



CITY OF BETHEL

COMMUNITY ACTION GRANT COMMITTEE

THURSDAY, SEPTEMBER 22, 2022, 7:00 PM

LOCATION: 300 CHIEF EDDIE HOFFMAN HIGHWAY, BETHEL, ALASKA

ZOOM MEETING ID: 813 8040 9832 ZOOM MEETING PASSCODE: 757296

[HTTPS://US06WEB.ZOOM.US/J/81380409832?PWD=ZKNFA29KAHVWZFLMQWPSWI92AGNRZZ09](https://us06web.zoom.us/j/81380409832?pwd=ZKNFA29KAHVWZFLMQWPSWI92AGNRZZ09)

ZOOM MEETING PHONE NUMBERS:

888 475 4499 US TOLL-FREE 833 548 0276 US TOLL-FREE

833 548 0282 US TOLL-FREE 877 853 5257 US TOLL-FREE

MEMBERS

Louse Russell, Chair
Leif Albertson, Vice-Chair
Miranda Robb
Nikki Pollock

Lucinda Alexie
Jennifer Dobson
Perry Barr, Council Rep.

STAFF

John Sargent, Ex Officio Member
CAG@cityofbethel.net
907-543-1386

I. CALL TO ORDER

II. ROLL CALL

III. PEOPLE TO BE HEARD – FIVE MINUTES PER PERSON

IV. APPROVAL OF AGENDA

V. APPROVAL OF MEETING MINUTES

- A. September 8, 2022 Meeting Minutes

VI. UNFINISHED BUSINESS

- A. Amount of CAG Funding Available
- B. Review, discuss, and score applications and responses (may include questions to applicants in attendance).
- C. Review/revise CAG Program applications, forms, processes.
- D. Update on previous award recipients, projects funded, final reports, CAG award agreements, and other follow-up issues.

VII. EX OFFICIO REPORT

- A. Ex-Officio Report for September 14, 2022 CAG Committee Meeting

VIII. MEMBER COMMENTS

IX. ADJOURNMENT

Posted <<DATE>> at City Hall, AC Co., Swanson's, and the Post Office.

Name, Ex-Officio Staff

City of Bethel Community Action Grant Technical Review Board Meeting Minutes

September 8, 2022

Regular Meeting 7 p.m.

Bethel, Alaska

I. CALL TO ORDER

Meeting Called to Order at 7:16 pm.

II. ROLL CALL

BOARD MEMBERS PRESENT:	
Louise Russell, Chair	Jennifer Dobson
Leif Albertson, Vice Chair	Lucinda Alexie
BOARD MEMBERS ABSENT:	
Perry Barr, Council Rep.	Miranda Robb
ALSO IN ATTENDANCE:	
John Sargent, Recorder & Ex Officio	

III. PEOPLE TO BE HEARD

No one spoke under People To Be Heard.

IV. APPROVAL OF AGENDA

MOVED:	J. Dobson	Approval of Agenda.
SECONDED:	L. Albertson	
VOTE ON MAIN MOTION	4-0 Motion Passes	

V. APPROVAL OF MINUTES

MOVED:	L. Alexie	Approve June 23, 2022 Meeting Minutes.
SECONDED:	L. Albertson	
VOTE ON MAIN MOTION	4-0 Motion Passes	

VI. UNFINISHED BUSINESS

A. Review amount of CAG funding available.

Memorandum included in packet showing that \$153,882.85 is available.

B. Review and score applications and responses received (may include questions to applicants in attendance).

MOVED:	L. Albertson	Move into Committee as a Whole.
SECONDED:	J. Dobson	
VOTE ON MAIN MOTION	4-0 Motion Passes	

City of Bethel Community Action Grant Technical Review Board Meeting Minutes

September 8, 2022

Regular Meeting 7 p.m.

Bethel, Alaska

The Committee discussed all four applications, three of them in depth. A representative from the Qasgirmiut Dance Group spoke about their application and answered questions. A representative from the Bethel Winter House spoke about their application and answered questions.

L. Russell took the Committee out of the Whole at 8:21 pm.

MOVED:	J. Dobson	Direct Recorder to prepare and send a letter to each applicant, as necessary, to request answers to questions posed by committee members.
SECONDED:	L. Alexie	
VOTE ON MAIN MOTION	4-0 All in favor	

C. Review/revise applications, forms, & processes.

This item mentioned by Chair. No comments from Committee members.

D. Update on previous award recipients, projects funded, final reports, and other follow-up issues.

MOVED:	L. Albertson	Direct Recorder to send the two exit reports contained in this packet to the Bethel City Council for inclusion in their next meeting packet.
SECONDED:	L. Alexie	
VOTE ON MAIN MOTION	4-0 All in favor	

J. Sargent brought up the issue of Delta Recreation using funds from one CAG award to pay for the item purchased as part of another CAG award. The committee discussed this issue briefly and did not have a problem with it because the original application from Delta Recreation was for both items and the applicant was transparent about the reallocation in the exit report submitted.

VII. EX OFFICIO REPORT

The Ex-Officio Report in the form of a memorandum was contained in packet.

VIII. BOARD MEMBER COMMENTS

J. Dobson: No comment.

L. Albertson: Thank you all for participating in tonight's meeting. I'm happy we have applications to review.

L. Alexie: Thank you everyone. Thank you applicants.

L. Russell: Thank you for showing up to the meeting.

J. Sargent: Not provided an opportunity for comment.

City of Bethel Community Action Grant Technical Review Board Meeting Minutes

September 8, 2022

Regular Meeting 7 p.m.

Bethel, Alaska

IX. ADJOURNMENT

MOVED:	L. Albertson	Adjourn the meeting.
SECONDED:	J. Dobson	
VOTE ON MAIN MOTION	4-0 All in favor	

Meeting Adjourned at 8:32 pm.

APPROVED THIS 14th day of September 2022.

Respectfully Submitted:

Louise Russell, Chair

ATTEST: _____
John Sargent, Recorder



City of Bethel
P.O. Box 1388, Bethel, AK 99559
907-543-1386
Website: www.cityofbethel.org

M e m o r a n d u m

To: Community Action Grant Committee

From: John Sargent, Grant Manager

Subject: Funding Available for CAG Awards

Date: September 19, 2022

The current estimated amount budgeted for Community Action Grant awards is **\$148,284.59**. The calculation was provided by the Xavier Mason, Deputy Finance Director. He said that the anticipated alcohol revenues for FY 2021 were less than expected.

Finance Director said he wants to only use actual money collected from now on and not use budget figures. This contrasts with what City Manager Peter Williams has been insisting over the last two years, namely that we only use the budgeted amounts.

CITY OF BETHEL
COMMUNITY ACTION GRANT
Application

COVER PAGE

Applicant Information Bethel Council on the Arts (name change process in progress
Applicant Name: to: SouthWest Alaska Arts Group

Business License #s (if applicable): 1047187

Applicant Address: 420 Chief Eddie Hoffman Hwy / P.O. Box 264 Bethel AK 99559

Contact Person: Laura Ellsworth Email Address: Lbellsworth@alaska.edu

Daytime Phone: N/A Cell Phone: 9079538055

Grant Request Information

Grant Amount Requested:	\$	\$27,600
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Will you accept less funding than the amount you requested? If so, tell us what a reduction would look like for your planned program. Yes ☒ No

Program/Project Title and Summary: **SWAAG would be happy to accept any amount. Preferred reduction if needed in the category of BRHS Rental to start.**

2023 Camai Dance Festival Support

Date When Funds Are Needed: Jan 2023

Project Beginning and End Date: March 24-26, 2023

Submission for: Quarter 1 Quarter 2 ☒ Quarter 3 Quarter 4

I affirm that if my organization, group, or self is granted funding, I (we) will be required to adhere to City guidelines related to the use of those funds, and will be required to provide timely reporting on the use of the granted funds. I affirm that grant funds will be used for the intended purposes outlined for this program.

Signature:  Date: 8/26/2022
Authorized Officer/Applicant

PROJECT SUMMARY

Please provide a comprehensive, clear and concise response to each of the questions below. If a question does not apply to your application, indicate by responding "Not Applicable."

1. Substantiating Community Need

- a. Identify and describe existing needs in the community to be addressed by the proposed activity.

In a world of cellphones and social media, an actual in-person event brings people together in a healthy, sharing and caring way. The Camai Dance Festival has a long and rich history of celebrating Yup'ik culture through dance, song, arts and crafts, and gathering together as a YK region. The beloved event has been sponsored each year by the SouthWest Alaska Arts Group (SWAAG) previously, the Bethel Council on the Arts since 1992. After a COVID break in 2020-2021, SWAAG hosted a very small Camai event in 2022 at YPCC and sold out our limited seating weeks before the event took place. We are now looking toward hosting the traditional large-scale festival again at the high school that is scheduled for March 24-26, 2023. The Camai Dance Festival is known throughout the state, and many tourists come to Bethel specifically to attend the event. SWAAG is hoping this renewed energy will restart this celebratory event and at the same time meet many of the needs for the Bethel community with this major social and economic driver.

Statement of Need: The need to gather as a community after a worldwide pandemic is key to bringing back traditions, strengthening culture and supporting healthy families and the Bethel community. Aside from the pandemic, there is an ever-present need to celebrate culture, dance, and traditional arts, however the popularity of the long standing Camai Dance Festival in terms of — widespread attendance of yuraq teams, large numbers of volunteers, maxed out seating for audience members, and full-to-the-brim artist vendors — shows this event is supported by the community on multiple levels. **Past Camai Festivals have reached an attendance count of over 4,500 attendees over the course of the weekend.** We are people who love to celebrate and participate in traditional dance. It is the hope of SWAAG that the event will inspire our younger generation to learn and carry on our cultural legacy.

- b. Specifically describe how the activities to be carried out directly address identified needs in the community.

Activities are geared towards celebrating culture and promoting a healthy community. They include:

- A full three day stage schedule of rotating yuraq/dance groups from across the delta, some statewide participation, and usually an international dance group.
- Artist and vendor craft tables selling handmade native arts works
- Heart of the Drum Celebration
- Miss Camai Celebration
- Fur Fashion Show
- Honoring our "Living Treasures"
- Up Close and Personal Seminars
- Meet and Greet with State Representatives
- A Place of Memory for those we've lost to suicide.

- Smile Alaska Style Dental Screenings
- Native Foods Dinner for Elders and Dancers

2. Project/Activity Goals and Outcomes

a. Describe the overall goals, objectives, and activities to be accomplished by the proposed project.

Goals: To bring Y-K Delta residents together in community for celebration of dance, culture, regional arts, and to continue building a performance infrastructure for future generations to pull from. This goal matches SWAAG's mission statement of "encouraging, supporting and fostering arts-related activities in the community and region.

b. Provide measurable outcomes for your project and how those outcomes will be measured.

1. To maintain at least 15 dance groups representative of the region with invitations to statewide and international supplemental dance groups.
2. Ensure inclusion for ANY interested community member to attend with tiered structure for admittance pricing including: general admission and discounts for elders, children, and families.
3. To save (in a digital or video format) any festival schedules, activities, collaborative partner orgs, administrative templates, and video dance footage to ensure Camai Dance Festival components can be used for future generations when hosting continued festivals.

