

CITY OF BETHEL

City Council Meeting Agenda, June 27, 2023 – 6:30 PM

Website: <https://www.cityofbethel.org/council>

Location: Council Chambers, City Hall, 300 Chief Eddie Hoffman Highway, Bethel

Council Members: Mayor Rose Henderson, Vice-Mayor Henry Batchelor, Mark Springer, Eric Whitney, Beth Hessler, Sophie Swope, Patrick Snow

Zoom Meeting Link: <https://us06web.zoom.us/j/4888456188?pwd=bkN1dGI4MHpGZ1kwOUVYWU5kd0xhZz09>

Zoom Meeting ID: 488 845 6188

Zoom Meeting Passcode: 13871

Zoom Meeting Conference Line Numbers: 833 548 0276 US Toll-free

833 548 0282 US Toll-free

877 853 5257 US Toll-free

888 475 4499 US Toll-free



1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

4. PEOPLE TO BE HEARD – FIVE MINUTES PER PERSON

4.1.



Written Public Comments can be submitted by opening your phone camera and hovering over this URL code. The link to the submission form will appear. You may also go to www.cityofbethel.org.

5. APPROVAL OF CONSENT AGENDA AND REGULAR AGENDA

6. APPROVAL OF MEETING MINUTES

6.1. *June 13, 2023 Regular City Council Meeting Minutes

7. REPORTS OF STANDING COMMITTEES

7.1. Committee/Commission Agendas And Draft Meeting Minutes

8. SPECIAL ORDER OF BUSINESS

9. UNFINISHED BUSINESS

9.1. Public Hearing Of Budget Ordinance 22-22(L): Amending The City Of Bethel Fiscal Year 2023 Budget (City Manager Williams)

9.2. Public Hearing Of Ordinance 23-12: Amending Bethel Municipal Code 4.20.240, Professional Services, Correcting Source Selection Language (Council Member Hessler)

9.3. Public Hearing Of Ordinance 23-13: The Disposal Of Property Through Transfer Pursuant To BMC 4.08.030(B), Disposal To Entity Providing A Necessary Public Service (Council Member Springer)

10. NEW BUSINESS

10.1. *Introduction Of Ordinance 23-03 (a): Amending The Fiscal Year 2024 Capital Improvement Budget (City Manager Williams)

Posted June 21, 2023 at AC Co., Swanson's, City Hall, and the Post Office.

Kevin Morgan, Deputy City Clerk

City Clerk's Office Contact Information: Email cityclerk@cityofbethel.net Phone 907-545-4120

Items noted with an asterisk (*) are consent agenda items, unless removed from the consent agenda they are approved upon the approval of the agenda. Ordinances introduced at this meeting may be set for public hearing at the next regular meeting.

The Council may by unanimous consent, after 12:00 AM Fix the Time to Which To Adjourn until the following day at 6:30 PM

- 10.2. *Introduction of Ordinance 23-14: Disposal Of Municipal Land Through Land Lease To The Yukon Kuskokwim Health Corporation For Less Than Fair Market Value 324-325 Chief Eddie Hoffman Highway (City Manger Williams)
- 10.3. *Introduction Of Ordinance 23-15: Disposal of Municipal Land and Building Through Lease To The University Of Alaska Fairbanks, Cooperative Extension, For Less Than Fair Market Value, 519 Mission Drive (City Manager Williams)
- 10.4. *Introduction Of Ordinance 23-16: Amending The Bethel Transit System Fee And Rate Schedule (Vice-Mayor Batchelor)
- 10.5. *Resolution 23-15: Authorizing The Negotiation And Execution Of An Agreement With The Governmental Finance Officer's Association For Consulting Services For The Bethel City Council (City Manager Williams)

11. REPORTS

- 11.1. Mayor's Report
- 11.2. City Manager's Report
- 11.3. Clerk's Report

12. COUNCIL MEMBER COMMENTS

13. EXECUTIVE SESSION

- 13.1. In Accordance With AS 44.62.310.(C)(1) Matters, The Immediate Knowledge Of Which Would Clearly Have An Adverse Effect Upon The Finances Of The Public Entity; And (3) Matters Which By Law, Municipal Charter, Or Ordinance Are Required To Be Confidential- Hackney v. City of Bethel 4BE-21-00251CI (Council Member Springer)
- 13.2. In Accordance With AS 44.62.310 (C)(1): Matters, The Immediate Knowledge Of Which Would Clearly Have An Adverse Effect Upon The Finances Of The Public Entity And AS 44.62.6310 (C)(4): Matters Involving Consideration Of Government Records That By Law Are Not Subject To Public Disclosure- Potential Litigation- Duane Wright V. City Of Bethel (City Manager Williams)
- 13.3. In Accordance With AS 44.62.310.(C)(1) Matters, The Immediate Knowledge Of Which Would Clearly Have An Adverse Effect Upon The Finances Of The Public Entity; And (3) Matters Which By Law, Municipal Charter, Or Ordinance Are Required To Be Confidential- Settlement Offer- Brayton Lieb V. City of Bethel 4BE-22-00032 CI (City Manager Williams)

14. ADJOURNMENT

Posted June 21, 2023 at AC Co., Swanson's, City Hall, and the Post Office.

Kevin Morgan, Deputy City Clerk

City Clerk's Office Contact Information: Email cityclerk@cityofbethel.net Phone 907-545-4120

Items noted with an asterisk (*) are consent agenda items, unless removed from the consent agenda they are approved upon the approval of the agenda. Ordinances introduced at this meeting may be set for public hearing at the next regular meeting.

The Council may by unanimous consent, after 12:00 AM Fix the Time to Which To Adjourn until the following day at 6:30 PM

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

Comprising a quorum of the Council, the following members were present:
City Council Member Mark Springer Mayor Rose Henderson City Council Member Beth Hessler Vice-Mayor Henry Batchelor City Council Member Patrick Snow City Council Member Sophie Swope
Members Absent:
City Council Member Eric Whitney
Also in attendance were the following:
City Manager Peter Williams, City Clerk Lori Strickler, City Attorney Libby Bakalar (telephonically)

4. PEOPLE TO BE HEARD – Five minutes per person

Shane Iverson, KYUK General Manager-Provided an update on the construction of the KYUK tower and thanked the Council for their support.

Jesslyn Elliott, Bethel Friends of Canines Representative-Provided support to the adoption of Ordinance 23-10.

Theresa Quiner, Public Safety and Transportation Commission Chair-Provided support to the adoption of Ordinance 23-10.

5. APPROVAL OF CONSENT AGENDA AND REGULAR AGENDA

Moved by:	Mark Springer
Seconded by:	Henry Batchelor
In favor:	Mark Springer, Rose Henderson, Beth Hessler, Henry Batchelor, Patrick Snow, Sophie Swope
Opposed:	None
Results:	Motion Carries

Council Member Hessler removed 10.4, Resolution 23-11 and 10.5, Resolution 23-12 from the consent agenda.

6. APPROVAL OF MEETING MINUTES

Item 6.1. - *5-16-2023 Special City Council Meeting
Passed on the consent agenda.

Item 6.2. - *5-23-2023 Regular City Council Meeting
Passed on the consent agenda.

Item 6.3. - *5-26-2023 Special City Council Meeting
Passed on the consent agenda.

7. REPORTS OF STANDING COMMITTEES

Item 7.1. - Committee/Commission Agendas And Draft Meeting Minutes
Port Commission, Council Member Hessler-No meeting.

Planning Commission, Council Member Swope-Discussed code enforcement officer; update on planning director recruitment.

Community Action Grant Committee, Vice-Mayor Batchelor-No meeting.

Community Parks and Recreation Committee- No one present to provide a report.

Finance Committee, Council Member Henderson- No meeting.

Public Works Committee, Council Member Springer- A meeting will be held on June 21.

Public Safety and Transportation Commission, Council Member Snow-Discussed the miss-use of 911 emergency calls.

8. SPECIAL ORDER OF BUSINESS

9. UNFINISHED BUSINESS

Item 9.1. - Public Hearing Of Ordinance 23-10: Amending The City Of Bethel Fee And Rate Schedule Animal Impounds.

Mayor Henderson opened the Public Hearing.
No one present to be heard.

Mayor Henderson closed the Public Hearing.

Motion to adopt Ordinance 23-10.

Moved by:	Sophie Swope
Seconded by:	Patrick Snow
In favor:	Mark Springer, Rose Henderson, Beth Hessler, Henry Batchelor, Patrick Snow, Sophie Swope
Opposed:	None
Results:	Motion Carries

Item 9.2. - Public Hearing Of Ordinance 23-11: Adopting The City Of Bethel Operating Budget For Fiscal Year 2024 Beginning July 1, 2023, Ending June 30, 2024

Mayor Henderson opened the Public Hearing.

No one present to be heard.

Mayor Henderson closed the Public Hearing.

Motion to adopt Ordinance 23-11.

Moved by:	Beth Hessler
Seconded by:	Patrick Snow
In favor:	Mark Springer, Rose Henderson, Beth Hessler, Henry Batchelor, Patrick Snow, Sophie Swope
Opposed:	None
Results:	Motion Carries

Motion to amend to strike the two new finance department positions presented in the administration's proposal D.

Moved by:	Beth Hessler
Seconded by:	Patrick Snow
In favor:	Rose Henderson, Beth Hessler, Henry Batchelor, Patrick Snow, Sophie Swope
Opposed:	Mark Springer
Results:	Motion Carries

10. NEW BUSINESS

Item 10.1. - *Introduction Of Budget Ordinance 22-22(L): Amending The City Of Bethel Fiscal Year 2023 Budget.

Passed on the consent agenda.

Item 10.2. - *Introduction Of Ordinance 23-12: Amending Bethel Municipal Code 4.20.240, Professional Services, Correcting Source Selection Language.

Passed on the consent agenda.

Item 10.3. - *Introduction Of Ordinance 23-13: The Disposal Of Property Through Transfer Pursuant To BMC 4.08.030(B), Disposal To Entity Providing A Necessary Public Service.

Passed on the consent agenda.

Item 10.4. - *Resolution 23-11: Certification Of Annual Financial Statement Of Revenues And Authorized Expenditures For Fiscal Year 2021.

Motion to adopt Resolution 23-11.

Moved by:	Mark Springer
Seconded by:	Sophie Swope
In favor:	All in favor
Opposed:	None
Results:	Motion Carries

Item 10.5. - *Resolution 23-12: Certification Of Annual Financial Statement Of Revenues And Authorized Expenditures For Fiscal Year 2022.

Motion to adopt Resolution 23-12.

Moved by:	Beth Hessler
Seconded by:	Henry Batchelor
In favor:	Mark Springer, Rose Henderson, Beth Hessler, Henry Batchelor, Patrick Snow, Sophie Swope
Opposed:	None
Results:	Motion Carries

Item 10.6. - *Resolution 23-13: Support Update For City Of Bethel Application To Community Transportation Program To Fund Donut Hole Road Project.

Passed on the consent agenda.

Item 10.7. - *Resolution 23-14: Support Update For City Of Bethel Application To Transportation Alternatives Program To Fund ADA-Compliant Pinky's Park Boardwalk Conversion Project.

Passed on the consent agenda.

Item 10.8. - *AM 23-13: Authorize The City Manager To Negotiate And Execute An Equipment Lease Agreement Extension With Dominion Voting Systems Inc.

Passed on the consent agenda.

Item 10.9. - AM 23-14: Direct City Manager To Cut A Check (Approximate Amount Of \$2,293,822.54) To First National Bank To Pay Off The City Of Bethel's Interim Loan In Full That Funded Part Of The Avenues Water And Sewer Improvement Project.

Motion to adopt AM 23-14.

Moved by:	Mark Springer
Seconded by:	Beth Hessler
In favor:	Mark Springer, Rose Henderson, Beth Hessler, Henry Batchelor, Patrick Snow, Sophie Swope
Opposed:	None
Results:	Motion Carries

Item 10.10. - *IM 23-10: Presentation Of The City's Water And Sewer Services Expenditures Compared To Budget For May 2023 – Utilities Maintenance – Water And Wastewater Activity Report.

Passed on the consent agenda.

11. REPORTS

Item 11.1. - Mayor's Report

Item 11.2. - City Manager's Report

Item 11.3. - Clerk's Report

12. COUNCIL MEMBER COMMENTS

Mayor Henderson- Provided concerns over council member conduct.

Vice-Mayor Henderson- Reminded Mayor Henderson of the roles of the members. Provided support to our police department and our fire department, they are doing a great job.

Council Member Swope-Enjoying the experience on City Council. Thanked City Manager Williams for his work.

Council Member Snow-Thanked the folks that placed the American Flags around town. Wished his dad a happy father's day as well as the other dads.

Council Member Hessler-Thanked the Mayor for her thoughts and stated each council member has a passion for the community we live. Glad to know we have harbor attendants. Encouraged residents to apply for the Port Commission Membership. Glad to hear of the Army Corps of Engineers visit.

Council Member Springer- Thanked Council Member Swope for the Resolution to allow the city to participate in the fisheries lawsuit. June is Pride Month. I would like to recognize and support the LGBTQ community. Thanked Bethel Community Services Foundation for creating traditional housing for LGBTQ youth. Hoped for a good fishing year.

13. EXECUTIVE SESSION

14. ADJOURNMENT

Motion to adjourn.

