

CITY OF BETHEL

City Council Meeting Agenda, March 26, 2019 – 6:30 PM

Website: <https://www.cityofbethel.org/council>

Location: Council Chambers, City Hall, 300 Chief Eddie Hoffman Highway, Bethel

Council Members: Fred Watson, Mayor; Thor Williams, Vice-Mayor; Leif Albertson;
Mitchell Forbes; Perry Barr; Carole Jung-Jordan; Fritz Charles



1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

4. PEOPLE TO BE HEARD – FIVE MINUTES PER PERSON

5. APPROVAL OF CONSENT AGENDA AND REGULAR AGENDA

6. APPROVAL OF MEETING MINUTES

- 6.1. * 3-12-2019 Regular City Council Meeting Minutes
- 6.2. *3-18-2019 Special City Council Meeting Minutes

7. REPORTS OF STANDING COMMITTEES

- 7.1. Agendas And Draft Meeting Minutes Of Committees And Commissions

8. SPECIAL ORDER OF BUSINESS

9. UNFINISHED BUSINESS

- 9.1. Public Hearing Of Ordinance 18-22: Authorizing The Disposal Of Property (Vacant Building Formerly Known As The Police Annex And/Or The Bojangles Building) Pursuant To BMC 4.08.030(A) (City Manager Williams)
- 9.2. Public Hearing Of Budget Ordinance 18-12(k) Amending The Adopted Annual FY 2019 Budget-Wages-Overtime And Benefits (City Manager Williams)
- 9.3. Public Hearing Of Ordinance 19-03: Amending Chapter 13.04.180 Of The Bethel Municipal Code, Holding Tank Service (Public Works Committee)
- 9.4. AM 19-20: Direct Administration To Negotiate And Execute A Sales Agreement With Schetky Bus And Van Sales For The Purchase Of One ADA-Compliant Cutaway Transit Vehicle (City Manager Williams)

10. NEW BUSINESS

- 10.1. *Introduction Of Budget Ordinance 18-12(l): Amending The Adopted FY 2019 Budget-Public Safety-PTO Cash Out (City Manager Williams)
- 10.2. *Resolution 19-02: Opposing Governor Dunleavy's Proposed FY 2020 Budget (Mayor Watson)

Posted March 21, 2019. at City Hall, AC Co., Swanson's, and the Post Office.

Kevin Morgan, Asst. City Clerk

City Clerk's Office Contact Information: Email cityclerk@cityofbethel.net Phone 907-543-1384

Items noted with an asterisk (*) are consent agenda items, unless removed from the consent agenda they are approved upon the approval of the agenda. Ordinances introduced at this meeting may be set for public hearing at the next regular meeting.

The Council may by unanimous consent, after 12:00 AM Fix the Time to Which To Adjourn until the following day at 6:30 PM

- 10.3. *AM 19-22: Appointment Of Committee-Commission Members: Azara Mohammadi- Public Safety And Transportation Commission; Olivia Guy- Community Action Grant Technical Review Board (Mayor Watson)
- 10.4. AM 19-23: Authorize and Approve \$37,991.96 to Year 2, Quarter 1 Community Action Grant Awardees (City Manager Williams)
- 10.5. AM 19-24: Approving The Special Meeting Dates, Times And Structure For The City Council To Review And Amend The City Manager's Proposed Fiscal Year 2020 Budget (City Manager Williams)
- 10.6. AM 19-25: Authorizing The City Manager To Direct The Finance Department To Issue A Special Event Certificate Exempting The Collection Of Sales Taxes For The Duck's Unlimited Annual Fund-Raising Banquet (City Manager Williams)
- 10.7. *Personal Leave Request- City Clerk- April 3,4, 2019 (Mayor Watson)
- 10.8. Annual Increase For City Clerk Following An Annual Evaluation In Accordance With The Employment Agreement (Council Member Albertson)

11. REPORTS

- 11.1. Mayor's Report
- 11.2. City Manager's Report
- 11.3. Clerk's Report

12. COUNCIL MEMBER COMMENTS

13. EXECUTIVE SESSION

14. ADJOURNMENT

Posted March 21, 2019. at City Hall, AC Co., Swanson's, and the Post Office.

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The Council may by unanimous consent, after 12:00 AM Fix the Time to Which To Adjourn until the following day at 6:30 PM

1. CALL TO ORDER

A Regular Meeting of the Bethel City Council was held on March 12, 2019 at 6:30 p.m., in the Council chambers, Bethel, Alaska.

Vice-Mayor Williams called the meeting to order at 6:30 p.m.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

Comprising a quorum of the Council, the following members were present:
Council Member Carole Jung-Jordan (telephonically) Council Member Leif Albertson Council Member Perry Barr Council Member Mitchell Forbes Vice-Mayor Thor Williams
Members Absent:
Council Member Fritz Charles Mayor Fred Watson
Also in attendance were the following:
City Manager Pete Williams, City Attorney Patty Burley, City Clerk Lori Strickler

4. PEOPLE TO BE HEARD – Five minutes per person

No one present to be heard.

5. APPROVAL OF CONSENT AGENDA AND REGULAR AGENDA

Approve the consent agenda and regular agenda.

Moved by:	Mitchell Forbes
Seconded by:	Leif Albertson
In favor:	Carole Jung-Jordan, Leif Albertson, Perry Barr, Mitchell Forbes, Thor Williams
Opposed:	None
Results:	Motion Carries

Vice-Mayor Williams removed New Business Item Introduction of Budget Ordinance 18-12 (j), and Introduction of Budget Ordinance 18-12 (k) from the Consent Agenda.

Council Member Forbes removed New Business Introduction of Ordinance 19-03 from the Consent Agenda.

6. APPROVAL OF MEETING MINUTES

Item 6.1. - *2-26-2019 Regular City Council Meeting
Passed on the consent agenda.

7. REPORTS OF STANDING COMMITTEES

Item 7.1. - Agendas And Draft Meeting Minutes Of Committees And Commissions
Port Commission-
No one available to provide a report.

Planning Commission, Vice-Mayor Williams-
Held a training for the Commission.

Community Action Grant Technical Review Board, Council Member Albertson-
Held a meeting last week to review applications and will meet tomorrow to vote on
a recommendation for the City Council.

Parks, Recreation, Aquatic Health and Safety Center Committee, Council Member
Forbes-
Last meeting not held due to lack of quorum.

Finance Committee, Council Member Barr-
Last meeting not held due to lack of quorum.

Public Works Committee, Council Member Jung-Jordan-
Committee sponsoring an ordinance for Council amending water tank size.

Public Safety and Transportation Commission-
No one available to provide a report.

8. SPECIAL ORDER OF BUSINESS

9. UNFINISHED BUSINESS

Item 9.1. - Introduction Of Ordinance 18-22: Authorizing The Disposal Of Property
(Vacant Building Formerly Known As The Police Annex And/Or The Bojangles
Building) Pursuant To BMC 4.08.030(A) (City Manager Williams)
Introduce Ordinance 18-22.

Moved by:	Leif Albertson
Seconded by:	Mitchell Forbes
In favor:	Carole Jung-Jordan, Leif Albertson, Perry Barr, Mitchell Forbes, Thor Williams
Opposed:	None
Results:	Motion Carries

10. NEW BUSINESS

Item 10.1. - *Introduction Of Budget Ordinance 18-12(j) Amending The Adopted Annual FY 2019 Budget- Administration- Leased Property -Court Complex (City Manager Williams)

Main Motion: Introduce Budget Ordinance 18-12(j).

Moved by:	Mitchell Forbes
Seconded by:	Leif Albertson
In favor:	Leif Albertson, Perry Barr, Mitchell Forbes
Opposed:	Carole Jung-Jordan, Thor Williams
Results:	Motion does not carry

Item 10.2. - *Introduction Of Budget Ordinance 18-12(k) Amending The Adopted Annual FY 2019 Budget-Wages-Overtime And Benefits (City Manager Williams)

Main Motion: Introduce Budget Ordinance 18-12(k).

Moved by:	Leif Albertson
Seconded by:	Mitchell Forbes
In favor:	Carole Jung-Jordan, Leif Albertson, Perry Barr, Mitchell Forbes, Thor Williams
Opposed:	None
Results:	Motion Carries

Item 10.3. - *Introduction Of Ordinance 19-03: Amending Chapter 13.04.180 Of The Bethel Municipal Code, Holding Tank Service (Public Works Committee)

Main Motion: Introduce Ordinance 19-03.

Moved by:	Mitchell Forbes
Seconded by:	Leif Albertson
In favor:	Carole Jung-Jordan, Leif Albertson, Perry Barr, Mitchell Forbes, Thor Williams
Opposed:	None
Results:	Motion Carries

Motion to amend to insert a one bed room dwelling with a minimum take size of 600 gallons.

Moved by:	Mitchell Forbes
Seconded by:	Perry Barr
In favor:	Carole Jung-Jordan, Leif Albertson, Perry Barr, Mitchell Forbes, Thor Williams
Opposed:	None
Results:	Motion Carries

Item 10.4. - AM 19-20: Direct Administration To Negotiate And Execute A Sales Agreement With Schetky Bus And Van Sales For The Purchase Of One ADA-Compliant Cutaway Transit Vehicle (City Manager Williams)

Main Motion: Approve AM 19-20.

Moved by: | Perry Barr
Seconded by: | Mitchell Forbes

Postpone until the next meeting.

Moved by: | Mitchell Forbes
Seconded by: | Leif Albertson
In favor: | Carole Jung-Jordan, Leif Albertson, Perry Barr, Mitchell Forbes, Thor Williams
Opposed: | None
Results: | Motion Carries

Item 10.5. -

AM 19-21: Authorize The City Manager To Negotiate And Execute A Contract For Janitorial Services At The Alaska Court System With The Only Responsive Bidder (City Manager Williams)

Main Motion: Approve AM 19-21.

Moved by: | Perry Barr
Seconded by: | Mitchell Forbes
In favor: | Carole Jung-Jordan, Leif Albertson, Perry Barr, Mitchell Forbes, Thor Williams
Opposed: | None
Results: | Motion Carries

Item 10.6. - *IM 19-03: Presentation Of The City's Water and Sewer Services Expenditures Compared to Budget from February 1-28, 2019- Utilities Maintenance-Water and Wastewater Activity Report (City Manager Williams)

Passed on the consent agenda.

11. REPORTS

Item 11.1. - Mayor's Report

Item 11.2. - City Manager's Report

Item 11.3. - Clerk's Report

12. COUNCIL MEMBER COMMENTS

Vice-Mayor Williams- Stated that he was aware of the road conditions and hopes they improve. Wished the Basketball teams good luck. Wished City Manager Williams a Happy Birthday. Congratulated the Kaiser Family on Pete Kaiser's Iditarod win.

Council Member Albertson- No comment.

Council Member Forbes- No comment.

Council Member Barr- Congratulated Pete Kaiser on his Iditarod win. Bethel Search and Rescue is applying for a Community Action Grant. Recognizes the roads are in poor shape and assured the community that the City is doing what it can.

Council Member Jung-Jordan- Proud of Pete Kaiser for his Iditarod win

13. EXECUTIVE SESSION

14. ADJOURNMENT

Main Motion: Adjournment.

Moved by:	Mitchell Forbes
Seconded by:	Carole Jung-Jordan
In favor:	Carole Jung-Jordan, Leif Albertson, Perry Barr, Mitchell Forbes, Thor Williams
Opposed:	None
Results:	Motion Carries

Meeting ended at 8:47 p.m.

Thor Williams, Vice-Mayor

ATTEST:

Lori Strickler, City Clerk

1. CALL TO ORDER

A Special Meeting of the Bethel City Council was held on March 18, 2019 at 6:00 p.m., in the Council chambers, Bethel, Alaska.

Mayor Watson called the meeting to order at 6:00 p.m.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

Comprising a quorum of the Council, the following members were present:
Council Member Carole Jung-Jordan Council Member Leif Albertson (telephonically) Council Member Fritz Charles (telephonically) Council Member Mitchell Forbes Mayor Fred Watson Vice-Mayor Thor Williams (telephonically)
Members Absent:
Council Member Perry Barr
Also in attendance were the following:
City Manager Pete Williams, City Attorney Patty Burley, City Clerk Lori Strickler

4. PEOPLE TO BE HEARD – Five minutes per person

No one present to be heard.

5. APPROVAL OF AGENDA

Main Motion: Approve the Agenda.

Moved by:	Carole Jung-Jordan
Seconded by:	Mitchell Forbes
In favor:	Carole Jung-Jordan, Leif Albertson, Fritz Charles, Mitchell Forbes, Fred Watson, Thor Williams
Opposed:	None
Results:	Motion Carries

6. NEW BUSINESS

Item 6.1. - In accordance with Alaska Statutes 29.20.360, Appointment of Officials- Confirming the City Manager's appointment of Christine Blake as the City's Finance Director (Mayor Watson)

Main Motion: Confirm The City Manager's Appointment Of Christine Blake As The City's Finance Director.

Moved by:	Thor Williams
Seconded by:	Carole Jung-Jordan
In favor:	Carole Jung-Jordan, Leif Albertson, Fritz Charles, Mitchell Forbes, Fred Watson, Thor Williams
Opposed:	None
Results:	Motion Carries

7. ADJOURNMENT

Main Motion: Adjournment.

Moved by:	Thor Williams
Seconded by:	Mitchell Forbes
In favor:	Carole Jung-Jordan, Leif Albertson, Fritz Charles, Mitchell Forbes, Fred Watson, Thor Williams
Opposed:	None
Results:	Motion Carries

Meeting ended at 6:06 p.m.

Fred Watson, Mayor

ATTEST:

Lori Strickler, City Clerk

PUBLIC NOTICE
REGULAR MEETING OF THE
Community Action Grant Technical Review Board
Wednesday, March 13, 2019, 7:00 p.m.
Council Chambers, 300 State Highway, Bethel, Alaska



AGENDA

Members

Jennifer Dobson
Louise Russell
S. Grady Deaton
Amber Jones
Lucinda Alexie
Leif Albertson (Council Rep)

Ex-Officio

John Sargent

Recorder

John Sargent

- I. CALL TO ORDER
- II. ROLL CALL
- III. PEOPLE TO BE HEARD
- IV. APPROVAL OF AGENDA
- V. APPROVAL OF MINUTES
 - A. March 5, 2019 Regular Meeting
- VI. NEW BUSINESS
 - A. Review and score applications and responses received (may include questions to applicants in attendance).
 - B. Review amount of CAG funding available.
 - C. Review/revise application, forms, & processes.
 - D. Update on previous award recipients, projects funded, final reports, and other follow-up issues.
 - E. Status of CAG award contracts
- VII. COMMISSION MEMBER COMMENTS
- VIII. ADJOURNMENT

POSTED: Post Office, AC, AC Quickstop, Swanson's, and City Hall

City of Bethel, Alaska

Community Action Grant Technical Review Board

Meeting Minutes

March 5, 2019

Regular Meeting

Bethel, Alaska

I. CALL TO ORDER

A regular Community Action Grant Technical Review Board Committee Meeting was held on March 5, 2019 in the City Hall Council Chambers in Bethel, Alaska. Jennifer Dobson called the meeting to order at 7:03 pm.

II. ROLL CALL

Comprising a quorum of the committee, the following were present:

Jennifer Dobson	Lucinda Alexie
S. Grady Deaton	Leif Albertson
Amber Jones	

Also Present:

Recorder, Charlie Dan

Absent Members:

Louise Russell, John Sargent

III. PEOPLE TO BE HEARD

- A. Perry Barr, Mike Riley, and Jim Pete spoke on behalf of Bethel Search and Rescue (BSAR)
- B. Jon Cochrane spoke on behalf of Winter House

IV. APPROVAL OF AGENDA

MOVED BY:	Leif Albertson	Move to approve Agenda.
SECONDED BY:	Lucinda Alexie	
VOTE ON MOTION	Motion carried by unanimous vote.	

MOVED BY:	Leif Albertson	Move to switch agenda items A and B for discussion.
SECONDED BY:	Lucinda Alexie	
VOTE ON MOTION	Motion carried by unanimous vote.	

V. APPROVAL OF MINUTES

MOVED BY:	S. Grady Deaton	Move to approve November 28, 2018 Meeting Minutes.
SECONDED BY:	Lucinda Alexie	
VOTE ON MOTION	Motion carried by unanimous vote.	

VI. SPECIAL ORDER OF BUSINESS

VII. UNFINISHED BUSINESS

VIII. NEW BUSINESS

MOVED BY:	S. Grady Deaton	Move to move into Committee as a Whole to discuss applications received for funding.
SECONDED BY:	Amber Jones	
VOTE ON MOTION	Motion carried by unanimous vote.	

B. Review and score applications and responses received (may include questions to applicants in attendance)

- BSAR representative(s) discussed application in detail, including amount of reflective tape used and travel for training for D.O.G. Travel exclusion issue.
- Jon Cochrane discussed Winter House application in detail, including funding request for staff for the last month of winter. Bed rolls have two-year lifespan. Committee requested a budget report.
- Committee discussed Bethel Community Services Foundation's (BCSF) Healing through Music & Dance Program. Applicant was not present. Committee wanted more information on activities and partnerships. Committee wants feedback from outside view/attendees to explain effectiveness of program. Travel exclusion issue. What is the quality of the harmonica targeted for purchase? Sample? Cost and how many are being ordered?
- Camp HOPE applicant was not present. Committee discussed positive goals/outcomes of this application. Committee wants budget clarification. Committee suggested rephrase words to "gas," so there is no discrepancy/misunderstanding in the future regarding exclusions. Clarify how many purchases are contained in the budget

Chair, Jennifer Dobson, moved group out of Committee as a Whole to return to regular meeting.

A. Review amount of CAG funding available

Committee reviewed the memorandum provided in the packet.

C. Review /revise application, forms & processes

- Committee agreed to leave this item on agenda every meeting in case there is something new to discuss.
- Committee discussed partial funding and funding exclusion sections.

D. Update on previous award recipients, projects funded, final reports, and other follow-up issues.

MOVED BY:	S. Grady Deaton	Move to submit a letter to each applicant requesting more information, as mentioned during the Committee as a Whole discussion.
SECONDED BY:	Leif Albertson	
VOTE ON MOTION	Motion carried by unanimous vote.	

MOVED BY:	Leif Albertson	Move to amend motion to include an additional request that Martin Smith provide a signature on the cover sheet of the Wrestling Group application.
SECONDED BY:	S. Grady Deaton	
VOTE ON MOTION	Motion carried by unanimous vote.	

E. Status of contracts for awards

Would like BSAR to give an update on their last award. Asked about Justine Chamberlain's Exit Report.

IX. MEMBER COMMENTS

Lucinda Alexie: Suggested that applicants read the Community Action Grant directions thoroughly before applying.

Amber Jones: No comment

S. Grady Deaton: Pleased to see flyer posted announcing CAG opportunity.

Leif Albertson: Expressed concern about application deadlines to Pete Williams. Committee members need time to review applications before the meeting. Thank you all for coming.

Jennifer Dobson: Apologized for late applications. Hoped future recorders would do better to collect applications.

X. ADJOURNMENT

MOVED BY:	S. Grady Deaton	Move to adjourn.
SECONDED BY:	Leif Albertson	
VOTE ON MOTION	Motion carried by unanimous vote.	

With no further business, the meeting adjourned at 8:44 pm.

APPROVED THIS _____ DAY OF _____, 2019.

Recorder

Jennifer Dobson
Committee Chair

City of Bethel, Alaska

Community Action Grant Technical Review Board

Meeting Minutes

March 13, 2019

Regular Meeting

Bethel, Alaska

I. CALL TO ORDER

A regular Community Action Grant Technical Review Board Committee Meeting was held on March 13, 2019 in the City Hall Council Chambers in Bethel, Alaska. Jennifer Dobson called the meeting to order at 7:04 pm.

II. ROLL CALL

Comprising a quorum of the committee, the following were present:

Jennifer Dobson	Louise Russell
S. Grady Deaton	Leif Albertson
Amber Jones	Lucinda Alexie

Also Present:

Recorder and Ex-Officio, John Sargent

III. PEOPLE TO BE HEARD

A. None.

IV. APPROVAL OF AGENDA

MOVED BY:	S.G. Deaton	Move to approve Agenda.
SECONDED BY:	A. Jones	
VOTE ON MOTION	Motion carried by unanimous vote.	

V. APPROVAL OF MINUTES

MOVED BY:	A. Jones	Approve March 5, 2019 Meeting Minutes.
SECONDED BY:	S.G. Deaton	
VOTE ON MOTION	Motion carried by unanimous vote.	

VI. NEW BUSINESS

A. Review and score applications and responses received (may include questions to applicants in attendance).

MOVED BY:	S.G. Deaton	Move into Committee as a Whole to discuss applications received for funding.
SECONDED BY:	L. Russell	
VOTE ON MOTION	Motion carried by unanimous vote.	

