CITY OF BETHEL

City Council Meeting Agenda, April 9, 2019 – 6:30 PM

Website: https://www.cityofbethel.org/council

Location: Council Chambers, City Hall, 300 Chief Eddie Hoffman Highway, Bethel

Council Members: Fred Watson, Mayor; Thor Williams, Vice-Mayor; Leif Albertson; Mitchell Forbes; Perry Barr; Carole Jung-Jordan; Fritz Charles

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL**
4. **PEOPLE TO BE HEARD – FIVE MINUTES PER PERSON**
5. **APPROVAL OF CONSENT AGENDA AND REGULAR AGENDA**
6. **APPROVAL OF MEETING MINUTES**
   - 6.1. *3-26-2019 Regular City Council Meeting Minutes
7. **REPORTS OF STANDING COMMITTEES**
   - 7.1. Agendas And Draft Meeting Minutes Of Committees And Commissions
8. **SPECIAL ORDER OF BUSINESS**
   - 8.1. City Of Bethel Proclamation: Establishing March 13th As Pete Kaiser Day (Mayor Watson)
9. **UNFINISHED BUSINESS**
   - 9.1. Public Hearing Of Ordinance 19-02: Approving A Subdivision Agreement Between Blue Sky Mke, LLC And The City Of Bethel (Planning Commission)
   - 9.2. Public Hearing Of Ordinance 19-03: Amending Chapter 13.04.180 Of The Bethel Municipal Code, Holding Tank Service (Public Works Committee)
   - 9.3. Public Hearing Of Budget Ordinance 18-12(l): Amending The Adopted FY 2019 Budget-Public Safety-PTO Cash Out (City Manager Williams)
10. **NEW BUSINESS**
    - 10.1. *Introduction Of Ordinance 19-04: Authorizing The Disposal Of Lot 4, Block 15, United States Survey 3230 A & B, Bethel Recording District 4TH Judicial District (781 Third Ave.) Via Lease Pursuant To BMC 4.08.030(A) (City Manager Williams)
    - 10.2. *AM 19-26: Appointment Of Committee Member Joni Beckham-Finance Committee (Mayor Watson)
    - 10.3. AM 19-27: Authorizing Administration To Prepare Ordinances For Property Disposal Through Lease Renewal For BTP, 831 River Street And General Communication Corp. 280 Third Ave pursuant To BMC 4.08.050C (City Manager Williams)

Posted April 3, 2019. at City Hall, AC Co., Swanson's, and the Post Office.

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Kevin Morgan, Asst. City Clerk

City Clerk's Office Contact Information: Email cityclerk@cityofbethel.net **Phone** 907-543-1384

Items noted with an asterisk (*) are consent agenda items, unless removed from the consent agenda they are approved upon the approval of the agenda.
Ordinances introduced at this meeting may be set for public hearing at the next regular meeting.
The Council may by unanimous consent, after 12:00 AM Fix the Time to Which To Adjourn until the following day at 6:30 PM

10.4. AM 19-28: Direct Administration To Complete And Submit A Community Transportation Program Project Nomination By The May 15, 2019 Deadline With The Requisite Cash Match Approved By City Council That Will Be Reviewed, Scored, And Hopefully Selected For Inclusion In The Statewide Transportation Improvement Program (STIP) 2020-2023 (City Manager Williams)

10.5. *IM 19-04: Presentation Of The City's Water & Sewer Services Expenditures Compared To Budget From July 1, 2018 To March 31, 2019 – Utilities Maintenance – Water & Wastewater Activity Report (City Manager Williams)

10.6. *City Attorney Leave - June 6 & 7 and June 17-28 (Mayor Watson)

11. REPORTS

11.1. Mayor's Report

11.2. City Manager's Report

11.3. Clerk's Report

12. COUNCIL MEMBER COMMENTS

13. EXECUTIVE SESSION

13.1. In Accordance With AS 44.62.310(c)2: Subjects That Tend To Prejudice The Reputation And Character Of Any Person, Provided The Person May Request A Public Discussion – Quarterly Evaluation, City Attorney (Mayor Watson)

13.2. In Accordance With AS 44.62.310(c)(1): Matters, The Immediate Knowledge Of Which Would Clearly Have An Adverse Effect Upon The Finances Of The Public Entity And AS 44.62.310(c)(4): Matters Involving Consideration Of Government Records That By Law Are Not Subject To Public Disclosure -Maczynski v. City of Bethel (4BE-18-165-CI) and City of Bethel v. Faulkner-Walsh Contractors, et al (4BE-16-034CI); and potential litigation against LKSD (City Manager Williams)

14. ADJOURNMENT

Posted April 3, 2019. at City Hall, AC Co., Swanson's, and the Post Office.

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Kevin Morgan, Asst. City Clerk

City Clerk's Office Contact Information: Email cityclerk@cityofbethel.net **Phone** 907-543-1384

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The Council may by unanimous consent, after 12:00 AM Fix the Time to Which To Adjourn until the following day at 6:30 PM

Regular Meeting
March 26, 2019

1. CALL TO ORDER

A Regular Meeting of the Bethel City Council was held on March 26, 2019 at 6:30 p.m., in the Council chambers, Bethel, Alaska.

Vice-Mayor Williams called the meeting to order at 6:30 p.m.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

Comprising a quorum of the Council, the following members were present:
Council Member Carole Jung-Jordan Council Member Leif Albertson Council Member Fritz Charles Council Member Mitchell Forbes Mayor Fred Watson (telephonically) Vice-Mayor Thor Williams
Members Absent:
Council Member Perry Barr
Also in attendance were the following:
City Manager Pete Williams, City Attorney Patty Burley, City Clerk Lori Strickler

4. PEOPLE TO BE HEARD – Five minutes per person

John Jordan- Concerned about the City contracting with Dale Construction. Stated the City violated its code provisions regarding procurement.

5. APPROVAL OF CONSENT AGENDA AND REGULAR AGENDA

Approve the consent and regular agenda.

Moved by:	Mitchell Forbes
Seconded by:	Carole Jung-Jordan

Council Member Forbes - Remove Resolution 19-02 from the consent agenda.
Council Member Albertson - Remove Introduction of Budget Ordinance 18-12 (l).

In favor:	Carole Jung-Jordan, Leif Albertson, Fritz Charles, Mitchell Forbes, Fred Watson, Thor Williams
Opposed:	None
Results:	Motion Carries

6. APPROVAL OF MEETING MINUTES

Item 6.1. - * 3-12-2019 Regular City Council Meeting Minutes
Passed on the consent agenda.

Item 6.2. - *3-18-2019 Special City Council Meeting Minutes
Passed on the consent agenda.

7. REPORTS OF STANDING COMMITTEES

Public Works Committee, Carole Jung-Jordan-
The committee met and discussed the Ordinance related to water tank sizes which is presented to the Council tonight.

Port Commission, Mayor Fred Watson-
The Commission met and discussed the East Addition updates. The Mayor congratulated Rich Pope on his appointment as the Vice-Chair on the Commission.

Planning Commission, Kathy Hanson, Chair-
The Commission met and received a training from contract city attorney on how to establish findings of facts.
Next meeting will be April 11, 2019.

Parks Recreation Aquatic Health and Safety Center, Mitchell Forbes-
A meeting will be held April 8, 2019.

Public Safety and Transportation Commission-
The Commission met and elected a new Chair, Monroe Tyler.
The Commission also received an update on the E911 system.
Next meeting is April 3, 2019.

Item 7.1. - Agendas And Draft Meeting Minutes Of Committees And Commissions

8. SPECIAL ORDER OF BUSINESS

9. UNFINISHED BUSINESS

Item 9.1. - Public Hearing Of Ordinance 18-22: Authorizing The Disposal Of Property (Vacant Building Formerly Known As The Police Annex And/Or The Bojangles Building) Pursuant To BMC 4.08.030(A) (City Manager Williams)

Vice-Mayor Williams Opened the Public Hearing.
No one present to be heard.
Vice-Mayor Williams Closed the Public Hearing.
Main Motion: Adopt Ordinance 18-22.

Moved by:	Leif Albertson
Seconded by:	Mitchell Forbes

Postpone until the asbestos abatement report is received.

Moved by:	Fritz Charles
Seconded by:	Carole Jung-Jordan
In favor:	Carole Jung-Jordan, Fritz Charles, Mitchell Forbes, Fred Watson, Thor Williams
Opposed:	Leif Albertson
Results:	Motion Carries

Item 9.2. - Public Hearing Of Budget Ordinance 18-12(k) Amending The Adopted Annual FY 2019 Budget-Wages-Overtime And Benefits (City Manager Williams)

Vice-Mayor Williams Opened the Public Hearing
No one Present to be Heard.
Vice-Mayor Williams Closed the Public Hearing.

Main Motion: Adopt Budget Ordinance 18-12(k).

Moved by:	Mitchell Forbes
Seconded by:	Leif Albertson
In favor:	Carole Jung-Jordan, Leif Albertson, Fritz Charles, Mitchell Forbes, Fred Watson, Thor Williams
Opposed:	None
Results:	Motion Carries

Item 9.3. - Public Hearing Of Ordinance 19-03: Amending Chapter 13.04.180 Of The Bethel Municipal Code, Holding Tank Service (Public Works Committee)
Vice-Mayor Williams opened the Public Hearing.
No one present to be heard.
Vice-Mayor Williams closed the Public Hearing.

Main Motion: Adopt Ordinance 19-03.

Moved by:	Mitchell Forbes
Seconded by:	Carole Jung-Jordan

Primary Amendment: To un-strike "In new home construction" and strike the suggested new language "in new home dwelling completed after January 1, 2019. To Strike "September 1, 2014" and insert "April 30, 2019."

Moved by:	Mitchell Forbes
Seconded by:	Council Member Leif Albertson
In favor:	Carole Jung-Jordan, Leif Albertson, Fritz Charles, Mitchell Forbes, Fred Watson, Thor Williams
Opposed:	None
Results:	Motion Carries

Primary Amendment: to strike the current chart and insert chart with
"Studio 300 sq ft. or less-300 gallons", "Studio more than 300 sq ft.- 400 gallons",
"One bedroom- 500 gallons","Two bedrooms- 700 gallons",
"Three bedrooms- 900 gallons",
"Four or more bedrooms-1000 gallons".

Moved by:	Carole Jung-Jordan
Seconded by:	Mitchell Forbes
In favor:	Carole Jung-Jordan, Leif Albertson, Fritz Charles, Mitchell Forbes, Fred Watson, Thor Williams
Opposed:	None
Results:	Motion Carries

Postpone to allow for another Public Hearing.

Moved by:	Leif Albertson
Seconded by:	Mitchell Forbes
In favor:	Carole Jung-Jordan, Leif Albertson, Fritz Charles, Mitchell Forbes, Fred Watson, Thor Williams
Opposed:	None
Results:	Motion Carries

Item 9.4. - AM 19-20: Direct Administration To Negotiate And Execute A Sales Agreement With Schetky Bus And Van Sales For The Purchase Of One ADA-Compliant Cutaway Transit Vehicle (City Manager Williams)

Main Motion: Motion to approve AM 19-20 was made at the March 12, 2019 Council Meeting by Council Member Perry Barr, Seconded by Council Member MItchell Forbes.

In favor:	Carole Jung-Jordan, Fritz Charles, Fred Watson, Thor Williams
Opposed:	Leif Albertson, Mitchell Forbes
Results:	Motion Carries

10. NEW BUSINESS

Item 10.1. - *Introduction Of Budget Ordinance 18-12(l): Amending The Adopted FY 2019 Budget-Public Safety-PTO Cash Out (City Manager Williams)

Main Motion: Introduce Budget Ordinance 18-12(l).

Moved by:	Mitchell Forbes
Seconded by:	Leif Albertson
In favor:	Carole Jung-Jordan, Leif Albertson, Fritz Charles, Mitchell Forbes
Opposed:	Fred Watson, Thor Williams
Results:	Motion Carries

Item 10.2. - *Resolution 19-02: Opposing Governor Dunleavy's Proposed FY 2020 Budget (Mayor Watson)

Main Motion: Adopt Resolution 19-02.

Moved by:	Fred Watson
Seconded by:	Fritz Charles
In favor:	Carole Jung-Jordan, Leif Albertson, Fritz Charles, Mitchell Forbes, Fred Watson, Thor Williams
Opposed:	None
Results:	Motion Carries

Item 10.3. - *AM 19-22: Appointment Of Committee-Commission Members:
Azara Mohammadi- Public Safety And Transportation Commission;
Olivia Guy- Community Action Grant Technical Review Board (Mayor Watson)

Passed on the consent agenda.

Item 10.4. - AM 19-23: Authorize and Approve $37,991.96 to Year 2, Quarter 1 Community Action Grant Awardees (City Manager Williams)
Main Motion: Approve AM 19-23.

Moved by:	Leif Albertson
Seconded by:	Mitchell Forbes

Council Member Charles declared a conflict of interest because of his involvement with Bethel Search and Rescue.
Vice-Mayor Williams asked Council Member Charles if he will personally gain if this action is approve. Charles responded he would not. Vice-Mayor Williams asked if Council Member Charles could be fair and impartial while voting on this issue. Council Member Charles responded he could. Vice-Mayor Williams ruled that Council Member Charles did not have a conflict of Interest.

In favor:	Carole Jung-Jordan, Leif Albertson, Fritz Charles, Mitchell Forbes, Fred Watson, Thor Williams
Opposed:	None
Results:	Motion Carries

Item 10.5. - AM 19-24: Approving The Special Meeting Dates, Times And Structure For The City Council To Review And Amend The City Manager's Proposed Fiscal Year 2020 Budget (City Manager Williams)
Main Motion: Approve AM 19-24.

Moved by:	Mitchell Forbes
Seconded by:	Carole Jung-Jordan
In favor:	Carole Jung-Jordan, Leif Albertson, Fritz Charles, Mitchell Forbes, Fred Watson, Thor Williams
Opposed:	None
Results:	Motion Carries

Primary amendment: Amend the outline to move general fund before enterprise funds.

Moved by:	Fred Watson
Seconded by:	Carole Jung-Jordan
In favor:	Carole Jung-Jordan, Leif Albertson, Fritz Charles, Mitchell Forbes, Fred Watson, Thor Williams
Opposed:	None
Results:	Motion Carries

Item 10.6. - AM 19-25: Authorizing The City Manager To Direct The Finance Department To Issue A Special Event Certificate Exempting The Collection Of Sales Taxes For The Duck's Unlimited Annual Fund-Raising Banquet (City Manager Williams)
Main Motion: Approve AM 19-25.

Moved by:	Fred Watson
Seconded by:	Carole Jung-Jordan
In favor:	Carole Jung-Jordan, Fred Watson, Thor Williams
Opposed:	Leif Albertson, Fritz Charles, Mitchell Forbes
Results:	Motion does not carry.

Main Motion: Postpone.

Moved by:	Fred Watson
Seconded by:	Leif Albertson
In favor:	Leif Albertson, Fred Watson, Thor Williams
Opposed:	Carole Jung-Jordan, Fritz Charles, Mitchell Forbes
Results:	Motion does not carry

Item 10.7. - *Personal Leave Request- City Clerk- April 3,4, 2019 (Mayor Watson)
Passed on the consent agenda.

Item 10.8. -

Annual Increase For City Clerk Following An Annual Evaluation
In Accordance With The Employment Agreement (Council Member Albertson)
Main Motion: Approve annual increase in the amount of 3% for City Clerk.

Moved by:	Leif Albertson
Seconded by:	Fritz Charles
In favor:	Carole Jung-Jordan, Leif Albertson, Fritz Charles, Mitchell Forbes, Fred Watson, Thor Williams
Opposed:	None
Results:	Motion Carries

11. REPORTS

Item 11.1. - Mayor's Report

Item 11.2. - City Manager's Report

Item 11.3. - Clerk's Report

12. COUNCIL MEMBER COMMENTS

Mayor Watson-
Thanked the City Clerk for her work.

Vice-Mayor Williams-
Will be in Juneau, representing LKSD during the next council meeting, so will be participating telephonically.
Identified concerns on Blue Sky and suggested the City establish special assessment units.
Ducks Unlimited next week, Camai this weekend and congratulated Pete Kaiser on his win.
There is so much to do in Bethel, thanked the community.

Council Member Albertson-
Reminded Council of the Blue Sky Subdivision Agreement which will be presented to the Council in a near future meeting. Stated concern of the water and sewer cost impact to the other residents.

Council Member Forbes-
Thanked the Council for their hard work.
Encouraged everyone to stay safe and off the ice.

Council Member Jung-Jordan-
Thanked everyone for a good meeting.
Looking forward to Camai.
Congratulated Pete Kaiser on his win.

Council Member Charles-
Encouraged Veterans who have retired to go to see the National Guard representative.
Hopes everyone travels safe.

13. EXECUTIVE SESSION

14. ADJOURNMENT

Main Motion: Adjournment.

Moved by:	Carole Jung-Jordan
Seconded by:	Mitchell Forbes
In favor:	Carole Jung-Jordan, Leif Albertson, Fritz Charles, Mitchell Forbes, Fred Watson, Thor Williams
Opposed:	None
Results:	Motion Carries

Meeting ended at 10:03 p.m.

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Fred Watson, Mayor

ATTEST:

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Lori Strickler, City Clerk

City of Bethel, Alaska
Planning Commission

March 21, 2019 Regular Meeting Bethel, Alaska

I. CALL TO ORDER:

A regular meeting of the Planning Commission was held on March 21, 2019 at the Bethel City Hall, Council Chambers in Bethel, Alaska. The Chair of the Commission Kathy Hanson called the meeting to order at 6:32 PM.

II. ROLL CALL:

Comprising a quorum of the Commission, the following members were present for roll call:
Kathy Hanson, Lorin Bradbury, John Guinn, Alex Wasierski, Shadi Rabi, and Tracy Beans
Unexcused Absence: Scott Campbell
Excused Absence: Thor Williams
Also Present: Pauline Boratko, Recorder; and Patty Burley, City Attorney; Hugh Short, Blue Sky Developer.

III. PEOPLE TO BE HEARD:

Steve Murat: voiced his concerns of subdivision violations.
Mike Shantz: supports Steve Murat in which he addressed many violations in subdivisions.

IV. APPROVAL OF THE AGENDA:

MOVED:	John Guinn	Motion the approve the agenda
SECONDED:	Lorin Bradbury	
VOTE ON MOTION	Unanimous	

V. APPROVAL OF THE MINUTES:

MOVED:	Shadi Rabi	Motion to approve the February 14, 2019 regular meeting minutes.
SECONDED:	John Guinn	
VOTE ON MOTION	Unanimous	

MOVED:	John Guinn	Motion to approve the March 7, 2019 special meeting minutes.
SECONDED:	Alex Wasierski	
VOTE ON MOTION	Unanimous	

VI. NEW BUSINESS:

A. Blue Sky Supplemental Resolution: Commissioners reviewed supplemental resolution. John Guinn left the meeting early at 7:40pm.

MOVED:	Shadi Rabi	Motion to approve Blue Sky Supplemental Resolution.
SECONDED:	Lorin Bradbury	
VOTE ON MOTION	Unanimous	

Lorin Bradbury left the meeting early at 8:01pm

B. Beginning Procedures to change the Bethel Municipal Code (BMC)-Commissioners discussed process to reword and clarify the BMC.

VI. PLANNER'S REPORT:

VII. SPECIAL ORDER OF BUSINESS:

VIII. COMMISSIONER'S COMMENTS:

Kathy Hanson-Concerned citizen informed her about 4-plex being built in subdivisions.
Tracy Beans- no comment.
Lorin Bradbury-not available for comment.
John Guinn- not available for comment.
Shadi Rabi-Please add subdivision concerns, right of ways, site plan permits to next month's agenda.
Alex Wasierski-no comment.

X. ADJOURNMENT:

MOVED:	Shadi Rabi	Motion to adjourn the meeting.
SECONDED:	Alex Wasierski	
VOTE ON MOTION	Unanimous	

With no further business the meeting adjourned at 8:14 pm
APPROVED THIS _____ DAY OF ___________, 2019

_______________________________ _______________________________

ATTEST: Pauline Boratko, Recorder Kathy Hanson, Chair

City of Bethel
Parks, Recreation, Aquatic, Health & Safety Center Committee Regular Meeting - Monday, April 8, 2019 6:00 pm
City Hall Council Chambers, Bethel, AK

Brian Lefferts
Chair
Term Expires 2020

Judy Wasierski
Vice-Chair
Term Expires 2021

Michelle DeWitt
Committee Member Term Expires 2020

Kathy Hanson *Committee Member* Term Expires 2021

Beverly Hoffman
Committee Member Term Expires 2021

Justin Wintersteen
Committee Member Term Expires 2019

Kathryn Baldwin
Alt. Committee Member
Term Expires 2020

Peter Evon
Alt. Committee Member
Term Expires 2020

Mitchell Forbes *Council Representative* Term Expires 2019

Stacey Reardon
YK Fitness Center Director

Corbin Ford
Property Maint. Forman Ex Officio Member

I. CALL TO ORDER

II. ROLL CALL

III. PEOPLE TO BE HEARD – Three minutes per person

IV. APPROVAL OF AGENDA

V. APPROVAL OF MINUTES
- A. August 13, 2018 Meeting Minutes
- B. September 10, 2018 Meeting Minutes
- C. February 11, 2019 Meeting Minutes
- D. March 11, 2019 Meeting Minutes

VI. SPECIAL ORDER OF BUSINESS

VII. UNFINISHED BUSINESS
- A. Land and Water Conservation Grant
- B. Evaluate FY17/FY18 YK Fitness Center (YKFC) Expenses for Future Action
- C. Evaluate Past YKFC Endowment Fund Transactions and Current Fund Balance
- D. Annual 4th of July Preparation

VIII. NEW BUSINESS
- A. Maintenance for the Sport's Field (Codman Services)
- B. Contracting for Recreational Services (DeWitt)

IX. PROPERTY MAINTENANCE REPORT

X. YK FITNESS FACILITY DIRECTOR REPORT

XI. COMMITTEE MEMBER COMMENTS

XII. ADJOURNMENT

Posted April 2, 2019 at City Hall, AC Co., Swanson's, and the Post Office.

____
Charlie Dan, Public Works Assistant

City of Bethel, Alaska
Finance Committee Minutes

February 25, 2019 | Regular Meeting | Bethel, Alaska

I. CALL TO ORDER

A regular meeting of the Finance Committee was scheduled on February 25, 2019 at 6:30 p.m. in City Council Chambers.

II. ROLL CALL

Comprising a quorum of the Committee, the following were **present**:

Perry Barr

Dave Trantham – over the phone

Also

Christine Amos – recorder

Quorum of the body could not be established and the meeting was adjourned.

____
Chair

ATTEST:

____
Christine Amos, Recorder

City of Bethel, Alaska
Finance Committee Minutes

March 25, 2019 | Regular Meeting | Bethel, Alaska

I. CALL TO ORDER

A regular meeting of the Finance Committee was scheduled on March 25, 2019 at 6:30 p.m. in City Council Chambers.

II. ROLL CALL

Comprising a quorum of the Committee, the following were **present**:

Cindy Sharp – ex officio

Christine Amos – recorder

Quorum of the body could not be established and the meeting was adjourned.

____

Chair

ATTEST:

____

Christine Amos, Recorder

City of Bethel Proclamation

ESTABLISHING MARCH 13TH AS PETE KAISER DAY

WHEREAS, Pete Kaiser became a hometown hero capturing the eyes of the world and the hearts of the Yukon Kuskokwim Delta when he won the 2019 Iditarod Trail Sled Dog Race;

WHEREAS, with lead sled dogs, Lucy and Morrow trained in the challenging weather of the Y-K Delta, Pete Kaiser prevailed in the warmest and windiest Iditarod in history during his 9 days 12 hours, 39 minutes and 6 seconds run;

WHEREAS, in 2005, while a senior in high school in Bethel, Pete won his first competitive local race, the Akiak Dash; three years later in 2008, setting his sights on a longer local race, Pete went on to win the Bogus Creek 150;

WHEREAS, in 2009, Pete showed his drive and dedication to the sport of mushing in his Kuskokwim 300 rookie year, by competing in the Kuskokwim 300, Tustumena 200 and the Kobuk 440; qualifying him for his first Iditarod run in 2010;

WHEREAS, in 2015, Pete and his team realized a dream when they won the premiere mid-distance dog sled race in the world, the Kuskokwim 300; this victory, when combined with his Akiak Dash and Bogus Creek 150 wins, also gave Pete the distinction of earning the Kuskokwim Triple Crown; Pete was the first musher ever to achieve this honor;

WHEREAS, Pete went on to win the Kuskokwim 300 in 2016, 2017 and 2018, four consecutive wins in a row;

WHEREAS, by being the first person of Yup'ik descent to win the Iditarod, Pete is preserving an important aspect of Yup'ik culture by competing in, promoting, and sharing the sport of mushing on the world stage,

WHEREAS, Pete is the first musher from Bethel, Alaska ever to win the Iditarod, the Last Great Race on Earth;

WHEREAS, Pete's success story proves that with passion and determination it is possible to achieve monumental things;

NOW, THEREFORE, the City of Bethel proclaims March 13th, as Pete Kaiser Day in the City of Bethel.

____
Fred Watson, Mayor

Attest:

____
Lori Strickler, City Clerk

Introduced by: Planning Commission
Introduction Date: January 22, 2019
Public Hearing Date: February 12, 2019
Action:
Vote:

CITY OF BETHEL, ALASKA

Ordinance 19-02

AN ORDINANCE BY THE BETHEL CITY COUNCIL APPROVING A SUBDIVISION AGREEMENT BETWEEN BLUE SKY MKE, LLC AND THE CITY OF BETHEL

WHEREAS, Bethel Municipal Code Section 17.04.067 authorizes the City of Bethel to enter into a Subdivision Agreement with a potential developer;

WHEREAS, Subdivision Agreements are beneficial to both the City and the subdivider;

WHEREAS; for a subdivider, a Subdivision Agreement provides assurances that so long as the subdivider follows existing standards and requirements of both the Code and the Agreement, the subdivider will be able to proceed without being subject to change orders by the City and with the assurance of a final plat;

WHEREAS, for the City, a Subdivision Agreement, provides a clear roadmap of the expectations for the subdivider, giving the City time to prepare and focus its resources during the development process;

WHEREAS, the Planning Commission reviewed the proposed Subdivision Agreement on December 13, 2018 along with all supporting documentation;

WHEREAS, the Planning Commission has been involved in this matter for over a year now and has heard extensive public testimony on the matter;

WHEREAS, after careful deliberation, the Planning Commission voted 5-1 in favor of recommending that the City Council approve the Blue Sky Subdivision Agreement provided the condition that all dedicated open spaces be useable be inserted into the Agreement; and

WHEREAS, that condition has been added;

THEREFORE BE IT ORDAINED by the City Council of Bethel, Alaska, as follows:

SECTION 1. Classification. This is a non-codified Ordinance and shall not become part of the Bethel Municipal Code.

SECTION 2. Authorization. Pursuant to Bethel Municipal Code 17.04.067, the City Council approves the terms of the Subdivision Agreement contained within between the City of Bethel and Blue Sky MKE, LLC.

SUBDIVISION AGREEMENT

Subdivision: Blue Sky Subdivision,

The City of Bethel (hereinafter the City) a municipal corporation, and Blue Sky MKE, LLC (hereinafter Developer) enter into the following agreement this _________ day of February, 2019.

Blue Sky MKE, LLC, owner of Blue Sky Subdivision, executes this Agreement. It is understood that the person who executes the Agreement on behalf of the Developer does so in the capacity of an authorized member and warrants that he has the authority to execute this Agreement on behalf of the Developer. The parties to this Agreement shall accept notices at the following addresses:

Developer	City of Bethel
Blue Sky MKE, LLC	City of Bethel
PO Box 1374	Legal Department
Girdwood, AK 99587	PO Box 1388
	Bethel AK 99559

The real property which is the subject of this Agreement (hereinafter the Subdivision) is located in the City of Bethel and is described as follows:

> Sections 11 and 12 of Tract 41, Township 8 North, Range 72 West, Seward Meridian
>
> Containing 22.38 Acres (more or less)

** The legal description was taken from the preliminary plat for the Subdivision and may be subject to change after the recording of the final plat. Developer agrees that no change shall be detrimental to the City in enforcing the terms of this Agreement.

Under the terms of an existing ordinance to regulate and ensure the orderly subdivision and development of land in the City of Bethel, Alaska, known as the Bethel Subdivision Ordinance (Chapter 17 of the Bethel Municipal Code (BMC)), it is provided that before the final plat of a subdivision is approved for recordation, all physical improvements required by said ordinance for the land so subdivided shall have been installed therein, except that in lieu of actual installation of said physical improvements, the subdivider shall enter into an agreement with bond or other security in an amount equal to the total cost of such improvements guaranteeing that the improvements will be installed within a designated length of time.

Installation of said improvements has not been completed and the Developer desires to enter into said Agreement and furnish bond or other security so that the aforesaid plat may be approved for recordation.

The Developer seeks the City's non-objection to a final plat for the subdivision pursuant to BMC, section 17.04.067. In consideration of the City of Bethel's non objection to a final plat for the subdivision, the Developer agrees to construct and install the improvements described below in accordance with all the terms, covenants and conditions of this Agreement and to the specifications outlined by the City or the party named herein.

- ☐ Circulation System (Roads)
- ☐ Complete Streets – Compliance
- ☐ Drainage (in conformance with Army Corp and City requirements)
- ☐ Dedicated dumpster easements with fill (dumpsters provided by City)
- ☐ Electrical Power Lines and telecommunication lines & Easements (as approved by AVEC, United Utilities and/or GCI)
- ☐ Graveled and compacted Streets
- ☐ LED Street Lighting
- ☐ Property Numbering and Street Names
- ☐ Recreation and Open Space Dedications. The open space must be usable space within the subdivision.
- ☐ Street Signs
- ☐ Water & ☐ Sewer (developer to pay for a portion of a rate study that will be requested by the City to analyze future water and sewer needs. The Developer will be responsible for 25 percent of the cost of the rate study up to $150,000 total cost of the study).
- ☐ Zoning
- ☐ Other: <u>Remediation of three (3) problematic culverts located inside Tsikoyak Subdivision.</u>
- ☐ Other: <u>The Developer will not sell any lots or begin any improvements until the Developer has obtained written permission from the Bureau of Indian Affairs (BIA) and provided a copy of same to the City.</u>

☐ Other: All construction shall be in accordance with the plan set that is reviewed and approved by the City of Bethel Public Works and the City's Engineer.

The Developer estimates the cost of the improvements to be $_____________________

The Developer agrees to attach a time schedule for completing all of the above improvements as an Exhibit to this Agreement.

Revised Estimates of Cost of All Improvements:

Estimate		Date
Roads :	Joe Dale (Attachment C)	7-1-17
Power:	AVEC (Attachment D)	

Developer acknowledges that although the City requires construction and installation of these items, that the Developer is solely liable for the cost thereof.

ARTICLE I

GENERAL PROVISIONS

1.1 Application of Article.

Unless this Agreement expressly provides otherwise, all provisions of these articles apply to every part of this Agreement.

1.2 Permits, Laws and Taxes

The Developer shall acquire and maintain in good standing all permits, licenses, and other entitlements necessary to its performance under this Agreement. All actions taken by the Developer under this Agreement shall comply with all applicable statutes, ordinances, rules and regulations. The Developer shall pay all taxes pertaining to its performance under this Agreement.

1.3 Relationship of Parties

Neither by entering into this Agreement, nor by doing any act hereunder, may the Developer or any contractor or subcontractor or other agent of the Developer be deemed an agent, employee or partner of the City, or otherwise than, in the case of the Developer, an independent contractor. The Developer and its contractors and subcontractors shall not represent themselves to be agents, employees or partners of the City, or otherwise associated with the City. The Developer shall notify all of its contractors and subcontractors of the provisions of this section.

1.4 Engineer's Relationship to City

Notwithstanding section 2.8 or any agreement whereby the City reimburses the Developer's engineering costs, an engineer retained by the Developer or the City to perform work under this Agreement shall not be deemed an agent, partner or contractor of the City, or otherwise associated with the City.

1.5 Developer's Responsibility

The Developer shall be solely responsible for the faithful performance of all terms, covenants and conditions of this Agreement notwithstanding the Developer's delegation to another of the actual performance of any term, covenant or condition thereof.

1.6 Allocation of Liability

The Developer shall indemnify (to include paying all costs of defense, including without limitation, actual attorney's fees) and hold the City harmless from any claim, action or demand arising from any act or omission related to this Agreement in whole or in part, of the Developer, his agents, employees or contractors. The liability assumed by the Developer pursuant to this section includes, but is not limited to, claims for labor and materials furnished for the construction of the improvements.

1.7 Disclaimer of Warranty

Notwithstanding this Agreement or any action taken by any person hereunder, neither the City nor any City officer, agent or employee warrants or represents the fitness, suitability, or merchantability of any property, plan, design, material, workmanship, or structure for any purpose.

1.8 Non-Discrimination

A. In performing its obligations under this Agreement, the Developer shall not discriminate against any person on the basis of race, creed, color, national origin, sex, sexual orientation, gender identification, marital status, age or on any other basis prohibited by law or ordinance.

B. In selling or leasing property or improvements in the subdivisions, the Developer shall not discriminate against any person on the basis of race, creed, color, national origin, sex, sexual orientation, gender identification, marital status, age or on any other basis prohibited by law or ordinance.

1.9 Cost of Documents

All plans, reports, drawings, electronic data and other documents that this Agreement requires the Developer to provide the City shall be furnished at the Developer's expense.

1.10 Public Utilities

A. Any public utility service contemplated by this Agreement need be provided only to areas where the service is not prohibited by the Regulatory Commission of Alaska and applicable law. All utility service shall conform to the rules, regulations and tariffs of the Regulatory Commission of Alaska.

B. If the Regulatory Commission of Alaska disallows any utility service by the City following the execution of this Agreement, the provision of the disallowed service shall be deleted from the requirements under this Agreement without affecting any other part thereof. The disallowance shall not be grounds for any claim, action or demand against the City.

C. Any public utilities shall be granted any necessary easements.

1.11 Time of the Essence

Unless otherwise expressly provided herein, time is of the essence of each and every term, covenant and condition of this Agreement.

1.12 Assignment

A. Except insofar as subsection B of this section specifically permits assignments, any assignment by the Developer of its interest in any part of this Agreement or any delegation of duties under this Agreement shall be void, and any attempt by the Developer to assign any part of its interest or delegate any duty under this Agreement shall constitute a default entitling the City to invoke any remedy available to it under Section 1.13 or at law or in equity.

B. The Developer may assign its interest or delegate its duties under this Contract:

1 To the extent that Article 9 or the Uniform Commercial Code requires that assignments of contract rights be allowed.

2 To contractors and subcontractors, subject to section 1.5.

3 As expressly permitted in writing by the City.

1.13 Default: City's Remedies

A. The City may declare the Developer to be in default:

1. If the Developer is adjudged bankrupt, makes a general assignment for the benefit of creditors, suffers a receiver to be appointed on account of insolvency, takes advantage of any law for the benefit of insolvent debtors;

   Or

2. If the Developer has failed in any measurable way to perform its obligations under this Agreement provided the City gives the Developer notice of the failure to perform and the Developer fails to correct the failure within thirty (30) days of receiving the notice; of if the failure requires more than thirty (30) days to cure, the Developer fails within thirty (30) days of receiving the notice to commence and proceed with diligence to cure the failure.

B. Upon a declaration of default, the City may do any one or more of the following:

1. Terminate the Agreement without liability for any obligation maturing subsequent to the date of termination;

2. Perform any act required of the Developer under this Agreement, including constructing all or any part of the improvements, after giving seven (7) days' notice in writing to the Developer. The Developer shall be liable to the City for any costs thus incurred. The City may deduct any costs thus incurred from any payment then or thereafter due the Developer from the City, whether under this Agreement or otherwise.

3. Exercise its rights under any performance or warranty guaranty securing the Developer's obligations under this Agreement.

4. Pursue any appropriate judicial remedy including, but not limited to, an action for injunction and civil penalties.

1.14 Non-Waiver

The failure of the City at any time to enforce a provision of this Agreement shall in no way constitute a waiver of the provision, nor in any way affect the validity of this Agreement or any part hereof, or the right of the City thereafter to enforce each and every provision hereof.

1.15 Interpretation

A. Each document incorporated by reference herein is an essential part of this Agreement and any requirement, duty or obligation stated in one document is as binding as if in all. All documents shall be construed to operate in a complementary manner and to provide for a complete project.

B. If the terms of any of the documents and amendments thereto comprising this Agreement conflict, the conflict shall be resolved by giving the conflicting documents and amendments thereto the following order of preference:

1. Documents
2. Article II of this Agreement titled “Improvement Construction Standards and Procedure”, and Article III of this Agreement “Acceptance of Improvements.”
3. Article I of this Agreement “General Provisions.”
4. Any other document incorporated herein by reference.

1.16 Effect of Standard Specifications

The standard specifications of the City of Bethel Municipal Code in effect at the time this Agreement is executed are incorporated by reference as minimum construction standards for performance under this Agreement. All performance by Developer shall be done in a good and workmanlike manner with the warranty that all work and improvements (to include the engineering thereon) are fit for the ordinary purpose for which such work and improvements are used.

1.17 Amendment

The parties may amend this Agreement, only by written agreement, signed by both parties and appended hereto.

1.18 Jurisdiction – Choice of Law

Any civil action arising from this Agreement shall be brought and tried in the Superior Court for the Fourth Judicial District of the State of Alaska at Bethel. The law of the State of Alaska shall govern the rights and duties of the parties under this Agreement.

1.19 Severability

Any provision of this Agreement that may be declared invalid or otherwise unenforceable by a court of competent jurisdiction shall be ineffective to the extent of such invalidity without invalidating the remaining provisions of the Agreement.

1.20 Integration

This instrument and any writings incorporated by reference herein embody the entire agreement of the parties. This Agreement shall supersede all previous communications, representations or agreements, whether oral or written, between the parties hereto concerning the subject matter of this Agreement.

1.21 Responsibility for Claims

In addition to Developer's duties contained in §1.6 above, Developer shall indemnify (to include paying all costs of defense, including without limitation, actual attorney's fees) and save harmless the City, its officers and employees, from all suits, actions, or claims of any character brought because of any injuries or damages received or sustained by any person, persons or property on account of or in consequence of any neglect in safeguarding the work; or through the use of unacceptable materials in constructing the work; or because of any act of omission, neglect or misconduct of said Developer; or from any claims or amounts arising or recovered under the "Worker's Compensation Act," or any other law, order, or decree; and in the event of suit or suits, action or actions, claim or claims for injuries or damages, Developer's surety shall be held until the aforesaid shall have been settled and suitable evidence to that effect furnished to the City.

1.22 No Contract Rights in Third Parties

It is specifically agreed between the parties executing this Agreement that it is not intended by any of the provisions of any part of the Agreement to create in the public or any member thereof a third-party beneficiary hereunder or to authorize anyone not a party to this Agreement to maintain a suit for personal injuries or property damage pursuant to the terms or provisions of this Agreement.

1.23 Definitions

Unless this Agreement expressly provides otherwise, the following definitions shall apply herein:

A. "Acceptance" – by the City means a determination that an improvement meets municipal or state standards, and does not refer to accepting a dedication of the improvement by the Developer.

B. "City" – for the purposes of administering this Agreement, means the City Manager or his designee.

C. "Improvements" – means all work the Developer is required to perform under this Agreement.

D. “Municipal Improvements” – means improvements to be dedicated to the City or to the public, or improvements operated and controlled by the City.

1.24 Developer’s Duties Run with the Land; Memorandum of Agreement

The duties of the Developer run with the land for the benefit of the City. Upon executing this Agreement, the parties shall execute and the City may record the Memorandum of Subdivision Agreement.

ARTICLE II

IMPROVEMENT CONSTRUCTION STANDARDS AND PROCEDURE

2.1 Recording of Final Plat.

The City will not render its non-objection to the final plat for the subdivision until the Developer has submitted and the City has approved the performance guaranty required by Section 2.2 and the Developer has complied fully with Sections 2.8 through 2.14.

2.2 Performance Guaranty

A. The Developer shall guaranty for the sole benefit of the City that the Developer will perform its obligations under this Agreement. The guaranty shall be in one of the forms specified by Sections 2.3, 2.4 or 2.5. During the term of this Agreement, the Developer may, with the written consent of the City, substitute for a performance guaranty submitted under this section another guaranty in the required amount and in one of the forms specified by Sections 2.3, 2.4 and 2.5.

B. Amount of Guaranty:

1. The guaranty shall be in an amount equal to the estimated cost of all improvements, which shall be computed as follows. The Developer shall submit for the City’s approval a cost estimate for each improvement required by this Agreement. The Cost Estimate shall be completed as outlined in Section 2.10 Cost Estimate. The estimated cost of all improvements shall be the sum of the approved estimated cost of constructing each improvement, plus an overrun allowance upon that sum as follows:

Total Estimated Cost of Constructing Improvements	Overrun Allowance

$0 to $500,000	20%
$500,001 to $1,000,000	15%
$1,000,001 +	10%

2. If the City finds that increases in construction costs between the time the City approves the estimated improvement costs under 1 of this subsection and the time the improvements are completed, have rendered the approved estimated improvement costs unreasonably low; or if said costs are unreasonably low for other substantial cause, the City may require the Developer to increase the performance guaranty to an amount equal to an approved estimated cost of all improvements based upon current construction costs.

C. If the Developer is not in default under this Agreement, the City may allow a reduction in the amount of the performance guaranty, or the amount secured thereby, not exceeding the difference between the estimated cost of all improvements and the current estimated cost of the work remaining to be performed under this Agreement; provided, however, that amount of the performance guaranty, or the amount secured thereby, always shall be greater than or equal to the amount of the warranty guaranty required by Section 3.9.

D. As soon as one of the following occurs, the City shall release any performance guaranty that has not been used or encumbered under Section 1.13:

1. The final acceptance of all improvements and the posting of a warranty guaranty as provided in Section 3.8; or

2. The expiration of the warranty period as provided in Section 3.9A.

2.3 <u>Bonds</u>

The Developer may provide a performance bond and a labor and material bond from a company qualified by law to act as a surety in the State of Alaska. The bond shall be in a form approved by the City. The bond shall name the City as the sole oblige and the Developer as the principal. The surety must be rated by A.M. Best as an A or B surety.

2.4 <u>Escrow</u>

The Developer may deposit cash in an escrow with a bank qualified by law to do business in the State of Alaska. The disbursement of the escrowed funds shall be governed by an escrow agreement in a form approved by the City.

2.5 Letter of Credit

The Developer may cause a bank qualified to do business in the State of Alaska to issue an irrevocable letter of credit or loan commitment agreement to the City as beneficiary. The letter of credit or loan commitment agreement shall be in a form approved by the City.

2.6 Deed of Trust

The Developer may grant the City a first deed of trust on real property located in the City to secure the estimated cost of all improvements. The City will accept the first deed of trust if (1) the assessed value equals or exceeds the amount to be secured by the Deed of Trust and (2) the City obtains, at Developer's expense, a policy of title insurance from a recognized title company doing business in the State of Alaska, naming the City as the insured beneficiary of the first deed of trust in the amount of the estimated cost of all improvements.

2.7 Prerequisites to Construction

The Developer shall not obtain permits for the construction of improvements or commence the construction of improvements until the requirements of Sections 2.8 through 2.14 have been met and the City has delivered to the Developer the Notice to Proceed.

2.8 Engineer

A. The Developer shall retain an engineer registered as a professional engineer under the laws of the State of Alaska, to design and administer the construction of the improvements, including preparing plans and specifications, inspecting and controlling the quality of the work, and preparing as-built data. The Engineer shall perform the work described herein in accordance with the City's recommended procedures for consulting engineers. The Engineer shall provide a true and correct copy of his certificate of registration to the City of Bethel Engineer. If the City requires work outside of this Agreement, the City will reimburse the Developer for any portion of the engineering costs based on the professional fee schedule that will be provided to the City Engineer

B. The Engineer shall have the following insurance:

1. E&O insurance of at least Five Hundred Thousand ($500,000) Dollars

   The Engineer will maintain the E&O insurance for a period ending no later than two years after the completion of the work set out in the Subdivision Agreement. The Engineer will provide a true and correct copy of the E&O policy to the City Engineer.

2. The Developer shall inform the City of the name and mailing address of the Engineer he has retained to perform the duties described in

subsection A of this section, and agrees that notice to the engineer at the address so specified regarding the performance of such duties shall constitute notice to the Developer. The Developer shall promptly inform the City of any change in the information required under this section.

2.9 Plans and Specifications

A. The Developer shall submit to the City, in such form as the City may specify all plans and specifications pertaining to the construction of the improvements.

B. The Developer shall submit to the City proof that he has retained an engineer to perform the duties described in §2.8A.

C. If the City Engineer requires soil tests or other tests pertaining to the design of improvements, the Developer shall submit reports of the test results with the plans and specifications to the City Engineer.

D. The City either in-house or through retained professionals, shall approve the plans and specifications as submitted or indicate to the Developer how it may modify them to secure approval within three (3) weeks from either [1] the submission of all plans and specification for the improvements, or [2] the payment of the deposit required upon plan submission under Section 2.10, whichever occurs later.

2.10 Cost Estimate

A. The Developer shall submit for the City's approval a cost estimate for each improvement required by this Agreement. The cost estimate shall be provided by the Developer's Engineer and shall be based on final stamped and sealed plans and specifications.

2.11 Reserved

2.12 Quality Control Program

A. The Developer shall submit to the City, in such form as the City may specify, a quality control program for the construction of the improvements.

B. The quality control program shall provide sufficient inspection and test procedures to determine compliance with all applicable plans, specifications, and safety requirements. The program shall include at least the following:

1. The frequency and type of all tests to be performed.
2. A list of all persons who will perform tests and inspections.
3. Procedures for coordinating testing and inspection with the City Engineer, and for providing advance notice to the City Engineer of all inspections and tests which the City Engineer shall witness.

C. Procedures for reporting quality control activities including discoveries of deficiencies in the work.

1. Quality Control Program is attached as Exhibit A.

2.13 Work Schedule

A. The Developer shall submit to the City Engineer, in such a form as the City may specify, a work schedule.

B. The work schedule shall include a progress chart of a suitable scale indicating the approximate percentage of work schedule for completion at any given time. For each improvement the schedule shall indicate starting and completion dates for the following:

1. Clearing, grubbing, removing overburden

2. Excavation, installation and backfill and 95% compaction for each utility to be installed by the Developer.

3. Excavation, backfill and 95% compaction for street facilities.

C. Work Schedule is attached as Exhibit B.

2.14 Materials

A. The Developer shall submit, in such form as the City may specify, detailed information concerning all materials and equipment it proposes to incorporate into an improvement.

B. Upon the City's request, the Developer shall submit samples of materials or equipment it proposes to incorporate into an improvement.

2.15 Liability Insurance

The Developer shall provide adequate proof that they have acquired the insurance required as outlined in Exhibit C.

2.16 General Standard of Workmanship

A. The Developer shall construct all improvements in accordance with plans, specifications and contracts approved by the City and with the terms, covenants and conditions of this Agreement. The Developer shall not incorporate any material or equipment into an improvement unless the City has approved its use. Unless the City specifically agrees otherwise in writing, all materials, supplies and equipment incorporated into an improvement shall be new.

B. If, in the course of construction, conditions appear that in the exercise of reasonable engineering judgment require a modification of or substitution for approved materials, equipment, plans, specifications or contracts to meet a higher standard of performance, the Developer shall give written notice thereof to the City and, subject to the City's prior approval, make the modification or substitution.

C. The Developer shall construct all facilities in the subdivision not otherwise subject to this agreement in accordance with applicable statutes, ordinances and specifications.

D. Developer will build the roads to the standards presently accepted by the City of Bethel Public Works department Director or his designee.

2.17 Work in Proposed Right-of-Way

The Developer shall comply with all ordinances and secure all necessary permits and authorizations pertaining to work in public rights-of-way. The Developer shall coordinate and supervise the installation and construction of all utility improvements, including those not otherwise covered by this Agreement, in a manner that will prevent delays in City construction or other damage to the City, and that will permit the City properly to schedule work that it will perform.

There is no allowed access to the City’s public Rights of Way until the plat is approved and recorded.

2.18 Surveyor

All surveys required for the completion of improvements under this Agreement shall be made by a person registered as a professional land surveyor under the laws of the State of Alaska.

2.19 Required Reporting

A. Quality control.

1. The Developer shall submit to the City, regularly and promptly, written reports describing the results of all tests and inspections required by the quality control program, and all other tests and inspections which the Developer may make.

2. The Developer or Developer’s Engineer shall coordinate testing and inspections with the City and provide reasonable advance notice to the City of all tests and inspections which the City shall witness, as required by the approved quality control program.

B. Construction progress.

1. At such intervals as the City may require, the Developer shall enter on the approved work schedule progress chart the actual work progress to date, and immediately forward two (2) copies of the marked progress chart to the City.

2. If actual progress indicates that the Developer will not perform the work as scheduled, the Developer shall prepare and submit a revised schedule for the City's approval.

3. In addition to any other notice that this Agreement may require, the Developer shall give the City reasonable notice prior to commencing each of the following:

a. Clearing and grubbing

b. Completion of any excavation;

c. Installation of each utility;

d. Placement of backfill, or classified backfill;

e. First placement of leveling course;

f. First placement of gravel;

g. Compaction – streets (roads) ;

2.20 Progress Payments

The Developer shall pay his contractors all contract progress payments when due.

2.21 Surveillance

A. The City may monitor the progress of the work and the Developer's compliance with this Agreement and perform any inspection or test which it deems necessary to determine whether the work conforms to this Agreement.

B. If the Developer fails to notify the City of inspections, tests and construction progress as required by Section 2.19., the City may require, at the Developer's expense, retesting, exposure or previous stages of construction, or any other steps which the City deems necessary to determine whether the work conforms to this Agreement.

C. Any monitoring, tests or inspections that the City orders or performs pursuant to this section are solely for the benefit of the City. The City does not undertake to test or inspect the work for the benefit of the Developer or any other person.

2.22 Stop Work Orders

A. If the City determines there is a substantial likelihood that the Developer will fail to comply, or if the Developer does fail to comply, with this Agreement, the City may stop all further construction of all or some of the improvements by posting a stop work order at the site of the nonconforming construction and notifying the Developer or its engineer of the order. In this section, "nonconforming construction" includes, by way of example and not by way of limitation, construction work for which the Developer failed to strictly comply with the requirements contained in §2.9, even though the constructed work passes the tests.

B. A stop work order shall remain in effect until the City approves:

1. Arrangements made by the Developer to remedy the nonconformity; and
2. Assurances by the Developer that future nonconformities will not occur.

C. The issuance of stop work order under this section is solely for the benefit of the City. The City does not undertake to supervise the work for the benefit of the Developer or any other person. No suspension of work under this section shall be grounds for an action or claim against the City, except for an extension of time to perform the work.

D. The Developer shall include in all contracts for work to be performed or materials to be used under this Agreement the following provision:

The City of Bethel, pursuant to a Subdivision Agreement on file with the City Clerk and incorporated herein by reference, has the authority to inspect all work or materials under this contract, and to stop work in the event that the work performed under this contract fails to comply with any provision of the Development Agreement. In the event that a stop work order is issued by the City of Bethel, the contractor immediately shall cease all work or all affected work at the City's discretion and await further instructions from the Developer.

2.23 Access

The City shall have access to all parts of the subdivision necessary or convenient for monitoring the Developer's performance, inspecting, surveying, testing or performing any of the work.

2.24 Maintenance

The Developer shall repair or pay the cost of repairing damage to any improvement that occurs prior to the City's acceptance of the improvements, except for damage caused solely by the City, its agents, employees or contractors. The Developer shall give reasonable notice to the City before undertaking the repair of the damaged improvement.

2.25 Operation of Improvements Prior to Acceptance

A. Before the City accepts the improvements, the City may enter upon, inspect, control and operate any improvement if the City determines that such is necessary to protect the public health, safety and welfare.

B. The action described in subsection A of this section shall not constitute the acceptance of any improvement by the City, nor shall the action affect in any way the Developer's warranty under this Agreement.

2.26 Time

A. All improvements required by this Agreement shall be completed within two (2) years of the date of execution hereof.

B. The Developer shall begin actual construction of improvements required under this Agreement in accord with the Developer's work schedule as approved by the City.

C. If the Developer is delayed by an action or omission of the City not otherwise authorized under this Agreement, or by changes ordered in the work, labor disputes, fire, delays in transportation, casualties, or other cause which the City in its discretion determines to be adequate to justify the delay, the time of completion of construction under this Agreement may be extended for a reasonable time which shall be determined by the City. No extension shall be granted unless the Developer gives notice in writing to the City within ten (10) days after the occurrence of the cause for delay. In the case of a continuing delay, only one notice is required.

ARTICLE III

ACCEPTANCE OF IMPROVEMENTS

3.1 Prerequisites to Acceptance

The City shall not accept the improvements until all the requirements of Sections 3.2 through 3.5 have been met.

3.2 As-Built Drawings

Prior to the final inspection and certification under Section 3.6.E, the Developer shall provide to the City one acceptable set of reproducible Mylar as-built drawings for each improvement and acceptable electronic data copy of each improvement drawing in an AutoCAD .DWG or .DWF or other format as specified by the City on media as specified by the City. The as-built drawings and electronic information shall be certified by a professional engineer registered under the laws of the State of Alaska to represent accurately the improvements as actually constructed.

3.3 Monuments

By signing the final Subdivision Mylar Plat for recording with the State recorder's office, the Professional Land Surveyor of record acknowledges that all Lot corners and boundary corners are set.

3.4 Certificate of Compliance

The Developer shall furnish the City with a certificate of compliance for the work performed under this Agreement, in the form prescribed by the standard specifications of the City in effect at the time of this Agreement.

3.5 Conveyance of Easements and Rights-of-Way to City

The Developer shall convey to the City or the public, any easement, right-of-way or other property interest necessary to allow the City reasonable access to the municipal improvements to operate, maintain, or repair the municipal improvements. The Developer may condition the conveyance upon the City's acceptance of the improvements.

3.6 Inspection

A. Upon receiving notice that the Developer has completed the improvements, the City shall schedule inspections of the improvements. The City may inspect all improvements, and any other work in dedicated easements or rights-of-way.

B. The City shall inform the Developer, in writing, of any deficiencies in the work found in the course of its inspection.

C. At its own expense, the Developer shall correct all deficiencies found by inspections under subsection A of this section. Upon receiving notice that the deficiencies have been corrected, the City shall re-inspect the improvements.

D. The City may continue to re-inspect an improvement until the City is satisfied that the Developer has corrected all deficiencies in the improvement.

