CITY OF BETHEL

City Council Meeting Agenda, November 8, 2022 – 6:30 PM

Website: https://www.cityofbethel.org/council

Location: Council Chambers, City Hall, 300 Chief Eddie Hoffman Highway, Bethel

Council Members: Mayor Rose Henderson, Vice-Mayor Henry Batchelor, Mark Springer, Eric Whitney, Beth Hessler, Sophie Swope, Patrick Snow

Zoom Meeting Link: https://us06web.zoom.us/j/4888456188?pwd=bkN1dGI4MHpGZ1kwOUVYWU5kd0xhZz09

Zoom Meeting ID: 488 845 6188 **Zoom Meeting Passcode:** 13871

Zoom Meeting Conference Line Numbers: 833 548 0276 US Toll-free 833 548 0282 US Toll-free 877 853 5257 US Toll-free 888 475 4499 US Toll-free

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1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL**
4. **PEOPLE TO BE HEARD – FIVE MINUTES PER PERSON**
   - 4.1. Written Public Comments can be submitted by opening your phone camera and hovering over this URL code. The link to the submission form will appear. You may also go to www.cityofbethel.org.
5. **APPROVAL OF CONSENT AGENDA AND REGULAR AGENDA**
6. **APPROVAL OF MEETING MINUTES**
   - 6.1. *10-25-2022 Regular City Council Meeting
7. **REPORTS OF STANDING COMMITTEES**
   - 7.1. Committee/Commission Agendas And Draft Meeting Minutes
8. **SPECIAL ORDER OF BUSINESS**
9. **UNFINISHED BUSINESS**
   - 9.1. Public Hearing Of Ordinance 22-36: Authorizing The Disposal Of City Property Through Lease Agreement In Accordance With 4.08.030, Disposal To Entity Providing Necessary Public Service: University Of Alaska Fairbanks, Cooperative Extension, 519 Mission Drive (City Manager Williams)
   - 9.2. Public Hearing Of Ordinance 22-37: Amending Bethel Municipal Code By Creating A New Section 5.08.200, Application Of State Law (City Manager Williams)
10. **NEW BUSINESS**
   - 10.1. *Introduction Of Budget Ordinance 22-22(e): Amending The City Of Bethel Fiscal Year 2023 Budget (City Manager Williams)

Posted November 2, 2022 at AC Co., Swanson's, City Hall, and the Post Office.

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Kevin Morgan, Deputy City Clerk

City Clerk's Office Contact Information: Email cityclerk@cityofbethel.net **Phone** 907-545-4120

Items noted with an asterisk (*) are consent agenda items, unless removed from the consent agenda they are approved upon the approval of the agenda.
Ordinances introduced at this meeting may be set for public hearing at the next regular meeting.
The Council may by unanimous consent, after 12:00 AM Fix the Time to Which To Adjourn until the following day at 6:30 PM

10.2. *Introduction Of Ordinance 22-38: Amending Bethel Municipal Code Chapter 4.20, Purchasing (Council Member Hessler)

10.3. AM 22-30: Authorize And Direct City Administration To Issue A Check In The Amount Of $20,000 To The Bethel Community Services Foundation On Behalf Of The Qasgirmiut Dance Group And The Community Action Grant Award Approved By Council (City Manager Williams)

10.4. AM 22-31: Direction Administration To Include A Summary Statement Of Bids And Quotes In The Monthly Management Team Report (Council Member Hessler)

10.5. *IM 22-21: City Manager Signed A Five-Year Contract With Long Building Technologies, Inc. For Emergency Repair Of Air Conditioning Units In The Server Room At The Police Station And Ongoing Maintenance And Repairs (City Manager Williams)

10.6. *IM 22-22: Presentation Of The City's Water & Sewer Services Expenditures Compared To Budget For Oct 2022 – Utilities Maintenance And Oct 2022 Water & Wastewater Activity Report (City Manager Williams)

11. REPORTS

11.1. Mayor's Report

11.2. City Manager's Report

11.3. Clerk's Report

12. COUNCIL MEMBER COMMENTS

13. EXECUTIVE SESSION

13.1. In Accordance With AS 44.62.310.(c)(2) Subjects That Tend To Prejudice The Reputation And Character Of Any Person, Provided The Person May Request A Public Discussion- Finance Director's Concerns Regarding Conflict Of Interest, And Employment Agreement- City Clerk (Council Member Hessler)

13.2. In Accordance With AS 44.62.310.(C)(2) Subjects That Tend To Prejudice The Reputation And Character Of Any Person, Provided The Person May Request A Public Discussion- Finance Director'S Concerns Regarding Invoice Procedures And Processes In The Finance Department- City Manager (Council Member Hessler)

14. ADJOURNMENT

Posted November 2, 2022 at AC Co., Swanson's, City Hall, and the Post Office.

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Kevin Morgan, Deputy City Clerk

City Clerk's Office Contact Information: Email cityclerk@cityofbethel.net **Phone** 907-545-4120

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Ordinances introduced at this meeting may be set for public hearing at the next regular meeting.
The Council may by unanimous consent, after 12:00 AM Fix the Time to Which To Adjourn until the following day at 6:30 PM

Regular Meeting
October 25, 2022

1. CALL TO ORDER

A Regular Meeting of the Bethel City Council was held on October 25, 2022 at 6:30 p.m., in the Council Chambers, Bethel, Alaska.
Mayor Henderson called the meeting to order at 6:30 p.m.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

Comprising a quorum of the Council, the following members were present:
City Council Member Sophie Swope City Council Member Patrick Snow City Council Member Mark Springer (telephonically) City Council Member Eric Whitney Vice-Mayor Henry Batchelor Mayor Rose Henderson City Council Member Beth Hessler (arrived after rollcall at 6:33 p.m)
Members Absent:
Also in attendance were the following:
City Manager Peter Williams, City Clerk Lori Strickler, City Attorney Libby Bakalar (telephonically)

4. PEOPLE TO BE HEARD – Five minutes per person

No one present to be heard.

Item 4.1. - Written Public Comments

No Written Comments Submitted

5. APPROVAL OF CONSENT AGENDA AND REGULAR AGENDA

Main Motion: Approval of the Consent and Regular Agenda.

Moved by:	Eric Whitney
Seconded by:	Henry Batchelor
In favor:	Mark Springer, Rose Henderson, Eric Whitney, Henry Batchelor, Patrick Snow, Sophie Swope, Beth Hessler
Opposed:	None
Results:	Motion Carries

Remove from the Consent Agenda, New Business Item 10.1 and 10.2- Council Member Snow

6. APPROVAL OF MEETING MINUTES

Item 6.1. - *10-11-2022 Regular City Council Meeting
Passed on the consent agenda.

Item 6.2. - *10-17-2022 Special City Council Meeting
Passed on the consent agenda.

7. REPORTS OF STANDING COMMITTEES

Port Commission, Council Member Hessler- No meeting due to lack of quorum.

Planning Commission, Council Member Swope- Held a special meeting. Nothing to report.

Community Action Grant Committee, Vice-Mayor Batchelor- Have not had a meeting yet.

Community Parks and Recreation Committee, Council Member Whitney- Have not had a meeting yet..

Finance Committee, Council Member Henderson- The committee discussed the Council's Delinquent Sales Tax Amnesty program.

Public Works Committee, Council Member Springer- A meeting was not held due to a lack of a quorum.

Public Safety and Transportation Commission, Council Member Snow- A meeting will be held Wednesday November 2nd.

Item 7.1. - Committee/Commission Agendas And Draft Meeting Minutes

8. SPECIAL ORDER OF BUSINESS

9. UNFINISHED BUSINESS

Item 9.1. - Public Hearing Of Ordinance 22-35: Amending Bethel Municipal Code Section 2.05.150, Conflicts Of Interest (City Manager Williams)

Mayor Henderson opened the Public Hearing.
No one present to be heard.
Mayor Henderson closed the Public Hearing.

Moved by:	Eric Whitney
Seconded by:	Henry Batchelor
In favor:	Mark Springer, Rose Henderson, Eric Whitney, Henry Batchelor, Patrick Snow, Sophie Swope, Beth Hessler
Opposed:	None
Results:	Motion Carries

10. NEW BUSINESS

Item 10.1. - *Introduction Of Ordinance 22-36: Authorizing The Disposal Of City Property Through Lease Agreement In Accordance With 4.08.030, Disposal To Entity Providing Necessary Public Service: University Of Alaska Fairbanks, Cooperative Extension, 519 Mission Drive (City Manager Williams)

Motion to introduce Ordinance 22-36.

Moved by:	Patrick Snow
Seconded by:	Eric Whitney
In favor:	Mark Springer, Rose Henderson, Eric Whitney, Henry Batchelor, Patrick Snow, Sophie Swope, Beth Hessler
Opposed:	None
Results:	Motion Carries

Item 10.2. - *Introduction Of Ordinance 22-37: Amending Bethel Municipal Code By Creating A New Section 5.08.200, Application Of State Law (City Manager Williams)

Motion to introduce Ordinance 22-37.

Moved by:	Patrick Snow
Seconded by:	Henry Batchelor
In favor:	Mark Springer, Rose Henderson, Eric Whitney, Henry Batchelor, Patrick Snow, Sophie Swope, Beth Hessler
Opposed:	None
Results:	Motion Carries

Item 10.3. - AM 22-29: Cancelation Of Regular City Council Meetings; November 22nd And December 27th (Mayor Henderson)

Motion to adopt Action Memorandum 22-29.

Moved by:	Eric Whitney
Seconded by:	Beth Hessler

In favor:	Mark Springer, Rose Henderson, Eric Whitney, Beth Hessler, Henry Batchelor, Patrick Snow, Sophie Swope
Opposed:	None
Results:	Motion Carries

11. REPORTS

Item 11.1. - Mayor's Report

Item 11.2. - City Manager's Report

Item 11.3. - Clerk's Report

12. COUNCIL MEMBER COMMENTS

Mayor Henderson- Encouraged members of the community to join one of our committees and commissions.

Vice-Mayor Batchelor- Looked for community suggestions and ideas to connect community members together.

Council Member Springer- No comments.

Council Member Whitney- It is getting cold outside and snowing.

Council Member Hessler- Glad the plexiglass divider in Chambers has been removed.

Council Member Swope- No comment.

Council Member Snow- Discussed priorities as a council member, including business licenses and the collection of sales taxes. Believes it is important for the residents to have our confidence.

13. EXECUTIVE SESSION

Item 13.1. - In Accordance With AS 44.62.310.(C)(3) Matters Which By Law, Municipal Charter, Or Ordinance Are Required To Be Confidential- Union Negotiations (City Manager Williams)

Vice-Mayor Batchelor declared a conflict of interest because his wife is an employee

of the finance department which is in the union.
Mayor Henderson determined Vice-Mayor Batchelor has a conflict of interest.

Main Motion: Move into Executive Session- In Accordance With AS 44.62.310.(C)(3) Matters Which By Law, Municipal Charter, Or Ordinance Are Required To Be Confidential- Union Negotiations. Those participating in the executive session will be the City Council, except for Vice-Mayor Henry Batchelor, City Manager, City Clerk, City Attorney, the Deputy Finance Director Mason and Finance Director Wright.

Moved by:	Mark Springer
Seconded by:	Sophie Swope
In favor:	Mark Springer, Rose Henderson, Eric Whitney, Beth Hessler, Henry Batchelor, Patrick Snow, Sophie Swope
Opposed:	None
Results:	Motion Carries

14. ADJOURNMENT

Main Motion: Adjournment.

Moved by:	Eric Whitney
Seconded by:	Sophie Swope
In favor:	Mark Springer, Rose Henderson, Eric Whitney, Beth Hessler, Henry Batchelor, Patrick Snow, Sophie Swope
Opposed:	None
Results:	Motion Carries

Meeting ended at 8:07 p.m.

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Rose Henderson, Mayor

ATTEST:

____
Lori Strickler, City Clerk

CITY OF BETHEL
FINANCE COMMITTEE
MONDAY, OCTOBER 24, 2022, 6:30 PM
LOCATION: 300 CHIEF EDDIE HOFFMAN HIGHWAY, BETHEL, ALASKA

ZOOM MEETING LINK: HTTPS://ZOOM.US/J/99674371849?PWD=NWTUNURHC1EVOE15DUVONFJ3NKP UT09
ZOOM MEETING ID: 996 7437 1849 **ZOOM PASSCODE: 507255**

MEMBERS	**STAFF**
Carol Ann Willard, Chair	Duane Wright, Ex Officio Member
Robert Rey, Vice Chair	Xavier Mason, Ex Officio Member
John Hamilton	Alexandra Batchelor, Ex Officio Member
Farah Sears	finance@cityofbethel.net
Eric Whitney, Council Rep.	907-543-1381

I. CALL TO ORDER

II. ROLL CALL

III. PEOPLE TO BE HEARD – FIVE MINUTES PER PERSON

A. Please submit written public comments to finance@cityofbethel.net by 4:00 p.m. the day of the meeting.

IV. APPROVAL OF AGENDA

A. 10/24/2022

V. APPROVAL OF MEETING MINUTES

A. 08/22/2022

B. 09/26/2022

VI. UNFINISHED BUSINESS

VII. NEW BUSINESS

A. Discussion of B.M.C. 04.16.420

B. Discussion of B.M.C. 04.16.430

VIII. EX OFFICIO REPORT

IX. MEMBER COMMENTS

X. ADJOURNMENT

Posted at City Hall, AC Co., Swanson's, and the Post Office.

____

Name, Ex-Officio Staff

City of Bethel, Alaska
Port Commission Minutes

October 17, 2022 | Regular Meeting | Bethel, Alaska

I. CALL TO ORDER:

A regular Port Commission Meeting was held on October 17, 2022. Chair Allen Murphy called the meeting to order at 7:15 pm.

II. ROLL CALL:

The following were present for Roll Call:
Allen Murphy
Beth Hessler

Due to a lack of a quorum the meeting adjourned.

III. ADJOURNMENT:

APPROVED THIS ______ DAY OF _____________, 2022.

___________________________ Wendy Wade, Ex Officio Member

___________________________ Alan Murphy, Commission Chair

CITY OF BETHEL
PUBLIC SAFETY AND TRANSPORTATION COMMISSION
WEDNESDAY, NOVEMBER 02, 2022, 6:30 p.m.
LOCATION: Council Chambers-City Hall, 300 State Hwy

COMMISSION MEMBERS		**STAFF**	
Theresa Quiner *Chair*	Megan Newport *Vice Chair*	**Police Chief:**	Pete Hicks
Melanie Fredericks	DeShan Foret	**Fire Chief:**	Daron Solesbee
Patrick Snow *Council Rep.*	Farah Sears	**Admin. Asst.:**	Brianna Evan
	Musa Saliu	**Email:**	bevan@cityofbethel.net
		Phone:	907-543-3781

Join Zoom Meeting

https://us06web.zoom.us/j/89384232740?pwd=U1RVdXRkdnhvTjkxcGNQWXJDTUU1QT09

Meeting ID: 893 8423 2740 **Passcode:** 425732

Dial by Location

253 215 8782 US (Tacoma)	301 715 8592 US (DC)	833 548 0276 US Toll-free	877 853 5257 US Toll-free
346 248 7799 US (Houston)	312 626 6799 US (Chicago)	833 548 0282 US Toll-free	888 475 4499 US Toll-free
669 900 9128 US (San Jose)	646 558 8656 US (New York)		

People to be Heard Through Written Testimony

- Must be emailed to bevan@cityofbethel.net by 4:00 p.m. the day of the meeting.
- Specifically request that it be presented under People to be heard.
- Contain full, real name of the person sending the request. Public comment may be summarized if the length of the submission exceeds the five-minute time limit.

I. CALL TO ORDER
II. ROLL CALL
III. PEOPLE TO BE HEARD
IV. APPROVAL OF AGENDA
V. APPROVAL OF MEETING MINUTES
   September 07,2022
   October 05, 2022
VI. UNFINISHED BUSINESS
   A. Review of Chauffeur Permit, 20-020, chauffeur/taxi complaints (Transportation Inspector)
   B. Request that the PSTC board support a budget modification for a part time position (Lt. Poole)
   C. CIT Discussion
VII. NEW BUSINESS
   A. Brainstorm and Evaluate 2022 Commission Body Goals/Tasks/Priorities and Survey Ideas, Fire Dept. Surveys
   B. Dog Catcher (Patrick Snow)
   C. ASIST Training Update (DeShan Foret)
VIII. EX OFFICIO MEMBER REPORTS
IX. TRANSPORTATION INSPECTOR'S REPORT
X. COMMISSION MEMBER COMMENTS
XI. ADJOURNMENT

Posted October 27, 2022, at Police Department, AC Co., Swanson's, and the Post Office, City Hall

Brianna Evan, Ex-Officio Staff

Brianna Evan

City of Bethel, Alaska
Planning Commission

October 13, 2022 Regular Meeting Bethel, Alaska

I. CALL TO ORDER:

A regular meeting of the Planning Commission was held virtually via Zoom and in person at the City Hall Council Chambers in Bethel, Alaska October 13, 2022. The Chair of Commission, Kathy Hanson called the meeting to order at 6:30 PM.

II. ROLL CALL:

Compromising a quorum of the Commission, the following members were present for roll call: Kathy Hanson, Alex Wasierski, Shadi Rabi, Haley Hanson, Jessica Schroeder and Council Rep. Rose Henderson.
Excused Absence: Lorin Bradbury, Stanley Hoffman Jr., and Greg Morgan
Also Present: LaQuita Chmielowski, DOWL; Pauline Boratko, Recorder

III. PEOPLE TO BE HEARD: no one wished to be heard

IV. APPROVAL OF THE AGENDA:

MOVED:	Rose Henderson	Motion to approve the agenda.
SECONDED:	Alex Wasierski	
VOTE ON MOTION	Unanimous	

V. APPROVAL OF THE MINUTES:

MOVED:	Rose Henderson	Motion to approve regular meeting minutes for September 8, 2022
SECONDED:	Shadi Rabi	
VOTE ON MOTION	Unanimous	

VI. SPECIAL ORDER OF BUSINESS:

VII. UNFINISHED BUSINESS:

VIII. NEW BUSINESS:

A. PUBLIC HEARING: Purpose: To obtain a Conditional Use Permit and Variance to open a church in the residential zone. Location: 5905 Nacaulleq Street in the Kasayuli Subdivision. Applicant/Property Owner: Stephen D. Holmes.

Chair of the Commission Kathy Hanson opened the public hearing.

The Chair asked members of the Commission to disclose any conflicts of interest or Ex Parte Communications they may have had on the action before them.

Testimony by Interested Parties:

LaQuita Chmielowski, Planner gave her report.

Commissioner Haley Hanson left the meeting at 6:51pm

Commissioners did not have any questions or comments

Owner and applicant Stephan D. Holmes gave his comments.

People to be heard: no one wished to be heard

Planner LaQuita Chmielowski did not have any closing comments.

MOVED:	*Shadi Rabi*	*Motion to go into commission of a whole*
SECONDED:	*Rose Henderson*	
VOTE ON MOTION	*Unanimous*	

Planning commission deliberated

MOVED:	*Shadi Rabi*	*Motion to come out of mission of a whole*
SECONDED:	*Rose Henderson*	
VOTE ON MOTION	*Unanimous*	

MOVED:	*Jessica Schroeder*	*Motion to deny the Conditional Use permit and variances request to open a church in the residential zone at 5909 Nacaulleq Stree in the Kasayuli Subdivision (Resolution 2022-09)*
SECONDED:	*Haley Hanson*	
VOTE ON MOTION	*4-yes; 1-no; motion passes*	

Chair of the Commission Kathy Hanson, closed the public hearing.

IX. PLANNER'S REPORT:

X. COMMISSIONER'S COMMENTS:

K. Hanson- I appreciate your church.
A. Wasierski- no comment
J. Schroeder-no comment
S. Rabi-Thank you to LaQuita and Mr. Holmes
R. Henderson- Thank you Mr. Holmes, Thank you Pauline.

X. ADJOURNMENT:

MOVED:	Shadi Rabi	Motion to adjourn the meeting.
SECONDED:	Alex Wasierski	
VOTE ON MOTION	Unanimous	

With no further business the meeting adjourned at 8:08 pm

APPROVED THIS _____ DAY OF __________, 2022

____
Kathy Hanson, Chair

____
ATTEST: Pauline Boratko, Recorder

City of Bethel, Alaska
Planning Commission

October 20, 2022 Regular Meeting Bethel, Alaska

I. CALL TO ORDER:

A special meeting of the Planning Commission was held virtually via Zoom and in person at the City Hall Council Chambers in Bethel, Alaska October 20, 2022. The Chair of Commission, Kathy Hanson called the meeting to order at 6:33 PM.

II. ROLL CALL:

Compromising a quorum of the Commission, the following members were present for roll call: Kathy Hanson, Alex Wasierski, Shadi Rabi, Haley Hanson, Jessica Schroeder and Council Rep. Rose Henderson.
Unexcused Absence: Jessica Schroeder
Excused Absence: Stanley Hoffman Jr. and Lorin Bradbury
Also Present: LaQuita Chmielowski, DOWL; Pauline Boratko, Recorder; KYUK Representatives Kristin Hall and Shane Iverson

III. PEOPLE TO BE HEARD: no one wished to be heard

IV. APPROVAL OF THE AGENDA:

MOVED:	Shadi Rabi	Motion to approve the agenda.
SECONDED:	Greg Morgan	
VOTE ON MOTION	Unanimous	

V. NEW BUSINESS:

A. PUBLIC HEARING: **Purpose:** to obtain a Conditional Use Permit and Special Use Permit to construct a new 240-foot radio tower to replace the existing 220-foot tower which must be removed due to structural issues. **Location:** Tracts 47 & 49 Section 14 & 15 Township 8 North Range 72 West Seward Meridian on BIA Road. **Applicant/Property Owner:** Bethel Broadcasting dba KYUK

Chair of the Commission Kathy Hanson opened the public hearing.

The Chair asked members of the Commission to disclose any conflicts of interest or Ex Parte Communications they may have had on the action before them.

Testimony by Interested Parties:

LaQuita Chmielowski, Planner gave her report.

Commissioners did not have any questions or comments

KYUK's Shane Iverson and Kristin Hall gave their comments.

People to be heard: no one wished to be heard

Planner LaQuita Chmielowski did not have any closing comments.

Planning commission deliberated

MOVED:	*Jessica Schroeder*	*Motion to approve the Conditional Use Permit and the special use permit with the exception of 1,7,9 conditions of approval (Resolution 2022-10)*
SECONDED:	*Haley Hanson*	
VOTE ON MOTION	*4-yes; 0-no; motion passes*	

Chair of the Commission Kathy Hanson, closed the public hearing.

VI. PLANNER'S REPORT:

VII. COMMISSIONER'S COMMENTS:

K. Hanson- no comment.
A. Wasierski- no comment.
S. Rabi-no comment.
G. Morgan- no comment.

X. ADJOURNMENT:

MOVED:	Shadi Rabi	Motion to adjourn the meeting.
SECONDED:	Greg Morgan	
VOTE ON MOTION	Unanimous	

With no further business the meeting adjourned at 7:03 pm

APPROVED THIS ______ DAY OF ___________, 2022

____
Kathy Hanson, Chair

____
ATTEST: Pauline Boratko, Recorder

Introduced by:	City Manager Williams
Date:	October 25, 2022
Public Hearing:	November 8, 2022
Action:	
Vote:	

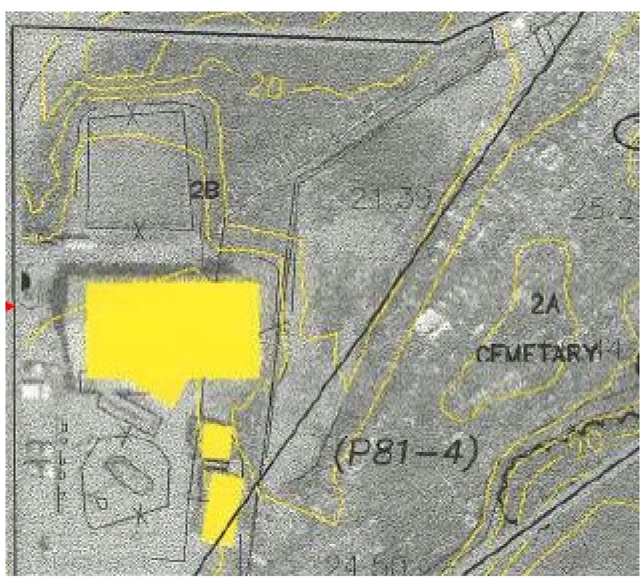
CITY OF BETHEL, ALASKA

Ordinance #22-36

AN ORDINANCE BY THE BETHEL CITY COUNCIL AUTHORIZING THE DISPOSAL OF CITY PROPERTY THROUGH LEASE AGREEMENT IN ACCORDANCE WITH 4.08.030, DISPOSAL TO ENTITY PROVIDING NECESSARY PUBLIC SERVICE: UNIVERSITY OF ALASKA FAIRBANKS, COOPERATIVE EXTENSION, 519 MISSION DRIVE

WHEREAS, the City of Bethel owns a 52,433 square foot parcel of land legally described as Lot 2B, Block 7, Supplemental Plat of Lots 1, 2, & 3 of Block 7, USS 3770, Northwest Addition to Bethel Townsite, Plat 81-4, Bethel Recording District, located at 518 Mission Drive and within the Public Lands and Institutions District;

WHEREAS, the property's improvements consist of a 4,071 square foot building and two small greenhouse type buildings (no significant contributory value), a portion of the site is fenced;



WHEREAS, in accordance with BMC 4.08.030(B), the City Council may, by ordinance, provide for the disposal of an interest in real property to a municipal, borough, state, federal or other appropriate entity providing a necessary public service without seeking bids and for less than the current assessed value or current appraised value of that interest in real property;

WHEREAS, the Bethel City Council wishes to dispose of said property in the form of a Lease Agreement, at a rate of $1 per year, between the City of Bethel and the University of Alaska Fairbanks;

WHEREAS, the lease term began July 1, 2020, and will terminate June 30, 2030, unless earlier terminated or extended in accordance with the terms of the Lease;

WHEREAS, in addition to the use of the land and buildings, the City agrees to pay for the building's, heat, water, sewer, garbage, electricity, and snow removal as provided within the lease, throughout the term of the Lease;

WHEREAS, the annual fair market value for land, building, and utilities listed in the 2020, appraisal, is $160,800;

NOW, THEREFORE BE IT ORDAINED, the Bethel City Council authorizes the City Manager to negotiate and execute a lease agreement for land and property improvements described herein located at 519 Mission Drive by lease agreement between the City of Bethel and the University of Alaska Fairbanks. The Lease is set to terminate on June 30, 2030.

Section 1. Classification. This ordinance is of a general nature and shall not become a part of the Bethel Municipal Code.

Section 2. Authorization. Pursuant to Bethel Municipal Code 04.08.030 (B) Disposal to an Entity Providing Necessary Public Service.

Section 3. Effective Date. This Ordinance shall become effective upon adoption by the Bethel City Council.

BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF BETHEL ALASKA, THIS 8TH DAY OF NOVEMBER, 2022, BY A VOTE OF _ IN FAVOR AND _ OPPOSED.

____
Rose Henderson, Mayor

ATTEST:

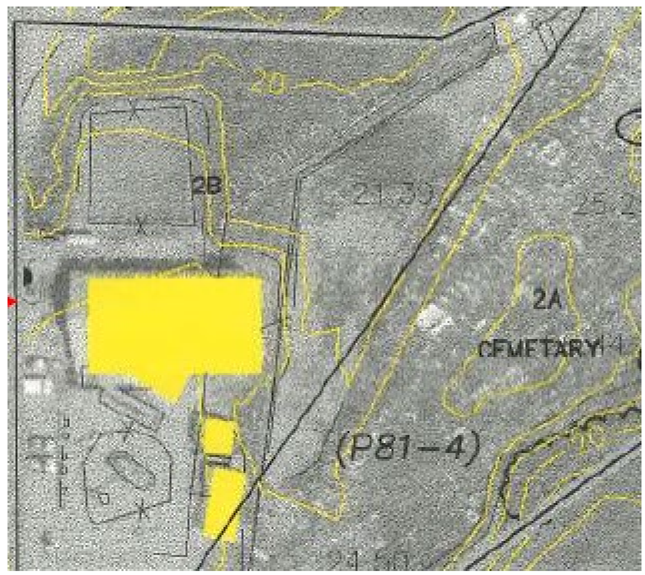
Introduced by: City Manager Williams
Date: October 25, 2022
Public Hearing: November 8, 2022
Action:
Vote:

____

Lori Strickler, City Clerk

CITY OF BETHEL

NOTICE OF INTENT TO LEASE CITY-OWNED PROPERTY TO THE UNIVERSITY OF ALASKA FAIRBANKS ISSUED OCTOBER 1, 2022 (BMC 4.08.030—4.08.050)



Location/Legal Description:
518 Mission Drive, Bethel Alaska, 4,071 SF building located on a 52,433 SF lot. Lot 2B, Block 7, Supplemental Plat of Lots 1, 2, & 3 of Block 7, USS 3770, Northwest Addition to Bethel Townsite, Plat 81-4, Bethel Recording District, located at 518 Mission Drive and within the Public Lands and Institutions District.

Method of Disposal/Description and Value of the City's Interest
The City may dispose of property under Bethel Municipal Code 4.08.030 (B) to a state entity providing a necessary public service, without competitive bidding. The intended disposal will be by lease agreement. The 2020 appraised-valued the building with included heat, electrical, water, and sewer utilities $8,900 a month. The Lease, if approved, will be to the University of Alaska Fairbanks, Cooperative Extension.

Date, Time, Place, and Manner of Proposed Disposal/Opportunity for Public Comment
The Council will provide an opportunity for public comment, prior to their adoption of an authorizing ordinance, on November 8, 2022, at 6:30 p.m. in the Bethel City Council Chambers, located at 300 Chief Eddie Hoffman Highway in Bethel, Alaska.

Introduced by:	Peter Williams
Introduction Date	October 25, 2022
Public Hearing Date:	November 8, 2022
Action:	
Vote:	

CITY OF BETHEL, ALASKA

Ordinance #22-37

AN ORDINANCE BY THE BETHEL CITY COUNCIL AMENDING BETHEL MUNICIPAL CODE BY CREATING A NEW SECTION 5.08.200, APPLICATION OF STATE LAW

WHEREAS, in order for the City of Bethel to issue citations and retain the fines associated with those citations, the Bethel Municipal Code (BMC) must clearly include those offenses as a municipal offense;

WHEREAS, BMC 5.08, Alcoholic Beverages, creates municipal laws related to alcohol but does not clearly incorporate the alcohol laws from Alaska Statutes Title 4 into the municipal code, thereby arguably limiting the fines the municipality may collect;

WHEREAS , following the clear adoption by reference of Alaska Statutes Title 4, the City may collect fines for violations of the BMC and Alaska Statutes Title 4;

NOW THEREFORE BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF BETHEL, ALASKA:

SECTION 1. Classification. This is a codified Ordinance of general and permanent nature and shall become part of the Bethel Municipal Code.

SECTION 2. Amendment. Bethel Municipal Code Section 5.08.200, is created as follows, new language is underlined and old language is stricken. The subsections within the chapter will be renumbered accordingly following adoption.

05.08.200 Adoption of state law.

A. Except as otherwise provided in this chapter, the provisions of Title 4 of the Alaska Statutes, including but not limited to AS 04.16.049-.050, shall apply and are hereby incorporated as if fully set forth herein.
B. Upon citation under this section, court appearance is mandatory.

SECTION 3. Effective Date. This Ordinance shall become effective immediately, following adoption by the Bethel City Council.

Introduced by:	Peter Williams
Introduction Date	October 25, 2022
Public Hearing Date:	November 8, 2022
Action:	
Vote:	

BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF BETHEL, ALASKA THIS __ DAY OF NOVEMBER 2022 BY A VOTE OF _ IN FAVOR AND _ OPPOSED.

____
Rose Henderson, Mayor

ATTEST:

____
Lori Strickler, City Clerk

Introduced by:	City Manager Peter A. Williams
Introduction Date:	November 8, 2022
Public Hearing Date:	December 13, 2022
Action:	
Vote:	

CITY OF BETHEL, ALASKA

Ordinance 22-22(e)

AN ORDINANCE AMENDING THE CITY OF BETHEL FISCAL YEAR 2023 BUDGET

THEREFORE BE IT ORDAINED by the City Council of Bethel, Alaska, as follows:

SECTION 1. Classification. This is a non-codified Ordinance and shall not become part of the Bethel Municipal Code.

SECTION 2. Fiscal Year Budget Amendments. The following estimated revenues and expenditures are hereby appropriated for the corporate purposes and objects of the City of Bethel for Fiscal Year 2023.

WHEREAS, On October 25th, 2022 the Bethel City Council via an Executive Session granted the City Manager authority to sign the retroactive Collective Bargaining Agreement with the Alaska Public Employees Association;

WHEREAS, the retroactive compensation within the Collective Bargaining Agreement is in the form of paid-time-off;

WHEREAS, a budget modification is necessary to compensate the employees affected by this agreement, totaling at $489,791;

General Fund

Line Item	Description	Approved Appropriations	Proposed Amendment	Proposed Total Appropriations
100-51-6023	Leave Cashout	$18,881	$13,988	$32,869
100-53-6023	Leave Cashout	$8,568	$31,496	$40,064
100-54-6023	Leave Cashout	$21,878	$7,553	$29,431
100-60-6023	Leave Cashout	$44,832	$22,450	$67,282
100-61-6023	Leave Cashout	$118,023	$170,496	$288,519
100-66-6023	Leave Cashout	$12,484	$45,805	$58,289
100-70-6023	Leave Cashout	$6,751	$20,510	$27,261
270-50-6023	Leave Cashout	$7,219	$9,786	$17,005
410-50-6023	Leave Cashout	$3,491	$6,532	$10,023
100-10100	General Fund Cash in Combined Fund	$7,778,358	$(335,070) *Total Decrease*	$7,443,228

Solid Waste Enterprise Fund				
Line Item	Description	Approved Appropriations	Proposed Amendment	Proposed Total Appropriations
500-70-6023	Leave Cashout	$7,282	$11,211	$18,493
500-71-6023	Leave Cashout	$34,890	$20,932	$55,822
500-10100	Solid Waste Fund Cash in Combined Fund	$3,706,344	$(32,143) *Total Decrease*	$3,674,201

Water & Sewer Enterprise Fund				
Line Item	Description	Approved Appropriations	Proposed Amendment	Proposed Total Appropriations
510-81-6023	Leave Cashout	$25,349	$25,530	$50,879
510-82-6023	Leave Cashout	$9,614	$5,317	$14,931
510-83-6023	Leave Cashout	$4,105	$11,211	$15,316
510-84-6023	Leave Cashout	$8,530	$8,810	$13,340
510-85-6023	Leave Cashout	$28,897	$28,410	$57,307
510-86-6023	Leave Cashout	$9,614	$5,316	$14,930
510-57-6023	Leave Cashout	$3,675	$1,181	$4,856
510-10100	Water & Sewer Fund Cash in Combined Fund	$5,756,743	$85,775 *Total Decrease*	$5,670,968

Municipal Dock Fund Enterprise Fund				
Line Item	Description	Approved Appropriations	Proposed Amendment	Proposed Total Appropriations
520-50-6023	Leave Cashout	$9,901	$17,407	$27,308
520-55-6023	Leave Cashout	$1,164	$6,328	$7,492
520-10100	General Fund Cash in Combined Fund	$5,908,269	$(23,735) *Total Decrease*	$5,884,534

Bethel Public Transit System Enterprise				
Line Item	Description	Approved Appropriations	Proposed Amendment	Proposed Total Appropriations
560-50-6023	Leave Cashout	$6,642	$13,068	$19,710
100-10100	General Fund Cash in Combined Fund	$7,443,288	$(13,068) *Total Decrease*	$7,430,220

Vehicles & Equipment Enterprise Fund

Line Item	Description	Approved Appropriations	Proposed Amendment	Proposed Total Appropriations
570-6023	Leave Cashout	$21,068	$36,642	$57,710
570-10100	Vehicle & Equipment Maintenance Fund Cash in Combined Fund	$(570,303)	$(36,642) *Total Decrease*	$(606,945)

WHEREAS, chemical fuel pumps are used to improve well production, pipeline flow, and reduce corrosion;

WHEREAS, chemical fuel pumps are needed in the Bethel Heights Water Treatment Plant and the Bethel Heights Treatment Plant;

WHEREAS, the expected cost for the needed pumps totals to approximately $70,000.

Water & Sewer Enterprise Fund				
Line Item	Description	Approved Appropriations	Proposed Amendment	Proposed Total Appropriations
510-83-6200	Minor Equipment	$10,000	$35,000	$45,000
510-84-6200	Minor Equipment	$20,000	$35,000	$55,000
510-10100	Water & Sewer Services Cash in Combined Fund	$5,670,968	$(70,000) *Total Decrease*	$5,600,968

WHEREAS, the City's Planning Director retired earlier this year;

WHEREAS, we have begun utilizing DOWL for their planning services to assist us as we recruit a new Planning Director;

Planning Department				
Line Item	Description	Approved Appropriations	Proposed Amendment	Proposed Total Appropriations
100-54-6320	Other Professional Services	$20,000	$20,000	$40,000
100-10100	General Fund Cash in Combined Fund	$7,443,228	$(20,000) *Total Decrease*	$7,423,228

WHEREAS, ; The QFC#2 lift station was built in approximately 2004

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WHEREAS, ; the pumps are older models and need updating so we can install SCADA monitoring

WHEREAS, . this lift station will be important to expand piped water and sewer services in the adjacent neighborhoods.

American Rescue Plan Act Grant Funding				
Line Item	Description	Approved Appropriations	Proposed Amendment	Proposed Total Appropriations
660-50-6320	Other Professional Fees	$0	$107,855	$107,855
660-10100	ARPA Cash in Combined Fund	$1,680,801	$(107,855) *Total Decrease*	$1,572,946

SECTION 3. Effective Date. This Ordinance shall become effective upon the passage by the Bethel City Council.

BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF BETHEL, ALASKA THIS 13th DAY OF DECEMBER 2022 BY A VOTE OF _ IN FAVOR AND _ OPPOSED.

____
Rose Henderson, Mayor

ATTEST:

____
Lori Strickler, City Clerk

ARTICLE 1
PREAMBLE AND PURPOSE

This Agreement is made and entered into between the City of Bethel, referred to as the "City," and the City of Bethel Employees Association, referred to as the "Union."

The purpose of this Agreement is to set forth the terms and conditions of employment with the City and to promote orderly and peaceful labor relations.

The parties recognize that the interests of the community and the job security of the Employees depend upon the City's success in establishing proper and cost-efficient service to the community. To these ends the city and the Union encourage, to the fullest degree, friendly and cooperative relations between their respective representatives at all levels and among all Employees.

The parties also agree that it is their mutual intent to maintain and strengthen the merit principles in the bargaining unit.

ARTICLE 2
RECOGNITION

The City recognizes the Union as the exclusive bargaining representative for City Employees in the job classifications set forth in Appendix A., provided by the Union and appended herein and as determined by the Alaska Labor Relations Agency in Certificate of Representation No. RC1188-002, or as amended.

ARTICLE 3
UNION MEMBERSHIP AND DUES

Section 3.1 Membership Requirements

A. Within ten (10) working days of hiring a new Employee covered by this Agreement, the City shall notify the Union in writing of the name, address and job title of the new Employee. The Union shall provide the Employee with a copy of this Agreement.

B. An employee representative or Local Union Officer will be allowed to meet with the newly hired employee for up to one (1) hour after the City's new employee orientation, or within a reasonable period thereafter. Union business leave may be used to cover the time spent on the meeting. Approval will not be unreasonably denied.

Section 3.2 Dues/Fees and Payroll Deductions

Upon written authorization of an Employee, the City shall deduct from the Employee's pay check the monthly amount of union dues or agency fees and transmit such amount to the Union.

A. Membership Dues. Membership dues and fees for Employees who join the Union shall be in accordance with the bylaws of the Union.

B. Religious Objector. In accordance with AS 23.40.225 the City and the Union agree to safeguard the rights of non-association of Employees having bona fide religious convictions based upon tenets or teachings of a church or religious body of which an Employee is a member.

Section 3.3 Payroll Deductions

A. The payment of membership dues or agency fees shall commence with the first payday of the month after thirty-one (31) calendar days following the initial date of employment.

B. The City shall promptly pay to the Union those authorized membership dues/agency fees deducted from Employee wages each month. Employees, who choose to change their status from membership to an agency fee payor or from agency fee payor, may do so after written notice to the Union and the Human Resources Manager. Such status change shall become effective immediately based on the date of the written notice. Any adjustments to the deductions shall occur at the next full pay period.

Section 3.4 Union and Employee Responsibility

This Agreement is binding on each and every Employee in the bargaining unit. Each Employee, individually and collectively, accepts full responsibility for carrying out all the provisions of this Agreement. The Union agrees that it shall actively dissuade absenteeism and tardiness, all forms of illegal harassment, and any other practices which may hamper the City's operation. The Union will support the City's efforts to eliminate waste and inefficiency, to improve the quality of work, and to promote harmonious relations between the City and Employees. The Union shall make every effort to see that Employees obey all City workplace policies, procedures, rules, and instructions which are not inconsistent with the terms of this Agreement. During our new member orientation as referenced in Article 3 section 3.1(B) every effort will be made to communicate this to the new hire.

Section 3.5 Union Representatives and Activities

A. The Union may have five (5) Employee Representatives who shall be authorized to handle complaints and grievances arising under this Agreement. The Union shall provide to the City a list of all authorized Employee Representatives. The Union may designate different Employee Representatives at any time with thirty (30) days written notice to the City Manager.

B. The Employee Representative may make reasonable visits within the work area the Employee represents for the purposes of handling specific complaints and grievances arising under this Agreement. The Employee Representative shall first notify and obtain the approval of the Department Head in advance of such visit, advising the Department Head where the Employee Representative shall be and how long the Employee Representative anticipates such visit shall take. The Employee Representative shall arrange such visits to occur at times when they will least impact City operations and the performance of work. Prior to conducting such visit the Employee Representative shall fill out the appropriate time record recording the time the Representative left the work assignment/area. Upon concluding the visit, the Employee Representative shall promptly notify Employee Department Head that the visit was concluded and that the Representative has returned to the work assignment/area, at which time the Representative shall record on the appropriate time record that the visit has concluded. All time spent on such visits shall be designated on the time record as Union Leave and deducted from the appropriate Union Leave account.

C. The Union may have representatives who are not Employees of the City who also shall be authorized to speak for the Union in all matters governed by this Agreement and shall be permitted to visit any work area for the purpose of administering this Agreement at reasonable times upon advance approval of the City Manager or designee. Such approval will not be unreasonably denied. The Union shall arrange such visits to occur at times when they will least impact City operations and the performance of work. The Union shall provide to the City a list of all such authorized representatives.

D. During working hours, the Employee Representative may handle complaints and grievances arising under this Agreement with the proper City Representative. These visits shall be scheduled, held and accounted for in the same manner and in accordance with the procedures set forth in Section B above. Employee Representatives will not leave their work duties during emergency or critical situations.

E. Upon the concurrence of the Department Head and when the normal flow of work will not be unduly disrupted, the Employee Representative will be allowed to confer periodically and for a reasonable length of time with Employer Representatives to work out solutions to problems on matters not deemed critical but which, because of convenience to both management and labor, can be moved toward resolution. These visits shall also be scheduled, held and accounted for in the same manner and in accordance with the procedures set forth in Section B above.

Section 3.6 Union Leave and Leave Bank

A. Union Leave Employees granted Union leave shall be paid for their leave time from the Union Business Leave Bank as set out in Section B below, so long as there is accumulated leave in the bank. The City shall not be obligated to compensate the Employee Representatives for any time spent on Union leave. The hours spent on Union leave will not be counted as hours worked for purposes of computing overtime. Union leave shall be granted in the following manner:

1. No more than five (5) Employee members of the Union negotiating committee shall receive Union leave for all time necessary for the conduct of contract negotiations, including reasonable time for negotiating committee meetings outside of the negotiations themselves.

2. Union leave shall be granted for all reasonable time necessary to process grievances, including arbitrations, for grievant, Employee Representatives and elected Union officers who may be involved, and witnesses.

3. Employee Representatives shall be granted up to two (2) work days per calendar year of Union leave to attend Union sponsored training.

4. Elected Union officers shall be granted a reasonable amount of Union leave for the purpose of conducting Union business. Such time shall not normally exceed four (4) hours per week.

5. Union leave will not be unreasonably denied. However, it is understood and agreed that such leave may be denied if the Employee's services are needed by the City. Requests for association business leave will normally be made through the Union President or designee. The Union will endeavor to give as much advance notice as possible for business leave.

B. <u>Union Business Leave Bank</u>

1. There is hereby created a Union Business Leave Bank which shall be administered by the Union with records kept by the Union and the Employer. The Bank shall be established by an automatic transfer each October 1 of two (2) hours of PTO leave from the leave account of each Employee in the bargaining unit. If an Employee does not have two (2) hours of PTO leave as of October 1, the two (2) hours shall be transferred when the Employee has accrued them. The Bank will be used consistent with the terms of this Article.

2. The Union may cancel the automatic leave deduction for any year in which sufficient cash is available for purposes of the Bank.

3. The Employer agrees that reasonable effort will be made to release Employees consistent with the terms of this Article. However, the parties recognize that situations may arise that prevent representatives from being released.

4. The parties recognize that the City will incur expenses associated with the Union Business Leave Bank that the City otherwise would not incur. Accordingly, at the end of each month the City shall prepare an invoice specifying the nature and amount of such expenses. The City shall send a bill monthly to the Union and the Union shall pay the City for such expenses.

Section 3.7 Meeting Space

Where there is available meeting space in City owned facilities, such space may be used for meetings by the Union at no cost to the Union with a written reasonable notice to the City. Approval shall not be unreasonably denied.

Section 3.8 Bulletin Board

The Union shall have the right to use bulletin board space at mutually agreeable locations for the purposes of posting Union information.

ARTICLE 4
JOB CLASSIFICATIONS AND JOB DESCRIPTIONS

Section 4.1 Classification Rights and Duty

A. The City shall have sole authority and duty to establish, decide, determine and designate all occupational classifications it has to offer Employees, including the right to establish new classifications, reclassify, change, consolidate or abolish existing classifications at any time, and to determine job content, duties and responsibilities. The City shall also have the authority to allocate and reallocate positions.

B. The City may establish new classifications and rates for classifications. The City shall notify the Union when any new classification is established. In the event the Union, within five (5) calendar days thereafter, notifies the City in writing that it disagrees with said rate, the matter shall be subject to negotiations between the parties. The rate shall be effective as of the first date Employees were assigned to the classification.

C. An arbitrator shall have no authority to establish, modify or eliminate any classification and shall have no authority to establish, modify or eliminate any wage rate for a classification. The authority of an arbitrator with regard to classifications is limited to determining whether the City satisfied its obligation to provide the Union with the notice specified above when a new classification is created and for determining an appropriate remedy for any such failure.

Section 4.2 Job Descriptions

The City shall maintain job descriptions which identify essential functions and not inclusive of each and every duty of a position. Job descriptions shall include a statement of qualifications consistent with Section 4.4 below. The City will notify the Union of proposed changes to Job Descriptions which will impact Employees currently employed in the affected position (s) prior to being adopted.

Section 4.3 Duties of Employees

An Employee may be required by the City to perform the duties described in the job description for the Employee's class as well as any other duties which the Employee has the skills and qualifications to perform. However, performing the work of a higher paid job classification may result in an "acting pay" adjustment under Article 12.11 or otherwise entitle the employee to additional compensation.

Section 4.4 Qualifications Statements

The qualifications statements in each job description establish minimum requirements that must be met by an individual before consideration for appointment or promotion to a position. Common alternative combinations of education, training or experience are specified in the job description.

Section 4.5 Job Titles

A. Official Job Titles. Each position shall have an official job title which is specified in the classification plan and is used to identify each individual position. The official job title shall be used to designate positions in all budget estimates, payroll documents, and personnel records and reports.

B. Working Job Titles. For all purposes other than those described in section 4.5A, any suitable working job title may be used.

C. Position Levels. The job titles are generally indicative of the work of the position and of the level of its importance and responsibility. Where Roman numerals or numbers are affixed at the end of a title to indicate level within an occupation subseries, the higher numbers represent the higher levels.

Section 4.6 Review of Job Classifications and Job Classes

A. The City Manager shall provide for a systematic and periodic review of classes of positions if the City Manager determines, in his or her sole discretion, that duties, responsibilities, and authority have changed substantially, or other conditions, including but not limited to an Employee request for review, warrant such a review. The City Manager shall allow the Union and Employees to provide input into such a review.

B. Employee Request for Review of Position

When an employee, or the COBEA acting on the behalf of an employee, feels that the duties and responsibilities of his/her position are not accurately reflected in the job description, the Employee or COBEA will complete a Position Description Questionnaire (PDQ) and submit it to the Human Resources Director for review and audit. The employee may submit additional documentation supporting his/her position that the current classification is inappropriate.

When completed, Human Resources will advise the COBEA of the City's decision. If there is a disagreement, the bargaining unit member may submit a written rebuttal to Human Resources within ten (10) working days of the receipt of the findings.

ARTICLE 5
PERSONNEL ACTIONS

Section 5.1 Personnel Actions

The City shall have the sole and exclusive right to make appointments including but not limited to recruiting, examining, selecting, promoting and transferring Employees of its choosing and to determine the times and methods of such actions. The City retains the right to fill any position from outside the bargaining unit although the City recognizes the benefits of selecting a qualified Employee covered by this Agreement who has applied for a vacancy. All personnel actions shall be documented on a Personnel Action Request ("PAR") form provided by the City, taking care to ensure that derogatory, personal, subjective, or disciplinary supplemental information is noted separately in a memo format and not included on the PAR.

Section 5.2 Job Announcements

A. The City shall post all job openings, whether newly created or vacant, at mutually agreeable locations in each department for a period of fourteen (14) calendar days prior to the expiration date for submission of applications. The posting time frame may be shortened when required by circumstances beyond the City's control or where necessary to ensure the continuity of City operations.

B. All qualified bargaining unit members who hold regular status and submit an application for a posted vacancy will be considered for any job vacancy covered by this Agreement along with any other applicants.

C. Qualified Employees covered by this Agreement who apply for any vacancy shall be granted an interview for the position. The City acknowledges the value of current Employees and agrees to give Employees who interview for a vacant position full and fair consideration. If not selected, the Employee may request an explanation from Human Resources for the non-selection.

Section 5.3 Types of Appointments

A. Probationary Appointment. All appointments to positions in city service, including new hires, rehires, demotions for disciplinary reasons, and promotions shall be on a probationary basis.

B. Regular Appointment. A regular appointment occurs after an Employee has satisfactorily completed a probationary appointment to the position.

C. Acting Appointment

1. An acting appointment is made when a qualified Employee may be required to serve temporarily in a vacant higher-level position.

2. An acting appointment gives the Employee no advantage in competition for regular filling of this position. However, time in an acting appointment may be counted toward experience for the class of position concerned at the discretion of the Department Head.

3. Employees filling an acting assignment shall not be asked or allowed to do jobs or tasks that they are not adequately trained or licensed to do. An Employee who obtains an acting appointment shall not always be required to perform all of the duties and responsibilities assigned to the incumbent. The duties and responsibilities that are actually assigned to the Employee who has obtained the acting appointment shall be determined by the Employee's Department Head. The term of the appointment may be terminated by expiration of the required duties or at any time by the Department Head at their discretion. Termination from acting or return to the primary duty is not to be considered a demotion.

D. Temporary Appointments The parties recognize that the Employer may hire temporary Employees in the sole and exclusive discretion of the City. A temporary position is one established to provide City services for a period not to exceed the greater of six months in duration or the duration of a position funded by a one-time grant from the federal or state government on a temporary basis. Such positions may be filled on a full- or part-time basis. Persons holding temporary positions are not covered by any of the terms of this Agreement, are not included in the bargaining unit, and are not entitled to any of the rights and benefits provided to Employees under this Agreement. Temporary Employees may not be rehired into the same temporary position for thirty (30) calendar days, unless agreed to otherwise between the parties.

Section 5.4 Promotion

A promotion is the filling of a vacancy by the advancement of an Employee from a position having a lower pay range. Promotions shall be based upon qualifications and the City shall attempt to promote from within. However, promotions shall be made at the sole and exclusive discretion of the City.

Section 5.5 Transfers

A. A transfer is the lateral movement from one position to another position in the same or a parallel class in the same pay range without any break in service. The transfer may be within a department, or from one department to another. An Employee must meet the minimum qualifications for the position the Employee transfers to.

B. Employee Requested Transfer An Employee may request a transfer within or between departments by submitting the request in writing to the Employee's Department Head. The request must include a current job application providing evidence of qualification for the requested position. Granting of the request shall be within the sole and exclusive discretion of the City. Upon approval of the City Manager, or designee, and before completion of any transfer, the Employee shall be notified in writing of any change in status including pay step, anniversary date, length of service, and requirement for serving a probationary period. Probationary employees may not apply for internal announcements for another position until the probationary period of their present job has been satisfactorily completed. The City reserves the right to waive the probationary period to allow a qualified probationary employee to apply for an internal position.

C. Reasonable Accommodation - A transfer may be offered to a qualified employee with a disability under the Americans with Disabilities Act. Failure to accept an offered transfer in this situation may result in termination if the employee is unable to perform the essential functions of his/her current position without accommodation and if the employer can demonstrate that an accommodation would impose an undue hardship.

Section 5.6 Demotion

A. The movement of an Employee to a lower pay rate or pay range is a demotion. The decision to demote is within the sole and exclusive discretion of the City. Demotions may be made for disciplinary reasons, at the request of the Employee, in lieu of layoff, or for any other reason, including but not necessarily limited to, lack of sufficient funding or work, organizational changes or other reductions in force. A demoted Employee shall not replace another Employee in his or her position. A demoted Employee may only be demoted to a vacant position.

B. Employee-Requested Demotion An Employee may request in writing that he or she be demoted to a vacant position in a lower pay range. The request shall be made to the Employee's Department Head, who may not approve the request without the written consent of the City Manager, or designee. Approval of the demotion is in the sole and exclusive discretion of the City and shall be deemed to have been made on a voluntary basis. The City Manager, or designee, or the Department Head may require a job application, written examination or other evidence of the Employee's qualifications for the position to which the Employee requests demotion.

ARTICLE 6
PROBATIONARY PERIODS

Section 6.1 Newly Hired Positions

A. The probationary period for full time positions is 180 calendar days. The probationary period may be extended to a maximum of three additional months with notice given to the Union.

B. The probationary period for part-time positions is 520 hours of consecutive service.

C. A Department Head may consider service rendered in a temporary position as probationary service for a regular appointment if the regular appointment is for a position which requires the same duties and responsibilities as the temporary position.

D. Probationary appointments entitle a newly hired Employee to the same benefits available to an Employee who has obtained a regular appointment, subject to the conditions of the benefit plans, and unless otherwise specified in this Agreement.

E. The Employee shall acquire regular status on the first working day following completion of the probationary period, unless action is taken by the Department Head to separate the newly hired Employee or extend the probationary period in writing prior to the end of the probationary appointment subject to the approval of the City Manager. The probationary period may be extended for a period of time not to exceed three (3) months, unless the Employee is in the Police or Fire department. In such cases, the Employee's probationary period may be extended for a period of time not to exceed six (6) months. Such an extension does not affect or change the initial hire anniversary date with the City for the Employee. Any extension of the probationary period requires approval of the City Manager.

Section 6.2 Probationary Period after Promotion

Regular Employees promoted shall serve a new probationary period of six (6) months in the new position unless otherwise negotiated. An Employee who holds regular status in any position and who subsequently accepts a promotion to a new position retains return rights to return to the last position in which Employee held regular status if a vacancy exists. The Employee may exercise these rights voluntarily at any time prior to completion of probation in the new position or upon notification that Employee has failed to satisfactorily complete probation in the new position. Return rights do not apply to an Employee disciplined for just cause.

Unless the continuity of City services is at risk as identified in Section 5.2.A, the promoted Employee's previous position will not be filled for fourteen (14) days in order for the newly promoted Employee and the City to determine if the promotion is a proper fit. Either the Employee or the City can invoke return rights to the Employee's previous position during this time for any reason or no reason.

A promoted Employee who returns to a previous position, regardless of the reason, will be returned to the range and step the Employee held prior to promotion.

Employees who promote or transfer out of the bargaining unit have no rights to return to their former bargaining unit position.

Section 6.3 Probationary Period after Transfer

When a Regular Employee transfers to a position in the same job classification in a different department, the Employee may be required to serve a six (6) month probationary period at the recommendation of the Department Head subject to the approval of the City Manager.

Section 6.4 Probationary Period after Demotion

When a Regular Employee is demoted for a non-disciplinary reason to a position in a job classification where the Employee had previously completed a probationary period, no probationary period shall be served. When a Regular Employee is demoted for disciplinary reasons or to a position the Employee has not previously held regular status, the Employee shall be placed on a six (6) month probationary period.

Section 6.5 Discipline or Separation During Probationary Period

At any time during the probationary period, a newly hired Employee serves "at will" and may be disciplined or discharged for any reason or no reason. Just cause is not required for any form of discipline or separation during the probationary period under these circumstances.

ARTICLE 7
PERFORMANCE EVALUATIONS AND PERSONNEL FILES

Section 7.1 Performance Evaluations

After July 1, 2016, Periodic evaluations are required at or near an employee's anniversary date with the city, (defined as the employee's hire date into current position,) for those employees who have satisfactorily completed the probationary period.

The evaluation process shall be in accordance with the following procedures:

A. The Department Head, or designee shall complete the performance evaluation and hold a formal meeting with the employee to discuss the contents of the evaluation.

B. The employee shall be allowed five (5) calendar days to prepare written comments which will become part of the evaluation. No further comments or changes may be made on the form by management after it has been submitted to the employee for final signature. The original performance evaluation shall be filed in the Employee's personnel file with a copy of the final document provided to the Employee.

C. If any changes occur in the job description due to automation, or technological advances in equipment, any Employee affected shall be adequately trained to operate or effectuate the automation or advances before being evaluated on these advances in equipment.

D. When an annual evaluation is not completed and discussed with the Employee within 30 days following the employee's anniversary date in a position, it is assumed the Employee is meeting performance expectations.

E. Merit increases shall be carefully considered and recommended by the reviewer for those employees whose performance is within the 90% -100% percentile. Is "good" (or greater) as defined by the current evaluation form specific area review and the City of Bethel employee performance evaluation summary created by the city. The City Manager is the final approval authority. Any changes to the form will be mutually agreed upon by the City and the Union. See form in appendix E.

F. For those reviewers who transition during a rating period, a close -out evaluation may be submitted by the reviewer provided 90 days have elapsed during the period the reviewer served in the position. If 90 days have not elapsed, a Letter of Continuity shall be prepared and presented to the new reviewer for inclusion into the annual performance evaluation. Suggested format can be found in appendix x.

Section 7.2 Personnel Files

A. The City shall maintain a confidential personnel file for each Employee in the Human Resources office. No confidential or protected information will be maintained by any individual City department unless specifically identified within this agreement or required by law.

B. An Employee shall have access to the Employee's personnel file in a reasonable period of time following notice to the Human Resources office. Employees shall also be provided a copy of the Employee's personnel file, or any parts thereof, within a reasonable period of time following the Employee's request for a copy.

C. The Union, or any other third party, shall have access to an Employee's personnel file only upon written authorization by the Employee specifying what files or documents the Union or third party may review. If hard or electronic copies are requested, reproduction costs, will be assessed in accordance with the City of Bethel fee schedule and charged to the requesting party.

D. Nothing in the Section precludes the city from releasing an Employee's personnel file as required by law, court order or public records request signed by the former employee.

ARTICLE 8

DISCIPLINE AND DISCHARGE

Section 8.1 General Policy

The City Manager will advise and assist Department Heads in the handling of all disciplinary matters. The City Manager shall approve all disciplinary actions concerning suspension, transfer, demotion or dismissal prior to the completion of the action, unless, in the judgment of the Department Head, immediate disciplinary action is required. The basis for taking immediate action shall be limited to reasons of just cause or immediate danger to health, safety and welfare of city Employees or the public. In such instance, the Department Head shall have the authority to suspend the Employee pending investigation and approval of the final determination by the City Manager.

A. The COBEA recognizes the Employer's right to adopt and implement reasonable rules and regulations pertinent to safety, standards of conduct and work rules. All employees shall be subject to such rules and regulations, and violations of such directives shall subject the offending employee to disciplinary sanctions.

