

CITY OF BETHEL

City Council Meeting Agenda, May 10, 2022 – 6:30 PM

Website: <https://www.cityofbethel.org/council>

Location: Council Chambers, City Hall, 300 Chief Eddie Hoffman Highway, Bethel

Council Members: Mayor Mark Springer, Vice-Mayor Conrad McCormick, Michelle DeWitt,
Perry Barr, Rose Henderson, Eric Whitney, Beth Hessler

Zoom Meeting Link: <https://us06web.zoom.us/j/4888456188?pwd=bkN1dGI4MHpGZ1kwOUVYWU5kd0xhZz09>

Zoom Meeting ID: 488 845 6188

Zoom Meeting Passcode: 13871

Zoom Meeting Conference Line Numbers: 833 548 0276 US Toll-free

833 548 0282 US Toll-free

877 853 5257 US Toll-free

888 475 4499 US Toll-free



1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

4. PEOPLE TO BE HEARD – FIVE MINUTES PER PERSON

4.1.



Written Public Comments can be submitted by opening your phone camera and hovering over this URL code. The link to the submission form will appear. You may also go to www.cityofbethel.org.

5. APPROVAL OF CONSENT AGENDA AND REGULAR AGENDA

6. APPROVAL OF MEETING MINUTES

6.1. *4-19-2022 Special City Council Budget Meeting

6.2. *4-21-2022 Special City Council Budget Meeting

6.3. *4-26-2022 Regular City Council Meeting

6.4. *4-28-2022 Special City Council Budget Meeting

7. REPORTS OF STANDING COMMITTEES

7.1. Committee/Commission Agendas And Draft Meeting Minutes

8. SPECIAL ORDER OF BUSINESS

8.1. Proclaiming May Childhood Cancer Research Month And Honoring Bethel Resident Logan Hastie As An Ambassador For Childhood Cancer Awareness (Council Member Barr)

9. UNFINISHED BUSINESS

9.1. Public Hearing Of Ordinance 22-13: Re-Acquiring Property Owned By The City And Leased By The Lower Kuskokwim School District, Commonly Known As The Kilbuck School Site (City Manager Williams)

Posted May 4, 2022 at AC Co., Swanson's, City Hall, and the Post Office.

Kevin Morgan, Deputy City Clerk

City Clerk's Office Contact Information: Email cityclerk@cityofbethel.net Phone 907-545-4120

Items noted with an asterisk (*) are consent agenda items, unless removed from the consent agenda they are approved upon the approval of the agenda. Ordinances introduced at this meeting may be set for public hearing at the next regular meeting.

The Council may by unanimous consent, after 12:00 AM Fix the Time to Which To Adjourn until the following day at 6:30 PM

- 9.2. Public Hearing Of Ordinance 22-17: Amending Bethel Municipal Code Title 18 By Repealing Chapter 18.68, Board Of Adjustment; Repealing Chapter 18.70, Appeals; And Adding New Chapters 18.70, Appeals Of Planning Department Decisions And 18.75, Appeals Of Planning Commission Decisions (Council Member Henderson)
- 9.3. Public Hearing Of Ordinance 22-18: Amending The Official Land Use Map Of Bethel By Adopting Residential, Public Lands & Institution, Open Space, And Industrial Zoning Designations To The Kasayuli Subdivision 4.5 Miles Southwest Of Downtown Bethel, Accessed By Noel Polty Blvd, Section 23, Township 8 North, Range 72 West, Seward Meridian, Bethel Alaska (City Manager Williams)
- 9.4. Public Hearing Of Budget Ordinance 21-26 (j): An Ordinance Amending The City Of Bethel Fiscal Year 2022 Budget (City Manager Williams)

10. NEW BUSINESS

- 10.1. *Introduction Of Budget Ordinance 21-26 (k): Amending The City Of Bethel Fiscal Year 2022 Budget (Council Member Dewitt)
- 10.2. *Introduction Of Ordinance 22-19: Establishing A Pay Grade, Job Titles, And Compensation Plan For Non-Union-Represented City Employees (Council Member Henderson)
- 10.3. *AM 22-15: Authorize The City Manager To Negotiate And Enter Into A Contract With Labor Negotiator To Assist With Collective Bargaining Agreement With City Union; Procurement Waiver (City Manager Williams)
- 10.4. City Clerk's Employee Agreement Amendment (Council Member Henderson)
- 10.5. *IM 22-08: Presentation of the City's Water And Sewer Services Expenditures Compared to Budget from July 1, 2021, to April 30, 2022 – Utilities Maintenance – Water And Wastewater Activity Report (City Manager Williams)

11. REPORTS

- 11.1. Mayor's Report
- 11.2. City Manager's Report
- 11.3. Clerk's Report

12. COUNCIL MEMBER COMMENTS

13. EXECUTIVE SESSION

14. ADJOURNMENT

Posted May 4, 2022 at AC Co., Swanson's, City Hall, and the Post Office.

Kevin Morgan, Deputy City Clerk

City Clerk's Office Contact Information: Email cityclerk@cityofbethel.net Phone 907-545-4120

Items noted with an asterisk (*) are consent agenda items, unless removed from the consent agenda they are approved upon the approval of the agenda. Ordinances introduced at this meeting may be set for public hearing at the next regular meeting.

The Council may by unanimous consent, after 12:00 AM Fix the Time to Which To Adjourn until the following day at 6:30 PM

1. CALL TO ORDER

A Special City Council Budget Meeting of the Bethel City Council was held on April 19, 2022 at 6:30 p.m., in the Council Chambers, Bethel, Alaska.
Mayor Springer called the meeting to order at 6:30 p.m.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

Comprising a quorum of the Council, the following members were present:
City Council Member Perry Barr Council Member Michelle DeWitt (telephonically) City Council Member Rose Henderson City Council Member Beth Hessler City Council Member Eric Whitney Vice-Mayor Conrad McCormick Mayor Mark Springer
Members Absent:
Also in attendance were the following:
City Manager Peter Williams, City Clerk Lori Strickler, City Attorney Libby Bakalar (telephonically)

4. PEOPLE TO BE HEARD – Five minutes per person

John Simon- Presented concerns to the City Council related to his property flooding due to the way the culvert was installed.

5. APPROVAL OF AGENDA

Motion to approve the Agenda.

Moved by:	Perry Barr
Seconded by:	Eric Whitney
In favor:	Perry Barr, Mark Springer, Michelle DeWitt, Rose Henderson, Conrad McCormick, Eric Whitney, Beth Hessler
Opposed:	None
Results:	Motion Carries

6. UNFINISHED BUSINESS

7. NEW BUSINESS

Item 7.1. - Fiscal Year 2023 Operating and Capital Budget Review/Amendment

Motion to move into committee of the whole.

Moved by:	Perry Barr
Seconded by:	Rose Henderson
In favor:	Perry Barr, Mark Springer, Michelle DeWitt, Rose Henderson, Conrad McCormick, Eric Whitney, Beth Hessler
Opposed:	None
Results:	Motion Carries

Move out of committee of the whole.

Moved by:	Perry Barr
Seconded by:	Rose Henderson
In favor:	Perry Barr, Mark Springer, Michelle DeWitt, Rose Henderson, Conrad McCormick, Eric Whitney, Beth Hessler
Opposed:	None
Results:	Motion Carries

8. ADJOURNMENT

Main Motion: Adjournment.

Moved by:	Perry Barr
Seconded by:	Rose Henderson
In favor:	Perry Barr, Mark Springer, Michelle DeWitt, Rose Henderson, Conrad McCormick, Eric Whitney, Beth Hessler
Opposed:	None
Results:	Motion Carries

Meeting ended at 8:42 p.m.

Mark Springer, Mayor

ATTEST:

Lori Strickler, City Clerk

1. CALL TO ORDER

A Special Budget Meeting of the Bethel City Council was held on April 21, 2022 at 6:30 p.m., in the Council Chambers, Bethel, Alaska.

Mayor Springer called the meeting to order at 6:30 p.m.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

Comprising a quorum of the Council, the following members were present:
City Council Member Rose Henderson City Council Member Eric Whitney Vice-Mayor Conrad McCormick City Council Member Perry Barr Mayor Mark Springer City Council Member Michelle DeWitt (arrived after roll call 6:35 p.m.) City Council Member Beth Hessler (arrived after roll call 6:32 p.m.)
Members Absent:
Also in attendance were the following:
City Manager Peter Williams, City Clerk Lori Strickler, City Attorney Libby Bakalar (telephonically)

4. PEOPLE TO BE HEARD – Five minutes per person

5. APPROVAL OF AGENDA

Motion to approve the agenda.

Moved by: Rose Henderson

Seconded by: Perry Barr

In favor: Perry Barr, Mark Springer, Rose Henderson, Conrad McCormick, Eric Whitney

Opposed: None

Results: Motion Carries

6. UNFINISHED BUSINESS

Item 6.1. - Fiscal Year 2023 Operating and Capital Budget Review/Amendment

Motion to move into committee of the whole.

