

CITY OF BETHEL

City Council Meeting Agenda, June 14, 2022 – 6:30 PM

Website: <https://www.cityofbethel.org/council>

Location: Council Chambers, City Hall, 300 Chief Eddie Hoffman Highway, Bethel

Council Members: Mayor Mark Springer, Vice-Mayor Conrad McCormick, Michelle DeWitt,
Perry Barr, Rose Henderson, Eric Whitney, Beth Hessler

Zoom Meeting Link: <https://us06web.zoom.us/j/4888456188?pwd=bkN1dGI4MHpGZ1kwOUVYWU5kd0xhZz09>

Zoom Meeting ID: 488 845 6188

Zoom Meeting Passcode: 13871

Zoom Meeting Conference Line Numbers: 833 548 0276 US Toll-free

833 548 0282 US Toll-free

877 853 5257 US Toll-free

888 475 4499 US Toll-free



1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

4. PEOPLE TO BE HEARD – FIVE MINUTES PER PERSON

4.1.



Written Public Comments can be submitted by opening your phone camera and hovering over this URL code. The link to the submission form will appear. You may also go to www.cityofbethel.org.

5. APPROVAL OF CONSENT AGENDA AND REGULAR AGENDA

6. APPROVAL OF MEETING MINUTES

6.1. May 17, 2022 Special City Council Meeting Minutes

6.2. May 24, 2022 Regular City Council Meeting Minutes

6.3. May 26, 2022 Special City Council Meeting Minutes

7. REPORTS OF STANDING COMMITTEES

7.1. Committee/Commission Agendas And Draft Meeting Minutes

8. SPECIAL ORDER OF BUSINESS

8.1. Proclaiming June Alzheimer's Disease And Brain Awareness Month (Vice-Mayor McCormick)

8.2. Bethel Comprehensive Plan 2045 Update (City Manager Williams)

9. UNFINISHED BUSINESS

9.1. Public Hearing Of Ordinance 21-45: Authorizing The Disposal Of Property To Orutsararmiut Native Council Through Transfer Pursuant To BMC 4.08.030 (F) Disposal To Native Tribal Council Under Fee Simple Ownership (Mayor Springer)

9.2. Public Hearing Of Ordinance 22-14: Authorizing The Disposal Of Property Through Land Lease

Posted June 8, 2022 at AC Co., Swanson's, City Hall, and the Post Office.

Kevin Morgan, Deputy City Clerk

City Clerk's Office Contact Information: Email cityclerk@cityofbethel.net Phone 907-545-4120

Items noted with an asterisk (*) are consent agenda items, unless removed from the consent agenda they are approved upon the approval of the agenda. Ordinances introduced at this meeting may be set for public hearing at the next regular meeting.

The Council may by unanimous consent, after 12:00 AM Fix the Time to Which To Adjourn until the following day at 6:30 PM

Agreement Pursuant To BMC 4.08.030 (B), Property Owned By The City Leased To The State Of Alaska, Department Of Transportation & Public Facilities For Department Of Fish And Game (City Manager Williams)

- 9.3. Public Hearing Of Ordinance 22-15: Authorizing The Disposal Of Property Through Lease Agreement For Office Space Pursuant To BMC 4.08.030 (B) Property Owned By The City To The State Of Alaska Department Of Transportation & Public Facilities, Department Of Law (City Manager Williams)
- 9.4. Public Hearing Of Ordinance 22-16: Authorizing The Disposal Of Property Through Lease Agreement For Office Space Pursuant To BMC 4.08.030 (B), Property Owned By The City To The State Of Alaska, Division Of Motor Vehicles (City Manager Williams)
- 9.5. Public Hearing Of Ordinance 22-20: Property Acquisition And Lease Termination Ben Kuntz and Sarah Angstman Lot 6A2, Block 1(City Manager Williams)
- 9.6. Public Hearing Of Ordinance 22-21: Property Acquisition Deed Transfer Bethel Conference Of Churches 105 Ptarmigan (City Manager Williams)
- 9.7. Public Hearing Of Ordinance 22-22: Adopting The Fiscal Year 2023 Operating Budget (City Manager Williams)
- 9.8. Public Hearing Of Ordinance 22-23: Amending Bethel Municipal Code 4.16.160 Sales Tax Exemptions And Limitations, Subsection Y, Transportation (City Manager Williams)

10. NEW BUSINESS

- 10.1. *Resolution 22-06: Authorizing The Application For And Execution Of A State Revolving Fund Loan To Retire The City's USDA-RD Sewer Lagoon Jetty Project Loan (City Manager Williams)
- 10.2. *AM 22-17: Direct Administration To Negotiate And Execute A Contract Between The City Of Bethel And Wilson Albers For The Provision Of Benefits Management And/Or Human Resources Services Over The Three-Year Period Ending May 24, 2025 (City Manager Williams)
- 10.3. *AM 22-18: Direct Administration To Negotiate And Execute A Memorandum Of Agreement And A Lease Agreement Between The City Of Bethel And The University Of Alaska Fairbanks For The Provision And Management Of UAF Cooperative Extension 4-H Programs To Meet The Needs Of The Community (City Manager Williams)
- 10.4. *IM 22-09: Bethel Fire Department And Yukon Kuskokwim Health Corporation Develop MOA For Ambulance Transportation (City Manager Williams)
- 10.5. *IM 22-10: Presentation of the City's Water & Sewer Services Expenditures Compared to Budget from July 1, 2021 to March 31, 2022 - Utilities Maintenance - Water & Wastewater Activity Report (City Manager Williams)
- 10.6. *IM 22-11: City Manager Determination That A Public Health Emergency Exists Relative To The City's Ability To Fill Three Water Treatment Operator Level 1 Positions, One Or More Of Which Is Required To Operate The City Subdivision Water Treatment Plant (City Manager Williams)

11. REPORTS

- 11.1. Mayor's Report
- 11.2. City Manager's Report

Posted June 8, 2022 at AC Co., Swanson's, City Hall, and the Post Office.

Kevin Morgan, Deputy City Clerk

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The Council may by unanimous consent, after 12:00 AM Fix the Time to Which To Adjourn until the following day at 6:30 PM

11.3. Clerk's Report

12. COUNCIL MEMBER COMMENTS

13. EXECUTIVE SESSION

14. ADJOURNMENT

Posted June 8, 2022 at AC Co., Swanson's, City Hall, and the Post Office.

Kevin Morgan, Deputy City Clerk

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The Council may by unanimous consent, after 12:00 AM Fix the Time to Which To Adjourn until the following day at 6:30 PM

1. CALL TO ORDER

A Regular Meeting of the Bethel City Council was held on May 17, 2022, at 6:30 p.m., in the Council Chambers, Bethel, Alaska.

Vice-Mayor McCormick called the meeting to order at 6:30 p.m.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

Comprising a quorum of the Council, the following members were present:
City Council Member Perry Barr Council Member Michelle DeWitt City Council Member Rose Henderson Vice-Mayor Conrad McCormick City Council Member Eric Whitney City Council Member Beth Hessler
Members Absent:
Mayor Mark Springer
Also in attendance were the following:
City Manager Peter Williams, City Clerk Lori Strickler, City Attorney Libby Bakalar (telephonically)

4. PEOPLE TO BE HEARD – Five minutes per person

No one present to be heard.

5. APPROVAL OF AGENDA

Motion to approve the agenda.

Moved by: | Rose Henderson

Seconded by: | Perry Barr

In favor: | Perry Barr, Michelle DeWitt, Rose Henderson, Conrad McCormick, Eric Whitney,
Beth Hessler

Opposed: | None

Results: | Motion Carries

6. UNFINISHED BUSINESS

Item 6.1. - Fiscal Year 2023 Operating and Capital Budget Review/Amendment

Motion to move into committee of the whole.

Moved by: | Eric Whitney

Seconded by: Perry Barr
In favor: Perry Barr, Michelle DeWitt, Rose Henderson, Conrad McCormick, Eric Whitney, Beth Hessler
Opposed: None
Results: Motion Carries

Motion to move out of committee of the whole.

Moved by: Eric Whitney
Seconded by: Perry Barr
In favor: Perry Barr, Michelle DeWitt, Rose Henderson, Conrad McCormick, Eric Whitney, Beth Hessler
Opposed: None
Results: Motion Carries

Motion to amend the proposed budget line items:

100-52-6000, City Clerk Salaries to strike \$109,25, and insert \$125,000

100-52-6030, City Clerk Leave Cash Out to strike 0 and insert \$6,000.

100-60-6040, Fire Department Employee Group Benefits to strike \$305,136 and insert 279,708.

100-60-6041, Fire Department Utility Benefit to strike \$54,720 and insert \$50,160.

Moved by: Eric Whitney
Seconded by: Perry Barr
In favor: Perry Barr, Michelle DeWitt, Rose Henderson, Conrad McCormick, Eric Whitney, Beth Hessler
Opposed: None
Results: Motion Carries

Motion to cancel the special budget meeting scheduled for Thursday, May 19, 2022.

Moved by: Eric Whitney
Seconded by: Perry Barr
In favor: Perry Barr, Michelle DeWitt, Rose Henderson, Conrad McCormick, Eric Whitney, Beth Hessler
Opposed: None
Results: Motion Carries

7. NEW BUSINESS

8. ADJOURNMENT

Motion to adjourn.

Moved by: Eric Whitney
Seconded by: Perry Barr
In favor: Perry Barr, Michelle DeWitt, Rose Henderson, Conrad McCormick, Eric Whitney, Beth Hessler

Opposed: | None
Results: | Motion Carries

Council adjourned at 6:42p.

CJ McCormick, Vice-Mayor

ATTEST:

Lori Strickler, City Clerk

1. CALL TO ORDER

A Regular Meeting of the Bethel City Council was held on May 24, 2022 at 6:30 p.m., in the Council Chambers, Bethel, Alaska.

Mayor Springer called the meeting to order at 6:30 p.m.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

Comprising a quorum of the Council, the following members were present:
City Council Member Michelle DeWitt City Council Member Eric Whitney (telephonically) City Council Member Beth Hessler Vice-Mayor Conrad McCormick Mayor Mark Springer City Council Member Perry Barr (telephonically) <i>arrived after roll call 6.43 p.m.</i>
Members Absent:
City Council Member Rose Henderson
Also in attendance were the following:
City Manager Peter Williams, City Clerk Lori Strickler, City Attorney Libby Bakalar (telephonically)

4. PEOPLE TO BE HEARD – Five minutes per person

David McCormick- Spoke in favor of the use of four-wheelers on public roadways.

Raymond Pete- Discussed business issues and water/sewer problems.

Item 4.1. –

No written comments were submitted.

5. APPROVAL OF CONSENT AGENDA AND REGULAR AGENDA

Motion to approve the agenda.

Moved by:	Michelle DeWitt
Seconded by:	Beth Hessler
In favor:	Michelle DeWitt, Rose Henderson, Conrad McCormick, Eric Whitney, Beth Hessler
Opposed:	None
Results:	Motion Carries

6. APPROVAL OF MEETING MINUTES

Item 6.1. - *5-3-2022 Special City Council Budget Meeting
Passed on the consent agenda.

Item 6.2. - *5-5-2022 Special City Council Budget Meeting
Passed on the consent agenda.

Item 6.3. - *5-10-2022 Regular City Council Meeting
Passed on the consent agenda.

7. REPORTS OF STANDING COMMITTEES

Item 7.1. - Committee/Commission Agendas And Draft Meeting Minutes

Port Commission, Council Member Hessler- Warpage Fees were discussed as well as derelict vessels.

Community Parks and Recreation Committee, Council Member DeWitt- No meeting since last meeting.

Finance Committee, Council Member Whitney- Committee training was provided by the City Clerk's Office. The new Finance Director, Duane Wright, introduced himself to the committee.

Public Works Committee, Mayor Springer- No one to provide the report.

Public Safety and Transportation Commission, Vice-Mayor McCormick- No meeting since last meeting.

Community Action Grant Committee, Council Member Barr- No meeting since last meeting.

Planning Commission- No one to provide the report.

Motion to suspend the rules to go back to people to be heard.

Moved by:	Michelle DeWitt
Seconded by:	Beth Hessler
In favor:	Mark Springer, Michelle DeWitt, Conrad McCormick, Eric Whitney, Beth Hessler
Opposed:	None
Results:	Motion Carries

Council Member Barr arrived at 6:43 p.m.

8. SPECIAL ORDER OF BUSINESS

9. UNFINISHED BUSINESS

Item 9.1. - Public Hearing Of Ordinance 22-02: Amending BMC 10.03.040 Governing The Operation Of All Terrain Vehicles (ATVS) On Public Roadways Within The City Of Bethel (Council Member Henderson)

Mayor Springer opened the Public Hearing.

No one present to be heard.

Mayor Springer closed the Public Hearing.

Motion to adopt was made at the February 8, 2022 City Council Meeting by Council Member Henderson and seconded by Council Member Barr.

In favor:	Perry Barr, Mark Springer, Michelle DeWitt, Conrad McCormick, Eric Whitney, Beth Hessler
Opposed:	None
Results:	Motion Carries

Motion to amend Item A, to strike "city streets" and insert " public roadway within city limits", to also strike "except on Chief Edie Hoffman Highway" and strike "and Akakeek"; and to insert a new subsection f. Must wear a helmet when operating an ATV; g. Must not carry passengers unless the ATV was designed by the manufacturer to carry passengers.

Moved by:	Conrad McCormick
Seconded by:	Eric Whitney
In favor:	Perry Barr, Mark Springer, Michelle DeWitt, Conrad McCormick, Eric Whitney
Opposed:	Beth Hessler
Results:	Motion Carries

Motion to amend to strike "15 miles per hour" and insert" 20 miles per hour"

Moved by:	Beth Hessler
Seconded by:	Eric Whitney
In favor:	Perry Barr, Michelle DeWitt, Conrad McCormick, Eric Whitney, Beth Hessler
Opposed:	Mark Springer
Results:	Motion Carries

Motion to amend strike subsection 5.

Moved by:	Beth Hessler
Seconded by:	Conrad McCormick
In favor:	Perry Barr, Mark Springer, Michelle DeWitt, Conrad McCormick, Beth Hessler
Opposed:	Eric Whitney
Results:	Motion Carries

Item 9.2. - Public Hearing Of Budget Ordinance 21-26 (k): Amending The City Of Bethel

Fiscal Year 2022 Budget (Council Member Dewitt)

Mayor Springer opened the Public Hearing.

No one present to be heard.

Mayor Springer closed the Public Hearing.

Motion to adopt Ordinance 21-26 (k)

Moved by:	Michelle DeWitt
Seconded by:	Conrad McCormick
In favor:	Mark Springer, Michelle DeWitt, Conrad McCormick, Eric Whitney, Beth Hessler
Opposed:	Perry Barr
Results:	Motion Carries

Item 9.3. - Public Hearing Of Ordinance 22-19: Establishing A Pay Grade, Job Titles, And Compensation Plan For Non-Union-Represented City Employees (Council Member Henderson)

Mayor Springer opened the Public Hearing.

No one present to be heard.

Mayor Springer closed the Public Hearing.

Motion to adopt Ordinance 22-19.

Moved by:	Michelle DeWitt
Seconded by:	Conrad McCormick
In favor:	Perry Barr, Mark Springer, Michelle DeWitt, Conrad McCormick, Eric Whitney, Beth Hessler
Opposed:	None
Results:	Motion Carries

10. NEW BUSINESS

Item 10.1. - *Introduction Of Ordinance 22-20 Property Acquisition And Lease Termination Ben Kuntz and Sarah Angstman Lot 6A2, Block 1(City Manager Williams)

Passed on the consent agenda.

Item 10.2. - *Introduction of Ordinance 22-22 Adopting The Fiscal Year 2023 Operating Budget (City Manager Williams)

Passed on the consent agenda.

Item 10.3. - *Introduction Of Ordinance 22-23 Amending Bethel Municipal Code 4.16.160 Sales Tax Exemptions And Limitations, Subsection Y, Transportation (City Manager Williams)

Passed on the consent agenda.

Item 10.4. - *AM 22-16 Appointment of Committee Member To Community Parks and Recreation Committee Jessica Pew (Mayor Springer)

Passed on the consent agenda.

11. REPORTS

Item 11.1. - Mayor's Report

Item 11.2. - City Manager's Report

Item 11.3. - Clerk's Report

12. COUNCIL MEMBER COMMENTS

Mayor Springer- Congratulated the students who graduated from the Delta. Thanked Shane Iverson, from KYUK, for the work on the AM radio transmitting tower replacement project. Reminder to be safe on the river.

Vice-Mayor McCormick- Congratulated the students who graduated from our region. Recommended the public to prepare for a hot summer.

Council Member DeWitt- No comment.

Council Member Barr- Reminder to wear your PFD when traveling on boats. Enjoy a good, safe summer

Council Member Whitney- No comment.

Council Member Hessler- No comment.

13. EXECUTIVE SESSION

14. ADJOURNMENT

Main Motion: Adjournment.

Moved by:	Michelle DeWitt
Seconded by:	Conrad McCormick
In favor:	Perry Barr, Mark Springer, Michelle DeWitt, Conrad McCormick, Eric Whitney, Beth Hessler
Opposed:	None
Results:	Motion Carries

Meeting ended at 7:58 p.m.

Mark Springer, Mayor

ATTEST:

Lori Strickler, City Clerk

1. CALL TO ORDER

A Special Meeting of the Bethel City Council was held on May 26th at 6:30 p.m., in the Council Chambers, Bethel, Alaska.

Vice-Mayor McCormick called the meeting to order at 6:30 p.m.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

Comprising a quorum of the Council, the following members were present:
City Council Member Eric Whitney (telephonically) City Council Member Beth Hessler (telephonically) City Council Member Rose Henderson Vice-Mayor Conrad McCormick
Members Absent:
Mayor Mark Springer City Council Member Michelle DeWitt City Council Member Perry Barr
Also in attendance were the following:
City Manager Peter Williams, City Clerk Lori Strickler, City Attorney Libby Bakalar (telephonically)

4. PEOPLE TO BE HEARD – Five minutes per person

No one present to be heard.

5. APPROVAL OF AGENDA

Motion to approve the agenda.

Moved by:	Rose Henderson
Seconded by:	Eric Whitney
In favor:	Rose Henderson, Conrad McCormick, Eric Whitney, Beth Hessler
Opposed:	None
Results:	Motion Carries

6. UNFINISHED BUSINESS

Item 6.1. - Fiscal Year 2023 Operating and Capital Budget Review/Amendment

Motion to move into committee of the whole.

Moved by:	Eric Whitney
Seconded by:	Rose Henderson

In favor:	Rose Henderson, Conrad McCormick, Eric Whitney, Beth Hessler
Opposed:	None
Results:	Motion Carries

7. NEW BUSINESS

8. ADJOURNMENT

Main Motion: Adjournment

Moved by:	Rose Henderson
Seconded by:	Eric Whitney
In favor:	Rose Henderson, Conrad McCormick, Eric Whitney, Beth Hessler
Opposed:	None
Results:	Motion Carries

Meeting ended at 6:34 p.m.

Conrad McCormick, Vice-Mayor

ATTEST:

Lori Strickler, City Clerk



Committees and Commissions that wish to make a recommendation to City Council should turn this form in to the City Clerk or to the City Council representative on the committee or commission.

Passed unanimously by the Public Safety and Transportation Commission on May 4, 2022.

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CITY OF BETHEL -

FINANCE COMMITTEE

MONDAY, MAY 23, 2022, 6:30 PM

LOCATION: 300 CHIEF EDDIE HOFFMAN HWY, COUNCIL CHAMBERS

<https://zoom.us/j/99674371849?pwd=NWTUNURHC1EVOE15DUVONFJ3NKNP>
UT09

MEETING ID: 996 7437 1849

PASSCODE: 507255

MEMBERS

Carol Ann Willard, Chair
Robert Rey, Vice Chair
David Trantham Jr.
John Hamilton
Farah Sears
Eric Whitney, Council Rep.

STAFF

Finance Director/Ex Officio Member: Duane Wright
Recorder: Alexandra Batchelor
Email: abatchelor@cityofbethel.net
Phone: 907-543-1381
Website: www.cityofbethel.org/financecommittee

I. CALL TO ORDER

II. ROLL CALL

III. PEOPLE TO BE HEARD – FIVE MINUTES PER PERSON

IV. APPROVAL OF AGENDA

V. APPROVAL OF MEETING MINUTES

- A. 03/28/2022
- B. 04/25/2022

VI. SPECIAL ITEM

- A. Training provided by City Clerk – Lori Strickler

VII. NEW BUSINESS

- A. Declaration of Vacancy.

VIII. EX OFFICIO REPORT

- A. Introduction, Duane Wright, Finance Director
- B. Attendance Record
- C. Finance Department Financial Standing
- D. March Manager's Report

IX. MEMBER COMMENTS

X. ADJOURNMENT

We are accepting written testimony from the public for each of our public meetings. The deadline to submit your written testimony will be 4:00 pm the day of the meeting. Please send written testimony to abatchelor@cityofbethel.net

Anonymous submissions will not be accepted.

City of Bethel, Alaska

Public Works Committee Minutes

October 20, 2021

Regular Meeting

Bethel, Alaska

I. CALL TO ORDER:

A regular Public Works Committee Meeting was held on October 20, 2021 via Zoom. Mark Springer called the meeting to order at 05:57 pm.

II. ROLL CALL:

Comprising a quorum of the committee, the following were present for Roll Call: Mark Springer, Ryan Butte Fritz Charles, and Juan Delgado (Zoom).

Also Present: Janeen Nichols, Caleb Sleppy

Excused Absence: John Jordan II

III. PEOPLE TO BE HEARD:

IV. APPROVAL OF AGENDA:

MOVED BY:	Fritz Charles	Motion to approve amended agenda by tabling Unfinished Business item G.
SECONDED BY:	Juan Delgado	
VOTE ON MOTION	Motion carried by unanimous vote.	

V. APPROVAL OF MINUTES:

MOVED BY:	Fritz Charles	Motion to approve meeting minutes for September 15, 2021.
SECONDED BY:	Ryan Butte	
VOTE ON MOTION	Motion carried by unanimous vote.	

VI. UNFINISHED BUSINESS:

- A. Amending BMC 08.12.020 and 08.12.030-Tabled until November 2021
- B. Recommendation for City Code Enforcer Follow up-this topic would need to be redirected to the Planning Commission.
- C. Update on Avenues Water/Sewer Project
- D. Evaluate 2021 Committee Goals, Tasks, and Priorities
 - Avenues Water and Sewer Project
 - Public Works Facility Improvements
 - Improvement in Road Conditions
 - Improvement on all Water and Sewer Operations
 - Maintain Right-of-Ways
- E. Public Works Facility Improvements
- F. Snow Removal Operations
- G. Re-Election of Chair and Co-Chair
- H. Soil Samples
- I. Gravel Road Maintenance
- J. Bethel Heights Water Information
- K. Maintaining Right-of-Ways and Easement Access

VII. NEW BUSINESS:

VIII. EX OFFICIO MEMBER REPORT:

IX. COMMITTEE MEMBER COMMENTS:

M.Springer: Looking forward to working with this committee. Hopefully, we can get some of these positions up in front of council whether it's an on-going basis or in the budget.

R.Butte: No comment other than welcome to the committee, Mark. Glad to have you on board.

F.Charles: No comment.
J.Delgado: No comment.

X. ADJOURNMENT:

MOVED BY:	Fritz Charles	Motion to adjourn.
SECONDED BY:	Juan Delgado	
VOTE ON MOTION	Motion carried by unanimous vote.	

With no further business, meeting adjourned at 07:02 PM.

APPROVED THIS _____ DAY OF _____, 2022.

Mark Springer
Committee Interim Chair

Charlie Dan
Recorder of Minutes

City of Bethel, Alaska

Public Works Committee Meeting Minutes

November 17, 2021

Regular Meeting

Bethel, Alaska

I. CALL TO ORDER:

No quorum was established due to lack of members.

APPROVED this _____ DAY OF _____, 2022.

Mark Springer
Committee Interim Chair

Charlie Dan
Recorder of Minutes

City of Bethel, Alaska

Public Works Committee Meeting Minutes

December 15, 2021

Regular Meeting

Bethel, Alaska

I. CALL TO ORDER:

No quorum was established due to lack of members.

APPROVED this _____ DAY OF _____, 2022.

Mark Springer
Committee Interim Chair

Charlie Dan
Recorder of Minutes

City of Bethel, Alaska

Public Works Committee Meeting Minutes

January 19, 2022

Regular Meeting

Bethel, Alaska

I. CALL TO ORDER:

No quorum was established due to lack of members.

APPROVED this _____ DAY OF _____, 2022.

Mark Springer
Committee Interim Chair

Charlie Dan
Recorder of Minutes

City of Bethel, Alaska

Public Works Committee Meeting Minutes

February 16, 2022

Regular Meeting

Bethel, Alaska

I. CALL TO ORDER:

No quorum was established due to lack of members.

APPROVED this _____ DAY OF _____, 2022.

Mark Springer
Committee Interim Chair

Charlie Dan
Recorder of Minutes

City of Bethel, Alaska

Public Works Committee Meeting Minutes

March 16, 2022

Regular Meeting

Bethel, Alaska

I. CALL TO ORDER:

No quorum was established due to lack of members.

APPROVED this _____ DAY OF _____, 2022.

Mark Springer
Committee Interim Chair

Charlie Dan
Recorder of Minutes

City of Bethel, Alaska

Public Works Committee Minutes

April 20

Regular Meeting

Bethel, Alaska

I. CALL TO ORDER:

A regular Public Works Committee Meeting was held on April 20, 2022 Mark Springer called the meeting to order at 05:57 pm.

No show

II. ROLL CALL:

Comprising a quorum of the committee, the following were present for Roll Call:

Mark Springer: here

Ryan Butte: here

Fritz Charles: no show

Juan Delgado: no show

Alyssa leary:

Also Present:

Frank Bayer: here

Bill Arnold: here

Excused Absence:

III. PEOPLE TO BE HEARD:

IV. APPROVAL OF AGENDA:

Moved By:		Motion to approve amended agenda.
SECONDED BY:	Juan Delgado	
VOTE ON MOTION	Motion carried by unanimous vote.	

V. APPROVAL OF MINUTES:

Moved By:		Motion to approve
SECONDED BY:		
VOTE ON MOTION	Motion carried by unanimous vote.	

VI. UNFINISHED BUSINESS:

A. Amending BMC 08.12.020 and 08.12.030

Moved By:	Fritz Charles	Motion to approve
SECONDED BY:	Ryan Butte	
VOTE ON MOTION	Motion carried by unanimous vote.	

B. Recommendation for City Code Enforcer Follow up

Moved By:	Fritz Charles	Motion to
SECONDED BY:	Ryan Butte	
VOTE ON MOTION	Motion carried by unanimous vote.	

C. Soil Samples

Moved By:	Fritz Charles	Motion to
SECONDED BY:	Ryan Butte	
VOTE ON MOTION	Motion carried by unanimous vote.	

VII. NEW BUSINESS:

A. Election of Chair and Co-Chair

B. Evaluation of 2022 Committee Goals, Tasks and Priorities

MOVED BY:	Fritz Charles	Motion to
SECONDED BY:	Ryan Butte	
VOTE ON MOTION	Motion carried by unanimous vote.	

C. Declare John Jordan II and Fritz Charles Seat Vacant

MOVED BY:	Fritz Charles	Motion to
SECONDED BY:	Ryan Butte	
VOTE ON MOTION	Motion carried by unanimous vote.	

D. Amend BMC Chapter 13 Public Services – Refining Ownership of Service Lines

MOVED BY:	Fritz Charles	Motion to
SECONDED BY:	Ryan Butte	
VOTE ON MOTION	Motion carried by unanimous vote.	

E. Fiscal Year 2023 Proposed Budget

MOVED BY:	Fritz Charles	Motion to
SECONDED BY:	Ryan Butte	
VOTE ON MOTION	Motion carried by unanimous vote.	

F. Bethel Comprehensive Plan Update – Committee/Commission Input

MOVED BY:	Fritz Charles	Motion to
SECONDED BY:	Ryan Butte	
VOTE ON MOTION	Motion carried by unanimous vote.	

VIII. EX OFFICIO MEMBER REPORT:

IX. COMMITTEE MEMBER COMMENTS:

M.Springer:

R.Butte:

F.Charles:

J.Delgado: No comment.

X. ADJOURNMENT:

MOVED BY:	Fritz Charles	Motion to adjourn.
SECONDED BY:	Juan Delgado	
VOTE ON MOTION	Motion carried by unanimous vote.	

With no further business, meeting adjourned at 07:02 PM.

APPROVED THIS 20 DAY OF APRIL 2022.

Mark Springer
Committee Interim Chair

Charlie Dan
Recorder of Minutes

CITY OF BETHEL
COMMUNITY PARKS AND RECREATION COMMITTEE
AGENDA MONDAY, June 13, 2022 6:00 p.m.
LOCATION: COUNCIL CHAMBERS, 300 STATE HWY



COMMISSION MEMBERS

Brian Lefferts, Chair	Brian Jackson
Judy Wasierski, Vice Chair	Michelle DeWitt, Council Rep.
Beverly Hoffman	<i>One Vacancies, Two</i>
Kathy Hanson	<i>Alternative Vacancies</i>

STAFF

Public Works Director: Bill Arnold
Admin. Asst.: Jeremy Brink
Email: pwadmin@cityofbethel.net
Phone: 907-543-3110
Website : www.cityofbethel.org

Join Zoom Meeting

<https://us06web.zoom.us/j/81752009399?pwd=eDZybnh2SHB1TkczM3MvemttTkg3UT09>

Meeting ID: 817 5200 9399 Passcode: 0493986

Dial by Location

253 215 8782 US (Tacoma) 346	301 715 8592 US (DC)	833 548 0276 US Toll-free	877 853 5257 US Toll-free
248 7799 US (Houston) 669 900	312 626 6799 US (Chicago)	833 548 0282 US Toll-free	888 475 4499 US Toll-free
9128 US (San Jose)	646 558 8656 US (New York)		

I. CALL TO ORDER

II. ROLL CALL

III. PEOPLE TO BE HEARD

IV. APPROVAL OF AGENDA

V. APPROVAL OF MINUTES

A. April 11, 2022

B. Regular Meeting

VI. UNFINISHED BUSINESS

A. YKHC/KUC Boardwalk

B. Evaluate 2022 Committee Goals, Tasks, and Priorities

1. Phase II Multipurpose Facility

➤ Feasibility Study

➤ Ideas for Improved Operation

➤ Potential Revenue Streams and Budget Information for the Fitness Center

➤ Recommendation to City Council to Allocate Funding to the Fitness Center Dedicated Fund an Amount Equal to Utility Expenses for Next Fiscal Year

2. Recreation Services Contract

3. Reconcile Fitness Center Budget

C. Potential Conveyance of Pinky's Park Land to ONC

VII. NEW BUSINESS

A. Fiscal Year 2023 Budget

B. Northwest Playground Equipment

C. 4th of July Theme

VIII. EX OFFICIO MEMBER REPORTS

IX. COMMITTEE MEMBER COMMENTS

X. ADJOURNMENT

People to be Heard Through Written Testimony

- Must be emailed to pwadmin@cityofbethel.net by 4:00 p.m. the day of the meeting.
- Specifically request that it be presented under people to be heard.
- Contain full, real name of the person sending the request.

Posted **June, 7 2022** at City Hall, AC Co., Swanson's, and the Post Office.

Jeremy Brink, Public Works Assistant



CITY OF BETHEL

PLANNING COMMISSION MEETING

Thursday June 9, 2022, 6:30 p.m.

LOCATION: City Hall Council Chamber/via Zoom

ADDRESS: **300 CHIEF EDDIE HOFFMAN HIGHWAY**

COMMISSION MEMBERS:

Kathy Hanson, *Chair*
Lorin Bradbury, *Vice-Chair*
Alex Wasierski
Shadi Rabi

Stanley Hoffman Jr.
Jessica Schroeder
Haley Hanson, *Alternate*
Greg Morgan, *Alternate*
Rose Henderson, *Council Rep.*

STAFF:

PLANNING DIRECTOR: Ted Meyer
ADMIN ASST.: Pauline Boratko
EMAIL: planning@cityofbethel.net
PHONE: 907-543-5301
WEBSITE: www.cityofbethel.org

Join Zoom Meeting

<https://zoom.us/join>

Meeting ID: 863 4603 4837

Passcode: 221221

Dial by Location

253 215 8782 US (Tacoma)	301 715 8592 US (DC)	833 548 0276 US Toll-free	877 853 5257 US Toll-free
346 248 7799 US (Houston)	312 626 6799 US (Chicago)	833 548 0282 US Toll-free	888 475 4499 US Toll-free
669 900 9128 US (San Jose)	646 558 8656 US (New York)		

- I. **CALL TO ORDER:**
- II. **ROLL CALL:**
- III. **PEOPLE TO BE HEARD:** 5-minute time limit per person
- IV. **APPROVAL OF AGENDA:**
- V. **APPROVAL OF THE MINUTES:**
 - A. April 14, 2022- regular meeting
 - B. May 12, 2022-no meeting
- VI. **SPECIAL ORDER OF BUSINESS:**
- VII. **UNFINISHED BUSINESS:**
- VIII. **NEW BUSINESS:**
 - A. **PUBLIC HEARING:** Purpose: Conditional Use Permit to install a 95 foot cell tower Location: 2000 BIA Road. Applicant: GCI, Inc. Property Owner: Jeannie Faulkner
 - B. **PUBLIC HEARING:** Purpose: Apply general use zoning designation to 2000 BIA Road, Location: 2000 BIA Road, Applicant/Property Owner: Jeannine Faulkner
- IX. **EX OFFICIO MEMBER REPORTS:**
- X. **COMMISSION MEMBER COMMENTS:**
- XI. **ADJOURNMENT:**

Posted June 3, 2022 at City Hall, AC Co., Swanson's, and the Post Office.

Pauline Boratko
Name, Ex-Officio Staff

City of Bethel Port Commission Meeting Minutes

November 15, 2021

Regular Meeting 7 p.m.

Bethel, Alaska

I. CALL TO ORDER

MEETING CALLED TO ORDER AT 7:07 P.M.

II. ROLL CALL

COMMISSIONERS PRESENT:	
Comm. Murphy	Comm. Meeks
Comm. Pope	
Comm. Reardon	
COMMISSIONERS ABSENT:	
Comm. Hessler	
ALSO IN ATTENDANCE WERE THE FOLLOWING:	
Edward Flores	
Delbert Egoak	

III. SPECIAL ORDER OF BUSINESS

MOVED:	Comm. Pope	Motion to accept the resignation of Comm. Mullins, & declare the seat vacant.
SECONDED:	Comm. Reardon	
VOTE ON MAIN MOTION	4-0 All in favor	

IV. PEOPLE TO BE HEARD

V. APPROVAL OF AGENDA

Moved:	Comm. Pope	Approval of agenda
Seconded:	Comm. Reardon	
VOTE ON MAIN MOTION	4-0 All in favor	

VI. APPROVAL OF MINUTES

APPROVAL OF MINUTES		
Moved:	Comm. Pope	APPROVAL OF MINUTES FROM – October 15, 2021
Seconded:	Comm. Reardon	
VOTE ON MAIN MOTION	4-0 All in favor	

VII. PORT DIRECTOR'S REPORT

City of Bethel Port Commission Meeting Minutes

November 15, 2021

Regular Meeting 7 p.m.

Bethel, Alaska

VIII. UNFINISHED BUSINESS

MOVED:	Comm. Pope	Motion to approve the Port Director to inform fuel companies that the port will start charging for fuel leaving bethel at a reduced rate starting summer 2021.
SECONDED:	Comm. Hessler	
VOTE ON MAIN MOTION	4-0 All in favor	

IX. NEW BUSINESS

X. COMMISSION REPRESENTATIVES COMMENTS

XI. ADJOURNMENT

ADJOURNMENT		
MOVED:	Comm. Reardon	Motion to Adjourn
SECONDED:	Comm. Pope	
VOTE ON MAIN MOTION	4-0 All in favor	

Respectfully Submitted:



Alan Murphy, Chairman

APPROVED THIS 16 day of May 2022

ATTEST: Wendy Werde

City of Bethel Special Port Commission Meeting Minutes

January 21, 2021

Special Meeting 7 p.m.

Bethel, Alaska

I. CALL TO ORDER

MEETING CALLED TO ORDER AT 7:07 P.M.

II. ROLL CALL

COMMISSIONERS PRESENT:	
Comm. Murphy	
Comm. Hessler	
Comm. Meeks	
COMMISSIONERS ABSENT:	
Comm. Pope	
Comm. Reardon	
ALSO IN ATTENDANCE WERE THE FOLLOWING:	
Edward Flores	
Delbert Egoak	

NO QUORUM

III. SPECIAL ORDER OF BUSINESS

IV. PEOPLE TO BE HEARD

V. APPROVAL OF AGENDA

VI. APPROVAL OF MINUTES

VII. PORT DIRECTOR'S REPORT

VIII. UNFINISHED BUSINESS

IX. NEW BUSINESS

X. COMMISSION REPRESENTATIVES' COMMENTS

XI. ADJOURNMENT

Respectfully Submitted:


Alan Murphy, Chairman

APPROVED THIS 16 day of May 2021

ATTEST: Wendy Wade

City of Bethel Port Commission Meeting Minutes

February 21, 2022

Regular Meeting 7 p.m.

Bethel, Alaska

I. CALL TO ORDER

MEETING CALLED TO ORDER AT 07:14 p.m.

II. ROLL CALL

COMMISSIONERS PRESENT:	
Comm. Murphy	Comm. Hessler
Comm. Pope	
COMMISSIONERS ABSENT:	
Comm. Reardon	
Comm. Meeks	
ALSO IN ATTENDANCE WERE THE FOLLOWING:	
Edward Flores	Thomas Oosterman

No Quorum

III. SPECIAL ORDER OF BUSINESS

IV. PEOPLE TO BE HEARD

V. APPROVAL OF AGENDA

VI. APPROVAL OF MINUTES

VII. PORT DIRECTOR'S REPORT

VIII. UNFINISHED BUSINESS

IX. NEW BUSINESS

X. COMMISSION REPRESENTATIVES' COMMENTS

XI. ADJOURNMENT

Respectfully Submitted:


Alan Murphy, Chairman

APPROVED THIS 16 day of May 2022

ATTEST: Wendy Wake

City of Bethel Port Commission Meeting Minutes

February 28, 2022

Special Meeting 7 p.m.

Bethel, Alaska

I. CALL TO ORDER

MEETING CALLED TO ORDER AT 07:27 p.m.

II. ROLL CALL

COMMISSIONERS PRESENT:	
Comm. Pope	Comm. Hessler
Comm. Reardon	
COMMISSIONERS ABSENT:	
Comm. Murphy	
Comm. Meeks	
ALSO IN ATTENDANCE WERE THE FOLLOWING:	
Edward Flores	Thomas Oosterman

No Quorum

III. SPECIAL ORDER OF BUSINESS

IV. PEOPLE TO BE HEARD

V. APPROVAL OF AGENDA

VI. APPROVAL OF MINUTES

VII. PORT DIRECTOR'S REPORT

VIII. UNFINISHED BUSINESS

IX. NEW BUSINESS

X. COMMISSION REPRESENTATIVES' COMMENTS

XI. ADJOURNMENT

Respectfully Submitted:


Alan Murphy, Chairman

APPROVED THIS 16 day of May 2022

ATTEST: Wendy Wade

City of Bethel Special Port Commission Meeting Minutes

April 18, 2022

Special Meeting 7 p.m.

Bethel, Alaska

I. CALL TO ORDER

MEETING CALLED TO ORDER AT 07:32 p.m.

II. ROLL CALL

COMMISSIONERS PRESENT:

Comm. Meeks

Comm. Hessler

Comm. Reardon

COMMISSIONERS ABSENT:

Comm. Murphy

Comm. Pope

ALSO IN ATTENDANCE WERE THE FOLLOWING:

Edward Flores

Wendy Wade

Laquita Chmielowski (DOWL)

No Quorum

III. SPECIAL ORDER OF BUSINESS

IV. PEOPLE TO BE HEARD

V. APPROVAL OF AGENDA

VI. APPROVAL OF MINUTES

VII. PORT DIRECTOR'S REPORT

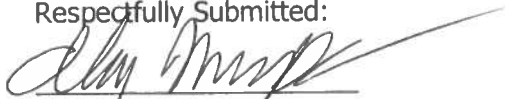
VIII. UNFINISHED BUSINESS

IX. NEW BUSINESS

X. COMMISSION REPRESENTATIVES' COMMENTS

XI. ADJOURNMENT

Respectfully Submitted:


Alan Murphy, Chairman

APPROVED THIS 16 day of May 2022

ATTEST: Wendy Wade

City of Bethel Special Port Commission Meeting Minutes

April 25, 2022

Special Meeting 7 p.m.

Bethel, Alaska

I. CALL TO ORDER

MEETING CALLED TO ORDER AT 07:15 p.m.

II. ROLL CALL

COMMISSIONERS PRESENT:	
Comm. Pope	
COMMISSIONERS ABSENT:	
Comm. Murphy	Comm. Hessler
Comm. Meeks	Comm. Reardon
ALSO IN ATTENDANCE WERE THE FOLLOWING:	
Edward Flores	Wendy Wade
Kate Silber (DOWL)	

No Quorum

III. SPECIAL ORDER OF BUSINESS

IV. PEOPLE TO BE HEARD

V. APPROVAL OF AGENDA

VI. APPROVAL OF MINUTES

VII. PORT DIRECTOR'S REPORT

VIII. UNFINISHED BUSINESS

IX. NEW BUSINESS

X. COMMISSION REPRESENTATIVES' COMMENTS

XI. ADJOURNMENT

Respectfully Submitted:


Alan Murphy, Chairman

APPROVED THIS 16 day of May 2022

ATTEST: Wendy Wade

City of Bethel, Alaska

Public Safety & Transportation Commission

Regular Meeting

Bethel, Alaska

I. CALL TO ORDER

A regular meeting of the Public Safety and Transportation Commission was held on May 04, 2022 in the Bethel City Hall Council Chambers.

This meeting was called to order at 6:48 pm.

II. ROLL CALL

Present: Theresa Quiner, Melanie Fredericks, CJ McCormick, Megan Newport, DeShan Foret, Farah Sears, Musa Saliu

Absent:

Ex-Officio Present: Acting Chief Jesse Poole, Daron Solesbee, Brianna Evan

III. PEOPLE TO BE HEARD

No one to be heard.

IV. APPROVAL OF AGENDA

MOVED:	CJ McCormick	Motion to approve the agenda.
SECONDED:	Farah Sears	
VOTE ON MAIN MOTION	All in favor.	

V. APPROVAL OF MINUTES

MOVED:	CJ McCormik	Motion to post pone approval of meeting minutes of April 06, 2022 until next meeting in June.
SECONDED:	Melanie Fredericks	
VOTE ON MAIN MOTION	All in favor.	

VI. UNFINISHED BUSINESS

A. Resolution 22-xx Criminal Justice Task Force (CJ McCormick)

MOVED:	CJ McCormick	Motion to postpone topic for the next meeting, so that supporting documents can be included in the packet.
SECONDED:		
VOTE ON MAIN MOTION		

B. Animal Control issues and potential contact between BPD and Bethel Friends of Canines for management of the city pound (Theresa Quiner)

MOVED:	CJ McCormick	Motion to ask city council to support budget request of \$8,500 to contract the pound to BFK9.
SECONDED:	Farah Sears	
VOTE ON MAIN MOTION	All in favor.	

VII. NEW BUSINESS

A. Ordinance #22-02, 4-wheeler discussion (CJ McCormick)

Commission discussed ordinance #22-02 regarding the 4-wheelers in Bethel. Commission talked about ideas and feedback regarding the ordinance.

MOVED:		Motion to
SECONDED:		
VOTE ON MAIN MOTION		

B. Declaring a seat vacant per BMC 2.60.030(F) Vice Chair was declared vacant.

VIII. CHIEF's COMMENTS

Acting Chief Poole- See Report in Commission Packet.

Fire Chief Solsebee – See Report in Commission Packet.

IX. TRANSPORTATION INSPECTOR'S REPORT

See Report in Commission Packet.

X. COUNCIL REPRESENTATIVE's COMMENTS

CJ McCormick- Nice to have see everyone in person, on the 24th is the additional discussion, important to get public impute. Like to see more stuff added to the agenda, would like to talk about the opioid problem in this town.

XI. COMMISSION MEMBER's COMMENTS

Melanie Fredericks- Talked about week of events that are coming up and the 10-year transportation plan.

Farah Sears- Good to meet everyone in person.

Theresa Quiner- Will connect with Daron about the Fire Department survey, City Facebook page has a map of bethel where you're able to add comments on things that can be improved on.

Musa Saliu- Thanking Brianna, she's doing a good job, good meeting.

Megan Newport- Thanked everyone,

XII. ADJOURNMENT

MOVED:	Farah Sears	Motion to adjourn.
SECONDED:	Musa Saliu	
VOTE ON MAIN MOTION	All in favor.	

Meeting adjourned at 7:49 pm.

APPROVED THIS _____ DAY OF _____, 2022.

Brianna Evan, Recorder

Theresa Quiner, Chair



CITY OF BETHEL
PUBLIC WORKS COMMITTEE
WEDNESDAY, June 15, 2022, 5:30 p.m.
LOCATION: COUNCIL CHAMBERS, 300 STATE HWY

COMMISSION MEMBERS

Mark Springer (CR)	Fritz Charles
Juan Delgado	Alyssa Leary
Ryan Butte	<i>One Vacancy, Two Alternative</i>
John Jordan II	<i>Vacancies</i>
	<i>Council Representative (CR)</i>

STAFF

Public Works Director: Bill Arnold
Admin. Asst.: Jeremy Brink
Email: pwadmin@cityofbethel.net
Phone: 907-543-3110
Website: www.cityofbethel.org

Join Zoom Meeting

<https://us06web.zoom.us/j/86912530692?pwd=NWtNUTVMMHZObnNVNVdyL3pCVXBnQT09>

Meeting ID: 869 1253 0692

Passcode: 133995

Dial by Location

253 215 8782 US (Tacoma)	301 715 8592 US (DC)	833 548 0276 US Toll-free	877 853 5257 US Toll-free
346 248 7799 US (Houston)	312 626 6799 US (Chicago)	833 548 0282 US Toll-free	888 475 4499 US Toll-free
669 900 9128 US (San Jose)	646 558 8656 US (New York)		

- I. CALL TO ORDER
- II. ROLL CALL
- III. PEOPLE TO BE HEARD
- IV. APPROVAL OF AGENDA
- V. APPROVAL OF MINUTES

People to be Heard Through Written Testimony

- Must be emailed to pwadmin@cityofbethel.net by 4:00 p.m. the day of the meeting.
- Specifically request that it be presented under people to be heard.
- Contain full, real name of the person sending the request.

- A. October 20, 2021 Regular Meeting
- B. November 17, 2021 Regular Meeting
- C. December 15, 2021 Regular Meeting
- D. January 19, 2022 Regular Meeting
- E. February 16, 2022 Regular Meeting
- F. March 16, 2022 Regular Meeting
- G. April, 20, 2022 Regular Meeting

VI. UNFINISHED BUSINESS

- A. Amending BMC 08.12.020 and 08.12.030
- B. Recommendation for City Code Enforcer Follow up

VII. NEW BUSINESS

- A. Election of Chair and Co-Chair
- B. Evaluation of 2022 Committee Goals, Tasks and Priorities
- C. Declare John Jordan II and Fritz Charles Seat Vacant
- D. Amend BMC Chapter 13 Public Services – Refining Ownership of Service Lines
- E. Fiscal Year 2023 Proposed Budget
- F. Bethel Comprehensive Plan Update – Committee/Commission Input

VIII. EX OFFICIO MEMBER REPORTS

IX. COMMITTEE MEMBER COMMENTS

X. ADJOURNMENT

Posted May 12, 2022 at City Hall, AC Co., Swanson's, and the Post Office.

Jeremy Brink, Public Works Assistant

CITY OF BETHEL
PUBLIC SAFETY AND TRANSPORTATION COMMISSION
WEDNESDAY, JUNE 01, 2022, 6:30 p.m.
LOCATION: Council Chambers-City Hall, 300 State Hwy



COMMISSION MEMBERS

Theresa Quiner <i>Chair</i>	Megan Newport
Melanie Fredericks	DeShan Foret
CJ McCormick <i>Council</i>	Farah Sears
<i>Representative</i>	Musa Saliu

STAFF

Police Chief:	Acting Jesse Poole
Fire Chief:	Daron Solesbee
Admin. Asst.:	Brianna Evan
Email:	bevan@cityofbethel.net
Phone:	907-543-3781

Join Zoom Meeting

<https://us06web.zoom.us/j/82042896333?pwd=ZjVmdzhTaWhjYlpFSGx6WWtBSm9EUT09>

Meeting ID: 820 4289 6333

Passcode: 540535

Dial by Location

253 215 8782 US (Tacoma)	301 715 8592 US (DC)	833 548 0276 US Toll-free	877 853 5257 US Toll-free
346 248 7799 US (Houston)	312 626 6799 US (Chicago)	833 548 0282 US Toll-free	888 475 4499 US Toll-free
669 900 9128 US (San Jose)	646 558 8656 US (New York)		

- I. CALL TO ORDER
- II. ROLL CALL
- III. PEOPLE TO BE HEARD
- IV. APPROVAL OF AGENDA
- V. APPROVAL OF MEETING MINUTES

April 06, 2022

May 04, 2022

VI. UNFINISHED BUSINESS

- A. Resolution 22-xx Criminal
Justice Task Force (CJ McCormick)

VII. NEW BUSINESS

- A. Update to the content listed on the cab permit posted within the taxicab (Transportation Inspector)
- B. Transportation Chapter of the Last Comprehensive Plan (Kate Silber)

VIII. EX OFFICIO MEMBER REPORTS

IX. TRANSPORTATION INSPECTOR'S REPORT

X. COMMISSION MEMBER COMMENTS

XI. ADJOURNMENT

People to be Heard Through Written Testimony

- Must be emailed to bevan@cityofbethel.net by 4:00 p.m. the day of the meeting.
- Specifically request that it be presented under People to be heard.
- Contain full, real name of the person sending the request. Public comment may be summarized if the length of the submission exceeds the five-minute time limit.

Posted May 26, 2022, at Police Department, AC Co., Swanson's, and the Post Office, City Hall

Brianna Evan, Ex-Officio Staff

Brianna Evan



City of Bethel Proclamation

Proclaiming June Alzheimer's Disease and Brain Awareness Month

WHEREAS, June is Alzheimer's Disease and Brain Awareness Month, a time dedicated to increase public awareness of Alzheimer's disease, the available resources, and how to get involved to support the cause;

WHEREAS, Alzheimer's disease is a progressive neurologic disorder that causes the brain to shrink and brain cells to die, it is the sixth-leading cause of death in the United States and has increased at an alarming rate of 146 percent since the year 2000;

WHEREAS, every 65 seconds an individual develops Alzheimer's disease, which affects more than 6 million Americans; and without an effective treatment, prevention, or cure, the number of people with Alzheimer's disease is expected to increase 15 percent by the year 2025;

WHEREAS, Alzheimer's disease symptoms tend to be memory, language, and thinking problems; it is believed that the changes in the brain that cause these symptoms may begin 20 years before the symptoms are observed;

WHEREAS, Alzheimer's disease affects more than just the person diagnosed; family and friends see their loved ones struggle with the disease and the affect it has on their personal and professional lives;

WHEREAS, there are many resources for early diagnosis, patient care coordination, classes, and support groups:

Alzheimer's Resource of Alaska: alzalaska.org

Alzheimer's Association: alz.org

Bethel Family Clinic: bethelfamilyclinic.org

Yukon Kuskokwim Health Corporation: YKHC.org

WHEREAS, by raising awareness of the effects of Alzheimer's disease, its symptoms, and the need to seek an early diagnosis, we can improve the quality of life for those affected;

NOW, THEREFORE, the Bethel City Council proclaims June, Alzheimer's Disease and Brain Awareness Month and encourages the residents of Bethel to learn more about Alzheimer's disease, to support friends and families dealing with this condition, and to participate in events which support the research and care of those with Alzheimer's disease.

IN OFFICIAL RECOGNITION WHEREOF, I hereby affix my signature on this 14th day of June 2022.

Mark Springer, Mayor

Attest:

Lori Strickler, City Clerk



Update to City Council #2

June 14, 2022

- ✓ Spring Information Gathering Summary
- ✓ Coming Up Next

UPDATES AT-A-GLANCE



- ① **Summary of Spring 2022 meetings**
- ② **Review of update methodology**
- ③ **Vision Statement for 2045**
- ④ **Preview of input gathered so far**
- ⑤ **Public Comment Map**
- ⑥ **Schedule**
- ⑦ **Questions and meeting wrap**

SPRING 2022 MEETINGS SUMMARY

City Council Update #1

- ✓ Introduced the project in March 2022

Community Meeting #1

- ✓ Introduced the project in March 2022
- ✓ Gathered input to inform Vision Statement & goals

Stakeholder Working Group

- ✓ Held 7 meetings so far, including one on-site in Bethel
- ✓ Discussed all chapters of the current Comp Plan and input for updated goals in the new plan

Committees & Commissions

- ✓ Attended meetings and/or requested input via email

Other information gathering

- ✓ Public Comment Map
- ✓ Extensive coordination with City Manager, City Planner, Grant Manager
- ✓ Coordination with AVEC, Transit Manager, others

REVIEW OF UPDATE METHODOLOGY

- ✔ **Review and update by section:** Some goals or strategies may have already been achieved, or the City may have gone in a different direction. Sections may be able to be combined or shift in focus to better capture the direction for Bethel going forward.
- ✔ **More concise, implementable action items:** A key focus will be to create lists of focused action items and policies that are achievable. A concise and implementable Comp Plan is more user-friendly to ensure the City works towards its goals.
- ✔ **Community involvement throughout:** There are several ways to participate:
 1. Add comments to the Public Comment Map on the project website
 2. Submit comments or questions to BethelCompPlanUpdate@dowl.com at any time
 3. Community Meeting #2 in Late Summer / Fall 2022
 4. We will be back for more updates, meetings, and/or requests for feedback on the Draft Plan with City Council, stakeholders, and committees / commissions (TBD)



Bethel is the hub that connects the communities of the rural Yukon-Kuskokwim Delta region.

Bethel is a growing, diverse community that strives to improve quality of life, affordability, and opportunities through strategic development that responds to Bethel's remote location in the tundra.

2045 VISION STATEMENT

PREVIEW OF INPUT GATHERED: STRATEGIC DEVELOPMENT



Strategic Land Use:

- Identify underutilized sites for infill and work to address challenges / barriers that hinder development.
- Give special consideration to areas like the waterfront.
- Make some key maps publicly available online.



Housing Development:

- Housing affordability is a major priority.
- Streamline development processes, reexamine zoning and the future land use plan map, and consider utility infrastructure costs.



Energy and Utilities:

- Work with AVEC to explore alternative energy sources to reduce energy costs.
- Note that the City is investigating fully piped water / sewer to lower costs, which will bring new funding and development considerations.

PREVIEW OF INPUT GATHERED: TRANSPORTATION



Road System:

- Emphasize Complete Streets design, adequate ROW, and dust and drainage solutions on new and upgraded connections.
- Ensure STIP projects center on community priorities.



“Non-Car” Transportation:

- Improve and construct trails / boardwalks and facilities on roads to ensure a connective system.
- Consider user types (pedestrians, bikes, ATVs), easement needs, and management responsibilities.



Public Transit, Port, and Airport:

- Use ridership data to support changes to the public transit system.
- Consider land uses around the port and airport to support operations.
- Ensure overall connectivity for passengers and cargo.

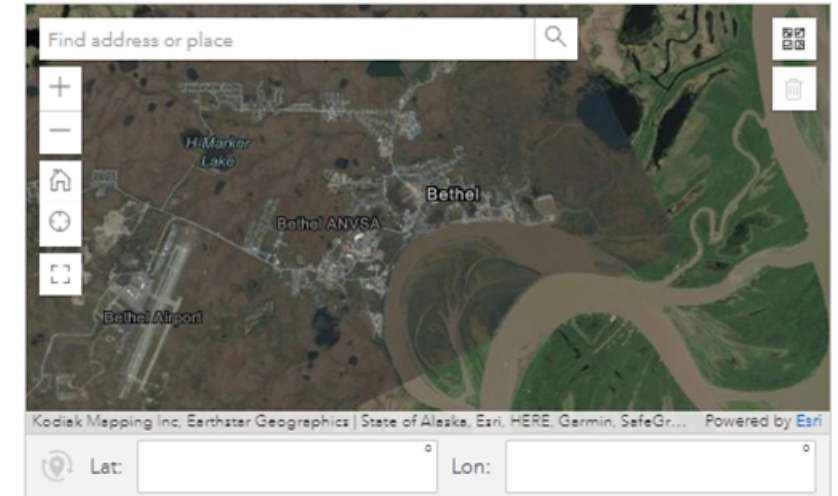
PUBLIC COMMENT MAP

- ✓ New way to add place-specific comments on a map of Bethel
- ✓ Go to www.BethelCompPlanUpdate.com
Click “Public Comment Map” to access the comment form and map with all public comments
- ✓ We need your help to keep the conversation going!

Bethel Comprehensive Plan Update

Choose a point in Bethel that you would like to comment on. This could be a place, building, neighborhood, road, trail, natural feature, etc.

Location



Which of the following best describes the place you chose on the map:

- ☐ Important and works well for Bethel
- ☐ Important, but needs some improvements
- ☐ Needs a lot of improvements

Please explain why *



COMING UP

FALL
'22

Comprehensive Plan Update
Draft Review & Finalize Plan

Date	Meeting	Topics
March	City Council Update #1	Introduction
March	Community Meeting #1	Introduction & Vision
March – June	Stakeholder Meetings 1-7	Current Plan Chapter Goals & Maps
April – June	Committee & Commission Meetings / Input Gathering	Relevant Plan Chapter Goals & Maps
June	City Council Update #2	Spring Information Gathering Summary
June	Discussions with City and others (AVEC, Transit Manager, etc.)	Various outstanding questions
Summer	----	<i>Project team works on the document.</i>
Fall	Stakeholder Meeting #8	Review Draft Plan Finalize Comprehensive Plan Update
Fall	City Council Update(s)	
Fall	Community Meeting #2	
Fall	Additional Input TBD	

THANK YOU!

Any questions? Comments? Feedback?

LaQuita Chmielowski

DOWL Senior Land Use Planning Manager



907.562.2000



BethelCompPlanUpdate@dowl.com



www.BethelCompPlanUpdate.com



Introduced by: Council Member Springer
Introduction Date: September 28, 2021
Public Hearing Date: April 12, 2022
June 14, 2022
Action:
Vote:

CITY OF BETHEL, ALASKA

Ordinance #21-45

AN ORDINANCE BY THE BETHEL CITY COUNCIL AUTHORIZING THE DISPOSAL OF PROPERTY THROUGH TRANSFER PURSUANT TO BMC 4.08.030 (f) DISPOSAL TO NATIVE TRIBAL COUNCIL UNDER FEE SIMPLE OWNERSHIP

WHEREAS, the City of Bethel owns a parcel of land situated in Tract A of Block 9, USS 3770 Northwest Addition, Bethel Townsite, 334 Akiachak Avenue, Bethel containing ~~87,695~~ 88,095 square feet, located in the Public Lands and Institutions District;



WHEREAS, the City of Bethel entered into a ground lease with Ortusarmiuit Traditional Native Council (ONC) in 1985, which expired on November 30, 2020;

WHEREAS, the City wishes to dispose of the property through transfer, in accordance with BMC 4.08.030(F), Disposal to Native Tribal Council, under fee simple ownership as outlined in this Ordinance;

WHEREAS, located on site is a one-story wood frame building containing 4,953 square feet of fully finished building area owned by ONC;

Introduced by: Council Member Springer
Introduction Date: September 28, 2021
Public Hearing Date: April 12, 2022
June 14, 2022
Action:
Vote:

WHEREAS, the fair market value of the land as of ~~December 1, 2020~~ was approximately ~~\$44.42~~ January 12, 2022 is \$190,000, just under \$2.16 per square foot excluding building improvements;

WHEREAS, the City wishes to transfer the above-described land to ONC under fee simple ownership exempting the transfer from the stated waived immunity from suit for the purpose of enforcing any conditions attached to the disposal of the City's interest and without compensation to the City;

WHEREAS, the City Council appreciates and respects our partnership with ONC and recognizes organizational collaboration between the entities is essential to the viability of our hosted public programs;

NOW, THEREFORE BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF BETHEL, ALASKA, the City Council authorizes the disposal of property, as described under Section 2 of this Ordinance.

SECTION 1. Classification. This is a non-codified Ordinance and shall not become part of the Bethel Municipal Code.

SECTION 2. Terms of Disposal

Legal Description. The property that is the subject of the disposal is described as: a parcel of land situated in Tract A of Block 9, USS 3770 Northwest Addition, Bethel Townsite, 334 Akiachak Avenue.

Description of the City's Interest Being Disposed of: A parcel of property containing ~~87,695~~ 88,095 square feet of level to sloping land with about two-third filled with sand. Electricity, telephone, water, and sewer lines serve the stie. The land is located within the Public Lands and Institutions District.

Method of Disposal: Gift deed transfer under fee simple ownership without reverter.

Value of the City's Interest: The appraised value of the property as of ~~December 1, 2020~~ was approximately ~~\$3,895,411~~ January 12, 2022 is \$190,000.

SECTION 3. Authority and Immunity Waiver. Pursuant to Bethel Municipal Code 4.08.030(F), Disposal to Native Tribal Council, the disposal made by the City to ONC shall include a requirement that ONC waive any immunity from suit for the purpose of

Introduced by: Council Member Springer
Introduction Date September 28, 2021
Public Hearing Date: April 12, 2022
June 14, 2022
Action:
Vote:

enforcing any conditions attached to the disposal of the City's interest in the above-described real property to ONC.

SECTION 4. Effective date. This ordinance shall become effective immediately upon enactment by the City Council.

**BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF BETHEL, ALASKA
THIS __ DAY OF _____ 2021 BY A VOTE OF _ IN FAVOR AND _ OPPOSED.**

Mark Springer, Mayor

ATTEST:

Lori Strickler, City Clerk



City of Bethel

Committees and Commissions

Recommendation to City Council

Committees and Commissions that wish to make a recommendation to City Council should turn this form in to the City Clerk or to the City Council representative on the committee or commission. Recommendations fall under reports of standing committees and are not actionable by the City Council.

Committee/Commission: Planning Commission	Chairman: Kathy Hanson
Date Submitted: March 21, 2022	Council Rep: Rose Henderson
Issue: <i>City of Bethel proposed conveyance of land underneath the existing multi-purpose building at Pinky's Park to ONC. The land conveyance is 87,695 square-feet. The legal description is Tract 1-B of Tract A, Block 9, Northwest Addition to the Bethel Townsite of USS 3770, PL 71-245.</i>	
Recommendation: <i>At the March 15, 2022 Planning Commission meeting, the Planning Commission recommended approval of the proposed land conveyance because of the current minimum lease of \$1 per year, and the fact that ownership of the land will open up new funding opportunities to ONC for building maintenance and improvements.</i>	



Date: 3/1/2022

To: The Planning Commission

RE: Land conveyance under ONC Multi-Purpose Building

Greeting to the Planning Commission and City Council. In anticipation of the March 15, 2022 Planning Commission meeting, we have prepared this letter to answer any anticipated questions in regards to Orutsararmiut Native Council's (ONC's) request to convey the land underneath the current Multi-Purpose Building to ONC. For context, you should understand that ONC has enjoyed quiet occupation of the Multi-Purpose Building for an extended period of time now. Additionally, this land conveyance has been a long standing request of ONC. ONC also anticipates that in lack of the land transfer that the City of Bethel will continue to support this community building at the operation of ONC. Because of this long history of cooperation and future cooperation, there is no anticipated economic value in regards to the land for the City of Bethel.

Shall the City of Bethel decide to convey this land to ONC, it may open economic resources that could repair and maintain a building that has experienced some significant aging. It is important to know that ONC operates this building at a loss. The rents secured do not even cover the utilities. Much less any required repairs. As a Tribal Organization, ONC has access to resources that other organizations may not. Owning the land under the building opens up those opportunities that don't exist in the status quo. It is in the best interest of the community of Bethel to address the needs of the building so the Multi-Purpose Building remains safe and available to the citizens of Bethel. ONC has no plans to rezone the property or use it for anything but a resource to the community of Bethel as a Multi-Purpose Building.

In regards to the amount of land requested, this relates to safety and parking. As per the Bethel Municipal Code (BMC) a certain amount of parking is required based upon the Square Footage of the current building. Based upon the BMC, an estimated 48 parking spots would be required for the 4800 sq. ft. building. Part of this request is to accommodate the BMC and any future expansion. The other part is related to safety concerns.

The back side of the building has proven to be common hang out for inebriated people. It is very common for maintenance personnel to discover large groups of people and empty liquor bottles littering the area. Additionally, in the

surrounding brushes we have seen blankets and clothing to suggest people are utilizing the brush for personal purposes. There has even been people in the past that have been attacked and killed along the same connecting boardwalk further north. This of course is a huge safety concern, especially for our youth that may access the park or the Multi-Purpose Building through the small board walk immediately behind the building. ONC would like the ability to thin or remove the trees, improve lighting of that area and maintain the small access boardwalk for safety reasons. Which is why we requested additional land north (behind) of the Multi-Purpose Building.

I hope that this letter answers your questions. I would like to thank the City of Bethel for your continued support. And of course, for considering this land conveyance. We look forward to working cooperatively on all issues for the betterment of not only our Tribal Members, but all members of the community of Bethel.

Sincerely,

A handwritten signature in blue ink, appearing to read 'CALVIN', with a stylized flourish at the end.

Calvin Cockroft, Acting Executive Director
Orutsararmiut Native Council

CITY OF BETHEL



NOTICE OF INTENT TO TRANSFER CITY OWNED REAL PROPERTY TO ORUTSARARMIUT TRADITIONAL NATIVE COUNCIL, A FEDERALLY RECOGNIZED TRIBE ISSUED APRIL 18, 2022 (BETHEL MUNICIPAL CODE 4.08.030 (F))

Location and Legal Description:

334 Akiachak Avenue, Bethel Alaska,
Tract A of Block 9, USS 3770 Northwest
Addition, Bethel Recording District,
Fourth Judicial District, State of Alaska.

Method of Disposal

The City may dispose of property to
Native Tribal Council (Bethel Municipal Code
4.08.030 (f)). The intended disposal will be
by fee simple ownership, gift deed transfer.
The 2022 appraisal of the property stated
the value of the land is (\$190,000). The sale,
approved will be to Orutsararmiut
Traditional Native Council, A Federally
Recognized Tribe.



Description and Value of the City's Interest

The subject area is a rectangular shape containing 88,095 SF. This property falls within the
Public Lands and Institutions Zone.

Date, Time Place and Manor of Proposed Disposal

The Council will consider the adoption of Ordinance 21-45 on June 14, 2022, at 6:30p in the
Bethel City Council Chambers, located at 300 Chief Eddie Hoffman Highway in Bethel, Alaska.

The ordinance will authorize the City and Orutsararmiut Traditional Native Council, to enter
into a gift deed transfer under fee simple ownership without reverter.

Opportunity for Public Comment

The City Council will hold a meeting at 6:30p on June 14, 2022, provide an opportunity for
public comment on the adoption of Ordinance 21-45.

Introduced by: City Manager Williams
Introduction Date: April 26, 2022
Public Hearing Date: June 14, 2022
Action:
Vote:

CITY OF BETHEL, ALASKA

Ordinance #22-14

AN ORDINANCE BY THE BETHEL CITY COUNCIL AUTHORIZING THE DISPOSAL OF PROPERTY THROUGH LAND LEASE AGREEMENT PURSUANT TO BMC 4.08.030 (B), PROPERTY OWNED BY THE CITY LEASED TO THE STATE OF ALASKA, DEPARTMENT OF TRANSPORTATION & PUBLIC FACILITIES FOR DEPARTMENT OF FISH AND GAME

WHEREAS, the City of Bethel owns parcels of land, located at 570 Fourth Avenue, legally described as, Lots 22 and 23 on Block 7 Bethel Townsite, designated as Municipal Reserve on official plat, U.S. survey 3230 A;

WHEREAS, on April 10, 1984, the City of Bethel leased the aforementioned parcels of land to the State of Alaska, Department of Education and Early Development, which lease expires in 2039;

WHEREAS, on July 17, 2008, pursuant to paragraph 8 of the aforementioned 1984 lease, the City of Bethel authorized the State of Alaska, Department of Education and Early Development, to assign the 1984 lease to the Lower Kuskokwim School District (LKSD);

WHEREAS, in 2015, the Kilbuck School was destroyed by fire, and in the summer of 2020, the LKSD completed the site clean-up and removed all buildings and debris from the site;

WHEREAS, per Section 3 of the 1984 Lease, LKSD's cessation of the use of the leased premises for school purposes is cause to terminate the lease and per Section 22, LKSD is returning the vacant land to the City in good repair, order, and condition through Ordinance 22-13 and the corresponding Lease and Assignment Termination Agreement between the State of Alaska and the City of Bethel;

WHEREAS, during the term of the lease between the City of Bethel and LKSD, LKSD sublet lots 22 and 23 on Block 7 Bethel Townsite, to the State of Alaska, Department of Fish and Game;

Introduced by: City Manager Williams
Introduction Date April 26, 2022
Public Hearing Date: June 14, 2022
Action:
Vote:

WHEREAS , Bethel Municipal Code 4.08.030 (B) allows for the disposal of an interest in property through a lease agreement to a state entity providing a necessary public service without seeking bids;

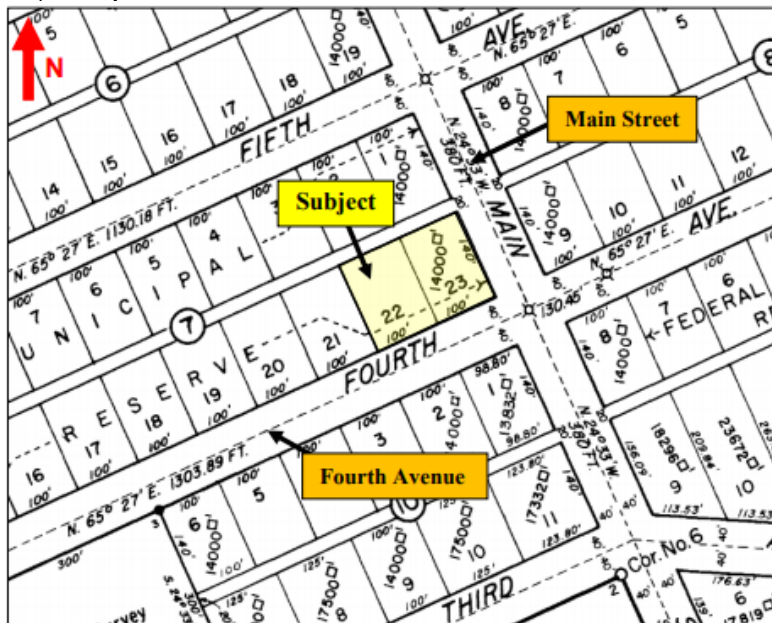
WHEREAS, in 2021, a City-ordered appraisal determined a monthly rental rate of \$800 for the 28,000 square foot unimproved lot (the building located on the property is not owned by the City);

NOW, THEREFORE BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF BETHEL, ALASKA,

SECTION 1. Classification. This is a non-codified Ordinance and shall not become part of the Bethel Municipal Code.