Chair Jenny Dobson moved the Committee out of the Whole.

MOVED BY:	A. Jones	Committee’s funding recommendation for the five applications submitted should be prepared for City Council to approve, grant agreements should be prepared and signed, and checks issued.
SECONDED BY:	L. Russell	
VOTE ON MOTION	Motion carried by unanimous vote.	

Scores

Applications	Amber	Leif	Louise	Lucinda	Jenny	Grady	Total	Avg.
BSAR	160	139	138	111	111	135	794	132.2
Wrestling	152	155	132	150	143	160	892	148.6
Healing music	141	140	116	134	134	140	805	134.1
Camp Hope	157	164	150	162	156	156	945	157.5
Winter House	159	163	148	162	164	160	956	159.3

Rank, Funding Amount, and Grant Agreement Conditions

1. Winter House > \$11,160 Full request per application
2. Camp Hope > \$12,187.60 Full request per application
3. Wrestling > \$3,094.36 Full request per application
4. Healing Through Music > \$6,790 Less than full request, no funding for indirect, logistics/marketing, promotional materials, or equipment. Funded only \$1,000 for artist pay, \$5,490 for harmonicas, and \$300 for postage/freight.
5. BSAR > \$4,760 Less than full request, funded only rolls of reflective tape.

Due to the lateness of the hour, the Chair inquired of Committee members whether they wished to discuss any of the items on the agenda, but not yet addressed. Seeing no affirmations, Chair went to Committee Member Comments.

B. Review amount of CAG funding available.

C. Review/revise application, forms, & processes.

D. Update on previous award recipients, projects funded, final reports, and other follow-up issues.

E. Status of CAG award contracts.

VII. COMMITTEE MEMBER COMMENTS

Louise > Expressed appreciation that all members could reach resolution.

Grady > Thanked the Committee for putting up with him.

Lucinda > Thanked Committee members for the discussion.

Amber > Expressed her desire to add the exclusion of indirect costs to CAG funding parameters.

Leif > Asked which member of the Committee would be willing to come to the City Council meeting to speak on the Committee's funding recommendation. Grady volunteered.

Jenny > Said she liked working with Committee members.

VIII. ADJOURNMENT

MOVED BY:	L. Russell	Move to adjourn.
SECONDED BY:	A. Jones	
VOTE ON MOTION	Motion carried by unanimous vote.	

With no further business, the meeting adjourned at 9:43 pm.

APPROVED THIS 4th DAY OF JUNE, 2019.

Recorder

Jennifer Dobson
Committee Chair

City of Bethel, Alaska

Planning Commission

March 7, 2019

SPECIAL Meeting

Bethel, Alaska

I. CALL TO ORDER:

A special meeting of the Planning Commission was held on March 7, 2019 at the Bethel City Hall, Council Chambers in Bethel, Alaska. The Chair of the Commission Kathy Hanson called the meeting to order at 6:30 PM.

II. ROLL CALL:

Comprising a quorum of the Commission, the following members were present for roll call: Kathy Hanson, Lorin Bradbury, Alex Wasierski, Shadi Rabi, Tracy Beans, and Council Representative Thor Williams.

Unexcused Absence: Scott Campbell

Excused Absence: John Guinn

Also Present: Betsy Jumper, City Planner; Pauline Boratko, Recorder; and Patty Burley, City Attorney; Michael Gatti, City Attorney.

III. PEOPLE TO BE HEARD: no one wish to be heard

IV. SPECIAL ORDER OF BUSINESS:

A. Planning Commission Training: Michael Gatti gave his presentation and conversed with commission members.

MOVED:	Alex Wasierski	Motion to reschedule regular March 14 th , 2019 meeting to March 21 st , 2019.
SECONDED:	Lorin Bradbury	
VOTE ON MOTION	Unanimous	

X. ADJOURNMENT:

MOVED:	Lorin Bradbury	Motion to adjourn the meeting.
SECONDED:	Shadi Rabi	
VOTE ON MOTION	Unanimous	

With no further business the meeting adjourned at 8:08 pm

APPROVED THIS ____ DAY OF _____, 2019

ATTEST: Pauline Boratko, Recorder

Kathy Hanson, Chair

City of Bethel, Alaska

Public Safety & Transportation Commission

March 6th, 2019

Regular Meeting

Bethel, Alaska

I. CALL TO ORDER

A regular meeting of the Public Safety and Transportation Commission was held on March 6th, 2019 in the Bethel City Hall Council Chambers.

This meeting was called to order at 6:33 pm.

II. ROLL CALL

Present: Fritz Charles *Council Representative*
Joan Dewey
Monroe Tyler
Richard Garcia

Absent: William Howell *Fire Chief*

Ex-Officio Present: Burke Waldron *Chief of Police*
Jesslyn McGowan *Recorder*

III. PEOPLE TO BE HEARD

No one to be heard.

IV. APPROVAL OF AGENDA

MOVED:	Dewey	Motion to approve the agenda.
SECONDED:	Tyler	
VOTE ON MAIN MOTION	All in favor.	

V. APPROVAL OF MINUTES

MOVED:	Tyler	Motion to approve the minutes from the regular meetings from April 2018-February 2019.
SECONDED:	Dewey	
VOTE ON MAIN MOTION	All in favor.	

VI. UNFINISHED BUSINESS

A. Update on Transportation Planning

City Manager Pete Williams absent.

MOVED:	Charles	Motion to table till next meeting.
SECONDED:	Dewey	
VOTE ON MAIN MOTION	All in favor.	

B. Commission Guidelines and Standards for Meeting Conduct

MOVED:	Tyler	Motion to table till next meeting after new Chair reviews guidelines.
SECONDED:	Charles	
VOTE ON MAIN MOTION	All in favor.	

C. Update on Tracking Cellphone calls to 911

Chief Waldron gave an update regarding Phase II and its progress. He mentioned the funding had been approved by the Council and a timeline of around May of 2019, the company will be out in Bethel to install all of the equipment that is needed for Phase II. Phase II will help the police department to locate cell phone calls rather than only being able to locate land line calls like we do now.

MOVED:	Dewey	Motion to keep on the agenda for monthly updates.
SECONDED:	Tyler	
VOTE ON MAIN MOTION	All in favor.	

D. Markers around Pinky's Park to Help Solve Problem of Reporting Locations within the Park

Chief Waldron gave a short explanation of what Chief Howell wants to happen with this and how it would help both the police and fire department locate people who are needing help or assistance around Pinkie's Park and on the boardwalk.

MOVED:	Charles	Motion to table till next meeting.
SECONDED:	Dewey	
VOTE ON MAIN MOTION	All in favor.	

E. Ordinance for Addresses

Chief Howell was absent and ordinance was already passed prior to meeting.

VII. NEW BUSINESS

A. Election of Chair and Vice Chair for Commission

Dewey nominates Tyler for Chair

Dewey nominates Garcia for Vice Chair

Commission took a vote and Monroe Tyler wins Chair, Richard Garcia wins Vice Chair.

VIII. CHIEF's COMMENTS

Chief Waldron – See Report in Commission Packet

Fire Chief Howell – Absent, See Report in Commission Packet

IX. TRANSPORTATION INSPECTOR'S REPORT

See Report in Commission Packet

X. COUNCIL REPRESENTATIVE's COMMENTS

Council Rep. Charles commented about his absence from the last meeting and doing what he can to attend the meetings. Also is happy to be on council.

XI. COMMISSION MEMBER's COMMENTS

Monroe Tyler- No Comment

Richard Garcia- Mentioned that he told a couple of people about the vacancies in the commission and told them to get a hold of the City Clerk. Also mentioned he will be out of town and not able to attend the next meeting.

Joan Dewey- Mentioned how she wished certain tribal members or organizational members would consider joining the commission.

XII. ADJOURNMENT

MOVED:	Garcia	Motion to adjourn.
SECONDED:	Dewey	
VOTE ON MAIN MOTION	All in favor.	

Meeting adjourned at 7:08 pm.

APPROVED THIS _____ DAY OF _____, 2019.

Jesslyn McGowan, Recorder

Monroe Tyler, Chair

City of Bethel

Finance Committee Agenda

Monday March 24, 2019 – 6:30 p.m.
Council Chambers, City Hall-300 State Highway

Cecilia Franko
Finance Committee Chair
Term Ends 2019

Perry Barr
City Council Representative
Term Ends 20

Dave Trantham, Jr.
Finance Committee Member
Term Ends 2021

Vacant
Finance Committee Vice-Chair
Term Ends 2019

Jason Brown
Finance Committee Member
Term Ends 2019

Mark Taylor
Term Ends 20

Vacant
Term, End 2020

Vacant
Alternate Committee Member

Vacant
Alternate Committee Member

Jim Sharpe
Contracted Finance Director
543-1376
jsharp@cityofbethel.net

Cynthia Sharp
Assistant Finance Director
543-1378
csharp@cityofbethel.net

Christine Amos
Recorder
543-1380
camos@cityofbethel.net

I. CALL TO ORDER

II. ROLL CALL

III. PEOPLE TO BE HEARD Ten minutes per person

IV. APPROVAL OF AGENDA

V. APPROVAL OF MINUTES

a) 01/28/2019 meeting minutes

VI. UNFINISHED BUSINESS

a.) Review the FY19 Budget

b.) Hold elections for committee

NEW BUSINESS

a.) Review the City's Investment Policy

b.) Finance Director's report

VII. COUNCIL REP. COMMENTS

VIII. FINANCE COMMITTEE MEMBER COMMENTS

IX. ADJOURNMENT

Posted on 03/18/2019 at City Office, AC, Swanson's, & Post Office

Christine Amos, Recorder

Introduced by: City Manager Williams
Introduction Date August 28, 2018
September 11, 2018
October 9, 2018
November 27, 2018
January 22, 2019
February 26, 2019
Public Hearing:
Action:
Vote:

CITY OF BETHEL, ALASKA

Ordinance #18-22

AN ORDINANCE AUTHORIZING THE DISPOSAL OF PROPERTY (VACANT BUILDING FORMERLY KNOWN AS THE POLICE ANNEX AND/OR THE BOJANGLES BUILDING) PURSUANT TO BMC 4.08.030(A)

WHEREAS, the City of Bethel owns a parcel of land situated on Lot 1A, Block 5 of Plat 97-21, City of Bethel, State of Alaska;

WHEREAS, the land contains a building which is currently known as the 'Old Police Annex' and at one point may have been known as the 'Old Bojangles Building';

WHEREAS, the building has not been used for years after the Fire Marshall required it be shut down due to safety issues;

WHEREAS, the building suffers from significant structural issues and poses a significant safety hazard;

WHEREAS, each day which the building sits empty creates the potential for someone to break into the building and get injured, resulting in a lawsuit against the City;

WHEREAS, given the significant structural damage to the building, the fact the building is estimated to be more than 30 years old, and it would cost more to repair the building than to put up a new one, the wisest thing the City can do at this point is demolish the building;

WHEREAS, City staff have the equipment, training and ability to do the demolition work themselves, saving the City the cost of hiring a contractor;

NOW, BE IT ORDAINED, the City Council authorizes the disposal of the above property via demolition.

SECTION 1. Classification. This ordinance is of a general nature and shall not become a part of the Bethel Municipal Code.

SECTION 2. Authorization. Pursuant to Bethel Municipal Code 04.08.030(A) Property No Longer Necessary for Municipal Purposes.

Introduced by: City Manager Williams
Introduction Date August 28, 2018
September 11, 2018
October 9, 2018
November 27, 2018
January 22, 2019
February 26, 2019
Public Hearing:
Action:
Vote:

SECTION 3. Effective Date. This Ordinance shall become effective upon the passage by the Bethel City Council.

ENACTED THIS _____ DAY OF NOVEMBER 2018, BY A VOTE OF _ IN FAVOR AND _____ OPPOSED.

Fred Watson, Mayor

ATTEST:

Lori Strickler, City Clerk

CITY OF BETHEL, ALASKA

ORDINANCE # 18-12(k)

An Ordinance of the Bethel City Council Amending the Adopted Annual FY 2019 Budget

Be it Enacted by the Bethel City Council that the FY 2019 Annual Budget be amended as follows:

Section 1. The following sums of money may be needed or deemed necessary to provide for increased expenses and liabilities of the City of Bethel are hereby appropriated for the corporate purposes and objects of the City hereinafter specified for Fiscal Year 2019 (July 1, 2018 to June 30, 2019).

Section 2. The following is a summary of the changes by fund and department:

WHEREAS, mid-winter warm-ups required the Streets and Roads Division to thaw 20+ culverts during evenings and weekends;

WHEREAS, rain, combined with above-freezing temperatures caused severe erosion in some places in town, necessitating the City road crew to work overtime;

WHEREAS, road maintenance for safe school bus travel during variable weather events led Streets and Roads Division to spend more time on task than planned;

STREETS AND ROADS

Budget modification (a)

Account #	Increases	Amount
10-66-502	WAGES-OVERTIME	14,500.00
10-66-511	Medicare-FICA	210.25
10-66-518	PERS	3,190.00
	Total Increases	17,900.25
	Decreases	
10-66-772	CULVERTS	17,900.25
	Total Decreases	17,900.25
TOTAL	Net Change to Streets and Roads	0.00

WHEREAS, the Finance Department has been short three positions for an extended period of time:

WHEREAS, the Finance Department overtime budget of \$2,000 was consumed in the provision of financial services:

WHEREAS, audit preparation and work required to catch up on a three-month backlog in monthly reconciliations will require the current staff members to work overtime;

FINANCE DEPARTMENT

Budget modification (b)

Account #	Increases	Amount
10-53-502	Wages-Overtime	5,000.00
10-53-511	Medicare-FICA	72.50
10-53-518	PERS	1,100.00
	Total Increases	6,172.50
	Decreases	
10-53-519	UTILITY BENEFITS	6,172.50
	Total Decreases	6,172.50
TOTAL	Net Change to Finance Department	0.00

WHEREAS, the Municipal Dock fund was given no overtime allowance in the FY 2019 Budget;

WHEREAS, the Port of Bethel has a need for overtime work during this fiscal year to cover the cost of CDL drivers operating dump trucks, water spray trucks, and other heavy equipment after hours and on weekends;

MUNICIPAL DOCK

Budget modification (c)

Account #	Increases	Amount
52-50-502	WAGES-OVERTIME	5,000.00
52-50-511	Medicare-FICA	72.50
52-50-518	PERS	1,100
	Total Increases	6,172.50
	Decreases	
52-50-689	OTHER PURCHASED SERVICES	6,172.50
	Total Decreases	0.00
TOTAL	Net Change to Municipal Dock	0.00

WHEREAS, this winter, the City is receiving a higher number of extra call requests for evacuation services, necessitating the need for additional work after hours;

WHEREAS, repairs on vehicles have been costly;

WHEREAS, amounts have been coded to the incorrect account 51-81-661;

WHEREAS, more repairs and maintenance will be needed before the end of FY19;

HAULED SEWER

Budget modification (d)

Account #	Increases	Amount
51-85-502	WAGES-OVERTIME	16,000.00
51-85-511	Medicare-FICA	232.00
51-85-518	PERS	3,520.00
51-85-601	Vehicle Parts	10,000.00
	Total Increases	29,752.00
	Decreases	
51-85-602	GASOLINE/DIESEL/OIL	29,752.00
TOTAL	Net Change to Hauled Sewer	0.00

WHEREAS, the Hauled Water Division is down three water trucks due to repairs needed;

WHEREAS, the shortage of trucks puts severe strain on current staff and water trucks to complete all routes without incurring overtime;

WHEREAS, repairs on vehicles have been costly;

WHEREAS, amounts have been coded to the incorrect account 51-81-661;

WHEREAS, more repairs and maintenance will be needed before the end of FY19;

HAULED WATER

Budget modification (e)

Account #	Increases	Amount
51-81-502	WAGES-OVERTIME	16,000.00
51-81-511	Medicare-FICA	232.00
51-81-518	PERS	3,520.00
51-81-601	Vehicle Parts	35,000.00
	Total Increases	54,752.00
	Decreases	
51-81-602	GASOLINE/DIESEL/OIL	30,000.00
10-10100	Cash in Combined Fund	24,752.00

	Total Decreases	0.00
TOTAL	Net Change to Hauled Water	24,752.00

Section 3. Effective Date. This ordinance becomes effective immediately upon adoption.

PASSED AND APPROVED THIS 26TH DAY OF MARCH 2019 BY A VOTE OF ___ IN FAVOR AND ___ OPPOSED.

ATTEST:

Lori Strickler, City Clerk

Fred Watson, Mayor

Introduced by: Public Works Committee
Date: March 12, 2019
Public Hearing: March 26, 2019
Action:
Vote:

CITY OF BETHEL, ALASKA

Ordinance #19-03

AN ORDINANCE BY THE BETHEL CITY COUNCIL AMENDING CHAPTER 13.04.180 OF THE BETHEL MUNICIPAL CODE, HOLDING TANK SERVICE

WHEREAS, The City of Bethel ("City") operates water and sewer utilities to provide water and sewer in Bethel;

WHEREAS, Provision of such services to Bethel is in the best interest of the public;

WHEREAS, The current charges for delivery of water and sewer evacuation reflect the higher cost per gallon for smaller tank sizes;

WHEREAS, Hauled Services are set up to delivery to each neighborhood in Bethel two times a week;

WHEREAS, A primary concern for tank sizing is for the tank to be of adequate size so that the needs of the customer can be provide by no more than 2 deliveries per week;

WHEREAS, Many of the strategies for reducing water and sewer costs in Bethel are based on conservation;

WHEREAS, The current code requires tank sizes that are larger than a residence might use in one month;

THEREFORE BE IT ORDAINED by the City Council of Bethel, Alaska, that the Bethel Municipal Code shall be amended and revised as follows:

SECTION 1. Classification. This ordinance is permanent and general in nature and shall be placed in the Bethel Municipal Code

SECTION 2. Amendment The Bethel Municipal Code Section 13.04.180, is amended as follows (new language is underlined and ~~old language is stricken out~~):

Customers to whom a water main is not available may have water delivered to their properties for discharge into holding tanks; provided, that the location, type of holding tank and access thereto is approved by the department. Quantity and frequency of delivery shall be determined by regulations or orders of the department and approved by the council, and the rate charged for such delivery shall be determined by the council by ordinance. In new home construction, In new home dwelling completed after January 1, 2019, the minimum water holding tank size shall be determined by the chart below

Introduced by: Public Works Committee
Date: March 12, 2019
Public Hearing: March 26, 2019
Action:
Vote:

Number of Bedrooms	Water Tank Size
One bedroom dwelling	600 gallons
One to two bedrooms	800 gallons
Three bedrooms	1,000 gallons
Four bedrooms	1,200 gallons

New home construction is defined as all new homes where the site permit is approved after September 1, 2014.

SECTION 3. Effective Date. This ordinance shall become effective upon passage by the Bethel City Council.

ENACTED THIS ___ DAY OF March 2019, BY A VOTE OF ___ IN FAVOR AND ___ OPPOSED.

ATTEST:

Fred Watson, Vice-Mayor

Lori Strickler, City Clerk

Suggested Amendments to Ordinance #19-03

Amendment 1.

Un-strike "In new home construction" and strike the suggested new language "In new home dwelling completed after January 1, 2019.

This would take the language back to the original language.

Amendment 2.

Strike "September 1, 2014" and insert "April 30, 2019."

April 30, has no significands other than it is anticipated to be after the adoption of the Ordinance and probably before a bulk of site plans for the summer projects. It is ideal to use a specific date rather than 30 days after adoption if you are inserting it in code.

If both amendments are approved the changes would look like:

Customers to whom a water main is not available may have water delivered to their properties for discharge into holding tanks; provided, that the location, type of holding tank and access thereto is approved by the department. Quantity and frequency of delivery shall be determined by regulations or orders of the department and approved by the council, and the rate charged for such delivery shall be determined by the council by ordinance. In new home construction, In new home dwelling completed after January 1, 2019, the minimum water holding tank size shall be determined by the chart below

Number of Bedrooms	Water Tank Size
One bedroom	600 gallons
Two bedrooms	800 gallons
Three bedrooms	1,000 gallons
Four bedrooms	1,200 gallons

New home construction is defined as all new homes where the site permit is approved after ~~September 1, 2014~~ April 30, 2019.

City of Bethel Action Memorandum

Action memorandum No.	19-20		
Date action introduced:	March 12, 2019	Introduced by:	Peter Williams, City Manager
Date action taken:		Approved	Denied
Confirmed by:			

Action Title: Direct Administration to negotiate and execute a sales agreement with Schetky Bus and Van Sales for the purchase of one ADA-compliant cutaway transit vehicle.