E. After a final inspection has revealed that all improvements and other work in dedicated easements and rights-of-way meet City standards, and the Developer has furnished the as-built drawings and electronic data required by Section 3.2, the City shall notify the Developer that all improvements have been accepted.

3.7 Consequences of Acceptance of Improvements

A. The City's final acceptance of the municipal improvements constitutes a grant to the City of all the Developer's right, title and interest in and to the municipal improvements.

B. By accepting the municipal improvements under this Agreement, the City does not undertake to maintain any such improvement unless obligated to do so by applicable statute, ordinance, regulation or tariff.

3.8 Developer's Warranty

A. The Developer shall warrant the design, construction materials and workmanship of the improvements against any failure or defect in design, construction, material or workmanship discovered no more than two (2) years from the date the City notifies the Developer of the acceptance of the improvements. This warranty shall cover all direct and indirect costs of repair or replacement, and damage to the property, improvements or facilities of the City, or other person, caused by such failure or defect or in the course of the repairs thereof, and any increase in cost to the City of operating and maintaining a municipal improvement resulting from such failures, defects or damage.

B. The Developer's warranty shall not extend to any failure or defect caused solely by changes in design, construction or materials required by the City.

C. Except as provided in subsection B of this section, that the City takes any action, or omits to take any action authorized by this Agreement, including but not limited to operation or routine maintenance of the improvements prior to acceptance, or surveillance, inspections, review or approval of plans, tests or reports, shall in no way limit the scope of the Developer's warranty.

3.9 Warranty Guaranty

A. To secure the Developer's performance of the warranty under §3.07, the performance guaranty provided by the Developer under §2.2 shall remain in effect until the end of the warranty period, or the Developer shall provide a warranty guaranty by one or more of the methods described in Sections 2.3 through 2.5.

B. The amount of the warranty guaranty shall be the percentage of the estimated cost of all improvements calculated pursuant to §2.2B, determined by the following table:

Estimated Cost of All Improvements	Percent to Secure Warranty
$0 - $500,000	10%
$500,001 to $1,000,000	7.5%
$1,000,001 and over	5.0%

3.10 City's Remedies Under Warranty

A. The City shall notify the Developer in writing upon its discovery of any failure or defect covered by the warranty in §3.07. Except in case of emergency, the City shall notify the Developer before conducting any tests or inspections to determine the cause of the failure or defect and shall notify the Developer of the results of all such tests and inspections.

B. The Developer shall correct any failure or defect covered by the warranty within thirty (30) days of receiving notice of the failure or defect from the City. The Developer shall correct the failure or defect at its own expense and to the satisfaction of the City.

C. If the Developer fails to correct the failure or defect within the time allowed by subsection B of this section, the City may correct the failure or defect at the Developer's expense. If the Developer fails to pay the City for the corrective work within thirty (30) days of receiving the City's bill therefor, the City may pursue any remedy provided by law or this Agreement to recover the cost of the corrective work, together with interest, costs and reasonable attorney's fees.

3.11 Conditions of Reimbursement

A. If this Agreement requires the City to reimburse the Developer for all or part of the cost of an improvement, the reimbursement shall be conditioned upon the Developer's performance of all its obligations under this Agreement.

B. Any reimbursement shall be subject to the approval of bonds and the appropriation of funds as required by law. If funds are not available at the time any reimbursement is due under this Agreement, the City shall reimburse the Developer when funds become available. The City shall not be liable for any delay in reimbursing the Developer due to the unavailability of funds except for payment of interest, nor shall such delay constitute a breach of this Agreement.

C. The City may reimburse the Developer in installments, and in such event any unpaid balance shall bear interest at the rate paid on bonds sold to finance the reimbursement, or otherwise at three (3%) percent per annum simple interest.

3.12 Completion of Performance: Release of Warranty.

A. The City shall inspect the improvements at or before the end of the warranty period, and before releasing any performance guaranty or warranty guaranty then in effect. The Developer shall correct any failure or defect in the work revealed by the inspection as required by §3.9.

B. On the Developer's apparent satisfactory performance of all its obligations under this Agreement, the City shall execute a written statement acknowledging such performance and shall release any remaining security posted by the Developer under this Agreement. Such release of warranty shall not waive the City's rights against Developer for contract claims or tort claims.

The Developer IS posting a performance guaranty under this Subdivision.

IN WITNESS WHEREOF, the parties hereto have set their hands on the date first set forth above.

CITY OF BETHEL

DEVELOPER – BLUE SKY MKE, LLC

__________________________ _______________________________________

Peter A. Williams
City Manager

ACKNOWLEDGMENT FOR DEVELOPMENT AGREEMENT

City's Acknowledgment

STATE OF ALASKA)
) ss:
FOURTH JUDICIAL DISTRICT)

The foregoing Subdivision Agreement was acknowledged before me this _______ day of February, 2019 by Peter A. Williams, City Manager for the City of Bethel, Alaska, a municipal corporation organized and existing by virtue of the laws of the State of Alaska.

WITNESS my hand and official seal the day and year last above written.

____
Notary Public in and for Alaska

My Commission Expires: _____________

Developer's Acknowledgment

STATE OF ALASKA)
) ss:
FOURTH JUDICIAL DISTRICT)

THIS IS TO CERTIFY that on the day of February, 2019, before me, the undersigned Notary Public in and for Alaska, duly commissioned and sworn as such, personally appeared ______________________, who is known to be the ____________ ______ of Blue Sky MKE, LLC, a Limited Liability Company, organized and existing by virtue of the laws of the State of Alaska, which is named in the foregoing Subdivision Agreement and he acknowledged to me the execution thereof to be the free and voluntary act and deed of said company for the uses and purposes therein mentioned, and on oath stated he was fully authorized to execute said instrument.

WITNESS my hand and official seal the day and year last above written.

____
Notary Public in and for Alaska

My Commission Expires: _____________

OWNER'S AFFIDAVIT

STATE OF ALASKA)
) ss
FOURTH JUDICIAL DISTRICT)

The undersigned, _________________________, on behalf of the Developer, Blue Sky MKE, LLC warrants to the City, under penalty of perjury, that he has title to the subdivision property; permission from the BIA to subdivide and sell the lots, and the authority to execute this Subdivision Agreement.

_____________________________ _______________________
Dated

____
Notary Public in and for Alaska

My Commission Expires: _____________

Exhibit A: Quality Control plan

[DEVELOPED JUST PRIOR TO GROUNDBREAKING]

Exhibit B: Work Schedule

[DEVELOPED CLOSER TO ACTUAL WORK COMMENCEMENT]

Exhibit C: Insurance Requirements

I. Indemnification

Except for the sole negligence of the City and to the fullest extent permitted by law, Developer shall defend, indemnify, and hold harmless the City and any applicable City contractor's from any and all claims, demands, losses, and liabilities to or by any third party, including, but not limited to, costs, attorney's fees, expenses, and claims for any damages, contributions, or indemnifications arising from, resulting from, or connected to the Developer, it's agents, sub-contractors, suppliers, and employees, even though such claims may prove to be false, groundless, or fraudulent. The indemnification obligation under this Agreement shall not be limited in any way by any limitation on the amount or type of damages, compensation, or benefits payable to or for any third party, or any employee under Entitlement to recovery of costs, attorney's fees and expenses under any worker's compensation act, disability benefit act, or other employee benefit act. Entitlement to recovery of costs, attorney's fees and expenses under the indemnification obligation shall include all fees, costs, and expenses incurred in good faith by the City.

II. Insurance

The Developer shall purchase from and maintain in a company or companies lawfully authorized to do business in the State of Alaska as admitted insurers or surplus lines insurers approved by the City, such insurance as will protect the City from claims set forth below and others, which may arise out of or as a result of the Developer's operations under this Agreement, whether such operations are by the Developer or by a sub-contractor or by anyone directly or indirectly employed by them, or by anyone whose acts any of them may be liable. Restrictions, conditions or exclusions contained in the insurance policies shall not reduce the obligations of the Developer under this Agreement.

A. Claims under worker's compensation, employer's liability, disability benefits, and other similar employee benefit acts which are applicable to the work to be performed under this Agreement.
Claims for damages because of bodily injury, mental anguish, sickness, disease or death of any person other than the Developer's employees.

Claims for damages insured by usual personal injury liability insurance coverage which are sustained (1) by a person as a result of an offense directly or indirectly related to the employment of such person by the Developer, or (2) by any other person or entity.

Claims for damages, other than to the product supplied, or to the services performed, itself because of damage to or destruction of tangible property, including loss of use resulting therefrom.

Claims for damages because of bodily injury, including mental anguish, death of a person, or damage to property arising out of the ownership, maintenance or use of any motor vehicle.

Claims involving the Developer's contractual obligations and assumption of liability under this Agreement.

Liability insurance shall include, at a minimum, all major divisions of coverage and be on a commercial general liability form including:

Premises/Operations Liability
Products/Completed Operations Liability
Personal/Advertising Injury Liability
Fire Damage Liability
Medical Payments
Per Project Aggregate Provision

B. The insurance required in this Agreement shall be written for not less than the limits listed in subsection (C), below, or those limits required by law, whichever limit is higher. Insurance, whether written on an occurrence or a claims-made basis, shall be maintained without interruption from the date of commencement of the work to the date of completion, or termination of any insurance required to be maintained after Final Plat Approval by the City.

C. The insurance required in this Agreement, shall be written for not less than the following limits:

1. Worker's Compensation Insurance:
   Statutory Requirements of the State of Alaska, and
   Employer Liability Insurance limits of:
   $500,000 each accident
   $500,000 disease each employee
   $500,000 disease policy limit

2. Commercial General Liability Insurance: Form CG0001 04/13 or equivalent
   $1,000,000 Combined Single Limit of Liability per Occurrence
   $1,000,000 Personal/Advertising Injury Limit of Liability, per Occurrence
   $2,000,000 Annual General Aggregate Limit of Liability
   $2,000,000 Annual Products/Completed Operations Aggregate Limit of Liability
   $ 100,000 Fire Damage Limit of Liability Any One Fire
   $ 5,000 Medical Payment Limit on Any One Person

3. Commercial Automobile Liability Insurance: Form CA 0001 03/10 or equivalent
   $1,000,000 Combined Single Limit of Liability per Accident
   For all Owned, Hired, and Non-Owned Vehicles

4. Commercial Excess Liability Insurance
   $4,000,000 Combined Single Limit of Liability per Occurrence
   $4,000,000 Annual Aggregate Limit of Liability
   Excess of underlying Commercial General Liability Insurance, Commercial Automobile Liability Insurance, and employer Liability Insurance

5. Builder's Risk – Property Insurance
   Special Form Coverage including the perils of Earthquake and Flood on a Builder's Risk Completed Value Form.

   Deductible expense should be incurred by the Developer only, and shall not exceed two (2%) percent of the Subdivision Agreement Deposit.

   Limit of insurance equal to the completed value of the building structure, including all additions, and alterations to the new or existing facilities.

   The policy shall list the Developer, Contractor, Subcontractors, Engineers and Architects (if applicable) as a named insured, as their interest appears. This policy shall be secured at the expense of the Developer only. A copy of the policy will be delivered to the City, and any other insured entities at their request. This policy will remain in effect during the entire term of the Subdivision Agreement.

D. Worker's Compensation insurance and employers liability insurance shall be in compliance with the statutory requirements of the State of Alaska, and any other statutory obligation, whether federal or state pertaining to compensation of injured employees. The worker's compensation insurance and employers liability insurance shall contain a waiver of subrogation provision in favor of the City of Bethel.

E. The commercial general liability insurance shall name the City of Bethel as an additional insured and contain a waiver of subrogation provision in favor of the City of Bethel.

F. All liability insurance required of the Developer shall be primary. All liability insurance carried by the City of Bethel is declared to be excess and non-contributory of any insurance carried by the Developer, its contractors or subcontractors.

G. Developer's required insurance is subject to review and adjustment by the City, who may require reasonable changes in the amounts and types of insurance based upon changes of risk. Developer shall be provided a written explanation for any such changes.

H. Certificates of Insurance acceptable to the City shall be filed with the City prior to the commencement of any dirt work by the Developer. These certificates and the insurance policies shall contain a provision that the policy shall not be canceled until prior written notice has been sent to the Developer with a copy to the City.

   If any of the insurance policies required above are canceled for any reason, the Developer shall provide immediate notice to the City of the cancelation and either provide: evidence of replacement or notice of reinstatement. Immediately in this section means within five (5) business days of receipt of cancelation by the Developer.

   Failure to maintain these insurance provisions required of the Developer or failure to immediately notify the City of Bethel of cancelation shall be considered a material breach of the Subdivision Agreement by the Developer.

Exhibit D: Cost Estimate for Power
AVEC

Exhibit E: Cost Estimate for Roads
Dale Construction Co.

SECTION 3. Effective Date. This Ordinance shall become effective upon the passage by the Bethel City Council.

ENACTED THIS 12 DAY OF FEBRUARY, 2019 BY A VOTE OF _ IN FAVOR AND _ OPPOSED.

____
Fred Watson
Mayor

ATTEST:

____
Lori Strickler
City Clerk

DOWL

DRAFT MEMORANDUM

TO:	Peter Williams City Manager City of Bethel
FROM:	Chase Nelson, P.E. CAN DOWL
DATE:	August 3, 2018
SUBJECT:	City Water and Sewer System Impacts from Proposed Blue Sky Estates Subdivision

Introduction

Blue Sky Estates is a proposed subdivision proposed located within the City of Bethel (City) limits. The City is interested in the impact it would have on the City's existing water and sewer infrastructure.

This memorandum explains some of the projected impacts assuming the proposed subdivision is fully built-out. This memorandum only analyzes the impacts of the subdivision on the water and sewer infrastructure, and does not account for other effects on infrastructure such as roads and traffic.

The 75 parcel Blue Sky Estates subdivision would be located northeast of the Bethel Municipal Airport. It would require water, sewer, and other services such as telecommunications. There are no existing piped water or sewer mains near the proposed location, so the subdivision would be serviced by the City's water and sewer haul system.

Operations and Maintenance Costs

The expansion of the water and sewer haul system to service the proposed subdivision would increase operation and maintenance costs (O&M) for the City. To estimate these costs, two estimates were calculated based on a mileage basis and a volume basis. These calculations were completed using rates identified in the 2013 *City of Bethel Water and Sewer Cost Allocation and Rate Study*.

The primary factor for the haul system cost is the distance between the parcel and the water source (and sewage deposit location). Driver time, fuel costs, and vehicle maintenance all increase as distance increases. Water and sewer haul service cost the City $23.00 and $27.00 per mile. The proposed location for the Blue Sky Estates subdivision is a 7.9 miles round trip from the City Subdivision Water Treatment Plant. The City's two-zone utility rates were developed to address the discrepancy in delivery costs between near and distant deliveries. However, it could be noted that the price differential between Zone 1 and Zone 2 do not differ for some tank sizes and service frequencies. For instance, a resident with 1000-gallon water and sewer tanks pays the same whether they live in Zone 1 or Zone 2.

The projections for yearly O&M costs were calculated as follows:

Table 1: Projected Water and Sewer O&M Costs for Blue Sky Subdivision

Projected Yearly O&M Costs	Projected Yearly O&M Costs Per Parcel
$449,869	$5,998

Another influence on haul system costs is efficiency in delivery. Larger water and sewer tanks may take multiple truck loads to fill/empty them, and smaller tanks (100 or 200-gallon tanks) require multiple fill-ups per week. Since the subdivision application is under City review, the City could maximize City delivery efficiency by requiring developers use 1,000-gallon water and sewer tanks that typically require only weekly servicing and can be filled/emptied in one trip.

Workload Considerations

In addition to increased O&M costs, adjustments to employment and workload may be necessary due to the increased demands for water and sewer haul services. The projected weekly workload increase was calculated as follows:

Table 2: Projected Additional Workload from Subdivisions

Weekly Time Commitment (Hrs)	Weekly Time Commitment Per Parcel (Hrs)
12.1	0.16

Revenue

The proposed subdivision would result in additional City water and sewer revenue. For estimation purposes, the following were assumed:

- Each parcel will have a 1,000-gallon water tank and a 1,000-gallon sewer tank.
- Each parcel would be serviced once per week.

Following the City's published rate schedule and Zone differentiation, revenue is projected as follows:

Table 3: Projected Water and Sewer Revenue from Subdivisions

Projected Yearly Revenue	Projected Yearly Revenue Per Parcel
$328,545	$4,381

The projected revenue will be insufficient to cover projected O&M costs.

Conclusion

The proposed subdivision build-out will take several years, but the City will need to prepare for the developments. To keep revenue and workload in-line with demand, the City will need to hire an additional 0.3 Full Time Equivalent (FTE) driver and continue increasing water and sewer rates 3% per year.

Water & Sewer Haul Cost Estimates for Blue Sky Estate Subdivision

The proposed Blue Sky Estates Subdivision, consisting of 75 parcels, is to be located to the northeast of the Bethel Airport. The following is analysis to determine the impact of the proposed subdivision on the existing City of Bethel water and sewer haul system.

Parcels	75	parcels
Daily Water and Sewer Volume Per Parcel	83	gallon

**Based on 2013 Number of Hauled Residential Customers- 1,037 and Total Water Use for Hauled Customers of 31,057,646 gallons*

Estimated Yearly Volume Usage	2,272,125	gallon

The additional costs to the City due to the construction of the Ciullkulek Subdivions is calculated on a volume basis as follows . The per volume costs were derived from the *City of Bethel Water and Sewer Cost Allocation and Rate Study* conducted in 2013.

O&M Cost Projections

O&M Costs, Volume Basis

Projected Yearly O&M Costs		
Service	$/1,000	Yearly Cost
Water Haul Service	$ 62.04	$ 140,963
Sewer Haul Service	$ 64.05	$ 145,530
	Total Yearly O&M Costs	**$ 286,492**

According to the *Bethel Water and Sewer Facilities Master Plan Update* (2005), the most critical driver of cost for the haul system is haul distance. Therefore costs-per-mile is used as another analytic to determine O&M costs. An inherant inefficiency is associated with a "Cost on a Mileage Basis" basis because it assumes the haul tank volumes will perfectly coorespond with the discrete volume sizes of the residential tanks. For instance, a 5,000 gallon tank would take three trips of a 2,100 gallon tank to fill/empty, which results in a potential 1,300 gallons of underutilized tank space. Using the underutilized volume to service multiple houses in one trip decreases the underutilization. However, efficiency of the underutilized volume is difficult to quantify.

For these calculations, it is assumed the haul tanks have a 95% utilization efficiency. The efficiency is assumed to be relatively high because there are a high number of parcels being developed and in the area, which increases probability that multiple tanks will require servicing on a given day. The following is analysis on a mileage basis, using the per-mile costs from the *City of Bethel Water and Sewer Cost Allocation and Rate Study* conducted in 2013.

O&M Costs, Mileage Basis

Water/Sewer Haul Tank Capacity	2,100	gallons

Trips Per Year	1082	trips

Round Trip Length From Water Treatment Plant	7.9	miles

Yearly Traveled Miles	8548	miles

Haul Tank Volume Utilization Efficiency	95%

Projected Yearly O&M Costs		
Service	$/mile	Yearly Cost
Water Haul Service	$ 23.00	$ 206,940
Sewer Haul Service	$ 27.00	$ 242,929
	Total Yearly O&M Costs	**$ 449,869**

Since this is a long haul distance, the mileage based costs estimate will be considered more accurate. Therefore, only the mileage basis costs calculation is considered.

Total Yearly O&M Costs	**$ 449,869**

Time Commitment Projections

A new subdivision will require drivers to work additional hours. The monetary cost of the time commitment is included in the previous cost calculations, but the time commitment must be determine for workload and employment considerations.

Projected Additional Driver Time Commitment		
Activity	Minutes Per Trip	Weekly Time Commitment (hrs)
Drive Time	25	8.7
Fill Time	10	3.5
	Additional Weekly Time Commitment (hrs)	**12.1**

Revenue Projections

A new subdivision will result in additional revenue generation by expanding the water and sewer haul service consumer base.

Projected Additional Yearly Water & Sewer Haul Revenue		
Service	$/gallon	Yearly Revenue
Water Service	$ 208.67	$ 187,803
Sewer Service	$ 156.38	$ 140,742
	Total Yearly Revenue	**$ 328,545**

**Assuming 1,000 gallon tanks, filled/emptied once per week. The subdivision would be located in Zone 2.*

City of Bethel

Committees and Commissions

Recommendation to City Council

Committees and Commissions that wish to make a recommendation to City Council should turn this form in to the City Clerk or to the City Council representative on the committee or commission.

Committee/Commission:	**Planning Commission**	**Chair:**	**Kathy Hanson**
Date Submitted:	**12.18.2018**	**Council Rep:**	**Thor Williams**

Issue:

Blue Sky Development Agreement approval

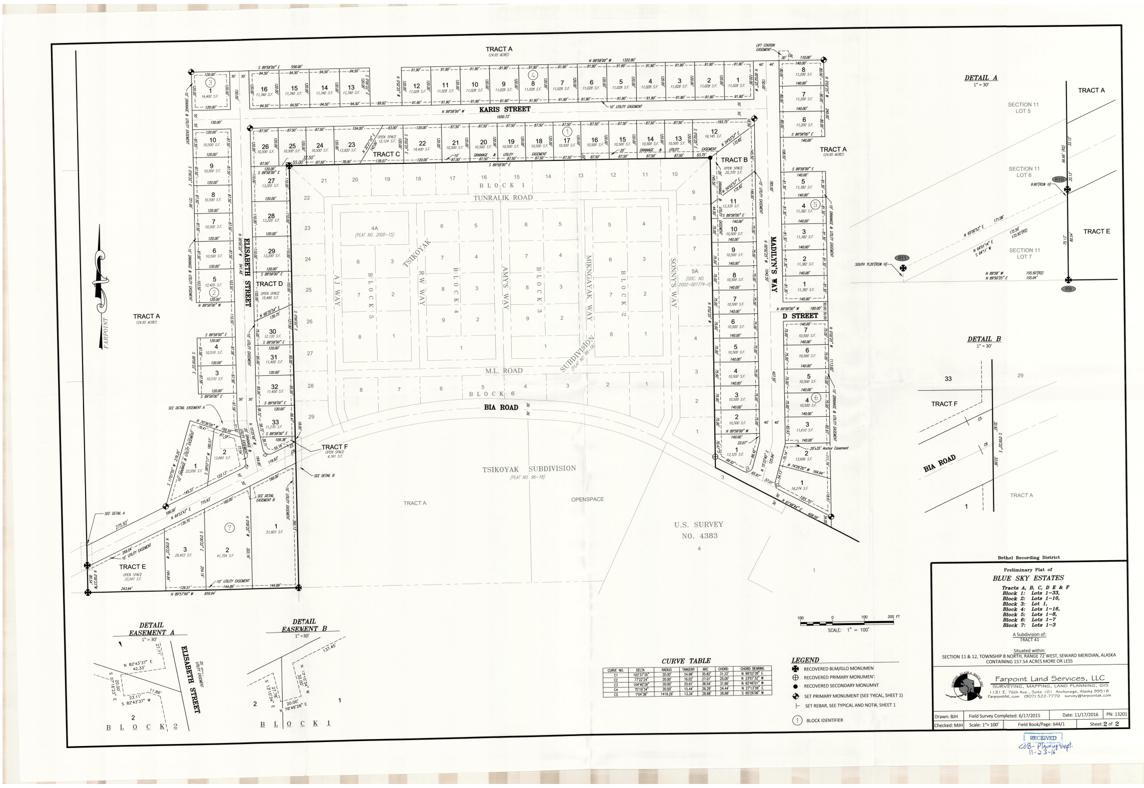
Recommendation:

The Planning Commission, recommend to the City Council to approve the Blue Sky Development Agreement, with the conditions of the open space area be useable. After careful consideration, we feel the Subdivision Agreement meets the requirements set forth the Bethel Municipal Code, Section 17.04.067- Subdivision Agreement

5 yes; 1 no; Motion Passes

Received by: ______________________

Date: ______________________



CURVE TABLE

CURVE NO.	DELTA	RADIUS	TANGENT	ARC	CHORD	CHORD BEARING
C1	102°37'35"	20.00'	24.98'	35.82'	31.22'	N 66°52'28" E
C2	77°22'24"	20.00'	16.02'	27.01'	25.00'	N 23°07'32" W
C3	104°40'26"	20.00'	25.91'	36.54'	31.66'	N 62°46'01" W
C4	75°19'34"	20.00'	15.44'	26.29'	24.44'	N 27°13'59" E
C5	1°04'38"	1419.26'	13.34'	26.68'	26.68'	S 65°26'06" W

Bethel Planning Commission Resolution

Bethel Planning Commission

Resolution No. 2018 – 04

A RESOLUTION OF THE PLANNING COMMISSION APPROVING THE BLUE SKY SUBDIVISION DEVELOPMENT AGREEMENT

WHEREAS, the Planning Commission met on December 13, 2018 for the regularly scheduled meeting; and

WHEREAS, the City Administration reviewed the Blue Sky Subdivision Development Agreement and all supporting documentation and accepted the documents as complete and in compliance with Bethel Municipal Code (BMC) Section 17.04.067 (Subdivision Agreements); and

WHEREAS, the Planning Commission voted 5 in favor and 1 opposed to recommend to City Council to approve the Blue Sky Development Agreement with the condition listed below.

NOW THEREFORE BE IT RESOLVED that the Planning Commission for the City of Bethel has reviewed the Subdivision Agreement, supporting documentation, and staff findings, and determines that this Agreement conforms to BMC Chapter 17 and approves the Subdivision Agreement for Blue Sky Estates with the following condition:

1. The open space area be useable land.

PASSED AND APPROVED BY THE BETHEL PLANNING COMMISSION by a duly constituted quorum on this 13th day of December 2018.

City of Bethel City Planning Commission Action:

Vote: In Favor: 5 Opposed: 1 Abstained: 0

ATTEST:

Kathy Hanson

Kathy Hanson, Chair
City of Bethel Planning Commission

Betsy Jumper

Betsy Jumper, Ex-officio/Recorder
City of Bethel Planning Commission

Bethel Recording District:
After recording please, return to City of Bethel Planning Department, PO Box 1388, Bethel, Alaska 99559

By: Planning Commission
Public Hearing: May 11, 2017
Public Hearing: December 13, 2018
Public Hearing: March 21, 2019
Adopted: March 21, 2019

CITY OF BETHEL PLANNING COMMISSION
SUPPLEMENTAL RESOLUTION SERIAL NO. 2019-02

A RESOLUTION OF THE BETHEL PLANNING COMMISSION CONDITIONALLY APPROVING THE PRELIMINARY PLAT REQUEST FROM LYMAN HOFFMAN FOR SUBDIVISION OF TRACT 41, TO CREATE BLUE SKY ESTATES TRACTS A, B, C, D, E, F, AND BLOCK 1: LOTS 1-33; BLOCK 2: LOTS 1-10; BLOCK 3: LOT 1, BLOCK 4, LOTS 1-16; BLOCK 5: LOTS 1-8; BLOCK 6: LOTS 1-7; BLOCK 7: LOTS 1-3, SECTION 11 AND 12, TOWNSHIP 8 NORTH, RANGE 72 WEST, SEWARD MERIDIAN, BETHEL, ALASKA

WHEREAS, Lyman Hoffman, owner of Blue Sky Estates, requested a review of a Preliminary Plat; and

WHEREAS, notice of the application was mailed to all property owners within 600 feet of the exterior boundary of the proposed Subdivision on May 2, 2017; and

WHEREAS, a notice of the Planning Commission public hearing and review of the Preliminary Plat was published in the Delta Discovery on May 3, 2017; and

WHEREAS, the Planning Commission held a public hearing on the Preliminary Plat request on May 11, 2017; and

WHEREAS, at the May 11, 2017 the Planning Commission approved the Preliminary Plat request with conditions; and

WHEREAS, one of the Preliminary Plat conditions requires the Developer to enter into a Subdivision Agreement; and

WHEREAS, the Planning Commission met on July 13, 2017 to review the proposed Subdivision Agreement but had to postpone any decision because the Agreement was still being developed; and

WHEREAS, the Planning Commission met again on August 9, 2018 to review the proposed Subdivision Agreement but voted to postpone any decision for one month in order to have time to more thoroughly review the areas of disagreement between the Developer and the City; and

WHEREAS, between the time the Preliminary Plat was approved for Blue Sky Estates and the time the Subdivision Agreement was approved, the Developer began to refer to the development as Blue Sky MKE, LLC; and

WHEREAS, at the scheduled review date of September 13, 2018 for the Subdivision Agreement, the Developer was not present so after hearing from the City's Engineer about the potential impact to the City's water and sewer costs which the subdivision might impose, the Planning Commission ordered Administration to meet with the Developer to attempt to work out the areas of disagreement; and

WHEREAS, the Developer and City met in late November and were able to come to a tentative agreement on all areas of the Subdivision Agreement previously in dispute; and

WHEREAS, on December 13, 2018, after reviewing the Subdivision Agreement proposed by the Developer and the City, the Planning Commission adopted it as written with the additional condition that the open spaces in the Development be on useable land; and

WHEREAS, the Planning Commission held a supplemental hearing on the Blue Sky Estates Preliminary Plat and Subdivision Agreement on March 21, 2019;

WHEREAS, on March 21, 2019, Hugh Short, representative for the Developer was present and answered questions posed by the Planning Commission; and

WHEREAS, on March 21, 2019, Patty Burley, City Attorney for the City of Bethel was also present and answered questions posed by the Planning Commission; and

WHEREAS, on March 21, 2019, Chase Nelson of DOWL Engineers was not present and available to answer questions; and

WHEREAS, the Bethel Planning Commission deliberated on the Blue Sky Estates Application for a Preliminary Plat, taking into account the information submitted by the Applicant, the evaluation and recommendation by Staff contained in the Planner's Report, Public Testimony, the applicable provisions of the Bethel Municipal Code and Comprehensive Plan, and other pertinent information brought before them; and

WHEREAS, the Bethel Planning Commission adopted the following Findings of Fact; and

NOW THEREFORE BE IT RESOLVED, the Bethel Planning Commission hereby initially approved the Blue Sky Estates application and the on May 11, 2017 as restated herein:

1. All platting, permitting, and construction processes must conform to the City of Bethel Municipal Code.

2. The Subdivider is responsible for obtaining and conforming to all required local, state and federal permits.

3. Site Plan Permits must be obtained from the Bethel Planning Department for all components of Subdivision Development.

4. As required by AVEC, the Subdivider shall acquire an additional easement outside the Blue Sky Subdivision on the south side of BIA Road for a required utility pole and anchor. Any other requests from AVEC for preparing the subdivision for power distribution must be met by the Subdivider.
5. A note must be placed on the Final Plat identifying the function of each Open Space Tract lot.

6. Eighty (80%) percent of the required Open Space acreage must be designated for recreational purposes.

7. The subdivision must provide and show dedicated areas/easements for locations of neighborhood dumpsters.

8. The Subdivider is required to submit a zoning application for proposed zoning designation(s) of the subdivision.

9. All surface drainage within the subdivision shall be directed away from adjacent properties. The Subdivider must comply with the Army Corps. of Engineers condition for approval of the Wetlands Permit which states the subdivider shall provide remediation of three (3) problematic culverts located inside neighboring Tsikoyak Subdivision to ensure good drainage between and beyond the two (2) subdivisions. Any and all culverts to be repaired, replaced, or installed as requested by the City or the Corps. are to be completed as requested.

10. Subdivision Agreement. The Subdivider shall enter into a Subdivision Agreement with the City of Bethel which meets, at a minimum, the requirements set out in this report. All of the conditions and expectations necessary for Final Plat approval to be clearly spelled out by both the City and the Subdivider in the Subdivision Agreement. Both the City and the Subdivider to work cooperatively to complete the Subdivision Agreement within no more than sixty (60) days from the date of the

Preliminary Plat approval. No work to commence until the Subdivision Agreement is completed.

The Subdivision Agreement shall include, but not be limited to, the following:

a. A designation of the public improvements required to be constructed.
b. The construction and inspection requirements of the City or utility for which the improvements are constructed.
c. The time schedule for completing the improvements.
d. A performance guarantee.
e. The allocation of costs between the City and the subdivider for required public improvements.
f. A reasonable warranty on public improvements.
g. The consent of the subdivider for the ownership of specified public improvements to vest with the City upon final acceptance by the City.
h. A warranty that the Subdivider has title to the subdivision property and the authority to execute the Subdivision Agreement.
i. A provision requiring the Subdivider to submit plans, specifications, descriptions of work, the limits of the work area, the methods to be employed, a traffic control plan, and any other pertinent data and information necessary for City officials to evaluate the proposed installation.
j. A provision that work shall not commence until plans have been approved by the Planning Department and the Public Works Department and the notice to proceed is given.
k. Final Plat not to be approved until the City accepts all improvements.

NOW THEREFORE BE IT FURTHER RESOLVED the Planning Commission hereby makes the following additional findings and imposes the following additional conditions:

BMC § 17.12	*Before a Preliminary Plat can be approved, with or without conditions, the following BMC platting requirements must be met:*
17.12.030(A)	**An original reproducible copy of the Preliminary Plat and all information, certifications and material required under this section shall be submitted to the Platting officer at least thirty (30) calendar days prior to the Planning Commission meeting at which consideration of the Preliminary Plat is desired.**
Finding:	Pursuant to the City Planner, the Preliminary Plat was timely filed having been filed on November 23, 2016. More than thirty (30) calendar days passed from the time of the filing of the Preliminary Plat request to the time of the Planning Commission meeting on May 11, 2017.

17.12.030(A)(1) **The Preliminary Plat submission shall include the Preliminary Plat Fee:**

Finding: Pursuant to the City Planner, the Preliminary Plat fee of Three Hundred ($300) Dollars was paid on November 23, 2016.

17.12.030(A)(2) **A certificate of ownership indicating the date the land proposed to be subdivide was acquired, together with the book and page of each conveyance to the present owner or owners as recorded in the Bethel District Recorder's Office.**

Finding: Pursuant to the City Planner, proof of ownership was filed indicating the land was conveyed to Lyman Hoffman as a Native Allotment by the Bureau of Indian Affairs. The documents were filed on July 21, 2005 as 157.54 acres filed at the Bethel District Recorder's Office under document number 2005-00996-0.

17.12.030(A)(3) **A statement that all taxes and special assessments pertaining to the property have been paid or that a payment schedule satisfactory to the City has been arranged.**

Finding: The Finance Department has certified that no taxes or other bills are currently due and/or owing by the Developer.

17.12.030(A)(4) **A list of the names and addresses of the owners of record of all property contiguous to and across a public right-of-way from the proposed subdivision**

Finding: Pursuant to the City Planner, this list was developed by the City of Bethel's Planning Department pursuant to BMC 17.04.025(D) with notices being sent by the City's Planning Department on May 2, 2017.

17.12.030(A)(5) **Completed applications for all waivers, variances or other special permissions required under the BMC.**

Finding: Pursuant to the City Planner, there are no variances, waivers or other permissions needed that are not addressed elsewhere in this Resolution.

17.12.030(B)	**The Preliminary Plat shall show the land to be subdivided and the entire tract, plat, parcel or survey in which the land proposed to be subdivided is located, including all subdivided land within the tract, plat, parcel or survey.**
Finding:	A review of the Preliminary Plat confirms it does show the land to be subdivided and the entire tract, plat, parcel or survey in which the land proposed to be subdivided is located, including all subdivided land within the tract, plat, parcel or survey.
17.12.030(B)(1)	**The plat shall contain a notation that the Plat is Preliminary**
Finding:	A review of the Plat shows the notation is contained as required.
17.12.030(B)(2)	**The Plat shall contain information regarding the date, scale and Northpoint.**
Finding:	A review of the Plat shows the required information is provided as required.
17.12.030(B)(3)	**The Plat shall contain the name of the proposed subdivision.**
Finding:	The Preliminary Plat contains the name Blue Sky Estate.
17.12.030(B)(4)	**The Plat shall show the location of the property by U.S. Survey, section, township and range.**
Finding:	This information is shown on the Preliminary Plat.
17.12.030(B)(5)	**The Plat shall contain the names and addresses of the subdivider(s) and the surveyor preparing the plat.**
Finding:	This information is shown on the Preliminary Plat.
17.12.030(B)(6)	**The Plat shall contain a citation of existing covenants, reservations, deed restrictions, trails and easements on the property, if any.**
Finding:	This requirement is not applicable – the proposed subdivision contains no covenants, reservations or deed restrictions.

17.12.030(B)(7) **The Plat shall indicate zoning on and adjacent to the proposed subdivision and any other land use designation of this area as established under BMC Title 18.**

Finding: While not designated on the Preliminary Plat, the proposed subdivision has not been zoned as it is in an area of the City that has not required zoning. The adjacent subdivision has already been zoned as residential. The subdivider shall indicate zoning for the subdivision on the Final Plat

17.12.030(B)(8) **The Plat shall indicate the approximate acreage, dimensions and size of each lot of the proposed subdivision, including rights-of-way and easements, and the number of lots contained therein;**

Finding: This requirement was fully complied with on the Preliminary Plat.

17.12.030(B)(9) **The Plat shall indicate the location and size of existing and proposed utility systems or other improvements including, but not limited to, water, sewer, telephone, cable and electrical in and within two hundred (200) feet of the proposed subdivision.**

Finding: This section has been complied with. Electrical poles are shown on the Preliminary Plat and those electrical poles will be used to carry the telephone and cable services. Water and sewer will be delivered via the City's hauled service which does not lend itself to a pictorial representation on a Plat map.

17.12.030(B)(10) **The Plat shall indicate the general location of streams, lakes, other bodies of water, and waterways, swamps, muskeg or marshy areas, drainage and erosion patterns including culverts and other drainage facilities in and within two hundred (200) feet of the proposed subdivision including proposed drainage ways and drainage way modifications both within and outside the subdivision.**

Finding: Drainageways and culverts are shown on the culvert and drainage map and in the hydrology report. While the maps provided do not indicate whether there are any other waterways, swamps, muskeg or marshy the hydrology report does fill in any gaps. A hydrology report has been obtained by the Subdivider and all necessary permits have been obtained by the Subdivider from the Army Corp.

of Engineers. Before a site plan can be issued, the City shall have its Engineer review the hydrology report and Army Corp. permits.

17.12.030(B)(11) **The Plat shall indicate if any portion of the proposed subdivision is located in an area identified as a flood hazard area, a delineation of the one-hundred (100) year floodplain, every floodway and drainage way that is delineated within the floodplain, and the information required under BMC 15.08.170.**

Finding: While not indicated directly on the Plat, the City's official flood map indicates the subdivision is not in a flood hazard area. The Subdivider shall place this information on the Final Plat.

17.12.030(B)(12) **The Plat shall include a statement concerning responsibility for construction, operation and maintenance of water supply and sewage collection, treatment and disposal facilities in the proposed subdivision.**

Finding: This section is not applicable.

17.12.030(B)(13) **The Plat shall include recommended or proposed type and location of water sources and sewage treatment or disposal systems on a typical lot diagram in relation to water sources and sewage collection, treatment and disposal systems on adjacent lots or in relation to present or future City and community systems.**

Finding: This section is not applicable.

17.12.030(B)(14) **The Plat shall include a statement concerning future community water and sewage systems derived from the Bethel Water and Sewer Master Plan including an appropriate timetable for their development and the proposed layout of service lines.**

Finding: This section is not applicable.

17.12.030(B)(15) **The Plat application shall include representative soil testing, logs and borings prepared by a professional engineer registered in the State of Alaska.**

Finding: Pursuant to the City Planner, soil testing was conducted by Developer's Engineer with a report provided to the Planner on February 2, 2015.

17.12.030(B)(16) **The Plat shall indicate contours sufficient to show topography in no greater than five foot intervals.**

Finding: This section of the BMC was complied with.

17.12.030(B)(17) **The Plat shall include a surveyor's certificate.**

Finding: A review of the Preliminary Plat indicates this section of the BMC was complied with.

17.12.030(C) **The Plat shall indicate the names of proposed and existing streets in and adjacent to the proposed subdivision.**

Finding: A review of the Preliminary Plat indicates this section of the BMC was complied with.

17.12.030(D) **The Plat shall include a vicinity map showing streets and other general development of the surrounding area at a scale of no less than one (1") inch equals one thousand five hundred (1,500') feet.**

Finding: A review of the Preliminary Plat indicates this section of the BMC was complied with.

17.12.030(E) **The Applicant shall include a copy of the current plat or U.S. Survey that creates the parcels subject to the proposed subdivision.**

Finding: A Title Report was provided by the Subdivider showing chain of title and indicating compliance with this section of the BMC.

17.12.030(F) **The Applicant shall submit a copy of the current plats and U.S. Surveys of the land that abuts the boundaries of the proposed subdivision.**

Finding: A review of the Preliminary Plat indicates this section of the BMC was complied with.

BMC §17.24 *Subdivisions shall comply with the requirements of BMC 17.24. Prior to construction, the Planning Commission shall review the following:*

17.24.010 **The Subdivision shall be designed to accommodate the type of land use designated by the zoning code for the area of the proposed subdivision.**

Finding: This section is not applicable as the Subdivision is currently outside the zoned areas of the City of Bethel.

17.24.030 The public streets within the Subdivision are considered: (arterial, collector, local).

Finding: While the public streets currently lack this designation by the Developer, this information shall be gathered prior to final road acceptance by the City and shall be properly designated on the Final Plat.

17.24.040 The Subdivision complies with 17.24.040 by providing access via dedicated right-of-way to all lots, tracts and parcels within the subdivision.

Finding: A review of the Preliminary Plat indicates this section of the BMC was complied with.

17.24.050 The circulation system within the Subdivision is designed in accordance with BMC 17.24.050.

Finding: A review by the City's Engineers of the circulation system within the Subdivision indicates compliance with the intent of this section of the BMC.

17.24.210 Utility Easement are provided and dedicated.

Finding: Drainage and Utility Easements are shown on the second sheet of the Preliminary Plat.

17.24.220 Adequate provisions for Storm water and Floodwater drainage have been made by the Subdivider.

Finding: Drainageways, culverts, and easements are shown on the plans. Based on the layout it does appear that provision has been made to direct storm water runoff to low areas within the Subdivision. Culvert sizing and drainage calculations were not provided, however. Additional information is needed from the Subdivider's Engineer to determine if this requirement of the BMC has been fully met. Before any site plan is issued allowing for construction to begin, the Subdivider shall file an amended Preliminary Plat or other engineer designed document indicating culvert sizing and drainage calculations.

17.24.290 **Open Space Dedications have been provided by the Subdivider.**

Finding: A review of the Preliminary Plat indicates this section of the BMC was complied with.

PASSED AND APPROVED BY THE BETHEL PLANNING COMMISSION by a duly constituted quorum on this 21st day of March, 2019.

City of Bethel Planning Commission Action: _______ In Favor _____ Opposed ____ Abstained

ATTEST:

________________________________ ________________________________

Kathy Hanson, Chairwoman
City of Bethel Planning Commission

Pauline Boratko, Recorder
City of Bethel Planning Commission

Introduced by: Public Works Committee
Date: March 12, 2019
Public Hearing: March 26, 2019
April 9, 2019
Action:
Vote:

CITY OF BETHEL, ALASKA

Ordinance #19-03

AN ORDINANCE BY THE BETHEL CITY COUNCIL AMENDING CHAPTER 13.04.180 OF THE BETHEL MUNICIPAL CODE, HOLDING TANK SERVICE

WHEREAS, The City of Bethel ("City") operates water and sewer utilities to provide water and sewer in Bethel;

WHEREAS, Provision of such services to Bethel is in the best interest of the public;

WHEREAS, The current charges for delivery of water and sewer evacuation reflect the higher cost per gallon for smaller tank sizes;

WHEREAS, Hauled Services are set up to delivery to each neighborhood in Bethel two times a week;

WHEREAS, A primary concern for tank sizing is for the tank to be of adequate size so that the needs of the customer can be provide by no more than 2 deliveries per week;

WHEREAS, Many of the strategies for reducing water and sewer costs in Bethel are based on conservation;

WHEREAS, The current code requires tank sizes that are larger than a residence might use in one month;

THEREFORE BE IT ORDAINED by the City Council of Bethel, Alaska, that the Bethel Municipal Code shall be amended and revised as follows:

SECTION 1. Classification. This ordinance is permanent and general in nature and shall be placed in the Bethel Municipal Code

SECTION 2. Amendment The Bethel Municipal Code Section 13.04.180, is amended as follows (new language is underlined and ~~old language is stricken out~~):

Customers to whom a water main is not available may have water delivered to their properties for discharge into holding tanks; provided, that the location, type of holding tank and access thereto is approved by the department. Quantity and frequency of delivery shall be determined by regulations or orders of the department and approved by the council, and the rate charged for such delivery shall be determined by the council by ordinance. In new home construction, ~~In~~

~~new home dwelling completed after January 1, 2019~~, the minimum water holding tank size shall be determined by the chart below

~~**Number of Bedrooms**~~	~~**Water Tank Size**~~
~~One bedroom~~	~~600 gallons~~
~~One to two bedrooms~~	~~800 gallons~~
~~Three bedrooms~~	~~1,000 gallons~~
~~Four bedrooms~~	~~1,200 gallons~~

Number of Bedrooms	**Water Tank Size**
Studio 300 sq. ft. or less	300 gallons
Studio more than 300 sq. ft.	400 gallons
One bedroom	500 gallons
Two bedrooms	700 gallons
Three bedrooms	900 gallons
Four or more bedrooms	1000 gallons

New home construction is defined as all new homes where the site permit is approved after ~~September 1, 2014~~ April 30, 2019.

SECTION 3. Effective Date. This ordinance shall become effective upon passage by the Bethel City Council.

ENACTED THIS __ DAY OF March 2019, BY A VOTE OF __ IN FAVOR AND ___ OPPOSED.

ATTEST:

____
Fred Watson, Mayor

____
Lori Strickler, City Clerk

Clerk's Office Note: These amendments were reviewed and considered on the March 26, 2019 Regular City Council Meeting

Suggested Amendments to Ordinance #19-03

Amendment 1.
Un-strike "In new home construction" and strike the suggested new language "In new home dwelling completed after January 1, 2019.

This would take the language back to the original language.

Amendment 2.
Strike "September 1, 2014" and insert "April 30, 2019."
April 30, has no significands other than it is anticipated to be after the adoption of the Ordinance and probably before a bulk of site plans for the summer projects. It is ideal to use a specific date rather than 30 days after adoption if you are inserting it in code.

If both amendments are approved the changes would look like:

Customers to whom a water main is not available may have water delivered to their properties for discharge into holding tanks; provided, that the location, type of holding tank and access thereto is approved by the department. Quantity and frequency of delivery shall be determined by regulations or orders of the department and approved by the council, and the rate charged for such delivery shall be determined by the council by ordinance. In new home construction, ~~In new home dwelling completed after January 1, 2019~~, the minimum water holding tank size shall be determined by the chart below

Number of Bedrooms	**Water Tank Size**
One bedroom	600 gallons
Two bedrooms	800 gallons
Three bedrooms	1,000 gallons
Four bedrooms	1,200 gallons

New home construction is defined as all new homes where the site permit is approved after ~~September 1, 2014~~ April 30, 2019.

Introduced by: City Manager Williams
Introduction Date: March 26, 2019
Public Hearing: April 9, 2019
Action:
Vote:

CITY OF BETHEL, ALASKA

ORDINANCE # 18-12(l)

An Ordinance of the Bethel City Council Amending the Adopted Annual FY 2019 Budget

Be it Enacted by the Bethel City Council that the FY 2019 Annual Budget be amended as follows:

Section 1. The following sums of money may be needed or deemed necessary to provide for increased expenses and liabilities of the City of Bethel are hereby appropriated for the corporate purposes and objects of the City hereinafter specified for Fiscal Year 2019 (July 1, 2018 to June 30, 2019).

Section 2. The following is a summary of the changes by fund and department:

WHEREAS, the union contract states the City may cash out up to two hundred (200) hours each fiscal year;

WHEREAS, the budgeted amount for PTO cash outs are 5% of FTE salaries;

WHEREAS, salaries are based on 2080 hours;

WHEREAS, 200 hours are 10.4% of the 2080 hours

WHEREAS, to fulfill the City's obligation to its FTE's we will need these additional monies;

Public Safety

Budget modification (a)

Account #	Increases	Amount
10-61-508	PTO Cash out	20,000.00
	Total Increases	**20,000.00**
	Decreases	
10-61-519	Utility Benefit	(20,000.00)
	Total Decreases	**0.00**
TOTAL	**Net Change to Public Safety**	**0.00**
TOTAL	**Net change to Central Treasury**	**0.00**

Section 3. Effective Date. This ordinance become effective immediately upon adoption.

PASSED AND APPROVED THIS 26TH DAY OF MARCH 2019 BY A VOTE OF __ IN FAVOR AND __ OPPOSED.

ATTEST:

Lori Strickler, City Clerk

Fred Watson, Mayor

Introduced by: C. Manager Williams
Date: April 9, 2019
Action: April 23, 2019
Vote:

CITY OF BETHEL, ALASKA

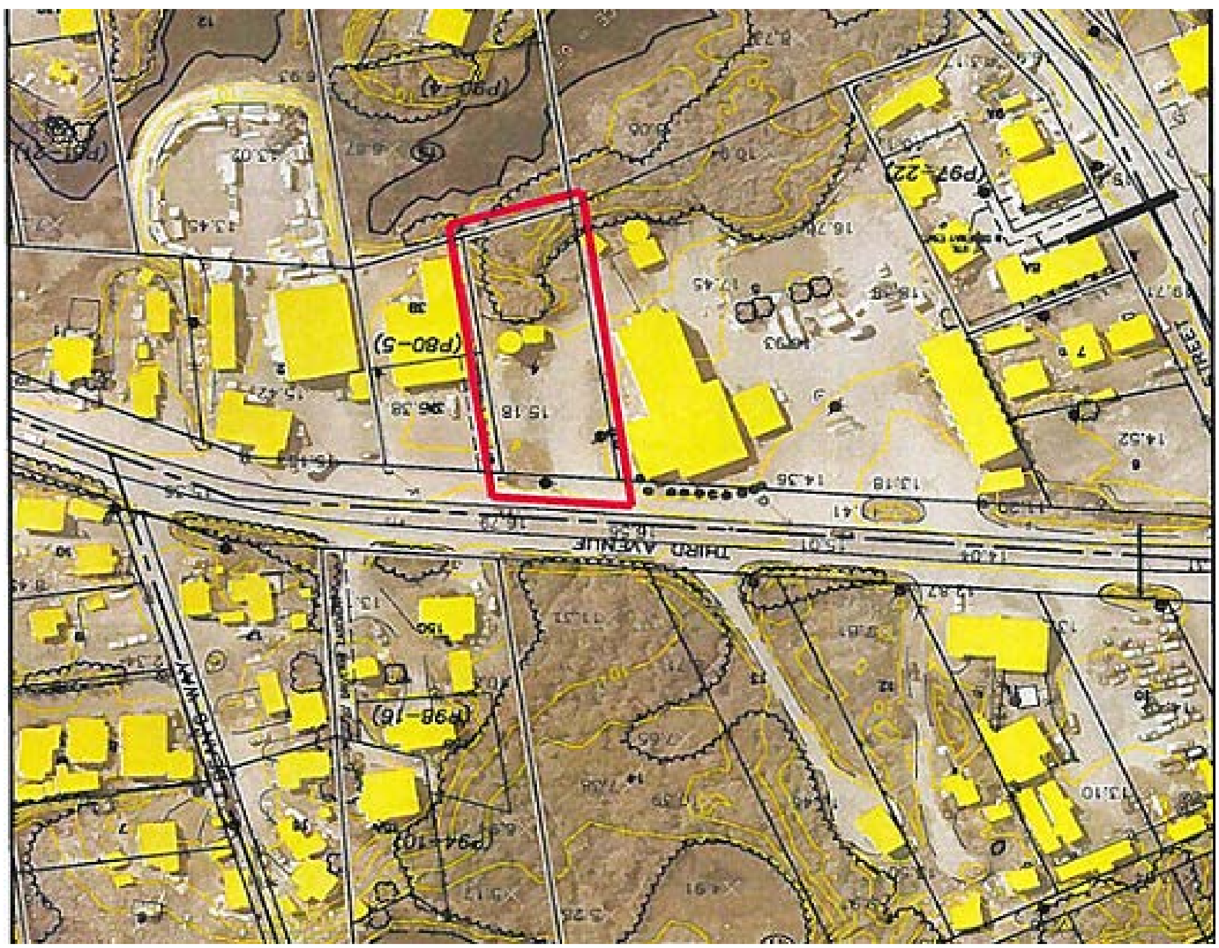
Ordinance #19-04

AN ORDINANCE AUTHORIZING THE DISPOSAL OF LOT 4, BLOCK 15, UNITED STATES SURVEY 3230 A & B, BETHEL RECORDING DISTRICT 4TH JUDICIAL DISTRICT (781 THIRD AVE.) VIA LEASE PURSUANT TO BMC 4.08.030(A)

WHEREAS, the City of Bethel owns a parcel of land situated at 781 Third Avenue;

WHEREAS, the legal description for the land is Lot 4, Block 15, United States Survey 3230 A & B, Bethel Recording District, Fourth Judicial District, State of Alaska;

WHEREAS, the property is pictorially depicted as:



WHEREAS, the land contains a well which the City has had tested at least twice since 2014 and which the City finds unsuitable for its needs;

WHEREAS, the land also contains a building which is in significant disrepair;

WHEREAS, currently there are some connexes on the land which belong to a neighboring landowner;

WHEREAS, there is also a stairwell and parking lot on the land which belongs to a different neighboring landowner;

WHEREAS, the neighboring landowners were notified of the need to vacate should they not be successful in renting the land from the City via Request for Bid;

WHEREAS, on January 28, 2019 the City of Bethel issued a Request for Bids (RFB) for the vacant land pursuant to BMC 04.08.040;

WHEREAS, the RFB closed on March 5 with two (2) bids being received;

WHEREAS, pursuant to BMC 04.08.030(A) the land is being disposed of via lease to the highest responsive bidder;

WHEREAS, the one landowner with the connex containers has made arrangements to remove the connexes;

WHEREAS, the other landlord is working with the highest bidder and if the proposed lease is approved, will not have to vacate;

WHEREAS, the lot has not been used by the City in over a decade and the City has no foreseeable use for the lot so leasing it makes the most economic sense at this time;

WHEREAS, the lease term would be for fifteen (15) years commencing on May 1, 2019 and ending on April 30, 2034 with no automatic right of renewal;

WHEREAS, the rent is fixed at $2,001 per month based upon the highest bid;

WHEREAS, the Lease Agreement allows the Tenant to sublet but only under certain conditions, including written authorization from the City;

WHEREAS, the Lease Agreement allows the Tenant to improve the land but only after obtaining the written authorization of the City;

WHEREAS, under the Lease Agreement the Tenant would be responsible for all of their own utility costs as well as snow removal costs;

WHEREAS, pursuant to the Lease Agreement, the Tenant is required to keep the City's land insured with the City named as an additional insured during the entire term of the Lease Agreement;

WHEREAS, pursuant to the Lease Agreement, the Tenant is required to indemnify the City;

WHEREAS, the Lease Agreement includes language for liquidated damages in case the Tenant terminates the Lease early;

NOW, BE IT ORDAINED, the City Council authorizes the disposal of Lot 4, Block 15, United States Survey 3230 A & B, Bethel Recording District via lease of land no longer necessary for municipal purposes.

