
City of Bethel, Alaska

Community Parks and Recreation Committee Minutes

May 8, 2023

Regular Meeting

Bethel, Alaska

I. CALL TO ORDER:

A regular Community Parks and Recreation Committee Meeting was held on May 8, 2023, via Zoom. Brian Lefferts called the meeting to order at 6:00 PM.

II. ROLL CALL:

Comprising a quorum of the committee, the following were present for Roll Call: Jessica Pew, Brian Lefferts, Kathy Hanson, Eric Whitney, Michelle Dewitt, Beverly Hoffman, Sean Glasheen EX: Brian Jackson
Also Present: Jason Spann (Ex-Officio), Anna Larson (Recorder), Stacey Reardon (arrived at 6:28 PM)

- III. PEOPLE TO BE HEARD:** Brian Lefferts read email from HS Student – Mary Simeon who asked for support in building more parks in the city of Bethel.

IV. APPROVAL OF AGENDA:

Moved By:	Kathy Hanson	Motion to approve Agenda.
SECONDED BY:	Jessica Pew	
VOTE ON MOTION	Motion carried by unanimous vote.	

V. APPROVAL OF MINUTES:

Moved By:	Beverly Hoffman	Motion to approve Meeting Minutes April 10, 2023
SECONDED BY:	Jessica Pew	
VOTE ON MOTION	Motion carried by unanimous vote.	

Moved By:	Beverly Hoffman	Motion to amend Meeting Minutes
SECONDED BY:	Jessica Pew	
VOTE ON MOTION	Motion carried by unanimous vote.	

VI. UNFINISHED BUSINESS:

A. YKHC/KUC Boardwalk Development

Moved By:	Beverly Hoffman	Motion to strike Item VI. A
SECONDED BY:	Jessica Pew	
VOTE ON MOTION	Motion carried by unanimous vote.	

B. Phase II of The YK Fitness Center

Moved By:	Beverly Hoffman	Motion to strike Item VI. B, but leave Item M.
SECONDED BY:	Jessica Pew	
VOTE ON MOTION	Motion carried by unanimous vote.	

A. Feasibility study

- B. Ideas to improve operation for the YK Fitness Center
- C. Potential revenue streams/budget information for the YK Fitness Center
- D. Recommendation To Allocate Funding to The YK Fitness Center's Dedicated Fund an Amount Equal To Utility Expenses For Fiscal Year

C. Request for Proposal Released-YK Fitness Center Operations and Recreational Services

D. Pinky's Park Use Of Space Consideration To Help Support Current Activities and Growth (Lefferts)

MOVED BY:	Beverly Hoffman	Motion to remove VI. D
SECONDED BY:	Jessica Pew	
VOTE ON MOTION	Motion carried by unanimous vote.	

E. Review And Prioritize Trail Routs for Trail Development (Lefferts)

MOVED BY:	Beverly Hoffman	Motion to build a footbridge on already existing trail.
SECONDED BY:	Eric Whitney	
VOTE ON MOTION	Motion carried by unanimous vote.	

MOVED BY:	Eric Whitney	Motion to approve recommendation to the City Council that the city not accept the Community Transportation Program grant in the amount of \$4,920,000.00 to design and construct the Citysub YK trail if offered, instead the City should consider developing a path with its own resources.
SECONDED BY:	Jessica Pew	
VOTE ON MOTION	Motion carried by unanimous vote.	

F. YK Fitness Center Operational Budget Change from Enterprise Fund to General Fund (Lefferts) – Keep this on agenda but remove all the 60 pages of support from all the different communities.

MOVED BY:	Michelle DeWitt	Motion to request that City Administration direct the Assistant Deputy Finance Director to work with the Community Parks and Recreation Committee to develop some financial modeling materials around Item F. on the May 8 th agenda.
SECONDED BY:	Jessica Pew	
VOTE ON MOTION	Motion carried by unanimous vote.	

G. YK Fitness Center Review Of Fiscal Year 2022 Operational Budget's Expenditures, Revenues, Transfers (Lefferts)

MOVED BY:	Beverly Hoffman	Motion to include Stacey Reardon in meeting discussion
SECONDED BY:	Kathy Hanson	
VOTE ON MOTION	Motion carried by unanimous vote.	

Lefferts: Would like to request 2024 budget.

- H. Bethel 2045 Comprehensive Plan Draft Review-Community Parks and Recreation Specific Chapter 1, Chapter 4, Chapter 7 – Lefferts: This can be removed from agenda.
- I. Recommending the City Council Reduce Reliance on Contract Support to Operate the YK Fitness Center (Lefferts)
- J. Update From HealthFit On The Pay What You Can Program Role Out (Lefferts)

K. Update On Employee Membership Program (Lefferts)

MOVED BY:	Beverly Hoffman	Motion to make a recommendation to add YK Fitness Membership Benefit as part of Employee Package
SECONDED BY:	Jessica Pew	
VOTE ON MOTION	Motion carried by unanimous vote.	

L. Healthy & Equitable Communities Grant- City's Grant Award \$190,000 (City Manager Williams)

M. Legislative Grant Award in the Amount of \$500,000 for the Design of YK Fitness Center Phase II (Lefferts)

VII. NEW BUSINESS:

A. Trails: City Sub-YK Trail and Pinky's Park Boardwalk Replacement (John Sargent)

MOVED BY:	Beverly Hoffman	Motion to approve recommendation of gravel path is something the City should not pursue.
SECONDED BY:	Jessica Pew	
VOTE ON MOTION	Motion carried by unanimous vote.	

VIII. EX OFFICIO MEMBER REPORT:

A. Department Reports February 2023

IX. COMMITTEE MEMBER COMMENTS:

Brian Lefferts: Thanks everyone

Kathy Hanson: Requested Kilbuck site for park land be added to the next agenda.

Beverly Hoffman: Presented questions about cleanup greenup.

Jessica Pew: What are the City's plans for 4th of July?

Brian Jackson: Not Present

Eric Whitney: Thanks for coming, disappointed the tile wasn't fixed? Investigate?

Michelle DeWitt: 4th of July will be here before we are ready for it.

Sean Glasheen: No comment

X. ADJOURNMENT:

MOVED BY:	Beverly Hoffman	Motion to adjourn.
SECONDED BY:	Jessica Pew	
VOTE ON MOTION	Motion carried by unanimous vote.	

With no further business, the meeting adjourned at 7:49 PM.

APPROVED THIS _____ DAY OF _____, 2023.

Brian Lefferts

Brian Lefferts
Committee Chair

Anna Larson

Anna Larson
Recorder of Minutes

Signature: *Brian Lefferts*

Email: brian_lefferts@ykhc.org

Signature: *Anna Larson*

Email: alarson@cityofbethel.net

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Final Audit Report

2023-06-14

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