provider of passively and actively cooled foundations suitable for arctic and sub-arctic buildings. With 40 years of experience producing and installing these systems, Arctic Foundations, Inc. continues to innovate, experiment, learn, and grow in the field.

ARCTIC FOUNDATIONS, INC.

June 29, 2023

City of Bethel
P. O. Box 1388
Bethel, Alaska 99559

Attn: John Sargent
Grant Manager

Re: Thermo Pile Manufacturers

Arctic Foundations, Inc. (AFI) in Anchorage, Alaska is the only manufacturer/supplier of passive thermosyphon systems for ground cooling and permafrost maintenance in the United States. These systems include Thermo Piles, Thermo Helix-Piles, Thermoprobes, and Flat-Loop Evaporator Thermosyphons.

There is a company named Arctic Foundations of Canada (near Winnipeg, Manitoba) that manufactures and supplies thermosyphons of our original design for the Canadian market. They were set up by AFI back in the early 1980's and operate only in Canada.

There are at least two thermosyphon manufacturers and suppliers in China – Dalian Sun Leader Heat Transfer Technology Company Ltd., and Sunpower Group Limited. We do not believe either group supplies Thermo Piles for structural loading or Flat-Loop Evaporator Thermosyphon systems.

In Russia, there are perhaps three or more thermosyphon manufacturers and suppliers, yet none are actively trading to North America.

Should you require additional information, please contact us at your convenience.

Very truly yours,

Edward Yarmak, P.E.
President

5621 Arctic Boulevard
Anchorage Alaska 99518-1667
Phone (907) 562-2741
Fax (907) 562-0153

PURCHASE AGREEMENT

This Purchase Agreement (“Agreement”) is entered into this ______ day of _______ 2023 by and between the City of Bethel, a municipal corporation (hereinafter “Buyer or “City”) and ____________ (hereinafter “Seller”). Buyer and Seller may be referred to in this Agreement individually as a “Party” and/or collectively as the “Parties.”

The Parties agree as follows:

1. **Sale and Purchase of Corrugated Culverts.** Seller agrees to sell and City agrees to purchase up to $95,000 worth of corrugated galvanized steel culverts, sleeves, and flares meeting the specifications stated in the Request for Bids, which is incorporated herein fully by reference.

2. **Effective Dates and Term of Agreement.** This Agreement is effective as of the date stated above through June 30, 2028, unless otherwise terminated consistent with this Agreement.

3. **Purchase Price.** Buyer will pay Seller for $95,000 (ninety-five thousand dollars) worth of culverts, sleeves, and flares meeting the specifications of this Agreement. Payment will be made in full to Seller once all items purchases are received, inspected, and accounted for as specified in this Agreement.

4. **Method of Payment.** Seller shall submit an itemized invoice to the City. Payment will be processed by the City within thirty (30) days of receipt of an invoice from Seller, consistent with paragraph 3 of this Agreement. The invoice must be submitted and addressed as follows:

   Public Works Director
   City of Bethel Public Works
   PO Box 1388
   Bethel, AK 99559-1388

   Except as provided in this Agreement, the City shall not provide any additional compensation, payment, service, or other thing of value to Seller in connection with performance of this Agreement. The parties understand and agree that, except as otherwise provided in this Agreement, all costs, whether indirect or direct, incurred by Seller are included in the Purchase Price.

5. **Taxes and Business Licenses.** Seller shall be responsible for payment of all federal, state, and local taxes incurred as a result of this Agreement, and for maintaining all required state and local business licenses.

6. **Indemnification.** Seller is solely responsible for all loss, damage, or liability arising under this Agreement. Seller is responsible for the quality of the products purchased under this Agreement. Except for the sole negligence of the City, to the fullest extent permitted by law the Seller shall defend, indemnify, and hold harmless City from any and all claims demands, losses, and liabilities to or by any third party, including, but not limited to costs, attorney’s fees, expenses and claims for any damages,

contributions, or indemnification arising from, resulting from, or connected with contract services or supplies provided by, or performed under this Agreement by the Seller, its agents, sub-contractors, suppliers, and employees, even though such claims may prove to be false, groundless, or fraudulent. he indemnification obligation under this Agreement shall not be limited in any way by any limitation on the amount or type of damages, compensation, or benefits payable to or for any third party, or any employee under any worker's compensation act, disability benefit act, or other employee benefit act. Notwithstanding the foregoing, Seller shall not be liable for any indirect, consequential, or special damages of any type or nature however arising, and whether or not foreseeable. Entitlement to recovery of costs, attorney fees, or expenses under the indemnification obligation shall include all fees, costs, and expenses incurred in good faith by City.

7. **Insurance.** The Seller shall purchase from and maintain in a company or companies lawfully authorized to do business in the State of Alaska as admitted insurers or surplus lines insurers approved by Bethel, such insurance as will protect Bethel from claims set forth below and others, which may arise out of or as a result from the Seller's operations under this contract, whether such operations are by the Seller or by a Sub-Seller or by anyone directly or indirectly employed by any of them, or by anyone for whose acts any of them may be liable. Restrictions, conditions or exclusions contained in the insurance policies shall not reduce the obligations of the Seller under this contract.

(a) Claims under worker's compensation, employer's liability, disability benefits, and other similar employee benefit acts which are applicable to the work to be performed under this contract.

Claims for damages because of bodily injury, mental anguish, sickness, disease or death of any person other than the Seller's employees.

Claims for damages insured by usual personal injury liability insurance coverage which are sustained: (1) by a person as a result of an offense directly or indirectly related to the employment of such person by the Seller; or (2) by any other person or entity.

Claims for damages, other than to the product supplied, or to the services performed, itself because of damage to or destruction of tangible property, including loss of use resulting therefrom.

Claims for damages because of bodily injury, including mental anguish, death of a person, or damage to property arising out of the ownership, maintenance, or use of any motor vehicle.

Claims for damages because of bodily injury, including mental anguish, death of a person, or damage to property arising out of the discharge, accidental or otherwise of any pollutant onto any property of Bethel, or any other owner, other than the Seller. Transportation risk must be included.

Claims involving the Seller's contractual obligations and assumption of liability under this contract.

Liability insurance shall include at a minimum, all major divisions of coverage and be on a commercial general liability form including:

Premises/Operations Liability
Products/Completed Operations Liability
Personal/Advertising Injury Liability
Fire Damage Liability
Medical Payments

(b) The insurance required in II, including subsection (a.), shall be written for not less than the limits listed in (c). below or those limits required by law, whichever limit is higher. Insurance, whether written on an occurrence, or a claims-made basis, shall be maintained without interruption from the date of commencement of the work to the date of final payment, or termination of any insurance required to be maintained after final payment.

(c) The insurance required in II including subsection (a). shall be written for not less than the following limits:

1. Worker's Compensation Insurance:
Statutory Requirements of the State of Alaska, and
Employer Liability Insurance limits of:
$500,000.00 each accident.
$500,000.00 disease each employee.
$500,000.00 disease policy limit.

2. Commercial General Liability Insurance: Form CG0001 04/13 or equivalent.
$1,000,000.00 Combined Single Limit of Liability per Occurrence
$1,000,000.00 Personal/Advertising Injury Limit of Liability per Occurrence
$2,000,000.00 Annual General Aggregate Limit of Liability
$2,000,000.00 Annual Products/Completed Operations Aggregate Limit of Liability
$100,000.00 Fire Damage Limit of Liability Any One Fire
$5,000.00 Medical Payment Limit Any One Person

3. Commercial Automobile Liability Insurance: Form CA0001 03/10 or equivalent.
$1,000,000.00 Combined Single Limit of Liability per Accident
For all Owned, Hired, and Non-Owned Vehicles.

(d) Worker's compensation insurance and employer's liability insurance shall be in compliance with the statutory requirements of the State of Alaska, and any other statutory obligation, whether federal or state pertaining to compensation of injured employees. The worker's compensation insurance and employer's liability insurance shall contain a waiver of subrogation provision in favor of Bethel.

(e) The commercial general liability including environmental liability insurance shall name Bethel as an additional insured and contain a waiver of subrogation provision in favor of Bethel.

(f) All liability insurance required of the Vendor shall be primary. All liability insurance carried by Bethel is declared to be excess and non-contributory of any insurance carried by the Seller or Sub-Sellers.

(g) Seller's required insurance is subject to review and adjustment by Bethel, who may require reasonable changes in the amounts and types of insurance based upon changes of risk. Seller shall be provided a written explanation for any such changes.

(h) Certificates of insurance acceptable to Bethel shall be filed with Bethel prior to the commencement of the beginning of any services by the Seller. These certificates and the insurance policies shall contain a provision that the policy shall not be canceled until prior written notice has been sent to the insured (Seller).

If any of the insurance policies required above are canceled for any reason, the Seller shall provide immediate notice to Bethel of the cancellation and either provide: evidence of replacement or notice of reinstatement. Immediately in this section means within five (5) business days of receipt of cancellation by the Seller.

Failure to maintain these insurance provisions required of the Seller or failure to immediately notify Bethel of cancellation shall be considered a material breach of this contract by the Seller, subject to termination provisions of this contract.