Moved by: Perry Barr

Seconded by: Eric Whitney

In favor:	Perry Barr, Mark Springer, Rose Henderson, Conrad McCormick, Eric Whitney
Opposed:	None
Results:	Motion Carries

Council Member Hessler arrived at 6:32 p.m. and Council Member DeWitt arrived at 6:35 p.m.

Motion to move out of committee of the whole.

Moved by:	Perry Barr
Seconded by:	Conrad McCormick
In favor:	Perry Barr, Mark Springer, Rose Henderson, Conrad McCormick, Eric Whitney, Beth Hessler, Michelle Dewitt
Opposed:	None
Results:	Motion Carries

Motion to amend 100-53-6060, Training/Travel to strike \$2,000 and insert \$20,000.

Moved by:	Perry Barr
Seconded by:	Conrad McCormick
In favor:	Perry Barr, Mark Springer, Rose Henderson, Conrad McCormick, Eric Whitney, Beth Hessler, Michelle Dewitt
Opposed:	None
Results:	Motion Carries

Motion to amend 100-70-6240, Wind Turbine Contract to strike 0 and insert \$11,000.

Moved by:	Perry Barr
Seconded by:	Conrad McCormick
In favor:	Perry Barr, Mark Springer, Rose Henderson, Conrad McCormick, Eric Whitney, Beth Hessler, Michelle Dewitt
Opposed:	None
Results:	Motion Carries

Motion to amend to insert under 740-50, School Resource Officer Program Personnel to strike 0 and insert \$37,706.

Moved by:	Perry Barr
Seconded by:	Conrad McCormick
In favor:	Perry Barr, Mark Springer, Rose Henderson, Conrad McCormick, Eric Whitney, Beth Hessler, Michelle Dewitt
Opposed:	None
Results:	Motion Carries

7. NEW BUSINESS

8. ADJOURNMENT

Main Motion: Adjournment.

Moved by:	Rose Henderson
Seconded by:	Perry Barr
In favor:	Perry Barr, Mark Springer, Rose Henderson, Conrad McCormick, Eric Whitney, Beth Hessler, Michelle DeWitt
Opposed:	None
Results:	Motion Carries

Meeting ended at 8:26 p.m.

Mark Springer, Mayor

ATTEST:

Lori Strickler, City Clerk

1. CALL TO ORDER

A Regular Meeting of the Bethel City Council was held on April 26, 2022 at 6:30 p.m., in the Council Chambers, Bethel, Alaska.

Mayor Springer called the meeting to order at 6:30 p.m.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

Comprising a quorum of the Council, the following members were present:
City Council Member Perry Barr Mayor Mark Springer Council Member Michelle DeWitt City Council Member Rose Henderson Vice-Mayor Conrad McCormick City Council Member Eric Whitney City Council Member Beth Hessler
Members Absent:
Also in attendance were the following:
City Manager Peter Williams, City Clerk Lori Strickler, City Attorney Libby Bakalar (telephonically)

4. PEOPLE TO BE HEARD – Five minutes per person

John Flynn, Chefarnrmute Incorporated, Chefornek.- Requested the City Council consider amending the zoning for Kasauli Subdivision to allow for commercial property.

Item 4.1.

No written public comments were received.

5. APPROVAL OF CONSENT AGENDA AND REGULAR AGENDA

Main Motion: Approval of Consent and Regular Agenda.

Moved by:	Rose Henderson
Seconded by:	Michelle DeWitt
In favor:	Perry Barr, Mark Springer, Michelle DeWitt, Rose Henderson, Conrad McCormick, Eric Whitney, Beth Hessler
Opposed:	None
Results:	Motion Carries

Remove from Consent Agenda- 10.6. Introduction of Ordinance 22-18 Zoning Land Use Kasayuli, Council Member Hessler.

6. APPROVAL OF MEETING MINUTES

Item 6.1. - *4-12-2022 Regular City Council Meeting
Passed on the consent agenda.

7. REPORTS OF STANDING COMMITTEES

Port Commission, Council Member Hessler- A meeting was not held due to a lack of a quorum.

Planning Commission, Council Member Henderson- A meeting has not been held since the last city council meeting.

Community Action Grant Committee, Council Member Barr- April-June is the current quarter. Application period opens May 1st. The recommendations will be presented to the Council on July 12th.

Community Parks and Recreation Committee, Council Member DeWitt-A meeting has not been held since the last city council Meeting.

Finance Committee, Council Member Whitney- A meeting was not held due to a lack of a quorum.

Public Works Committee, Mayor Springer- A meeting was not held due to a lack of a quorum.

Public Safety and Transportation Commission, Vice-Mayor McCormick-A meeting has not been held since the last city council meeting.

Item 7.1. - Committee/Commission Agendas And Draft Meeting Minutes

8. SPECIAL ORDER OF BUSINESS

Item 8.1. - Proclaiming April Alcohol Awareness Month (Council Member DeWitt)

9. UNFINISHED BUSINESS

Item 9.1. - Public Hearing Of Ordinance 22-02: Amending BMC 10.03.040 Governing The Operation Of All Terrain Vehicles (ATVS) On Public Roadways Within The City Of Bethel (Council Member Henderson)
Mayor Springer opened the Public Hearing.
No one present to be heard.

Mayor Springer closed the Public Hearing.

The motion to adopt Ordinance 22-02 was made on February 8, 2022 by Council Member Henderson and Seconded by Council Member Barr.

Moved by: | Rose Henderson
Seconded by: | Perry Barr

Motion to postpone until May 24th.

Moved by: | Conrad McCormick
Seconded by: | Michelle DeWitt
In favor: | Michelle DeWitt, Conrad McCormick, Eric Whitney, Beth Hessler, Perry Barr
Opposed: | Rose Henderson, Mark Springer
Results: | Motion Carries

Item 9.2. - Public Hearing Of Ordinance 22-12: Amending And Adopting Fees And Charges For The City Of Bethel (City Manager Williams)

Mayor Springer opened the Public Hearing.

No one present to be heard.

Mayor Springer closed the Public Hearing.

Main Motion: Adopt Ordinance 22-12.

Moved by: | Rose Henderson
Seconded by: | Beth Hessler
In favor: | Perry Barr, Mark Springer, Michelle DeWitt, Rose Henderson, Conrad McCormick, Eric Whitney, Beth Hessler
Opposed: | None
Results: | Motion Carries

Item 9.3. - Public Hearing Of Budget Ordinance 21-26 (I): Amending The City Of Bethel Fiscal Year 2022 Budget (City Manager Williams)

Mayor Springer opened the Public Hearing.

No one present to be heard.

Mayor Springer closed the Public Hearing.

Main Motion: Adopt Budget Ordinance 21-26(i).

Moved by: | Eric Whitney
Seconded by: | Conrad McCormick
In favor: | Perry Barr, Mark Springer, Michelle DeWitt, Rose Henderson, Conrad McCormick, Eric Whitney, Beth Hessler
Opposed: | None
Results: | Motion Carries

10. NEW BUSINESS

Item 10.1. - *Introduction Of Ordinance 22-13: Re-Acquiring Property Owned By The City And Leased By The Lower Kuskokwim School District, Commonly Known As The Kilbuck School Site (City Manager Williams)

Passed on the consent agenda.

Item 10.2. - *Introduction Of Ordinance 22-14: Authorizing The Disposal Of Property Through Land Lease Agreement Pursuant To BMC 4.08.030 (B), Property Owned By The City Leased To The State Of Alaska, Department Of Transportation & Public Facilities For Department Of Fish And Game (City Manager Williams)

Passed on the consent agenda.

Item 10.3. - *Introduction Of Ordinance 22-15: Authorizing The Disposal Of Property Through Lease Agreement For Office Space Pursuant To BMC 4.08.030 (B) Property Owned By The City To The State Of Alaska Department Of Transportation & Public Facilities, Department Of Law (City Manager Williams)

Passed on the consent agenda.

Item 10.4. - *Introduction Of Ordinance 22-16: Authorizing The Disposal Of Property Through Lease Agreement For Office Space Pursuant To BMC 4.08.030 (B), Property Owned By The City To The State Of Alaska, Division Of Motor Vehicles (City Manager Williams)

Passed on the consent agenda.

Item 10.5. - *Introduction Of Ordinance 22-17: Amending Bethel Municipal Code Title 18 By Repealing Chapter 18.68, Board Of Adjustment; Repealing Chapter 18.70, Appeals; And Adding New Chapters 18.70, Appeals Of Planning Department Decisions And 18.75, Appeals Of Planning Commission Decisions (Council Member Henderson)

Passed on the consent agenda.

Item 10.6. - *Introduction Of Ordinance 22-18: Amending The Official Land Use Map Of Bethel By Adopting Residential, Public Lands & Institution, Open Space, And Industrial Zoning Designations To The Kasayuli Subdivision 4.5 Miles Southwest Of Downtown Bethel, Accessed By Noel Polty Blvd, Section 23, Township 8 North, Range 72 West, Seward Meridian, Bethel Alaska (City Manager Williams)

Main Motion: Introduce Ordinance 22-18.

