CITY OF BETHEL

City Council Meeting Agenda, June 28, 2022 – 6:30 PM

Website: https://www.cityofbethel.org/council

Location: Council Chambers, City Hall, 300 Chief Eddie Hoffman Highway, Bethel

Council Members: Mayor Mark Springer, Vice-Mayor Conrad McCormick, Michelle DeWitt, Perry Barr, Rose Henderson, Eric Whitney, Beth Hessler

Zoom Meeting Link: https://us06web.zoom.us/j/4888456188?pwd=bkN1dGI4MHpGZ1kwOUVYWU5kd0xhZz09

Zoom Meeting ID: 488 845 6188 **Zoom Meeting Passcode:** 13871

Zoom Meeting Conference Line Numbers: 833 548 0276 US Toll-free 833 548 0282 US Toll-free 877 853 5257 US Toll-free 888 475 4499 US Toll-free

---

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL**
4. **PEOPLE TO BE HEARD – FIVE MINUTES PER PERSON**
   - 4.1. Written Public Comments can be submitted by opening your phone camera and hovering over this URL code. The link to the submission form will appear. You may also go to www.cityofbethel.org.
5. **APPROVAL OF CONSENT AGENDA AND REGULAR AGENDA**
6. **APPROVAL OF MEETING MINUTES**
   - 6.1. June 14, 2022 Regular City Council Meeting Minutes
7. **REPORTS OF STANDING COMMITTEES**
   - 7.1. Committee/Commission Agendas And Draft Meeting Minutes
8. **SPECIAL ORDER OF BUSINESS**
9. **UNFINISHED BUSINESS**
   - 9.1. Public Hearing Of Ordinance 22-23: Amending Bethel Municipal Code 4.16.160 Sales Tax Exemptions And Limitations, Subsection Y, Transportation (City Manager Williams)
10. **NEW BUSINESS**
    - 10.1. *Introduction Of Ordinance 22-24: Submitting To The Qualified Voters Of The City Of Bethel, On October 4, 2022, A Ballot Proposition Initiated Through Petition: Bethel Municipal Code 8.06.010 Mask Mandates (Mayor Springer)
    - 10.2. *Introduction Of Budget Ordinance 21-26(l): Amending The City Of Bethel Fiscal Year 2022 Budget (City Manager Williams)

Posted June 22, 2022 at AC Co., Swanson's, City Hall, and the Post Office.

____

Kevin Morgan, Deputy City Clerk

City Clerk's Office Contact Information: Email cityclerk@cityofbethel.net **Phone** 907-545-4120

Items noted with an asterisk (*) are consent agenda items, unless removed from the consent agenda they are approved upon the approval of the agenda.
Ordinances introduced at this meeting may be set for public hearing at the next regular meeting.
The Council may by unanimous consent, after 12:00 AM Fix the Time to Which To Adjourn until the following day at 6:30 PM

10.3. *IM 22-12: Presentation of the City's Water & Sewer Services Expenditures Compared to Budget from July 1, 2021 to November 30, 2021- Utilities Maintenance - Water & Wastewater Activity Report (City Manager Williams)

11. REPORTS

11.1. Mayor's Report

11.2. City Manager's Report

11.3. Clerk's Report

12. COUNCIL MEMBER COMMENTS

13. EXECUTIVE SESSION

14. ADJOURNMENT

Posted June 22, 2022 at AC Co., Swanson's, City Hall, and the Post Office.

____

Kevin Morgan, Deputy City Clerk

City Clerk's Office Contact Information: Email cityclerk@cityofbethel.net **Phone** 907-545-4120

Items noted with an asterisk (*) are consent agenda items, unless removed from the consent agenda they are approved upon the approval of the agenda.
Ordinances introduced at this meeting may be set for public hearing at the next regular meeting.
The Council may by unanimous consent, after 12:00 AM Fix the Time to Which To Adjourn until the following day at 6:30 PM

Regular Meeting
June 14, 2022

1. CALL TO ORDER

A Regular Meeting of the Bethel City Council was held on June 14, 2022 at 6:30 p.m., in the Council Chambers, Bethel, Alaska.
Mayor Springer called the meeting to order at 6:29 p.m.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

Comprising a quorum of the Council, the following members were present:
Mayor Mark Springer Council Member Michelle DeWitt City Council Member Rose Henderson City Council Member Eric Whitney Vice-Mayor Conrad McCormick City Council Member Beth Hessler (telephonically) *arrived after roll call 6:38 p.m.* City Council Member Perry Barr *arrived after roll call 7:50 p.m.*
Members Absent:
Also in attendance were the following:
City Manager Peter Williams, Deputy City Clerk Kevin Morgan, City Attorney Libby Bakalar

4. PEOPLE TO BE HEARD – Five minutes per person

Reyne Athanas- Bethel Alaska- Thanked City Manager Williams and Public Works Director Arnold for supporting the Dumpster Art Program and re-capped the history of the Adopt a Dumpster Art Project.

Les Gara- Anchorage Alaska- Discussed his platform and mentioned that he will be visiting Bethel for his campaign for Governor.

Teresa Quiner- Bethel Alaska- Thanked the City for budgeting funds for Bethel Friends of Canines to contract the pound; it will help the rescue, the Police Department, and animal control issues in the City.

Council Member Hessler joined the meeting at 6:38 p.m.

Item 4.1. - Written Public Comments
No written testimony was submitted.

5. APPROVAL OF CONSENT AGENDA AND REGULAR AGENDA

Main Motion: Approval of Consent Agenda and Regular Agenda.

Moved by:	Michelle DeWitt
Seconded by:	Beth Hessler
In favor:	Mark Springer, Michelle DeWitt, Rose Henderson, Conrad McCormick, Eric Whitney, Beth Hessler
Opposed:	None
Results:	Motion Carries

Removal from Consent Agenda- Council Member Henderson- Item 10.5, IM 22-10.
Removal from Consent Agenda- Council Member McCormick- Item 10.4, IM 22-09.
Removal from Consent Agenda- Council Member DeWitt- Item 10.6, IM 22-11.

6. APPROVAL OF MEETING MINUTES

Item 6.1. - May 17, 2022 Special City Council Meeting Minutes
Passed on the consent agenda.

Item 6.2. - May 24, 2022 Regular City Council Meeting Minutes
Passed on the consent agenda.

Item 6.3. - May 26, 2022 Special City Council Meeting Minutes
Passed on the consent agenda.

7. REPORTS OF STANDING COMMITTEES

Item 7.1. - Committee/Commission Agendas And Draft Meeting Minutes

Port Commission, Council Member Hessler- No meeting since last meeting.

Planning Commission, Council Member Henderson- Met with representatives from GCI and approved a Conditional Use Permit for a 95 ft. tower. A re-zoning of a property was also approved.

Community Action Grant Technical Review Board- No one available to provide a report.

Community Parks and Recreation Committee, Council Member DeWitt- Welcomed new committee member, Jessica Pew, and new recorder, Jeremy Brink. Discussed playground equipment from the Kids Vote program, Pinky's Park board walk repair, and plans for the 4th of July.

Finance Committee, Council Member Whitney- No meeting since last meeting. There are currently two seats open.

Public Works Committee, Mayor Springer- Will meet tomorrow. There are vacancies if you are interested in applying.

Public Safety and Transportation Commission, Vice-Mayor McCormick- Discussed the resolution for the Criminal Justice Task Force. The Transportation Inspector did a presentation on the new cab permits. Discussed the Comprehensive Plan and trails. Discussed Cab complaints regarding smoking.

8. SPECIAL ORDER OF BUSINESS

Item 8.1. - Proclaiming June Alzheimer's Disease And Brain Awareness Month (Vice-Mayor McCormick)

Item 8.2. - Bethel Comprehensive Plan 2045 Update (City Manager Williams)

Kate Silber, the Land Use Planner from DOWL, presented the Bethel Comprehensive Plan Update.

9. UNFINISHED BUSINESS

Item 9.1. - Public Hearing Of Ordinance 21-45: Authorizing The Disposal Of Property To Orutsararmiut Native Council Through Transfer Pursuant To BMC 4.08.030 (F) Disposal To Native Tribal Council Under Fee Simple Ownership (Mayor Springer)

Mayor Springer opened the Public Hearing.
No one present to be heard.
Mayor Springer closed the Public Hearing.

Motion to Adopt Ordinance 21-45 was made by Rose Henderson and seconded by Conrad McCormick at the April 12, 2022 Regular City Council Meeting.

In favor:	Mark Springer, Michelle DeWitt, Rose Henderson, Conrad McCormick, Eric Whitney, Beth Hessler
Opposed:	None
Results:	Motion Carries

Item 9.2. - Public Hearing Of Ordinance 22-14: Authorizing The Disposal Of Property Through Land Lease Agreement Pursuant To BMC 4.08.030 (B), Property Owned By The City Leased To The State Of Alaska, Department Of Transportation & Public Facilities For Department Of Fish And Game (City Manager Williams)

Mayor Springer opened the Public Hearing.
No one present to be heard.
Mayor Springer closed the Public Hearing.

Main Motion: Adopt Ordinance 22-14.

Moved by:	Rose Henderson
Seconded by:	Eric Whitney
In favor:	Mark Springer, Michelle DeWitt, Rose Henderson, Conrad McCormick, Eric Whitney, Beth Hessler
Opposed:	None
Results:	Motion Carries

Item 9.3. - Public Hearing Of Ordinance 22-15: Authorizing The Disposal Of Property Through Lease Agreement For Office Space Pursuant To BMC 4.08.030 (B) Property Owned By The City To The State Of Alaska Department Of Transportation & Public Facilities, Department Of Law (City Manager Williams)

Mayor Springer opened the Public Hearing.
No one present to be heard.
Mayor Springer closed the Public Hearing.

Main Motion: Adopt Ordinance 22-15.

Moved by:	Beth Hessler
Seconded by:	Rose Henderson
In favor:	Mark Springer, Michelle DeWitt, Rose Henderson, Conrad McCormick, Eric Whitney, Beth Hessler
Opposed:	None
Results:	Motion Carries

Item 9.4. - Public Hearing Of Ordinance 22-16: Authorizing The Disposal Of Property Through Lease Agreement For Office Space Pursuant To BMC 4.08.030 (B), Property Owned By The City To The State Of Alaska, Division Of Motor Vehicles (City Manager Williams)

Mayor Springer opened the Public Hearing.
No one present to be heard.
Mayor Springer closed the Public Hearing.

Main Motion: Adopt Ordinance 22-16.

Moved by:	Eric Whitney
Seconded by:	Conrad McCormick
In favor:	Mark Springer, Michelle DeWitt, Rose Henderson, Conrad McCormick, Eric Whitney, Beth Hessler
Opposed:	None

Results:	Motion Carries

Item 9.5. - Public Hearing Of Ordinance 22-20: Property Acquisition And Lease Termination Ben Kuntz and Sarah Angstman Lot 6A2, Block 1(City Manager Williams)

Mayor Springer opened the Public Hearing.
No one present to be heard.
Mayor Springer closed the Public Hearing.

Main Motion: Adopt Ordinance 22-20.

Moved by:	Rose Henderson
Seconded by:	Beth Hessler
In favor:	Mark Springer, Michelle DeWitt, Rose Henderson, Conrad McCormick, Eric Whitney, Beth Hessler
Opposed:	None
Results:	Motion Carries

Item 9.6. - Public Hearing Of Ordinance 22-21: Property Acquisition Deed Transfer Bethel Conference Of Churches 105 Ptarmigan (City Manager Williams)

Mayor Springer opened the Public Hearing.
No one present to be heard.
Mayor Springer closed the Public Hearing.

Main Motion: Adopt Ordinance 22-21.

Moved by:	Rose Henderson
Seconded by:	Eric Whitney
In favor:	Mark Springer, Michelle DeWitt, Rose Henderson, Conrad McCormick, Eric Whitney, Beth Hessler
Opposed:	None
Results:	Motion Carries

Item 9.7. - Public Hearing Of Ordinance 22-22: Adopting The Fiscal Year 2023 Operating Budget (City Manager Williams)

Mayor Springer opened the Public Hearing.
No one present to be heard.
Mayor Springer closed the Public Hearing.

Main Motion: Adopt Ordinance 22-22.

Moved by:	Rose Henderson
Seconded by:	Beth Hessler
In favor:	Mark Springer, Michelle DeWitt, Rose Henderson, Conrad McCormick, Eric Whitney, Beth Hessler

Opposed:	None
Results:	Motion Carries

Main Motion: Suspend the Rules to hear from the Finance Director, and Assistance Finance Director

Moved by:	Conrad McCormick
Seconded by:	Rose Henderson
In favor:	Mark Springer, Michelle DeWitt, Rose Henderson, , Eric Whitney, Beth Hessler, Conrad McCormick
Opposed:	None
Results:	Motion Carries

Motion to amend the Fiscal Year 2023 Budget as amended, line item 100-51-6335 to insert $30,000 bringing the total appropriates for Administration to $884,132.

Moved by:	Rose Henderson
Seconded by:	Michelle DeWitt
In favor:	Mark Springer, Michelle DeWitt, Rose Henderson, , Eric Whitney, Beth Hessler, Conrad McCormick
Opposed:	None
Results:	Motion Carries

Mayor Springer called for a 5 minute break at 7:36 p.m.

Item 9.8. - Public Hearing Of Ordinance 22-23: Amending Bethel Municipal Code 4.16.160 Sales Tax Exemptions And Limitations, Subsection Y, Transportation (City Manager Williams)

No action was taken on this item and will be on the next regular agenda as unfinished business.

10. NEW BUSINESS

Item 10.1. - *Resolution 22-06: Authorizing The Application For And Execution Of A State Revolving Fund Loan To Retire The City's USDA-RD Sewer Lagoon Jetty Project Loan (City Manager Williams)

The meeting resumed at 7:45 p.m.

This item of business passed on the consent agenda.

Item 10.2. - *AM 22-17: Direct Administration To Negotiate And Execute A Contract Between The City Of Bethel And Wilson Albers For The Provision Of Benefits

Management And/Or Human Resources Services Over The Three-Year Period Ending May 24, 2025 (City Manager Williams)

Passed on the consent agenda.

Item 10.3. - *AM 22-18: Direct Administration To Negotiate And Execute A Memorandum Of Agreement And A Lease Agreement Between The City Of Bethel And The University Of Alaska Fairbanks For The Provision And Management Of UAF Cooperative Extension 4-H Programs To Meet The Needs Of The Community (City Manager Williams)

Passed on the consent agenda.

Item 10.4. - *IM 22-09: Bethel Fire Department And Yukon Kuskokwim Health Corporation Develop MOA For Ambulance Transportation (City Manager Williams)

Vice-Mayor McCormick withdrew his request to pull this item from the consent agenda. No discussion took place.

Item 10.5. - *IM 22-10: Presentation of the City's Water & Sewer Services Expenditures Compared to Budget from July 1, 2021 to March 31, 2022 - Utilities Maintenance - Water & Wastewater Activity Report (City Manager Williams)

Main Motion: Suspend the rules to hear from the Finance Director and Assistant Finance Director.

Moved by:	Conrad McCormick
Seconded by:	Rose Henderson
In favor:	Mark Springer, Michelle DeWitt, Rose Henderson, Conrad McCormick, Eric Whitney, Beth Hessler
Opposed:	None
Results:	Motion Carries

Item 10.6. - *IM 22-11: City Manager Determination That A Public Health Emergency Exists Relative To The City’s Ability To Fill Three Water Treatment Operator Level 1 Positions, One Or More Of Which Is Required To Operate The City Subdivision Water Treatment Plant (City Manager Williams)

The Council reviewed this item.

11. REPORTS

Item 11.1. - Mayor's Report

Council Member Barr arrived at 7:50 p.m.

Item 11.2. - City Manager's Report

Item 11.3. - Clerk's Report

12. COUNCIL MEMBER COMMENTS

Mayor Springer- Be careful with fire this summer. Please help with the situation in St. Mary's if you can. Every little bit that can be done is helpful. Be careful on the river.

Vice-Mayor McCormick- Expressed gratitude to those who are helping and donating to the affected communities from the wildfire.

Council Member DeWitt- Thanked YK fitness for helping obtain free-access to those who had to relocate to Bethel from the wildfire.

Council Member Barr- No comment.

Council Member Henderson- Please read the advertisements on what is allowed and not allowed for those who drive 4-wheelers.

Council Member Whitney- No comment.

Council Member Hessler- No comment.

13. EXECUTIVE SESSION

14. ADJOURNMENT

Main Motion: Adjournment.

Moved by:	Conrad McCormick
Seconded by:	Michelle DeWitt
In favor:	Mark Springer, Michelle DeWitt, Rose Henderson, Conrad McCormick, Eric Whitney, Beth Hessler, Perry Barr
Opposed:	None
Results:	Motion Carries

Meeting ended at 8:24 p.m.

Mark Springer, Mayor

ATTEST:

Lori Strickler, City Clerk

Introduced by: City Manager Williams
Introduction Date May 24, 2022
Public Hearing Date: June 14, 2022
June 28, 2022
Action:
Vote:

CITY OF BETHEL, ALASKA

Ordinance #22-23

AN ORDINANCE BY THE BETHEL CITY COUNCIL AMENDING BETHEL MUNICIPAL CODE 4.16.160 SALES TAX EXEMPTIONS AND LIMITATIONS, SUBSECTION Y, TRANSPORTATION

WHEREAS, in 2021, the City Council enacted Ordinance #21-14, amending Bethel Municipal Code 4.16, Sales Tax Exemptions;

WHEREAS, prior to that amendment, Bethel Municipal Code 4.16.160 (Y) provided:

1. The following are not exempt:
   a. The lease of vehicle for hire permits are not exempt.
   b. The portions of a sale of flight seeing or air/water/shore excursion travel or adventure services which are not charges for transportation of persons on a federal airway;

WHEREAS, the Council intended to continue to tax the sale of flightseeing or air/water/shore excursion travel or adventure services that are not charges for transportation of persons or goods on federal airways;

NOW THEREFORE BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF BETHEL, ALASKA:

SECTION 1. Classification. This is a codified Ordinance is of general and permanent nature and shall become part of the Bethel Municipal Code.

SECTION 2. Amendement. Bethel Municipal Code Chapter 4.16.160, Tax Exemptions, is amended as follows, new language is underlined and old language is stricken.

4.16.160 Exemptions and Limitations on Exemptions

The following sales and services are exempt from the tax levied under this chapter only in accordance with the exemptions and limitations thereon, as provided for in this section:

Y. Transportation.

1. The sale of services for transporting passengers by river taxi, taxicab, bus, ~~commercial airline, air charter, air taxi,~~ or hover craft are exempt.

2. The sale of passenger seat tickets by a commercial airline is exempt;

3. The service of transporting disabled or handicapped individuals when in the regular course of that business is exempt.

4. The lease of vehicle for hire permits are not exempt.

5. The portions of a sale ~~of~~ that are charges for recreational flight seeing or air/water/shore excursion travel or adventure services are not exempt, unless otherwise exempted by AS 29.45.820. ~~that are not charges for transportation of persons on a federal airway are exempt~~

6. The lease or rental of vehicles is not exempt.

SECTION 3. This Ordinance shall become effective immediately following adoption by the Bethel City Council.

BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF BETHEL, ALASKA THIS 28th DAY OF JUNE 2022 BY A VOTE OF _ IN FAVOR AND _ OPPOSED.

____
Mark Springer, Mayor

ATTEST:
____
Lori Strickler, City Clerk

Introduced by: Mayor Springer
Date: June 28, 2022
Public Hearing: July 12, 2022
Action:
Vote:

CITY OF BETHEL, ALASKA

Ordinance #22-24

AN ORDINANCE BY THE BETHEL CITY COUNCIL SUBMITTING TO THE QUALIFIED VOTERS OF THE CITY OF BETHEL, ON OCTOBER 4, 2022, A BALLOT PROPOSITION INITIATED THROUGH PETITION: BETHEL MUNICIPAL CODE 8.06.010 MASK MANDATES

WHEREAS; Following the certification of an initiative petition, Bethel Municipal Code 7.100.140, Initiative Election, requires the clerk to submit the matter to the voters at the next regular election;

WHEREAS; Bethel Municipal Code 7.100.060 provides that if the municipality has fewer than 7,500 people, the petitioners must obtain the signatures of qualified voters of at least 25% of the votes cast at the last regular election in order to have the measure placed before the voters;

WHEREAS; as of the 2020 census, the municipality has a population of 6,325;

WHEREAS; following review by the City Attorney, the City Clerk's Office certified the initiative petition application on February 25, 2022 and the petition booklets were issued to the petitioners on March 11, 2022;

WHEREAS; the petition sponsors had 90 days from March 11, 2022 to obtain 117 signatures from qualified Bethel voters;

WHEREAS; on June 7, 2022, the City Clerk's Office received the petition booklets, and the petition was certified by the City Clerk's Office on June 9, 2022;

WHEREAS; the petition sponsors obtained the minimum 117 qualifying signatures required by code;

WHEREAS; pursuant to Bethel Municipal Code 7.10.070, an ordinance placing propositions and questions before the voters must be adopted by the council not later than forty-five calendar days before a regular or special election, which based on the next scheduled regular or special election makes the ordinance adoption deadline August 20, 2022;

Introduced by: Mayor Springer
Date: June 28, 2022
Public Hearing: July 12, 2022
Action:
Vote:

SECTION 1. ELECTION An election is scheduled for October 4, 2022, in and for the City of Bethel, for the purpose of submitting a ballot proposition to the qualified voters of the City of Bethel for approval or rejection.

SECTION 2. PROPOSITION The proposition must receive a majority vote of the qualified voters in the City of Bethel voting on the question to be approved. The Proposition shall be substantially in the following form:

> Shall the City of Bethel Municipal Code be amended by adding a new section 8.06 Mask Mandates to read as follows:
>
> 8.06.010 The City of Bethel shall not enact any mandates requiring masks or face coverings.
>
> ☐ Yes ☐ No

IMPARTIAL SUMMARY OF THE CODE AMENDMENT:
A YES vote on this ballot question means you DO NOT WANT the City of Bethel to have the authority to require masks or face coverings.
A NO vote on this ballot question means you DO WANT the City of Bethel to have the authority to require masks or face coverings.