B. The Employer shall not discipline or discharge a regular employee without just cause. When disciplining employees, the Employer shall follow the principles of progressive discipline which include oral counseling, written reprimand, suspension(s) without pay, and discharge as described in Section 6. The Employer is not required to follow the progressive steps of discipline for serious violations of the work rules as generally defined in Section 6 below.

Section 8.2 Discipline

Discipline or separation during the Probationary Period At any time during the probationary period, a new or rehired Employee (including an Employee promoted before the end of a probationary period, for the duration of the probationary period for the previous position he or she held), or an Employee demoted for disciplinary reasons, may be disciplined or discharged for any reason or no reason. Just cause is not required for any form of discipline or separation during the probationary period.

An employee has a right to request union representation during an investigative interview if the employee has reasonable belief that discipline, or other adverse consequences may result from what he/she says in the interview. In such an instance, the supervisor has the following options:

1) stop questioning the employee until the union representative arrives;

2) call off the interview and reschedule; or

3) continue the interview if the employee voluntarily gives up his/her rights to a union representative.

A. In all cases, when a Notification of Intent to Investigate (NOI) is issued, the employee shall be informed of the subject of the interview, and their rights to representation in writing prior to commencement of the meeting.

Section 8.3 Oral Counseling

A. Prior to any disciplinary action for minor infractions of the work rules and after a preliminary investigation, if the supervisor determines that an alleged offense may warrant oral counseling, the supervisor shall first schedule a meeting with the employee to discuss the inappropriate behavior or performance problem and attempt to resolve the issue informally. The employee shall be informed that he/she has the right to have an COBEA representative present at the meeting. At this meeting the employee and supervisor shall attempt to agree to a plan or objective to improve the worker's conduct or performance which shall, when appropriate, include a plan for additional training. If the parties reach an agreement a copy shall be given to the employee, but no record shall be placed in the employee's official personnel file. If the problem is corrected within the specified time and there are no disciplinary actions within one (1) year, the plan shall be expunged from the supervisor's anecdotal records and shall not be used as the basis of any future discipline or other employment decisions.

B. If the parties are unable to reach agreement or the problem persists despite an agreement, the supervisor may administer disciplinary action as set forth in Sections 6 and 7.

Section 8.4 Disciplinary Administration

Disciplinary action will be administered on a case-by-case basis in a consistent and fair manner. The discipline imposed will depend upon intent and mitigating circumstances, including the employee's past record, length of service, existence of past discipline, and the potential detriment to the Employer resulting from the action. Suspension or dismissal may be appropriate for the first offense only for serious rule violations like theft, assault, dishonesty, fighting, intentional falsification of official records, possession or being under the influence of prohibited narcotics during duty hours, being under the influence of alcohol during duty hours, gross negligence or gross insubordination.

Section 8.5 Employee Rights

A. Prior to a determination being made by the supervisor that an alleged offense may warrant discipline, the supervisor is free to interview any potential witnesses without first notifying the employee or COBEA. This is part of the preliminary investigation to determine if the allegation is accurate and warrants discipline or further investigation.

B. If discipline is subsequently issued, the APEA/AFT Field Office may request a summary of the witness statements and evidence (names excluded). APEA agrees it shall not use this information to pressure complainants to modify or withdraw their statements.

C. The Employer bears the initial burden of proof and burden of producing evidence related to the discipline imposed.

Discipline shall not be issued without "just cause".
The seven tests of the Just Cause standard are as follows:

1. Notice – the Bargaining Unit Member had forewarning or foreknowledge of the possible or probable consequences of the Bargaining Unit Members conduct.
2. Reasonable Rule or Order – the rule or managerial order was reasonably related to (a) the orderly, efficient, and safe operation of the City's business and (b) the performance that the City might properly expect of the Bargaining Unit Member.
3. Investigation – the City, before administering discipline to a Bargaining Unit Member, made an effort to discover whether the Bargaining Unit Member did in fact violate or disobey a rule or order of management.
4. Fair Investigation – the investigation must be conducted fairly and objectively. For serious acts of misconduct an investigating officer from another directorate may be appointed to conduct the investigation or the Director of Human Resources may conduct the investigation. In either case, a Confidentiality statement shall be issued to all parties subjected to the investigation regarding the safeguarding and preservation of evidence pertaining to the investigation. All investigations alleging allegations of sexual harassment/hostile work environment are restricted to the HR Director only.
5. Proof – at the investigation was there substantial evidence or proof that the Bargaining Unit Member was guilty as charged or exonerated based upon a preponderance of evidence obtained.
6. Equal Treatment – the City applied its rules, orders and penalties even-handedly and without discrimination to all Bargaining Unit Members.
7. Penalty – the degree of discipline administered by the city in a particular case was reasonably related to: (a) the seriousness of the Bargaining Unit Members offense; and (b) the record of the Bargaining Unit Member in his/her service with the city.
8. Penalty for false accusation proven to be false: If it is determined that an investigation was unsubstantiated based on intentional false information, then Section 8.3 of the CBA shall be applicable.

Section 8.6 Written Reprimand, Suspension or Dismissal Procedures

A. The following Steps will be taken in order:

1. After a preliminary investigation and when a supervisor determines that an alleged offense may warrant discipline more severe than oral counseling, a Notice of Intent (NOI) to Investigate and Impose Disciplinary Action (see Intent to Investigate form) is completed, which includes the allegations, and given to the employee at least two (2) business days prior to the meeting. The Notice shall include what the subject of the investigation shall be. A copy of the NOI shall be given to the Human Resources Director and the APEA/AFT field office.
2. The employee receives the memo and is informed that he/she has the right to have an COBEA representative present.
3. The meeting between the employee, COBEA representative, and management is the beginning of the actual investigation where specific questions to the subject of the investigation may be asked of the employee by management.
4. After the meeting, the COBEA shall be given up to three (3) business days to do an investigation if they desire.
5. Another meeting, at the discretion of COBEA, may be set up after the three (3) business day period to give the employee an opportunity to respond to the allegations.
6. Within ten (10) business days of the meeting set forth in number 5 above, and if it is determined by management that a written reprimand, suspension, or discharge is warranted, the employee shall receive in writing the actual appropriate disciplinary action (see Disciplinary Action Form) outlining the infraction and resulting discipline, with a copy provided to the APEA/AFT field office.
7. The employee shall be allowed to review the documents, materials, names of witnesses and other evidence upon which the proposed action is based, and be given a copy of such documents, materials and other evidence insofar as it is possible to do so. Said documents; materials and evidence shall be provided together with the notice of discipline.

B. A formal written letter of reprimand shall be removed from any files pertaining to that employee after two (2) years (or a lesser time if mutually agreed to by the parties) of issuance if there have been no further incidents. If the employee terminates employment prior to the expiration of this timeline, the file is closed upon termination and the documents contained within the file are preserved.

Section 8.7 Disciplinary

Hearing Before Dismissal, Demotion, or Suspension

Before dismissing, demoting for disciplinary reasons, or suspending an Employee without pay, an Employee who has acquired regular status will be provided written notice of intent to dismiss, demote for disciplinary reasons, or suspend without pay. The notice will be in writing and include an explanation of the evidence underlying the City's intention. If the written notice is an intent to dismiss, the notice will also advise the Employee of their right to request a termination hearing, as the opportunity to present his or her position before the dismissal, demotion for disciplinary reasons, or suspension without pay goes into effect. The employee will have ten (10) calendar days to request a hearing.

Section 8.8 COBEA Notification

The Employer agrees to furnish the APEA/AFT field office, either by fax, email, hand (receipt) or by Certified Mail, copies of disciplinary actions (e.g. written reprimands, suspensions, dismissals) concurrently with notification of the employee, but in no case later than two (2) working days after the implementation of the disciplinary action.

Section 8.9 Garrity Rights for Licensed Personnel of Police Department

Upon a determination by the Police Chief, or designee, that immunity from criminal prosecution is appropriate during an internal investigation, uniformed personnel of the Police Department shall be accorded protections provided in *Garrity v. New Jersey,* which requires among other things warnings concerning right to counsel and use of statements made in the course of investigatory interviews.

Section 8.10- Templet for forms to be used

A. NOTIFICATION OF INTENT TO INVESTIGATE

TO:

FROM:

SUBJECT: Notification of Intent to Investigate and If Necessary, Impose Disciplinary Action

DATE:

After a preliminary investigation it is alleged that on __(insert date here) ____________ you (insert allegations here) __________________ .

Prior to implementation of disciplinary action, you will have an opportunity to respond to the allegations and to have an COBEA representative present.

An appointment to discuss this matter has been scheduled for ________________.

cc: Human Resources Director

APEA/AFT

B. DISCIPLINARY ACTION

TO:

FROM:

SUBJECT: Disciplinary Action

DATE:

After further investigation and our meeting with you on ____________ regarding the allegations of ____________________.

I have determined that ____.

This letter is to serve as a (written reprimand, suspension or discharge) (Note specific violations and resulting discipline)_________________________________.

The specific violations alleged as well as a summary of the evidence and witnesses against you are attached.

You are hereby reminded of your rights under the COBEA contract.

Employee Comments:

____

____

____

Employee Signature Date

cc: APEA/AFT

Human Resources Director, Personnel File

ARTICLE 9
GRIEVANCE AND ARBITRATION PROCEDURE

Section 9.1 Definition of Grievance

A grievance is a dispute involving the interpretation, application or alleged violation of any provision of this Agreement. It is the mutual intent of both parties to resolve any differences at the lowest level. All members shall be encouraged to bring any disagreements to their immediate supervisor initially to resolve such problems through informal and free communication before the formal grievance procedure begins.

Section 9.2 Procedural Steps

A. Step 1: Written Grievance to Department Head. The Employee, through the Union, not later than fifteen (15) working days after the event giving rise to the grievance, or fifteen (15) working days after the Employee or Union should reasonably have learned of the event giving rise to the grievance, whichever is later, must submit a written grievance to the Department Head. The Department Head shall give Employee written answer to the grievance to the Union within fifteen (15) working days after receipt of the grievance.

B. Step 2: Written Appeal to the City Manager.

A grievance appealing a dismissal, or a grievance not settled at Step 1 shall be filed at Step 2.

1. The Employee, through the Union, not later than fifteen (15) working days after a dismissal or the receipt of the Department Head's written answer at Step 1 may file a written appeal of that answer to the City Manager.

2. Not later than fifteen (15) working days after receipt of the written appeal, the City Manager, or designee, shall meet with the Employee and the Union representative. The City Manager, or designee, shall give Employee written answer to the grievance within fifteen (15) working days after such meeting, which answer shall be final and binding on the Employee, the Union and the City, unless it is timely appealed to arbitration by the Union in accordance with the procedures set forth in Section 9.5 of this Article.

C. All grievances presented at Step 2 of the procedure set forth above in Section 9.2(B) of this Article and beyond shall set forth: the facts giving rise to the grievance; the provision(s) of the Agreement alleged to have been violated; the names of the aggrieved Employee(s); and the remedy sought. All grievances at Step 2 and beyond shall be signed and dated by the aggrieved Employee and/or Union representative. All written answers submitted by the City shall be signed and dated by the appropriate City representative.

D. Grievances involving a disciplinary suspension of more than three (3) days, or a termination of employment must be entered into the formal grievance procedure at the Step 2 level.

Section 9.3 Time Limitations

The time limitations set forth in this Article are of the essence of this Agreement. No grievance shall be valid unless it is submitted or appealed within the time limits set forth in this Article. If the grievance is not timely submitted at Step 1 or Step 2, it shall be deemed waived. If the grievance is not timely appealed to Step 2 or beyond, it shall be deemed to have been settled in accordance with the City's Step 1 answer. If the City fails without reasonable cause to request an extension or otherwise communicate with the aggrieved party within the time limits or in the manner set forth in this Article, the Union shall be granted the remedy requested. Any default remedy cannot be used as precedent against the City if a similar situation arises in the future.

Section 9.4 Appeal to Arbitration

Any grievance, as defined in Section 9.1 of this Article, that has been properly and timely processed through the grievance procedure set forth in Sections 2 through 3 of this Article and that has not been settled at the conclusion thereof, may be appealed to arbitration by the Union by serving the City with written notice of its intent to appeal. The failure to appeal a grievance to arbitration in accordance with Section 9.5 within fifteen (15) working days after receipt of the written answer of the City at Step 2 of the grievance procedure set forth in Section 9.2 of this Article shall constitute a waiver of the Union's right to appeal to arbitration, and the written answer of the City at Step 2 of the grievance procedure shall be final and binding on the aggrieved Employee, the City and the Union.

Section 9.5 Selection of Arbitrator

Not later than fifteen (15) working days after the Union serves the City with written notice of intent to appeal a grievance to arbitration, the City and the Union shall jointly request the Federal Mediation and Conciliation Services ("FMCS") to furnish to the City and the Union a list of seven (7) qualified and impartial arbitrators. After receipt of that list, the City and the Union shall alternatively strike names from the list until only one (1) name remains (the order of striking to be determined by the toss of a coin flipped by the APEA/AFT Representative and called by the Employer). The arbitrator whose name remains shall hear the grievance. Any fee required by the FMCS shall be shared by the parties.

Section 9.6 Arbitrator's Jurisdiction

The jurisdiction and authority of the arbitrator and his or her opinion and award shall be confined exclusively to the interpretation and/or application of the express provision(s) of this Agreement at issue between the Union and the City. The arbitrator shall have no authority to add to, detract from, alter, amend, or modify any provision of this Agreement. The arbitrator shall not hear or decide more than one (1) grievance without the consent of the City. The written award of the arbitrator of any grievance adjudicated within his or her jurisdiction and authority shall be final and binding on the aggrieved Employee, the Union and the City.

Section 9.7 Fees and Expenses of Arbitration

The fees and expenses of the arbitrator for the arbitration shall be borne entirely by the losing party. If, in the opinion of the arbitrator, neither party can be considered the losing party, then such fees should be apportioned as determined by the arbitrator. Each party shall bear its own arbitration expenses.

Section 9.8 Extension of Time Frames

Time frames for the grievance/arbitration process may be extended only by mutual agreement of the Union and the City.

Section 9.9 Delivery of Grievances and Responses

A. When a written grievance or response is delivered by mail, it shall be sent return receipt requested to the respondent or to the person filing the grievance. When a written grievance or response is hand-delivered, the respondent or the person filing the grievance shall acknowledge receipt in writing of the grievance or response. When a written grievance or response is delivered by electronic communication, a hard copy shall be delivered by mail. Copies of all written responses to grievances at any step shall be sent to the APEA/AFT Field Office in Fairbanks.

B. For the purposes of the time frames in this Article, a grievance or response delivered by mail or electronic communication shall be considered submitted on the date of mailing or date of electronic communication, but the time for response or for filing the next step shall not begin to run until the day after actual receipt. A hand-delivered grievance or response shall be considered submitted on the date of delivery, and the time for response or for filing the next step begins to run on the day after that date. If the last day of a time period falls on a Saturday, Sunday or holiday, the period will be extended until the next business day.

Section 9.10 Sole and Exclusive Nature of Grievance Procedure

The grievance procedures of this Agreement are the sole and exclusive remedies of the Employees of the City of Bethel alleging violations of this Agreement and/or any disciplinary actions. An Employee must fully exhaust these remedies prior to filing any lawsuit or other administrative action. If an Employee does not exhaust these remedies prior to filing any lawsuit or administrative action, such failure shall be grounds for dismissal of the lawsuit or administrative action.The City is not required to file a grievance under this Agreement. Should it become necessary for the City to enforce the terms of this Agreement, it may do so by either filing a petition for enforcement with the Alaska Labor Relations Agency or through a judicial action.

ARTICLE 10
SEPARATION

Section 10.1 Actions That Constitute Separation from City Service

An Employee shall be separated from City service upon the occurrence of any of the following, including but not limited to, resignation, medical separation, retirement, dismissal for cause, release during probationary period, job abandonment, or layoff.

Section 10.2 Resignations

A. Notice of Resignation. An Employee who desires to resign shall give at least two (2) week's advance written notice to his or her immediate supervisor. Members of the Police and Fire Departments must provide at least thirty (30) calendar days advance written notice. The period of notice may be reduced or waived by the City upon recommendation of the Department Head. A notice of resignation shall become part of the personnel file. Employees who resign or are terminated shall be paid in accordance with State and Federal law.

B. Withdrawal of Resignation. An Employee may withdraw his or her resignation prior to the effective date stated in the notice of resignation only with the written approval of the Department Head and the City Manager.

C. Failure to Give Adequate Notice. Failure to give adequate notice shall be noted on the Employee's separation documents and will preclude consideration for future employment.

D. Effective Date of Resignation. The effective date of resignation pursuant to a notice of resignation shall be the last day on which the Employee works.

Section 10.3 Medical Separation

An Employee who is unable to return to work following approved medical leave with or without pay shall be separated in good standing from City of Bethel employment.
Depending on the type of injury or illness, and whether it happened on or off the job, the Employee may be able to take part in either the Long-Term Disability Program with the City of Bethel health benefit plan or the Long-Term Disability Plan under the retirement system. Employees are responsible to make themselves aware of the particular requirements in both Long-Term Disability plans and should contact the City if further information is required, beyond what is provided in the plan documents.

Section 10.4 Job Abandonment

An Employee shall be considered to have abandoned their position with the City if the Employee fails to report to work and fails to call in to report their absence for more than three scheduled days in a row (not necessarily consecutive calendar days) or when an employee walks off the job without reasonable cause or permission or from the Department Head. Where a regular Employee fails to report or call in under this Section, the Department Head shall send or deliver a certified letter to the Employee's last known address to notify them of the intended termination and advise the Employee of their right to request a termination hearing. The Department Head may substitute personal service for delivery via mail. It will be the responsibility of the Employee to make sure their last known address is on file with the Human Resources Manager or a designee.

Section 10.5 Layoffs

A. The decision to lay off Employees shall be made solely by the City and shall not reflect discredit upon the services of the Employee.

B. Notice Requirements.

1. An Employee shall be given at least thirty (30) calendar days advance notice of a layoff.

2. The Union shall be notified in writing of any proposed layoff concurrently with the Employee. The Union and City agree to discuss alternatives to the proposed layoff prior

to the effective date of the layoff and to negotiate the effects of any layoff if so, requested by the other party.

C. The City shall not lay off an Employee and reclassify their former position with the intention of filling the position with a temporary hire.

D. Layoffs may occur for any of the following reasons:

- a reduction in force because of a shortage or reduction of work or funds;
- the abolition of a position;
- change in departmental organization;
- termination of a grant; or
- any other legitimate business reason not inconsistent with the terms of this Agreement.

E. Bumping Rights. A regular Employee who is subject to layoff due to a reduction in force shall have the right to displace another Employee only in accordance with the following conditions:

- such displacement occurs in the same Department or in a department in which the employee previously held a regular position;
- the Employee subject to layoff has more seniority than the displaced Employee;
- the Human Resources Manager determines that the Employee subject to lay off has the requisite qualifications for the position held by the displaced Employee;
- the displaced Employee's position is in a lower classification than the position of the Employee subject to lay off;
- the Employee subject to lay off previously attained regular status in the position of the displaced Employee;
- the displaced Employee is the least senior Employee meeting the above conditions.

An Employee that has displaced another is not guaranteed to maintain the same level of compensation in the new, lower classification. The Employee will be subject to the same qualifications review as any new employee to determine an appropriate wage.

F. A regular Employee may be offered a vacant position for which the Employee is qualified in lieu of layoff. The Employee will be subject to the same qualifications review as any new employee to determine an appropriate wage.

G. Eligibility for Re-employment A regular Employee retains the right to be recalled to a vacant position in the same or similar job class in the same or different department that the employee previously was regularly employed, for one year after the layoff so long as the Employee has indicated that the Employee is qualified and interested and available to return to work.

H. Regular or probationary employees shall not be laid off while casual/temporary employees are in a position in the same department for which the regular or probationary employees meet the minimum qualifications.

Section 10.6 Separation Paperwork

On or before the Employee's last day of work, the Employee shall complete all separation paperwork and return all City property as required by the City

ARTICLE 11
MANAGEMENT RIGHTS

Section 11.1 Management Rights

In addition to the rights and authority provided to management elsewhere in this Agreement and under state, federal, or local law, the City shall remain vested with all management authority and rights unless specifically restricted by an express provision of this Agreement. Such rights and authority, include, but are not limited to the following:

- the right to direct the work force,
- the full and exclusive right to hire, promote, demote, dismiss, discipline, lay off, and separate Employees from City service;
- to promulgate rules and regulations governing the conduct of Employees and to require their observance;
- to make all appointments,
- to determine all job classifications, develop all job descriptions,
- to assign positions to classes and assign classes to pay ranges,
- to control the use of leave so as not to jeopardize the functions of the City;
- to establish and direct the locations and methods of work,
- to establish and direct job assignments and work schedules;
- to subcontract work;
- to close down, relocate, expand, reduce, alter, transfer or cease any job, department, operation or facility;
- to decide, determine and designate all job classes and job classifications it has to offer Employees, including the right to establish, reclassify and abolish positions; to determine job content, duties and responsibilities;
- to maintain order and efficiency;
- to determine the work day and work week;
- reduce or expand the work force;
- to control, direct and supervise all equipment and Employees; and
- to determine the nature, type, location and duration of services to be performed for the City.

This listing of management rights is not all-inclusive. The City reserves all rights granted to it by the Alaska Public Employment Relations Act unless expressly waived or modified by the terms of this Agreement. All of the functions, rights, powers and authority of the City not specifically abridged, delegated or modified by this Agreement are recognized by the Union as being retained by the City. The City's failure to exercise a management right does not preclude the City from exercising it at some time in the future. The City retains all rights and authority to operate and direct Employees of the City as exercised by the City prior to July 10, 1996, unless such right or authority has been modified by the terms of this Agreement.

Section 11.2 Contracting Work

A. It is the general policy of the City to continue to utilize its Employees to perform the work they are qualified to perform. However, the City reserves the right to contract out any work it deems necessary in the interest of efficiency, improved work product, economy or emergency.

B. Before contracting out work which will result in the loss of work for existing Employees, the City will offer to meet and confer with the Union with notice given at least fourteen (14) days before finalizing a contract with a third party. The City agrees to provide the Union with the names of all Employees who may be subject to layoff, including whether they may have continuing employment rights. Meet and confer topics may include the impact of a contracting out decision on existing Employees, and whether the work to be contracted out can be performed as efficiently and economically using existing Employees. This paragraph does not apply to contracting out in emergency situations.

C. Where contracting out has occurred as a result of an emergency, the City shall meet and confer with the Union within five (5) working days to discuss employment consequences for any affected Employees.

D. Nothing in this Section is to be construed as creating a mandatory obligation by the City to bargain with the Union over any decision to contract out work.

ARTICLE 12
PAY AND PAYROLL

Section 12.1 General Wage Schedule and Pay Rates

Employee Date of Hire		One Time Distribution of Regular PTO Hours
On or Before	June 30, 2021	260
July 1, 2021	June 30, 2022	150
July 1, 2022	June 30, 2023	0

See attached LOA

A. record and certify overtime approved for payment. Overtime may not be "scheduled" to allow an employee to receive one and one-half (1.5) times their regular rate prior to meeting the below thresh-holds. Holiday, PTO, stand-by or hours already compensated at the overtime rate do not count toward the overtime thresh-holds noted below.

B. Non-exempt Employees shall be paid at one and one-half (1.5) times their regular rate of pay for all hours actually worked in excess of forty (40) hours each work week. The number of hours worked in a single day/shift, even in excess of those regularly scheduled, contribute towards the weekly total of hours worked, but are not paid at overtime rates unless the employee has already worked forty hours (40) in the work week.

C. Fire Employees. Employees of the Fire Department shall be paid overtime after 106 hours worked in a 14-day work period- in accordance with Fair Labor Standards Act 7 (K) exemption. The 14-day work period runs concurrent with the City of Bethel established pay periods.

D. Police Department Employees. Overtime shall be paid after 80 hours worked in a 14-day work period to run concurrent with the City of Bethel established pay periods.

E. Any City employees participating in certified training paid for by the City may be ineligible for holiday and/or overtime pay while participating in training activities. Affected employees will be advised of this in writing by the Department Head when the Employee is selected for/enrolled in the training program.

Section 12.2 Starting Rate on Initial Employment

All newly hired Employee's shall begin at Step A within the stated range for their position unless a higher Step is approved, in advance of the offer, by the Human Resources Manager, the Department Manager and the City Manager using a City approved wage matrix. Before a higher step may even be considered the applicant must demonstrate experience and/or education beyond the minimum required for the position as specified in the position description.

Section 12.3 Rate of Pay on Promotion

A promoted Employee shall be paid at Step A in the new pay range or at that step in the new pay range which accurately reflects the Employee's qualifications for the new position, as measured using the approved wage matrix form. A promoted employee's pay rate will not decrease as a result of promotion.

Section 12.4 Rates of Pay for a Reclassification of a Position

In any case where a position is reclassified, the pay step of the Employee occupying the position shall be that step in the new range which will provide the Employee with initial compensation at least equal to the step held in the old range. Anniversary date remains unchanged and no additional probationary period shall be required beyond that required of the position that is reclassified if the essential functions are the same between the old

and new classification. In the event the reclassification results in a pay decrease, the Employee's rate of pay shall be frozen.

Section 12.5 Upward or Downward Range Change of a Job Class

In the case of a proposed increase or decrease in the pay range for a class of positions, the parties agree to meet and negotiate the appropriate range placements.

Section 12.6 Promotion Following Demotion in Lieu of Layoff A. If within one (1) year following a demotion in lieu of layoff, an Employee is reassigned back to a position in the former job classification the Employee was in at the time of Layoff, the Employee shall be placed at the same range and step the Employee was paid at prior to the demotion in lieu of layoff.

Section 12.7 Transfers

When an Employee is assigned to a new position in the same class for which the Employee is qualified, the Employee shall be transferred at the step the Employee was receiving, and no probationary period shall be served. The Employee's anniversary date shall remain the same as in the former position.

Section 12.8 Demotion

When an Employee is demoted, the Employee's pay step shall be that step which is determined by the Department Head and approved in advance by the City Manager.

Section 12.9 Completion of Probation

Upon satisfactory completion of the probationary period after initial appointment, the entrance salary of the Employee shall be advanced one step. An Employee will not receive a probationary increase if the Employee was hired at Step B or above initially.

Section 12.10 Annual Merit (Step) Increase

Effective July 1, 2020, employees who receive a performance evaluation of "very good/meets expectations to excellent" will receive an annual merit (step) increase. If the employee is assumed to be meeting performance expectations under the conditions of Section 7.1.E, the employee will be entitled to receive the merit (step) increase. The annual step (merit) increase shall become effective the first day of the first pay period following the employee's anniversary hire date.

Section 12.11 Acting Appointments

The Employee appointed to the acting assignment in a higher classification shall receive a minimum of a one-step increase in pay. The specific increase will be reflective of the level of responsibility being taken on as part of the acting appointment. The increase shall be effective the first day of the acting assignment.

Section 12.12 Field Training Officer

Police Officers assigned Field Training Officer (FTO) duties, shall receive a pay differential of five percent (5%) for each hour so worked as an FTO. Individuals lacking documentation of attendance at a formalized FTO training program are not eligible for FTO pay. Non-commissioned members of the Department are not eligible for FTO pay.

Other City employees, when assigned responsibility for training and certifying another employee's adherence to required credentials shall receive a pay differential of 2.5% for each hour engaged in such activity. With the exception of the Police Officers' FTO program, which follows state guidelines established by the Alaska Public Safety Commission, the City Manager must approve in writing, any specific training/certification program that will be considered under this paragraph prior to any employee becoming eligible for the differential.

Section 12.13 Overtime

A. All overtime work by a non-exempt Employee must have the prior written approval of the Department Head. The Department Head shall review the record and certify overtime approved for payment. Overtime may not be "scheduled" to allow an employee to receive one and one-half (1.5) times their regular rate prior to meeting the below thresh-holds. Holiday, PTO, stand-by or hours already compensated at the overtime rate do not count toward the overtime thresh-holds noted below.

B. Non-exempt Employees shall be paid at one and one-half (1.5) times their regular rate of pay for all hours actually worked in excess of forty (40) hours each work week. The number of hours worked in a single day/shift, even in excess of those regularly scheduled, contribute towards the weekly total of hours worked, but are not paid at overtime rates unless the employee has already worked forty hours (40) in the work week.

C. Fire Employees. Employees of the Fire Department shall be paid overtime after 106 hours worked in a 14-day work period- in accordance with Fair Labor Standards Act 7 (K) exemption. The 14-day work period runs concurrent with the City of Bethel established pay periods.

D. Police Department Employees. Overtime shall be paid after 80 hours worked in a 14-day work period to run concurrent with the City of Bethel established pay periods.

E. Any City employees participating in certified training paid for by the City may be ineligible for holiday and/or overtime pay while participating in training activities. Affected employees will be advised of this in writing by the Department Head when the Employee is selected for/enrolled in the training program.

Section 12.14 Call-Out Pay

Employees shall receive overtime pay if their normal shift has been completed and they are "called out" to perform additional work by their supervisor or if the Employee's supervisor requires the Employee to report before Employee's normal shift is scheduled to begin. This "call out pay" shall have a three (3) hour minimum.

Only a Department Director or designee may initiate a call-out. Call-outs are intended for unplanned, unexpected situations. Call-out pay is not authorized for pre-scheduled meetings or events and call-outs may not be "scheduled" to allow an employee to receive one and one-half (1.5) times the regular rate of pay prior to meeting the overtime thresholds. Pre-planned activities, meetings and events must be scheduled in accordance with temporary schedule requirements in Section 13.2.

Employees, not on paid "stand-by" status are expected to respond to call-out work as required, but may decline the call-out work. An Employee serving in a position that includes after-hours emergency response as an essential function may be disciplined if the Employee declines the call-out without cause.

Section 12.15 Stand-By Pay

In cases where it is found necessary to have Employees remain available for work in a stand-by status after regularly scheduled hours, on scheduled days off, or holidays, they shall receive $4.00 for each hour of stand-by. Employees receiving stand-by pay must answer any incoming calls and be able to respond within thirty (30) minutes of the call being placed. Only Department Heads are authorized to create a stand-by schedule.

Section 12.16 Shift Differential

A. All Employees (except Kelly Shift Employees of the Fire Department), regularly scheduled to work more than an eight (8) hour shift, will be assigned to either a day or night shift. Day shift is defined as beginning between the hours of 6:00 am and 8:00 am. Night shift begins at or after 7:00 pm. Employees scheduled to work the night shift will account for compensable hours on the calendar date actually worked, not the date on which the shift begins.

B. Employees regularly assigned to the night shift shall be paid an additional amount which equals three and a half (3.5%) percent above their regular rate for time worked during those hours. Shift differential shall be paid for those regular shift hours actually worked (not to include holidays, PTO, or scheduled hours not otherwise worked.)

Section 12.17 Water and Sewer Premium Pay for Working Winter Months

Employees who are employed as water and sewer Drivers or Utility Maintenance Workers shall receive a premium pay equal to a 5% increase for all hours worked between the second pay period in October and the second pay period in March of each year of this Agreement.

Section 12.18 Payroll and Pay Periods

A. Nothing in this Agreement shall prohibit retroactive pay approved by the City Council or required because of administrative oversight or error as determined by the City Manager. Personnel action implementing any change in status or pay shall be effective upon approval of the City Manager provided such changes are received by the Payroll Office at least ten (10) working days prior to the effective date.

B. The payroll period shall consist of the period from midnight Sunday to the following midnight Sunday. The standard workday shall be midnight to midnight.

C. Each employee is responsible for a true and accurate reporting of actual hours worked, for the actual calendar day the hours were worked.

D. "Compensatory time" and/or "flex time" is not authorized in lieu of paid overtime or regularly scheduled hours not actually worked. Similarly, holidays may not be worked and "banked"

E. Department Heads, or designee, shall be responsible for providing the information needed to correctly process the payroll.

ARTICLE 13
HOURS OF WORK

Section 13.1 Hours of Work and Schedules

A. Regular Hours of Work and Shifts. Regular hours of work and an Employee's schedule shall be designated by the Department Head.

B. Modified Schedule. Upon request and with approval of the Department Head, an Employee may work a schedule designated period (e.g. 7:00 a.m. to 6:00 p.m.) during which Employees may select an eight (8) or ten (10) hour work period, with the approval of their Department Head.

Department Heads may, with at least two (2) weeks advance written notice to affected Employees, revise the schedule from an eight (8) hour workday to a ten (10) hour workday or the reverse. Employees shall also have the right to request their schedule be changed from an eight (8) hour workday to a ten (10) hour workday or the reverse. Approval of such a request is at the discretion of the Department Head but shall be accommodated whenever it will not adversely affect the needs of the Department.

C. Kelly Shift. Kelly Shift is defined under this Agreement as a rotating twenty-four (24) hour, three (3) shift cycle used by the Fire Department in providing round the clock coverage. The shift change will be at 9:00 a.m. unless the parties mutually agree to either an earlier or later change time. Any change made shall not start earlier than 8:00 a.m. or later than 10:00 a.m. If the parties agree to a change in the time, the change must remain in effect for a minimum of six (6) months. Before a change is made, thirty (30) calendar days written notice will be given to the affected Employees. The provisions of this subsection will not apply to Employees undergoing basic training.

D. Employees of the Police Department work a twelve (12) hour shift or such other shift as may be designated by the Police Chief.

E. An Employee's work schedule shall normally provide two (2) consecutive days off, unless an emergency situation arises.

F. Nothing in the Section precludes Employees from requesting different work hours or a different shift from than that designated by the Employee's Department Head. With the approval of the Department Head, a change in schedule may be implemented on a departmental basis to accommodate doctor's appointments, therapy, or children's school functions. The City will endeavor to work with Employees and grant their requests based on seniority and when operational requirements allow.

Section 13.2 Temporary Schedules

Department Heads may implement temporary shifting of employees' working hours to meet routine needs. Changes of more than sixty (60) minutes may not be approved without a minimum of one (1) week's advance notice to the affected Employees. Nothing in this paragraph precludes temporary changes in Employee working hours in an emergency situation. If the essential functions of a position include emergency response during non-scheduled hours, refusal to work an alternate schedule or extra hours in an emergency situation without cause could result in discipline up to and including dismissal.

Section 13.3 Lunch/Break Period

Department Heads shall authorize either a one (1) hour or a half (1/2) hour unpaid lunch period to meet operational staffing requirements. Such periods will normally be taken at mid-shift. Employees who are not authorized a specific unpaid lunch period under this Section will be allowed to take lunch when work permits. If, at the City's direction, the Employee works through lunch the Employee shall be paid for such time.

A. Employees may work straight shifts with no lunch break if approved by the Department Head. Straight shifts will be considered a Modified Schedule and subjected to the terms of Section 13.1.B. A straight shift or "working through lunch" is not available on an ad-hoc basis to allow an Employee to "make up time" if he/she is unable to work the regularly scheduled shift for the day.

B. All Bargaining Unit Members are allowed one relief period not to exceed fifteen (15) minutes during the first half of the shift and one relief period not to exceed fifteen (15) minutes during the second half of the shift. Breaks shall not be scheduled to extend the meal break, unless by mutual agreement. The relief period shall be taken in a manner which doesn't interrupt the flow of work.

Section 13.4 Changes of Permanent Schedules

All changes of permanent working schedules shall provide those Employees affected at least twenty-one (21) calendar days' notice of any such change, except in unforeseen emergency situations or when the Employees waive the need for notice, or they will be paid at time and one-half (1.5) the Employee's regular rate of pay for hours worked during the notice period.

ARTICLE 14
HOLIDAYS

Section 14.1 Recognized Holidays with Pay

Except for Firefighters, the following days will be recognized as holidays with pay for all Employees in full and part time positions.

New Year's Day
Presidents Day (third Monday in February)
Memorial Day (last Monday in May)
Independence Day
Labor Day
Alaska Day
Veterans Day
Thanksgiving Day
Day after Thanksgiving Day
Chief Eddie Hoffman's Day (second Friday in December)
Christmas Day
Floating Holiday (as provided below in Section 14.7)

Section 14.2 Holiday Falling on a Regular Day Off

When a recognized holiday falls on a Saturday, the preceding Friday shall be recognized as the holiday. When a recognized holiday falls on a Sunday, the Monday following shall be recognized as the holiday.

When a full-time Employee's regularly scheduled time off falls on a recognized holiday, the Department Head shall allow, if scheduling permits, that Employee to take another day off during the pay period as the Employee's recognized holiday. In such a case, the Employee's timesheet will reflect the holiday on the alternate date, with all other compensable time recorded as per the Employee's normal schedule.

If the Employee is unable to take the time off the Employee shall be compensated with regular pay equivalent to the number of hours in an employee's regular shift in lieu of the holiday. The hours will be recorded on the Employee's timesheet on the date the City recognizes the holiday. This payment is in addition to, and does not impact pay (wages) for hours actually worked during the pay period, whether hours actually worked include a recognized holiday (Section 14.5) or regularly scheduled work days. This may result in holiday hours entered for a normal day off with no compensable time or holiday hours recorded in addition to actual hours worked on the date of the recognized holiday.

Section 14.3 Computation of Holiday Pay

A. Full-Time Employees. Full-time Employees shall receive their regular straight time rate of pay for a recognized holiday.

B. Part-Time Employees. Part-time Employees shall receive pay for recognized holidays based on the average number of hours worked by the Employee during the prior four (4) weeks.

C. The number of hours included in holiday pay is equal to the number of hours in an employee's regular shift.

D. Holiday during Paid Time Off. A recognized holiday occurring during an Employee's PTO leave shall not be counted as a day of PTO leave.

Section 14.4 Forfeiture of Holiday Pay

Employees shall forfeit their right to payment for any holiday if they are on leave without pay, (to include injury, military, or other non-compensable leave status,) or have an unexcused absence on the employee's last regularly-scheduled work day before such holiday or on the employee's next regularly-scheduled work day following such holiday.

Section 14.5 Pay for Employees Who Work on a Holiday

Employees who are required to work on a City-recognized holiday because of an emergency or performance of essential public services shall be entitled to one and one-half (1.5) times the Employee's regular rate of pay for those hours actually worked in addition to the holiday pay. Unworked holiday pay, paid time off, stand-by pay or hours already compensated at a rate of pay greater than regular rate of pay do not count towards overtime.

Section 14.6 Holidays for Kelly Shift Employees

A. Kelly Shift Employees shall be compensated in the following manner. An Employee shall be paid the following pay period for those holidays preceding. Holiday pay shall be equal to the Employee's Kelly Shift straight-time rate of compensation multiplied by the number of holiday hours prior. Each full day holiday is twenty-four (24) hours; each half day holiday is twelve (12) hours; birthday and personal days are twenty-four (24) hours.

B. In the event the City declares an additional holiday other than those listed above, firefighter Employees shall be eligible for such additional holidays as described in Paragraph A above.

Section 14.7 Floating Holiday

All vested Employees (Employees with more than one (1) year of continuous service) shall receive one (1) floating holiday at the start of the fiscal year to be taken at a time approved by the Employee's immediate supervisor.

All floating holidays must be taken in the fiscal year accrued or else they will be forfeited.

ARTICLE 15
PAID TIME OFF

Section 15.1 Paid Time Off ("PTO")

A. Personal leave shall be used for any and all purposes for which sick and/or annual leave has heretofore been used.

B. Requests for Time Off

1. Requests to take personal leave for other than illness or injury must be requested in writing and require the prior written approval of the supervisor before any leave is taken. Employees in a probationary status are not eligible to take personal leave (unless the request was approved prior to hire or requested due to illness or injury a described in subsection C. below).
2. Employee requests shall be given full consideration and, to the extent practicable, approved. However, the parties agree that the final decision with regard to approval or disapproval of any request shall be based on the City's determination of operational needs. The Supervisor shall respond to an employee's request for time off within fourteen (14) calendar days for leave requested thirty (30) days in advance. In the event of multiple requests for the same time-frame, the Department Head may consider the employee's seniority. In the event a written response has not been given in the 14 calendar days it will be assumed the leave is approved.
3. Personal leave may not be approved for employees following notice of intended resignation and employees may not without permission of the City Manager be kept on leave status to "run out" their PTO balance prior to termination.
4. Personal leave must be pre-approved, therefore, cannot be used in lieu of tardiness or for a same-day request, except as noted in subsection C. below.

C. Requests for time off due to illness and injury.

When an Employee needs to use personal leave for illness or injury, the Employee shall notify the supervisor not later than the start of the Employee's scheduled shift of their expected absence.

A supervisor may request a doctor's note at any time, but it is mandatory when a member takes three or more consecutive scheduled days of personal leave due to an illness or injury (not necessarily consecutive calendar days), that the member provide a physician's certificate stating the reason for the absence.

An employee's probationary period may be extended as a result of illness-related absences.

A same-day request for time off due to illness may be denied if the member was previously denied a request for personal leave for the same dates. An absence in this case will be treated as leave without pay unless a doctor's note is provided by the employee.

Any request for time off due to illness or injury may result in a review by Human Resources to determine the applicability of Workers' Compensation, disability insurance and/or medical leave.

After an absence due to illness or injury, the employee may be required to provide a release from their medical provider to return to the workplace and resume their job duties.

Section 15.2 Leave Accrual Rate <u>and Mandatory Usage</u>

A. All Employees shall accrue leave based on continuous service with the City except that Employees who are currently accruing more than the amount stated below shall have their accrual rates frozen for the duration of their employment with the City.

Years of Service	**Hours Per Pay Period**	**Hours Per Pay Period for Kelly Shift Employee**	**Mandatory Usage (Hours) for Employees Each Fiscal Year**	**Mandatory Usage (Hours) for Kelly Shift Employees Each Fiscal Year**
0-1	8	19	N/A	N/A
1-2	10	21	130	273 Hrs.
2-5	11	22	143	286
5-10	12	23	156	299
10-15	13	24.5	169	318.5
More than 15 Years	14	26	182	338

B. Starting June 30, 2020, any unused mandatory time off at the end of each fiscal year (June 30) will be deducted without pay from the accrued balance if the Employee has made no attempt to comply with the mandatory leave requirement by May 1 of each calendar year. The City will separately notify all employees in danger of losing balances in each of the 2 pay periods before the May 1 deadline. If the Employee has attempted to comply with this paragraph prior to 60 days before the end of the fiscal year, but leave was denied by the City in writing, any unused mandatory time off will be cashed out at 100% at the end of the fiscal year (June 30).

C. PTO does not accrue during periods of non-compensable leave, to include injury, illness, unexcused absences or some disciplinary situations. No PTO shall accrue for any pay period during which an Employee claims any amount of leave without pay.

Section 15.3 Leave Anniversary Date

Changes in the leave accrual rate take effect on the first day of the 18pay period immediately following the date on which the Employee completes the prescribed period of service.

Section 15.4 Maximum Accrual

There will be no cap to maximum accrual life of this contract and the no maximum cap will continue to the ratification of the next CBA.

Section 15.5 Payment of Accrued Leave upon Termination

Accrued PTO will be paid to vested Employees who voluntarily terminate based on the wage rate at the date of termination. An Employee is vested upon completion of one full year of continuous service.

Section 15.6 PTO Leave Cash-Out

Employees requesting a cash out must retain a leave bank of eighty (80) hours. The City Manager has authority to defer a request for up to thirty (30) days if there is a budget shortfall or cash flow problem or any other legitimate business need arises. The Employee shall be notified in writing of the reason for the deferral.

ARTICLE 16
OTHER TIME OFF

Section 16.1 Leave Donations

Requests for permission to donate PTO to a fellow Collective Bargaining Employee shall be approved only for a serious medical problem (one that meets the criteria for FMLA). An employee receiving donated leave for a medical condition must have applied and been approved for Family Medical leave. Management will consider donation requests for Employees who have applied for Family Medical Leave but have been denied due to insufficient time employed with the City. Each Collective Bargaining Employee may donate a maximum of forty (40) hours of PTO in a calendar year, with the prior approval of the City Manager. Donations of PTO shall be calculated based on the donating Employee's rate of pay and assigned based on the recipient Employee's rate of pay. Excess leave not used by the recipient that was donated from another employee's account may not be cashed by the recipient for any reason. Any remaining leave not used shall be returned back to the donating employee or employees proportionately to their donation.

Section 16.2 Military Leave

Employees shall be entitled to military leave in accordance with State law, including but not limited to AS 39.20.340, and Federal law, including but not limited to USERRA.

Section 16.3 Injury Leave

A. Employees injured on the job are entitled to the weekly compensation benefits provided by the Workers Compensation Act. Provided they have submitted a complete workers compensation report to Human Resources, employees shall receive their full salary for a period of three (3) consecutive normally scheduled work days from the date of injury. The employee will not be charged PTO for those days. Any workers' compensation payments received by the Employee for said period shall be assigned to the City. After three (3) consecutive normally scheduled work days, if the injured Employee remains unable to work, they will receive the allowed salary from the Workers Compensation program (provided they meet eligibility requirements and comply with all requests for additional information from the City's workers compensation provider). It is the Employee's responsibility to work with the City's workers compensation provider to secure any benefits for which the Employee is eligible. Medical payments and injury awards shall be the property of the Employee. All employer-paid benefits received by an Employee while on injury leave shall continue in force while the Employee is continuously on leave or until a determination is made as to whether an Employee will be able to return to his or her normal work schedule. To maintain benefits that include Employee-paid amounts, the Employee must continue to remit payment to the City during the period of injury leave or risk the loss of the benefit due to non-payment. The City is not responsible for subsidizing the Employee portion of any benefit cost. If an Employee returns to duty from injury leave, Employee must be absent for three (3) consecutive days to once again enter injury leave status.

B. The City shall require bi-monthly medical reports during the injury leave. In the event the physician permits the Employee to return to work in a limited status, the Employee shall be compensated as allowed by the Workers Compensation program.

C. The City's responsibilities under this Section shall terminate upon the occurrence of any of the following:

- As of the date on which the Employee is declared by a physician to be permanently disabled or on which a retirement plan commences to make disability or retirement payments to the Employee;
- As of the date on which the Employee returns to work with an unrestricted medical release or on which he or she first engaged in any occupation for wage or profit; or
- At the end of one year following the date of the original injury.

D. An Employee shall be eligible for injury leave only upon satisfaction of the following conditions:

- Employee makes a complete report of the injury to Human Resources through his or her Department Head; and
- Employee cooperates with the Human Resources Manager, or designee, to prepare and submit all forms and information related to the Employee that the Human Resources Manager, or designee, may request; and
- Employee cooperates fully with the City's workers compensation insurance carrier so long as the Employee's worker's compensation claim has not been contested; and
- Employee does not use PTO leave at any time.

E. In the event that an Employee is unable to return to work, the Employee may be eligible for benefits provided for in the City's long term disability program or the Workers Compensation Long Term Disability program. While participating in such program, the Employee shall not accrue sick and/or annual leave benefits. The Employee may, however, participate in the City's group insurance programs provided he or she meets the responsibilities under the COBRA Act and the City's insurance program.

Section 16.4 Court Leave

A. Employees called for jury duty shall be treated as being on approved leave without loss of longevity, leave or pay. Service in court when subpoenaed as a witness shall be treated the same as jury duty. Fees paid by the court, other than those for an Employee's appearance at any time outside the Employee's regularly scheduled shift, for travel, parking and subsistence allowances, shall be remitted to the City.

B. An Employee shall provide his or her Department Head with a copy of a notice to call for jury duty immediately upon receipt by the Employee. When excused or released from jury duty for the day, the Employee shall return to work immediately, allowing for delay for the period of time reasonably necessary to travel to and from home to change into work clothing.

Section 16.5 Leave Without Pay

A. An Employee may receive up to three (3) months leave without pay if the City Manager approves it after consultation with the affected Department Head. Such leave shall only be granted after an Employee has exhausted all paid time off. The granting of such leave is within the sole discretion of the City Manager. It shall not be granted if the Employee's absence will hamper provision of City services or operations.

B. An Employee shall request leave without pay provided for in this section in writing at least three (3) months before the Employee's leave would commence. The request should be made to the City Manager, with a copy to the Employee's Department Head. The time frame for requesting leave without pay under this section may be waived by the City Manager, in his or her sole discretion.

C. Upon expiration of the approved leave, the Employee shall be reinstated to the same position the Employee previously filled.

D. There shall be no PTO accrual during any pay period for which the Employee is claiming Leave without Pay under this Section.

E. Benefits will not continue during periods of approved Leave without Pay if the approved period exceeds the equivalent of one full pay period. This includes medical insurance and the utility benefit. Upon return from leave without pay, the Employee must regain eligibility for benefits based on individual program requirements.

Section 16.6 Family and/or Medical Leave of Absence

The City shall comply with the federal Family and Medical Leave Act and the State of Alaska Family Leave Act. FMLA and AFLA, when both are applicable, run concurrently, and paid leave, when available, is charged during periods of approved family leave until exhausted. An employee on leave under FMLA shall suffer no loss of time in City service nor Employee benefits.

During family leave, when the Employee is receiving no pay from the City, the Employee is still responsible for remitting the Employee portion of any benefit-related charges to maintain the benefit.

Section 16.7 Parental Leave

Parental leave is in excess of Family and Medical Leave Act entitlement and can extend absences for an additional six (6) weeks if substantiated by a physician's written recommendation, for the purpose of caring for a newborn or newly adopted child. Parental leave must be requested prior to the exhaustion of Family and Medical Leave. Employees must use available leave prior to using LWOP. Employees on parental leave are not eligible for holiday pay and do not accrue personal leave during such absences for any time leave without pay is used. An Employee on parental leave shall remain eligible for Employee benefits, provided any Employee premiums are paid timely. The Employee shall within the first thirty (30) days of parental leave, declare the approximate date of his/her intent to return to work.

An Employee absent from work under this section shall have no job protections as afforded under FMLA.

Section 16.8 Emergency Leave

The City Manager may approve, upon the recommendation of the Department Head, paid emergency leave not to exceed one calendar week a fiscal year when critical illness or death has occurred in the Employee's immediate family. Employees must use all available accrued leave prior to being granted Emergency Leave.

Section 16.9 Funeral Leave

Each full-time Employee shall be eligible for three (3) consecutive working days of leave for each funeral of a member of the Employee's immediate family. Such leave shall not be deducted from the Employee's PTO account.

Section 16.10 Definition of "Immediate Family
Immediate family includes the Employee's spouse, domestic partner, children (including stepchildren and adoptive), parent, stepparent, sibling, step sibling, grandparent, aunt or uncle or a parent. stepparent, sibling or stepsibling of the employee's spouse.

ARTICLE 17
WORK RULES

Section 17.1 Work Rules

The City shall have the right to establish and notify Employees of workplace policies, procedures, and/or rules regarding any matter, and to require Employees to abide by such policies, procedures, and/or rules so long as such policies, procedures and/or rules are not inconsistent with any express provision of this Agreement. An arbitrator shall have no authority to interpret, apply, add to, detract from, alter, amend, or modify such policies, procedures, and/or rules.

Section 17.2 Protection of Rights

An Employee shall not be required, in the performance of his or her duties, to violate any federal, state or local law. In performing his or her duties, an Employee shall comply with all applicable federal, state and local laws. Each Employee is required to act with due care and regard for Employee's own safety and that of fellow employees and to respect the person and property of other employees and persons. The City agrees that it will not deduct the cost of lost, missing, stolen or damaged property belonging to the City from an Employee's pay, provided the loss or damage was not willfully or negligently caused by or through the actions of the Employee.

Non-Discrimination

Employees shall not be discriminated against with respect to compensation, terms, or conditions of employment because of race, national origin, color, age, creed, religion, sex, sexual orientation, gender identity, political affiliation, marital status, ancestry, disability or status as a disabled veteran.

The Employer and Union agree to comply with all State, Federal and local laws, rules or regulations prohibiting discrimination against any person with regard to all aspects of employment or membership.

No Bargaining Unit Member shall be discriminated against for upholding lawful union activities. Employees, who serve on a COBEA committee or committees, serve as Employee

Representative or as an officer of COBEA's shall not lose his/her position or be discriminated against for these reasons.

Section 17.3 Employee Indemnification

The City shall indemnify Employees as required by law.

Section 17.4 Employee Identification Badges

All Employees may be issued and may wear visibly or be able to produce an ID if asked at all times during working hours Employee identification badges which may include the Employee's name, Position, Department, and a photo. The badges may be provided to the Employees at the expense of the City, except as provided below, and may be issued by the City's Finance Department. Damaged or destroyed badges in course of employee's duty shall be replaced at no cost to Employees. Lost or damaged badges as a result of employee neglect will be replaced at the cost of $10.00 to the Employee for the first one and $20.00 for each subsequent replacement card.

Section 17.5 No Polygraph or Lie Detector

The City agrees that it will not require, request, suggest, or cause any Employee, or applicants for employment, to submit to examination by a polygraph or other kind of lie detector as defined by 29 U.S.C. 2001. No examination by polygraph or other lie detector shall be used in any personnel decisions including discipline, discharge, or promotion. This paragraph is not intended to prohibit legitimate polygraph use in criminal proceeding or for law enforcement pre-employment screening processes.

Section 17.6 Outside Employment

A. No Employee shall be employed by or engage in work for an employer other than the City, including but not limited to self-employment, during the Employee's work hours.

B. Prior to accepting or beginning employment outside of the Employee's work with the City, the Employee shall notify their immediate supervisor, in writing. The Department Head shall notify the Human Resources manager.

C. While the City of Bethel does not prohibit outside employment, the City does prohibit the outside employment from interfering in any way with the Employee's employment with the City.

D. An Employee shall notify the City Manager in writing of the Employee's intent to do business with the City at the time of the Employee's application or proposal to the City. The City Manager may recommend for or against the application, but in no case shall the City Manager authorize an Employee to do business with the City if doing so would constitute a conflict of interest.

Section 17.7 Unlawful Acts Prohibited

A. No Employee shall willfully, negligently or corruptly make any false statement, certificate, mark, rating or report in regard to any test, certification, or appointment held or made, or in any manner commit or attempt to commit any fraud with respect to reports, paperwork, or other duties that are required of the Employee under this Agreement, City rules, policies or procedures, or federal, state, or local laws.

B. No person seeking appointment to, or promotion in, the city service shall either directly or indirectly give, promise, render or pay any money, service or other valuable thing to any person for, or on account of, or in connection with his or her test, appointment, proposed appointment, promotion or proposed promotion.

C. No Employee of the City, examiner or other person shall defeat, deceive or obstruct any person in his or her right to examinations, eligibility certification or appointment under these rules, or furnish to any person any special or secret information for the purpose of affecting the rights or prospects of any person with respect to employment in the city service.

D. Discrimination against any person in recruitment, examination, appointment, training, promotion, retention, discipline or any other aspects of personnel administration because of political or religious opinions or affiliations or because of race, color, creed, sex, sexual orientation, gender identification, religion, national origin or ancestry, age and disability except where physical requirements constitute a bona fide occupational qualification necessary to proper and efficient administration, is prohibited.

Section 17.8 Gifts and Gratuities

It is the responsibility of each city Employee to remain free from indebtedness or favors which could tend to create a conflict of interest on the part of such Employee. If an Employee is tendered or offered a gift or gratuity under circumstances which could reasonably be construed to create the appearance of a conflict of interest, the Employee shall immediately report such offer to the Employee's supervisor who shall in turn inform the Department Head and the City Manager. Any Employee who knowingly accepts any gift or gratuity without the prior approval of the City Manager in violation of this section may be subject to discipline.

Section 17.9 Employment of Relatives

A. No person may be employed in any position who is an immediate family member of the City Manager or Human Resources Manager. No person may serve in a supervisory capacity over a member of the employee's immediate family. No member may be hired as a management employee (as defined by BMC 3.12.070) who is an immediate family member of a member of the city council. No person may be hired, transferred, or otherwise put into a position to be a direct supervisor or direct report of an immediate family member.

B. If two employees marry or otherwise become related (as defined by immediate family member) neither of the employees will be allowed to hold supervisory authority over the other one.

C. The City Manager may, at any time, correct appointments and continued employment prohibited in this section by transfer, layoff, demotion or termination of employment. In doing so, the city manager shall take such corrective action which has the least adverse impact on the employees necessary to cure the prohibited appointment or continued employment, provided such corrective action shall always be in the best interests of the City.

17.10 Political Activity

An Employee, who is elected as a member of the Bethel City Council or to a state or national elected political office, shall immediately resign from City employment. In this section, "elected" means the status of a candidate upon certification of a local election or at the time the candidate is sworn into a state or national office following an election.

An employee who is a political candidate for any elected office shall not conduct political activities during work time or on City owned property. Use of City equipment to conduct any political or personal activities is strictly prohibited.

Section 17.11 Grant Programs

When an Employee's appointment to a job class is made pursuant to a grant program and the appointment and job class are covered by this Agreement, the provisions of this Agreement shall apply unless the provisions of the grant, or the law that applies to the grant, conflict. If a conflict exists, the grant or law shall apply.

Section 17.12 Relationship Between Agreement and Title III of Bethel Municipal Code

With respect to positions included in the bargaining unit, if there is a conflict between the provisions of this Agreement and Title III of the Bethel Municipal Code, entitled "City of Bethel Personnel Rules and Regulations," the provisions of this Agreement apply. In the event the Agreement is silent on a provision, then the provision of Title III shall apply.

ARTICLE 18
SAFETY

Section 18.1 Safety Rules

A. Safety rules, policies and procedures of the City, which the City may modify from time to time, are incorporated by reference and made part of this Agreement. All Employees must at all times comply with such safety rules, policies and procedures. Any Employee who is injured on the job must make an immediate report to the Employee's supervisor, no matter how slight the injury. Failure of an Employee to follow safety rules, including the immediate reporting of injuries, may result in discipline up to and including dismissal.

B. The City and Union are mutually committed to the reasonable efforts to maintain safe and healthful working conditions for all Employees. It shall not be a violation of this Agreement or grounds for discipline or dismissal if an Employee, in good faith, refuses to work in/on what the Employee reasonably believes to be unsafe conditions for his or her job which would subject the Employee to serious injury or death. Whenever possible, an Employee must first seek from the City a correction of the dangerous condition. Employees shall not knowingly continue to work in what they know to be a dangerous condition.

C. An Employee who notices an unsafe work condition is mandated to report the unsafe condition to their immediate supervisor. The immediate supervisor shall proceed to copy the City's designated OSHA Safety Officer or Human Resources Manager.

Section 18.2 Drug Testing

The City and Union agree that any drug and/or alcohol testing policy or procedure adopted by the City Council or required by law shall be applicable to the Employees covered by this Agreement. Failure of an Employee to comply with such policy or procedure shall be grounds for discipline up to and including dismissal.

Section 18.3 Safety Devices and Uniforms

The City shall provide all devices, apparel or equipment necessary for an Employee's safety in accordance with applicable laws. Additionally, the City shall provide special tools, equipment, clothing and uniforms it deems necessary to accomplish work assignments. All items provided to Employees in accordance with this section are property of the City, may be used only for official work purposed, when practicable, shall remain at the City at all times that the property is not in use by the Employee and shall be returned in good working order upon separation from City service.

Section 18.4 Employee Health

Employees in positions exposed to unique hazards or which exhibit a proven risk for the development of certain illnesses will be provided with medically-recommended immunizations or preventative screenings.

ARTICLE 19

BENEFITS

Section 19.1 Health Insurance

A. The City will provide full-time Employees and their qualified dependents group medical, dental, vision, life, short-term and long-term disability insurance benefits. Full-time Employees are those Employees who are normally scheduled to work thirty (30) or more hours a week. Employees are solely responsible for any personal tax liability incurred for said benefits. (This does not include any tax levied on the city by the ACA.)

Seasonal and part-time Employees shall not be eligible for health insurance benefits as detailed in this section.

B. The City shall pay the-annual cost of the health plan with the following exceptions:

Effective July 2020, for the life of the agreement, Employee will pay up to $30 per month per covered individual ($90 Max.)

C. Employee health care charges as defined in paragraph C above will be deducted pre-tax from the employee's payroll each month.

Section 19.2 Utility Benefit

A. Full-time employees shall receive water, sewer, and garbage services from the City for a fee $132.62 per month. Employees who reside in multi-family dwellings with a shared water tank shall not be eligible for this benefit, including those employees with rental units served by their primary water tank. When the Employee no longer works for the City, the Employee shall not receive the benefits provided for in this Section.

B. Discounted water and sewer services shall be provided on the established delivery schedule, up to a maximum of two a week. The maximum amount of water that shall be provided is 2000 gallons per week. Charges for service that exceed the established limits in this paragraph will be the sole responsibility of the employee.

C. All Employees must complete an application to receive the utility benefits which includes the proper approvals to receive utility benefits. Charges for utility services will be deducted from the employee's payroll each month, to include the discounted services and any additional services requested by the employee.

D. Any Employee who fails to notify the Utility Service Department to disconnect services within one week after they change residences may be denied the utility benefit in the future.