SECTION 1. Classification. This ordinance is of a general nature and shall not become a part of the Bethel Municipal Code.

SECTION 2. Authorization. Pursuant to Bethel Municipal Code 04.08.030(B) Disposal of Property No Longer Necessary for Municipal Purposes.

SECTION 3. Effective Date. This Ordinance shall become effective immediately upon passage.

ENACTED THIS _______ DAY OF APRIL 2019, BY A VOTE OF _____ IN FAVOR AND ______ OPPOSED.

____
Fred Watson, Mayor

ATTEST:

____
Lori Strickler, City Clerk

COMMERCIAL LEASE BETWEEN
CITY OF BETHEL and
ESSENKAY, LLC

This LEASE is made on April 23, 2019 by and between the City of Bethel, a municipal corporation ("Landlord") and Essenkay, LLC ("Tenant").

ARTICLE 1
LEASED PREMISES AND TERM

1.01 **Leased Land**. Landlord, for and in consideration of the rents, covenants and conditions hereinafter specified to be paid, performed and observed by Tenant, hereby leases to Tenant and Tenant hereby leases from Landlord, a parcel of land situated in the Bethel Recording District, Fourth Judicial District, State of Alaska, more particularly described as:

Lot 4, Block 15, United States Survey 3230 A & B, Bethel Recording District, Fourth Judicial District, State of Alaska.

Latitude/Longitude: 67° 47' 41" North / 164° 45' 27" West, NAD 83 Datum

together will all rights, easements, privileges, both subterranean and vertical, and appurtenances attaching or belonging to the described land, but subject to the reservation contained in paragraph 1.02 and the Covenants contained in Article 4 hereof (herein called the "Leased Premises").

1.02 **Reservation of Minerals**. All oil, gas, coal, geothermal resources and minerals whatever nature in or under the above-described land are excluded from the Leased Premises and are reserved to Landlord; provided, however, that during the term of this Lease, Landlord shall not have the right to enter on the surface of the Leased Premises for the purpose of mining and/or excavating such oil, gas, coal, geothermal resources or minerals.

1.03 **Improvements Owned by Landlord**. The following described improvements ("Landlord's Improvements") are situated on and are part of the Leased Premises and are and shall remain throughout the term of this Lease the property of the Landlord:

All fill, retaining walls, berms, earth contours, wells, utility pipes and lines and all other at-surface or below-surface improvements situated on the Leased Premises on the date of this Lease. Tenant may improve the Leased Premises by removing Landlord's improvements but only after the written consent of the Landlord has been obtained. Such consent shall not be unreasonably withheld.

1.04 **Lease Term.** This Lease shall be and continue in full force and effect for a term of fifteen (15) years commencing on May 1, 2019 and terminating on April 30, 2034 unless earlier terminated in accordance with the terms of this Lease.

1.04 **Holdover (with Consent).** If Tenant continues occupying the Premises after the Term ends (Holdover) and if the Holdover is with Landlord's written consent, it shall be a month-to-month tenancy, terminable on thirty (30) days advance notice by either party. During the holdover period, rent shall automatically be increased by ten (10%) percent and will remain due and owing on the first day of each month.

A. **Holdover (without consent).** If the Holdover is without Landlord's written consent, then Tenant shall be a tenant-at-sufferance and shall be liable for any damages suffered by Landlord because of Tenant's Holdover. Landlord shall retain all remedies against Tenant who holds over without written consent.

B. **Holdover Terms**. The Holdover shall be on the same terms and conditions of the Lease except: (i) the Term; (ii) Rent; (iii) any extension Term is deleted; (iv) the Quiet Possession provision is deleted; (v) consent to a sublease may be unreasonably withheld and delayed; (vi) the provision on Landlord's Default is deleted; and (vii) the Defaulting Party may be Tenant only.

ARTICLE 2
RENT

2.01 **Rent**. Effective May 1, 2019, Tenant shall pay to Landlord, without deduction and without notice or demand, net of all real property taxes, assessments, rates and other charges required to be paid by Tenant under this Lease with respect to the Leased Premises, Two Thousand and One Dollars ($2,001) per month on or before the 1st day of each month during the Lease Term.

ARTICLE 3
QUIET ENJOYMENT

Upon timely payment by Tenant of all rent and other payments required to be paid by Tenant under this Lease, and upon full and faithful observance and performance by Tenant of all of its covenants contained in this Lease, and so long as such observance and performance continues, Tenant shall peaceably hold and enjoy the Leased Premises during the Lease Term without hindrance or interruption by Landlord or anyone lawfully claiming by, through, or under it.

ARTICLE 4
TENANT'S COVENANTS

4.01 **Improvements Required by Law**. Tenant, at Tenant's own expense, during the Lease Term and subject to the requirements of this Lease, shall make, build, maintain and repair all fences, sewers, drains, roads, road widening, driveways, sidewalks, water, underground electric and telecommunications lines, curbs, gutters and other installations which may be required by law to be made, built, maintained, or repaired upon, and in connection with, or for use of the Leased Premises or any part of it, and regardless of whether the same were erected by Landlord or in existence at the inception of this Lease. In case any such installations required by law shall be made, built, maintained or repaired by Landlord after giving the required notice provided for in paragraph 4.08, and if Tenant does not complete the required work within the timeframe provided for in the notice, Tenant shall reimburse Landlord for the actual reasonable costs to cover Landlord's overhead, upon presentation of a bill therefore, as additional rent.

4.02 **Landlord's Improvements on the Premises**. Landlord currently has a number of improvements on the Premises such as, but not limited to, a well and a small Shack. Tenant is not responsible for maintaining any of Landlord's improvements. However, Landlord currently has no plans to utilize the improvements, especially the well. Tenant agrees that Landlord has no responsibility for maintaining the improvements or making them useable for Tenant.

Should Tenant wish to remove any of Landlord's improvements currently situated on the Premises, Tenant shall file a written request to the Landlord. Consent by the Landlord shall not be unreasonably withheld.

4.03 **Additions and Alterations to Leased Premises.** "Significant Work" as used in this section, means all work which (1) involves the excavation, filling, or other alteration of the grade or drainage of the eased Premises, or (2) involves the construction, demolition, or removal on or from the Leased Premises of any improvement.

Tenant shall not make alterations to the grade or drainage of the Leased Premises without the written approval of the Landlord. Landlord shall not alter the grade or drainage of the adjacent properties such that drainage will flow over or through the Leased Premises of the Tenant.

4.04 **Repair and Maintenance**. Tenant shall, at Tenant's expense and without notice from Landlord, at all times during the Lease Term, keep all improvements now or hereafter built, purchased, installed or owned by Tenant on the Leased Premises, especially those improvements constructed thereon which are exposed to the view of the public (including but not limited to exterior building walls, windows, doors, fences, signs, landscaping, and yard areas) in good order, condition, maintenance, operability, and repair and of a neat, clean and pleasing appearance to Landlord.

4.05 **Snow Removal**. Tenant shall be responsible for snow removal on the Leased land.

4.06 **Observance of Laws.** Tenant, at all times during the Lease Term, at its own expense, and with all due diligence shall observe and comply with all state and federal laws, municipal ordinances, rules and regulations which are now in effect or may later be adopted by any governmental agency, and which may be applicable to the Leased Premises or any improvement on it or any use of it, and shall promptly furnish such evidence of compliance with such laws, ordinances, rules and regulations as Landlord may request from time to time.

In furtherance, and not in limitation, Tenant must, at its own expense, comply with all laws, ordinances, regulations and administrative agency or court orders relating to health, safety, noise, environmental protection, waste disposal, hazardous or toxic materials, and water and air quality. In the event any discharge, leakage, spillage, emission or pollution of any type occurs upon or from the Leased Premises during the Lease Term or any holdover thereafter, Tenant, at its own expense, must clean and restore the Leased Premises to the satisfaction of the Landlord and any governmental body or court having jurisdiction over the matter. However, Tenant shall not be responsible for the clean-up or restoration of the Leased Premises resulting from any discharge, leakage, spillage, emission or pollution to the Leased Premises from surrounding or adjacent premises unless Tenant's actions caused in whole or in part such discharge, leakage, spillage, emission, or pollution, in which case Tenant shall be responsible for the portion of such discharge, leakage, spillage, emission or pollution which was caused by Tenant.

Landlord warrants that at the time this Lease between the parties, Landlord is not aware of any hazardous or toxic materials on the land.

4.07 Tenant agrees to hold harmless Landlord against all liability, cost and expense (including without limitation, any fines, clean-up costs, judgments, litigation costs, and attorneys' fees) incurred by or levied against Landlord as a result of Tenant's breach of this Lease.

4.08 **Inspection and Repair by Landlord**. Tenant shall repair, maintain, and make good, all conditions required under the provisions of this Lease to be repaired or maintained within five (5) working days from the date of written notice from Landlord with regard to removal of trash or debris, landscape or yard maintenance, snow removal or cleaning, or parking lot lighting replacement and repair, and within thirty (30) days from the date of written notice from Landlord with regard to all other matters. If Tenant refuses or neglects to repair or maintain the Leased Premises as required under the terms of this Lease to the reasonable satisfaction of the Landlord after written demand, then Landlord, without prejudice to any other right or remedy it has under this Lease or otherwise, may perform such maintenance work or make such repairs without liability to Tenant for any loss or damage that may accrue to Tenant's property or Tenant's business by reason of the work or repairs. Upon completion of any such repair or maintenance, and no later than ten (10) days after presentation of a bill therefore, Tenant shall pay, as additional rent, Landlord's actual costs for making such repairs or performing such maintenance. However, Tenant shall not be responsible for the replacement or repair of any street lights that may illuminate the Premises.

4.09 **Waste and Wrongful Use**. Tenant shall not commit or suffer any waste of the Leased Premises or any unlawful, unsafe, improper, or offensive use thereof or any public or private nuisance thereon.

4.10 **Setback**. Tenant shall observe all setback lines applicable to the Leased Premises and shall not construct or maintain any building or other structure between any street boundary of the Leased Premises and any setback along such boundary, except for fences or walls approved by Landlord.

4.11 **Liens**. Tenant shall not commit or suffer any act or neglect whereby the Leased Premises or the interest of Landlord or Tenant therein at any time during the Lease Term may become subject to any attachment, execution lien, charge, or other encumbrance, and shall defend, indemnify and hold Landlord harmless against all losses, costs, and expenses, including reasonable attorney's fees, paid or incurred by Landlord in connection therewith.

4.12 **Indemnification.** Tenant shall indemnify, defend and hold Landlord harmless from and against any and all claims arising from (1) Tenant's use of the Leased Premises, or from the conduct of Tenant's business, or from any activity, work or things done, permitted or suffered by Tenant in or about the Leased Premises; (2) any breach or default in the performance of any obligation on Tenant's part to be performed under the terms of this Lease; (3) any negligence of Tenant, or any of Tenant's agents, contractors, customers or employees, or any person claiming by, through or under Tenant; and (4) any accident on or in connection with the Leased Premises, or any fire thereon, or any nuisance made or suffered thereon when and to the extent such claim arises from the negligence of Tenant.

Tenant, upon notice from Landlord, shall defend any of the above described claims at Tenant's expense. Tenant, as a material part of the consideration to Landlord, hereby assumes all risk of damage to property or injury to persons, in, upon or about the Leased Premises. However, this section does not require Tenant to indemnify, defend and hold harmless Landlord from and against any portion of a claim to the extent that portion of the claim is caused by Landlord's negligence, or the negligence of Landlord's agents, contractors or employees arising from Landlord's activities on the Leased Premises. To the extent permitted by law, Landlord shall indemnify, defend, and hold harmless Tenant from and against any portion of a claim to the extent that portion of the claim is caused by Landlord's negligence, or the negligence of Landlord's agents, contractors or employees arising from Landlord's activities on the Leased Premises.

Tenant acknowledges that before entering into this Lease it has fully inspected or been provided with an opportunity to fully inspect the Leased Premises and all documents in the possession of Landlord relating to the condition of the Leased Premises, and to test or examine all conditions of or on the Leased Premises. Tenant further acknowledges that, at the time this Lease is entered into and on the basis of the foregoing inspection or opportunity to inspect, Tenant is as knowledgeable about the physical condition of the Leased Premises as Landlord, and on that basis, assumes all risks relating to the condition of the Leased Premises, except risks relating to environmental pollution not caused by Tenant.

4.13 **Costs and Expenses of Landlord**. Tenant shall forthwith pay to Landlord all costs and expenses, including reasonable attorney's fees, which are (1) paid or incurred by Landlord but are required to be paid by Tenant under any provision of this Lease; (2) paid or incurred by Landlord in enforcing any covenant of Tenant contained in this Lease, in protecting itself against or remedying any breach thereof, in recovering possession of the Leased Premises or any part thereof, or in collecting or causing to be paid any delinquent rents, taxes, assessments, or rates; (3) incurred by Landlord in reviewing any matter for which Landlord's approval is sought and in processing such approval under this Lease; or (4) incurred by Landlord in connection with any other action in any respect related to this Lease, the Leased Premises, or Tenant's actions or omissions and the Leased Premises, other than a condemnation action filed by or against Tenant, to and in which Landlord is made a party but not adjudicated to be at fault. The term "costs and expenses" as used in this Lease shall include but not be limited to all of Landlord's out-of-pocket expenditures attributable to the matter involved. Except as otherwise expressly provided herein, all costs and expenses of Landlord shall be payable by Tenant to Landlord forthwith after mailing or personal delivery of statements therefore to Tenant. Such obligations and interest shall constitute additional rents.

4.14 **Surrender of Leased Premises and Improvements**. Upon the expiration or termination (including termination resulting from Tenant's breach) of this Lease, Tenant, without further notice, shall deliver to Landlord, possession of the Leased Premises. Tenant's improvements shall remain the property of Tenant. At the expiration or termination of the Lease, or any extended term thereof, Tenant shall remove, demolish, or otherwise dispose of all Tenant's improvements within one hundred twenty (120) days of expiration or termination, unless Landlord agrees otherwise, in writing, and shall leave Leased Premises in a clean and cleared condition. In the event of failure or refusal of Tenant to surrender possession of the Leased Premises or to remove Tenant's improvements from the Leased Premises in accordance with this paragraph, Landlord shall have the right to re-enter the Leased Premises and remove therefrom Tenant or any other person, form or corporation claiming by, through or under Tenant, and to declare abandoned and/or remove Tenant's improvements therefrom, and to obtain damages for trespass from Tenant, including but not limited to the actual costs of removal.

4.15 **Utility Services**. Tenant shall arrange for its own utility services and bear all costs for utilities.

4.16 **Discrimination Prohibited**. Tenant will not unlawfully discriminate in allowing access to and use of the Leased Premises on the grounds of race, color, religion, national origin, ancestry, marital status, disability, gender, sex, sexual orientation, gender identification, or other legally protected status.

4.17 **Underground Conditions and Water Drainage**. Tenant has made, or prior to the construction of any improvements on the Leased Premises will make, its own soil tests of the Leased Premises. This Lease is made subject to and without any liability on the part of the Landlord, its agents or employees because of or resulting from any fill or any subsurface or soil condition on the Leased Premises. Tenant shall not drain or discharge water from the Leased Premises onto adjoining land. The Leased Premises shall be graded and drained to cause the discharge of all water on the Leased Premises at a location or locations approved by Landlord, or into an established drainage easement, if any, on the Leased Premises.

ARTICLE 5
INSURANCE

5.01 **Liability Insurance**. During the entire Lease Term, and during any holdover thereafter, whether or not authorized by Landlord, Tenant shall keep in full force and effect, a policy or policies of general liability and property damage insurance which satisfies the coverage requirements set by Landlord with respect to the Leased Premises and the business operated by Tenant in which the limit of bodily injury, death, and property damage liability shall be not less than ONE MILLION DOLLARS per occurrence and not less than TWO MILLION DOLLARS in the aggregate, or such higher limits as Landlord may specify; provided, however, that no such limit shall in any way limit Tenant's liability or be construed as a representation of sufficiency to fully protect Tenant or Landlord. The policy or policies purchased pursuant to this paragraph shall name the Tenant as an insured and the Landlord as an additional insured with respect to the Leased Premises and the business operated by Tenant on the Leased Premises. A copy of each policy shall be provided to Landlord within three (3) days of the date this Lease is entered into.

5.02 **Policy Provisions.** Each policy of comprehensive general liability described above shall:

Provide that the liability of the insurer thereunder shall not be affected by, and that the insurer shall not claim, any right of setoff; counterclaim, apportionment, proration, or contribution by reason of any other insurance obtained by or for Landlord, for any person claiming by, through or under Landlord.

Contain no provision relieving the insurer from liability for loss occurring while the hazard to buildings and/or other improvements is increased, whether or not within the knowledge of control of; or because of any breach of warranty or condition or any other act or neglect by Landlord, or any person claiming by, through or under Landlord.

Provide that such policy may not be canceled, whether or not requested by Tenant, unless the insurer first gives not less than thirty (30) days prior written notice thereof to Landlord.

Contain a waiver by the insurer of any right to subrogation to any right of Landlord or Tenant against either of them or against any person claiming by either of them.

ARTICLE 6
EMINENT DOMAIN

6.01 **Permanent Taking**. In the event of a taking by an entity of competent jurisdiction of all or materially all of the Leased Premises, or the determination of the Landlord that all or materially all of the Leased Premises is necessary for a public purpose, this Lease shall terminate on the earlier of vesting of title in, or the taking of possession by the condemner, or the written determination of the Landlord.

If less than materially all of the Leased Premises are taken or if the Landlord determines that it needs less than materially all of the Leased Premises for a public purpose (herein called a "partial taking"), this Lease shall continue in effect except as to the portion so taken or condemned, but the rent to be paid by Tenant shall thereafter be reduced by a percentage equal to the proportion that the number of square feet in the Leased Premises so taken bears to the number of square feet of Leased Premises before the partial taking.

6.02 **Disposition of Proceeds**. Landlord is entitled to all proceeds of condemnation except those proceeds specifically allocated for Tenant's improvements.

6.03 **Temporary Taking**. If the whole or any part of the Leased Premises or of Tenant's interest under this Lease is taken by any competent authority for its temporary use or occupancy, this Lease shall not terminate by reason thereof and Tenant shall continue to pay all rental payments and other charges payable by Tenant hereunder and to perform all other terms, covenants, and conditions contained herein, except to the extent Tenant is prevented from so doing by the terms of the order of the taking authority. In the event of a temporary taking, Tenant shall be entitled to receive the entire amount of the award and shall be obligated, at its sole expense, to restore the Leased Premises as nearly as may be reasonably possible to the condition in which they existed immediately prior to such taking; provided, however, that if the period of temporary use or occupancy extends beyond the expiration of the Lease Term, the award shall be apportioned between Landlord and Tenant as of said date of expiration, after Landlord shall have received the entire portion of the award attributable to physical damage to the Leased Premises and any improvements thereon and to the restoration thereof to the condition existing immediately prior to the taking or condemnation.

6.04 Casualty. If the improvements on the Leased Premises shall be damaged or rendered wholly or partially unusable for Tenant's business purposes by fire or other casualty during the Term of this Lease, Tenant may terminate this Lease by giving notice to Landlord within ninety (90) days of the date of the fire or other casualty. If Tenant does not terminate this Lease, no rent shall abate after the date of the casualty, whether the Leased Premises is usable or not, and Tenant shall promptly rebuild or repair the improvements to substantially their former condition.

ARTICLE 7
ASSIGNMENTS AND MORTGAGES

Landlord 's Consent Required. Tenant shall not voluntarily or by operation of law assign, transfer, mortgage, or otherwise transfer or encumber all or any part of Tenant's interest in this Lease or in the Leased Premises without Landlord's prior written consent. Because Landlord's Premises are publicly owned, such consent may not be easily granted and will require significant City Council involvement. Any attempted assignment, transfer, mortgage, or encumbrance without such consent shall be void and shall constitute a breach of this Lease.

ARTICLE 8
SUBLETTING OF PREMISES

8.01 Tenant intends to sublease all or a portion of the Premises. Landlord acknowledges and accepts Tenant's intent to sublease and hereby consents to any subleases subject to the provisions set forth herein.

Tenant acknowledges that any subleases of the Premises shall be in compliance with (a) all applicable covenants, conditions and restrictions of record; and (b) all laws, ordinances and government regulations in effect during the Term of this Lease.

8.02 **Landlord's Consent**. Tenant shall make written application to Landlord for any and all subleases. Consent to Tenant's request to sublease shall not be unreasonably withheld. Tenant acknowledges that Landlord's refusal to consent to a sublease for a subtenant who is in arrears with the City of Bethel shall not be unreasonable. Tenant further acknowledges that Landlord's consent to a Sublease shall not in any way reduce, modify or absolve the Tenant from its obligations under this Lease Agreement.

8.03 **Conditions**. Subleases by Tenant are also subject to the terms of this Lease and the Term shall not extend beyond the Lease Term.

8.04 **Subtenants.** Subtenants shall not assign the Sublease nor sublet the subleased Premises in whole or in part and shall not permit the subtenant's interest in the sublease or the subleased Premises to be vested in a third party by operation of law or otherwise.

8.05 The execution of consent by Landlord shall not be deemed to be a consent to any subsequent assignment or subletting by either sublandlord or subtenant.

ARTICLE 9
TERMINATION, DEFAULT AND DEFEASANCE

9.01 **Event of Default**: Each of the following events shall be a default by Tenant and a breach of this Lease:

A. **Failure to Continuously Operate a Facility for the General Public**.
If the land is used for commercial or retail purposes, to be available to the general public does not require that all members of the general public be admitted, only that there be no discrimination in admission based on race, gender, sexual orientation, gender identify age, sex or other protected category. Additionally, continuously operate shall be defined as open and operating regularly scheduled days and hours with no more than ninety (90) calendar days closure during any calendar year.

B. **Failure to Perform Covenants.** Abandonment or surrender of the Leased Premises or of the leasehold estate, or failure or refusal to pay when due any installment of rent or any other sum required by this Lease to be paid by Tenant or to perform as required or conditioned by any other covenant or condition of this Lease.

C. Appointment of Receiver. The appointment of a receiver or trustee to take possession of the Leased Premises or improvements or of the Tenant's interest in the leasehold estate or of Tenant's operation on the Leased Premises for any reason, including but not limited to, assignment of benefit of creditors, but not including receivership pursuant to administration of the estate of any deceased or incompetent Tenant.

9.02 **Notice and Right to Cure**

A. **Notices**. As a precondition to pursuing any remedy for an alleged default by Tenant, Landlord shall, before pursuing any remedy, give notice of default to Tenant.

B. **Method of Giving Notice.** Landlord shall give notice of default by either personal service or by first class mail.

C. **Tenant's Right to Cure Default(s).** If the alleged default is nonpayment of rent, Tenant shall have five (5) days after the notice is given to cure the default. For the cure of any other default, Tenant shall promptly and diligently cure the default and shall have thirty (30) days after notice is given to complete the cure.

D. **Non-Waiver.** Acceptance by Landlord of any rents shall not be deemed to be a waiver by it of any breach by Tenant of any of its covenants contained in this Lease or of the right of Landlord to re-enter the Leased Premises or to declare forfeiture for any such breach. Waiver by Landlord of any breach by Tenant shall not be deemed to be a waiver of the right of Landlord to declare forfeiture for any other breach or of any other covenant.

9.03 **Right of Landlord to Protect Against Default**

If Tenant fails to observe or perform any of its covenants contained herein, Landlord, at any time thereafter and with seven (7) days' notice, or in the case of a situation deemed by Landlord to constitute an emergency, without notice, shall have the right but not the obligation to observe or perform such covenant for the account and at the expense of Tenant, and shall not be liable to Tenant or anyone claiming by, through, or under it for any loss or damage by reason thereof to the occupancy, business, or property of any of them. All costs and expenses paid or incurred by Landlord in observing or performing such covenant shall constitute additional rents, which Tenant shall forthwith pay to Landlord upon statements therefore.

9.04 **Landlord's Remedies**

If any default by Tenant shall continue uncured, following notice of default as required by this Lease, for the period applicable to the default, Landlord has the following remedies in addition to all other rights and remedies provided by law or equity or other provisions of this Lease, to which Landlord may resort cumulatively or in the alternative. The election of one remedy for any one default shall not foreclose an election of any other remedy for another default or for the same default at a later time.

A. **Termination in the Event of Default**. Landlord may, at Landlord's election, terminate this Lease in the event of default by giving Tenant notice of termination. On the giving of the notice, all Tenants' rights in the Leased Premises shall terminate. Promptly after notice of termination, Tenant shall surrender and vacate the Leased Premises and all Improvements not required to be removed, and Landlord may re-enter and take possession of the Leased Premises and all remaining improvements. Termination under this paragraph shall not relieve Tenant from the payment of any sum then due to Landlord or from any claim for damages previously accrued or accruing against Tenant, or any other relief available to Landlord.

B. **Recovery of Rent.** Landlord shall be entitled, at Landlord's election, to each installment of rent or to any combination of installments for any period before termination, plus interest at the rate of twelve and a half (12.5%) percent from the due date of each installment.

C. **Tenant's Personal Property.** Landlord may, if Tenant fails to remove personal property or Tenant's improvements within the time allowed above, use Tenant's personal property, Tenant's improvements and trade fixtures on the Leased Premises, or any of such property without liability for use or damage, or store them at the sole risk and cost to Tenant.

D. **Damages.** Landlord shall also be entitled, at Landlord's election, to damages in the following sums: (1) all amounts that would have fallen due as rent between the time of termination and the time the Leased premises are relet; (2) the amount, if any, by which the rent under this Lease exceeds the rent under any subsequent Lease upon reletting calculated over the Lease Term; and (3) all administrative, marketing, maintenance, repair, cleaning and similar costs incurred by Landlord.

E. **Application of Sums Collected by Landlord.** Landlord shall apply all proceeds of reletting as follows: First, to the payment of reasonable expenses (including attorney's fees and broker's commissions or both) paid or incurred by or on behalf of Landlord. Second, in recovering possession, placing the Leased Premises and improvements in good condition, and preparing or altering the Leased Premises or improvements for reletting. Third, to the reasonable expenses of securing new Tenants. Fourth, to the fulfillment of Tenant's covenants to the end of the Lease term; and finally, to Landlord's uses and purposes.

F. **Costs.** In the event Tenant shall be in default in the performance of any of its obligations under this Lease, and Landlord takes any action to enforce this Lease, including, but not limited to, court action, Tenant shall pay Landlord all the expenses incurred by Landlord in taking such action including full and reasonable attorney's fees.

9.05 **Early Termination by Tenant.** In the event Tenant desires to terminate the Lease Agreement before the natural expiration date, Tenant may so cancel provided that the following conditions are fully met. Failure to fulfill all of the conditions will be a breach of this Lease Agreement.

A. Written notice of early termination must be received by Landlord not later than one hundred twenty (120) calendar days prior to the proposed termination date.
B. Rent must be paid through the termination date.
C. The termination date must be the end of the month. No mid-month termination dates will be accepted.
D. If Tenant terminates the Lease prior to the completion of the Lease as contemplated by this Agreement, Tenant shall pay a penalty equal to twelve (12) months' rent, payable within no more than thirty (30) days upon termination of the Lease. Such payment will be considered liquidated damages as penalty for early termination.
E. Upon payment by Tenant to Landlord of liquidated damages, Landlord formally waives its rights to any additional remedies it may have under paragraphs 9.04(B), (D) and (E) above.

ARTICLE 10
GENERAL PROVISIONS

10.01 **Landlord's Right to Entry, Inspection and Repair**
Landlord may enter and inspect the Premises, at any time during regular business hours, with or without the presence of Tenant or its authorized representative, after giving twenty-four (24) hours advance notice to Tenant of such inspection. To protect the confidentiality of Tenant's clients, Landlord shall take every step possible to not enter without the presence and consent of Tenant except in an emergency or upon agreement by Tenant, such agreement not to be unreasonably withheld or refused. In the event of an emergency, Landlord may enter and inspect the Leased Premises on reasonable notice to Tenant (including no notice if the circumstances warrant) and make such repairs or institute such measures, on the account and at the expense of Tenant, as may be necessary to avert or terminate the emergency. An emergency is any action, event or condition, either extant or imminent, that threatens significant damage to property or injury to persons on or near the Leased Premises, and includes, but is not limited to, flood, fire, explosion, uncontrolled dangerous discharge or release of water or fluids, or the unauthorized or illegal placement of hazardous or toxic materials on Leased Premises). The provisions of this paragraph apply to Landlord solely in its capacity as Landlord hereunder and not in any other capacity.

10.02 **Notices**

All notices, requests, demands and other communications hereunder shall be deemed given only if in writing signed by an authorized representative of the sender and delivered by facsimile, email (with a hard copy mailed first class) or mailed and addressed to the respective parties as follows:

To Landlord:
City Manager
City of Bethel
P.O. Box 1388
Bethel, Alaska 99559

With Required Copy to:

City of Bethel Legal Department
PO Box 1388
Bethel, Alaska 99559-1388

To Tenant:
Essenkay, LLC
PO Box 2343
Bethel AK 99559-2343

10.03 **Covenants and Conditions**

Every provision in this Lease which imposes an obligation upon Tenant or invests an option, power, or right in Landlord shall be deemed to be a covenant of Tenant in favor of Landlord, and the time of observance and performance by Tenant of each such covenant shall be of the essence. Full and faithful observance and performance by Tenant of each of its covenants contained in this Lease shall be a condition of this Lease.

10.04 **Integration and Amendment**

Except as otherwise expressly provided in this Lease, this Lease is a complete integration of every agreement and representation made by or on behalf of Landlord and Tenant with respect to the Leased Premises, and no implied covenant or prior oral or written agreement shall be held to vary the provisions of this Lease, any law or custom to the contrary notwithstanding. No amendment or other modification of the provisions of this Lease shall be effective unless incorporated in a written instrument duly executed and acknowledged by Landlord and Tenant.

10.05 **Survival and Severability**

If any provision of this Lease shall be deemed to be void or otherwise unenforceable by any court or other tribunal of competent jurisdiction, other than at the initiative or with the support of Landlord, within thirty (30) days of receipt of written notice of such holding, Landlord shall have the right and option, exercisable by written notice thereof to Tenant, to terminate this Lease effective as of the date of such written notice of exercise. It is understood and agreed that otherwise this Lease, except for such provision so held to be void or otherwise unenforceable, shall remain in full force and effect.

10.06 **Binding Effect**

This Lease shall be binding upon and shall inure to the benefit of Landlord and Tenant and their respective successors and assigns. The designations "Landlord" and "Tenant" include their respective successors and assigns and shall be so construed that the use of the singular includes the plural number, and vice versa, and the use of any gender include the other genders. If at any time during the Lease Term Tenant is more than one person or entity, including persons who are partners and operate Tenancy as a partnership, their liability thereunder shall be joint and several.

10.07 **Landlord's Authority to Convey Fee Title**

Landlord retains the absolute and unconditional right to convey fee title in the Leased Premises or an interest or estate therein, subject to this Lease and the interest of any Qualified Mortgagee.

10.08 **Tenant's Authority to Execute Lease**

The Tenant represents that the person signing this Lease on its behalf has been duly authorized to sign this Lease and has the authority to bind the Tenant.

10.09 **Captions**

The captions of the paragraphs are for convenience only, are not operative, and neither limit nor amplify in any way the provisions hereof.

10.10 **Execution and Counterparts**

This Lease may be executed in two or more counterparts, each of which shall be an original and all of which shall constitute one and the same instrument.

10.11 **Governing Law/Construction**

This Lease shall be construed and governed by the laws of the State of Alaska. This Lease was negotiated between the parties and shall not be strictly construed against either party. In the event that a question, dispute, or requirements for interpretation or construction shall arise with respect to this Lease, jurisdiction and venue shall lie exclusively with the Bethel Court in the Fourth Judicial District at Bethel, Alaska.

IN WITNESS WHEREOF. Landlord and Tenant have duly executed and acknowledged this Lease.

CITY OF BETHEL	ESSENKAY, LLC
______________________	____________________________
Peter A. Williams City Manager	Naim Shabani Member
	____________________________
	Jared Karr Member

City of Bethel Action Memorandum

Action memorandum No.	19-26		
Date action introduced:	April 9, 2019	Introduced by:	Mayor Watson
Date action taken:		Approved	Denied
Confirmed by:			

Appointment of Committee member. Joni Beckham-Finance Committee.

Amount of fiscal impact:		**Account information:**
x	No fiscal impact	

Action Memorandum 19-26 is sponsored by Mayor Watson at the request of the City Clerk.

Joni Beckham has requested appointment to the Finance Committee. If appointed, the term would be three years as a regular member with a term expiration of December 31, 2021.

City of Bethel Action Memorandum

Action memorandum No.	19-27		
Date action introduced:	April 9, 2019	Introduced by:	Peter Williams, City Manager
Date action taken:		☐ Approved ☐ Denied	
Confirmed by:			

Action Title: Authorizing Administration to prepare Ordinances for property disposal through lease renewal for BTP, 831 River Street and General Communication Corp. 280 Third Ave pursuant to BMC 4.08.050C.

Amount of fiscal impact:		**Account information:**
	No fiscal impact at this time.	

The City of Bethel currently has two (2) hold over leases: the first with BTP, for the property under the Swanson's Hardware, 831 River Street and the second with General Communication Corp. (GCI) for the property located at 831 River Street where there are satellite dishes. Both Tenants approached the City requesting renewal of their lease agreements before the leases expired.

While administration is bringing the requests from the Tenants forward, the Bethel Municipal Code provides the Council with three disposal options to consider with these types of property disposals.

Option 1. <u>Covered under BMC 4.08.030 A. Disposal. Property no longer necessary for public purposes.</u> The city council may by ordinance provide for the disposal of an interest in real property which is no longer necessary for public purposes. All such disposals shall be by sealed bit do the highest bidder and shall be made at least at the current assessed value or at current appraised value unless otherwise determined by ordinance.

Option 2. <u>Covered under BMC 4.08.030 C. Disposal in Furtherance of Development of Local Trade or Industry</u>. The city council may, by ordinance, provide for the disposal of an interest in real property to any person or entity in furtherance of the development of local trade or industry without seeking competitive bids but not for less than the current assessed value or current appraised value, whichever is higher, of that interest in real property. All disposals made pursuant to this subsection shall include a condition requiring that the interest of the city being disposed of revert to the city in the event that the real property disposed of is not being used in furtherance of the development of local trade or industry justifying the original disposal.

Option 3. <u>Covered under BMC 4.08.050 C. Renewal</u>. If the Tenant [Lessee] wishes to renew the lease, the lessee shall make written application to the city clerk for renewal of the lease at least 180 days prior to the expiration of the lease. The written renewal application shall contain terms of the proposed renewal. The City manager shall, upon majority vote of the city council after a public hearing, and after the recommendation of the planning commission, if deemed appropriate by city manager, issue a renewal of the lease to the lessee.

Both lease agreements expired some time ago, BTP (which assumed the lease held by Omni Enterprises) expired on June 30, 2016 and GCI expired on July 1, 2013. While written application was not submitted to the city clerk's office (this is an old process that needs to be updated), both companies reached out to the previous administration within the time required.

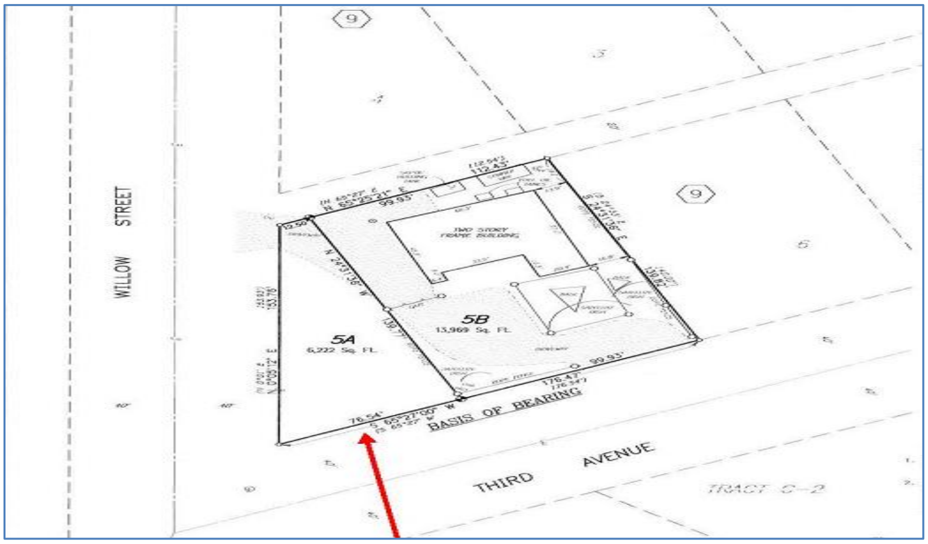
If the Council approves the request as presented (option 3), both leases would be presented to the lessees with increases to their monthly rate so that it is at the fair market value. Additionally, Administration would build in increases periodically over the term of the lease to ensure the rates remain close to or above fair market value. As always, the final terms of the disposal would be presented to council through a property disposal ordinance.

The Council could also amend the AM to direct administration to provide notice of the City's intent to accepts bids for each of the property and set the minimum bid to fair market value as identified in option 1. Finally, the Council could amend the AM to direct administration to pursue the process set out in Option 2, with or without a bid.

Council's direction on this matter will dictate what kind of notice Administration will need to prepare for the public.

Property leased to BTP, Lot 2 Commercial Center Subdivision, Plat 96-15/831 River Street.

Property leased to GCI, Lot 5A, Block 9, USS 3230, plat 98-6/ 280 Third Ave.



With costs of publishing the notices in the paper exceeding $500 per lot, it is important that with this many options, the City only goes out and publishes one time per lot. Past administrations have not always adhered to the publishing requirements probably because of the number of options and the confusion which so many options easily creates. Council's direction in this process will be helpful in keeping costs down and ensuring that proceedings operate with minimal delays.

City of Bethel Action Memorandum

Action memorandum No.	19-28		
Date action introduced:	April 9, 2019	Introduced by:	Peter Williams, City Manager
Date action taken:		Approved	Denied
Confirmed by:			

Action Title: Direct Administration to complete and submit a Community Transportation Program project nomination by the May 15, 2019 deadline with the requisite cash match approved by City Council that will be reviewed, scored, and hopefully selected for inclusion in the Statewide Transportation Improvement Program (STIP) 2020-2023.

Attachment(s): (1) Resolution of Project Sponsorship (sample), (2) Map of Akakeek, Ptarmigan, Delapp Heavy Use Road Improvement Project, (3) STIP Project Evaluation Criteria, (4) City Streets and Roads Foreman's List of Bethel Road Projects.

Department/Individual:	Initials:	Remarks:
Administration / Peter Williams	PW	
Public Works / Bill Arnold	WA	
Finance / Christine Blake	CB	

Amount of fiscal impact:		Account information:
	No fiscal impact at this time.	
	Requires funding in FY 2019 Budget.	
$85,511	Requires funding in FY 2020 Budget.	TBD

Summary Statement

The Alaska Department of Transportation and Public Facilities is calling for Community Transportation Program project nominations to be reviewed, scored, and potentially recommended for inclusion in the Statewide Transportation Improvement Plan (STIP) 2020-2023. This Action Memorandum was written with Administration's recommended road project for STIP nomination so that Council can concur or select an alternative. The deadline is May 15, 2019.

City Administration recommends that Bethel City Council direct Administration to pursue STIP funding to cover costs associated with the Akakeek, Ptarmigan, Delapp Heavy Use Road Improvement Project. The project calls for an engineer to design improvements to contiguous sections of Akakeek Street, Ptarmigan Street from Owl Road to Delapp Drive, and Delapp Drive and construct those hard-surface improvements. Pre-construction work and design are likely to include a geotechnology study, surveys, easement/right-of-way mapping, and environmental clearances. Construction of a gravel road will likely include removal of several feet of existing road material, application of geotextile fabric, polystyrene insulation, and non-frost susceptible fill.

The City must provide 9.03% of the project cost as cash match in order to qualify for STIP funding. The City can earn up to 8 additional points for cash contributions made over and above the minimum 9.03% required. Using the City's engineer cost estimate of $1 million per mile to construct a gravel road in rural Alaska, the City's proposed project would cost:

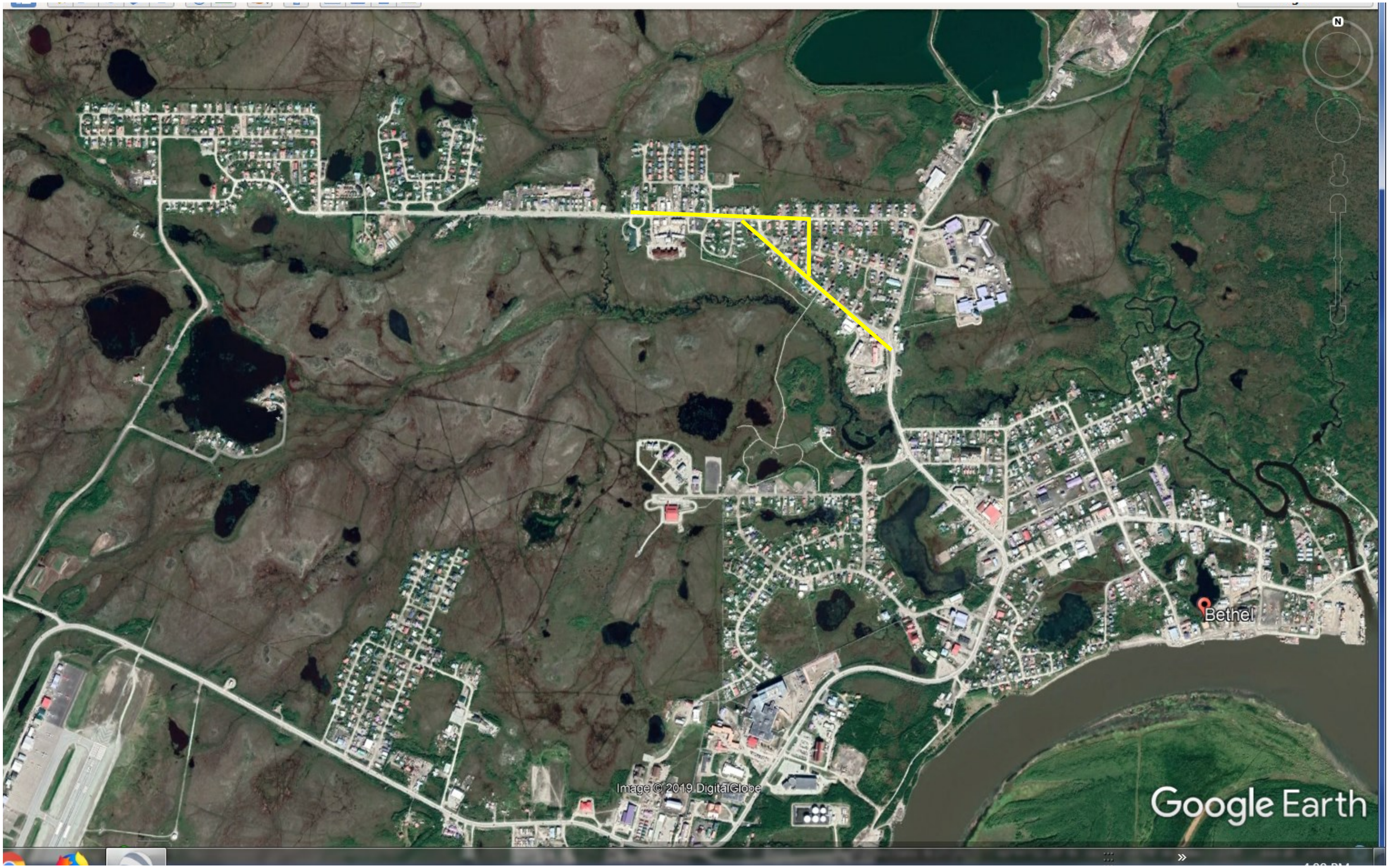
Linear Feet/Mile = 5,280 ft.
Project Linear Feet = 4,988 (rounded to 5,000 for simplicity)
Project Cost = 5,000/5,280 * $1,000,000 = $946,970
City Cash Match = $946,970 * 9.03% = $85,511

Bethel City Council will have to approve a resolution of project sponsorship like the one attached. The resolution, Long Range Transportation Plan Draft, and other supporting documents must be included in the City's application for maximum points in the *Public Support* criterion.

Bethel, Alaska

Potential 2020-2023 STIP Road Nomination

Map of Akakeek, Ptarmigan, and Delapp Heavy Use Road Improvement Project



Description: Ptarmigan Street from Lulu Heron driveway on the west side to Delapp Street = 2,141 linear ft.

Delapp Street = 745 linear ft.

Akakeek Street = 2,102 linear ft.

RESOLUTION OF PROJECT SPONSORSHIP

FOR

COMMUNITY TRANSPORTATION PROGRAM APPLICATION

AND

MAINTENANCE COMMITMENT

A RESOLUTION DECLARING THE ELGIBILITY OF THE LOCAL GOVERNMENT AGENCY TO SUBMIT AN APPLICATION TO THE ALASKA DEPARTMENT OF TRANSPORTATION AND PUBLIC FACLITIES (ADOT&PF) FOR THE COMMUNITY TRANSPORTATION PROGRAM FOR THE PROJECT NAME PROJECT IN MUNICIPALITY / CITY / BOROUGH AND AUTHORIZING THE CHIEF PROJECT SPONSOR TO SIGN THE APPLICATION AND FUTURE PROJECT AGREEMENTS.

Whereas, the local governmental agency has received a request from the ADOT&PF to nominate projects for inclusion in the Alaska Community Transportation Program funds as outlined in ADOT&PF's application packet for 2020-2023; and,

Whereas, the local governmental agency is participating as an eligible project sponsor in the ADOT&PF Community Transportation Program; and,

Whereas, federal monies are available under a Community Transportation Program, administered by ADOT&PF, for the purpose of creating and promoting the planning and development of transportation projects in Alaska; and,

Whereas, the local governmental agency acknowledges availability of the required match of no less than 9.03%; and,

Whereas, after appropriate public input and due consideration, the governing body of local governing agency has recommended that an application be submitted to the State of Alaska for the project name project.

Now, therefore, be it resolved by the governing body of the local governmental agency:

Section 1. That the local governmental agency does hereby authorize the project sponsor to submit and sign an application to the ADOT&PF for Community Transportation Program funds on behalf of the citizens of local governmental agency.

Section 2. That the local governmental agency hereby assures the ADOT&PF that sufficient funding for the local governmental agencies matching contribution for the project name is available.

Section 3. That the local governmental agency hereby assures the ADOT&PF that the local government agency will commit to ownership/management and maintenance and operations responsibilities and that sufficient funding for the project name project will be available for the life of the project.

Section 4. That the local governmental agency of the municipality / city / borough that the municipality / city / borough supports the project entitled project name and agrees, subject to available STIP funding and programming by ADOT&PF, to enter into a memorandum of agreement with the State of Alaska DOT&PF, in accordance with 17 AAC 05.175(l), for the design, construction, transfer, or maintenance of a STIP project pertaining to <u>project name</u>.

Adopted and passed by the governing body of the <u>local governmental</u> agency this <u>day</u> of <u>month</u>, <u>year</u>.

Mayor____(Print)

____(Signature)

ATTEST: <u>(Seal)</u>

10-66-771 FY19 Request FY24

D-1 gravel 5 Year Plan

City Subdivision

#1 $78,880 **Napakiak Drive, started from Mission Drive to Akiak Drive, 1,135 feet, 754 yards of gravel, 58 dump truck loads of gravel at $1360 a loads = $78,880**

#2 $165,920 **Akiachak Drive, 2431 feet, 1586 yards of gravel, 122 dump trucks loads of gravel at $1360 a load= $165,920**

Blueberry Fields Subdivision

#3 $97,920 **Alex Hately Drive started from Katie Hately Lane to the end of Alex Hately Drive, 1422 feet, 936 yards of gravel, 72 dump trucks loads of gravel at $1360 a load= $97,920**

#4 $97,920 **Blackberry Streets starting from Katie Hately Lane to the end of Blackberry Streets, 1422 feet, 936 yards of gravel, 72 dump trucks loads of gravel at $1360 a loads= $97,920**

#5 $20,400 **Thimbleberry Streets, 296 feet, 195 yards of gravel, 15 dump truck loads at $1360 a load= $20,400**

Brown's Slough

#6 $129,200 **East Ave., 1900 feet, 1235 yards of gravel, 95 dump truck loads at $1360 a load= $129,200**

Tundra Ridge Subdivision

#7 $92,480 **Kaligtuk Road, 1170 feet, 767 yards of gravel, 59 dump truck at $1360 a load= $92,480**

#8 $72,080 **Imkuciq Street, 1041 feet, 689 yards, 53 dump truck loads of gravel at $1360 a load= $72,080**

#9 $78,880 **Makqalria Road (9200 TR), 1151 feet, 754 yards of gravel, 58 dump trucks load of gravel at $1360 a load= $78,880**

#10 $199,920 **Negqerralria Drive (9300 TR), 2926 feet, 1911 yards of gravel, 147 dump truck loads at $1360 a load= $199,920**

#11 $199,900 **Ayaginar Drive (9400 TR), 2926 feet, 1911 yards of gravel, 147 Dump truck loads at $1360 a load= $199,920**

Kasayuli Subdivision

#12 $236,640 Noel Polty Blvd., 3480 feet, 2262 yards of gravel, 174 dump truck loads at $1360 a loads= $236,640

#13 $74,800 Paul John Street, 1087 feet, 715 yards of gravel, 55 dump truck loads of gravel at $1360 a load= $74,800

#14 $102,000 Uqsuqak Road (Pintail), 1490 feet, 975 yards of gravel, 75 dump truck loads of gravel at $1360= $102,000

#15 $112,880 Isaac Hawk Street, 1614 feet, 1079 yards of gravel, 83 dump trucks loads at $1360 a load= $112,880

#16 $81,600 Neqleq Street (Whit Front Goose), 1144 feet, 780 yards of gravel, 60 dump truck loads at $1360 a load= $81,600

#17 $81,600 Tuutangayak Street (Canadian Goose), 1144 feet, 780 yards of gravel, 60 dump truck loads at $1360 a load= $81,600

#18 $81,600 Nacaullex Street (Emperor Goose), 1144 feet, 780 yards of gravel, 60 dump truck loads at $1360= $81,600

#19 $108,800 Neqlernag Loop (Black Brant), 1574 feet, 1040 yards of gravel, 80 dump truck loads at $1360 = $108,800

#20 $29,920 Quqllqaq Street (Crane), 425 feet, 286 yards of gravel, 22 dump Loads at $1360= $29,920

Avenue

#21 $156,400 4th Ave., 2262 feet, 1495 yards of gravel, 115 dump truck loads at $1360 a load= $156,400

#22 $91,120 Willow Street, 1336 feet, 871 yards of gravel, 67 dump truck loads at $1360 a load= $91,120

#23 $136,000 6th Ave., 1944 feet, 1300 yards of gravel, 100 dump truck loads at $1360 a load= $136,000

$ 2,726,680.

2019-New Gravel Contract at $68 a Ton

Statewide Transportation Improvement Program 2020-2023
Community Transportation Program Projects

Scoring Criteria

1. Economic benefits – Endorsed in development plan and provides access to community resource(s)
2. Health and Quality of Life – Adds to health & quality of life or reduces/removes negative factor.
3. Safety – reduces fatal/injury accidents; reduces crashes; costs greater than $2.5 million/mile.
4. Intermodal transportation improvements – safety, efficiency, less cost (air, boat, rail, bike, ped, vehicle).
5. Cash match – greater than required 9.03% of total project cost.
6. Contribution to M&O costs – City assumes ownership and maintenance of DOT&PF facility/road
7. M&O transfer to City from DOT&PF.
8. Public Support – City resolution
9. Environmental Readiness – Complete environmental approval or categorical exclusion
10. Access – New or improved access to airports, subsistence sites, river, small boat harbor, float plane
11. Preservation of Infrastructure – Extend life of facility; bridges
12. Partnerships – Joint project with two+ entities
13. Cost effective – Is per capita cost less than $5,000? Less than $7,500?
14. Other – Innovative, creative, unique

City of Bethel Information Memorandum

Information Memo No.	19-04		
Date introduced:	April 9, 2019	Introduced by:	Peter Williams, City Manager
Amended actions:			
Confirmed by:			

Title: Presentation of the City's Water & Sewer Services Expenditures Compared to Budget from July 1, 2018 to March 31, 2019 – Utilities Maintenance – Water & Wastewater Activity Report.

Attachment(s): (1) City of Bethel Water & Sewer Services Expenditures Compared to Budget from July 1, 2018 to March 31, 2019 and (2) March 2019 – Utilities Maintenance – Water & Wastewater Activity Report.

Department/Individual:	**Initials:**	**Remarks:**
Administration	PW	
Finance	CB	

Amount of fiscal impact:		**Account information:**
None	No fiscal impact at this time.	
	Funds in City Budget.	
	Funds not in City Budget.	

Summary Statement

The attached financial report for FY 2019 contains five months of data ending March 31, 2019. The information contained therein and the contents of the Water & Wastewater Activity Report are distributed to Bethel City Council members for their review. This Information Memorandum documents the dissemination of this report to Bethel City Council members, as required by the Alaska Department of Commerce, Community and Economic Development, Division of Community and Regional Affairs, in their administration of the Best Practices protocol.

The process of preparing and submitting a monthly financial report and a water and wastewater activity report to City Council helps the City earn points on the Water and Sewer Utility Best Practices Operation and Maintenance Reports. The City must have a score of 60 or greater out of 100 points in order to be approved for funding from the Environmental Protection Agency (EPA) and the Alaska Department of Environmental Conservation (DEC). In other capital grants administered by DEC's Village Safe Water Program, the City's Best Practices score is an application scoring criterion.