3. Coordination and Collaboration

a. Describe current efforts to collaborate and coordinate services with other community organizations regarding the proposed project.

The SWAAG Camai Festival has built strong and enduring partnerships with UAF Kuskokwim Campus (KuC), Yupiit Plciyarait Cultural Center (YPCC), Lower Kuskokwim School District (LKSD), Bethel Community Services Foundation (BCSF) KYUK public radio, and many local businesses (see 2019 Camai Dance Festival Sponsors). Planning for the Camai 2023 Dance Festival will include working to reestablish these crucial partnerships.

b. Explain how you will develop any needed collaborative relationships that are not already in place.

Over the past 30 years, the SWAAG Camai Dance Festival has continuously received funding and in-kind support from local airlines, grocery stores, taxi services, City of Bethel, and many individuals. The commitment of these local organizations and businesses strengthen SWAAG's ability to present a wide variety of dance performances at the Camai Festival to the entire community.

- c. Does any community organization, other than your own, offer the type of services proposed under this program design? If so, describe how your program will enhance these efforts.

SWAAG is unaware of any other organization in Bethel that hosts an arts and culture event of this type and scale for the community.

4. Implementation Plan

- a. If this is a new project/activity, describe specific steps to be taken to implement the activity. Identify target dates for each phase of implementation.
- b. If this is an existing project/activity, describe how this funding will be used to expand the scope of the existing activity. Identify target dates for each phase of implementation.

Funding from the City for this project will be crucial maintaining the activities and schedule we have hosted in the past. Costs across each category have increased each year, and without additional funding we would consider the need to scale back portions of the festival. For example, a rental that used to cost approximately \$4,000 has increased to approximately \$7,000. In order to host a festival that is consistent in content to ones we've produced in the past, we will need to continue looking for additional funding sources.

The SWAAG Camai Committee starts planning each year in the fall with the first meeting scheduled this year for September 2022. Dates for the BRHS rental have already been secured (March 24-26, 2023). The committee uses subsequent meetings to plan each area of the event including our heavy recruitment of volunteers to help with admissions, headquarters, concessions, greeters and announcers. SWAAG Camai Committee meeting frequency increases from Jan - March leading up to the event.

5. Demonstrated Experience and Financial Information

- a. Describe the applicant's (or the principal staff as it relates to the project) background, and experience in implementing the proposed activity or similar activities.
- Laura Ellsworth: SWAAG Director since inception of merged entity in Jan 2021 (Kuskokwim Art Guild + Bethel Council on the Arts) will spend a minimum of 15% time working to coordinate Camai with key volunteer staff.
 - Linda Curda: SWAAG Camai Committee Chair & Volunteer Event Coordinator. Linda has over 40 years of involvement in the arts community and has coordinated the Camai festival for the last 25 years.
 - Reyne Athanas: SWAAG CEO since inception of merged entity in Jan 2021 (KAG + BCA). Reyne is a long-time Bethel resident, and has been a member of the Arts community for over 45 years. She was recently awarded the 2021 Governors' Award for Arts Advocacy.

- SWAAG Camai Committee Members: A group of approximately 10 volunteers that return each year to help plan and coordinate the festival. During the festival itself there are over 50 volunteers working to ensure it's success.

b. Provide a proposed budget breakdown with the following information:

Item & Description Funding Source Amount

Budget Items:	Description of Budget Items	Funding : Source	CAG\$	Other\$	Total
City Sales Tax	Average taxes owed to the COB for items sold during the festival	CAG	\$4,000		\$4,000
BRHS Rental	Average 3-day rental at BRHS + 1 day set up	CAG	\$7,000		\$7,000
Native Foods Dinner	Grocery items purchased locally for communal dinner hosted for elders, dance groups & volunteers to gather.	CAG	\$700		\$700
Custodial Fees	Hourly bathroom cleanup and nightly facility clean up of BRHS facility.	CAG	\$1300		\$1300
Lights & Sound Fees Tech	Audio/Visual contracted fees for set-up and daily sound, lights and video management Team of 3-5 key people.	CAG	\$4,500		\$4,500
Event Supplies	Stage supplies, duct tape, wiring, new equipment prn, office and ceremonial supplies, program, plaques, etc.	CAG	\$1,000		\$1,000
Advertising	½ page delta discovery schedule advertisement and thank yous to event sponsors afterwards.	CAG	\$1,200		\$1,200
Hospitality & Welcome	Snacks / water / food or other welcome items for	CAG	\$1000		\$1000

Supplies	a 3-day hospitality room. Welcome items for dancers that travel in.				
Honorarium for local hosts	Local individuals, businesses, or nonprofits that host dancers for three nights.	CAG	\$3,000		\$3,000
Memorabilia Camai Pins	Pins created every year for dance members and key volunteers.	CAG	\$900		\$900
Dance Group Artist Fees Honorarium	Out of region groups often require an artist fee for their performance.	CAG	\$3000		\$3000
Miss Camai Honorarium	Awarded to winner of Miss Camai.	SWAAG		\$300	\$300
Camai Merchandise	T-shirts, hoodies, and other merchandise with year specific Camai artwork logo.	SWAAG		\$6500	\$6500
Artist Logo Fee	Hire local artist to create Camai artwork for merch and flyers.	SWAAG		\$600	\$600
Regional Airline Tickets	Average cost of in region/village travel for Yuraq Groups	SWAAG		\$6,000	\$6,000
Out of Region Airline Tickets	Average cost of out of region travel for dance groups	SWAAG		\$22,000	\$22,000
Dancer Cab Fare	Cab fare for dancers to get from housing to BRHS	SWAAG		\$300	\$300
Anchorage Dancer Lodging	1- night for one group in Anchorage traveling from out of region to Bethel.	SWAAG		\$600	\$600
Dance Group Support	Other costs associated with supporting dance groups that do not fall in separate category	SWAAG		\$450	\$450

Group Equipment + Luggage Fees	Fees associated with large baggage for travel of dancers and or sound/light crew	SWAAG		\$1250	\$1250
Other Travel	Event specific admin/volunteer	SWAAG		\$1600	\$1600
Concession	Food Items sold at Camai concessions	SWAAG		\$10,000	\$10,000
SWAAG Coordinator @ .15 FTE	Works closely with Camai Committee to coordinate festival	SWAAG		\$8,250	\$8,250
TOTAL			\$27,600	\$57,850	\$85,450

c. Have you ever received funding from the City of Bethel before? If so, provide 1) dates, 2) amounts, 3) project descriptions, and 4) Exit Report status.

No

6. Exit Report Due

a. Awardees will be required to present a written Exit Report to the Community Action Grant Board within 30 days of completion of the project/program. See Report on City's website (www.cityofbethel.org).

SWAAG agrees to write an "Exit Report" for the CAG Board

b. Identify the timeframe in which you anticipate providing an Exit Report to the Board on the use of the grant funds.

April 30, 2023, (30 days after completion of Camai 2023 activities).

c. If an applicant has a current Community Action Grant in progress, provide a spending plan that clearly shows how the remaining funds will be spent to complete the project/program.

SWAAG does not have a current CAG grant in progress.

- SUPPORT OF THE PROJECT -

2019 Cama-i Dance Festival Sponsors

• Alaska Airline • Long House Hotel • Kuskokwim Campus, UAF •
Jill Seaman • Marie Meade & Rita Pitka Blumenstein • Jody Drew •
Calista Corporation • Bethel Chamber of Commerce • YKHC •
Kuskokwim Commercial Supply • Bethel Lions Club • First National
Bank Alaska • Northern Air Cargo • Yute Air • Ravn Alaska • Bethel
Community Services Foundation • Bethel Car Rental • Ladies
Auxiliary VFW Post #10041 • Korthuis Inc, NAPA Auto Parts •
Drews Foundation • Tundra Center, GEO Group, Inc • Vitus Energy •
LKSD • Northern Lights Water Products • Alaska USA Federal Credit
Union • Alaska Technologies • Nili Sundown PhotoArts • KYUK •
Alaska Commercial Co. • ONC • GCI • Tundra Women's Coalition •
Swanson's • Sammy's Market • Subway • Snack Shack • Baba's Pizza
• Red Basket • Fili's Pizza • Front Street • Bethel Airport Restaurant •
Kusko Cab Company

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: OCT 11 2002

BETHEL COUNCIL ON THE ARTS
PO BOX 264
BETHEL, AK 99559

Employer Identification Number:
23-7366662
DLN:
17053256008042
Contact Person:
JOHN JENNEWEIN ID# 31307
Contact Telephone Number:
(877) 829-5500
Accounting Period Ending:
December 31
Foundation Status Classification:
509(a)(1)
Advance Ruling Period Begins:
April 22, 2002
Advance Ruling Period Ends:
December 31, 2006
Addendum Applies:
No

Dear Applicant:

Based on information you supplied, and assuming your operations will be as stated in your application for recognition of exemption, we have determined you are exempt from federal income tax under section 501(a) of the Internal Revenue Code as an organization described in section 501(c)(3).

Because you are a newly created organization, we are not now making a final determination of your foundation status under section 509(a) of the Code. However, we have determined that you can reasonably expect to be a publicly supported organization described in sections 509(a)(1) and 170(b)(1)(A)(vi).

Accordingly, during an advance ruling period you will be treated as a publicly supported organization, and not as a private foundation. This advance ruling period begins and ends on the dates shown above.

Within 90 days after the end of your advance ruling period, you must send us the information needed to determine whether you have met the requirements of the applicable support test during the advance ruling period. If you establish that you have been a publicly supported organization, we will classify you as a section 509(a)(1) or 509(a)(2) organization as long as you continue to meet the requirements of the applicable support test. If you do not meet the public support requirements during the advance ruling period, we will classify you as a private foundation for future periods. Also, if we classify you as a private foundation, we will treat you as a private foundation from your beginning date for purposes of section 507(d) and 4940.