Moved by:	Mark Springer
Seconded by:	Patrick Snow
In favor:	Mark Springer, Rose Henderson, Beth Hessler, Henry Batchelor, Patrick Snow, Sophie Swope
Opposed:	None
Results:	Motion Carries

City of Bethel Community Action Grant Technical Review Board Meeting Minutes

June 14, 2023

Regular Meeting 7 p.m.

Bethel, Alaska

CALL TO ORDER

MEETING CALLED TO ORDER AT 7:01 pm.

I. ROLL CALL

BOARD MEMBERS PRESENT:
Louise Russell, Chair
Henry Batchelor
Nathanael Haggard
Lucinda Alexie
Tehani Haggard, Alt. 1
BOARD MEMBERS ABSENT:
Nikki Pollock
Leif Albertson
Miranda Robb
ALSO IN ATTENDANCE:
John Sargent, Recorder & Ex Officio

III. PEOPLE TO BE HEARD

No one spoke during People to Be Heard.

IV. APPROVAL OF AGENDA

MOVED:	H. Batchelor	Approval of Agenda.
SECONDED:	L. Alexie	
VOTE ON MAIN MOTION	5-0 Motion Passes	

V. APPROVAL OF MINUTES

MOVED:	H. Batchelor	Approve April 12, 2023 CAG Committee Meeting Minutes.
SECONDED:	T. Haggard	
VOTE ON MAIN MOTION	5-0 Motion Passes	

VI. UNFINISHED BUSINESS

A. Review amount of CAG funding available.

The Chair and committee members reviewed the amount of funding available from the memorandum included in the meeting packet. A short discussion ensued about whether to allocate the budgeted amount for CAG awards evenly across quarters or continue evaluating applications each quarter and use the money available as has been past practice.

B. Review and score applications and responses received (may include questions to applicants in attendance).

City of Bethel Community Action Grant Technical Review Board Meeting Minutes

June 14, 2023

Regular Meeting 7 p.m.

Bethel, Alaska

Each applicant was present and took turns presenting their project requests and answering committee member questions. There were no remaining questions to be asked of applicants in a follow-up letter.

MOVED:	T. Haggard	Move into Committee as a Whole.
SECONDED:	N. Haggard	
VOTE ON MAIN MOTION	5-0 All in favor	

C. Review/revise applications, forms, & processes.

A brief discussion occurred about changing the score sheet to reflect a greater weight on subjective qualitative factors and less on the mechanics of the application. The committee decided to use the score sheet as is for this round of applications and to discuss changes to it at the next meeting.

Chair L. Russell took the committee out of Committee as Whole at 8:21 pm.

D. Update on previous award recipients, projects funded, final reports, and other follow-up issues.

L. Russell read off this topic and J. Sargent said the report on past CAG awards was updated for this meeting.

VII. NEW BUSINESS

A. Declare CAG Committee Member Vacancy Due to Excessive Absences of Miranda Robb.

MOVED:	H. Batchelor	Declare CAG Committee member vacancy due to excessive absences of Miranda Robb.
SECONDED:	L. Alexie	
VOTE ON MAIN MOTION	5-0 All in favor	

MOVED:	H. Batchelor	Assign Tehani Haggard a regular seat on the CAG Committee.
SECONDED:	L. Alexie	
VOTE ON MAIN MOTION	5-0 All in favor	

VII. EX OFFICIO REPORT

A. Ex Officio Report for June 14, 2023 CAG Committee Meeting.

Chair L. Russell mentioned the Ex Officio Report memorandum included in the packet.

City of Bethel Community Action Grant Technical Review Board Meeting Minutes

June 14, 2023

Regular Meeting 7 p.m.

Bethel, Alaska

VIII. BOARD MEMBER COMMENTS

L. Alexie: Welcome to the new members of the committee.

L. Russell: Thank you for attending this meeting.

H. Batchelor: Thank you for coming to the meeting. It's great to have new members.

T. Haggard: Thank you for having us as part of your committee.

J. Sargent: I'm glad we got some new members. It will be easier to make a quorum.

N. Haggard: No comment.

IX. ADJOURNMENT

MOVED:	T. Haggard	Adjourn the meeting.
SECONDED:	L. Alexie	
VOTE ON MAIN MOTION	5-0 All in favor	

Meeting Adjourned at 8:40 pm.

APPROVED THIS _____ day of _____ 2023.

Respectfully Submitted:

L. Russell, Chair

ATTEST: _____
John Sargent, Recorder

Introduced by: City Manager Peter A. Williams
Introduction Date: June 13, 2023
Public Hearing Date: June 27, 2023
Action:
Vote:

CITY OF BETHEL, ALASKA

Ordinance 22-22(I)

AN ORDINANCE AMENDING THE CITY OF BETHEL FISCAL YEAR 2023 BUDGET

THEREFORE BE IT ORDAINED by the City Council of Bethel, Alaska, as follows:

SECTION 1. Classification. This is a non-codified Ordinance and shall not become part of the Bethel Municipal Code.

SECTION 2. Fiscal Year Budget Amendments. The following estimated revenues and expenditures are hereby appropriated for the corporate purposes and objects of the City of Bethel for Fiscal Year 2023.

WHEREAS, the City of Bethel Fire Department is purchasing a firefighter training tower facility from Draeger Safety, an approved Sourcewell contract vendor, with the intention of receiving it in Bethel by August 2023;

WHEREAS, once the equipment lands in Bethel, Draeger will install the training tower in 2-3 days and provide one week of on-site training to Firefighter/EMTs;

WHEREAS, this training tower facility will ensure the City meets training compliance requirements of the National Fire Protection Association (NFPA) for the Fire Department Firefighter Training Program;

WHEREAS, there is currently no firefighter training tower facility in Bethel for Firefighters to use to instill the vital skills training that these facilities provide;

WHEREAS, without this training tower, the Fire Department may receive a lower ISO Rating, which could lead to an increase in fire insurance premiums for Bethel home owners;

WHEREAS, the \$100,000 in funding is needed to cover the substantial increase in the price of steel from the material suppliers to Draeger Safety;

WHEREAS, the Fire Department was unable to obtain outside funding for this project;

WHEREAS, the City of Bethel Fiscal Year 2023 Budget must be modified to meet the fiscal requirements of the capital budget to fund this project.

Introduced by: City Manager Peter A. Williams
 Introduction Date: June 13, 2023
 Public Hearing Date: June 27, 2023
 Action:
 Vote:

FY 2023 Capital Improvement Plan General Fund – Fire Department				
Line Item	Description	Approved Appropriations	Proposed Amendment	Proposed Total Appropriations
100-60-6890	Fire Training System	\$605,248	\$100,000.00	\$705,248
100-10100	General Fund (Cash in Combined Fund)	\$7,945,298	(\$100,000) Total Decrease	\$7,845,298

WHEREAS, in the fall, City Administration purchased hams and turkeys for city employees and council members from the Allowance for Special Events;

WHEREAS, the Public Works Department used the Allowance for Special Events fund to pay for the Retirement Barbeque recently held to honor the City Manager, Grant Manager, and Streets and Roads Foreman;

WHEREAS, the aforementioned expenditures exceeded the \$5,000 approved appropriation;

WHEREAS, the Public Works Department needs at least \$5,000 to cover costs associated with the July 4th event;

WHEREAS, City Administration is confident that an additional \$15,000 will cover the current overage and provide enough funding for the Fourth of July event;

FY 2023 Budget				
Line Item	Description	Approved Appropriations	Proposed Amendment	Proposed Total Appropriations
400-50-6430	Allowance for Special Events	\$5,000.00	\$15,000.00	\$20,000.00
100-10100	General Fund (Cash in Combined Fund)	\$7,845,298	(\$15,000) Total Decrease	\$7,830,298

WHEREAS, DOWL is acting contract administrator and overseeing the work of Wolverine and other contractors as the repairs continue;

WHEREAS, on or about May 26, 2023, DOWL informed the Public Works Department that contractor Wolverine needs \$87,283.35 to pay for replacement of the sewer line heat trace;

WHEREAS, the previous budget modification ordinance that authorized \$100,000 to cover additional repair/replacement costs for the fitness center was insufficient and approximately \$90,000 more must be added to cover the actual costs expected;

FY 2023 Capital Improvement Plan Yukon-Kuskokwim Regional Health & Aquatic Safety Training Center - Carryovers				
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Introduced by: City Manager Peter A. Williams
Introduction Date: June 13, 2023
Public Hearing Date: June 27, 2023
Action:
Vote:

Line Item	Description	Approved Appropriations	Proposed Amendment	Proposed Total Appropriations
400-50-9692	Pool	\$1,032,939	\$90,000	\$1,122,939
400-10100	YK Regional Health and Safety Center Fund Balance	(\$2,702,020)	(\$90,000) Total Decrease	(\$2,612,020)

SECTION 3. Effective Date. This Ordinance shall become effective upon the passage by the Bethel City Council.

ENACTED THIS 27th DAY OF JUNE 2023 BY A VOTE OF _ IN FAVOR AND _ OPPOSED.

Rose Henderson, Mayor

ATTEST:

Lori Strickler, City Clerk

Introduced by: Council Member Hessler
Introduction Date: June 13, 2023
Public Hearing Date: June 27, 2023
Action:
Vote:

CITY OF BETHEL, ALASKA

ORDINANCE #23-12

AN ORDINANCE BY THE BETHEL CITY COUNCIL AMENDING BETHEL MUNICIPAL CODE 4.20.240, PROFESSIONAL SERVICES, CORRECTING SOURCE SELECTION LANGUAGE

WHEREAS, in Ordinance #22-38, the Bethel City Council amended the City's purchasing standards allowing varied thresholds for source selection processes in order to streamline those processes;

WHEREAS, Bethel Municipal Code 4.20.240(A), includes lead-in language that references BMC 4.20.040, which provides that all professional services source selection shall be through requests for proposals,

WHEREAS, this lead-in language is confusing and contradictory, and does not reflect the intent of the amendments approved in Ordinance 22-38;

WHEREAS, by striking the reference to BMC 4.20.040, the intent of Ordinance #22-38 will be better reflected.

NOW THEREFORE BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF BETHEL, ALASKA,

Section 1. Classification. This ordinance is permanent in nature and shall be placed in the Bethel Municipal Code.

Section 2. Amendment. Bethel Municipal Code 4.20.240, Professional Services, is amended, old language is stricken, and new language is underlined.

4.20.240 Professional services.

~~A. Source Selection.~~ The method of source selection for professional services shall be made ~~through the solicitation for requests for proposals as provided in BMC 4.20.040.~~ in accordance with the following:

Introduced by: Council Member Hessler
Introduction Date: June 13, 2023
Public Hearing Date: June 27, 2023
Action:
Vote:

1. *Fifty Thousand Dollars (\$50,000) and Over.* For the procurement of professional services expected to cost over fifty thousand dollars (\$50,000), the source selection shall be made through the solicitation for request for proposals and notice requirements provided for in BMC [4.20.040](#) and [4.20.050](#).

2. *Less than Fifty Thousand Dollars (\$50,000) but Twenty Thousand Dollars (\$20,000) or More.* For the procurement of professional services expected to cost less than fifty thousand dollars (\$50,000), but twenty thousand dollars (\$20,000) or more, no less than three (3) businesses shall be solicited to submit written quotations. The quotations shall be maintained as a public record.3. *Under Twenty Thousand Dollars (\$20,000).* The purchasing agent shall use judgment based on knowledge of vendors and products to determine whether it is necessary, practical or in the best interests of the city to solicit for quotations or bids.

SECTION 3. Effective Date. This ordinance shall become effective upon passage by the Bethel City Council.

ENACTED THIS 27th DAY OF JUNE 2023, BY A VOTE OF ____ IN FAVOR AND ____ OPPOSED.

ATTEST:

Rose Henderson, Mayor

Lori Strickler, City Clerk

Introduced by: Council Member Springer
Introduction Date: June 13, 2023
Public Hearing Date: June 27, 2023
Action:
Vote:

CITY OF BETHEL, ALASKA

Ordinance #23-13

AN ORDINANCE BY THE BETHEL CITY COUNCIL AUTHORIZING THE DISPOSAL OF PROPERTY THROUGH TRANSFER PURSUANT TO BMC 4.08.030(B), DISPOSAL TO ENTITY PROVIDING A NECESSARY PUBLIC SERVICE

WHEREAS, the City of Bethel owns a parcel of land approximately 16,480 square feet situated at 161 Atsaq Street, Block 2, Tract D, Turnkey III Housing Development, Bethel Recording District, Fourth Judicial District, Bethel, Alaska, as shown in Book 17, pages 13-16 as Recorded April 11, 1969;

[INSERT PROPERTY IMAGE]

WHEREAS, pursuant to Ordinance #19-10, on June 1, 2019, the City of Bethel entered into a commercial lease with the Association of Village Council Presidents (AVCP), which expires on May 31, 2034;

WHEREAS, the City now wishes to dispose of the property through transfer, in accordance with Bethel Municipal Code (BMC) 4.08.030(B), Disposal to Entity Providing a Necessary Public Service, under fee simple ownership as outlined in this Ordinance;

WHEREAS, AVCP has occupied the land continuously since at least 1985;

WHEREAS, AVCP uses the land to operate a Head Start program;

WHEREAS, the City now wishes to transfer the above-described land to AVCP under fee simple ownership without compensation to the City;

WHEREAS, the City Council recognizes the necessary public service that AVCP's Head Start program provides;

WHEREAS, BMC 4.08.030(B) allows the City Council to dispose of land to an entity providing a necessary public service without seeking bids and for less than fair market value;

NOW, THEREFORE BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF

Introduced by: Council Member Springer
Introduction Date: June 13, 2023
Public Hearing Date: June 27, 2023
Action:
Vote:

BETHEL, ALASKA, the City Council authorizes the disposal of property, as described under Section 2 of this Ordinance.