City of Bethel - Public Works Department

Utilities Maintenance Activity Report

March 2019

Public Works Director - William Arnold

	City Sub Water Treatment Plant – Water			City Sub Water Treatment Plant – Chemical Usage			Bethel Heights Water Treatment Plant – Water				Bethel Heights Water Treatment Plant – Chemical Usage		
	Plant Production (Gallons)	Hauled Water (Gallons)	Piped Water (Gallons)	Calcium Hypochlorite (lbs)	Polymer (mL)	Potassium Permanganate (lbs)	Plant Production (Gallons)	Hauled Water (Gallons)	Piped Water (Gallons)	School Water (Gallons)	Calcium Hypochlorite (lbs)	Polymer (mL)	Potassium Permanganate (lbs)
March	4,197,119	1,590	1,307,292	625	9,900	195	3,096,197	604,680	4,803,238	215,906	375	1,790	95
Fiscal Year to Date	29,911,603	10,515,698	5,029,525	5,400	71,325	1,528	23,000,464	6,239,623	38,421,852	1,750,951	8,250	26,390	1,002

Bethel Heights WTP	Monthly water logs to ADEC from BHWTP and CSWTP. Sanitary survey correction action list has been completed and closed out be DEC.
City Sub WTP	Institutional Corridor is complete and in operation. DMR report to ADEC. Monthly water logs for BHWTP and CSWTP to ADEC. We also conducted a LEAD and Copper test, results exceeded Federal Limits and in process of Corrosion Control with DOWL. OEH monthly water test for BHWTP and CSWTP.
Sewer Lagoon	Lagoon operations were shutdown November 9th for the season. Pump and piping was winterized. Lagoon discharge operations are shut-down until spring. Normal operation mode for winter ongoing.
Piped Sewer	15 alarms on residential lift stations were responded to. Multiple issues with heat trace, grinder pumps, and float systems were resolved. Spare pump for the Yukon Kuskokwim Fitness Center Lift Station has arrived. Main Lift Station pump work –Pump #1 parts have arrived. Expected to be completed and returned in 2-3 weeks. FAA lift station still having issues with cold temperatures. Line flushing and leveling activities on low flow and frozen sewer lines. Non-compliance reports were filled out per DEC requirements.
Piped Water	Monthly meter readings, service connections, and disconnects were performed. Hospital (new & old), Bethel Youth Facility, Correctional Facility, Fish & Wildife, and YKHC housing are all connected to new Institutional Corridor Line. Additional fire hydrant testing was performed to accommodate information requests from YKHC fire protection contractors.
Other	Daily safety meetings are held. All 3 Utility Maint trucks are having issues that require repairs. Several of these are major safety issues. Continue to work with V&E to repair them, but some issues are arising since 2 of the vehicles are more than 10 years old.

Prepared by - Water/Wastewater Utilities Foreman - Andrew Wakeman

CITY OF BETHEL
REVENUES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING MARCH 31, 2019

WATER & SEWER SERVICES

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
	WATER					
51-42-410	TRUCKED WATER	2,522.21	2,193,330.74	2,854,650.00	661,319.26	76.8
51-42-412	METERED PIPED WATER COMM.	.00	359,036.05	446,440.00	87,403.95	80.4
51-42-414	UNMETERED PIPED WTR RESID	.00	626,880.57	834,971.00	208,090.43	75.1
51-42-416	CONTRACT WATER	.00	8,120.00	13,075.00	4,955.00	62.1
51-42-436	PUMPHOUSE WATER	1,909.00	14,719.77	17,899.00	3,179.23	82.2
	TOTAL WATER	4,431.21	3,202,087.13	4,167,035.00	964,947.87	76.8
	SEWER					
51-43-411	TRUCKED SEWER (EVAC/HB)	815.52	1,204,167.16	1,586,277.00	382,109.84	75.9
51-43-412	METERED PIPED SEWER COMM.	.00	1,009,366.02	803,488.00	(205,878.02)	125.6
51-43-414	UNMETERED PIPED SEWER RES	.00	185,924.69	247,195.00	61,270.31	75.2
51-43-416	CONTRACT SEWER	.00	18,541.78	24,828.00	6,286.22	74.7
	TOTAL SEWER	815.52	2,417,999.65	2,661,788.00	243,788.35	90.8
	MISCELLANEOUS					
51-45-434	UTILITY PENALTY/INTEREST	.00	19,733.83	46,270.00	26,536.17	42.7
51-45-435	RECONNECT FEES	210.00	2,514.56	2,677.00	162.44	93.9
51-45-450	SENIOR DISCOUNT	.00	(37,972.16)	44,650.00	82,622.16	(85.0)
51-45-467	NSF CHECKS AND FEES	.00	180.00	300.00	120.00	60.0
51-45-468	UTILITY INSPECTION FEES	361.00	2,386.64	1,500.00	(886.64)	159.1
51-45-471	WATER SUBSCRIPTION FEES	.00	.00	170,465.00	170,465.00	.0
51-45-472	SEWER SUBSCRIPTION FEES	.00	.00	182,267.00	182,267.00	.0
	TOTAL MISCELLANEOUS	571.00	(13,157.13)	448,129.00	461,286.13	(2.9)
	MISCELLANEOUS					
51-49-466	CASH OVER/SHORT	.00	(69.00)	.00	69.00	.0
51-49-487	INVESTMENT INCOME	.00	.00	14,000.00	14,000.00	.0
51-49-495	MISCELLANEOUS INCOME	.00	2,638.69	.00	(2,638.69)	.0
	TOTAL MISCELLANEOUS	.00	2,569.69	14,000.00	11,430.31	18.4
	TOTAL FUND REVENUE	5,817.73	5,609,499.34	7,290,952.00	1,681,452.66	76.9

WATER & SEWER SERVICES

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	UTILITY BILLING					
51-80-501	SALARIES	2,028.57	52,024.70	85,784.00	33,759.30	60.7
51-80-502	OVERTIME	.00	342.33	1,000.00	657.67	34.2
51-80-508	LEAVE CASHOUT	.00	.00	4,289.00	4,289.00	.0
51-80-511	MEDICARE FICA	30.36	807.62	1,258.00	450.38	64.2
51-80-512	GROUP HEALTH INSURANCE	1,952.63	20,212.91	38,871.00	18,658.09	52.0
51-80-515	UNEMPLOYMENT	.00	1,283.70	1,638.00	354.30	78.4
51-80-516	WORKERS' COMPENSATION	41.00	369.00	328.00	(41.00)	112.5
51-80-518	PERS	446.29	11,595.35	19,092.00	7,496.65	60.7
51-80-519	UTILITY BENEFIT	.00	.00	7,980.00	7,980.00	.0
51-80-545	TRAINING/TRAVEL	.00	.00	2,000.00	2,000.00	.0
51-80-561	SUPPLIES	.00	1,765.40	4,000.00	2,234.60	44.1
51-80-649	ONLINE BILL PAY	.00	2,032.16	2,000.00	(32.16)	101.6
51-80-683	MINOR EQUIPMENT	.00	.00	1,500.00	1,500.00	.0
51-80-721	INSURANCE	.00	.00	1,000.00	1,000.00	.0
51-80-727	ADVERTISING	.00	.00	500.00	500.00	.0
51-80-733	POSTAGE	674.99	11,198.85	12,000.00	801.15	93.3
51-80-736	BANK CHARGES	.00	27,973.56	36,500.00	8,526.44	76.6
51-80-777	PROJECT-BOILER & HVAC REBUILD	.00	114,496.00	620,000.00	505,504.00	18.5
51-80-799	MISCELLANEOUS EXPENSES	.00	.00	500.00	500.00	.0
51-80-996	ADMIN OVERHEAD-IT SVCS	.00	3,663.29	14,260.00	10,596.71	25.7
51-80-998	ADMINISTRATIVE OVERHEAD-GF	.00	8,251.00	39,145.00	30,894.00	21.1
	TOTAL UTILITY BILLING	5,173.84	256,015.87	893,645.00	637,629.13	28.7

WATER & SEWER SERVICES

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	HAULED WATER					
51-81-501	SALARIES	16,451.91	299,135.12	434,695.00	135,559.88	68.8
51-81-502	OVERTIME	6,361.97	94,801.77	96,000.00	1,198.23	98.8
51-81-508	LEAVE CASHOUT	.00	12,387.74	21,454.00	9,066.26	57.7
51-81-511	MEDICARE	353.64	6,009.75	7,695.00	1,685.25	78.1
51-81-512	EMPLOYEE GROUP BENEFITS	12,268.60	124,112.10	103,841.00	(20,271.10)	119.5
51-81-515	UNEMPLOYMENT	.00	776.64	7,964.00	7,187.36	9.8
51-81-516	WORKERS' COMPENSATION	1,476.00	13,284.00	15,196.00	1,912.00	87.4
51-81-518	PERS	5,019.06	86,685.22	116,753.00	30,067.78	74.3
51-81-519	UTILITY BENEFIT	.00	7,105.47	39,558.00	32,452.53	18.0
51-81-561	SUPPLIES	.00	2,228.60	5,000.00	2,771.40	44.6
51-81-563	WEARING APPAREL	.00	.00	4,000.00	4,000.00	.0
51-81-600	TIRES	.00	41,000.00	41,000.00	.00	100.0
51-81-601	VEHICLE MT. (PARTS & TOOLS)	.00	56,848.35	85,000.00	28,151.65	66.9
51-81-602	GASOLINE/DIESEL/OIL	.00	59,830.84	90,000.00	30,169.16	66.5
51-81-621	ELECTRICITY	.00	1,580.99	7,200.00	5,619.01	22.0
51-81-622	TELEPHONE	2.75	26.07	100.00	73.93	26.1
51-81-623	HEATING FUEL	.00	2,624.95	12,000.00	9,375.05	21.9
51-81-626	WATER/SEWER/GARBAGE	.00	1,829.54	8,200.00	6,370.46	22.3
51-81-627	STAFF CELLULAR PHONES	131.70	713.15	1,320.00	606.85	54.0
51-81-650	LAB TESTS	.00	1,250.00	5,000.00	3,750.00	25.0
51-81-661	VEHICLE MAINT/REPAIR	.00	50,799.52	287,479.00	236,679.48	17.7
51-81-669	OTHER PURCHASED SERVICES	.00	.00	5,000.00	5,000.00	.0
51-81-683	MINOR EQUIPMENT	.00	(482.10)	4,000.00	4,482.10	(12.1)
51-81-690	WATER TRUCKS	.00	225,000.00	225,000.00	.00	100.0
51-81-721	INSURANCE	.00	.00	53,000.00	53,000.00	.0
51-81-722	INSURANCE-DED EXP & OTHER	.00	9,480.88	10,000.00	519.12	94.8
51-81-738	BAD DEBT EXPENSE	.00	.00	9,000.00	9,000.00	.0
51-81-799	MISCELLANEOUS	.00	.00	1,000.00	1,000.00	.0
51-81-996	ADMIN OVERHEAD-IT SVCS	.00	3,486.58	13,573.00	10,086.42	25.7
51-81-998	ADMINISTRATIVE OVERHEAD-GF	.00	42,391.00	159,633.00	117,242.00	26.6
	TOTAL HAULED WATER	42,065.63	1,142,906.18	1,869,661.00	726,754.82	61.1

WATER & SEWER SERVICES

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	PIPED WATER					
51-82-501	SALARIES	5,172.32	120,705.04	158,803.00	38,097.96	76.0
51-82-502	OVERTIME	1,282.41	28,414.30	30,000.00	1,585.70	94.7
51-82-508	LEAVE CASHOUT	.00	2,540.73	7,379.00	4,838.27	34.4
51-82-511	MEDICARE	95.66	2,252.69	2,738.00	485.31	82.3
51-82-512	EMPLOYEE GROUP BENEFITS	2,910.77	35,165.17	47,756.00	12,590.83	73.6
51-82-515	UNEMPLOYMENT	.00	.00	4,210.00	4,210.00	.0
51-82-516	WORKERS' COMPENSATION	.00	.00	5,574.00	5,574.00	.0
51-82-518	PERS	1,420.06	32,844.49	41,537.00	8,692.51	79.1
51-82-519	UTILITY BENEFIT	.00	1,472.96	9,804.00	8,331.04	15.0
51-82-545	TRAINING/TRAVEL	1,175.00	3,254.06	7,500.00	4,245.94	43.4
51-82-561	SUPPLIES	.00	2,677.61	5,000.00	2,322.39	53.6
51-82-563	WEARING APPAREL	.00	2,148.17	2,500.00	351.83	85.9
51-82-592	PLUMBING SUPPLIES	1,923.94	7,570.35	17,500.00	9,929.65	43.3
51-82-601	VEHICLE MT. (PARTS & TOOLS)	124.90	5,407.20	8,000.00	2,592.80	67.6
51-82-602	GASOLINE/DIESEL/OIL	458.70	5,109.01	12,000.00	6,890.99	42.6
51-82-621	ELECTRICITY-UTIL MT SHOP	251.27	2,088.49	6,000.00	3,911.51	34.8
51-82-622	TELEPHONE	5.50	100.88	100.00	(.88)	100.9
51-82-623	HEATING FUEL	1,936.98	17,272.72	24,000.00	6,727.28	72.0
51-82-626	WATER/SEWER/GARB	.00	340.16	600.00	259.84	56.7
51-82-627	STAFF CELLULAR PHONES	52.70	536.36	1,160.00	623.64	46.2
51-82-649	ENGINEERING SERVICES	.00	21,087.10	50,000.00	28,912.90	42.2
51-82-661	VEHICLE MAINT/REPAIR	.00	485.30	2,782.00	2,296.70	17.4
51-82-669	OTHER PURCHASED SERVICES	.00	437.76	500.00	62.24	87.6
51-82-683	MINOR EQUIPMENT	3,907.04	12,188.95	25,000.00	12,811.05	48.8
51-82-721	INSURANCE	.00	.00	4,100.00	4,100.00	.0
51-82-727	ADVERTISING	.00	871.85	1,000.00	128.15	87.2
51-82-777	PROJECT EXPENSES-CULVERTS	.00	.00	210,000.00	210,000.00	.0
51-82-996	ADMIN OVERHEAD-IT SVCS	.00	3,802.66	14,803.00	11,000.34	25.7
51-82-998	ADMINISTRATIVE OVERHEAD-GF	.00	15,852.00	59,673.00	43,821.00	26.6
	TOTAL PIPED WATER	20,717.25	324,626.01	760,019.00	435,392.99	42.7

WATER & SEWER SERVICES

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	BETHEL HTS WTR TREATMENT					
51-83-501	SALARIES	5,586.95	86,389.40	117,832.00	31,442.60	73.3
51-83-502	OVERTIME	818.63	27,741.94	35,000.00	7,258.06	79.3
51-83-508	LEAVE CASHOUT	.00	12,648.43	11,611.00	(1,037.43)	108.9
51-83-511	MEDICARE	47.99	487.40	2,216.00	1,728.60	22.0
51-83-512	EMPLOYEE GROUP BENEFITS	2,545.92	17,729.09	37,760.00	20,030.91	47.0
51-83-515	UNEMPLOYMENT	.00	.00	2,543.00	2,543.00	.0
51-83-516	WORKERS' COMPENSATION	.00	.00	4,470.00	4,470.00	.0
51-83-518	PERS	1,409.23	25,127.97	33,623.00	8,495.03	74.7
51-83-519	UTILITY BENEFIT	.00	3,121.32	7,752.00	4,630.68	40.3
51-83-545	TRAINING/TRAVEL	1,275.00	2,301.65	5,500.00	3,198.35	41.9
51-83-561	SUPPLIES	.00	1,580.04	3,000.00	1,419.96	52.7
51-83-563	WEARING APPAREL	.00	443.88	500.00	56.12	88.8
51-83-567	CHEMICALS	5,959.20	23,636.32	47,892.80	24,256.48	49.4
51-83-592	PLUMBING SUPPLIES	.00	2,572.11	2,500.00	(72.11)	102.9
51-83-621	ELECTRICITY (PUMPHOUSE)	7,595.50	52,891.55	84,000.00	31,108.45	63.0
51-83-622	TELEPHONE	.00	.00	500.00	500.00	.0
51-83-623	HEATING FUEL (PUMPHOUSE)	6,681.99	86,592.01	120,000.00	33,407.99	72.2
51-83-649	ENGINEERING SERVICES	.00	.00	2,000.00	2,000.00	.0
51-83-650	LAB TESTS	.00	1,662.75	12,000.00	10,337.25	13.9
51-83-661	VEHICLE MAINT/REPAIR	.00	485.29	2,782.00	2,296.71	17.4
51-83-669	OTHER PURCHASED SERVICES	.00	703.64	5,107.20	4,403.56	13.8
51-83-683	MINOR EQUIPMENT	420.25	22,210.03	23,000.00	789.97	96.6
51-83-721	INSURANCE	.00	.00	13,200.00	13,200.00	.0
51-83-727	ADVERTISING	.00	500.00	500.00	.00	100.0
51-83-772	PROJECT EXPENSES	.00	49,624.50	50,000.00	375.50	99.3
51-83-996	ADMIN OVERHEAD-IT SVCS	.00	3,625.95	14,116.00	10,490.05	25.7
51-83-998	ADMINISTRATIVE OVERHEAD-GF	.00	13,012.00	49,012.00	36,000.00	26.6
	TOTAL BETHEL HTS WTR TREATMENT	32,340.66	435,087.27	688,417.00	253,329.73	63.2

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING MARCH 31, 2019

WATER & SEWER SERVICES

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	CITY SUB WTR TREATMENT					
51-84-501	SALARIES	7,055.18	101,371.66	179,778.00	78,406.34	56.4
51-84-502	OVERTIME	1,665.65	25,840.72	35,000.00	9,159.28	73.8
51-84-508	LEAVE CASHOUT	.00	6,709.90	8,708.00	1,998.10	77.1
51-84-511	MEDICARE	135.64	1,987.14	31,143.00	29,155.86	6.4
51-84-512	EMPLOYEE GROUP BENEFITS	4,425.92	30,226.12	37,760.00	7,533.88	80.1
51-84-515	UNEMPLOYMENT	.00	.00	3,916.00	3,916.00	.0
51-84-516	WORKERS' COMPENSATION	.00	.00	6,341.00	6,341.00	.0
51-84-518	PERS	1,918.58	28,005.81	47,251.00	19,245.19	59.3
51-84-519	UTILITY BENEFIT	.00	1,516.33	7,752.00	6,235.67	19.6
51-84-545	TRAINING/TRAVEL	.00	2,555.38	6,500.00	3,944.62	39.3
51-84-561	SUPPLIES	.00	1,525.32	1,500.00	(25.32)	101.7
51-84-563	WEARING APPAREL	.00	.00	800.00	800.00	.0
51-84-567	CHEMICALS	3,705.69	65,247.70	90,000.00	24,752.30	72.5
51-84-592	PLUMBING SUPPLIES	798.72	798.72	2,000.00	1,201.28	39.9
51-84-602	GASOLINE/DIESEL/OIL	.00	206.99	720.00	513.01	28.8
51-84-621	ELECTRICITY (CS WTF)	4,997.67	36,029.63	48,000.00	11,970.37	75.1
51-84-622	TELEPHONE	2.75	26.07	100.00	73.93	26.1
51-84-623	HEATING FUEL(CS WTF)	5,213.02	59,019.15	120,000.00	60,980.85	49.2
51-84-650	LAB TESTS	1,770.00	3,543.73	7,000.00	3,456.27	50.6
51-84-661	VEHICLE MAINT (ISF)	.00	485.29	2,782.00	2,296.71	17.4
51-84-669	OTHER PURCHASED SERVICES	.00	556.69	2,000.00	1,443.31	27.8
51-84-683	MINOR EQUIPMENT	152.38	7,805.13	13,000.00	5,194.87	60.0
51-84-721	INSURANCE	.00	.00	8,300.00	8,300.00	.0
51-84-727	ADVERTISING	.00	500.00	500.00	.00	100.0
51-84-772	PROJECT EXPENSES	.00	49,624.50	50,000.00	375.50	99.3
51-84-996	ADMIN OVERHEAD-IT SVCS	.00	3,979.37	15,490.00	11,510.63	25.7
51-84-998	ADMINISTRATIVE OVERHEAD-GF	.00	18,423.00	69,337.00	50,914.00	26.6
	TOTAL CITY SUB WTR TREATMENT	31,841.20	445,984.35	795,678.00	349,693.65	56.1

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING MARCH 31, 2019

WATER & SEWER SERVICES

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	HAULED SEWER					
51-85-501	SALARIES	14,557.15	333,171.63	499,174.00	166,002.37	66.7
51-85-502	OVERTIME	2,992.18	91,349.61	96,000.00	4,650.39	95.2
51-85-508	LEAVE CASHOUT	.00	8,254.47	24,678.00	16,423.53	33.5
51-85-511	MEDICARE	277.90	6,437.83	8,630.00	2,192.17	74.6
51-85-512	EMPLOYEE GROUP BENEFITS	16,180.00	171,277.33	126,053.00	(45,224.33)	135.9
51-85-515	UNEMPLOYMENT	.00	(131.00)	10,635.00	10,766.00	(1.2)
51-85-516	WORKERS' COMPENSATION	1,464.00	13,176.00	17,100.00	3,924.00	77.1
51-85-518	PERS	3,860.84	93,221.69	130,938.00	37,716.31	71.2
51-85-519	UTILITY BENEFIT	.00	4,084.10	44,118.00	40,033.90	9.3
51-85-561	SUPPLIES	.00	612.95	2,000.00	1,387.05	30.7
51-85-563	WEARING APPAREL	.00	.00	4,000.00	4,000.00	.0
51-85-600	TIRES & WHEELS	.00	2,338.43	6,000.00	3,661.57	39.0
51-85-601	VEHICLE MT. (PARTS & TOOLS)	489.04	38,875.08	60,000.00	21,124.92	64.8
51-85-602	GASOLINE/DIESEL/OIL	.00	60,876.66	66,248.00	5,371.34	91.9
51-85-621	ELECTRICITY	.00	1,218.73	7,200.00	5,981.27	16.9
51-85-622	TELEPHONE	.00	.00	100.00	100.00	.0
51-85-623	HEATING FUEL	.00	2,624.95	12,000.00	9,375.05	21.9
51-85-626	WATER/SEWER/GARBAGE	.00	1,358.44	8,200.00	6,841.56	16.6
51-85-661	VEHICLE MAINT/REPAIR	.00	60,765.41	287,479.00	226,713.59	21.1
51-85-669	OTHER PURCHASED SERVICES	.00	1,271.82	7,000.00	5,728.18	18.2
51-85-683	MINOR EQUIPMENT	.00	(482.10)	1,000.00	1,482.10	(48.2)
51-85-699	XFER TO F-58 FLEET REPLACEMENT	.00	.00	191,160.00	191,160.00	.0
51-85-721	INSURANCE	.00	.00	45,000.00	45,000.00	.0
51-85-722	INSURANCE-DED EXP & OTHER	.00	6,500.00	10,000.00	3,500.00	65.0
51-85-799	MISCELLANEOUS	.00	.00	1,000.00	1,000.00	.0
51-85-996	ADMIN OVERHEAD-IT SVCS	.00	3,486.58	13,573.00	10,086.42	25.7
51-85-998	ADMINISTRATIVE OVERHEAD-GF	.00	48,340.00	181,767.00	133,427.00	26.6
	TOTAL HAULED SEWER	39,821.11	948,628.61	1,861,053.00	912,424.39	51.0

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING MARCH 31, 2019

WATER & SEWER SERVICES

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	PIPED SEWER					
51-86-501	SALARIES	4,945.61	116,623.96	158,803.00	42,179.04	73.4
51-86-502	OVERTIME	1,282.41	28,414.20	30,000.00	1,585.80	94.7
51-86-508	LEAVE CASHOUT	.00	2,540.71	7,379.00	4,838.29	34.4
51-86-511	MEDICARE	92.32	2,183.34	2,738.00	554.66	79.7
51-86-512	EMPLOYEE GROUP BENEFITS	2,813.14	36,601.37	48,866.00	12,264.63	74.9
51-86-515	UNEMPLOYMENT	.00	.00	4,210.00	4,210.00	.0
51-86-516	WORKERS' COMPENSATION	.00	.00	5,574.00	5,574.00	.0
51-86-518	PERS	1,370.18	31,946.31	41,537.00	9,590.69	76.9
51-86-519	UTILITY BENEFITS	.00	2,948.89	9,478.00	6,529.11	31.1
51-86-545	TRAINING/TRAVEL	.00	1,570.60	8,000.00	6,429.40	19.6
51-86-561	SUPPLIES	.00	3,004.37	5,000.00	1,995.63	60.1
51-86-563	WEARING APPAREL	.00	2,317.58	2,500.00	182.42	92.7
51-86-592	PLUMBING SUPPLIES	.00	1,066.58	8,158.95	7,092.37	13.1
51-86-601	VEHICLE MT. (PARTS & TOOLS)	.00	2,476.03	6,500.00	4,023.97	38.1
51-86-602	GASOLINE/DIESEL/OIL	640.28	7,394.82	9,600.00	2,205.18	77.0
51-86-621	ELECTRICITY-LIFTST & BLDG	8,615.17	65,199.81	90,000.00	24,800.19	72.4
51-86-622	TELEPHONE	.00	.00	100.00	100.00	.0
51-86-623	HEATING FUEL	1,937.32	21,310.13	30,000.00	8,689.87	71.0
51-86-626	WATER/SEWER/GARB	.00	340.12	600.00	259.88	56.7
51-86-661	VEHICLE MAINT/REPAIR	.00	2,259.02	2,782.00	522.98	81.2
51-86-669	OTHER PURCHASED SERVICES	.00	395.00	11,841.05	11,446.05	3.3
51-86-683	MINOR EQUIPMENT	7,842.92	87,624.54	110,000.00	22,375.46	79.7
51-86-699	CAPITAL EXPENSES-SL ASSET RES.	15,993.30	93,247.77	191,160.00	97,912.23	48.8
51-86-721	INSURANCE	.00	.00	4,000.00	4,000.00	.0
51-86-736	LEASED PROPERTY-LIFT STATIONS	.00	12,766.95	15,000.00	2,233.05	85.1
51-86-777	PROJECT EXP-CULVERTS	.00	.00	210,000.00	210,000.00	.0
51-86-996	ADMIN OVERHEAD-IT SVCS	.00	3,801.69	14,803.00	11,001.31	25.7
51-86-998	ADMINISTRATIVE OVERHEAD-GF	.00	15,879.00	59,825.00	43,946.00	26.5
	TOTAL PIPED SEWER	45,532.65	541,912.79	1,088,455.00	546,542.21	49.8

WATER & SEWER SERVICES

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	SEWER LAGOON					
51-87-501	SALARIES	1,694.31	35,442.15	65,150.00	29,707.85	54.4
51-87-502	OVERTIME	323.29	6,967.07	10,000.00	3,032.93	69.7
51-87-508	LEAVE CASHOUT	.00	564.61	2,135.00	1,570.39	26.5
51-87-511	MEDICARE	29.75	647.76	1,090.00	442.24	59.4
51-87-512	EMPLOYEE GROUP BENEFITS	936.27	10,250.51	15,548.00	5,297.49	65.9
51-87-515	UNEMPLOYMENT	.00	.00	1,676.00	1,676.00	.0
51-87-516	WORKERS' COMPENSATION	.00	.00	2,219.00	2,219.00	.0
51-87-518	PERS	443.83	9,406.28	16,533.00	7,126.72	56.9
51-87-519	UTILITY BENEFIT	.00	303.89	3,016.00	2,712.11	10.1
51-87-545	TRAINING/TRAVEL	900.00	2,016.56	4,500.00	2,483.44	44.8
51-87-561	SUPPLIES	.00	195.78	1,000.00	804.22	19.6
51-87-563	WEARING APPAREL	.00	948.32	2,700.00	1,751.68	35.1
51-87-592	PLUMBING SUPPLIES	.00	.00	500.00	500.00	.0
51-87-601	VEHICLE PARTS	.00	17.49	.00	(17.49)	.0
51-87-602	GASOLINE	183.92	1,954.89	16,080.00	14,125.11	12.2
51-87-650	LAB TESTS (SAMPLES)	.00	9,908.60	12,000.00	2,091.40	82.6
51-87-683	MINOR EQUIPMENT	.00	1,404.41	2,000.00	595.59	70.2
51-87-721	INSURANCE	.00	.00	300.00	300.00	.0
51-87-724	DUES & SUBSCRIPTIONS	.00	7,920.00	7,920.00	.00	100.0
51-87-727	ADVERTISING	.00	.00	500.00	500.00	.0
51-87-998	ADMINISTRATIVE OVERHEAD-GF	.00	6,034.00	22,754.00	16,720.00	26.5
	TOTAL SEWER LAGOON	4,511.37	93,982.32	187,621.00	93,638.68	50.1
	TOTAL FUND EXPENDITURES	222,003.71	4,189,143.40	8,144,549.00	3,955,405.60	51.4
	NET REVENUE OVER EXPENDITURES	(216,185.98)	1,420,355.94	(853,597.00)	(2,273,952.94)	166.4

CITY OF BETHEL
P.O. Box 388
Bethel, Alaska 99559
Ph. (907) 543-4150
Fax (907) 543-3817

MEMORANDUM

DATE: March 19 – April 2

TO: City Council

FROM: Peter Williams, City Manager

RE: Managers' Report

Alaska Public Entity Insurance- Is up for renewal. Departments will work toward forwarding information to them to help reduce our costs. Last the work that the Risk Manager performed saved us $48,000.

FY19- the audit be completed April.

Bethel Recycling Project – Attended the board meeting to discuss recycling in Bethel. There is a private company that will hold events to collect Solvents and E- waste. Not sure when they will start. One problem the industry is having that China has quit collecting materials. They were receiving about 95% of what was collected. Another problem is only about 12% of what is collected is reusable and municipalities are discontinuing their recycling programs to work out what can be collected. The big problem is that the material that is being collected isn't sorted enough to be re-used.

LKSD- Talking with the DEC to for a permit to dispose of the nonfriable in the landfill.

PROJECTS

Institutional Corridor – A final walk around still needs to be performed.

Jetty/Sewer Lagoon- The sewer trucks will be the last item to be completed for this project. They should arrive on the first barge in the springtime.

Long Range Transportation Plan 2020- The Tactical Advisory Committee will try to hold a meeting between May 23 or May 30. This is a public meeting. The roads that are mentioned in the LRTP will be what the DOT refers to for road projects in Bethel.
The DOT area planner, Philana Miles, reports that the DOT&PF is trying to take the legal steps to condemn the Polk Rd. The Polks estate was notified of the situation in November.

The Avenues- We have picked first National Bank of Alaska to facilitate the loan needed for this project. I hope the loan documents is ready for council's approval at the end of April.

Bethel Heights Water and Sewer System- It looks like we will be able to use Village Safe Water funding to at least perform repairs in this subdivision. A Memo from our engineers lists some of the options we can choose. The Sanitary Deficient System/Village Safe Water (SDS/VSW), see Grant Manger's report, lets us apply for 4 M Dollars per project. The memo is attached to this report.

The DOT resolves tundra Ridge Road Realignment- On hold until the Polk Road.

PW Building Boilers- Contract signed. PW has been installing a beam under the boiler room at Public Works. One boiler has been removed and installation in progress.

Police Console- Pro-Com still needs to forward to us the Service Agreement for review and approval.

Lift Station Controls Project- Waiting for the final drawings we are at 65%

Geographic Information System (GIS) – The persons working on this project will be here April 9th to put the finishing touches on this project.

Asbestos Abatement- On March 18 and 19th an inspection for asbestos was completed in the laundromat and the old police annex. We received a report of the various materials in the building. Doesn't appear to be any asbestos. We are waiting for a written statement confirming our evaluation of the chemical report.

Owl Park- The playground equipment is ready to go. Playcraft's schedule is to start installation May 27th and wrap up June 7th.

Peter Williams
Bethel City Manager

CITY OF BETHEL
COMBINED CASH INVESTMENT
MARCH 31, 2019

COMBINED CASH ACCOUNTS

01-10200	CASH-GENERAL WELLS FARGO	4,055,887.52
01-10210	CASH-PAYROLL WELLS FARGO	419,277.44
01-10220	CASH-UTILITY WELLS FARGO	128,344.92
01-10225	CASH-XPRESS PAY DEPOSIT ACCT	214,573.77
01-10310	CASH-TPSC	2,185.41
01-11750	CASH CLEARING - UTILITY	21,564.95
01-11751	CASH CLEARING - CEMETERY	(282.66)
01-11755	CASH CLEARING - A/R	(337,317.69)
01-11756	CASH CLEARING - BUS.LICENSE	(2,793.68)
01-11757	CASH CLEARING - BUSINESS TAX	(1,039.20)
01-11760	CASH CLEARING - CREDIT CARDS	457,747.98
01-12500	INVESTMENT-AMLIP	14,277,498.04
01-12700	INVESTMENT-WELLS FARGO	4,984,658.32
01-12900	TVI-CENTRAL TREASURY ACCT	252,010.20
01-20100	VOUCHERS PAYABLE	(236,463.56)
	TOTAL COMBINED CASH	24,235,851.76
01-10100	CASH IN COMBINED FUND	(23,389,091.97)
	TOTAL UNALLOCATED CASH	846,759.79

CASH ALLOCATION RECONCILIATION

10	ALLOCATION TO GENERAL FUND	11,791,770.66
16	ALLOCATION TO POLICE ASSET FORFEITURE	(66,780.50)
20	ALLOCATION TO AVENUES W&S LOAN USDA	(338.20)
25	ALLOCATION TO LAND PLANNING AND DEVELOPMENT	21,172.97
26	ALLOCATION TO PARKS DEVELOPMENT FUND	82,893.32
27	ALLOCATION TO COMMUNITY SERVICE PATROL GRANT	24,414.62
33	ALLOCATION TO VOL. FIRE ASSISTANCE-DOF	(10.80)
40	ALLOCATION TO YK REG AQUA HLTH & SAFETY CTR	(682,216.14)
41	ALLOCATION TO E-911 SYSTEM/SURCHARGE	60,324.69
42	ALLOCATION TO SOA SEWAGE LAGOON	191,541.62
45	ALLOCATION TO INSTITUTIONAL CORRIDOR PROJECT	(423,626.43)
46	ALLOCATION TO PUBLIC SAFETY BUILDING-CAP PRJ	(40,112.47)
47	ALLOCATION TO PORT OFFICE CP FUND	(22,466.07)
49	ALLOCATION TO F49 PORT MULTI-FACILITY IMPRV.	(22,200.00)
50	ALLOCATION TO SOLID WASTE SERVICES	4,653,222.22
51	ALLOCATION TO WATER & SEWER SERVICES	3,315,626.45
52	ALLOCATION TO MUNICIPAL DOCK	3,909,044.39
53	ALLOCATION TO LEASED PROPERTIES	1,154,469.46
54	ALLOCATION TO EMPLOYEE GROUP HEALTH BEN.	(648,151.21)
56	ALLOCATION TO BETHEL PUBLIC TRANSIT SYSTEM	(243,325.59)
57	ALLOCATION TO VEHICLES & EQUIP MAINTENANCE	(446,179.82)
58	ALLOCATION TO FLEET REPLACEMENT FUND	1,015,543.70
60	ALLOCATION TO RASMUSON GRANT	2,314.99
62	ALLOCATION TO LAND WATER CONSERVATION GRANT	(41,100.27)
63	ALLOCATION TO LAGOON UPGRADES DESIGN SERV	(316,598.35)
64	ALLOCATION TO USDA-RA SEWER LAGOON JETTY	(1,202,744.54)
71	ALLOCATION TO 2016 HOMELAND SECURITY	1,650.00
90	ALLOCATION TO BETHEL ENDOWMENT FUND	1,453,883.67
	TOTAL ALLOCATIONS TO OTHER FUNDS	23,522,022.37

ALLOCATION FROM COMBINED CASH FUND - 01-10100	(23,389,091.97)
ZERO PROOF IF ALLOCATIONS BALANCE	132,930.40

CITY OF BETHEL
BALANCE SHEET
MARCH 31, 2019

GENERAL FUND

ASSETS

10-10100	CASH IN COMBINED FUND	11,791,770.66	
10-11000	CASH IN TILL - YOUTH SERVICES	70.00	
10-11200	PETTY CASH - POLICE DEPT	256.18	
10-11300	CASH IN TILL - FINANCE	250.00	
10-12800	ACCRUAL - TAXES	1,313,099.41	
10-13000	A/R EMPLOYEE ADVANCES	(1,596.63)	
10-13100	AR- BTC MODULE	142,812.39	
10-13101	AR- AR MODULE	(105,722.65)	
10-13102	AR- BL MODULE	(3,450.00)	
10-13400	MISC RECEIVABLES - GENERAL FUN	2,925,628.46	
10-13401	OTHER RECEIVABLE	74,968.71	
10-13900	ALLOWANCE FOR DOUBTFUL ACCT	(21,831.16)	
10-14000	INVENTORY - GRAVEL	24,000.00	
10-14200	INVENTORY - HEATING FUEL	31,801.24	
10-14600	PREPAID INSURANCE	1,596,416.29	
10-14700	PREPAID WORKERS COMP	(103,043.85)	
10-14800	INVENTORY-TREATED LUMBER	2,361.99	
10-14900	PREPAID - OTHER EXPENSES	(50,588.94)	
10-15600	INVENTORY - CALCIUM CHLORIDE	50,000.00	
10-15800	INVENTORY - PIPE	18,000.00	
10-19900	SUSPENSE	(1,295,560.53)	
10-19901	SUSPENSE - BULK DIESEL FUEL	55,936.09	
	TOTAL ASSETS		16,445,577.66

LIABILITIES AND EQUITY

LIABILITIES

10-20100	VOUCHERS PAYABLE	(684,831.85)	
10-20200	PAYABLE - CHILD SUPPORT	870.70	
10-20300	PAYABLE - GARNISHMENT	1,317.62	
10-21000	PAYABLE - SOCIAL SECURITY	(156.42)	
10-21150	RETURNED STALE DATED PAYROLL	3,858.25	
10-21200	PAYABLE - FWT	(32,404.95)	
10-21300	PAYABLE - MEDICARE FICA	(10,210.85)	
10-21500	PAYABLE - ICMA DEFERRED COMP	2,473.74	
10-21600	PAYABLE - PERS	164,644.02	
10-21700	PAYABLE - NACO DEFERRED COMP	717.00	
10-21900	PAYABLE - UNION DUES	82.90	
10-22000	PAYABLE- LINCOLN DEFERRED COMP	500.00	
10-22700	PAYABLE - AFLAC	(1,012.49)	
10-22800	PAYABLE - HEALTH INSURANCE	1,426,858.30	
10-23200	UNCLAIMED PROPERTY PAYABLE	15,156.01	
10-23650	DEFERRED REVENUE - F10 GRANTS	19,984.04	
10-23700	DEFERRED REVENUE - SALES TAX	75,109.01	
10-27000	INSURANCE CONTINGIENCY	175.00	
	TOTAL LIABILITIES		983,130.03

FUND EQUITY

CITY OF BETHEL
BALANCE SHEET
MARCH 31, 2019

GENERAL FUND

	UNAPPROPRIATED FUND BALANCE:			
10-39900	FUND BALANCE	14,485,046.04		
	REVENUE OVER EXPENDITURES - YTD	1,547,550.75		
	BALANCE - CURRENT DATE		16,032,596.79	
	TOTAL FUND EQUITY			16,032,596.79
	TOTAL LIABILITIES AND EQUITY			17,015,726.82

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
	TAXES					
10-40-400	TAX - TRANSIENT LODGING	1,967.09	393,528.28	496,000.00	102,471.72	79.3
10-40-401	TAX - SALES	349,026.40	4,634,543.88	6,355,000.00	1,720,456.12	72.9
10-40-403	PENALTIES & INT - SALES TAX	6,302.62	52,012.53	50,000.00	(2,012.53)	104.0
10-40-407	CIGARETTE AND TOBACCO TAX	29,867.57	436,495.25	582,000.00	145,504.75	75.0
10-40-408	TAX - ALCOHOL TAX	2,573.44	192,923.87	200,000.00	7,076.13	96.5
10-40-468	TAX - MOTOR VEH REGISTRATION	2,846.48	35,002.32	63,000.00	27,997.68	55.6
	TOTAL TAXES	392,583.60	5,744,506.13	7,746,000.00	2,001,493.87	74.2
	STATE & FEDERAL REVENUES					
10-42-414	COMMUNITY DIVIDEND	.00	193,287.27	193,551.00	263.73	99.9
10-42-418	PILT PROGRAM - STATE	.00	893,143.83	886,218.00	(6,925.83)	100.8
10-42-430	SOA - JURY DUTY REIMB.	.00	600.00	.00	(600.00)	.0
	TOTAL STATE & FEDERAL REVENUES	.00	1,087,031.10	1,079,769.00	(7,262.10)	100.7
	CHARGES FOR SERVICES					
10-43-422	AMBULANCE REVENUE	15,419.94	183,489.47	290,000.00	106,510.53	63.3
10-43-424	POLICE DEPT PC FEES	3,090.00	12,900.91	8,000.00	(4,900.91)	161.3
10-43-426	AMBULANCE/PC COLLECTIONS	.00	1,043.20	1,400.00	356.80	74.5
10-43-435	PARKS & REC OTC SALES	.00	3.00	.00	(3.00)	.0
	TOTAL CHARGES FOR SERVICES	18,509.94	197,436.58	299,400.00	101,963.42	65.9
	RENTAL INCOME					
10-44-463	LOG CABIN RENTAL	.00	1,515.00	1,600.00	85.00	94.7
	TOTAL RENTAL INCOME	.00	1,515.00	1,600.00	85.00	94.7
	LICENSES, PERMITS & FEES					
10-45-450	GAMING TAX	39,081.22	328,871.31	414,000.00	85,128.69	79.4
10-45-451	TAXI PERMITS	12,050.00	114,875.00	160,000.00	45,125.00	71.8
10-45-452	BUSINESS LICENSES	.00	26,000.00	40,000.00	14,000.00	65.0
10-45-453	ANIMAL CONTROL LICENSES	430.00	1,920.00	3,500.00	1,580.00	54.9
10-45-454	PLANNING FEES	.00	330.00	1,600.00	1,270.00	20.6
10-45-455	PLAT/RECORDING FEES	.00	465.00	1,400.00	935.00	33.2
10-45-456	SITE REVIEWS	500.00	3,075.00	560.00	(2,515.00)	549.1
10-45-457	PARKS & REC JULY 4TH FEES	.00	2,550.00	.00	(2,550.00)	.0
10-45-458	PARKS & REC - OTHER	.00	100.00	.00	(100.00)	.0
10-45-469	MISC PERMITS/LICENSES/FEE	1,077.00	4,817.14	5,600.00	782.86	86.0
	TOTAL LICENSES, PERMITS & FEES	53,138.22	483,003.45	626,660.00	143,656.55	77.1

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
	MISCELLANEOUS					
10-49-460	NSF - CLEARING ACCOUNT	30.00	30.00	.00	(30.00)	.0
10-49-483	PUBLIC DONATIONS FIRE DPT	.00	(134,834.00)	.00	134,834.00	.0
10-49-487	INVESTMENT INCOME	.00	317,854.36	154,000.00	(163,854.36)	206.4
10-49-488	POLICE DEPT MISC	745.00	2,247.25	6,000.00	3,752.75	37.5
10-49-495	MISCELLANEOUS REVENUE	991.31	137,163.02	5,300.00	(131,863.02)	2588.0
10-49-497	RESTITUTION PMTS RECEIVED	.00	1,598.00	500.00	(1,098.00)	319.6
10-49-499	INSURANCE CLAIM RECOVERY	.00	.00	26,000.00	26,000.00	.0
	TOTAL MISCELLANEOUS	1,766.31	324,058.63	191,800.00	(132,258.63)	169.0
	TOTAL FUND REVENUE	465,998.07	7,837,550.89	9,945,229.00	2,107,678.11	78.8

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	ADMINISTRATION					
10-51-501	SALARIES	12,843.71	233,231.25	336,931.00	103,699.75	69.2
10-51-510	SOCIAL SECURITY EXPENSE	.00	972.16	744.00	(228.16)	130.7
10-51-511	MEDICARE FICA	201.95	3,654.37	4,746.00	1,091.63	77.0
10-51-512	EMPLOYEE GROUP BENEFITS	8,368.84	57,999.32	69,102.00	11,102.68	83.9
10-51-515	UNEMPLOYMENT	.00	.00	2,930.00	2,930.00	.0
10-51-516	WORKERS' COMPENSATION	62.00	558.00	1,238.00	680.00	45.1
10-51-518	PERS	2,825.62	47,861.27	68,933.00	21,071.73	69.4
10-51-519	UTILITY BENEFIT	.00	2,096.08	13,680.00	11,583.92	15.3
10-51-545	TRAINING/TRAVEL	.00	3,105.26	30,746.00	27,640.74	10.1
10-51-561	SUPPLIES	213.74	2,084.73	6,700.00	4,615.27	31.1
10-51-602	GASOLINE / DIESEL / OIL	.00	235.90	2,400.00	2,164.10	9.8
10-51-621	ELECTRICITY	1,669.72	13,806.89	14,400.00	593.11	95.9
10-51-622	TELEPHONE	1,209.26	10,361.26	20,000.00	9,638.74	51.8
10-51-623	HEATING FUEL	659.54	10,692.40	26,400.00	15,707.60	40.5
10-51-626	WATER/SEWER/GARB/	.00	7,231.28	11,500.00	4,268.72	62.9
10-51-627	STAFF CELLULAR PHONES	91.81	681.70	660.00	(21.70)	103.3
10-51-642	LEGAL FEES	2,734.70	2,734.70	5,000.00	2,265.30	54.7
10-51-646	DRUG TESTING/BCKGRND CKS	322.25	6,554.75	9,500.00	2,945.25	69.0
10-51-649	PROFESSIONAL FEES	.00	21,559.99	50,000.00	28,440.01	43.1
10-51-661	VEHICLE MAINT/REPAIR	.00	242.65	1,391.00	1,148.35	17.4
10-51-663	JANITORIAL	800.00	5,720.00	11,400.00	5,680.00	50.2
10-51-669	OTHER PURCHASED SERVICES	.00	6,456.32	6,500.00	43.68	99.3
10-51-683	MINOR EQUIPMENT	.00	.00	2,000.00	2,000.00	.0
10-51-721	INSURANCE	.00	.00	10,000.00	10,000.00	.0
10-51-724	DUES/SUBSCRIPTIONS	.00	1,434.00	1,200.00	(234.00)	119.5
10-51-727	ADVERTISING	.00	1,347.00	1,000.00	(347.00)	134.7
10-51-732	EQUIPMENT RENTAL	.00	978.60	2,000.00	1,021.40	48.9
10-51-733	POSTAGE	.00	264.00	1,000.00	736.00	26.4
10-51-734	CASH OVER/SHORT	.00	(68.30)	.00	68.30	.0
10-51-790	ALLOWANCE SPECIAL EVENTS	.00	1,246.99	10,000.00	8,753.01	12.5
10-51-799	MISCELLANEOUS EXPENSES	.00	200.00	1,000.00	800.00	20.0
10-51-875	INDIRECT COST RECOVERY	.00	(92,331.00)	(283,044.00)	(190,713.00)	(32.6)
10-51-996	ADMIN OVERHEAD-IT SVCS	.00	4,371.14	17,008.00	12,636.86	25.7
	TOTAL ADMINISTRATION	32,003.14	355,282.71	457,065.00	101,782.29	77.7
	CITY CLERKS OFFICE					
10-52-501	SALARIES	4,316.90	79,627.55	114,917.00	35,289.45	69.3
10-52-502	OVERTIME	.00	226.68	.00	(226.68)	.0
10-52-511	MEDICARE	68.47	1,207.68	1,666.00	458.32	72.5
10-52-512	EMPLOYEE GROUP BENEFITS	1,977.63	11,903.26	22,212.00	10,308.74	53.6
10-52-515	UNEMPLOYMENT	.00	.00	1,282.00	1,282.00	.0
10-52-516	WORKERS' COMPENSATION	41.00	369.00	435.00	66.00	84.8
10-52-518	P.E.R.S.	949.72	17,567.88	25,282.00	7,714.12	69.5
10-52-519	UTILITY BENEFIT	.00	1,349.72	4,560.00	3,210.28	29.6
10-52-541	TRAVEL/TRAINING-COUNCIL	.00	7,820.20	19,000.00	11,179.80	41.2
10-52-545	TRAINING/TRAVEL-CLERK	.00	2,404.02	6,300.00	3,895.98	38.2
10-52-561	SUPPLIES-CLERK	.00	165.29	3,500.00	3,334.71	4.7
10-52-562	SUPPLIES-COUNCIL	.00	653.96	500.00	(153.96)	130.8
10-52-622	TELEPHONE	.00	.00	275.00	275.00	.0

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
10-52-627	STAFF CELLULAR PHONES	59.64	303.95	660.00	356.05	46.1
10-52-642	LEGAL FEES	.00	.00	5,000.00	5,000.00	.0
10-52-669	OTHER PURCHASE SERVICES	.00	5,426.50	14,000.00	8,573.50	38.8
10-52-682	ELECTION EXPENSES	.00	8,297.93	15,000.00	6,702.07	55.3
10-52-683	MINOR EQUIPMENT	.00	13,531.24	26,000.00	12,468.76	52.0
10-52-684	DONATIONS & AWARDS	.00	.00	500.00	500.00	.0
10-52-721	INSURANCE	.00	.00	1,589.00	1,589.00	.0
10-52-724	DUES/SUBSCRIPTIONS	.00	.00	7,000.00	7,000.00	.0
10-52-790	ALLOWANCE FOR SPECIAL EVENTS	.00	.00	600.00	600.00	.0
10-52-799	OTHER MISC. EXPENSES	.00	5,000.00	5,000.00	.00	100.0
10-52-875	INDRIECT COST RECOVERY	.00	(35,368.00)	(143,643.00)	(108,275.00)	(24.6)
10-52-996	ADMIN OVERHEAD-IT SVCS	.00	4,371.14	17,008.00	12,636.86	25.7
	TOTAL CITY CLERKS OFFICE	7,413.36	124,858.00	148,643.00	23,785.00	84.0

FINANCE

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
10-53-501	SALARIES	9,778.95	145,635.94	344,819.00	199,183.06	42.2
10-53-502	OVERTIME	82.06	3,260.02	7,000.00	3,739.98	46.6
10-53-508	LEAVE CASHOUT	.00	.00	11,402.00	11,402.00	.0
10-53-510	SOCIAL SECURITY EXPENSE	.00	119.04	.00	(119.04)	.0
10-53-511	MEDICARE FICA	154.01	2,216.52	6,899.50	4,682.98	32.1
10-53-512	EMPLOYEE GROUP BENEFITS	5,069.26	61,504.20	117,303.00	55,798.80	52.4
10-53-515	UNEMPLOYMENT	.00	3,687.00	5,620.00	1,933.00	65.6
10-53-516	WORKERS' COMPENSATION	104.00	936.00	1,781.00	845.00	52.6
10-53-518	PERS	2,169.42	30,591.89	104,675.00	74,083.11	29.2
10-53-519	UTILITY BENEFIT	.00	4,050.42	22,327.50	18,277.08	18.1
10-53-545	TRAINING/TRAVEL	14,895.50	24,491.73	36,000.00	11,508.27	68.0
10-53-561	SUPPLIES	582.40	3,030.59	8,000.00	4,969.41	37.9
10-53-601	VEHICLE MT. (PARTS & TOOLS)	.00	1,056.39	1,200.00	143.61	88.0
10-53-602	GASOLINE	.00	306.47	1,200.00	893.53	25.5
10-53-622	TELEPHONE	11.00	104.28	1,000.00	895.72	10.4
10-53-627	STAFF CELLULAR PHONES	26.35	237.37	660.00	422.63	36.0
10-53-640	SALES TAX AUDITS	.00	.00	5,449.40	5,449.40	.0
10-53-641	AUDITING EXPENSE	.00	77,350.60	97,350.60	20,000.00	79.5
10-53-649	OTHER PROFESSIONAL SVS	.00	58,833.75	71,934.00	13,100.25	81.8
10-53-661	VEHICLE MAINT/REPAIRS	.00	242.65	1,391.00	1,148.35	17.4
10-53-668	HARDWARE/SOFTWARE SUP/669	.00	17,618.00	25,848.00	8,230.00	68.2
10-53-669	OTHER PURCHASED SERVICES	.00	103,373.60	125,431.00	22,057.40	82.4
10-53-683	MINOR EQUIPMENT	.00	1,867.58	4,500.00	2,632.42	41.5
10-53-721	INSURANCE	.00	.00	3,600.00	3,600.00	.0
10-53-724	DUES/SUBSCRIPTIONS	.00	123.00	1,500.00	1,377.00	8.2
10-53-735	FINANCE CHARGES/PENALTIES	7,013.61	11,293.58	7,000.00	(4,293.58)	161.3
10-53-736	BANK CHARGES	.00	31,080.58	35,000.00	3,919.42	88.8
10-53-799	MISCELLANEOUS EXPENSES	45.00	554.55	1,000.00	445.45	55.5
10-53-875	INDIRECT COST RECOVERY	.00	(128,123.00)	(542,215.00)	(414,092.00)	(23.6)
10-53-996	ADMIN OVERHEAD-IT SVCS	.00	5,782.84	22,505.00	16,722.16	25.7
	TOTAL FINANCE	39,931.56	461,225.59	530,181.00	68,955.41	87.0

PLANNING

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
10-54-501	SALARIES	5,025.19	90,436.20	127,922.00	37,485.80	70.7

