



CITY OF BETHEL

COMMUNITY ACTION GRANT COMMITTEE

WEDNESDAY, NOVEMBER 23, 2022, 7:00 PM

LOCATION: 300 CHIEF EDDIE HOFFMAN HIGHWAY, BETHEL, ALASKA

ZOOM MEETING ID: 858 1055 6856 ZOOM MEETING PASSCODE: 547984

ZOOM MEETING LINK: <https://us06web.zoom.us/j/85168556965?pwd=UKT3LZLKANRMAVPMKWKRYWI9NWTCZQT09>

ZOOM MEETING PHONE NUMBERS:

888 475 4499 US TOLL-FREE 833 548 0276 US TOLL-FREE

833 548 0282 US TOLL-FREE 877 853 5257 US TOLL-FREE

MEMBERS

Louse Russell, Chair
Leif Albertson, Vice-Chair
Miranda Robb
Rep.
Nikki Pollock

Lucinda Alexie
Jennifer Dobson
Henry Batchelor, Council

STAFF

John Sargent, Ex Officio Member and Recorder
CAG@cityofbethel.net
907-543-1386

I. CALL TO ORDER

II. ROLL CALL

III. PEOPLE TO BE HEARD – FIVE MINUTES PER PERSON

- A. Please submit written public comments to cag@cityofbethel.net by 4:00 p.m. the day of the meeting

IV. APPROVAL OF AGENDA

V. APPROVE MINUTES

- A. November 17, 2022 CAG Committee Meeting Minutes

VI. UNFINISHED BUSINESS

- A. Review amount of CAG funding available.
- B. Review, discuss, and score applications and responses received (may include questions to applicants in attendance).
- C. Review/revise CAG Program applications, forms, & processes.
- D. Update on previous award recipients, projects funded, final reports, CAG award agreements, and other follow-up issues.

VII. EX OFFICIO REPORT

- A. Ex Officio Report for November 23, 2022

VIII. MEMBER COMMENTS

IX. ADJOURNMENT

Posted <<DATE>> at City Hall, AC Co., Swanson's, and the Post Office.

Name, Ex-Officio Staff

City of Bethel Community Action Grant Meeting Minutes

November 17, 2022

Regular Meeting 7 p.m.

Bethel, Alaska

I. CALL TO ORDER

MEETING CALLED TO ORDER AT 7:02 pm.

II. ROLL CALL

BOARD MEMBERS PRESENT:	
Louise Russell, Chair	Jennifer Dobson
Nikki Pollock	Lucinda Alexie
Henry Batchelor, Council Rep.	
BOARD MEMBERS ABSENT:	
Leif Albertson	Miranda Robb
ALSO IN ATTENDANCE:	
John Sargent, Recorder & Ex Officio	

III. PEOPLE TO BE HEARD

Susan Taylor - Spoke about Lion's Club projects and funding sources. Wanted to withdraw Lion's Club CAG application this time in light of other funding possibilities and to reduce the demand for funds in this round of applications.

IV. APPROVAL OF AGENDA

MOVED:	J. Dobson	Approval of Agenda.
SECONDED:	L. Alexie	
VOTE ON MAIN MOTION	5-0 Motion Passes	

V. APPROVAL OF MINUTES

MOVED:	H. Batchelor	Approve September 22, 2022 Meeting Minutes.
SECONDED:	J. Dobson	
VOTE ON MAIN MOTION	5-0 Motion Passes	

VI. UNFINISHED BUSINESS

MOVED:	J. Dobson	Move into Committee as a Whole.
SECONDED:	H. Batchelor	
VOTE ON MAIN MOTION	5-0 Motion Passes	

A. Review amount of CAG funding available.

Chair L. Russell mentioned that the amount available for CAG award distribution is \$29,702.70. J. Sargent summarized the memorandum given to the committee dated

City of Bethel Community Action Grant Meeting Minutes

November 17, 2022

Regular Meeting 7 p.m.

Bethel, Alaska

November 17, 2022 by saying that the amount left over from last year was 43,632.70 and the FY 2023 budgeted amount was \$100,000. The June allocation tapped \$28,500 of the amount available, and the September 2022 CAG awards given out was \$85,430. The amount remaining for award distribution during this quarter is \$29,702.70.

- B. Review and score applications and responses received (may include questions to applicants in attendance).

Applications were reviewed in the order appearing in the CAG Committee meeting packet. Applicants present were given a chance to address their application and answer questions asked by committee members.

A list of questions were devised for each applicant to respond to before the next committee meeting.

- C. Review/revise applications, forms, & processes.

Chair L. Russell asked the committee members if anyone had any changes to the applications, forms, and processes for CAG awards. No one said that they had any changes.

- D. Update on previous award recipients, projects funded, final reports, and other follow-up issues.

L. Russell asked J. Sargent to address the status report on previous awards disseminated. J. Sargent said that the report was updated with new information.

VII. EX OFFICIO REPORT

J. Sargent verbally summarized his Ex Officio report.

VIII. BOARD MEMBER COMMENTS

L. Alexie: No comment.

L. Russell: I appreciate you all being here to make quorum. I appreciate all the applications recieved for this quarter.

J. Dobson: I am delighted with the number of applicaitons we have received. I want to acknowledge John for all of his work putting the packet and meeting together.

H. Batchelor: The pull tab tax right now is 4%. I think the City might want to raise it to 6% to match the sales tax rate. What do you guys think? We could also look at a portion of the marijuana tax collected going to CAG.

It was suggested that the increase in pull tab tax and the marijuana tax allocation be considered at the next CAG Committee meeting and put on the agenda.

City of Bethel Community Action Grant Meeting Minutes

November 17, 2022

Regular Meeting 7 p.m.

Bethel, Alaska

IX. ADJOURNMENT

MOVED:	J. Dobson	Adjourn the meeting.
SECONDED:	H. Batchelor	
VOTE ON MAIN MOTION	5-0 All in favor	

Meeting Adjourned at 8:45 pm.

APPROVED THIS _____ day of _____ 2022.

Respectfully Submitted:

Louise Russell, Chair

ATTEST: _____
John Sargent, Recorder



City of Bethel
P.O. Box 1388, Bethel, AK 99559
907-543-1386
Website: www.cityofbethel.org

Memorandum

To: Community Action Grant Committee

From: John Sargent, Grant Manager

Subject: Funding Available for CAG Awards-Update

Date: November 18, 2022

Acting Finance Director Xavier Mason provided new figures on November 16, 2022 for the amount of funding available for the Community Action Grant Committee to recommend for award during the November 2022 meetings. The amount of funding available is shown below:

Amount available at beginning of FY 2023	\$143,632.70	Includes \$100,000 budget
Awarded in FY 2022 (June) that was paid in FY 2023	- \$28,500.00	Used FY 2023 CAG budget
Awarded in FY 2023 (Sep)	<u>- \$85,430.00</u>	
	\$29,702.70	
Unspent CAG Award to ONC	<u>\$5,434.50</u>	
Total amount for distribution provided ONC returns \$	\$35,137.20	

The updated determination of funds available shows that a budget modification ordinance is already needed to cover the amount spent over the \$100,000 allocated in the FY 2023 Budget (\$13,930). If the Committee recommends and council awards the remaining \$35,137.20, then one budget modification ordinance can be made to cover the entire amount over budget (\$13,930 + \$35,137.20 = \$49,067.20).

CITY OF BETHEL COMMUNITY ACTION GRANT Application

COVER PAGE

Applicant Information

Applicant Name: Bethel Community Services Foundation

Business License #s (if applicable): NP006

Applicant Address: PO Box 2189 Bethel AK 99559

Contact Person: Michelle DeWitt Email Address: michelle@bcsfoundation.org

Daytime Phone: 907-543-1812 Cell Phone: 907-545-6052

Grant Request Information

Grant Amount Requested:	\$	26,250
-------------------------	----	--------

Will you accept less funding than the amount you requested? If so, tell us what a reduction would look like for your planned program. ☒ Yes ☐ No

Text

Program/Project Title and Summary:

Bethel Food Security Collaboration 2023

Date When Funds Are Needed: 1/1/23

Project Beginning and End Date: 1/1/23-5/31/23

Submission for: ☐ Quarter 1 ☐ Quarter 2 ☐ Quarter 3 ☒ Quarter 4

I affirm that if my organization, group, or self is granted funding, I (we) will be required to adhere to City guidelines related to the use of those funds, and will be required to provide timely reporting on the use of the granted funds. I affirm that grant funds will be used for the intended purposes outlined for this program.

Signature: Michelle DeWitt Date: 11/10/22

Authorized Officer/Applicant

PROJECT SUMMARY

Please provide a comprehensive, clear and concise response to each of the questions below. If a question does not apply to your application, indicate by responding "Not Applicable."

1. Substantiating Community Need

- a. Identify and describe existing needs in the community to be addressed by the proposed activity.

See Attached

- b. Specifically describe how the activities to be carried out directly address identified needs in the community.

See Attached

2. Project/Activity Goals and Outcomes

- a. Describe the overall goals, objectives, and activities to be accomplished by the proposed project.

See Attached

- b. Provide measurable outcomes for your project and how those outcomes will be measured.

See Attached

3. Coordination and Collaboration

- a. Describe current efforts to collaborate and coordinate services with other community organizations regarding the proposed project.

See Attached

- b. Explain how you will develop any needed collaborative relationships that are not already in place.

See Attached

- c. Does any community organization, other than your own, offer the type of services proposed under this program design? If so, describe how your program will enhance these efforts.

See Attached

4. Implementation Plan

- a. If this is a new project/activity, describe specific steps to be taken to implement the activity. Identify target dates for each phase of implementation.

See Attached

- b. If this is an existing project/activity, describe how this funding will be used to expand the scope of the existing activity. Identify target dates for each phase of implementation.

5. **Demonstrated Experience and Financial Information**

- a. Describe the applicant's (or the principal staff as it relates to the project) background, and experience in implementing the proposed activity or similar activities.

See Attached

- b. Provide a proposed budget breakdown with the following information:

Item & Description	Funding Source	Amount
--------------------	----------------	--------

Total

- c. Have you ever received funding from the City of Bethel before? If so, provide 1) dates, 2) amounts, 3) project descriptions, and 4) Exit Report status. ☐ No ☒ Yes

6. Exit Report Due

- a. Awardees will be required to present a written Exit Report to the Community Action Grant Board within 30 days of completion of the project/program. See Report on City's website (www.cityofbethel.org).
- b. Identify the timeframe in which you anticipate providing an Exit Report to the Board on the use of the grant funds.
- c. If applicant has a current Community Action Grant in progress, provide a spending plan that clearly shows how the remaining funds will be spent to complete the project/program.

PROJECT SUMMARY

1. Substantiating Community Need

In the last four years, food security needs in Bethel have skyrocketed. The first increases were a result of the COVID-19 public health emergency, which led to the creation of the Bethel Food Security Collaboration. This collaboration functions as a subcommittee of the Bethel Housing & Homelessness Coalition. The second and most recent spike in food needs is a result of inflation. The cost of gas, fuel oil, food, other products have increased to a point where even households with dual incomes are in need of and financially qualifying for, when required, food assistance.

The need:

Year	Individuals Served by Food Bank
2018	400
2019	400
2020	1000+
2021	1325
2022	3100

In Bethel, the Lions Club has been the longtime host and infrastructure owner of the local Food Bank and Food Pantry. It has become clear over the past few years that Bethel's safety net for food security, however, is very thin- until October 2020, the Food Bank and Food Pantry had no paid employees or full-time volunteers. At that time, the need increased to a point that BCSF offered assistance in order to meet the demands for help.

Historically, Food Bank was only available in Bethel once per month at the Lions Club, and the point of entry to access the Food Pantry is vague and confusing. These two programs are different in the following way: The Food Bank is supplied with "TEFAP" program food from the US government via Food Bank of Alaska. Participating households must income-qualify. Distributions are restricted to the TEFAP food and are offered on a monthly basis and there is a significant enrollment, reporting, inventory and documentation process. Food Pantry, however, can be stocked with donations, with food purchased by the Lions Club, BCSF or its partners, and is available to meet emergent needs of any household.

Since March 2020 and the impacts of COVID-19 followed by inflation, the combination of extreme food needs, the associated documentation processes and administrative workload and increased partnership opportunities with statewide groups led to the need for a local, dedicated staff person to focus on food security.

This volume of need is far beyond the capacity of a handful of volunteers. This is an effort that requires resources in order to have impact on the need.

2. Project Goals and Outcomes

To meet the increased food security demands of some of our community's most vulnerable citizens, the Bethel Food Security Collaboration proposes the following:

- Maintain a dedicated staff to work on Food Bank, Food Pantry, and general food security strategies. BCSF serves as the incubator for this position and is the individual's employer. This person receives some additional assistance from a part-time contractor and the Jesuit Volunteer at the library, among others.
- Coordinate and advertise, including using Facebook, signage and the radio to help people find the food services they need.
- Continue Food Bank disbursements, enroll eligible households and expand Food Bank hours. Volunteers offering Food Bank one time per month is not enough to meet local needs.
- Develop the distinct identity of and public awareness about the Food Pantry and provide daily access to the Food Pantry. Identify additional funds/donors to stock Food Pantry.
- Utilize data from an evaluation of Food Bank provided by a UAA MSW student to improve services.
- Forge local and statewide partnerships to ensure that produce and protein are part of the food offerings. This includes working with the State related to regulations for incorporating subsistence foods into the local food bank, per the work done in Nome.
- Engage additional volunteers.
- Manage key partnership with Bethel Lions Club, which continues to support the Food Bank and Food Pantry through provision of the physical location for these services.
- Create a Food Security sustainability plan in partnership with other local entities.

Measurable Outcomes:

Continue to update and utilize the Bethel Food Assistance Programs Facebook page.

Recruit 20 volunteers when Food Bank.

Meet the Food Bank distribution needs enrolled households each month.

Develop a food security strategic plan.

Continue existing partnerships and explore potential partnerships with AVCP.

Hold at least one full Food Security Collaboration team meeting between January and March.

Determine process for maintaining the diaper bank.

Continue to build out the Food Pantry identity and offerings.

These activities are tracked through required record-keeping and through weekly team meetings of BCSF and formal and informal check-ins each month with Lions Club members.

3. Coordination and Collaboration

The main program partners in relationship to the funding received and activities conducted have included BCSF, the Bethel Lions Club, the Library, Bethel Winter House and TWC.

The collaboration itself includes team members from ONC, YKHC, LKSD, Bethel Evangelical Covenant Church, 4H, and others.

Activities are highly collaborative and involve people from organizations and volunteers.

Statewide partners have also emerged- The Salvation Army, Food Bank of Alaska, AC, SeaShare and others continue to contribute through donations of food, vouchers, equipment and other resources.

This program has also been met with interest from individual donors. The Food Bank and Food Pantry set up a fund with BCSF (the Bethel Food Bank and Food Pantry Fund) and has received thousands of dollars in cash donations and store gift card donations in the past two years.

Finally, the Collaboration has added subsistence food opportunities under the Bethel Community Services Foundation umbrella, primarily by providing fish from a set net under the ice during winter.

While the food security safety net is thin, there are groups doing important and impactful work and we all work together to do our best to meet ongoing and emergent needs. ONC provides subsistence foods to tribal members; the Bethel Evangelical Covenant Church provides space for a Friday Supper Club and is administering The Salvation Army food vouchers; 4H is providing food to families on certain days, the Lutheran Church provides some food pantry assistance, etc. These are highly supportive/complementary endeavors.

Implementation Plan

Because most of these activities were started in October 2020 and we are continuing/expanding, many of these questions were addressed previously in this application.

Maintenance plans, however, include maintaining the current Bank distribution model which is primarily curbside-based but does provide limited home delivery options for people who are unable to get to the Lions Club location easily, or at all. We hope to continue making Food Bank accessible 3 times per month, and possibly expand those hours. We also need to find ways to grow the Food Pantry- one strategy is underway now, with a food drive happening at Gladys Jung Elementary and donations from the VFW and VFW Auxiliary that will help provide more than 200 turkeys for Thanksgiving to households in need. We also recently had food pantry requests from a very large household which has substantial food security needs. We were able to match that household with an individual in Bethel who had expressed an interest in grocery shopping for a family in need. That match worked really well, and we'd like to explore whether or not more people might be interested in shopping for households that need additional food.

We'd also like to note that the shopping list from that household was primarily fruits, vegetables and meats- items that are extremely difficult to afford in our community.

We would also like to find a way to manage the vehicle delivery system. We do delivery Food Bank, but it's been difficult to tell who needs it the most.

We would also like to apply for funding to provide some technological solutions to tracking/reporting of Food Bank registrations, inventory and distributions- major, time-consuming tasks.

January 2023: Expand Food Bank accessibility/hours

February 2023: Find additional Food Pantry Drive partners

March 2023: Determine possibilities for Grocery Shopper options

April 2023: Vehicle delivery management improvements

May 2023: Technology solutions for Food Bank administration

4. Demonstrated Experience and Financial Information

Carey Atchak has worked as the Food Security Coordinator since October 2020. She has made great progress in developing a program and identifying and utilizing partnerships to accomplish this work. Michelle DeWitt has worked as the BCSF Executive Director since 2013 and is responsible for the funds administration of the Food Security Collaboration and has 20 years of program administrative experience. Susan Taylor is the Bethel Lions Club president and is wholly committed to maintaining infrastructure at the Bethel Lions Club.

Budget: Attached.

5. Exit Report Due

A final report will be issued by 06/30/23. This program does not have a current grant from the CAG; BCSF did have a CAG grant for the permanent supportive housing project (exit report will be issued by 11/15/22) and other project funds of BCSF have had those grants in the past (library, Healing Through Music and Dance, the Qas. Dance Group). These groups all have project funds with BCSF and have used CAG funds for very different projects that involve different teams and missions.

Bethel Food Security Collaboration Program Budget, 1/1/23-5/31/23

		Funding Source					Totals
		Corporate Philanthropy	BCSF	Local Supports (VFW, VFW Aux, etc.)	Expected Individual Donations	This CAG Grant Request	
Project Budget	Description						
Personnel/Labor	Food Security Coordinator (direct hire)	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00		\$ 13,000.00	\$ 16,000.00
Personnel/Labor	Other BCSF Employees		\$ 15,000.00			\$ -	\$ 15,000.00
Food Pantry Food	Food for emergencies	\$ 8,000.00	\$ 2,000.00	\$ 5,000.00	\$ 5,000.00	\$ 7,000.00	\$ 27,000.00
Office Supplies	Basic items to conduct food security activities- 3-hole punch, a shovel for snow, paper for printing, trash bags for trash cans, program contact phone, internet at Food Bank location for staff, etc.	\$ 2,000.00				\$ 2,000.00	\$ 4,000.00
Safety Vests/Traffic Cones/Signage	For curbside distributions and vests for all distribution activities	\$ 2,000.00				\$ 500.00	\$ 2,500.00
Diaper Bank	To develop safety nets for people in need; items are purchased; will develop program during this grant cycle	\$ 4,000.00			\$ 1,000.00	\$ 1,000.00	\$ 6,000.00
Ready to Eat Food	For people who are unhoused or who have no cooking facilities (ie no electricity at house, no oven/stove, etc.)	\$ 3,000.00			\$ 3,000.00	\$ 1,000.00	\$ 7,000.00
Subsistence Food Processing	Items purchased; will further develop program during this grant cycle	\$ 3,392.54					\$ 3,392.54
Lions Club Facility Costs	Electricity, heat, water/sewer at Bethel Lions Club where freezer, heated dry storage, office and distribution and distribution prep space is located	\$ 2,000.00		\$ 25,000.00		\$ -	\$ 27,000.00
Gas (Distribution)	For food security truck- at home deliveries, moving freight, etc.	\$ 2,000.00	\$ 1,000.00	\$ 1,000.00		\$ 1,000.00	\$ 5,000.00
Food Security Truck	Maintenance	\$1,000				\$0	\$1,000
Food Freight	Food Pantry Food freight	\$ 1,000.00					\$ 1,000.00
Freeze and Chill Unit Repairs/Maintenance	Lions Club freezer malfunctioned and damaged food; repairs of unit required	\$ 3,000.00				\$ 750.00	\$ 3,750.00
Fees	memberships for food purchases	\$ 60.00					\$ 60.00
Gift Cards	to distribute to people in need				\$ 2,000.00		\$ 2,000.00
TOTALS:		\$ 32,452.54	\$ 3,000.00	\$ 32,000.00	\$ 11,000.00	\$ 26,250.00	\$ 120,702.54



CITY OF BETHEL

P.O. Box 1388 • Bethel, Alaska 99559

907-543-1386

Fax: 907-543-1388

November 18, 2022

Michelle DeWitt
Bethel Community Services Foundation
PO Box 2189
Bethel, AK 99559

Dear Michelle:

The Community Action Grant Committee met on November 17, 2022 to discuss the CAG application that you submitted for funding. The Committee discussed your application and wanted to request more information from you. Your application is still active and should be scored for funding at the next regularly scheduled CAG meeting to be held November 23, 2022 at 7 pm.

Please provide the Committee with answers to the following questions and respond to the following requests for information by **Tuesday, November 22, 2022** at 5 pm:

1. Please fix your budget so that the totals are correct.
2. In light of the fact that the Community Action Grant Committee only has \$29,702.70 available to recommend for awards during this quarter, please prepare and submit a reduced budget request for CAG funds. What is the minimum amount needed to support your project?

Thank you for taking the time to respond to the Committee's questions and action requests.

Sincerely,

Community Action Grant Committee

CITY OF BETHEL COMMUNITY ACTION GRANT Application

COVER PAGE

Applicant Information

Applicant Name: Healing through Music & Dance w/Bethel Community Services Foundation

Business License #s (if applicable): 260108

Applicant Address: P.O. Box 2189 Bethel, AK 99559

Contact Person: Terese Kaptur Email Address: teresekaptur@gmail.com

Daytime Phone: 907-543-1812 Cell Phone: 412-551-7281

Grant Request Information

Grant Amount Requested:	\$	12,500
-------------------------	----	--------

Will you accept less funding than the amount you requested? If so, tell us what a reduction would look like for your planned program. **Yes. We would serve less youth at ME-2, Cama-i Festival, and other Bethel-area institutions.**

Program/Project Title and Summary: **Healing through Music & Dance, March 2023**

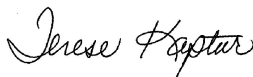
The purpose is to create music; clear a path for safe, creative expression of feelings; begin trauma recovery; build lasting relationship; return often. Harmonica Man Mike Stevens will offer performances and workshops with Darrin & Alison Schott (guitar, fiddle, mandolin, vocals) at ME-2 school, Cama-i Festival, TAAV and 4-H. Workshop participants receive a harmonica (\$100 value) to keep, learn basic harmonica techniques and experience how the instrument is a tool for safe expression of feelings even without being able to read music. Where possible, workshops will be offered in guitar, fiddle and drumming.

Date When Funds Are Needed: January 15, 2023

Project Beginning and End Date: January 1, 2023 - May 30, 2023

Submission for: ☒ Quarter 1 Quarter 2 Quarter 3 Quarter 4

I affirm that if my organization, group, or self is granted funding, I (we) will be required to adhere to City guidelines related to the use of those funds, and will be required to provide timely reporting on the use of the granted funds. I affirm that grant funds will be used for the intended purposes outlined for this program.

Signature:  Date: November 10, 2023

Authorized Officer/Applicant

SUMMARY

Please provide a comprehensive, clear and concise response to each of the questions below. If a question does not apply to your application, indicate by responding “Not Applicable.”

1. Substantiating Community Need

a. Identify and describe existing needs in the community to be addressed by the proposed activity.

The need is for fostering self-esteem, developing activities that keep youth engaged, strong and resistant to alcohol and drug use, and other personally destructive activities. The need is to ultimately prevent suicide in vulnerable young individuals whose lives have been negatively impacted by substance abuse and/or trauma. Returning to Bethel, in-person for the 15th time since 2013 nurtures relationships with individuals, grows HMD work's impact and strengthens healthy connections.

b. Specifically describe how the activities to be carried out directly address identified needs in the community.

The Healing through Music and Dance Program (HMD) is dedicated to sharing and enabling the creation of music in under-served Alaska communities, clearing a path for artistic expression of feelings, giving voice to the otherwise inexpressible, starting recovery from trauma and building self-confidence. HMD is committed to promoting mental and emotional wellness by building lasting relationships, listening and returning to the communities regularly. HMD teaches new skills, promotes self-esteem and creative self-expression through music and dance. HMD is planning an in-person visit to Bethel in March, 2023, where Mike Stevens with guest and local musicians would offer performances and workshops, (including at Cama-i Festival, at institution and schools. Plans are in progress to feature internationally-recognized Darrin & Alison Schott, guitars, mandolin, fiddle and vocals with Mike in both concerts and workshops. We hope to collaborate once again with Panuk Agimuk, Chevak drummer/dancer. Returning to Bethel frequently builds trust in relationships, fostering self esteem

Harmonica virtuoso Mike Stevens, recent recipient of Canada's Medal of Honor for his 20+ years of healing work in Canadian villages, has been visiting Bethel since 2013. Mike Stevens performs, teaches and inspires young people to express their feelings in healthy ways. Through music, song, beat-boxing and composing, youth find suppressed voices and express themselves in a safe and nurturing environment, starting the process of healing from trauma. Collaboration with school staff, institution staff and indigenous drummers/dancers not only honors cultural traditions, but also fosters community enrichment, partnerships and healing.

Research shows that involvement in simultaneous movement and acoustic music accesses and develops both hemispheres of the brain. Our empirical experience indicates that entraining with music and movement, where individuals gradually fall into synchrony with another or others, creates a sense of safety and connects individuals into a community while expressing individuality. We have found that repetition of this practice builds a safe community and supports healing from trauma, which ultimately prevents suicide.

With guidance from teachers and community leaders, Mike shows how his harmonica is a tool for self-expression, even without being able to read music. He demonstrates how to use a looper to create compositions, incorporating traditional and beat-boxing techniques. After telling his own story of struggles in school, Mike shares how he/they can express feelings thru the harmonica. Each participant receives a harmonica to keep. They learn basic techniques but quickly Mike turns the leading over to the youth to create their own compositions and soundscapes. Youth lead as performers, composers, sound engineers, recording vocals, working with the microphone and harmonica. After multiple visits, the institutions receive a looper and Mackie sound system with microphones so they can continue to create compositions after Mike Stevens leaves.

BCSF's HMD program is requesting funds for artist fees and to purchase and ship harmonicas to sustain the program in Bethel. The harmonicas will be given to each participating student and adult. [The equipment purchased with the last CAG grant and is currently stored at BCSF, will be given to ME-2 elementary school when Mike visits in March, 2023. This was not possible in March due to community COVID outbreak or September, 2022 due to the artist's COVID during the tour.]

2. Project/Activity Goals and Outcomes

a. Describe the overall goals, objectives, and activities to be accomplished by the proposed project.

Goals: The overall goals are to give at-risk youth a harmonica, skills and confidence to make their own music in a variety of ways and to operate the looper system. Playing harmonica uses one's breath to express feelings, instead of harmful other activities. Harmonica is great for those who are intimidated by singing, using a microphone or trying another more challenging instrument. Ultimately the program strives to give a looper, microphones and sound system to the participating institutions so the students can continue to compose after Mike Stevens and other musicians depart. Guitar, fiddle and drumming workshops will be offered as possible.

The intangible goal is to give voice to feelings through music and dance, feelings that are otherwise inexpressible. This self-expression builds self-confidence especially when a group entrains while playing music together. These strengthening experiences start the process of healing from trauma.

Objectives: Improved self-esteem, new skills learned and collaboration with contemporary and traditional styles of music.

Activities: Artists perform for youth and demonstrate how to express feelings through the harmonica, guitar, dance, etc. Mike demonstrates how the looper works. Each student receives a harmonica to keep and instruction in basic techniques.

b. Provide measurable outcomes for your project and how those outcomes will be measured.

All students and teachers receive a paper and electronic evaluation form that asks them to choose from a list of feelings, documenting how they felt before and after the workshop. They are also asked to rate (1-5) the quality of workshop, interaction and impact. Suggestions for improvement and other types of music and dance are also solicited. This feedback is reviewed by artists and program director and then summarized.

When possible and permitted, photo and video documentation capture the wonder, joy, collaboration and creativity.

Being invited back is a significant outcome. In their evaluations, students request that we "keep coming back."

The number of harmonicas distributed is a measure of how many lives were touched. These individuals would then have tools/skills and instruments for creative and emotional expression. Additionally, staff documents the number and ages of those served.

Focus changed from internal and hopelessness to external and creative, documented in written evaluations, photos.

Change in feelings from the beginning of session to end of session- sad, angry, lonely, afraid vs. happy, happy, safe, connected. Documented via photos and written evaluations

Creation of music for self-expression that continues after workshops

Individuals begin to share their stories with HMD team and/or teachers/clinicians.

Responses are enthusiastic, focused attention during workshops, safe expression of feelings and creativity.

Students learn to use the looper, learn more about the technology, and act as a team creating a story and piece of music.

3. **Coordination and Collaboration**

- a. Describe current efforts to collaborate and coordinate services with other community organizations regarding the proposed project.

In addition to coordinating with Cama-i Festival director Linda Curda, HMD plans to continue collaboration with Kuskokwim Consortium Library, ME-2 Elementary School, Teens Acting Against Violence and Bethel Youth Facility offering healing through music workshops. Due to staff changes and summer day camp conflicts in 2022 at Bethel 4-H, HMD was unable to provide services. We hope to work with 4-H and all of the above in 2023.