Grantors and contributors may rely on our determination that you are not a private foundation until 90 days after the end of your advance ruling period. If you send us the required information within the 90 days, grantors and contributors may continue to rely on the advance determination until we make

Letter 1045 (DO/CG)

Bethel Council on the Arts

Budget Overview: 2022 Organizational Budget no classes - FY22 P&L

January - December 2022

	TOTAL
Revenue	
Contributed income	
Corporate & foundation grants	67,600.00
Donations directed by individuals	5,000.00
Government grants & contracts	83,758.40
Grants from other nonprofits	15,000.00
Total Contributed Income	171,358.40
Sales	
Camai	3,000.00
Class Fees	10,000.00
Concert Proceeds	12,000.00
Total Sales	25,000.00
Sales of Product Income	
Merchandise Sales	40,000.00
Total Sales of Product Income	40,000.00
Total Revenue	\$236,358.40
Cost of Goods Sold	
Cost of Goods Sold	500.00
Total Cost of Goods Sold	\$500.00
GROSS PROFIT	\$235,858.40
Expenditures	
Commissions	25,000.00
Contract & professional fees	30,800.00
Accounting fees	5,500.00
Talent Fee	12,000.00
Total Contract & professional fees	48,300.00
Insurance	
Liability insurance	3,000.00
Total Insurance	3,000.00
Occupancy	
Cleaning	1,000.00
Rent	15,000.00
Total Occupancy	16,000.00
Office expenses	
Bank fees & service charges	1,200.00
Memberships & subscriptions	1,000.00
Software & apps	500.00
Total Office expenses	2,700.00
Other	1,000.00
Payroll expenses	
Taxes	8,614.40
Wages	86,144.00

Bethel Council on the Arts

Budget Overview: 2022 Organizational Budget no classes - FY22 P&L

January - December 2022

	TOTAL
Workers' compensation insurance	500.00
Total Payroll expenses	95,258.40
Sales Tax	1,000.00
Supplies	5,500.00
Travel	5,350.00
Total Expenditures	\$203,108.40
NET OPERATING REVENUE	\$32,750.00
NET REVENUE	\$32,750.00

Bethel Council on the Arts

Budget vs. Actuals: 2022 Organizational Budget no classes - FY22 P&L

January - July, 2022

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Revenue				
Artist Membership	130.00		130.00	
Contributed income				
Corporate & foundation grants	68,500.00	67,600.00	900.00	101.33 %
Donations directed by individuals	500.00	5,000.00	-4,500.00	10.00 %
Government grants & contracts	23,752.80	83,758.40	-60,005.60	28.36 %
Grants from other nonprofits	250.00	15,000.00	-14,750.00	1.67 %
Total Contributed Income	93,002.80	171,358.40	-78,355.60	54.27 %
Sales	770.00		770.00	
Camai	2,888.26	3,000.00	-111.74	96.28 %
Class Fees	4,853.92	10,000.00	-5,146.08	48.54 %
Concert Proceeds	10,807.95	12,000.00	-1,192.05	90.07 %
Total Sales	19,320.13	25,000.00	-5,679.87	77.28 %
Sales of Product Income				
Merchandise Sales	21,610.65	40,000.00	-18,389.35	54.03 %
Total Sales of Product Income	21,610.65	40,000.00	-18,389.35	54.03 %
Uncategorized Income	5,766.07		5,766.07	
Total Revenue	\$139,829.65	\$236,358.40	\$ -96,528.75	59.16 %
Cost of Goods Sold				
Cost of Goods Sold	180.00	500.00	-320.00	36.00 %
Total Cost of Goods Sold	\$180.00	\$500.00	\$ -320.00	36.00 %
GROSS PROFIT	\$139,649.65	\$235,858.40	\$ -96,208.75	59.21 %
Expenditures				
Advertising & marketing	1,538.30		1,538.30	
Commissions	11,778.39	25,000.00	-13,221.61	47.11 %
Contract & professional fees	14,280.00	30,800.00	-16,520.00	46.36 %
Accounting fees	4,362.00	5,500.00	-1,138.00	79.31 %
Talent Fee	17,400.00	12,000.00	5,400.00	145.00 %
Total Contract & professional fees	36,042.00	48,300.00	-12,258.00	74.62 %
Insurance	2,756.66		2,756.66	
Liability insurance	1,853.76	3,000.00	-1,146.24	61.79 %
Total Insurance	4,610.42	3,000.00	1,610.42	153.68 %
Occupancy				
Cleaning	500.00	1,000.00	-500.00	50.00 %
Rent	15,000.00	15,000.00	0.00	100.00 %
Total Occupancy	15,500.00	16,000.00	-500.00	96.88 %
Office expenses	84.99		84.99	
Bank fees & service charges	994.04	1,200.00	-205.96	82.84 %
Memberships & subscriptions	643.97	1,000.00	-356.03	64.40 %
Shipping & postage	8.70		8.70	
Software & apps	436.46	500.00	-63.54	87.29 %

Bethel Council on the Arts

Budget vs. Actuals: 2022 Organizational Budget no classes - FY22 P&L

January - July, 2022

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Total Office expenses	2,168.16	2,700.00	-531.84	80.30 %
Other	382.75	1,000.00	-617.25	38.28 %
Payroll expenses				
Taxes	4,204.77	8,614.40	-4,409.63	48.81 %
Wages	41,672.59	86,144.00	-44,471.41	48.38 %
Workers' compensation insurance	425.00	500.00	-75.00	85.00 %
Total Payroll expenses	46,302.36	95,258.40	-48,956.04	48.61 %
Sales Tax	482.93	1,000.00	-517.07	48.29 %
Supplies	6,877.87	5,500.00	1,377.87	125.05 %
Travel	15,480.61	5,350.00	10,130.61	289.36 %
Uncategorized Expense	97.50		97.50	
Total Expenditures	\$141,261.29	\$203,108.40	\$ -61,847.11	69.55 %
NET OPERATING REVENUE	\$ -1,611.64	\$32,750.00	\$ -34,361.64	-4.92 %
NET REVENUE	\$ -1,611.64	\$32,750.00	\$ -34,361.64	-4.92 %

Bethel Council on the Arts

Statement of Financial Position

As of July 31, 2022

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
Checking (0363)	168,532.00
Total Bank Accounts	\$168,532.00
Total Current Assets	\$168,532.00
TOTAL ASSETS	\$168,532.00
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable (A/P)	214.74
Total Accounts Payable	\$214.74
Other Current Liabilities	
Direct Deposit Payable	0.00
Payroll Liabilities	
AK Unemployment Tax	698.40
Federal Taxes (941/944)	0.00
Total Payroll Liabilities	698.40
Total Other Current Liabilities	\$698.40
Total Current Liabilities	\$913.14
Total Liabilities	\$913.14
Equity	
Opening balance equity	0.00
Retained Earnings	169,230.50
Net Revenue	-1,611.64
Total Equity	\$167,618.86
TOTAL LIABILITIES AND EQUITY	\$168,532.00

CITY OF BETHEL COMMUNITY ACTION GRANT

Application

COVER PAGE

Applicant Information

Applicant Name: **Bethel Winter House**

Business License #s (if applicable): **211197**

Applicant Address: **127 Atsaq St / Po Box 1969 Bethel AK 99559**

Contact Person: **Jaela Milford**

Email Address: **jmilford@bethelwinterhouse.org**

Daytime Phone: **907-545-7661**

Cell Phone: **518-763-7092**

Grant Request Information

Grant Amount Requested:	\$	20,930
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Will you accept less funding than the amount you requested? If so, tell us what a reduction would look like for your planned program. Yes – But without full amount, BWH will be unable to open as scheduled for the entirety of the winter season.

Program/Project Title and Summary:

Bethel Winter House is the emergency shelter in Bethel. With funding, BWH will open its doors on October 1st, 2022 for winter shelter hours. Winter hours are between 8pm to 7am daily for overnight stay. BWH staff will provide an evening meal nightly and breakfast food before they leave at 7am. Services also include free laundry services, shower and hygiene products, and access to donated clothes. BWH provides a safe place to sleep during the cold winter months for all individuals, especially focused on the homeless population.

Date When Funds Are Needed: **October 1st, 2022**

Project Beginning and End Date: **October 1st, 2022 through May 31st, 2023**

Submission for: Quarter 1 Quarter 2 **Quarter 3** Quarter 4

I affirm that if my organization, group, or self is granted funding, I (we) will be required to adhere to City guidelines related to the use of those funds, and will be required to provide timely reporting on the use of the granted funds. I affirm that grant funds will be used for the intended purposes outlined for this program.

Signature: 
Authorized Officer/Applicant

Date: 08/30/22

PROJECT SUMMARY

Please provide a comprehensive, clear and concise response to each of the questions below. If a question does not apply to your application, indicate by responding "Not Applicable."

1. Substantiating Community Need

- a. Identify and describe existing needs in the community to be addressed by the proposed activity.
 - i **Bethel Winter House is the only emergency shelter in Bethel currently. BWH is meeting a very apparent service need by providing overnight stay during the winter season for all individuals, especially the homeless population in Bethel. Through BWH intake surveys completed during previous winter seasons, Bethel has 34 individuals who meet the federal definition of chronically homeless and sees about 250 other individuals throughout the winter season needing services. Without BWH, there are very few meal options, no public access to bathroom and showers and no free laundry services.**
- b. Specifically describe how the activities to be carried out directly address identified needs in the community.
 - i **Bethel Winter House is able to provide daily meals, access to bathrooms and showers, and the chance for free laundry nightly during its winter season. BWH provides a safe place to sleep out of the cold weather for all individuals, regardless of their homeless status**

2. Project/Activity Goals and Outcomes

- a. Describe the overall goals, objectives, and activities to be accomplished by the proposed project.
 - i **The overall goal for BWH is to remain open for the entire winter months for full access of services for the homeless population of Bethel. This will be accomplished by ensuring BWH facility can remain open for the winter season, that there is enough BWH staff to monitor the facility and the guests staying there, and there is enough service supplies, such as laundry detergent, shower soap, etc.**
- b. Provide measurable outcomes for your project and how those outcomes will be measured.
 - i **BWH requires all guests staying at the shelter to complete an intake form, this allows BWH to know who is staying in the shelter and what resources/services they are needing. BWH also has daily attendance logs for opens hours. A tally will be recorded daily on number of participants that day. All services will be recorded; number of participants for the meal, number of showers taken and number of loads of laundry completed. The number of participants will also be records for the community events such as AA and Addiction Recovery meetings.**

3. Coordination and Collaboration

- a. Describe current efforts to collaborate and coordinate services with other community organizations regarding the proposed project.
 - i BWH is partnered with the Bethel Covenant Church to provide community meetings such as Addiction Recovery and AA meetings. BWH is also partnered with Tundra Woman's Coalition Thrift Store. This allows TWC Thrift to drop off donated clothes to the shelter, providing access to free clothes. We are also partnered with YKHC Dietary who provides leftover donated food from the hospital cafeteria when needed.
- b. Explain how you will develop any needed collaborative relationships that are not already in place.
 - i BWH would also like to develop a relationship with the AK Job Center to provide access to employment opportunities. Access to applications, bulletin board of employment opportunities, training sessions, etc.
- c. Does any community organization, other than your own, offer the type of services proposed under this program design? If so, describe how your program will enhance these efforts.
 - i In Bethel, there is no other organization that provides overnight stays, meals, or access to showers and laundry for the homeless population. Without BWH, people are more likely to die in the winter months.

4. Implementation Plan

- a. If this is a new project/activity, describe specific steps to be taken to implement the activity. Identify target dates for each phase of implementation.
- b. If this is an existing project/activity, describe how this funding will be used to expand the scope of the existing activity. Identify target dates for each phase of implementation.
 - i BWH hopes to increase open hours during the winter months as the organization continues to grow. If funding is secured, open hours could begin at 6pm and the guests are allowed to stay until 9am in the morning. Other funding has been requested for these additional hours.