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
10-54-502	OVERTIME	.00	112.72	.00	(112.72)	.0
10-54-508	LEAVE CASHOUT	.00	.00	2,534.00	2,534.00	.0
10-54-511	MEDICARE FICA	76.46	1,331.36	1,855.00	523.64	71.8
10-54-512	EMPLOYEE GROUP BENEFITS	3,621.02	39,116.55	44,424.00	5,307.45	88.1
10-54-515	UNEMPLOYMENT	.00	5,920.00	1,831.00	(4,089.00)	323.3
10-54-516	WORKERS' COMPENSATION	41.00	369.00	484.00	115.00	76.2
10-54-518	PERS	1,105.54	19,920.74	28,143.00	8,222.26	70.8
10-54-519	UTILITY BENEFIT	.00	951.36	9,120.00	8,168.64	10.4
10-54-545	TRAINING/TRAVEL	.00	672.82	5,000.00	4,327.18	13.5
10-54-561	SUPPLIES	264.73	2,103.87	5,600.00	3,496.13	37.6
10-54-563	WEARING APPAREL	.00	.00	300.00	300.00	.0
10-54-601	VEHICLE PARTS	.00	242.19	1,000.00	757.81	24.2
10-54-602	GASOLINE	77.50	419.37	1,800.00	1,380.63	23.3
10-54-621	ELECTRICITY	.00	213.66	1,440.00	1,226.34	14.8
10-54-622	TELEPHONE	5.50	52.14	200.00	147.86	26.1
10-54-623	HEATING FUEL	.00	95.72	2,400.00	2,304.28	4.0
10-54-626	WATER/SEWER/GARBAGE	.00	207.02	1,400.00	1,192.98	14.8
10-54-627	STAFF CELLULAR PHONES	26.35	376.37	660.00	283.63	57.0
10-54-642	LEGAL FEES	.00	4,464.00	5,000.00	536.00	89.3
10-54-648	CODE ENFORCEMENT ACTIVITIES	.00	.00	1,500.00	1,500.00	.0
10-54-649	OTHER PROFESSIONAL FEES	1,057.50	17,267.86	50,000.00	32,732.14	34.5
10-54-661	VEHICLE MAINT/REPAIRS	.00	242.65	1,391.00	1,148.35	17.4
10-54-668	HARDWARE/SOFTWARE SUPPORT	.00	1,929.00	4,500.00	2,571.00	42.9
10-54-669	PROFESSIONAL SERVICES	.00	.00	3,060.00	3,060.00	.0
10-54-683	MINOR EQUIPMENT	.00	.00	5,500.00	5,500.00	.0
10-54-690	CAPITAL EXPENDITURES	.00	59,455.73	110,000.00	50,544.27	54.1
10-54-721	INSURANCE	.00	443.73	1,900.00	1,456.27	23.4
10-54-724	DUES & SUBSCRIPTION	.00	.00	240.00	240.00	.0
10-54-727	ADVERTISING	.00	315.00	2,000.00	1,685.00	15.8
10-54-771	NUISANCE ENFORCEMENT EXPENSE	.00	.00	200.00	200.00	.0
10-54-799	MISCELLANEOUS EXPENSES	.00	126.97	1,000.00	873.03	12.7
10-54-996	ADMIN OVERHEAD-IT SVCS	.00	4,371.14	17,008.00	12,636.86	25.7
	TOTAL PLANNING	11,300.79	251,157.17	439,412.00	188,254.83	57.2

TECHNOLOGY DEPARTMENTS

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
10-55-501	SALARIES	3,375.35	60,756.28	88,759.00	28,002.72	68.5
10-55-511	MEDICARE FICA	55.18	915.00	1,287.00	372.00	71.1
10-55-512	EMPLOYEE GROUP BENEFITS	1,114.00	10,176.00	22,212.00	12,036.00	45.8
10-55-515	UNEMPLOYMENT	.00	.00	888.00	888.00	.0
10-55-516	WORKERS' COMPENSATION	14.00	126.00	336.00	210.00	37.5
10-55-518	PERS	742.58	13,366.42	19,527.00	6,160.58	68.5
10-55-519	UTILITY BENEFIT	.00	1,349.72	4,560.00	3,210.28	29.6
10-55-545	TRAINING/TRAVEL	.00	.00	5,000.00	5,000.00	.0
10-55-561	SUPPLIES	.00	746.27	4,500.00	3,753.73	16.6
10-55-601	VEHICLE MT. (PARTS & TOOLS)	.00	332.69	.00	(332.69)	.0
10-55-602	GASOLINE	.00	534.38	1,440.00	905.62	37.1
10-55-627	STAFF CELLULAR PHONES	26.35	237.38	1,600.00	1,362.62	14.8
10-55-649	OTHER PROFESSIONAL SERVICES	8.10	103,804.00	180,000.00	76,196.00	57.7
10-55-661	VEHICLE MAINT/REPAIRS	.00	242.65	1,391.00	1,148.35	17.4
10-55-667	CONNECTIVITY SERVICES	20,686.11	187,261.52	245,000.00	57,738.48	76.4
10-55-668	SOFTWARE/SUPPORT	2,363.56	14,384.25	30,000.00	15,615.75	48.0
10-55-683	MINOR EQUIPMENT	.00	7,157.69	20,000.00	12,842.31	35.8

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
10-55-721	INSURANCE	.00	.00	1,500.00	1,500.00	.0
10-55-732	EQUIPMENT RENTAL	.00	32,595.72	45,000.00	12,404.28	72.4
10-55-799	MISCELLANEOUS EXPENSES	.00	103.41	1,000.00	896.59	10.3
10-55-875	INDIRECT COST RECOVERY	.00	(127,166.17)	495,000.00	622,166.17	(25.7)
10-55-996	ADMIN OVERHEAD-IT SVCS	.00	16,597.94	64,614.00	48,016.06	25.7
	TOTAL TECHNOLOGY DEPARTMENTS	28,385.23	323,521.15	1,233,614.00	910,092.85	26.2
	CITY ATTORNEY'S OFFICE					
10-56-501	SALARIES	5,043.08	89,815.44	131,840.00	42,024.56	68.1
10-56-510	SOCIAL SECURITY	7.44	74.40	.00	(74.40)	.0
10-56-511	MEDICARE	74.48	1,313.23	1,912.00	598.77	68.7
10-56-512	EMPLOYEE GROUP BENEFITS	2,507.02	22,863.18	25,920.00	3,056.82	88.2
10-56-515	UNEMPLOYMENT	.00	.00	888.00	888.00	.0
10-56-516	WORKERS' COMPENSATION	14.00	126.00	499.00	373.00	25.3
10-56-518	PERS	1,083.08	19,495.44	22,212.00	2,716.56	87.8
10-56-519	UTILITY BENEFIT	.00	422.16	4,560.00	4,137.84	9.3
10-56-545	TRANING/TRAVEL	.00	2,543.31	6,500.00	3,956.69	39.1
10-56-561	SUPPLIES	.00	502.32	3,000.00	2,497.68	16.7
10-56-627	STAFF CELLULAR PHONES	26.35	237.36	660.00	422.64	36.0
10-56-642	LEGAL FEES	.00	7,384.40	25,000.00	17,615.60	29.5
10-56-649	PROFESSIONAL SERVICES	.00	2,400.00	134,400.00	132,000.00	1.8
10-56-669	OTHER PURCHASED SERVICES	505.00	5,331.36	7,000.00	1,668.64	76.2
10-56-721	INSURANCE	.00	.00	1,000.00	1,000.00	.0
10-56-724	DUES AND SUBSCRIPTIONS	.00	50.00	1,500.00	1,450.00	3.3
10-56-799	MISCELLANEOUS EXPENSE	.00	.00	1,200.00	1,200.00	.0
10-56-875	INDIRECT COST RECOVERY	.00	(14,696.00)	49,590.00	64,286.00	(29.6)
10-56-996	ADMIN OVERHEAD-IT SVCS	.00	3,663.29	14,260.00	10,596.71	25.7
	TOTAL CITY ATTORNEY'S OFFICE	9,260.45	141,525.89	431,941.00	290,415.11	32.8
	FIRE DEPARTMENT					
10-60-501	SALARIES	20,271.10	372,978.62	511,809.00	138,830.38	72.9
10-60-502	FLSA OVERTIME	1,885.96	39,237.59	55,757.00	16,519.41	70.4
10-60-506	CALL BACK OVERTIME	2,233.80	38,020.58	44,000.00	5,979.42	86.4
10-60-508	LEAVE CASHOUT	.00	11,329.63	20,251.00	8,921.37	56.0
10-60-510	SOCIAL SECURITY EXPENSE	.00	1,810.18	1,769.00	(41.18)	102.3
10-60-511	MEDICARE FICA	386.18	6,991.49	9,184.00	2,192.51	76.1
10-60-512	EMPLOYEE GROUP BENEFITS	17,376.05	148,503.61	177,696.00	29,192.39	83.6
10-60-515	UNEMPLOYMENT	.00	.00	7,100.00	7,100.00	.0
10-60-516	WORKERS' COMPENSATION	1,504.00	13,536.00	35,868.00	22,332.00	37.7
10-60-518	PERS	5,365.99	93,984.36	139,337.00	45,352.64	67.5
10-60-519	UTILITY BENEFIT	.00	5,350.78	36,480.00	31,129.22	14.7
10-60-545	TRAINING/TRAVEL	.00	10,935.27	19,878.00	8,942.73	55.0
10-60-561	SUPPLIES	.00	6,813.82	22,500.00	15,686.18	30.3
10-60-563	WEARING APPAREL	.00	3,647.26	15,687.00	12,039.74	23.3
10-60-567	FIRE PREVENTION PROGRAM	.00	4,803.14	5,200.00	396.86	92.4
10-60-600	VEHICLE MT. (PARTS & TOOLS)	.00	.00	3,200.00	3,200.00	.0
10-60-601	VEHICLE MT. (PARTS & TOOLS)	88.40	17,989.51	27,250.00	9,260.49	66.0
10-60-602	GASOLINE/DIESEL/OIL	424.92	7,599.63	14,400.00	6,800.37	52.8
10-60-621	ELECTRICITY	1,351.73	11,629.50	18,720.00	7,090.50	62.1

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
10-60-622	TELEPHONE	57.14	778.45	2,500.00	1,721.55	31.1
10-60-623	HEATING FUEL	592.92	11,610.88	24,000.00	12,389.12	48.4
10-60-626	WATER/SEWER/GARBAGE	.00	5,754.43	8,500.00	2,745.57	67.7
10-60-627	STAFF CELLULAR PHONES	52.68	1,189.06	2,640.00	1,450.94	45.0
10-60-647	COLLECTION/SMALL CLAIMS	.00	.00	31,200.00	31,200.00	.0
10-60-649	VOLUNTEER STIPEND	.00	6,161.00	28,540.00	22,379.00	21.6
10-60-660	VEHICLE MAINT SERVICES	.00	2,590.00	8,000.00	5,410.00	32.4
10-60-661	VEHICLE MAINT/REPAIRS	.00	1,617.65	9,274.00	7,656.35	17.4
10-60-662	PROPERTY MAINT	.00	1,137.80	5,500.00	4,362.20	20.7
10-60-669	OTHER PURCHASED SERVICES	462.85	10,750.98	22,500.00	11,749.02	47.8
10-60-683	MINOR EQUIPMENT	.00	4,376.73	16,800.00	12,423.27	26.1
10-60-699	XFER TO F-58 FLEET REPLACEMENT	.00	71,217.61	71,218.00	.39	100.0
10-60-721	INSURANCE	.00	.00	53,000.00	53,000.00	.0
10-60-724	DUES/SUBSCRIPTIONS	.00	4,804.00	7,324.00	2,520.00	65.6
10-60-727	ADVERTISING	.00	15.50	1,500.00	1,484.50	1.0
10-60-799	MISCELLANEOUS EXPENSES	.00	89.25	1,000.00	910.75	8.9
10-60-996	ADMIN OVERHEAD-IT SVCS	.00	4,371.14	17,008.00	12,636.86	25.7
	TOTAL FIRE DEPARTMENT	52,053.72	921,625.45	1,476,590.00	554,964.55	62.4

POLICE

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
10-61-501	SALARIES	54,754.21	941,717.30	1,451,422.00	509,704.70	64.9
10-61-502	OVERTIME	2,633.26	114,577.82	212,000.00	97,422.18	54.1
10-61-508	LEAVE CASHOUT	2,098.32	26,782.54	27,500.00	717.46	97.4
10-61-510	SOCIAL SECURITY EXPENSE	.00	175.58	6,377.00	6,201.42	2.8
10-61-511	MEDICARE	915.00	16,084.05	24,120.00	8,035.95	66.7
10-61-512	GROUP HEALTH INSURANCE	37,770.52	279,101.74	399,816.00	120,714.26	69.8
10-61-515	UNEMPLOYMENT	.00	.00	19,526.00	19,526.00	.0
10-61-516	WORKERS' COMPENSATION	2,411.00	21,699.00	51,722.00	30,023.00	42.0
10-61-518	PERS	11,629.30	213,697.16	343,326.00	129,628.84	62.2
10-61-519	UTILITY BENEFIT	.00	13,039.75	97,820.00	84,780.25	13.3
10-61-520	RELOCATION COSTS	.00	.00	7,000.00	7,000.00	.0
10-61-530	TEMP POLICE OFF RELATED COSTS	46.14	332.19	.00	(332.19)	.0
10-61-545	TRAINING/TRAVEL	3,098.13	14,333.69	46,000.00	31,666.31	31.2
10-61-561	SUPPLIES	563.30	4,299.65	15,000.00	10,700.35	28.7
10-61-563	EMPLOYEE WEARING APPAREL	.00	.00	21,250.00	21,250.00	.0
10-61-601	VEHICLE MT. (PARTS & TOOLS)	.00	2,199.06	6,000.00	3,800.94	36.7
10-61-602	GASOLINE/DIESEL/OIL	2,011.97	17,869.11	36,000.00	18,130.89	49.6
10-61-621	ELECTRICITY	3,204.04	29,116.00	40,800.00	11,684.00	71.4
10-61-622	TELEPHONE	1,283.77	11,138.32	20,500.00	9,361.68	54.3
10-61-623	HEATING FUEL	1,255.79	18,113.88	30,000.00	11,886.12	60.4
10-61-626	WATER/SEWER/GARBAGE	.00	5,611.13	10,000.00	4,388.87	56.1
10-61-627	STAFF CELLULAR PHONES	372.55	4,022.41	7,260.00	3,237.59	55.4
10-61-660	VEHICLE MAINT SERVICES	4,944.13	5,270.88	6,000.00	729.12	87.9
10-61-661	VEHICLE MAINT/REPAIR	.00	3,235.31	18,547.00	15,311.69	17.4
10-61-668	SART EXAMS	.00	1,313.10	10,000.00	8,686.90	13.1
10-61-669	OTHER PURCHASED SERVICES	281.92	12,734.65	25,000.00	12,265.35	50.9
10-61-683	MINOR EQUIPMENT	.00	6,006.11	27,900.00	21,893.89	21.5
10-61-690	DISPATCH CENTER CONSOLE	.00	.00	335,000.00	335,000.00	.0
10-61-699	XFER TO FLEET REPLACE FUND	.00	.00	50,000.00	50,000.00	.0
10-61-721	INSURANCE	.00	.00	122,972.00	122,972.00	.0
10-61-724	DUES/SUBSCRIPTIONS	.00	825.00	1,000.00	175.00	82.5
10-61-996	ADMIN OVERHEAD-IT SVCS	.00	15,645.13	60,904.00	45,258.87	25.7

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	TOTAL POLICE	129,273.35	1,778,940.56	3,530,762.00	1,751,821.44	50.4
	PUBLIC WORKS-ADMIN					
10-65-501	SALARIES	1,203.63	19,118.50	23,407.00	4,288.50	81.7
10-65-502	OVERTIME	.00	39.85	.00	(39.85)	.0
10-65-508	LEAVE CASHOUT	.00	.00	328.00	328.00	.0
10-65-511	MEDICARE FICA	17.59	316.50	339.00	22.50	93.4
10-65-512	EMPLOYEE GROUP BENEFITS	545.91	3,327.87	25,544.00	22,216.13	13.0
10-65-515	UNEMPLOYMENT	.00	2,079.79	1,021.00	(1,058.79)	203.7
10-65-516	WORKERS' COMPENSATION	62.00	558.00	89.00	(469.00)	627.0
10-65-518	PERS	264.80	4,455.57	5,149.00	693.43	86.5
10-65-519	UTILITY BENEFIT	.00	4,043.29	5,244.00	1,200.71	77.1
10-65-545	TRAINING/TRAVEL	.00	.00	3,235.43	3,235.43	.0
10-65-561	SUPPLIES	.00	309.60	1,000.00	690.40	31.0
10-65-601	VEHICLE PARTS	.00	2,333.31	1,000.00	(1,333.31)	233.3
10-65-602	GASOLINE/DIESEL/OIL	110.14	72.33	4,200.00	4,127.67	1.7
10-65-621	ELECTRICITY	3,700.01	20,327.86	.00	(20,327.86)	.0
10-65-622	TELEPHONE	7.76	74.45	150.00	75.55	49.6
10-65-623	HEATING FUEL	4,750.01	56,100.75	9,600.00	(46,500.75)	584.4
10-65-626	WATER/SEWER/GARBAGE	.00	14,503.62	1,233.00	(13,270.62)	1176.3
10-65-627	STAFF CELLULAR PHONES	52.82	1,874.84	3,084.57	1,209.73	60.8
10-65-661	VEHICLE MAINT/REPAIRS	.00	485.30	2,782.00	2,296.70	17.4
10-65-669	OTHER PURCHASED SERVICES	87.15	1,038.67	2,500.00	1,461.33	41.6
10-65-724	DUES/SUBSCRIPTIONS	.00	.00	500.00	500.00	.0
10-65-799	MISCELLANEOUS EXPENSES	.00	.00	500.00	500.00	.0
10-65-996	ADMIN OVERHEAD-IT SVCS	.00	4,016.71	15,634.00	11,617.29	25.7
	TOTAL PUBLIC WORKS-ADMIN	10,801.82	135,076.81	106,540.00	(28,536.81)	126.8
	PW-STREETS & ROADS					
10-66-501	SALARIES	14,501.36	259,451.29	383,601.00	124,149.71	67.6
10-66-502	OVERTIME	2,433.00	22,638.08	34,500.00	11,861.92	65.6
10-66-508	LEAVE CASHOUT	.00	11,814.75	19,899.00	8,084.25	59.4
10-66-511	MEDICARE FICA	256.63	4,320.75	6,062.25	1,741.50	71.3
10-66-512	EMPLOYEE GROUP BENEFITS	9,534.61	91,161.86	117,724.00	26,562.14	77.4
10-66-515	UNEMPLOYMENT	.00	.00	4,758.00	4,758.00	.0
10-66-516	WORKERS' COMPENSATION	834.00	7,506.00	17,018.00	9,512.00	44.1
10-66-518	PERS	3,725.54	62,078.59	91,982.00	29,903.41	67.5
10-66-519	UTILITY BENEFIT	.00	3,140.78	24,168.00	21,027.22	13.0
10-66-561	SUPPLIES	.00	1,383.74	1,500.00	116.26	92.3
10-66-562	SIGNS	.00	.00	2,800.00	2,800.00	.0
10-66-563	WEARING APPAREL	.00	.00	2,500.00	2,500.00	.0
10-66-567	CALCIUM CHLORIDE	.00	49,338.58	50,000.00	661.42	98.7
10-66-576	SALT	.00	49,900.24	50,000.00	99.76	99.8
10-66-600	TIRES & WHEELS	.00	6,339.90	18,000.00	11,660.10	35.2
10-66-601	VEHICLE MT. (PARTS & TOOLS)	305.18	33,158.48	50,000.00	16,841.52	66.3
10-66-602	GASOLINE/DIESEL/OIL	563.81	39,988.85	72,000.00	32,011.15	55.5
10-66-620	ELECTRICITY (STREET LTS)	5,255.51	39,470.28	36,000.00	(3,470.28)	109.6
10-66-621	ELECTRICITY	.00	243.86	14,400.00	14,156.14	1.7
10-66-622	TELEPHONE	2.75	26.07	100.00	73.93	26.1

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
10-66-623	HEATING FUEL	.00	114.64	3,600.00	3,485.36	3.2
10-66-626	WATER/SEWER/GARBAGE	.00	569.31	3,500.00	2,930.69	16.3
10-66-627	STAFF CELLULAR PHONES	52.70	759.16	1,320.00	560.84	57.5
10-66-647	STREET LIGHT MT & POLE RENTAL	.00	2,859.31	19,000.00	16,140.69	15.1
10-66-661	VEHICLE MAINT/REPAIR	.00	22,277.56	139,103.00	116,825.44	16.0
10-66-669	OTHER PURCHASED SERVICES	.00	214.07	10,000.00	9,785.93	2.1
10-66-683	MINOR EQUIPMENT	.00	.00	7,000.00	7,000.00	.0
10-66-690	CAPITAL PROJECT EXPENDITURES	11,092.66	63,968.80	113,636.90	49,668.10	56.3
10-66-691	CAP EXP ASPHALT KETTLE 01	.00	84.00	27,356.00	27,272.00	.3
10-66-721	INSURANCE	.00	.00	21,000.00	21,000.00	.0
10-66-722	INSURANCE-DED EXP & OTHER	.00	.00	(17,900.25)	(17,900.25)	.0
10-66-727	ADVERTISING	.00	.00	200.00	200.00	.0
10-66-771	GRAVEL (WAS #578)	.00	351,537.00	350,000.00	(1,537.00)	100.4
10-66-772	CULVERTS 18"	.00	.00	18,000.00	18,000.00	.0
10-66-774	SEAWALL PIPE	.00	92,013.60	91,200.00	(813.60)	100.9
10-66-799	MISCELLANEOUS EXPENSES	.00	.00	500.00	500.00	.0
10-66-996	ADMIN OVERHEAD-IT SVCS	.00	3,663.29	14,260.00	10,596.71	25.7
	TOTAL PW-STREETS & ROADS	48,557.75	1,220,022.84	1,798,787.90	578,765.06	67.8

PROPERTY MAINTENANCE

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
10-70-501	SALARIES	10,745.09	180,159.62	307,480.00	127,320.38	58.6
10-70-502	OVERTIME	2,924.30	29,611.29	30,000.00	388.71	98.7
10-70-508	LEAVE CASHOUT	.00	.00	13,685.00	13,685.00	.0
10-70-510	SOCIAL SECURITY EXPENSE	.00	677.53	1,746.00	1,068.47	38.8
10-70-511	MEDICARE FICA	210.39	3,167.44	4,893.00	1,725.56	64.7
10-70-512	EMPLOYEE GROUP BENEFITS	8,166.59	75,598.49	112,171.00	36,572.51	67.4
10-70-515	UNEMPLOYMENT	.00	.00	4,781.00	4,781.00	.0
10-70-516	WORKERS' COMPENSATION	1,049.00	9,441.00	15,257.00	5,816.00	61.9
10-70-518	PERS	3,007.26	43,764.48	68,050.00	24,285.52	64.3
10-70-519	UTILITY BENEFIT	.00	2,959.32	23,028.00	20,068.68	12.9
10-70-545	TRAINING/TRAVEL	.00	3,383.06	4,000.00	616.94	84.6
10-70-561	SUPPLIES	55.97	631.74	2,000.00	1,368.26	31.6
10-70-562	MATERIALS	.00	221.50	2,000.00	1,778.50	11.1
10-70-563	WEARING APPAREL	.00	.00	2,500.00	2,500.00	.0
10-70-566	CLEANUP GREENUP SUPPLIES	.00	.00	700.00	700.00	.0
10-70-580	BOILER EXPENSE	.00	8,870.40	15,000.00	6,129.60	59.1
10-70-590	GLYCOL SUPPLIES	.00	4,998.00	6,000.00	1,002.00	83.3
10-70-591	CARPENTRY EXPENSE	.00	267.64	10,000.00	9,732.36	2.7
10-70-592	PLUMBING SUPPLIES	18.47	1,304.65	6,000.00	4,695.35	21.7
10-70-593	ELECTRICAL SUPPLIES	.00	2,971.28	10,000.00	7,028.72	29.7
10-70-594	PAINT SUPPLIES	.00	72.42	2,500.00	2,427.58	2.9
10-70-595	BOARDWALK REPAIR SUPPLIES	.00	.00	3,000.00	3,000.00	.0
10-70-601	VEHICLE MT. (PARTS & TOOLS)	.00	1,121.24	3,000.00	1,878.76	37.4
10-70-602	GASOLINE/DIESEL/OIL	695.43	5,842.85	7,200.00	1,357.15	81.2
10-70-621	ELECTRICITY	1,288.84	8,160.01	14,400.00	6,239.99	56.7
10-70-622	TELEPHONE	10.10	120.42	100.00	(20.42)	120.4
10-70-623	HEATING FUEL	2,491.59	16,317.18	36,000.00	19,682.82	45.3
10-70-626	WATER/SEWER/GARBAGE	.00	13,028.98	17,400.00	4,371.02	74.9
10-70-627	STAFF CELLULAR PHONES	52.70	603.57	1,320.00	716.43	45.7
10-70-661	VEHICLE MAINT/REPAIR	.00	970.59	5,564.00	4,593.41	17.4
10-70-662	WIND TURBINE CONTRACT	.00	.00	5,300.00	5,300.00	.0
10-70-668	PARKS MAINTENANCE	.00	13,358.02	17,500.00	4,141.98	76.3

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
10-70-669	OTHER PURCHASED SERVICES	99.92	18,628.15	36,175.00	17,546.85	51.5
10-70-683	MINOR EQUIPMENT	.00	7,438.41	11,175.00	3,736.59	66.6
10-70-690	CAPITAL EXPENDITURES	.00	1,335.03	318,000.00	316,664.97	.4
10-70-694	FIRE ALARM PANEL	.00	.00	75,000.00	75,000.00	.0
10-70-721	INSURANCE	.00	.00	7,300.00	7,300.00	.0
10-70-776	4TH OF JULY	.00	.00	2,000.00	2,000.00	.0
10-70-799	MISCELLANEOUS EXPENSES	.00	.00	1,000.00	1,000.00	.0
10-70-875	INDIRECT COST RECOVERY	.00	.00	(272,257.00)	(272,257.00)	.0
10-70-996	ADMIN OVERHEAD-IT SVCS	.00	6,972.16	27,146.00	20,173.84	25.7
	TOTAL PROPERTY MAINTENANCE	30,815.65	461,996.47	958,114.00	496,117.53	48.2
	COMMUNITY SERVICE					
10-72-745	LIBRARY CONTRIBUTION	.00	67,600.00	67,600.00	.00	100.0
10-72-760	COMMUNITY ACTION GRANT	.00	47,167.50	87,454.00	40,286.50	53.9
10-72-798	UAF 4-H CONTRIBUTION	.00	.00	112,000.00	112,000.00	.0
	TOTAL COMMUNITY SERVICE	.00	114,767.50	267,054.00	152,286.50	43.0
	IN KIND MATCH & TRANFERS					
10-73-550	CASH XFER POOL F40- SALES TAX	.00	.00	529,583.00	529,583.00	.0
10-73-551	CASH XFER POOL F40- ALCO TAX	.00	.00	6,000.00	6,000.00	.0
10-73-622	CASH XFER- FUND	.00	.00	80,580.00	80,580.00	.0
	TOTAL IN KIND MATCH & TRANFERS	.00	.00	616,163.00	616,163.00	.0
	TOTAL FUND EXPENDITURES	399,796.82	6,290,000.14	11,994,866.90	5,704,866.76	52.4
	NET REVENUE OVER EXPENDITURES	66,201.25	1,547,550.75	(2,049,637.90)	(3,597,188.65)	75.5

BPD EVIDENCE HOLDING ACCT

	ASSETS			
14-10300	NBA-BPD EVIDENCE-CHKING		8,670.67	
14-19900	SUSPENSE-HOLDING		(7,783.57)	
	TOTAL ASSETS			887.10
	LIABILITIES AND EQUITY			
	FUND EQUITY			
	UNAPPROPRIATED FUND BALANCE:			
14-39900	FUND BALANCE	887.10		
	REVENUE OVER EXPENDITURES - YTD			
	BALANCE - CURRENT DATE		887.10	
	TOTAL FUND EQUITY			887.10
	TOTAL LIABILITIES AND EQUITY			887.10

CITY OF BETHEL
BALANCE SHEET
MARCH 31, 2019

POLICE ASSET FORFEITURE

	ASSETS			
16-10100	CASH IN COMBINED FUND		(66,780.50)	
16-10300	BPD ASSET FORFEITURE - SAVINGS		5,398.53	
	TOTAL ASSETS			(61,381.97)
	LIABILITIES AND EQUITY			
	FUND EQUITY			
	UNAPPROPRIATED FUND BALANCE:			
16-39900	FUND BALANCE	(61,383.05)		
	REVENUE OVER EXPENDITURES - YTD	1.08		
	BALANCE - CURRENT DATE		(61,381.97)	
	TOTAL FUND EQUITY			(61,381.97)
	TOTAL LIABILITIES AND EQUITY			(61,381.97)

CITY OF BETHEL
REVENUES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING MARCH 31, 2019

POLICE ASSET FORFEITURE

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
	MISCELLANEOUS REVENUE					
16-49-487	INVESTMENT INCOME	.00	1.08	.00	(1.08)	.0
	TOTAL MISCELLANEOUS REVENUE	.00	1.08	.00	(1.08)	.0
	TOTAL FUND REVENUE	.00	1.08	.00	(1.08)	.0
	NET REVENUE OVER EXPENDITURES	.00	1.08	.00	(1.08)	.0

CITY OF BETHEL
BALANCE SHEET
MARCH 31, 2019

AVENUES W&S LOAN USDA

	ASSETS			
20-10100	CASH IN COMBINED FUND		(338.20)	
	TOTAL ASSETS			(338.20)
	LIABILITIES AND EQUITY			
	FUND EQUITY			
	UNAPPROPRIATED FUND BALANCE:			
	REVENUE OVER EXPENDITURES - YTD	(1,969.70)		
	BALANCE - CURRENT DATE		(1,969.70)	
	TOTAL FUND EQUITY			(1,969.70)
	TOTAL LIABILITIES AND EQUITY			(1,969.70)

AVENUES W&S LOAN USDA

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	CITY SHOP FLOOR REPAIR					
20-50-642	LEGAL FEES	.00	1,969.70	.00	(1,969.70)	.0
	TOTAL CITY SHOP FLOOR REPAIR	.00	1,969.70	.00	(1,969.70)	.0
	TOTAL FUND EXPENDITURES	.00	1,969.70	.00	(1,969.70)	.0
	NET REVENUE OVER EXPENDITURES	.00	(1,969.70)	.00	1,969.70	.0

CITY OF BETHEL
BALANCE SHEET
MARCH 31, 2019

LAND PLANNING AND DEVELOPMENT

	ASSETS			
25-10100	CASH IN COMBINED FUND		21,172.97	
	TOTAL ASSETS			21,172.97
	LIABILITIES AND EQUITY			
	FUND EQUITY			
	UNAPPROPRIATED FUND BALANCE:			
25-39900	FUND BALANCE	21,172.97		
	REVENUE OVER EXPENDITURES - YTD			
	BALANCE - CURRENT DATE		21,172.97	
	TOTAL FUND EQUITY			21,172.97
	TOTAL LIABILITIES AND EQUITY			21,172.97

CITY OF BETHEL
BALANCE SHEET
MARCH 31, 2019

PARKS DEVELOPMENT FUND

	ASSETS			
26-10100	CASH IN COMBINED FUND		82,893.32	
	TOTAL ASSETS			82,893.32
	LIABILITIES AND EQUITY			
	FUND EQUITY			
	UNAPPROPRIATED FUND BALANCE:			
26-39900	FUND BALANCE	103,550.35		
	REVENUE OVER EXPENDITURES - YTD	(20,657.03)		
	BALANCE - CURRENT DATE		82,893.32	
	TOTAL FUND EQUITY			82,893.32
	TOTAL LIABILITIES AND EQUITY			82,893.32

PARKS DEVELOPMENT FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
26-42-415	40 CHARACTERS	.00	83,000.00	.00	(83,000.00)	.0
	TOTAL SOURCE 42	.00	83,000.00	.00	(83,000.00)	.0
	TOTAL FUND REVENUE	.00	83,000.00	.00	(83,000.00)	.0

PARKS DEVELOPMENT FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	PARKS DEVELOPMENT					
26-50-690	PARK DEVELOPMENT	.00	103,657.03	102,922.01	(735.02)	100.7
26-50-694	BIKE/WALKING PATHS	.00	.00	20,552.00	20,552.00	.0
	TOTAL PARKS DEVELOPMENT	.00	103,657.03	123,474.01	19,816.98	84.0
	TOTAL FUND EXPENDITURES	.00	103,657.03	123,474.01	19,816.98	84.0
	NET REVENUE OVER EXPENDITURES	.00	(20,657.03)	(123,474.01)	(102,816.98)	(16.7)

COMMUNITY SERVICE PATROL GRANT

	ASSETS			
27-10100	CASH IN COMBINED FUND		24,414.62	
27-13200	ACCOUNTS RECEIVABLE STATE		26,225.00	
	TOTAL ASSETS			50,639.62
	LIABILITIES AND EQUITY			
	LIABILITIES			
27-20100	VOUCHERS PAYABLE		(677.86)	
	TOTAL LIABILITIES			(677.86)
	FUND EQUITY			
	UNAPPROPRIATED FUND BALANCE:			
	REVENUE OVER EXPENDITURES - YTD	50,379.70		
	BALANCE - CURRENT DATE		50,379.70	
	TOTAL FUND EQUITY			50,379.70
	TOTAL LIABILITIES AND EQUITY			49,701.84

COMMUNITY SERVICE PATROL GRANT

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
27-42-415	GRANT REVENUE	.00	230,826.00	.00	(230,826.00)	.0
	TOTAL SOURCE 42	.00	230,826.00	.00	(230,826.00)	.0
	TOTAL FUND REVENUE	.00	230,826.00	.00	(230,826.00)	.0

COMMUNITY SERVICE PATROL GRANT

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	CSP PROGRAM					
27-50-501	SALARIES	5,488.71	99,886.60	282,518.00	182,631.40	35.4
27-50-502	OVERTIME	.00	5,956.81	17,900.00	11,943.19	33.3
27-50-508	LEAVE CASHOUT	.00	4,551.82	6,924.00	2,372.18	65.7
27-50-511	MEDICARE FICA	87.30	1,711.80	2,128.00	416.20	80.4
27-50-512	EMPLOYEE GROUP BENEFITS	3,342.00	37,362.00	66,636.00	29,274.00	56.1
27-50-515	UNEMPLOYMENT	.00	74.38	2,663.00	2,588.62	2.8
27-50-516	WORKMEN'S COMP	284.00	2,556.00	4,564.00	2,008.00	56.0
27-50-518	PERS	1,207.52	23,285.57	32,292.00	9,006.43	72.1
27-50-519	UTILITY BENEFIT	.00	660.65	13,680.00	13,019.35	4.8
27-50-545	TRAINING/TRAVEL	.00	.00	5,050.00	5,050.00	.0
27-50-561	SUPPLIES	.00	.00	4,000.00	4,000.00	.0
27-50-563	WEARING APPAREL	.00	.00	3,388.00	3,388.00	.0
27-50-602	GASOLINE / DIESEL / OIL	246.92	2,600.79	9,000.00	6,399.21	28.9
27-50-627	STAFF CELLULAR PHONES	52.70	348.45	.00	(348.45)	.0
27-50-683	MINOR EQUIPMENT	638.16	1,451.43	3,944.00	2,492.57	36.8
	TOTAL CSP PROGRAM	11,347.31	180,446.30	454,687.00	274,240.70	39.7
	TOTAL FUND EXPENDITURES	11,347.31	180,446.30	454,687.00	274,240.70	39.7
	NET REVENUE OVER EXPENDITURES	(11,347.31)	50,379.70	(454,687.00)	(505,066.70)	11.1

VOL. FIRE ASSISTANCE-DOF

	ASSETS			
33-10100	CASH IN COMBINED FUND		(10.80)	
	TOTAL ASSETS			(10.80)
	LIABILITIES AND EQUITY			
	LIABILITIES			
33-23600	DEFERRED REVENUE		7,470.00	
	TOTAL LIABILITIES			7,470.00
	FUND EQUITY			
	UNAPPROPRIATED FUND BALANCE:			
	REVENUE OVER EXPENDITURES - YTD	(7,480.80)		
	BALANCE - CURRENT DATE		(7,480.80)	
	TOTAL FUND EQUITY			(7,480.80)
	TOTAL LIABILITIES AND EQUITY			(10.80)

VOL. FIRE ASSISTANCE-DOF

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
33-42-413	VOL FIRE ASSISTANCE GRANT REV	.00	(4,741.20)	.00	4,741.20	.0
	TOTAL SOURCE 42	.00	(4,741.20)	.00	4,741.20	.0
	TOTAL FUND REVENUE	.00	(4,741.20)	.00	4,741.20	.0

VOL. FIRE ASSISTANCE-DOF

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	DEPARTMENT 51					
33-51-683	MINOR EQUIP	.00	2,739.60	.00	(2,739.60)	.0
	TOTAL DEPARTMENT 51	.00	2,739.60	.00	(2,739.60)	.0
	TOTAL FUND EXPENDITURES	.00	2,739.60	.00	(2,739.60)	.0
	NET REVENUE OVER EXPENDITURES	.00	(7,480.80)	.00	7,480.80	.0

CITY OF BETHEL
BALANCE SHEET
MARCH 31, 2019

YK REG AQUA HLTH & SAFETY CTR

	ASSETS			
40-10100	CASH IN COMBINED FUND		(682,216.14)	
40-12501	INVESTMENT-AMLIP YKHF		3,897,605.67	
40-14200	INVENTORY-HEATING FUEL		23,178.75	
40-16300	BUILDINGS		21,831,540.08	
40-16500	MACHINERY & EQUIPMENT		1,465,627.00	
40-16800	ACCUM DEPR BUILDING		(2,669,380.32)	
40-17000	ACCUM DEPR - M & E		(321,559.67)	
	TOTAL ASSETS			23,544,795.37
	LIABILITIES AND EQUITY			
	LIABILITIES			
40-20100	VOUCHERS PAYABLE		192,250.93	
40-25950	DUE TO/FROM POOL MGMT CO.		65,232.62	
	TOTAL LIABILITIES			257,483.55
	FUND EQUITY			
40-30100	CONTRIBUTED CAPITAL-STATE		23,061,119.31	
40-30200	CONTRIBUTED CAPITAL- OTHER		236,047.77	
	UNAPPROPRIATED FUND BALANCE:			
40-39900	FUND BALANCE	525,351.31		
	REVENUE OVER EXPENDITURES - YTD	(539,264.95)		
	BALANCE - CURRENT DATE		(13,913.64)	
	TOTAL FUND EQUITY			23,283,253.44
	TOTAL LIABILITIES AND EQUITY			23,540,736.99

YK REG AQUA HLTH & SAFETY CTR

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
40-42-414	DELTA WOMEN'S GROUP GRANT	.00	(270.00)	.00	270.00	.0
40-42-415	CAG	.00	(160.00)	72,454.00	72,614.00	(.2)
	TOTAL SOURCE 42	.00	(430.00)	72,454.00	72,884.00	(.6)
	SOURCE 43					
40-43-430	PRO-SHOP REVENUE	.00	3,850.00	42,000.00	38,150.00	9.2
40-43-435	CONCESSION REVENUE	.00	5,759.00	55,000.00	49,241.00	10.5
40-43-460	ENTRY FEE	.00	10,272.00	81,500.00	71,228.00	12.6
40-43-463	FACILITY RENTAL	.00	1,130.00	12,750.00	11,620.00	8.9
40-43-465	PROGRAM FEES	.00	7,327.00	80,500.00	73,173.00	9.1
	TOTAL SOURCE 43	.00	28,338.00	271,750.00	243,412.00	10.4
	TRANSFERS IN					
40-46-412	LOCAL SOURCES-SALES TAX REV	.00	.00	529,583.00	529,583.00	.0
40-46-413	LOCAL SOURCES-ALCOHOLTAX REV	.00	.00	6,000.00	6,000.00	.0
40-46-414	WELLNESS PROGRAM	.00	18,548.00	383,160.00	364,612.00	4.8
	TOTAL TRANSFERS IN	.00	18,548.00	918,743.00	900,195.00	2.0
	MISCELLANEOUS					
40-49-487	INVESTMENT INCOME	.00	.00	50,000.00	50,000.00	.0
	TOTAL MISCELLANEOUS	.00	.00	50,000.00	50,000.00	.0
	TOTAL FUND REVENUE	.00	46,456.00	1,312,947.00	1,266,491.00	3.5

YK REG AQUA HLTH & SAFETY CTR

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	LOCAL FUNDED EXPENDITURES					
40-50-602	GASOLINE/OIL/DIESEL	60.85	861.71	2,400.00	1,538.29	35.9
40-50-621	ELECTRICITY	6,662.66	78,935.29	115,200.00	36,264.71	68.5
40-50-622	TELEPHONE	99.92	929.58	1,256.00	326.42	74.0
40-50-623	HEATING FUEL	6,532.42	123,681.96	240,000.00	116,318.04	51.5
40-50-624	WATER/SEWER/GARBAGE	.00	35,923.21	52,000.00	16,076.79	69.1
40-50-646	CONTRACTOR'S FEES	87,297.00	311,726.93	916,354.00	604,627.07	34.0
40-50-649	PROFESSIONAL SVS	.00	.00	148,320.00	148,320.00	.0
40-50-661	VEHICL MAINT/REPAIR	.00	16.79	1,000.00	983.21	1.7
40-50-669	OTHER PURCHASED SERVICES	.00	459.93	25,160.00	24,700.07	1.8
40-50-683	MINOR EQUIPMENT	.00	845.07	.00	(845.07)	.0
40-50-699	CAPITAL EXP-SERVER DOMAIN	.00	13,878.02	30,000.00	16,121.98	46.3
40-50-721	INSURANCE	.00	.00	39,000.00	39,000.00	.0
40-50-996	ADMIN OVERHEAD-IT SVCS	.00	10,834.46	42,172.00	31,337.54	25.7
40-50-997	ICR-PROPERTY MAINTENANCE-5%	.00	.00	41,251.00	41,251.00	.0
40-50-998	ADMINISTRATIVE OVERHEAD-GF	.00	7,628.00	28,755.00	21,127.00	26.5
	TOTAL LOCAL FUNDED EXPENDITURES	100,652.85	585,720.95	1,682,868.00	1,097,147.05	34.8
	TOTAL FUND EXPENDITURES	100,652.85	585,720.95	1,682,868.00	1,097,147.05	34.8
	NET REVENUE OVER EXPENDITURES	(100,652.85)	(539,264.95)	(369,921.00)	169,343.95	(145.8)

CITY OF BETHEL
BALANCE SHEET
MARCH 31, 2019

E-911 SYSTEM/SURCHARGE

	ASSETS			
41-10100	CASH IN COMBINED FUND		60,324.69	
	TOTAL ASSETS			60,324.69
	LIABILITIES AND EQUITY			
	FUND EQUITY			
	UNAPPROPRIATED FUND BALANCE:			
41-39900	FUND BALANCES	59,488.03		
	REVENUE OVER EXPENDITURES - YTD	9,070.32		
	BALANCE - CURRENT DATE		68,558.35	
	TOTAL FUND EQUITY			68,558.35
	TOTAL LIABILITIES AND EQUITY			68,558.35

E-911 SYSTEM/SURCHARGE

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
	E-911 SURCHARGE					
41-42-411	SURCHARGE FROM UNITED UTL	12,155.45	110,852.19	144,000.00	33,147.81	77.0
	TOTAL E-911 SURCHARGE	12,155.45	110,852.19	144,000.00	33,147.81	77.0
	TOTAL FUND REVENUE	12,155.45	110,852.19	144,000.00	33,147.81	77.0

E-911 SYSTEM/SURCHARGE

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	E-911 SERVICES					
41-50-501	SALARIES	1,971.51	18,608.00	54,315.00	35,707.00	34.3
41-50-502	OVERTIME	107.60	1,198.68	.00	(1,198.68)	.0
41-50-508	LEAVE CASHOUT	.00	.00	2,716.00	2,716.00	.0
41-50-511	MEDICARE FICA	29.78	291.46	788.00	496.54	37.0
41-50-512	EMPLOYEE GROUP BENEFITS	1,114.00	21,947.60	22,212.00	264.40	98.8
41-50-515	UNEMPLOYMENT	.00	.00	888.00	888.00	.0
41-50-516	WORKERS' COMPENSATION	88.00	792.00	205.00	(587.00)	386.3
41-50-518	PERS	457.40	4,357.47	11,949.00	7,591.53	36.5
41-50-519	UTILITY BENEFIT	.00	1,245.59	4,560.00	3,314.41	27.3
41-50-649	OTHER PROFESSIONAL SRVS	14,432.25	48,649.20	35,500.00	(13,149.20)	137.0
41-50-669	OTHER PURCHASED SERVICES	130.00	1,091.87	24,500.00	23,408.13	4.5
41-50-721	INSURANCE	.00	.00	1,240.00	1,240.00	.0
41-50-732	RENTS & LEASES	400.00	3,600.00	4,800.00	1,200.00	75.0
	TOTAL E-911 SERVICES	18,730.54	101,781.87	163,673.00	61,891.13	62.2
	TOTAL FUND EXPENDITURES	18,730.54	101,781.87	163,673.00	61,891.13	62.2
	NET REVENUE OVER EXPENDITURES	(6,575.09)	9,070.32	(19,673.00)	(28,743.32)	46.1

CITY OF BETHEL
BALANCE SHEET
MARCH 31, 2019

SOA SEWAGE LAGOON

	ASSETS			
42-10100	CASH IN COMBINED FUND		191,541.62	
	TOTAL ASSETS			191,541.62
	LIABILITIES AND EQUITY			
	FUND EQUITY			
	UNAPPROPRIATED FUND BALANCE:			
	REVENUE OVER EXPENDITURES - YTD	191,541.62		
	BALANCE - CURRENT DATE		191,541.62	
	TOTAL FUND EQUITY			191,541.62
	TOTAL LIABILITIES AND EQUITY			191,541.62

SOA SEWAGE LAGOON

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
42-42-413	REVENUE-GRANT	.00	322,104.62	.00	(322,104.62)	.0
	TOTAL SOURCE 42	.00	322,104.62	.00	(322,104.62)	.0
	TOTAL FUND REVENUE	.00	322,104.62	.00	(322,104.62)	.0

SOA SEWAGE LAGOON

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	SEWAGE LAGOON					
42-50-501	SALARIES	26.30	624.56	.00	(624.56)	.0
42-50-508	PTO PO	.00	68.51	.00	(68.51)	.0
42-50-511	MEDICARE FICA	.39	10.07	.00	(10.07)	.0
42-50-512	EMPLOYEE GROUP BENEFITS	11.33	7,149.24	.00	(7,149.24)	.0
42-50-518	PERS	5.79	137.46	.00	(137.46)	.0
42-50-561	SUPPLIES	.00	.00	435.00	435.00	.0
42-50-643	PLANNING/ENGINEERING FEES	.00	.00	300,000.00	300,000.00	.0
42-50-646	CONTRACTOR FEES	.00	122,573.16	398,015.00	275,441.84	30.8
42-50-669	OTHER PURCHASED SERVICES	.00	.00	250.00	250.00	.0
42-50-683	MINOR EQUIPMENT	.00	.00	900.00	900.00	.0
42-50-727	ADVERTISING	.00	.00	400.00	400.00	.0
	TOTAL SEWAGE LAGOON	43.81	130,563.00	700,000.00	569,437.00	18.7
	TOTAL FUND EXPENDITURES	43.81	130,563.00	700,000.00	569,437.00	18.7
	NET REVENUE OVER EXPENDITURES	(43.81)	191,541.62	(700,000.00)	(891,541.62)	27.4

CITY OF BETHEL
BALANCE SHEET
MARCH 31, 2019

INSTITUTIONAL CORRIDOR PROJECT

	ASSETS				
45-10100	CASH IN COMBINED FUND			(423,626.43)	
45-13200	ACCOUNTS RECEIVABLE-STATE			830,161.21	
	TOTAL ASSETS				406,534.78
	LIABILITIES AND EQUITY				
	LIABILITIES				
45-20100	VOUCHERS PAYABLE			(832.30)	
	TOTAL LIABILITIES				(832.30)
	FUND EQUITY				
	UNAPPROPRIATED FUND BALANCE:				
	REVENUE OVER EXPENDITURES - YTD		407,367.08		
	BALANCE - CURRENT DATE			407,367.08	
	TOTAL FUND EQUITY				407,367.08
	TOTAL LIABILITIES AND EQUITY				406,534.78

INSTITUTIONAL CORRIDOR PROJECT

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
	STATE GRANT REVENUE					
45-42-411	REVENUE-STATE	.00	3,945,878.17	.00	(3,945,878.17)	.0
	TOTAL STATE GRANT REVENUE	.00	3,945,878.17	.00	(3,945,878.17)	.0
	TOTAL FUND REVENUE	.00	3,945,878.17	.00	(3,945,878.17)	.0

INSTITUTIONAL CORRIDOR PROJECT

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	INSTITUTIONAL CORRIDOR PROJECT					
45-50-501	SALARIES	.91	71.10	.00	(71.10)	.0
45-50-508	PTO PO	.00	24.81	.00	(24.81)	.0
45-50-511	MEDICARE FICA	.01	1.32	.00	(1.32)	.0
45-50-512	EMPLOYEE GROUP BENEFITS	.39	3.63	.00	(3.63)	.0
45-50-518	PERS	.20	15.64	.00	(15.64)	.0
45-50-562	MATERIALS	210.00	821.82	.00	(821.82)	.0
45-50-643	ENGINEERING FEES	.00	142,648.30	.00	(142,648.30)	.0
45-50-646	IC-SOA GRANT	17,894.27	3,393,753.96	300,000.00	(3,093,753.96)	1131.3
45-50-669	OTHER PURCHASED SERVICES	.00	1,170.51	.00	(1,170.51)	.0
	TOTAL INSTITUTIONAL CORRIDOR PROJECT	18,105.78	3,538,511.09	300,000.00	(3,238,511.09)	1179.5
	TOTAL FUND EXPENDITURES	18,105.78	3,538,511.09	300,000.00	(3,238,511.09)	1179.5
	NET REVENUE OVER EXPENDITURES	(18,105.78)	407,367.08	(300,000.00)	(707,367.08)	135.8

CITY OF BETHEL
BALANCE SHEET
MARCH 31, 2019

PUBLIC SAFETY BUILDING-CAP PRJ

ASSETS

46-10100	CASH IN COMBINED FUND		(40,112.47)	
46-13200	ACCOUNTS RECEIVABLE		57,034.22	
	TOTAL ASSETS			16,921.75

LIABILITIES AND EQUITY

FUND EQUITY

	UNAPPROPRIATED FUND BALANCE:			
46-39900	FUND BALANCE	(.22)		
	REVENUE OVER EXPENDITURES - YTD	16,921.97		
	BALANCE - CURRENT DATE		16,921.75	
	TOTAL FUND EQUITY			16,921.75
	TOTAL LIABILITIES AND EQUITY			16,921.75

PUBLIC SAFETY BUILDING-CAP PRJ

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
	STATE FUNDING					
46-42-412	SOA PD DISPATCH SYS GRANT REV	.00	17,343.45	.00	(17,343.45)	.0
	TOTAL STATE FUNDING	.00	17,343.45	.00	(17,343.45)	.0
	TOTAL FUND REVENUE	.00	17,343.45	.00	(17,343.45)	.0

PUBLIC SAFETY BUILDING-CAP PRJ

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	SOA POLICE DISPATCH SYS GRANT					
46-51-501	SALARIES	16.47	271.72	.00	(271.72)	.0
46-51-508	LEAVE CASHOUT	.00	46.06	.00	(46.06)	.0
46-51-511	MEDICARE FICA	.23	4.53	.00	(4.53)	.0
46-51-512	EMPLOYEE GROUP BENEFITS	13.13	39.39	.00	(39.39)	.0
46-51-518	PERS	3.62	59.78	.00	(59.78)	.0
	TOTAL SOA POLICE DISPATCH SYS GRANT	33.45	421.48	.00	(421.48)	.0
	TOTAL FUND EXPENDITURES	33.45	421.48	.00	(421.48)	.0
	NET REVENUE OVER EXPENDITURES	(33.45)	16,921.97	.00	(16,921.97)	.0

CITY OF BETHEL
BALANCE SHEET
MARCH 31, 2019

PORT OFFICE CP FUND

	ASSETS			
47-10100	CASH IN COMBINED FUND		(22,466.07)	
	TOTAL ASSETS			(22,466.07)
	LIABILITIES AND EQUITY			
	FUND EQUITY			
	UNAPPROPRIATED FUND BALANCE:			
47-39900	FUND BALANCE	(22,466.07)		
	REVENUE OVER EXPENDITURES - YTD			
	BALANCE - CURRENT DATE		(22,466.07)	
	TOTAL FUND EQUITY			(22,466.07)
	TOTAL LIABILITIES AND EQUITY			(22,466.07)

F49 PORT MULTI-FACILITY IMPRV.