E. Employees are not required to pay the established deposit for utility services but will be taxed on the benefit (the difference between the discounted employee rate and the City-established residential rate for the same service).

Section 19.3 Deferred Compensation

The City shall continue the deferred compensation program to be funded entirely by Employee contributions.

Section 19.4 Retirement

All eligible Employees shall be enrolled in the Alaska Public Employees Retirement System (PERS) upon hire in accordance with the City's PERS contract with the State of Alaska. Employees hired into positions that are not included in the City's PERS contract will not be eligible for this benefit.

Section 19.5 Training/Professional Development

The City and Union agree that education and training may enhance and employee's job performance and prepare the employee for career advancement within the City. To that end, the City and Union encourage employees to take advantage of City-sponsored training and /or professional development programs and the tuition reimbursement program (Article 21).

In any fiscal year during the term of this Collective Bargaining Agreement, employees covered herein shall be encouraged to take one (1) training or professional development course for which it has been determined that the course will either enhance the employee's job performance or prepare the employee for career advancement within the City, with the course to be scheduled at the Department's convenience during work hours, either on or off-site. The cost of an off-site training course shall depend on whether the funds for it are allocated in the budget.

Section 19.6 Other

City-issued cellular phones, loaner computers, access to specialized housing, use of a city-owned vehicle either during duty hours or in a take-home role, government travel rates, vendor discounts, or other similar items not specifically identified in this agreement are not to be construed as employee benefits. These items are governed by City-adopted policies and may be changed at any time regardless of past practices.

ARTICLE 20

STRIKE/LOCKOUT/WORK STOPPAGE/ PICKET LINE

Section 20.1 Strike/Lockout

The parties agree that there shall be no strikes, work stoppages, or lockouts during the life of this Agreement.

Section 20.2 Picket Lines

The parties agree that it shall be a violation of this Agreement and it shall be cause for disciplinary action in the event an Employee refuses to go through or work behind any picket line. The City specifically retains all of its rights under AS 23.40.200.

ARTICLE 21
TUITION ASSISTANCE

Section 21.1 Tuition Assistance

A. If an Employee wants to seek tuition assistance, the Employee shall submit a written request to the Department Head, or designee, for recommendation, subject to approval by the City Manager. A decision to grant tuition assistance is at the sole discretion of the City

Manager and is subject to available funds. The Employee's written request must include at a minimum a course syllabus, cost estimate for the class as well as an explanation demonstrating the benefits of the class to the Employee and for the City. The request must identify the vocational school, accredited college or university.

B. If approved, tuition assistance will only be paid if the Employee achieves a passing grade for a pass/fail system, or a "C" grade or better for classes on a letter grading system, or other appropriate proficiency levels applicable to the course(s) taken. An Employee must submit a written copy of the final grade to the City Manager, or designee, in order to be reimbursed.

ARTICLE 22
GENERAL PROVISIONS

Section 22.1 Duration

This Agreement shall become effective July 1, 2020, and shall continue in full force and effect through midnight, June 30, 2023. Thereafter, it shall automatically renew itself and continue in full force and effect from year to year unless written notice of election to terminate or modify any provision of this Agreement is given by one party not later than January 1st of any succeeding year.

Section 22.2 Separability

A. Violations. If any term or provision of this Agreement is, at any time during the life of this Agreement, adjudged by a court or administrative body of competent jurisdiction to be in conflict with any law, such term or provision shall become invalid and unenforceable, but such invalidity or unenforceability shall not impair or affect any other term or provision of this Agreement.

B. Replacement. If a determination or decision is made pursuant to Section A of this article that part of this Agreement is found to be in violation of law, the parties to this Agreement shall convene for the purpose of negotiating a satisfactory substitute for the invalidated article, section or portion thereof.

C. Printing of the Agreement. The parties agree that a Union representative and a person appointed by the Employer will meet and mutually agree on the format, size, and specifications of the Agreement to be printed. The Union shall print or be responsible for the printing of the Agreement. The parties will designate the number of copies of the Agreement each desire and each party will be responsible for the cost involved in printing that number of copies.

Section 22.3 Waiver of Bargaining Rights and Amendments to Agreement

During the negotiations resulting in this Agreement, the City and the Union each had the unlimited right and opportunity to make demands and proposals with respect to any subject matter as to which the Alaska Public Employment Relations Act imposes an obligation to this agreement. The negotiated concession in lieu of a wage increase will be a lump sum deposit into a designated account and usable as defined below:

Employee Date of Hire	One-time Distribution of Regular PTO Hours
On or before June 30, 2021	260
On or after July 1, 2021, through June 30, 2022	150
On or after July 1, 2022, through June 30, 2023	0

This distribution will be maintained in a separate account and may be used by one of the following options:

1. The entire amount (100%) may be cashed out at the employees' current rate of pay. Employees may choose one lump sum or up to four (4) individual increments.
2. The Employee may choose to have twenty percent (20%) deposited into their regular paid time off (PTO) account and cash out the remaining amount (80%) at the employees' current rate of pay in four (4) individual increments.

This Agreement will remain in effect until June 30, 2023, all transactions in the designated lump sum account must be completed before the termination of this Agreement.

This agreement is entered into solely to address the specific circumstance of this particular situation. It does not establish any practice or precedent between the parties. This agreement shall not be referred to in any other dispute, grievance, arbitration, hearing, or any forum, except as may be necessary for execution of its terms.

For the City of Bethel	For the City of Bethel Employees Association, Local 6055 APEA/AFT
Peter Williams	Corbin Ford, Union President - Local 6055
City Manager	
City of Bethel	Thomas Haviland, Union Rep/Negotiator - Local 6055
	Thomas Haviland
10/26/2022	APEA STAFF JASON Roach

DOWL

October 18, 2022

Mr. Peter Williams
City of Bethel
P.O. Box 1388
Bethel, Alaska 99559

Subject: **DOWL Term Contract**
Fee Proposal for Planning and Engineering Services
Task Order #55 – QFC#2 Lift Station Improvements- *Revision 1*

Dear Mr. Williams:

DOWL is pleased to present a scope of work and fee proposal for the following task order:

Task Order #55 – QFC#2 Lift Station Improvements

Our team completed a site visit of the existing QFC#2 Lift Station (QFC#2) in August 2022 while conducting substantial completion inspections for other City of Bethel (City) lift station projects. QFC#2 is one of the few lift stations that was not included in the previous lift station controls upgrade work. We understand the existing pumps at QFC#2 are dual speed Wemco-Hidrostal pumps. Similar to Main Lift Station, we understand the City would like to update these older pumps to the new FLYGT pumps and install SCADA monitoring. In addition, it was noted during our inspection that the exhaust fan is not functioning properly on the wet well side of QFC#2. This task order includes design and bidding services for pump replacements, SCADA upgrades, and repairs at QFC#2.

SCOPE OF SERVICES

We propose the following task structure to complete the QFC#2 Lift Station Improvements project.

Task 1 – Design Services and Site Visits

The first step in the design process will include a site visit to conduct drawdown tests to verify the flowrates and capacity of the existing pumps. A drawdown memorandum will be prepared to summarize test results and specify the size and model of the new FLYGT pumps. To install the new pumps, the existing lift station will have to be bypassed. As all of the piped sewer services upstream of QFC#2 go to the FAA lift station, the City can shut down the force main between FAA and QFC#2. Temporary pumping operations for the FAA lift station will need to be implemented during construction. Sewage pumped from FAA will be hauled to the sewage lagoon. QFC#2 typically serves as an evacuation station for sewer pumper trucks serving homes in this area. Evacuation of these trucks will also be diverted to the sewage lagoon during construction. An isolation valve on the outgoing line from QFC#2 will have to be installed to prevent backflow to the wet well while work is being conducted. Once sewage is stopped from entering QFC#2, the wet well can be cleaned and repaired. The new pump installation will include concrete modifications to the wet well, new pump foot, new pump swing check and plug valves, and piping to the header. The QFC#2 wet well is designed the same as Main Lift Station, so the wet well modifications will be very similar.

Our design team will include EDC, Inc. for mechanical and electrical engineering support. EDC will design a new PLC-based control panel for the new submersible pumps to include SCADA system connectivity via radio to City Subdivision Water Treatment Plant. Site specific modifications may be needed to maintain separation between the electrical and wet well rooms to meet current code requirements. EDC will include one site visit during the design process and make assessments for the wet well room heating and ventilation upgrades based on the classification requirements. Our team will develop design and construction drawings that will include specifications.

Design drawings will include:

- Cover Sheet – G-01
- Civil Legend, Abbreviations and Notes – G-02
- Civil Site Plan – C-01
- Isolation Valve – C-02
- Wet Well Modifications – C-03
- New Pump Installation – C-04 and C-05
- Electrical Legend, Schedules, and Abbreviations – E-01
- Electrical Site Plan – E-02
- Electrical Demolition Floor Plan – E-03
- Electrical new Work Floor Plan – E-04
- Power One-line Diagram and Panel Schedules – E05
- Electrical Details – E-06
- Control Panel Layout and Functional Narrative – E-07
- Control Panel PLC Rack Layout – E-08
- Control Panel Discrete Inputs/Outputs – E-09
- Control Panel Analog Inputs/Outputs – E-10
- Motor Starter Control Panel Schematic – E-11
- Control System Detail -E-12
- Mechanical Legend, Schedule, and Abbreviations – M-01
- Mechanical Ventilation Floor Plan – M-02
- Mechanical Details – M-03

Deliverables:

- Drawdown Test Memorandum
- 65% Design Documents
- 100% Construction Documents

Task 2 – Bidding Assistance

We will develop construction contract documents using EJCDC standard contracts and forms. We will work with the City to facilitate a competitive bid process. We will distribute documents to plan-holders lists and agencies, communicate with interested parties on addenda, and review bids for conformance making a recommendation to the City for award.

Deliverables:

- Fully compiled bid documents
- Addenda
- Responses to bidder questions
- Recommendation for award

ASSUMPTIONS

- City will supply record drawings for QFC #2.
- One 1-day site visit will be required. Travel delays will be charged on a Time and Materials (T&M) basis.
- No bypass pumping design will be required.
- Specifications will be in CSI format.
- Division 00 will be EJCDC construction forms.
- FLYGT pumps have been requested by the City. Other pumps will not be evaluated.
- City will set-up and maintain the sewage bypass at FAA.
- The bid process will not include a pre-bid walk-through. Contractors will have the option to visit the site, but a walk-through will not be hosted.
- Construction Administration Services are not included.
- Design services for a potable or wall mounted wet well mixer are not included.
- Utility service line extensions are not included. The utility will be expected to provide required services to the meter at the building if required.

SCHEDULE

We understand that City would like to move forward on this project immediately once funding is secured. We propose the following timeline to complete design and bidding activities.

Drawdown Test Memorandum...............Two weeks from NTP
65% Design Documents..........................Seven weeks from NTP
100% Construction Documents ....Two weeks after receipt of comments on 65% Design Document
Fully Compiled Bid Documents.............Two weeks after acceptance of 100% construction Documents
Bidding Assistance.................................Four to Six months from NTP

FEE PROPOSAL

We propose to complete the above-described services for a fee of $107,855. The fee would be distributed amongst a mix of Lump Sum and T&M tasks as shown in the following table.

Table 1: Proposed Fee

Task	Proposed Fee
Phase 1- Design Services and Site Visit (Lump Sum)	$92,643
Phase 2- Bidding Assistance (T&M)	$15,212
Total	**$107,855**

One monthly statement will be provided showing total fees invoiced for each of these tasks. Payment will be expected within 30 days.

Services performed by DOWL under this agreement will be conducted in a manner consistent with that level of care and skill ordinarily exercised by members of the profession currently practicing in the same locality under similar conditions. No other representation, express or implied, and no warranty or guarantee is included or intended in this agreement, or in any report, opinion, document or otherwise.

We trust this provided adequate information for evaluating our proposal. We look forward to working with you on this project and will be happy to answer any additional questions you may have.

Sincerely,

Chase A. Nelson, P.E.
LLC Member/Project Manager

Using the City of Bethel-DOWL Engineering Services Term Contract Standard Conditions, DOWL is authorized to begin work on Task Order #55 – QFC#2 Lift Station Replacement.

City of Bethel Authorized Representative | Date

Attachment: Detailed Estimate

DOWL
ESTIMATE FOR PROFESSIONAL SERVICES

PROJECT: TO#55 - QFC#2 Lift Station Improvements

CLIENT: City of Bethel

WO#	50270.55
DATE:	17-Oct-22
PREPARED BY:	KPE/JRS
REVIEWED BY:	CAN

PROJECT SUMMARY		
Phase 1- Design Services & Site Visits	TOTAL =	$92,643.00
Phase 2- Bidding Assistance	TOTAL =	$15,212.00
TOTAL ESTIMATED FEES FOR PROFESSIONAL SERVICES	**TOTAL =**	**$107,855.00**

Labor Category	Project Manager	Project Engineer	Project Engineer	Document Production		Expenses	Sub-consultants	TOTALS
	Nelson	Eller	Schmetzer	Stevens				
Hourly Rate	$215.00	$175.00	$180.00	$135.00		10% Markup	6% Markup	
Phase 1- Design Services & Site Visits								
Project Management	12		8					20
Coordination		30						30
Record Drawing Review		8						8
Meetings/CAD background files	2	15						17
Site Visit		12				$902	$2,915.00	12
Drawdown test memorandum	1	16						17
65% Design Documents	6	70					$30,793.00	76
Specifications	4	16						20
100% Construction Documents	4	30					$13,303.00	34
Quality Control	12							12
Subtotal - Hours	41	197	8	0	0			246
Subtotal - Costs	$8,815.00	$34,475.00	$1,440.00	$0.00	$0.00	$902.00	$47,011.00	$92,643.00
Phase 2- Bidding Assistance								
Project Management	4		4					8
Fully Compiled Bid Documents	4	12		4				20
Addenda	2	8					$3,392	10
Responses to Bidders	2	8						10
Recommendation to Award	2	8						10
Newspaper Ads		4				$550.00		4
Subtotal - Hours	14	40	4	4	0			62
Subtotal - Costs	$3,010.00	$7,000.00	$720.00	$540.00	$0.00	$550.00	$3,392.00	$15,212.00
TOTAL - Hours	**55**	**237**	**12**	**4**	**0**			
TOTAL - Costs	**$11,825.00**	**$41,475.00**	**$2,160.00**	**$540.00**	**$0.00**	**$1,452.00**	**$50,403.00**	**$107,855.00**

ENGINEERING DESIGN & CONSULTING

EDC, INC.

An Alaskan Owned Professional Corporation

213 W. Fireweed Lane
Anchorage, AK 99503

September 26, 2022

Chase Nelson, P.E.
DOWL
4041 B Street
Anchorage, Alaska 99503

Subject: City of Bethel QFC-2 Lift Station Upgrade– Electrical/Controls and Mechanical Design Fee Proposal

Dear Chase:

This proposal is for the following:

Scope of Work:
The scope of work includes providing electrical and mechanical engineering design based on the need to improve pumping capacity, reliability, and SCADA connectivity to the station. The project is located in Bethel, Alaska and includes the following:

- Design new PLC- based control panel for control of three (3) new submersible lift pumps. Panel will have the following features:
  - SCADA system connectivity via radio to the 'head-end' system at City Sub. WTP
  - Triplex pump control and auto pump alternation
  - Over-temp and seal leakage monitoring relays
  - Level transducer and floats will be used for wet well monitoring and control
  - Door Security and smoke detection integration
  - Glycol circulation pump (CP-3A, 3B) controls
- Design of motor starter panel for new submersible lift pumps and glycol circulation pumps.
- Site specific modifications may be required at the existing lift station. The areas surrounding the wet wells are hazardous locations (Class 1, Division 2) and modifications may be required to maintain separation between the electrical room and wet well room to meet current Code requirements.
- LEL gas detection in the wet well room for control of ventilation and occupancy.
- Wet well room heating and ventilation upgrades per room classification requirements.
- Electrical room ventilation upgrades to pressurize space

It is anticipated that the following drawings will be provided for the electrical design:

E1 – Electrical Legend, Schedules, and Abbreviations
E2 – Electrical Site Plan
E3 – Electrical Demolition Floor Plan – Wet Well and Dry-side Rooms
E4 – Electrical New Work Floor Plan – Wet Well and Dry-side Rooms
E5 – Power One-line Diagram and Panel Schedules
E6 – Electrical Details
E7 – Control Panel Layout and Functional Narrative
E8 – Control Panel PLC Rack Layout
E9 – Control Panel Discrete Inputs/Outputs

PHONE (907) 276-7933
FAX (907) 276-4763

E10 – Control Panel Analog Inputs/Outputs
E11- Motor Starter Control Panel Schematic
E12 – Control System Details

It is anticipated that the following drawings will be provided for the mechanical design:

M1 – Mechanical Legend, Schedules, and Abbreviations
M2 – Mechanical Ventilation Floor Plan – Demolition and New Work plan
M3 – Mechanical Details

Assumptions:

- One (1) pre-design and site visit will be required.
- ANC to Bethel airfare included. Site visits assume 1-day duration.
- DOWL will specify or design any required modifications to the building structures, pump equipment or wet wells, etc.
- DOWL will provide EDC with drawings for a site and building background plans in AutoCAD format.
- All review meetings will be held in Anchorage or via teleconference.
- Specifications will be in CSI format.

Exclusions:

- Utility service line extension. Utility will be expected to provide required service to meter at the building if required.
- Structural/architectural and mechanical modifications to accommodate changes to buildings.
- Construction Administration (CA) services.

Deliverables:

The following will be provided:

- 65% and IFC design submittals.
- Design drawings in PDF format.
- Electronic copies of design specifications will be in MS Word or PDF format.

Design Fee Schedule

The fee for the above scope of work is as follows:

Tasks	Electrical	Mechanical
Design Site Visits (1 total)	-	$2,750
65% Design	$22,750	$6,300
Final Design	$10,250	$2,300
Bidding Assistance	$2,250	$ 950
Subtotal	**$35,250**	**$12,300**

Total Fee **$47,550**

If you have any questions, or wish to discuss my understanding of the Scope, please do not hesitate to give me a call.

Sincerely,

John A. Pepe, PE
EDC, Inc.

Introduced by:	Council Member Hessler
Introduction Date:	November 8, 2022
Public Hearing Date:	December 13, 2022
Action:	
Vote:	

CITY OF BETHEL, ALASKA

Ordinance #22-38

AN ORDINANCE BY THE BETHEL CITY COUNCIL AMENDING BETHEL MUNICIPAL CODE CHAPTER 4.20, PURCHASING

WHEREAS, Bethel Municipal Code (BMC) 4.20.190 requires the city to maintain a public record of the names of businesses submitting the three quotes required for purchases of general equipment, materials, and supplies between five thousand ($5,000) and ten thousand ($10,000) dollars;

WHEREAS, BMC 4.20.240 requires competitive bidding for professional services at any dollar amount, be it as low as $1.00;

WHEREAS, prices have gone up substantially for most materials and services;

WHEREAS, the city is a large enough entity that these dollar thresholds are administratively impractical;

NOW THEREFORE BE IT ORDAINED by the City Council of Bethel, Alaska:

SECTION 1. Classification. This is a codified Ordinance of general and permanent nature and shall become part of the Bethel Municipal Code.

SECTION 2. Amendment. Bethel Municipal Code Chapters 4.20.190, General equipment, materials and supplies; and 4.20.240, Professional Services; are amended as follows. New language is underlined, and old language is stricken.

Chapter 4.20

PURCHASING

Article VI. Specific Procurements

4.20.020 Purchasing agent.

A. The finance director or their designee shall serve as the purchasing agent.

B. The purchasing agent shall have the following authority and responsibilities:

1. To procure or supervise the procurements of all supplies, services and construction required by the city;

2. To administer or supervise the sale, trade or other disposal of surplus supplies belonging to the city;

3. To join with other units of government in cooperative purchasing ventures where the best interest of the city would be served thereby;

4. To maintain all records pertaining to the procurement of supplies, services and construction, and the disposal of supplies, by the city in accordance with the city's most recent retention schedule or the retention schedule for the funding source, whichever is later;

5. To prescribe the time, manner, authentication and form of making requisitions for supplies and services; and

6. Any other authorities and responsibilities which this chapter assigns to the purchasing agent.

7. The city manager may delegate authority, in writing, to a department head, to purchase certain supplies, services, or construction if such delegation is deemed necessary for the effective procurement of those items, provided such obligation does not exceed five thousand dollars ($5,000).

8. When faced with an especially complex procurement, such as a complex construction project, the city may find it necessary to temporarily appoint a highly qualified construction management professional as construction procurement officer for that project. As an alternative, the city may choose to contract for the services of a construction management firm to oversee all phases of the project. As a city contractor, this firm shall be closely supervised in its performance by the purchasing agent or other city official as the city manager deems appropriate. In selecting and utilizing such a project management firm, the city will

ensure that the contractors providing this management function are independent of those contractors providing construction or other project services to the city. Consistent oversight will be essential for the successful completion of such complex construction projects.

4.20.190 General equipment, materials and supplies.

A. *Source Selection.* Except as otherwise provided in BMC 4.20.050, the source selection process for procurement of general equipment, materials and supplies, other than those for construction, shall be as follows:

1. ~~*Twenty Thousand Dollars ($20,000) and Over*~~ *Fifty Thousand Dollars ($50,000) and Over.* For the procurement of any single item or purchase order transaction expected to cost ~~twenty~~ fifty thousand dollars ~~($20,000)~~ ($50,000) or more, it shall be required that the request be put out for bid following the process as stated in BMC 4.20.030.

2. ~~*Under Twenty Thousand Dollars ($20,000).*~~ *Less than* *Fifty Thousand Dollars ($50,000).* For the procurement of any single item or purchase order transaction expected to cost ~~ten thousand dollars ($10,000)~~ less than fifty thousand dollars ($50,000) ~~or more but less than twenty thousand dollars ($20,000), ($50,000),~~ no less than three (3) businesses shall be solicited to submit written quotations. The ~~names of the businesses submitting~~ quotations shall be recorded and maintained as a public record.

~~3. *Under Ten Thousand Dollars ($10,000).* For the procurement of any single item or purchase order transaction expected to cost five thousand dollars ($5,000) or more, but less than ten thousand dollars ($10,000), at least three (3) businesses shall be contacted for a phone quotation. The names of the businesses submitting a phone quotations shall be recorded and maintained as a public record.~~

4. ~~*Under Five Thousand Dollars ($5,000).*~~ *Under Twenty Thousand Dollars ($20,000)*, The purchasing agent shall use judgment based on knowledge of vendors and products to determine whether or not it is necessary or practical or in the best interests of the city to solicit for quotations or bids.

4.20.240 Professional services.

A. *Source Selection.* The method of source selection for professional services shall be made through the solicitation for requests for proposals as provided in BMC4.20.040.

1. *Fifty Thousand Dollars ($50,000) and over.* For the procurement of Professional Services expected to cost over fifty thousand dollars ($50,000), the source selection shall be made through the solicitation for request for proposals and notice requirements provided for in BMC 4.20.040 -.050

2. *Less than Fifty Thousand Dollars ($50,000).* For the procurement of Professional Services expected to cost less than fifty thousand dollars, ($50,000) no less than three (3) businesses shall be solicited to submit written quotations. The quotations shall be maintained as a public record.

3. *Under Twenty Thousand Dollars ($20,000).* The purchasing agent shall use judgment based on knowledge of vendors and products to determine whether it is necessary, practical or in the best interests of the city to solicit for quotations or bids.

~~B. *Public Notice.* Adequate public notice of the request for proposals shall be given in the same manner as provided in BMC 4.20.050. The request for proposal shall describe services required, list the types of information and data required of each offeror, and state the relative importance of particular qualifications.~~

~~C. *Statement of Qualifications.* Persons engaged in providing the designated types of professional services may submit statements of qualifications and expressions of interest in providing such professional services. Persons may amend these statements during the filing period by filing a new statement.~~

~~D. *Discussions.* The purchasing agent may enter into discussions with those responsible proponents whose proposals are determined to be most responsive in accordance with the procedures laid out in BMC 4.20.040(D)~~

SECTION 3. Effective Date. This ordinance shall become effective upon passage by the Bethel City Council.

ENACTED THIS 13th DAY OF DECEBER 2022, BY A VOTE OF _ IN FAVOR AND _OPPOSED.

ATTEST:

____
Rose Henderson, Mayor

____
Lori Strickler, City Clerk

City of Bethel Action Memorandum

Action memorandum No.	22-30		
Date action introduced:	11-8-2022	Introduced by:	Peter A. Williams, City Manager
Date action taken:		Approved	Denied
Confirmed by:			

Action Title: Authorize and direct City Administration to issue a check in the amount of $20,000 to the Bethel Community Services Foundation on behalf of the Qasgirmiut Dance Group and the Community Action Grant award approved by council.

Attachment(s): (1) Check Request for $20,000 to Bethel Community Services Foundation, and (2) Action Memorandum #22-27 approved October 11, 2022.

Amount of fiscal impact:	Source	Account information:
$20,000	Funds in FY 2022 Budget. Balance available in CAG fund: $82,382.85.	100-72-6430

Summary Statement

Bethel City Council approved the distribution of $85,430 in Community Action Grant awards for Year 5, Quarter 3 through Action Memorandum #22-27 on October 11, 2022. The Qasgirmiut Dance Group was one of the four CAG awardees. Being an informal dance group and not a Bona fide not-for-profit organization, the group is not able to cash a check made out to its name. In an effort to get the $20,000 CAG award in play, the dance group arranged for the Bethel Community Services Foundation to receive the check on its behalf. BCSF will collect a fee from the dance group for handling its money. This Action Memorandum approves the issuance of a check in the amount of $20,000 to Bethel Community Services Foundation on behalf of the Qasgirmiut Dance Group and for the use as specified in the dance group's CAG application.

The City of Bethel established the Community Action Grant Program (CAG) to allow community and individuals to request financial support for programs or events that contribute to the health, welfare, and overall quality of life for residents of Bethel, especially its most vulnerable populations. Funding for the program comes from 20% of the Alcohol Tax collected by the City.

The Community Action Grant Committee is a volunteer group of citizens who meet quarterly to review CAG applications, score them, and provide funding recommendations to City Council. Bethel City Council must approve the recommendations before checks are issued. Each recipient of CAG funds signs a grant agreement with the City and is responsible for spending the funds appropriately and producing an exit report at the end of the performance period.

Check Request

City of Bethel - Finance Department

DATE: 10/21/2022 PO #: ____________

Vendor #: ____________

Payee Name, Address, City, ST, Zip:

- ☐ MAIL CHECK
- ☑ HOLD CHECK
- ☐ DEPT. BOX

Bethel Community Services Foundation
PO Box 2189
Bethel, AK 99559

Council Approval Date	Action Memorandum #	DESCRIPTION	ACCOUNT #	AMOUNT
10/11/2022	22-27	BCSF to receive check on behalf of Qasgirmiut Dance Group and allow funds to be used for Dance Group purposes.	100-72-6430	$20,000.00
		Community Action Grant award for dance group to purchase traditional native Alaskan dance regalia supplies to make head dresses, mukluks, dance fans, qaspeqs, and cover instructor fees for community courses to make same.		
		The City of Bethel has established a Community Action Grant (CAG) Program to allow community organizations and individuals to request financial **support from the City for civic programs or events that** contribute to the health, welfare and overall lives of the residents of Bethel, especially its most vulnerable populations.		
			Total	**$ 20,000.00**

Step 1 John Sargent
Requested by

Step 2 ______________________
Dept. Head or City Manager

Step 3 ______________________
Finance Director or City Manager

THIS MUST HAVE A DEPARTMENT HEADS' SIGNATURE WHICH MEANS THEIR BUDGET HAS BEEN REVIEWED AND THAT THERE ARE **BUDGET FUNDS AVAILABLE** IN THESE ACCOUNTS.

City of Bethel Action Memorandum

Action memorandum No.	22-27		
Date action introduced:	10-11-2022	Introduced by:	Peter A. Williams, City Manager
Date action taken:	10-11-2022	XApproved	Denied
Confirmed by:	K M		

Action Title: Direct City Administration to issue checks totaling $85,430 to Year 5, Quarter 3 Community Action Grant (CAG) awardees based on the recommendation of the Community Action Grant Committee.

Attachment(s): Description of Recommended CAG Awards for Year 5, Quarter 3.

Amount of fiscal impact:	Source	Account information:
$85,430	Funds in FY 2023 Budget. Balance available in CAG fund: $148,284.59.	100-72-6430

Summary Statement

The City of Bethel established the Community Action Grant Program (CAG) to allow community and individuals to request financial support for programs or events that contribute to the health, welfare, and overall quality of life for residents of Bethel, especially its most vulnerable populations. Funding for the program comes from 20% of the Alcohol Tax collected by the City.

The Community Action Grant Committee is a volunteer group of citizens who meet quarterly to review CAG applications, score them, and provide funding recommendations to City Council. Bethel City Council must approve the recommendations before checks are issued. Each recipient of CAG funds signs a grant agreement with the City and is responsible for spending the funds appropriately and producing an exit report at the end of the performance period.

Four community action grant applications were reviewed and scored. The Committee recommends that all four projects receive funding. The scores and amounts recommended for funding appear below.

	Winter House (salary+op. exp.)	**Southwest Alaska Arts Group (Camai Festival)**	**Delta Recreation (Skis, boots, poles)**	**Qasgirmiut Dance Group (regalia)**
Average	138	141	132	131
Requested	20,930	27,600	20,900	24,323
Award Recommended	**$20,930**	**$23,600**	**$20,900**	**$20,000**

City of Bethel Action Memorandum

Action memorandum No.	22-31		
Date action introduced:	November 8, 2022	Introduced by:	Council Member Hessler
Date action taken:		Approved	Denied
Confirmed by:			

Title: Direction administration to include a summary statement of bids and quotes in the monthly management team report.

Amount of fiscal impact:		**Account information:**
x	No fiscal impact	

Administration provides the Bethel City Council and public monthly reports from each of the departments. These reports are included as part of the City Manager's Report in the first regular city council meeting of each month.

Bethel Municipal Code 4.20.020 A. states, the finance director or their designee shall serve as the purchasing agent. The records retention program identifies the finance department as the department charged with the retention of purchasing records.

BMC 4.20.190 requires the city to obtain three phone quotes for the procurement of any single item or purchase order transaction expected to cost five thousand dollars or more but less than $10,000. Further, the city is required to obtain three written quotes for the purchase of any single item or purchase order transaction expected to cost between $10,000 and $20,000 and requests for bid per BMC 4.20.030 for items over $20,000. Finally, this chapter requires that the names of the businesses which submitted written or verbal quotes be recorded and maintained as a public record.

In an effort to provide more transparency and public awareness, the City Council directs administration to include within the finance department's monthly report, a summary of purchasing transactions that are over $5,000 (or the dollar threshold prescribed if amended) that require bids and/or quotes written and/or verbal. The summary should include the services the bid or quote was requested for, the vendor name, and the quote amounts.

City of Bethel Information Memorandum

Information Memo No.	22-21		
Date introduced:	November 8, 2022	Introduced by:	Peter A. Williams, City Manager
Amended actions:			
Confirmed by:			

Title: City Manager signed a five-year contract with Long Building Technologies, Inc. for emergency repair of air conditioning units in the server room at the Police Station and ongoing maintenance and repairs.

Attachment(s): Long Service Agreement.

Department/Individual:	**Initials:**	**Remarks:**
Administration / Peter Williams		
Public Works Dept. / Bill Arnold		

Amount of fiscal impact:		**Account information:**
	No fiscal impact at this time.	
$5,400	Funds in FY 2023 City Budget.	

Summary Statement

The IT Department has been struggling with the air conditioning system in the server room at the Police Station as it has failed numerous times throughout the year. The computer equipment must be kept cool. If it overheats, it can shut off and never come back on again.

The IT Department has had difficulty finding a company to repair the existing system, help the city purchase a new air conditioning system, and agree to service City equipment on a maintenance schedule. The Public Works Department discovered that Long Building Technologies, Inc. is able to meet the City's needs. The City authorized Long to purchase and install a new air conditioning system in the Police Department server room and perform regular maintenance on the equipment over five years.

Long live your building!

Quote Number:	ARS21-02055	December 6, 2021	*Page 1 of 7*

Customer:
City of Bethel
300 State Highway
PO Box 1388
Bethel, AK 99559

Equipment Location:
City Hall
Police Station
Port Office

GENERAL CONDITIONS

SERVICE AGREEMENT: This service agreement is designed to help protect and extend the life of your capital investment in the HVAC equipment covered by this agreement. Additional benefits include maintaining operating efficiencies, system reliability and to help maintain a comfortable environment for your building's occupants. Service will be scheduled, on a regular basis based on, equipment application, run time, age and our experience.

Scheduled Service allows our technicians to become familiar with your HVAC equipment, your facility and their operating characteristics. This relationship helps minimize system failures and emergency shutdowns. Equipment tasking is used to direct and record the services performed during the scheduled service.

TECHNICIANS: Trained and skilled technicians will perform the work required under this agreement utilizing advanced service procedures and state-of-the art tools. Ongoing training is given to our technicians to assure maximum service performance.

SERVICE REPORT: Our service report is used to provide communications from LONG Mechanical Solutions to our customers. A service report will be provided after each service visit. These service reports shall describe the work performed, list any deficiencies found and provide recommendations for necessary repairs.

QUALITY PERFORMANCE: LONG Mechanical Solutions is committed to providing quality service to our Customers within the provisions, terms and conditions of this agreement. In order to maintain our high-quality standards, we will periodically ask you for feedback on the services performed under this agreement. We also welcome your unsolicited comments at any time.

COMPLIANCE WITH LAWS AND REGULATIONS: Refrigerant management is an ongoing service provided to all of our customers. LONG Mechanical Solutions will comply with regulations concerning the proper handling of refrigerants and other hazardous chemicals.

COVERAGE

Coverage: This agreement covers only the equipment and systems listed in the equipment section of this agreement, and only for the coverage included below and additionally detailed on the equipment pages.

Scheduled Service: This coverage includes the labor and materials required to perform Scheduled Service on the equipment listed in the equipment section of this agreement. Work performed during this inspection will be recorded on task sheets customized for each unit listed.

Dedicated Service Support

♦ Dedicated Primary Technician & Secondary Technician
♦ Access to LONG's On-Call Service available 24/7/365

Safe Work Practices

Performing HVAC Scheduled Service can be risky. We see those risks as an opportunity to show how much we care about you and about our team. LONG Technicians are trained, outfitted, and committed to working safely. We have identified and documented potential hazards at your building to mitigate problems before they occur.

Predictive Maintenance Coverage

The following Predictive Maintenance is included:

- Annual Refrigeration Oil Testing/Analysis
- Annual Coil Cleaning
- PM Tasks

Condenser Coil Cleaning

LONG™
Long live your building!

Quote Number:	ARS21-02055	December 6, 2021	*Page 3 of 7*

Condenser Coil Cleaning to be completed annually using LONG's chemical-free HVMP coil

Equipment Section:

City Hall:
New 2 ton Mini-Split
Condenser: Fujitsu Model Number: AOU24RLXFW1
Indoor Evaporator: ASU24RLF

Clean coils annually on indoor and outdoor units, replace batteries in remote, annual PM checks

Police Station:
New 4 ton Mini-Split
Condenser: Fujitsu Model Number: AO45RLXFV
Indoor Evaporator: 2 each ASU24RLF

Clean coils annually on indoor and outdoor units, replace batteries in remote, annual PM checks

Port Office:
Existing 2.5 ton Mini-Split
Condenser: Daikin Model Number: RKS30LVJU
Indoor Evaporator: Unknown

Clean coils annually on indoor and outdoor units, replace batteries in remote, annual PM checks

Included Service Tasks:
Your Scheduled Service task sheets are specialized for every type of equipment and electronically delivered upon the completion of service.


RTU-1 Scheduled Service Agreement

Site Name	SAMPLE		Page 1 of 4
Address			
Manufacturer	Lennox	Location	
Model Number	HGA300S4BH10	Serial Number	5610F02793

Quote Number:	ARS21-02055	December 6, 2021	*Page 5 of 7*

Duration: This agreement will go into effect on the 1st day of the month following dated Customer signature, tentatively January 1, 2022 for 5 years through the last day of the month preceding the renewal date, tentatively December 31, 2026.

LONG does not pre-bill for services unless specifically requested by Customer. Agreement start date may be adjusted to account for delays in receipt of this required information.

After the initial agreement period this agreement shall renew annually for an additional one-year period unless either party gives written notice to the other of the intention not to renew the agreement. Any price adjustment will be made at that time with a guaranteed increase cap of 5% of the prior year's investment.

YOUR YEARLY INVESTMENT FOR THIS AGREEMENT IS:

Five Thousand Four Hundred Dollars **$5,400.00**

Billed Annually at **$5,400.00**.

This offer will be held firm for 30 days.

Your Building Technology Partner,

Account Executive
LONG Building Technologies, Inc.

Accepted by,

Authorized Signature

Printed Name

Date: PO#

Alaska Colorado Montana Oregon Utah Washington Wyoming

SCHEDULED SERVICE – TERMS AND CONDITIONS OF SALE

1. **RESPONSIBILITIES –** In order to permit LONG Building Technologies (LONG) to properly perform the Scheduled Services included in this agreement, customer agrees:

   a. To provide reasonable and timely access to all covered equipment and systems.

   b. To allow LONG to start and stop equipment, with proper notice and coordination, during our normal business hours, Monday through Friday 8:00AM to 4:30PM.

2. **LIMITATIONS OF LIABILITY –** Neither party shall be liable to the other party for personal injuries, consequential, incidental or property damage of any nature arising from causes beyond its reasonable control or without its fault or negligence. Nor shall either party be liable for any delay or default in performing hereunder if such delay or default is caused by any condition or circumstances beyond its reasonable control, such as, but not limited to, governmental restrictions, strikes or other labor troubles, acts of God, interruption or irregularities in electrical power, etc.

3. **LIMITATIONS OF SERVICE -** The following are not the responsibility of LONG under this Agreement:

   a. Relocation of existing equipment or infrastructure to facilitate proper service.

   b. Scheduled Service after our normal business hours 8:00AM to 4:30PM Monday through Friday.

   c. Day-to-day operation of the equipment.
   d. Troubleshooting (investigation), repair and replacement services (service calls).
   e. Inspections, alterations or replacements required by insurance companies, municipal or governmental authorities. Liability for the indoor air quality, cleaning coils that are protected by air filters.
   f. The detection, abatement, encapsulation, or removal of asbestos or products, materials, or equipment containing asbestos. Customer shall notify LONG in writing if any hazardous materials, including without limitation, asbestos, are present at the jobsite. Customer shall take adequate precautions to protect LONG, its employees, agents and subcontractors from such hazardous materials and will arrange for others to remove or encapsulate such hazardous materials if necessary for the performance of the work. Disposal of waste shall be in Customer's designated dumpster or trash receptacle unless otherwise noted in this agreement.
   g. Working around and the removal of animal feces.

4. **PAYMENT –** Payment terms for all services provided under this agreement are net 30 days. Additional services, beyond the scope of this agreement, will be furnished upon request with proper authorization. All additional services not covered under this agreement and separately contracted, will be invoiced by LONG and payable by customer at preferred contract customer rates. Credit card processing fees are not included. A nominal fee of 1.5% will be added to invoices for Customer payments made by credit card.

5. **NON-SOLICITATION –** Both parties agree that during the term of this agreement and for a period of one year after termination, not to discuss, solicit, hire, or in any way, cause any employee of the other to consider terminating their employment with one party in favor of starting their own company to provide services similar to those included in this agreement or for direct employment by the other party. Should this clause be violated it is agreed that the offended party will be significantly damaged. The offending party agrees to reimburse the offended party a minimum compensation equivalent to the last 3 years of wages, benefits and training paid and attributed to the solicited former employee. This clause can only be waived by the prior written agreement of executives of both parties to this agreement.

6. **DISPUTES, CHOICE OF LAW AND COSTS –** This contract shall be deemed to have been entered into and shall be governed by the laws of the state in which the LONG branch office nearest the Equipment Location is located. All claims, disputes and controversies arising out of or relating to this contract, or the breach thereof, shall, in lieu of court action, be submitted to arbitration in accordance with the Commercial Arbitration Rules of the American Arbitration Assn., and any judgment upon the award rendered by the arbitrator(s) may be entered in any court of competent jurisdiction. The site of the arbitration shall be the city in which the LONG branch office nearest the Equipment Location is located unless another site is mutually agreed between the parties. The parties agree that in any arbitration each shall be entitled to discovery of the other party as provided by the Federal Rules of Civil Procedure; provided, however, that any such discovery shall be completed within four (4) months from the date the Demand for Arbitration is filed with the American Arbitration Assn. In the event it becomes necessary for LONG to incur any costs or expenses in the collection of monies due, or to enforce any rights or privileges hereunder, customer shall, upon demand, reimburse LONG for all such costs and expenses (including, but not limited to, reasonable attorney's fees). Actions by LONG to collect monies due under this contract may be brought in any court of competent jurisdiction in lieu of arbitration.

7. **ENTIRE AGREEMENT –** When executed by the parties and approved by LONG's authorized representative, this Agreement contains the entire agreement between the parties with respect to the services covered herein. No other representations, warranties, or statements (whether expressed in customer's purchase order, customer contract or otherwise), shall be binding upon LONG unless expressly agreed to in writing by LONG's authorized representative.

8. **TERMINATION –** LONG reserves the right to deny service in the event of a past due balance. Either party may terminate this agreement with 30 days written notice for any reason. In the event this agreement is terminated by LONG or the customer, all costs are due for actual work accomplished during the Duration and up to that point prior to the final termination of the agreement. Any and all warranties concerning work performed under this agreement expire with the termination of this agreement.

City of Bethel Information Memorandum

Information Memo No.	22-22		
Date introduced:	November 8, 2022	Introduced by:	Peter A. Williams, City Manager
Amended actions:			
Confirmed by:			

Title: Presentation of the City's Water & Sewer Services Expenditures Compared to Budget for Oct 2022 – Utilities Maintenance and Oct 2022 Water & Wastewater Activity Report.

Attachment(s): (1) City of Bethel Water & Sewer Services Expenditures Compared to Budget for Oct 2022 and Utilities Maintenance – Water & Wastewater Activity Report.

Amount of fiscal impact:		Account information:
None	No fiscal impact at this time.	
	Funds in City Budget.	
	Funds not in City Budget.	

Summary Statement

The attached financial report contains data for the month of Oct 2022. The information contained therein and the contents of the Water & Wastewater Activity Report are distributed to Bethel City Council members for their review. This Information Memorandum documents the dissemination of this report to Bethel City Council members, as required by the Alaska Department of Commerce, Community and Economic Development, Division of Community and Regional Affairs, in their administration of the Best Practices protocol.

The process of preparing and submitting a monthly financial report and a water and wastewater activity report to City Council helps the City earn points on the Water and Sewer Utility Best Practices Operation and Maintenance Reports. The City must have a score of 60 or greater out of 100 points in order to be approved for funding from the Environmental Protection Agency (EPA) and the Alaska Department of Environmental Conservation (DEC). In other capital grants administered by DEC's Village Safe Water Program, the City's Best Practices score is an application scoring criterion.

City of Bethel - Public Works Department

Utilities Maintenance Activity Report

FY23 - July 2023

Public Works Director - William Arnold

City Sub Water Treatment Plant

	Water				Chemical Usage			
	Plant Production (Gallons)	Hauled Water (Gallons)	Piped Water (Gallons)	Backwash Usage (Gallons)	Calcium Hypochlorite (lbs)	Polymer (mL)	Potassium Permanganate (lbs)	Disodium Phosphate (lbs)
July	3,583,255	1,070,000	1,405,963	566,000	836	10,710	183	56
August	3,635,703	1,317,000	1,407,929	496,000	1,000	11,890	191	88
September	3,599,392	1,209,000	1,585,472	501,000	800	10,890	170	88
October	4,386,204	1,246,000	1,981,174	724,000	1,120	14,715	191	77
November	0	0	0	0	0	0	0	0
December	0	0	0	0	0	0	0	0
January	0	0	0	0	0	0	0	0
February	0	0	0	0	0	0	0	0
March	0	0	0	0	0	0	0	0
April	0	0	0	0	0	0	0	0
May	0	0	0	0	0	0	0	0
June	0	0	0	0	0	0	0	0
Fiscal Year to Date	15,204,554	4,842,000	6,380,538	2,287,000	3,756	48,205	735	310

Bethel Heights Water Treatment Plant

	Water				Chemical Usage		
	Plant Production (Gallons)	Hauled Water (Gallons)	Piped Water (Gallons)	School Water (Gallons)	Calcium Hypochlorite (lbs)	Polymer (mL)	Potassium Permanganate (lbs)
July	2,787,295	1,107,700	4,117,809	21,240	600	4,870	100
August	2,875,535	857,800	4,646,123	154,940	750	5,770	112
September	2,663,458	964,200	4,043,672	205,161	600	4,100	98
October	2,744,006	896,190	4,383,481	117,880	580	4,340	83
November	0	0	0	0	0	0	0
December	0	0	0	0	0	0	0
January	0	0	0	0	0	0	0
February	0	0	0	0	0	0	0
March	0	0	0	0	0	0	0
April	0	0	0	0	0	0	0
May	0	0	0	0	0	0	0
June	0	0	0	0	0	0	0
Fiscal Year to Date	11,070,294	3,825,890	17,191,085	499,221	2,530	19,080	393

Bethel Heights WTP	Monthly water logs to ADEC from BHWTP and CSWTP.
City Sub WTP	Monthly water logs for BHWTP and CSWTP to ADEC. Collected 3rd Quarter Water Quality Samples (DBP) Continue to repair redundant equipment. Samples for the corrosion control project.
Sewer Lagoon	
Piped Sewer	
Piped Water	
Other	

Prepared by - Water/Wastewater Utilities

CITY OF BETHEL
BALANCE SHEET
OCTOBER 31, 2022

WATER & SEWER SERVICES

	ASSETS		
510-10100	CASH IN COMBINED FUND	5,444,145.40	
510-11240	INVESTMENT-AMLIP W SUBS	1,475,810.47	
510-11290	INVESTMENT-AMLIP S SUBS	824,226.56	
510-12000	ACCOUNTS RECEIVABLE	1,061,030.93	
510-12900	ALLOWANCE FOR DOUBTFUL ACCTS	(105,348.35)	
510-13200	HEATING FUEL INVENTORY	32,970.18	
510-13220	DIESEL FUEL INVENTORY	29,411.40	
510-15200	W/S CONSTRUCTION IN PROGRESS	1,569,254.07	
510-15300	IMPROVEMENTS	859,264.53	
510-15400	BUILDINGS	2,869,625.96	
510-15500	MACHINERY & EQUIP-GENERAL	854,810.78	
510-15700	VEHICLES-GENERAL	5,417,697.81	
510-15900	PLANTS AND LINES-GENERAL	48,481,946.34	
510-16400	ACCUM DEPR - BUILDINGS	(2,944,266.57)	
510-16500	ACCUM DEP-M&E GENERAL	(195,680.16)	
510-16700	ACCUM DEPR - VEHICLES	(2,920,136.60)	
510-16900	ACCUM DEPR-PLANT/LINE-GNL	(24,553,522.13)	
510-19000	DEFERRED OUTFLOW-PENSION	379,715.82	
510-19001	OPEB DEFERRED OUTFLOW	264,659.00	
510-19002	OPEB ASSET	30,301.19	
	TOTAL ASSETS		38,875,916.63

	LIABILITIES AND EQUITY			
	LIABILITIES			
510-20100	VOUCHERS PAYABLE		1,149.48	
510-21000	ACCRUED PAYROLL		80,122.67	
510-22100	ACCRUED VACATION		143,485.02	
510-22200	VACATION/SICK LEAVE		13,624.65	
510-24000	USDA JETTY LOAN PAYABLE		869,078.91	
510-24010	NATLBANKAK LOANS PAYABLE		2,285,184.55	
510-25000	OPEB LIABILITY		3,218,883.80	
510-25900	DUE TO/FROM OTHER FUNDS		1,996,668.23	
	TOTAL LIABILITIES			8,608,197.31
	FUND EQUITY			
510-26100	UTILITY DEPOSITS		372,366.27	
510-27100	DEFERRED INFLOW-PENSION		173,892.94	
510-27101	OPEB DEFERRED INFLOW		153,435.86	
510-27600	ACCRUED INTEREST PAYABLE		13,260.69	
	UNAPPROPRIATED FUND BALANCE:			
	REVENUE OVER EXPENDITURES - YTD	452,245.49		
	BALANCE - CURRENT DATE		452,245.49	
	TOTAL FUND EQUITY			1,165,201.25

CITY OF BETHEL
BALANCE SHEET
OCTOBER 31, 2022

WATER & SEWER SERVICES

TOTAL LIABILITIES AND EQUITY	9,773,398.56

CITY OF BETHEL
REVENUES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING OCTOBER 31, 2022

WATER & SEWER SERVICES

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
	WATER					
510-42-4384	CONTRACT WATER	3,343.64	3,343.64	14,214.00	10,870.36	23.5
510-42-4386	METERED PIPED WATER COMM.	208,074.03	208,074.03	930,234.00	722,159.97	22.4
510-42-4387	UNMETERED PIPED WTR RESID	241,300.46	241,300.46	924,418.00	683,117.54	26.1
510-42-4389	PUMPHOUSE WATER	10,239.55	10,239.55	23,467.00	13,227.45	43.6
510-42-4390	TRUCKED WATER	800,063.61	800,063.61	3,209,970.00	2,409,906.39	24.9
	TOTAL WATER	1,263,021.29	1,263,021.29	5,102,303.00	3,839,281.71	24.8
	SEWER					
510-43-4384	CONTRACT SEWER	14,669.06	14,669.06	13,917.00	(752.06)	105.4
510-43-4386	METERED PIPED SEWER COMM.	135,154.17	135,154.17	560,695.00	425,540.83	24.1
510-43-4387	UNMETERED PIPED SEWER RES	71,339.08	71,339.08	271,471.00	200,131.92	26.3
510-43-4390	TRUCKED SEWER (EVAC/HB)	461,274.74	461,274.74	1,816,269.00	1,354,994.26	25.4
	TOTAL SEWER	682,437.05	682,437.05	2,662,352.00	1,979,914.95	25.6
	MISCELLANEOUS					
510-45-4392	WATER SUBSCRIPTION FEES	51,253.63	51,253.63	197,063.00	145,809.37	26.0
510-45-4393	SEWER SUBSCRIPTION FEES	54,615.92	54,615.92	207,707.00	153,091.08	26.3
510-45-4394	RECONNECT FEES	.00	.00	1,500.00	1,500.00	.0
510-45-4429	SENIOR DISCOUNT	(13,705.00)	(13,705.00)	(52,000.00)	(38,295.00)	(26.4)
510-45-4430	NSF CHECKS AND FEES	.00	.00	110.00	110.00	.0
510-45-4520	UTILITY INSPECTION FEES	.00	.00	2,500.00	2,500.00	.0
510-45-4523	UTILITY PENALTY/INTEREST	21,582.90	21,582.90	73,000.00	51,417.10	29.6
510-45-4590	INVESTMENT INCOME	8,301.90	8,301.90	16,000.00	7,698.10	51.9
	TOTAL MISCELLANEOUS	122,049.35	122,049.35	445,880.00	323,830.65	27.4
	MISCELLANEOUS					
510-49-4439	MISCELLANEOUS INCOME	4,006.00	4,006.00	3,500.00	(506.00)	114.5
510-49-6532	CASH OVER/SHORT	(.18)	(.18)	(600.00)	(599.82)	.0
	TOTAL MISCELLANEOUS	4,005.82	4,005.82	2,900.00	(1,105.82)	138.1
	TOTAL FUND REVENUE	2,071,513.51	2,071,513.51	8,213,435.00	6,141,921.49	25.2

WATER & SEWER SERVICES

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	UTILITY BILLING					
510-80-6000	SALARIES	11,228.62	11,228.62	116,984.00	105,755.38	9.6
510-80-6010	OVERTIME	29.69	29.69	5,000.00	4,970.31	.6
510-80-6022	HOLIDAY PAY	316.72	316.72	.00	(316.72)	.0
510-80-6023	LEAVE CASHOUT	.00	.00	5,707.00	5,707.00	.0
510-80-6031	PAYABLE MEDICARE FICA	166.86	166.86	1,769.00	1,602.14	9.4
510-80-6032	UNEMPLOYMENT	.00	.00	2,171.00	2,171.00	.0
510-80-6033	WORKERS' COMPENSATION	48.06	48.06	3,151.00	3,102.94	1.5
510-80-6034	PERS	2,546.51	2,546.51	26,837.00	24,290.49	9.5
510-80-6040	EMPLOYEE GROUP BENEFITS	(1,058.87)	(1,058.87)	31,785.00	32,843.87	(3.3)
510-80-6041	UTILITY BENEFIT	291.68	291.68	5,700.00	5,408.32	5.1
510-80-6060	TRAVEL/TRAINING	.00	.00	4,500.00	4,500.00	.0
510-80-6100	SUPPLIES	182.12	182.12	3,500.00	3,317.88	5.2
510-80-6200	MINOR EQUIPMENT	.00	.00	5,000.00	5,000.00	.0
510-80-6400	INSURANCE	272.64	272.64	12,542.00	12,269.36	2.2
510-80-6506	POSTAGE	2,680.00	2,680.00	15,000.00	12,320.00	17.9
510-80-6531	BANK CHARGES	14,392.22	14,392.22	40,000.00	25,607.78	36.0
510-80-6539	MISCELLANEOUS EXPENSES	.00	.00	500.00	500.00	.0
510-80-6710	ADMIN OVERHEAD-GF	9,744.15	9,744.15	23,598.00	13,853.85	41.3
510-80-6711	ADMIN OVERHEAD-IT SVCS	4,682.61	4,682.61	33,260.00	28,577.39	14.1
510-80-9649	ONLINE BILL PAY	.00	.00	4,500.00	4,500.00	.0
	TOTAL UTILITY BILLING	45,523.01	45,523.01	341,504.00	295,980.99	13.3

WATER & SEWER SERVICES

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	HAULED WATER					
510-81-6000	SALARIES	98,246.95	98,246.95	513,607.00	415,360.05	19.1
510-81-6010	OVERTIME	72,162.04	72,162.04	150,000.00	77,837.96	48.1
510-81-6022	HOLIDAY PAY	1,041.96	1,041.96	.00	(1,041.96)	.0
510-81-6023	LEAVE CASHOUT	6,125.29	6,125.29	25,349.00	19,223.71	24.2
510-81-6030	SOCIAL SECURITY EXPENSE	5,522.92	5,522.92	7,470.00	1,947.08	73.9
510-81-6031	PAYABLE MEDICARE FICA	2,572.61	2,572.61	9,806.00	7,233.39	26.2
510-81-6032	UNEMPLOYMENT	(1,901.88)	(1,901.88)	12,038.00	13,939.88	(15.8)
510-81-6033	WORKERS' COMPENSATION	2,482.89	2,482.89	17,470.00	14,987.11	14.2
510-81-6034	PERS	18,121.92	18,121.92	148,782.00	130,660.08	12.2
510-81-6040	EMPLOYEE GROUP BENEFITS	8,226.57	8,226.57	254,280.00	246,053.43	3.2
510-81-6041	UTILITY BENEFIT	778.11	778.11	45,600.00	44,821.89	1.7
510-81-6060	TRAVEL/TRAINING	4,520.42	4,520.42	35,000.00	30,479.58	12.9
510-81-6100	SUPPLIES	2,317.80	2,317.80	15,000.00	12,682.20	15.5
510-81-6103	WEARING APPAREL	2,630.00	2,630.00	15,000.00	12,370.00	17.5
510-81-6150	GASOLINE/DIESEL/OIL	3,133.88	3,133.88	110,000.00	106,866.12	2.9
510-81-6153	HEATING FUEL	25,141.76	25,141.76	11,017.00	(14,124.76)	228.2
510-81-6155	WATER/SEWER/GARBAGE	555.05	555.05	6,809.00	6,253.95	8.2
510-81-6160	ELECTRICITY	2,769.03	2,769.03	10,701.00	7,931.97	25.9
510-81-6170	TELEPHONE	6.69	6.69	200.00	193.31	3.4
510-81-6171	STAFF CELLULAR PHONES	2,523.10	2,523.10	8,000.00	5,476.90	31.5
510-81-6200	MINOR EQUIPMENT	68.74	68.74	8,000.00	7,931.26	.9
510-81-6230	VEHICLE MAINT/REPAIR	63,409.63	63,409.63	268,201.00	204,791.37	23.6
510-81-6231	VEHICLE PARTS & TOOLS	21,486.14	21,486.14	50,000.00	28,513.86	43.0
510-81-6232	TIRES & WHEELS	2,439.04	2,439.04	21,000.00	18,560.96	11.6
510-81-6240	PROPERTY MAINT	9,286.67	9,286.67	46,895.00	37,608.33	19.8
510-81-6332	LAB TESTS	400.00	400.00	3,000.00	2,600.00	13.3
510-81-6335	OTHER PURCHASED SERVICES	80.00	80.00	3,000.00	2,920.00	2.7
510-81-6400	INSURANCE	25,380.18	25,380.18	27,685.00	2,304.82	91.7
510-81-6530	FINANCE CHARGES/PENALTIES	211.56	211.56	.00	(211.56)	.0
510-81-6539	MISCELLANEOUS EXPENSES	.00	.00	29,000.00	29,000.00	.0
510-81-6710	ADMIN OVERHEAD-GF	50,062.61	50,062.61	121,240.00	71,177.39	41.3
510-81-6711	ADMIN OVERHEAD-IT SVCS	4,454.98	4,454.98	33,260.00	28,805.02	13.4
510-81-6890	CAP EXP	.00	.00	300,000.00	300,000.00	.0
510-81-9695	FLEET MGMT. SOFTWARE/TABLETS/	.00	.00	75,000.00	75,000.00	.0
510-81-9696	RADIO BASE STATION UPGRADE	.00	.00	9,500.00	9,500.00	.0
	TOTAL HAULED WATER	434,256.66	434,256.66	2,391,910.00	1,957,653.34	18.2

WATER & SEWER SERVICES

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	PIPED WATER					
510-82-6000	SALARIES	29,539.65	29,539.65	196,757.00	167,217.35	15.0
510-82-6010	OVERTIME	19,353.46	19,353.46	34,000.00	14,646.54	56.9
510-82-6022	HOLIDAY PAY	475.20	475.20	.00	(475.20)	.0
510-82-6023	LEAVE CASHOUT	4,004.68	4,004.68	9,614.00	5,609.32	41.7
510-82-6030	SOCIAL SECURITY EXPENSE	1,301.70	1,301.70	990.00	(311.70)	131.5
510-82-6031	PAYABLE MEDICARE FICA	765.40	765.40	3,346.00	2,580.60	22.9
510-82-6032	UNEMPLOYMENT	.00	.00	4,107.00	4,107.00	.0
510-82-6033	WORKERS' COMPENSATION	796.65	796.65	5,961.00	5,164.35	13.4
510-82-6034	PERS	6,242.14	6,242.14	50,767.00	44,524.86	12.3
510-82-6040	EMPLOYEE GROUP BENEFITS	16,677.06	16,677.06	69,927.00	53,249.94	23.9
510-82-6041	UTILITY BENEFIT	1,143.45	1,143.45	12,540.00	11,396.55	9.1
510-82-6060	TRAVEL/TRAINING	.00	.00	5,000.00	5,000.00	.0
510-82-6100	SUPPLIES	1,972.68	1,972.68	5,000.00	3,027.32	39.5
510-82-6103	WEARING APPAREL	.00	.00	3,000.00	3,000.00	.0
510-82-6108	PLUMBING SUPPLIES	2,589.97	2,589.97	15,000.00	12,410.03	17.3
510-82-6150	GASOLINE/DIESEL/OIL	5,259.99	5,259.99	15,000.00	9,740.01	35.1
510-82-6153	HEATING FUEL	570.41	570.41	30,634.00	30,063.59	1.9
510-82-6155	WATER/SEWER/GARBAGE	328.36	328.36	563.00	234.64	58.3
510-82-6160	ELECTRICITY-UTIL MT SHOP	902.87	902.87	5,889.00	4,986.13	15.3
510-82-6170	TELEPHONE	13.38	13.38	120.00	106.62	11.2
510-82-6171	STAFF CELLULAR PHONES	840.98	840.98	3,000.00	2,159.02	28.0
510-82-6200	MINOR EQUIPMENT	.00	.00	5,000.00	5,000.00	.0
510-82-6230	VEHICLE MAINT/REPAIR	613.64	613.64	2,687.00	2,073.36	22.8
510-82-6231	VEHICLE PARTS & TOOLS	399.98	399.98	1,500.00	1,100.02	26.7
510-82-6232	TIRES & WHEELS	.00	.00	500.00	500.00	.0
510-82-6332	LAB TESTS	.00	.00	500.00	500.00	.0
510-82-6335	OTHER PURCHASED SERVICES	.00	.00	1,500.00	1,500.00	.0
510-82-6400	INSURANCE	1,919.64	1,919.64	10,174.00	8,254.36	18.9
510-82-6600	BAD DEBT EXPENSE	.00	.00	20,000.00	20,000.00	.0
510-82-6710	ADMIN OVERHEAD-GF	18,721.56	18,721.56	45,339.00	26,617.44	41.3
510-82-6711	ADMIN OVERHEAD-IT SVCS	4,861.46	4,861.46	33,260.00	28,398.54	14.6
510-82-9691	PIPED WATER CAPITAL USDA MATCH	7,168.32	7,168.32	(9,362.00)	(16,530.32)	76.6
	TOTAL PIPED WATER	126,462.63	126,462.63	582,313.00	455,850.37	21.7