SECTION 2. Legal Description. The property that is the subject of the disposal is lots 22 and 23, Block 7 Bethel Townsite, designated as Municipal Reserve on official plat, U.S. survey 3230 A and B together.

SECTION 3. Authority. Pursuant to Bethel Municipal Code 4.08.030 (b) Disposal to Entity Providing Necessary Public Service, the City Council authorizes the disposal of the two unimproved lots described in Section 2 of this ordinance by lease agreement with the State of Alaska, Department of Transportation and Public Facilities, for the Department of Fish and Game, Lease Reference Number 2733, for a term of five (5) years beginning on the 1st day of July, 2022 and ending on the 30th day of June, 2027 at a rental rate of \$800 per month.



Introduced by: City Manager Williams
Introduction Date April 26, 2022
Public Hearing Date: June 14, 2022
Action:
Vote:

SECTION 4. Effective date. This ordinance shall become effective immediately upon passage by the City Council.

**BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF BETHEL, ALASKA
THIS 14 DAY OF JUNE 202 BY A VOTE OF _ IN FAVOR AND _ OPPOSED.**

Mark Springer, Mayor

ATTEST:

Lori Strickler, City Clerk



**STATE OF ALASKA
STANDARD LEASE FORM
LEASE 2733**

THIS LEASE, entered into this _____ day of _____ 2022,
and to be recorded in the **Bethel Recording District**, by and between:

**CITY OF BETHEL
P.O. BOX 1388
BETHEL, ALASKA
ATTN: CITY MANAGER'S OFFICE**

hereinafter called the Lessor, and

**STATE OF ALASKA
DEPARTMENT OF TRANSPORTATION AND PUBLIC FACILITIES – 11
FACILITIES SERVICES
550 WEST 7TH AVENUE, SUITE 200
ANCHORAGE, ALASKA 99501-3571**

hereinafter called the Lessee.

The Lessor hereby leases to the State of Alaska the following described premises:

Approximately 28,000 square feet of land described as Lot 22 & Lot 23, both on Block 7, SW ¼ S9, T8N, R71W, SM, Townsite of Bethel, designated as Municipal Reserve on official plat, U.S. Survey 3230 A & B.

OFFICIAL STATE BUSINESS -- NO RECORDATION CHARGE

LEASE No. 2733

After Recordation, Return Document To:

State of Alaska - Department of Transportation & Public Facilities
Facilities Services
Leasing Section
550 West 7th Avenue, Suite 200
Anchorage, AK 99501-3571

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2733 Standard Land Lease Agreement

Initial _____ Initial _____

to have and to hold the same, with all appurtenances unto the Lessee for the term of five (5) years **beginning on the 1st day of July 1, 2022 and ending on the June 30, 2027** at and for the **rental of \$800 per month** payable on the first day of each and every month of said term at the office of the Lessor or in advance at the option of the Lessee. Payment for any partial month's occupancy shall be prorated based on a thirty (30) day month.

COVENANTS OF THE LESSEE

1. The Lessee does hereby covenant and agree with the Lessor that it will:
 - a) pay said rent at the times and place and in the manner aforesaid;
 - b) use and occupy said premises in a careful and proper manner;
 - c) not use or occupy said premises for any unlawful purpose;
 - d) not assign this lease, not underlet said premises, nor any part thereof, without the written consent of the Lessor, provided however such consent shall not be unreasonably withheld;
 - e) not use or occupy said premises or permit the same to be used or occupied, for any purpose or business deemed extra-hazardous on account of fire or otherwise;
 - f) make no alterations to said premises without the written consent of the Lessor, such consent shall not unreasonably be withheld;
 - g) leave the premises at the expiration or prior termination of this lease or any renewal or extension thereof, in as good condition as received or in which they might be put by the Lessor, excepting reasonable wear and tear and/or, loss or

OFFICIAL STATE BUSINESS -- NO RECORDATION CHARGE

LEASE No. 2733

After Recordation, Return Document To:

State of Alaska - Department of Transportation & Public Facilities
Facilities Services
Leasing Section
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Anchorage, AK 99501-3571

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2733 Standard Land Lease Agreement

Initial _____ Initial _____

damage caused by fire, explosions, earthquakes, acts of God, other casualty or as provided for in section 2.b below;

- h) permit the Lessor to enter upon said premises at all reasonable times to examine the conditions of the same;

COVENANTS OF THE LESSOR

- 2. And the Lessor on its part covenants and agrees with the Lessee that it will:
 - a) indemnity: the Lessor shall hold and save the State, its officers, agents and employees, harmless from liability of any nature or kind, including costs and expenses for or on account of any and all suits or damages of any character whatsoever resulting from injuries or damages sustained by any person or persons or property by virtue of any act performed by the Lessor or the Lessor's agents and employees pursuant to this lease; the Lessor shall also assume all insurable risks and bear any loss of injury to property or persons occasioned by neglect or accident during the tenure of this lease, excepting only sole negligence of the Lessee.
 - b) If the leased property is sold during the term of the lease, or an extension thereof, the sale will be made subject to the lease. This also applies to any sale as a result of an encumbrance on the property that existed prior to the execution of this lease.

MUTUAL COVENANTS

- 3. It is mutually agreed by and between the Lessor and Lessee that:

OFFICIAL STATE BUSINESS -- NO RECORDATION CHARGE	LEASE No. 2733
After Recordation, Return Document To:	
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Facilities Services	
Leasing Section	
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Anchorage, AK 99501-3571	2733 Standard Land Lease Agreement

Initial _____ Initial _____

- a) all terms and conditions of the preceding covenants of both Lessee and Lessor are agreeable and accepted in their entirety, except as herein noted;
- b) all fixtures and/or equipment of whatsoever nature as shall have been installed in the demised premises by the Lessee, whether permanently affixed thereto or otherwise, shall continue to be the property of the Lessee, and may be removed by it at the expiration or termination of this lease or renewal and at its own expense repair any injury to the premises resulting from such removal;
- c) if the Lessee shall at any time be default in the payment of rent herein reserved, or in the performance of any of the covenants, terms and conditions, or provision of this lease, and the Lessee shall fail to remedy such default within sixty (60) days after written notice thereof from the Lessor, it shall be lawful for the Lessor to enter upon said premises and again have, repossess, and enjoy the same as if the lease had not been made, and thereupon this lease and everything herein contained on the part of the Lessor to be done and performed shall cease and determine without prejudice however, it shall be the right of the Lessor to recover from the Lessee all rent due up to the time of such entry. In case of any such default and entry by the Lessor, said Lessor may relet said premises for the remainder of said term for the highest rent obtainable, and may recover from the Lessee any deficiency between the amount so obtained and the rent herein reserved;
- d) if the Lessee shall pay the rent as herein provided, and shall keep, observe, and perform all of the covenants of this lease by it to be kept, performed, and observed, the Lessee shall and may, peaceably and quietly, have, hold, and enjoy the said premises for the term aforesaid;

OFFICIAL STATE BUSINESS -- NO RECORDATION CHARGE

LEASE No. 2733

After Recordation, Return Document To:

State of Alaska - Department of Transportation & Public Facilities
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 Anchorage, AK 99501-3571

PAGE 4 OF 8

2733 Standard Land Lease Agreement

Initial _____ Initial _____

- e) this lease and all the covenants, provisions and conditions herein contained shall inure to the benefit of and be binding upon the successors and assigns of the parties hereto;
- f) the State shall have the option to renew this lease for three (3) additional five (5) year periods to be exercised by giving the Lessor written notice prior to the expiration of each term.

ADJUSTMENTS: In the event this lease is for a term in excess of five (5) years, the amount of rent specified herein shall, at the option of either the Lessor or Lessee, be subject to redetermination for increase or decrease based on the percentage rate of fair market value. At each five (5) year interval, the Lessor will have the fair market value determined by a qualified independent appraiser.

Retroactive adjustments will not be allowed.

- g) this lease is subject to all applicable laws of the State of Alaska or local government;
- h) **FISCAL NECESSITY – NON-APPROPRIATION OF FUNDS**: The fiscal year for the State of Alaska is a twelve-month period beginning July 1 and ending June 30 of the following calendar year. Lease payments from the State are subject to annual appropriation of funds by the Alaska State Legislature. After the initial fiscal year of the lease, the State has the right to terminate this lease in whole, or in part, if (1) the Alaska State Legislature fails to appropriate funds budgeted for continuation of this lease, and/or (2) the Alaska State Legislature fails to appropriate funds to the occupying agency(s) that results in a material alteration or discontinuance, in whole or in part, of the occupying agency(s)' programs. The termination of the lease for fiscal necessity and non-appropriation of funds

OFFICIAL STATE BUSINESS -- NO RECORDATION CHARGE

LEASE No. 2733

After Recordation, Return Document To:

State of Alaska - Department of Transportation & Public Facilities
Facilities Services
Leasing Section
550 West 7th Avenue, Suite 200
Anchorage, AK 99501-3571

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2733 Standard Land Lease Agreement

Initial _____ Initial _____

under this section shall not cause any penalty or liability to be charged to the State, and shall not constitute a breach or an event of default by the State.

- i) Upon termination or expiration of this lease for any reason, the Lessee shall return the lease land to the Lessor in a clean and safe condition. The lease land shall be free of all hazardous materials and contamination arising out of or resulting from or occurring during Lessee's operations or use of the lease land during this lease.
- j) Upon termination of this lease for any reason, the Lessee shall remove all improvements installed by the Lessee. Alternatively, upon acceptance by the Lessor, specified improvements may remain on the lease land and ownership shall be transferred to the Lessor.
- k) all conditions and covenants of the lease shall remain in full force and effect during any extension hereof. Any holding over after the expiration date of this lease or any extension or renewal thereof, shall be construed to be a tenancy from month to month, at the same monthly rental and on the terms and conditions herein specified so far as applicable;
- l) time is of the essence of this lease.
- m) EXHIBITS: The following exhibits attached hereto constitute an integral part of this lease:
Exhibit A: Plat USS 3230 A & B
Exhibit B: Aerial photograph

OFFICIAL STATE BUSINESS -- NO RECORDATION CHARGE

LEASE No. 2733

After Recordation, Return Document To:

State of Alaska - Department of Transportation & Public Facilities
Facilities Services
Leasing Section
550 West 7th Avenue, Suite 200
Anchorage, AK 99501-3571

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2733 Standard Land Lease Agreement

Initial _____ Initial _____

IN WITNESS WHEREOF, the parties hereto have hereunto set their hands and seals the day and year written below.

Lessor: CITY OF BETHEL

Lessee: STATE OF ALASKA

By: _____

By: _____

Title: _____

Rashaad Esters
Contracting Officer

Date: _____

Date: _____

**ACKNOWLEDGMENT OF LESSOR: CITY OF BETHEL
STATE OF ALASKA
CITY OF BETHEL**

This is to certify that on this _____ **day of** _____, **2022** before me a Notary Public in and for the State of Alaska duly commissioned and sworn personally appeared _____ to me known and known by me to be the person(s) described in and who executed the instruments set forth above and severally stated to me under oath that (he, she) is _____ and that (he/she) has been authorized by Michael Baumgartner, to execute the foregoing lease amendment for and on behalf of the said company, corporation, individual, or other entity and they executed same freely and voluntarily as a free act and deed of **Same**.

WITNESS my hand and official seal the day and year this certificate first above written.

Notary Public for Alaska
My Commission Expires: _____
Residing at: _____

OFFICIAL STATE BUSINESS -- NO RECORDATION CHARGE

LEASE No. 2733

After Recordation, Return Document To:

State of Alaska - Department of Transportation & Public Facilities
Facilities Services
Leasing Section
550 West 7th Avenue, Suite 200
Anchorage, AK 99501-3571

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2733 Standard Land Lease Agreement

Initial _____ Initial _____

**ACKNOWLEDGMENT BY LESSEE: STATE OF ALASKA
STATE OF ALASKA
MUNICIPALITY OF ANCHORAGE**

This is to certify that on this _____ day of _____, 2022 before me a Notary Public in and for the State of Alaska duly commissioned and sworn, personally appeared **Rashaad Esters, Contracting Officer III**, to me known and known by me to be the person described in the executed instruments set forth above as an agent of the **Department of Transportation & Public Facilities** of the State of Alaska and that this person has been authorized by the State of Alaska to execute the foregoing lease amendment on behalf of said State of Alaska and that this person executed the same freely and voluntarily as the free act and deed of the **State of Alaska**.

WITNESS my hand and official seal the day and year this certificate first above written.

Notary Public for Alaska
My Commission Expires with Office
Residing at: Anchorage, Alaska

OFFICIAL STATE BUSINESS -- NO RECORDATION CHARGE

LEASE No. 2733

After Recordation, Return Document To:

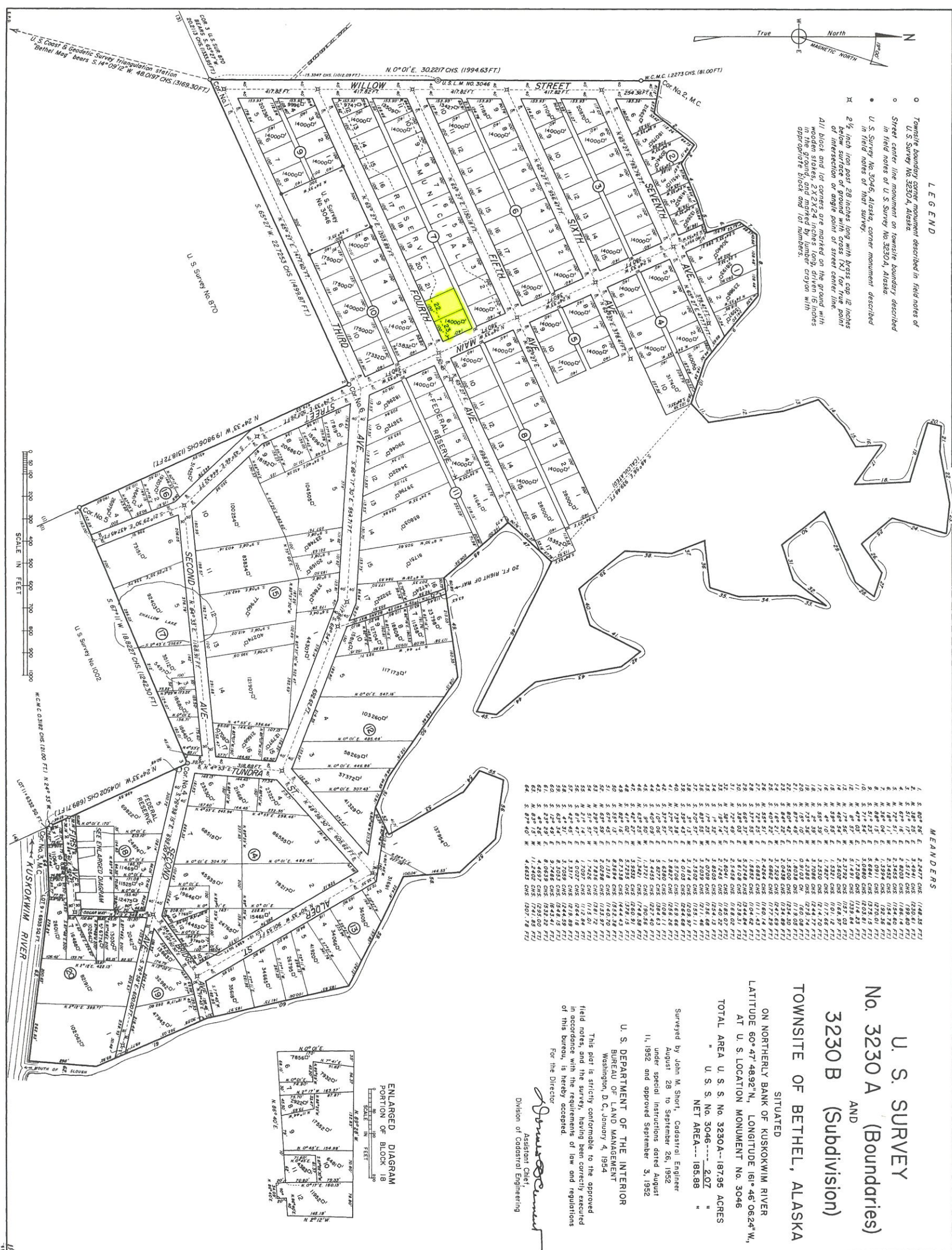
State of Alaska - Department of Transportation & Public Facilities
Facilities Services
Leasing Section
550 West 7th Avenue, Suite 200
Anchorage, AK 99501-3571

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2733 Standard Land Lease Agreement

Initial _____ Initial _____

Exhibit A - Plat USS 3230 A & B



Lease 2733
Exhibit B - Aerial Photograph

BE19
BE31
BE32
BE21
BE03
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.560
.543
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.630
.661
.660
.631

CITY OF BETHEL



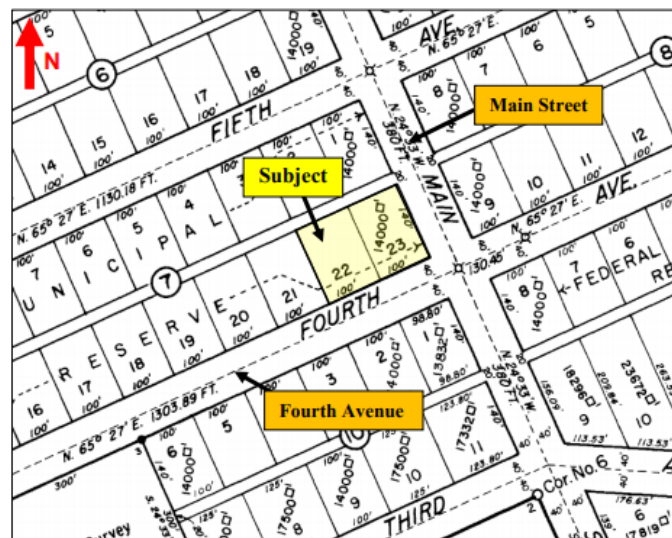
NOTICE OF INTENT TO LEASE CITY OWNED REAL PROPERTY TO THE STATE OF ALASKA, DEPARTMENT OF FISH AND GAME, ISSUED APRIL 18, 2022 (BMC 4.08.030—4.08.050)

Location and Legal Description:

570 Fifth Avenue, Bethel Alaska,
Lots 22 and 23 on Block 7, Bethel
Recording District, Fourth Judicial
District, State of Alaska.

Method of Disposal

The City may dispose of property under (Bethel Municipal Code 4.08.030(b) to a state entity providing a necessary public service, without competitive bidding. The intended disposal will be by land lease agreement. The 2022 appraisal of the property valued land at \$800 a month. The Lease, if approved will be to the State of Alaska, Department of Transportation & Public Facilities, for the State of Alaska, Department of Fish and Game.



Description and Value of the City's Interest

The subject area is 28,000 square feet of land. This property falls within the Public Lands and Institutions Zone.

Date, Time Place and Manner of Proposed Disposal

The Council will consider the adoption of an Ordinance on June 14, 2022, at 6:30 p.m. in the Bethel City Council Chambers, located at 300 Chief Eddie Hoffman Highway in Bethel, Alaska.

The ordinance will authorize the City to enter into a lease agreement for land with the State of Alaska.

Opportunity for Public Comment

The City Council will hold a meeting at 6:30 p.m. on June 14, 2022, to provide an opportunity for public comment on the adoption of the Ordinance.

CITY OF BETHEL, ALASKA

Ordinance #22-15

AN ORDINANCE BY THE BETHEL CITY COUNCIL AUTHORIZING THE DISPOSAL OF PROPERTY THROUGH LEASE AGREEMENT FOR OFFICE SPACE PURSUANT TO BMC 4.08.030 (B) PROPERTY OWNED BY THE CITY TO THE STATE OF ALASKA DEPARTMENT OF TRANSPORTATION & PUBLIC FACILITIES, DEPARTMENT OF LAW

- WHEREAS**, the City of Bethel is owner of property known as the Nora Guinn Justice Center, located at 204 Chief Eddie Hoffman Highway, legally described as, Lot 1A, Courthouse Subdivision, ADD #1, Plat 2006-25, and a 29,417 square foot portion of Lot 2 Court House Subdivision, Plat 99-12, Bethel Recording District, Fourth Judicial District, State of Alaska; +
- WHEREAS**, on May 23, 2020, the City of Bethel leased office space to the State of Alaska, Department of Administration occupied by the Department of Law, through State Lease Reference Number 2279 with 14 executed amendments;
- WHEREAS**, the State of Alaska is interested in continuing to occupy the space and has worked with the City of Bethel to draft a new lease, State Lease Reference Number 2746, to commence July 1, 2022, and end April 30, 2027;
- WHEREAS**, the proposed lease rate is \$12,707 per month for the first year which includes the lessor's providing of heat, electrical, water and sewer utilities, and janitorial services and adjusted annually thereafter in accordance to the following schedule:
- For the period May 1, 2023 through April 30, 2024; the Monthly Lease Rate shall be \$13,151.84.
 - For the period May 1, 2024 through April 30, 2025; the Monthly Lease Rate shall be \$13,612.15.
 - For the period May 1, 2025 through April 30, 2026; the Monthly Lease Rate shall be \$14,088.57.
 - For the period May 1, 2026 through April 30, 2027; the Monthly Lease Rate shall be \$14,581.66.
- WHEREAS**, the Bethel Municipal Code 4.08.030 (B) allows for the disposal of an interest in property through a lease agreement to a state entity providing a necessary public service without seeking bids;

Introduced by: City Manager Williams
Introduction Date: April 26, 2022
Public Hearing: June 14, 2022
Action:
Vote:

NOW, THEREFORE BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF BETHEL, ALASKA, the City Council authorizes the disposal of

SECTION 1. Classification. This is a non-codified Ordinance and shall not become part of the Bethel Municipal Code.

SECTION 2. Legal Description. The property that is the subject of the disposal through lease agreement with the State of Alaska, Department of Transportation & Public Facilities for the Department of law is described as approximately 4,034 square feet of net usable office space located at 204 Chief Eddie Hoffman Highway, legally described as Lot 1A, Courthouse Subdivision, ADD #1, Plat 2006-25, and a 29,417 square foot portion of Lot 2 Court House Subdivision, Plat 99-12, Bethel Recording District, Fourth Judicial District, State of Alaska, for a term of five years.

SECTION 3. Authority. Authority Pursuant to Bethel Municipal Code 4.08.030 (B) Disposal.

SECTION 4. Effective date. This ordinance shall become effective immediately upon passage by the City Council.

BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF BETHEL, ALASKA THIS 14 DAY OF JUNE 2022 BY A VOTE OF _ IN FAVOR AND _ OPPOSED.

Mark Springer, Mayor

ATTEST:

Lori Strickler, City Clerk

CITY OF BETHEL



NOTICE OF INTENT TO LEASE CITY OWNED REAL PROPERTY TO THE STATE OF ALASKA, DEPARTMENT OF LAW ISSUED APRIL 18, 2022 (BMC 4.08.030—4.08.050)

Location and Legal Description:

204 Chief Eddie Hoffman Highway, Bethel Alaska, 4,034 SF of Office Space, Lot 1A, Courthouse Subdivision, ADD #1, Plat 2006-25, and a 29,417 square foot portion of Lot 2 Court House Subdivision, Plat 99-12, Bethel Recording District, Fourth Judicial District, State of Alaska.

Method of Disposal:

The City may dispose of property under Bethel Municipal Code 4.08.030(b)) to a state entity providing a necessary public service, without competitive bidding. The intended disposal will be by lease agreement. The 2017 appraisal of the property valued the office space at \$3.25 square feet with included heat, electrical, water and sewer utilities and janitorial services is \$1,030 a month. The Lease, if approved will be to the State of Alaska Department of Transportation & Public Facilities for Alaska Division of Motor Vehicles.

Description and Value of the City's Interest

The subject area is 4,034 square feet of office space. This property falls within the Public Lands and Institutions Zone.

Date, Time, Place and Manner of Proposed Disposal

The Council will consider the adoption of an Ordinance on June 14, 2022, at 6:30 p.m. in the Bethel City Council Chambers, located at 300 Chief Eddie Hoffman Highway in Bethel, Alaska.

The ordinance will authorize the City to enter into a lease agreement for land with the State of Alaska.

Opportunity for Public Comment

The City Council will hold a meeting at 6:30 p.m. on June 14, 2022, to provide an opportunity for public comment on the adoption of the Ordinance.



**STATE OF ALASKA
AMENDMENT TO LEASE
LEASE NUMBER 2746**

This agreement, entered into on the _____ day of _____, 2022, and to be recorded at the Bethel Recording District, by and between:

**THE CITY OF BETHEL
P.O. BOX 1388
BETHEL, ALASKA 99559**

hereinafter called the Lessor, and

**STATE OF ALASKA
DEPARTMENT OF TRANSPORTATION & PUBLIC FACILITIES – 03, 06
DIVISION OF FACILITIES SERVICES
550 WEST 7TH AVENUE, SUITE 200
ANCHORAGE, ALASKA 99501-3571**

hereinafter called the Lessee, covering:

Approximately 4,034 square feet of net usable office space within the Nora Guinn Building located at 200 State Highway, Bethel, Alaska.

Whose legal description is: Lot 3A, Block 1, U.S. Survey 870, Bethel, Alaska.

OFFICIAL STATE BUSINESS -- NO RECORDATION CHARGE

LEASE NO. **2746**

After Recordation, Return Document To:

State of Alaska - Department of Transportation & Public Facilities
Division of Facilities Services
Leasing Section
550 West 7th Avenue, Suite 200
Anchorage, AK 99501-3571

Page **1** of **12**

2746 Standard Lease Agreement

Initial: _____ Initial: _____

to have and to hold the same, with all appurtenances unto the Lessee for the term of five (5) years **beginning on the 1st day of July, 2022 and ending on the 30th day of June, 2027** at and for the **rental of \$12,707.10.per month** payable on the first day of each and every month of said term at the office of the Lessor or in advance at the option of the Lessee. Payment for any partial month's occupancy shall be prorated based on a thirty (30) day month.

COVENANTS OF THE LESSEE

1. The Lessee does hereby covenant and agree with the Lessor that it will:
 - a) pay said rent at the times and place and in the manner aforesaid;
 - b) use and occupy said premises in a careful and proper manner;
 - c) not use or occupy said premises for any unlawful purpose;
 - d) not assign this lease, not underlet said premises, nor any part thereof, without the written consent of the Lessor, provided however such consent shall not be unreasonably withheld;
 - e) not use or occupy said premises or permit the same to be used or occupied, for any purpose or business deemed extra-hazardous on account of fire or otherwise;
 - f) make no alterations or additions in or to said premises without the written consent of the Lessor, such consent shall not unreasonably be withheld;

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2746 Standard Lease Agreement

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- g) leave the premises at the expiration or prior termination of this lease or any renewal or extension thereof, in as good condition as received or in which they might be put by the Lessor, excepting reasonable wear and tear and/or, loss or damage caused by fire, explosions, earthquakes, acts of God, other casualty or as provided for in section 2.b below;
- h) permit the Lessor to enter upon said premises at all reasonable times to examine the conditions of the same;

COVENANTS OF THE LESSOR

2. And the Lessor on its part covenants and agrees with the Lessee that it will:

- a) maintain the demised premises in good repair and tenantable condition during the continuance of this lease or any renewal or extension thereof;
- b) indemnity: the Lessor shall hold and save the State, its officers, agents and employees, harmless from liability of any nature or kind, including costs and expenses for or on account of any and all suits or damages of any character whatsoever resulting from injuries or damages sustained by any person or persons or property by virtue of any act performed by the Lessor or the Lessor's agents and employees pursuant to this lease; the Lessor shall also assume all insurable risks and bear any loss of injury to property or persons occasioned by neglect or accident during the tenure of this lease, excepting only sole negligence of the Lessee.

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2746 Standard Lease Agreement

Initial: _____ Initial: _____

- c) furnish heat and cooling, electricity, water, and sewage disposal without additional cost to the Lessee;
- d) furnish heating and cooling to all the office space and similar type space uniformly within a 68 degrees Fahrenheit to 72 degrees Fahrenheit temperature range.
- e) furnish a single unisex restroom that has hot and cold running water in the lavatory and similar fixtures and which shall be equipped with mirrors.
- f) maintain and keep the entryway used for access to the leased premises in a clean and safe condition.
- g) maintain the premises in keeping with good fire prevention practices. The State reserves the right, at reasonable times, to enter and make fire prevention and fire protection inspections of the building and space occupied. Recommended improvements will be given every consideration by the Lessor;
- h) the Lessor agrees that facilities provided in this lease are tenantable and that they comply with all laws pertaining to tenantability and performance of this provision is insured by the Lessor agreeing to pay the cost of any building alterations which may be needed during the period of the Lessee's occupancy for purposes of correcting any violation of the law cited by a regulatory agency of government not directly a result of the State's occupancy.

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2746 Standard Lease Agreement

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If during the term of this lease, or any renewal or extension thereof, the premises or any part thereof should be rendered untenable by public authority, or by fire or the elements, or other casualty, a proportionate part of the rent according to the extent of such untenability shall be abated and suspended until the premises are again made tenantable and restored to their former condition by the Lessor; and if the premises or a substantial part thereof are thereby rendered untenable and so remain for a period of thirty (30) days, the state may, at its option, terminate the lease by written notice to the Lessor.

The State's decision shall be controlling as to whether or not the premises are fit or unfit for occupancy. This thirty-(30) day period shall not be so restrictively construed that the Lessee is bound to remain in the leased facility if the State's business cannot be safely executed. If warranted due to unsafe condition, Lessee is free to move elsewhere. If the premises are made tenantable again within this thirty-(30) day period, Lessee will return to the facility for occupancy. Lessee may also choose to recover any excess costs, over the abated lease payments, occasioned by relocation due to unsafe condition.

In the event the Lessor fails to correct any violation or remedy any untenable condition in the time interval prescribed by law, the Lessee shall be free to terminate the lease, or shall have the option by hiring competent workmen, with the Lessor bearing the cost of all materials and labor. Lessor further agrees that alterations performed by the Lessee to

Initial: _____ Initial: _____

correct OSHA violations will not be construed by the Lessor to constitute a breach of the terms of this lease.

In the event that, in the reasonable judgment of the Lessee the lawful enjoyment of the demised premises is threatened by the interruption or severance of utilities and severance provided hereunder by the Lessor, and when such interruption or severance is due to deliberate, or negligent, or tacitly negligent act of the Lessor, the Lessee shall have the right to bind such utilities and services as are threatened, in the name of the Lessee. The Lessee shall be free to deduct from the lease payments the cost of such utilities and services, together with all necessary deposits and the Lessee's actual administrative costs necessary to procure the utilities and services.

- i) maintain the building free of any mechanical, structural or electrical hazards and in a good state of general repair and maintenance. Lessor agrees that after reasonable notice in writing by the Lessee that these obligations have not been satisfactorily fulfilled, the Lessee can then obtain competent workmen to correct the deficiencies, all of which will be paid for by the Lessor. Bills for such work will be sent directly to the Lessor for payment. Should there be any delay in payment by the Lessor, the Lessee shall pay the bills and deduct the cost from the next month(s) rent payments(s), whichever is determined appropriate by the Lessee.
- j) If the leased property is sold during the term of the lease, or an extension thereof, the sale will be made subject to the lease. This also applies to any

OFFICIAL STATE BUSINESS -- NO RECORDATION CHARGE

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2746 Standard Lease Agreement

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sale as a result of an encumbrance on the property that existed prior to the execution of this lease

MUTUAL COVENANTS

3. It is mutually agreed by and between the Lessor and Lessee that:
- a) all terms and conditions of the preceding covenants of both Lessee and Lessor are agreeable and accepted in their entirety, except as herein noted;
 - b) all fixtures and/or equipment of whatsoever nature as shall have been installed in the demised premises by the Lessee, whether permanently affixed thereto or otherwise, shall continue to be the property of the Lessee, and may be removed by it at the expiration or termination of this lease or renewal and at its own expense repair any injury to the premises resulting from such removal;
 - c) if the Lessee shall at any time be default in the payment of rent herein reserved, or in the performance of any of the covenants, terms and conditions, or provision of this lease, and the Lessee shall fail to remedy such default within sixty (60) days after written notice thereof from the Lessor, it shall be lawful for the Lessor to enter upon said premises and again have, repossess, and enjoy the same as if the lease had not been made, and thereupon this lease and everything herein contained on the part of the Lessor to be done and performed shall cease and determine without prejudice however, it shall be the right of the Lessor to recover from the

OFFICIAL STATE BUSINESS -- NO RECORDATION CHARGE

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State of Alaska - Department of Transportation & Public Facilities
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2746 Standard Lease Agreement

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Lessee all rent due up to the time of such entry. In case of any such default and entry by the Lessor, said Lessor may relet said premises for the remainder of said term for the highest rent obtainable, and may recover from the Lessee any deficiency between the amount so obtained and the rent herein reserved;

- d) if the Lessee shall pay the rent as herein provided, and shall keep, observe, and perform all of the covenants of this lease by it to be kept, performed, and observed, the Lessee shall and may, peaceably and quietly, have, hold, and enjoy the said premises for the term aforesaid;
- e) this lease and all the covenants, provisions and conditions herein contained shall inure to the benefit of and be binding upon the successors and assigns of the parties hereto;
- f) the State shall have the option to renew this lease for four, (5) one (1) year periods to be exercised by giving the Lessor written notice prior to the expiration of each term.

The monthly lease rate shall be adjusted effective July 1, 2023 and each July 1 thereafter, and shall be adjusted according to the following schedule:

- i. For the period July 1, 2023 through June 30, 2024; the **Monthly Lease Rate shall be \$13,151.84.**
- ii. For the period July 1, 2024 through June 30, 2025; the **Monthly Lease Rate shall be \$13,612.15**

OFFICIAL STATE BUSINESS -- NO RECORDATION CHARGE

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After Recordation, Return Document To:

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2746 Standard Lease Agreement

Initial: _____ Initial: _____

- iii. For the period July 1, 2025 through June 30, 2026; the **Monthly Lease Rate shall be \$14,088.57.**
- iv. For the period July 1, 2026 through June 30, 2027; the **Monthly Lease Rate shall be \$14,581.66.**
- g) this lease is subject to all applicable laws of the State of Alaska or local government;
- h) FISCAL NECESSITY – NON-APPROPRIATION OF FUNDS: The fiscal year for the State of Alaska is a twelve-month period beginning July 1 and ending June 30 of the following calendar year. Lease payments from the State are subject to annual appropriation of funds by the Alaska State Legislature. After the initial fiscal year of the lease, the State has the right to terminate this lease in whole, or in part, if (1) the Alaska State Legislature fails to appropriate funds budgeted for continuation of this lease, and/or (2) the Alaska State Legislature fails to appropriate funds to the occupying agency(s) that results in a material alteration or discontinuance, in whole or in part, of the occupying agency(s)' programs. The termination of the lease for fiscal necessity and non-appropriation of funds under this section shall not cause any penalty or liability to be charged to the State and shall not constitute a breach or an event of default by the State.
- i) all conditions and covenants of the lease shall remain in full force and effect during any extension hereof. Any holding over after the expiration date of this lease or any extension or renewal thereof, shall be construed to be a

OFFICIAL STATE BUSINESS -- NO RECORDATION CHARGE

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After Recordation, Return Document To:

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2746 Standard Lease Agreement

Initial: _____ Initial: _____

tenancy from month to month, at the same monthly rental and on the terms and conditions herein specified so far as applicable;

- j) this lease is written under the authority granted by AS 36.30.320, resulting in the attached Exhibit A and Exhibit A-1. The terms and conditions of this Exhibit A and Exhibit A-1 are hereby made a part of this lease and all terms and conditions of said Exhibit A and Exhibit A-1 are binding upon the Lessee and Lessor, their agents or assigns;
- k) time is of the essence of this lease.

Other Provisions

- 4. The following additional provisions, modifications, exceptions, riders, layouts and or forms were, are, agreed upon prior to execution and made a part hereof:
 - a) Recognize that effective July 1, 2022 Lease No. 2746 shall replace Lease No. 2279.
 - b) Recognize, that future written Lessee or Lessor notices, request, or lease amendments required or permitted under this Lease may be sent to Lessee or Lessor by email and shall be deemed given when so delivered. Lessee and Lessor shall not be required to personally deliver a hard copy or send a hard copy by certified mail;

OFFICIAL STATE BUSINESS -- NO RECORDATION CHARGE

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2746 Standard Lease Agreement

Initial: _____ Initial: _____

- c) Recognize that pursuant to Section 4.b above, the Lessee's email address shall be: dot.dfs.leasing@alaska.gov;
- d) Recognize that pursuant to Section 4.b above, the Lessor's email address shall be: _____

IN WITNESS WHEREOF, the parties hereto have hereunto set their hands and seals the day and year written below.

Lessor: CITY OF BETHEL

By: _____ **Date:** _____

Title: _____

Lessee: STATE OF ALASKA

By: _____ **Date:** _____
Rashaad Esters
Contracting Officer III

OFFICIAL STATE BUSINESS -- NO RECORDATION CHARGE

LEASE NO. **2746**

After Recordation, Return Document To:

State of Alaska - Department of Transportation & Public Facilities
Division of Facilities Services
Leasing Section
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2746 Standard Lease Agreement

Initial: _____ Initial: _____

ACKNOWLEDGMENT BY LESSOR: CITY OF BETHEL
STATE OF ALASKA
CITY OF BETHEL

This is to certify that on this _____ day of _____, 2022 before me a Notary Public in and for the State of Alaska duly commissioned and sworn, personally appeared _____, to me known and known by me to be the person described in the executed instruments set forth above and severally stated to me under oath that (he, she) is _____ and that (he, she) has been authorized by _____ to execute the foregoing lease amendment for and on behalf of the said company, corporation, individual, or other entity and they executed same freely and voluntarily as a free act and deed of Same.

WITNESS my hand and official seal the day and year this certificate first above written.

Notary Public for Alaska
My Commission Expires with Office
Residing at: _____

ACKNOWLEDGMENT BY LESSOR: CITY OF BETHEL
STATE OF ALASKA
MUNICIPALITY OF ANCHORAGE

This is to certify that on this _____ day of _____, 2022 before me a Notary Public in and for the State of Alaska duly commissioned and sworn, personally appeared Rashaad Esters, Contracting Officer III, to me known and known by me to be the person described in the executed instruments set forth above as an agent of the Department of Transportation & Public Facilities of the State of Alaska and that this person has been authorized by the State of Alaska to execute the foregoing lease amendment on behalf of said State of Alaska and that this person executed the same freely and voluntarily as the free act and deed of the State of Alaska.

WITNESS my hand and official seal the day and year this certificate first above written.

Notary Public for Alaska
My Commission Expires with Office
Residing at: Anchorage, Alaska

OFFICIAL STATE BUSINESS -- NO RECORDATION CHARGE

LEASE NO. **2746**

After Recordation, Return Document To:

State of Alaska - Department of Transportation & Public Facilities
Division of Facilities Services
Leasing Section
550 West 7th Avenue, Suite 200
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2746 Standard Lease Agreement

Initial: _____ Initial: _____

Introduced by: City Manager Williams
Introduction Date: April 26, 2022
Public Hearing Date: June 14, 2022
Action:
Vote:

CITY OF BETHEL, ALASKA

Ordinance #22-16

AN ORDINANCE BY THE BETHEL CITY COUNCIL AUTHORIZING THE DISPOSAL OF PROPERTY THROUGH LEASE AGREEMENT FOR OFFICE SPACE PURSUANT TO BMC 4.08.030 (B), PROPERTY OWNED BY THE CITY TO THE STATE OF ALASKA, DIVISION OF MOTOR VEHICLES

WHEREAS, the City of Bethel owns the building commonly known as City Hall, situated on parcel of land within U.S. Survey No. 870, with a physical address, 300 Chief Eddie Hoffman Highway;

WHEREAS, on July 1, 2009, the City of Bethel leased office space to the State of Alaska, Department of Administration, occupied by the Division of Motor Vehicles, through State Lease Reference Number 2624 with 11 executed amendments;

WHEREAS, the State of Alaska Department wishes to continue occupying the space and has worked with the City of Bethel to draft a new lease, State Lease Reference Number 2747, to begin July 1, 2022, and end June 30, 2027;

WHEREAS, a 2019 appraisal of the office space reflected a market lease rate of \$1,030 a month, this rate is applied to the lease for each year of the term and includes the lessor's providing of heat, electrical, water and sewer utilities, and janitorial services;

WHEREAS, Bethel Municipal Code 4.08.030 (B) allows for the disposal of an interest in property through a lease agreement to a state entity providing a necessary public service, without seeking competitive bids;

NOW, THEREFORE BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF BETHEL, ALASKA, the City Council authorizes the disposal of

SECTION 1. Classification. This is a non-codified Ordinance and shall not become part of the Bethel Municipal Code.

SECTION 2. Legal Description. The property that is the subject of the disposal through lease agreement with the State of Alaska, Department of Transportation &

Introduced by: City Manager Williams
Introduction Date April 26, 2022
Public Hearing Date: June 14, 2022
Action:
Vote:

Public Facilities for the Division of Motor Vehicles is described as approximately 256 SF of net usable office space located at 300 Chief Eddie Hoffman Highway, for a term of five years.

SECTION 3. Authority. the City Council authorizes the disposal of the property described in Section 2 of this ordinance pursuant to Bethel Municipal Code 4.08.050.

SECTION 4. Effective date. This ordinance shall become effective immediately upon passage by the City Council.

**BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF BETHEL, ALASKA
THIS 14 DAY OF JUNE 2022 BY A VOTE OF _ IN FAVOR AND _ OPPOSED.**

Mark Springer, Mayor

ATTEST:

Lori Strickler, City Clerk



**STATE OF ALASKA
AMENDMENT TO LEASE
LEASE NUMBER 2747**

This agreement, entered into on the ____ day of _____, 2022, and to be recorded at the Bethel Recording District, by and between:

**CITY OF BETHEL
P.O. BOX 1388
BETHEL, ALASKA 99559
ATTN: CITY MANAGER'S OFFICE**

Correspondence to:

**CITY OF BETHEL
P.O. BOX 1388
BETHEL, ALASKA 99559
ATTN: LEGAL DEPARTMENT**

Hereinafter called the Lessor, and

**STATE OF ALASKA
DEPARTMENT OF TRANSPORTATION & PUBLIC FACILITIES - 02
DIVISION OF FACILITIES SERVICES
550 WEST 7TH AVENUE, SUITE 200
ANCHORAGE, ALASKA 99501-3558**

Hereinafter called the Lessee.

OFFICIAL STATE BUSINESS -- NO RECORDATION CHARGE

After Recordation, Return Document To:

State of Alaska - Department of Transportation & Public Facilities
Division of Facilities Services
Leasing Section
550 West 7th Avenue, Suite 200
Anchorage, AK 99501-3571

LEASE NO. **2624**

Amendment No. **10**

Page 1 of 4

2747 Standard Lease Agreement

Initial_____ Initial_____

The Lessor hereby leases to the State of Alaska the following described premises:

Approximately 256 square feet of net usable office space located at 300 Chief Eddie Hoffman Highway, Bethel, Alaska. LEGAL: The [City Hall] ... [is] situated on a parcel of land within U.S. Survey No. 870 adjacent to the Townsite of Bethel, Alaska, commencing at Corner No. 3 of U.S. Survey No. 870, identical with corner No. 1 of U.S. Survey No. 4000; thence South 24°32'08" East, along the line between said U.S. Surveys Nos. 870 and 4000, 492.64 feet; thence North 65°27'52" East, 314.60 feet to the True Point of Beginning of the herein described parcel, thence North 21°31'37" East, 115.01 feet; thence South 68°28'23" East, 80.00 feet, thence North 21°31'37" East, 115.00 feet; thence South 68°28'23" East, 252.65 feet to a point on the northwesterly Right-of-Way Line of the State Highway; thence South 20°33'46" West, along said Right-of-Way Line, 109.83 feet to the P.C. of a curve to the right (Radius = 523.20 feet, Delta = 31°36'33"); thence around said curve 288.64 feet to a point on said curve; thence North 37°45'54" West, 304.14 feet to the True Point of Beginning and containing 2.135 acres, more or less.

to have and to hold the same, with all appurtenances unto the Lessee for the term of five (5) years **beginning on the 1st day of July 2022 and ending on the 30th day of June, 2027** at and for the **rental of \$1,030.00 per month** payable on the first day of each and every month of said term at the office of the Lessor or in advance at the option of the Lessee. Payment for any partial month's occupancy shall be prorated based on a thirty (30) day month.

COVENANTS OF THE LESSEE

1. The Lessee does hereby covenant and agree with the Lessor that it will:
 - a) pay said rent at the times and place and in the manner aforesaid;
 - b) use and occupy said premises in a careful and proper manner;

OFFICIAL STATE BUSINESS -- NO RECORDATION CHARGE

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LEASE NO. **2624**

Amendment No. **10**

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2747 Standard Lease Agreement

Initial_____ Initial_____

- c) not use or occupy said premises for any unlawful purpose;
- d) not assign this lease, not underlet said premises, nor any part thereof, without the written consent of the Lessor, provided however such consent shall not be unreasonably withheld;
- e) not use or occupy said premises or permit the same to be used or occupied, for any purpose or business deemed extra-hazardous on account of fire or otherwise;
- f) make no alterations or additions in or to said premises without the written consent of the Lessor, such consent shall not unreasonably be withheld;
- g) leave the premises at the expiration or prior termination of this lease or any renewal or extension thereof, in as good condition as received or in which they might be put by the Lessor, excepting reasonable wear and tear and/or, loss or damage caused by fire, explosions, earthquakes, acts of God, other casualty or as provided for in section 2.b below;
- h) permit the Lessor to enter upon said premises at all reasonable times to examine the conditions of the same;

COVENANTS OF THE LESSOR

2. And the Lessor on its part covenants and agrees with the Lessee that it will:

- a) maintain the demised premises in good repair and tenantable condition during the continuance of this lease or any renewal or extension thereof;

OFFICIAL STATE BUSINESS -- NO RECORDATION CHARGE

LEASE No. **2747**

After Recordation, Return Document To:

State of Alaska - Department of Transportation & Public Facilities

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Division of Facilities Services

Leasing Section

550 West 7th Avenue, Suite 200

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2747 Standard Lease Agreement

Initial_____ Initial_____

- b) indemnity: the Lessor shall hold and save the State, its officers, agents and employees, harmless from liability of any nature or kind, including costs and expenses for or on account of any and all suits or damages of any character whatsoever resulting from injuries or damages sustained by any person or persons or property by virtue of any act performed by the Lessor or the Lessor's agents and employees pursuant to this lease; the Lessor shall also assume all insurable risks and bear any loss of injury to property or persons occasioned by neglect or accident during the tenure of this lease, excepting only sole negligence of the Lessee.
- c) furnish heat and cooling, electricity, water, and sewage disposal without additional cost to the Lessee;
- d) furnish heating and cooling to all the office space and similar type space uniformly within a 68 degrees Fahrenheit to 72 degrees Fahrenheit temperature range.
- e) furnish a single unisex restroom that has hot and cold running water in the lavatory and similar fixtures and which shall be equipped with mirrors.
- f) maintain and keep the entryway used for access to the leased premises in a clean and safe condition.
- g) maintain the premises in keeping with good fire prevention practices. The State reserves the right, at reasonable times, to enter and make fire prevention and fire protection inspections of the building and space

OFFICIAL STATE BUSINESS -- NO RECORDATION CHARGE

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After Recordation, Return Document To:

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Leasing Section

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2747 Standard Lease Agreement

Initial_____ Initial_____

occupied. Recommended improvements will be given every consideration by the Lessor;

- h) the Lessor agrees that facilities provided in this lease are tenantable and that they comply with all laws pertaining to tenantability and performance of this provision is insured by the Lessor agreeing to pay the cost of any building alterations which may be needed during the period of the Lessee's occupancy for purposes of correcting any violation of the law cited by a regulatory agency of government not directly a result of the State's occupancy.

If during the term of this lease, or any renewal or extension thereof, the premises or any part thereof should be rendered untenable by public authority, or by fire or the elements, or other casualty, a proportionate part of the rent according to the extent of such untenability shall be abated and suspended until the premises are again made tenantable and restored to their former condition by the Lessor; and if the premises or a substantial part thereof are thereby rendered untenable and so remain for a period of thirty (30) days, the state may, at its option, terminate the lease by written notice to the Lessor.

The State's decision shall be controlling as to whether or not the premises are fit or unfit for occupancy. This thirty-(30) day period shall not be so restrictively construed that the Lessee is bound to remain in the leased facility if the State's business cannot be safely executed. If warranted due to unsafe condition, Lessee is free to move elsewhere. If the premises are made tenantable again within this thirty-(30) day period, Lessee will return

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2747 Standard Lease Agreement

Initial_____ Initial_____

to the facility for occupancy. Lessee may also choose to recover any excess costs, over the abated lease payments, occasioned by relocation due to unsafe condition.

In the event the Lessor fails to correct any violation or remedy any untenable condition in the time interval prescribed by law, the Lessee shall be free to terminate the lease, or shall have the option by hiring competent workmen, with the Lessor bearing the cost of all materials and labor. Lessor further agrees that alterations performed by the Lessee to correct OSHA violations will not be construed by the Lessor to constitute a breach of the terms of this lease.

In the event that, in the reasonable judgment of the Lessee the lawful enjoyment of the demised premises is threatened by the interruption or severance of utilities and severance provided hereunder by the Lessor, and when such interruption or severance is due to deliberate, or negligent, or tacitly negligent act of the Lessor, the Lessee shall have the right to bind such utilities and services as are threatened, in the name of the Lessee. The Lessee shall be free to deduct from the lease payments the cost of such utilities and services, together with all necessary deposits and the Lessee's actual administrative costs necessary to procure the utilities and services.

- i) maintain the building free of any mechanical, structural or electrical hazards and in a good state of general repair and maintenance. Lessor agrees that after reasonable notice in writing by the Lessee that these obligations have not been satisfactorily fulfilled, the Lessee can then

Initial_____ Initial_____

obtain competent workmen to correct the deficiencies, all of which will be paid for by the Lessor. Bills for such work will be sent directly to the Lessor for payment. Should there be any delay in payment by the Lessor, the Lessee shall pay the bills and deduct the cost from the next month(s) rent payments(s), whichever is determined appropriate by the Lessee.

- j) If the leased property is sold during the term of the lease, or an extension thereof, the sale will be made subject to the lease. This also applies to any sale as a result of an encumbrance on the property that existed prior to the execution of this lease

MUTUAL COVENANTS

- 3. It is mutually agreed by and between the Lessor and Lessee that:
 - a) all terms and conditions of the preceding covenants of both Lessee and Lessor are agreeable and accepted in their entirety, except as herein noted;
 - b) all fixtures and/or equipment of whatsoever nature as shall have been installed in the demised premises by the Lessee, whether permanently affixed thereto or otherwise, shall continue to be the property of the Lessee, and may be removed by it at the expiration or termination of this lease or renewal and at its own expense repair any injury to the premises resulting from such removal;

Initial_____ Initial_____

- c) if the Lessee shall at any time be default in the payment of rent herein reserved, or in the performance of any of the covenants, terms and conditions, or provision of this lease, and the Lessee shall fail to remedy such default within sixty (60) days after written notice thereof from the Lessor, it shall be lawful for the Lessor to enter upon said premises and again have, repossess, and enjoy the same as if the lease had not been made, and thereupon this lease and everything herein contained on the part of the Lessor to be done and performed shall cease and determine without prejudice however, it shall be the right of the Lessor to recover from the Lessee all rent due up to the time of such entry. In case of any such default and entry by the Lessor, said Lessor may relet said premises for the remainder of said term for the highest rent obtainable, and may recover from the Lessee any deficiency between the amount so obtained and the rent herein reserved;
- d) if the Lessee shall pay the rent as herein provided, and shall keep, observe, and perform all of the covenants of this lease by it to be kept, performed, and observed, the Lessee shall and may, peaceably and quietly, have, hold, and enjoy the said premises for the term aforesaid;
- e) this lease and all the covenants, provisions and conditions herein contained shall inure to the benefit of and be binding upon the successors and assigns of the parties hereto;

OFFICIAL STATE BUSINESS -- NO RECORDATION CHARGE

LEASE No. **2747**

After Recordation, Return Document To:

State of Alaska - Department of Transportation & Public Facilities
Division of Facilities Services
Leasing Section
550 West 7th Avenue, Suite 200
Anchorage, AK 99501-3571

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2747 Standard Lease Agreement

Initial_____ Initial_____

- f) the State shall have the option to renew this lease for four, (5) one (1) year periods to be exercised by giving the Lessor written notice prior to the expiration of each term.

The monthly lease rate shall be adjusted effective June 1, 2023 and each June 1 thereafter, and shall be adjusted according to the following schedule:

- 1) For the period July 1, 2023 through June 30, 2024; **the monthly lease rate shall be \$1,030.00;**
 - 2) For the period July 1, 2024 through June 30, 2025; **the monthly lease rate shall be \$1,035.00;**
 - 3) For the period July 1, 2025 through June 30, 2026; **the monthly lease rate shall be \$1,040.00.**
 - 4) For the period July 1, 2026 through June 30, 2027; **the monthly lease rate shall be \$1,045.00.**
- g) this lease is subject to all applicable laws of the State of Alaska or local government;
- h) **FISCAL NECESSITY – NON-APPROPRIATION OF FUNDS:** The fiscal year for the State of Alaska is a twelve-month period beginning July 1 and ending June 30 of the following calendar year. Lease payments from the State are subject to annual appropriation of funds by the Alaska State Legislature. After the initial fiscal year of the lease, the State has the right to terminate this lease in whole, or in part, if (1) the Alaska State Legislature fails to appropriate funds budgeted for continuation of this lease, and/or (2) the Alaska State Legislature fails to appropriate funds to

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2747 Standard Lease Agreement

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the occupying agency(s) that results in a material alteration or discontinuance, in whole or in part, of the occupying agency(s)' programs. The termination of the lease for fiscal necessity and non-appropriation of funds under this section shall not cause any penalty or liability to be charged to the State and shall not constitute a breach or an event of default by the State.

- i) all conditions and covenants of the lease shall remain in full force and effect during any extension hereof. Any holding over after the expiration date of this lease or any extension or renewal thereof, shall be construed to be a tenancy from month to month, at the same monthly rental and on the terms and conditions herein specified so far as applicable;
- j) this lease is written under the authority granted by AS 36.30.320, resulting in the attached Exhibit A and Exhibit A-1. The terms and conditions of this Exhibit A and Exhibit A-1 are hereby made a part of this lease and all terms and conditions of said Exhibit A and Exhibit A-1 are binding upon the Lessee and Lessor, their agents or assigns;
- k) time is of the essence of this lease.

Other Provisions

4. The following additional provisions, modifications, exceptions, riders, layouts and or forms were, are, agreed upon prior to execution and made a part hereof:

- a) Recognize that effective July 1, 2022, Lease No. 2747 shall replace Lease No. 2624.
- b) Recognize, that future written Lessee or Lessor notices, request, or lease amendments required or permitted under this Lease may be sent to Lessee or Lessor by email and shall be deemed given when so delivered. Lessee and Lessor shall not be required to personally deliver a hard copy or send a hard copy by certified mail;
- c) Recognize that pursuant to Section 4.b above, the Lessee's email address shall be: dot.dfs.leasing@alaska.gov;
- d) Recognize that pursuant to Section 4.b above, the Lessor's email address shall be: _____

IN WITNESS WHEREOF, the parties hereto have hereunto set their hands and seals the day and year written below.

Lessor: CITY OF BETHEL

By: _____ **Date:** _____

Title: _____

Lessee: STATE OF ALASKA

By: _____ **Date:** _____
 Rashaad Esters
 Contracting Officer III

OFFICIAL STATE BUSINESS -- NO RECORDATION CHARGE

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State of Alaska - Department of Transportation & Public Facilities
 Division of Facilities Services
 Leasing Section
 550 West 7th Avenue, Suite 200
 Anchorage, AK 99501-3571

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2747 Standard Lease Agreement

Initial _____ Initial _____

ACKNOWLEDGMENT BY LESSOR: CITY OF BETHEL
STATE OF ALASKA
CITY OF BETHEL

This is to certify that on this _____ day of _____, 2022 before me a Notary Public in and for the State of Alaska duly commissioned and sworn, personally appeared _____, to me known and known by me to be the person described in the executed instruments set forth above and severally stated to me under oath that (he, she) is _____ and that (he, she) has been authorized by _____ to execute the foregoing lease amendment for and on behalf of the said company, corporation, individual, or other entity and they executed same freely and voluntarily as a free act and deed of Same.

WITNESS my hand and official seal the day and year this certificate first above written.

Notary Public for Alaska
My Commission Expires with Office
Residing at: _____

ACKNOWLEDGMENT BY LESSEE: STATE OF ALASKA
STATE OF ALASKA
MUNICIPALITY OF ANCHORAGE

This is to certify that on this _____ day of _____, 2022 before me a Notary Public in and for the State of Alaska duly commissioned and sworn, personally appeared Rashaad Esters, Contracting Officer III, to me known and known by me to be the person described in the executed instruments set forth above as an agent of the Department of Transportation & Public Facilities of the State of Alaska and that this person has been authorized by the State of Alaska to execute the foregoing lease amendment on behalf of said State of Alaska and that this person executed the same freely and voluntarily as the free act and deed of the State of Alaska.

WITNESS my hand and official seal the day and year this certificate first above written.

Notary Public for Alaska
My Commission Expires with Office
Residing at: Anchorage, Alaska

OFFICIAL STATE BUSINESS -- NO RECORDATION CHARGE

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EXHIBIT A

Lease 2747

The terms and conditions below are hereby made a part of Lease 2747 and all terms and conditions of said Exhibit A are binding upon the Lessee and Lessor, their agents or assigns.

FORCE MAJEURE

The Lessor is not liable for the consequences of any failure to perform, or default in performing, any of its obligations under this Agreement, if that failure or default is caused by any unforeseeable Force Majeure, beyond the control of, and without the fault or negligence of, the Lessor. For the purposes of this Agreement, Force Majeure will mean: war (whether declared or not); revolution; invasion; insurrection; riot; civil commotion; sabotage; military or usurped power; lightning; explosion; fire; storm; drought; flood; earthquake; epidemic; quarantine; or strikes.

LEASE ADDITION / DEDUCTION

At the State's discretion, available space may be added to the originally specified space through amendment to lease. This added space may be severable in whole or part from the original lease at no added costs, with a sixty (60) day written notice from the State to the Lessor.

HOURS OF OPERATION

The State reserves the right to establish and maintain its own hours of operation during the life of the lease and any renewals. Generally, State offices are open to the public from 8:00 a.m. to 5:00 p.m., Monday through Friday. The State reserves the right to change its hours of operation to accommodate needs of the public and the State at no additional lease costs. This may require the Lessor to provide full building functions during any change in hours of operation such as HVAC, lighting, electrical, etc. at no additional lease costs.

ACCESSIBILITY

The Lessor certifies that the design and construction of the proposed space, and any subsequent alterations of the proposed space, shall meet the specifications of the 2010 Americans with Disabilities Act Standards for Accessible Design as published in the Federal Register on September 15, 2010 (hereafter referred to as the "2010 ADA Standards" or "Standards") on the date of occupancy; and throughout the entire occupancy of the State.

The Americans with Disabilities Act of 1990 (42 U.S.C. § 12101), as amended, defines the State of Alaska as a "public entity" subject to Title II of the ADA. The Lessor must provide space that meets ADA Standards as it applies to a public entity. In providing

space that meets the Title II requirements, the Lessor does not have and will not attain the right to direct how, when or where program services are delivered.

The 2010 ADA Standards for state government consist of the Title II regulations at 28 CFR 35.151. State government facilities must follow the requirements of the 2010 ADA Standards, including both the Title II regulations at 28 CFR 35.151; and the 2004 ADAAG at 36 CFR part 1191, appendices B and D. In the few places where requirements between the two differ, the requirements of 28 CFR 35.151 prevail.

ADA compliance under Title II may be different or more stringent than the compliance requirements for commercial space. When providing space to the State under ADA compliance requirements, the **Lessor is aware of and will comply with the following additional requirements:**

- (1) Provide at least one (1) accessible entrance with a power door operator.
- (2) Provide at least one (1) accessible path of travel from an accessible entrance to primary function areas, including restrooms and drinking fountains.
- (3) Provide at least one (1) accessible restroom and drinking fountain per floor occupied by the State. Where it is technically infeasible to alter existing restrooms, a unisex restroom is permitted.
- (4) Provide ADA compliant signage.
- (5) Provide accessible parking, where parking is provided.
- (6) Provide at least one (1) accessible passenger zone, where loading zones are required.
- (7) Provide at least one (1) accessible route connecting accessible parking and accessible parking zones to an accessible entrance.

The Lessor must furnish an ADA Facility Audit Affidavit from an architect registered to practice in the State of Alaska if one was not furnished prior to occupancy. The ADA Facility Audit Affidavit must indicate that the proposed space complies with all the requirements of the 2010 ADA Standards **as further defined within the ACCESSIBILITY section of Exhibit A.**

The State's inspection and acceptance of the Lessor's space and alterations does not relieve the Lessor of responsibility for ADA compliance. The Lessor further agrees to pay the cost of any corrections that may be needed during the period of the State's occupancy for purposes of correcting deficiencies to meet ADA compliance.

In the event the Lessor fails to correct deficiencies within a period of thirty (30) days from receipt of written notification, the State will have the right to terminate the lease; or, the State will have the option of correcting deficiencies by hiring competent workers, with the Lessor bearing the cost of all labor and materials. The State will have the right to deduct all of the costs incurred, including administrative costs, from the lease payment. The Lessor further agrees that deficiency corrections performed by the State will not be construed to constitute a breach of this lease.

RENOVATION

At least every five (5) years of occupancy at the request of the State, the Lessor shall renovate the space occupied by the State under this lease by refurbishing, refinishing, or replacing all damaged or worn finishes including: floors, walls, ceilings, window coverings/paint or built-in building furnishings and fixtures. Any and all renovation must comply with the 2010 Standards.

Specifications for the materials must comply with Section 4.0 Building Requirements.

Lessor is responsible for all costs associated with the renovations, including moving expenses of all fixtures, furniture, and equipment. Lessor shall provide moving boxes, tape and labels if requested by the State. Renovation work must be completed in such a manner as to not interfere with the State's business. Lessor is required to provide the State with a detailed schedule of the planned renovation project for its review and approval.

If the lessor fails to respond to the State's renovation request within thirty (30) days, the State reserves the right to hire competent workers to accomplish such renovation(s) at the Lessor's expense.

The State also reserves the right to extend the above time periods if the conditions are in the opinion of the State found to be still in acceptable condition.

MAINTENANCE AND REPAIR

The Lessor shall assume sole responsibility for the maintenance of the demised premises. This responsibility encompasses keeping the premises in good repair, and tenantable condition and maintaining the premises in conformity with the original solicitation document. The term "repair" includes repairs of any type including but not limited to exterior and interior, structural and nonstructural, routine or periodic, except as in case of damage arising from the negligence of the State's agents or employees. The Lessor agrees that after reasonable notice in writing by the State to the effect that the repair, maintenance, or service obligations as specified herein for the demised premises have not been satisfactorily fulfilled; the State can then obtain competent workers to correct the deficiencies. The Lessor shall pay all related costs either by direct payment or by the State making the payment to the workers and reducing the rent accordingly.

Lessor must provide the State access to all areas of the building, including, but not limited to, mechanical, electrical, and plumbing systems; the roof; areas above the ceiling; and janitorial closet(s) for the purpose of inspection, and if warranted, testing by the State and its consultants. Lessor will be financially responsible for correcting all of the State's identified deficiencies within ten (10) days of receipt of cure notice. In the event an identified deficiency cannot reasonably be corrected within the 10 days, the Lessor and State must within that 10 days mutually agree upon a reasonable timeline for resolution.

Lessor must clean all of the HVAC system every five (5) years to include: air ducts, coils, drain pan, registers, grills, air plenum, blower motor and assembly, heat exchanger, air filter, air cleaner, etc. This task must be accomplished by a qualified certified contractor and a member of National Air Duct Cleaners Association (NADCA). Lessor must provide proof to the State this requirement has been completed upon request.

HOLDING OVER

Prior to the lease expiration, the State will provide a (60) day written notice to the Lessor, informing the Lessor the Lease will be in hold over status, for a period up to one (1) year, at the same monthly lease rate. After a holdover period of one year, tenancy shall be construed to be a month-to-month at market rate as determined by the State's broker. All other terms and conditions specified by the lease remain the same.

LESSOR, LESSOR'S EMPLOYEES and CONTRACTOR'S SECURITY REQUIREMENT

The State shall have the right to request that the Lessor's employees, and employees of contractors and subcontractors (referred to collectively herein as "Contractor") provide fingerprints and pass criminal background checks prior to performing work within the space occupied by the State. The "Passed" status of the background checks will be reported to the State contracting officer in writing before the employee or contractor's employee begins work on the premises. The State shall have the right to reject any of the Lessor's employees or Contractor's employees whom the state reasonably identifies as being unacceptable as posing a risk to the State, its employees, or its mission. Requests denied or not responded to within ten (10) days, shall result in the State's right to terminate the lease or prohibit access of leased space to Lessors' employees and/or Contractor's employees. Should this refusal of access limit routine maintenance or janitorial services to the State, the State has the right to employ such services independent of the Lessor and to deduct the cost of services from lease payments.

CONSTRUCTION (New Improvements, Remodels & Renovations)

Remodels After Occupancy: Lessors shall use the following requirements and guidelines in procuring construction services that are directly related to the State's occupancy, unless otherwise authorized by the State of Alaska. During the entire term of the State's occupancy, the State reserves the right to procure construction services that are directly related to the State's occupancy, or allow the Lessor to provide construction services using the following requirements and guidelines.

- (a) All contractors and subcontractors must have a valid Alaska business license at the time of selection.
- (b) Lessors shall employ reasonable competitive bidding principles and procedures in all selections for construction with a total expected value in excess of two thousand five hundred dollars (\$2,500).
- (c) Lessors shall document, and provide to the State of Alaska, a complete schedule identifying bids received.
- (d) Lessors must ensure compliance with all applicable state and federal laws; rules and regulations, including those concerning workers' compensation, social security, equal opportunity, unemployment insurance, hours of labor, wages (including filing certified payrolls with the Department of Labor and other related requirements pursuant to the Little Davis-Bacon Act, AS 36.05, when applicable) working conditions and other employer/employee-relations.
- (e) Offerors must ensure compliance with the INSURANCE and HOLD HARMLESS paragraphs herein.
- (f) The Lessor agrees to follow agreed upon reasonable work practices while performing work in occupied lease space, which standards are further described in the attached (Exhibit A-1). The Lessor further agrees to take reasonable steps to reduce the amount of construction-related disturbances in the lease space, in an effort to permit the State to continue to conduct business during normal business hours. Normal business hours are defined as Monday through Friday from 8:00 a.m. to 5:00 p.m.
- (g) Recognize that, the Lessee shall promptly notify the Lessor of any significant or extended disturbance related to construction that rises to the level that the State can no longer conduct business in the office space. The Lessor recognizes that it shall then be required to immediately cease or modify the work in the area identified during normal business hours to minimize the disruption to the affected area(s).

- (h) Recognize that the Lessor shall provide Lessee for review and approval a construction schedule for all work required to be performed in and around the lease premises in advance of the work's commencement. Lessor shall notify Lessee of any changes to the agreed upon schedule a minimum of two (2) business days in advance of any proposed change in the agreed upon schedule. Lessee shall notify Lessor of any anticipated business activity that could affect the agreed upon schedule a minimum of two (2) business days in advance.

JANITORIAL and MAINTENANCE SERVICES

Unless otherwise indicated, the Lessor shall be responsible for janitorial/maintenance services as outline below for the entire space. These services shall be performed after office hours unless otherwise specified or as convenient as possible to the occupying agency(s). The premises generally are occupied Monday through Friday, except State holidays. In the event that various areas are occupied at times other than specified herein, the janitorial services shall be performed at other times as convenient. The State may request these services be completed during business hours at no additional costs if deemed in the best interest and security of the State.

DAILY SERVICES:

- Empty wastebaskets.
- Collect all designated waste paper and trash and dispose of it away from the premises.
- Pick up and deposit all recyclable items into a State designated container, if provided.
- Sweep halls and floors in the interior of the buildings. Tile floors are to be swept with a yarn broom or a dust mop treated with polyethylene glycol or similar non-injurious material.
- Vacuum all carpets and rugs.
- Mop or scrub toilet room floors, wash all plumbing fixtures with warm water, disinfectant and soap. Disinfect urinals and water closets. Damp wipe all dispensers, tiled portion of toilet room walls and stall partitions with disinfectant.
- Provide and maintain adequate supplies of toilet paper, seat covers, deodorizers, feminine hygiene products, towels and soap in toilet rooms. These supplies are to be of standard or better quality and are to be furnished by the Lessor. Lessor shall also provide a closed disposal container for waste sanitary napkins.
- Clean any drinking fountains.
- Police sidewalks, building perimeter and parking areas by collecting and removing all trash and other discarded materials, including cigarette butts.

- At the end of each workday, the supervisor shall inspect the entire building to ensure that all work is complete to professional standards and all necessary doors are locked.

MONTHLY SERVICES:

- Remove dust from all visible surfaces of furniture, fixtures, and equipment to a height of six (6) feet.
- Damp mop all floors and machine buff all waxed floors to remove traffic marks and restore luster of wax.
- Remove all finger marks and smudges from walls, woodwork, and glass surfaces, including relites.

EVERY SIX-MONTHS SERVICES:

- Vacuum fabric furniture.
- Shampoo carpets, front entry walk off floor coverings, and rugs.
- Dust or vacuum window covering such as drapes and blinds, overhead pipes or moldings that must be reached by ladder.
- Dust or wash light fixtures as appropriate for greatest light efficiency.
- Wash windows and glass wind deflectors inside and out leaving no streaks. Wipe water spots from sills and frames. Use drop cloths as required to protect adjacent surfaces, fixtures, and furniture. Wash windows at equal intervals of time, weather and conditions permitting.
- Wash all wastebaskets.
- Wash walls in public halls and stairwells where wall covering permits.
- Wash pipes and rails in stairwells.
- Clean and wax all paneling.
- Clean all exterior windows.

AS REQUIRED SERVICES:

- Replace burned out lamps to be furnished by the Lessor.
- Clean light lenses.
- Remove snow and ice from sidewalks, entrances, building roof overhangs, outside storage areas and parking areas as applicable to an extent that will render the areas safe to pedestrian and wheelchair traffic and automobile operation.

- Furnish, clean and maintain rugs or entrance mats at each building entrance of sufficient size to preclude tracking.
- Remove spots and stains from carpets, rugs and tile. Remove all foreign matter (gum, smudges, etc.) from floors, handrails, and furniture.
- Remove wax from all floors and apply good skid resistant wax of a type recommended by floor manufacturers. When wax is dry, machine buff to smooth sheen.

COMPLIANCE

The Lessor agrees that after reasonable notice by the State to the effect that the janitorial/maintenance obligations as specified herein for the demised premises have not been satisfactorily fulfilled; the State may then obtain competent workers to correct the necessary items all of which will be paid for by the Lessor either by direct payment, or by the State making the payment to the workers and reducing the rent accordingly.