- b. Explain how you will develop any needed collaborative relationships that are not already in place. One, through referrals and recommendations by BCSF director, Cama-i director and other Bethel partners. Two, by reaching out via phone and email to new contacts.

- c. Does any community organization, other than your own, offer the type of services proposed under this program design? If so, describe how your program will enhance these efforts. Not that we are aware of.

4. **Implementation Plan**

- a. If this is a new project/activity, describe specific steps to be taken to implement the activity. Identify target dates for each phase of implementation. N/A
- b. If this is an existing project/activity, describe how this funding will be used to expand the scope of the existing activity. Identify target dates for each phase of implementation.

Due to the impact and ongoing challenges of COVID-19, HMD is cautiously trying in-person sessions in 2023. The HMD program is requesting funds to help cover artist and contractor fees, purchase harmonicas and shipping to sustain the program. With support from CAG, HMD would not only be able to reach new participants through Cama-i and 4-H, but also revisit venues where we would be nurturing established relationships, building stronger, healthy connections. The program would be active in Bethel March, 2023.

5. **Demonstrated Experience and Financial Information**

- a. Describe the applicant's (or the principal staff as it relates to the project) background, and experience in implementing the proposed activity or similar activities. SEE ATTACHED Bios, resume.
- b. Provide a proposed budget breakdown with the following information:

SEE ATTACHED BUDGET SPREADSHEET

Budget Items:	Description of Budget Items	Funding: Source:	CAG \$	Other \$	Total

- c. Have you ever received funding from the City of Bethel before? Yes.

1) Dates: April 29 – May 2, 2019; January 5 – April 30, 2020; March 1 – September 30, 2022
2) Amounts: \$6,790; \$6,000; \$8,250.

3) Project descriptions: Healing thru Music & Dance

- a.) Harmonicas, shipping and artist fees for in-person workshops in Bethel.
- b.) Artist fees, equipment, shipping to accompany video-recorded workshops on jump drives.
- c.) Artist fees, harmonicas, equipment & shipping

4) Exit reports submitted June 17, 2019 and June 23, 2021 (project and report extension granted as it took longer to fulfill project due to COVID closures and delays.) October 28, 2022

6. Exit Report Due

- a. OK
- b. Exit Report will be submitted by June 30, 2023
- c. No current CAG in progress. Last Exit Report submitted October 28, 2022.

Budget Items:	Description of Budget Items	Funding: Source:	CAG \$ request	Other \$	Total \$
Personnel fees	Mike Stevens, musicians, logistics, admin support	CAG, Marston	7,000	3,000	10,000
Supplies	175 Harmonicas for ME-2, 50 various, 100 Cama-i=325 @\$25	CAG, Marston	5,250	2,875	8,125
Shipping	freight to Bethel	CAG, Marston	250	100	350
			12,500	5,975	18,475

Mike Stevens, Harmonica Virtuoso

<https://mikestevensmusic.com/mike>



He literally Breathes In the World and Breathes out Music.

Mike Stevens is an award-winning harmonica player, composer and author living in Sarnia, Ontario Canada. His talent is as unorthodox as his career trajectory. As a ground-breaking performer, composer, educator, keynote speaker and author, Mike continues to expand the paradigms of harmonica, balancing tradition with cutting-edge innovation.

He has toured the world with legendary Bluegrass music stars and Grand Ole Opry members Jim & Jesse and can count among his fans Roy Acuff, the King of country music. Roy would in fact make special trips to the Opry stage just to watch Mike play. Mike has logged more than 300 appearances on the world famous Grand Ole Opry stage and is a true pioneer of Bluegrass Harmonica; creating a much copied style of playing. Mike Stevens has performed prestigious venues and at major festivals all over the world. He has entertained crowds throughout Europe, Asia, the Middle East, South America, Japan, China, Antarctica and even the North Pole!

Mike is also the Founder of Artscan Circle, a non-profit organization that builds relationships with Northern Communities across Canada and Alaska using the arts as a tool for self expression and joy.

For more than 35 years Mike has been doing solo live looping harmonica and exploring his own unique vocal harmonica technique. A Mike Stevens concert is a highly original multi-genre explosion of ideas with a socially conscious message. He continues to pioneer looping techniques with voice and harmonica, which have been spreading throughout the world. Mike refuses to stop pushing musical boundaries in both his solo concerts and his Avant Garde “Soundscape” performances with world renown Magnum photojournalist Larry Towell.

Other notable collaborations include duo performance’s with Legendary Bluegrass musician Raymond McLain, acoustic Blues shows and award winning recordings with Blues star Matt Andersen, composing & performing with the Atlantic Ballet and recording and performing with West African Master musician and dancer Okaidja Afroso.

Awards & Accreditations

Meritorious Service Medal (Government of Canada)

Queens Diamond Jubilee Medal (Government of Canada)

YMCA Canada Peace Medal (Canadian Medal)
Honorary Kentucky Colonel (The State of Kentucky)
Slaight Music Humanitarian Award (Canadian Country Music Association)
Innovator of the year Award - first ever (Canadian Folk Music Awards)
Estelle Klein Award (Folk Music Ontario)
Award of Excellence (Ontario Contact)
Peter Gzowski Award (PGI Canada National Literacy)
Recording of the Year (Central Canadian Bluegrass Awards)
Top selling record for "Blowing up a Storm" (Pinecastle Records)
1990-1994 Entertainer of the Year (Central Canadian Bluegrass Awards) - retired from the category

Performer

Solo Concerts and Residencies
Select performances with Bluegrass Legend Raymond McLain
CanadAfrica – Blues Roots meets World music in the explosive music of CanadAfrica Mike Stevens and Okaidja Afroso – A combination of traditional dance, songs and music into a remarkable original show – toured in support of the Borealis record release - Where's The One?
Select Performances with The Atlantic Ballet of Canada
Multimedia performances with Magnum Photojournalist Larry Towell

Workshops & Residencies

From Ground Breaking Harmonica technique to Songwriting and live looping, combined with Mike's extensive experience with at-risk youth, Mike creates an engaging environment for many types of workshops, residencies and team-building exercises.

Speaker

Mike has been the Keynote Speaker and guest lecturer at many events such as:
The Canadian Music Therapy Conference
Ontario Conference of Folk Festivals
Dalhousie Medical School
TEDx Talks and many more

Composer

PiggyBack and Push Record – 2 CD's of original music co-written and released with Roots music phenom Matt Andersen
Many Bluegrass music originals
Soundscape and Film soundtrack work on A Walk in My Dream
Composed and performed music for The Atlantic Ballet Of Canada
Diving rock music and live looping on the CD Normally Anomally
Experimental multimedia soundscape music for Larry Towell – performed at World Press Photo Exhibition in Amsterdam

Mike has been the subject of 2 Feature Film Documentaries

The award winning Harmonica Crossing (2000) about Mike's career at the World Famous Grand Ole Opry
The recently released A Walk in My Dream (2011) produced by Jonathan Torrens about his work with ArtsCan Circle



Darrin and Alison Schott, guitar, vocals, multi-instruments

<http://www.theschotts.com/>

Darrin and Alison are a picking, singing and song writing duo from South Western Ontario who bring beautiful harmonies and world-class musicianship to their unique blend of country, bluegrass and folk music. They've honed their chops playing in clubs and festivals across Canada and Europe, including a memorable appearance in Nashville on the legendary "Midnight Jamboree".

Darrin began his professional career playing fiddle and mandolin for The Good Brothers when he was just 17 years old. One of Canada's top multi-instrumentalists, he has gone on to play or record with artists such as The Ennis Sisters, The Dixie Flyers, Susan Aglukark, Shane Cook, and Stompin' Tom Connors, lending his talents on fiddle, mandolin, guitar, and anything else that has strings.

Alison's solid guitar work provides the perfect backdrop for her husband's instrumental talents. When interpreting songs by Emmylou Harris or Gillian Welch, or singing self-penned originals, her clear, soulful voice never fails to transport the listener to whatever time and place the song is leading. You'll be glad you came along.

After 25 years of making beautiful music together, The Schott's have recently released their eponymous debut CD, recorded "live off the floor" to capture the freshness and energy of their live show. In reaction to some of the original songs on the recording, a fan summed it up best:

".. 'Bluejay' made me smile, 'Here & Gone' made me cry, 'Understood' made me feel strong, 'This Old Coat' made me think, 'Because You Love Me' made me remember... I guess you could say that I love your CD!"

- Tracy Graham, Langton, ON

Panuk Agimuk, drummer



Chevak drummer Panuk Agimuk is a drum maker, singer and leader of Yupik dance groups. He teaches drumming and dance at UAF – KuC (Kuskokwim Campus) in Bethel, AK. He has worked at the [Yukon Kuskokwim Health Corporation's McCann Treatment Center](#) a 14-bed all male (ages 10 to 18) comprehensive psychiatric residential treatment facility for children and adolescents from the YK Delta where the focus is on building self-value. Panuk has worked with the Healing thru Music and Dance program for several years collaborating with Mike Stevens, harmonica virtuoso. While touring Bethel, Hooper Bay and Chevak with Mike Stevens, he created a mix of traditional Yupik music and dance with country style at Cama-i 2018.

Terese Kaptur, Program Director

Healing thru Music and Dance

Terese Kaptur started the HMD program in 2013 while serving as Director of the Fairbanks Summer Arts Festival. After retiring from FSAF, she continued the program under the sponsorship of the Bethel Community Services Foundation where she now serves as HMD Program Director. After 22 years working as an Arts Administrator outside Alaska, Terese returned to AK in 2009 to serve as Director of the Fairbanks Summer Arts Festival, a multi-disciplinary arts festival which offered study and performance opportunities with world-class artists. She pioneered a statewide outreach program that served thousands while offering the hidden benefit of healing trauma through artistic expression. Annually, Terese planned and managed an average of 200 events statewide during 2-weeks. During her career as an arts administrator also she served as Executive Director and as consultant to of several orchestras and festivals in AK and the Lower 48. Always passionate about outreach, early childhood brain development and the healing powers of the arts, Terese helped pioneer new programs in music for Ages 0 to 3 and Music Therapy for healing while working in at the Pittsburgh Symphony. Terese earned her Bachelor's and Master' degrees at University of Alaska Fairbanks. Her music compositions have been performed internationally.



CITY OF BETHEL

P.O. Box 1388 • Bethel, Alaska 99559

907-543-1386

Fax: 907-543-1388

November 18, 2022

Terese Kaptur
Healing Through Music & Dance
c/o Bethel Community Services Foundation
PO Box 2189
Bethel, AK 99559

Dear Terese:

The Community Action Grant Committee met on November 17, 2022 to discuss the CAG application that you submitted for funding. The Committee discussed your application and wanted to request more information from you. Your application is still active and should be scored for funding at the next regularly scheduled CAG meeting to be held November 23, 2022 at 7 pm.

Please provide the Committee with answers to the following questions and respond to the following requests for information by **Tuesday, November 22, 2022** at 5 pm:

1. Please explain to the committee why you are requesting funding for similar activities as you requested in your last CAG application, which was awarded in March 2022.
2. Explain what part of your project funded in March 2022 remains unfinished. What is your plan to complete the project?
3. In light of the fact that the Community Action Grant Committee only has \$29,702.70 available to recommend for awards during this quarter, please prepare and submit a reduced budget request for CAG funds. What is the minimum amount needed to support your project?

Thank you for taking the time to respond to the Committee's questions and action requests.

Sincerely,

Community Action Grant Committee

CITY OF BETHEL COMMUNITY ACTION GRANT

Application

COVER PAGE

Applicant Information

Applicant Name: **Bethel Winter House**

Business License #s (if applicable): **211197**

Applicant Address: **127 Atsaq St / Po Box 1969 Bethel AK 99559**

Contact Person: **Jaela Milford**

Email Address: **jmilford@bethelwinterhouse.org**

Daytime Phone: **907-545-7661**

Cell Phone: **518-763-7092**

Grant Request Information

Grant Amount Requested:	\$	29,490
-------------------------	----	---------------

Will you accept less funding than the amount you requested? If so, tell us what a reduction would look like for your planned program. Yes – But without full amount, BWH will be unable to open as scheduled for the entirety of the winter season.

Program/Project Title and Summary:

Bethel Winter House is the emergency shelter in Bethel. It opened its doors on October 1st, 2022 for its 9th year. Winter hours are between 8pm to 7am daily for overnight stay. BWH staff provide an evening meal nightly and breakfast food before they leave at 7am. Services also include free laundry services, shower and hygiene products, and access to donated clothes and resources. BWH provides a safe place to sleep during the cold winter months for all individuals, especially focused on the homeless population.

Date When Funds Are Needed: **January 1st, 2023**

Project Beginning and End Date: **October 1st, 2022 through May 31st, 2023**

Submission for: Quarter 1 Quarter 2 Quarter 3 **Quarter 4**

I affirm that if my organization, group, or self is granted funding, I (we) will be required to adhere to City guidelines related to the use of those funds and will be required to provide timely reporting on the use of the granted funds. I affirm that grant funds will be used for the intended purposes outlined for this program.

Signature: 
Authorized Officer/Applicant

Date: 11/11/22

PROJECT SUMMARY

Please provide a comprehensive, clear and concise response to each of the questions below. If a question does not apply to your application, indicate by responding "Not Applicable."

1. Substantiating Community Need

- a. Identify and describe existing needs in the community to be addressed by the proposed activity.
 - i **Bethel Winter House is the only emergency shelter in Bethel currently. BWH is meeting a very apparent service need by providing overnight stay during the winter season for all individuals, especially the homeless population in Bethel. As of November 11th, we have seen over 135 different individuals in 42 days. This is an increase from last year of about 20 people. This shows that not only is BWH needed for the entire winter season but that our numbers are increasing and will continue to do so as it gets colder. Through BWH intake surveys completed during previous winter seasons, Bethel has 34 individuals who meet the federal definition of chronically homeless and sees about 300 other individuals throughout the winter season needing services. Without BWH, there are very few meal options, no public access to bathroom and showers and no free laundry services; and most importantly, no place for people to sleep. BWH being open is saving the lives of the vulnerable population of Bethel and beyond.**
- b. Specifically describe how the activities to be carried out directly address identified needs in the community.
 - i **Bethel Winter House can provide daily meals, access to bathrooms and showers, and the chance for free laundry nightly during its winter season. BWH provides a safe place to sleep out of the cold weather for all individuals, regardless of their homeless status**

2. Project/Activity Goals and Outcomes

- a. Describe the overall goals, objectives, and activities to be accomplished by the proposed project.
 - i **The overall goal for BWH is to remain open for the entire winter months for full access of services for the homeless population of Bethel. This will be accomplished by ensuring BWH facility can remain open for the winter season, that there is enough BWH staff to monitor the facility and the guests staying there, and there are enough service supplies, such as laundry supplies (laundry detergent, shower soap, etc.), and cleaning and facility supplies (bleach, disinfectant, mops, vacuum bags, hand soap, etc) to ensure the health and safety of the shelter and its guests and staff**
- b. Provide measurable outcomes for your project and how those outcomes will be measured.

- i BWH requires all guests staying at the shelter to complete an intake form, this allows BWH to know who is staying in the shelter and what resources/services they are needing. BWH also has daily attendance logs for opens hours. A tally will be recorded daily on number of participants that day. All services will be recorded; number of participants for the meal, number of showers taken and number of loads of laundry completed. The number of participants will also be records for the community events such as AA and Addiction Recovery meetings.

3. Coordination and Collaboration

- a. Describe current efforts to collaborate and coordinate services with other community organizations regarding the proposed project.
 - i BWH is partnered with the Bethel Covenant Church to provide community meetings such as Celebrate Recovery program and AA meetings. BWH board president, a Yup'ik Elder, comes once a week in the morning to the shelter for storytelling and culture sharing. BWH is also partnered with Tundra Woman's Coalition Thrift Store. This allows TWC Thrift to drop off donated clothes to the shelter, providing access to free clothes. We are also partnered with YKHC Dietary who provides leftover donated food from the hospital cafeteria when needed.
- b. Explain how you will develop any needed collaborative relationships that are not already in place.
 - i BWH would also like to develop a relationship with the AK Job Center to provide access to employment opportunities. Access to applications, bulletin board of employment opportunities, training sessions, etc.
- c. Does any community organization, other than your own, offer the type of services proposed under this program design? If so, describe how your program will enhance these efforts.
 - i In Bethel, there is no other organization that provides overnight stays, meals, or access to showers and laundry for the homeless population. Without BWH, people are most certain to die in the winter months.

4. Implementation Plan

- a. If this is a new project/activity, describe specific steps to be taken to implement the activity. Identify target dates for each phase of implementation.
- b. If this is an existing project/activity, describe how this funding will be used to expand the scope of the existing activity. Identify target dates for each phase of implementation.
 - i BWH hopes to increase open hours during the winter months as the organization continues to grow. If funding is secured, open hours could begin at 6pm and the guests are allowed to stay until 9am in the morning. Other funding has been requested for these additional hours. We are trying to use volunteers to cover a little of the hours now.

5. Demonstrated Experience and Financial Information

- a. Describe the applicant's (or the principal staff as it relates to the project) background, and experience in implementing the proposed activity or similar activities.

- i Jaela Milford, Executive Director, of Bethel Winter House has been in this position for over a year now, running the shelter through its winter season. She will be working alongside Tiffany Belfray, the Shelter Manager, to provide services for homeless or low-income individuals in the summer months. Tiffany has worked for the shelter for 2-3 years as Shelter Monitor and was promoted when Cynthia Coffey passed away in late September. She is new in the role but experienced with helping Cynthia manger the shelter in the Covenant Church years previous.

b. Provide a proposed budget breakdown with the following information:

Budget Items:	Description of Budget Items	Funding Source	CAG\$	Other \$	Total
Staffing Hours	Monitor 1– 40 hours per week for 13 weeks \$17/hr	City of Bethel	\$8840	\$0	\$8840
Staffing Hours	Monitor 2– 30 hours for 13 weeks \$15/hr	City of Bethel	\$5850	\$0	\$5850
Utilities: Electric	3 months of electric	City of Bethel	\$5000	\$0	\$5000
Utilities: Fuel Oil	3 months of heating oil	City of Bethel	\$7,500	\$0	\$7,500
Utilities: Internet	3 months of internet costs	City of Bethel	\$1700	\$0	\$1700
Supplies: Cleaning and Facility	3 months of supplies (toilet paper, paper towels, cleaning solutions, etc)	City of Bethel	\$600	\$0	\$600
TOTAL					\$ 29,490

- a. Have you ever received funding from the City of Bethel before? If so, provide 1) dates, 2) amounts, 3) project descriptions, and 4) Exit Report status.

Date	Amount	Project Description	Exit Report Status
2020	\$60,000	CARES Act Funding – Employee Payment for open hours during the pandemic	COMPLETE

October 11, 2022 – Quarter 3	\$20,930	Winter Open Hours	Ongoing – Final Report due Jan 31 st , 2022
------------------------------	----------	-------------------	--

6. Exit Report Due

- a. Awardees will be required to present a written Exit Report to the Community Action Grant Board within 30 days of completion of the project/program. See Report on City's website (www.cityofbethel.org).
- b. Identify the timeframe in which you anticipate providing an Exit Report to the Board on the use of the grant funds.
 - i **The Exit Report can be provided when needed or 30 days after March 31st**
- c. If applicant has a current Community Action Grant in progress, provide a spending plan that clearly shows how the remaining funds will be spent to complete the project/program.

We currently have an award of \$20,930. Here is the current budget on those funds :

Budget Item:	Description	Funding Amount	Weeks passed	Total Spent as of 11/01/22	Estimated Cost Based on First Month	Remaining Months Budget
Staffing Hours	Monitor 1 – 40 hours per week for 13 weeks \$17/hr	\$8840	4 weeks of 13 weeks	\$2,720	\$8840	\$6,120
Staffing Hours	Monitor 2 – 30 hours per week for 13 weeks for \$15/hr	\$5850	4 weeks of 13 weeks	\$1,800	\$5850	\$4,050
Utilities: Electric	3 months of electric	\$4200	1 of 3 months	\$1,798.83	*\$5,396.49	\$2,401.17
Utilities: Fuel Oil	3 months of Heating Fuel	\$9000	1 of 3 months	\$1,082.73	\$3,248.19	\$7,917.27
Utilities: Internet	3 months of internet/phone costs	\$1140	1 of 3 months	\$570.78	*\$1,712.34	\$569.22

I would like to see if a budget revision will be possible. As you can see, electricity is much more expensive than originally budgeted. Internet services is also more expensive than predicted. But the heating fuel is lower than expected, if this trend continues which it might not with the dropping temperatures, I would like to allocation a portion of the heating fuel budget to the electricity and internet costs.

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: NOV 10 2014

BETHEL WINTER SHELTER LIONS CLUB
PO BOX 1525
BETHEL, AK 99559-1525

Employer Identification Number:
46-4382634
DLN:
26053708001084
Contact Person:
CUSTOMER SERVICE ID# 31954
Contact Telephone Number:
(877) 829-5500
Accounting Period Ending:
December 31
Public Charity Status:
170(b)(1)(A)(vi)
Form 990/990-EZ/990-N Required:
Yes
Effective Date of Exemption:
December 26, 2013
Contribution Deductibility:
Yes
Addendum Applies:
No

Dear Applicant:

We're pleased to tell you we determined you're exempt from federal income tax under Internal Revenue Code (IRC) Section 501(c)(3). Donors can deduct contributions they make to you under IRC Section 170. You're also qualified to receive tax deductible bequests, devises, transfers or gifts under Section 2055, 2106, or 2522. This letter could help resolve questions on your exempt status. Please keep it for your records.

Organizations exempt under IRC Section 501(c)(3) are further classified as either public charities or private foundations. We determined you're a public charity under the IRC Section listed at the top of this letter.

If we indicated at the top of this letter that you're required to file Form 990/990-EZ/990-N, our records show you're required to file an annual information return (Form 990 or Form 990-EZ) or electronic notice (Form 990-N, the e-Postcard). If you don't file a required return or notice for three consecutive years, your exempt status will be automatically revoked.

If we indicated at the top of this letter that an addendum applies, the enclosed addendum is an integral part of this letter.

For important information about your responsibilities as a tax-exempt organization, go to www.irs.gov/charities. Enter "4221-PC" in the search bar to view Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, which describes your recordkeeping, reporting, and disclosure requirements.

Letter 5436

Bethel Winter House

Balance Sheet

As of November 11, 2022

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
Checking (3808) - Capital	470.00
Checking (5890) - Operations	-159.00
First National Bank Alaska	57,487.96
Total Bank Accounts	\$57,798.96
Accounts Receivable	
Accounts Receivable (A/R)	0.00
Total Accounts Receivable	\$0.00
Other Current Assets	
Deferred Grant Receivable	5,472.34
Due to from BCSF	874.32
Total Other Current Assets	\$6,346.66
Total Current Assets	\$64,145.62
TOTAL ASSETS	\$64,145.62
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable (A/P)	50,902.81
Total Accounts Payable	\$50,902.81
Other Current Liabilities	
Deferred Grant Payable	166,894.31
Payroll Tax Liability	156.13
Total Other Current Liabilities	\$167,050.44
Total Current Liabilities	\$217,953.25
Long-Term Liabilities	
Building Contingency	30,600.00
Total Long-Term Liabilities	\$30,600.00
Total Liabilities	\$248,553.25
Equity	
Opening Balance Equity	76,397.34
Retained Earnings	-22,378.69
Net Income	-238,426.28
Total Equity	\$-184,407.63
TOTAL LIABILITIES AND EQUITY	\$64,145.62

Bethel Winter House
Budget Overview: Draft FY2023 - Approved
July 2022 - June 2023

	Total
Income	
Unrestricted Funds	60,000.00
Lease Income	75,000.00
Rental Income	36,000.00
Uncategorized Income	5,000.00
Fundraising	75,000.00
Restricted Grants	100,000.00
Total Income	\$ 351,000.00
Gross Profit	\$ 351,000.00
Expenses	
Advertising & Marketing	500.00
Bank Charges & Fees	600.00
Capital Expenses	20,000.00
Contractors	400.00
Contract Site Monitoring	15,000.00
Total Contractors	\$ 15,400.00
Dues & Subscriptions	1,480.00
Employee Benefits	9,000.00
Fund Raising	5,000.00
Insurance	15,000.00
Legal & Professional Services	16,000.00
Other Business Expenses	5,000.00
Repairs & Maintenance	24,920.00
Salaries & Wages	170,000.00
Supplies	
Guest Food	15,000.00
Office/Bldg/Cleaning/PPE	12,000.00
Total Supplies	\$ 27,000.00
Taxes and Licenses	100.00
Travel	
Guest Travel	1,000.00
Site Monitor Travel	680.00
Total Travel	\$ 1,680.00
Uncategorized Expense	420.00
Utilities	
Electricity	12,000.00
Fuel Oil	28,000.00
Propane	2,000.00
Telephone and Internet	12,000.00
Total Utilities	\$ 54,000.00
Total Expenses	\$ 366,100.00
Net Operating Income	-\$ 15,100.00
Net Income	-\$ 15,100.00

Grants, Income and Donations

Unrestricted Grants		Description	Status	Dates
CAG Quarter 3	\$ 20,930.00	Salaries, Utilities	Ongoing	10/01/22-12/31/22
Yukon Delta Women in philanthropy	\$ 10,855.00	Salaries, Supplies	Submitted	01/01/23 to 04/30/23
Alaska Community Foundation	\$10,000	Employee and Board Training	Due 11/14/23	
GCI Gives	\$10,000	Executive Director Salary	Due 11/14/23	2023 - Unknown
KeyBank Foundation	\$5,000	Operations - Salaries	Due 12/15/23	2023 - Unknown
May and Stanley Smith	\$10,000	Operations - Salaries	Unknown	Unknown
Alaskan Leader Foundation	\$10,000	Employee and Board Training, Salaries	Unknown	Unknown
Income				
Lease Income	\$ 75,000.00			
Rental Income	\$ 51,000.00			
In-kind Donations	\$ 5,000.00			
Restricted Grants				
HHS-SAMHS-SAMHSA	\$100,000	Case Manager Position, ED Salary	Post on 01/01/23	2023 - Unknown



CITY OF BETHEL

P.O. Box 1388 • Bethel, Alaska 99559

907-543-1386

Fax: 907-543-1388

November 18, 2022

Jaela Milford
Bethel Winter House
PO Box 1969
Bethel, AK 99559

Dear Jaela:

The Community Action Grant Committee met on November 17, 2022 to discuss the CAG application that you submitted for funding. The Committee discussed your application and wanted to request more information from you. Your application is still active and should be scored for funding at the next regularly scheduled CAG meeting to be held November 23, 2022 at 7 pm.

Please provide the Committee with answers to the following questions and respond to the following requests for information by **Tuesday, November 22, 2022** at 5 pm:

1. Since the Community Action Grant Committee only has \$29,702.70 available to recommend for awards during this quarter, please prepare and submit a reduced budget request for CAG funds. What is the minimum amount needed to support your project?

Thank you for taking the time to respond to the Committee's questions and action requests.

Sincerely,

Community Action Grant Committee

CITY OF BETHEL

COMMUNITY ACTION GRANT

Application

COVER PAGE

Applicant Information

Applicant Name: Bethel Friends of Canines

Business License #s (if applicable): 10187

Applicant Address: PO box 3167 Bethel, AK 99559

Contact Person: Jesslyn Elliott Email Address: bethelfriendsofcanines2011@gmail.com

Daytime Phone: 907-707-7010 Cell Phone: 907-707-7010

Grant Request Information

Grant Amount Requested:	\$	4592.38
-------------------------	----	---------

Will you accept less funding than the amount you requested? If so, tell us what a reduction would look like for your planned program. Yes. If we receive half the amount (\$4592.38) we would do just one, instead of two, mailers.

Program/Project Title and Summary:

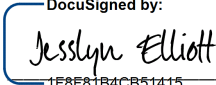
We would like to send two mailers to every resident of Bethel over the course of one year in order to increase awareness and promote spay/ neuter services.

Date When Funds Are Needed: 1/1/23

Project Beginning and End Date: 1/1/24

Submission for: ☐ Quarter 1 ☐ Quarter 2 ☐ Quarter 3 ☒ Quarter 4

I affirm that if my organization, group, or self is granted funding, I (we) will be required to adhere to City guidelines related to the use of those funds, and will be required to provide timely reporting on the use of the granted funds. I affirm that grant funds will be used for the intended purposes outlined for this program.

Signature:  Date: November 10, 2022

1F8F81B4CB51415...
Authorized Officer/Applicant

PROJECT SUMMARY

Please provide a comprehensive, clear and concise response to each of the questions below. If a question does not apply to your application, indicate by responding "Not Applicable."