5. Demonstrated Experience and Financial Information

- a. Describe the applicant's (or the principal staff as it relates to the project) background, and experience in implementing the proposed activity or similar activities.
 - i Jaela Milford, Executive Director, of Bethel Winter House has been in this position for over a year now, running the shelter through its winter season. She will be working alongside with Cynthia Coffey, the Facility Supervisor, to provide services for homeless or low-income individuals in the summer months. Cynthia has been Head Monitor of the shelter for six years before becoming Facility Supervisor after the move into the permanent facility.
- b. Provide a proposed budget breakdown with the following information:

Budget Items:	Description of Budget Items	Funding Source	CAG\$	Other \$	Total
Staffing Hours	Monitor 1– 40 hours per week	City of Bethel	\$8840	\$0	\$8840

	for 13 weeks \$17/hr				
Staffing Hours	Monitor 2– 30 hours for 13 weeks \$15/hr	City of Bethel	\$5850	\$0	\$5850
Utilities: Electric	3 months of electric	City of Bethel	\$4200	\$0	\$4200
Utilities: Fuel Oil	3 months of heating oil	City of Bethel	\$9000	\$0	\$9000
Utilities: Internet	3 months of internet costs	City of Bethel	\$1140	\$0	\$1140
TOTAL					\$ 20,930

- a. Have you ever received funding from the City of Bethel before? If so, provide 1) dates, 2) amounts, 3) project descriptions, and 4) Exit Report status.

Date	Amount	Project Description	Exit Report Status
2020	\$60,000	CARES Act Funding – Employee Payment for open hours during the pandemic	COMPLETE

6. Exit Report Due

- a. Awardees will be required to present a written Exit Report to the Community Action Grant Board within 30 days of completion of the project/program. See Report on City's website (www.cityofbethel.org).
- b. Identify the timeframe in which you anticipate providing an Exit Report to the Board on the use of the grant funds.
- i **The Exit Report can be provided when needed or 30 days after December 31st**
- c. If applicant has a current Community Action Grant in progress, provide a spending plan that clearly shows how the remaining funds will be spent to complete the project/program.

No current CAG in Progress

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: **NOV 10 2014**

BETHEL WINTER SHELTER LIONS CLUB
PO BOX 1525
BETHEL, AK 99559-1525

Employer Identification Number:
46-4382634
DLS:
26053708001084
Contact Person:
CUSTOMER SERVICE ID# 31954
Contact Telephone Number:
(877) 829-5500
Accounting Period Ending:
December 31
Public Charity Status:
170(b)(1)(A)(vi)
Form 990/990-EZ/990-N Required:
Yes
Effective Date of Exemption:
December 26, 2013
Contribution Deductibility:
Yes
Addendum Applies:
No

Dear Applicant:

We're pleased to tell you we determined you're exempt from federal income tax under Internal Revenue Code (IRC) Section 501(c)(3). Donors can deduct contributions they make to you under IRC Section 170. You're also qualified to receive tax deductible bequests, devises, transfers or gifts under Section 2055, 2106, or 2522. This letter could help resolve questions on your exempt status. Please keep it for your records.

Organizations exempt under IRC Section 501(c)(3) are further classified as either public charities or private foundations. We determined you're a public charity under the IRC Section listed at the top of this letter.

If we indicated at the top of this letter that you're required to file Form 990/990-EZ/990-N, our records show you're required to file an annual information return (Form 990 or Form 990-EZ) or electronic notice (Form 990-N, the e-Postcard). If you don't file a required return or notice for three consecutive years, your exempt status will be automatically revoked.

If we indicated at the top of this letter that an addendum applies, the enclosed addendum is an integral part of this letter.

For important information about your responsibilities as a tax-exempt organization, go to www.irs.gov/charities. Enter "4221-PC" in the search bar to view Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, which describes your recordkeeping, reporting, and disclosure requirements.

Letter 5436

Salary Spread

				43600.00 * 1.41%			
				Max 614.76			
Name (Last, First)	Program	Rate of Pay	FICA	SUI 1.41%	Workers Comp	Subtotal, Fringe	Total
Jaela Milford	Operations	72,500.00	5,546.25	614.76	2,392.50	8,553.51	81,053.51
Supervisor	Operations	60,833.33	4,653.75	614.76	2,007.50	7,276.01	68,109.34
Monitor 1	Operations	\$ 29,466.67	2,254.20	415.48	972.40	3,642.08	33,108.75
Monitor 2	Operations	26,000.00	1,989.00	366.60	858.00	3,213.60	29,213.60
			-	-	-	-	
			-	-	-	-	
			-	-	-	-	
			-	-	-	-	
			-	-	-	-	
			-	-	-	-	211,485.20

EXAMPLE - Use your quote

W/C Rates	Total	Base	Terrorism	Catastrophe	
Traveling Managers	8742	0.0348	0.0058	0.0090	0.0200
Clerical Office	8810	0.0330	0.0040	0.0090	0.0200
Physician & Clerical	8832	0.0364	0.0074	0.0090	0.0200
Building Maintenance	9015	0.0950	0.0660	0.0090	0.0200
Nursing, Traveling	8835	0.0716	0.0426	0.0090	0.0200
Child Care	8869	0.0570	0.0280	0.0090	0.0200
Contingency	Hours	\$15	\$17	Supervisor	
Bed Bugs	36.00	540	612.00		
Staff Meetings	96.00	1440	1632		
2 Week Sick Leave	140.00	2100	2,380.00	4900	13,604.00
TOTAL					225,089.20

Bethel Winter House

Balance Sheet Summary

As of August 30, 2022

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	57,798.96
Accounts Receivable	0.00
Other Current Assets	874.32
Total Current Assets	\$58,673.28
TOTAL ASSETS	\$58,673.28
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	47,524.74
Other Current Liabilities	156.13
Total Current Liabilities	\$47,680.87
Long-Term Liabilities	30,600.00
Total Liabilities	\$78,280.87
Equity	-19,607.59
TOTAL LIABILITIES AND EQUITY	\$58,673.28

Bethel Winter House

Budget Overview: Organizational Budget FY 2021 - FY21 P&L Classes
January - December 2021

	ANFC CAPITAL GRANT	AMHTA	BCSF COVID	BCSF COVID RESPONSE 2	BCSF LUNCHES	COB COVID OPERATIONS	CNC OPERATIONS	VFW COVID SUPPLIES GRANT	TOTAL
Income									
Restricted Grant Funds	1,000,000.00	150,000.00	25,000.00	50,000.00	1,500.00		11,688.08	10,000.00	\$1,248,188.08
Unrestricted Funds						80,000.00			\$80,000.00
Total Income	\$1,000,000.00	\$150,000.00	\$25,000.00	\$50,000.00	\$1,500.00	\$80,000.00	\$11,688.08	\$10,000.00	\$1,308,188.08
GROSS PROFIT	\$1,000,000.00	\$150,000.00	\$25,000.00	\$50,000.00	\$1,500.00	\$80,000.00	\$11,688.08	\$10,000.00	\$1,308,188.08
Expenses									
Advertising & Marketing							500.00		\$500.00
Bank Charges & Fees							50.00		\$50.00
Capital Expenses									\$0.00
Construction	750,000.00	150,000.00							\$900,000.00
Consulting	138,500.00								\$138,500.00
Furniture, Fixtures, and Equipment	27,700.00						5,000.00		\$32,700.00
Total Capital Expenses	916,200.00	150,000.00					5,000.00		\$1,071,200.00
Contractors							2,500.00		\$2,500.00
Contract Site Monitoring			24,250.00	20,400.00		68,200.00	6,487.44	49,687.38	\$158,925.00
Total Contractors			24,250.00	20,400.00		68,200.00	6,487.44	49,687.38	\$181,635.00
Employee Benefits							7,500.00		\$7,500.00
Insurance							20,000.00		\$20,000.00
Legal & Professional Services	38,200.00						38,450.00		\$76,650.00
Other Business Expenses							1,500.00		\$1,500.00
Rent & Lease				5,875.00			12,000.00		\$17,875.00
Repairs & Maintenance							10,000.00		\$10,000.00
Salaries & Wages							78,858.00		\$78,858.00
Shipping							1,800.00		\$1,800.00
Supplies									\$0.00
Guest Food				18,100.00	1,500.00		18,500.00	5,000.00	\$43,100.00
Office/Utility/Cleaning/PPE				5,625.00			15,000.00	5,000.00	\$25,625.00
Total Supplies				23,725.00	1,500.00		33,500.00	10,000.00	\$68,725.00
Travel							7,000.00		\$7,000.00
Guest Travel							1,500.00		\$1,500.00
Site Monitor Travel			750.00			1,800.00	200.64	6,488.38	\$9,238.00
Total Travel			750.00			1,800.00	200.64	14,688.38	\$17,738.00
Utilities									\$0.00
Electricity							5,000.00	19,000.00	\$24,000.00
Fuel Oil								5,000.00	\$5,000.00
Propane								2,500.00	\$2,500.00
Telephone and Internet								7,000.00	\$7,000.00
Total Utilities							5,000.00	33,500.00	\$38,500.00
Total Expenses	\$984,400.00	\$180,000.00	\$25,000.00	\$50,000.00	\$1,500.00	\$80,000.00	\$11,688.08	\$10,000.00	\$1,277,388.00
NET OPERATING INCOME	\$45,600.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ -298,188.02
Other Expenses									
Other Miscellaneous Expense	45,600.00						12,000.00		\$57,600.00
Total Other Expenses	\$45,600.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$12,000.00	\$0.00	\$57,600.00
NET OTHER INCOME	\$ -45,600.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ -12,000.00	\$0.00	\$ -57,600.00
NET INCOME	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ -328,788.02	\$0.00	\$ -328,788.02

Friday, April 29, 2022 07:35 PM GMT-08:00

1/1



CITY OF BETHEL

P.O. Box 1388 • Bethel, Alaska 99559

907-543-1386

Fax: 907-543-1388

September 11, 2022

Jaela Milford
Bethel Winter House
PO Box 1969
Bethel, AK 99559

Dear Jaela:

The Community Action Grant Committee met on September 8, 2022 to discuss the CAG application that you submitted for funding. The Committee discussed your application and voted to request more information from you. Your application is still active and should be scored for funding at the next regularly scheduled CAG meeting to be held September 14, 2022 at 7 pm.

Please provide the Committee with answers to the following questions and respond to the following requests for information by **Tuesday, September 13, 2022** at 5 pm:

1. Please provide the full year Bethel Winter House operating budget and show how the CAG funds you are requesting fit into the total operating budget.
2. What are the other sources of funding for winter house operations? Show these sources of funding in the total operating budget.
3. Please provide a readable last page (FY 21 Operational Budget). The printout you submitted is too small.

Thank you for taking the time to respond to the Committee's questions and action requests.