NOW, THEREFORE BE IT ORDAINED by the City Council of Bethel, Alaska:

SECTION 4. Classification. This ordinance is not of permanent nature and shall not become a part of the Bethel Municipal Code.

SECTION 5. Effective Date. This ordinance shall become effective upon approval by the Bethel City Council.

BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF BETHEL ALASKA, THIS 12th DAY OF JULY 2022, BY A VOTE OF _ IN FAVOR AND _ OPPOSED.

____
Mark Springer, Mayor

ATTEST:

____
Lori Strickler, City Clerk

Introduced by: City Manager Peter Williams
Introduction Date: June 28, 2022
Public Hearing Date: July 12, 2022
Action:
Vote:

CITY OF BETHEL, ALASKA

Ordinance 21-26(l)

AN ORDINANCE AMENDING THE CITY OF BETHEL FISCAL YEAR 2022 BUDGET

THEREFORE BE IT ORDAINED by the City Council of Bethel, Alaska, as follows:

SECTION 1. Classification. This is a non-codified Ordinance and shall not become part of the Bethel Municipal Code.

SECTION 2. Fiscal Year Budget Amendments. The following estimated revenues and expenditures are hereby appropriated for the corporate purposes and objects of the City of Bethel for Fiscal Year 2022.

WHEREAS, the City of Bethel Fire Department salaries budget has been completely utilized due to minimum shift staffing requirements, shift coverage for medical and vacation leave, and the addition of three full-time Fire Lieutenant positions in Fiscal Year 2022;

WHEREAS, the City of Bethel Fire Department Fair Labor Standards Act (FLSA) Overtime budget is currently overspent as a result of minimum staffing and FLSA requirements, and shift coverage for medical and vacation leave;

WHEREAS, the City of Bethel Fire Department Call Back Overtime budget is currently overspent due to the drastic decrease in volunteer responses, resulting in mandatory call back overtime for paid personnel;

WHEREAS, it has become necessary to modify the City of Bethel Fiscal Year 2022 Budget to meet the fiscal requirements of the Fire Department personnel budget for the remainder of the fiscal year.

L-1 Fire Department					
New Line Item	Line Item in Budget	Description	Approved Appropriations	Proposed Amendment	Proposed Total Appropriations
100-60-6010	10-60-501	FLSA Overtime	$70,000	$35,000	$105,000
100-60-6011	10-60-501	Call Back Overtime	$50,000	$16,302	$66,302
100-60-6022	10-60-501	Holiday Pay	$0	$4,425.19	4,425.19
100-10100	10-10100	Cash in Combined Fund	$9,765,653	($55,727)	$9,709,926

Introduced by:	City Manager Peter Williams
Introduction Date:	June 28, 2022
Public Hearing Date:	July 12, 2022
Action:	
Vote:	

WHEREAS, one or more unanticipated City Clerk Department personnel will generate a greater than expected expenditure than was considered at the outset of the FY22 fiscal year.

WHEREAS, one or more unanticipated personnel from the City Clerk Department have requested a greater leave cash out expenditure than expected;

WHEREAS, City Administration proposes that $2,300 be added to the City Clerk Department salaries line item to cover this increase;

WHEREAS, City Administration proposes that $6,000 be added to the City Clerk Leave Cash out line item to cover the potential overage from a request, while allowing for a sufficient margin for the remainder of the fiscal year;

L-2 City Clerk Department					
New Line Item	Line Item in Budget	Description	Approved Appropriations	Proposed Amendment	Proposed Total Appropriations
100-52-6000	10-52-501	Salaries - City Clerk	$106,070	$2,300	$108,370
100-52-6030	10-52-508	Leave Cash Out	$0	$6,000	$6,000
100-10100	10-10100	Cash in Combined Fund	$9,709,926	($8,300)	$9,701,626

SECTION 3. Effective Date. This Ordinance shall become effective upon the passage by the Bethel City Council.

ENACTED THIS 12th DAY OF JULY 2022 BY A VOTE OF _ IN FAVOR AND _ OPPOSED.

____
Mark Springer, Mayor

ATTEST:

____
Lori Strickler, City Clerk

City of Bethel Information Memorandum

Information Memo No.	22-12		
Date introduced:	June 28, 2022	Introduced by:	Peter A. Williams, City Manager
Amended actions:			
Confirmed by:			

Title: Presentation of the City's Water & Sewer Services Expenditures Compared to Budget from July 1, 2021 to November 30, 2021 – Utilities Maintenance – Water & Wastewater Activity Report.

Attachment(s): (1) City of Bethel Water & Sewer Services Expenditures Compared to Budget from July 1, 2021 to November 30, 2021 and (2) November 2021 – Utilities Maintenance – Water & Wastewater Activity Report.

Department/Individual:	Initials:	Remarks:
Administration, Peter A. Williams	PW	
Public Works, William Arnold	WA	

Amount of fiscal impact:		Account information:
None	No fiscal impact at this time.	
	Funds in City Budget.	
	Funds not in City Budget.	

Summary Statement

The attached financial report for FY 2022 contains months of financial data from July 1, 2021 to November 30, 2021 and the Utilities Maintenance Water & Wastewater Activity Report ending November 30, 2021. The information in these documents is distributed to Bethel City Council members for their review. This Information Memorandum documents the dissemination of this report to Bethel City Council members, as required by the Alaska Department of Commerce, Community and Economic Development, Division of Community and Regional Affairs, in their administration of the Best Practices protocol.

The process of preparing and submitting a monthly financial report and a water and wastewater activity report to City Council helps the City earn points on the Water and Sewer Utility Best Practices Operation and Maintenance Reports. The City must have a score of 60 or greater out of 100 points in order to be approved for funding from the Environmental Protection Agency (EPA) and the Alaska Department of Environmental Conservation (DEC). In other capital grants administered by DEC's Village Safe Water Program, the City's Best Practices score is an application scoring criterion.

City of Bethel - Public Works Department

Utilities Maintenance Activity Report

FY22 - November 2021

Public Works Director - William Arnold

	City Sub Water Treatment Plant								Bethel Heights Water Treatment Plant						
	Water				Chemical Usage				Water				Chemical Usage		
	Plant Production (Gallons)	Hauled Water (Gallons)	Piped Water (Gallons)	Backwash Usage (Gallons)	Calcium Hypochlorite (lbs)	Polymer (mL)	Potassium Permanganate (lbs)	Disodium Phosphate (lbs)	Plant Production (Gallons)	Hauled Water (Gallons)	Piped Water (Gallons)	School Water (Gallons)	Calcium Hypochlorite (lbs)	Polymer (mL)	Potassium Permanganate (lbs)
November	4,019,499	1,135,000	1,630,482	590,000	1,275	10,530	199	24	4,165,999	7,758	9,443,694	247,072	1,725	5,610	217
Fiscal Year to Date	19,529,224	5,768,000	7,770,976	2,747,000	3,975	41,193	763	135	14,612,660	2,082,539	24,386,152	923,990	4,275	22,970	684

Bethel Heights WTP	Monthly water logs to ADEC from BHWTP and CSWTP. Plant in Winter-mode.
City Sub WTP	Monthly water logs for BHWTP and CSWTP to ADEC. Consumer Confidence Report Completed.
Sewer Lagoon	DMR report to ADEC.
Piped Sewer	6 alarms on residential lift stations were responded to. Multiple issues with grinder pumps and float systems. 6 residential lift station repairs. Line flushing and leveling activities on low-flow and plugged sewer lines. Non-compliance reports were filled out per DEC requirements.
Piped Water	Monthly meter readings, service connections, and disconnects were performed. Replaced leaky fire hydrants and corp stop in housing. Monthly meter reading and service connections were completed.
Other	Daily safety meetings are held. Clean up and organization of shops and vehicles. Continue implimentation of digital work management software/ tablets. Training ongoing.

Prepared by - Water/Wastewater Utilities Foreman

City Sub Water Plant: Weekly Preventative Maintenance

Month/Year: NOV 2021 Operator: T Herrman

Equipment	Maintenance Description	Initials	Date
Week 1			
Generator	*Ensure generator starts, runs and functions properly*	TH	11-01
Chlorine Injectors	*Clean and inspect for wear*	TH	11-01
Week 2			
Generator	*Ensure generator starts, runs and functions properly*	TH	11-09
Chlorine Injectors	*Clean and inspect for wear*	TH	11-09
Week 3			
Generator	*Ensure generator starts, runs and functions properly*	TH	11-015
Chlorine Injectors	*Clean and inspect for wear*	TH	11-015
Week 4			
Generator	*Ensure generator starts, runs and functions properly*	TH	11-21
Chlorine Injectors	*Clean and inspect for wear*	TH	11-21
Week 5			
Generator	*Ensure generator starts, runs and functions properly*	TH	11-29
Chlorine Injectors	*Clean and inspect for wear*	TH	11-29

City Sub Water Plant: Monthly Preventative Maintenance

Month/Year: Nov 2021 Operator: T Herrmann

Equipment	Maintenance Description	Initials	Date
Generator	*Load-test generator for one hour*	TH	~~12~~ 1201
LMI Pumps	*Check diaphrams for wear/ abnormalities*	TH	01
High-Demand Pumps	*Grease pump*	TH	01
Pressure Pump	*Grease pump*	TH	01
Truck Fill Pump	*Grease pump*	TH	01
Back-Wash Pump	*Grease pump*	TH	01
Sump Pump	*Grease pump*	TH	01
Water Loop Circulation Pumps	*Grease pump*	TH	01
Air Compressors & Motors	*Grease pump*	TH	01
Supply Loops	*Grease pump*	TH	01
I.C. Glycol Pumps	*Grease pump*	TH	01
A-Loop Glycol	*Short circuit A-Loop to remove air bubble from line*	TH	01

CITY OF BETHEL
COMBINED CASH INVESTMENT
DECEMBER 31, 2021

COMBINED CASH ACCOUNTS

	TOTAL COMBINED CASH	
	TOTAL UNALLOCATED CASH	

CASH ALLOCATION RECONCILIATION

51	ALLOCATION TO WATER & SEWER SERVICES	4,827,465.43
	TOTAL ALLOCATIONS TO OTHER FUNDS	4,827,465.43
	ALLOCATION FROM COMBINED CASH FUND - 01-10100	
	ZERO PROOF IF ALLOCATIONS BALANCE	4,827,465.43

CITY OF BETHEL
BALANCE SHEET
DECEMBER 31, 2021

WATER & SEWER SERVICES

ASSETS

51-10100	CASH IN COMBINED FUND	4,827,465.43	
51-12502	INVESTMENT-AMLIP W SUBS	888,979.66	
51-12507	INVESTMENT-AMLIP S SUBS	202,363.42	
51-13100	ACCOUNTS RECEIVABLE	1,264,423.78	
51-13900	ALLOWANCE-DOUBTFUL ACCTS	(65,748.42)	
51-14200	HEATING FUEL INVENTORY	32,970.18	
51-14400	DIESEL FUEL INVENTORY	29,411.40	
51-16200	IMPROVEMENTS	859,264.53	
51-16300	BUILDINGS	2,869,625.96	
51-16400	PLANTS AND LINES-GENERAL	45,472,710.77	
51-16500	MACHINERY & EQUIP-GENERAL	223,338.57	
51-16600	VEHICLES-GENERAL	5,793,431.61	
51-16800	ACCUM DEPR-BUILDINGS	(2,900,009.07)	
51-16900	ACCUM DEPR-PLANT/LINE-GNL	(23,228,914.42)	
51-17000	ACCUM DEP-M&E GENERAL	(149,697.97)	
51-17100	ACCUM DEPR-VEHICLES-GENERAL	(2,992,585.16)	
51-18000	W/S CONSTRUCTION IN PROGRESS	1,734,897.82	
51-19000	DEFERRED OUTFLOW-PENSION	379,715.82	
51-19001	OPEB DEFERRED OUTFLOW	264,659.00	
51-19002	OPEB ASSET	30,301.19	
	TOTAL ASSETS		35,536,604.10

LIABILITIES AND EQUITY

LIABILITIES

51-20100	VOUCHERS PAYABLE	14,063.71	
51-22100	ACCRUED VACATION	120,438.63	
51-22200	VACATION/SICK LEAVE	10,145.58	
51-25900	DUE TO/FROM OTHER FUNDS	1,996,668.23	
51-26100	UTILITY DEPOSITS	359,633.22	
51-27500	USDA JETTY LOAN PAYABLE	884,046.21	
51-27600	ACCRUED INTEREST PAYABLE	13,480.26	
51-29000	DEFERRED INFLOW-PENSION	173,892.94	
51-29001	OPEB DEFERRED INFLOW	153,435.86	
51-29100	PENSION LIABILITY	3,048,645.70	
51-29101	OPEB LIABILITY	170,238.10	
51-29200	NATLBANKAK LOANS PAYABLE	2,285,084.55	
	TOTAL LIABILITIES		9,229,772.99

FUND EQUITY

51-30100	CONTRIBUTED CAPITAL-STATE	19,123,506.25	
51-30200	CONTRIBUTED CAPITAL-FED	11,425,439.68	
51-30300	CONTRIB CAP-CORP ENGR	5,816,281.20	
51-30400	CONTRIB CAP-PHS	972,517.00	
51-30500	CONTRIB CAP-EDA	311,207.20	
51-30600	CONTRIB CAP-U OF A	127,476.00	
51-30700	CONTRIBUTED CAPITAL VSW	9,072,576.55	
51-30800	CONTRIBUTED CAPITAL-RECD	72,736.71	
51-31900	CONTRIB CAP-OTHER	3,247,238.09	

CITY OF BETHEL
BALANCE SHEET
DECEMBER 31, 2021

WATER & SEWER SERVICES

51-31950	CONTRIB CAPITAL-FLEET REP FUND		23,460.12	
51-32100	AMORTIZATION CONTRIBUTION		(7,758,406.58)	
51-37900	DESIGNATED-CAP IMPROV & DEPREC		251,213.07	
	UNAPPROPRIATED FUND BALANCE:			
51-39900	FUND BALANCE-WATER & SEWER SER	(17,363,298.60)		
	REVENUE OVER EXPENDITURES - YTD	563,565.67		
	BALANCE - CURRENT DATE		(16,799,732.93)	
	TOTAL FUND EQUITY			25,885,512.36
	TOTAL LIABILITIES AND EQUITY			35,115,285.35

WATER & SEWER SERVICES

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
	WATER					
51-42-410	TRUCKED WATER	1,037,292.40	1,037,292.40	2,969,254.00	1,931,961.60	34.9
51-42-412	METERED PIPED WATER COMM.	340,008.90	340,008.90	1,098,339.00	758,330.10	31.0
51-42-414	UNMETERED PIPED WTR RESID	304,087.55	304,087.55	857,885.00	553,797.45	35.5
51-42-415	M PIPED WATER RESIDENTIAL	(408.31)	(408.31)	.00	408.31	.0
51-42-416	CONTRACT WATER	2,762.00	2,762.00	10,800.00	8,038.00	25.6
51-42-436	PUMPHOUSE WATER	2,555.85	2,555.85	19,200.00	16,644.15	13.3
	TOTAL WATER	1,686,298.39	1,686,298.39	4,955,478.00	3,269,179.61	34.0
	SEWER					
51-43-411	TRUCKED SEWER (EVAC/HB)	587,912.44	587,912.44	1,748,363.00	1,160,450.56	33.6
51-43-412	METERED PIPED SEWER COMM.	198,856.11	198,856.11	920,742.00	721,885.89	21.6
51-43-414	UNMETERED PIPED SEWER RES	89,969.43	89,969.43	257,009.00	167,039.57	35.0
51-43-416	CONTRACT SEWER	3,955.30	3,955.30	25,500.00	21,544.70	15.5
	TOTAL SEWER	880,693.28	880,693.28	2,951,614.00	2,070,920.72	29.8
	MISCELLANEOUS					
51-45-434	UTILITY PENALTY/INTEREST	35,517.27	35,517.27	40,000.00	4,482.73	88.8
51-45-435	RECONNECT FEES	.00	.00	3,000.00	3,000.00	.0
51-45-450	SENIOR DISCOUNT	(18,168.95)	(18,168.95)	(50,000.00)	(31,831.05)	(36.3)
51-45-467	NSF CHECKS AND FEES	30.00	30.00	140.00	110.00	21.4
51-45-468	UTILITY INSPECTION FEES	.00	.00	2,000.00	2,000.00	.0
51-45-471	WATER SUBSCRIPTION FEES	65,907.57	65,907.57	178,650.00	112,742.43	36.9
51-45-472	SEWER SUBSCRIPTION FEES	69,527.12	69,527.12	188,234.00	118,706.88	36.9
51-45-487	INVESTMENT INCOME	36.60	36.60	16,500.00	16,463.40	.2
	TOTAL MISCELLANEOUS	152,849.61	152,849.61	378,524.00	225,674.39	40.4
	MISCELLANEOUS					
51-49-466	CASH OVER/SHORT	2.00	2.00	(100.00)	(102.00)	2.0
51-49-495	MISCELLANEOUS INCOME	4,560.00	4,560.00	3,100.00	(1,460.00)	147.1
	TOTAL MISCELLANEOUS	4,562.00	4,562.00	3,000.00	(1,562.00)	152.1
	TOTAL FUND REVENUE	2,724,403.28	2,724,403.28	8,288,616.00	5,564,212.72	32.9

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING DECEMBER 31, 2021

WATER & SEWER SERVICES

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	UTILITY BILLING					
51-80-501	SALARIES	17,408.79	17,408.79	111,347.00	93,938.21	15.6
51-80-502	OVERTIME	1,237.95	1,237.95	3,000.00	1,762.05	41.3
51-80-508	LEAVE CASHOUT	.00	.00	5,567.00	5,567.00	.0
51-80-511	MEDICARE FICA	271.54	271.54	1,658.00	1,386.46	16.4
51-80-512	GROUP HEALTH INSURANCE	16,831.18	16,831.18	31,785.00	14,953.82	53.0
51-80-515	UNEMPLOYMENT	.00	.00	2,035.00	2,035.00	.0
51-80-516	WORKERS' COMPENSATION	155.65	155.65	2,954.00	2,798.35	5.3
51-80-518	PERS	4,102.26	4,102.26	25,156.00	21,053.74	16.3
51-80-519	UTILITY BENEFIT	.00	.00	5,700.00	5,700.00	.0
51-80-545	TRAINING/TRAVEL	.00	.00	2,000.00	2,000.00	.0
51-80-561	SUPPLIES	558.47	558.47	4,000.00	3,441.53	14.0
51-80-649	ONLINE BILL PAY	2,046.42	2,046.42	4,000.00	1,953.58	51.2
51-80-683	MINOR EQUIPMENT	5,139.84	5,139.84	7,000.00	1,860.16	73.4
51-80-721	INSURANCE	429.55	429.55	.00	(429.55)	.0
51-80-733	POSTAGE	520.99	520.99	15,000.00	14,479.01	3.5
51-80-736	BANK CHARGES	13,519.02	13,519.02	42,000.00	28,480.98	32.2
51-80-799	MISCELLANEOUS EXPENSES	2,324.10	2,324.10	500.00	(1,824.10)	464.8
51-80-996	ADMIN OVERHEAD-IT SVCS	3,319.13	3,319.13	15,000.00	11,680.87	22.1
51-80-998	ADMINISTRATIVE OVERHEAD-GF	11,927.38	11,927.38	30,000.00	18,072.62	39.8
	TOTAL UTILITY BILLING	79,792.27	79,792.27	308,702.00	228,909.73	25.9
	HAULED WATER					
51-81-501	SALARIES	160,382.16	160,382.16	501,017.00	340,634.84	32.0
51-81-502	OVERTIME	50,067.32	50,067.32	150,000.00	99,932.68	33.4
51-81-508	LEAVE CASHOUT	4,664.60	4,664.60	25,051.00	20,386.40	18.6
51-81-510	SOCIAL SECURITY	3,443.92	3,443.92	.00	(3,443.92)	.0
51-81-511	MEDICARE	3,116.81	3,116.81	9,440.00	6,323.19	33.0
51-81-512	EMPLOYEE GROUP BENEFITS	58,467.17	58,467.17	254,280.00	195,812.83	23.0
51-81-515	UNEMPLOYMENT	.00	.00	11,588.00	11,588.00	.0
51-81-516	WORKERS' COMPENSATION	4,172.25	4,172.25	16,818.00	12,645.75	24.8
51-81-518	PERS	34,078.59	34,078.59	143,224.00	109,145.41	23.8
51-81-519	UTILITY BENEFIT	4,432.72	4,432.72	45,600.00	41,167.28	9.7
51-81-545	TRAINING/TRAVEL	18,724.77	18,724.77	35,000.00	16,275.23	53.5
51-81-561	SUPPLIES	7,126.91	7,126.91	15,000.00	7,873.09	47.5
51-81-563	WEARING APPAREL	8,367.49	8,367.49	15,000.00	6,632.51	55.8
51-81-600	TIRES	3,986.73	3,986.73	21,000.00	17,013.27	19.0
51-81-601	VEHICLE MT. (PARTS & TOOLS)	12,953.69	12,953.69	50,000.00	37,046.31	25.9
51-81-602	GASOLINE/DIESEL/OIL	37,507.94	37,507.94	110,000.00	72,492.06	34.1
51-81-621	ELECTRICITY	2,018.27	2,018.27	10,500.00	8,481.73	19.2
51-81-622	TELEPHONE	13.69	13.69	650.00	636.31	2.1
51-81-623	HEATING FUEL	1,882.30	1,882.30	12,325.00	10,442.70	15.3
51-81-626	WATER/SEWER/GARBAGE	1,635.87	1,635.87	.00	(1,635.87)	.0
51-81-627	STAFF CELLULAR PHONES	1,629.00	1,629.00	840.00	(789.00)	193.9
51-81-650	LAB TESTS	400.00	400.00	3,000.00	2,600.00	13.3
51-81-661	VEHICLE MAINT/REPAIR	90,598.47	90,598.47	391,472.00	300,873.53	23.1
51-81-662	PROPERTY MAINT	13,658.55	13,658.55	44,920.00	31,261.45	30.4
51-81-669	OTHER PURCHASED SERVICES	.00	.00	3,000.00	3,000.00	.0
51-81-683	MINOR EQUIPMENT	.00	.00	8,000.00	8,000.00	.0
51-81-691	WATER TRUCK	255.92	255.92	300,000.00	299,744.08	.1