WATER & SEWER SERVICES

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	BETHEL HTS WTR TREATMENT					
510-83-6000	SALARIES	32,018.50	32,018.50	133,649.00	101,630.50	24.0
510-83-6010	OVERTIME	9,739.51	9,739.51	37,000.00	27,260.49	26.3
510-83-6022	HOLIDAY PAY	689.98	689.98	.00	(689.98)	.0
510-83-6023	LEAVE CASHOUT	7,782.48	7,782.48	2,285.00	(5,497.48)	340.6
510-83-6031	PAYABLE MEDICARE FICA	251.74	251.74	2,474.00	2,222.26	10.2
510-83-6032	UNEMPLOYMENT	.00	.00	3,038.00	3,038.00	.0
510-83-6033	WORKERS' COMPENSATION	603.75	603.75	4,408.00	3,804.25	13.7
510-83-6034	PERS	9,338.58	9,338.58	37,543.00	28,204.42	24.9
510-83-6040	EMPLOYEE GROUP BENEFITS	4,701.95	4,701.95	44,499.00	39,797.05	10.6
510-83-6041	UTILITY BENEFIT	2,373.47	2,373.47	12,540.00	10,166.53	18.9
510-83-6060	TRAVEL/TRAINING	.00	.00	4,000.00	4,000.00	.0
510-83-6100	SUPPLIES	.00	.00	4,000.00	4,000.00	.0
510-83-6103	WEARING APPAREL	.00	.00	1,500.00	1,500.00	.0
510-83-6108	PLUMBING SUPPLIES	.00	.00	3,000.00	3,000.00	.0
510-83-6140	CHEMICALS	.00	.00	65,000.00	65,000.00	.0
510-83-6150	GASOLINE/DIESEL/OIL	.00	.00	2,000.00	2,000.00	.0
510-83-6153	HEATING FUEL (PUMPHOUSE)	18,965.17	18,965.17	120,260.00	101,294.83	15.8
510-83-6160	ELECTRICITY (PUMPHOUSE)	20,137.56	20,137.56	88,695.00	68,557.44	22.7
510-83-6170	TELEPHONE	.00	.00	500.00	500.00	.0
510-83-6200	MINOR EQUIPMENT	.00	.00	10,000.00	10,000.00	.0
510-83-6230	VEHICLE MAINT/REPAIR	613.64	613.64	2,566.00	1,952.36	23.9
510-83-6332	LAB TESTS	.00	.00	4,000.00	4,000.00	.0
510-83-6335	OTHER PURCHASED SERVICES	746.07	746.07	5,000.00	4,253.93	14.9
510-83-6400	INSURANCE	6,287.40	6,287.40	65,626.00	59,338.60	9.6
510-83-6502	ADVERTISING	.00	.00	500.00	500.00	.0
510-83-6710	ADMIN OVERHEAD-GF	15,367.01	15,367.01	37,215.00	21,847.99	41.3
510-83-6711	ADMIN OVERHEAD-IT SVCS	4,633.83	4,633.83	33,260.00	28,626.17	13.9
510-83-6890	CAPITAL EXPENDITURES	.00	.00	80,000.00	80,000.00	.0
510-83-9773	SITE IMPROVEMENTS -CAPITAL	.00	.00	27,094.00	27,094.00	.0
	TOTAL BETHEL HTS WTR TREATMENT	134,250.64	134,250.64	831,652.00	697,401.36	16.1

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING OCTOBER 31, 2022

WATER & SEWER SERVICES

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	CITY SUB WTR TREATMENT					
510-84-6000	SALARIES	13,270.48	13,270.48	175,298.00	162,027.52	7.6
510-84-6010	OVERTIME	2,430.71	2,430.71	37,000.00	34,569.29	6.6
510-84-6023	LEAVE CASHOUT	1,735.04	1,735.04	8,530.00	6,794.96	20.3
510-84-6031	PAYABLE MEDICARE FICA	187.45	187.45	3,078.00	2,890.55	6.1
510-84-6032	UNEMPLOYMENT	.00	.00	3,779.00	3,779.00	.0
510-84-6033	WORKERS' COMPENSATION	758.52	758.52	5,484.00	4,725.48	13.8
510-84-6034	PERS	2,479.43	2,479.43	46,706.00	44,226.57	5.3
510-84-6040	EMPLOYEE GROUP BENEFITS	2,019.07	2,019.07	69,927.00	67,907.93	2.9
510-84-6041	UTILITY BENEFIT	955.09	955.09	12,540.00	11,584.91	7.6
510-84-6060	TRAVEL/TRAINING	850.00	850.00	5,000.00	4,150.00	17.0
510-84-6100	SUPPLIES	95.39	95.39	3,000.00	2,904.61	3.2
510-84-6103	WEARING APPAREL	463.91	463.91	1,500.00	1,036.09	30.9
510-84-6108	PLUMBING SUPPLIES	579.00	579.00	3,000.00	2,421.00	19.3
510-84-6140	CHEMICALS	2,134.84	2,134.84	125,000.00	122,865.16	1.7
510-84-6150	GASOLINE/DIESEL/OIL	605.21	605.21	1,000.00	394.79	60.5
510-84-6153	HEATING FUEL(CS WTF)	36,632.55	36,632.55	108,667.00	72,034.45	33.7
510-84-6155	WATER/SEWER/GARBAGE	.00	.00	1,500.00	1,500.00	.0
510-84-6160	ELECTRICITY (CS WTF)	16,533.44	16,533.44	69,153.00	52,619.56	23.9
510-84-6170	TELEPHONE	6.69	6.69	50.00	43.31	13.4
510-84-6200	MINOR EQUIPMENT	11,262.17	11,262.17	20,000.00	8,737.83	56.3
510-84-6230	VEHICLE MAINT (ISF)	613.64	613.64	2,581.00	1,967.36	23.8
510-84-6240	PROPERTY MAINT	149.16	149.16	.00	(149.16)	.0
510-84-6280	DEPRECIATION - BLDGS/PLANTS	.00	.00	144,033.00	144,033.00	.0
510-84-6290	DEPRECIATION-M&E WATER	.00	.00	5,028.00	5,028.00	.0
510-84-6332	LAB TESTS	1,197.68	1,197.68	15,000.00	13,802.32	8.0
510-84-6335	OTHER PURCHASED SERVICES	105,793.07	105,793.07	152,000.00	46,206.93	69.6
510-84-6400	INSURANCE	3,914.76	3,914.76	24,083.00	20,168.24	16.3
510-84-6502	ADVERTISING	.00	.00	500.00	500.00	.0
510-84-6530	FINANCE CHARGES/PENALTIES	40.31	40.31	.00	(40.31)	.0
510-84-6710	ADMIN OVERHEAD-GF	21,756.63	21,756.63	52,690.00	30,933.37	41.3
510-84-6711	ADMIN OVERHEAD-IT SVCS	5,089.09	5,089.09	33,260.00	28,170.91	15.3
510-84-6890	CAPITAL EXPENDITURES	.00	.00	171,500.00	171,500.00	.0
	TOTAL CITY SUB WTR TREATMENT	231,553.33	231,553.33	1,300,887.00	1,069,333.67	17.8

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING OCTOBER 31, 2022

WATER & SEWER SERVICES

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	HAULED SEWER					
510-85-6000	SALARIES	108,512.04	108,512.04	592,231.00	483,718.96	18.3
510-85-6010	OVERTIME	34,899.15	34,899.15	125,000.00	90,100.85	27.9
510-85-6022	HOLIDAY PAY	2,155.16	2,155.16	.00	(2,155.16)	.0
510-85-6023	LEAVE CASHOUT	3,470.08	3,470.08	28,897.00	25,426.92	12.0
510-85-6030	SOCIAL SECURITY EXPENSE	757.55	757.55	1,486.00	728.45	51.0
510-85-6031	PAYABLE MEDICARE FICA	2,184.14	2,184.14	10,400.00	8,215.86	21.0
510-85-6032	UNEMPLOYMENT	.00	.00	12,767.00	12,767.00	.0
510-85-6033	WORKERS' COMPENSATION	5,190.51	5,190.51	18,528.00	13,337.49	28.0
510-85-6034	PERS	29,042.23	29,042.23	157,791.00	128,748.77	18.4
510-85-6040	EMPLOYEE GROUP BENEFITS	42,618.08	42,618.08	260,128.00	217,509.92	16.4
510-85-6041	UTILITY BENEFIT	3,214.83	3,214.83	46,649.00	43,434.17	6.9
510-85-6100	SUPPLIES	484.63	484.63	10,000.00	9,515.37	4.9
510-85-6103	WEARING APPAREL	2,628.29	2,628.29	10,000.00	7,371.71	26.3
510-85-6150	GASOLINE/DIESEL/OIL	3,146.34	3,146.34	90,000.00	86,853.66	3.5
510-85-6153	HEATING FUEL	23,266.29	23,266.29	19,351.00	(3,915.29)	120.2
510-85-6155	WATER/SEWER/GARBAGE	555.05	555.05	6,809.00	6,253.95	8.2
510-85-6160	ELECTRICITY	2,769.03	2,769.03	10,702.00	7,932.97	25.9
510-85-6170	TELEPHONE	.00	.00	100.00	100.00	.0
510-85-6171	STAFF CELLULAR PHONES	.00	.00	8,000.00	8,000.00	.0
510-85-6230	VEHICLE MAINT/REPAIR	63,409.63	63,409.63	281,345.00	217,935.37	22.5
510-85-6231	VEHICLE PARTS & TOOLS	26,487.22	26,487.22	50,000.00	23,512.78	53.0
510-85-6232	TIRES & WHEELS	1,422.61	1,422.61	6,000.00	4,577.39	23.7
510-85-6240	PROPERTY MAINT	9,286.67	9,286.67	46,895.00	37,608.33	19.8
510-85-6335	OTHER PURCHASED SERVICES	.00	.00	5,000.00	5,000.00	.0
510-85-6400	INSURANCE	20,506.14	20,506.14	28,587.00	8,080.86	71.7
510-85-6539	MISCELLANEOUS EXPENSES	330.00	330.00	1,200.00	870.00	27.5
510-85-6600	BAD DEBT EXPENSE	.00	.00	65,000.00	65,000.00	.0
510-85-6710	ADMIN OVERHEAD-GF	57,091.18	57,091.18	138,261.00	81,169.82	41.3
510-85-6711	ADMIN OVERHEAD-IT SVCS	4,454.98	4,454.98	33,260.00	28,805.02	13.4
510-85-9691	SEWER TRUCK(S)	.00	.00	300,000.00	300,000.00	.0
510-85-9693	FLEET MGMT. SOFTWARE/TABLETS/	.00	.00	75,000.00	75,000.00	.0
510-85-9694	CATERPILLAR ANGLE BROOM	.00	.00	10,482.00	10,482.00	.0
510-85-9696	RADIO BASE STATION UPGRADE	.00	.00	9,500.00	9,500.00	.0
510-85-9699	HAULED SEWER CAP SL ASSET RES	.00	.00	182,825.00	182,825.00	.0
	TOTAL HAULED SEWER	447,881.83	447,881.83	2,642,194.00	2,194,312.17	17.0

WATER & SEWER SERVICES

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	PIPED SEWER					
510-86-6000	SALARIES	18,701.36	18,701.36	196,757.00	178,055.64	9.5
510-86-6010	OVERTIME	7,158.46	7,158.46	34,375.00	27,216.54	20.8
510-86-6022	HOLIDAY PAY	475.20	475.20	.00	(475.20)	.0
510-86-6023	LEAVE CASHOUT	2,269.64	2,269.64	9,614.00	7,344.36	23.6
510-86-6030	SOCIAL SECURITY EXPENSE	.00	.00	990.00	990.00	.0
510-86-6031	PAYABLE MEDICARE FICA	410.71	410.71	3,351.00	2,940.29	12.3
510-86-6032	UNEMPLOYMENT	.00	.00	4,114.00	4,114.00	.0
510-86-6033	WORKERS' COMPENSATION	798.06	798.06	5,971.00	5,172.94	13.4
510-86-6034	PERS	5,793.69	5,793.69	50,849.00	45,055.31	11.4
510-86-6040	EMPLOYEE GROUP BENEFITS	13,369.12	13,369.12	69,927.00	56,557.88	19.1
510-86-6041	UTILITY BENEFITS	1,095.12	1,095.12	12,540.00	11,444.88	8.7
510-86-6060	TRAVEL/TRAINING	.00	.00	3,000.00	3,000.00	.0
510-86-6100	SUPPLIES	331.98	331.98	3,000.00	2,668.02	11.1
510-86-6103	WEARING APPAREL	.00	.00	3,000.00	3,000.00	.0
510-86-6108	PLUMBING SUPPLIES	.00	.00	5,000.00	5,000.00	.0
510-86-6150	GASOLINE/DIESEL/OIL	281.83	281.83	15,000.00	14,718.17	1.9
510-86-6153	HEATING FUEL	1,627.07	1,627.07	36,000.00	34,372.93	4.5
510-86-6155	WATER/SEWER/GARBAGE	328.34	328.34	563.00	234.66	58.3
510-86-6160	ELECTRICITY-LIFTST & BLDG	8,930.93	8,930.93	100,935.00	92,004.07	8.9
510-86-6170	TELEPHONE	.00	.00	2,000.00	2,000.00	.0
510-86-6200	MINOR EQUIPMENT	69,868.11	69,868.11	140,000.00	70,131.89	49.9
510-86-6230	VEHICLE MAINT/REPAIR	685.36	685.36	3,108.00	2,422.64	22.1
510-86-6231	VEHICLE PARTS & TOOLS	214.86	214.86	1,500.00	1,285.14	14.3
510-86-6232	TIRES & WHEELS	.00	.00	50.00	50.00	.0
510-86-6335	OTHER PURCHASED SERVICES	4,753.45	4,753.45	20,000.00	15,246.55	23.8
510-86-6400	INSURANCE	1,895.43	1,895.43	18,838.00	16,942.57	10.1
510-86-6410	LEASED PROPERTY-LIFT STATIONS	14,368.50	14,368.50	17,000.00	2,631.50	84.5
510-86-6600	BAD DEBT EXPENSE	.00	.00	20,000.00	20,000.00	.0
510-86-6710	ADMIN OVERHEAD-GF	18,753.50	18,753.50	45,417.00	26,663.50	41.3
510-86-6711	ADMIN OVERHEAD-IT SVCS	4,861.46	4,861.46	33,260.00	28,398.54	14.6
510-86-6890	PIPED SEWER CAPITAL	.00	.00	57,137.00	57,137.00	.0
510-86-9693	HERMAN NELSON HEATER	.00	.00	68,000.00	68,000.00	.0
510-86-9694	3/4 TON PICK-UP TRUCK	.00	.00	61,000.00	61,000.00	.0
510-86-9699	PIPED SEWER CAP EXP SL ASSETS	.00	.00	182,825.00	182,825.00	.0
	TOTAL PIPED SEWER	176,972.18	176,972.18	1,225,121.00	1,048,148.82	14.5

WATER & SEWER SERVICES

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	SEWER LAGOON					
510-87-6000	SALARIES	5,741.15	5,741.15	74,680.00	68,938.85	7.7
510-87-6010	OVERTIME	1,590.77	1,590.77	10,250.00	8,659.23	15.5
510-87-6022	HOLIDAY PAY	105.60	105.60	.00	(105.60)	.0
510-87-6023	LEAVE CASHOUT	1,853.84	1,853.84	3,675.00	1,821.16	50.4
510-87-6030	SOCIAL SECURITY EXPENSE	.00	.00	24.00	24.00	.0
510-87-6031	PAYABLE MEDICARE FICA	130.26	130.26	1,231.00	1,100.74	10.6
510-87-6032	UNEMPLOYMENT	.00	.00	1,512.00	1,512.00	.0
510-87-6033	WORKERS' COMPENSATION	195.87	195.87	2,194.00	1,998.13	8.9
510-87-6034	PERS	1,636.27	1,636.27	18,685.00	17,048.73	8.8
510-87-6040	EMPLOYEE GROUP BENEFITS	2,986.23	2,986.23	22,885.00	19,898.77	13.1
510-87-6041	UTILITY BENEFIT	344.56	344.56	4,104.00	3,759.44	8.4
510-87-6060	TRAVEL/TRAINING	.00	.00	3,000.00	3,000.00	.0
510-87-6100	SUPPLIES	.00	.00	2,500.00	2,500.00	.0
510-87-6103	WEARING APPAREL	.00	.00	2,000.00	2,000.00	.0
510-87-6108	PLUMBING SUPPLIES	.00	.00	3,000.00	3,000.00	.0
510-87-6150	GASOLINE/DIESEL/OIL	.00	.00	20,000.00	20,000.00	.0
510-87-6230	VEHICLE MAINT/REPAIR	.00	.00	22.00	22.00	.0
510-87-6231	VEHICLE PARTS & TOOLS	159.79	159.79	.00	(159.79)	.0
510-87-6332	LAB TESTS (SAMPLES)	369.20	369.20	15,000.00	14,630.80	2.5
510-87-6400	INSURANCE	129.78	129.78	41,328.00	41,198.22	.3
510-87-6502	ADVERTISING	.00	.00	500.00	500.00	.0
510-87-6503	DUES & SUBSCRIPTIONS	.00	.00	7,920.00	7,920.00	.0
510-87-6710	ADMIN OVERHEAD-GF	7,124.42	7,124.42	17,253.00	10,128.58	41.3
510-87-6890	CAPITAL EXPD LAGOON ROCK	.00	.00	34,740.00	34,740.00	.0
510-87-9692	TERRAMAC RT9-T4 MAROOKA	.00	.00	299,465.00	299,465.00	.0
	TOTAL SEWER LAGOON	22,367.74	22,367.74	585,968.00	563,600.26	3.8
	TOTAL FUND EXPENDITURES	1,619,268.02	1,619,268.02	9,901,549.00	8,282,280.98	16.4
	NET REVENUE OVER EXPENDITURES	452,245.49	452,245.49	(1,688,114.00)	(2,140,359.49)	26.8

CITY OF BETHEL
P.O. Box 388
Bethel, Alaska 99559
Ph. (907) 543-4150
Fax (907) 543-3817

MEMORANDUM

DATE: Oct 19 – Nov 1

TO: City Council

FROM: Peter Williams, City Manager

RE: Managers' Report

City Hangers Daily Log, Departments Manager Reports, Fund Balances - BTAs and Projects Update

Oct 19 – 1) Reviewed; Willow Tree Lease, Yukon Helicopter Audit Appeal,

Oct 20 – 1) The Fire Chief and I met with Draeger Inc. to discuss the new training facility for the fire department. We discussed what was needed for the site plan and O&M costs.

Oct 21 – 1) Met with DOWL to review a few sections of the Bethel Comp Plan.2) Reviewed a letter to the developers of Blue Sky Subdivision that the City was accepting the subdivision with conditions. 3) Attended the weekly meeting concerning collecting overdue sales taxes.

Oct 24 – 1) Reviewed documents needed to secure funds from the Comm. Assistance Program. 2) Ask DOWL to look at the drawings and site plan preparation for the Fire Dept. Training Ctr. 3) Requested that the Finance Dept decide what hours they will be available for walk-ins. It was decided 10 AM – 3 PM that the Finance office would be open to the public. 4) City Employees were sent a YKFC Membership Enrollment form to be able to use the pool. 5) We have not received a response from AFHC regarding the cul-de-sacs in Bethel Heights. 6.) Out of the office Monday afternoon for personal reasons. 5) The City has accepted the improvements to the Blue sky sub-division. When we receive the As-Built Drawings, the Mylar plat, Cert. of Compliance and Conveyance of Easements, and Right of Ways, a final inspection will then be completed. The City will accept the sub-division.

Oct 25 - 1) Out of the office till 1 PM on personal leave. 2) Sent Safe Ice Road grant application to Napimute Corp. 2) Discussed a resolution concerning the Comm. Assitant Program.

Oct 26 – 1) The Safety Committee met for the first time.2) Signed the CBA and sent it to the Union, who are out of the office till Oct 30. 3) Asked the Dept. Heads to be sure they are reviewing the procurement code when making purchases. 4) the Finance Dept is still working with BDO to complete the FY-21 audit. We expect a draft on Oct 31.

Oct 27 – 1)) Torcill Const is responsible for installing the poles for the boardwalk lighting in Pinky's Park. They have been delayed a week and should be here on Oct 31. 2) Discuss administration fees concerning grants with the finance department. 3) The contractor who is responsible for developing the Detention Pond alongside CEHH notified the City the project would have to wait till next spring due to the weather.

Oct 28 – 1) Responded to calls concerning missed water deliveries. 2) Reviewed the land use map for the Comp Plan. 3) The PW Director hired three hauled W&S Drivers. We should have 13 drivers, including the temporary hires. 2) Responded to a couple of citizen complaints.

Oct. 31 – 1) Signed a grant agreement for thirty-nine thousand dollars from the State Homeland Security Program (SHSP) to purchase radios for the Police Dept. 2) Reviewed the final draft for amending the BMC, Code 4.20, for purchasing. 3) Met with DOWL, PW Director, to review the City's contracted task orders and proposals. The list is attached to this report.

Nov 1 - (1 Reviewed attendance policy with the H.R. Director 2) Gathered material for the next council meeting. 3)

Peter Williams
Bethel City Manager

October 21, 2022

Blue Sky MKE, LLC
PO Box 1374
Girdwood, Alaska 99587

Subject: **Blue Sky Subdivision Agreement**
Acceptance of Improvements

Dear Blue Sky MKE, LLC:

The purpose of this letter is to provide acceptance of the improvements per the Subdivision Agreement for the BlueSky Subdivision. Per Article III, Acceptance of Improvements, the City can accept the improvements once the following items have been provided:

- o As-Built Drawings: Prior to final inspection and certification under Section 3.6.E of the Subdivision Agreement, the Developer shall provide the City one acceptable set of reproducible Mylar as-built drawings and acceptable electronic data copy of each improvement drawing in AutoCAD .DWG or .DWF or other forma as specified by the City on media as specified by the City: **NOT COMPLETE**

- o Monuments: By signing the final Mylar Plat for recording with the state recorder's office, the Professional Land Surveyor of record acknowledges that all Lot corners and boundary corners are set: **COMPLETE**

- o Certificate of Compliance: The Developer shall furnish the City with a certificate of compliance for the work performed under this Agreement, in the form prescribed by the standard specifications of the City in effect at the time of this Agreement: **COMPLETE**

- o Conveyance of Easements and Rights-of-Way to City: The Developer shall convey to the City or the public, any easement, right-of-way or other property interest necessary to allow the City reasonable access to the municipal improvement to operate, maintain, or repair the municipal improvements: **COMPLETE**

- o Inspection: Final inspection of the improvements: **COMPLETED (see conditions outlined below)**

The City accepts the improvements based on the following conditions:

CONDITIONAL APPOVAL: DOWL conducted a final inspection of the improvements on September 19, 2022 (see appended final inspection report). Please note that embankment slope failures were identified in the final inspection report and these areas should be monitored and photos provided to the City to show these areas have been stabilized. In addition, please provide photos to show the installation of the signs and culverts as outlined in the inspection report.

907-562-2000 ■ 5015 Business Park Boulevard, Suite 4000 ■ Anchorage, Alaska 99503 ■ www.dowl.com

The City accepts the improvements as outlined above. The two-year warranty as outlined in Section 3.8 of the Subdivision Agreement is effective on the date of this letter. As outlined in Section 3.9 of the Subdivision Agreement, the performance guarantee that was provided will remain in effect until the end of the warranty period.

Please contact me if you have any questions or concerns.

Sincerely,
DOWL

LaQuita Chmielowski, P.E., LEED AP
Land Use Planning Manager
Acting City Planning Manager

Attachment(s): As stated

c:

Post Construction Walk-through Report

PROJECT:	Bethel Subdivis. Construction Oversight 1145.63206.01	DATE:	9/19/2022
AUTHOR:	Forrester Cook	DAY OF WEEK:	Monday

Blue Sky Subdivision

A post-construction site walk-through along Elizabeth Street, Karis Street, and Madilyn's Way identified the following project elements as being completed within substantial conformance to the contract documents:

1. Roadway profile grading
2. Roadway cross-slope grading
3. Roadway foreslope grading
4. Foreslope seeding

Site observation revealed incomplete project elements including:

1. Roadway signage not installed throughout site.
2. Culvert end sections not present at 36-inch CMP cross culverts.
    - STA 0+75 - Elizabeth St.
    - STA 4+90 - Elizabeth St.
    - STA 10+20 - Madilyn's Way
3. Concrete jersey barriers not installed at roadway stub outs.
    - STA 12+15 - Elizabeth St.
    - STA 17+91 - Karis St.
    - STA 13+08 - Madilyn's Way
4. 24-inch CMP cross culvert at STA 0+24, Madilyn's Way, not installed.

Localized areas of embankment slope failure and minor gullying were identified at select locations. These deficiencies, other nonconformance items, and general construction concerns are summarized below.

1. Surficial or circular embankment slope failure along Elizabeth St.
    - STA 0+75, LT
    - STA 0+40, RT - circular failure.
    - STA 0+40 to STA 1+30, RT - hydraulic erosion at toe.
2. Surficial embankment slope failure along Karis St.
    - STA 0+25 to STA 0+75, LT
    - STA 0+35, LT
3. Surficial or circular embankment slope failure along Madilyn's Way
    - STA 7+00 to STA 7+50, RT
    - STA 9+25 to STA 10+75, LT - hydraulic erosion near toe.
    - STA 12+30, LT
    - STA 12+50, RT - circular failure.
4. Minor gulleys (0.5-ft depth) along Karis St.
    - STA 0+30, RT
    - STA 0+30, LT

- STA 16+80, LT
- STA 17+00, LT

5. Minor gulleys (0.5-ft depth) along Elizabeth St.
    - STA 0+50, RT
    - STA 1+25, LT
6. Damaged 36-inch CMP culvert at STA 4+92, LT - Elizabeth St.
7. Excess geotextile fabric extending beyond toe of slope at STA 12+40, RT - Eliz. St.
8. Construction material needing removal at STA 0+40, LT - Karis St.
9. Pipe outlet for 24-inch CMP cross culvert at STA 0+35 (Karis St.) obstructed by aggregate fill material.
10. 24-inch CMP cross culvert at STA 11+90, Karis St.
    - Minor embankment slope failure near pipe outlet.
    - Approx. 3-ft section of 24-inch CMP culvert has not been backfilled between the existing embankment toe and the culvert end section.
11. Small material stockpile and slope regrading at STA 11+00, RT - Elizabeth St.
12. Non-stabilized areas
    - Near STA 1+50, LT - Elizabeth St.
    - Near STA 0+30, LT - Karis St.

Field Project Representative: _Forrester Cook_

REVIEWED & ISSUED FOR RELEASE BY:

Significant embankment slope failure adjacent to 36-inch CMP culvert pipe outlet near STA 0+75 (Elizabeth Street).

Significant embankment slope failure adjacent to 36-inch CMP culvert pipe inlet near STA 0+40 (Elizabeth Street).

Embankment failure and hydraulic erosion at toe along Elizabeth Street near beginning of project (BOP).

Embankment failure and hydraulic erosion at toe along Elizabeth Street near BOP.

Slumping / thaw settlement embankment slope failure from STA 0+25 to STA 0+75, RT (Karis Street).

Thaw settlement embankment slope failure at culvert pipe outlet (STA 0+35, RT – Karis Street).

Thaw settlement embankment slope failure from STA 7+00 to STA 7+50, RT (Madilyn’s Way).

Embankment failure and hydraulic erosion at toe along Madilyn’s Way near STA 10+00, LT.

Slumping / thaw settlement embankment slope failure near STA 12+30, LT (Madilyn's Way).

Embankment slope failure along Madilyn's Way at STA 12+50, RT.

Embankment slope failure along Madilyn's Way at STA 12+50, RT.

Minor gulleys along Karis Street at STA 0+30, RT.

Minor gulleys along Karis Street at STA 0+30, LT.

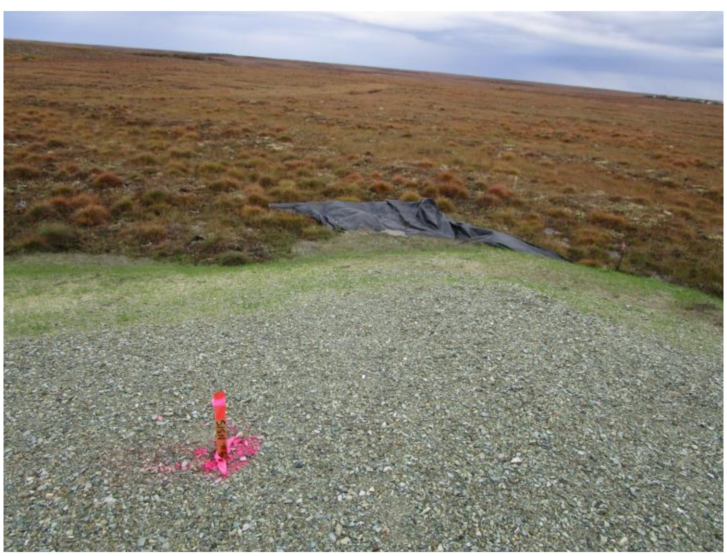
Minor gulleys along Karis Street at STA 16+80, LT.

Minor gulleys along Karis Street at STA 17+00, LT.

Minor gulleys along Elizabeth Street at STA 0+50, RT.

Minor gulleys along Elizabeth Street at STA 1+25, LT.

Damaged 36-inch CMP roadway cross culvert at STA 4+92, LT (Elizabeth Street).



Excess geotextile fabric extending beyond toe of slope at STA 12+40, RT (Elizabeth Street).

Construction material needing removal at STA 0+30, LT (Karis Street).

Obstructed 24-inch CMP culvert pipe outlet at STA 0+35 (Karis Street).

Minor embankment slope failure adjacent to 24-inch CMP culvert pipe outlet at STA 11+90, RT (Karis Street).

Approx. 3-ft section of 24-inch CMP culvert pipe not backfilled between existing embankment toe and culvert end section (STA 11+90, RT – Karis Street).

Small material stockpile along Elizabeth Street at STA 11+00, RT.

Non-stabilized area along Elizabeth Street near STA 1+50, LT.

Non-stabilized area long Karis Street near STA 0+40, LT.

DOWL

October 31, 2022

Mr. William Arnold
Mr. John Sargent
Mr. Peter Williams
City of Bethel
P.O. Box 1388
Bethel, AK 99559

Subject: **DOWL Term Contract for Engineering and Planning Services Contracted Task Order and Proposal Updates**

CONTRACTED PROJECTS

Avenues Piped Water and Sewer- DOWL Task Order #2

- Redesign is underway. We are working with mechanical contractors and pipe manufacturers on the feasibility and/or potential cost savings on the following ideas:
    - use of HDPE jackets instead of aluminum pipe jackets,
    - removal of approximately 20 services and two blocks of pipe from the scope, south of 5th Avenue,
    - 6" water main instead of 8", would require add-heat booster station for ANY future development; we are proceeding with 8", but including a deductive alternate for 6" to compare the cost,
    - fiberglass lift station basins instead of aluminum or placing grinder pumps in existing sewage holding tanks,
    - field pouring concrete bases,
    - modifying the insulation type and thickness on service boxes and vaults.
- The redesign does not include add-heat booster at this point.
- Plan to issue bid request in January/February 2023; 95% design will be ready in December 2022/January 2023.
- Encroachment clearing will need to be addressed by COB.
- Public communication – mailings sent 8/31/2022.
    - One for housing that isn't going to get hooked up.
    - One for housing that is hooked up.
    - A couple postcards came back; addresses no longer valid.
- City to coordinate with The Tundra Center to demolish the burned house on parcel 76 to open the 6th and 7th Avenue utility crossing. DOWL RES is preparing to finalize the TCE for parcel 76, as well as a TCE for parcel 109. Kreiders have not answered phone calls. One service agreement needs updating (Christopher Cooke formally sold parcel 69 to his daughter Ana Hoffman). All are drafted and once internally Q/C'd they will be ready to send to the City for their review and signature. Once that is done, we can mail them out.

Lift Station Improvements- #15

- Substantial completion inspections in September 2022.
- TecPro working on punch list items. Tentative schedule for completion is mid-November. Field work will be in conjunction with YK Fitness Center lift station work.

Lead and Copper Issues at City Sub- #17

- Task 1 - Orthophosphate injection system has been running since November 2020. Monitoring ongoing through the new year.
- Task 2 – A monitoring plan is in place and testing of water parameters is underway to determine cause/resolution of elevated levels of HAA5. Once testing results are available, DOWL will evaluate and report.

Subdivision Construction Oversight- #26

- DOWL inspector conducted walkthrough of Blue Sky construction on 9/19/2022. Report submitted to COB on 10/6/2022.
- Conditional approval letter sent to Blue Sky on 10/21/2022 requiring the following items prior to final acceptance:
  - As-built drawings
  - Photos of stabilized slope failures
  - Phots of sign and culvert installation

Yukon Kuskokwim Health and Fitness Center Repairs-- #28

- Work scheduled during a 2-week shutdown beginning 11/2/2022. The Pool Company and WSI will be on site to:
  - Remove/replace filter media for pool and whirlpool.
  - Replace spa flow meter.
  - Remove PH control system and add Pulsar acid feed system.
  - Remove/replace main drain VGB compliant suction grates.
- Replacement tiles are expected in Anchorage the week of 10/23/2022. It may take several weeks to organize a crew and begin replacement work. WSI coordinating with Stacey Reardon on schedule.
- Replacement fuel pumps for the boilers arrived week of 10/16/2022 and WSI expected to be in Bethel to install the week of 10/23/2022.
- Alaska Air Balance inspected and balanced the system in July. Some issues were found, and our mechanical engineer has recommended corrective actions. WSI will collect additional information the week of 10/23/2022 to finalize repair recommendations. A change order will be required.

Courthouse Water Service Replacement- #29

- Substantial completion inspection happened 8/18/2022.
  - Repair of the leaking service saddle in the vault by the radio station and final punch list items are complete. Need verification from Bill Arnold that the portable generator plug is compatible with the GCI plug.
  - Taylor Fire Protection Services must return for a more in-depth investigation of the alarm alert system. Fee for this work is $11,524 and a change order is required. Note this fee does not include the recent emergency call Taylor completed in Bethel. Execute change order?

CEHH Hydraulics and Hydrology Study- #31

- Project awarded to Ahtna?
- Construction this fall? How to seed?

Public Works Facility Back-up Generator- #35

- Vango reports installation is complete.
- EDC Electrical Engineer to visit Bethel tomorrow, 11/01/22 to inspect final installation

Community Wide Piped System Preliminary Engineering Report- #36

- 95% PER in internal review and will be to COB in early November 2022.
- Environmental EA is 85% complete. Final USDA QC completed; going out for public review once website is provided by City.

Water and Sewer Rate Study- #39

- Met with Bill Arnold and Mike Mendenhall on 9/28/2022 to discuss specific haul system requirements.
- FCS coordinating with Xavier on finalizing the virtual customer database to begin new rate structure.
- This study should be completed by end of year.

YK Fitness Center Lift Station Replacement- #44

- Installation planned for mid-November. DXP is planning to air freight unit to Bethel. Delay is DXP, not Wolverine.

Chemical Storage building- #45

- 65% design is underway and scheduled to be finished in December 2022/January 2023.
- DOWL Survey field work is complete and base maps are being developed.
- DOWL Geotech has been delayed until November 2022 due to issues with mobilization of the drill rig.
- Initial Fire Protection code review is complete, a standard water sprinkler system is recommended despite some of our reactive chemicals. We will need to speak with the Fire Marshall, COB Fire Department, and Pete Williams/Bill Arnold to decide if we should still try to leave it unsprinklered. Extending pipes – cost prohibitive for the project?? Large, heated haul tank – cost prohibitive for the project??
- Bid the project for summer 2023 construction?

Transit Center Boiler Replacement- #46

- 95% design is nearly complete. Expect to send to Estimations in early November 2022.

Comprehensive Plan- #47

- The project team has taken a pause from meeting with stakeholders to process all input received so far. Bi-weekly meetings with COB are continuing. Comments can still be submitted by anyone via the Public Comment Map on the website.
- The team has provided all of the sections to the City for review, except the transportation section. We have been holding work sessions with the City to go over each section.
- Our current schedule is as follows:
  - Send draft goals/strategies to stakeholders 11/14
  - Stakeholder comments due 12/5
  - Meet with stakeholders 12/8 and 12/15 (if needed)
  - Post draft report for public input 12/19
  - Community meeting 1/16 (week of)

- Public comments due 1/26
- Final Plan 2/10

Bethel Fire Station Geotech- #48

- Phase 1 of the geotechnical study to collect ground temperatures completed week of 10/23/2022. Recommendations for Phase 2 are forthcoming.
- Code and condition assessment of the facility has been delayed to November 2022.
- Geotechnical team will be in Bethel week of November 14. Drill Rig Shipping is delayed.

Dog Pound Facility Concept Design- #49

- Project team review meeting on 10/4/2022 to discuss preliminary layouts and finalize the site location.
- Draft Design Study Memorandum expected in November 2022.

Public Works Facility Concept Design- #50

- Project team review meeting 9/27/2022 to discuss concept sketches.
- Draft Design Study Memorandum expected in November 2022. NOTE, we do have a final concept floor plan and 3D rendering available.

General Planning Services- #52

- Task order contracted budget is $50,000 of which $12,000 remains.
- Work on this task order to date includes:
  - Working with Pauline Boratko to support Planning Commission monthly meetings.
  - Polk Site Plan – Mr. Polk is gathering needed information for the site plan permit. We are preparing an initial review of his application, although the USACE permitting is still in process. We will provide a letter outlining our review to Mr. Polk by next week. We continue to provide support to guide him through the process.
  - KYUK Tall Tower and Conditional Use Permit (CUP) – The tower was approved on 10/20 and we provided a resolution to Pauline. Pauline is coordinating with commission members to finalize the resolution.
  - Holmes Church CUP – The CUP and variance was denied. Mr. Holmes has coordinated with us to determine a different site for the church.
  - Alaska Grown Cannabis – We provided a letter to the applicant to outline missing items. They are working on responses.
  - Hackneys Litigation – We have provided information to the City Attorney. No further action items at this time.
  - KYUK Plat – Assisted with recording the plat and deed process to clean up the title for the KYUK property next to City Hall. We are not aware of any action items for DOWL at this time.
  - Akiak to YKHC Trail Survey – the survey information has been collected and DOWL survey will prepare a basemap.
  - Bautista House – we reviewed the Site Plan Permit for property and are awaiting additional information.
- Expending budget at a much higher than expected rate. Charges likely to decrease now that systems and files have been set up.

Port of Bethel Wall Repairs- #53

- DOWL Team planning to conduct visual assessment the week of 10/31/2022. We will need support from the COB. The COB to provide a skiff access, ensure no other vessels are alongside the structure, and provide spot excavation of tie-rods. DOWL's Nate Geary has been coordinating with Jake Thompson.

OTHER UNCONTRACTED WORK

Grant Compliance and Audits (TO #54)

- Scope/Fee proposal for $10,000 for as needed assistance with review of grant applications, compliance requirements, and grant reporting.
- Plan to submit to COB 10/31/2022.

QFC#2 Lift Station (TO #55)

- Scope/Fee proposal for $107,855 for design and bidding services for pump replacements, SCADA upgrades, and repairs at QFC#2.
- Submitted to COB 10/18/2022.

Water Treatment Plant SCADA Framework Plan (TO #56)

- Scope/Fee proposal for $67,630 to study and recommend a framework for automating the WTPs with a SCADA system.
- Plan to submit to COB 10/31/2022.

Emergency Operations Plan Update (TO #57)

- Scope/Fee proposal for $33,091 to update the 2020 Bethel Emergency Operations Plan.
- Plan to submit to COB 10/31/2022.

Bethel Heights/Martina Oscar Expansion

- DOWL is preparing a fee estimate for design services, will finalize once the funding agency agreement is completed (November?).
- COB (Sargent) to explore using some of the Bethel Heights funding right away for an addition to the Bethel Heights treatment plant for Martina Oscar and Avenues.
- What to do about easements? 300+ easements will be over $1M for easements alone.

AHFC Culdesac survey-

  - Need map that shows ownership?

Fire Hydrant Maps?

CITY OF BETHEL

P.O. Box 1388 ● Bethel, Alaska 99559
907-543-1386
Fax: 907-543-1388

11/01/2022

Subject: Human Resources Manager Report

Author: Larisa Bogunovic, Director of Human Resources

Executive Summary:

Currently the Human Resources Department is working on a Recruitment Plan and Strategy that will outline how the City will approach the recruitment process and what tools we will use. The plan will apply to all job positions for the city to be recruited rather than specific details of each individual role. For example, items that apply broadly to the recruitment function include the systems that will be used and how the company's website will be configured to showcase the open positions. The recruitment plan will help direct Human Resources by focusing on attracting and hiring people in the areas needed most. We are currently working with three Recruitment Agencies in Anchorage to assist with hard to fill positions, such as the City Planner. Finder fees will be provided by the agencies this week, 10/31/2022.

As of August, we have hired 15 candidates, with the majority filling the Hauled Utility Driver positions.

We have welcomed our new Chief of Police, Leonard Hicks, to the team effective 9/13/2022.

On November 12th, 2022, Human Resources will take part in the Saturday Market for a live open job fair. The last one attended was successful bringing four candidates to the City of Bethel. We have purchased SWAG material to hand out, such as water bottles and bags with the City of Bethel Logo.

Effective 10/26/2022, we have established a Safety Committee to promote and encourage safety in the workplace.

The committee will meet bi-weekly. Safety is our number one priority.

At this time we currently have zero grievances and continue to establish a professional working regime with the Union.

On November 2, 2022, Human Resources will take part in the City Project Homeless Event located at the Cultural Center.

This will be value added to have myself represent the City for a great cause.

Upon conclusion, I will continue to focus on recruiting.

Larisa Bogunovic

Memorandum

Date: November 1, 2022
To: Pete Williams, City Manager
From: Bo Foley, IT Director
Subject: IT Director's Report

October 2022 Current Events

- **Council Tablet Refresh:**
  With the latest rotation of council members, the Clerk's office had me do tune-ups on the council tablets. This involved purging data from departing members, installing all updates, making sure virus definitions were current, and physically clean them. By this point, the tablets are starting to show hardware age and it would be my recommendation to replace the machines in FY24.

- **Requests for Information:**
  This month has seen multiple requests for information that my department has been trying to facilitate. It is a slow process due to the size and nature of the requests, but we have been able to get them processed steadily.

- **FBI CJIS Audit:**
  Recently, we had our biannual review of operations at the Police Dept regarding operations and procedures on all systems dealing with the handling of criminal justice information (CJI). The results weren't exactly stellar, but we were skeptical we would be passing in the first place. With the extreme amount of turnover in administration at the Police Dept in all the positions that would have visibility or knowledge as to what is required in these audits, it wasn't surprising that we fell short in certain areas.

  We are currently working to address the areas that needed to be changed and/or fixed. Most of the findings require us to have certain documentation on-hand that we either need to create or update.

- **Amazon Line of Credit:**
  We have been noticing that the amount credit we originally procured for City purchases over all departments has not been enough to cover everyone's need. This month we managed to double the existing credit in the hopes that the new amount can accommodate.

- **Normal Business:**
  The rest of the month has been filled with normal daily trouble-ticket response for issues regarding printing, scanning, file access, and employee management.

Memorandum

Date: November 1, 2022
To: Pete Williams, City Manager
From: Bo Foley, IT Director
Subject: IT Director's Report

Future Plans

- **Security Systems:**
  The Fire Dept has expressed an interest in replacing its current security system. I am currently looking for quotes to see what such a system will cost. My hope is to get something that can be expanded upon to eventually work for our other buildings such as Public Works and City Hall. I would love for data to be able to be stored centrally and to be easily accessible by the department heads they are serving. Most of the better cameras and entry systems available require centralized cloud management, which is still a pitfall for us until real Internet and Intranet speeds are attained.

`PORT OF BETHEL

Post Office Box 1388
Bethel, Alaska 99559
Voice: 907-543-2310
Fax: 907-543-2311

To: Peter Williams, City Manager

From: Edward Flores, Acting Port Director

Subject: October 2022 Managers Report

- **Small Boat Harbor**
  This was the last month of operation for the Small Boat Harbor. We had the crew start prepping the Harbor for winter in mid-October. These included messages to the public through KYUK, staging our seawall pipes for the floats to sit on over the winter, compressing the leftover boats onto one float on each side until there were no more boats on the floats, and taking off the boards between the float sections. We will finish setting the dumpsters up and away for winter and hauling off the port-a-potties to the sand shed. There are still several boats in the harbor. We will get a final count, get them out of the water, and put them on the pipes here in the first week of November.

- **City Dock/Beach 1/Petro Port**
  The last freight from this year is leaving the Dock, but it is mostly cleaned up. We will be walking through the Dock and the Beach at the start of November to get a hold of the winter storage for this winter. We will store eight vessels and one barge over the winter on Beach 1 and three vessels on the west face of the dock; this is the opposite of where they usually go during the winter due to an upcoming inspection for the City Dock. Overall, we will have less storage this winter than in previous years.
  Crowley is currently replacing the Headers at the petro port. The contractor expects it to be done by the end of the week.

- **Port Office**
  There are no issues to report for the Port Office, and it is still operating well. Building Maintenance is doing daily checks on the building.
  The office is open Monday through Friday from 8 to 4.

- **Admin**
  We are currently working on getting the last of the summer billing out for this last month. As well as winter storage, we are working on trying to get everyone to sign an entire winter one-time billing agreement, researching companies that make floating docks that do not utilize pilings.

- **Seawall**
  The Port crew is doing daily checks along the seawall and the lower access parts of the wall. Constant clean-up, as always. Life ring removal will start this next week.

- **Misc.**
  We plan on studding tires on all pick-up trucks and heavy equipment the first week of November. The crew has been working hard on the Petro Yard this last month. It has been rearranged and decluttered. Inside the sand shed, the guys have rearranged to fit the boats for the winter.

William Arnold, Public Works Director
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PO Box 649 Bethel, AK 99559
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F: (907) 543-2046
warnold@cityofbethel.net

MEMORANDUM

DATE: **10.31.2022**
TO: **Peter Williams, City Manager**
FROM: **Bill Arnold, Public Works Director**
SUBJECT: **Manager's Report – Public Works Department**

Programs/Divisions

Hauled Utilities: Manpower has improved, still we are behind on our routes regularly. Things should get better once the Temporary employees get experience working daily routes. It is a slow process. Everything also slows down in the winter months. Having the water pumps turned has made a positive impact. Our regular fulltime employees like the help, these temporary employees provide, still the feel like they are being punched in the gut, when it comes to the pay differences. If one or two people miss work, the daily demands overwhelm us. All seven eater trucks are road ready. Five of the six Sewer trucks are road ready. Winter clothing has bee

Utility Maintenance:

Property Maintenance:

0 of 2 Temporary positions filled. Positions posted since early 2022.
3 of 4 FTE positions filled. Vacant positions posted since October 2021.still posted.
Currently short staffed.

Department is having to prioritize issues to keep up with Pre-Winter work. Department is trying to catch up on long due heating and air handling maintenance in City buildings and are prioritizing the work to critical systems as we prepare for winter to return

BOARDWALK AND PARKS: Parks problems and vandalism and graffiti a daily problem. Repaired and replaced broken planks and handrails. Flagged locations for install of new lighting for boardwalk.

POOL: Pools heating and air handling system has continuous problems. The problems at the pool need daily attention. Parts for the boiler are on order. Assistance from Wolverine has been requested for problems with boiler system.

COURTHOUSE: Taylor Fire Alarm is working to repair issues with fire alarm panel and suppression systems. They currently have parts on order and will return to finish repairs later this month. Replaced one toilet upstairs. In the process of replacing all HVAC filters.

CSWTP: Replaced motor in unit heater.

TRANSIT: Replaced motor in unit heater.

TEEN CENTER: Started boilers for A,C, and B loops.

FIRE STATION: Replaced motor for unit heater. Adjusted overhead door that was not closing properly.

HIGHWAY LIFT STATION: Replaced unit heater. Repaired outside lighting.

CITY HALL: Replaced toilet by courtroom 6.

PUBLIC WORKS: Repaired toilet by downstairs office. Replaced door to downstairs office. Repaired steamer. Repaired fuel flow to boilers.

Port: Repaired fuel in on boiler 2.

Road Maintenance:
Streets and Roads hauled in D-1 gravel with dump trucks to Black Berry Street and caped off from State Highway to Alex Hatley Drive. We graded and compacted it.
Streets and Roads hauled in D-1 gravel to the sewer lift station off the State Highway by the airport. We graded it and compacted it.
Street and Roads help the port, hauling the rest of the D-1 gravel from Knik to the port gravel pile by the Quonset shop. This was 2,251 tons of D-1 gravel.
Street and Roads put in a culvert in 4403 Larson driveway. This culvert come apart and started to wash the driveway out.
Streets and Roads help the port in taking out the small boat harbor floats and the ramp out that goes from the beach to the floats.
Streets and Roads took out the beaver dams out in the 2 culverts at Brown's slough that crosses Ptarmigan Streets.

Vehicles and Equipment: As always we been servicing and repairing vehicles and equipment as needed. We had a technician from shred tech from Philadelphia come out and help us with repairs on the Pronar land fill shredder.

Transit System:
For October, ridership has been steady. Bus 439 was on the road for a day and a half at the beginning of the month and 440 has been on the road after the crack on

the 3 way muffler was replaced. Ridership consisted of: Seniors-585, Youth-10, Adults-105, Disabled-72. Regular fares totaled $915.00 and Day/Month fares was $350.00. Fares totaled $1,265.00 for the month. Bus 439 mileage totaled 216 and 2,357.3 for Bus 440 totaling 2,573.3 for the month. 439.326 gallons of fuel was pumped in to Bus 440.

Landfill:

Keeping on, keeping on with the daily operations of the landfill.

This month we have had:

- Dumpster loads – 65
- Commercial cubic yards – 1071
- Private loads-149
- Freezers and refrigerators – 12
- Vehicles -9

Staffing Issues/Concerns/Training:

BR!LLiANT media strategies

Brilliant Media Strategies
121 W. Fireweed Ln, Suite 175
Anchorage, AK 99503
907-276-6353
BrilliantAK.com

City of Bethel Public Relations

Report - October 21, 2022

BY THE NUMBERS

49	17	31,340	114
Facebook Posts Drafted/Posted by BR	Total Facebook Page Posts	Total Facebook Post Reach	New Facebook Page Followers
(from contract start)	(past 28 days)	(past 28 days)	(past 28 days)

TOP PERFORMING POST (PAST 28 DAYS)

Most Engagement

City of Bethel, Alaska
Published by Krysten Demientieff · October 14 at 3:24 PM ·

Update: https://www.facebook.com/permalink.php?story_fbid=423395629974389&id=100069118663602

MISSING PERSON

On 09/22/2022 Valdamire Kinegak was reporting missing to the Bethel Police Department. Since then, Bethel PD, members of the Bethel Search and Rescue, and other concerned citizens have checked locations throughout the area but have been unable to locate Mr. Kinegak. We are asking that anyone who may know the whereabouts of Mr. Kinegak, has seen or had contact with him since 09/22/2022, or has information that may help locate him to please come forward. We ask you to call the Bethel Police Department at 907-543-3781 and we thank you for any assistance that can be provided in this matter.

Valdamire Kinegak

DOB: 9-17-1989
Height: 5'08
Hair: Black
Eyes: Bro

UPDATE: This post has been edited to correct a typo in the DOB

Post Impressions
30,593

Post Reach
27,568

Post Engagement
12,664

Reactions - 338
Comments - 311
Shares - 223
Other Clicks- 9,451

IN THE LOOP - MONTHLY NEWSLETTER

163	55.2%	167	17
Sucessful Email Newsletter Deliveries	Email Newsletter Open Rate	Total E-Newsletter Subscribers	New E-Newsletter Subscribers
(October 2022 Issue)	(October 2022 Issue)	(as of this report)	(past 30 days)

City of Bethel

Finance Department

Monthly City Manager's Report for October 2022

Date:	October 1 to October 31, 2022
To:	Peter Williams, City Manager
From:	Duane Wright, Finance Director
Subject:	Management Report, October - 2022

The Finance Department's Monthly City Manager Report details the progress, challenges, and activities of the Finance Department for the month of October 2022.

Current Activities within the Finance Department

- The Finance Department continues work on activities related to completion of the external (BDO) annual audit for FY-21. Discussed audit progress with BDO account partner. He says the audit firm is having difficulty with obtaining staff to complete the audit. They are experiencing significant staffing across the US accounting profession. They are not sure when the final report will be delivered. The last estimated delivery date was October31, 2022.
- BDO is not engaging to provide audit services beyond the current audit of fiscal year 2021. They have advising us to seek another auditing company for completion of the June 30, 2022, audit.
- The city has issued an RFP for external audit services for the fiscal year ending June 30, 2022. We have identified the firm of Altman, Rodgers & Company CPAs as the replacement certified public accounting firm to conduct the fiscal year June 30, 2022, year end audit.
- At the start of October, the Finance Director was managing an investment portfolio of a little over $11,000,000 in conservative interest-bearing obligations which are currently yielding over 3% in annual earnings. Historically we have not earned anything on idle funds hold by the city. During the month of October, the Finance Director added an additional $3,000,000 to the investment portfolio at a rate of 4.37% for a period of 6 months. Our total invested cash earning interest is now over $14,000,000.
- As part of the audit process for FY-21 the Finance Department is investigating the funding and disbursement of moneys from the "Cares-Act" funding during 2020. There was a separate account established at FNB Alaska and none of the transactions recorded there were incorporated in the Caselle accounting system used by the city. This element of the FY-21 audit remains in-

process of examination by BDO and has to date been a negative component to the timely completion of the audit.

- The Finance Department is working through the processes to establish a month end close process. The books have not been closed since June 2019.
- The Finance Director is looking at the Community Action Grant processes and evaluating how effective internal controls are working in this program. There are several areas in need of correcting and enhancing to make the CAG process more accountable and compliant with good internal controls.
- The Finance Director is working to improve the overall granting processes. The grants manager has been asked to work more closely with the finance department to enhance the quality, consistency and accountability of the grant compliance processes.
- The Finance Department has completed the first monthly outsource of the billing cycle to "BillFlash" a third-party billing vendor. This first month utility billing cycle successfully completed using the outsourcing model. The outsourcing of this activity has eliminated the labor hours, material costs and mailing processes required by city finance department staff.
- The Finance Department continues to work on improved payroll processes to enhance the over-all accuracy and integrity of payroll processing, HR compliance, Sales Tax collection and payment processing are also under continuous enhancement.
- The Finance Department remains understaffed. We are currently missing two and a half staff members. There two full-time open slots are Accounting Assistant I personnel. Our advertising has not yet yielded candidates for consideration. We are working with HR Manager to find replacements.
- The Finance Director continues to work on sales tax compliance processes (audits, letters of delinquent filing, letters to businesses need to establish business license, etc.). As of the end of the month we have 14 audits current underway. Since June, we have completed 32 audits. The audit process continues to encounter significant resistance to completing audits, to paying amounts due and cooperation from the business community as a whole.
- The Finance director is working to compile a list of the "Delinquent Sellers" for BMC 4.16.400 disclosure. The completion of the activity is target for early November. Once the list is compiled the Finance Director will publish the list of these delinquent seller in the Delta Discover, Anchorage Daily News and on the city website.
- The Bethel City Council through Ordinance 22-34 has approved an "Amnesty" program for sales tax compliance. The Finance director is working through a process of extending the program to Sellers who have failed to comply under the terms and conditions of the ordinance.

- The Finance Director has identified a "gap" in business license compliance. The finance department has implemented a process to identify those businesses operating in city. We are notifying the "non-compliant" businesses to bring them into compliance. To date we have set out over 180 letters.
- The Finance team continues to work on team building and learning activities.
- Finance Department is implementing an ACH process for accounts payable processing. This will enhance and streamline payment processing to accounts payable vendors through automation of the many elements of the payment cycle.

Staffing/Recruitment

There are two and half fulltime positions open for an Accounting Specialist I

Training

The Finance Department is working on a goal of cross-training for all team members. We are also committed to continuous training for all team members.

Group Training Sessions:

The finance department has initiated regular weekly team training sessions. These sessions occur on Friday mornings and cover information relevant to the operation of the finance department.

Independent Training(s):

The Deputy Director is continuing his CPA preparation/training.

Select Tasks & Statuses by Sub-Department

Utility Billing

Tasks	Frequency	Status
Collections	Monthly	Current. This month we were very aggressive in contacting and issuing payment plans for delinquent account holders.
ORS'	Daily	Current.

Payroll/AP

Tasks	Frequency	Status
Personnel Action Requests (PARs)	As Needed	Current.
Deferred Compensation	Bi-weekly	Current.
Payroll	Bi-weekly	Current.
Accounts Payable	Weekly	Current.

Sales Tax

Tasks	Frequency	Status
Applying Business License Payments	Daily	Current.
Mailing Delinquency Notices	Monthly	Current.
Constructing Aging Reports	Monthly	Current.
Applying Business License Renewals	As needed	Current.
Drafting Payment Plans	As needed	Current.
Applying Payments	Daily	Current.
Reviewing & Processing Exemption Cards	As needed	Current.

General Ledger

Tasks	Frequency	Status
Journal Entries	Monthly Recurring	Current (April)
Budget Amendments (from budget ordinances)	As needed	Current (April)
Cash Reconciliations	Monthly	Current (April)
Investment Reconciliations	Monthly	Current
Create Allocations & Run Checkout	Monthly	Current
DOJ Grants	Quarterly	Current

Internal Improvements

The following are a list of internal tasks, actions, projects, or changes that we have made within the Finance Department for the purpose of improving operations:

- Identifying "seller" businesses not in compliance with sales tax reporting and conducting examinations.
- Improving enforcement of fees, interest and penalties on sellers who have a sales tax certificate and who fail to file and pay on time. This area needs more focus.
- Enhanced payroll processing steps to include a detailed second review and approval step for payroll completion. We have enhanced payroll processing steps to include a process of checks and balances to improve quality.
- Establish a vendor ACH payment process.
- Complete accounting month-end closure processes and procedures.
- Complete the goal of supporting the Amnesty program.
- Adopting the detail aspects of the newly signed Collective Bargining Agreement into the payroll processes.
- Completing a repeatable methodology for disclosure under the requirements of BMC 4.16.400 – Delinquent Sellers

Small & Big Wins

- The finance department continues the process of sale tax audits. Including the development of the policies and procedures to support process.
- The finance department has established an investment process to earn a 3% earnings rate on $11 million dollars.
- The finance department has added an additional investment at a rate 4.37% on $3,000,000.
- Finance department continues to support the FY-21 Audit process. Audit still underway.
- Finance Director has established enhanced purchasing processes – increased use of purchase orders.
- Finance department is enhancing internal controls in CAG process.
- Finance director enhancing internal audit steps on the accounts payable processes.

Challenges

- The Finance Director is experiencing inappropriate interference from the City Manager and City Clerk involving the day-to-day accounting, finance, sales tax compliance, internal controls, and appropriate audit activities. This interference has resulted in an environment where these individuals have indirectly or directly interfered by over-riding the appropriate accounting processes or activities required by GAAP, GASB, best practices and appropriate audit standards. This conduct is detrimental to the financial processes and productivity of the Finance Director, the finance department, and the City of Bethel's overall financial condition. I made my professional objections known to these individuals before they choose to ignore and override my professional opinion and position. I will concede - "professional" knowledge and opinion can bring unpleasant and inconvenience truth. If council members would like to discuss in more detail, please let me know.

- The Finance Department must continue training so that we can enhance our collective level of proficiency.
- The Chart of Accounts update has affected our ability to complete quarterly reports for some grants and will continue to limit our ability to do detailed account analysis.
- We are still working on a discovery and correct process to insure errors and omissions left by former personal.