Attachment(s): (1) Price Quote and Sales Agreement from Schetky Bus & Van Sales; (2) Approval Letter from State of Washington, Department of Enterprise Services;

Department/Individual:	Initials:	Remarks:
Administration / Peter Williams	PW	
Public Works / Bill Arnold	WA	
Finance / Cindy Sharp	CS	
Amount of fiscal impact:	Account Info.:	
	No fiscal impact at this time.	
X	Funds in City FY 2019 Budget & Transit Grant Budget	56-50-690
	Requires funding in FY 2019 Budget.	

Summary Statement

“Alaska Community Transit has partnered with Washington State Department of Transportation for the joint procurement of Light to Medium Duty Transit Buses. This Tri-State joint procurement contract will allow Alaska public transit and human service agencies to purchase cutaways from Contract #04115” (Tri-State Vehicle Contract Ordering Guide). The sales agreement before Bethel City Council for approval is from an approved vendor and price associated with Contract #04115.

The FY 2019 City Budget and the pending FY 2019 Alaska Community Transit Grant Budget contain the amount of \$86,120 to cover the purchase of the bus and associated barge shipment to Bethel. The \$86,120 includes grant funds and cash match funds. However, the contract price obtained on February 5, 2019, including shipping, is \$82,332.

The City of Bethel completed the pre-purchase paperwork required by the funding agencies for the bus purchase. The City also obtained approval from the State of Washington, Department of Enterprise Services, to purchase the Aerotech 240 cutaway as specified. See copy of approval letter attached.

PRICE QUOTE: ELDORADO AEROTECH 240

DATE: 2/5/19

CUSTOMER: BETHEL TRANSIT SYSTEM

WE ARE VERY PLEASED TO SUBMIT OUR PROPOSAL ON OUR **ELDORADO AEROTECH**, WHICH INCLUDES THE FOLLOWING STANDARD FEATURES AND BENEFITS FOR YOUR CONSIDERATION:

ELDORADO
REV GROUP



SCHETKY BUS AND VAN SALES: THE NORTHWEST'S LARGEST, TOP-SELLING BUS DEALER!

- NATIONWIDE SERVICE AND SUPPORT, ONE CALL RESPONSE
- FOUNDED IN 1942, ONE OF LONGEST ESTABLISHED BUS DEALERS
- ONE OF THE NATION'S TOP-SELLING BUS DEALERS, FOR OVER 70 YEARS

AERO SERIES COMPOSITE BODY DESIGN: TWICE THE VEHICLE LIFE!

- BODY PANELS ARE ANTI-RUST, ANTI-CORROSION, AND HAVE SUPERIOR IMPACT RESISTANCE. ORIGINALLY DESIGNED BY AEROSPACE MANUFACTURERS
- STAINLESS STEEL WHEELWELLS AND STEPWELLS
- COMPOSITES PROTECT AGAINST WIDELY USED SALTS AND ANTI-ICING AGENTS
- BODY WILL LAST LONGER, AND MAINTAIN A BETTER APPEARANCE THAN STEEL/ALUMINUM BODY DESIGNED BUSES. BUY 1 AEROTECH IN THE SPAN YOU WOULD BUY 2 OTHER BUSES
- LOWEST OVERALL COST OF OWNERSHIP: SPEND FAR LESS ON MAINTENANCE AND REPAIRS, SPEND MORE TIME ON THE ROAD SERVING YOUR COMMUNITIES

ELDORADO NATIONAL AEROTECH

VEHICLE CONFIGURATION

15 TOTAL PASSENGERS [12 AMBULATORY PASSENGERS + 2 WHEELCHAIR POSITIONS + DRIVER]

REAR WHEELCHAIR LIFT

FOLDSEATS ALLOW FOR UP TO (4) WHEELCHAIR POSITIONS

90,000 BTU IN-WALL AIR CONDITIONING SYSTEM IN PASSENGER COMPARTMENT

65,000 BTU HEATER IN PASSENGER COMPARTMENT

FIBERGLASS COMPOSITE BODY STRUCTURE

2019 FORD E-450 SERIES CHASSIS EQUIPMENT

- 6.8L V8 GASOLINE ENGINE
- 225 AMP ALTERNATOR (GAS)
- ELECTRONIC 6-SPEED AUTOMATIC TRANSMISSION
- CHROME FRONT BUMPER
- HEADLIGHTS - SEALED BEAM
- PAINTED WHITE WHEELS
- SOLAR TINTED SAFETY GLASS
- OXFORD WHITE CAB
- CHARCOAL INTERIOR
- SHOCK ABSORBERS - GAS FILLED
- POWER BRAKES WITH FOUR (4) WHEEL DISCS
- FOUR (4) WHEEL ANTI-LOCK BRAKES
- PARKING BRAKE
- 55 GAL. FUEL TANK
- TILT STEERING WHEEL, CRUISE CONTROL
- RADIAL TIRES - LT225/75RX16EBSW (6)
- DUAL REAR WHEELS
- AUXILIARY TRANSMISSION OIL COOLER
- SUPER ENGINE COOLING
- DUAL ELECTRIC HORNS
- 4.56 REAR AXLE RATIO (GAS ONLY)
- AUXILIARY BATTERY
- STABILIZER BAR
- FRONT AC, HEAT & DEFROSTER
- 12" MIRROR
- SHOULDER HARNESS STYLE SEAT BELT FOR DRIVER
- INTERMITTENT WIPERS



RICH HAWKINS, *SENIOR SALES CONSULTANT*
PH: 253 255 1944
RICHHS@SCHETKYNW.COM
THE LEADER IN TRANSPORTATION SINCE 1942

- DRIVER'S SIDE AIR BAG
- 50 STATE EMISSION
- ENGINE BLOCK HEATER
- LUG WRENCH

STANDARD AEROTECH FEATURES

- HEAVY DUTY 12-GAUGE STEEL REAR WRAP-AROUND BUMPER
- MASTER ELECTRICAL PANEL EASILY ACCESSIBLE IN OPERATOR COMPARTMENT
- INDUSTRY'S BEST EP4 ELECTRICAL SYSTEM WITH LED DIAGNOSTIC LIGHTS AND CLEAR WRITTEN ID
- ALL WIRING IS COLOR, NUMBER, AND FUNCTION CODED
- ALL WIRING IS LOOMED AND SECURED IN POSITION WITH LOOM TIES
- DOOR-ACTIVATED INTERIOR LIGHTS W/ DRIVER OVERRIDE
- STEEL-REINFORCED COMPOSITE BODY
- BRIGHT WHITE, IMPACT RESISTANT, NON-CORROSIVE, GEL COATED, FRP EXTERIOR BODY PANELS
- SIDEWALL FEATURES ¼" STEEL, DIAGONALLY REINFORCED PASSENGER-AREA CRASH BARRIER WHICH INCLUDES SEAT MOUNTING TRACK
- FLOOR FRAME CONSISTS OF 2"X2" 11 GAUGE TUBULAR STEEL OUTRIGGERS ATTACHED TO 11 GAUGE C-CHANNEL
- BODY MOUNTED ON RUBBER SHOCK ISOLATORS
- STAINLESS STEEL SAFETY STANCHIONS ON EACH SIDE OF THE AISLE AT ENTRY
- CURB-SIDE MODESTY PANEL WITH ENTRY ASSIST HANDRAIL
- SOLID PANE PASSENGER WINDOWS W/MAXIMUM TINTING
- ALL STAINLESS STEEL POWDER COATED ENTRY DOOR FRAME
- ALL STAINLESS STEEL STEPWELL

VEHICLE SPECIFICATIONS

- OEM FORD LIMITED SLIP DIFFERENTIAL
- SPRING SPACER ON LIFT-SIDE OF THE BUS, TO ACCOMMODATE THE ADDITIONAL WEIGHT AND KEEP THE BUS LEVEL
- EXHAUST EXITS AT STREET SIDE REAR, DIVERTING FUMES AWAY FROM PASSENGER ENTRY AREAS
- FAST IDLE, INCREASES ENGINE RPM'S WHEN WHEELCHAIR LIFT IS IN USE
- INTERLOCK SYSTEM LOCKS THE TRANSMISSION IN PARK WHEN WHEELCHAIR LIFT IS IN USE
- RAISED FLOOR THROUGHOUT PASSENGER COMPARTMENT – NO VISIBLE WHEELWELLS
- 30-INCH ELECTRIC ENTRY DOOR WITH STAINLESS STEEL FRAME AND STEPWELL
- LEFT AND RIGHT HAND ENTRY ASSIST GRAB RAILS AT ENTRY DOOR STEPS
- GRAB STANCHION BEHIND THE DRIVER'S SEAT
- YELLOW POWDERCOATED STAINLESS STEEL GRAB HANDLES ON EACH ENTRY DOOR PANEL PROVIDE ADDITIONAL SUPPORT FOR PASSENGERS ENTERING/EXITING THE BUS

- 90,000 BTU INWALL A/C SYSTEM LOCATED IN PASSENGER COMPARTMENT
- 65,000 BTU HEATER LOCATED IN PASSENGER COMPARTMENT
- ELECTRIC STEPWELL HEATER INSTALLED AT THE FIRST ENTRY STEP
- SLIDE-OUT BATTERY TRAY ON CURB SIDE OF BUS BEHIND ENTRY DOOR
- ONE (1) GROUP 27 BATTERY INSTALLED IN SLIDE-OUT TRAY AND ONE (1) OEM BATTERY UNDER HOOD
- MANUAL RESET CIRCUIT BREAKERS, IN LIEU OF FUSES
- DRIVER'S OVERHEAD STORAGE COMPARTMENT WITH FINISHED INTERIOR, FIBERGLASS DOOR AND THUMBLOCKS
- FREEDMAN SHIELD HIGH BACK DRIVER'S SEAT WITH RIGHT-HAND ARMREST AND LUMBAR SUPPORT
- OEM FORD POWER DRIVER'S SEAT BASE
- FOUR (4) MID-HIGH BACK DOUBLE PASSENGER SEATS
- TWO (2) MID-HIGH BACK DOUBLE FOLDAWAY SEATS AT TWO WHEELCHAIR POSITIONS, PER FLOOR PLAN
- LEVEL 1 OXEN GRAY VINYL SEAT UPHOLSTERY FOR DRIVER'S SEAT AND PASSENGER SEATS
- SIX (6) AISLE SEAT ARMRESTS, KEEP PASSENGERS FROM LEANING INTO THE AISLE WHEN VEHICLE TURNS
- SIX (6) GRAB HANDLES ON TOP OF AISLE SEAT BACKS, ASSIST PASSENGERS WALKING IN THE AISLEWAY
- TWELVE (12) "AIRLINE STYLE" SEATBELTS ALLOW PASSENGERS TO OPERATE THE BELTS WITH EASE
- TWO (2) 12" PASSENGER SEATBELT EXTENSIONS
- STAINLESS STEEL OVERHEAD RAIL TO ASSIST PASSENGERS WALKING IN THE AISLEWAY
- REVERSE ALARM
- HEATED AND REMOTE EXTERIOR MIRRORS WITH DETENT
- INTERIOR OVERHEAD DRIVER'S MIRROR TO VIEW PASSENGER COMPARTMENT
- FIRST AID KIT
- REFLECTOR KIT WITH SAFETY TRIANGLES
- FIRE EXTINGUISHER
- EXTERIOR LED LIGHTS WITH CENTER MOUNT BRAKE LIGHT
- EXTERIOR LED INDEPENDENT BRAKE LIGHTS ON REAR OF BUS
- FRONT FOG LIGHTS
- EXTERIOR 7-INCH DIAMETER EMERGENCY FLASHING LED AMBER LIGHTS AT UPPER FRONT AND REAR CAP LOCATIONS
- INTERIOR LED COURTESY LIGHTS WITH DRIVER'S MAP LIGHT AND ENTRY STEP SPOTLIGHT
- LED INTERIOR AND EXTERIOR ENTRY STEPWELL LIGHTING
- AM/FM/USB/MP3 RADIO WITH PA AND HANDHELD MIC
- FOUR (4) INTERIOR SPEAKERS
- REAR VIEW CAMERA WITH 7-INCH LCD COLOR MONITOR IN DRIVER'S AREA
- GERFLOR SIRIUS ANTI-SLIP INTERIOR FLOOR COVERING, GRIFFON GRAY COLOR

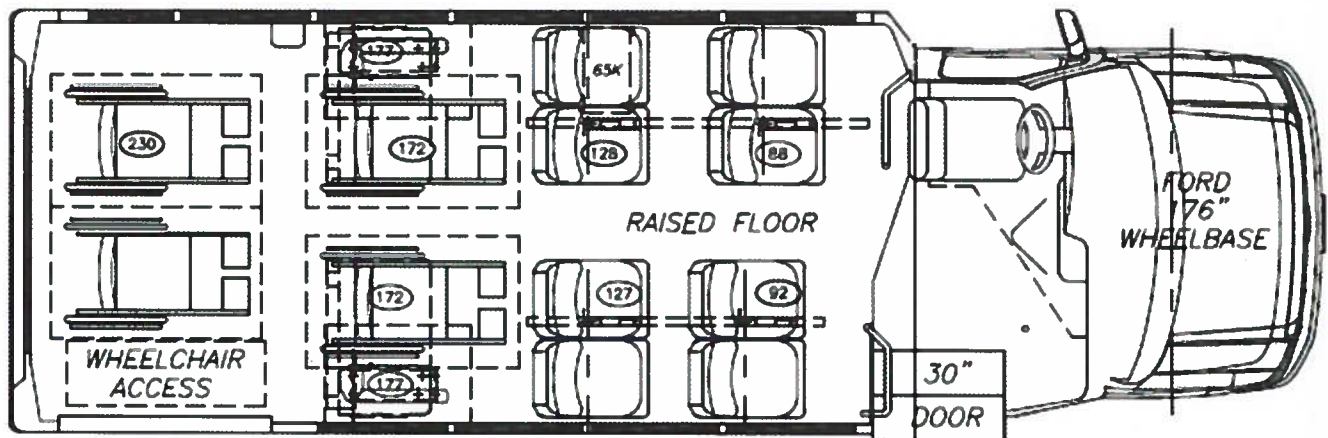
- YELLOW STANDEE LINE AT FRONT OF AISLEWAY
- YELLOW STEP EDGING AT ENTRY STEPWELL AND PASSENGER COMPARTMENT STEP
- FEDERAL FOAM HEADLINER IN PASSENGER COMPARTMENT PROVIDES SOUND ABATEMENT AND EASY-TO-CLEAN CEILING SURFACE
- WHITE FRP INTERIOR SIDEWALLS PROVIDE A DURABLE AND EASY-TO-CLEAN WALL SURFACE
- STAINLESS STEEL WHEEL INSERTS
- ONE (1) MAGAZINE HOLDER
- PASSENGER PULL CORD STOP REQUEST SYSTEM FOR SEATED PASSENGERS – INCORPORATES DUAL CHIME AUDITORY NOTIFICATION WHEN ACTIVATED
- TOUCH TAPE STOP REQUEST SYSTEM AT WHEELCHAIR LIFT POST FOR WHEELCHAIR PASSENGER
- TWO (2) STOP REQUEST BUTTONS, MOUNTED AT EACH FOLD SEAT FOR THE WHEELCHAIR PASSENGERS
- FLUSH-MOUNT STOP REQUEST SIGN INSTALLED AT FRONT OF BUS
- DRIVER'S FAN
- ALUMINUM RUNNING BOARD AT DRIVER'S DOOR FOR EASY ENTRY AND EXIT
- DUAL-PANEL WHEELCHAIR DOOR INCLUDES STAINLESS STEEL DOOR FRAME AND ONE (1) WINDOW IN EACH DOOR PANEL – DOOR INSTALLED AT REAR CURB SIDE OF THE BUS
- BRAUN CENTURY NCL919FIBHBY-2 WHEELCHAIR LIFT, 800 LB. CAPACITY, INCLUDES 34" X 51" LIFT PLATFORM
- TWO (2) SETS OF Q-8200-A1-L WHEELCHAIR RESTRAINTS WITH ADJUSTABLE SHOULDER HEIGHT BELTS
- FOUR (4) Q-STRAINT WEBBING LOOPS TO ALLOW FOR WHEELCHAIR TIE-DOWN ADJUSTMENTS
- FOUR (4) Q-STRAINT RESTRAINT STORAGE BAGS
- ONE (1) RESTRAINT BELT CUTTER
- ADA DECALS PER REGULATION, TO IDENTIFY WHEELCHAIR PASSENGER AREAS
- LED INTERIOR LIGHT INSTALLED ABOVE THE WHEELCHAIR LIFT, ILLUMINATES THE BOARDING AREA WHEN WHEELCHAIR DOOR IS OPEN
- LED EXTERIOR LIGHT INSTALLED BELOW THE WHEELCHAIR DOOR, ILLUMINATES THE EXTERIOR WHEELCHAIR AREA WHEN WHEELCHAIR DOOR IS OPEN
- ELDORADO CUSTOM "AS-BUILT" WIRING SCHEMATIC ON USB DRIVE
- FORD OEM CHASSIS MANUALS
- COLD WEATHER FRONT COVER
- HEATED WIPER BLADES
- EXTRA SET OF WINTER STUDDERED TIRES, SHIPPED LOOSE IN THE BUS
- TIRE PRESSURE MONITORING SYSTEM
- ANTI-SPRAY REAR SKIRTING
- FORD AND ELDORADO DISCOUNTS INCLUDED
- FOB BETHEL, AK

SCHETKY NATIONWIDE WARRANTY AND SUPPORT:



INCLUDES LOCAL WARRANTY AND SUPPORT AT A SERVICE FACILITY AS CLOSE AS POSSIBLE TO YOUR FACILITY. SCHETKY'S WARRANTY DEPARTMENT WILL ARRANGE THE WORK FOR YOUR VEHICLE AND PROVIDE THE LOCAL SERVICE FACILITY THE PROPER INSTRUCTION AND PARTS SO YOUR VEHICLE IS FIXED AS QUICKLY AND CONVENIENTLY AS POSSIBLE. IF YOU EVER SUSPECT THAT YOU NEED WARRANTY WORK, PLEASE CONTACT SCHETKY PRIOR TO TAKING THE VEHICLE FOR SERVICE, PER MANUFACTURER WARRANTY PROTOCOL

VEHICLE FLOORPLAN:





RICH HAWKINS, SENIOR SALES CONSULTANT
PH: 253 255 1944
RICHHS@SCHETKYNW.COM
THE LEADER IN TRANSPORTATION SINCE 1942

PRICE QUOTE: ELDORADO AEROTECH 240

DATE: 2/5/2019

CUSTOMER: BETHEL TRANSIT SYSTEM

DELIVERY LOCATION: BETHEL, AK

CONFIGURATION: 12 PASSENGERS PLUS 2 WHEELCHAIRS OR
~~8 PASSENGERS PLUS 4 WHEELCHAIRS~~

PRICING, WITH FORD DISCOUNT OPTIONS, OFF-INVOICE, INCLUDED IN PRICES BELOW:

TOTAL, FORD GPC AND MOBILITY DISCOUNTS \$82,332.00*

*CURRENT FORD GPC DISCOUNT (-\$4600). THIS PRICE ALSO INCLUDES FORD MOBILITY FOR ALL BUSES EQUIPPED WITH WHEELCHAIR LIFT/RAMP (-\$1000). *INCLUDES ESTIMATED FREIGHT AMOUNT DUE TO BARGE FREIGHT TO ALASKA. ACTUAL CHARGES WILL BE CONFIRMED AT THE TIME OF VEHICLE SHIPMENT.*

*Quote valid for 30 days. Approximate delivery of 90 to 120 days after receipt of order and notice to proceed, subject to chassis availability. Schetky NW nor Eldorado National assumes liability for, nor shall be held responsible for, any delays associated with delivery caused by occurrences beyond their control. Does not include and applicable taxes where needed, licenses, or other fees. Twenty-percent (20%) non-refundable deposit required at time of order. Cancellation of orders subject to \$10,000.00 cancellation fee. Purchaser agrees that the only warranty given Purchaser is the Manufacturer's warranty, if any. SELLER DISCLAIMS ALL WARRANTIES, EXPRESSED OR IMPLIED, INCLUDING ANY IMPLIED WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE. Pricing includes concessions, and is subject to approval. Any failure to provide information required for concession, or ineligibility of customer in the program used to acquire concession will result in customer being held responsible for additional cost in the amount of the quoted concession. If the personal property sold hereunder is accompanied by a manual of instructions for its proper use and maintenance, Seller shall not be liable in tort, contract or otherwise, for any damages, whether for injury to persons or property or otherwise, arising from the ownership, use or operation of such personal property, when such property is operated, modified or maintained in any fashion other than as specified in such manual of instruction. Purchaser agrees to defend, indemnify and hold harmless Seller from any claim of liability of any nature whatsoever arising from the use, operation or ownership of the personal property other than as specified in the manual of instructions. Seller shall in no event be liable for consequential, commercial or economic losses. THIS SALE IS SUBJECT TO ALL TERMS AND CONDITIONS ON THE FACE HEREOF.

