

CITY OF BETHEL

City Council Meeting Agenda, February 28, 2023 – 6:30 PM

Website: <https://www.cityofbethel.org/council>

Location: Council Chambers, City Hall, 300 Chief Eddie Hoffman Highway, Bethel

Council Members: Mayor Rose Henderson, Vice-Mayor Henry Batchelor, Mark Springer, Eric Whitney, Beth Hessler, Sophie Swope, Patrick Snow

Zoom Meeting Link: <https://us06web.zoom.us/j/4888456188?pwd=bkN1dGI4MHpGZ1kwOUVYWU5kd0xhZz09>

Zoom Meeting ID: 488 845 6188

Zoom Meeting Passcode: 13871

Zoom Meeting Conference Line Numbers: 833 548 0276 US Toll-free

833 548 0282 US Toll-free

877 853 5257 US Toll-free

888 475 4499 US Toll-free



1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

4. PEOPLE TO BE HEARD – FIVE MINUTES PER PERSON

4.1.



Written Public Comments can be submitted by opening your phone camera and hovering over this URL code. The link to the submission form will appear. You may also go to www.cityofbethel.org.

5. APPROVAL OF CONSENT AGENDA AND REGULAR AGENDA

6. APPROVAL OF MEETING MINUTES

6.1. *2-14-2023 Regular City Council Meeting Minutes

7. REPORTS OF STANDING COMMITTEES

7.1. Committee/Commission Agendas And Draft Meeting Minutes

8. SPECIAL ORDER OF BUSINESS

8.1. Broadband And Digital Equity Presentation By Rasmuson Foundation Representatives And State Of Alaska Broadband Office (Mayor Henderson)

9. UNFINISHED BUSINESS

9.1. Public Hearing Of Budget Ordinance 22-22(h): Amending The City Of Bethel Fiscal Year 2023 Budget (City Manager Williams)

10. NEW BUSINESS

10.1. *Introduction Of Ordinance 23-03: Adopting The City Of Bethel Capital Improvement Budget For Fiscal Year 2024 Beginning July 1, 2023, Ending June 30, 2024 (City Manager Williams)

10.2. AM 23-03: Permit City Attorney To Perform Limited Outside Employment (Mayor Henderson)

11. REPORTS

Posted February 22, 2023 at AC Co., Swanson's, City Hall, and the Post Office.

Kevin Morgan, Deputy City Clerk

City Clerk's Office Contact Information: Email cityclerk@cityofbethel.net Phone 907-545-4120

Items noted with an asterisk (*) are consent agenda items, unless removed from the consent agenda they are approved upon the approval of the agenda. Ordinances introduced at this meeting may be set for public hearing at the next regular meeting.

The Council may by unanimous consent, after 12:00 AM Fix the Time to Which To Adjourn until the following day at 6:30 PM

11.1. Mayor's Report

11.2. City Manager's Report

11.3. Clerk's Report

12. COUNCIL MEMBER COMMENTS

13. EXECUTIVE SESSION

13.1. In Accordance With AS 44.62.310.C(2)- Subjects That Tend To Prejudice The Reputation And Character Of Any Person, Provided The Person May Request A Public Discussion- City Clerk Annual Evaluation (Mayor Henderson)

14. ADJOURNMENT

Posted February 22, 2023 at AC Co., Swanson's, City Hall, and the Post Office.

Kevin Morgan, Deputy City Clerk

City Clerk's Office Contact Information: Email cityclerk@cityofbethel.net Phone 907-545-4120

Items noted with an asterisk (*) are consent agenda items, unless removed from the consent agenda they are approved upon the approval of the agenda. Ordinances introduced at this meeting may be set for public hearing at the next regular meeting.

The Council may by unanimous consent, after 12:00 AM Fix the Time to Which To Adjourn until the following day at 6:30 PM

1. CALL TO ORDER

A Regular Meeting of the Bethel City Council was held on February 14, 2023 at 6:30 p.m., in the Council Chambers, Bethel, Alaska.

Mayor Henderson called the meeting to order at 6:33 p.m.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

Comprising a quorum of the Council, the following members were present:
City Council Member Mark Springer (telephonically) City Council Member Eric Whitney City Council Member Beth Hessler City Council Member Patrick Snow City Council Member Sophie Swope Vice-Mayor Henry Batchelor Mayor Rose Henderson
Members Absent:
Also in attendance were the following:
City Manager Peter Williams, City Clerk Lori Strickler, City Attorney Libby Bakalar

4. PEOPLE TO BE HEARD – Five minutes per person

Azara Mohammadi, Tribal Liaison, Alaska National guard- Provided notification that there will be a ceremony held on March 24th in Bethel to celebrate Major General Sax receiving his third star.

Item 4.1. - Written Public Comments

No written comments were submitted.

5. APPROVAL OF CONSENT AGENDA AND REGULAR AGENDA

Main Motion: Approval of the Consent and Regular Agenda.

Moved by: Beth Hessler

Seconded by: Eric Whitney

Council Member Hessler to remove New Business, Item 10.6, IM 23-04 from the consent agenda.

Council Member Snow to remove New Business Item 10.3, Resolution 23-03 from the consent agenda.

In favor:	Mark Springer, Rose Henderson, Eric Whitney, Beth Hessler, Henry Batchelor, Patrick Snow, Sophie Swope
Opposed:	None
Results:	Motion Carries

6. APPROVAL OF MEETING MINUTES

Item 6.1. - *1-24-2023 Regular City Council Meeting
Passed on the consent agenda.

7. REPORTS OF STANDING COMMITTEES

Item 7.1. - Committee/Commission Agendas And Draft Meeting Minutes

Port Commission, Council Member Hessler- No meeting since the last meeting.

Planning Commission, Council Member Swope- The meeting had to be postponed. The Commission will meet on March 10.

Community Action Grant Committee, Vice-Mayor Batchelor- A meeting has not been held since the last city council meeting.

Community Parks and Recreation Committee, Council Member Whitney- Discussed Rec Center plans, playground equipment, and the possibility of moving the pool from the enterprise fund to the general fund.

Finance Committee, Council Member Henderson- A quorum was not established, a meeting was not held.

Public Works Committee, Council Member Springer- There are not enough members to hold a meeting.

Public Safety and Transportation Commission, Council Member Snow- Considered the revocation of a chauffeur license. Considered establishing a dog catcher position and a draft ordinance to update licensing and impoundment laws for animals.

8. SPECIAL ORDER OF BUSINESS

9. UNFINISHED BUSINESS

Item 9.1. - Public Hearing Of Ordinance 23-02: Amending Chapter 14.03.410, Port

Of Bethel, General Provisions, Revenues (Port Commission)

Mayor Henderson opened the Public Hearing.

No one present to be heard.

Mayor Henderson closed the Public Hearing.

Main Motion: Adopt Ordinance 23-02.

Moved by:	Beth Hessler
Seconded by:	Henry Batchelor
In favor:	Rose Henderson, Eric Whitney, Beth Hessler, Henry Batchelor, Patrick Snow, Sophie Swope
Opposed:	None
Results:	Motion Carries

Council Member Mark Springer's connection to the meeting went in and out; he wasn't present for the initial vote on the motion to adopt. The ordinance was later reconsidered and amended.

Motion to amend Ordinance 23-02 to strike "Dollar" and insert "Gallon".

Moved by:	Beth Hessler
Seconded by:	Patrick Snow
In favor:	Mark Springer, Rose Henderson, Eric Whitney, Beth Hessler, Henry Batchelor, Patrick Snow, Sophie Swope
Opposed:	None
Results:	Motion Carries

Main Motion: Adopt the Amended Ordinance.

In favor:	Mark Springer, Rose Henderson, Eric Whitney, Beth Hessler, Henry Batchelor, Patrick Snow, Sophie Swope
Opposed:	None
Results:	Motion Carries

10. NEW BUSINESS

Item 10.1. - *Introduction Of Budget Ordinance 22-22(h): Amending The City Of Bethel Fiscal Year 2023 Budget (City Manager Williams)

Passed on the consent agenda.

Item 10.2. - *Resolution 23-02: Support For City Of Bethel Application To Community Transportation Program To Fund Donut Hole Road Project (City Manager Williams)

Passed on the consent agenda.

Item 10.3. - *Resolution 23-03: Support For City Of Bethel Application To

Transportation Alternatives Program To Fund ADA-Compliant City Sub-YK Trail Project (City Manager Williams)

Main Motion: Adopt Resolution 23-03.

Moved by:	Patrick Snow
Seconded by:	Henry Batchelor
In favor:	Mark Springer, Rose Henderson, Eric Whitney, Beth Hessler, Henry Batchelor, Patrick Snow, Sophie Swope
Opposed:	None
Results:	Motion Carries

Item 10.4. - *Resolution 23-04: Support For City Of Bethel Application To Transportation Alternatives Program To Fund ADA-Compliant Pinky's Park Boardwalk Conversion Project (City Manager Williams)

Passed on the consent agenda.

Motion to reconsider Ordinance 23-02.

Moved by:	Beth Hessler
Seconded by:	Eric Whitney
In favor:	Mark Springer, Rose Henderson, Eric Whitney, Beth Hessler, Henry Batchelor, Patrick Snow, Sophie Swope
Opposed:	None
Results:	Motion Carries

Council moved back to Unfinished Business Item 9.1 Ordinance 23-02.

Item 10.5. - *IM 23-03: Waiver Of Formal Bidding Procedures, Per BMC 4.20.150-Long Building Technologies, Inc (City Manager Williams)

Passed on the consent agenda.

Item 10.6. - *IM 23-04: Presentation Of The City's Water & Sewer Services Expenditures Compared To Budget For Jan 2023- Utilities Maintenance And Jan 2023 Water & Wastewater Activity Report (City Manager Williams)

The Council reviewed this item.

11. REPORTS

Item 11.1. - Mayor's Report

Item 11.2. - City Manager's Report

Item 11.3. - Clerk's Report

12. COUNCIL MEMBER COMMENTS

Mayor Henderson- Encouraged residents to apply for committee and commissions.

Vice-Mayor Batchelor- If you are not involved in municipal government, get involved.

Council Member Springer- A joint meeting will be held with ONC on Thursday.

Council Member Whitney- The pool water is warmer, as is the pool deck temperature.

Council Member Hessler- No comment.

Council Member Swope- Excited to meet with ONC on Thursday. Excepted as a member of the Small Community Advisory Sub Committee with the EPA.

Council Member Snow- Stay safe and warm.

13. EXECUTIVE SESSION

Item 13.1. - In Accordance With AS 44.62.310.(C)(1) Matters, The Immediate Knowledge Of Which Would Clearly Have An Adverse Effect Upon The Finances Of The Public Entity; And (3) Matters Which By Law, Municipal Charter, Or Ordinance Are Required To Be Confidential- Settlement Offer- Brayton Lieb V. City of Bethel 4BE-22-00032 CI (City Manager Williams)

Mayor Henderson declared a potential conflict of interest due to being related to Brayton Leib; however, the relationship is not as an immediate family member.

Vice-Mayor Batchelor ruled that Mayor Henderson does not have a conflict of interest.

14. ADJOURNMENT

Main Motion: Adjournment.

Moved by: Mark Springer

Seconded by: Henry Batchelor

In favor: Mark Springer, Rose Henderson, Eric Whitney, Beth Hessler, Henry Batchelor, Patrick Snow, Sophie Swope

Opposed: None

Results: Motion Carries

Meeting ended at 8:01 p.m.

Rose Henderson, Mayor

ATTEST:

Lori Strickler, City Clerk

City of Bethel Port Commission Meeting Minutes

January 16, 2023

Regular Meeting 7 p.m.

Bethel, Alaska

I. CALL TO ORDER

MEETING CALLED TO ORDER AT 7:06 P.M.

II. ROLL CALL

COMMISSIONERS PRESENT:	
Comm. Murphy (at 7:06pm)	Comm. Hessler
Comm. Pope	Comm. Reardon
Comm. Meeks	
COMMISSIONERS ABSENT:	
ALSO IN ATTENDANCE WERE THE FOLLOWING:	
Edward Flores	
Wendy Wade	

III. SPECIAL ORDER OF BUSINESS

MOVED:	Comm. Meeks	Election of Comm. Murphy/Comm. Pope to Chair/Vice Chair
SECONDED:	Comm. Reardon	
VOTE ON MAIN MOTION	Pass 5-0	

IV. PEOPLE TO BE HEARD

None

V. APPROVAL OF AGENDA

MOVED:	Comm. Pope	Approval of agenda
SECONDED:	Comm. Murphy	
VOTE ON MAIN MOTION	5-0 All in favor	

VI. APPROVAL OF MINUTES

MOVED:	Comm. Murphy	APPROVAL OF MINUTES FROM – 11/21/2022 & 12/19/2022
SECONDED:	Comm. Reardon	
VOTE ON MAIN MOTION	5-0 All in favor	

City of Bethel Port Commission Meeting Minutes

January 16, 2023

Regular Meeting 7 p.m.

Bethel, Alaska

VII. PORT DIRECTOR'S REPORT

VIII. UNFINISHED BUSINESS

IX. NEW BUSINESS

MOVED:		Comm. Hessler	Motion to Approve 2023 Meeting Calendar
SECONDED:		Comm. Reardon	
VOTE ON MAIN MOTION		5-0 All in favor	

X. COMMISSION REPRESENTATIVES COMMENTS

XI. ADJOURNMENT

MOVED:	Comm. Pope	Motion to Adjourn
SECONDED:	Comm. Hessler	
VOTE ON MAIN MOTION	5-0 All in favor	

Respectfully Submitted:

Alan Murphy, Chairman

APPROVED THIS _____ day of _____ 2023

ATTEST: _____



CITY OF BETHEL
COMMUNITY ACTION GRANT COMMITTEE
WEDNESDAY, MARCH 8, 2023, 7:00 PM

LOCATION: 300 CHIEF EDDIE HOFFMAN HIGHWAY, BETHEL, ALASKA

ZOOM MEETING LINK: <https://us06web.zoom.us/j/82643388222?pwd=NNGWBJJ4BZHJTGDHOGLMYVDXBWDVUT09>

MEETING ID: 826 4338 8222

PASSCODE: 773863

ZOOM MEETING PHONE NUMBERS:

888 475 4499 US TOLL-FREE 833 548 0276 US TOLL-FREE

833 548 0282 US TOLL-FREE 877 853 5257 US TOLL-FREE

MEMBERS

Louse Russell, Chair
Leif Albertson, Vice-Chair
Miranda Robb

Lucinda Alexie
Nikki Pollock
Henry Batchelor, Council Rep.

STAFF

John Sargent, Ex Officio Member
CAG@cityofbethel.net
907-543-1386

I. CALL TO ORDER

II. ROLL CALL

III. PEOPLE TO BE HEARD – FIVE MINUTES PER PERSON

- A. Please submit written public comments to cag@cityofbethel.net by 4:00 p.m. the day of the meeting

IV. APPROVAL OF AGENDA

V. APPROVE MINUTES

- A. November 23, 2022 CAG Committee Meeting Minutes

VI. UNFINISHED BUSINESS

- A. A. Review amount of CAG funding available.
B. B. Review, discuss, and score applications and responses received (may include questions to applicants in attendance).
C. C. Review/revise CAG Program applications, forms, & processes.
D. D. Update on previous award recipients, projects funded, final reports, CAG award agreements, and other follow-up issues.

VII. EX OFFICIO REPORT

- A. Ex Officio Report for March 8, 2023

VIII. MEMBER COMMENTS

IX. ADJOURNMENT

Posted <<DATE>> at City Hall, AC Co., Swanson's, and the Post Office.

Name, Ex-Officio Staff

Introduced by: City Manager Peter A. Williams
Introduction Date: February 14, 2023
Public Hearing Date: February 28, 2023
Action:
Vote:

CITY OF BETHEL, ALASKA

Ordinance 22-22(h):

AN ORDINANCE AMENDING THE CITY OF BETHEL FISCAL YEAR 2023 BUDGET

THEREFORE BE IT ORDAINED by the City Council of Bethel, Alaska, as follows:

SECTION 1. Classification. This is a non-codified Ordinance and shall not become part of the Bethel Municipal Code.

SECTION 2. Fiscal Year Budget Amendments. The following estimated revenues and expenditures are hereby appropriated for the corporate purposes and objects of the City of Bethel for Fiscal Year 2023.

WHEREAS, the City of Bethel owns the Yukon Kuskokwim Regional Health and Aquatic Safety Training Center (YK Fitness Center) and contracts with Health Fitness to operate it;

WHEREAS, Long Building Technologies, Inc. programmed and installed the automated utility management hardware at the YK Fitness Center before it opened its doors in November 2014;

WHEREAS, at the time, Long Building Technologies, Inc. sold the City proprietary servers programmed according to Schneider software;

WHEREAS, at present, Schneider no longer supports the servers in use at the YK Fitness Center and the servers are interfering with the staff's use of new computers provided by the City's IT Department in 2020;

WHEREAS, the City chooses to purchase new software and firmware from Long Technologies, Inc. that has open protocol standards to allow for easier programming fixes in the future from Long or other companies;

WHEREAS, the cost of new building automation system software and hardware upgrade is \$26,554.

Introduced by: City Manager Peter A. Williams
Introduction Date: February 14, 2023
Public Hearing Date: February 28, 2023
Action:
Vote:

Yukon Kuskokwim Regional Health and Aquatic Safety Training Center				
Line Item	Description	Approved Appropriations	Proposed Amendment	Proposed Total Appropriations
400-50-6200	Minor Equipment	\$0	\$26,554	\$26,554
400-10100	YK Regional Health & Safety Center Fund Balance	\$2,178,397	\$(26,554) <i>Total Decrease</i>	\$2,151,843

SECTION 3. Effective Date. This Ordinance shall become effective upon the passage by the Bethel City Council.

ENACTED THIS 28TH DAY OF FEBRUARY 2023 BY A VOTE OF _ IN FAVOR AND _ OPPOSED.

Rose Henderson, Mayor

ATTEST:

Lori Strickler, City Clerk

CITY OF BETHEL
BALANCE SHEET
DECEMBER 31, 2022

YK REG AQUA HLTH & SAFETY CTR

ASSETS

400-10100	CASH IN COMBINED FUND	(	2,178,396.56)	
400-11220	INVESTMENT-AMLIP YKHF		2,280,893.39	
400-11230	INVESTMENT TVI 5EQ-491024 YKHF		1,741,902.04	
400-12020	DUE TO/FROM POOL MGMT CO.		122,553.01	
400-13200	INVENTORY-HEATING FUEL		23,925.00	
400-15200	CONSTRUCTION IN PROGRESS		338,502.11	
400-15400	BUILDINGS		21,831,540.08	
400-15500	MACHINERY & EQUIPMENT		1,465,627.00	
400-16400	ACCUM DEPR - BUILDINGS	(	4,852,534.32)	
400-16500	ACCUM DEPR - M & E	(	584,060.27)	
400-18000	SUSPENSE		614,791.00	
TOTAL ASSETS				20,804,742.48

LIABILITIES AND EQUITY

LIABILITIES

400-20100	VOUCHERS PAYABLE		471,935.52	
TOTAL LIABILITIES				471,935.52

FUND EQUITY

400-26000	DEFERRED REVENUE		15,000.00	
UNAPPROPRIATED FUND BALANCE:				
REVENUE OVER EXPENDITURES - YTD				
		(	234,746.86)	
BALANCE - CURRENT DATE				
		(	234,746.86)	
TOTAL FUND EQUITY				(219,746.86)
TOTAL LIABILITIES AND EQUITY				252,188.66



Long live your building!

5660 B Street
Anchorage, AK 99518
tel
907-561-4225 fax
rskiff@long.com

Proposal Number: ARS23-00198

To: Peter Williams
Company: Cit of Bethel
From: Ryan Skiff
Regarding: Alaska BI N4 Estimates

Date: 2/7/2023 2:05:46 PM

Delivery Terms:

FOB Factory. Freight allowed to first destination.

Payment Terms:

Net 30 days (with credit approval). Otherwise cash.

Order Acceptance:

Conditional on the terms and conditions attached.
If you do not have them, please request a copy.

UPGRADE BUILDING AUTOMATION SYSTEM SUPERVISOR SOFTWARE TO NEW NIAGARA N4

1. Upgrade existing Niagara AX Supervisor to the latest Niagara N4 release
2. 1-Year License Update and software maintenance required by manufacturer for N4
3. Upgrade Firmware as required
4. Graphics will remain as is with some minor adjustments as required
5. Replace HTML tree with N4 Hierarchy
6. Control Drawings updated to reflect new Supervisor Software
7. Project Management, Supervision and Installation
8. Validate alarms and historic trends are functional and operating properly
9. Update user passwords if required for enhanced security
10. Backup programming and configuration, leave backup files onsite
11. Owner Training for up to 4 hours
12. Travel for one technician and one electrician
13. Room and board
14. Per diem
15. Work station for system access

EXCLUSIONS

1. Premium time labor
2. Troubleshooting, repair or replacement of any failed device not otherwise listed in the Scope of Work above

Total Net Price \$26,554.00

Price valid for 30 days from proposal date and includes all applicable sales tax.

Your building technology partner,
LONG Building Intelligence
Ryan Skiff

Accepted _____
(Signature)
Name _____
(Print)
Title _____
Date ____/____/____
PO# _____

Alaska Colorado Montana Nevada Oregon Utah

TERMS AND CONDITIONS OF SALE - TEMPERATURE CONTROL SYSTEMS

- (1) **OFFER AND ACCEPTANCE:** LONG Building Technologies, Inc. (LONG) offers to sell the materials, equipment and services indicated in strict accordance with the terms and conditions stated herein. Submittal of a Purchase Order, contract or execution of this offer by Buyer, or allowing LONG to commence work shall be deemed an acceptance of this offer, which offer and acceptance shall constitute a legally enforceable contract between Buyer and LONG. Any additional or differing terms and conditions contained on Buyer's Purchase Order or contract (whether or not such terms materially alter this offer) are hereby rejected by LONG and shall not become part of the contract between buyer and LONG unless expressly consented to in writing by LONG. This offer is subject to acceptance within 30 days after date proposed and is based on all work being performed during regular working hours unless stated differently in the offer.
- (2) **PRICE POLICY:** Quotations are subject to acceptance within fifteen (15) days from the date of quotation.
- (3) **TERMS:** Terms of Payment for goods shipped and/or services rendered hereunder shall be NET 30 days on RECEIPT of INVOICE. LONG reserves the right to add to any account outstanding more than thirty (30) days a charge of one and one-half (1 1/2%) percent of the principal amount due at the end of each additional thirty (30) day period.
- (4) **INVOICING:** LONG reserves the right to issue partial, progress or complete INVOICES as material is furnished and as services are rendered.
- (5) **PERFORMANCE:** LONG shall not be liable for delays in delivery of equipment or performance of services hereunder where such failure or delay is due to the disapproval of the LONG Credit Department, strikes, fires, accidents, national emergency, failure to secure materials from the usual sources of supply, or any other circumstances beyond the control of LONG, whether of the causes enumerated above or not, which shall prevent LONG from making deliveries or performing services in the usual course of business. In the event of the disapproval of the LONG Credit Department or the occurrence of any of the above, LONG may, at its sole option, cancel Buyer's Purchase Order or contract without any liability on the part of LONG. Alternatively, LONG may extend the time for its performance by a period equal to the duration of the cause underlying LONG's failure or delay. Receipt of the equipment or services by Buyer upon its delivery shall constitute a waiver of all claims for delay.
- (6) **TAXES:** Prices quoted are exclusive of taxes unless specifically stated differently in the scope of work proposal. The amount of any present or any future occupation, sales, use, service, excise or other similar tax which LONG shall be liable for either on its own behalf or on the behalf of the Buyer, with respect to any orders for machinery or services, shall be in addition to the billing prices quoted and be paid by the Buyer.
- (7) **WARRANTY:** LONG guarantees its temperature control work and all materials of LONG's manufacturers against defects in workmanship and material for 365 days from date of substantial completion of the work and will repair or replace such products or components as LONG finds defective. This warranty does not include the cost of overnight or emergency shipping or transportation involved in supplying replacements for defective components. On machinery and materials furnished, LONG will extend the same guarantee it receives from the manufacturer. THE WARRANTY AND LIABILITY SET FORTH ABOVE ARE IN LIEU OF ALL OTHER WARRANTIES AND LIABILITIES, EXPRESS OR IMPLIED, IN LAW OR IN ACT, INCLUDING THE WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE. THE WARRANTIES CONTAINED HEREIN SET FORTH BUYER'S SOLE AND EXCLUSIVE REMEDY IN THE EVENT OF A DEFECT IN WORKMANSHIP OR MATERIALS.
- (8) **PATENTS:** If there is brought against the Buyer any suit or proceeding based on a claim that an apparatus, or any part thereof, furnished under this contract constitutes an infringement of any patent of the United States, and LONG is notified promptly in writing and given authority, information and assistance by the Buyer for the defense of same, LONG will defend same and pay all expenses and costs which may be awarded therein against the Buyer. In the event that the Buyer has complied with the conditions just stated and the apparatus, or any part thereof, is held to constitute infringements and its use is enjoined, LONG, in lieu of all other liability except as above stated will, at its own expense, either procure for the Buyer the right to continue using said apparatus, or replace same with noninfringing apparatus, or modify it so it becomes noninfringing, or remove said apparatus and refund the purchase price thereof, but LONG's liability shall in no case exceed the purchase price of said infringing apparatus.
- (9) **LIMITATION OF LIABILITY:** All claims, causes of action or legal proceedings against LONG arising from LONG's performance under this contract must be commenced by Buyer within the express warranty period specified under Paragraph 6 hereof. Failure to commence any such claim, cause of action or legal proceeding within such period shall constitute a voluntary and knowing waiver thereof by Buyer. IN NO EVENT SHALL LONG'S LIABILITY FOR DIRECT OR COMPENSATORY DAMAGES EXCEED THE PAYMENTS RECEIVED BY LONG FROM BUYER UNDER THE INSTANT CONTRACT, NOR SHALL LONG BE LIABLE FOR ANY SPECIAL, INCIDENTAL, LIQUIDATED, ASSESSED OR CONSEQUENTIAL DAMAGES. THESE LIMITATIONS ON DAMAGES SHALL APPLY UNDER ALL THEORIES OF LIABILITY OR CAUSES OF ACTION, INCLUDING BUT NOT LIMITED TO CONTRACT, WARRANTY, TORT OR STRICT LIABILITY.
- (10) **DELIVERY:** Execution and shipping dates are approximate only. No execution or shipping dates requested or specified by Buyer will be binding on LONG unless such request or specifications is specifically agreed to in writing by an officer of LONG. Shipment shall be F.O.B. factory freight allowed, with title passing to Buyer upon delivery to the carrier by LONG or the equipment manufacturer if applicable.
- (11) **CANCELLATION:** LONG reserves the right to collect cancellation charges (including, but not limited to, all costs and expenses incurred, plus reasonable overhead and profit against any cancelled order or contract).
- (12) **DISPUTES AND CHOICE OF LAWS:** This contract shall be deemed to have entered into and shall be governed by the laws of the State of AK. All claims, disputes and controversies arising out of or relating to this contract, or the breach thereof, shall, in lieu of court action, be submitted to arbitration in accordance with the Commercial Arbitration Rules of the American Arbitration Association, and any judgement upon the award rendered by the arbitrator(s) may be entered in any court having jurisdiction thereof. The site of the arbitration shall be AK unless another site is mutually agreed between the parties. The parties agree that any party to the arbitration shall be entitled to discovery of the other party as provided by the Federal Rules of Civil Procedure; provided, however, that any such discovery shall be completed within four (4) months from the date the Demand for Arbitration is filed with the American Arbitration Association.
- (13) **COSTS TO LONG:** In the event it becomes necessary for LONG to incur any costs or expenses in the collection of monies due to LONG from Buyer, or to enforce any of its rights or privileges hereunder, Buyer, upon demand, shall reimburse LONG for all such costs and expense (including, but not limited to, reasonable attorney's fees).
- (14) **ENTIRE AGREEMENT:** These terms and conditions, and the matter set forth on the face of LONG's offer to sell, constitute the entire agreement between LONG and Buyer. No course of dealings or performances, or prior, concurrent or subsequent understandings, agreements or representations become part of this contract unless expressly agreed to in writing by an authorized representative of LONG.
- (15) **ASSIGNMENT:** Buyer shall not assign this contract or any interest therein without the prior written consent of LONG. Any actual or attempted assignment without LONG's consent shall entitle LONG, at its sole option, to cancel this contract and, in such event, LONG shall be entitled to payment for all work performed and materials furnished to the date of cancellation, as well as reasonable compensation for lost income and profits.
- (16) Any workstation, PC or server provided by LONG Building Technologies shall be used solely for operation of the Building Automation System, Access security or Video Management System.

LONG certifies that the workstation, PC or server has been provided with Antivirus software with the latest patches. It is the responsibility of the Owner to select and maintain anti-virus software on the workstation, PC or server upon transfer of ownership.

Ownership of the workstation, PC or server is transferred with this warranty to the Owner.

CITY OF BETHEL, ALASKA

Ordinance #23-03

AN ORDINANCE BY THE BETHEL CITY COUNCIL ADOPTING THE CITY OF BETHEL CAPITAL IMPROVEMENT BUDGET FOR FISCAL YEAR 2024 BEGINNING JULY 1, 2023, ENDING JUNE 30, 2024

BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF BETHEL, ALASKA:

SECTION 1. Classification. This is a non-codified Ordinance establishing the City of Bethel Capital Improvement Budget for Fiscal Year 2024.

SECTION 2. Appropriations. That money shall be appropriated from the following associated City Funds for capital expenditures:

General Fund - Capital Expenditures			
	Planning	\$	95,843
	IT Services	\$	250,000
	Fire	\$	35,900
	Police	\$	1,665,000
	Streets and Roads	\$	1,692,000
TOTAL GENERAL FUND - CAPITAL EXPENDITURES			3,738,743
Capital Improvement- Enterprise Funds			
	Yukon-Kuskokwim Aquatic Health & Safety Center	\$	20,000
	Water & Sewer	\$	1,940,000
	Municipal Dock	\$	100,000
	Bethel Transit	\$	265,073
	American Rescue Plan Act (Grant Funding)	\$	1,169,624
TOTAL ENTERPRISE FUND CAPITAL EXPENDITURES			\$ 3,494,697

SECTION 3. Effective Date. This ordinance shall become effective upon adoption by the City Council.

ENACTED THIS 14 DAY OF MARCH 2023, BY A VOTE OF _ IN FAVOR AND _ OPPOSED.

Rose Henderson, Mayor

ATTEST:

Lori Strickler, City Clerk



FY 2024

CAPITAL IMPROVMENT PLAN

July 1, 2023 - June 30, 2024

Table of Contents

City Manager’s Letter to City Council	04
City of Bethel Visual Fund Summary	07
Draft of Proposed Ordinance.....	08
Buildings & Infrastructure Inventory	09
Rolling Stocks.....	11
General Fund Equipment Asset Inventory	12
General Fund Light Duty Rolling Stock Asset Inventory	13
Enterprise Funds’ Equipment & Light Rolling Stock Asset Inventory	14
General Fund Heavy Duty Rolling Stock Asset Inventory.....	15
Enterprise Funds’ Heavy Duty Rolling Stock Asset Inventory.....	18
Continued Projects (Carryovers)	20
General Fund Approved Carryovers.....	22
Yukon-Kuskokwim Regional Health & Aquatic Safety Training Center Carryovers	23
Solid Waste Enterprise Fund Approved Carryovers	23
Water & Sewer Enterprise Fund Approved Carryovers.....	24
Municipal Dock Enterprise Fund Approved Carryovers	25
Braund Building Enterprise Fund Approved Carryovers	25
Bethel Transit System Enterprise Fund Approved Carryovers	25
American Rescue Plan Act (ARPA) Fund Approved Carryovers	26
Proposed Capital Expenditures	27
General Fund	29
Yukon-Kuskokwim Regional Health & Aquatic Safety Training Center Fund.....	30
Water & Sewer Enterprise Fund.....	31
Municipal Dock Enterprise Fund	31
Bethel Transit System Enterprise Fund	32
American Rescue Plan Act (Grant)	33
Supplemental Documentation	34
Hydraulic Modeling & Wetland Delineation	35
G-Xtreme 3.0 Jacket & Accompanying Gear.....	41
D8 Bulldozer	55
Road Improvements.....	59
AWD Grader	63
Dust Control.....	65

Fencing for V&E Shop74

Rehabilitation of Filters.....76

Community Transportation Grant.....78

New Bus.....85

Training Facility (Fire Department)93



CITY OF BETHEL

P.O. Box 1388 Bethel, Alaska 99559
Phone 907-543-2047
Fax 907-543-1393

February 1, 2023

Bethel City Council
P.O. Box 1388
Bethel, Alaska 99559

Dear Mayor Henderson, Vice-Mayor Batchelor, and Council Members:

I am pleased to present to you the Capital improvement Plan for the 2024 fiscal year.