USABLE AREA

The Usable Area of the leased space shall be defined as the areas of the building occupied by the State to house personnel, equipment, fixtures, furniture, supplies, goods and merchandise. The Usable Area shall not include building corridors, restrooms, lobbies, stairwells and other building amenity or building facility area, regardless of whether the State occupies an entire floor or an entire building.

The Usable Area of the leased space shall be computed by measuring to the finished surface of the office side of corridors and other permanent walls; to the center of partitions that separate the office from adjoining usable areas; and to the inside finished surface of the dominant portion of the permanent outer building walls. No deductions shall be made for columns or projections necessary to the building.

The State shall have full access to and use of all common areas of the building including, but not limited to elevators, lobbies, stairwells and restrooms.

WINDOW COVERING

Interior relites and all outside windows that provide visibility into the lease space from any areas outside of the lease space or outside of the building, including common area corridors or other building occupants' lease space or operating areas, shall be equipped with State approved drapes, blinds, shades or other material ready for use with all necessary hardware. Operation of window coverings and hardware shall be accessible to the tenant. Window coverings shall reduce glare and have an openness factor no greater than 3%, except north facing window coverings may have an openness factor up to 5%. Window covering shall be of good quality and appearance matching the decor of the space and shall adequately reduce incoming heat and light to a comfortable level.

FLOOR COVERING

All floors shall be covered with carpet except for the floors in the break room, coffee areas, locker rooms, public and employee restrooms and other designated areas, which shall be resilient flooring or ceramic tile.

Carpet shall be commercial loop rated for heavy traffic. Carpet shall be new or used and shall have built-in static control (less than 3.5 KV) and shall be non-allergenic. Carpet shall be constructed of 100% branded type 6 or type 6.6 nylon with a minimum face weight of 18 ounces for carpet tile (22 ounces for broadloom) and a minimum yarn density of 6,500. Provide 1/12 gauge, multilevel/textured patterned loop carpet tile or broadloom carpet with a high-performance backing in high traffic areas. Resilient flooring shall be new, commercial quality, homogeneous sheeting or tile. Restroom floors shall be homogenous resilient sheet flooring with welded seams or ceramic tile. Resilient flooring, if previously used, shall be free of holes, defects, stains and excessive wear. Offerors shall provide the Contracting Officer a minimum of five (5) color choices, for the State's final color selection.

Grating, runners, rubber finger mats or other aggressive entry matting systems must be installed and regularly maintained at the front entrance to the building and the State's leased space to minimize tracking dirt, snow or ice into the space.

FLOOR LOAD

All floors shall be capable of supporting loads in conformance with current building codes for specific occupancy and intended use. The minimum design load for general office occupancy shall be fifty (50) lbs. per square foot live load and twenty (20) lbs. per square foot dead load, unless current building codes set a higher minimum. Floors used for purposes other than general office space such as storage, high density files, or other non-office occupancy shall be analyzed by an Alaska registered engineer and space shall be occupied only after the engineer certifies in writing that the existing floor system can support the proposed layout with actual weights.

ACOUSTICAL REQUIREMENTS

Acoustical separation and absorptive properties must be sufficient to permit work to occur simultaneously in conferences, waiting rooms, and offices. It is the Offeror's responsibility to furnish appropriate constructions and details to meet the acoustical criteria set forth in this section. Background noise due to building equipment operation shall be limited to a maximum Noise Criteria (NC) level of 40 in public areas, open plan offices and circulation spaces and NC 35 in office areas.

Offices and similar space shall be furnished with acoustic ceiling tiles, panels or other sound absorption material. The Reverberation Time (RT) in public areas and open office areas shall not exceed 1.2 seconds between 500-2000 Hz.

PARTITIONS

The following minimum Sound Transmission Class (STC) or Noise Insulation Class (NIC) rates for partitions apply unless they are specifically modified elsewhere in this document.

- | | | |
|--|--------|--------|
| • Private offices and other rooms | STC 49 | NIC 42 |
| • Suite separation walls, conference rooms, special offices, and restrooms | STC 52 | NIC 45 |
| • Highly sensitive specialty rooms, confidential rooms | STC 55 | NIC 47 |

Providing a partition with the listed STC rating is acceptable, as is meeting the equivalent NIC rating between spaces as proven via field testing. If NIC field testing is used to achieve compliance, a sound masking system may be utilized as part of the solution in achieving the minimum NIC rating.

Sound rated walls or partitions with a sound rating of STC 40 or higher shall extend full-height to the deck above, or shall intersect with a gypsum board ceiling with an equivalent STC rating. Sound-rated walls shall be insulated using fiberglass batt insulation, shredded cellulose, mineral wool or similar filler. Standard doors shall be solid core and gasketed. For walls specified to achieve an STC rating of 50 or greater, corresponding doors shall have a minimum STC rating of 30. For all sound-rated walls, all penetrations, outlets boxes and perimeter conditions shall be caulked airtight with acoustic sealant to maintain the specified sound ratings. Details may be found in the Sound Control chapter of the Gypsum Association Fire Resistant Design Manual, publication GA-600-2015.

Unless otherwise specified, all partitions without a sound rating shall be floor to ceiling, flush type. All walls and partitions shall be drywall construction with a smooth finish and paint as indicated below.

SIGNS

The Lessor shall provide and erect/affix adequate signage to identify the State's presence and to easily direct the public to the State's space. In addition, signage shall meet all locally adopted regulations and codes including ADA Standards. Signs shall be approved by the State and provided and erected at no cost as follows:

- In all building entrances, public or common lobbies, hallways, and elevator lobbies.
- On all doors or walls at entrances to the State's leased spaces.
- Parking (State and Visitors)
- Building exterior

The State reserves the right to affix additional door or wall signs, at the State's cost, within its leased space to further identify room names and/or numbers.

DRINKING WATER

Drinking water shall be provided by public drinking fountains at a central location on each floor. Bottled water in dispensers may be substituted for permanently installed systems provided that the Lessor also provides disposable cups and has a system to insure water is available at all times. Lessor must meet all ADA and building code requirements relating to drinking fountains and access to drinking water.

PUBLIC RESTROOMS

Separate facilities for men and women shall be provided on each floor in compliance with all applicable codes, including ADA Standards. If the restrooms are not located within the State's exclusive lease space, the restrooms must be within 150 feet of the entrance to the State's exclusive lease space with access via climatized, common area corridors. Access to the restrooms shall not require ingress or egress through other building occupants' operational areas or leased space. If the public restrooms are located within the leased space, access to the restrooms shall not require ingress or egress through employee work areas. Each toilet room shall have: a privacy arrangement; hot and cold running water; mirrors; soap; sanitary tissue seat covers and paper towel dispensers; feminine hygiene product disposals in the women's restrooms; diaper changing table; deodorizers, hand sanitizer located at the restroom exit; and appropriate ventilation.

ELECTRICAL REQUIREMENTS

Power Distribution: The power distribution system serving the leased space shall include distribution equipment to provide 120 volt single phase, and 208 volt or 240 volt single phase power. Receptacle loads, branch circuits, panel boards and feeder loads shall be less than 50% of the associated circuit breaker rating. Loads shall be calculated in accordance with the National Electric Code. All panel boards shall have a minimum of 25% vacant space for future expansion.

Lighting: Lighting fixtures shall be provided that meet the National Energy Policy Act and produce well- diffused illumination. Lighting shall meet the guidelines and lighting levels established in The Lighting Handbook, 10th Edition, published by the Illuminating Engineering Society (IES). Lighting shall be provided that meets the guidelines without reliance on task and furniture/workstation lighting provided by the tenant. Compliance with the guidelines shall be certified by an Alaska registered professional engineer.

All lamps shall be consistent throughout space with regards to color temperature, quality, and type. A maintenance program shall be conducted to maintain this consistency.

All fixtures shall be cleaned, with lamps and lenses replaced prior to occupancy to be in like-new condition.

Switching: Individual switching shall be provided for each room or area. Switches shall be located inside the lighted space, adjacent to the entry, accessible with doors open or

closed. In lieu of or in addition to above, lighting may be controlled by a building control system. Motion detectors are acceptable in lieu of switches for all spaces except open offices. Provide three- or four-way switching, as appropriate, in corridors and large rooms with more than one entry.

Electrical Outlets: Unless otherwise specified, office and similar type workspace shall be provided with not less than one (1) duplex outlet on every eight (8) linear feet of wall space and one (1) duplex outlet on every wall less than eight (8) linear feet.

In toilet rooms provide a minimum of one (1) duplex receptacle with ground fault protection above counter, adjacent to sink or mirror, and a minimum of one (1) general use receptacle.

All State's system's furniture shall be provided with required power and data telecommunications at each work site.

Documentation: The Lessor shall post an up to date floor plan at each circuit breaker panel with labeling to correspond to individual circuit breaker labels.

OPERATING CONDITIONS

Telecom Rooms shall support electronic equipment designed for office environments and shall maintain continuous operation of such equipment under ambient environment conditions of between 64 degrees F and 75 degrees F. Relative humidity shall be maintained between 30% and 55%, non-condensing. Cooling and humidification/de-humidification to maintain such an environment shall be provided in each Telecom Room. Cooling and humidification/de-humidification to maintain such an environment shall be provided in each Telecom Room, all cooling and humidification/de-humidification equipment required for this room shall not be installed directly above the equipment rack.

MECHANICAL

HEATING AND COOLING

A system shall be provided to maintain a uniform temperature between 68 degrees and 72 degrees unless otherwise noted in the CONFIGURATION section. The temperature shall be maintained throughout all areas.

If the temperature is not maintained within the 68 degree to 72 degree range for a period of more than one (1) working day, the Lessor shall upon receipt of a written complaint from the State, provide suitable temporary/auxiliary heating or cooling equipment to maintain the temperature in the specified range.

If such temporary auxiliary equipment is necessary to meet normal weather conditions for more than ten (10) consecutive working days, the Lessor will, no later than the eleventh (11th) working day, initiate a diligent effort to rectify the deficiency and forward

a detailed schedule to the State.

If after thirty (30) consecutive working days the temporary auxiliary equipment is still necessary to meet normal weather conditions, the State shall be free to hold the Lessor in default in accordance with the provisions of this RFP, and seek other space.

"Working days" for the purposes of this section is defined as days normally scheduled by the State as open for the conduct of State business.

If entry to an occupied space is directly from the building exterior, a large heated vestibule shall be provided. The vestibule shall be configured to prevent direct blasts of cold air from reaching occupants and complaint with the 2010 ADA Standards.

VENTILATION

All occupied areas of the building shall be provided with a ventilation system with minimum outdoor airflow rates and exhaust airflow rates in accordance with the latest adopted edition of the International Mechanical Code, as amended by the Authority having jurisdiction. For compliance with minimum outdoor airflow rate requirements, natural ventilation will not be considered.

Minimum outside airflow rates shall be measured and able to be monitored by State.

The Lessor shall provide the services of a qualified licensed mechanical engineer to determine ventilation rates required by the planned occupancy arrangements and provide the services of a qualified testing and balancing contractor that is National Environmental Balancing Bureau (NEBB) certified, to balance the ventilation system to meet the required ventilation rates.

ENVIRONMENTAL & LIFE / SAFETY

Lessor agrees to provide a space free from all environmental and life / safety hazards. Lessor agrees that the premises will be in compliance with applicable health and safety standards set forth by OSHA, EPA, and the CDC,

If at any time throughout the tenancy of the lease, an environmental, health, or safety hazard is identified, the State will provide written notice to the Lessor. The Lessor agrees to take corrective action to investigate, test and remedy the identified hazard within five (5) business days. If the reported hazard cannot be corrected within five (5) days, the lessor shall within the same five (5) days provide the State with a written plan and timeline for correcting the hazard. If after the sixth (6th) working day the Lessor has not corrected the hazard or provided a plan and reasonable timeframe for remediation, the State reserves the right to obtain competent workers to remediate the hazard. The Lessor shall pay all related costs either by direct payment or by the State making the payment to the workers and reducing the rent accordingly.

Lessor is required to certify that there is no asbestos containing material (ACM) in the building and no presumed asbestos containing material (PACM) in the building. If the lessor is unable to certify that there is no ACM in the building and no presumed PACM in the building, the lessor must take the necessary steps to identify the existence, location(s) of the ACM and PACM, and provide a copy of the lessor's asbestos management plan for the building daily maintenance and operations.

Lease 2747

Exhibit A-1

Reasonable Construction Practices
While Working in Occupied Office Lease Space

Construction that is reasonable during normal business hours

(Monday through Friday 8:00 a.m. to 5:00 p.m.)

- Temporary Barriers
- Metal Stud Framing (studs are cut with hand shears)
- Electrical/Mechanical Work
- Insulation & Sheetrock
- Sheetrock Taping & Painting (Low VOC/odor)
- Door replacement/installation
- Cabinet & countertop installation
- Flooring (low VOC/odor adhesives)
- Demolition & Debris Removal
- Material stocking & delivery
- *Exterior siding cutting and repair (to be safe & efficient, this item should be done during daylight hours)*
- *Exterior wall framing (for window openings)*
- *Window installation*
- Re-lite installation

Construction required after normal business hours

(Saturday & Sunday & State Holiday's Mon. through Friday 5:00 p.m. to 7:30 a.m.)

- Extended and disruptive Floor scraping
- Extended and disruptive subfloor demolition
- Extended and disruptive carpet removal (except 1st floor is acceptable during normal hours due to no occupants below)
- Extended and disruptive floor nailing (standard non-clutch drill may be acceptable to place & tack-down sheeting)
- Extended and disruptive saw use (occasional use may be permitted)
- Extended and disruptive sheetrock installation with extended use of screw guns
(standard non-clutch drills may be allowed during normal business hours)
- Door finishing (lacquer)
- Airduct/Ventilation Cleaning

Initial _____ Initial _____

Lease 2747
Exhibit A-1
Page 1 of 1

CITY OF BETHEL



NOTICE OF INTENT TO LEASE CITY OWNED REAL PROPERTY TO THE STATE OF ALASKA, DIVISION OF MOTOR VEHICLES ISSUED APRIL 18, 2022 (BMC 4.08.030—4.08.050)

Location and Legal Description:

300 Chief Eddie Hoffman Highway, Bethel Alaska, 256 SF of Office Space. Lot 2, Court House Subdivision, Plat 99-12, Bethel Recording District, State of Alaska.

Method of Disposal

The City may dispose of property under Bethel Municipal Code 4.08.030 (b) to a state entity providing a necessary public service, without competitive bidding. The intended disposal will be by lease agreement. The 2019 appraisal valued the 256 square feet of office space with included heat, electrical, water and sewer utilities and janitorial services at \$1,030 a month. The Lease, if approved, will be to the State of Alaska Department of Transportation & Public Facilities for the Alaska Division of Motor Vehicles.

Description and Value of the City's Interest

The subject area is 256 square feet of office space. This property falls within the Public Lands and Institutions Zone.

Date, Time Place and Manner of Proposed Disposal

The Council will consider the adoption of an Ordinance on June 14, 2022, at 6:30 p.m. in the Bethel City Council Chambers, located at 300 Chief Eddie Hoffman Highway in Bethel, Alaska.

The ordinance will authorize the City to enter into a lease agreement for land with the State of Alaska.

Opportunity for Public Comment

The City Council will hold a meeting at 6:30 p.m. on June 14, 2022, to provide an opportunity for public comment on the adoption of the Ordinance.

Introduced by: City Manager Williams
Introduction Date: May 24, 2022
Public Hearing Date: June 14, 2022
Action:
Vote:

CITY OF BETHEL, ALASKA

Ordinance #22-20

AN ORDINANCE BY THE BETHEL CITY COUNCIL RE-ACQUIRING PROPERTY OWNED BY THE CITY AND LEASED BY SARAH ANGSTMAN AND BEN KUNTZ LOT 6A2, BLOCK 1, MUMTRETLUK SUBDIVISION

WHEREAS, the City of Bethel owns a parcel of land situated on Lot 6A2, Block 1, Mumtretluk Subdivision;

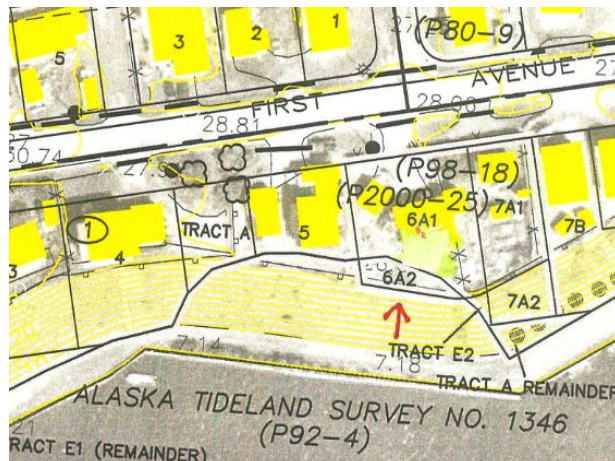
WHEREAS, on November 14, 2007, the City leased the aforementioned parcel of land to lessees, Sarah Angstman and Ben Kuntz, which lease expires in 2047;

WHEREAS, on May 1, 2022, the lessees contacted the City and asked to terminate the lease agreement effective May 23, 2022, because of a sale of their adjacent property;

NOW, THEREFORE BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF BETHEL, ALASKA, the City Council authorizes the termination of the lease agreement identified herein for land described under Section 2 and re-acquires the property.

SECTION 1. Classification. This is a non-codified Ordinance and shall not become part of the Bethel Municipal Code.

SECTION 2. Legal Description. The property that is the subject of the acquisition to the City through termination of the City's lease with lessees Sarah Angstman and Ben Kuntz is described as Lot 6A2, Block 1, Mumtretluk Subdivision, Bethel.



Introduced by: City Manager Williams
Introduction Date May 24, 2022
Public Hearing Date: June 14, 2022
Action:
Vote:

SECTION 3. Authority. Authority Pursuant to Bethel Municipal Code 4.08.020 Acquisition.

SECTION 4. Effective date. This ordinance shall become effective immediately upon passage by the City Council.

**BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF BETHEL, ALASKA
THIS __ DAY OF JUNE 2022 BY A VOTE OF _ IN FAVOR AND _ OPPOSED.**

Mark Springer, Mayor

ATTEST:

Lori Strickler, City Clerk



PUT 85068

cc

LEASE FOR LOT 6A2, BLOCK 1, MUMTRETUK SUBDIVISION

THIS LEASE made and entered into this 14th day of November, 2007, by and between the City of Bethel, hereinafter called "LESSOR," and Sarah Angstman and Ben Kuntz owners of Lot 6A1, Block 1, Mumtretluk Subdivision, in Bethel Alaska, hereinafter called "LESSEE."

WITNESSETH:

The parties hereto for the consideration hereinafter mentioned do covenant and agree as follows:

1. PREMISES. The Lessor, owner of Lot 6 A2, Block 1 Mumtretluk Subdivision, hereby leases to the Lessee, owner of Lot 6A1, Block 1, Mumtretluk Subdivision:

Lot 6A2, Block 1, Mumtretluk Subdivision

2. USE OF PREMISES. Lot 6A2, Block 1 shall be used only by the owner(s) of Lot 6A1. This right of usage of Lot 6A2 runs with Lot 6A1 and may be transferred to subsequent owners of Lot 6A1 by the Lessee.
3. TERM. Lessee shall have and hold Lot 6A2, Block 1 for a term of not less than 40 years beginning on the date first above written.
4. CONSIDERATION. The Lessee shall pay the Lessor for the use of the premises a flat rate of \$1 per year payment to be made in advance to Lessor. It is agreed that there shall be no adjustment of this payment to be made for any reason whatsoever. If the lease must terminate before the 40 year period has expired due to causes beyond the control of Lessor no portion of the flat rate payment shall be refunded.
5. ASSIGNMENTS are permitted by the owner(s) of Lot 6A1.
6. SUBLEASES are permitted by the owner(s) of Lot 6A1.
7. IMPROVEMENTS. All improvements shall be and remain the property of the Lessee or its assigns until the expiration of the lease.
8. INSURANCE. Lessee shall obtain and pay for liability insurance. The Lessee and its assigns shall hold the Lessor harmless from any claim of whatsoever nature arising out of use or occupancy of the premises.
9. QUIET ENJOYMENT. Lessor agrees to defend the title of the leased premises and also agrees that the Lessee and its tenants shall peaceably and quietly hold, enjoy and occupy the leased premises for the duration of this lease without any hindrance, interruption, or ejection by Lessor or by any other person whomsoever.
10. SURRENDER OF POSSESSION. If upon expiration or other termination of this lease, further use rights are not granted to the Lessee or its assigns by the Lessor, said Lessee or its assigns shall upon demand, surrender to the Lessor complete and peaceable possession of the premises.
11. EASEMENTS. The Lessor agrees that the orderly development of the leased premises for housing may require creation of temporary and/or permanent easements for roads, utilities, seawall repair, and other purposes; the parties hereby consent to such easements. None of the expenses of creation and dedication of these easements shall be borne by the Lessor.

12. **TERMINATION.** The Lessee will convey interest in the property to Lessor after 40 years, or when the property is removed, destroyed, ceases to exist, or when the terms of this lease are violated.
13. **UPON WHOM BINDING.** It is understood and agreed that the covenants and agreements herein before mentioned shall extend to and be binding upon the heirs, assigns, successors, executors and administrators of the parties of this lease.
14. **AMENDMENTS.** Lease conditions may be amended upon mutual and written agreement by the Lessor and Lessee. The amendment shall become effective upon the last signature date on the agreement by the Lessor and Lessee.

In witness whereof, the parties have hereunto set their hands and seals on the date first above written.

THIS LEASE, made and entered into this 14th day of November, 2007, by and between;

Don W. Baird
City of Bethel
LESSOR

Sarah E. Angstrom by Sally Simon (Angstrom), her attorney-in-fact POA for Sarah Angstrom
Sarah Angstrom
LESSEE

Ben Kuntz
Ben Kuntz
LESSEE

STATE OF ALASKA)
) ss.
FOURTH JUDICIAL DISTRICT)

THIS IS TO CERTIFY that on the 14th day of November, 2007 before me, the undersigned, a Notary Public in and for Alaska, duly commissioned and sworn, personally appeared *Don W. Baird* a City Manager for the City of Bethel "LESSOR", who is known to me to be the individual who executed the foregoing instrument and that such execution was the free and voluntary act and deed for the uses and purposes therein stated.

WITNESS my hand and official seal.

Sandra M. Odish
Notary Public in and for Alaska
My Commission Expires: 10/23/09



2 of 4
2007-001594-0

AGREEMENT TO TERMINATE LEASE AND SURRENDER POSSESSION OF LAND
by and between
The CITY OF BETHEL and SARAH ANGSTMAN/BEN KUNTZ

THIS AGREEMENT TO TERMINATE LEASE AND SURRENDER POSSESSION ("Agreement") is made this _____ of _____, 2022 by and between the CITY OF BETHEL, 300 Chief Eddie Hoffman Highway, P.O. Box 1388, Bethel, Alaska 99559 ("Lessor" or "City") and Sarah Angstman and Ben Kuntz ("Lessee") (collectively, "The Parties").

RECITALS

- A. The City owns Lot 6A2, Block 1, Mumtretluk Subdivision.
- B. Lessee owned Lot 6A1, Block 1, Mumtretluk Subdivision, which is adjacent to the City's lot described in paragraph A above.
- C. On November 14, 2007, the Parties entered into a lease agreement ("Lease"), in which the City leased Lot 6A2, Block 1, Mumtretluk Subdivision, to Lessee for a term of not less than 40 years and for a flat rate of \$1 per year.
- D. Lessee has sold Lot 6A1, Block 1 to a new owner.
- E. The Lease provides for termination, surrender of possession, and amendment upon mutual agreement of the parties.
- F. Lessee now wishes to terminate the Lease and surrender possession of Lot 6A2, Block 1, Mumtretluk Subdivision, back to the City.

THEREFORE, IT IS MUTUALLY AGREED UPON BY THE PARTIES:

- 1. TERMINATION.** The November 14, 2007, Lease, together with all rights, interest, and obligations of the Lessee in said Lease, is terminated and shall be of no further force and effect.
- 2. ACKNOWLEDGEMENT.** The City hereby acknowledges that Lessee has complied with and discharged any obligations under the Lease, and that Lessee has left the premises to be returned to the City in good condition.
- 3. RELEASE.** Lessee hereby releases, waives, and discharges any and all rights, claims, obligations, and causes of action it may have against the City with respect to the Lease and the property subject to said Lease. The City hereby releases, waives, and discharges any and all rights, claims, obligations and causes of action it may have against Lessee with respect to the Lease and the property subject to said Lease.
- 4. POSSESSION.** Lessee's right to possess and to occupy the leased premises is terminated as of the date of this Agreement.

5. **VALIDITY.** In the event any provision of this Agreement or the application thereof in a particular context is held unenforceable, invalid, or in violation of law by any court or quasi-judicial body of competent jurisdiction, then the application of such provision in other contexts shall not be affected thereby, and, in all events, the remaining provisions hereof shall remain in full force and effect.
6. **SUCCESSORS AND ASSIGNS.** This Agreement shall be binding upon and inure to the benefit of the parties hereto and their respective successors and assigns.
7. **INTERPREATION.** The captions and headings in this Agreement are solely for convenience and reference and shall not be deemed to define or limit the provisions themselves in any way.
8. **GOVERNING LAW.** This Agreement shall be governed by and construed in accordance with the laws of the State of Alaska. Venue for any dispute arising out of or related to this Agreement shall lie in superior court in the Fourth Judicial District at Bethel.
9. **COUNTERPARTS.** This Agreement may be executed in one or more counterparts by the parties hereto. All counterparts shall be construed together and shall constitute one agreement.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the date first set forth above.

LESSOR:

CITY OF BETHEL

By: _____
Printed Name: Peter A. Williams
Title: City Manager

LESSEE:

By: _____
Printed Name: Sarah Angstman

By: _____
Printed Name: Ben Kuntz

After Recording Return To
Peter Williams
City Manager, City of Bethel
PO Box 1388
Bethel, AK 99559

State of Alaska

Tidelands

Quitclaim Deed

No. 1317

The Grantor, the STATE OF ALASKA, DEPARTMENT OF NATURAL RESOURCES, 3601 C Street, Suite 960, Anchorage, Alaska 99503-5936, pursuant to AS 38.05.825 and the regulations promulgated thereunder, for good and valuable consideration, does hereby remise, release and quitclaim unto the Grantee, the CITY OF BETHEL, whose mailing address of record is P.O. Box 388, Bethel, Alaska 99559, Grantee's successors and assigns, the right, title and interest, in those submerged lands lying below the ordinary high water line in the Kuskokwim River, if any, in and to that real property situated in the Bethel Recording District, State of Alaska, and described as follows:

TRACTS A, B, C, D, E AND F OF ALASKA TIDELANDS SURVEY NO. 1346, CONTAINING 17.14 ACRES, MORE OR LESS, ACCORDING TO THE SURVEY PLAT RECORDED IN THE BETHEL RECORDING DISTRICT ON JULY 21, 1992, AS PLAT 92-4.

Subject to platted easements and reservations.

After conveyance to the municipality is approved, the municipality has management authority of the land but may not sell it.

Title to land conveyed under this authority that is retained by the municipality reverts to the State upon dissolution of the municipality.

And Further, the Grantor hereby expressly saves, excepts and reserves out of the grant hereby made, unto itself, its lessees, successors, and assigns forever, all oils, gases, coal, ores, minerals, fissionable materials, geothermal resources, and fossils of every name, kind or description, and which may be in or upon said lands above described, or any part thereof, and the right to explore the same for such oils, gases, coal, ores, minerals, fissionable materials, geothermal resources, and fossils, and it also hereby expressly saves and reserves out of the grant hereby made, unto itself, its lessees, successors, and assigns forever, the right to enter by itself, its or their agents, attorneys, and servants upon said lands, or any part or parts thereof, at any and all times for the purpose of opening, developing, drilling, and working mines or wells on these or other lands and taking out and removing therefrom all such oils, gases, coal, ores, minerals, fissionable materials, geothermal resources, and fossils, and to that end it further expressly reserves out of the grant hereby made, unto itself, its lessees, successors, and assigns forever, the right by its or their agents, servants and attorneys at any and all times to erect, construct, maintain, and use all such buildings, machinery, roads, pipelines, powerlines, and railroads, sink such shafts, drill such wells, remove such soil, and to remain on said lands or any part thereof for the foregoing purposes and to occupy as much of said lands as may be necessary or convenient for such purposes hereby expressly reserving to itself, its lessees, successors, and assigns, as aforesaid, generally all rights and power in, to, and over said land, whether herein expressed or not, reasonably necessary or convenient to render beneficial and efficient the complete enjoyment of the property and rights hereby expressly reserved.

To Have And To Hold the said land, together with the tenements, hereditaments, and appurtenances thereunto appertaining, unto the said Grantee and Grantee's successors and assigns forever.

In Testimony Whereof the State of Alaska has caused these presents to be executed by the Director of the Division of Land, Department of Natural Resources, State of Alaska, pursuant to delegated authority, this 13th day of March, 1997.

By: Carol L. Shobe
 Carol L. Shobe
 For Jane Angvik, Director
 Division of Land

State of Alaska)
) ss.
 Third Judicial District)

This Is To Certify that on the 13th day of March, 1997, appeared before me CAROL L. SHOBE, who is known to me to be the person who has been lawfully delegated the authority of Jane Angvik, the Director of the Division of Land, Department of Natural Resources, State of Alaska, to execute the foregoing document; that Carol L. Shobe executed said document under such legal authority and with knowledge of its contents; and that such act was performed freely and voluntarily upon the premises and for the purposes stated therein.

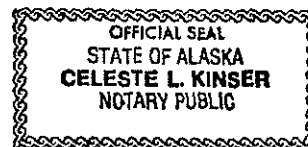
Witness my hand and official seal the day and year in this certificate first above written.

9 20544
 18cc4-
 RECORDED-FILED
 BETHEL RECORDING
 DISTRICT

MAR 25 2 30 PM '97
 REQUESTED BY City of Bethel
 ADDRESS _____

Celeste L. Kinser
 Notary Public in and for the State of Alaska

My Commission Expires: April 4, 1997



After recording, please return to:

City Clerk
 City of Bethel
 P.O. Box 388
 Bethel, AK 99559

QCD No. 1317
 ADL No. 220770
 Location Index:
 T. 8 N., R. 71 W., S.M.
 Sections 9, 16 and 17

Introduced by: City Manager Williams
Introduction Date: May 24, 2022
Public Hearing Date: June 14, 2022
Action:
Vote:

CITY OF BETHEL, ALASKA

Ordinance #22-21

AN ORDINANCE BY THE BETHEL CITY COUNCIL RE-ACQUIRING PROPERTY DEEDED WITH REVERTER TO THE BETHEL CONFERENCE OF CHURCHES, TRACT OF LAND WITHIN SECTION 8, T8N, R71W, SEWARD MERIDIAN, ALASKA BLOCK 3 TRACT E, 105 PTARMIGAN, AND THE BUILDING

WHEREAS, the City of Bethel deed the property legally described as a tract of land within section 8, T8N, R71W, Seward Meridian, Alaska; and further described as Block 3, Tract E.;

WHEREAS, the City deeded this property to the Bethel Conference of Churches on December 11, 1973, with a reverter clause stipulating that, if the Bethel Conference of Churches fails to continue use of the demised premises, the property with any improvements thereon shall revert to the City;

WHEREAS, in September of 2021, the Bethel Conference of Churches notified the City of its intent to quitclaim the property, an action that the Bethel Conference of Church members approved on April, 17, 2021;

WHEREAS, on February 22, 2022, Bethel Conference of Churches quitclaimed the land to the City of Bethel, but the Quit Claim Deed did not mention the transfer of the 24'x24' building which is intended to be included as part of the property transfer;

NOW, THEREFORE BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF BETHEL, ALASKA, the property described under Section 2, is re-acquired by the City of Bethel.

SECTION 1. Classification. This is a non-codified Ordinance and shall not become part of the Bethel Municipal Code.

SECTION 2. Legal Description. the property legally described as a tract of land within section 8, T8N, R71W, Seward Meridian, Alaska; and further described as Block 3, Tract E, with building.

Introduced by: City Manager Williams
Introduction Date: May 24, 2022
Public Hearing Date: June 14, 2022
Action:
Vote:



SECTION 3. Authority. Authority Pursuant to Bethel Municipal Code 4.08.020 Acquisition.

SECTION 4. Effective date. This ordinance shall become effective immediately upon passage by the City Council.

**BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF BETHEL, ALASKA
THIS __ DAY OF JUNE 2022 BY A VOTE OF _ IN FAVOR AND _ OPPOSED.**

Mark Springer, Mayor

ATTEST:

Lori Strickler, City Clerk



AFTER RECORDING MAIL TO:

Name: City of Bethel
 Address: P.O. Box 1388
Bethel, AK 99559

QUIT CLAIM DEED

THE GRANTOR, Bethel Conference of Churches, whose address is P.O. Box 1348
Bethel, AK 99559 for and in consideration
 of Ten Dollars and Good and Valuable Consideration and other valuable consideration, in hand
 paid, conveys and quit claims to City of Bethel, whose
 address is P.O. Box 1388, the following
 described real estate, situated in the Recording District of Bethel,
Fourth Judicial District, State of Alaska:

A tract of land lying entirely within Sec. 8,
 T8N, R21W, Seward Meridian, Alaska; and
 further described as Block 3, Tract E, Book 20,
 Page 82

together with all after acquired title of the Grantor(s) therein.

Dated: February 15, 2022

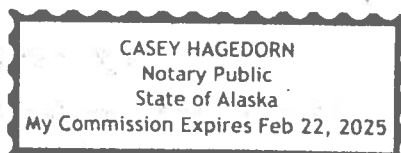
Lorin L. Bradbury
Lorin L. Bradbury, Treasurer

Bruce Clayton
Bruce Clayton, Secretary

STATE OF Alaska)
Fourth) ss.
 Judicial District)

THIS IS TO CERTIFY that on this 15th day of February, 2022, before me
 the undersigned Notary Public, personally appeared Lorin Bradbury & Bruce Clayton known
 to me and to me known to be the individual(s) described in and who executed the
 foregoing instrument and he/she/they acknowledged to me that he/she/they signed the
 same freely and voluntarily for the uses and purposes therein mentioned.

WITNESS my hand and official seal.



Notary Public in and for Alaska
 My commission expires 22 Feb 2025

STATUTORY QUITCLAIM DEED
(WITH POSSIBILITY OF REVERTER)

The Grantor, CITY OF BETHEL, ALASKA, an Alaska Municipal Corporation, for and in consideration of One Dollar (\$1.00) and other valuable consideration, conveys and quitclaims to BETHEL CONFERENCE OF CHURCHES, an Alaska non-profit corporation, of Bethel, Alaska, all interest which it has in the real estate located in the Bethel Recording District, Fourth Judicial District, State of Alaska, and described as follows:

A tract of land lying entirely within Sec. 8, T8N, R71W, Seward Meridian, Alaska; and further described as: Block 3, Tract E. (3)

SUBJECT to all reservations, restrictions, easements and encumbrances of record.

AND FURTHER SUBJECT to the Grantee in accepting this Deed agrees not to use the subject demised premises or any portion thereof or improvements thereon for or in conjunction with revenue raising projects; and if the Grantee fails to use the demised premises before January 1, 1976, or if the Grantee fails to continue use of the demised premises subsequent to that date, the demised premises shall revert to the Grantor in its entirety and with any improvements thereon at no charge to the Grantor. This reverter shall be effective immediately in the event of Grantee's violation of any one of the foregoing restrictions.

TOGETHER WITH, ALL AND SINGULAR, the tenements, hereditaments and appurtenances thereunto belonging or in anywise appertaining.

DATED: 12-11, 1973.

GRANTOR:

CITY OF BETHEL

By: [Signature]

Name

Title

GRANTEE:

BETHEL CONFERENCE OF CHURCHES

By: [Signature]

Name

Title

S.C.C. - Treas.

STATE OF ALASKA)
) ss.
FOURTH JUDICIAL DISTRICT)

THIS IS TO CERTIFY that on this 11th day of December 1973, before me, the undersigned, a Notary Public in and for the State of Alaska, duly commissioned and sworn, personally appeared John M. Miller, known to me and to me known to be the manager, of the above corporation, CITY OF BETHEL, and he acknowledged that he signed the same freely and voluntarily for the uses and purposes therein stated.

WITNESS my hand and official seal on the day and year in this certificate first above written.

John M. Miller
Notary Public in and for Alaska
My commission expires: 11/1/76

STATE OF ALASKA)
) ss.
FOURTH JUDICIAL DISTRICT)

THIS IS TO CERTIFY that on this 11th day of December 1973, before me, the undersigned, a Notary Public in and for the State of Alaska, duly commissioned and sworn, personally appeared Sammy Chai, known to me and to me known to be the manager, of the above corporation, BETHEL CONFERENCE OF CHURCHES, and he acknowledged that he signed the same freely and voluntarily for the uses and purposes therein stated.

WITNESS my hand and official seal on the day and year in this certificate first above written.

Sammy Chai
Notary Public in and for Alaska
My commission expires: 11/1/76

73-000646
5

RECORDED-FILED
BETHEL RECORDING
DISTRICT

DEC 13 / 10 07 AM '73

REQUESTED BY Bethel Conference of Churches

ADDRESS Bethel, Alaska

149480

Bethel Conference of Churches
Annual Business Meeting Notes
April 17, 2021

The meeting was held at the Moravian Church. Those in attendance were Pastor London, Pastor Bradbury, Bonnie Bradbury, Pastor Rucker, Pastor Claypool, Father Magner, Pastor Craver, Jerry Simpson, Jan Bruick, Pastor Russell.

Agenda Item #1 Open in prayer

The meeting was opened by a devotional and prayer by Pastor London.

Agenda Item #2 Review agenda

The agenda was reviewed and accepted. M/S Bradbury/Craver

Agenda Item #3 Review minutes from previous annual business meeting on 12/5/20

The minutes from the previous annual business meeting on 12/5/20 were presented and accepted. M/S Craver/Bradbury

Agenda Item #4 Ministry partnership report

Each church gave a report on their ministries through the Covid period with an emphasis on the cooperation between ministries during 2020.

Agenda Item #5 Financial report

The financial report as provided by Pastor Bradbury was reviewed and accepted. The financial report was approved and added to the minutes.

Agenda Item #6 Carry The Cure

Bill Pagaran and his ministry Carry The Cure, will be at the Covenant Church on 4/23 to hold a suicide prevention talk and a gospel concert. An open invitation was extended for this event.

Agenda Item #7 Information on funeral services provided by churches Re: City of Bethel

The City of Bethel requested information from each church regarding the specific services provided by each church for funerals and burial services.

Agenda Item #8 Baccalaureate Service 5/13/21

The motion was made and carried to plan for an outdoor baccalaureate service at the Moravian Church.

Agenda Item #9 Ptarmigan property

There was a general discussion on the state of the property and a review of different options for use of the property. The motion was made and carried for Bethel Conference of Churches to quit the claim on the Ptarmigan property. The vote was unanimous. M/S Bradbury/Rucker

Agenda item #10 Election of officers

Adam London was elected as president. M/S Rucker/Magner
Father Magner was elected vice as president. M/S London/Bradbury
Pastor Bradbury was elected as treasurer. M/S Russell/Magner
Pastor Claypool was elected as secretary. M/s Bradbury/London

Agenda Item #11 Additional items

There was a call for the churches and pastors to voice their opinions to the city council regarding the loosening of local restrictions in light of the diminishing danger from Covid.

Agenda Item #12 Schedule next meeting

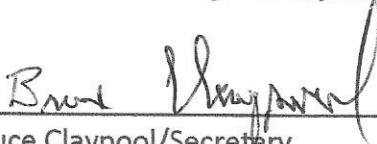
The next annual business meeting is scheduled for 4/23/22.

The next monthly business meeting is scheduled for 5/14/21 at 1:00pm at the Catholic Church.

Pastor Craver will lead the devotional.

Agenda Item #13 Adjourn

The meeting was adjourned. M/S Bradbury/Russell



Bruce Claypool/Secretary

Introduced by: City Manager Peter Williams
Introduction Date: May 24, 2022
Public Hearing: June 14, 2022
Action:
Vote:

CITY OF BETHEL, ALASKA

ORDINANCE # 22-22

AN ORDINANCE ESTABLISHING A CITY OF BETHEL BUDGET FOR FISCAL YEAR 2023 BEGINNING JULY 1, 2022 ENDING JUNE 30, 2023

Be it Ordained by the City Council of Bethel as follows:

Section 1. This ordinance is a non-code ordinance, establishes a City of Bethel Annual Budget for fiscal year 2023.

Section 2. That money shall be appropriate from the City's funds for operating and capital expenditures.

GENERAL FUND

	Proposed Budget	Adopted Budget
General Fund - Operating		
City Administration	\$ 854,132	\$ 854,132
City Clerk & Council	\$ 421,328	\$ 421,328
Finance Department	\$ 1,762,634	\$ 1,780,634
Planning Department	\$ 386,678	\$ 386,678
Information Technology Services	\$ 1,044,986	\$ 1,044,986
City Attorney	\$ 326,359	\$ 326,359
Fire Department	\$ 2,006,536	\$ 2,006,536
Police Department	\$ 4,385,321	\$ 4,385,321
Public Works-Administration	\$ 159,130	\$ 159,130
Streets & Roads	\$ 1,901,769	\$ 1,901,769
Property Maintenance	\$ 647,139	\$ 658,139
Community Services	\$ 347,120	\$ 502,120
In-Kind & Transfers	\$ 954,675	\$ 869,675
Indirect Cost Recovery	\$ (2,722,883)	\$ (2,722,883)
TOTAL GENERAL FUND - OPERATING	\$ 12,474,924	\$ 12,573,924
General Fund - Payments on Debt		
Streets & Roads	\$ 27,000	\$ 27,000
TOTAL GENERAL FUND - PAYMENTS ON DEBT	\$ 27,000.00	\$ 27,000.00
General Fund - Transfers		
Transfers To - Fleet Replacement Fund	\$ 125,000	\$ 125,000

Transfers To - YKRH Aquatic Center	\$	744,675	\$	744,675
Transfers To - Transit	\$	85,000	\$	-
TOTAL GENERAL FUND - Transfers	\$	829,675	\$	744,675
TOTAL GENERAL FUND	\$	11,618,249	\$	11,802,249

Special Revenue Funds

CSP	\$	383,350	\$	383,350
E-911 Services	\$	(59,916)	\$	(59,916)
School Resource Officer Program	\$	-	\$	37,705
TOTAL SPECIAL REVENUE FUNDS	\$	323,434	\$	361,139

Enterprise Fund-YK Regional Health & Aquatic Center

YK H&F Center	\$	1,604,686		1,490,455
TOTAL ENTERPRISE FUND-YK Regional Pool	\$	1,604,686	\$	1,490,455

Enterprise Fund-Solid Waste

Hauled Refuse	\$	431,349	\$	428,349
Landfill Operations	\$	612,954	\$	640,954
TOTAL ENTERPRISE FUND-SOLID WASTE	\$	1,044,303	\$	1,069,303

Enterprise Fund-Water & Sewer

Utility Billing	\$	341,504	\$	341,504
Hauled Water	\$	1,980,408	\$	1,980,408
Hauled Sewer	\$	2,064,387	\$	2,064,387
Piped Water	\$	591,676	\$	591,676
Piped Sewer	\$	856,160	\$	856,160
Water Treatment - BH	\$	724,558	\$	724,558
Water Treatment - CS	\$	979,386	\$	979,386
Sewer Lagoon	\$	251,763	\$	251,763
TOTAL ENTERPRISE FUND-WATER & SEWER	\$	7,789,842	\$	7,789,842

Enterprise Fund-Port

Municipal Dock-Operating	\$	739,257	\$	869,257
Municipal Dock-Small Boat Harbor	\$	265,754	\$	279,754
TOTAL ENTERPRISE FUND - PORT	\$	1,005,011	\$	1,149,011

Enterprise Fund-Leased Properties

Court Complex & Other Leased Properties	\$	464,573	\$	464,573
Debt Payments	\$	262,650	\$	262,650
Capital Expenditures	\$	-	\$	-
TOTAL ENTERPRISE FUND-LEASED PROPERTIES	\$	727,233	\$	727,233

Enterprise Fund-Bethel Public Transit System

Transit System	\$	441,233	\$	441,233
Capital Expenditures	\$	-	\$	-
TOTAL ENTERPRISE FUND-TRANSIT SYSTEM	\$	441,233	\$	441,233

Internal Svc Fund-Employee Group Health Benefits

Employee Group Health Benefits	\$	3,148,241	\$	3,148,241
TOTAL INTERNAL SVC FUND-EMP GROUP HEALTH	\$	3,148,241	\$	3,148,241

Internal Svc Fund-Vehicle & Equipment Maint.

Vehicle & Equipment Maintenance	\$	1,081,697	\$	1,081,698
TOTAL INTERNAL SVC FUND-VEHICLE & EQUIP	\$	1,081,697	\$	1,081,698

Endowment Fund

Transfers Out	\$	14,000	\$	14,000
TOTAL ENDOWMENT FUND	\$	14,000	\$	14,000

SECTION 3. NOW THEREFORE BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF BETHEL, ALASKA, that the Fiscal Year 2023 operating budget is adopted for a period of one year, from July 1, 2022 through June 30, 2023.

ENACTED THIS 14th DAY OF JUNE 2022, BY A VOTE OF ___ IN FAVOR AND ___ OPPOSED.

ATTEST:

Mark Springer, Mayor

Lori Strickler, City Clerk



Committees and Commissions that wish to make a recommendation to City Council should turn this form in to the City Clerk or to the City Council representative on the committee or commission.

Passed unanimously by the Public Safety and Transportation Commission on May 4, 2022.

Page 135 of 329

SUGGESTED AMENDMENT TO BUDGET ORDINANCE 22-22 – from Council Member Henderson.

The City of Bethel has a number of department head vacancies Police Chief, Port Director, Human Resources Director and the Planning Director is expecting to retire in September. To help ensure through recruitment in all areas to include advertising, review of applications, interviewing and management of process, it would be good to have a professional recruitment firm assist the City with the recruitment of these executive level position, especially in the absence of a Human Resources Director.

Motion to amend the Fiscal Year 2023 Budget as amended, line item 100-51-6335 to insert \$30,000 bringing the total appropriates for Administration to \$884,132.

				Proposed Budget	Adopted Budget	Proposed Amendment
General Fund - Operating						
	City Administration			-\$ 854,132	-\$ 854,132	<u>\$884,132.</u>

CITY OF BETHEL, ALASKA

Ordinance #22-23

AN ORDINANCE BY THE BETHEL CITY COUNCIL AMENDING BETHEL MUNICIPAL CODE 4.16.160 SALES TAX EXEMPTIONS AND LIMITATIONS, SUBSECTION Y, TRANSPORTATION

WHEREAS, in 2021, the City Council enacted Ordinance #21-14, amending Bethel Municipal Code 4.16, Sales Tax Exemptions;

WHEREAS, prior to that amendment, Bethel Municipal Code 4.16.160 (Y) provided:

1. The following are not exempt:
 - a. The lease of vehicle for hire permits are not exempt.
 - b. The portions of a sale of flight seeing or air/water/shore excursion travel or adventure services which are not charges for transportation of persons on a federal airway;

WHEREAS, the Council intended to continue to tax the sale of flightseeing or air/water/shore excursion travel or adventure services that are not charges for transportation of persons or goods on federal airways;

NOW THEREFORE BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF BETHEL, ALASKA:

SECTION 1. Classification. This is a codified Ordinance is of general and permanent nature and shall become part of the Bethel Municipal Code.

SECTION 2. Amendment. Bethel Municipal Code Chapter 4.16.160, Tax Exemptions, is amended as follows, new language is underlined and old language is stricken.

4.16.160 Exemptions and Limitations on Exemptions

The following sales and services are exempt from the tax levied under this chapter only in accordance with the exemptions and limitations thereon, as provided for in this section:

Y. Transportation.

Introduced by: City Manager Williams
Introduction Date May 24, 2022
Public Hearing Date: June 14, 2022
Action:
Vote:

1. The sale of services for transporting passengers by river taxi, taxicab, bus, ~~commercial airline, air charter, air taxi, or~~ hover craft are exempt.
2. The sale of passenger seat tickets by a commercial airline is exempt;
3. The service of transporting disabled or handicapped individuals when in the regular course of that business is exempt.
4. The lease of vehicle for hire permits are not exempt.
5. The portions of a sale of that are charges for recreational flight seeing or air/water/shore excursion travel or adventure services are not exempt, unless otherwise exempted by AS 29.45.820. ~~that are not charges for transportation of persons on a federal airway are exempt~~
6. The lease or rental of vehicles is not exempt.

SECTION 3. This Ordinance shall become effective immediately following adoption by the Bethel City Council.

**BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF BETHEL, ALASKA
THIS 14th DAY OF JUNE 2022 BY A VOTE OF _ IN FAVOR AND _ OPPOSED.**

Mark Springer, Mayor

ATTEST:

Lori Strickler, City Clerk

Introduced by: Pete Williams, City Manager
Date: June 14, 2022
Action:
Vote:

CITY OF BETHEL

Resolution # 22-06

RESOLUTION AUTHORIZING THE APPLICATION FOR AND EXECUTION OF A STATE REVOLVING FUND LOAN TO RETIRE THE CITY'S USDA-RD SEWER LAGOON JETTY PROJECT LOAN

- WHEREAS,** the City of Bethel completed an online pre-application questionnaire with the State of Alaska, Department of Environmental Conservation (ADEC) as a necessary step to applying for a loan from the Alaska Clean Water Fund to pay off the City's USDA-Rural Development loan;
- WHEREAS,** the City will request \$913,000 from the Alaska Clean Water Fund;
- WHEREAS,** the State has the potential to forgive up to \$500,000 in principle on this loan to the City of Bethel, benefitting the City like a grant award;
- WHEREAS,** the City's USDA-RD loan was used to pay a portion of the Sewer Lagoon Jetty project, which cost \$2,627,216, and entailed the rebuilding of the lagoon jetty, the purchase and installation of two baffles in the lagoon, and the purchase of seven new sewer haul trucks;
- WHEREAS,** the City's project will be included on an Alaska Clean Water Fund project priority list for the current fiscal year;
- WHEREAS,** this State Revolving Fund loan of \$913,000 would be repaid over a 10-year term or sooner, with a finance rate calculated pursuant to 18 AAC 76.080 (Clean Water Act loan), but currently less than the City's USD;
- WHEREAS,** upon receiving the loan agreement documents, Bethel City Council authorization will be required by ordinance to secure the funds;
- WHEREAS,** the City Manager is authorized to represent the City of Bethel in carrying out the City's responsibilities and to delegate responsibility to appropriate City staff to carry out technical financial, and administrative activities associated with the loan agreement.

Introduced by: Pete Williams, City Manager
Date: June 14, 2022
Action:
Vote:

NOW, THEREFORE, BE IT RESOLVED the City of Bethel authorizes the City Manager to apply to the State of Alaska, Department of Environmental Conservation (ADEC), for a loan from the Alaska Clean Water Fund in order to pay off the City's current \$913,000 USDA-RD loan that was used to pay part of the cost of the Sewer Lagoon Jetty project;

NOW, BE IT FURTHER RESOLVED the City of Bethel authorizes the City Manager to execute the loan agreement, if approved, which will become a binding obligation in accordance with its terms when signed by both parties.

ENACTED THIS 14th DAY OF JUNE 2022 BY A VOTE OF ___ IN FAVOR AND ___ OPPOSED.

Mark Springer, Mayor

ATTEST:

Lori Strickler, City Clerk

City of Bethel Action Memorandum

Action memorandum No.	22-17		
Date action introduced:	6-14-2022	Introduced by:	Peter A. Williams, City Manager
Date action taken:		Approved	Denied
Confirmed by:			

Action Title: Direct Administration to negotiate and execute a contract between the City of Bethel and Wilson Albers for the provision of benefits management and/or human resources services over the three-year period ending May 24, 2025.

Attachment(s): Contract between City of Bethel and Wilson Albers for the provision of benefits management and/or human resources services over the three-year period ending May 24, 2025.

Route to Department/Individual	Initials	Remarks
Administration-Peter Williams	PW	
Finance – Duane Wright		

Amount of fiscal impact	Source of Funding	Account information
	No fiscal impact at this time.	
Variable	FY 2023 Budget	Employee Group Benefits (disbursed throughout budget)

Summary Statement

The City of Bethel went out to bid in 2015 to hire a broker to provide health insurance services. The City approved a contract with The Wilson Agency for the period 2015-2018 with two 3-year renewal options. The City signed a contract with Wilson for the period 2018-2021. Both parties continued according to the terms of the contract before the second three-year contract was developed in 2022. The contract attached represents the second three-year term contract with Wilson, now called Wilson Albers and doing business as Alera ConnectHR. The contract will expire on May 24, 2025.



SERVICE AGREEMENT

This **SERVICE AGREEMENT** (the “Agreement”) is made effective as of 5/24/2022 (the “Effective Date”), by and between **Wilson Albers, An Alera Group Agency, LLC** (the “Service Provider”) and **City of Bethel** (the “Client”). The purpose of this Agreement is to set out the terms under which Service Provider will provide certain benefit management and/or human resources services to the Client as defined below.

1. Services to be performed. Service Provider will perform the following services (collectively the “Services”).

1. Employee Benefits Services as set forth in **Exhibit B-1 Employee Benefits Services**.
2. Human Resources Services as set forth in **Exhibit B-2 Human Resources Services**.
3. The Client may request and the parties may agree that Service Provider provide additional services to the Client per written request. The scope of additional services, as well as the associated term, costs, and other terms and conditions will be agreed to in writing by the parties.

2. Compensation

1. Service Provider will be paid in accordance to the terms set forth below in:
 - 2.1.1. **Exhibit C-1 Employee Benefits Service Fees and Commissions.**
 - 2.1.2. **Exhibit C-2 Human Resources Service Fees.**
2. Notwithstanding any other provision of this Agreement to the contrary, Service Provider may propose amendments to the ‘C’ Exhibits by delivering written notice to the Client specifying the proposed changes at least ninety (90) days prior to the date such amendment is to be effective, unless the parties agree upon a different notice period. If no later than 60 days after notice of the proposed amendment Client objects in writing to the proposed amendment(s), the Agreement will terminate at the end of such 90-day notice period unless otherwise agreed by the parties. If Client does not object in writing to the proposed amendment(s) within 60 days after notice of the proposed amendment, the Agreement will be deemed to have been amended as provided in the notice as of the effective date specified in the notice.

3. Performance. Service Provider will provide the Services in a timely and professional manner, in accordance with commercially reasonable standards of the applicable industry.

4. Independent Contractors / Agency

1. The parties are independent contractors. Neither party is or will be the employee, legal representative or agent of the other. Nor will either party have the right or authority to assume, create, or incur any liability or any obligation of any kind on behalf of the other party. The method of performing the services under any SOW shall be under the sole control of the Service Provider, with Client only being able to direct the results of such services.
2. Notwithstanding Section 4.1 above, Client may give Service Provider authority to act as an agent of the Client in providing the services in accordance with this Agreement.

5. **Reimbursable Expenses.** Out of pocket expenses other than routine internal overhead expenses of Service Provider will be billed to the Client at cost (e.g. printing, postage, etc.). Service Provider will be reimbursed for reasonable travel expenses for travel outside the normal scope of the Services. To the extent possible, Service Provider will notify the Client of potential out of pocket expenses in advance.
6. **Service Provider Not a Fiduciary Under ERISA.** To the extent that one or more of the Client's employee benefit plans are subject to the Employee Retirement Income Security Act of 1974, as amended ("ERISA") and in spite of any other provision of this Agreement to the contrary, the parties agree and acknowledge that: (i) the Service Provider's services under this Agreement are not intended in any way to impose on the Service Provider or any of its affiliates a fiduciary status under ERISA; and (ii) this Agreement does not provide the Service Provider, and the Client will not cause or permit the Company to assume, without prior written consent of the Service Provider, any: (A) discretionary authority or discretionary control respecting management of any "employee benefit plan" within the meaning of Section 3(3) of ERISA (an "ERISA Plan"), (B) authority or control respecting management or disposition of the assets of any ERISA Plan, or (C) discretionary authority or discretionary responsibility in the administration of any ERISA Plan; and (iii) Client shall notify the Service Provider as soon as possible of any proposed amendments to the plans' legal documents to the extent that the amendments would affect the Service Provider in the performance of its obligations under this Agreement; and (iv) the Service Provider shall not be responsible for the consequences of any action taken or omitted by the Client, or the plan sponsor or plan administrator in connection with the administration of any ERISA Plan.
7. **No Legal or Tax Advice.** Client acknowledges and agrees that Service Provider does not provide legal, financial or tax services or advice, including but not limited to applicable wage and hour laws. The Client acknowledges that Service Provider's employees or agents will not be providing legal or tax advice to the Client regardless of the Service Provider's employee or agent qualifications, educational background, or licensure. On all matters that may involve legal or tax issues, regardless of whether Service Provider is supplying the Client with advice or materials, the Client acknowledges and agrees that it will seek the advice of its own legal or tax counsel since Service Provider provides only benefit and human resource counsel and not legal or tax counsel.
8. **Reliance; Support and Data.** Client is responsible for providing accurate and complete information and instructions to Service Provider. In the performance of its duties, the Service Provider may rely upon, and will have no obligation to independently verify the accuracy, completeness, or authenticity of, any instructions or information provided to the Service Provider by the Client or its designated representatives and reasonably believed by the Service Provider to be genuine and authorized by the Client. Client agrees that it will provide the Service Provider with notice of any errors in any information provided to the Service Provider as promptly as practicable after discovering any such errors, and the Service Provider agrees that it will promptly remedy any such errors, provided, however, that Client agrees that the Service Provider shall have no liability to Client or any other party for its reliance on inaccurate or incomplete information, and Client is responsible for inaccurate or incomplete information. Client acknowledges and understands that in order for the Service Provider to timely perform the services contemplated herein, Client shall use reasonable best efforts to cooperate with the Service Provider to: (i) make available Client personnel as appropriate; and (ii) timely provide documents and information necessary for the Service Provider to provide services hereunder; and (iii) and respond to requests for confirmation or approval of any directions or instructions, as reasonably requested by the Service Provider from time to time. Client shall notify Service Provider of any proposed amendments to the plan's legal documents, for example, the summary plan or wrap document.

9. Acknowledgements. In connection with the Service Provider's services under this Agreement, Client agrees that: (i) any compensation of the types described herein and disclosed to it does not constitute a conflict of interest and the Client expressly waives any claims alleging any such conflict of interest; the final decision to choose any insurance company has been made by the Client in its sole and absolute discretion, (ii) the Client understands and agrees that the Service Provider does not take risk, and that the Service Provider does not guarantee the financial solvency or security of any insurance company; and (iii) the Client is responsible for timely payment of premiums for all insurance placed by the Service Provider on Client's behalf. If any amount is not paid in full when due, including premium payments to insurance companies, that nonpayment will constitute a material breach of this Agreement that will allow the Service Provider to terminate this Agreement, and may allow an insurance company for the Client's risks to cancel any applicable policies in accordance with the terms of such policies.

10. Non-Solicitation. The Client agrees not to hire, attempt to hire, or solicit Service Provider's employees or subcontractors during performance of this Agreement and for a period of twelve (12) months after termination of this Agreement without Service Provider's written consent. In the event that the Client breaches the terms of this section, the Client shall pay Service Provider, as liquidated damages, an amount equal to one year's annual base compensation that Client will pay each such employee or subcontractor. The parties agree that Service Provider has put in significant time, effort, and expenses in recruiting and training its employees, and that these liquidated damages are reasonable to compensate Service Provider.

11. Term. Services for this Agreement will commence on the Effective Date, or such later date as the parties subsequently agree in writing. The term of this Agreement shall continue until May 24, 2025 or until terminated as provided in Section 12.

12. Termination

1. Termination by Mutual Agreement. This Agreement may be terminated at any time upon mutual agreement of the parties.
2. Termination Without Cause. This Agreement may be terminated by either party without cause upon sixty (60) days prior written notice to the other party.
3. Termination For Cause. This Agreement may be terminated by written notice from a party if the other party fails to cure a default in the performance of any of its obligations under this Agreement within thirty (30) days after receipt of written notice specifying the default; provided, however, if the default cannot be cured within thirty (30) days through reasonably diligent efforts, this Agreement may not be terminated if reasonably diligent efforts to cure the default have been commenced prior to the expiration of the thirty (30) day period and continue until the default has been fully cured.
4. Duties Upon Termination. Upon termination of this Agreement, Client will promptly pay any amounts due for services rendered up to the date of termination. Any unearned prepaid fees held by Service Provider will be returned to Client. If Service Provider has not terminated this Agreement due to Client's default, Service Provider will work with Client to transition the Services to Client's selected third party provider. Such transition of services will include, at no cost to Client, a transfer of data and any related records pertaining to Client's account in a format reasonably acceptable to Client and Service Provider.

13. Insurance. Service Provider shall maintain insurance as described in **Exhibit A-1**.

14. Warranties. Service Provider warrants as follows: (i) it shall perform the Services provided

under any SOW in accordance with the parameters as set forth in this Agreement and any applicable SOW; (ii) Service Provider employees performing such services shall have commercially reasonable skill, experience and qualifications to perform such services; and (iii) it shall perform such services in a timely, workman like and professional manner in accordance with generally recognized industry standards for similar services. As Client's sole and exclusive remedy and Service Provider's only obligation for the warranties set forth in this section, and notwithstanding any other provision otherwise suggesting additional or cumulative remedies, Service Provider shall use commercially reasonable efforts to promptly cure any such breach of warranty at its own cost; provided, that if Service Provider cannot cure such breach within thirty (30) days of notification of such breach, then Client may, at its option, terminate this Agreement by providing notice to Service Provider. Client must inform Service Provider of any breach of the foregoing warranties within thirty (30) days after delivery of the applicable non-conforming services. **THE WARRANTIES EXPLICITLY STATED IN THIS AGREEMENT ARE THE ONLY WARRANTIES COMPANY MAKES TO CLIENT. COMPANY DISCLAIMS ALL OTHER WARRANTIES, EXPRESS OR IMPLIED, INCLUDING, BUT NOT LIMITED TO, MERCHANTABILITY, FITNESS FOR A PARTICULAR USE OR NON-INFRINGEMENT.**

15. Indemnification. Each of the parties will indemnify the other as follows:

1. Service Provider will indemnify, defend and hold Client harmless from and against all third party liability, including, without limitation, loss, costs of suit, penalties, damages of whatever kind, and attorneys' fees that may accrue to or be sustained by Client by reason of any suit, action, or claim, arising out of Service Provider's breach of this Agreement, or the gross negligence or willful misconduct of Service Provider, its officers, directors, employees or agents; provided that Service Provider shall be excused from any indemnification obligation if the suit, action or claim arose in a circumstance in which Service Provider adhered to the policies, interpretations, rules, practices and procedures made or established by the Client or in which Service Provider performed the Services in accordance with industry standards and practices. Any amount owed for indemnification shall be reduced to the extent that the loss was due to Client's own negligence or breach of its contractual obligations.

16. Limitation of Liability. THE LIABILITY OF SERVICE PROVIDER IN ANY DISPUTES ARISING OUT OF OR RELATING TO THIS AGREEMENT WILL BE LIMITED TO DIRECT DAMAGES, AND SERVICE PROVIDER'S AGGREGATE LIABILITY SHALL NOT EXCEED THE AGGREGATE AMOUNTS PAID BY CLIENT TO SERVICE PROVIDER IN THE MOST RECENT TWELVE MONTH PERIOD PRIOR TO THE ACTS OR OMISSIONS GIVING RISE TO THE CLAIM., SERVICE PROVIDER SHALL NOT, IN ANY EVENT, BE LIABLE TO THE CLIENT FOR ANY INDIRECT, INCIDENTAL OR CONSEQUENTIAL DAMAGES (INCLUDING LOST PROFIT) SUSTAINED BY CLIENT. THE FOREGOING LIMIT APPLIES TO THE FULLEST EXTENT PERMITTED BY APPLICABLE LAW.

17. Arbitration of Disputes. All disputes between the parties, their successors and assigns, arising under this Agreement, which the parties are unable to resolve within twenty (20) days, may at any time thereafter be submitted to arbitration by written demand of the party. To demand arbitration the demanding party shall give written notice to the responding party. Such notice shall specify the nature of the issues in dispute, the amount involved, and the remedy requested. Within twenty (20) days of the receipt of the notice, the responding party shall answer the demand in writing, specifying the issues that party disputes. The parties shall select a qualified arbitrator within ten (10) days of responding party's answer. If the parties cannot agree on an arbitrator, either party may make application to the Alaska Superior Court, Third Judicial District at Anchorage, requesting that court to select and appoint the arbitrator. The court's selection shall be final and binding on the parties.

Immediately upon appointment of the arbitrator, each party shall present in writing to the arbitrator (with a copy to the other party) their statement of the issues in dispute. The arbitrator shall decide any questions of whether a dispute should be arbitrated under this section. The arbitrator, as soon as possible, but not more than thirty (30) days after appointment, shall meet with the parties in Anchorage, Alaska, at a time and place reasonable convenient for the parties, after giving each party at least ten (10) days' notice. The arbitration hearing shall be conducted in accordance with the commercial arbitration rules of the American Arbitration Association, as amended. In the event of conflict between the provisions of this Agreement and the provisions of the commercial arbitration rules of the American Arbitration Association, the provisions of this Agreement shall prevail. The failure of a party to appear at the hearing shall not operate as a default. After hearing the parties in regard to the matter in dispute, taking such evidence and making such other investigation as justice requires and as the arbitrator deems necessary, the arbitrator shall decide the issues submitted to him or her within ten (10) days thereafter and serve a written and signed copy of the award upon each party. Such award shall be final and binding on the parties, and may be confirmed by a court of competent jurisdiction. If the parties settle the dispute in the course of the arbitration, such settlement shall be approved by the arbitrator on request of either party and become the award. If the arbitrator determines one party to be the prevailing party, the arbitrator shall award attorney fees and costs to that party. Otherwise, each party shall bear its own attorneys' fees and the parties shall equally pay the arbitrator's fee and other arbitration costs.

18. Business Associate Agreement. The Service Provider and Client each acknowledges that certain information, reports and data generated under this Agreement may be subject to applicable laws and regulations pertaining to the confidentiality of medical records, and the parties agree to comply in all respects with such laws, including but not limited to the Health Insurance Portability and Accountability Act of 1996, as amended ("HIPAA"). To the extent applicable, the parties have entered into a Business Associate Agreement. Services provided under this Agreement are subject to the Business Associate Agreement, including any amendments thereto, and this Agreement does not modify, supersede, or otherwise affect any provision of the Business Associate Agreement except as expressly provided herein.

19. Confidential Information. The parties acknowledge that there may be a need to disclose to one another certain confidential information of each party. In order to protect such confidential information from unauthorized use and disclosure, each party agrees as follows.

1. This section will apply to any and all confidential, proprietary or nonpublic information disclosed by the disclosing party to the receiving party, including, without limitation, trade secrets, any nonpublic information relating to the disclosing party's products, ideas, concepts, finances, marketing plans, business opportunities, personnel, and any other nonpublic technical or business information, that the receiving party knows or has reason to know that the disclosing party would like to treat as confidential for any purpose (collectively, "Confidential Information").
2. Each party agrees (a) to hold the other party's Confidential Information in strict confidence, (b) not disclose such Confidential Information to any third parties, and (c) not to use any Confidential Information for any purpose except for the purpose of this Agreement.
3. Each party may disclose the other party's Confidential Information to its responsible employees and advisors with a bona fide need to know to carry out the purpose of this Agreement. All such employees and advisors agree not to disclose such Confidential Information to any third parties, including consultants, without the prior written permission of the disclosing party.
4. Confidential Information will not include information which: (a) is now, or hereafter

becomes, through no act or failure to act on the part of the receiving party, generally known or available to the public; (b) is information which the receiving party had rightfully in its possession without restriction as to use or disclosure before receiving such information from the disclosing party; (c) is hereafter rightfully obtained by the receiving party from a third party, without restriction as to use or disclosure; (d) is information which the receiving party can document was independently developed without the use of any Confidential Information by the receiving party; (e) is required to be disclosed pursuant to law, provided the receiving party uses reasonable efforts to give the disclosing party reasonable notice of such required disclosure; or (f) is disclosed with the prior written consent of the disclosing party. Despite the foregoing, Client is free to use for its internal purposes only any information that is part of the services provided by Service Provider without the prior consent of Service Provider. Service Provider shall own any non-identifying, aggregated and statistical data that might be derived from the Client's Confidential Information, and may provide a license or other rights to third parties for the purpose of providing benchmarking or similar services.

- 20. Assignments.** Neither party may assign, transfer or delegate any or all of its rights or obligations under this Agreement, without the prior written consent of the other party, which consent shall not be unreasonably withheld or delayed; provided, that, upon notice to the other party, either party may assign the Agreement to an affiliate of such party or to a successor of all or substantially all of the assets of such party through merger, reorganization, consolidation or acquisition.
- 21. Entire Agreement.** This Agreement, including the exhibits hereto and any amendments hereto, contains the entire agreement between the parties. All prior proposals, discussions and writings by and between the parties and related to the subject matter hereof are superseded hereby.
- 22. Amendments.** Except as otherwise provided in Section 2, no amendment or modification to this Agreement will be effective unless in writing and executed by the parties. Amendments will reference the provisions of this Agreement that are being modified. The terms and conditions set forth in any amendments will supersede this Agreement, effective from the date of the amendment.
- 23. Invalidity.** If any provision of this Agreement or any portion thereof is declared invalid or unenforceable, the remaining provisions will nevertheless remain in full force and effect.
- 24. Force Majeure.** Neither Service Provider nor Client will have any liability to the other for a failure of performance resulting from any cause beyond its control.
- 25. Non-Waiver/Delay.** No failure or delay on the part of either party in exercising any right, power, or privilege shall operate as a waiver thereof, nor will any single or partial exercise of any right, power, or privilege. Unless expressly provided otherwise, the remedies set forth herein are cumulative and not exclusive of any rights or remedies that either party would otherwise have.
- 26. Binding on Successors.** Client and Service Provider each binds itself, its successors, assigns, and legal representatives to the other party hereto in respect to all covenants, contracts, representations, and obligations contained in this Agreement.
- 27. Counterparts.** This Agreement may be executed in separate counterparts, each of which will be deemed an original and all of which, when taken together, shall constitute one agreement.

28. Governing Law. This Agreement shall be governed by and construed in accordance with the laws of the State of Alaska without regard to any conflicts of law provision thereof.

29. Intellectual Property. Service Provider owns all intellectual property rights, including all patent and copyright, in any and all work product created for Client hereunder ("Work Product"), and Client waives any claims it may have to the Work Products and any intellectual property rights therein. Service Provider hereby grants to Client a limited, revocable, non-exclusive, non-transferrable, non-sublicensable right and license to use the Work Product for Client's internal business purposes only. Client agrees not disclose the Work Product to any third party or use the Work Product in a manner which violates or infringes any laws, rules, regulations, third party intellectual property rights or third-party privacy rights. Service Provider may revoke the limited license granted herein at any time upon notice to Client. Notwithstanding the foregoing, Client retains all ownership right, title and interest in all Client Confidential Information provided to Service Provider hereunder.

IN WITNESS WHEREOF, the parties below have caused this Agreement to be executed as of the Effective Date.