SCHETKY NORTHWEST SALES, INC.

CUSTOMER AUTHORIZED REPRESENTATIVE

Accepted by: _____

ACCEPTED BY _____

(Authorized Representative)

PRINTED NAME _____

DAVID SCHETKY
COMMERCIAL AND ACTIVITY BUS SALES

TITLE _____

(FINAL PAGE OF QUOTE)



STATE OF WASHINGTON
DEPARTMENT OF ENTERPRISE SERVICES

1500 Jefferson Street SE, Olympia, WA 98501

February 15, 2019

John Sargent
Grant Manager
City of Bethel
300 State Highway / PO Box 1388
Bethel, AK 99559

Mr. Sargent:

This letter is in response to a request from the City of Bethel, for authorization to purchase one (1) bus off DES' Master Contract #04115. Your request is as follows:

DES Contract #	Vehicle Type	Contractor/Vendor Sales Rep	Agreement/FTA Grant Number
04115	Cutaway – Aerotech 240	Schetky Bus & Van Sales; Rich Hawkins	2512-19-0100

Quantity	Bus Length (Feet)	Fuel Type	Delivery Location*
1	24' 11"	Gas	Bethel, Alaska

The contract pricing established during the competitive bid process and the terms and conditions shall apply for this purchase. DES authorizes the City of Bethel to proceed in ordering one (1) bus per the specifications and pricing submitted and as referenced above. Please contact the following personnel for fulfillment of your orders:

Vendor – Schetky Bus & Van Sales. – Rich Hawkins 253-255-1944 richhs@schetkynw.com

Thank you for your interest in doing business with the State of Washington. If you have any questions/concerns, please e-mail BusPurchases@des.wa.gov.

Sincerely,

Corinna Cooper, Acting Goods and Services Manager
cc: Rich Hawkins

CITY OF BETHEL, ALASKA

ORDINANCE # 18-12(I)

An Ordinance of the Bethel City Council Amending the Adopted Annual FY 2019 Budget

Be it Enacted by the Bethel City Council that the FY 2019 Annual Budget be amended as follows:

Section 1. The following sums of money may be needed or deemed necessary to provide for increased expenses and liabilities of the City of Bethel are hereby appropriated for the corporate purposes and objects of the City hereinafter specified for Fiscal Year 2019 (July 1, 2018 to June 30, 2019).

Section 2. The following is a summary of the changes by fund and department:

WHEREAS, the union contract states the City may cash out up to two hundred (200) hours each fiscal year;

WHEREAS, the budgeted amount for PTO cash outs are 5% of FTE salaries;

WHEREAS, salaries are based on 2080 hours;

WHEREAS, 200 hours are 10.4% of the 2080 hours

WHEREAS, to fulfill the City's obligation to its FTE's we will need these additional monies;

Public Safety

Budget modification (a)

Account #	Increases	Amount
10-61-508	PTO Cash out	20,000.00
	Total Increases	20,000.00
	Decreases	
10-61-519	Utility Benefit	(20,000.00)
	Total Decreases	0.00
TOTAL	Net Change to Public Safety	0.00
TOTAL	Net change to Central Treasury	0.00

Section 3. Effective Date. This ordinance become effective immediately upon adoption.

PASSED AND APPROVED THIS 26TH DAY OF MARCH 2019 BY A VOTE OF ___ IN FAVOR AND ___ OPPOSED.

ATTEST:

Lori Strickler, City Clerk

Fred Watson, Mayor

Introduced by: Mayor Watson
Date: March 26, 2019
Action:
Vote:

CITY OF BETHEL, ALASKA

Resolution #19-02

A RESOLUTION BY THE BETHEL CITY COUNCIL OPPOSING GOVERNOR DUNLEAVY'S PROPOSED FY 2020 BUDGET

WHEREAS, the proposed budget released February 13, 2019 proposed 1.6 billion in State funding cuts;

WHEREAS, while it is important to align spending and revenues at the state level, the Bethel City Council vehemently opposes the cuts contained in the Governor's Fiscal Year 2020 Budget Proposal;

WHEREAS; the threat of losing the Power Cost Equalization (PCE) program is expected to shift 971,701 to the residents of Bethel alone, with a population of 6,000 the increases to the electrical costs to our residents would be devastating;

WHEREAS, as a historical note, the PCE program was established for rural communities as an offset to the urban areas being provided more state funds to construct major energy projects- more road connected communities were seeing higher benefits from major state-subsidized high cost energy projects in urban areas such as Four Dam Pool, Bradley Lake and the Alaska Intertie;

WHEREAS, the significant reduction in Public Broadcast funding will hurt our regional radio station KYUK which is slated to lose \$150,000, which represents 10% of their budget or two of their ten positions;

WHEREAS, any amount of funding reduction to KYUK jeopardizes the continued services which includes regional, state and federal news, music, weather and emergency broadcasting alerts, announcements, broadcasting of governmental and tribal meetings, broadcasting of sports events and more, the services provided by KYUK link this vast but collective region additionally, the costs for cable and internet services prevent many families from obtaining the information otherwise;

WHEREAS, our region is already facing significant shortfalls with public safety, the Alaska Village Council Presidents report having eight Village Safety Police Officers within the 48 villages, this means 88% of the communities in this region do not have public safety presence, to propose a reduction of 22 percent of Village Public Safety Officers from their already deficient funding level is abysmal and will irrefutably negatively affect a region which is known to have one of the highest crime rates in the country;

Introduced by: Mayor Watson
Date: March 26, 2019
Action:
Vote:

WHEREAS, the community of Bethel has a large homeless population, with the proposed cuts the Bethel Winter House, a nonprofit agency that provides a safe place to sleep for adults who would otherwise not have a place to sleep, may not be able to operate as \$29,700 of their \$57,7663 operating expenses come from state grants;

WHEREAS, specific to the City of Bethel as an organization, we are expected to lose \$193,287 with the Community Assistance funding which totals close to 2% of our budget coupled with \$200,000 increased costs for electricity, it is inevitable significant cuts to services would have to be cut as we have already pared down to essential services with prior budget reductions;

NOW, THEREFORE, BE IT RESOLVED that the Bethel City Council opposes Governor Dunleavy's proposed budget for Fiscal Year 2020.

ENACTED THIS 26th DAY OF MARCH 2019 BY A VOTE OF _ IN FAVOR AND _ OPPOSED.

ATTEST:

Fred Watson, Mayor

Lori Strickler, City Clerk

City of Bethel Action Memorandum

Action memorandum No.	19-22		
Date action introduced:	March 26, 2019	Introduced by:	Mayor Watson
Date action taken:		Approved	Denied
Confirmed by:			

Appointment of Committee-Commission members: Azara Mohammadi- Public Safety and Transportation Commission; Olivia Guy-Community Action Grant Technical Review Board.

Amount of fiscal impact:		Account information:
x	No fiscal impact	

Action Memorandum 19-22 is sponsored by Mayor Watson at the request of the City Clerk.

Azara Mohammadi has requested appointment to the Public Safety and Transportation Commission. If appointed, the term would be three years as a regular member with a term expiration of December 31, 2021.

Olivia Guy has requested appointment to the Community Action Grant Technical Review Board. If appointed, the term would be three years as a regular member with a term expiration of December 31, 2021.

City of Bethel Action Memorandum

Action memorandum No.	19-23		
Date action introduced:	March 26, 2019	Introduced by:	Peter Williams, City Manager
Date action taken:		Approved	Denied
Confirmed by:			

Action Title: Authorize and approve City Administration to issue checks totaling \$37,991.96 to Year 2, Quarter 1 Community Action Grant awardees based on the Community Action Grant Technical Review Board's (CAGTRB) work on scoring applications and deciding how much to award each applicant.

Attachment(s): None.

Department/Individual:	Initials:	Remarks:
Administration / Peter Williams	PW	
Finance / Cindy Sharp	CS	
Amount of fiscal impact:	Account information:	
	No fiscal impact at this time.	
	Requires funding in FY 2019 Budget.	
\$37, 999 991.96	Funding in FY 2019 Budget.	10-72-760

Summary Statement

The City of Bethel established the Community Action Grant Program (CAG) to allow community and individuals to request financial support for programs or events that contribute to the health, welfare, and overall quality of life for residents of Bethel, especially its most vulnerable populations. Funding for the program comes from 20% of the Alcohol Tax collected by the City. The Community Action Grant Technical Review Board was created to develop a process to solicit grant applications, review them, and recommend funding selections to City Council.

The Committee accepted and scored five applications received during the open application period: January 29, 2019 to February 28, 2019. The Committee met on March 5, 2019 and March 13, 2019 to score the applications and make funding recommendations. The total funding recommendation amount is in the FY 2019 Budget and available for distribution. The Committee's recommendation is shown below.

Applicant Rank and Project Summary	Requested	Recommended Award
1. Bethel Winter House Avg. score: 159.3 Costs associated with staffing to administer shelter for March 2019.	\$11,160.00	\$11,160.00
2. Hope in Alaska Ministry/Camp Hope Avg. score: 157.5 Costs associated with operating a 2019 summer youth camp on the Kuskokwim River.	\$12,187.60	\$12,187.60
3. Gladys Jung Elementary Wrestling Program Avg. score: 148.6 Mats, mat cleaner, mat tape, storage bags and other supplies for wrestling.	\$3,094.36	\$3,094.36
4. BCSF Healing Through Music & Dance Program Avg. score: 134.1 Musicians travel to Bethel to encourage self-expression, raise self-esteem, and promote wellness in youth. Funds for artists, harmonicas, postage/freight.	\$10,648.00	\$6,790.00
5. Bethel Search & Rescue Avg. score: 132.2 Reflective tape for marking trails and roads for safe passage.	\$9,260.00	\$4,760.00

The Committee recommended a decrease in Bethel Community Service Foundation's Healing Through Music & Dance Program requested amount in order to fund payments to artists, the purchase of harmonicas, and postage/freight, and not to fund the following costs: indirect, logistics/marketing, promotional materials, or music equipment. The Committee recommended a reduction in the Bethel Search & Rescue requested amount in order to fund the purchase of reflective tape and not to fund travel and training costs, which are excluded under the Community Action Grant funding parameters.

Caselle Accounting Software printout of Community Action Grant Expenditure Account (10-72-760)

Balance in account is currently \$40,286.50.

Caselle Connect® 2019.11.20 (Licensed to City of Bethel, AK)

File Edit Search Filters Settings Period Other Document Management Zoom Help

Close Period: 03/19 to 03/19

Caselle Connect® > General Ledger > Account Inquiry

Caselle Connect® Activity Inquiry Account Inquiry

Account: GENERAL FUND - GENERAL FUND - COMMUNITY SERVICE
Account: 10-72-760 Community Action Grant

Period: (03/19) 03/31/2019
Activation date:
Termination date:

Single Account Detail Budget Account Multiple Accounts Transactions Segments Segment Amounts Categories

Year-To-Date	03/19 03/31/2019	02/19 02/28/2019	01/19 01/31/2019	12/18 12/31/20...	11/18 11/30/2018	10/18 10/31/2018	09/18 09/30/2018	08/18 08/31/20...	07/18 07/31/20...	00/18 07/01/20...	03/18 03/31/2018
Encumbrance	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00
Actual	47,167.50	47,167.50	47,167.50	47,167.50	21,642.50	13,872.50	13,872.50	13,872.50	13,872.50	.00	.00
Total	47,167.50	47,167.50	47,167.50	47,167.50	21,642.50	13,872.50	13,872.50	13,872.50	13,872.50	.00	.00
Budget	87,454.00	87,454.00	87,454.00	87,454.00	87,454.00	87,454.00	87,454.00	87,454.00	87,454.00	15,000.00	36,556.00
(over)/under	40,286.50	40,286.50	40,286.50	40,286.50	65,811.50	73,581.50	73,581.50	73,581.50	73,581.50	15,000.00	36,556.00

Actual Includes

☒ Actual
☐ Report-only
☒ Include pending amounts
☒ Display account's normal balance

Period Amounts	03/19 03/31/2019	02/19 02/28/2019	01/19 01/31/2019	12/18 12/31/20...	11/18 11/30/2018	10/18 10/31/2018	09/18 09/30/2018	08/18 08/31/20...	07/18 07/31/20...	00/18 07/01/20...	03/18 03/31/2018
Encumbrance	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00
Actual	.00	.00	.00	25,525.00	7,770.00	.00	.00	.00	13,872.50	.00	.00
Budget	.00	.00	.00	.00	.00	.00	.00	.00	72,454.00	15,000.00	26,556.00
(over)/under	.00	.00	.00	(25,525....	(7,770.00)	.00	.00	.00	58,581.50	15,000.00	26,556.00

BethelAK | jsargent | s:\CslData | Fri, Mar 15, 2019 8:53 AM

City of Bethel Action Memorandum

Action memorandum No.	19-24		
Date action introduced:	March 26, 2019	Introduced by:	Peter Williams, City Manager
Date action taken:		Approved	Denied
Confirmed by:			

Action Title: Approving the special meeting dates, times and structure for the City Council to Review and Amend the City Manager's Proposed Fiscal Year 2020 Budget.

Attachment(s): None

Amount of fiscal impact:		Account information:
	No fiscal impact at this time.	

On April 1, 2019 Administration will present the City Council with the City Manager's Proposed Fiscal Year 2020 budget. Per Bethel Municipal Code 4.04.050, the council shall adopt the budget and make the appropriations by ordinance no later than the 15th day of June. During the review period April-June 15, the Council will meet in special meetings to amend the proposed budget. The Council should have an ordinance introduced by May 28th, to help ensure the Public Hearing on the final FY 20 budget is adopted by the deadline. Failing the adoption by this deadline, the City Manager's Proposed FY 20 budget as submitted or amended shall go into effect and be deemed to have been adopted by the Council.

Administration proposes to begin hold Special City Council Meetings the Tuesdays not otherwise held for Regular Meetings beginning and Thursdays, April 11 through June 6th with a meeting time from 6:00p – 8:30p.

The workflow of the Budget Meetings will be:

Revenue

Enterprise Funds:

Water and Sewer

Hauled water/Sewer

Piped Water/Sewer

Water Treatment Plants

Sewer Lagoon

Utility Billing

Solid Waste

Municipal Dock

Aquatic Center

Leased Properties

Transit System

General Funds:

Public Works Department

Administration

Vehicles and Equipment
Property Maintenance
Streets and Roads
Police Department - to include E911
Fire Department
Finance Department
Port
Planning
Information Technology
Administration
City Clerk
Legal
Community Services
In-kinds and Transfers/Internal Service Funds
Employee Group Health Benefits
Vehicles and Equipment
IT Services
Administrative Overhead

The City Council delegates the assignment of New Business items to the City Clerk that aligns with the Council's progression of the proposed list outline. All items discussed at the meetings will fall under unfinished business to allow the Council Members to go back through the budget to discussed items previously discussed.

Meeting Dates Broken Out

April Special Meeting Dates: 11, 16, 18, 25, 30

May Special Meeting Dates: 2, 7, 9, 16, 21, 23, 30

June Special Meeting Dates: 4, 6

City of Bethel Action Memorandum

Action memorandum No.	19-25		
Date action introduced:	March 26, 2019	Introduced by:	Peter Williams, City Manager
Date action taken:		Approved	Denied
Confirmed by:			

Action Title: Authorizing the City Manager to direct the Finance Department to issue a Special Event Certificate exempting the collection of Sales Taxes for the Duck's Unlimited annual fund-raising banquet.

Attachment(s): none

Department/Individual:	Initials:	Remarks:
Pete Williams, City Manager	PAW	Not recommended
Cynthia Sharp, Assistant Finance Director	CS	Not recommended

Amount of fiscal impact:		Account information:
	No fiscal impact at this time.	
	Funds in City Budget.	
	Funds not in City Budget.	Approximate loss in sales tax revenue \$1,500

Summary Statement

In 2017, the Bethel City Council amended the sales tax code. One of the major changes was more transparency for sales tax exemptions. With the new code, organizations holding large fun-raising events must get permission from the city in advance of the event before the taxes can be waived. This way the city is aware of what taxes it is forgiving and can better manage the revenue impacts.

The City has received an application for a special event exemption from Duck's Unlimited for its annual fund-raising banquet. Pursuant to BMC 4.16.180, Duck's Unlimited timely applied. Because the exemption amount is greater than \$1,000, only the City council can approve the exemption. If approved, it will be the first one granted this year.

EMPLOYMENT AGREEMENT

Between

CITY OF BETHEL

and

LORI STRICKLER

This Agreement is entered into this 6th day of **February, 2008**, effective **March 3rd 2008**, by and between the City of Bethel (hereafter referred to as "Bethel" or "Employer") and **Lori Strickler** (hereafter referred to as "Employee").

WHEREAS, Employer desires to employ the services of Employee as City Clerk of the City of Bethel, Alaska, as provided by Section AS 29.20.380 of the Alaska Statutes; and

WHEREAS, Employee desires to accept employment as City Clerk of the City of Bethel, Alaska.

NOW THEREFORE, in consideration of the mutual covenants herein contained, the Employer and Employee agree as follows:

Section 1. Powers and Duties

Employer hereby agrees to employ Lori Strickler as City Clerk of the City of Bethel, Alaska to perform the functions, powers and duties specified in AS 29.20.380, Bethel ordinances, and other legally permissible and proper duties and functions as the City Council of Bethel (hereafter "Council") shall from time to time assign.

Section 2. Term/At Will Nature of Employment Relationship

- A. Employee shall serve at the pleasure of the Council and as an at-will employee of the City of Bethel until terminated in accordance with the provisions of this Agreement.
- B. Nothing in this agreement shall prevent, limit or otherwise interfere with the right of Employer to terminate the services of the Employee at any time with or without cause, for any reason or for no reason.
- C. Nothing in this Agreement shall prevent, limit or otherwise interfere with the right of the Employee to resign at any time in accordance with the provisions of this Agreement.

Section 3. Termination and Severance Pay

- A. Employee may be terminated by Employer at any time for any reason or for no reason, with or without cause, and with or without explanation, 60 days after delivery of notice of termination. In lieu of 60 days notice, Employer shall pay Employee an amount equal to 60 days salary, or prorate the severance payment for the days less than 60 for which notice is given.
- B. In the event Employee voluntarily resigns her position with Employer, Employee shall give Employer 60 days notice in advance of resignation, unless both parties otherwise agree to a lesser period of notice in writing.

Section 4. Salary/Incentive Plan/Transportation Costs

- A. Employee shall be paid an annual salary at a gross rate of **\$54,000**, less income taxes, standard payroll taxes and authorized deductions, payable in installments at the same time as other employees.
- B. Employee may receive a pay increase of 10% of her annual gross salary six (6) months from her date of hire, if, at the sole discretion of the Council, she receives a performance evaluation satisfactory to Council.
- C. Employee may thereafter receive annual gross pay increases of 10% of her annual gross salary, at the sole discretion of Council, if Employee is still employed by Employer and upon receipt of satisfactory annual evaluations.
- D. At the sole discretion of the Council, if Employee is still employed by Employer on **March 3rd, 2011** (3 years from the day contract becomes effective) she may receive a one time bonus of a gross amount of \$11,500 less income taxes, standard payroll taxes and authorized deductions.
- E. Within available City resources, Employee may have access to a City vehicle to complete tasks required of Employee.

Section 5. Evaluation

- A. Employee shall be evaluated in writing by Council at six months from her date of hire, twelve months from her date of hire, and annually thereafter. Council shall determine the content of the document used to evaluate Employee, and shall make the document available to Employee for review.

Section 6. Outside Employment

Outside employment and business pursuits are prohibited unless first authorized by Council. Any outside employment or business pursuits other than those authorized by

Council must occur while Employee is on leave and must occur outside the regular business hours of the City. Notwithstanding the foregoing or any authorization by Council, the Employee is required to perform the duties of the City Clerk when the interests of the City require, without regard to regular work hours or days or the competing needs of the Employee's outside employment or business pursuits.

Section 7. Employee Benefits and Leave

- A. Employee shall be entitled to receive the same benefits and leave provided to City of Bethel employees who are not covered by the City of Bethel collective bargaining agreement, in accordance with the applicable provisions of the City of Bethel Code of Ordinances, state and federal law.

Section 8. Indemnification.

- A. Employee agrees to hold harmless, indemnify and defend Employer from and against any and all claims and damages, including costs and attorney's fees, caused by or resulting from any intentional or malicious act or omission by Employee during and in the scope of her employment as City Clerk.
- B. Employer agrees to hold harmless, indemnify and defend Employee from and against any and all claims and damages, including costs and attorney's fees, caused by or resulting from any act or omission of ordinary negligence by Employee in and during the scope of her employment as City Clerk, but only to the extent such an act or omission can be insured by Employer at reasonable, affordable premium costs charged by a reasonable, prudent underwriter in the normal course of purchasing municipal liability insurance coverage.