SECTION 1. Classification. This is a non-codified Ordinance and shall not become part of the Bethel Municipal Code.

SECTION 2. Terms of Disposal

Legal Description. The property that is the subject of the disposal is described as: a parcel of land situated at 161 Atsaq Street, Block 2, Tract D, Turnkey III Housing Development, Bethel Recording District, Fourth Judicial District, Bethel, Alaska, as shown in Book 17, pages 13-16 as Recorded April 11, 1969;

Description of the City's Interest Being Disposed of: A parcel of property [DESCRIBE]
The land is located within the [] District.

Method of Disposal: Gift deed transfer under fee simple ownership without reverter.

Value of the City's Interest: The appraised value of the property as of [] is \$ [].

SECTION 3. Effective date. This ordinance shall become effective immediately upon enactment by the City Council.

**BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF BETHEL, ALASKA
THIS [] DAY OF [] 2023 BY A VOTE OF [] IN FAVOR AND []
OPPOSED.**

Rose Henderson, Mayor

ATTEST:

Lori Strickler, City Clerk

Introduced by: City Manager Williams
Introduction Date: May 14, 2019
Public Hearing: May 28, 2019
Action: Passed
Vote: 6-0

CITY OF BETHEL, ALASKA

Ordinance #19-10

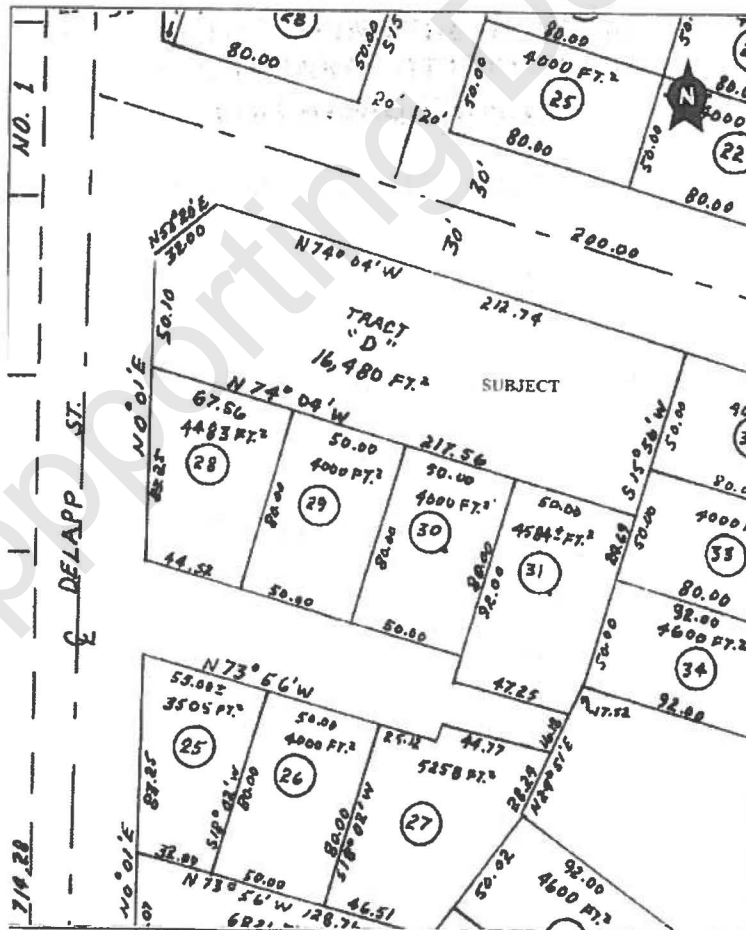
AN ORDINANCE AUTHORIZING THE DISPOSAL VIA LEASE OF TRACT D, BLOCK 2, TURNKEY III HOUSING DEVELOPMENT (161 ATSAQ STREET)

PURSUANT TO BMC 4.08.030(B)

WHEREAS the City of Bethel owns a parcel of land situated 161 Atsaq Street;

WHEREAS the legal description for the land is Tract D, Block 2, Turnkey III Subdivision, Plat 87-6, Bethel Recording District, Fourth Judicial District, State of Alaska;

WHEREAS the property is pictorially depicted as:



WHEREAS the land has been occupied by the Association of Village Council Presidents (AVCP) since at least 1985;

WHEREAS AVCP's occupancy of the land was under a lease which expired in 2005;

WHEREAS AVCP utilizes the land for placement of and operation of a Head Start program;

WHEREAS the now expired lease required AVCP to pay the sum of One Hundred (\$100) Dollars per month in rent;

WHEREAS despite being a twenty (20) year lease, no rent increase was ever imposed;

WHEREAS while updating all leases recently, AVCP's current month-to-month arrangement was also reviewed;

WHEREAS the land was appraised for fair market value in October of 2018;

WHEREAS the appraisal determined that the fair market rent for the land which is currently occupied by AVCP Head Start should be at least \$434 per month;

WHEREAS the proposed lease with AVCP increases the rent but not to fair market value;

WHEREAS for long term lease amounts to remain in line with inflation, they need to increase along with the Consumer Price Index (CPI) as measured for the Anchorage area;

WHEREAS for the last twenty (20) years, the average CPI increase has equaled about 2.2133% per year;

WHEREAS while there are increases built into the lease with AVCP, those increases will not keep up with the CPI;

WHEREAS the proposed Lease will remain below fair market value due to the nonprofit nature of the services performed by AVCP's Head Start program;

WHEREAS the Bethel Municipal Code, Section 4.08.030(B) allows the City Council to dispose of land to an entity providing a necessary public service without seeking bids and for less than the current appraised value;

NOW, BE IT ORDAINED, the City Council authorizes the disposal of the above property via lease of land to an Entity Providing a Necessary Public Service.

Introduced by: City Manager Williams
Introduction Date: May 14, 2019
Public Hearing: May 28, 2019
Action: Passed
Vote: 6-0

SECTION 1. Classification. This ordinance is of a general nature and shall not become a part of the Bethel Municipal Code.

SECTION 2. Authorization. Pursuant to Bethel Municipal Code 04.08.030(B) Disposal to Entity Providing a Necessary Public Service.

SECTION 3. Effective Date. This Ordinance shall become effective immediately upon passage.

ENACTED THIS 28 DAY OF MAY 2019, BY A VOTE OF 6 IN FAVOR AND 0 OPPOSED.


Thor Williams, Vice-Mayor

ATTEST:


Lori Strickler, City Clerk

Introduced by: City Manager Peter A. Williams
Introduction Date: June 27, 2023
Public Hearing Date: July 11, 2023
Action:
Vote:

CITY OF BETHEL, ALASKA

Ordinance 23-03 (a)

AN ORDINANCE AMENDING THE CITY OF BETHEL FISCAL YEAR 2023 CAPITAL IMPROVEMENT PLAN

THEREFORE BE IT ORDAINED by the City Council of Bethel, Alaska, as follows:

SECTION 1. Classification. This is a non-codified Ordinance and shall not become part of the Bethel Municipal Code.

SECTION 2. Fiscal Year Budget Amendments. The following estimated revenues and expenditures are hereby appropriated for the corporate purposes and objects of the City of Bethel Fiscal Year 2023 Capital Improvement Plan.

WHEREAS, the Bethel Police Department's Dispatch Center uses VESTA 911 hardware and software purchased from ProComm Alaska, LLC to answer calls 24 hours a day;

WHEREAS, if the VESTA 911 system fails, the city will not be able to receive emergency calls for service directly, and will be dependent on another agency to relay calls, which will cost valuable time that could negatively impact responses and outcomes;

WHEREAS, the VESTA 911 hardware and software is no longer supported by the manufacturer, parts are impossible to acquire, and based on a Procomm Alaska technician's assessment conducted in-person, a full upgrade is the only option to ensure operability;

WHEREAS, the purchase of a VESTA 911 upgrade would include:

- New hardware for two dispatch center stations
- New software, licenses, and system configuration
- On-site labor for equipment installation configuration, testing, and cutover
- Project engineering and project management

WHEREAS, ProComm Alaska, LLC provided a quote to the City in the amount of \$436,928 to cover the cost of new VESTA 911 hardware, software, training, and three-year support service contract;

Introduced by: City Manager Peter A. Williams
Introduction Date: June 27, 2023
Public Hearing Date: July 11, 2023
Action:
Vote:

FY 2023 Capital Improvement Plan General Fund – Police Department				
Line Item	Description	Approved Appropriations	Proposed Amendment	Proposed Total Appropriations
100-61-6890	Vesta 911 Upgrade	\$0	\$436,928	\$436,948
100-10100	General Fund (Cash in Combined Fund)	\$8,873,879	(\$436,928) Total Decrease	\$8,436,951

WHEREAS, Ordinance #22-22 (k) modified the FY 2023 Operating Budget by reallocating money in the Public Works Department Budget from the purchase of a scissors lift (\$18,138) and John Deere 5 Series piece of equipment (\$100,000) to the purchase of one jetter for culverts;

WHEREAS, the intended vendor for this purchase is Bob's Services, LLC, a pre-bid Sourcewell contract vendor that meets BMC 4.20.210 Joint Purchasing;

WHEREAS, the latest price for this purchase increased from the expected amount of \$118,138 to \$140,170, per the Proposal from Bob's Services, LLC dated June 6, 2023;

WHEREAS, the Public Works Department Director would like to include \$14,000 in this budget modification as contingency to ensure he can make the purchase as planned, which brings the total amount requested herein to \$36,032 (\$140,170 - \$118,138 + \$14,000);

FY 2023 Capital Improvement Plan Public Works Department				
Line Item	Description	Approved Appropriations	Proposed Amendment	Proposed Total Appropriations
100-66-9705	Jetter for Culverts	\$118,138	\$36,032	\$154,170
100-10100	General Fund (Cash in Combined Fund)	\$8,436,951	(\$36,032) Total Decrease	\$8,436,951

SECTION 3. Effective Date. This Ordinance shall become effective upon the passage by the Bethel City Council.

ENACTED THIS 11TH DAY OF JULY 2023 BY A VOTE OF _ IN FAVOR AND _ OPPOSED.

Rose Henderson, Mayor

ATTEST:

Lori Strickler, City Clerk
City of Bethel, Alaska

Ordinance 23-03 (a)
2 of 2

Introduced by: City Manager Peter A. Williams
Introduction Date: May 9, 2023
Public Hearing Date: May 23, 2023
Action: Passed
Vote: 5-0

CITY OF BETHEL, ALASKA

Ordinance 22-22 (k)

AN ORDINANCE AMENDING THE CITY OF BETHEL FISCAL YEAR 2023 OPERATING BUDGET

THEREFORE BE IT ORDAINED by the City Council of Bethel, Alaska, as follows:

SECTION 1. Classification. This is a non-codified Ordinance and shall not become part of the Bethel Municipal Code.

SECTION 2. Fiscal Year Budget Amendments. The following estimated revenues and expenditures are hereby appropriated for the corporate purposes and objects of the City of Bethel for Fiscal Year 2023.

WHEREAS, the city hired Wolverine Supply, Inc. to make repairs to the YK Fitness Center during the two-week closure in April 2023;

WHEREAS, the \$1,107,939 in funding budgeted for the repairs at the YK Fitness Center are insufficient to cover the full cost of the project, which has increased in scope to include replacing tiles near the spa, troubleshooting the fuel pump system, and completion of air balancing system repairs;

WHEREAS, the cost has also increased because of State labor rate hikes;

WHEREAS, DOWL engineer Chase Nelson estimates that the additional cost to complete all the repairs is \$100,000 and this amount is requested in this budget modification;

FY 2023 Capital Improvement Plan - Carryovers				
Yukon Kuskokwim Regional Health and Aquatic Safety Training Center				
Line Item	Description	Approved Appropriations	Proposed Amendment	Proposed Total Appropriations
400-50-6692	YK Fitness Ctr. Repairs	\$1,032,939	\$100,000	\$1,132,939
400-10100	YK Regional Health & Safety Center Fund Balance	(\$2,544,226)	\$(100,000) <i>Total Decrease</i>	(\$2,644,226)

WHEREAS, DOWL planners have been working with the city on the city's comprehensive plan update for almost one year;

WHEREAS, DOWL planners met with committee and commissions, the general public, the stakeholder group, and City officials to prepare the Bethel 2045 Comprehensive Plan draft;

City of Bethel, Alaska

Ordinance 22-22(k)
1 of 5

Introduced by: City Manager Peter A. Williams
 Introduction Date: May 9, 2023
 Public Hearing Date: May 23, 2023
 Action: Passed
 Vote: 5-0

WHEREAS, a budget amendment is needed in the amount to \$25,000 to cover the cost of DOWL making a city council presentation, soliciting public comment on the draft, and preparing the final draft.