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING DECEMBER 31, 2021

WATER & SEWER SERVICES

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
51-81-695	FLEET MGMT. SOFTWARE/TABLETS/	.00	.00	75,000.00	75,000.00	.0
51-81-696	RADIO BASE STATION UPGRADE	.00	.00	9,500.00	9,500.00	.0
51-81-721	INSURANCE	54,579.80	54,579.80	88,907.00	34,327.20	61.4
51-81-799	MISCELLANEOUS	15.85	15.85	2,000.00	1,984.15	.8
51-81-996	ADMIN OVERHEAD-IT SVCS	3,157.78	3,157.78	13,970.00	10,812.22	22.6
51-81-998	ADMINISTRATIVE OVERHEAD-GF	61,279.34	61,279.34	179,862.00	118,582.66	34.1
	TOTAL HAULED WATER	642,617.91	642,617.91	2,546,964.00	1,904,346.09	25.2
	PIPED WATER					
51-82-501	SALARIES	54,192.77	54,192.77	187,467.00	133,274.23	28.9
51-82-502	OVERTIME	11,892.00	11,892.00	34,000.00	22,108.00	35.0
51-82-508	LEAVE CASHOUT	14,934.62	14,934.62	8,594.00	(6,340.62)	173.8
51-82-510	SOCIAL SECURITY	18.87	18.87	.00	(18.87)	.0
51-82-511	MEDICARE	1,178.28	1,178.28	3,211.00	2,032.72	36.7
51-82-512	EMPLOYEE GROUP BENEFITS	26,179.32	26,179.32	69,927.00	43,747.68	37.4
51-82-515	UNEMPLOYMENT	.00	.00	3,942.00	3,942.00	.0
51-82-516	WORKERS' COMPENSATION	1,343.85	1,343.85	5,721.00	4,377.15	23.5
51-82-518	PERS	14,471.73	14,471.73	48,723.00	34,251.27	29.7
51-82-519	UTILITY BENEFIT	2,081.80	2,081.80	12,540.00	10,458.20	16.6
51-82-545	TRAINING/TRAVEL	3,500.52	3,500.52	5,000.00	1,499.48	70.0
51-82-561	SUPPLIES	2,159.87	2,159.87	8,000.00	5,840.13	27.0
51-82-563	WEARING APPAREL	1,055.88	1,055.88	3,000.00	1,944.12	35.2
51-82-592	PLUMBING SUPPLIES	38.28	38.28	15,000.00	14,961.72	.3
51-82-600	TIRES AND WHEELS	.00	.00	500.00	500.00	.0
51-82-601	VEHICLE MT. (PARTS & TOOLS)	39.71	39.71	1,500.00	1,460.29	2.7
51-82-602	GASOLINE/DIESEL/OIL	3,866.49	3,866.49	15,000.00	11,133.51	25.8
51-82-621	ELECTRICITY-UTIL MT SHOP	767.17	767.17	5,500.00	4,732.83	14.0
51-82-622	TELEPHONE	27.38	27.38	117.00	89.62	23.4
51-82-623	HEATING FUEL	4,547.47	4,547.47	15,000.00	10,452.53	30.3
51-82-626	WATER/SEWER/GARB	182.52	182.52	600.00	417.48	30.4
51-82-627	STAFF CELLULAR PHONES	223.16	223.16	800.00	576.84	27.9
51-82-649	ENGINEERING SERVICES	.00	.00	5,000.00	5,000.00	.0
51-82-650	LAB TESTS	.00	.00	500.00	500.00	.0
51-82-661	VEHICLE MAINT/REPAIR	876.76	876.76	3,788.00	2,911.24	23.2
51-82-665	CITY SAFETY	.00	.00	2,000.00	2,000.00	.0
51-82-669	OTHER PURCHASED SERVICES	.00	.00	1,500.00	1,500.00	.0
51-82-683	MINOR EQUIPMENT	903.17	903.17	15,000.00	14,096.83	6.0
51-82-691	PIPED WATER CAPITAL USDA MATCH	26,204.96	26,204.96	74,905.00	48,700.04	35.0
51-82-721	INSURANCE	3,024.30	3,024.30	4,500.00	1,475.70	67.2
51-82-996	ADMIN OVERHEAD-IT SVCS	3,445.88	3,445.88	16,000.00	12,554.12	21.5
51-82-998	ADMINISTRATIVE OVERHEAD-GF	22,916.21	22,916.21	52,142.00	29,225.79	44.0
	TOTAL PIPED WATER	200,072.97	200,072.97	619,477.00	419,404.03	32.3
	BETHEL HTS WTR TREATMENT					
51-83-501	SALARIES	55,479.28	55,479.28	127,303.00	71,823.72	43.6
51-83-502	OVERTIME	12,128.67	12,128.67	37,000.00	24,871.33	32.8
51-83-508	LEAVE CASHOUT	4,104.62	4,104.62	6,365.00	2,260.38	64.5
51-83-511	MEDICARE	283.07	283.07	2,382.00	2,098.93	11.9
51-83-512	EMPLOYEE GROUP BENEFITS	8,604.37	8,604.37	44,499.00	35,894.63	19.3

WATER & SEWER SERVICES

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
51-83-515	UNEMPLOYMENT	.00	.00	2,925.00	2,925.00	.0
51-83-516	WORKERS' COMPENSATION	1,019.00	1,019.00	4,244.00	3,225.00	24.0
51-83-518	PERS	14,907.97	14,907.97	36,147.00	21,239.03	41.2
51-83-519	UTILITY BENEFIT	4,383.44	4,383.44	1,829.00	(2,554.44)	239.7
51-83-545	TRAINING/TRAVEL	400.00	400.00	4,000.00	3,600.00	10.0
51-83-561	SUPPLIES	.00	.00	4,000.00	4,000.00	.0
51-83-563	WEARING APPAREL	164.97	164.97	1,500.00	1,335.03	11.0
51-83-567	CHEMICALS	39,005.00	39,005.00	65,000.00	25,995.00	60.0
51-83-592	PLUMBING SUPPLIES	.00	.00	5,000.00	5,000.00	.0
51-83-602	GASOLINE/DIESEL/OIL	1,393.22	1,393.22	.00	(1,393.22)	.0
51-83-621	ELECTRICITY (PUMPHOUSE)	13,046.14	13,046.14	75,000.00	61,953.86	17.4
51-83-622	TELEPHONE	.00	.00	500.00	500.00	.0
51-83-623	HEATING FUEL (PUMPHOUSE)	20,539.68	20,539.68	95,000.00	74,460.32	21.6
51-83-650	LAB TESTS	865.00	865.00	12,000.00	11,135.00	7.2
51-83-661	VEHICLE MAINT/REPAIR	876.76	876.76	1,000.00	123.24	87.7
51-83-665	CITY SAFETY	.00	.00	1,000.00	1,000.00	.0
51-83-669	OTHER PURCHASED SERVICES	3,119.97	3,119.97	15,000.00	11,880.03	20.8
51-83-683	MINOR EQUIPMENT	398.16	398.16	25,000.00	24,601.84	1.6
51-83-690	CAPITAL EXPENDITURES	.00	.00	80,000.00	80,000.00	.0
51-83-721	INSURANCE	9,905.45	9,905.45	.00	(9,905.45)	.0
51-83-727	ADVERTISING	.00	.00	500.00	500.00	.0
51-83-773	SITE IMPROVEMENTS -CAPITAL	.00	.00	27,094.00	27,094.00	.0
51-83-996	ADMIN OVERHEAD-IT SVCS	3,284.55	3,284.55	.00	(3,284.55)	.0
51-83-998	ADMINISTRATIVE OVERHEAD-GF	18,810.05	18,810.05	.00	(18,810.05)	.0
	TOTAL BETHEL HTS WTR TREATMENT	212,719.37	212,719.37	674,288.00	461,568.63	31.6
	CITY SUB WTR TREATMENT					
51-84-501	SALARIES	32,251.66	32,251.66	189,926.00	157,674.34	17.0
51-84-502	OVERTIME	1,124.61	1,124.61	37,000.00	35,875.39	3.0
51-84-508	LEAVE CASHOUT	.00	.00	9,496.00	9,496.00	.0
51-84-511	MEDICARE	499.07	499.07	3,290.00	2,790.93	15.2
51-84-512	EMPLOYEE GROUP BENEFITS	9,229.26	9,229.26	69,927.00	60,697.74	13.2
51-84-515	UNEMPLOYMENT	.00	.00	4,039.00	4,039.00	.0
51-84-516	WORKERS' COMPENSATION	1,424.70	1,424.70	6,429.00	5,004.30	22.2
51-84-518	PERS	7,376.89	7,376.89	49,924.00	42,547.11	14.8
51-84-519	UTILITY BENEFIT	1,427.32	1,427.32	12,540.00	11,112.68	11.4
51-84-545	TRAINING/TRAVEL	400.00	400.00	5,000.00	4,600.00	8.0
51-84-561	SUPPLIES	173.19	173.19	3,000.00	2,826.81	5.8
51-84-563	WEARING APPAREL	.00	.00	1,500.00	1,500.00	.0
51-84-567	CHEMICALS	830.07	830.07	125,000.00	124,169.93	.7
51-84-592	PLUMBING SUPPLIES	.00	.00	3,000.00	3,000.00	.0
51-84-600	TIRES & WHEELS	.00	.00	1,500.00	1,500.00	.0
51-84-602	GASOLINE/DIESEL/OIL	3,055.76	3,055.76	1,000.00	(2,055.76)	305.6
51-84-621	ELECTRICITY (CS WTF)	16,388.46	16,388.46	70,000.00	53,611.54	23.4
51-84-622	TELEPHONE	13.69	13.69	100.00	86.31	13.7
51-84-623	HEATING FUEL(CS WTF)	33,758.19	33,758.19	100,000.00	66,241.81	33.8
51-84-650	LAB TESTS	4,090.00	4,090.00	15,000.00	10,910.00	27.3
51-84-661	VEHICLE MAINT (ISF)	876.76	876.76	15,000.00	14,123.24	5.9
51-84-665	CITY SAFETY	.00	.00	1,000.00	1,000.00	.0
51-84-669	OTHER PURCHASED SERVICES	858.85	858.85	5,000.00	4,141.15	17.2
51-84-683	MINOR EQUIPMENT	.00	.00	20,000.00	20,000.00	.0
51-84-685	EQUIPMENT	.00	.00	5,000.00	5,000.00	.0

WATER & SEWER SERVICES

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
51-84-690	CAPITAL EXPENDITURES	.00	.00	80,000.00	80,000.00	.0
51-84-721	INSURANCE	6,167.50	6,167.50	14,000.00	7,832.50	44.1
51-84-727	ADVERTISING	.00	.00	500.00	500.00	.0
51-84-996	ADMIN OVERHEAD-IT SVCS	3,607.23	3,607.23	15,958.00	12,350.77	22.6
51-84-998	ADMINISTRATIVE OVERHEAD-GF	26,631.29	26,631.29	65,756.00	39,124.71	40.5
	TOTAL CITY SUB WTR TREATMENT	150,184.50	150,184.50	929,885.00	779,700.50	16.2
	HAULED SEWER					
51-85-501	SALARIES	167,337.06	167,337.06	563,790.00	396,452.94	29.7
51-85-502	OVERTIME	50,858.07	50,858.07	125,000.00	74,141.93	40.7
51-85-508	LEAVE CASHOUT	462.00	462.00	28,190.00	27,728.00	1.6
51-85-510	SOCIAL SECURITY	286.33	286.33	.00	(286.33)	.0
51-85-511	MEDICARE	3,201.48	3,201.48	9,987.00	6,785.52	32.1
51-85-512	EMPLOYEE GROUP BENEFITS	56,837.64	56,837.64	260,128.00	203,290.36	21.9
51-85-515	UNEMPLOYMENT	.00	.00	12,260.00	12,260.00	.0
51-85-516	WORKERS' COMPENSATION	9,371.35	9,371.35	17,794.00	8,422.65	52.7
51-85-518	PERS	48,080.72	48,080.72	151,534.00	103,453.28	31.7
51-85-519	UTILITY BENEFIT	4,854.80	4,854.80	46,649.00	41,794.20	10.4
51-85-561	SUPPLIES	2,280.73	2,280.73	10,000.00	7,719.27	22.8
51-85-563	WEARING APPAREL	2,294.04	2,294.04	10,000.00	7,705.96	22.9
51-85-600	TIRES & WHEELS	.00	.00	6,000.00	6,000.00	.0
51-85-601	VEHICLE MT. (PARTS & TOOLS)	17,163.34	17,163.34	50,000.00	32,836.66	34.3
51-85-602	GASOLINE/DIESEL/OIL	30,344.87	30,344.87	90,000.00	59,655.13	33.7
51-85-621	ELECTRICITY	2,019.28	2,019.28	8,000.00	5,980.72	25.2
51-85-622	TELEPHONE	.00	.00	400.00	400.00	.0
51-85-623	HEATING FUEL	1,882.28	1,882.28	10,000.00	8,117.72	18.8
51-85-626	WATER/SEWER/GARBAGE	1,635.87	1,635.87	840.00	(795.87)	194.8
51-85-627	CELL PHONE	.00	.00	9,000.00	9,000.00	.0
51-85-661	VEHICLE MAINT/REPAIR	90,608.47	90,608.47	310,326.00	219,717.53	29.2
51-85-662	PROPERTY MAINT	13,658.55	13,658.55	44,920.00	31,261.45	30.4
51-85-669	OTHER PURCHASED SERVICES	.00	.00	5,000.00	5,000.00	.0
51-85-683	MINOR EQUIPMENT	.00	.00	5,000.00	5,000.00	.0
51-85-691	SEWER TRUCK(S)	2,000.00	2,000.00	.00	(2,000.00)	.0
51-85-692	NEW SEWER TRUCKS	.00	.00	300,000.00	300,000.00	.0
51-85-693	FLEET MGMT. SOFTWARE/TABLETS/	.00	.00	75,000.00	75,000.00	.0
51-85-694	CATERPILLAR ANGLE BROOM	.00	.00	10,482.00	10,482.00	.0
51-85-695	PORTA POTTIES	.00	.00	22,000.00	22,000.00	.0
51-85-696	RADIO BASE STATION UPGRADE	.00	.00	9,500.00	9,500.00	.0
51-85-699	HAULED SEWER CAP SL ASSET RES	.00	.00	182,825.00	182,825.00	.0
51-85-721	INSURANCE	32,306.30	32,306.30	71,834.00	39,527.70	45.0
51-85-799	MISCELLANEOUS	.00	.00	1,200.00	1,200.00	.0
51-85-996	ADMIN OVERHEAD-IT SVCS	3,157.78	3,157.78	13,970.00	10,812.22	22.6
51-85-998	ADMINISTRATIVE OVERHEAD-GF	69,882.70	69,882.70	199,304.00	129,421.30	35.1
	TOTAL HAULED SEWER	610,523.66	610,523.66	2,660,933.00	2,050,409.34	22.9
	PIPED SEWER					
51-86-501	SALARIES	51,774.26	51,774.26	187,467.00	135,692.74	27.6
51-86-502	OVERTIME	11,870.01	11,870.01	34,375.00	22,504.99	34.5
51-86-508	LEAVE CASHOUT	14,934.63	14,934.63	8,594.00	(6,340.63)	173.8

WATER & SEWER SERVICES

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
51-86-510	SOCIAL SECURITY	18.87	18.87	.00	(18.87)	.0
51-86-511	MEDICARE	1,146.60	1,146.60	3,217.00	2,070.40	35.6
51-86-512	EMPLOYEE GROUP BENEFITS	27,237.57	27,237.57	69,927.00	42,689.43	39.0
51-86-515	UNEMPLOYMENT	.00	.00	3,949.00	3,949.00	.0
51-86-516	WORKERS' COMPENSATION	1,346.30	1,346.30	5,731.00	4,384.70	23.5
51-86-518	PERS	13,934.80	13,934.80	48,805.00	34,870.20	28.6
51-86-519	UTILITY BENEFITS	2,144.12	2,144.12	12,540.00	10,395.88	17.1
51-86-545	TRAINING/TRAVEL	.00	.00	3,000.00	3,000.00	.0
51-86-561	SUPPLIES	707.68	707.68	6,000.00	5,292.32	11.8
51-86-563	WEARING APPAREL	1,195.57	1,195.57	3,000.00	1,804.43	39.9
51-86-592	PLUMBING SUPPLIES	.00	.00	10,000.00	10,000.00	.0
51-86-600	TIRES & WHEELS	.00	.00	500.00	500.00	.0
51-86-601	VEHICLE MT. (PARTS & TOOLS)	753.61	753.61	1,500.00	746.39	50.2
51-86-602	GASOLINE/DIESEL/OIL	1,132.19	1,132.19	15,000.00	13,867.81	7.6
51-86-621	ELECTRICITY-LIFTST & BLDG	18,084.50	18,084.50	80,000.00	61,915.50	22.6
51-86-622	TELEPHONE	.00	.00	500.00	500.00	.0
51-86-623	HEATING FUEL	3,396.54	3,396.54	25,000.00	21,603.46	13.6
51-86-626	WATER/SEWER/GARB	182.52	182.52	600.00	417.48	30.4
51-86-661	VEHICLE MAINT/REPAIR	876.76	876.76	3,000.00	2,123.24	29.2
51-86-665	CITY SAFETY	.00	.00	500.00	500.00	.0
51-86-669	OTHER PURCHASED SERVICES	9,297.83	9,297.83	45,000.00	35,702.17	20.7
51-86-683	MINOR EQUIPMENT	2,353.07	2,353.07	140,000.00	137,646.93	1.7
51-86-691	PIPED SEWER CAPITAL	.00	.00	57,137.00	57,137.00	.0
51-86-693	HERMAN NELSON HEATER	.00	.00	68,000.00	68,000.00	.0
51-86-694	3/4 TON PICK-UP TRUCK	.00	.00	61,000.00	61,000.00	.0
51-86-699	PIPED SEWER CAP EXP SL ASSETS	.00	.00	182,825.00	182,825.00	.0
51-86-721	INSURANCE	2,986.15	2,986.15	5,000.00	2,013.85	59.7
51-86-736	LEASED PROPERTY-LIFT STATIONS	14,044.94	14,044.94	17,000.00	2,955.06	82.6
51-86-799	MISCELLANEOUS	86.00	86.00	.00	(86.00)	.0
51-86-996	ADMIN OVERHEAD-IT SVCS	3,445.77	3,445.77	15,500.00	12,054.23	22.2
51-86-998	ADMINISTRATIVE OVERHEAD-GF	22,955.32	22,955.32	57,000.00	34,044.68	40.3
	TOTAL PIPED SEWER	205,905.61	205,905.61	1,171,667.00	965,761.39	17.6

SEWER LAGOON

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
51-87-501	SALARIES	16,934.73	16,934.73	71,939.00	55,004.27	23.5
51-87-502	OVERTIME	2,750.66	2,750.66	10,250.00	7,499.34	26.8
51-87-508	LEAVE CASHOUT	3,318.80	3,318.80	3,597.00	278.20	92.3
51-87-510	SOCIAL SECURITY	4.20	4.20	.00	(4.20)	.0
51-87-511	MEDICARE	333.99	333.99	1,192.00	858.01	28.0
51-87-512	EMPLOYEE GROUP BENEFITS	6,667.09	6,667.09	22,885.00	16,217.91	29.1
51-87-515	UNEMPLOYMENT	.00	.00	1,463.00	1,463.00	.0
51-87-516	WORKERS' COMPENSATION	350.60	350.60	2,123.00	1,772.40	16.5
51-87-518	PERS	4,315.96	4,315.96	18,082.00	13,766.04	23.9
51-87-519	UTILITY BENEFIT	507.92	507.92	4,104.00	3,596.08	12.4
51-87-545	TRAINING/TRAVEL	.00	.00	3,000.00	3,000.00	.0
51-87-561	SUPPLIES	24.76	24.76	1,500.00	1,475.24	1.7
51-87-563	WEARING APPAREL	.00	.00	2,000.00	2,000.00	.0
51-87-592	PLUMBING SUPPLIES	.00	.00	1,000.00	1,000.00	.0
51-87-602	GASOLINE	8,290.00	8,290.00	20,000.00	11,710.00	41.5
51-87-650	LAB TESTS (SAMPLES)	5,948.56	5,948.56	15,000.00	9,051.44	39.7
51-87-665	CITY SAFETY	.00	.00	500.00	500.00	.0
51-87-669	OTHER PURCHASED SERVICES	.00	.00	1,000.00	1,000.00	.0

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING DECEMBER 31, 2021

WATER & SEWER SERVICES

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
51-87-683	MINOR EQUIPMENT	351.93	351.93	3,000.00	2,648.07	11.7
51-87-692	TERRAMAC RT9-T4 MAROOKA	.00	.00	299,465.00	299,465.00	.0
51-87-714	INTEREST-SEWER LAGOON BND	.00	.00	34,500.00	34,500.00	.0
51-87-721	INSURANCE	204.45	204.45	454.00	249.55	45.0
51-87-724	DUES & SUBSCRIPTIONS	297.00	297.00	7,920.00	7,623.00	3.8
51-87-727	ADVERTISING	.00	.00	500.00	500.00	.0
51-87-998	ADMINISTRATIVE OVERHEAD-GF	8,720.67	8,720.67	22,653.00	13,932.33	38.5
	TOTAL SEWER LAGOON	59,021.32	59,021.32	548,127.00	489,105.68	10.8
	TOTAL FUND EXPENDITURES	2,160,837.61	2,160,837.61	9,460,043.00	7,299,205.39	22.8
	NET REVENUE OVER EXPENDITURES	563,565.67	563,565.67	(1,171,427.00)	(1,734,992.67)	48.1

CITY OF BETHEL
P.O. Box 388
Bethel, Alaska 99559
Ph. (907) 543-4150
Fax (907) 543-3817

MEMORANDUM

DATE: June 8 -June 17, 2022

TO: City Council

FROM: Peter Williams, City Manager

RE: Managers' Report

Covid-19 – Masks, hand cleaner, and testing kits are still available. We have ordered more masks and test kits. The test kits we have are out of date. The manufacturer told us we could extend the shelf life of the masks we have for three months. I continue to monitor YKHC and the CDC websites.