Notice described above shall be delivered to the following location:

City of Bethel
PO Box 1388
300 State Highway
Bethel, AK 99559
(907) 543-1373

8. **Seller's Representations.** Seller represents and warrants that he/she has good and marketable title to the products and full authority to sell the products purchased under this Agreement. Seller also represents that the products are sol free and clear of all liens, indebtedness, or liabilities. Seller further represents that all products sold meetor exceeds the minimum specifications set out in this Agreement.

9. **Termination for Convenience.** In addition to terminations for cause as provided for in this Agreement, the City may unilaterally terminate this Agreement at any time without cause by providing sixty (60) calendar days' written notice. In that event, all pending payments shall be rendered. Termination of this Agreement, either with or without cause, shall not form the basis for loss of anticipated profits by either party.

10. **Termination for Non-Availability of Government Funds.** If the City Council fails to appropriate sufficient funds or to authorize the expenditure of sufficient funds to perform under this Agreement, City may submit a written notice to Seller terminating this Agreement. Such notice shall be in writing and shall be not less than thirty (30) calendar days prior to the date of termination. The notice shall include a written

statement documenting the reason for termination and an official document certifying the non-availability of funds (e.g., city council action; official budget or other official government document). City shall be liable to Seller for all charges and costs incurred for products and/or services prior to the effective date of the termination.

11. **Termination for Cause.** If, through any cause, Seller shall fail to fulfill in a timely and proper manner the obligations under this Agreement, then City shall thereafter have the right to immediately terminate this Agreement by giving written notice to Seller and specifying the effective date thereof. In that event, all finished or unfinished deliverable items under this Agreement shall, at the option of the City, become its property, and Seller shall be entitled to receive just and equitable compensation for any satisfactory materials provided. In such event, Seller shall not be relieved of liability to the City for damages sustained by the City by virtue of any breach of this Agreement, and the City may withhold any payment due Seller for the purpose of setoff until such time as the exact amount of damages due the City from such breach can be determined. Notwithstanding the foregoing, Seller shall be entitled to not less than fifteen (15) calendar days written notice to cure any reasonably curable condition alleged to constitute a default by City before a breach of this Agreement shall be declared by City as a result thereof.

    In case of default by Seller, the City may procure the products from other sources and hold Seller responsible for any excess cost occasioned thereby. In addition, in the event of default by Seller under this Agreement, or upon the Seller filing a petition for bankruptcy or the entering of a judgment of bankruptcy by or against the Seller, the City may immediately cease doing business with Seller, immediately terminate for cause all existing contracts the City has with Seller, and de-bar Seller from doing future business with the City.

12. **Governing Law and Venue.** This Agreement shall be governed by and construed in accordance with the laws of the State of Alaska, and any litigation involving this Agreement shall be brought in the superior court for State of Alaska, Fourth Judicial District at Bethel.

13. **Modification.** The Parties may mutually agree to modify the terms of this Agreement. Modifications to the Agreement shall be incorporated into the Agreement by written amendments.

14. **Disputes.** In an effort to resolve any conflicts that arise between the Parties under this Agreement, the Buyer and Seller agree that all disputes between them arising out of or relating to this Agreement shall be submitted first to nonbinding mediation.

15. **Severability.** If any section or clause of this Agreement is held invalid by a court of competent jurisdiction, or is otherwise invalid under the law, the remainder of this Agreement shall remain in full force and effect.

16. **Binding Effect.** This Agreement shall inure to the benefit of and shall be binding upon Buyer and Seller and their respective successors and assigns.

17. **Headings.** The captions or headings in this Agreement are for convenience only and

in no way define, limit, or describe the scope or intent of any provision of this Agreement.

18. Entire Agreement. This Agreement shall be the exclusive agreement between the Parties and supersedes any and all prior oral or written agreements or understandings between the Parties concerning the subject matter of this Agreement.

19. Execution in Counterparts. This Agreement may be executed in one or more counterparts, each of which shall be deemed an original and all of which together shall constitute one and the same document.

20. Electronic Signatures. The delivery of signatures to this Agreement by electronic transmission shall be binding as original signatures.

_________________, INC.	CITY OF BETHEL
____________________________	____________________________
By:	By: Peter A. Williams City Manager

City of Bethel Action Memorandum

Action memorandum No.	23-16		
Date action introduced:	7/11/2023	Introduced by:	Peter A. Williams, City Manager
Date action taken:		Approved Denied	
Confirmed by:			

Action Title: Direct Administration to negotiate and execute a one-year contract with the one company for the purchase of culverts, sleeves, and flares for the Streets and Roads Division.

Attachment(s): (1) Draft Purchase Agreement for City of Bethel to purchase culverts, sleeves, and flares from the one company that responded to the City's Request for Proposals.

Amount of fiscal impact	Source of Funding	Account information
	No fiscal impact at this time.	
$95,000	FY 2004 Capital Improvement Plan-Approved Carryovers-Streets & Roads	100-66-6892

Summary Statement

The City of Bethel prepared and issued a Request for Proposals document to purchase culverts, sleeves, and flares for the Streets and Roads Division on June 12, 2023 with the proposal submission deadline of July 3, 2023. The City received one proposal from a qualified provider of culverts and associated products by the deadline.

The City requested the following culvert, sleeve, and flare descriptions and quantities for the $95,000 available in the capital budget to complete this purchase.

Approximate % or # of Order	Description	Length
60%	36-inch diameter corrugated steel culvert	20 feet
One for every two 36-inch culverts in order	Sleeves used to connect two 36-inch corrugated steel culverts	2 feet
One flare for every two 36-inch culverts in order	Flares to fit 36-inch diameter corrugated steel culvert	Standard
40%	24-inch diameter corrugated steel culvert	20 feet
One for every two 20-inch culverts in order	Sleeves used to connect two 20-inch corrugated steel culverts	2 feet

City of Bethel Information Memorandum

Information Memo No.	IM 23- 11		
Date introduced:	July 11, 2023	Introduced by:	Peter A. Williams, City Manager
Amended actions:			
Confirmed by:			

Title: Presentation of the City's Water & Sewer Services Expenditures Compared to Budget for June 2023 – Utilities Maintenance – Water & Wastewater Activity Report.

Attachment(s): (1) June 2023 – Utilities Maintenance – Water & Wastewater Activity Report, and (2) City of Bethel Water & Sewer Services Expenditures Compared to Budget for June 2023.

Department/Individual:	**Initials:**	**Remarks:**
Administration, Peter A. Williams	PW	
Public Works, William Arnold	WA	

Amount of fiscal impact:		**Account information:**
None	No fiscal impact currently.	
	Funds in City Budget.	
	Funds not in City Budget.	

Summary Statement

The attached financial report contains data for the month of June 2023. The information contained therein, and the contents of the Water & Wastewater Activity Report are distributed to Bethel City Council members for their review. This information Memorandum documents the dissemination of this report to Bethel City Council members, as required by the Alaska Department of Commerce, Community and Economic Development, Division of Community and Regional Affairs, in their administration of the Best Practices protocol.

The process of preparing and submitting a monthly financial report and a water and wastewater activity report to the City Council helps the City earn points on the Water and Sewer Utility Best Practices Operation and Maintenance Reports. The city must have a score of 60 or greater out of 100 points in order to be approved for funding from the Environmental Protection Agency (EPA) and the Alaska Department of Environmental Conservation (DEC). In other capital grants administered by DEC's Village Safe Water Program, the city's Best Practices score is an application scoring criterion.

City of Bethel - Public Works Department

Utilities Maintenance Activity Report
FY23 - July 2022 to June 2023
Public Works Director - William Arnold

City Sub Water Treatment Plant

	Water				Chemical Usage			
	Plant Production (Gallons)	Hauled Water (Gallons)	Piped Water (Gallons)	Backwash Usage (Gallons)	Calcium Hypochlorite (lbs)	Polymer (mL)	Potassium Permanganate (lbs)	Disodium Phosphate (lbs)
July	3,583,255	1,070,000	1,405,963	566,000	836	10,710	183	56
August	3,635,703	1,317,000	1,407,929	496,000	1,000	11,890	191	88
September	3,599,392	1,209,000	1,585,472	501,000	800	10,890	170	88
October	4,386,204	1,246,000	1,981,174	724,000	1,120	14,715	191	77
November	3,681,908	1,130,000	1,367,339	650,000	700	9,666	152	57
December	4,658,797	1,419,000	1,716,190	835,000	845	11,740	122	117
January	4,646,494	1,278,000	1,832,960	1,458,000	1,410	11,466	270	163
February	4,282,854	1,370,000	1,720,734	639,000	800	10,710	189	140
March	4,450,006	1,353,000	1,851,974	619,000	1,000	12,420	210	150
April	4,352,666	1,329,000	1,682,059	571,000	1,000	9,090	202	113
May	4,530,501	1,571,000	1,524,662	685,000	1,300	11,070	159	93
June	4,833,782	1,529,000	1,958,028	632,000	1,050	14,670	193	113
Fiscal Year to Date	50,641,562	15,821,000	20,034,484	8,376,000	11,861	139,037	2,233	1,255