- 1. Substantiating Community Need
 - a. Identify and describe existing needs in the community to be addressed by the proposed activity.
 - b. Specifically describe how the activities to be carried out directly address identified needs in the community.
- 2. Project/Activity Goals and Outcomes
 - a. Describe the overall goals, objectives, and activities to be accomplished by the proposed project.
 - b. Provide measurable outcomes for your project and how those outcomes will be measured.
- 3. Coordination and Collaboration
 - a. Describe current efforts to collaborate and coordinate services with other community organizations regarding the proposed project.
 - b. Explain how you will develop any needed collaborative relationships that are not already in place.
 - c. Does any community organization, other than your own, offer the type of services proposed under this program design? If so, describe how your program will enhance these efforts.
- 4. Implementation Plan
 - a. If this is a new project/activity, describe specific steps to be taken to implement the activity. Identify target dates for each phase of implementation.
 - b. If this is an existing project/activity, describe how this funding will be used to expand the scope of the existing activity. Identify target dates for each phase of implementation.
- 5. Demonstrated Experience and Financial Information
 - a. Describe the applicant's (or the principal staff as it relates to the project) background, and experience in implementing the proposed activity or similar activities.
 - b. Provide a proposed budget breakdown with the following information:

Budget Items:	Description of Budget Items	Funding: Source:	CAG \$	Other \$	Total

- c. Have you ever received funding from the City of Bethel before? If so, provide 1) dates, 2) amounts, 3) project descriptions, and 4) Exit Report status.
- 6. Exit Report Due
 - a. Awardees will be required to present a written Exit Report to the Community Action Grant Board within 30 days of completion of the project/program. See Report on City's website (www.cityofbethel.org).

- b. Identify the timeframe in which you anticipate providing an Exit Report to the Board on the use of the grant funds.
- c. If applicant has a current Community Action Grant in progress, provide a spending plan that clearly shows how the remaining funds will be spent to complete the project/program.

Program/Project Title and Summary:

Bethel Friends of Canines outreach support

1. Substantiating Community Need

Bethel Friends of Canines has a longstanding partnership with the city to co-manage animal control issues. Our organization was founded in 2011 in order to find homes for animals that were going to be put down in the Bethel Pound. We have several MOUs in place with the Bethel Police Department, including a long term lease for our facility next to the pound, a formal agreement to take possession of unclaimed dogs in the pound, and recently the city contracted the pound to BFK9 to run. We now provide 100% of the daily care for the impounded dogs. The city is still responsible for enforcing animal control, and for picking up the many loose dogs in town.

In addition to re-homing loose dogs, BFK9 has many outreach efforts in order to provide assistance to low income pet owners (keeping animals in the home!) and provides assistance for spay/neuter surgeries for low income residents, which is the only long term solution to the animal overpopulation in town. Currently, we have a for-profit vet that is in Bethel one week a month, and s/n surgeries cost over \$500. There is also a community outreach vet that visits Bethel periodically to provide free surgeries to low income pet owners. We work with both vets to promote s/n surgeries to people in the community to curb the number of unwanted puppies born each year.

These funds will be used to send two mailings over the course of a year to every resident of Bethel. Many people do not know about s/n services available in the community, and with this grant we would like to send a mailing to every resident in Bethel to promote this service, and in order to hopefully increase awareness of the importance and availability of low income spay/neuter services in the community. Long term, any effort to increase s/n in the community will cut down on the number of unwanted and loose dogs, which is a source of major frustration for most of the community.

2. Project/ Activity Goals and Outcomes

With these funds we will send two mailers over the course of a year to every PO Box in Bethel to highlight resources available to pet owners in town, as well as low income s/n resources. Our goal is to increase the number of people who know about and access these resources. With this mailer, we are hoping to increase the number of animals spayed and neutered by 100 animals or new clients. This is a small amount of money that we hope will have a big impact. As more people access these resources, word will spread as people tell their families and friends about the benefits of now more litters of puppies.

When we add families to the s/n list, we will ask everyone how they heard about this service. Our hope is that 100 people will say that they heard about this through the mailings over the course of one year.

3. Coordination and Collaboration

a. Describe current efforts to collaborate and coordinate services with other community organizations regarding the proposed project.

Our primary partner is the City of Bethel Police Department. We contract the pound from BPD to socialize, care for, and rehome the dogs in the Bethel Pound. This partnership enables the city to more efficiently handle the strays in Bethel, and since we have taken over the pound in July the city has drastically increased their efforts to pick up stray dogs. We also partner with the Community Outreach veterinarian in order to get animals on the list for her clinics in Bethel.

We also partner with many rescues throughout the state to find homes for YK Delta dogs throughout the state. We partner with many communities in the Delta to bring unwanted and loose animals into rescue, and we work with YKHC to certify lay vaccinators so we can vaccinate animals in the YK Delta.

BFK9 has broad community support amongst community members and community agencies. BFK9 has successfully collaborated with multiple agencies during group fundraising efforts like #BethelGives and coordinates something like 100 community volunteers to carry out mission activities. If more collaborative relationships are needed that are not currently in place board members and volunteers would approach new potential relationships by explaining BFK9's mission, how it helps the community, and what impact the partnership could have to further that mission.

No other organization in town rescues unwanted dogs or assists the police department with the care of dogs in the pound. BFK9 works in partnership with the vet who owns a business in town and in partnership with the grant-supported vet in town who both offer spay/neuter/vaccination services.

4. Implementation Plan

This is a new activity, but simple to implement. We have already received a quote for sending a mailing from a print shop, and as soon as we receive the funds to do so we will send the first mailing out. The second mailing will go out in six months.

This funding will be used to improve access to the existing s/n surgeries by increasing awareness of this service.

The first mailing will go out in early January, 2023, and the second mailing will go out in July, 2023.

5. Demonstrated Experience and Financial Information

BFK9 has five board members, one of which helped create BFK9 back in 2011. We recently hired an Executive Director to run BFK9 (501 c (3)).

Budget items:

Mailing 1: \$2296.19

Mailing 2: \$2296.19

Funding source: CAG: \$4592.38

Total: \$4592.38

6. Exit report due

January 15, 2024

We do not have a CAG in progress.



CITY OF BETHEL

P.O. Box 1388 • Bethel, Alaska 99559

907-543-1386

Fax: 907-543-1388

November 18, 2022

Jesslyn Elliott
Bethel Friends of Canines
P.O. Box 3167
Bethel, AK 99559

Dear Jesslyn:

The Community Action Grant Committee met on November 17, 2022 to discuss the CAG application that you submitted for funding. The Committee discussed your application and wanted to request more information from you. Your application is still active and should be scored for funding at the next regularly scheduled CAG meeting to be held November 23, 2022 at 7 pm.

Please provide the Committee with answers to the following questions and respond to the following requests for information by **Tuesday, November 22, 2022** at 5 pm:

1. Since the Community Action Grant Committee only has \$29,702.70 available to recommend for awards during this quarter, please prepare and submit a reduced budget request for CAG funds. What is the minimum amount needed to support your project?

Thank you for taking the time to respond to the Committee's questions and action requests.

Sincerely,

Community Action Grant Committee

CITY OF BETHEL
COMMUNITY ACTION GRANT
Application

COVER PAGE

Applicant Information

Applicant Name: James Reames
Business License #s (if applicable): _____
Applicant Address: Po Box 2083 Bethel AK 99559
Contact Person: James Reames Email Address: james_reames@lksd.org
Daytime Phone: high school Cell Phone: _____

Grant Request Information

Grant Amount Requested:	\$ <u>10,000.00</u>
-------------------------	---------------------

Will you accept less funding than the amount you requested? if so, tell us what a reduction would look like for your planned program. ☐ Yes ☒ No

Program/Project Title and Summary:
The Great Northern Sticker EXPO

Date When Funds Are Needed: ASAP

Project Beginning and End Date: April 21 - 23 exhibition w prep before and outreach after

Submission for: ☐ Quarter 1 ☒ Quarter 2 ☐ Quarter 3 ☐ Quarter 4

I affirm that if my organization, group, or self is granted funding, I (we) will be required to adhere to City guidelines related to the use of those funds, and will be required to provide timely reporting on the use of the granted funds. I affirm that grant funds will be used for the intended purposes outlined for this program.

Signature: James Reames Date: 11/11/22
Authorized Officer/Applicant

CITY OF BETHEL
COMMUNITY ACTION GRANT
Application

COVER PAGE

Applicant Information

Applicant Name: James Reames

Business License #s (if applicable): _____

Applicant Address: PO Box 2083 Bethel AK 99559

Contact Person: James Reames Email Address: james_reames@llcsd.org

Daytime Phone: 907 543 3390 Cell Phone: _____
ext. 2672

Grant Request Information

Grant Amount Requested:	\$ <u>10,000</u>
-------------------------	------------------

Will you accept less funding than the amount you requested? If so, tell us what a reduction would look like for your planned program.

Program/Project Title and Summary:

The Great Northern Sticker Expo

Date When Funds Are Needed: ASAP

Project Beginning and End Date: April 21-23 2023

Submission for: Quarter 1 ☒ Quarter 2 ☐ Quarter 3 ☐ Quarter 4 ☐

I affirm that if my organization, group, or self is granted funding, I (we) will be required to adhere to City guidelines related to the use of those funds, and will be required to provide timely reporting on the use of the granted funds. I affirm that grant funds will be used for the intended purposes outlined for this program.

Signature: [Signature] Date: 11/14/22
Authorized Officer/Applicant

PROJECT SUMMARY

Please provide a comprehensive, clear and concise response to each of the questions below. If a question does not apply to your application, indicate by responding "Not Applicable."

Substantiating Community Need

Identify and describe existing needs in the community to be addressed by the proposed activity.

THE NEEDS THIS WILL ADDRESS:

1. LACK OF EXPOSURE TO NEW FORMS OF MODERN ART
2. LACK OF CELEBRATING LOCAL AND AK MODERN ARTISTS
3. CONNECTIONS WITH OTHER ARTISTS AROUND THE COUNTRY AND WORLD.

Specifically describe how the activities to be carried out directly address identified needs in the community.

THE EXHIBITION WILL EXPOSE THE COMMUNITY TO STICKER ART FORM AROUND THE WORLD. WE PLAN ON HAVING A MINIMUM OF 100 SUBMISSIONS.

THE WORKSHOP WILL HELP THE COMMUNITY LEARN HOW TO MAKE THEIR OWN ART.

THE EXHIBITION WILL ALSO PLACE LOCAL AND AK ARTISTS ON THE SAME WALLS AS INTERNATIONALLY ACCLAIMED ARTISTS.

Project/Activity Goals and Outcomes

Describe the overall goals, objectives, and activities to be accomplished by the proposed project.

PRODUCE AN EXHIBITION OF HIGH STANDARD AND QUALITY.

PROVIDE WORKSHOPS FOR THOSE INTERESTED

EXPOSE LOCAL AND AK ARTISTS TO THE GLOBAL COMMUNITY.

BRING AWARENESS OF BETHEL AK TO ARTISTS AROUND THE WORLD

Provide measurable outcomes for your project and how those outcomes will be measured.

THE NUMBER OF:

1. # OF NATIONAL AND INTERNATIONAL SUBMISSIONS
2. ATTENDEES AT THE WORKSHOP
3. ATTENDEES OF THE EXHIBITION
4. IMPACTS ON LOCAL ARTISTS AND CONNECTIONS MADE (FOLLOW UP QUESTIONNAIRE)

2

COMMUNITY ACTION GRANT | Application

Coordination and Collaboration

a. Describe current efforts to collaborate and coordinate services with other community organizations regarding the proposed project.

Explain how you will develop any needed collaborative relationships that are not already in place.

I HAVE ENLISTED STUDENTS AND TEACHERS FORM THE HGIHSCHOOL TO SUPPORT. I AHVE SPOKEN TO AC GENERAL MANAGER AND OTHER LOCAL BUSINESSES FOR HELOP WITH CATERING. ALSO HAVE THE SUPPORT OF THE CULTURAL CENTER AND LIBRARY.

Does any community organization, other than your own, offer the type of services proposed under this program design? If so, describe how your program will enhance these efforts.

I BELIVE THE ARTS GUILD DOES SOME SIMILAR THINGS. THIS EVENT WILL ONLY HEIGHTEN THE INTEREST IN ART AND WHAT THE POSSIBILITIES ARE

Implementation Plan

a. If this is a new project/activity, describe specific steps to be taken to implement the activity. Identify target dates for each phase of implementation.

1, LAUNCH SOCIAL MEDIA IMMEDIATLEY

2. 2 MONTHS FORM NOW , ASK FOR SUBMISSIONS

3. 3 MONTHS FORM NOW START PRMOTION LOCOALLY

3

COMMUNITY ACTION GRANT | Application

5. Demonstrated Experience and Financial Information

a. Describe the applicant's (or the principal staff as it relates to the project) background, and experience in implementing the proposed activity or similar activities.

I AM AN EXPERIEINCED EVENTS PRODUCER IN THE PRIVATE SECTOR AND IN EDUCATION. IJUST PRODUCED AN EVENT THAT HOSTED 50 STUDENTS AND TEACHERS FROM AROUND THE REGION, I AHVE ALSO WORKED WITH HUGE CORPORATE EVENTS AND CONCERTS.

b. Provide a proposed budget breakdown with the following information:

Item & Description Funding Source Amount

Total

TBC

c. Have you ever received funding from the City of Bethel before? If so, provide 1) dates, 2) amounts, 3) project descriptions, and 4) Exit Report status.

NO

6. Exit Report Due

Awardees will be required to present a written Exit Report to the Community Action Grant Board within 30 days of completion of the project/program. See Report on City's website (www.cityofbethel.org).

Identify the timeframe in which you anticipate providing an Exit Report to the Board on the use of the grant funds.

WIHTIN FIRST TWO WEEKS. I M USED TO THESE TYPE THINGS AS A TEACHER.

If

THE GREAT NORTHERN STICKER EXPO
WORKING BUDGET

\$1000 GRAPHIC DESIGN

\$1000 SOCIAL MEDIA MGMT

\$1500 PRINTING

\$1500 HARDWARE/TOOLS (FRAMES , NAILS, TAPE ETC)

\$1500 POSTAGE

\$1500 PROMO AND ADVERTISING

\$1500 FOOD, GIFTS FOIR VOLUNTEERS

Fwd: CAG APP



James Reames <james_reames@lksd.org>

To John Sargent

Reply

Reply All

Forward



Tue 11/15/2022 10:4

This is the most recent version, but you made changes to another copy. Click here to see the other versions.
You replied to this message on 11/15/2022 10:54 AM.



cover page.pdf
33 KB



CAG.pdf
29 KB

Everything seems fine on this side. I have triple checked, they are not blurry and both are PDF.s as required
Please let me know if it is indeed the attachments below that are problematic, thanks for working with me to get it submitted.

Sincerely,

JR

----- Forwarded message -----



James Reames
High School Social Studies

- Born and raised in Georgia
- Graduate with Masters of Education University of Georgia
- 20 + years as a teacher in 3 different countries
- 20 + years experience in events (from college concerts to working with major corps)
- 4 th year in Bethel
- Bethel Highlights: Dean of Residence Program , JH Bball coach , Upward bound Sponsor





CITY OF BETHEL

P.O. Box 1388 • Bethel, Alaska 99559

907-543-1386

Fax: 907-543-1388

November 18, 2022

James Reames
P.O. Box 2083
Bethel, AK 99559

Dear James:

The Community Action Grant Committee met on November 17, 2022 to discuss the CAG application that you submitted for funding. The Committee discussed your application and wanted to request more information from you. Your application is still active and should be scored for funding at the next regularly scheduled CAG meeting to be held November 23, 2022 at 7 pm.

Please provide the Committee with answers to the following questions and respond to the following requests for information by **Tuesday, November 22, 2022** at 5 pm:

1. Please explain your project in more detail.
2. Are you working with other school departments?
3. Who is your audience? How many people do you anticipate the project will impact?
4. You have hardware and tools listed in your budget. What specific hardware and what specific tools are you referring to?
5. Describe the expected social media impact of your project.
6. Be more specific in your budget. Ex. Why do you need \$1,300 for postage?
7. Since the Community Action Grant Committee only has \$29,702.70 available to recommend for awards during this quarter, please prepare and submit a reduced budget request for CAG funds. What is the minimum amount needed to support your project?

Thank you for taking the time to respond to the Committee's questions and action requests.

Sincerely,

Community Action Grant Committee



Orutsararmiut Native Council

EIN: 92-0074128 DUNS: 062729760000

P.O. Box 927, Bethel, AK 99559

907-543-2608 ext. 1516 Fax: 907-545-2639

Website: www.nativecouncil.org

CITY OF BETHEL COMMUNITY ACTION GRANT

2022 Application

I affirm that if Orutsararmiut Native Council is granted funding, we will be required to adhere to City guidelines related to the use of those funds, and will be required to provide timely reporting on the use of the granted funds. I affirm that grant funds will be used for the intended purposes outlined for this program.

Signature:  Date: 11/11/2022
Authorized Officer/Applicant

Grant Request Information

Grant Amount Requested: \$9,901.50

Will you accept less funding than the amount you requested? If so, tell us what a reduction would look like for your planned program.

Program/Project Title and Summary: Orutsararmiut Native Council's Food Security Programs

The Orutsararmiut Native Council (ONC) – Natural Resources Department is in charge of organizing and facilitating seasonal subsistence and food security programs for the Bethel community. The Natural Resources Department needs to purchase more freezer space, increase funds for moose processing fees, and purchase more seed potatoes/vegetable starters to support the increased demands for food services through our programs. Our programs are designed to provide Bethel residents with food security throughout the year while honoring and prioritizing subsistence foods and food sovereignty.

Date When Funds Are Needed: January 2, 2023

Project Beginning and End Date: January 2, 2023 to June 20, 2023

Submission for: Quarter 1 Quarter 2 Quarter 3 **Quarter 4**

Grant Amount Requested: \$6,901.50

PROJECT SUMMARY

1. Substantiating Community Need

a. Identify and describe existing needs in the community to be addressed by the proposed activity.

The Orutsararmiut Native Council (ONC) – Natural Resources Department is in charge of organizing and facilitating seasonal subsistence and food security programs for the Bethel community. Our four major programs are the Fall Proxy Hunt Program, the Winter Subsistence Distribution, Winter Proxy Hunt Program, and the Spring/Summer Vegetable Starter and Seed Potato Distribution.

The Orutsararmiut Native Council (ONC) – Natural Resources Department is in charge of organizing and facilitating the fall and winter Proxy Moose Hunt Program which aids in food security and sovereignty for the Bethel community. ONC has run a proxy moose program for many years; however, the program has increased in size and capacity over the past 4 years. As people have moved out of Bethel, many Elders have been left without family or friends to provide subsistence foods for them before winter.

The Proxy Moose Hunt is a program designed to provide subsistence meat to Elders and/or disabled individuals who are unable to hunt for themselves. The proxy moose hunt is designed in accordance with the Alaska Department of Fish and Game (ADF&G) rules and regulations. The ADF&G allows another Alaskan resident to hunt/fish for residents who are legally blind, 65 years of age or older, physically disabled, and/or developmentally disabled. According to regulations, both the Elder/recipient and the hunter must have a current Alaska resident hunting license. The meat is either brought to the butcher to finish processing or processed by department staff.

The winter subsistence distribution program is designed to provide elders, disabled and widowed with other subsistence foods such as ptarmigan, pike, and whitefish. A majority of animals for this program are harvested by the ONC's hired subsistence hunter. When the hunter harvests animals for the

program, ONC staff will collect the meat, separate them into individual packages, and hold them in ONC deep freezers for distribution. Lastly, the Spring/Summer Vegetable Starter and Seed Potato Program provides Bethel families with access to materials and supplies to grow fresh vegetables for themselves during the summer. The program was designed to help provide families with access to healthy food products and empower them to take part in healthy family activities. Along with the vegetable starters and seed potatoes, we provide participants with fertilizer for their new gardens. The program will also include our new garden and fishcamp loan program in which participants can borrow electric or gas powered tillers to aerate gardens or break up tough soil at fish camps.

There has been an increased demand for moose through the moose proxy program that has exceeded the capacity of the natural resources department. Many community members have stated that due to the low fish runs this year, they are relying on moose and other subsistence foods for the fall and winter. Additionally, the Elders are increasingly facing food insecurity when family members and children move from Bethel and can no longer provide added support. The overall Bethel community has faced challenges with food security as Chinook and Chum salmon runs decrease yearly and inflation has increased food prices at grocery stores where food prices are normally much higher than the US and Alaska average. The Natural Resource Department projects increased growth in all program sizes over the following years and must prepare for the larger capacity and demands from the community. The ONC Natural Resources Department requires more freezer space for meat storage, improved funding for meat processing, as well as increased funding to purchase vegetable starters and seed potatoes. We want to continue to serve all individuals in need of assistance and build a food security infrastructure that can reliably and efficiently provide services to the Bethel community.

b. Specifically describe how the activities to be carried out directly address identified needs in the community.

For the fall/winter Proxy Hunt Programs, ONC's Natural Resource Department will advertise and create a list of community elders, disabled, and widows in need of food assistance for the fall/winter. These individuals will be matched with proxy hunters and we will facilitate the establishment of a legal proxy relationship with the Alaska Department of Fish and Game. Natural Resources staff will pick up skinned and quartered moose from proxy hunters for further processing. The department staff will bring moose to a facility for processing where they will break down meat, grind meat, cut pukuks, and package meat for delivery. The meat will be transported to freezers for storage prior to delivery to the moose recipient.

For the Winter Subsistence Program, ONC staff will advertise and create a list of community members in need of food assistance for the Winter. We will work with the ONC subsistence hunter and other individuals willing to volunteer time to meet the needs of community members on the list. Natural Resource staff will collect the harvested animals and package them individually for distribution to community members. The harvested animals will be stored in ONC freezers prior to distribution.

For the Spring/Summer Vegetable Starter and Seed Potato Distribution Program, ONC staff will order vegetable starters, seed potatoes, and fertilizer from Oceanside Farms in Homer, AK and a local Bethel farm run by Julie McWilliams. We will prepare education information and outreach materials to inform the community about how to properly plant, cultivate, and harvest vegetables and potatoes in the Alaska climate. The distribution will take place over the course of two days at a first come-first serve basis. While vegetables starters/seed potatoes are being distributed, ONC employees will provide demonstrations on plant care while handing out informational packets.

These programs provide a steady source of access to subsistence foods throughout the year for families in need of food assistance. While food security remains a growing concern for the Bethel community, ONC's Food Security Programs can help families in dire need of assistance make it through a difficult

season, poor harvests, or lack of subsistence support. While our goal is to provide all individuals in need with food services, the ONC Natural Resource Department has surpassed its capacity to provide aid to the growing number of individuals in need of subsistence support. With access to more storage space and increased funds for meat processing, we will be able to run these programs in an efficient and effective and serve all Bethel residents .

2. Project/Activity Goals and Outcomes

a. Describe the overall goals, objectives, and activities to be accomplished by the proposed project.

Goals and Objectives:

- Overall, ONC- Natural Resources Department's priority is to ensure that those unable to provide subsistence or are food insecure will still have access to subsistence and healthy foods throughout the year.
- Increase resource infrastructure to maintain reliable and consistent food security programs with the ability to adjust to growing community needs.
- Help Elders, disabled, and widows navigate the complicated game laws/procedures necessary to establish a legal proxy hunting relationship with the Alaska Department of Fish and Game (Fall/Winter Proxy Hunt Program)
- Aid in the processing of game and fish to ease burden on community members (Fall/Winter Proxy Hunt Program and Winter Subsistence Distribution).
- Educate the Bethel community on healthy eating and cost effective ways to engage in gardening to offset expensive grocery costs and provide access to fresh product to in-need individuals (Vegetable Starters and Seed Potato Program).
- Distribute subsistence foods to community members in need of food security throughout all seasons (All Food Security Programs).

Activities:

- ONC's Natural Resources Department will work with Alaska Department of Fish and Game to properly organize and run hunting and fishing programs.
- ONC will maintain proper handling of subsistence products and safely store food in our facilities before distribution. We will also facilitate the process of exchanging meat from the hunter/fisher to community members in need of subsistence.
- The Natural Resources Department will educate community members about food security options available to them and their families. This will include advertising and outreach to bring exposure to currently running food security programs and educational materials about gardening for food access.

b. Provide measurable outcomes for your project and how those outcomes will be measured.

Outcome	Measurement Scale	Specifics
30% increase in the amount of moose meat processed for Elders, disabled and widows	Quantitative	Number of moose processed (cumulative) Number of people served (cumulative)
20% increase in the amount of ptarmigan, whitefish, and pike provided to community members	Quantitative	Number of ptarmigan, whitefish, and pike harvested and distributed (cumulative) Number of people served (cumulative)
25% increase in the participation in Spring/Summer Vegetable Starter and Seed Potato Distribution	Quantitative	Number of seed potatoes and veggie starters distributed (cumulative) Number of people served (cumulative)
Increased space for food storage and decreased strain on ONC resources	Quantitative and Qualitative	Total amount of meat/food products safely stored on ONC facilities Less food storage capacity overflow on other ONC departments and programs Increased ability to help a greater number of community members– higher capacity cap due to better short-term storage resources
Increased community awareness of about ONC Food Security Programs	Qualitative	ONC Natural Resources Department will increase advertisement and community outreach to broaden awareness of food security programs We will provide educational materials and instruction on maintaining garden/healthy food supply

3. Coordination and Collaboration

a. Describe current efforts to collaborate and coordinate services with other community organizations regarding the proposed project.

The ONC Food Security Programs have developed positive relationships with the Alaska Department of Fish and Game as they support our programs, keep in contact and update us about hunters using the proxy program, and donate confiscated or illegally taken moose to our program for waste prevention. We have also worked closely with the Lion's Club to aid in meat processing and streamlining the process of getting food to Elders. The Lion's Club has offered their facilities and staff to help process moose for the

fall/winter Proxy Hunt Programs when the local butcher is unavailable or we have met our budgetary restrictions.

b. Explain how you will develop any needed collaborative relationships that are not already in place.

We will send emails and make phone calls to schedule meetings with the community organizations and stakeholders that will bring awareness to our food security programs. We will reach out to other food services, such as the Food Bank distribution, for partnership opportunities. Our program could also benefit from partnerships with other organizations that recognize the unique and complex challenges faced by the Bethel community. For example, Association for Village Council Presidents (AVCP), runs an Elders nutrition program that allows 60+ individuals to eat free lunches at schools. A partnership with that program could allow for more comprehensive food services for Elders and provide greater food security for the Bethel community overall.

c. Does any community organization, other than your own, offer the type of services proposed under this program design? If so, describe how your program will enhance these efforts.

No, there are no other organizations that offer full-year subsistence-based programs for the Bethel community. We have researched other organizations in the area and have found none that offer the services like ONC's Food Security Program. The Bethel Food Bank run by the Lion's Club in partnership with Kuskokwim Consortium Library and the Bethel Community Service Foundation does sponsor monthly food donation services; however, they do not provide subsistence meats for community members. They are also unable to help navigate Alaska Department of Fish and Game regulations, establish proxy relationships between community members, or provide services to enable Bethel citizens to grow their own food. AVCP has an Elder nutrition program that allows individuals 60 years of age and older to receive free lunches at participating schools; however, this only provides meals once per day during the school year, requires transportation to schools, and does not prioritize subsistence foods/food sovereignty.

4. Implementation Plan

a. If this is a new project/activity, describe specific steps to be taken to implement the activity. Identify target dates for each phase of implementation.

Not Applicable.

b. If this is an existing project/activity, describe how this funding will be used to expand the scope of the existing activity. Identify target dates for each phase of implementation.

The Food Security Programs run year-round on a seasonal basis for each program. The Fall proxy Moose Hunt Program runs from ~end of August/beginning of September through mid-October. The preparation phase begins in August, while the implementation and active phase of the program encompasses the entirety of the fall moose hunting season. The Winter Subsistence Distribution Program generally runs from ~the end of November through April. The Winter Moose Proxy Hunt opens based on Alaska Department of Fish and Game hunting regulations, but is generally between ~end of December through February. Lastly, the Seed Potato and Veggie Starter happens in the late-spring (June) after the last frost of the season to prevent anyone from planting too early. While these programs have been established in the Natural Resources Department for some time, the scale at which the programs are currently operating and

the projected needs of the community far outweigh the current capacity of the department. Funding will allow us to increase the required infrastructure and resources needed to implement the program at a scale that matches community needs in an efficient and cost effective manner. Increased freezer space will allow for greater storage capacity which would allow our department to accept a greater number of applicants for our Fall/Winter Proxy Program and our Winter Food Distribution. Additionally, added funding will allow us to afford processing more moose through the local butcher, Bill's Butcher. The funding will also be used to increase the amount of Vegetable starters and seed potatoes purchased for distribution. Last year, we distributed 400 pounds of seed potatoes and 1000 vegetable starters on a first come- first serve basis with individuals unable to receive starters due to a lack of supply. Overall, the poor salmon run and national inflation has put increased economic strain on the Bethel community and has created food security needs that are unable to be fulfilled with current ONC resources.

5. Demonstrated Experience and Financial Information

a. Describe the applicant's (or the principal staff as it relates to the project) background, and experience in implementing the proposed activity or similar activities.

Mary C. Matthias who is currently serving as the Interim Natural Resources Director and Environmental Program Coordinator has altogether served over fourteen years in administrative programming management of the Indian General Assistance Program (IGAP) and in other administrative positions. Mary has served in the ONC Natural Resources Department for 7 years and has knowledge of each of our seasonal subsistence programs and continues to oversee/implement project and program management, has assisted and trained new staff, evaluates capacity needs and programmatic improvements and has requested more freezer space for our subsistence programs due to the high demand and increase of services to the Bethel community.