Moved by:	Perry Barr
Seconded by:	Eric Whitney
In favor:	Perry Barr, Mark Springer, Michelle DeWitt, Rose Henderson, Conrad McCormick, Eric Whitney, Beth Hessler

Opposed: | None
Results: | Motion Carries

Vice-Mayor McCormick declared a conflict of interest because of his employment with YKHC. Mayor Springer declared there was not a financial conflict of interest.

Item 10.7. - *Introduction Of Budget Ordinance 21-26 (j): An Ordinance Amending The City Of Bethel Fiscal Year 2022 Budget (City Manager Williams)
Passed on the consent agenda.

Item 10.8. - *AM 22-14: Direct Administration To Negotiate And Execute An Engineers Joint Contract Documents Committee (EJCDC) Five-Year Contract With The Engineer Firm Awarded The Highest Points By The City's Review Team (City Manager Williams)
Passed on the consent agenda.

11. REPORTS

Item 11.1. - Mayor's Report

Item 11.2. - City Manager's Report

Item 11.3. - Clerk's Report

12. COUNCIL MEMBER COMMENTS

Mayor Springer- Thanked the city road crew for their hard work.

Vice-Mayor McCormick- Thanked everyone who is picking up trash around town.

Council Member DeWitt- Thanked the city employees for working so hard on the roads.

Council Member Barr- The Service Coordination Hydrologist is hosting weekly calls to give updates on river conditions. Bethel Search and Rescue page will have more information on this.

Council Member Henderson -No comment.

Council Member Whitney- Mentioned inland travel is also getting difficult, the ground is soft and the ponds are soft. Concerning dumpsters, if you have large items, they

should go to the dump, not in the dumpster.

Council Member Hessler- Encouraged people to apply for the Port Commission.
Thanked Police Chief Richard Simmons for his service to the City.

13. EXECUTIVE SESSION

14. ADJOURNMENT

Main Motion: Adjournment.

Moved by:	Conrad McCormick
Seconded by:	Rose Henderson
In favor:	Perry Barr, Mark Springer, Michelle DeWitt, Rose Henderson, Conrad McCormick, Eric Whitney, Beth Hessler
Opposed:	None
Results:	Motion Carries

Meeting ended at 8:15 p.m.

Mark Springer, Mayor

ATTEST:

Lori Strickler, City Clerk

1. CALL TO ORDER

A Special Meeting of the Bethel City Council was held on April 29, 2022 at 6:30 p.m., in the Council Chambers, Bethel, Alaska.

Mayor Springer called the meeting to order at 6:30 p.m.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

Comprising a quorum of the Council, the following members were present:
City Council Member Perry Barr Mayor Mark Springer Council Member Michelle DeWitt City Council Member Rose Henderson Vice-Mayor Conrad McCormick City Council Member Eric Whitney City Council Member Beth Hessler (telephonically)
Members Absent:
Also in attendance were the following:
City Manager Peter Williams, City Clerk Lori Strickler, City Attorney Libby Bakalar (telephonically)

4. PEOPLE TO BE HEARD – Five minutes per person

No one present to be heard.

5. APPROVAL OF AGENDA

Motion to approve the agenda.

Moved by:	Perry Barr
Seconded by:	Eric Whitney
In favor:	Perry Barr, Mark Springer, Michelle DeWitt, Rose Henderson, Conrad McCormick, Eric Whitney, Beth Hessler
Opposed:	None
Results:	Motion Carries

6. UNFINISHED BUSINESS

Item 6.1. - Fiscal Year 2023 Operating and Capital Budget Review/Amendment

Motion to move into committee of the whole.

Moved by:	Perry Barr
Seconded by:	Rose Henderson
In favor:	Perry Barr, Mark Springer, Michelle DeWitt, Rose Henderson, Conrad McCormick, Eric Whitney, Beth Hessler
Opposed:	None
Results:	Motion Carries

Council Member Whitney declared a potential conflict of interest because of his daughter's employment at the YK Fitness Center.

Mayor Springer ruled the conflict of interest to not be significant.

Motion to come out of committee of the whole.

Moved by:	Perry Barr
Seconded by:	Rose Henderson
In favor:	Perry Barr, Mark Springer, Michelle DeWitt, Rose Henderson, Conrad McCormick, Eric Whitney, Beth Hessler
Opposed:	None
Results:	Motion Carries

Motion to amend the proposed budget line item 400-50-6150, YK Fitness Center Gasoline/Diesel/Oil. to insert \$3,500

Moved by:	Perry Barr
Seconded by:	Eric Whitney
In favor:	Perry Barr, Mark Springer, Michelle DeWitt, Rose Henderson, Conrad McCormick, Eric Whitney, Beth Hessler
Opposed:	None
Results:	Motion Carries

Motion to amend the proposed budget line item 400-50-6170, YK Fitness Center Telephone to insert \$1,300

Moved by:	Perry Barr
Seconded by:	Rose Henderson
In favor:	Perry Barr, Mark Springer, Michelle DeWitt, Rose Henderson, Conrad McCormick, Eric Whitney, Beth Hessler
Opposed:	None
Results:	Motion Carries

Motion to amend the proposed budget line item 500-70-6060 Training and travel to strike 3,000 and insert 0.

Moved by:	Michelle DeWitt
Seconded by:	Rose Henderson
In favor:	Perry Barr, Mark Springer, Michelle DeWitt, Rose Henderson, Conrad McCormick, Eric Whitney, Beth Hessler
Opposed:	None

Results: | Motion Carries

Motion to amend the proposed budget line item 500-71-6023 Landfill Leave Cashout to strike \$8,890 and insert \$34,890.

Moved by: | Perry Barr
Seconded by: | Rose Henderson
In favor: | Perry Barr, Mark Springer, Michelle DeWitt, Rose Henderson, Conrad McCormick, Eric Whitney, Beth Hessler
Opposed: | None
Results: | Motion Carries

Motion to amend the proposed budget line item 500-71-6060 Training and travel to strike 3,000 and insert \$5,000.

Moved by: | Rose Henderson
Seconded by: | CJ McCormick
In favor: | Perry Barr, Mark Springer, Michelle DeWitt, Rose Henderson, Conrad McCormick, Eric Whitney, Beth Hessler
Opposed: | None
Results: | Motion Carries

7. NEW BUSINESS

8. ADJOURNMENT

Main Motion: Adjournment.

Moved by: | Perry Barr
Seconded by: | Rose Henderson
In favor: | Perry Barr, Mark Springer, Michelle DeWitt, Rose Henderson, Conrad McCormick, Eric Whitney, Beth Hessler
Opposed: | None
Results: | Motion Carries

Meeting ended at 8:39 p.m.

Mark Springer, Mayor

ATTEST:

Lori Strickler, City Clerk

City of Bethel, Alaska

Planning Commission

April 14, 2022

Regular Meeting

Bethel, Alaska

I. CALL TO ORDER:

A regular meeting of the Planning Commission was held virtually via Zoom on April 14, 2022. The Chair of Commission, Kathy Hanson called the meeting to order at 6:32 PM.

II. ROLL CALL:

Compromising a quorum of the Commission, the following members were present for roll call: Kathy Hanson, Lorin Bradbury, Alex Wasierski, Stanley Hoffman Jr., Jessica Schroeder, Greg Morgan and Council Rep. Rose Henderson.

Excused Absence: Lorin Bradbury, Unexcused Absence: Haley Hanson

Also Present: Ted Meyer, City Planner; Pauline Boratko, Recorder

III. PEOPLE TO BE HEARD:

IV. APPROVAL OF THE AGENDA:

MOVED:	Alex Wasierski	Motion to approve the agenda.
SECONDED:	Rose Henderson	
VOTE ON MOTION	Unanimous	

V. APPROVAL OF THE MINUTES:

MOVED:	Rose Henderson	Motion to approve regular meeting minutes from March 15, 2022
SECONDED:	Alex Wasierski	
VOTE ON MOTION	Unanimous	

VI. SPECIAL ORDER OF BUSINESS:

A. Delaring the seat vacant per BMC 2.60.030(f)

MOVED:	Rose Henderson	Motion to declare planning commission seat vacant as per BMC 2.60.030(f)
SECONDED:	Shadi Rabi	
VOTE ON MOTION	Unanimous	

VII. NEW BUSINESS:

A. DOWL presentation and discussion of Comprehensive Plan Update on Land Use, Housing, and Environment: LaQuita Chmielowski of DOWL gave her presentation.