FY 2023 Capital Improvement Plan - Carryovers Planning Department				
Line Item	Description	Approved Appropriations	Proposed Amendment	Proposed Total Appropriations
100-51-6335	Comprehensive Plan	\$30,000	\$25,000	\$55,000
10-10100	General Fund (Cash in Combined Fund)	\$7,972,043	\$(25,000) <i>Total Decrease</i>	\$7,947,043

WHEREAS, the Public Works Department purchased equipment in the last year that negates the need for a scissors lift (\$18,138) and the John Deere 5 Series piece of equipment (\$100,000);

WHEREAS, the Public Works Department sees a strong need to purchase one jetter to open culverts in the springtime and keep them open throughout the summer;

WHEREAS, a jetter is more powerful than a steamer—it flushes mud, sticks, and debris out of culverts in one-fifth the time it takes a steamer;

WHEREAS, a jetter will save labor hours of the City Streets and Roads crew when it comes to the objective of opening up frozen culverts and unblocking those with debris;

FY 2023 Capital Improvement Plan - Carryovers Public Works Department				
Line Item	Description	Approved Appropriations	Proposed Amendment	Proposed Total Appropriations
100-66-9705	Jetter for culverts	\$0	\$118,138	\$118,138
100-70-9698	Scissor Lift	\$18,138	\$(18,138) <i>Total Decrease</i>	\$0
100-70-9699	John Deere 5 Series	\$100,000	\$(100,000) <i>Total Decrease</i>	\$0

WHEREAS, DOWL has been working to complete Task Order #39, the utility rate study for over a year;

WHEREAS, planned presentations at the Public Works Committee on May 17, 2023, Finance Committee on May 22, 2023, and to Bethel City Council are outside the scope of work described in Task Order #39 and a budget amendment is needed;

WHEREAS, DOWL estimates the additional cost of the project to be \$13,000 and this amount is requested herein;

Proposal



BOB'S SERVICES, LLC

2009 SPAR AVENUE

ANCHORAGE, ALASKA 99501

SHOP (907) 276-3221 - FAX (907) 276-1972

Order Number: 0094356

Order Date: 6/6/2023

Salesperson: 0600

Customer Number: 00-CB

Sold To:

City of Bethel
P.O. Box 1388
Bethel, AK 99559-1388

Ship To:

City of Bethel
P.O. Box 1388
Bethel, AK 99559-1388

(907) 543-2047

Confirm To: THERESA MARAKHAM

Customer P.O.	Ship VIA	Comment MONGOOSE	VIN STOCK#	
Item Number	Description	Description	Price	Amount
SAMONGOOSE	1.00	MONGOOSE TRAILER JETTER SOURCEWELL CONTRACT 101221-SCA PRICING FOR 747 JETTER TRAILER SEWER EQUIPMENT OF AMERICA 747 FR2000ECO TRAILER MOUNTED HIGH PRESSURE SEWER CLEANER, 74 HP KOHLER POWER GIANT 40 GPM PUMP 800' 3/4" REEL, 700 GALLON WATER CAPACITY, COLD WEATHER DRAIN VALVES, WIRELESS RADIO REMOTE, MEGA 5 CULVERT CLEANINF NOZZLE	113,567.00	113,567.00

Quotes are good for 30 days

Net Order:	113,567.00
Less Discount:	0.00
Freight:	26,603.00
Sales Tax:	0.00
Order Total:	140,170.00

Q6037 Bethel Police Department Vesta 9-1-1 System Upgrade

Proposal to
CITY OF BETHEL, POLICE DEPARTMENT

Presented by
PROCOMM ALASKA LLC

April 2023



The design, technical, and cost information furnished with this proposal is to be considered proprietary information of ProComm Alaska LLC. Such information is submitted with the restriction that it is to be used only for the evaluation of the proposal, and is not to be disclosed publicly or in any manner to anyone other than those employed by City of Bethel required to evaluate the proposal, without the express written permission of ProComm Alaska LLC.



1.0 INTRODUCTION

ProComm Alaska (PCA or ProComm) is pleased to present to the City of Bethel Police Department a **BAFO** (Best and Final Offer) for an upgrade to the existing 911 system - new generation 911 system: VESTA 911 call handling solution for emergency calls.

VESTA Solutions (previously Airbus and Cassidian Communications) is now a part of the Motorola Solutions family and continues to design its industry leading 9-1-1 call handling platform from the ground up to specifically accommodate future emergency call handling formats. VESTA® is the Next Generation 9-1-1 (NG9-1-1) platform. Already selected by over 1,500 agencies, the VESTA solution was designed to handle IP communications including wireline, wireless, VoIP, *TDD/TTY*, and SMS/Text messaging to 911. VESTA solutions will continue to evolve and accept access technologies like MMS and video, while maintaining our reputation for reliability and ease of use.

Today, the VESTA solution is the industry standard comprehensive NG9-1-1 solution. It offers PSAP's increased product features, operational efficiencies, and reliability along with stable, centralized call handling for individual or multiple PSAP locations.

The VESTA solution is designed to meet growing community needs and emerging 9-1-1 technologies. The City of Bethel is assured the solutions proposed herein will comply with and meet both the E9-1-1 requirements of today and the NG9-1-1 requirements of tomorrow. By selecting ProComm Alaska/VESTA/Motorola Solutions, Bethel PD can be confident they are partnering with the leading provider of Public Safety 9-1-1 solutions and selecting the highest possible level of service to its visitors, citizens, and public safety professionals within their region.

2.0 SOLUTION DESCRIPTION

2.1 BACKGROUND

Bethel PD/Dispatch is a Primary PSAP in Bethel and currently uses an older version of Vesta 4 hardware/software to manage emergency/911 calls in and around the City of Bethel. This existing system has begun to show its age. Servers and call taker positions are increasingly showing alarms, caused by either software or hardware. Some components in the system are no longer supported by the manufacturers or available for purchase in case of failure.

2.2 SOLUTION

ProComm Alaska is proud to present the most current version of VESTA 9-1-1 Release 7.9 (or the most current version based on shipment time) call handling solution to continue to meet the needs of City of Bethel.

This new VESTA 9-1-1 system will come in Single Site configuration with (2) two permanent OP positions located in Bethel PD Building (PD Dispatch).



Recommended training for Call Takers/Dispatchers and system Administrators is included in our proposal. If requested by the City, the training, class type and quantity could be modified. It is assumed that training will be performed on site and online, after the system has been installed, tested, and operation verified. See Section 7 for a list of training/classes included in our quote.

One additional position, a mobile solution for Vesta 911 system has been included here as an OPTION. This is the Motorola Solutions VESTA branded CommandPOST and comes in the form of a laptop computer (with audio accessories) and all required software and licenses. This computer could be deployed anywhere there is IP based connectivity between the location of the Command POST and Vesta 911 backroom equipment and will have access to the same phone and mapping solutions as conventional, stationary OPs.

PRODUCT DESCRIPTION

2.3 VESTA 9-1-1

The VESTA 9-1-1 call handling solution is a mission-critical call management and response solution that is a NENA compliant, IETF standards-based, IP-centric implementation. In essence, the VESTA 9-1-1 call handling solution provides:

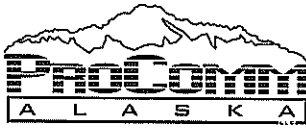
- A 9-1-1 ANI/ALI controller providing voice management and data (ALI) retrieval.
- Supports all standard telephony interfaces to simplify integration into existing telephony networks.
- Engineered to ensure that there is essentially no single point of failure, i.e. most hardware is duplicated within the system to ensure redundancy.

Below is a description of the *general* hardware components that make up a VESTA 9-1-1 system. For specific quantities and options, please refer to Section 3, Equipment List.

- Two servers running Media Distribution Services (MDS)
- Two servers running Data Distribution Services (DDS)
- Two FXS (Foreign eXchange Subscriber) gateways
- Two FXO (Foreign eXchange Office) gateways
- Two or more managed Ethernet switches
- One or two firewall security appliances with VPN capability
- One alarm panel (optional)
- One master clock that supports NTP v3 (Not included)
- IP Administrative telephones (optional)

VESTA 9-1-1 workstations to manage and process incoming mission critical calls.

Supported interfaces include:



- Analog 9-1-1 CAMA (wireline and wireless) trunks used for incoming emergency calls
- Administrative lines -Centrex, CUD, POTS
- Feature Group D (FGD)
- Ring-down lines -wet (battery provided by CO) and dry (battery seen by the CO)
- Digital interfaces -T1 and PRI
- ALI to identify caller information
- CAD Interface
- VoIP interface using NENA i3 or Intrado RFAI protocol

2.3.1 Servers

Media Distribution Services (MDS)

The VESTA 9-1-1 MDS are the software-based call-processing components of the VESTA 9-1-1 solution. The software extends telephony features and functions to packet telephony network devices such as VESTA 9-1-1 Workstations and IP phones. MDS servers provide the following feature/functionality:

- Support for 9-1-1 and Admin queues
- Advanced Call Distribution (ACD) schemes (Longest idle, Ringall, Circular, and Linear)
- Conferencing, transfer, and call overflow capabilities
- Administrative phone features and services
- Auto attendant features
- Voice Mail

MDS servers are always implemented in pairs and operate in an Active/Standby mode.

Data Distribution Services (DDS)

The VESTA 9-1-1 DDS provides advanced 9-1-1 call data handling and system monitoring services. DDS servers provide the following feature/functionality:

- Retrieve and extract ALI from ALI databases, perform ALI re-bids
- Interfaces to CAD (Computer Aided Dispatch) systems
- Manages the transfer of call details to remote agencies.
- System activity events and logs for tracking, alarming and historical reporting
- Management of overall system resources
- A client applications software distribution mechanism for VESTA 9-1-1 workstations, VESTA™ Analytics MIS solution, and Activity View management application
- Real-time CDR (Call Detail Record) printing



DDS servers are always implemented in pairs and operate in an Active/Standby mode.

Beginning with VESTA 9-1-1 solution Release 6 (R6) Advanced Services Nodes (ASN's) may be equipped to extend the functionality of the VESTA 9-1-1 system. These are typically deployed as a set of three virtual machines, which may be hosted on the System Hypervisor servers or on a separate pair of Hypervisor servers. For VESTA 9-1-1 R6, the ASN's provide the following functionality:

- Support direct-connect capability for delivery of SMS/text calls utilizing MSRP protocol.
- Provide additional tools for training purposes. This includes simulator for:
 - o Generating SMS/text calls
 - o Generating simulated voice calls
- Provide additional tools for diagnostic and configuration of the ASN's.
- ASN's are always implemented in pairs and operate in an Active/Active mode.

Virtualized Servers

Beginning with the VESTA 9-1-1 solution Release 2 (R4.2), the MDS, DDS and other peripheral servers may be implemented as virtual machines (VM's) on one or more physical servers. This approach reduces the amount of back-room equipment, lowers power consumption and reduces thermal loading in the equipment room. VM's also provide greater flexibility for future software upgrades, since the operating system and client software are now independent of the server hardware.

Virtual servers are normally equipped with:

- o Six-core Xenon CPU's (minimum)
- o 12 GB of RAM (minimum)
- o Multiple disk drives in a minimum RAID5 configuration
- o Multiple 10/100/1000 NIC's
- o Dual power supplies

3.1.2 Gateways

The VESTA 9-1-1 solution supports various gateways to interface to traditional (non-IP) telephone systems. Gateways convert non-VoIP circuits to standard, SIP-based VoIP.

Foreign Exchange Subscriber (FXS)

FXS gateways support the following interfaces:

- 2-wire CAMA.9-1-1 trunks
- "Dry" ring-down circuits
- Analog stations
- FAX machines/modems
- Web-based Graphical User Interface (GUI) for configuration

Foreign Exchange Office (FXO)



FXO gateways provide the following functionality and interfaces:

- Loop-start CO lines
- Ground-start CO lines (MIK FXO GS modules only)
- "Wet" ring-down circuits
- Direct Inward Dialing (DID) circuits to specific endpoints (phone sets)
- Web-based GUI for configuration

Mediant 1000 (MIK)

Mediant 1000 gateway chassis provides six expansion slots which can be equipped with any combination of FXO, FXS and/or T1/PRI interface modules. The Mediant 1000 chassis is also equipped with redundant power supplies and dual network interfaces (NICs).

The following features and circuit types are supported on these gateways:

- Interface to 2-wire analog CAMA 9-1-1 trunks
- Interface to 2-wire loop start administrative lines
- Interface to 2-wire ground-start administrative lines (requires GS FXO module)
- Interface to either dry- or wet ring-down lines
- Interface to standard T1/E1 circuits*
- Interface to standard ISDN-PRI circuits*
- Web-based GUI for configuration and management

***A maximum of four digital circuits may be equipped per MIK chassis (pre R6.0) or up to six (R6.x and later, with firmware upgrade).