Sincerely,

Community Action Grant Committee

Bethel Winter House
Budget Overview: Draft FY2023 - Approved
 July 2022 - June 2023

	Total
Income	
Unrestricted Funds	60,000.00
Lease Income	75,000.00
Rental Income	36,000.00
Uncategorized Income	5,000.00
Fundraising	75,000.00
Restricted Grants	100,000.00
Total Income	\$ 351,000.00
Gross Profit	\$ 351,000.00
Expenses	
Advertising & Marketing	500.00
Bank Charges & Fees	600.00
Capital Expenses	20,000.00
Contractors	400.00
Contract Site Monitoring	15,000.00
Total Contractors	\$ 15,400.00
Dues & Subscriptions	1,480.00
Employee Benefits	9,000.00
Fund Raising	5,000.00
Insurance	15,000.00
Legal & Professional Services	16,000.00
Other Business Expenses	5,000.00
Repairs & Maintenance	24,920.00
Salaries & Wages	170,000.00
Supplies	
Guest Food	15,000.00
Office/Bldg/Cleaning/PPE	12,000.00
Total Supplies	\$ 27,000.00
Taxes and Licenses	100.00
Travel	
Guest Travel	1,000.00
Site Monitor Travel	680.00
Total Travel	\$ 1,680.00
Uncategorized Expense	420.00
Utilities	
Electricity	12,000.00
Fuel Oil	28,000.00
Propane	2,000.00
Telephone and Internet	12,000.00
Total Utilities	\$ 54,000.00
Total Expenses	\$ 366,100.00
Net Operating Income	-\$ 15,100.00
Net Income	-\$ 15,100.00

Bethel Winter House
Board Approved FY22 Operating Budget
July 2021-June 2022

Expenses	FY2022	
Advertising and Marketing	\$	500
Bank Charges & Fees	\$	600
Furniture, Fixtures, and Equipment	\$	5,000
Contractors	\$	12,765
Contract Site Monitoring	\$	13,813
Fund Raising	\$	5,000
Employee Benefits	\$	9,000
Dues & Subscriptions	\$	1,138
Insurance	\$	28,992
Legal & Professional Services	\$	26,150
Other Business Expenses	\$	1,700
Repairs and Maintenance	\$	24,920
Salaries and Wages	\$	225,089
Shipping	\$	500
Supplies		
Guest Food	\$	12,000
Office/Bldg/Cleaning/PPE	\$	9,000
Taxes and Licenses	\$	500
Travel		
Employee Travel	\$	7,000
Site Monitor Travel	\$	540
Uncategorized Expense	\$	420
Utilities		
Electricity	\$	12,000
Fuel Oil	\$	24,053
Propane	\$	6,000
Telephone and Internet	\$	7,320
 TOTAL	 \$	 434,000

Income

Unrestricted Funds	60,000.00	CAG is part of Unrestricted Funds; plans to ask for similar amount next quarters
Lease Income	75,000.00	City of Bethel Shop Lease
Rental Income	36,000.00	ONC Kitchen Lease
Uncategorized Income	5,000.00	In-Kind Donations
Fundraising	75,000.00	Annual Fundraising Efforts and Fundraising Event
Restricted Grants	100,000.00	Federal and State Grants

Restricted Grants	Status	Category/Request	Amount
Continuum of Care (CoC) competition Notice of Funding Opportunity (NOFO) - State of Alaska	Application Sent; Pending	Salaries - Asked to cover annual salaries of ED and Facility Monitor; in addition asking for funding for new position as Case Manager located at the shelter - warned they were giving out less than asking	\$ 210,000.00
Special Notice of Funding Opportunity to address Unsheltered Homelessness (SNOFO)	Application Due 09/15	Capital - asking for funds for capital project to improve the security and maintenance of the shelter. These projects include camera installation, laundry facility maintenance, bathroom fixes, etc.	\$ 20,000.00

Bethel Winter House
FY22 Operating Report
July 2021 - June 2022

	<u>Total</u>
Income	
Billable Expense Income	15,000.00
Lease Income	2,000.00
Rental Income	18,000.00
Restricted Grant Funds	100,000.00
Uncategorized Income	1,000.00
Unrestricted Funds	19,924.88
Total Income	\$ 155,924.88
Gross Profit	\$ 155,924.88
Expenses	
Bank Charges & Fees	390.60
Capital Expenses	
Soft Costs/Fees	854.69
Total Capital Expenses	\$ 854.69
Contractors	400.00
Contract Site Monitoring	4,043.56
Total Contractors	\$ 4,443.56
Dues & Subscriptions	-95.80
Insurance	4,669.37
Legal & Professional Services	17,398.47
Other Business Expenses	1,950.00
Payroll Tax Expense	13,011.82
Salaries & Wages	126,975.49
Shipping	60.24
Supplies	
Guest Food	19,016.49
Office/Bldg/Cleaning/PPE	26,966.11
Total Supplies	\$ 45,982.60
Taxes and Licenses	30.00
Travel	
Site Monitor Travel	680.00
Total Travel	\$ 680.00
Utilities	
Electricity	4,799.23
Fuel Oil	-3,290.28
Propane	0.00
Telephone and Internet	13,743.73
Total Utilities	\$ 15,252.68
Total Expenses	\$ 231,603.72
Net Operating Income	-\$ 75,678.84
Net Income	-\$ 75,678.84

CITY OF BETHEL
COMMUNITY ACTION GRANT
Application

COVER PAGE

Applicant Information

Applicant Name: Brian Lefferts, Delta Recreation

Business License #s (if applicable): N/A

Applicant Address: PO Box 1735, Bethel, AK 99559

Contact Person: Brian Lefferts Email Address: ak.lefferts@me.com

Daytime Phone: 907-545-1279 Cell Phone: 907-545-1279

Grant Request Information

Grant Amount Requested:	\$	20,900
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Will you accept less funding than the amount you requested? If so, tell us what a reduction would look like for your planned program. **Less funding would translate to fewer skis**

Program/Project Title and Summary: Delta Recreation Ski Club: see below for summary

Delta Recreation is a nonprofit 501c3

Date When Funds Are Needed: 10/15/2022

Project Beginning and End Date: 11/1/2022 until 4/1/2022

Submission for: Quarter 1 Quarter 2 Quarter 3 Quarter 4

I affirm that if my organization, group, or self is granted funding, I (we) will be required to adhere to City guidelines related to the use of those funds, and will be required to provide timely reporting on the use of the granted funds. I affirm that grant funds will be used for the intended purposes outlined for this program.

Signature: Brian Lefferts Date: 8/26/2022
Authorized Officer/Applicant

PROJECT SUMMARY

Please provide a comprehensive, clear and concise response to each of the questions below. If a question does not apply to your application, indicate by responding "Not Applicable."

1. Substantiating Community Need

- Identify and describe existing needs in the community to be addressed by the proposed activity.
- Specifically describe how the activities to be carried out directly address identified needs in the community.

2. Project/Activity Goals and Outcomes

- Describe the overall goals, objectives, and activities to be accomplished by the proposed project.
- Provide measurable outcomes for your project and how those outcomes will be measured.

3. Coordination and Collaboration

- Describe current efforts to collaborate and coordinate services with other community organizations regarding the proposed project.
- Explain how you will develop any needed collaborative relationships that are not already in place.
- Does any community organization, other than your own, offer the type of services proposed under this program design? If so, describe how your program will enhance these efforts.

4. Implementation Plan

- If this is a new project/activity, describe specific steps to be taken to implement the activity. Identify target dates for each phase of implementation.
- If this is an existing project/activity, describe how this funding will be used to expand the scope of the existing activity. Identify target dates for each phase of implementation.

5. Demonstrated Experience and Financial Information

- Describe the applicant's (or the principal staff as it relates to the project) background, and experience in implementing the proposed activity or similar activities.
- Provide a proposed budget breakdown with the following information:

Budget Items:	Description of Budget Items	Funding: Source:	CAG \$	Other \$	Total
Ski equipment	Ski gear and supplies	CAG	\$20,900		\$20,900

- Have you ever received funding from the City of Bethel before? If so, provide 1) dates, 2) amounts, 3) project descriptions, and 4) Exit Report status.

6. Exit Report Due

- Awardees will be required to present a written Exit Report to the Community Action Grant Board within 30 days of completion of the project/program. See Report on City's website (www.cityofbethel.org).

- b. Identify the timeframe in which you anticipate providing an Exit Report to the Board on the use of the grant funds.
- c. If applicant has a current Community Action Grant in progress, provide a spending plan that clearly shows how the remaining funds will be spent to complete the project/program.

1. Substantiating Community Need

Existing need to be addressed:

Bethel once had a thriving ski community that is being rediscovered. Each year when the non-profit, Skiku, comes to Bethel, there are hundreds of excited kids who participate in this healthy winter outdoor activity, and they love it! But Skiku is only in town for a week, and there are a limited number of skis for kids to share.

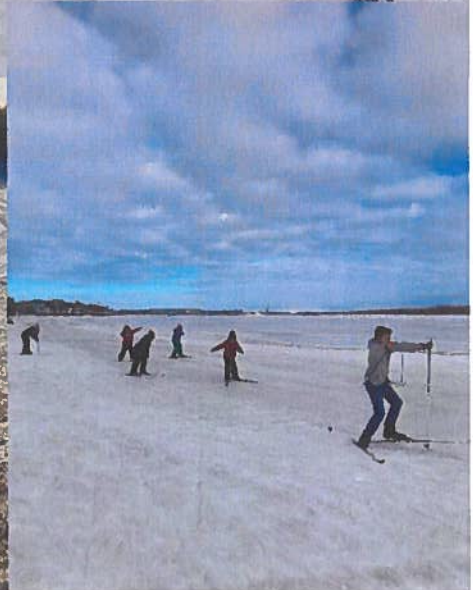
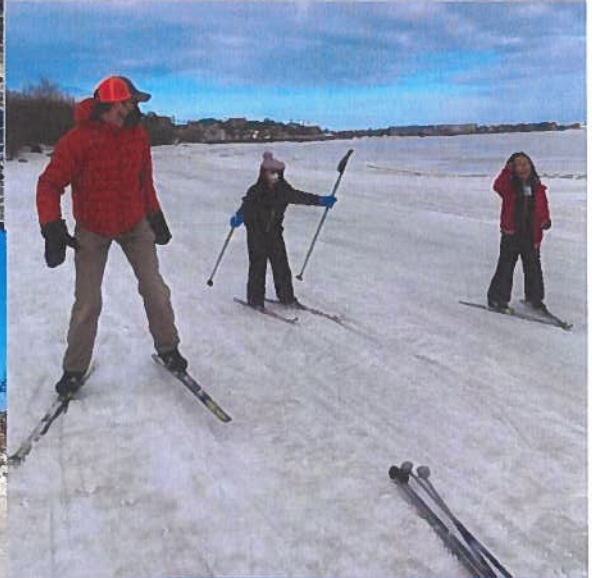
For two seasons, Ayaprun and GJE have hosted a ski club to continue this activity after basketball season. In 2021 over 20 kids participated in this afterschool program, and took advantage of the groomed trails along the seawall until the snow was gone in April.

Unfortunately, and there was a limited number of skis and boots, which limited the number of students who could participate each day. Most of the ski boots we do have were for classic skis not skate skis, and many of the skis and boots were damaged or not sized properly,

How this activity addresses the need:

Having good quality equipment that is the correct size and type will make it easier for kids to learn, make the experience more fun, and keep kids coming back to this healthy fun activity!





2. Project/Activity Goals and Outcomes

The goal of this project is to purchase skis, boots, poles and equipment to store and maintain that gear for years to come.