VIII. UNFINISHED BUSINESS:

IX. PLANNER'S REPORT: Ted Meyer gave his report.

X. COMMISSIONER'S COMMENTS:

K. Hanson- no comment.

A. Wasierski- no comment.
S. Rabi- no comment.
J. Schroeder- no comment.
G. Morgan- no comment
R. Henderson- no comment.

X. ADJOURNMENT:

MOVED:	Rose Henderson	Motion to adjourn the meeting.
SECONDED:	Shadi Rabi	
VOTE ON MOTION	Unanimous	

With no further business the meeting adjourned at 8:30 pm

APPROVED THIS ____ DAY OF _____, 2022

Kathy Hanson, Chair

ATTEST: Pauline Boratko, Recorder

CITY OF BETHEL
PUBLIC SAFETY AND TRANSPORTATION COMMISSION
WEDNESDAY, MAY 4TH, 2022, 6:30 p.m.
LOCATION: Council Chambers-City Hall, 300 State Hwy



COMMISSION MEMBERS

Theresa Quiner <i>Chair</i>	Megan Newport
Melanie Fredericks	DeShan Foret
CJ McCormick <i>Council</i>	Farah Sears
<i>Representative</i>	Musa Saliu

STAFF

Police Chief: Richard Simmons
Fire Chief: Daron Solesbee
Admin. Asst.: Brianna Evan
Email: bevan@cityofbethel.net
Phone: 907-543-3781

Join Zoom Meeting

<https://us06web.zoom.us/j/86034341863?pwd=Mmt3M2E5MytvTmJhQU RHcE01N0ttUT09>

Meeting ID: 860 3434 1863

Passcode: 155868

Dial by Location

253 215 8782 US (Tacoma)	301 715 8592 US (DC)	833 548 0276 US Toll-free	877 853 5257 US Toll-free
346 248 7799 US (Houston)	312 626 6799 US (Chicago)	833 548 0282 US Toll-free	888 475 4499 US Toll-free
669 900 9128 US (San Jose)	646 558 8656 US (New York)		

- I. CALL TO ORDER
- II. ROLL CALL
- III. PEOPLE TO BE HEARD
- IV. APPROVAL OF AGENDA
- V. APPROVAL OF MEETING MINUTES

April 06, 2022

VI. UNFINISHED BUSINESS

- a) Resolution 22-xx Criminal Justice Task Force Creation (CJ McCormick)

- b) Animal Control issues and potential contract between BPD and Bethel Friends of Canines for management of the city pound (Theresa Quiner)

VII. NEW BUSINESS

- a) Ordinance #22-02, 4-wheeler discussion (CJ McCormick)
- b) Declaring a seat vacant per BMC 2.60.030(F)

VIII. EX OFFICIO MEMBER REPORTS

IX. TRANSPORTATION INSPECTOR'S REPORT

X. COMMISSION MEMBER COMMENTS

XI. ADJOURNMENT

People to be Heard Through Written Testimony

- Must be emailed to bevan@cityofbethel.net by 4:00 p.m. the day of the meeting.
- Specifically request that it be presented under People to be heard.
- Contain full, real name of the person sending the request. Public comment may be summarized if the length of the submission exceeds the five-minute time limit.

Posted April 28, 2022, at Police Department, AC Co., Swanson's, and the Post Office, City Hall

Brianna Evan, Ex-Officio Staff

Brianna Evan



City of Bethel Proclamation

Proclaiming May Childhood Cancer Research Month and Honoring Bethel Resident Logan Hastie as an Ambassador for Childhood Cancer Awareness

- WHEREAS,** cancer is the leading cause of death from disease among children in the United States;
- WHEREAS,** according to the [Centers for Disease Control and Prevention](#), 1,153 children younger than 15 years old and 8,863 adolescents and young adults between the ages of 15 and 39, lost their lives due to cancer in 2020;
- WHEREAS,** 15,000 people under the age of 20 are diagnosed with cancer each year nationwide. Childhood cancers are uncommon (between 1%-3%), and there are age barriers that prevent youth from accessing some of the latest developments in cancer treatment due to limited research;
- WHEREAS,** although there has been a reduction in the cancer mortality rate since 1991, the number of childhood cases has increased 24 percent over the last 40 years and only six new drugs have been approved by the FDA to specifically treat childhood cancers in the last 20 years according to the [American Childhood Cancer Organization](#);
- WHEREAS,** Bethel resident, Logan Hastie age 13, has Synovial Sarcoma, a rare form of cancer accounting for only 5-10% of soft tissue tumors; children diagnosed with Synovial Sarcoma are only a small fraction of that total percentage;
- WHEREAS,** when Logan wasn't riding the motocross tracks, he was participating in childhood synovial sarcoma research and clinical trials, helping to improve the understanding of this devastating disease;
- WHEREAS,** throughout Logan's fight against cancer, he and his family have been tirelessly raising awareness of childhood cancer through Logan's story;
- WHEREAS,** more must be done to raise awareness and to overcome the limitations in childhood cancer research to ensure medical advances in the diagnosing, treating, and eliminating childhood cancer;

NOW, THEREFORE, the Bethel City Council, proclaims, May, Childhood Cancer Research Month, and together we honor and join our Resident Ambassador, Logan Hastie and his family in the fight against Childhood Cancer through collaborative education and awareness.

IN OFFICIAL RECOGNITION WHEREOF, I hereby affix my signature on this 10th day of May 2022

Mark Springer, Mayor

Attest: _____
Lori Strickler, City Clerk

Introduced by: City Manager Williams
Introduction Date: April 26, 2022
Public Hearing Date: May 10, 2022
Action:
Vote:

CITY OF BETHEL, ALASKA

Ordinance #22-13

AN ORDINANCE BY THE BETHEL CITY COUNCIL RE-ACQUIRING PROPERTY OWNED BY THE CITY AND LEASED BY THE LOWER KUSKOKWIM SCHOOL DISTRICT, COMMONLY KNOWN AS THE KILBUCK SCHOOL SITE

- WHEREAS,** the City of Bethel owns parcels of land situated on Lots 1 through 6 and 18 through 23, all on Block 7 Bethel Townsite, designated as Municipal Reserve on official plat, U.S. survey 3230 A and B together;
- WHEREAS,** on April 10, 1984, the City of Bethel leased the aforementioned parcels of land to the State of Alaska, Department of Education and Early Development, and that lease expires in 2039;
- WHEREAS,** on July 17, 2008, pursuant to paragraph 8 of the aforementioned 1984 lease, the City of Bethel authorized the State of Alaska, Department of Education and Early Development, to assign the 1984 lease to the Lower Kuskokwim School District (LKSD);
- WHEREAS,** the City of Bethel owns a parcel of land situated on Lots 7, 8, 16 & 17 of Block 7, US Survey 3230-B, and in 2013, the City terminated a land Lease Agreement with the State of Alaska, Department of Military and Veterans Affairs for these lots, and on July 1, 2013, entered into a new land Lease with LKSD that expires in 2032, and each land transfer was authorized by Ordinance 13-10 and Ordinance 13-11;
- WHEREAS,** together, the 1984 and 2013 leases comprise the land commonly known as the Kilbuck School site, the 1984 lease was for the land the school was built on, and the 2013 lease was for the land previously leased to the State of Alaska, Department of Military and Veterans Affairs, and was also the land the Armory Building was built on;
- WHEREAS,** on July 17, 2008, pursuant to paragraph 8 of the aforementioned 1984 lease, the City of Bethel authorized the State of Alaska, Department of Education and Early Development, to assign the 1984 lease to the Lower Kuskokwim School District (LKSD);;
- WHEREAS,** in 2015, the Kilbuck School was destroyed by fire, and in the summer of

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2020, the LKSD completed the site clean-up and removed all buildings and debris from the site;

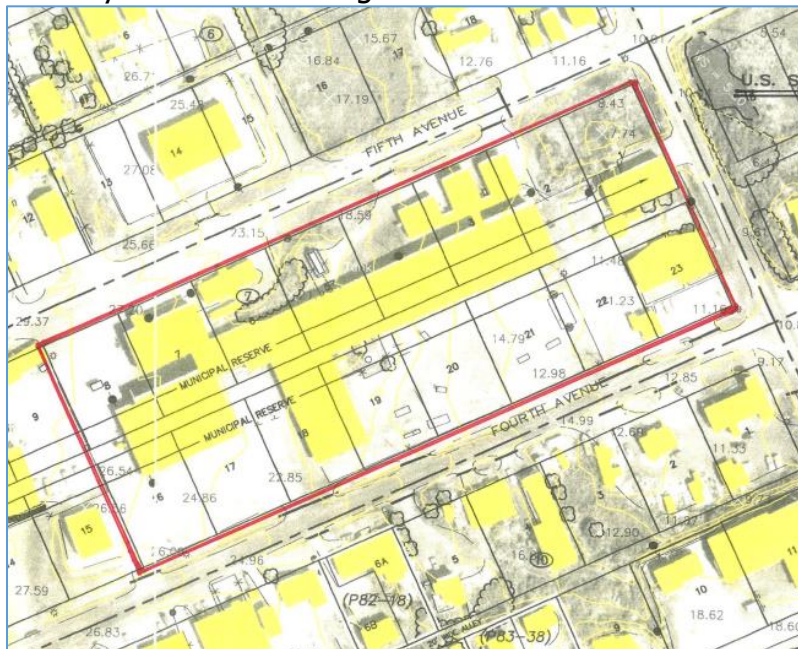
WHEREAS, per Section 3 of the 1984 Lease, LKSD's cessation of the use of the leased premises for school purposes is cause to terminate the lease and per Section 22, LKSD is returning the vacant land to the City in good repair, order and condition;

WHEREAS, in March of 2021, the City of Bethel and the State of Alaska proceeded with the Lease and Assignment Termination Agreement with the State of Alaska and LKSD;

NOW, THEREFORE BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF BETHEL, ALASKA, the City Council authorizes the termination of two lease agreements identified herein for land described under Section 2 and reacquires the property.