The intent of this plan is to provide an overview of the capital improvement assets and services that we intend to purchase to improve the City of Bethel's operations for the long and short terms. Once approved by the City Council, the capital improvements that will be acquired will empower our employees to continue improving the services that we provide to the citizens of Bethel. Additionally, I think that these improvements will boost employee morale and attract future personnel.

The remainder of this letter will provide a brief context for some of the peripheral components that are included in the Capital Improvement Plan, beginning with the inventory of the City's building and infrastructure asset inventory, road improvements, rolling stock asset inventory, and services.

Buildings and Infrastructure

Public Works' Building

After decades of service, the Public Works' building needs a lot of repairs and considerable remodeling. We used the insured value of the Public Works' building as a reference point to determine the current value of the building. The City then issued for a Structural Report to commence and the findings concluded that the repairs that are needed would cost an estimated \$7,000,000. The problem with repairing the building is that the necessary remodeling to increase floor space to house the water and sewer trucks, would cost significantly more. The other option would be to construct a new building and that would cost an estimated \$30,000,000. The cost of a new structure was reported to be between \$800 - \$1,200 per square foot.

Road Improvements – General Fund

The City of Bethel is responsible for many roads, the bulk of which are not on the listing provided. However, the roads that are listed are the ones that are most frequently traveled upon. The gravel that we use to maintain them lasts for about five years depending on how often the roads are utilized. The cause for the continuous maintenance of the roads is primarily erosion due to consistent usage and the elements. This year we are requesting \$600,000 for the Streets & Roads Department, for the purpose of road maintenance.

Rolling Stock

The proposed capital expenditures list is separated between the General Fund and the Enterprise Funds. This list includes equipment, light-duty asset inventory, pickup trucks, and heavy-duty asset inventory. The heavy-duty assets inventory has a vast range of items, values, and purpose of usage. An example of a heavy-duty asset that was recently acquired was a shredder for the Landfill Department. Though very expensive, that shredder will extend the operational life of the Landfill for over 50 years, ultimately saving the City millions in operational costs and significantly delaying the payment of millions of dollars in closure costs. Other heavy-duty assets include a bulldozer, sewer trucks, and specialized vehicles such as a contractor. Almost all the equipment is factory built and can take a significant amount of time between the date of purchase and its arrival to Bethel.

The list regarding the *General Fund* expenditures may be difficult to prioritize due to the limited amount of funds that are available. Most of the items are one-time purchases that will not need to be funded again for several years, which can give the fund time to replenish after those expenses have been paid, gravel being an exception.

Services

There are several items within this plan that are necessary to fulfill several objectives within the Comprehensive Plan. Two of which include Wetland Delineation and Hydraulic Modeling within the Planning Department. The completion of these projects would enable the City to generate the comprehensive wetland and drainage data to expedite U.S. Army Corps of Engineers (USACE) permitting.

The General Fund's strong position has enabled the City to further increase our operational capacity with the opportunity to purchase capital assets. The largest expenditure this year comes from the General Fund for the Public Safety Communications Tower. The purpose of this Capital Improvement Plan is to guide us all in the decision-making process to determine what is needed and what can be funded in the 2024 Fiscal Year.

The accompanying Capital Improvement Plan is structured as follows:

- Buildings & Infrastructure Asset Inventory;
- Rolling Stock Asset Inventory;
- Continued Capital Improvements (Carryovers); and then
- Proposed Capital Improvements

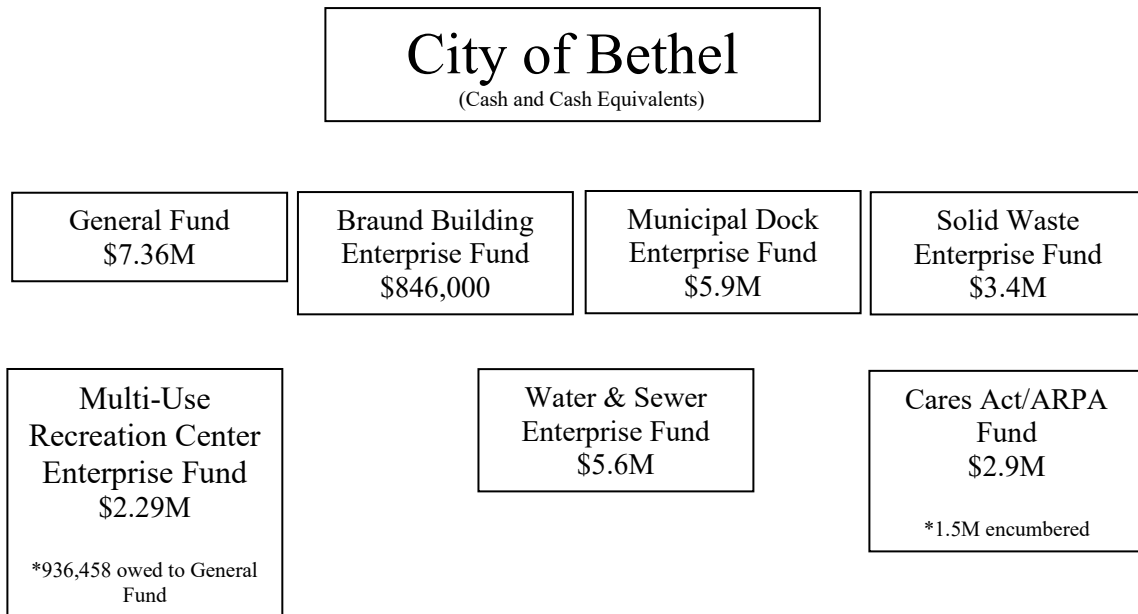
Thank you,

Peter A. Williams

Peter A. Williams

City of Bethel Visual Fund Summary

The following is a visual representation of the City of Bethel's fund balances. The city of Bethel has the following funds: General Fund, Braund Building Enterprise Fund, Public Transit Enterprise Fund, Municipal Dock Enterprise Fund, Solid Waste Enterprise Fund, Multi-Use Recreation Center Enterprise Fund, Water and Sewer Enterprise Fund, and the Cares Act Fund.



The way we measure the Public Transportation Fund is a little bit different from the other funds because it is paid for almost entirely via grants. For this Fund, we focus on reporting expenses, and they are as follows:

Public Transportation Fund
According to the FY20 Audit, costs for services and personnel totaled to \$328,596

The City of Bethel is in a very healthy financial position, currently holding slightly more than \$27.3 million in cash, investments, and savings. This means that we can fund one year's worth of operational expenses and keep every enterprise within the City financially afloat. Our strong position is based upon years of sound judgement, fiscal responsibility, and a high yielding investment strategy spurred by macroeconomic volatility.

Introduced by: City Manager Peter Williams
Introduction Date:
Public Hearing:
Action:
Vote:

CITY OF BETHEL, ALASKA
ORDINANCE #

**AN ORDINANCE ESTABLISHING A CITY OF BETHEL BUDGET FOR FISCAL YEAR 2023
BEGINNING JULY 1, 2023 ENDING JUNE 30, 2024**

Be it Ordained by the City Council of Bethel as follows:

Section 1. That Ordinance , a non-code ordinance, establishes a City of Bethel Capital Improvement Budget for fiscal year 2024.

Section 2. That money shall be appropriate from the City's funds for capital expenditures.

GENERAL FUND

General Fund - Capital Expenditures

Planning	\$	95,843	
IT Services	\$	250,000	
Fire	\$	35,900	
Police	\$	1,665,000	
Streets and Roads	\$	1,692,000	
TOTAL GENERAL FUND - CAPITAL EXPENDITURES	\$	3,738,743	\$ -

Capital Improvement- Enterprise Funds

Yukon-Kuskokwim Aquatic Health & Safety Center	\$	20,000	
Water & Sewer	\$	1,940,000	
Municipal Dock	\$	100,000	
Bethel Transit	\$	265,073	
American Rescue Plan Act (Grant Funding)	\$	1,169,624	
TOTAL CAPITAL PROJECTS- Enterprise Funds	\$	3,494,697	\$ -

Section 3. That the FY 2024 Capital Improvement Budget is adopted for a period for one (1)
ENACTED THIS xx DAY OF JUNE 2023, BY A VOTE OF ___ IN FAVOR AND ___ OPPOSED.

Rose Henderson, Mayor

ATTEST:

Lori Strickler, City Clerk

Budget Ordinance XX-XX



Buildings & Infrastructure Asset Inventory

BUILDINGS & INFRASTRUCTURE ASSET INVENTORY

Building Description	Physical Location	Year Built	Square Ft.	APEI Building Value	Value of Docks & Other Structures	Replacement Cost
Fire Station	320 State Hwy	1982	9,912	\$6,793,870		\$8,425,200
Float System Handwalls (8)	Boat Harbor	2004	3,600	\$0	\$400,000	\$3,060,000
Ridgecrest Well	900 Ridgecrest	1999	NA	\$0	\$0	\$350,000
Housing Lift Station	133 Akakeek St.	1979	86	\$25,000		\$73,100
Kilbuck Lift Station	5th & Main St.	1994	86	\$25,000		\$73,100
Ridgecrest Water Tank 423,000 gal.	900 Ridgecrest	2000	2,124	\$0	\$2,881,830	\$1,805,400
Water Tank 60,000 gal.	204 State Hwy	1980	200	\$0	\$60,000	\$170,000
Water Treatment	900 Ridgecrest	1970	3,245	\$3,781,280		\$2,758,250
Water Treatment Facility	235 Akiak St.	2001	4,600	\$5,202,410		\$3,910,000
Bus Barn	503 State Hwy	1980	1,000	\$300,000		\$850,000
City Hall	300 State Hwy	1976	7,384	\$4,757,480		\$6,276,400
Teen Center	519 Mission Drive	1982	3,929	\$2,316,540		\$3,339,650
Utilities Maintenance Shop	1290 Ridgecrest	1983	1,700	\$75,000		\$1,445,000
Public Works Building	1155 Ridgecrest	1983	35,040	\$11,768,750		\$29,784,000
Recycle Building	1270 Ridgecrest	2000	2,800	\$93,000		\$2,380,000
Generator	308 State Hwy	2007	160	\$30,000		\$136,000
Dog Pound	1125 Ridgecrest	1986	185	\$55,000		\$157,250
Public Works Building Generator	1155 Ridgecrest	1970s	160	\$0	\$5,000	\$136,000
Ridgecrest Lift Station	832A Ridgecrest	2004	624	\$0	\$1,589,010	\$530,400
Landfill Building	1300 Ridgecrest	2013	240	\$10,000		\$204,000
Law Center (Remodeled)	204 State Hwy	2000	28,820	\$19,556,620		\$24,497,000
Quonset Building Warehouse	400 Stand Oil Rd.	1972	5,200	\$50,000		\$4,420,000
Water Tank 500,000 Gallons	235 Akiak St.	2006	3,236	\$0	\$2,853,300	\$2,750,600
Police Department Building #1	157 Salmonberry	2013	7,884	\$3,859,280		\$6,701,400
Police Department Building #2	157 Salmonberry	2013	4,320	\$1,224,970		\$3,672,000
Wind Turbine at Fitness Ctr.	267 Akiachak St.	2014	NA	\$0	\$1,333,800	N/A
Transit Building	370A Fourth Ave.	1978	2,800	\$89,080		\$2,380,000
Storage/Shop Warehouse	251 East Ave.	1987	1,800	\$300,000		\$1,530,000
YK Fitness Center	267 Akiachak St.	2014	23,164	\$25,106,260		\$19,689,400
(Q-2) Lift Station	2400 State Hwy	2017	884	\$1,321,550		\$751,400
Port Operations Building	919 Front St.	2017	1,900	\$1,513,250		\$1,615,000
Utility Main. Bldg. & Attached Shop	311 Fourth Ave.	Late 1970s	1,620	\$300,000		\$137,000
Warehouse	310 Fourth Ave.	1985	2,000	\$300,000		\$1,700,000
Warehouse	City Dock	Late 1970s	4,800	\$50,000		\$4,080,000
Communications Equipment Hut	Lot 2b	0	N	\$30,000		\$4,080,000



Rolling Stock Asset Inventory

GENERAL FUND EQUIPMENT ASSET INVENTORY

GENERAL FUND EQUIPMENT ROLLING STOCK

GL Code	Department	Year	Make	Model	Value
100-60	Fire Department	2004	Wooldridge	26' Sport Drifter Covered Boat	\$36,000
100-60	Fire Department	2004	EX Loader	22/24' Boat Trailer	\$3,600
100-60	Fire Department	2004	Mercury Optimax	225 hp Outboard Motor	\$20,000
100-60	Fire Department	2005	Honda	Foreman with 4X4 Trailer	\$5,000
100-60	Fire Department	2005	Honda	Foreman with 4X4 Trailer	\$5,000
100-60	Fire Department	2005	Honda	TFX-650 Generator	\$5,000
100-61	Police Department	2003	Polaris	Trail Touring 550 Snowgo	\$3,000
100-61	Police Department	2003	Polaris	Trail Touring 550 Snowgo	\$3,000
100-61	Police Department	2005	Polaris	4X4 Sprotsman 700	\$6,000
100-61	Police Department	2005	Skidoo	550 GTX Snowgo	\$3,000
100-61	Police Department	2005	Polaris	4X4 Sprotsman 700	\$6,000
100-61	Police Department	2012	Haul	Police Command Center Trailer	\$30,600
100-61	Police Department	2012	Polaris	4X4 Ranger SXS	\$12,000
100-66	Streets & Roads	1991	Peterbilt	Boom Truck	\$18,731
100-66	Streets & Roads	2022	Caterpillar	Shear	\$268,682
100-66	Streets & Roads	2022	Henke	Hi-Gate	\$9,093
100-66	Streets & Roads	2022	Caterpillar	972 Loader Snow Bucket	\$48,579
100-66	Streets & Roads	2022	Caterpillar	Mulching Head Attachment	\$39,409
General Fund Equipment Rolling Stock Sub-Total					\$522,694

GENERAL FUND LIGHT DUTY ROLLING STOCK ASSET INVENTORY

GENERAL FUND LIGHT DUTY ROLLING STOCKS

GL Code	Department	Year	Make	Model	Value
100-54	Planning Department	2018	Ford	F-150	\$24,705
100-55	IT Department	2012	Ford	F-150	\$20,837
100-60	Fire Department	2004	Ford	F-250 Super Duty	\$44,000
100-60	Fire Department	2015	Ford	F-250 Super Duty	\$44,000
100-60	Fire Department	2020	Ford	Expedition XLT	\$42,922
100-61	Police Department	2006	Ford	F-150	\$17,453
100-61	Police Department	2007	Ford	Expedition	\$6,885
100-61	Police Department	2009	Dodge	RAM 1500	\$23,976
100-61	Police Department	2013	Ford	Explorer	\$16,200
100-61	Police Department	2015	Ford	F-150	\$32,432
100-61	Police Department	2017	Ford	F-250 Super Duty	\$26,737
100-61	Police Department	2017	Ford	Expedition XL	\$33,376
100-61	Police Department	2017	Ford	Expedition XL	\$34,286
100-61	Police Department	2019	Ford	Expedition	\$35,449
100-61	Police Department	2019	Ford	Expedition XLT	\$78,466
100-61	Police Department	2019	Ford	Expedition XLT	\$78,466
100-61	Police Department	2021	Ford	Expedition	\$35,636
100-61	Police Department	2021	Ford	Expedition	\$35,636
100-65	Public Works	2001	Ford	Excursion XLT	\$18,000
100-65	Public Works	2012	Ford	F-150	\$20,837
100-65	Public Works	2012	Ford	F-150	\$25,725
100-66	Streets & Roads	2012	Ford	F-250	\$20,703
100-66	Streets & Roads	2012	Ford	F-250	\$20,703
100-70	Property Maintenance	2008	Ford	F-150	\$17,820
100-70	Property Maintenance	2012	Ford	F-150	\$15,864
100-70	Property Maintenance	2013	Chevrolet	Silverado 2500	\$20,000
100-70	Property Maintenance	2020	Ford	F-250	\$34,020
100-70	Property Maintenance	2022	Ford	F-250	\$60,813
100-70	Property Maintenance	2022	Ford	F-250	\$60,813
270-50	Community Service Patrol	2008	Dodge	Ram	\$19,420
General Fund Light Duty Rolling Stock Sub-Total					\$966,180

ENTERPRISE FUNDS' EQUIPMENT & LIGHT DUTY ROLLING STOCK ASSET INVENTORY

MULTI-USE RECREATION CENTER LIGHT DUTY ROLLING STOCKS

GL Code	Department	Year	Make	Model	Value
400-50	YK Aquatic Center	2013	Chevy	Silverado	\$17,820
YK Aquatic Center Light Duty Rolling Stock Sub-Total					\$17,820

SOLID WASTE LIGHT DUTY ROLLING STOCKS

GL Code	Department	Year	Make	Model	Value
500-71	Landfill	2020	Ford	F-250	\$38,342
Solid Waste Fund Light Duty Rolling Stock Sub-Total					\$38,342

WATER & SEWER UTILITY FUND LIGHT DUTY ROLLING STOCKS

GL Code	Department	Year	Make	Model	Value
510-80	Utilities	2004	Caterpillar	Low Boy Trailer	\$24,300
510-82/86	Piped Water/Sewer	2007	Ford	F-150	\$8,100
510-82/86	Piped Water/Sewer	2012	Ford	F-250	\$16,770
510-82/86	Piped Water/Sewer	2020	Ford	F-250	\$37,644
510-82/86	Piped Water/Sewer	2020	Ford	F-250	\$37,624
510-83-87	Hauled Water/Sewer	2020	Ford	F-250	\$38,342
510-82/86	Piped Water/Sewer	2022	Ford	F-250	\$72,447
Water & Sewer Utility Fund Light Duty Rolling Stock Sub-Total					\$235,227

MUNICIPAL DOCK LIGHT DUTY ROLLING STOCKS

GL Code	Department	Year	Make	Model	Value
520-50	Municipal Dock	1980	John Deere	350C Wide Track Dozer	\$20,000
520-50	Municipal Dock	1993	Skytrack	Squirtbroom Forklift	\$50,000
520-50	Municipal Dock	2001	Ford	F-250	\$10,530
520-50	Municipal Dock	2003	Allmand	Portable Light Tower	\$13,000
520-50	Municipal Dock	2003	Allmand	Portable Light Tower	\$13,000
520-50	Municipal Dock	2005	Allmand	Portable Light Tower	\$14,931
520-50	Municipal Dock	2005	Allmand	Portable Light Tower	\$14,931
520-50	Municipal Dock	2006	Sea Ark	20ft Flatbrook Skiff	\$15,000
520-50	Municipal Dock	2006	EZ Loader	20/22' Boat Trailer	\$2,700
520-50	Municipal Dock	2006	Yamaha	Outboard Motor	\$10,000
520-50	Municipal Dock	2006	International	7000 Series	\$48,600
520-50	Municipal Dock	2008	GMC	Sierra	\$5,670
520-50	Municipal Dock	2013	Ford	F-150	\$17,500
520-50	Municipal Dock	2019	Ford	Ranger	\$32,290
520-50	Municipal Dock	2021	Ford	F-350	\$60,238
520-50	Municipal Dock	2022	Kaufman	Utility Trailer	\$40,000
Enterprise Funds Total Equipment & Light Duty Rolling Stocks					\$313,569

GENERAL FUND HEAVY DUTY ROLLING STOCK ASSET INVENTORY

FIRE DEPARTMENT HEAVY DUTY ROLLING STOCKS

GL Code	Department	Year	Make	Model	Value
100-60	Fire Department	1986	Grumman	Spartan	\$491,000
100-60	Fire Department	1999	Ford	F-350 Super Duty Ambulance	\$197,000
100-60	Fire Department	2014	Freightliner	M2 112 Firetruck	\$390,000
100-60	Fire Department	2017	Dodge	Ram 4500 North Star	\$214,834
100-60	Fire Department	2017	Ascendant 107	Pierce	\$879,000
100-60	Fire Department	2020	Dodge	Ram 4500	\$197,000
100-60	Fire Department	2022	Equipment	Fire Apparatus Class A Pumper	\$759,647
Fire Department Heavy Duty Rolling Stock Sub-Total					\$3,128,481

GENERAL FUND HEAVY DUTY ROLLING STOCK ASSET INVENTORY (CONTINUED)

STREETS & ROADS HEAVY DUTY ROLLING STOCKS

GL Code	Department	Year	Make	Model	Value
100-66	Streets & Roads	1984	Caterpillar	140-G Grader	\$75,000
100-66	Streets & Roads	1989	Ingersoll Rand	SD100-D Compactor	\$35,000
100-66	Streets & Roads	1989	Mitsubishi	FM FG-20 Forklift	\$7,250
100-66	Streets & Roads	1992	Caterpillar	966-F Loader	\$80,000
100-66	Streets & Roads	1992	Caterpillar	D8-N Dozer	\$240,000
100-66	Streets & Roads	1992	Caterpillar	D3-C Dozer	\$60,000
100-66	Streets & Roads	1998	Caterpillar	953-B Grader	\$100,000
100-66	Streets & Roads	1999	John Deere	450-H Tractor	\$60,000
100-66	Streets & Roads	2000	Lincoln	K1419-4 Welder	\$2,795
100-66	Streets & Roads	2003	Caterpillar	Backhoe Loader 420D	\$65,000
100-66	Streets & Roads	2009	Caterpillar	160-M AWD Grader	\$240,000
100-66	Streets & Roads	2012	Caterpillar	324-E Excavator	\$240,000
100-66	Streets & Roads	2019	Caterpillar	972-M Loader	\$381,218
100-66	Streets & Roads	2019	Trailking	Dump Trailer	\$63,173
100-66	Streets & Roads	2020	Caterpillar	160 Grader	\$460,046
100-66	Streets & Roads	2001	Caterpillar	950-G Loader	\$150,000
100-66	Streets & Roads	2004	Caterpillar	163-H Grader	\$200,000
100-66	Streets & Roads	2012	Ford	F-250 Super Duty	\$16,770
100-66	Streets & Roads	2012	Ford	F-250 Super Duty	\$16,770
100-66	Streets & Roads	2014	International	WorkStar 7400 Sander	\$136,610
100-66	Streets & Roads	2014	International	Workstar 7400	\$110,000
100-66	Streets & Roads	2014	International	Sander Truck	\$110,654
100-66	Streets & Roads	2014	International	Sander Truck	\$89,777
100-66	Streets & Roads	2019	Mack	Granite Watering Truck	\$226,832
100-66	Streets & Roads	2021	Kenworth	Dump Truck	\$163,035
100-66	Streets & Roads	2022	Kenworth	Dump Truck	\$176,291
100-66	Streets & Roads	2022	Kenworth	Dump Truck	\$176,291
100-66	Streets & Roads	2022	Caterpillar	420-D Backhoe Loader	\$170,413
100-66	Streets & Roads	2023	Kenworth	T4 Heavy Truck	\$189,267
Streets & Roads Heavy Duty Rolling Stock Sub-Total					\$4,042,192

GENERAL FUND HEAVY DUTY ROLLING STOCK ASSET INVENTORY (CONTINUED)

PUBLIC WORKS-ADMIN HEAVY DUTY ROLLING STOCKS

GL Code	Department	Year	Make	Model	Value
100-65	Public Works	2008	Ford	F150	\$17,820
100-65	Public Works	2013	John Deere	3320 Compact Utility Pack	\$44,000
100-65	Public Works	2022	Kenworth	T440 Dump Truck	\$159,222
Public Works Heavy Duty Rolling Stock Sub-Total					\$203,222

PROPERTY MAINTENANCE HEAVY DUTY ROLLING STOCKS

GL Code	Department	Year	Make	Model	Value
100-70	Property Maintenance	1983	Sioux	Large Steamer 400-2	\$16,000
100-70	Property Maintenance	1984	Smith	200 Air Compressor	\$9,000
100-70	Property Maintenance	1991	Trail King	TKT20-2000	\$9,000
100-70	Property Maintenance	1995	Hitachi	200-H-3C	\$80,000
100-70	Property Maintenance	1995	John Deere	Backhoe 310D	\$50,000
100-70	Property Maintenance	1998	Marooka	MST-800E	\$28,000
100-70	Property Maintenance	1999	Trail King	TK40LP2400	\$22,500
100-70	Property Maintenance	2001	Caterpillar	Wheel Loader 950 G	\$150,000
100-70	Property Maintenance	2002	Olympic	10FTBE-2E Hydro Seeder Trailer	\$10,000
100-70	Property Maintenance	2004	Caterpillar	163H Grader	\$200,000
100-70	Property Maintenance	2006	International	7000 Series 7400	\$48,600
100-70	Property Maintenance	2006	International	7000 Series 7500	\$48,600
100-70	Property Maintenance	2007	Eager Beaver	25T/3 Tilt Trailer	\$40,500
100-70	Property Maintenance	2009	iway	Sander F-2020-13-XT	\$27,000
100-70	Property Maintenance	2019	Generator	Steamer	\$52,000
100-71	Formerly Parks & Rec.	2013	John Deere	3320 Utility Tractor	\$44,000
Property Maintenance Heavy Duty Rolling Stock Sub-Total					\$835,200
Total Heavy Duty Rolling Stocks for General Fund					\$8,209,095

ENTERPRISE FUNDS HEAVY DUTY ROLLING STOCK ASSET INVENTORY

SOLID WASTE HEAVY DUTY ROLLING STOCKS

GL Code	Department	Year	Make	Model	Value
500-71	Landfill	2004	Caterpillar	816 F Compactor	\$282,574
500-72	Recycling	2005	Harmony	T60CDRC Vertical Baler	\$60,825
500-72	Recycling	2007	Case	430 Skidsteer	\$35,928
500-71	Landfill	2010	Mack	CXU513 Semi Truck	\$25,920
500-71	Landfill	2013	Mack	600 MRU Garbage Truck	\$181,100
500-71	Landfill	2018	Mack	600 MRU Garbage Truck	\$249,455
500-71	Landfill	2019	Mack	600 MRU Garbage Truck	\$340,000
500-71	Landfill	2019	Caterpillar	950M Front End Loader 265534	\$265,534
500-71	Landfill	2020	Mack	Heil Refuse Truck	\$231,538
500-71	Landfill	2021	Kenworth	T4040 Single Axle Rear Loader	\$142,796
500-71	Landfill	2022	Hammel	VB 950 DK Shredder	\$789,900
500-71	Landfill	2023	Caterpillar	Excavator Model	\$530,000
500-71	Landfill	2023	Kenworth	T4 Heavy Truck	\$185,424
Solid Waste Heavy Duty Rolling Stock Sub-Total					\$3,320,994

WATER & SEWER HEAVY DUTY ROLLING STOCKS

GL Code	Department	Year	Make	Model	Value
510-81	Hauled Water	2017	Mack	GU-713	\$198,450
510-81	Hauled Water	2018	Mack	GU-800	\$198,450
510-81	Hauled Water	2019	Kenworth	Water Truck	\$215,648
510-81	Hauled Water	2019	Mack	Granite Water Truck	\$183,734
510-81	Hauled Water	2020	Kenworth	T4 Series	\$209,778
510-81	Hauled Water	2020	Kenworth	T4 Series	\$209,778
510-81	Hauled Water	2020	Kenworth	T4 Series	\$209,778
510-81	Hauled Water	2020	Kenworth	T4 Series	\$209,778
510-81	Hauled Water	2020	Kenworth	T4 Series	\$209,778
510-81	Hauled Water	2020	Kenworth	T4 Series	\$258,986
510-81	Hauled Water	2021	Kenworth	T4 Series	\$237,239
510-85	Hauled Sewer	2017	Mack	GU-713	\$198,450
510-85	Hauled Sewer	2017	Mack	GU-713	\$198,450
510-85	Hauled Sewer	2018	Mack	GU-800	\$198,450
510-85	Hauled Sewer	2019	Kenworth	T4 Series	\$145,154
510-85	Hauled Sewer	2019	Kenworth	T4 Series	\$145,154
510-85	Hauled Sewer	2019	Kenworth	T4 Series	\$145,154
510-85	Hauled Sewer	2019	Kenworth	T4 Series	\$145,154
510-85	Hauled Sewer	2019	Kenworth	T4 Series	\$145,154
510-85	Hauled Sewer	2021	Kenworth	T4 Series	\$187,450
Water & Sewer Heavy Duty Rolling Stock Sub-Total					\$3,849,967

ENTERPRISE FUNDS HEAVY DUTY ROLLING STOCK ASSET INVENTORY (CONTINUED)

MUNICIPAL DOCKS HEAVY DUTY ROLLING STOCKS

GL Code	Department	Year	Make	Model	Value
520-50	Municipal Dock	1992	Caterpillar	950-E Loader	\$180,000
520-50	Municipal Dock	1997	Ford	Louisville	\$117,000
520-50	Municipal Dock	2006	Caterpillar	D-5 Loader	\$125,000
520-50	Municipal Dock	2019	Bobcat	Mini Excavtor	\$83,812
520-50	Municipal Dock	2017	Caterpillar	950M Loader	\$400,000
520-50	Municipal Dock	2020	Bobcat	E85 T4 R-Services Excavator	\$83,812
Municipal Docks Heavy Duty Rolling Stock Sub-Total					\$989,624

BETHEL PUBLIC TRANSIT SYSTEM

GL Code	Department	Year	Make	Model	Value
560-50	Public Transit	2014	Ford	F-350 Super Duty	\$45,000
560-50	Public Transit	2019	Ford	Bus	\$66,681
Municipal Docks Heavy Duty Rolling Stock Sub-Total					\$111,681
Total Heavy Duty Rolling Stocks for all Enterprise Funds					\$8,272,266



Continued Projects

‘Carryovers’

PRE-APPROVED CARRYOVERS

100	General Fund
400	Multi-Use Recreation Center Enterprise Fund
500	Solid Waste Enterprise Fund
510	Water & Sewer Utility Enterprise Fund
520	Municipal Dock Enterprise Fund
530	Braund Building Enterprise Fund

GENERAL FUND APPROVED CARRYOVERS (FUND 100)

GL Code	Department	Description	Approved Funding	Balance Remaining as of November 31st, 2022	Status
100-53-9693	Finance Department	Kiosk Annual Fees	\$20,000	\$20,000	In-Progress
100-54-9694	Planning Department	Comprehensive Plan	\$150,000	\$68,626	In-Progress
100-54-9695	Planning Department	Road Ownership Determination	\$40,000	\$40,000	In-Progress
100-55-9694	Information Technology	Server Room Air Conditioner	\$10,000	\$10,000	In-Progress
100-55-9696	Information Technology	Air Conditioner for Servers	\$50,000	\$6,794	In-Progress
100-55-6890	Information Technology	Connectivity Services	\$100,000	\$160,000	In-Progress
100-55-6890	Information Technology	Vehicle	\$60,000	\$160,000	In-Progress
100-60-6890	Fire Department	Ladder Truck Lease	\$150,000	\$441,214	In-Progress
100-60-6890	Fire Department	Fire Training System	\$252,624	\$441,214	In-Progress
100-61-6891	Police Department	Vehicle	\$56,500	\$246,756	In-Progress
100-61-6891	Police Department	Ford Explorer	\$65,000	\$246,756	In-Progress
100-61-6890	Police Department	Dog Pound	\$800,000	\$939,469	In-Progress
100-61-6890	Police Department	Property Lease	\$26,400	\$939,469	In-Progress
100-65-6335	Public Works	Community Wide Piped Water/Sewer	\$200,895	\$26,484	In-Progress
	Administration	System Expansion PER			
100-66-6892	Streets & Roads	D3 Cat Dozer Model: LGP	\$175,000	\$1,113,183	In-Progress
100-66-6892	Streets & Roads	Cat Compactor Model	\$210,000	\$1,113,183	In-Progress
100-66-6892	Streets & Roads	Culverts	\$100,000	\$1,113,183	In-Progress
100-66-6892	Streets & Roads	Guard Rails & Posts	\$100,000	\$1,113,183	In-Progress
100-66-6892	Streets & Roads	Simon Retention Pond	\$350,000	\$1,113,183	In-Progress
100-70-6242	Property Maintenance	Boardwalk Lighting Project (FY22)	\$43,373	\$43,339	In-Progress
100-70-6890	Property Maintenance	Rehabilitating Public Parks	\$100,000	\$89,983	In-Progress
100-70-6890	Property Maintenance	Boardwalk Lighting Project (FY23)	\$100,000	\$89,983	In-Progress
100-70-9596	Property Maintenance	Fire Suppression & Inspection	\$20,000	\$7,313	In-Progress
100-70-9696	Property Maintenance	Two 3/4 Ton Pick Up Trucks	\$52,000	-\$26,428	In-Progress
100-70-9698	Property Maintenance	Scissor Lift	\$18,138	\$18,138	In-Progress
100-70-9699	Property Maintenance	John Deere 5 Series	\$100,000	\$100,000	In-Progress
Total Carryover Expenditures			\$3,349,930	\$3,304,871	