Gisela Chapa is currently the Self Governance Director with previous experience as the Natural Resources Director. Gisela has served in the Natural Resources Department for over a year and has managed multiple projects, organized subsistence based programs, and has overseen the Fisheries program at ONC. Prior to ONC, Gisela worked for the US Fish and Wildlife Services as both a Wildlife Refuge Specialist and a Refuge Manager.

b. Provide a proposed budget breakdown with the following information:

Budget Items: Description of Budget Items Funding: Source: CAG \$ Other \$ Total

ONC Food Security Programs Budget 2021						
Program Served	Item	Price/Unit	Quantity	Shipping	Total for Item	Total Requested Amount
Proxy Hunt Programs; Winter Subsistence Distribution	Coldline CF76 Commercial Chest Freezer	\$1195.00	1	\$249	\$1444.00	
Proxy Hunt Programs; Winter	Moose Processing Fees	~\$500/moose	6 moose	None	\$3000	

Subsistence Distribution						
Seed Potato/Vegetable Starter Distribution	Assorted Vegetable Starters	\$2.00/starter	1500 starters	None	\$3000.00	
Seed Potato/Vegetable Starter Distribution	Assorted Seed Potatoes	\$2.25/lb	750 lbs	\$770 (\$80-Homer to Anchorage + \$0.92/lb Anchorage to Bethel)	\$2457.50	\$.92/lb
						\$9,901.50

c. Have you ever received funding from the City of Bethel before? If so, provide 1) dates, 2) amounts, 3) project descriptions, and 4) Exit Report status.

The Orutsarmiut Native Council received funding from the City of Bethel in budget year 2022- Quarter 2 for funding between May 30, 2022 to Aug 14, 2022. The project was for the establishment of the Alaskans for Litter Prevention and Recycling (ALPAR) Youth Litter Patrol. The program established a Bethel branch of the statewide ALPAR program to encourage community recycling and litter prevention outreach and increase the capacity for Bethel to participate in the ALPAR Flying Cans and Bottles Program. The ALPAR Youth Litter Patrol also provided Bethel Youths with opportunities for youth leadership, professional development, positive community engagement, and environmental stewardship. The exit report was completed and submitted on October 20, 2022.

6. Exit Report Due

a. Awardees will be required to present a written Exit Report to the Community Action Grant Board within 30 days of completion of the project/program. See Report on City's website (www.cityofbethel.org).

b. Identify the time frame in which you anticipate providing an Exit Report to the Board on the use of the grant funds.

c. If an applicant has a current Community Action Grant in progress, provide a spending plan that clearly shows how the remaining funds will be spent to complete the project/program.



CITY OF BETHEL

P.O. Box 1388 • Bethel, Alaska 99559

907-543-1386

Fax: 907-543-1388

November 18, 2022

Mary Matthias
P.O. Box 927
Bethel, AK 99559

Dear Mary:

The Community Action Grant Committee met on November 17, 2022 to discuss the CAG application that you submitted for funding. The Committee discussed your application and wanted to request more information from you. Your application is still active and should be scored for funding at the next regularly scheduled CAG meeting to be held November 23, 2022 at 7 pm.

Please provide the Committee with answers to the following questions and respond to the following requests for information by **Tuesday, November 22, 2022** at 5 pm:

1. Please explain collaborative arrangements you have with other entities in Bethel, including the Lion's Club and McCann Treatment Center.
2. Please provide more justification for the items in your budget. For example, why do signs, cones, and vests cost \$2,500?
3. Since the Community Action Grant Committee only has \$29,702.70 available to recommend for awards during this quarter, please prepare and submit a reduced budget request for CAG funds. What is the minimum amount needed to support your project?

Thank you for taking the time to respond to the Committee's questions and action requests.

Sincerely,

Community Action Grant Committee

CITY OF BETHEL COMMUNITY ACTION GRANT Application

COVER PAGE

Applicant Information

Applicant Name: Qasgirmiut Dance Group on behalf of Bethel Community Services Found

Business License #s (if applicable): _____

Applicant Address: _____

Contact Person: Sophia Aloysius Email Address: fia_alloysius@yahoo.com

Daytime Phone: _____ Cell Phone: 907-545-6229

Grant Request Information

Grant Amount Requested:	\$	\$16,571.50
-------------------------	----	-------------

Will you accept less funding than the amount you requested? If so, tell us what a reduction would look like for your planned program. ☐ Yes ☐ No

Program/Project Title and Summary:

Qasgirmiut Dance Group (QDG) is a Bethel-based Yuraq dance group that offers a substance free environment to youth and members of the community that embrace Yup'ik and Cup'ik culture. The goal of the group is to keep ancient songs and dances not only continuing, but thriving. So they will not be forgotten. Nor the names of the composers. Qasgirmiut Dance Group (QDG) has proudly from a four drummers and six dancers to 20-member group that performs in Regional, State-wide, and National events representing Yup'ik and Cup'ik values. QDG is a group that welcomes everyone willing to learn and join in traditional singing, drumming, and dancing.

Date When Funds Are Needed: November 2022

Project Beginning and End Date: November 2022 to August 2023

Submission for: ☐ Quarter 1 ☐ Quarter 2 ☐ Quarter 3 ☒ Quarter 4

I affirm that if my organization, group, or self is granted funding, I (we) will be required to adhere to City guidelines related to the use of those funds, and will be required to provide timely reporting on the use of the granted funds. I affirm that grant funds will be used for the intended purposes outlined for this program.

Signature:  Date: 11-09-22
Authorized Officer/Applicant

PROJECT SUMMARY

Please provide a comprehensive, clear and concise response to each of the questions below. If a question does not apply to your application, indicate by responding "Not Applicable."

1. Substantiating Community Need

- a. Identify and describe existing needs in the community to be addressed by the proposed activity.

Yuraq provides individuals with a positive outlet as opposed to drinking and drug use, or being involved in crime. Participating in yuraq encourages physical activity curbing diabetes, heart disease, and obesity. The group is also proud to represent and share Yup'ik and Cup'ik culture and values in public platforms through regional, state, and national events. So native people (and non-natives alike) can take pride in their cultural identity. To break free from negative stereotypes. Become more well balanced individuals to bridge different ways of knowing and provide tools to be successful outside of our community, state, or nation. Creating more worldliness and respect.

- b. Specifically describe how the activities to be carried out directly address identified needs in the community.

QDG is an open group where everyone is welcome to join and learn to Yuraq. Since its inception in 2019, the group has covered and paid for rental spaces that accommodate large groups out of pocket. This had been the main expense incurred until the group decided to formalize and participate in events. This proposal seeks to secure a location where the group and the community may enjoy the benefits of Yuraq. Additionally, QDG wants to promote community pride in Bethel by celebrating our Yup'ik and Cup'ik culture and values in public events while in full regalia.

2. Project/Activity Goals and Outcomes

- a. Describe the overall goals, objectives, and activities to be accomplished by the proposed project.

The goals of QDG are simple yet extremely powerful for the Bethel community. We want to provide the community with a drug and alcohol-free platform to enjoy the benefits of Yuraq; we want to promote community and regional pride by promoting Yup'ik and Cup'ik values passed on generation by generation through dance; and we want to formalize and sustain QSD for generations to come. Each of these goals will be achieved through the following objectives: 1) Securing a location to practice and where the public can Yuraq, 2) Participating/dancing in four events in one year, 3) Acquiring the appropriate regalia representative of Yup'ik Cup'ik culture, 4) Retaining a core-base group of 20 members throughout the year.

- b. Provide measurable outcomes for your project and how those outcomes will be measured.

The following measurable outcomes may be expected for each of the four objectives identified above:

- 1) Securing a location to practice and where the public can Yuraq: QDG expects to practice consistently in the upcoming year to prepare for events, and offer consistent Yuraq opportunities for community members to participate in. QDG expects to practice twice a month for a total of 24 practices in the year.
- 2) Participating/dancing in four events in one year wearing full regalia and equipment: QDG expects to participate in the 2022 Alaska Federation of Natives (AFN) Conference in Anchorage in October. QDG also expects to participate again in Camai (2023) in Bethel; Yurapak festival in the communities of Chefornek, Nightmute, Newtok, Toksook Bay, and Tununak; and the Tundra Festival (2023) in Chevak.
- 3) Acquiring the appropriate regalia representative of Yup'ik and Cup'ik culture: Participating/dancing in four events in one year wearing full regalia and equipment to dress up to 20 dancers and 3 drummers.
- 4) Retaining a core-base group of 20 members throughout the year.

3. Coordination and Collaboration

- a. Describe current efforts to collaborate and coordinate services with other community organizations regarding the proposed project.

WHO ARE COLLABORATORS? Southwest Alaska Arts Group, Bethel Community Services Foundation, YKHC. Community members with knowledge of, and willing to share their skills to teach others drumming/singing, dancing, sewing skills (fabric or fur) beading, weaving, and carving.

- b. Explain how you will develop any needed collaborative relationships that are not already in place.

Unknown community/regional members with knowledge of, and willing to share their skills to teach others drumming/singing, dancing, sewing skills (fabric or fur) beading, weaving, and carving.

- c. Does any community organization, other than your own, offer the type of services proposed under this program design? If so, describe how your program will enhance these efforts.

OTHER GROUPS?

4. Implementation Plan

- a. If this is a new project/activity, describe specific steps to be taken to implement the activity. Identify target dates for each phase of implementation.

QDG is expanding its scope to promote cultural and regional pride by participating/dancing in four events in one year wearing full regalia and equipment. Practice to participate and perform in Yurapak festival in the communities of Cheforak, Nightmute, Newtok, Toksook Bay, and Tununak throughout the winter/spring. As well as the Festival of Native Arts in Fairbanks in March 2023. QDG also expects to participate again in Camai (2023) in Bethel and the Tundra Festival (2023) in Chevak. Implementation in this phase will be progressive as QDG needs to plan to practice regularly and make regalia for 20 members participating in each festival. Implementation of each will be addressed and started in September 2022, then for February 2023, and July 2023. Completion of activities are expected to take place by August 31, 2023.

- b. If this is an existing project/activity, describe how this funding will be used to expand the scope of the existing activity. Identify target dates for each phase of implementation.

This funding will expand our current efforts to secure a location to practice throughout the year. To date, the group has self-funded expenses out of pocket or used locations on loan that were subject to availability. The group has used the old bowling alley as practice space that is accessible to the public and can accommodate a large number of people. The group and drummers already have a relationship with ONC staff members and have been donated some use of this space. Likewise, the group already has a large member base that continues to be engaged in QDG and members already own some of the traditional regalia worn in Yuraq. Target date to implement this phase of the operation is immediately upon successfully securing this grant.

5. Demonstrated Experience and Financial Information

- a. Describe the applicant's (or the principal staff as it relates to the project) background, and experience in implementing the proposed activity or similar activities.

Sophia Aloysius with assistance Raina Antalan's (as the former applicant). Experience coordinating different dance groups' (to) schedule(d) performances, management of accounts payable/receivable. Establishing community and dance group members relationships. Networking to find resources to make regalia, and find individual artists to share their knowledge to teach others the skills to make necessary regalia.

- b. Provide a proposed budget breakdown with the following information:

Item & Description	Funding Source	Amount
	1. Bethel Community Action Grant	\$ 16,571.50
1. Purchase of regalia (gaspeqs, headdresses, dance fans)		1. \$11,050.00
		2. \$1,980.00
2. Purchase of material to make regalia.		3. \$1,800.00
3. Rental space regalia making classes.		4. \$1,741.50
4. BCSF %10 fee		

Total

- c. Have you ever received funding from the City of Bethel before? If so, provide 1) dates, 2) amounts, 3) project descriptions, and 4) Exit Report status. ☐ No

6. Exit Report Due

- a. Awardees will be required to present a written Exit Report to the Community Action Grant Board within 30 days of completion of the project/program. See Report on City's website (www.cityofbethel.org).
- b. Identify the timeframe in which you anticipate providing an Exit Report to the Board on the use of the grant funds.
- c. If applicant has a current Community Action Grant in progress, provide a spending plan that clearly shows how the remaining funds will be spent to complete the project/program.

REGALIA

	Rate	QTY	
matching qaspeqs	\$300	10	\$ 3,000.00
Qaspeq fabric (total qty in yds)	\$30	60	\$ 1,800.00
Qaspeq, other materials--trim (yds)	\$20	20	\$ 400.00
Head dress (Nasqerrun)	\$450	5	\$ 2,250.00
Mukluks (pilguuq)	\$600	1	\$ 600.00
Dance fans (women's \$350 men's \$150)	\$500	6	\$ 3,000.00
			\$ 11,050.00

MATERIAL

	Rate	QTY	
wolf hides	\$550.00	2	\$ 1,100.00
beaver hides	\$140.00	2	\$ 280.00
seal fur	\$ 350.00	1	\$ 350.00
beads	\$ 250.00	1	\$ 250.00
			\$ -
			\$ -
			\$ 1,980.00

RENTAL SPACE

	Rate	Qty	
ONC Multi-purpose building			
pilliguk making class	\$450	4	1800
with Golga Oscar and Mary Anaver			
			\$ 1,800.00

Regalia	\$ 11,050.00
Material fees	\$ 1,980.00
Rental Space	\$ 1,800.00

TOTAL \$ 14,830.00
BBCSF

partner ship fee	10%	\$ 1,741.50
------------------	-----	-------------

TOTAL		\$ 16,571.50
--------------	--	---------------------



CITY OF BETHEL

P.O. Box 1388 • Bethel, Alaska 99559

907-543-1386

Fax: 907-543-1388

November 18, 2022

Sophia Aloysius
Qasgirmiut Dance Group
c/o Bethel Community Services Foundation
P.O. Box 2189
Bethel, AK 99559

Dear Sophia:

The Community Action Grant Committee met on November 17, 2022 to discuss the CAG application that you submitted for funding. The Committee discussed your application and wanted to request more information from you. Your application is still active and should be scored for funding at the next regularly scheduled CAG meeting to be held November 23, 2022 at 7 pm.

Please provide the Committee with answers to the following questions and respond to the following requests for information by **Tuesday, November 22, 2022** at 5 pm:

1. Since the Community Action Grant Committee only has \$29,702.70 available to recommend for awards during this quarter, please prepare and submit a reduced budget request for CAG funds. What is the minimum amount needed to support your project?

Thank you for taking the time to respond to the Committee's questions and action requests.

Sincerely,

Community Action Grant Committee

CITY OF BETHEL
COMMUNITY ACTION GRANT
Application

COVER PAGE

Applicant Information

Applicant Name: SouthWest Alaska Arts Group (previously Bethel Council on the Arts)

Business License #s (if applicable): 1047187

Applicant Address: 420 Chief Eddie Hoffman Hwy / PO Box 264 Bethel, Alaska 99559

Contact Person: Laura Ellsworth Email Address: Lbellsworth@alaska.edu

Daytime Phone: (907)543-4585 Cell Phone: (907)953-8055

Grant Request Information

Grant Amount Requested:	\$	30,100
-------------------------	----	--------

Will you accept less funding than the amount you requested? If so, tell us what a reduction would look like for your planned program.

☒ Yes

☐ No

Program/Project Title and Summary:

2023 SWAAG Operational Support

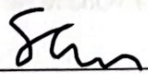
SWAAG would be happy to accept any amount the committee is able to contribute to ensure continued arts and culture promotion in Bethel.

Date When Funds Are Needed: Jan 1st, 2023

Project Beginning and End Date: Jan1, 2023 - December 1, 2023

Submission for: Quarter 1 Quarter 2 Quarter 3 Quarter 4

I affirm that if my organization, group, or self is granted funding, I (we) will be required to adhere to City guidelines related to the use of those funds, and will be required to provide timely reporting on the use of the granted funds. I affirm that grant funds will be used for the intended purposes outlined for this program.

Signature:  Date: 11/1/2022

Authorized Officer/Applicant

PROJECT SUMMARY

Please provide a comprehensive, clear and concise response to each of the questions below. If a question does not apply to your application, indicate by responding "Not Applicable."

1. Substantiating Community Need

a. Identify and describe existing needs in the community to be addressed by the proposed activity.

The community of Bethel has seen many trials, like everywhere else in the last two years. In addition to the recent hurricane force winds and high water, this storm has knocked the stuffing out of everyone. Not unlike other years, the entire community is in need of some light, joy, and fun. The SouthWest Alaska Arts Group (SWAAG) is committed to providing activities, events, classes and entrepreneurial support that fill key needs within the community. Studies show that when communities are engaged in activities that promote culture, identity, and artistic self expression, there are significant benefits to the population's mental health. Arts and culture events help open avenues of healthy self expression for people young and old within the community.

b. Specifically describe how the activities to be carried out directly address identified needs in the community.

The SWAAG's mission is to promote, support, and preserve all arts. The arts nonprofit provides resources, exposure, and support of artists and performers. SWAAG believes that the arts and culture enrich lives, document important perspectives, and sometimes tell hard truths. All of the fifteen or more events, classes and year round economic opportunities directly meet the arts and culture needs of the community. We operate under a flexible, pragmatic view — understanding the limitations of our organization due to geographic, financial, or humanpower limitations, while maintaining the ability to be responsive in real time to new opportunities that we do have capacity for.

2. Project/Activity Goals and Outcomes

a. Describe the overall goals, objectives, and activities to be accomplished by the proposed project.

The goals SWAAG is working on include: 1. Supporting rural Alaska artists through the gift shop as a source of revenue for the individual artist. 2. Annual events that promote arts and culture (Steel Salmon auction, Camai Dance Festival, Arctic Entries Storytelling, Concerts, book readings from local authors). 3. Increased exposure of local artists and performers, (First Friday shows, Just Desserts, Quarterly profiled artists in the gift shop and online). The addition of an executive director and an accountant has been essential in achieving the goals and activities described.

The SWAAG Executive Director will also work towards developing new avenues for artistic development, artistic growth, and artistic entrepreneurship, and seeking out new or repeat funding available to support those endeavors. The SWAAG accountant will generate important reports needed to continue applying for additional state and federal grant funding opportunities, as well as to stay in compliance with budget items from the many different grants currently operating.

b. Provide measurable outcomes for your project and how those outcomes will be measured.

1. The SWAAG Executive Director will lead the nonprofit in sponsoring the following events for 2023.

Bethel Bowls Event

K300 Winter Concert

Camai Dance Festival

(4) Native Arts Community Classes

Managing SWAAG's Gift Shop which provides economic opportunities for local artists and craft persons.

(4) weeks of summer Arts Camps for kids ages 6-12

Fall 2023 Concert (TBD)

Just Desserts 2023

2023 Steel Salmon and Raven Auction

Fall events celebrating Native Heritage Month + Indigenous People's Day

Let's Dance Intensives for youth

(2) professionally profiled local artists with exhibits in Bethel

(1) additional artist profiled in the KYUK Media/SWAAG co-sponsored series: Arctic Artists

2. The SWAAG Director will work closely with the accountant to apply for 6-8 state or federal grants in 2023 to support arts and culture events in Bethel.

3. Coordination and Collaboration

a. Describe current efforts to collaborate and coordinate services with other community organizations regarding the proposed project.

The Executive Director position was created in January of 2022 after the merger of Bethel Council on the Arts and the Kuskokwim Art Guild. The SWAAG ED was able to garner \$82,600 in outside grants to put on arts and culture events, classes, workshops, and to support rural artists/performers for the 2022 fiscal year. However, the majority of those grants do not allow much (some do not allow any) Full Time Equivalent (FTE) for hours worked to coordinate those arts events and programs. In spite of that, SWAAG has been working hard to obtain funding from outside sources to help fund the Executive Director position. Below is a list of confirmed and pending sources of income for the director salary budget in 2023. Currently, we have a deficit of \$25,100.

SWAAG Executive Director Salary x 1 year \$55,000		
	Amount	Status
Alaska Community Foundation Grant	\$3500	confirmed
Rasmuson Individual Artist Outreach	\$2000	confirmed
Community Engaged Media AK Humanities Forum	\$1500	confirmed
Alaska Community Foundation - Let's Dance! Grant	\$5800	confirmed
JWM The CIRI Foundation	\$2100	pending
Alaska State Council on the Arts Operating Grant	\$5000	pending
2023 Projected Donations	\$10000	pending
confirmed/pending total:	\$29900	
2023 salary deficit:	\$25100	
TOTAL:	\$55000	

b. Explain how you will develop any needed collaborative relationships that are not already in place.

SWAAG has built strong and enduring partnerships with UAF Kuskokwim Campus, Yupiit Piciryarait Cultural Center, Lower Kuskokwim School District, Bethel Community Services Foundation, KYUK Public Radio, and many local businesses. These vital partnerships have ensured SWAAG hosts, or co-hosts events with large amounts of in-kind contributions which decrease the overhead, and increase the ability to pay artists and instructors fairly. For events and operations to continue as they have, funding will need to be secured for the SWAAG Executive Director salary, and one potential additional position within the organization.

c. Does any community organization, other than your own, offer the type of services proposed under this program design? If so, describe how your program will enhance these efforts.

SWAAG is unaware of any other organization in Bethel that hosts arts and culture events of this magnitude.

4. Implementation Plan

a. If this is a new project/activity, describe specific steps to be taken to implement the activity. Identify target dates for each phase of implementation.

b. If this is an existing project/activity, describe how this funding will be used to expand the scope of the existing activity. Identify target dates for each phase of implementation.

If the proposed grant is approved, the funding will be used starting January 1, 2023 to ensure the uninterrupted scheduled events and goals for 2023.

5. Demonstrated Experience and Financial Information

a. Describe the applicant's (or the principal staff as it relates to the project) background, and experience in implementing the proposed activity or similar activities.

Laura Ellsworth: SWAAG Executive Director was hired in October of 2021, and has continued on in the position since the inception of merged entities in January 2022 (Kuskokwim Art Guild + Bethel Council on the Arts).

2023 SWAAG Board:

Moses Tulim: President

Paul Conti: VP of Production

Julie McWilliams: VP of Visual Arts

R. Mark Jones: Treasurer

Stacey Reardon: Member at Large

Victoria Sosa: Member at Large

Mary Horgan: Member at Large

b. Provide a proposed budget breakdown with the following information:

Item & Description Funding Source Amount

Total

Budget Items	Description of Budget	Funding Source	CAG \$	Other Money
SWAAG Executive Director Salary Support	Funding for the remaining balance for 1-year salary	CAG	\$25,100	N/A
Accounting Support	Funding for 1-year of accounting support	CAG	\$5,000	N/A
Total Request			\$30,100	

c. Have you ever received funding from the City of Bethel before? If so, provide 1) dates, 2) amounts, 3) project descriptions, and 4) Exit Report status.

1. SWAAG was recently awarded in Quarter 3
2. \$23,600
3. Camai Dance Festival Support
4. The exit report is pending. It will be submitted by the SWAAG Executive Director one month after the Camai Dance Festival concludes (April 30, 2023).

6. Exit Report Due

a. Awardees will be required to present a written Exit Report to the Community Action Grant Board within 30 days of completion of the project/program. See Report on City's website (www.cityofbethel.org).

SWAAG agrees to write an "Exit Report" for the CAG Board

b. Identify the timeframe in which you anticipate providing an Exit Report to the Board on the use of the grant funds.

December 31st, 2023 (30 days after spending out the grant funds).

c. If applicant has a current Community Action Grant in progress, provide a spending plan that clearly shows how the remaining funds will be spent to complete the project/program.

SWAAG currently has a CAG in progress to support the Camai Dance Festival in March of 2023. We anticipate spending out the funds entirely prior to the event in March, and closing out the grant exit report by April 30 of 2023.



Department of the Treasury
Internal Revenue Service

OGDEN UT 84201-0046

In reply refer to: 0423216002
Oct. 05, 2022 LTR 252C 1
23-7366662 000000 00

00013426
BODC: TE

SOUTHWEST ALASKA ARTS GROUP
PO BOX 264
BETHEL AK 99559-0264

Taxpayer Identification Number: 23-7366662

Dear Taxpayer:

Thank you for the inquiry dated Mar. 28, 2022.

We have changed the name on your account as requested. The number shown above is valid for use on all tax documents.

If you need forms, schedules, or publications, you may get them by visiting the IRS website at www.irs.gov or by calling toll-free at 1-800-TAX-FORM (1-800-829-3676).

If you have any questions, please call us toll free at 1-877-829-5500.

If you prefer, you may write to us at the address shown at the top of the first page of this letter.

Whenever you write, please include this letter and, in the spaces below, give us your telephone number with the hours we can reach you. Also, you may want to keep a copy of this letter for your records.

Telephone Number () _____ Hours _____

Sincerely yours,

Cynthia Crowell

Cynthia J. Crowell
Department Manager, Entity

Enclosure(s):
Copy of this letter



Michelle DeWitt
Executive Director
November 11, 2022

Dear COB CAG Committee:

Please accept this letter of support for the SouthWest Alaska Arts Group (SWAAG) application for a COB CAG. SWAAG and Bethel Community Services Foundation (BCSF), have a long and productive history of support and collaboration. SWAAG and BCSF have partnered with the #BethelGives campaign since its inception; a program that increases direct giving from donors within Bethel to support many nonprofits in the community including the arts and culture sector.

BCSF also holds a fund sponsored by SWAAG for the Camai Dance Festival in an attempt to one day have the festival be sustainable without the pressing need for continued outside funding sources.

The Bethel community has a strong cultural heritage and SWAAG has devoted a significant share of its programming to celebrating Yup'ik culture and working alongside individuals and organizations with the goal of preserving cultural arts knowledge. As an arts nonprofit organization, SWAAG (formerly known as Bethel Council on the Arts) has been successfully working in Bethel since 1992. SWAAG's goals to "foster the Arts through support of artists, dancers and musicians at all stages of their careers" makes their nonprofit a great match for your funding opportunity.

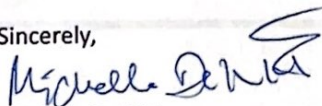
As a previous awardee, the proposed grant will allow SWAAG to fully fund the remainder of the Executive Director position within the nonprofit which is a key role in the agency, providing continuity for future community arts and culture programming within Bethel. Since this position was staffed, the organization has been able to continue to move forward with events and projects that benefit the community.

BCSF has every confidence that if awarded again, SWAAG would successfully utilize the award funds to continue hosting arts and culture events within the community, and providing positive additions to "contribute to the health, welfare and overall lives of the residents of Bethel".

BCSF completely supports SWAAG and their continued commitment to celebrating Bethel's arts and culture.

Please contact me directly if there are any questions or more information is required.

Sincerely,


Michelle DeWitt

Bethel Council on the Arts

Statement of Activity January - December 2021

	TOTAL
Revenue	
Contributed income	
Government grants & contracts	104,852.20
Grants from other nonprofits	6,080.00
Total Contributed Income	110,932.20
Sales	
Class Fees	413.48
Concert Proceeds	927.61
Total Sales	1,341.09
Sales of Product Income	
Merchandise Sales	1,873.40
Total Sales of Product Income	1,873.40
Total Revenue	\$114,146.69
GROSS PROFIT	\$114,146.69
Expenditures	
Awards & grants to others	10,772.19
Contract & professional fees	49,008.70
Accounting fees	2,900.00
Fundraising fees	2,999.00
Talent Fee	3,400.00
Total Contract & professional fees	58,307.70
Insurance	2,031.36
Occupancy	
Rent	1,800.00
Total Occupancy	1,800.00
Office expenses	202.93
Bank fees & service charges	48.00
Office supplies	110.97
Shipping & postage	41.12
Software & apps	1,320.28
Total Office expenses	1,723.30
Sales Tax	10.65
Supplies	4,560.51
Travel	5,147.43
Uncategorized Expense	0.00
Total Expenditures	\$84,353.14
NET OPERATING REVENUE	\$29,793.55
NET REVENUE	\$29,793.55

Bethel Council on the Arts

Statement of Financial Position

As of December 31, 2021

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
Checking (0363)	117,837.50
Total Bank Accounts	\$117,837.50
Other Current Assets	
Uncategorized Asset	25.00
Total Other Current Assets	\$25.00
Total Current Assets	\$117,862.50
TOTAL ASSETS	\$117,862.50
LIABILITIES AND EQUITY	
Liabilities	
Total Liabilities	
Equity	
Opening balance equity	88,068.95
Retained Earnings	
Net Revenue	29,793.55
Total Equity	\$117,862.50
TOTAL LIABILITIES AND EQUITY	\$117,862.50



CITY OF BETHEL

P.O. Box 1388 • Bethel, Alaska 99559

907-543-1386

Fax: 907-543-1388

November 18, 2022

Laura Ellsworth
P.O. Box 264
Bethel, AK 99559

Dear Laura:

The Community Action Grant Committee met on November 17, 2022 to discuss the CAG application that you submitted for funding. The Committee discussed your application and wanted to request more information from you. Your application is still active and should be scored for funding at the next regularly scheduled CAG meeting to be held November 23, 2022 at 7 pm.

Please provide the Committee with answers to the following questions and respond to the following requests for information by **Tuesday, November 22, 2022** at 5 pm:

1. Since the Community Action Grant Committee only has \$29,702.70 available to recommend for awards during this quarter, please prepare and submit a reduced budget request for CAG funds. What is the minimum amount needed to support your project?

Thank you for taking the time to respond to the Committee's questions and action requests.