Bethel Heights Water Treatment Plant

	Water				Chemical Usage		
	Plant Production (Gallons)	Hauled Water (Gallons)	Piped Water (Gallons)	School Water (Gallons)	Calcium Hypochlorite (lbs)	Polymer (mL)	Potassium Permanganate (lbs)
July	2,787,295	1,107,700	4,117,809	21,240	600	4,870	100
August	2,875,535	857,800	4,646,123	154,940	750	5,770	112
September	2,663,458	964,200	4,043,672	205,161	600	4,100	98
October	2,827,715	902,490	4,563,895	117,980	580	4,790	83
November	3,170,119	919,680	5,994,123	138,199	825	6,250	74
December	4,386,451	794,260	8,708,353	113,460	915	5,990	94
January	4,476,494	558,370	9,177,147	84,290	1,295	5,250	144
February	5,105,753	480,700	7,420,037	110,680	1,145	8,140	174
March	6,382,745	833,820	6,038,582	141,430	1,580	8,200	184
April	4,678,530	707,700	4,568,337	133,330	1,400	7,140	101
May	4,417,017	789,800	3,943,655	94,700	1,000	6,000	106
June	4,856,962	887,700	4,475,909	21,600	1,000	5,225	64
Fiscal Year to Date	48,628,074	9,804,220	67,697,642	1,337,010	11,690	71,725	1,334

Bethel Heights WTP	Monthly water logs to ADEC.
City Sub WTP	Safety Meetings. Monthly water logs to ADEC. Both Total Coliform samples sent for analysis. Minor plant repairs. 2nd Quarter Water samples taken and sent for analysis.
Sewer Lagoon	
Piped Water & Sewer	8 alarms on residential lift stations were responded to. Multiple issues with grinder pumps, and float systems Monthly meter reading and service connections were completed. Clean up and organization of shops and vehicles. 8 residential lift station repairs. Tundra Center lift station still in dire need of repairs/ replacement. Currently, lift station is not functioning at full capacity/ has required creativity to modify pump to continue to operate. Mixing up main lift station by hand with soap to prevent matt build up Jeveling activities on low-flow and plugged sewer lines The few flushing activities that have required longer than 16 hours of work have been handled by rotating men on rest. Utility Maintenance has 3 vacant staff workers still short staffed
Other	

Prepared by - Water/Wastewater Utilities

WATER & SEWER SERVICES

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
	WATER					
510-42-4201	SOA - JURY DUTY REIMB.	200.00	200.00	.00	(200.00)	.0
510-42-4384	CONTRACT WATER	13,503.64	13,503.64	14,214.00	710.36	95.0
510-42-4386	METERED PIPED WATER COMM.	809,824.33	809,824.33	930,234.00	120,409.67	87.1
510-42-4387	UNMETERED PIPED WTR RESID	879,146.60	879,146.60	924,418.00	45,271.40	95.1
510-42-4389	PUMPHOUSE WATER	26,319.75	26,319.75	23,467.00	(2,852.75)	112.2
510-42-4390	TRUCKED WATER	2,906,795.12	2,906,795.12	3,209,970.00	303,174.88	90.6
	TOTAL WATER	4,635,789.44	4,635,789.44	5,102,303.00	466,513.56	90.9
	SEWER					
510-43-4384	CONTRACT SEWER	26,892.27	26,892.27	13,917.00	(12,975.27)	193.2
510-43-4386	METERED PIPED SEWER COMM.	486,071.71	486,071.71	560,695.00	74,623.29	86.7
510-43-4387	UNMETERED PIPED SEWER RES	259,935.73	259,935.73	271,471.00	11,535.27	95.8
510-43-4390	TRUCKED SEWER (EVAC/HB)	1,660,820.99	1,660,820.99	1,816,269.00	155,448.01	91.4
	TOTAL SEWER	2,433,720.70	2,433,720.70	2,662,352.00	228,631.30	91.4
	SOURCE 44					
510-44-4398	RESIDENTIAL GARBAGE	148.00	148.00	.00	(148.00)	.0
	TOTAL SOURCE 44	148.00	148.00	.00	(148.00)	.0
	MISCELLANEOUS					
510-45-4392	WATER SUBSCRIPTION FEES	187,579.34	187,579.34	197,063.00	9,483.66	95.2
510-45-4393	SEWER SUBSCRIPTION FEES	199,235.75	199,235.75	207,707.00	8,471.25	95.9
510-45-4394	RECONNECT FEES	.00	.00	1,500.00	1,500.00	.0
510-45-4429	SENIOR DISCOUNT	(50,221.29)	(50,221.29)	(52,000.00)	(1,778.71)	(96.6)
510-45-4430	NSF CHECKS AND FEES	55.00	55.00	110.00	55.00	50.0
510-45-4520	UTILITY INSPECTION FEES	.00	.00	2,500.00	2,500.00	.0
510-45-4523	UTILITY PENALTY/INTEREST	62,555.97	62,555.97	73,000.00	10,444.03	85.7
510-45-4590	INVESTMENT INCOME	66,867.91	66,867.91	16,000.00	(50,867.91)	417.9
	TOTAL MISCELLANEOUS	466,072.68	466,072.68	445,880.00	(20,192.68)	104.5
	MISCELLANEOUS					
510-49-4427	INS CLAIM RECOVERY FOR PY	145,154.00	145,154.00	.00	(145,154.00)	.0
510-49-4439	MISCELLANEOUS INCOME	18,581.00	18,581.00	3,500.00	(15,081.00)	530.9
510-49-6532	CASH OVER/SHORT	(17.93)	(17.93)	(600.00)	(582.07)	(3.0)
	TOTAL MISCELLANEOUS	163,717.07	163,717.07	2,900.00	(160,817.07)	5645.4
	TOTAL FUND REVENUE	7,699,447.89	7,699,447.89	8,213,435.00	513,987.11	93.7

WATER & SEWER SERVICES

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	UTILITY BILLING					
510-80-6000	SALARIES	10,658.58	10,658.58	116,984.00	106,325.42	9.1
510-80-6010	OVERTIME	17.81	17.81	5,000.00	4,982.19	.4
510-80-6022	HOLIDAY PAY	253.38	253.38	.00	(253.38)	.0
510-80-6023	LEAVE CASHOUT	.00	.00	5,707.00	5,707.00	.0
510-80-6031	PAYABLE MEDICARE FICA	157.50	157.50	1,769.00	1,611.50	8.9
510-80-6032	UNEMPLOYMENT	.00	.00	2,171.00	2,171.00	.0
510-80-6033	WORKERS' COMPENSATION	190.94	190.94	3,151.00	2,960.06	6.1
510-80-6034	PERS	2,404.55	2,404.55	26,837.00	24,432.45	9.0
510-80-6040	EMPLOYEE GROUP BENEFITS	36.41	36.41	31,785.00	31,748.59	.1
510-80-6041	UTILITY BENEFIT	421.02	421.02	5,700.00	5,278.98	7.4
510-80-6060	TRAVEL/TRAINING	.00	.00	4,500.00	4,500.00	.0
510-80-6100	SUPPLIES	182.12	182.12	3,500.00	3,317.88	5.2
510-80-6200	MINOR EQUIPMENT	.00	.00	5,000.00	5,000.00	.0
510-80-6400	INSURANCE	956.47	956.47	12,542.00	11,585.53	7.6
510-80-6506	POSTAGE	12,690.70	12,690.70	15,000.00	2,309.30	84.6
510-80-6531	BANK CHARGES	51,580.52	51,580.52	40,000.00	(11,580.52)	129.0
510-80-6539	MISCELLANEOUS EXPENSES	.00	.00	500.00	500.00	.0
510-80-6710	ADMIN OVERHEAD-GF	37,935.77	37,935.77	23,598.00	(14,337.77)	160.8
510-80-6711	ADMIN OVERHEAD-IT SVCS	15,793.80	15,793.80	33,260.00	17,466.20	47.5
510-80-9649	ONLINE BILL PAY	.00	.00	4,500.00	4,500.00	.0
	TOTAL UTILITY BILLING	133,279.57	133,279.57	341,504.00	208,224.43	39.0