ESINet Interface Module CEIM (NOT INCLUDED IN THIS QUOTE)

The ESINet Interface Module (EIM) provides connectivity to NENA i3-compliant and RFAI VoIP networks (Not yet available in Alaska) for the delivery of 9-1-1 calls and related information. Several different versions of EIM are available, depending upon the kind of ESINet that the system will be interfaced with:

- NENA i3 - microData
- NENA i3 - Solacom
- NENA i3 - other
- Intrado RFAI

The ESINet is normally interfaced to the VESTA 9-1-1 system by way of a firewall device at each host location. The following features are provided with the EIM module:

- Delivery of 9-1-1 voice to the system using VoIP technology
- Delivery of the ANI as part of the call setup messages (SIP invite)
- Delivery of ALI information in the PIDF-Lo fields (NENA i3 only)
- Implementation of a "make busy" switch for PSAP evacuation/reroute (requires stand-alone FXS unit-switch to be provided by customer or PCA)



2.3.2 Remote CAD Servers

In virtualized and/or geo-diverse hosts and/or remote PSAPs, RS232 Port Servers RS-232-to-IP devices are deployed to extend serial CAD ports to the remote location. These devices provide the following features:

- Four RS-232 ports per unit
- Each unit may communicate with multiple DDS servers
- Web-based GUI for configuration

For each PSAP equipped with a CAD interface, one set of the following will also be provided to allow for CAD port redundancy:

- Blackbox TL601A-R2 port arbitrator
- Blackbox TL158A-R4 4-port data sharing unit (discontinued)
- Blackbox TL159A-R8 8-port data sharing unit

3.1.4 Alarms

The VESTA 9-1-1 platform provides real time monitoring of its solution elements, both hardware and software modules. In the event a failure is detected, then depending on the severity of the defect, the VESTA 9-1-1 platform will generate a major, minor, or critical alarm. Any observed failure is then indicated on the alarm screen of the VESTA 9-1-1 Configurator. Alarms may also be reported on the optional Activity View application.

Three types of alarms are associated with failures:

- **Critical** - A critical alarm shall produce audible and visual indications at the maintenance position.
- **Major** - A major alarm shall produce a visual indication at the maintenance position.
- **Minor** - A minor alarm shall result in an entry in a diagnostic report.

Alarms may also be reported to Motorola Solutions DS-Comm Monitoring and Response centers for analysis and action by appropriate technical personnel.

3.1.5 VESTA SMS (This feature is NOT included in our quote as a Service)

The VESTA® SMS solution allows VESTA 9-1-1 systems to connect directly to Text Control Centers (TCC's) using standards-based MSRP protocol for delivery of text messages directly to VESTA console users. Some of the features of the VESTA SMS solution are:

- Standards based text to 9-1-1 solution
- Easy and flexible to operate
- Supports multiple text queues



- Text capability may be assigned to user roles
- Allows transfer of text calls within a single multi-PSAP system

3.1.6 VESTA 9-1-1 Call-Taking position

The VESTA 9-1-1 call-taking position provides a GUI to allow Call-takers to quickly process emergency and non-emergency calls.

Depending upon the specific customer requirements, VESTA 9-1-1 call-taking positions may be implemented in a variety of ways:

- Using standard tower or small form factor (SFF) workstations
- With one or more wide-screen monitors. Workstations support up to two monitors natively using Display Port outputs. Adapters are optionally available to support other display types (VGA, HDMI, DVI, etc.).
- With optional Integrated Instant Recall Recorder (IRR) software. IRR software can be deployed as either single-channel (telephone only) or dual-channel (telephone and radio select audio) modes.
- With one or two Network Interface Cards (NICs) when deployed with two NICs, each NIC may operate independently (connected to two different networks) or be teamed for redundancy.
- With a SAM (Sound Arbitration Module) connected to two standard 310-plug headset jacks
- With either an optional SAM speaker module or an optional basic external speaker
- With optional Genovations 24- or 35-key programmable keypads
- With optional wide-screen touch-screen monitor(s)

3.1.7 VESTA 9-1-1 CommandPOST (INCLUDED HERE AS AN OPTION)

The VESTA" CommandPOST call processing solution is a portable call-taking position designed to allow a call-taker to move to another location, reconnect to their host system, and begin taking 9-1-1 (with ANI/ALI) and administrative calls. All features of the traditional VESTA 9-1-1 position are preserved. In order to use Instant Recall Recording (IRR), the VESTA CommandPOST must be used with the SAM module. The VESTA Command Post call processing solution can connect to the host system via:

- Public Internet connection using VPN
- Private IP network with/without VPN connection
- IPsatellite network with/without VPN connection

The VESTA CommandPOST typically consists of the following components:

- Hardened laptop computer
- SAM (Sound Arbitration Unit)
- All required cables
- Weather-resistant rolling case with cut foam liner
- Docking Station (Included)



- Additional Battery (Optional)
- External monitor (included)
- External mouse and Keyboard (included)

3.1.8 Networking

The VESTA 9-1-1 system requires specific network capabilities to operate correctly. For full details on the network requirements, consult the VESTA 9-1-1 IP Networking Guide for the version of software being installed.

As part of the total solution, Motorola Solutions/VESTA may provide a variety of networking components. These may include any/all of the following:

Network switches

- Depending upon the price/performance desired by City of Bethel or their IT provider, different managed network switches in 24- or 48-port configurations may be quoted. These are typically from either HP or Cisco. Network switches may be either standard or Power over Ethernet (PoE) versions, depending on the configuration required. Refer to the current hardware specifications for the specific model(s) being quoted.

Network Routers

- When deploying geo-diverse or host systems with remote PSAPs, network routers may be required. These are typically provided by the end user and are generally outside the scope of equipment provided by ProComm/VESTA.

3.1.9 Printing

The VESTA 9-1-1 system may be equipped with a variety of printers, depending upon the specific customer requirements. Printers may be either locally connected (to a workstation or server) or connected to the VESTA 9-1-1 LAN utilizing either an internal or external network interface. When purchased from ProComm/VESTA, the following types of printers are available:

- USB color inkjet printer - Optional
- USB black & white laser printer (external print server optional)
- Black & white laser printer with integrated NIC/IP printserver - Optional
- Color laserjet printer with integrated NIC/IP print Server - Optional
- One (1) new printer for City of Bethel PD is included in the quote.

3.2 DATA MANAGEMENT

3.2.1 VESTA Analytics



The VESTA Analytics solution (formerly Aurora) is the Motorola Solutions next-generation Management Information System (MIS). The VESTA Analytics solution expands on the role of MIS, becoming a comprehensive management platform. Depending upon the size of the system, the VESTA Analytics system may be deployed as either:

- A virtualized machine (VM) on the System Hypervisor server
- On a dedicated, stand-alone server

A record of each incoming and outgoing VESTA® or Sentinel call will be contained within the VESTA Analytics database. At a minimum, the record contains the following information:

- Seize Time
- Answer Time
- Transfer Time
- Hang-up (disconnect) time
- Position number
- Agent
- Incoming number (ANI)
- Date/time
- ALI
- ANI log of disconnected calls showing arrival time and disconnected party abandonment time.

Microsoft Internet Explorer v. 6.0 or later is required to run the browser interface to the VESTA Analytics solution. Microsoft .Net support libraries v. 2.0 or higher are also required on the workstation accessing the VESTA Analytics MIS system. The VESTA Analytics solution may be deployed in 3 different models:

- Single host. Supports one system. If multiple PSAPs are provisioned on the system, no separation of PSAP data for security purposes is provided. All users have access to all data on the system.
- **Hosted model.** In this model, a single VESTA Analytics system is used for reporting services in a multi-PSAP environment. This model allows each PSAP's data to be segregated so that users may only see/report on their specific PSAP's data.
- Enterprise model. In this model, a core VESTA Analytics system is used to accumulate data from multiple edge VESTA Analytics systems. This is most used when data must be collected from multiple stand-alone VESTA 9-1-1 systems.

3.2.2 VESTA Analytics Clients

No dedicated client software is required to access the VESTA Analytics system. All access is performed using the Microsoft Internet Explorer 6.0 or



later browser. The workstation accessing the VESTA Analytics system must:

- Have Microsoft .Net 2.0 or later software libraries installed.
- Be connected to the same network as the VESTA Analytics server or have other dedicated, secure access to the VESTA Analytics server network (VPN, etc.)
- One MS-SQL License per user accessing the VESTA Analytics MIS System is required.
- One VESTA Analytics system access license is required per user accessing the VESTA Analytics MIS system is required.

3.2.3 NENA i3 Logger Interface

Beginning with VESTA 9-1-1 R6.0, Motorola Solutions introduced support for the IP-based NENA i3 Logger Interface. This interface allows a variety of information to be sent to 3rd party systems via a LAN/IP interface. Any of the following information may be sent via the i3 Logger interface:

- Location information.
- SMS/Text message logging data.

Use of this interface requires proper network engineering to ensure the security and safety of both the VESTA 9-1-1 network and the 3rd party systems' network(s).

3.2.4 Activity View

The Activity View management application provides real-time monitoring of PSAP activities. The Activity View management application may be configured by the user to display the status of:

- Call taker status
- Group status
- Group ACD status
- Incoming trunks
- Administrative lines
- Active calls

A user may also configure custom message colors and set a variety of thresholds which will trigger color changes.

Beginning with Sentinel Patriot 3.2 or later or VESTA 9-1-1 or later, the Activity View application also supports a Display Panels feature allowing a user to configure a display output that is compatible with large screen (wall-mount) monitors and/or projectors.

The Activity View management application can also display up to five (5) marquee messages to inform call-takers of upcoming events.

NOTE: It is recommended that the Activity View application be installed on a separate workstation from the VESTA 9-1-1 call-taker application due to the amount of CPU and network resources required. If installed on the



same workstation as the VESTA 9-1-1 call-taker application, both applications should not be running at the same time.

3.0 EQUIPMENT LIST

3.1 City of Bethel Police Department - Dispatch

VESTA® 9-1-1		
Qty.	Part No.	Description
		VESTA® 9-1-1
2	870899-0104R8.0	V911 R8.0 LIC/DOC/MED
2	870899-0104R7.7	V911 R7.7 LIC/DOC/MED
2	870899-0104R7.2U	V911 R7.2 DOC/MED UPG
1	870890-77103	V911 ESXI 6.5 MANUAL UPG KIT
1	04000-60001	ESXI 6.0U2 UPGD KEYCODE
1	873099-03002U	V911 CAD INTF LIC UPGD
		VM Medium Server Bundle
1	853031-DLSVRSG-2	V-DL MED SVR BNDL SNGL
6	6400C-40052	16GB RAM G10 2933
2	06500-00201	2-POST RELAY RACK MNT KIT
1	870890-75002	VIRTUAL MEDIA SET R7.0 016
2	04000-68007	V-SVR BASIC SPT 3YR
		VESTA® 9-1-1 Features
		VESTA® 9-1-1 CDR Module
		<i>Note: Customer to provide CDR Printer</i>
2	873099-00602U	V911 CDR SVR LIC UPGD
2	873099-01102U	V911 CDR PER SEAT LIC UPGD
		VESTA Admin Workstation
1	61000-409620	DKTP ELITE MINI 800 G6 W/O OS
1	04000-00448	WINDOWS 10 LTSC LIC 21H2
1	63000-241692	MNTR 24IN FP WIDE SCR LED
1	809800-00102	GENERIC WKST CFG FEE
		VESTA® 9-1-1 Prime Operations
2	PS-0PR-VSML-M	VPRIME MLTP SEAT LIC NFEE
2	SS-0SQ-VSSL-3Y	SPT VS BSC 3YR



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		VESTA® 9-1-1 IRR Module
2	873099-00502U	V911 IRR LIC UPGD
2	809800-35112	V911 IRR SW SPT 3YR
		VESTA® Workstation Equipment
2	61000-409620	DKTP ELITE MINI 800 G6 W/O OS
2	04000-00448	WINDOWS 10 LTSC LIC 21H2
2	63000-241692	MNTR 24IN FP WIDE SCR LED
2	64007-50021	KEYPAD 24 KEY USB CBL 12FT
2	850830-03201	BASIC SAM HDWR KIT
2	833401-00402G-15	CBL INTFC B JKBX NPTT 15FT
2	853004-00401	SAM EXT SPKR KIT
2	65000-00124	CBL PATCH 15FT
2	02800-20701	HDST K 4W/MOD BLK CARBON
2	03044-20000	HDST CORD 12FT 4W MOD BLK
2	809800-35109	V911 IWS CFG
2	809800-35108	V911 IWS STG FEE
1	870890-07501	CPR/SYSPREP MEDIA IMAGE
		VESTA® 9-1-1 Admin Printer
1	64040-60089	PRNTR COLOR NTWK LASER
		<i>Note: Low Volume Color Network Laser printer. Recommended monthly volume, 2,000 pages per day, not to exceed 40,000 pages per month.</i>
		Network Equipment
		<i>Note: Firewall supports Remote and Internet Access for Managed Services, Remote position access and RapidSOS.</i>
1	03800-03070	FIREWALL 60F
1	03800-03073	WARR FIREWALL 60F 3YR
1	809800-00200	CFG NTWK DEVICE
2	04000-09206	SWITCH 9200 24-PORT W/24X7 5YR
2	04000-02919	USB CONSOLE CBL
		Peripherals & Gateways
2	04000-00129	MED 1000B CHASSIS BNDL
1	870890-74901	V911 M1KB FIRMWARE
2	04000-00188	SW SPT M1000 GATEWAY 3YR
2	04000-00116	MED 1000 FXO-LS BNDL
2	04000-00119	MED 1000 FXS-O BNDL



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2	04000-00152	MED 1000 1-SPAN BNDL
2	04000-00193	SW SPT M1000 T1 MOD 3YR
ALI/CAD Output		
1	04000-00159	BLKBX TL159A 8-PORT DATACAST
5	65000-00262	KIT CBL RJ11 ADPTR DB25
1	04000-01751	TS-4 PORT TERMINAL SVR
2	65000-00182	CBL RJ45-10P/DB25M 4FT
1	04000-RS232	BLKBX TL601A-R2 DATASHARE
Rack & Peripheral Equipment		
1	06500-55053	7FT EQUIPMENT RACK 19IN
1	63000-192610	MNTR LCD 19IN
1	04000-00809	KVM 8-PORT SWITCH USB
Time Synchronization Equipment		
<i>Note: customer to provide Netclock device</i>		