Section 9. Notices

Notices provided for in this Agreement shall be hand delivered or mailed to the parties at the addresses listed below:

- (1) EMPLOYER: City of Bethel
c/o Mayor Eric Middlebrook
P.O. Box 1388
Bethel, Alaska 99559
- (2) EMPLOYEE: Lori R. Strickler
c/o City of Bethel
P.O. Box 1388
Bethel, Alaska 99559

Section 10. General Provisions

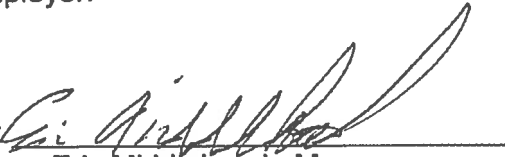
- A. This Agreement constitutes the entire agreement between both parties. Any modification or amendment shall be enforceable only if approved by a majority vote of the Council in a duly convened public session, and if transcribed to a written document executed by both parties.
- B. If any provisions or any portion thereof contained in this Agreement is held unconstitutional, invalid, or unenforceable, the remainder of this Agreement, or portion thereof, shall be deemed severable. The remainder of this Agreement shall not be affected and shall remain in full force and effect.
- C. Any suit arising out of the Agreement shall be brought in the Superior Court, in the Fourth Judicial District, at Bethel, Alaska.

IN WITNESS WHEREOF, the City of Bethel has caused this agreement to be signed and executed in its behalf by its Mayor, and the Employee has signed and executed this agreement.

DATED this 6 day of February, 2008.

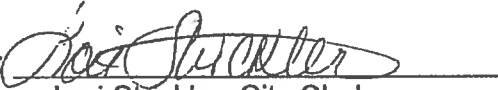
Employer:

By:


Eric Middlebrook, Mayor
City of Bethel

Employee:

By:


Lori Strickler, City Clerk
City of Bethel

NEGOTIATED AGREEMENT

**Between
CITY OF BETHEL
and
LORI STRICKLER**

THIS AGREEMENT, by and between the City of Bethel, Alaska ("City"), a municipal corporation, hereinafter called "Employer," and Lori Strickler, hereinafter called "Employee," both of whom understand as follows:

WITNESSETH

WHEREAS, Employer desires to employ the services of said Employee as City Clerk of the City, as provided by section AS 29.20.380 of the Alaska Statutes and BMC 2.12.010; and

WHEREAS, it is the desire of the City Council ("Council") to provide certain benefits, establish certain conditions of employment and to set working conditions of said employee; and

WHEREAS, it is the desire of the Council to secure and retain the services of Employee by and through the terms of this Agreement; and

WHEREAS, Employee desires to accept employment as City Clerk pursuant to the terms of this Agreement.

NOW THEREFORE, in consideration of the mutual covenants herein contained, the Employer and Employee agree as follows:

Section 1. POWERS AND DUTIES

Employer hereby agrees to employ Lori Strickler as City Clerk of the City of Bethel, Alaska to perform the function, powers and duties specified in AS 29.20.380, Bethel ordinances, and other legal and proper duties and functions as the Council shall from time to time assign.

Section 2. Term

- A. Employee shall serve at the pleasure of the Council and is an at-will employee of the City.
- B. Nothing in this Agreement shall prevent, limit or otherwise interfere with the right of the Council to terminate the services of the Employee at any time with or without cause, subject only to the provisions set forth in Section 5, paragraph A of this Agreement. The City shall comply with the City's insurance policy endorsement regarding any termination.
- C. Nothing in this Agreement shall prevent, limit or otherwise interfere with the right of the Employee to resign at any time from the position of City Clerk, subject only to those provisions set forth in Section 5, paragraph B, of this Agreement.

Section 3. Duration

- A This Agreement which expressly supersedes the provisions of any other previous agreement, is the sole and complete agreement between the Employer and Employee. This agreement shall become effective when signed by employer and employee and shall continue in full force and effect for a period of thirty-six (36) months.
- B. In the event the parties agree in writing, this Agreement may be extended on the same terms and conditions as herein provided, for additional periods of one (1) year.

Section 4. Salary

Employee shall be paid an annual salary at a gross rate of \$79,061.40 payable in installments at the same time as other employees of the Employer. Employee's base salary shall be increased between zero and 3% at the discretion of the council upon a satisfactory performance evaluation annually on March 3.

Section 5. Termination and Severance Pay

In the event Employee voluntarily resigns the position with Employer before the duration of this Agreement has expired, the Employee shall give Employer ninety (90) days notice in advance, unless both parties agree in writing to a lesser time span.

Section 6. Employee Evaluation.

- A. Evaluation of the performance of the Employee shall be directed toward improving the performance of the Employee. However, evaluations shall also serve as a method for gathering information relevant to employee's performance and continued employment.
- B. Employee shall be evaluated in writing by Council annually on or about March 3. Council shall determine the content of the document used to evaluate Employee, and shall make the document available to Employee for review.

Section 7. Hours/Days of Work

Employee's position requires the exercise of independent judgment on the part of the Employee and requiring periods of extended work to exceed the normal office hours, work day and work week established by the Employer. The Employee will be available during regular business hours. Employee will be expected to work whatever hours are needed based upon the demands of the job. Employee acknowledges she is an exempt employee and not entitled to overtime compensation or compensatory time compensation based on hours worked by Employee in excess of eight (8) hours per day or forty (40) hours per week. Any time in excess of the normal hours in a day or week is not compensated or credited in any manner by the Employer.

Section 8. Transportation

Within available City resources, employee may have access to a City vehicle to complete tasks required of employee.

Section 9. Outside Employment

Outside employment and business pursuits are prohibited unless first authorized by Council. Any outside employment or business pursuits must occur while Employee is on leave or must occur outside the regular business hours of the City. Notwithstanding the foregoing or any authorization by Council, the Employee is required to perform the duties of the City Clerk when the interests of the City require, without regard to regular work hours or days or the competing needs of the Employee's authorized outside employment or business pursuits.

Section 10. Compensated Leaves

A. Personal Time Off (PTO)

PTO shall accrue at the rate of 20 hours per month of service. PTO can be accumulated up to a maximum accrual of 400 hours. Sick leave shall be utilized only for the illness of the Employee, or illness in the Employee's immediate family, or vacation purposes. Should the employee be absent for more than five consecutive working days, she shall be required to provide a physicians certificate to the Mayor. The Employer agrees to compensate the Employee for all remaining PTO hours at the termination of this agreement, payable at the same value as cashed in annual leave

B. Emergency Leave

The Employer agrees to grant the Employee a maximum of forty (40) hours emergency leave for death or serious illness in the immediate family. For purposes of this type leave, one's immediate family includes the Employee's spouse, child, parent, father-in-law, mother-in-law, brother and sister.

C. Family Medical Leave

The Employer is required under federal law to grant the Employee up to 12 workweeks of unpaid Family Medical Leave within a 12 month period for any of the following reasons:

- Birth or adoption of a child, placement of a child for adoption, foster care for children under age 18, or adoption of a child 18 or older if the child is incapable of self care due to disability.
- Caring for a child, spouse or parent with a serious medical condition.
- The employees own serious health condition.

To be eligible for leave the Employee must have worked a total of at least 12 consecutive months for at least 1,250 hours. The Employee must use any accrued vacation and sick leave concurrently with FMLA leave.

D. Injury Leave

Should the Employee become injured on the job, she will be entitled to the compensation benefits as provided by the Worker's Compensation Act.

E. Court Leave

The Employee shall be granted administrative leave for jury duty. Appearances in court by the Employee on behalf of the City are part of the Employee's normal job responsibilities, and she will be paid accordingly.

F. Administrative Leave

The Employee may be granted administrative leave with pay by a majority vote of the Council for reasons specified, including attendance at a clerk's professional conference.

G. Holidays

Employee is entitled to all City recognized paid holidays, but it is understood that from time to time Employee's duties may require her to work on such holidays.

Section 11. Benefits

- A. Employee shall be allowed to participate in the City employee's group coverage plan for full family Life, Accidental Death & Dismemberment, Long Term Disability, Dental, Vision and Health insurance program with no premium deductible charged to the employee; provided, however nothing set forth herein shall prevent Employer from modifying, or reducing, benefits currently offered to City employees.
- B. Employee shall have the opportunity to participate in the City Utility Services Benefit for the same monthly fee as paid by other City employees.
- C. The Employer shall offer the Employee the opportunity to join and participate in the Alaska Public Employees Retirement System (PERS) equal to that which is provided for all other employees of the Employer.

Section 12. Indemnification.

City shall defend and indemnify employee in accordance with BMC 2.48.010 – BMC 2.48.030.

Section 13 Bonding

Employer shall bear full costs of any fidelity or other bonds required for the Employee under any law or ordinance.

Section 14 Notices

- | | |
|---------------|--|
| (1) EMPLOYER: | City of Bethel
c/o Mayor, Eric Middlebrook
P.O. Box 1388
Bethel, Alaska 99559 |
| (2) Employee: | Lori R. Strickler
c/o City of Bethel
P.O. Box 1388
Bethel, Alaska 99559 |

Section 15 General Provisions

- A. This Agreement constitutes the entire agreement between both parties. Any modification or amendment shall be enforceable only if approved by a majority vote of the Council in a duly convened public Session, and if transcribed to a written document executed by both parties.
- B. This agreement shall be binding upon and inure to the benefit of the heirs at law and executors of the Employee.
- C. In any provisions or any portion thereof contained in this agreement is held unconstitutional, invalid, or unenforceable, the remainder of this agreement, or portion thereof, shall be deemed severable. The remainder of this agreement shall not be affected and shall remain in full force and effect.

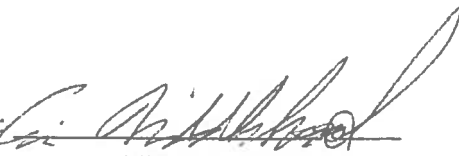
- D. Any civil action arising from this Agreement shall be brought in the superior court for the Fourth Judicial District of the State of Alaska at Bethel, Alaska. The laws of the State of Alaska and the City of Bethel shall govern the rights and obligations of the parties.
- E. The failure of the City at any time to enforce a provision of this Agreement shall in no way constitute a waiver of the provisions, nor in any way affect the validity of this Agreement or any part thereof, or the right of the City thereafter to enforce each and every protection hereof.
- F. This instrument and all appendices and amendments hereto embody the entire agreement of the parties. There are no promises, terms, conditions or obligations other than those contained herein; and this Agreement shall supersede all previous communications, representations or agreements, either oral or written, between the parties.
- G. This Agreement is being executed by the parties following negotiations between them. It shall be construed according to the fair intent of the language as a whole, not for or against any party. The titles of sections in this Agreement are not to be construed as limitations or definitions but are for identification purposes only.
- H. If any section or clause of this Agreement is held invalid by a court of competent jurisdiction, or is otherwise invalid under the law, the remainder of this Agreement shall remain in full force and effect.
- I. The Consultant acknowledges that the Consultant has read and understands the terms of this Agreement, has had the opportunity to review the same with counsel of their choice, and is executing this Agreement of their own free will.
- J. This Agreement may be executed by the parties hereto individually or in separate counterparts, each of which shall be an original and all of which taken together shall constitute one and the same document.

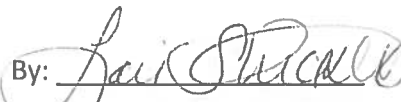
IN WITNESS WHEREOF, the City of Bethel has caused this agreement to be signed and executed in its behalf by its Mayor and the Employee has signed and executed this agreement both in duplicate.

Dated this 29 day of April, 2011.

Employer:

Employee:

By: 
Eric Middlebrook, Mayor
City of Bethel

By: 
Lori Strickler, City Clerk
City of Bethel

NEGOTIATED AGREEMENT

Between CITY OF BETHEL and LORI STRICKLER

THIS AGREEMENT, by and between the City of Bethel, Alaska ("City"), a municipal corporation, hereinafter called "Employer," and Lori Strickler, hereinafter called "Employee," both of whom understand as follows:

WITNESSETH

WHEREAS, Employer desires to employ the services of said Employee as City Clerk of the City, as provided by section AS 29.20.380 of the Alaska Statutes and BMC 2.12.010; and

WHEREAS, it is the desire of the City Council ("Council") to provide certain benefits, establish certain conditions of employment and to set working conditions of said employee; and

WHEREAS, it is the desire of the Council to secure and retain the services of Employee by and through the terms of this Agreement; and

WHEREAS, Employee desires to accept employment as City Clerk pursuant to the terms of this Agreement.

NOW THEREFORE, in consideration of the mutual covenants herein contained, the Employer and Employee agree as follows:

Section 1. POWERS AND DUTIES

Employer hereby agrees to employ Lori Strickler as City Clerk of the City of Bethel, Alaska to perform the function, powers and duties specified in AS 29.20.380, Bethel ordinances, and other legal and proper duties and functions as the Council shall from time to time assign.

Section 2. Term

- A. Employee shall serve at the pleasure of the Council and is an at-will employee of the City.
- B. Nothing in this Agreement shall prevent, limit or otherwise interfere with the right of the Council to terminate the services of the Employee at any time with or without cause. The City shall comply with the City's insurance policy endorsement regarding any termination.
- C. Nothing in this Agreement shall prevent, limit or otherwise interfere with the right of the Employee to resign at any time from the position of City Clerk.

Section 3. Duration

- A This Agreement which expressly supersedes the provisions of any other previous agreement, is the sole and complete agreement between the Employer and Employee. This agreement shall become effective when signed by employer and employee and shall continue in full force and effect for a period of ten (10) years.
- B. In the event the parties agree in writing, this Agreement may be extended on the same terms and conditions as herein provided, for additional periods of one (1) year.

Section 4. Salary

Employee shall be paid an annual salary at a gross rate of \$86,392.53 payable in installments at the same time as other employees of the Employer. Employee's base salary shall be increased between zero and 3% at the discretion of the council upon a satisfactory performance evaluation annually on March 3.

Section 5. Termination and Severance Pay

In the event Employee voluntarily resigns the position with Employer before the duration of this Agreement has expired, the Employee shall give Employer ninety (90) days notice in advance, unless both parties agree in writing to a lesser time span.

Section 6. Employee Evaluation.

- A. Evaluation of the performance of the Employee shall be directed toward improving the performance of the Employee. However, evaluations shall also serve as a method for gathering information relevant to employee's performance and continued employment.
- B. Employee shall be evaluated in writing by Council annually on or about March 3. Council shall determine the content of the document used to evaluate Employee, and shall make the document available to Employee for review.

Section 7. Hours/Days of Work

Employee's position requires the exercise of independent judgment on the part of the Employee and requiring periods of extended work to exceed the normal office hours, work day and work week established by the Employer. The Employee will be available during regular business hours. Employee will be expected to work whatever hours are needed based upon the demands of the job. Employee acknowledges she is an exempt employee and not entitled to overtime compensation or compensatory time compensation based on hours worked by Employee in excess of eight (8) hours per day or forty (40) hours per week. Any time in excess of the normal hours in a day or week is not compensated or credited in any manner by the Employer.

Section 8. Transportation

Within available City resources, employee may have access to a City vehicle to complete tasks required of employee.

Section 9. Outside Employment

Outside employment and business pursuits are prohibited unless first authorized by Council. Any outside employment or business pursuits must occur while Employee is on leave or must occur outside the regular business hours of the City. Notwithstanding the foregoing or any authorization by Council, the Employee is required to perform the duties of the City Clerk when the interests of the City require, without regard to regular work hours or days or the competing needs of the Employee's authorized outside employment or business pursuits.

Section 10. Compensated Leaves

A. Personal Time Off (PTO)

PTO shall accrue at the rate of 20 hours per month of service. PTO can be accumulated up to a maximum accrual of 400 hours. PTO shall be utilized for the illness of the Employee, or illness in the Employee's immediate family, or vacation purposes. Should the employee be absent for more than five consecutive working days, she shall be required to provide a physicians certificate to the Mayor. The Employer agrees to compensate the Employee for all remaining PTO hours at the termination of this agreement, payable at the same value as cashed in annual leave.

B. Emergency Leave

The Employer agrees to grant the Employee a maximum of forty (40) hours emergency leave for death or serious illness in the immediate family. For purposes of this type leave, one's immediate family includes the Employee's spouse, child, parent, father-in-law, mother-in-law, brother and sister.

C. Family Medical Leave

The Employer is required under federal law to grant the Employee up to 12 workweeks of unpaid Family Medical Leave within a 12 month period for any of the following reasons:

- Birth or adoption of a child, placement of a child for adoption, foster care for children under age 18, or adoption of a child 18 or older if the child is incapable of self care due to disability.
- Caring for a child, spouse or parent with a serious medical condition.
- The employees own serious health condition.

To be eligible for leave the Employee must have worked a total of at least 12 consecutive months for at least 1,250 hours. The Employee must use any accrued vacation and sick leave concurrently with FMLA leave.

D. Injury Leave

Should the Employee become injured on the job, she will be entitled to the compensation benefits as provided by the Worker's Compensation Act.

E. Court Leave

The Employee shall be granted administrative leave for jury duty. Appearances in court by the Employee on behalf of the City are part of the Employee's normal job responsibilities, and she will be paid accordingly.

F. Administrative Leave

The Employee may be granted administrative leave with pay by a majority vote of the Council for reasons specified, including attendance at a clerk's professional conference.

G. Holidays

Employee is entitled to all City recognized paid holidays, but it is understood that from time to time Employee's duties may require her to work on such holidays.

Section 11. Benefits

- A. Employee shall be allowed to participate in the City employee's group coverage plan for full family Life, Accidental Death & Dismemberment, Long Term Disability, Dental, Vision and Health insurance program with no premium deductible charged to the employee; provided, however nothing set forth herein shall prevent Employer from modifying, or reducing, benefits currently offered to City employees.
- B. Employee shall have the opportunity to participate in the City Utility Services Benefit for the same monthly fee as paid by other City employees.
- C. The Employer shall offer the Employee the opportunity to join and participate in the Alaska Public Employees Retirement System (PERS) equal to that which is provided for all other employees of the Employer.

Section 12. Indemnification.

City shall defend and indemnify employee in accordance with BMC 2.48.010 – BMC 2.48.030.

Section 13 Bonding

Employer shall bear full costs of any fidelity or other bonds required for the Employee under any law or ordinance.

Section 14 Notices

(1) EMPLOYER: City of Bethel
c/o Mayor, Joseph A. Klejka
P.O. Box 1388
Bethel, Alaska 99559

(2) Employee: Lori R. Strickler
c/o City of Bethel
P.O. Box 1388
Bethel, Alaska 99559

Section 15 General Provisions

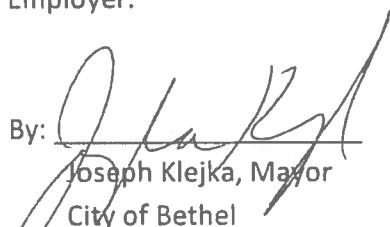
- A. This Agreement constitutes the entire agreement between both parties. Any modification or amendment shall be enforceable only if approved by a majority vote of the Council in a duly convened public Session, and if transcribed to a written document executed by both parties.
- B. This agreement shall be binding upon and inure to the benefit of the heirs at law and executors of the Employee.
- C. In any provisions or any portion thereof contained in this agreement is held unconstitutional, invalid, or unenforceable, the remainder of this agreement, or portion thereof, shall be deemed severable. The remainder of this agreement shall not be affected and shall remain in full force and effect.
- D. Any civil action arising from this Agreement shall be brought in the superior court for the Fourth Judicial District of the State of Alaska at Bethel, Alaska. The laws of the State of Alaska and the City of Bethel shall govern the rights and obligations of the parties.
- E. The failure of the City at any time to enforce a provision of this Agreement shall in no way constitute a waiver of the provisions, nor in any way affect the validity of this Agreement or any part thereof, or the right of the City thereafter to enforce each and every protection hereof.

- F. This instrument and all appendices and amendments hereto embody the entire agreement of the parties. There are no promises, terms, conditions or obligations other than those contained herein; and this Agreement shall supersede all previous communications, representations or agreements, either oral or written, between the parties.
- G. This Agreement is being executed by the parties following negotiations between them. It shall be construed according to the fair intent of the language as a whole, not for or against any party. The titles of sections in this Agreement are not to be construed as limitations or definitions but are for identification purposes only.
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- J. This Agreement may be executed by the parties hereto individually or in separate counterparts, each of which shall be an original and all of which taken together shall constitute one and the same document.

IN WITNESS WHEREOF, the City of Bethel has caused this agreement to be signed and executed in its behalf by its Mayor and the Employee has signed and executed this agreement both in duplicate.

