



CITY OF BETHEL
COMMUNITY ACTION GRANT COMMITTEE
WEDNESDAY, APRIL 5, 2023, 7:00 PM

LOCATION: 300 CHIEF EDDIE HOFFMAN HIGHWAY, BETHEL, ALASKA

JOIN ZOOM MEETING-

[HTTPS://US06WEB.ZOOM.US/J/8693953739?PWD=WVHKY29LAHFVSWJDREDID2JORVWVQZZ09](https://us06web.zoom.us/j/8693953739?pwd=WVHKY29LAHFVSWJDREDID2JORVWVQZZ09)

MEETING ID: 869 395 3739

PASSCODE: 885027

ZOOM MEETING PHONE NUMBERS:

888 475 4499 US TOLL-FREE 833 548 0276 US TOLL-FREE

833 548 0282 US TOLL-FREE 877 853 5257 US TOLL-FREE

MEMBERS		STAFF
Louse Russell, Chair	Leif Albertson, Vice-Chair	John Sargent, Ex Officio Member
Henry Batchelor, Council Rep.	Lucinda Alexie	CAG@cityofbethel.net
Miranda Robb	Nikki Pollock	907-543-1386
3 Vacant Seats		

I. CALL TO ORDER

II. ROLL CALL

III. PEOPLE TO BE HEARD – FIVE MINUTES PER PERSON

- A. Please submit written public comments to cag@cityofbethel.net by 4:00 p.m. the day of the meeting

IV. APPROVAL OF AGENDA

V. APPROVE MINUTES

- A. March 29, 2023 CAG Committee Meeting Minutes

VI. UNFINISHED BUSINESS

- A. Review amount of CAG funding available (memo).
- B. Review, discuss, and score applications and responses received (may include questions to applicants in attendance).
- C. Review/revise CAG Program applications, forms, & processes.
- D. Update on previous award recipients, projects funded, final reports CAG award agreements, and other follow-up issues.

VII. NEW BUSINESS

- A. Annual Election of Chair and Vice-Chair

VIII. EX OFFICIO REPORT

- A. Ex Officio Report for April 5, 2023 CAG Committee Meeting

IX. MEMBER COMMENTS

X. ADJOURNMENT

Posted <<DATE>> at City Hall, AC Co., Swanson’s, and the Post Office.

 Name, Ex-Officio Staff

City of Bethel Community Action Grant Technical Review Board Meeting Minutes

March 29, 2023

Regular Meeting 7 p.m.

Bethel, Alaska

CALL TO ORDER
MEETING CALLED TO ORDER AT 7:13 pm.

I. ROLL CALL

BOARD MEMBERS PRESENT:	
Louise Russell, Chair	Leif Albertson
Henry Batchelor	Lucinda Alexie
BOARD MEMBERS ABSENT:	
Nikki Pollock	Miranda Robb
ALSO IN ATTENDANCE:	
John Sargent, Recorder & Ex Officio	

III. PEOPLE TO BE HEARD

No one spoke during People to Be Heard.

IV. APPROVAL OF AGENDA

MOVED:	L. Albertson	Approval of Agenda.
SECONDED:	H. Batchelor	
VOTE ON MAIN MOTION	4-0 Motion Passes	

V. APPROVAL OF MINUTES

MOVED:	H. Batchelor	Approve November 23, 2022 Meeting Minutes.
SECONDED:	L. Albertson	
VOTE ON MAIN MOTION	4-0 Motion Passes	

VI. UNFINISHED BUSINESS

Chair L. Russell moved group into committee as a whole.

A. Review amount of CAG funding available.

J. Sargent reviewed the memorandum about funding available for CAG awards and stated that \$9,848.78 is available to distribute this round.

B. Review and score applications and responses received (may include questions to applicants in attendance).

City of Bethel Community Action Grant Technical Review Board Meeting Minutes

March 29, 2023

Regular Meeting 7 p.m.

Bethel, Alaska

Applications were reviewed based on the applicants present in the room.

Marty Smith spoke about his application first. He wants funding to purchase three scales for his wrestling program.

Jaela Milford spoke about her Winter House application. She wants money to pay her staff members and some extra for utilities. She owes the CAG Committee on exit report for her program that just ended.

The committee reviewed each application and came up with questions for some of the applicants. The questions were noted by the Recorder so that they could be written up and sent to the applicants.

C. Review/revise CAG Program applications, forms, & processes.

The committee members discussed what to do about late applications. Should the applications be accepted or denied in the future? This topic will likely be material for motions once out of committee as a whole.

The committee members discussed the importance of exit reports. Several committee members mentioned their preference for allowing the applicant to submit the exit report before the second committee meeting to qualify the application for scoring.

D. Update on previous award recipients, projects funded, final reports, CAG award agreements, and other follow-up issues.

Chair L Russell acknowledged J. Sargent who produced the status report that was in the packet. J. Sargent said that he updated the report with the three new exit reports submitted this round.

L. Russell brought the committee out of the whole at 8:48 pm.

MOVED:	H. Batchelor	Direct Recorder to prepare and email applicants the questions the committee voiced during the project review.
SECONDED:	L. Albertson	
VOTE ON MAIN MOTION	4-0 All in favor	

City of Bethel Community Action Grant Technical Review Board Meeting Minutes

March 29, 2023

Regular Meeting 7 p.m.

Bethel, Alaska

MOVED:	H. Batchelor	Require exit reports by the 2 nd CAG Committee meeting that are reasonably compliant with all items on the exit report.
SECONDED:	L. Albertson	
VOTE ON MAIN MOTION	4-0 All in favor	
Amendment #1	L. Alexie	Add the word, "overdue" in front of "exit reports" in Main Motion.
	H. Batchelor	

VII. NEW BUSINESS

A. Annual Election of Chair and Vice Chair

MOVED:	L. Albertson	Postpone this agenda item to the next CAG Committee meeting in order to allow the committee members in absentia to participate in the nominations.
SECONDED:	L. Alexie	
VOTE ON MAIN MOTION	4-0 All in favor	

VII. EX OFFICIO REPORT

A. Ex Officio Report for March 29, 2023 CAG Committee Meeting.

J. Sargent summarized his Ex Officio report by saying that it contained the amount of \$9,848.78 that is available for distribution this quarter.

The committee decided to hold the second CAG Committee meeting next week on April 5, 2023 at 7 pm.

VIII. BOARD MEMBER COMMENTS

L. Albertson: Thanks everyone for meeting. I'm sorry I was not available to make quorum during the last two meetings Thank you to Louise Russell for serving as Chair for the last year. She had done a great job.

H. Batchelor: No comment.

L. Alexie: It is good that we had a quorum.

J. Sargent: We had some technology problems and were able to overcome them. Thanks for helping to solve the problems.

L. Russell: No comment.

City of Bethel Community Action Grant Technical Review Board Meeting Minutes

March 29, 2023

Regular Meeting 7 p.m.

Bethel, Alaska

IX. ADJOURNMENT

MOVED:	H. Batchelor	Adjourn the meeting.
SECONDED:	L. Albertson	
VOTE ON MAIN MOTION	4-0 All in favor	

Meeting Adjourned at 9:01 pm.

APPROVED THIS 5th day of April 2023.

Respectfully Submitted:

Louise Russell, Chair

ATTEST: _____
John Sargent, Recorder



City of Bethel
P.O. Box 1388, Bethel, AK 99559
907-543-1386
Website: www.cityofbethel.org

M e m o r a n d u m

To: Community Action Grant Committee

From: John Sargent, Grant Manager

Subject: Funding Available for CAG Awards-Update

Date: March 24, 2023

This memorandum provides the latest amount of CAG funding available to award. The starting amount of \$143,632.70 is the actual amount remaining after the collection of alcohol sales tax during fiscal year 2022.