June 8 – 1) Open enrollment for all the employees, job applications, PARs, and the City clerk pulled the phone messages from the H.R. desk. I contacted those on the list. The phone calls are now being forwarded to my desk. 2) Reviewed budget modification for the fire department. 3) There will be a kickoff meeting with the DOT, DOWL Inc., and personnel from the City on a road project in Bethel Heights. There will be a second that will go into details concerning the drainage for this road project. 4) Declared a local emergency due to the shortage of water plant operators. We have successfully made arrangements to bring in certified personnel to operate the water treatment plants. 5) the CSP funding has been approved. Provided some input for an agreement for long-term services. 6) Some of the past invoices the Port and the fiance dept were working on have been paid.

June 9 – 1) Check H.R.'s emails and phone calls. Dealt with PARs and job applications. Over the last week or so, the admin assistants have stepped up to post jobs on bulletin boards around town. Hopefully, we will see some results. Sent notice out to the employees about open enrollment for health insurance.

June 10 – 1) Spent some time reviewing personnel files and visited the Dept of Labor to set up an account in my name to have job applications sent directly to me. Monitoring HumanResources@cityofbethel.net. Phone calls to the H.R. office are being re-routed to my desk. 2)

June 11 – 1) Checked emails and SBH

June 12 –

June 13 – 1) Spent an hour with the H.R. Dept. Tasks include visiting the A.K. Job Ctr. 2) Responded to W & S complaints. 3) Planning Director discussed the need for LKSD to submit a plan to re-route the W&S pipes alongside Ridgecrest Rd. to create a new driveway for accessing the LKSD campus. 4)Attended Parks and Recs committee meeting

June 14 – 1) FNBA and Administration met to discuss the CARES Act expenditures and the Aves Project. 2) Requested the Service Agreements for city sub from CRW, who referred us to K&L Gates. These should show what was agreed on when the lift stations were installed. 2) Attended the city council meeting.

June 15 – 1) On July 7, the USACE will inspect the seawall, embankments, and rip-rap along the waterfront between the Petro Port and the SBH Entrance. 2) Worked with Wilson/Arbers discussing procedures to apply for COBRA. 3) Exchanged emails with the Dept. of Labor, job service ctr.

June 16 - 1) Met with the USACE and the Planning Dept. to discuss the City of Bethel's General Use Permit and our Nation Wide Permit, which expires every five years, to allow the City to dredge along the waterfront.
2) Met with the City's negotiating team to discuss the CBA. We will meet with the APEA in Anchorage on July 28 and 29th. 3) Discussed sales tax audits with the finance director. 4) The City of Bethel received a Fish Habitat Permit to remove beaver dams in Brown Slough.

June 17 - 1) Met with the finance Dept. and the City Attorney to discuss procedures to collect delinquent sales tax and businesses that do not have a Business License. 2) Meet with the P.W. Works Director and the City Attorney to discuss the Service Agreements and ownership of the lift stations in City Sub. It was determined that the BMC determines who owns the lift stations belong to and that the homeowner is responsible for the lift stations. Please see the Memo attached to this report. 3) Reviewed budget modification and the Capital Improvement Plan.
4) Received the RFP for hiring a company to manage the pool.

Peter Williams
Bethel City Manager

June 14, 2022

Mr. William Arnold
Mr. John Sargent
Mr. Peter Williams
City of Bethel
P.O. Box 1388
Bethel, AK 99559

Subject: **2017-2022 City of Bethel- DOWL Term Contract**
Capital Projects Update

CONTRACTED PROJECTS

Avenues Piped Water and Sewer- DOWL Task Order #2

- Fee amendment for value engineering/redesign is expected to be submitted soon, around $130,000. Revised scope includes heat loss modeling and updates to the property owner list and service agreements, permits, and the plans, specifications, and cost estimate.
- Ideas for the redesign include:
  - use of HDPE jackets instead of aluminum pipe jackets
  - removal of approximately 20 services and two blocks of pipe from the scope, south of 5th Avenue
  - smaller mains
  - fiberglass lift station basins instead of aluminum
- Plan to issue bid request in early winter.

Lift Station Improvements- #15

- Pay application from TecPro, $28,467.96, forwarded to City on June 9, 2022.
- Public Works, City Hall, and Bethel Heights ASHA Main lift station upgrades are complete.
- BH West back-up generator and 3-phase power conversion are installed. Final inspections to be completed in 2-3 weeks, waiting for public works generator to be completed.
- Main lift station heaters and air exchangers are installed. Final inspections to be completed in 2-3 weeks.
  - Mixer guard/shroud was recommended to be ordered by City and an order form was supplied. Did the order go in? Mixer being used?
- SCADA hardware system is 95% installed. Awaiting some security parts related to the VPN. Final inspections to be completed in 2-3 weeks.
  - TecPro is working the final screens shots submittals.
  - TecPro is working on O&M Manuals.
    - There will be an on-site training with TecPro.

Lead and Copper Issues at City Sub- #17

- Task 1 - Orthophosphate injection system has been running since November 2020. Monitoring ongoing through June 2022 with an ADEC extension until Fall 2022.

- Task 2 – Issued NTP for task 2 in May 2022 for water quality testing to determine cause/resolution of elevated levels of HAA5. DOWL (Stephan Bradley) will be contacting Bill Arnold to coordinate testing soon.

City Hall Roof and Boiler Improvements- #23

- Blinds have been installed and Wolverine's final pay application, $10,031.64, forwarded to City on 6/9/2022.
- The project is effectively complete.
- DOWL's final invoice (small) is forthcoming. Close out?

Subdivision Construction Oversight- #26

- Blue Sky subdivision roads are under construction. DOWL is performing spot inspections.
    - Culverts need thaw pipe and end sections. Seeding of side slopes.
- Construction of Tanqik subdivision roads has not begun.
- Total authorization on this was $82K, of which $23K remains.

Yukon Kuskokwim Health and Fitness Center Repairs-- #28

- Pay application from Wolverine, $62,133.97, forwarded to City on June 9, 2022.
- Valley Mechanical to drain, flush, and refill heat system during scheduled shutdown *June 20-25*. This work already included in Change Order #6.
    - The City will provide the glycol mix for the refill. Glycol mix will need to be up at the Fitness Center by the shut-down date.
- Alaska Air Balance will be on site *July 5-16* to balance the system. A shutdown is not required, and normal facility operations will continue. This work already included in Change Order #5.
- The Pool Company will be servicing mechanical room and filters (including full replacement of media) and installing new pulsar acid feeder. A change order is required.
    - Estimate is $186,795.
    - Need to coordinate with swim team practice schedule.
    - TPC could be ready in August to install.
- Wolverine in process of receiving quotes for the tile replacement. A change order is required.
- DOWL's authorization is T&M but will need a budget amendment soon.

Courthouse Water Service Replacement- #29

- Denali General Contractors (DGC) onsite and starting construction.
- The water main vault is larger than designed because of material availability. As a result, the vault location is changing to the other side of the driveway closer to the Courthouse, which will require installing a dog-leg extension of the City Sub water main.
- DGC submitted their first set of submittals and 6 RFIs.
- First pay application submitted to DOWL for review, $166,500.
- DOWL and DGC coordinating on electrical shutoff request for UUI and Courthouse buildings.
- City submitted necessary documents for Dept. of Labor.

CEHH Hydraulics and Hydrology Study- #31

- Amendment for $28K submitted to the City on May 13, 2022 for finalizing the design of the drainage basin, putting together bid documents, and assisting with the bidding process.

Public Works Facility Back-up Generator- #35

- 100% Paid through CARES Act but still need to produce drawings for VanGo. Design is complete. DOWL reserved some fee for construction support and inspections.
- Vango working on install. DOWL/EDC will inspect when complete.

Community Wide Piped System Preliminary Engineering Report- #36

- Interim PER Memo submitted May 16, 2022.
- Met with City May 25, 2022, to discuss phased approach. Brown's Slough will be dropped down on the priority list due to ROW issues.
- Draft PER is approximately one month out.

YK Fitness Center Expansion Feasibility Study- #37

- Amendment for $58,266 submitted to the City on May 13, 2022 for larger gym layout, additional interviews with specific sports user groups, revisions to the revenue model based on facility rentals, and a comparative analysis of operations at other rural community fitness centers.

Water and Sewer Rate Study- Water and Sewer- #39

- We have identified discrepancies in the customer database produced by the City for use in estimating revenue for the utility. It appears that significant additional accounts had been included in the database. The discrepancy caused issues with the comparison of estimated revenue and actual revenue. Now that the discrepancy is being addressed, we should be able to continue with the new rate design.
- Per discussion in our April and May project meetings, higher than estimated contracted budget was used to identify and now resolve the discrepancy.
- An amendment for $14k is needed to finish this work given the extra time required for correcting the database.

Fuel Tank Farm Review- #42

- Work on this task order is complete and it will be closed. We have used $20k of the original $30k budget. Close out?

Permitting for Brown's Slough Dredging- #43

- Work on this task order is complete and it will be closed. We have used $40k of the original $45k budget. Close out?

YK Fitness Center Lift Station Replacement- #44

- Amendment 1 for the additional mechanical work and the structural platform is prepared.
- Draft drawings have been given to Wolverine and the construction estimate dated May 27, 2022, is $438,192.14.
    - AK pump and supply is updating their quote as of June 7, 2022. Their last submittal, which is included in the Wolverine estimate, was $127,033. It will likely go up.
- If City doesn't have any modifications to the drawings due to the price quote from Wolverine, then we can finalize the plans and specifications once the amendment is approved.
- Will group the lift station in with the change order for the YK FC Repairs.

Chemical Storage building- #45

- Architects Alaska has finished draft building layout and code review.

- DOWL working on foundation assessment and design memo.

Transit Center Boiler Replacement- #46

- EDC and Architects Alaska are working on design documents.
- Planning on a 65% submittal at the end of June/beginning of July.

Comprehensive Plan- #47

- Members of the project team traveled to Bethel in early June for a stakeholder meeting to review input gathered on the Comprehensive Plan from 2011.
- The project team will take a pause from meeting with stakeholders for the summer to process all input received so far and develop a draft of the updated Comprehensive Plan.
- Bi-weekly meetings with the City will continue, as well as some follow-up with others including AVEC and the City Transit Manager. Comments can still be submitted by anyone via the Public Comment Map on the website.
- In late summer/early fall, the project team will resume meetings with stakeholders, the community, and City Council to gather feedback on the draft plan.

Bethel Fire Station Geotech- #48

- DOWL completed the site investigation on May 19, 2022. Report will be issued late June.
- There is significant settlement issues, but not compromising building function. Solution will be expensive.

Dog Pound Facility Concept Design- #49

- DOWL will schedule a kick-off meeting with the City within the next few weeks.
- We need appropriate contact for Animal Control Officer or other police representative.

Public Works Facility Concept Design- #50

- DOWL will schedule a kick-off meeting with the City within the next few weeks.

Bethel Heights PER Funding Memorandum- #51

- Work is complete on this task order and it will be closed. The final memorandum was submitted to John Sargent on June 1, 2022.
- Close out?

OTHER UNCONTRACTED WORK

- Ayaprun Traffic Impact Analysis Scope of Work for Ted?
  - Plan B for if Avenues does not take place?
- Back-up operators at CSWTP?
  - NUS/ Richard Steckel?
  - SCADA System Feasibility Study
    - City Subdivision wouldn't be much work. BH would be.

FY 2023

CAPITAL IMPROVMENT PLAN

July 1, 2022 - June 30, 2023

DRAFT

Buildings & Infrastructure

Buildings & Infrastructure

Building Description	Physical Location	Year Built	Sq. Ft.	APEI Building Value	Value of Docks & Other Structures	Replacement Cost
Fire Station	320 State Hwy	1982	9912	$6,106,300		$8,425,200
Float System Handwalls (8)	Boat Harbor	2004	3600		$400,000	$3,060,000
Ridgecrest Well	900 Ridgecrest	1999	NA			
Housing Lift Station	133 Akakeek St.	1979	86	$86		$73,100
Kilbuck Lift Station	5th & Main St.	1994	86	$86		$73,100
Ridgecrest Water Tank 423,000 gal.	900 Ridgecrest	2000	2124	$2,124	$2,881,830	$1,805,400
Water Tank 60,000 gal.	204 State Hwy	1980	200	$200	$60,000	$170,000
Water Treatment	900 Ridgecrest	1970	3245	$3,245		$2,758,250
Water Treatment Facility	235 Akiak St.	2001	4600	$4,600		$3,910,000
Bus Barn	503 State Hwy	1980	1000	$1,000		$850,000
City Hall	300 State Hwy	1976	7384	$7,384		$6,276,400
Youth Center	519 Mission Drive	1982	3929	$3,929		$3,339,650
Utilities Maintenance Shop	1290 Ridgecrest	1983	1700	$1,700		$1,445,000
Public Works Building	1155 Ridgecrest	1983	35040	$35,040		$29,784,000
Recycle Building	1270 Ridgecrest	2000	2800	$2,800		$2,380,000
Generator	308 State Hwy	2007	160	$160		$136,000
Dog Pound	1125 Ridgecrest	1986	185	$185		$157,250
Public Works Building Generator	1155 Ridgecrest	1970s	160	$160	$5,000	$136,000
Fire Dept./Training	1157 Ridgecrest	1981	98	$98		$83,300
Ridgecrest Lift Station	832A Ridgecrest	2004	624	$624	$1,589,010	$530,400
Landfill Building	1300 Ridgecrest	2013	240	$240		$204,000
Law Center (Remodeled)	204 State Hwy	2000	28820	$28,820		$24,497,000
Quonset Building Warehouse	400 Stand Oil Rd.	1972	5200	$5,200		$4,420,000
Water Tank 500,000 Gallons	235 Akiak St.	2006	3236	$3,236	$2,853,300	$2,750,600
Police Department Building #1	157 Salmonberry	2013	7884	$7,884		$6,701,400
Police Department Building #2	157 Salmonberry	2013	4320	$4,320		$3,672,000
Wind Turbine at Fitness Ctr.	267 Akiachak St.	2014	NA		$1,333,800	
Transit Building	370A Fourth Ave.	1978	2800	$2,800		$2,380,000
Storage/Shop Warehouse	251 East Ave.	1987	1800	$1,800		$1,530,000
YK Fitness Center	267 Akiachak St.	2014	23164	$23,164		$19,689,400
(Q-2) Lift Station	2400 State Hwy	2017	884	$884		$751,400
Port Operations Building	919 Front St.	2017	1900	$1,900		$1,615,000
Utility Main. Bldg. & Attached Shop	311 Fourth Ave.	Late 1970s	1620	$1,620		$137,000
Warehouse	310 Fourth Ave.	1985	2000	$2,000		$1,700,000
Warehouse	City Dock	Late 1970s	4800	$4,800		$4,080,000

Rolling Stocks

General Fund
Equipment & Light Duty
Rolling Stocks

General Fund Equipment Rolling Stock

GL Code	Department	Year	Make	Model	Value
100-60	Fire Department	2005	Honda	TFX-650 4X4 Generator	$5,000
	General Fund Equipment Rolling Stock Sub-Total				$5,000

General Fund Light Duty Rolling Stocks

GL Code	Department	Year	Make	Model	Value
100-60	Fire Department	1999	Ford	F-450	$197,000
100-60	Fire Department	1999	Ford	F-450	$197,000
100-60	Fire Department	2017	Dodge	RAM 4500 HD Ambulance	$214,834
100-61	Police Department	2006	Ford	F-150	$21,547
100-61	Police Department	2007	Ford	Expedition	$8,500
100-61	Police Department	2007	Ford	Expedition	$0
100-61	Police Department	2009	Dodge	RAM 1500	$23,976
100-61	Police Department	2013	Ford	Explorer	$20,000
100-61	Police Department	2015	Ford	F-150	$40,039
100-61	Police Department	2017	Ford	F-250	$33,009
100-61	Police Department	2017	Ford	Expedition	$42,329
100-61	Police Department	2017	Ford	Expedition	$41,206
100-61	Police Department	2019	Ford	Expedition	$96,872
100-61	Police Department	2019	Ford	Expedition	$43,764
100-61	Police Department	2019	Ford	Expedition	$96,872
100-61	Police Department	2021	Ford	Expedition	$43,189
100-65	Public Works	2001	Ford	Excursion XLT	$18,000
100-65	Public Works	2003	Ford	Ranger	$0
100-65	Public Works	2012	Ford	F-150	$25,725
100-65	Public Works	2012	Ford	F-150	$25,725
100-65	Public Works	2006	GMC	Sierra 2500	$0
100-66	Streets & Roads	2012	Ford	F-250	$20,703
100-66	Streets & Roads	2012	Ford	F-250	$20,703
100-70	Property Maintenance	2013	Chevrolet	Silverado 2500	$20,000
	General Fund Light Duty Rolling Stock Sub-Total				**$1,250,993**

Enterprise Funds
Equipment & Light Duty
Rolling Stocks

Municipal Dock Light Duty Rolling Stocks

GL Code	Department	Year	Make	Model	Value
520-50	Municipal Dock	1997	Ford	Louisville	$117,000
520-50	Municipal Dock	2001	Ford	F-250	$13,000
520-50	Municipal Dock	2006	GMC	Sierra	$0
520-50	Municipal Dock	2007	GMC	Sierra	$7,000
520-50	Municipal Dock	2013	Ford	F-150	$17,500
520-50	Municipal Dock	2021	Ford	F-350	$60,238
	Municipal Dock Fund Light Duty Rolling Stock Sub-Total				**$214,738**

Solid Waste Light Duty Rolling Stocks

500-71	Landfill	2020	Ford	F-250	$0
	Solid Waste Fund Light Duty Rolling Stock Sub-Total				**$0**

Water & Sewer Utility Fund Light Duty Rolling Stocks

510-81	Water/Sewer	2020	Ford	F-250	$38,342
	Water & Sewer Utility Fund Light Duty Rolling Stock Sub-Total				**$38,342**

Enterprise Funds Total Equipment & Light Duty Rolling Stocks	**$253,080**

General Fund Heavy Duty Rolling Stocks

Fire Department Heavy Duty Rolling Stocks

GL Code	Department	Year	Make	Model	Value
100-60	Fire Department	2017	Ascendant 107	Pierce	$879,000
100-60	Fire Department	2022	Hughes Fire Equipment	Fire Apparatus Class A Pumper	$759,647
	Fire Department Heavy Duty Rolling Stock Sub-Total				**$759,647**

Streets & Roads Heavy Duty Rolling Stocks

GL Code	Department	Year	Make	Model	Value
100-66	Streets & Roads	1984	Caterpillar	140-G Grader	$75,000
100-66	Streets & Roads	1989	International	SD100-D Compactor	$35,000
100-66	Streets & Roads	1991	Peterbuilt	Dump Truck	$65,000
100-66	Streets & Roads	1991	International	Flatbed Boom Truck	$23,125
100-66	Streets & Roads	1992	Caterpillar	966-F Loader	$80,000
100-66	Streets & Roads	1992	Caterpillar	D3-C Dozer	$60,000
100-66	Streets & Roads	1992	Caterpillar	D8-N Dozer	$240,000
100-66	Streets & Roads	1996	Caterpillar	953-B Grader	$100,000
100-66	Streets & Roads	1999	John Deere	450-H Tractor	$60,000
100-66	Streets & Roads	2001	Caterpillar	950-G Loader	$150,000
100-66	Streets & Roads	2004	Caterpillar	163-H Grader	$200,000
100-66	Streets & Roads	2006	International	7400 Dump Truck	$60,000
100-66	Streets & Roads	2006	International	7400 SBA 6X4 Dump Truck	$60,000
100-66	Streets & Roads	2009	Caterpillar	160-M AWD Grader	$240,000
100-66	Streets & Roads	2012	Caterpillar	324-E Excavator	$240,000
100-66	Streets & Roads	2014	International	WorkStar 7400 Sander	$136,610
100-66	Streets & Roads	2014	International	Workstar 7400	$110,000
100-66	Streets & Roads	2019	Caterpillar	972-M Loader	$381,218
100-66	Streets & Roads	2019	Mack	Granite Watering Truck	$226,832
100-66	Streets & Roads	2020	Caterpillar	160 Grader	$460,046
100-66	Streets & Roads	2022	Kenworth	Dump Truck	$176,291
100-66	Streets & Roads	2022	Kenworth	Dump Truck	$176,291
	Streets & Roads Heavy Duty Rolling Stock Sub-Total				**$3,355,413**

Public Works Heavy Duty Rolling Stocks

GL Code	Department	Year	Make	Model	Value
100-70	Public Works	2013	John Deere	3320 Compact Utility Pack	$44,000
	Public Works Heavy Duty Rolling Stock Sub-Total				**$44,000**
	Total Heavy Duty Rolling Stocks for General Fund				**$4,159,060**

Enterprise Funds Heavy Duty Rolling Stocks

Solid Waste Heavy Duty Rolling Stocks

GL Code	Department	Year	Make	Model	Value
500-71	Landfill	2004	Caterpillar	816 F Compactor	$282,574
500-71	Landfill	2010	Mack	CXU513 Semi Truck	$32,000
500-71	Landfill	2013	Mack	600 MRU Garbage Truck	$223,580
500-71	Landfill	2018	Mack	600 MRU Garbage Truck	$307,969
500-71	Landfill	2019		TE64 Garbage Truck	
500-71	Landfill	2019	Caterpillar	950M Front End Loader 265534	$265,534
500-71	Landfilll		Hammel	VB 950 DK Shredder	$789,900
	Solid Waste Heavy Duty Rolling Stock Sub-Total				**$1,111,657**