Sincerely,

Community Action Grant Committee

CITY OF BETHEL
COMMUNITY ACTION GRANT
Application

COVER PAGE

Applicant Information

Applicant Name: Tundra Women's Coalition - Teens Acting Against Violence (TAAV)

Business License #s (if applicable): N9458

Applicant Address: PO Box 2029 Bethel, AK 99559

Contact Person: Eileen Arnold Email Address: Eileen-Arnold@twpeace.org

Daytime Phone: 907-543-3444 Cell Phone: 907-545-4227

Grant Request Information

Grant Amount Requested:	\$	<u>20,000</u>
-------------------------	----	---------------

Will you accept less funding than the amount you requested? If so, tell us what a reduction would look like for your planned program. Attached as word document

Program/Project Title and Summary:

Date When Funds Are Needed: June, 2023

Project Beginning and End Date: TAAV is a continuous program, but the events

we're asking for funding take place June-August
Submission for: Quarter 1 Quarter 2 Quarter 3 Quarter 4

I affirm that if my organization, group, or self is granted funding, I (we) will be required to adhere to City guidelines related to the use of those funds, and will be required to provide timely reporting on the use of the granted funds. I affirm that grant funds will be used for the intended purposes outlined for this program.

Signature: Eileen Arnold Date: 10/29/22
Authorized Officer/Applicant

Due date: November 11
Application opens October 12, 2022
Community Action Grant

Grant amount Requested: 20,000

Will you accept less funding than the amount you requested? If so, tell us what a reduction would look like for your planned program.

Yes, we are willing to accept less funding than the amount we requested. Teens Acting Against Violence (TAAV) is a primary violence prevention program for youth in Bethel. Because TAAV does not fall into one of the typical categories for Domestic Violence/Sexual Assault programs as defined by the various federal and state funding agencies, TAAV constantly fundraises every year in order to finance their main enrichment project Teens Lead Ahead (TLA). Most years, TAAV's source of funding is from a mixture of small grants, community contributions, and fundraising efforts from TAAV members. At times it is a struggle to raise funds, so we are more than grateful for all sources of funding for our TAAV members. If we receive less funding than the amount requested, we will continue to find opportunities for funding through grant writing, community partnerships, and soliciting community donations. Our TAAV members are determined to raise funds and will be persistent on fundraising initiatives. Being granted the full requested amount would allow members to focus more on TAAV's commitment to open and safe facilitated dialogue in Bethel about healthy communication, coping mechanisms, boundaries, and conflict resolution with the goal to recognize and address unhealthy behaviors in oneself and others.

Program/Project Title and Summary

Teens Acting Against Violence (TAAV) Operating Funds

Teens Acting Against Violence (TAAV) is a violence prevention and youth empowerment program at the Tundra Women's Coalition for teenagers living in Bethel. Participation is voluntary and open for any interested teens age 12-18. Focused on peer education and outreach, TAAV members speak out to engage peers about issues such as domestic violence, teen dating violence, sexual assault, types of abuse, suicide, substance abuse, etc. through discussions, activities and the experiences and wisdom of other members. An important part of TAAV is sharing knowledge with peers and communities throughout the Yukon Kuskokwim Delta. TAAV members travel to village classrooms, perform skits at conferences and events, record public service announcements on the radio, sponsor healthy activities for local youth, and conduct various community awareness campaigns. TAAV provides valuable healthy alternatives to violence and substance abuse for youth in Bethel. Furthermore, it provides inspirational violence prevention education to the whole YK Delta through peer education and community-awareness building. Many participants of TAAV feel that the program helps them make sense of their experiences and provides support for living a sober, nonviolent life.

TAAV needs operating funds so that they can focus on peer education and outreach. The mission of TAAV is to reduce violence through peer education regarding healthy relationships. However, TAAV needs to fundraise about \$20,000 every year in order to do enrichment projects involving the teens of Bethel, in particular Teens Lead Ahead. In order to reduce the

amount of time the youth spend fundraising, TAAV always applies for small grants to help fund our mission.

Date When Funds are Needed:

Planning for the Teens Lead Ahead Camp begins in January, 2023 and funds are needed then for reservation of the college dorms for the camp.

Project Beginning and End Date:

January 2023 - August 2023

TAAV is an all year youth program and the three events that we seek to fund happen every summer. Planning for Teens Lead Ahead begins in January and is typically implemented in the summer, mostly June.

Submission for Quarter 4

1. Substantiating Community Need

a. Identify and describe existing needs in the community to be addressed by the proposed activity

According to the CDC (Center for Disease Control and Prevention), evidence illustrates that violence in an adolescent relationship lays the foundation for future relationship problems, including intimate partner violence and sexual violence perpetration and/or victimization throughout life. Part of our goal at Tundra Women's Coalition (TWC) is to not only respond and serve families experiencing domestic or sexual violence, but we also strive to address the systemic issue of domestic/sexual violence by proactively promoting social norms that protect against violence through our community outreach programs. Part of our community outreach is to target youth in particular to help provide a strong, positive foundation throughout their development. Teens Acting Against Violence program (TAAV) is a youth-based violence- prevention program that provides local teenagers with a safe, supportive place to discuss and promote positive norms around gender, boundaries, and respect to protect against violence in all relationships. All in hopes of positively influencing local teenagers to lead a nonviolent, sober lifestyle into adulthood and becoming influential residents of Bethel.

Specifically describe how the activities to be carried out directly address identified needs

Being able to sustain TAAV would enable teenagers to continue to have a safe, non-judgemental space to foster healthy relationship skills and reduce barriers to engage in intentional enriching social and cultural events. This grant would help TWC with the ability to fund TAAV and their main event Teens Lead Ahead. This enrichment activity would give our TAAV youth members the opportunity to strengthen their decision making and communication skills. Each event involves youth members to design, plan, and implement along with TWC staff. Through a nurturing mentorship, TAAV members are continuously exposed to a healthy support system while integrating TAAV's social and emotional curriculum into practice such as nonviolent conflict resolution skills. Learning wellness and life skills helps prepare the teenagers to be independent adults with healthy, positive lifestyle choices and overall positively impacts the city of Bethel. Furthermore, events such as Teens Lead Ahead gives Bethel and local youth something to look forward to year after year.

2 .Project/Activity Goals and Outcomes

a. Describe the overall goals, objectives, and activities to be accomplished by the proposed project

With the funds of this grant, Teens Against Acting Violence (TAAV) would continue to serve as a primary violence prevention strategy for youth and help increase protective factors at the individual and community level for adolescents. It helps connect youth to healthy positive role models, provides a strong support group for peers, and reduces barriers for youth to participate in extracurricular activities while building healthy social and emotional skills along the way. The grant would help finance TAAV to continue their yearly cultural and social enrichment activity Teens Lead Ahead.

Teens Lead Ahead (TLA) is an amazing opportunity that is organized and implemented with the help of our TAAV youth members. This camp focuses on reconnecting youth to Yup'ik culture by cultivating a safe space to explore their identities and ancestral backgrounds with the help of elders from the community of Bethel. Teens are able to spend a few days at a fish camp on the island in front of Bethel on the Kuskokwim River and participate in subsistence activities such as carving story knives, basket weaving, and berry picking. In the past, we have also been able to afford partnering with a local artist to facilitate the youth with arts and crafts. Overall, TLA is a source of inspiration and joy for both our youth and to Bethel as a whole.

b. Provide measurable outcomes for your project and how those outcomes will be measured

Every year, we hope to have about 10- 15 TAAV members within our program that consistently participate in our after-school meetings. If we continue to have a steady number of 10 kids active in our program, it demonstrates that the youth in our community enjoy and value the program. TAAV gives the youth in our community opportunities that would not otherwise be available. The funding would allow for Teens Lead Ahead (TLA) to continue. Teens Lead Ahead typically brings in 20- 35 youth participants from Bethel and surrounding villages. If we are able to engage with at least 20 teens, we will have a successful turnout for the leadership cultural camp. Every teen will receive a survey to reflect on their experiences and report their satisfaction for TLA and likelihood of participating in the event the following year.

Furthermore, TAAV encourages and empowers youth to take the conversation beyond TWC and get involved in local communities. They travel with our TWC Youth Services staff to present to other villages in the Yukon Kuskokwim (YK) Delta and Bethel schools about bullying and healthy relationships. We can project for the teens and staff members to engage with up to 1,000 middle school and high school youth in surrounding villages in Bethel and the YK Delta.

3. Coordination and Collaboration

a. Describe current efforts to collaborate and coordinate services with other community organizations regarding the proposed project.

Community Partners Involved and Supports TLA and Outward Bound:

- **ONC** — Orutsararmiut Native Council
- **ANDVSA** — Alaska Network on Domestic Violence and Sexual Assault
- **LKSD**—Lower Kuskokwim School District
- **AVCP** — Association of Village Council Presidents
- **BCSF**– Bethel Community Services Foundation
- **KUC**—Kuskokwim University Campus

ONC helps plan the TLA camp through the Violence Prevention Coalition, ANDVSA is a statewide agency that provides technical assistance for helping youth develop action plans for their communities, LKSD provides referrals for Bethel youth to attend TAAV, AVCP connects the youth with elders to assist with subsistence activities and to speak to the youth, BCSF loans TWC use of their fish camp and other outdoor gear, and KUC is the home base for the TLA camp and also gives a session to the youth about pursuing college education and job training.

b. Explain how you will develop any needed collaborative relationships that are not already in place

TAAV is already a highly collaborative project that relies on community partners and support from other community agencies, but if additional relationships were needed, or additional partners were interested in collaborating then that would be welcome and integrated into the monthly violence prevention coalition meetings, or the committee planning meetings on any main TAAV events.

c. Does any community organization, other than your own, offer the types of services proposed under this program design? If so, describe how your program will enhance these efforts.

While there are other youth groups in town that focus on leadership development of youth like TAAV does, we don't believe that there is a youth group dedicated to violence prevention through education and mentoring like TAAV is. TAAV often partners with other youth groups when their goals align.

4. Implementation Plan

a. If this is a new project/activity, describe specific steps to be taken to implement the activity. Identify target dates for each phase of implementation.

This is not a new project

b. If this is an existing project/activity, describe how this funding will be used to expand the scope of the existing activity. Identify target dates for each phase of implementation

If awarded this money, TAAV youth members can expand the number of local youth influenced by their outreach and education about healthy relationships and non-violent living lifestyle.

TAAV meets after school throughout the year to build on and expand their skill set as young adults. We mentor and guide them into learning presentation and communication skills to help them feel comfortable and confident to present to their peers within the community about healthy relationships and how to identify unhealthy, abusive patterns as well as other beneficial skill sets. However, TAAV needs to fundraise around \$20,000 every year in order to host Teens Lead Ahead in June. That's a lot of bake sales and car washes. The more fundraising that they do, the less they're able to focus on their outreach and educational activities. If granted this money by the City of Bethel, then it would dramatically reduce the amount of time that TAAV has to fundraise and significantly increase their impact on the community's youth.

5. Demonstrated Experience and Financial Information

a. Describe the applicant's (or principal staff as it relates to the project) background, and experience in implementing the proposed activity or similar activities

TAAV has existed at TWC for over 25 years. Teens Lead Ahead has happened every year since it began in 2011 (excluding pandemic years). TAAV is supported by TWC's Youth Services Department, specifically two Teen Advocates, Zoë Schultz and David Attie, who are in turn directly supervised by TWC's Executive Director, Eileen Arnold, who has been director for seven years, with a TWC career of 13 years. The first TLA event happened with Eileen directly overseeing Youth Services Staff.

b. Provide a proposed budget breakdown with the following information

Item & Description	Funding Source	Amount
--------------------	----------------	--------

***This is a one year full operating budget for everything that TAAV does**

Item and Description:

Salary and fringe of 1FT Teen advocate who hosts TAAV meetings and helps youth plan events like Teens Lead Ahead

Funding Source:

Council on Domestic Violence and Sexual Assault

Amount: \$54,099

Item and Description:

Travel—gas for TWC vehicles to transport youth home after TAAV meetings and events and gas for the boat for Teens Lead Ahead Camp. Travel to villages for outreach and education.

Funding Source:

Partial Council on Domestic Violence and Sexual Assault and City of Bethel CAG grant (\$5,000 from CAG for boat and vehicles during camp and for picking up and dropping off youth from TAAV meetings)

Amount: \$15,000

Item and Description:

Supplies like food for the youth during camp, for outdoors activities, camping supplies, subsistence activities, and TAAV meeting activities (like art supplies, etc).

Funding Source:

Partial Council on Domestic Violence and Sexual Assault and City of Bethel CAG grant (\$5,000 from CAG)

Amount: \$10,000

Item and Description:

Honorariums for elders who do activities with the youth

Funding Source:

City of Bethel

Amount: \$5,000

Item and Description:

College dorm rental for TLA

Funding Source:

City of Bethel

Amount: \$5,000

- c. **Have you ever received funding from City of Bethel before? If so, provide 1. Dates, 2. amounts, 3. Project description, and 4. Exit Report status**

Neither TAAV nor TWC have ever received funding from the City of Bethel before.

Eileen Arnold: Eileen Arnold is the Executive Director of the Tundra Women's Coalition. As director she is responsible for the fiscal oversight of the agency and the efficacy of TWC programs including TAAV. She has been director at TWC for seven years and staff at TWC for 13 years. Before she was the director she was the Youth Services Coordinator, responsible for overseeing the TAAV program and all related activities. Eileen supervises the TAAV staff.

Zoë Schultz is TWC's Jesuit Volunteer. She is the TAAV Coordinator at TWC responsible for hosting after school groups for teens in Bethel and helping them plan and implement healthy relationships activities and presentations in the community. Before TWC she did a year of service at Our Lady of Perpetual Help Mission Grammar School teaching elementary school youth. She has a Bachelor of Arts in Public Policy from Michigan State University.

David Attie is TWC's Teen Advocate. He is responsible for befriending the teens in shelter, making referrals for their adjustment to life in Bethel, planning and hosting TAAV meetings and helping the teens plan and implement activities throughout the year.



CITY OF BETHEL

Sales Tax Department

P.O. BOX 388

BETHEL, AK 99559-0388

907-543-1381

Fax: 907-543-3817

SALES TAX EXEMPTION CERTIFICATE SECTION 4.16.040 (W)—501C (3) (4) (19)

Exemption from sales tax is hereby granted to:

Tundra Women's Coalition

With the issuance of the:

City of Bethel Exemption Certificate Number:

N9458

Contingent upon the following:

1. The only items eligible for exemption goods or services are used exclusively in the fulfillment of activities within the federal tax exempt status.

Approval – City of Bethel

Date Approved:

01/01/2019

EXPIRATION DATE:

12/31/2022

TUNDRA WOMEN'S COALITION

Financial Statements and Compliance Reports

For the Years Ended June 30, 2021 and 2020
Federal and State Single Audit Reports

TUNDRA WOMEN'S COALITION

Table of Contents

	<u>Page</u>
INDEPENDENT AUDITOR'S REPORT	1 - 2
 FINANCIAL STATEMENTS	
Statements of Financial Position	3
Statements of Activities	4
Statement of Functional Expenses:	
Year Ended June 30, 2021	5
Year Ended June 30, 2020	6
Statements of Cash Flows	7
Notes to Financial Statements	8 - 11
 SUPPLEMENTAL INFORMATION	
Statement of Revenue and Expenses - Budget and Actual -	
Council on Domestic Violence and Sexual Assault Grant	12
Council on Domestic Violence and Sexual Assault Grant	13
Council on Domestic Violence and Sexual Assault Grant	14
Community Readiness	15
Children's Advocacy Center	16
AHFC Homeless Assistance Payment Grant	17
Alcohol Safety Action Program (Adult and Juvenile)	18
 FEDERAL COMPLIANCE REPORTS	
Schedule of Expenditures of Federal Awards	19
Independent Auditor's Report on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with <i>Government Auditing Standards</i>	20
Independent Auditor's Report on Compliance for Each Major Program and on Internal Control over Compliance Required by the Uniform Guidance	21 - 22
Summary of Auditor's Results and Schedule of Findings and Questioned Costs	23
Summary Schedule of Prior Audit Findings	23

TUNDRA WOMEN'S COALITION

Table of Contents, continued

	<u>Page</u>
STATE COMPLIANCE REPORTS	
Schedule of State Financial Assistance	24
Independent Auditor's Report on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with <i>Government Auditing Standards</i>	25
Independent Auditor's Report on Compliance for each Major State Program; Report on Internal Control over Compliance and Report on the Schedule of State Financial Assistance Required by the <i>State of Alaska Audit Guide and Compliance Supplement for State Single Audits</i>	26 - 27
State Schedule of Findings and Questioned Costs	28

Independent Auditor's Report

Board of Directors
Tundra Women's Coalition
Bethel, Alaska

Report on the Financial Statements

We have audited the accompanying financial statements of Tundra Women's Coalition (a nonprofit organization), which comprise the statements of financial position as of June 30, 2021 and 2020, and the related statements of activities, functional expenses, and cash flows for the years then ended, and the related notes to the financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audits. We conducted our audits in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Tundra Women's Coalition as of June 30, 2021 and 2020, and the changes in its net assets and its cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Other Information

Our audits were conducted for the purpose of forming an opinion on the financial statements as a whole. The accompanying schedule of expenditures of federal awards on page 19, as required by Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*, is presented for purposes of additional analysis and is not a required part of the financial statements. The accompanying Schedule of State Financial Assistance on page 24 is presented for purposes of additional analysis as required by the *State of Alaska Audit Guide and Compliance Supplement for State Single Audits* and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information, and the accompanying statements of revenues and expenses – budget and actual on pages 12 through 18, has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated, in all material respects, in relation to the financial statements as a whole.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated December 3, 2021, on our consideration of Tundra Women's Coalition's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in Tundra Women's Coalition's internal control over financial reporting and compliance.

Foster and Company, LLC

Foster and Company, LLC
Wasilla, Alaska

December 3, 2021

TUNDRA WOMEN'S COALITION

Statements of Financial Position

June 30, 2021 and 2020

	2021	2020
<i>Assets</i>		
Cash	\$ 152,918	\$ 197,852
Grants receivable	611,245	454,628
Accounts receivable	3,968	10,346
<i>Total current assets</i>	<u>768,131</u>	<u>662,826</u>
Property and equipment:		
Buildings and improvements	11,552,116	11,552,116
Equipment	1,180,731	1,023,224
	<u>12,732,847</u>	<u>12,575,340</u>
Less accumulated depreciation	(5,987,399)	(5,570,536)
<i>Total property and equipment</i>	<u>6,745,448</u>	<u>7,004,804</u>
Beneficial interest in Bethel Community Services Foundation, Inc.	345,170	137,166
<i>Total Assets</i>	<u>\$ 7,858,749</u>	<u>\$ 7,804,796</u>
<i>Liabilities and Net Assets</i>		
<i>Liabilities:</i>		
Accrued payroll liabilities	\$ 3,450	\$ 3,242
Accounts payable	139,110	279,605
Accrued leave	71,218	39,461
Accrued wages	-	30,470
PPP Loan	349,920	-
Current portion of long-term debt	-	11,947
Deferred revenue	-	15,000
<i>Total current liabilities</i>	<u>563,698</u>	<u>379,725</u>
Note payable, less current portion	-	69,720
<i>Total liabilities</i>	<u>563,698</u>	<u>449,445</u>
<i>Net assets:</i>		
Without donor restrictions		
Undesignated	6,882,815	7,066,679
Board designated reserves	241,755	98,260
With donor restrictions	170,481	190,412
<i>Total net assets</i>	<u>7,295,051</u>	<u>7,355,351</u>
<i>Total Liabilities and Net Assets</i>	<u>\$ 7,858,749</u>	<u>\$ 7,804,796</u>

See Independent Auditor's Report and accompanying notes to financial statements.

TUNDRA WOMEN'S COALITION
Statements of Activities
Years Ended June 30, 2021 and 2020

	<u>2021</u>	<u>2020</u>
Changes in net assets without donor restrictions:		
Support and revenue:		
Contributions and grants	\$ 3,126,115	\$ 2,862,226
CARES Act funds	741,500	-
Rent	3,450	20,730
Interest income	219	234
Unrealized gains / (losses)	58,004	22,374
In-kind services and supplies	201,401	122,734
Donations and fundraising	97,762	132,534
Miscellaneous	<u>151,924</u>	<u>165,842</u>
<i>Total support and revenue (including</i>		
<i>\$19,931 and \$19,931 released from</i>		
<i>restrictions in 2021 and 2020, respectively.</i>	<u>4,380,375</u>	<u>3,326,674</u>
Expenses:		
Program Services:		
Council on Domestic Violence		
and Sexual Assault	1,506,182	1,572,197
Child Advocacy Center	303,587	283,970
AHFC HAP Grant	38,099	50,066
Telehealth Grant	585,189	346,598
Other	<u>1,307,839</u>	<u>643,390</u>
<i>Total Program Services</i>	3,740,896	2,896,221
<i>Total Fund Raising Services</i>	193,866	224,468
<i>Total Administrative Services</i>	<u>485,982</u>	<u>474,454</u>
<i>Total Expenses</i>	<u>4,420,744</u>	<u>3,595,143</u>
Increase (Decrease) in net assets without donor restrictions	<u>(40,369)</u>	<u>(268,469)</u>
Changes in net assets with donor restrictions:		
Net assets released from restrictions	<u>(19,931)</u>	<u>(19,931)</u>
(Decrease) Increase in net assets with donor restrictions	<u>(19,931)</u>	<u>(19,931)</u>
Increase (Decrease) in net assets	(60,300)	(288,400)
Net assets, beginning of year	<u>7,355,351</u>	<u>7,643,751</u>
Net assets, end of year \$	<u><u>7,295,051</u></u>	<u><u>\$ 7,355,351</u></u>

See Independent Auditor's Report and accompanying notes to financial statements.

TUNDRA WOMEN'S COALITION
Statement of Functional Expenses
Year Ended June 30, 2021

		Program Services							Supporting Services - Management and General	
		Council on Domestic Violence and Sexual Assault	Child Advocacy Center	Telehealth	AHFC Homeless Assistance Program	Other Grants	Total Program Services	Fund Raising	Supporting Services - Management and General	Totals
Personnel:										
E01	Salaries and payroll taxes	\$ 530,828	\$ 82,334	\$ 39,110	\$ 1,050	\$ 301,469	\$ 954,791	\$ 100,030	\$ 346,638	\$ 1,401,459
E02	Employee benefits	267,444	35,460	4,565	108	57,731	365,308	9,493	26,432	401,233
	<i>Total personnel</i>	798,272	117,794	43,675	1,158	359,200	1,320,099	109,523	373,070	1,802,692
E03	Travel and per diem	35,208	18,381	4,113	438	38,313	96,453	1,288	3,340	101,081
E04	Telephone	14,013	3,526	-	1,475	1,218	20,232	-	-	20,232
E05	Postage	281	75	103	-	-	459	481	-	940
E06	Rent	3,000	-	-	2,750	-	5,750	-	-	5,750
E07	Utilities	69,426	22,976	-	10,034	25,918	128,354	-	183	128,537
E08	Building maintenance	45,476	6,711	2,488	66	20,463	75,204	6,239	21,253	102,696
E10	Homeless facility	-	-	-	21,733	657,876	679,609	4,572	-	684,181
E11	Office supplies	5,607	1,148	1,738	-	1,064	9,557	1,966	-	11,523
E12	Program supplies	23,957	4,111	1,212	-	16,500	45,780	8,809	1,866	56,455
E14	Food	8,537	5,234	-	-	9,574	23,345	7,472	-	30,817
E16	Equipment	22,895	8,795	1,000	-	-	32,690	-	-	32,690
E17	Equipment maintenance	713	1,291	-	-	-	2,004	-	-	2,004
E18	Accounting and audit	13,136	3,284	-	-	-	16,420	-	-	16,420
E19	Consulting	-	-	-	-	-	-	4,260	-	4,260
E20	Other contractual services	13,048	-	14,960	-	12,976	40,984	376	-	41,360
E21	Insurance and bonding	83,572	20,000	-	-	1,000	104,572	-	-	104,572
E22	Dues and fees	3,829	6,945	399	-	185	11,358	10,315	-	21,673
E23	Printing	-	-	-	-	-	-	522	-	522
E24	Advertising	13,285	-	-	-	-	13,285	3,115	-	16,400
E25	Training	3,050	400	-	-	-	3,450	-	-	3,450
E26	Sub-contractual services	42,535	37,712	498,740	-	25,707	604,694	4,564	-	609,258
E28	Depreciation	184,596	27,239	10,100	268	83,063	305,266	25,327	86,270	416,863
E30	Interest expense	-	-	-	-	-	-	5,037	-	5,037
EIK	In-kind services and supplies	121,746	17,965	6,661	177	54,782	201,331	-	-	201,331
		<u>\$ 1,506,182</u>	<u>\$ 303,587</u>	<u>\$ 585,189</u>	<u>\$ 38,099</u>	<u>\$ 1,307,839</u>	<u>\$ 3,740,896</u>	<u>\$ 193,866</u>	<u>\$ 485,982</u>	<u>\$ 4,420,744</u>

See Independent Auditor's Report and accompanying notes to financial statements.

TUNDRA WOMEN'S COALITION
Statement of Functional Expenses
Year Ended June 30, 2020

Program Services										
		Council on Domestic Violence and Sexual Assault	Child Advocacy Center	Telehealth	AHFC Homeless Assistance Program	Other Grants	Total Program Services	Fund Raising	Supporting Services - Management and General	Totals
Personnel:										
E01	Salaries and payroll taxes	\$ 614,527	\$ 87,167	\$ 26,493	\$ 2,533	\$ 238,945	\$ 969,665	\$ 107,444	\$ 316,164	\$ 1,393,273
E02	Employee benefits	243,408	40,091	2,932	194	62,444	349,069	8,163	23,238	380,470
	<i>Total personnel</i>	<i>857,935</i>	<i>127,258</i>	<i>29,425</i>	<i>2,727</i>	<i>301,389</i>	<i>1,318,734</i>	<i>115,607</i>	<i>339,402</i>	<i>1,773,743</i>
E03	Travel and per diem	74,412	29,157	-	-	76,628	180,197	11,705	10,080	201,982
E04	Telephone	15,295	2,201	-	-	768	18,264	258	-	18,522
E05	Postage	2,468	10	-	-	-	2,478	527	-	3,005
E06	Rent	318	-	-	6,000	-	6,318	5,500	-	11,818
E07	Utilities	60,263	8,939	2,067	192	21,170	92,631	8,120	23,840	124,591
E08	Building maintenance	46,372	6,878	1,591	147	16,290	71,278	6,249	18,345	95,872
E10	Homeless facility	-	-	-	35,103	-	35,103	1,852	240	37,195
E11	Office supplies	6,857	164	-	-	1,203	8,224	574	-	8,798
E12	Program supplies	25,040	2,118	-	4,989	13,350	45,497	1,580	-	47,077
E14	Food	34,516	1,249	-	-	18,175	53,940	6,707	48	60,695
E16	Equipment	2,296	1,160	-	-	11,241	14,697	-	-	14,697
E17	Equipment maintenance	11,294	2,234	-	-	1,551	15,079	57	-	15,136
E18	Accounting and audit	13,807	3,128	-	-	-	16,935	-	-	16,935
E20	Other contractual services	-	-	14,789	-	19,069	33,858	100	980	34,938
E21	Insurance and bonding	89,007	13,498	-	-	564	103,069	-	-	103,069
E22	Dues and fees	4,724	2,825	-	-	743	8,292	20,947	76	29,315
E23	Printing	-	-	-	-	830	830	333	-	1,163
E24	Advertising	6,000	-	-	-	-	6,000	746	-	6,746
E25	Training	990	-	-	-	-	990	183	-	1,173
E26	Sub-contractual services	34,887	40,770	288,927	-	60,048	424,632	10,214	-	434,846
E28	Depreciation	205,868	30,537	7,061	654	72,321	316,441	27,741	81,443	425,625
E30	Interest expense	-	-	-	-	-	-	5,468	-	5,468
EIK	In-kind services and supplies	79,848	11,844	2,738	254	28,050	122,734	-	-	122,734
		\$ 1,572,197	\$ 283,970	\$ 346,598	\$ 50,066	\$ 643,390	\$ 2,896,221	\$ 224,468	\$ 474,454	\$ 3,595,143

See Independent Auditor's Report and accompanying notes to financial statements.

TUNDRA WOMEN'S COALITION

Statements of Cash Flows

June 30, 2021 and 2020

	<u>2021</u>	<u>2020</u>
Cash flow from operating activities:		
(Decrease) increase in net assets without donor restriction	\$ (60,300)	\$ (288,400)
Adjustments to reconcile (decrease) increase in net assets to net cash (used) provided by operating activities:		
Change in market value of investments	(47,288)	1,250
Depreciation	416,863	425,625
Decrease (increase) in operating assets:		
Receivables	6,378	(8,517)
Grants receivable	(156,617)	(46,864)
Increase (decrease) in operating liabilities:		
Accrued payroll and withholding	(30,262)	33,425
Accrued leave	31,757	10,062
Accounts payable	(140,495)	140,082
Deferred revenue	(15,000)	15,000
<i>Net cash flows provided (used) by operating activities</i>	<u>5,036</u>	<u>281,663</u>
Cash flow from investing activities:		
Realized gains and (losses)	2,573	-
Sales of investments	-	150,000
Purchase of investments	(163,289)	(23,549)
Purchase of property and equipment	(157,507)	(12,989)
<i>Net cash flows provided (used) by operating activities</i>	<u>(318,223)</u>	<u>113,462</u>
Cash flow from financing activities:		
Proceeds from PPP Loan	349,920	-
Payments on long-term debt	(81,667)	(60,300)
<i>Net cash flows provided (used) by financing activities</i>	<u>268,253</u>	<u>(60,300)</u>
<i>Net increase (decrease) in cash and cash equivalents</i>	(44,934)	334,825
Cash and cash equivalents at beginning of year	<u>197,852</u>	<u>(136,973)</u>
Cash and cash equivalents at end of year	\$ <u>152,918</u>	\$ <u>197,852</u>
Supplemental cash flow disclosure - interest paid	\$ <u>5,037</u>	\$ <u>5,468</u>

See Independent Auditor's Report and accompanying notes to financial statements.