3. Coordination and Collaboration

This project also builds upon the groomer that Delta Recreation purchased last year with support from the City of Bethel Community Action Grant. It is a collaboration between Bethel Native Corporation, the City of Bethel, Delta Recreation, Ayaprun Elitnaurvik, Bethel Regional High School (BRHS), and Gladys Jung Elementary (GJE). Delta Recreation's role will be to purchase and maintain the equipment, provide coaches, and maintain the groomed trails. Delta Recreation's President has attended Skiku coaches training in Anchorage, and helped coach skiing at Gladys Jung Elementary (GJE) and Ayaprun for two seasons.

Ayaprun has agreed to store the equipment, and help coordinate the ski club. Although the skiing is being offered through Ayaprun's K-8 school, Ayaprun Elitnaurvik, it is open to 4th through 8th graders from all Bethel schools joining. Last year, students from GJE participated, and several BRHS 7th and 8th graders have already expressed interest in participating in ski club this winter.

GJE and BRHS support this activity by recruiting students for the club, and BNC and City of Bethel support these activities by permitting Delta Recreation to use their land for skiing in the winter.

4. Implementation Plan

Once approved, Delta Recreation will purchase the gear and have it shipped to Bethel where they will coordinate with the Ayaprun principal for storage. The hope is to have all equipment on site by February 2023 for use this season. They have received quotes from the non-profit 501(c)(3), Skiku for the skis, boots, and poles which will be provided at wholesale prices without the markup typically seen in retail stores.

5. Demonstrated Experience and Financial Information

Delta Recreation's team has experience managing many small and large projects through their full time positions. As an organization they have also successfully applied for, and recently closed a community action grant to help maintain City of Bethel land for recreational use, and a groomer that was used last year to maintain ski trails in Bethel

Budget: This will be 100% CAG funded.

The budget below is for 35 new skis, boots, bindings, and poles, as well as materials to construct a storage racks for this gear. We have also included materials to build a waxing table, and the wax and irons needed to keep the skis in operable condition.

Boots	\$7000
Skis	\$8750
Poles	\$2100
Table	\$150
Table vices	\$200
Wax	\$50
Irons and Brushes	\$150
Storage	\$1000
Shipping	\$1500
Total	\$20,900

6. Exit Report

A written report will be provided to the Community Action Grant Board within 30 days of the completion of the project. We anticipate the project to be complete by April 1, 2022.



DELTA RECREATION
Community Action Grant
Exit Report Status Update

August 19, 2022

In April 2021, the Bethel City Council authorized \$40,900 in grant funding to Delta Construction for the purchase of a ski trail groomer, a lawnmower and supplies for the Big Dipper Field and Pinky's Park ball field maintenance.

Expenditure Detail:



Trail Groomer	
Description	Cost
1987 Leitner LH250 Two Door Snowcat <i>Invoice lists \$32,025 Canadian Dollars</i>	\$26,006.99
Shipping with AML	\$6,180.55
Battery	\$297.99
Wheels	\$583.50
Total	33,069.03



Lawn Mower and Supplies	
Description	Cost
John Deere Z530M Lawn Mower	\$4,679.10
Shipping with NAC	\$594.21
Arctic Grow Lawn Mix	\$384.60
Total Expenses:	\$5,657.91

Grant Financial Summary	
Amount Granted	\$40,900.00
Trail Groomer	(\$33,069.03)
Lawn Mower and Supplies	(\$5,657.91)
Amount Remaining in the Grant	\$2,173.06

Describe how the grant funds achieved the purpose of your organization and the goals of the Community Action Grant Program?

The City of Bethel defunded the City's Parks and Recreation Department in the City's fiscal year 2018, saving the organization on average \$435,353 annually. This annual savings resulted in the sacrifice of our community park maintenance, recreational and park planning, park development, and organizing. While the City attempted to make up for the loss in park oversight by adding temporary summer park maintenance personnel, the lack of interest in the position and the amount of work required resulted in a lack of dependable and/or not adequate care of our community parks and cemeteries.

With the absence of City personnel, volunteers and financial donations became the dependable foundation for park maintenance/clean up and outdoor recreational opportunities. Over many years, I have volunteered to mow the fields with my personal mower, personally purchasing grass seed, fertilizer, and paint to help ensure the fields used by so many were cared for.

In 2020, I created a nonprofit organization to help strengthen recreational opportunities for Bethel residents and visitors. Recreational activities not only provide a safe and healthy opportunity for people of all ages, but it also provides an opportunity to learn new skills and participate in healthy social environments.

Lawnmower and Supplies

The grant provided Delta Recreation funding to purchase a lawnmower which is housed at the Big Dipper Field in the City's complex. It also partially funded grass seed, fertilizer, and field paint for the Big Dipper Field. This grant award provides community volunteers an opportunity to support the City's public space to help ensure continued organized and unorganized use of the fields while eliminating the need for the volunteers to haul and use their personal equipment to perform the function.

The purchase of the mower and maintenance supplies provides community members the continued use of the Big Dipper Field and the Pinky's Park Ball Diamond through its regular maintenance by Delta Recreation. I mow both locations when needed however the digging of the ditch at the park has prevented access to the ball diamond at times. We paint lines for soccer and ultimate frisbee games. Provide maintenance to the soccer nets and clean up trash and dog poop regularly. Having regularly maintained field space has provided the following opportunities meeting the goals of Delta Recreation and the Community Action Grant:

Youth Soccer, Kusko Kickers

There are 55 Bethel Youth ages 5-16 registered participants of Kusko Kickers, a youth soccer program organized by community volunteers. Through community volunteer organizers and coaches the youth learn and practice soccer Mondays and Thursday from 5:30-9:00p throughout the summer months.

Adult Soccer Pick-Up

Since the development and regular maintenance of the Big Dipper Field, a group of community members started an adult soccer pick-up league. The pick-up players organize Sundays at noon.

Adult and Youth Ultimate Frisbee 2021 and 2022

Adult and Youth (9 years old and older) Ultimate Frisbee plays at the Big Dipper Field, Sundays 2:00p – 5:00p and Wednesdays 5:30p – 8:00p.

This pick-up play has provided many adults and youth an opportunity to learn the game and have regular recreational play.

Family Fun Night Every Other Tuesday

This every other week event organized by community residents invites people to the parks to play various games good for all ages, kickball and wiffleball have been fan favorites. Delta Recreation donated a grill to the park for the family fun night which allows organizers a place to grill for the attending families.

General Community Use

- The YK Fitness Center uses the Big Dipper Field for their summer camp programs.
- Community members use the space for general recreation, dog play, open space.

Snowcat Trail Groomer

Prior to the purchase of the trail groomer, volunteer coaches and recreational users of trails relied on the availability of, and operation of a privately owned tow-behind trail groomer to knockdown and smooth out trails for walking and skiing. This required the volunteers to use their personal snowmachines in ways not intended. It also consumed a significant number of volunteer hours maintaining the trails on tow-behinds too small for the job while leaving a result inadequate for effective skiing and instruction.



The Snowcat trail groomer in it's first year of operation groomed trails at the river front and at the city sand pit. Delta Recreation went to the sand pit in the fall to clear trees to allow for the snowcat clearing, then after snowfall, the groomer went through and cleared 4 miles of trail. Unlike a groomer that is pulled behind a snowmachine, the snowcat can sculpt the snow, knock down drifts, and has an auger that can grind up ice. This was essential to maintaining the seawall trail which, at times had large, icy piles of snow.

Having groomed trails for all types of recreation has provided the following opportunities meeting the goals of Delta Recreation and the Community Action Grant:

Youth Ski Club 2022

Delta Recreation through partnership with LKSD provided instruction to youth 4th grade and up. The Youth Ski Club met nearly every day the weather would permit during the skiing season. There were at times more than 20 Youth Ski Club members on the trails.

Family Ski Club

In addition to youth ski club, Bethel 4H offered family ski club and rented skis to families who also had access to the trails.

General Trail Use

In addition to the use by skiers, the groomed trails were used by walkers, bikers, and runners. Providing a solid surface, and trail clearing for outdoor fun. Numerous times, residents stopped by and thanked us for maintaining the seawall trail.



What measurable value did the grant program provide to the citizens of Bethel?

Lawnmower and Supplies

Maintenance of parks and public spaces is a basic need for communities. In the absence of the City's regular maintenance of the Big Dipper Field and the ball diamond at Pinky's Park, Delta Recreation volunteered time to help ensure the fields were mowed, painted, fertilize and seeded. Ensuring reliably groomed space for hundreds of park users to enjoy between soccer, frisbee, family fun nights and non-organized uses.

Snowcat Trail Groomer

Delta Recreation volunteered time and provided trail access for winter outdoor recreational opportunities. Having groomed trails offered a beautiful scenic walk for residents and provided a pathway for experienced and inexperienced skiers.

What goals and objectives were you able to accomplish? What led to the success or inability to meet the goals and objectives?

Lawnmower and Supplies

The money from the grant provided Delta Recreation the opportunity to purchase a mower and supplies to maintain the community spaces without having to pay for the maintenance through private donations.

Snowcat Trail Groomer

The money from the grant provided Delta Recreation the opportunity to purchase the groomer and maintenance supplies which allowed Delta Recreation to groom public spaces without having to pay for the maintenance through provide donations.

Do you feel the project was a success? Why or why not? What would you do differently if you were given a second opportunity to provide the project?

Absolutely. The grants provided Delta Recreation an opportunity to strengthen healthy recreational opportunities for the community which will continue to be built on. We hope to expand the use of the Big Dipper field, grow the Youth Ski Club, and get community members excited to be outside playing in all seasons.

**Brian Lefferts,
President**



907-545-1279



ak.lefferts@me.com



PO BOX 1735, Bethel, AK 99559



CITY OF BETHEL

P.O. Box 1388 • Bethel, Alaska 99559

907-543-1386

Fax: 907-543-1388

September 11, 2022

Brian Lefferts
Delta Recreation
PO Box 1735
Bethel, AK 99559

Dear Brian:

The Community Action Grant Committee met on September 8, 2022 to discuss the CAG application that you submitted for funding. The Committee discussed your application and voted to request more information from you. Your application is still active and should be scored for funding at the next regularly scheduled CAG meeting to be held September 14, 2022 at 7 pm.

Please provide the Committee with answers to the following questions and respond to the following requests for information by **Tuesday, September 13, 2022** at 5 pm:

1. Please tell us about the other skis in town that were purchased with CAG funds as part of Skiku application and other skis for public use. Explain how your request for skis fits with the other skis available for public use.
2. The Committee is under the impression that you will not put the skis you intend to purchase with CAG funds to use until February 2023. Is this correct? Explain.
3. What is the cross-country ski season in Bethel?
4. Where will you store the equipment after use? In summertime?
5. Although not required, submitting a letter from Ayaprun Elitnaurviat that supports your partnership would strengthen your application.
6. Do you plan to make the skis and equipment available to students attending all Bethel schools? What about home-schooled kids?

Thank you for taking the time to respond to the Committee's questions and action requests.

Sincerely,

Community Action Grant Committee

"Alaska's Arctic River Sea Port"

September 13, 2022

Community Action Grant Committee members:

Please see answers to the questions from you letter dated Sunday, September 11, 2022:

1. Please tell us about the other skis in town that were purchased with CAG funds as part of Skiku application and other skis for public use. Explain how your request for skis fits with the other skis available for public use.