CLIENT

Company Name City of Bethel
Address P.O. Box 1388
Bethel, AK 99559
Email pwilliams@cityofbethel.net

By *peter williams*
Name Peter A. Williams
Title City Manager

SERVICE PROVIDER

Wilson Albers, An Alera Group Agency, LLC
3000 A Street, Suite 400
Anchorage, AK 99503
jbc@wilsonalbers.com

By: *Jennifer Bundy-Cobb*
Jennifer Bundy-Cobb (May 27, 2022 13:42 AKDT)
Name Jennifer Bundy-Cobb
Title Managing Partner

Exhibit A -1 Insurance

Insurance. Service Provider shall maintain insurance as described below for claims arising out of or related to the services provided by Service Provider under this Agreement. The insurance required in this exhibit shall be written for not less than the limits listed below. Insurance, whether written on an occurrence, or a claims-made basis, shall be maintained without interruption from the date of commencement of the work to the date of final payment. The types of insurance coverage and minimum limits shall be:

1. *Worker's Compensation Insurance* if not waived under an Executive Officer Waiver: Statutory Requirements of the state in which services are provided and Employer Liability Insurance limits of \$500,000.
2. *Commercial General Liability Insurance* to include: premises operations, products and completed operations, blanket contractual, broad form property damage, independent contractors, personal injury:

\$1,000,000 Combined Single Limit of Liability per Occurrence
\$1,000,000 Personal Injury Limit of Liability per Occurrence
\$2,000,000 Annual General Aggregate Limit of Liability
3. *Commercial Automobile Liability Insurance:*
\$500,000 Combined Single *Limit* of Liability per Accident
For all owned, hired, and non-owned vehicles and uninsured/underinsured motorist coverage
4. *Supplemental Umbrella Liability Insurance* - Excess coverage for primary policies:
\$1,000,000 per Occurrence
5. *Professional Liability Insurance:*
\$1,000,000 per Occurrence
\$1,000,000 Aggregate

Service Provider's required insurance is subject to review and adjustment by Client, who may require reasonable changes in the amounts and types of insurance based upon changes of risk. Any cost associated with changes in Service Provider's required insurance will be reimbursed to the Service Provider by Client.

Exhibit B-1
Employee Benefits Services
Wilson Albers, An Alera Group Agency, LLC

Fully Insured Plans

1. Strategic Services

- 1.1. Establish short and long-term goals and targets for benefit plans and their role at Client company
- 1.2. Review workforce needs and trends to develop a benefits program that supports the overall business objectives
- 1.3. Conduct regular meetings to solicit key stakeholder feedback

2. Contract Renewal Management. For health plan, non-health insurance (life, disability, dental, etc.), and third-party vendors (HRA, Section 125, COBRA, etc.)

- 2.1. Review of all insurance carrier renewal offers for appropriateness
- 2.2. Manage the underwriting process
 - 2.2.1. Individual health statements
 - 2.2.2. General Plan data
- 2.3. Prepare materials that will be used in the bid process
- 2.4. Coordinate underwriting efforts including individual employee applications as necessary
- 2.5. Draft and submit Request for Proposal to approved vendor list
- 2.6. Monitor the bidding process
 - 2.6.1. Facilitate bidders' conference
 - 2.6.2. Handle all bidder questions
- 2.7. Collect and review all proposals
- 2.8. Submit list of recommended finalists with associated reference materials
- 2.9. Facilitate and attend on-site meetings or visitations of finalists (as needed)
- 2.10. Assist with final decision
- 2.11. Handle communication with all winning and non-winning bidders

3. Ongoing Data Review

- 3.1. Evaluation of key utilization information such as claims, eligibility data, and health risk assessment information
- 3.2. Provide reports enrollment and administrative programs, and make suggestions for program changes and/or additions as necessary

4. Communications/Employee and Member Education

- 4.1. Provide access to templates for employee communications and, as requested, assist in the distribution of annual open enrollment guides and monthly newsletters
- 4.2. Participation and assistance in employee meetings, open enrollment, and/or webinars
- 4.3. Access to the Services Provider's service team for resolution of challenging claim problems
- 4.4. Access to services at preferred rates to patient advocacy and call centers
- 4.5. Assist with access to meetings and presentations for remote members

5. Benchmarking

- 5.1. Provide benchmarking for the current plan design, premiums and contributions
- 5.2. Provide recommendations to benefit program to align with benchmarks and organization's goals
- 5.3. Where possible, customized benchmarking to industry and geographic regions

6. Wellness Consulting

- 6.1. Identify opportunities for plan design change through data analytics
- 6.2. Discuss methods for promoting employee engagement
- 6.3. Provide recommendations for wellness programs including services already incorporated into insurance products
- 6.4. Assist with finding wellness program managers
- 6.5. Assist in providing reporting for wellness programs
- 6.6. Assist with the coordination of wellness fairs
- 6.7. Assist with Biometric screenings

7. Additional Resources

- 7.1. Access to an online library of compliance webinars and publications.
- 7.2. HR Webinars
- 7.3. Wellness Webinars
- 7.4. Access to the following tools and resources:
 - 7.4.1. The Wilson Agency Web Site
 - 7.4.2. Full service HR suite of resources (AleraHR, powered by Mineral HR)
- 7.5. Wellness Newsletter

8. Legislative and Regulatory Compliance

- 8.1. Provide training support to Human Resources and benefits staff and mentorship as requested
- 8.2. Develop and make recommendations for funding levels, including the development of rates for active and COBRA participants, as requested
- 8.3. Provide access to ERISA counsel and, if necessary, assist in the coordination of legal teams
- 8.4. Assistance in completing Health and Welfare Form 5500 Reports
- 8.5. Monitor number of members on Plans and monitor that appropriate government forms are completed including CHIPRA, Women's Health Act, SBCs, Medicare Part D, etc.
- 8.6. Inform and educate with regards to requirements under the Affordable Care Act

9. Assistance with Plan Administration

- 9.1. Meetings with the Executive Team, as needed
- 9.2. Meetings with the Steering Committees, as needed
- 9.3. Meetings with the Human Resources team, as needed
- 9.4. Periodic meetings and presentations to other committees, as requested
- 9.5. Provide member/patient advocacy services
- 9.6. Promote ideas and services that will improve member experience
- 9.7. Provide/coordinate training for administrative tools offered by carriers and third-party vendors
- 9.8. Participate in interviews for candidates to fill Benefits and Human Resources positions, as needed
- 9.9. Assist with identifying needs for technology based administration solutions
- 9.10. Assist with identifying carrier/vendor solutions available on a preferred pricing basis
- 9.11. Provide plan information to selected technology vendors for any benefit plan managed by Service Provider

10. Merger and Acquisition

- 10.1. Discussion of how the primary benefit programs will be impacted with a change in the demographics through a merger and acquisition process
- 10.2. Review of compliance topics and the impact of the merger and acquisition

- 10.3. Discussions with key stakeholders involved in merger and acquisition
- 10.4. Vendor management and contract negotiations related to merger and acquisition

Self Insured Plans, if applicable

1. Strategic Services

- 1.1. Establish short and long-term goals and targets for benefit plans and their role at Client company
- 1.2. Review workforce needs and trends to develop a benefits program that supports the overall business objectives
- 1.3. Conduct regular meetings to solicit key stakeholder feedback

2. Ongoing Evaluation of Financial Position of Client self-funded plan. Quarterly review meetings to include:

- 2.1. Evaluate funding levels and expenses, including incurred claims, administrative and reserve expenses
- 2.2. Model optional benefit designs and provide corresponding funding levels
- 2.3. Monitor, both prospectively and retrospectively, financial impacts to proposed and approved benefit modifications
- 2.4. Evaluation of key utilization data for major medical and prescription claim
- 2.5. As needed summarize data and provide recommendations based on predictive modeling tools
- 2.6. As necessary provide input and recommendations regarding benefit design

3. Lifestyle Management and Value Plan Design

- 3.1. Identify opportunities for plan design change through data analytics
- 3.2. Discuss methods for promoting employee engagement
- 3.3. Provide recommendations for wellness programs including services already incorporated into insurance products
- 3.4. Assist with finding wellness program managers
- 3.5. Assist in providing reporting for wellness programs
- 3.6. Assist with the coordination of wellness fairs
- 3.7. Assist with biometric screenings

4. Assistance with Plan Administration

- 4.1. Provide training support to Human Resources & Benefits staff and mentorship, as requested
- 4.2. Provide access to ERISA counsel and, if necessary, assist in the coordination of legal teams
- 4.3. Assist in handling and researching issues generated by claim appeals
- 4.4. Assist with training of Appeals Committee Members
- 4.5. Participation in Appeal Committee meetings
- 4.6. Develop and make recommendations for funding levels, including the development of rates for active and COBRA participants, as requested
- 4.7. Participate in interviews for candidates to fill Benefits and Human Resources positions, as needed
- 4.8. Assist with identifying needs for technology based administration solutions
- 4.9. Assist with identifying carrier/vendor solutions available on a preferred pricing basis
- 4.10. Provide plan information to selected technology vendors for any benefit plan managed by Service Provider

5. Legislative and Regulatory Compliance

- 5.1. Assistance in developing and maintaining compliant policies and procedures with respect to HIPAA, COBRA and other statutes and regulations
- 5.2. Provide support with the filing requirements associated with ERISA, the IRS and DOL
- 5.3. Assistance in completing Health and Welfare Form 5500 Reports
- 5.4. Provide access to an online library of compliance webinars and publications
- 5.5. Provide guidance for HIPAA training and compliance

6. Insurance and Managed Care Contract Review

- 6.1. Review and evaluate contracts and pricing for suitability
- 6.2. Provide oversight for new contracts
- 6.3. Make recommendations for funding (e.g., employer vs. employee paid)
- 6.4. Market the managed care contracts as necessary
- 6.5. Seek out new and alternative cost-containment programs
- 6.6. Manage rate negotiations with carriers

7. Benchmarking and Analytical Services

- 7.1. Provide benchmarking for the current plan design, premiums and contributions
- 7.2. Provide recommendations to benefit program to align with benchmarks and organization's goals
- 7.3. Where possible, customized benchmarking to industry and geographic regions

8. Third Party Administration (TPA)

- 8.1. Facilitate strategic planning session with the TPA
- 8.2. Monitor, evaluate and make recommendations concerning TPA performance
- 8.3. Market plan to potential TPAs, as necessary
- 8.4. Review and negotiate fees, including the following:
 - 8.4.1. General administrative services
 - 8.4.2. Care facilitation
 - 8.4.3. PPO re-pricing
 - 8.4.4. COBRA/HIPAA administration
 - 8.4.5. HSA/HRA administration

9. Project Oversight and Management for Third Party Bids as Requested

- 9.1. Draft and submit Request for Proposal to approved vendor list
- 9.2. Monitor the bidding process
- 9.3. Facilitate bidders' conference
- 9.4. Handle all bidder questions
- 9.5. Collect and review all proposals
- 9.6. Submit list of recommended finalists
- 9.7. Facilitate and attend on-site meetings or visitations of finalists
- 9.8. Assist with final decision
- 9.9. Handle communication with all winning and non-winning bidders

10. Third-Party Vendor Implementation (When Transition Occurs) and Prescription Benefit Management (PBM)

- 10.1. Facilitate strategic planning session with new vendor
- 10.2. Monitor implementation timeline
- 10.3. Assist in member communication issues
- 10.4. Monitor and track the transfer of information and data from incumbent to the new vendor
- 10.5. Facilitate periodic conference calls prior to and following the effective date
- 10.6. Review and provide comments on the new vendor's contract
- 10.7. Facilitate the transfer of corollary documentation to the new vendor

11. PPO Contracting

- 11.1. Assist in the evaluation, coordination, negotiation, and execution of PPO Agreements
- 11.2. Assist other parties (TPA) in the promotion of PPO networks
- 11.3. Assess the PPO's current financial outcomes and impact of contract changes
- 11.4. Oversee comparison of PPO networks

12. Actuarial Services

- 12.1. Set actuarial levels of incurred claims; determine completion ratio and factors
- 12.2. Develop appropriate trend estimates for renewal forecasts
- 12.3. Periodically determine the IBNR levels, in accordance to IRS and DOL guidelines
- 12.4. Provide recommendation of best practices for IBNR management

13. Employee Communications and Customer Service

- 13.1. Provide access to templates for employee communications and, as requested, assist in the distribution of annual open enrollment guides and monthly newsletters
- 13.2. Participation and assistance in employee meetings and/or webinars
- 13.3. Access to Service Provider's Client Service Team for resolution of challenging claim problems

14. Additional Resources

- 14.1. Access to an online library of compliance webinars and publications.
- 14.2. HR webinars
- 14.3. Wellness webinars
- 14.4. Access to the following tools and resources:
 - 14.4.1. Service Provider web site
- 14.5. Full service HR suite of resources (Alera HR powered by Mineral HR)
- 14.6. Weekly wellness newsletter

15. Management Meetings

- 15.1. Meetings with the executive team, as needed
- 15.2. Meetings with the steering committees, as needed
- 15.3. Meetings with the HR team, as needed
- 15.4. Periodic meetings and presentations to other committees, as requested

Exhibit B-2
Human Resources Services
Wilson Albers, An Alera Group Agency, LLC
dba Alera ConnectHR

Services to be provided to the Client are the following: *Services outlined in the ACHR On-Demand Proposal dated May 18, 2022.*

Exhibit C-1
Employee Benefits Service Fees and Commissions
Wilson Albers, An Alera Group Agency, LLC
Commission Based Structure

For the Services outlined in Exhibit B-1, it is expected that Service Provider will receive commission from Client's carrier(s) for coverages placed with Client. Following is a listing of the estimated annual commissions / compensation expected by type of coverage.

Carrier Name	Coverage	Compensation Formula	Est. Annual Compensation
Premera	Medical	5%	\$83,264
Premera	Dental	5%	\$6,300
Hartford	Group Term Life & AD&D	0%	\$0
Hartford	Short Term Disability	0%	\$0
Hartford	Long Term Disability	0%	\$0
ComPsych	EAP	0%	\$0
HRPro	HRA	0%	\$0

Service Provider may receive additional commission in the form of future incentive compensation from the insurer, including contingent commissions and other awards and bonuses.

Exhibit C-2
Human Resources Service Fees
Wilson Albers, An Alera Group Agency, LLC
dba Alera ConnectHR

Fees.

1. Services. For Services outlined in Exhibit B-2, Alera ConnectHR will be paid based on the *ACHR On-Demand Proposal dated May 18, 2022*. Estimated hours will provided at each request.

2. Travel. Client will pay \$75/hour when travel time away from the office is required to fulfill client services exceeding 30 minutes during business hours. Occasional travel to local client sites and meetings is included in our fee.

3. Invoice. Alera ConnectHR will invoice the Client monthly for all Alera ConnectHR Services and expenses for work performed.

3.1. Exceptions. 3.1.1. **Fixed-Fee Projects.** Alera ConnectHR will invoice the Client based on the agreed upon cost after project completion.

3.1.2. **Contingency Recruitments.** Alera ConnectHR will invoice 20% of the first-year salary after the hire has been in the role for 30 days. If for any reason the hire is not retained within the 30-day period, Service Provider will reinitiate the recruitment one time.

4. Payment. Client agrees to pay Alera ConnectHR no later than thirty (30) days after the invoice date of each monthly invoice. If Client fails to pay any monthly invoice within thirty (30) days of the invoice date, all unpaid sums will bear interest at the rate of one and one-half (1 ½ %) per month, compounded monthly, of the amount outstanding.

We deliver On-Demand HR Services through a simple hourly model billed in 15-minute increments using the above rate. You are not committed to any minimum number of hours or payment beyond the work you ask us to do

City of Bethel Service Agreement Alera Final 5-26-2022

Final Audit Report

2022-05-27

Created:	2022-05-27
By:	Margery Pratt (margery.pratt@aleragroup.com)
Status:	Signed
Transaction ID:	CBJCHBCAABAAEqKiFsM4gxWH9a6gvxemzfS6YpfvUjT7

"City of Bethel Service Agreement Alera Final 5-26-2022" History

-  Document created by Margery Pratt (margery.pratt@aleragroup.com)
2022-05-27 - 7:13:02 PM GMT- IP address: 66.58.197.214
-  Document emailed to Jennifer Bundy-Cobb (jbc@aleragroup.com) for signature
2022-05-27 - 7:14:34 PM GMT
-  Email viewed by Jennifer Bundy-Cobb (jbc@aleragroup.com)
2022-05-27 - 7:14:36 PM GMT- IP address: 52.206.70.14
-  Document e-signed by Jennifer Bundy-Cobb (jbc@aleragroup.com)
Signature Date: 2022-05-27 - 9:42:54 PM GMT - Time Source: server- IP address: 63.140.93.181
-  Agreement completed.
2022-05-27 - 9:42:54 PM GMT

City of Bethel Action Memorandum

Action memorandum No.	22-18		
Date action introduced:	6-14-2022	Introduced by:	Peter A. Williams, City Manager
Date action taken:		Approved	Denied
Confirmed by:			

Action Title: Direct Administration to negotiate and execute a Memorandum of Agreement and a Lease Agreement between the City of Bethel and the University of Alaska Fairbanks for the provision and management of UAF Cooperative Extension 4-H Programs to meet the needs of the community.

Attachment(s): (1) University of Alaska Budget Justification, (2) Memorandum of Agreement Between City of Bethel and University of Alaska Fairbanks School of Natural Resources & Extension, and (3) Lease Agreement Between City of Bethel and University of Alaska Fairbanks.

Route to Department/Individual	Initials	Remarks
Administration-Peter Williams	PW	
Finance – Duane Wright	DW	
Legal – Libby Bakalar	EMB	
Amount of fiscal impact	Source of Funding	Account information
	No fiscal impact at this time.	
\$112,000	FY 2023 Budget	100-72-6431

Summary Statement

The City of Bethel has contributed funding to the University of Alaska for years to provide and manage UAF Cooperative Extension 4-H programs from the Youth Center. The City's Youth Center is leased to UAF for the purpose of providing and managing these programs.

LEASE AGREEMENT

between

City of Bethel

and

**UNIVERSITY OF ALASKA
FAIRBANKS**

Effective Date: July 1, 2020

LEASE AGREEMENT

THIS LEASE AGREEMENT (the "LEASE") is made by and between the City of Bethel (the "CITY"), a municipal corporation located in Bethel, Alaska, whose mailing address is Post Office Box 1388, Bethel, Alaska 99559 and the University of Alaska Fairbanks, on behalf of the School of Natural Resources, (the "LESSEE"), whose mailing address is Procurement & Contract Services/Real Estate Leasing, P.O. Box 757940, Fairbanks, AK 99775-7940.

WHEREAS, LESSEE has indicated its desire to lease real property located at 519 Mission Drive, Bethel, Alaska, more commonly known as the "Teen Center Building".

NOW THEREFORE, for and in consideration of the mutual promises and covenants hereinafter contained, the parties hereto agree as follows:

ARTICLE 1 – LEASED PROPERTY

- 1.1 *Description of Leased Property.* The Leased Property commonly known as the "Teen Center" and "parking lot" is located on 519 Mission Drive in the City of Bethel, Alaska. The leased property DOES NOT include the playground equipment situated immediately adjacent to the building.
- 1.2 *Inventory on Leased Property.* Leased Property shall include all inventory and supplies currently inside the building as well as those items specifically set out in the attached Exhibit "A". Such inventory and supplies are for the sole use of LESSEE and may not be sold, donated or bartered by LESSEE. CITY does not warrant the condition of such inventory/supplies. LESSEE accepts the inventory/supplies as is with no promises to CITY to repair or replace said inventory and supplies should they become inoperable through normal and customary use. Any inventory/supplies damaged through the sole negligence of LESSEE, shall be replaced at the sole cost of the LESSEE. Should any of the inventory/supplies become inoperable during the term of this LEASE, LESSEE is solely responsible for the disposal of such inventory/supplies. LESSEE shall notify CITY of the disposal of any items listed in Exhibit A so that CITY may update its inventory list. Any inventory/supplies remaining at the termination of the LEASE shall immediately revert back to CITY.
- 1.3 *Property Accepted "As-is."* LESSEE acknowledges that it has inspected the Leased Property and accepts the same "as-is" and without reliance on any expressed or implied representations or warranties of CITY, or agents of CITY, as to the actual physical condition or characteristics thereof and the legal description or depiction of the Leased Property in Article 1.1.
- 1.4 *Permits.* LESSEE, at its sole cost, shall obtain all permits necessary for the operation of its facilities on the Leased Property.
- 1.5 *Rent.* LESSEE shall pay, from July 1, 2020, to June 30, 2025 rent of \$1.00 per year for the building. Rent shall be paid annually.

ARTICLE 2 – LEASE TERM

- 2.1 *Lease Term.*
 - a) The Lease Term shall be from July 1, 2020, to June 30, 2025. The Lease Term shall commence on the date this LEASE is signed by both the CITY and UAF.

- b) The effective date of the lease, however, shall be July 1, 2020 (the "Effective Date").
- c) Except for extensions as provided in Article 2.2 below, this LEASE is not subject to renewal.

2.2 *Options to Extend.* At the expiration of the initial term, at the sole discretion of CITY, the Lease Term may be extended, with rent to be determined upon renewal, provided that:

- a) LESSEE shall send written request for an extension to the address noted in Article 25 at least one hundred eighty days (180) days prior to the expiration of the then current lease term;
- d) LESSEE is not in default under any term or provision of this LEASE.

ARTICLE 3 – USE OF LEASED PROPERTY

3.1 *Use of Leased Property.* LESSEE shall use Leased Property solely for the operation of 4H and related Extension activities and programs. Should the LESSEE discontinue use of the current structure on the Leased Property for a period in excess of 60 (sixty) consecutive days, the LEASE shall be considered to be in breach, shall be considered null and void and the building will automatically revert back to the City, unless a new written agreement is put into place replacing this one.

3.2 *Obligations of LESSEE.* LESSEE may use the Leased Property only in accordance with applicable CITY zoning code provisions and provided the following conditions are met:

- a) LESSEE agrees to prohibit the use, keeping, storage, or disposal of Hazardous Materials on the Leased Property except as permitted in Article 14.1 of this LEASE.
- b) LESSEE shall not use the Leased Property in any manner or construct any facilities thereon which would inhibit the use of adjacent lands.
- c) LESSEE shall continue to use the Leased Property for the specific purpose(s) described above. Any change to the approved use of the building requires CITY approval, through the City Council, prior to such change. LESSEE's failure to obtain CITY approval of any changes on the allowed use of the building shall be a LESSEE Act of Default under this LEASE.

3.3 *Adequacy of Leased Property and Public Facilities.* CITY makes no representations or warranties as to the fitness of any particular part or the whole of CITY'S leased property for the uses intended by LESSEE. LESSEE has inspected those facilities and has satisfied itself that the leased property is sufficient for the intended uses by LESSEE. CITY makes no representations or warranties of any nature with respect to the commercial practicability or accuracy of any information provided by CITY.

3.4 *Utilities.* Utilities will be paid as follows:

- a) LESSEE will pay for the following utilities related to operations on the Leased Property:

- Internet
- Telephone (including long distance)

b) CITY will pay for the following utilities:

Heat
Water/Sewer/Garbage
Electricity
Snow Removal**

** Snow removal limited to parking lot area only and only as time reasonably permits based on City's Priority matrix (highways first, secondary roads second, etc.)

3.5 *Operation of a 4H Program.* LESSEE will operate the Leased Property solely for 4H activities.

ARTICLE 4 – CONSTRUCTION BY LESSEE

4.1 *Improvements to Leased Property.* LESSEE shall have the right to maintain, alter or remodel the Leased Property as described in Article 1.1, subject to the following conditions:

- a) The cost of any construction, reconstruction or of any changes, alterations or improvements, shall be borne and paid for by LESSEE.
- b) Plans for any work reasonably estimated to cost Fifty Thousand (\$50,000) Dollars or more, shall be presented to the City prior to commencement of any work for CITY review. CITY shall have the right to approve or deny the proposed changes to the Facility.
- c) If applicable, LESSEE shall provide CITY with a copy of all building plans and specifications and a site development plan or plans (based on a recent survey) for the Leased Property prior to commencement of construction.
- d) Any general contractor employed by LESSEE shall be appropriately bonded by use of performance and labor and material payment bonds in the customary form when cost of the work is equal to or exceeds FIFTY THOUSAND DOLLARS (\$50,000). Copies of all such bonds shall be furnished to CITY prior to commencement of construction. If the cost of the work is less than FIFTY THOUSAND DOLLARS (\$50,000.00), LESSEE shall provide CITY, if no performance and labor and material bonds are provided by LESSEE, any necessary assurances or guarantees that the contemplated work will be performed by the general contractor or by LESSEE. In the event that LESSEE elects to perform utilize its own personnel and equipment, or the personnel and equipment of any corporation or person that is an "affiliate" of LESSEE as such term is defined in AS 10.06.990(2) or Alaska limited liability company in which LESSEE maintains a substantial membership interest¹, a performance bond shall be required when the cost of the work is equal to or exceeds FIFTY THOUSAND DOLLARS (\$50,000).

¹ Affiliate means a person that directly or indirectly through one or more intermediary's controls, or is controlled by, or is under common control with, a corporation subject to the Alaska Corporation Code.

- e) CITY may give notice of non-responsibility for any improvements constructed or effected by LESSEE on the Leased Property.
- f) LESSEE shall comply with all federal, state and local statutes and regulations with respect to such construction, including but not limited to all applicable building, mechanical, and fire codes.

ARTICLE 5 – RETURN OF LEASED PROPERTY

- 5.1 *Return of Leased Property to Sellable Condition.* Upon termination of this LEASE for any reason, LESSEE shall return the Leased Property as received, less customary wear and tear. The Leased Property shall be free of all personal items, hazardous materials and contamination arising out of or resulting from or occurring during LESSEE's operations or use of the Leased Property during this LEASE.

ARTICLE 6 – TERMINATION FOR CONVENIENCE

CITY or LESSEE may terminate this LEASE at any time by giving ninety (90) days written notice to the other party of such termination and specifying the effective date of such termination. If this LEASE is terminated due to the fault of the LESSEE, Article 7 of this LEASE shall govern the rights and liabilities of the parties.

The rent payment for the year of termination shall be for the full year and shall not be prorated or refunded if effective date of termination is prior to the last day of the year.

ARTICLE 7 – LESSEE'S ACTS OF DEFAULT

Each of the following shall be a "LESSEE Act of Default" under this LEASE and the terms "acts of default" and "default" shall mean, whenever they are used in this LEASE, anyone or more of the following events:

- 7.1 *Failure by LESSEE to pay promptly.* Failure by LESSEE to pay promptly when due, and in no event later than ten (30) days from the due date thereof, the rent required to be paid under this LEASE.
- 7.2 *Failure by LESSEE to Observe, Fulfill or Perform any Covenants, Conditions or Agreements.* Failure by LESSEE to observe, fulfill or perform any covenants, conditions or agreements on its part to be observed or performed under this LEASE for a period of thirty (30) days after written notice specifying such failure, requesting that it be remedied, and stating that it is a notice of default, has been given to LESSEE by CITY; provided, however, that if said default is such that it cannot be corrected within the applicable period, it shall not constitute an act of default if corrective action is instituted by LESSEE within the applicable period and diligently pursued until the default is corrected.
- 7.3 *The Making by LESSEE of an Assignment.* The making by LESSEE of an assignment for the benefit of creditors, the filing of a petition in bankruptcy by LESSEE, the adjudication of LESSEE as insolvent or bankrupt, the petition or application by LESSEE to any tribunal for any receiver or any trustee for itself or for any substantial part of its property; or the commencement of any proceeding relating to LESSEE under any bankruptcy, insolvency, reorganization, arrangement or readjustment of debt law or statute or similar law or statute of any jurisdiction, whether now or hereafter in effect.

- 7.4 *Violation by LESSEE of any Laws or Regulations.* Violation by LESSEE of any laws or regulations of the United States, or of the State of Alaska, or any conditions of any permits issued by agencies of the City of Bethel, the State of Alaska or of the United States Government applicable to LESSEE's use of the Leased Property, pursuant to the regulations of such agencies, for a period of thirty (30) days after written notice specifying such violation has been given by the agency charged with the enforcement of such laws, regulations or permits to LESSEE; provided, however, if such violation be such that it cannot be corrected within the applicable period, it shall not constitute an act of default if corrective action is instituted by LESSEE within the applicable period and diligently pursued until the violation is corrected. Furthermore, if LESSEE shall contest such alleged violation through appropriate judicial or administrative channels, the time period specified herein shall not commence until such proceedings are finally determined provided such proceedings are diligently pursued; provided, however, that any such extension of time shall not be effective if the effect of the interim administrative or judicial action is to cause a stoppage, interruption or threat to the activities of any person or entity other than those of LESSEE.
- 7.5 *Failure of LESSEE to Maintain the Facility.* Failure of LESSEE to utilize the Leased Property for 4H activities for a period exceeding 60 (sixty) consecutive days.
- 7.6 *Public Entrances.* Failure of LESSEE to keep the public entrances clear.

ARTICLE 8 – REMEDIES FOR DEFAULT BY LESSEE

Whenever an act of default by LESSEE shall have occurred, and any applicable period for giving notice and any opportunity to cure shall have expired, CITY shall have the following rights and remedies all in addition to any rights and remedies that may be given to CITY by statute, common law or otherwise:

- 8.1 CITY may distrain any of LESSEE's personal property which comes into CITY's possession. This remedy shall include the right of CITY to dispose of personal property distrained in any commercially reasonable manner. It shall be conclusively presumed that compliance with the procedures set forth in the Alaska Uniform Commercial Code (AS 45.29.601-.628) with respect to sale of property shall be a commercially reasonable disposal.
- 8.2 CITY may re-enter the Leased Property and take possession thereof and, except for any personal property of LESSEE which CITY has waived its right to distrain under Article 8.1 above, remove all personal property of LESSEE from the Leased Property. Such personal property may be stored in place or may be removed and stored in a public warehouse or elsewhere at the cost of LESSEE all without service of notice or resort to legal process, all of which LESSEE expressly waives.
- 8.3 In addition to the above, CITY may if applicable:
- a) Declare this LEASE terminated;
 - b) Collect any and all rents due or to become due;
 - c) Recover from LESSEE, whether this LEASE be terminated or not, reasonable attorney's fees and all other expenses incurred by CITY by reason of the breach or default by LESSEE;

- d) Recover an amount to be due immediately on breach equal to the unpaid rent for the entire remaining term of this LEASE;
 - e) Recover all damages incurred by CITY by reason of LESSEE's default or breach including, but not limited to, the cost of recovering possession of the Leased Property, expenses of re-letting including costs of necessary renovation and alteration of the premises, reasonable attorney's fees and any real estate commissions actually paid;
 - f) Remove or require the removal of any improvements constructed without CITY approval or constructed contrary to site development plans approved by CITY and recover all costs and expense incurred by CITY to remove violating improvements.
 - g) Recover all damages incurred by CITY by reason of LESSEE's default or breach, including, but not limited to, the cost of removing all structures, cleaning up the land and removing all hazardous materials found on the land.
- 8.4 If LESSEE does not immediately surrender possession of the Leased Property after termination by CITY and upon demand by CITY, CITY may forthwith enter into and upon and repossess the Leased Property and expel LESSEE without being deemed guilty in any manner of trespass and without prejudice to any remedies which might otherwise be used for arrears of rent or breach of covenant.
- 8.5 No expiration or termination of this LEASE shall expire or terminate any liability or obligation to perform of LESSEE's which arose prior to the termination or expiration except insofar as otherwise agreed to in this LEASE.
- 8.6 Each right and remedy of CITY provided for in this LEASE shall be cumulative and shall be in addition to every other right or remedy provided for in this LEASE or now, or hereafter existing at law or in equity or by statute or otherwise, and the exercise or beginning of the exercise by CITY of any one or more of the rights and remedies provided for in this LEASE or now or hereafter existing at law or in equity or by statute or otherwise shall not preclude the simultaneous or later exercise by CITY of any or all other rights or remedies provided for in this LEASE or now or thereafter existing at law, or in equity or by statute or otherwise.
- 8.7 No delay or omission to exercise any right or power accruing following an act of default shall impair any such right or power or shall be construed to be a waiver thereof, but any such right and power may be exercised from time to time and as often as may be deemed expedient.

ARTICLE 9 – TITLE TO IMPROVEMENTS INSTALLED BY LESSEE

- 9.1 *Real Property Improvements.* All improvements constructed by LESSEE on the Leased Property shall remain the property of the LESSEE and shall be removed within three (3) months of termination of this Agreement at LESSEE's sole expense. Property not removed within three (3) months of termination of this Agreement shall be considered abandoned. CITY may elect to remove any or all abandoned property and dispose of it in any manner CITY deems appropriate. In such event, LESSEE shall be responsible

for all reasonable costs, including attorney's fees, incurred by CITY in the disposal of the abandoned property.

- 9.2 *Personal Property.* Any other provisions of this LEASE to the contrary notwithstanding, LESSEE, upon termination of this LEASE for any reason, shall promptly remove trade fixtures and equipment from the Leased Property provided that LESSEE shall repair any damages to the Leased Property caused by such removal.

ARTICLE 10 – ASSIGNMENT OR SUBLEASE

- 10.1 *Assignment of Lease or Subleasing.* The rights and duties created by the LEASE are personal to LESSEE and CITY has granted the LEASE in reliance upon the individual character and financial capability of LESSEE. Therefore, LESSEE shall not assign or sublease this LEASE, any portion thereof.

ARTICLE 11 – LESSEE'S DUTY TO DEFEND/INDEMNIFY

To the extent that the LESSEE is required to indemnify the CITY, the obligation to indemnify is effective only to the extent permitted by law. The obligation to indemnify is further conditioned on the availability of a valid existing appropriation to cover the obligation. The parties to this contract recognize and agree that the LESSEE has no current appropriation available to it to indemnify under the provisions of this contract and that the enactment of an appropriation in the future to finance a payment under these provisions remains in the sole discretion of the legislature and the legislature's failure to make the appropriation creates no further obligation or liability of the LESSEE.

ARTICLE 12 – INSURANCE

- 12.1 *Minimum Insurance Requirements.* Upon execution of the lease, LESSEE shall affirm its financial capacity of not less than ONE MILLION DOLLARS (\$1,000,000) for all injuries and/or deaths resulting to any one person and ONE MILLION DOLLARS (\$1,000,000) limit from any one occurrence.

LESSEE shall also maintain workers' compensation insurance as required under Alaska law.

- 12.2 *Subrogation Rights Waived.* To the extent permitted by law, LESSEE hereby waives its rights of subrogation against the CITY. This provision shall be applicable and in full force and effect only with respect to loss or damage occurring during the time of LESSEE's occupancy or use (including LESSEE's occupancy or use prior to the Effective Date of this LEASE). LESSEE agrees that its policies of insurance will include such a clause or endorsement.

ARTICLE 13 – MAINTENANCE AND REPAIRS

- 13.1 *Normal Maintenance.* During the entire term of this LEASE, LESSEE shall, at LESSEE's sole cost, risk and expense, maintain the Leased Property, including any improvements existing or placed thereon by LESSEE, in as good condition as received by LESSEE, subject to normal, non-abusive use. LESSEE shall maintain in first class condition at all times all fire, pollution and other protective equipment, if any are placed on Leased Property. CITY's maintenance obligations shall be limited to basic building repair such

as boiler repair, repair of electrical or water systems and other general repairs customarily provided by a landlord in a landlord/tenant property rental situation.

- 13.2 *Safety Issues.* CITY may notify LESSEE in writing of any deficiencies in the performance of LESSEE's maintenance responsibilities as they relate to public health or safety and LESSEE shall promptly within ten (10) days of receipt of such notice advise CITY in writing of its proposed schedule for performance of any work necessary to cure such deficiencies.

If such deficiencies relate to the safety of LESSEE's operation such that the surrounding land and facilities are exposed to risk, unnecessary potential hazards, or a risk to the public interest (as distinguished from a business risk), or if CITY is not satisfied with the proposed schedule of repairs either because of the delays therein or the scope of the repairs, then CITY may engage an independent engineering consultant who shall furnish to CITY a comprehensive survey and report for the purpose of establishing both the need and urgency to perform such maintenance work. As soon as practicable following receipt of said engineer's determinations and recommendations, if the report requires repair then LESSEE shall pay the cost of the report and perform such work in accordance therewith at LESSEE's cost, risk and expense.

ARTICLE 14 – ENVIRONMENTAL CONCERNS

14.1 *Hazardous Materials.*

a) *Use of Hazardous Materials on the Site.*

- i) LESSEE shall not cause or permit any Hazardous Material to be brought upon, kept or used in or about the Leased Property except for such Hazardous Material as is necessary to conduct LESSEE's authorized use of the Leased Property.
- ii) Any Hazardous Material permitted on the Leased Property as provided in this paragraph, and all containers therefore, shall be used, kept, stored and disposed of in a manner that complies with all Environmental Laws or other laws or regulations applicable to such Hazardous Material.
- iii) LESSEE shall not discharge, leak or emit, or permit to be discharged, leaked or emitted, any material into the atmosphere, ground, ground water, sewer system or any body of water, if such material (as reasonably determined by the City, or any governmental authority) does or may, pollute or contaminate the same, or may adversely affect the (a) health, welfare or safety of persons, whether located on the Leased Property or elsewhere; or (b) condition, use or enjoyment of the Leased Property or any other area or personal property.
- iv) LESSEE hereby agrees that it shall be fully liable for all costs and expenses related to the use, storage and disposal of Hazardous Material kept or brought on the Leased Property by LESSEE, its authorized representatives and invitees, and LESSEE shall give immediate notice to CITY of any violation or potential violation of the provisions of this subparagraph.

- b) *Indemnification of CITY.* Any other provision of this LEASE to the contrary notwithstanding, the obligation to indemnify is effective only to the extent permitted by law. The obligation to indemnify is further conditioned on the

availability of a valid existing appropriation to cover the obligation. The parties to this contract recognize and agree that the LESSEE has no current appropriation available to it to indemnify under the provisions of this contract and that the enactment of an appropriation in the future to finance a payment under these provisions remains in the sole discretion of the legislature and the legislature's failure to make the appropriation creates no further obligation or liability of the LESSEE.

To the extent permitted by law, the LESSEE shall defend, indemnify and hold CITY harmless from and against any claims, demands, penalties, fines, judgments, liabilities, settlements, damages, costs or expenses (including, without limitation, attorney, consultant and expert fees, court costs and litigation expenses) of whatever kind or nature, known or unknown, contingent or otherwise, arising out of or in any way related to:

- i) The presence, disposal, release or threatened release of any such Hazardous Material which is on or from the Leased Property, soil, water, ground water, vegetation, buildings, personal property, persons, animals or otherwise;
 - ii) Any personal injury (including wrongful death) or property damage (real or personal) arising out of or related to such Hazardous Material or any use of the Leased Property;
 - iii) Any lawsuit brought or threatened, settlement reached or government order relating to such Hazardous Material or any use of the Leased Property; and/or
 - iv) Any violation of any laws applicable thereto; provided, however, that this Article 14.1(b) shall apply only if the acts giving rise to the claims, demands, penalties, fines, judgments, liabilities, settlements, damages, costs or expenses (1) occur during the term of this LEASE; and (2) arise in whole or in part from the use of, operations on, or activities on the Leased Property by LESSEE or LESSEE's employees, agents, invitees, contractors, subcontractors, authorized representatives or any other persons. The provisions of this subparagraph shall be in addition to any other obligations and liabilities LESSEE may have to CITY at law or equity and shall survive the transactions contemplated herein and shall survive the termination of this LEASE.
- c) *Hazardous Material Defined.* As used in this LEASE, Hazardous Material is any substance which is toxic, ignitable, reactive, or corrosive or which is regulated by any Environmental Law. Hazardous Material includes any and all material or substances which are defined as industrial waste hazardous waste, extremely hazardous waste or a hazardous substance under any Environmental Law. Notwithstanding any statutory petroleum exclusion, for the purposes of this LEASE, the term Hazardous Material includes, without limitation, petroleum, including crude oil or any fraction thereof, petroleum soaked absorbent material and other petroleum wastes.
- d) *Environmental Law Defined.* As used in this LEASE, Environmental Laws include any and all local, state and federal ordinances, statutes, and regulations, as now

in force or as may be amended from time to time, relating to the protection of human health and the environment, as well as any judgments, orders, injunctions, awards, decrees, covenants, conditions, or other restrictions or standards relating to same. Environmental Laws include, by way of example and not as a limitation of the generality of the foregoing, Alaska Statutes Title 46, the Resource Conservation and Recovery Act of 1976, the Comprehensive Environmental Response, Compensation and Liability Act of 1980, the Clean Water Act, and the Superfund Amendments and Reauthorization Act of 1986.

ARTICLE 15 – NO WAIVER OF BREACH

No failure by CITY to insist upon the strict performance by the other of any term, covenant or condition of this LEASE or to exercise any right or remedy consequent upon a breach thereof shall constitute a waiver of any such breach or of such terms, covenants or conditions. No waiver of any breach shall affect or alter this LEASE, but each and every term, covenant and condition of this LEASE shall continue in full force and effect with respect to any other then existing or subsequent breach.

ARTICLE 16 – COMPUTATION OF TIME

The time in which any act provided by this LEASE is to be done by shall be computed by excluding the first day and including the last, unless the last day is a Saturday, Sunday or a holiday, and then it is also excluded.

ARTICLE 17 – SUCCESSORS IN INTEREST

Each and all of the terms, covenants and conditions in this LEASE shall inure to the benefit of and shall be binding upon the successors in interest of CITY and LESSEE.

ARTICLE 18 – ENTIRE AGREEMENT

This LEASE contains the entire agreement of the parties with respect to the matters covered by this LEASE, and no other agreement, statement or promise made by any party which is not contained in this LEASE shall be binding or valid.

ARTICLE 19 – GOVERNING LAW

This LEASE shall be governed by, construed and enforced in accordance with the laws of the State of Alaska and the City of Bethel. The terms of this LEASE are subject in all respects to the Code of Ordinances of CITY in effect on the date of this LEASE, and as they may be hereafter amended. Venue for any dispute related to this Lease shall lie exclusively with the courts for the Fourth Judicial District for the State of Alaska, at Bethel, Alaska.

ARTICLE 20 – PARTIAL INVALIDITY

If any provision of this LEASE is held by a court of competent jurisdiction to be invalid, void or unenforceable, the remainder of the provisions shall remain in full force and effect and shall in no way be affected, impaired or invalidated.

ARTICLE 21 – RELATIONSHIP OF PARTIES

Nothing contained in this LEASE shall be deemed or construed by the parties or by any third person to create the relationship of principal and agent or of partnership or of joint venture or of any association between CITY and LESSEE; and neither the method of computation of rent, nor any other provisions contained in this LEASE nor any acts of the parties, shall be deemed to create any relationship between CITY and LESSEE other than the relationship of Landlord and Tenant.

ARTICLE 22 – INTERPRETATION

The language in all parts of this LEASE shall in all cases be simply construed according to its fair meaning and not for or against CITY or LESSEE as both CITY and LESSEE have had the opportunity to seek assistance of counsel in drafting and reviewing this LEASE.

ARTICLE 23 – CAPTIONS

Captions of the articles, paragraphs and subparagraphs of this LEASE are for convenience and reference only, and the words contained therein shall in no way be held to explain, modify, amplify or aid in the interpretation, construction or meaning of the provisions of this LEASE.

ARTICLE 24 – AMENDMENT

This LEASE is not subject to amendment except in writing executed by both parties hereto.

ARTICLE 25 – NOTICES

All notices, demands or requests from one party to another shall be sent by certified mail, postage prepaid, to the addresses stated in this Article and to such other persons and addresses as either party may designate.

Notice by mail shall be deemed to have been given at the time of mailing.

All notices, demands and requests from LESSEE to CITY shall be given to CITY at the following address:

City Manager
CITY OF BETHEL
Post Office Box 1388
Bethel, Alaska 99559

AND

City Attorney
CITY OF BETHEL
PO Box 1388
Bethel AK 99559

All notices, demands or requests from CITY to LESSEE shall be given to LESSEE at the following address:

Procurement Director
Procurement & Contract Services/Real Estate Leasing
University of Alaska Fairbanks
P.O. Box 757940
Fairbanks, AK 99775-7940

Lease Agreement between the City of Bethel and University of Alaska Fairbanks

Each party shall have the right, from time to time, to designate a different address by notice given in conformity with this Article.

IN WITNESS WHEREOF, the parties hereto have set their hands and seals the dates herein set forth.

CITY:

LESSEE:

CITY OF BETHEL

UNIVERSITY OF ALASKA FAIRBANKS

By: Peter a Williams_____

By: _____

Its: CITY MANAGER

Its: Director, Procurement & Contract Services

Date: _____

Date: _____

Exhibit A
Lease Agreement
City of Bethel and UAF (4H Program)

Items donated by City of Bethel to 4H Program

Item Description: Electronic	#	Item Description: Physical Assets	#
<i>Laptop Computers</i>	6	Couch	2
Dell Latitude D820 (1)		Refrigerator	4
Dell Latitude E6420 (5)		Pool Table	2
		Office Chairs	6
<i>Desktop Computers</i>	9	Stand Up Freezer	3
Optiplex 780		Shelves	8
		Microwave	2
<i>Monitors</i>	10	Stair Master	1
Dell (8)		Elliptical	1
Acer (2)		Health Rider	1
		Plastic Tables	5
<i>Keyboards</i>	10	Stove	1
Dell (9)		Stacking Washer & Dryer	1
Logitech (1)		Stacking Chairs	43
		Foose Ball Table	1
<i>Mouse</i>	10	Filing Cabinets	6
Dell (9)		White Cabinets	7
Logitech (1)		Motorola Walkie Talkies	4
		Swann Security System	2
<i>Speakers</i>	2		
UBL Pro (1)		Miscellaneous Kitchen Utensils	
Logitech (1)		Miscellaneous Kitchen Appliances	
		Boxes of Synthetic food serving gloves	12^
		Boxes of Clorox wipes	12^
		Paper Towels	
		Toilet Paper (cases)	
		Spices / condiments	

^ Approximately

To be Purchased and Donated: 4 regular telephones

To be donated from Current City Inventory: One all in one Printer

**CITY OF BETHEL
AND
THE UNIVERSITY OF ALASKA FAIRBANKS SCHOOL OF NATURAL
RESOURCES & EXTENSION**

This Memorandum of Agreement ("MOA") is made between the City of Bethel, hereinafter referred to as the "City" and the University of Alaska a Fairbanks, School of Natural Resources and Extension, hereinafter referred to as "UAF." This MOA is effective July 1, 2022 through June 30, 2023 unless terminated by the City or UAF in accordance with the terms of this Agreement.

Whereas, the University and the City have determined that it is in the public interest to provide and operate a 4-H program in Bethel;

The parties do mutually agree as follows:

ARTICLE I

UAF shall:

- A. Manage and provide a UAF Cooperative Extension 4-H Program to accommodate and include:
 - 1. Access for youth; and
 - 2. Trained personnel.
- B. Provide all personnel to manage the program.
- C. Provide 4-H programs to meet the needs of the community as possible with existing 4-H staff and volunteers.

City shall:

- A. Grant the sum of One Hundred Twelve Thousand (\$112,000) Dollars to UAF for operation of the 4-H Program as UAF deems most appropriate; and
- B. The above sum is to be paid by the City in two (2) equal payments of Fifty-Six Thousand (\$56,000) Dollars, on or about August 15, 2022 and the other on or about January 15, 2023.

ARTICLE II

It is further mutually agreed that:

- A. This Agreement pertains to programming only.
- B. Equipment, furnishings, and holdings shall remain the property of the respective owner/purchaser; however, UAF shall have access to

all Teen Center premises, including but not limited to the Teen Center garden, greenhouse, and storage shed.

- C. All programing at the Teen Center will be exclusively conducted by UAF and their staff. The City of Bethel has no authority, control or oversite of any of the programs or activities at the Teen Center and takes no responsibilities whatsoever for any of UAF's activities or personnel.
- D. UAF shall indemnify, hold harmless, and defend the City from and against any claim or liability for negligent acts, errors or omissions of UAF under Agreement. UAF shall not be required to indemnify the City for a claim of, or liability for, the independent negligence of the City. If there is a claim of, or liability for, the joint negligent error or omission of UAF and the independent negligence of the City, the indemnification and hold harmless obligation shall be apportioned on comparative fault bases. "City" and "UAF," as used within this article, include the employees, agents, representatives and contractors who are directly responsible, respectively, to each.
- E. To the extent that the UAF is required to indemnify the City, the obligation to indemnify is effective only to the extent permitted by law. The obligation to indemnify is further conditioned on the availability of a valid existing appropriation to cover the obligation. The parties to this Agreement recognize and agree that the UAF has no current appropriation available to it to indemnify under the provisions of this Agreement and that the enactment of an appropriation in the future to finance a payment under these provisions remains in the sole discretion of the legislature and the legislature's failure to make the appropriations creates not further obligation or liability of the UAF.
- F. This Agreement is subject to renegotiations and amendment annually upon a six (6) month written notice.

The signatories of this Agreement warrant that they have the authority and are authorized to sign this Agreement.

City Manager Peter Williams
City of Bethel

Date

Ronda Phillips
University of Alaska

Date

City of Bethel Information Memorandum

Information Memo No.	22-09		
Date introduced:	June 14, 2022	Introduced by:	Peter A. Williams, City Manager
Amended actions:			
Confirmed by:			

Title: Bethel Fire Department and Yukon Kuskokwim Health Corporation develop MOA for ambulance transportation.

Attachment(s): MOA draft between Bethel Fire Department (BFD) and Yukon Kuskokwim Health Corporation (YKHC).

Department/Individual:	Initials:	Remarks:
Administration / Peter Williams		
Attorney / Libby Bakalar	EMB	
Fire Dept. / Daron Solesbee	<i>DRS</i>	
Amount of fiscal impact:	Account information:	
X	No fiscal impact at this time.	
	Funds in FY 2022 City Budget.	

Summary Statement

The City of Bethel Fire Department (BFD) has developed a memorandum of agreement (MOA) with the Yukon-Kuskokwim Health Corporation. This MOA has no fiscal impact for the City of Bethel. The purpose of this MOA is to allow for intoxicated individuals with no identifiable medical concerns to be transported to the YKHC Sobering Center via BFD ambulance, as opposed to the YKDRH Emergency Department (ED), which will allow for the ED's medical resources to be better allocated towards medical patients. This MOA does not replace the City of Bethel Police Department's Community Service Patrol (CSP) Program. It merely allows for an additional transport option for BFD's Emergency Medical Service (EMS) providers, should a CSP or Police Officer be unavailable to transport the intoxicated individual to the Sobering Center. This MOA will provide for quicker EMS transports—thereby putting personnel and ambulances back in service more rapidly to respond to higher acuity EMS calls for service.

**MEMORANDUM OF AGREEMENT
BETWEEN
YUKON-KUSKOKWIM HEALTH CORPORATION
AND
THE CITY OF BETHEL, ALASKA**

This Memorandum of Agreement (“Agreement”) is by and between the Yukon-Kuskokwim Health Corporation (“YKHC”), whose address is PO Box 528, Bethel, Alaska, 99559, and the City of Bethel, Alaska (“City”), a municipal corporation, whose address is 300 State Highway, PO Box 1388 Bethel, Alaska, 99559.

Background and Purpose

YKHC is a tribal health organization that provides comprehensive health care services throughout Southwest Alaska. YKHC provides such services under the Alaska Tribal Health Compact and Funding Agreements with the Secretary of Health and Human Services as authorized by Title V of the Indian Self-Determination and Education Act of 1975, as amended, 25 U.S.C. §§ 5301-5423. YKHC is the sole provider of health care services in Bethel, Alaska, and is in charge of medical oversight for the Bethel Emergency Medical Services (“EMS”).

The City is a municipal corporation and a general-law, second-class city within the state’s unorganized borough, with a manager form of government as defined in AS 29.20.46—520.

The Parties wish to enter into this Agreement so that certain patients picked up by the EMS may be brought directly to the YKHC Sobering Center instead of the YKHC Emergency Room in an effort to provide medically appropriate care while conserving hospital resources. The purpose of this Agreement is to clarify the respective roles and responsibilities of both parties.

NOW, THEREFORE, the Parties agree as follows:

1. **Emergency Medical Services Destinations.** The parties agree to follow YKHC’s Emergency Medical Services Destination Policy, both in its current form and as it may from time to time be amended. Section V of that policy requires EMS destination decisions to be prioritized according to:
 - a. Patient medical need;
 - b. Hospital diversion status;
 - c. Patient preference; and
 - d. Family or private physician preference (if patient cannot provide information)

Section VI of the EMS Destination Policy sets clinical criteria for individuals to be transported directly to the YKHC Sobering Center. Patients must meet all medical criteria in the policy for such direct transport to occur. If EMS is unsure if all clinical criteria are met, EMS shall transport patients to the YKHC Emergency Room for further review and examination.

2. Financial Terms.

2.1 Payment. No compensation will be exchanged pursuant to this Agreement.

2.2 Relationship of the Parties. This Agreement is not intended to establish an employer-employee relationship, joint venture, or partnership, either expressly or by implication, and shall not be construed or interpreted otherwise.

3. Cooperation.

3.1 Generally. Both Parties shall designate a representative as Primary Contact for purposes of this Agreement. In the event the Primary Contact changes, the party shall provide the other party with written notice within ten days (10) of the change. The Parties agree to communicate openly and completely about issues that may affect the quality or efficiency of the Services.

3.2 Assistance with Litigation or Claims. To the extent claims are made by a third-party or litigation is initiated relating to the Parties' performance of its obligations under this Agreement, the Parties agree to cooperate in responding to such claims, including to make its employees available to testify as witnesses or to make itself otherwise reasonably available to the other Party.

4. Term and Termination. The term of this Agreement is from January 1, 2022 until December 31, 2025, unless terminated earlier. This Agreement may be renewed for subsequent three-year periods upon written notice of the Parties. This Agreement may be terminated for convenience by either Party at any time upon one weeks' (7 days') written notice to the other Party.

5. Notices.

Any Notice required to be given under this Agreement shall be delivered by hand or mail to the Parties at their respective addresses. Notice shall be deemed effective upon receipt.

YKHC PO Box 528 Bethel, AK 99559	City of Bethel 300 State Highway PO Box 1388 Bethel, Alaska, 99559
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6. Legal Liability.

6.1 Each party shall be responsible for claims, losses, damages, and expenses, which may arise out of negligent or wrongful acts or omissions of that party or its agents or employees, acting within the scope of their duties in the performance of this Agreement.

6.2 Notwithstanding Section 6.1, YKHC is a tribal organization performing functions under a contract with the United States authorized by the Indian Self-Determination and Education Assistance Act, 25 U.S.C. §§ 5301-5423. Consequently, YKHC is deemed to be part of the Department of Health and Human Services while carrying out any such contract, and its employees are deemed to be employees of the Public Health Service while acting within the scope of their employment in carrying out the contract. As such, they are protected from civil liability by various federal laws, including 25 U.S.C. §§ 5321(d), 1680c(d), section 314 of Public Law 101-512, and the provisions of the Federal Tort Claims Act (28 U.S.C. §§ 1346(b), 2671-2680), including its defenses and immunities, will apply to YKHC. In performing its responsibilities under this Agreement, YKHC is acting as the arm of its member federally-recognized Tribes, and shares in the Tribes' sovereign immunity from unconsented suit. Nothing in this Agreement shall be construed to prejudice YKHC in any way or waive any of YKHC's rights or privileges pursuant to federal law, including the full protection and coverage of the Federal Tort Claims Act, including its defenses and immunities, nor does it waive YKHC's or its member Tribes' sovereign immunity from suit, nor does it waive any rights pursuant to the Indian Self-Determination and Education Assistance Act, 25 U.S.C. §§ 5301-5423, as amended.

7. Amendments/Modifications.

This Agreement may be amended only in writing executed by the Parties.

8. Integration.

This Agreement incorporates and supersedes all prior Agreements by the Parties on the matters contained herein.

9. Assignments.

This Agreement may not be assigned, sold, transferred, or encumbered by either Party without the prior written consent of both Parties. Such consent may be withheld for any reason or no reason. Any attempts to assign this Agreement without consent shall be null and void, and the Agreement shall terminate.

10. Force Majeure

Each Party shall not be liable for its respective failure to perform any of its obligations under this Agreement if prevented from performing such obligation by a cause beyond its respective reasonable control which by the use of due diligence of YKHC or the City, as the case may be, shall not have been able to overcome, including, but not limited to: acts of God, natural disaster, civil commotion, quarantine, fire, labor disputes or any action or non-action by the United

States Government, including changes in existing legislation affecting the subject matter of this Agreement.

11. Dispute Resolution Process.

If a dispute should arise over the terms of this Agreement that the Parties are unable to resolve between themselves, the representatives of the Parties shall meet in a formal discussion session to attempt to resolve the dispute.

12. Compliance with Laws.

The Parties intend to fully comply with all applicable laws and regulations. The Parties agree that any portion of this Agreement, or any act or practice of the Parties in carrying out this Agreement, that is determined to be out of compliance with law shall be promptly amended or reformed.

13. Authority and Representations.

Each Party represents and warrants that: (1) it is authorized and empowered to enter into and perform this Agreement; (2) it has approved and authorized the execution, delivery, and performance of this Agreement insofar as it pertains to the obligations of the Party; (3) all action that may be necessary for the approval, execution, and delivery of this Agreement has been taken; and (4) all of the required and necessary approvals, authorizations, and actions are in effect at the time of the execution and delivery of this Agreement.

14. Signatures.

YKHC	City of Bethel
By: _____ (Authorized Representative) Date	By: <u>Peter Williams</u> (Authorized Representative) Date
Printed Name: <u>Dan Winkelman</u>	Printed Name: <u>Peter Williams</u>
Title: <u>President & CEO</u>	Title: <u>City Manager</u>

City of Bethel Information Memorandum

Information Memo No.	22-10		
Date introduced:	June 14, 2022	Introduced by:	Peter A. Williams, City Manager
Amended actions:			
Confirmed by:			

Title: Presentation of the City's Water & Sewer Services Expenditures Compared to Budget from July 1, 2021 to March 31, 2022 – Utilities Maintenance – Water & Wastewater Activity Report.

Attachment(s): (1) City of Bethel Water & Sewer Services Expenditures Compared to Budget from July 1, 2021 to March 31, 2022 and (2) March 2022 – Utilities Maintenance – Water & Wastewater Activity Report.

Department/Individual:	Initials:	Remarks:
Administration, Peter A. Williams	PW	
Public Works, William Arnold	WA	
Amount of fiscal impact:	Account information:	
None	No fiscal impact at this time.	
	Funds in City Budget.	
	Funds not in City Budget.	

Summary Statement

The attached financial report for FY 2022 contains months of financial data from July 1, 2021 to March 31, 2022 and the Utilities Maintenance Water & Wastewater Activity Report ending March 31, 2022. The information in these documents is distributed to Bethel City Council members for their review. This Information Memorandum documents the dissemination of this report to Bethel City Council members, as required by the Alaska Department of Commerce, Community and Economic Development, Division of Community and Regional Affairs, in their administration of the Best Practices protocol.

The process of preparing and submitting a monthly financial report and a water and wastewater activity report to City Council helps the City earn points on the Water and Sewer Utility Best Practices Operation and Maintenance Reports. The City must have a score of 60 or greater out of 100 points in order to be approved for funding from the Environmental Protection Agency (EPA) and the Alaska Department of Environmental Conservation (DEC). In other capital grants administered by DEC's Village Safe Water Program, the City's Best Practices score is an application scoring criterion.



City of Bethel - Public Works Department

Utilities Maintenance Activity Report

FY22 - April 2022

Public Works Director - William Arnold

City Sub Water Treatment Plant

Bethel Heights Water Treatment Plant

	Water				Chemical Usage				Water				Chemical Usage			
	Plant Production (Gallons)	Hauled Water (Gallons)	Piped Water (Gallons)	Backwash Usage (Gallons)	Calcium Hypochlorite (lbs)	Polymer (mL)	Potassium Permanganate (lbs)	Sodium Phosphate (lbs)	Plant Production (Gallons)	Hauled Water (Gallons)	Piped Water (Gallons)	School Water (Gallons)	Calcium Hypochlorite (lbs)	Polymer (mL)	Potassium Permanganate (lbs)	Sodium Phosphate (lbs)
July	3,822,622	1,093,000	1,644,145	521,000	750	7,290	110	24	2,540,608	1,035,300	2,728,645	21,040	600	4,270	127	
August	4,091,459	1,192,000	1,546,310	600,000	675	6,210	160	51	2,588,279	1,020,100	3,248,260	152,460	675	4,640	124	
September	3,623,018	1,011,000	1,452,073	477,000	450	7,290	130	33	2,650,122	10,925	4,175,227	223,820	600	4,300	94	
October	3,972,626	1,337,000	1,497,966	559,000	825	9,873	164	3	2,667,652	8,456	4,790,326	279,598	675	4,150	122	
November	4,019,499	1,135,000	1,630,482	590,000	1,275	10,530	199	24	4,165,999	7,758	9,443,694	247,072	1,725	5,610	217	
December	4,780,139	1,323,000	2,241,948	600,000	1,125	12,150	180	54	4,890,276	8,006	11,098,799	226,150	1,125	5,650	156	
January	4,817,153	1,595,000	2,316,769	679,000	600	14,400	150	36	5,207,759	4,719	13,244,606	225,410	1,275	7,000	270	
February	3,972,813	1,134,000	1,512,206	764,000	450	10,530	165	51	4,948,145	7,276	12,881,436	228,810	1,500	8,950	226	
March	3,475,299	1,308,000	1,337,286	625,000	450	5,805	160	30	3,772,748	7,483	8,468,983	212,530	975	7,350	102	
April	3,630,650	1,543,728	4,071,438	420,000	5250	8,640	165	18	2,792,902	5,625,732	2,985,423	224,020	575	4500	103	
May	4,073,032	1,602,632	3,307,125	470,000	450	4,230	165	30	3,516,061	2,772,906	2,546,861	161	658	5200	203	
June	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Fiscal Year to Date	36,574,628	11,128,000	15,179,185	5,415,000	6,600	84,078	1,418	306	33,431,588	2,110,023	70,079,976	1,816,890	9,150	51,920	1,438	

Bethel Heights WTP

Monthly water logs to ADEC from BHWTP and CSWTP. Plant in Winter-mode.

City Sub WTP

Monthly water logs for BHWTP and CSWTP to ADEC. Consumer Confidence Report Completed.

Sewer Lagoon

DMR report to ADEC.

Piped Sewer

6 alarms on residential lift stations were responded to. Multiple issues with grinder pumps and float systems. 6 residential lift station repairs. Line flushing and leveling activities on low-flow and plugged sewer lines. Non-compliance reports were filled out per DEC requirements.

Piped Water

Monthly meter readings, service connections, and disconnects were performed. Replaced leaky fire hydrants and corp stop in housing. Monthly meter reading and service connections were completed.

Other

Daily safety meetings are held. Clean up and organization of shops and vehicles. Continue implementation of digital work management software/ tablets. Training ongoing.