TUNDRA WOMEN'S COALITION

*Notes to Financial Statements
June 30, 2021 and 2020*

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Nature of Activities

Tundra Women's Coalition is a nonprofit corporation incorporated in January 1978 within the State of Alaska. Tundra Women's Coalition was formed to provide counseling, food and shelter, and a protection program for women, infants, and children. The programs are designed for low-income pregnant and nursing mothers, infants, and young children; and elderly women and children who are victims of violence in the home and sexual assault.

Basis of Presentation

The financial statements of the Organization have been prepared in accordance with U.S. generally accepted accounting principles ("US GAAP"), which require the Organization to report information regarding its financial position and activities according to the following net asset classifications:

Net assets without donor restrictions: Net assets that are not subject to donor-imposed restrictions and may be expended for any purpose in performing the primary objectives of the Organization. These net assets may be used at the discretion of the Organization's management and the board of directors.

Net assets with donor restrictions: Net assets subject to stipulations imposed by donors, and grantors. Some donor restrictions are temporary in nature; those restrictions will be met by actions of the Organization or by the passage of time. Other donor restrictions are perpetual in nature, whereby the donor has stipulated the funds be maintained in perpetuity.

Donor restricted contributions are reported as increases in net assets with donor restrictions. When a restriction expires, net assets are reclassified from net assets with donor restrictions to net assets without donor restrictions in the statements of activities.

Cash and Cash Equivalents

For the purposes of the statements of cash flows, cash and cash equivalents are all highly liquid instruments with an original maturity of 3 months or less.

Investments

The Coalition has invested in long-term U.S. Treasury securities. The securities are recorded at market with interest being recognized in the statement of activities.

Income Tax Status

The Coalition qualifies as a tax-exempt organization under Section 501(c)(3) of the Internal Revenue Code. Accordingly, no provision for income taxes has been made in the financial statements. The Organization believes that it has appropriate support for any tax positions taken, and as such does not have any uncertain tax positions that are material to the financial statements.

Annual Leave

Annual leave is accrued as earned by employees and recorded as an expense in the period earned.

See Independent Auditor's Report

TUNDRA WOMEN'S COALITION

*Notes to Financial Statements
June 30, 2021 and 2020*

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, continued

Expense Allocation

The cost of providing the various programs and other activities has been summarized on a functional basis in the Statements of Functional Expenses. Accordingly, certain costs have been allocated among the programs and supporting services benefited. Such allocations are determined by management on an equitable basis. The expenses that are allocated include the following:

Expense	Method of Allocation
Salaries and benefits	Time and effort
Occupancy	Square footage
Office and board expense	Time and effort
Other	Time and effort

Property and Equipment

Property and equipment with an original cost exceeding \$500 is recorded at cost or, in the case of donated property, at its estimated fair value as of the date of the contribution. Depreciation is provided on a straight-line basis over the estimated useful life of the asset. Asset lives used in computing depreciation are as follows:

Buildings	30 years
Equipment	5 years

Deferred Revenue

Tundra Women's Coalition receives grant funds from various federal, state, and local agencies and organizations. Amounts received are recognized as revenue when they are expended; unexpended portions are shown as deferred revenue.

In-kind Donations of Goods and Services

In-kind revenues consist of volunteers' time and donated goods. Volunteers' time is recorded at prevailing wage rates for social service workers and donated goods are recorded at fair market value at the time of the donation.

Use of Estimates

Management uses estimates and assumptions in preparing financial statements in accordance with generally accepted accounting principles. Those estimates and assumptions affect reported amounts of assets and liabilities, disclosure of contingent assets and liabilities, and reported revenues and expenses. Actual results could vary from estimates that were assumed in preparing the financial statements.

NOTE 2 – CASH DEPOSITS

At June 30, 2021 and 2020, all cash deposits were covered by the Federal Deposit Insurance Corporation.

See Independent Auditor's Report

TUNDRA WOMEN'S COALITION

Notes to Financial Statements June 30, 2021 and 2020

NOTE 3 – BENEFICIAL INTEREST

The Organization has a beneficial interest in funds held at the Bethel Community Services Foundation, Inc. The investments are guided by the Foundation's investment policy for monitoring, operating and administering gifts dedicated to the benefit of the Organization. The investment balances were \$345,170 and \$137,166 at June 30, 2021 and 2020, respectively.

NOTE 4 – GRANTS RECEIVABLE

Grants are deemed to be fully collectible by management and are composed of the following amounts due at June 30:

	<u>2021</u>	<u>2020</u>
Federal and state grants	\$ <u>611,245</u>	\$ <u>454,628</u>

NOTE 5 – UNEMPLOYMENT INSURANCE TRUST

The Organization participates in the 501(c) Agencies Trust, which was established to fund, on a pooled basis, the cost of reimbursing States for unemployment benefits paid to former employees of participating employers. Deposits are made to the Trust based upon calendar year estimates of unemployment benefits to be paid plus shared Trust operating and surety bond expenses, net of estimated share of investment income. Payments are expensed as incurred; any reserve held by the Trust is not recorded as an asset on the Organization's books because it represents estimated future required disbursements. Unemployment insurance expense totaled \$15,108 and \$32,766 in fiscal years 2021 and 2020, respectively.

NOTE 6 – AVAILABILITY AND LIQUIDITY

The following represents the Organization's financial assets at June 30:

Financial assets at year-end:	<u>2021</u>	<u>2020</u>
Cash and cash equivalents	\$ 152,918	\$ 197,852
Accounts and grants receivable	<u>615,213</u>	<u>464,974</u>
 Financial assets available to meet general expenditures over the next twelve months	 \$ <u>768,131</u>	 \$ <u>662,826</u>

NOTE 7 – PENSION PLAN

The Coalition has established a defined-contribution pension plan covering substantially all employees. During FY14, the Coalition moved to a 401(K) profit sharing plan. All employees who were hired before August 1, 2013, were eligible to join. Employees hired after that date must complete one year of employment to be eligible. The Coalition matched 50% of the employee's salary deduction up to 2% of their compensation. Contributions amounted to \$37,972 and \$35,060 for the years ended June 30, 2021 and 2020, respectively.

See Independent Auditor's Report

TUNDRA WOMEN'S COALITION

Notes to Financial Statements June 30, 2021 and 2020

NOTE 8 – SIGNIFICANT CONCENTRATION

The Coalition receives a significant portion of its operating revenues from federal and state sources. In 2021 and 2020, respectively, \$3,632,538 and \$2,729,139, or 83% and 85% of its total operating revenues were from these sources.

NOTE 9 – LONG-TERM DEBT

At June 30, 2020, long-term debt consisted of an installment contract due to a bank, bearing an interest rate of 8%, collateralized by real estate located at 180 Sixth Avenue, Bethel, Alaska with monthly payments of \$1,840 through August 2028.

This loan was paid in full during FY21.

NOTE 10 – NET ASSETS WITH DONOR RESTRICTIONS

Unexpended restricted donor funding was comprised of the following at June 30:

	2021	2020
Katie Hately & Cranberry House	\$ 111,981	\$ 122,162
Denali Commission	58,500	68,250
	<u>\$ 170,481</u>	<u>\$ 190,412</u>

NOTE 11 – CONTINGENCIES

Amounts received or receivable from the State of Alaska are subject to audit and adjustment. Any disallowed claims, including amounts already collected, would become a liability of Tundra Women's Coalition. At June 30, 2021, no such audits were pending, and management does not anticipate any such liability arising that would have a material effect on the financial condition of the Coalition.

NOTE 12 – SUBSEQUENT EVENTS

Management has evaluated subsequent events through December 3, 2021, that date which the financial statements were available for issue. No events were identified that would require disclosure according to generally acceptable accounting principles.

SUPPLEMENTAL INFORMATION

TUNDRA WOMEN'S COALITION

*Council on Domestic Violence and Sexual Assault Grant
21-VS-20*

*Statement of Revenue and Expenses - Budget and Actual
Year Ended June 30, 2021*

	<u>Budget</u>	<u>Actual</u>	<u>Over (Under) Budget</u>
Revenue:			
State grant	\$ 696,795	\$ 696,795	\$ -
<i>Total revenue</i>	<u>696,795</u>	<u>696,795</u>	<u>-</u>
Expenses:			
Personnel	444,260	450,354	6,094
Travel	21,348	23,465	2,117
Facilities	67,379	67,188	(191)
Commodities	33,249	36,542	3,293
Equipment	5,000	3,163	(1,837)
Indirect Cost	125,559	116,083	(9,476)
<i>Total expenses</i>	<u>696,795</u>	<u>696,795</u>	<u>-</u>
Revenue over expenses	<u><u>\$ -</u></u>	<u><u>-</u></u>	<u><u>\$ -</u></u>

See Independent Auditor's Report

TUNDRA WOMEN'S COALITION

*Council on Domestic Violence and Sexual Assault Grant
21-VS-20VO20*

*Statement of Revenue and Expenses - Budget and Actual
Year Ended June 30, 2021*

	<u>Budget</u>	<u>Actual</u>	<u>Over (Under) Budget</u>
Revenue:			
Federal pass-through	\$ 871,034	\$ 871,034	-
<i>Total revenue</i>	<u>871,034</u>	<u>871,034</u>	<u>-</u>
Expenses:			
Personal services	584,548	577,585	(6,963)
Travel	13,000	11,743	(1,257)
Facilities	78,827	84,484	5,657
Supplies	14,800	16,187	1,387
Equipment purchases	42,000	42,737	737
Other Costs	137,859	138,298	439
<i>Total expenses</i>	<u>871,034</u>	<u>871,034</u>	<u>-</u>
Revenue over expenses	<u><u>\$ -</u></u>	<u><u>-</u></u>	<u><u>\$ -</u></u>

See Independent Auditor's Report

TUNDRA WOMEN'S COALITION

*Council on Domestic Violence and Sexual Assault Grant
21-CAC-09VO18
Statement of Revenue and Expenses - Budget and Actual
Year Ended June 30, 2021*

	<u>Budget</u>	<u>Actual</u>	<u>Over (Under) Budget</u>
Revenue:			
Federal pass-through	\$ 77,046	\$ 68,933	(8,113)
<i>Total revenue</i>	<u>77,046</u>	<u>68,933</u>	<u>(8,113)</u>
Expenses:			
Personal services	77,046	68,933	(8,113)
Travel	-	-	-
Supplies	-	-	-
Equipment	-	-	-
Contractual	-	-	-
<i>Total expenses</i>	<u>77,046</u>	<u>68,933</u>	<u>(8,113)</u>
Revenue over expenses	<u><u>\$ -</u></u>	<u><u>-</u></u>	<u><u>\$ -</u></u>

See Independent Auditor's Report

TUNDRA WOMEN'S COALITION

Community Readiness

21-CR-05

Statement of Revenue and Expenses - Budget and Actual

Year Ended June 30, 2021

	<u>Budget</u>	<u>Actual</u>	<u>Over (Under) Budget</u>
Revenue:			
Federal pass-through	\$ 70,509	70,509	\$ -
<i>Total revenue</i>	<u>70,509</u>	<u>70,509</u>	<u>-</u>
Expenses:			
Personal services	40,818	42,588	1,770
Travel	-	-	-
Facilities	-	-	-
Supplies	3,691	3,216	(475)
Equipment	-	-	-
Other	26,000	24,705	(1,295)
<i>Total expenses</i>	<u>70,509</u>	<u>70,509</u>	<u>-</u>
Revenue over expenses	<u>\$ -</u>	<u>-</u>	<u>\$ -</u>

See Independent Auditor's Report

TUNDRA WOMEN'S COALITION

Children's Advocacy Center
603-241-21010

*Statement of Revenue and Expenses - Budget and Actual
Year Ended June 30, 2021*

	<u>Budget</u>	<u>Actual</u>	<u>Over (Under) Budget</u>
Revenue:			
Federal pass-through	\$ 325,601	325,601	\$ -
<i>Total revenue</i>	<u>325,601</u>	<u>325,601</u>	<u>-</u>
Expenses:			
Personal services	165,504	162,642	(2,862)
Travel	478	478	-
Facilities	57,531	55,658	(1,873)
Supplies	16,358	17,857	1,499
Equipment	5,000	2,722	(2,278)
Other	80,730	86,244	5,514
<i>Total expenses</i>	<u>325,601</u>	<u>325,601</u>	<u>-</u>
Revenue over expenses	<u>\$ -</u>	<u>-</u>	<u>\$ -</u>

See Independent Auditor's Report

TUNDRA WOMEN'S COALITION

AHFC Homeless Assistance Payment Grant

HAP-20-TWC-1

*Statement of Revenue and Expenses - Budget and Actual
Year Ended June 30, 2021*

	<u>Budget</u>	<u>Actual</u>	<u>Over (Under) Budget</u>
Revenue:			
State grant	\$ 129,662	129,662	\$ -
<i>Total revenue</i>	<u>129,662</u>	<u>129,662</u>	<u>-</u>
Expenses:			
Emergency Lodging	438	438	-
Program Costs	4,989	4,989	-
Salary Grantee Program	7,649	7,649	-
Perm Housing Placement	16,300	16,300	-
Homeless Prevention	33,044	33,044	-
Operating Costs	<u>67,242</u>	<u>67,242</u>	<u>-</u>
<i>Total expenses</i>	<u>129,662</u>	<u>129,662</u>	<u>-</u>
Revenue over expenses	<u><u>\$ -</u></u>	<u><u>-</u></u>	<u><u>\$ -</u></u>

See Independent Auditor's Report

TUNDRA WOMEN'S COALITION

*Alcohol Safety Action Program (Adult and Juvenile)
602-201-21011*

*Statement of Revenue and Expenses - Budget and Actual
Year Ended June 30, 2021*

	<u>Budget</u>	<u>Actual</u>	<u>Over (Under) Budget</u>
Revenue:			
State grant	\$ 60,000	56,150	\$ (3,850)
<i>Total revenue</i>	<u>60,000</u>	<u>56,150</u>	<u>(3,850)</u>
Expenses:			
Personal services	53,821	53,980	159
Travel	1,534	-	(1,534)
Facilities	1,200	1,218	18
Supplies	945	952	7
Equipment	500	-	(500)
Other	2,000	-	(2,000)
<i>Total expenses</i>	<u>60,000</u>	<u>56,150</u>	<u>(3,850)</u>
Revenue over expenses	<u><u>\$ -</u></u>	<u><u>-</u></u>	<u><u>\$ -</u></u>

See Independent Auditor's Report

FEDERAL COMPLIANCE REPORTS

TUNDRA WOMEN'S COALITION
Schedule of Expenditures of Federal Awards
Year Ended June 30, 2021

Federal Grant Title	Grant Number	CFDA Number	Total Grant Award	Federal Share of Expenditures
Major programs				
Department of Justice Passed through the Council on Domestic Violence and Sexual Assault Victims Services	21-VS-20VO20	16.575 \$	871,034 \$	871,034
Department of the Treasury Passed through Bethel Community Services Foundation COVID Relief	None Noted	21.019	656,500	656,500
Total major programs				<u>1,527,534</u>
Non-major programs:				
Department of Justice Children's Advocacy Center Victim Services	2016-WR-AX-005	16.589	1,000,000	157,597
Crime Victim Assistance	2019-VO-GX-K015	16.582	3,965,998	583,708
Victims of Crime Act	21-CAC-09VO18	16.575	77,046	68,933
Bethel, AK Irmiamta Ikayurviat	2020-CI-FX-K003	16.758	600,000	13,072
Total Department of Justice				<u>823,310</u>
Department of Health and Human Services Passed through the State of Alaska Department of Health and Social Services Children's Advocacy Center	603-241-21010	93.558	325,601	325,601
Department of Education Passed through the State of Alaska Department of Education and Early Development GEERF Competitive Grant	GR 21.146.01	84.425	146,162	74,961
Department of Agriculture Passed through the State of Alaska Department of Education and Early Development Commodity Supplemental Food Program	Non-cash support	10.568	6,017	6,017
Total non-major programs				<u>1,229,889</u>
Total federal financial assistance				<u><u>2,757,423</u></u>

Basis of Presentation, Significant Accounting Policies, and Indirect Cost Rate

The schedule of expenditures of federal awards includes the federal grant activity of Tundra Women's Coalition and is presented on the accrual basis of accounting adjusted to include purchases of fixed assets which have been capitalized under generally accepted accounting principles. The information in the schedule is presented in accordance with the requirements of Uniform Guidance under CFR Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards. The organization did not elect to use the 10% de minimis indirect cost rate.

See Independent Auditor's Report

Independent Auditor's Report on Internal Control over Financial Reporting and on Compliance and Other Matters
Based on an Audit of Financial Statements Performed in Accordance with Government Auditing Standards

Board of Directors
Tundra Women's Coalition
Bethel, Alaska

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of Tundra Women's Coalition (a nonprofit organization), which comprise the statement of financial position as of June 30, 2021, and the related statements of activities and cash flows for the year then ended, and the related notes to the financial statements, and have issued our report thereon dated December 3, 2021.

Internal Control over Financial Reporting – In planning and performing our audit of the financial statements, we considered Tundra Women's Coalition's internal control over financial reporting (internal control) as a basis for designing the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Tundra Women's Coalition's internal control. Accordingly, we do not express an opinion on the effectiveness of the Organization's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters – As part of obtaining reasonable assurance about whether Tundra Women's Coalition's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report – The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the organization's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the organization's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Foster and Company, LLC

Foster and Company, LLC
Wasilla, Alaska

December 3, 2021

Independent Auditor's Report on Compliance for Each Major Program and on Internal Control over Compliance Required by the Uniform Guidance

Board of Directors
Tundra Women's Coalition
Bethel, Alaska

Report on Compliance for Each Major Federal Program

We have audited Tundra Women's Coalition's compliance with the types of compliance requirements described in the *OMB Compliance Supplement* that could have a direct and material effect on each of Tundra Women's Coalition's major federal programs for the year ended June 30, 2021. Tundra Women's Coalition's major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

Management's Responsibility

Management is responsible for compliance with the requirements of federal statutes, regulations, and the terms and conditions of its federal awards applicable to its federal programs.

Auditor's Responsibility

Our responsibility is to express an opinion on compliance for each of Tundra Women's Coalition's major federal programs based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the audit requirements of Title 2 U.S. Code of Federal Regulations Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Those standards and the Uniform Guidance require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about Tundra Women's Coalition's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major federal program. However, our audit does not provide a legal determination of Tundra Women's Coalition's compliance.

Opinion on Each Major Federal Program

In our opinion, Tundra Women's Coalition complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2021.

Report on Internal Control over Compliance

Management of Tundra Women's Coalition is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered Tundra Women's Coalition's internal control over compliance with the types of requirements that could have a direct and material effect on each major federal program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for each major federal program and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of Tundra Women's Coalition's internal control over compliance.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A *material weakness in internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.



Foster and Company, LLC
Wasilla, Alaska

December 3, 2021

TUNDRA WOMEN'S COALITION

Summary of Auditor's Results and Schedule of Findings and Questioned Costs

Year Ended June 30, 2021

A. SUMMARY OF AUDITOR'S RESULTS

1. The auditor's report expresses an unmodified opinion on the financial statements of Tundra Women's Coalition.
2. No material weaknesses or significant deficiencies that are not considered to be material weaknesses relating to the audit of the financial statements were identified.
3. No instances of noncompliance material to the financial statements of Tundra Women's Coalition were disclosed during the audit.
4. No material weaknesses or significant deficiencies that are not considered to be material weaknesses relating to internal control over major federal award programs were identified during the audit.
5. An unmodified opinion was issued on compliance for major programs.
6. There are no findings relative to the major federal award programs of Tundra Women's Coalition.
7. The programs tested as a major programs include:

<u>CFDA Number(s)</u>	<u>Name of Federal Program or Cluster of Programs</u>	<u>Expenditures</u>
16.575	Victim Services	\$ 871,034
21.019	COVID Relief	\$ 656,500

8. The threshold for distinguishing Types A and B programs was \$750,000.
9. Tundra Women's Coalition was determined to be a low-risk auditee.

B. FINDINGS – FINANCIAL STATEMENT AUDIT

None

C. FINDINGS AND QUESTIONED COSTS – MAJOR FEDERAL AWARD

None

D. SUMMARY SCHEDULE OF PRIOR AUDIT FINDINGS

There were no financial statement findings in the prior year. There were no findings and questioned costs relating to major federal award programs in the prior year.

STATE COMPLIANCE REPORTS

TUNDRA WOMEN'S COALITION
Schedule of State Financial Assistance
Year Ended June 30, 2021

State Grant Title	Grant Number	Total Grant Award	State Share of Expenditures
<u>Department of Public Safety</u>			
Council on Domestic Violence and Sexual Assault			
* Crime Victim Assistance	21-VS-20	\$ 696,795	\$ 696,795
Tundra Women's Coalition	21-CR-05	70,509	70,509
Total Department of Public Safety			<u>767,304</u>
<u>Department of Health and Social Services</u>			
Alcohol Safety Action Program	602-201-21011	60,000	56,150
Total Department of Health and Social Services			<u>56,150</u>
<u>Alaska Housing Finance Corporation</u>			
* Housing Assistance Payments	HAP-20-TWC-1	129,662	129,662
Total Alaska Housing Finance Corporation			<u>129,662</u>
Total state financial assistance			<u><u>\$ 953,116</u></u>

Note 1: Major Program Notation

* Denotes a major program

Note 2: Basis of Presentation

The accompanying schedule of state financial assistance (the "Schedule") includes the state award activity of Tundra Women's Coalition under the programs of the State of Alaska for the year ended June 30, 2021. The information in this Schedule is presented in accordance with the requirements of the *State of Alaska Audit Guide and Compliance Supplement for State Single Audits*. Because the Schedule presents only a selected portion of the operations of Tundra Women's Coalition, it is not intended to and does not present the financial position changes in net assets or cash flows of Tundra Women's Coalition.

Note 3: Summary of Accounting Policies

Expenditures reported on the Schedule are reported on the accrual basis of accounting.

See Independent Auditor's Report

Independent Auditor's Report on Internal Control over Financial Reporting and Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with *Government Auditing Standards*

Board of Directors
Tundra Women's Coalition
Bethel, Alaska

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of Tundra Women's Coalition (a nonprofit organization), which comprise the statement of financial position as of June 30, 2021, and the related statements of activities and cash flows for the year then ended, and the related notes to the financial statements, and have issued our report thereon dated December 3, 2021.

Internal Control over Financial Reporting – In planning and performing our audit of the financial statements, we considered Tundra Women's Coalition's internal control over financial reporting (internal control) as a basis for designing the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Tundra Women's Coalition's internal control. Accordingly, we do not express an opinion on the effectiveness of Tundra Women's Coalition's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters – As part of obtaining reasonable assurances about whether Tundra Women's Coalition's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report – The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Foster and Company, LLC

Foster and Company, LLC
Wasilla, Alaska

December 3, 2021

Independent Auditor's Report on Compliance for each Major State Program; Report on Internal Control over Compliance and Report on the Schedule of State Financial Assistance Required by the *State of Alaska Audit Guide and Compliance Supplement for State Single Audits*

Board of Directors
Tundra Women's Coalition
Bethel, Alaska

Report on Compliance for Each Major State Program

We have audited Tundra Women's Coalition's (a nonprofit organization) compliance with the types of compliance requirements described in the *State of Alaska Audit Guide and Compliance Supplement for State Single Audits* that could have a direct and material effect on each of Tundra Women's Coalition's major state programs for the year ended June 30, 2021. Tundra Women's Coalition's major state programs are identified in the accompanying schedule of state financial assistance.

Management's Responsibility

Management is responsible for compliance with the requirements with state statutes, regulations, and the terms and conditions of its state awards applicable to its state programs.

Auditor's Responsibility

Our responsibility is to express an opinion on compliance for each of Tundra Women's Coalition's major state programs based on our audit of the types of compliance requirements referred to above.

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the *State of Alaska Audit Guide and Compliance Supplement for State Single Audits*. Those standards and the *State of Alaska Audit Guide and Compliance Supplement for State Single Audits* require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major state program occurred. An audit includes examining, on a test basis, evidence about Tundra Women's Coalition's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major state program. However our audit does not provide a legal determination of Tundra Women's Coalition's compliance.

Opinion on Each Major State Program

In our opinion, Tundra Women's Coalition complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major state programs for the year ended June 30, 2021.

Report on Internal Control over Compliance

Management of Tundra Women's Coalition is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered Tundra Women's Coalition's internal control over compliance with the types of requirements that could have a direct and material effect on each major state program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for each major state program and to test and report on internal control over compliance in accordance with the *State of Alaska Audit Guide and Compliance Supplement for State Single Audits*, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of Tundra Women's Coalition's internal control over compliance.

PO Box 872194
Wasilla, Alaska 99687
(907) 376-6901 Fax (907) 376-0514

3733 Ben Walters Drive, Ste. 6
Homer, Alaska 99603
(907) 235-6969

A *deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a state program on a timely basis. A *material weakness in internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a state program will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a state program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the *State of Alaska Audit Guide and Compliance Supplement for State Single Audits*. Accordingly, this report is not suitable for any other purpose.

Report on Schedule of State Financial Assistance required by the *State of Alaska Audit Guide and Compliance Supplement for State Single Audits*

We have audited the financial statements of Tundra Women's Coalition as of and for the year ended June 30, 2021, and have issued our report thereon dated December 3, 2021, which contained an unmodified opinion on those financial statements. Our audit was conducted for the purpose of forming an opinion on the financial statements as a whole. The accompanying schedule of state financial assistance is presented for purposes of additional analysis as required by the *State of Alaska Audit Guide and Compliance Supplement for State Single Audits* and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the schedule of state financial assistances is fairly stated in all material respects in relation to the financial statements as a whole.

Foster and Company, LLC

Foster and Company, LLC
Wasilla, Alaska

December 3, 2021

TUNDRA WOMEN'S COALITION

State Schedule of Findings and Questioned Costs

Year Ended June 30, 2021

A. SUMMARY OF AUDITOR'S RESULTS

Financial Statements

Type of auditor's report issued:	Unmodified
Internal Control over financial reporting:	
Material weakness(es) identified?	None
Significant deficiency(ies) identified that are not Considered material weakness(es)?	None
Noncompliance material to financial statements?	None

State Financial Assistance

Internal Control over financial reporting:	
Material weakness(es) identified?	None
Significant deficiency(ies) identified that are not Considered material weakness(es)?	None
Type of auditor's report issued on compliance for major programs:	Unmodified
Dollar threshold to be used to distinguish a state major program?	\$75,000

B. FINANCIAL STATEMENT FINDINGS

Tundra Women's Coalition did not have any findings that relate to the financial statements that are required to be reported in accordance with GAGAS.

C. STATE AWARD FINDINGS AND QUESTIONED COSTS

Tundra Women's Coalition did not have any state award findings or questioned costs.

D. SUMMARY OF PRIOR AUDIT FINDINGS

There were no financial statement findings in the prior year. There were no findings and questioned costs relating to major state award programs in the prior year.



CITY OF BETHEL

P.O. Box 1388 • Bethel, Alaska 99559

907-543-1386

Fax: 907-543-1388

November 18, 2022

Eileen Arnold
Tundra Women's Coalition
P.O. Box 2029
Bethel, AK 99559

Dear Eileen:

The Community Action Grant Committee met on November 17, 2022 to discuss the CAG application that you submitted for funding. The Committee discussed your application and wanted to request more information from you. Your application is still active and should be scored for funding at the next regularly scheduled CAG meeting to be held November 23, 2022 at 7 pm.

Please provide the Committee with answers to the following questions and respond to the following requests for information by **Tuesday, November 22, 2022** at 5 pm:

1. Since the Community Action Grant Committee only has \$29,702.70 available to recommend for awards during this quarter, please prepare and submit a reduced budget request for CAG funds. What is the minimum amount needed to support your project?

Thank you for taking the time to respond to the Committee's questions and action requests.

Sincerely,

Community Action Grant Committee

CITY OF BETHEL COMMUNITY ACTION GRANT Application

COVER PAGE

Applicant Information

Applicant Name: Sackett Hall UAF Kuskokwim Campus

Business License #s (if applicable): _____

Applicant Address: PO Box 845 Bethel, Alaska 99559

Contact Person: Taylor Hoffman Email Address: thoffma9@alaska.edu

Daytime Phone: 907-543-4566 Cell Phone: _____

Grant Request Information

Grant Amount Requested:	\$	19,148
-------------------------	----	--------

Will you accept less funding than the amount you requested? If so, tell us what a reduction would look like for your planned program. ☒ Yes ☐ No

Other funding sources that payed for the position in the past include grants from YKHC and BCSF, each of whom payed around \$5,000 each. A reduction around \$5,000 - \$10,000 is what would best help us continue to fund the position.