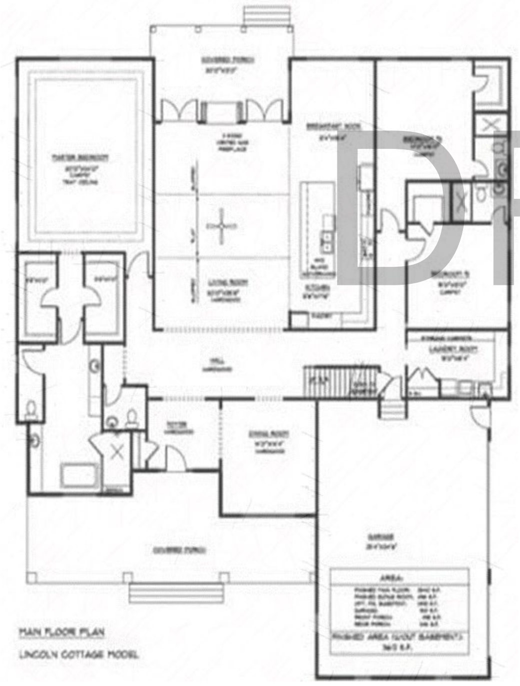
Water & Sewer Heavy Duty Rolling Stocks

GL Code	Department	Year	Make	Model	Value
51-81	Hauled Water	2018	Mack	GU-713	$245,000
51-81	Hauled Water	2019	Kenworth	T4 Series	$266,232
51-81	Hauled Water	2020	Kenworth	T4 Series	$258,986
51-81	Hauled Water	2020	Kenworth	T4 Series	$258,986
51-81	Hauled Water	2020	Kenworth	T4 Series	$258,986
51-81	Hauled Water	2020	Kenworth	T4 Series	$258,986
51-81	Hauled Water	2020	Kenworth	T4 Series	$258,986
51-85	Hauled Sewer	2017	Mack	GU-713	$245,000
51-85	Hauled Sewer	2017	Mack	GU-713	$245,000
51-85	Hauled Sewer	2019	Kenworth	T4 Series	$179,202
51-85	Hauled Sewer	2019	Kenworth	T4 Series	$179,202
51-85	Hauled Sewer	2019	Kenworth	T4 Series	$179,202
51-85	Hauled Sewer	2019	Kenworth	T4 Series	$179,202
51-85	Hauled Sewer	2019	Kenworth	T4 Series	$179,202
	Water & Sewer Heavy Duty Rolling Stock Sub-Total				**$3,192,172**

Municipal Docks Heavy Duty Rolling Stocks

GL Code	Department	Year	Make	Model	Value
52-50	Muncipal Dock	1980	John Deere	350D Wide Track	$20,000
52-50	Muncipal Dock	1992	Caterpillar	950-E Loader	$180,000
52-50	Muncipal Dock	2006	Caterpillar	D-5 Loader	$125,000
52-50	Muncipal Dock	2019	Bobcat	Mini Excavtor	$83,812
52-50	Muncipal Dock		Caterpillar	950M Loader	$400,000
52-50	Muncipal Dock		Skytrack	Squirtboom Forklift	$50,000
	Muncipal Docks Heavy Duty Rolling Stock Sub-Total				**$858,812**

Total Heavy Duty Rolling Stocks for all Enterprise Funds **$5,162,641**



Continued Projects

‘Carryovers’

Pre-Approved Carryovers

100	General Fund
400	Multi-Use Recreation Center Enterprise Fund
500	Solid Waste Enterprise Fund
510	Water & Sewer Utility Enterprise Fund
520	Municipal Dock Enterprise Fund
530	Braund Building Enterprise Fund

General Fund Approved Carryovers
(Fund 100)

GL Code	Department	Description	Approved Carryovers	Balance Remaining	Status
100-53-9693	Finance Department	Kiosk Annual Fees	20,000	20,000	In-Progress
100-54-9694	Planning Department	Comprehensive Plan	150,000	147,663	In-Progress
100-54-9695	Planning Department	Road Ownership Determination	40,000	40,000	In-Progress
100-55-9694	Information Technology	Server Room Air Conditioner	10,000	10,000	In-Progress
100-55-9695	Information Technology	Building Mapping/Floor Plans	40,000	27,603	Complete
100-55-9696	Information Technology	Air Conditioner for Servers	50,000	50,000	In-Progress
100-60-6890	Fire Department	Ladder Truck Lease Line Item Title 'Capital Expenditures'	150,000	197,191	In-Progress
100-60-9697	Fire Department	Ford Expedition Command Vehicle	65,000	7,974	Complete
100-61-6891	Police Department	Vehicle Line Item Title, 'Vehicles'	56,500	123,378	In-Progress
100-61-6891	Police Department	Ford Explorer Line Item Title, 'Vehicles'	65,000	123,378	In-Progress
100-65-6893	Public Works Administration	City Shop Floor	40,000	40,000	Complete
100-65-6335	Public Works Administration	Community Wide Piped Water/Sewer	173,785	173,785	In-Progress
100-66-9694	Streets & Roads	Caterpillar 420 Backhoe	170,413	170,413	In-Progress
100-66-9702	Streets & Roads	Installation of 36" Culvert	163,710	27,073	In-Progress
100-66-9703	Streets & Roads	STIP Match for Gravel on Roads	1,095,004	1,095,004	In-Progress
100-66-9704	Streets & Roads	3 Kenworth Dump Trucks	546,873	186,380	In-Progress
100-66-9705	Streets & Roads	Caterpillar Shear	268,682	174,010	In-Progress
100-66-9705	Streets & Roads	Mulching Head Attachment	39,409	39,409	In-Progress
100-66-9706	Streets & Roads	Henje Hi-Gate	12,093	732	In-Progress
100-66-9705	Streets & Roads	972 Loader Snow Bucket	48,579	44,003	In-Progress
100-66-9708	Streets & Roads	Bus Barn Improvements	500,000	110,416	In-Progress
100-66-9772	Streets & Roads	Culverts 18"	15,000	6,884	In-Progress
100-70-6242	Property Maintenance	Boardwalk Lighting Project	43,373	43,373	In-Progress
100-70-9596	Property Maintenance	Fire Suppression & Inspection	20,000	7,313	In-Progress
100-70-9696	Property Maintenance	Two 3/4 Ton Pick Up Trucks	52,000	106,832	In-Progress
100-70-9697	Property Maintenance	City Hall Improvements	1,493,915	436,236	Complete
100-70-9698	Property Maintenance	Scissor Lift	18,138	18,138	In-Progress
100-70-9699	Property Maintenance	John Deere 5 Series	100,000	100,000	In-Progress
	Total Carryover Expenditures		**$5,447,474**	**$3,527,188**	

Yukon-Kuskokwim Aquatic Health & Safety Center Carryovers (Fund 400)

GL Code	Department	Description	Approved Carryovers	Balance Remaining	Status
400-50-9691	YKAHSC	Feasibility Study	75,000	21,928	In-Progress
400-50-9692	YKAHSC	Repairs	1,032,939	784,230	In-Progress
	Total Carryover Expenditures		**1,107,939**	**806,159**	

Solid Waste Fund Carryovers (Fund 500)

GL Code	Department	Description	Approved Carryovers	Balance Remaining	Status
500-70-9693	Hauled Refuse	Refuse Truck	425,000	285,850	In-Progress
500-70-9694	Hauled Refuse	Kenworth T440 Single Axle Rear Loader	$170,336	170,336	In-Progress
500-71-9695	Landfill	Hammel VB 950 DK Shredder	$940,000	150,100	Complete
	Total Carryover Expenditures		**$1,535,336**	**$606,286**	

Water & Sewer Enterprise Fund Carryovers (Fund 510)					
GL Code	Department	Description	Approved Carryovers	Balance Remaining	Status
510-81-9695	Hauled Water	Fleet Management Software/Tablets	75,000	75,000	In-Progress
510-81-9696	Hauled Water	Radio Base Station Upgrade	9,500	9,500	In-Progress
510-82-9691*	Piped Water	Water Main Extension/ Fill Port Line Item Title 'Piped Water Capital USDA Match'	74,905	(9,362)	In-Progress
510-83-9773	Bethel Heights Water Treatment Plant	Site Improvements-Capital	27,094	27,094	In-Progress
510-83-6890	Bethel Heights Water Treatment Plant	SCADA System Line Item Title 'Capital Expenditures'	80,000	80,000	Complete
510-84-6890	City-Sub Water Treatment Plant	SCADA System Line Item Title 'Capital Expenditures'	80,000	96,500	Complete
510-85-9691	Hauled Sewer	Sewer Truck	300,000	82,972	Complete
510-85-9693	Hauled Sewer	Fleet Management Software/Tablets	75,000	75,000	In-Progress
510-85-9694	Hauled Sewer	Caterpillar Angle Broom	10,482	10,482	In-Progress
510-85-9696	Hauled Sewer	Radio Base Station Upgrade	9,500	9,500	In-Progress
510-86-6890	Piped Sewer	SCADA System Line Item Title 'Piped Sewer Capital'	57,137	57,137	Complete
510-86-9693	Piped Sewer	Herman Nelson Heater	68,000	68,000	In-Progress
510-86-9694	Piped Sewer	3/4 Ton Pick-Up Truck	61,000	61,000	In-Progress
510-87-9692	Sewer Lagoon	Terramac RT9-T4 Marooka	299,465	299,465	In-Progress
	Total Carryover Expenditures		**$1,227,083**	**$942,288**	

510-82-9691 Water Main Extension Fill Port, Xavier wants to see why the balance is negative and the project isn't complete

All SCADA System Items, Xavier needs to confirm with Bill their completion, the oddity is that no funds were spent

Municipal Dock Enterprise Fund Carryovers (Fund 520)

GL Code	Department	Description	Approved Carryovers	Balance Remaining	Status
520-50-6890	Municipal Dock	Hydro Seeder	30,000	30,000	In-Progress
		Line Item Titled 'Capital Expenditures'			
520-50-6121*	Municipal Dock	Municipal Dock Gravel	$160,000	3,133	In-Progress
520-50-9700	Municipal Dock	3/4 Ton Pick-Up Truck	$65,000	4,762	Complete
520-50-9701	Municipal Dock	Drop Deck Trailer	$26,069	13,931	Complete
	Total Carryover Expenditures		**$281,069**	**$51,826**	

*As of FY23, the line-item Municipal Dock Gravel is no longer categorized as a Capital Expenditure

Bethel Transit System Enterprise Fund Carryovers (Fund 560)

GL Code	Department	Description	Approved Carryovers	Balance Remaining	Status
560-50-9691	Bethel Public Transit System	Bus Shelters	23,505	23,505	In-Progress
560-50-9692	Bethel Public Transit System	Pressure Washer	9,350	9,350	In-Progress
	Total Carryover Expenditures		**$32,855**	**$32,855**	

Braund Building Enterprise Fund Carryovers (Fund 530)

DRAFT

GL Code	Department	Description	Approved Carryovers	Balance Remaining	Status
530-55-9694	Leased Court Complex	Water Service for Fire Suppresssion	300,000	241,685	In-Progress
		Line Item titled, 'Generator Repair'			
530-55-9694	Leased Court Complex	Generator Repair	575,000	552,661	In-Progress
	Total Carryover Expenditures		**$300,000**	**$241,685**	

Proposed Capital Expenditures

City of Bethel Proposed Capital Expenditures

100	General Fund
500	Solid Waste Enterprise Fund
510	Water & Sewer Utility Enterprise Fund
520	Municipal Dock Enterprise Fund
530	Braund Building Enterprise Fund
560	Bethel Transit System Enterprise Fund

General Fund
Proposed Capital Expenditures
(Fund 100)

GL Code	Department	Description	FY23 Proposed Budget
100-55	**IT Department**		
		Connectivity Services	$100,000
		IT Personnel Salary & Benefits	$113,660
		Two Vehicles	$100,000
	IT Department Sub-Total		**$313,660**
100-60	**Fire Department**		
		Administrative Assistant Salary	$42,783
		Administrative Assistant Benefits	$44,027
			$86,810
100-61	**Police Department**		
		Dog Pound	$500,000
	Police Department Sub-Total		**$500,000**
100-66	**Streets & Roads Department**		
		D3 Cat Dozer Model: LGP	$175,000
		Cat Compactor Model	$210,000
		Gravel for Road Improvement	$500,000
		Culverts	$100,000
		Guard Rails & Posts	$100,000
		Simon Retention Pond	$350,000
		Freight for Dump Trucks	$40,000
	Streets& Roads Department Sub-Total		**$1,475,000**
100-70	**Property Maintenance Department**		
		Rehabilitating Public Parks	$100,000
	Property Maintenance Department Sub-Total		**$100,000**
	General Fund Total Expenditures		**$2,475,470**

Solid Waste Enterprise
Proposed Capital Expenditures
(500)

GL Code	Department	Description	FY23 Proposed Budget
500-71	Landfill	Cat Excavator Model	$530,000
	Total Capital Expenditures		**$530,000**

do we want the landfill closure costs here?

Water & Sewer Utility Enterprise Fund
Proposed Capital Expenditures
(510)

GL Code	Department	Description	FY23 Proposed Budget
	Hauled Water		
		Kenworth Water Truck	$300,000
	Hauled Water Department Sub-Total		**$300,000**
	Hauled Sewer	Kenworth Sewer Truck	$300,000
		Short Lived Assets	$182,825
	Hauled Sewer Department Sub-Total		**$182,825**
	Piped Sewer	SCADA System	$75,000
		Short Lived Assets	$182,825
	Piped Sewer Department Sub-Total		**$257,825**
	Sewer Lagoon		
		Jetty Loan Principal & Interest	$34,740
	Sewer Lagoon Department Sub-Total		**$34,740**
	Total Water & Sewer Utility Fund Capital Expenditures		**$775,390**

is this in the right department, and is this a duplicate of what we already have?

do we want the short lived assets here?

Municipal Dock
Propsed Capital Expenditures
(Fund 520)

GL Code	Department	Description	FY23 Proposed Budget
520-50	Municipal Dock	Road Watering Truck	$200,000
520-55	Municipal Dock	Ford F-250	$60,000
520-55	Municipal Dock	Ford F-250	$60,000
520-55	Small Boat Harbor	Floats	$1,000,000
	Total Capital Expenditures		**$1,320,000**

Bethel Transit System Eneterprise Fund (560)			
GL Code	**Department**	**Description**	**FY23 Proposed Budget**
560-50	Bethel Transit System	New Bus	$86,000
	Total Capital Expenditures		**$86,000**

DRAFT

American Rescue Plan Act (ARPA) Proposed Grant Expenditures (660)			
GL Code	**Benefitting Department(s)**	**Description**	**FY22 Proposed Budget**
660-70	Fire Department	Training Tower	$350,000
660-70	City-Sub Water Treatment Facility	Chemical Building	$1,500,000
	Total Capital Expenditures		**$1,850,000**

Expenditures According to Fund with Supplemental Documentation

100	General Fund
400	Multi-Use Recreation Center Enterprise Fund
500	Solid Waste
510	Water & Sewer Utility Fund
520	Municipal Dock Fund
530	Braund Building Enterprise Fund

General Fund
Information Technology Supplemental Documentation Overview
(100-55)

GL Code	Department	Description	FY23 Proposed Budget
100-55	Information Technology	Connectivity Services	$100,000
100-55	Information Technology	IT Personnel Salary	$63,000
100-55	Information Technology	IT Personnel Benefits	$52,038
100-55	Information Technology	Two Vehicles	$100,000
	Total Capital Expenditures		**$315,038**
	Beginning General Fund Balance		$9,465,463
	Ending General Fund Balance		$9,150,425

DRAFT

General Fund Capital Expenditures Supplemental Documentation (100-55)

100-55 Connectivity Services - $500,000

		Summary of Motion
Moved By:		Motion to approve Capital Expenditure, Connectivity Services for $500,000
Seconded By:		Designated Fund Balance (Account 100-10-100) Before Purchase:
		$9,465,463
		Designated Fund Balance (Account 10-39900) After Purchase:
		$8,965,463
Vote on Motion:		

General Fund Capital Expenditures Supplemental Documentation (100-55)

100-55 IT Personnel Salary & Benefits - $113,660

		Summary of Motion
Moved By:		Motion to approve funding for IT Personnel & Benefits for $113,660
Seconded By:		Designated Fund Balance (Account 100-10-100) Before Purchase:
		$8,965,463
		Designated Fund Balance (Account 10-39900) After Purchase:
		$8,851,803
Vote on Motion:		

Salary	$63,000
Leave/Cash Out	$3,150
Medicare	$914
Employee Group Ber	$25,428
Unemployment Insu	$1,121
Workers Compensati	$1,627
PERs	$13,860
Utility Benenfit	$4,560
Total	$113,660

General Fund Capital Expenditures Supplemental Documentation (100-55)

100-55 Information Technology - Two Vechicles $100,000

		Summary of Motion
Moved By:		Motion to approve Capital Expenditure, Two Vehicles for $100,000
Seconded By:		Designated Fund Balance (Account 100-10-100) Before Purchase:
		$8,851,803
		Designated Fund Balance (Account 100-10-100) After Purchase:
		$8,751,803
Vote on Motion:		

General Fund
Fire Department Supplemental Documentation
(100-60)

GL Code	Department	Description	FY23 Proposed Budget
100-60-69X	Fire Department	Administrative Assistant Salary & Benefits	$86,809
	Total Capital Expenditures		$86,809
	Beginning General Fund Balance		$8,751,803
	Ending General Fund Balance		$8,664,994

Salary	$42,783
Leave/Cash-Out	$2,139
Medicare	$620
Employee Group Benefits	$25,428
Unemployment Insurance	$762
Workers Compensation	$1,105
PERs	$9,412
Utility Benefit	$4,560
Total	$86,809

General Fund
Police Department Supplemental Documentation Overview
(100-61)

GL Code	Department	Description	FY23 Proposed Budget
100-61	Police Department	Dog Pound	$500,000
100-61	Police Department	Shop Conversion	$450,000
	Total Capital Expenditures		**$950,000**
	Beginning General Fund Balance		$8,664,994
	Ending General Fund Balance		$7,714,994

General Fund Capital Expenditures Supplemental Documentation (100-61)

100-61 Police Department - Dog Pound - $500,000

		Summary of Motion
Moved By:		Motion to approve Capital Expenditure, Dog Pound for $500,000
Seconded By:		Designated Fund Balance (Account 100-10-100) Before Purchase:
		$8,664,994
		Designated Fund Balance (Account 100-10-100) After Purchase:
		$8,164,994
Vote on Motion:		

General Fund Capital Expenditures Supplemental Documentation (100-61)

100-61 Police Department - Shop Conversion $450,000

		Summary of Motion
Moved By:		Motion to approve Capital Expenditure, Shop Conversion for $450,000
Seconded By:		Designated Fund Balance (Account 100-10-100) Before Purchase:
		$8,164,994
		Designated Fund Balance (Account 100-10-100) After Purchase:
		$7,714,994
Vote on Motion:		

General Fund
Streets & Roads Department
(100-66)

GL Code	Department	Description	FY23 Proposed Budget
100-66	Streets & Roads	D3 Cast Dozer Model: LGP	$175,000
100-66	Streets & Roads	Cat Compactor Model	$210,000
100-66	Streets & Roads	Gravel for Road Improvement	$500,000
100-66	Streets & Roads	Culverts	$100,000
100-66	Streets & Roads	Guard Rails & Posts	$100,000
100-66	Streets & Roads	Simon Retention Pond	$350,000
100-66	Streets & Roads	Freight for Dump Trucks	$40,000
	Total Capital Expenditures		**$1,475,000**
	Beginning General Fund Balance		$7,714,994
	Ending General Fund Balance		$6,239,994

General Fund Capital Expenditures Supplemental Documentation (100-66)

100-66 Streets & Roads - D3 Cat Dozer Model: LGP $175,000

		Summary of Motion
Moved By:		Motion to approve Capital Expenditure, D3 Cat Dozer Model: :GP for $175,000
Seconded By:		Designated Fund Balance (Account 100-10-100) Before Purchase:
		$7,714,994
		Designated Fund Balance (Account 10-39900) After Purchase:
		$7,539,994
Vote on Motion:		

General Fund Capital Expenditures Supplemental Documentation
(100-66)

100-66 Streets & Roads - Caterpillar Compactor $210,000

		Summary of Motion
Moved By:		Motion to approve Capital Expenditure, Caterpillar Compactor for $210,000
Seconded By:		Designated Fund Balance (Account 100-10-100) Before Purchase:
		$7,539,994
		Designated Fund Balance (Account 100-10-100) After Purchase:
		$7,329,994
Vote on Motion:		

General Fund Capital Expenditures Supplemental Documentation (100-66)

100-66 Streets & Roads - Gravel for Road Improvement $500,000

		Summary of Motion
Moved By:		Motion to approve Capital Expenditure, D-1 Gravel Maintenance for $500,000
Seconded By:		Designated Fund Balance (Account 100-10-100) Before Purchase:
		$7,329,994
		Designated Fund Balance (Account 100-10-100) After Purchase:
		$6,829,994
Vote on Motion:		

General Fund
Streets & Roads Department Supplemental Page
D-1 Gravel
(100-66)

Subdivision	Road	Description	FY2023	FY2024	FY2025	FY2026	Total Amount
City Subdivision							
	Napakiak Drive	Mission too Akiak Drive, 12,135 feet, 754 yards of D-1 gravel, 58 loads at a cost of $1,360 per load.				$78,880	$78,880
	Akiakchak Drive	$1,360 per load. With an estimated 122 loads of gravel.					$165,920
Blueberry Fields							
	Alex Hately Drive	The road is 1,422 feet and requires an estimated 72 truck loads of D-1 gravel.					
	Cranberry Street	Cranberry Street needs 296 ft/195 yards of gravel. This requires an extimated 195 loads of D-1 gravel.				$20,400	
Brown's Slough							
	East Avenue	East Avenue is 1900 ft, 11,000ft./ 1235 yards ofr gravel and requires 195 loads of D-1 gravel.					$129,200
Tundra Ridge Subdivision							
	Kaigutaug Road	Kaigutaug Road is 1170 ft. It requires 767 yards of gravel and 59 loads of D-1 gravel.			$92,480		$92,480
	Imkuciq Street	Imkuciq Street is 1041 ft. it requires 689 yards of gravel the equivalent of 53 loads of D-1 gravel.				$72,080	$72,080
	Makqaria Road (9200 Tundra Ridge)	The part of Makqaria Road that needs gravel is 1151 ft. It requires 754 yards of gravel an estimated 58 loads of D-1 gravel.				$78,880	$78,880
	Negqerralria Drive (9300 Tundra Ridge)	The portion of Negqerrrairia Drive that needs gravel is 2926 ft. It requires 1911 yards of gravel, an estimate equivalent of 147 loads of D-1 gravel.					$199,920
	Ayaginar Drive (9400 Tundra Ridge)	The portion of Ayaginar Drive that needs gravel is 2926 ft. It requires 1911 yards of gravel, an estimate equivalent of 147 loads of D-1 gravel.					$199,920

* The City of Bethel owns more roads than are listed. The ones that are listed in the Captital Improvement Project are the major roads per subdivision.