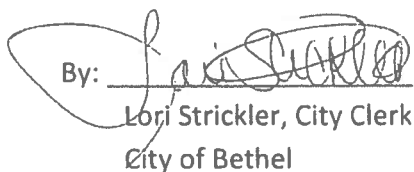
Dated this 14th day of March, 2014.

Employer:

By: 
Joseph Klejka, Mayor
City of Bethel

Lori Strickler
Contract with City of Bethel
Page | 7

Employee:

By: 
Lori Strickler, City Clerk
City of Bethel

Bethel Recycling Project
February 6th, 2019, Time Started: 10:16AM
Yukon Delta National Wildlife Refuge, USFWS



“Promote the community of Bethel to recycle waste material properly.”

DRAFT Meeting Minutes
No. 2

Present Partners:

Federal United States Fish & Wildlife Service (USFWS): *Patrick Snow- Park Ranger, Alissa Nadine Rogers- Park Ranger, Spencer Rearden, Assistant Manager*

Yukon Kuskokwim Health Corporation (YKHC): *Hosea Jones- Environmental Service Manager, Larry Howard, IT*

City of Bethel: *Fred Watson- Councilman- Mayor*

Association of Village Council Presidents (AVCP): *Rosalie Kalistook- NEPA Environmental Program Manager, Nastasha Kassel, Environmental Planner*

Orutsararmiut Native Council (ONC): *Janelle Carl- Environmental Program Assistant*

Delta Back Haul, Co.: *Doug Huntman- Owner*

Zender Environmental Health Research Group/ Solid Waste Alaska Task Force, *Lynn Zender- Executive Director*

Agenda Topics:

I. Bethel Recycling Project Update:

- a. Google Drive Folder: Bethel Recycling Project
 - ONC
- b. Creation of Bethel Recycling Project Facebook Page
 - YKHC Public Relations
 - ONC-
 - AVCP- Azara (Go through communications)
 - USFWS- Coordinate with Chris

II. Community Reports in Recycling Project:

- a. AVCP
 - Dell comes into Bethel and “Stock in connex E-waste.”
 - \$6,000 to ship (2) connex filled with E-waste to Seattle.
 - Florescent Light Bulb eater- Donate or transfer ownership to AVCP.
 - No E-waste Drive for Bethel, only for villages.
- b. ONC
 - Last month of January- Raffle.
 - February- Give away Prize of their choice.
 - Education and Outreach: Opportunities with Children, Class Oil Spill, Littering, and recycling. Attending ASB Meeting to talk to programs and what we would like to do with the schools.
 - Facebook Page: ONC Environmental Page
- c. Delta Back Haul, Co-
 - Once a year E-waste drive, load the connex box,
 - Alaska Marine Lines- Transporters would pay in return for the connex box. Overcome the hurdle, would be to keep the connex boxes. Localize space in Bethel.
 - E-Waste & Solvents in winter in AML to load. Backhaul from connex to recycling costs \$.
 - Tentative March 15th, E-Waste & Solvent Drives in Bethel, charge businesses, free households. Awaiting funders.

Bethel Recycling Project
February 6th, 2019, Time Started: 10:16AM
Yukon Delta National Wildlife Refuge, USFWS



- Possibility to get (3)- 40 foot Connex
- d. YKHC
 - IT Equipment in Connex. No staging space, but will have to discuss internally. If they have any room available.
 - Apply for Community Action Grant to get Recycling Bins.
- e. City of Bethel
 - They are not doing anything with the space,
 - Recommendation: Develop a proposal, get in charge with Pete, and then bring it to council. Action Memorandum for Pete Williams to become an active member.
 - Does the Port of Bethel, gets user fee, City is allocated 20% toward a general fund that is dedicated for the Port of Bethel.
- f. USFWS
 - Collect them 1 year and “Stock E-waste.”
- g. Zender Group
 - Funding for rural communities. Bethel is a qualifying village as “hub”,
 - Help with develop planning, infrastructure assessment, etc.

III. Waste Management Strategy & Updates:

- Staging waste location
 - Possibility: Old Recycling Place
- Location of Recycling Bins
 - Need funding, but has ONC has bags for ALPAR.
 - Community Actions Grant for ONC & YKHC to apply online at City Website.
- Partnerships with Local Business to pay for Costs (AVCP, Delta Back Haul)
 - MOA- Swanson’s, AC, Sammy’s, etc.
 - Meeting with Directors
- Outreach and Education
 - ONC & USFWS to meet with ASB to discuss plans, classroom presentations, and etc.
 - Community Events
 - a. Camai- March 29-31, 2019 (Flyers, Brochures, Info Table)- ONC & USFWS

IV. Funding/ Partners:

- Develop Plan.
 - Partners: Core Group of Stakeholders.
 - Priorities
 - Anticipation of Materials
- Apply for Grants.
-

V. Next Meeting Date & Time: March 20, 2019, 10:00AM

Bethel Recycling Project Newsletter

Team: AVCP, ONC, LKSD, YKHC, NAPA, City of Bethel, Delta Backhaul, Co., Zender

"Promote the community of Bethel to recycle waste material properly."

February Edition NO. 1, February 8th, 2019, Bethel, Alaska

Editor: Alissa Nadine Rogers, USFWS

The Bethel Recycling Project was founded December 19th, 2018, through USFWS Park Ranger Visitor Services, as a community based partnership with local organizations to economically develop an infrastructure in order to recycle waste material safely and effectively. The project is in developmental stages with only two meetings since its foundation. Partners include: City of Bethel, Association of Village Council Presidents, Orutsararmiut Native Council, NAPA Auto Parts, Tundra Women's Coalition, Lower Kuskokwim School District, Delta Backhaul, Co., and Zender Environmental & Health Group.

Summary of February 6th, 2019_Meeting Minutes:

Bethel Recycling Project will be developing a Google Drive Folder: Bethel Recycling Project for everyone to access in addition to the creation of a Facebook Page: Partners will be invited to be moderators. A monthly Bethel Recycling Project Newsletter will be developed for both the public and partners to use.

AVCP and Delta Backhaul, Co. will be working to host a E-waste drive in Bethel, for March 15th, 2019. The funding is unsure based on allocation, quantity, and identification of E-waste to be collected from the community. AVCP is looking into getting the Fluorescent light bulb eater from ARMY National Guard, but unsure of donation or transfer of ownership can be done.

ONC will be hosting monthly raffle, door prizes, and give away prizes to folks who are participating in residential recycling of cans and plastic bottles #1. ONC is working on attending Alaska School Board meeting to talk about educational recycling programs. ONC is hoping to get opportunities to give classroom presentation with children on oil spills, littering, and recycling. ONC has a Facebook page on environmental issues: ONC Environmental.

Delta Backhaul, Co is planning to host once a year E-Waste drive in Bethel. They will load Alaska Marine Line conex boxes already within the city port. Funding to overcome the hurdle, would be paying for connexes to be shipped to Bethel and local staging space in Bethel. Another localized idea would be to hold E-waste & Solvents in winter within already placed AML connex.

YKHC and ONC will be applying for the Community Action Grant separately, in order to get recycling bins for the community and hospital facility. On-site YKHC IT equipment connex has no staging space, but will discuss internally about opening up if they have room available.

City of Bethel is going to bring in Pete Williams to become an active member with Bethel Recycling to help assist with questions of the land fill and port of Bethel. A discussion of funds collected from the Port of Bethel will be only allocated to the port's general savings fund.

Bethel Recycling Project Newsletter

Team: AVCP, ONC, LKSD, YKHC, NAPA, City of Bethel, Delta Backhaul, Co., Zender

"Promote the community of Bethel to recycle waste material properly."

Zender and USFWS will address the development of planning, road map, and leadership (hosts) planning log before Alissa will be on seasonal leave.

E-waste Management Strategy & Updates:

Staging Locations: Looking for locations in Bethel, if any arise, please contact Alissa.

Funding: ONC has ALPAR Program.

Development of MOA with local stores and retail outfits in agreement to help pay for recycling. Begin to schedule meetings with Directors, Executive Director, Store Managers, etc... to being discussion about being funders, etc... to get collected recyclables out of Bethel.

Bethel Events:

Camai Festival 2019: March 29th- 31st, Bethel Regional High School: Between ONC & USFWS to host an informational table at the sales market.

Next Meeting Date & Time: March 20th, 2019, 10:00AM, USFWS VC Conference Rm.

For more information:

Please feel free to contact:

Alissa Nadine Rogers,
USFWS Park Ranger
P.O. Box 2405
Bethel, AK 99559
907-306-4345
alissa.n.rogers@gmail.com

Bethel Recycling Project

March 20th, 2019

Conference Room

Yukon Delta National Wildlife Refuge, USFWS

Team: AVCP, ONC, LKSD, YKHC, NAPA, City of Bethel, Delta Back Haul, Co., Zender



“Promote the community of Bethel to recycle material properly.”

Tentative AGENDA

(Revised: March 18th, 2019)

NOTE: This tentative agenda, is subject to change, to provide general anticipated 1 hour schedule, participants are not constrained.

Wednesday, March 18, 2019, 10:00 AM:

- I. Welcome, Introductions, Agenda Changes:
- II. Bethel Recycling Project Update:
 - a. Developing a Plan: Recycling Infrastructure
 - b. Road Mapping
 - c. Recycling Informational/ Organizational Chart, Distribution Flyer
 - d. Host Bethel Recycling Project: April 17th, 2019, 10AM
- III. Community Reports in Recycling Project:
 - a. AVCP
 - b. ONC
 - c. NAPA
 - d. LKSD
 - e. YKHC
 - f. City of Bethel
 - g. USFWS
- IV. Recycling Management Strategy & Updates:
 - a. Looking for a staging recyclables location
 - b. Location of Recycling Bins & Drop Off locations
 - c. Outreach and Education
 - i. Classroom Presentations
 - ii. Public Outreach
 - iii. Community Events
 1. Camai- March 29-31, 2019
- V. Funding/ Partners:
 - a. Grants
 - b. Community Donations, Drive, Fundraisers
- VI. Next Meeting Date & Time: April 17th, 2019, 10AM
Adjourn



TOWN HALL MEETING

March 13, 2019

300 Chief Eddie Hoffman Highway 6:00p-8:00p

Shane Iverson, General Manager for KYUK Public Broadcasting

The Governor proposed to eliminate the Public Broadcasting line item totaling 3.5 million dollars. If approved, this hit to Public Broadcasting would eliminate the airing of PBS and significantly reduce the effective operation of the Broadcasting units as they are interdependent. The 24 broadcasting units share resources such as the arch system put into place in the 70s and engineering services. This budget elimination would reduce the amount of operating budget for each unit while increasing the operating cost.

KYUK, the first native owned public radio station in the nation, would lose \$150,000, a 10 percent reduction in their operating budget. Over the last few years, Public Broadcasting has faced budget reductions. As this has been the trend, KYUK has been paring down their budget which consists of ten full time employees. At this point, with the cuts, KYUK would only be able to spare services.

This is a substantial cut to KYUK and the statewide system, a partnership that works very efficiently and the sharing that is done would be completely defunded.

Walter Jim, Tribal Council President for ONC

The Tribe relies on State grants; one of those is the senior services. For many of the elders the meal services provided by ONC may be the only meal they receive for the day. The Bethel census area is one of the poorest with one of the highest cost of living in the nation. Additionally the elders are going to be effected by Medicaid and other reduced programs.

Vivian Korthius, Chief Executive Officer, Alaska Village Council Presidents Inc.

The AVCP Region consists of 48 communities within the Kusilvak and Bethel census areas. The AVCP Board met to finalize a resolution opposing the Governor's proposed budget cuts. The Resolution includes a detail of the proposed cuts and their impacts to the region.

There is a threat of losing 15 million dollars in our Region.

Additionally, AVCP is concerned for public safety. They have eight Village Police Safety Officers for 48 communities; 83% of our communities do not have public safety personnel. These are services that are already operating at a detriment.

Peter Evon, Executive Director ONC

Reiterated the statements provided by Tribal President Walter Jim, pointing out concerns related to Power Cost Equalization, Head Start Program, Fish and Game, Natural Resource Program, and Medicaid.

Mary Nanuwak, Citizen

Frustrated with the State's money crisis, identified that the money belongs to the people indigenous to the state. The PFD wasn't created to pay for the state government.

Ronda Phillips, 4H Director

With funding cuts, those that will suffer are the children. We need to ensure the children have a safe place to go. This ensures the adults are able to go to work to support the economic structure. 4H continues to work with community contributors to help fund the program but it still has concerns in the funding if the proposed budget is passed.

Anne Cochrane, Bethel Winter Shelter

The Bethel Winter House started in 2013 with the goal to eliminate death by exposure. This safe overnight housing provides a bed for more than just the homeless. It also provides safe overnight housing for: people who travel to Bethel for health needs, but who can't afford a hotel, those that have unsafe homes, or students over the age of 18 who don't have a place to stay. The operating budget for the Winter House is \$57,663 of which \$29,700 is a grant funds from the State of Alaska. With the proposed cuts, the Winter House would likely not operate next year.

River Posey, Tundra Women's Coalition Teen Advocate

Teens Acting Against Violence evaluated the budget cuts. Some of the teens expressed concerns of the potential decrease in teachers at the schools. The youth activists are present and care.

Dalarie Peters Sub Regional Manager for AVCP

Stated concerns of the effects of Alaska legal services and to the kids in the foster care system. Thought the solution for this is Pebble Mine and Donlin. Felt as though the people are being bullied by the State. Prior to the dividend, people were fighting over resources. She was hoping to see the organizations take a fighting stance against the state on the mines opening. Doesn't understand why people are so against an income tax.

Mary Thibeault, Public Health Nurse Manager

Identified the proposed budget will cut \$2.5 million for Public Health Nursing. The cut would affect Bethel and the surrounding communities as Public Health Nursing travels to educate and help fight TB in the Region. The total effects are unknown at this time.

Elizabeth Prince, TAAV Participant

With the budget cuts, would be willing to lose or have a reduced PFD, if it meant we wouldn't lose other services that are important to us.

Ryan Jefferies, Citizen

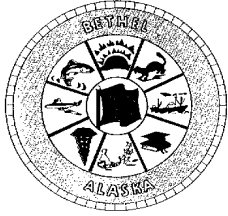
Everyone cuts funding, people lose disposable income. The solution is to make the pie bigger. Stated interest in having a state reserve bank.

Shawn Phillips, Citizen

The cuts are going to effect: the City's ability to distribute and provide water, sewer, police, and fire services. There is also risk to our children. The State should take a close look at excessive costs that are unnecessary.

R. Thor Williams, Citizen

Explained how the budget is effecting the life of rural Alaska as opposed to urban Alaska. Stated these cuts are making it even more difficult to live in the rural area of the state.



CITY OF BETHEL
P.O. Box 388
Bethel, Alaska 99559
Ph. (907) 543-4150
Fax (907) 543-3817

MEMORANDUM

DATE: March 6 – March 19

TO: City Council

FROM: Peter Williams, City Manager

RE: Managers' Report

Finance Dept- Finance Director will start work on April 1. All of the Finance Dept.positions are filled.

Alaska Public Entity Insurance- The citys' insurance needs to be renewed by April 15, and I'm working with the departments to supply updated information regarding our vehicles, buildings,etc..

FY20 Budget- Meeting daily with the finance department. Hopefully, we have a draft by March 22 and will include the Capital Improvement budget.

FY19- the audit will not be completed until sometime in April.

Transit Grant- The Action Memorandum that is on the Agenda for march 26,2019 concerns the FY19 transit grant. The FY19 trnsit budget has funds for one bus, The city match was used for operating costs. We did not need city funds for the purchase of the bus. The city's match for the bus was covered by another smaller grant seprate from the grant for operating costs. The FY20 trnasit grant will not be approved till June of 2019. If not approved we will have a bus but no program for the transit system. The grantors could ask us to return the bus. In discussions with the grantor they would probably try to send the bus to someone in the region that could use it.

LKSD- Discussed again the disposal of nonfriable into the landfill and they are still working with the DEC for a permit dispose what they can from the old Kilbuck Sch. site. Nothing will be disdosed of into the landfill unless LKSD has a permit from the DEC.

PROJECTS

Institutional Corridor – As of Jan 19 BYF, YKCC, Hospital/Clinic, USFWS, and the 54 Unit Housing are receiving services. This year we expect YK Elders Care facility, YK Prematernal Home and Managers Office, PATC to come

Jetty/Sewer Lagoon- No change since the last report. The DEC, Division of Water, has certified the construction of the jetty at the sewer lagoon. We have received the accredited drawings for this project. The sewer trucks will be the last item to be completed for this project. They should arrive on the first barge in the springtime.

Long Range Transportation Plan 2020- Meet with DOWL to work on this plan. The DOT has requested that nominations for the 2020-2023 State Transportation Improvement Plan (STIP) be completed by May 15, 2019. We have a list of roads that we could submit. Our match has to be at *least* 9.03% of the total of the costs. We can either ask for an engineered gravel road or to pave some of the existing roads.

The Avenues- We have picked first National Bank of Alaska to facilitate the loan needed for this project. Hopefully, the details will be worked out before April 1, 2019. We received the DRAFT proposal for Engineer services.

Bethel Heights Water and Sewer System- Waiting for the Preliminary Engineer Report to be completed. Meet with the city's engineer, and we are getting close to being able to review this report.

Tundra Ridge Road Realignment- No change as of March 14th. The project is listed in the STIP 2016-2019. The DOT. I presume, have asked the AG if legal action can be taken to acquire the Polk road through legal means before the DOT gives up on the old route. The AG's office is behind with requests because there is not enough AG's.

PW Building Boilers- Contract signed. PW has been installing a beam under the boiler room at Public Works.

Police Console- Pro-Com still needs to forward to us the Service Agreement for review and approval.

Lift Station Controls Project- Design is 65% complete and waiting for PW review.

Geographic Information System (GIS) – They are working on outlining the buildings; then the addresses will be assigned to them.

Asbestos Abatement- On March 18 and 19th an assessment for asbestos was completed for the laundromat and the old police annex.

Peter Williams
Bethel City Manager

Schedule, Events and Programs

- ❖ Winter session runs January 14th – March 3rd
- ❖ Winter Swim Lessons and Instructional Classes run January 14th – March 3rd.
- ❖ Youth Sport Club will run during Spring Break. Feb 28-March 8th.
- ❖ Spring Swim Lessons and Instructional Classes Run March 11th – April 28th,
 - Registration closes the week of March 18th.
- ❖ Smart Fit Girls runs March 18th – May 16th, registration closes March 25th
- ❖ Kid's Don't Float will be at the Fitness Center in April for boating safety sessions, dates & times TBA.
- ❖ GCI will be hosting a free swim night at the Fitness Center on April 11th, times TBA.
- ❖ Lifeguard Training will be offered April 19th – 27th
- ❖ The Facility will be open 2pm-9pm on Easter, April 21st.
- ❖ Sponsored Discounts for pool admissions:
 - Free Teen Night: Every Wednesday from 4-8pm the Drew Foundation Sponsors Free pool admissions for teens age 13-17.
 - Half Price Saturdays: Every Saturday the Lifesavers Foundation sponsors half price pool admissions for all ages.
 - Free Saturdays: The last Saturday of every month Angstman Law Offices Sponsors free pool admissions from 12pm-8pm for youth under the age of 12.

Staffing

Operational Staff:

Now Hiring:

- Part Time Customer Service Supervisors
- Certified Lifeguards
 - visit ykfitness.org to view pre-requisites
- Operations Staff
 - Facility Attendant

Now Hiring Certified LIFEGUARDS!

FREE Training At the YKFitness Center

Fridays, April 19 & 26, 5:30-9p,
Saturdays, April 20 & 27, 12-8:30p

Pre Course Test (completed on first day of class)

- ✓ Swim 300 yards of Freestyle and Breast Stroke without stopping
- ✓ Tread Water 2 mins with legs only
- ✓ Swim 20 yards, Retrieve 10lb brick, swim with both hands on brick 30 yards in 1:40.

Visit ykfitness.org to view a video of the pretest

To be eligible Candidates must:

- Be at least 15 years old,
- Pass pre-course testing,
- Attend all classes,
- Complete Red Cross Registration (\$40)

Email questions to stacey.reardon@hfit.com or call 543-0390
Register online at ykfitness.org, at the YKFC desk or call 543-0390

Get certified and get a job!