Amount available at beginning of FY 2023	\$143,632.70
CAG Awards in FY 2022 (June 2022) paid in FY 2023	- \$28,500.00
CAG Awards (4) in FY 2023 (Sep 2022)	- \$85,430.00
Unspent CAG Award to ONC Returned to City	+ \$5,434.50
Unspent CAG Award to Delta Recreation Returned	+ 2,173.06
CAG Awards (4) in FY 2023 (Nov 2022)	- 27,500.00
Interest earned on CAG Account	+ 38.52
Total amount for distribution in March 2023	<u>\$9,848.78</u>

CITY OF BETHEL COMMUNITY ACTION GRANT Application

COVER PAGE

Applicant Information

Applicant Name: Martin Smith

Business License #s (if applicable): N/A

Applicant Address: 1006 Ron Edwards Memorial Way

Contact Person: Martin Smith Email Address: marty_smith@lkcd.org

Daytime Phone: 907-543-3757 Cell Phone: 907-545-2533

Grant Request Information

Grant Amount Requested:	\$	3820.00
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Will you accept less funding than the amount you requested? If so, tell us what a reduction would look like for your planned program. Yes we would accept less funding. We will accept anything the Bethel Community Action Grant Committee is willing to fund and use other means to make up the difference.

Program/Project Title and Summary:

Bethel Regional High School wrestling scales/cases replacement

The scales BRHS uses for wrestling season are about 15 years old and well beyond their service life. This application is to replace the three scales and their cases with new models. Second to scales is the replacement of mat tape inventory.

Date When Funds Are Needed: May 1, 2023

Project Beginning and End Date: December 30, 2023

Submission for: Quarter 1 Quarter 2 Quarter 3 Quarter 4

I affirm that if my organization, group, or self is granted funding, I (we) will be required to adhere to City guidelines related to the use of those funds, and will be required to provide timely reporting on the use of the granted funds. I affirm that grant funds will be used for the intended purposes outlined for this program.

Signature:  Date: Jan. 31, 2023

Authorized Officer/Applicant

Bethel Regional High School
Wrestling Program

To: City of Bethel
Bethel Community Action Grant
Quarter 1-2023

Application Question Responses:

1. Substantiating Community Need:

Bethel Regional High School (BRHS) currently hosts a wrestling season in the fall time beginning in late September and continuing through mid- December. BRHS also assists with the spring wrestling season in conjunction with Bethel Freestyle Wrestling's USA Wrestling program. The fall school program typically services between 60-80 high school and junior high students in grades 7-12. In the spring, BRHS aids Bethel Freestyle Wrestling Club (BFWC) with practice mats for wrestlers ages 4 and up serving approximately 160-170 wrestlers. BRHS also assists the wrestling club by providing scales for "Satellite weigh-ins" when the BFWC is sending wrestlers to competitions in the months of March and April. BRHS' program teaches core values such as hard work, dedication to self-improvement, living a healthy lifestyle, making healthy choices, and also provide kids a place to become a part of "the wrestling family." Parent involvement is encouraged by each program through program support, volunteerism, and assisting with coaching.

2. Project/Activity Goals or Objectives:

The goal of BRHS Wrestling is to provide young wrestlers the opportunity to grow in skill, participate in a healthy activity, learn the meaning of hard work and dedication to self-improvement, and develop friendly relationships that can last a lifetime. Many wrestlers from BRHS go on to wrestle at the collegiate level allowing them to pursue their career of choice through scholarship as they study. Currently, Bethel Regional High School has two former students-athletes participating at the collegiate level. Measurement of success on a tangible scale is nearly impossible to determine since BRHS wrestling has no direct ties to graduation rates, local and state scholarships, or career development. However, if you consider the size of the program, the lack of drop out from the program I believe success is evident-when considering the number of wrestlers that have chosen to continue at the collegiate level one can see the success. If you consider that BRHS wrestling has more state titles and more individual state titles, as well as more four-time repeat champions than any other school in the state you have an idea of the success of the BRHS program.

3. Coordination and Collaboration:

BRHS wrestling is currently collaborating with multiple other programs and schools in the City of Bethel. This includes Gladys Jung Elementary, Bethel Regional Junior High, Ayaprun Elitnavit, and Bethel Freestyle Wrestling Club. In addition, BRHS allows the

use of equipment for tournaments, such as clocks, with surrounding programs as they attempt to host their own wrestling tournaments. As described, wrestling practices and competitions provide a possible year-round opportunity for student-athletes in Bethel with collaborating efforts between all wrestling entities within Bethel. Our efforts are only hampered by our opportunity to purchase equipment and supplies for each of our programs. Often times we will share resources when one of the other programs is unable to purchase or runs short and needs additional supplies, such as mat tape, athletic tape, scoreboards, and even wrestling mats.

4. Implementation Plan:

Bethel Regional High School Wrestling program is an existing activity with a school sponsored season running typically from late September to early December. We do a majority of our travel and purchasing through fund raised activities by our wrestlers such as the “push-up-a-thon”, working concessions at BRHS, and serving meals to visiting teams. Through the City of Bethel Community Action Grant funds we will purchase three scales and cases to replace three we currently have. Justification for the purchase is such that the scales we currently have are approximately 12 years old, are beginning to give false readings even after being serviced, “certified” each year. The cases for the scales no longer close and latch which causes us to need to use mat tape to seal them when traveling (every team takes a scale while traveling to “check weights”). We will continue to use the student fund raised monies to provide travel opportunity to the athletes themselves creating better buy-in to the program. The wrestling mat hoist we want to purchase is a one-time purchase item to store and protect our wrestling mat. The wrestling mat should be considered as a one-time purchase with a life span of approximately ten to fifteen years.

5. Demonstrated Experience and Financial Information:

The coaches at Bethel Region High School have collegiate level and multiple years of experience in wrestling and working with children. They must pass a background check via USA Wrestling and Bethel Freestyle Wrestling Club’s program every two years. It is also required that they take similar coaching courses offered through ASAA. The budget for the scales and cases BRHS will purchase with the Community Action Grant is attached in an Excel spreadsheet.

6. Reporting Back:

With the school wrestling season running from late September to early December a report of the program success can be filed in January of 2024. However, the scales will need to be available for use and certification before the season begins in September.

Key Program Staff:

Darren Lieb-Head Boys Coach

Mr. Lieb grew up in Bethel and pursued a career in education. He currently serves as the BRHS boys wrestling head coach, athletic director, and teaches classes at BRHS. Mr. Lieb has been the coach of BRHS wrestling for over 20 years bringing home multiple state team titles, more individual state champions than any other program in the state, and has been inducted into the Alaska Sports Hall of Fame for his efforts.

Martin Smith-Head Girls Coach

Mr. Smith has lived in Bethel for 14 years and has coached wrestling for twelve of those years at all levels with the majority of that time serving as a coach at Gladys Jung Elementary. Prior to and while coaching, he served as a wrestling official for over 25 years. Mr. Smith has applied for, received, managed, and exited multiple community action grants at an overall value of approximately \$50,000 for the Gladys Jung wrestling program.

BRHS Wrestling FY23 Quarter 1 Community Action Grant Request

Suplay.com				
Quantity:		Description:	Unit Cost:	Total Cost:
3	each	Befour Ps66 Top Selling Scale 16x18in	\$729.99	\$2,189.97
3	each	Hard Case for Befour Scale #tfps66	\$299.99	\$899.97
1	Case	Mat Tape, One Shot Plus 3inX84' (12 Rolls)	\$90.00	\$90.00
			Subtotal:	\$3,179.94
			Shipping:	\$640.00
			Grand Total	\$3,819.94

CITY OF BETHEL
COMMUNITY ACTION GRANT
Application

COVER PAGE

Applicant Information

Applicant Name: Bethel Winter House

Business License #s (if applicable): 211197

Applicant Address: 127 Atsaq St / PO Box 1969 Bethel, AK 99559

Contact Person: Jaela Milford Email Address: jmilford@bethelwinterhou

Daytime Phone: 907-545-7661 Cell Phone: 518-763-7092

Grant Request Information

Grant Amount Requested:	\$	\$12,395
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Will you accept less funding than the amount you requested? If so, tell us what a reduction would look like for your planned program. Yes No

Program/Project Title and Summary: BWH will close before April 30th, ending its season prematurely, increasing the likelihood of illness and death in the homeless population of Bethel.


Bethel Winter House is the emergency shelter in Bethel. It opened its doors on October 1st, 2022 for its 9th year. Winter house are between 8pm to 7am daily for overnight stay. BWH staff provide an evening meal nightly and breakfast food before they leave at 7am. Services also include free laundry services, shower and hygiene products, and access to donated clothes and resources. BWH provides a safe place to sleep during the cold winter months for all individuals, especially focused on the homeless population of Bethel.