Prepared by: Water/Wastewater Utilities Foreman

CITY OF BETHEL
BALANCE SHEET
JUNE 30, 2022

WATER & SEWER SERVICES

LIABILITIES AND EQUITY

FUND EQUITY

UNAPPROPRIATED FUND BALANCE:		
REVENUE OVER EXPENDITURES - YTD	(5,345,936.95)	
BALANCE - CURRENT DATE	(5,345,936.95)	
TOTAL FUND EQUITY		(5,345,936.95)
TOTAL LIABILITIES AND EQUITY		(5,345,936.95)

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2022

WATER & SEWER SERVICES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>UTILITY BILLING</u>					
510-80-6000 SALARIES	19,516.82	19,516.82	111,347.00	91,830.18	17.5
510-80-6010 OVERTIME	1,237.95	1,237.95	3,000.00	1,762.05	41.3
510-80-6023 LEAVE CASHOUT	.00	.00	5,567.00	5,567.00	.0
510-80-6031 PAYABLE MEDICARE FICA	301.56	301.56	1,658.00	1,356.44	18.2
510-80-6032 UNEMPLOYMENT	.00	.00	2,035.00	2,035.00	.0
510-80-6033 WORKERS' COMPENSATION	275.70	275.70	2,954.00	2,678.30	9.3
510-80-6034 PERS	4,566.03	4,566.03	25,156.00	20,589.97	18.2
510-80-6040 EMPLOYEE GROUP BENEFITS	23,925.97	23,925.97	31,785.00	7,859.03	75.3
510-80-6041 UTILITY BENEFIT	3,433.88	3,433.88	5,700.00	2,266.12	60.2
510-80-6080 TRAVEL/TRAINING	.00	.00	2,000.00	2,000.00	.0
510-80-6100 SUPPLIES	2,158.84	2,158.84	4,000.00	1,841.16	54.0
510-80-6200 MINOR EQUIPMENT	5,139.84	5,139.84	7,000.00	1,860.16	73.4
510-80-6400 INSURANCE	721.09	721.09	.00	(721.09)	.0
510-80-6506 POSTAGE	7,172.31	7,172.31	15,000.00	7,827.69	47.8
510-80-6531 BANK CHARGES	37,794.79	37,794.79	42,000.00	4,205.21	90.0
510-80-6539 MISCELLANEOUS EXPENSES	.00	.00	500.00	500.00	.0
510-80-6710 ADMIN OVERHEAD-GF	34,024.65	34,024.65	30,000.00	(4,024.65)	113.4
510-80-6711 ADMIN OVERHEAD-IT SVCS	14,639.14	14,639.14	15,000.00	360.86	97.6
510-80-9849 ONLINE BILL PAY	3,697.62	3,697.62	4,000.00	302.38	92.4
TOTAL UTILITY BILLING	158,606.19	158,606.19	308,702.00	150,095.81	51.4

<u>HAULED WATER</u>					
510-81-6000 SALARIES	333,544.73	333,544.73	501,017.00	167,472.27	66.6
510-81-6010 OVERTIME	129,588.49	129,588.49	150,000.00	20,411.51	86.4
510-81-6022 HOLIDAY PAY	680.70	680.70	.00	(680.70)	.0
510-81-6023 LEAVE CASHOUT	10,695.75	10,695.75	25,051.00	14,355.25	42.7
510-81-6030 SOCIAL SECURITY EXPENSE	7,900.36	7,900.36	.00	(7,900.36)	.0
510-81-6031 PAYABLE MEDICARE FICA	6,912.50	6,912.50	9,440.00	2,527.50	73.2
510-81-6032 UNEMPLOYMENT	5,846.92	5,846.92	11,588.00	5,741.08	50.5
510-81-6033 WORKERS' COMPENSATION	7,390.18	7,390.18	16,818.00	9,427.82	43.9
510-81-6034 PERS	74,541.23	74,541.23	143,224.00	68,682.77	52.1
510-81-6040 EMPLOYEE GROUP BENEFITS	127,770.26	127,770.26	254,280.00	126,509.74	50.3
510-81-6041 UTILITY BENEFIT	14,678.79	14,678.79	45,600.00	30,921.21	32.2
510-81-6060 TRAVEL/TRAINING	18,900.77	18,900.77	35,000.00	16,099.23	54.0
510-81-6100 SUPPLIES	7,804.70	7,804.70	15,000.00	7,195.30	52.0
510-81-6103 WEARING APPAREL	13,562.74	13,562.74	15,000.00	1,437.26	90.4
510-81-6150 GASOLINE/DIESEL/OIL	71,726.56	71,726.56	110,000.00	38,273.44	65.2
510-81-6153 HEATING FUEL	36,778.36	36,778.36	12,325.00	(24,453.36)	298.4
510-81-6155 WATER/SEWER/GARBAGE	5,516.05	5,516.05	.00	(5,516.05)	.0
510-81-6160 ELECTRICITY	9,108.78	9,108.78	10,500.00	1,391.22	86.8
510-81-6170 TELEPHONE	30.13	30.13	650.00	619.87	4.6
510-81-6171 STAFF CELLULAR PHONES	5,404.83	5,404.83	840.00	(4,564.83)	643.4
510-81-6200 MINOR EQUIPMENT	.00	.00	8,000.00	8,000.00	.0
510-81-6230 VEHICLE MAINT/REPAIR	218,124.14	218,124.14	391,472.00	173,347.86	55.7
510-81-6231 VEHICLE PARTS & TOOLS	31,465.47	31,465.47	50,000.00	18,534.53	62.9
510-81-6232 TIRES & WHEELS	5,760.15	5,760.15	21,000.00	15,239.85	27.4
510-81-6240 PROPERTY MAINT	40,905.76	40,905.76	44,920.00	4,014.24	91.1
510-81-6332 LAB TESTS	1,550.00	1,550.00	3,000.00	1,450.00	51.7
510-81-6335 OTHER PURCHASED SERVICES	50.00	50.00	3,000.00	2,950.00	1.7

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2022

WATER & SEWER SERVICES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
510-81-6400 INSURANCE	82,218.43	82,218.43	88,907.00	6,688.57	92.5
510-81-6539 MISCELLANEOUS EXPENSES	1,399.15	1,399.15	2,000.00	600.85	70.0
510-81-6710 ADMIN OVERHEAD-GF	174,808.66	174,808.66	179,862.00	5,053.34	97.2
510-81-6711 ADMIN OVERHEAD-IT SVCS	13,927.52	13,927.52	13,970.00	42.48	99.7
510-81-9691 WATER TRUCK	255.92	255.92	.00	(255.92)	.0
510-81-9695 FLEET MGMT. SOFTWARE/TABLETS/	.00	.00	75,000.00	75,000.00	.0
510-81-9696 RADIO BASE STATION UPGRADE	.00	.00	9,500.00	9,500.00	.0
TOTAL HAULED WATER	1,458,848.03	1,458,848.03	2,246,964.00	788,115.97	64.9

PIPED WATER

510-82-6000 SALARIES	99,539.74	99,539.74	187,467.00	87,927.26	53.1
510-82-6010 OVERTIME	33,139.92	33,139.92	34,000.00	860.08	97.5
510-82-6022 HOLIDAY PAY	390.66	390.66	.00	(390.66)	.0
510-82-6023 LEAVE CASHOUT	18,269.85	18,269.85	17,494.00	(775.85)	104.4
510-82-6030 SOCIAL SECURITY EXPENSE	18.87	18.87	.00	(18.87)	.0
510-82-6031 PAYABLE MEDICARE FICA	2,235.11	2,235.11	3,211.00	975.89	69.6
510-82-6032 UNEMPLOYMENT	.00	.00	3,942.00	3,942.00	.0
510-82-6033 WORKERS' COMPENSATION	2,380.32	2,380.32	5,721.00	3,340.68	41.6
510-82-6034 PERS	29,724.16	29,724.16	48,723.00	18,998.84	61.0
510-82-6040 EMPLOYEE GROUP BENEFITS	53,660.10	53,660.10	69,927.00	16,266.90	76.7
510-82-6041 UTILITY BENEFIT	11,804.53	11,804.53	12,540.00	735.47	94.1
510-82-6060 TRAVEL/TRAINING	5,531.23	5,531.23	5,000.00	(531.23)	110.6
510-82-6100 SUPPLIES	13,542.55	13,542.55	8,000.00	(5,542.55)	169.3
510-82-6103 WEARING APPAREL	2,298.58	2,298.58	3,000.00	701.42	76.6
510-82-6108 PLUMBING SUPPLIES	308.42	308.42	15,000.00	14,691.58	2.1
510-82-6150 GASOLINE/DIESEL/OIL	9,694.62	9,694.62	15,000.00	5,305.38	64.6
510-82-6153 HEATING FUEL	24,997.48	24,997.48	15,000.00	(9,997.48)	166.7
510-82-6155 WATER/SEWER/GARBAGE	457.98	457.98	600.00	142.02	76.3
510-82-6160 ELECTRICITY-UTIL MT SHOP	5,027.05	5,027.05	5,500.00	472.95	91.4
510-82-6170 TELEPHONE	60.26	60.26	117.00	56.74	51.5
510-82-6171 STAFF CELLULAR PHONES	1,560.59	1,560.59	800.00	(760.59)	195.1
510-82-6200 MINOR EQUIPMENT	4,132.27	4,132.27	15,000.00	10,867.73	27.6
510-82-6230 VEHICLE MAINT/REPAIR	2,354.71	2,354.71	3,788.00	1,433.29	62.2
510-82-6231 VEHICLE PARTS & TOOLS	218.02	218.02	1,500.00	1,281.98	14.5
510-82-6232 TIRES & WHEELS	.00	.00	500.00	500.00	.0
510-82-6324 PLANNING/ENGINEERING FEES	.00	.00	5,000.00	5,000.00	.0
510-82-6332 LAB TESTS	.00	.00	500.00	500.00	.0
510-82-6335 OTHER PURCHASED SERVICES	77.88	77.88	1,500.00	1,422.12	5.2
510-82-6400 INSURANCE	10,076.95	10,076.95	4,500.00	(5,576.95)	223.9
510-82-6501 CITY SAFETY	.00	.00	2,000.00	2,000.00	.0
510-82-6710 ADMIN OVERHEAD-GF	65,371.97	65,371.97	52,142.00	(13,229.97)	125.4
510-82-6711 ADMIN OVERHEAD-IT SVCS	15,198.26	15,198.26	16,000.00	801.74	95.0
510-82-9691 PIPED WATER CAPITAL USDA MATCH	84,267.45	84,267.45	74,905.00	(9,362.45)	112.5
TOTAL PIPED WATER	496,339.53	496,339.53	628,377.00	132,037.47	79.0

BETHEL HTS WTR TREATMENT

510-83-6000 SALARIES	121,300.28	121,300.28	127,303.00	6,002.72	95.3
510-83-6010 OVERTIME	55,762.59	55,762.59	37,000.00	(18,762.59)	150.7
510-83-6022 HOLIDAY PAY	450.38	450.38	.00	(450.38)	.0

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2022

WATER & SEWER SERVICES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
510-83-6023 LEAVE CASHOUT	8,506.57	8,506.57	6,365.00	(2,141.57)	133.7
510-83-6031 PAYABLE MEDICARE FICA	700.76	700.76	2,382.00	1,681.24	29.4
510-83-6032 UNEMPLOYMENT	.00	.00	2,925.00	2,925.00	.0
510-83-6033 WORKERS' COMPENSATION	1,804.92	1,804.92	4,244.00	2,439.08	42.5
510-83-6034 PERS	39,102.55	39,102.55	36,147.00	(2,955.55)	108.2
510-83-6040 EMPLOYEE GROUP BENEFITS	20,407.97	20,407.97	44,499.00	24,091.03	45.9
510-83-6041 UTILITY BENEFIT	9,182.10	9,182.10	1,829.00	(7,353.10)	502.0
510-83-6060 TRAVEL/TRAINING	3,064.75	3,064.75	4,000.00	935.25	76.6
510-83-6100 SUPPLIES	113.89	113.89	4,000.00	3,886.11	2.9
510-83-6103 WEARING APPAREL	164.97	164.97	1,500.00	1,335.03	11.0
510-83-6108 PLUMBING SUPPLIES	2,071.00	2,071.00	5,000.00	2,929.00	41.4
510-83-6140 CHEMICALS	39,005.00	39,005.00	65,000.00	25,995.00	60.0
510-83-6150 GASOLINE/DIESEL/OIL	4,627.58	4,627.58	.00	(4,627.58)	.0
510-83-6153 HEATING FUEL (PUMPHOUSE)	98,299.48	98,299.48	95,000.00	(3,299.48)	103.5
510-83-6160 ELECTRICITY (PUMPHOUSE)	75,916.21	75,916.21	75,000.00	(916.21)	101.2
510-83-6170 TELEPHONE	.00	.00	500.00	500.00	.0
510-83-6200 MINOR EQUIPMENT	465.59	465.59	25,000.00	24,534.41	1.9
510-83-6230 VEHICLE MAINT/REPAIR	2,110.73	2,110.73	1,000.00	(1,110.73)	211.1
510-83-6332 LAB TESTS	1,807.50	1,807.50	12,000.00	10,192.50	15.1
510-83-6335 OTHER PURCHASED SERVICES	4,156.85	4,156.85	15,000.00	10,843.15	27.7
510-83-6400 INSURANCE	16,628.46	16,628.46	.00	(16,628.46)	.0
510-83-6501 CITY SAFETY	.00	.00	1,000.00	1,000.00	.0
510-83-6502 ADVERTISING	.00	.00	500.00	500.00	.0
510-83-6710 ADMIN OVERHEAD-GF	53,658.54	53,658.54	.00	(53,658.54)	.0
510-83-6711 ADMIN OVERHEAD-IT SVCS	14,486.65	14,486.65	.00	(14,486.65)	.0
510-83-6890 CAPITAL EXPENDITURES	.00	.00	80,000.00	80,000.00	.0
510-83-9773 SITE IMPROVEMENTS -CAPITAL	.00	.00	27,094.00	27,094.00	.0
TOTAL BETHEL HTS WTR TREATMENT	573,795.32	573,795.32	674,288.00	100,492.68	85.1

CITY SUB WTR TREATMENT

510-84-6000 SALARIES	56,200.64	56,200.64	189,926.00	133,725.36	29.6
510-84-6010 OVERTIME	10,410.25	10,410.25	37,000.00	26,589.75	28.1
510-84-6022 HOLIDAY PAY	105.39	105.39	.00	(105.39)	.0
510-84-6023 LEAVE CASHOUT	89.55	89.55	9,496.00	9,406.45	.9
510-84-6031 PAYABLE MEDICARE FICA	977.72	977.72	3,290.00	2,312.28	29.7
510-84-6032 UNEMPLOYMENT	.00	.00	4,039.00	4,039.00	.0
510-84-6033 WORKERS' COMPENSATION	2,523.53	2,523.53	6,429.00	3,905.47	39.3
510-84-6034 PERS	14,727.07	14,727.07	49,924.00	35,196.93	29.5
510-84-6040 EMPLOYEE GROUP BENEFITS	25,982.01	25,982.01	69,927.00	43,944.99	37.2
510-84-6041 UTILITY BENEFIT	4,842.68	4,842.68	12,540.00	7,697.32	38.6
510-84-6060 TRAVEL/TRAINING	1,000.00	1,000.00	5,000.00	4,000.00	20.0
510-84-6100 SUPPLIES	4,141.42	4,141.42	3,000.00	(1,141.42)	138.1
510-84-6103 WEARING APPAREL	.00	.00	1,500.00	1,500.00	.0
510-84-6108 PLUMBING SUPPLIES	44.37	44.37	3,000.00	2,955.63	1.5
510-84-6140 CHEMICALS	3,377.23	3,377.23	125,000.00	121,622.77	2.7
510-84-6150 GASOLINE/DIESEL/OIL	3,055.76	3,055.76	1,000.00	(2,055.76)	305.6
510-84-6153 HEATING FUEL(CS WTF)	83,224.18	83,224.18	100,000.00	16,775.82	83.2
510-84-6160 ELECTRICITY (CS WTF)	57,494.01	57,494.01	70,000.00	12,505.99	82.1
510-84-6170 TELEPHONE	30.13	30.13	100.00	69.87	30.1
510-84-6200 MINOR EQUIPMENT	.00	.00	25,000.00	25,000.00	.0
510-84-6230 VEHICLE MAINT (ISF)	2,110.73	2,110.73	15,000.00	12,889.27	14.1
510-84-6232 TIRES & WHEELS	.00	.00	1,500.00	1,500.00	.0

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2022

WATER & SEWER SERVICES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
510-84-6332 LAB TESTS	7,091.40	7,091.40	15,000.00	7,908.60	47.3
510-84-6335 OTHER PURCHASED SERVICES	858.85	858.85	38,400.00	37,541.15	2.2
510-84-6400 INSURANCE	10,353.50	10,353.50	14,000.00	3,646.50	74.0
510-84-6501 CITY SAFETY	.00	.00	1,000.00	1,000.00	.0
510-84-6502 ADVERTISING	.00	.00	500.00	500.00	.0
510-84-6710 ADMIN OVERHEAD-GF	75,969.82	75,969.82	65,756.00	(10,213.82)	115.5
510-84-6711 ADMIN OVERHEAD-IT SVCS	15,909.89	15,909.89	15,958.00	48.11	99.7
510-84-6890 CAPITAL EXPENDITURES	.00	.00	96,500.00	96,500.00	.0
TOTAL CITY SUB WTR TREATMENT	380,520.13	380,520.13	979,785.00	599,264.87	38.8

HAULED SEWER

510-85-6000 SALARIES	399,017.01	399,017.01	563,790.00	164,772.99	70.8
510-85-6010 OVERTIME	110,030.37	110,030.37	125,000.00	14,969.63	88.0
510-85-6022 HOLIDAY PAY	1,306.51	1,306.51	.00	(1,306.51)	.0
510-85-6023 LEAVE CASHOUT	5,768.15	5,768.15	28,190.00	22,421.85	20.5
510-85-6030 SOCIAL SECURITY EXPENSE	2,495.99	2,495.99	.00	(2,495.99)	.0
510-85-6031 PAYABLE MEDICARE FICA	7,575.78	7,575.78	9,987.00	2,411.22	75.9
510-85-6032 UNEMPLOYMENT	370.00	370.00	12,260.00	11,890.00	3.0
510-85-6033 WORKERS' COMPENSATION	16,599.20	16,599.20	17,794.00	1,194.80	93.3
510-85-6034 PERS	112,970.83	112,970.83	151,534.00	38,563.17	74.6
510-85-6040 EMPLOYEE GROUP BENEFITS	146,531.04	146,531.04	260,128.00	113,596.96	56.3
510-85-6041 UTILITY BENEFIT	13,074.90	13,074.90	46,649.00	33,574.10	28.0
510-85-6100 SUPPLIES	3,649.69	3,649.69	10,000.00	6,350.31	36.5
510-85-6103 WEARING APPAREL	6,330.56	6,330.56	10,000.00	3,669.44	63.3
510-85-6150 GASOLINE/DIESEL/OIL	57,359.16	57,359.16	90,000.00	32,640.84	63.7
510-85-6153 HEATING FUEL	33,230.98	33,230.98	10,000.00	(23,230.98)	332.3
510-85-6155 WATER/SEWER/GARBAGE	5,516.05	5,516.05	840.00	(4,676.05)	656.7
510-85-6160 ELECTRICITY	9,109.78	9,109.78	8,000.00	(1,109.78)	113.9
510-85-6170 TELEPHONE	.00	.00	400.00	400.00	.0
510-85-6171 STAFF CELLULAR PHONES	661.35	661.35	9,000.00	8,338.65	7.4
510-85-6200 MINOR EQUIPMENT	1,819.80	1,819.80	5,000.00	3,180.20	36.4
510-85-6230 VEHICLE MAINT/REPAIR	218,118.24	218,118.24	310,326.00	92,207.76	70.3
510-85-6231 VEHICLE PARTS & TOOLS	49,193.27	49,193.27	50,000.00	806.73	98.4
510-85-6232 TIRES & WHEELS	1,043.65	1,043.65	6,000.00	4,956.35	17.4
510-85-6240 PROPERTY MAINT	40,905.76	40,905.76	44,920.00	4,014.24	91.1
510-85-6335 OTHER PURCHASED SERVICES	.00	.00	5,000.00	5,000.00	.0
510-85-6400 INSURANCE	54,233.19	54,233.19	71,834.00	17,600.81	75.5
510-85-6539 MISCELLANEOUS EXPENSES	.00	.00	1,200.00	1,200.00	.0
510-85-6710 ADMIN OVERHEAD-GF	199,351.05	199,351.05	199,304.00	(47.05)	100.0
510-85-6711 ADMIN OVERHEAD-IT SVCS	13,927.52	13,927.52	13,970.00	42.48	99.7
510-85-9691 SEWER TRUCK(S)	2,000.00	2,000.00	.00	(2,000.00)	.0
510-85-9693 FLEET MGMT. SOFTWARE/TABLETS/	.00	.00	75,000.00	75,000.00	.0
510-85-9694 CATERPILLAR ANGLE BROOM	.00	.00	10,482.00	10,482.00	.0
510-85-9695 PORTA POTTIES	.00	.00	22,000.00	22,000.00	.0
510-85-9696 RADIO BASE STATION UPGRADE	.00	.00	9,500.00	9,500.00	.0
510-85-9699 HAULED SEWER CAP SL ASSET RES	.00	.00	182,825.00	182,825.00	.0
TOTAL HAULED SEWER	1,512,189.83	1,512,189.83	2,360,933.00	848,743.17	64.1

PIPED SEWER

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2022

WATER & SEWER SERVICES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
510-86-6000 SALARIES	93,875.39	93,875.39	187,467.00	93,591.61	50.1
510-86-6010 OVERTIME	33,117.92	33,117.92	34,375.00	1,257.08	96.3
510-86-6022 HOLIDAY PAY	390.66	390.66	.00	(390.66)	.0
510-86-6023 LEAVE CASHOUT	18,269.86	18,269.86	17,494.00	(775.86)	104.4
510-86-6030 SOCIAL SECURITY EXPENSE	18.87	18.87	.00	(18.87)	.0
510-86-6031 PAYABLE MEDICARE FICA	2,162.43	2,162.43	3,217.00	1,054.57	67.2
510-86-6032 UNEMPLOYMENT	.00	.00	3,949.00	3,949.00	.0
510-86-6033 WORKERS' COMPENSATION	2,384.66	2,384.66	5,731.00	3,346.34	41.6
510-86-6034 PERS	28,473.12	28,473.12	48,805.00	20,331.88	58.3
510-86-6040 EMPLOYEE GROUP BENEFITS	51,241.33	51,241.33	69,927.00	18,685.67	73.3
510-86-6041 UTILITY BENEFITS	11,839.79	11,839.79	12,540.00	700.21	94.4
510-86-6060 TRAVEL/TRAINING	.00	.00	3,000.00	3,000.00	.0
510-86-6100 SUPPLIES	1,567.63	1,567.63	6,000.00	4,432.37	26.1
510-86-6103 WEARING APPAREL	2,675.28	2,675.28	3,000.00	324.72	89.2
510-86-6108 PLUMBING SUPPLIES	3,206.14	3,206.14	10,000.00	6,793.86	32.1
510-86-6150 GASOLINE/DIESEL/OIL	6,920.55	6,920.55	15,000.00	8,079.45	46.1
510-86-6153 HEATING FUEL	29,705.28	29,705.28	25,000.00	(4,705.28)	118.8
510-86-6155 WATER/SEWER/GARBAGE	457.98	457.98	600.00	142.02	76.3
510-86-6160 ELECTRICITY-LIFTST & BLDG	82,345.23	82,345.23	80,000.00	(2,345.23)	102.9
510-86-6170 TELEPHONE	.00	.00	500.00	500.00	.0
510-86-6200 MINOR EQUIPMENT	70,400.45	70,400.45	140,000.00	69,599.55	50.3
510-86-6230 VEHICLE MAINT/REPAIR	2,728.47	2,728.47	3,000.00	271.53	91.0
510-86-6231 VEHICLE PARTS & TOOLS	1,151.70	1,151.70	1,500.00	348.30	76.8
510-86-6232 TIRES & WHEELS	960.63	960.63	500.00	(460.63)	192.1
510-86-6335 OTHER PURCHASED SERVICES	75,379.32	75,379.32	45,000.00	(30,379.32)	167.5
510-86-6400 INSURANCE	10,012.91	10,012.91	5,000.00	(5,012.91)	200.3
510-86-6410 LEASED PROPERTY-LIFT STATIONS	14,044.94	14,044.94	17,000.00	2,955.06	82.6
510-86-6501 CITY SAFETY	.00	.00	500.00	500.00	.0
510-86-6539 MISCELLANEOUS EXPENSES	86.00	86.00	.00	(86.00)	.0
510-86-6710 ADMIN OVERHEAD-GF	65,483.54	65,483.54	57,000.00	(8,483.54)	114.9
510-86-6711 ADMIN OVERHEAD-IT SVCS	15,198.19	15,198.19	15,500.00	301.81	98.1
510-86-6890 PIPED SEWER CAPITAL	.00	.00	57,137.00	57,137.00	.0
510-86-9693 HERMAN NELSON HEATER	.00	.00	68,000.00	68,000.00	.0
510-86-9694 3/4 TON PICK-UP TRUCK	.00	.00	61,000.00	61,000.00	.0
510-86-9699 PIPED SEWER CAP EXP SL ASSETS	.00	.00	182,825.00	182,825.00	.0
TOTAL PIPED SEWER	624,098.27	624,098.27	1,180,567.00	556,468.73	52.9

SEWER LAGOON

510-87-6000 SALARIES	32,908.99	32,908.99	71,939.00	39,030.01	45.8
510-87-6010 OVERTIME	7,649.15	7,649.15	10,250.00	2,600.85	74.6
510-87-6022 HOLIDAY PAY	122.44	122.44	.00	(122.44)	.0
510-87-6023 LEAVE CASHOUT	4,378.37	4,378.37	3,597.00	(781.37)	121.7
510-87-6030 SOCIAL SECURITY EXPENSE	4.20	4.20	.00	(4.20)	.0
510-87-6031 PAYABLE MEDICARE FICA	665.27	665.27	1,192.00	526.73	55.8
510-87-6032 UNEMPLOYMENT	.00	.00	1,463.00	1,463.00	.0
510-87-6033 WORKERS' COMPENSATION	621.01	621.01	2,123.00	1,501.99	29.3
510-87-6034 PERS	9,104.28	9,104.28	18,082.00	8,977.72	50.4
510-87-6040 EMPLOYEE GROUP BENEFITS	14,004.03	14,004.03	22,885.00	8,880.97	61.2
510-87-6041 UTILITY BENEFIT	2,855.79	2,855.79	4,104.00	1,248.21	69.6
510-87-6060 TRAVEL/TRAINING	.00	.00	3,000.00	3,000.00	.0
510-87-6100 SUPPLIES	24.76	24.76	1,500.00	1,475.24	1.7
510-87-6103 WEARING APPAREL	.00	.00	2,000.00	2,000.00	.0

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2022

WATER & SEWER SERVICES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
510-87-6108 PLUMBING SUPPLIES	.00	.00	1,000.00	1,000.00	.0
510-87-6150 GASOLINE/DIESEL/OIL	8,867.80	8,867.80	20,000.00	11,132.20	44.3
510-87-6200 MINOR EQUIPMENT	351.93	351.93	3,000.00	2,648.07	11.7
510-87-6231 VEHICLE PARTS & TOOLS	633.58	633.58	.00	(633.58)	.0
510-87-6332 LAB TESTS (SAMPLES)	6,019.75	6,019.75	15,000.00	8,980.25	40.1
510-87-6335 OTHER PURCHASED SERVICES	.00	.00	1,000.00	1,000.00	.0
510-87-6400 INSURANCE	343.21	343.21	454.00	110.79	75.6
510-87-6420 INTEREST-SEWER LAGOON BND	19,891.04	19,891.04	34,500.00	14,608.96	57.7
510-87-6501 CITY SAFETY	.00	.00	500.00	500.00	.0
510-87-6502 ADVERTISING	.00	.00	500.00	500.00	.0
510-87-6503 DUES & SUBSCRIPTIONS	8,217.00	8,217.00	7,920.00	(297.00)	103.8
510-87-6710 ADMIN OVERHEAD-GF	24,877.05	24,877.05	22,653.00	(2,224.05)	109.8
510-87-9692 TERRAMAC RT9-T4 MAROOKA	.00	.00	299,465.00	299,465.00	.0
TOTAL SEWER LAGOON	141,539.65	141,539.65	548,127.00	406,587.35	25.8
TOTAL FUND EXPENDITURES	5,345,936.95	5,345,936.95	8,927,743.00	3,581,806.05	59.9
NET REVENUE OVER EXPENDITURES	(5,345,936.95)	(5,345,936.95)	(8,927,743.00)	(3,581,806.05)	(59.9)

City of Bethel Information Memorandum

Information Memo No.	22-11		
Date introduced:	June 14, 2022	Introduced by:	Peter A. Williams, City Manager
Amended actions:			
Confirmed by:			

Title: City Manager determination that a public health emergency exists relative to the City's ability to fill three Water Treatment Operator Level 1 positions, one or more of which is required to operate the City Subdivision Water Treatment Plant.

Attachment(s): None

Department/Individual:	Initials:	Remarks:
Administration / Peter Williams	PW	
Attorney / Libby Bakalar		
Public Works Dept. / Bill Arnold		
Amount of fiscal impact:	Account information:	
	No fiscal impact at this time.	
\$38,400	Funds in FY 2022 City Budget.	510-84-6335 (new) 51-84-669 (old)

Summary Statement

The City of Bethel operates two Level 2 water treatment plants for the benefit of the public: (1) Bethel Heights Water Treatment Plant, and (2) City Subdivision Water Treatment Plant. The City is required to have one Water Treatment Operator Level 2 in its employ, which it does. The City currently has two vacant Water Treatment Operator Level 1 positions and a third Water Treatment Operator Level 1 position will be vacant after June 27, 2022—leaving no one to operate the City Subdivision Water Treatment Plant.

To reduce the impact of the emergency and continue to treat water at the City Sub. Water Plant, the City intends to forego formal procurement procedures and contract with a firm to provide one or more Water Treatment Operators to work in the City's water treatment plants for up to a year. The City Council approved a Budget Modification weeks ago that added \$33,400 to pay for the contract. The City is working on formal agreement that should be ready for the June 28th Council Meeting.



CITY OF BETHEL
P.O. Box 388
Bethel, Alaska 99559
Ph. (907) 543-4150
Fax (907) 543-3817

MEMORANDUM

DATE: May 18, 2022 - May 31, 2022

TO: City Council

FROM: Peter Williams, City Manager

RE: Managers' Report

Covid-19 – Masks, hand cleaner, and testing kits are still available. We have ordered more masks and test kits. The test kits we have are out of date. The manufacturer told us we could extend the masks' shelf life for three months. I continue to monitor YKHC and the CDC websites.

May 18- 1) Reviewed the Comm.-Wide Piped Water and Sewer PER/EA Intern Summary. This report is intended to allow feedback before the Preliminary Engineer Report is completed. The estimated cost to construct a piped water and sewer system for twelve neighborhoods is 764.9 M dollars. 2) Met with Wilson Arbors to understand how to process Short Term Disability claims. 3) Checked in with the Assistant Port Director to discuss the City dock and SBH. 4) Reviewed and signed the Insurance policy for our broker from Combs Insurance. These policies will be submitted to APEI. Cyber Insurance is a lot more comprehensive than it has been in the past. We are just about finished with this year's application. 5) Dealt with several issues concerning human resources.

May 19 1) Visited the State employment office to discuss enrolling employees into a training program, so they can obtain their Commercial Driving License. 2 Sent letter to the DOT's Y-K Planner supporting the rehabilitation of the CEHH. They are applying to secure \$25M for this project. No mention of when this project might occur. 3) Discussed the open enrollment period for the employee's health insurance plan. 4) Working with APEI concerning workers comp plans. 5) The City's FY-23 general liability application should be completed except for my signature. Other topics; Playground Equipment, Alera H.R. on Demand, FMLA, Short Term Disability claim, and a citizen's lift station, received APEA's counter-proposal at five-thirty PM

May 20 – Met with the CEO and the Project Manager from DOWL Inc., who expressed their appreciation for hiring them as the city's General Service Contractor. We also discussed the current climate of bringing a project online.

2) Met with the representative from AML, and he stated that the freight for this season would exceed expectations. AML is adding voyages and vessels to facilitate the workload. 3) Followed up on a complaint about a citizen's problem concerning a lift station.

May 23 – 1) Reviewed an employee's FMLA claims, health insurance, and responding comments from APEI. Reviewed job listings. 2) Attended an M.S. Teams meeting with and corresponded via email with the negotiating team concerning the CBA 3) M.S. teams meeting with Wison/Albors to discuss managing our employee's health insurance. We also discussed what help Alera-HR could provide for the Human Resource Dept.

May 24 – 1) M.S. Teams meeting with DOWL Inc. concerning the Utility Rate Study. We are almost finished but have expended the funds allocated for this study. We expect a new proposal to be able to finish the study. 2) M.S. Teams meeting with Wilson/Albors concerning their contract. 3) Reviewed MOAs with BCSF concerning the Coronavirus Relief Fund. 4) Police Dept. hired three new officers. 5) CBA-Received APEA's counteroffer

May 25 – 1) Worked on agreements with Wilson/Arbors and UAF/Teen Ctr. 2) Reviewed purchase for playground equipment 3) Met via M.S. Teams with DOWL to review the Interim Community W&S Piped System PER. 3) APEI's Loss Control Manager will inspect the City's Buildings in July.

May 26 – 1) Reviewed UAF/Teen Ctr. Lease. 2) Finance director and I discussed the procedure for collecting delinquent accounts. 3) The Finance Dept is continuing to work with the auditors. 4) Reviewed a draft of an ordinance to modify the budget to secure funds for employee cash outs. 5) Receive F.Y.- 23 Open Enrollment Guide for employees' health insurance.

May 27 – 1) Reviewed contract for the city employees health insurance brokers 2) Responded to a request to provide info for a Workers Comp claim. 3) Reviewed proposal to outsource the duties of the Water Plant Operators. 4) Reviewed UAF/teen Ctr. Lease agreement. 5) Responded to the Acting Police Chief's request to clarify the procedure of the deposal of property the Police Dept. has impounded or may have in their evidence room. The CA was involved in this matter. 5) Reviewed Workers Comp claim. 6) Worked with the Grant manager to list the problems we have using the USDA's grant/loan process ((attached to this report). This information will be forwarded to Sen. Murkowski's office. 6) Reviewed qualifications concerning FMLA.

May 30 – 1) Worked with the Port and Finance Directors on procedures regarding delinquent accounts. We also discussed the process for processing the port invoices. Reviewed the Ports plan for switching from seasonal storage rates to bi-monthly. Helped with notifying companies who have boats in winter storage

to remove them from the dock and the beach adjacent to the dock. 2) Reviewed and signed time sheets.

May 31 - 1) Reviewed employee FMLA claim. 2) Passed out OSHA logs to Dept Heads. 3) Requests for dumpsters to paint will be difficult to grant due to the lack of extra dumpsters on hand. 4) Dealt with a citizen complaint. 5)

June 1 – 1) Finance Director asked the C.A. to review the percentage charged on delinquent accounts for companies using the port facilities. There is a different rate in Tariff #005 compared to the rate in the BMC. The CA and finance director are working on a pay agreement for delinquent port accounts, similar to the agreement we have for the delinquent sale tax accounts. 2) Reviewed comments by the C.A. to the Police Dept. concerning the disposal of unclaimed evidence and disposal of firearms. 3) Reviewed LKSD site plan permit. 3) exchanged emails with the CEO of Vitus Maine about storage arrangements for gear presently on the City Dock. 4) Denied Alaska Logistics' use of the City Dock till their delinquent account was resolved, and their vessels were removed from Beach #1.

June 2 – 1) Met with the Bethel, the Stakeholder of the Bethel Comp. Plan at City Hall. 2) Reviewed contract for outsourcing the tasks of the Water plant Operators. 3) Open Enrollment guide for Health Insurance was received and sent to the employees.

June 3 – 1) Met with Sen. Murkowski to discuss our W&S Projects. Drove her around the Aves. and Bethel Heights. We looked at the improvements to the sewer lagoon and landfill. A lot of discussions centered around the difficulties of the application process and stipulations the USDA requires when trying to secure funding. We also briefly discussed the roads and how dusty there were and voiced my concern that the DOT has given up on paving roads in Bethel due to the costs. 2) Met with the Finance Dept and P.W.s concerning the CIP. 3) The Planning Dept reported that they are having problems permitting the LKSD site plan for the new school due to the lack of an impact statement concerning vehicles. We had the same problem when planning the Ridgecrest road project. What we haven't received is an impact statement about the traffic on Ridgecrest Rd after the new building is built. Usually, an impact study is produced by a company that specializes in these studies. LKSD doesn't seem to have a company engaged for this task. The Planning Dept has requested the City Planner have an impact study concerning the vehicles before granting the site plan permit. 4) met with a representative from the governor's office. Discussed roads, P.W. building, and W&S Projects. Attended the ribbon cutting at YKHC.

June 4 – 1) I Came into the office to catch up on some work. I discussed a few issues with the Finance Director.

June 5 – 1) Property Maintenance, Port Pesonell, Bethel Police and Fire Dept, AK Dept. of Fish and Game, Alaska State Troopers, and myself helped to remove a

vehicle from under the water in the SBH. No one was hurt. Big thanks to the State Troopers for getting wet so we could hook up a towline.

June 6 – 1) M.S. Teams meeting with Wilson/Albers to review the employee notifications for open enrollment. 2) Visited the garage at the Police Station to look at the feasibility of converting some of the floor space into living quarters for the police officers. 3) Visited with the Port Director to discuss summer storage and plan for supervising the SBH. At the moment, we have no SBH Attendants. 4) Visited with the Police Chief to discuss ATVs and the hiring of a new police chief. We will look at the applications as they come and review what we have at the end of this month, and decide on the next step. 5) Gather material for the June 28th council meeting. 6) Checking on the emails to the H.R. Dept. for job applications.

June 7 - 1) Put material together needed for the June 28 Council Meeting.

2) Discussed and reviewed a notice for a delinquent account regarding sales tax. 3) Met with the City engineer, P.W. Dept., and the USDA to review the funding for the Aves Project. It will take about two months to repackage the original bid. We expect the amount needed for a scaled-down version of the Aves Project to be twenty-two million dollars and the yearly payment around five -hundred fifty thousand dollars.

-

Peter Williams
Bethel City Manager

City of Bethel

Federal Government Agency Funding Problems

United States Department of Agriculture – Rural Development

1. Problem: USDA-RD Requires Grant Funds Be Spent Last

The Letter of Conditions issued by USDA-RD requires the City to spend its cash match first, then to spend all of the interim commercial loan funds, then spend grant funds last. If there is any unspent project money, it will be grant money returned to USDA-RD. The ONLY reason the City entertained the idea of a USDA-RD community facilities grant/loan is to get the GRANT funds. The USDA promises grant funds and then takes them away at the end of the project. The City is out its cash match, the loan amount and interest, and often faced with a reduction in grant funds. A reduction in grant funds is more likely when there is a large contingency amount as part of the project.

1. Solution: Allow City to spend grant funds BEFORE loan funds.

2. Problem: Max Grant to Loan Ratios Do Not Materialize

The USDA-RD Office in Palmer and Anchorage told the City that a community our size and with our financial resources can qualify for up to 45% grant funding for community facility projects. The City has NEVER gotten a deal from USDA in which they agreed to provide 45% grant funding and 55% loan funding for a project in which USDA was the only funder. The USDA-RD gave the City the following funding mix for the Avenues project:

City cash match:	\$306,000
City loan:	\$8,250,000
City grant:	<u>\$5,021,000</u>
Total	\$13,577,000

This mix leaves the City footing \$8,556,000 of the total or 63%! The expected payment the City was to make over 40 years is \$362,836. A high debt load makes it hard for the City to undergo future projects.

2. Solution: Start with and honor the 45% grant ratio.

3. Problem: USDA Requires City to get Interim Commercial Loan at High Rate

To qualify for the USDA-RD Community Facilities Program, the City had to produce evidence from a local bank that the terms for a commercial loan were unreasonable, especially if the City had to pledge a City building as collateral. Once the USDA-RD approves the City's grant/loan application, it issues a Letter of Conditions. In the Letter is the requirement that the

City get an interim commercial loan instead of getting the USDA-RD loan right away. The City was forced to get a commercial loan at 3.75% interest, draw down and spend all the commercial loan money BEFORE it could close on the USDA-RD loan at 2.5% and pay off the bank. All the interest could be charged to the project, but that is the City's money and raises the cost of the project considerably.

3. Solution: Allow City of Bethel to secure USDA-RD loan right away and negate the requirement for City to get a commercial loan.

4. Problem: City Cash Match too high and not consistent.

The USDA-RD Community Facilities Program requires the City to pony up a cash match and borrow money in order to tap grant funds. The City cash match has been \$206,000 and \$306,000 for two USDA-RD funded projects thus far. The City of Bethel is a second-class city without the ability to levy property taxes. City cash resources are precious! The City must commit to a loan as part of the USDA program, why does it also have to put up a cash match?

4. Solution: Allow the City no cash match or extremely low cash match.

Alaska Sanitation Deficiency Database and Indian Health Service Funding

5. Problem: Regulations ONLY allow funds for Native American Owned and Occupied Housing Units NOT buildings rented by Native Americans.

According to the U.S. Census Bureau, the City of Bethel has a population of 65% Native Alaskans. The City is NOT allowed to use these federal government statistics and apply them to a water and sewer improvements project in a housing area. The City must go door-to-door and inquire whether the occupants of the house identify as Native American and Own their own home. Indian Health Service money can ONLY be used for Native American OWNED and occupied housing units. The Native Americans who really NEED the water and sewer improvements are the **tenants** because they are more likely to be in a lower income bracket than Native American home owners. Even Native American owned housing units who are landlords with Native American tenants do NOT qualify. The result is the City loses out on IHS grants funds for water and sewer projects.

5. Solution: Allow housing units occupied by Native Americans to qualify for IHS funding. Allow the City to apply U.S. Census Bureau statistics to water and sewer projects in Bethel to qualify 65% of the housing units for IHS grant funds.

Supporting Documentation

1. Letter of Conditions for the Avenues project dated September 10, 2018.
2. U.S. Census Bureau 2010 Quick Facts Prinout – Bethel 65% Native Alaskan population

Memorandum

Date: June 1, 2022

To: Pete Williams, City Manager

From: Bo Foley, IT Director

Subject: IT Director's Report



May 2022 Current Events

- **OneWeb Testing Continues:**

This month I continued performing OneWeb testing for ACS. The service for the most part is still running strong. Unfortunately, we still cannot progress to the next stage of the project until we are able to obtain some of the equipment needed to make the service work for our set up as far as static IP addressing and port forwarding. As soon as that gear arrives, we can see if the service will work for the entire City network as a viable replacement for the current solution.

- **Chambers Microphone Issues:**

This month I assisted the Clerk's office in fixing some issues where some of her microphones were not inputting into the meeting Zoom feed. I worked with the Chariot Group and we were able to find the problem and fix it. It has been suggested that we upgrade our decade-old system. I would agree with that, as getting replacement gear for items that old will be increasingly more difficult. If we do not allocate funding for it, however, I expect that the current set-up will serve us for a bit longer. We've made changes to it so that it integrates with Zoom a little better and once the Internet speeds increase, things should flow with less troubles.

- **FY23 Operational Budget Completed:**

We were able to conclude the discussions with Council on the FY23 operational budget early this month. What still needs to be addressed are the capital improvement projects, which will include any additions to department personnel. I have several items on that list that I hope get approved.

- **Police Dept Air Conditioning:**

This month, I noticed that the Police Dept server room was doing pretty poorly in terms of the heat in the room. The air conditioning is still working, but as I've mentioned before, it can't compete with the heat being generated in the room. Since we are still at the mercy of waiting for equipment arriving to Anchorage, I've performed some band-aid fixes in leaving the server room door open and using fans to try and exhaust the hot air into the hallway. The server room should be secured, but if those machines cannot be kept cool, they will shut down and not turn on. That would be far more devastating to Police Dept operations. For now, we have to live with it and trust that Police Dept staff won't meddle in there if they don't need to.

Memorandum

Date: June 1, 2022

To: Pete Williams, City Manager

From: Bo Foley, IT Director

Subject: IT Director's Report



- **Normal Business:**

Most of the rest of the month has been spent addressing the regular items that come up every day. We have had a lot of turnovers in City Hall and Police Dept staff, and I've been trying to help facilitate those changes in terms of revoking and creating credentials, getting cell phones ready for new employees, and generally helping new employees get acclimated to the new environment.

Future Plans

- **Hard to Plan:**

It is very difficult to plan on what I will be working on in the coming months because estimates from vendors to how long it will take to receive equipment are tentative at best. I am still waiting for items that were ordered Summer of 2021. A full year! As such, we just have to adapt to it. My most immediate future plans will be the hunt for an administrative assistant to help me in the handling of local matters for my department. This is contingent on a budget being approved, of course, which should be decided at the end of June.

To: Pete Williams, City Manager
From: Ted Meyer, Planner
Subject: Planning Department Report, May 2022
Date: May 31, 2022

SITE PLAN PERMITS

Staff received nine applications during the month of May. Staff continues to process permits for large development projects scheduled for this summer:

1. City staff and engineer will be meeting this week with LKSD staff regarding a traffic mitigation plan for the new Ayaprun school on LKSD property.
2. A Conditional Use Permit for GCI cell tower construction on BIA Road will be heard at the June 9th Planning Commission meeting. A hearing for applying a zoning designation to the property will follow.
3. Staff received a Site Plan Permit application on May 25th for development of the 20-unit Bethel Permanent Supportive Housing addition to the Winter House.

The YKHC 110-unit hotel was approved on May 25th.

BED & BREAKFAST CONDITIONAL USE PERMITS

Four B&B's were identified as having non-conforming structure/uses at the time the Residential B&B Ordinance #21-37 became effective last September 1. The ordinance required these owners to submit a Conditional Use Permit application for continued operation of a non-conforming use. Staff received two Conditional Use Permit applications in May. The Planning Commission hearing for both applications is on July 14th. Three of four B&B's CUP applications have been submitted, with one more to go.

TALL TOWER PERMIT

Staff continues to coordinate a Tall Tower Permit with KYUK for a new 220-foot radio tower to be located near their existing tower, towards the end of BIA Road.

COMP PLAN UPDATE

The core planning team and stakeholder's planning team continue to meet biweekly. The consultants will be travelling to Bethel for the June 2 meeting. This will be the last stakeholder meeting until September.

CODE ENFORCEMENT

Junk Vehicles

One vehicle was tagged with a 30-day notice to tow, in May.

Hazard/Nuisance Properties

Status: Three of six properties with hazardous/nuisance housing units prioritized by the Planning Commission for recommendation to the City Council for abatement have been demolished by new owners. Staff is currently coordinating abatement efforts regarding the fourth nuisance property (located on Tundra Street) that was prioritized by the Planning Commission.

PORT OF BETHEL

Post Office Box 1388
Bethel, Alaska 99559
Voice: 907-543-2310
Fax: 907-543-2311



TO: Peter Williams, City Manager
FROM: Edward Flores, Acting Port Director
SUBJECT: May 2022 Managers Report

- **Small Boat Harbor**

The Small Boat Harbor is close to being fully functional, and we expect to be operational by June first. Streets and roads have given us a hand installing the steel floats and spreading calcium on the roads around the slough area for better dust control. To date, we have sold:

- 46 Ramp use permits
- 35 General use permits
- 31 Float spaces

And hopefully, we will be able to hire some port attendants here soon.

- **City Dock/Beach 1/Petro Port**

All but a few boats are left in storage on the City Dock and Beach 1. Winter storage ends at the end of May. Starting June first, we will begin billing every two weeks to help encourage companies to keep their freight transient. To date, we have had:

- 6,253,338 pounds of freight for Bethel.
- 3,273,271 pounds of freight coming through Bethel.
- 83,954 gallons of petro.

I would also like to note that we did have a section of our City Dock fence damaged. The Port crew will be working to fix the damages in June, once the rush of the small boat harbor calms down. We expect our first mainline fuel barge to arrive on Monday, 05/30/2022.

- **Port Office**

There are no issues to report for the Port Office, and it is still operating very well. Building Maintenance is doing daily checks on the building.

The office is open Monday through Friday from 8 to 4:30.

- **Admin**

Our new Admin Assistant is now full-time. She is currently in her probation period. Wendy is doing well with training, and I feel she will be ready for summer. She will be taking on the billing and the main requests from the boats.

- **Seawall**

The Port crew is doing daily checks along the seawall and the lower access parts of the wall. We did send out moorage applications and have received all of them back for billing after the holiday. We are expecting an extra boat and barge this summer. Due to staffing shortages, Crowley has asked to keep a boat and barge here for the summer. We will keep them on the high wall since the boat will not be running.

- **Misc.**

The dredging in the slough has stopped for the season due to warm weather, and we will continue this winter.

Our Dock Attendant, Mr. Oosterman, has returned from the Alaska Driving Academy with a Class A CDL in hand. We will and have been putting it to use.

We no longer have personnel at the Landfill due to the closeness of the summer season.

We have purchased exterior lighting and gutters for the Warehouse and will be installing them in June.

We hope to be hiring Small Boat Harbor Attendants in the first half of June.

Streets and Roads weekly dialog

5/8/22-5/20/22

Haul in a culvert to 9300 road and put it in cross 9300 road between 9348 and 9346 in Tundra ridge subdivision. After that we haul roads sand to fix the sink hole there.

Haul in D-1 gravel with three dump trucks to 9348 road where we left off due to freeze up last year, through to 9314 Tundra Ridge Subdivision.

Haul in D-1 gravel to Noel Polty Bivd., graded, and compacted it.

Push at the City sand pit with D-8N.

Had to break up the gravel at the gravel pile with the 324E excavator for 9300 Tundra Ridge Subdivision.

We hauled a culvert to 9124 in Tundra Ridge Sub. and put it in cross Ptarmigan Street at 9123 and 9124.

We graded, water, and Calcium, BIA Road from State Highway to Larson Subdivision, Ptarmigan Street, Akakeek Street, Noel Polty Blvd Going into Kasayuli Sub., North Ave., and Blueberry Subdivision.

Streets and roads dug four graves at the cemetery at the airport.

City of Bethel
Street and Roads Foreman
James Flemings



City of Bethel
Finance Department
Monthly City Manager's Report for May 2022

Date: May 1st – May 31th, 2022
To: Peter Williams, City Manager
From: Duane Wright, Finance Director
Subject: Management Report, May 31th, 2022

The Finance Department's Monthly City Manager Report details the progress, challenges, and activities of the Finance Department for the month of May 2022.

Current Events within the Finance Department

- The Finance Department continued work on the completion of the external (BDO) annual audit for FY-21.
- As part of the audit process the Finance Department is investigating the funding and disbursement of moneys from the "Cares-Act" funding during 202. There was separate account established at FNB Alaska and none of the transactions recorded there were incorporated in the Caselle accounting system used by COB.
- The Finance Department continued work on the completion of the FY-23 budgeting cycle.
- The Finance Department worked on evaluating the proposed changes to the accrual of Sick and PTO time. If this change adopted, it will impact the current proposed FY-23 budget and require a budget modification in July of 2022.
- The Finance Department is no longer fully staffed. We are currently seeking an open Accounting Assistant I position. We also waiting for the return of an employee out on Maternity leave.
- The Finance Director has initiated a sales tax compliance (Audit) process The first "Notice of Sales Tax Audit" has been sent out to a business who has not filed a sales tax return since 2017.
- Finance continues to work on the Grant funding process for the Avenues Project. The Finance Department also continues to support the Grant manager with grant accounting processes.

Staffing/Recruitment

- One fulltime position is open - Accounting Specialist I

Training

The goal of the Finance Department is for our staff to be continuously and incrementally improving in our capacity to fulfill our duties. One of our objectives is to provide staff with opportunities for growth and exposure within all our sub-departments. The following is a list of group and independent trainings that were taken by members of the Finance Department during the month of May-2022.

Group Training Sessions:

- This month, no group training sessions occurred

Independent Training(s):

- The Accounts Specialist II has completed a three day on-line course to obtain HR knowledge/training.
- The Deputy Director is continuing his CPA training.

Select Tasks & Statuses by Sub-Department

Utility Billing

Tasks	Frequency	Status
Collections	Monthly	Current. This month we were very aggressive in contacting and issuing payment plans for delinquent account holders.
ORS'	Daily	Current.

Payroll/AP

Tasks	Frequency	Status
Personnel Action Requests	As Needed	Current.
Deferred Compensation	Bi-weekly	Current.
Payroll	Bi-weekly	Current.
Accounts Payable	Weekly	Current.

Sales Tax

Tasks	Frequency	Status
Applying Business License Payments	Daily	Current.
Mailing Delinquency Notices	Monthly	Current.
Constructing Aging Reports	Monthly	Current.
Applying Business License Renewals	As needed	Current.
Drafting Payment Plans	As needed	Current.
Applying Payments	Daily	Current.
Reviewing & Processing Exemption Cards	As needed	Current.

General Ledger

Tasks	Frequency	Status
Journal Entries	Monthly Recurring	Current (April)
Budget Amendments (from budget ordinances)	As needed	Current (April)
Cash Reconciliations	Monthly	Current (April)
Investment Reconciliations	Monthly	Current (April)
Create Allocations & Run Checkout	Monthly	Current (April)
DOJ Grants	Quarterly	Current (April)

Internal Improvements

The following are a list of internal tasks, actions, projects, or changes that we have made within the Finance Department for the purpose of improving operations:

- Developed a new “Delinquent Dock Storage Payment Agreement”

- Reviewing the process for open not renewed bi-annual business licenses. Working to complete and reconcile all license renewals.

Small & Big Wins

Finance Department

- The first draft of the FY-23 budget has been completed and provided to city council for review and approval. Waiting FINAL approval and adoption of budget.
- The Finance Department will place the Questica project on hold until August 2022. In August we will re-evaluate the appropriate solution and determine the path forward.

Accounting Specialist II

- Reviewed several boxes of documents and they were approved to be destroyed according to the retention schedule.
- Resumed payroll and AP duties to cover for a staff member on leave
- Assumed some additional HR duties due to vacancy of HR Manager position
- Assisted in pulling samples for the FY-21 Audit
- Continued the transition of undertaking P-Card Duties from the General Ledger Accountant

General Ledger

- Applied a recently learned reconciliation process to the A/R, Business licenses, and Business Tax clearing accounts
- Reviewed the process of creating and using Pivot tables in Excel to manipulate the exported data to analyze and create journal entries
- Reclassed expenditures related to grants, payroll, and P-Card purchases
- Continued updating the object codes in the WellsOne Expense Manager from the previous 3-digit codes to the new 4-digit codes
- Assisted the Transit Manager in collecting a prior month's transit invoices and journal entries

Special Tasks

- The General Ledger Accountant has continued updating the object codes in the WellsOne Expense Manager portal

- The Deputy Director retention schedule update
- The 2022 Census of Governments, Survey of Public Employment & Payroll was completed
- The 2022 Quarterly Survey of Selected Non-Property Taxes was completed

Challenges

- The Finance Department needs to continue training so that we may become more proficient at completing our daily tasks and duties.
- An unintended consequence of the Chart of Accounts update, has affected our ability to complete quarterly reports for some grants
- Sometimes our utility billing personnel engage with very rude and aggressive customers, and it is beginning to have a significant negative affect towards their morale. Our people should never be placed in position where they made to feel threatened or afraid. We must develop policy and procedure and train on process to respond in these situations.
- We are struggling with some of our personnel in the wake of the HR managers departure. There are situations where the City was out of compliance due errors and omissions left by prior HR manager.

Goals for the near Future

- Utilizing data analytics to identify challenges and opportunities that can spur economic development.
- Develop a transition plan (Road Map) and process to enable the payroll lead to move into a Human Resources role.
- Reconciling all accounts and their correct distributions, particularly the Seawall Maintenance Fund.
- Seeking approval from the Union to begin implementing the Finance Department's Incentive Program.
- At least three stronger internal processes, such as:
 - o Scripts for answering phones
- At least one Zoom workshop instructing small business owners how to file their sales tax returns.
- Schedule Finance Department staff training for month of June 2022



Celebrating 50 Years of Service

**CITY OF BETHEL
Fire Department**

Daron R. Solesbee, Fire Chief

P.O. Box 3231, Bethel, Alaska 99559

Phone: (907)-543-2131

Fax: (907)-543-2702

dsolesbee@cityofbethel.net

DATE: May 27, 2022
TO: Peter Williams, City Manager
FROM: Daron Solesbee, Fire Chief
SUBJECT: Management Report, May 2022

Daron

Solesbee

Digitally signed
by Daron
Solesbee

Date: 2022.05.27
16:40:22 -08'00'

Current Events

- The department is continually recruiting for new volunteer responders and administrative support. If anyone is interested, please fill out a BFD Volunteer Application Packet today!
- The department will be conducting CPR and Basic Firefighter training this summer. If interested, please call the fire station.
- The department is soon to enter a memorandum of understanding agreement with the Yukon-Kuskokwim Health Corporation to provide EMS transports of intoxicated persons (non-medical) to the YKHC Sobering Center. This will free up valuable resources for the YKDRH Emergency Department.
- The department reminds the public to be safe and responsible during the upcoming Memorial Day Weekend. As the weather is warming up and the ground is dry, please remember to exercise extreme caution if you plan on having a campfire to avoid causing a wildfire. The department is expecting a burn ban in southwest Alaska from the Department of Forestry in the upcoming weeks.

Community Planning/Preparedness

- The department participated in River Watch teleconferences during the Kuskokwim River break-up.

Training

- The Bethel Fire Department's State of Alaska EMT-1 (2019 Scope of Practice) Initial course started on March 21, 2022, and will conclude with certification testing on June 10-11, 2022.
- Staff are completing online training to become certified as State of Alaska Fire Investigator Technicians (AKFIT).
- New staff and volunteers are receiving continuous Driver/Operator training on the handling characteristics, operation of specialty equipment, care, maintenance, and safety of the department's ambulances and fire apparatus.
- During the month of May 2022, all Fire and EMT Meetings were cancelled due to lack of attendance and/or incident responses.
- Staff have completed several online training modules covering various topics of firefighting, emergency medical, fire inspection, and fire prevention.

Responses

- Between 05/01/2022 and 05/27/2022, the Bethel Fire Department responded to 73 EMS and 11 Fire incidents.
- On 05/03/2022 at 4:31 a.m., Firefighters responded to Ptarmigan Road for the report of a vehicle fire. Upon arrival, Firefighters observed an SUV that was fully engulfed in flames. Firefighters deployed hose lines and extinguished the fire. The cause of the fire was unintentional.
- On 05/19/2022 at 4:52 p.m., Firefighters responded to Kasayuli Subdivision for the report of a grass fire. Upon arrival, the fire was already extinguished by a resident. The cause of the fire was unintentional.
- On 05/22/2022 at 9:57 a.m., Firefighters responded to the Bethel Landfill for the report of a dump fire. Upon arrival, Firefighters observed an approximately ½ acre area that was burning. Firefighters deployed hose lines, master streams, and coordinated Public Works Water Tenders and an excavator to extinguish the fire.
- On 05/26/2022 at 11:26 a.m., Firefighters responded to Alex Hatley Drive for the report of a structure fire. Upon arrival, Firefighters observed light smoke emitting from the home and found the fire was extinguished by the resident. The cause of the fire was unintentional.

Budget/Financial

- The department has submitted a budget modification for FY22 to cover personnel salaries and overtime, which were overspent because of minimum staffing requirements for the fire department shifts. This is directly related to low volunteer participation, which put the shift coverage burden on full-time staff.
- The department has submitted its FY 2023 Personnel, Operating, and Capital Budget Proposals to the City Manager. The proposals include the addition of a full-time Administrative Assistant position at Range 5. The department has been operating without administrative support for many years. Currently, the Fire Captain and Fire Chief must perform the tasks that an Administrative Assistant would normally perform. This causes gaps in the areas of supervision and training management. Having this additional position will improve the departmental performance in many areas.
- The department purchased a new Class-A Pumper Tender Apparatus (Fire Engine) from Pierce Manufacturing, Inc. under a cooperative bid purchasing contract from Sourcewell-MN and by utilizing a portion of the Fire Department's Fleet Replacement Fund. This pumper will replace the 1986 Grumman-Spartan Super Pumper-Tanker, Engine 3. Due to production delays, this apparatus is anticipated to be shipped to Bethel on the first barge of 2023.
- The department is planning to purchase a new Type-1 Advanced Life Support (ALS) ambulance with fleet replacement funds in FY23.

Grants

- The department will continue to seek grant funding for fire and EMS equipment, additional staffing, replacement fire apparatus and ambulances, and other equipment.
- The department received the 2021 State of Alaska Homeland Security SHSP grant award for the purchase of new portable and mobile radios to replace obsolete equipment. This equipment will be purchased from ProComm Alaska through Sourcewell Contract #36273.
- The department and City Grant Manager prepared an application for the 2022 State of Alaska Homeland Security SHSP Grant for the purchase of Class A and Class B firefighting foam. Additionally, the department is planning to obtain DHS funding for security fencing, cameras, and lighting for the planned fire training tower which will be located adjacent to the fire station.

Property Maintenance

- It was discovered that the fire station needs foundation leveling, especially under the hose tower. The hose tower was leveled several years ago and now the floor is separating from the wall. This has the potential to cause significant water

damage. The water/sewer utility connection's insulated box is currently separating from the exterior wall, which could cause freeze-ups. Additionally, the thermo-siphons that keep the ground frozen around the fire station's wood foundation piles need to be inspected and serviced. Arctic Foundations, Inc. conducted their inspection of the thermosyphons and have issued a report. This issue will be discussed with the City of Bethel's Engineer to formulate a strategy to deal with the foundation issues.

- A geotechnical foundation study will be performed for the fire station soon to develop a plan to improve the fire station foundation.

Staffing/Recruitment

- The department is recruiting for two Firefighter/EMT (PS2A, \$52,373/yr + DOE) positions.
- The department is recruiting for one Fire Lieutenant (PS4A, \$67,336/yr + DOE).
- The department is recruiting for one Temporary Administrative Assistant (\$25/hour, up to 40 hours/week, up to six months duration) position.
- The department is recruiting for one Temporary Summer Firefighter Intern (\$15/hour, up to 40 hours/week, up to six months duration) position.
- The department is continually recruiting for volunteer members to serve as firefighters, ETT/EMT's, and support personnel. Become a volunteer today!

Vehicles & Equipment

- We have received the parts for the Class-A Foam system for Engine-4. Staff determined that a 1" valve was required, upon finding the 3/4" valve shipped was too small for the current foam system plumbing. This project was put on hold to allow for the receipt of Engine-5 in May/June 2023 to allow this apparatus to be taken out of service for modifications.
- A technician from Air Exchange, LLC repaired and replaced various components of the fire station's PlymoVent vehicle exhaust removal system.
- UL, Inc. will arrive in Bethel in May to perform pump testing for the department's apparatus fire pumps and aerial device.

FIRE DEPARTMENT VEHICLE STATUS			
Vehicle	Type	Year	Status
Medic 4	Ambulance	1999	(Reserve Ambulance) In service. Needs replacement.
Medic 5	Ambulance	2019	(Frontline Ambulance) In service.
Medic 6	Ambulance	2017	(Second-Out Ambulance) In service. Back-Up camera is not functioning (wiring/connection issue). Rear heat in patient compartment is intermittent. Paint defects. Staff is requesting a technician from Braun Northwest to troubleshoot and repair these issues.
Medic 7	Ambulance		In planning stage. Due to chassis production delays, there will be production delays.
Engine 5	Pumper	2022	Purchasing contract executed on 08/02/2021 with Hughes Fire Equipment, Inc. (Pierce Mfg, Inc.). This vehicle was PAID IN FULL on 10/04/2021. The apparatus will arrive in Bethel in May/June 2023.
Engine 4	Pumper	2013	(Frontline Pumper) In service. Generator reoccurring fuel delivery problem. Pump packing rings need to be tightened and/or replaced. Tank-to-Pump valve has a leak and is being repaired. V&E installed a new air connection.
Engine 3	Pumper	1986	(Poor overall condition; needs replacement). Pump packing rings need to be tightened and/or replaced (unable to pass pump certification testing).
Truck 1	Ladder Truck	2017	In service.
Com 1	SUV	2021	In service.
Com 2	Pickup	2014	In service.
Com 3	Pickup	2004	In service. Fair condition. Missing driver side running board.
Honda 1	ATV	2004	In service.
Honda 2	ATV	2004	In service.
Fire Boat	Boat	2004	The boat has been tuned up and will be parked at the Small Boat Harbor when the Public Safety Float is installed by Port of Bethel personnel. Needs new outboard motor (obsolete). The fabric rear cabin door and plastic windows were recently replaced.

Bethel Fire Department

Bethel, AK

This report was generated on 5/27/2022 4:33:22 PM



Incident Type per Zone for Incident Status for Date Range

Incident Status(s): All Incident Statuses | Start Date: 05/01/2022 | End Date: 05/31/2022

INCIDENT TYPE	INCIDENT STATUS	# INCIDENTS
Zone: 1 - 1st Ave (River Access) to Alder Street		
511 - Lock-out	Reviewed	1
Zone: 10 - Airport		
142 - Brush or brush-and-grass mixture fire	Completed	1
511 - Lock-out	Completed	1
Zone: 4 - Ridgecrest Dr. (at Brown's Slough), City Landfill to Haroldson's Subdivision		
152 - Garbage dump or sanitary landfill fire	Reviewed	1
152 - Garbage dump or sanitary landfill fire	Completed	1
Zone: 5 - City Subdivision		
735 - Alarm system sounded due to malfunction	Reviewed	1
Zone: 6 - ASHA Housing (Bethel Heights)		
131 - Passenger vehicle fire	Completed	1
622 - No incident found on arrival at dispatch address	Completed	1
651 - Smoke scare, odor of smoke	Completed	1
734 - Heat detector activation due to malfunction	Completed	1
Zone: 7 - Airport Road to Blueberry Subdivision		
111 - Building fire	Completed	1

This report gives a count of each incident type for the Incident Status or Statuses selected.



emergencyreporting.com

Doc Id: 384

Page # 1 of 1

Search Parameters

Data Types: Emergency Medical Services

Source Versions: NEMSIS v2.2.1; NEMSIS v3.3.4; NEMSIS v3.4.0; NEMSIS v3.5.0

Agencies: Bethel Fire Department

Date Range: Current Month (05/01/2022 to 05/27/2022)

Date Bin: Day

States: Alaska

Counties: Bethel Census Area

Syndromes:

Matches **ANY** of the following: Alcohol, COVID-19, Cardiac Arrest, Child Abuse and Neglect, Constitutional, Drowning, Fall: From Height, Fall: Ground Level, Firearm Assault, Firearm Injury, Firearm Injury - Intentional, Firearm Injury - Unintentional, Gastrointestinal, Heat-related Illness, Heroin (RI ESOOS), Heroin (VA), Influenza-like Illness, Intimate Partner Violence, MIS-C, MVC Fatal, MVC Likely Fatal, MVC Non-Severe, MVC Severe, MVC Unknown Severity, Mental Health, Methamphetamine, Non-Opioid Overdose (VA), Nonfatal Opioid Overdose (CSTE), Opioid (FL ESOOS), Opioid (MI), Opioid (MT), Opioid (RI ESOOS), Opioid (VA), Overdose (FL ESOOS), Overdose (ODMAP), Overdose (RI ESOOS), Respiratory, STEMI, Self-Harm, Sepsis, Sexual Violence, Stroke, Suicide Attempt, Suicide Ideation

biospatial Symptoms (match at least 1):

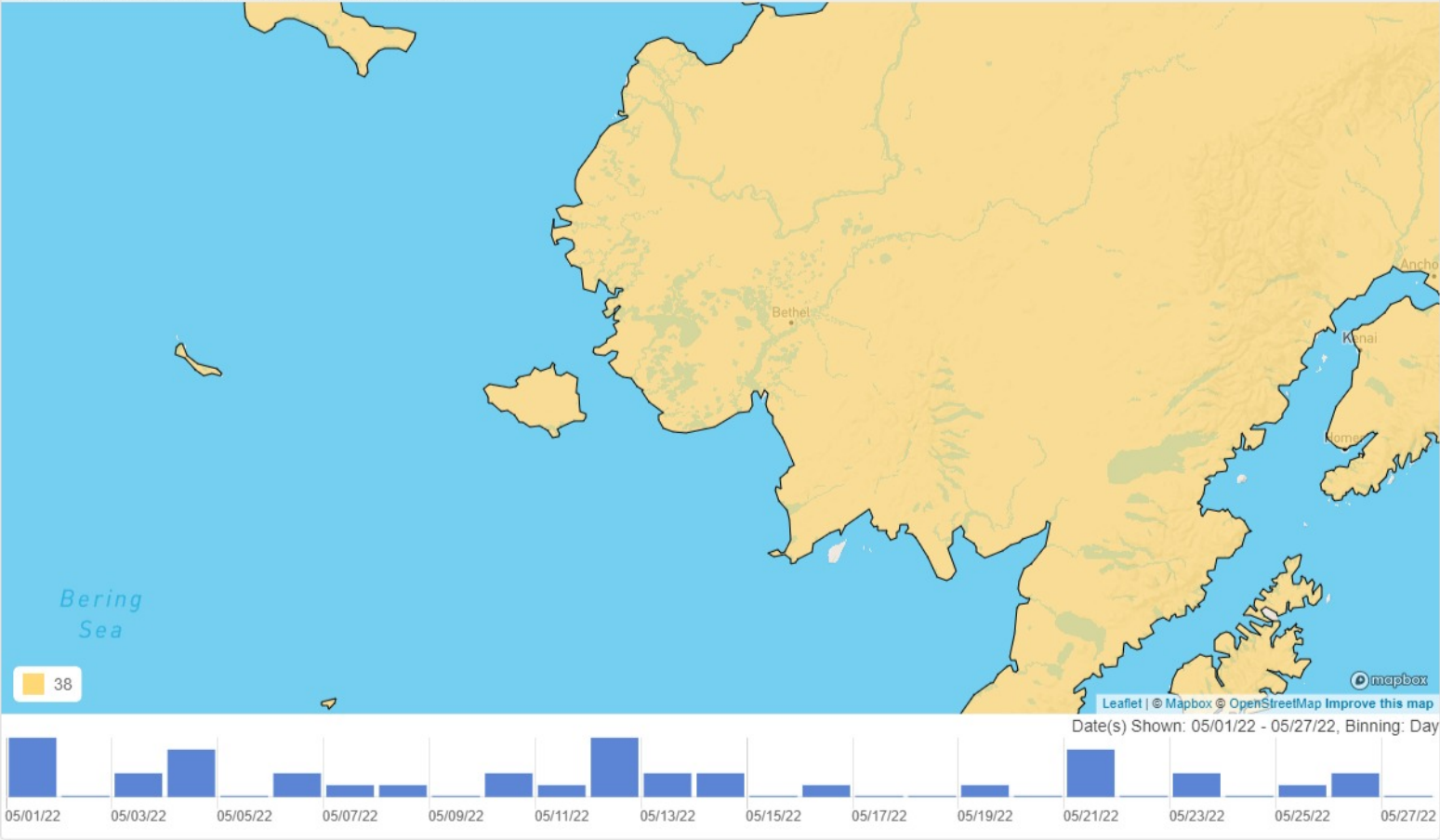
Abdominal pain, Abuse or Neglect, Agitation, Alcohol, Altered consciousness, Anorexia, Anosmia, Apnea, Assault, Benzodiazepine, Blurred vision, Body aches, Bronchiolitis, Bronchitis, Chills, Cocaine, Conjunctivitis, COPD, Cough, COVID-19, Crack, Dehydration, Diaphoresis, Diarrhea, Domestic Violence, Drooling, Drug, Drunk, Dyspnea, Earache, Epiglottitis, Fentanyl, Eye pain, Faintness, Fever, Food poisoning, Gastroenteritis, Gastrointestinal, Generalized weakness, Heat-related Illness, Hemoptysis, Hoarseness, Hypertension, Hypoxia, Influenza, Injure, Intentional, Intoxication, Irritable, Lacrimation, Lethargy, Local paralysis, Lower respiratory infection, LSD, Lymphadenopathy, Malaise, Marijuana, MDMA, Melena, Methadone, Methamphetamine, Miosis, Narcan, Nausea, Opioid treatment, Oral mucosal changes, Overdose, Oxycodone, Painkiller, Pale, PCP, Pinpoint, Pleural effusion, Pleuritic pain, Pneumonia, Poison, Psilocybin, Psych, Psychiatric, Pulmonary edema, Rash, Respiratory distress, Rhinitis, Seizure, Sinusitis, Slur, Sore throat, Stridor, Suboxone, Suicide, Suicide attempt, Suicide ideation, Tachypnea, Travel/Contact - Asia, Travel/Contact - China, Travel/Contact - Europe, Travel/Contact - Iran, Travel/Contact - Italy, Twitching, Unconscious, Unresponsive, Upper respiratory congestion, Upper respiratory infection, Violence, Viral symptoms, Vomiting, Wheezing

Types of Service Requested: 911 Response (Scene); Intercept; Interfacility Transport; Medical Transport; Mutual Aid; Public Assistance/Other Not Listed; Standby

Minimum Alert Threshold: ● Moderate

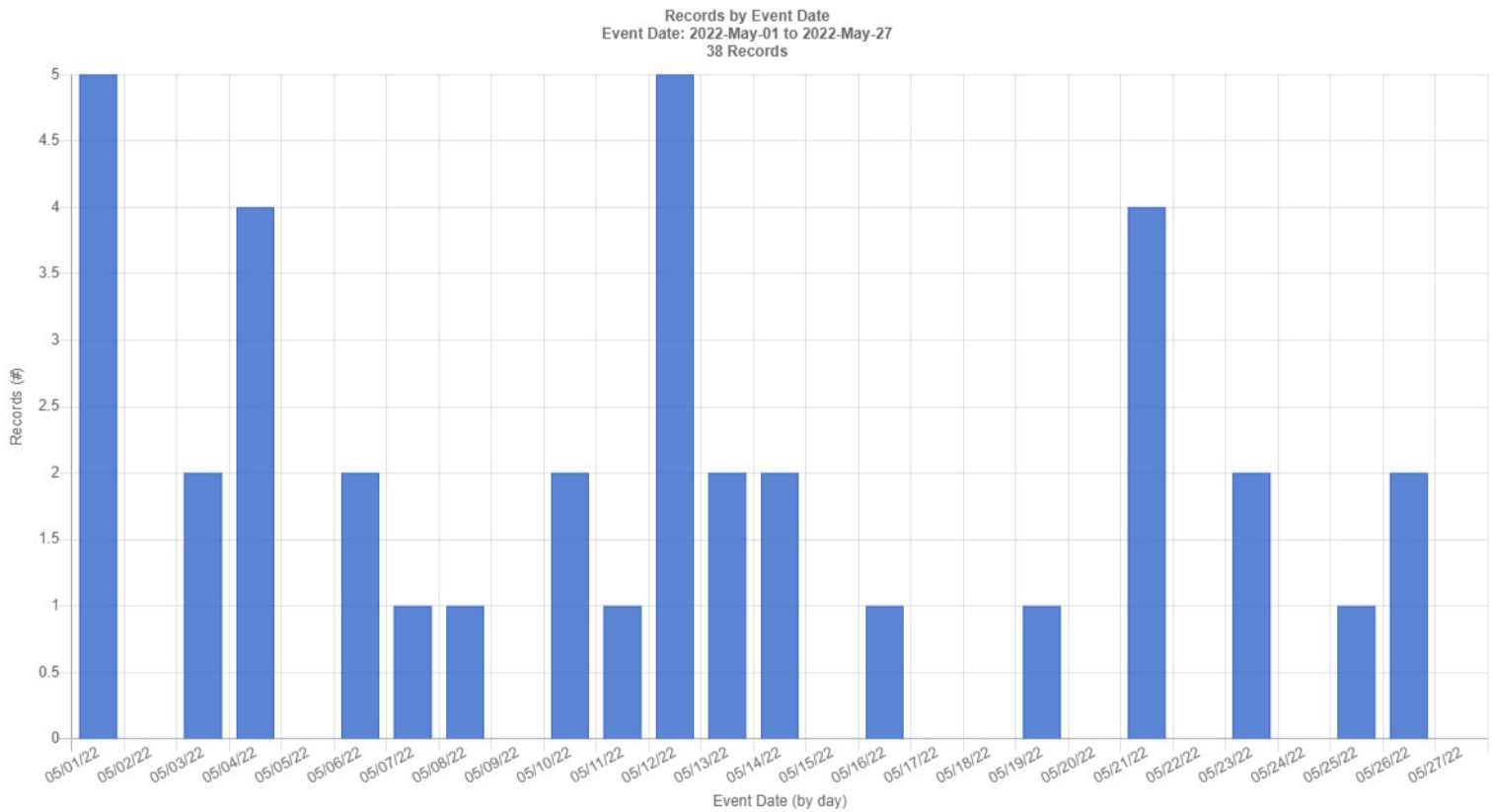
Map

 Data filtered based on **Access Levels:** Event = **Location**.



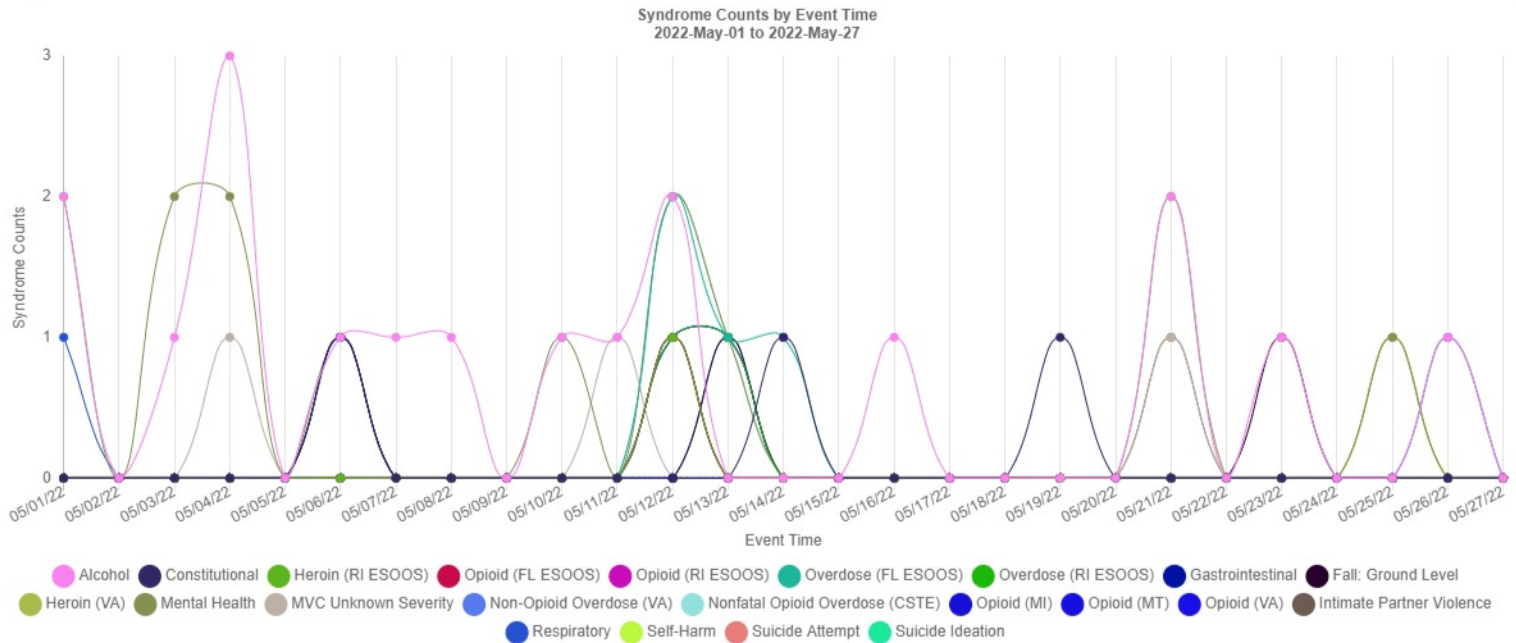
Data Explorer: Records by Event Date

Data filtered based on **Access Levels**: Event = **Location**. Operational = **Full**.