WATER & SEWER SERVICES

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	HAULED WATER					
510-81-6000	SALARIES	419,814.39	419,814.39	513,607.00	93,792.61	81.7
510-81-6010	OVERTIME	221,345.58	221,345.58	150,000.00	(71,345.58)	147.6
510-81-6022	HOLIDAY PAY	11,138.93	11,138.93	.00	(11,138.93)	.0
510-81-6023	LEAVE CASHOUT	25,851.51	25,851.51	50,879.00	25,027.49	50.8
510-81-6030	SOCIAL SECURITY EXPENSE	26,644.93	26,644.93	7,470.00	(19,174.93)	356.7
510-81-6031	PAYABLE MEDICARE FICA	9,738.44	9,738.44	9,806.00	67.56	99.3
510-81-6032	UNEMPLOYMENT	(1,901.88)	(1,901.88)	12,038.00	13,939.88	(15.8)
510-81-6033	WORKERS' COMPENSATION	9,864.57	9,864.57	17,470.00	7,605.43	56.5
510-81-6034	PERS	52,560.37	52,560.37	148,782.00	96,221.63	35.3
510-81-6040	EMPLOYEE GROUP BENEFITS	45,470.14	45,470.14	254,280.00	208,809.86	17.9
510-81-6041	UTILITY BENEFIT	2,789.92	2,789.92	45,600.00	42,810.08	6.1
510-81-6060	TRAVEL/TRAINING	4,640.42	4,640.42	35,000.00	30,359.58	13.3
510-81-6100	SUPPLIES	10,717.00	10,717.00	15,000.00	4,283.00	71.5
510-81-6103	WEARING APPAREL	11,660.71	11,660.71	15,000.00	3,339.29	77.7
510-81-6150	GASOLINE/DIESEL/OIL	129,373.92	129,373.92	110,000.00	(19,373.92)	117.6
510-81-6153	HEATING FUEL	30,467.49	30,467.49	11,017.00	(19,450.49)	276.6
510-81-6155	WATER/SEWER/GARBAGE	5,663.22	5,663.22	6,809.00	1,145.78	83.2
510-81-6160	ELECTRICITY	12,985.52	12,985.52	10,701.00	(2,284.52)	121.4
510-81-6170	TELEPHONE	20.05	20.05	200.00	179.95	10.0
510-81-6171	STAFF CELLULAR PHONES	6,962.14	6,962.14	8,000.00	1,037.86	87.0
510-81-6200	MINOR EQUIPMENT	1,622.07	1,622.07	8,000.00	6,377.93	20.3
510-81-6230	VEHICLE MAINT/REPAIR	260,231.28	260,231.28	268,201.00	7,969.72	97.0
510-81-6231	VEHICLE PARTS & TOOLS	76,510.64	76,510.64	80,000.00	3,489.36	95.6
510-81-6232	TIRES & WHEELS	2,573.25	2,573.25	21,000.00	18,426.75	12.3
510-81-6240	PROPERTY MAINT	38,518.40	38,518.40	46,895.00	8,376.60	82.1
510-81-6332	LAB TESTS	769.20	769.20	3,000.00	2,230.80	25.6
510-81-6335	OTHER PURCHASED SERVICES	2,106.05	2,106.05	3,000.00	893.95	70.2
510-81-6400	INSURANCE	98,673.04	98,673.04	27,685.00	(70,988.04)	356.4
510-81-6539	MISCELLANEOUS EXPENSES	41,211.56	41,211.56	29,000.00	(12,211.56)	142.1
510-81-6710	ADMIN OVERHEAD-GF	194,902.84	194,902.84	121,240.00	(73,662.84)	160.8
510-81-6711	ADMIN OVERHEAD-IT SVCS	15,026.03	15,026.03	33,260.00	18,233.97	45.2
510-81-6890	CAP EXP	828.20	828.20	300,000.00	299,171.80	.3
510-81-9695	FLEET MGMT. SOFTWARE/TABLETS/	.00	.00	75,000.00	75,000.00	.0
510-81-9696	RADIO BASE STATION UPGRADE	.00	.00	9,500.00	9,500.00	.0
	TOTAL HAULED WATER	1,768,779.93	1,768,779.93	2,447,440.00	678,660.07	72.3

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2023

WATER & SEWER SERVICES

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	PIPED WATER					
510-82-6000	SALARIES	78,582.32	78,582.32	196,757.00	118,174.68	39.9
510-82-6010	OVERTIME	44,663.99	44,663.99	34,000.00	(10,663.99)	131.4
510-82-6022	HOLIDAY PAY	2,073.99	2,073.99	.00	(2,073.99)	.0
510-82-6023	LEAVE CASHOUT	11,167.05	11,167.05	14,931.00	3,763.95	74.8
510-82-6030	SOCIAL SECURITY EXPENSE	2,258.44	2,258.44	990.00	(1,268.44)	228.1
510-82-6031	PAYABLE MEDICARE FICA	1,951.14	1,951.14	3,346.00	1,394.86	58.3
510-82-6032	UNEMPLOYMENT	.00	.00	4,107.00	4,107.00	.0
510-82-6033	WORKERS' COMPENSATION	3,165.11	3,165.11	5,961.00	2,795.89	53.1
510-82-6034	PERS	20,712.56	20,712.56	50,767.00	30,054.44	40.8
510-82-6040	EMPLOYEE GROUP BENEFITS	52,712.03	52,712.03	69,927.00	17,214.97	75.4
510-82-6041	UTILITY BENEFIT	4,404.31	4,404.31	12,540.00	8,135.69	35.1
510-82-6060	TRAVEL/TRAINING	.00	.00	5,000.00	5,000.00	.0
510-82-6100	SUPPLIES	1,972.68	1,972.68	5,000.00	3,027.32	39.5
510-82-6103	WEARING APPAREL	.00	.00	3,000.00	3,000.00	.0
510-82-6108	PLUMBING SUPPLIES	7,823.58	7,823.58	15,000.00	7,176.42	52.2
510-82-6150	GASOLINE/DIESEL/OIL	13,858.30	13,858.30	15,000.00	1,141.70	92.4
510-82-6153	HEATING FUEL	47,826.26	47,826.26	30,634.00	(17,192.26)	156.1
510-82-6155	WATER/SEWER/GARBAGE	2,107.13	2,107.13	563.00	(1,544.13)	374.3
510-82-6160	ELECTRICITY-UTIL MT SHOP	7,818.03	7,818.03	5,889.00	(1,929.03)	132.8
510-82-6170	TELEPHONE	40.10	40.10	120.00	79.90	33.4
510-82-6171	STAFF CELLULAR PHONES	2,336.30	2,336.30	3,000.00	663.70	77.9
510-82-6200	MINOR EQUIPMENT	.00	.00	5,000.00	5,000.00	.0
510-82-6230	VEHICLE MAINT/REPAIR	2,507.81	2,507.81	2,687.00	179.19	93.3
510-82-6231	VEHICLE PARTS & TOOLS	2,598.10	2,598.10	1,500.00	(1,098.10)	173.2
510-82-6232	TIRES & WHEELS	.00	.00	500.00	500.00	.0
510-82-6332	LAB TESTS	812.24	812.24	500.00	(312.24)	162.5
510-82-6335	OTHER PURCHASED SERVICES	732.78	732.78	1,500.00	767.22	48.9
510-82-6400	INSURANCE	6,734.42	6,734.42	10,174.00	3,439.58	66.2
510-82-6600	BAD DEBT EXPENSE	.00	.00	20,000.00	20,000.00	.0
510-82-6710	ADMIN OVERHEAD-GF	72,886.45	72,886.45	45,339.00	(27,547.45)	160.8
510-82-6711	ADMIN OVERHEAD-IT SVCS	16,397.03	16,397.03	33,260.00	16,862.97	49.3
510-82-9691	PIPED WATER CAPITAL USDA MATCH	7,168.32	7,168.32	(9,362.00)	(16,530.32)	76.6
	TOTAL PIPED WATER	415,310.47	415,310.47	587,630.00	172,319.53	70.7

WATER & SEWER SERVICES

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	BETHEL HTS WTR TREATMENT					
510-83-6000	SALARIES	119,383.45	119,383.45	133,649.00	14,265.55	89.3
510-83-6010	OVERTIME	37,364.43	37,364.43	37,000.00	(364.43)	101.0
510-83-6022	HOLIDAY PAY	4,321.36	4,321.36	.00	(4,321.36)	.0
510-83-6023	LEAVE CASHOUT	30,300.25	30,300.25	13,496.00	(16,804.25)	224.5
510-83-6031	PAYABLE MEDICARE FICA	4,129.86	4,129.86	2,474.00	(1,655.86)	166.9
510-83-6032	UNEMPLOYMENT	.00	.00	3,038.00	3,038.00	.0
510-83-6033	WORKERS' COMPENSATION	2,398.71	2,398.71	4,408.00	2,009.29	54.4
510-83-6034	PERS	37,531.81	37,531.81	37,543.00	11.19	100.0
510-83-6040	EMPLOYEE GROUP BENEFITS	14,743.74	14,743.74	44,499.00	29,755.26	33.1
510-83-6041	UTILITY BENEFIT	8,774.91	8,774.91	12,540.00	3,765.09	70.0
510-83-6060	TRAVEL/TRAINING	.00	.00	4,000.00	4,000.00	.0
510-83-6100	SUPPLIES	838.37	838.37	4,000.00	3,161.63	21.0
510-83-6103	WEARING APPAREL	.00	.00	1,500.00	1,500.00	.0
510-83-6108	PLUMBING SUPPLIES	703.52	703.52	3,000.00	2,296.48	23.5
510-83-6140	CHEMICALS	1,340.00	1,340.00	65,000.00	63,660.00	2.1
510-83-6150	GASOLINE/DIESEL/OIL	1,057.76	1,057.76	2,000.00	942.24	52.9
510-83-6153	HEATING FUEL (PUMPHOUSE)	203,300.08	203,300.08	120,260.00	(83,040.08)	169.1
510-83-6160	ELECTRICITY (PUMPHOUSE)	97,783.93	97,783.93	88,695.00	(9,088.93)	110.3
510-83-6170	TELEPHONE	.00	.00	500.00	500.00	.0
510-83-6200	MINOR EQUIPMENT	13,282.63	13,282.63	45,000.00	31,717.37	29.5
510-83-6230	VEHICLE MAINT/REPAIR	2,507.81	2,507.81	2,566.00	58.19	97.7
510-83-6332	LAB TESTS	3,820.00	3,820.00	4,000.00	180.00	95.5
510-83-6335	OTHER PURCHASED SERVICES	8,482.33	8,482.33	50,000.00	41,517.67	17.0
510-83-6400	INSURANCE	22,057.24	22,057.24	65,626.00	43,568.76	33.6
510-83-6502	ADVERTISING	.00	.00	500.00	500.00	.0
510-83-6710	ADMIN OVERHEAD-GF	59,826.59	59,826.59	37,215.00	(22,611.59)	160.8
510-83-6711	ADMIN OVERHEAD-IT SVCS	15,629.27	15,629.27	33,260.00	17,630.73	47.0
510-83-6890	CAPITAL EXPENDITURES	.00	.00	80,000.00	80,000.00	.0
510-83-9773	SITE IMPROVEMENTS -CAPITAL	4,025.42	4,025.42	27,094.00	23,068.58	14.9
	TOTAL BETHEL HTS WTR TREATMENT	693,603.47	693,603.47	922,863.00	229,259.53	75.2