General Fund Streets & Roads Department
D-1 Gravel
(100-66)

Subdivision	Road	Description	FY2023	FY2024	FY2025	FY2026	Total Amount
Kasayuli Subdivision							
	Neal Polty Road	The portion of Neal Polty Road that needs gravel is 3,480 ft. It requires 2,262 yards of gravel, an estimate equivalent of 174 loads of D-1 gravel.					$236,640
	Paul John St	The portion of Paul John Street that needs gravel is 1,087 ft. It requires 715 yards of gravel, an estimate equivalent of 55 loads of D-1 gravel.		$74,800			$74,800
	Uqusqak Road (Pintail)	The portion of Uqusqak Rpad that needs gravel is 1,490 ft. It requires 975 yards of gravel, an estimate equivalent of 75 loads of D-1 gravel.		$102,000			$102,000
	Isaac Hawk Street	The portion of Isaac Hawk Street that needs gravel is 1,641 ft. It requires 1,079 yards of gravel, an estimate equivalent of 83 loads of D-1 gravel.		$112,880			$112,880
	Neqleq Street (Whit Front Goose)	The portion of Neqleq Street that needs gravel is 1,144 ft. It requires 1,040 yards of gravel, an estimate equivalent of 60 loads of D-1 gravel.			$81,600		$81,600
	Tuutangayak Street (Canadian Goose)	The portion of Tuutangayak Stret that needs gravel is 1,144 ft. It requires1040 yards of gravel, an estimate equivalent of 60 loads of D-1 gravel.		$81,600			$81,600
	Koyuuk St (Swan)	The portion of Negqerrrairia Drive that needs gravel is 425 ft. It requires 286 yards of gravel, an estimate equivalent of 22 loads of D-1 gravel.				$29,920	$29,920
	Nacaullex St. (Emperor Goose)	The portion of Nacaullex Street that needs gravel is 1,144 ft. It requires 800 yards of gravel, an estimate equivalent of 60 loads of D-1 gravel.		$81,600			$81,600
	Neqlernag Loop (Black Swan)	The portion of Neqlernag Loop that needs gravel is 1,574 ft. It requires 1000 yards of gravel, an estimate equivalent of 80 loads of D-1 gravel.		$108,600			$108,800
Avenues							
	4th Avenue	The portion of 4th Avenue that needs gravel is 2,262 ft. It requires 1,495 yards of gravel, an estimate equivalent of 115 loads of D-1 gravel.				$156,400	$156,400
	5th Avenue	The portion of 5th Avenue that needs gravel is 1,546 ft. It requires 977 yards of gravel, an estimate equivalent of 75 loads of D-1 gravel.				$115,600	$115,600
	Willow Street	The portion of Willow Street that needs gravel is 1,336 ft. It requires 871 yards of gravel, an estimate equivalent of 67 loads of D-1 gravel.			$91,120		$91,120
	6th Avenue	The portion of 6th Avenue that needs gravel is 1,944 ft. It requires 1,300 yards of gravel, an estimate equivalent of 100 loads of D-1 gravel.			$136,000		$136,000
	7th Avenue	The portion of 7th Avenue that needs gravel is 2,262 ft. It requires 1,595 yards of gravel, an estimate equivalent of 115 loads of D-1 gravel.			$156,400		$156,400

* The City of Bethel owns more roads than are listed. The ones that are listed in the Captital Improvement Project are the major roads per subdivision.

General Fund Capital Expenditures Supplemental Documentation (100-66)

100-66 Streets & Roads - Culverts

		Summary of Motion
Moved By:		Motion to approve Capital Expenditure, Culverts for $100,000
Seconded By:		Designated Fund Balance (Account 100-10-100) Before Purchase:
		$6,829,994
		Designated Fund Balance (Account 100-10-100) After Purchase:
		$6,729,994
Vote on Motion:		

General Fund Capital Expenditures Supplemental Documentation
(100-66)

100-66 Streets & Roads - Guard Rails & Posts $100,000

		Summary of Motion
Moved By:		Motion to approve Capital Expenditure, Guard Rails & Posts for $100,000
Seconded By:		Designated Fund Balance (Account 100-10-100) Before Purchase:
		$6,729,994
		Designated Fund Balance (Account 100-10-100) After Purchase:
		$6,629,994
Vote on Motion:		

General Fund Capital Expenditures Supplemental Documentation (100-66)

100-66 Streets & Roads - Simon Retention Pond $350,000

		Summary of Motion
Moved By:		Motion to approve Capital Expenditure, Simon Retention Pond for $350,000
Seconded By:		Designated Fund Balance (Account 100-10-100) Before Purchase:
		$6,629,994
		Designated Fund Balance (Account 100-10-100) After Purchase:
		$6,279,994
Vote on Motion:		

General Fund Capital Expenditures Supplemental Documentation
(100-66)

100-66 Streets & Roads - Freight for Dump Trucks - $40,000

		Summary of Motion
Moved By:		Motion to approve Capital Expenditure, Freight for Dump Trucks for $40,000
Seconded By:		Designated Fund Balance (Account 100-10-100) Before Purchase:
		$6,279,994
		Designated Fund Balance (Account 100-10-100) After Purchase:
		$6,239,994
Vote on Motion:		

General Fund
Property Maintenance Department
(100-70)

GL Code	Department	Description	FY23 Proposed Budget
100-70	Property Maintenance	Rehabilitating Public Parks	$100,000
	Total Capital Expenditures		$100,000
	Beginning General Fund Balance		$6,239,994
	Ending General Fund Balance		$6,139,994

DRAFT

50-70	Hauled Refuse
50-71	Landfill

Solid Waste Enterprise Fund
(500)

GL Code	Department	Description	FY22 Proposed Budget
500-71	Landfill	Cat Excavator Model	$530,000
	Total Capital Expenditures		$530,000
	Beginning Solide Waste Fund Balance		$4,143,587
	Ending Solid Waste Fund Balance		$3,613,587

Solid Waste Fund Capital Expenditures Supplemental Documentation
(500-70)

500-71 Landfill - Caterpillar Excavator Model $530,000

		Summary of Motion
Moved By:		Motion to approve Capital Expenditure, Caterpillar Excavator Model for $530,000
Seconded By:		Designated Fund Balance (Account 500-10-100) Before Purchase:
		$4,143,587
		Designated Fund Balance (Account 500-10-100) After Purchase:
		$3,613,587
Vote on Motion:		

Water & Sewer Utility Fund
Supplemental Documentation

510-81	Hauled Water
510-85	Hauled Sewer
510-86	Piped Sewer

Water & Sewer Utility Enterprise Fund (510)

GL Code	Department	Description	FY22 Proposed Budget
	Hauled Water		
510-81	Hauled Water	Kenworth Water Truck	$300,000
	Hauled Water Department Sub-Total		**$300,000**
	Hauled Sewer		
510-85	Hauled Sewer	Kenworth Sewer Truck	$300,000
510-85-9699	Haueled Sewer	Short Lived Assets	$182,825
	Hauled Sewer Department Sub-Total		**$482,825**
	Piped Sewer		
510-86	Piped Sewer	SCADA System	$75,000
510-86-9699	Piped Sewer	Short Lived Assets	$182,825
	Piped Sewer Department Sub-Total		**$257,825**
	Sewer Lagoon		
510-87-6420	Sewer Lagoon	Jetty Bond Prinicpal & Interest Payments	$34,740
	Sewer Lagoon Department Sub-Total		**$34,740**
	Beginning Water & Sewer Utility Fund Balance		$2,486,030
	Ending Water & Sewer Fund Balance		$1,410,640

Water & Sewer Utility Enterprise Fund
Hauled Water Expenditures
(510-81)

GL Code	Department	Description	FY23 Proposed Budget
	Hauled Water		
510-81	Hauled Water	Kenworth Water Truck	$300,000
	Hauled Water Department Sub-Total		**$300,000**
	Beginning Water & Sewer Utility Fund Balance		$2,486,030
	Ending Water & Sewer Fund Balance		$2,186,030

Water & Sewer Utility Fund Capital Expenditures
Supplemental Documentation
(510-81)

510-81 Hauled Water - Kenworth Water Truck $300,000

		Summary of Motion
Moved By:		Motion to approve Capital Expenditure, Kenworth Water Truck for $300,000
Seconded By:		Cash in Combined Fund Balance (Account 510-10-100) Before Purchase:
		$2,486,030
		Cash in Combined Fund Balance (Account 510-10-100) After Purchase:
		$2,186,030
Vote on Motion:		

Water & Sewer Utility Enterprise Fund
Hauled Sewer Expenditures
(510-85)

GL Code	Department	Description	FY22 Proposed Budget
	Hauled Sewer		
510-85	Hauled Sewer	Kenworth Sewer Truck	$300,000
510-85-9699	Hauled Sewer	Short Lived Assets	$182,825
	Hauled Sewer Department Sub-Total		**$482,825**
	Beginning Water & Sewer Utility Fund Balance		$2,186,030
	Ending Water & Sewer Fund Balance		$1,703,205

Water & Sewer Utility Fund Capital Expenditures
Supplemental Documentation
(510-85)

510-85 Hauled Sewer - Sewer Truck $300,000

		Summary of Motion
Moved By:		Motion to approve Capital Expenditure, Sewer Truck for $300,000
Seconded By:		Cash in Combined Fund Balance (Account 510-10-100) Before Purchase:
		$2,186,030
		Cash in Combined Fund Balance (Account 51-10-100) After Purchase:
		$1,886,030
Vote on Motion:		

Water & Sewer Utility Fund Capital Expenditures Supplemental Documentation (510-85)

510-85 Hauled Sewer - Short Lived Assets

		Summary of Motion
Moved By:		Motion to approve Capital Expenditure, Short Lived Assets $182,825
Seconded By:		Cash in Combined Fund Balance (Account 51-10-100) Before Purchase:
	$1,886,030	
		Cash in Combined Fund Balance (Account 51-10100) After Purchase:
	$1,703,205	
Vote on Motion:		

Water & Sewer Utility Enterprise Fund
Piped Sewer Expenditures
(510-86)

GL Code	Department	Description	FY22 Proposed Budget
	Piped Sewer		
510-86	Piped Sewer	SCADA System	$75,000
510-86-9699	Piped Sewer	Short Lived Assets	$182,825
	Piped Sewer Department Sub-Total		**$257,825**
	Beginning Water & Sewer Utility Fund Balance		$1,703,205
	Ending Water & Sewer Fund Balance		$1,445,380

Water & Sewer Utility Fund Capital Expenditures Supplemental Documentation (510-86)

510-86 Piped Sewer - SCADA System $75,000

		Summary of Motion
Moved By:		Motion to approve Capital Expenditure, Hermon Nelson Heater for $75,000
Seconded By:		Cash in Combined Fund Balance (Account 51-10100) Before Purchase:
		$1,703,205
		Cash in Combined Fund Balance (Account 51-10100) After Purchase:
		$1,628,205
Vote on Motion:		

WATER & SEWER UTILITY FUND CAPITAL EXPENDITURES
SUPPLEMENTAL DOCUMENTATION
(510-86)

510-86 Piped Sewer - Short Lived Assets $182,825

		Summary of Motion
Moved By:		Motion to approve Capital Expenditure, Short Lived Assets for $182,825
Seconded By:		Cash in Combined Fund Balance (Account 51-10-100) Before Purchase:
		$1,628,205
		Cash in Combined Fund Balance (Account 51-10-100) After Purchase:
		$1,445,380
Vote on Motion:		

Water & Sewer Utility Enterprise Fund
Sewer Lagoon Expenditures
(510-87)

GL Code	Department	Description	FY23 Proposed Budget
	Sewer Lagoon		
510-87-6420	Sewer Lagoon	Jetty Bond Prinicpal & Interest Payments	$34,740
	Sewer Lagoon Department Sub-Total		**$34,740**
	Beginning Water & Sewer Utility Fund Balance		$1,445,380
	Ending Water & Sewer Fund Balance		$1,410,640

DRAFT

Water & Sewer Utility Fund Capital Expenditures
Supplemental Documentation
(510-87)

510-87 Sewer Lagoon -Jetty Loan Payment for $34,730

		Summary of Motion
Moved By:		Motion to approve Capital Expenditure, Jetty Loan principal and interest payment for $34,740
Seconded By:		Cash in Combined Fund Balance (Account 510-10-100) Before Purchase:
		$1,445,380
		Cash in Combined Fund Balance (Account 510-10-100) After Purchase:
		$1,410,640
Vote on Motion:		

Municipal Dock Fund
Supplemental Documentation

520-50	Municipal Dock
520-55	Small Boat Harbor

Municipal Dock Enterprise Fund (520)			
GL Code	**Department**	**Description**	**FY22 Proposed Budget**
520-50	Municipal Dock	Road Watering Truck	$200,000
520-50	Municipal Dock	Ford F-250	$60,000
520-50	Municipal Dock	Ford F-250	$60,000
520-55	Small Boat Harbor	Floats	$1,000,000
	Total Capital Expenditures		$1,320,000
	Beginning Municipal Dock Enterprise Cash in Combined Fund Balance		$4,365,706
	Ending Municipal Dock Enterprise Fund Balance		$3,045,706

Municipal Dock Enterprise Fund Capital Expenditures
Supplemental Documentation
(520-50)

520-50 Municipal Dock- Road Watering Truck $200,000

		Summary of Motion
Moved By:		Motion to approve Capital Expenditure, Road Watering Truck for $200,000
Seconded By:		Cash in Combined Fund Balance (Account 520-10-100) Before Purchase:
		$4,365,706
		Cash in Combined Fund Balance (Account 520-10-100) After Purchase:
		$4,165,706
Vote on Motion:		

Municipal Dock Enterprise Fund Capital Expenditures
Supplemental Documentation
(520-50)

520-50 Municipal Dock- Ford F-250 $60,000

		Summary of Motion
Moved By:		Motion to approve Capital Expenditure, One Ford F-250 Pick-up Truck for $60,000
Seconded By:		Cash in Combined Fund Balance (Account 520-10-100) Before Purchase:
		$4,165,706
		Cash in Combined Fund Balance (Account 520-10-100) After Purchase:
		$4,105,706
Vote on Motion:		

Municipal Dock Enterprise Fund Capital Expenditures Supplemental Documentation (520-50)

520-50 Municipal Dock- Ford F-250 $60,000

		Summary of Motion
Moved By:		Motion to approve Capital Expenditure, One Ford F-250 Pick-up Truck for $60,000
Seconded By:		Cash in Combined Fund Balance (Account 520-10-100) Before Purchase:
		$4,105,706
		Cash in Combined Fund Balance (Account 520-10-100) After Purchase:
		$4,045,706
Vote on Motion:		

Municipal Dock Enterprise Fund Capital Expenditures
Supplemental Documentation
(520-55)

520-55 Municipal Dock - Floats $1,000,000

		Summary of Motion
Moved By:		Motion to approve Capital Expenditure, Floats for $1,000,000
Seconded By:		Cash in Combined Fund Balance (Account 520-10-100) Before Purchase:
		$4,045,706
		Cash in Combined Fund Balance (Account 520-10-100) After Purchase:
		$3,045,706
Vote on Motion:		

Bethel Transit System Enterprise Fund
Supplemental Documentation

560-50 Transit System

Bethel Tranist System Eneterprise Fund (560)

GL Code	Department	Description	FY23 Proposed Budget
560-50	Bethel Public Transit System	New Bus	$86,000
	Total Capital Expenditures		**$86,000**

Municipal Dock Enterprise Fund Capital Expenditures
Supplemental Documentation
(560-50)

560-50 Bethel Transit System - New Bus $86,000

		Summary of Motion
Moved By:		Motion to approve Capital Expenditure, one new bus for $86,000
Seconded By:		Cash in Combined Fund Balance (Account 560-10-100) Before Purchase:
	($737,755) Grant Funded	
		Designated Fund Balance (Account 560-10-100) After Purchase:
	($823,755) Grant Funded	
Vote on Motion:		

American Rescue Plan Act (ARPA)
(660)

GL Code	Benefitting Department	Description	FY23 Proposed Budget
660-70	Fire Department	Training Tower	$350,000
660-70	City-Sub Water Treatment Facility	Chemical Building	$1,500,000
	Total Capital Expenditures		**$1,850,000**

MEMORANDUM

TO: PETER WILLIAMS, CITY MANAGER

FROM: LIBBY BAKALAR, CITY ATTORNEY

SUBJECT: SEWAGE LIFT STATION OWNERSHIP AND BMC INTERPRETATION

DATE: FEBRUARY 10, 2022

CC: LORI STRICKLER, CITY CLERK; WILLIAM ARNOLD, PUBLIC WORKS DIRECTOR

You asked me to interpret and clarify Bethel Municipal Code (BMC) as it pertains to the ownership of lift stations in the Bethel sewage system.

I conclude that lift stations that are situated on private property are by definition part of the property-owner's "customer service line," and therefore the property owner is responsible for the maintenance and repair of such lift stations.

My analysis follows.

As a preliminary matter, there are two different types of lift stations in the City's sewage system: (1) the seven main collector lift stations owned and operated by the City; and (2) the individual residential lift stations off the main line that may exist on the customer's property as part of that customer's service line.

Certain principles of statutory construction (interpretation) govern this analysis. "The interpretation of municipal ordinances and charters is governed by rules of statutory construction."[1] When the Court engages in statutory construction, it:

> must whenever possible, interpret each part or section of a statute with every other part or section, so as to create a harmonious whole and must presume that the legislature intended every word, sentence, or provision of a statute to have some purpose, force, and effect, and that no words or provisions are superfluous."2

---

[1] *Downtown Soup Kitchen v. Municipal of Anchorage*, 406 F.Supp.3d 776, 794 (D. Alaska 2019).

[2] *State, Dept of Commerce, Community, and Economic Development,* 165 P.3d 624, 629 (Alaska 2007) (internal citations and quotations omitted).

Furthermore, the Court has held that:

> [i] is an established principle of statutory construction that all sections of an act are to be construed together so that all have meaning and no section conflicts with another. Further, where one section deals with a subject in general terms and another deals with a part of the same subject in a more detailed way, the two should be harmonized, if possible; but if there is a conflict, the specific section will control over the general.[3]

The term "lift station" is not defined in the BMC. However, BMC 13.08.010(D) defines "customer service lines" as "that part of the sewer system which is situated on the customer's property or other private property over which the customer has control." Lift stations are undisputedly part of the sewage system.

BMC 13.08.050 further provides that "[a]ll interceptors, pump stations, valves, fittings, outfall pipes, aeration equipment, and related facilities and appurtenances, ***except customer service lines***, shall be the property of the city, unless otherwise provided by the council by written contract." (Emphasis added).

Accordingly, if an individual lift station is situated on private property, it falls under the definition of "customer service line" in BMC 13.08.010(D) and is exempt from the presumption of City ownership under BMC 13.08.050.

In such a circumstance, and absent a written contract approved by the City Council, the property-owner is responsible for the maintenance and repair of a lift station that is situated on its property.

[3] *Matter of Hutchinson's Estate*, 577 P.2d 1074, 1075 (Alaska 1978).

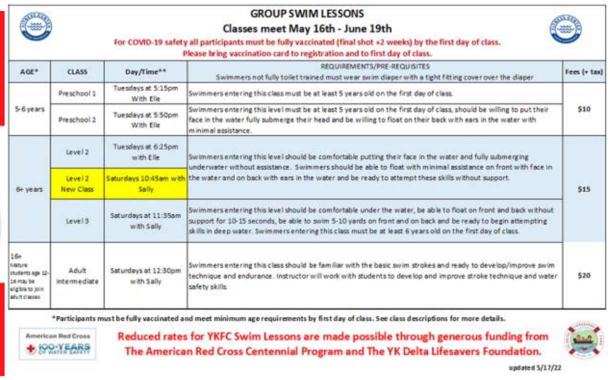
Schedule, Events and Programs

Visit ykfitness.org for the most up to date schedules and information.

During April and May we have reduced our COVID-19 restrictions adopting the updated CDC and Alaska DHSS policies of a tiered approach based on community risk levels as identified by YKHC. The risk level remained in the Medium Zone for May and we were able to move towards more normal operations and expand access.

The Covid Risk Today is:	**Medium**
Face Masks are:	**Encouraged**
Pool Reservations:	**Required for zones 4 & 5 only**
Capacities:	**Pool Capacity Restrictions**
Concessions:	**Some Restrictions**
Non-Vaccinated:	**Non-vaccinated patrons should wait 10 days to use the facility if they have: traveled outside of Bethel, tested positive for Covid-19, been exposed to Covid-19**

Through April and May we offered Swim Lessons and Lifeguard Training.



GROUP SWIM LESSONS

Classes meet May 16th - June 19th

For COVID-19 safety all participants must be fully vaccinated (final shot +2 weeks) by the first day of class.
Please bring vaccination card to registration and to first day of class.

AGE*	CLASS	Day/Time**	REQUIREMENTS/PRE-REQUISITES Swimmers not fully toilet trained must wear swim diaper with a tight fitting cover over the diaper	Fees (+ tax)
5-6 years	Preschool 1	Tuesdays at 5:15pm With Elle	Swimmers entering this class must be at least 5 years old on the first day of class.	$10
	Preschool 2	Tuesdays at 5:50pm With Elle	Swimmers entering this level must be at least 5 years old on the first day of class, should be willing to put their face in the water fully submerge their head and be willing to float on their back with ears in the water with minimal assistance.	
6+ years	Level 2	Tuesdays at 6:25pm with Elle	Swimmers entering this level should be comfortable putting their face in the water and fully submerging underwater without assistance. Swimmers should be able to float with minimal assistance on front with face in the water and on back with ears in the water and be ready to attempt these skills without support.	$15
	Level 2 New Class	Saturdays 10:45am with Sally		
	Level 3	Saturdays at 11:35am with Sally	Swimmers entering this level should be comfortable under the water, be able to float on front and back without support for 10-15 seconds, be able to swim 5-10 yards on front and on back and be ready to begin attempting skills in deep water. Swimmers entering this class must be at least 6 years old on the first day of class.	
16+ Mature students age 12-16 may be eligible to join adult classes	Adult Intermediate	Saturdays at 12:30pm with Sally	Swimmers entering this class should be familiar with the basic swim strokes and ready to develop/improve swim technique and endurance. Instructor will work with students to develop and improve stroke technique and water safety skills.	$20

*Participants must be fully vaccinated and meet minimum age requirements by first day of class. See class descriptions for more details.