SECTION 1. Classification. This is a non-codified Ordinance and shall not become part of the Bethel Municipal Code.

SECTION 2. Legal Description. The property that is the subject of the re-acquisition to the City through termination of the LKSD's interest is described as: Lots 1 through 8 and 16 through 23, all on Block 7 Bethel Townsite, designated as Municipal Reserve on official plat, U.S. survey 3230 A and B together



Introduced by: City Manager Williams
Introduction Date April 26, 2022
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SECTION 3. Authority. Authority Pursuant to Bethel Municipal Code 4.08.020 Acquisition.

SECTION 4. Effective date. This ordinance shall become effective immediately upon passage by the City Council.

**BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF BETHEL, ALASKA
THIS __ DAY OF MAY 2022 BY A VOTE OF _ IN FAVOR AND _ OPPOSED.**

Mark Springer, Mayor

ATTEST:

Lori Strickler, City Clerk

LEASE AND ASSIGNMENT TERMINATION AGREEMENT

THIS LEASE AND ASSIGNMENT TERMINATION AGREEMENT ("Agreement") is made this 30th day of March, 2021, by and between CITY OF BETHEL, 300 Chief Eddie Hoffman Highway, P.O. Box 1388, Bethel, Alaska 99559 ("Lessor"), LOWER KUSKOKWIM SCHOOL DISTRICT, P.O. Box 305, Bethel, Alaska, 99559 ("Lessee"), and the STATE OF ALASKA, acting through the Department of Education, P.O. Box 110500, Juneau, Alaska 99811 ("State of Alaska").

RECITALS

- A. Lessor entered into a lease agreement with the State of Alaska dated April 10, 1984 ("1984 Lease"), for the real property legally described as Lots One (1) through Six (6) and Eighteen (18) through Twenty Three (23), Block 7, Bethel Townsite, designated as Municipal Reserve on official plat, U.S. Survey 3230 A and B "together with the School building and facilities located thereon", in Bethel, Alaska ("1984 Lease Premises").
- B. The State of Alaska entered into an "Assignment of Lease Dated April 10, 1984, Between the City of Bethel and the State of Alaska" with Lessee, in a document recorded July 23, 2008 as 2008-000904-0 in the Bethel Recording District for the 1984 Lease Premises, pursuant to Paragraph 8 of the 1984 Lease, which expressly permits an assignment to Lessee for public educational purposes, but states that such assignment does not relieve the State of Alaska from its obligations should the Lessee fail to perform its obligations ("2008 Assignment of Lease").
- C. Lessor entered into a lease agreement with the Lessee dated July 1, 2013 ("2013 Lease"), for the real property legally described as Lots Seven (7), Eight (8), Sixteen (16), and Seventeen (17), Block Seven (7), Bethel Townsite, designated as Municipal Reserve on official townsite, U.S. 3220-B ("2013 Lease Premises").
- D. Portions of the 1984 Lease Premises and the 2013 Lease Premises collectively comprise the premises of the Kilbuck School Site in Bethel, Alaska upon which Lessee's school and related structures were situated. For purposes of clarity, Lots 22 and 23 contain at least one building occupied by the State of Alaska, Department of Fish and Game, which has never been occupied or controlled by the Lessee.
- E. In 2015, Lessee's school and associated structures situated on the Kilbuck School Site were destroyed in a fire.
- F. Sections 2 and 3 of the 1984 Lease states that Lessee's cessation of the use of the 1984 Lease Premises for public school purposes is cause to terminate the 1984 Lease.
- G. Section 22 of the 1984 Lease requires the Lessee to turn over the 1984 Lease Premises in

good repair, order and condition, except for changes or alterations authorized by the Lessor.

- H. Section 3.2(a) of the 2013 Lease states that Lessee shall restore the premises to their original condition upon termination of the 2013 Lease.
- I. In 2020, Lessee completed the cleanup associated with the destruction of the structures on the 1984 Lease Premises and the 2013 Lease Premises by removing all structures and debris, to the satisfaction of the Lessor.
- J. Lessor and Lessee desire to terminate the 2013 Lease, and the State of Alaska, Lessee, and Lessor desire to terminate the 2008 Assignment of Lease, on the terms set forth herein.

THEREFORE, IT IS AGREED:

1. **Termination.** The 2008 Assignment of Lease assigning the 1984 Lease to Lessee, and the 2013 Lease, together with all rights, interest, and obligations of the Lessee in said Leases and Assignment, are terminated and shall be of no further force and effect.

2. **Acknowledgement.** Lessor hereby acknowledges that Lessee and the State of Alaska have complied with and discharged any obligations under the 1984 Lease, the 2008 Assignment of Lease, and the 2013 Lease, and that Lessee has satisfactorily completed the cleanup of the 1984 Lease Premises and the 2013 Lease Premises, and the collective premises are returned to the Lessor in good condition.

3. **Release.** Lessee hereby releases, waives and discharges any and all rights, claims, obligations and causes of action it may have against Lessor or the State of Alaska with respect to the 1984 Lease, the 2008 Assignment of Lease, the 2013 Lease, and the property subject to said leases and assignment. Lessor hereby releases, waives and discharges any and all rights, claims, obligations and causes of action it may have against Lessee and the State of Alaska with respect to the 1984 Lease, the 2008 Assignment of Lease, the 2013 Lease, and the property subject to said leases and assignment. The State of Alaska hereby releases, waives and discharges any and all rights, claims, obligations and causes of action it may have against Lessee with respect to the 1984 Lease, the 2008 Assignment of Lease, and the property subject to said lease and assignment.

4. **Possession.** Lessee's and the State of Alaska's right to possess and to occupy the 1984 Lease Premises and 2013 Lease Premises are terminated as of the date of this Agreement, except for the aforementioned Lots 22 and 23 containing the building occupied by the State of Alaska, Department of Fish and Game, which has never been occupied or controlled by the Lessee. Recognizing that the primary purpose of this Agreement is to discharge the rights and obligations of the Lessee so that the Lessor and State of Alaska can enter into a separate lease agreement, the State of Alaska shall be permitted continued access and use of Lots 22 and 23 until a successor lease for those lots is executed by the parties, which in no event shall be later than July 1, 2021.

5. **Validity.** In the event any provision of this Agreement or the application thereof in a particular context is held, unenforceable, invalid or in violation of law by any court or quasi-

judicial body of competent jurisdiction, then the application of such provision in other contexts shall not be affected thereby and, in all events, the remaining provisions hereof shall remain in full force and effect.

6. **Successors and Assigns.** This Agreement shall be binding upon, and inure to the benefit of, the parties hereto and their respective successors and assigns.

7. **Interpretation.** The captions and headings the Articles and Sections of this Agreement are for convenience of reference only and shall not be deemed to define or limit the provisions hereof.

8. **Governing Law.** This Agreement shall be governed by and construed in accordance with the laws of the State of Alaska. Venue for any dispute arising out of or related to this Agreement shall be in Anchorage, Alaska.

9. **Counterparts.** This Agreement may be executed in one or more counterparts by the parties hereto. All counterparts shall be construed together and shall constitute one agreement.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the date first set forth above.

LESSOR:

CITY OF BETHEL

By: Peter A Williams
Printed Name: Peter A. Williams
Title: Interim City Manager

LESSEE:

**LOWER KUSKOKWIM SCHOOL
DISTRICT**

By: _____
Printed Name: Kimberly Hankins
Title: Superintendent

STATE OF ALASKA:

STATE OF ALASKA

By: Rob Daly
Printed Name: Rob Daly
Title: State Leasing & Facilities
Manager

STATE OF ALASKA)
FOURTH JUDICIAL DISTRICT)

Lease and Assignment Termination Agreement

3

THIS IS TO CERTIFY that on this 30th day of March, 2021, before me personally appeared Peter A. Williams, City Manager for the City of Bethel, and he acknowledged to me that he executed the foregoing instrument freely and voluntarily on behalf of the City of Bethel, for the uses and purposes therein set forth and that he is authorized by the City to do so.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal.



STATE OF ALASKA)
FOURTH JUDICIAL DISTRICT)

Lori Strickler
Notary Public in and for the State of Alaska
My Commission Expires: Aug. 30, 2024

THIS IS TO CERTIFY that on this day of March, 2021, before me personally appeared Kimberly Hankins, Superintendent of Lower Kuskokwim School District, and she acknowledged to me that she executed the foregoing instrument freely and voluntarily on behalf of the School District for the uses and purposes therein set forth and that she is authorized by the District to do so.