**YUKON-KUSKOKWIM REGIONAL HEALTH & AQUATIC
SAFETY TRAINING CENTER CARRYOVERS
(FUND 400)**

GL Code	Department	Description	Approved Funding	Balance Remaining as of November 31st, 2022	Status
400-50-9692	YKAHSC	Repairs	\$1,032,939	\$693,085	In-Progress
Total Carryover Expenditures			\$1,032,939		

**SOLID WASTE ENTERPRISE FUND CARRYOVERS
(FUND 500)**

GL Code	Department	Description	Approved Funding	Balance Remaining as of November 31st, 2022	Status
500-70-9693	Hauled Refuse	Refuse Truck	\$425,000	\$285,850	Complete
	Total Carryover Expenditures		\$425,000		

WATER & SEWER ENTERPRISE FUND CARRYOVERS (FUND 510)

GL Code	Department	Description	Approved Funding	Balance Remaining as of November 31st, 2022
510-81-6890	Hauled Water	Kenworth Water Truck	\$300,000	\$ 300,000
510-81-9695	Hauled Water	Fleet Management Software/Tablets	75,000	\$ 75,000
510-81-9696	Hauled Water	Radio Base Station Upgrade	9,500	\$ 9,500
510-82-9691	Piped Water	Water Main Extension/ Fill Port	74,905	\$ (9,362)
510-84-6890	City-Sub Water Treatment Plant	SCADA System	155,000	\$ 96,500
510-85-9691	Hauled Sewer	Kenworth Sewer Truck	\$300,000	
510-85-9693	Hauled Sewer	Fleet Management Software/Tablets	75,000	\$ 75,000
510-85-9694	Hauled Sewer	Caterpillar Angle Broom	10,482	\$ 10,482
510-85-9696	Hauled Sewer	Radio Base Station Upgrade	9,500	\$ 9,500
510-85-9699	Hauled Sewer	Short Lived Assets	\$182,825	\$ 182,825
510-86-6890	Piped Sewer	SCADA System	57,137	\$ 57,137
510-86-9693	Piped Sewer	Herman Nelson Heater	68,000	\$ 68,000
510-86-9699	Piped Sewer	Short Lived Assets	\$182,825	\$ 182,825
510-87-9692	Sewer Lagoon	Terramac RT9-T4 Marooka	299,465	\$ 299,465
Total Carryover Expenditures			\$1,799,639	\$1,356,872

**MUNICIPAL DOCK ENTERPRISE FUND CARRYOVERS
(FUND 520)**

GL Code	Department	Description	Approved Funding	Balance Remaining as of November 31st, 2022	Status
520-50-6890	Municipal Dock	Road Watering Truck	200,000	635,921	In-Progress
520-50-6890	Municipal Dock	Ford F-250	60,000	635,921	In-Progress
520-50-6890	Municipal Dock	Ford F-250	60,000	635,921	In-Progress
520-50-6890	Municipal Dock	CAT TL1255	271,452	635,921	In-Progress
520-50-6890	Municipal Dock	Hyrdo Seeder	30,000	635,921	In-Progress
520-55-6890	Small Boat Harbor	Floats	1,000,000	1,000,000	In-Progress
Total Carryover Expenditures			\$1,621,452	\$1,635,921	

**BRAUND BUILDING ENTERPRISE FUND CARRYOVERS
(FUND 530)**

GL Code	Department	Description	Funding Approved	Balance Remaining as of November 31st, 2022	Status
530-55-9694	Leased Court Complex	Fire Suppression	575,000	227,541	In-Progress
Total Carryover Expenditures			\$0	\$227,541	

**BETHEL TRANSIT SYSTEM ENTERPRISE FUND
CARRYOVERS
(560)**

GL Code	Department	Description	Funding Approved	Balance Remaining as of November 31st, 2022	Status
560-50-6890	Bethel Transit System	New Bus	\$86,000	\$86,000	In-Progress
Total Capital Expenditures			\$86,000	\$86,000	

**AMERICAN RESCUE PLAN ACT (ARPA)
CARRYOVERS
(660)**

GL Code	Benefitting Department(s)	Description	Funding Approved	Balance Remaining as of November 31st, 2022	Status
660-70-6892	City-Sub Water Treatment Facility	Chemical Building	\$1,500,000	\$1,500,000	In-Progress
ARPA Grant Beginning Balance			\$2,878,532		
Total Capital Expenditures			\$1,500,000		
ARPA Grant Remaining Balance			\$1,378,532		



Proposed Capital Projects and Asset Inventory

CITY OF BETHEL PROPOSED CAPITAL EXPENDITURES

100	General Fund
400	Multi-Use Recreation Center Enterprise Fund
500	Solid Waste Enterprise Fund
510	Water & Sewer Utility Enterprise Fund
520	Municipal Dock Enterprise Fund
530	Braund Building Enterprise Fund
560	Bethel Transit System Enterprise Fund

**GENERAL FUND
PROPOSED CAPITAL EXPENDITURES
(FUND 100)**

GL Code	Department	Description	FY24 Budget
100-54	Planning Department		
	Planning Department	Wetland Delineation	\$46,604
	Planning Department	Hydraulic Modeling	\$49,239
	Planning Department Sub-Total		\$95,843
100-55	IT Department		
	IT Department	Mobile APSIN	\$100,000
	IT Department	SIKLU Redundancy	\$100,000
	IT Department	Employee VPN	\$50,000
	IT Department Sub-Total		\$250,000
100-60	Fire Department		
	Fire Department	G-Xtreme 3.0 Jacket & Gear	\$35,900
	Fire Department Sub-Total		\$35,900
100-61	Police Department		
	Police Department	Public Safety Communications Tower	\$1,200,000
	Police Department	Vehicle	\$65,000
	Police Department	Dog Pound	\$400,000
	Police Department Sub-Total		\$1,665,000
100-66	Streets & Roads Department		
	Streets & Roads Department	Bethel Cemetary	\$100,000
	Streets & Roads Department	D8 Bulldozer	\$400,000
	Streets & Roads Department	Road Improvements	\$600,000
	Streets & Roads Department	AWD Grader Down Payment*	\$100,000
	Streets & Roads Department	AFHC Culdesac*	\$200,000
	Streets & Roads Department	Dust Control	\$100,000
	Streets & Roads Department	Fencing for V&E Shop	\$192,000
	Streets& Roads Department Sub-Total		\$1,692,000
	General Fund Beginning Balance		\$7,366,421
	General Fund Total Expenditures		\$3,738,743
	General Fund Remaining Balance		\$3,627,678

***Notes**

AWD Grader down payment is \$100,000 and will have an annual payment of \$146,833.50 per year for 3 years
AFHC Culdesac- Approximately \$100,000 will be reimbursed by State

**YUKON-KUSKOKWIM REGIONAL HEALTH & AQUATIC
SAFETY TRAINING CENTER
PROPOSED CAPITAL EXPENDITURES
(400)**

GL Code	Department	Description	FY24 Budget
400-50	YKRHASTC	JASC Computer Mainframe	\$20,000
YKRHASTC Enterprise Fund Beginning Balance			\$2,296,459
Total Capital Expenditures			\$20,000
YKRHASTC Enterprise Fund Remaining Balance			\$2,276,459

**WATER & SEWER UTILITY ENTERPRISE FUND
PROPOSED CAPITAL EXPENDITURES
(510)**

GL Code	Department	Description	FY24 Budget
510-81	Hauled Water		
	Hauled Water	Freight	\$20,000
	Hauled Water	Water Truck	\$300,000
	Hauled Water Department Sub-Total		\$320,000
510-83	Bethel Heights Water Treatment Plant		
	BHWTP	Rehabilitation of Filters	\$500,000
	BHWTP Department Sub-Total		\$500,000
510-84	City-Sub Water Treatment Plant		
	CSWTP	Rehabilitation of Filters	\$500,000
	BHWTP Department Sub-Total		\$500,000
510-85	Hauled Sewer		
	Hauled Sewer	Freight	\$20,000
	Hauled Sewer	Sewer Truck	\$300,000
	Hauled Sewer	Sewer Truck	\$300,000
	Hauled Sewer Department Sub-Total		\$620,000
Water & Sewer Enterprise Fund Beginning Balance			\$5,613,400
Total Water & Sewer Utility Fund Capital Expenditures			\$1,940,000
Water & Sewer Fund Remaining Balance			\$3,673,400

**MUNICIPAL DOCK ENTERPRISE FUND
PROPOSED CAPITAL EXPENDITURES
(520)**

GL Code	Department	Description	FY24 Budget
520-50	Municipal Dock		
	Municipal Dock	AWD Grader Down Payment*	\$100,000
	Municipal Dock Enterprise Fund Beginning Balance		\$5,900,000
	Municipal Dock Enterprise Fund Capital Expenditures		\$100,000
	Municipal Dock Enterprise Fund Ending Balance		\$5,800,000

***Notes**

AWD Grader down payment is \$100,000 and will have an annual payment of \$146,833.50 per year for 3 years

**BETHEL TRANSIT SYSTEM ENTERPRISE FUND
PROPOSED CAPITAL EXPENDITURES
(560)**

	Department	Description	FY24 Budget
560-50-6890	Bethel Transit System	Community Transportation Grant Match	\$165,073
560-50-6890	Bethel Transit System	New Bus	\$100,000
Total Capital Expenditures			\$265,073

**AMERICAN RESCUE PLAN ACT (ARPA)
PROPOSED GRANT EXPENDITURES
(660)**

GL Code	Benefitting Department(s)	Description	FY24 Budget
660-70-6892	Fire Department	Training Facility	\$352,624
660-70-6892	Streets & Roads	Simon Retention Pond	\$300,000
660-70-6892	Transit	Boilers	\$517,000
ARPA Grant Beginning Balance			\$1,431,965
Total Capital Expenditures			\$1,169,624
ARPA Grant Remaining Balance			\$262,341



Supplemental Documentation

Hydraulic Modeling & Wetland Delineation

DOWL
ESTIMATE FOR PROFESSIONAL SERVICES

PROJECT: TO#58 - Wetlands Delineation and Hydrologic Modeling

CLIENT: City of Bethel

WO# 50270.00
DATE: 29-Dec-22
PREPARED BY: JRG
REVIEWED BY: EC/CAN

PROJECT SUMMARY										
Task 1- Wetlands Delineation								TOTAL =		\$46,604.00
Task 2- Hydrologic Modeling								TOTAL =		\$49,239.00
TOTAL ESTIMATED FEES FOR PROFESSIONAL SERVICES								TOTAL =		\$95,843.00

Labor Category	Project Manager	Env. Specialist	Env. Specialist	Engineer VII	Engineer III	Engineer III	GIS	Tech. Editor	Expenses	TOTALS
	JRG	EC	ARM	BMM/CAN	EAM	DJB	TJ	GS		
Hourly Rate	\$155.00	\$160.00	\$160.00	\$215.00	\$150.00	\$150.00	\$110.00	\$135.00	10% Markup	
Task 1- Wetlands Delineation										
Project Management	20			8						28
Quality Control			8							8
Preliminary Mapping	30						25			55
Fieldwork	50	50							\$5,264	100
Data Summary and Final Mapping	20						10			
Reporting	40						8	6		
Subtotal - Hours	160	50	8	8	0	0	43	6		275
Subtotal - Costs	\$24,800.00	\$8,000.00	\$1,280.00	\$1,720.00	\$0.00	\$0.00	\$4,730.00	\$810.00	\$5,264.00	\$46,604.00
Task 2- Hydrologic Modeling										
Project Management				16						16
Quality Control				8						
Hydrologic Modeling					32	8	40			
Fieldwork					50	50			\$7,299	100
Reporting					32	12	8			52
Agency Meeting				6	12			6		24
Subtotal - Hours	0	0	0	30	126	70	48	6		280
Subtotal - Costs	\$0.00	\$0.00	\$0.00	\$6,450.00	\$18,900.00	\$10,500.00	\$5,280.00	\$810.00	\$7,299.00	\$49,239.00
TOTAL - Hours	160	50	8	38	126	70	91	12		
TOTAL - Costs	\$24,800.00	\$8,000.00	\$1,280.00	\$8,170.00	\$18,900.00	\$10,500.00	\$10,010.00	\$1,620.00	\$12,563.00	\$95,843.00



January 2, 2023

Mr. Peter Williams
City of Bethel
P.O. Box 1388
Bethel, Alaska 99559

**Subject: DOWL Term Contract-2022-2027
Fee Proposal for Planning and Engineering Services
Task Order #58 – Wetlands Delineation and Hydrologic Modeling**

Dear Mr. Williams:

DOWL is pleased to present a scope of work and fee proposal for the following task order:

Task Order #58 – Wetlands Delineation and Hydrologic Modeling

It is our understanding that the City of Bethel (City) currently lacks the comprehensive wetlands and drainage data necessary to expedite U.S. Army Corps of Engineers (USACE) permitting. This lack of data compels all applicants within the Bethel area to either obtain a USACE permit in any location (including uplands) or spend money to conduct wetlands delineations on a piecemeal basis. Furthermore, there is no clear understanding of the hydrologic characteristics of Browns Slough and other waterbodies, which leads to Alaska Department of Fish & Game (ADF&G) and other agencies misunderstanding of culvert placement needs and limits the ability of the City to use its resources in wastewater treatment.

SCOPE OF SERVICES

We propose to prepare an areawide wetlands delineation and develop hydrologic modeling of Browns Slough and other waterbodies within the Bethel city limits. Josh Grabel will serve as our primary point of contact for this task order. Additional support will come from Chase Nelson as the overall term contract manager, and other DOWL staff as necessary. We recommend the following task structure to complete this work.

Task 1 – Wetlands Delineation

Project Management. DOWL will provide you with verbal and/or written (e-mail) project status reports on a weekly basis to inform you of our progress and notify you of any anticipated changes in the project scope, fees, or schedule, and foreseeable problems associated with data collection and/or the wetlands delineation. We will also summarize activities in our monthly general services term contract updates.

Quality Control. DOWL will have a senior scientist review the wetland delineation data and report for any inconsistencies or the need for additional information.

Preliminary Mapping. DOWL will meet with the USACE to discuss their wetlands data needs. We will then begin the mapping process by modifying the 2022 National Wetland Inventory wetland mapping to provide a preliminary wetlands and waterbody map of a study area composed of City of Bethel and Bethel Native Corporation Lands, proposed community infrastructure projects, and future subdivision areas. See Attachment 1 for our initial preliminary study area. This study area map will be used for fieldwork planning and will include wetlands boundaries, Cowardin classifications, Viereck level III

vegetation classifications, and hydrogeomorphic classifications. Preliminary wetlands mapping will occur January 2023 through May 2023.

Fieldwork. DOWL will conduct fieldwork using the 1987 Wetland Delineation Manual and 2007 Alaska Regional Supplement to collect vegetation, hydrology, and hydric soil data at strategic locations within the Bethel city limits. Fieldwork will be conducted over five days. DOWL will collect wetlands sampling point data at seven to ten locations per day and photo-points with similar aerial signature. Fieldwork includes travel to Bethel from Anchorage. Fieldwork will occur during the growing season, late May 2023 through early October 2023.

Data Summary and Final Mapping. DOWL will compile wetland delineation data and enter sampling point information on digital USACE forms. Photos will be organized and compiled in a photo log to be attached to the report.

Reporting. DOWL will complete a report summarizing wetlands and waterbodies including introduction, methods, results, and conclusion. Attachments will include the photo log, USACE digital wetlands delineation forms, GIS spatial wetlands data, and figures. DOWL anticipates submitting a wetlands report to the City in Fall 2023. The report and attached GIS data will be sufficient for any future infrastructure projects for permitting impacts to waters of the U.S. through USACE.

Deliverables:

- Draft and Final Wetlands Delineation Report
- Wetlands GIS Data

Task 2 – Hydrologic Modeling

Project Management. DOWL will provide you with verbal and/or written (e-mail) project status reports on a weekly basis to inform you of our progress and notify you of any anticipated changes in the project scope, fees, or schedule, and foreseeable problems associated with data collection and/or the hydrologic modeling. We will also summarize activities in our monthly general services term contract updates.

Quality Control. DOWL will have a senior engineer review the hydrologic basin delineation data and report for any inconsistencies or the need for additional information.

Hydrologic Modeling. Prior to starting the hydrologic modeling framework, DOWL will meet with ADF&G to discuss their specific modeling needs and expectations. We will then begin developing the model by using the 2019 LIDAR data set to identify and delineate the basins captured within the dataset. The study area map developed in Task 1 will be used to identify the basins that are of interest or critical to the objectives of the City. Preliminary hydrologic modeling will occur January 2023 through May 2023

Fieldwork. DOWL will send two water resource engineers to Bethel to confirm the LIDAR basin delineation during a time of high flow – most likely during break up. The engineers will take discharge and velocity measurements on Browns Slough, and other waterbodies as necessary, at various locations to characterize the flow along the waterbody. The engineers will also meet with City staff to discuss hydrologic issues or data needs as requested by Federal or State agencies.

Reporting. DOWL will complete a Hydrology and Hydraulic (H&H) report including methods, analysis, results, and conclusion. Attachments will include a photo log, hydrologic basin delineation data, and figures. DOWL anticipates submitting the H&H report to the City in Fall 2023.

Deliverables:

- Draft and Final H&H Report
- Hydrologic GIS Data

ASSUMPTIONS

- Only one field trip and mobilization per task is included in the fee.
- The wetlands delineation report will be sufficient for USACE needs for future project impact analysis and Preliminary Jurisdictional Determination (PJD) review.
- The wetlands delineation report will not be submitted to USACE for PJD request at this time due to a 5-year limit on PJD. Rather, PJD request will be submitted with future projects.
- One preliminary meeting will be held with USACE to determine that our data collection and analysis methods are sufficient to meet their needs and one preliminary meeting will be held with ADF&G to ensure our modeling efforts will meet their needs. Additional agency meetings will require an amendment to DOWL's scope and fee.
- Fieldwork will be accessible by vehicle. No boat or aircraft will be needed.
- Our fee is for a wetlands delineation of up to 2,000 acres. Additional fees will be required beyond this threshold for fieldwork and mapping.

SCHEDULE

We recommend the following schedule for completion of the project in Fall 2023.

Meeting with USACE January 2023
Study Area Mapping January 2023 through May 2023
Hydrologic Modeling January 2023 through May 2023
Fieldwork – Hydrologic Modeling Spring 2023
Fieldwork – Wetlands Delineation late May 2023 through early October 2023
Draft and Final Reports (2) Fall 2023

FEE PROPOSAL

We propose to complete the above-described services for a total lump sum fee of \$92,833. The fee will be distributed amongst project tasks as shown below on a lump sum basis.

Table 1: Proposed Fee

Task	Amended Budget
Task 1- Wetlands Delineation	\$46,604
Task 2- Hydrologic Modeling	\$49,239
Total	\$95,843

One monthly statement will be provided showing total fees invoiced for Tasks 1 and 2. Payment will be expected within 30 days.

Services performed by DOWL under this agreement will be conducted in a manner consistent with that level of care and skill ordinarily exercised by members of the profession currently practicing in the same locality under similar conditions. No other representation, express or implied, and no warranty or guarantee is included or intended in this agreement, or in any report, opinion, document or otherwise.

We trust this provided adequate information for evaluating our proposal. We look forward to working with you on this project and will be happy to answer any additional questions you may have.

Upon receiving a signed authorization to proceed, we will begin work.

Sincerely,



Chase Nelson, P.E.
LLC Member/Project Manager

Using the City of Bethel-DOWL Engineering Services Term Contract Standard Conditions, DOWL is authorized to proceed with Task Order #58 – Wetlands Delineation and Hydrologic Modeling and proceed with the work immediately.

City of Bethel Authorized Representative

Date

Attachment(s): 1: Detailed Estimate

G-Xtreme 3.0 Jacket & Accompanying Gear

G-XTREME® 3.0 Jacket

[PHOTOS](#)

[VIDEOS](#)

[360 VIEW](#)



Completely retailored to provide even less restriction, the updated G-XTREME® 3.0 is the latest evolution of our original breakthrough design. With all the features that made the original America’s most popular gear including Globe’s exclusive AXTION® Back and Sleeve, you’ll instantly feel how these improvements let you make all the right moves. And like the original, G-XTREME® 3.0 comes in SHAPES to fit your body better.

FIND A DISTRIBUTOR

Certified to NFPA 1971
(Structural Fire Fighting)
MADE IN THE U.S.A.

Highlights	Features	Options	Materials	Literature
	AXTION® BACK Adds length across your shoulders when you work in front of you. YOCCO™ Drag Rescue Device Is easy to deploy when you need it, out of the way when you don't.	AXTION® Sleeve Provides extra length when you reach. Telescoping Sleeve Wells Keep water out and add thermal protection.	Free-Hanging Throat Tab Stays out of the way when not deployed. TRIMTRAX® Thread Protection Lasts far longer on sewn on trim than conventional stitching.	
	LINER ACCESS OPENING Allows for easy access between the layers.	Optional ZIPPERGRIPPER™ (patent pending) Makes starting zipper a breeze		

CUSTOMERS ALSO VIEWED



[ATHLETIX™ Pants](#)



[CLASSIX® METRO™ Jacket](#)



[CLASSIX® METRO™ Pants](#)



[SUPRAFLEX™ 14"](#)



[REAXTION® Jacket](#)



[Globe Guard™ Hood](#)

Globe Pant System

[PHOTOS](#) [VIDEOS](#) [360 VIEW](#)



The revolutionary Globe Pant System is available in four fits for a range of body types: Slim, Regular, Relaxed, and Women’s. With the advanced design you expect from Globe, they enhance your comfort while ensuring your protection and safety. Built for the job, designed for you. Find your fit.

FIND A DISTRIBUTOR

Certified to NFPA 1971
(Structural Fire Fighting)
MADE IN THE U.S.A.

Highlights	Features	Options	Materials	Literature
	Vertical Fly Closure with hook and loop makes for fast and secure donning Thermally Enhanced Knees add a layer of thermal and moisture barrier to protect this high-compression area	Elasticized Sides provide flexible, more athletic fit at the waist Padded H-Back Ripcord Suspenders Attach to horizontal loops, so there is no metal hardware to dig in or pull out	Articulated Knees with Cathedral Knee reinforcements are built for unrestricted crawling One-Piece Crotch Gusset reduces binding in the crotch	

CUSTOMERS ALSO VIEWED



[TECHNICAL 10"](#)



[SUPREME™ 14"](#)



[Globe Guard™ Hood](#)



[STATION/WILDLAND 10"](#)



[IH READY Pants](#)



[CLASSIX® Jacket](#)

[Home](#) / [PPE](#) / [Structure Gear](#) / [PPE Hoods](#) / [Majestic Fire GORE Particulate Hood GEN2 Ultra C6](#)



★★★★★ (No reviews yet)

MAJESTIC FIRE GORE PARTICULATE HOOD GEN2 ULTRA C6

ITEM #: ULTRA C6.2 GORE G2 MAJESTIC



[More Details](#)

 Station 29 Rewards

Draft F February 21, 2023

Page 44

\$135.70

- 1 +

ADD TO CART

BRAND: [Majestic Fire Apparel](#)

MFR#: ULTRA C6.2 GORE G2

UPC:

DETAILS

SUGGESTED PRODUCTS



★★★★★

Life Liners KL200 Particulate Blocking Hood

\$127.50



CHOOSE OPTIONS



★★★★★

PGI BarriAire Silver Particulate Hood - Complete Coverage

\$134.70

CHOOSE OPTIONS



★★★★★

PGI BarriAire Silver Particulate Hood - Critical Coverage

\$101.44

CHOOSE OPTIONS



★★★★★

PGI BarriAire Silver Particulate Hood - Comprehensive Coverage

\$144.59

CHOOSE OPTION



SHOP FIRECRAFT GLOVES FOR SUPERIOR QUALITY AND WORKMANSHIP

[Home](#) / [PPE](#) / [Structure Gear](#) / [PPE Helmets](#) / [MSA Cairns 660C Metro Fire Helmet](#)



SHOP FIRECRAFT GLOVES FOR SUPERIOR QUALITY AND WORKMANSHIP

DETAILS

SUGGESTED PRODUCTS



★★★★★

MSA Cairns 660C Metro ARFF Fire
Helmet

\$1,115.25 - \$1,132.50



CHOOSE OPTIONS



★★★★★

MSA Cairns Aluminzied PBI/Kevlar
Bonnet for 660C Metro & Invader

\$300.00

CHOOSE OPTIONS



★ 1

MSA Cairn
Replacement I

\$

CHOO

[Home](#) / [PPE](#) / [Structure Gear](#) / [PPE Helmets](#) / [MSA Cairns 1044 Traditional Composite Fire Helmet](#)



★★★★★ (No reviews yet)

MSA CAIRNS 1044 TRADITIONAL COMPOSITE FIRE HELMET

ITEM #: 1044 CAIRNS

The MSA Cairns 1044 traditional fire helmet has the perfect combination of durability and performance desired by firefighters. Constructed from through-color fiberglass-reinforced polyethylene, this high-performance matte finish design resists cracking and chipping.

 Station 29 Rewards

Draft F February 21, 2023

Page 48

SHOP FIRECRAFT GLOVES FOR SUPERIOR QUALITY AND WORKMANSHIP



(20)

≡

[Home](#) / [PPE](#) / [PPE Gloves](#) / [Structure Gloves](#) / **[FireCraft Phoenix Gauntlet Style Fire Gloves](#)**



[SHOP FIRECRAFT GLOVES FOR SUPERIOR QUALITY AND WORKMANSHIP](#)**CURTIS**
TOOLS FOR HEROES®

(20)



★★★★★ (No reviews yet)

FIRECRAFT PHOENIX GAUNTLET STYLE FIRE GLOVES

ITEM #: FC-P5000 FIRECRAFT

Exceptional fit - No bunching of material in the palm provides superior dexterity and reduced hand fatigue.

[More Details](#)

COLOR: Black



SIZE:

Small

X-Small

2X-Large

2X-Small

Large

Medium

X-Large

3X-Large

\$107.00

- 1 +

ADD TO CARTBRAND: [FireCraft](#)

MFR#:

UPC:

SHOP FIRECRAFT GLOVES FOR SUPERIOR QUALITY AND WORKMANSHIP

SUGGESTED PRODUCTS



★★★★★

FireCraft The Flame Glove - Gauntlet

\$134.82

CHOOSE OPTIONS



★★★★★

FireCraft Inferno Glove - Gauntlet

\$134.82

CHOOSE OPTIONS



★ 1

FireCraft Phoenix Gauntlet

\$

CHOOSE OPTIONS



SHOP FIRECRAFT GLOVES FOR SUPERIOR QUALITY AND WORKMANSHIP

[Home](#) / [Footwear](#) / [Structural Boots](#) / [Globe Men's SHADOW XF 14" Pull-On Structural Boot](#)



▲ Station 29 Rewards

SHOP FIRECRAFT GLOVES FOR SUPERIOR QUALITY AND WORKMANSHIP



(20)

≡

BOOT

ITEM #: SHADOW XF GLOBE

The SHADOW XF structural firefighting boots from Globe shares the remarkably flexible platform, cushioned and contoured sole, and internal fit system that make Globe boots fit better, grip better, and feel broken in the right out of the box. The all-black [More Details](#)

COLOR:



SIZE:

- 5

5.5

6

6.5

7

7.5

8

8.5

9

9.5

10

10.5

11
- 11.5

12

12.5

13

13.5

14

14.5

15

15.5

16

17

18

WIDTH:

- Narrow

Medium

Wide

X-Wide



STYLE:

- Regular Calf

Wide Calf

\$557.53 - \$767.78

−

1

+

ADD TO CART

BRAND: **Globe**

MFR#: SHADOW XF GLOBE

UPC:

DETAILS

SHOP FIRECRAFT GLOVES FOR SUPERIOR QUALITY AND WORKMANSHIP

CURTIS
TOOLS FOR HEROES®

 (20) 

SUGGESTED PRODUCTS



★★★★★

Globe Women's SUPRAFLEX 14"
Pull-On Structural Boots
\$630.03

CHOOSE OPTIONS



★★★★★

Globe Men's SHADOW XF 14" Pull-
On Structural Boots with Arctic Grip
\$598.85 - \$808.38



CHOOSE OPTIONS



★★★★★

Globe Women's SHADOW XF 14"
Pull-On Structural Boots with Arctic
\$598.85 - \$808.38



CHOOSE OPTIONS

D8 Bulldozer

GOVERNMENTAL FINANCING



Issuing bonds.

Worrying about appropriations.

Rushing to find bid specs for a pending RFP.

Your world is busy enough—the last thing you need is the hassle of acquiring equipment.

Understanding your industry

We understand financing for governmental entities—and we know Cat® products, markets and customers. Plus, we make the whole process fast and easy. Because we deal directly with Cat Dealers, all you do is pick out your Cat equipment—in most cases, we'll review your transaction and if approved, issue documents the same day. Then you can use Cat® AccountExpress for online access to your account information any time of day or night. It's all part of our total solution to your governmental financing needs.

Helping you succeed

We offer financing for all types of state and local governments—counties, cities and townships, public authorities (usually part of a state government or compact entity), special districts (such as water or sanitation), school districts, state universities, community colleges and constituted authorities. Federally recognized Native American tribes are eligible for our governmental lease program. We also provide financing to entities such as religious, educational and charitable 501(c)(3) institutions, as well as private corporations organized under the state's nonprofit laws acting on behalf of a governmental entity as described in Revenue Ruling 63-20. Please contact us for more information about eligibility.

Supporting your needs

Whatever your Cat equipment needs, we'll work to develop a financing solution that works for you. Flexible terms are offered with up to 100 percent financing depending on equipment and usage. We can also arrange payments to meet your needs—annual, semi-annual, quarterly, monthly or skip payments are available.



Review a chart on the back to compare the financing options available for your next equipment purchase.

Applying for financing is fast and easy.

We'll process your application quickly so you can get the Cat equipment you need to get to work. For more information on any of our governmental financing plans and eligibility, call your local Cat Dealer or our sales department at **1-866-263-3791**.

GOVERNMENTAL FINANCING

COMPARISON CHART

GOVERNMENTAL LEASE		GOVERNMENTAL LONG TERM RENTAL
Structure	Finance Lease	Long Term Rental
Payment / Interest Rates	Below market interest rates	> Low life cycle cost > Not a capital expenditure
Purchase Option Alternatives	> Balloon $\leq$ 80% residual or 100% dealer buyback > Mandatory balloon at predetermined amount	> Option = 105% residual > Flexibility to purchase or return > Insures fleet is new and updated (bridging to Tier 4)
Non-Appropriation Clause Applies?	Yes	Yes



EXAMPLE: MACHINE = 140M | FINANCED AMOUNT = \$300,000 | RESIDUAL = \$157,639 | PAYMENT STRUCTURE = 48 MONTHLY PAYMENTS IN ARREARS

GOVERNMENTAL LEASE		GOVERNMENTAL LONG TERM RENTAL
Payment	\$4,255	\$3,731
Life Cycle Payment	\$204,240	\$179,088
Balloon / Option	\$126,111 (balloon)	\$165,520 (option)
Ownership	Customer MUST purchase	Customer can purchase or return





Phone: 888.777.7850
Fax: 888.777.7875
Cell: 785.313.3154
215 S. Seth Child Road
Manhattan, KS 66502
www.clpusa.net

December 13, 2022

Customer Name: **Bethel, AK**
Peter Williams, City Manager

Equipment: One New 2023 Caterpillar D-8 Bulldozer
Sales Representative: NC Machinery
Delivery: TBD

Community Leasing Partners, a Division of *Community First National Bank*, is pleased to present the following financing options for your review and consideration.