VESTA® 9-1-1 IP Phones		
Qty.	Part No.	Description
2	873010-00202U	VESTA® 9-1-1 Phones/Voice Mail Option IP PHN LIC ENH UPGD
2	04000-16867	6867I PHN/ADPTR KIT
2	04000-01685	685I KEY EXP MOD
2	809800-10201	IP PHN CFG FEE PER PHN
2	873099-01102U	VESTA® 9-1-1 CDR Module V911 CDR PER SEAT LIC UPGD
2	PA-SSG-ALSL-M	VESTA® Analytics - LITE Multi Product Purchase V-ANLYT LITE LIC SEAT NO FEE
2	SA-SSG-ALSL-3Y	SPT V-ANLYT LITE 3YR



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VESTA® Analytics		
Qty.	Part No.	Description
		VESTA® Analytics Lite - Multi Product Purchase
1	873399-00203.6U	V-ANLYT 3.6 LITE MED UPGD
1	873399-00203.4-1U	V-ANLYT 3.4.1 LITE DOC/MED UPGD
1	873399-00203.4U	V-ANLYT 3.4 LITE DOC/MED UPGD
1	873399-00203.1U	V-ANLYT 3.1 LITE DOC/MED UPGD
1	873391-04002U	V-ANLYT LT USR LIC UPGD
2	PA-SSG-ALSL-M	V-ANLYT LITE LIC SEAT NO FEE
2	SA-SSG-ALSL-3Y	SPT V-ANLYT LITE 3YR
		VESTA® Analytics Lite Server Equipment for Virtualized Server Bundle
		<i>Note: Additional Hardware to be installed in DDS-B Server.</i>
1	BA-M00-ALA0-3	V-ANLYT LITE ADD-ON BNDL

VESTA® Map Local		
Qty.	Part No.	Description
		VESTA® Map Local
1	871399-40105.0	VMAP LOCAL R5 BASE LIC-KEY/MED
1	871391-40101.0	VMAP LOCAL BASE LIC ONLY
2	809800-46008	VMAP LOCAL BASE CONTRACT 3YR
2	04000-46008	VMAP LOCAL BASE SPT 3YR
1	809800-44119	VMAP LOCAL GIS SVCS
		VESTA® Map Local - Additional Hardware
2	63000-241692	MNTR 24IN FP WIDE SCR LED
2	04000-13362	CBL DP M/M 15FT BLK
		VESTA Map Local Installation
10	809800-17006	FIELD ENG-EXPRESS
		<i>Note: Channel to install RAM onsite. Motorola Solutions Connectivity FE remote installation/configuration of VML software, map build per workstation.</i>



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PEAbody		
Qty.	Part No.	Description
1	871599-00105.0U	PEAbody 5.0
1	809800-01519	PBDY 5.0 LIC/DOC/MED UPGD PB 4.X/5.X SPT THRU Y3PEI
1	06500-00201	PEAbody Server Equipment
4	64000-20064	2-POST RELAY RACK MNT KIT
1	04000-01751	HARD DRIVE 300GB 12G SAS 10K
2	65000-00182	TS-4 PORT TERMINAL SVR
1	04000-00444	CBL RJ45-10P/DB25M 4FT
1	04000-00346	SVR WIN2019 STD DWNGRD 2012
1	809800-01507	SQL 2014 SVR RUN EMB LIC
		PBDY SVR CFG FEE

Managed Services		
Qty.	Part No.	Description
3	04000-00398	Monitoring, PM & AV Service: Servers
3	809800-16363	Note: Includes (2) DDS Servers, (1) PEAbody Server M&R SVR AGENT LIC M&R PM AV SVR SRVC 3YR
4	04000-00399	Monitoring, PM & AV Service: Workstations
4	809800-16379	Note: Includes (2) Workstations, (1) Management Console, (1) Admin PC. M&R WKST AGENT LIC M&R PM AV WKST SRVC 3YR
15	04000-00400	Monitoring, PM & AV Service: IP Devices
15	809800-16345	Note: Includes (2) Virtual Hosts, (2) MDS Servers, (3) ASN Nodes, (2) Firewalls for SMS, (1) Firewall for Internet/Remote Access; (2) Cisco Switches, (2) Gateways, (1) 8TB NAS Device M&R NETWORK/IP AGENT LIC M&R IP DEVICE SRVC 3YR
2	871499-01304	Disaster Recovery (DR): Servers
2	809800-16143	DIS RCVR VIRT SVR LIC SPT DR VIRTUAL SVR 3YR
1	871499-01303	DIS RCVR SVR LIC
1	809800-16197	SPT DIS RCV SVR THRU YR3



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1	04000-00398	NMS Server Equipment
1	809800-16363	M&R SVR AGENT LIC M&R PM AV SVR SRVC 3YR
1	BA-MNM-00L0-1	NMS VM Server Equipment - 20 Nodes or Less
1	04000-68007	Note: NMS Server to Coexist on a dedicated VM on the DDS-A Server. V-DL NMS 40 NODES ADD-ON V-SVR BASIC SPT 3YR

Parts/Spares (Included)

Qty.	Part No.	Description
1	04000-09206	Backroom Equipment SWITCH 9200 24-PORT W/24X7 5YR
1	64007-50021	ProDesk Mini Workstation Equipment
1	850830-03201	KEYPAD 24 KEY USB CBL 12FT
1	02800-20701	BASIC SAM HDWR KIT HDST K 4W/MOD BLK CARBON

Extended Warranties

Qty.	Part No.	Description
3	04000-01619	Server Extended Warranty WARR 24X7 DL380G10 3YR Note: Upgrade & uplift from parts, labor and on-site standard warranty to 3 yr warranty NBD.
4	04000-01594	Workstation Extended Warranty Note: Includes (2) Workstations, (1) Management Console, (1) Admin PC. WARR NBD 600/705/800/805 G2/G3/G4/G5/G6 5YR Note: Warranty upgrade from 3 yrs warranty 9x5 NBD to 5 yrs 9x5 NBD.



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VESTA® Services		
Qty.	Part No.	Description
176	809800-17006	Field Engineering Services FIELD ENG-EXPRESS

OPTIONAL MOBILE SOLUTION

VESTA® CommandPOST		
Qty.	Part No.	Description
1	873099-01102	VESTA® 9-1-1 CDR Module V911 CDR PER SEAT LIC
1	PS-0PR-VSML	VESTA® 9-1-1 Prime Standard Operations VPRIME MLTP PER SEAT LIC
1	SS-0PR-VSSL-3Y	SPT VPRIME 3YR
1	873099-00502	VESTA® 9-1-1 IRR Module V911 IRR LIC/MED
1	809800-35112	V911 IRR SW SPT 3YR
1	61050-G819605-5Y	CommandPOST Hardware HP LAPTOP W/O OS & WARR 5YR
1	04000-00448	WINDOWS 10 LTSC LIC 21H2
1	65000-00263	DOCK STATION THUNDERBOLT KIT
1	64021-10025	KYBD/MOUSE BNDL
1	65000-00249	CBL PATCH BLUE SNAGLESS 50FT
1	63000-241692	MNTR 24IN FP WIDE SCR LED
1	64007-50021	KEYPAD 24 KEY USB CBL 12FT
1	853004-00302	CPOST BASIC SAM HDWR KIT
1	833401-00402G-15	CBL INTFC B JKBX NPTT 15FT
1	853004-00401	SAM EXT SPKR KIT
1	65000-00124	CBL PATCH 15FT
1	02800-20701	HDST K 4W/MOD BLK CARBON
1	03044-20000	HDST CORD 12FT 4W MOD BLK
1	809800-35109	V911 IWS CFG



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1	809800-35108	V911 IWS STG FEE
1	PA-SSG-ALSL	VESTA® Analytics - LITE Multi Product Purchase
1	SA-SSG-ALSL-3Y	V-ANLYT LT PER SEAT LIC
		SPT V-ANLYT LITE 3YR
1	871391-40101.0	VESTA® Map Local
1	809800-46008	VMAP LOCAL BASE LIC ONLY
1	04000-46008	VMAP LOCAL BASE CONTRACT 3YR
		VMAP LOCAL BASE SPT 3YR
1	63000-241692	VESTA® Map Local - Additional Hardware
1	04000-13362	MNTR 24IN FP WIDE SCR LED
		CBL DP M/M 15FT BLK
1	000001-06795	Training
		CPOST ON-SITE TRNG



4.0 PRICING SUMMARY

	Vesta 911 Upgrade – 2 each Permanent Call Taker Positions system (with backroom equipment) for Bethel PD/Dispatch	
1	VESTA 911: Hardware, Software, Licenses, System Configuration and Training cost: 2 OPs system, backroom equipment in a single location (Hardware and Software Upgrade).	\$253,211.00
2	VESTA 911: Support and Monitoring Services after cutover - Years 1 -3 (Remote Support provided by Vesta/Motorola team and local/on-site support – by PCA)	\$133,140.00
3	Labor: Motorola/VESTA and ProComm -Equipment Installation, Configuration, Testing, Cutover (Including Travel time to/from Bethel)	\$27,338.00
4	Logistics: PCA and Vesta FE	\$20,645.00
5	Project Engineering and Project Management	\$4,850.00
6	Discount related to system upgrade versus new system deployment was applied to Hardware, Licenses and Support cost.	-\$33,000.00
Cost of System Deployment, Hardware and Licenses (with 3 years of Support, Monitoring Services included and Discount for an upgrade versus new installation applied)		\$406,184.00

Option#1	Mobile solution for Vesta 911 - CommandPOST (hardware, Software, training) with 3-year support included	\$30,744.00
Total Project Cost of Vesta 911 upgrade deployment: 2 each permanent OPs plus CommandPOST (with 3 years of Support, Monitoring Services Included)		\$436,928.00

Total project (with Maintenance Support for 1-3 year) ProComm Alaska quotes: \$406,184.00

Option#1: System Deployment with Maintenance support for years 1 – 3, plus CmmmandPOST ProComm Alaska quotes: \$436,928.00



4.1 Pricing Guarantee.

- 4.2** Prices quoted are dependent on the quoted price of PCA suppliers which are guaranteed for a limited time. Therefore, PCA will guarantee the price quoted for a period of 90 days (July 17, 2023). If Notice to Proceed exceeds period specified, PCA reserves the right to pass on subsequent increases in costs to the City of Bethel.

4.3 Terms and Conditions for payment

Terms for the equipment and installation services to include first year warranty and 24/7 coverage and monitoring are typically 50% down payment with the contract for that amount, 25% upon shipment of the equipment to location from Motorola VESTA, and final 25% upon Final Acceptance and Commissioning to go live. Terms can be negotiated at the time of contracting if necessary.

The 2 additional years of Managed Services can be billed separately after the contract and system is in operation, on quarterly, semi-annual, or annual basis, or like the agreement we have now with a portion down, and monthly payments in advance. This can be precisely negotiated at the time of contracting.

4.4 ACCEPTANCE

Unless specifically indicated in Section 4.3 (Terms & Conditions) above, acceptance of this proposal and issuance of a purchase order or other purchasing documentation by an authorized representative of the City of Bethel will constitute a contract to perform under the terms and conditions of this proposal.

Signatures:

ProComm Alaska Representative: _____ Date: _____

City of Bethel Representative: _____ Date: _____

5.0 WARRANTY & LIMITATION OF LIABILITY

ProComm Alaska shall make available to the City of Bethel any product warranties made by the manufacturer(s) of the software, products, or services utilized by ProComm Alaska in connection with goods and services provided hereunder, to the extent transferable and without recourse.

ProComm Alaska shall warranty that the installation is free from defects in parts and labor for a period of 60 days from the date of installation provided such defects are communicated in writing within that period. ProComm Alaska shall correct reported deficiencies at its principal location



or other location which ProComm at its sole discretion shall agree at no additional charge to City of Bethel.

Except as expressly set forth above or in a contract signed by an officer of ProComm Alaska LLC, ProComm Alaska makes no warranties, expressed or implied, including warranties of merchantability or fitness for a particular purpose, in connection with materials or work order and the transactions contemplated hereby.

In no event shall ProComm Alaska be liable to City of Bethel for any indirect, special or consequential damage or lost profits arising out of or related to materials or work or the performance of breach hereof. Even if ProComm has been advised of the possibility thereof, ProComm's liability to City of Bethel hereunder, if any, shall in no event exceed the total of the charges paid to ProComm hereunder by City of Bethel.

6.0 QUALIFICATIONS AND ASSUMPTIONS

- 6.1 It is assumed that Equipment and Services will be provided in configuration as described in Section 3 (Equipment List).
- 6.2 It is assumed that VESTA 9-1-1 will be deployed as an upgrade to the existing 911 system, with analog CAMA trunks provided by City of Bethel (for delivering 911 calls to the PSAP) and PRI/T1 interface to connect to local PBX (for admin lines). These circuits are in place today and will be re-used for the upgrade.
- 6.3 It is assumed that there is adequate space/power/circuits available for new racks(s) for cold installation, configuration, on-site training prior to cutover and live operation. Two (2) 20Amp "Twist Lock" type (NEMA L5-20P) power plugs will be used to power the cabinet with Vesta 911 equipment. The total power used by the system is estimated to be 38 Amps at 120VAC. It will be the responsibility of the City to deliver the required power to the system.
- 6.4 No backup power/UPS is included with the system. It will be the responsibility of the city to provide reliable and uninterrupted power to the equipment cabinet.
- 6.5 It is assumed that the City of Bethel will be responsible for arranging all external lines and for dismantling and properly disposing of the old 911 system: backroom equipment and call takers positions.
- 6.6 It is assumed that "outside" network, WAN, VPN, phone trunks, CAMA trunks, modems/lines for remote monitoring of the system, managing ANI/ALI database (local or wireless nationwide), GIS data etc. will be City of Bethel responsibility to deliver.