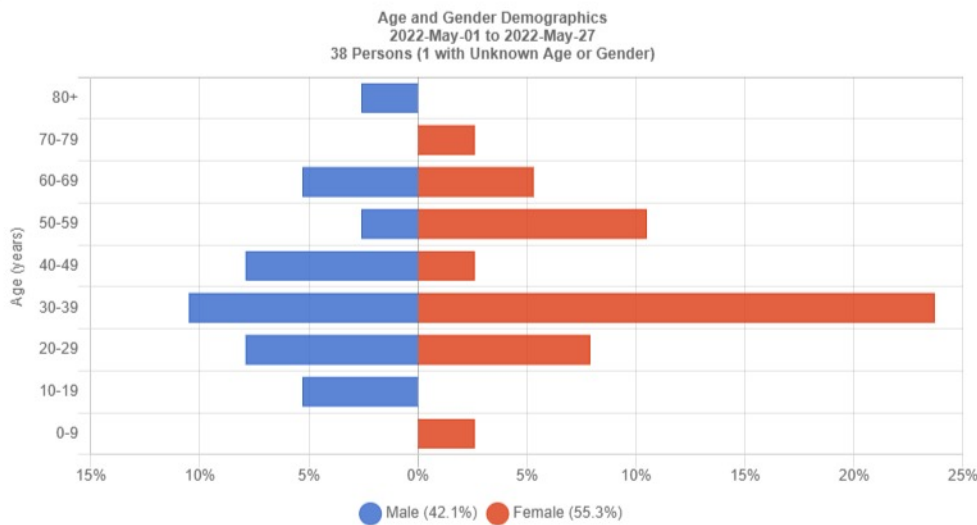
Syndrome Counts by Time

Data filtered based on Access Levels: Event = Location.



Age and Gender Distribution

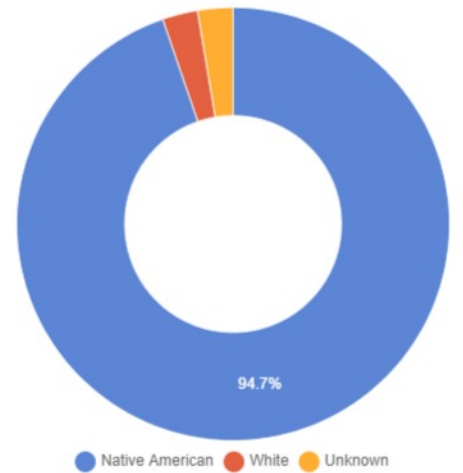
Data filtered based on Access Levels: Event = Location.



Race/Ethnicity

Data filtered based on Access Levels: Event =

Full. Race/Ethnicity Distribution (38 Persons)
2022-May-01 to 2022-May-27



Account Number	Account Title	2021-22 Current year Budget	06/2022 Current year Actual	06/2022 Current year Encumbrance	Balance Remaining	%
GENERAL FUND						
FIRE DEPARTMENT						
100-60-6000	SALARIES	632,629.00	648,672.52	.00	16,043.52-	102.5
100-60-6010	FLSA OVERTIME	70,000.00	88,842.17	.00	18,842.17-	126.9
100-60-6011	CALL BACK OVERTIME	50,000.00	57,681.55	.00	7,681.55-	115.3
100-60-6020	VACATION PAY	.00	1,795.13	.00	1,795.13-	.00
100-60-6021	SICK PAY	.00	897.57	.00	897.57-	.00
100-60-6022	HOLIDAY PAY	.00	4,425.19	.00	4,425.19-	.00
100-60-6023	LEAVE CASHOUT	38,365.00	27,203.03	.00	11,161.97	70.91
100-60-6030	SOCIAL SECURITY EXPENSE	.00	3,034.88	.00	3,034.88-	.00
100-60-6031	PAYABLE MEDICARE FICA	11,261.00	12,284.73	.00	1,023.73-	109.0
100-60-6032	UNEMPLOYMENT	13,824.00	.00	.00	13,824.00	.00
100-60-6033	WORKERS' COMPENSATION	20,063.00	15,286.42	.00	4,776.58	76.19
100-60-6034	PERS	170,858.00	165,099.15	.00	5,758.85	96.63
100-60-6040	EMPLOYEE GROUP BENEFITS	279,708.00	148,099.54	.00	131,608.46	52.95
100-60-6041	UTILITY BENEFIT	50,160.00	21,068.27	.00	29,091.73	42.00
100-60-6061	TRAVEL/TRAINING	24,100.00	22,127.09	.00	1,972.91	91.81
100-60-6100	SUPPLIES	25,200.00	18,816.13	.00	6,383.87	74.67
100-60-6103	WEARING APPAREL	14,214.00	13,329.01	.00	884.99	93.77
100-60-6150	GASOLINE/DIESEL/OIL	15,000.00	9,955.14	.00	5,044.86	66.37
100-60-6153	HEATING FUEL	21,000.00	20,257.57	.00	742.43	96.46
100-60-6155	WATER/SEWER/GARBAGE	8,500.00	11,345.60	.00	2,845.60-	133.4
100-60-6160	ELECTRICITY	19,250.00	15,389.73	.00	3,860.27	79.95
100-60-6170	TELEPHONE	2,500.00	2,670.86	.00	170.86-	106.8
100-60-6171	STAFF CELLULAR PHONES	2,500.00	1,009.05	.00	1,490.95	40.36
100-60-6200	MINOR EQUIPMENT	20,788.00	19,963.76	.00	824.24	96.04
100-60-6230	VEHICLE MAINT/REPAIR	14,500.00	11,115.01	.00	3,384.99	76.66
100-60-6231	VEHICLE PARTS & TOOLS	30,450.00	20,332.57	.00	10,117.43	66.77
100-60-6240	PROPERTY MAINT	25,100.00	11,483.82	.00	13,616.18	45.75
100-60-6335	OTHER PURCHASED SERVICES	24,500.00	21,082.15	.00	3,417.85	86.05
100-60-6400	INSURANCE	89,255.00	67,386.03	.00	21,868.97	75.50
100-60-6502	ADVERTISING	1,500.00	575.00	.00	925.00	38.33
100-60-6503	DUES & SUBSCRIPTIONS	10,652.00	12,273.46	.00	1,621.46-	115.2
100-60-6530	FINANCE CHARGES/PENALTIES	.00	126.04	.00	126.04-	.00
100-60-6534	COLLECTION/SMALL CLAIMS	31,200.00	13,155.04	.00	18,044.96	42.16
100-60-6537	FIRE PREVENTION PROGRAM	4,200.00	1,077.00	.00	3,123.00	25.64
100-60-6539	MISCELLANEOUS EXPENSES	1,500.00	1,402.36	.00	97.64	93.49
100-60-6660	XFER TO F-58 FLEET REPLACEMENT	.00	503,573.21	.00	503,573.21-	.00
100-60-6711	ADMIN OVERHEAD-IT SVCS	17,539.00	17,485.63	.00	53.37	99.70
100-60-6890	CAPITAL EXPENDITURES	221,238.00	.00	.00	221,238.00	.00
100-60-6891	CAPITAL EXP-ladder truck lease	.00	24,047.36	.00	24,047.36-	.00
100-60-9649	VOLUNTEER STIPEND	24,000.00	2,796.28	.00	21,203.72	11.65
100-60-9697	Ford Expedition Command Vehic	65,000.00	57,025.90	.00	7,974.10	87.73
100-60-9698	Fire Apparatus Class A Pumper	775,000.00	759,647.00	.00	15,353.00	98.02
Total FIRE DEPARTMENT:		2,825,554.00	2,853,837.95	.00	28,283.95-	101.0
Grand Totals:		2,825,554.00	2,853,837.95	.00	28,283.95-	101.0

MEMORANDUM

DATE: June 6, 2022

TO: Peter Williams, City Manager

FROM: John Sargent, Grant Manager

SUBJECT: Grant Manager's Report for June 14, 2022 Bethel City Council Meeting



Grant Applications

Preparing

Alaska State Revolving Fund Loan Questionnaire

Complete questionnaire to request \$8,250,000 in loan funding to replace the City's interim loan it has with First National Bank of Alaska, backed by the promise of a USDA-RD loan. The State Revolving Loan will provide the City a better interest rate than the USDA-RD loan and allow the City to save some money in interest payments as it rescopes the Avenues project and goes out to bid in 8 months to a year.

Submitted

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I worked with the Village Safe Water engineer assigned to Bethel in order for the engineer to enter information to the database that requests funding for several water and sewer projects: Bethel Heights Water and Sewer Improvements, Truck Fill Water Station on the highway, and the Avenues Water and Sewer Improvements.

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applying for this project in both the CIP and SDS database, the City increases its chances for funding.

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I filled out the State Legislative Capital requests on the CAPSIS system in accordance with City Resolution #21-17 – State Capital Priorities. The following requests were made:

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6. Bethel Heights Sewer Repairs	\$5,233,000
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TOTAL	\$81,114,403

Grant Administration

COVID-19 Community Funding

I completed the Final Report for the City's COVID-19 Community Funding grant. The \$284,730 grant covered the cost of COVID-19 testing and vaccinations and related endeavors. The City grant was intended to cover costs associated with the COVID-19 testing and vaccine efforts by YKHC, LKSD, and BFC.

In the end, YKHC was reimbursed for COVID-19 nurse salaries, LKSD was reimbursed for the four weeks of COVID-19 nurse salary they incurred, and BFC was reimbursed for a laptop and the cost of vaccine freezer transportation. The City was reimbursed for public service announcements on KYUK and sign materials.

Current Grants and Loans

Active grants:	19
Grant amount in play:	\$11,423,542
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	20,280,683

#	Grant	Amount	Status: Excellent: Good - Fair - Needs Work
1	CSP - DHSS FY 2022	\$323,081	Excellent
	CSP gasoline charges are now being done correctly at the Police Department and in Finance Department. Finance must now correct charges to salary and benefits before the last report is run through June 30, 2022. To do: Ensure Finance Dept. corrects back salary charges.		
2	USDA Loan - Avenues	8,250,000	Excellent
	USDA-RD offered the City \$20,788,306 in new loan money and \$17,404,856 in grant funds to allow the City to say, "Yes" to the bid received for construction. The City said, "No," and obtained permission from USDA-RD to reduce the scope of the project and go out to bid a year from now. To do: Prepare report for USDA summarizing progress and expenditures.		
3	USDA Grant - Avenues	5,021,000	Excellent
	USDA-RD offered the City \$17,404,856 in new grant funds in order to hire the contractor who submitted the lowest bid at \$42 million. The City is advocating for more grant funds and less loan funds, reducing the scope of the project, and planning to go out to bid again a year from now.		
4	Forensic software/body cameras-20SHSP-GY20	255,784	Excellent
	City working to purchase \$105,000 worth of servers to body camera and car camera video storage. Alaska Communications is assisting with the purchase of Dell computers from the NASPO ValuePoint contract. To do: Prepare RFP to hire a company to produce Emergency Operations Plan.		
5	Section 5311: Rural Area Formula (CARES Act)	731,328	OK
	City can only use CARES Act Transit funds for operating expenditures. To do: Help Transit Manager complete billing summaries and grant reports.		
6	COPS – School Violence Prevention Program-LKSD	500,000	Fair
	School district stopped the bidding process because the service providers who attended the bid conference had too many questions that LKSD could not answer. City given a copy of the RFP for edit suggestions. To do: Gather information from LKSD and use it for progress and financial grant reports.		

7	COPS Hiring Program - School Resource Officer (SRO)	125,000	Good
	SRO served from August 11, 2021 to May 25, 2022 on Bethel school campuses. To do: Complete reports for reimbursement. Ask for grant performance period extension. Bill LKSD for SRO salary not covered by grant.		
8	USDOJ Coronavirus Assistance Program	42,000	Good
	Sam Amik in Finance Dept. submitted report to claim amount spent. To do: Complete progress report.		
9	FEMA Public Assistance Program	\$58,066	Fair
	To do: Upload completed forms and all support documents to FEMA's grant portal website.		
10	Yukon-Kuskokwim Health Corporation Diabetes Prevention & Control Program	\$4,738	Good
	To do: Complete Final Report and close grant.		
11	Alaska Public Entity Insurance Safety Grant	\$5,000	Good
	To do: Complete Final Report and close grant.		
12	COVID-19 Community Funding	\$284,730	Good
	I completed Final Report and requested reimbursement of City, LKSD, and YKHC expenditures that were submitted. Bethel Family Clinic spent money on the testing and vaccine programs, but provided the City with very little documentation for reimbursement, despite repeated attempts requesting same.		
13	Alaska Chamber of Commerce Vaccine Incentive Program	\$45,000	Excellent
	To do: Complete final report and close grant.		
14	Coronavirus Local Fiscal Recovery Fund (ARPA)	\$3,361,604	Excellent
	I completed the City's first report by the April 30, 2022 deadline. The City spent \$457,931.87 thus far from the grant. To do: Spend funds according to grant guidance. Complete first financial and progress report due by April 2022.		
15	Designated Legislative Grant YK Fitness Center Gym/Track Design	\$500,000	Excellent
	City Manager serving as project manager to oversee spending. Completed first quarterly report with no expenditures claimed. City will advocate to claim Admin. expenditures from this grant. City Manager working with Parks and Recreation Committee to conduct a second gymnasium feasibility study prior to spending money from this grant.		

16	Justice Assistance Grant (JAG)	\$13,508	Excellent
	To do: Police Dept. spent money on sending three officers to training. The grant funds should be expended by the September 30, 2022 deadline.		
17	Healthy & Equitable Funding	\$37,703	Excellent
	City ordered playground equipment using a playground equipment distributor listed on a Sourcewell contract. The City plans to do a community volunteer install with City oversight.		
18	ARPA Non-Profit Funding	\$100,000	Excellent
	City awarded \$100,000 to cover lost revenue of YK Fitness Center.		
	To do: Complete grant report and claim all \$100,000 in expenditures.		
19	Camp Initiative Grant	\$15,000	Excellent
	YK Fitness Center will use the \$15,000 to offer scholarships to children who want to attend a 10-week summer camp. City will use records provided by YK Fitness Center to request reimbursement.		



William Arnold, Public Works Director
1155 Ridgecrest Drive
PO Box 649 Bethel, AK 99559
P: (907) 543-3110
F: (907) 543-2046
warnold@cityofbethel.net

MEMORANDUM

DATE: 05.31.2022

TO: Peter Williams, City Manager

FROM: Bill Arnold, Public Works Director

SUBJECT: Manager's Report – Public Works Department
Programs/Divisions

Hauled Utilities: The Hauled Utility Dept. has been working long hours and drivers are working as many as 7 days a week to remain current or caught up on the community's water and sewer services. Due to staffing shortages this summer season, the PORT needs to fill barges with water when a service is requested. the port has access to City water trucks for these services, the Port also needs to do their billing for these services. We desperately need drivers for our Saturday routes. Due to fires in the community, the drivers have been working extremely hard to keep up with regular schedule services needed to provide to the community. Looking at the staffing Chart, this states my department has 20 positions, with the Foreman and the Admin. Clerk, this leaves 18 drivers' positions, 10 of these positions are filled. This leaves 8 vacancies. Two of these 10 slots are filled with two Temporary Hires, and one will be leaving. Currently, we are not accepting extra calls or services changes unless it is urgent. The administrative assist has been keeping the Public Works Director, The City Manager, Utilities Department, and the Assistant Finance Director updated daily on where we are delayed so the public will be aware of this.

Utility Maintenance:

Foreman Vacancy as of April 2022

Property Maintenance:

Road Maintenance:

Streets and Roads haul with dump truck, hauled D-1 gravel to Owl and Mallard St, 9300 TR, 9200 TR, Tupilluk Way, Sidney Way, BIA Road, Cranberry Str, Mission Lake Road and Paul John Street, graded it and compacted it.

Streets and Roads laid down Calcium on Ptarmigan St, First Road Housing, BIA Road, Blueberry Sub, Boat Harbor Road, and Noel Polty Blvd. Lot of these road were done two and three times due to heavy traffic and due to no rain, the road is drier this year.

Street and Roads has been pushing road sand as we have time at the city sand pit with the D-8 cat dozer throughout May.

Street and Roads replaced culverts crossroads in 9348 TR, and in 9223TR Tundra Ridge Subdivision.

Streets and Road dug four graves at the cemetery by the airport for the month of May.

Vehicles and Equipment: Been fixing and repairing vehicles and equipment as needed. Oil changes for the water and sewer trucks got started and will be finished at the beginning of June. Every 2 months we do oil changes on all water and sewer trucks and any other repairs that are needed at that time.

Transit System:

For May, Bethel Transit was fairly busy even with the start up with the fares which began on the 9th. The following are the rider numbers; **Seniors-437, Youth-10, Adults-505, Disabled-73, Pass Riders-389**. Fare total for the month is \$1,148.00. Total mileage-2,239.4 and fuel pumped is 252.715 gallons.

Landfill:

Staffing Issues/Concerns/Training:

DEPT.	Hauled Utilities	Utility Maintenance	Landfill	Vehicles & Equipment	Streets & Roads	Bethel Transit	Property Maintenance
Filled Positions	11	3	5	6	5	2	2
Total Funded Positions	20	9	6	7	5	3	7
Percentage	81.80%	33.30%	83.30%	85.7	100%	66.60%	28.50%

Vacant Positions:

Hauled Utility Drivers (9)

Water Plant Coordinator

Heavy Equipment Mechanic

Property Maintenance Technician (5)

Utility Maintenance Foreman

Utility Maintenance Technician

There is currently one staff member attending training.

City of Bethel Public Relations

Report - June 7, 2022

BY THE NUMBERS

15	13	8,639	29
Facebook Posts Drafted/Posted by BR	Total Facebook Page Posts	Total Facebook Post Reach	New Facebook Page Followers
(from contract start)	(past 28 days)	(past 28 days)	(past 28 days)

TOP PERFORMING POST (PAST 28 DAYS)

Most Engagement



City of Bethel, Alaska

Published by L.S. Bethel · May 13 at 4:57 PM ·

...

Press Release

On 5/11/2022 at approximately 2103 hours, the Bethel Police Department responded to the area of housing for a report of a disturbance. Upon arrival the suspect fled on foot and officers pursued. Officers deployed a taser and the suspect was subsequently located and placed under arrest for Assault 4 Domestic Violence. No one was injured during the pursuit.

If anyone has any information regarding this crime, please contact the Bethel Police Department at (907) 543-3781.

Case Officer: Officer Fincher, J, BPD

BPD Report Number: 2205088



BETHEL POLICE DEPARTMENT

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Post Impressions

5,016

Post Reach

4,674

Post Engagement

1,621

Reactions - 25

Comments - 9

Shares - 3

Other Clicks- 899

MEMORANDUM

DATE: June 6, 2022

TO: Peter Williams, City Manager

FROM: John Sargent, Grant Manager

SUBJECT: Grant Manager's Report for June 14, 2022 Bethel City Council Meeting



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	USDA-RD offered the City \$20,788,306 in new loan money and \$17,404,856 in grant funds to allow the City to say, "Yes" to the bid received for construction. The City said, "No," and obtained permission from USDA-RD to reduce the scope of the project and go out to bid a year from now. To do: Prepare report for USDA summarizing progress and expenditures.		
3	USDA Grant - Avenues	5,021,000	Excellent
	USDA-RD offered the City \$17,404,856 in new grant funds in order to hire the contractor who submitted the lowest bid at \$42 million. The City is advocating for more grant funds and less loan funds, reducing the scope of the project, and planning to go out to bid again a year from now.		
4	Forensic software/body cameras-20SHSP-GY20	255,784	Excellent
	City working to purchase \$105,000 worth of servers to body camera and car camera video storage. Alaska Communications is assisting with the purchase of Dell computers from the NASPO ValuePoint contract. To do: Prepare RFP to hire a company to produce Emergency Operations Plan.		
5	Section 5311: Rural Area Formula (CARES Act)	731,328	OK
	City can only use CARES Act Transit funds for operating expenditures. To do: Help Transit Manager complete billing summaries and grant reports.		
6	COPS – School Violence Prevention Program-LKSD	500,000	Fair
	School district stopped the bidding process because the service providers who attended the bid conference had too many questions that LKSD could not answer. City given a copy of the RFP for edit suggestions. To do: Gather information from LKSD and use it for progress and financial grant reports.		

7	COPS Hiring Program - School Resource Officer (SRO)	125,000	Good
	SRO served from August 11, 2021 to May 25, 2022 on Bethel school campuses. To do: Complete reports for reimbursement. Ask for grant performance period extension. Bill LKSD for SRO salary not covered by grant.		
8	USDOJ Coronavirus Assistance Program	42,000	Good
	Sam Amik in Finance Dept. submitted report to claim amount spent. To do: Complete progress report.		
9	FEMA Public Assistance Program	\$58,066	Fair
	To do: Upload completed forms and all support documents to FEMA's grant portal website.		
10	Yukon-Kuskokwim Health Corporation Diabetes Prevention & Control Program	\$4,738	Good
	To do: Complete Final Report and close grant.		
11	Alaska Public Entity Insurance Safety Grant	\$5,000	Good
	To do: Complete Final Report and close grant.		
12	COVID-19 Community Funding	\$284,730	Good
	I completed Final Report and requested reimbursement of City, LKSD, and YKHC expenditures that were submitted. Bethel Family Clinic spent money on the testing and vaccine programs, but provided the City with very little documentation for reimbursement, despite repeated attempts requesting same.		
13	Alaska Chamber of Commerce Vaccine Incentive Program	\$45,000	Excellent
	To do: Complete final report and close grant.		
14	Coronavirus Local Fiscal Recovery Fund (ARPA)	\$3,361,604	Excellent
	I completed the City's first report by the April 30, 2022 deadline. The City spent \$457,931.87 thus far from the grant. To do: Spend funds according to grant guidance. Complete first financial and progress report due by April 2022.		
15	Designated Legislative Grant YK Fitness Center Gym/Track Design	\$500,000	Excellent
	City Manager serving as project manager to oversee spending. Completed first quarterly report with no expenditures claimed. City will advocate to claim Admin. expenditures from this grant. City Manager working with Parks and Recreation Committee to conduct a second gymnasium feasibility study prior to spending money from this grant.		

16	Justice Assistance Grant (JAG)	\$13,508	Excellent
	To do: Police Dept. spent money on sending three officers to training. The grant funds should be expended by the September 30, 2022 deadline.		
17	Healthy & Equitable Funding	\$37,703	Excellent
	City ordered playground equipment using a playground equipment distributor listed on a Sourcewell contract. The City plans to do a community volunteer install with City oversight.		
18	ARPA Non-Profit Funding	\$100,000	Excellent
	City awarded \$100,000 to cover lost revenue of YK Fitness Center.		
	To do: Complete grant report and claim all \$100,000 in expenditures.		
19	Camp Initiative Grant	\$15,000	Excellent
	YK Fitness Center will use the \$15,000 to offer scholarships to children who want to attend a 10-week summer camp. City will use records provided by YK Fitness Center to request reimbursement.		

CITY OF BETHEL
COMBINED CASH INVESTMENT
MAY 31, 2022

COMBINED CASH ACCOUNTS

010-10200	CASH-GENERAL WELLS FARGO	7,875,198.18
010-10210	CASH-PAYROLL WELLS FARGO	(514,336.95)
010-10220	CASH-UTILITY WELLS FARGO	1,498,330.39
010-10225	CASH-XPRESS PAY DEPOSIT ACCT	227,923.07
010-10230	CASH-COMMUNITY ACTION GRANT	143,218.35
010-10360	CASH WF PC TICKETS	4,244.50
010-11210	INVESTMENT-AMLIP	6,408,224.64
010-11220	INVESTMENT-WELLS FARGO	2,593,928.14
010-11750	CASH CLEARING - UTILITY	113,371.15
010-11751	CASH CLEARING - CEMETERY	(582.66)
010-11755	CASH CLEARING - A/R	(52,435.66)
010-11756	CASH CLEARING - BUS.LICENSE	(455.68)
010-11757	CASH CLEARING - BUSINESS TAX	(745,694.57)
010-12900	TVI-CENTRAL TREASURY ACCT	262,087.64
010-20100	VOUCHERS PAYABLE	4,800.84
TOTAL COMBINED CASH		17,817,821.38
TOTAL UNALLOCATED CASH		17,817,821.38

CASH ALLOCATION RECONCILIATION

10	ALLOCATION TO FUND 010	(18,142,572.68)
100	ALLOCATION TO GENERAL FUND	9,765,653.96
110	ALLOCATION TO "1ST 100 YEARS" PUBLICATION	35.00
160	ALLOCATION TO POLICE ASSET FORFEITURE	(66,780.50)
170	ALLOCATION TO VSW-HEAT TRACE REPLACEMENT	(15,408.79)
180	ALLOCATION TO BOARDWALK LIGHTING PROJECT	88,148.05
190	ALLOCATION TO AVENUES W&S GRANT USDA	(6,798.94)
200	ALLOCATION TO AVENUES W&S LOAN USDA	(2,747,784.44)
250	ALLOCATION TO LAND PLANNING AND DEVELOPMENT	21,172.97
260	ALLOCATION TO PARKS DEVELOPMENT FUND	40,845.33
270	ALLOCATION TO COMMUNITY SERVICE PATROL GRANT	(159,993.17)
360	ALLOCATION TO HOMELAND SECURITY GRANTS	(32,904.00)
400	ALLOCATION TO YK REG AQUA HLTH & SAFETY CTR	(1,792,575.30)
410	ALLOCATION TO E-911 SYSTEM/SURCHARGE	115,851.46
430	ALLOCATION TO WATER & SEWER GRANT PROJECTS	(16,000.00)
450	ALLOCATION TO INSTITUTIONAL CORRIDOR PROJECT	(115,901.89)
470	ALLOCATION TO PORT OFFICE CP FUND	(22,466.07)
490	ALLOCATION TO F49 PORT MULTI-FACILITY IMPRV.	(22,200.00)
500	ALLOCATION TO SOLID WASTE SERVICES	4,100,630.22
510	ALLOCATION TO WATER & SEWER SERVICES	5,043,654.39
520	ALLOCATION TO MUNICIPAL DOCK	4,444,523.17
530	ALLOCATION TO LEASED PROPERTIES	1,249,630.61
540	ALLOCATION TO EMPLOYEE GROUP HEALTH BEN.	(784,431.14)
560	ALLOCATION TO BETHEL PUBLIC TRANSIT SYSTEM	(707,778.46)
570	ALLOCATION TO VEHICLES & EQUIP MAINTENANCE	(507,284.57)
580	ALLOCATION TO FLEET REPLACEMENT FUND	1,240,516.70
600	ALLOCATION TO RASMUSON GRANT	4,430.32
630	ALLOCATION TO LAGOON UPGRADES DESIGN SERV	(1,978,000.52)
660	ALLOCATION TO COVID-19 CARES ACT FUND	1,306,637.49
680	ALLOCATION TO HOMELAND SECURITY PROGRAM	(6,501.00)
690	ALLOCATION TO DIABETES PREVENTION & CONTROL	7.53

CITY OF BETHEL
COMBINED CASH INVESTMENT
MAY 31, 2022

720	ALLOCATION TO CARES ACTAK COMMUNITY TRANSIT	(	174,188.60)
750	ALLOCATION TO USDOJ CORONAVIRUS EMERGENCY	(	46,201.00)
830	ALLOCATION TO FUND 830	(	5,035.60)
900	ALLOCATION TO BETHEL ENDOWMENT FUND	(	92,860.43)
	TOTAL ALLOCATIONS TO OTHER FUNDS	(	21,929.90)
	ALLOCATION FROM COMBINED CASH FUND - 001-10100		
	ZERO PROOF IF ALLOCATIONS BALANCE	(	21,929.90)

CITY OF BETHEL
BALANCE SHEET
MAY 31, 2022

GENERAL FUND

ASSETS

100-10100	CASH IN COMBINED FUND	9,765,653.96	
100-11010	PETTY CASH/CASH IN TILL-YOUTH	70.00	
100-11020	PETTY CASH/CASH IN TILL-POLICE	256.18	
100-11030	PETTY CASH/CASH IN TILL-FINANC	500.00	
100-12000	ACCOUNTS RECEIVABLE-EMP ADV	(1,596.63)	
100-12020	ACCOUNTS RECEIVABLE-BTC MODULE	(89,226.58)	
100-12030	ACCOUNTS RECEIVABLE-AR MODULE	35,949.06	
100-12040	ACCOUNTS RECEIVABLE-BL MODULE	1,000.00	
100-12200	INTEREST RECEIVABLE	108.60	
100-12800	ACCRUAL - TAXES	843,060.10	
100-12900	ALLOWANCE FOR DOUBTFUL ACCTS	(18,575.20)	
100-13200	INVENTORY - HEATING FUEL	29,381.99	
100-13300	INVENTORY-TREATED LUMBER	2,361.99	
100-13410	INVENTORY - CALCIUM CHLORIDE	13,434.68	
100-13500	INVENTORY - PIPE	29,098.50	
100-17600	PREPAID INSURANCE	164,774.25	
100-17700	PREPAID WORKERS COMP	17,841.48	
100-17800	PREPAID - OTHER EXPENSES	24,549.81	
100-18000	SUSPENSE	(28,580.44)	
100-18300	SUSPENSE - BULK DIESEL FUEL	18,810.04	
100-19500	MISC RECEIVABLES - GENERAL FUN	2,925,632.54	
	TOTAL ASSETS		13,734,504.33

LIABILITIES AND EQUITY

LIABILITIES

100-20100	VOUCHERS PAYABLE	382,341.41	
100-20700	PAYABLE - CHILD SUPPORT	(505.50)	
100-20710	PAYABLE - GARNISHMENT	1,317.62	
100-20720	PAYABLE - SOCIAL SECURITY	911.95	
100-21000	ACCRUED PAYROLL	(55,454.72)	
100-21100	RETURNED STALE DATED PAYROLL	3,858.25	
100-21200	PAYABLE FED W/H	44,900.20	
100-21300	PAYABLE MEDICARE FICA	1,495.52	
100-21410	PAYABLE - PERS	107,963.31	
100-21510	PAYABLE - DEFERRED COMP ICMA	2,473.74	
100-21520	PAYABLE - DEFERRED COMP NACO	717.00	
100-21530	PAYABLE - DEFERRED COMP LINCOL	500.00	
100-21600	PAYABLE - HEALTH INSURANCE	160,549.71	
100-21610	PAYABLE - AFLAC	549.53	
100-21700	PAYABLE - UNION DUES	(3,982.50)	
100-21900	PAYABLE - OTHER DEDUCTIONS	5,161.15	
100-23200	UNCLAIMED PROPERTY PAYABLE	15,156.01	
100-26900	INSURANCE CONTINGENCY	5,475.00	
100-27000	DEFERRED REVENUE - SALES TAX	192,499.99	
	TOTAL LIABILITIES		865,927.67

FUND EQUITY

CITY OF BETHEL
BALANCE SHEET
MAY 31, 2022

GENERAL FUND

UNAPPROPRIATED FUND BALANCE:			
100-39900	FUND BALANCE-GENERAL FUND	15,912,400.39	
	REVENUE OVER EXPENDITURES - YTD	(3,524,238.39)	
	BALANCE - CURRENT DATE	12,388,162.00	
	TOTAL FUND EQUITY	12,388,162.00	
	TOTAL LIABILITIES AND EQUITY	13,254,089.67	

CITY OF BETHEL
REVENUES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MAY 31, 2022

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>TAXES</u>					
100-40-4300 TAX - SALES	6,023,807.42	6,023,807.42	7,500,000.00	1,476,192.58	80.3
100-40-4301 PENALTIES & INT - SALES TAX	25,836.06	25,836.06	100,000.00	74,163.94	25.8
100-40-4310 TAX - TRANSIENT LODGING	419,912.31	419,912.31	450,000.00	30,087.69	93.3
100-40-4320 CIGARETTE AND TOBACCO TAX	479,348.13	479,348.13	650,000.00	170,651.87	73.8
100-40-4322 MARIJUANA TAX	688,493.23	688,493.23	850,000.00	161,506.77	81.0
100-40-4330 TAX - ALCOHOL USE	326,474.31	326,474.31	500,000.00	173,525.69	65.3
100-40-4340 TAX - MOTOR VEH REGISTRATION	39,890.28	39,890.28	50,000.00	10,109.72	79.8
100-40-4342 AK REMOTE SELLER SALES TAX	506,159.35	506,159.35	500,000.00	(6,159.35)	101.2
TOTAL TAXES	8,509,921.09	8,509,921.09	10,600,000.00	2,090,078.91	80.3
<u>STATE & FEDERAL REVENUES</u>					
100-42-4102 PILT PROGRAM - STATE	963,058.19	963,058.19	900,000.00	(63,058.19)	107.0
100-42-4201 SOA-POLICE THERAPEUTIC COURT	250.00	250.00	.00	(250.00)	.0
100-42-4203 COMMUNITY DIVIDEND	101,579.88	101,579.88	104,143.00	2,563.12	97.5
100-42-4204 PERS ON BEHALF	.00	.00	125,000.00	125,000.00	.0
100-42-4345 SOA ELECTRIC CO-OP TAX SHARE	20,584.01	20,584.01	20,000.00	(584.01)	102.9
TOTAL STATE & FEDERAL REVENUES	1,085,472.08	1,085,472.08	1,149,143.00	63,670.92	94.5
<u>CHARGES FOR SERVICES</u>					
100-43-4374 AMBULANCE REVENUE	138,981.20	138,981.20	226,500.00	87,518.80	61.4
100-43-4379 POLICE DEPT MISC FEES	.00	.00	9,000.00	9,000.00	.0
TOTAL CHARGES FOR SERVICES	138,981.20	138,981.20	235,500.00	96,518.80	59.0
<u>LICENSES, PERMITS & FEES</u>					
100-45-4341 GAMING TAX	259,087.80	259,087.80	400,000.00	140,912.20	64.8
100-45-4377 PARKS & REC JULY 4TH FEES	.00	.00	2,000.00	2,000.00	.0
100-45-4500 TAXI PERMITS	112,000.00	112,000.00	155,000.00	43,000.00	72.3
100-45-4502 BUSINESS LICENSES	19,100.00	19,100.00	35,000.00	15,900.00	54.6
100-45-4504 ANIMAL CONTROL LICENSES	1,875.00	1,875.00	2,500.00	625.00	75.0
100-45-4510 PLANNING FEES	1,305.00	1,305.00	500.00	(805.00)	261.0
100-45-4511 PLAT/RECORDING FEES	300.00	300.00	500.00	200.00	60.0
100-45-4512 SITE REVIEWS	1,275.00	1,275.00	5,000.00	3,725.00	25.5
100-45-4559 MISC PERMITS/LICENSES/FEE	5,391.00	5,391.00	5,000.00	(391.00)	107.8
TOTAL LICENSES, PERMITS & FEES	400,333.80	400,333.80	605,500.00	205,166.20	66.1
<u>SOURCE 46</u>					
100-46-4640 XFERS IN FROM OTHER FUNDS	.00	.00	17,500.00	17,500.00	.0
TOTAL SOURCE 46	.00	.00	17,500.00	17,500.00	.0

CITY OF BETHEL
REVENUES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MAY 31, 2022

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>MISCELLANEOUS</u>					
100-49-4202 SOA COURT FINES/FEES	4,966.43	4,966.43	25,000.00	20,033.57	19.9
100-49-4361 100 YRS PUBLICATION	55.65	55.65	.00	(55.65)	.0
100-49-4362 PC TICKETS	4,136.80	4,136.80	1,500.00	(2,636.80)	275.8
100-49-4379 POLICE DEPT MISC	10,904.00	10,904.00	6,000.00	(4,904.00)	181.7
100-49-4439 MISCELLANEOUS REVENUE	255,898.14	255,898.14	.00	(255,898.14)	.0
100-49-4590 INVESTMENT INCOME	1,179.19	1,179.19	500,000.00	498,820.81	.2
100-49-4890 GAIN(LOSS) SALE OF FIXED ASSET	.00	.00	20,000.00	20,000.00	.0
100-49-9481 ONC GRAVEL CONTRACT	120,984.79	120,984.79	.00	(120,984.79)	.0
TOTAL MISCELLANEOUS	398,125.00	398,125.00	552,500.00	154,375.00	72.1
 TOTAL FUND REVENUE	 10,532,833.17	 10,532,833.17	 13,160,143.00	 2,627,309.83	 80.0

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MAY 31, 2022

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>ADMINISTRATION</u>					
100-51-6000 SALARIES	303,278.93	303,278.93	366,389.00	63,110.07	82.8
100-51-6001 RELOCATION BONUS	.00	.00	10,000.00	10,000.00	.0
100-51-6002 RELOCATION EXPENSES	2,365.00	2,365.00	.00	(2,365.00)	.0
100-51-6003 RECRUITMENT COSTS	.00	.00	25,000.00	25,000.00	.0
100-51-6010 OVERTIME	6,740.46	6,740.46	10,000.00	3,259.54	67.4
100-51-6021 SICK PAY	363.46	363.46	.00	(363.46)	.0
100-51-6022 HOLIDAY PAY	811.10	811.10	.00	(811.10)	.0
100-51-6023 LEAVE CASHOUT	21,275.71	21,275.71	.00	(21,275.71)	.0
100-51-6030 SOCIAL SECURITY EXPENSE	7,742.13	7,742.13	4,290.00	(3,452.13)	180.5
100-51-6031 PAYABLE MEDICARE FICA	4,823.77	4,823.77	5,150.00	326.23	93.7
100-51-6032 UNEMPLOYMENT	.00	.00	6,322.00	6,322.00	.0
100-51-6033 WORKERS' COMPENSATION	856.41	856.41	9,176.00	8,319.59	9.3
100-51-6034 PERS	41,100.62	41,100.62	78,141.00	37,040.38	52.6
100-51-6040 EMPLOYEE GROUP BENEFITS	49,058.09	49,058.09	76,284.00	27,225.91	64.3
100-51-6041 UTILITY BENEFIT	10,709.50	10,709.50	13,680.00	2,970.50	78.3
100-51-6060 TRAVEL/TRAINING	3,933.64	3,933.64	5,000.00	1,066.36	78.7
100-51-6061 TRAVEL/TRAINING-STAFF ATTORNEY	.00	.00	5,000.00	5,000.00	.0
100-51-6100 SUPPLIES	4,270.23	4,270.23	7,000.00	2,729.77	61.0
100-51-6103 WEARING APPAREL	134.95	134.95	1,000.00	865.05	13.5
100-51-6150 GASOLINE/DIESEL/OIL	967.45	967.45	.00	(967.45)	.0
100-51-6153 HEATING FUEL	21,654.40	21,654.40	20,000.00	(1,654.40)	108.3
100-51-6155 WATER/SEWER/GARBAGE	263,235.84	263,235.84	12,000.00	(251,235.84)	2193.6
100-51-6160 ELECTRICITY	19,092.91	19,092.91	15,000.00	(4,092.91)	127.3
100-51-6170 TELEPHONE	13,168.73	13,168.73	20,000.00	6,831.27	65.8
100-51-6171 STAFF CELLULAR PHONES	1,489.35	1,489.35	1,000.00	(489.35)	148.9
100-51-6200 MINOR EQUIPMENT	2,215.08	2,215.08	2,000.00	(215.08)	110.8
100-51-6210 EQUIPMENT RENTAL	96.89	96.89	2,000.00	1,903.11	4.8
100-51-6230 VEHICLE MAINT/REPAIR	1,055.36	1,055.36	.00	(1,055.36)	.0
100-51-6231 VEHICLE PARTS & TOOLS	935.25	935.25	.00	(935.25)	.0
100-51-6320 OTHER PROFESSIONAL FEES	26,062.65	26,062.65	20,000.00	(6,062.65)	130.3
100-51-6325 CONSULTING FEES	55,421.81	55,421.81	59,250.00	3,828.19	93.5
100-51-6333 JANITORIAL	9,750.00	9,750.00	20,000.00	10,250.00	48.8
100-51-6335 OTHER PURCHASED SERVICES	3,435.56	3,435.56	10,000.00	6,564.44	34.4
100-51-6400 INSURANCE	14,689.80	14,689.80	17,000.00	2,310.20	86.4
100-51-6401 INSURANCE-DED EXP & OTHER	.00	.00	7,000.00	7,000.00	.0
100-51-6430 ALLOWANCE FOR SPECIAL EVENTS	8,950.62	8,950.62	15,050.00	6,099.38	59.5
100-51-6500 DRUG TESTING/BCKGRND CKS	1,266.18	1,266.18	9,500.00	8,233.82	13.3
100-51-6502 ADVERTISING	.00	.00	5,000.00	5,000.00	.0
100-51-6503 DUES & SUBSCRIPTIONS	.00	.00	1,000.00	1,000.00	.0
100-51-6506 POSTAGE	1,276.18	1,276.18	1,000.00	(276.18)	127.6
100-51-6539 MISCELLANEOUS EXPENSES	.00	.00	1,000.00	1,000.00	.0
100-51-6700 INDIRECT COST RECOVERY	(345,134.56)	(345,134.56)	(263,180.00)	81,954.56	(131.1)
100-51-6711 ADMIN OVERHEAD-IT SVCS	17,485.63	17,485.63	17,539.00	53.37	99.7
TOTAL ADMINISTRATION	574,579.13	574,579.13	614,591.00	40,011.87	93.5
<u>CITY CLERKS OFFICE</u>					
100-52-6000 SALARIES	161,154.74	161,154.74	182,743.00	21,588.26	88.2
100-52-6031 PAYABLE MEDICARE FICA	2,293.70	2,293.70	2,650.00	356.30	86.6
100-52-6032 UNEMPLOYMENT	.00	.00	3,253.00	3,253.00	.0

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MAY 31, 2022

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
100-52-6033 WORKERS' COMPENSATION	440.60	440.60	4,720.00	4,279.40	9.3
100-52-6034 P.E.R.S.	35,364.28	35,364.28	40,204.00	4,839.72	88.0
100-52-6040 EMPLOYEE GROUP BENEFITS	35,103.54	35,103.54	50,856.00	15,752.46	69.0
100-52-6041 UTILITY BENEFIT	6,703.45	6,703.45	9,120.00	2,416.55	73.5
100-52-6060 TRAVEL/TRAINING-COUNCIL	5,239.05	5,239.05	19,000.00	13,760.95	27.6
100-52-6061 TRAVEL/TRAINING	3,516.85	3,516.85	4,800.00	1,283.15	73.3
100-52-6100 SUPPLIES-CLERK	1,882.10	1,882.10	500.00	(1,382.10)	376.4
100-52-6101 SUPPLIES-COUNCIL	315.00	315.00	500.00	185.00	63.0
100-52-6171 STAFF CELLULAR PHONES	1,036.31	1,036.31	1,600.00	563.69	64.8
100-52-6321 LEGAL FEES	58,705.18	58,705.18	65,000.00	6,294.82	90.3
100-52-6335 OTHER PURCHASED SERVICES	8,920.27	8,920.27	17,200.00	8,279.73	51.9
100-52-6400 INSURANCE	2,025.37	2,025.37	2,700.00	674.63	75.0
100-52-6430 ALLOWANCE FOR SPECIAL EVENTS	63.50	63.50	600.00	536.50	10.6
100-52-6502 ADVERTISING	.00	.00	6,000.00	6,000.00	.0
100-52-6503 DUES & SUBSCRIPTIONS	275.00	275.00	7,000.00	6,725.00	3.9
100-52-6505 ELECTION EXPENSES	15,645.63	15,645.63	15,000.00	(645.63)	104.3
100-52-6507 DONATIONS & AWARDS	385.76	385.76	800.00	414.24	48.2
100-52-6700 INDRIECT COST RECOVERY	(165,409.04)	(165,409.04)	(133,463.00)	31,946.04	(123.9)
100-52-6711 ADMIN OVERHEAD-IT SVCS	17,485.63	17,485.63	17,539.00	53.37	99.7
TOTAL CITY CLERKS OFFICE	191,146.92	191,146.92	318,322.00	127,175.08	60.1

FINANCE

100-53-6000 SALARIES	454,201.30	454,201.30	656,155.00	201,953.70	69.2
100-53-6002 RELOCATION EXPENSES	.00	.00	5,000.00	5,000.00	.0
100-53-6010 OVERTIME	12,215.12	12,215.12	16,000.00	3,784.88	76.3
100-53-6022 HOLIDAY PAY	1,267.02	1,267.02	.00	(1,267.02)	.0
100-53-6023 LEAVE CASHOUT	2,771.55	2,771.55	8,359.00	5,587.45	33.2
100-53-6030 SOCIAL SECURITY EXPENSE	647.51	647.51	.00	(647.51)	.0
100-53-6031 PAYABLE MEDICARE FICA	6,941.02	6,941.02	9,746.00	2,804.98	71.2
100-53-6032 UNEMPLOYMENT	1,822.00	1,822.00	11,964.00	10,142.00	15.2
100-53-6033 WORKERS' COMPENSATION	1,620.71	1,620.71	17,364.00	15,743.29	9.3
100-53-6034 PERS	100,055.45	100,055.45	147,874.00	47,818.55	67.7
100-53-6040 EMPLOYEE GROUP BENEFITS	125,798.61	125,798.61	228,852.00	103,053.39	55.0
100-53-6041 UTILITY BENEFIT	19,261.51	19,261.51	41,040.00	21,778.49	46.9
100-53-6060 TRAVEL/TRAINING	17,508.98	17,508.98	20,000.00	2,491.02	87.5
100-53-6100 SUPPLIES	11,920.67	11,920.67	10,000.00	(1,920.67)	119.2
100-53-6150 GASOLINE/DIESEL/OIL	819.94	819.94	1,100.00	280.06	74.5
100-53-6170 TELEPHONE	120.52	120.52	300.00	179.48	40.2
100-53-6171 STAFF CELLULAR PHONES	1,927.22	1,927.22	2,500.00	572.78	77.1
100-53-6200 MINOR EQUIPMENT	9,235.76	9,235.76	11,000.00	1,764.24	84.0
100-53-6230 VEHICLE MAINT/REPAIR	1,055.36	1,055.36	1,000.00	(55.36)	105.5
100-53-6231 VEHICLE PARTS & TOOLS	29.59	29.59	.00	(29.59)	.0
100-53-6310 ADMIN-OUTSOURCED SERVICES	58,403.32	58,403.32	119,000.00	60,596.68	49.1
100-53-6311 AUDITING EXPENSE	91,840.00	91,840.00	100,000.00	8,160.00	91.8
100-53-6331 HARDWARE/SOFTWARE SUPPORT	14,117.29	14,117.29	35,000.00	20,882.71	40.3
100-53-6335 OTHER PROFESSIONAL FEES	205,552.89	205,552.89	268,500.00	62,947.11	76.6
100-53-6400 INSURANCE	4,473.70	4,473.70	7,000.00	2,526.30	63.9
100-53-6502 ADVERTISING	.00	.00	500.00	500.00	.0
100-53-6503 DUES & SUBSCRIPTIONS	1,397.98	1,397.98	9,250.00	7,852.02	15.1
100-53-6506 POSTAGE	1,079.19	1,079.19	1,000.00	(79.19)	107.9
100-53-6530 FINANCE CHARGES/PENALTIES	366.38	366.38	500.00	133.62	73.3
100-53-6531 BANK CHARGES	42,398.61	42,398.61	56,000.00	13,601.39	75.7

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MAY 31, 2022

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
100-53-6532 CASH OVER/SHORT	7.85	7.85	500.00	492.15	1.6
100-53-6533 IRS PENALTIES AND INTEREST	4,591.71	4,591.71	4,400.00	(191.71)	104.4
100-53-6534 COLLECTION/SMALL CLAIMS	25.00	25.00	500.00	475.00	5.0
100-53-6539 MISCELLANEOUS EXPENSES	1,676.26	1,676.26	5,000.00	3,323.74	33.5
100-53-6700 INDIRECT COST RECOVERY	(560,070.76)	(560,070.76)	(566,327.00)	(6,256.24)	(98.9)
100-53-6711 ADMIN OVERHEAD-IT SVCS	23,127.81	23,127.81	25,000.00	1,872.19	92.5
100-53-9693 KIOSK+ANNUAL FEES&NEWCOPIER	.00	.00	20,000.00	20,000.00	.0
TOTAL FINANCE	658,207.07	658,207.07	1,274,077.00	615,869.93	51.7

PLANNING

100-54-6000 SALARIES	140,144.66	140,144.66	158,210.00	18,065.34	88.6
100-54-6022 HOLIDAY PAY	221.20	221.20	.00	(221.20)	.0
100-54-6023 LEAVE CASHOUT	1,046.71	1,046.71	9,065.40	8,018.69	11.6
100-54-6031 PAYABLE MEDICARE FICA	1,744.71	1,744.71	2,294.00	549.29	76.1
100-54-6032 UNEMPLOYMENT	.00	.00	2,816.00	2,816.00	.0
100-54-6033 WORKERS' COMPENSATION	381.44	381.44	4,087.00	3,705.56	9.3
100-54-6034 PERS	30,977.75	30,977.75	34,806.00	3,828.25	89.0
100-54-6040 EMPLOYEE GROUP BENEFITS	24,614.36	24,614.36	50,856.00	26,241.64	48.4
100-54-6041 UTILITY BENEFIT	1,598.01	1,598.01	9,120.00	7,521.99	17.5
100-54-6061 TRAVEL/TRAINING	.00	.00	3,600.00	3,600.00	.0
100-54-6100 SUPPLIES	7,120.46	7,120.46	5,600.00	(1,520.46)	127.2
100-54-6103 WEARING APPAREL	.00	.00	300.00	300.00	.0
100-54-6150 GASOLINE/DIESEL/OIL	606.54	606.54	1,800.00	1,193.46	33.7
100-54-6153 HEATING FUEL	4,633.14	4,633.14	2,040.00	(2,593.14)	227.1
100-54-6155 WATER/SEWER/GARBAGE	840.59	840.59	1,400.00	559.41	60.0
100-54-6160 ELECTRICITY	1,596.72	1,596.72	1,440.00	(156.72)	110.9
100-54-6170 TELEPHONE	60.26	60.26	200.00	139.74	30.1
100-54-6171 STAFF CELLULAR PHONES	468.60	468.60	840.00	371.40	55.8
100-54-6200 MINOR EQUIPMENT	.00	.00	5,500.00	5,500.00	.0
100-54-6230 VEHICLE MAINT/REPAIR	1,072.34	1,072.34	1,894.00	821.66	56.6
100-54-6231 VEHICLE PARTS & TOOLS	7.14	7.14	1,000.00	992.86	.7
100-54-6320 OTHER PROFESSIONAL FEES	30,598.68	30,598.68	46,000.00	15,401.32	66.5
100-54-6321 LEGAL FEES	.00	.00	1,000.00	1,000.00	.0
100-54-6330 OTHER PROFESSIONAL FEES	54,486.46	54,486.46	114,183.00	59,696.54	47.7
100-54-6331 HARDWARE/SOFTWARE SUPPORT	1,929.00	1,929.00	2,500.00	571.00	77.2
100-54-6400 INSURANCE	2,371.61	2,371.61	3,157.00	785.39	75.1
100-54-6502 ADVERTISING	872.75	872.75	2,000.00	1,127.25	43.6
100-54-6503 DUES & SUBSCRIPTIONS	.00	.00	500.00	500.00	.0
100-54-6539 MISCELLANEOUS EXPENSES	22.72	22.72	1,000.00	977.28	2.3
100-54-6711 ADMIN OVERHEAD-IT SVCS	17,485.63	17,485.63	17,539.00	53.37	99.7
100-54-9648 CODE ENFORCEMENT ACTIVITIES	.00	.00	3,500.00	3,500.00	.0
100-54-9694 COMPREHENSIVE PLAN	2,337.50	2,337.50	150,000.00	147,662.50	1.6
100-54-9695 ROAD OWNERSHIP DETERIMINATION	.00	.00	40,000.00	40,000.00	.0
TOTAL PLANNING	327,238.98	327,238.98	678,247.40	351,008.42	48.3

TECHNOLOGY DEPARTMENTS

100-55-6000 SALARIES	84,856.43	84,856.43	96,989.00	12,132.57	87.5
100-55-6023 LEAVE CASHOUT / PAYOUT	4,942.71	4,942.71	.00	(4,942.71)	.0
100-55-6031 PAYABLE MEDICARE FICA	1,242.65	1,242.65	1,406.00	163.35	88.4

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MAY 31, 2022

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
100-55-6032 UNEMPLOYMENT	.00	.00	1,726.00	1,726.00	.0
100-55-6033 WORKERS' COMPENSATION	233.90	233.90	2,506.00	2,272.10	9.3
100-55-6034 PERS	18,668.48	18,668.48	21,338.00	2,669.52	87.5
100-55-6040 EMPLOYEE GROUP BENEFITS	12,413.42	12,413.42	25,428.00	13,014.58	48.8
100-55-6041 UTILITY BENEFIT	2,099.52	2,099.52	4,560.00	2,460.48	46.0
100-55-6060 TRAVEL/TRAINING	112.58	112.58	5,000.00	4,887.42	2.3
100-55-6100 SUPPLIES	4,086.81	4,086.81	5,000.00	913.19	81.7
100-55-6150 GASOLINE/DIESEL/OIL	1,479.43	1,479.43	1,440.00	(39.43)	102.7
100-55-6171 STAFF CELLULAR PHONES	1,222.90	1,222.90	2,000.00	777.10	61.2
100-55-6179 CONNECTIVITY SERVICES	286,867.09	286,867.09	800,000.00	513,132.91	35.9
100-55-6200 MINOR EQUIPMENT	29,021.10	29,021.10	20,000.00	(9,021.10)	145.1
100-55-6210 EQUIPMENT RENTAL	121,214.54	121,214.54	180,000.00	58,785.46	67.3
100-55-6230 VEHICLE MAINT/REPAIR	1,055.36	1,055.36	1,894.00	838.64	55.7
100-55-6231 VEHICLE PARTS & TOOLS	241.76	241.76	.00	(241.76)	.0
100-55-6320 OTHER PROFESSIONAL FEES	91,379.04	91,379.04	130,000.00	38,620.96	70.3
100-55-6331 HARDWARE/SOFTWARE SUPPORT	53,966.92	53,966.92	40,000.00	(13,966.92)	134.9
100-55-6335 OTHER PURCHASED SERVICES	8,181.74	8,181.74	10,000.00	1,818.26	81.8
100-55-6400 INSURANCE	1,851.29	1,851.29	2,452.00	600.71	75.5
100-55-6539 MISCELLANEOUS EXPENSES	740.16	740.16	1,000.00	259.84	74.0
100-55-6700 INDIRECT COST RECOVERY	(508,303.47)	(508,303.47)	(1,160,014.00)	(651,710.53)	(43.8)
100-55-6711 ADMIN OVERHEAD-IT SVCS	67,745.93	67,745.93	58,724.00	(9,021.93)	115.4
100-55-9694 SERVER ROOM AIR CONDITIONER	.00	.00	10,000.00	10,000.00	.0
100-55-9695 BUILDING MAPPING/ FLOOR PLANS	27,603.20	27,603.20	40,000.00	12,396.80	69.0
100-55-9696 AIR CONDITIONER FOR SERVERS	.00	.00	50,000.00	50,000.00	.0
TOTAL TECHNOLOGY DEPARTMENTS	312,923.49	312,923.49	351,449.00	38,525.51	89.0

CITY ATTORNEY'S OFFICE

100-56-6000 SALARIES	122,115.04	122,115.04	141,625.00	19,509.96	86.2
100-56-6031 PAYABLE MEDICARE FICA	1,784.98	1,784.98	2,054.00	269.02	86.9
100-56-6032 UNEMPLOYMENT	.00	.00	2,478.00	2,478.00	.0
100-56-6033 WORKERS' COMPENSATION	341.50	341.50	3,659.00	3,317.50	9.3
100-56-6034 PERS	27,258.05	27,258.05	31,158.00	3,899.95	87.5
100-56-6040 EMPLOYEE GROUP BENEFITS	37,451.27	37,451.27	25,428.00	(12,023.27)	147.3
100-56-6060 TRAVEL/TRAINING	7,444.18	7,444.18	12,000.00	4,555.82	62.0
100-56-6100 SUPPLIES	77.99	77.99	1,000.00	922.01	7.8
100-56-6171 STAFF CELLULAR PHONES	724.65	724.65	840.00	115.35	86.3
100-56-6320 OTHER PROFESSIONAL FEES	8,436.00	8,436.00	20,000.00	11,564.00	42.2
100-56-6321 LEGAL FEES	5,102.00	5,102.00	15,000.00	9,898.00	34.0
100-56-6335 OTHER PURCHASED SERVICES	8,066.85	8,066.85	10,000.00	1,933.15	80.7
100-56-6400 INSURANCE	1,660.50	1,660.50	1,968.00	307.50	84.4
100-56-6410 RENTS & LEASES	7,016.07	7,016.07	10,346.00	3,329.93	67.8
100-56-6502 ADVERTISING	.00	.00	1,000.00	1,000.00	.0
100-56-6503 DUES & SUBSCRIPTIONS	1,479.90	1,479.90	1,500.00	20.10	98.7
100-56-6539 MISCELLANEOUS EXPENSES	150.43	150.43	1,200.00	1,049.57	12.5
100-56-6700 INDIRECT COST RECOVERY	(44,948.31)	(44,948.31)	(67,100.00)	(22,151.69)	(67.0)
100-56-6711 ADMIN OVERHEAD-IT SVCS	14,639.14	14,639.14	14,684.00	44.86	99.7
TOTAL CITY ATTORNEY'S OFFICE	198,800.24	198,800.24	228,840.00	30,039.76	86.9

FIRE DEPARTMENT

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MAY 31, 2022

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
100-60-6000 SALARIES	678,545.01	678,545.01	632,629.00	(45,916.01)	107.3
100-60-6010 FLSA OVERTIME	93,952.46	93,952.46	70,000.00	(23,952.46)	134.2
100-60-6011 CALL BACK OVERTIME	58,301.67	58,301.67	50,000.00	(8,301.67)	116.6
100-60-6020 VACATION PAY	1,795.13	1,795.13	.00	(1,795.13)	.0
100-60-6021 SICK PAY	897.57	897.57	.00	(897.57)	.0
100-60-6022 HOLIDAY PAY	4,425.19	4,425.19	.00	(4,425.19)	.0
100-60-6023 LEAVE CASHOUT	27,203.03	27,203.03	38,365.00	11,161.97	70.9
100-60-6030 SOCIAL SECURITY EXPENSE	3,295.21	3,295.21	.00	(3,295.21)	.0
100-60-6031 PAYABLE MEDICARE FICA	12,800.97	12,800.97	11,261.00	(1,539.97)	113.7
100-60-6032 UNEMPLOYMENT	.00	.00	13,824.00	13,824.00	.0
100-60-6033 WORKERS' COMPENSATION	15,286.42	15,286.42	20,063.00	4,776.58	76.2
100-60-6034 PERS	172,008.04	172,008.04	170,858.00	(1,150.04)	100.7
100-60-6040 EMPLOYEE GROUP BENEFITS	148,099.54	148,099.54	279,708.00	131,608.46	53.0
100-60-6041 UTILITY BENEFIT	21,068.27	21,068.27	50,160.00	29,091.73	42.0
100-60-6060 TRAVEL/TRAINING	931.88	931.88	.00	(931.88)	.0
100-60-6061 TRAVEL/TRAINING	22,127.09	22,127.09	24,100.00	1,972.91	91.8
100-60-6100 SUPPLIES	19,531.76	19,531.76	25,200.00	5,668.24	77.5
100-60-6103 WEARING APPAREL	13,437.52	13,437.52	14,214.00	776.48	94.5
100-60-6150 GASOLINE/DIESEL/OIL	10,521.87	10,521.87	15,000.00	4,478.13	70.2
100-60-6153 HEATING FUEL	20,736.64	20,736.64	21,000.00	263.36	98.8
100-60-6155 WATER/SEWER/GARBAGE	11,345.60	11,345.60	8,500.00	(2,845.60)	133.5
100-60-6160 ELECTRICITY	15,389.73	15,389.73	19,250.00	3,860.27	80.0
100-60-6170 TELEPHONE	2,670.86	2,670.86	2,500.00	(170.86)	106.8
100-60-6171 STAFF CELLULAR PHONES	1,009.05	1,009.05	2,500.00	1,490.95	40.4
100-60-6200 MINOR EQUIPMENT	19,556.73	19,556.73	20,788.00	1,231.27	94.1
100-60-6230 VEHICLE MAINT/REPAIR	11,115.01	11,115.01	14,500.00	3,384.99	76.7
100-60-6231 VEHICLE PARTS & TOOLS	20,908.27	20,908.27	30,450.00	9,541.73	68.7
100-60-6240 PROPERTY MAINT	11,502.81	11,502.81	25,100.00	13,597.19	45.8
100-60-6335 OTHER PURCHASED SERVICES	21,669.34	21,669.34	24,500.00	2,830.66	88.5
100-60-6400 INSURANCE	67,386.03	67,386.03	89,255.00	21,868.97	75.5
100-60-6502 ADVERTISING	575.00	575.00	1,500.00	925.00	38.3
100-60-6503 DUES & SUBSCRIPTIONS	12,273.46	12,273.46	10,652.00	(1,621.46)	115.2
100-60-6530 FINANCE CHARGES/PENALTIES	126.04	126.04	.00	(126.04)	.0
100-60-6534 COLLECTION/SMALL CLAIMS	13,155.04	13,155.04	31,200.00	18,044.96	42.2
100-60-6537 FIRE PREVENTION PROGRAM	1,077.00	1,077.00	4,200.00	3,123.00	25.6
100-60-6539 MISCELLANEOUS EXPENSES	1,402.36	1,402.36	1,500.00	97.64	93.5
100-60-6660 XFER TO F-58 FLEET REPLACEMENT	503,573.21	503,573.21	.00	(503,573.21)	.0
100-60-6711 ADMIN OVERHEAD-IT SVCS	17,485.63	17,485.63	17,539.00	53.37	99.7
100-60-6890 CAPITAL EXPENDITURES	.00	.00	221,238.00	221,238.00	.0
100-60-6891 CAPITAL EXP-LADDER TRUCK LEASE	24,047.36	24,047.36	.00	(24,047.36)	.0
100-60-9649 VOLUNTEER STIPEND	2,796.28	2,796.28	24,000.00	21,203.72	11.7
100-60-9697 FORD EXPEDITION COMMAND VEHIC	57,025.90	57,025.90	65,000.00	7,974.10	87.7
100-60-9698 FIRE APPARATUS CLASS A PUMPER	759,647.00	759,647.00	775,000.00	15,353.00	98.0
TOTAL FIRE DEPARTMENT	2,900,702.98	2,900,702.98	2,825,554.00	(75,148.98)	102.7

POLICE

100-61-6000 SALARIES	1,590,018.29	1,590,018.29	2,116,267.00	526,248.71	75.1
100-61-6002 RELOCATION EXPENSES	.00	.00	5,100.00	5,100.00	.0
100-61-6010 OVERTIME	194,229.65	194,229.65	230,000.00	35,770.35	84.5
100-61-6022 HOLIDAY PAY	6,451.53	6,451.53	.00	(6,451.53)	.0
100-61-6023 LEAVE CASHOUT	42,621.88	42,621.88	111,864.00	69,242.12	38.1
100-61-6031 PAYABLE MEDICARE FICA	26,873.81	26,873.81	31,816.00	4,942.19	84.5

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MAY 31, 2022

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
100-61-6032 UNEMPLOYMENT	.00	.00	39,056.00	39,056.00	.0
100-61-6033 WORKERS' COMPENSATION	32,447.73	32,447.73	56,682.00	24,234.27	57.3
100-61-6034 PERS	394,258.49	394,258.49	482,721.00	88,462.51	81.7
100-61-6040 EMPLOYEE GROUP BENEFITS	454,461.45	454,461.45	686,556.00	232,094.55	66.2
100-61-6041 UTILITY BENEFIT	44,923.47	44,923.47	123,120.00	78,196.53	36.5
100-61-6060 TRAVEL/TRAINING	44,667.49	44,667.49	41,000.00	(3,667.49)	109.0
100-61-6100 SUPPLIES	23,174.45	23,174.45	27,500.00	4,325.55	84.3
100-61-6102 SART EXAMS	7,415.89	7,415.89	10,000.00	2,584.11	74.2
100-61-6103 EMPLOYEE WEARING APPAREL	5,202.17	5,202.17	23,650.00	18,447.83	22.0
100-61-6150 GASOLINE/DIESEL/OIL	41,126.94	41,126.94	36,000.00	(5,126.94)	114.2
100-61-6153 HEATING FUEL	30,336.34	30,336.34	25,500.00	(4,836.34)	119.0
100-61-6155 WATER/SEWER/GARBAGE	6,918.88	6,918.88	10,000.00	3,081.12	69.2
100-61-6160 ELECTRICITY	35,137.51	35,137.51	44,000.00	8,862.49	79.9
100-61-6170 TELEPHONE	19,087.41	19,087.41	20,500.00	1,412.59	93.1
100-61-6171 STAFF CELLULAR PHONES	4,921.46	4,921.46	17,000.00	12,078.54	29.0
100-61-6200 MINOR EQUIPMENT	24,512.69	24,512.69	25,000.00	487.31	98.1
100-61-6230 VEHICLE MAINT/REPAIR	17,519.67	17,519.67	33,000.00	15,480.33	53.1
100-61-6231 VEHICLE PARTS & TOOLS	16,621.15	16,621.15	6,000.00	(10,621.15)	277.0
100-61-6240 PROPERTY MAINT	128.83	128.83	.00	(128.83)	.0
100-61-6335 OTHER PURCHASED SERVICES	42,476.08	42,476.08	41,000.00	(1,476.08)	103.6
100-61-6400 INSURANCE	155,908.55	155,908.55	250,000.00	94,091.45	62.4
100-61-6401 INSURANCE-DED EXP & OTHER	.00	.00	15,000.00	15,000.00	.0
100-61-6503 DUES & SUBSCRIPTIONS	1,647.84	1,647.84	1,000.00	(647.84)	164.8
100-61-6539 MISCELLANEOUS EXPENSES	373.80	373.80	.00	(373.80)	.0
100-61-6711 ADMIN OVERHEAD-IT SVCS	62,521.32	62,521.32	62,712.00	190.68	99.7
100-61-6891 VEHICLES	621.55	621.55	124,000.00	123,378.45	.5
100-61-9736 LEASED PROPERTIES	(1,648.00)	(1,648.00)	.00	1,648.00	.0
TOTAL POLICE	3,324,958.32	3,324,958.32	4,696,044.00	1,371,085.68	70.8

PUBLIC WORKS-ADMIN

100-65-6000 SALARIES	29,108.35	29,108.35	23,662.00	(5,446.35)	123.0
100-65-6010 OVERTIME	396.19	396.19	3,000.00	2,603.81	13.2
100-65-6022 HOLIDAY PAY	30.06	30.06	.00	(30.06)	.0
100-65-6023 LEAVE CASHOUT	268.66	268.66	209.00	(59.66)	128.6
100-65-6031 PAYABLE MEDICARE FICA	400.14	400.14	387.00	(13.14)	103.4
100-65-6032 UNEMPLOYMENT	.00	.00	475.00	475.00	.0
100-65-6033 WORKERS' COMPENSATION	64.30	64.30	689.00	624.70	9.3
100-65-6034 PERS	6,543.84	6,543.84	5,866.00	(677.84)	111.6
100-65-6040 EMPLOYEE GROUP BENEFITS	9,324.02	9,324.02	7,628.00	(1,696.02)	122.2
100-65-6041 UTILITY BENEFIT	566.99	566.99	1,368.00	801.01	41.5
100-65-6060 TRAVEL/TRAINING	5,814.09	5,814.09	8,000.00	2,185.91	72.7
100-65-6100 SUPPLIES	3,374.74	3,374.74	3,000.00	(374.74)	112.5
100-65-6103 WEARING APPAREL	7.99	7.99	.00	(7.99)	.0
100-65-6150 GASOLINE/DIESEL/OIL	3,858.76	3,858.76	3,000.00	(858.76)	128.6
100-65-6153 HEATING FUEL	14,522.08	14,522.08	8,000.00	(6,522.08)	181.5
100-65-6155 WATER/SEWER/GARBAGE	891.71	891.71	1,302.00	410.29	68.5
100-65-6160 ELECTRICITY	1,055.89	1,055.89	3,000.00	1,944.11	35.2
100-65-6170 TELEPHONE	60.26	60.26	150.00	89.74	40.2
100-65-6171 STAFF CELLULAR PHONES	635.39	635.39	2,347.00	1,711.61	27.1
100-65-6230 VEHICLE MAINT/REPAIR	3,132.57	3,132.57	3,788.00	655.43	82.7
100-65-6231 VEHICLE PARTS & TOOLS	4,965.43	4,965.43	1,000.00	(3,965.43)	496.5
100-65-6335 OTHER PURCHASED SERVICES	.00	.00	173,785.00	173,785.00	.0

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MAY 31, 2022

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
100-65-6400 INSURANCE	1,912.23	1,912.23	2,300.00	387.77	83.1
100-65-6503 DUES & SUBSCRIPTIONS	263.00	263.00	500.00	237.00	52.6
100-65-6539 MISCELLANEOUS EXPENSES	1,073.05	1,073.05	3,000.00	1,926.95	35.8
100-65-6711 ADMIN OVERHEAD-IT SVCS	16,062.40	16,062.40	.00	(16,062.40)	.0
100-65-6890 CAPITAL EXPENDITURES	.00	.00	16,500.00	16,500.00	.0
100-65-6893 CITY SHOP FLOOR REPAIR	.00	.00	40,000.00	40,000.00	.0
TOTAL PUBLIC WORKS-ADMIN	104,332.14	104,332.14	312,956.00	208,623.86	33.3