Option 1

Total Cost:	\$ 1,183,869.00	Payment Frequency:	Annual
Down Payment:	\$ 400,000.00	First Payment:	August 1, 2023
Trade In:	\$ -		
Amount Financed:	\$ 783,869.00		
Term in Years:	<u>5</u>	<u>7</u>	<u>10</u>
Payment:	\$176,602.63	\$131,911.84	\$98,662.52
Factor:	0.225296	0.168283	0.125866
Interest Rate:	4.76%	4.77%	4.79%

Option 2

Total Cost:	\$ 1,183,869.00	Payment Frequency:	Annual
Down Payment:	\$ 400,000.00	First Payment:	August 1, 2024
Trade In:	\$ -		
Amount Financed:	\$ 783,869.00		
Term in Years:	<u>5</u>	<u>7</u>	<u>10</u>
Payment:	\$185,015.98	\$138,209.31	\$103,392.40
Factor:	0.236029	0.176317	0.131900
Interest Rate:	4.76%	4.77%	4.79%

- **THERE ARE NO DOCUMENTATION OR CLOSING FEES ASSOCIATED WITH THIS PROPOSAL.**
- Fixed interest rate for the terms provided unless otherwise stated.
- The quoted interest rate is valid for 10-days from the date of the proposal. To lock in the interest rate, a credit submission would be required, and a credit approval attained within the same 10-day period. This financing is to be executed and funded within 30 days of the date of the proposal, or Lessor reserves the right to adjust the interest rate. The proposal is subject to credit review and approval of mutually acceptable documentation.
- This proposal has been prepared assuming the lessee is bank qualified and that the proposed lease qualifies for Federal Income Tax Exempt Status for the Lessor under Section 103 of the IRS Code.

Thank you for allowing Community Leasing Partners the opportunity to provide this proposal. If you have any questions regarding the options presented, need additional options, or would like to proceed with a financing, please contact me at 1-888-777-7850.

Respectively,

Blake J. Kaus
Vice President & Director of Leasing
blakekaus@clpusa.net

Road Improvements

**GENERAL FUND
STREETS & ROADS DEPARTMENT SUPPLEMENTAL PAGE
D-1 GRAVEL
(100-66)**

Subdivision	Road	Description	FY2023	FY2024	FY2025	FY2026	Total Amount
City Subdivision							
	Napakiak Drive	From Mission to Akiak Drive, 12,135 feet, 754 yards of D-1 gravel, 58 loads at a cost of \$1,360 per load.				\$78,880	\$78,880
	Akiachak Drive	Akiachak Drive is 22,431 ft., 1586 yards of gravel at \$1,360 per load. With an estimated 122 loads of gravel.					
Blueberry Fields							
	Alex Hately Drive	Katie Haley Lane to the end of Alex Hately Drive. The road is 1,422 feet and requires an estimated 72 truck loads of D-1 gravel.					
	Cranberry Street	Cranberry Street needs 296 ft/195 yards of gravel. This requires an estimated 195 loads of D-1 gravel.				\$20,400	
Brown's Slough							
	East Avenue	East Avenue is 1,900 ft, 11,000ft. 1,235 yards of gravel and requires 195 loads of D-1 gravel.	\$129,200				\$129,200
Tundra Ridge Subdivision							
	Kaigutau Road	Kaigutau Road is 1,170 ft. It requires 767 yards of gravel and 59 loads of D-1 gravel.			\$92,480		\$92,480
	Imkuciq Street	Imkuciq Street is 1,041 ft. It requires 689 yards of gravel the equivalent of 53 loads of D-1 gravel.				\$72,080	\$72,080
	Makqaria Road (9200 Tundra Ridge)	The part of Makqaria Road that needs gravel is 1,151 ft. It requires 754 yards of gravel an estimated 58 loads of D-1 gravel.				\$78,880	\$78,880
	Negqerralria Drive (9300 Tundra Ridge)	The portion of Negqerralria Drive that needs gravel is 2,926 ft. It requires 1,911 yards of gravel, an estimated equivalent of 147 loads of D-1 gravel.					
	Ayaginar Drive (9400 Tundra Ridge)	The portion of Ayaginar Drive that needs gravel is 2,926 ft. It requires 1,911 yards of gravel, an estimated equivalent of 147 loads of D-1 gravel.	\$199,920				\$199,920

* The City of Bethel owns more roads than are listed. The ones that are listed in the Capital Improvement Project are the major roads per subdivision.

GENERAL FUND STREETS & ROADS DEPARTMENT
D-1 GRAVEL
(100-66)

Subdivision	Road	Description	FY2023	FY2024	FY2025	FY2026	Total Amount
Kasayuli Subdivision							
	Neal Polty Road	The portion of Neal Polty Road that needs gravel is 3,480 ft. It requires 2,262 yards of gravel, an estimated equivalent of 174 loads of D-1 gravel.	\$236,640				\$236,640
	Paul John St	The portion of Paul John Street that needs gravel is 1,087 ft. It requires 715 yards of gravel, an estimated equivalent of 55 loads of D-1 gravel.	\$40,560	\$34,240			\$74,800
	Uqusqak Road (Pintail)	The portion of Uqusqak Road that needs gravel is 1,490 ft. It requires 975 yards of gravel, an estimated equivalent of 75 loads of D-1 gravel.		\$102,000			\$102,000
	Isaac Hawk Street	The portion of Isaac Hawk Street that needs gravel is 1,641 ft. It requires 1,079 yards of gravel, an estimated equivalent of 83 loads of D-1 gravel.		\$112,880			\$112,880
	Neqleq Street (Whit Front Goose)	The portion of Neqleq Street that needs gravel is 1,144 ft. It requires 1,040 yards of gravel, an estimated equivalent of 60 loads of D-1 gravel.			\$81,600		\$81,600
	Tuutangayak Street (Canadian Goose)	The portion of Tuutangayak Street that needs gravel is 1,144 ft. It requires 1,040 yards of gravel, an estimated equivalent of 60 loads of D-1 gravel.		\$81,600			\$81,600
	Koyuuk St (Swan)	The portion of Negqerrairia Drive that needs gravel is 425 ft. It requires 286 yards of gravel, an estimated equivalent of 22 loads of D-1 gravel.				\$29,920	\$29,920
	Nacaullex St. (Emperor Goose)	The portion of Nacaullex Street that needs gravel is 1,144 ft. It requires 800 yards of gravel, an estimated equivalent of 60 loads of D-1 gravel.		\$81,600			\$81,600
	Neqlernag Loop (Black Swan)	The portion of Neqlernag Loop that needs gravel is 1,574 ft. It requires 1000 yards of gravel, an estimated equivalent of 80 loads of D-1 gravel.		\$108,600			\$108,800

GENERAL FUND STREETS & ROADS DEPARTMENT
D-1 GRAVEL
(100-66)

Subdivision	Road	Description	FY2023	FY2024	FY2025	FY2026	Total Amount
Avenues							
	4th Avenue	The portion of 4th Avenue that needs gravel is 2,262 ft. It requires 1,495 yards of gravel, an estimated equivalent of 115 loads of D-1 gravel.				\$156,400	\$156,400
	5th Avenue	The portion of 5th Avenue that needs gravel is 1,546 ft. It requires 977 yards of gravel, an estimated equivalent of 75 loads of D-1 gravel.				\$115,600	\$115,600
	Willow Street	The portion of Willow Street that needs gravel is 1,336 ft. It requires 871 yards of gravel, an estimated equivalent of 67 loads of D-1 gravel.			\$91,120		\$91,120
	6th Avenue	The portion of 6th Avenue that needs gravel is 1,944 ft. It requires 1,300 yards of gravel, an estimated equivalent of 100 loads of D-1 gravel.			\$136,000		\$136,000
	7th Avenue	The portion of 7th Avenue that needs gravel is 2,262 ft. It requires 1,595 yards of gravel, an estimated equivalent of 115 loads of D-1 gravel.			\$156,400		\$156,400

* The City of Bethel owns more roads than are listed. The ones that are listed in the Capital Improvement Project are the major roads per subdivision.

AWD Grader



Phone: 888.777.7850

Fax: 888.777.7875

Cell: 785.313.3154

215 S. Seth Child Road

Manhattan, KS 66502

www.clpusa.net

February 21, 2023

Customer Name: Bethel, AK
Peter Williams, City Manager

Equipment: Two 2023 CAT AWD Graders
Sales Representative: NC Machinery
Delivery: TBD

Community Leasing Partners, a Division of *Community First National Bank*, is pleased to present the following financing options for your review and consideration.

Option 1

Total Cost:	\$ 999,818.00	Payment Frequency:	Annual
Down Payment:	\$ 200,000.00	First Payment:	One year from closing
Amount Financed:	\$ 799,818.00		
Term in Years:	<u>3</u>	<u>5</u>	<u>7</u>
Payment:	\$293,667.00	\$184,962.55	\$138,695.65
Factor:	0.367167	0.231256	0.173409
Interest Rate:	4.99%	5.04%	5.09%

- **THERE ARE NO DOCUMENTATION OR CLOSING FEES ASSOCIATED WITH THIS PROPOSAL.**
- Interest rates are fixed for terms up to 10 years. For terms greater than 10 years, upon receipt of the 7th payment, at sole discretion of the Lessor, the remaining payments can be adjusted based on an index determined at contract issuance and then will remain fixed for the remaining term.
- The quoted interest rate is valid for 10-days from the date of the proposal. To lock in the interest rate, a credit submission would be required, and a credit approval attained within the same 10-day period. This financing is to be executed & funded within 30 days of the date of the proposal or Lessor reserves the right to adjust the interest rate. The proposal is subject to credit review and approval and mutually acceptable documentation.
- This proposal has been prepared assuming the lessee is bank qualified and that the proposed lease qualifies for Federal Income Tax Exempt Status for the Lessor under Section 103 of the IRS Code.

Thank you for allowing Community Leasing Partners the opportunity to provide this proposal. If you have any questions regarding the options presented, need additional options, or would like to proceed with a financing, please contact me at 1-888-777-7850.

Respectively,

Blake J. Kaus
Vice President & Director of Leasing
blakekaus@clpusa.net

Dust Control

February 8, 2023

Submitted To:

Mr. William (Bill) Arnold
Public Works Director
City of Bethel, Alaska
1155 Ridgecrest Drive
P.O. Box 1388
Bethel, Alaska
99559
907-543-3110
warnold@cityofbethel.net

Project: Road Dust Suppression Pilot Program - Alternative to Chloride

SUBMITTED BY: Moe Fenelon

Description:

Midwest offers the following proposal for our EK35 ® Dust Suppression Fluid & Portable E-Sprayer system.

The goal(s) of the Dust Emission Reduction and Road Stabilization Program is to establish an ongoing work practice standard that:

- 1) **Utilizes a proactive approach to dust suppression and stabilization efforts while providing a road surface with improved durability and strength**
- 2) **Sufficiently mitigates fugitive dust emissions utilizing the least amount of dust suppressant fluid & labor**

Considerations:

As follows:

- 23 Miles of unpaved road
- Average road width = 32 ft
- Dust issues from April thru November
- Motivations for dust suppression includes:
 - Resident complaints
 - Nuisance dust
 - Health & safety concerns
 - Poor visibility
 - 12 Road Distresses: reducing loss of material, aggregate segregation, rutting, gravel float/FOD(Foreign Object Debris), surface drainage, freeze/thaw damage, road roughness, vegetation, dust control and/or creation of fugitive dust and the overall degradation of the treated surface
 - Ongoing maintenance - daily grading, water, packing, road repair & aggregate loss
- Top Road base made up imported crushed gravel.
- Average Daily Traffic on unpaved roads is steady & high (ADT per road TBD)
- Average speed is 25 to 40 miles per hour (speed limits are posted)
- Desire is a dust suppressant and stabilization product that is Eco-Friendly and can be applied through a Guided Self Applied program
- Looking for an Alternative to Chloride - inefficient & washes out in the rain
- City Dock Area also an issue (high powder/slurry when wet).
- Can't close the roads to spray - EK35 doesn't require roads to be closed.

Follow up considerations - TBD

Required Quantities for Pilot Program Trial:

Program Based on 1 mile x 32 feet wide (approx. 169,000 sq. feet)			
Application #	Application Rate	Application Schedule	275-gallon totes
YEAR 1 - 2023	1 gal/ 44 ft2	TBD	14 totes
YEAR 2 - 2024**	1 gal/ 80 ft2	TBD	8 totes
YEAR 3- 2025**	1 gal/ 60 - 120 ft2	TBD	5-10 totes
** as or if needed based on desired level of control & winter maintenance practices – follow up applications may be able to be pushed out depending on how the road surfaces respond to treatment and traffic ** may require fewer or more gallons			

Cost(s):

EK35 Dust Suppressant Fluid:

EK-35 pricing:

Fourteen (14) totes of EK-35 @ \$4285.00 /tote \$59,983.00
Tote dimensions: 40" x 48" x 46" H
Tote weight: 2,250 lbs

One (1) E-Sprayer Diesel engine (\$25,281.00)
Sprayer dimensions: 76" x 40" x 45" H
Sprayer weight: 1,000 lbs

Sprayer Rental cost per year over 5 years \$ 5.056.00

Shipping FOB Bethel AK \$16,275.00

Midwest will include 2 5-gallon pails of Envirokleen 2800 at no cost to be used to flush/clean the sprayer once the initial application is completed.

Estimated cost of YEAR 1 Admirals Pilot Program = \$81,314.00

All pricing is FOB Shipping point.

Application Schedule Outline Example:

Targeted Application Date Range	Gallons of EK35 per Application	Application Rate (sf per gal)	# of Totes per Application	Cumulative Gallons to Date	Cumulative App Rate (ft ² /gal)	Cumm # of Totes Required	Cost per sf
Day 1	2,414	70	8.8	2,414	70	9.0	\$0.25
Day 14-30	845	200	3.1	3,259	52	12.0	\$0.33
Day 45-90	614	275	2.2	3,873	44	15.0	\$0.39
Day 91-120	614	275	2.2	4,487	38	17.0	\$0.44
Day 121-150	614	275	2.2	5,102	33	19.0	\$0.50
Day 151-180	614	275	2.2	5,716	30	21.0	\$0.56
Day 181-210	614	275	2.2	6,331	27	24.0	\$0.61
Day 211-240	614	275	2.2	6,945	24	26.0	\$0.67
Day 241-270	614	275	2.2	7,559	22	28.0	\$0.73

Background

Based on decades of experience in defining and refining effective dust control and road stabilization programs across the country, Midwest's has found that community gravel roads pose specific and ever-changing challenges that require a customized improvement program to achieve and exceed community goals to address road condition issues while providing improved road conditions and reducing maintenance costs.

As the leader of the industry, Midwest confidently and strategically takes on these challenges via our Guided Self Apply Program. Midwest's Guided Self Apply Program equips the customer with all the tools, training, and technical support necessary to properly manage their road conditions and maintenance requirements utilizing their own equipment and personnel.

The Science Behind the Guided Self Apply Dust Control Program

Midwest combines 40+ years of technology, experience, and industry knowledge with Midwest's Proven Process to establish site-specific Guided Self-Apply Programs designed to deliver the desired outcomes and improvements. After the road conditions, objectives, and goals of the program are established through collaboration with the customer, Midwest develops a comprehensive and customized application plan to achieve predictable performance that fulfills the customer's expectations and requirements.

Midwest's Guided Self Apply Programs are skillfully designed based on 40+ years of:

- Experience designing, implementing, and managing effective dust control and road stabilization programs in communities and for industrial haul roads.
- Independent data collection, testing and verification from reputable agencies such as the US EPA, Midwest Research Institute, US Geological Survey, Desert Research Institute, US Army Corps of Engineers, etc.
- Extensive laboratory testing and evaluations following ASTM and AASHTO standards.
- Sound knowledge and understanding of the science behind of chemistries, soils, and unpaved surface performance and characteristics.

Based on all of this, Midwest can accurately and confidently predict the performance of each Guided Self Apply Program, allowing the customer to focus entirely on their daily operations.

Midwest's Proven Process

- Discover:** Current road details and conditions are input directly onto the following pages with the customer. Midwest reviews the customer provided information to confirm that the community roads are a good candidate for the Guided Self Apply Program.
- Diagnose:** Midwest evaluates the current road details and conditions to identify areas of concern, define the objectives, and determine the most appropriate program.
- Design:** Midwest uses 40+ years of experience, data, and product knowledge to co-develop the best performing, most cost-effective dust control and road stabilization program for your community. Midwest will determine the right product, application rates, and application schedule to achieve Bethel's goals and requirements.
- Deliver:** Midwest will deliver on your goals and expectations by helping you achieve the desired results for exactly the price that was agreed upon at the outset. This is accomplished by providing the proper product, equipment, training, and technical support required to successfully implement the customized Guided Self Apply Program

Weather & Surface Preparation:

EK35® is best applied during summer months when the road surface is able to be properly prepared prior to treatment. Midwest will provide on-site training for the installation so that City of Bethel staff are able to carry out subsequent treatments on their own.

Proper surface preparation will greatly enhance product performance.

EK35® can be installed to most soil & surface types. Surfaces that contain a significant volume of fine particulate (less than .075mm in diameter) require heavier application rates due to the increase in surface area. Excess silt and "powder" should be removed, or multiple applications may be needed to achieve desired results. Adequate drainage should be present prior to the EK35® installation. This includes drainage ditches and a proper crown which effectively diverts water away from the road. Additional aggregate should be added, as necessary. Large potholes should be filled, and loose fill material should be rolled and compacted.

Installation recommendations for the topical application of EK35® with Portable E-Sprayer.

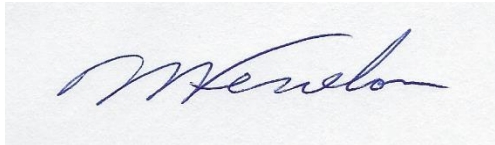
Expectation should be roughly one (1) hour to apply each 275-gallon tote. During the application, multiple passes will be required to achieve the desired penetration and performance based on the surface conditions at the time of the application. During the application, monitor the penetration of EK35® to confirm that the rate of spray for each pass is such that sufficient penetration is achieved. Go slow, making multiple passes and follow the program outline. Surfaces may absorb material into the ground at different rates.

Upon completion of the application, confirm & document that the proper volume of EK35® was applied in each area according to the program. Complete the application summary sheet and return it to you Midwest contact.

The steps listed above are intended to ensure the proper installation of the EK35®. Variations to the installation may have a negative impact on the performance of the EK35®. Deviations from the steps listed above should be submitted to Midwest to verify if a negative impact will not occur to the amended material from application variations.

EK35® is insoluble in water and is applied neat- no dilution. EK35® does not undergo a curing process and is continually active. This allows for the treated surface to be used during and immediately after the EK35® application. The performance of the treated surface should be evaluated and documented throughout the program to ensure optimal performance. The photographs, videos, application logs, and visual observations may be used to evaluate the performance of the treated surface.

EK35® is not intended and should not be applied to asphalt paved or concrete surfaces.



Moe Fenelon
Airport Business Unit Manager
Midwest Industrial Supply Inc.
1101 3rd Avenue Southeast
Canton, OH 44707
807-633-8836 mobile
moe.fenelon@midwestind.com



Standard Terms of Sale and Service

THE TERMS AND CONDITIONS SET FORTH BELOW AND ON THE REVERSE HEREOF, TOGETHER WITH ANY ATTACHMENTS REFERRED TO ON THE REVERSE HEREOF, CONSTITUTE THE EXPRESSION OF ALL THE TERMS OF THIS AGREEMENT AND A COMPLETE AND EXCLUSIVE STATEMENT OF THE AGREEMENT BETWEEN BUYER AND SELLER. ALL REPRESENTATIONS, PROMISES, WARRANTIES OR STATEMENTS BY ANY AGENT OR EMPLOYEE OF SELLER THAT DIFFER IN ANY WAY FROM THE TERMS AND CONDITIONS HEREOF SHALL BE GIVEN NO EFFECT OR FORCE. Any additional, contradictory or different terms contained in any initial or subsequent order or communication from Buyer pertaining to the Goods described on the face hereof are hereby objected to. No course of prior dealings between the parties and no usage of the trade shall be relevant to supplement or explain any term used in this Agreement. No waiver or alteration of terms herein shall be binding unless in writing, signed by an executive officer of the Seller.

1. Seller's duty to perform and Buyer's right to purchase goods and/or services pursuant to this Agreement is at all times subject to approval and continuing approval of Buyer's creditworthiness, by Seller. Seller, without limitation, reserves the right at any time to alter payment terms pursuant to this Agreement, including requiring that services be on pre-paid or COD basis, or upon any other secured basis acceptable to Seller.
2. Payment terms are Net 30-days of the invoice issue date, unless otherwise specified in this Agreement or changed pursuant to paragraph 1 above. If Buyer fails to render prompt payment, or if Seller needs assurance or further assurance of Buyer's creditworthiness, Seller may cancel this agreement, demand different payment terms, suspend or recall deliveries or shipments or impose credit limits. ALL SUCH DEMANDS WILL BE IN WRITING TO BUYER'S MAILING ADDRESS. In addition, as service charge of 1.5 percent, or the allowable limit, will be added per month on the unpaid balance.
3. Sales may be subject to local and state sales tax. This tax is not included in the service agreement. Applicable sales tax will be added to the invoice, if Buyer fails to submit a copy of sales tax exemption to the Seller at the point of sale.
4. Price Escalation Clause: The pricing of this Sales and Service Agreement/Proposal is offered with an economic price adjustment clause. This clause provides for upward or downward changes to the selling/quoted price based on the movement in the actual raw material costs. Midwest will notify customer of any changes in the pricing effecting the increase or decrease.
5. Seller will submit all Material Safety Data Sheet and Technical Information relevant to the listed products and services contracted in this Agreement.
6. Buyer shall indemnify and defend Seller from and against any breach of this Agreement by Buyer and from and against any liability of whatever nature or kind to which the Seller might become subject, resulting from Buyer's handling, storage, sales, transportation, use, misuse or disposal of goods purchased hereunder including but not limited to liability for environmental violations and employee or consumer health and safety.
7. SELLER WARRANTS PRODUCTS PROVIDED PURSUANT TO THIS AGREEMENT ("PRODUCTS") WILL BE FREE FROM DEFECTS IN MATERIAL AND WORKMANSHIP. IF ANY PRODUCTS ARE FOUND BY SELLER TO BE DEFECTIVE, SUCH PRODUCTS WILL, AT SELLER'S OPTION, BE REPLACED AT SELLER'S COST OR THE PURCHASE PRICE THEREFOR WILL BE REFUNDED. THE PARTIES HERETO EXPRESSLY AGREE THAT BUYER'S SOLE AND EXCLUSIVE REMEDY AGAINST THE SELLER SHALL BE FOR THE REPLACEMENT OF DEFECTIVE GOODS OR REFUND OF PURCHASE PRICE AS PROVIDED HEREIN. THE FOREGOING WARRANTY IS IN LIEU OF ALL OTHER WARRANTIES, EXPRESS OR IMPLIED INCLUDING THOSE OF MERCHANTABILITY OR FITNESS FOR ANY PURPOSE NOT EXPRESSLY SET FORTH HEREIN. SELLER'S WARRANTY DOES NOT APPLY TO ANY PRODUCTS WHICH HAVE BEEN SUBJECTED TO MISUSE, MISHANDLING, MISAPPLICATION, NEGLIGENCE (INCLUDING BUT NOT LIMITED TO IMPROPER MAINTENANCE), ACCIDENT, IMPROPER APPLICATION BY BUYER, MODIFICATION OR ADJUSTMENT OR REPAIR PERFORMED BY ANYONE OTHER THAN SELLER OR ONE OF SELLER'S AUTHORIZED AGENTS.

8. SELLER'S LIABILITY (WHETHER UNDER THE THEORIES OF BREACH OF CONTRACT OR WARRANTY, NEGLIGENCE, OR STRICT LIABILITY) FOR ITS PRODUCTS OR SERVICES SHALL BE LIMITED TO REPLACING PRODUCTS OR SERVICES FOUND BY SELLER TO BE DEFECTIVE, OR AT SELLER'S OPTION, TO REFUNDING THE PURCHASE PRICE OF SUCH PRODUCTS OR SERVICES. IN NO EVENT SHALL SELLER BE LIABLE FOR CONSEQUENTIAL DAMAGES ARISING OUT OF OR IN CONNECTION WITH THIS AGREEMENT, INCLUDING WITHOUT LIMITATION BREACH OF ANY OBLIGATION IMPOSED ON SELLER HEREUNDER OR IN CONNECTION THEREWITH. CONSEQUENTIAL DAMAGES FOR PURPOSES HEREOF SHALL INCLUDE, WITHOUT LIMITATION, LOSS OF USE, INCOME OR PROFIT, OR LOSSES SUSTAINED AS THE RESULT OF INJURY (INCLUDING DEATH) TO ANY PERSON, OR LOSS OF OR DAMAGE TO PROPERTY (INCLUDING WITHOUT LIMITATION PROPERTY HANDLED OR PROCESSED BY THE USE OF THE GOODS.) BUYER SHALL INDEMNIFY SELLER AGAINST ALL LIABILITY, COST OR EXPENSE, WHICH MAY BE SUSTAINED BY SELLER ON ACCOUNT OF ANY SUCH LOSS, DAMAGE OR INJURY.
9. Seller will not be liable for any damage, loss, fault, or expenses arising out of delays in shipment or other nonperformance of this Agreement caused by or imposed by: (a) strikes, fires, disasters, riots, acts of God, (b) acts of Buyer, (c) shortages of labor, fuel, power, materials, supplies, transportation, or manufacturing facilities, (d) governmental action, (e) subcontractor delay, or (f) any other cause or condition beyond Seller's reasonable control. In the event of any such delay or nonperformance, Seller may, at its option, and without such delay or nonperformance, Seller may, at its option, and without liability, cancel all or any portion of this Agreement and/or extend any date upon which any performance hereunder is due.
10. No agent, salesman or other party is authorized to bind Seller by any agreement, warranty, statement, promise or understanding not herein expressed.
11. This agreement shall be governed by the laws of the State of Ohio. The parties agree to submit to the jurisdiction of the Stark County, Ohio Courts exclusively for all disputes.
12. If claim or legal proceedings are asserted or instituted by Seller to enforce its rights or remedies, Seller shall, in addition to amounts otherwise due hereunder, be entitled to recover from the Buyer all court costs, reasonable attorney's fees and expenses incurred by Seller.
13. Title and Risk of Loss: Title and risk of loss for all products sold by this quotation will pass to the customer upon delivery to the carrier at Midwest's manufacturing facility.



Aerial view of Delani NWT Road treatment



Tightly bound treated road surface

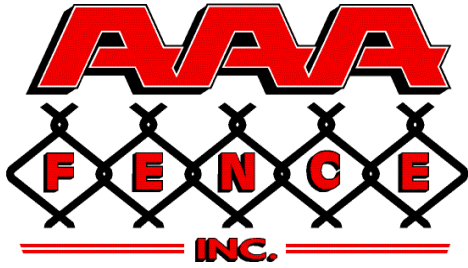


Hard smooth gravel road surface treated with EK35



Pavement like EK35 road surface

Fencing for V&E Shop



Jeffery Johnson

1701 E. 82nd Avenue
Anchorage, Alaska 99507

P: 907.275.2410

F: 907.349.7002

E: jeffery@aaafenceak.com

Date: February 13, 2023

Attn: John Sargent

Company: City of Bethel

Fax: _____ Phone: 907-543-1386

E-Mail: jsargent@cityofbethel.net

Physical Location of Work: Bethel, AK

Project Name/RFP: City V & E Shop Building

This message is intended only for use by the individual or entity to which it is addressed and contains privileged or confidential business information, the disclosure of which may be a violation of federal or state law. If the reader of this message is not the intended recipient, or the employee or agent responsible for delivering the message to the intended recipient, you are hereby notified that any dissemination, distribution or copying of this communication is illegal and strictly prohibited. If you have received this communication in error, please notify us immediately. Thank you.

BID DOCUMENT

Supply materials, FOB jobsite, labor and equipment necessary to install ~1,050 LF of 10' tall 95% vision blocking chain link fence with 1 - 20' electric vehicle gate and 1 - 3' man gate. All fence posts will be driven 60" or to refusal at 8' O/C max spacing. Fence will have top and middle rail, bottom tension wire, and a truss setup at each termination.

Description

Fence materials/freight to Bethel

Mobilization

Fence Install

Gate Operator/Freight

Install gate operator; includes driving posts, mounting operator, connecting chain to gate and connection of UL325 required safety devices. All electrical work, final hook up, set/commission or test of function is by others

Total Price

\$67,651.50

\$5,000.00

\$53,882.27

\$6,500.00

\$4,000.00

Total Bid

\$137,033.77

Special Exclusions: Fence signs; electrical grounding; gate locks; site restoration; all electrical work for gate operator including setting limits and testing of system;

This bid may be withdrawn if not accepted within 30 days from above date.

Thank you for calling AAA Fence, Inc!

Jeffery Johnson
907-244-8189 cell

General Exclusions:

SWPPP, locating private utilities, staking, grading and clearing, traffic control, testing, frozen conditions, rock drilling, sales or local tax, permits, cost of bonding (if required), builders risk. We will provide only the required insurance coverage and limits noted per the prime contract and Owner, if necessary.

Rehabilitation of Filters



West Coast Filters Inc.

Manufacture of Municipal & Industrial Water Filtration Equipment

101 - 1918 E. Wellington Rd. Nanaimo BC V9S 5X6

Ph: 250.740.0430 Fax: 250.740.0480

www.universalfiltergroup.com

Quotation

Quote #: **AK 01-13-2023 BETH-1**
Date: January 13- 2023
Project Name: Filter Retrofit
Requested by: Corbin
Phone: **(907) 543-5024**
Client P.O.

SOLD TO:
City of Bethel 235 Akiak Drive Bethel, AK 99559
Att: Corbin Ford

SHIP TO:
City of Bethel Alaska Loading Dock Bethel AK USA 99559
Material for Three (3) City Subdivision Filters

QUOTED BY			CUSTOMER FILE		F.O.B. POINT	DELIVERY TERMS	SHIP VIA	SHIP DATE
Richard D.			BETHEL - AK		Loading Dock Bethel, AK	Prepaid to Bethel, AK	Lynden Transport / AML	60 Days ARO
Items	Qty	Unit	Code	Product Description			Unit Weight	Total Cost
1	270	Cu. Ft.	Filter Gravel	Five Grades of Quartz Filter Gravel			27,000 Lb.	39,750.00
2	210	Cu. Ft.	Anthracite	.60 - .80mm			31,000 Lb.	48,400.00
3	525	Cu. Ft.	Greensand Plus	.35mm (30" Depth Per Filter)			47,250 Lb.	132,400.00
				Above noted volumes include 10% extra for gravel, Anthracite and Greensand Plus				
				Total Estimated Weight of Filter Media & Pallets			87,000 Lb.	
4	3		Crates	SS Components Headers & Laterals			1,200 Lb.	3,300.00
5	36		Pallets	Shrink Wrap			1,800 Lb.	7,200.00
6	1		UFG SHIP	Contents Clearly Labelled				
7	3		SS Header	304 SS Header Flanged One end / SS Cap on Other End			1,000 Lb.	26,700.00
				1.5" 3000# SS Half Couplings Wlded on 8.0" Centers				
8	72		SS Laterals	304 SS Laterals with 1.5" SS Inner pipe with .25"			7,200 Lb.	49,200.00
				Orifices on 3.0" centers @180 Degrees				
9	1		Isolation Kit	Flange Isolation Kit for Header (SS to Carbon Steel)			150 Lb.	3,800.00
10	1		UFG TECH	AutoCAD Drawings in PDF Format				7,400.00
11	1		UFG SUPP	Installation Instructions - Three sets Hard Bound				1,600.00
				Total Est. weight for three (3) sets of filter material			96,600 Lb.	

Subtotal	\$ 319,750.00
GST	N/A
PST	N/A
Discount	N/A
Others	N/A
TOTAL	\$ 319,750.00

USD

SPECIAL NOTES / COMMENTS

This quotation is valid for thirty days only. We reserve the right to update this quote beyond thirty days.