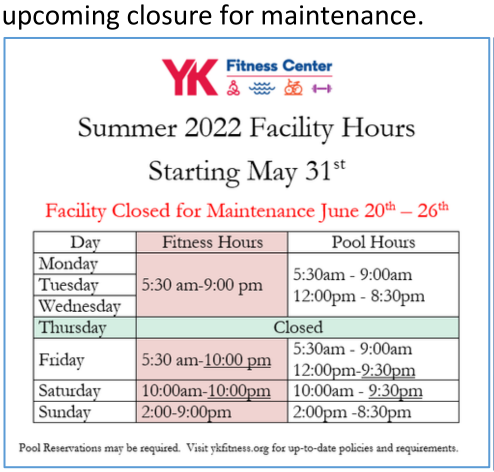
American Red Cross 100 YEARS OF WATER SAFETY

Reduced rates for YKFC Swim Lessons are made possible through generous funding from The American Red Cross Centennial Program and The YK Delta Lifesavers Foundation.

updated 5/17/22

With the assistance of the City Grant Manager, John Sargent, we received grant funds to increase access to our Healthy Activities Club for youth and we began planning and preparation for club.

As we move into summer we updated our facility hours, offered Summer Pool Memberships, and shared info on our upcoming closure for maintenance.



YK Fitness Center

Summer 2022 Facility Hours

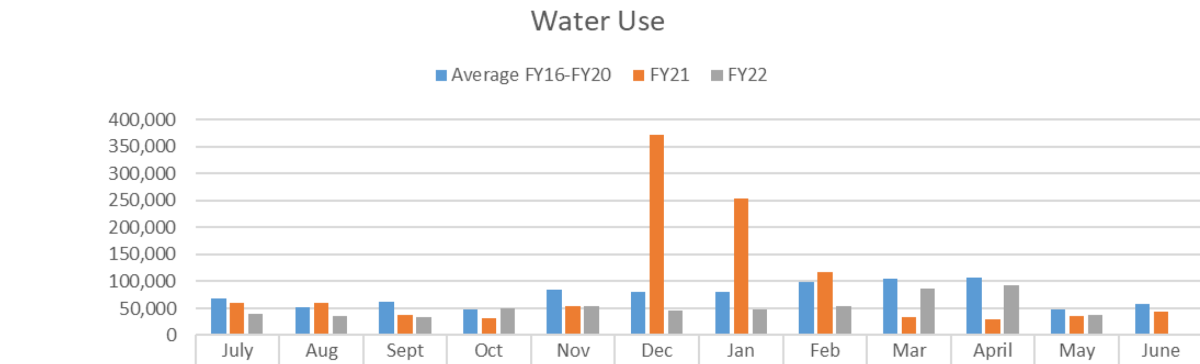
Starting May 31st

Facility Closed for Maintenance June 20th – 26th

Day	Fitness Hours	Pool Hours
Monday	5:30 am-9:00 pm	5:30am - 9:00am 12:00pm - 8:30pm
Tuesday		
Wednesday		
Thursday	Closed	
Friday	5:30 am-10:00 pm	5:30am - 9:00am 12:00pm-9:30pm
Saturday	10:00am-10:00pm	10:00am - 9:30pm
Sunday	2:00-9:00pm	2:00pm -8:30pm

Pool Reservations may be required. Visit ykfitness.org for up-to-date policies and requirements.

Water Use

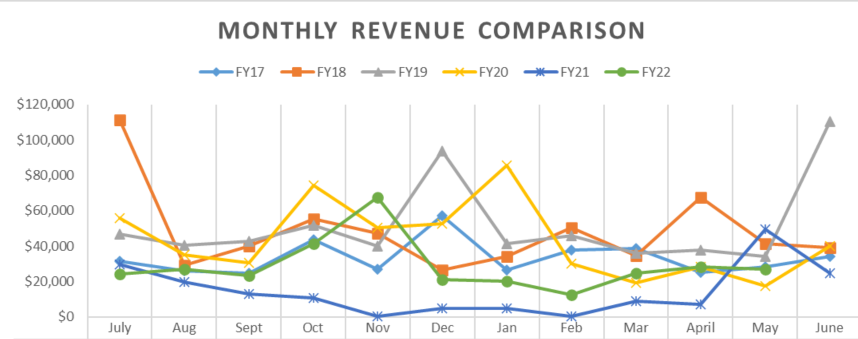


	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	April	May	June
Average FY16-FY20	68,590	52,545	61,770	47,560	83,946	80,840	79,681	99,771	104,850	106,440	48,854	59,058
FY21	59,875	60,900	37,938	32,025	54,900	373,254	254,100	116,602	33,425	29,250	35,750	43,675
FY22	40,163	35,975	32,950	49,345	54,023	45,711	48,350	53,875	86,875	93,350	37,050	

*Note: Facility opened in November of 2014 (FY15). Starting during maintenance closure in Dec 2019/Jan 2020 hot water has been used to keep pipes from freezing resulting in higher-than-normal usage. Water was turned off in late March 2020 once outside temps were consistently above freezing temperatures. Problems again arose in Dec 2020 and water was used to assure there were no freeze ups of facility piping through early March 2021.

Revenue

Code	Facility Revenue	Jul-21	Aug-21	Sep-21	Oct-21	Nov-21	Dec-21	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22	Total	FY22 Budgeted	%attained
414	Memberships	$10,595	$15,569	$6,168	$32,050	$54,709	$10,635	$7,628	$2,923	$10,354	$12,052	$6,790		$169,474	$260,000	65%
430	Pro Shop	$2,397	$1,555	$1,303	$2,680	$2,633	$2,826	$2,836	$2,227	$3,471	$3,375	$3,777		$29,081	$40,000	73%
435	Concessions	$1,574	$1,288	$1,307	$1,853	$2,003	$2,253	$2,097	$2,008	$2,623	$3,388	$3,735		$24,128	$60,000	40%
460	Entry Fees	$7,650	$1,706	$12,323	$3,460	$6,794	$4,754	$4,264	$4,459	$5,844	$8,037	$5,841		$65,130	$100,000	65%
463	Facility Rental	$630	$5,672	$1,692	$933	$475	$240	$1,317	$265	$1,495	$585	$335		$13,636	$25,500	53%
465	Program Fees	$1,275	$917	$505	$415	$976	$467	$1,821	$665	$1,025	$741	$6,284		$15,091	$50,000	30%
Misc	(Grants, Donations, Etc.)													$0	$0	
	Facility Revenue Total	$24,121	$26,706	$23,298	$41,392	$67,589	$21,175	$19,964	$12,546	$24,811	$28,177	$26,760	$0	$316,540	$535,500	59%

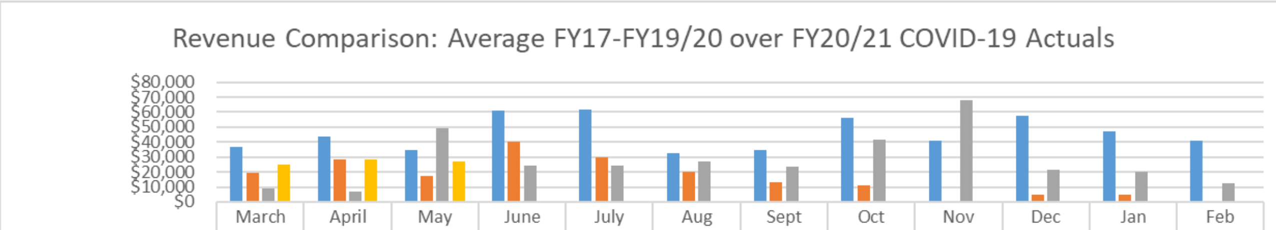


	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	April	May	June
FY17	$31,433	$26,142	$24,867	$43,503	$27,134	$57,131	$26,567	$37,829	$38,636	$25,144	$28,177	$33,913
FY18	$111,356	$29,355	$39,850	$55,131	$47,120	$26,685	$33,914	$50,253	$34,808	$67,517	$41,521	$38,990
FY19	$46,885	$40,381	$42,874	$51,662	$40,147	$93,557	$41,445	$45,990	$36,116	$37,691	$34,317	$110,530
FY20	$55,851	$35,006	$30,521	$74,093	$50,225	$52,759	$85,675	$30,008	$19,112	$28,208	$17,535	$39,841
FY21	$29,472	$19,725	$12,794	$10,758	$245	$4,717	$4,594	$197	$8,754	$7,095	$49,456	$24,518
FY22	$24,121	$26,706	$23,298	$41,392	$67,589	$21,175	$19,964	$12,546	$24,811	$28,177	$26,760	

Comparison of pre-COVID-19 averages and revenue actuals, Pre-COVID-19 averages and March 2020 – present.

COVID-19 Comparisons	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Total
Pre-COVID Average	$36,520	$43,451	$34,672	$61,144	$61,381	$32,721	$34,528	$56,097	$41,157	$57,533	$46,900	$41,020	$547,124
FY20/21 Revenue	$19,112	$28,208	$17,535	$39,841	$29,472	$19,725	$12,794	$10,758	$245	$4,717	$4,594	$197	$187,199
FY21/22 Revenue	$8,754	$7,095	$49,456	$24,518	$24,121	$26,706	$23,298	$41,392	$67,589	$21,175	$19,964	$12,546	$326,614
FY22/23 Revenue	$24,811	$28,177	$26,760										
COVID-19 Deficit	$56,884	$66,872	$10,263	$57,929	$69,170	$19,011	$32,965	$60,044	$14,479	$89,174	$69,242	$28,276	$574,310

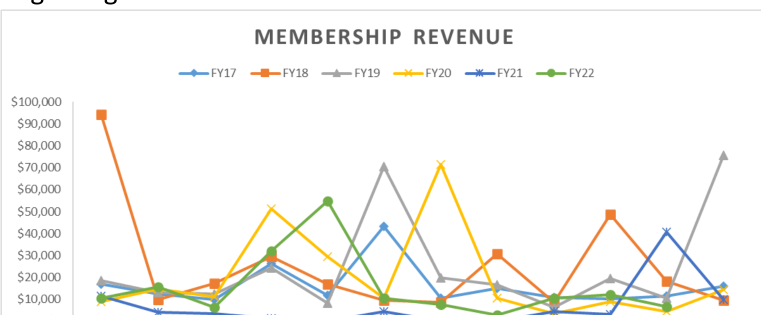
*June & July Averages are skewed approximately $30,000 higher than the average month due to large payments typically received during one or the other month.



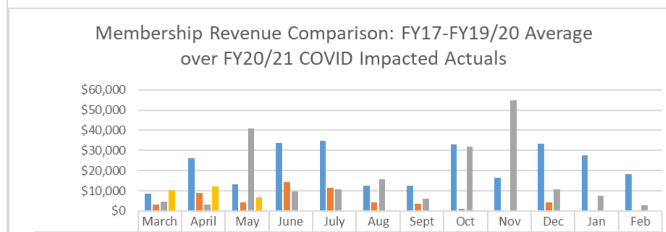
	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb
Pre-COVID Average	$36,520	$43,451	$34,672	$61,144	$61,381	$32,721	$34,528	$56,097	$41,157	$57,533	$46,900	$41,020
FY20/21 Revenue	$19,112	$28,208	$17,535	$39,841	$29,472	$19,725	$12,794	$10,758	$245	$4,717	$4,594	$197
FY21/22 Revenue	$8,754	$7,095	$49,456	$24,518	$24,121	$26,706	$23,298	$41,392	$67,589	$21,175	$19,964	$12,546
FY22/23 Revenue	$24,811	$28,177	$26,760									

Revenue Comparisons by line Item:

Confidence in growing in the community that we are reaching the end of the pandemic and membership revenue is beginning to re-build.

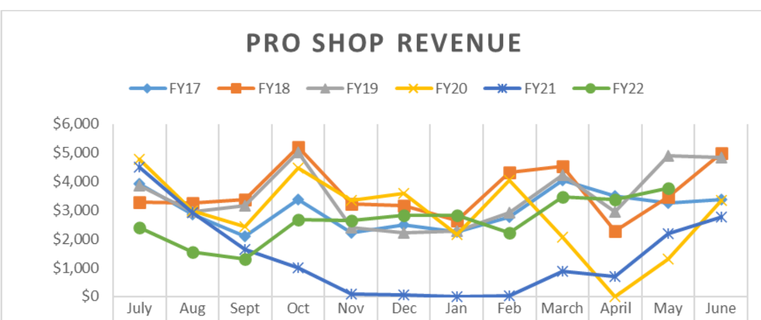


	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June
FY17	$16,840	$12,543	$9,699	$26,378	$11,867	$43,140	$10,624	$14,985	$10,739	$10,064	$11,488	$16,051
FY18	$94,430	$9,948	$17,239	$29,334	$17,032	$9,462	$8,715	$30,791	$8,664	$48,569	$18,216	$9,614
FY19	$18,548	$12,929	$12,522	$24,316	$8,088	$70,674	$19,940	$16,731	$6,331	$19,382	$10,367	$75,715
FY20	$8,919	$14,808	$11,032	$51,405	$29,362	$10,341	$71,686	$10,544	$3,293	$8,899	$4,413	$14,479
FY21	$11,442	$4,193	$3,451	$1,180	$0	$4,377	$0	$0	$4,538	$3,258	$40,849	$9,819
FY22	$10,595	$15,569	$6,168	$32,050	$54,709	$10,635	$7,628	$2,923	$10,354	$12,052	$6,790	

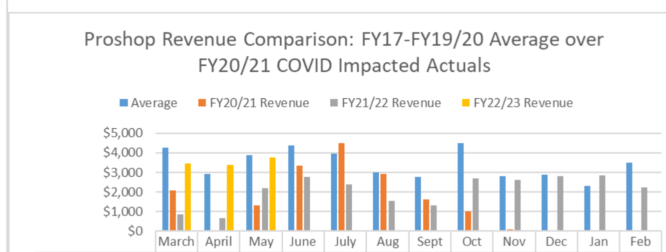


	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb
Average	$8,578	$26,005	$13,357	$33,793	$34,684	$12,557	$12,623	$32,858	$16,587	$33,404	$27,741	$18,263
FY20/21 Revenue	$3,293	$8,899	$4,413	$14,479	$11,442	$4,193	$3,451	$1,180	$0	$4,377	$0	$0
FY21/22 Revenue	$4,538	$3,258	$40,849	$9,819	$10,595	$15,569	$6,168	$32,050	$54,709	$10,635	$7,628	$2,923
FY22/23 Revenue	$10,354	$12,052	$6,790									

Proshop revenues are rebounding with our increased facility use.

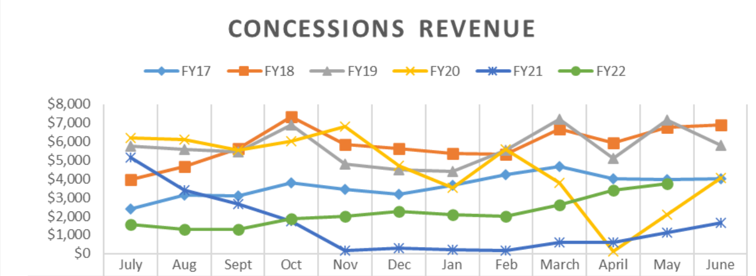


	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June
FY17	$3,913	$2,851	$2,093	$3,366	$2,231	$2,491	$2,240	$2,778	$4,033	$3,484	$3,254	$3,382
FY18	$3,290	$3,248	$3,366	$5,195	$3,231	$3,172	$2,643	$4,315	$4,537	$2,289	$3,467	$4,987
FY19	$3,850	$2,960	$3,166	$5,011	$2,384	$2,224	$2,265	$2,918	$4,215	$2,949	$4,901	$4,824
FY20	$4,772	$2,976	$2,432	$4,454	$3,347	$3,596	$2,165	$4,054	$2,066	$0	$1,316	$3,338
FY21	$4,489	$2,920	$1,632	$1,001	$80	$47	$5	$28	$863	$684	$2,182	$2,752
FY22	$2,397	$1,555	$1,303	$2,680	$2,633	$2,826	$2,836	$2,227	$3,471	$3,375	$3,777	

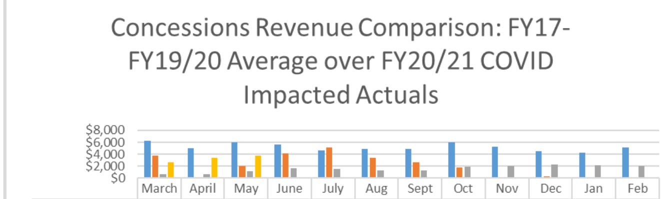


	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb
Average	$4,262	$2,907	$3,874	$4,398	$3,956	$3,008	$2,764	$4,506	$2,798	$2,871	$2,328	$3,516
FY20/21 Revenue	$2,066	$0	$1,316	$3,338	$4,489	$2,920	$1,632	$1,001	$80	$47	$5	$28
FY21/22 Revenue	$863	$684	$2,182	$2,752	$2,397	$1,555	$1,303	$2,680	$2,633	$2,826	$2,836	$2,227
FY22/23 Revenue	$3,471	$3,375	$3,777									

Concessions revenue has started to rebound, but is still only about half of pre-COVID averages due to to ongoing facility restrictions limiting eating, group sizes, and amount of time spent at the facility and supply chain shortages and delivery delays reducing the items we have on hand for purchase.

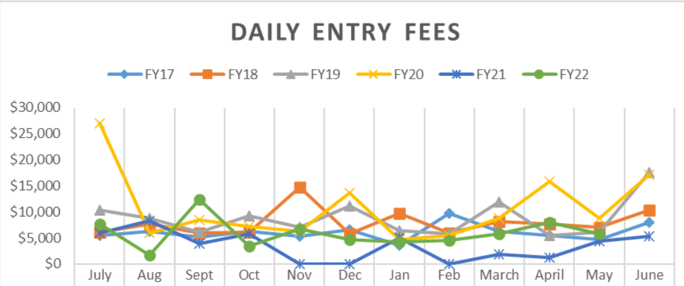


	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June
FY17	$2,385	$3,157	$3,092	$3,769	$3,426	$3,186	$3,648	$4,247	$4,670	$4,010	$3,958	$4,024
FY18	$3,954	$4,651	$5,634	$7,321	$5,834	$5,643	$5,367	$5,321	$6,691	$5,922	$6,782	$6,906
FY19	$5,759	$5,585	$5,444	$6,878	$4,812	$4,470	$4,387	$5,547	$7,196	$5,109	$7,133	$5,780
FY20	$6,173	$6,091	$5,523	$6,023	$6,795	$4,717	$3,520	$5,594	$3,797	$113	$2,074	$4,072
FY21	$5,124	$3,410	$2,666	$1,753	$165	$292	$207	$169	$622	$610	$1,117	$1,638
FY22	$1,574	$1,288	$1,307	$1,853	$2,003	$2,253	$2,097	$2,008	$2,623	$3,388	$3,735	

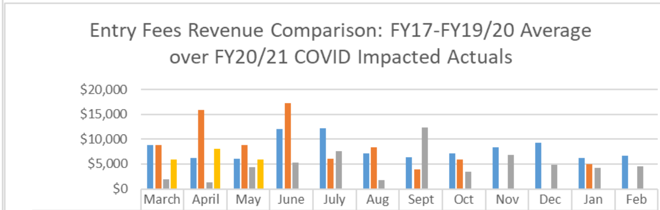


	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb
Average	$6,185	$5,013	$5,958	$5,570	$4,568	$4,871	$4,923	$5,998	$5,217	$4,504	$4,231	$5,177
FY20/21 Revenue	$3,797	$113	$2,074	$4,072	$5,124	$3,410	$2,666	$1,753	$165	$292	$207	$169
FY21/22 Revenue	$622	$610	$1,117	$1,638	$1,574	$1,288	$1,307	$1,853	$2,003	$2,253	$2,097	$2,008
FY22/23 Revenue	$2,623	$3,388	$3,735									

Daily entry fee revenue fluctuations do not directly reflect monthly entry numbers as fees paid under corporate agreements may be paid either in advance of pass use or after monthly/quarterly billing. That said we have seen an increase in purchase sof daily use passes.

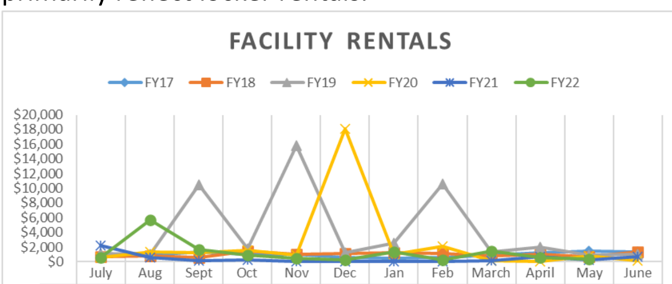


	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June
FY17	$5,433	$6,323	$5,084	$6,218	$5,385	$6,520	$3,573	$9,659	$6,299	$5,530	$4,692	$7,968
FY18	$6,162	$7,629	$5,955	$6,151	$14,68	$5,749	$9,736	$5,925	$8,155	$7,667	$7,077	$10,34
FY19	$10,27	$8,751	$6,111	$9,252	$7,011	$11,19	$6,495	$5,822	$11,86	$5,399	$6,175	$17,55
FY20	$26,96	$5,934	$8,521	$7,164	$6,298	$13,65	$4,765	$5,469	$8,774	$15,81	$8,813	$17,17
FY21	$5,994	$8,332	$3,924	$5,857	$0	$0	$5,026	$0	$1,908	$1,309	$4,366	$5,289
FY22	$7,650	$1,706	$12,32	$3,460	$6,794	$4,754	$4,264	$4,459	$5,844	$8,037	$5,841	

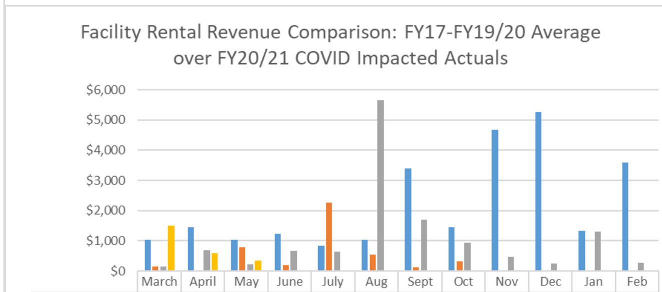


	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb
Average	$8,774	$6,199	$5,981	$11,95	$12,20	$7,159	$6,418	$7,196	$8,344	$9,279	$6,142	$6,719
FY20/21 Revenue	$8,774	$15,81	$8,813	$17,17	$5,994	$8,332	$3,924	$5,857	$0	$0	$5,026	$0
FY21/22 Revenue	$1,908	$1,309	$4,366	$5,289	$7,650	$1,706	$12,32	$3,460	$6,794	$4,754	$4,264	$4,459
FY22/23 Revenue	$5,844	$8,037	$5,841									

Facility rental fees will continue to remain low until we are able to resume group rentals and parties. Current rental fees primarily reflect locker rentals.