<u>Goals for the Future</u>

- Utilizing data analytics to identify challenges and opportunities that can spur economic development.
- Reconciling all accounts and their correct distributions, particularly the Seawall Maintenance Fund.
- Conduct regular accounting month-end closings on a schedule.
- Payroll group within the finance department need to complete the integration of the new "Collective Bargaining Agreement" (CBA) terms and conditions into the city payroll processes. As of the end of September, the finance department has not been provided with a copy of the final signed agreement.
- Development of enhanced internal control processes.
- Increased training events for small business owners with guidance on how to file their sales tax returns.

CITY OF BETHEL
Fire Department

Daron R. Solesbee, Fire Chief
P.O. Box 3231, Bethel, Alaska 99559
Phone: (907)-543-2131
Fax: (907)-543-2702
dsolesbee@cityofbethel.net

Celebrating 50 Years of Service

DATE: November 1, 2022

TO: Peter Williams, City Manager

FROM: Daron Solesbee, Fire Chief

Daron Solesbee Digitally signed by Daron Solesbee Date: 2022.11.01 15:18:54 -08'00'

SUBJECT: Management Report, October 2022

Current Events

- The department is continually recruiting for new volunteer responders and administrative support. If anyone is interested, please fill out a BFD Volunteer Application Packet today!
- The department will be conducting CPR classes and an EMT-1 (2019 Update) course from November 12 – February 10, 2022. If interested in attending this training to become a Volunteer EMT, please call or stop by the fire station.
- The department will be conducting a Firefighter-1 course in Spring 2023. If interested in attending this training to become a Volunteer Firefighter, please call the fire station.
- The department is entered into a memorandum of agreement with the Yukon-Kuskokwim Health Corporation to provide EMS transports of intoxicated persons (non-medical) to the YKHC Sobering Center. This will free up valuable resources for the YKDRH Emergency Department.

Community Planning/Preparedness/Prevention

- The department conducted classes during Alaska's Fire Prevention Month in October. There were in-person fire safety classes and tours at the fire station. Staff and volunteers were happy to see students this year!
- Staff set up fire prevention tables at the local grocery stores and Saturday Market to assist several homeowners with the installation, testing, and provided free batteries for smoke and carbon monoxide alarms. During this time, staff and

volunteers provided fire prevention materials to community members. Several people applied to become volunteers and signed up for upcoming EMS and Firefighter training courses.

- The department received partial funding for a new fire training facility from the City of Bethel Capital Budget and will seek the remaining funds from grants and donations. This facility will be constructed by Draeger and will feature live-burn chambers, forcible entry doors/windows, reconfigurable walls for victim searches, vertical ventilation props, fire department connection, standpipes, stairs, and rope rescue anchors for technical rescues. Donation letters have been submitted to local organizations and businesses, and the department is applying for federal and state grants.

- The department is planning on participating in a mass evacuation drill with YKHC in December.

Training

- Staff are completing online training to become certified as State of Alaska Fire Investigator Technicians (AKFIT).

- New staff and volunteers are receiving continuous Driver/Operator training on the handling characteristics, operation of specialty equipment, care, maintenance, and safety of the department’s ambulances and fire apparatus.

- Staff have completed several online training modules covering various topics of firefighting, emergency medical, fire inspection, and fire prevention.

- Staff have conducted several drills on firefighting and EMS knowledge and skills during each shift.

- On 10/05/2022 at 12:00 p.m. a BVESA Board Meeting was held at the fire station. Board members discussed the volunteer association’s finances, current projects, and upcoming fire prevention events.

- On 10/05/2022 at 6:30 p.m. the Fire Chief attended the City of Bethel Public Safety and Transportation Commission (PSTC) Meeting at the Council Chambers.

- On 10/07/2022 at 11:00 a.m. a Staff Meeting was held at the fire station. Staff reviewed current department events, budget status, and discussed assigned projects.

- On 10/13/2022 at 7:00 p.m. a Fire Meeting was held at the fire station. Responders discussed department events and then attended the Bethel Search and Rescue meeting. Several members signed up to be BSAR Members.

Responses

- Between 10/01/2022 and 10/31/2022, the Bethel Fire Department responded to 137 EMS and 19 Fire incidents.

- On 10/01/2022 at 2:47 p.m. medics responded to a report of a person in seizure. Medics assessed the patient and found them to be in cardiac arrest. Medics conducted CPR and transported the patient to the hospital.

- On 10/02/2022 at 9:31 a.m. medics responded to the report of a person that fell in the shower. Medics assessed the patient and found them to be in cardiac arrest. Medics conducted CPR and transported the patient to the hospital.

- On 10/07/2022 at 12:27 a.m. medics responded to the report of a person that was hit by a vehicle in a hit-and-run incident. The patient was assessed and transported to the hospital.

- On 10/24/2022 at 11:29 p.m. medics responded to the Standard Oil Boat Launch to received multiple victims from a fire which occurred in Oscarville. Medics assessed, treated, and transported the individuals to the hospital. Our heartfelt condolences go out to the family and friends of the fire victims.

Budget/Financial

- The department is operating within its FY23 budget.
- The department purchased a new Class-A Pumper Tender Apparatus (Fire Engine) from Pierce Manufacturing, Inc. under a cooperative bid purchasing contract from Sourcewell-MN and by utilizing a portion of the Fire Department's Fleet Replacement Fund. This pumper will replace the 1986 Grumman-Spartan Super Pumper-Tanker, Engine 3. Due to production delays, this apparatus is anticipated to be shipped to Bethel on the first barge of 2023.

Grants

- The department will continue to seek grant funding for fire and EMS equipment, additional staffing, replacement fire apparatus and ambulances, and other equipment.

- The department received the 2021 State of Alaska Homeland Security SHSP grant award for the purchase of new portable and mobile radios to replace obsolete equipment. This equipment was purchased from Motorola Solutions, Inc. through Sourcewell Contract #042021-MOT.

- The department and City Grant Manager prepared an application for the 2022 State of Alaska Homeland Security SHSP Grant for security fencing, cameras, and lighting for the planned fire training tower which will be located adjacent to the fire station.

- The department is researching and applying for grants and potential local funding donations to assist in raising the remaining funds for the proposed fire training tower facility.

Property Maintenance

- It was discovered that the fire station needs foundation leveling, especially under the hose tower. The hose tower was leveled several years ago and now the floor is separating from the wall. This has the potential to cause significant water damage. The water/sewer utility connection's insulated box is currently separating from the exterior wall, which could cause freeze-ups. Additionally, the thermo-siphons that keep the ground frozen around the fire station's wood foundation piles need to be serviced and/or replaced. The installation of additional thermosyphons was recommended. Arctic Foundations, Inc. conducted their inspection of the thermosyphons and have issued a report. These issues were discussed with the City of Bethel's contracted engineering firm, DOWL, to formulate a strategy and request for proposals to repair the foundation and structural issues.

- The department is working together with DOWL and Draeger to do the site preparation tasks for the upcoming fire training tower and its foundation.

- The department submitted a work order to Property Maintenance for the replacement of the fire station's damaged rain gutter system. Water runoff should be directed as far from the building as possible to prevent further water accumulation under the fire station.

- A geotechnical foundation study was performed for the fire station and administration is developing a plan to repair and retrofit the fire station's foundation.

Staffing/Recruitment

- The department is recruiting for two Firefighter/EMT (PS2A, $52,373/yr + DOE) positions.

- The department is recruiting for a Fire Lieutenant (PS4A, $67,336/yr + DOE) position.

- The Fire Lieutenant position has been advertised nationwide.

- The department his continually recruiting for volunteer members to serve as firefighters, ETT/EMT's, and support personnel. Become a volunteer today!

Vehicles & Equipment

- We have received the parts for the Class-A Foam system for Engine-4. Staff determined that a 1" valve was required, upon finding the ¾" valve shipped was too small for the current foam system plumbing. This project was put on hold to allow for the receipt of Engine-5 in May/June 2023 to allow this apparatus to be taken out of service for modifications.

- The department's 2021 Ford Expedition, "Command 1", has an open recall for possible under-hood fires, even when the engine is off. The vehicle is currently parked away from the fire station with its battery disconnected. V&E will receive parts soon per the dealership.

FIRE DEPARTMENT VEHICLE STATUS			
Vehicle	**Type**	**Year**	**Status**
Medic 4	Ambulance	1999	*(Reserve Ambulance) In service.* ***Needs replacement.***
Medic 5	Ambulance	2019	*(Frontline Ambulance) In service.*
Medic 6	Ambulance	2017	*(Second-Out Ambulance) In service*. Back-Up camera is not functioning (wiring/connection issue). Rear heat in patient compartment is intermittent. Paint defects. Staff is requesting a technician from Braun Northwest to troubleshoot and repair these issues.
Medic 7	Ambulance		*In planning stage. Due to chassis production delays, there will be production delays.*
Engine 5	Pumper	2022	*Purchasing contract executed on 08/02/2021 with Hughes Fire Equipment, Inc. (Pierce Mfg, Inc.).This vehicle was PAID IN FULL on 10/04/2021. The apparatus will arrive in Bethel in May/June 2023.*
Engine 4	Pumper	2013	*(Frontline Pumper)* In service. Generator reoccurring fuel delivery problem. Pump packing rings need to be tightened and/or replaced. Tank-to-Pump valve has a leak and is being repaired.
Engine 3	Pumper	1986	(Poor overall condition; needs replacement). Pump packing rings need to be tightened and/or replaced (unable to pass pump certification testing).

Truck 1	Ladder Truck	2017	In service.
Com 1	SUV	2021	Out of Service (temporarily). Open Ford recall.
Com 2	Pickup	2014	In service.
Com 3	Pickup	2004	In service. Fair condition.
Honda 1	ATV	2004	In service.
Honda 2	ATV	2004	In service.
Fire Boat	Boat	2004	The boat has been tuned up and is parked at the Small Boat Harbor when the Public Safety Float is installed by Port of Bethel personnel. Needs new outboard motor (obsolete/frequent breakdowns). The fabric rear cabin door and plastic windows were recently replaced.

Account Number	Account Title	2022-23 Current year Budget	11/2022 Current year Actual	11/2022 Current year Encumbrance	Balance Remaining	%
GENERAL FUND						
FIRE DEPARTMENT						
100-60-6000	SALARIES	823,062.00	234,804.53	.00	588,257.47	28.53
100-60-6010	FLSA OVERTIME	70,000.00	46,655.94	.00	23,344.06	66.65
100-60-6011	CALL BACK OVERTIME	50,000.00	14,244.27	.00	35,755.73	28.49
100-60-6022	HOLIDAY PAY	.00	8,009.97	.00	8,009.97-	.00
100-60-6023	LEAVE CASHOUT	46,971.00	.00	.00	46,971.00	.00
100-60-6030	SOCIAL SECURITY EXPENSE	2,500.00	1,253.49	.00	1,246.51	50.14
100-60-6031	PAYABLE MEDICARE FICA	11,454.00	4,521.30	.00	6,932.70	39.47
100-60-6032	UNEMPLOYMENT	17,143.00	.00	.00	17,143.00	.00
100-60-6033	WORKERS' COMPENSATION	3,482.00	8,971.08	.00	5,489.08-	257.6
100-60-6034	PERS	211,873.00	62,348.39	.00	149,524.61	29.43
100-60-6040	EMPLOYEE GROUP BENEFITS	330,564.00	55,513.22	.00	275,050.78	16.79
100-60-6041	UTILITY BENEFIT	59,280.00	6,323.29	.00	52,956.71	10.67
100-60-6061	TRAVEL/TRAINING	31,600.00	7,826.37	.00	23,773.63	24.77
100-60-6100	SUPPLIES	25,200.00	4,204.55	.00	20,995.45	16.68
100-60-6103	WEARING APPAREL	13,214.00	4,906.20	.00	8,307.80	37.13
100-60-6150	GASOLINE/DIESEL/OIL	13,500.00	4,251.78	.00	9,248.22	31.49
100-60-6153	HEATING FUEL	20,000.00	4,690.20	.00	15,309.80	23.45
100-60-6155	WATER/SEWER/GARBAGE	4,459.00	.00	.00	4,459.00	.00
100-60-6160	ELECTRICITY	18,205.00	3,985.81	.00	14,219.19	21.89
100-60-6170	TELEPHONE	2,500.00	1,112.84	.00	1,387.16	44.51
100-60-6171	STAFF CELLULAR PHONES	5,000.00	881.04	.00	4,118.96	17.62
100-60-6200	MINOR EQUIPMENT	21,000.00	7,814.38	.00	13,185.62	37.21
100-60-6230	VEHICLE MAINT/REPAIR	18,000.00	2,045.47	.00	15,954.53	11.36
100-60-6231	VEHICLE PARTS & TOOLS	48,000.00	7,186.46	.00	40,813.54	14.97
100-60-6240	PROPERTY MAINT	33,000.00	57.96	.00	32,942.04	0.18%
100-60-6335	OTHER PURCHASED SERVICES	94,100.00	4,113.55	.00	89,986.45	4.37%
100-60-6400	INSURANCE	76,777.00	33,972.48	.00	42,804.52	44.25
100-60-6502	ADVERTISING	1,800.00	575.00	.00	1,225.00	31.94
100-60-6503	DUES & SUBSCRIPTIONS	9,500.00	7,040.45	.00	2,459.55	74.11
100-60-6534	COLLECTION/SMALL CLAIMS	31,200.00	.00	.00	31,200.00	.00
100-60-6537	FIRE PREVENTION PROGRAM	5,200.00	4,566.47	.00	633.53	87.82
100-60-6539	MISCELLANEOUS EXPENSES	1,500.00	133.47	.00	1,366.53	8.90%
100-60-6711	ADMIN OVERHEAD-IT SVCS	33,260.00	5,593.12	.00	27,666.88	16.82
100-60-6890	CAPITAL EXPENDITURES	449,815.00	.00	.00	449,815.00	.00
100-60-9649	VOLUNTEER STIPEND	20,000.00	160.00-	.00	20,160.00	-0.80
100-60-9697	Ford Expedition Command Vehic	7,974.00	.00	.00	7,974.00	.00
Total FIRE DEPARTMENT:		2,611,133.00	547,443.08	.00	2,063,689.92	20.97
Grand Totals:		2,611,133.00	547,443.08	.00	2,063,689.92	20.97

Search Parameters

Data Types: Emergency Medical Services

Source Versions: NEMSIS v2.2.1; NEMSIS v3.3.4; NEMSIS v3.4.0; NEMSIS v3.5.0

Agencies: Bethel Fire Department

Date Range: Previous Month (10/01/2022 to 10/31/2022)

Date Bin: Day

States: Alaska

biospatial Symptoms (match at least 1):

Abdominal pain, Abuse or Neglect, Agitation, Alcohol, Altered consciousness, Anorexia, Anosmia, Apnea, Assault, Benzodiazepine, Blisters, Blurred vision, Body aches, Bronchiolitis, Bronchitis, Chills, Cocaine, Conjunctivitis, COPD, Cough, COVID-19, Crack, Dehydration, Diaphoresis, Diarrhea, Domestic Violence, Drooling, Drug, Drunk, Dyspnea, Earache, Epiglottitis, Fentanyl, Eye pain, Faintness, Fever, Food poisoning, Gastroenteritis, Gastrointestinal, Generalized weakness, Heat-related Illness, Hemoptysis, Hoarseness, Hypertension, Hypoxia, Influenza, Injure, Intentional, Intoxication, Irritable, Lacrimation, Lethargy, Local paralysis, Lower respiratory infection, LSD, Lymphadenopathy, Malaise, Marijuana, MDMA, Melena, Methadone, Methamphetamine, Miosis, Monkeypox, Narcan, Nausea, Opioid treatment, Oral mucosal changes, Overdose, Oxycodone, Painkiller, Pale, PCP, Pinpoint, Pleural effusion, Pleuritic pain, Pneumonia, Poison, Pregnant, Psilocybin, Psych, Psychiatric, Pulmonary edema, Rash, Respiratory distress, Rhinitis, Seizure, Sinusitis, Slur, Sore throat, Stridor, Suboxone, Suicide, Suicide attempt, Suicide ideation, Tachypnea, Travel/Contact - Asia, Travel/Contact - China, Travel/Contact - Europe, Travel/Contact - Iran, Travel/Contact - Italy, Twitching, Unconscious, Unresponsive, Upper respiratory congestion, Upper respiratory infection, Violence, Viral symptoms, Vomiting, Wheezing

Types of Service Requested:

Emergency Response (Primary Response Area); Emergency Response (Intercept); Emergency Response (Mutual Aid); Hospital to Hospital Transfer; Hospital to Non-Hospital Transfer; Non-Hospital to Hospital Transfer; Non-Hospital to Non-Hospital Transfer; Administrative Operations; Crew Transport Only; Mobile Integrated Health Care Encounter; Mortuary Services; Non-Patient Care Rescue/Extrication; Other Routine Medical Transport; Public Assistance; Transport of Organs or Body Parts; Evaluation for Special Referral/Intake Programs; Standby; Support Services

Minimum Alert Threshold: Moderate

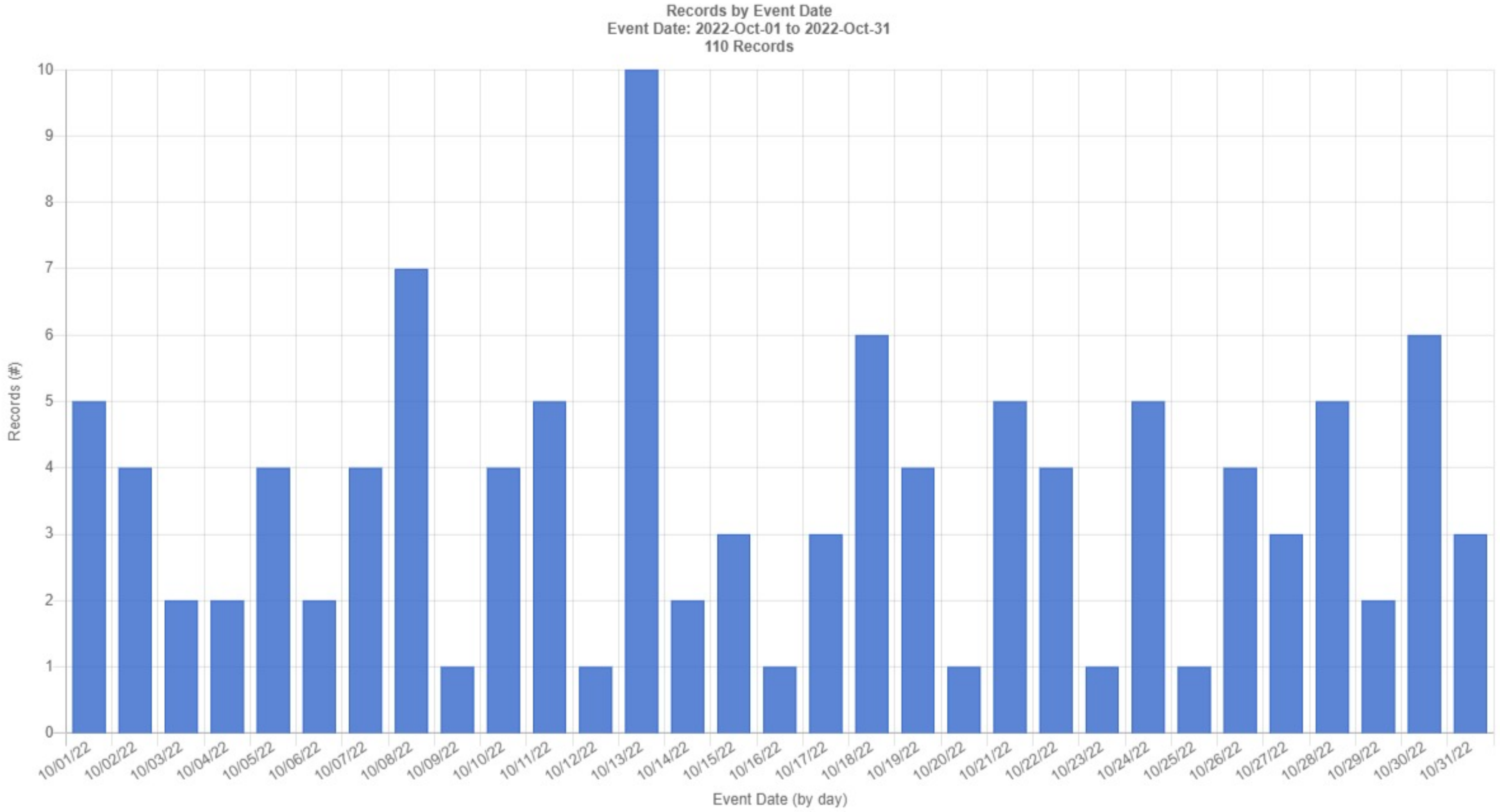
Map

Data filtered based on **Access Levels**: Event = **Location**.

Date(s) Shown: 10/01/22 - 10/31/22, Binning: Day

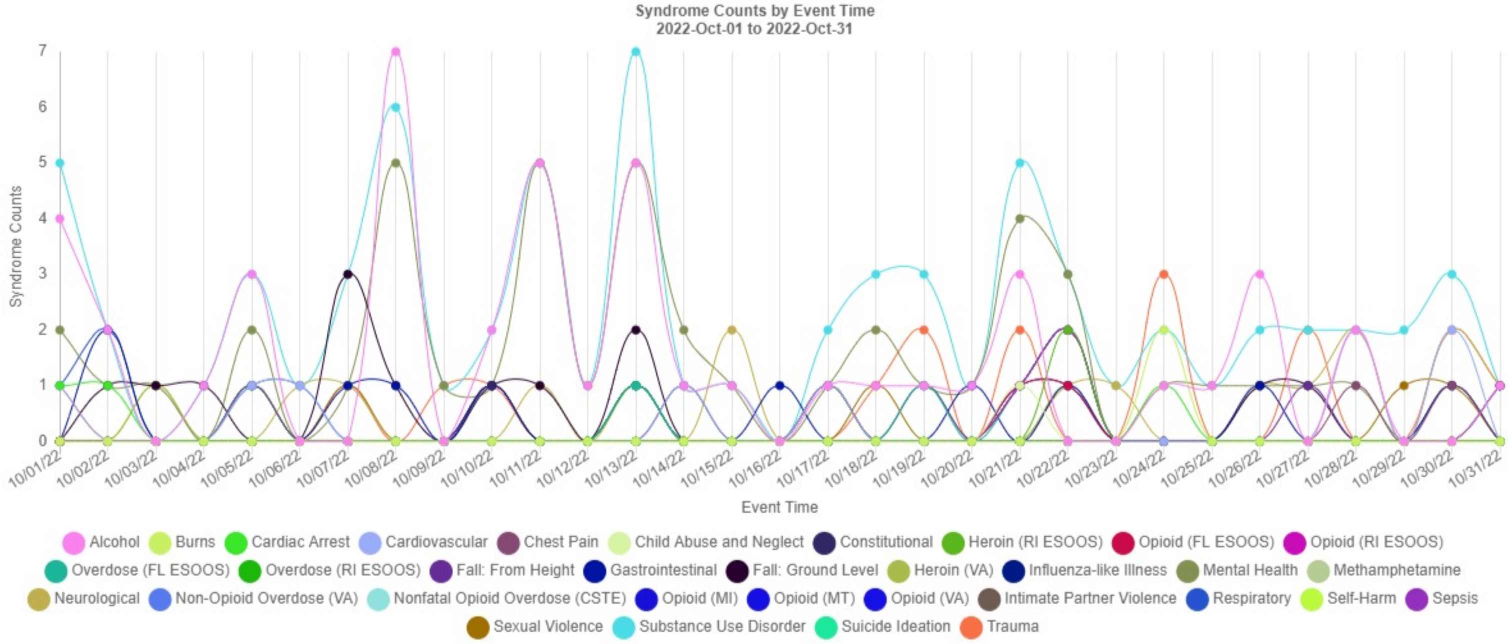
Data Explorer: **Records by Event Date**

Data filtered based on **Access Levels**: Event = **Location**. Operational = **Full**.



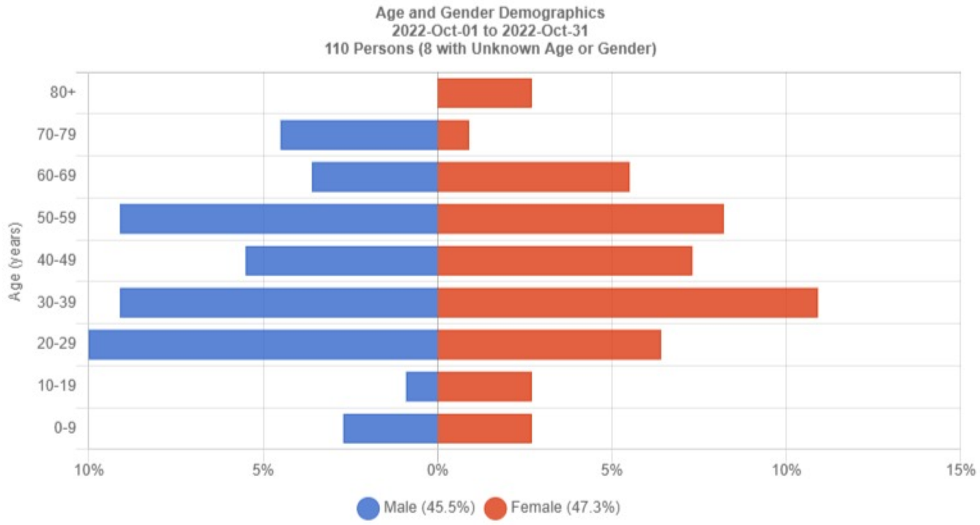
Syndrome Counts by Time

Data filtered based on **Access Levels**: Event = **Location**.



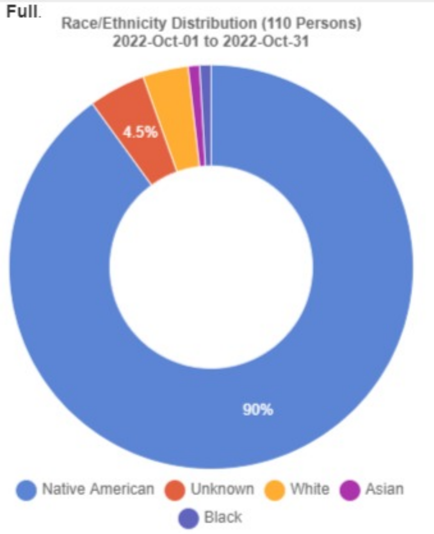
Age and Gender Distribution

Data filtered based on **Access Levels**: Event = **Location**.



Race/Ethnicity

Data filtered based on **Access Levels**: Event = **Full**.



Bethel Fire Department

Bethel, AK

This report was generated on 11/1/2022 3:06:01 PM

Incident Type per Zone for Incident Status for Date Range

Incident Status(s): All Incident Statuses | Start Date: 10/01/2022 | End Date: 10/31/2022

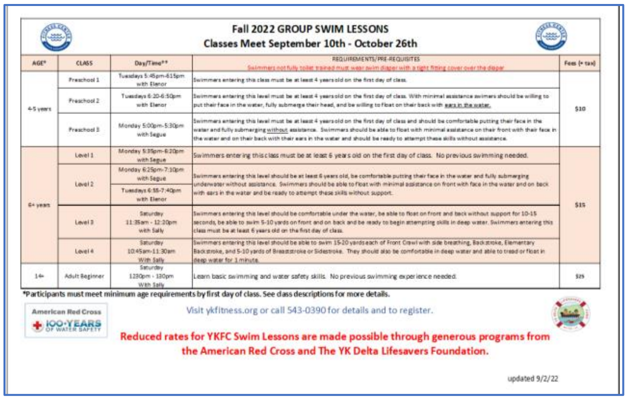
INCIDENT TYPE	INCIDENT STATUS	# INCIDENTS
Zone:		
511 - Lock-out	Incomplete	2
Zone: 10 - Airport		
424 - Carbon monoxide incident	Completed	1
531 - Smoke or odor removal	Completed	1
622 - No incident found on arrival at dispatch address	Reviewed	1
622 - No incident found on arrival at dispatch address	Completed	1
Zone: 11 - Quivik Subdivision		
511 - Lock-out	Completed	1
Zone: 13 - Larson Subdivision and B.I.A.		
911 - Citizen complaint	Reviewed	1
Zone: 2 - East Ave., Hanger Lake Road, Osier Street		
511 - Lock-out	Completed	1
Zone: 3 - 3rd Ave, 4th Ave, 5th Ave, 6th Ave, and 7th Ave		
511 - Lock-out	Completed	1
Zone: 4 - Ridgecrest Dr. (at Brown's Slough), City Landfill to Haroldson's Subdivision		
111 - Building fire	Completed	1
411 - Gasoline or other flammable liquid spill	Reviewed	1
611 - Dispatched & cancelled en route	Reviewed	1
Zone: 5 - City Subdivision		
511 - Lock-out	Reviewed	1
511 - Lock-out	Completed	2
611 - Dispatched & cancelled en route	Reviewed	1
Zone: 6 - ASHA Housing (Bethel Heights)		
511 - Lock-out	Completed	1
Zone: 8 - Hoffman Subdivision		
511 - Lock-out	Completed	1

This report gives a count of each incident type for the Incident Status or Statuses selected.

Schedule, Events and Programs

Visit ykfitness.org for the most up to date schedules and information.

During Quarter 1 we have seen a steady increase in facility use and membership purchases. We saw record participation in our Healthy Activities Club, our swim lessons program continues to grow, and The BRHS Swim team returned to practices in August.



Fall 2022 GROUP SWIM LESSONS
Classes Meet September 10th - October 26th

AGE*	CLASS	Day/Time**	REQUIREMENTS/PRE-REQUISITES Swimmers not fully toilet trained must wear swim diaper with a tight fitting cover over the diaper	Fees (+ tax)
4-5 years	Preschool 1	Tuesdays 5:45pm-6:15pm with Elenor	Swimmers entering this class must be at least 4 years old on the first day of class.	$10
	Preschool 2	Tuesdays 6:20-6:50pm with Elenor	Swimmers entering this level must be at least 4 years old on the first day of class. With minimal assistance swimers should be willing to put their face in the water, fully submerge their head, and be willing to float on their back with ears in the water.	
	Preschool 3	Monday 5:00pm-5:30pm with Segue	Swimmers entering this level must be at least 4 years old on the first day of class and should be comfortable putting their face in the water and fully submerging without assistance. Swimmers should be able to float with minimal assistance on their front with their face in the water and on their back with their ears in the water and should be ready to attempt these skills without assistance.	
6+ years	Level 1	Monday 5:35pm-6:20pm with Segue	Swimmers entering this class must be at least 6 years old on the first day of class. No previous swimming needed.	$15
	Level 2	Monday 6:25pm-7:10pm with Segue; Tuesdays 6:55-7:40pm with Elenor	Swimmers entering this level should be at least 6 years old, be comfortable putting their face in the water and fully submerging underwater without assistance. Swimmers should be able to float with minimal assistance on front with face in the water and on back with ears in the water and be ready to attempt these skills without support.	
	Level 3	Saturday 11:35am - 12:20pm with Sally	Swimmers entering this level should be comfortable under the water, be able to float on front and back without support for 10-15 seconds, be able to swim 5-10 yards on front and on back and be ready to begin attempting skills in deep water. Swimmers entering this class must be at least 6 years old on the first day of class.	
	Level 4	Saturday 10:45am-11:30am With Sally	Swimmers entering this level should be able to swim 15-20 yards each of Front Crawl with side breathing, Backstroke, Elementary Backstroke, and 5-10 yards of Breaststroke or Sidestroke. They should also be comfortable in deep water and able to tread or float in deep water for 1 minute.	
14+	Adult Beginner	Saturday 1230pm - 130pm With Sally	Learn basic swimming and water safety skills. No previous swimming experience needed.	$25

*Participants must meet minimum age requirements by first day of class. See class descriptions for more details.

American Red Cross 100 YEARS OF WATER SAFETY

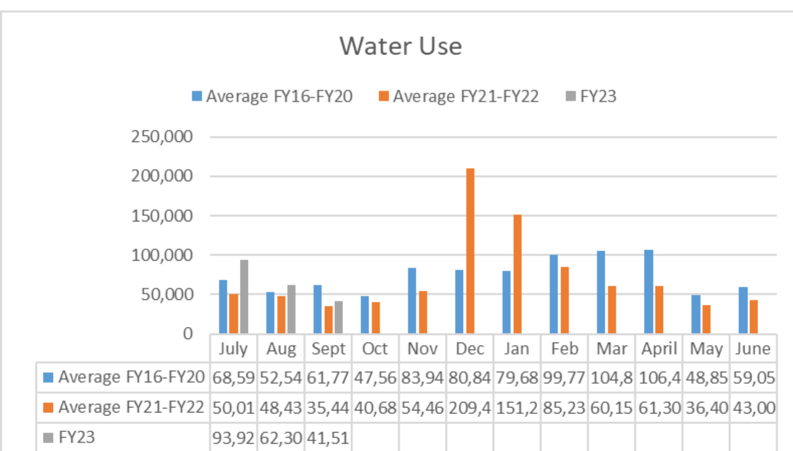
Visit ykfitness.org or call 543-0390 for details and to register.

Reduced rates for YKFC Swim Lessons are made possible through generous programs from the American Red Cross and The YK Delta Lifesavers Foundation.

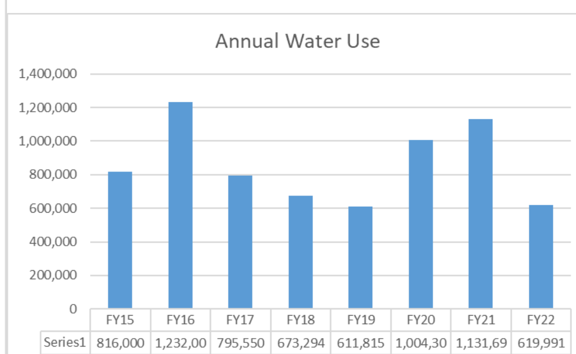
updated 9/2/22

Staffing continues to be a challenge and we are activly reviewing options to continue to provide the most facility hours with our limited staff availability.

Water Use



	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	April	May	June
Average FY16-FY20	68,59	52,54	61,77	47,56	83,94	80,84	79,68	99,77	104,8	106,4	48,85	59,05
Average FY21-FY22	50,01	48,43	35,44	40,68	54,46	209,4	151,2	85,23	60,15	61,30	36,40	43,00
FY23	93,92	62,30	41,51									



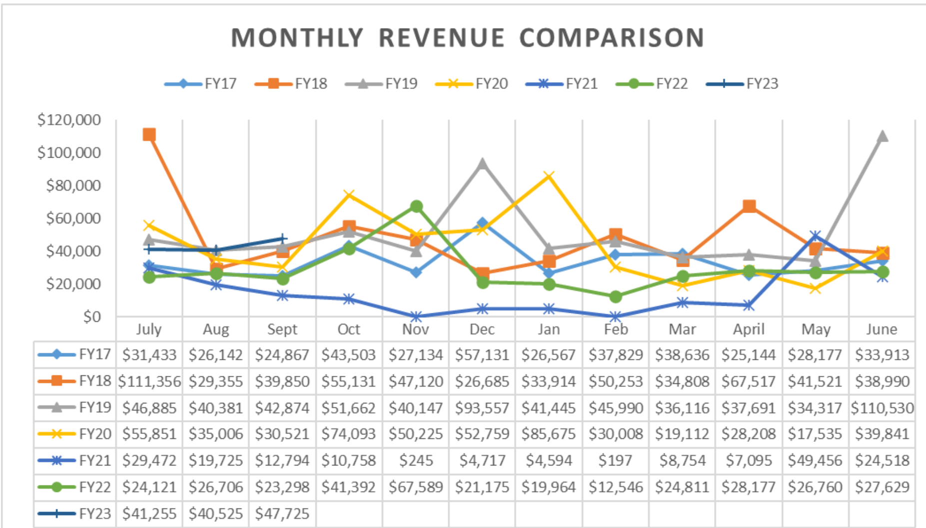
	FY15	FY16	FY17	FY18	FY19	FY20	FY21	FY22
Series1	816,000	1,232,00	795,550	673,294	611,815	1,004,30	1,131,69	619,991

*Note: Facility opened in November of 2014 (FY15). Starting during maintenance closure in Dec 2019/Jan 2020 hot water has been used to keep pipes from freezing resulting in higher-than-normal usage. Water was turned off in late March 2020 once outside temps were consistently above freezing temperatures. Problems again arose in Dec 2020 and water was used to assure there were no freeze ups of facility piping through early March 2021.

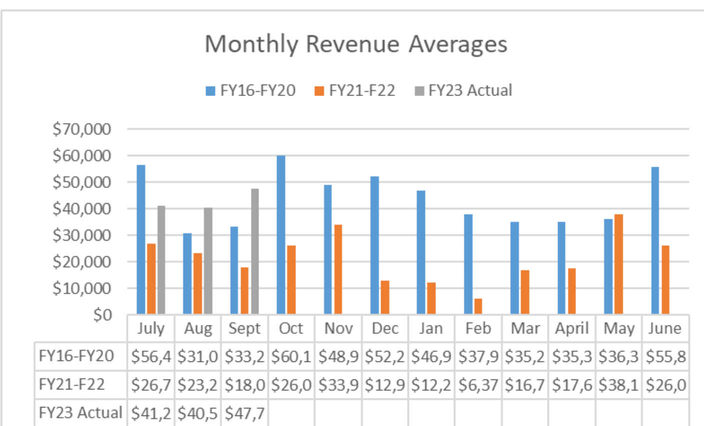
Revenue

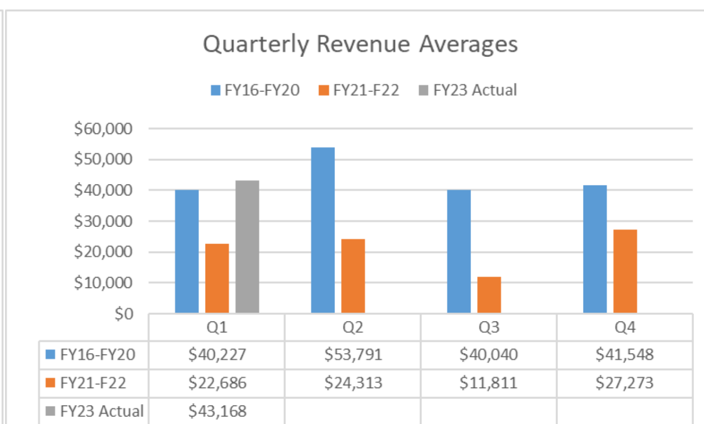
Code	Facility Revenue	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22	Jan-23	Feb-23	Mar-23	Apr-23	May-23	Jun-23	Total	FY22 Budgeted	%attained
43-9421	Memberships	$14,264	$21,259	$26,170										$61,693	$260,000	24%
43-4360	Pro Shop	$4,621	$3,086	$4,670										$12,377	$40,000	31%
43-4361	Concessions	$5,143	$4,659	$4,836										$14,638	$60,000	24%
43-4369	Entry Fees	$9,545	$8,567	$6,618										$24,730	$100,000	25%
43-4440	Facility Rental	$595	$770	$960										$2,324	$25,500	9%
43-4364	Program Fees	$4,051	$2,184	$4,472										$10,708	$50,000	21%
Misc (Grants, Donations, Etc.)		$3,037												$3,037	$5,000	61%
	Facility Revenue Total	$41,255	$40,525	$47,725	$0	$0	$0	$0	$0	$0	$0	$0	$0	$129,505	$540,500	24%

As of August 2022 all COVID-19 restrictions were removed and facility operations resumed close to normal functionality with the exception that due to ongoing staffing shortages we have not yet resumed facility rental options for parties and we remain open 6 days per week.



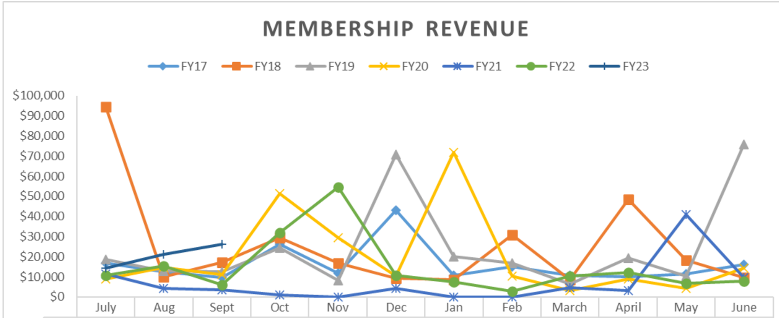
Average Revenue for the first quarter of FY23 is up 7% over pre-COVID-19 averages.



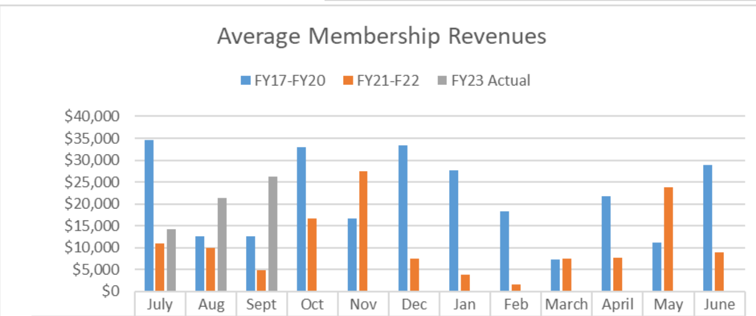


Revenue Comparisons by line Item:

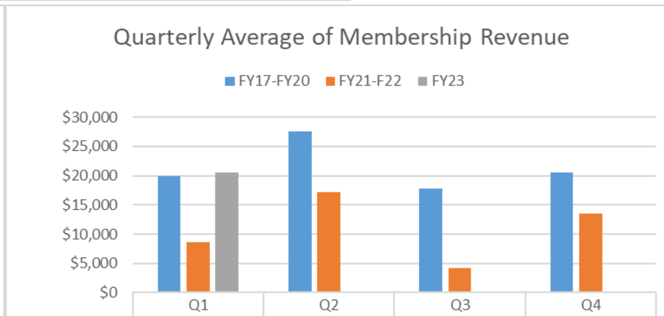
As community confidence increases we have seen an increase in membership purchases. Combined with the expiration and renewal of previous memberships Quarter 1 Membership revenue exceeded pre-COVID-19 average membership revenues by 3%.



	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June
FY17	$16,840	$12,543	$9,699	$26,378	$11,867	$43,140	$10,624	$14,985	$10,739	$10,064	$11,488	$16,051
FY18	$94,430	$9,948	$17,239	$29,334	$17,032	$9,462	$8,715	$30,791	$8,664	$48,569	$18,216	$9,614
FY19	$18,548	$12,929	$12,522	$24,316	$8,088	$70,674	$19,940	$16,731	$6,331	$19,382	$10,367	$75,715
FY20	$8,919	$14,808	$11,032	$51,405	$29,362	$10,341	$71,686	$10,544	$3,293	$8,899	$4,413	$14,479
FY21	$11,442	$4,193	$3,451	$1,180	$0	$4,377	$0	$0	$4,538	$3,258	$40,849	$9,819
FY22	$10,595	$15,569	$6,168	$32,050	$54,709	$10,635	$7,628	$2,923	$10,354	$12,052	$6,790	$7,975
FY23	$14,264	$21,259	$26,170									

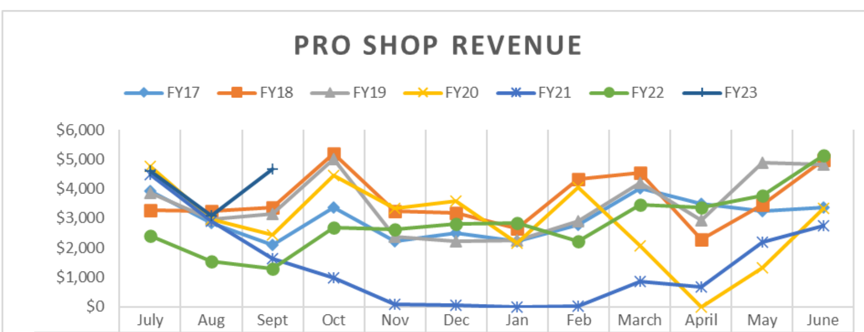


	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June
FY17-FY20	$34,68	$12,55	$12,62	$32,85	$16,58	$33,40	$27,74	$18,26	$7,257	$21,72	$11,12	$28,96
FY21-F22	$11,01	$9,881	$4,809	$16,61	$27,35	$7,506	$3,814	$1,462	$7,446	$7,655	$23,81	$8,897
FY23 Actual	$14,26	$21,25	$26,17									

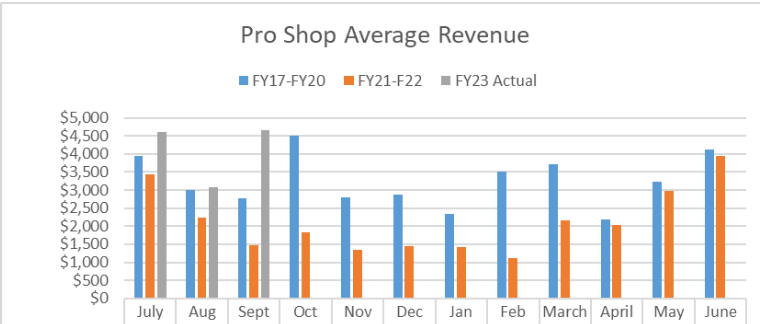


	Q1	Q2	Q3	Q4
FY17-FY20	$19,955	$27,617	$17,754	$20,605
FY21-F22	$8,570	$17,159	$4,241	$13,457
FY23	$20,564			

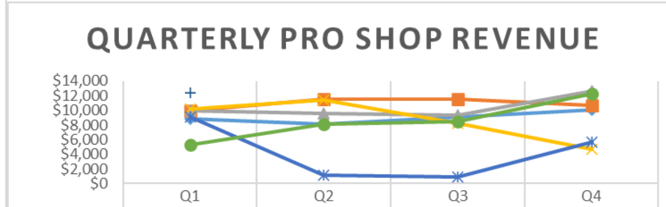
September Proshop revenues were positively influenced by the early release of PFD funds and September Revenues exceeded pre-COVID-19 averages by 69%.



	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June
FY17	$3,913	$2,851	$2,093	$3,366	$2,231	$2,491	$2,240	$2,778	$4,033	$3,484	$3,254	$3,382
FY18	$3,290	$3,248	$3,366	$5,195	$3,231	$3,172	$2,643	$4,315	$4,537	$2,289	$3,467	$4,987
FY19	$3,850	$2,960	$3,166	$5,011	$2,384	$2,224	$2,265	$2,918	$4,215	$2,949	$4,901	$4,824
FY20	$4,772	$2,976	$2,432	$4,454	$3,347	$3,596	$2,165	$4,054	$2,066	$0	$1,316	$3,338
FY21	$4,489	$2,920	$1,632	$1,001	$80	$47	$5	$28	$863	$684	$2,182	$2,752
FY22	$2,397	$1,555	$1,303	$2,680	$2,633	$2,826	$2,836	$2,227	$3,471	$3,375	$3,777	$5,136
FY23	$4,621	$3,086	$4,670									

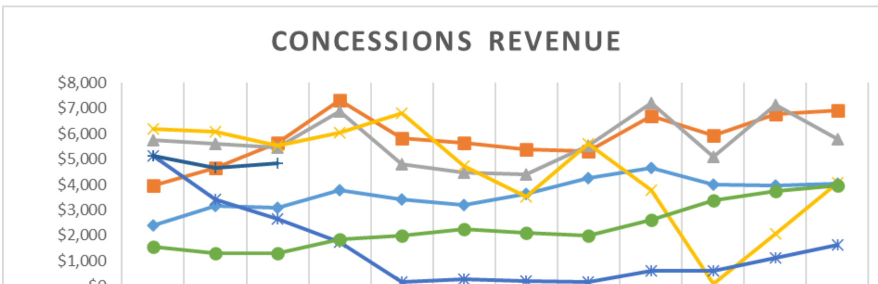


	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June
FY17-FY20	$3,956	$3,008	$2,764	$4,506	$2,798	$2,871	$2,328	$3,516	$3,713	$2,180	$3,234	$4,133
FY21-F22	$3,443	$2,238	$1,468	$1,841	$1,357	$1,437	$1,421	$1,127	$2,167	$2,030	$2,979	$3,944
FY23 Actual	$4,621	$3,086	$4,670									

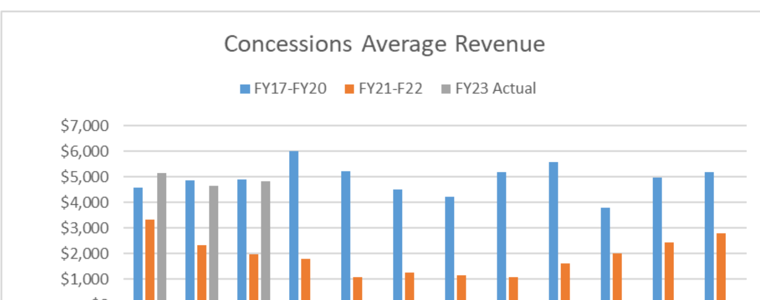


	Q1	Q2	Q3	Q4
FY17	$8,856	$8,087	$9,051	$10,120
FY18	$9,903	$11,598	$11,495	$10,742
FY19	$9,975	$9,619	$9,397	$12,674
FY20	$10,180	$11,396	$8,285	$4,654
FY21	$9,041	$1,128	$896	$5,618
FY22	$5,255	$8,140	$8,534	$12,288
FY23	$12,377			

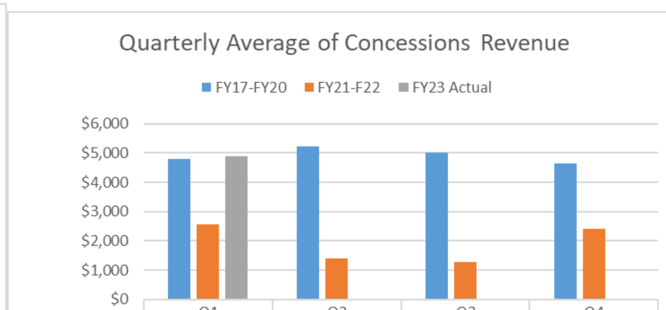
We continue to see shortages and delays in our supplies of Concessions items, but Concessions revenues have reached pre-COVID-19 levels with Quarter 1 averages at 2% over pre-COVID-19 averages.



	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June
FY17	$2,385	$3,157	$3,092	$3,769	$3,426	$3,186	$3,648	$4,247	$4,670	$4,010	$3,958	$4,024
FY18	$3,954	$4,651	$5,634	$7,321	$5,834	$5,643	$5,367	$5,321	$6,691	$5,922	$6,782	$6,906
FY19	$5,759	$5,585	$5,444	$6,878	$4,812	$4,470	$4,387	$5,547	$7,196	$5,109	$7,133	$5,780
FY20	$6,173	$6,091	$5,523	$6,023	$6,795	$4,717	$3,520	$5,594	$3,797	$113	$2,074	$4,072
FY21	$5,124	$3,410	$2,666	$1,753	$165	$292	$207	$169	$622	$610	$1,117	$1,638
FY22	$1,574	$1,288	$1,307	$1,853	$2,003	$2,253	$2,097	$2,008	$2,623	$3,388	$3,735	$3,958
FY23	$5,143	$4,659	$4,836									

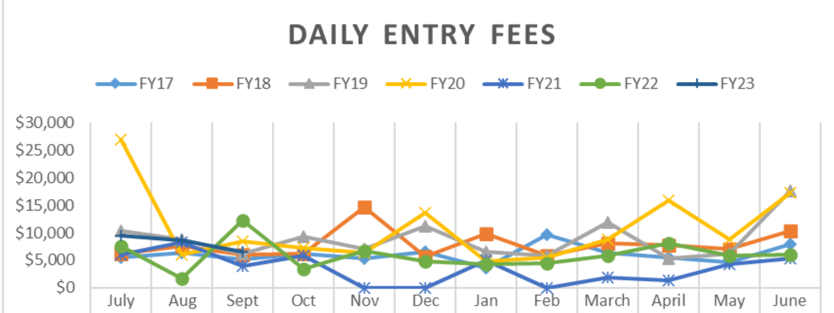


	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June
FY17-FY20	$4,568	$4,871	$4,923	$5,998	$5,217	$4,504	$4,231	$5,177	$5,588	$3,788	$4,987	$5,196
FY21-F22	$3,349	$2,349	$1,987	$1,803	$1,084	$1,273	$1,152	$1,088	$1,622	$1,999	$2,426	$2,798
FY23 Actual	$5,143	$4,659	$4,836									

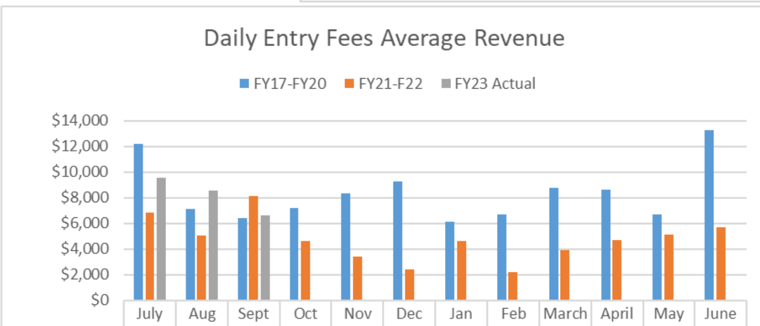


	Q1	Q2	Q3	Q4
FY17-FY20	$4,787	$5,240	$4,999	$4,657
FY21-F22	$2,561	$1,387	$1,288	$2,408
FY23 Actual	$4,879			

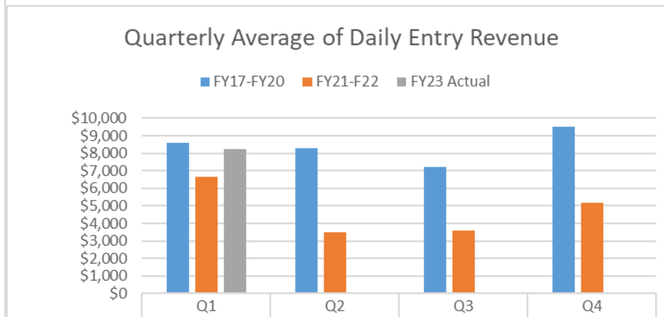
Daily entry fee revenue has continued to increase as we reduce COVID-19 restrictions and community members continue to return to using the facility. Quarter 1 Daily Entry revenues are 24% above covid averages but remain 4% below pre-COVID-19 averages.



	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June
FY17	$5,433	$6,323	$5,084	$6,218	$5,385	$6,520	$3,573	$9,659	$6,299	$5,530	$4,692	$7,968
FY18	$6,162	$7,629	$5,955	$6,151	$14,68	$5,749	$9,736	$5,925	$8,155	$7,667	$7,077	$10,34
FY19	$10,27	$8,751	$6,111	$9,252	$7,011	$11,19	$6,495	$5,822	$11,86	$5,399	$6,175	$17,55
FY20	$26,96	$5,934	$8,521	$7,164	$6,298	$13,65	$4,765	$5,469	$8,774	$15,81	$8,813	$17,17
FY21	$5,994	$8,332	$3,924	$5,857	$0	$0	$5,026	$0	$1,908	$1,309	$4,366	$5,289
FY22	$7,650	$1,706	$12,32	$3,460	$6,794	$4,754	$4,264	$4,459	$5,844	$8,037	$5,841	$6,069
FY23	$9,545	$8,567	$6,618									

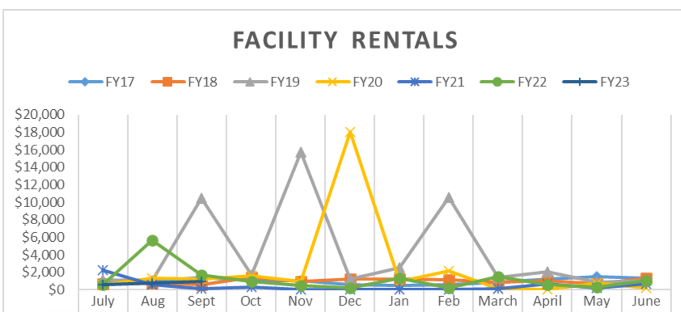


	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June
FY17-FY20	$12,20	$7,159	$6,418	$7,196	$8,344	$9,279	$6,142	$6,719	$8,774	$8,604	$6,689	$13,26
FY21-F22	$6,822	$5,019	$8,124	$4,659	$3,397	$2,377	$4,645	$2,230	$3,876	$4,673	$5,104	$5,679
FY23 Actual	$9,545	$8,567	$6,618									



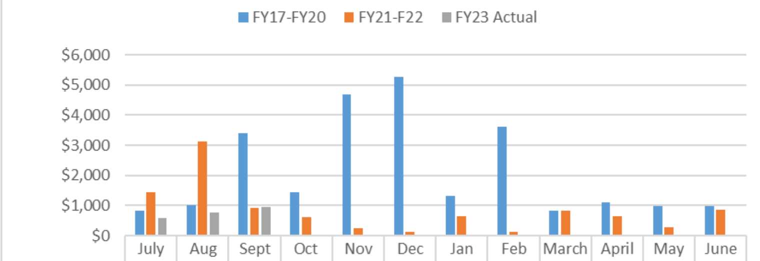
	Q1	Q2	Q3	Q4
FY17-FY20	$8,595	$8,273	$7,212	$9,518
FY21-F22	$6,655	$3,478	$3,583	$5,152
FY23 Actual	$8,243			

Facility rental fees will continue to remain low until we are able to resume larger group rentals and parties.



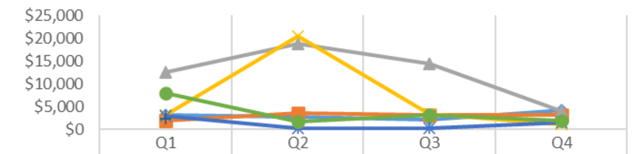
	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June
FY17	$940	$945	$1,375	$1,050	$1,060	$595	$520	$605	$895	$1,266	$1,502	$1,344
FY18	$661	$801	$542	$1,434	$987	$1,189	$1,258	$1,100	$834	$1,062	$672	$1,357
FY19	$1,130	$1,040	$10,47	$1,743	$15,77	$1,252	$2,558	$10,54	$1,392	$2,040	$907	$1,017
FY20	$576	$1,306	$1,210	$1,562	$916	$18,06	$999	$2,166	$146	$0	$792	$192
FY21	$2,264	$554	$120	$312	$0	$0	$0	$0	$144	$700	$232	$660
FY22	$630	$5,672	$1,692	$933	$475	$240	$1,317	$265	$1,495	$585	$335	$1,049
FY23	$595	$770	$960									

Rental Fees Average Revenue



	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June
FY17-FY20	$827	$1,023	$3,401	$1,447	$4,684	$5,276	$1,334	$3,604	$817	$1,092	$968	$978
FY21-F22	$1,447	$3,113	$906	$622	$237	$120	$659	$132	$819	$642	$283	$854
FY23 Actual	$595	$770	$960									

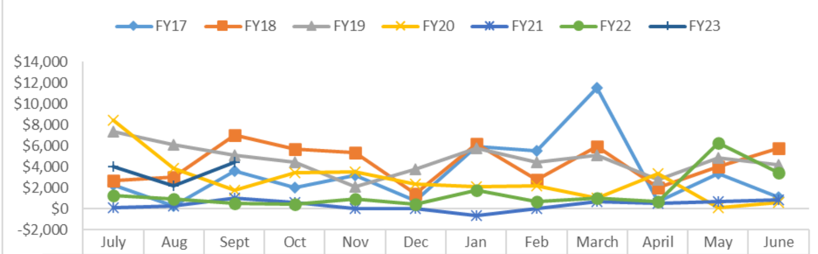
QUARTERLY RENTAL REVENUE



	Q1	Q2	Q3	Q4
FY17	$3,260	$2,705	$2,020	$4,113
FY18	$2,005	$3,610	$3,192	$3,091
FY19	$12,646	$18,766	$14,497	$3,964
FY20	$3,092	$20,547	$3,311	$984
FY21	$2,938	$312	$144	$1,592
FY22	$7,994	$1,647	$3,076	$1,968
FY23	$2,324			

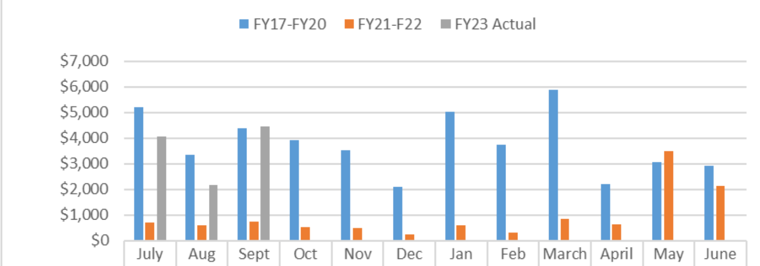
With the addition of swim lessons and our Healthy Activities Club Program, revenues for Quarter 1 reached 83% of pre-pandemic totals. Additonal program revenue will be collected after invoiced fees are received from grant funders.