CITY OF BETHEL

EXPENDITURES WITH COMPARISON TO BUDGET

FOR THE 12 MONTHS ENDING JUNE 30, 2023

WATER & SEWER SERVICES

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	CITY SUB WTR TREATMENT					
510-84-6000	SALARIES	96,675.93	96,675.93	175,298.00	78,622.07	55.2
510-84-6010	OVERTIME	42,864.60	42,864.60	37,000.00	(5,864.60)	115.9
510-84-6022	HOLIDAY PAY	3,522.17	3,522.17	.00	(3,522.17)	.0
510-84-6023	LEAVE CASHOUT	18,332.31	18,332.31	17,340.00	(992.31)	105.7
510-84-6031	PAYABLE MEDICARE FICA	2,294.55	2,294.55	3,078.00	783.45	74.6
510-84-6032	UNEMPLOYMENT	.00	.00	3,779.00	3,779.00	.0
510-84-6033	WORKERS' COMPENSATION	3,013.62	3,013.62	5,484.00	2,470.38	55.0
510-84-6034	PERS	32,763.87	32,763.87	46,706.00	13,942.13	70.2
510-84-6040	EMPLOYEE GROUP BENEFITS	17,046.21	17,046.21	69,927.00	52,880.79	24.4
510-84-6041	UTILITY BENEFIT	3,533.89	3,533.89	12,540.00	9,006.11	28.2
510-84-6060	TRAVEL/TRAINING	1,350.00	1,350.00	5,000.00	3,650.00	27.0
510-84-6100	SUPPLIES	1,798.02	1,798.02	3,000.00	1,201.98	59.9
510-84-6103	WEARING APPAREL	463.91	463.91	1,500.00	1,036.09	30.9
510-84-6108	PLUMBING SUPPLIES	2,648.50	2,648.50	3,000.00	351.50	88.3
510-84-6140	CHEMICALS	34,750.20	34,750.20	125,000.00	90,249.80	27.8
510-84-6150	GASOLINE/DIESEL/OIL	1,498.43	1,498.43	1,000.00	(498.43)	149.8
510-84-6153	HEATING FUEL(CS WTF)	173,101.30	173,101.30	108,667.00	(64,434.30)	159.3
510-84-6155	WATER/SEWER/GARBAGE	.00	.00	1,500.00	1,500.00	.0
510-84-6160	ELECTRICITY (CS WTF)	70,492.57	70,492.57	69,153.00	(1,339.57)	101.9
510-84-6170	TELEPHONE	20.05	20.05	50.00	29.95	40.1
510-84-6200	MINOR EQUIPMENT	40,878.23	40,878.23	55,000.00	14,121.77	74.3
510-84-6230	VEHICLE MAINT (ISF)	2,689.60	2,689.60	2,581.00	(108.60)	104.2
510-84-6240	PROPERTY MAINT	149.16	149.16	.00	(149.16)	.0
510-84-6280	DEPRECIATION - BLDGS/PLANTS	.00	.00	144,033.00	144,033.00	.0
510-84-6290	DEPRECIATION-M&E WATER	.00	.00	5,028.00	5,028.00	.0
510-84-6332	LAB TESTS	10,974.16	10,974.16	15,000.00	4,025.84	73.2
510-84-6335	OTHER PURCHASED SERVICES	304,768.15	304,768.15	252,000.00	(52,768.15)	120.9
510-84-6400	INSURANCE	13,733.63	13,733.63	24,083.00	10,349.37	57.0
510-84-6502	ADVERTISING	.00	.00	500.00	500.00	.0
510-84-6530	FINANCE CHARGES/PENALTIES	(40.31)	(40.31)	.00	40.31	.0
510-84-6710	ADMIN OVERHEAD-GF	84,702.52	84,702.52	52,690.00	(32,012.52)	160.8
510-84-6711	ADMIN OVERHEAD-IT SVCS	17,164.78	17,164.78	33,260.00	16,095.22	51.6
510-84-6890	CAPITAL EXPENDITURES	15,196.50	15,196.50	171,500.00	156,303.50	8.9
	TOTAL CITY SUB WTR TREATMENT	996,386.55	996,386.55	1,444,697.00	448,310.45	69.0

WATER & SEWER SERVICES

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	HAULED SEWER					
510-85-6000	SALARIES	529,041.29	529,041.29	592,231.00	63,189.71	89.3
510-85-6010	OVERTIME	191,891.19	191,891.19	125,000.00	(66,891.19)	153.5
510-85-6022	HOLIDAY PAY	17,912.36	17,912.36	.00	(17,912.36)	.0
510-85-6023	LEAVE CASHOUT	59,995.82	59,995.82	57,307.00	(2,688.82)	104.7
510-85-6030	SOCIAL SECURITY EXPENSE	21,844.84	21,844.84	1,486.00	(20,358.84)	1470.0
510-85-6031	PAYABLE MEDICARE FICA	11,617.27	11,617.27	10,400.00	(1,217.27)	111.7
510-85-6032	UNEMPLOYMENT	.00	.00	12,767.00	12,767.00	.0
510-85-6033	WORKERS' COMPENSATION	20,622.00	20,622.00	18,528.00	(2,094.00)	111.3
510-85-6034	PERS	92,282.82	92,282.82	157,791.00	65,508.18	58.5
510-85-6040	EMPLOYEE GROUP BENEFITS	110,223.42	110,223.42	260,128.00	149,904.58	42.4
510-85-6041	UTILITY BENEFIT	12,169.90	12,169.90	46,649.00	34,479.10	26.1
510-85-6100	SUPPLIES	7,587.81	7,587.81	10,000.00	2,412.19	75.9
510-85-6103	WEARING APPAREL	9,973.90	9,973.90	10,000.00	26.10	99.7
510-85-6140	CALCIUM CHLORIDE	200.94	200.94	.00	(200.94)	.0
510-85-6150	GASOLINE/DIESEL/OIL	114,149.53	114,149.53	90,000.00	(24,149.53)	126.8
510-85-6153	HEATING FUEL	30,993.74	30,993.74	19,351.00	(11,642.74)	160.2
510-85-6155	WATER/SEWER/GARBAGE	5,663.22	5,663.22	6,809.00	1,145.78	83.2
510-85-6160	ELECTRICITY	12,985.53	12,985.53	10,702.00	(2,283.53)	121.3
510-85-6170	TELEPHONE	.00	.00	100.00	100.00	.0
510-85-6171	STAFF CELLULAR PHONES	.00	.00	8,000.00	8,000.00	.0
510-85-6200	MINOR EQUIPMENT	203.94	203.94	.00	(203.94)	.0
510-85-6230	VEHICLE MAINT/REPAIR	263,815.42	263,815.42	281,345.00	17,529.58	93.8
510-85-6231	VEHICLE PARTS & TOOLS	56,870.59	56,870.59	65,000.00	8,129.41	87.5
510-85-6232	TIRES & WHEELS	1,674.50	1,674.50	6,000.00	4,325.50	27.9
510-85-6240	PROPERTY MAINT	38,600.87	38,600.87	39,877.00	1,276.13	96.8
510-85-6335	OTHER PURCHASED SERVICES	2,256.66	2,256.66	5,000.00	2,743.34	45.1
510-85-6400	INSURANCE	72,938.94	72,938.94	28,587.00	(44,351.94)	255.2
510-85-6530	FINANCE CHARGES/PENALTIES	81.23	81.23	.00	(81.23)	.0
510-85-6539	MISCELLANEOUS EXPENSES	503.69	503.69	1,200.00	696.31	42.0
510-85-6600	BAD DEBT EXPENSE	.00	.00	65,000.00	65,000.00	.0
510-85-6710	ADMIN OVERHEAD-GF	222,266.37	222,266.37	138,261.00	(84,005.37)	160.8
510-85-6711	ADMIN OVERHEAD-IT SVCS	15,026.03	15,026.03	33,260.00	18,233.97	45.2
510-85-9691	SEWER TRUCK(S)	226.52	226.52	300,000.00	299,773.48	.1
510-85-9693	FLEET MGMT. SOFTWARE/TABLETS/	.00	.00	75,000.00	75,000.00	.0
510-85-9694	CATERPILLAR ANGLE BROOM	17,500.00	17,500.00	17,500.00	.00	100.0
510-85-9696	RADIO BASE STATION UPGRADE	.00	.00	9,500.00	9,500.00	.0
510-85-9699	HAULED SEWER CAP SL ASSET RES	.00	.00	182,825.00	182,825.00	.0
	TOTAL HAULED SEWER	1,941,120.34	1,941,120.34	2,685,604.00	744,483.66	72.3