Date When Funds Are Needed: April 1st, 2023

Project Beginning and End Date: October 1st, 2022 through April 30th, 2023

Submission for: Quarter 1 Quarter 2 Quarter 3 Quarter 4

I affirm that if my organization, group, or self is granted funding, I (we) will be required to adhere to City guidelines related to the use of those funds, and will be required to provide timely reporting on the use of the granted funds. I affirm that grant funds will be used for the intended purposes outlined for this program.

Signature:  Date: 02/28/23
Authorized Officer/Applicant

PROJECT SUMMARY

Please provide a comprehensive, clear and concise response to each of the questions below. If a question does not apply to your application, indicate by responding "Not Applicable."

1. Substantiating Community Need

- a. Identify and describe existing needs in the community to be addressed by the proposed activity.

Bethel Winter House is the only emergency shelter in Bethel. BWH is meeting a very apparent service need by providing overnight shelter during the winter months. All individuals are welcome, but with an especially focus on the homeless population in Bethel. As of Feb 28th, 2023, BWH has seen over 225 individuals who have needed to use BWH services. Through BWH intake surveys completed during the previous winter season, Bethel has at least 34 individuals who meet the federal definition of chronically homeless and see about 300 other individuals needing services. We are on track to reach around 300 individuals this season as well. Without BWH, there are very few mal options, no public access to bathrooms and showers and no free laundry service; and most importantly, no place for people to sleep overnight in the cold weather. BWH being open is saving the lives of the vulnerable population of Bethel.

- b. Specifically describe how the activities to be carried out directly address identified needs in the community.

Bethel Winter House provides daily meals, access to bathrooms, showers, a chance to shower, access to donated clothes and resources. BWH provides a safe place to spend the night out of the winter cold. Available for all individuals, regardless of their homeless status.

2. Project/Activity Goals and Outcomes

- a. Describe the overall goals, objectives, and activities to be accomplished by the proposed project.

The overall goal of Bethel Winter House is to remain open for the entire winter months to have full access of services for the homeless population of Bethel. This will be accomplished by ensuring the BWH facility can remain open for the winter season by covering utilities and enough BWH staff to monitor the facility and the guests inside.

- b. Provide measurable outcomes for your project and how those outcomes will be measured.

BWH staff require all guests staying and using the shelter to complete an intake form, this allows BWH to know who is staying, and what resources/services they are using/need. BWH also has daily attendance logs for open hours. All services will be recorded; number of participants for the meal, number of showers taken and number of loads of laundry completed. The number of participants will also be recorded for the community events; AA, Addiction Recovery meetings, Bible studies, Elder storytime, etc

3. Coordination and Collaboration

- a. Describe current efforts to collaborate and coordinate services with other community organizations regarding the proposed project.

BWH is partnered with the Tundra Women's Coalition and their Thrift Store to provide free clothes and winter gear for the individuals using BWH services. The Yukon Kuskokwim Health Corporation Dietary department also donates leftover food and meals to BWH. Bethel Covenant Church also provides a bible study and Celebrate Recovery program. Public Health also provides free TB screenings, flu shots, NARCAN and COVID tests.

- b. Explain how you will develop any needed collaborative relationships that are not already in place.

BWH would like to develop a partnership with the local AA chapter, to provide additional recovery opportunities. BWH would also like to develop a relationship with the AK Job Center to provide access to employment opportunities; access to applications, bulletin board of local employment, training sessions, etc.

- c. Does any community organization, other than your own, offer the type of services proposed under this program design? If so, describe how your program will enhance these efforts.

In Bethel, there is no access to public restrooms, showers, and laundry for homeless or low-income individuals. There is also no place to stay overnight in the cold weather, causing to illness and death. BWH fills a needed gap in safety and wellness.

4. Implementation Plan

- a. If this is a new project/activity, describe specific steps to be taken to implement the activity. Identify target dates for each phase of implementation.

See Below

- b. If this is an existing project/activity, describe how this funding will be used to expand the scope of the existing activity. Identify target dates for each phase of implementation.

BWH will use this funding to remain open for the entire last month of the winter season in Bethel, April 2023. There are past seasons of BWH that have had to close in March instead of continuing until the end of April due to lack of funding. With these funds, the BWH season will continue through the end of April, ensuring the safety of the guests at BWH for another month.

5. **Demonstrated Experience and Financial Information**

- a. Describe the applicant's (or the principal staff as it relates to the project) background, and experience in implementing the proposed activity or similar activities.

Jaela Milford, Executive Director, of Bethel Winter House has been in this position for close to two years now, running the shelter through 2021-22 season and the current 2022-23 season. She will be working alongside Tiffany Belfrey, the Facility Monitor, to provide services for homeless or low-income individuals in the winter months. Tiffany was a monitor in the past seasons, and was promoted to Facility Monitor after the previous ones passed

- b. Provide a proposed budget breakdown with the following information:

Item & Description	Funding Source	Other \$	Amount
Staffing Hours - Facility Monitor - Monthly Salary - \$40,000 for 7 months - April Salary	City of Bethel		\$5,715
Staffing - Monitor 1 - 40 hours per week for 4 weeks \$17/hr	City of Bethel, Yukon Kuskokwim Delta Women in Philanthropy	\$340	\$2,380
Utilities - Electric	City of Bethel		\$1,800
Utilities - Heating Fuel	City of Bethel		\$2,000
Utilities - Internet/Phone	City of Bethel		\$500
	Total		\$12,395

- c. Have you ever received funding from the City of Bethel before? If so, provide 1) dates, 2) amounts, 3) project descriptions, and 4) Exit Report status. No Yes

2022, Quarter 3	\$20,930	BWH personnel, utilities for Oct-Dec 2022	Submitted 3/01/23
2022, Quarter 4	\$15,040	BWH personnel, utilities for Jan-Feb 2023	Due 1 month after end of funds, will submit before May 30,2023

6. Exit Report Due

- a. Awardees will be required to present a written Exit Report to the Community Action Grant Board within 30 days of completion of the project/program. See Report on City's website (www.cityofbethel.org).
- b. Identify the timeframe in which you anticipate providing an Exit Report to the Board on the use of the grant funds. **Exit Report will be submitted before May 31, 2023**
- c. If applicant has a current Community Action Grant in progress, provide a spending plan that clearly shows how the remaining funds will be spent to complete the project/program. **Spending is complete for previous funding awards**



Grants, Income, and Donations

Unrestricted Grants

Yukon Kuskokwim Delta Women In Philanthropy	– \$10,855
GCI Gives	– \$5,000
Bethel Community Services Foundation	– \$24,873.80

Income

Rental Income	- \$15,000
Lease Income	- \$48,000
In-Kind Donations	- \$5,000

Restricted Grants

CAG Quarter 3	- \$20,930
CAG Quarter 4	- \$15,040
Emergency Food and Shelter Program - APRA	- \$15,304
Community Initiative Matching Grant	- Submitted \$50,000 - Funds by July , 2023
Grants for the Benefit of Homeless Individuals	- Submitting \$100,000 – Due March 21, 2023 – Funds Unknown

Bethel Winter House

Statement of Financial Position

As of March 1, 2023

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
*FNBA Chk 1087	44,022.30
Checking 3808	0.00
Checking 5890	0.00
Total Bank Accounts	\$44,022.30
Accounts Receivable	
Accounts Receivable (A/R)	0.00
Total Accounts Receivable	\$0.00
Other Current Assets	
Deferred Grant Receivable	0.00
Due to From BCSF	874.32
Undeposited Funds	0.00
Total Other Current Assets	\$874.32
Total Current Assets	\$44,896.62
TOTAL ASSETS	\$44,896.62
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable (A/P)	27,524.74
Total Accounts Payable	\$27,524.74
Other Current Liabilities	
Deferred Grant Payable	0.00
Direct Deposit Payable	0.00
Payroll Liabilities	
AK Unemployment Tax	733.13
Co. HSA	5,625.00
Federal Taxes (941/943/944)	1,799.20
Total Payroll Liabilities	\$8,157.33
Payroll wages and tax to pay	
Payroll tax to pay	0.00
Total Payroll wages and tax to pay	\$0.00
Total Other Current Liabilities	\$8,157.33
Total Current Liabilities	\$35,682.07
Long-Term Liabilities	
Building Contingency	30,600.00
Total Long-Term Liabilities	\$30,600.00
Total Liabilities	\$66,282.07
Equity	
Opening balance equity	93,898.79