Delta Recreation was not party to other applications for skis so would be the best source to answer that question. There are a number of skis that are being used by multiple different agencies, we understand that ME school and 4H may have some skis.

As for the skis and boots that we have access to, we don't have enough of the sizes we need and some of the equipment that we acquired, was damaged beyond repair.

Additionally, our goal is to grow a skate ski community for the youth in our community. The skis currently available are cross-country skis which don't provide the same amount of speed, and fun, our youth participant get excited about.

2. The Committee is under the impression that you will not put the skis you intend to purchase with CAG funds to use until February 2023. Is this correct? Explain.

Because of scheduling conflicts with other curricular activities, we have found February to be the best "season" for the ski club. We have and will continue to work within the school schedules to identify possible off season events this year and future years but February is the dedicated season. It will also be our intent to provide use to the schools in the case they wanted to expand their physical educational opportunities to help promote the activity. More explanation provided in the answer to question three.

3. What is the cross-country ski season in Bethel?

We typically start ski club as soon as basketball ends, the last week in February, and go until there is no longer enough snow to ski, usually mid-April. We have tried starting earlier, but have very low attendance since most students participate in Basketball which goes from mid-December to the end of February.

Skate Skiing has a bit of a learning curve. As we grow a culture of skiing, we look forward to the day when we can invite kids to ski in December, and possibly participate in races around the state, which typically occur in January and February.

4. Where will you store the equipment after use? In summertime?

Ayaprun Elitnaurvik has agreed to store the skis.

5. Although not required, submitting a letter from Ayaprun Elitnaurviat that supports your partnership would strengthen your application.

See attached

6. Do you plan to make the skis and equipment available to students attending all Bethel schools? What about home-schooled kids?

Yes, Delta Recreation's goal is to expand recreational activities for all Bethel residents. It is our hope that all youth in Bethel will be interested and able to participate. Last year, participation invitations were distributed to all elementary schools in Bethel-this year we will be sure to provide public announcements for those youth that may not be enrolled in LKSD, pending any limiting LKSD policy or insurance requirements.

Sincerely,

Brian Lefferts, Delta Recreation Inc



Carayit

Joshua Gill, Principal
903 State Highway
PO Box 1468, Bethel, Alaska 99559
(907)543-1645 fax (907)543-1647

9/14/2022

To whom it may concern,

Delta Recreation is a partner with the Bethel Elementary Schools Ski Club. Without their partnership, our schools would not be able to provide ski instruction with appropriate equipment (skis) in a safe environment (groomer). Unfortunately, the number of participants is limited by the amount of equipment Delta Recreation and Bethel Schools provide. Please support Delta Recreation's application for more ski equipment which will benefit the children of Bethel.

Sincerely,

Joshua Gill
Principal

CITY OF BETHEL
COMMUNITY ACTION GRANT
Application

COVER PAGE

Applicant Information

Applicant Name: Qasgirmiut Dance Group

Business License #s (if applicable): _____

Applicant Address: PO Box 529, Bethel, AK 99559

Contact Person: Raina Antalan Email Address: raina.antalan77@gmail.com

Daytime Phone: _____ Cell Phone: 907-545-8007

Grant Request Information

Grant Amount Requested:	\$	\$43,540.00
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Will you accept less funding than the amount you requested? If so, tell us what a reduction would look like for your planned program. ☒ Yes ☐ No

Program/Project Title and Summary:

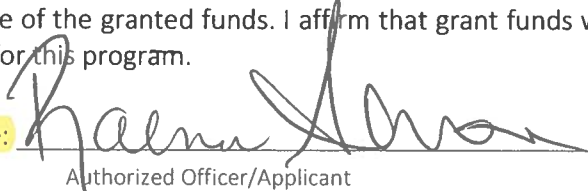
Qasgirmiut Dance Group (QDG) is a Bethel-based Yuraq dance group that offers a drug and alcohol-free environment to youth and members of the community that embrace Yup'ik and Cup'ik culture. Additionally, the goal of the group is to keep ancient songs alive one generation at a time. Qasgirmiut Dance Group (QDG) has proudly evolved from its humble beginnings in 2019, from a group of buddies bonding through Yuraq, to a 20-member group that performs in Regional, State-wide, and National events representing Yup'ik and Cup'ik values. QDG is a group that welcomes everyone willing to learn and join in traditional Eskimo Dancing.

Date When Funds Are Needed: September 1, 2022

Project Beginning and End Date: September 1, 2022 - August 31, 2023

Submission for: ☐ Quarter 1 ☐ Quarter 2 ☒ Quarter 3 ☐ Quarter 4

I affirm that if my organization, group, or self is granted funding, I (we) will be required to adhere to City guidelines related to the use of those funds, and will be required to provide timely reporting on the use of the granted funds. I affirm that grant funds will be used for the intended purposes outlined for this program.

Signature:  Date: 8/29/22
Authorized Officer/Applicant

QDG 2022 Budget					
TRAVEL					
AFN	Anchorage	Rate	QTY		
	Flight	\$ 280.00	15	\$ 4,200.00	
	Hotel	\$ 229.00	30	\$ 6,870.00	
	M&IE - full day	\$ 120.00	20	\$ 2,400.00	
	M&IE - full day	\$70.00	20	\$ 1,400.00	
				\$ 14,870.00	
Tunra Festival	Chevak	Rate	QTY		
	Charter Flight	\$2,000.00	2	\$ 4,000.00	
	Hosting Fee	\$1,500.00	1	\$ 1,500.00	
				\$ 5,500.00	
Native Festival	Fairbanks	Rate	QTY		
	Flight	\$ 280.00	15	\$ 4,200.00	
	Hotel	\$ 229.00	30	\$ 6,870.00	
	M&IE - full day	\$ 120.00	20	\$ 2,400.00	
	M&IE - full day	\$70.00	20	\$ 1,400.00	
				\$ 14,870.00	
			Total Travel	\$ 35,240.00	
REGALIA					
		Rate	QTY		
	matching gaspeqs	\$120.00	15	\$ 1,800.00	
	Head dress (Nasqerrun)	\$300.00	8	\$ 2,400.00	
	Mukluks	\$500.00	5	\$ 2,500.00	
	Dance fans	\$200.00	8	\$ 1,600.00	
				\$ 8,300.00	
PRACTICE SPACE					
		Rate	Qty		
	ONC MPB 2-hr Re	\$250.00	52		\$13,000.00 DONATED
	ONC MPB 2-hr Re	\$250.00	52		\$13,000.00 DONATED
				\$ -00.	
			Travel	\$ 35,240.00	
			Regalia	\$ 8,300.00	
			Practice Space	\$ -00.	

			TOTAL	\$ 43,540.00		
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PROJECT SUMMARY

Please provide a comprehensive, clear and concise response to each of the questions below. If a question does not apply to your application, indicate by responding "Not Applicable."

1. Substantiating Community Need

- a. Identify and describe existing needs in the community to be addressed by the proposed activity.

There is something to be said about the power of Yuraq to feed the physical, mental, emotional, and spiritual well-being of an individual. QDG offers this free service to youth and members of the community through Yup'ik and Cup'ik song and dance, and in a drug and alcohol-free environment. The group is also proud to represent and share Yup'ik and Cup'ik culture and values in public platforms through regional, state, and national events.

- b. Specifically describe how the activities to be carried out directly address identified needs in the community.

QDG is an open group where everyone is welcome to join and learn to Yuraq. Since its inception in 2019, the group has covered and paid for rental spaces that accommodate large groups out of pocket. This had been the main expense incurred until the group decided to formalize and participate in events. This proposal seeks to secure a location where the group and the community may enjoy the benefits of Yuraq. Additionally, QDG wants to promote community pride in Bethel by celebrating our Yup'ik and Cup'ik culture and values in public events while in full regalia.

2. Project/Activity Goals and Outcomes

- a. Describe the overall goals, objectives, and activities to be accomplished by the proposed project.

The goals of QDG are simple yet extremely powerful for the Bethel community. We want to provide the community with a drug and alcohol-free platform to enjoy the benefits of Yuraq; we want to promote community and regional pride by promoting Yup'ik and Cup'ik values passed on generation by generation through dance; and we want to formalize and sustain QSD for generations to come. Each of these goals will be achieved through the following objectives: 1) Securing a location to practice and where the public can Yuraq, 2) Participating/dancing in four events in one year, 3) Acquiring the appropriate regalia representative of Yup'ik Cup'ik culture, 4) Retaining a core-base group of 20 members throughout the year. +

- b. Provide measurable outcomes for your project and how those outcomes will be measured.

The following measurable outcomes may be expected for each of the four objectives identified above:

1) Securing a location to practice and where the public can Yuraq: QDG expects to practice consistently in the upcoming year to prepare for events, and offer consistent Yuraq opportunities for community members to participate in. QDG expects to practice twice a week for a total of 104 practices in the year.
2) Participating/dancing in four events in one year wearing full regalia and equipment: QDG expects to participate in the 2022 Alaska Federation of Natives (AFN) Conference in Anchorage in October. QDG also expects to perform in Bethel in the Just Desserts event on November 4th; participate again in Camai (2023) in Bethel; and the Tundra Festival (2023) in Chevak. QDG also plans to participate in the Festival of Native Arts in Fairbanks in 2023. 3) Acquiring the appropriate regalia representative of Yup'ik and Cup'ik culture: Participating/dancing in four events in one year wearing full regalia and equipment to dress up to 11 dancers and 4 drummers. Lastly, 4) Retaining a core-base group of 20 members throughout the year.

3. Coordination and Collaboration

- a. Describe current efforts to collaborate and coordinate services with other community organizations regarding the proposed project.

QDG is currently collaborating with other Bethel entities that support our efforts. Earlier in the QDG secured a \$2,000 donation from Southwest Alaska Arts Group (SWAG) to support our travel and participation in the August 2022 Tundra Festival in Chevak. Likewise, QDG has the support from ONC who has graciously donated the use of their multi-purpose building for the group to practice once a week for the next year. Additionally the Bethel Catholic Social Hall has been an additional location where the group has been able to practice.

- b. Explain how you will develop any needed collaborative relationships that are not already in place.

QDG is currently pursuing garnering the support of other Bethel organizations. We have requested the support of YKHC in our efforts to participate in AFN conference. The group also intends to pursue the support from BCFS and BNC.

- c. Does any community organization, other than your own, offer the type of services proposed under this program design? If so, describe how your program will enhance these efforts.

To date, QDG is the only active dance groups open for the community, and outside of the LKSD school system.

4. Implementation Plan

- a. If this is a new project/activity, describe specific steps to be taken to implement the activity. Identify target dates for each phase of implementation.

QDG is expanding its scope to promote cultural and regional pride by participating/dancing in four events in one year wearing full regalia and equipment. This is a relatively new effort for QDG and we have already been successful in securing local support from some local entities such as SWAG and ONC. QDG expects to participate in a couple of 2022 festivals - Alaska Federation of Natives (AFN) Conference in Anchorage in October, and Just Desserts event in Bethel. QDG also expects to participate again in Camai (2023) in Bethel and the Tundra Festival (2023) in Chevak. Implementation in this phase will be progressive as QDG needs to plan the travel and accommodations for a maximum of 15 core members participating in each festival. QDG will fund-raise to secure travel for additional members. Implementation of this phase depends heavily on event schedule. As of today, we expect starting in September 2022, and February 2023. Completion of activities are expected to take place by August 31, 2023. 