A lead time of 60 is required for delivery to the Barge in Seattle

A deposit of 50 % is required with the purchase order.

This quotation covers all internal components for three (3) 9' filters

For questions about this quote,

Contact: Richard Dugan

Toll Free#: 1.800.375.7744

E-mail: richard@universalfiltergroup.com

Community Transportation Grant

Section 5

CAPITAL– FY2024

1. CAPITAL - VEHICLES

For vehicles, please complete the form below. if applying for more than one vehicle, complete a new form for each request. If awarded, the agency will adhere to the following requirements:

- Alaska DOT&PF will be a lienholder on the vehicle title(s) until disposition of vehicle
- Provide and follow a written vehicle maintenance plan
- Maintain minimum vehicle insurance of at least \$500,000
- Submit proof of insurance once the vehicle is in use
- Track number of rides, miles, and other requested information and submit as required by the grant agreement
- Have a Title VI Plan (if applicable based on funding source)
- Maintain the vehicle through its Useful life until disposition (see below)

ACT has developed the following useful life policy for the purpose of evaluating vehicle disposition requests and capital replacement applications. The ACT vehicle useful life policy is based on either of the following conditions:

Vehicle Classification	Useful Life Miles	or	Years
Vans and sedans:			
- Mini Van	100,000		4
- Sedans	100,000		4
Cutaways:			
- Small size, light duty	100,000		5
- Medium size, light duty	100,000		5
- Medium size, medium duty	200,000		10
Transit Buses:			
- Medium Duty (30'-34')	300,000		10
- Heavy Duty (35'-40')	400,000		12

Select project type(s):

- ☐ New (expansion of fleet)
- ☒ Replacement of existing vehicle

A. What is your current total vehicle inventory?

- Number of active vehicles: 1
- Number of spares: 1

B. Please explain:

- **why you chose the specific vehicle/model?**

The City wishes to purchase one gasoline-powered El Dorado F350 2x4 cutaway. Transit Manager Bill Ferguson started with the City as a transit driver in 2010. On March 11, 2013, Mr. Ferguson

Section 5

CAPITAL– FY2024

became the Transit Manager, overseeing drivers, driving occasionally, and managing bus purchases. Mr. Ferguson has been employed in the Transit System longer than any City employee. He has seen the results after the City used new El Dorado vehicles and a new Goshen vehicle.

Mr. Ferguson believes the body of the El Dorado holds up better in Bethel's extreme weather environment and road conditions than the Goshen vehicle. The mirrors on the El Dorado are better situated for use by the driver, making for a safer operating experience. The City must have a durable, safe, and dependable transit vehicle to operate year-round in Bethel's rainy, windy, sleet-ridden, snowy, and icy winters and Bethel's dusty, windy, muddy, and dry summer conditions.

The City of Bethel knows and understands after operating the Bethel Public Transit System for 15 years that standard body cutaways are the perfect transit vehicle for the community of Bethel. The vehicles will carry up to twelve passengers and two in wheelchair stations at a time. The size offers enough room for passengers to get on and off at any of the city's 32 stops.

The city prefers the gasoline-powered vehicles. The city believes that the gasoline vehicles are easier to work on and start better in cold weather.

The motor is manufactured by Ford, which the city mechanics are well-trained to fix. For this reason, the city has a host of Ford vehicles. The city mechanics who work on the Vehicle & Equipment Maintenance side, use Ford Motor Company diagnostic equipment and special tools designed for Fords. The city pays \$10,000 a year for the diagnostic software subscription

This type of vehicle offers the largest carrying capacity without the requirement of the driver having a commercial driver's license. This makes it easier for the city to hire drivers because they only need to have a driver's license.

- **the result to your program if this vehicle is not funded.**

The Bethel Public Transit System purchased its last new vehicle in 2019 and it has 81,000 hard, Bethel miles on it. The old vehicle that serves as a backup vehicle was resurrected from the graveyard and made to work by city mechanics to satisfy the DOT&PF team visiting Bethel. This old vehicle was purchased in 2014 and contains 166,267 miles on it. It is operating past its useful life.

If the transit vehicle is not funded, the City will be hard pressed to keep its existing fleet of vehicles on the road because they will be spending more and more time in the Shop undergoing repairs. If the Transit System does not have one or two reliable operating vehicles, the system must shut down until such time as it does have two vehicles. Bethel's Transit System has a built a reputation for reliable, timely service at each and every one of its bus stops. More and more people are relying on the transit system to get to and from work, to get to the Post Office, to get the grocery store, and to get to the hospital for medical appointments. Thirty to forty percent of bus riders are seniors. Most of the seniors are on a fixed income and prefer to avail themselves of transit services over taxicab services because they save money on rides. Seniors over 75 years of age get free transit service for life!

Section 5

CAPITAL– FY2024

Without funding to purchase one new bus with FY 2020 grant funds, the City will be forced to cut service hours and maybe days of operation or shut down the transit system entirely.

C. If this request is for the replacement of capital, please explain;

The City was able to repair an old 2014 transit vehicle and put it back in service at the request of DOT&PF Transit officials who came to Bethel in August 2022 to perform a monitoring review. The vehicle currently has 166,267 miles on it. According to the chart on Page 1 of this capital request, the useful life of the City's cutaway is 100,000 miles or five years. The vehicle to be replaced has greatly exceeded both of those markers. The vehicle is 66,267 miles beyond its useful life and three years beyond its useful life.

The transit vehicle to be replaced serves as a back up bus. It is only put in use when the main Eldorado cutaway is out for repairs. As a backup bus, the city might put 138 to 200 miles a month on this vehicle.

The City can dispose of the vehicle easily because it has title to the vehicle. The city will start by removing fluids from the vehicle and taking it to the city's landfill. The city will crush the vehicle from the top with the help of an excavator and move to be part of the berm or bury it. Ultimately, everything at the landfill will be buried and covered.

D. Please select the type of service that the vehicle will provide

☒ AGENCY RELATED

☐ CONTRACTED ADA PARATRANSIT

☐ DEMAND RESPONSE

☐ TAXI

SERVICE

2. EQUIPMENT & OTHER CAPITAL (if applicable) – FY2024

Select project type(s): Purchase and install heating system (boilers) for transit center building.

☐ New

☒ Replacement

☐ Both

A. List all equipment items requested for purchase in SFY2024 below. Explain the need and why the particular item has been selected for purchase in SFY2024.

The City of Bethel owns and operates the Bethel Public Transit System. The city's transit center is in one of the old garages built by the Alaska National Guard when it used to lease the land from the City of Bethel. The building has a garage that can hold three cutaways, office space, a small kitchen, a storage room, and a bathroom. The heat was provided by one boiler and one waste oil burner. The waste oil burner was removed five years ago due to continuous malfunctions and irregular operation capability.

Section 5

CAPITAL– FY2024

The one boiler at present is on 24/7 in the winter months and does its best to heat the building, but it is insufficient. The City put a thermometer on the garage floor in December 2022 and found it to be 32 degrees Fahrenheit. The garage temperature at chest-high was only 50 degrees Fahrenheit. There have been winter days in which the disinfectant in the garage froze solid.

The current boiler is on continuously and it cannot generate enough heat to warm the building appropriately. The Transit Manager must run an electric heater in his office throughout the winter.

The City of Bethel paid the city's engineer firm, DOWL, to design a new heating system for the transit center. DOWL completed 95% of the design of the new heating system, which includes schematics and a cost estimate. See design schematics and cost estimate attached to the grant application.

- B. Please explain in detail the result to your program if this request is not funded in SFY2023. The City does not have enough capital money in the budget to pay for the new heating system and does not anticipate having enough money in FY 24 Budget either. The city was able to pay for the design and is hopeful that the community transit grant will cover the cost to purchase and install the heating system.

If the city does not receive grant funding to pay for the capital cost of the heating system, the city may have to close the transit center by winter 2023-24. Closing the transit center will mean that the transit vehicles must be relocated to the City Shop or the newly renovated building where the Streets and Roads Division is to be located. In either case, the transit vehicles will be outside and plugged in to keep the engines ready to start. Plugging in vehicles does allow them to start on cold, winter mornings, but its still very hard on the vehicles. The Transit Manager will likely have to occupy some desk space in the City Shop. The office is dirty, dusty, and not conducive to computer use. The office is also gets diesel exhaust blown in from the vehicles pulled into the mechanics area directly outside the office. The environment is not conducive to operating a professional transit system.

- C. Provide a brief cost estimate for each item requested below.

The estimated cost of the new boiler system and new doors that must be added in order to get the old boiler out and the new one in is \$518,129. See cost estimate attached. The city is aware of the current runaway inflationary environment and expects the purchase to cost \$550,000 by the time the funds are approved and the contractor is hired. The City obtained permission from the Bethel City Council to provide \$49,665 in match funds in order to request \$500,335 in grant funds for the new heating system. See match letter and Action Memorandum #22-36 attached.

Please summarize/list all capital items requested for FY2024 in priority order.

1. One new transit vehicle: Eldorado Advantage – Ford E450, 158" WB, 14500 GVWR, 12+2 Wheelchair Passenger Configuration.

Section 5

CAPITAL– FY2024

2. New boiler heating system for transit center.

3. Capital Cost Determination

Instructions: If purchasing capital for more than \$10,000, complete one section per of either the Independent Cost Estimate **OR** the Price Analysis. Include documentation of estimates/analyses in the attachment section of the application.

A. Independent Cost Estimate

1. Name of Capital Project

New Transit Vehicle Purchase

Recent Past Purchases (Attach documentation)

\$ _____ X _____ X _____ = _____

Unit Price Producer Price Index Number of Units Total Estimated Price

Catalog/Advertised Price (Attach source documentation from catalogs, internet or media)

\$179,838.77 X 1 = \$179,838.77

Unit Price Number of Units Total Estimated Price

Added inflationary factor of 20%, per Lisa Morley: \$179,838.77 x 1.20 = \$215,806.

Fax/Telephone Information (Attach documentation)

\$ _____ X _____ = _____

Unit Price Number of Units Total Estimated Price

A. Independent Cost Estimate

2. Name of Capital Project

New Boiler Heating System for Transit Center

Recent Past Purchases (Attach documentation)

\$ _____ X _____ X _____ = _____

Unit Price Producer Price Index Number of Units Total Estimated Price

Section 5

CAPITAL– FY2024

Catalog/Advertised Price (Attach source documentation from catalogs, internet or media)

\$ 518,129 X 1 = \$518,129

Unit Price Number of Units Total Estimated Price

Added inflationary factor of \$31,871 to get final asking price = \$550,000.

Fax/Telephone Information (Attach documentation)

\$ _____ X _____ = _____

Unit Price Number of Units Total Estimated Price

(b) Price Analysis

Name of Capital Project

Comparison to independent cost estimate and prices received

Independent cost estimate \$ _____ Low Bid Price \$ _____

Other Bid Price \$ _____ Other Bid Price \$ _____

Comparison to prices of recent purchases paid by others for similar vehicles

Year/Make/Model: _____ Price \$ _____

Explanation of price differences:

Year/Make/Model: _____ Price \$ _____

Explanation of price differences:

Year/Make/Model: _____ Price \$ _____

Explanation of price differences:

Based on the Price Analysis/Independent Cost Analysis above, the price of this procurement at _____ is determined to be fair and reasonable.

Signature _____ Date _____

New Bus

DATE: 10/7/2022

STATE OF WASHINGTON PRICE AGREEMENT, WSDS NO. 06719, LIGHT DUTY PRICE PROPOSAL

PURCHASING AGENCY: CITY OF BETHEL, ALASKA

WE ARE PLEASED TO SUBMIT A PRICE QUOTE FOR OUR **ELDORADO ADVANTAGE**, WHICH INCLUDES THE FOLLOWING FEATURES AND BENEFITS FOR YOUR CONSIDERATION:

ELDORADO
A DIVISION OF FOREST RIVER, INC.



SCHETKY BUS AND VAN SALES: THE LEADER IN TRANSPORTATION SINCE 1942

- THE NORTHWEST'S LARGEST BUS AND VAN DEALER
- THE NORTHWEST'S ORIGINAL BUS DEALER, FOUNDED IN 1942
- FAMILY OWNED AND OPERATED, FOURTH GENERATION BUSINESS
- ONE OF THE NATION'S LARGEST AND LONGEST ESTABLISHED BUS DEALERS
- THE PREFERRED TRANSIT, SCHOOL BUS, AND RETAIL BUS DEALER, SERVING ALL TRANSPORTATION MARKETS

SCHETKY SERVICE / WARRANTY / PARTS / SUPPORT

- THREE LOCATIONS, STRATEGICALLY LOCATED TO PROVIDE BEST SERVICE COVERAGE IN THE STATE OF WASHINGTON
- LARGEST ON-HAND AND DROP-SHIP PARTS AVAILABILITY IN THE NORTHWEST
- MOBILE FIELD SERVICE, WITH CAPABILITY TO WORK ON YOUR VEHICLES AT YOUR LOCATION
- LONGEST TENURED, MOST EXPERIENCED PARTS, SERVICE, AND SUPPORT PERSONNEL

CONTRACT BASE VEHICLE CONFIGURATION

QTY	OPTION	DESCRIPTION	LIST	EXT
1		ELDORADO ADVANTAGE - FORD E450, 158" WB, 14500 GVWR, 12+2WC PASSENGER CONFIGURATION	\$ 73,274.00	\$ 73,274.00

BASE VEHICLE FEATURES

QTY	OPTION	DESCRIPTION	LIST	EXT
1	BASE CHASSIS	FORD 7.3L V8	STANDARD	INCLUDED
1	BASE CHASSIS	GASOLINE	STANDARD	INCLUDED
1	BASE CHASSIS	FORD 6-SPEED AUTO TRANS	STANDARD	INCLUDED
1	BASE CHASSIS	240 AMP ALTERNATOR	STANDARD	INCLUDED
1	BASE CHASSIS	HD OEM COOLING SYSTEM	STANDARD	INCLUDED
1	BASE CHASSIS	HD OEM ABS BRAKES	STANDARD	INCLUDED
1	BASE CHASSIS	FRONT END ALIGNMENT	STANDARD	INCLUDED
1	BASE CHASSIS	POWER STEERING, TILT, CRUISE	STANDARD	INCLUDED
1	BASE CHASSIS	DRIVER'S POWER POINT AT DASH	STANDARD	INCLUDED
1	BASE CHASSIS	ALL OEM DASH GAUGES	STANDARD	INCLUDED
1	BASE CHASSIS	DRIVER'S SIDE SUN VISOR	STANDARD	INCLUDED
1	BASE CHASSIS	PROPER HEAT SHIELDING	STANDARD	INCLUDED
1	BASE CHASSIS	ENGINE BLOCK HEATER	STANDARD	INCLUDED
1	BASE CHASSIS	OEM ALL SEASON TIRES	STANDARD	INCLUDED
1	BASE CHASSIS	DAYTIME RUNNING LIGHTS	STANDARD	INCLUDED
1	BASE BODY	ELECTRICAL WIRING CODED AND LOOMED	STANDARD	INCLUDED
1	BASE BODY	ADDITIONAL LEAF SPRING, LIFT SIDE	STANDARD	INCLUDED
1	BASE BODY	TIRE VALVE EXTENSIONS	STANDARD	INCLUDED
1	BASE BODY	RIMS PAINTED WHITE	STANDARD	INCLUDED
1	BASE BODY	DRIVE SHAFT GUARD, ADDITIONAL	STANDARD	INCLUDED
1	BASE BODY	MOR-RYDE SUSPENSION, REAR	STANDARD	INCLUDED
1	BASE BODY	FRONT AND REAR MUDFLAPS	STANDARD	INCLUDED
1	BASE BODY	STREETSIDE DIRECTED EXHAUST	STANDARD	INCLUDED
1	BASE BODY	HEAT SHIELD, EXHAUST/TANK	STANDARD	INCLUDED
1	BASE BODY	FUEL SENDER ACCESS PANEL, DIAMOND PLATE	STANDARD	INCLUDED
1	BASE BODY	FAST IDLE WITH INTERLOCK	STANDARD	INCLUDED
1	BASE BODY	TOW HOOKS, REAR	STANDARD	INCLUDED
1	BASE BODY	OEM FRONT BUMPER	STANDARD	INCLUDED
1	BASE BODY	ANTI-RIDE SHLD, REAR BUMPER	STANDARD	INCLUDED
1	BASE BODY	36" ELECTRIC ENTRANCE DOOR	STANDARD	INCLUDED
1	BASE BODY	WINDOW PACKAGE, T-TOP TINTED	STANDARD	INCLUDED
1	BASE BODY	CURBVIEW WINDOW	STANDARD	INCLUDED
1	BASE BODY	CHASSIS HEAT/AIR/DEFROST	STANDARD	INCLUDED
1	BASE BODY	55KBTU IN WALL REAR PASSENGER AIR-CONDITIONING	STANDARD	INCLUDED
1	BASE BODY	65K BTU REAR PASSENGER HEATER	STANDARD	INCLUDED

1	BASE BODY	BATTERY DISCONNECT SWITCH	STANDARD	INCLUDED
1	BASE BODY	SKIRT MOUNTED BATTERY SLIDE TRAY	STANDARD	INCLUDED
1	BASE BODY	DUAL G27 BATTERIES	STANDARD	INCLUDED
1	BASE BODY	CABLINER VERONA COAL CLOTH		
1	BASE BODY	CABLINER WITH STORAGE, WITH CENTER LOCK	STANDARD	INCLUDED
1	BASE BODY	FREEDMAN SHIELD DRIVER'S SEAT W/ TILT, LUMBAR, ARMREST	STANDARD	INCLUDED
1	BASE BODY	FREEDMAN USR (UNDER SEAT RETRACTOR) SEAT BELTS	STANDARD	INCLUDED
1	BASE BODY	FREEDMAN MID HIGH BACK PASSENGER SEATS	STANDARD	INCLUDED
1	BASE BODY	FORWARD FACING SEATS	STANDARD	INCLUDED
1	BASE BODY	MINIMUM 26" HIP-TO-KNEE	STANDARD	INCLUDED
1	BASE BODY	FREEDMAN LEVEL 4 VINYL SEAT UPHOLSTERY	STANDARD	INCLUDED
1	BASE BODY	PADDED GRAB HANDLES, TOP OF AISLE SEATS	STANDARD	INCLUDED
1	BASE BODY	5/8" PLYWOOD FLOORING	STANDARD	INCLUDED
1	BASE BODY	RIGHT AND LEFT HAND ENTRY ASSIST HANDRAIL	STANDARD	INCLUDED
1	BASE BODY	STANCHION/PANEL AT ENTRY	STANDARD	INCLUDED
1	BASE BODY	OVERHEAD HANDRAIL FULL LENGTH OF BUS	STANDARD	INCLUDED
1	BASE BODY	REVERSE ALARM	STANDARD	INCLUDED
1	BASE BODY	VELVAC HEATED/REMOTE SIDE MIRRORS	STANDARD	INCLUDED
1	BASE BODY	DRIVER'S INTERIOR MIRROR, 4X8"	STANDARD	INCLUDED
1	BASE BODY	FIRST AID KIT, 24 UNIT	STANDARD	INCLUDED
1	BASE BODY	FIRE EXTINGUISHER, 5#	STANDARD	INCLUDED
1	BASE BODY	REFLECTIVE TRIANGLE KIT	STANDARD	INCLUDED
1	BASE BODY	SEAT BELT CUTTER	STANDARD	INCLUDED
1	BASE BODY	EXTERIOR LED LIGHTS, INCL SIDE TURN, ARMORED	STANDARD	INCLUDED
1	BASE BODY	INTERIOR LED LIGHTS	STANDARD	INCLUDED
1	BASE BODY	CENTER MOUNT LED BRAKE LIGHT	STANDARD	INCLUDED
1	BASE BODY	UNDERHOOD LED LIGHT	STANDARD	INCLUDED
1	BASE BODY	SPEAKERS, FOUR (4) INTERIOR	STANDARD	INCLUDED
1	BASE BODY	REDUNDANT GROUND BETWEEN CHASSIS AND POWER UNIT	STANDARD	INCLUDED
1	BASE BODY	GERFLOR SIRIUS FLOORING	STANDARD	INCLUDED
1	BASE BODY	WHITE STEP EDGE NOSINGS	STANDARD	INCLUDED
1	BASE BODY	FIBERGLASS HEADLINER, WHITE GELCOAT	STANDARD	INCLUDED
1	BASE BODY	CAB UNDERCOATING	STANDARD	INCLUDED
1	BASE BODY	THOROUGH BUS INSULATION	STANDARD	INCLUDED
1	BASE BODY	DRIVER'S MODESTY PANEL AND STANCHION	STANDARD	INCLUDED
1	BASE BODY	1.25" SST STANCHIONS	STANDARD	INCLUDED
1	BASE BODY	DRIVER'S SIDE RUNNING BOARD, DIAMOND PLATE	STANDARD	INCLUDED
1	BASE BODY	DUAL STAINLESS STEEL DOOR WHEELCHAIR LIFT DOOR, CURBSIDE REAR W/ GAS STRUTS	STANDARD	INCLUDED
1	BASE BODY	BRAUN CENTURY 800 LB WHEELCHAIR LIFT, 34X51	STANDARD	INCLUDED
1	BASE BODY	QSTRAINT QRT WHEELCHAIR RESTRAINTS, RET. SECUREMENTS, NON-RET. SHOULDER BELT	STANDARD	INCLUDED
1	BASE BODY	ADA LED LIGHTING, TAG LED LIGHT	STANDARD	INCLUDED
1	BASE BODY	ADA SIGNAGE/DECALS	STANDARD	INCLUDED
1	BASE BODY	FORD OEM AM/FM/USB/MP3 REI RADIO	STANDARD	INCLUDED
1	BASE BODY	STEEL REINFORCED BODY	STANDARD	INCLUDED
1	BASE BODY	TREATED METAL COMPONENTS	STANDARD	INCLUDED

1	BASE BODY	MAINTENANCE SCHEDULE	STANDARD	INCLUDED
1	BASE BODY	COVERED BY OEM WARRANTIES	STANDARD	INCLUDED
1	BASE BODY	WATER/LEAK TESTED	STANDARD	INCLUDED
1	BASE BODY	MEETS WSDS 06719 REQ'S	STANDARD	INCLUDED
1	BASE BODY	MEETS FMVSS	STANDARD	INCLUDED
1	BASE BODY	MEETS ADA	STANDARD	INCLUDED
1	BASE BODY	MEETS BUY-AMERICA	STANDARD	INCLUDED

CONTRACT OPTIONAL EQUIPMENT

QTY	OPTION	DESCRIPTION	LIST	
1	CHASSIS-1	LIMITED SLIP DIFFERENTIAL - FORD CHASSIS ONLY	\$ 321.00	\$ 321.00
1	BATTERY-5	BATTERY BOX FOR SINGLE BATTERY WHEN ONE BATTERY IS MOUNTED UNDERHOOD (GAS ONLY) - PD & BATTERY (1) G27 & (1) OEM IN SLIDE TRAY FD	N/A	N/A
1	FLOORING-1	UPGRADE TO 3/4" INCH MARINE PLYWOOD	\$ 400.00	\$ 400.00
1	ENTRANCE-1	EXTERIOR KEY ENTRY	\$ 62.50	\$ 62.50
1	ENTRANCE-9	HEATED STEPWELL TO REDUCE ICING OF LOWER STEP	\$ 125.00	\$ 125.00
1	DRIVER SEAT-4	POWER SEAT PEDESTAL - ADNIK POWER E-FORD	\$ 756.00	\$ 756.00
1	DRIVER SEAT-5	VINYL ADNIK DRIVER SEAT BASE COVER	\$ 31.25	\$ 31.25
1	DRIVER SEAT-8	USSC G2E DRIVER SEAT WITH NO ARM RESTS	\$ 1,412.50	\$ 1,412.50
2	SEATING-9	FOLDAWAY (DOUBLE) SEAT W/NON-RETRACTING SEAT BELT (LEVEL 1)	\$ 922.50	\$ 1,845.00
6	SEATING-32	SEAT ARM REST (PER SEAT)	\$ 31.25	
2	SEATING-33	ADDITIONAL WHEELCHAIR MOUNTS INCLUDING SECUREMENTS	\$ 656.25	\$ 1,312.50
2	SEATING-34	SEAT BELT EXTENDERS (PER EACH)	\$ 40.00	\$ 80.00
12	SEATING-35	SEAT BELTS IN LIEU OF STANDARD (PER SEAT) - NON-RETRACTING	\$ 30.00	\$ 360.00
4	LIFT&SECURE-4	STORAGE POUCHES FOR WHEELCHAIR SECUREMENTS, EACH	\$ 62.50	\$ 250.00
1	STANCHION-5	DRIVER STANCHION OPTIONS - DRIVER'S PARTITIONS - UPPER PLEXIGLAS PANEL BEHIND DRIVER	\$ 156.25	\$ 156.25
1	HEATING/AC-5	DELETE STANDARD AIR CONDITIONING	\$ (2,534.00)	\$ (2,534.00)
1	LIGHTS-3	7" AMBER FLASHING LED LIGHTS, FRONT & REAR	\$ 693.75	\$ 693.75
1	LIGHTS-9	HALOGEON FOG/DRIVING LIGHTS - WHITE	\$ 156.25	\$ 156.25
1	ACCESSORY-3	DRIVER'S FAN	\$ 75.00	\$ 75.00
1	ACCESSORY-8	BACKUP VIEWING CAMERA & COLOR LCD MONITOR SCREEN - REI 7"	\$ 375.00	\$ 375.00
1	ACCESSORY-19	DRIVER'S COAT HOOK, FOLD UP	\$ 18.00	\$ 18.00
1	SERVICE-5	INDIVIDUAL, "AS-BUILT", CUSTOMIZED WIRING DIAGRAMS, INCLUDING CODING - BODY	\$ 375.00	\$ 375.00
1	OTHER-19	HEAVY-DUTY STEP-WELL HEATER - ELECTRIC	\$ 125.00	\$ 125.00
1	OTHER-34	STOP REQUEST - PULL CORD CHIMES SYSTEM - PASSENGER PULL CORD AND STOP REQUEST SIGN, FLUSH MOUNT, FRONT	\$ 406.25	\$ 406.25
1	INTERCITY-16	DRIVER'S TRANSIT BARRIER - AS-4 SCRATCH RESISTANT, FULL POLYCARBONATE ENCLOSURE. KIT ONLY, LABOR TBD	\$ 2,700.00	\$ 2,700.00
ORIGINAL CONTRACT PRICE				\$ 82,963.75
PRODUCER PRICE INDEX ADJ (PPI) FOR SALES AFTER 4/1/21, ADJUSTMENT FACTOR: 3.27% + 50.07				\$ 45,611.22

NEW CONTRACT SUBTOTAL, FOB SCHETKY NORTHWEST WASHINGTON OFFICE	\$ 128,574.97
--	---------------

ADDITIONAL CUSTOMER OPTIONS

QTY	OPTION	DESCRIPTION	LIST	EXT
1	1	EXTEND BODY LENGTH AND WHEELBASE TO ACCOMMODATE FLOOR PLAN	\$ 4,900.00	\$ 4,900.00
1	2	RAISED FLOOR RISER W/YELLOW NOSING AND RECESSED LIGHTING	\$ 1,865.00	\$ 1,865.00
1	3	FURNISH 30" ENTRY DOOR IN LIEU OF STD 36"	N/A	N/A
1	4	FURNISH SOLID WINDOWS IN LIEU OF STD TOP T-SLIDERS	\$ 88.00	\$ 810.00
1	5	FURNISH DUAL COMPRESSOR, 90KBTU INWALL A/C IN LIEU OF STD SINGLE COMPRESSOR 55KBTU SYSTEM. INCLUDES HEAT COIL ADDED TO REAR EVAPORATOR, INSULATED HEATER HOSES, AND HEATER BOOSTER PUMP W/ELECTRIC VALVE	\$ 12,256.00	\$ 12,256.00
1	6	FURNISH CABLINER WITH STORAGE, WITHOUT CENTER LOCK	NO CHARGE	NO CHARGE
1	7	FURNISH ROSCO HEATED/REMOTE MIRRORS IN LIEU OF STD VELVAC MIRRORS	\$ 465.00	\$ 465.00
1	8	FURNISH 6 X 9 CONVEX INTERIOR MIRROR ILO STD 6 X 16 FLAT MIRROR	NO CHARGE	NO CHARGE
1	9	FURNISH STANDARD EXTERIOR LIGHT PACKAGE; DELETES SIDE TURN SIGNALS	\$ (185.00)	\$ (185.00)
1	10	FURNISH YELLOW STEP NOSINGS, IN LIEU OF WHITE	NO CHARGE	NO CHARGE
1	11	FURNISH AM/FM/USB/MP3/PA W/HAND HELD MIC, IN LIEU OF STD RADIO	\$ 940.00	\$ 940.00
1	12	ADDITIONAL INTERIOR & EXTERIOR LED HOODED STEPWELL LIGHTS	\$ 305.00	\$ 305.00
1	13	ADDITIONAL LED BRAKE LIGHTS, INDEPENDENT OF OTHER BRAKE LIGHTS	\$ 165.00	\$ 165.00
1	14	MANUAL RESET CIRCUIT BREAKERS	\$ 435.00	\$ 435.00
1	15	STANDEE LINE, YELLOW GERFLOR 2 X 30	\$ 53.00	\$ 53.00
1	16	MAGAZINE HOLDER, MOUNTED TO DRIVER'S UPPER BARRIER	\$ 43.00	\$ 43.00
1	17	STAINLESS STEEL WHEEL INSERTS, SET OF FOUR	\$ 435.00	\$ 435.00
2	18	STOP REQUEST SEAT MOUNT BUTTON (PER 1 POS)	\$ 195.00	\$ 390.00
1	19	STOP REQUEST TOUCH TAPE ON LIFT POST	\$ 250.00	\$ 250.00
1	20	Q-STRAINT WEBBING LOOPS, SET OF FOUR	\$ 94.00	\$ 94.00
1	21	LIGHT LED, SKIRT MOUNT, OVAL, BELOW W/C LIFT	\$ 95.00	\$ 95.00
1	22	LIGHT LED, INTERIOR CEILING MOUNT, ABOVE LIFT	\$ 55.00	\$ 55.00
13	23	LEVEL 1 SEAT COVER (PER SEAT)	INCLUDED	INCLUDED
1	24	ALL FIBERGLASS EXTERIOR PANELS	\$ 3,375.00	\$ 3,375.00
1	25	STAINLESS STEEL ENTRY STEP ASSEMBLY	\$ 1,825.00	\$ 1,825.00
1	26	CAT CLAMP CATALYTIC CONVERTER THEFT DETERRENT	\$ 456.00	\$ 456.00
1	27	DRIVER'S DEFROSTER FAN	\$ 163.00	\$ 160.00
1	28	HEATED WIPER BLADES	\$ 613.00	\$ 613.00
1	29	WINTER GRILL COVER	\$ 381.00	\$ 381.00



RICH HAWKINS SENIOR SALES CONSULTANT TERRITORY MANAGER
RICHH@SCHETKYNW.COM 253948 6520
AMERICA'S BUS DEALER SINCE 1942

1	30	TIRE PRESSURE MONITOR SYSTEM	\$ 757.00	\$ 757.00
1	31	ANTISPRAY SKIRTING	\$ 602.00	\$ 602.00
1	32	HEPA AIR FILTRATION SYSTEM	\$ 2,675.00	\$ 2,675.00
1	33	SCHETKY CUSTOM DRIVER'S BARRIER INSTALLATION	\$ 1,300.00	\$ 1,300.00
1	34	FREEDMAN SEAT BACK SNEEZE GUARDS	\$ 1,783.00	\$ 1,783.00
1	35	TRANSMIST AUTOMATIC DISINFECTANT SPAY SYSTEM	\$ 4,769.00	\$ 4,769.00
1	36	BARGE, AML, SEATTLE DOCK TO BETHEL, AK (ESTIMATE)	\$ 9,136.80	\$ 9,136.80
SUBTOTAL, FOB SCHETKY NORTHWEST WASHINGTON OFFICE				\$ 51,203.80

VEHICLE DELIVERY

MILES	DESCRIPTION	LIST	EXT
30	DELIVERY TO CUSTOMER (PER MILE, WSDOT AGREEMENT)	\$ 2.00	\$ 60.00

TOTAL SELL PRICE

VEHICLE TOTAL, FOB CUSTOMER

\$ 179,838.77

PURCHASER

X

ACCEPTED BY PURCHASER'S AUTHORIZED REPRESENTATIVE

DATE

X

AUTHORIZED REPRESENTATIVE'S TITLE

DATE

SCHETKY NORTHWEST SALES, INC.