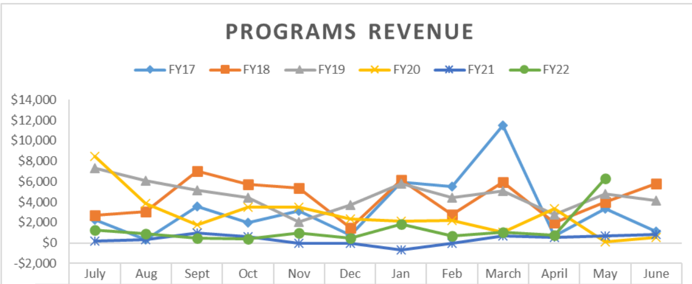


	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June
FY17	$940	$945	$1,375	$1,050	$1,060	$595	$520	$605	$895	$1,266	$1,502	$1,344
FY18	$661	$801	$542	$1,434	$987	$1,189	$1,258	$1,100	$834	$1,062	$672	$1,357
FY19	$1,130	$1,040	$10,47	$1,743	$15,77	$1,252	$2,558	$10,54	$1,392	$2,040	$907	$1,017
FY20	$576	$1,306	$1,210	$1,562	$916	$18,06	$999	$2,166	$146	$0	$792	$192
FY21	$2,264	$554	$120	$312	$0	$0	$0	$0	$144	$700	$232	$660
FY22	$630	$5,672	$1,692	$933	$475	$240	$1,317	$265	$1,495	$585	$335	

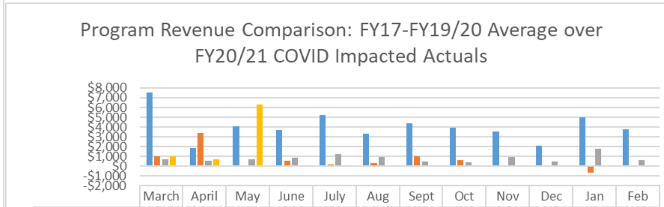


	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb
Average	$1,040	$1,456	$1,027	$1,239	$827	$1,023	$3,401	$1,447	$4,684	$5,276	$1,334	$3,604
FY20/21 Revenue	$146	$0	$792	$192	$2,264	$554	$120	$312	$0	$0	$0	$0
FY21/22 Revenue	$144	$700	$232	$660	$630	$5,672	$1,692	$933	$475	$240	$1,317	$265
FY22/23 Revenue	$1,495	$585	$335									

We have been able to resume limited programming for our swim lessons and also had a good number of Group Fitness classes running. Additonal swim lessons revenue will be collected after invoiced amounts are received from grant funders.



	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June
FY17	$2,300	$305	$3,580	$2,022	$3,165	$747	$5,962	$5,555	$11,532	$710	$3,329	$1,143
FY18	$2,741	$3,046	$7,053	$5,730	$5,352	$1,469	$6,194	$2,801	$5,927	$2,009	$4,008	$5,780
FY19	$7,327	$6,101	$5,155	$4,462	$2,081	$3,742	$5,800	$4,427	$5,115	$2,813	$4,833	$4,178
FY20	$8,447	$3,891	$1,803	$3,485	$3,508	$2,384	$2,134	$2,181	$1,035	$3,378	$127	$582
FY21	$160	$316	$1,000	$654	$0	$0	-$643	$0	$680	$534	$710	$857
FY22	$1,275	$917	$505	$415	$976	$467	$1,821	$665	$1,025	$741	$6,284	



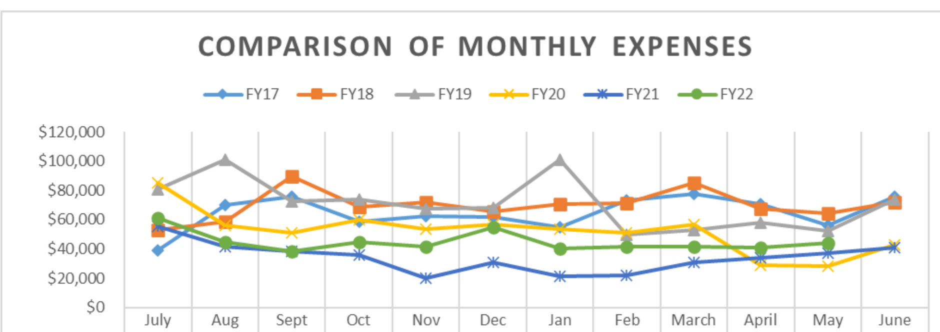
	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb
Average	$7,525	$1,844	$4,057	$3,700	$5,204	$3,336	$4,398	$3,925	$3,526	$2,085	$5,022	$3,741
FY20/21 Revenue	$1,035	$3,378	$127	$582	$160	$316	$1,000	$654	$0	$0	-$643	$0
FY21/22 Revenue	$680	$534	$710	$857	$1,275	$917	$505	$415	$976	$467	$1,821	$665
FY22/23 Revenue	$1,025	$741	$6,284									

Average FY20/21 Revenue FY21/22 Revenue FY22/23 Revenue

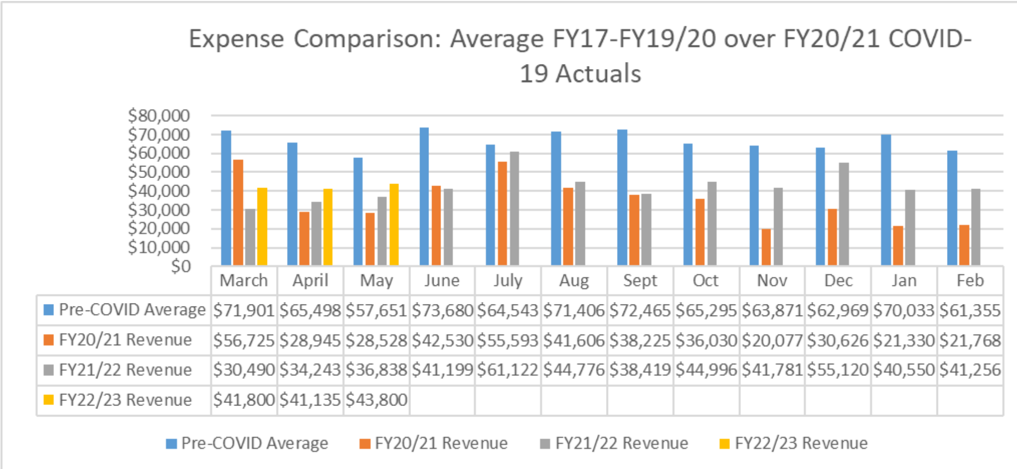
FY21 Expenses

	Expenses FY22	Jul-21	Aug-21	Sep-21	Oct-21	Nov-21	Dec-21	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22	Total	Budgeted	% used
	Wages & Benefits	$51,354	$31,937	$29,545	$31,483	$31,019	$49,085	$33,536	$32,691	$34,299	$32,211	$31,653		$388,815	$696,442	55.83%
520	Housing	$2,545	$2,545	$2,545	$2,545	$2,545	$2,545	$2,545	$2,545	$2,545	$1,545	$1,545		$25,995	$42,900	60.59%
545	Travel/Training	$265	$0	$51	$0	$0	$0	$0	$0	$0	$0	$0	$0	$316	$2,000	15.81%
561	Supplies	$1,270	$7,622	$3,363	$3,892	$3,278	$801	$1,084	$3,175	$812	$3,592	$5,626	$0	$34,515	$87,000	39.67%
580, 661, 663,	Building Maintenace	$1,364	$115	$251	$257	$821	$45	$710	$146	$65	$457	$48	$0	$4,281	$30,100	14.22%
668	Software Licenses	$253	$329	$242	$438	$707	$221	$207	$133	$279	$303	$284	$0	$3,397	$8,146	41.71%
669	General Expenses	$4,071	$2,227	$2,421	$6,380	$3,411	$2,422	$2,467	$2,565	$3,800	$3,026	$4,561	$0	$37,352	$35,581	104.98%
790	Allowance for Special Events	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$51	$0	$51	$1,100	4.65%
799	Unforseen	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$2,500	0.00%
	Other/Non Budgeted	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$32	$0	$32	$0	
	TOTAL	**$61,122**	**$44,776**	**$38,419**	**$44,996**	**$41,781**	**$55,120**	**$40,550**	**$41,256**	**$41,800**	**$41,135**	**$43,800**	**$0**	**$494,755**	**$905,769**	54.62%

* Due to our 2 week pay period structure there are 2 months out of each year in which 3 pay periods fall, skewing wages totals upwards for those months.
**Expense totals do not include purchases for the building that have been made by City of Bethel Property Maintenance or other direct city expenses.



	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June
FY17	$39,145	$70,114	$75,717	$58,716	$62,335	$61,668	$54,949	$72,965	$77,475	$70,907	$56,290	$75,502
FY18	$53,231	$58,448	$89,960	$69,086	$71,974	$65,596	$70,546	$71,272	$85,390	$67,745	$64,074	$71,669
FY19	$80,783	$101,02	$72,822	$73,683	$67,629	$67,907	$101,07	$49,858	$52,838	$57,844	$52,590	$73,868
FY20	$85,014	$56,035	$51,359	$59,693	$53,546	$56,705	$53,566	$51,324	$56,725	$28,945	$28,528	$42,530
FY21	$55,593	$41,606	$38,225	$36,030	$20,077	$30,626	$21,330	$21,768	$30,490	$34,243	$36,838	$41,199
FY22	$61,122	$44,776	$38,419	$44,996	$41,781	$55,120	$40,550	$41,256	$41,800	$41,135	$43,800	



	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb
Pre-COVID Average	$71,901	$65,498	$57,651	$73,680	$64,543	$71,406	$72,465	$65,295	$63,871	$62,969	$70,033	$61,355
FY20/21 Revenue	$56,725	$28,945	$28,528	$42,530	$55,593	$41,606	$38,225	$36,030	$20,077	$30,626	$21,330	$21,768
FY21/22 Revenue	$30,490	$34,243	$36,838	$41,199	$61,122	$44,776	$38,419	$44,996	$41,781	$55,120	$40,550	$41,256
FY22/23 Revenue	$41,800	$41,135	$43,800									

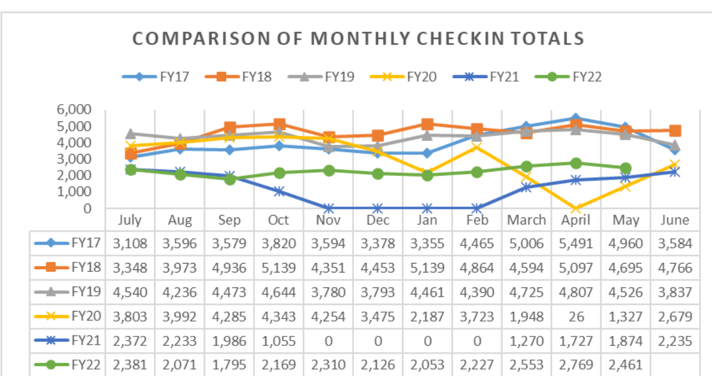
We have activly worked to keep expenses low while still making seasonal purchases, purchases for maintenance and cleaning, and to keep essential proshop and concessions items stocked as well to maintain minimum staffing levels. .

Facility Utilization

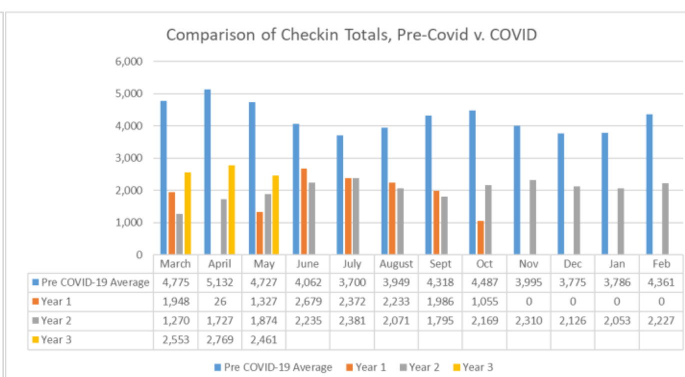
Facility Check-In: Facility Check-In numbers represent the total number of patrons who visited the facility and are based on a compilation of the number of members who checked-in, the number of daily passes sold and the number of participants in programs, activities, rentals, and special events. These numbers represent facility visits, not individuals as most individuals visit the facility multiple times over the course of the month.

Facility Check-In	Jul-21	Aug-21	Sep-21	Oct-21	Nov-21	Dec-21	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22	Total
Member Checkins	1,202	1,116	991	1199	1263	1194	1135	1098	1,149	1,331	1,058		12,736
Daily Admissions	1,119	696	632	724	959	854	822	896	1,230	1,253	1,267		10,452
Rentals	0	199	109	166	0	0	0	133	5	5	14		631
Fitness Programming	40	45	52	69	71	66	69	61	113	89	40		715
Aquatics Programming	20	15	11	11	17	12	27	39	56	91	31		330
Youth Programs	0		0	0	0	0	0	0	0	0	51		51
Monthly Totals	2,381	2,071	1,795	2,169	2,310	2,126	2,053	2,227	2,553	2,769	2,461	0	24,915

Concerns about CoVID-19 began impacting facility utilization in late February 2020 and continue to the present, with April reaching about 54% of pre-COVID-19 normal.



	July	Aug	Sep	Oct	Nov	Dec	Jan	Feb	March	April	May	June
FY17	3,108	3,596	3,579	3,820	3,594	3,378	3,355	4,465	5,006	5,491	4,960	3,584
FY18	3,348	3,973	4,936	5,139	4,351	4,453	5,139	4,864	4,594	5,097	4,695	4,766
FY19	4,540	4,236	4,473	4,644	3,780	3,793	4,461	4,390	4,725	4,807	4,526	3,837
FY20	3,803	3,992	4,285	4,343	4,254	3,475	2,187	3,723	1,948	26	1,327	2,679
FY21	2,372	2,233	1,986	1,055	0	0	0	0	1,270	1,727	1,874	2,235
FY22	2,381	2,071	1,795	2,169	2,310	2,126	2,053	2,227	2,553	2,769	2,461	



	March	April	May	June	July	August	Sept	Oct	Nov	Dec	Jan	Feb
Pre COVID-19 Average	4,775	5,132	4,727	4,062	3,700	3,949	4,318	4,487	3,995	3,775	3,786	4,361
Year 1	1,948	26	1,327	2,679	2,372	2,233	1,986	1,055	0	0	0	0
Year 2	1,270	1,727	1,874	2,235	2,381	2,071	1,795	2,169	2,310	2,126	2,053	2,227
Year 3	2,553	2,769	2,461									

City of Bethel, Alaska

City Clerk's Office

<u>Council Meetings</u>
June 30, 2022 Special City Council Meeting
July 12, 2022, Regular City Council Meeting
July 26, 2022, Regular City Council Meeting

- Worked with the Division of Elections to identify chair and vice chair election officials for June election training and updated the City's training documents.
- Drafted a code amendment repealing 5.45, a duplicate transportation industry provision.
- Processed 3 passport applications.
- Provided a tour and explanation to students during their career exploration camp.
- Continued to provide administrative support for posting of job announcements on the City's website for Administration.
- Continued working through legal documents for long term electronic retention.
- Continued preparing a code amendment incorporating all of the municipal fines into one subsection of the code.
- Reviewed the final version of the records retention schedule update. Sending the final version to the departments for a last edit.
- Received petition booklets on June 7th. Initiated the signature review process for Certification. Finalized certification of the petition and associated ordinance on June 9th.
- Researched mural contest procedures. We would like to do a mural contest asking people to submit a mural design for the Big Dipper Field sign, then have the finalists listed on the kids vote ballot and let the kids choose the park sign. The next step would be to coordinate the painting of the sign, through what I hope to be an art camp for the kids… fingers crossed!
- Coordinated with volunteers who will be providing cemetery improvements and repairs. They will be performing the repairs July 17.
- Reviewed contract files and provided notice of expiration to departments, made sure paper files were scanned.
- Deputy City Clerk attended professional development training at the University of Puget Sounds. This is the second of four intensive programs the Deputy has attended that is geared for municipal clerks to achieve Certification.

Community Action Grant Committee	3 Vacancies
Community Parks and Recreation Committee	2 Vacancies
Finance Committee	2 Vacancies
Port Commission	4 Vacancies
Public Safety and Transportation Commission	2 Vacancies
Planning Commission	0 Vacancies
Public Works Committee	5 Vacancies
Board of Ethics	0 Vacancies

cityclerk@cityofbethel.net
907-543-1384

City of Bethel Regular Election Calendar

4 Months before the election

Prepare new absentee by-mail ballot request and information for persons requesting an absentee ballot. A person can apply for an absentee ballot after January 1st of each year for that calendar year.

Update election forms to include candidate filing information.

Populate website with newly revised election forms.

Inventory and order election supplies/forms.

Contact polling places to ensure the use of the facility.

Send a letter to election officials to inquire about serving.

Council may adopt resolution for election officials. After the resolution is adopted, send confirmation letters to officials.

Prepare advertisement for notice of voter registration to run the month of August.

Contact ballot programmer and printer to notify them of election and filing period dates and to make arrangements for ballot/memory card delivery for city precincts and review board use for testing and counting.

Review and revise manual for training/poll.

Prepare notice of Council Vacancy.

Send notice of vacancy ad to newspaper.

Post notice of vacancy on website.

Notify elected officials of the deadline for ballot propositions via the clerk's report. Continue to remind them until the period closes.

Update and prepare candidate filing forms and nomination petition to include Financial Disclosure forms. Also include information on political sign posting.

July 25, 2022 **72 (about) Days before the election-3 days before the delcaration of candidacy period is open**

Notices of offices to be filed shall be posted and provided on the website 3 days before declaration of candidacy period opens. (BMC 7.30.040)

July 29, 2022 **7 Days before the declaration of candidacy filing opens**

Declaration of Candidacy packets become available to the public and provided on the website. BMC 7.30.02

August 4, 2022	**60 Days before the Election** Notices of voter registration deadline shall be posted on provided on the website.
August 5, 2022	**August 5th** 8:00a Opening for the Candidate Declaration of Candidacy filing. BMC 7.30.020 Within 4 business days of a declaration, notify the candidate of their eligibility. Through the nomination period, continue to update the website candidate list.
	45 Days before the election
August 20, 2022	Deadline for Ordinance adoption of proposition questions BMC 7.10.070. Send proposition question to Yupik translator for translation of sample ballot tools.
August 22, 2022	**August 20th (Saturday then next business day at Noon)** 12:00p Deadline for Candidate Declaration of Candidacy filing. BMC 7.30.020
August 23, 2022	**August 21 (unless August Days before the election** First day to for write in declarations. Check in with translator for Yupik sample ballots to ensure August 25th deadline.
August 25, 2022	**40 (about) Days before the election** Post final candidate list to website and email to council, staff and media. Name drawing for the ballot. Send off Ballot and Memory card info. to vendors.
September 2, 2022	**30 Days before the election (falls on a Saturday in 2022)** Notice of Election posted in three locations around town and put on the City's website. Contact review board membersl, poll workers and canvas board review confirming their attendance on Election Day.
September 4, 2022	**30 Days before the election** Deadline for voter registration.
September 14, 2022	**20 Days before the election** Notice of Bond Indebtedness to be published once a week for three consecutive weeks. Election training. Systems testing with Review Board (three members at least)

September 19, 2022	**15 Days before the election**
	Early voting/Absentee in-person/by mail opens. Monday - Friday 8:30a-5p on Thursdays until 6p. Saturday before the Election 11a-1p
September 24, 2022	**10 Days before the election.**
	Last day for voters to request an absentee by mail ballot. Contact public works to confirm availability of assistance in moving election equipment. Contact election offices to confirm 7:30a opening of the polls on election day.
September 29, 2022	**5 Days before the election**
	Repost Election notices. Post Canvass Board Meeting for October 8, 2015 5:00p Deadline for the Write-in Candidate Declaration of Candidacy Filing. (BMC 7.30.030)
October 3, 2022	**1 Day before the election**
	Create list of absentee in person and by mail ballots to distribute to election precincts. Set up polling place locations.
October 4, 2022	**Day of Election**
	Polls open at 8a and close at 8p. Election officials arrive at 7:30p. Post preliminary election results outside of City Hall and on the City's website. Last day for absentee by mail ballots to be postmarked.
October 5, 2022	**1 Day after the election**
	E-mail questioned voter list to the State to confirm absentee/question voter eligibility. Organize State election material and mail out. Clean up polling place locations.
October 6, 2022	**2 Days after the election**
	6:00p Deadline for Absentee by Mail Ballots to be received for Canvass BMC 7.70.060 Canvass Board Meets 6:30p in council chambers to certify the election. BMC 7.90.020
October 7, 2022	**3 Days after the election**
	Check request for Election Workers

October 11, 2022	**7 Days after the election** 5:00p Deadline for a candidate or 10 voters to contest the election. BMC 7.90.010 Regular City Council Meeting, Certification of Election under Special Orders/by Resolution BMC 7.80.050
October 17, 2022	**13 Days after the election** Special Meeting Organization of Council (BMC 2.04.140) (Mayor, Vice-Mayor, Committee Appointments)
October 18, 2022	**14 Days after the election** Arrange travel for council members to AML in December
October 21, 2022	**17 Days after the election** Last day for a recount to occur (10 days after the recount application is submitted) BMC7.90.030
November 3, 2022	**30 Days after the election** Notices sent to questioned ballot voters if their vote did not qualify.
November 10, 2022	**37 Days after the election** Destruction of ballots (unless contested destruction should occur 30 days after certification)