	ASSETS			
49-10100	CASH IN COMBINED FUND		(22,200.00)	
	TOTAL ASSETS			(22,200.00)
	LIABILITIES AND EQUITY			
	FUND EQUITY			
	UNAPPROPRIATED FUND BALANCE:			
49-39900	FUND BALANCE	(22,200.00)		
	REVENUE OVER EXPENDITURES - YTD			
	BALANCE - CURRENT DATE		(22,200.00)	
	TOTAL FUND EQUITY			(22,200.00)
	TOTAL LIABILITIES AND EQUITY			(22,200.00)

CITY OF BETHEL
BALANCE SHEET
MARCH 31, 2019

SOLID WASTE SERVICES

ASSETS

50-10100	CASH IN COMBINED FUND	4,653,222.22	
50-13100	ACCOUNTS RECEIVABLE	124,214.40	
50-13900	ALLOWANCE FOR DOUBTFUL ACCTS	(17,456.00)	
50-14200	INVENTORY - HEATING FUEL	803.53	
50-14400	INVENTORY - DIESEL	2,472.40	
50-16100	LAND	18,252.00	
50-16300	BUILDINGS	96,568.13	
50-16400	PLANTS AND LINES-GENERAL	22,428.30	
50-16500	MACHINERY & EQUIP-GENERAL	639,282.26	
50-16600	VEHICLES-GENERAL	427,986.87	
50-16800	ACCUM DEPR-BUILDINGS	(49,373.86)	
50-16900	ACCUM DEPR-PLANT/LINE-GNL	(16,488.51)	
50-17000	ACCUM DEP-M&E GENERAL	(545,694.05)	
50-17100	ACCUM DEPR-VEHICLES-GENERAL	(100,661.99)	
50-19000	DEFERRED OUTFLOW-PENSION	54,539.44	
	TOTAL ASSETS		5,310,095.14

LIABILITIES AND EQUITY

LIABILITIES

50-20100	VOUCHERS PAYABLE	1,767.80	
50-22100	ACCRUED VACATION	33,982.39	
50-22200	VACATION/SICK LEAVE	1,768.25	
50-28500	LANDFILL CLOSURE.POSTCLOS	2,517,098.01	
50-29000	DEFERRED INFLOW-PENSION	87,239.60	
50-29100	PENSION LIABILITY	449,215.64	
	TOTAL LIABILITIES		3,091,071.69

FUND EQUITY

	UNAPPROPRIATED FUND BALANCE:			
50-39900	FUND BALANCE	1,835,424.93		
	REVENUE OVER EXPENDITURES - YTD	383,572.17		
	BALANCE - CURRENT DATE		2,218,997.10	
	TOTAL FUND EQUITY			2,218,997.10
	TOTAL LIABILITIES AND EQUITY			5,310,068.79

SOLID WASTE SERVICES

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
	SOLID WASTE & RECYLING					
50-44-412	COMMERCIAL GARBAGE PICKUP	.00	560,060.10	758,000.00	197,939.90	73.9
50-44-413	RESIDENTIAL GARBAGE PICKUP	.00	247,461.76	328,000.00	80,538.24	75.5
50-44-416	LANDFILL DUMP FEE	.00	72,510.00	83,000.00	10,490.00	87.4
	TOTAL SOLID WASTE & RECYLING	.00	880,031.86	1,169,000.00	288,968.14	75.3
	TOTAL FUND REVENUE	.00	880,031.86	1,169,000.00	288,968.14	75.3

SOLID WASTE SERVICES

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	HAULED REFUSE					
50-70-501	SALARIES	5,414.81	81,920.83	114,498.00	32,577.17	71.6
50-70-502	OVERTIME	41.47	5,282.53	10,000.00	4,717.47	52.8
50-70-508	LEAVE CASHOUT	.00	.00	5,444.00	5,444.00	.0
50-70-511	MEDICARE FICA	83.64	1,291.37	1,805.00	513.63	71.5
50-70-512	EMPLOYEE GROUP BENEFITS	1,364.96	20,132.69	36,650.00	16,517.31	54.9
50-70-515	UNEMPLOYMENT	.00	.00	2,017.00	2,017.00	.0
50-70-516	WORKERS' COMPENSATION	345.00	3,105.00	8,684.00	5,579.00	35.8
50-70-518	PERS	1,200.39	19,203.85	27,389.00	8,185.15	70.1
50-70-519	UTILITY BENEFIT	.00	412.83	7,524.00	7,111.17	5.5
50-70-545	TRAINING/TRAVEL	.00	.00	500.00	500.00	.0
50-70-561	SUPPLIES	.00	642.82	500.00	(142.82)	128.6
50-70-563	WEARING APPAREL	.00	.00	600.00	600.00	.0
50-70-600	TIRES & WHEELS	.00	.00	2,000.00	2,000.00	.0
50-70-601	VEHICLE PARTS	.00	2,094.83	20,000.00	17,905.17	10.5
50-70-602	GASOLINE / DIESEL / OIL	.00	8,067.01	21,600.00	13,532.99	37.4
50-70-661	VEHICLE MAINT/REPAIRS	.00	12,132.38	69,551.00	57,418.62	17.4
50-70-669	OTHER PURCHASED SERVICES	.00	.00	500.00	500.00	.0
50-70-683	MINOR EQUIPMENT	.00	32,009.58	40,000.00	7,990.42	80.0
50-70-721	INSURANCE	.00	.00	4,000.00	4,000.00	.0
50-70-738	BAD DEBTS EXPENSE	.00	.00	3,000.00	3,000.00	.0
50-70-998	ADMINISTRATIVE OVERHEAD-GF	.00	11,011.00	41,490.00	30,479.00	26.5
	TOTAL HAULED REFUSE	8,450.27	197,306.72	417,752.00	220,445.28	47.2
	LANDFILL OPERATIONS					
50-71-501	SALARIES	5,781.23	108,708.73	154,675.00	45,966.27	70.3
50-71-502	OVERTIME	.00	6,090.66	10,000.00	3,909.34	60.9
50-71-508	LEAVE CASHOUT	.00	8,055.48	6,877.00	(1,178.48)	117.1
50-71-511	MEDICARE FICA	84.65	1,779.49	2,221.00	441.51	80.1
50-71-512	EMPLOYEE GROUP BENEFITS	2,478.96	23,211.97	49,977.00	26,765.03	46.5
50-71-515	UNEMPLOYMENT	.00	.00	1,817.00	1,817.00	.0
50-71-516	WORKERS' COMPENSATION	279.00	2,511.00	5,271.00	2,760.00	47.6
50-71-518	PERS	1,271.87	25,274.99	33,694.00	8,419.01	75.0
50-71-519	UTILITY BENEFIT	.00	583.75	10,260.00	9,676.25	5.7
50-71-545	TRAINING/TRAVEL	.00	613.75	3,000.00	2,386.25	20.5
50-71-561	SUPPLIES	.00	38,046.24	42,500.00	4,453.76	89.5
50-71-563	WEARING APPAREL	.00	396.02	1,500.00	1,103.98	26.4
50-71-601	VEHICLE PARTS	.00	4,552.23	24,451.84	19,899.61	18.6
50-71-602	GASOLINE / DIESEL / OIL	.00	1,208.65	12,000.00	10,791.35	10.1
50-71-621	ELECTRICITY	270.44	2,615.63	3,000.00	384.37	87.2
50-71-623	HEATING FUEL	233.17	5,772.24	3,600.00	(2,172.24)	160.3
50-71-627	STAFF CELLULAR PHONES	26.35	379.59	548.16	168.57	69.3
50-71-649	ENGINEERING SERVICES	.00	.00	60,000.00	60,000.00	.0
50-71-661	VEHICLE MAINT/REPAIRS	.00	32,857.45	69,551.00	36,693.55	47.2
50-71-669	OTHER PURCHASED SERVICES	.00	4,338.16	15,500.00	11,161.84	28.0
50-71-683	MINOR EQUIPMENT	.00	1,372.26	8,000.00	6,627.74	17.2
50-71-699	CAPITAL EXP-BELLY DUMP TRUCK	.00	13,065.00	70,000.00	56,935.00	18.7
50-71-721	INSURANCE	.00	.00	4,000.00	4,000.00	.0
50-71-724	DUES & SUBSCRIPTION	.00	40.00	.00	(40.00)	.0
50-71-996	ADMIN OVERHEAD-IT SVCS	.00	3,979.37	15,490.00	11,510.63	25.7

SOLID WASTE SERVICES

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
50-71-998	ADMINISTRATIVE OVERHEAD-GF	.00	13,552.00	51,040.00	37,488.00	26.6
	TOTAL LANDFILL OPERATIONS	10,425.67	299,004.66	658,973.00	359,968.34	45.4
	RECYCLING OPERATIONS					
50-72-512	EMPLOYEE GROUP BENEFITS	.00	(2,634.75)	.00	2,634.75	.0
50-72-623	HEATING FUEL	.00	2,783.06	.00	(2,783.06)	.0
	TOTAL RECYCLING OPERATIONS	.00	148.31	.00	(148.31)	.0
	TOTAL FUND EXPENDITURES	18,875.94	496,459.69	1,076,725.00	580,265.31	46.1
	NET REVENUE OVER EXPENDITURES	(18,875.94)	383,572.17	92,275.00	(291,297.17)	415.7

WATER & SEWER SERVICES

ASSETS

51-10100	CASH IN COMBINED FUND	3,315,626.45	
51-12502	INVESTMENT-AMLIP W SUBS	868,884.20	
51-12507	INVESTMENT-AMLIP S SUBS	197,786.80	
51-13100	ACCOUNTS RECEIVABLE	1,323,680.71	
51-13900	ALLOWANCE-DOUBTFUL ACCTS	4,922.13	
51-14200	HEATING FUEL INVENTORY	34,644.50	
51-14400	DIESEL FUEL INVENTORY	30,905.00	
51-16200	IMPROVEMENTS	12,187.41	
51-16300	BUILDINGS	2,869,625.96	
51-16400	PLANTS AND LINES-GENERAL	28,727,258.33	
51-16500	MACHINERY & EQUIP-GENERAL	223,338.57	
51-16600	VEHICLES-GENERAL	3,150,154.16	
51-16800	ACCUM DEPR-BUILDINGS	(2,871,573.24)	
51-16900	ACCUM DEPR-PLANT/LINE-GNL	(20,926,461.68)	
51-17000	ACCUM DEP-M&E GENERAL	(107,515.63)	
51-17100	ACCUM DEPR-VEHICLES-GENERAL	(2,246,216.20)	
51-18000	W/S CONSTRUCTION IN PROGRESS	11,314,992.99	
51-19000	DEFERRED OUTFLOW-PENSION	458,062.50	
	TOTAL ASSETS		26,380,302.96

LIABILITIES AND EQUITY

LIABILITIES

51-20100	VOUCHERS PAYABLE	(8,459.15)	
51-22100	ACCRUED VACATION	128,455.61	
51-22200	VACATION/SICK LEAVE	4,862.70	
51-25900	DUE TO/FROM OTHER FUNDS	1,996,668.23	
51-26100	UTILITY DEPOSITS	374,485.68	
51-27200	WATER SUB. FEE - DEF. MAINT.	130,229.12	
51-27300	SEWER SUB. FEE - DEF. MAINT.	138,462.74	
51-29000	DEFERRED INFLOW-PENSION	572,923.55	
51-29100	PENSION LIABILITY	3,445,694.07	
	TOTAL LIABILITIES		6,783,322.55

FUND EQUITY

51-30100	CONTRIBUTED CAPITAL-STATE	15,568,874.10	
51-30200	CONTRIBUTED CAPITAL-FED	9,074,659.94	
51-30300	CONTRIB CAP-CORP ENGR	5,816,281.20	
51-30400	CONTRIB CAP-PHS	972,517.00	
51-30500	CONTRIB CAP-EDA	311,207.20	
51-30600	CONTRIB CAP-U OF A	127,476.00	
51-30700	CONTRIBUTED CAPITAL VSW	8,280,868.37	
51-30800	CONTRIBUTED CAPITAL-RECD	72,736.71	
51-31900	CONTRIB CAP-OTHER	1,464,521.97	
51-31950	CONTRIB CAPITAL-FLEET REP FUND	23,460.12	
51-32100	AMORTIZATION CONTRIBUTION	(7,758,406.58)	
51-37900	DESIGNATED-CAP IMPROV & DEPREC	251,213.07	

UNAPPROPRIATED FUND BALANCE:

WATER & SEWER SERVICES

51-39900	FUND BALANCE	(16,049,498.67)		
	REVENUE OVER EXPENDITURES - YTD	1,420,355.94		
	BALANCE - CURRENT DATE		(14,629,142.73)	
	TOTAL FUND EQUITY			19,576,266.37
	TOTAL LIABILITIES AND EQUITY			26,359,588.92

WATER & SEWER SERVICES

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
	WATER					
51-42-410	TRUCKED WATER	2,522.21	2,193,330.74	2,854,650.00	661,319.26	76.8
51-42-412	METERED PIPED WATER COMM.	.00	359,036.05	446,440.00	87,403.95	80.4
51-42-414	UNMETERED PIPED WTR RESID	.00	626,880.57	834,971.00	208,090.43	75.1
51-42-416	CONTRACT WATER	.00	8,120.00	13,075.00	4,955.00	62.1
51-42-436	PUMPHOUSE WATER	1,909.00	14,719.77	17,899.00	3,179.23	82.2
	TOTAL WATER	4,431.21	3,202,087.13	4,167,035.00	964,947.87	76.8
	SEWER					
51-43-411	TRUCKED SEWER (EVAC/HB)	815.52	1,204,167.16	1,586,277.00	382,109.84	75.9
51-43-412	METERED PIPED SEWER COMM.	.00	1,009,366.02	803,488.00	(205,878.02)	125.6
51-43-414	UNMETERED PIPED SEWER RES	.00	185,924.69	247,195.00	61,270.31	75.2
51-43-416	CONTRACT SEWER	.00	18,541.78	24,828.00	6,286.22	74.7
	TOTAL SEWER	815.52	2,417,999.65	2,661,788.00	243,788.35	90.8
	MISCELLANEOUS					
51-45-434	UTILITY PENALTY/INTEREST	.00	19,733.83	46,270.00	26,536.17	42.7
51-45-435	RECONNECT FEES	210.00	2,514.56	2,677.00	162.44	93.9
51-45-450	SENIOR DISCOUNT	.00	(37,972.16)	44,650.00	82,622.16	(85.0)
51-45-467	NSF CHECKS AND FEES	.00	180.00	300.00	120.00	60.0
51-45-468	UTILITY INSPECTION FEES	361.00	2,386.64	1,500.00	(886.64)	159.1
51-45-471	WATER SUBSCRIPTION FEES	.00	.00	170,465.00	170,465.00	.0
51-45-472	SEWER SUBSCRIPTION FEES	.00	.00	182,267.00	182,267.00	.0
	TOTAL MISCELLANEOUS	571.00	(13,157.13)	448,129.00	461,286.13	(2.9)
	MISCELLANEOUS					
51-49-466	CASH OVER/SHORT	.00	(69.00)	.00	69.00	.0
51-49-487	INVESTMENT INCOME	.00	.00	14,000.00	14,000.00	.0
51-49-495	MISCELLANEOUS INCOME	.00	2,638.69	.00	(2,638.69)	.0
	TOTAL MISCELLANEOUS	.00	2,569.69	14,000.00	11,430.31	18.4
	TOTAL FUND REVENUE	5,817.73	5,609,499.34	7,290,952.00	1,681,452.66	76.9

WATER & SEWER SERVICES

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	UTILITY BILLING					
51-80-501	SALARIES	2,028.57	52,024.70	85,784.00	33,759.30	60.7
51-80-502	OVERTIME	.00	342.33	1,000.00	657.67	34.2
51-80-508	LEAVE CASHOUT	.00	.00	4,289.00	4,289.00	.0
51-80-511	MEDICARE FICA	30.36	807.62	1,258.00	450.38	64.2
51-80-512	GROUP HEALTH INSURANCE	1,952.63	20,212.91	38,871.00	18,658.09	52.0
51-80-515	UNEMPLOYMENT	.00	1,283.70	1,638.00	354.30	78.4
51-80-516	WORKERS' COMPENSATION	41.00	369.00	328.00	(41.00)	112.5
51-80-518	PERS	446.29	11,595.35	19,092.00	7,496.65	60.7
51-80-519	UTILITY BENEFIT	.00	.00	7,980.00	7,980.00	.0
51-80-545	TRAINING/TRAVEL	.00	.00	2,000.00	2,000.00	.0
51-80-561	SUPPLIES	.00	1,765.40	4,000.00	2,234.60	44.1
51-80-649	ONLINE BILL PAY	.00	2,032.16	2,000.00	(32.16)	101.6
51-80-683	MINOR EQUIPMENT	.00	.00	1,500.00	1,500.00	.0
51-80-721	INSURANCE	.00	.00	1,000.00	1,000.00	.0
51-80-727	ADVERTISING	.00	.00	500.00	500.00	.0
51-80-733	POSTAGE	674.99	11,198.85	12,000.00	801.15	93.3
51-80-736	BANK CHARGES	.00	27,973.56	36,500.00	8,526.44	76.6
51-80-777	PROJECT-BOILER & HVAC REBUILD	.00	114,496.00	620,000.00	505,504.00	18.5
51-80-799	MISCELLANEOUS EXPENSES	.00	.00	500.00	500.00	.0
51-80-996	ADMIN OVERHEAD-IT SVCS	.00	3,663.29	14,260.00	10,596.71	25.7
51-80-998	ADMINISTRATIVE OVERHEAD-GF	.00	8,251.00	39,145.00	30,894.00	21.1
	TOTAL UTILITY BILLING	5,173.84	256,015.87	893,645.00	637,629.13	28.7
	HAULED WATER					
51-81-501	SALARIES	16,451.91	299,135.12	434,695.00	135,559.88	68.8
51-81-502	OVERTIME	6,361.97	94,801.77	96,000.00	1,198.23	98.8
51-81-508	LEAVE CASHOUT	.00	12,387.74	21,454.00	9,066.26	57.7
51-81-511	MEDICARE	353.64	6,009.75	7,695.00	1,685.25	78.1
51-81-512	EMPLOYEE GROUP BENEFITS	12,268.60	124,112.10	103,841.00	(20,271.10)	119.5
51-81-515	UNEMPLOYMENT	.00	776.64	7,964.00	7,187.36	9.8
51-81-516	WORKERS' COMPENSATION	1,476.00	13,284.00	15,196.00	1,912.00	87.4
51-81-518	PERS	5,019.06	86,685.22	116,753.00	30,067.78	74.3
51-81-519	UTILITY BENEFIT	.00	7,105.47	39,558.00	32,452.53	18.0
51-81-561	SUPPLIES	.00	2,228.60	5,000.00	2,771.40	44.6
51-81-563	WEARING APPAREL	.00	.00	4,000.00	4,000.00	.0
51-81-600	TIRES	.00	41,000.00	41,000.00	.00	100.0
51-81-601	VEHICLE MT. (PARTS & TOOLS)	.00	56,848.35	85,000.00	28,151.65	66.9
51-81-602	GASOLINE/DIESEL/OIL	.00	59,830.84	90,000.00	30,169.16	66.5
51-81-621	ELECTRICITY	.00	1,580.99	7,200.00	5,619.01	22.0
51-81-622	TELEPHONE	2.75	26.07	100.00	73.93	26.1
51-81-623	HEATING FUEL	.00	2,624.95	12,000.00	9,375.05	21.9
51-81-626	WATER/SEWER/GARBAGE	.00	1,829.54	8,200.00	6,370.46	22.3
51-81-627	STAFF CELLULAR PHONES	131.70	713.15	1,320.00	606.85	54.0
51-81-650	LAB TESTS	.00	1,250.00	5,000.00	3,750.00	25.0
51-81-661	VEHICLE MAINT/REPAIR	.00	50,799.52	287,479.00	236,679.48	17.7
51-81-669	OTHER PURCHASED SERVICES	.00	.00	5,000.00	5,000.00	.0
51-81-683	MINOR EQUIPMENT	.00	(482.10)	4,000.00	4,482.10	(12.1)
51-81-690	WATER TRUCKS	.00	225,000.00	225,000.00	.00	100.0
51-81-721	INSURANCE	.00	.00	53,000.00	53,000.00	.0

WATER & SEWER SERVICES

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
51-81-722	INSURANCE-DED EXP & OTHER	.00	9,480.88	10,000.00	519.12	94.8
51-81-738	BAD DEBT EXPENSE	.00	.00	9,000.00	9,000.00	.0
51-81-799	MISCELLANEOUS	.00	.00	1,000.00	1,000.00	.0
51-81-996	ADMIN OVERHEAD-IT SVCS	.00	3,486.58	13,573.00	10,086.42	25.7
51-81-998	ADMINISTRATIVE OVERHEAD-GF	.00	42,391.00	159,633.00	117,242.00	26.6
	TOTAL HAULED WATER	42,065.63	1,142,906.18	1,869,661.00	726,754.82	61.1
	PIPED WATER					
51-82-501	SALARIES	5,172.32	120,705.04	158,803.00	38,097.96	76.0
51-82-502	OVERTIME	1,282.41	28,414.30	30,000.00	1,585.70	94.7
51-82-508	LEAVE CASHOUT	.00	2,540.73	7,379.00	4,838.27	34.4
51-82-511	MEDICARE	95.66	2,252.69	2,738.00	485.31	82.3
51-82-512	EMPLOYEE GROUP BENEFITS	2,910.77	35,165.17	47,756.00	12,590.83	73.6
51-82-515	UNEMPLOYMENT	.00	.00	4,210.00	4,210.00	.0
51-82-516	WORKERS' COMPENSATION	.00	.00	5,574.00	5,574.00	.0
51-82-518	PERS	1,420.06	32,844.49	41,537.00	8,692.51	79.1
51-82-519	UTILITY BENEFIT	.00	1,472.96	9,804.00	8,331.04	15.0
51-82-545	TRAINING/TRAVEL	1,175.00	3,254.06	7,500.00	4,245.94	43.4
51-82-561	SUPPLIES	.00	2,677.61	5,000.00	2,322.39	53.6
51-82-563	WEARING APPAREL	.00	2,148.17	2,500.00	351.83	85.9
51-82-592	PLUMBING SUPPLIES	1,923.94	7,570.35	17,500.00	9,929.65	43.3
51-82-601	VEHICLE MT. (PARTS & TOOLS)	124.90	5,407.20	8,000.00	2,592.80	67.6
51-82-602	GASOLINE/DIESEL/OIL	458.70	5,109.01	12,000.00	6,890.99	42.6
51-82-621	ELECTRICITY-UTIL MT SHOP	251.27	2,088.49	6,000.00	3,911.51	34.8
51-82-622	TELEPHONE	5.50	100.88	100.00	(.88)	100.9
51-82-623	HEATING FUEL	1,936.98	17,272.72	24,000.00	6,727.28	72.0
51-82-626	WATER/SEWER/GARB	.00	340.16	600.00	259.84	56.7
51-82-627	STAFF CELLULAR PHONES	52.70	536.36	1,160.00	623.64	46.2
51-82-649	ENGINEERING SERVICES	.00	21,087.10	50,000.00	28,912.90	42.2
51-82-661	VEHICLE MAINT/REPAIR	.00	485.30	2,782.00	2,296.70	17.4
51-82-669	OTHER PURCHASED SERVICES	.00	437.76	500.00	62.24	87.6
51-82-683	MINOR EQUIPMENT	3,907.04	12,188.95	25,000.00	12,811.05	48.8
51-82-721	INSURANCE	.00	.00	4,100.00	4,100.00	.0
51-82-727	ADVERTISING	.00	871.85	1,000.00	128.15	87.2
51-82-777	PROJECT EXPENSES-CULVERTS	.00	.00	210,000.00	210,000.00	.0
51-82-996	ADMIN OVERHEAD-IT SVCS	.00	3,802.66	14,803.00	11,000.34	25.7
51-82-998	ADMINISTRATIVE OVERHEAD-GF	.00	15,852.00	59,673.00	43,821.00	26.6
	TOTAL PIPED WATER	20,717.25	324,626.01	760,019.00	435,392.99	42.7
	BETHEL HTS WTR TREATMENT					
51-83-501	SALARIES	5,586.95	86,389.40	117,832.00	31,442.60	73.3
51-83-502	OVERTIME	818.63	27,741.94	35,000.00	7,258.06	79.3
51-83-508	LEAVE CASHOUT	.00	12,648.43	11,611.00	(1,037.43)	108.9
51-83-511	MEDICARE	47.99	487.40	2,216.00	1,728.60	22.0
51-83-512	EMPLOYEE GROUP BENEFITS	2,545.92	17,729.09	37,760.00	20,030.91	47.0
51-83-515	UNEMPLOYMENT	.00	.00	2,543.00	2,543.00	.0
51-83-516	WORKERS' COMPENSATION	.00	.00	4,470.00	4,470.00	.0
51-83-518	PERS	1,409.23	25,127.97	33,623.00	8,495.03	74.7
51-83-519	UTILITY BENEFIT	.00	3,121.32	7,752.00	4,630.68	40.3

WATER & SEWER SERVICES

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
51-83-545	TRAINING/TRAVEL	1,275.00	2,301.65	5,500.00	3,198.35	41.9
51-83-561	SUPPLIES	.00	1,580.04	3,000.00	1,419.96	52.7
51-83-563	WEARING APPAREL	.00	443.88	500.00	56.12	88.8
51-83-567	CHEMICALS	5,959.20	23,636.32	47,892.80	24,256.48	49.4
51-83-592	PLUMBING SUPPLIES	.00	2,572.11	2,500.00	(72.11)	102.9
51-83-621	ELECTRICITY (PUMPHOUSE)	7,595.50	52,891.55	84,000.00	31,108.45	63.0
51-83-622	TELEPHONE	.00	.00	500.00	500.00	.0
51-83-623	HEATING FUEL (PUMPHOUSE)	6,681.99	86,592.01	120,000.00	33,407.99	72.2
51-83-649	ENGINEERING SERVICES	.00	.00	2,000.00	2,000.00	.0
51-83-650	LAB TESTS	.00	1,662.75	12,000.00	10,337.25	13.9
51-83-661	VEHICLE MAINT/REPAIR	.00	485.29	2,782.00	2,296.71	17.4
51-83-669	OTHER PURCHASED SERVICES	.00	703.64	5,107.20	4,403.56	13.8
51-83-683	MINOR EQUIPMENT	420.25	22,210.03	23,000.00	789.97	96.6
51-83-721	INSURANCE	.00	.00	13,200.00	13,200.00	.0
51-83-727	ADVERTISING	.00	500.00	500.00	.00	100.0
51-83-772	PROJECT EXPENSES	.00	49,624.50	50,000.00	375.50	99.3
51-83-996	ADMIN OVERHEAD-IT SVCS	.00	3,625.95	14,116.00	10,490.05	25.7
51-83-998	ADMINISTRATIVE OVERHEAD-GF	.00	13,012.00	49,012.00	36,000.00	26.6
	TOTAL BETHEL HTS WTR TREATMENT	32,340.66	435,087.27	688,417.00	253,329.73	63.2

CITY SUB WTR TREATMENT

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
51-84-501	SALARIES	7,055.18	101,371.66	179,778.00	78,406.34	56.4
51-84-502	OVERTIME	1,665.65	25,840.72	35,000.00	9,159.28	73.8
51-84-508	LEAVE CASHOUT	.00	6,709.90	8,708.00	1,998.10	77.1
51-84-511	MEDICARE	135.64	1,987.14	31,143.00	29,155.86	6.4
51-84-512	EMPLOYEE GROUP BENEFITS	4,425.92	30,226.12	37,760.00	7,533.88	80.1
51-84-515	UNEMPLOYMENT	.00	.00	3,916.00	3,916.00	.0
51-84-516	WORKERS' COMPENSATION	.00	.00	6,341.00	6,341.00	.0
51-84-518	PERS	1,918.58	28,005.81	47,251.00	19,245.19	59.3
51-84-519	UTILITY BENEFIT	.00	1,516.33	7,752.00	6,235.67	19.6
51-84-545	TRAINING/TRAVEL	.00	2,555.38	6,500.00	3,944.62	39.3
51-84-561	SUPPLIES	.00	1,525.32	1,500.00	(25.32)	101.7
51-84-563	WEARING APPAREL	.00	.00	800.00	800.00	.0
51-84-567	CHEMICALS	3,705.69	65,247.70	90,000.00	24,752.30	72.5
51-84-592	PLUMBING SUPPLIES	798.72	798.72	2,000.00	1,201.28	39.9
51-84-602	GASOLINE/DIESEL/OIL	.00	206.99	720.00	513.01	28.8
51-84-621	ELECTRICITY (CS WTF)	4,997.67	36,029.63	48,000.00	11,970.37	75.1
51-84-622	TELEPHONE	2.75	26.07	100.00	73.93	26.1
51-84-623	HEATING FUEL(CS WTF)	5,213.02	59,019.15	120,000.00	60,980.85	49.2
51-84-650	LAB TESTS	1,770.00	3,543.73	7,000.00	3,456.27	50.6
51-84-661	VEHICLE MAINT (ISF)	.00	485.29	2,782.00	2,296.71	17.4
51-84-669	OTHER PURCHASED SERVICES	.00	556.69	2,000.00	1,443.31	27.8
51-84-683	MINOR EQUIPMENT	152.38	7,805.13	13,000.00	5,194.87	60.0
51-84-721	INSURANCE	.00	.00	8,300.00	8,300.00	.0
51-84-727	ADVERTISING	.00	500.00	500.00	.00	100.0
51-84-772	PROJECT EXPENSES	.00	49,624.50	50,000.00	375.50	99.3
51-84-996	ADMIN OVERHEAD-IT SVCS	.00	3,979.37	15,490.00	11,510.63	25.7
51-84-998	ADMINISTRATIVE OVERHEAD-GF	.00	18,423.00	69,337.00	50,914.00	26.6
	TOTAL CITY SUB WTR TREATMENT	31,841.20	445,984.35	795,678.00	349,693.65	56.1

WATER & SEWER SERVICES

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	HAULED SEWER					
51-85-501	SALARIES	14,557.15	333,171.63	499,174.00	166,002.37	66.7
51-85-502	OVERTIME	2,992.18	91,349.61	96,000.00	4,650.39	95.2
51-85-508	LEAVE CASHOUT	.00	8,254.47	24,678.00	16,423.53	33.5
51-85-511	MEDICARE	277.90	6,437.83	8,630.00	2,192.17	74.6
51-85-512	EMPLOYEE GROUP BENEFITS	16,180.00	171,277.33	126,053.00	(45,224.33)	135.9
51-85-515	UNEMPLOYMENT	.00	(131.00)	10,635.00	10,766.00	(1.2)
51-85-516	WORKERS' COMPENSATION	1,464.00	13,176.00	17,100.00	3,924.00	77.1
51-85-518	PERS	3,860.84	93,221.69	130,938.00	37,716.31	71.2
51-85-519	UTILITY BENEFIT	.00	4,084.10	44,118.00	40,033.90	9.3
51-85-561	SUPPLIES	.00	612.95	2,000.00	1,387.05	30.7
51-85-563	WEARING APPAREL	.00	.00	4,000.00	4,000.00	.0
51-85-600	TIRES & WHEELS	.00	2,338.43	6,000.00	3,661.57	39.0
51-85-601	VEHICLE MT. (PARTS & TOOLS)	489.04	38,875.08	60,000.00	21,124.92	64.8
51-85-602	GASOLINE/DIESEL/OIL	.00	60,876.66	66,248.00	5,371.34	91.9
51-85-621	ELECTRICITY	.00	1,218.73	7,200.00	5,981.27	16.9
51-85-622	TELEPHONE	.00	.00	100.00	100.00	.0
51-85-623	HEATING FUEL	.00	2,624.95	12,000.00	9,375.05	21.9
51-85-626	WATER/SEWER/GARBAGE	.00	1,358.44	8,200.00	6,841.56	16.6
51-85-661	VEHICLE MAINT/REPAIR	.00	60,765.41	287,479.00	226,713.59	21.1
51-85-669	OTHER PURCHASED SERVICES	.00	1,271.82	7,000.00	5,728.18	18.2
51-85-683	MINOR EQUIPMENT	.00	(482.10)	1,000.00	1,482.10	(48.2)
51-85-699	XFER TO F-58 FLEET REPLACEMENT	.00	.00	191,160.00	191,160.00	.0
51-85-721	INSURANCE	.00	.00	45,000.00	45,000.00	.0
51-85-722	INSURANCE-DED EXP & OTHER	.00	6,500.00	10,000.00	3,500.00	65.0
51-85-799	MISCELLANEOUS	.00	.00	1,000.00	1,000.00	.0
51-85-996	ADMIN OVERHEAD-IT SVCS	.00	3,486.58	13,573.00	10,086.42	25.7
51-85-998	ADMINISTRATIVE OVERHEAD-GF	.00	48,340.00	181,767.00	133,427.00	26.6
	TOTAL HAULED SEWER	39,821.11	948,628.61	1,861,053.00	912,424.39	51.0
	PIPED SEWER					
51-86-501	SALARIES	4,945.61	116,623.96	158,803.00	42,179.04	73.4
51-86-502	OVERTIME	1,282.41	28,414.20	30,000.00	1,585.80	94.7
51-86-508	LEAVE CASHOUT	.00	2,540.71	7,379.00	4,838.29	34.4
51-86-511	MEDICARE	92.32	2,183.34	2,738.00	554.66	79.7
51-86-512	EMPLOYEE GROUP BENEFITS	2,813.14	36,601.37	48,866.00	12,264.63	74.9
51-86-515	UNEMPLOYMENT	.00	.00	4,210.00	4,210.00	.0
51-86-516	WORKERS' COMPENSATION	.00	.00	5,574.00	5,574.00	.0
51-86-518	PERS	1,370.18	31,946.31	41,537.00	9,590.69	76.9
51-86-519	UTILITY BENEFITS	.00	2,948.89	9,478.00	6,529.11	31.1
51-86-545	TRAINING/TRAVEL	.00	1,570.60	8,000.00	6,429.40	19.6
51-86-561	SUPPLIES	.00	3,004.37	5,000.00	1,995.63	60.1
51-86-563	WEARING APPAREL	.00	2,317.58	2,500.00	182.42	92.7
51-86-592	PLUMBING SUPPLIES	.00	1,066.58	8,158.95	7,092.37	13.1
51-86-601	VEHICLE MT. (PARTS & TOOLS)	.00	2,476.03	6,500.00	4,023.97	38.1
51-86-602	GASOLINE/DIESEL/OIL	640.28	7,394.82	9,600.00	2,205.18	77.0
51-86-621	ELECTRICITY-LIFTST & BLDG	8,615.17	65,199.81	90,000.00	24,800.19	72.4
51-86-622	TELEPHONE	.00	.00	100.00	100.00	.0
51-86-623	HEATING FUEL	1,937.32	21,310.13	30,000.00	8,689.87	71.0
51-86-626	WATER/SEWER/GARB	.00	340.12	600.00	259.88	56.7
51-86-661	VEHICLE MAINT/REPAIR	.00	2,259.02	2,782.00	522.98	81.2

WATER & SEWER SERVICES

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
51-86-669	OTHER PURCHASED SERVICES	.00	395.00	11,841.05	11,446.05	3.3
51-86-683	MINOR EQUIPMENT	7,842.92	87,624.54	110,000.00	22,375.46	79.7
51-86-699	CAPITAL EXPENSES-SL ASSET RES.	15,993.30	93,247.77	191,160.00	97,912.23	48.8
51-86-721	INSURANCE	.00	.00	4,000.00	4,000.00	.0
51-86-736	LEASED PROPERTY-LIFT STATIONS	.00	12,766.95	15,000.00	2,233.05	85.1
51-86-777	PROJECT EXP-CULVERTS	.00	.00	210,000.00	210,000.00	.0
51-86-996	ADMIN OVERHEAD-IT SVCS	.00	3,801.69	14,803.00	11,001.31	25.7
51-86-998	ADMINISTRATIVE OVERHEAD-GF	.00	15,879.00	59,825.00	43,946.00	26.5
	TOTAL PIPED SEWER	45,532.65	541,912.79	1,088,455.00	546,542.21	49.8
	SEWER LAGOON					
51-87-501	SALARIES	1,694.31	35,442.15	65,150.00	29,707.85	54.4
51-87-502	OVERTIME	323.29	6,967.07	10,000.00	3,032.93	69.7
51-87-508	LEAVE CASHOUT	.00	564.61	2,135.00	1,570.39	26.5
51-87-511	MEDICARE	29.75	647.76	1,090.00	442.24	59.4
51-87-512	EMPLOYEE GROUP BENEFITS	936.27	10,250.51	15,548.00	5,297.49	65.9
51-87-515	UNEMPLOYMENT	.00	.00	1,676.00	1,676.00	.0
51-87-516	WORKERS' COMPENSATION	.00	.00	2,219.00	2,219.00	.0
51-87-518	PERS	443.83	9,406.28	16,533.00	7,126.72	56.9
51-87-519	UTILITY BENEFIT	.00	303.89	3,016.00	2,712.11	10.1
51-87-545	TRAINING/TRAVEL	900.00	2,016.56	4,500.00	2,483.44	44.8
51-87-561	SUPPLIES	.00	195.78	1,000.00	804.22	19.6
51-87-563	WEARING APPAREL	.00	948.32	2,700.00	1,751.68	35.1
51-87-592	PLUMBING SUPPLIES	.00	.00	500.00	500.00	.0
51-87-601	VEHICLE PARTS	.00	17.49	.00	(17.49)	.0
51-87-602	GASOLINE	183.92	1,954.89	16,080.00	14,125.11	12.2
51-87-650	LAB TESTS (SAMPLES)	.00	9,908.60	12,000.00	2,091.40	82.6
51-87-683	MINOR EQUIPMENT	.00	1,404.41	2,000.00	595.59	70.2
51-87-721	INSURANCE	.00	.00	300.00	300.00	.0
51-87-724	DUES & SUBSCRIPTIONS	.00	7,920.00	7,920.00	.00	100.0
51-87-727	ADVERTISING	.00	.00	500.00	500.00	.0
51-87-998	ADMINISTRATIVE OVERHEAD-GF	.00	6,034.00	22,754.00	16,720.00	26.5
	TOTAL SEWER LAGOON	4,511.37	93,982.32	187,621.00	93,638.68	50.1
	TOTAL FUND EXPENDITURES	222,003.71	4,189,143.40	8,144,549.00	3,955,405.60	51.4
	NET REVENUE OVER EXPENDITURES	(216,185.98)	1,420,355.94	(853,597.00)	(2,273,952.94)	166.4

CITY OF BETHEL
BALANCE SHEET
MARCH 31, 2019

MUNICIPAL DOCK

ASSETS

52-10100	CASH IN COMBINED FUND	3,909,044.39	
52-11100	CASH IN TILL - PORT	50.00	
52-12500	TVI-DOCK DEF MAINT	250,882.19	
52-12504	INVESTMENT-AMLIP SMALL BOAT HA	133,579.68	
52-12505	INVESTMENT-AMLIP SEWALL MAINT	13,315.63	
52-12506	INVESTMENT-AMLIP DOCK DEF MNT	376,071.36	
52-13100	ACCOUNTS RECEIVABLE	58,528.47	
52-13900	ALLOWANCE DOUBTFUL ACCTS	(19,850.50)	
52-14200	INVENTORY-HEATING FUEL	1,267.10	
52-14400	PIPE INVENTORY	61,934.40	
52-15500	SEAWALL LAND NON-DEPREC	1,001,356.00	
52-15600	SEAWALL DEPRECIABLE	22,716,644.00	
52-16100	LAND	1,235,999.66	
52-16200	IMPROVEMENTS	7,340,341.48	
52-16300	BUILDINGS	1,636,106.30	
52-16500	MACHINERY AND EQUIPMENT	827,227.15	
52-16600	VEHICLES	258,866.90	
52-16700	ACCUM DEPR-IMPROVEMENTS	(2,208,208.50)	
52-16800	ACCUM DEPR-BUILDINGS	(28,359.27)	
52-17000	ACCUM DEPR- MACH & EQUIP	(516,684.41)	
52-17100	ACCUM DEPR-VEHICLES	(250,279.36)	
52-17300	ACCUM DEP-SEAWALL	(7,723,658.96)	
52-18000	CONSTRUCTION IN PROGRESS	1,167,200.00	
52-19000	DEFERRED OUTFLOW-PENSION	55,060.16	
	TOTAL ASSETS		30,296,433.87

LIABILITIES AND EQUITY

LIABILITIES

52-20100	VOUCHERS PAYABLE	2,276.74	
52-22100	ACCURED VACATION	10,423.00	
52-22200	ACCRUED SICK LEAVE	1,485.58	
52-25000	SALES TAX PAYABLE	11,662.92	
52-29000	DEFERRED INFLOW-PENSION	49,399.60	
52-29100	PENSION LIABILITY	374,316.64	
	TOTAL LIABILITIES		449,564.48

FUND EQUITY

52-30100	CONTRIBUTED CAPITAL-STATE		4,671,805.00
52-30200	CONTRIB FOR CONSTRUCTION		25,209,842.60
52-30300	CONTRIBUTED CAPITAL-FED		15,123.00
52-30400	CONTRIB CAP-FLEET REP FUND		58,105.90
52-37500	DESIGNATED RE-BANK STAB.		3,560,441.77
	UNAPPROPRIATED FUND BALANCE:		
52-39900	UNDESIGNATED RET EARNINGS	(3,881,409.79)	
	REVENUE OVER EXPENDITURES - YTD	428,214.48	
	BALANCE - CURRENT DATE		(3,453,195.31)

MUNICIPAL DOCK

TOTAL FUND EQUITY	30,062,122.96
TOTAL LIABILITIES AND EQUITY	30,511,687.44

MUNICIPAL DOCK

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
	INTEREST & PENALITIES					
52-40-403	CITY DOCK-PENALTIES & INT	.00	.00	5,000.00	5,000.00	.0
	TOTAL INTEREST & PENALITIES	.00	.00	5,000.00	5,000.00	.0
	SOURCE 42					
52-42-430	JURY DUTY REIMBURSEMENT	.00	(25.00)	.00	25.00	.0
	TOTAL SOURCE 42	.00	(25.00)	.00	25.00	.0
	CHARGES FOR SERVICES					
52-43-402	CITY DOCK-STORAGE	.00	33,665.82	70,000.00	36,334.18	48.1
52-43-404	CITY DOCK-PERMITS	.00	.00	3,000.00	3,000.00	.0
52-43-405	CITY DOCK-WHARFAGE	.00	140,809.69	160,000.00	19,190.31	88.0
52-43-407	CITY DOCK-DOCKAGE	.00	34,611.81	25,000.00	(9,611.81)	138.5
52-43-418	SBH PETRO PORT-FUEL THRU-PUT	.00	149,214.78	220,000.00	70,785.22	67.8
52-43-424	PETRO YARD - STORAGE	.00	2,713.60	2,000.00	(713.60)	135.7
52-43-426	PETRO PORT-FUEL THRU-PUT	.00	298,429.56	440,000.00	141,570.44	67.8
52-43-427	PETRO PORT-DOCKAGE	.00	20,775.59	20,000.00	(775.59)	103.9
52-43-433	SEAWALL MOORAGE	.00	.00	25,000.00	25,000.00	.0
52-43-434	SEAWALL DOCKAGE	.00	15,696.97	10,000.00	(5,696.97)	157.0
52-43-435	SEAWALL-WHARFAGE	.00	.00	1,000.00	1,000.00	.0
52-43-454	BEACH-STORAGE	.00	18,555.04	10,000.00	(8,555.04)	185.6
52-43-455	BEACH-WHARFAGE	.00	69,096.67	70,000.00	903.33	98.7
52-43-457	BEACH-DOCKAGE	.00	12,866.36	17,000.00	4,133.64	75.7
52-43-462	BOAT HARBOR-STORAGE	.00	.00	3,500.00	3,500.00	.0
52-43-463	BOAT HARBOR-MOORAGE	.00	2,528.40	24,000.00	21,471.60	10.5
	TOTAL CHARGES FOR SERVICES	.00	798,964.29	1,100,500.00	301,535.71	72.6
	LEASE REVENUE					
52-44-467	LEASE REVENUE	.00	16,240.00	24,000.00	7,760.00	67.7
	TOTAL LEASE REVENUE	.00	16,240.00	24,000.00	7,760.00	67.7
	MISCELLANEOUS					
52-45-462	SMALL BOAT HARBOR STORAGE	.00	2,000.00	.00	(2,000.00)	.0
52-45-464	SMALL BOAT HARBOR PERMITS	.00	6,770.00	24,000.00	17,230.00	28.2
52-45-467	EXTRA WATER CALLS	.00	25,090.50	25,000.00	(90.50)	100.4
	TOTAL MISCELLANEOUS	.00	33,860.50	49,000.00	15,139.50	69.1
	MISCELLANEOUS					

MUNICIPAL DOCK

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
52-49-487	INVESTMENT INCOME	.00	.00	2,000.00	2,000.00	.0
52-49-495	MISCELLANEOUS REVENUE	.00	7,625.00	5,000.00	(2,625.00)	152.5
	TOTAL MISCELLANEOUS	.00	7,625.00	7,000.00	(625.00)	108.9
	TOTAL FUND REVENUE	.00	856,664.79	1,185,500.00	328,835.21	72.3

MUNICIPAL DOCK

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	DOCK EXPENDITURES					
52-50-501	SALARIES	5,111.42	110,807.48	178,152.00	67,344.52	62.2
52-50-502	OVERTIME	.00	1,948.12	5,000.00	3,051.88	39.0
52-50-508	LEAVE CASHOUT	.00	1,166.13	7,865.00	6,698.87	14.8
52-50-510	SOCIAL SECURITY EXPENSE	.00	511.31	1,293.00	781.69	39.5
52-50-511	MEDICARE FICA	84.07	1,754.19	2,655.50	901.31	66.1
52-50-512	EMPLOYEE GROUP BENEFITS	4,027.79	36,982.20	55,974.00	18,991.80	66.1
52-50-515	UNEMPLOYMENT	.00	.00	2,496.00	2,496.00	.0
52-50-516	WORKERS' COMPENSATION	443.00	3,987.00	7,528.00	3,541.00	53.0
52-50-518	PERS	1,124.51	22,991.88	40,293.00	17,301.12	57.1
52-50-519	UTILITY BENEFIT	.00	2,936.59	11,491.00	8,554.41	25.6
52-50-545	TRAINING/TRAVEL	.00	115.00	5,000.00	4,885.00	2.3
52-50-561	SUPPLIES	.00	2,282.46	5,500.00	3,217.54	41.5
52-50-563	WEARING APPAREL	.00	.00	1,300.00	1,300.00	.0
52-50-600	TIRES	.00	.00	9,000.00	9,000.00	.0
52-50-601	VEHICLE MT. (PARTS & TOOLS)	.00	8,527.26	12,000.00	3,472.74	71.1
52-50-602	GASOLINE/DIESEL/OIL	.00	10,972.33	18,000.00	7,027.67	61.0
52-50-621	ELECTRICITY	1,163.97	9,328.19	12,000.00	2,671.81	77.7
52-50-622	TELEPHONE	155.38	1,446.51	1,000.00	(446.51)	144.7
52-50-623	HEATING FUEL	.00	2,279.65	2,400.00	120.35	95.0
52-50-624	WATER, SEWER, GARBAGE	.00	3,542.28	12,000.00	8,457.72	29.5
52-50-626	WATER FOR BARGES	.00	5,451.99	12,000.00	6,548.01	45.4
52-50-627	STAFF CELLULAR PHONES	52.69	584.16	1,320.00	735.84	44.3
52-50-642	LEGAL FEES	.00	688.90	5,000.00	4,311.10	13.8
52-50-643	PLANNING/ENGINEERING FEES	.00	.00	5,000.00	5,000.00	.0
52-50-661	VEHICLE MAINT/REPAIR	.00	485.29	2,782.00	2,296.71	17.4
52-50-666	MUNICIPAL DOCK MAINT.	.00	49.99	5,000.00	4,950.01	1.0
52-50-667	MAINT-SEAWALL	.00	119.97	7,000.00	6,880.03	1.7
52-50-669	OTHER PURCHASED SERVICES	.00	2,139.21	18,827.50	16,688.29	11.4
52-50-683	MINOR EQUIPMENT	.00	3,595.76	6,175.00	2,579.24	58.2
52-50-687	LAND/EASEMENT ACQUISITION	.00	6,705.00	50,000.00	43,295.00	13.4
52-50-696	WATERFRONT FACILIITIES IMPROV	.00	.00	25,000.00	25,000.00	.0
52-50-697	HIGHLIFT FORKLIFT	.00	.00	85,000.00	85,000.00	.0
52-50-721	INSURANCE	.00	.00	16,000.00	16,000.00	.0
52-50-724	DUES	.00	51.96	1,000.00	948.04	5.2
52-50-727	ADVERTISING	.00	.00	1,000.00	1,000.00	.0
52-50-736	BANK CHARGES	.00	551.71	.00	(551.71)	.0
52-50-775	MUNICIPAL DOCK GRAVEL	.00	55,020.00	55,000.00	(20.00)	100.0
52-50-777	CONTAMINATED SOIL PROCESSING	.00	439.08	1,000.00	560.92	43.9
52-50-990	XFER OUT	.00	.00	50,000.00	50,000.00	.0
52-50-996	ADMIN OVERHEAD-IT SVCS	.00	4,684.22	18,238.00	13,553.78	25.7
52-50-997	ICR-PROPERTY MAINTENANCE 5%	.00	.00	24,751.00	24,751.00	.0
52-50-998	ADMINISTRATIVE OVERHEAD-GF	.00	15,799.00	59,436.00	43,637.00	26.6
	TOTAL DOCK EXPENDITURES	12,162.83	317,944.82	840,477.00	522,532.18	37.8
	SMALL BOAT HARBOR					
52-55-501	SALARIES	890.31	57,618.00	98,841.00	41,223.00	58.3
52-55-502	OVERTIME	.00	2,348.52	3,000.00	651.48	78.3
52-55-508	LEAVE CASHOUT	.00	574.36	1,326.00	751.64	43.3
52-55-510	SOCIAL SECURITY	.00	2,613.76	4,483.00	1,869.24	58.3

MUNICIPAL DOCK

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
52-55-511	MEDICARE FICA	15.47	906.24	1,477.00	570.76	61.4
52-55-512	EMPLOYEE GROUP BENEFITS	884.65	14,990.11	10,662.00	(4,328.11)	140.6
52-55-515	UNEMPLOYMENT	.00	.00	2,271.00	2,271.00	.0
52-55-516	WORKERS' COMPENSATION	.00	.00	4,304.00	4,304.00	.0
52-55-518	PERS	195.86	3,918.06	22,405.00	18,486.94	17.5
52-55-519	UTILITY BENEFIT	.00	67.48	2,189.00	2,121.52	3.1
52-55-561	SUPPLIES	.00	629.74	1,800.00	1,170.26	35.0
52-55-563	WEARING APPAREL	.00	121.01	1,700.00	1,578.99	7.1
52-55-602	GASOLINE	.00	911.27	9,600.00	8,688.73	9.5
52-55-621	ELECTRICITY	.00	.00	2,400.00	2,400.00	.0
52-55-624	WATER/SEWR/GARBAGE	.00	.00	11,100.00	11,100.00	.0
52-55-668	SMALL BOAT HARBOR MAINTENANCE	.00	966.39	7,000.00	6,033.61	13.8
52-55-683	MINOR EQUIPMENT	.00	953.74	11,000.00	10,046.26	8.7
52-55-775	SMALL BOAT HARBOR GRAVEL	.00	16,012.80	16,000.00	(12.80)	100.1
52-55-799	MISCELLANEOUS EXPENSES	.00	111.01	250.00	138.99	44.4
52-55-998	ADMINISTRATIVE OVERHEAD-GF	.00	7,763.00	29,266.00	21,503.00	26.5
	TOTAL SMALL BOAT HARBOR	1,986.29	110,505.49	241,074.00	130,568.51	45.8
	TOTAL FUND EXPENDITURES	14,149.12	428,450.31	1,081,551.00	653,100.69	39.6
	NET REVENUE OVER EXPENDITURES	(14,149.12)	428,214.48	103,949.00	(324,265.48)	412.0

CITY OF BETHEL
BALANCE SHEET
MARCH 31, 2019

LEASED PROPERTIES

ASSETS

53-10100	CASH IN COMBINED FUND		1,154,469.46	
53-12200	INVESTMENT - BOND RESERVE		217,445.15	
53-13100	ACCOUNTS RECEIVABLE		111,569.86	
53-13900	ALLOWANCE FOR DOUBTFUL ACCTS		(906.10)	
53-14200	FUEL INVENTORY		6,613.67	
53-16000	LAND		43,000.00	
53-16300	BUILDINGS/IMPRV		9,821,803.52	
53-16500	MACH & EQUIP		54,525.00	
53-16800	ACCUM DEPR-BUILDINGS/IMP		(5,358,319.31)	
53-17000	ACCUM DEPREC-ME		(17,750.43)	
53-18000	CONSTRUCTION IN PROGRESS		17,419.04	
	TOTAL ASSETS			6,049,869.86

LIABILITIES AND EQUITY

LIABILITIES

53-20100	VOUCHERS PAYABLE		5,394.32	
53-25900	DUE TO/FROM OTHER FUNDS		928,960.23	
53-26300	UNEARNED REVENUE		51,135.00	
53-27600	ACCRUED INTEREST PAYABLE		7,754.17	
53-27700	LEASE REVENUE BONDS PAYABLE		2,000,000.00	
53-27800	LEASE REVENUE BOND PREMIUM		268,280.37	
	TOTAL LIABILITIES			3,261,524.09

FUND EQUITY

53-30100	CONTRIBUTED CAPITAL-STATE		2,360,194.08	
53-30200	CONTRIBUTED CAPITAL-EDA		253,024.80	
53-30300	CONTRIBUTED CAPITAL GF		454,326.50	
	UNAPPROPRIATED FUND BALANCE:			
53-39900	FUND BALANCE	(665,682.75)		
	REVENUE OVER EXPENDITURES - YTD	461,631.03		
	BALANCE - CURRENT DATE		(204,051.72)	
	TOTAL FUND EQUITY			2,863,493.66
	TOTAL LIABILITIES AND EQUITY			6,125,017.75

LEASED PROPERTIES

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
	LEASE INCOME					
53-44-440	LEASE - FERMIN/ULYE ITURBIDE	51,135.00	51,135.00	.00	(51,135.00)	.0
53-44-443	LEASE-SOA DEPT OF ADMIN-OCS	.00	33,970.40	52,056.00	18,085.60	65.3
53-44-444	LEASE-COURT SYSTEM	.00	409,080.00	613,620.00	204,540.00	66.7
53-44-447	LEASE:DEPT OF LAW	.00	90,361.60	137,952.00	47,590.40	65.5
53-44-450	LEASE PATC	.00	18,600.00	3,600.00	(15,000.00)	516.7
53-44-452	LEASE-TOWER ROAD LAND	.00	3,600.00	5,400.00	1,800.00	66.7
53-44-453	YKHC - BUILDING	.00	2,800.00	.00	(2,800.00)	.0
53-44-454	LEASE - TEEN CENTER	.00	.00	1.00	1.00	.0
53-44-472	DMV LEASE	.00	4,198.40	6,298.00	2,099.60	66.7
53-44-479	LEASE LAND AVCP HEARSTART	.00	800.00	1,200.00	400.00	66.7
53-44-481	LEASE LAND SWANSONS	.00	9,666.72	14,500.00	4,833.28	66.7
53-44-485	LEASE LAND EUNKANG CHURCH	.00	1,200.00	1,800.00	600.00	66.7
53-44-488	LEASE LAND GCI	.00	2,666.72	4,000.00	1,333.28	66.7
53-44-489	LEASE NAPA BATTERY STRGE	.00	.00	10,000.00	10,000.00	.0
53-44-495	LEASE-OTHER LEASE REVENUE	.00	300.00	.00	(300.00)	.0
	TOTAL LEASE INCOME	51,135.00	628,378.84	850,427.00	222,048.16	73.9
	TOTAL FUND REVENUE	51,135.00	628,378.84	850,427.00	222,048.16	73.9

LEASED PROPERTIES

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	LEASED PROPERTIES-MISC					
53-50-621	ELECTRICITY	.00	.00	7,540.00	7,540.00	.0
53-50-623	HEATING FUEL	.00	185.73	19,382.00	19,196.27	1.0
53-50-626	SOLID WASTE	.00	.00	7,602.00	7,602.00	.0
53-50-662	PROPERTY MAINTENANCE	.00	.00	4,000.00	4,000.00	.0
53-50-721	INSURANCE	.00	.00	2,701.00	2,701.00	.0
	TOTAL LEASED PROPERTIES-MISC	.00	185.73	41,225.00	41,039.27	.5
	LEASED PROP-COURT COMPLEX					
53-55-621	ELECTRICITY-COURT COMPLEX	6,598.97	53,176.68	132,089.00	78,912.32	40.3
53-55-622	TELEPHONE	49.96	464.79	628.00	163.21	74.0
53-55-623	HEATING FUEL-COURTCOMPLEX	2,211.79	30,083.77	80,312.00	50,228.23	37.5
53-55-626	WATER/SEWER/GARB-COURTCOM	.00	11,185.45	12,000.00	814.55	93.2
53-55-662	PROPERTY MT-COURT COMPLEX	1,914.04	13,133.39	14,372.00	1,238.61	91.4
53-55-663	JANITORIAL-COURT COMPLEX	7,078.50	57,018.00	86,536.00	29,518.00	65.9
53-55-669	OTHER PURCHASED SERVICES	.00	1,500.00	9,000.00	7,500.00	16.7
53-55-693	COURTHOUSE INTERIOR UPGRADES	.00	.00	10,000.00	10,000.00	.0
53-55-694	GENERATOR REPAIR	.00	.00	(10,000.00)	(10,000.00)	.0
53-55-702	DEPRECIATION	.00	.00	320,000.00	320,000.00	.0
53-55-714	COURTHOUSE LOAN INTEREST	.00	.00	89,750.00	89,750.00	.0
53-55-717	AMORT OF BOND PREMIUM	.00	.00	7,252.00	7,252.00	.0
53-55-721	INSURANCE	.00	.00	24,191.00	24,191.00	.0
53-55-997	ICR-PROPERTY MAINTENANCE-15%	.00	.00	123,753.00	123,753.00	.0
	TOTAL LEASED PROP-COURT COMPLEX	17,853.26	166,562.08	899,883.00	733,320.92	18.5
	TOTAL FUND EXPENDITURES	17,853.26	166,747.81	941,108.00	774,360.19	17.7
	NET REVENUE OVER EXPENDITURES	33,281.74	461,631.03	(90,681.00)	(552,312.03)	509.1

EMPLOYEE GROUP HEALTH BEN.