PROGRAMS REVENUE



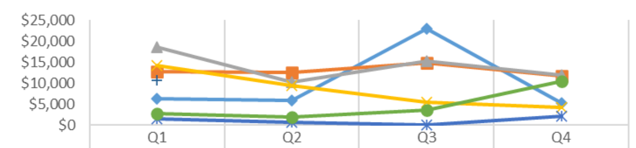
	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June
FY17	$2,300	$305	$3,580	$2,022	$3,165	$747	$5,962	$5,555	$11,532	$710	$3,329	$1,143
FY18	$2,741	$3,046	$7,053	$5,730	$5,352	$1,469	$6,194	$2,801	$5,927	$2,009	$4,008	$5,780
FY19	$7,327	$6,101	$5,155	$4,462	$2,081	$3,742	$5,800	$4,427	$5,115	$2,813	$4,833	$4,178
FY20	$8,447	$3,891	$1,803	$3,485	$3,508	$2,384	$2,134	$2,181	$1,035	$3,378	$127	$582
FY21	$160	$316	$1,000	$654	$0	$0	-$643	$0	$680	$534	$710	$857
FY22	$1,275	$917	$505	$415	$976	$467	$1,821	$665	$1,025	$741	$6,284	$3,443
FY23	$4,051	$2,184	$4,472									

Program Fees Average Revenue



	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June
FY17-FY20	$5,204	$3,336	$4,398	$3,925	$3,526	$2,085	$5,022	$3,741	$5,903	$2,228	$3,074	$2,921
FY21-F22	$717	$617	$752	$535	$488	$234	$589	$332	$852	$638	$3,497	$2,150
FY23 Actual	$4,051	$2,184	$4,472									

QUARTERLY PROGRAM REVENUE



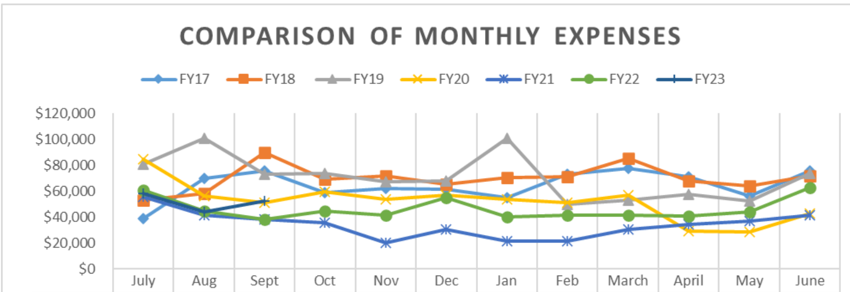
	Q1	Q2	Q3	Q4
FY17	$6,185	$5,933	$23,050	$5,182
FY18	$12,840	$12,552	$14,922	$11,797
FY19	$18,583	$10,284	$15,342	$11,825
FY20	$14,141	$9,377	$5,350	$4,087
FY21	$1,476	$654	$36	$2,101
FY22	$2,697	$1,858	$3,511	$10,467
FY23	$10,708			

Expenses

	Expenses	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22	Jan-23	Feb-23	Mar-23	Apr-23	May-23	Jun-23	Total	Budgeted	% used	remaining
	Wages & Benefits	$58,339	$35,685	$31,929										$125,952	$652,550	19.30%	$526,598
545	Travel/Training	$0	$0	$750										$750	$1,000	75.00%	$250
561	Supplies	$12,261	$3,858	$9,994										$26,113	$76,000	34.36%	$49,887
580, 661, 663, 799	Building Maintenance	$166	$168	$317										$651	$22,600	2.88%	$21,949
668	Software Licenses	$488	$422	$500										$1,410	$6,500	21.69%	$5,090
669	General Expenses	$5,678	$4,287	$9,065										$19,030	$30,850	61.68%	$11,820
790	Allowance for Special Events	$0	$0	$0										$0	$1,100	0.00%	$1,100
799	Unforeseen	$0	$0	$0										$0	$2,500	0.00%	$2,500
	Non Budgeted/Grant Funded	$879															
	TOTAL	**$77,811**	**$44,419**	**$52,554**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$173,906**	**$793,100**	21.93%	$619,194

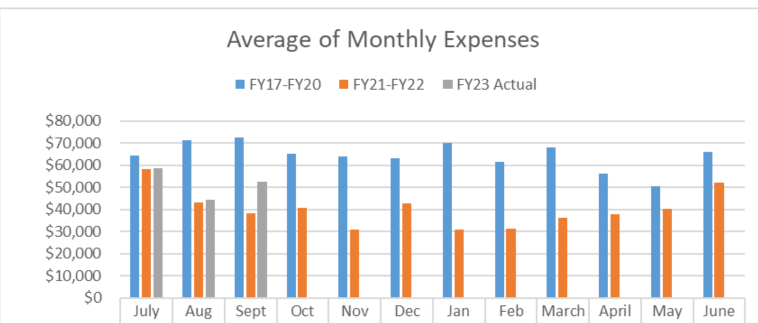
* Due to our 2 week pay period structure there are 2 months out of each year in which 3 pay periods fall, skewing wages totals upwards for those months.
**Expense totals do not include purchases for the building that have been made by City of Bethel Property Maintenance or other direct city expenses.

As we return to normal facility operations we are activly working to minimize facility expneses while providing necessary safety and resources.

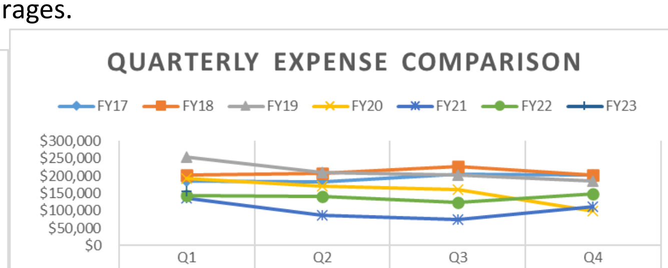


	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June
FY17	$39,145	$70,114	$75,717	$58,716	$62,335	$61,668	$54,949	$72,965	$77,475	$70,907	$56,290	$75,502
FY18	$53,231	$58,448	$89,960	$69,086	$71,974	$65,596	$70,546	$71,272	$85,390	$67,745	$64,074	$71,669
FY19	$80,783	$101,02	$72,822	$73,683	$67,629	$67,907	$101,07	$49,858	$52,838	$57,844	$52,590	$73,868
FY20	$85,014	$56,035	$51,359	$59,693	$53,546	$56,705	$53,566	$51,324	$56,725	$28,945	$28,528	$42,530
FY21	$55,593	$41,606	$38,225	$36,030	$20,077	$30,626	$21,330	$21,768	$30,490	$34,243	$36,838	$41,199
FY22	$61,122	$44,776	$38,419	$44,996	$41,781	$55,120	$40,550	$41,256	$41,800	$41,135	$43,800	$62,967
FY23	$58,577	$44,419	$52,554									

Quarter 1 expenses were 25% below pre-covid-19 expenses averages.



	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June
FY17-FY20	$64,54	$71,40	$72,46	$65,29	$63,87	$62,96	$70,03	$61,35	$68,10	$56,36	$50,37	$65,89
FY21-FY22	$58,35	$43,19	$38,32	$40,51	$30,92	$42,87	$30,94	$31,51	$36,14	$37,68	$40,31	$52,08
FY23 Actual	$58,57	$44,41	$52,55									



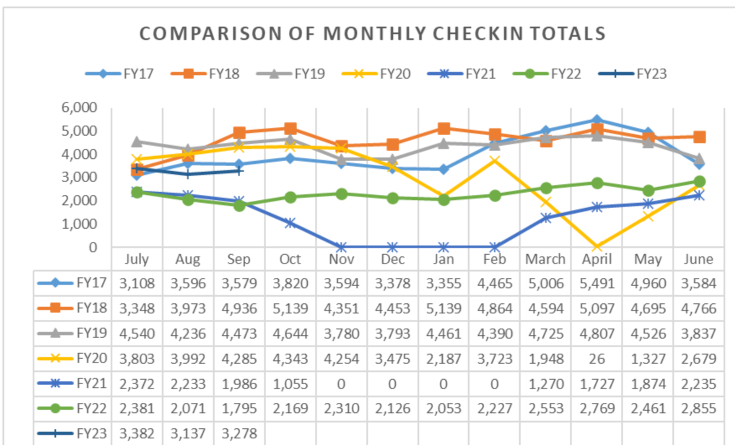
	Q1	Q2	Q3	Q4
FY17	$184,976	$182,720	$205,389	$202,699
FY18	$201,639	$206,655	$227,208	$203,488
FY19	$254,634	$209,220	$203,768	$184,302
FY20	$192,408	$169,944	$161,615	$100,004
FY21	$135,425	$86,732	$73,587	$112,280
FY22	$144,317	$141,897	$123,606	$147,902
FY23	$155,551			

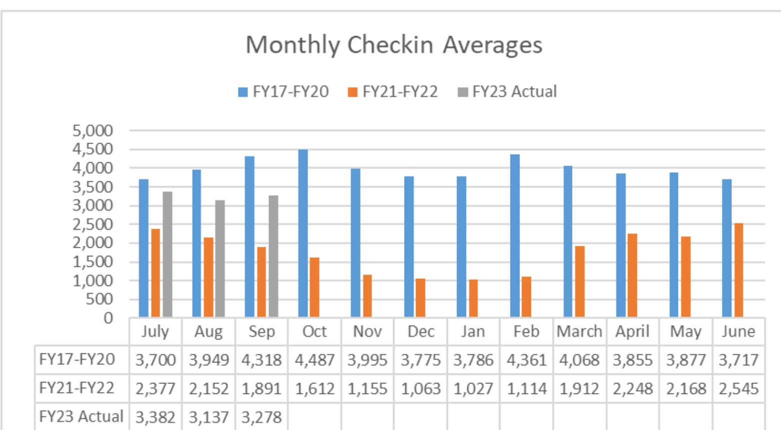
Facility Utilization

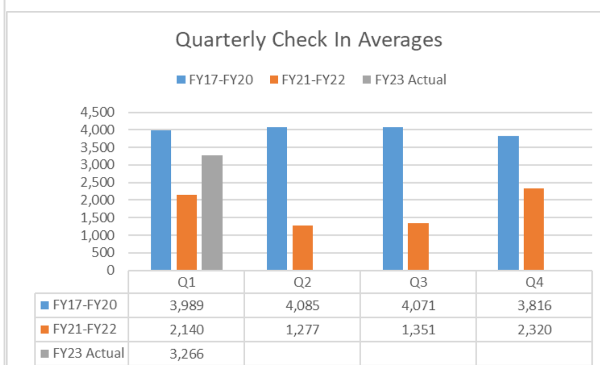
Facility Check-In: Facility Check-In numbers represent the total number of patrons who visited the facility and are based on a compilation of the number of members who checked-in, the number of daily passes sold and the number of participants in programs, activities, rentals, and special events. These numbers represent facility visits, not individuals as most individuals visit the facility multiple times over the course of the month.

Facility Check-In	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22	Jan-23	Feb-23	Mar-23	Apr-23	May-23	Jun-23	Total
Member Checkins	1,262	1,332	1,195										3,789
Daily Admissions	1,563	1,437	1,652										4,652
Rentals	0	207	237										444
Fitness Programming	103	49	88										240
Aquatics Programming	55	4	62										121
Youth Programs	399	108	44										551
Monthly Totals	3,382	3,137	3,278	0	0	0	0	0	0	0	0	0	9,797

Community members continue to gain confidence in using the facility and during Quarter 1 facility utilization reached approximately 82% of pre-COVID-19 numbers.







CITY OF BETHEL
COMBINED CASH INVESTMENT
OCTOBER 31, 2022

COMBINED CASH ACCOUNTS

010-10200	CASH-GENERAL WELLS FARGO	4,929,514.95
010-10210	CASH-PAYROLL WELLS FARGO	(1,010,769.42)
010-10220	CASH-UTILITY WELLS FARGO	2,628,235.56
010-10225	CASH-XPRESS PAY DEPOSIT ACCT	319,274.57
010-10230	CASH-COMMUNITY ACTION GRANT	143,427.05
010-10360	CASH WF PC TICKETS	62,070.25
	TOTAL COMBINED CASH	7,071,752.96
010-10100	CASH IN COMBINED FUND	(19,189,373.86)
	TOTAL UNALLOCATED CASH	(12,117,620.90)

CASH ALLOCATION RECONCILIATION

10	ALLOCATION TO FUND 010	(19,189,373.86)
100	ALLOCATION TO GENERAL FUND	6,108,287.58
110	ALLOCATION TO "1ST 100 YEARS" PUBLICATION	35.00
160	ALLOCATION TO POLICE ASSET FORFEITURE	(66,780.50)
170	ALLOCATION TO VSW-HEAT TRACE REPLACEMENT	(15,408.79)
180	ALLOCATION TO BOARDWALK LIGHTING PROJECT	88,148.05
190	ALLOCATION TO AVENUES W&S GRANT USDA	(6,798.94)
200	ALLOCATION TO AVENUES W&S LOAN USDA	(2,810,931.18)
250	ALLOCATION TO LAND PLANNING AND DEVELOPMENT	21,172.97
260	ALLOCATION TO PARKS DEVELOPMENT FUND	40,845.33
270	ALLOCATION TO COMMUNITY SERVICE PATROL GRANT	(290,628.51)
280	ALLOCATION TO RECOVERY ACT JAG GRANT	(22,385.85)
400	ALLOCATION TO YK REG AQUA HLTH & SAFETY CTR	(2,237,277.49)
410	ALLOCATION TO E-911 SYSTEM/SURCHARGE	33,170.56
430	ALLOCATION TO WATER & SEWER GRANT PROJECTS	(16,000.00)
450	ALLOCATION TO INSTITUTIONAL CORRIDOR PROJECT	(115,901.89)
470	ALLOCATION TO PORT OFFICE CP FUND	(22,466.07)
490	ALLOCATION TO F49 PORT MULTI-FACILITY IMPRV.	(22,200.00)
500	ALLOCATION TO SOLID WASTE SERVICES	3,596,455.54
510	ALLOCATION TO WATER & SEWER SERVICES	5,444,145.40
520	ALLOCATION TO MUNICIPAL DOCK	5,861,475.04
530	ALLOCATION TO LEASED PROPERTIES	988,954.09
540	ALLOCATION TO EMPLOYEE GROUP HEALTH BEN.	(784,431.14)
550	ALLOCATION TO INFORMATION TECHNOLOGY SERV.	(77.08)
560	ALLOCATION TO BETHEL PUBLIC TRANSIT SYSTEM	(424,511.00)
570	ALLOCATION TO VEHICLES & EQUIP MAINTENANCE	(570,303.07)
580	ALLOCATION TO FLEET REPLACEMENT FUND	1,240,516.70
600	ALLOCATION TO RASMUSON GRANT	4,430.32
630	ALLOCATION TO LAGOON UPGRADES DESIGN SERV	(1,171,445.08)
660	ALLOCATION TO COVID-19 CARES ACT FUND	2,966,263.16
670	ALLOCATION TO THE AK COMMUNITY FOUNDATION	100,000.00
680	ALLOCATION TO HOMELAND SECURITY PROGRAM	(12,637.17)
690	ALLOCATION TO DIABETES PREVENTION & CONTROL	7.53
720	ALLOCATION TO CARES ACTAK COMMUNITY TRANSIT	(182,923.61)
750	ALLOCATION TO USDOJ CORONAVIRUS EMERGENCY	(3,594.00)
830	ALLOCATION TO FUND 830	(2,898.54)
900	ALLOCATION TO BETHEL ENDOWMENT FUND	1,453,136.60

TOTAL ALLOCATIONS TO OTHER FUNDS	(21,929.90)
ZERO PROOF IF ALLOCATIONS BALANCE	(21,929.90)

CITY OF BETHEL
BALANCE SHEET
OCTOBER 31, 2022

FUND 010

ASSETS

010-10100	CASH IN COMBINED FUND	(19,189,373.86)	
010-10200	CASH-GENERAL WELLS FARGO	4,929,514.95	
010-10210	CASH-PAYROLL WELLS FARGO	(1,010,769.42)	
010-10220	CASH-UTILITY WELLS FARGO	2,628,235.56	
010-10225	CASH-XPRESS PAY DEPOSIT ACCT	319,274.57	
010-10230	CASH-COMMUNITY ACTION GRANT	143,427.05	
010-10360	CASH WF PC TICKETS	62,070.25	
010-11210	INVESTMENT-AMLIP	3,430,276.78	
010-11750	CASH CLEARING - UTILITY	(899,330.90)	
010-11751	CASH CLEARING - CEMETERY	(582.66)	
010-11755	CASH CLEARING - A/R	(218,172.86)	
010-11756	CASH CLEARING - BUS.LICENSE	(2,705.68)	
010-11757	CASH CLEARING - BUSINESS TAX	(1,159,841.70)	
010-12900	TVI-CENTRAL TREASURY ACCT	11,004,424.02	
	TOTAL ASSETS		36,446.10

LIABILITIES AND EQUITY

LIABILITIES

010-20100	VOUCHERS PAYABLE	36,446.10	
	TOTAL LIABILITIES		36,446.10
	TOTAL LIABILITIES AND EQUITY		36,446.10

CITY OF BETHEL
BALANCE SHEET
OCTOBER 31, 2022

GENERAL FUND

	ASSETS		
100-10100	CASH IN COMBINED FUND	6,108,287.58	
100-11010	PETTY CASH/CASH IN TILL-YOUTH	70.00	
100-11020	PETTY CASH/CASH IN TILL-POLICE	256.18	
100-11030	PETTY CASH/CASH IN TILL-FINANC	500.00	
100-12000	ACCOUNTS RECEIVABLE-EMP ADV	(1,596.63)	
100-12020	ACCOUNTS RECEIVABLE-BTC MODULE	105,068.51	
100-12030	ACCOUNTS RECEIVABLE-AR MODULE	36,939.43	
100-12040	ACCOUNTS RECEIVABLE-BL MODULE	950.00	
100-12200	INTEREST RECEIVABLE	108.60	
100-12800	ACCRUAL - TAXES	843,060.10	
100-12900	ALLOWANCE FOR DOUBTFUL ACCTS	(18,575.20)	
100-13200	INVENTORY - HEATING FUEL	29,381.99	
100-13300	INVENTORY-TREATED LUMBER	2,361.99	
100-13410	INVENTORY - CALCIUM CHLORIDE	13,434.68	
100-13500	INVENTORY - PIPE	29,098.50	
100-17600	PREPAID INSURANCE	710,068.69	
100-17700	PREPAID WORKERS COMP	122,628.61	
100-17800	PREPAID - OTHER EXPENSES	24,549.81	
100-18000	SUSPENSE	(37,838.56)	
100-18300	SUSPENSE - BULK DIESEL FUEL	47,825.10	
100-19500	MISC RECEIVABLES - GENERAL FUN	2,925,632.54	
	TOTAL ASSETS		10,942,211.92
	LIABILITIES AND EQUITY		
	LIABILITIES		
100-20100	VOUCHERS PAYABLE	(3,656.68)	
100-20700	PAYABLE - CHILD SUPPORT	338.62	
100-20710	PAYABLE - GARNISHMENT	1,317.62	
100-20720	PAYABLE - SOCIAL SECURITY	(24,310.89)	
100-21000	ACCRUED PAYROLL	(55,454.72)	
100-21100	RETURNED STALE DATED PAYROLL	3,858.25	
100-21200	PAYABLE FED W/H	(286,360.45)	
100-21300	PAYABLE MEDICARE FICA	(74,832.62)	
100-21410	PAYABLE - PERS	121,475.02	
100-21510	PAYABLE - DEFERRED COMP ICMA	2,473.74	
100-21520	PAYABLE - DEFERRED COMP NACO	717.00	
100-21530	PAYABLE - DEFERRED COMP LINCOL	500.00	
100-21600	PAYABLE - HEALTH INSURANCE	138,670.88	
100-21610	PAYABLE - AFLAC	575.38	
100-21700	PAYABLE - UNION DUES	(3,877.02)	
100-21900	PAYABLE - OTHER DEDUCTIONS	5,615.91	
100-23200	UNCLAIMED PROPERTY PAYABLE	15,156.01	
	TOTAL LIABILITIES		(157,793.95)
	FUND EQUITY		
100-26900	INSURANCE CONTINGIENCY	5,045.00	
100-27000	DEFERRED REVENUE - SALES TAX	192,499.99	

CITY OF BETHEL
BALANCE SHEET
OCTOBER 31, 2022

GENERAL FUND

UNAPPROPRIATED FUND BALANCE:			
REVENUE OVER EXPENDITURES - YTD	(1,653,384.62)		
BALANCE - CURRENT DATE		(1,653,384.62)	
TOTAL FUND EQUITY			(1,455,839.63)
TOTAL LIABILITIES AND EQUITY			(1,613,633.58)

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
	TAXES					
100-40-4300	TAX - SALES	2,179,940.17	2,179,940.17	7,800,000.00	5,620,059.83	28.0
100-40-4301	PENALTIES & INT - SALES TAX	30,366.02	30,366.02	33,000.00	2,633.98	92.0
100-40-4310	TAX - TRANSIENT LODGING	156,197.18	156,197.18	512,000.00	355,802.82	30.5
100-40-4320	CIGARETTE AND TOBACCO TAX	158,576.83	158,576.83	675,000.00	516,423.17	23.5
100-40-4322	MARIJUANA TAX	220,024.77	220,024.77	850,000.00	629,975.23	25.9
100-40-4330	TAX - ALCOHOL USE	97,193.92	97,193.92	500,000.00	402,806.08	19.4
100-40-4340	TAX - MOTOR VEH REGISTRATION	12,368.48	12,368.48	50,000.00	37,631.52	24.7
100-40-4342	AK REMOTE SELLER SALES TAX	155,301.60	155,301.60	600,000.00	444,698.40	25.9
	TOTAL TAXES	3,009,968.97	3,009,968.97	11,020,000.00	8,010,031.03	27.3
	STATE & FEDERAL REVENUES					
100-42-4102	PILT PROGRAM - STATE	983,653.91	983,653.91	950,000.00	(33,653.91)	103.5
100-42-4201	SOA-POLICE THERAPEUTIC COURT	.00	.00	250.00	250.00	.0
100-42-4203	COMMUNITY DIVIDEND	.00	.00	102,000.00	102,000.00	.0
100-42-4204	PERS ON BEHALF	.00	.00	320,000.00	320,000.00	.0
100-42-4207	MISCELLANEOUS STATE REV	.00	.00	500.00	500.00	.0
100-42-4345	SOA ELECTRIC CO-OP TAX SHARE	20,544.74	20,544.74	20,000.00	(544.74)	102.7
	TOTAL STATE & FEDERAL REVENUES	1,004,198.65	1,004,198.65	1,392,750.00	388,551.35	72.1
	CHARGES FOR SERVICES					
100-43-4374	AMBULANCE REVENUE	33,528.17	33,528.17	250,000.00	216,471.83	13.4
100-43-4379	POLICE DEPT MISC FEES	.00	.00	3,000.00	3,000.00	.0
	TOTAL CHARGES FOR SERVICES	33,528.17	33,528.17	253,000.00	219,471.83	13.3
	LICENSES, PERMITS & FEES					
100-45-4341	GAMING TAX	101,399.42	101,399.42	400,000.00	298,600.58	25.4
100-45-4377	PARKS & REC JULY 4TH FEES	100.00	100.00	500.00	400.00	20.0
100-45-4500	TAXI PERMITS	41,405.00	41,405.00	160,000.00	118,595.00	25.9
100-45-4502	BUSINESS LICENSES	6,700.00	6,700.00	25,000.00	18,300.00	26.8
100-45-4504	ANIMAL CONTROL LICENSES	418.00	418.00	2,500.00	2,082.00	16.7
100-45-4510	PLANNING FEES	6,325.00	6,325.00	1,700.00	(4,625.00)	372.1
100-45-4511	PLAT/RECORDING FEES	.00	.00	250.00	250.00	.0
100-45-4512	SITE REVIEWS	17,000.00	17,000.00	1,500.00	(15,500.00)	1133.3
100-45-4559	MISC PERMITS/LICENSES/FEE	9,737.00	9,737.00	6,000.00	(3,737.00)	162.3
	TOTAL LICENSES, PERMITS & FEES	183,084.42	183,084.42	597,450.00	414,365.58	30.6

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
	MISCELLANEOUS					
100-49-4202	SOA COURT FINES/FEES	1,050.00	1,050.00	5,000.00	3,950.00	21.0
100-49-4361	100 YRS PUBLICATION	.00	.00	40.00	40.00	.0
100-49-4362	PC TICKETS	1,807.60	1,807.60	4,000.00	2,192.40	45.2
100-49-4379	POLICE DEPT MISC	1,051.50	1,051.50	12,000.00	10,948.50	8.8
100-49-4439	MISCELLANEOUS REVENUE	9,472.78	9,472.78	65,000.00	55,527.22	14.6
100-49-4566	CLEANUP GREENUP DONATIONS	300.00	300.00	.00	(300.00)	.0
100-49-4590	INVESTMENT INCOME	(371,221.19)	(371,221.19)	75,000.00	446,221.19	(495.0)
100-49-4890	GAIN(LOSS) SALE OF FIXED ASSET	.00	.00	20,000.00	20,000.00	.0
	TOTAL MISCELLANEOUS	(357,539.31)	(357,539.31)	181,040.00	538,579.31	(197.5)
	TOTAL FUND REVENUE	3,873,240.90	3,873,240.90	13,444,240.00	9,570,999.10	28.8

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	ADMINISTRATION					
100-51-6000	SALARIES	111,521.88	111,521.88	367,621.00	256,099.12	30.3
100-51-6002	RELOCATION EXPENSES	2,862.63	2,862.63	10,000.00	7,137.37	28.6
100-51-6003	RECRUITMENT COSTS	.00	.00	10,000.00	10,000.00	.0
100-51-6010	OVERTIME	3,171.79	3,171.79	10,000.00	6,828.21	31.7
100-51-6022	HOLIDAY PAY	1,342.92	1,342.92	.00	(1,342.92)	.0
100-51-6023	LEAVE CASHOUT	11,190.96	11,190.96	18,881.00	7,690.04	59.3
100-51-6030	SOCIAL SECURITY EXPENSE	2,796.92	2,796.92	3,500.00	703.08	79.9
100-51-6031	PAYABLE MEDICARE FICA	1,819.16	1,819.16	5,475.00	3,655.84	33.2
100-51-6032	UNEMPLOYMENT	.00	.00	6,722.00	6,722.00	.0
100-51-6033	WORKERS' COMPENSATION	148.80	148.80	9,755.00	9,606.20	1.5
100-51-6034	PERS	15,697.10	15,697.10	83,077.00	67,379.90	18.9
100-51-6040	EMPLOYEE GROUP BENEFITS	14,005.68	14,005.68	76,284.00	62,278.32	18.4
100-51-6041	UTILITY BENEFIT	3,261.35	3,261.35	13,680.00	10,418.65	23.8
100-51-6044	YK FITNESS CENTER MEMBERSHIPPR	40,000.00	40,000.00	40,000.00	.00	100.0
100-51-6060	TRAVEL/TRAINING	8,422.91	8,422.91	20,000.00	11,577.09	42.1
100-51-6100	SUPPLIES	861.81	861.81	5,000.00	4,138.19	17.2
100-51-6103	WEARING APPAREL	.00	.00	500.00	500.00	.0
100-51-6150	GASOLINE/DIESEL/OIL	.00	.00	500.00	500.00	.0
100-51-6153	HEATING FUEL	5,371.87	5,371.87	25,000.00	19,628.13	21.5
100-51-6155	WATER/SEWER/GARBAGE	1,480.51	1,480.51	8,107.00	6,626.49	18.3
100-51-6160	ELECTRICITY	4,272.16	4,272.16	23,018.00	18,745.84	18.6
100-51-6170	TELEPHONE	4,270.30	4,270.30	20,000.00	15,729.70	21.4
100-51-6171	STAFF CELLULAR PHONES	573.43	573.43	1,000.00	426.57	57.3
100-51-6200	MINOR EQUIPMENT	169.99	169.99	2,000.00	1,830.01	8.5
100-51-6230	VEHICLE MAINT/REPAIR	306.82	306.82	1,285.00	978.18	23.9
100-51-6231	VEHICLE PARTS & TOOLS	.00	.00	500.00	500.00	.0
100-51-6320	OTHER PROFESSIONAL FEES	11,980.74	11,980.74	20,000.00	8,019.26	59.9
100-51-6325	CONSULTING FEES	4,863.37	4,863.37	.00	(4,863.37)	.0
100-51-6333	JANITORIAL	3,900.00	3,900.00	20,000.00	16,100.00	19.5
100-51-6335	OTHER PURCHASED SERVICES	4,405.38	4,405.38	30,000.00	25,594.62	14.7
100-51-6400	INSURANCE	4,746.36	4,746.36	29,968.00	25,221.64	15.8
100-51-6430	ALLOWANCE FOR SPECIAL EVENTS	492.50	492.50	10,000.00	9,507.50	4.9
100-51-6500	DRUG TESTING/BCKGRND CKS	.00	.00	10,000.00	10,000.00	.0
100-51-6502	ADVERTISING	1,211.49	1,211.49	10,000.00	8,788.51	12.1
100-51-6503	DUES & SUBSCRIPTIONS	1,643.00	1,643.00	2,000.00	357.00	82.2
100-51-6506	POSTAGE	26.07	26.07	1,000.00	973.93	2.6
100-51-6530	FINANCE CHARGES/PENALTIES	67.76	67.76	.00	(67.76)	.0
100-51-6539	MISCELLANEOUS EXPENSES	718.85	718.85	1,000.00	281.15	71.9
100-51-6700	INDIRECT COST RECOVERY	(76,139.44)	(76,139.44)	(356,387.00)	(280,247.56)	(21.4)
100-51-6711	ADMIN OVERHEAD-IT SVCS	5,593.12	5,593.12	33,260.00	27,666.88	16.8
	TOTAL ADMINISTRATION	197,058.19	197,058.19	572,746.00	375,687.81	34.4

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	CITY CLERKS OFFICE					
100-52-6000	SALARIES	62,853.80	62,853.80	188,225.00	125,371.20	33.4
100-52-6031	PAYABLE MEDICARE FICA	895.47	895.47	2,729.00	1,833.53	32.8
100-52-6032	UNEMPLOYMENT	.00	.00	3,350.00	3,350.00	.0
100-52-6033	WORKERS' COMPENSATION	74.16	74.16	4,862.00	4,787.84	1.5
100-52-6034	P.E.R.S.	13,827.80	13,827.80	41,410.00	27,582.20	33.4
100-52-6040	EMPLOYEE GROUP BENEFITS	14,996.14	14,996.14	50,856.00	35,859.86	29.5
100-52-6041	UTILITY BENEFIT	2,072.32	2,072.32	9,120.00	7,047.68	22.7
100-52-6060	TRAVEL/TRAINING-COUNCIL	3,766.54	3,766.54	19,000.00	15,233.46	19.8
100-52-6061	TRAVEL/TRAINING	(313.46)	(313.46)	7,800.00	8,113.46	(4.0)
100-52-6100	SUPPLIES-CLERK	256.08	256.08	500.00	243.92	51.2
100-52-6101	SUPPLIES-COUNCIL	.00	.00	500.00	500.00	.0
100-52-6171	STAFF CELLULAR PHONES	382.22	382.22	1,680.00	1,297.78	22.8
100-52-6321	LEGAL FEES	3,011.40	3,011.40	5,000.00	1,988.60	60.2
100-52-6335	OTHER PURCHASED SERVICES	13,780.54	13,780.54	16,000.00	2,219.46	86.1
100-52-6400	INSURANCE	765.81	765.81	9,935.00	9,169.19	7.7
100-52-6430	ALLOWANCE FOR SPECIAL EVENTS	.00	.00	600.00	600.00	.0
100-52-6503	DUES & SUBSCRIPTIONS	7,260.45	7,260.45	7,000.00	(260.45)	103.7
100-52-6505	ELECTION EXPENSES	14,466.67	14,466.67	18,700.00	4,233.33	77.4
100-52-6507	DONATIONS & AWARDS	681.22	681.22	800.00	118.78	85.2
100-52-6700	INDRIECT COST RECOVERY	(53,816.08)	(53,816.08)	(275,460.00)	(221,643.92)	(19.5)
100-52-6711	ADMIN OVERHEAD-IT SVCS	5,593.12	5,593.12	33,260.00	27,666.88	16.8
	TOTAL CITY CLERKS OFFICE	90,554.20	90,554.20	145,867.00	55,312.80	62.1

GENERAL FUND

FINANCE

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
100-53-6000	SALARIES	184,735.47	184,735.47	699,921.00	515,185.53	26.4
100-53-6010	OVERTIME	7,766.09	7,766.09	16,000.00	8,233.91	48.5
100-53-6022	HOLIDAY PAY	2,895.99	2,895.99	.00	(2,895.99)	.0
100-53-6023	LEAVE CASHOUT	642.77	642.77	8,568.00	7,925.23	7.5
100-53-6030	SOCIAL SECURITY EXPENSE	.00	.00	1,300.00	1,300.00	.0
100-53-6031	PAYABLE MEDICARE FICA	2,913.34	2,913.34	10,381.00	7,467.66	28.1
100-53-6032	UNEMPLOYMENT	.00	.00	12,743.00	12,743.00	.0
100-53-6033	WORKERS' COMPENSATION	282.09	282.09	1,849.00	1,566.91	15.3
100-53-6034	PERS	42,987.43	42,987.43	157,503.00	114,515.57	27.3
100-53-6040	EMPLOYEE GROUP BENEFITS	41,527.13	41,527.13	228,852.00	187,324.87	18.2
100-53-6041	UTILITY BENEFIT	6,369.20	6,369.20	41,040.00	34,670.80	15.5
100-53-6060	TRAVEL/TRAINING	5,936.79	5,936.79	20,000.00	14,063.21	29.7
100-53-6100	SUPPLIES	8,772.61	8,772.61	11,000.00	2,227.39	79.8
100-53-6150	GASOLINE/DIESEL/OIL	231.61	231.61	1,200.00	968.39	19.3
100-53-6170	TELEPHONE	26.76	26.76	250.00	223.24	10.7
100-53-6171	STAFF CELLULAR PHONES	660.00	660.00	2,000.00	1,340.00	33.0
100-53-6200	MINOR EQUIPMENT	4,201.82	4,201.82	11,000.00	6,798.18	38.2
100-53-6230	VEHICLE MAINT/REPAIR	306.82	306.82	1,266.00	959.18	24.2
100-53-6240	PROPERTY MAINT	5.48	5.48	.00	(5.48)	.0
100-53-6310	ADMIN-OUTSOURCED SERVICES	26,477.50	26,477.50	95,000.00	68,522.50	27.9
100-53-6311	AUDITING EXPENSE	11,000.00	11,000.00	100,000.00	89,000.00	11.0
100-53-6331	HARDWARE/SOFTWARE SUPPORT	3,874.75	3,874.75	19,000.00	15,125.25	20.4
100-53-6335	OTHER PROFESSIONAL FEES	55,821.04	55,821.04	205,000.00	149,178.96	27.2
100-53-6400	INSURANCE	1,691.55	1,691.55	33,901.00	32,209.45	5.0
100-53-6502	ADVERTISING	.00	.00	2,500.00	2,500.00	.0
100-53-6503	DUES & SUBSCRIPTIONS	207.97	207.97	5,000.00	4,792.03	4.2
100-53-6506	POSTAGE	244.13	244.13	1,300.00	1,055.87	18.8
100-53-6530	FINANCE CHARGES/PENALTIES	(39.99)	(39.99)	300.00	339.99	(13.3)
100-53-6531	BANK CHARGES	12,664.27	12,664.27	52,000.00	39,335.73	24.4
100-53-6532	CASH OVER/SHORT	(19.82)	(19.82)	500.00	519.82	(4.0)
100-53-6533	IRS PENALTIES AND INTEREST	647.87	647.87	4,000.00	3,352.13	16.2
100-53-6539	MISCELLANEOUS EXPENSES	424.00	424.00	4,000.00	3,576.00	10.6
100-53-6700	INDIRECT COST RECOVERY	(174,505.63)	(174,505.63)	(907,855.00)	(733,349.37)	(19.2)
100-53-6711	ADMIN OVERHEAD-IT SVCS	7,397.88	7,397.88	33,260.00	25,862.12	22.2
100-53-9693	KIOSK+ANNUAL FEES&NEWCOPIER	.00	.00	20,000.00	20,000.00	.0
	TOTAL FINANCE	256,146.92	256,146.92	892,779.00	636,632.08	28.7

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	PLANNING					
100-54-6000	SALARIES	38,354.97	38,354.97	164,599.00	126,244.03	23.3
100-54-6022	HOLIDAY PAY	685.86	685.86	.00	(685.86)	.0
100-54-6023	LEAVE CASHOUT	14,836.86	14,836.86	1,146.00	(13,690.86)	1294.7
100-54-6031	PAYABLE MEDICARE FICA	714.92	714.92	2,387.00	1,672.08	30.0
100-54-6032	UNEMPLOYMENT	.00	.00	2,930.00	2,930.00	.0
100-54-6033	WORKERS' COMPENSATION	64.86	64.86	425.00	360.14	15.3
100-54-6034	PERS	7,685.42	7,685.42	36,212.00	28,526.58	21.2
100-54-6040	EMPLOYEE GROUP BENEFITS	6,534.26	6,534.26	50,856.00	44,321.74	12.9
100-54-6041	UTILITY BENEFIT	519.49	519.49	9,120.00	8,600.51	5.7
100-54-6061	TRAVEL/TRAINING	.00	.00	3,600.00	3,600.00	.0
100-54-6100	SUPPLIES	367.99	367.99	5,600.00	5,232.01	6.6
100-54-6103	WEARING APPAREL	.00	.00	300.00	300.00	.0
100-54-6150	GASOLINE/DIESEL/OIL	202.89	202.89	1,800.00	1,597.11	11.3
100-54-6153	HEATING FUEL	113.20	113.20	3,437.00	3,323.80	3.3
100-54-6155	WATER/SEWER/GARBAGE	84.59	84.59	1,038.00	953.41	8.2
100-54-6160	ELECTRICITY	485.45	485.45	1,876.00	1,390.55	25.9
100-54-6170	TELEPHONE	13.38	13.38	200.00	186.62	6.7
100-54-6171	STAFF CELLULAR PHONES	191.11	191.11	84.00	(107.11)	227.5
100-54-6200	MINOR EQUIPMENT	.00	.00	5,500.00	5,500.00	.0
100-54-6230	VEHICLE MAINT/REPAIR	306.82	306.82	1,559.00	1,252.18	19.7
100-54-6231	VEHICLE PARTS & TOOLS	.00	.00	1,000.00	1,000.00	.0
100-54-6320	OTHER PROFESSIONAL FEES	2,805.00	2,805.00	20,000.00	17,195.00	14.0
100-54-6321	LEGAL FEES	.00	.00	1,000.00	1,000.00	.0
100-54-6330	OTHER PROFESSIONAL FEES	.00	.00	20,000.00	20,000.00	.0
100-54-6331	HARDWARE/SOFTWARE SUPPORT	2,539.00	2,539.00	2,500.00	(39.00)	101.6
100-54-6400	INSURANCE	896.73	896.73	12,750.00	11,853.27	7.0
100-54-6502	ADVERTISING	621.55	621.55	2,000.00	1,378.45	31.1
100-54-6503	DUES & SUBSCRIPTIONS	.00	.00	500.00	500.00	.0
100-54-6539	MISCELLANEOUS EXPENSES	51.35	51.35	1,000.00	948.65	5.1
100-54-6711	ADMIN OVERHEAD-IT SVCS	5,593.12	5,593.12	33,260.00	27,666.88	16.8
100-54-9694	COMPREHENSIVE PLAN	32,914.00	32,914.00	147,663.00	114,749.00	22.3
100-54-9695	ROAD OWNERSHIP DETERIMINATION	.00	.00	40,000.00	40,000.00	.0
	TOTAL PLANNING	116,582.82	116,582.82	574,342.00	457,759.18	20.3

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	TECHNOLOGY DEPARTMENTS					
100-55-6000	SALARIES	40,271.21	40,271.21	164,235.00	123,963.79	24.5
100-55-6010	OVERTIME	444.34	444.34	5,000.00	4,555.66	8.9
100-55-6022	HOLIDAY PAY	245.58	245.58	.00	(245.58)	.0
100-55-6023	LEAVE CASHOUT / PAYOUT	38,566.64	38,566.64	8,212.00	(30,354.64)	469.6
100-55-6031	PAYABLE MEDICARE FICA	1,132.58	1,132.58	2,382.00	1,249.42	47.6
100-55-6032	UNEMPLOYMENT	.00	.00	2,924.00	2,924.00	.0
100-55-6033	WORKERS' COMPENSATION	39.54	39.54	423.00	383.46	9.4
100-55-6034	PERS	9,011.46	9,011.46	36,131.00	27,119.54	24.9
100-55-6040	EMPLOYEE GROUP BENEFITS	5,710.25	5,710.25	50,856.00	45,145.75	11.2
100-55-6041	UTILITY BENEFIT	787.33	787.33	9,120.00	8,332.67	8.6
100-55-6060	TRAVEL/TRAINING	719.24	719.24	10,000.00	9,280.76	7.2
100-55-6100	SUPPLIES	1,754.39	1,754.39	7,000.00	5,245.61	25.1
100-55-6150	GASOLINE/DIESEL/OIL	773.61	773.61	3,000.00	2,226.39	25.8
100-55-6171	STAFF CELLULAR PHONES	1,136.34	1,136.34	2,000.00	863.66	56.8
100-55-6179	CONNECTIVITY SERVICES	90,608.10	90,608.10	400,000.00	309,391.90	22.7
100-55-6200	MINOR EQUIPMENT	9,679.73	9,679.73	35,000.00	25,320.27	27.7
100-55-6210	EQUIPMENT RENTAL	54,802.01	54,802.01	180,000.00	125,197.99	30.5
100-55-6230	VEHICLE MAINT/REPAIR	306.82	306.82	1,280.00	973.18	24.0
100-55-6231	VEHICLE PARTS & TOOLS	1,616.70	1,616.70	1,000.00	(616.70)	161.7
100-55-6320	OTHER PROFESSIONAL FEES	29,792.71	29,792.71	115,000.00	85,207.29	25.9
100-55-6331	HARDWARE/SOFTWARE SUPPORT	20,425.04	20,425.04	70,000.00	49,574.96	29.2
100-55-6335	OTHER PURCHASED SERVICES	.00	.00	15,500.00	15,500.00	.0
100-55-6400	INSURANCE	699.99	699.99	8,969.00	8,269.01	7.8
100-55-6539	MISCELLANEOUS EXPENSES	.00	.00	2,000.00	2,000.00	.0
100-55-6700	INDIRECT COST RECOVERY	(162,590.73)	(162,590.73)	(798,240.00)	(635,649.27)	(20.4)
100-55-6711	ADMIN OVERHEAD-IT SVCS	21,218.10	21,218.10	33,260.00	12,041.90	63.8
100-55-6890	CAPITAL EXPENDITURES	.00	.00	160,000.00	160,000.00	.0
100-55-9694	SERVER ROOM AIR CONDITIONER	.00	.00	10,000.00	10,000.00	.0
100-55-9695	BUILDING MAPPING/ FLOOR PLANS	.00	.00	27,603.00	27,603.00	.0
100-55-9696	AIR CONDITIONER FOR SERVERS	43,206.00	43,206.00	50,000.00	6,794.00	86.4
	TOTAL TECHNOLOGY DEPARTMENTS	210,356.98	210,356.98	612,655.00	402,298.02	34.3

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	CITY ATTORNEY'S OFFICE					
100-56-6000	SALARIES	44,720.96	44,720.96	145,343.00	100,622.04	30.8
100-56-6023	LEAVE CASHOUT	.00	.00	7,267.00	7,267.00	.0
100-56-6031	PAYABLE MEDICARE FICA	643.23	643.23	2,107.00	1,463.77	30.5
100-56-6032	UNEMPLOYMENT	.00	.00	2,587.00	2,587.00	.0
100-56-6033	WORKERS' COMPENSATION	57.39	57.39	375.00	317.61	15.3
100-56-6034	PERS	9,838.64	9,838.64	31,975.00	22,136.36	30.8
100-56-6040	EMPLOYEE GROUP BENEFITS	11,273.63	11,273.63	25,428.00	14,154.37	44.3
100-56-6060	TRAVEL/TRAINING	1,383.08	1,383.08	12,000.00	10,616.92	11.5
100-56-6100	SUPPLIES	125.99	125.99	1,000.00	874.01	12.6
100-56-6171	STAFF CELLULAR PHONES	191.11	191.11	1,000.00	808.89	19.1
100-56-6320	OTHER PROFESSIONAL FEES	12,067.80	12,067.80	20,000.00	7,932.20	60.3
100-56-6321	LEGAL FEES	.00	.00	15,000.00	15,000.00	.0
100-56-6335	OTHER PURCHASED SERVICES	3,743.95	3,743.95	10,000.00	6,256.05	37.4
100-56-6400	INSURANCE	561.69	561.69	5,515.00	4,953.31	10.2
100-56-6410	RENTS & LEASES	3,468.20	3,468.20	11,000.00	7,531.80	31.5
100-56-6503	DUES & SUBSCRIPTIONS	386.21	386.21	1,500.00	1,113.79	25.8
100-56-6539	MISCELLANEOUS EXPENSES	.00	.00	1,000.00	1,000.00	.0
100-56-6700	INDIRECT COST RECOVERY	(15,019.41)	(15,019.41)	(38,787.00)	(23,767.59)	(38.7)
100-56-6711	ADMIN OVERHEAD-IT SVCS	4,682.61	4,682.61	33,260.00	28,577.39	14.1
	TOTAL CITY ATTORNEY'S OFFICE	78,125.08	78,125.08	287,570.00	209,444.92	27.2

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	FIRE DEPARTMENT					
100-60-6000	SALARIES	234,804.53	234,804.53	823,062.00	588,257.47	28.5
100-60-6010	FLSA OVERTIME	46,655.94	46,655.94	70,000.00	23,344.06	66.7
100-60-6011	CALL BACK OVERTIME	14,244.27	14,244.27	50,000.00	35,755.73	28.5
100-60-6022	HOLIDAY PAY	8,009.97	8,009.97	.00	(8,009.97)	.0
100-60-6023	LEAVE CASHOUT	.00	.00	46,971.00	46,971.00	.0
100-60-6030	SOCIAL SECURITY EXPENSE	1,253.49	1,253.49	2,500.00	1,246.51	50.1
100-60-6031	PAYABLE MEDICARE FICA	4,521.30	4,521.30	11,454.00	6,932.70	39.5
100-60-6032	UNEMPLOYMENT	.00	.00	17,143.00	17,143.00	.0
100-60-6033	WORKERS' COMPENSATION	6,728.31	6,728.31	3,482.00	(3,246.31)	193.2
100-60-6034	PERS	62,348.39	62,348.39	211,873.00	149,524.61	29.4
100-60-6040	EMPLOYEE GROUP BENEFITS	55,513.22	55,513.22	330,564.00	275,050.78	16.8
100-60-6041	UTILITY BENEFIT	6,323.29	6,323.29	59,280.00	52,956.71	10.7
100-60-6061	TRAVEL/TRAINING	7,826.37	7,826.37	31,600.00	23,773.63	24.8
100-60-6100	SUPPLIES	4,204.55	4,204.55	25,200.00	20,995.45	16.7
100-60-6103	WEARING APPAREL	4,906.20	4,906.20	13,214.00	8,307.80	37.1
100-60-6150	GASOLINE/DIESEL/OIL	4,251.78	4,251.78	13,500.00	9,248.22	31.5
100-60-6153	HEATING FUEL	4,690.20	4,690.20	20,000.00	15,309.80	23.5
100-60-6155	WATER/SEWER/GARBAGE	.00	.00	4,459.00	4,459.00	.0
100-60-6160	ELECTRICITY	3,985.81	3,985.81	18,205.00	14,219.19	21.9
100-60-6170	TELEPHONE	1,112.84	1,112.84	2,500.00	1,387.16	44.5
100-60-6171	STAFF CELLULAR PHONES	881.04	881.04	5,000.00	4,118.96	17.6
100-60-6200	MINOR EQUIPMENT	7,814.38	7,814.38	21,000.00	13,185.62	37.2
100-60-6230	VEHICLE MAINT/REPAIR	2,045.47	2,045.47	18,000.00	15,954.53	11.4
100-60-6231	VEHICLE PARTS & TOOLS	7,186.46	7,186.46	48,000.00	40,813.54	15.0
100-60-6240	PROPERTY MAINT	57.96	57.96	33,000.00	32,942.04	.2
100-60-6335	OTHER PURCHASED SERVICES	4,113.55	4,113.55	94,100.00	89,986.45	4.4
100-60-6400	INSURANCE	25,479.36	25,479.36	76,777.00	51,297.64	33.2
100-60-6502	ADVERTISING	575.00	575.00	1,800.00	1,225.00	31.9
100-60-6503	DUES & SUBSCRIPTIONS	7,040.45	7,040.45	9,500.00	2,459.55	74.1
100-60-6534	COLLECTION/SMALL CLAIMS	.00	.00	31,200.00	31,200.00	.0
100-60-6537	FIRE PREVENTION PROGRAM	4,566.47	4,566.47	5,200.00	633.53	87.8
100-60-6539	MISCELLANEOUS EXPENSES	133.47	133.47	1,500.00	1,366.53	8.9
100-60-6711	ADMIN OVERHEAD-IT SVCS	5,593.12	5,593.12	33,260.00	27,666.88	16.8
100-60-6890	CAPITAL EXPENDITURES	.00	.00	449,815.00	449,815.00	.0
100-60-9649	VOLUNTEER STIPEND	(160.00)	(160.00)	20,000.00	20,160.00	(.8)
100-60-9697	FORD EXPEDITION COMMAND VEHIC	.00	.00	7,974.00	7,974.00	.0
	TOTAL FIRE DEPARTMENT	536,707.19	536,707.19	2,611,133.00	2,074,425.81	20.6

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	POLICE					
100-61-6000	SALARIES	523,369.61	523,369.61	2,015,734.00	1,492,364.39	26.0
100-61-6002	RELOCATION EXPENSES	693.26	693.26	10,000.00	9,306.74	6.9
100-61-6003	RECRUITMENT COSTS	1,500.00	1,500.00	.00	(1,500.00)	.0
100-61-6010	OVERTIME	85,578.08	85,578.08	240,000.00	154,421.92	35.7
100-61-6020	VACATION PAY	100.00	100.00	.00	(100.00)	.0
100-61-6021	SICK PAY	100.00	100.00	.00	(100.00)	.0
100-61-6022	HOLIDAY PAY	17,075.68	17,075.68	12,500.00	(4,575.68)	136.6
100-61-6023	LEAVE CASHOUT	.00	.00	118,023.00	118,023.00	.0
100-61-6031	PAYABLE MEDICARE FICA	9,159.33	9,159.33	28,522.00	19,362.67	32.1
100-61-6032	UNEMPLOYMENT	.00	.00	40,375.00	40,375.00	.0
100-61-6033	WORKERS' COMPENSATION	13,296.18	13,296.18	58,595.00	45,298.82	22.7
100-61-6034	PERS	133,035.94	133,035.94	499,012.00	365,976.06	26.7
100-61-6040	EMPLOYEE GROUP BENEFITS	93,300.96	93,300.96	737,412.00	644,111.04	12.7
100-61-6041	UTILITY BENEFIT	14,414.26	14,414.26	132,240.00	117,825.74	10.9
100-61-6060	TRAVEL/TRAINING	24,856.02	24,856.02	50,000.00	25,143.98	49.7
100-61-6100	SUPPLIES	11,023.47	11,023.47	27,000.00	15,976.53	40.8
100-61-6102	SART EXAMS	.00	.00	10,000.00	10,000.00	.0
100-61-6103	EMPLOYEE WEARING APPAREL	967.55	967.55	20,000.00	19,032.45	4.8
100-61-6150	GASOLINE/DIESEL/OIL	18,966.59	18,966.59	36,000.00	17,033.41	52.7
100-61-6153	HEATING FUEL	8,388.53	8,388.53	26,000.00	17,611.47	32.3
100-61-6155	WATER/SEWER/GARBAGE	2,002.17	2,002.17	8,397.00	6,394.83	23.8
100-61-6160	ELECTRICITY	10,344.90	10,344.90	42,465.00	32,120.10	24.4
100-61-6170	TELEPHONE	6,284.98	6,284.98	19,000.00	12,715.02	33.1
100-61-6171	STAFF CELLULAR PHONES	5,720.18	5,720.18	10,000.00	4,279.82	57.2
100-61-6200	MINOR EQUIPMENT	4,324.96	4,324.96	25,000.00	20,675.04	17.3
100-61-6230	VEHICLE MAINT/REPAIR	4,090.94	4,090.94	17,554.00	13,463.06	23.3
100-61-6231	VEHICLE PARTS & TOOLS	7,998.44	7,998.44	8,000.00	1.56	100.0
100-61-6320	OTHER PROFESSIONAL FEES	2,184.60	2,184.60	.00	(2,184.60)	.0
100-61-6335	OTHER PURCHASED SERVICES	9,043.32	9,043.32	35,000.00	25,956.68	25.8
100-61-6400	INSURANCE	58,950.69	58,950.69	109,232.00	50,281.31	54.0
100-61-6401	INSURANCE-DED EXP & OTHER	.00	.00	15,000.00	15,000.00	.0
100-61-6503	DUES & SUBSCRIPTIONS	475.30	475.30	1,000.00	524.70	47.5
100-61-6539	MISCELLANEOUS EXPENSES	45.48	45.48	.00	(45.48)	.0
100-61-6711	ADMIN OVERHEAD-IT SVCS	19,998.66	19,998.66	33,260.00	13,261.34	60.1
100-61-6890	CAP EXP	2,289.40	2,289.40	949,778.00	947,488.60	.2
100-61-6891	VEHICLES	.00	.00	246,756.45	246,756.45	.0
	TOTAL POLICE	1,089,579.48	1,089,579.48	5,581,855.45	4,492,275.97	19.5

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	PUBLIC WORKS-ADMIN					
100-65-6000	SALARIES	8,153.08	8,153.08	42,969.00	34,815.92	19.0
100-65-6010	OVERTIME	.00	.00	3,000.00	3,000.00	.0
100-65-6023	LEAVE CASHOUT	6,940.16	6,940.16	152.00	(6,788.16)	4565.9
100-65-6031	PAYABLE MEDICARE FICA	201.06	201.06	445.00	243.94	45.2
100-65-6032	UNEMPLOYMENT	.00	.00	547.00	547.00	.0
100-65-6033	WORKERS' COMPENSATION	12.09	12.09	793.00	780.91	1.5
100-65-6034	PERS	1,793.66	1,793.66	6,757.00	4,963.34	26.6
100-65-6040	EMPLOYEE GROUP BENEFITS	1,897.71	1,897.71	7,628.00	5,730.29	24.9
100-65-6041	UTILITY BENEFIT	170.46	170.46	1,368.00	1,197.54	12.5
100-65-6060	TRAVEL/TRAINING	581.68	581.68	10,000.00	9,418.32	5.8
100-65-6100	SUPPLIES	84.78	84.78	4,000.00	3,915.22	2.1
100-65-6150	GASOLINE/DIESEL/OIL	97.26	97.26	5,000.00	4,902.74	2.0
100-65-6153	HEATING FUEL	113.20	113.20	8,200.00	8,086.80	1.4
100-65-6155	WATER/SEWER/GARBAGE	4,269.30	4,269.30	1,038.00	(3,231.30)	411.3
100-65-6160	ELECTRICITY	338.95	338.95	1,876.00	1,537.05	18.1
100-65-6170	TELEPHONE	13.38	13.38	50.00	36.62	26.8
100-65-6171	STAFF CELLULAR PHONES	382.22	382.22	2,000.00	1,617.78	19.1
100-65-6230	VEHICLE MAINT/REPAIR	613.64	613.64	2,457.00	1,843.36	25.0
100-65-6231	VEHICLE PARTS & TOOLS	176.49	176.49	3,000.00	2,823.51	5.9
100-65-6324	PLANNING/ENGINEERING FEES	2,273.55	2,273.55	.00	(2,273.55)	.0
100-65-6335	OTHER PURCHASED SERVICES	.00	.00	71,208.00	71,208.00	.0
100-65-6400	INSURANCE	723.03	723.03	21,090.00	20,366.97	3.4
100-65-6503	DUES & SUBSCRIPTIONS	450.00	450.00	500.00	50.00	90.0
100-65-6539	MISCELLANEOUS EXPENSES	407.04	407.04	3,000.00	2,592.96	13.6
100-65-6711	ADMIN OVERHEAD-IT SVCS	5,137.87	5,137.87	33,260.00	28,122.13	15.5
100-65-6890	CAPITAL EXPENDITURES	2,273.55	2,273.55	.00	(2,273.55)	.0
100-65-6893	CITY SHOP FLOOR REPAIR	.00	.00	40,000.00	40,000.00	.0
	TOTAL PUBLIC WORKS-ADMIN	37,104.16	37,104.16	270,338.00	233,233.84	13.7

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	PW-STREETS & ROADS					
100-66-6000	SALARIES	101,148.01	101,148.01	433,208.00	332,059.99	23.4
100-66-6010	OVERTIME	12,694.40	12,694.40	35,000.00	22,305.60	36.3
100-66-6022	HOLIDAY PAY	2,744.47	2,744.47	.00	(2,744.47)	.0
100-66-6023	LEAVE CASHOUT	.00	.00	12,484.00	12,484.00	.0
100-66-6031	PAYABLE MEDICARE FICA	1,727.19	1,727.19	6,789.00	5,061.81	25.4
100-66-6032	UNEMPLOYMENT	.00	.00	8,334.00	8,334.00	.0
100-66-6033	WORKERS' COMPENSATION	3,953.88	3,953.88	12,095.00	8,141.12	32.7
100-66-6034	PERS	25,649.10	25,649.10	103,006.00	77,356.90	24.9
100-66-6040	EMPLOYEE GROUP BENEFITS	28,400.72	28,400.72	132,988.00	104,587.28	21.4
100-66-6041	UTILITY BENEFIT	3,504.19	3,504.19	23,849.00	20,344.81	14.7
100-66-6100	SUPPLIES	1,538.26	1,538.26	4,500.00	2,961.74	34.2
100-66-6103	WEARING APPAREL	.00	.00	4,000.00	4,000.00	.0
100-66-6111	SIGNS	.00	.00	4,500.00	4,500.00	.0
100-66-6131	STREET MAINT GRAVEL	957,136.32	957,136.32	530,000.00	(427,136.32)	180.6
100-66-6132	SALT	27,028.89	27,028.89	50,000.00	22,971.11	54.1
100-66-6140	CALCIUM CHLORIDE	59,601.16	59,601.16	50,000.00	(9,601.16)	119.2
100-66-6150	GASOLINE/DIESEL/OIL	5,466.97	5,466.97	70,000.00	64,533.03	7.8
100-66-6153	HEATING FUEL	27,322.21	27,322.21	11,168.00	(16,154.21)	244.7
100-66-6155	WATER/SEWER/GARBAGE	232.62	232.62	2,853.00	2,620.38	8.2
100-66-6160	ELECTRICITY	554.06	554.06	2,136.00	1,581.94	25.9
100-66-6161	ELECTRICITY (STREET LTS)	9,150.00	9,150.00	60,000.00	50,850.00	15.3
100-66-6170	TELEPHONE	6.69	6.69	50.00	43.31	13.4
100-66-6171	STAFF CELLULAR PHONES	573.33	573.33	2,500.00	1,926.67	22.9
100-66-6200	MINOR EQUIPMENT	114.95	114.95	10,000.00	9,885.05	1.2
100-66-6230	VEHICLE MAINT/REPAIR	30,682.08	30,682.08	146,047.00	115,364.92	21.0
100-66-6231	VEHICLE PARTS & TOOLS	201,266.89	201,266.89	70,000.00	(131,266.89)	287.5
100-66-6232	TIRES & WHEELS	42.05	42.05	18,000.00	17,957.95	.2
100-66-6250	STREET LIGHT MT & POLE RENTAL	.00	.00	20,000.00	20,000.00	.0
100-66-6400	INSURANCE	6,222.45	6,222.45	45,000.00	38,777.55	13.8
100-66-6530	FINANCE CHARGES/PENALTIES	7.04	7.04	.00	(7.04)	.0
100-66-6711	ADMIN OVERHEAD-IT SVCS	4,682.61	4,682.61	33,260.00	28,577.39	14.1
100-66-6892	CAPTIAL EQUIPMENT	.00	.00	1,575,000.00	1,575,000.00	.0
100-66-9694	CAT 4WD EXTEND-A-HOE BKHOE	697,447.00	697,447.00	170,413.00	(527,034.00)	409.3
100-66-9702	INSTALLATION OF 36" CULVERT	.00	.00	27,073.00	27,073.00	.0
100-66-9703	STIP MATCH OR GRAVEL FOR ROADS	.00	.00	1,095,004.00	1,095,004.00	.0
100-66-9704	DUMP TRUCKS	14,310.88	14,310.88	186,380.00	172,069.12	7.7
100-66-9705	CATERPILLAR ATTACHMENTS	121,433.56	121,433.56	257,422.00	135,988.44	47.2
100-66-9706	CATERPILLAR HENJE HI-GATE	4,912.41	4,912.41	732.00	(4,180.41)	671.1
100-66-9707	CATERPILLAR LOADER SNOW BUCKET	4,802.57	4,802.57	.00	(4,802.57)	.0
100-66-9708	BUS BARN IMPROVEMENTS	.00	.00	110,416.00	110,416.00	.0
100-66-9772	CULVERTS 18"	.00	.00	6,884.00	6,884.00	.0
	TOTAL PW-STREETS & ROADS	2,354,356.96	2,354,356.96	5,331,091.00	2,976,734.04	44.2