X

ACCEPTED BY SELLER'S AUTHORIZED REPRESENTATIVE

DATE

X

AUTHORIZED REPRESENTATIVE'S TITLE

DATE

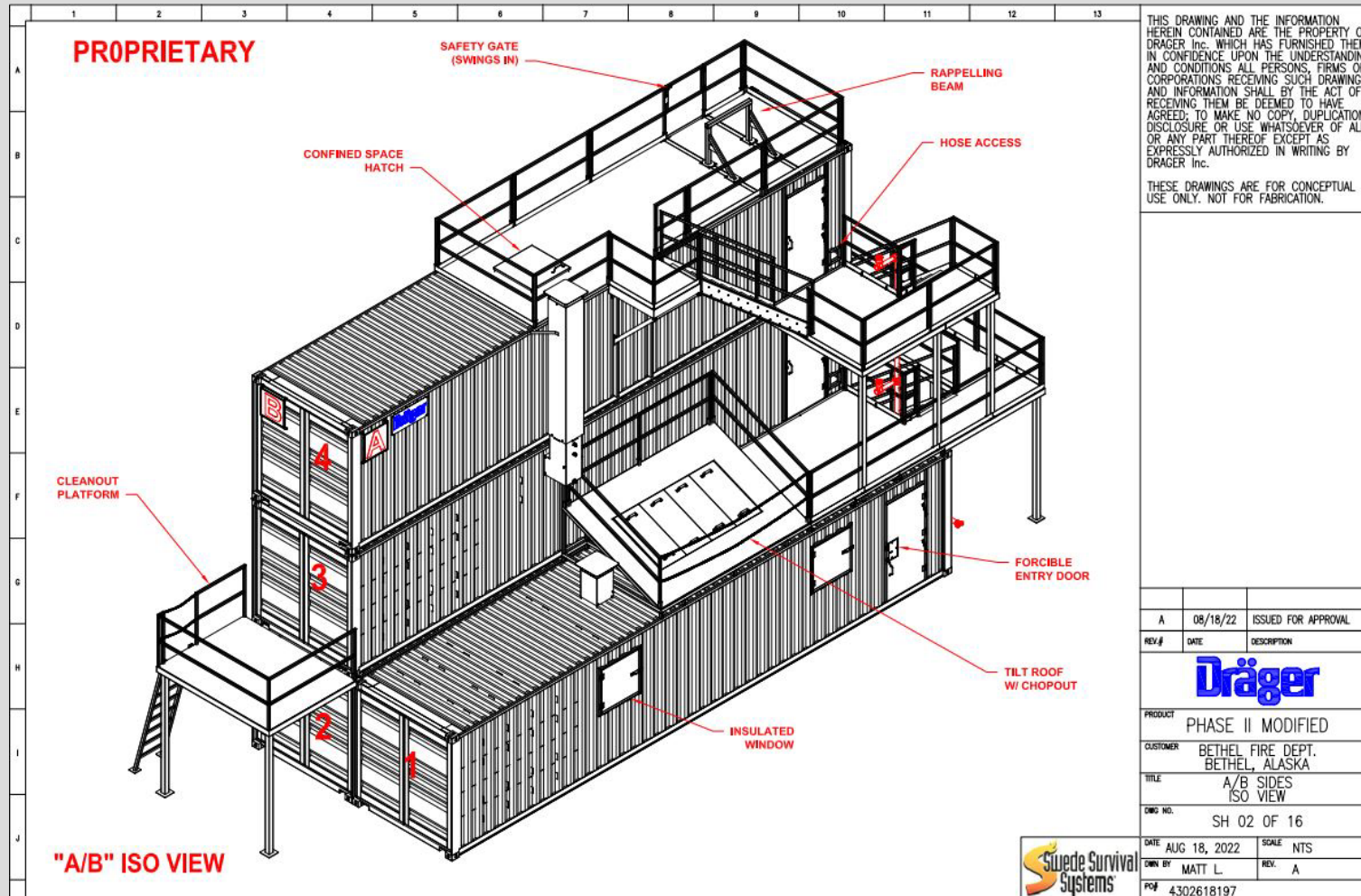


RICH HAWKINS SENIOR SALES CONSULTANT TERRITORY MANAGER
RICHH@SCHETKYNW.COM 253948 6520
AMERICA'S BUS DEALER SINCE 1942

Quote valid for 30 days. Schetky Northwest Sales, Inc. nor the vehicle Manufacturers assumes liability for, nor shall be held responsible, for any delays associated with delivery caused by occurrences beyond their control. Does not include and applicable taxes where needed, licenses, or other fees. Cancellation of orders subject to Manufacturers' cancellation fees. Purchaser agrees that the only warranty given Purchaser is the Manufacturers' warranty, if any. SELLER DISCLAIMS ALL WARRANTIES, EXPRESSED OR IMPLIED, INCLUDING ANY IMPLIED WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE. Above pricing is inclusive of all Manufacturers' rebates, incentives, and concessions, which may be subject to Manufacturers' approval. Any failure to provide information required for concession, or ineligibility of customer in the program used to acquire concession will result in customer being held responsible for additional cost in the amount of the quoted concession. If the vehicle or personal property sold hereunder is accompanied by a manual of instructions for its proper use and maintenance, Seller shall not be liable in tort, contract or otherwise, for any damages, whether for injury to persons or property or otherwise, arising from the ownership, use or operation of such vehicle or personal property, when it is operated, modified or maintained in any fashion other than as specified in such manual of instruction. Purchaser agrees to defend, indemnify and hold harmless Seller from any claim of liability of any nature whatsoever arising from the use, operation or ownership of the vehicle or personal property other than as specified in the manual of instructions. Seller shall in no event be liable for consequential, commercial or economic losses. Vehicle in picture is for demonstrative purposes only, and quoted vehicle may differ in appearance according to vehicle specification. THIS SALE IS SUBJECT TO ALL TERMS AND CONDITIONS ON THE FACE HEREOF.

Training Facility (Fire Department)

Bethel Fire Department AK



- Family owned and operated since 1889
- Fifth Generation
- Life is the mission
- 13000 employees, 190 countries, 3 billion in sales world wide
- Medical, Mining, Oil and Gas, First Responder Safety
- ES - Fire Training Systems – By FF'S for FF'S
- Standard and customized Class A and B systems to meet the training needs of the your fire department

Draeger Product Sales Specialist



- Matt Luchetta – Western US Sales FTS
 - Building Construction-
 - residential, commercial
 - Glendale FD – Captain
 - FPB, EMC, Apparatus, SER, PPE, IMT, Union Rep
 - Dept Training, Area C TC, Cadet program, Station remodel, TC renovation
 - Draeger Product Specialist – Fire Training Systems
 - 19th Watch out

- Design NFPA compliant fire training systems
- Engineering of training system and foundation
- Customer Service/ Bid Management Team
- Fabrication
- Professional Project Management
- Shipping/ Installation Team
- Training Group
 - **two day operation and maintenance – reduces O&M costs**
- Pad Site Prep – work with your GC, recommend a GC
- Warrantee
- Service

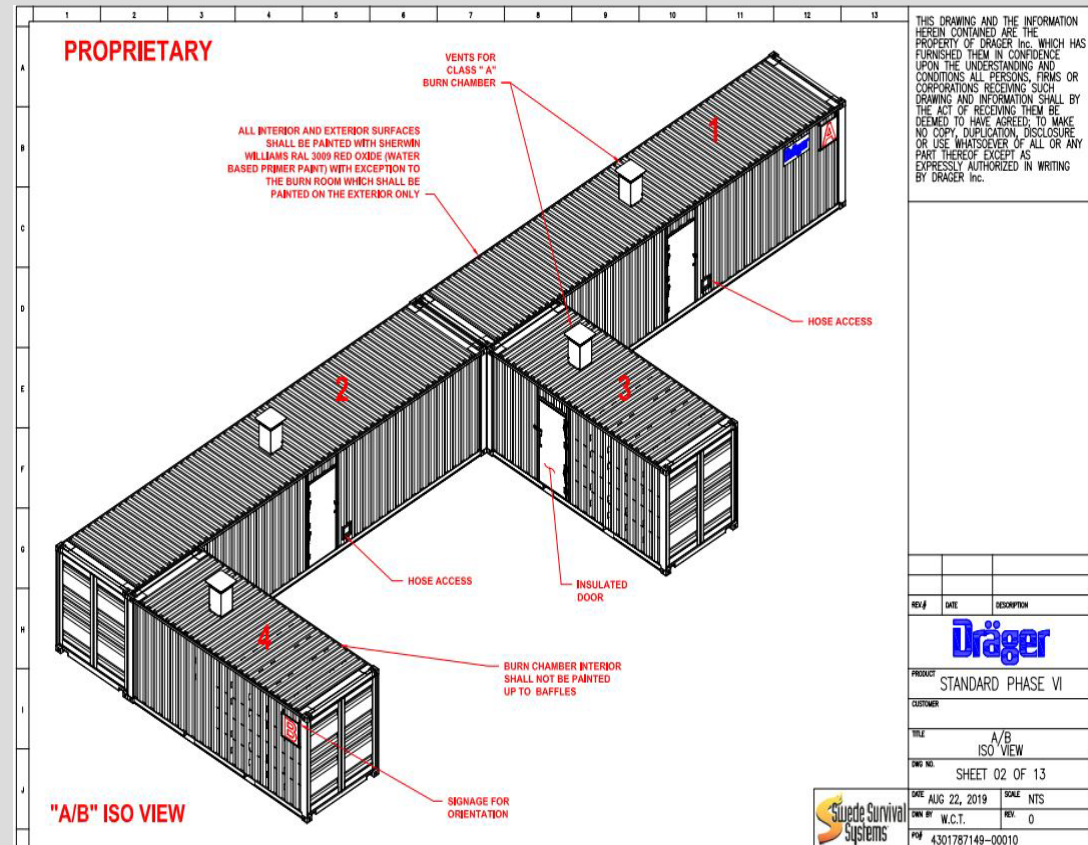
Swede Survival Class A Standard Phase I



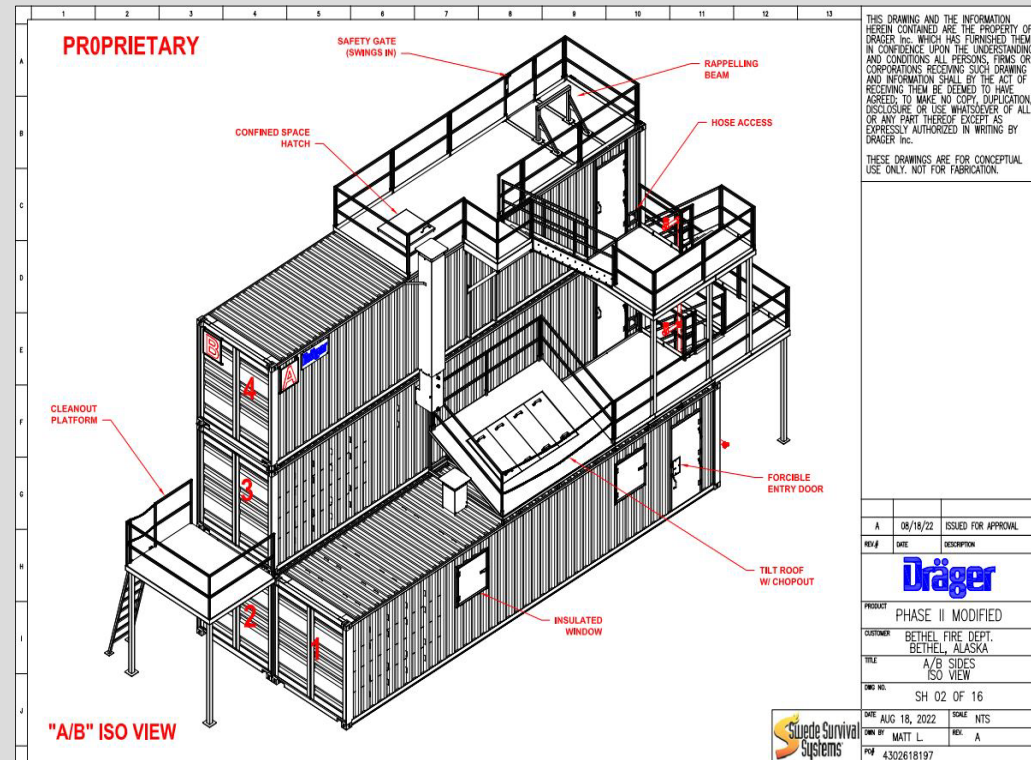
Swede Survival Class A Standard Phase II



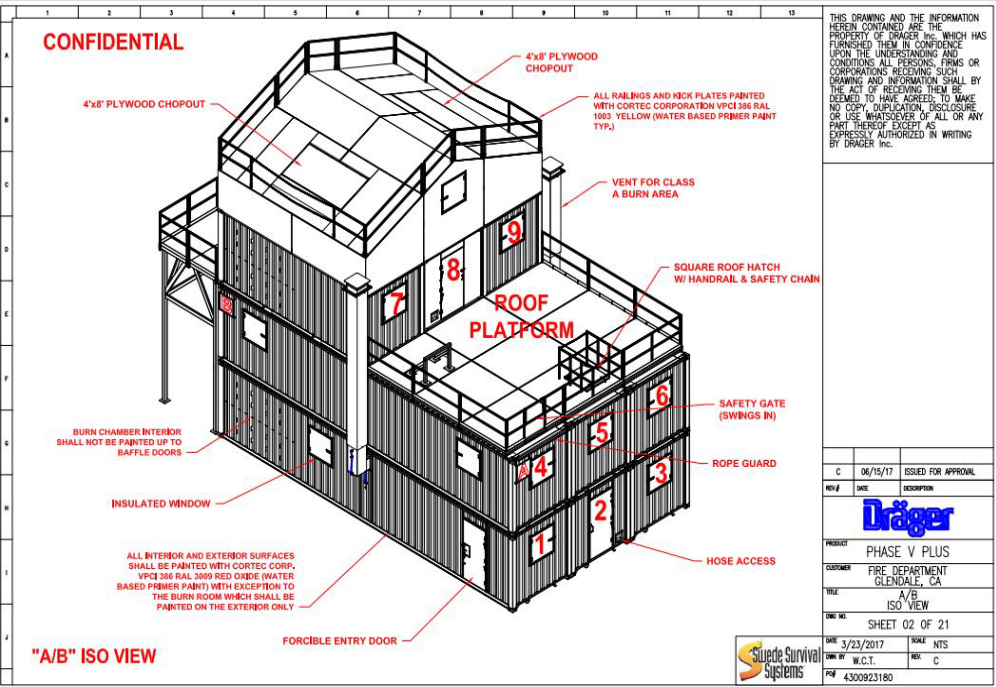
Dräger



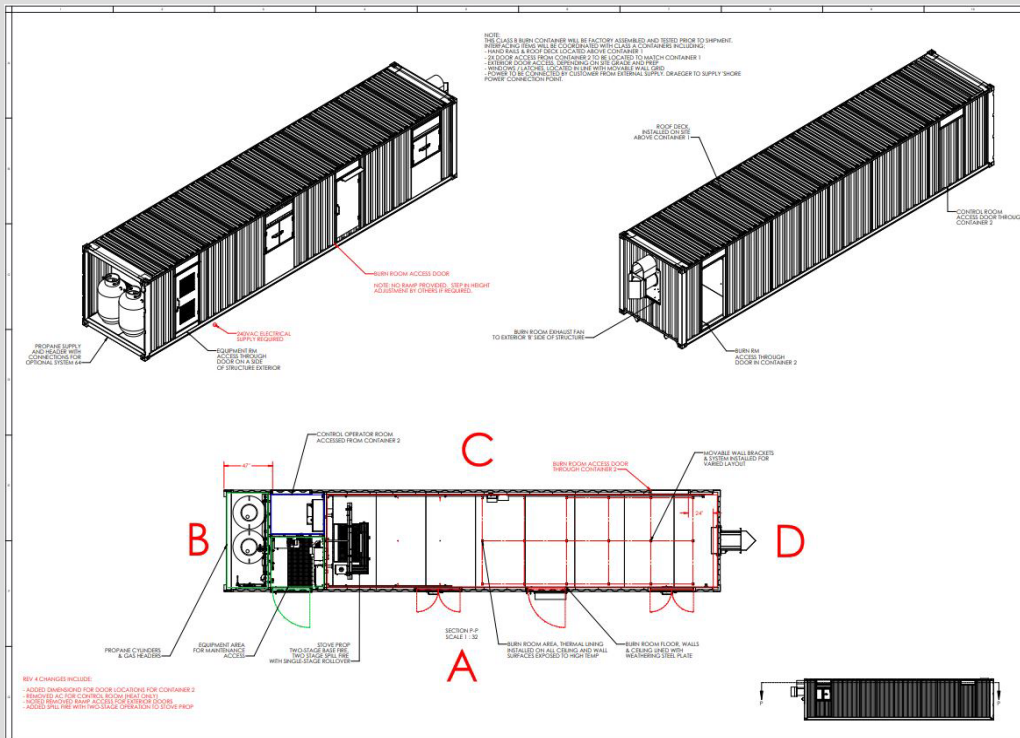
Dräger



Swede Survival Class A/B Phase V Combo



Draeger Fixed Class B



Portable Class B Exterior



Fixed Class B Exterior



Mobile Class B



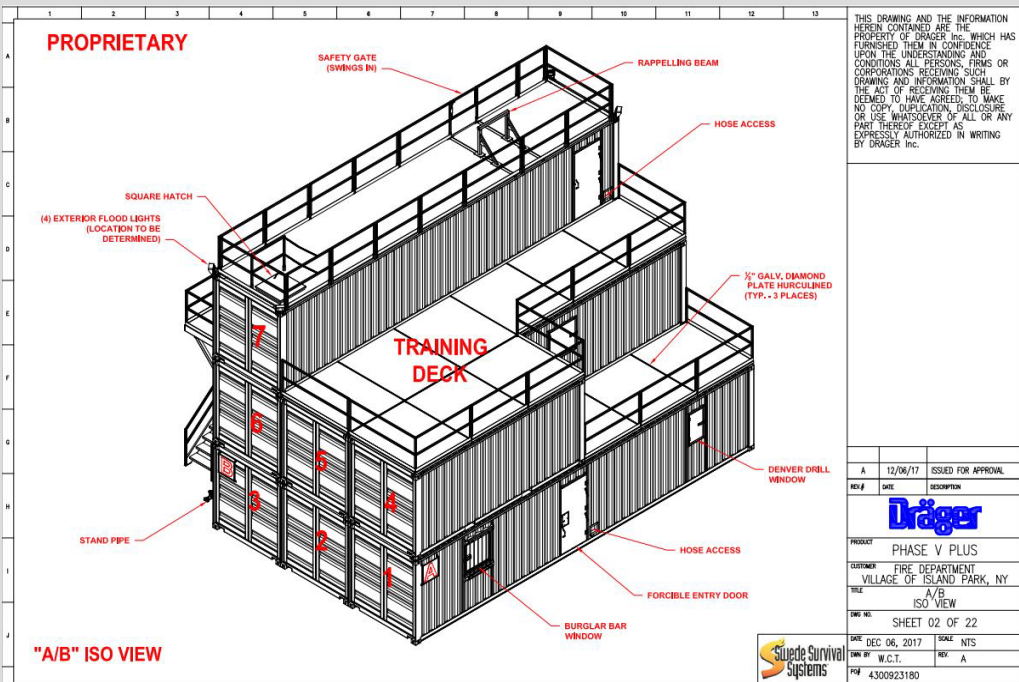
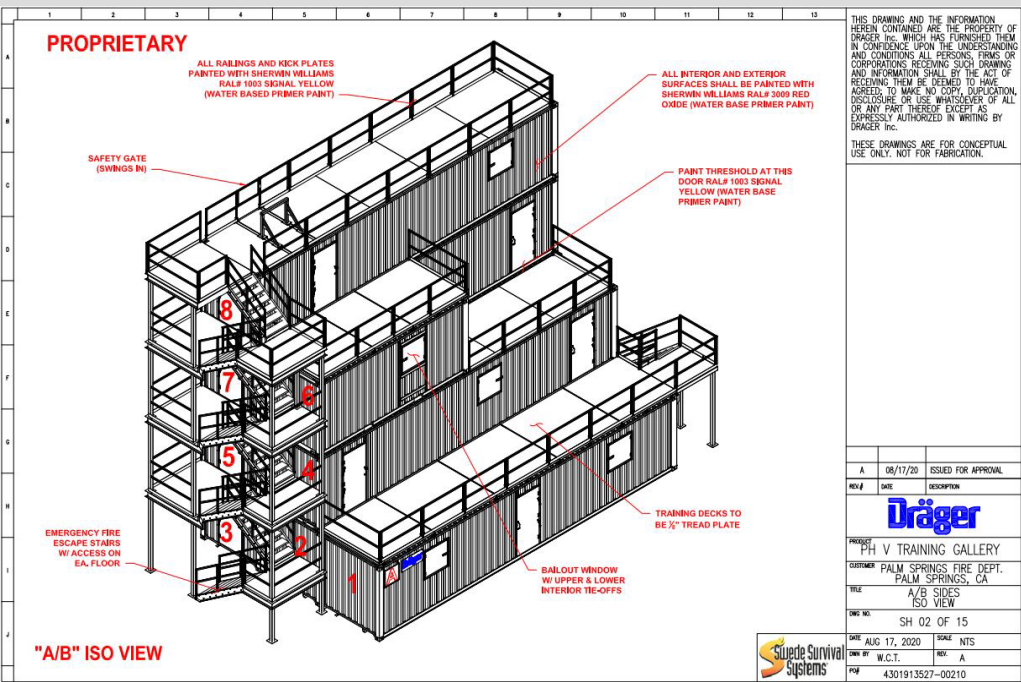
Concrete Masonry Unit



The End User Costs

- NFPA 1402 Inspection
- Sensor Calibration
- WFII Accessibility
- Panel inspection and replacement
- 3rd Party
- Service Contracts

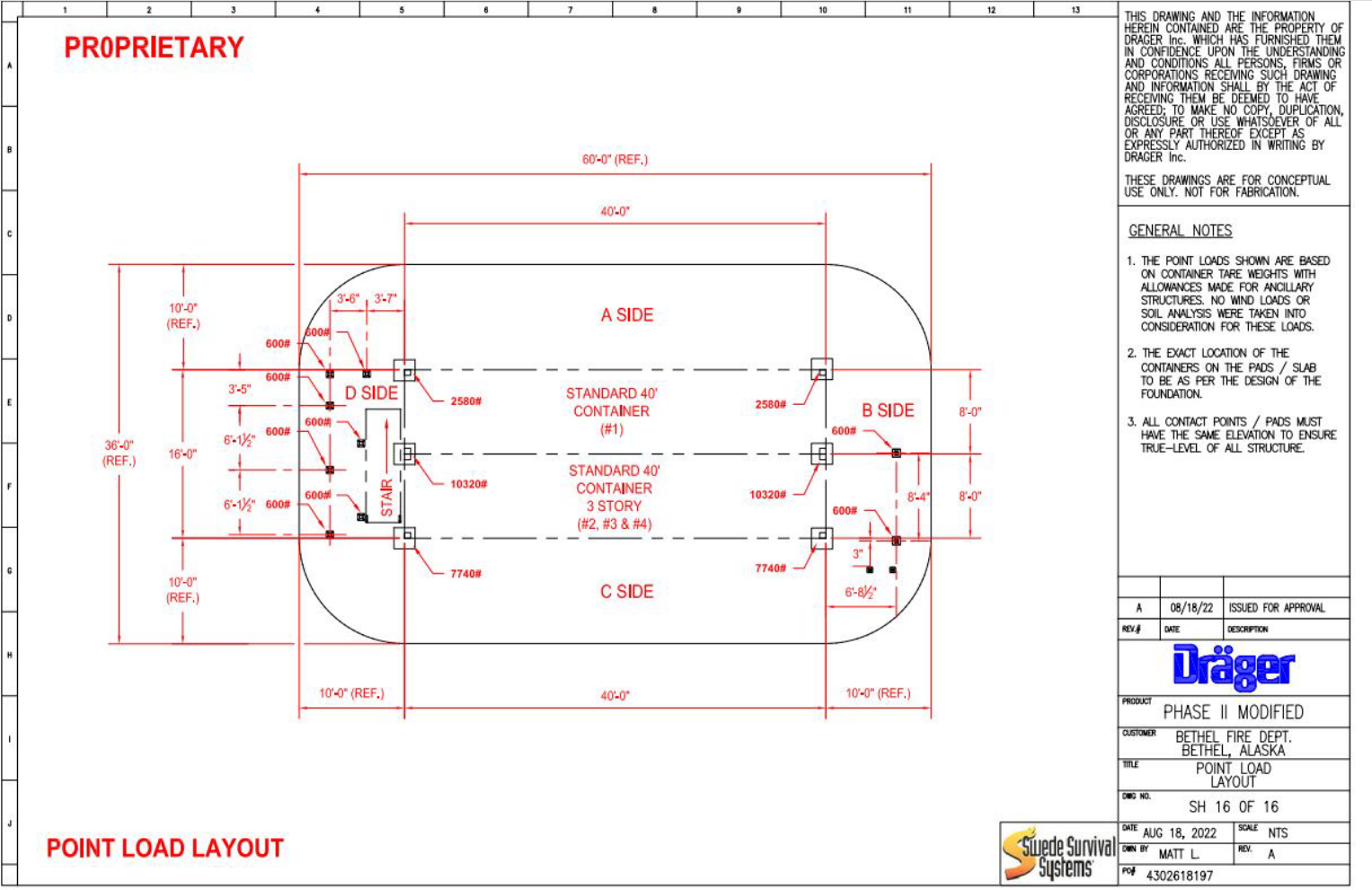
Draeger Cold and Clean



Options

- Barred windows
- Roll up door prop
- Breach wall prop room to room
- Reconfigured interior walls
- Denver Prop
- BA Confidence Maze

Point Load Layout



Site Prep

- Building/ Facilities involvement – develop the relationship immediately
- Any endangered species, artifacts
- Contaminated soil
- Waterways – Corp of Engineers
- Smoke mitigation and impact – Who are your neighbors
- Neighborhood traffic calming or vehicle routing requirements the City may have in place
- Dig Alert -Unknown underground utilities
- Needed underground utilities – water, electrical, propane
- Concrete work completed by GC or city/county crews- live load, dead load, wind, soils, seismic, compaction, freeze line, snow load
- Concrete skirt around training prop to accommodate apparatus access and weight
- Height or architectural requirements in the area
- Airport notification policy
- Instructor exposure limits policy
- Instructor decon policy – extractors, fire wipes, fire wash soap, second set of turnouts
- Covered briefing/rehab area
- Area lighting for night drills
- Fencing and lighting for security purposes

Swede Survival Class A Fire Behavior

- State of the art 3D fire fighting- room and contents to structure fire that's transferable
- Improves FF performance, efficiency, effectiveness –ability to make a FBP
- Reduces Liability
- Preserves Values at Risk – people/property
- Preserves the General Fund- S&B, WC

Swede Survival Class A Fire Behavior

- State of the art 3D fire fighting- room and contents to structure fire that's transferable
- Improves FF performance, efficiency, effectiveness –ability to make a FBP
- Reduces Liability
- Preserves Values at Risk – people/property

QUESTIONS AND COMMENTS

- Matt Luchetta - Western US
- Draeger
- Product Specialist- Fire Training Systems
- matt.luchetta@draeger.com
- 626-614-7975

Thank you for considering Draeger Swede Survival



WEEK 6 – LIVE BURNS

GLENDALE FIRE RECRUIT ACADEMY 20-1

Draft F February 21, 2023

Page 112

City of Bethel Action Memorandum

Action memorandum No.	23-03		
Date action introduced:	February 28, 2023	Introduced by:	Mayor Henderson
Date action taken:		Approved	Denied
Confirmed by:			

Action Title: Permit City Attorney to Perform Limited Outside Employment

Attachment(s): City Attorney Negotiated Agreement

Amount of fiscal impact:		Account information:
	No Fiscal Impact	

Summary Statement:

Alaska is experiencing a shortage of competent attorneys. This is an issue that has been reported on extensively in the *Anchorage Daily News* in multiple articles over the past year detailing the loss of public defenders; the difficulty in retaining competent state attorneys; and a generation gap where a bubble of older attorneys is retiring and there are few experienced lawyers to replace them.

I have been asked to do some legal consulting and legislative drafting/ research work on statewide ballot measures for the upcoming election cycle. This is an area of general public interest and one in which I have some expertise. My contract allows me to engage in outside employment with Council's permission as follows:

Section 7. Outside Employment

Outside employment and business pursuits are prohibited unless first authorized by the Council. Any outside employment or business pursuits must occur while Employee is on leave and/or outside the regular business hours of the City. Notwithstanding the foregoing or any authorization by Council, the Employee is required to perform the duties of the Employee when the interests of the City require, without regard to regular work hours or days or the competing needs of the Employee's outside employment or business pursuits. Any outside employment shall not interfere with Employee's duties under this Agreement, nor will it create any conflict of interest under either the BMC or the Alaska Bar Rules of Professional Conduct.

The work proposed by this Action Memorandum will: be limited in scope and time; not impede my work for the City in any way; not include my name or imply that I am associated with the City in any way; and otherwise comply in all respects with the foregoing section of my contract.

CITY OF BETHEL

CITY ATTORNEY NEGOTIATED AGREEMENT

This Employment Agreement (Agreement) entered into this 25th day of February 2020, by and between the City of Bethel, Alaska, a municipal corporation, hereinafter referred to as "City" and Elizabeth M. Bakalar, an individual, hereinafter referred to as "Employee or City Attorney." Under this Agreement, the City offers, and Employee accepts, employment as City Attorney of the City.

Section 1 Duties

- A. City hereby agrees to employ Elizabeth M. Bakalar as City Attorney of the City, effective March 16, 2020, to perform the functions, powers, and duties specified in AS 29.20.370 and the Bethel Municipal Code, as well as other legally permissible and proper duties and functions as the City Council shall from time to time assign.
- B. Employee shall faithfully perform the duties of City Attorney outlined in Title 29 of the Alaska Statutes, the Bethel Municipal Code, and other legally permissible and proper duties and functions that the Council shall from time to time assign. Furthermore, the Employee must be a member, and maintain membership, in good standing with the Alaska Bar.

Section 2 Term

- A. Employee shall serve at the pleasure of the City Council and is an at-will employee of the City. Accordingly, nothing in this Agreement shall prevent, limit, or otherwise interfere with the right of the Council to terminate the services of the Employee at any time, with or without cause, consistent with the laws of the State of Alaska and the City of Bethel, and the provisions set forth in Section 8 of this Agreement. The City shall comply with the City's insurance policy endorsement regarding any termination.
- B. Nothing in this Agreement shall prevent, limit, or otherwise interfere with the right of the Employee to resign at any time from the position of City Attorney, subject only to those provisions set forth in Section 8 of this Agreement, and consistent with the laws of the State of Alaska and the City of Bethel.

Section 3 Salary and Benefits

- A. Compensation. City agrees to compensate Employee an annual base salary of \$137,000 payable in installments at the same time that the other management employees of the City are paid. Employee's base salary shall be increased annually between zero (0) and three (3)

percent dependent on the City's financial situation and at the discretion of the Council and as warranted by Employee's performance evaluation.