	ASSETS			
54-10100	CASH IN COMBINED FUND		(648,151.21)	
	TOTAL ASSETS			(648,151.21)
	LIABILITIES AND EQUITY			
	LIABILITIES			
54-21900	CLAIMS PAYABLE		96,628.65	
	TOTAL LIABILITIES			96,628.65
	FUND EQUITY			
	UNAPPROPRIATED FUND BALANCE:			
54-39900	RETAINED EARNINGS	(928,081.66)		
	REVENUE OVER EXPENDITURES - YTD	176,858.78		
	BALANCE - CURRENT DATE		(751,222.88)	
	TOTAL FUND EQUITY			(751,222.88)
	TOTAL LIABILITIES AND EQUITY			(654,594.23)

EMPLOYEE GROUP HEALTH BEN.

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
	EMP GROUP BENEFITS REVENUES					
54-43-401	FROM GF-ADMINISTRATION	.00	(2,926.02)	66,636.00	69,562.02	(4.4)
54-43-402	FROM GF-CITY CLERK	.00	150.00	22,212.00	22,062.00	.7
54-43-403	FROM GF-FINANCE	.00	9,941.38	138,825.00	128,883.62	7.2
54-43-404	FROM GF-PLANNING	.00	501.00	44,424.00	43,923.00	1.1
54-43-405	FROM GF-FIRE	.00	7,319.76	177,696.00	170,376.24	4.1
54-43-406	FROM GF-POLICE	.00	(10,679.65)	399,816.00	410,495.65	(2.7)
54-43-407	FROM GF-PW-ADMIN	.00	(3,998.76)	25,544.00	29,542.76	(15.7)
54-43-408	FROM GF-STREETS & ROADS	.00	14,416.59	117,724.00	103,307.41	12.3
54-43-410	FROM GF-CITY SAFETY	.00	.00	22,212.00	22,212.00	.0
54-43-411	FROM GF-PROPERTY MAINT	.00	17,544.25	112,171.00	94,626.75	15.6
54-43-412	FROM GF-CITY ATTY OFFICE	.00	307.12	.00	(307.12)	.0
54-43-413	SOA SEWAGE LAGOON	.00	(14.55)	.00	14.55	.0
54-43-414	INSTITUTIONAL COORIDOR	.00	(7.94)	.00	7.94	.0
54-43-415	PUBLIC SAFETY BUILDING	.00	(47.64)	.00	47.64	.0
54-43-424	FROM SR-E911 FUND	.00	24,626.15	22,212.00	(2,414.15)	110.9
54-43-425	FROM CSP GRANT PROGRAM	.00	7,284.00	66,636.00	59,352.00	10.9
54-43-449	FROM ENTERPRISE FUND-PORT	.00	.00	(55,974.00)	(55,974.00)	.0
54-43-450	FROM EF-PORT	.00	11,947.72	10,662.00	(1,285.72)	112.1
54-43-451	FROM EF-UTIL-HAUL WATER	.00	5,957.91	103,841.00	97,883.09	5.7
54-43-452	FROM EF-UTIL-HAUL SEWER	.00	12,305.44	126,053.00	113,747.56	9.8
54-43-453	FROM EF-UTIL-PIPED WATER	.00	4,256.05	47,756.00	43,499.95	8.9
54-43-454	FROM EF-UTIL-PIPED SEWER	.00	6,454.88	48,866.00	42,411.12	13.2
54-43-455	FROM EF-UTIL-REFUSE HAUL	.00	5,374.59	36,650.00	31,275.41	14.7
54-43-456	FROM EF-UTIL-LANDFILL	.00	1,356.62	49,977.00	48,620.38	2.7
54-43-457	FROM EF-UTIL-WTF BET HGTS	.00	1,254.00	37,760.00	36,506.00	3.3
54-43-458	FROM EF-UTIL-SEWER LAGOON	.00	1,633.61	15,548.00	13,914.39	10.5
54-43-459	FROM EF-UTIL-WTF CITY SUB	.00	3,665.46	37,760.00	34,094.54	9.7
54-43-460	FROM EF-VEHICLE MAINT	.00	7,158.65	137,383.00	130,224.35	5.2
54-43-461	FROM EF-RECYCLING OPER	.00	(3,862.38)	.00	3,862.38	.0
54-43-462	COBRA PAYMENTS	1,139.00	7,973.00	.00	(7,973.00)	.0
54-43-463	FROM GEN FUND-IT SVCS	.00	150.00	22,212.00	22,062.00	.7
54-43-464	STOP LOSS REFUND PYMTS	.00	166,885.78	.00	(166,885.78)	.0
54-43-466	FROM EF-UTIL BILLING	.00	1,395.51	38,871.00	37,475.49	3.6
54-43-467	FROM EF-BETHEL TRANSIT SYSTEM	.00	417.86	66,636.00	66,218.14	.6
54-43-468	EXPRESS SCRIPTS REBATE	.00	7,271.34	.00	(7,271.34)	.0
	TOTAL EMP GROUP BENEFITS REVENUES	1,139.00	306,011.73	1,940,109.00	1,634,097.27	15.8
	TOTAL FUND REVENUE	1,139.00	306,011.73	1,940,109.00	1,634,097.27	15.8

EMPLOYEE GROUP HEALTH BEN.

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	EMPLOYEE GROUP HEALTH BENEFITS					
54-50-646	CLAIMS PAID	.00	73,997.23	1,136,167.00	1,062,169.77	6.5
54-50-669	TPA SERVICES	.00	.00	95,026.00	95,026.00	.0
54-50-722	STOP LOSS PREMIUM	.00	.00	705,220.00	705,220.00	.0
54-50-723	PREMIUM LIFE AD&D LTD	6,443.02	55,155.72	68,212.00	13,056.28	80.9
	TOTAL EMPLOYEE GROUP HEALTH BENEFITS	6,443.02	129,152.95	2,004,625.00	1,875,472.05	6.4
	TOTAL FUND EXPENDITURES	6,443.02	129,152.95	2,004,625.00	1,875,472.05	6.4
	NET REVENUE OVER EXPENDITURES	(5,304.02)	176,858.78	(64,516.00)	(241,374.78)	274.1

CITY OF BETHEL
BALANCE SHEET
MARCH 31, 2019

BETHEL PUBLIC TRANSIT SYSTEM

	ASSETS			
56-10100	CASH IN COMBINED FUND		(243,325.59)	
56-14200	INVENTORY-HEATING FUEL		4,635.75	
56-16200	IMPROVEMENTS		98,025.00	
56-16500	MACHINERY & EQUIP-GENERAL		48,338.55	
56-16600	VEHICLES-GENERAL		218,851.43	
56-16700	ACCUM DEPR- IMPROVEMENTS		(18,933.59)	
56-17000	ACCUM DEP-M&E GENERAL		(48,338.55)	
56-17100	ACCUM DEPR-VEHICLES-GENERAL		(202,298.20)	
56-19000	DEFERRED OUTFLOW-PENSION		20,836.72	
	TOTAL ASSETS			(122,208.48)
	LIABILITIES AND EQUITY			
	LIABILITIES			
56-20100	VOUCHERS PAYABLE		(740.05)	
56-22100	ACCRUED VACATION		24,753.54	
56-29000	DEFERRED INFLOW-PENSION		57,983.30	
56-29100	PENSION LIABILITY		222,102.82	
	TOTAL LIABILITIES			304,099.61
	FUND EQUITY			
56-30100	CONTRIBUTED CAPITAL		98,025.00	
	UNAPPROPRIATED FUND BALANCE:			
56-39900	FUND BALANCE	(500,774.56)		
	REVENUE OVER EXPENDITURES - YTD	(8,073.62)		
	BALANCE - CURRENT DATE		(508,848.18)	
	TOTAL FUND EQUITY			(410,823.18)
	TOTAL LIABILITIES AND EQUITY			(106,723.57)

BETHEL PUBLIC TRANSIT SYSTEM

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
	LOCAL SOURCES					
56-40-409	CASH TRANSFER GF	.00	.00	80,580.00	80,580.00	.0
	TOTAL LOCAL SOURCES	.00	.00	80,580.00	80,580.00	.0
	FEDERAL SOURCES					
56-41-411	REV-FEDERAL TRANSIT 5311	15,744.20	116,879.71	.00	(116,879.71)	.0
56-41-413	TRANSIT SECTION 5311	.00	66,000.93	310,378.00	244,377.07	21.3
	TOTAL FEDERAL SOURCES	15,744.20	182,880.64	310,378.00	127,497.36	58.9
	CHARGES FOR SERVICES					
56-43-422	BUS FARES	3,561.00	12,944.00	20,500.00	7,556.00	63.1
56-43-423	BUS FARES-PREPAID	1,445.00	13,182.00	(12,500.00)	(25,682.00)	105.5
	TOTAL CHARGES FOR SERVICES	5,006.00	26,126.00	8,000.00	(18,126.00)	326.6
	TOTAL FUND REVENUE	20,750.20	209,006.64	398,958.00	189,951.36	52.4

BETHEL PUBLIC TRANSIT SYSTEM

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	TRANSIT SYSTEM EXPENDITURES					
56-50-501	SALARIES	5,213.63	95,661.01	135,558.00	39,896.99	70.6
56-50-508	LEAVE CASHOUT	.00	7,297.88	6,749.34	(548.54)	108.1
56-50-510	SOCIAL SECURITY EXPENSE	42.77	488.12	.00	(488.12)	.0
56-50-511	MEDICARE FICA	80.88	1,529.16	1,927.78	398.62	79.3
56-50-512	EMPLOYEE GROUP BENEFITS	3,621.02	39,925.04	60,614.67	20,689.63	65.9
56-50-515	UNEMPLOYMENT	.00	.00	2,973.17	2,973.17	.0
56-50-516	WORKERS' COMPENSATION	540.00	4,860.00	8,355.34	3,495.34	58.2
56-50-518	PERS	995.23	19,313.48	29,743.14	10,429.66	64.9
56-50-519	UTILITY BENEFIT	.00	834.94	4,780.56	3,945.62	17.5
56-50-561	SUPPLIES	.00	536.51	3,390.00	2,853.49	15.8
56-50-600	TIRES & WHEELS	.00	.00	2,800.00	2,800.00	.0
56-50-601	VEHICLE MT. (PARTS & TOOLS)	.00	835.66	.00	(835.66)	.0
56-50-602	GASOLINE	1,042.95	11,168.90	20,000.00	8,831.10	55.8
56-50-621	ELECTRICITY	555.01	4,630.05	6,400.00	1,769.95	72.3
56-50-622	TELEPHONE	29.09	209.97	700.00	490.03	30.0
56-50-623	HEATING FUEL	456.35	6,395.78	10,250.00	3,854.22	62.4
56-50-626	WTR/SWR/GRB	.00	783.02	1,200.00	416.98	65.3
56-50-627	STAFF CELLULAR PHONES	.00	53.47	.00	(53.47)	.0
56-50-646	CONTRACTOR FEES	.00	.00	2,000.00	2,000.00	.0
56-50-661	VEHICLE MAINT/REPAIR	.00	3,949.90	18,547.00	14,597.10	21.3
56-50-669	OTHER PURCHASED SERVICES	.00	101.00	.00	(101.00)	.0
56-50-690	CAPITAL EXPENDITURES	.00	.00	86,120.00	86,120.00	.0
56-50-721	INSURANCE	.00	.00	9,000.00	9,000.00	.0
56-50-724	DUES/SUBSCRIPTIONS	.00	.00	300.00	300.00	.0
56-50-996	ADMIN OVERHEAD-IT SVCS	.00	3,979.37	15,490.00	11,510.63	25.7
56-50-998	ADMINISTRATIVE OVERHEAD-GF	.00	14,527.00	54,701.00	40,174.00	26.6
	TOTAL TRANSIT SYSTEM EXPENDITURES	12,576.93	217,080.26	481,600.00	264,519.74	45.1
	TOTAL FUND EXPENDITURES	12,576.93	217,080.26	481,600.00	264,519.74	45.1
	NET REVENUE OVER EXPENDITURES	8,173.27	(8,073.62)	(82,642.00)	(74,568.38)	(9.8)

CITY OF BETHEL
BALANCE SHEET
MARCH 31, 2019

VEHICLES & EQUIP MAINTENANCE

	ASSETS			
57-10100	CASH IN COMBINED FUND		(446,179.82)	
57-14500	INVENTORY-PARTS,OIL,EQUIPMENT		256,696.12	
57-16500	MACHINERY & EQUIP-GENERAL		86,902.27	
57-17000	ACCUM DEP-M&E GENERAL		(84,675.04)	
	TOTAL ASSETS			(187,256.47)
	LIABILITIES AND EQUITY			
	LIABILITIES			
57-20100	VOUCHERS PAYABLE		7,094.77	
57-22100	ACCRUED VACATION		14,223.37	
57-22200	ACCRUED SICK		442.06	
	TOTAL LIABILITIES			21,760.20
	FUND EQUITY			
	UNAPPROPRIATED FUND BALANCE:			
57-39900	FUND BALANCE	53,819.55		
	REVENUE OVER EXPENDITURES - YTD	(266,534.55)		
	BALANCE - CURRENT DATE		(212,715.00)	
	TOTAL FUND EQUITY			(212,715.00)
	TOTAL LIABILITIES AND EQUITY			(190,954.80)

VEHICLES & EQUIP MAINTENANCE

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
	CHARGES FOR SERVICES					
57-43-401	FROM GF-ADMIN	.00	242.65	.00	(242.65)	.0
57-43-403	FROM GF-FINANCE	.00	242.65	.00	(242.65)	.0
57-43-404	FROM GF-PLANNING	.00	242.65	.00	(242.65)	.0
57-43-405	FROM GF-FIRE	.00	1,617.65	.00	(1,617.65)	.0
57-43-406	FROM GF-POLICE	.00	3,235.31	.00	(3,235.31)	.0
57-43-407	FROM GF-PW ADMIN	.00	485.30	.00	(485.30)	.0
57-43-408	FROM GF-STREETS/ROADS	.00	24,264.78	.00	(24,264.78)	.0
57-43-409	FROM GF-PROPERTY MAINT.	.00	970.59	.00	(970.59)	.0
57-43-413	FROM GEN FUND-IT SVCS	.00	242.65	.00	(242.65)	.0
57-43-451	FROM EF-HAULED WATER	.00	50,147.20	.00	(50,147.20)	.0
57-43-452	FROM EF-HAULED SEWER	.00	50,147.20	.00	(50,147.20)	.0
57-43-453	FROM EF-PIPED WATER	.00	485.30	.00	(485.30)	.0
57-43-454	FROM GF-PIPED SEWER	.00	485.30	.00	(485.30)	.0
57-43-455	FROM EF-BETHEL HGT WATER TRMT	.00	485.29	.00	(485.29)	.0
57-43-456	FROM EF-CITY SUB WATER TRMT	.00	485.29	.00	(485.29)	.0
57-43-460	FROM EF-HAULED REFUSE	.00	12,132.38	.00	(12,132.38)	.0
57-43-461	FROM EF-LANDFILL OPERATIONS	.00	12,132.38	.00	(12,132.38)	.0
57-43-470	FROM EF-PORT	.00	485.29	.00	(485.29)	.0
57-43-481	FROM GENERAL FUND-IT SVCS	.00	3,235.29	.00	(3,235.29)	.0
	TOTAL CHARGES FOR SERVICES	.00	161,765.15	.00	(161,765.15)	.0
	TOTAL FUND REVENUE	.00	161,765.15	.00	(161,765.15)	.0

VEHICLES & EQUIP MAINTENANCE

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	VEHICLE & EQUIP MAINT					
57-50-501	SALARIES	12,651.68	197,728.28	333,381.00	135,652.72	59.3
57-50-502	OVERTIME	363.08	14,466.60	10,000.00	(4,466.60)	144.7
57-50-508	LEAVE CASHOUT	.00	2,896.47	16,388.00	13,491.53	17.7
57-50-511	MEDICARE FICA	218.53	3,354.56	4,979.00	1,624.44	67.4
57-50-512	EMPLOYEE GROUP BENEFITS	9,929.91	68,722.11	134,383.00	65,660.89	51.1
57-50-515	UNEMPLOYMENT	.00	.00	5,325.00	5,325.00	.0
57-50-516	WORKERS' COMPENSATION	596.00	5,364.00	15,176.00	9,812.00	35.4
57-50-518	PERS	2,863.25	46,691.11	75,544.00	28,852.89	61.8
57-50-519	UTILITY BENEFIT	.00	4,376.15	27,588.00	23,211.85	15.9
57-50-545	TRAINING/TRAVEL	(325.83)	2,009.23	15,000.00	12,990.77	13.4
57-50-561	SUPPLIES	1,278.74	7,321.03	10,000.00	2,678.97	73.2
57-50-563	WEARING APPAREL	.00	1,146.68	1,500.00	353.32	76.5
57-50-601	VEHICLE MT. (PARTS & TOOLS)	.00	2,921.58	4,000.00	1,078.42	73.0
57-50-602	GASOLINE / DIESEL / OIL	1,838.91	20,362.96	66,000.00	45,637.04	30.9
57-50-621	ELECTRICITY	.00	2,132.06	12,000.00	9,867.94	17.8
57-50-622	TELEPHONE	26.35	183.90	500.00	316.10	36.8
57-50-623	HEATING FUEL	.00	668.96	.00	(668.96)	.0
57-50-626	WATER/SEWER/GARBAGE	.00	1,035.10	6,220.00	5,184.90	16.6
57-50-627	STAFF CELLULAR PHONES	.00	53.47	.00	(53.47)	.0
57-50-669	OTHER PURCHASED SERVICES	.00	6,469.22	8,000.00	1,530.78	80.9
57-50-683	MINOR EQUIPMENT	2,415.25	4,323.52	23,000.00	18,676.48	18.8
57-50-721	INSURANCE	.00	.00	22,000.00	22,000.00	.0
57-50-996	ADMIN OVERHEAD-IT SVCS	.00	4,016.71	15,634.00	11,617.29	25.7
57-50-998	ADMINISTRATIVE OVERHEAD-GF	.00	32,056.00	120,735.00	88,679.00	26.6
	TOTAL VEHICLE & EQUIP MAINT	31,855.87	428,299.70	927,353.00	499,053.30	46.2
	TOTAL FUND EXPENDITURES	31,855.87	428,299.70	927,353.00	499,053.30	46.2
	NET REVENUE OVER EXPENDITURES	(31,855.87)	(266,534.55)	(927,353.00)	(660,818.45)	(28.7)

CITY OF BETHEL
BALANCE SHEET
MARCH 31, 2019

FLEET REPLACEMENT FUND

	ASSETS			
58-10100	CASH IN COMBINED FUND		1,015,543.70	
	TOTAL ASSETS			1,015,543.70
	LIABILITIES AND EQUITY			
	FUND EQUITY			
	UNAPPROPRIATED FUND BALANCE:			
58-39900	FUND BALANCE	1,015,543.70		
	REVENUE OVER EXPENDITURES - YTD			
	BALANCE - CURRENT DATE		1,015,543.70	
	TOTAL FUND EQUITY			1,015,543.70
	TOTAL LIABILITIES AND EQUITY			1,015,543.70

RASMUSON GRANT

	ASSETS			
60-10100	CASH IN COMBINED FUND		2,314.99	
	TOTAL ASSETS			2,314.99
	LIABILITIES AND EQUITY			
	FUND EQUITY			
	UNAPPROPRIATED FUND BALANCE:			
60-39900	FUND BALANCE	4,430.32		
	REVENUE OVER EXPENDITURES - YTD	(2,115.33)		
	BALANCE - CURRENT DATE		2,314.99	
	TOTAL FUND EQUITY			2,314.99
	TOTAL LIABILITIES AND EQUITY			2,314.99

RASMUSON GRANT

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	RASMUSON					
60-50-669	OTHER PURCHASED SERVICES	.00	2,115.33	.00	(2,115.33)	.0
	TOTAL RASMUSON	.00	2,115.33	.00	(2,115.33)	.0
	TOTAL FUND EXPENDITURES	.00	2,115.33	.00	(2,115.33)	.0
	NET REVENUE OVER EXPENDITURES	.00	(2,115.33)	.00	2,115.33	.0

LONG-TERM DEBT

LIABILITIES AND EQUITY

	LIABILITIES			
61-26100	LONG TERM DEBT-FIRE TRUCK		811,000.00	
	TOTAL LIABILITIES			811,000.00
	FUND EQUITY			
	UNAPPROPRIATED FUND BALANCE:			
61-39900	FUND BALANCES	(811,000.00)		
	REVENUE OVER EXPENDITURES - YTD			
	BALANCE - CURRENT DATE		(811,000.00)	
	TOTAL FUND EQUITY			(811,000.00)
	TOTAL LIABILITIES AND EQUITY			.00

LAND WATER CONSERVATION GRANT

	ASSETS			
62-10100	CASH IN COMBINED FUND		(41,100.27)	
62-13200	GRANTS RECEIVABLE		3,716.14	
	TOTAL ASSETS			(37,384.13)
	LIABILITIES AND EQUITY			
	FUND EQUITY			
	UNAPPROPRIATED FUND BALANCE:			
62-39900	FUND BALANCE	39,697.33		
	REVENUE OVER EXPENDITURES - YTD	(77,081.46)		
	BALANCE - CURRENT DATE		(37,384.13)	
	TOTAL FUND EQUITY			(37,384.13)
	TOTAL LIABILITIES AND EQUITY			(37,384.13)

LAND WATER CONSERVATION GRANT

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
62-50-561	SUPPLIES	.00	36,616.27	.00	(36,616.27)	.0
62-50-646	CONTRACTOR FEES	.00	2,880.00	.00	(2,880.00)	.0
62-50-669	OTHER PURCHASED SERVICES	.00	22,264.78	.00	(22,264.78)	.0
62-50-683	MINOR EQUIPMENT	.00	9,915.57	.00	(9,915.57)	.0
62-50-685	EQUIPMENT	.00	5,404.84	.00	(5,404.84)	.0
	TOTAL DEPARTMENT 50	.00	77,081.46	.00	(77,081.46)	.0
	TOTAL FUND EXPENDITURES	.00	77,081.46	.00	(77,081.46)	.0
	NET REVENUE OVER EXPENDITURES	.00	(77,081.46)	.00	77,081.46	.0

LAGOON UPGRADES DESIGN SERV

	ASSETS			
63-10100	CASH IN COMBINED FUND		(316,598.35)	
63-13200	ACCOUNTS RECEIVABLE		2,460,701.15	
	TOTAL ASSETS			2,144,102.80
	LIABILITIES AND EQUITY			
	FUND EQUITY			
	UNAPPROPRIATED FUND BALANCE:			
	REVENUE OVER EXPENDITURES - YTD	2,144,102.80		
	BALANCE - CURRENT DATE		2,144,102.80	
	TOTAL FUND EQUITY			2,144,102.80
	TOTAL LIABILITIES AND EQUITY			2,144,102.80

LAGOON UPGRADES DESIGN SERV

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
63-42-401	VSW SEWER GRANT REV #16EP29	.00	1,898,697.62	.00	(1,898,697.62)	.0
63-42-402	VSW SEWER GRANT REV #14EP70	.00	5,679.22	.00	(5,679.22)	.0
63-42-403	VSW SEWER GRANT REV #17EP77	.00	290,889.58	.00	(290,889.58)	.0
63-42-404	VSW SEWER GRANT REV #18EQ57	.00	490,000.00	.00	(490,000.00)	.0
63-42-407	VSW GRANT REV #15EQ92	.00	12,870.78	.00	(12,870.78)	.0
	TOTAL SOURCE 42	.00	2,698,137.20	.00	(2,698,137.20)	.0
	TOTAL FUND REVENUE	.00	2,698,137.20	.00	(2,698,137.20)	.0

LAGOON UPGRADES DESIGN SERV

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
63-50-646	CONTRACTOR FEES	.00	183,867.82	.00	(183,867.82)	.0
	TOTAL DEPARTMENT 50	.00	183,867.82	.00	(183,867.82)	.0
	DEPARTMENT 52					
63-52-646	CONTRACTOR'S FEES	.00	290,889.58	.00	(290,889.58)	.0
	TOTAL DEPARTMENT 52	.00	290,889.58	.00	(290,889.58)	.0
	DEPARTMENT 53					
63-53-643	PLANNING/ENGINEERING FEES	.00	41,379.00	.00	(41,379.00)	.0
63-53-646	CONTRACTOR FEES	18,648.00	18,648.00	.00	(18,648.00)	.0
	TOTAL DEPARTMENT 53	18,648.00	60,027.00	.00	(60,027.00)	.0
	DEPARTMENT 56					
63-56-643	PLANNING/ENGINEERING	2,100.00	19,250.00	.00	(19,250.00)	.0
	TOTAL DEPARTMENT 56	2,100.00	19,250.00	.00	(19,250.00)	.0
	TOTAL FUND EXPENDITURES	20,748.00	554,034.40	.00	(554,034.40)	.0
	NET REVENUE OVER EXPENDITURES	(20,748.00)	2,144,102.80	.00	(2,144,102.80)	.0

CITY OF BETHEL
BALANCE SHEET
MARCH 31, 2019

USDA-RA SEWER LAGOON JETTY

ASSETS

64-10100	CASH IN COMBINED FUND		(1,202,744.54)	
64-13200	ACCOUNTS RECEIVABLE		239,420.45	
	TOTAL ASSETS			(963,324.09)

LIABILITIES AND EQUITY

LIABILITIES

64-20100	VOUCHERS PAYABLE		(69,622.50)	
	TOTAL LIABILITIES			(69,622.50)

FUND EQUITY

	UNAPPROPRIATED FUND BALANCE:			
	REVENUE OVER EXPENDITURES - YTD	(893,701.59)		
	BALANCE - CURRENT DATE		(893,701.59)	
	TOTAL FUND EQUITY			(893,701.59)
	TOTAL LIABILITIES AND EQUITY			(963,324.09)

USDA-RA SEWER LAGOON JETTY

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
64-50-646	CONTRACTOR FEES	.00	579,566.82	.00	(579,566.82)	.0
64-50-690	VEHICLES	.00	150,000.00	.00	(150,000.00)	.0
	TOTAL DEPARTMENT 50	.00	729,566.82	.00	(729,566.82)	.0
	DEPARTMENT 51					
64-51-545	TRAINING/TRAVEL	.00	220.00	.00	(220.00)	.0
64-51-642	LEGAL FEES	.00	754.90	.00	(754.90)	.0
64-51-643	ENGINEERING FEES	.00	3,950.00	.00	(3,950.00)	.0
64-51-646	CONTRACTOR FEES	.00	159,209.87	.00	(159,209.87)	.0
	TOTAL DEPARTMENT 51	.00	164,134.77	.00	(164,134.77)	.0
	TOTAL FUND EXPENDITURES	.00	893,701.59	.00	(893,701.59)	.0
	NET REVENUE OVER EXPENDITURES	.00	(893,701.59)	.00	893,701.59	.0

CITY OF BETHEL
BALANCE SHEET
MARCH 31, 2019

GOVERNMENT-WIDE FIXED ASSETS

ASSETS

70-16100	LAND	39,481,783.50	
70-16150	ROADS/INFRASTRUCTURE	9,692,526.74	
70-16200	IMPROVEMENTS	2,003,840.31	
70-16300	BUILDINGS	12,542,773.01	
70-16500	MACHINERY & EQUIPMENT	4,454,331.60	
70-16600	VEHICLES-GENERAL	1,689,322.75	
70-16700	ACCUM DEPR- IMPROV	(393,226.71)	
70-16800	ACCUM DEPR- BUILDINGS	(6,114,357.36)	
70-16850	ACCUM DEPR- INFRASTRUCTURE	(9,224,851.25)	
70-17000	ACCUM DEPR- MACH EQUIP	(2,875,777.20)	
70-17100	ACCUM DEPR- VEHICLES	(1,379,404.27)	
70-18000	CONSTRUCTION IN PROGRESS	955,890.22	
	TOTAL ASSETS		50,832,851.34

LIABILITIES AND EQUITY

LIABILITIES

70-21000	INVEST FA-GENERAL FUND		59,303,304.87	
70-22000	INVEST FA-STATE GRANTS		10,478,797.51	
70-23000	INVEST FA-FEDERAL GRANTS		468,020.74	
70-24500	INVEST FA-LOCAL DONATION		5,000.00	
70-24700	INVEST FA-FLEET REP FUND		158,177.29	
70-25000	DONATION BY FED GOV'T		699,000.00	
	TOTAL LIABILITIES			71,112,300.41
	FUND EQUITY			
	UNAPPROPRIATED FUND BALANCE:			
70-39900	FUND BALANCE	(20,279,449.07)		
	REVENUE OVER EXPENDITURES - YTD			
	BALANCE - CURRENT DATE		(20,279,449.07)	
	TOTAL FUND EQUITY			(20,279,449.07)
	TOTAL LIABILITIES AND EQUITY			50,832,851.34

CITY OF BETHEL
BALANCE SHEET
MARCH 31, 2019

2016 HOMELAND SECURITY

	ASSETS			
71-10100	CASH IN COMBINED FUND		1,650.00	
	TOTAL ASSETS			1,650.00
	LIABILITIES AND EQUITY			
	FUND EQUITY			
	UNAPPROPRIATED FUND BALANCE:			
	REVENUE OVER EXPENDITURES - YTD	1,650.00		
	BALANCE - CURRENT DATE		1,650.00	
	TOTAL FUND EQUITY			1,650.00
	TOTAL LIABILITIES AND EQUITY			1,650.00

2016 HOMELAND SECURITY

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
71-42-411	2016 STATE HOMELAND SECURITY	.00	22,000.00	.00	(22,000.00)	.0
	TOTAL SOURCE 42	.00	22,000.00	.00	(22,000.00)	.0
	TOTAL FUND REVENUE	.00	22,000.00	.00	(22,000.00)	.0

2016 HOMELAND SECURITY

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	DEPARTMENT 52					
71-52-643	PLANNING/ENGINEERING	.00	20,350.00	.00	(20,350.00)	.0
	TOTAL DEPARTMENT 52	.00	20,350.00	.00	(20,350.00)	.0
	TOTAL FUND EXPENDITURES	.00	20,350.00	.00	(20,350.00)	.0
	NET REVENUE OVER EXPENDITURES	.00	1,650.00	.00	(1,650.00)	.0

FUND 80

	ASSETS		
80-12000	ASSETS-DEFERRED COMP PLAN	1,286,076.63	
	TOTAL ASSETS		1,286,076.63
	LIABILITIES AND EQUITY		
	LIABILITIES		
80-21000	OBLIGATION TO EMPLOYEES	1,286,076.63	
	TOTAL LIABILITIES		1,286,076.63
	TOTAL LIABILITIES AND EQUITY		1,286,076.63

CITY OF BETHEL
BALANCE SHEET
MARCH 31, 2019

BETHEL ENDOWMENT FUND

	ASSETS			
90-10100	CASH IN COMBINED FUND		1,453,883.67	
90-12503	INVESTMENT- AMLIP ENDOWMENT		436,535.18	
	TOTAL ASSETS			1,890,418.85
	LIABILITIES AND EQUITY			
	FUND EQUITY			
	UNAPPROPRIATED FUND BALANCE:			
90-39900	FUND BALANCES ACCOUNT	1,880,328.34		
	REVENUE OVER EXPENDITURES - YTD	10,090.51		
	BALANCE - CURRENT DATE		1,890,418.85	
	TOTAL FUND EQUITY			1,890,418.85
	TOTAL LIABILITIES AND EQUITY			1,890,418.85

BETHEL ENDOWMENT FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
	TRANSFERS					
90-46-990	INTERFUND TRANSFER OUT-GF70%	.00	.00	(19,778.00)	(19,778.00)	.0
	TOTAL TRANSFERS	.00	.00	(19,778.00)	(19,778.00)	.0
	MISCELLANEOUS					
90-49-487	INVESTMENT INCOME	.00	10,090.51	28,254.00	18,163.49	35.7
	TOTAL MISCELLANEOUS	.00	10,090.51	28,254.00	18,163.49	35.7
	TOTAL FUND REVENUE	.00	10,090.51	8,476.00	(1,614.51)	119.1
	NET REVENUE OVER EXPENDITURES	.00	10,090.51	8,476.00	(1,614.51)	119.1

DOWL

DRAFT MEMORANDUM

TO:	Peter Williams, City of Bethel Katie Winter, Village Safe Water
FROM:	Chase Nelson, P.E., DOWL
DATE:	March 25th, 2018
SUBJECT:	Bethel Heights Draft PER/EA Water and Sewer Main Preliminary Alternatives

The purpose and need of this project is to improve the existing piped water and sewer system in the Bethel Heights (BH) neighborhood and to provide piped service to the residents and businesses currently on hauled water and sewer in the Martina Oscar subdivision. The piped water and sewer system in the Bethel Heights Piped Water Supply (BHPWS) is at or near the end of its useful life, and growing portions of the system have degraded to the point the City is considering systematic rehabilitation and improvement options. Preliminary alternatives have been prepared for multiple water and sewer improvements to address the purpose and need. We have also considered how these alternatives would impact one of the City's long-term priorities; to bring more of the community onto the piped network. Special attention has been placed on the alternative's build-out potential to provide piped service to unconnected residents and businesses in neighboring Tundra Ridge and Uiviq subdivisions.

Preliminary analysis on five action alternatives and one no-action alternative have been performed. The narrative descriptions provided are followed by figures and conceptual level cost estimates. The alternatives presented are as follows:

Alternative 1 – No Action
Alternative 2 – Repair-In-Place
Alternative 3 – Construct Loop C, Extend Sewer, and Perform Spot Repair
Alternative 4 – Full System Replacement with Loop C Extension
Alternative 5 – Water and Sewer Main Replacement with Loop C Extension
Alternative 6 – Perform Spot Repair

<u>Alternative 1 – No Action</u>

In the no-action alternative, the City would continue to use the existing piped water and sewer system in Bethel Heights and provide hauled service to the residents and businesses not currently served by water and sewer pipes. It is assumed that the piped system would be operated as-is until the cost of O&M surpassed the cost of reverting and operating the entire BH subdivision on hauled service.

The City would continue to dispatch crews to thaw frozen pipes, to repair leaking pipe and replace system components such as hydrants, valves, and services on an as-needed or emergency basis. The City would continue to replace water and sewer haul trucks every fifteen years and continue to deliver water and sewer as they currently do. This alternative would result in minimal change to operations and practice for the near-term future. However, it would not address the issue of pipe settlement, pipe corrosion and coating degradation, high O&M costs of the neighborhood, and declining water quality. Capital costs associated with the no-build option include the purchase of two new water haul trucks to continue hauled service to Martina Oscar Subdivision.

Advantages of Alternative 1:

- Lowest capital cost of alternatives considered.

Disadvantages of Alternative 1:

- Risk of water main failure and impact to residents on entire loop (all or nothing nature of the looped system),
- Risk of sewer main failure and impact to upstream residents,
- Ongoing high operational costs of truck haul service to unconnected residents,
- Ongoing and increasing maintenance cost of 40+ year old piped system with frequent breakdowns, freezing pipe, and leak related issues.

Alternative 2 – Repair-In-Place

This alternative considers Cured-In-Place Pipe (CIPP) lining of the entire BHPWS pipe network and includes lining 28,000 LF of 6-inch sewer main, approximately 310 sewer service lines, and 30,500 LF of 6-inch water main and replacement of 310 water service connections. Electrical heat trace would be installed in the service lines and problem areas of the water/sewer mains. Heat trace wire could either be submerged in the pipe flow or laminated into the pipe lining during rehabilitation. This systematic rehabilitation could extend the useful life of the water mains by up to 40 years, and the sewer mains by up to 30 years depending on the condition of the insulation. Valves, hydrants, cleanouts, and other appurtenances would require replacement at various intervals to match the useful life of the rehabilitated pipe. Replacement of these appurtenances on a system-wide basis at the time of pipe rehabilitation is included in the alternative. Although this alternative is very costly up front, it would reduce the O&M cost to the City for the useful life of the piped system.

Advantages of Alternative 2:

- Re-uses existing pipe system and minimizes material waste,
- Reliably extends the useful life of existing system,
- Would result in improved water quality.

Disadvantages of Alternative 2:

- Does not serve the unconnected users in Martina Oscar subdivision or provide additional capacity for Tundra Ridge and Uiviq subdivisions future connection,
- Slightly reduces the pipe capacity by decreasing the internal diameter.
- Third highest capital cost of alternatives considered,
- Multiple-year construction timeframe,
- Costly and disruptive temporary water service and bypass sewer operations.

Alternative 3 – Construct Loop C Water Main, Extend Sewer, and Perform Spot Repair

This alternative considers construction of the previously studied Loop C extension (Larsen Consulting Group, 2012) which brings piped water and sewer to the approximately twenty-five additional properties within Bethel Heights currently served by truck-haul service, referred to as the Martina Oscar subdivision. These properties are located on Akula Court, Manignaq, and Ptarmigan Street. Construction of Loop C water main as described in the LCG report would split the existing Loop A just south of the junction of Akakeek Street and Delapp Drive near the boardwalk and extend separate source and return lines to the Bethel Heights Water Treatment Plant (BHWTP). This extension would reduce the length of the existing 20,700 linear feet (LF) Loop A by 9,300 LF, and create an independent Loop C, allowing all three loops to operate in a lower and more efficient pressure range. From the prior studies and hydraulic modeling done as part of the LCG PER it was recommended to install HDPE pipe in the new Loop C water main construction to contribute to a reduction in friction head losses and contribute to an overall reduction in operating cost of the circulation pumps.

Spot repair performed on the existing problem areas would focus on reducing the causes of frequent pipe freeze ups, leaks, and settling pipe supports. The freeze problem is common in the sewer service lines and mains and appears to be correlated with areas of settled pipe supports and sagging pipes which no longer maintain a consistently positive drainage grade. The suggested repairs include replacement of the sewer main and service line segments and installation of additional pile supports to prevent future low spots in the pipe. Electrical heat trace would be installed in the service lines and water/sewer mains either submerged in the carrier pipes or built into the new pipe insulation during manufacture. Problem areas indicated by the City include an estimated 35 sewer service lines, and 4,400 LF of sewer main which would be replaced. Combined water and sewer service lines would be used in this alternative to reduce the amount of arctic pipe materials, heat trace footage, and to reduce the amount of pipe space required at each residence.

Advantages of Alternative 3:

- Converts up to 25 hauled services to the piped network,
- Reduces O&M cost by eliminating hauled services in subdivision,
- Lowest capital cost of the alternatives which serve the Martina Oscar subdivision,
- Would include future capacity to connect Tundra Ridge and Uiviq subdivisions,
- Potentially constructed in a single construction season,
- Reduces high operating pressure of Loop A,
- Enhances flow balance between the circulation loops,
- Improves resiliency by breaking the project area into three independent water main loops.

Disadvantages of Alternative 3:

- Does not address the non-repair area pipes and services,
- Creates a patchwork of varying age system components,
- Disruptive temporary water service and bypass sewer operations.

Alternative 4 – Full System Replacement with Loop C Extension

This alternative considers full replacement of the existing piped water and sewer infrastructure in the project area as a single phased project over multiple construction seasons and includes demolition and replacement of both the existing water and sewer mains, services, and appurtenances as well as construction of the Loop C extension for the 25 services on hauled-water in the Martina Oscar subdivision. Electrical heat trace would be installed in the service lines and new water/sewer mains outfitted with glycol heated circulation lines. Replacing the existing steel pipe with HDPE arctic pipe would require installing additional pipe supports to provide 10 feet spacing to prevent pipe sagging as recommended by the manufacturer. The capital cost of this total-replacement is the highest of the alternatives but would provide an opportunity to improve the system design, reduce O&M costs, and provide build out potential to serve the Uiviq and Tundra Ridge subdivisions. It would also reduce the space requirements of the pipe network by combining water and sewer service lines into a single arctic pipe and eliminate the patchwork of varying age components and segments of the system.

Advantages of Alternative 4:

- System-wide replacement resulting in lowest O&M cost of the alternatives,
- Would result in improved water quality and reliability for residents,
- Would result in fewer pipe freeze ups, leaks, and O&M effort,
- Enhances flow balance between the circulation loops,
- Improves resiliency by breaking the project area into three independent water main loops.

Disadvantages of Alternative 4:

- Highest capital cost of alternatives,
- Multiple-year construction timeframe,
- Very disruptive and costly temporary water service and bypass sewer operations,
- Decommissions the existing pipe network which may have useful life remaining.

Alternative 5 – Water and Sewer Main Replacement with Loop C Extension

This alternative considers full replacement of the existing piped water and sewer mains in the project area as a single phased project and construction of Loop C extension. This alternative does not consider replacement of the existing service lines. Otherwise, this alternative would represent the same work on the water and sewer mains and appurtenances, including additional pipe supports, environmental Impacts, land requirements, and sustainability considerations as Alterative 4.

Advantages of Alternative 5:

- Nearly a system-wide replacement resulting in lowered O&M cost,
- Would result in improved water quality and reliability for residents,
- Would result in fewer pipe freeze ups, leaks, and O&M effort,
- Enhances flow balance between the circulation loops,
- Improves resiliency by breaking the project area into three independent water main loops.

Disadvantages of Alternative 5:

- Second highest capital cost of alternatives,
- Multiple-year construction timeframe,
- Very disruptive and costly temporary water service and bypass sewer operations,
- Does not directly address service line freeze up issues,
- Decommissions the existing pipe network which may have useful life remaining.

Alternative 6 – Perform Spot Repair

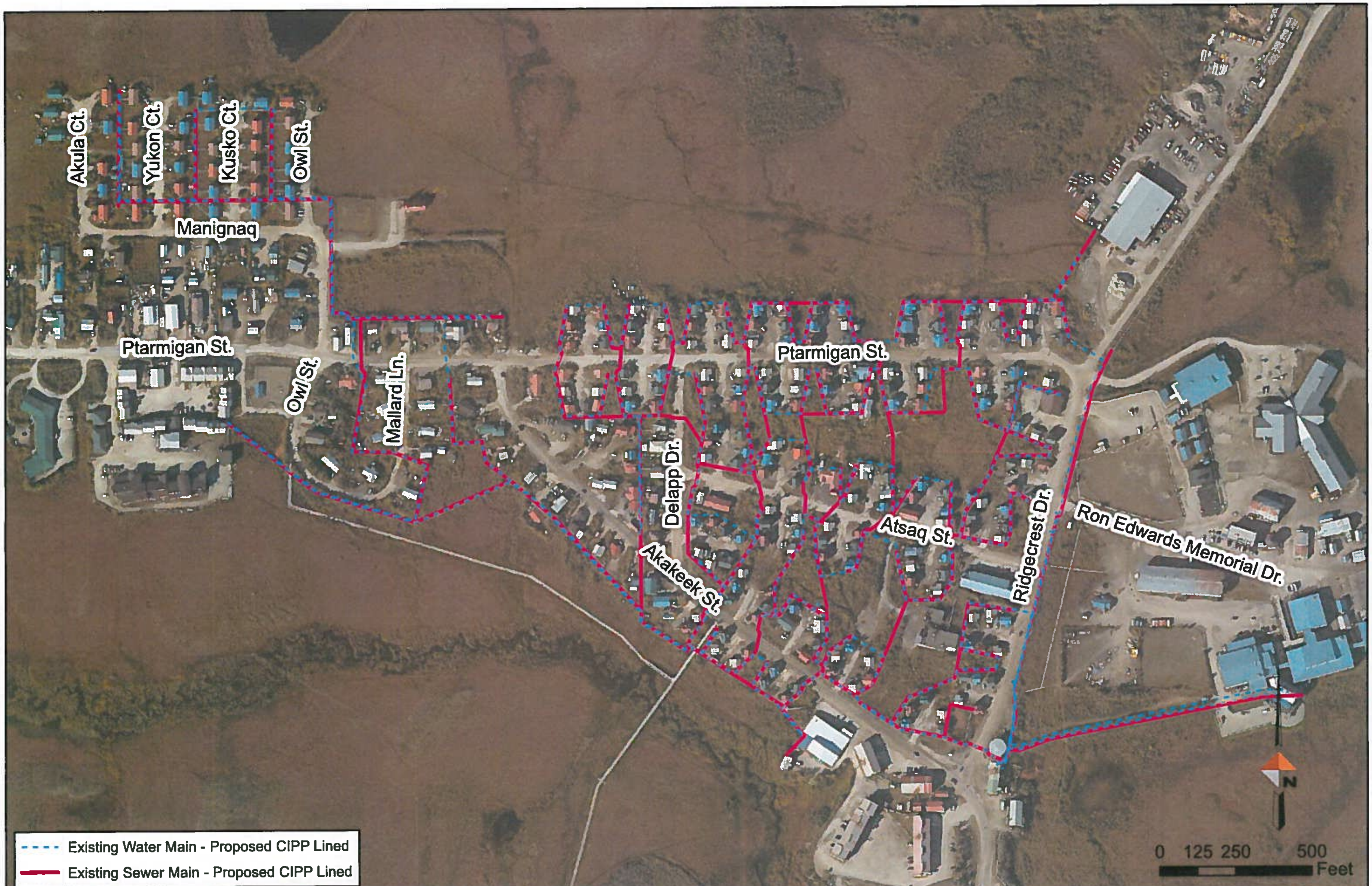
This alternative focuses on the repair portion of Alternative 3 and focuses on reducing the causes of frequent pipe freeze up. The freeze problem is common in the sewer service lines and mains and appears to be correlated with areas of settled pipe supports and sagging pipes which no longer maintain a positive drainage grade. The suggested repairs include replacement of the sewer main and service line segments and installation additional pile supports to prevent future low spots in the pipe. Based on problem areas indicated by the City, an estimated 35 sewer service lines, and 4,400 LF of sewer main would be replaced. Electrical heat trace would be installed in the service lines and water/sewer mains either submerged in the carrier pipe or built into the new pipe insulation during the pipe manufacture. Combined water and sewer service lines would be used in this alternative to reduce the amount of arctic pipe materials, heat trace footage, and to reduce the amount of pipe space required at each residence. Containing both water and sewer lines in a single insulated pipe with the heat trace element would contribute to energy savings during the freezing months.

Advantages of Alternative 6:

- Lowest capital cost of all the “build” alternatives,
- Addresses the immediate water/sewer main and service line freeze up issue,
- Minimizes the temporary water service effort.

Disadvantages of Alternative 6:

- Does not provide piped water and sewer to the 25 services in the Martina Oscar subdivision, high O&M costs remain,
- Does not expand the system capacity for future connection of Tundra Ridge and Uiviq subdivisions,
- Highest O&M cost of all the “build” alternatives.