WATER & SEWER SERVICES

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	PIPED SEWER					
510-86-6000	SALARIES	57,250.21	57,250.21	196,757.00	139,506.79	29.1
510-86-6010	OVERTIME	23,037.74	23,037.74	34,375.00	11,337.26	67.0
510-86-6022	HOLIDAY PAY	2,073.99	2,073.99	.00	(2,073.99)	.0
510-86-6023	LEAVE CASHOUT	9,432.01	9,432.01	14,930.00	5,497.99	63.2
510-86-6030	SOCIAL SECURITY EXPENSE	.00	.00	990.00	990.00	.0
510-86-6031	PAYABLE MEDICARE FICA	1,317.30	1,317.30	3,351.00	2,033.70	39.3
510-86-6032	UNEMPLOYMENT	.00	.00	4,114.00	4,114.00	.0
510-86-6033	WORKERS' COMPENSATION	3,170.71	3,170.71	5,971.00	2,800.29	53.1
510-86-6034	PERS	19,275.37	19,275.37	50,849.00	31,573.63	37.9
510-86-6040	EMPLOYEE GROUP BENEFITS	40,033.99	40,033.99	69,927.00	29,893.01	57.3
510-86-6041	UTILITY BENEFITS	4,286.95	4,286.95	12,540.00	8,253.05	34.2
510-86-6060	TRAVEL/TRAINING	.00	.00	3,000.00	3,000.00	.0
510-86-6100	SUPPLIES	1,054.01	1,054.01	3,000.00	1,945.99	35.1
510-86-6103	WEARING APPAREL	628.97	628.97	3,000.00	2,371.03	21.0
510-86-6108	PLUMBING SUPPLIES	160.11	160.11	5,000.00	4,839.89	3.2
510-86-6150	GASOLINE/DIESEL/OIL	3,952.21	3,952.21	15,000.00	11,047.79	26.4
510-86-6153	HEATING FUEL	53,141.93	53,141.93	36,000.00	(17,141.93)	147.6
510-86-6155	WATER/SEWER/GARBAGE	2,107.11	2,107.11	563.00	(1,544.11)	374.3
510-86-6160	ELECTRICITY-LIFTST & BLDG	105,601.45	105,601.45	100,935.00	(4,666.45)	104.6
510-86-6170	TELEPHONE	.00	.00	2,000.00	2,000.00	.0
510-86-6200	MINOR EQUIPMENT	135,083.23	135,083.23	140,000.00	4,916.77	96.5
510-86-6230	VEHICLE MAINT/REPAIR	2,579.53	2,579.53	3,108.00	528.47	83.0
510-86-6231	VEHICLE PARTS & TOOLS	1,475.24	1,475.24	1,500.00	24.76	98.4
510-86-6232	TIRES & WHEELS	.00	.00	50.00	50.00	.0
510-86-6335	OTHER PURCHASED SERVICES	11,774.36	11,774.36	20,000.00	8,225.64	58.9
510-86-6400	INSURANCE	6,649.48	6,649.48	18,838.00	12,188.52	35.3
510-86-6410	LEASED PROPERTY-LIFT STATIONS	14,368.50	14,368.50	17,000.00	2,631.50	84.5
510-86-6600	BAD DEBT EXPENSE	.00	.00	20,000.00	20,000.00	.0
510-86-6710	ADMIN OVERHEAD-GF	73,010.83	73,010.83	45,417.00	(27,593.83)	160.8
510-86-6711	ADMIN OVERHEAD-IT SVCS	16,396.95	16,396.95	33,260.00	16,863.05	49.3
510-86-6890	PIPED SEWER CAPITAL	.00	.00	57,137.00	57,137.00	.0
510-86-9693	HERMAN NELSON HEATER	.00	.00	68,000.00	68,000.00	.0
510-86-9694	3/4 TON PICK-UP TRUCK	60,813.00	60,813.00	61,000.00	187.00	99.7
510-86-9699	PIPED SEWER CAP EXP SL ASSETS	6,400.15	6,400.15	182,825.00	176,424.85	3.5
	TOTAL PIPED SEWER	655,075.33	655,075.33	1,230,437.00	575,361.67	53.2

WATER & SEWER SERVICES

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	SEWER LAGOON					
510-87-6000	SALARIES	21,255.61	21,255.61	74,680.00	53,424.39	28.5
510-87-6010	OVERTIME	5,281.04	5,281.04	10,250.00	4,968.96	51.5
510-87-6022	HOLIDAY PAY	556.09	556.09	.00	(556.09)	.0
510-87-6023	LEAVE CASHOUT	3,777.20	3,777.20	4,856.00	1,078.80	77.8
510-87-6030	SOCIAL SECURITY EXPENSE	.00	.00	24.00	24.00	.0
510-87-6031	PAYABLE MEDICARE FICA	433.29	433.29	1,231.00	797.71	35.2
510-87-6032	UNEMPLOYMENT	.00	.00	1,512.00	1,512.00	.0
510-87-6033	WORKERS' COMPENSATION	778.20	778.20	2,194.00	1,415.80	35.5
510-87-6034	PERS	6,278.50	6,278.50	18,685.00	12,406.50	33.6
510-87-6040	EMPLOYEE GROUP BENEFITS	10,591.64	10,591.64	22,885.00	12,293.36	46.3
510-87-6041	UTILITY BENEFIT	1,107.51	1,107.51	4,104.00	2,996.49	27.0
510-87-6060	TRAVEL/TRAINING	.00	.00	3,000.00	3,000.00	.0
510-87-6100	SUPPLIES	1,557.14	1,557.14	2,500.00	942.86	62.3
510-87-6103	WEARING APPAREL	.00	.00	2,000.00	2,000.00	.0
510-87-6108	PLUMBING SUPPLIES	.00	.00	3,000.00	3,000.00	.0
510-87-6150	GASOLINE/DIESEL/OIL	.00	.00	20,000.00	20,000.00	.0
510-87-6230	VEHICLE MAINT/REPAIR	.00	.00	22.00	22.00	.0
510-87-6231	VEHICLE PARTS & TOOLS	159.79	159.79	.00	(159.79)	.0
510-87-6332	LAB TESTS (SAMPLES)	8,466.88	8,466.88	15,000.00	6,533.12	56.5
510-87-6400	INSURANCE	455.29	455.29	41,328.00	40,872.71	1.1
510-87-6420	INTEREST-SEWER LAGOON BND	19,554.28	19,554.28	.00	(19,554.28)	.0
510-87-6502	ADVERTISING	.00	.00	500.00	500.00	.0
510-87-6503	DUES & SUBSCRIPTIONS	7,920.00	7,920.00	7,920.00	.00	100.0
510-87-6710	ADMIN OVERHEAD-GF	27,736.66	27,736.66	17,253.00	(10,483.66)	160.8
510-87-6890	CAPITAL EXPD LAGOON ROCK	.00	.00	34,740.00	34,740.00	.0
510-87-9692	TERRAMAC RT9-T4 MAROOKA	.00	.00	299,465.00	299,465.00	.0
	TOTAL SEWER LAGOON	115,909.12	115,909.12	587,149.00	471,239.88	19.7
	TOTAL FUND EXPENDITURES	6,719,464.78	6,719,464.78	10,247,324.00	3,527,859.22	65.6
	NET REVENUE OVER EXPENDITURES	979,983.11	979,983.11	(2,033,889.00)	(3,013,872.11)	48.2

United States Department of the Interior

OFFICE OF THE SECRETARY
Washington, DC 20240

JUN 22 2023

Rose Henderson, Mayor
City of Bethel
P.O. Box 1388
Bethel, AK 99559

Dear Mayor Henderson,

I am grateful for the time you took to spend with Secretary Deb Haaland during her visit to Alaska. Thank you for joining in highlighting the Biden-Harris Administration's historic investments to expand broadband connectivity in indigenous communities like Alaska's Yukon-Kuskokwim Delta. We look forward to continued collaboration on shared priorities.

The Office of Intergovernmental and External Affairs (OIEA) serves as liaison for governmental and non-governmental partners in facilitating requests with departmental offices and bureaus. Our office also strengthens relationships with the immediate Office of the Secretary among intergovernmental partners and stakeholders. Our Office remains available as your point of contact with the Department of the Interior for any follow-up or future requests. Please continue to let us know how we can be of service by contacting our office at either 202-208-1923 or OIEA@ios.doi.gov.

Sincerely,

Shantha Ready Alonso

Shantha Ready Alonso
Director, Intergovernmental and External Affairs

Memorandum

Date: July 1, 2023
To: Peter Williams, City Manager
From: Bo Foley, IT Director
Subject: IT Director's Report

June 2023 Current Events

- **Relocation of Storage:**
  Storage space is always a challenge for the City. In the case of my department, I have to stockpile a lot of incidental replacement equipment because it takes so long to receive orders out here. Because of this, we tend to store a lot of this equipment in unused office spaces around City Hall in conjunction with our server room. However, with the potential of new positions for Finance, we have cleared out the equipment from the City Hall office spaces so those areas can be utilized for staff. Our equipment has been relocated to two approved spots at the Courthouse where they will not be in anyone's way.

- **Signed Konica Minolta Agreement:**
  As this is a hardware rotation year, I sought out a State-approved vendor for procuring new office printers to replace the existing equipment. Many of our printers are on the order of seven years old and so it is definitely time. Upon seeing that Konica Minolta was an approved vendor per the State-awarded contracts, I decided to try out the Konica Minolta brand printers this time in the hopes that it will be easier for them to service or replace our equipment when needed. We are currently using them for managed print services which includes helping us set up, install, troubleshoot, and repair all covered printers. These services extend to supplies as well.