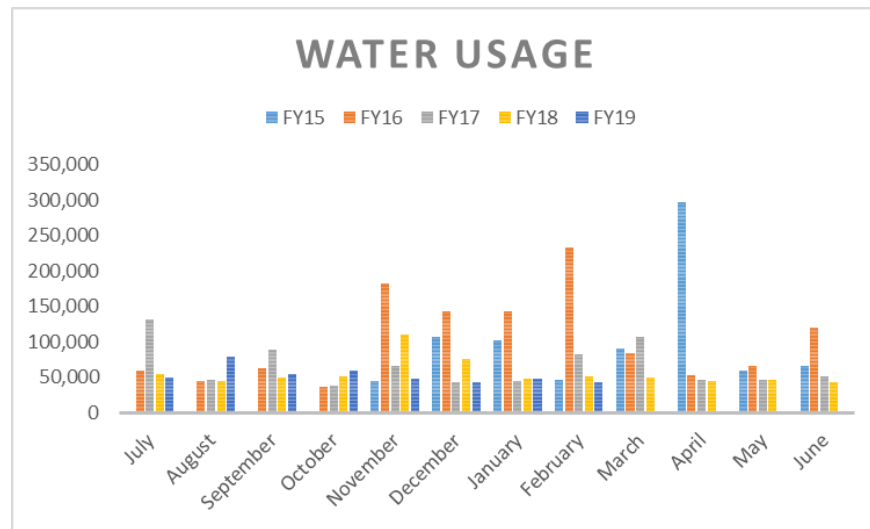


Programming Staff: We are looking for programming staff to fill the below roles:

- Full Time Aquatic Coordinator
- Swim Instructors
- Instructors for youth classes, particularly dance and tumbling
- Fitness Instructors and Certified Personal Trainers
- Instructors for any activity, craft or music patrons might be interested in learning.

Anyone interested in working at the YK Fitness Center can call 543-0390 or visit ykfitness.org for information and links to our applications.

Facility Maintenance



*Note: Facility opened in November of 2014 (FY15)

Facility Maintenance

Maintenance:

- Replaced pressure relief valve on Boiler #1
- Replaced fuel nozzle and adjusted flame gun on boiler #2
- Boiler Inspection Completed
- Replaced broken lane reel springs in pool
- Replaced blown fuses on pump 13.
- Replaced air filters for AHU1
- Parking light conductor replaced.

Previously reported maintenance still pending:

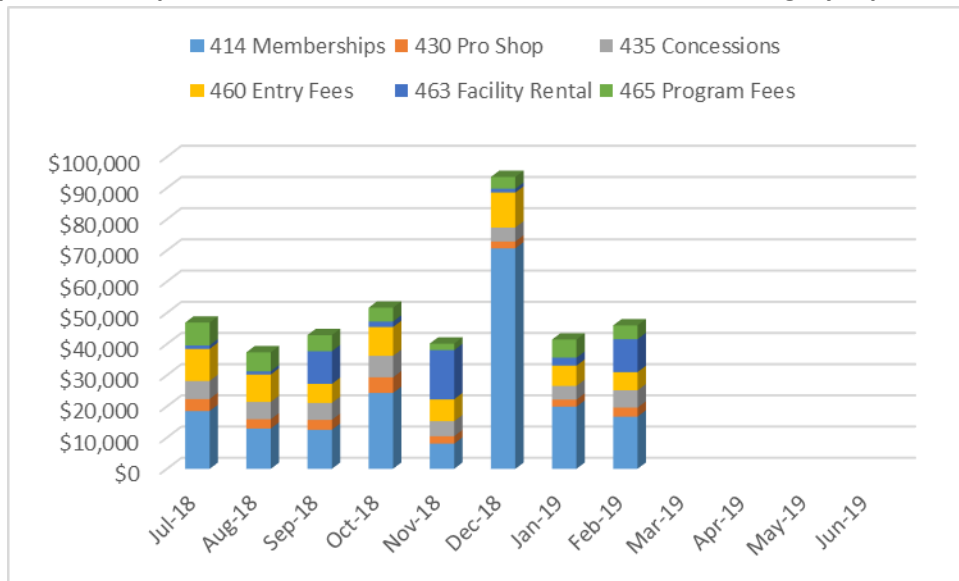
- Efforts were made to clean up a spill of Muriatic Acid in the facility connex. In the course of cleanup it was found that the spill was more extensive than initially thought and assistance was requested from the Fire Department. It was determined that additional protective equipment is needed to clean up the spill and the connex has been closed off pending procurement of the additional protective equipment.
- Main drain at bottom of pool – looking at replacement drain covers and processes for installation.
- Lamps for UV system are nearing the end of their use life and will need to be replaced. Due to the delicate and highly technical nature of the work it may be necessary to bring in a contractor. We are looking at options. Update August 2018: Two possible vendors for bulb replacement have been identified and quotes are being sought for parts and service.
- Overhead fans in pool area need maintenance. Working with City Facilities Department to develop a plan for safe access to trouble shoot the fans. Jan 2018: City of Bethel is looking into purchasing a lift that will allow access to the fans as well as other maintenance areas in the pool. Update 3/18/18 a scissor lift has been identified and purchasing is being reviewed. 5/15/18 scissor lift scheduled to arrive on first barge. 6/19/18 still waiting on lift. August 2018 Scissor lift has been received and we are scheduling with property maintenance to inspect the fans and determine next steps. September 2018 waiting for replacement fan. October 2018 Fan has been received, waiting on electrician to install.

Revenue

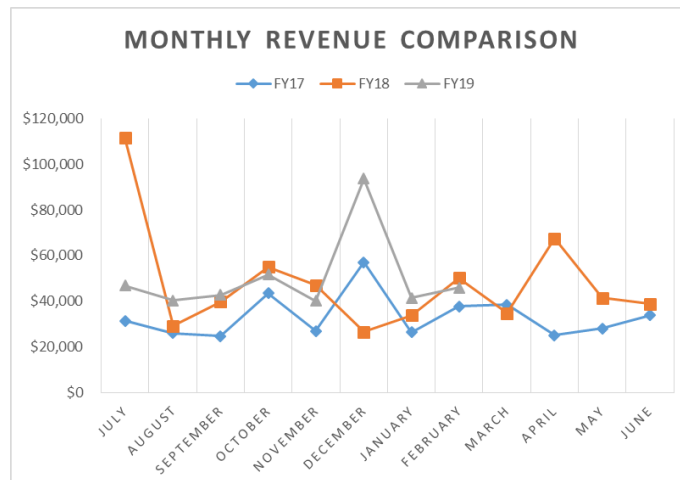
FY19 Revenue

Code	Facility Revenue	Jul-18	Aug-18	Sep-18	Oct-18	Nov-18	Dec-18	Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19	Total	FY19 Budge	%attained
414	Memberships	\$18,548	\$12,929	\$12,522	\$24,316	\$8,088	\$70,674	\$19,940	\$16,731					\$183,748	\$383,160	47.96%
430	Pro Shop	\$3,850	\$2,960	\$3,166	\$5,011	\$2,384	\$2,224	\$2,265	\$2,918					\$24,777	\$42,000	58.99%
435	Concessions	\$5,759	\$5,585	\$5,444	\$6,878	\$4,812	\$4,470	\$4,387	\$5,547					\$42,882	\$55,000	77.97%
460	Entry Fees	\$10,272	\$8,751	\$6,111	\$9,252	\$7,011	\$11,195	\$6,495	\$5,822					\$64,909	\$81,500	79.64%
463	Facility Rental	\$1,130	\$1,040	\$10,476	\$1,743	\$15,772	\$1,252	\$2,558	\$10,547					\$44,517	\$12,750	349.15%
465	Program Fees	\$7,327	\$6,101	\$5,155	\$4,462	\$2,081	\$3,742	\$5,800	\$4,427					\$39,094	\$80,500	48.56%
Community Action Grant														\$0	\$767	0.00%
WomenInPhilanthropy Grant			\$3,016											\$3,016	\$4,681	64.42%
Facility Revenue Total		\$46,885	\$40,381	\$42,874	\$51,662	\$40,147	\$93,557	\$41,445	\$45,990	\$0	\$0	\$0	\$0	\$402,942	\$660,358	61.02%

The below chart represents the portion of the total revenue that each revenue category represents.



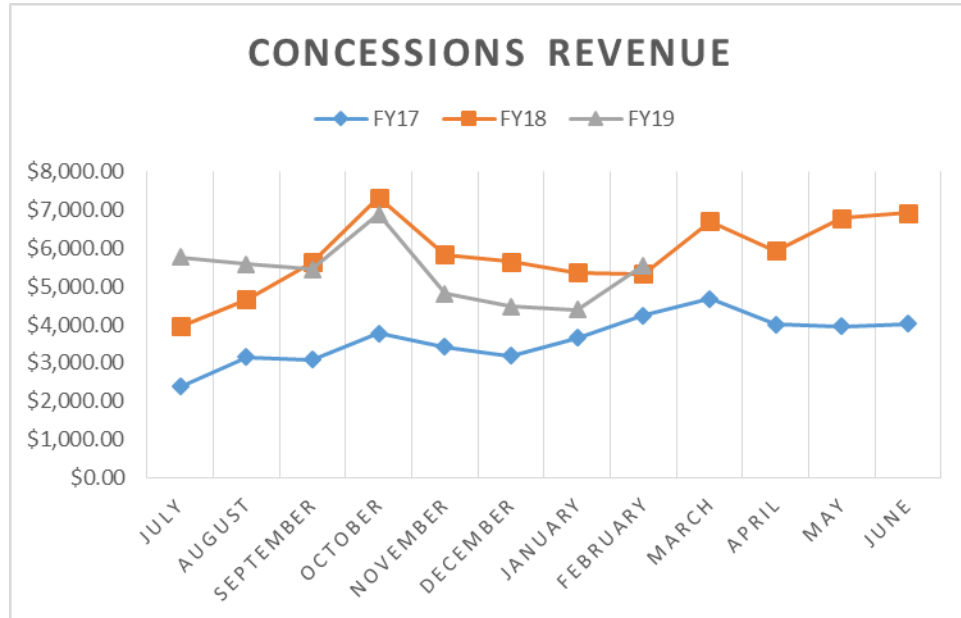
Revenue Comparisons



Monthly Revenue Totals	July	August	September	October	November	December	January	February	March	April	May	June	Total
FY17	\$31,433	\$26,142	\$24,867	\$43,503	\$27,134	\$57,131	\$26,567	\$37,829	\$38,636	\$25,144	\$28,177	\$33,913	\$400,478
FY18	\$111,356	\$29,355	\$39,850	\$55,131	\$47,120	\$26,685	\$33,914	\$50,253	\$34,808	\$67,517	\$41,521	\$38,990	\$576,500
FY19	\$46,885	\$40,381	\$42,874	\$51,662	\$40,147	\$93,557	\$41,445	\$45,990					\$402,942

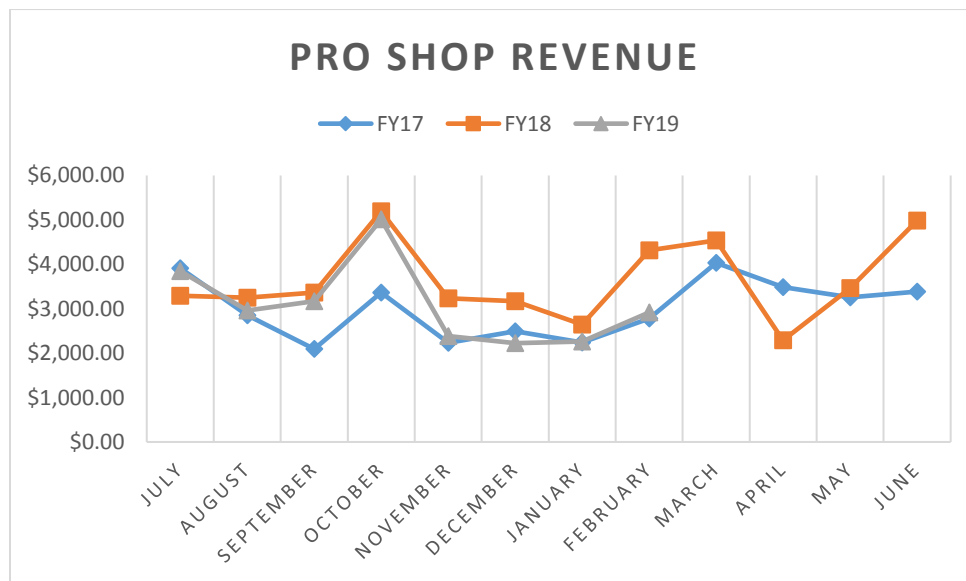
Revenue

Concessions Comprisons



Concessions Sales Totals	July	August	September	October	November	December	January	February	March	April	May	June	Total
FY17	\$2,384.89	\$3,157.11	\$3,092.41	\$3,769.41	\$3,426.47	\$3,185.55	\$3,648.41	\$4,247.30	\$4,669.61	\$4,009.62	\$3,958.30	\$4,024.27	\$43,573.35
FY18	\$3,954.28	\$4,650.93	\$5,633.56	\$7,320.72	\$5,834.03	\$5,642.99	\$5,366.89	\$5,321.23	\$6,690.87	\$5,921.68	\$6,781.51	\$6,906.37	\$70,025.06
FY19	\$5,759.05	\$5,585.25	\$5,443.53	\$6,878.43	\$4,811.83	\$4,470.20	\$4,386.93	\$5,546.69					\$42,881.91

Pro Shop Comprisons



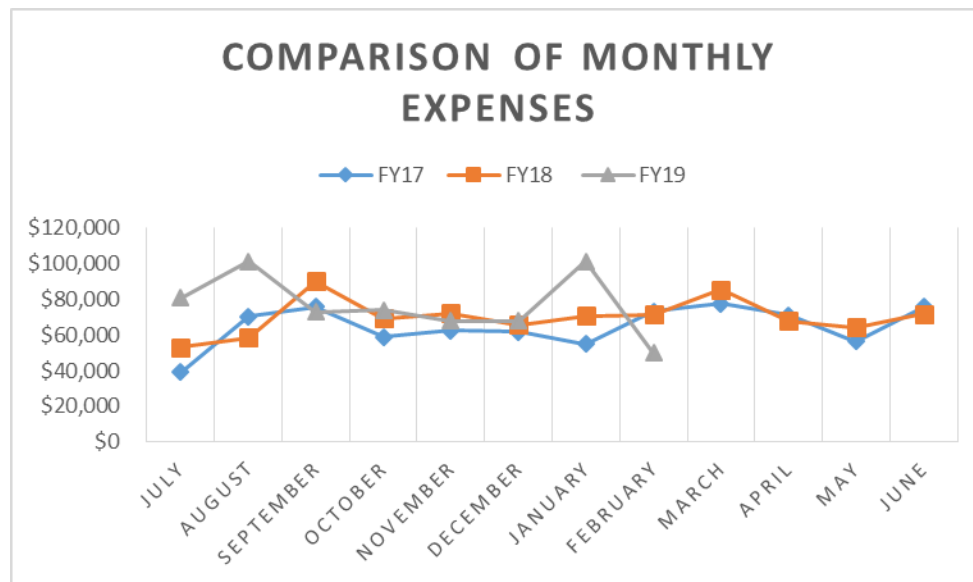
Pro Shop Sales Totals	July	August	September	October	November	December	January	February	March	April	May	June	Total
FY17	\$3,913.00	\$2,850.50	\$2,092.54	\$3,365.62	\$2,231.18	\$2,490.62	\$2,239.62	\$2,777.95	\$4,032.94	\$3,483.89	\$3,253.72	\$3,382.17	\$36,113.75
FY18	\$3,289.74	\$3,247.54	\$3,365.77	\$5,194.60	\$3,231.28	\$3,172.30	\$2,643.08	\$4,315.11	\$4,537.02	\$2,288.89	\$3,466.59	\$4,987.01	\$43,738.93
FY19	\$3,849.71	\$2,959.60	\$3,166.18	\$5,011.47	\$2,383.67	\$2,224.15	\$2,264.82	\$2,917.50					\$24,777.10

FY19 Expenses

	Expenses	Jul-18	Aug-18	Sep-18	Oct-18	Nov-18	Dec-18	Jan-19	Feb-19	Total	Budgeted	% used
	Wages	\$36,428	\$55,950	\$35,994	\$36,176	\$34,862	\$35,698	\$55,053	\$34,157	\$324,318	\$581,604	55.76%
	Benefits	\$8,923	\$13,288	\$8,404	\$8,463	\$8,373	\$8,635	\$13,408	\$7,949	\$77,443	\$120,200	64.43%
520	Housing	\$3,090	\$3,090	\$3,090	\$3,090	\$3,090	\$3,090	\$3,090	\$3,090	\$24,720	\$37,080	66.67%
545	Travel/Training	\$0	\$82	\$0	\$0	\$821	\$0	\$239	\$0	\$1,142	\$5,731	19.93%
561	Supplies	\$12,789	\$3,747	\$3,431	\$8,657	\$4,992	\$4,967	\$5,709	\$2,986	\$47,278	\$99,176	47.67%
580	Boiler	\$0	\$0	\$0	\$0	\$0	\$0	\$5	\$0	\$5	\$5,250	0.10%
661	Vehicle Maintenance/Repair	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$500	0.00%
663	Janitorial Supplies/Services	\$316	\$151	\$7,560	\$274	\$701	\$898	\$81	\$10	\$9,991	\$18,000	55.51%
668	Software Licenses	\$899	\$427	\$447	\$547	\$418	\$966	\$434	\$477	\$4,614	\$6,869	67.18%
669	Other Purchased Services	\$0	\$0	\$0	\$0	\$0	\$0	\$9,706	\$0	\$9,706	\$25,160	38.58%
683	Minor Equipment	\$1,579	\$3,013	\$0	\$589	\$1,588	\$1,248	\$0	\$0	\$8,018	\$10,500	76.36%
684	Donations and Awards	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$500	0.00%
724	Dues/Subscriptions	\$169	\$179	\$179	\$179	\$369	\$369	\$379	\$179	\$2,002	\$2,000	100.10%
727	Advertising	\$186	\$0	\$0	\$1,820	\$0	\$211	\$0	\$0	\$2,217	\$9,000	24.63%
733	Postage	\$3	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$3	\$400	0.63%
736	Bank Charges	\$1,134	\$947	\$884	\$1,374	\$783	\$774	\$951	\$1,011	\$7,858	\$14,500	54.19%
790	Allowance for Special Events	\$0	\$0	\$0	\$227	\$34	\$0	\$0	\$0	\$261	\$800	32.67%
799	Miscellaneous	\$0	\$7,643	\$0	\$817	\$0	\$0	\$0	\$0	\$8,460	\$5,500	153.82%
	Community Action Grant	\$160	\$184	\$0	\$0	\$0	\$0	\$0	\$0	\$344	\$767	44.85%
	Women In Philanthropy Grant	\$270	\$311	\$0	\$0	\$0	\$0	\$0	\$0	\$581	\$4,681	12.40%
	TOTAL	\$65,946	\$89,012	\$59,989	\$62,214	\$56,031	\$56,856	\$89,055	\$49,858	\$528,961	\$948,218	55.78%

Comparison of Monthly Expenses

Expenses for January 2019 are trending higher than previous years due to a combination of 3 pay periods falling within the month and fees paid to contractors for maintenance and parts for the pool chlorinator and for fitness cardio equipment (see maintenance).

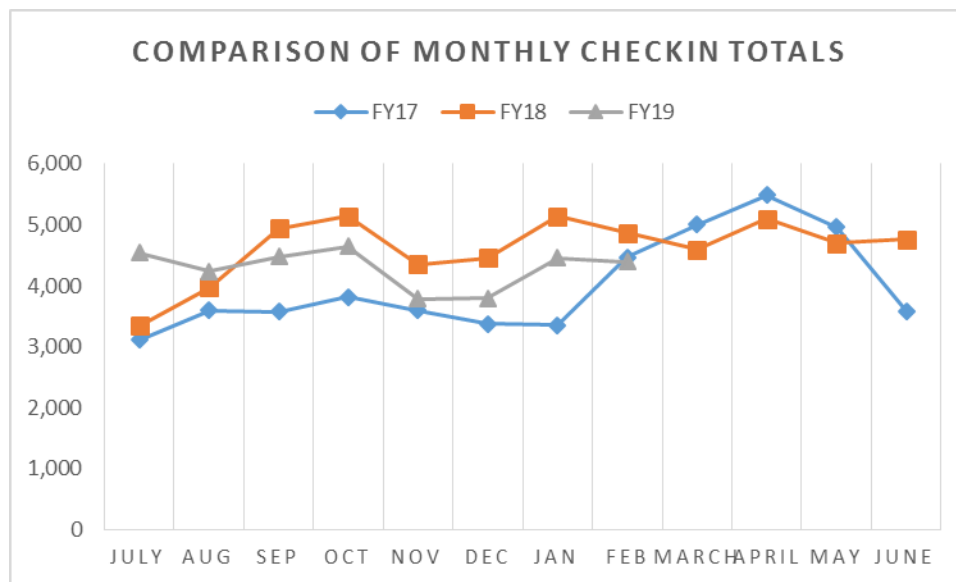


Monthly Expenses	July	August	September	October	November	December	January	February	March	April	May	June	Total
FY17	\$39,145	\$70,114	\$75,717	\$58,716	\$62,335	\$61,668	\$54,949	\$72,965	\$77,475	\$70,907	\$56,290	\$75,502	\$775,784
FY18	\$53,231	\$58,448	\$89,960	\$69,086	\$71,974	\$65,596	\$70,546	\$71,272	\$85,390	\$67,745	\$64,074	\$71,669	\$838,989
FY19	\$80,783	\$101,028	\$72,822	\$73,683	\$67,629	\$67,907	\$101,072	\$49,858					\$614,783

Facility Utilization

Facility Check-In: Facility Check-In numbers represent the total number of patrons who visited the facility and are based on a compilation of the number of members who checked-in, the number of daily passes sold and the number of participants in programs, activities, rentals and special events. These numbers represent facility visits, not individuals as most individuals visit the facility multiple times over the course of the month.