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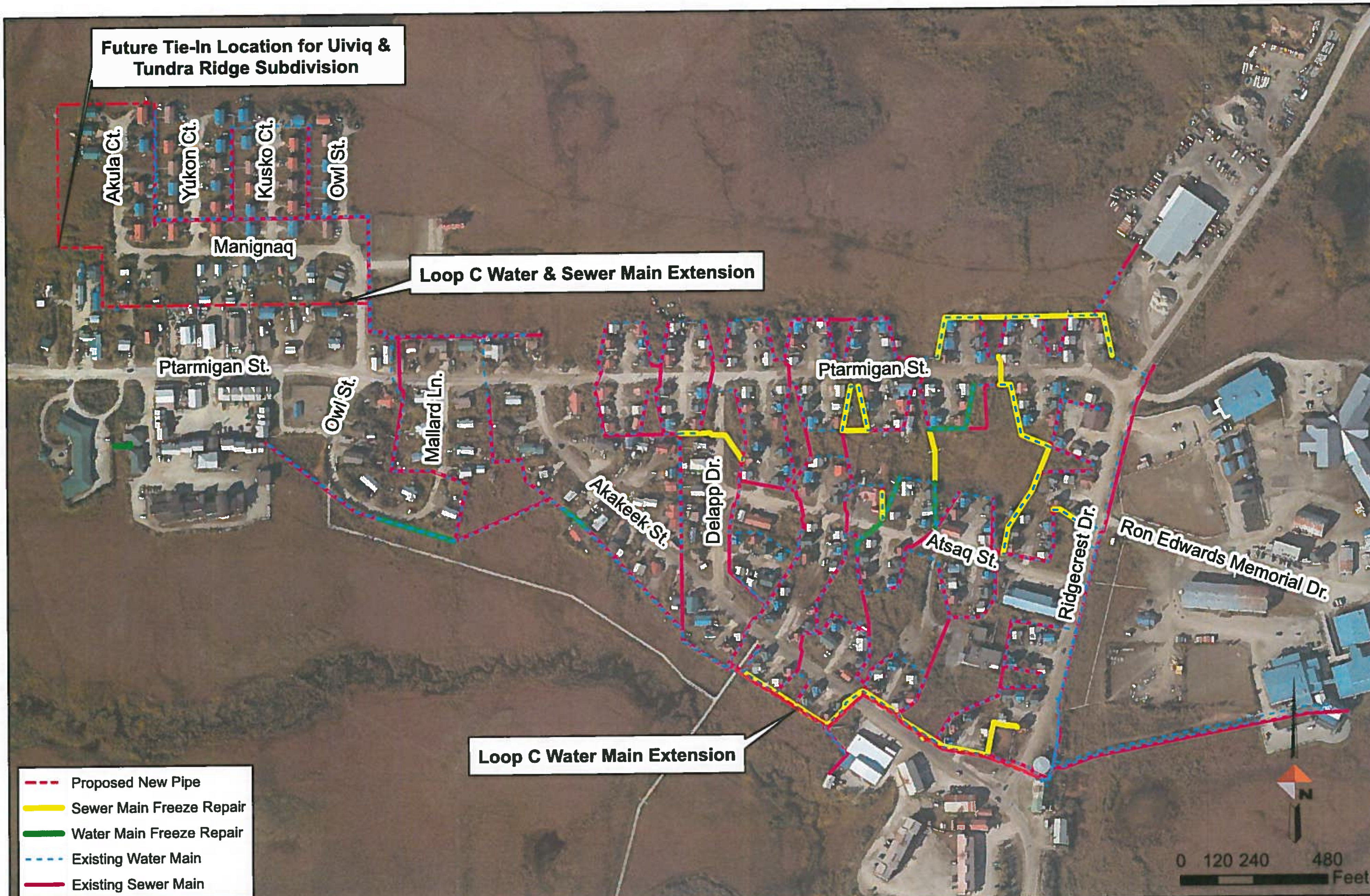
Alternative 2 - "Repair In-Place"
Bethel Heights Water & Sewer Improvements
Bethel, Alaska

PROJECT	1529.50144.01
DATE	Mar 21, 2019

Figure 1

Q:\29\50144-01\60GIS\Alternative 2 - Repair In Place.mxd Mar 21, 2019 2:57:07 PM User: cmaus



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Alternative 3 - Construct Loop C, Extend Sewer & Perform Spot Repair

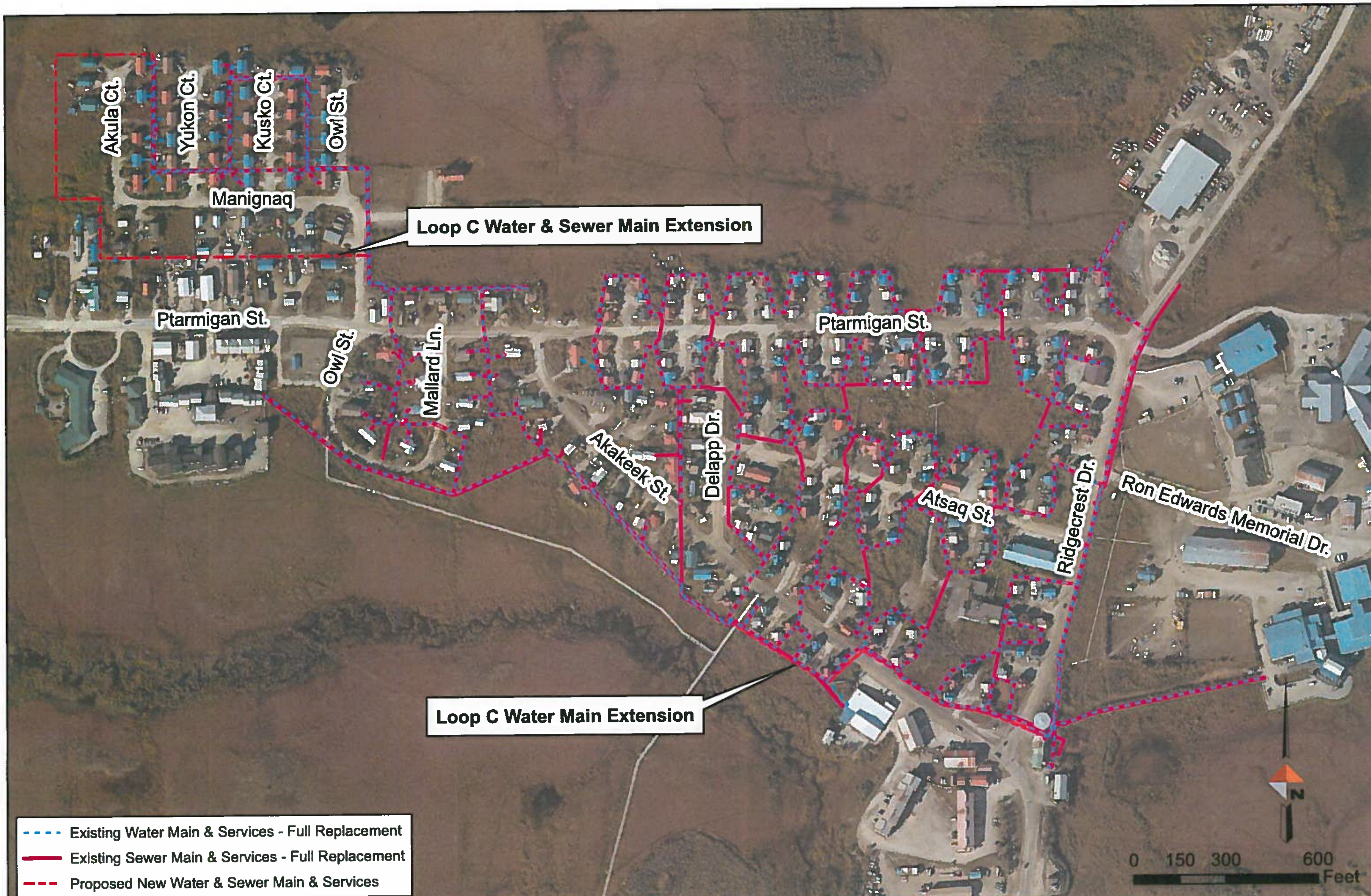
Bethel Heights Water & Sewer Improvements

Bethel, Alaska

PROJECT	1529.50144.01
DATE	Mar 21, 2019

Figure 2

Q:\29\50144-01\60GIS\Alternative 3 - Construct Loop C + Spot Repair.mxd Mar 21, 2019 2:59:49 PM User: cmaus



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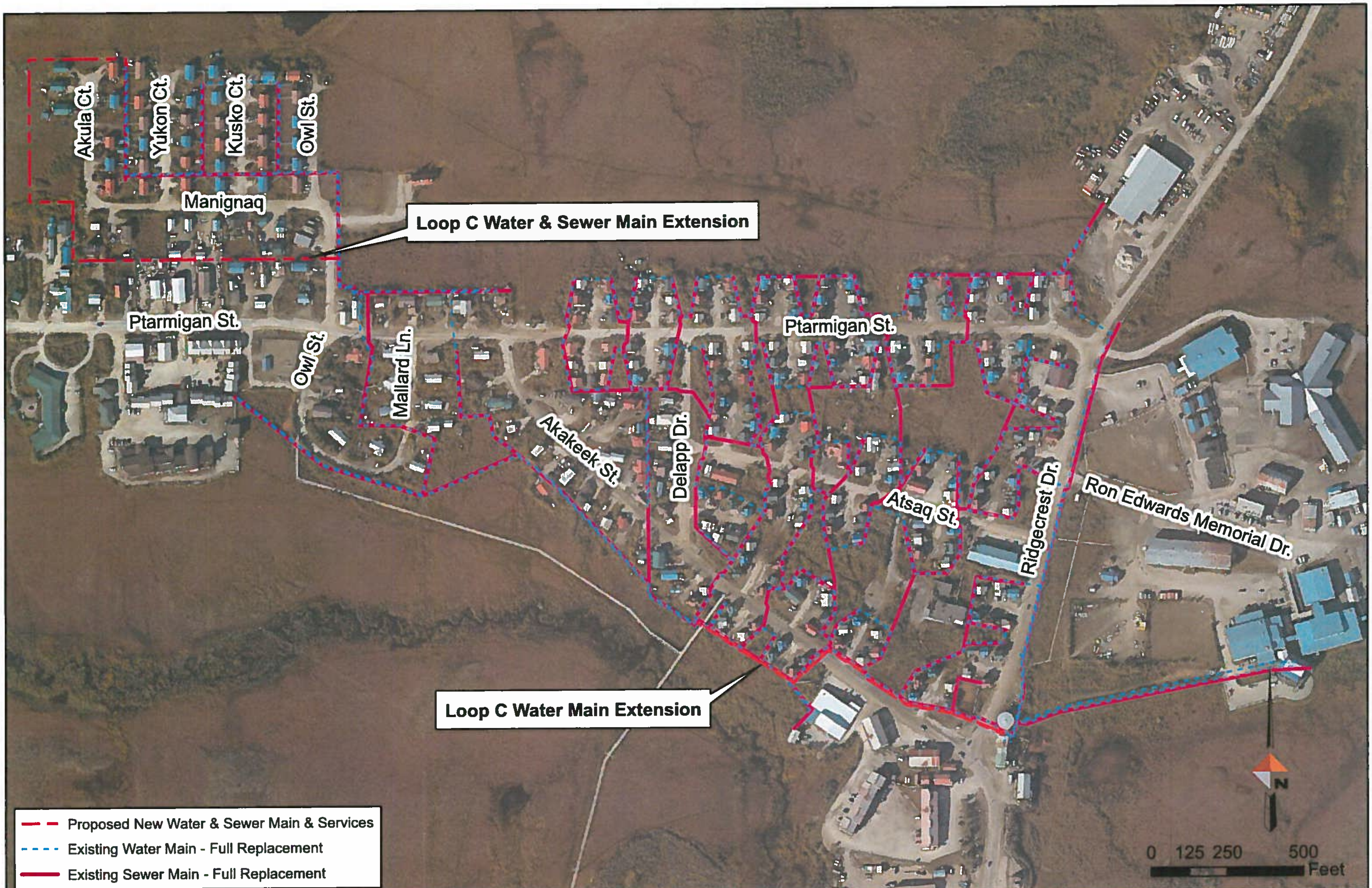
Alternative 4 - Replace All Water & Sewer Mains & Services
Bethel Heights Water & Sewer Improvements
Bethel, Alaska

PROJECT	1529.50144.01
DATE	Mar 21, 2019

Figure 3

Q:\29\50144-01\60GIS\Alternative 4 - Full System Replacement.mxd Mar 21, 2019 3:00:34 PM User: cmaus



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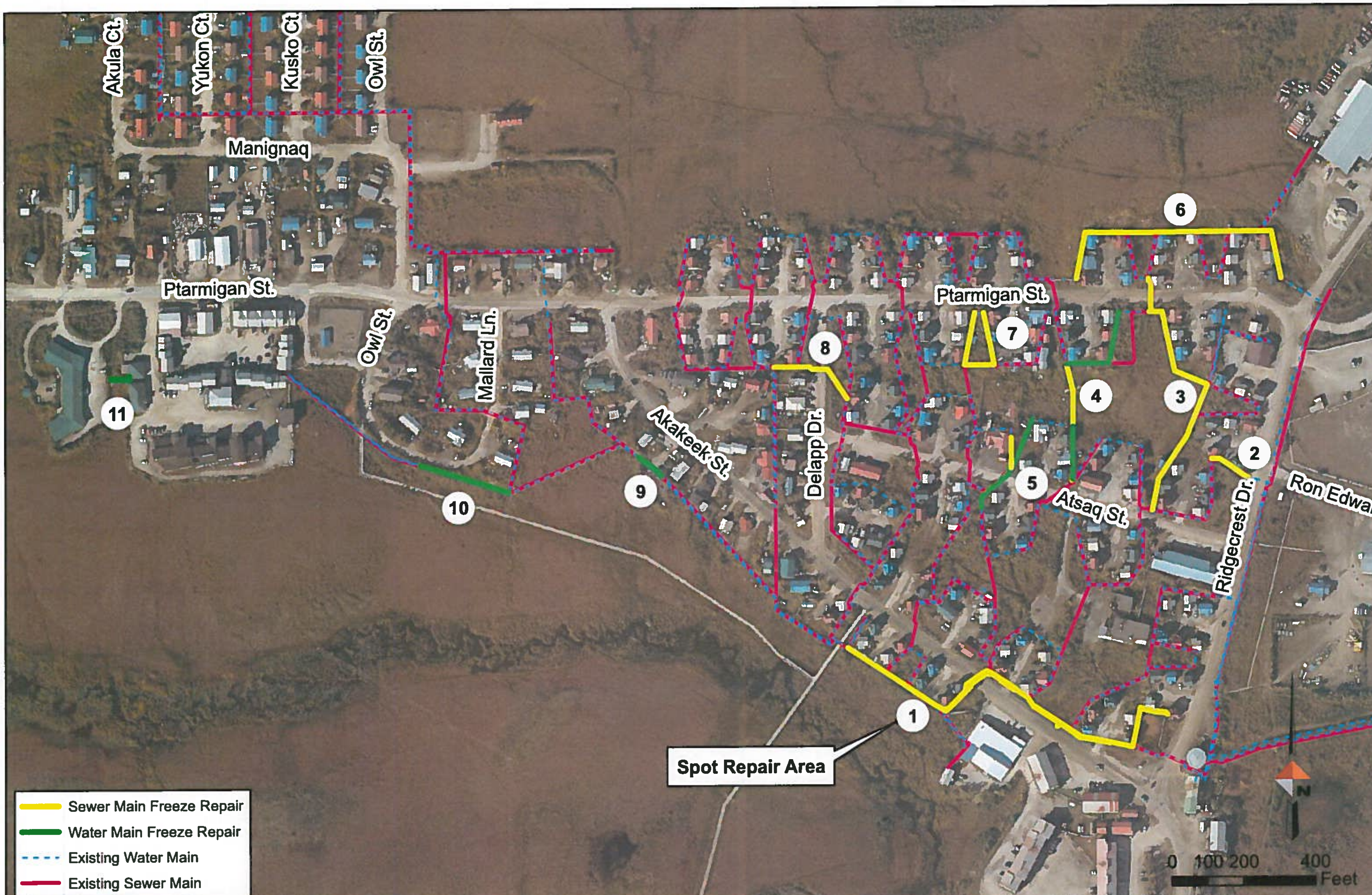
Alternative 5 - Replace All Water & Sewer Mains
Bethel Heights Water & Sewer Improvements
Bethel, Alaska

PROJECT	1529.50144.01
DATE	Mar 21, 2019

Figure 4

Q:\29\50144-01\60GIS\Alternative 5 - Replace Water & Sewer Mains Only.mxd Mar 21, 2019 3:01:28 PM User: cmaus



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Alternative 6 - Spot Repair of Problem Areas
Bethel Heights Water & Sewer Improvements
Bethel, Alaska

PROJECT	1529.50144.01
DATE	Mar 21, 2019

Figure 5

Q:\29\50144-01\60GIS\Alternative 6 - Spot Repair of Problem Areas.mxd Mar 21, 2019 3:02:17 PM User: cmaus

Alternatives Cost Estimate Summary		
	Construction Cost	
Alternative 1: No-Build	$	500,000
Alternative 2: Repair-In-Place	$	37,783,000
Alternative 3: Construct Loop C Water & Sewer, Perform Spot Repair	$	14,118,000
Alternative 4: Full System Replacement with Loop C Extension	$	66,927,000
Alternative 5: Water & Sewer Main Replacement with Loop C Extension	$	57,267,000
Alternative 6: Perform Spot Repair	$	7,882,000

Alternative 1: No-Build				
Item	**Quantity**	**Unit**	**Unit Price**	**Total Cost**
New Water/Sewer Haul Truck	2	EA	$ 250,000	$ 500,000
Sub-total of Construction Costs				**$ 500,000**

Alternative 2: Repair-In-Place				
Item	**Quantity**	**Unit**	**Unit Price**	**Total Cost**
Existing 6" Sewer Main - CIPP Lining	28,000	LF	$ 225	$ 6,300,000
Existing 4" Sewer Service Line - CIPP Lining	310	EA	$ 12,500	$ 3,875,000
Existing 6" Water Main - CIPP Lining	31,200	LF	$ 190	$ 5,928,000
Pit Orifice, Remove & Replace	310	EA	$ 1,200	$ 372,000
Hydrant, Remove & Replace	38	EA	$ 10,000	$ 380,000
Valves and Appurtenances, Remove & Replace	1	LS	$ 450,000	$ 450,000
HDPE Service Line Rehabilitation	310	EA	$ 1,800	$ 558,000
Submersible Heat Trace System	22,450	LF	$ 12	$ 270,000
Electrical Services & Controls	335	EA	$ 1,200	$ 402,000
Steel Piles & Pipe Supports	400	EA	$ 3,000	$ 1,200,000
Cased Street Crossing, Remove & Replace	26	EA	$ 14,000	$ 364,000
Easement Obstruction Clearance	25	EA	$ 10,000	$ 250,000
Temporary Water and Sewer Service	310	EA	$ 6,000	$ 1,860,000
			Sub-total of Construction Costs	**$ 22,209,000**
			Mobilization/Demobilization (7.5% of Subtotal)	$ 1,666,000
			Taxes, Bonds, Insurance (5% of Subtotal)	$ 1,111,000
			Traffic Control and Public Relations (5% of Subtotal)	$ 1,111,000
			Construction Surveying (3% of Subtotal)	$ 667,000
			Preparation of SWPPP (1% of Subtotal)	$ 223,000
			Subtotal	**$ 26,987,000**
			Design (10%)	$ 2,699,000
			Construction Administration (10%)	$ 2,699,000
			Contingency (20%)	$ 5,398,000
			Total	**$ 37,783,000**

Alternative 3: Construct Loop C Water & Sewer, Perform Spot Repair				
Item Description	**Quantity**	**Unit**	**Unit Price**	**Total Cost**
Sewer Service Connection, Remove	35	EA	$ 2,000	$ 70,000
Water & Sewer Services, Construct New (dual)	60	EA	$ 20,000	$ 1,200,000
Remove Existing Arctic Water Main	1,300	LF	$ 50	$ 65,000
Remove Existing Arctic Gravity Sewer Main	4,400	LF	$ 50	$ 220,000
Installation of Arctic Water Main	6,000	LF	$ 250	$ 1,500,000
Installation of Arctic Gravity Sewer Main	6,500	LF	$ 275	$ 1,788,000
Steel Piles & Pipe Supports	610	EA	$ 3,000	$ 1,830,000
Submersible Heat Trace System	8,700	LF	$ 12	$ 105,000
Electical Service & Controls	68	EA	$ 12,000	$ 812,000
Cased Street Crossing	7	EA	$ 10,000	$ 70,000
Cased Driveway Crossing	7	EA	$ 4,000	$ 28,000
Hydrants, Furnish & Install New	10	EA	$ 10,000	$ 100,000
Easement Obstruction Clearance	10	EA	$ 10,000	$ 100,000
Loop C Circulation Pump and Appurtenances	1	EA	$ 200,000	$ 200,000
Temporary Water & Sewer Service	35	EA	$ 6,000	$ 210,000
			Sub-total of Construction Costs	**$ 8,298,000**
			Mobilization/Demobilization (7.5% of Subtotal)	$ 623,000
			Taxes, Bonds, Insurance (5% of Subtotal)	$ 415,000
			Traffic Control and Public Relations (5% of Subtotal)	$ 415,000
			Construction Surveying (3% of Subtotal)	$ 249,000
			Preparation of SWPPP (1% of Subtotal)	$ 83,000
			Subtotal	**$ 10,083,000**
			Design (10%)	$ 1,009,000
			Construction Administration (10%)	$ 1,009,000
			Contingency (20%)	$ 2,017,000
			Total	**$ 14,118,000**

Alternative 4: Full System Replacement with Loop C Extension				
Item	**Quantity**	**Unit**	**Unit Price**	**Total Cost**
Remove Existing Arctic Water Main	20,700	LF	$ 50	$ 1,035,000
Remove Existing Arctic Water Service Lines	310	EA	$ 2,000	$ 620,000
Remove Existing Arctic Gravity Sewer Main	28,000	LF	$ 50	$ 1,400,000
Remove Existing Arctic Gravity Sewer Service Lines	310	EA	$ 2,000	$ 620,000
Install 6x15 HDPE Arctic Water Main	12,700	LF	$ 250	$ 3,175,000
Install 8x15 HDPE Arctic Water Main	13,000	LF	$ 350	$ 4,550,000
Install 6x15 Arctic Gravity Sewer Main	30,100	LF	$ 275	$ 8,278,000
Water & Sewer Services, Construct New (dual)	335	EA	$ 20,000	$ 6,700,000
Valves and Appurtenances, Remove & Replace	1	LS	$ 450,000	$ 450,000
Steel Piles & Pipe Supports	1,770	EA	$ 3,000	$ 5,310,000
Rehabilitate Existing Steel Piles & Pipe Supports	1,560	EA	$ 1,200	$ 1,872,000
Submersible Heat Trace System	16,750	LF	$ 12	$ 201,000
Electical Service & Controls	335	EA	$ 1,200	$ 402,000
Glycol Boiler System	1	LS	$ 500,000	$ 500,000
Glycol Circulation Line	55,800	LF	$ 18	$ 1,005,000
Cased Street Crossing, Remove & Replace	26	EA	$ 14,000	$ 364,000
Cased Driveway Crossing	10	EA	$ 7,000	$ 70,000
Hydrants, Furnish & Install New	48	EA	$ 10,000	$ 480,000
Easement Obstruction Clearance	25	EA	$ 10,000	$ 250,000
Loop C Circulation Pump and Appurtenances	1	LS	$ 200,000	$ 200,000
Temporary Water & Sewer Service	310	EA	$ 6,000	$ 1,860,000
			Sub-total of Construction Costs	**$ 39,342,000**
			Mobilization/Demobilization (7.5% of Subtotal)	$2,951,000
			Taxes, Bonds, Insurance (5% of Subtotal)	$1,968,000
			Traffic Control and Public Relations (5% of Subtotal)	$1,968,000
			Construction Surveying (3% of Subtotal)	$1,181,000
			Preparation of SWPPP (1% of Subtotal)	$394,000
			Subtotal	**$ 47,804,000**
			Design (10%)	$ 4,781,000
			Construction Administration (10%)	$ 4,781,000
			Contingency (20%)	$ 9,561,000
			Total	**$ 66,927,000**

CITY OF BETHEL
Fire Department

William F. Howell III, Fire Chief
P.O. Box 1388, Bethel, Alaska 99559
Phone: (907)-543-2131
Fax: (907)-543-2702
bhowell@cityofbethel.net

Celebrating 50 Years of Service

DATE: April 2, 2019

TO: Pete Williams, City Manager

FROM: Bill Howell, Fire Chief

SUBJECT: Management Report, March 2019

Current Events

- Bethel Fire fighters and Utilities personnel tested hydrants on the Institutional Corridor (IC) water system. Several of these hydrants demonstrated flows in excess of 1000 gallons per minute.
- The department is assisting in scheduling hearing testing for May 20-22, 2019.
- We are working with representatives of the Lower Kuskokwim School District to upgrade fire protection systems including a new water storage tank, address signage, hydrant plans, and fire access roads.
- The annual Camai festival was a wonderful success this year. Our staff and volunteers performed safety inspections and alarm tests prior to the commencement. There were no significant EMS or fire incidents during the festival.

Community Planning/Preparedness

- During March, 50 address plaques were ordered for residents and businesses. The department has ordered 740 address signs since inception of the program. For those needing assistance, the department has installed approximately 10% of these signs at the request of the property owners. Overall, reaction to the updated ordinance has been overwhelmingly positive. The department also oversees and facilitates ordering of commercial signs with an Anchorage vendor.
- The Department is working with the administration to update the City of Bethel Emergency operations plan.

- The Department is assisting administration with the cleanup and disposal of a release of Muriatic Acid inside a storage container at the pool. The storage container was secured by BFD personnel with a Knox padlock until City personnel receive the proper training to neutralize and dispose of the materials.

- Bethel Fire Department has been selected as a test site for the new Medicaid supplemental reimbursement program (GEMT). Being part of this pilot will allow Bethel to shape the program to meet Bethel's needs. GEMT legislation (HB 176) was signed into law in June of this year. This law allows municipal ambulance services to receive reimbursement of 50% or more of the uncompensated cost (UCC) of providing ambulance service.

  Bethel's ambulance service costs the City around $1500 per transport. The City receives about $400 from Medicaid per transport. The City would be able to receive reimbursement for at least half of the UCC, $1100. Current estimates suggest as much as 150K-200K in revenue from this program. These funds must be used for EMS purposes. The Department is waiting for further information on steps needed to participate

Training

- On 03/05/19 at 7:00 p.m., an EMT Meeting was held at the fire station. Responders reviewed care and treatment for individuals in cardiac arrest.

- On 03/14/19 at 7:00 p.m., a Fire Meeting was held at the fire station. Responders reviewed forcible entry tools and techniques for gaining entry into structures.

- On 03/19/19 at 7:00 p.m., an EMT Meeting was held at the fire station. Responders reviewed the assessment and treatment of individuals experiencing altered mental status.

- On 03/28/19 at 7:00 p.m., the Fire Meeting was cancelled.

- Five candidates are progressing through their Firefighter-1 training. Recent topics of instruction include Fire Behavior, Building Construction, Portable Fire Extinguishers, Tools and Equipment, Ropes and Knots, Response and Size-Up, Forcible Entry, Ladders, and Search and Rescue. The course will conclude on June 8, 2019 with State of Alaska Written and Practical Skills Examinations.

- Captain Solesbee has scheduled a Firefighter-2 course for June 2019. This course will deliver advanced training in the Incident Command System, Foam Application, Coordinating a Fire Attack, and Vehicle Extrication.

- Instructors from the United States Coast Guard delivered an Ice/Water Rescue course to fire department responders on March 21, 2019. Multiple paid and volunteer Fire Department and Bethel Search and Rescue personnel gained valuable knowledge and skills from this training.

- EMI-Alaska, Inc. will instruct a 16-hour HAZWOPER course to complete the 40-hour HAZWOPER training for City of Bethel personnel on April 10-11, 2019.

- Captain Solesbee attended a 4-day course at the Anchorage Police Department Training Center for the Reid Technique of Investigative Interviewing and Advanced Interrogation. This training will assist the department in investigating fire incidents.

Responses

- Between 03/01/19 and 03/31/19 the Bethel Fire Department responded to 131 EMS and 16 Fire incidents.

- During this period, 62 EMS incidents (47.3%) were alcohol-related.

- On 03/05/19 at 6:27 p.m. firefighters responded to East Avenue for the report of a steam bath fire. Upon arrival, Firefighters observed a fully involved steam bath.

- On 03/07/19 at 6:32 p.m. medics responded to Yukon-Kuskokwim Correctional Center for the report of a person experiencing respiratory distress. The patient was assessed, administered oxygen, and transported to the hospital.

- On 03/10/19 at 10:00 p.m. firefighters responded to Bethel Regional High School for the report of smoke. Upon arrival, no smoke was observed. Firefighters returned to quarters.

- On 03/11/19 at 4:51 a.m. firefighters responded to AVCP Apartments for the report of a possible propane leak. Upon arrival, no leak was located. Firefighters returned to quarters.

- On 03/16/19 at 12:40 p.m. medics responded to Larson Subdivision for the report of a person with a self-inflicted gunshot wound. The patient was assessed and transported to the hospital.

- On 03/16/19 at 9:00 p.m. medics responded to area of Q2 for the report of two people injured when their ATV collided with a vehicle. The patients were assessed and transported to the hospital.

- On 03/20/19 at 9:48 p.m. medics responded to 105 Atsaq Road for the report of a CPR in progress. Medics performed CPR and transported the patient to the YKDRH Emergency Department. The patient was pronounced deceased by Emergency Department providers shortly after arrival.

- On 03/25/19 at 11:50 a.m. medics responded to Kilbuck Street for the report of a person vomiting blood. The patient was assessed and transported to the hospital.

Budget/Financial

- The department is operating within budget.
- The proposed FY 2020 budget was submitted to the manager for review.

Grants

- The Department was awarded funding through the Volunteer Fire Assistance program for $7,470, for three sets of firefighting turnouts. Due to Federal budget cuts to the VFA program, this award was cut in half.
- The Department applied for and passed the first round of approval the Phase 18 Code blue Grant for $45,000 for the remount of Medic-5 to a new chassis. Funds have been awarded and will be reimbursed once expenditures are made.
- The Department was awarded $7,500 in Code Blue grant funding for a new power stretcher for Medic-6. The YKHC EMS Department administers this grant and BVESA has committed matching funds. The stretcher is in service in the new ambulance. We are waiting for invoice to make final payment and close the grant.

Staffing/recruitment

- The Department is fully staffed effective November 1, 2018.
- All past due employee evaluations are complete.

Vehicles & Equipment

- A bill of sale and title was provided to administration to dispose of E-28. Once signed the surplus fire vehicle will be property of the Native village of Napaimute.
- The new ladder truck is receiving warranty repair for a problem with the nozzle-nesting feature and repairs to the Compressed Air Foam (CAFS) compressor. We are outfitting the new ladder truck with firefighting and rescue equipment.

FIRE DEPARTMENT VEHICLE STATUS			
Vehicle	**Type**	**Year**	**Status**
Medic 4	Ambulance	1999	*(Backup ambulance)In service, Airbags repaired.*
Medic 5	Ambulance	2003	In service. Frequent no starts/dead batteries. (Plan to remount to new Dodge chassis in 2018/2019)
Medic 6	Ambulance	2017	*(Frontline Ambulance) In service.*
Engine 4	Pumper	2013	*(Frontline pumper)* In service, Seat belt sensor silenced but still needing repair by V&E. DEF tank heater malfunction parts on order.
Engine 3	Pumper	1986	*Being outfitted as a tender and water supply unit. 3000 feet of LDH.* (Poor overall condition needs replacement) Generator mounting parts ordered for instalation
Truck 1	Ladder Truck	2017	Outfitting, in service
Com 1	Pickup	2014	In service
Com 2	Pickup	2004	In service.
Tanker 1	Tanker (1500 gallon)	1980	Out of Service
Truck 1	Ladder Truck	1980	Out of Service

MEMORANDUM

DATE: April 2, 2019

TO: Peter Williams, City Manager

FROM: John Sargent, Grant Manager

SUBJECT: Grant Manager's Report – April 9, 2019 Bethel City Council Meeting

Sanitation Deficiency System Projects

With only three week's notice ahead of the April 1 deadline, the City Manager, Public Works Director, the DOWL engineer, and I sat down on March 25 to discuss the water and sewer projects that should be included in the City's Sanitation Deficiency System database entry. The Village Safe Water engineer assigned to Bethel has an April 1 deadline to enter project details. The system then scores the projects via the pre-programmed parameters and spits out the results on all 650 or so statewide projects. If Bethel's projects score high enough relative to the funding available, the City will be issued a grant award.

The City decided to request funding for the following projects:

1. Two lift station electric panels ($145,200)
2. Heat Trace ($250,000)
3. AVCP East and AVCP West Lift Station Safety Installations ($100,000)
4. Avenues Design ($856,209)
5. New Utility Service Trucks ($120,000)

Bethel's projects may not score high on health and safety factors, one of the heavily weighted criterion.

STIP Projects

The City is working with the Department of Transportation and Public Facilities and DOWL transportation planner to zero in on one or more roads that might score well during review of the City's application for 2020-2023 Statewide Transportation Improvement Plan. One road under consideration is Akakeek that runs from Ridgecrest Drive to Ptarmigan Street in front of BNC Apartment complex and AC Quickstop. The project might entail tearing the road down and rebuilding it per an engineered design. STIP applications are due May 15, 2019.

Grant Projects

Lift Station E-Panels and "New" Bethel Main

The City requested $479,000 in additional Village Safe Water funds to complete the Bethel Lift Station Improvement project, which includes new electric panels for five lift stations and rehabilitation of the Bethel Main Lift Station. The funds are needed to cover the cost of construction over the City's current approved grant amount ($259,000) and electric panels ($220,000) for two more lift stations: City Hall and Public

Works building. The Program Manager at the Village Safe Water Program plans to reallocate unused project funds to meet the City of Bethel's request.

City of Bethel
Grant Summary
Fiscal Year 2019

Preparing

Sponsor	Name	Products/Services	City Depts. (Partners)	Date	$ Grant $ City Match
AK Dept. of Transportation & Public Facilities	STIP – Statewide Transportation Improvement Program	Transportation improvements in Bethel (e.g., roads/trails)	Public Works	5/15/19	TBD
United States Dept. of Agriculture-Rural Development	Water and wastewater grant/loan program	Piped water and sewer system in The Avenues subdivision	Public Works	Target 1/31/19	$13,321,000 $306,000

Submitted in Fiscal Year 2019

Most recent first

Sponsor	Name	Products/Services	City Depts.	Date	$ Grant $ Match
Village Safe Water Program, AK Dept. of Environmental Conservation	Sanitation Deficiency Database entries	Heat trace, two utility service trucks, lift station safety installs, Avenues proj. design	Public Works	4/1/19	$1,546,209 $0 expected
AK Dept. of Envior. Cons., Village Safe Water Program	Infrastructure Protection Funding	Heat trace from FAA lift station to Q2 lift station.	Public Works	2/8/19	$127,500 $22,500
Alaska Division of Homeland Security and Emerg. Mgmt.	State Homeland Security Grant Program	Interoperable Comm. Plan, thermal imager, fencing for water tanks, foam extinguishers, Continuity of Op. Plan.	Fire, Public Works	1/31/18	$163,732 0
State of Alaska	Capital Budget Requests	Avenues water and sewer project, Bethel Heights Water Loop A, Dust Control, City Hall Roof	Public Works	12/18	$20,743,645
AK Dept. of Transportation & Public Facilities	Community Transportation Grant	Operate Bethel Transit System	Public Works, Transit Division	12/17/18	$316,832 $86,381

Approved in Fiscal Year 2019				Most recent first	
Sponsor	**Name**	**Products/Services**	**City Depts.**	**Date**	**$ Grant**
Alaska Dept. of Environmental Conservation	Alaska Village Safe Water Program	Preliminary Engineering Report & Environmental Report for Bethel Heights Sewer System	Public Works	11/27/18	$75,000

Not Approved in Fiscal Year 2019				Most recent first	
Sponsor	**Name**	**Products/Services**	**City Depts.**	**Date**	**$ Grant**

CITY OF BETHEL
Post Office Box 1388
Bethel, Alaska 99559
Phone: 907- 543- 2047

TO: City Manager
FROM: Human Resources
SUBJECT: February Managers Report

DATE: 29 March 2019

Position	Number of Vacancies	Number of New Applications	Number Hired During Period	Number of Vacancies Remaining	Applicants in Review
Driver Hauled	5	2	0	5	2
Bldg Maint Wkr	1	0	0	1	2
Util Maint Wkr	1	0	0	1	0
Police Officer III	2	0	0	2	2
TOTALS	**9**	**2**	**0**	**9**	**6**

Applications and Hiring:

A new Finance Director was selected and will start 1 April.

HR received a total of 8 **Applications** in March

From those 8 Applicants:

Two applications for hauled utility driver were received 27 March and are under review for hire.

Two police officer candidates are currently undergoing background reviews.

We currently have 4 job positions with a total of 9 openings, with 6 applications under review as follows:

Driver Hauled Utility (5 positions): Currently announced with two pending review

Utility Maint Wkr: Announced, two pending review

Building Maint Wkr: Announced

Police Officer III: two pending background investigations

Firefighter positions remain as open-continuous regardless of percentage of fill.

BEACON Programs:

There were no test conducted during the month of March

Reports of Injury:

There were no reports of injury

Administrative Actions:

Multiple terminations and resignations occurred simultaneously in both Hauled Utility and Water/Sewer creating an abundance of vacancies in conjunction to already existing vacancies.

Multiple routine PAR actions were executed.

Multiple yearly performance evaluations were submitted and processed.

Employee related announcements:

The Family and Medical Leave Act presents a variety of challenges for employers due to the complexity of the law. The US Department of Labor website has a variety of resources available to employers to provide guidance in navigating the law's many requirements. The following is a list of some of the resources that APEI most commonly refers employers to.

https://akpei.com/fmla-resources-for-employers/

Training, Conferences and Seminars:

The city closed out its prevention of sexual harassment training on 10 March with the training of the remainder of the police department.

James P. Harris
Human Resources Manager

Memorandum

Date: March 25, 2019
To: Pete Williams, City Manager
From: Bo Foley, IT Director
Subject: IT Director's Report

March 2019 Current Events

- **3rd Avenue Vacant Land RFB:**
  The City's RFB for the vacant land on 3rd Avenue closed in March. Two bidders submitted offers and the City's legal department is currently working with the winning bidder's attorney to solidify a mutually acceptable lease agreement. The losing bidder was notified.

- **YKFC Server Issues:**
  A problem from late February bled into this month involving the YKFC server not coming online without manual intervention due to a failure in the equipment. The server was operating, but only after getting stuck on an error screen that would need a user to exit from of upon restarting. I worked with AIT and HP as an onsite liaison, employing different trial and error techniques that they would need done to the server in order to isolate the issue. Eventually we performed a factory reset on the server's BIOS settings which fixed the problem. The server is now operating normally once again.

- **YKFC Internet Issues:**
  Another problem from late February spilled into March where though the fitness center had Internet access, they could not access three secure websites that were vital to YKFC operations. I worked with GCI on the issue as we weren't sure if it was something on GCI's end or a problem with our own equipment. We spent time swapping out various pieces of hardware in order to restore working order, but nothing seemed to work. Eventually, the problem inexplicably went away and everything began functioning as normal. This suggests to me that it was something on GCI's end that their techs were probably working on elsewhere.

- **Global Policies and Procedures:**
  A portion of the month was dedicated to working with the City's legal department in coming up with policy and procedure documentation covering the use, care, and disposal of City technology. The council-adopted policy in the employee's handbook offers a general taste of this, but does not expand on certain details. This new set of policies and procedures will hopefully bridge any gaps. The purpose of these documents is to inform and notify new and existing city employees as to the appropriate code of conduct regarding City technology as well as provide the City with legal protection against lawsuits. This is an ongoing process that, when finished, will cover both the City and the Police Dept.

Memorandum

Date: March 25, 2019
To: Pete Williams, City Manager
From: Bo Foley, IT Director
Subject: IT Director's Report

- **Dispatch Computer Repairs:**
  The main dispatch computer at the Police Dept. went down towards the middle of March. I was contacted over a weekend and informed that the main dispatch station began making a lot of noise and producing a smell similar to that of burning plastic. When I was able to get to the machine to investigate, I had discovered that the fan on the machine's graphical processing unit had failed. The machine was originally purchased several years ago when the new PD was first renovated and so obtaining parts was somewhat challenging. Eventually I found something that would work as a replacement, ordered and installed the parts, and was able to bring the dispatch computer back online. The computer was down about a week, but all dispatchers were able to use the backup station to handle PD dispatch operations.

- **Dedicated Council Wireless:**
  For FY19, I purchased a satellite Internet service to see if it would hold up during extreme weather and, more importantly, manage to stay online when GCI's services were having trouble thus giving us a redundant connection for Internet. The service performed well except when I tried to test on multiple computers. One day, during a GCI outage, I attempted to run the connection through the entirety of the City's network but could not get it to function properly.

  Despite this failure for its originally intended purpose, the City clerk mentioned that the Council had been wondering about a dedicated connection for their council tablets. Needing a use for the satellite connection, I chose to try using it exclusively for the council as a wireless signal in the council chambers. Thankfully, the connection performed well during a council meeting and so I'm happy to leave that in place so the council has a less muddied connection to use for their meetings.

- **Business-As-Usual:**
  Beyond the above-mentioned items, the month has been spent fixing or helping with run-of-the-mill trouble tickets such as email issues, printing/scanning, Caselle access, cellphone replacement and login problems.

Future Plans

- **FY20 Budget Discussions with Council:**
  Preliminary planning for the FY20 budget is more or less complete and so going into April and May, I will meet with council to discuss the items of my budget and determine if anything should be added, removed, or changed.

CITY OF BETHEL
POLICE DEPARTMENT

March, 2019 Monthly Report

Personnel:

AST and BPD have both signed the Letter of Agreement and a BPD officer is assigned and working in the WAANT unit. Conditional job offers have been made to back fill that patrol position and the major crimes investigator position. Both applicants are scheduled to take both their polygraph examinations and psychological screening.

All Dispatch, administrative, CSP and CSO positions remain fully staffed.

Operations:

There were approximately 1,372 calls for service the month of March, a rise of approximately 250 cases from February and down approximately 150 cases from the same period in 2018. The number of calls requiring investigative reports was up 14 from February to 89 but down from 114 in 2018. There were 408 intoxicated pedestrian calls compared to 587 for the same period last year. The number of domestic violence investigations was 26 this month compared to 28 for the same period in 2018 and 31 in February. There was only 1 DUI arrest compared to 8 for the same period last year and 6 arrests in February. There were no unattended deaths in March, the same as February and compared to two in March of 2018.

BPD investigated a homicide at the Ayuplik Apartments. A crime scene investigation team from AST flew out from Anchorage to assist. A suspect was arrested and subsequently indicted by a Grand Jury for the killing. Chief Waldron has appeared telephonically for more Committee hearings for APSC confirmation but is still awaiting his final confirmation.

Animal Control:

There were 40 animal control calls for service for the month with one reported dog bite.

MEMORANDUM

DATE: 03.31.2019
TO: Peter Williams, City Manager
FROM: Bill Arnold, Public Works Director
SUBJECT: Manager's Report –

Programs/Divisions

Public Works Director:
The Public Works Building boiler project is under way. IC project (construction) is complete we are waiting on the as builds from the engineers.

Hauled Utilities:
The Hauled Utilities Dept. has been having a great month even we are still short on drivers all the drivers are making an effort to complete the scheduled services on time.
We are still in need of water trucks that are slowly getting back on the road from maintenance. The drivers are doing a great job now to help each other to complete the assigned tasks.
All the paperwork is caught up now from the driving I had to do the past months. We are usually one driver short a few days in the week but all the route sheets are getting done on schedule.

Utility Maintenance:

- Lagoon discharge operations are shut-down until spring. Normal operation for winter is ongoing.
- Additional Fire hydrant valves en route for inventory and use if needed.
- 15 alarms on residential lift stations were responded to. Multiple issues with grinder pumps, heat trace, and float systems.
- Monthly meter reading and service connections were completed
- Main Lift Station pump work –Pump #1 still in Anchorage for major repair. Pump and parts have arrived. Repairs expected to take 1-2 weeks. Lift Station is running on 2 pumps for now.
- Clean up and organization of shops.
- 15 residential lift station repairs
- Line flushing and leveling activities on low-flow and frozen sewer lines. Non-compliance reports were filled out per DEC requirements.
- Daily safety meeting.
- All 3 Utility Maint. Trucks are having issues that require repairs. Several of these are major safety issues. Continue to work with V&E to repair them, but some issues are arising due to 2 of the vehicles are more than 10 years old.
- Issues with FAA lift station freezing up. Heat trace is on and thawing line out slowly.

Property Maintenance:

- PW Building
  - South Roll up ramp door fell of track and would roll up cocked forcing the door into a jammed position. Temporarily fixed and operational.

- Middle roll up ramp door would not roll up evenly. Track was out of alignment and needed some additional cleaning. Door in "decent" operation.
- All roll up ramp doors may need a preventive maintenance service scheduled by a door provider.
- Replaced weight bearing structure glue lam beam under boiler room floor with Steel I-Beam in preparation for the new boilers to be installed by Inlet Mechanical. This took a combined team effort of two PW programs. Thank you Andy of Utility Maintenance for lending two employees for this lengthy, difficult and dangerous task.
- Boiler #1 failed Primary Honeywell controller. Left boiler off and began full operation of building heat from Boiler #2.
- Inlet Mechanical has begun the project of removing boiler #1 to replace with new boiler setup. Work is in progress.
- Remodeled the planning office. Fresh paint, new electrical hardware, replaced ceiling tiles and installed new floor.
- Hot water system has been removed from PW building as part of the boiler space remodel. PW building will not have hot water until the boiler project is complete.
- Fire sprinkling system in PW

- City Hall
  - Several heating issues throughout the month. Suspect trapped air in the boiler lines. Adjusted boiler pressures, along with addition of running both circulating pumps seemed to resolve the issue.
  - Rear entrance stairs are rotting. Two different expanded metal stairs plates had to be repaired. Project to replace the stairs in entirety as a summer project.
  - Filtered water fountain near front entrance was reported as having poor water quality. Filtering system was replaced. Water taste pretty darn good, try some, tell us what you think.
  - Wheel chair ramp section at front entrance is showing signs of degradation and will need to be rebuilt or replaced. Project this work as a summer project. Materials will need to be ordered.

- Court House
  - **Dry Sprinkler System:**
    - Dry system is back in NORMAL operation minus ONE isolated sprinkler head located on the outside of the building to the left of the front main entrance. Project to have contractor complete repair from break Spring/Summer of 2019. Contractor is in communication with city building maintenance and scheduling a time for the work to be completed.
    - The dry system has a small leak in the dry system piping just above court room 4. Leak is temporarily fixed and holding. Static air pressure is remaining constant with additional help from the fire system air compressor. A plan is being developed to have the dry system evaluated for replacement and repair Spring/Summer 2019 by a contracted service.

  - **Holding Cell Area Door:**

        - Door ordered from AHS, shipped and received. Prep work has begun to add the new wiring, relight vision, latching hardware and paint for install. Door removal and replacement will be coordinated with Alaska State Court System. The area where the door is a sensitive area as inmates are transferred through this area.

    - **<u>Water leak damage remediation survey:</u>**
        - Industrial Hygienist from Advanced Look Solutions in Anchorage completed an Environmental survey off all areas within the court system that was affected by the water leak. Sample have been sent to lab in Lower 48 for testing and results are expected to be returned in April.
        - A plan for remediation/remodel work will begin once results are returned and priority areas have been identified.

    - **<u>Dirty sprinkler heads and escutcheon plates:</u>**
        - All protruding sprinkler heads have been cleaned and inspected.

- Dog Pound
    - Replaced door latching hardware 3 times from vandalism.
    - Bethel Friends of Canines has transitioned and is using the building more often.
    - Area donated for BFK9 kennel relocation has been scraped clear of ice and debris.
    - Surveyed and staked off pad sight for sand pad prep.
    - BFK9 has been in close communication in the process of relocating their kennel to the property.

- Log Cabin
    - Boiler is consistently found tripped during building rounds. Building is temporary closed to resident use of the building due to a sewer line freeze and boiler reliability issues. Boiler remains operational with daily rounds to ensure adequate warmth of the building. Water service has been isolated and lines drained to prevent freeze up.

- YKFC - Pool
    - Requests for assistance with the boiler are frequent. The department assists when able.
    - Meeting completed with Pool management staff to determine cause of repeated issues with the boiler system. The issues have primarily been pressure related and high temp limit related. Action plan to evaluate the system in its entirety for correct daily operation is in place.

- Police Department
    - Periodic low fuel level alarm activation for the emergency power generator. The issue has been isolated to a set of terminals outside the building that get wet and short causing a false alarm. The alarm will short ad activate when the weather is rainy and windy.

- Billy's Water plant
  - Boiler #1 shut down and Boiler #2 fired. To even out boiler usage.
  - Boiler #1 also had a failed fuel pressure gauge. Gauge was replaced Boiler #1 is back in normal operation as needed.

- Sean's Water Plant
  - Boilers monitored daily as they are the main source of heat for the City sub water utility lines.

- Teen Center
  - Boilers are monitored daily as they are a "Boost" of temperatures supporting the heat loop that runs through the City Sub water utility lines.

Parks and Recreation:
As spring is quickly approaches a list of projects for the summer are being developed within the department along with projected timelines.

- Projects so far, more to be considered.
  - Owl Park (projected dates May 27th thru June 7th)
    - Install of new playground equipment and play ground material
  - All play parks
    - General maintenance and grounds upkeep
  - Pinky's Park
    - Softball field refurbish/re-sod/re-seed
    - Dugout repairs, repaint
  - Soccer Sports Field
    - Hydro Seed
    - Maintenance contract options for field to be discussed
    - Install bleachers
    - Paint concrete blocks High Vis
    - Install soccer goal posts
    - Place Portable restroom facilities
    - Install bike rack
    - Place information bulletin stand
  - Airport Cemetery
    - Ordering additional fencing
    - Installing additional fencing
    - Hydro seeding expanded sections
  - Boardwalks
    - Trial Lighting pole project
    - General maintenance and upkeep
    - Vegetation trim back

Road Maintenance:
Streets and Roads took the D-8 Cat dozer out to the city sand pit and push up a pile of sand to haul to the landfill. We haul cover to the landfill for two-week in-between the thaw when it was froze. Pit road is now too muddy to drive dump trucks on.
Streets and Roads did have the steamer out from 2/25 -3/1/19 steaming culverts during the thaw, before it froze up. It was not until the 3/23/19 after the big thaw started before we have the steamer out again thawing culverts for the rest of the March. We had to thaw over half of the culverts again from the culverts we did last time.
Streets and Roads been grading roads every day, and on some roads two times a day, but the roads have been so wet from last fall's rain, and is now thawing out, it does not hold up. This week some roads are starting to dry out, and now there has been no rain this week, those roads are starting to hold up to grading.
Streets and Roads had to fix some. There was small wash out in Kasayuli Subdivision, Larson Subdivision, and in City Subdivision. We hauled sand, and gravel to those areas with dump truck, to spread out with the grader.

Vehicles and Equipment:
March has been a very productive and busy month. As soon as we got 1 of the graders back into service after major front end repairs, the other went down. The second grader should be back in service by weeks end. We have had 4 units with major suspension problems. While having at least one and usually two mechanics working on the grader we also did 58 work orders. The V&E team has done a great job this month keeping up with all the equipment. Looking forward to the new fleet of trucks to help us focus on other projects that are needed to be done.

Transit System:
The Bethel Transit System and the City's Finance Department has submitted the monthly Budget Summary Billings, to DOT, for the months of July through January. Currently the State has reimbursed the City $116,879.71 from the Federal/State Transit System grant. As soon as the Finance Department closes March, I will be working on the February and March Budget Summaries.
The ridership for the month of March has picked up. For the month of March there were a total of 2347 rides. Elders/Seniors (64years old+) 282 rides, who paid the regular fare, 56 rides for youth fares (3-14 years old), 180 for Disabled and 493 rides for adults fares. 1516 rides for the general public, which include; monthly passes, day passes, yearly passes and ONC elder passes. The revenue for the month of March is $4,737.00. ONC has purchased monthly senior/elder passes for 43 elders. This has helped to increase our ridership a little, but more importantly, it has saved the elders money.
The Transit System is currently running one route. The Green Line runs Monday through Friday from 6:30am to 10:30am, 11:30am to 6:15pm, and Saturday 9:30-11:30 and 12:30-2:30.
Bus 437 was purchased in 2008 and is down with a bad motor. The City Shop recommends not fixing it and if they do they'll have to replace the motor. A couple of years ago the City Shop replace the motor in Bus 436 and it cost between $12,000 and $15,000. It was down for over a year. Bus 436 was purchased in 2008 and has over 145,972 miles on it. Bus 438 was purchased in 2007 and has 123,864 miles. Our newer bus, Bus 439 was purchased in 2014 and has over 149,259 miles. The State's guidelines for replacing cutaway buses is 7 years old and/or 200,000.

However, DOT also takes into consideration the location, rural area, and road conditions. With DOT's approval we are currently in the process of purchasing a new bus and hopefully it'll be on this summer barge. The City has received State and Federal grants that cover the entire cost.

Landfill / Recycle Center:
We constructed an alternate MSW cell and dump pad adjacent to the new gravel road in anticipation of muddy roads. Dale Construction hauled 150 loads of dirt to the landfill. We used this dirt to cover and to form a stockpile. We hauled roughly 150 loads of dirt to stockpile for cover and used some of it to build up the North berm. We hauled about 11 pickup loads of bulk trash that was around residential dumpsters.

Water Plant Operations:
For the month of March both water plants are in normal operation for winter mode. Monthly water logs to ADEC from BHWTP and CSWTP. Sewage Lagoon DMR report for December. We also hold a safety meeting at CSWTP daily.

Institutional Corridor Update:

- Line construction has been completed.
- DEC has issued a letter (11/20/18) with Interim Approval to Operate the line. This is valid until February 22, 2019. Request for final approval must be submitted prior to expiration.
- U.S. Fish & Wildlife was the first customer to apply for and receive services following the receipt of approval to operate.
- To date (2/28/19) only 5 service connections have been turned on. U.S. Fish & Wildlife, Bethel Youth Facility, Correctional Facility and YKHC (hospital and housing units).
- Still waiting on other customers to complete work and apply for services soon.
- Issues with circulation pumps and high demand pump alarms and tripping has been resolved. Valve was left partially closed during commissioning
- Fire hydrant static and flow testing was performed to accommodate requests from multiple customers working on sprinkler designs in their buildings.

Staffing Issues/Concerns/Training:

Streets and Roads daily dialog

3/5/19
The grader was out tonight at 9pm grading roads so that the roads would freeze up smoother on Ridgecrest Drive, Akakeek Street, Ptarmigan Street, and Kalugtug Road for 4 hours.

3/6/19
Dug a grave at the new graveyard by the airport 3 hours.
Took the 950D loader to the city sand pit and loaded dump trucks that is hauling to the landfill 8 hours.
Graded roads when the roads thaw out so that we could grade, 4 hours.
Push at the landfill with the D5 dozer to cover trash for 7 hours.

3/7/19
Took the 950D loader to the city sand pit and loaded dump trucks hauling to the landfill, 8 hours.
Graded started grading Bethel roads after it started thawing for 4 hours.
Hauled to the landfill with one dump truck in the morning for 5 hours.
Push, up sand at the city sand pit with the D8 dozer for the dump trucks hauling to the landfill, 8 hours.

3/8/19
Took the 950D loader to the city sand pit and loaded dump trucks hauling to the landfill, 8 hours.
Grader been out grading roads being the roads were thaw enough to grade throughout Bethel, 8 hours.

3/18/19
Took the loader out to the city sand pit to loads dump truck to haul to the landfill.
Had the Peter Built dump truck hauling sand to the landfill for 7 hours
The grader was out scarifying and scratching City Sand Pit Road, H-Marker Road, and Boat Harbor Road.
Drove the loader back to the shop from city sand pit.

3/19/19
Worked on Peter Built Dump truck battery 2 hours.
Drove the loader back out to the city sand pit to load dump trucks to haul to the landfill.
We had the Peter Built dump truck haul to the landfill 6 hours.
Had to pull on new cutting edge on the grader 2 hours.
The grader was out scratching roads 4 hours
Drove loader back from city sand pit to shop.

3/20/19
Drove the 950 loader back out to the city sand pit and loaded dump trucks
Hauled to the landfill with peter build dump truck, 7 hours.
Staked the sand that was haul to the landfill with 966 loader.
Drove the 950 load back to city shop for the night.

3/21/19
Grader was out at 5:30 am in the morning plowing snow before the school buses run
The loader was out snowdrifts that drifted from the storm.
Drove the loader out to the city sand pit and loaded dump trucks to haul to the landfill.
The 324E excavator was digging up landfill to haul to the landfill.
We pick up the new road steamer at Evert air cargo.

3/22/19
We loaded dump trucks with the 324E excavator to haul to the landfill.
A grader was out grading Ptarmigan Road, Akakeek Street, and Ridgecrest Roads.
We worked out the new steamer so we could use it this coming week to steam culverts.

3/23/19
Hauled cover with dump trucks to the landfill 7 hours.
Loaded the dump trucks with 324E excavator 7 hours.
Graded BIA Road Ptarmigan Road, Akakeek Street, and Ridgecrest Road.

3/25/19
The, grader, was out 5am grading Ptarmigan Road, Akakeek Street, and Ridgecrest Road.
The steamer was out steaming culverts in Tundra Sub., and in City Sub…
Haul gravel to Kasayuli sub. To fix a washout before it got too bad.
We haul in 6 loads of sand to H-Marker before it to washout by building dam on the upper side so the water would all run thought the culvert.

3/26/19
We tried to get the grader out at 5am in the morning but could get it stated, so when we did get it start it was 8am before we could grade Ptarmigan Road, Akakeek Street, Ridgecrest Road, and from there to BIA Road, Kasayuli, Blue Berry, City Sub., and Back to Ptarmigan Road, Akakeek Street, Ridgecrest Road 9 hours.
The steamer was in Larson Sub., Kasayuli Sub., and Seventh Ave. steamer culverts for 9 hours.
Fix a washout starting in Kasayuli Sub., with one load of gravel and the graded push is.
We finish up with putting the new steamer to gather to test it out.

3/27/19
The grader was out at 5am grading Ptarmigan Road, Akakeek Street, and Ptarmigan Road before the school buses run.
The old steamer was steamer culvert it Seventh Ave., Larson Sub., and Boat harbor Road.

Took the new steamer out to test it on culverts and had a big water leak in the water pump due to the water pump froze up and broke during shipping. So a new one is being Gold Streak out from Totem Equipment.

City of Bethel
Street and Roads Foreman
James Flemings

City of Bethel
City Attorney Annual Evaluation April 9, 2019

City Attorney: <u>Patty Burley</u>

Rating: 5 = Excellent; 1 = Needs improvement

Interaction with City Council	**5**	**4**	**3**	**2**	**1**
Keeps Council informed on legal issues concerning the City					
Provides professional advice in a clear, concise manner to Council on items requiring Council action					
Provides sufficient information to enable Council to make well-informed decisions					
Successfully translates Council directives into ordinances, policies or actions					
Provides unbiased, objective advice to Council					
Provides timely, accurate advice to Council					
Successfully negotiates and drafts contracts that meet the City's needs					
Attendance at City Council Meetings					
Availability for committee and commission meetings					
Provides Grammatically correct and internally consistent language in Ordinances					
Comments:					

Interaction with City Staff	**5**	**4**	**3**	**2**	**1**
Provides professional advice in a clear, concise manner on items that are otherwise confusing to City staff					
Provides sufficient information to enable staff to act accordingly and communicate with their customers (public)					
Responds to staff questions in a timely, accurate fashion					
Provides unbiased, objective advice					
Provides concise, relative legal advice to staff allowing the staff to make confident work decisions and policies					
Comments:					

Legal skills	**5**	**4**	**3**	**2**	**1**
Knowledge of State and Federal law					
Knowledge of City law					
Ability to interpret and relate legal concepts					
Ability to research the law and clearly present research					
Comments:					

Litigation and Prosecutorial skills	**5**	**4**	**3**	**2**	**1**
Provides sound legal representation for the City					
Exercises prosecutorial and defense functions justly and effectively					
Willingness to exercise prosecutorial and defense functions to meet needs of the City					
Comments:					

Ethics and Communication	**5**	**4**	**3**	**2**	**1**
Defends principle and conviction in the face of partisan influence and pressure					
Maintains high standards of ethics, honesty and integrity in all matters					
Effectively communicates with staff, Council and the public					
Writes clearly and concisely					
Expresses ideas and opinions in a forthright, logical manner					
Remains poised and calm in difficult situations					
Represents the City to the public in a positive light					
Comments:					

CITY OF BETHEL
CITY ATTORNEY ANNUAL EVALUATION APRIL 9, 2019

Total Score:

Excellent:	145	
Very Good:	116	
Good:	87	
Satisfactory:	58	
Needs Improvement:	29	

City of Bethel
City Attorney Annual Evaluation April 9, 2019

Reviewer's Comments/recommendations:

City Attorney Comments:

Reviewer's Signature **Date** **City Attorney's Signature** **Date**