	TOTAL
Retained Earnings	-110,084.96
Net Revenue	-5,199.28
Total Equity	\$-21,385.45
TOTAL LIABILITIES AND EQUITY	\$44,896.62

Bethel Winter House
Budget Overview: Draft FY2023 - Approved
 July 2022 - June 2023

	Total
Income	
Unrestricted Funds	60,000.00
Lease Income	75,000.00
Rental Income	36,000.00
Uncategorized Income	5,000.00
Fundraising	75,000.00
Restricted Grants	100,000.00
Total Income	\$ 351,000.00
Gross Profit	\$ 351,000.00
Expenses	
Advertising & Marketing	500.00
Bank Charges & Fees	600.00
Capital Expenses	20,000.00
Contractors	400.00
Contract Site Monitoring	15,000.00
Total Contractors	\$ 15,400.00
Dues & Subscriptions	1,480.00
Employee Benefits	9,000.00
Fund Raising	5,000.00
Insurance	15,000.00
Legal & Professional Services	16,000.00
Other Business Expenses	5,000.00
Repairs & Maintenance	24,920.00
Salaries & Wages	170,000.00
Supplies	
Guest Food	15,000.00
Office/Bldg/Cleaning/PPE	12,000.00
Total Supplies	\$ 27,000.00
Taxes and Licenses	100.00
Travel	
Guest Travel	1,000.00
Site Monitor Travel	680.00
Total Travel	\$ 1,680.00
Uncategorized Expense	420.00
Utilities	
Electricity	12,000.00
Fuel Oil	28,000.00
Propane	2,000.00
Telephone and Internet	12,000.00
Total Utilities	\$ 54,000.00
Total Expenses	\$ 366,100.00
Net Operating Income	-\$ 15,100.00
Net Income	-\$ 15,100.00

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: **NOV 10 2014**

BETHEL WINTER SHELTER LIONS CLUB
PO BOX 1525
BETHEL, AK 99559-1525

Employer Identification Number:
46-4382634
DLN:
26053708001084
Contact Person:
CUSTOMER SERVICE ID# 31954
Contact Telephone Number:
(877) 829-5500
Accounting Period Ending:
December 31
Public Charity Status:
170 (b) (1) (A) (vi)
Form 990/990-EZ/990-N Required:
Yes
Effective Date of Exemption:
December 26, 2013
Contribution Deductibility:
Yes
Addendum Applies:
No

Dear Applicant:

We're pleased to tell you we determined you're exempt from federal income tax under Internal Revenue Code (IRC) Section 501(c)(3). Donors can deduct contributions they make to you under IRC Section 170. You're also qualified to receive tax deductible bequests, devises, transfers or gifts under Section 2055, 2106, or 2522. This letter could help resolve questions on your exempt status. Please keep it for your records.

Organizations exempt under IRC Section 501(c)(3) are further classified as either public charities or private foundations. We determined you're a public charity under the IRC Section listed at the top of this letter.

If we indicated at the top of this letter that you're required to file Form 990/990-EZ/990-N, our records show you're required to file an annual information return (Form 990 or Form 990-EZ) or electronic notice (Form 990-N, the e-Postcard). If you don't file a required return or notice for three consecutive years, your exempt status will be automatically revoked.

If we indicated at the top of this letter that an addendum applies, the enclosed addendum is an integral part of this letter.

For important information about your responsibilities as a tax-exempt organization, go to www.irs.gov/charities. Enter "4221-PC" in the search bar to view Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, which describes your recordkeeping, reporting, and disclosure requirements.

Letter 5436



CITY OF BETHEL
P.O. Box 1388 • Bethel, Alaska 99559
907-543-1386
Fax: 907-543-1388

March 31, 2023

Laura Ellsworth
Southwest Alaska Arts Group
PO Box 264
Bethel, AK 99559

Dear Laura:

The Community Action Grant Committee met on March 29, 2023 to discuss the CAG application that you submitted for funding. The Committee discussed your application and wanted to request more information from you. Your application is still active and should be scored for funding at the next scheduled CAG meeting to be held April 5, 2023 at 7 pm.

Please provide the Committee with an answer to the questions below by **Tuesday, April 4, 2023** at 4 pm:

1. We see that an exit report for the \$23,600 CAG award given to SWAG is due from your organization after the Camai Dance Festival. When do you think you can complete and submit that exit report to the committee?
2. We did not see the CAG award amount of \$23,600 listed in the budget submitted with the current CAG application requesting \$10,000. Please tell us the status of the \$23,600 CAG award made in September 2022.
3. How many people are served by SWAG in one year?
4. How many people attended the courses/classes conducted by the Executive Director?
5. How many hours a week and in a year does the Executive Director work for the salary amount listed in your application?

Thank you for taking the time to respond to the Committee's questions and action requests.

Sincerely,

Community Action Grant Committee

"Alaska's Arctic River Sea Port"

CITY OF BETHEL
COMMUNITY ACTION GRANT
Application

COVER PAGE

Applicant Information

Applicant Name: Bethel Community Services Foundation Friends of the KCL Library

Business License #s (if applicable): 260108

Applicant Address: PO Box 2189, Bethel, AK 99559

Contact Person: Theresa Quiner Email Address: tquiner@alaska.edu

Daytime Phone: 907-543-4517 Cell Phone: _____

Grant Request Information

Grant Amount Requested:	\$	20000
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Will you accept less funding than the amount you requested? If so, tell us what a reduction would look like for your planned program. **If we receive less than the requested amount we will look for funding elsewhere.**

Program/Project Title and Summary:

Library Jesuit Volunteer Adult Services Coordinator. The library JV position provides additional staffing at the library, performs regular library duties, and also organizes adult programming at the library with a focus on services that serve marginalized adult populations in the community including people experiencing homelessness. A primary component of the position is to collaborate with the Bethel Housing Coalition to organize 2-3 Project Homeless Connect events to bring services to people in need while also providing an efficient venue for collecting data on housing and homelessness in the community. This position also organizes healthy activities for adults such as craft workshops, kayaking events, and more.

Date When Funds Are Needed: 9/1/2023

Project Beginning and End Date: August 15, 2023-July 31, 2024

Submission for: Quarter 1 Quarter 2 Quarter 3 Quarter 4

I affirm that if my organization, group, or self is granted funding, I (we) will be required to adhere to City guidelines related to the use of those funds, and will be required to provide timely reporting on the use of the granted funds. I affirm that grant funds will be used for the intended purposes outlined for this program.

Signature:  Date: 2-23-23
Authorized Officer/Applicant

Library Jesuit Volunteer Adult Services Coordinator

1. Community Need:

The library is seeking funding to pay the Jesuit Volunteer fee for the library JV position for the FY24 fiscal year. The library is currently in our sixth year of having a Jesuit Volunteer, and has received funding from the city for all six years. The anticipated cost for the 2022-2023 JVC volunteer at the library is \$19,148, so we are seeking this amount from the city to cover the fee at this time. We have established the success of the program at the library, and a JV is an affordable way for the city to provide an additional full-time employee at the library for a very reasonable amount of money. This ensures that we have adequate staffing to ensure that two staff people are working at all times for safety, and also enables the library to provide a variety of programming for all ages. The library receives the majority of our funding from UAF including internet costs, building costs, contracts and commodities, and the librarian salary, with only \$72,600 in regular budgeted funding from the city to support one full time position with salary and benefits. The majority of the library's use is public library use, not academic use.

The library is currently one of the only public buildings that is open during the day. Because of this, we provide daily services to the community, which includes many children and adults including many homeless and unemployed residents. We are open 40 hours a week. Especially during the cold winter months, we are very busy and do not have adequate full time staffing for the demand on our services and to ensure the safety of both our employees and library patrons. The JV position allows us to always have two people working at all times which is essential because we have to manage frequent difficult behavior including intoxicated adults. This position also allows us to frequently have three staff working which allows us to provide community programming to both children and adults. The library strives to be active in providing services not provided by other agencies, and there is a lack of healthy community activities for youth and adults in the community.