7.0 TRAINING INCLUDED WITH THIS PROPOSAL

VESTA® Training		
Qty.	Part No.	Description
2	000001-06701	Training V9-1-1 AGENT TRNG <i>Note: VESTA® 9-1-1 Agent bundle includes (1) 1/2 day class of Agent training for up to 8 students. Includes trainer's daily training expenses and travel. VESTA® 9-1-1 Agent training does not include training on the SIP phones. SIP phone training is a separate class and can be quoted upon request.</i>
1	000001-06712	V9-1-1 AGENT TTT TRNG <i>Note: VESTA® 9-1-1 TTT bundle includes (1) 1 day class of TTT training for up to 8 students. Includes trainer's daily training expenses and travel.</i>
1	000001-06704	V9-1-1 ADMIN FOR STD <i>Note: VESTA® 9-1-1 Admin bundle includes (1) 1 1/2 day class of Admin training for up to 8 students. Includes trainer's daily training expenses and travel.</i>
1	000001-06807	E-LEARN V9-1-1 SIP TRNG
1	000001-24411	E-LEARN V-ANLYT LITE TRNG <i>Note: E-Learning for VESTA Analytics Lite is a computer-based training course. The course is for up to a maximum of 5 students. E-Learning course is available for each student for 365 days.</i>
1	000000-24406	V-ANLYT LITE REMOTE TRNG <i>Note: VESTA® Analytics LITE comes standard with a demo video on the use of VESTA® Analytics LITE. This course is an optional course for those customers that require an instructor led course. VESTA® Analytics LITE Remote Training is a 2 Hour Remote course that is typically provided 30 - 45 days post cut.</i>
1	000001-69012	E-LEARN VESTA MAP LOCAL AGENT TRNG <i>Note: VESTA Map Local Agent training course. Only offered as a computer-based training course. Maximum number of students per class is 10.</i>
1	000001-69014	E-LEARN VMAP LOCAL SYS GIS DATA HUB TRNG <i>Note: VESTA Map Local GIS Hub training course. Only offered as a computer-based training course. Maximum number of students per class is 5.</i>
1	000001-07144	PBDY ADMIN TRNG



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	<i>Note: PEAbody Admin bundle includes (1) 1/2 day class of Admin training for up to 8 students. Includes trainer's daily training expenses and travel.</i>
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APPENDIX A CHANGE REQUEST FORM

Change Request No.: _____ Date: _____

Requester: _____ Telephone: _____
Title: _____

Description of Change:

Equipment or Services Required:

Time Line Modification:

Dollar Value of Change (including tax): \$ _____

Approvals:
City of Bethel - _____ Authorized By/Title/Date
ProComm Alaska - _____ Authorized By/Title/Date

Introduced by: City Manager Williams
Introduction Date: June 27, 2023
Public Hearing: July 11, 2023
Action:
Vote:

CITY OF BETHEL, ALASKA

Ordinance #23-14

AN ORDINANCE AUTHORIZING THE DISPOSAL OF MUNICIPAL LAND THROUGH A LAND LEASE TO THE YUKON KUSKOKWIM HEALTH CORPORATION IN ACCORDANCE WITH BETHEL MUNICIPAL CODE 4.08.030, DISPOSAL TO ENTITY PROVIDING NECESSARY PUBLIC SERVICE

WHEREAS, the City of Bethel owns the land located at 324-325 Chief Eddie Hoffman Highway with a legal description of Lot 4C, Block 1, City Center Subdivision Plat 93-01 and Lot 2 Courthouse Subdivision Plat 99-12;



WHEREAS, in accordance with BMC 4.08.020, the City Council may dispose of any interest in real property by purchase, lease, exchange, transfer, donation or any other method; all disposals not otherwise provide for by law shall be by ordinance enacted by a majority vote of the City Council;

WHEREAS, the City has leased the land to the Yukon Kuskokwim Health Corporation (YKHC) since 1994 and YKHC since placed two (2) buildings, which it owns, on the land which housed the Phillips Ayagnirvik Treatment Center (PATC);

WHEREAS, the City of Bethel and YKHC had a prior lease agreement approved by the City Council through Ordinance #94-14, #03-15, #14-13, and #18-24;

WHEREAS, according to the City's last appraisal, in 2018, the land market rent is appraised at \$14,300 annually;

Introduced by: City Manager Williams
Introduction Date: June 27, 2023
Public Hearing: July 11, 2023
Action:
Vote:

WHEREAS, the Bethel City Council wishes to dispose of said property in the form of a land lease agreement between the City of Bethel and Yukon Kuskokwim Health Corporation for the use of a building for the Bautista House, group home;

WHEREAS, the lease agreement is made between the two parties from July 1, 2023 and terminates on June 30, 2033, unless earlier terminated or extended in accordance with the terms of the Lease;

WHEREAS, on the effective date of the lease agreement, the previous lease agreement dated 09-22-2014, amended on 10-01-2018, will be terminated and all terms identified in the new lease will take effect;

WHEREAS, the Yukon Kuskokwim Health Corporation will pay to the City of Bethel \$300 per month for the use of the land;

NOW, THEREFORE BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF BETHEL, ALASKA, the Bethel City Council authorizes the disposal of land located at 324-325 Chief Eddie Hoffman Highway with a legal description of Lot 4C, Block 1, City Center Subdivision Plat 93-01 and Lot 2 Courthouse Subdivision Plat 99-12 through lease agreement with reverter.

SECTION 1. Classification. This ordinance is of a general nature and shall not become a part of the Bethel Municipal Code.

SECTION 2. Authorization. Pursuant to Bethel Municipal Code 04.08.030(B) Disposal to an Entity Providing Necessary Public Service.

SECTION 3. Effective Date. This Ordinance shall become effective upon passage by the Bethel City Council.

BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF BETHEL, ALASKA THIS ___ DAY OF JULY 2023 BY A VOTE OF _ IN FAVOR AND _ OPPOSED.

ATTEST:

Rose Henderson, Mayor

ATTEST:

Lori Strickler, City Clerk

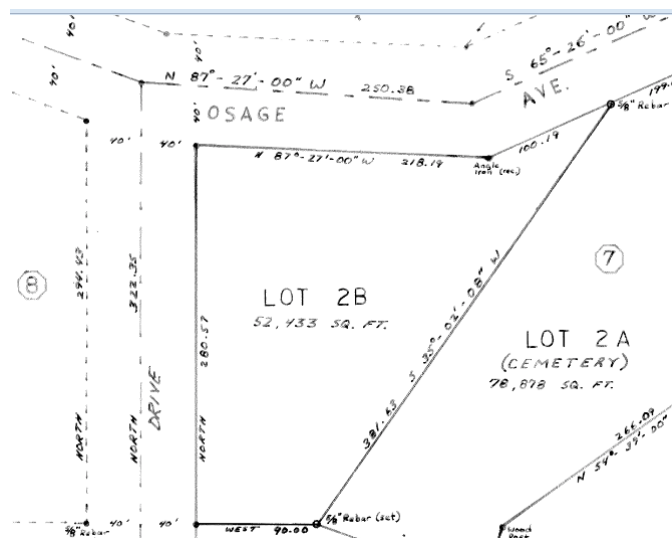
Introduced by: City Manager Williams
Date: June 27, 2023
Public Hearing: July 11, 2023
Action:
Vote:

CITY OF BETHEL, ALASKA

Ordinance #23-15

AN ORDINANCE AUTHORIZING THE DISPOSAL OF MUNICIPAL LAND AND BUILDING THROUGH LEASE TO THE UNIVERSITY OF ALASKA FAIRBANKS, COOPERATIVE EXTENSION IN ACCORDANCE WITH BETHEL MUNICIPAL CODE 4.08.030, DISPOSAL TO ENTITY PROVIDING NECESSARY PUBLIC SERVICE

WHEREAS, the City of Bethel owns the land and building located at 519 Mission Drive, with a legal description of Lot 2 Block 7 USS 370 Plat 81-04;



WHEREAS, in accordance with BMC 4.08.030, the City Council may, by ordinance, provide for the disposal of an interest in real property to a municipal, borough, state, federal or other appropriate entity providing a necessary public service without seeking bids and for less than the current assessed value or current appraised value of that interest in real property;

WHEREAS, the University of Alaska Cooperative Extension, a nonprofit organization, desires to lease the City's land and building at less than fair market value for the purposes of running the Bethel 4H and Teen Center;

Introduced by: City Manager Williams
Date: June 27, 2023
Public Hearing: July 11, 2023
Action:
Vote:

WHEREAS, the City of Bethel and the University of Alaska had a prior lease agreement approved by the City Council through Ordinance #16-03;

WHEREAS, according to the City's last appraisal, in 2019, the City's community contribution for the use of this property is approximately \$8,900 monthly;

WHEREAS, the City wishes to support the University of Alaska Fairbanks, Cooperative Extension Program and finds that the lease for less than fair market value and the City's contributions of water, sewer, and garbage service to the University of Alaska Cooperative Extension program serves the public purpose of assisting the City's youth;

WHEREAS, the lease agreement is made between the two parties from July 1, 2023 and terminates on June 30, 2033, unless earlier terminated or extended in accordance with the terms of the Lease;

WHEREAS, upon the effective date of this lease agreement, the previous lease agreement dated July 1, 2015, will be terminated and all terms identified in the new lease will take effect;

WHEREAS, the University of Alaska Fairbanks, Cooperative Extension Program will pay the City of Bethel \$1 per year for the use of the land and the building.

NOW, THEREFORE BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF BETHEL, ALASKA, the Bethel City Council authorizes the disposal of the land and building located at 519 Mission Drive, with a legal description of Lot 2 Block 7 USS 370 Plat 81-04 to the University of Alaska Fairbanks, Cooperative Extension, through lease agreement with reverter.

SECTION 1. Classification. This ordinance is of a general nature and shall not become a part of the Bethel Municipal Code.

SECTION 2. Authorization. Pursuant to Bethel Municipal Code 04.08.030(B), Disposal to an Entity Providing Necessary Public Service.

SECTION 3. Effective Date. This Ordinance shall become effective upon passage by the Bethel City Council.

BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF BETHEL, ALASKA

Introduced by: City Manager Williams
Date: June 27, 2023
Public Hearing: July 11, 2023
Action:
Vote:

THIS __ DAY OF JULY 2023 BY A VOTE OF _ IN FAVOR AND _ OPPOSED.

ATTEST:

Rose Henderson, Mayor

ATTEST:

Lori Strickler, City Clerk

Introduced by: Vice-Mayor Batchelor
Introduction Date: June 27, 2023
Public Hearing: July 11, 2023
Action:
Vote:

CITY OF BETHEL, ALASKA

Ordinance #23-16

AN ORDINANCE BY THE BETHEL CITY COUNCIL AMENDING FEES AND CHARGES FOR THE CITY OF BETHEL TRANSIT SYSTEM

BE IT ORDAINED that the City Council of Bethel, Alaska,

Section 1. Classification. This ordinance is not permanent in nature and shall not be placed in the Bethel Municipal Code.

Section2 Amendments. The City of Bethel Fees and Charges is amended. New language is underlines and old language is stricken.

Single Ride Fares	
Under the age of 3	Free
Ages 3-13	\$2.00
Ages 14-64	\$3.00
Ages 65 and older	\$1.00 Free
Monthly Passes	
Adult Pass Ages 16-64	\$60.00
Youth Pass Ages 3-13	\$30.00
Elder Pass Ages 65 and Older	Free
Day Passes	
Day Passes	\$5.00
<u>Persons ages 3-64</u>	<u>\$5.00</u>
<u>Persons ages 0-3 and 65 and Older</u>	<u>Free</u>

SECTION 3. Effective Date. This ordinance shall become effective upon passage by the Bethel City Council.

**ENACTED THIS 13 DAY OF JUNE 2023, BY A VOTE OF 6 IN FAVOR AND 0
OPPOSED.**

ATTEST:

Rose Henderson, Mayor

Lori Strickler, City Clerk

City of Bethel, Alaska

Ordinance 23-16
Page 1 of 1

CITY OF BETHEL

Resolution # 23-15

THE BETHEL CITY COUNCIL AUTHORIZES THE SELECTION, NEGOTIATION, AND EXECUTION OF A CONTRACT WITH GOVERNMENTAL FINANCE OFFICERS ASSOCIATION FOR CONSULTING SERVICES IN ACCORDANCE WITH BETHEL MUNICIPAL CODE 4.20.170

WHEREAS, Bethel Municipal Code 4.20.170 allows the City Council to enter into contracts for consulting services to assist them in the performance of their duties without the necessity of following the formal procedures for procurement of services set forth in Chapter 4.20 Purchasing;

WHEREAS, the finance department's budget requests have increased significantly since Fiscal Year 2020, the request for personnel increased from eight employees with a budget of \$953,570 to 11 employees with a budget of \$1,461,695 requested in FY 2024, a 42% increase;

WHEREAS, in addition to the increase in the number of employees, the department has seen an increase in contract services from \$34,857 in Fiscal Year 2020 to a requested \$295,000 in Fiscal Year 2024;

WHEREAS, prior to fully funding the requests, and considering the turnover within the Department, the Council finds it necessary to utilize professional, support to assist them in determining the resources required to operate the Department;

WHEREAS, the Bethel City Council seeks services from a contractor that will work with finance staff to collaboratively identify ways to improve the effectiveness and efficiency of the Finance Department's functions, develop policies and procedures, structure, and identify ways the City can better serve residents and businesses;

WHEREAS, the proposed contractor, the Government Finance Officers Association (GFOA), is in position to utilize financial accounting, auditing, and reporting best practices standards for state and local governments that GFOA developed and has guided local governments through the process of

Introduced by: Mayor Henderson
Date: June 27, 2023
Action:
Vote:

assessing current systems, understanding the vendor marketplace, facilitating procurement, and providing detailed analysis and associated action plans to strengthen operations;

WHEREAS, with the goal of improved Finance Department outcomes and long-term sustainability, GFOA will provide an organizational assessment, process review, and action plan covering policy, process, technology, structure, and staffing recommendations to improve the finance department.