- **Signed Dell Agreement:**
  Similarly to the printer agreement, I sought out a State-approved vendor for procuring computer equipment for this rotation year. This will be replacing all monitors, desktop computers, and laptops across the board. I have elected to go with the Dell brand, mostly because they are a reliable and well-known company for quality equipment and have excellent customer service. We hope to have all hardware swapped out before the end of the year. The lifespan of this round of equipment should be about three-to-five years.

- **Mail Pickup Assistance:**
  For the past couple of months, since the port staff stopped doing it (they only do it while the river is frozen), my department has tried to assist with the City mail runs. This has been something Finance has handled for a long time, likely because they receive the most amount of mail to our PO boxes. However, with the dwindling staff in that department, the remaining employees usually don't have enough time to handle picking up the mail and also all of the City's packages,

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which can sometimes be on the heavy side. To help alleviate that pressure, we have stepped in. A run typically takes from 25-50 minutes depending on the lines at the Post office.

- **Effects of GCI Repairs on the City:**
  Around Mid-June, GCI services were heavily affected by damage to one of their undersea cables. This has caused outages, intermittency, and extremely slow speeds for a lot of their services, especially Internet access. Fortunately for the City, we made a change to a combination of OneWeb and Starlink Internet services earlier in the year and have managed to avoid the troubles experienced by GCI. It has been estimated that repairs to the cable will take roughly six-to-eight weeks. The City does still have a handful of GCI cable modems in use for specific systems and it is likely that those systems may experience troubles until GCI can conclude their repairs.

- **Helping Carmen Jackson CPA Settle In:**
  Carmen Jackson CPA has joined us this month to help try to plug the holes in the decimated finance department. We have assisted where we can to provide the Carmen Jackson team with equipment and access so that they can do what they need to in order to help the City.

- **Normal Business:**
  The rest of the month has been filled with normal daily trouble-ticket response for issues regarding printing, scanning, file access, and employee management.

Future Plans

- **Rotating Equipment:**
  The main focus for the remainder of the year will be to try and get all end-user equipment rotated out. It is my hope that all hardware will arrive to Bethel before Fall and then my department can systematically get things set up before exchanging hardware across various departments. If timing works out, we will send back old equipment on Donlin Creek's barge backhaul event that they have put on for the past few years. Otherwise, I will try to catch next year's event.

June 2023 Monthly Report

Personnel:

Current Staffing			
Position	Allocated	Staffed	Vacant
Safety Patrol (three grant funded)	3	1	2
Community Service Officer	2	1	1
Evidence and Record Custodian	1	1	0
Administrative Assistant/Taxi Inspector	1	1	0
Public Safety Dispatcher (one E911 funded)	5	3	2
Public Safety Dispatch Supervisor	1	1	0
Peace Officers (one grant funded/reimbursed SRO)	19	14	5

Operations:

Operations Tempo				
	June 2023	May 2023	June 2022	2023 Total
Calls Total	1143	1156	1028	7249
Reports Total	72	84	76	548
Intoxicated Pedestrian Calls	136	143	144	693
Driving Under Influence Calls	17	16	9	76
Domestic Violence Reports	12	14	26	79
Animal Calls	31	53	32	213
Animal Bite Reports	0	0	2	2
Sexual Assault Reports	3	12	2	42
Death Investigation Reports	0	2	2	4

Lt Jesse Poole and Detective Dylan Floyd completed training in Fairbanks related to the investigation of Missing and Murdered Indigenous Persons. CSO Jackson Roberson graduated from the Police Academy and was reassigned to duties as a Police Officer.

At the request of event organizers, officers were present for this year's Pride Fest, which included a short march followed by activities at the park.

BPD personnel are assisting the Fire Department with the investigation of two structure fires.

Detective Scott Kvittem and Dispatcher Weston Andrew resigned. CSP Kurt Andrew was reassigned at his request to CSO. Police Officers Jason Cohen and Daniel Watson both started with the Department this month. Officer Watson will assume SRO duties at the start of the school year. Officer William Charles was promoted to Sergeant.

We're currently working backgrounds on several police officer applicants, with 3 applicants scheduled to start their employment with us in July pending completion of their background checks. We continue to recruit for all vacancies.

William Arnold, Public Works Director
1155 Ridgecrest Drive
PO Box 649 Bethel, AK 99559
P: (907) 543-3110
F: (907) 543-2046
warnold@cityofbethel.net

MEMORANDUM
DATE: 6.30.2023
TO: Peter Williams, City Manager
FROM: Bill Arnold, Public Works Director
SUBJECT: Manager's Report – Public Works Department

Programs/Divisions

Hauled Utilities: All six sewer trucks are road worthy. For the month of June, we have remained current on our services schedules. V&E has been very helpful, their efforts have kept our utility trucks available. The permanent drivers do appreciate what the city has done for them. I plead with Management to show Tamara Camille some well-deserved appreciation.
The water and sewer drivers have been working well together as a team.

Utility Maintenance: 8 alarms on residential lift stations were responded to. Multiple issues with grinder pumps, and float systems

- Monthly meter reading and service connections were completed.
- Clean up and organization of shops and vehicles.
- 8 residential lift station repairs.
- Tundra Center lift station still in dire need of repairs/ replacement. Currently, lift station is not functioning at full capacity/ has required creativity to modify pump to continue to operate.
- Mixing up main lift station by hand with soap to prevent matt build up
- leveling activities on low-flow and plugged sewer lines
- The few flushing activities that have required longer than 16 hours of work have been handled by rotating men on rest.

Utility Maintenance has 3 vacant staff workers still short staffed

Property Maintenance:

HIGHWAY LIFT STATION: Replaced Pressure Relief Valves on Boilers.

COURTHOUSE: Adjust closure of door. Replace damaged ceiling tiles. Unclog sink. Clean hot water tank. Remove old and replace with new refrigerator in DA's office.

CITY HALL: Clean out old lift station closet. Replaced light fixture. Replaced flapper on leaking toilet. Unclog stopped up toilets. Replaced batteries in smoke a detector. Made keys for Finance Department and City Clerk. Repaired and leveled ramp and stairs in front.

TRANSIT: Repaired pressure washer.

PUBLIC WORKS: Made key for streets and roads. Repaired urinal. Built and installed stairs for generator. Removed fence for access to generator. Made markers for the cemetery. Replaced pump on steamer. Repaired southside overhead door. Replaced and repaired valves on unit heaters.

DOG POUND: Drop off fencing material. Repair and work on replacing stairs to dog pound.

TEEN CENTER: Repair toilets

CITY SUB WATER: Replaced aqua stat on boiler.

FIRE STATION: Repair locks. Repair overhead doors. Repaired and replaced fuel lines from fuel tank.

BETHEL HEIGHTS WATER PLANT: Replaced ballast in light fixture. Replace leaking valve in toilet.

POLICE DEPARTMENT: Repaired door handle. Replaced coupling on garage boiler.

UTILITY MAINT. OFFICE: Repaired unit heater.

PORT: Repaired sand shed stairs. Add glycol to boilers. Repaired front door and threshold.

Road Maintenance:

Streets and Roads took out a beaver dam on Tundra Road at the culverts crossing that drains Brown's Slough.
Streets and Roads have been pushing up road sand at the city sand pit as it thaws out, and to keep up with it as we been hauling out of there almost every day.
Streets and Roads hauled over 100 dump truck loads of sand for cover in the landfill and to the salt sand pile there.
Street and Roads have been working on ASHA Housing cul-de-sacs hauling sand to build it up and cape it off with D-1 gravel. So far, we have finished twelve of the cul-de-sacs as of now.
Streets and Roads hauled in 85 dump truck loads of sand to lifted Akakeek Street, caped it off with 6" of D-1 gravel and compacted it. On Ptarmigan Street, from Ridgecrest Drive to Lulu Heron we added 6" of D-1 gravel and compacted it.

Vehicles and Equipment: As usual we are fixing and repairing all the city's vehicles and equipment. V&E has 3 positions open. Have not seen any applicants. Right now we have 1 mechanic out on vacation for a month; started on the 19th of June and will not be back until the 19th of July. 2 mechanics on duty during the week.

Transit System:

June was just as busy as May. Both buses were utilized this month when 440 was in the shop for monthly service as well as much needed repairs. Riders for the month consisted of:
555 Seniors, 10 Youth, 102 Adults, 174 Disabled, and 456 Pass Riders. 87 Day passes, 3 Elder & 5 Adult Month passes were purchased. Total Fares are $1,595.00.
Bus 439 logged 1,447 miles and 110.682 gals, Bus 440 logged 1,548.3 miles and 180.660 gals.
Happy 4th of July everyone!

Landfill & Hauled Refuse:

We had the annual DEC landfill inspection in June, we will receive the report on a later date but all the feedback was positive. Several new dumpsters have been painted and we have been exchanging them with old dumpsters throughout town as needed. We have resurfaced 4 dumpster pads that needed gravel. With the help of streets and roads all of the working face trash have been covered and will continue to be covered on a daily/weekly basis. We have also been stockpiling dirt for mixing with salt to have cover during the windy winter days. The shredder is running, the last two days we used it in June it blew out O-rings but Robbie was able to get them replaced. We are waiting for the excavator; it is getting a door panel and hydraulic lines replaced. The 816 turbo went out, we got one ordered and it will be replaced and serviced, once that's done we will have all our equipment running again. Robbie and I have been looking at quotes for a new 816 for the Landfill as well, the 816 we have is tired and outdated. In June the hauled refuse truck brought in 75 loads of dumpster trash. We got 17 misc. city loads, 228 private citizen loads, 2,096 cubic yards of commercial waste, 13 freezers/refrigerators, 9 junk vehicles, and 132 or more dumpster truckloads of cover dirt.