2. Project/ Activity Goals and Outcomes.

The library is an important agency in the community for providing healthy, alcohol free programs and community events to children, adults, and families. The library historically has had a youth services coordinator funded by the City of Bethel, and the JV position allows the library to have a position dedicated to adult services expanding the demographics served by the library.

The focus of the JV position is to provide programming and services to meet the needs of the adult population of Bethel, with a focus on unemployed, under-served and homeless residents. One of the major programs organized by the Jesuit Volunteer is to organize 2-4 Project Homeless Connect events per year when possible with Covid restrictions, which is an opportunity for people experiencing housing insecurity to obtain a variety of services in one convenient location. Project Homeless Connect also provides a venue for the Housing Coalition to collect survey data on homelessness in the community. That data has been instrumental in

seeking the funding towards a future project to build permanent supportive housing in Bethel. Just last week we saw these efforts come to fruition as the Housing Coalition broke ground for the new permanent support housing facility. This facility should be in operation in one to two years.

The JV position is available for one-on-one assistance with helping people on computers, with a focus on helping people apply for jobs, public assistance and other things that are necessary to do online. This has been a long standing need at the library, and we have had difficulty providing one-on-one assistance due to staffing levels, but it is a need in the community due to the high rate of computer illiteracy in the community and the necessity of submitting forms and job applications online. The position is responsible for organizing healthy community activities for adults and families such as the previously mentioned Project Homeless Connect, adult movie nights, book clubs, and community events such as Trunk or Treats and Winter Carnivals. The JV is also responsible for communicating and working with other service agencies to avoid duplication of efforts, provide support to other service agencies, and work together to streamline services across agencies. Through this role the JV represents the library on the Bethel Housing Coalition. For the past several years the library JV has helped with Food Bank, a need that was identified by the Housing Coalition. The JV is instrumental each year in coordinating the Point in Time survey. The housing coalition now has the data needed to move into the next phase of planning for a long-term solution to homelessness in the community. Grant applications have been submitted for funding to build permanent supportive housing. Outcomes are measured through statistics and data collection. The housing coalition has a data analyst that oversees survey data and creates a report on homelessness after each Project Homeless Connect event (see attached). The library also collects statistics from each program with total attendance.

The JV also provides an additional staff member at the library to serve the almost 2000 library card holders and thousands of non-library card holders that visit the library each year to use the computers, access Wi-Fi, check out materials, and attend our programs.

3. Coordination and Collaboration: One of the primary focuses for the JV position is to collaborate and coordinate services with other agencies. The library director and JV are members of the Bethel Homeless Coalition, which is an effort to increase collaboration with other agencies that work with people experiencing homelessness. The library also partners with other agencies regularly throughout the year to provide programming, including Bethel 4-H to plan events like Trunk or Treat, Clean up Green up, and the Bethel Youth Fair. We also partner with YKHC departments, the Public Defender Agency, TWC and other organizations to provide events like Project Homeless Connect, cooking classes, and other community programs.

There are not any organizations in town that offer the type of services that we provide. The library is always aiming to provide services and programming that are not being provided by other organizations.

4. Implementation plan: The library is currently in our sixth year of having a Jesuit Volunteer, and we have a solid plan in place for the incoming JV next year. The collaborative partnerships are already in place for a successful JV program at the library next year. No other organizations provide the services proposed under this program design. However, we constantly partner with other organizations when planning our programs to maximize resources and avoid duplication.

5. The principal staff involved will be Theresa Quiner, the library director for the Kuskokwim Consortium Library. Theresa applied for and wrote the job description for the JV position, and has been supervising JVs since August 2017.

Budget:

The JVC/ AmeriCorps fee for FY23 is approximately \$20000 This amount covers a full time employee for one year.

Budget item: \$20000

Description: JVC fee

Dollar amount of CAG request: \$20000

Matching funds: The library will pay the return plane ticket for the JV, which is a requirement of the JV program. App. \$800

In kind donations: The library provides the workspace and equipment necessary for the JV to do the job. The Housing Coalition, Lions Club, Bethel Community Services Foundation, TWC and community members also provide support through donations of money and materials to provide Project Homeless Connect.

Total: \$20000

6. The JVC position will go from August 2023-July 2024. The library will present a written exit report September 1st, 2024.



CITY OF BETHEL
P.O. Box 1388 • Bethel, Alaska 99559
907-543-1386
Fax: 907-543-1388

March 31, 2023

Theresa Quiner
BCSF-Bethel Friends of the Library
PO Box 2169
Bethel, AK 99559

Dear Theresa:

The Community Action Grant Committee met on March 29, 2023 to discuss the CAG application that you submitted for funding. The Committee discussed your application and wanted to request more information from you. Your application is still active and should be scored for funding at the next scheduled CAG meeting to be held April 5, 2023 at 7 pm.

Please provide the Committee with an answer to the questions below by **Tuesday, April 4, 2023** at 4 pm:

1. The CAG Award Status Report shows an overdue exit report due for a CAG Award to BCSF-Kuskokwim Library Fund in the amount of \$33,680. Please prepare and submit this exit report.
2. We see that you are supposed to complete and exit report by August 31, 2023 for the CAG Award provided to you in the amount of \$19,148. Please give us a short summary of the progress and spending associated with this project.
3. When do you need the money requested in your current CAG application? The Committee would like to roll your application over to the next quarter in hopes that more money would be available for CAG award distribution.
4. What will you do if the CAG Committee is unable to provide the full amount you requested?

Thank you for taking the time to respond to the Committee's questions and action requests.

Sincerely,

Community Action Grant Committee

"Alaska's Arctic River Sea Port"

CITY OF BETHEL
COMMUNITY ACTION GRANT
Application

COVER PAGE

Applicant Information

Applicant Name: SouthWest Alaska Arts Group

Business License #s (if applicable): 1047187

Applicant Address: P.O. Box 264 Bethel, AK 99559

Contact Person: Laura Ellsworth Email Address: Lbellsworth@alaska.edu

Daytime Phone: 9079538055 Cell Phone: N/A

Grant Request Information

Grant Amount Requested:	\$	<u>10,000</u>
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Will you accept less funding than the amount you requested? If so, tell us what a reduction would look like for your planned program. **Yes** **No**

Program/Project Title and Summary:

SWAAG Executive Director Salary Support

Date When Funds Are Needed: April 1, 2023

Project Beginning and End Date: April - December 2023

Submission for: **Quarter 1** Quarter 2 Quarter 3 Quarter 4

I affirm that if my organization, group, or self is granted funding, I (we) will be required to adhere to City guidelines related to the use of those funds, and will be required to provide timely reporting on the use of the granted funds. I affirm that grant funds will be used for the intended purposes outlined for this program.

Signature:  Date: 2/27/2023
Authorized Officer/Applicant

Southwest Alaska Arts Group

Statement of Activity January - December 2022

	TOTAL
Office expenses	184.99
Bank fees & service charges	2,717.16
Memberships & subscriptions	868.92
Office supplies	197.08
Shipping & postage	113.23
Software & apps	1,105.24
Total Office expenses	5,186.62
Other	432.75
Payroll expenses	
Taxes	6,490.21
Wages	66,872.59
Workers' compensation insurance	425.00
Total Payroll expenses	73,787.80
Sales Tax	1,756.92
Supplies	9,215.79
Travel	26,514.85
Total Expenditures	\$226,584.46
NET OPERATING REVENUE	\$90,442.74
NET REVENUE	\$90,442.74

Southwest Alaska Arts Group

Statement of Activity
January - December 2022

	TOTAL
Revenue	
Artist Membership	490.00
Contributed income	
Corporate & foundation grants	105,220.00
Donations directed by individuals	33,209.90
Government grants & contracts	58,752.80
Grants from other nonprofits	250.00
Total Contributed income	197,432.70
Deferred Grant Revenue	-3,623.27
Sales	2,793.32
Art Class Revenue	11,174.41
Camai	2,902.14
Performance Revenue	40,842.07
Total Sales	57,711.94
Sales of Product Income	
Merchandise Sales	68,800.07
Total Sales of Product Income	68,800.07
Uncategorized Income	0.00
Total Revenue	\$320,811.44
Cost of Goods Sold	
Cost of Goods Sold	3,784.24
Total Cost of Goods Sold	\$3,784.24
GROSS PROFIT	\$317,027.20
Expenditures	
Advertising & marketing	1,538.30
Alcohol Tax	111.30
Commissions	36,990.95
Contract & professional fees	24,122.67
Accounting fees	7,338.35
Talent Fee	17,900.00
Total Contract & professional fees	49,361.02
Insurance	3,160.23
Liability insurance	1,853.76
Total Insurance	5,013.99
Occupancy	
Cleaning	500.00
Rent	15,950.00
Utilities	224.17
Total Occupancy	16,674.17

PROJECT SUMMARY

Please provide a comprehensive, clear and concise response to each of the questions below. If a question does not apply to your application, indicate by responding "Not Applicable."