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	PROPERTY MAINTENANCE					
100-70-6000	SALARIES	86,940.11	86,940.11	345,832.00	258,891.89	25.1
100-70-6010	OVERTIME	23,775.89	23,775.89	50,000.00	26,224.11	47.6
100-70-6022	HOLIDAY PAY	2,539.92	2,539.92	.00	(2,539.92)	.0
100-70-6023	LEAVE CASHOUT	.00	.00	6,751.00	6,751.00	.0
100-70-6030	SOCIAL SECURITY EXPENSE	239.67	239.67	1,790.00	1,550.33	13.4
100-70-6031	PAYABLE MEDICARE FICA	1,700.37	1,700.37	5,740.00	4,039.63	29.6
100-70-6032	UNEMPLOYMENT	.00	.00	7,046.00	7,046.00	.0
100-70-6033	WORKERS' COMPENSATION	2,323.53	2,323.53	10,226.00	7,902.47	22.7
100-70-6034	PERS	24,065.88	24,065.88	87,083.00	63,017.12	27.6
100-70-6040	EMPLOYEE GROUP BENEFITS	37,567.74	37,567.74	129,683.00	92,115.26	29.0
100-70-6041	UTILITY BENEFIT	7,566.78	7,566.78	23,256.00	15,689.22	32.5
100-70-6060	TRAVEL/TRAINING	.00	.00	8,000.00	8,000.00	.0
100-70-6100	SUPPLIES	209.13	209.13	5,000.00	4,790.87	4.2
100-70-6103	WEARING APPAREL	1,107.58	1,107.58	5,000.00	3,892.42	22.2
100-70-6105	CLEANUP GREENUP SUPPLIES	180.92	180.92	700.00	519.08	25.9
100-70-6106	PAINT SUPPLIES	(124.63)	(124.63)	2,000.00	2,124.63	(6.2)
100-70-6107	ELECTRICAL SUPPLIES	1,334.39	1,334.39	7,000.00	5,665.61	19.1
100-70-6108	PLUMBING SUPPLIES	581.55	581.55	7,000.00	6,418.45	8.3
100-70-6110	MATERIALS	1,322.80	1,322.80	5,000.00	3,677.20	26.5
100-70-6111	BOARDWALK REPAIR SUPPLIES	(4,066.51)	(4,066.51)	10,000.00	14,066.51	(40.7)
100-70-6142	GLYCOL SUPPLIES	.00	.00	15,000.00	15,000.00	.0
100-70-6150	GASOLINE/DIESEL/OIL	2,801.01	2,801.01	10,000.00	7,198.99	28.0
100-70-6153	HEATING FUEL	949.44	949.44	28,924.00	27,974.56	3.3
100-70-6155	WATER/SEWER/GARBAGE	433.74	433.74	17,268.00	16,834.26	2.5
100-70-6160	ELECTRICITY	1,987.86	1,987.86	9,783.00	7,795.14	20.3
100-70-6170	TELEPHONE	11.19	11.19	100.00	88.81	11.2
100-70-6171	STAFF CELLULAR PHONES	364.06	364.06	1,680.00	1,315.94	21.7
100-70-6200	MINOR EQUIPMENT	2,967.20	2,967.20	8,000.00	5,032.80	37.1
100-70-6201	BOILER EXPENSE	4,857.05	4,857.05	25,000.00	20,142.95	19.4
100-70-6230	VEHICLE MAINT/REPAIR	1,227.29	1,227.29	5,713.00	4,485.71	21.5
100-70-6231	VEHICLE PARTS & TOOLS	8.88	8.88	10,000.00	9,991.12	.1
100-70-6240	WIND TURBINE CONTRACT	7,200.00	7,200.00	11,000.00	3,800.00	65.5
100-70-6241	PARKS MAINTENANCE	242.72	242.72	45,000.00	44,757.28	.5
100-70-6242	BOARDWALK LIGHTING PROJECT	.00	.00	43,373.00	43,373.00	.0
100-70-6250	CARPENTRY EXPENSE	10.98	10.98	5,000.00	4,989.02	.2
100-70-6335	OTHER PURCHASED SERVICES	2,682.05	2,682.05	25,000.00	22,317.95	10.7
100-70-6400	INSURANCE	3,374.04	3,374.04	34,758.00	31,383.96	9.7
100-70-6510	4TH OF JULY	1,000.00	1,000.00	400.00	(600.00)	250.0
100-70-6539	MISCELLANEOUS EXPENSES	.00	.00	1,300.00	1,300.00	.0
100-70-6700	INDIRECT COST RECOVERY	(66,864.07)	(66,864.07)	(346,153.00)	(279,288.93)	(19.3)
100-70-6711	ADMIN OVERHEAD-IT SVCS	8,909.98	8,909.98	33,260.00	24,350.02	26.8
100-70-6890	CAPITAL EXPENDITURES	.00	.00	200,000.00	200,000.00	.0
100-70-9596	FIRE SUPRESSION & INSPECTION	.00	.00	7,313.00	7,313.00	.0
100-70-9696	TWO 3/4 TON PICK UP TRUCKS	.00	.00	106,832.00	106,832.00	.0
100-70-9697	CITY HALL IMPROVEMENTS	.00	.00	436,236.00	436,236.00	.0
100-70-9698	SCISSOR LIFT	.00	.00	18,138.00	18,138.00	.0
100-70-9699	JOHN DEERE 5 SERIES	.00	.00	100,000.00	100,000.00	.0
	TOTAL PROPERTY MAINTENANCE	159,428.54	159,428.54	1,570,032.00	1,410,603.46	10.2

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	DEPARTMENT 71					
100-71-6150	GASOLINE/DIESEL/OIL	310.73	310.73	.00	(310.73)	.0
100-71-6153	HEATING FUEL	1,331.34	1,331.34	.00	(1,331.34)	.0
100-71-6200	MINOR EQUIPMENT	187.99	187.99	.00	(187.99)	.0
	TOTAL DEPARTMENT 71	1,830.06	1,830.06	.00	(1,830.06)	.0
	COMMUNITY SERVICE					
100-72-6155	SENIOR CTR - W/S/G ONC	.00	.00	33,520.00	33,520.00	.0
100-72-6171	BETHEL FRIENDS OF CANINES	102,000.00	102,000.00	85,000.00	(17,000.00)	120.0
100-72-6430	COMMUNITY ACTION GRANT	91,756.94	91,756.94	100,000.00	8,243.06	91.8
100-72-6431	UAF 4-H CONTRIBUTION	.00	.00	112,000.00	112,000.00	.0
100-72-6509	LIBRARY CONTRIBUTION	.00	.00	72,600.00	72,600.00	.0
100-72-6512	DONATION-ICE ROAD MAINTENANCE	.00	.00	9,000.00	9,000.00	.0
100-72-9755	BETHEL SEARCH & RESCUE	.00	.00	20,000.00	20,000.00	.0
	TOTAL COMMUNITY SERVICE	193,756.94	193,756.94	432,120.00	238,363.06	44.8
	IN KIND MATCH & TRANFERS					
100-73-6640	CASH XFER POOL F40- SALES TAX	181,537.00	181,537.00	649,740.00	468,203.00	27.9
100-73-6641	CASH XFER POOL F40- ALCO TAX	3,237.00	3,237.00	16,650.00	13,413.00	19.4
100-73-6643	CASH XFER- FUND	12,937.00	12,937.00	.00	(12,937.00)	.0
100-73-6647	CASH XFER-FLEET REPLACE FUND	.00	.00	125,000.00	125,000.00	.0
100-73-6667	XFER FROM POOL F40-AK REMOTEST	.00	.00	49,980.00	49,980.00	.0
100-73-9552	XFER FROM GF: MARIJUANA TAX	7,327.00	7,327.00	28,305.00	20,978.00	25.9
	TOTAL IN KIND MATCH & TRANFERS	205,038.00	205,038.00	869,675.00	664,637.00	23.6
	TOTAL FUND EXPENDITURES	5,526,625.52	5,526,625.52	19,752,203.45	14,225,577.93	28.0
	NET REVENUE OVER EXPENDITURES	(1,653,384.62)	(1,653,384.62)	(6,307,963.45)	(4,654,578.83)	(26.2)

CITY OF BETHEL
BALANCE SHEET
OCTOBER 31, 2022

"1ST 100 YEARS" PUBLICATION

	ASSETS		
110-10100	CASH IN COMBINED FUND	35.00	
110-13900	100 YR BOOK INVENTORY	(35.00)	
	TOTAL ASSETS		.00

CITY OF BETHEL
BALANCE SHEET
OCTOBER 31, 2022

BPD EVIDENCE HOLDING ACCT

	ASSETS		
140-10300	NBA-BPD EVIDENCE-CHKING	13,509.59	
140-18000	SUSPENSE-HOLDING	(12,622.49)	
	TOTAL ASSETS		887.10

CITY OF BETHEL
BALANCE SHEET
OCTOBER 31, 2022

POLICE ASSET FORFEITURE

	ASSETS			
160-10100	CASH IN COMBINED FUND		(66,780.50)	
160-10300	BPD ASSET FORFEITURE - SAVINGS		5,407.63	
	TOTAL ASSETS			(61,372.87)
	LIABILITIES AND EQUITY			
	FUND EQUITY			
	UNAPPROPRIATED FUND BALANCE:			
	REVENUE OVER EXPENDITURES - YTD	1.84		
	BALANCE - CURRENT DATE		1.84	
	TOTAL FUND EQUITY			1.84
	TOTAL LIABILITIES AND EQUITY			1.84

CITY OF BETHEL
REVENUES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING OCTOBER 31, 2022

POLICE ASSET FORFEITURE

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
	MISCELLANEOUS REVENUE					
160-49-4590	INVESTMENT INCOME	1.84	1.84	.00	(1.84)	.0
	TOTAL MISCELLANEOUS REVENUE	1.84	1.84	.00	(1.84)	.0
	TOTAL FUND REVENUE	1.84	1.84	.00	(1.84)	.0
	NET REVENUE OVER EXPENDITURES	1.84	1.84	.00	(1.84)	.0

CITY OF BETHEL
BALANCE SHEET
OCTOBER 31, 2022

VSW-HEAT TRACE REPLACEMENT

ASSETS

170-10100	CASH IN COMBINED FUND	(15,408.79)	
170-12000	ACCOUNTS RECEIVABLE	15,408.79	
	TOTAL ASSETS		.00

CITY OF BETHEL
BALANCE SHEET
OCTOBER 31, 2022

BOARDWALK LIGHTING PROJECT

	ASSETS		
180-10100	CASH IN COMBINED FUND	88,148.05	
	TOTAL ASSETS		88,148.05

AVENUES W&S GRANT USDA

	ASSETS		
190-10100	CASH IN COMBINED FUND	(6,798.94)	
	TOTAL ASSETS		(6,798.94)

AVENUES W&S LOAN USDA

	ASSETS			
200-10100	CASH IN COMBINED FUND		(2,810,931.18)	
	TOTAL ASSETS			(2,810,931.18)
	LIABILITIES AND EQUITY			
	FUND EQUITY			
	UNAPPROPRIATED FUND BALANCE:			
	REVENUE OVER EXPENDITURES - YTD	(44,200.32)		
	BALANCE - CURRENT DATE		(44,200.32)	
	TOTAL FUND EQUITY			(44,200.32)
	TOTAL LIABILITIES AND EQUITY			(44,200.32)

AVENUES W&S LOAN USDA

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	CITY SHOP FLOOR REPAIR					
200-50-6530	FINANCE CHARGES/PENALTIES	22,074.87	22,074.87	.00	(22,074.87)	.0
200-50-9690	USDA LOAN AVENUES	22,125.45	22,125.45	.00	(22,125.45)	.0
	TOTAL CITY SHOP FLOOR REPAIR	44,200.32	44,200.32	.00	(44,200.32)	.0
	TOTAL FUND EXPENDITURES	44,200.32	44,200.32	.00	(44,200.32)	.0
	NET REVENUE OVER EXPENDITURES	(44,200.32)	(44,200.32)	.00	44,200.32	.0

CITY OF BETHEL
BALANCE SHEET
OCTOBER 31, 2022

LAND PLANNING AND DEVELOPMENT

ASSETS

250-10100	CASH IN COMBINED FUND	21,172.97	
	TOTAL ASSETS		21,172.97

CITY OF BETHEL
BALANCE SHEET
OCTOBER 31, 2022

PARKS DEVELOPMENT FUND

	ASSETS		
260-10100	CASH IN COMBINED FUND	40,845.33	
	TOTAL ASSETS		40,845.33

COMMUNITY SERVICE PATROL GRANT

	ASSETS			
270-10100	CASH IN COMBINED FUND		(290,628.51)	
	TOTAL ASSETS			(290,628.51)
	LIABILITIES AND EQUITY			
	LIABILITIES			
270-20100	VOUCHERS PAYABLE		115.52	
270-21000	ACCRUED PAYROLL		7,987.00	
	TOTAL LIABILITIES			8,102.52
	FUND EQUITY			
	UNAPPROPRIATED FUND BALANCE:			
	REVENUE OVER EXPENDITURES - YTD	(70,562.42)		
	BALANCE - CURRENT DATE		(70,562.42)	
	TOTAL FUND EQUITY			(70,562.42)
	TOTAL LIABILITIES AND EQUITY			(62,459.90)

COMMUNITY SERVICE PATROL GRANT

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
270-42-4200	GRANT REVENUE	11,577.95	11,577.95	.00	(11,577.95)	.0
	TOTAL SOURCE 42	11,577.95	11,577.95	.00	(11,577.95)	.0
	TOTAL FUND REVENUE	11,577.95	11,577.95	.00	(11,577.95)	.0

COMMUNITY SERVICE PATROL GRANT

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	CSP PROGRAM					
270-50-6000	SALARIES	45,887.91	45,887.91	153,046.00	107,158.09	30.0
270-50-6010	OVERTIME	2,431.62	2,431.62	15,000.00	12,568.38	16.2
270-50-6022	HOLIDAY PAY	1,514.61	1,514.61	.00	(1,514.61)	.0
270-50-6023	LEAVE CASHOUT	.00	.00	7,219.00	7,219.00	.0
270-50-6031	PAYABLE MEDICARE FICA	745.15	745.15	2,437.00	1,691.85	30.6
270-50-6032	UNEMPLOYMENT	.00	.00	2,991.00	2,991.00	.0
270-50-6033	WORKERS' COMPENSATION	1,042.62	1,042.62	4,341.00	3,298.38	24.0
270-50-6034	PERS	10,963.53	10,963.53	36,970.00	26,006.47	29.7
270-50-6040	EMPLOYEE GROUP BENEFITS	15,462.66	15,462.66	76,284.00	60,821.34	20.3
270-50-6041	UTILITY BENEFIT	1,563.42	1,563.42	13,680.00	12,116.58	11.4
270-50-6100	SUPPLIES	.00	.00	4,000.00	4,000.00	.0
270-50-6103	WEARING APPAREL	.00	.00	1,800.00	1,800.00	.0
270-50-6150	GASOLINE/DIESEL/OIL	1,738.04	1,738.04	16,000.00	14,261.96	10.9
270-50-6153	HEATING FUEL	(58.82)	(58.82)	88.00	146.82	(66.8)
270-50-6171	STAFF CELLULAR PHONES	.00	.00	1,500.00	1,500.00	.0
270-50-6400	INSURANCE	849.63	849.63	15,686.00	14,836.37	5.4
270-50-6440	IN-KIND EXPENSES	.00	.00	32,308.00	32,308.00	.0
	TOTAL CSP PROGRAM	82,140.37	82,140.37	383,350.00	301,209.63	21.4
	TOTAL FUND EXPENDITURES	82,140.37	82,140.37	383,350.00	301,209.63	21.4
	NET REVENUE OVER EXPENDITURES	(70,562.42)	(70,562.42)	(383,350.00)	(312,787.58)	(18.4)

RECOVERY ACT JAG GRANT

	ASSETS			
280-10100	CASH IN COMBINED FUND		(22,385.85)	
	TOTAL ASSETS			(22,385.85)
	LIABILITIES AND EQUITY			
	FUND EQUITY			
	UNAPPROPRIATED FUND BALANCE:			
	REVENUE OVER EXPENDITURES - YTD	(11,376.95)		
	BALANCE - CURRENT DATE		(11,376.95)	
	TOTAL FUND EQUITY			(11,376.95)
	TOTAL LIABILITIES AND EQUITY			(11,376.95)

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING OCTOBER 31, 2022

RECOVERY ACT JAG GRANT

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	DEPARTMENT 60					
280-60-6060	TRAVEL/TRAINING (9413)	11,376.95	11,376.95	.00	(11,376.95)	.0
	TOTAL DEPARTMENT 60	11,376.95	11,376.95	.00	(11,376.95)	.0
	TOTAL FUND EXPENDITURES	11,376.95	11,376.95	.00	(11,376.95)	.0
	NET REVENUE OVER EXPENDITURES	(11,376.95)	(11,376.95)	.00	11,376.95	.0

YK REG AQUA HLTH & SAFETY CTR

	ASSETS			
400-10100	CASH IN COMBINED FUND		(2,237,277.49)	
400-11220	INVESTMENT-AMLIP YKHF		4,004,449.49	
400-12020	DUE TO/FROM POOL MGMT CO.		122,553.01	
400-13200	INVENTORY-HEATING FUEL		22,058.55	
400-15200	CONSTRUCTION IN PROGRESS		338,502.11	
400-15400	BUILDINGS		21,831,540.08	
400-15500	MACHINERY & EQUIPMENT		1,465,627.00	
400-16400	ACCUM DEPR - BUILDINGS		(4,852,534.32)	
400-16500	ACCUM DEPR - M & E		(584,060.27)	
400-18000	SUSPENSE		425,955.00	
	TOTAL ASSETS			20,536,813.16
	LIABILITIES AND EQUITY			
	LIABILITIES			
400-20100	VOUCHERS PAYABLE		(1,099.31)	
	TOTAL LIABILITIES			(1,099.31)
	FUND EQUITY			
400-26000	DEFERRED REVENUE		15,000.00	
	UNAPPROPRIATED FUND BALANCE:			
	REVENUE OVER EXPENDITURES - YTD	(38,388.50)		
	BALANCE - CURRENT DATE		(38,388.50)	
	TOTAL FUND EQUITY			(23,388.50)
	TOTAL LIABILITIES AND EQUITY			(24,487.81)

YK REG AQUA HLTH & SAFETY CTR

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
	SOURCE 43					
400-43-4360	PRO-SHOP REVENUE	7,707.00	7,707.00	40,000.00	32,293.00	19.3
400-43-4361	CONCESSION REVENUE	9,802.00	9,802.00	60,000.00	50,198.00	16.3
400-43-4362	ENTRY FEE	18,112.00	18,112.00	100,000.00	81,888.00	18.1
400-43-4369	PROGRAM FEES	6,235.00	6,235.00	50,000.00	43,765.00	12.5
400-43-4440	FACILITY RENTAL	1,365.00	1,365.00	25,500.00	24,135.00	5.4
400-43-9420	MEMBERSHIPS	35,523.00	35,523.00	260,000.00	224,477.00	13.7
	TOTAL SOURCE 43	78,744.00	78,744.00	535,500.00	456,756.00	14.7
	TRANSFERS IN					
400-46-4300	LOCAL SOURCES-SALES TAX REV	181,537.00	181,537.00	649,740.00	468,203.00	27.9
400-46-4330	LOCAL SOURCES-ALCOHOLTAX REV	3,237.00	3,237.00	16,650.00	13,413.00	19.4
400-46-9415	ALASKA REMOTE SALES TAX	12,937.00	12,937.00	49,980.00	37,043.00	25.9
400-46-9417	XFER FROM GF: MARIJUANA TAX	7,327.00	7,327.00	28,305.00	20,978.00	25.9
	TOTAL TRANSFERS IN	205,038.00	205,038.00	744,675.00	539,637.00	27.5
	MISCELLANEOUS					
400-49-4560	PUBLIC DONATIONS	3,037.00	3,037.00	.00	(3,037.00)	.0
400-49-4590	INVESTMENT INCOME	14,453.90	14,453.90	2,000.00	(12,453.90)	722.7
	TOTAL MISCELLANEOUS	17,490.90	17,490.90	2,000.00	(15,490.90)	874.6
	TOTAL FUND REVENUE	301,272.90	301,272.90	1,282,175.00	980,902.10	23.5

YK REG AQUA HLTH & SAFETY CTR

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	LOCAL FUNDED EXPENDITURES					
400-50-6000	SALARIES	26,271.79	26,271.79	.00	(26,271.79)	.0
400-50-6100	SUPPLIES	31,433.00	31,433.00	.00	(31,433.00)	.0
400-50-6150	GASOLINE/DIESEL/OIL	435.06	435.06	3,500.00	3,064.94	12.4
400-50-6153	HEATING FUEL	76,614.81	76,614.81	175,392.00	98,777.19	43.7
400-50-6155	WATER/SEWER/GARBAGE	16,580.11	16,580.11	56,650.00	40,069.89	29.3
400-50-6160	ELECTRICITY	25,552.74	25,552.74	91,421.00	65,868.26	28.0
400-50-6170	TELEPHONE	501.98	501.98	1,300.00	798.02	38.6
400-50-6230	VEHICLE MAINT/REPAIR	657.35	657.35	97.00	(560.35)	677.7
400-50-6240	PROP MAINT	14,358.68	14,358.68	50,000.00	35,641.32	28.7
400-50-6241	ICR-PROPERTY MAINTENANCE-5%	.00	.00	55,407.00	55,407.00	.0
400-50-6320	OTHER PROFESSIONAL FEES	.00	.00	157,570.00	157,570.00	.0
400-50-6326	CONTRACTOR FEES	38,983.17	38,983.17	793,100.00	754,116.83	4.9
400-50-6335	OTHER PURCHASED SERVICES	.00	.00	10,000.00	10,000.00	.0
400-50-6400	INSURANCE	18,636.45	18,636.45	40,939.00	22,302.55	45.5
400-50-6710	ADMIN OVERHEAD-GF	9,009.35	9,009.35	21,819.00	12,809.65	41.3
400-50-6711	ADMIN OVERHEAD-IT SVCS	13,852.74	13,852.74	33,260.00	19,407.26	41.7
400-50-9691	FEASIBILTY STUDY	.00	.00	21,928.00	21,928.00	.0
400-50-9692	REPAIRS	66,774.17	66,774.17	784,230.00	717,455.83	8.5
	TOTAL LOCAL FUNDED EXPENDITURES	339,661.40	339,661.40	2,296,613.00	1,956,951.60	14.8
	TOTAL FUND EXPENDITURES	339,661.40	339,661.40	2,296,613.00	1,956,951.60	14.8
	NET REVENUE OVER EXPENDITURES	(38,388.50)	(38,388.50)	(1,014,438.00)	(976,049.50)	(3.8)

CITY OF BETHEL
BALANCE SHEET
OCTOBER 31, 2022

E-911 SYSTEM/SURCHARGE

	ASSETS			
410-10100	CASH IN COMBINED FUND		33,170.56	
	TOTAL ASSETS			33,170.56
	LIABILITIES AND EQUITY			
	LIABILITIES			
410-21000	ACCRUED PAYROLL		2,696.66	
	TOTAL LIABILITIES			2,696.66
	FUND EQUITY			
	UNAPPROPRIATED FUND BALANCE:			
	REVENUE OVER EXPENDITURES - YTD	(87,880.85)		
	BALANCE - CURRENT DATE		(87,880.85)	
	TOTAL FUND EQUITY			(87,880.85)
	TOTAL LIABILITIES AND EQUITY			(85,184.19)

CITY OF BETHEL
REVENUES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING OCTOBER 31, 2022

E-911 SYSTEM/SURCHARGE

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
	E-911 SURCHARGE					
410-42-4428	SURCHARGE FROM UNITED UTL	45,592.68	45,592.68	144,000.00	98,407.32	31.7
	TOTAL E-911 SURCHARGE	45,592.68	45,592.68	144,000.00	98,407.32	31.7
	TOTAL FUND REVENUE	45,592.68	45,592.68	144,000.00	98,407.32	31.7

E-911 SYSTEM/SURCHARGE

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	E-911 SERVICES					
410-50-6000	SALARIES	28,123.92	28,123.92	71,195.00	43,071.08	39.5
410-50-6010	OVERTIME	3,603.76	3,603.76	5,000.00	1,396.24	72.1
410-50-6022	HOLIDAY PAY	1,205.84	1,205.84	.00	(1,205.84)	.0
410-50-6023	LEAVE CASHOUT	.00	.00	3,491.00	3,491.00	.0
410-50-6031	PAYABLE MEDICARE FICA	519.37	519.37	1,105.00	585.63	47.0
410-50-6032	UNEMPLOYMENT	.00	.00	1,356.00	1,356.00	.0
410-50-6033	WORKERS' COMPENSATION	30.03	30.03	197.00	166.97	15.2
410-50-6034	PERS	7,245.38	7,245.38	16,763.00	9,517.62	43.2
410-50-6040	EMPLOYEE GROUP BENEFITS	12,001.71	12,001.71	27,971.00	15,969.29	42.9
410-50-6041	UTILITY BENEFIT	1,785.41	1,785.41	5,016.00	3,230.59	35.6
410-50-6335	OTHER PURCHASED SERVICES	71,816.87	71,816.87	60,000.00	(11,816.87)	119.7
410-50-6400	INSURANCE	597.24	597.24	6,022.00	5,424.76	9.9
410-50-6410	RENTS & LEASES	6,544.00	6,544.00	5,800.00	(744.00)	112.8
	TOTAL E-911 SERVICES	133,473.53	133,473.53	203,916.00	70,442.47	65.5
	TOTAL FUND EXPENDITURES	133,473.53	133,473.53	203,916.00	70,442.47	65.5
	NET REVENUE OVER EXPENDITURES	(87,880.85)	(87,880.85)	(59,916.00)	27,964.85	(146.7)

CITY OF BETHEL
BALANCE SHEET
OCTOBER 31, 2022

WATER & SEWER GRANT PROJECTS

	ASSETS		
430-10100	CASH IN COMBINED FUND	(16,000.00)	
	TOTAL ASSETS		(16,000.00)

CITY OF BETHEL
BALANCE SHEET
OCTOBER 31, 2022

INSTITUTIONAL CORRIDOR PROJECT

	ASSETS		
450-10100	CASH IN COMBINED FUND	(115,901.89)	
	TOTAL ASSETS		(115,901.89)

CITY OF BETHEL
BALANCE SHEET
OCTOBER 31, 2022

PORT OFFICE CP FUND

	ASSETS		
470-10100	CASH IN COMBINED FUND	(22,466.07)	
	TOTAL ASSETS		(22,466.07)

CITY OF BETHEL
BALANCE SHEET
OCTOBER 31, 2022

F49 PORT MULTI-FACILITY IMPRV.

	ASSETS		
490-10100	CASH IN COMBINED FUND	(22,200.00)	
	TOTAL ASSETS		(22,200.00)

CITY OF BETHEL
BALANCE SHEET
OCTOBER 31, 2022

SOLID WASTE SERVICES

	ASSETS		
500-10100	CASH IN COMBINED FUND	3,596,455.54	
500-12000	ACCOUNTS RECEIVABLE	159,696.91	
500-12900	ALLOWANCE FOR DOUBTFUL ACCTS	(26,188.56)	
500-13200	INVENTORY - HEATING FUEL	764.70	
500-13220	INVENTORY - DIESEL	2,352.91	
500-15100	LAND	18,252.00	
500-15400	BUILDINGS	96,568.13	
500-15500	MACHINERY & EQUIP-GENERAL	1,298,496.77	
500-15700	VEHICLES-GENERAL	939,511.30	
500-15900	PLANTS AND LINES-GENERAL	164,282.49	
500-16400	ACCUM DEPR - BUILDINGS	(61,780.13)	
500-16500	ACCUM DEP-M&E GENERAL	(719,099.22)	
500-16700	ACCUM DEPR - VEHICLES	(283,699.76)	
500-16900	ACCUM DEPR-PLANT/LINE-GNL	(27,973.35)	
500-19000	DEFERRED OUTFLOW-PENSION	48,886.49	
500-19001	OPEB DEFERRED OUTFLOW	34,759.00	
500-19002	OPEB ASSET	4,371.27	
	TOTAL ASSETS		5,245,656.49
	LIABILITIES AND EQUITY		
	LIABILITIES		
500-20100	VOUCHERS PAYABLE	(675.56)	
500-21000	ACCRUED PAYROLL	15,735.91	
500-22100	ACCRUED VACATION	41,869.30	
500-22200	VACATION/SICK LEAVE	4,954.42	
500-25000	PENSION LIABILITY	399,758.16	
500-25100	NET OPEB LIABILITY	16,377.04	
	TOTAL LIABILITIES		478,019.27
	FUND EQUITY		
500-27100	DEFERRED INFLOW-PENSION	24,080.90	
500-27101	OPEB DEFERRED INFLOW	18,892.96	
500-28500	LANDFILL CLOSURE.POSTCLOS	3,045,611.18	
	UNAPPROPRIATED FUND BALANCE:		
	REVENUE OVER EXPENDITURES - YTD (101,836.18)		
	BALANCE - CURRENT DATE	(101,836.18)	
	TOTAL FUND EQUITY		2,986,748.86
	TOTAL LIABILITIES AND EQUITY		3,464,768.13

SOLID WASTE SERVICES

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
	STATE AND FEDERAL SOURCES					
500-42-4201	SOA - JURY DUTY REIMB.	200.00	200.00	.00	(200.00)	.0
	TOTAL STATE AND FEDERAL SOURCES	200.00	200.00	.00	(200.00)	.0
	SOLID WASTE & RECYLING					
500-44-4396	COMMERCIAL GARBAGE PICKUP	191,164.06	191,164.06	765,774.00	574,609.94	25.0
500-44-4397	LANDFILL DUMP FEE	41,200.00	41,200.00	97,850.00	56,650.00	42.1
500-44-4398	RESIDENTIAL GARBAGE PICKUP	86,049.51	86,049.51	337,014.00	250,964.49	25.5
	TOTAL SOLID WASTE & RECYLING	318,413.57	318,413.57	1,200,638.00	882,224.43	26.5
	TOTAL FUND REVENUE	318,613.57	318,613.57	1,200,638.00	882,024.43	26.5

SOLID WASTE SERVICES

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	HAULED REFUSE					
500-70-6000	SALARIES	30,640.93	30,640.93	135,392.00	104,751.07	22.6
500-70-6010	OVERTIME	1,681.84	1,681.84	10,250.00	8,568.16	16.4
500-70-6022	HOLIDAY PAY	1,034.97	1,034.97	.00	(1,034.97)	.0
500-70-6023	LEAVE CASHOUT	3,470.08	3,470.08	7,282.00	3,811.92	47.7
500-70-6030	SOCIAL SECURITY EXPENSE	.00	.00	1,790.00	1,790.00	.0
500-70-6031	PAYABLE MEDICARE FICA	515.00	515.00	2,112.00	1,597.00	24.4
500-70-6032	UNEMPLOYMENT	.00	.00	2,592.00	2,592.00	.0
500-70-6033	WORKERS' COMPENSATION	2,915.10	2,915.10	3,762.00	846.90	77.5
500-70-6034	PERS	7,338.71	7,338.71	32,041.00	24,702.29	22.9
500-70-6040	EMPLOYEE GROUP BENEFITS	4,727.57	4,727.57	27,971.00	23,243.43	16.9
500-70-6041	UTILITY BENEFIT	582.69	582.69	5,016.00	4,433.31	11.6
500-70-6100	SUPPLIES	301.98	301.98	500.00	198.02	60.4
500-70-6103	WEARING APPAREL	169.50	169.50	1,000.00	830.50	17.0
500-70-6121	4 YD DUMPSTERS	57,072.45	57,072.45	60,000.00	2,927.55	95.1
500-70-6150	GASOLINE/DIESEL/OIL	1,028.31	1,028.31	10,000.00	8,971.69	10.3
500-70-6230	VEHICLE MAINT/REPAIR	15,408.78	15,408.78	61,581.00	46,172.22	25.0
500-70-6231	VEHICLE PARTS & TOOLS	1,407.89	1,407.89	10,000.00	8,592.11	14.1
500-70-6232	TIRES & WHEELS	1,320.00	1,320.00	8,000.00	6,680.00	16.5
500-70-6335	OTHER PURCHASED SERVICES	.00	.00	1,000.00	1,000.00	.0
500-70-6400	INSURANCE	1,822.86	1,822.86	6,570.00	4,747.14	27.8
500-70-6600	BAD DEBTS EXPENSE	.00	.00	10,000.00	10,000.00	.0
500-70-6710	ADMIN OVERHEAD-GF	13,002.86	13,002.86	31,490.00	18,487.14	41.3
500-70-9693	REFUSE TRUCK	.00	.00	285,850.00	285,850.00	.0
500-70-9694	SINGLE AXLE REAR LOADER	.00	.00	170,336.00	170,336.00	.0
	TOTAL HAULED REFUSE	144,441.52	144,441.52	884,535.00	740,093.48	16.3

SOLID WASTE SERVICES

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	LANDFILL OPERATIONS					
500-71-6000	SALARIES	58,454.97	58,454.97	182,076.00	123,621.03	32.1
500-71-6010	OVERTIME	13,050.19	13,050.19	20,000.00	6,949.81	65.3
500-71-6022	HOLIDAY PAY	1,640.59	1,640.59	.00	(1,640.59)	.0
500-71-6023	LEAVE CASHOUT	3,470.08	3,470.08	34,890.00	31,419.92	10.0
500-71-6030	SOCIAL SECURITY EXPENSE	89.28	89.28	840.00	750.72	10.6
500-71-6031	PAYABLE MEDICARE FICA	1,123.27	1,123.27	2,930.00	1,806.73	38.3
500-71-6032	UNEMPLOYMENT	.00	.00	3,597.00	3,597.00	.0
500-71-6033	WORKERS' COMPENSATION	2,146.62	2,146.62	5,220.00	3,073.38	41.1
500-71-6034	PERS	15,775.26	15,775.26	44,457.00	28,681.74	35.5
500-71-6040	EMPLOYEE GROUP BENEFITS	8,479.33	8,479.33	66,113.00	57,633.67	12.8
500-71-6041	UTILITY BENEFIT	1,638.69	1,638.69	11,856.00	10,217.31	13.8
500-71-6060	TRAVEL/TRAINING	.00	.00	5,000.00	5,000.00	.0
500-71-6100	SUPPLIES	287.17	287.17	3,000.00	2,712.83	9.6
500-71-6103	WEARING APPAREL	.00	.00	3,000.00	3,000.00	.0
500-71-6132	SALT	27,028.89	27,028.89	30,000.00	2,971.11	90.1
500-71-6150	GASOLINE/DIESEL/OIL	1,708.35	1,708.35	15,000.00	13,291.65	11.4
500-71-6153	HEATING FUEL	7,233.12	7,233.12	6,145.00	(1,088.12)	117.7
500-71-6160	ELECTRICITY	591.80	591.80	4,296.00	3,704.20	13.8
500-71-6171	STAFF CELLULAR PHONES	191.11	191.11	1,000.00	808.89	19.1
500-71-6200	MINOR EQUIPMENT	.00	.00	5,000.00	5,000.00	.0
500-71-6230	VEHICLE MAINT/REPAIR	16,342.48	16,342.48	67,728.00	51,385.52	24.1
500-71-6231	VEHICLE PARTS & TOOLS	4,021.01	4,021.01	10,000.00	5,978.99	40.2
500-71-6240	PROPERTY MAINT	5,572.01	5,572.01	28,137.00	22,564.99	19.8
500-71-6335	OTHER PURCHASED SERVICES	3,272.60	3,272.60	3,000.00	(272.60)	109.1
500-71-6400	INSURANCE	1,241.46	1,241.46	4,598.00	3,356.54	27.0
500-71-6503	DUES & SUBSCRIPTIONS	.00	.00	8,050.00	8,050.00	.0
500-71-6600	BAD DEBT EXPENSE	.00	.00	3,000.00	3,000.00	.0
500-71-6710	ADMIN OVERHEAD-GF	16,005.98	16,005.98	38,763.00	22,757.02	41.3
500-71-6711	ADMIN OVERHEAD-IT SVCS	5,089.09	5,089.09	33,260.00	28,170.91	15.3
500-71-6891	CAP EXP	.00	.00	530,000.00	530,000.00	.0
500-71-9695	HAMMEL DK SHREDDER	79,865.79	79,865.79	150,100.00	70,234.21	53.2
	TOTAL LANDFILL OPERATIONS	274,319.14	274,319.14	1,321,056.00	1,046,736.86	20.8
	RECYCLING OPERATIONS					
500-72-6153	HEATING FUEL	1,689.09	1,689.09	.00	(1,689.09)	.0
	TOTAL RECYCLING OPERATIONS	1,689.09	1,689.09	.00	(1,689.09)	.0
	TOTAL FUND EXPENDITURES	420,449.75	420,449.75	2,205,591.00	1,785,141.25	19.1
	NET REVENUE OVER EXPENDITURES	(101,836.18)	(101,836.18)	(1,004,953.00)	(903,116.82)	(10.1)

CITY OF BETHEL
BALANCE SHEET
OCTOBER 31, 2022

WATER & SEWER SERVICES

	ASSETS			
510-10100	CASH IN COMBINED FUND		5,444,145.40	
510-11240	INVESTMENT-AMLIP W SUBS		1,475,810.47	
510-11290	INVESTMENT-AMLIP S SUBS		824,226.56	
510-12000	ACCOUNTS RECEIVABLE		1,061,030.93	
510-12900	ALLOWANCE FOR DOUBTFUL ACCTS		(105,348.35)	
510-13200	HEATING FUEL INVENTORY		32,970.18	
510-13220	DIESEL FUEL INVENTORY		29,411.40	
510-15200	W/S CONSTRUCTION IN PROGRESS		1,569,254.07	
510-15300	IMPROVEMENTS		859,264.53	
510-15400	BUILDINGS		2,869,625.96	
510-15500	MACHINERY & EQUIP-GENERAL		854,810.78	
510-15700	VEHICLES-GENERAL		5,417,697.81	
510-15900	PLANTS AND LINES-GENERAL		48,481,946.34	
510-16400	ACCUM DEPR - BUILDINGS		(2,944,266.57)	
510-16500	ACCUM DEP-M&E GENERAL		(195,680.16)	
510-16700	ACCUM DEPR - VEHICLES		(2,920,136.60)	
510-16900	ACCUM DEPR-PLANT/LINE-GNL		(24,553,522.13)	
510-19000	DEFERRED OUTFLOW-PENSION		379,715.82	
510-19001	OPEB DEFERRED OUTFLOW		264,659.00	
510-19002	OPEB ASSET		30,301.19	
	TOTAL ASSETS			38,875,916.63
	LIABILITIES AND EQUITY			
	LIABILITIES			
510-20100	VOUCHERS PAYABLE		1,149.48	
510-21000	ACCRUED PAYROLL		80,122.67	
510-22100	ACCRUED VACATION		143,485.02	
510-22200	VACATION/SICK LEAVE		13,624.65	
510-24000	USDA JETTY LOAN PAYABLE		869,078.91	
510-24010	NATLBANKAK LOANS PAYABLE		2,285,184.55	
510-25000	OPEB LIABILITY		3,218,883.80	
510-25900	DUE TO/FROM OTHER FUNDS		1,996,668.23	
	TOTAL LIABILITIES			8,608,197.31
	FUND EQUITY			
510-26100	UTILITY DEPOSITS		372,366.27	
510-27100	DEFERRED INFLOW-PENSION		173,892.94	
510-27101	OPEB DEFERRED INFLOW		153,435.86	
510-27600	ACCRUED INTEREST PAYABLE		13,260.69	
	UNAPPROPRIATED FUND BALANCE:			
	REVENUE OVER EXPENDITURES - YTD	452,245.49		
	BALANCE - CURRENT DATE		452,245.49	
	TOTAL FUND EQUITY			1,165,201.25

WATER & SEWER SERVICES

TOTAL LIABILITIES AND EQUITY	9,773,398.56

WATER & SEWER SERVICES

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
	WATER					
510-42-4384	CONTRACT WATER	3,343.64	3,343.64	14,214.00	10,870.36	23.5
510-42-4386	METERED PIPED WATER COMM.	208,074.03	208,074.03	930,234.00	722,159.97	22.4
510-42-4387	UNMETERED PIPED WTR RESID	241,300.46	241,300.46	924,418.00	683,117.54	26.1
510-42-4389	PUMPHOUSE WATER	10,239.55	10,239.55	23,467.00	13,227.45	43.6
510-42-4390	TRUCKED WATER	800,063.61	800,063.61	3,209,970.00	2,409,906.39	24.9
	TOTAL WATER	1,263,021.29	1,263,021.29	5,102,303.00	3,839,281.71	24.8
	SEWER					
510-43-4384	CONTRACT SEWER	14,669.06	14,669.06	13,917.00	(752.06)	105.4
510-43-4386	METERED PIPED SEWER COMM.	135,154.17	135,154.17	560,695.00	425,540.83	24.1
510-43-4387	UNMETERED PIPED SEWER RES	71,339.08	71,339.08	271,471.00	200,131.92	26.3
510-43-4390	TRUCKED SEWER (EVAC/HB)	461,274.74	461,274.74	1,816,269.00	1,354,994.26	25.4
	TOTAL SEWER	682,437.05	682,437.05	2,662,352.00	1,979,914.95	25.6
	MISCELLANEOUS					
510-45-4392	WATER SUBSCRIPTION FEES	51,253.63	51,253.63	197,063.00	145,809.37	26.0
510-45-4393	SEWER SUBSCRIPTION FEES	54,615.92	54,615.92	207,707.00	153,091.08	26.3
510-45-4394	RECONNECT FEES	.00	.00	1,500.00	1,500.00	.0
510-45-4429	SENIOR DISCOUNT	(13,705.00)	(13,705.00)	(52,000.00)	(38,295.00)	(26.4)
510-45-4430	NSF CHECKS AND FEES	.00	.00	110.00	110.00	.0
510-45-4520	UTILITY INSPECTION FEES	.00	.00	2,500.00	2,500.00	.0
510-45-4523	UTILITY PENALTY/INTEREST	21,582.90	21,582.90	73,000.00	51,417.10	29.6
510-45-4590	INVESTMENT INCOME	8,301.90	8,301.90	16,000.00	7,698.10	51.9
	TOTAL MISCELLANEOUS	122,049.35	122,049.35	445,880.00	323,830.65	27.4
	MISCELLANEOUS					
510-49-4439	MISCELLANEOUS INCOME	4,006.00	4,006.00	3,500.00	(506.00)	114.5
510-49-6532	CASH OVER/SHORT	(.18)	(.18)	(600.00)	(599.82)	.0
	TOTAL MISCELLANEOUS	4,005.82	4,005.82	2,900.00	(1,105.82)	138.1
	TOTAL FUND REVENUE	2,071,513.51	2,071,513.51	8,213,435.00	6,141,921.49	25.2

WATER & SEWER SERVICES

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	UTILITY BILLING					
510-80-6000	SALARIES	11,228.62	11,228.62	116,984.00	105,755.38	9.6
510-80-6010	OVERTIME	29.69	29.69	5,000.00	4,970.31	.6
510-80-6022	HOLIDAY PAY	316.72	316.72	.00	(316.72)	.0
510-80-6023	LEAVE CASHOUT	.00	.00	5,707.00	5,707.00	.0
510-80-6031	PAYABLE MEDICARE FICA	166.86	166.86	1,769.00	1,602.14	9.4
510-80-6032	UNEMPLOYMENT	.00	.00	2,171.00	2,171.00	.0
510-80-6033	WORKERS' COMPENSATION	48.06	48.06	3,151.00	3,102.94	1.5
510-80-6034	PERS	2,546.51	2,546.51	26,837.00	24,290.49	9.5
510-80-6040	EMPLOYEE GROUP BENEFITS	(1,058.87)	(1,058.87)	31,785.00	32,843.87	(3.3)
510-80-6041	UTILITY BENEFIT	291.68	291.68	5,700.00	5,408.32	5.1
510-80-6060	TRAVEL/TRAINING	.00	.00	4,500.00	4,500.00	.0
510-80-6100	SUPPLIES	182.12	182.12	3,500.00	3,317.88	5.2
510-80-6200	MINOR EQUIPMENT	.00	.00	5,000.00	5,000.00	.0
510-80-6400	INSURANCE	272.64	272.64	12,542.00	12,269.36	2.2
510-80-6506	POSTAGE	2,680.00	2,680.00	15,000.00	12,320.00	17.9
510-80-6531	BANK CHARGES	14,392.22	14,392.22	40,000.00	25,607.78	36.0
510-80-6539	MISCELLANEOUS EXPENSES	.00	.00	500.00	500.00	.0
510-80-6710	ADMIN OVERHEAD-GF	9,744.15	9,744.15	23,598.00	13,853.85	41.3
510-80-6711	ADMIN OVERHEAD-IT SVCS	4,682.61	4,682.61	33,260.00	28,577.39	14.1
510-80-9649	ONLINE BILL PAY	.00	.00	4,500.00	4,500.00	.0
	TOTAL UTILITY BILLING	45,523.01	45,523.01	341,504.00	295,980.99	13.3

WATER & SEWER SERVICES

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	HAULED WATER					
510-81-6000	SALARIES	98,246.95	98,246.95	513,607.00	415,360.05	19.1
510-81-6010	OVERTIME	72,162.04	72,162.04	150,000.00	77,837.96	48.1
510-81-6022	HOLIDAY PAY	1,041.96	1,041.96	.00	(1,041.96)	.0
510-81-6023	LEAVE CASHOUT	6,125.29	6,125.29	25,349.00	19,223.71	24.2
510-81-6030	SOCIAL SECURITY EXPENSE	5,522.92	5,522.92	7,470.00	1,947.08	73.9
510-81-6031	PAYABLE MEDICARE FICA	2,572.61	2,572.61	9,806.00	7,233.39	26.2
510-81-6032	UNEMPLOYMENT	(1,901.88)	(1,901.88)	12,038.00	13,939.88	(15.8)
510-81-6033	WORKERS' COMPENSATION	2,482.89	2,482.89	17,470.00	14,987.11	14.2
510-81-6034	PERS	18,121.92	18,121.92	148,782.00	130,660.08	12.2
510-81-6040	EMPLOYEE GROUP BENEFITS	8,226.57	8,226.57	254,280.00	246,053.43	3.2
510-81-6041	UTILITY BENEFIT	778.11	778.11	45,600.00	44,821.89	1.7
510-81-6060	TRAVEL/TRAINING	4,520.42	4,520.42	35,000.00	30,479.58	12.9
510-81-6100	SUPPLIES	2,317.80	2,317.80	15,000.00	12,682.20	15.5
510-81-6103	WEARING APPAREL	2,630.00	2,630.00	15,000.00	12,370.00	17.5
510-81-6150	GASOLINE/DIESEL/OIL	3,133.88	3,133.88	110,000.00	106,866.12	2.9
510-81-6153	HEATING FUEL	25,141.76	25,141.76	11,017.00	(14,124.76)	228.2
510-81-6155	WATER/SEWER/GARBAGE	555.05	555.05	6,809.00	6,253.95	8.2
510-81-6160	ELECTRICITY	2,769.03	2,769.03	10,701.00	7,931.97	25.9
510-81-6170	TELEPHONE	6.69	6.69	200.00	193.31	3.4
510-81-6171	STAFF CELLULAR PHONES	2,523.10	2,523.10	8,000.00	5,476.90	31.5
510-81-6200	MINOR EQUIPMENT	68.74	68.74	8,000.00	7,931.26	.9
510-81-6230	VEHICLE MAINT/REPAIR	63,409.63	63,409.63	268,201.00	204,791.37	23.6
510-81-6231	VEHICLE PARTS & TOOLS	21,486.14	21,486.14	50,000.00	28,513.86	43.0
510-81-6232	TIRES & WHEELS	2,439.04	2,439.04	21,000.00	18,560.96	11.6
510-81-6240	PROPERTY MAINT	9,286.67	9,286.67	46,895.00	37,608.33	19.8
510-81-6332	LAB TESTS	400.00	400.00	3,000.00	2,600.00	13.3
510-81-6335	OTHER PURCHASED SERVICES	80.00	80.00	3,000.00	2,920.00	2.7
510-81-6400	INSURANCE	25,380.18	25,380.18	27,685.00	2,304.82	91.7
510-81-6530	FINANCE CHARGES/PENALTIES	211.56	211.56	.00	(211.56)	.0
510-81-6539	MISCELLANEOUS EXPENSES	.00	.00	29,000.00	29,000.00	.0
510-81-6710	ADMIN OVERHEAD-GF	50,062.61	50,062.61	121,240.00	71,177.39	41.3
510-81-6711	ADMIN OVERHEAD-IT SVCS	4,454.98	4,454.98	33,260.00	28,805.02	13.4
510-81-6890	CAP EXP	.00	.00	300,000.00	300,000.00	.0
510-81-9695	FLEET MGMT. SOFTWARE/TABLETS/	.00	.00	75,000.00	75,000.00	.0
510-81-9696	RADIO BASE STATION UPGRADE	.00	.00	9,500.00	9,500.00	.0
	TOTAL HAULED WATER	434,256.66	434,256.66	2,391,910.00	1,957,653.34	18.2

WATER & SEWER SERVICES

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	PIPED WATER					
510-82-6000	SALARIES	29,539.65	29,539.65	196,757.00	167,217.35	15.0
510-82-6010	OVERTIME	19,353.46	19,353.46	34,000.00	14,646.54	56.9
510-82-6022	HOLIDAY PAY	475.20	475.20	.00	(475.20)	.0
510-82-6023	LEAVE CASHOUT	4,004.68	4,004.68	9,614.00	5,609.32	41.7
510-82-6030	SOCIAL SECURITY EXPENSE	1,301.70	1,301.70	990.00	(311.70)	131.5
510-82-6031	PAYABLE MEDICARE FICA	765.40	765.40	3,346.00	2,580.60	22.9
510-82-6032	UNEMPLOYMENT	.00	.00	4,107.00	4,107.00	.0
510-82-6033	WORKERS' COMPENSATION	796.65	796.65	5,961.00	5,164.35	13.4
510-82-6034	PERS	6,242.14	6,242.14	50,767.00	44,524.86	12.3
510-82-6040	EMPLOYEE GROUP BENEFITS	16,677.06	16,677.06	69,927.00	53,249.94	23.9
510-82-6041	UTILITY BENEFIT	1,143.45	1,143.45	12,540.00	11,396.55	9.1
510-82-6060	TRAVEL/TRAINING	.00	.00	5,000.00	5,000.00	.0
510-82-6100	SUPPLIES	1,972.68	1,972.68	5,000.00	3,027.32	39.5
510-82-6103	WEARING APPAREL	.00	.00	3,000.00	3,000.00	.0
510-82-6108	PLUMBING SUPPLIES	2,589.97	2,589.97	15,000.00	12,410.03	17.3
510-82-6150	GASOLINE/DIESEL/OIL	5,259.99	5,259.99	15,000.00	9,740.01	35.1
510-82-6153	HEATING FUEL	570.41	570.41	30,634.00	30,063.59	1.9
510-82-6155	WATER/SEWER/GARBAGE	328.36	328.36	563.00	234.64	58.3
510-82-6160	ELECTRICITY-UTIL MT SHOP	902.87	902.87	5,889.00	4,986.13	15.3
510-82-6170	TELEPHONE	13.38	13.38	120.00	106.62	11.2
510-82-6171	STAFF CELLULAR PHONES	840.98	840.98	3,000.00	2,159.02	28.0
510-82-6200	MINOR EQUIPMENT	.00	.00	5,000.00	5,000.00	.0
510-82-6230	VEHICLE MAINT/REPAIR	613.64	613.64	2,687.00	2,073.36	22.8
510-82-6231	VEHICLE PARTS & TOOLS	399.98	399.98	1,500.00	1,100.02	26.7
510-82-6232	TIRES & WHEELS	.00	.00	500.00	500.00	.0
510-82-6332	LAB TESTS	.00	.00	500.00	500.00	.0
510-82-6335	OTHER PURCHASED SERVICES	.00	.00	1,500.00	1,500.00	.0
510-82-6400	INSURANCE	1,919.64	1,919.64	10,174.00	8,254.36	18.9
510-82-6600	BAD DEBT EXPENSE	.00	.00	20,000.00	20,000.00	.0
510-82-6710	ADMIN OVERHEAD-GF	18,721.56	18,721.56	45,339.00	26,617.44	41.3
510-82-6711	ADMIN OVERHEAD-IT SVCS	4,861.46	4,861.46	33,260.00	28,398.54	14.6
510-82-9691	PIPED WATER CAPITAL USDA MATCH	7,168.32	7,168.32	(9,362.00)	(16,530.32)	76.6
	TOTAL PIPED WATER	126,462.63	126,462.63	582,313.00	455,850.37	21.7

WATER & SEWER SERVICES

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	BETHEL HTS WTR TREATMENT					
510-83-6000	SALARIES	32,018.50	32,018.50	133,649.00	101,630.50	24.0
510-83-6010	OVERTIME	9,739.51	9,739.51	37,000.00	27,260.49	26.3
510-83-6022	HOLIDAY PAY	689.98	689.98	.00	(689.98)	.0
510-83-6023	LEAVE CASHOUT	7,782.48	7,782.48	2,285.00	(5,497.48)	340.6
510-83-6031	PAYABLE MEDICARE FICA	251.74	251.74	2,474.00	2,222.26	10.2
510-83-6032	UNEMPLOYMENT	.00	.00	3,038.00	3,038.00	.0
510-83-6033	WORKERS' COMPENSATION	603.75	603.75	4,408.00	3,804.25	13.7
510-83-6034	PERS	9,338.58	9,338.58	37,543.00	28,204.42	24.9
510-83-6040	EMPLOYEE GROUP BENEFITS	4,701.95	4,701.95	44,499.00	39,797.05	10.6
510-83-6041	UTILITY BENEFIT	2,373.47	2,373.47	12,540.00	10,166.53	18.9
510-83-6060	TRAVEL/TRAINING	.00	.00	4,000.00	4,000.00	.0
510-83-6100	SUPPLIES	.00	.00	4,000.00	4,000.00	.0
510-83-6103	WEARING APPAREL	.00	.00	1,500.00	1,500.00	.0
510-83-6108	PLUMBING SUPPLIES	.00	.00	3,000.00	3,000.00	.0
510-83-6140	CHEMICALS	.00	.00	65,000.00	65,000.00	.0
510-83-6150	GASOLINE/DIESEL/OIL	.00	.00	2,000.00	2,000.00	.0
510-83-6153	HEATING FUEL (PUMPHOUSE)	18,965.17	18,965.17	120,260.00	101,294.83	15.8
510-83-6160	ELECTRICITY (PUMPHOUSE)	20,137.56	20,137.56	88,695.00	68,557.44	22.7
510-83-6170	TELEPHONE	.00	.00	500.00	500.00	.0
510-83-6200	MINOR EQUIPMENT	.00	.00	10,000.00	10,000.00	.0
510-83-6230	VEHICLE MAINT/REPAIR	613.64	613.64	2,566.00	1,952.36	23.9
510-83-6332	LAB TESTS	.00	.00	4,000.00	4,000.00	.0
510-83-6335	OTHER PURCHASED SERVICES	746.07	746.07	5,000.00	4,253.93	14.9
510-83-6400	INSURANCE	6,287.40	6,287.40	65,626.00	59,338.60	9.6
510-83-6502	ADVERTISING	.00	.00	500.00	500.00	.0
510-83-6710	ADMIN OVERHEAD-GF	15,367.01	15,367.01	37,215.00	21,847.99	41.3
510-83-6711	ADMIN OVERHEAD-IT SVCS	4,633.83	4,633.83	33,260.00	28,626.17	13.9
510-83-6890	CAPITAL EXPENDITURES	.00	.00	80,000.00	80,000.00	.0
510-83-9773	SITE IMPROVEMENTS -CAPITAL	.00	.00	27,094.00	27,094.00	.0
	TOTAL BETHEL HTS WTR TREATMENT	134,250.64	134,250.64	831,652.00	697,401.36	16.1

WATER & SEWER SERVICES

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	CITY SUB WTR TREATMENT					
510-84-6000	SALARIES	13,270.48	13,270.48	175,298.00	162,027.52	7.6
510-84-6010	OVERTIME	2,430.71	2,430.71	37,000.00	34,569.29	6.6
510-84-6023	LEAVE CASHOUT	1,735.04	1,735.04	8,530.00	6,794.96	20.3
510-84-6031	PAYABLE MEDICARE FICA	187.45	187.45	3,078.00	2,890.55	6.1
510-84-6032	UNEMPLOYMENT	.00	.00	3,779.00	3,779.00	.0
510-84-6033	WORKERS' COMPENSATION	758.52	758.52	5,484.00	4,725.48	13.8
510-84-6034	PERS	2,479.43	2,479.43	46,706.00	44,226.57	5.3
510-84-6040	EMPLOYEE GROUP BENEFITS	2,019.07	2,019.07	69,927.00	67,907.93	2.9
510-84-6041	UTILITY BENEFIT	955.09	955.09	12,540.00	11,584.91	7.6
510-84-6060	TRAVEL/TRAINING	850.00	850.00	5,000.00	4,150.00	17.0
510-84-6100	SUPPLIES	95.39	95.39	3,000.00	2,904.61	3.2
510-84-6103	WEARING APPAREL	463.91	463.91	1,500.00	1,036.09	30.9
510-84-6108	PLUMBING SUPPLIES	579.00	579.00	3,000.00	2,421.00	19.3
510-84-6140	CHEMICALS	2,134.84	2,134.84	125,000.00	122,865.16	1.7
510-84-6150	GASOLINE/DIESEL/OIL	605.21	605.21	1,000.00	394.79	60.5
510-84-6153	HEATING FUEL(CS WTF)	36,632.55	36,632.55	108,667.00	72,034.45	33.7
510-84-6155	WATER/SEWER/GARBAGE	.00	.00	1,500.00	1,500.00	.0
510-84-6160	ELECTRICITY (CS WTF)	16,533.44	16,533.44	69,153.00	52,619.56	23.9
510-84-6170	TELEPHONE	6.69	6.69	50.00	43.31	13.4
510-84-6200	MINOR EQUIPMENT	11,262.17	11,262.17	20,000.00	8,737.83	56.3
510-84-6230	VEHICLE MAINT (ISF)	613.64	613.64	2,581.00	1,967.36	23.8
510-84-6240	PROPERTY MAINT	149.16	149.16	.00	(149.16)	.0
510-84-6280	DEPRECIATION - BLDGS/PLANTS	.00	.00	144,033.00	144,033.00	.0
510-84-6290	DEPRECIATION-M&E WATER	.00	.00	5,028.00	5,028.00	.0
510-84-6332	LAB TESTS	1,197.68	1,197.68	15,000.00	13,802.32	8.0
510-84-6335	OTHER PURCHASED SERVICES	105,793.07	105,793.07	152,000.00	46,206.93	69.6
510-84-6400	INSURANCE	3,914.76	3,914.76	24,083.00	20,168.24	16.3
510-84-6502	ADVERTISING	.00	.00	500.00	500.00	.0
510-84-6530	FINANCE CHARGES/PENALTIES	40.31	40.31	.00	(40.31)	.0
510-84-6710	ADMIN OVERHEAD-GF	21,756.63	21,756.63	52,690.00	30,933.37	41.3
510-84-6711	ADMIN OVERHEAD-IT SVCS	5,089.09	5,089.09	33,260.00	28,170.91	15.3
510-84-6890	CAPITAL EXPENDITURES	.00	.00	171,500.00	171,500.00	.0
	TOTAL CITY SUB WTR TREATMENT	231,553.33	231,553.33	1,300,887.00	1,069,333.67	17.8