Staffing Issues/Concerns/Training:

Department:	Hauled Utilities	Utility Maint.	Landfill & Refuse	Vehicles & Equipment	Streets & Roads	Bethel Transit	Property Maintenance
Filled Positions:	14	5	3	4	5	3	5
Total Funded Positions:	19	9	6	7	5	3	7
Percentage	74%	56%	50%	57%	100%	100%	71%

MEMORANDUM

DATE: July 6, 2023

TO: Peter Williams, City Manager

FROM: John Sargent, Grant Manager

SUBJECT: Grant Manager's Report for June 11, 2023 Bethel City Council Meeting

Grant Applications Approved

Community Service Patrol Grant

The City's Community Service Patrol grant was approved in the amount of $323,081 for another year by the Alaska Department of Health and Social Services. The award amount has remained the same from the State since at least FY 2019 while the cost of the program has risen. FY 2024 will be the first year that the city budgeted money to cover cost increases in salaries and gasoline.

Grant Applications to Prepare

Justice Assistance Grant

The City is eligible to request $14,912 in FY 23 Edward Byrne Memorial Justice Assistance Grant funds. The amount of funding is based on the city's violent crime rates reported to the federal government and its population relative to other communities in Alaska. The Police Chief wants to request the funding to pay for mobile digital forensic hardware and software that can analyze and pull data from cell phones, laptops, computers, and other digital devices.

Community Bridge Investment Program

The City is waiting for the Alaska Department of Transportation and Public Facilities to announce the community bridge investment program funding opportunity. The City hopes to apply for funding for the box culvert to be placed under Ptarmigan Street where Ptarmigan Creek will flow under it and the City will solve its beaver problem that is threatening road stability.

Energy Efficiency and Conservation Block Grant Program

The City of Bethel has a chance to secure $75,220 in formula grant funding from Energy Efficiency Conservation Block Grant Program. City Administration is considering the purchase of solar panels for city buildings.

Purchasing Agent Duties

RFPs

The City went out to bid for its purchase of water treatment chemicals, calcium chloride and sodium chloride as road implements, and pool chemicals and received no bidders.

Several potential bidders said that the city requirement for chemical prices to be good for one year was a problem. I prepared a new Request for Bids document that requires the successful bidder to provide the city with prices each year good for the January 1 to March 31 period so that the city can place orders in time for barge delivery.

Current Grants and Loans

Active grants/loans:	14
Grant amount in play:	$18,357,134
Loan amount in play:	$173,786
	18,530,920

#	Grant	Amount	Expiration
1	**CSP - DHSS FY 2023**	$323,081	6/30/2024
	Police Department will be responsible for overseeing the hiring of three CSPs to help people who are unable to care for themselves. Most people picked up are taken to the Sobering Center, funded by the same grantor as the city's CSP grant.		
2	**21SHSP-GY21 - Radios and Training**	71,000	9/30/2023
	The Police Department needs to find a good course that meets the needs of investigator interrogation training and let me know so that I can complete the Procurement Method Report for approval by the Division of Homeland Security.		
3	**22SHSP-GY22 - Police Radios**	39,900	9/30/2024
	Police Department ordered 9 portable radios. The City will close the grant once the radios are received in good condition.		
4	**COPS Hiring Program - School Resource Officer (SRO)**	125,000	6/30/2023
	The City received a one-year extension on the grant. The Finance Manager submitted a report to claim the entire $125,000 in grant funds. The City must request LKSD to pay for SRO salary not covered by grant.		
5	**Yukon-Kuskokwim Health Corporation Diabetes Prevention & Control Program**	$4,738	None
	To do: Complete Final Report and close grant.		
6	**FY 23 Alaska Public Entity Insurance Safety Grant**	$5,000	6/30/2022
	The Police Department ordered a drone that cost $6,928.20 that will be used for search and rescue operations in which the Police Department takes part. The City will have to work with FAA officials, the city attorney, and other stakeholders to develop a drone program.		

7	**Coronavirus Local Fiscal Recovery Fund (ARPA)**	$3,361,604	12/31/2024
	I completed the ARPA report due by April 30, 2023. The City spent the following so far: Description / Spent / Encumbered Chemical Storage Building / $102,319 / $1,500,000 Lift Station Repairs / $270,340 / $190,000 KYUK Radio Tower / $250,000 / $250,000 Gen. Gov. Services / $39,358		
8	**Designated Legislative Grant** **YK Fitness Center Gym/Track Design**	$500,000	6/30/2026
	No money has been spent on the project thus far. The last report was filed by the April 30, 2023 deadline. City Administration continues to look for construction funds.		
9	**Justice Assistance Grant (JAG)**	$14,108	9/30/2023
	Police Chief about to purchase one drug dog and send an officer to training with the dog.		
10	**Healthy & Equitable Funding**	$37,703	5/31/2023
	The City ordered playground equipment for installation in Pinky's Park. The playground equipment should be in Bethel on the first AML barge of the season (late May 2023). The City will pay the playground company to install it.		
11	**Camp Initiative Grant 2023**	$15,000	TBD
	The City was awarded a $15,000 Camp Initiative grant from the Alaska Community Foundation. YK Fitness Center Director Stacey Reardon is coordinating the camp again this year. The grant funding will be used as scholarship funds for those that have difficulty paying camp fees for their children.		
12	**VSW Capital Improvement Project Grant**	$13,860,000	TBD
	The City signed the grant agreement with the State of Alaska, Department of Environmental Conservation, Village Safe Water Program in the amount of $13,860,000. The funding will pay for design, bid documents, right-of-way acquisitions, and construction of the Bethel Heights Water and Sewer Improvements project. DOWL estimates that it will take at least one year to acquire the easements and right-of-ways.		
13	**State Revolving Fund Loan – Drinking Water**	$86,893	6/29/2027
	All invoices have been uploaded. The City should be receiving this money and returning $11,893 to close out the loan.		
14	**State Revolving Fund Loan – Clean Water**	$86,893	6/29/2027
	All invoices have been uploaded. The City should be receiving this money and returning $11,893 to close out the loan.		

City of Bethel, Alaska

City Clerk's Office

Council Meetings

July 11, 2023, Regular City Council Meeting
July 25, 2023, Regular City Council Meeting

General

- Recreated the Union Salary Scale at the request of administration to reflect their updated proposal. Participated in numerous meetings with the City's negotiating team.
- Reviewed settlements for pending/potential litigation.
- Completed touchup work on the Big Dipper Field Sign.
- Reviewed and worked through lease agreements for interim city manager and a studio for contractor's while in town. When working through cost/benefits. The rent of a studio for four months was much less expensive than short term rentals. Arranged for payment of the units for the next four months.
- Performed a detailed review of the amended budget compared to the proposed version D to ensure the expenditures matched what was adopted by the council. Provided a list of corrections to administration.
- Reviewed the Utility Billing Aging report which lists the utility delinquencies, as well as the report detailing the properties that do not have utility services.
- Worked through several legal documents, scanned and filed for long term retention. Documents were legal memos, quit claim deeds, easement records etc.
- Received the Passport Acceptance Facility Report from the US Dept. of State, the Office passed the Audit with full compliance of the agency.
- Cleaned the City Manager's Office. Worked through years of files/binders, organized items for destruction and organized the office space for the interim city manager.
- Researched modern city council chambers layouts and options for content for Request for Proposal for new audio/video systems in chambers.
- Completed the election website update, and form update. Sent KYUK the notice of voter registration/declaration of candidacy election notices for broadcasting in Yugtun and English.
- Purchased items for the rental unit for contractor's to stay in while working in Bethel.

Committee/Commission Vacancies	Regular	Alternate
Community Parks and Recreation Committee	full	1
Planning Commission	full	full
Port Commission	2	2
Public Safety and Transportation Commission	full	2
Community Action Grant Technical Review Board	full	1
Public Works Committee	3	2
Finance Committee	2	2
Ethics Board	full	1

cityclerk@cityofbethel.net
907-543-1384

City of Bethel
Election Notice
Radio Broadcast in English and Yugtun

ITEM 1 - NOTICE OF VACANCY IN OFFICE/ VOTER REGISTRATION

The City of Bethel Regular Election will be October 3; there are FOUR city council seats up for election with terms ending October 2025.

Residents interested in running must submit a declaration of candidacy packet to the City Clerk's Office. Packet information will be available on the City's website, printed packets are available at the side entrance of City Hall beginning July 31.

Declaration of Candidacy filing period begins 8:00 a.m. on August 7, and closes at 12:00 p.m. August 21.

The Deadline for registering to vote or updating voter registration information for the election, is September 3.

Register online at voterregistration.alaska.gov.

More information at cityclerk@cityofbethel.net, or cityofbethel.org.

Dates of Notice:
Week of July 24th once a day
Week of July 31st once a day
Week of August 7th once a day
Week of August 14th through the 22nd twice a day