1. Substantiating Community Need

a. Identify and describe existing needs in the community to be addressed by the proposed activity.

SouthWest Alaska Arts Group has had a busy year hosting arts and dance camps for kids, presenting concerts with Alaskan and Indigenous musicians, running the consignment gift shop, and hosting native arts community classes to encourage intergenerational knowledge transfer. We are also in the midst of planning the Cama'i Dance Festival which is returning to the full three-day event for the first time since 2019.

Participation in arts and culture are critical components to education, and success in school. Engaging in arts and culture activities develops resilient, creative minds that maximize opportunities and find solutions to life's challenges. The art and culture of our community embodies a local sense of pride, defines who we are, and connects people of all ages and cultures together. Feedback from community participants show that the arts make Bethel more connected, more inclusive, and a more attractive community to live, work, play and raise our families in.

SWAAG remains committed to providing activities, events, classes and entrepreneurial support that fill key needs within the community. Along with the work SWAAG is doing to maintain its established programs, the organization is also aggressively seeking out funding to ensure the salary of the part-time Executive Director, accountant, and gift shop manager. These are new positions for SWAAG and necessary for its continued growth and stability. Prior to 2021 SWAAG was totally volunteer. It has become clear to the board that maintaining these positions brings much needed cohesiveness to the group, and the potential for the community to benefit even more from increased community programming.

b. Specifically describe how the activities to be carried out directly address identified needs in the community.

A fully funded Executive Director part time salary position will allow SWAAG to continue to offer programs like the ones hosted in 2022. They include:

Our partnership with CIRI enabled SWAAG to offer four Native arts classes to the public. The classes, taught by master artists, help ensure that traditional arts and crafts are alive and vibrant in this community. The arts and culture instructors included, Kelly Lincoln, Evelyn Day, Quki (Golga) Oscar, and Trisha McIntyre. Bringing the voice of the Yup'ik and Cup'ik people in song, dance and the written word was a program goal set by the board. SWAAG presented in 2022 with Byron Nicholai and Pamyua in two concerts. Outside of the Cama-i Dance Festival, the

Pamyua concert was the best attended event all year, filling the Yupiit Piciryarait cultural center (YPCC), to capacity.

A first reading and community potluck was held to showcase the new book: "Ircenrraat, other than human Persons", by Ann Fienup-Riordan, (not in attendance), Marie Meade, Alice Reardon and Mark John. An Evening of the Arts, Writers Addition brought authors and poets Ben Kuntz, Don Reardon, Seth Kantner and Sara Guinn together for a night of sharing readings of their latest works with the public. A question and answer session followed both evenings.

Working with the Rasmuson Foundation, SWAAG offers workshops to assist local artists and craftpersons to apply for the Individual Artists Awards annually.

The SWAAG gift shop in the YPCC provides a stable, secure and reliable venue for local artisans to sell their work year round. The store is back to regular daily hours and participates in all Saturday markets. Currently there are at least 36 consignors, and recently hired part-time store manager, Sugar Henderson, is expanding services to artist/craftpersons in the region and plans to start online sales.

Educational programs included five weeks of arts and dance camps for youth ages 6 to 16 during the summer. This year the additions of both traditional dance and modern dance were added.

SWAAG awarded a travel scholarship to a local youth Yuraq dance group, Qasqimiut, to attend AFN.

SWAAG held a mini-Cama-i in March of 2022, just at the end of Covid restrictions. It was a wonderful celebration of life and community, sorely needed after the last two years. Plans for 2023 Cama-i dance festival are near completion and will happen in March 24-26th, 2023, back to full strength and size at the Bethel High School.

On Giving Tuesdays, SWAAG is one of the nine local non-profits that works with Bethel Community Services Foundation, participating in #BethelGives day.

SWAAG 2022 programs include:

Native arts baby bootie sewing class with instructor, Trisha McIntyre.

*Professional photography sessions for local artists to capture current work, Katie Basile

Native arts dance fan class, women's fans with instructor, Quki (Golga) Oscar.

Steel Salmon and Raven Community Dinner and Auction

Community concert with "Sundae & Mr. Goessl"

Community concert with Paul Basile and Paul Conti

*Indigenous Musician, Byron Nicholai in concert

*"Ircenrraat: other than human Persons" book reading and potluck with authors Marie Meade, Alice Reardon, and Mark John (Partnership with Kuskokwim Consortium Library).

*Arctic Entries: Tundra Tales local storytelling night with cellist Jami Sieber

Indigenous Band, Pamyua in concert for community

*Awarded a travel scholarship to local youth Yuraq dance group to attend and dance at AFN in 2022

Five weeks of summer arts camp in partnership with Bethel 4-H including Yuraq (Yup'ik dance), modern dance/musical theater, traditional native arts camp, two weeks of art camp with dumpster mural painting, ceramics, and photography.

Grass gathering and how to preserve weekend with community members for future weaving classes, Kelly Lincoln, instructor

Native arts grass basket weaving for beginners class, Kelly Lincoln, instructor
 *Ingenious People's Day community celebration, dancing, singing, drumming and potluck (Partnership with Kuskokwim Consortium Library).
 "Just Desserts" local community talent show with ten local acts
 "Bethel Bowls" ceramic pottery community event, donating half of the revenue to Bethel Community Services Foundation.
 Maintained 38 local artist consignors at the SWAAG gift shop and recruited 7 additional artist/entrepreneurs
 Participated in 10 Saturday Markets to sell community artist work and promote "featured artists"
 *denotes new or reinstated programs/events.

2. Project/Activity Goals and Outcomes

a. Describe the overall goals, objectives, and activities to be accomplished by the proposed project.

The goals SWAAG is working on include: 1. Supporting rural Alaska artists through the gift shop as a source of revenue for the individual artist. 2. Annual events that promote arts and culture (Steel Salmon auction, Camai Dance Festival, Arctic Entries Storytelling, Concerts, book readings from local authors). 3. Increased exposure of local artists and performers, (First Friday shows, Just Desserts, Quarterly profiled artists in the gift shop and online). The addition of an executive director and an accountant has been essential in achieving the goals and activities described.

The SWAAG Executive Director will also work towards developing new avenues for artistic development, artistic growth, and artistic entrepreneurship, and seeking out new or repeat funding available to support those endeavors.

b. Provide measurable outcomes for your project and how those outcomes will be measured.

The SWAAG Executive Director will lead the nonprofit in sponsoring the following events for 2023.

- Bethel Bowls Event
- K300 Winter Concert
- Camai Dance Festival
- (4) Native Arts Community Classes
- Managing SWAAG's Gift Shop which provides economic opportunities for local artists and craft persons.
- (4) weeks of summer Arts Camps for kids ages 6-12
- Fall 2023 Concert (TBD)
- Arctic Entries Storytelling in collaboration with Kuskokwim Consortium Library
- Just Desserts 2023
- 2023 Steel Salmon and Raven Auction

- Fall events celebrating Native Heritage Month + Indigenous People's Day
- Let's Dance Intensives for youth
- (2) professionally profiled local artists with exhibits in Bethel
- (1) additional artist profiled in the KYUK Media/SWAAG co-sponsored series: Arctic Artists

3. Coordination and Collaboration

a. Describe current efforts to collaborate and coordinate services with other community organizations regarding the proposed project.