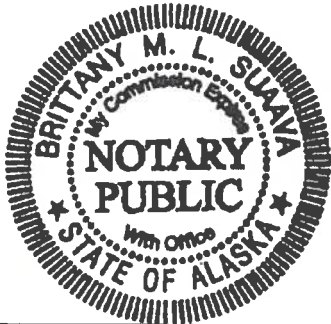
IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal.

Notary Public in and for the State of Alaska
My Commission Expires: _____

STATE OF ALASKA)
FOURTH JUDICIAL DISTRICT)

THIS IS TO CERTIFY that on this 30th day of March, 2021, before me personally appeared Rob Daly, the State Leasing & Facilities Manager, State of Alaska, and he acknowledged to me that he executed the foregoing instrument freely and voluntarily on behalf of the State of Alaska for the uses and purposes therein set forth and that he is authorized by the State of Alaska to do so.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal.



Brittany M. L. Suaava
Notary Public in and for the State of Alaska
My Commission Expires: With Office

After recording, return to:

Jeannie Sleeper

Jermain, Dunnagan & Owens, P.C.

3000 A St, Ste 300

Anchorage, Alaska 99503

Introduced by: Council Member Henderson
Introduction Date: April 26, 2022
Public Hearing Date: May 10, 2022
Action:
Vote:

CITY OF BETHEL, ALASKA

Ordinance #22-17

**AN ORDINANCE BY THE BETHEL CITY COUNCIL
AMENDING BETHEL MUNICIPAL CODE TITLE 18 BY REPEALING CHAPTER 18.68, BOARD
OF ADJUSTMENT; REPEALING CHAPTER 18.70, APPEALS; AND ADDING NEW CHAPTERS
18.70, APPEALS OF PLANNING DEPARTMENT DECISIONS AND 18.75, APPEALS OF
PLANNING COMMISSION DECISIONS**

- WHEREAS,** the Bethel City Council currently sits as the Board of Adjustment when it hears appeals of Planning Commission decisions;
- WHEREAS,** although the Board of Adjustment exercises due diligence in reviewing the record and adheres to the legal standards of administrative appeals, the processes and requirements are legally challenging for lay persons; and
- WHEREAS,** it is in the best interests of the City, the appellant, and the appellee for appeals from Planning Commission decisions to be handled by a hearing officer familiar with administrative appeals from municipal planning decisions and their legal requirements.

NOW THEREFORE BE IT ENACTED by the City Council of the City of Bethel, Alaska:

SECTION 1. Classification. This is a codified Ordinance of general and permanent nature and shall become part of the Bethel Municipal Code.

SECTION 2. Amendment. Bethel Municipal Code Chapter 18.68 is repealed.

~~Chapter 18.68~~
~~BOARD OF ADJUSTMENT~~

~~Sections:~~

- ~~18.68.010 — Organization.~~
~~18.68.020 — Powers and duties.~~

~~18.68.010 — Organization.~~

~~A. The city council shall constitute the board of adjustment.~~

~~B. All meetings and hearings of the board shall be open to the public, and the board shall keep public records of its proceedings.~~

~~18.68.020 — Powers and duties.~~

~~The board of adjustment shall hear and decide appeals from the decisions of the planning commission on requests for conditional uses, planned unit developments, variances, and on other decisions of the planning commission for which an appeal to the board of adjustment is authorized under this code.~~

SECTION 3. Amendment. Bethel Municipal Code Chapter 18.72, Appeals is repealed.

~~Chapter 18.72~~

~~APPEALS~~

~~Sections:~~

~~18.72.010 — Appeal of decision of planning department.~~

~~18.72.020 — Appeal of decision of planning commission.~~

~~18.72.010 — Appeal of decision of planning department.~~

~~A. An appeal from any action or decision of the planning department or the land use administrator may be filed by a property owner affected by said action or decision. An appeal may also be filed by any property owner affected by the decision. The appeal shall be filed with the planning commission by submitting a written statement to the planning department. The written appeal must specify the grounds for the appeal and specify the action and findings of the department that are being disputed. All appeals must be accompanied by an appeal fee as determined by resolution passed by the city council.~~

~~B. Any appeal filed by the applicant for the permit shall be filed within ten (10) calendar days from the date of the action or decision of the planning department or land use administrator. Any appeal filed by any other person shall be filed within ten (10) calendar days from the date of the action or decision of the planning department or land use administrator; provided, if the appeal relates to a site development or change in use subject to a site plan permit issued under BMC Title [15](#), the appeal must be filed no later than the tenth (10th) day that the site plan permit has been continuously displayed on the property that is subject to the permit in accordance with BMC [15.12.130](#) if the appellant is a person other than the permit applicant. If the deadline date falls on a weekend or holiday, the deadline shall be extended to the next city business day. If any appeal to the planning commission is not filed within the time specified in this subsection, the action or decision is final and is not subject to appeal or challenge in another forum.~~

~~C. Notice of public hearing on the appeal shall be provided as set out in BMC [18.04.070](#). The notice shall include a brief description of the appeal. Written notice and a copy of the appeal shall be provided immediately to the person who owns the property that is the subject of the permit or action being appealed.~~

~~D. The land use administrator shall schedule the public hearing at a planning commission meeting no sooner than twenty (20) calendar days and no later than fifty (50) calendar days from the date the appeal is filed. The planning department shall prepare a written summary of the original application and a statement of findings supporting the action of the land use administrator or planning department. The planning commission shall only consider the following evidence when considering the appeal:~~

- ~~1. The permit application or other application or action that is the subject of the appeal;~~
- ~~2. The correspondence, permit issued and other materials sent from the land use administrator to the permit holder and to any other party to the appeal;~~
- ~~3. The correspondence and materials received from any source regarding the application or actions;~~

- ~~4. The letter or request submitting the appeal to the planning commission;~~
- ~~5. The planning department summary of the application and the statement of findings supporting the action of the land use administrator;~~
- ~~6. Written comments received prior to the appeal hearing;~~
- ~~7. Verbal testimony taken under oath at the appeal hearing; and~~
- ~~8. Arguments of parties to the appeal.~~

~~E. The planning commission may deny or grant the appeal in the form of a motion. A statement of findings and conclusions based on the evidence presented shall be included in the motion. If the commission denies the appeal, it may confirm or modify the findings and conclusions of the planning department or the land use administrator. If the commission grants the appeal, the commission's decision will take effect ten (10) calendar days after the commission renders its decision unless a timely appeal is filed to the board of adjustment.~~

~~F. Within two (2) business days after the date of the commission decision, the planning department shall produce a written decision containing the statement of the commission's findings, conclusions and order. The decision shall be signed by the member of the commission who presided at the hearing or a commission member who voted on the prevailing side if the presiding member is not available and shall be mailed immediately to the appellant and any other interested parties. A statement of the date by which an appeal to the board of adjustment must be filed with the city clerk shall be included along with a statement of the amount of the appeal fee that must be paid upon filing the statement of appeal.~~

~~G. The filing of an appeal shall stay all proceedings in the matter until ten (10) calendar days after the decision has been rendered by the planning commission unless the land use administrator determines that the public health, safety or welfare would be threatened if the action appealed were stayed. Any action taken by the planning department or land use administrator shall remain in effect and any land use in violation of such action continues to be a violation and subject to the penalties described in Chapter [18.84](#) BMC until the violation ceases or the planning commission grants the appeal.~~

~~18.72.020 — Appeal of decision of planning commission.~~

~~A. An appeal from any action or decision of the planning commission, except the grant or denial of an application for a land use code text amendment or an official map amendment, may be filed by the applicant for the action, the manager, the land use administrator, or any property owner affected by the action or decision. The appeal shall be filed with the board of adjustment by submitting a written statement of appeal to the city clerk with a copy sent to the land use administrator. The written statement of appeal shall specify the order, findings or conclusions of the commission that are being disputed, and the grounds for the appeal.~~

~~B. The filing of an appeal to the board of adjustment shall stay all enforcement proceedings in the matter until after the decision of the board of adjustment has been rendered, unless the board or a court issues an enforcement order based on imminent peril to life or property.~~

~~C. The appeal must be filed within ten (10) calendar days from the date of the decision of the planning commission. If the deadline day falls on a weekend or holiday, the deadline is extended to the end of the next working day. If an appeal is not filed within ten (10) calendar days of the decision of the planning commission then the decision of the planning commission is final.~~

~~D. Notice of the board of adjustment hearing on the appeal shall be mailed to the applicant, the land use administrator and to each person who appeared and gave evidence in the proceedings before the planning commission and shall be published once a week for at least two (2) consecutive weeks in a newspaper of general circulation within the city, with the last publication occurring at least three (3) days before the hearing. The notice shall also be read on a local radio station once a day for five (5) days beginning at least ten (10) days prior to the date of the scheduled hearing. The notice shall contain the time and place of the hearing, a brief description of the appeal, and shall invite written arguments on the appeal from persons who appeared in or provided written or oral evidence or statements in the proceeding before the planning commission. Written arguments must be received by the clerk's office at least seven (7) days before the hearing.~~

~~E. The city clerk shall schedule the board of adjustment hearing no sooner than the later of fifteen (15) days after the completion of the record on appeal or twenty (20) calendar days from~~

~~the date the appeal is filed and no later than fifty (50) calendar days after the appeal is filed. The planning department shall prepare the record on appeal which shall consist of all documents, maps, plans, applications, correspondence and other material that was before the planning commission in the course of its consideration of the matter appealed, minutes of the commission, meetings at which the matter was before the commission, a copy of the decision appealed and a verbatim transcript of the proceeding before the commission.~~

~~F. The board of adjustment shall deny, grant, or deny in part and grant in part the appeal based on the evidence in the record and shall provide a written decision that contains a statement of its findings and conclusions as determined by a majority of its membership. In an appropriate case, the board may remand the matter to the planning commission for further proceedings. If the board denies the appeal, it may confirm or modify the findings and conclusions of the planning commission. The board's decision will be effective upon the date the mayor or the person presiding at the board hearing signs the findings and conclusions. The date signed shall be set out on the decision. Appeals of a decision made by the board of adjustment shall be filed in the Superior Court of the state of Alaska in accordance with the applicable appellate rules of court. The decision shall contain a statement required by the appellate rules of court of the rights and limitations of a person to appeal the decision.~~

SECTION 4. Amendment Inserting a new Chapter 18.70, Appeals of Planning Department Decisions.