- B. Health and Medical Benefits Insurance. Employee shall be allowed to participate in the City employee's Life Insurance group coverage plan, Accidental Death & Dismemberment, Short Term, Long Term Disability, Dental, Vision and Health Insurance program equal to that which is provided to all other management employees.
- C. Pension. The Employee will be enrolled in the Alaska Public Employees Retirement System (PERS) at a rate equal to that which is provided for all other employees of the City.
- D. Personal Time Off (PTO). Upon Employment, the Employee will begin with 80 hours of PTO with the City. PTO shall accrue at the rate of twenty (20) hours per month of service. PTO can be accumulated up to a maximum accrual of three hundred fifty (350) hours. Employee shall use a minimum of One Hundred Sixty (160) hours per year. PTO should be requested two (2) weeks in advance. The City does not recognize or endorse "comp time." Unscheduled PTO shall be utilized only for the illness of the Employee or illness in the Employee's immediate family. Should the Employee be absent for more than three (3) consecutive working days, the Employee shall be required to provide a physician's certificate to the Mayor. PTO is a benefit with no cash value. PTO may not be cashed-in, borrowed against, or withdrawn at any time during or following employment.
- E. Jury Duty. If Employee is called for jury duty or subpoenaed as a witness in court, leave shall be governed by BMC 3.60.070 (Court leave), as amended.
- F. Holidays. All holidays recognized by the Employer shall be granted to the Employee. It is understood that from time to time, Employee's duties may require her to work on such holidays at no additional compensation.
- G. Family Medical Leave. Employee may become eligible for family medical leave pursuant to federal and state law. Upon eligibility, Employee shall have all the rights and protections of the Family Medical Leave Act as any other regular full-time employee of the City.
- H. Workers' Compensation. If the Employee is injured on the job, she will be entitled to compensation benefits as provided by the Alaska Workers' Compensation Act.
- I. Administrative Leave. The Employee may be granted administrative leave with pay by a majority vote of the Council for reasons specified, including attendance at professional conferences.
- J. Emergency Leave. The City agrees to grant the Employee up to forty (40) hours of leave for the death or serious illness of an immediate family member. For the purposes of this type of leave, Employee's immediate family member includes the spouse of Employee, child, son-in-law, daughter-in-law, parent, father-in-law, mother-in-law, sibling, or grandchildren.

- K. Military Leave. Employee shall be entitled to military leave in accordance with State law, including but not limited to AS 39.20.340, and Federal law, including but not limited to USERRA.
- L. Cell Phone. The City will provide Employee with a cell phone for use in the performance of her official duties. While some personal calls may occur, the cell phone is issued for City purposes and any information gathered or stored on the cell phone is subject to public disclosure. The Employee is responsible for any charges in excess of the basic monthly service fee.

Section 4 Hours, and Day of Work

The Employee's position requires the exercise of independent judgment on the part of the Employee and requires periods of extended work to exceed the normal workday and work week established by the Employer. The Employee will be available during regular business hours Monday through Friday, between the hours of 8:00 a.m. and 5:00 p.m. However, Employee will be expected to work whatever hours are needed based upon the demands of the job, to include participation in City Council meetings and, upon request, Board and Commission meetings. Employee is exempt from the overtime provisions of the Fair Labor and Standards Act, as amended, and is expected to engage in those hours of work that are necessary to fulfill the obligations of the Employee. Any time worked in excess of the normal hours in a day or week is not compensated or credited in any manner by the Employer.

Employee is required to account for all time worked in accordance with the City's current timekeeping policies and standards.

Section 5 Telework Requirements

- A. The Employer agrees to employ Employee under an ongoing telework arrangement at the request of the Employee, and due to the Employee's convenience unrelated to personal health.
- B. In association with this ongoing telework arrangement, the Employee is responsible for maintaining a safe work environment and shall provide the Employer with an annual work location safety survey and photos and/or video of the workspace.
- C. Employee shall adhere to the City's IT policies and work with the IT Department to ensure secure remote operations and technological compatibility. It is the Employee's responsibility to protect and manage the records and information stored by Employee.
- D. Employee agrees to travel to Bethel from time to time at the request of the City Manager, City Clerk, or City Council as necessary to fulfill Employee's duties under this Agreement and based on the needs of the City. Employer agrees to apply the same travel policies and reimbursements to this travel applicable to any other employee of the City traveling on official City business.

family. Should the Employee be absent for more than three (3) consecutive working days, the Employee shall be required to provide a physician's certificate to the Mayor. PTO is a benefit with no cash value. PTO may not be cashed-in, borrowed against or withdrawn at any time during or following employment.

- F. Jury Duty. In accordance to BMC 3.60.070 Court Leave, as amended.
- G. Holidays. All holidays recognized by the Employer shall be granted to the Employee. It is understood that from time to time Employee's duties may require him/her to work on such holidays at no additional compensation.
- H. Family Medical Leave. Employee may become eligible for family medical leave pursuant to federal and state law. Upon eligibility, Employee shall have all the rights and protections of the Family Medical Leave Act as any other regular full-time employee of the City.
- I. Worker's Compensation. Should the Employee become injured on the job, he/she will be entitled to the compensation benefits as provided by Alaska's Worker's Compensation Act.
- J. Administrative Leave. The Employee may be granted administrative leave with pay by a majority vote of the Council for reason's specified, including attendance at professional conferences.
- K. Emergency Leave. The City agrees to grant the Employee up to forty (40) hours of leave for the death or serious illness of an immediate family member. For the purposes of this type of leave, Employee's immediate family member includes the spouse of Employee, child, son-in-law, daughter-in-law, parent, father-in-law, mother-in-law, brother and sister and grandchildren.
- L. Cell Phone. The Employee will be provided a cell phone for use in the performance of his or her duties. While some personal calls may occur, the cell phone is issued for City purposes and any information gathered or stored on the cell phone is subject to public disclosure. The Employee is responsible for any charges in excess of the basic monthly service fee.
- M. Relocation Bonus. The City agrees to pay Employee a relocation bonus in an amount equal to \$20,000 (subject to any applicable tax and other required withholdings) on the first regular payroll date following the Effective Date to cover Employees relocation-related expenses.

If Employee voluntarily terminates employment prior to the completion of two years of services with the City, the Employee will reimburse the City the Relocation bonus according to the following rates and schedule:

- 100% if employed for less than 6 months
- 75% if employed for 6 months but less than 12 months

Section 6 Performance Evaluation

Employee shall be evaluated, in writing, by the Council within six (6) months of commencing employment and then annually thereafter on or about the anniversary date of hire.

Section 7 Outside Employment

Except as otherwise provided in this section, outside employment and business pursuits are prohibited unless first authorized by the Council. Any outside employment or business pursuits other than those authorized by the Council must occur while Employee is on leave and/or outside the regular business hours of the City. Notwithstanding the foregoing or any authorization by Council, the Employee is required to perform the duties of the Employee when the interests of the City require, without regard to regular work hours or days or the competing needs of the Employee's outside employment or business permits. Consistent with this section, Employee is expressly permitted to retain and complete the limited outside legal employment for she was retained prior to the date of this Agreement. Such work shall not interfere with Employee's duties under this Agreement, nor will it create any conflict of interest under either the BMC or the Alaska Bar Rules of Professional Conduct. Any other form of outside employment must be approved by the City Council, consistent with BMC 2.05.070.

Section 8 Termination and Severance

- A. Termination for Cause. If the Employee is terminated for cause, the Council shall include a statement of cause in a notification of termination of Employee.
- B. Voluntary Resignation. If the Employee voluntarily resigns her position with the City, the Employee shall give the City thirty (30) days advance written notice.

Section 9 Notices

Notices shall be either hand delivered or sent by mail to the following:

EMPLOYER – CITY OF BETHEL

Attn: Mayor

P.O. Box 1388

Bethel, AK 99559

EMPLOYEE – Elizabeth M. Bakalar

211 Fourth Street, Suite 108

Juneau, AK 99801

Section 10 General Provisions

- A. The text herein shall constitute the entire agreement between both parties.

- B. Any modification or amendment shall be enforceable only if approved by a majority vote of the Council in a duly convened public session and if transcribed to a written document signed by both parties.
- C. Employee shall not assign or transfer any interest in this Agreement without the prior written consent of City.
- D. If any provision, or any portion thereof, contained in this Agreement is held unconstitutional, invalid, or unenforceable, the remainder of this Agreement, or portion thereof, shall be deemed severable, shall not be affected, and shall remain in full force and effect.
- E. The failure of the City at any time to enforce a provision of this Agreement shall in no way constitute a waiver of the provisions, nor in any way affect the validity of this Agreement or any part thereof, or the right of the City thereafter to enforce each and every protection herein.
- F. This Agreement is being executed by the parties following negotiations between them. It shall be construed according to the fair intent of the language as a whole, not for or against any party. The titles of sections in this Agreement are not to be construed as limitations or definitions, but are for identification purposes only.
- G. The Council, in consultation with Employee, shall fix any other such terms and conditions of employment as it may deem necessary from time to time relating to the performance of Employee, provided such terms and conditions are not inconsistent with or in conflict with the provisions of this Agreement, the City Code or any other applicable state or federal law.
- H. This Agreement shall be governed by the laws of the State of Alaska and the City of Bethel. Venue for any litigation shall lie in Bethel, Alaska. Employee expressly waives any rights she might otherwise have as provided in Alaska Rules of Civil Procedure to remove any action from Bethel, Alaska.

Section 11 Indemnification

In accordance with Bethel Municipal Code 2.48, as amended.

EMPLOYEE



Elizabeth M. Bakalar, Employee

February 26, 2020

Dated

CITY OF BETHEL



Perry Barr, Mayor

3/10/20
Date



CITY OF BETHEL
P.O. Box 388
Bethel, Alaska 99559
Ph. (907) 543-4150
Fax (907) 543-3817

MEMORANDUM

DATE: February 8– February 21
TO: City Council
FROM: Peter Williams, City Manager
RE: Managers' Report

CM Daily Log,

February 8 - 1) The final version of the MOU with AFHC to maintain the cul-de-sacs in Bethel Heights was sent to AFHC. 2) Signed and notarized a lien regarding Bun and Bakes's delinquent sales taxes. 3) The Transit System will pick up people on Saturday at the Lulu-Herron Building and the Senior Ctr. on Ridgcrest, transport them to the Food Bank, and then take them home. 4) Negotiations have started between the Union and the City concerning the Collective Bargain Unit (CBA). Our next meeting will be sometime during the last two weeks of March.

February 9 – 1) Meet with APEI to discuss W&S incidents and claims. 2) HR Director had several conversations regarding different employees. The H.R. Dept has hired seven new employees. 3) Worked with the City clerk reviewing the packet for the joint ONC/City of Bethel joint meeting. 4) Receive notice from the VSW that we can apply for another water and sewer project.

Feb 10 – 1) Replied to ONC requesting information about the road thru the donut hole. 2) The City's Insurance broker, Combs Insurance, met me to start working on renewing our insurance policies with APEI. 3) Carmen Jackson LLC, City Employees, and Altman Rodgers will start test work for the FY-22 Audit. We still haven't closed out FY-21 Audit; we haven't received an answer from BDO why their review of the former finance directors' concerns is taking so long to complete. 4) Meet with the U.S. Army Civil Affairs Team To discuss the living conditions in Bethel. 5) Sen. M~~urkowski~~ office sent out a notice that applications for FY24 Appropriations are available. The deadline is March 10. We will use the same 6) Met with C.A. to discuss concerns with the YKFC contract.

Feb 13 – 1) Review claims made by citizens about their water tanks overflowing when water was delivered to their homes. One common problem besides frozen overflow pipes is that the tanks are not sealed, and there is no cover at the top of the tank. If there is a cover and the tank is sealed, the water would have nowhere to spill, too, but through the overflow pipe. Another solution is to purchase an electronic alarm that warns the user that the water in the tank is too high. 2) Reviewed a presentation about treatment for dusty roads. We discussed the application and costs. P.W. director and I think this product will work. 2) Attended YUUT board meeting. The school's programs are up and running. They're having trouble finding students for the construction trades. 3) Attended the P&R Committee meeting.

Feb 14 -1) Visited with a council member to discuss the council meeting on the 14th. 2) HR Manger, CA, and I discuss a few issues concerning various department employees. 2) Carmen Jackson LLC is forwarding information to Altman Rodgers concerning the F.Y. 22 audit. 3) Attended City council meeting.

Feb 15 – 1) Met with HR Manager and CA. 2) Met with Combs Insurance about renewing the City's insurance policy for F.Y. 24. 2) Attended the monthly safety meeting with H.R., Fire Dept, and the Property Maintenance Foremen. 3) Met with YKFC Manger and C.A. to review a few sections in Heathfit's contract. 4) We're starting to receive applications for the Planning Director position. I haven't seen any yet that seem like a good fit. We will reach out to some of them.

Feb 16 – 1) Signed letter of Support to the State of Alaska from BCSF asking for funding for the Food Bank. 2) Discussed Grant reporting with Carmen Jackson. The State of Alaska owes the City approximately nine-hundred thousand dollars. The State of Alaska was unaware that the funds had not been paid out to us. The Grant Manager and the Fiance Dept should have pursued the non-payment. The Grant Manager and I discussed it with the DCED several months ago. There was a change in personnel at the DCEED and the City's fiance dept after the problem was identified. 3) Attended a meeting concerning Cyber Security policies that APEI will have us sign off on when the insurance policy is renewed. 4) Discussed the next steps in the bidding process with the USDA, DOWL, and City Admin. A new concern is that the program Build Back America has expanded the list of materials that must be manufactured in America. The OMB has not given any guidance on how this will affect current projects already securing bids and using the old rules. 5) Attended the joint ONC/City Council meeting.

Feb 17 – 1) Reviewed applications for the Planning Director and Fiance Director positions. It seems like a lot of the candidates have received degrees from overseas. 2) Discussed the Port billing with the Finance Dept. 3) Signed check requests and checks from A.P.

Feb 21 – 1) Met with the Acting Finance Director, PW, and P.D. dept to review the CIP. 2) I permitted the old tablets belonging to council members to be sold or

donated for future use. 3) DOWL and Admin. met to review projects and task orders that the City has signed for engineering and planning services.

Peter Williams
Bethel City Manager



September 18, 2022

Mr. Peter Williams
City of Bethel
P.O. Box 1388
Bethel, Alaska 99559

**Subject: DOWL Term Contract
Fee Proposal for Planning and Engineering Services
Task Order #53 – Port Wall Condition Assessment**

Dear Mr. Williams:

DOWL is pleased to present a scope of work and fee proposal for the following task order:

Task Order #52 – Port Wall Condition Assessment

It is our understanding that the City of Bethel (City) wishes to assess the condition of the sheet pile wall at the Port of Bethel. The sheet piling appears to be pulling apart and corrective actions, both immediate and long term, need to be identified.

SCOPE OF SERVICES

DOWL proposes the following scope of work to provide these engineering services. Inspections will be led and performed by an experienced, trained, and certified inspector of in-service structures. The inspection will be performed to ASCE and AASHTO applicable standards for the condition evaluation and assessment of structures.

Task 1 – Above Water Inspection

A visual above-water inspection of the structural elements of the port wall will be completed to identify the extent of obvious defects. This will include the following: sheet piling, bull rail, selected underground tie-back anchors, and surface of the subbase material. Cathodic protection system elements will be inspected for visible defects, but the system efficacy will not be tested. Steel elements will be visually inspected for deterioration and thickness recorded with an ultrasonic depth gage. Timber elements will be sounded for anomalies and then bored using traditional 3/8-inch ships auger. Elements found to be in a condition causing concern will be documented with photographs. Mudline depths will be measured along the face of the wall, and an underwater inspection may be required if measurements indicate areas where the toe of wall may be undermined due to scour. We anticipate the above-water inspection will take two days to complete.

Task 2 – Condition Assessment Report

A report will be prepared presenting the inspection findings and recommendations for repairs and maintenance work. To assist the City with the significance of the recommendations, the remaining service life will be estimated.

Deliverable:

- Draft Condition Assessment Report
- Final Condition Assessment Report

Additive Task – Underwater Inspection (additional services)

If required, an underwater inspection of the sheet pile and cathodic protection will be performed to identify the extent of obvious mechanical damage, undermining, and/or deterioration. Video will be recorded throughout the underwater inspection and ultrasonic readings of steel elements will be recorded. The divers anticipate two 10-hour days for the underwater inspection. DOWL will provide monitoring of the underwater inspection from the surface and a subcontractor will perform the actual dive.

ASSUMPTIONS

- The river and slough will be open-water allowing skiff access and mud-line depth measurements along the face of the wall.
- The City will provide access to the bulkhead and to the fenders with an operated skiff at both high and low tides. There will be no vessels alongside the approach structure or at the berth during the inspection other than the inspection crew's boat. There will be no equipment operating while the inspection is underway.
- The City will expose the tie-rods in three locations for visual inspection of the connections to the anchor system and wall.
- The inspection findings and recommendations will be for the use of City of Bethel only. The findings and recommendations will be DOWL's assessment of the condition at the specific time of the inspection.
- As the inspection will be based on visual observations and representative sampling, there is a possibility that hidden or latent defects may not be detected during the inspection. It is assumed that the City or their representative will perform routine inspections in the future of each structure as an integral part of their maintenance program.
- Any critical findings will be relayed to City of Bethel immediately.
- Detailed engineering and cost estimating of repairs or upgrades are not included.
- Seismic analysis, geotechnical investigations, and topographic or bathymetric surveys are not included.
- Environmental assessments or assistance with permitting are not included.

SCHEDULE

DOWL proposes to perform the inspection the first week of October 2022 to coincide with the lowest monthly tides. and prior to freeze-up. If the inspection is unable to be completed at this time, the inspection will not be able to take place until the spring after the ice has thawed. The summary report will be completed within three weeks of completion of the inspection.

FEE PROPOSAL

As outlined in Table 1, we propose to complete Task 1 – Above Water Inspection and Task 2 – Condition Assessment Report for a total lump sum fee of \$37,815. *If an underwater inspection is required, one can be added to this task order through amendment. Through this fee proposal development, DOWL sought fee proposals from multiple diving companies qualified to do inspections. If an underwater inspection is required, the City should plan for approximately \$60,000 more.*

Table 1: Proposed Fee

Task	Budget
Task 1 – Above Water Inspection	\$28,655
Task 2 – Condition Assessment Report	\$9,160
Total for Tasks 1 and 2:	\$37,815

One monthly statement will be provided showing total fees invoiced for the task. Payment will be expected within 30 days.

Services performed by DOWL under this agreement will be conducted in a manner consistent with that level of care and skill ordinarily exercised by members of the profession currently practicing in the same locality under similar conditions. No other representation, express or implied, and no warranty or guarantee is included or intended in this agreement, or in any report, opinion, document or otherwise.

We trust this provided adequate information for evaluating our proposal. We look forward to working with you on this project and will be happy to answer any additional questions you may have.

Upon receiving a signed authorization to proceed, we will prepare a schedule for this work.

Sincerely,



Chase Nelson, P.E.
LLC Member/Project Manager

Using the City of Bethel-DOWL Engineering Services Term Contract Standard Conditions, DOWL is authorized to begin work on Task Order #53 – Port Wall Condition Assessment- Task 1 and 2.



City of Bethel Authorized Representative

Sept. 27, 2022

Date

Attachment: Detailed Estimate

DOWL
ESTIMATE FOR PROFESSIONAL SERVICES

PROJECT: TO#53 - Port Wall Condition Assessment

CLIENT: City of Bethel

WO# 50207.00
DATE: 15-Sep-22
PREPARED BY: JRS/NKG
REVIEWED BY: CAN

PROJECT SUMMARY

Task 1- Above Water Inspection	TOTAL =	\$28,655.00
Task 2- Condition Assessment Report	TOTAL =	\$9,160.00
TOTAL ESTIMATED FEES FOR PROFESSIONAL SERVICES	TOTAL =	\$37,815.00

Labor Category	Project Manager	Project Engineer	Inspector	Senior Manager	Subconsultants	Expenses	TOTALS
	Nelson	Schmetzer	Geary	Robertson			
Hourly Rate	\$215.00	\$180.00	\$205.00	\$255.00	6% Markup	10% Markup	
Task 1- Above Water Inspection							
Project Management	2		8				10
Coordination		4	16	2			22
Travel/Mobiliation	16		16			\$8,635.00	32
Inspection Services	16		16				32
Subtotal - Hours	34	4	56	2			96
Subtotal - Costs	\$7,310.00	\$720.00	\$11,480.00	\$510.00	\$0.00	\$8,635.00	\$28,655.00
Task 2- Condition Assessment Report							
Project Management	2						2
Draft Report		4	22				26
Final Report		4	4				8
Quality Control	2			6			8
Subtotal - Hours	4	8	26	6			44
Subtotal - Costs	\$860.00	\$1,440.00	\$5,330.00	\$1,530.00	\$0.00	\$0.00	\$9,160.00
TOTAL - Hours	38	12	82	8			
TOTAL - Costs	\$8,170.00	\$2,160.00	\$16,810.00	\$2,040.00	\$0.00	\$8,635.00	\$37,815.00



February 21, 2023

Mr. William Arnold
Mr. John Sargent
Mr. Peter Williams
City of Bethel
P.O. Box 1388
Bethel, AK 99559

**Subject: DOWL Term Contract for Engineering and Planning Services
Contracted Task Order and Proposal Updates**

CONTRACTED PROJECTS

Avenues Piped Water and Sewer- DOWL Task Order #2

- Revised plans and specifications completed on 2/7/2023. The overall result is a value engineered project that serves roughly 80% of the original users, but with 60% of the water and sewer mains.
- Bid request open until 3/8/2023 with a pre-bid meeting by appointment only if new bidders are interested. As of 2/14/2023, there have been no requests.
- Encroachment clearing will need to be addressed by City in Spring 2023.
- Public communication – mailings sent 8/31/2022.
 - One for housing that isn't going to get hooked up.
 - One for housing that is hooked up.
 - A couple postcards came back; addresses no longer valid.
- City to coordinate with owner of the burned house on parcel 76 to open the 6th and 7th Avenue utility crossing. LeeAnn Smith responded after the Facebook post requested information about Parcel 76. She said she will sign the package. Kreiders signed and returned the Temporary Construction Easement for Parcel 109. Ana Hoffman is reviewing the service agreement for Parcel 69.
- Prices likely coming down. Any expiration date to funds? At best looking at late 2024 for completion- more realistically- 2025.
- USDA is preparing a project waiver for the Build America, Buy America Act. BABAA only applies to funds above the original allocation (\$13M?)
- Contingency planning for funding shortfall?

Lift Station Improvements- #15

- Substantial completion inspections in September 2022.
- TecPro in Bethel 2/15 through 2/17 to address punch list items, which include SCADA screens, radar communications, VPN and firewall.

Lead and Copper Issues at City Sub- #17

- Task 1 - Orthophosphate injection system has been running since November 2020. Monitoring ongoing through Spring 2023. Extended due to phosphate and dosing issues.
- Task 2 – A monitoring plan is in place and testing of water parameters is underway to determine cause/resolution of elevated levels of HAA5. Once testing results are available, DOWL will evaluate and report.

Subdivision Construction Oversight- #26

- Conditional approval letter sent to Blue Sky on 10/21/2022 requiring the following items prior to final acceptance. As far as we know, items not received as of 2/14/2023.
 - As-built drawings
 - Photos of stabilized slope failures
 - Photos of sign and culvert installation
- No work planned for the Tanqik Subdivision at this time. We will close out this task order once Blue Sky is complete.

Yukon Kuskokwim Health and Fitness Center Repairs-- #28

- Remaining work to be completed during a facility shutdown 4/16/2023 through 4/30/2023. Work will include:
 - Replace tiles near spa.
 - Trouble shoot fuel pump system.
 - Air balancing system repairs.
- Long on board to update automation system software and provide maintenance of the HVAC and controls systems. Tentative start 3/1/2023, tentative end 2/28/2028.
- DOWL is working with Architects Alaska and AMC on replacement of a perimeter deck drain cover.

CEHH Hydraulics and Hydrology Study- #31

- Ahtna was low bidder on project, City working with Ahtna to lower construction costs.
- Is additional support needed from DOWL on this project?

Community Wide Piped System Preliminary Engineering Report- #36

- 90% PER delivered to City and RurAL CAP November 2022. We are addressing comments received from John Sargent. Any other comments before we send to VSW and USDA for review and approval?
- EA is complete. FONSI sent to USDA at end of January for review.

Water and Sewer Rate Study- #39

- Lead accountant at FCS Group has been out on medical leave, which has pushed the project out.
- FCS Group is ready to present rates for the 5 water and 3 sewer zones we identified. Meeting needs to be scheduled, time options are:
 - Tue 28th 10:30am to noon and 3-5pm (PST)
 - Thu 2nd 10:30am to noon and 3-5pm (PST)
 - Fri 3rd 10:30 to noon and 2 to 4pm (PST)

YK Fitness Center Lift Station Replacement- #44

- Work planned during the facility shutdown 4/16/2023 through 4/30/2023.

Chemical Storage building- #45

- 65% design underway.
- Geotechnical field work found massive ice at the sight. Recommendations for a slab on grade foundation include removal/replacement of 11 feet of material along with insulation and thermosyphons. Fill will include a top layer of 5 feet of NFS material. The rest of the fill can be Bethel sand. We could elevate the floor in lieu of slab on grade. This would utilize helical piles

and a steel triodetic type support for the structural floor slab. We would need to have ramps to get in and out of the building.

- Discussion with the Fire Marshall's office on a variance was not favorable. They didn't say no outright but were concerned with a variance for an H-occupancy building and noted the variance would be reviewed with high scrutiny. The variance will require a study by Coffman specifically addressing the following:
 - *Does the building location meet the rural fire flow modification in IFC?* "Rural" is based on population density and given that we are in the city limits of Bethel, we may have a hard time meeting the rural definition.
 - *Is there a supplemental fire protection scheme implemented?* This could include things like smoke exhaust and fire department access doors. Dave Moore noted one possibility that might work would be to upgrade the building to Type IIA construction. This would require providing fireproofing on the structure or switching to a CMU building so they become fire resistive exterior bearing walls. There are other examples in IFC that Eliot would evaluate as well.
 - *Could we include UL listed cabinets for storage of some of the chemicals to remove the H occupancy?* Eliot looked into this and there may be ways to do this, but he found nothing readily available for the chemicals we plan to store.

An alternative to the sprinkler variance is to provide the sprinkler and a water tank and get a variance for pressure. We need fire pressure as well as water volume for the sprinkler demand, but the fire pressure can come from the fire trucks. The fire and public works departments are used to setting up a reservoir and running the water haul trucks to keep it filled. The fire truck then supplies the pressure. If the Fire Marshall agrees with that approach, we would only have to have the sprinkler demand volume at the building. Coffman will need to run some calculations, but this is on the order of magnitude of 12-15,000 gallons. The following conditions also help:

- There are no occupied buildings nearby. The "recycle center" is actually abandoned and only being used for cold storage of city equipment.
- The location of our new building will be behind the landfill fence. The landfill is located on the outskirts of town. There is a trailer with a landfill attendant at the fence during open hours.
- Does this funding have an end date? We are aiming to bid the project for summer 2023 construction, but depending on geotech direction and Fire Marshall response, we may be pushed back.

Transit Center Boiler Replacement- #46

- Construction cost estimate from Estimations on 12/7/2022 for \$518,129.

Comprehensive Plan- #47

- The team has been finalizing the draft report to send to stakeholders. Comments can still be submitted by anyone via the Public Comment Map on the website.
- The team had provided all of the sections to the City for review, and held work sessions with the City to go over each section, which were completed shortly before thanksgiving.
- Our current schedule is as follows. Our intent is to exceed this schedule, but we want to include time for adequate stakeholder and community engagement:
 - Draft Comp Plan to Stakeholders 2/14/2023
 - Comments due from Stakeholders 2/24/2023
 - Stakeholder meeting 3/2/2023
 - Post draft Comp Plan for public review 3/20/2023

- o Community meeting first week of April
- o Public comments due 4/14
- o Final Client meeting (if needed)
- o Final Plan end of April

Bethel Fire Station Geotech- #48

- Draft geotech report submitted to City on 1/5/2023.
- Draft code and condition assessment report expected February 2023.

Dog Pound Facility Concept Design- #49

- Draft concept memorandum submitted to the City on 1/3/2023.

Public Works Facility Concept Design- #50

- Draft concept memorandum expected in February 2023.

General Planning Services- #52

- Task order contracted budget is \$70k. We have approximately \$5k remaining.
- Work on this task order includes:
 - o Working with Pauline Boratko to support Planning Commission monthly meetings.
 - o Polk Site Plan – Mr. Polk provided the needed information, and an approval was granted to place fill. Pauline is preparing a site plan permit for Mr. Polk. The applicant is also correcting the amount of fill to be placed with the USACE. The embankment for the pad were not included in the original wetland permit.
 - o Holmes Church CUP – The CUP and variance was denied. Mr. Holmes has coordinated with us to determine a different site for the church.
 - o Alaska Grown Cannabis – We provided a letter to the applicant to outline missing items. The applicant provided responses but are still missing information on the floodplain section of code.
 - o Bautista House – we reviewed the Site Plan Permit for property and determined that a CUP was not needed. Demolition was allowed to begin as the applicant provides missing information.
 - o Winter House – we are currently reviewing the SPP submittal and parking determination letter. We will be following up with the applicant this week.
- Is new planning director starting soon?

Port of Bethel Wall Repairs- #53

- Draft assessment report expected in February 2023.

Grant Compliance and Audits (TO #54)

- Holding for further direction from City.

QFC#2 Lift Station (TO #55)

- DOWL site visit to include drawdown testing completed 2/3/23.
- DOWL is preparing a calculations and drawdown test memorandum, which will include recommendations on new FLYGT pumps.
- Electrical has started on design drawings and civil will start once pumps are selected.

WTP Automation Study (TO #56)

- NTP received 12/22/2022.
- EDC and Richard Steckel are working on P&IDs and documenting existing conditions?
- Status of Richard Steckel contract?

Emergency Operations Plan Update (TO #57)

- Updated plan finished 12/30/2022
- Tabletop Exercise scheduled for 2/22/2023.

OTHER UNCONTRACTED WORK

Bethel Heights/Martina Oscar Expansion

- DOWL is preparing a fee estimate for design services, will finalize in early March.
- What to do about easements? 300+ easements will be over \$1M for easements alone.

Police Station Tower

- DOWL has a bid ready package from 2017.
- Estimations Inc. will update the construction cost estimate based on the package. DOWL is preparing a scope/fee proposal.

Citywide Wetland Mapping

- Scope/fee proposal submitted to the City 1/3/2023.



TECHNICAL MEMORANDUM

TO: Pete Williams, City Manager
City of Bethel

FROM: Chase Nelson, P.E.
DOWL

DATE: February 20, 2023

PROJECT: City of Bethel Public Works Facility

INTRODUCTION

A 2020 Code and Condition Survey of the Public Works Department facility found that several building components have age-related deficiencies, and some life safety elements are compromised. Current building codes have higher standards for safety, accessibility, and energy consumption than those that were in place at the time of original construction in the early 1980s. Numerous code compliance issues and necessary repairs are itemized in the survey report, which is included as Attachment A. The building has exceeded its useful life and is due to be replaced. The City of Bethel (City) is planning for this replacement in their long-term capital improvement plan. This concept development memorandum outlines facility needs and space requirements, identifies a recommended layout, looks at site considerations and potential foundation systems, and provides a planning level cost estimate.

FACILITY NEEDS AND SPACE REQUIREMENTS

The Bethel Public Works facility and yard are located at 1155 Ridgecrest Drive. When fully staffed, the facility houses 51 employees with utility customers often stopping in to pay bills or ask questions. The facility houses the following Public Works divisions:

- Public Works Administration – The Public Works Director leads the department and all divisions; assisted by administrative staff.
- Utility Billing – Maintains water, sewer, and solid waste customer accounts; open to the public from 10:00 am to 2:00 pm Monday through Friday.
- Property Maintenance – Maintains all City owned and operated buildings including routine structural repairs and the utility and mechanical systems.
- Hauled Water and Sewer Services – Responsible for routine hauled services and responding to callouts on an as-needed basis; includes driver foreman and 18 commercially certified drivers with eight water and eight sewer haul trucks.
- Vehicle & Equipment Maintenance – Manages the City fleet including repair and operation, acquisition, and disposal.

The project team met with City stakeholders to discuss each division's requirements for office, storage, and maintenance spaces in June and September 2022. Meeting minutes are included as Attachment B. Program spacing for the new facility will include an administrative area, a property maintenance shop, a garage for the hauled services fleet, a vehicle and equipment maintenance shop, and functional support spaces. Each program element is described in the following tables.