The Executive Director position was created in January of 2022 after the merger of Bethel Council on the Arts and the Kuskokwim Art Guild. The SWAAG ED was able to garner \$82,600 in outside grants to host arts and culture events, classes, workshops, and to support rural artists/performers for the 2022 fiscal year. However, the majority of those grants do not allow much funding for salary support for coordinating those arts events and programs. In spite of that, SWAAG has been working hard to obtain funding from outside sources to help fund the Executive Director position. Below is a list of confirmed and pending sources of income for the director salary budget in 2023. Currently, we have a deficit of \$22,600. SWAAG works to balance a community minded approach to class/concert/event fees. We believe in making the arts accessible to all community members. Last year, any child who wanted to participate in art camp could receive a 100% scholarship if needed. We are hoping to make up the difference for the SWAAG ED salary with grants such as these!

SWAAG Executive Director Salary x 1 year \$55,000		
	Amount	Status
Alaska Community Foundation Grant	\$3500	confirmed
Rasmuson Individual Artist Outreach	\$2000	confirmed
Community Engaged Media AK Humanities Forum	\$1500	confirmed
Alaska Community Foundation - Let's Dance! Grant	\$5800	confirmed
JWM The CIRI Foundation	\$2100	confirmed
Alaska State Council on the Arts Operating Grant	\$7500	pending
2023 Projected Donations	\$10000	pending
confirmed/pending total:	\$32,400	
2023 salary deficit:	\$22,600	
TOTAL:	\$55000	

b. Explain how you will develop any needed collaborative relationships that are not already in place.

SWAAG has built strong and enduring partnerships with UAF Kuskokwim Campus, Kuskokwim Consortium Library, Yupiit Piciryarait Cultural Center, Lower Kuskokwim School District, Bethel Community Services Foundation, Bethel 4H, KYUK Public Radio, and many local businesses. These vital partnerships have ensured SWAAG hosts, or co-hosts events with large amounts of in-kind contributions which decrease the overhead, and increase the ability to pay artists and instructors fairly. For events and operations to continue as they have, funding will need to be secured for the SWAAG Executive Director salary.

c. Does any community organization, other than your own, offer the type of services proposed under this program design? If so, describe how your program will enhance these efforts.

SWAAG is unaware of any other organization in Bethel that hosts arts and culture events of this magnitude.

4. Implementation Plan

a. If this is a new project/activity, describe specific steps to be taken to implement the activity. Identify target dates for each phase of implementation.

b. If this is an existing project/activity, describe how this funding will be used to expand the scope of the existing activity. Identify target dates for each phase of implementation.

If the proposed grant is approved, the funding will be used starting April-December 2023 to ensure the uninterrupted scheduled events and goals for 2023 occur.

5. Demonstrated Experience and Financial Information

a. Describe the applicant's (or the principal staff as it relates to the project) background, and experience in implementing the proposed activity or similar activities.

Laura Ellsworth: SWAAG Executive Director was hired in October of 2021, and has continued on in the position since the inception of merged entities in January 2022 (Kuskokwim Art Guild + Bethel Council on the Arts).

2023 SWAAG Board:

Moses Tulim: President

Paul Conti: VP of Production

Julie McWilliams: VP of Visual Arts

R. Mark Jones: Treasurer

Stacey Reardon: Member at Large

Victoria Sosa: Member at Large

Mary Horgan: Member at Large

b. Provide a proposed budget breakdown with the following information:

Item & Description Funding Source Amount

Total

Budget Items	Description of Budget	Funding Source	CAG \$	Other Money
SWAAG Executive Director Salary Support	Funding for a portion of the remaining balance of SWAAG ED 1-year salary	CAG	\$10,000	N/A
Total Request			\$10,000	

c. Have you ever received funding from the City of Bethel before? If so, provide 1) dates, 2) amounts, 3) project descriptions, and 4) Exit Report status.

1. SWAAG was awarded in 2022 Quarter 3
2. \$23,600
3. 2023 Camai Dance Festival Support
4. The exit report is pending. It will be submitted by the SWAAG Executive Director one month after the Camai Dance Festival payments conclude (May 31, 2023).

6. Exit Report Due

a. Awardees will be required to present a written Exit Report to the Community Action Grant Board within 30 days of completion of the project/program. See Report on City's website (www.cityofbethel.org).

SWAAG agrees to write an "Exit Report" for the CAG Board

b. Identify the timeframe in which you anticipate providing an Exit Report to the Board on the use of the grant funds.

January 31st, 2024 (30 days after spending out the grant funds).

c. If applicant has a current Community Action Grant in progress, provide a spending plan that clearly shows how the remaining funds will be spent to complete the project/program.

SWAAG currently has a CAG in progress to support the Camai Dance Festival in March of 2023. We anticipate spending out the funds entirely by April 30, and closing out the grant exit report by May of 2023.

OGDEN UT 84201-0046

In reply refer to: 0423216002
Oct. 05, 2022 LTR 252C 1
23-7366662 000000 00

00013426
BODC: TE

SOUTHWEST ALASKA ARTS GROUP
PO BOX 264
BETHEL AK 99559-0264

Taxpayer Identification Number: 23-7366662

Dear Taxpayer:

Thank you for the inquiry dated Mar. 28, 2022.

We have changed the name on your account as requested. The number shown above is valid for use on all tax documents.

If you need forms, schedules, or publications, you may get them by visiting the IRS website at www.irs.gov or by calling toll-free at 1-800-TAX-FORM (1-800-829-3676).


If you have any questions, please call us toll free at 1-877-829-5500.

If you prefer, you may write to us at the address shown at the top of the first page of this letter.

Whenever you write, please include this letter and, in the spaces below, give us your telephone number with the hours we can reach you. Also, you may want to keep a copy of this letter for your records.

Telephone Number () _____ Hours _____

Sincerely yours,



Cynthia J. Crowell
Department Manager, Entity

Enclosure(s):
Copy of this letter



Michelle DeWitt
Executive Director
November 11, 2022

Dear COB CAG Committee:

Please accept this letter of support for the SouthWest Alaska Arts Group (SWAAG) application for a COB CAG. SWAAG and Bethel Community Services Foundation (BCSF), have a long and productive history of support and collaboration. SWAAG and BCSF have partnered with the #BethelGives campaign since its inception; a program that increases direct giving from donors within Bethel to support many nonprofits in the community including the arts and culture sector.

BCSF also holds a fund sponsored by SWAAG for the Camai Dance Festival in an attempt to one day have the festival be sustainable without the pressing need for continued outside funding sources.

The Bethel community has a strong cultural heritage and SWAAG has devoted a significant share of its programming to celebrating Yup'ik culture and working alongside individuals and organizations with the goal of preserving cultural arts knowledge. As an arts nonprofit organization, SWAAG (formerly known as Bethel Council on the Arts) has been successfully working in Bethel since 1992. SWAAG's goals to "foster the Arts through support of artists, dancers and musicians at all stages of their careers" makes their nonprofit a great match for your funding opportunity.

As a previous awardee, the proposed grant will allow SWAAG to fully fund the remainder of the Executive Director position within the nonprofit which is a key role in the agency, providing continuity for future community arts and culture programming within Bethel. Since this position was staffed, the organization has been able to continue to move forward with events and projects that benefit the community.

BCSF has every confidence that if awarded again, SWAAG would successfully utilize the award funds to continue hosting arts and culture events within the community, and providing positive additions to "contribute to the health, welfare and overall lives of the residents of Bethel".

BCSF completely supports SWAAG and their continued commitment to celebrating Bethel's arts and culture.

Please contact me directly if there are any questions or more information is required.