18.70

APPEALS OF PLANNING DEPARTMENT DECISIONS

- 18.70.010 Definitions.
- 18.70.020 Appeal of a decision of planning department.
- 18.70.030 Stay.
- 18.70.040 Notices
- 18.70.050
- 18.70.060 Preparation of record.
- 18.70.070 Hearing.
- 18.70.080 Decision.

18.70.010 Definitions.

In this chapter, the following words and phrases shall have the meanings set forth in this section:

"Administrative hearing officer" means a person that is appointed as an administrative hearing officer to hear appeals related to a planning commission decision.

"Appellant" means a person who files an appeal application pursuant to BMC 18.70.040.

"Applicant" means the applicant for the permit, variance, conditional use, or other quasi-judicial zoning and land use determination that is the subject of an appeal under this chapter.

"Interested party" means any of the following with respect to a planning commission decision under the BMC:

1. The applicant;
2. Each record owner of the property that is the subject of the decision;
3. Each record owner of property adjacent to the property that is the subject of the decision.
4. Any governmental agency; and
5. The city.

18.70.020 Appeal of a planning department decision.

- A. A decision of the planning department is final unless appealed in accordance with this chapter.
- B. Any party with ownership or possessory interest in property affected by a decision of the planning department may file with the planning commission an appeal of that decision. Grounds for granting such appeal shall be limited to the improper application of law by a city administrative official. All such appeals shall be filed in writing with the planning department within ten (10) business days of the date of said decision and shall contain all of the following information:

1. The name, email address, phone number, and mailing address of the applicant and/or the applicant's attorney or representative;
 2. Statement specifying the grounds for the appeal and the action and findings of the department that are being disputed;
 3. The applicant's interest in the matter being appealed and a statement of the action or relief sought;
 4. An appeal fee as established in the current fee and rate schedule;
 5. The specific reasons why the applicant believes the decision to be wrong. The applicant shall bear the burden of proving the decision is wrong; and
- C. Upon receipt of a complete appeal, the planning director shall schedule the appeal for consideration by the planning commission at a date no more than fifty (50) calendar days after the appeal was received.

18.70.030 Stay.

An appeal to the planning commission stays the effectiveness of the decision or order of the city planner until the planning commission finally decides the appeal; provided, that the planning commission may vacate the stay if doing so is necessary to avoid immediate danger to public health and safety.

18.70.40 Notices.

- A. Within five (5) business days from the filing of a written notice of appeal, meeting the standards in BMC 18.70.020, the planning department shall deliver notice of the acceptance of written notice of appeal to all adjoining property owners of the property associated with the appeal and the planning commission members. The notice shall include:
1. The appellant's notice of appeal;
 2. The decision of the planning department being appealed;
 3. Notice of opportunity to submit written comments within fifteen (15) days prior to the hearing date, or give oral testimony at a hearing before the commission;

4. Notice of the hearing material filing deadline, which shall be at least 15 days prior to the hearing date. Material filing may include written arguments and exhibits, submissions shall become part of the record;
 5. Notice of witness list and requests for subpoenas submission deadline for the parties, which shall be at least 15 days prior to the hearing date. The notice shall inform the parties of their obligation to summon their witnesses;
 6. Notice that any hearing material not filed by the material filing deadline shall not be accepted by the planning department. Evidence may be submitted at the time of the hearing if the commission chair determines that the evidence was not discovered or could not have been obtained prior to the material filing deadline, or if the evidence is relevant and it is in the interests of justice that it be considered.
- B. Within five (5) business days after receipt of the witness list or request for subpoenas, the planning department shall provide the list to the parties. Upon request by a party, the chair, on the commission's behalf, may issue subpoenas as follows:
1. The parties may summon witnesses and request the production of records, by the issuance of subpoenas;
 2. Subpoenas shall be served as prescribed by Rule 45 of the Alaska Rules of Civil Procedure. Failure of any person to comply with a subpoena or order issued by the commission chair is a violation of city code. Remedies, enforcement action and penalties for such violations shall be consistent with the terms of BMC 1.06. Such remedies are not exclusive, and the city may pursue any and all legal and equitable remedies available under law necessary to enforce such subpoenas and orders, including application to Superior Court.
- C. At least ten (10) business days before the hearing, the planning department shall post the notice of hearing to the public, deliver notice of the hearing to interested parties, and the commission members. The notice shall include:
1. The name of the owner of the parcel that is the subject of the appeal and the name of the person who made the application if not the owner;
 2. A description of the action or relief sought in the appeal;
 3. The address (if applicable) and the legal description of the subject parcel;

4. The date, time and place of the hearing; and
 5. The date on which the record on appeal will be available and the web address the record can be found.
- D. At least ten (10) business days before the hearing, the planning department shall post the hearing record on the City of Bethel website.

18.70.050 Ex parte contact.

A planning commissioner shall be impartial in all decisions, both in fact and in appearance. No planning commissioner may engage in ex parte contact with any interested party concerning the appeal either before or after the appeal hearing.

18.70.060 Preparation of record.

The planning department shall complete the record on appeal at least ten (10) businesses days before the hearing. The record shall include:

1. The applicant's notice of appeal;
2. The decision of the planning department being appealed;
3. Material filings and witness lists submitted by interested parties and/or the planning department;
4. Written comments submitted in accordance with 18.70.040 (A) (4);
5. Listing of relevant Bethel Municipal Code provisions.

18.70.070 Appeal Hearing.

The planning commission shall hold an appeal hearing to receive evidence pertinent to the granting or denial of said application. The hearing shall be limited to those issues raised on appeal, and the evidence shall be limited to a review of the record which may include oral arguments and testimony received at the hearing.

- A. The commission chair shall preside over the hearing and shall make all rulings on issues of procedure, continuances, form and conduct of the hearing and admissibility of evidence.

- B. At the hearing, testimony shall be under oath and subject to the following order and time limitations, unless the planning commission, for good cause shown, permits a change in the order or an extension of time:
1. City planner or representative, ten (10) minutes to present the city position and to set forth the evidence and reasons relied upon for the decision.
 2. Appellant or representative, ten (10) minutes.
 3. Each interested party supporting or opposing the appeal, five (5) minutes.
 4. Appellant, for rebuttal, five (5) minutes.
 5. Commission members may ask questions from those that presented oral arguments.
- C. Technical rules of evidence do not apply, but the commission's findings shall be based upon a preponderance of the evidence. All testimony and other evidence taken at the hearing shall be recorded.
- D. The appellant bears the burden of proof by a preponderance of the evidence.
- E. The planning commission may move into a closed deliberative session following the submission of evidence.
- F. If at the hearing, the planning commission determines that it needs additional information, it may recess for a period of not more than thirty-two (32) days to obtain and evaluate that information.

18.70.080 Decision.

- A. Within forty-five (45) days of the hearing, the planning commission may affirm, reverse, or modify the decision or order of the city planner in whole or in part. The planning commission shall base the decision upon the record and argument presented at the hearing.

B. The planning commission's decision shall be by resolution and shall state that it is a final decision, include the planning commission's findings of fact and conclusions of law, and notify the parties of their right to appeal under BMC 18.80.

C. Within ten (10) business days after the planning commission's final written decision, the city planner shall provide a copy of that decision to the appellant and each interested party that submitted written testimony at the hearing.

SECTION 5. Amendment. Bethel Municipal Code Chapter 18.80, Appeals of Planning Commission Decisions is created.

18.75
APPEALS PLANNING COMMISSION DECISIONS

18.75.010 Definitions.

18.75.020 Administrative hearing officer.

18.75.030 Staff.

18.75.040 Stay.

18.75.050 Appeal application.

18.75.060 Filing and service of documents.

18.75.070 Preparation of record – Notice of hearing date and process.

18.75.080 Authority of administrative hearing officer.

18.75.010 Definitions.

Words and terms used in this chapter are defined in chapter 18.70 BMC.