TECHNICAL MEMORANDUM

ADMINISTRATION AREAS	
Public Lobby and Vestibule. The public will enter through an arctic vestibule into the Public Lobby. This space will be sized for up to five occupants and include minimal seating.	250 SF
Utility Billing. A lockable office with a service window to the Public Lobby. This room will be public facing and include windows to the exterior.	185 SF
Public Restroom. A single-occupant toilet room will be accessible to the Public Lobby.	55 SF
Conference Room. A conference room will be adjacent to the public lobby. This room will be for both public meetings and large staff meetings and training activities. This room will be on the exterior of the building and should have natural light and views.	485 SF
Director's Office. The Public Works Director's office is selectively open to the public by means of a corridor to the Public Lobby. This single-occupant office will be readily accessible to all departments within the facility and have natural light.	265 SF
Corridor. A small corridor will provide controlled access to the Billing Office and Director's Office from the Public Lobby.	160 SF
ADMINISTRATION AREAS SUBTOTAL	1,400 SF

PROPERTY MAINTENANCE SHOP	
Shop. Includes warehouse, office, and shop space for the City's Property Maintenance staff. This space includes storage, wood shop, and desk space. A garage door will be provided for loading and unloading pickup trucks. This space will also include a carpentry shop.	1,300 SF
Storage Mezzanine. Storage mezzanine on second level, open to shop space below.	+/- 950 SF
PROPERTY MAINTENANCE SHOP SUBTOTAL	+/- 2,250 SF

GARAGE FOR HAULED SERVICES FLEET	
Garage. This will be the largest footprint of the facility and will be occupied by water and sewer trucks. Separate bays will be provided. Separation will enable multiple temperature controls reducing operational costs. For instance, the water trucks are parked full for use as firefighting water supply and must be kept relatively temperate. The other vehicles, however, can be parked at much cooler temperatures. In addition, when bay doors are opened in winter, the heat loss will be compartmentalized. This arrangement also provides hygienic separation of potable water from sewage trucks. Each bay will have high-speed overhead doors at each end allowing vehicles to drive through. This maximizes user safety by eliminating backing up and turning maneuvers while parking. Floors should be highly resilient to accommodate heavy vehicle traffic and sloped to drains with oil water separators.	+/- 10,000 SF
Utility Dispatch. Dispatch offices, located proximate to the fleet.	300 SF
GARAGE FOR HAULED SERVICES FLEET SUBTOTAL	+/- 10,300 SF

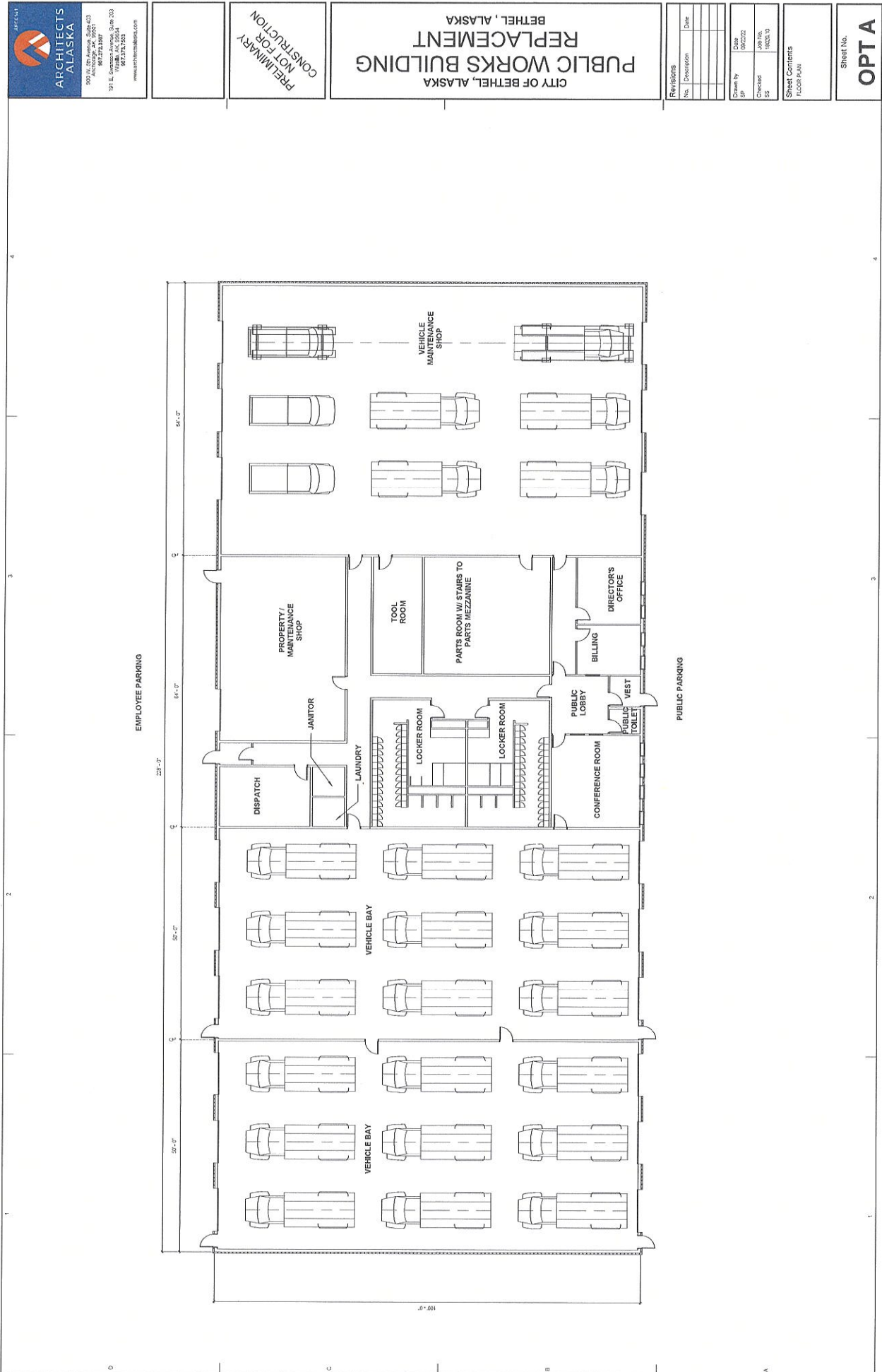
TECHNICAL MEMORANDUM

VEHICLE AND EQUIPMENT MAINTENANCE SHOP	
Vehicle Maintenance Shop. Used for maintenance of the City's vehicle fleet. The shop will include a 20-ton and 10-ton lift and will feature drive-through bays capable of housing at least eight vehicles of various size.	6,400 SF
Tool Room. A locked tool room will be adjacent to the Maintenance Shop.	+/- 350 SF
Welding. An area of exterior wall will be dedicated to welding and miscellaneous metal working tools, served by an exhaust hood.	Part of overall shop area.
Parts Room. A parts room will be adjacent to the Vehicle Maintenance Shop for storage of vehicle repair and replacement parts. This will likely also include additional storage in a mezzanine that is open to the Shop.	+/- 850 SF ground level; +/- 1,850 SF second level
VEHICLE AND EQUIPMENT MAINTENANCE SHOP SUBTOTAL	+/- 9,450 SF

FUNCTIONAL SUPPORT SPACES	
Men's & Women's Toilet, Locker, and Shower Rooms. Used by all Public Works staff for basic hygiene purposes as well as changing and showering before and after shifts. Lockers are to be provided for approximately 60 staff, split between the two spaces. These spaces should be arranged such that both toilet rooms and locker rooms are equally convenient to employees upon entering. Showers would be accessed through the locker rooms.	1,300 SF (2 @ 650 SF)
Janitor Closet. Used for all spaces.	60 SF
Laundry Room. Used for all spaces.	60 SF
Corridor. The building will be bisected by corridors running through the building in both directions, facilitating easy access from parking to Locker Rooms, and to each building department.	775 SF
Mechanical Room. Located on a second floor, serving all spaces of the building.	+/- 3, 675 SF
Electrical Room. Location and size to be determined during design.	+/- 150 SF
FUNCTIONAL SUPPORT SPACES SUBTOTAL	+/- 6,020 SF

RECOMMENDED LAYOUT

The recommended building floorplan and three-dimensional rendering are shown on the following pages. Total ground level square footage will be 22,800 with an additional 6,400 square feet on a mezzanine level. The building will need to comply with the requirements of the International Building Code (IBC) and will likely be classified as a Moderate-Hazard Storage Group S-2 building. Without a thorough code analysis, which will be required during the design stage, it is anticipated that the building will need to be fully sprinklered. The building will also need to meet the accessibility requirements of the IBC and the Americans with Disabilities Act. The motor vehicle repair shop and its related storage components will require compliance with the International Fire Code. The building will need to withstand climate extremes while minimizing the energy needed to maintain a comfortable environment for the occupants. Although certification through the Leadership in Energy and Environmental Design program is not required, adhering to the general principals as well as meeting the minimum standards of the International Energy Conservation Code is prudent for lowering operational costs.



ARCHITECTS
ALASKA

900 W. 6th Avenue, Suite 403
Anchorage, Alaska 99501
907.272.1287
191 E. Summer Avenue, Suite 203
Yakutat, Alaska 99584
907.272.1284
907.272.1283
www.architects-alaska.com

PRELIMINARY
NOT FOR
CONSTRUCTION

CITY OF BETHEL, ALASKA
PUBLIC WORKS BUILDING
BETHEL, ALASKA

Revisions
No. Description Date
1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25
26
27
28
29
30
31
32
33
34
35
36
37
38
39
40
41
42
43
44
45
46
47
48
49
50
51
52
53
54
55
56
57
58
59
60
61
62
63
64
65
66
67
68
69
70
71
72
73
74
75
76
77
78
79
80
81
82
83
84
85
86
87
88
89
90
91
92
93
94
95
96
97
98
99
100
101
102
103
104
105
106
107
108
109
110
111
112
113
114
115
116
117
118
119
120
121
122
123
124
125
126
127
128
129
130
131
132
133
134
135
136
137
138
139
140
141
142
143
144
145
146
147
148
149
150
151
152
153
154
155
156
157
158
159
160
161
162
163
164
165
166
167
168
169
170
171
172
173
174
175
176
177
178
179
180
181
182
183
184
185
186
187
188
189
190
191
192
193
194
195
196
197
198
199
200
201
202
203
204
205
206
207
208
209
210
211
212
213
214
215
216
217
218
219
220
221
222
223
224
225
226
227
228
229
230
231
232
233
234
235
236
237
238
239
240
241
242
243
244
245
246
247
248
249
250
251
252
253
254
255
256
257
258
259
260
261
262
263
264
265
266
267
268
269
270
271
272
273
274
275
276
277
278
279
280
281
282
283
284
285
286
287
288
289
290
291
292
293
294
295
296
297
298
299
300
301
302
303
304
305
306
307
308
309
310
311
312
313
314
315
316
317
318
319
320
321
322
323
324
325
326
327
328
329
330
331
332
333
334
335
336
337
338
339
340
341
342
343
344
345
346
347
348
349
350
351
352
353
354
355
356
357
358
359
360
361
362
363
364
365
366
367
368
369
370
371
372
373
374
375
376
377
378
379
380
381
382
383
384
385
386
387
388
389
390
391
392
393
394
395
396
397
398
399
400
401
402
403
404
405
406
407
408
409
410
411
412
413
414
415
416
417
418
419
420
421
422
423
424
425
426
427
428
429
430
431
432
433
434
435
436
437
438
439
440
441
442
443
444
445
446
447
448
449
450
451
452
453
454
455
456
457
458
459
460
461
462
463
464
465
466
467
468
469
470
471
472
473
474
475
476
477
478
479
480
481
482
483
484
485
486
487
488
489
490
491
492
493
494
495
496
497
498
499
500
501
502
503
504
505
506
507
508
509
510
511
512
513
514
515
516
517
518
519
520
521
522
523
524
525
526
527
528
529
530
531
532
533
534
535
536
537
538
539
540
541
542
543
544
545
546
547
548
549
550
551
552
553
554
555
556
557
558
559
560
561
562
563
564
565
566
567
568
569
570
571
572
573
574
575
576
577
578
579
580
581
582
583
584
585
586
587
588
589
590
591
592
593
594
595
596
597
598
599
600
601
602
603
604
605
606
607
608
609
610
611
612
613
614
615
616
617
618
619
620
621
622
623
624
625
626
627
628
629
630
631
632
633
634
635
636
637
638
639
640
641
642
643
644
645
646
647
648
649
650
651
652
653
654
655
656
657
658
659
660
661
662
663
664
665
666
667
668
669
670
671
672
673
674
675
676
677
678
679
680
681
682
683
684
685
686
687
688
689
690
691
692
693
694
695
696
697
698
699
700
701
702
703
704
705
706
707
708
709
710
711
712
713
714
715
716
717
718
719
720
721
722
723
724
725
726
727
728
729
730
731
732
733
734
735
736
737
738
739
740
741
742
743
744
745
746
747
748
749
750
751
752
753
754
755
756
757
758
759
760
761
762
763
764
765
766
767
768
769
770
771
772
773
774
775
776
777
778
779
780
781
782
783
784
785
786
787
788
789
790
791
792
793
794
795
796
797
798
799
800
801
802
803
804
805
806
807
808
809
810
811
812
813
814
815
816
817
818
819
820
821
822
823
824
825
826
827
828
829
830
831
832
833
834
835
836
837
838
839
840
841
842
843
844
845
846
847
848
849
850
851
852
853
854
855
856
857
858
859
860
861
862
863
864
865
866
867
868
869
870
871
872
873
874
875
876
877
878
879
880
881
882
883
884
885
886
887
888
889
890
891
892
893
894
895
896
897
898
899
900
901
902
903
904
905
906
907
908
909
910
911
912
913
914
915
916
917
918
919
920
921
922
923
924
925
926
927
928
929
930
931
932
933
934
935
936
937
938
939
940
941
942
943
944
945
946
947
948
949
950
951
952
953
954
955
956
957
958
959
960
961
962
963
964
965
966
967
968
969
970
971
972
973
974
975
976
977
978
979
980
981
982
983
984
985
986
987
988
989
990
991
992
993
994
995
996
997
998
999
1000
1001
1002
1003
1004
1005
1006
1007
1008
1009
1010
1011
1012
1013
1014
1015
1016
1017
1018
1019
1020
1021
1022
1023
1024
1025
1026
1027
1028
1029
1030
1031
1032
1033
1034
1035
1036
1037
1038
1039
1040
1041
1042
1043
1044
1045
1046
1047
1048
1049
1050
1051
1052
1053
1054
1055
1056
1057
1058
1059
1060
1061
1062
1063
1064
1065
1066
1067
1068
1069
1070
1071
1072
1073
1074
1075
1076
1077
1078
1079
1080
1081
1082
1083
1084
1085
1086
1087
1088
1089
1090
1091
1092
1093
1094
1095
1096
1097
1098
1099
1100
1101
1102
1103
1104
1105
1106
1107
1108
1109
1110
1111
1112
1113
1114
1115
1116
1117
1118
1119
1120
1121
1122
1123
1124
1125
1126
1127
1128
1129
1130
1131
1132
1133
1134
1135
1136
1137
1138
1139
1140
1141
1142
1143
1144
1145
1146
1147
1148
1149
1150
1151
1152
1153
1154
1155
1156
1157
1158
1159
1160
1161
1162
1163
1164
1165
1166
1167
1168
1169
1170
1171
1172
1173
1174
1175
1176
1177
1178
1179
1180
1181
1182
1183
1184
1185
1186
1187
1188
1189
1190
1191
1192
1193
1194
1195
1196
1197
1198
1199
1200
1201
1202
1203
1204
1205
1206
1207
1208
1209
1210
1211
1212
1213
1214
1215
1216
1217
1218
1219
1220
1221
1222
1223
1224
1225
1226
1227
1228
1229
1230
1231
1232
1233
1234
1235
1236
1237
1238
1239
1240
1241
1242
1243
1244
1245
1246
1247
1248
1249
1250
1251
1252
1253
1254
1255
1256
1257
1258
1259
1260
1261
1262
1263
1264
1265
1266
1267
1268
1269
1270
1271
1272
1273
1274
1275
1276
1277
1278
1279
1280
1281
1282
1283
1284
1285
1286
1287
1288
1289
1290
1291
1292
1293
1294
1295
1296
1297
1298
1299
1300
1301
1302
1303
1304
1305
1306
1307
1308
1309
1310
1311
1312
1313
1314
1315
1316
1317
1318
1319
1320
1321
1322
1323
1324
1325
1326
1327
1328
1329
1330
1331
1332
1333
1334
1335
1336
1337
1338
1339
1340
1341
1342
1343
1344
1345
1346
1347
1348
1349
1350
1351
1352
1353
1354
1355
1356
1357
1358
1359
1360
1361
1362
1363
1364
1365
1366
1367
1368
1369
1370
1371
1372
1373
1374
1375
1376
1377
1378
1379
1380
1381
1382
1383
1384
1385
1386
1387
1388
1389
1390
1391
1392
1393
1394
1395
1396
1397
1398
1399
1400
1401
1402
1403
1404
1405
1406
1407
1408
1409
1410
1411
1412
1413
1414
1415
1416
1417
1418
1419
1420
1421
1422
1423
1424
1425
1426
1427
1428
1429
1430
1431
1432
1433
1434
1435
1436
1437
1438
1439
1440
1441
1442
1443
1444
1445
1446
1447
1448
1449
1450
1451
1452
1453
1454
1455
1456
1457
1458
1459
1460
1461
1462
1463
1464
1465
1466
1467
1468
1469
1470
1471
1472
1473
1474
1475
1476
1477
1478
1479
1480
1481
1482
1483
1484
1485
1486
1487
1488
1489
1490
1491
1492
1493
1494
1495
1496
1497
1498
1499
1500
1501
1502
1503
1504
1505
1506
1507
1508
1509
1510
1511
1512
1513
1514
1515
1516
1517
1518
1519
1520
1521
1522
1523
1524
1525
1526
1527
1528
1529
1530
1531
1532
1533
1534
1535
1536
1537
1538
1539
1540
1541
1542
1543
1544
1545
1546
1547
1548
1549
1550
1551
1552
1553
1554
1555
1556
1557
1558
1559
1560
1561
1562
1563
1564
1565
1566
1567
1568
1569
1570
1571
1572
1573
1574
1575
1576
1577
1578
1579
1580
1581
1582
1583
1584
1585
1586
1587
1588
1589
1590
1591
1592
1593
1594
1595
1596
1597
1598
1599
1600
1601
1602
1603
1604
1605
1606
1607
1608
1609
1610
1611
1612
1613
1614
1615
1616
1617
1618
1619
1620
1621
1622
1623
1624
1625
1626
1627
1628
1629
1630
1631
1632
1633
1634
1635
1636
1637
1638
1639
1640
1641
1642
1643
1644
1645
1646
1647
1648
1649
1650
1651
1652
1653
1654
1655
1656
1657
1658
1659
1660
1661
1662
1663
1664
1665
1666
1667
1668
1669
1670
1671
1672
1673
1674
1675
1676
1677
1678
1679
1680
1681
1682
1683
1684
1685
1686
1687
1688
1689
1690
1691
1692
1693
1694
1695
1696
1697
1698
1699
1700
1701
1702
1703
1704
1705
1706
1707
1708
1709
1710
1711
1712
1713
1714
1715
1716
1717
1718
1719
1720
1721
1722
1723
1724
1725
1726
1727
1728
1729
1730
1731
1732
1733
1734
1735
1736
1737
1738
1739
1740
1741
1742
1743
1744
1745
1746
1747
1748
1749
1750
1751
1752
1753
1754
1755
1756
1757
1758
1759
1760
1761
1762
1763
1764
1765
1766
1767
1768
1769
1770
1771
1772
1773
1774
1775
1776
1777
1778
1779
1780
1781
1782
1783
1784
1785
1786
1787
1788
1789
1790
1791
1792
1793
1794
1795
1796
1797
1798
1799
1800
1801
1802
1803
1804
1805
1806
1807
1808
1809
1810
1811
1812
1813
1814
1815
1816
1817
1818
1819
1820
1821
1822
1823
1824
1825
1826
1827
1828
1829
1830
1831
1832
1833
1834
1835
1836
1837
1838
1839
1840
1841
1842
1843
1844
1845
1846
1847
1848
1849
1850
1851
1852
1853
1854
1855
1856
1857
1858
1859
1860
1861
1862
1863
1864
1865
1866
1867
1868
1869
1870
1871
1872
1873
1874
1875
1876
1877
1878
1879
1880
1881
1882
1883
1884
1885
1886
1887
1888
1889
1890
1891
1892
1893
1894
1895
1896
1897
1898
1899
1900
1901
1902
1903
1904
1905
1906
1907
1908
1909
1910
1911
1912
1913
1914
1915
1916
1917
1918
1919
1920
1921
1922
1923
1924
1925
1926
1927
1928
1929
1930
1931
1932
1933
1934
1935
1936
1937
1938
1939
1940
1941
1942
1943
1944
1945
1946
1947
1948
1949
1950
1951
1952
1953
1954
1955
1956
1957
1958
1959
1960
1961
1962
1963
1964
1965
1966
1967
1968
1969
1970
1971
1972
1973
1974
1975
1976
1977
1978
1979
1980
1981
1982
1983
1984
1985
1986
1987
1988
1989
1990
1991
1992
1993
1994
1995
1996
1997
1998
1999
2000
2001
2002
2003
2004
2005
2006
2007
2008
2009
2010
2011
2012
2013
2014
2015
2016
2017
2018
2019
2020
2021
2022
2023
2024
2025
2026
2027
2028
2029
2030
2031
2032
2033
2034
2035
2036
2037
2038
2039
2040
2041
2042
2043
2044
2045
2046
2047
2048
2049
2050
2051
2052
2053
2054
2055
2056
2057
2058
2059
2060
2061
2062
2063
2064
2065
2066
2067
2068
2069
2070
2071
2072
2073
2074
2075
2076
2077
2078
2079
2080



Sheet No. **OPT A.1**

PRELIMINARY
NOT FOR
CONSTRUCTION

**ARCHITECTS
ALASKA**

900 W. 6th Avenue, Suite 403
Anchorage, AK 99501
907.272.3567

11 E. Swanson Avenue, Suite 203
Wasilla, AK 99654
907.373.7503

www.architectsalaska.com

TECHNICAL MEMORANDUM

The building should be constructed of pre-engineered modular insulated metal panels with standard six-inch-thick panels for the roof and four-inch-thick panels for the walls. The building will require several large overhead doors for truck traffic. High speed overhead doors should be considered to reduce the amount of time that the overhead doors are open. Several heavy-duty man-doors will also be required for personnel. The public-facing portions of the building will have triple pane glazing for both light and view. Insulated translucent panels may want to be considered to bring daylight into the vehicle bays to reduce electronic lighting required without significant sacrifices to building insulation. The roof should be sloped such that all snow and water drains to the narrow sides of the building and all man- and vehicular doors should be located on the long ends of the building and be protected from falling snow and rain.

SITE AND FOUNDATION CONSIDERATIONS

The City will need to continue using the current facility while the new facility is constructed. The new facility will be located on the same City parcel just north of the current facility. See Figure 1. The new facility will be slab on grade construction. It should be located relatively parallel to Ridgcrest Drive situated such that parking for administrative and public functions is nearest to the roadway, and parking for all other staff is on the rear of the building. Vehicular traffic should enter the building at the rear and exit toward the roadway. Predominant wind direction should also be considered to minimize snow drifting at overhead and personnel doors. Other site structures that should be addressed during construction include exterior tire storage and fuel dispensing. Once the new facility is operational, the existing facility will be used for cold storage. This will help to keep equipment and materials that are occasionally needed throughout the winter clean of snow and ice.

The ground surface at the new location is currently developed as a gravel pad. The new facility will be constructed on a thickened-edge, slab-on-grade concrete foundation with at-grade access. Based on the regional geology and previous geotechnical explorations in the general vicinity of the site, the soils under the gravel pad likely consist of a three to eight foot thick, possibly thawed or frozen, silty organic peat layer underlain by silty sand, silt with sand, and sand that is likely frozen, although deep thaw in areas with thermal influences such as drifting snow or ponded water have been encountered.

Depending on subsurface conditions, which will require a geotechnical evaluation during the next phase of design to determine, two foundation options are likely feasible. These include shallow foundations supported on a refrigerated pad with passive thermosyphons maintaining deep frozen soil (stabilized permafrost), or deep foundations such as helical piles in deeply thawed and frozen soil (thawing permafrost conditions with deep thaw present).

Piped utilities run from the Bethel Heights water and sewer distribution and collection mains to the current facility. An extension of the circulating piped water line will be necessary for the new facility. In lieu of extending the piped sewer lines, sewage could be piped directly to the lagoon.

PLANNING LEVEL COST ESTIMATE

Based on historical data, commercial industrial construction in western Alaska hub communities typically ranges from \$700 to \$1000/SF. Given the nature of the new Public Works Department facility, we would expect construction costs on the highest end of this range with additional costs for design, construction administration, and construction contingency as outlined in the table below.

TECHNICAL MEMORANDUM

Planning Level Cost Estimate				
	Units	Quantity	Unit Price	Total Price
Estimated Construction Cost	SF	22,800	\$1,000	\$22,800,000
Contingency (15%)				\$ 3,420,000
Architecture and Engineering (10%)				\$ 2,280,000
Construction Administration (5%)				\$ 1,140,000
TOTAL				\$29,640,000

City of Bethel, Alaska

City Clerk's Office

Council Meetings

February 23, 2023, Ethics Training

February 28, 2023, Regular City Council Meeting collaboration

- Began organizing what we hope to be a community build of the park's equipment going into Pinky's Park. We received confirmation the equipment was shipped to barge company and will be on the first barge. Reached out to a local contractor to see if there will be concrete services available this summer. Closer to breakup, I will get quotes on the cost for concrete services to secure the equipment.
- Deputy City Clerk started the Public Information Officer Awareness FEMA courses. Completed the Independent Study Course and received certifications for IS-0100 and IS- 0700.
- Continued to reach out to state representatives and staff to coordinate meetings with the council members during their Juneau visit.
- Provided amendments to articles of the Union Agreement for consideration by the negotiating team.
- The current union agreement formatting was not clean and had hidden formatting elements making amendments difficult. The City Clerk reworked the 42-page document clearing and correcting the formatting. Worked through suggested changes to the current agreement and classifications ranges and pay for positions and provided it to the City Manager and Human Resources Director.
- Finalized travel documentation for council member travel to Juneau.
- Met with the Alaska Association of Municipal Clerk's Executive Board. Reviewed Policy and Procedures/By-Laws for AAMC and provided suggested amendments to the Board.
- Updated the City of Bethel Report of Financial and Business Interests document and distributed it to Council and Planning Commission Members.
- Created an employee statement of financial/business interest and outside employment form and provided it to the Attorney, Manager, and Human Resources Director. Finalized the document for distribution to employees by Human Resources.
- Provided the Year in the Clerk's Office summary to the Council.
- Began review and comment on the Bethel 2045 Comprehensive Plan.
- Continued working on the on-demand training options for committee/commission/council volunteers.
- City Clerk attended an 8-hour FEMA Course on Mass Casualty Response for local government on February 22 and 23.
- Posted 5 Facebook posts.
- Processed 8 Passport Applications.
- Deputy City Clerk attended the City's Emergency Response Meeting February 22.

Community Parks and Recreation Committee	full	1
Planning Commission	full	full
Port Commission	2	2
Public Safety and Transportation Commission	full	2
Community Action Grant Technical Review Board	1	2
Public Works Committee	4	2
Finance Committee	2	2
Ethics Board	full	1

ANNUAL PERFORMANCE EVALUATION**NAME: LORI STRICKLER****DATE: FEBRUARY 14, 2023****PART 1 — Evaluate the ability to accomplish the duties set forth by State statutes, the Municipal Code, and other duties as assigned by Council.**

Attend City Council meetings as required, act as parliamentary advisor to Council, record and keep official journal of Council meetings	5	4	3	2	1
Assure notice and other requirements for public meetings are complied with	5	4	3	2	1
Assure public records are available for public inspection as required by law	5	4	3	2	1
Manage City records and develop retention schedules and procedures for inventory, storage, and destruction of records	5	4	3	2	1
Maintain an indexed file of all permanent municipal records, provide for codification of ordinances	5	4	3	2	1
Authenticate or certify City records as necessary	5	4	3	2	1
Prepare Council agendas and Council meeting packets as required by City Council	5	4	3	2	1
Conduct research and prepare information for Council as requested	5	4	3	2	1
Administer all municipal elections and assure that the municipality complies with the Voting Rights Act of 1965, as amended	5	4	3	2	1
Develop, prepare and defend the City Clerk's office annual budget and budget modifications	5	4	3	2	1
Take oaths and affirmations as necessary	5	4	3	2	1
Provide support and training to City boards, committees and commissions	5	4	3	2	1
Manage cemetery procedures and records	5	4	3	2	1
Ability to interface harmoniously and effectively with the public and all levels of management and government	5	4	3	2	1
Other duties as assigned by City Council	5	4	3	2	1

Total	
--------------	--

Rating Scale:

5=Outstanding; 4=Very Good; 3=Good; 2=Satisfactory; 1=Needs Improvement

ANNUAL PERFORMANCE EVALUATION**NAME: LORI STRICKLER****DATE: FEBRUARY 14, 2023****PART 2 — Evaluate the work ethics and work habits.**

Work ethic	5	4	3	2	1
Dependability; can be depended upon without supervision	5	4	3	2	1
Self-motivated; self-reliant; displays energy	5	4	3	2	1
Displays good judgment	5	4	3	2	1
Able to handle difficult or stressful situations	5	4	3	2	1
Adaptability; adjusts to various circumstances, new processes or changes	5	4	3	2	1
Manages time efficiently	5	4	3	2	1
Attitude and enthusiasm	5	4	3	2	1
Willingness and capability to carry out new assignments or projects	5	4	3	2	1
Availability to Council and public	5	4	3	2	1
Follows through with requests	5	4	3	2	1
Attendance record	5	4	3	2	1

Total	
--------------	--

PART 3 — Evaluate the quality of work produced and the degree of knowledge of work procedures and operations.

Accuracy, Completeness and Conformity	5	4	3	2	1
Knowledge of job	5	4	3	2	1
Ability to research and understand City ordinances	5	4	3	2	1
Ability to prepare resolutions, ordinances and reports to City Council	5	4	3	2	1
Quality of work	5	4	3	2	1
Takes pride in work	5	4	3	2	1
Ability and desire to research ways to improve operations	5	4	3	2	1
Exceeds expectation	5	4	3	2	1
Productive with time	5	4	3	2	1
Ability and desire to learn basic job functions	5	4	3	2	1
Ability and desire to learn beyond basic job functions	5	4	3	2	1
Presents completed work in an orderly fashion	5	4	3	2	1
Attention to details	5	4	3	2	1

PART 4 — Evaluate personal relations/interactions

Total	
--------------	--

with**Rating Scale:**

5=Outstanding; 4=Very Good; 3=Good; 2=Satisfactory; 1=Needs Improvement

ANNUAL PERFORMANCE EVALUATION**NAME: LORI STRICKLER****DATE: FEBRUARY 14, 2023****City Council members, City staff members and the public**

Friendly, courteous and flexible	5	4	3	2	1
Maintains a helpful attitude; willing to help	5	4	3	2	1
Steps outside of job duties to help other city staff when needed (team player)	5	4	3	2	1
Working relationship with City Manager and City Department Heads	5	4	3	2	1
Effectively communicates with City staff, Council and the public	5	4	3	2	1
Writes clearly and concisely	5	4	3	2	1
Expresses ideas and opinions in a forthright, logical manner	5	4	3	2	1
Ability to work in stressful situations	5	4	3	2	1
Provides answers when not readily available; Follows through with requests for information	5	4	3	2	1
Acts as a liaison between the City Council and the general public	5	4	3	2	1

Total	
--------------	--

Part 1:	
Part 2:	
Part 3:	
Part 4:	
<i>Overall Evaluation Total:</i>	

Overall Evaluation

Outstanding	Very Good	Good	Satisfactory	Needs Improvement
250	204	153	102	51

Suggested Development/Training Goals:

Council Member Comments:

Rating Scale:

5=Outstanding; 4=Very Good; 3=Good; 2=Satisfactory; 1=Needs Improvement

ANNUAL PERFORMANCE EVALUATION

NAME: LORI STRICKLER

DATE: FEBRUARY 14, 2023

City Clerk Comments:

Council Member's Signature _____

Date: _____

City Clerk's Signature: _____

Date: _____

Rating Scale:

5=Outstanding; 4=Very Good; 3=Good; 2=Satisfactory; 1=Needs Improvement