PW-STREETS & ROADS

100-66-6000 SALARIES	306,342.40	306,342.40	412,429.00	106,086.60	74.3
100-66-6010 OVERTIME	59,494.51	59,494.51	20,500.00	(38,994.51)	290.2
100-66-6022 HOLIDAY PAY	1,582.13	1,582.13	.00	(1,582.13)	.0
100-66-6023 LEAVE CASHOUT	11,019.27	11,019.27	12,105.00	1,085.73	91.0
100-66-6031 PAYABLE MEDICARE FICA	5,674.64	5,674.64	6,277.00	602.36	90.4
100-66-6032 UNEMPLOYMENT	.00	.00	7,706.00	7,706.00	.0
100-66-6033 WORKERS' COMPENSATION	12,219.47	12,219.47	11,184.00	(1,035.47)	109.3
100-66-6034 PERS	81,655.96	81,655.96	95,244.00	13,588.04	85.7
100-66-6040 EMPLOYEE GROUP BENEFITS	101,098.69	101,098.69	132,988.00	31,889.31	76.0
100-66-6041 UTILITY BENEFIT	14,943.00	14,943.00	23,849.00	8,906.00	62.7
100-66-6060 TRAVEL/TRAINING	120.00	120.00	.00	(120.00)	.0
100-66-6100 SUPPLIES	4,612.83	4,612.83	4,500.00	(112.83)	102.5
100-66-6103 WEARING APPAREL	1,987.40	1,987.40	3,000.00	1,012.60	66.3
100-66-6111 SIGNS	.00	.00	4,500.00	4,500.00	.0
100-66-6131 STREET MAINT GRAVEL	1,040,404.05	1,040,404.05	1,081,760.00	41,355.95	96.2
100-66-6132 SALT	49,942.54	49,942.54	50,000.00	57.46	99.9
100-66-6140 CALCIUM CHLORIDE	49,878.00	49,878.00	50,000.00	122.00	99.8
100-66-6150 GASOLINE/DIESEL/OIL	35,102.69	35,102.69	70,000.00	34,897.31	50.2
100-66-6153 HEATING FUEL	20,562.84	20,562.84	6,000.00	(14,562.84)	342.7
100-66-6155 WATER/SEWER/GARBAGE	2,363.71	2,363.71	3,600.00	1,236.29	65.7
100-66-6160 ELECTRICITY	1,819.43	1,819.43	3,000.00	1,180.57	60.7
100-66-6161 ELECTRICITY (STREET LTS)	66,906.75	66,906.75	60,000.00	(6,906.75)	111.5
100-66-6170 TELEPHONE	30.13	30.13	50.00	19.87	60.3
100-66-6171 STAFF CELLULAR PHONES	1,418.01	1,418.01	1,680.00	261.99	84.4
100-66-6200 MINOR EQUIPMENT	232.60	232.60	3,500.00	3,267.40	6.7
100-66-6230 VEHICLE MAINT/REPAIR	111,234.09	111,234.09	190,000.00	78,765.91	58.5
100-66-6231 VEHICLE PARTS & TOOLS	91,638.39	91,638.39	73,500.00	(18,138.39)	124.7
100-66-6232 TIRES & WHEELS	7,833.44	7,833.44	18,000.00	10,166.56	43.5
100-66-6250 STREET LIGHT MT & POLE RENTAL	6,146.43	6,146.43	19,100.00	12,953.57	32.2
100-66-6335 OTHER PURCHASED SERVICES	8,831.73	8,831.73	7,000.00	(1,831.73)	126.2
100-66-6400 INSURANCE	16,456.73	16,456.73	20,000.00	3,543.27	82.3
100-66-6502 ADVERTISING	.00	.00	200.00	200.00	.0
100-66-6711 ADMIN OVERHEAD-IT SVCS	14,639.24	14,639.24	20,063.00	5,423.76	73.0
100-66-6891 CPECATERPILLAR 972M WHEEL LOAD	(225.42)	(225.42)	.00	225.42	.0
100-66-6893 CAP EXP-CULVERTS 6' FY01	4,400.00	4,400.00	.00	(4,400.00)	.0
100-66-9694 CAT 4WD EXTEND-A-HOE BKHOE	.00	.00	170,413.00	170,413.00	.0
100-66-9702 INSTALLATION OF 36" CULVERT	136,636.53	136,636.53	163,710.00	27,073.47	83.5
100-66-9703 STIP MATCH OR GRAVEL FOR ROADS	.00	.00	1,095,004.00	1,095,004.00	.0
100-66-9704 DUMP TRUCKS	353,826.00	353,826.00	540,206.25	186,380.25	65.5
100-66-9705 CATERPILLAR ATTACHMENTS	94,671.93	94,671.93	313,217.09	218,545.16	30.2
100-66-9706 CATERPILLAR HENJE HI-GATE	11,361.00	11,361.00	12,093.00	732.00	94.0
100-66-9707 CATERPILLAR LOADER SNOW BUCKET	.00	.00	44,003.66	44,003.66	.0
100-66-9708 BUS BARN IMPROVEMENTS	110,416.00	110,416.00	500,000.00	389,584.00	22.1

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MAY 31, 2022

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
100-66-9709 WATER TRUCKS	.00	.00	27,356.00	27,356.00	.0
100-66-9772 CULVERTS 18"	6,884.05	6,884.05	15,000.00	8,115.95	45.9
TOTAL PW-STREETS & ROADS	2,844,161.19	2,844,161.19	5,292,738.00	2,448,576.81	53.7
PROPERTY MAINTENANCE					
100-70-6000 SALARIES	263,744.52	263,744.52	329,264.00	65,519.48	80.1
100-70-6010 OVERTIME	67,889.65	67,889.65	40,000.00	(27,889.65)	169.7
100-70-6012 SHIFT DIFFERENTIAL	561.98	561.98	.00	(561.98)	.0
100-70-6022 HOLIDAY PAY	1,557.19	1,557.19	.00	(1,557.19)	.0
100-70-6023 LEAVE CASHOUT	12,493.01	12,493.01	14,908.00	2,414.99	83.8
100-70-6030 SOCIAL SECURITY EXPENSE	200.86	200.86	1,746.00	1,545.14	11.5
100-70-6031 PAYABLE MEDICARE FICA	5,298.74	5,298.74	5,354.00	55.26	99.0
100-70-6032 UNEMPLOYMENT	.00	.00	5,861.00	5,861.00	.0
100-70-6033 WORKERS' COMPENSATION	9,194.22	9,194.22	9,539.00	344.78	96.4
100-70-6034 PERS	74,671.85	74,671.85	81,238.00	6,566.15	91.9
100-70-6040 EMPLOYEE GROUP BENEFITS	120,609.23	120,609.23	129,683.00	9,073.77	93.0
100-70-6041 UTILITY BENEFIT	27,557.81	27,557.81	23,256.00	(4,301.81)	118.5
100-70-6060 TRAVEL/TRAINING	.00	.00	8,000.00	8,000.00	.0
100-70-6100 SUPPLIES	4,907.96	4,907.96	4,500.00	(407.96)	109.1
100-70-6103 WEARING APPAREL	1,807.82	1,807.82	5,000.00	3,192.18	36.2
100-70-6105 CLEANUP GREENUP SUPPLIES	400.00	400.00	700.00	300.00	57.1
100-70-6106 PAINT SUPPLIES	463.01	463.01	3,000.00	2,536.99	15.4
100-70-6107 ELECTRICAL SUPPLIES	6,208.42	6,208.42	7,000.00	791.58	88.7
100-70-6108 PLUMBING SUPPLIES	4,816.52	4,816.52	7,000.00	2,183.48	68.8
100-70-6110 MATERIALS	192.49	192.49	2,000.00	1,807.51	9.6
100-70-6111 BOARDWALK REPAIR SUPPLIES	2,081.61	2,081.61	15,000.00	12,918.39	13.9
100-70-6142 GLYCOL SUPPLIES	87.36	87.36	12,000.00	11,912.64	.7
100-70-6150 GASOLINE/DIESEL/OIL	21,739.22	21,739.22	10,000.00	(11,739.22)	217.4
100-70-6153 HEATING FUEL	39,318.93	39,318.93	27,000.00	(12,318.93)	145.6
100-70-6155 WATER/SEWER/GARBAGE	97,111.52	97,111.52	17,400.00	(79,711.52)	558.1
100-70-6160 ELECTRICITY	8,239.47	8,239.47	12,000.00	3,760.53	68.7
100-70-6170 TELEPHONE	44.80	44.80	100.00	55.20	44.8
100-70-6171 STAFF CELLULAR PHONES	1,098.14	1,098.14	1,000.00	(98.14)	109.8
100-70-6200 MINOR EQUIPMENT	3,668.82	3,668.82	10,000.00	6,331.18	36.7
100-70-6201 BOILER EXPENSE	9,174.64	9,174.64	25,000.00	15,825.36	36.7
100-70-6230 VEHICLE MAINT/REPAIR	5,217.31	5,217.31	6,006.00	788.69	86.9
100-70-6231 VEHICLE PARTS & TOOLS	5,748.56	5,748.56	10,000.00	4,251.44	57.5
100-70-6240 WIND TURBINE CONTRACT	10,242.74	10,242.74	11,700.00	1,457.26	87.5
100-70-6241 PARKS MAINTENANCE	26,596.42	26,596.42	45,000.00	18,403.58	59.1
100-70-6242 BOARDWALK LIGHTING PROJECT	.00	.00	43,373.00	43,373.00	.0
100-70-6250 CARPENTRY EXPENSE	2,510.06	2,510.06	7,500.00	4,989.94	33.5
100-70-6335 OTHER PURCHASED SERVICES	2,447.73	2,447.73	25,000.00	22,552.27	9.8
100-70-6400 INSURANCE	8,923.40	8,923.40	12,236.00	3,312.60	72.9
100-70-6510 4TH OF JULY	700.00	700.00	2,000.00	1,300.00	35.0
100-70-6539 MISCELLANEOUS EXPENSES	.00	.00	1,300.00	1,300.00	.0
100-70-6700 INDIRECT COST RECOVERY	(294,521.47)	(294,521.47)	(350,000.00)	(55,478.53)	(84.2)
100-70-6711 ADMIN OVERHEAD-IT SVCS	27,855.04	27,855.04	28,000.00	144.96	99.5
100-70-9596 FIRE SUPPRESSION & INSPECTION	12,687.00	12,687.00	20,000.00	7,313.00	63.4
100-70-9696 TWO 3/4 TON PICK UP TRUCKS	.00	.00	162,000.00	162,000.00	.0
100-70-9697 CITY HALL IMPROVEMENTS	1,216,597.37	1,216,597.37	1,652,833.00	436,235.63	73.6
100-70-9698 SCISSOR LIFT	.00	.00	18,138.00	18,138.00	.0
100-70-9699 JOHN DEERE 5 SERIES	.00	.00	100,000.00	100,000.00	.0

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MAY 31, 2022

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
TOTAL PROPERTY MAINTENANCE	1,810,143.95	1,810,143.95	2,602,635.00	792,491.05	69.6
DEPARTMENT 71					
100-71-6150 GASOLINE/DIESEL/OIL	168.53	168.53	.00	(168.53)	.0
100-71-6153 HEATING FUEL	7,675.38	7,675.38	.00	(7,675.38)	.0
TOTAL DEPARTMENT 71	7,843.91	7,843.91	.00	(7,843.91)	.0
COMMUNITY SERVICE					
100-72-6155 SENIOR CTR - W/S/G ONC	.00	.00	33,520.00	33,520.00	.0
100-72-6171 BETHEL FRIENDS OF CANINES	.00	.00	17,000.00	17,000.00	.0
100-72-6430 COMMUNITY ACTION GRANT	46,422.00	46,422.00	80,000.00	33,578.00	58.0
100-72-6431 UAF 4-H CONTRIBUTION	56,000.00	56,000.00	112,000.00	56,000.00	50.0
100-72-6509 LIBRARY CONTRIBUTION	68,010.68	68,010.68	72,600.00	4,589.32	93.7
100-72-6512 DONATION-ICE ROAD MAINTENANCE	9,000.00	9,000.00	9,000.00	.00	100.0
100-72-9643 PLANNING/ENGINEERING FEES	25,000.00	25,000.00	.00	(25,000.00)	.0
100-72-9755 BETHEL SEARCH & RESCUE	20,000.00	20,000.00	20,000.00	.00	100.0
TOTAL COMMUNITY SERVICE	224,432.68	224,432.68	344,120.00	119,687.32	65.2
IN KIND MATCH & TRANSFERS					
100-73-6640 CASH XFER POOL F40- SALES TAX	501,638.00	501,638.00	666,667.00	165,029.00	75.3
100-73-6641 CASH XFER POOL F40- ALCO TAX	10,872.00	10,872.00	16,666.00	5,794.00	65.2
100-73-6643 CASH XFER- FUND	18,823.00	18,823.00	85,000.00	66,177.00	22.1
100-73-6667 XFER FROM POOL F40-AK REMOTEST	23,340.88	23,340.88	.00	(23,340.88)	.0
100-73-9552 XFER FROM GF: MARIJUANA TAX	22,926.68	22,926.68	28,333.00	5,406.32	80.9
100-73-9553 XFER OUT TO FLEET RPLCMNT FUND	.00	.00	100,000.00	100,000.00	.0
TOTAL IN KIND MATCH & TRANSFERS	577,600.56	577,600.56	896,666.00	319,065.44	64.4
TOTAL FUND EXPENDITURES	14,057,071.56	14,057,071.56	20,436,239.40	6,379,167.84	68.8
NET REVENUE OVER EXPENDITURES	(3,524,238.39)	(3,524,238.39)	(7,276,096.40)	(3,751,858.01)	(48.4)

CITY OF BETHEL
BALANCE SHEET
MAY 31, 2022

"1ST 100 YEARS" PUBLICATION

ASSETS

110-10100	CASH IN COMBINED FUND	35.00	
110-13900	100 YR BOOK INVENTORY	(35.00)	
	TOTAL ASSETS		.00

LIABILITIES AND EQUITY

	TOTAL LIABILITIES AND EQUITY		.00
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CITY OF BETHEL
BALANCE SHEET
MAY 31, 2022

BPD EVIDENCE HOLDING ACCT

ASSETS

140-10300	NBA-BPD EVIDENCE-CHKING	13,509.59	
140-18000	SUSPENSE-HOLDING	(12,622.49)	
	TOTAL ASSETS		887.10

LIABILITIES AND EQUITY

FUND EQUITY

	UNAPPROPRIATED FUND BALANCE:		
140-39900	FUND BALANCE-BPD EVIDENCE HOLD	887.10	
	REVENUE OVER EXPENDITURES - YTD		
	BALANCE - CURRENT DATE	887.10	
	TOTAL FUND EQUITY		887.10
	TOTAL LIABILITIES AND EQUITY		887.10

CITY OF BETHEL
BALANCE SHEET
MAY 31, 2022

POLICE ASSET FORFEITURE

ASSETS

160-10100	CASH IN COMBINED FUND	(	66,780.50)	
160-10300	BPD ASSET FORFEITURE - SAVINGS		5,400.97	
	TOTAL ASSETS			(61,379.53)

LIABILITIES AND EQUITY

FUND EQUITY

	UNAPPROPRIATED FUND BALANCE:			
160-39900	FUND BALANCE-BPD ASSET FORF	(	61,379.53)	
	REVENUE OVER EXPENDITURES - YTD			
	BALANCE - CURRENT DATE	(	61,379.53)	
	TOTAL FUND EQUITY			(61,379.53)
	TOTAL LIABILITIES AND EQUITY			(61,379.53)

CITY OF BETHEL
BALANCE SHEET
MAY 31, 2022

VSW-HEAT TRACE REPLACEMENT

ASSETS

170-10100	CASH IN COMBINED FUND	(	15,408.79)	
170-12000	ACCOUNTS RECEIVABLE		15,408.79	
	TOTAL ASSETS			.00

LIABILITIES AND EQUITY

	TOTAL LIABILITIES AND EQUITY			.00
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CITY OF BETHEL
BALANCE SHEET
MAY 31, 2022

BOARDWALK LIGHTING PROJECT

ASSETS

180-10100	CASH IN COMBINED FUND	88,148.05	
	TOTAL ASSETS		88,148.05

LIABILITIES AND EQUITY

FUND EQUITY

	UNAPPROPRIATED FUND BALANCE:		
180-39900	FUND BALANCE	88,148.05	
	REVENUE OVER EXPENDITURES - YTD		
	BALANCE - CURRENT DATE	88,148.05	
	TOTAL FUND EQUITY		88,148.05
	TOTAL LIABILITIES AND EQUITY		88,148.05

CITY OF BETHEL
BALANCE SHEET
MAY 31, 2022

AVENUES W&S GRANT USDA

ASSETS

190-10100	CASH IN COMBINED FUND	(	6,798.94)	
	TOTAL ASSETS		(	6,798.94)

LIABILITIES AND EQUITY

FUND EQUITY

	UNAPPROPRIATED FUND BALANCE:			
190-39900	FUND BALANCE	(	6,538.93)	
	REVENUE OVER EXPENDITURES - YTD	(	260.01)	
	BALANCE - CURRENT DATE		(	6,798.94)
	TOTAL FUND EQUITY		(	6,798.94)
	TOTAL LIABILITIES AND EQUITY		(	6,798.94)

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MAY 31, 2022

AVENUES W&S GRANT USDA

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>DEPARTMENT 50</u>					
190-50-6530	FINANCE CHARGES/PENALTIES	.01	.01	.00	(.01)	.0
	TOTAL DEPARTMENT 50	.01	.01	.00	(.01)	.0
	<u>USDA AVES GRANT</u>					
190-51-6321	LEGAL FEES	260.00	260.00	.00	(260.00)	.0
	TOTAL USDA AVES GRANT	260.00	260.00	.00	(260.00)	.0
	TOTAL FUND EXPENDITURES	260.01	260.01	.00	(260.01)	.0
	NET REVENUE OVER EXPENDITURES	(260.01)	(260.01)	.00	260.01	.0

CITY OF BETHEL
BALANCE SHEET
MAY 31, 2022

AVENUES W&S LOAN USDA

ASSETS

200-10100	CASH IN COMBINED FUND	(2,747,784.44)	
	TOTAL ASSETS		(2,747,784.44)

LIABILITIES AND EQUITY

LIABILITIES

200-20100	VOUCHERS PAYABLE	52,370.36	
	TOTAL LIABILITIES		52,370.36

FUND EQUITY

UNAPPROPRIATED FUND BALANCE:			
200-39900	FUND BALANCE	(2,519,707.13)	
	REVENUE OVER EXPENDITURES - YTD	(280,447.67)	
	BALANCE - CURRENT DATE	(2,800,154.80)	
	TOTAL FUND EQUITY		(2,800,154.80)
	TOTAL LIABILITIES AND EQUITY		(2,747,784.44)

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MAY 31, 2022

AVENUES W&S LOAN USDA

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>CITY SHOP FLOOR REPAIR</u>					
200-50-6321 LEGAL FEES	5,432.35	5,432.35	.00	(5,432.35)	.0
200-50-6324 PLANNING/ENGINEERING FEES	194,871.22	194,871.22	.00	(194,871.22)	.0
200-50-6502 ADVERTISING	245.70	245.70	.00	(245.70)	.0
200-50-6530 FINANCE CHARGES/PENALTIES	73,808.40	73,808.40	.00	(73,808.40)	.0
200-50-9687 LAND/EASEMENT ACQUISITION	500.00	500.00	.00	(500.00)	.0
200-50-9690 USDA LOAN AVENUES	5,590.00	5,590.00	.00	(5,590.00)	.0
TOTAL CITY SHOP FLOOR REPAIR	280,447.67	280,447.67	.00	(280,447.67)	.0
TOTAL FUND EXPENDITURES	280,447.67	280,447.67	.00	(280,447.67)	.0
NET REVENUE OVER EXPENDITURES	(280,447.67)	(280,447.67)	.00	280,447.67	.0

CITY OF BETHEL
BALANCE SHEET
MAY 31, 2022

LAND PLANNING AND DEVELOPMENT

ASSETS

250-10100	CASH IN COMBINED FUND	21,172.97	
	TOTAL ASSETS		21,172.97

LIABILITIES AND EQUITY

FUND EQUITY

	UNAPPROPRIATED FUND BALANCE:		
250-39900	FUND BALANCE-LAND PLANNING & D	21,172.97	
	REVENUE OVER EXPENDITURES - YTD		
	BALANCE - CURRENT DATE	21,172.97	
	TOTAL FUND EQUITY		21,172.97
	TOTAL LIABILITIES AND EQUITY		21,172.97

CITY OF BETHEL
BALANCE SHEET
MAY 31, 2022

PARKS DEVELOPMENT FUND

ASSETS

260-10100	CASH IN COMBINED FUND	40,845.33	
	TOTAL ASSETS		40,845.33

LIABILITIES AND EQUITY

FUND EQUITY

	UNAPPROPRIATED FUND BALANCE:		
260-39900	FUND BALANCE-PARKS DEVELOPMENT	40,845.33	
	REVENUE OVER EXPENDITURES - YTD		
	BALANCE - CURRENT DATE	40,845.33	
	TOTAL FUND EQUITY		40,845.33
	TOTAL LIABILITIES AND EQUITY		40,845.33

CITY OF BETHEL
BALANCE SHEET
MAY 31, 2022

COMMUNITY SERVICE PATROL GRANT

ASSETS

270-10100	CASH IN COMBINED FUND	(159,993.17)	
	TOTAL ASSETS		(159,993.17)

LIABILITIES AND EQUITY

LIABILITIES

270-20100	VOUCHERS PAYABLE	298.10	
270-21000	ACCRUED PAYROLL	7,987.00	
	TOTAL LIABILITIES		8,285.10

FUND EQUITY

UNAPPROPRIATED FUND BALANCE:			
	REVENUE OVER EXPENDITURES - YTD	(192,824.12)	
	BALANCE - CURRENT DATE	(192,824.12)	
	TOTAL FUND EQUITY		(192,824.12)
	TOTAL LIABILITIES AND EQUITY		(184,539.02)

CITY OF BETHEL
REVENUES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MAY 31, 2022

COMMUNITY SERVICE PATROL GRANT

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
270-42-4200 GRANT REVENUE	161,540.50	161,540.50	.00	(161,540.50)	.0
TOTAL SOURCE 42	161,540.50	161,540.50	.00	(161,540.50)	.0
TOTAL FUND REVENUE	161,540.50	161,540.50	.00	(161,540.50)	.0

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MAY 31, 2022

COMMUNITY SERVICE PATROL GRANT

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>CSP PROGRAM</u>					
270-50-6000 SALARIES	179,131.42	179,131.42	153,054.00	(26,077.42)	117.0
270-50-6010 OVERTIME	23,360.10	23,360.10	12,345.00	(11,015.10)	189.2
270-50-6022 HOLIDAY PAY	791.32	791.32	.00	(791.32)	.0
270-50-6023 LEAVE CASHOUT	.00	.00	7,394.00	7,394.00	.0
270-50-6031 PAYABLE MEDICARE FICA	2,980.03	2,980.03	2,398.00	(582.03)	124.3
270-50-6032 UNEMPLOYMENT	.00	.00	2,944.00	2,944.00	.0
270-50-6033 WORKERS' COMPENSATION	2,574.63	2,574.63	4,273.00	1,698.37	60.3
270-50-6034 PERS	45,058.52	45,058.52	36,388.00	(8,670.52)	123.8
270-50-6040 EMPLOYEE GROUP BENEFITS	76,833.78	76,833.78	76,284.00	(549.78)	100.7
270-50-6041 UTILITY BENEFIT	13,497.66	13,497.66	13,680.00	182.34	98.7
270-50-6100 SUPPLIES	416.00	416.00	4,000.00	3,584.00	10.4
270-50-6103 WEARING APPAREL	.00	.00	1,800.00	1,800.00	.0
270-50-6150 GASOLINE/DIESEL/OIL	7,080.06	7,080.06	7,000.00	(80.06)	101.1
270-50-6153 HEATING FUEL	58.82	58.82	.00	(58.82)	.0
270-50-6171 STAFF CELLULAR PHONES	335.23	335.23	1,500.00	1,164.77	22.4
270-50-6400 INSURANCE	2,247.05	2,247.05	2,977.00	729.95	75.5
270-50-6440 IN-KIND EXPENSES	.00	.00	32,308.00	32,308.00	.0
TOTAL CSP PROGRAM	354,364.62	354,364.62	358,345.00	3,980.38	98.9
TOTAL FUND EXPENDITURES	354,364.62	354,364.62	358,345.00	3,980.38	98.9
NET REVENUE OVER EXPENDITURES	(192,824.12)	(192,824.12)	(358,345.00)	(165,520.88)	(53.8)

CITY OF BETHEL
BALANCE SHEET
MAY 31, 2022

HOMELAND SECURITY GRANTS

ASSETS

360-10100	CASH IN COMBINED FUND	(32,904.00)	
	TOTAL ASSETS		(32,904.00)

LIABILITIES AND EQUITY

FUND EQUITY

UNAPPROPRIATED FUND BALANCE:			
REVENUE OVER EXPENDITURES - YTD	(32,904.00)		
BALANCE - CURRENT DATE		(32,904.00)	
TOTAL FUND EQUITY			(32,904.00)
TOTAL LIABILITIES AND EQUITY			(32,904.00)

CITY OF BETHEL
REVENUES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MAY 31, 2022

HOMELAND SECURITY GRANTS

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
360-42-4570 HOMELAND SECURITY GRANT REV	(32,904.00)	(32,904.00)	.00	32,904.00	.0
TOTAL SOURCE 42	(32,904.00)	(32,904.00)	.00	32,904.00	.0
TOTAL FUND REVENUE	(32,904.00)	(32,904.00)	.00	32,904.00	.0
NET REVENUE OVER EXPENDITURES	(32,904.00)	(32,904.00)	.00	32,904.00	.0

CITY OF BETHEL
BALANCE SHEET
MAY 31, 2022

YK REG AQUA HLTH & SAFETY CTR

ASSETS

400-10100	CASH IN COMBINED FUND	(1,792,575.30)	
400-11220	INVESTMENT-AMLIP YKHF	3,987,918.97	
400-12020	DUE TO/FROM POOL MGMT CO.	122,553.01	
400-13200	INVENTORY-HEATING FUEL	22,058.55	
400-15200	CONSTRUCTION IN PROGRESS	338,502.11	
400-15400	BUILDINGS	21,831,540.08	
400-15500	MACHINERY & EQUIPMENT	1,465,627.00	
400-16400	ACCUM DEPR - BUILDINGS	(4,852,534.32)	
400-16500	ACCUM DEPR - M & E	(584,060.27)	
400-18000	SUSPENSE	261,604.00	
TOTAL ASSETS			20,800,633.83

LIABILITIES AND EQUITY

LIABILITIES

400-20100	VOUCHERS PAYABLE	12,005.48	
400-26000	DEFERRED REVENUE	115,000.00	
TOTAL LIABILITIES			127,005.48

FUND EQUITY

400-30100	CONTRIBUTED CAPITAL-STATE	23,061,119.31	
400-30200	CONTRIBUTED CAPITAL- OTHER	236,047.77	
UNAPPROPRIATED FUND BALANCE:			
400-39900	FUND BALANCE	(2,491,844.02)	
	REVENUE OVER EXPENDITURES - YTD	(156,249.95)	
BALANCE - CURRENT DATE		(2,648,093.97)	
TOTAL FUND EQUITY			20,649,073.11
TOTAL LIABILITIES AND EQUITY			20,776,078.59

CITY OF BETHEL
REVENUES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MAY 31, 2022

YK REG AQUA HLTH & SAFETY CTR

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>SOURCE 43</u>					
400-43-4360 PRO-SHOP REVENUE	21,928.00	21,928.00	40,000.00	18,072.00	54.8
400-43-4361 CONCESSION REVENUE	17,006.00	17,006.00	60,000.00	42,994.00	28.3
400-43-4362 ENTRY FEE	51,254.00	51,254.00	100,000.00	48,746.00	51.3
400-43-4369 PROGRAM FEES	8,066.00	8,066.00	50,000.00	41,934.00	16.1
400-43-4440 FACILITY RENTAL	12,719.00	12,719.00	25,500.00	12,781.00	49.9
400-43-9420 MEMBERSHIPS	150,631.00	150,631.00	260,000.00	109,369.00	57.9
TOTAL SOURCE 43	261,604.00	261,604.00	535,500.00	273,896.00	48.9
<u>TRANSFERS IN</u>					
400-46-4300 LOCAL SOURCES-SALES TAX REV	501,638.00	501,638.00	625,000.00	123,362.00	80.3
400-46-4330 LOCAL SOURCES-ALCOHOLTAX REV	10,872.00	10,872.00	16,666.00	5,794.00	65.2
400-46-4530 PENALTIES AND INTEREST	.00	.00	6,250.00	6,250.00	.0
400-46-9415 ALASKA REMOTE SALES TAX	42,163.88	42,163.88	41,667.00	(496.88)	101.2
400-46-9417 XFER FROM GF: MARIJUANA TAX	22,926.68	22,926.68	28,333.00	5,406.32	80.9
TOTAL TRANSFERS IN	577,600.56	577,600.56	717,916.00	140,315.44	80.5
<u>MISCELLANEOUS</u>					
400-49-4590 INVESTMENT INCOME	297.57	297.57	41,000.00	40,702.43	.7
TOTAL MISCELLANEOUS	297.57	297.57	41,000.00	40,702.43	.7
TOTAL FUND REVENUE	839,502.13	839,502.13	1,294,416.00	454,913.87	64.9

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MAY 31, 2022

YK REG AQUA HLTH & SAFETY CTR

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>LOCAL FUNDED EXPENDITURES</u>					
400-50-6150 GASOLINE/DIESEL/OIL	6,283.39	6,283.39	2,472.00	(3,811.39)	254.2
400-50-6153 HEATING FUEL	185,764.43	185,764.43	133,710.00	(52,054.43)	138.9
400-50-6155 WATER/SEWER/GARBAGE	42,788.21	42,788.21	56,650.00	13,861.79	75.5
400-50-6160 ELECTRICITY	74,352.13	74,352.13	120,510.00	46,157.87	61.7
400-50-6170 TELEPHONE	1,358.64	1,358.64	773.00	(585.64)	175.8
400-50-6200 MINOR EQUIPMENT	843.21	843.21	.00	(843.21)	.0
400-50-6230 VEHICLE MAINT/REPAIR	185.92	185.92	1,000.00	814.08	18.6
400-50-6240 PROP MAINT	49,133.16	49,133.16	50,000.00	866.84	98.3
400-50-6241 ICR-PROPERTY MAINTENANCE-5%	.00	.00	43,000.00	43,000.00	.0
400-50-6320 OTHER PROFESSIONAL FEES	152,980.92	152,980.92	152,981.00	.08	100.0
400-50-6326 CONTRACTOR FEES	53,729.18	53,729.18	905,769.00	852,039.82	5.9
400-50-6335 OTHER PURCHASED SERVICES	2,497.73	2,497.73	35,000.00	32,502.27	7.1
400-50-6400 INSURANCE	49,288.35	49,288.35	48,733.00	(555.35)	101.1
400-50-6710 ADMIN OVERHEAD-GF	31,458.87	31,458.87	30,000.00	(1,458.87)	104.9
400-50-6711 ADMIN OVERHEAD-IT SVCS	43,307.46	43,307.46	43,439.00	131.54	99.7
400-50-9691 FEASIBLTY STUDY	53,071.72	53,071.72	75,000.00	21,928.28	70.8
400-50-9692 REPAIRS	248,708.76	248,708.76	1,032,939.00	784,230.24	24.1
TOTAL LOCAL FUNDED EXPENDITURES	995,752.08	995,752.08	2,731,976.00	1,736,223.92	36.5
TOTAL FUND EXPENDITURES	995,752.08	995,752.08	2,731,976.00	1,736,223.92	36.5
NET REVENUE OVER EXPENDITURES	(156,249.95)	(156,249.95)	(1,437,560.00)	(1,281,310.05)	(10.9)

CITY OF BETHEL
BALANCE SHEET
MAY 31, 2022

E-911 SYSTEM/SURCHARGE

ASSETS

410-10100	CASH IN COMBINED FUND		115,851.46	
	TOTAL ASSETS			115,851.46

LIABILITIES AND EQUITY

LIABILITIES

410-21000	ACCRUED PAYROLL		2,696.66	
	TOTAL LIABILITIES			2,696.66

FUND EQUITY

	UNAPPROPRIATED FUND BALANCE:			
410-39900	FUND BALANCE-E911 SYSTEM SUR	75,551.69		
	REVENUE OVER EXPENDITURES - YTD	33,769.62		
	BALANCE - CURRENT DATE		109,321.31	
	TOTAL FUND EQUITY			109,321.31
	TOTAL LIABILITIES AND EQUITY			112,017.97

CITY OF BETHEL
REVENUES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MAY 31, 2022

E-911 SYSTEM/SURCHARGE

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
	<u>E-911 SURCHARGE</u>					
410-42-4428	SURCHARGE FROM UNITED UTL	117,155.48	117,155.48	144,000.00	26,844.52	81.4
410-42-9416	PUBLIC SAFETY DISP CONTRACT	.00	.00	144,000.00	144,000.00	.0
	TOTAL E-911 SURCHARGE	117,155.48	117,155.48	288,000.00	170,844.52	40.7
	TOTAL FUND REVENUE	117,155.48	117,155.48	288,000.00	170,844.52	40.7

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MAY 31, 2022

E-911 SYSTEM/SURCHARGE

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>E-911 SERVICES</u>					
410-50-6000 SALARIES	27,775.96	27,775.96	67,979.00	40,203.04	40.9
410-50-6010 OVERTIME	2,293.15	2,293.15	5,000.00	2,706.85	45.9
410-50-6023 LEAVE CASHOUT	.00	.00	3,399.00	3,399.00	.0
410-50-6031 PAYABLE MEDICARE FICA	459.71	459.71	1,058.00	598.29	43.5
410-50-6032 UNEMPLOYMENT	.00	.00	1,299.00	1,299.00	.0
410-50-6033 WORKERS' COMPENSATION	175.98	175.98	1,885.00	1,709.02	9.3
410-50-6034 PERS	6,615.12	6,615.12	16,055.00	9,439.88	41.2
410-50-6040 EMPLOYEE GROUP BENEFITS	9,979.29	9,979.29	27,971.00	17,991.71	35.7
410-50-6041 UTILITY BENEFIT	2,194.64	2,194.64	5,016.00	2,821.36	43.8
410-50-6335 OTHER PURCHASED SERVICES	17,624.50	17,624.50	57,000.00	39,375.50	30.9
410-50-6400 INSURANCE	1,579.51	1,579.51	.00	(1,579.51)	.0
410-50-6410 RENTS & LEASES	14,688.00	14,688.00	5,800.00	(8,888.00)	253.2
TOTAL E-911 SERVICES	83,385.86	83,385.86	192,462.00	109,076.14	43.3
TOTAL FUND EXPENDITURES	83,385.86	83,385.86	192,462.00	109,076.14	43.3
NET REVENUE OVER EXPENDITURES	33,769.62	33,769.62	95,538.00	61,768.38	35.4

CITY OF BETHEL
BALANCE SHEET
MAY 31, 2022

WATER & SEWER GRANT PROJECTS

ASSETS

430-10100	CASH IN COMBINED FUND	(16,000.00)	
	TOTAL ASSETS		(16,000.00)

LIABILITIES AND EQUITY

FUND EQUITY

	UNAPPROPRIATED FUND BALANCE:		
430-39900	FUND BALANCE	(16,000.00)	
	REVENUE OVER EXPENDITURES - YTD		
	BALANCE - CURRENT DATE	(16,000.00)	
	TOTAL FUND EQUITY		(16,000.00)
	TOTAL LIABILITIES AND EQUITY		(16,000.00)

CITY OF BETHEL
BALANCE SHEET
MAY 31, 2022

INSTITUTIONAL CORRIDOR PROJECT

ASSETS

450-10100	CASH IN COMBINED FUND	(115,901.89)	
	TOTAL ASSETS		(115,901.89)

LIABILITIES AND EQUITY

FUND EQUITY

	UNAPPROPRIATED FUND BALANCE:		
450-39900	FUND BALANCE	(115,901.89)	
	REVENUE OVER EXPENDITURES - YTD		
	BALANCE - CURRENT DATE	(115,901.89)	
	TOTAL FUND EQUITY		(115,901.89)
	TOTAL LIABILITIES AND EQUITY		(115,901.89)

CITY OF BETHEL
BALANCE SHEET
MAY 31, 2022

PORT OFFICE CP FUND

ASSETS

470-10100	CASH IN COMBINED FUND	(22,466.07)	
	TOTAL ASSETS		(22,466.07)

LIABILITIES AND EQUITY

FUND EQUITY

	UNAPPROPRIATED FUND BALANCE:		
470-39900	FUND BALANCE	(22,466.07)	
	REVENUE OVER EXPENDITURES - YTD		
	BALANCE - CURRENT DATE	(22,466.07)	
	TOTAL FUND EQUITY		(22,466.07)
	TOTAL LIABILITIES AND EQUITY		(22,466.07)

CITY OF BETHEL
BALANCE SHEET
MAY 31, 2022

F49 PORT MULTI-FACILITY IMPRV.

ASSETS

490-10100	CASH IN COMBINED FUND	(22,200.00)	
	TOTAL ASSETS		(22,200.00)

LIABILITIES AND EQUITY

FUND EQUITY

	UNAPPROPRIATED FUND BALANCE:		
490-39900	FUND BALANCE-F49 PORT MULT-FAC	(22,200.00)	
	REVENUE OVER EXPENDITURES - YTD		
	BALANCE - CURRENT DATE	(22,200.00)	
	TOTAL FUND EQUITY		(22,200.00)
	TOTAL LIABILITIES AND EQUITY		(22,200.00)

CITY OF BETHEL
BALANCE SHEET
MAY 31, 2022

SOLID WASTE SERVICES

ASSETS

500-10100	CASH IN COMBINED FUND	4,100,630.22	
500-12000	ACCOUNTS RECEIVABLE	163,085.45	
500-12900	ALLOWANCE FOR DOUBTFUL ACCTS	(26,196.24)	
500-13200	INVENTORY - HEATING FUEL	764.70	
500-13220	INVENTORY - DIESEL	2,352.91	
500-15100	LAND	18,252.00	
500-15400	BUILDINGS	96,568.13	
500-15500	MACHINERY & EQUIP-GENERAL	1,298,496.77	
500-15700	VEHICLES-GENERAL	939,511.30	
500-15900	PLANTS AND LINES-GENERAL	164,282.49	
500-16400	ACCUM DEPR - BUILDINGS	(61,780.13)	
500-16500	ACCUM DEP-M&E GENERAL	(719,099.22)	
500-16700	ACCUM DEPR - VEHICLES	(283,699.76)	
500-16900	ACCUM DEPR-PLANT/LINE-GNL	(27,973.35)	
500-19000	DEFERRED OUTFLOW-PENSION	48,886.49	
500-19001	OPEB DEFERRED OUTFLOW	34,759.00	
500-19002	OPEB ASSET	4,371.27	
	TOTAL ASSETS		5,753,212.03

LIABILITIES AND EQUITY

LIABILITIES

500-20100	VOUCHERS PAYABLE	2,760.86	
500-21000	ACCRUED PAYROLL	15,735.91	
500-22100	ACCRUED VACATION	41,869.30	
500-22200	VACATION/SICK LEAVE	4,954.42	
500-25000	PENSION LIABILITY	399,758.16	
500-25100	NET OPEB LIABILITY	16,377.04	
500-27100	DEFERRED INFLOW-PENSION	24,080.90	
500-27101	OPEB DEFERRED INFLOW	18,892.96	
500-28500	LANDFILL CLOSURE.POSTCLOS	3,045,611.18	
	TOTAL LIABILITIES		3,570,040.73

FUND EQUITY

	UNAPPROPRIATED FUND BALANCE:		
500-39900	FUND BALANCE-SOLID WASTE SERV	2,276,006.77	
	REVENUE OVER EXPENDITURES - YTD	(32,496.72)	
	BALANCE - CURRENT DATE	2,243,510.05	
	TOTAL FUND EQUITY		2,243,510.05
	TOTAL LIABILITIES AND EQUITY		5,813,550.78

CITY OF BETHEL
REVENUES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MAY 31, 2022

SOLID WASTE SERVICES

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
	<u>STATE AND FEDERAL SOURCES</u>					
500-42-4201	SOA - JURY DUTY REIMB.	200.00	200.00	.00	(200.00)	.0
	TOTAL STATE AND FEDERAL SOURCES	200.00	200.00	.00	(200.00)	.0
	<u>SOLID WASTE & RECYLING</u>					
500-44-4396	COMMERCIAL GARBAGE PICKUP	634,894.47	634,894.47	785,865.00	150,970.53	80.8
500-44-4397	LANDFILL DUMP FEE	143,755.42	143,755.42	95,000.00	(48,755.42)	151.3
500-44-4398	RESIDENTIAL GARBAGE PICKUP	309,619.85	309,619.85	335,767.00	26,147.15	92.2
	TOTAL SOLID WASTE & RECYLING	1,088,269.74	1,088,269.74	1,216,632.00	128,362.26	89.5
	<u>MISCELLANEOUS</u>					
500-45-9434	PENALTY & INTEREST	.00	.00	5,000.00	5,000.00	.0
	TOTAL MISCELLANEOUS	.00	.00	5,000.00	5,000.00	.0
	TOTAL FUND REVENUE	1,088,469.74	1,088,469.74	1,221,632.00	133,162.26	89.1

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MAY 31, 2022

SOLID WASTE SERVICES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>HAULED REFUSE</u>					
500-70-6000 SALARIES	93,273.14	93,273.14	128,964.00	35,690.86	72.3
500-70-6010 OVERTIME	6,531.16	6,531.16	10,250.00	3,718.84	63.7
500-70-6022 HOLIDAY PAY	355.01	355.01	.00	(355.01)	.0
500-70-6023 LEAVE CASHOUT	8,714.35	8,714.35	7,093.00	(1,621.35)	122.9
500-70-6030 SOCIAL SECURITY EXPENSE	55.00	55.00	1,746.00	1,691.00	3.2
500-70-6031 PAYABLE MEDICARE FICA	1,532.37	1,532.37	2,019.00	486.63	75.9
500-70-6032 UNEMPLOYMENT	.00	.00	2,478.00	2,478.00	.0
500-70-6033 WORKERS' COMPENSATION	4,085.88	4,085.88	3,596.00	(489.88)	113.6
500-70-6034 PERS	21,855.37	21,855.37	33,690.00	11,834.63	64.9
500-70-6040 EMPLOYEE GROUP BENEFITS	16,732.47	16,732.47	27,971.00	11,238.53	59.8
500-70-6041 UTILITY BENEFIT	1,876.75	1,876.75	5,016.00	3,139.25	37.4
500-70-6060 TRAVEL/TRAINING	.00	.00	500.00	500.00	.0
500-70-6100 SUPPLIES	220.72	220.72	500.00	279.28	44.1
500-70-6103 WEARING APPAREL	858.09	858.09	500.00	(358.09)	171.6
500-70-6121 4 YD DUMPSTERS	39,253.00	39,253.00	60,000.00	20,747.00	65.4
500-70-6150 GASOLINE/DIESEL/OIL	10,916.66	10,916.66	18,000.00	7,083.34	60.7
500-70-6230 VEHICLE MAINT/REPAIR	52,768.11	52,768.11	95,000.00	42,231.89	55.6
500-70-6231 VEHICLE PARTS & TOOLS	10,514.14	10,514.14	9,500.00	(1,014.14)	110.7
500-70-6232 TIRES & WHEELS	6,363.03	6,363.03	500.00	(5,863.03)	1272.6
500-70-6335 OTHER PURCHASED SERVICES	19.55	19.55	500.00	480.45	3.9
500-70-6400 INSURANCE	4,820.94	4,820.94	5,000.00	179.06	96.4
500-70-6710 ADMIN OVERHEAD-GF	45,403.39	45,403.39	37,951.00	(7,452.39)	119.6
500-70-9694 SINGLE AXLE REAR LOADER	.00	.00	183,399.00	183,399.00	.0
TOTAL HAULED REFUSE	326,149.13	326,149.13	634,173.00	308,023.87	51.4
<u>LANDFILL OPERATIONS</u>					
500-71-6000 SALARIES	136,218.11	136,218.11	173,399.00	37,180.89	78.6
500-71-6010 OVERTIME	12,733.44	12,733.44	20,000.00	7,266.56	63.7
500-71-6022 HOLIDAY PAY	605.09	605.09	.00	(605.09)	.0
500-71-6023 LEAVE CASHOUT	6,074.23	6,074.23	8,670.00	2,595.77	70.1
500-71-6030 SOCIAL SECURITY EXPENSE	794.15	794.15	.00	(794.15)	.0
500-71-6031 PAYABLE MEDICARE FICA	2,242.92	2,242.92	2,804.00	561.08	80.0
500-71-6032 UNEMPLOYMENT	22.50	22.50	3,442.00	3,419.50	.7
500-71-6033 WORKERS' COMPENSATION	5,109.85	5,109.85	4,996.00	(113.85)	102.3
500-71-6034 PERS	30,100.07	30,100.07	42,548.00	12,447.93	70.7
500-71-6040 EMPLOYEE GROUP BENEFITS	16,925.93	16,925.93	66,113.00	49,187.07	25.6
500-71-6041 UTILITY BENEFIT	2,782.95	2,782.95	11,856.00	9,073.05	23.5
500-71-6060 TRAVEL/TRAINING	.00	.00	1,000.00	1,000.00	.0
500-71-6100 SUPPLIES	1,063.14	1,063.14	3,000.00	1,936.86	35.4
500-71-6103 WEARING APPAREL	433.88	433.88	1,500.00	1,066.12	28.9
500-71-6132 SALT	29,179.50	29,179.50	30,000.00	820.50	97.3
500-71-6150 GASOLINE/DIESEL/OIL	5,757.51	5,757.51	15,000.00	9,242.49	38.4
500-71-6153 HEATING FUEL	5,470.53	5,470.53	3,060.00	(2,410.53)	178.8
500-71-6160 ELECTRICITY	3,506.22	3,506.22	3,000.00	(506.22)	116.9
500-71-6171 STAFF CELLULAR PHONES	474.60	474.60	840.00	365.40	56.5
500-71-6200 MINOR EQUIPMENT	596.98	596.98	5,000.00	4,403.02	11.9
500-71-6230 VEHICLE MAINT/REPAIR	52,786.01	52,786.01	94,711.00	41,924.99	55.7
500-71-6231 VEHICLE PARTS & TOOLS	9,696.76	9,696.76	6,000.00	(3,696.76)	161.6
500-71-6240 PROPERTY MAINT	24,543.46	24,543.46	26,952.00	2,408.54	91.1

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MAY 31, 2022

SOLID WASTE SERVICES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
500-71-6335 OTHER PURCHASED SERVICES	9.99	9.99	3,000.00	2,990.01	.3
500-71-6400 INSURANCE	3,283.32	3,283.32	6,688.00	3,404.68	49.1
500-71-6503 DUES & SUBSCRIPTIONS	8,000.00	8,000.00	8,050.00	50.00	99.4
500-71-6710 ADMIN OVERHEAD-GF	55,889.68	55,889.68	48,987.00	(6,902.68)	114.1
500-71-6711 ADMIN OVERHEAD-IT SVCS	15,909.89	15,909.89	15,958.00	48.11	99.7
500-71-9695 HAMMEL DK SHREDDER	355,455.00	355,455.00	940,000.00	584,545.00	37.8
TOTAL LANDFILL OPERATIONS	785,665.71	785,665.71	1,546,574.00	760,908.29	50.8
RECYCLING OPERATIONS					
500-72-6150 GASOLINE/DIESEL/OIL	147.06	147.06	.00	(147.06)	.0
500-72-6153 HEATING FUEL	8,866.05	8,866.05	.00	(8,866.05)	.0
500-72-6160 ELECTRICITY	138.51	138.51	.00	(138.51)	.0
TOTAL RECYCLING OPERATIONS	9,151.62	9,151.62	.00	(9,151.62)	.0
TOTAL FUND EXPENDITURES	1,120,966.46	1,120,966.46	2,180,747.00	1,059,780.54	51.4
NET REVENUE OVER EXPENDITURES	(32,496.72)	(32,496.72)	(959,115.00)	(926,618.28)	(3.4)

CITY OF BETHEL
BALANCE SHEET
MAY 31, 2022

WATER & SEWER SERVICES

ASSETS

510-10100	CASH IN COMBINED FUND	5,043,654.39	
510-11240	INVESTMENT-AMLIP W SUBS	1,469,718.30	
510-11290	INVESTMENT-AMLIP S SUBS	820,824.18	
510-12000	ACCOUNTS RECEIVABLE	1,043,509.53	
510-12900	ALLOWANCE FOR DOUBTFUL ACCTS	(105,807.02)	
510-13200	HEATING FUEL INVENTORY	32,970.18	
510-13220	DIESEL FUEL INVENTORY	29,411.40	
510-15200	W/S CONSTRUCTION IN PROGRESS	1,569,254.07	
510-15300	IMPROVEMENTS	859,264.53	
510-15400	BUILDINGS	2,869,625.96	
510-15500	MACHINERY & EQUIP-GENERAL	854,810.78	
510-15700	VEHICLES-GENERAL	5,417,697.81	
510-15900	PLANTS AND LINES-GENERAL	48,481,946.34	
510-16400	ACCUM DEPR - BUILDINGS	(2,944,266.57)	
510-16500	ACCUM DEP-M&E GENERAL	(195,680.16)	
510-16700	ACCUM DEPR - VEHICLES	(2,920,136.60)	
510-16900	ACCUM DEPR-PLANT/LINE-GNL	(24,553,522.13)	
510-19000	DEFERRED OUTFLOW-PENSION	379,715.82	
510-19001	OPEB DEFERRED OUTFLOW	264,659.00	
510-19002	OPEB ASSET	30,301.19	
TOTAL ASSETS			38,447,951.00

LIABILITIES AND EQUITY

LIABILITIES

510-20100	VOUCHERS PAYABLE	35,631.25	
510-21000	ACCRUED PAYROLL	80,122.67	
510-22100	ACCRUED VACATION	143,485.02	
510-22200	VACATION/SICK LEAVE	13,624.65	
510-24000	USDA JETTY LOAN PAYABLE	869,078.91	
510-24010	NATLBANKAK LOANS PAYABLE	2,285,184.55	
510-25000	OPEB LIABILITY	3,218,883.80	
510-25900	DUE TO/FROM OTHER FUNDS	1,996,668.23	
510-26100	UTILITY DEPOSITS	355,750.63	
510-27100	DEFERRED INFLOW-PENSION	173,892.94	
510-27101	OPEB DEFERRED INFLOW	153,435.86	
510-27600	ACCRUED INTEREST PAYABLE	13,260.69	
TOTAL LIABILITIES			9,339,019.20

FUND EQUITY

510-30100	CONTRIBUTED CAPITAL-STATE	19,123,506.25	
510-30200	CONTRIBUTED CAPITAL-FED	12,184,641.31	
510-30300	CONTRIB CAP-CORP ENGR	5,816,281.20	
510-30400	CONTRIB CAP-PHS	972,517.00	
510-30500	CONTRIB CAP-EDA	311,207.20	
510-30600	CONTRIB CAP-U OF A	127,476.00	
510-30700	CONTRIBUTED CAPITAL VSW	10,675,835.48	
510-30800	CONTRIBUTED CAPITAL-RECD	72,736.71	
510-31000	CONTRIB CAP-OTHER	3,997,564.60	

CITY OF BETHEL
BALANCE SHEET
MAY 31, 2022

WATER & SEWER SERVICES

510-31100	CONTRIB CAPITAL-FLEET REP FUND		23,460.12	
510-32100	AMORTIZATION CONTRIBUTION	(	7,758,406.58)	
510-37900	DESIGNATED-CAP IMPROV & DEPREC		251,213.07	
	UNAPPROPRIATED FUND BALANCE:			
510-39900	FUND BALANCE-WATER & SEWER SER	(	18,486,278.41)	
	REVENUE OVER EXPENDITURES - YTD		2,117,046.29	
	BALANCE - CURRENT DATE	(	16,369,232.12)	
	TOTAL FUND EQUITY			29,428,800.24
	TOTAL LIABILITIES AND EQUITY			38,767,819.44

CITY OF BETHEL
REVENUES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MAY 31, 2022

WATER & SEWER SERVICES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>WATER</u>					
510-42-4384 CONTRACT WATER	11,488.96	11,488.96	10,800.00	(688.96)	106.4
510-42-4385 M PIPED WATER RESIDENTIAL	(408.31)	(408.31)	.00	408.31	.0
510-42-4386 METERED PIPED WATER COMM.	873,300.55	873,300.55	1,098,339.00	225,038.45	79.5
510-42-4387 UNMETERED PIPED WTR RESID	838,373.86	838,373.86	857,885.00	19,511.14	97.7
510-42-4389 PUMPHOUSE WATER	19,780.80	19,780.80	19,200.00	(580.80)	103.0
510-42-4390 TRUCKED WATER	2,839,649.52	2,839,649.52	2,969,254.00	129,604.48	95.6
TOTAL WATER	4,582,185.38	4,582,185.38	4,955,478.00	373,292.62	92.5
<u>SEWER</u>					
510-43-4384 CONTRACT SEWER	19,009.74	19,009.74	25,500.00	6,490.26	74.6
510-43-4386 METERED PIPED SEWER COMM.	620,686.90	620,686.90	920,742.00	300,055.10	67.4
510-43-4387 UNMETERED PIPED SEWER RES	247,969.04	247,969.04	257,009.00	9,039.96	96.5
510-43-4390 TRUCKED SEWER (EVAC/HB)	1,617,139.04	1,617,139.04	1,748,363.00	131,223.96	92.5
TOTAL SEWER	2,504,804.72	2,504,804.72	2,951,614.00	446,809.28	84.9
<u>MISCELLANEOUS</u>					
510-45-4392 WATER SUBSCRIPTION FEES	181,051.85	181,051.85	178,650.00	(2,401.85)	101.3
510-45-4393 SEWER SUBSCRIPTION FEES	191,034.00	191,034.00	188,234.00	(2,800.00)	101.5
510-45-4394 RECONNECT FEES	.00	.00	3,000.00	3,000.00	.0
510-45-4429 SENIOR DISCOUNT	(50,375.80)	(50,375.80)	(50,000.00)	375.80	(100.8)
510-45-4430 NSF CHECKS AND FEES	30.00	30.00	140.00	110.00	21.4
510-45-4520 UTILITY INSPECTION FEES	25.00	25.00	2,000.00	1,975.00	1.3
510-45-4523 UTILITY PENALTY/INTEREST	83,130.32	83,130.32	40,000.00	(43,130.32)	207.8
510-45-4590 INVESTMENT INCOME	101.10	101.10	16,500.00	16,398.90	.6
TOTAL MISCELLANEOUS	404,996.47	404,996.47	378,524.00	(26,472.47)	107.0
<u>MISCELLANEOUS</u>					
510-49-4439 MISCELLANEOUS INCOME	12,560.00	12,560.00	3,100.00	(9,460.00)	405.2
510-49-6532 CASH OVER/SHORT	(651.48)	(651.48)	(100.00)	551.48	(651.5)
TOTAL MISCELLANEOUS	11,908.52	11,908.52	3,000.00	(8,908.52)	397.0
TOTAL FUND REVENUE	7,503,895.09	7,503,895.09	8,288,616.00	784,720.91	90.5

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MAY 31, 2022

WATER & SEWER SERVICES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>UTILITY BILLING</u>					
510-80-6000 SALARIES	19,516.82	19,516.82	111,347.00	91,830.18	17.5
510-80-6010 OVERTIME	1,237.95	1,237.95	3,000.00	1,762.05	41.3
510-80-6023 LEAVE CASHOUT	.00	.00	5,567.00	5,567.00	.0
510-80-6031 PAYABLE MEDICARE FICA	301.56	301.56	1,658.00	1,356.44	18.2
510-80-6032 UNEMPLOYMENT	.00	.00	2,035.00	2,035.00	.0
510-80-6033 WORKERS' COMPENSATION	275.70	275.70	2,954.00	2,678.30	9.3
510-80-6034 PERS	4,566.03	4,566.03	25,156.00	20,589.97	18.2
510-80-6040 EMPLOYEE GROUP BENEFITS	23,925.97	23,925.97	31,785.00	7,859.03	75.3
510-80-6041 UTILITY BENEFIT	3,433.88	3,433.88	5,700.00	2,266.12	60.2
510-80-6060 TRAVEL/TRAINING	.00	.00	2,000.00	2,000.00	.0
510-80-6100 SUPPLIES	2,158.84	2,158.84	4,000.00	1,841.16	54.0
510-80-6200 MINOR EQUIPMENT	5,139.84	5,139.84	7,000.00	1,860.16	73.4
510-80-6400 INSURANCE	721.09	721.09	.00	(721.09)	.0
510-80-6506 POSTAGE	7,172.31	7,172.31	15,000.00	7,827.69	47.8
510-80-6531 BANK CHARGES	37,794.79	37,794.79	42,000.00	4,205.21	90.0
510-80-6539 MISCELLANEOUS EXPENSES	.00	.00	500.00	500.00	.0
510-80-6710 ADMIN OVERHEAD-GF	34,024.65	34,024.65	30,000.00	(4,024.65)	113.4
510-80-6711 ADMIN OVERHEAD-IT SVCS	14,639.14	14,639.14	15,000.00	360.86	97.6
510-80-9649 ONLINE BILL PAY	3,697.62	3,697.62	4,000.00	302.38	92.4
TOTAL UTILITY BILLING	158,606.19	158,606.19	308,702.00	150,095.81	51.4

<u>HAULED WATER</u>					
510-81-6000 SALARIES	333,544.73	333,544.73	501,017.00	167,472.27	66.6
510-81-6010 OVERTIME	129,588.49	129,588.49	150,000.00	20,411.51	86.4
510-81-6022 HOLIDAY PAY	680.70	680.70	.00	(680.70)	.0
510-81-6023 LEAVE CASHOUT	10,695.75	10,695.75	25,051.00	14,355.25	42.7
510-81-6030 SOCIAL SECURITY EXPENSE	7,900.36	7,900.36	.00	(7,900.36)	.0
510-81-6031 PAYABLE MEDICARE FICA	6,912.50	6,912.50	9,440.00	2,527.50	73.2
510-81-6032 UNEMPLOYMENT	5,846.92	5,846.92	11,588.00	5,741.08	50.5
510-81-6033 WORKERS' COMPENSATION	7,390.18	7,390.18	16,818.00	9,427.82	43.9
510-81-6034 PERS	74,541.23	74,541.23	143,224.00	68,682.77	52.1
510-81-6040 EMPLOYEE GROUP BENEFITS	127,770.26	127,770.26	254,280.00	126,509.74	50.3
510-81-6041 UTILITY BENEFIT	14,678.79	14,678.79	45,600.00	30,921.21	32.2
510-81-6060 TRAVEL/TRAINING	18,900.77	18,900.77	35,000.00	16,099.23	54.0
510-81-6100 SUPPLIES	7,951.44	7,951.44	15,000.00	7,048.56	53.0
510-81-6103 WEARING APPAREL	13,562.74	13,562.74	15,000.00	1,437.26	90.4
510-81-6150 GASOLINE/DIESEL/OIL	73,401.59	73,401.59	110,000.00	36,598.41	66.7
510-81-6153 HEATING FUEL	36,778.36	36,778.36	12,325.00	(24,453.36)	298.4
510-81-6155 WATER/SEWER/GARBAGE	5,516.05	5,516.05	.00	(5,516.05)	.0
510-81-6160 ELECTRICITY	9,108.78	9,108.78	10,500.00	1,391.22	86.8
510-81-6170 TELEPHONE	30.13	30.13	650.00	619.87	4.6
510-81-6171 STAFF CELLULAR PHONES	5,404.83	5,404.83	840.00	(4,564.83)	643.4
510-81-6200 MINOR EQUIPMENT	.00	.00	8,000.00	8,000.00	.0
510-81-6230 VEHICLE MAINT/REPAIR	218,124.14	218,124.14	391,472.00	173,347.86	55.7
510-81-6231 VEHICLE PARTS & TOOLS	31,465.47	31,465.47	50,000.00	18,534.53	62.9
510-81-6232 TIRES & WHEELS	5,760.15	5,760.15	21,000.00	15,239.85	27.4
510-81-6240 PROPERTY MAINT	40,905.76	40,905.76	44,920.00	4,014.24	91.1
510-81-6332 LAB TESTS	1,550.00	1,550.00	3,000.00	1,450.00	51.7
510-81-6335 OTHER PURCHASED SERVICES	50.00	50.00	3,000.00	2,950.00	1.7

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MAY 31, 2022

WATER & SEWER SERVICES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
510-81-6400 INSURANCE	82,218.43	82,218.43	88,907.00	6,688.57	92.5
510-81-6539 MISCELLANEOUS EXPENSES	1,399.15	1,399.15	2,000.00	600.85	70.0
510-81-6710 ADMIN OVERHEAD-GF	174,808.66	174,808.66	179,862.00	5,053.34	97.2
510-81-6711 ADMIN OVERHEAD-IT SVCS	13,927.52	13,927.52	13,970.00	42.48	99.7
510-81-9691 WATER TRUCK	255.92	255.92	.00	(255.92)	.0
510-81-9695 FLEET MGMT. SOFTWARE/TABLETS/	.00	.00	75,000.00	75,000.00	.0
510-81-9696 RADIO BASE STATION UPGRADE	.00	.00	9,500.00	9,500.00	.0
TOTAL HAULED WATER	1,460,669.80	1,460,669.80	2,246,964.00	786,294.20	65.0

PIPED WATER

510-82-6000 SALARIES	99,539.74	99,539.74	187,467.00	87,927.26	53.1
510-82-6010 OVERTIME	33,139.92	33,139.92	34,000.00	860.08	97.5
510-82-6022 HOLIDAY PAY	390.66	390.66	.00	(390.66)	.0
510-82-6023 LEAVE CASHOUT	18,269.85	18,269.85	17,494.00	(775.85)	104.4
510-82-6030 SOCIAL SECURITY EXPENSE	18.87	18.87	.00	(18.87)	.0
510-82-6031 PAYABLE MEDICARE FICA	2,235.11	2,235.11	3,211.00	975.89	69.6
510-82-6032 UNEMPLOYMENT	.00	.00	3,942.00	3,942.00	.0
510-82-6033 WORKERS' COMPENSATION	2,380.32	2,380.32	5,721.00	3,340.68	41.6
510-82-6034 PERS	29,724.16	29,724.16	48,723.00	18,998.84	61.0
510-82-6040 EMPLOYEE GROUP BENEFITS	53,660.10	53,660.10	69,927.00	16,266.90	76.7
510-82-6041 UTILITY BENEFIT	11,804.53	11,804.53	12,540.00	735.47	94.1
510-82-6060 TRAVEL/TRAINING	5,531.23	5,531.23	5,000.00	(531.23)	110.6
510-82-6100 SUPPLIES	13,542.55	13,542.55	8,000.00	(5,542.55)	169.3
510-82-6103 WEARING APPAREL	2,298.58	2,298.58	3,000.00	701.42	76.6
510-82-6108 PLUMBING SUPPLIES	308.42	308.42	15,000.00	14,691.58	2.1
510-82-6150 GASOLINE/DIESEL/OIL	11,029.22	11,029.22	15,000.00	3,970.78	73.5
510-82-6153 HEATING FUEL	27,010.42	27,010.42	15,000.00	(12,010.42)	180.1
510-82-6155 WATER/SEWER/GARBAGE	457.98	457.98	600.00	142.02	76.3
510-82-6160 ELECTRICITY-UTIL MT SHOP	5,027.05	5,027.05	5,500.00	472.95	91.4
510-82-6170 TELEPHONE	60.26	60.26	117.00	56.74	51.5
510-82-6171 STAFF CELLULAR PHONES	1,560.59	1,560.59	800.00	(760.59)	195.1
510-82-6200 MINOR EQUIPMENT	4,382.27	4,382.27	15,000.00	10,617.73	29.2
510-82-6230 VEHICLE MAINT/REPAIR	2,354.71	2,354.71	3,788.00	1,433.29	62.2
510-82-6231 VEHICLE PARTS & TOOLS	218.02	218.02	1,500.00	1,281.98	14.5
510-82-6232 TIRES & WHEELS	.00	.00	500.00	500.00	.0
510-82-6324 PLANNING/ENGINEERING FEES	.00	.00	5,000.00	5,000.00	.0
510-82-6332 LAB TESTS	.00	.00	500.00	500.00	.0
510-82-6335 OTHER PURCHASED SERVICES	77.88	77.88	1,500.00	1,422.12	5.2
510-82-6400 INSURANCE	10,076.95	10,076.95	4,500.00	(5,576.95)	223.9
510-82-6501 CITY SAFETY	.00	.00	2,000.00	2,000.00	.0
510-82-6710 ADMIN OVERHEAD-GF	65,371.97	65,371.97	52,142.00	(13,229.97)	125.4
510-82-6711 ADMIN OVERHEAD-IT SVCS	15,198.26	15,198.26	16,000.00	801.74	95.0
510-82-9691 PIPED WATER CAPITAL USDA MATCH	84,267.45	84,267.45	74,905.00	(9,362.45)	112.5
TOTAL PIPED WATER	499,937.07	499,937.07	628,377.00	128,439.93	79.6

BETHEL HTS WTR TREATMENT

510-83-6000 SALARIES	121,300.28	121,300.28	127,303.00	6,002.72	95.3
510-83-6010 OVERTIME	55,762.59	55,762.59	37,000.00	(18,762.59)	150.7
510-83-6022 HOLIDAY PAY	450.38	450.38	.00	(450.38)	.0

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MAY 31, 2022

WATER & SEWER SERVICES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
510-83-6023 LEAVE CASHOUT	8,506.57	8,506.57	6,365.00	(2,141.57)	133.7
510-83-6031 PAYABLE MEDICARE FICA	700.76	700.76	2,382.00	1,681.24	29.4
510-83-6032 UNEMPLOYMENT	.00	.00	2,925.00	2,925.00	.0
510-83-6033 WORKERS' COMPENSATION	1,804.92	1,804.92	4,244.00	2,439.08	42.5
510-83-6034 PERS	39,102.55	39,102.55	36,147.00	(2,955.55)	108.2
510-83-6040 EMPLOYEE GROUP BENEFITS	20,407.97	20,407.97	44,499.00	24,091.03	45.9
510-83-6041 UTILITY BENEFIT	9,182.10	9,182.10	1,829.00	(7,353.10)	502.0
510-83-6060 TRAVEL/TRAINING	3,064.75	3,064.75	4,000.00	935.25	76.6
510-83-6100 SUPPLIES	113.89	113.89	4,000.00	3,886.11	2.9
510-83-6103 WEARING APPAREL	164.97	164.97	1,500.00	1,335.03	11.0
510-83-6108 PLUMBING SUPPLIES	2,071.00	2,071.00	5,000.00	2,929.00	41.4
510-83-6140 CHEMICALS	39,005.00	39,005.00	65,000.00	25,995.00	60.0
510-83-6150 GASOLINE/DIESEL/OIL	4,627.58	4,627.58	.00	(4,627.58)	.0
510-83-6153 HEATING FUEL (PUMPHOUSE)	106,483.82	106,483.82	95,000.00	(11,483.82)	112.1
510-83-6160 ELECTRICITY (PUMPHOUSE)	75,916.21	75,916.21	75,000.00	(916.21)	101.2
510-83-6170 TELEPHONE	.00	.00	500.00	500.00	.0
510-83-6200 MINOR EQUIPMENT	465.59	465.59	25,000.00	24,534.41	1.9
510-83-6230 VEHICLE MAINT/REPAIR	2,110.73	2,110.73	1,000.00	(1,110.73)	211.1
510-83-6332 LAB TESTS	1,807.50	1,807.50	12,000.00	10,192.50	15.1
510-83-6335 OTHER PURCHASED SERVICES	4,156.85	4,156.85	15,000.00	10,843.15	27.7
510-83-6400 INSURANCE	16,628.46	16,628.46	.00	(16,628.46)	.0
510-83-6501 CITY SAFETY	.00	.00	1,000.00	1,000.00	.0
510-83-6502 ADVERTISING	.00	.00	500.00	500.00	.0
510-83-6710 ADMIN OVERHEAD-GF	53,658.54	53,658.54	.00	(53,658.54)	.0
510-83-6711 ADMIN OVERHEAD-IT SVCS	14,486.65	14,486.65	.00	(14,486.65)	.0
510-83-6890 CAPITAL EXPENDITURES	.00	.00	80,000.00	80,000.00	.0
510-83-9773 SITE IMPROVEMENTS -CAPITAL	.00	.00	27,094.00	27,094.00	.0
TOTAL BETHEL HTS WTR TREATMENT	581,979.66	581,979.66	674,288.00	92,308.34	86.3

CITY SUB WTR TREATMENT

510-84-6000 SALARIES	56,200.64	56,200.64	189,926.00	133,725.36	29.6
510-84-6010 OVERTIME	10,410.25	10,410.25	37,000.00	26,589.75	28.1
510-84-6022 HOLIDAY PAY	105.39	105.39	.00	(105.39)	.0
510-84-6023 LEAVE CASHOUT	89.55	89.55	9,496.00	9,406.45	.9
510-84-6031 PAYABLE MEDICARE FICA	977.72	977.72	3,290.00	2,312.28	29.7
510-84-6032 UNEMPLOYMENT	.00	.00	4,039.00	4,039.00	.0
510-84-6033 WORKERS' COMPENSATION	2,523.53	2,523.53	6,429.00	3,905.47	39.3
510-84-6034 PERS	14,727.07	14,727.07	49,924.00	35,196.93	29.5
510-84-6040 EMPLOYEE GROUP BENEFITS	25,982.01	25,982.01	69,927.00	43,944.99	37.2
510-84-6041 UTILITY BENEFIT	4,842.68	4,842.68	12,540.00	7,697.32	38.6
510-84-6060 TRAVEL/TRAINING	1,000.00	1,000.00	5,000.00	4,000.00	20.0
510-84-6100 SUPPLIES	4,141.42	4,141.42	3,000.00	(1,141.42)	138.1
510-84-6103 WEARING APPAREL	.00	.00	1,500.00	1,500.00	.0
510-84-6108 PLUMBING SUPPLIES	44.37	44.37	3,000.00	2,955.63	1.5
510-84-6140 CHEMICALS	3,377.23	3,377.23	125,000.00	121,622.77	2.7
510-84-6150 GASOLINE/DIESEL/OIL	3,055.76	3,055.76	1,000.00	(2,055.76)	305.6
510-84-6153 HEATING FUEL(CS WTF)	89,617.16	89,617.16	100,000.00	10,382.84	89.6
510-84-6160 ELECTRICITY (CS WTF)	57,494.01	57,494.01	70,000.00	12,505.99	82.1
510-84-6170 TELEPHONE	30.13	30.13	100.00	69.87	30.1
510-84-6200 MINOR EQUIPMENT	.00	.00	25,000.00	25,000.00	.0
510-84-6230 VEHICLE MAINT (ISF)	2,110.73	2,110.73	15,000.00	12,889.27	14.1
510-84-6232 TIRES & WHEELS	.00	.00	1,500.00	1,500.00	.0

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MAY 31, 2022

WATER & SEWER SERVICES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
510-84-6332 LAB TESTS	7,091.40	7,091.40	15,000.00	7,908.60	47.3
510-84-6335 OTHER PURCHASED SERVICES	858.85	858.85	38,400.00	37,541.15	2.2
510-84-6400 INSURANCE	10,353.50	10,353.50	14,000.00	3,646.50	74.0
510-84-6501 CITY SAFETY	.00	.00	1,000.00	1,000.00	.0
510-84-6502 ADVERTISING	.00	.00	500.00	500.00	.0
510-84-6710 ADMIN OVERHEAD-GF	75,969.82	75,969.82	65,756.00	(10,213.82)	115.5
510-84-6711 ADMIN OVERHEAD-IT SVCS	15,909.89	15,909.89	15,958.00	48.11	99.7
510-84-6890 CAPITAL EXPENDITURES	.00	.00	96,500.00	96,500.00	.0
TOTAL CITY SUB WTR TREATMENT	386,913.11	386,913.11	979,785.00	592,871.89	39.5