NOW, BE IT FURTHER RESOLVED, the Bethel City Council authorizes the City Manager to negotiate and execute an agreement with Governmental Finance Officers Association, to provide consulting services to the City Council to assess the functions of the Finance Department and make recommendations for effectiveness and efficiency improvements.

ENACTED THIS 27 DAY OF JUNE 2023 BY A VOTE OF ___ IN FAVOR AND 0 OPPOSED.

Rose Henderson, Mayor

ATTEST:

Lori Strickler, City Clerk



CITY OF BETHEL

P.O. Box 388

Bethel, Alaska 99559

Ph. (907) 543-4150

Fax (907) 543-3817

MEMORANDUM

DATE: June 5 – June 20

TO: City Council

FROM: Peter Williams, City Manager

RE: Managers' Report

CM Report,

This will be my last City Manager's report. I will be here till July 29 and then working remotely until the Interim City Manager is here in Bethel. I plan on meeting with him via Zoom to answer any questions and review various files.

I want to thank everyone who expressed their condolences to me when my wife passed away. I especially would like to thank the City employees; all were very kind.

I also want to thank City Council Members, past and present, along with all the employees and department heads, for their hard work. The employees and department heads performed admirably during the Covid epidemic.

Union Negotiations – There has been some positive progress. We have tentatively agreed (TA'ed) on most of the Articles. We will meet to discuss wage increases on July 20 @ 3 PM, July 21, and July 22 until noontime.

Finance Dept. - Audits, we are still waiting for the FY-21 audit from BDO. The FY-22 audit is next, and the test work is completed. When we receive the FY-21 audit, the test work will be forwarded to Altman Rodgers to conduct the FY22 audit. Our POC at Altman Rodgers is Brian Kupilik. The Finance Dept should prepare to reconcile the FY-23 budget with Carmen Jackson and set up a date with Altman Rodgers to work on the FY-23 audit ASAP.

On Monday, June 19, we meet with staff from Carmen Jackson. We discussed the need for an Interim Finance director, and they are willing to fulfill that task remotely. They will work with our auditors and the jobs that the employees of the finance department need to familiarize themselves with. We will work out an addendum to the current contract with Carmen Jackson to obtain their services for that task. We also will schedule a member to visit work with the Finance Dept. here in Bethel for two weeks for the following two months. This will allow the employees to have two people to ask questions if they need help.

ISW - We received \$929,182.79 from various grants owed to the City.

Grant Manager – 1. The candidate for the grant manager position has declined our offer 2. - Four applications for the Finance Dept were sent to the GFOA for comments. We expect a response this week.

Public Works – The PW Dept. met with Midwest Supply to discuss applying the EK35 emulsifier on the roads. The weather was too wet to begin. All the equipment and materials are here to start the work.

Projects – 1. I've attached the Project list to this report. The 2045 Comp Plan is almost done. I forwarded the cover letter to DOWL last week 2. The Water and Sewer rate study should go to the committees involved for their input.

Peter Williams
Bethel City Manager



May 26, 2023

Mr. William Arnold
Mr. John Sargent
Mr. Peter Williams
City of Bethel
P.O. Box 1388
Bethel, AK 99559

**Subject: DOWL Term Contract for Engineering and Planning Services
Contracted Task Order and Proposal Updates**

CONTRACTED PROJECTS

Avenues Piped Water and Sewer- DOWL Task Order #2- GL 200-50-9690

- This project has been shelved.
- DOWL send out a postcard to explain the funding limitations and the need to put the project on hold.
- No further invoices.

Lift Station Improvements- #15- GL 660-70-6890

- TecPro in working on SCADA punch list items and has requested that 50% of their retainage be released. City still owes TecPro \$162,261.81 in retainage.
- TecPro has produced O&M manuals for all systems which DOWL is reviewing.

Lead and Copper Issues at City Sub- #17- GL 510-84-6335

- Task 1 - Orthophosphate injection system has been running since November 2020. The City needs to continue monitoring to comply with the ADEC plan outlined in their 07/28/2022 letter. Monitoring that still needs to be conducted:
 - Second round of lead/copper samples collected at 20 point throughout the distribution system. The first round was completed in December 2022. The second round is to be completed six months after the first, so in June 2023. Two of these samples also need to include alkalinity, orthophosphate, and pH.
 - Continued pH, orthophosphate, and alkalinity testing at the entry point of distribution system every two weeks beginning in June 2023 and running through October. The dosing rate must be recorded with each test.
- Task 2 – A monitoring plan is in place to test DBPs each summer. This testing should be done as scheduled this summer and raw water chemistry should be tested at the same time per direction from Stephan Bradley. This testing is necessary to track HAA5 levels and potential causes of high levels.
- Need to keep up on testing. How can we help facilitate this?

Subdivision Construction Oversight- #26- GL 100-54-6320

- Conditional approval letter sent to Blue Sky on 10/21/2022 requiring the following items prior to final acceptance.
 - As-built drawings

- Photos of stabilized slope failures
 - Photos of sign and culvert installation
- May 12, 2023 we provided the letter again to Blue Sky, LLC
- No work planned for the Tanqik Subdivision at this time. Budget for Tanqik inspections remains at \$15,980. Task order is still open.

Yukon Kuskokwim Health and Fitness Center Repairs-- #28- GL 400-50-9692

- Cost estimates have been submitted by Wolverine for additional ceramic tile work (\$82,348.75) and replacement of the sewer line heat trace (\$87,283.35). This work if approved would comprise change order 10. \$100,000 budget modification does not cover both change order proposals.
- DOWL is working with Architects Alaska and AMC on replacement of a perimeter deck drain cover.

CEHH Hydraulics and Hydrology Study- #31- GL 100-66-6892

- City has requested that DOWL prepare a construction contract for Ahtna. DOWL needs the bid submittal to complete the contract. Can City provide?

Community Wide Piped System Preliminary Engineering Report- #36- GL 100-65-6335

- Final, stamped PER sent to John Sargent and VSW on 5/11/2023.
- Have Fee Proposal for just the Booster Station and Ciullulek Subdivision.

Utility Rate Study- #39- GL 100-51-6325

- DOWL awaiting amendment submitted to City on 4/23/23.
- Planned presentations at the Public Works Committee on 5/17/2023 and at the Finance Committee on 5/22/2023 did not happen due to lack of quorum. FCS is on board for presentation 6/21/2023 and 6/26/2023, respectively.

YK Fitness Center Lift Station Replacement- #44- GL 400-50-9692

- Lift station is up and running.
- Communication issues between lift station and City Sub are still in the works.

Chemical Storage Building- #45- GL 660-70-6892

- 65% design on hold.
- Geotech report available 5/9/2023 for the second site near the Public Works Complex.
 - Report assumes the average building temperature will remain at or below 50°F and recommends a refrigerated pad section that would include:
 - 18 inches of non-frost susceptible structural fill over
 - 10 inches of insulation over
 - 4 feet of non-frost susceptible structural fill with embedded flat loop thermosyphons over
 - woven geotextile (for separation and structural reinforcement) over
 - classified fill (this replaces all peat/organics, up to 11.5 feet bgs).
 - The report notes that the City could choose not to excavate the peat/organics, but does not recommend this approach due to the higher risk of settlement or frost heave.

- The report also notes that helical piles could be used as an alternative with an elevated building (approximately three feet), but cautions that helical piles could experience thaw settlement with the warming climate in Bethel.

Transit Center Boiler Replacement- #46- GL 560-50-6890

- Construction cost estimate from Estimations on 12/7/2022 for \$518,129.
- DOWL understands that the City will be ready to put bid package together soon.
- Design is complete and bid ready.

Comprehensive Plan- #47

- Note GL Code has been removed from invoicing per Pauline's request. There seems to be some mix-up in the codes for the Comprehensive Plan and General Planning Services.
- A budget amendment will be necessary to cover costs associated with work in May (estimate \$26k).
- The plan should be finalized in early June 2023.

Bethel Fire Station Geotech- #48- GL 100-60-6890

- Draft geotech report submitted to City on 1/5/2023.
- Draft code and condition assessment report should be ready in June 2023, we have received cost estimates from Estimations and Architects Alaska is finalizing the draft with those estimates.

Dog Pound Facility Concept Design- #49- GL 100-61-6890

- DOWL preparing amendment for full architectural, structural, and civil design.

General Planning Services- #52

- Note GL Code has been removed from invoicing per Pauline's request. There seems to be some mix-up in the codes for the Comprehensive Plan and General Planning Services.
- Task order contracted budget is \$70k. We have overspent by approximately \$14k. Amendment for \$20k submitted to City on 3/18/2023.

Port of Bethel Wall Repairs- #53- GL 520-50-6339

- DOWL is preparing a scope and fee amendment for design, bidding services, and construction administration of priority repairs as well as planning level design and costs for long term repairs.

Grant Compliance and Audits (TO #54)- GL 100-51-6335

- DOWL to send City a letter noting that this task order will be closed. No work has been completed to date.

QFC#2 Lift Station (TO #55)- GL 660-50-6320

- Design underway.

WTP Automation Study (TO #56)- GL 510-84-6890

- Design underway.

Wetlands Mapping and Hydrologic Modeling (TO #58)- GL 100-54-6890

- Hydrologic field work completed in May. Field data will be used to amend and complete the model with a draft report to follow.

- Preliminary wetlands mapping is complete. Meeting scheduled with USACE ton 5/25/2023 to lay out plans and get feedback on the field work plan. Field work scheduled for August.

Police Tower Estimate (TO #59)- GL 100-61-6890

- DOWL is preparing a scope and fee amendment for bidding services and construction administration.

OTHER UNCONTRACTED WORK

Ground Water Capacity Assessment

- Scope and fee estimate for well testing submitted to the City on 4/22/2023.

Ciullkulek and Booster Station PER

- DOWL is preparing a scope and fee estimate for a new PER for Phase 1 of the community-wide effort to install piped water and sewer services to all customers.

Bethel Heights/Martina Oscar

- DOWL is preparing a scope and fee estimate for Phase 1, Task 1 of design services. This task will include a condition assessment of BHWTP to ensure that plant capacity and operations can handle the additional demand of the upcoming project. Once the assessment is complete, DOWL will prepare an amendment to the task order for the remainder of design services.

Lagoon Improvements

- DOWL is preparing a scope and fee estimate for a feasibility study to permit the sewage lagoon under NPDES. EPA is the responsible authority for permitting. Does City want DOWL to reach out to EPA for discussion?

Water Plant Filter Replacement

- DOWL is preparing a scope and fee proposal for developing bid documents for replacing filter media and other items not included in Universal Filter Company's work (bid \$320K for materials for each plant). Recommend hiring Universal Filter Company while we get an installation contractor on board.

CRW Questions about Fire Flow Testing

Hazard Mitigation Plan Update

City of Bethel, Alaska

City Clerk's Office

Council Meetings

June 27, 2023, Regular City Council Meeting

July 11, 2023, Regular City Council Meeting

General Tasks

- Hosted the Kids Art Camp allowing kids to paint the park sign for Big Dipper Field, the winner of the 2022 Kids Vote. Following camp worked through touchup painting.
- Updated the City Manager brochure to incorporate GovHR recruitment information. The contractor will interview the two candidates requested by council and will screen the three candidate submissions received within the transition timeframe.
- Drafted Resolution authorizing the agreement with Governmental Finance Association.
- Went through the special budget meetings to ensure the motions made by the council were correctly reflected on the detailed amendment summary. Provided the summary of the motions to administration and needed corrections.
- Researched the Personnel Control Numbers for Finance to ensure the correct PCNs are applied to the correct positions. Offered to work through historical PCNs and compare to current budget to get the PCN list cleaned up.
- Held a one-on-one website training with the Public Works Admin.
- Updated the Public Work/Community Parks and Recreation Committee/Agenda templates with new zoom meeting information. This should close out the transfer of duties of meeting administration for the Community Parks and Recreation and Public Works to the new Ex Officio.
- Successfully completed the U.S. Department of State Passport Acceptance Facility Audit.
- Updated the classification and pay spreadsheet to include the requested salary scale changes from the union and provided a summary of market average changes associated with the proposal to Administration.
- Provided a summary of talking points related to the City's salary and benefits to the administration for support in the union negotiations.
- Organized travel and lodging accommodations for Alan Lanning, Interim City Manager.