Sincerely,

Michelle DeWitt

CITY OF BETHEL COMMUNITY ACTION GRANT Score Sheet

Applicant Information

Applicant Name: _____

Contact Person: _____

Submission for: Quarter 1 Quarter 2 Quarter 3 Quarter 4

Grant Request Information

Grant Amount Requested:	\$	
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Program/Project Title and Summary:

Criteria	Points Possible	Score
Request Summary & Project Details	80	
Project is clearly described	10	
Application includes a statement of need	10	
Estimated number of people this project will impact	10	
Documented community support for the project	10	
Explanation on how the impacts of the project will be measured	10	
Goals are clear and objectives measurable	10	
Matching dollars/in-kind services/donated labor	10	
Identify individuals involved with the project with their roles and relevant experiences.	10	
NOTES		

Criteria	Points Possible	Score
Budget For Project	30	
Is budget complete, clear and detailed	10	
Proposed expenses are reasonable	10	
Income and expenses balance on project budget, including matching funds, if applicable	10	

NOTES

Criteria	Points Possible	Score
Subjective Criteria	60	
Meets community needs	10	
Strength of the plan and idea	10	
Applicant appears capable	10	
Project meets funding priorities	30	

NOTES

Total Points	170	
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Reviewer Name: _____ Date: _____

Status Report

Year 1	Exit Report	Exit Report	Amount	Amount
Quarter 1 - AM Approved 3/27/18	Due Date	Received	Awarded	Spent
Friends of the Kuskokwim Consortium Library	8/31/19	6/12/19	12,000	12,795
Bethel Search and Rescue	6/19/19		10,000	
Orutsararmut Native Council	11/30/18	11/27/18	5,000	5,030
YK Fitness Center	3/31/19	12/8/22	1,300	1,300
			<u>28,300</u>	
Quarter 2 - AM Approved 6/26/18				
Hope in Alaska/Camp Hope	9/30/19	9/22/18	10,000	10,000
Sackett Hall (UAF-Kuskokwim Campus)	8/31/19	11/22/22	3,873	3,873
			<u>13,873</u>	
Quarter 3 - AM Approved 10/9/18				
Bethel Wrestling Club	8/31/19	6/7/19	6,000	4,829
Delta Illusion Dance Company	1/31/19	7/29/19	1,770	1,770
			<u>7,770</u>	
Quarter 4 - AM Approved 12/11/18				
ONC-Bus Passes for Seniors	4/30/19	6/7/19	3,060	3,060
Justine Chamberlain-Coffee House	5/30/20	3/10/21	9,700	9,700
Friends of the Kuskokwim Consortium Library	8/30/20	6/11/19	12,765	12,765
			<u>25,525</u>	
Average	6,861	Total Year 1	75,468	

Year 2	Report	Report	Amount	Amount
Quarter 1-AM Approved 3/26/19	Due Date	Received	Awarded	Spent
Bethel Winter House-shelter	7/1/19	7/18/19	11,160	11,160
Hope in Alaska Ministry/Camp Hope	10/20/19	10/13/19	12,188	12,188
Gladys Jung Elementary Wrestling Program	3/8/20	12/26/19	3,094	3,094
BCSF Healing Through Music & Dance Pgm-harmonicas	8/5/19	6/17/19	6,790	6,790
Bethel Search and Rescue-Operations	1/30/20	7/18/19	4,760	4,760
			<u>37,992</u>	<u>37,992</u>
Quarter 2-AM Approved 6/25/19				
Bethel Wrestling Club-wrestling camp in 2019	6/25/20		5,000	
Bethel Friends of the Library-Summer camp-giveaways	6/25/20	3/16/22	6,000	6,000
			<u>11,000</u>	
Quarter 3-AM Approved 9/24/19				
Bethel Lion's Club Winter House	4/30/20	6/14/21	25,000	
Reflect Bethel - Alyssa Gustafson	4/30/20		600	
Bethel Family Clinic	1/31/20		2,431	
Bethel Broadcasting, Inc. (KYUK Radio)	10/15/20		1,300	
Bethel Friends of Canines	10/15/20	10/6/21	1,500	1,500
			<u>30,831</u>	
Quarter 4-AM #19-81 Approved 12/16/19				
Bethel Community Services Foundation-Library JV	8/31/20	11/17/20	14,000	
BCSF-Healing Thru Music & Dance	5/1/20	6/23/21	6,000	6,000
Skiku, Inc.	3/29/20		7,575	
Kuskokwim Art Guild	7/10/20	12/9/22	4,500	4,500
			<u>32,075</u>	
Average	6,994	Total Year 2	111,898	

Year 3				
	Report Due Date	Report Received	Amount Awarded	Amount Spent
Quarter 1-AM #20-11 Approved 3/24/20				
Cama-I Dance Festival	Postponed	None	10,000	None
Kuskokwim Art Guild-After School Art Pgm.	8/30/20			
Kuskokwim Art Guild-Summer Art Camp	8/30/20	12/21/22	1,994	1,994
Native Village of Napaimute	5/30/20	3/17/21	9,995	9,995
Bethel Friends of Canines	1/31/21	3/17/21	8,820	8,820
Orutsararmuit Native Council-Bus passes	6/30/21	3/5/22	3,500	3,500
			<u>34,309</u>	
Quarter 2-AM #20-36 Approved 7/28/20				
Sackett Hall - UAF Kuskokwim Campus	8/30/21	11/22/22	1,896	1,896
Maria Nicolai - garden project	9/30/21		1,500	
			<u>3,396</u>	
Quarter 3-AM #20-56 Approved 12/8/20				
Ayaprun Elitnaurvik Cross-Country Program	10/26/20	3/10/21	1,557	1,557
Quarter 4-AM #20-56 Approved 12/8/20				
BCSF-Kuskokwim Library Fund	8/15/22		33,680	
	Average	7,583	Total Year 3	72,942

Year 4				
	Report Due Date	Report Received	Amount Awarded	Amount Spent
Quarter 1 (March 2021)				
Quyana Café - Bethel Evangelical Covenant Church	10/30/22	5/31/22	10,000	10,000
Gladys Jung Elem. Wrestling Program	1/8/22	12/28/21	34,975	34,975
Delta Recreation, Inc. - Lawnmower	9/1/21	8/30/22	5,550	5,658
Delta Recreation, Inc. - Trail Groomer	9/1/21	8/30/22	35,350	33,069
BCSF-food security	8/15/21	9/8/21	10,000	10,000
UAF-Yupiiit Piciyarait Cultural Center-First Fridays	10/30/21		2,600	
Bethel Friends of Canines - Animal Shelter exp.	1/31/22		3,000	
			<u>101,475</u>	
Quarter 2				
Winterhouse Fence Project submitted - Not funded.	----	----	----	----
Quarter 3				
Bethel Com. Services Foundation-homeless housing	12/24/21		25,000	
Quarter 4				
Gladys Jung Wrestling	12/15/21	12/28/21	10,602	10,602
	Average	15,231	Total Year 4	137,077

Year 5	Report Due Date	Report Received	Amount Awarded	Amount Spent
Quarter 1 (March 2022)				
ONC-Youth Litter Patrol	9/14/22	10/20/22	8,422	2,988
BCSF-Healing Through Music and Dance	6/30/22	10/28/22	8,250	8,250
Bethel Friends of the Library-JV position	8/31/23		19,148	
			<u>35,820</u>	
Quarter 2 (Jun 2022)				
Bethel Evangelical Covenant Church-Parking Lot	9/30/22	9/1/22	15,000	16,606
Bethel Lion's Club-Utility Costs for Food Pantry	6/30/23	10/13/22	13,500	13,500
			<u>28,500</u>	
Quarter 3 (Sep 2022) AM #22-27 approved 10-11-22				
Winter House - Salaries + Op. exp. For food pantry	6/30/23	3/1/23	20,930	20,930
Southwest Alaska Arts Group - Camai Festival	4/30/23		23,600	
Delta Recreation - skis, boots, poles	4/30/23		20,900	
Qasgirmiut Dance Group-regalia, sewing courses.	9/30/23		20,000	
			<u>85,430</u>	
Quarter 4 (Nov 2022) AM #22-34 approved 12/13/23				
Bethel Winter House-Salaries and expenses	6/30/23		15,100	
Bethel Community Services Foundation-Food Pgm.	6/30/23		5,000	
Tundra Women's Coalition-Teens Acting Against Viol.	9/30/23		5,000	
Orutsararmuit Native Council-subsistence food pgm.	7/31/23		2,400	
			<u>27,500</u>	

MEMORANDUM

DATE: March 31, 2023
TO: Community Action Grant Committee
FROM: John Sargent, Ex Officio & Recorder
SUBJECT: Ex Officio Report for April 5, 2023 CAG Committee Meeting



CAG Funding Purposes

The purpose of the Community Action Grant Program is to fund projects that help Bethel's most vulnerable populations, not to be a source of operating capital for organizations. The CAG Committee has been getting an application every year to fund the cost of a library Jesuit Volunteer and to help Winter House pay for operating costs. As was mentioned at one of the CAG Committee meetings, organizations should not rely on CAG awards year after year. This year in particular it is impossible to fund all the CAG applications received.