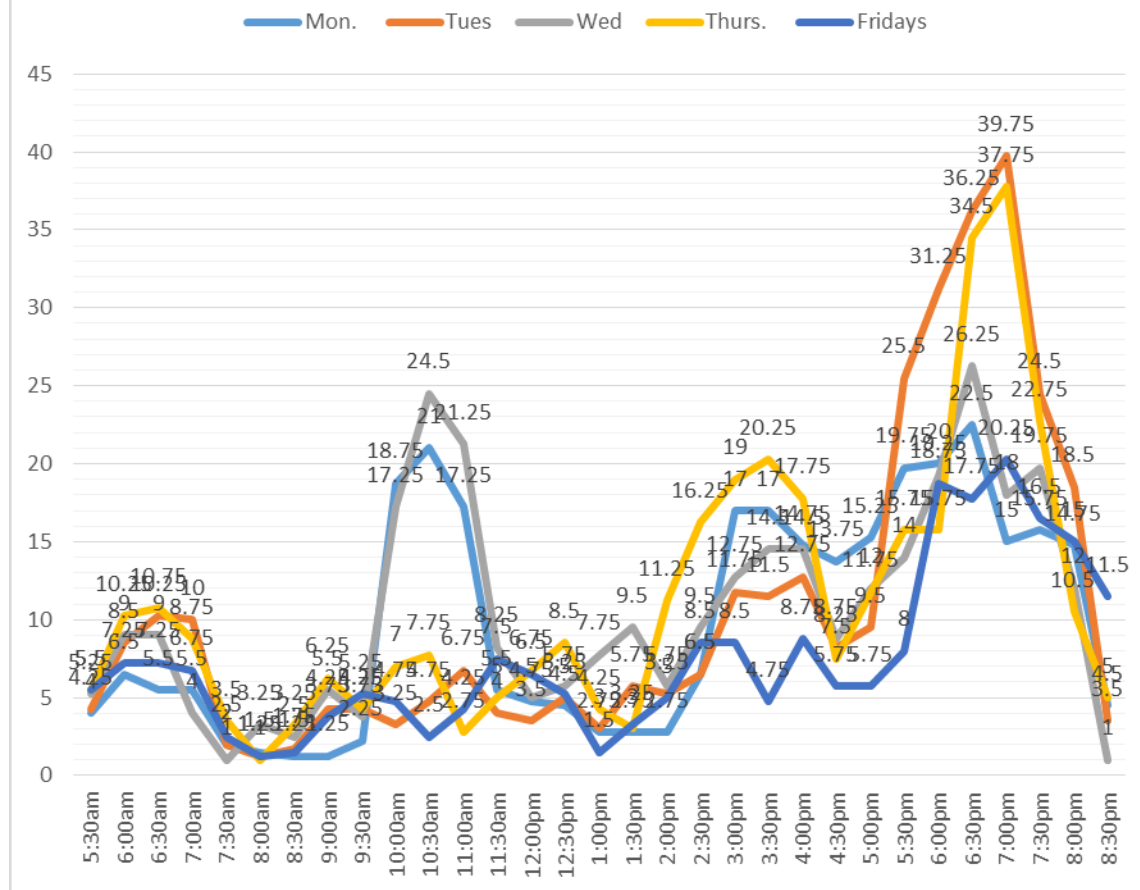
Facility Check-In	Jul-18	Aug-18	Sep-18	Oct-18	Nov-18	Dec-18	Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19	Total
Member Checkins	2,771	2,563	1,712	1,962	1,901	1,620	2,195	2,003					16,727
Daily Admissions	1,482	1,533	1,734	1,448	1,238	1,557	1,648	1,672					12,312
Rentals	32	120	771	920	350	383	206	300					3,082
Fitness Programming	45	5	140	216	247	173	277	275					1,378
Aquatics Programming	34	88	97	90	44	43	103	132					631
Youth Programs	176	47	19	8	0	17	32	8					307
Monthly Totals	4,540	4,356	4,473	4,644	3,780	3,793	4,461	4,390	0	0	0	0	34,437



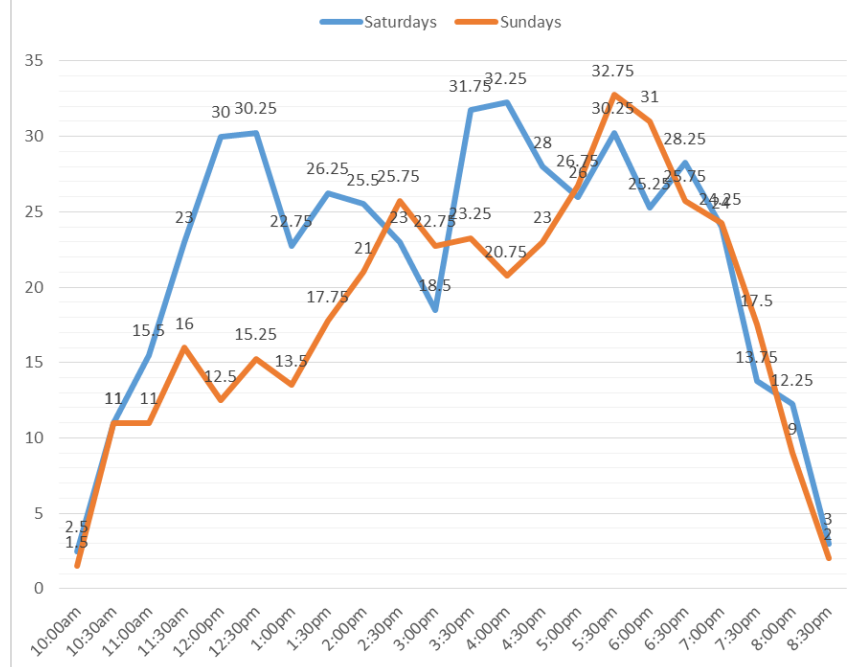
Facility Check-In	July	Aug	Sep	Oct	Nov	Dec	Jan	Feb	March	April	May	June	Total
FY17	3,108	3,596	3,579	3,820	3,594	3,378	3,355	4,465	5,006	5,491	4,960	3,584	47,936
FY18	3,348	3,973	4,936	5,139	4,351	4,453	5,139	4,864	4,594	5,097	4,695	4,766	55,355
FY19	4,540	4,236	4,473	4,644	3,780	3,793	4,461	4,390					34,317

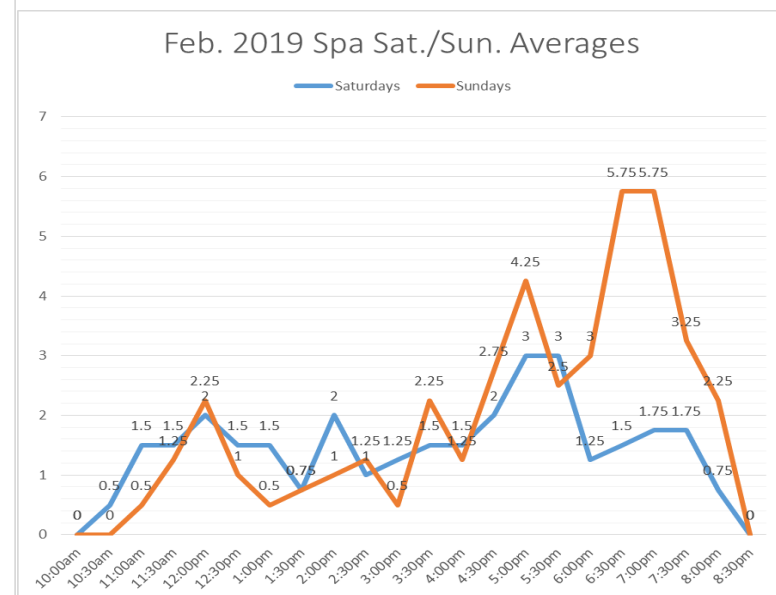
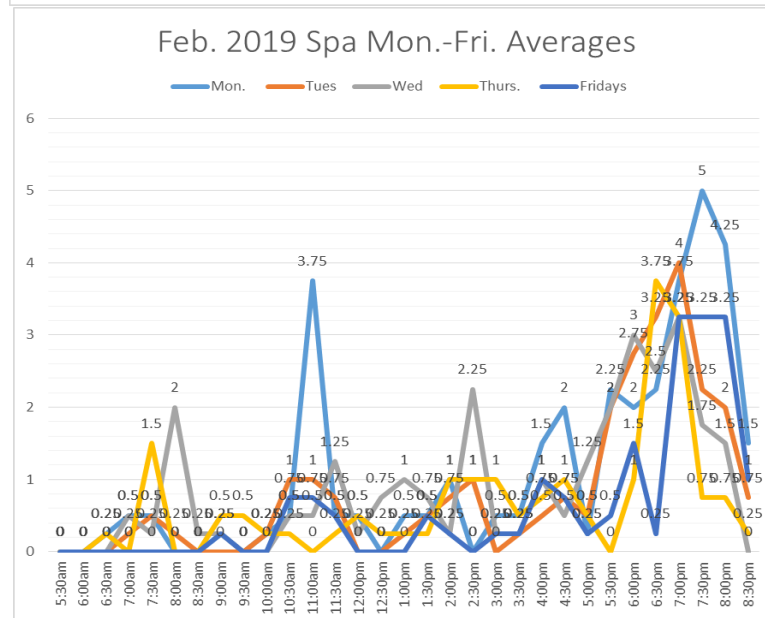
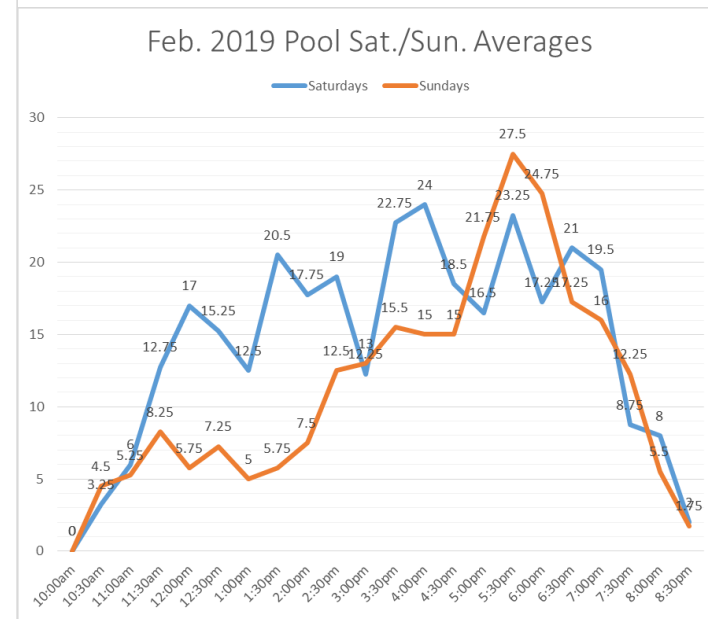
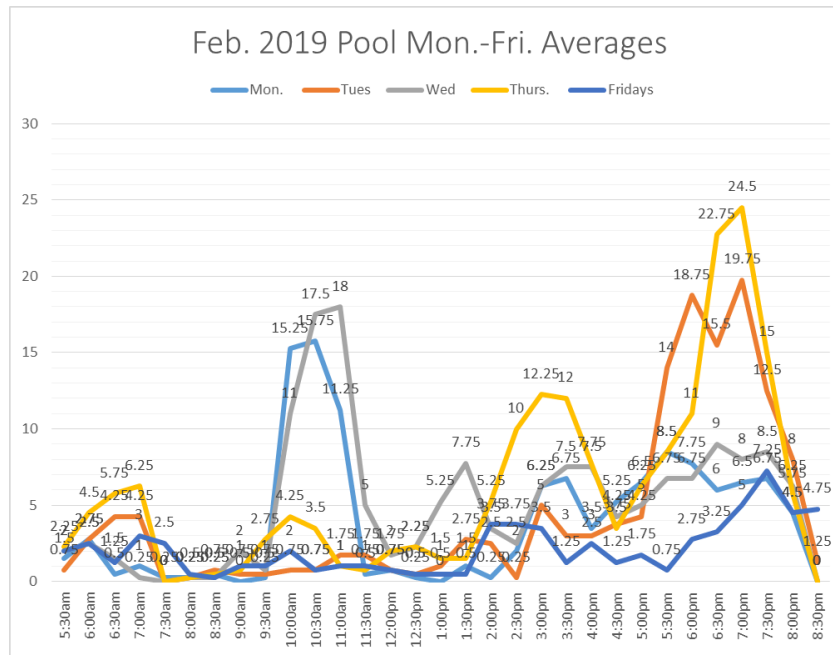
Area Usage: Count of the number of individuals in each area at the top and bottom of each hour. Showing trends and patterns of area usage, these numbers are not an accurate reporting of the overall number of patrons using the facility as patrons who remain in any area for more than 30 minutes are counted more than once. The below charts show average number of users for each area, by day of the week, per 30 minute period and are used from programming and operational hours planning.

Feb. 2019 Total Mon.-Fri. Averages

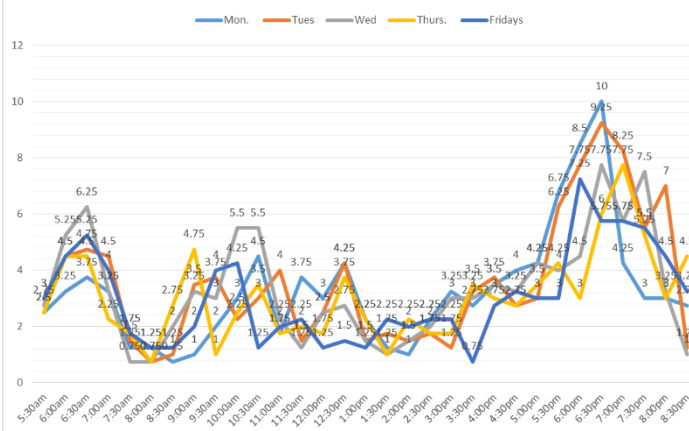


Feb. 2019 Total Sat./Sun. Averages

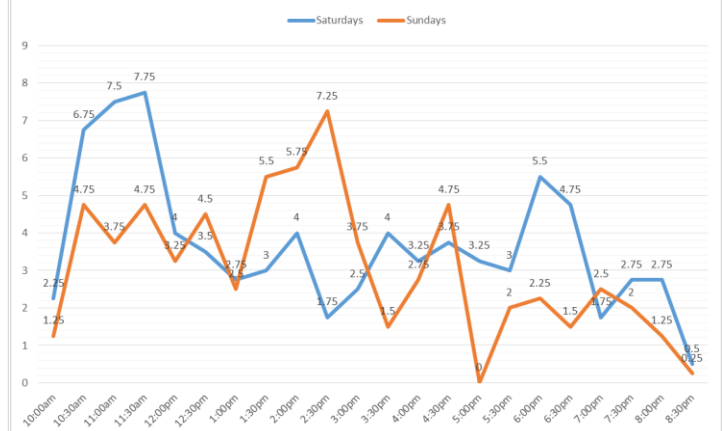




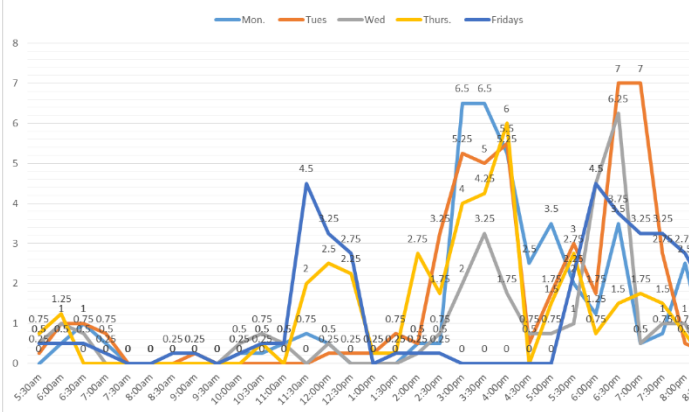
Feb. 2019 Fitness Mon.-Fri. Averages



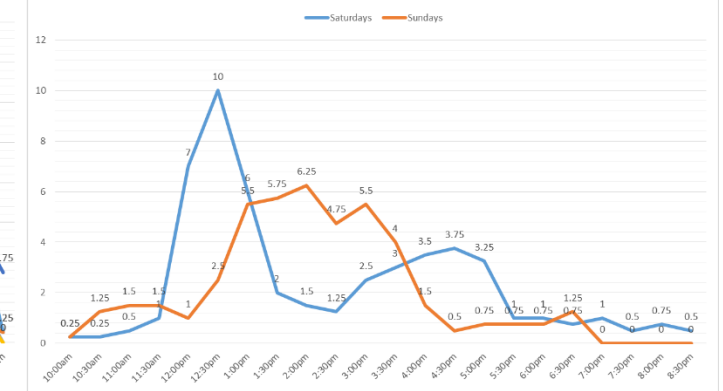
Feb. 2019 Fitness Sat./Sun. Averages



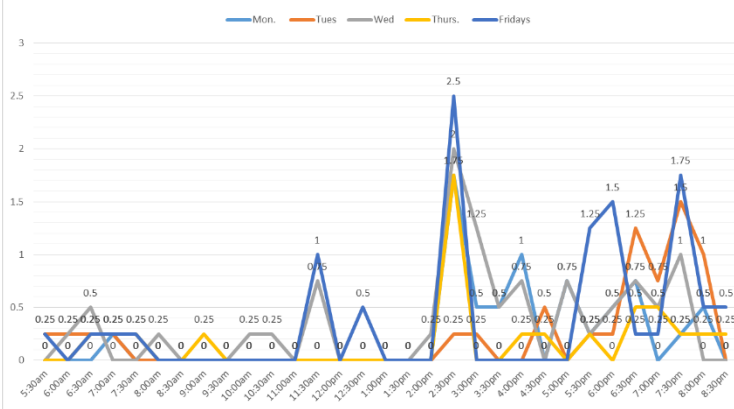
Feb. 2019 Studio Mon.-Fri. Averages



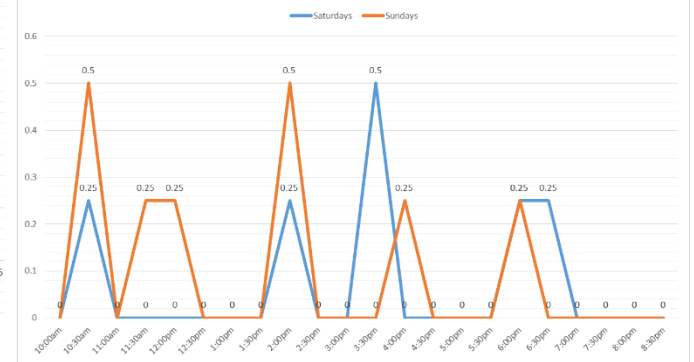
Feb. 2019 Studio Sat./Sun. Averages



Feb. 2019 Bikes Mon.-Fri. Averages



Feb. 2019 Bikes Sat./Sun. Averages



City of Bethel, Alaska

City Clerk's Office

Council Meetings and Events

April 9, 2019 Regular Meeting

April 23, 2019 Regular Meeting

City Council Reminders

Financial Disclosure Statements are due from Council Members and the Planning Commissioners by April 15, 2019. Thank you, Vice-Mayor Williams, for being the first Council Member to turn it in!

Election

We are working on updates to the election calendar, web page and forms for 2019.

Miscellaneous

- Participated in interviews for a few of the Finance Department vacancies.
- Assisted the Public Works Admin with packet and ordinance preparation support.
- Organizing the Public Works Committee and PRAHSC Committee files and working to regenerate and get approved missing meeting minutes.
- Looking into video conferencing options for Council Chambers (this was budgeted).
- Town Hall Meeting preparation and final testimony summary.
- Resolution to opposed Governor's Budget.
- Proclamation Establishing a Pete Kaiser Day in Bethel.
- The office is looking into new formats for budget ordinance as the current excel format is proving confusing and difficult for staff.
- Still working on some workflow improvements with Civic Clerk but we are happy to report, the average time for packet prep is down by a few hours.