Program/Project Title and Summary:

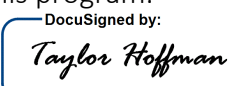
The Wellness Activities Coordinator (Jesuit Volunteer Position): Plans and coordinates wellness centric activities and academic support for students going to the UAF Kuskokwim Campus with an emphasis on those in residence at Sackett Hall. Activities and support provided place an emphasis on academic success, healthy living, community involvement and personal growth.

Date When Funds Are Needed: December 16, 2022

Project Beginning and End Date: August 13, 2022 - July 31, 2023

Submission for: ☐ Quarter 1 ☐ Quarter 2 ☐ Quarter 3 ☒ Quarter 4

I affirm that if my organization, group, or self is granted funding, I (we) will be required to adhere to City guidelines related to the use of those funds, and will be required to provide timely reporting on the use of the granted funds. I affirm that grant funds will be used for the intended purposes outlined for this program.

Signature:  Date: November 11, 2022
Authorized Officer/Applicant

PROJECT SUMMARY

Please provide a comprehensive, clear and concise response to each of the questions below. If a question does not apply to your application, indicate by responding "Not Applicable."

1. Substantiating Community Need

- a. Identify and describe existing needs in the community to be addressed by the proposed activity.

Sackett Hall is seeking funding to pay the \$19,148 Jesuit Volunteer fee for the UAF Kuskokwim Campus and Sackett Hall JV position. With Sackett Hall being the only rural dorm a part of the University of Alaska Fairbanks and the Kuskokwim Campus serving one of the largest communities, there are many needs found to be unmet for those looking to attend the Kuskokwim Campus. One of those unmet needs is the need for wellness programming and tutoring for the campus and dorm students. This need has been covered by the JV position but would either be non-existent or up to the staff to create programming that makes going to college less stressful and more enjoyable. The Wellness Activities Coordinator meets the existing needs in the community as they offer tutoring and academic support, wellness and activity planning and programming, and serving as a co-advisor to student government. These existing needs in the community are essential in supporting the students going to the UAF Kuskokwim Campus as there is no other position that focuses as largely on wellness programming and activities and academic support.

- b. Specifically describe how the activities to be carried out directly address identified needs in the community.

The activities to be carried out directly address identified needs in the community as many of the full-time students living at Sackett Hall are first-generation college students where college is a new experience for both the students and their families. Giving the students the opportunity to learn from and participate in activities that enhance their well-being while in college and in a new town is an essential part of the Jesuit Volunteer / Wellness Activities Coordinator position. Full-time students living at the dorm are benefitted most directly by the JV but there are still services offered to the campus by the JV as well. From tutoring throughout the week to leading a staff activities meeting that helps in the planning of different campus events both in person and virtual is also an essential task that the JV has. As mentioned before, the JV serves as a co-advisor to the only campus club, student government. Through the start of student government, we have seen participants go to Juneau as part of the club and begin to come together to represent and act on the needs of KuC students.

2. Project/Activity Goals and Outcomes

- a. Describe the overall goals, objectives, and activities to be accomplished by the proposed project.

Sackett Hall is the only campus housing option for students looking to go to college at the University of Alaska Fairbanks and is a program that seeks to provide safe and healthy outlets during their time at the university. The overall goal of the JV position is to increase the amount of wellness-centered activities and support to the students choosing to both live and attend the UAF Kuskokwim Campus. With an emphasis on healthy living, community engagement, personal growth and academic success, the position is just getting set up to create a campus that can expand the interests of the students attending the campus while supporting their endeavors of being a successful college student. Regular activities that the JV has offered have been coffee house tutoring, crafting and art making, movie and game nights, kayaking on local lakes and sloughs, berry picking, helping students set and check black fish traps, and serving as an advisor to student government.

- b. Provide measurable outcomes for your project and how those outcomes will be measured.

Measurable outcomes for our project would be tutoring attendance as well as amount of wellness activities provided throughout each semester. The JV is required to complete a capacity building project each service year and the capacity building project is any activity or project that improves an agency's ability to achieve its mission. The capacity building project that is planned for this year is hosting monthly wellness themes with each week including a wellness activity that the JV would host. Both completing this outcome can be measured week to week on the number of activities hosted through the capacity building project along with the number of new organizations that would be involved.

3. Coordination and Collaboration

- a. Describe current efforts to collaborate and coordinate services with other community organizations regarding the proposed project.

Current efforts to collaborate and coordinate services with other community organizations include the Consortium Library. Through collaboration with the library and the library JV, we are looking to enhance the amount of wellness activities and self care activities for the students at the dorm and on the main campus. Additionally, the JV has helped plan the KuC Indigenous People's Day event and in doing so was able to meet services through YKHC and AVCP that were also involved in the planning and implementation of the event and can be useful when planning monthly wellness themes and activities. Other collaborations that the JV has created has been with TWC and a presentation on dating violence as well as organizing volunteering at Meyers Farm with students. Through the current capacity building project that has to do with monthly wellness themes, we will be working to reach out to different organizations to be a part of each month's theme. Additionally, we have been provided free passes to the YK Fitness Center and continuing to collaborate and coordinate services with their organization is needed as they are a great resource for the students attending KuC.

- b. Explain how you will develop any needed collaborative relationships that are not already in place.

We will develop any needed collaborative relationships that are not already in place by reaching out to organizations to be included in each wellness theme either through the work they do within the community and how they can help with the wellness needed on the Kuskokwim Campus. Through the organization and planning of the monthly wellness themes, the collaboration with the individuals involved will be represented in the Capacity Building Project and serve as a contact for sustaining the monthly wellness themes and activities.

- c. Does any community organization, other than your own, offer the type of services proposed under this program design? If so, describe how your program will enhance these efforts.

Being that KuC is the only rural UAF campus with a dormitory, there are no other community organizations that offer the type of services proposed.

4. Implementation Plan

- a. If this is a new project/activity, describe specific steps to be taken to implement the activity. Identify target dates for each phase of implementation.

This is not a new project or activity.

- b. If this is an existing project/activity, describe how this funding will be used to expand the scope of the existing activity. Identify target dates for each phase of implementation.

This funding will be used to expand the scope of the activity as the capacity building project will be in the process of being implemented. Last year, the capacity building project helped to create a guide for student government advisors to start student government thus expanding our ability to offer the only club offered on the UAF Kuskokwim campus. The student government guide gave us all the needed material and direction to successfully launch each semester.

The JV is here from August 2022 - July 2023 and on October 31st, we submitted the proposal for the capacity building project. We are awaiting feedback at the moment but if approved, between November and May, we will be implementing the Capacity Building Project at the UAF Kuskokwim Campus. Once May arrives, we have a review that we go through with JV AmeriCorps where we provide additional project information on the Project and the results of what was offered.

5. Demonstrated Experience and Financial Information

- a. Describe the applicant's (or the principal staff as it relates to the project) background, and experience in implementing the proposed activity or similar activities.

The principal staff involved will be Taylor Hoffman, the Sackett Hall Program Manager. Taylor has both applied for and helped edit the position description for the JV and experience includes working as the site supervisor for the JV during the 2021-2022 placement year. Going into his second year as a site supervisor for the Wellness Activities Coordinator, Taylor is looking forward to organizing the workload of the position and implementing a steady balance of activities between the main campus and the dorm residents for the position and creating more collaboration between the campus and local organizations.

Taylor Hoffman grew up in Bethel Alaska and returned home from going to college in Anchorage in May of 2021. Before moving back, Taylor was both employed and a University Success student at the Alaska Native Science and Engineering Program where he worked as a Fiscal Assistant during the school year and a Youth Peer Mentor during many of the summers before that. Returning to Bethel at the capacity to not only manage the campus dorms but to be at the forefront of many of the activities and programming that is happening on the campus is a great opportunity to make an impact on the students and community members being served and to make sure the services being offered are culturally relevant and geared towards the success of the students.

- b. Provide a proposed budget breakdown with the following information:

Item & Description	Funding Source	Amount
JVC Northwest Placement Fee:		
Description: Covers a full time employee for one year.		\$19,148

The University of Alaska is Tax Exempts: Tax ID # 92-6000147	Total	\$19,148
--	-------	----------

- c. Have you ever received funding from the City of Bethel before? If so, provide 1) dates, 2) amounts, 3) project descriptions, and 4) Exit Report status. ☐ No

Sackett Hall has received funding for the JV position. I will work with the KuC Business Office and provide the dates, amounts, project descriptions and exit report status of each funding received.

6. Exit Report Due

- a. Awardees will be required to present a written Exit Report to the Community Action Grant Board within 30 days of completion of the project/program. See Report on City's website (www.cityofbethel.org).
- b. Identify the timeframe in which you anticipate providing an Exit Report to the Board on the use of the grant funds.
- c. If applicant has a current Community Action Grant in progress, provide a spending plan that clearly shows how the remaining funds will be spent to complete the project/program.

With the project ending July 31st, 2023, an exit report can be provided 30 days of completion of the JV's service year which would be before August 30th, 2023.



CITY OF BETHEL

P.O. Box 1388 • Bethel, Alaska 99559

907-543-1386

Fax: 907-543-1388

November 18, 2022

Taylor Hoffman
UAF Kuskokwim Campus – Sackett Hall
P.O. Box 845
Bethel, AK 99559

Dear Taylor:

The Community Action Grant Committee met on November 17, 2022 to discuss the CAG application that you submitted for funding. The Committee discussed your application and wanted to request more information from you. Your application is still active and should be scored for funding at the next regularly scheduled CAG meeting to be held November 23, 2022 at 7 pm.

Please provide the Committee with answers to the following questions and respond to the following requests for information by **Tuesday, November 22, 2022** at 5 pm:

1. How many students in the dormitory will benefit from your project?
2. The Community Action Grant Committee acts to hold CAG awardees responsible and accountable. The committee sees that UAF-KUC Sackett Hall has received two CAG awards and has not submitted the required exit reports detailing how the funds were spent. UAF-KUC received \$3,873 on or about June 26, 2018 for a Sackett Hall project and \$1,896 on or about July 28, 2020 for a Sackett Hall project. Please submit exit reports for these two projects.
3. Since the Community Action Grant Committee only has \$29,702.70 available to recommend for awards during this quarter, please prepare and submit a reduced budget request for CAG funds. What is the minimum amount needed to support your project?

Thank you for taking the time to respond to the Committee's questions and action requests.

Sincerely,

Community Action Grant Committee

CITY OF BETHEL
COMMUNITY ACTION GRANT
EXIT REPORT

300 STATE HIGHWAY, PO BOX 1388, BETHEL ALASKA, 99559
PHONE: 907-543-1386
EMAIL: CAG@CITYOFBETHEL.NET
WEBSITE: www.cityofbethel.org

EXIT REPORT COVER PAGE

Applicant Information

Applicant Name: Bethel Lions Club

Applicant Address: c/o Susan Taylor P.O. Box 1774 Bethel, AK 99559

Contact Person: Susan Taylor Email Address: 50shadesofcolorblind@gmail.com

Daytime Phone: (907) 543-4368 Cell Phone: (907) 545-7524

Program/Project Title and Summary: We received C.A.G. funding to only be used for utility and maintenance only and only for food/insecurity related project. That happens to be the only use for the Lions Club building at this time

Project Beginning and End Date: 3rd quarter

Submission for: 2022 Quarter 1 Quarter 2 Quarter 3 Quarter 4

July, Aug, Sept.

Exit Report Summary

Please provide a comprehensive, clear and concise response to each of the questions below.

Attach additional sheets as necessary.

Unfortunately found building in serious need of leveling. Exploring a restorative grant to cover that cost

- Describe how the grant funds achieved the purpose of your organization and the goals of the Community Action Grant Program? The utility and maintenance costs of Lions Club has no source of revenue. CAG helps us stay open
- What measurable value did the grant program provide to the citizens of Bethel?
A Monthly Foodbank Food Pantry service Community wide food giveaway
- What goals and objectives were you able to accomplish? What led to the success or inability to meet the goals and objectives? 500 plus Food Bank households served. Also did a community wide Calista funded food giveaway: 1,300 plus boxes.
- Do you feel the project was a success? Why or why not? What would you do differently if you were given a second opportunity to provide the project? Yes. Very Successful. Thank You. Applying again for another quarter.
- Provide a detailed budget listing of the projects revenues and expenses. (Demonstrate clearly how the funds were spent). Receipts and all supporting documentation must be submitted with the exit report and retained for a period of three (3) years following the completion of the project. Electronic submission of the exit report and receipts is preferred.

City of Bethel Sewer/Water - monthly
AVEC electricity - 2 accounts monthly
Top Fuel - monthly (sometimes less in summer)
Andy Helgeson - fixing water pump, furnace repair
Swansons Lumber Yard parts for Andy's work

Treasurer
Ali Butcher
has amounts
and records.

EXIT REPORT COVER PAGE

Applicant Information

Applicant Name: Healing through Music & Dance/Bethel Community Services Foundation

Applicant Address: P.O. 2189 Bethel, AK 99559

Contact Person: Terese Kaptur Email Address: teresekaptur@gmail.com

Daytime Phone: 412-551-7281 Cell Phone: 412-551-7281

Program/Project Title and Summary: Healing through Music & Dance:

The purpose is to create music; clear a path for safe, creative expression of feelings; begin trauma recovery; build lasting relationships; return often. Harmonica Man Mike Stevens will offer Zoom sessions and pre-recorded videos to Bethel's Library, 4H, McCann Center and schools March - October, 2022, with the possibility of in-person sessions. The in-person sessions would depend on the status of Covid and variants and the issues at the Canada/US border. Youth all receive a harmonica to keep, learn basic harmonic techniques and experience how their instrument is a tool for safe expression of feelings even without be able to read music.

Project Beginning and End Date: March 1 - September 30, 2022 _____

Submission for: 2022 Quarter 1 X Quarter 2 Quarter 3 Quarter 4

Exit Report Summary

Please provide a comprehensive, clear and concise response to each of the questions below. Attach additional sheets as necessary.

- Describe how the grant funds achieved the purpose of your organization and the goals of the Community Action Grant Program?
- What measurable value did the grant program provide to the citizens of Bethel?
- What goals and objectives were you able to accomplish? What led to the success or inability to meet the goals and objectives?
- Do you feel the project was a success? Why or why not? What would you do differently if you were given a second opportunity to provide the project?
- Provide a detailed budget listing of the projects revenues and expenses. (Demonstrate clearly how the funds were spent). Receipts and all supporting documentation must be submitted with the exit report and retained for a period of three (3) years following the completion of the project. Electronic submission of the exit report and receipts is preferred.

Healing through Music & Dance (HMD)

Bethel Community Services Foundation (BCSF)

2022 CAG Narrative Report

Describe how the grant funds achieved the purpose of your organization and the goals of the Community Action Grant Program?

CAG grant funds made it possible for HMD to share skills to create music; clear a path for safe, creative expression of feelings; begin trauma recovery; build lasting relationships; visit Bethel in-person again (14 times since 2013) via 6 Zoom Sessions March-May, 2022 and 3 in-person workshops and a concert in June 2022. These wellness and self-esteem fostering workshops contributed to the health and welfare of the residents of Bethel, especially those impacted by substance abuse as confirmed by the written evaluations. The positive change in feelings before - sadness, loneliness, hopelessness and anger, to feelings of being connected, happy and excited, is testimony to the impact of this program. Thank you for believing in it and being a supporting partner.

What measurable value did the grant program provide to the citizens of Bethel?

Numbers served, number of harmonicas distributed, evaluations, being invited back.

March – May – 6 Zoom workshops for Bethel at-risk youth. 225 served. 225 harmonicas

Bethel Library, March (25 harmonicas)

ME-2 April 12 (2 workshops) and April 21 (2 workshops) 175 harmonicas.

TAAV – May 7 (25 harmonicas)

June 24-27 -105 served in-person. 62 harmonicas.

3 workshops: TAAV, BYF, Kuskokwim Consortium Library (61 harmonicas)

1 outdoor concert at Library. Canadian guitarist, Jeff Black joined Mike for the June Tour performing mini-concerts, and offering guitar workshops. Mike held harmonica workshops in all venues visited. Door prizes were awarded, including 1 harmonica at the Cultural Center Concert.

Evaluation results spreadsheet is attached in **Bethel CAG Summary** document.

The mother of Bethel youth wrote in about her 2 children who participated in the Library Zoom in March: Before: bored and lonely. After: Happy, connected and excited. Kids said, "Awesome possum!"

"It was a fabulous program and both kids found each lesson with Mike engaging and interesting!"

They loved it! We are sorry to miss the final in-person program with Mike later this month, as we are still traveling. Thank you so much for this project, as well as all the wonderful programs and resources!

We love our library,

Elizabeth Betz, with Isaac and Gwendolyn Betz" (the composers in the attached Zoom screenshot with Mike Stevens in **Bethel CAG Summary** document.)

A Bethel 2nd grade teacher said that his students, who were "sleepy" before, "energized" after the Zoom, first asked, then took their harmonicas outside for recess and serenaded the world!

Photos, fliers, Zoom screenshots attached in **Bethel CAG Summary** document.

Even with the tremendous sadness, disappointment and unexpected expenses of having to cancel the September tour (due to the devastating storm in Nome followed by the artist's Covid), after the artists had already traveled from eastern Canada to Alaska, all host schools and institutions were very understanding. Every one invited us to come back in March, 2023.

Healing through Music & Dance (HMD) Bethel Community Services Foundation (BCSF) 2022 CAG Narrative Report

What goals and objectives were you able to accomplish? What led to the success or inability to meet the goals and objectives?

We accomplished these goals: Improved self-esteem, new skills were learned. (see attached evaluation spreadsheet.) All experienced how to give voice to feelings thru music. All served youth, teachers and staff received a harmonica and instruction how to express their feelings through the harmonica. A noted improvement in mood, witnessed joy.

A looper system, including IRX speaker (new version of Mackie), cables, microphone, looper and cases was purchased, assembled and delivered to Bethel BCSF office for ME-2 Elementary. Unfortunately the March tour was postponed to June due to Covid outbreaks. It being late June, ME-2 was closed for the summer. The amended intention was to deliver it and instruct staff and students in how to use it to create their own compositions during the September tour school visit that was canceled when the artist came down with Covid in Anchorage. The looper system will be delivered in March, 2023 when we visit ME-2 in-person.

Do you feel the project was a success? Why or why not? What would you do differently if you were given a second opportunity to provide the project?

Yes. The Zoom sessions and June in-person workshops and concert were all well-attended and well-received. The evaluations were very positive for both the Zoom sessions and in-person sessions. I don't believe we could have or would have done anything differently. The storm and Covid were acts of God that we had to improvise around. Being musicians, we're usually pretty good at improv. Ha!

Provide a detailed budget listing of the projects revenues and expenses. (Demonstrate clearly how the funds were spent). Receipts and all supporting documentation must be submitted with the exit report and retained for a period of three (3) years following the completion of the project. Electronic submission of the exit report and receipts is preferred.

Attached.

Budget Items:	Description of Budget Items	Funding: Source:	CAG \$ request	Other \$ request	Total request	Actual CAG expenses	Other funds	Project Totals
Artist fees	Mike Stevens, Jeff Black	CAG, Marston	4,000	1,000	5,000	\$4,000.00	\$990.00	\$4,990.00
Supplies	(200 Harmonicas for Bethel)	CAG, Marston	3,000	1,000	4,000	\$3,000.00	\$1,000.00	\$4,000.00
Shipping	freight to Bethel	CAG, Marston	250	100	350	\$250.00	\$112.35	\$362.35
Equipment	1 looper w/Mackie, storage bags	CAG, Marston	1,000	200	1,200	\$1,000.00	\$108.99	\$1,108.99
			8,250	2,300	10,550	\$8,250.00	\$2,211.34	\$10,461.34

Invoice

Mike Stevens
270 Vidal Street N
Sarnia, Ontario
N7T 5Y4

17-Mar-22

Bethel Community Services Foundation
PO BOX 2189
1795 Chief Eddie Hoffman Hwy,
Bethel, AK 99559, USA

Attention: Terese Kaptur

Details	Amount	Price	Total
Harmonica Zoom Lessons	4	\$450.00	\$1,800.00
Equipment – Mcaster live streaming mixer	1	\$251.00	\$251.00
Production & Duplication – Videos			
Day (8 hours)	1	\$300.00	\$300.00
Partial hours	5	\$50.00	\$250.00
Postage			\$18.51
Total Cost to be covered:			\$2,619.51 USD

Due Upon Receipt

Thank you

Mike Stevens

Invoice

Mike Stevens
270 Vidal Street N
Sarnia, Ontario
N7T 5Y4

05-Jun-22

Bethel Community Services Foundation
PO BOX 2189
1795 Chief Eddie Hoffman Hwy,
Bethel, AK 99559, USA

Attention: Terese Kaptur

Details	Amount	Price	Total
Harmonica Zoom Lessons	4	\$300.00	\$1,200.00
Harmonica Zoom Lessons	1	\$450.00	\$450.00

Total Cost to be covered:

\$1,650.00 USD

Due Upon Receipt

Thank you

Mike Stevens



MIKE STEVENS, HARMONICA

Artist Agreement June 20 – June 30, 2022

The Bethel Community Services Foundation (Foundation), and Mike Stevens (Artist) agree: Artist will be engaged in travel, teaching and performing Monday, June 20, 2022 through Thursday, June 30, 2022.

- June 20 - Travel Detroit to Anchorage, AK. Overnite near airport
- June 21 - Travel to Nome, AK. Evening concert
- June 22 - Nome workshops. Travel to Kotzebue.
- June 23 - Kotzebue workshops. Travel to Anchorage. Overnite near airport
- June 24 - Travel to Bethel. Workshops. TAAV, BYF?, McCann
- June 25 - Bethel library workshops and evening performance at Cultural Center
- June 26 - Day off or Napaskiak
- June 27 - Napaskiak or Day Off. Evening flight to Anchorage
- June 28 - Anchorage Boys & Girls Clubs. 2 locations TBA
- June 29 - Anchorage Boys & Girls Clubs. 1 location. 5:45pm flt to Seattle. Overnite near the airport
- June 30 - Travel Seattle to Detroit.

Artist is requested to travel to Alaska on **Monday, June 20, 2022**. Foundation will provide all **airfares, baggage and parking fees. Lodging and local transportation** will be provided. **Some meals** will be provided, but not all. The honorarium for services will be **\$4,500.00 Four thousand five hundred USD**. This will appear as income on a year-end 1099 form.

Artist is an independent contractor and, as such, Foundation is not responsible for providing insurance, tax withholding, Social Security, or other fringe benefits not reflected herein.

Michelle DeWitt, Executive Director

5/31/22
Date

Bethel Community Services Foundation
PO Box 2189
Bethel, AK 99559
Phone: 907-543-1812

Mike Stevens, Artist

May 31 2022
Date

276 Vidal St North

Mailing address

Sarnia ON Canada N7T5Y4
City State Zip



JEFFREY BLACK, GUITAR Artist Agreement June 20 – June 30, 2022

The Bethel Community Services Foundation (Foundation), and **Jeffrey Black** (Artist) agree: Artist will be engaged in travel, teaching and performing **Monday, June 20, 2022 through Thursday, June 30, 2022.**

- June 20 - Travel Detroit to Anchorage, AK. Overnite near airport
- June 21 - Travel to Nome, AK. Evening concert
- June 22 - Nome workshops. Travel to Kotzebue.
- June 23 - Kotzebue workshops. Travel to Anchorage. Overnite near airport
- June 24 - Travel to Bethel. Workshops. TAAV, BYF?, McCann
- June 25 - Bethel library workshops and evening performance at Cultural Center
- June 26 - Day off or Napaskiak
- June 27 - Napaskiak or Day Off. Evening flight to Anchorage
- June 28 - Anchorage Boys & Girls Clubs. 2 locations TBA
- June 29 - Anchorage Boys & Girls Clubs. 1 location. 5:45pm flt to Seattle. Overnite near the airport
- June 30 - Travel Seattle to Detroit.

Artist is requested to travel to Alaska on **Monday, June 20, 2022**. Foundation will provide all **airfares, baggage and parking fees. Lodging and local transportation** will be provided. **Some meals** will be provided, but not all. The honorarium for services will be **\$2,725.00 Two thousand seven hundred twenty-five USD**. This will appear as income on a year-end 1099 form.

Artist is an independent contractor and, as such, Foundation is not responsible for providing insurance, tax withholding, Social Security, or other fringe benefits not reflected herein.


Michelle DeWitt, Executive Director

5/9/22
Date

Bethel Community Services Foundation
PO Box 2189
Bethel, AK 99559
Phone: 907-543-1812


Jeffrey Black, Artist

2022-05-09
Date

95 Dundas St.
Mailing address
Wallaceburg ON N8A 2J3
City State Zip
Canada

INVOICE

Mike Stevens
270 Vidal Street N
Sarnia, Ontario
N7T 5Y4

31-May-22

Bethel Community Services Foundation
PO BOX 2189
1795 Chief Eddie Hoffman Hwy,
Bethel, AK 99559, USA

Attention: Terese Kaptur

Details	Amount	Price	Total
Harmonicas (Bethel)	216	\$15.00	\$3,240.00
Postage			<u>\$151.08</u>

Total Cost to be covered: \$3,391.08 USD

Due Upon Receipt

Thank you

Mike Stevens

Invoice

Mike Stevens
270 Vidal Street N
Sarnia, Ontario
N7T 5Y4

21-Jul-21

Bethel Community Services Foundation
PO BOX 2189
1795 Chief Eddie Hoffman Hwy,
Bethel, AK 99559, USA

Attention: Terese Kaptur

Details	Amount	Price	Total
Harmonicas (Alaska)	300	\$15.00	\$4,500.00
Looper			\$600.00
Postage			<u>\$207.23</u>

Total Cost to be covered: \$5,307.23 USD

Due Upon Receipt

Thank you

Mike Stevens

Your Order 28237291 Has Shipped

Jason Koons <Jason_Koons@sweetwater.com>
Reply-To: Jason Koons <Jason_Koons@sweetwater.com>
To: teresekaptur@gmail.com



(800) 222-4700 | (260) 432-8176

[What's New](#) [DealZone](#) [Shop](#)

Hello Terese,

We're excited to tell you that your order 28237291 shipped on 7/16/21 via FedEx 2 Day (Business)! You can [track your order here](#). Please note that some carriers may be experiencing delays, and delivery dates could change. If you have any questions or concerns, you can reach me at (800) 222-4700 x1389 or jason_koons@sweetwater.com.

[TRACK MY ORDER](#)

Thanks again for shopping with Sweetwater!
Jason and the Sweetwater Team

Your order number is 28237291

Billing Information

Terese Kaptur
P.o. Box 83157
Fairbanks, AK 99708

E-mail: teresekaptur@gmail.com

Payment Information

Card: *****5906

Shipping Information

Terese Kaptur
Goldstream Engineering
401 College Rd.
Fairbanks, AK 99701

Shipping Method

FedEx 2 Day (Business)

Product	QTY	Price	Total
---------	-----	-------	-------

IRX108BT Portable 8" Speaker with Bluetooth	2	\$345.00	\$690.00
			Subtotal: \$690.00
			Tax: \$0.00
			Shipping & Handling: \$91.94
			Order Total: \$781.94



Jason Koons
Sales Engineer
Sweetwater Sound, Inc.
5501 US Hwy 30 W
Fort Wayne, IN 46818
📞 (800) 222-4700 x1389
✉ Email Me 👤 View My Bio

Your Order 28237370 Confirmation

3 messages

Jason Koons <Jason_Koons@sweetwater.com>
To: tersekaptur@gmail.com



(800) 222-4700 | (260) 432-8176

What's New DealZone **Shop**

Hello Terese,

Thank you for your order — we always appreciate your decision to choose Sweetwater. As a returning customer, you know that we'll make sure your order gets to you quickly and efficiently. And of course, we'll send shipping and delivery confirmation to keep you in the loop the whole way. Please note that while Sweetwater is shipping orders at our usual prompt pace, some carriers may be experiencing delays, and delivery dates could change. As always, if you have any questions, you can reach me at (800) 222-4700 x1389 or jason_koons@sweetwater.com.

As part of our [commitment to environmental stewardship](#), paper invoices are not included with shipments. If you'd like an extra copy of your invoice, you can download one through the [Order History section](#) of your Sweetwater account, or simply reach out to me and I will email one to you.

Thanks again for choosing Sweetwater,
Jason and the Sweetwater Team

Your order number is 28237370

Billing Information

Terese Kaptur
P.o. Box 83157
Fairbanks, AK 99708

E-mail: tersekaptur@gmail.com

Shipping Information

Terese Kaptur
Goldstream Engineering
401 College Rd.
Fairbanks, AK 99701

Payment Information

Card: *****5906

Shipping Method

FedEx 2 Day (Business)

Product	QTY	Price	Total
GPATOTE10 Padded 10" Speaker Tote Bag	2	\$64.99	\$129.98
Subtotal:			\$129.98
Tax:			\$0.00
Shipping & Handling:			\$28.73
Order Total:			\$158.71



Jason Koons

Sales Engineer

Sweetwater Sound, Inc.

5501 US Hwy 30 W

Fort Wayne, IN 46818

📞 (800) 222-4700 x1389

✉ Email Me 👤 View My Bio

Your Order 33101861 Confirmation

Alex Truswell <alex_truswell@sweetwater.com>
To: teresekaptur@gmail.com



(800) 222-4700 | (260) 432-8176

What's New DealZone Shop

Hello Terese,

Thank you for your order — we always appreciate your decision to choose Sweetwater. As a returning customer, you know that we'll make sure your order gets to you quickly and efficiently. And of course, we'll send shipping and delivery confirmation to keep you in the loop the whole way. Please note that while Sweetwater is shipping orders at our usual prompt pace, some carriers may be experiencing delays, and delivery dates could change. As always, if you have any questions, you can reach me at (800) 222-4700 x3634 or alex_truswell@sweetwater.com.