HAULED SEWER

510-85-6000 SALARIES	399,017.01	399,017.01	563,790.00	164,772.99	70.8
510-85-6010 OVERTIME	110,030.37	110,030.37	125,000.00	14,969.63	88.0
510-85-6022 HOLIDAY PAY	1,306.51	1,306.51	.00	(1,306.51)	.0
510-85-6023 LEAVE CASHOUT	5,768.15	5,768.15	28,190.00	22,421.85	20.5
510-85-6030 SOCIAL SECURITY EXPENSE	2,495.99	2,495.99	.00	(2,495.99)	.0
510-85-6031 PAYABLE MEDICARE FICA	7,575.78	7,575.78	9,987.00	2,411.22	75.9
510-85-6032 UNEMPLOYMENT	370.00	370.00	12,260.00	11,890.00	3.0
510-85-6033 WORKERS' COMPENSATION	16,599.20	16,599.20	17,794.00	1,194.80	93.3
510-85-6034 PERS	112,970.83	112,970.83	151,534.00	38,563.17	74.6
510-85-6040 EMPLOYEE GROUP BENEFITS	146,531.04	146,531.04	260,128.00	113,596.96	56.3
510-85-6041 UTILITY BENEFIT	13,074.90	13,074.90	46,649.00	33,574.10	28.0
510-85-6100 SUPPLIES	3,649.69	3,649.69	10,000.00	6,350.31	36.5
510-85-6103 WEARING APPAREL	6,330.56	6,330.56	10,000.00	3,669.44	63.3
510-85-6150 GASOLINE/DIESEL/OIL	60,072.27	60,072.27	90,000.00	29,927.73	66.8
510-85-6153 HEATING FUEL	33,230.98	33,230.98	10,000.00	(23,230.98)	332.3
510-85-6155 WATER/SEWER/GARBAGE	5,516.05	5,516.05	840.00	(4,676.05)	656.7
510-85-6160 ELECTRICITY	9,109.78	9,109.78	8,000.00	(1,109.78)	113.9
510-85-6170 TELEPHONE	.00	.00	400.00	400.00	.0
510-85-6171 STAFF CELLULAR PHONES	661.35	661.35	9,000.00	8,338.65	7.4
510-85-6200 MINOR EQUIPMENT	1,819.80	1,819.80	5,000.00	3,180.20	36.4
510-85-6230 VEHICLE MAINT/REPAIR	218,118.24	218,118.24	310,326.00	92,207.76	70.3
510-85-6231 VEHICLE PARTS & TOOLS	49,193.27	49,193.27	50,000.00	806.73	98.4
510-85-6232 TIRES & WHEELS	1,043.65	1,043.65	6,000.00	4,956.35	17.4
510-85-6240 PROPERTY MAINT	40,905.76	40,905.76	44,920.00	4,014.24	91.1
510-85-6335 OTHER PURCHASED SERVICES	.00	.00	5,000.00	5,000.00	.0
510-85-6400 INSURANCE	54,233.19	54,233.19	71,834.00	17,600.81	75.5
510-85-6539 MISCELLANEOUS EXPENSES	.00	.00	1,200.00	1,200.00	.0
510-85-6710 ADMIN OVERHEAD-GF	199,351.05	199,351.05	199,304.00	(47.05)	100.0
510-85-6711 ADMIN OVERHEAD-IT SVCS	13,927.52	13,927.52	13,970.00	42.48	99.7
510-85-9691 SEWER TRUCK(S)	2,000.00	2,000.00	.00	(2,000.00)	.0
510-85-9693 FLEET MGMT. SOFTWARE/TABLETS/	.00	.00	75,000.00	75,000.00	.0
510-85-9694 CATERPILLAR ANGLE BROOM	.00	.00	10,482.00	10,482.00	.0
510-85-9695 PORTA POTTIES	.00	.00	22,000.00	22,000.00	.0
510-85-9696 RADIO BASE STATION UPGRADE	.00	.00	9,500.00	9,500.00	.0
510-85-9699 HAULED SEWER CAP SL ASSET RES	.00	.00	182,825.00	182,825.00	.0
TOTAL HAULED SEWER	1,514,902.94	1,514,902.94	2,360,933.00	846,030.06	64.2

PIPED SEWER

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MAY 31, 2022

WATER & SEWER SERVICES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
510-86-6000 SALARIES	93,875.39	93,875.39	187,467.00	93,591.61	50.1
510-86-6010 OVERTIME	33,117.92	33,117.92	34,375.00	1,257.08	96.3
510-86-6022 HOLIDAY PAY	390.66	390.66	.00	(390.66)	.0
510-86-6023 LEAVE CASHOUT	18,269.86	18,269.86	17,494.00	(775.86)	104.4
510-86-6030 SOCIAL SECURITY EXPENSE	18.87	18.87	.00	(18.87)	.0
510-86-6031 PAYABLE MEDICARE FICA	2,162.43	2,162.43	3,217.00	1,054.57	67.2
510-86-6032 UNEMPLOYMENT	.00	.00	3,949.00	3,949.00	.0
510-86-6033 WORKERS' COMPENSATION	2,384.66	2,384.66	5,731.00	3,346.34	41.6
510-86-6034 PERS	28,473.12	28,473.12	48,805.00	20,331.88	58.3
510-86-6040 EMPLOYEE GROUP BENEFITS	51,241.33	51,241.33	69,927.00	18,685.67	73.3
510-86-6041 UTILITY BENEFITS	11,839.79	11,839.79	12,540.00	700.21	94.4
510-86-6060 TRAVEL/TRAINING	.00	.00	3,000.00	3,000.00	.0
510-86-6100 SUPPLIES	1,567.63	1,567.63	6,000.00	4,432.37	26.1
510-86-6103 WEARING APPAREL	2,675.28	2,675.28	3,000.00	324.72	89.2
510-86-6108 PLUMBING SUPPLIES	3,206.14	3,206.14	10,000.00	6,793.86	32.1
510-86-6150 GASOLINE/DIESEL/OIL	6,920.55	6,920.55	15,000.00	8,079.45	46.1
510-86-6153 HEATING FUEL	31,459.61	31,459.61	25,000.00	(6,459.61)	125.8
510-86-6155 WATER/SEWER/GARBAGE	457.98	457.98	600.00	142.02	76.3
510-86-6160 ELECTRICITY-LIFTST & BLDG	82,345.23	82,345.23	80,000.00	(2,345.23)	102.9
510-86-6170 TELEPHONE	.00	.00	500.00	500.00	.0
510-86-6200 MINOR EQUIPMENT	73,022.69	73,022.69	140,000.00	66,977.31	52.2
510-86-6230 VEHICLE MAINT/REPAIR	2,728.47	2,728.47	3,000.00	271.53	91.0
510-86-6231 VEHICLE PARTS & TOOLS	1,151.70	1,151.70	1,500.00	348.30	76.8
510-86-6232 TIRES & WHEELS	960.63	960.63	500.00	(460.63)	192.1
510-86-6335 OTHER PURCHASED SERVICES	89,204.86	89,204.86	45,000.00	(44,204.86)	198.2
510-86-6400 INSURANCE	10,012.91	10,012.91	5,000.00	(5,012.91)	200.3
510-86-6410 LEASED PROPERTY-LIFT STATIONS	14,044.94	14,044.94	17,000.00	2,955.06	82.6
510-86-6501 CITY SAFETY	.00	.00	500.00	500.00	.0
510-86-6539 MISCELLANEOUS EXPENSES	86.00	86.00	.00	(86.00)	.0
510-86-6710 ADMIN OVERHEAD-GF	65,483.54	65,483.54	57,000.00	(8,483.54)	114.9
510-86-6711 ADMIN OVERHEAD-IT SVCS	15,198.19	15,198.19	15,500.00	301.81	98.1
510-86-6890 PIPED SEWER CAPITAL	.00	.00	57,137.00	57,137.00	.0
510-86-9693 HERMAN NELSON HEATER	.00	.00	68,000.00	68,000.00	.0
510-86-9694 3/4 TON PICK-UP TRUCK	.00	.00	61,000.00	61,000.00	.0
510-86-9699 PIPED SEWER CAP EXP SL ASSETS	.00	.00	182,825.00	182,825.00	.0
TOTAL PIPED SEWER	642,300.38	642,300.38	1,180,567.00	538,266.62	54.4

SEWER LAGOON

510-87-6000 SALARIES	32,908.99	32,908.99	71,939.00	39,030.01	45.8
510-87-6010 OVERTIME	7,649.15	7,649.15	10,250.00	2,600.85	74.6
510-87-6022 HOLIDAY PAY	122.44	122.44	.00	(122.44)	.0
510-87-6023 LEAVE CASHOUT	4,378.37	4,378.37	3,597.00	(781.37)	121.7
510-87-6030 SOCIAL SECURITY EXPENSE	4.20	4.20	.00	(4.20)	.0
510-87-6031 PAYABLE MEDICARE FICA	665.27	665.27	1,192.00	526.73	55.8
510-87-6032 UNEMPLOYMENT	.00	.00	1,463.00	1,463.00	.0
510-87-6033 WORKERS' COMPENSATION	621.01	621.01	2,123.00	1,501.99	29.3
510-87-6034 PERS	9,104.28	9,104.28	18,082.00	8,977.72	50.4
510-87-6040 EMPLOYEE GROUP BENEFITS	14,004.03	14,004.03	22,885.00	8,880.97	61.2
510-87-6041 UTILITY BENEFIT	2,855.79	2,855.79	4,104.00	1,248.21	69.6
510-87-6060 TRAVEL/TRAINING	.00	.00	3,000.00	3,000.00	.0
510-87-6100 SUPPLIES	24.76	24.76	1,500.00	1,475.24	1.7
510-87-6103 WEARING APPAREL	.00	.00	2,000.00	2,000.00	.0

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MAY 31, 2022

WATER & SEWER SERVICES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
510-87-6108 PLUMBING SUPPLIES	.00	.00	1,000.00	1,000.00	.0
510-87-6150 GASOLINE/DIESEL/OIL	8,867.80	8,867.80	20,000.00	11,132.20	44.3
510-87-6200 MINOR EQUIPMENT	351.93	351.93	3,000.00	2,648.07	11.7
510-87-6231 VEHICLE PARTS & TOOLS	633.58	633.58	.00	(633.58)	.0
510-87-6332 LAB TESTS (SAMPLES)	6,019.75	6,019.75	15,000.00	8,980.25	40.1
510-87-6335 OTHER PURCHASED SERVICES	.00	.00	1,000.00	1,000.00	.0
510-87-6400 INSURANCE	343.21	343.21	454.00	110.79	75.6
510-87-6420 INTEREST-SEWER LAGOON BND	19,891.04	19,891.04	34,500.00	14,608.96	57.7
510-87-6501 CITY SAFETY	.00	.00	500.00	500.00	.0
510-87-6502 ADVERTISING	.00	.00	500.00	500.00	.0
510-87-6503 DUES & SUBSCRIPTIONS	8,217.00	8,217.00	7,920.00	(297.00)	103.8
510-87-6710 ADMIN OVERHEAD-GF	24,877.05	24,877.05	22,653.00	(2,224.05)	109.8
510-87-9692 TERRAMAC RT9-T4 MAROOKA	.00	.00	299,465.00	299,465.00	.0
TOTAL SEWER LAGOON	141,539.65	141,539.65	548,127.00	406,587.35	25.8
TOTAL FUND EXPENDITURES	5,386,848.80	5,386,848.80	8,927,743.00	3,540,894.20	60.3
NET REVENUE OVER EXPENDITURES	2,117,046.29	2,117,046.29	(639,127.00)	(2,756,173.29)	331.2

CITY OF BETHEL
BALANCE SHEET
MAY 31, 2022

MUNICIPAL DOCK

ASSETS

520-10100	CASH IN COMBINED FUND	4,444,523.17	
520-11000	CASH IN TILL - PORT	50.00	
520-11210	TVI-DOCK DEF MAINT	261,547.78	
520-11260	INVESTMENT-AMLIP SMALL BOAT HA	136,676.56	
520-11270	INVESTMENT-AMLIP SEWALL MAINT	13,622.21	
520-11280	INVESTMENT-AMLIP DOCK DEF MNT	384,788.08	
520-11290	INVESTMENT-WF SEAWALL MAINT	1,043,128.49	
520-12000	ACCOUNTS RECEIVABLE	392,594.39	
520-12900	ALLOWANCE FOR DOUBTFUL ACCTS	(10,440.53)	
520-13200	INVENTORY-HEATING FUEL	1,205.87	
520-15100	LAND	1,235,999.66	
520-15110	SEAWALL LAND NON-DEPREC	1,001,356.00	
520-15200	CONSTRUCTION IN PROGRESS	42,200.00	
520-15300	IMPROVEMENTS	40,447,486.61	
520-15400	BUILDINGS	1,636,106.30	
520-15500	MACHINERY AND EQUIPMENT	1,052,073.67	
520-15700	VEHICLES	298,731.90	
520-15800	SEAWALL DEPRECIABLE	22,716,644.00	
520-16300	ACCUM DEPR-IMPROVEMENTS	(4,930,289.02)	
520-16400	ACCUM DEPR - BUILDINGS	(191,969.91)	
520-16500	ACCUM DEPR-MACHIN./EQUIP.	(665,888.49)	
520-16700	ACCUM DEPR - VEHICLES	(264,000.18)	
520-16800	ACCUM DEP-SEAWALL	(9,086,657.60)	
520-19000	DEFERRED OUTFLOW-PENSION	41,609.71	
520-19001	OPEB DEFERRED OUTFLOW	28,209.00	
520-19002	OPEB ASSET	2,776.96	
TOTAL ASSETS			60,032,084.63

LIABILITIES AND EQUITY

LIABILITIES

520-20100	VOUCHERS PAYABLE	(29,854.65)	
520-20800	SALES TAX PAYABLE	20,537.95	
520-21000	ACCRUED PAYROLL	8,463.72	
520-22100	ACCRUED VACATION	22,154.76	
520-22200	ACCRUED SICK LEAVE	3,467.29	
520-25000	PENSION LIABILITY	325,683.75	
520-25100	OPEB LIABILITY	25,059.89	
520-27100	DEFERRED INFLOW-PENSION	17,098.39	
520-27101	OPEB DEFERRED INFLOW	17,809.37	
TOTAL LIABILITIES			410,420.47

FUND EQUITY

520-30100	CONTRIBUTED CAPITAL-STATE	4,671,805.00	
520-30200	CONTRIB FOR CONSTRUCTION	32,361,628.88	
520-30300	CONTRIBUTED CAPITAL-FED	15,123.00	
520-30400	CONTRIB CAP-FLEET REP FUND	58,105.90	
520-37500	DESIGNATED RE-BANK STAB.	3,560,441.77	

CITY OF BETHEL
BALANCE SHEET
MAY 31, 2022

MUNICIPAL DOCK

UNAPPROPRIATED FUND BALANCE:			
520-39900	UNDESIGNATED RET EARNINGS	18,437,795.14	
	REVENUE OVER EXPENDITURES - YTD	<u>451,603.81</u>	
	BALANCE - CURRENT DATE		<u>18,889,398.95</u>
	TOTAL FUND EQUITY		<u>59,556,503.50</u>
	TOTAL LIABILITIES AND EQUITY		<u><u>59,966,923.97</u></u>

CITY OF BETHEL
REVENUES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MAY 31, 2022

MUNICIPAL DOCK

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>INTEREST & PENALTIES</u>					
520-40-4402 CITY DOCK-PENALTIES & INT	.00	.00	2,000.00	2,000.00	.0
TOTAL INTEREST & PENALTIES	.00	.00	2,000.00	2,000.00	.0
<u>CHARGES FOR SERVICES</u>					
520-43-4402 CITY DOCK-STORAGE	87,998.42	87,998.42	85,000.00	(2,998.42)	103.5
520-43-4403 CITY DOCK-PERMITS	.00	.00	3,000.00	3,000.00	.0
520-43-4404 CITY DOCK-WHARFAGE	90,082.92	90,082.92	150,000.00	59,917.08	60.1
520-43-4405 CITY DOCK-DOCKAGE	30,377.86	30,377.86	20,000.00	(10,377.86)	151.9
520-43-4408 SLOUGH BERTH-DOCKAGE	641.70	641.70	.00	(641.70)	.0
520-43-4409 SBH PETRO PORT-FUEL THRU-PUT	252,956.68	252,956.68	200,000.00	(52,956.68)	126.5
520-43-4410 PETRO YARD - STORAGE	.00	.00	2,000.00	2,000.00	.0
520-43-4412 PETRO PORT-FUEL THRU-PUT	486,082.92	486,082.92	400,000.00	(86,082.92)	121.5
520-43-4413 PETRO PORT-DOCKAGE	11,989.07	11,989.07	20,000.00	8,010.93	60.0
520-43-4415 SEAWALL MOORAGE	2,730.00	2,730.00	25,000.00	22,270.00	10.9
520-43-4416 SEAWALL DOCKAGE	44,086.31	44,086.31	15,000.00	(29,086.31)	293.9
520-43-4418 BEACH-STORAGE	58,477.20	58,477.20	30,000.00	(28,477.20)	194.9
520-43-4419 BEACH-WHARFAGE	115,655.87	115,655.87	90,000.00	(25,655.87)	128.5
520-43-4420 BEACH-DOCKAGE	51,707.59	51,707.59	17,000.00	(34,707.59)	304.2
520-43-4421 BOAT HARBOR-STORAGE	.00	.00	3,500.00	3,500.00	.0
520-43-4422 BOAT HARBOR-MOORAGE	2,316.00	2,316.00	20,000.00	17,684.00	11.6
TOTAL CHARGES FOR SERVICES	1,235,102.54	1,235,102.54	1,080,500.00	(154,602.54)	114.3
<u>LEASE REVENUE</u>					
520-44-4440 LEASE REVENUE	.00	.00	24,000.00	24,000.00	.0
TOTAL LEASE REVENUE	.00	.00	24,000.00	24,000.00	.0
<u>MISCELLANEOUS</u>					
520-45-4388 EXTRA WATER CALLS	34,113.36	34,113.36	20,000.00	(14,113.36)	170.6
520-45-4424 SMALL BOAT HARBOR STORAGE	1,200.00	1,200.00	.00	(1,200.00)	.0
520-45-4535 SMALL BOAT HARBOR PERMITS	3,372.00	3,372.00	24,000.00	20,628.00	14.1
TOTAL MISCELLANEOUS	38,685.36	38,685.36	44,000.00	5,314.64	87.9
<u>MISCELLANEOUS</u>					
520-49-4439 MISCELLANEOUS REVENUE	4,455.00	4,455.00	2,000.00	(2,455.00)	222.8
520-49-4590 INVESTMENT INCOME	(124.08)	(124.08)	2,000.00	2,124.08	(6.2)
TOTAL MISCELLANEOUS	4,330.92	4,330.92	4,000.00	(330.92)	108.3
TOTAL FUND REVENUE	1,278,118.82	1,278,118.82	1,154,500.00	(123,618.82)	110.7

CITY OF BETHEL
REVENUES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MAY 31, 2022

MUNICIPAL DOCK

PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MAY 31, 2022

MUNICIPAL DOCK

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>DOCK EXPENDITURES</u>					
520-50-6000 SALARIES	117,449.40	117,449.40	192,362.00	74,912.60	61.1
520-50-6010 OVERTIME	5,033.85	5,033.85	5,000.00	(33.85)	100.7
520-50-6022 HOLIDAY PAY	391.85	391.85	.00	(391.85)	.0
520-50-6023 LEAVE CASHOUT	2,456.07	2,456.07	8,529.00	6,072.93	28.8
520-50-6030 SOCIAL SECURITY EXPENSE	2,160.19	2,160.19	1,351.00	(809.19)	159.9
520-50-6031 PAYABLE MEDICARE FICA	1,882.66	1,882.66	2,862.00	979.34	65.8
520-50-6032 UNEMPLOYMENT	.00	.00	3,513.00	3,513.00	.0
520-50-6033 WORKERS' COMPENSATION	2,576.05	2,576.05	5,098.00	2,521.95	50.5
520-50-6034 PERS	19,367.41	19,367.41	43,420.00	24,052.59	44.6
520-50-6040 EMPLOYEE GROUP BENEFITS	47,375.55	47,375.55	99,678.00	52,302.45	47.5
520-50-6041 UTILITY BENEFIT	5,358.53	5,358.53	17,875.00	12,516.47	30.0
520-50-6060 TRAVEL/TRAINING	2,247.20	2,247.20	5,000.00	2,752.80	44.9
520-50-6070 PENSION EXPENSE	.00	.00	250.00	250.00	.0
520-50-6100 SUPPLIES	7,852.00	7,852.00	8,000.00	148.00	98.2
520-50-6103 WEARING APPAREL	740.18	740.18	3,000.00	2,259.82	24.7
520-50-6121 MUNICIPAL DOCK GRAVEL	156,867.01	156,867.01	160,000.00	3,132.99	98.0
520-50-6150 GASOLINE/DIESEL/OIL	12,416.03	12,416.03	15,000.00	2,583.97	82.8
520-50-6153 HEATING FUEL	2,891.69	2,891.69	5,000.00	2,108.31	57.8
520-50-6155 WATER/SEWER/GARBAGE	9,577.00	9,577.00	5,000.00	(4,577.00)	191.5
520-50-6156 WATER FOR BARGES	1,664.24	1,664.24	12,000.00	10,335.76	13.9
520-50-6160 ELECTRICITY	10,982.33	10,982.33	15,000.00	4,017.67	73.2
520-50-6170 TELEPHONE	2,469.56	2,469.56	2,000.00	(469.56)	123.5
520-50-6171 STAFF CELLULAR PHONES	1,343.74	1,343.74	1,000.00	(343.74)	134.4
520-50-6200 MINOR EQUIPMENT	5,156.80	5,156.80	30,000.00	24,843.20	17.2
520-50-6230 VEHICLE MAINT/REPAIR	2,412.20	2,412.20	3,000.00	587.80	80.4
520-50-6231 VEHICLE PARTS & TOOLS	22,550.36	22,550.36	20,000.00	(2,550.36)	112.8
520-50-6232 TIRES & WHEELS	33.48	33.48	.00	(33.48)	.0
520-50-6241 MUNICIPAL DOCK MAINT.	1,507.16	1,507.16	5,000.00	3,492.84	30.1
520-50-6242 MAINT-SEAWALL	1,335.66	1,335.66	7,000.00	5,664.34	19.1
520-50-6243 MAINT SMALL BOAT HARBOR	3.99	3.99	.00	(3.99)	.0
520-50-6244 ICR-PROPERTY MAINTENANCE 5%	24,543.44	24,543.44	.00	(24,543.44)	.0
520-50-6320 OTHER PROFESSIONAL FEES	31,347.75	31,347.75	45,000.00	13,652.25	69.7
520-50-6321 LEGAL FEES	.00	.00	5,000.00	5,000.00	.0
520-50-6324 PLANNING/ENGINEERING FEES	(476.20)	(476.20)	5,000.00	5,476.20	(9.5)
520-50-6339 OTHER PURCHASED SERVICES	25,949.59	25,949.59	40,000.00	14,050.41	64.9
520-50-6400 INSURANCE	9,279.87	9,279.87	10,515.00	1,235.13	88.3
520-50-6502 ADVERTISING	.00	.00	1,000.00	1,000.00	.0
520-50-6503 DUES & SUBSCRIPTIONS	425.00	425.00	1,000.00	575.00	42.5
520-50-6531 BANK CHARGES	2,579.16	2,579.16	2,500.00	(79.16)	103.2
520-50-6539 MISCELLANEOUS EXPENSES	139.28	139.28	1,500.00	1,360.72	9.3
520-50-6710 ADMIN OVERHEAD-GF	65,148.85	65,148.85	40,634.00	(24,514.85)	160.3
520-50-6711 ADMIN OVERHEAD-IT SVCS	18,705.57	18,705.57	.00	(18,705.57)	.0
520-50-6890 CAPITAL EXPENDITURES	.00	.00	30,000.00	30,000.00	.0
520-50-9687 LAND/EASEMENT ACQUISITION	.00	.00	20,000.00	20,000.00	.0
520-50-9700 3/4 TON PICK-UP TRUCK	60,238.00	60,238.00	65,000.00	4,762.00	92.7
520-50-9701 DROP DECK TRAILER	26,069.00	26,069.00	40,000.00	13,931.00	65.2
TOTAL DOCK EXPENDITURES	710,051.50	710,051.50	983,087.00	273,035.50	72.2

DEPARTMENT 52

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MAY 31, 2022

MUNICIPAL DOCK

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
520-52-6339 OTHER PURCHASED SERVICES	(3,397.50)	(3,397.50)	.00	3,397.50	.0
TOTAL DEPARTMENT 52	(3,397.50)	(3,397.50)	.00	3,397.50	.0
DEPARTMENT 55					
520-55-6000 SALARIES	44,653.25	44,653.25	107,851.00	63,197.75	41.4
520-55-6010 OVERTIME	2,833.24	2,833.24	3,000.00	166.76	94.4
520-55-6022 HOLIDAY PAY	132.20	132.20	.00	(132.20)	.0
520-55-6023 LEAVE CASHOUT	1,209.71	1,209.71	1,135.00	(74.71)	106.6
520-55-6030 SOCIAL SECURITY EXPENSE	876.68	876.68	4,754.00	3,877.32	18.4
520-55-6031 PAYABLE MEDICARE FICA	735.81	735.81	1,607.00	871.19	45.8
520-55-6032 UNEMPLOYMENT	.00	.00	1,920.00	1,920.00	.0
520-55-6033 WORKERS' COMPENSATION	2,630.07	2,630.07	2,864.00	233.93	91.8
520-55-6034 PERS	7,373.77	7,373.77	6,270.00	(1,103.77)	117.6
520-55-6040 EMPLOYEE GROUP BENEFITS	15,157.75	15,157.75	12,205.00	(2,952.75)	124.2
520-55-6041 UTILITY BENEFIT	2,164.56	2,164.56	2,189.00	24.44	98.9
520-55-6100 SUPPLIES	2,575.51	2,575.51	2,000.00	(575.51)	128.8
520-55-6103 WEARING APPAREL	1,295.73	1,295.73	2,000.00	704.27	64.8
520-55-6132 SMALL BOAT HARBOR GRAVEL	.00	.00	16,000.00	16,000.00	.0
520-55-6150 GASOLINE/DIESEL/OIL	3,696.70	3,696.70	8,000.00	4,303.30	46.2
520-55-6155 WATER/SEWER/GARBAGE	.00	.00	7,100.00	7,100.00	.0
520-55-6160 ELECTRICITY	.00	.00	2,000.00	2,000.00	.0
520-55-6200 MINOR EQUIPMENT	1,062.07	1,062.07	2,500.00	1,437.93	42.5
520-55-6241 SMALL BOAT HARBOR MAINTENANCE	91.47	91.47	5,000.00	4,908.53	1.8
520-55-6400 INSURANCE	1,355.82	1,355.82	2,500.00	1,144.18	54.2
520-55-6539 MISCELLANEOUS EXPENSES	.00	.00	1,000.00	1,000.00	.0
520-55-6710 ADMIN OVERHEAD-GF	32,016.67	32,016.67	21,498.00	(10,518.67)	148.9
TOTAL DEPARTMENT 55	119,861.01	119,861.01	213,393.00	93,531.99	56.2
TOTAL FUND EXPENDITURES	826,515.01	826,515.01	1,196,480.00	369,964.99	69.1
NET REVENUE OVER EXPENDITURES	451,603.81	451,603.81	(41,980.00)	(493,583.81)	1075.8

CITY OF BETHEL
BALANCE SHEET
MAY 31, 2022

LEASED PROPERTIES

ASSETS

530-10100	CASH IN COMBINED FUND	1,249,630.61	
530-11230	INVESTMENT - BOND RESERVE	225,785.70	
530-12000	ACCOUNTS RECEIVABLE	(19,733.08)	
530-12900	ALLOWANCE FOR DOUBTFUL ACCTS	(5,287.50)	
530-13200	FUEL INVENTORY	6,294.04	
530-15100	LAND	43,000.00	
530-15200	CONSTRUCTION IN PROGRESS	80,225.84	
530-15400	BUILDINGS	9,821,803.52	
530-15500	MACHINERY & IMPROVEMENTS	54,525.00	
530-16400	ACCUM DEPR - BUILDINGS	(6,347,972.47)	
530-16500	ACCUM DEPR-MACH & IMPROV.	(39,215.43)	
TOTAL ASSETS			5,069,056.23

LIABILITIES AND EQUITY

LIABILITIES

530-20100	VOUCHERS PAYABLE	16,097.75	
530-24400	ACCRUED INTEREST PAYABLE	6,054.17	
530-25000	LEASE REVENUE BONDS PAYABLE	1,120,000.00	
530-25100	LEASE REVENUE BOND PREMIUM	134,164.99	
530-25900	DUE TO/FROM OTHER FUNDS	928,960.23	
530-26300	UNEARNED REVENUE	99,201.90	
TOTAL LIABILITIES			2,304,479.04

FUND EQUITY

530-30100	CONTRIBUTED CAPITAL-STATE	2,360,194.08	
530-30200	CONTRIBUTED CAPITAL-EDA	253,024.80	
530-30300	CONTRIBUTED CAPITAL GF	454,326.50	
UNAPPROPRIATED FUND BALANCE:			
530-39900	FUND BALANCE-LEASED PROPERTIES	(508,082.59)	
	REVENUE OVER EXPENDITURES - YTD	181,085.56	
BALANCE - CURRENT DATE		(326,997.03)	
TOTAL FUND EQUITY			2,740,548.35
TOTAL LIABILITIES AND EQUITY			5,045,027.39

CITY OF BETHEL
REVENUES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MAY 31, 2022

LEASED PROPERTIES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>LEASE INCOME</u>					
530-44-4444 LEASE-COURT SYSTEM	496,009.50	496,009.50	613,620.00	117,610.50	80.8
530-44-4447 LEASE:DEPT OF LAW	134,821.00	134,821.00	161,785.00	26,964.00	83.3
530-44-4450 LEASE-YKHC PATC 324/324A STATE	.00	.00	14,400.00	14,400.00	.0
530-44-4452 LEASE-FW TOWER RD LND ASPHALT	10,500.00	10,500.00	12,600.00	2,100.00	83.3
530-44-4453 YKHC - WAREHOUSE	3,500.00	3,500.00	4,200.00	700.00	83.3
530-44-4455 DMV LEASE 300 CEHHWY	10,100.00	10,100.00	12,120.00	2,020.00	83.3
530-44-4461 LEASE LAND AVCP HEARSTART	2,000.00	2,000.00	2,400.00	400.00	83.3
530-44-4463 LEASE LAND SWANSONS/BTP	17,600.00	17,600.00	21,120.00	3,520.00	83.3
530-44-4467 LEASE LAND EUNKANG CHURCH	1,500.00	1,500.00	1,800.00	300.00	83.3
530-44-4470 LEASE LAND GCI	8,618.00	8,618.00	10,200.00	1,582.00	84.5
530-44-9455 YKHC RENTED BLDING 378 FIFTH	16,000.00	16,000.00	19,200.00	3,200.00	83.3
TOTAL LEASE INCOME	700,648.50	700,648.50	873,445.00	172,796.50	80.2
<u>MISCELLANEOUS</u>					
530-49-4590 INVESTMENT INCOME	11.72	11.72	.00	(11.72)	.0
TOTAL MISCELLANEOUS	11.72	11.72	.00	(11.72)	.0
TOTAL FUND REVENUE	700,660.22	700,660.22	873,445.00	172,784.78	80.2

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MAY 31, 2022

LEASED PROPERTIES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>LEASED PROPERTIES-MISC</u>					
530-50-6153 HEATING FUEL	3,866.88	3,866.88	.00	(3,866.88)	.0
530-50-6400 INSURANCE	8,402.83	8,402.83	.00	(8,402.83)	.0
TOTAL LEASED PROPERTIES-MISC	12,269.71	12,269.71	.00	(12,269.71)	.0
<u>LEASED PROP-COURT COMPLEX</u>					
530-55-6153 HEATING FUEL-COURTCOMPLEX	54,592.86	54,592.86	45,000.00	(9,592.86)	121.3
530-55-6155 WATER/SEWER/GARB-COURTCOM	21,275.85	21,275.85	18,000.00	(3,275.85)	118.2
530-55-6160 ELECTRICITY-COURT COMPLEX	57,540.45	57,540.45	81,000.00	23,459.55	71.0
530-55-6170 TELEPHONE	679.32	679.32	452.00	(227.32)	150.3
530-55-6240 PROPERTY MT-COURT COMPLEX	12,819.64	12,819.64	10,138.00	(2,681.64)	126.5
530-55-6241 ICR-PROPERTY MAINTENANCE-15%	122,717.29	122,717.29	151,443.00	28,725.71	81.0
530-55-6333 JANITORIAL-COURT COMPLEX	74,500.00	74,500.00	111,600.00	37,100.00	66.8
530-55-6339 OTHER PURCHASED SERVICES	582.00	582.00	2,500.00	1,918.00	23.3
530-55-6400 INSURANCE	34,983.99	34,983.99	34,758.00	(225.99)	100.7
530-55-6420 COURTHOUSE LOAN INTEREST	105,275.00	105,275.00	32,625.00	(72,650.00)	322.7
530-55-9694 GENERATOR REPAIR	22,338.55	22,338.55	875,000.00	852,661.45	2.6
TOTAL LEASED PROP-COURT COMPLEX	507,304.95	507,304.95	1,362,516.00	855,211.05	37.2
TOTAL FUND EXPENDITURES	519,574.66	519,574.66	1,362,516.00	842,941.34	38.1
NET REVENUE OVER EXPENDITURES	181,085.56	181,085.56	(489,071.00)	(670,156.56)	37.0

CITY OF BETHEL
BALANCE SHEET
MAY 31, 2022

EMPLOYEE GROUP HEALTH BEN.

ASSETS

540-10100	CASH IN COMBINED FUND	(784,431.14)	
	TOTAL ASSETS		(784,431.14)

LIABILITIES AND EQUITY

FUND EQUITY

	UNAPPROPRIATED FUND BALANCE:		
540-39900	RETAINED EARNINGS	(784,431.14)	
	REVENUE OVER EXPENDITURES - YTD		
	BALANCE - CURRENT DATE	(784,431.14)	
	TOTAL FUND EQUITY		(784,431.14)
	TOTAL LIABILITIES AND EQUITY		(784,431.14)

CITY OF BETHEL
BALANCE SHEET
MAY 31, 2022

BETHEL PUBLIC TRANSIT SYSTEM

ASSETS

560-10100	CASH IN COMBINED FUND	(	707,778.46)	
560-13200	INVENTORY-HEATING FUEL		4,411.71	
560-15300	IMPROVEMENTS		98,025.00	
560-15500	MACHINERY & EQUIP-GENERAL		48,338.55	
560-15700	VEHICLES-GENERAL		301,783.43	
560-16300	ACCUM DEPR- IMPROVEMENTS	(	48,341.09)	
560-16500	ACCUM DEP-M&E GENERAL	(	48,338.55)	
560-16700	ACCUM DEPR - VEHICLES	(	247,719.02)	
560-19000	DEFERRED OUTFLOW-PENSION		24,706.90	
560-19001	OPEB DEFERRED OUTFLOW		16,995.00	
560-19002	OPEB ASSET		1,816.92	
TOTAL ASSETS			(	556,099.61)

LIABILITIES AND EQUITY

LIABILITIES

560-20100	VOUCHERS PAYABLE		1,151.06	
560-20110	COVID-19 TAXI COUPONS		325.00	
560-21000	ACCRUED PAYROLL		4,436.81	
560-22100	ACCRUED VACATION		13,482.16	
560-25000	PENSION LIABILITY		195,978.27	
560-25100	OPEB LIABILITY		12,899.90	
560-27100	DEFERRED INFLOW-PENSION		10,757.52	
560-27101	OPEB DEFERRED INFLOW		10,267.02	
TOTAL LIABILITIES				249,297.74

FUND EQUITY

560-30100	CONTRIBUTED CAPITAL		98,025.00	
UNAPPROPRIATED FUND BALANCE:				
560-39900	FUND BALANCE-BETHEL PUBLIC TRA	(	872,736.94)	
	REVENUE OVER EXPENDITURES - YTD	(	54,424.31)	
BALANCE - CURRENT DATE			(	927,161.25)
TOTAL FUND EQUITY				(829,136.25)
TOTAL LIABILITIES AND EQUITY				(579,838.51)

CITY OF BETHEL
REVENUES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MAY 31, 2022

BETHEL PUBLIC TRANSIT SYSTEM

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
	<u>LOCAL SOURCES</u>					
560-40-4600	CASH TRANSFER GF	.00	.00	85,000.00	85,000.00	.0
	TOTAL LOCAL SOURCES	.00	.00	85,000.00	85,000.00	.0
	<u>FEDERAL SOURCES</u>					
560-41-4101	REV-FEDERAL TRANSIT 5311	84,780.71	84,780.71	.00	(84,780.71)	.0
560-41-4102	TRANSIT SECTION 5311	.00	.00	257,825.00	257,825.00	.0
	TOTAL FEDERAL SOURCES	84,780.71	84,780.71	257,825.00	173,044.29	32.9
	<u>CHARGES FOR SERVICES</u>					
560-43-4370	BUS FARES	1,391.30	1,391.30	28,000.00	26,608.70	5.0
560-43-4371	BUS FARES-PREPAID	3,000.00	3,000.00	12,000.00	9,000.00	25.0
	TOTAL CHARGES FOR SERVICES	4,391.30	4,391.30	40,000.00	35,608.70	11.0
	TOTAL FUND REVENUE	89,172.01	89,172.01	382,825.00	293,652.99	23.3

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MAY 31, 2022

BETHEL PUBLIC TRANSIT SYSTEM

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>TRANSIT SYSTEM EXPENDITURES</u>					
560-50-6000 SALARIES	42,479.31	42,479.31	133,852.00	91,372.69	31.7
560-50-6010 OVERTIME	4,651.60	4,651.60	.00	(4,651.60)	.0
560-50-6022 HOLIDAY PAY	397.34	397.34	.00	(397.34)	.0
560-50-6023 LEAVE CASHOUT	.00	.00	6,693.00	6,693.00	.0
560-50-6030 SOCIAL SECURITY EXPENSE	1,708.31	1,708.31	.00	(1,708.31)	.0
560-50-6031 PAYABLE MEDICARE FICA	690.62	690.62	1,941.00	1,250.38	35.6
560-50-6032 UNEMPLOYMENT	.00	.00	2,383.00	2,383.00	.0
560-50-6033 WORKERS' COMPENSATION	348.71	348.71	2,677.00	2,328.29	13.0
560-50-6034 PERS	9,855.61	9,855.61	29,447.00	19,591.39	33.5
560-50-6040 EMPLOYEE GROUP BENEFITS	26,115.68	26,115.68	50,856.00	24,740.32	51.4
560-50-6041 UTILITY BENEFIT	975.81	975.81	9,120.00	8,144.19	10.7
560-50-6060 TRAVEL/TRAINING	90.00	90.00	.00	(90.00)	.0
560-50-6100 SUPPLIES	596.14	596.14	1,500.00	903.86	39.7
560-50-6103 WEARING APPAREL	119.35	119.35	.00	(119.35)	.0
560-50-6150 GASOLINE/DIESEL/OIL	5,176.96	5,176.96	26,000.00	20,823.04	19.9
560-50-6153 HEATING FUEL	3,991.43	3,991.43	10,250.00	6,258.57	38.9
560-50-6155 WTR/SWR/GRB	1,404.09	1,404.09	1,200.00	(204.09)	117.0
560-50-6160 ELECTRICITY	3,206.18	3,206.18	7,000.00	3,793.82	45.8
560-50-6170 TELEPHONE	13.70	13.70	700.00	686.30	2.0
560-50-6171 STAFF CELLULAR PHONES	238.19	238.19	.00	(238.19)	.0
560-50-6230 VEHICLE MAINT/REPAIR	5,765.69	5,765.69	9,000.00	3,234.31	64.1
560-50-6231 VEHICLE PARTS & TOOLS	885.06	885.06	6,920.00	6,034.94	12.8
560-50-6232 TIRES & WHEELS	1,701.12	1,701.12	2,000.00	298.88	85.1
560-50-6326 CONTRACTOR FEES	.00	.00	1,500.00	1,500.00	.0
560-50-6400 INSURANCE	1,138.08	1,138.08	10,000.00	8,861.92	11.4
560-50-6710 ADMIN OVERHEAD-GF	22,105.41	22,105.41	53,464.00	31,358.59	41.4
560-50-6711 ADMIN OVERHEAD-IT SVCS	5,057.93	5,057.93	13,200.00	8,142.07	38.3
560-50-6890 CAPITAL EXPENDITURES	4,884.00	4,884.00	.00	(4,884.00)	.0
560-50-9691 BUS SHELTERS	.00	.00	23,505.00	23,505.00	.0
560-50-9692 PRESSURE WASHER	.00	.00	9,350.00	9,350.00	.0
TOTAL TRANSIT SYSTEM EXPENDITURES	143,596.32	143,596.32	412,558.00	268,961.68	34.8
TOTAL FUND EXPENDITURES	143,596.32	143,596.32	412,558.00	268,961.68	34.8
NET REVENUE OVER EXPENDITURES	(54,424.31)	(54,424.31)	(29,733.00)	24,691.31	(183.0)

CITY OF BETHEL
BALANCE SHEET
MAY 31, 2022

VEHICLES & EQUIP MAINTENANCE

ASSETS

570-10100	CASH IN COMBINED FUND	(	507,284.57)	
570-13700	INVENTORY-PARTS,OIL,EQUIPMENT		199,205.12	
570-15500	MACHINERY & EQUIP-GENERAL		284,252.82	
570-15700	VEHICLES-GENERAL		59,270.38	
570-16500	ACCUM DEP-M&E GENERAL	(	100,687.83)	
570-16700	ACCUM DEPR - VEHICLES	(	13,246.77)	
	TOTAL ASSETS		(	78,490.85)

LIABILITIES AND EQUITY

LIABILITIES

570-20100	VOUCHERS PAYABLE		134.80	
570-21000	ACCRUED PAYROLL		10,786.99	
570-22100	ACCRUED VACATION		21,558.21	
570-22200	ACCRUED SICK LEAVE		1,238.60	
	TOTAL LIABILITIES			33,718.60

FUND EQUITY

	UNAPPROPRIATED FUND BALANCE:			
570-39900	FUND BALANCE-V&E MAINTENANCE	(	102,051.83)	
	REVENUE OVER EXPENDITURES - YTD	(	62,603.29)	
	BALANCE - CURRENT DATE	(	164,655.12)	
	TOTAL FUND EQUITY		(	164,655.12)
	TOTAL LIABILITIES AND EQUITY		(	130,936.52)

CITY OF BETHEL
REVENUES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MAY 31, 2022

VEHICLES & EQUIP MAINTENANCE

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>CHARGES FOR SERVICES</u>					
570-43-4651 FROM GF-ADMIN	1,055.36	1,055.36	.00	(1,055.36)	.0
570-43-4653 FROM GF-FINANCE	1,055.36	1,055.36	1,000.00	(55.36)	105.5
570-43-4654 FROM GF-PLANNING	1,055.36	1,055.36	1,894.00	838.64	55.7
570-43-4655 FROM GF-FIRE	7,035.76	7,035.76	11,000.00	3,964.24	64.0
570-43-4656 FROM GF-POLICE	14,071.51	14,071.51	25,000.00	10,928.49	56.3
570-43-4657 FROM GF-PW ADMIN	2,110.73	2,110.73	3,788.00	1,677.27	55.7
570-43-4658 FROM GF-STREETS/ROADS	105,536.25	105,536.25	190,000.00	84,463.75	55.6
570-43-4661 FROM GF-PROPERTY MAINT.	4,221.45	4,221.45	6,006.00	1,784.55	70.3
570-43-4664 FROM GF-PIPED SEWER	2,110.73	2,110.73	3,000.00	889.27	70.4
570-43-4665 FROM GEN FUND-IT SVCS	10,760.83	10,760.83	1,894.00	(8,866.83)	568.2
570-43-4671 FROM EF-PORT	2,110.73	2,110.73	3,000.00	889.27	70.4
570-43-4672 FROM EF-HAULED WATER	218,108.24	218,108.24	391,472.00	173,363.76	55.7
570-43-4673 FROM EF-HAULED SEWER	218,108.24	218,108.24	310,326.00	92,217.76	70.3
570-43-4674 FROM EF-PIPED WATER	2,110.73	2,110.73	3,788.00	1,677.27	55.7
570-43-4676 FROM EF-HAULED REFUSE	52,768.11	52,768.11	95,000.00	42,231.89	55.6
570-43-4677 FROM EF-LANDFILL OPERATIONS	52,768.11	52,768.11	94,711.00	41,942.89	55.7
570-43-4678 FROM EF-BETHEL HGT WATER TRMT	2,110.73	2,110.73	1,000.00	(1,110.73)	211.1
570-43-4680 FROM EF-CITY SUB WATER TRMT	2,110.73	2,110.73	15,000.00	12,889.27	14.1
570-43-4684 FROM EF-BETHEL TRANSIT SYSTEM	4,366.05	4,366.05	9,000.00	4,633.95	48.5
TOTAL CHARGES FOR SERVICES	703,575.01	703,575.01	1,166,879.00	463,303.99	60.3
TOTAL FUND REVENUE	703,575.01	703,575.01	1,166,879.00	463,303.99	60.3

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MAY 31, 2022

VEHICLES & EQUIP MAINTENANCE

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>VEHICLE & EQUIP MAINT</u>					
570-50-6000 SALARIES	273,589.16	273,589.16	376,996.00	103,406.84	72.6
570-50-6010 OVERTIME	3,342.65	3,342.65	25,000.00	21,657.35	13.4
570-50-6022 HOLIDAY PAY	1,141.98	1,141.98	.00	(1,141.98)	.0
570-50-6023 LEAVE CASHOUT	89.55	89.55	20,220.00	20,130.45	.4
570-50-6031 PAYABLE MEDICARE FICA	4,251.87	4,251.87	6,322.00	2,070.13	67.3
570-50-6032 UNEMPLOYMENT	.00	.00	7,316.00	7,316.00	.0
570-50-6033 WORKERS' COMPENSATION	8,413.99	8,413.99	14,112.00	5,698.01	59.6
570-50-6034 PERS	59,933.81	59,933.81	95,925.00	35,991.19	62.5
570-50-6040 EMPLOYEE GROUP BENEFITS	109,825.12	109,825.12	180,539.00	70,713.88	60.8
570-50-6041 UTILITY BENEFIT	21,093.78	21,093.78	32,376.00	11,282.22	65.2
570-50-6060 TRAVEL/TRAINING	.00	.00	15,000.00	15,000.00	.0
570-50-6100 SUPPLIES	13,196.26	13,196.26	20,000.00	6,803.74	66.0
570-50-6103 WEARING APPAREL	1,956.67	1,956.67	4,000.00	2,043.33	48.9
570-50-6150 GASOLINE/DIESEL/OIL	27,725.26	27,725.26	8,000.00	(19,725.26)	346.6
570-50-6153 HEATING FUEL	2,460.87	2,460.87	.00	(2,460.87)	.0
570-50-6155 WATER/SEWER/GARBAGE	4,203.22	4,203.22	6,220.00	2,016.78	67.6
570-50-6160 ELECTRICITY	15,933.30	15,933.30	10,000.00	(5,933.30)	159.3
570-50-6170 TELEPHONE	.00	.00	500.00	500.00	.0
570-50-6171 STAFF CELLULAR PHONES	276.79	276.79	.00	(276.79)	.0
570-50-6200 MINOR EQUIPMENT	19,983.39	19,983.39	25,000.00	5,016.61	79.9
570-50-6231 VEHICLE PARTS & TOOLS	8,871.52	8,871.52	8,000.00	(871.52)	110.9
570-50-6232 TIRES & WHEELS	127.74	127.74	2,000.00	1,872.26	6.4
570-50-6339 OTHER PURCHASED SERVICES	3,123.67	3,123.67	10,000.00	6,876.33	31.2
570-50-6400 INSURANCE	27,494.38	27,494.38	22,550.00	(4,944.38)	121.9
570-50-6503 DUES & SUBSCRIPTIONS	10,886.70	10,886.70	10,000.00	(886.70)	108.9
570-50-6710 ADMIN OVERHEAD-GF	132,194.22	132,194.22	124,357.00	(7,837.22)	106.3
570-50-6711 ADMIN OVERHEAD-IT SVCS	16,062.40	16,062.40	16,103.00	40.60	99.8
TOTAL VEHICLE & EQUIP MAINT	766,178.30	766,178.30	1,040,536.00	274,357.70	73.6
TOTAL FUND EXPENDITURES	766,178.30	766,178.30	1,040,536.00	274,357.70	73.6
NET REVENUE OVER EXPENDITURES	(62,603.29)	(62,603.29)	126,343.00	188,946.29	(49.6)

CITY OF BETHEL
BALANCE SHEET
MAY 31, 2022

FLEET REPLACEMENT FUND

ASSETS

580-10100	CASH IN COMBINED FUND		1,240,516.70	
	TOTAL ASSETS			1,240,516.70

LIABILITIES AND EQUITY

FUND EQUITY

	UNAPPROPRIATED FUND BALANCE:			
580-39900	FUND BALANCE	1,240,516.70		
	REVENUE OVER EXPENDITURES - YTD			
	BALANCE - CURRENT DATE		1,240,516.70	
	TOTAL FUND EQUITY			1,240,516.70
	TOTAL LIABILITIES AND EQUITY			1,240,516.70

CITY OF BETHEL
BALANCE SHEET
MAY 31, 2022

RASMUSON GRANT

ASSETS

600-10100	CASH IN COMBINED FUND		4,430.32	
	TOTAL ASSETS			4,430.32

LIABILITIES AND EQUITY

FUND EQUITY

	UNAPPROPRIATED FUND BALANCE:			
600-39900	FUND BALANCE-RASMUSON GRANT	4,430.32		
	REVENUE OVER EXPENDITURES - YTD			
	BALANCE - CURRENT DATE		4,430.32	
	TOTAL FUND EQUITY			4,430.32
	TOTAL LIABILITIES AND EQUITY			4,430.32

CITY OF BETHEL
BALANCE SHEET
MAY 31, 2022

LONG-TERM DEBT

LIABILITIES AND EQUITY

LIABILITIES

610-26100	LONG TERM DEBT-FIRE TRUCK	622,289.91	
610-26110	LONG TERM DEBT- MACK TRUCK	86,513.29	
	TOTAL LIABILITIES		708,803.20

FUND EQUITY

	UNAPPROPRIATED FUND BALANCE:		
610-39900	FUND BALANCES	(708,803.20)	
	REVENUE OVER EXPENDITURES - YTD		
	BALANCE - CURRENT DATE	(708,803.20)	
	TOTAL FUND EQUITY		(708,803.20)
	TOTAL LIABILITIES AND EQUITY		.00

CITY OF BETHEL
BALANCE SHEET
MAY 31, 2022

LAGOON UPGRADES DESIGN SERV

ASSETS

630-10100	CASH IN COMBINED FUND	(1,978,000.52)	
630-12000	ACCOUNTS RECEIVABLE	1,884,255.85	
	TOTAL ASSETS		(93,744.67)

LIABILITIES AND EQUITY

LIABILITIES

630-20100	VOUCHERS PAYABLE	32,122.61	
	TOTAL LIABILITIES		32,122.61

FUND EQUITY

	UNAPPROPRIATED FUND BALANCE:		
630-39900	FUND BALANCE	6,978.22	
	REVENUE OVER EXPENDITURES - YTD	(132,845.50)	
	BALANCE - CURRENT DATE	(125,867.28)	
	TOTAL FUND EQUITY		(125,867.28)
	TOTAL LIABILITIES AND EQUITY		(93,744.67)

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MAY 31, 2022

LAGOON UPGRADES DESIGN SERV

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>DEPARTMENT 58</u>					
630-58-6326 CONTRACTOR FEES	6,263.30	6,263.30	.00	(6,263.30)	.0
630-58-6339 OTHER PURCHASED SERVICES	126,582.20	126,582.20	.00	(126,582.20)	.0
TOTAL DEPARTMENT 58	132,845.50	132,845.50	.00	(132,845.50)	.0
TOTAL FUND EXPENDITURES	132,845.50	132,845.50	.00	(132,845.50)	.0
NET REVENUE OVER EXPENDITURES	(132,845.50)	(132,845.50)	.00	132,845.50	.0

CITY OF BETHEL
BALANCE SHEET
MAY 31, 2022

COVID-19 CARES ACT FUND

ASSETS

660-10100	CASH IN COMBINED FUND	1,306,637.49	
660-10300	FNB CASH COVID 19	(30,000.00)	
	TOTAL ASSETS		1,276,637.49

LIABILITIES AND EQUITY

LIABILITIES

660-20100	VOUCHERS PAYABLE	15,178.18	
	TOTAL LIABILITIES		15,178.18

FUND EQUITY

	UNAPPROPRIATED FUND BALANCE:		
660-39900	FUND BALANCE-GENERAL FUND	13,730.15	
	REVENUE OVER EXPENDITURES - YTD	1,241,493.98	
	BALANCE - CURRENT DATE	1,255,224.13	
	TOTAL FUND EQUITY		1,255,224.13
	TOTAL LIABILITIES AND EQUITY		1,270,402.31

CITY OF BETHEL
REVENUES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MAY 31, 2022

COVID-19 CARES ACT FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
660-42-4110 AMERICAN RESCUE PLAN ACT REV	1,680,801.57	1,680,801.57	.00	(1,680,801.57)	.0
660-42-4220 COMMUNITY FUNDING	39,114.46	39,114.46	.00	(39,114.46)	.0
660-42-9434 INTEREST REVENUE	371.75	371.75	.00	(371.75)	.0
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TOTAL SOURCE 42	1,720,287.78	1,720,287.78	.00	(1,720,287.78)	.0
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TOTAL FUND REVENUE	1,720,287.78	1,720,287.78	.00	(1,720,287.78)	.0

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MAY 31, 2022

COVID-19 CARES ACT FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>COVID-19 COMMUNITY FUNDING</u>					
660-60-6061	EDUCATION/MARKETING	5,000.00	5,000.00	.00	(5,000.00)	.0
	TOTAL COVID-19 COMMUNITY FUNDING	5,000.00	5,000.00	.00	(5,000.00)	.0
	<u>AMERICAN RESCUE PLAN ACT</u>					
660-70-6021	SICK PAY	16,198.34	16,198.34	.00	(16,198.34)	.0
660-70-6324	PLANNING/ENGINEERING FEES	30,218.79	30,218.79	.00	(30,218.79)	.0
660-70-6330	OTHER PROFESSIONAL FEES	8,412.41	8,412.41	.00	(8,412.41)	.0
660-70-6335	OTHER PURCHASED SERVICES	50,221.85	50,221.85	.00	(50,221.85)	.0
660-70-6539	MISCELLANEOUS EXPENSES	912.73	912.73	.00	(912.73)	.0
660-70-6890	LIFT STATION PROJECT	356,213.68	356,213.68	.00	(356,213.68)	.0
660-70-6891	CAPITAL EXPENDITURES – CHEMICA	11,616.00	11,616.00	.00	(11,616.00)	.0
	TOTAL AMERICAN RESCUE PLAN ACT	473,793.80	473,793.80	.00	(473,793.80)	.0
	TOTAL FUND EXPENDITURES	478,793.80	478,793.80	.00	(478,793.80)	.0
	NET REVENUE OVER EXPENDITURES	1,241,493.98	1,241,493.98	.00	(1,241,493.98)	.0

CITY OF BETHEL
BALANCE SHEET
MAY 31, 2022

HOMELAND SECURITY PROGRAM

ASSETS

680-10100	CASH IN COMBINED FUND	(6,501.00)	
	TOTAL ASSETS		(6,501.00)

LIABILITIES AND EQUITY

FUND EQUITY

UNAPPROPRIATED FUND BALANCE:			
REVENUE OVER EXPENDITURES - YTD	(6,501.00)		
BALANCE - CURRENT DATE		(6,501.00)	
TOTAL FUND EQUITY			(6,501.00)
TOTAL LIABILITIES AND EQUITY			(6,501.00)

CITY OF BETHEL
REVENUES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MAY 31, 2022

HOMELAND SECURITY PROGRAM

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
680-42-4570 20SHSP-GY20	53,978.11	53,978.11	.00	(53,978.11)	.0
TOTAL SOURCE 42	53,978.11	53,978.11	.00	(53,978.11)	.0
TOTAL FUND REVENUE	53,978.11	53,978.11	.00	(53,978.11)	.0

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MAY 31, 2022

HOMELAND SECURITY PROGRAM

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
680-50-6200 MINOR EQUIPMENT (4570)	60,479.11	60,479.11	.00	(60,479.11)	.0
TOTAL DEPARTMENT 50	60,479.11	60,479.11	.00	(60,479.11)	.0
TOTAL FUND EXPENDITURES	60,479.11	60,479.11	.00	(60,479.11)	.0
NET REVENUE OVER EXPENDITURES	(6,501.00)	(6,501.00)	.00	6,501.00	.0

CITY OF BETHEL
BALANCE SHEET
MAY 31, 2022

DIABETES PREVENTION & CONTROL

ASSETS

690-10100	CASH IN COMBINED FUND	7.53	
	TOTAL ASSETS		7.53

LIABILITIES AND EQUITY

LIABILITIES

690-26000	DEFERRED REVENUE	372.20	
	TOTAL LIABILITIES		372.20

FUND EQUITY

UNAPPROPRIATED FUND BALANCE:
REVENUE OVER EXPENDITURES - YTD

(364.67)

BALANCE - CURRENT DATE

(364.67)

TOTAL FUND EQUITY

(364.67)

TOTAL LIABILITIES AND EQUITY

7.53

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MAY 31, 2022

DIABETES PREVENTION & CONTROL

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
690-50-6200 MINOR EQUIPMENT	364.67	364.67	.00	(364.67)	.0
TOTAL DEPARTMENT 50	364.67	364.67	.00	(364.67)	.0
TOTAL FUND EXPENDITURES	364.67	364.67	.00	(364.67)	.0
NET REVENUE OVER EXPENDITURES	(364.67)	(364.67)	.00	364.67	.0

CITY OF BETHEL
BALANCE SHEET
MAY 31, 2022

GOVERNMENT-WIDE FIXED ASSETS

ASSETS

700-15100	LAND	39,481,783.50	
700-15200	CONSTRUCTION IN PROGRESS	916,935.10	
700-15300	IMPROVEMENTS	2,515,429.31	
700-15400	BUILDINGS	13,144,460.20	
700-15500	MACHINERY & EQUIPMENT	6,889,379.27	
700-15600	ROADS/INFRASTRUCTURE	9,913,935.68	
700-15700	VEHICLES-GENERAL	2,250,711.65	
700-16300	ACCUM DEPR- IMPROV	(793,835.91)	
700-16400	ACCUM DEPR - BUILDINGS	(7,066,815.80)	
700-16500	ACCUM DEPR- MACH EQUIP	(3,912,369.68)	
700-16600	ACCUM DEPR- INFRASTRUCTURE	(9,491,683.83)	
700-16700	ACCUM DEPR - VEHICLES	(1,846,112.12)	
TOTAL ASSETS			52,001,817.37

LIABILITIES AND EQUITY

LIABILITIES

700-21000	INVEST FA-GENERAL FUND	62,589,509.96	
700-22000	INVEST FA-STATE GRANTS	10,772,084.62	
700-23000	INVEST FA-FEDERAL GRANTS	1,261,639.50	
700-24500	INVEST FA-LOCAL DONATION	5,000.00	
700-24700	INVEST FA-FLEET REP FUND	158,177.29	
700-25000	DONATION BY FED GOV'T	699,000.00	
TOTAL LIABILITIES			75,485,411.37

FUND EQUITY

UNAPPROPRIATED FUND BALANCE:			
700-39900	FUND BALANCE	(23,483,594.00)	
	REVENUE OVER EXPENDITURES - YTD		
BALANCE - CURRENT DATE		(23,483,594.00)	
TOTAL FUND EQUITY			(23,483,594.00)
TOTAL LIABILITIES AND EQUITY			52,001,817.37

CITY OF BETHEL
REVENUES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MAY 31, 2022

2016 HOMELAND SECURITY

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
710-42-4100 20SHSP -GY19 HOMELAND SECURITY	32,452.20	32,452.20	.00	(32,452.20)	.0
TOTAL SOURCE 42	32,452.20	32,452.20	.00	(32,452.20)	.0
TOTAL FUND REVENUE	32,452.20	32,452.20	.00	(32,452.20)	.0

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MAY 31, 2022

2016 HOMELAND SECURITY

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>DEPARTMENT 54</u>					
710-54-6200	20 SHSP- GY19 HOMELAND SECURIT	32,452.20	32,452.20	.00	(32,452.20)	.0
	TOTAL DEPARTMENT 54	32,452.20	32,452.20	.00	(32,452.20)	.0
	TOTAL FUND EXPENDITURES	32,452.20	32,452.20	.00	(32,452.20)	.0
	NET REVENUE OVER EXPENDITURES	.00	.00	.00	.00	.0

CITY OF BETHEL
BALANCE SHEET
MAY 31, 2022

CARES ACTAK COMMUNITY TRANSIT

ASSETS

720-10100	CASH IN COMBINED FUND	(174,188.60)	
	TOTAL ASSETS		(174,188.60)

LIABILITIES AND EQUITY

FUND EQUITY

UNAPPROPRIATED FUND BALANCE: REVENUE OVER EXPENDITURES - YTD	(174,188.60)		
BALANCE - CURRENT DATE		(174,188.60)	
TOTAL FUND EQUITY			(174,188.60)
TOTAL LIABILITIES AND EQUITY			(174,188.60)

CITY OF BETHEL
REVENUES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MAY 31, 2022

CARES ACTAK COMMUNITY TRANSIT

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
720-42-4100 GRANT REVENUE	.00	.00	731,328.00	731,328.00	.0
TOTAL SOURCE 42	.00	.00	731,328.00	731,328.00	.0
TOTAL FUND REVENUE	.00	.00	731,328.00	731,328.00	.0

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MAY 31, 2022

CARES ACTAK COMMUNITY TRANSIT

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
720-50-6000 SALARIES	58,730.98	58,730.98	.00 (	58,730.98)	.0
720-50-6010 OVERTIME	3,055.82	3,055.82	.00 (	3,055.82)	.0
720-50-6030 SOCIAL SECURITY EXPENSE	1,504.12	1,504.12	.00 (	1,504.12)	.0
720-50-6031 PAYABLE MEDICARE FICA	888.76	888.76	.00 (	888.76)	.0
720-50-6033 WORKERS' COMPENSATION	2,880.50	2,880.50	.00 (	2,880.50)	.0
720-50-6034 PERS	12,814.41	12,814.41	.00 (	12,814.41)	.0
720-50-6040 EMPLOYEE GROUP BENEFITS	4,578.23	4,578.23	.00 (	4,578.23)	.0
720-50-6041 UTILITY BENEFIT	915.22	915.22	.00 (	915.22)	.0
720-50-6060 TRAVEL/TRAINING	1,772.76	1,772.76	.00 (	1,772.76)	.0
720-50-6100 SUPPLIES	1,430.49	1,430.49	.00 (	1,430.49)	.0
720-50-6150 GASOLINE/DIESEL/OIL	8,937.54	8,937.54	.00 (	8,937.54)	.0
720-50-6153 HEATING FUEL	4,743.67	4,743.67	.00 (	4,743.67)	.0
720-50-6155 WATER/SEWER/GARBAGE	1,923.73	1,923.73	.00 (	1,923.73)	.0
720-50-6160 ELECTRICITY	3,334.87	3,334.87	.00 (	3,334.87)	.0
720-50-6170 TELEPHONE	16.43	16.43	.00 (	16.43)	.0
720-50-6171 STAFF CELLULAR PHONES	242.84	242.84	.00 (	242.84)	.0
720-50-6230 VEHICLE MAINT/REPAIR	8,329.55	8,329.55	.00 (	8,329.55)	.0
720-50-6231 VEHICLE PARTS & TOOLS	721.92	721.92	.00 (	721.92)	.0
720-50-6400 INSURANCE	8,414.50	8,414.50	.00 (	8,414.50)	.0
720-50-6503 DUES & SUBSCRIPTIONS	300.00	300.00	.00 (	300.00)	.0
720-50-6710 ADMIN OVERHEAD-GF	37,800.30	37,800.30	.00 (	37,800.30)	.0
720-50-6711 ADMIN OVERHEAD-IT SVCS	10,851.96	10,851.96	.00 (	10,851.96)	.0
TOTAL DEPARTMENT 50	174,188.60	174,188.60	.00 (	174,188.60)	.0
TOTAL FUND EXPENDITURES	174,188.60	174,188.60	.00 (	174,188.60)	.0
NET REVENUE OVER EXPENDITURES	(174,188.60)	(174,188.60)	731,328.00	905,516.60	(23.8)

CITY OF BETHEL
BALANCE SHEET
MAY 31, 2022

USDOJ CORONAVIRUS EMERGENCY

ASSETS

750-10100	CASH IN COMBINED FUND	(46,201.00)	
	TOTAL ASSETS		(46,201.00)

LIABILITIES AND EQUITY

FUND EQUITY

UNAPPROPRIATED FUND BALANCE:			
REVENUE OVER EXPENDITURES - YTD	(46,201.00)		
BALANCE - CURRENT DATE		(46,201.00)	
TOTAL FUND EQUITY			(46,201.00)
TOTAL LIABILITIES AND EQUITY			(46,201.00)

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MAY 31, 2022

USDOJ CORONAVIRUS EMERGENCY

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>CORONAVIRUS EMERGENCY SUPPLIME</u>					
750-50-6891 VEHICLES	46,201.00	46,201.00	.00	(46,201.00)	.0
TOTAL CORONAVIRUS EMERGENCY SUPPLIME	46,201.00	46,201.00	.00	(46,201.00)	.0
TOTAL FUND EXPENDITURES	46,201.00	46,201.00	.00	(46,201.00)	.0
NET REVENUE OVER EXPENDITURES	(46,201.00)	(46,201.00)	.00	46,201.00	.0

CITY OF BETHEL
BALANCE SHEET
MAY 31, 2022

ASSET-DEFERRED COMP PLAN

ASSETS

800-12009	ASSETS-DEFERRED COMP PLAN	1,286,076.63	
	TOTAL ASSETS		1,286,076.63

LIABILITIES AND EQUITY

LIABILITIES

800-21000	OBLIGATION TO EMPLOYEES	1,286,076.63	
	TOTAL LIABILITIES		1,286,076.63
	TOTAL LIABILITIES AND EQUITY		1,286,076.63

CITY OF BETHEL
BALANCE SHEET
MAY 31, 2022

FUND 830

ASSETS

830-10100	CASH ALLOCATION	(	5,035.60)	
830-12000	ACCOUNTS RECEIVABLE		2,862.94	
TOTAL ASSETS			(	2,172.66)

LIABILITIES AND EQUITY

FUND EQUITY

UNAPPROPRIATED FUND BALANCE:				
REVENUE OVER EXPENDITURES - YTD		(	2,172.66)	
BALANCE - CURRENT DATE		(	2,172.66)	
TOTAL FUND EQUITY			(	2,172.66)
TOTAL LIABILITIES AND EQUITY			(	2,172.66)

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MAY 31, 2022

FUND 830

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>DEPARTMENT 51</u>					
830-51-6103 WEARING APPAREL	2,172.66	2,172.66	.00	(2,172.66)	.0
TOTAL DEPARTMENT 51	2,172.66	2,172.66	.00	(2,172.66)	.0
TOTAL FUND EXPENDITURES	2,172.66	2,172.66	.00	(2,172.66)	.0
NET REVENUE OVER EXPENDITURES	(2,172.66)	(2,172.66)	.00	2,172.66	.0

CITY OF BETHEL
BALANCE SHEET
MAY 31, 2022

BETHEL ENDOWMENT FUND

ASSETS

900-10100	CASH IN COMBINED FUND	(	92,860.43)	
900-11000	ENDOWMENT INV WF605		1,542,909.51	
900-11290	INVESTMENT- AMLIP ENDOWMENT		446,649.29	
	TOTAL ASSETS			1,896,698.37

LIABILITIES AND EQUITY

FUND EQUITY

	UNAPPROPRIATED FUND BALANCE:			
900-39900	FUND BALANCE-ENDOWMENT FUND	1,895,100.86		
	REVENUE OVER EXPENDITURES - YTD	1,597.51		
	BALANCE - CURRENT DATE		1,896,698.37	
	TOTAL FUND EQUITY			1,896,698.37
	TOTAL LIABILITIES AND EQUITY			1,896,698.37

CITY OF BETHEL
REVENUES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MAY 31, 2022

BETHEL ENDOWMENT FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
	<u>TRANSFERS</u>					
900-46-4740	INTERFUND TRANSFER OUT-GF70%	.00	.00	(24,500.00)	(24,500.00)	.0
	TOTAL TRANSFERS	.00	.00	(24,500.00)	(24,500.00)	.0
	<u>MISCELLANEOUS</u>					
900-49-4590	INVESTMENT INCOME	1,597.51	1,597.51	35,000.00	33,402.49	4.6
	TOTAL MISCELLANEOUS	1,597.51	1,597.51	35,000.00	33,402.49	4.6
	TOTAL FUND REVENUE	1,597.51	1,597.51	10,500.00	8,902.49	15.2
	NET REVENUE OVER EXPENDITURES	1,597.51	1,597.51	10,500.00	8,902.49	15.2

City of Bethel, Alaska

City Clerk's Office

Council Meetings

June 14, Regular City Council Meeting

June 28, Regular City Council Meeting

- Continue to work with the State of Alaska and election officials on scheduling training and update the City's training documents.
- Assisted the Transportation Inspector with some research on Taxi Permit regulations and standards.
- Continue to attempt to finalize the ordering of the playground equipment. The request has been with Finance since the 12th, hoping to have it reviewed and approved by the department by the 20th.
- Researched and drafted a Brain and Alzheimer's Awareness Month Proclamation.
- Met with resident to go over petition application and local option laws.
- Performed the first step in cemetery audit for the year, ensuring paper permits are reflected in the electronic record of burial. Will do a site audit next.
- Processed two burial permits.
- Processed 8 passport applications.
- Drafted amendments to Title 3 to bring the department heads team's leave accruals in line with industry standards and worked with administration to finalize the ordinance for the June 14th meeting.
- Met with a student doing research on youth involvement in communities and coordinated with agency partners to their participation in the project.
- Took over the posting of job announcements on the City's website for Administration.
- Drafted amendment to Title 3 to update the leave accrual rates for the Department Heads.
- Continued working through legal documents for long term electronic retention.
- Worked with the City Attorney and State of Alaska Court System on the City's fine structure. Researched ways to modify our city fines in the code to make it easier for the court system to reference. Began preparing a code amendment incorporating all of the municipal fines into one subsection of the code.
- Assisted the finance department contractor with organizing lease files.
- Met with Planning to go over nuisance abatement procedures.
- Finalized in office review of departmental amendments to the records retention schedule. Sent the final draft for their final comment/review.
- Received petition booklets on June 7th. Initiated the signature review process for Certification.
- Completed IT security training.
- Deputy Clerk was awarded a scholarship to cover registration costs for Professional Development training.

Community Action Grant Committee	3 Vacancies
Community Parks and Recreation Committee	2 Vacancies
Finance Committee	2 Vacancies
Port Commission	4 Vacancies
Public Safety and Transportation Commission	2 Vacancies
Planning Commission	0 Vacancies
Public Works Committee	5 Vacancies

Board of Ethics	0 Vacancies
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