- b. If this is an existing project/activity, describe how this funding will be used to expand the scope of the existing activity. Identify target dates for each phase of implementation.

This funding will expand our current efforts to secure a location to practice throughout the year. To date, the group has self-funded expenses out of pocket or used locations on loan that were subject to availability. The group has used the old bowling alley as practice space that is accessible to the public and can accommodate a large number of people. The group and drummers already have a relationship with ONC staff members and have been donated some use of this space. Likewise, the group already has a large member base that continues to be engaged in QDG and members already own some of the traditional regalia worn in Yuraq. Target date to implement this phase of the operation is immediately upon successfully securing this grant.

5. Demonstrated Experience and Financial Information

- a. Describe the applicant's (or the principal staff as it relates to the project) background, and experience in implementing the proposed activity or similar activities.

Raina Antalan's (AS THE APPLICANT) is the groups manager. She has held this position as a volunteer since early 2020. She has been responsible for coordinating practices, securing a location for the group to practice, and most recently, secured the SWAG donation and assisted with some of the travel logistics of the 2022 Tundra Festival in Chevak.

Additionally, Raina Antalan is the manager and bookkeeper at Bentleys. She has held these position since 2017.

- b. Provide a proposed budget breakdown with the following information:

Item & Description	Funding Source	Amount
Travel (AFN, Tundra Festival, Festival of Native Arts)	BCAG	\$35,240.00
	SWAG	\$2,00.00
Travel Chevak (Donations)	Native Village of Chevak	\$6,650.00
Regalia	BCAG	\$8,300.00
Practice space (Donation)	ONC	\$13,000.00
Practice space (Donation)	ONC	\$13,000.00

SEE ATTACHED BUDGET FOR BCAG BUDGET REQUEST

Total \$43,540.00

- c. Have you ever received funding from the City of Bethel before? If so, provide 1) dates, 2) amounts, 3) project descriptions, and 4) Exit Report status. ☒ No

6. Exit Report Due

- a. Awardees will be required to present a written Exit Report to the Community Action Grant Board within 30 days of completion of the project/program. See Report on City's website (www.cityofbethel.org).
- b. Identify the timeframe in which you anticipate providing an Exit Report to the Board on the use of the grant funds.
- c. If applicant has a current Community Action Grant in progress, provide a spending plan that clearly shows how the remaining funds will be spent to complete the project/program.



CITY OF BETHEL

P.O. Box 1388 • Bethel, Alaska 99559

907-543-1386

Fax: 907-543-1388

September 11, 2022

Raina Antalan
Qasgirmiut Dance Group
PO Box 529
Bethel, AK 99559

Dear Raina:

The Community Action Grant Committee met on September 8, 2022 to discuss the CAG application that you submitted for funding. The Committee discussed your application and voted to request more information from you. Your application is still active and should be scored for funding at the next regularly scheduled CAG meeting to be held September 14, 2022 at 7 pm.

Please provide the Committee with answers to the following questions and respond to the following requests for information by **Tuesday, September 13, 2022** at 5 pm:

1. Please be aware that Community Action Grant funding parameters exclude the funding of domestic travel. See Overview attached. Please prepare and submit a new budget for your program that shows eligible expenses for CAG funding (i.e., remove domestic travel expenses from CAG budget).
2. Provide a budget narrative to match the CAG budget you provided. In other words, explain each CAG budget item in detail.

Thank you for taking the time to respond to the Committee's questions and action requests.

Sincerely,

Community Action Grant Committee

Qasgirmiut Dance group is the only active Yuraq group in Bethel that is not part of the LKSD School District and is open to anyone and everyone wanting to learn and partake in this tradition and culture. This is also a safe place alcohol and drug free

We are asking for Regalia for the group as some do not have. We were just accepted to AFN Alaska Federation of Native convention Oct 2022 and plan on attending this is a huge festival. We also plan on attending other festivals if possible in the future. Not only that but with the new regalia it is supporting local people who make the regalia so it is going back into the community and supporting local artist and people.\

Having a mukluk (Pilguuq) class would be beneficial as to this tradition is being lost if a class is being taught and supported then at least the ones who have taken it will carry it on and maybe pass it on to someone else this is also part of the culture and a tradition that should be passed on for generations.

Status Report

	Exit	Exit		
Year 1	Report	Report	Amount	Amount
Quarter 1 - AM Approved 3/27/18	Due Date	Received	Awarded	Spent
Friends of the Kuskokwim Consortium Library	8/31/19	6/12/19	12,000	12,795
Bethel Search and Rescue	6/19/19		10,000	
Orutsararmiut Native Council	11/30/18	11/27/18	5,000	5,030
YK Fitness Center	3/31/19		1,300	
			28,300	
Quarter 2 - AM Approved 6/26/18				
Hope in Alaska/Camp Hope	9/30/19	9/22/18	10,000	10,000
Sackett Hall (UAF-Kuskokwim Campus)	8/31/19		3,873	
			13,873	
Quarter 3 - AM Approved 10/9/18				
Bethel Wrestling Club	8/31/19	6/7/19	6,000	4,829
Delta Illusion Dance Company	1/31/19	7/29/19	1,770	1,770
			7,770	
Quarter 4 - AM Approved 12/11/18				
ONC-Bus Passes for Seniors	4/30/19	6/7/19	3,060	3,060
Justine Chamberlain-Coffee House	5/30/20	3/10/21	9,700	9,700
Friends of the Kuskokwim Consortium Library	8/30/20	6/11/19	12,765	12,765
			25,525	
	Average	6,861	Total Year 1	75,468
Year 2	Report	Report	Amount	Amount
Quarter 1-AM Approved 3/26/19	Due Date	Received	Awarded	Spent
Bethel Winter House-shelter	7/1/19	7/18/19	11,160	11,160
Hope in Alaska Ministry/Camp Hope	10/20/19	10/13/19	12,188	12,188
Gladys Jung Elementary Wrestling Program	3/8/20	12/26/19	3,094	3,094
BCSF Healing Through Music & Dance Pgm-harmonicas	8/5/19	6/17/19	6,790	6,790
Bethel Search and Rescue-Operations	1/30/20	7/18/19	4,760	4,760
			37,992	37,992
Quarter 2-AM Approved 6/25/19				
Bethel Wrestling Club-wrestling camp in 2019	6/25/20		5,000	
Bethel Friends of the Library-Summer camp-giveaways	6/25/20	3/16/22	6,000	6,000
			11,000	
Quarter 3-AM Approved 9/24/19				
Bethel Lion's Club Winter House	4/30/20	6/14/21	25,000	
Reflect Bethel - Alyssa Gustafson	4/30/20		600	
Bethel Family Clinic	1/31/20		2,431	
Bethel Broadcasting, Inc. (KYUK Radio)	10/15/20		1,300	
Bethel Friends of Canines	10/15/20	10/6/21	1,500	1,500
			30,831	
Quarter 4-AM #19-81 Approved 12/16/19				
Bethel Community Services Foundation-Library JV	8/31/20	11/17/20	14,000	
BCSF-Healing Thru Music & Dance	5/1/20	6/23/21	6,000	6,000
Skiku, Inc.	3/29/20		7,575	
Kuskokwim Art Guild	7/10/20		4,500	
			32,075	
	Average	6,994	Total Year 2	111,898

Year 3				
Quarter 1-AM #20-11 Approved 3/24/20	Report Due Date	Report Received	Amount Awarded	Amount Spent
Cama-I Dance Festival	Postponed	None	10,000	None
Kuskokwim Art Guild-After School Art Pgm.	8/30/20		2,890	
Kuskokwim Art Guild-Summer Art Camp	8/30/20		1,994	
Native Village of Napaimute	5/30/20	3/17/21	9,995	9,995
Bethel Friends of Canines	1/31/21	3/17/21	8,820	8,820
Orutsararmuit Native Council-Bus passes	6/30/21	3/5/22	3,500	3,500
			37,199	
Quarter 2-AM #20-36 Approved 7/28/20				
Sackett Hall - UAF Kuskokwim Campus	8/30/21		1,896	
Maria Nicolai - garden project	9/30/21		1,500	
			3,396	
Quarter 3-AM #20-56 Approved 12/8/20				
Ayaprun Elitnaurvik Cross-Country Program	10/26/20	3/10/21	1,557	1,557
Quarter 4-AM #20-56 Approved 12/8/20				
BCSF-Kuskokwim Library Fund	8/15/22		33,680	
	Average	7,583	Total Year 3	75,832

Year 4				
Quarter 1 (March 2021)	Report Due Date	Report Received	Amount Awarded	Amount Spent
Quyana Café - Bethel Evangelical Covenant Church	10/30/22	5/31/22	10,000	10,000
Gladys Jung Elem. Wrestling Program	1/8/22	12/28/21	34,975	34,975
Delta Recreation, Inc. - Lawnmower	9/1/21	8/30/22	5,550	5,658
Delta Recreation, Inc. - Trail Groomer	9/1/21	8/30/22	35,350	33,069
BCSF-food security	8/15/21	9/8/21	10,000	10,000
UAF-Yupit Piciyarait Cultural Center-First Fridays	10/30/21		2,600	
Bethel Friends of Canines - Animal Shelter exp.	1/31/22		3,000	
			101,475	
Quarter 2				
Winterhouse Fence Project submitted - Not funded.	----	----	----	----
Quarter 3				
Bethel Com. Services Foundation-homeless housing	12/24/21		25,000	
Quarter 4				
Gladys Jung Wrestling	12/15/21		10,602	
	Average	15,231	Total Year 4	137,077

Year 5				
Quarter 1 (March 2022)	Report Due Date	Report Received	Amount Awarded	Amount Spent
ONC-Youth Litter Patrol	9/14/22		8,422	
BCSF-Healing Through Music and Dance	6/30/22		8,250	
Bethel Friends of the Library-JV position	8/31/23		19,148	
			35,820	
Quarter 2 (June 2022)				
Bethel Evangelical Covenant Church-Parking Lot	9/30/22	9/1/22	15,000	16,606
Bethel Lion's Club-Utility Costs for Food Pantry	6/30/23		13,500	

MEMORANDUM

DATE: September 19, 2022

TO: Community Action Grant Committee

FROM: John Sargent, Ex Officio & Recorder

SUBJECT: Ex Officio Report for September 22, 2022 CAG Committee Meeting



Community Action Grant Administration

The Finance Department has yet to reconcile amount of sales tax collected and appropriate CAG allocation, but did come up with a new number of funding available: \$148,284.59. This number is based on less alcohol taxes collected in 2021 than expected.

Healing Through Music and Dance

Harmonica player Mike Stevens and fellow musicians will not be in Bethel, as planned. They had to cancel their trip to Alaska because a member of their team caught COVID-19. They will reschedule.

FY 23 CAG Budget

The City's FY 2023 CAG Budget contains \$100,000.