As part of our [commitment to environmental stewardship](#), paper invoices are not included with shipments. If you'd like an extra copy of your invoice, you can download one through the [Order History section](#) of your Sweetwater account, or simply reach out to me and I will email one to you.

Thanks again for choosing Sweetwater,
Alex and the Sweetwater Team

Your order number is 33101861

Billing Information

Terese Kaptur
P.o. Box 83157
Fairbanks, AK 99708

E-mail: teresekaptur@gmail.com

Shipping Information

Terese Kaptur
Nome Arts Council
Po Box 233
Nome, AK 99762

Payment Information

Shipping Method

Card: *****5906 | \$254.98

Priority Mail

Product	QTY	Price	Total
SM58 Dynamic Vocal Mic	1	\$99.00	\$99.00
MicClip3pk Mic Clip, Rubber Heavy-Duty 3-pk	1	\$0.00	\$0.00
MicClip Mic Clip, Rubber Heavy-Duty	3	\$7.99	\$23.97
QTR30 30' TS-TS, Excellines Inst Cable	1	\$27.99	\$27.99
goSTANDBmPk goSTAND w/goSTAND Boom Bundle	1	\$0.00	\$0.00
goSTAND Portable Mic and Tablet Stand	1	\$39.62	\$39.62
goSTANDBoom Telescoping Boom Arm	1	\$15.36	\$15.36
Subtotal:			\$205.94
Tax:			\$10.30
Shipping & Handling:			\$38.74
Order Total:			\$254.98



Alex Truswell

Sales Engineer

Sweetwater Sound, Inc.

5501 US Hwy 30 W

Fort Wayne, IN 46818

📞 (800) 222-4700 x3634

✉ Email Me 👤 View My Bio



MIKE STEVENS, Harmonica

with Darrin & Alison Schott, fiddle & guitar



HEALING THROUGH MUSIC & DANCE

Date/Time

Event

Place



SPECIAL THANKS TO SALLY RUSSELL, SAM ROBERT & THERESA BRICE and BOYS & GIRLS CLUBS OF AK

HEALING THROUGH MUSIC AND DANCE

Mike Stevens

Harmonica

with Jeff Black, Guitar

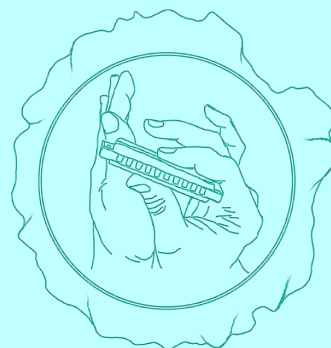


WHAT

WHEN

WHERE

BETHEL COMMUNITY SERVICES
FOUNDATION INC.



MARSTON
FOUNDATION



SPECIAL THANKS TO SALLY RUSSELL and SAM ROBERT & THERESA BRICE

Bethel – Teens Acting Against Violence



Laughter and much joy as these teens try expressing themselves and feelings on their harmonicas.

Bethel Youth Facility (BYF)

Next, Healing thru Music & Dance visited Bethel Youth Facility where the confidentiality policy did not allow us to take photographs. Two groups of residents (9) participated along with staff (5) and 3 observers. Although clients were slow to warm up, they eventually started to laugh and move to the music while Mike Stevens improvised how the room felt to him. A staff member played Sponge Bob on Jeff Black's guitar that offered a deeper engagement. Mr. Moses, staff, played "Tears in Heaven" on guitar and all played along and moved in time. Even the most stoic, non-engaged, angry-looking young man began to move and actually changed his facial expression from angry/poker face to a small smile.

Healing thru Music & Dance
Evaluations Summary from Summer, 2022
Bethel – Cultural Center workshop



Toddler tries the harmonica, while his Dad, Mr. Moses from BYF, assists.



I can toddle, run with the music!
Catch me if you can!



Caught! Watch me play the harmonica.



And I got this Looper thing down. Let me show you.

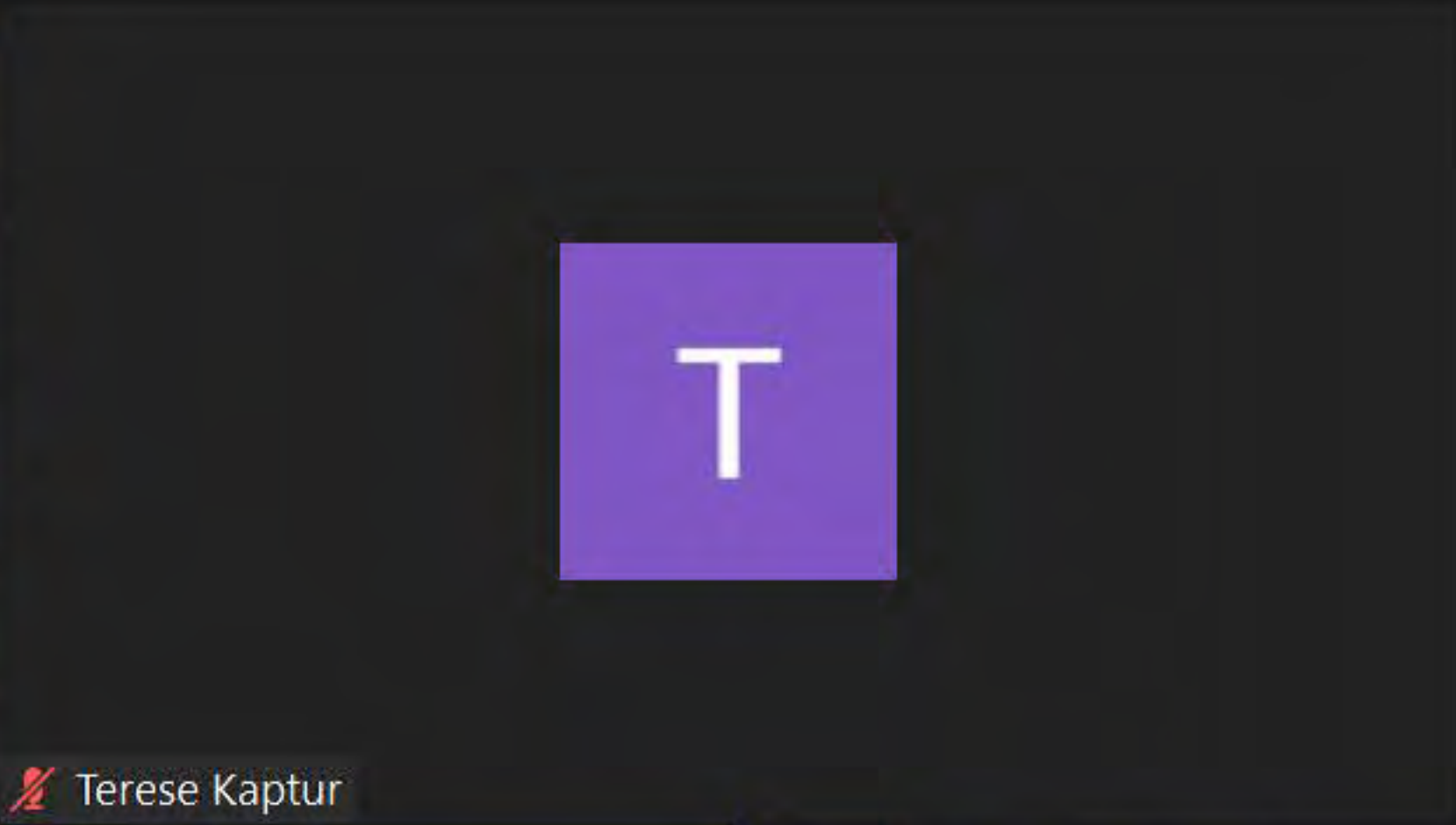
Healing thru Music & Dance
Evaluations Summary from Summer, 2022

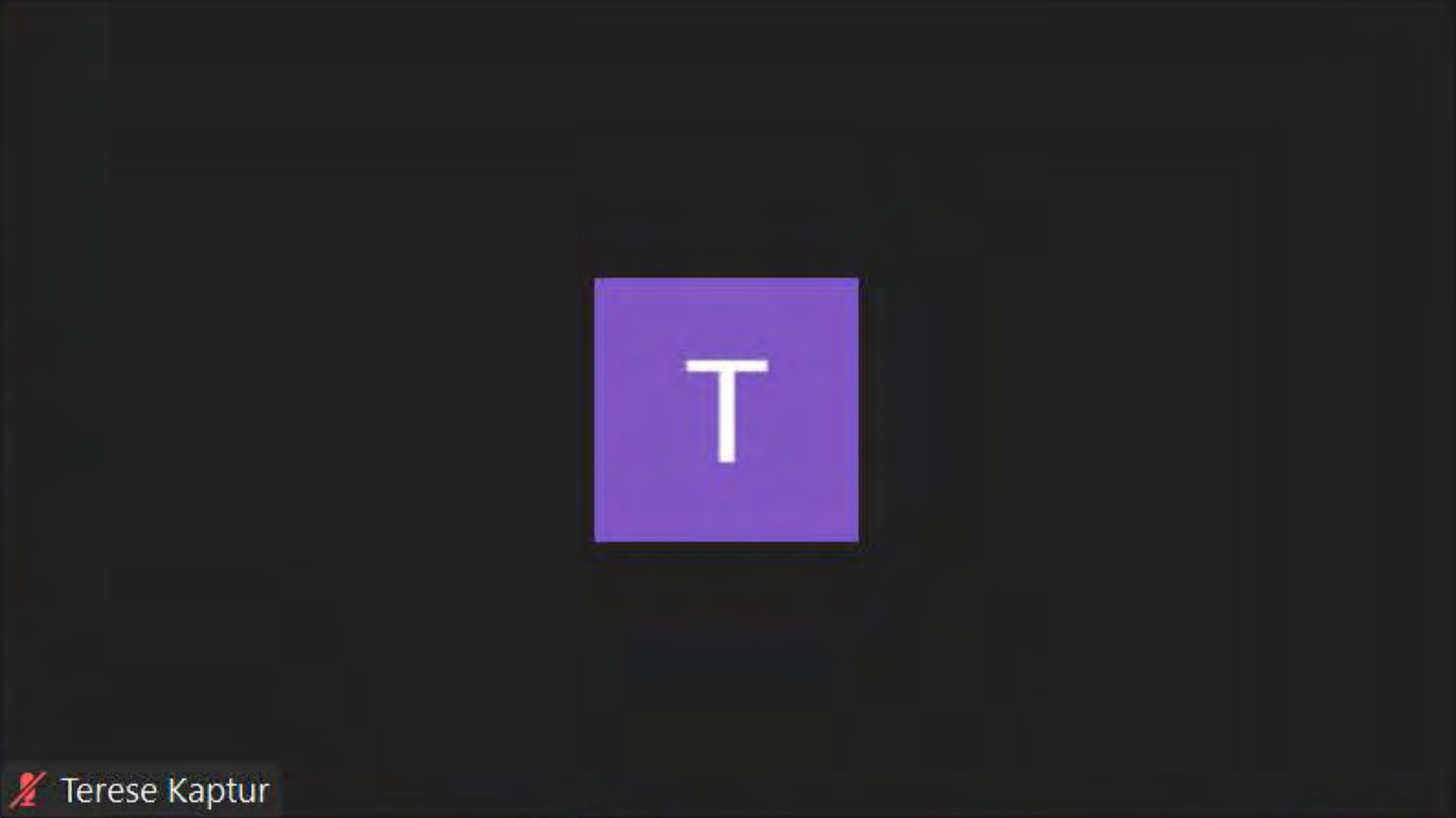
Bethel Cultural Center Outdoor Concert



Approximately 75 people came out for the free concert, braving the smoke and probability of rain. Despite the big dust storm that came up 5 minutes before start time, folks stayed and reveled in the music. Door prizes were awarded. Several homeless people scored sponsor's hoodies or hand knit caps.

ME-2 Elementary School Zoom sessions with 1st and 2nd Graders





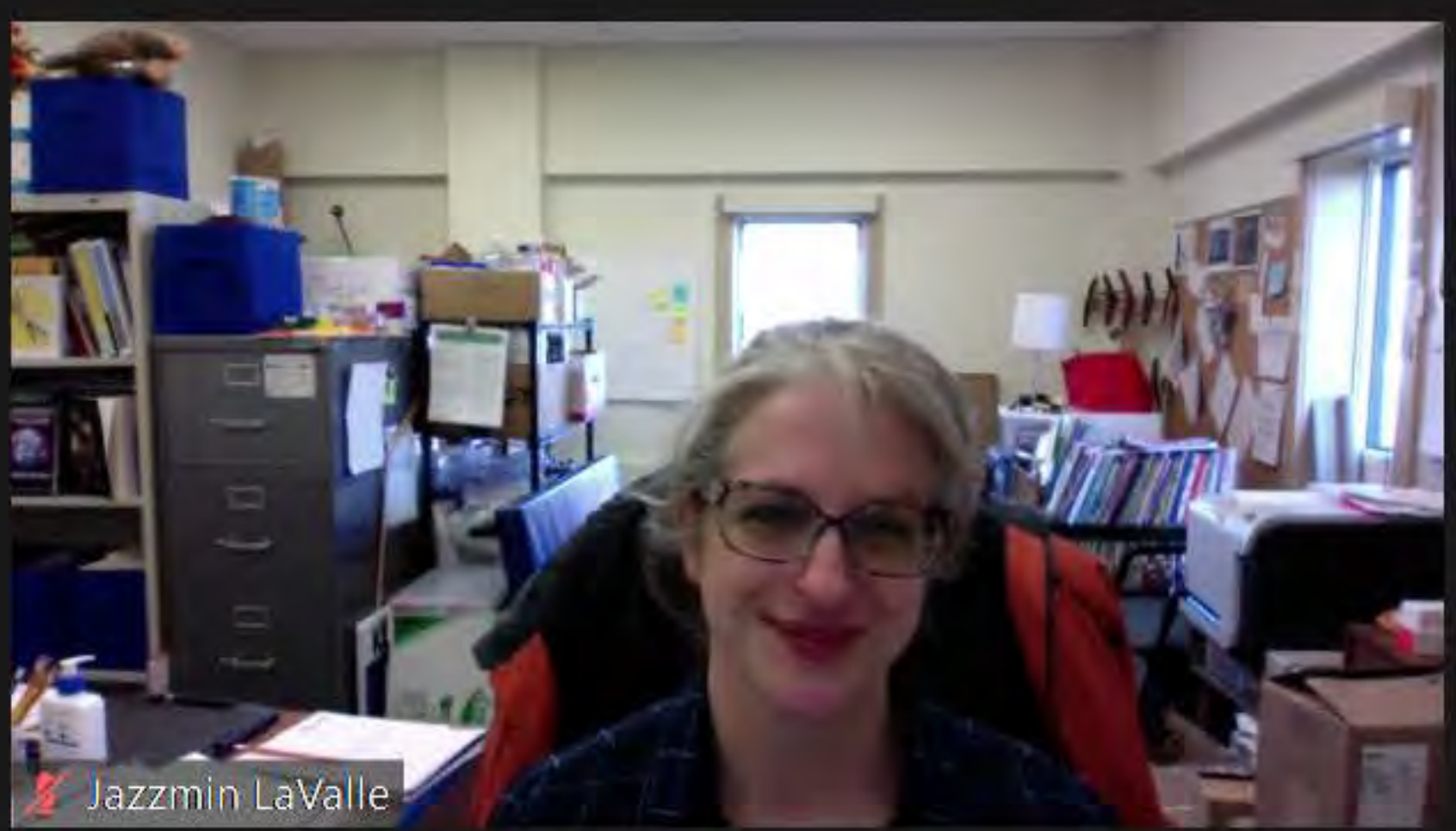
Original Sound: Off



Mike Stevens, Harmonica Man



Terese Kaptur



Jazzmin LaValle



Joyce Sleppy



Aloysius

Bethel Library Zoom Session: Young Composers and Mike Stevens



Gwendolyn and Isaac created their own composition for harmonicas and synthesized sound using Garage Band software and shared the recording on screen with Mike.

Healing thru Music & Dance

Evaluations Summary from Summer, 2022

EVENT LOCATION - BETHEL	DATE	TYPE OF EVENT	FEELINGS BEFORE	FEELINGS AFTER	INSIGHTS EXPRESSING SIGNIFICANT CHANGE IN EMOTIONS BEFORE & AFTER	TOTAL INSIGHTS - SIGNIFICANT POSITIVE EMOTIONAL RESPONSE	TOTAL "CONNECTED" RESPONSES	NOTABLE QUOTES BY HOST(S)	NOTABLE QUOTES BY YOUTH (PARTICIPANTS)	HOSTS	PARTICIPANTS	TOTAL RESPONSES
TEENS ACTING AGAINST VIOLENCE	6/24/22	Concert / Harmonica / Guitar	"neutral", "anxious"	"excited" "connected" "happy" "love"	neutral -> happy, excited. anxious-> happy	12	5	"moments when Mike stopped the program to play to individuals and have conversations. He also gave affirmations to the kiddos."	"while playing the music my head went into a different place and I felt peace & joy." "It made me feel like I could do anything. It also made me feel happy." "It made me feel exhilarated and my brain was so moved by what I learned." "this workshop made me feel happy and entertained."	2	10	12
BETHEL YOUTH FACILITY	6/24/22	Concert / Harmonica / Guitar	angry, sad, "incomplete"	"happy" "excited" "Connected" "elated and very relaxed" "encouraged" "amazed and excited"	angry -> happy/ "elated and very relaxed". incomplete-> happy, connected & "encouraged". sad->happy	14	2	"residents enjoyed the music and the participation of the members!" "Residents smiling. Mood was great! Our youth look up to people like you and it helps show them that anything is possible."	"I felt amazed & excited to play harmonica." "I feel happy now."	4	10	14
BETHEL CULTURAL CENTER	6/25/22	Concert / Harmonica / Guitar	lonely, "indifferent"	"happy" "connected" "excited"	lonely ->happy, excited lonely->connected indifferent ->connected, excited	21	5		"Very well done. Brought out the best feeling knowing life is gonna be OK." "(Mike Stevens) does a great job connecting with all ages of people in the audience." "get the word out more in advance"		21	21

Sample Evaluation forms follow. Note City of Bethel credit.

Healing thru Music & Dance

Evaluations Summary from Summer, 2022



Location _____
Date _____
Event: Harmonica _____ Guitar _____
Concert _____
Home Village _____

How were you feeling BEFORE today's workshop started?

Happy Sad Angry Fear/Afraid Trust Love
Lonely Connected Shame Other _____

Please rate on a scale of 1 (Unsatisfactory) to 5 (Excellent).

You found the performance engaging and interesting.

1 2 3 4 5

The performers interacted well with this audience.

1 2 3 4 5

Your community was enriched by this experience.

1 2 3 4 5

Please share a story, poem, or picture about how this concert/workshop made you feel and/or about what you learned.

How do you feel NOW after today's workshop?

Happy Sad Angry Fear/Afraid Trust Love Excited
Lonely Connected Shame Other _____

Do you have any suggestions or comments to help us improve these workshops?



MARSTON FOUNDATION



Healing thru Music & Dance

Evaluations Summary from Summer, 2022



Concert _____ Harmonica _____ Guitar _____
of Youth _____
of Adults _____
Total Participants _____
Community _____
Date _____

Please rate on a scale of 1 (Unsatisfactory) to 5 (Excellent).

Performance was engaging and appropriate for this audience.

1 2 3 4 5

Audience appeared engaged in activity

1 2 3 4 5

Performers responded well to this audience.

1 2 3 4 5

This community was enriched by this experience.

1 2 3 4 5

Mood of participant(s) before the event

Mood of participant(s) after the event

Please share a memorable or significant story about how this performance/workshop touched your life or another's life.



MARSTON FOUNDATION



CITY OF BETHEL COMMUNITY ACTION GRANT EXIT REPORT

300 STATE HIGHWAY, PO BOX 1388, BETHEL ALASKA, 99559
PHONE: 907-543-1386
EMAIL: CAG@CITYOFBETHEL.NET
WEBSITE: www.cityofbethel.org

EXIT REPORT COVER PAGE

Applicant Information

Applicant Name: ___Orutsararmiut Native Council_____

Applicant Address: P.O. Box 927, Bethel, AK 99559

Contact Person: Mary C. Matthias_____Email Address: mmatthias@nativecouncil.org

Daytime Phone: ___907-543-0516_____ Cell Phone: ___907-545-3399 _____

Program/Project Title and Summary: **Orutsararmiut Native Council's ALPAR Youth Litter Patrol**

ONC's Natural Resources Department will hire ten youths aged 14-17 to participate in our Alaskans for Litter Prevention and Recycling (ALPAR) Youth Litter Patrol (YLP) program. They will collect litter, process recyclables, and perform peer and community outreach about litter awareness and prevention in Bethel. The YLP participants will work in pairs, eight hours a week, at a rate of ten dollars per hour for ten weeks. This work will help keep its teenage participants out of trouble in the summer months and teach them the sense of responsibility that comes with their first job. Additionally, as alcohol containers (vodka bottles, beer bottles, and beer cans) are a major source of litter in Bethel, YLP participants will directly combat alcohol-related pollution in the community.

Project Beginning and End Date: ___August 14, 2022_____

Submission for: 2022 Quarter 1 **Quarter 2** Quarter 3 Quarter 4

Exit Report Summary

Please provide a comprehensive, clear and concise response to each of the questions below.
Attach additional sheets as necessary.

- Describe how the grant funds achieved the purpose of your organization and the goals of the Community Action Grant Program?

The grant funds allowed ONC to hire youth between the ages of 14 to 17 years old to work as the ALPAR Youth Litter Patrol. Together we picked up litter near public places around town, processed, staged and shipped out a total of 145 bags of recyclables that consisted of Aluminum cans and plastic beverage bottles. The ALPAR YLP teamed up with ten other youth participants from the ONC Science & Culture Camp group who picked up 54 bags of litter within three hours, and teamed up with the Bethel Lifesaver's Club in cleaning up litter along the riverfront seawall. We taught Litter Prevention Awareness at a couple of classes with the Yukon Kuskokwim Fitness Center Culture Camp and at the Bethel 4H Youth Club. We also were able to document environmental health concerns from the ground level while finding ways to help reduce litter and exposure to hazardous wastes near parks and playgrounds. We had the Youth Litter Patrollers write newsletters that

were published in the Delta Discovery newspapers free of charge, shared public announcements and updates on social media such as Facebook, KYUK Coffee Talk and Talk Line. The youth participants were able to learn how to use the Microsoft Word and other office equipment such as printers and notebooks for daily entries of tasks completed, used the internet to compile research on “how to create craft projects out of recycled plastic materials” and another relating to “environmental & human health exposures”.

We received in-kind donations of cut resistance gloves from Swanson’s, five gift cards from AC Value Center, free swim passes from the YK Fitness Center and Bethel Lifesaver’s Club, and \$2k from the VFW for purchasing prizes and food to help celebrate the ALPAR YLP with the community towards the end of the program, but not many folks from the community participated in our Neighborhood Summer Greenup Cleanup, so we plan on creating a PowerPoint Presentation slideshow as a success story to share with the schools, youth clubs and community. We plan to invite the ALPAR YLP participants and their families to a pizza party for awards of prizes to be distributed among the ALPAR Participants. The other prizes will be used for random door prizes once a month to participating recyclers which will help encourage more participation from the community in reducing plastic bottles and aluminum cans from entering the Bethel’s landfill.

- What measurable value did the grant program provide to the citizens of Bethel?

It allowed the community to see and recognize that the ALPAR Youth Litter Patrol Program is not just a community service program for young students to participate in. The ALPAR YLP provided outreach and education on litter/recycling awareness, plastic prevention awareness, drugs and alcohol awareness, harmful exposure pathways found near homes, parks and playgrounds. Our youth participants were able to locate and assess contaminated areas of concern based at the local level of the community/things ignored/neglected of harmful waste impacts exposing local residents that are unnoticed or ignored. Through this year’s program we found a strong need to seek environmental improvements focusing on pathways of Volatile Organic Compounds (VOCs) that spread out from the community dumpsters/areas of toxic waste streams. We found safety hazards of possibly 5 tons of rusting metals near an abandoned playground in the Brown Slough/boat harbor area. We found numerous pieces of broken television and computer screens scattered throughout playgrounds of where young children play, thus realizing there is a much stronger need to recycle/backhaul electronic wastes out of the community to help prevent and control what is allowed into the community dumpsters/landfill. There is no right designated area of where electronic wastes can be dropped off at and the kids came up with a plan to help address and recommend a referral to the City of Bethel to relocate dumpsters away from parks and playgrounds. We discovered that, to help create a safer environment for children and the whole community is to become more environmentally aware. Together we found out that being exposed to certain elements such as metals can cause sickness in both children and elderly. We found stockpiles of other debris that is a safety hazard for many and are planning to create a cleanup project specifically designed to target those areas in carrying out a removal of junk, wood and abandoned vehicles and more.

- What goals and objectives were you able to accomplish? What led to the success or inability to meet the goals and objectives?

We hired youth who were compensated at a suitable hourly salary, performed an environmental assessment of the community before we went out to pick up litter. Thus while picking up litter, our youth were engaged in learning about the cause and effects of litter pollution, hazardous waste, and environmental/human health. They shared public

announcements of activities performed on KYUK Talkline, joined KYUK for Coffee Talk, and attempted to recruit more youth participants as open positions were still available. We beat last year's ALPAR YLP Litter Pickup record with a total of 195 bags of litter and recyclables.

We readjusted the YLP hourly salary to a fixed (higher) rate since we only had three youth participants. We extended the number of work days during the work weeks where they were working three days; one half day at 4 hours and the other were two full days working 7 hours; earning a total of 20 hours a week with a fixed rate that first started at \$15.50 with a 2-dollar raise bringing the hourly rate to \$17.50.

We were not able to hire ten youth participants as we had originally planned in our proposal. There were a lot of other activities going on this summer which many families traveled out of town to go on extended vacations, subsistence gathering, other cultural camps and employed with other Summer Youth groups.

- Do you feel the project was a success? Why or why not? What would you do differently if you were given a second opportunity to provide the project?

Yes and no, we originally planned to hire at least 10 youth participants between the ages of 14-17 years old, and only received 2 applicants who worked the entire duration of the program except for the last couple of weeks due to contracting Covid with their families. During that time, we received and hired the third applicant who joined the program two weeks before the ALPAR Program ended.

The ALPAR YLP created weekly announcements in recruiting more youth to join, and invited the community to participate in a Summer Neighborhood Green-up Cleanup Contest so that we could gather more support and recognition for the ALPAR YLP Program.

The part of the project that was successful was reaching out and meeting with local resources such as the Bethel 4H Youth Club, the Yukon Kuskokwim Fitness Center, the Bethel Lifesaver's Club, the Veterans of Foreign Wars. We shared weekly newsletters with Delta Discovery at no charge to the program as it served as Youth education. The purpose of writing newsletters was used to bring educational awareness of litter pollution, risks of certain exposures to certain VOCs and to help implement an environmental study that focused on the next steps to help plan for a bigger cleanup of abandoned debris that have gone ignored for many years. We found stockpiles of wood, metals, old machinery, freezers, to name a few and the need for installing more community trash bins near high pedestrian traffic walkways. We also had found many empty liquor bottles among other plastic recyclables including a syringe that was used for drugs and were able to safely confiscate it and took it to the Bethel Landfill Operator to see about disposing of it properly.

- Provide a detailed budget listing of the projects revenues and expenses. (Demonstrate clearly how the funds were spent). Receipts and all supporting documentation must be submitted with the exit report and retained for a period of three (3) years following the completion of the project. Electronic submission of the exit report and receipts is preferred.

Attached to this exit report are copies of Check Requests, timesheets, and a detailed budget listing

City of Bethel CAG 2022	
806-2-50-00000-00-4620	\$8,422
806-2-50-00000-00-7290	\$257
806-2-50-00000-00-7290	\$155
806-2-50-00000-00-7290	\$341
806-2-50-00000-00-7290	700.5
806-2-50-00000-00-7290	\$187
806-2-50-00000-00-7290	\$357
806-2-50-00000-00-7290	\$303.5
806-2-50-00000-00-7290	77.50
806-2-50-00000-00-7290	\$51.00
806-2-50-00000-00-7290	558.00
ALPAR YLP Total Salary Expenses	\$2,987.50
Delta Discovery charges \$0 per word and is free to YLP to write letters to the community	
Total CAG2022 Unspent Funds Remaining	\$5,434.50

Pictures of our ALPAR YLP of 2022

























MEMORANDUM



DATE: November 18, 2022

TO: Community Action Grant Committee

FROM: John Sargent, Ex Officio & Recorder

SUBJECT: Ex Officio Report for November 23, 2022 CAG Committee Meeting

CAG Funding Available

The amount of CAG funding available for distribution in Q2 of Year 5 is \$35,137.20, provided Orutsararmuit Native Council returns the unspent CAG Award of \$5,434.50. The unspent amount is shown in their exit report.

Recording Meetings

All Community Action Grant Committee meetings need to be recorded. Please help remind the Recorder before the meeting starts to record the meeting. Recording is easy with the use of zoom.