WATER & SEWER SERVICES

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	HAULED SEWER					
510-85-6000	SALARIES	108,512.04	108,512.04	592,231.00	483,718.96	18.3
510-85-6010	OVERTIME	34,899.15	34,899.15	125,000.00	90,100.85	27.9
510-85-6022	HOLIDAY PAY	2,155.16	2,155.16	.00	(2,155.16)	.0
510-85-6023	LEAVE CASHOUT	3,470.08	3,470.08	28,897.00	25,426.92	12.0
510-85-6030	SOCIAL SECURITY EXPENSE	757.55	757.55	1,486.00	728.45	51.0
510-85-6031	PAYABLE MEDICARE FICA	2,184.14	2,184.14	10,400.00	8,215.86	21.0
510-85-6032	UNEMPLOYMENT	.00	.00	12,767.00	12,767.00	.0
510-85-6033	WORKERS' COMPENSATION	5,190.51	5,190.51	18,528.00	13,337.49	28.0
510-85-6034	PERS	29,042.23	29,042.23	157,791.00	128,748.77	18.4
510-85-6040	EMPLOYEE GROUP BENEFITS	42,618.08	42,618.08	260,128.00	217,509.92	16.4
510-85-6041	UTILITY BENEFIT	3,214.83	3,214.83	46,649.00	43,434.17	6.9
510-85-6100	SUPPLIES	484.63	484.63	10,000.00	9,515.37	4.9
510-85-6103	WEARING APPAREL	2,628.29	2,628.29	10,000.00	7,371.71	26.3
510-85-6150	GASOLINE/DIESEL/OIL	3,146.34	3,146.34	90,000.00	86,853.66	3.5
510-85-6153	HEATING FUEL	23,266.29	23,266.29	19,351.00	(3,915.29)	120.2
510-85-6155	WATER/SEWER/GARBAGE	555.05	555.05	6,809.00	6,253.95	8.2
510-85-6160	ELECTRICITY	2,769.03	2,769.03	10,702.00	7,932.97	25.9
510-85-6170	TELEPHONE	.00	.00	100.00	100.00	.0
510-85-6171	STAFF CELLULAR PHONES	.00	.00	8,000.00	8,000.00	.0
510-85-6230	VEHICLE MAINT/REPAIR	63,409.63	63,409.63	281,345.00	217,935.37	22.5
510-85-6231	VEHICLE PARTS & TOOLS	26,487.22	26,487.22	50,000.00	23,512.78	53.0
510-85-6232	TIRES & WHEELS	1,422.61	1,422.61	6,000.00	4,577.39	23.7
510-85-6240	PROPERTY MAINT	9,286.67	9,286.67	46,895.00	37,608.33	19.8
510-85-6335	OTHER PURCHASED SERVICES	.00	.00	5,000.00	5,000.00	.0
510-85-6400	INSURANCE	20,506.14	20,506.14	28,587.00	8,080.86	71.7
510-85-6539	MISCELLANEOUS EXPENSES	330.00	330.00	1,200.00	870.00	27.5
510-85-6600	BAD DEBT EXPENSE	.00	.00	65,000.00	65,000.00	.0
510-85-6710	ADMIN OVERHEAD-GF	57,091.18	57,091.18	138,261.00	81,169.82	41.3
510-85-6711	ADMIN OVERHEAD-IT SVCS	4,454.98	4,454.98	33,260.00	28,805.02	13.4
510-85-9691	SEWER TRUCK(S)	.00	.00	300,000.00	300,000.00	.0
510-85-9693	FLEET MGMT. SOFTWARE/TABLETS/	.00	.00	75,000.00	75,000.00	.0
510-85-9694	CATERPILLAR ANGLE BROOM	.00	.00	10,482.00	10,482.00	.0
510-85-9696	RADIO BASE STATION UPGRADE	.00	.00	9,500.00	9,500.00	.0
510-85-9699	HAULED SEWER CAP SL ASSET RES	.00	.00	182,825.00	182,825.00	.0
	TOTAL HAULED SEWER	447,881.83	447,881.83	2,642,194.00	2,194,312.17	17.0

WATER & SEWER SERVICES

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	PIPED SEWER					
510-86-6000	SALARIES	18,701.36	18,701.36	196,757.00	178,055.64	9.5
510-86-6010	OVERTIME	7,158.46	7,158.46	34,375.00	27,216.54	20.8
510-86-6022	HOLIDAY PAY	475.20	475.20	.00	(475.20)	.0
510-86-6023	LEAVE CASHOUT	2,269.64	2,269.64	9,614.00	7,344.36	23.6
510-86-6030	SOCIAL SECURITY EXPENSE	.00	.00	990.00	990.00	.0
510-86-6031	PAYABLE MEDICARE FICA	410.71	410.71	3,351.00	2,940.29	12.3
510-86-6032	UNEMPLOYMENT	.00	.00	4,114.00	4,114.00	.0
510-86-6033	WORKERS' COMPENSATION	798.06	798.06	5,971.00	5,172.94	13.4
510-86-6034	PERS	5,793.69	5,793.69	50,849.00	45,055.31	11.4
510-86-6040	EMPLOYEE GROUP BENEFITS	13,369.12	13,369.12	69,927.00	56,557.88	19.1
510-86-6041	UTILITY BENEFITS	1,095.12	1,095.12	12,540.00	11,444.88	8.7
510-86-6060	TRAVEL/TRAINING	.00	.00	3,000.00	3,000.00	.0
510-86-6100	SUPPLIES	331.98	331.98	3,000.00	2,668.02	11.1
510-86-6103	WEARING APPAREL	.00	.00	3,000.00	3,000.00	.0
510-86-6108	PLUMBING SUPPLIES	.00	.00	5,000.00	5,000.00	.0
510-86-6150	GASOLINE/DIESEL/OIL	281.83	281.83	15,000.00	14,718.17	1.9
510-86-6153	HEATING FUEL	1,627.07	1,627.07	36,000.00	34,372.93	4.5
510-86-6155	WATER/SEWER/GARBAGE	328.34	328.34	563.00	234.66	58.3
510-86-6160	ELECTRICITY-LIFTST & BLDG	8,930.93	8,930.93	100,935.00	92,004.07	8.9
510-86-6170	TELEPHONE	.00	.00	2,000.00	2,000.00	.0
510-86-6200	MINOR EQUIPMENT	69,868.11	69,868.11	140,000.00	70,131.89	49.9
510-86-6230	VEHICLE MAINT/REPAIR	685.36	685.36	3,108.00	2,422.64	22.1
510-86-6231	VEHICLE PARTS & TOOLS	214.86	214.86	1,500.00	1,285.14	14.3
510-86-6232	TIRES & WHEELS	.00	.00	50.00	50.00	.0
510-86-6335	OTHER PURCHASED SERVICES	4,753.45	4,753.45	20,000.00	15,246.55	23.8
510-86-6400	INSURANCE	1,895.43	1,895.43	18,838.00	16,942.57	10.1
510-86-6410	LEASED PROPERTY-LIFT STATIONS	14,368.50	14,368.50	17,000.00	2,631.50	84.5
510-86-6600	BAD DEBT EXPENSE	.00	.00	20,000.00	20,000.00	.0
510-86-6710	ADMIN OVERHEAD-GF	18,753.50	18,753.50	45,417.00	26,663.50	41.3
510-86-6711	ADMIN OVERHEAD-IT SVCS	4,861.46	4,861.46	33,260.00	28,398.54	14.6
510-86-6890	PIPED SEWER CAPITAL	.00	.00	57,137.00	57,137.00	.0
510-86-9693	HERMAN NELSON HEATER	.00	.00	68,000.00	68,000.00	.0
510-86-9694	3/4 TON PICK-UP TRUCK	.00	.00	61,000.00	61,000.00	.0
510-86-9699	PIPED SEWER CAP EXP SL ASSETS	.00	.00	182,825.00	182,825.00	.0
	TOTAL PIPED SEWER	176,972.18	176,972.18	1,225,121.00	1,048,148.82	14.5

WATER & SEWER SERVICES

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	SEWER LAGOON					
510-87-6000	SALARIES	5,741.15	5,741.15	74,680.00	68,938.85	7.7
510-87-6010	OVERTIME	1,590.77	1,590.77	10,250.00	8,659.23	15.5
510-87-6022	HOLIDAY PAY	105.60	105.60	.00	(105.60)	.0
510-87-6023	LEAVE CASHOUT	1,853.84	1,853.84	3,675.00	1,821.16	50.4
510-87-6030	SOCIAL SECURITY EXPENSE	.00	.00	24.00	24.00	.0
510-87-6031	PAYABLE MEDICARE FICA	130.26	130.26	1,231.00	1,100.74	10.6
510-87-6032	UNEMPLOYMENT	.00	.00	1,512.00	1,512.00	.0
510-87-6033	WORKERS' COMPENSATION	195.87	195.87	2,194.00	1,998.13	8.9
510-87-6034	PERS	1,636.27	1,636.27	18,685.00	17,048.73	8.8
510-87-6040	EMPLOYEE GROUP BENEFITS	2,986.23	2,986.23	22,885.00	19,898.77	13.1
510-87-6041	UTILITY BENEFIT	344.56	344.56	4,104.00	3,759.44	8.4
510-87-6060	TRAVEL/TRAINING	.00	.00	3,000.00	3,000.00	.0
510-87-6100	SUPPLIES	.00	.00	2,500.00	2,500.00	.0
510-87-6103	WEARING APPAREL	.00	.00	2,000.00	2,000.00	.0
510-87-6108	PLUMBING SUPPLIES	.00	.00	3,000.00	3,000.00	.0
510-87-6150	GASOLINE/DIESEL/OIL	.00	.00	20,000.00	20,000.00	.0
510-87-6230	VEHICLE MAINT/REPAIR	.00	.00	22.00	22.00	.0
510-87-6231	VEHICLE PARTS & TOOLS	159.79	159.79	.00	(159.79)	.0
510-87-6332	LAB TESTS (SAMPLES)	369.20	369.20	15,000.00	14,630.80	2.5
510-87-6400	INSURANCE	129.78	129.78	41,328.00	41,198.22	.3
510-87-6502	ADVERTISING	.00	.00	500.00	500.00	.0
510-87-6503	DUES & SUBSCRIPTIONS	.00	.00	7,920.00	7,920.00	.0
510-87-6710	ADMIN OVERHEAD-GF	7,124.42	7,124.42	17,253.00	10,128.58	41.3
510-87-6890	CAPITAL EXPD LAGOON ROCK	.00	.00	34,740.00	34,740.00	.0
510-87-9692	TERRAMAC RT9-T4 MAROOKA	.00	.00	299,465.00	299,465.00	.0
	TOTAL SEWER LAGOON	22,367.74	22,367.74	585,968.00	563,600.26	3.8
	TOTAL FUND EXPENDITURES	1,619,268.02	1,619,268.02	9,901,549.00	8,282,280.98	16.4
	NET REVENUE OVER EXPENDITURES	452,245.49	452,245.49	(1,688,114.00)	(2,140,359.49)	26.8

CITY OF BETHEL
BALANCE SHEET
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MUNICIPAL DOCK

ASSETS

520-10100	CASH IN COMBINED FUND	5,861,475.04	
520-11000	CASH IN TILL - PORT	50.00	
520-11211	TVI-SEAWALL MAINT ACCT	259,684.82	
520-11260	INVESTMENT-AMLIP SMALL BOAT HA	137,243.17	
520-11270	INVESTMENT-AMLIP SEWALL MAINT	13,678.63	
520-11280	INVESTMENT-AMLIP DOCK DEF MNT	386,383.11	
520-12000	ACCOUNTS RECEIVABLE	376,196.86	
520-12900	ALLOWANCE FOR DOUBTFUL ACCTS	(10,440.53)	
520-13200	INVENTORY-HEATING FUEL	1,205.87	
520-15100	LAND	1,235,999.66	
520-15110	SEAWALL LAND NON-DEPREC	1,001,356.00	
520-15200	CONSTRUCTION IN PROGRESS	42,200.00	
520-15300	IMPROVEMENTS	40,447,486.61	
520-15400	BUILDINGS	1,636,106.30	
520-15500	MACHINERY AND EQUIPMENT	1,052,073.67	
520-15700	VEHICLES	298,731.90	
520-15800	SEAWALL DEPRECIABLE	22,716,644.00	
520-16300	ACCUM DEPR-IMPROVEMENTS	(4,930,289.02)	
520-16400	ACCUM DEPR - BUILDINGS	(191,969.91)	
520-16500	ACCUM DEPR-MACHIN./EQUIP.	(665,888.49)	
520-16700	ACCUM DEPR - VEHICLES	(264,000.18)	
520-16800	ACCUM DEP-SEAWALL	(9,086,657.60)	
520-19000	DEFERRED OUTFLOW-PENSION	41,609.71	
520-19001	OPEB DEFERRED OUTFLOW	28,209.00	
520-19002	OPEB ASSET	2,776.96	
	TOTAL ASSETS		60,389,865.58

LIABILITIES AND EQUITY

LIABILITIES

520-20100	VOUCHERS PAYABLE	649.96	
520-20800	SALES TAX PAYABLE	32,591.20	
520-21000	ACCRUED PAYROLL	8,463.72	
520-22100	ACCRUED VACATION	22,154.76	
520-22200	ACCRUED SICK LEAVE	3,467.29	
520-25000	PENSION LIABILITY	325,683.75	
520-25100	OPEB LIABILITY	25,059.89	
	TOTAL LIABILITIES		418,070.57

FUND EQUITY

520-27100	DEFERRED INFLOW-PENSION		17,098.39	
520-27101	OPEB DEFERRED INFLOW		17,809.37	
	UNAPPROPRIATED FUND BALANCE:			
	REVENUE OVER EXPENDITURES - YTD	363,796.74		
	BALANCE - CURRENT DATE		363,796.74	

MUNICIPAL DOCK

TOTAL FUND EQUITY	398,704.50
TOTAL LIABILITIES AND EQUITY	816,775.07

MUNICIPAL DOCK

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
	INTEREST & PENALITIES					
520-40-4402	CITY DOCK-PENALTIES & INT	.00	.00	2,000.00	2,000.00	.0
	TOTAL INTEREST & PENALITIES	.00	.00	2,000.00	2,000.00	.0
	CHARGES FOR SERVICES					
520-43-4402	CITY DOCK-STORAGE	.00	.00	90,000.00	90,000.00	.0
520-43-4403	CITY DOCK-PERMITS	575.00	575.00	3,000.00	2,425.00	19.2
520-43-4404	CITY DOCK-WHARFAGE	72,338.57	72,338.57	150,000.00	77,661.43	48.2
520-43-4405	CITY DOCK-DOCKAGE	11,335.73	11,335.73	25,000.00	13,664.27	45.3
520-43-4409	SBH PETRO PORT-FUEL THRU-PUT	115,557.96	115,557.96	220,000.00	104,442.04	52.5
520-43-4410	PETRO YARD - STORAGE	.00	.00	2,000.00	2,000.00	.0
520-43-4412	PETRO PORT-FUEL THRU-PUT	231,115.92	231,115.92	440,000.00	208,884.08	52.5
520-43-4413	PETRO PORT-DOCKAGE	9,880.20	9,880.20	20,000.00	10,119.80	49.4
520-43-4415	SEAWALL MOORAGE	.00	.00	24,000.00	24,000.00	.0
520-43-4416	SEAWALL DOCKAGE	35,736.49	35,736.49	20,000.00	(15,736.49)	178.7
520-43-4418	BEACH-STORAGE	.00	.00	30,000.00	30,000.00	.0
520-43-4419	BEACH-WHARFAGE	49,572.12	49,572.12	95,000.00	45,427.88	52.2
520-43-4420	BEACH-DOCKAGE	30,219.89	30,219.89	25,000.00	(5,219.89)	120.9
520-43-4421	BOAT HARBOR-STORAGE	.00	.00	3,500.00	3,500.00	.0
520-43-4422	BOAT HARBOR-MOORAGE	4,643.64	4,643.64	20,000.00	15,356.36	23.2
	TOTAL CHARGES FOR SERVICES	560,975.52	560,975.52	1,167,500.00	606,524.48	48.1
	LEASE REVENUE					
520-44-4440	LEASE REVENUE	.00	.00	24,000.00	24,000.00	.0
	TOTAL LEASE REVENUE	.00	.00	24,000.00	24,000.00	.0
	MISCELLANEOUS					
520-45-4388	EXTRA WATER CALLS	17,349.90	17,349.90	20,000.00	2,650.10	86.8
520-45-4424	SMALL BOAT HARBOR STORAGE	325.00	325.00	.00	(325.00)	.0
520-45-4535	SMALL BOAT HARBOR PERMITS	2,760.00	2,760.00	20,000.00	17,240.00	13.8
	TOTAL MISCELLANEOUS	20,434.90	20,434.90	40,000.00	19,565.10	51.1
	MISCELLANEOUS					
520-49-4439	MISCELLANEOUS REVENUE	.00	.00	2,000.00	2,000.00	.0
520-49-4590	INVESTMENT INCOME	2,181.66	2,181.66	2,000.00	(181.66)	109.1
	TOTAL MISCELLANEOUS	2,181.66	2,181.66	4,000.00	1,818.34	54.5

MUNICIPAL DOCK

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
TOTAL FUND REVENUE	583,592.08	583,592.08	1,237,500.00	653,907.92	47.2

MUNICIPAL DOCK

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	DOCK EXPENDITURES					
520-50-6000	SALARIES	46,503.43	46,503.43	200,781.00	154,277.57	23.2
520-50-6010	OVERTIME	3,471.15	3,471.15	5,000.00	1,528.85	69.4
520-50-6022	HOLIDAY PAY	1,124.67	1,124.67	.00	(1,124.67)	.0
520-50-6023	LEAVE CASHOUT	2,905.58	2,905.58	9,901.00	6,995.42	29.4
520-50-6030	SOCIAL SECURITY EXPENSE	647.56	647.56	1,124.00	476.44	57.6
520-50-6031	PAYABLE MEDICARE FICA	801.08	801.08	2,984.00	2,182.92	26.9
520-50-6032	UNEMPLOYMENT	.00	.00	3,663.00	3,663.00	.0
520-50-6033	WORKERS' COMPENSATION	732.84	732.84	5,316.00	4,583.16	13.8
520-50-6034	PERS	8,944.05	8,944.05	43,563.00	34,618.95	20.5
520-50-6040	EMPLOYEE GROUP BENEFITS	17,025.85	17,025.85	99,678.00	82,652.15	17.1
520-50-6041	UTILITY BENEFIT	2,991.78	2,991.78	17,875.00	14,883.22	16.7
520-50-6060	TRAVEL/TRAINING	.00	.00	5,000.00	5,000.00	.0
520-50-6070	PENSION EXPENSE	.00	.00	15,000.00	15,000.00	.0
520-50-6100	SUPPLIES	1,993.20	1,993.20	8,000.00	6,006.80	24.9
520-50-6103	WEARING APPAREL	.00	.00	5,000.00	5,000.00	.0
520-50-6121	MUNICIPAL DOCK GRAVEL	.00	.00	133,133.00	133,133.00	.0
520-50-6150	GASOLINE/DIESEL/OIL	1,340.84	1,340.84	15,000.00	13,659.16	8.9
520-50-6153	HEATING FUEL	1,535.20	1,535.20	3,600.00	2,064.80	42.6
520-50-6155	WATER/SEWER/GARBAGE	3,217.44	3,217.44	5,500.00	2,282.56	58.5
520-50-6156	WATER FOR BARGES	.00	.00	12,000.00	12,000.00	.0
520-50-6160	ELECTRICITY	2,696.64	2,696.64	13,509.00	10,812.36	20.0
520-50-6170	TELEPHONE	766.35	766.35	2,250.00	1,483.65	34.1
520-50-6171	STAFF CELLULAR PHONES	516.98	516.98	3,000.00	2,483.02	17.2
520-50-6200	MINOR EQUIPMENT	1,353.45	1,353.45	30,000.00	28,646.55	4.5
520-50-6230	VEHICLE MAINT/REPAIR	721.43	721.43	2,839.00	2,117.57	25.4
520-50-6231	VEHICLE PARTS & TOOLS	15,357.53	15,357.53	20,000.00	4,642.47	76.8
520-50-6241	MUNICIPAL DOCK MAINT.	.00	.00	42,815.00	42,815.00	.0
520-50-6242	MAINT-SEAWALL	760.60	760.60	7,000.00	6,239.40	10.9
520-50-6244	ICR-PROPERTY MAINTENANCE 5%	5,572.02	5,572.02	28,137.00	22,564.98	19.8
520-50-6320	OTHER PROFESSIONAL FEES	.00	.00	10,000.00	10,000.00	.0
520-50-6321	LEGAL FEES	.00	.00	5,000.00	5,000.00	.0
520-50-6324	PLANNING/ENGINEERING FEES	.00	.00	5,000.00	5,000.00	.0
520-50-6339	OTHER PURCHASED SERVICES	711.81	711.81	30,000.00	29,288.19	2.4
520-50-6400	INSURANCE	3,508.80	3,508.80	35,093.00	31,584.20	10.0
520-50-6502	ADVERTISING	.00	.00	1,000.00	1,000.00	.0
520-50-6503	DUES & SUBSCRIPTIONS	.00	.00	1,000.00	1,000.00	.0
520-50-6531	BANK CHARGES	1,740.87	1,740.87	3,000.00	1,259.13	58.0
520-50-6710	ADMIN OVERHEAD-GF	18,657.66	18,657.66	45,185.00	26,527.34	41.3
520-50-6711	ADMIN OVERHEAD-IT SVCS	5,983.34	5,983.34	33,260.00	27,276.66	18.0
520-50-6890	CAPITAL EXPENDITURES	.00	.00	656,452.00	656,452.00	.0
520-50-9700	3/4 TON PICK-UP TRUCK	.00	.00	4,762.00	4,762.00	.0
520-50-9701	DROP DECK TRAILER	.00	.00	13,931.00	13,931.00	.0
	TOTAL DOCK EXPENDITURES	151,582.15	151,582.15	1,585,351.00	1,433,768.85	9.6

MUNICIPAL DOCK

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	DEPARTMENT 55					
520-55-6000	SALARIES	31,439.49	31,439.49	111,187.00	79,747.51	28.3
520-55-6010	OVERTIME	1,379.76	1,379.76	3,000.00	1,620.24	46.0
520-55-6022	HOLIDAY PAY	463.65	463.65	.00	(463.65)	.0
520-55-6023	LEAVE CASHOUT	1,431.10	1,431.10	1,164.00	(267.10)	123.0
520-55-6030	SOCIAL SECURITY EXPENSE	974.68	974.68	5,043.00	4,068.32	19.3
520-55-6031	PAYABLE MEDICARE FICA	508.14	508.14	1,656.00	1,147.86	30.7
520-55-6032	UNEMPLOYMENT	.00	.00	2,033.00	2,033.00	.0
520-55-6033	WORKERS' COMPENSATION	758.85	758.85	2,950.00	2,191.15	25.7
520-55-6034	PERS	3,863.66	3,863.66	25,121.00	21,257.34	15.4
520-55-6040	EMPLOYEE GROUP BENEFITS	6,397.18	6,397.18	12,205.00	5,807.82	52.4
520-55-6041	UTILITY BENEFIT	2,350.72	2,350.72	25,121.00	22,770.28	9.4
520-55-6100	SUPPLIES	1,592.52	1,592.52	3,000.00	1,407.48	53.1
520-55-6103	WEARING APPAREL	.00	.00	3,000.00	3,000.00	.0
520-55-6132	SMALL BOAT HARBOR GRAVEL	.00	.00	30,000.00	30,000.00	.0
520-55-6150	GASOLINE/DIESEL/OIL	6,427.86	6,427.86	8,000.00	1,572.14	80.4
520-55-6155	WATER/SEWER/GARBAGE	.00	.00	7,100.00	7,100.00	.0
520-55-6160	ELECTRICITY	.00	.00	2,000.00	2,000.00	.0
520-55-6200	MINOR EQUIPMENT	943.85	943.85	3,000.00	2,056.15	31.5
520-55-6241	SMALL BOAT HARBOR MAINTENANCE	.00	.00	5,500.00	5,500.00	.0
520-55-6400	INSURANCE	512.64	512.64	5,470.00	4,957.36	9.4
520-55-6539	MISCELLANEOUS EXPENSES	.00	.00	1,000.00	1,000.00	.0
520-55-6710	ADMIN OVERHEAD-GF	9,169.09	9,169.09	22,205.00	13,035.91	41.3
520-55-6890	CAP EXP SBH	.00	.00	1,000,000.00	1,000,000.00	.0
	TOTAL DEPARTMENT 55	68,213.19	68,213.19	1,279,755.00	1,211,541.81	5.3
	TOTAL FUND EXPENDITURES	219,795.34	219,795.34	2,865,106.00	2,645,310.66	7.7
	NET REVENUE OVER EXPENDITURES	363,796.74	363,796.74	(1,627,606.00)	(1,991,402.74)	22.4

CITY OF BETHEL
BALANCE SHEET
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LEASED PROPERTIES

	ASSETS			
530-10100	CASH IN COMBINED FUND		988,954.09	
530-11230	INVESTMENT - BOND RESERVE		226,709.51	
530-12000	ACCOUNTS RECEIVABLE		(46,654.33)	
530-12900	ALLOWANCE FOR DOUBTFUL ACCTS		(5,287.50)	
530-13200	FUEL INVENTORY		6,294.04	
530-15100	LAND		43,000.00	
530-15200	CONSTRUCTION IN PROGRESS		80,225.84	
530-15400	BUILDINGS		9,821,803.52	
530-15500	MACHINERY & IMPROVEMENTS		54,525.00	
530-16400	ACCUM DEPR - BUILDINGS		(6,347,972.47)	
530-16500	ACCUM DEPR-MACH & IMPROV.		(39,215.43)	
	TOTAL ASSETS			4,782,382.27
	LIABILITIES AND EQUITY			
	LIABILITIES			
530-20100	VOUCHERS PAYABLE		(21.49)	
530-24400	ACCRUED INTEREST PAYABLE		6,054.17	
530-25000	LEASE REVENUE BONDS PAYABLE		1,120,000.00	
530-25100	LEASE REVENUE BOND PREMIUM		134,164.99	
530-25900	DUE TO/FROM OTHER FUNDS		928,960.23	
	TOTAL LIABILITIES			2,189,157.90
	FUND EQUITY			
530-26300	UNEARNED REVENUE		446,408.55	
	UNAPPROPRIATED FUND BALANCE:			
	REVENUE OVER EXPENDITURES - YTD	(468,923.40)		
	BALANCE - CURRENT DATE		(468,923.40)	
	TOTAL FUND EQUITY			(22,514.85)
	TOTAL LIABILITIES AND EQUITY			2,166,643.05

LEASED PROPERTIES

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
	LEASE INCOME					
530-44-4440	LEASE - FERMIN/ULYE ITURBIDE	.00	.00	1.00	1.00	.0
530-44-4442	LEASE-DEC (BRAUND BLDG)	.00	.00	300.00	300.00	.0
530-44-4444	LEASE-COURT SYSTEM	148,802.85	148,802.85	613,620.00	464,817.15	24.3
530-44-4447	LEASE:DEPT OF LAW	25,414.20	25,414.20	161,784.00	136,369.80	15.7
530-44-4450	LEASE-YKHC PATC 324/324A STATE	.00	.00	14,400.00	14,400.00	.0
530-44-4451	LEASE-BETHEL SPORTSMANS CLUB	.00	.00	1.00	1.00	.0
530-44-4452	LEASE-FW TOWER RD LND ASPHALT	3,150.00	3,150.00	12,600.00	9,450.00	25.0
530-44-4453	YKHC - WAREHOUSE	1,050.00	1,050.00	4,200.00	3,150.00	25.0
530-44-4455	DMV LEASE 300 CEHHWY	2,060.00	2,060.00	12,120.00	10,060.00	17.0
530-44-4456	LEASE-LIONS CLUB	.00	.00	1.00	1.00	.0
530-44-4457	LEASE LAND BNC 031489 AGR	.00	.00	100.00	100.00	.0
530-44-4459	LAND LEASE-BETHEL GROUP HOME	.00	.00	100.00	100.00	.0
530-44-4461	LEASE LAND AVCP HEARSTART	675.00	675.00	2,400.00	1,725.00	28.1
530-44-4463	LEASE LAND SWANSONS/BTP	5,640.00	5,640.00	21,120.00	15,480.00	26.7
530-44-4467	LEASE LAND EUNKANG CHURCH	450.00	450.00	1,800.00	1,350.00	25.0
530-44-4470	LEASE LAND GCI	2,711.55	2,711.55	10,342.00	7,630.45	26.2
530-44-4472	LEASE-OTHER LEASE REVENUE	6,000.00	6,000.00	.00	(6,000.00)	.0
530-44-4474	LEASE:SOA DOT&PUBFAL(560 4TH)	1,600.00	1,600.00	.00	(1,600.00)	.0
530-44-9455	YKHC RENTED BLDING 378 FIFTH	4,800.00	4,800.00	19,200.00	14,400.00	25.0
	TOTAL LEASE INCOME	202,353.60	202,353.60	874,089.00	671,735.40	23.2
	MISCELLANEOUS					
530-49-4590	INVESTMENT INCOME	750.54	750.54	240.00	(510.54)	312.7
	TOTAL MISCELLANEOUS	750.54	750.54	240.00	(510.54)	312.7
	TOTAL FUND REVENUE	203,104.14	203,104.14	874,329.00	671,224.86	23.2

LEASED PROPERTIES

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	LEASED PROPERTIES-MISC					
530-50-6339	OTHER PURCHASED SERVICES	(273.00)	(273.00)	.00	273.00	.0
530-50-6400	INSURANCE	3,177.21	3,177.21	.00	(3,177.21)	.0
	TOTAL LEASED PROPERTIES-MISC	2,904.21	2,904.21	.00	(2,904.21)	.0
	LEASED PROP-COURT COMPLEX					
530-55-6153	HEATING FUEL-COURTCOMPLEX	8,544.74	8,544.74	66,847.00	58,302.26	12.8
530-55-6155	WATER/SEWER/GARB-COURTCOM	5,626.68	5,626.68	24,000.00	18,373.32	23.4
530-55-6160	ELECTRICITY-COURT COMPLEX	15,459.14	15,459.14	68,190.00	52,730.86	22.7
530-55-6170	TELEPHONE	250.99	250.99	700.00	449.01	35.9
530-55-6240	PROPERTY MT-COURT COMPLEX	2,786.38	2,786.38	10,341.00	7,554.62	26.9
530-55-6241	ICR-PROPERTY MAINTENANCE-15%	27,860.03	27,860.03	140,684.00	112,823.97	19.8
530-55-6333	JANITORIAL-COURT COMPLEX	29,800.00	29,800.00	113,832.00	84,032.00	26.2
530-55-6339	OTHER PURCHASED SERVICES	450.00	450.00	3,500.00	3,050.00	12.9
530-55-6400	INSURANCE	13,227.81	13,227.81	36,480.00	23,252.19	36.3
530-55-6420	COURTHOUSE LOAN INTEREST	.00	.00	72,650.00	72,650.00	.0
530-55-9694	GENERATOR REPAIR	565,117.56	565,117.56	794,346.00	229,228.44	71.1
	TOTAL LEASED PROP-COURT COMPLEX	669,123.33	669,123.33	1,331,570.00	662,446.67	50.3
	TOTAL FUND EXPENDITURES	672,027.54	672,027.54	1,331,570.00	659,542.46	50.5
	NET REVENUE OVER EXPENDITURES	(468,923.40)	(468,923.40)	(457,241.00)	11,682.40	(102.6)

CITY OF BETHEL
BALANCE SHEET
OCTOBER 31, 2022

EMPLOYEE GROUP HEALTH BEN.

	ASSETS		
540-10100	CASH IN COMBINED FUND	(784,431.14)	
	TOTAL ASSETS		(784,431.14)

CITY OF BETHEL
BALANCE SHEET
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INFORMATION TECHNOLOGY SERV.

	ASSETS		
550-10100	CASH IN COMBINED FUND	(77.08)	
	TOTAL ASSETS		(77.08)

BETHEL PUBLIC TRANSIT SYSTEM

	ASSETS			
560-10100	CASH IN COMBINED FUND		(424,511.00)	
560-13200	INVENTORY-HEATING FUEL		4,411.71	
560-15300	IMPROVEMENTS		98,025.00	
560-15500	MACHINERY & EQUIP-GENERAL		48,338.55	
560-15700	VEHICLES-GENERAL		301,783.43	
560-16300	ACCUM DEPR- IMPROVEMENTS		(48,341.09)	
560-16500	ACCUM DEP-M&E GENERAL		(48,338.55)	
560-16700	ACCUM DEPR - VEHICLES		(247,719.02)	
560-19000	DEFERRED OUTFLOW-PENSION		24,706.90	
560-19001	OPEB DEFERRED OUTFLOW		16,995.00	
560-19002	OPEB ASSET		1,816.92	
	TOTAL ASSETS			(272,832.15)
	LIABILITIES AND EQUITY			
	LIABILITIES			
560-20100	VOUCHERS PAYABLE		208.09	
560-20110	COVID-19 TAXI COUPONS		325.00	
560-21000	ACCRUED PAYROLL		4,436.81	
560-22100	ACCRUED VACATION		13,482.16	
560-25000	PENSION LIABILITY		195,978.27	
560-25100	OPEB LIABILITY		12,899.90	
	TOTAL LIABILITIES			227,330.23
	FUND EQUITY			
560-27100	DEFERRED INFLOW-PENSION		10,757.52	
560-27101	OPEB DEFERRED INFLOW		10,267.02	
	UNAPPROPRIATED FUND BALANCE:			
	REVENUE OVER EXPENDITURES - YTD	55,035.59		
	BALANCE - CURRENT DATE		55,035.59	
	TOTAL FUND EQUITY			76,060.13
	TOTAL LIABILITIES AND EQUITY			303,390.36

BETHEL PUBLIC TRANSIT SYSTEM

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
	FEDERAL SOURCES					
560-41-4101	REV-FEDERAL TRANSIT 5311	177,254.44	177,254.44	426,232.00	248,977.56	41.6
	TOTAL FEDERAL SOURCES	177,254.44	177,254.44	426,232.00	248,977.56	41.6
	CHARGES FOR SERVICES					
560-43-4370	BUS FARES	9,406.00	9,406.00	15,000.00	5,594.00	62.7
	TOTAL CHARGES FOR SERVICES	9,406.00	9,406.00	15,000.00	5,594.00	62.7
	TOTAL FUND REVENUE	186,660.44	186,660.44	441,232.00	254,571.56	42.3

BETHEL PUBLIC TRANSIT SYSTEM

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	TRANSIT SYSTEM SECTION 5311					
560-50-6000	SALARIES	36,143.48	36,143.48	136,168.00	100,024.52	26.5
560-50-6010	OVERTIME	2,604.33	2,604.33	.00	(2,604.33)	.0
560-50-6022	HOLIDAY PAY	1,123.05	1,123.05	.00	(1,123.05)	.0
560-50-6023	LEAVE CASHOUT	.00	.00	6,642.00	6,642.00	.0
560-50-6030	SOCIAL SECURITY EXPENSE	302.44	302.44	.00	(302.44)	.0
560-50-6031	PAYABLE MEDICARE FICA	590.07	590.07	1,974.00	1,383.93	29.9
560-50-6032	UNEMPLOYMENT	.00	.00	2,424.00	2,424.00	.0
560-50-6033	WORKERS' COMPENSATION	1,301.16	1,301.16	3,518.00	2,216.84	37.0
560-50-6034	PERS	7,698.43	7,698.43	29,957.00	22,258.57	25.7
560-50-6040	EMPLOYEE GROUP BENEFITS	14,808.94	14,808.94	63,570.00	48,761.06	23.3
560-50-6041	UTILITY BENEFIT	1,936.00	1,936.00	11,400.00	9,464.00	17.0
560-50-6100	SUPPLIES	1,466.84	1,466.84	1,500.00	33.16	97.8
560-50-6150	GASOLINE/DIESEL/OIL	7,008.93	7,008.93	29,000.00	21,991.07	24.2
560-50-6153	HEATING FUEL	1,922.24	1,922.24	10,583.00	8,660.76	18.2
560-50-6155	WTR/SWR/GRB	980.65	980.65	3,300.00	2,319.35	29.7
560-50-6160	ELECTRICITY	1,562.91	1,562.91	7,724.00	6,161.09	20.2
560-50-6170	TELEPHONE	6.69	6.69	700.00	693.31	1.0
560-50-6171	STAFF CELLULAR PHONES	191.01	191.01	1,200.00	1,008.99	15.9
560-50-6230	VEHICLE MAINT/REPAIR	4,427.27	4,427.27	18,184.00	13,756.73	24.4
560-50-6231	VEHICLE PARTS & TOOLS	1,008.94	1,008.94	20,000.00	18,991.06	5.0
560-50-6232	TIRES & WHEELS	.00	.00	2,000.00	2,000.00	.0
560-50-6400	INSURANCE	3,611.91	3,611.91	16,281.00	12,669.09	22.2
560-50-6503	DUES & SUBSCRIPTIONS	49.98	49.98	300.00	250.02	16.7
560-50-6539	MISCELLANEOUS EXPENSES	96.78	96.78	.00	(96.78)	.0
560-50-6710	ADMIN OVERHEAD-GF	17,156.11	17,156.11	41,548.00	24,391.89	41.3
560-50-6711	ADMIN OVERHEAD-IT SVCS	5,089.09	5,089.09	33,260.00	28,170.91	15.3
560-50-6890	CAPITAL EXPENDITURES	20,537.60	20,537.60	86,000.00	65,462.40	23.9
560-50-9691	BUS SHELTERS	.00	.00	23,505.00	23,505.00	.0
560-50-9692	PRESSURE WASHER	.00	.00	9,350.00	9,350.00	.0
	TOTAL TRANSIT SYSTEM SECTION 5311	131,624.85	131,624.85	560,088.00	428,463.15	23.5
	TOTAL FUND EXPENDITURES	131,624.85	131,624.85	560,088.00	428,463.15	23.5
	NET REVENUE OVER EXPENDITURES	55,035.59	55,035.59	(118,856.00)	(173,891.59)	46.3

CITY OF BETHEL
BALANCE SHEET
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VEHICLES & EQUIP MAINTENANCE

ASSETS

570-10100	CASH IN COMBINED FUND	(570,303.07)	
570-13700	INVENTORY-PARTS,OIL,EQUIPMENT	199,205.12	
570-15500	MACHINERY & EQUIP-GENERAL	284,252.82	
570-15700	VEHICLES-GENERAL	59,270.38	
570-16500	ACCUM DEP-M&E GENERAL	(100,687.83)	
570-16700	ACCUM DEPR - VEHICLES	(13,246.77)	
	TOTAL ASSETS		(141,509.35)

LIABILITIES AND EQUITY

LIABILITIES

570-20100	VOUCHERS PAYABLE	2,848.89	
570-21000	ACCRUED PAYROLL	10,786.99	
570-22100	ACCRUED VACATION	21,558.21	
570-22200	ACCRUED SICK LEAVE	1,238.60	
	TOTAL LIABILITIES		36,432.69

FUND EQUITY

UNAPPROPRIATED FUND BALANCE:			
REVENUE OVER EXPENDITURES - YTD	(46,807.97)		
BALANCE - CURRENT DATE		(46,807.97)	
TOTAL FUND EQUITY			(46,807.97)
TOTAL LIABILITIES AND EQUITY			(10,375.28)

VEHICLES & EQUIP MAINTENANCE

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
	CHARGES FOR SERVICES					
570-43-4651	FROM GF-ADMIN	306.82	306.82	1,285.00	978.18	23.9
570-43-4653	FROM GF-FINANCE	306.82	306.82	1,266.00	959.18	24.2
570-43-4654	FROM GF-PLANNING	306.82	306.82	1,559.00	1,252.18	19.7
570-43-4655	FROM GF-FIRE	2,045.47	2,045.47	18,000.00	15,954.53	11.4
570-43-4656	FROM GF-POLICE	4,090.94	4,090.94	17,554.00	13,463.06	23.3
570-43-4657	FROM GF-PW ADMIN	613.64	613.64	2,457.00	1,843.36	25.0
570-43-4658	FROM GF-STREETS/ROADS	30,682.08	30,682.08	146,047.00	115,364.92	21.0
570-43-4661	FROM GF-PROPERTY MAINT.	1,227.29	1,227.29	5,713.00	4,485.71	21.5
570-43-4664	FROM GF-PIPED SEWER	613.64	613.64	3,108.00	2,494.36	19.7
570-43-4665	FROM GEN FUND-IT SVCS	306.82	306.82	1,280.00	973.18	24.0
570-43-4671	FROM EF-PORT	613.64	613.64	2,839.00	2,225.36	21.6
570-43-4672	FROM EF-HAULED WATER	63,409.63	63,409.63	268,201.00	204,791.37	23.6
570-43-4673	FROM EF-HAULED SEWER	63,409.63	63,409.63	281,345.00	217,935.37	22.5
570-43-4674	FROM EF-PIPED WATER	613.64	613.64	2,687.00	2,073.36	22.8
570-43-4676	FROM EF-HAULED REFUSE	15,341.04	15,341.04	61,581.00	46,239.96	24.9
570-43-4677	FROM EF-LANDFILL OPERATIONS	15,341.04	15,341.04	67,728.00	52,386.96	22.7
570-43-4678	FROM EF-BETHEL HGT WATER TRMT	613.64	613.64	2,566.00	1,952.36	23.9
570-43-4680	FROM EF-CITY SUB WATER TRMT	613.64	613.64	2,581.00	1,967.36	23.8
570-43-4684	FROM EF-BETHEL TRANSIT SYSTEM	4,090.98	4,090.98	18,184.00	14,093.02	22.5
	TOTAL CHARGES FOR SERVICES	204,547.22	204,547.22	905,981.00	701,433.78	22.6
	TOTAL FUND REVENUE	204,547.22	204,547.22	905,981.00	701,433.78	22.6

VEHICLES & EQUIP MAINTENANCE

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	VEHICLE & EQUIP MAINT					
570-50-6000	SALARIES	90,679.11	90,679.11	431,729.00	341,049.89	21.0
570-50-6010	OVERTIME	67.39	67.39	15,000.00	14,932.61	.5
570-50-6022	HOLIDAY PAY	1,890.54	1,890.54	.00	(1,890.54)	.0
570-50-6023	LEAVE CASHOUT	1,735.04	1,735.04	21,068.00	19,332.96	8.2
570-50-6031	PAYABLE MEDICARE FICA	1,455.62	1,455.62	6,478.00	5,022.38	22.5
570-50-6032	UNEMPLOYMENT	.00	.00	7,952.00	7,952.00	.0
570-50-6033	WORKERS' COMPENSATION	2,740.47	2,740.47	11,540.00	8,799.53	23.8
570-50-6034	PERS	20,380.08	20,380.08	98,280.00	77,899.92	20.7
570-50-6040	EMPLOYEE GROUP BENEFITS	37,408.68	37,408.68	180,539.00	143,130.32	20.7
570-50-6041	UTILITY BENEFIT	6,659.76	6,659.76	32,376.00	25,716.24	20.6
570-50-6060	TRAVEL/TRAINING	48.00	48.00	15,000.00	14,952.00	.3
570-50-6100	SUPPLIES	903.60	903.60	20,000.00	19,096.40	4.5
570-50-6103	WEARING APPAREL	63.99	63.99	4,000.00	3,936.01	1.6
570-50-6150	GASOLINE/DIESEL/OIL	19,447.25	19,447.25	8,000.00	(11,447.25)	243.1
570-50-6153	HEATING FUEL	552.79	552.79	399.00	(153.79)	138.5
570-50-6155	WATER/SEWER/GARBAGE	422.93	422.93	5,300.00	4,877.07	8.0
570-50-6160	ELECTRICITY	4,844.26	4,844.26	18,718.00	13,873.74	25.9
570-50-6171	STAFF CELLULAR PHONES	.00	.00	840.00	840.00	.0
570-50-6200	MINOR EQUIPMENT	86.99	86.99	25,000.00	24,913.01	.4
570-50-6231	VEHICLE PARTS & TOOLS	2,432.10	2,432.10	8,000.00	5,567.90	30.4
570-50-6232	TIRES & WHEELS	.00	.00	2,000.00	2,000.00	.0
570-50-6339	OTHER PURCHASED SERVICES	1,562.09	1,562.09	10,000.00	8,437.91	15.6
570-50-6400	INSURANCE	10,395.99	10,395.99	24,535.00	14,139.01	42.4
570-50-6503	DUES & SUBSCRIPTIONS	3,750.00	3,750.00	10,000.00	6,250.00	37.5
570-50-6539	MISCELLANEOUS EXPENSES	832.19	832.19	.00	(832.19)	.0
570-50-6710	ADMIN OVERHEAD-GF	37,858.45	37,858.45	91,684.00	53,825.55	41.3
570-50-6711	ADMIN OVERHEAD-IT SVCS	5,137.87	5,137.87	33,260.00	28,122.13	15.5
	TOTAL VEHICLE & EQUIP MAINT	251,355.19	251,355.19	1,081,698.00	830,342.81	23.2
	TOTAL FUND EXPENDITURES	251,355.19	251,355.19	1,081,698.00	830,342.81	23.2
	NET REVENUE OVER EXPENDITURES	(46,807.97)	(46,807.97)	(175,717.00)	(128,909.03)	(26.6)

CITY OF BETHEL
BALANCE SHEET
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FLEET REPLACEMENT FUND

	ASSETS		
580-10100	CASH IN COMBINED FUND	1,240,516.70	
	TOTAL ASSETS		1,240,516.70

CITY OF BETHEL
BALANCE SHEET
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RASMUSON GRANT

	ASSETS		
600-10100	CASH IN COMBINED FUND	4,430.32	
	TOTAL ASSETS		4,430.32

LONG-TERM DEBT

LIABILITIES AND EQUITY

FUND EQUITY

610-26100	LONG TERM DEBT-FIRE TRUCK	622,289.91	
610-26110	LONG TERM DEBT- MACK TRUCK	86,513.29	
	TOTAL FUND EQUITY		708,803.20
	TOTAL LIABILITIES AND EQUITY		708,803.20

CITY OF BETHEL
BALANCE SHEET
OCTOBER 31, 2022

COPS

LIABILITIES AND EQUITY

FUND EQUITY

UNAPPROPRIATED FUND BALANCE:			
REVENUE OVER EXPENDITURES - YTD	12,000.00		
BALANCE - CURRENT DATE		12,000.00	
TOTAL FUND EQUITY			12,000.00
TOTAL LIABILITIES AND EQUITY			12,000.00

COPS

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
625-42-4100	SVPP	12,000.00	12,000.00	.00	(12,000.00)	.0
	TOTAL SOURCE 42	12,000.00	12,000.00	.00	(12,000.00)	.0
	TOTAL FUND REVENUE	12,000.00	12,000.00	.00	(12,000.00)	.0
	NET REVENUE OVER EXPENDITURES	12,000.00	12,000.00	.00	(12,000.00)	.0

CITY OF BETHEL
BALANCE SHEET
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LAGOON UPGRADES DESIGN SERV

ASSETS

630-10100	CASH IN COMBINED FUND	(1,171,445.08)	
630-12000	ACCOUNTS RECEIVABLE	1,077,700.41	
	TOTAL ASSETS		(93,744.67)

CITY OF BETHEL
BALANCE SHEET
OCTOBER 31, 2022

COVID-19 CARES ACT FUND

	ASSETS			
660-10100	CASH IN COMBINED FUND		2,966,263.16	
660-10300	FNB CASH COVID 19		(30,000.00)	
	TOTAL ASSETS			2,936,263.16
	LIABILITIES AND EQUITY			
	LIABILITIES			
660-20100	VOUCHERS PAYABLE		(39,663.76)	
	TOTAL LIABILITIES			(39,663.76)
	FUND EQUITY			
	UNAPPROPRIATED FUND BALANCE:			
	REVENUE OVER EXPENDITURES - YTD	1,675,502.81		
	BALANCE - CURRENT DATE		1,675,502.81	
	TOTAL FUND EQUITY			1,675,502.81
	TOTAL LIABILITIES AND EQUITY			1,635,839.05

COVID-19 CARES ACT FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
660-42-4110	AMERICAN RESCUE PLAN ACT REV	1,680,801.56	1,680,801.56	.00	(1,680,801.56)	.0
	TOTAL SOURCE 42	1,680,801.56	1,680,801.56	.00	(1,680,801.56)	.0
	TOTAL FUND REVENUE	1,680,801.56	1,680,801.56	.00	(1,680,801.56)	.0

COVID-19 CARES ACT FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	AMERICAN RESCUE PLAN ACT					
660-70-6335	OTHER PURCHASED SERVICES	2,068.00	2,068.00	.00	(2,068.00)	.0
660-70-6890	LIFT STATION PROJECT	3,230.75	3,230.75	.00	(3,230.75)	.0
660-70-6892	CAP EXP ARPA	.00	.00	1,500,000.00	1,500,000.00	.0
	TOTAL AMERICAN RESCUE PLAN ACT	5,298.75	5,298.75	1,500,000.00	1,494,701.25	.4
	TOTAL FUND EXPENDITURES	5,298.75	5,298.75	1,500,000.00	1,494,701.25	.4
	NET REVENUE OVER EXPENDITURES	1,675,502.81	1,675,502.81	(1,500,000.00)	(3,175,502.81)	111.7

THE AK COMMUNITY FOUNDATION

	ASSETS		
670-10100	CASH IN COMBINED FUND	100,000.00	
	TOTAL ASSETS		100,000.00

CITY OF BETHEL
BALANCE SHEET
OCTOBER 31, 2022

HOMELAND SECURITY PROGRAM

	ASSETS			
680-10100	CASH IN COMBINED FUND		(12,637.17)	
	TOTAL ASSETS			(12,637.17)
	LIABILITIES AND EQUITY			
	FUND EQUITY			
	UNAPPROPRIATED FUND BALANCE:			
	REVENUE OVER EXPENDITURES - YTD	20,266.83		
	BALANCE - CURRENT DATE		20,266.83	
	TOTAL FUND EQUITY			20,266.83
	TOTAL LIABILITIES AND EQUITY			20,266.83

CITY OF BETHEL
REVENUES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING OCTOBER 31, 2022

HOMELAND SECURITY PROGRAM

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
680-42-4570	20SHSP-GY20	32,904.00	32,904.00	.00	(32,904.00)	.0
	TOTAL SOURCE 42	32,904.00	32,904.00	.00	(32,904.00)	.0
	TOTAL FUND REVENUE	32,904.00	32,904.00	.00	(32,904.00)	.0

HOMELAND SECURITY PROGRAM

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	DEPARTMENT 60					
680-60-6060	TRAVEL/TRAINING (4200)	12,637.17	12,637.17	.00	(12,637.17)	.0
	TOTAL DEPARTMENT 60	12,637.17	12,637.17	.00	(12,637.17)	.0
	TOTAL FUND EXPENDITURES	12,637.17	12,637.17	.00	(12,637.17)	.0
	NET REVENUE OVER EXPENDITURES	20,266.83	20,266.83	.00	(20,266.83)	.0

CITY OF BETHEL
BALANCE SHEET
OCTOBER 31, 2022

DIABETES PREVENTION & CONTROL

	ASSETS		
690-10100	CASH IN COMBINED FUND	7.53	
	TOTAL ASSETS		7.53
	LIABILITIES AND EQUITY		
	FUND EQUITY		
690-26000	DEFERRED REVENUE	372.20	
	TOTAL FUND EQUITY		372.20
	TOTAL LIABILITIES AND EQUITY		372.20

CITY OF BETHEL
BALANCE SHEET
OCTOBER 31, 2022

GOVERNMENT-WIDE FIXED ASSETS

ASSETS

700-15100	LAND	39,481,783.50	
700-15200	CONSTRUCTION IN PROGRESS	916,935.10	
700-15300	IMPROVEMENTS	2,515,429.31	
700-15400	BUILDINGS	13,144,460.20	
700-15500	MACHINERY & EQUIPMENT	6,889,379.27	
700-15600	ROADS/INFRASTRUCTURE	9,913,935.68	
700-15700	VEHICLES-GENERAL	2,250,711.65	
700-16300	ACCUM DEPR- IMPROV	(793,835.91)	
700-16400	ACCUM DEPR - BUILDINGS	(7,066,815.80)	
700-16500	ACCUM DEPR- MACH EQUIP	(3,912,369.68)	
700-16600	ACCUM DEPR- INFRASTRUCTURE	(9,491,683.83)	
700-16700	ACCUM DEPR - VEHICLES	(1,846,112.12)	
	TOTAL ASSETS		52,001,817.37

LIABILITIES AND EQUITY

LIABILITIES

700-21000	INVEST FA-GENERAL FUND	62,589,509.96	
700-22000	INVEST FA-STATE GRANTS	10,772,084.62	
700-23000	INVEST FA-FEDERAL GRANTS	1,261,639.50	
700-24500	INVEST FA-LOCAL DONATION	5,000.00	
700-24700	INVEST FA-FLEET REP FUND	158,177.29	
700-25000	DONATION BY FED GOV'T	699,000.00	
	TOTAL LIABILITIES		75,485,411.37
	TOTAL LIABILITIES AND EQUITY		75,485,411.37

CARES ACTAK COMMUNITY TRANSIT

	ASSETS			
720-10100	CASH IN COMBINED FUND		(182,923.61)	
	TOTAL ASSETS			(182,923.61)
	LIABILITIES AND EQUITY			
	FUND EQUITY			
	UNAPPROPRIATED FUND BALANCE:			
	REVENUE OVER EXPENDITURES - YTD	(5,761.43)		
	BALANCE - CURRENT DATE		(5,761.43)	
	TOTAL FUND EQUITY			(5,761.43)
	TOTAL LIABILITIES AND EQUITY			(5,761.43)

CARES ACTAK COMMUNITY TRANSIT

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
720-50-6231	VEHICLE PARTS & TOOLS	5,761.43	5,761.43	.00	(5,761.43)	.0
	TOTAL DEPARTMENT 50	5,761.43	5,761.43	.00	(5,761.43)	.0
	TOTAL FUND EXPENDITURES	5,761.43	5,761.43	.00	(5,761.43)	.0
	NET REVENUE OVER EXPENDITURES	(5,761.43)	(5,761.43)	.00	5,761.43	.0

CITY OF BETHEL
BALANCE SHEET
OCTOBER 31, 2022

USDOJ CORONAVIRUS EMERGENCY

	ASSETS		
750-10100	CASH IN COMBINED FUND	(3,594.00)	
	TOTAL ASSETS		(3,594.00)

ASSET-DEFERRED COMP PLAN

	ASSETS		
800-12009	ASSETS-DEFERRED COMP PLAN	1,286,076.63	
	TOTAL ASSETS		1,286,076.63
	LIABILITIES AND EQUITY		
	LIABILITIES		
800-21000	OBLIGATION TO EMPLOYEES	1,286,076.63	
	TOTAL LIABILITIES		1,286,076.63
	TOTAL LIABILITIES AND EQUITY		1,286,076.63

CITY OF BETHEL
BALANCE SHEET
OCTOBER 31, 2022

FUND 830

	ASSETS			
830-10100	CASH ALLOCATION		(2,898.54)	
830-12000	ACCOUNTS RECEIVABLE		2,862.94	
	TOTAL ASSETS			(35.60)
	LIABILITIES AND EQUITY			
	FUND EQUITY			
	UNAPPROPRIATED FUND BALANCE:			
	REVENUE OVER EXPENDITURES - YTD	2,209.95		
	BALANCE - CURRENT DATE		2,209.95	
	TOTAL FUND EQUITY			2,209.95
	TOTAL LIABILITIES AND EQUITY			2,209.95

FUND 830

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
830-42-4570	GRANT REVENUE	2,209.95	2,209.95	.00	(2,209.95)	.0
	TOTAL SOURCE 42	2,209.95	2,209.95	.00	(2,209.95)	.0
	TOTAL FUND REVENUE	2,209.95	2,209.95	.00	(2,209.95)	.0
	NET REVENUE OVER EXPENDITURES	2,209.95	2,209.95	.00	(2,209.95)	.0

CITY OF BETHEL
BALANCE SHEET
OCTOBER 31, 2022

BETHEL ENDOWMENT FUND

	ASSETS			
900-10100	CASH IN COMBINED FUND		1,453,136.60	
900-11290	INVESTMENT- AMLIP ENDOWMENT		448,500.65	
	TOTAL ASSETS			1,901,637.25
	LIABILITIES AND EQUITY			
	FUND EQUITY			
	UNAPPROPRIATED FUND BALANCE:			
	REVENUE OVER EXPENDITURES - YTD	3,701.84		
	BALANCE - CURRENT DATE		3,701.84	
	TOTAL FUND EQUITY			3,701.84
	TOTAL LIABILITIES AND EQUITY			3,701.84

BETHEL ENDOWMENT FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
	TRANSFERS					
900-46-4740	INTERFUND TRANSFER OUT-GF70%	.00	.00	(14,000.00)	(14,000.00)	.0
	TOTAL TRANSFERS	.00	.00	(14,000.00)	(14,000.00)	.0
	MISCELLANEOUS					
900-49-4590	INVESTMENT INCOME	3,701.84	3,701.84	20,000.00	16,298.16	18.5
	TOTAL MISCELLANEOUS	3,701.84	3,701.84	20,000.00	16,298.16	18.5
	TOTAL FUND REVENUE	3,701.84	3,701.84	6,000.00	2,298.16	61.7
	NET REVENUE OVER EXPENDITURES	3,701.84	3,701.84	6,000.00	2,298.16	61.7

City of Bethel, Alaska

City Clerk's Office

Council Meetings

November 8, Regular City Council Meeting
November 22, Regular City Council Meeting CANCELLED
December 13, Regular City Council Meeting

- One Passport Application Processed
- 3 Facebook Posts
- Facilitated the Kids Vote Election. In 2017 the City Clerk's Office began hosting kids vote. It started out by proving a youth ballot at the precincts but has grown to provide each child an opportunity to vote on something meaningful to them while also providing age-appropriate education on the importance of voting and elections.
  - 2019 the youth voters named the multiuse field Big Dipper Field,
  - 2020 (the year of COVID), the kids were provided the same ballots as adults through Survey Monkey
  - 2021 the youth voters voted on which park they wanted to playground equipment installed.
  - 2022 the youth voters selected their favorite park sign for the Big Dipper Field.

  One of the goals of the office is to provide voter education which should strengthen voter turnout. By relating the youth ballot to community parks, the youth voters are seeing the impacts their votes are making. They are learning the importance of being an educated voter and how impactful it can be when a majority of the population votes.

  We would like to thank the Lower Kuskokwim School District staff for their partnership in growing a community of leaders.

  We would also like to thank Dominion Voting for their programing of the election at a significantly discounted rate.

- Provided review/amendments to the Ordinance drafted by Council Member Hessler amending BMC 4.16 Purchasing.

cityclerk@cityofbethel.net
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- Prepared Action Memorandum directing administration to begin including purchasing records in the manager's reports.
- Reviewed/prepared and organized the Record and noticed for Board of Ethics Hearing 22-01. The record is 403 pages. The City Clerk's Office and Attorney will be supporting the Board of Ethics in their consideration of 22-01 scheduled for November 30.
- Continue to prepare agendas, packets and general correspondence for the Public Works Committee and the Community Parks and Recreation Committee.
- Continue to work on the Petition Training the City Clerk is providing at the December Alaska Association of Municipal Clerk's Conference. The City Clerk is a member of the Alaska Association of Municipal Clerk's Education Committee; Chair of the Academy Committee, and Member of the education Subcommittee Nuts and Bolts which provides basic training from experienced clerk's to new clerks. Additionally, the City Clerk is a member of the Mentoring Committee and provides mentorship to other clerk's as may be needed.
- Continue to work with committee/commission volunteers to get terms renewed.
- Organized the City hosted Scarecrow Hunt.
- Continue to organize travel and accommodations for council members attending Alaska Municipal League Conference.

Committee/Commission/Board Vacancies –

	Regular Member	Alternate Member
Community Parks and Recreation Committee	full	2
Planning Commission	full	full
Port Commission	2	2
Public Safety and Transportation Commission	full	2
Community Action Grant Technical Review Board	full	2
Public Works Committee	3	2
Finance Committee	2	2
Ethics Board	full	full

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