18.75.020 Administrative hearing officer.

Appeals filed under this chapter shall be heard by an administrative hearing officer. The administrative hearing officer shall hear and decide appeals from decisions of the planning

commission on conditional uses, variances, and other quasi-judicial zoning and land use determinations.

An administrative hearing officer shall be appointed by the city clerk and shall have a law degree or three years' experience presiding over administrative hearings.

18.75.030 Authority of administrative hearing officer.

The administrative hearing officer may change the prehearing schedule, the date of the hearing, or the procedure at the hearing, notwithstanding any other provision of this chapter, in response to a written request to the city clerk from the appellant or an interested party, for good cause shown; provided, that the appellant and all interested parties shall receive written notice of the administrative hearing officer's action at least five (5) business days before the change becomes effective. The administrative hearing officer may determine all other matters of procedures in the appeal that are not prescribed in this chapter and may exercise their judgment on legal issues raised by the parties.

18.75.030 Staff.

The city clerk or their designee shall assist the administrative hearing officer in preparing for and conducting the hearing. This includes making an electronic recording of the appeal hearing and preparing all correspondence, including the notification of the administrative hearing officer's decision.

18.75.040 Stay.

An appeal stays the effectiveness of the decision or order appealed from until the administrative hearing officer finally decides the appeal; provided, that the administrative hearing officer may vacate the stay if doing so is necessary to avoid immediate danger to public health and safety.

18.75.050 Appeal submission.

A. Any interested party adversely affected by a decision or order of the planning commission, other than a recommendation to the city council regarding a rezoning or an amendment to this title, may appeal the decision or order to the administrative hearing officer by filing an appeal

with the city clerk within fifteen (15) calendar days after the effective date of the decision or order. The appeal shall state with specificity the grounds for the appeal and include contact information for the appellant or the appellant's representative.

B. Except as provided in subsection (C) of this section:

1. An appeal application shall include a nonrefundable filing fee of \$300.00, and a deposit of \$500.00 for the costs the appellant is required to pay under subsection (B)(2) of this section.

2. The appellant shall pay the cost of preparing the transcript of the proceedings before the planning commission and mailing the notices required by BMC 18.75.070. If such costs exceed the amount of the deposit paid by the appellant under subsection (B)(1) of this section, the appellant shall pay the excess to the city no later than the date written arguments are due, or the appeal will be dismissed; provided, that the city clerk may waive payment of an excess amount that is less than \$100.00. The city shall return any unexpended part of the deposit to the appellant within thirty (30) business days after issuance of the administrative hearing officer's decision.

C. Within the time for filing the appeal application, an appellant may request that the city waive payment of part or all of the fee and costs described in subsection (B) of this section because of the appellant's indigence. The request shall include a sworn financial statement from the appellant and be submitted to the city clerk. The city clerk will grant or deny the request based on a determination whether the appellant is indigent.

D. If a final decision of the administrative hearing officer or a court on an appeal under this chapter reverses or remands the decision or order of the planning commission, the city shall refund to the appellant the filing fee and costs paid by the appellant under subsection (B) of this section.

18.75.060 Filing and service of documents.

A document is filed in an appeal on the date it is received by the city clerk. All documents filed in an appeal must be served on each interested party; if an interested party is represented by
City of Bethel, Alaska

Ordinance #22-17

counsel, the document shall be served on the counsel in lieu of the interested party.

18.75.070 Preparation of record – Notice of hearing date and process.

A. Upon the timely filing of an appeal, and any determination required under BMC 18.80.050:

1. List of Interested Parties. The city clerk shall notify the city planner and the city attorney of receipt of the appeal application. The city planner shall provide the city clerk with a list and mailing labels for each interested party in the appeal within five (5) business days of the request; and

2. Notice of Appeal. Upon timely receipt of the mailing labels of each interested party, the city clerk shall mail or personally serve notice of the appeal within five (5) business days to each interested party, the appellant, the applicant if not the appellant, the city attorney, and the city planner; if a party is represented by counsel, the city clerk shall notify their counsel in lieu of the party.

B. Content of Notice. The notice of appeal shall include:

1. A brief description of the decision appealed;

2. A copy of the appellant's appeal application; and

3. A statement that the record and documents relating to the appeal may be viewed on the city's website after they have been compiled.

C. Appointment of Administrative Hearing Officer. The city clerk shall submit the items stated in subsections (B)(1) and (B)(2) of this section and the name of the individual appointed as the administrative hearing officer to the council by information memorandum at the next available regular council meeting.

D. Record on Appeal. The city planner shall provide the city clerk with an electronic version of the record on the appeal within twenty (20) business days after the filing of the appeal. The appeal record shall consist of the transcript of the proceedings before the planning commission,

City of Bethel, Alaska

Ordinance #22-17

copies of all documentary evidence, memoranda and exhibits, correspondence and other written material submitted to the planning commission, and a copy of the final written decision of the planning commission. The record shall be organized in chronological order, paginated, and include a detailed table of contents.

E. Service of Record. Within fifteen (15) business days after receiving the entire appeal record from the city planner, the city clerk shall assemble the record and post the record on the city's website, and notify the administrative hearing officer, the appellant, the applicant if not the appellant, the city attorney, the city planner, and each interested party who has requested to be notified, that the record is available for viewing on the city's website: if a party is represented by counsel, the city clerk shall notify the counsel in lieu of the party. The city clerk may accompany the notice with the notice required in subsection (F) of this section. Interested parties requesting a paper copy of the record shall be charged on a per page basis in accordance with the City's fee and rate schedule.

F. Notice of Hearing Date. The city clerk shall post a notice on the city's website, at least fifteen (15) business days before written arguments are due, stating the nature of the appeal, the location of the property that is the subject of the appeal, the time and place of the hearing, and the date written arguments are due to the city clerk. The city clerk shall notify the administrative hearing officer, the appellant, the applicant if not the appellant, the city attorney, and the city planner; if a party is represented by counsel, the city clerk shall notify the counsel in lieu of the party. The city clerk shall also send notice by regular mail to each interested party.

G. Written Arguments. An interested party must submit written argument to the city clerk on or before the due date for filing written argument. Written arguments submitted in a timely manner shall become part of the record on appeal. Within five (5) business days after the date written arguments are due, the city clerk shall post the timely written arguments on the city's website and notify the administrative hearing officer, the appellant, the applicant if not the appellant, the city attorney, the city planner, and each interested party who has requested to be notified, that the written arguments are available for viewing on the city's website; if a party is represented by counsel, the city clerk shall notify the counsel in lieu of the party. Interested parties requesting a paper copy of the written arguments shall be charged on a per page basis in accordance with the City's fee and rate schedule.

H. The meeting at which the hearing office hears an appeal shall be open to the public and subject to the following order and time limitations:

1. City staff: ten (10) minutes to present the decision of the commission;
2. Appellant: fifteen (15) minutes;
3. Appellee: fifteen (15) minutes;
4. Interest persons: three (3) minutes each;
5. Appellant, for rebuttal: five (5) minutes;

The Hearing officer may question each of the parties listed under this section and may adjourn the hearing for deliberative purposes.

18.75.080 Administrative hearing officer scope of review and decision.

A. The hearing officer shall hear an appeal solely on the basis of the record and oral testimony received during the hearing.

B. The hearing officer shall defer to the judgement of the commission regarding disputed issues or findings of fact unless a substitution of their judgement is made. Findings of fact adopted expressly or by necessary implication by the commission may be considered as true if they are supported in the record by substantial evidence, meaning such relevant evidence as a reasonable mind might accept as adequate to support a conclusion. If the record affords a substantial basis of fact from which the fact in issue may be reasonably inferred, it shall be considered that the fact is supported by substantial evidence.

C. The decision shall be in writing and shall be filed with the city clerk within 30 days of the hearing.

18.75.090 Appeals to Superior Court

A. A final decision of an administrative hearing officer may be appealed to the Superior Court by any interested party to the proceedings.

B. An appeal to the Superior Court shall be filed within thirty (30) days from the date of distribution of final decision to the parties appearing before the hearing officer.

Introduced by: Council Member Henderson
Introduction Date: April 26, 2022
Public Hearing Date: May 10, 2022
Action:
Vote:

C. An appeal from a final decision of the hearing officer to the Superior Court is governed by court rules.

ENACTED THIS 10th DAY OF MAY 2022 BY A VOTE OF _ IN FAVOR AND _ OPPOSED.

Mark Springer, Mayor

ATTEST:

Lori Strickler, City Clerk

Introduced by: City Manager Williams
Introduction Date: April 26, 2022
Public Hearing: May 10, 2022
Action:
Vote:

CITY OF BETHEL, ALASKA

Ordinance #22-18

AN ORDINANCE BY THE BETHEL CITY COUNCIL AMENDING THE OFFICIAL LAND USE MAP OF BETHEL BY ADOPTING RESIDENTIAL, PUBLIC LANDS & INSTITUTION, OPEN SPACE, AND INDUSTRIAL ZONING DESIGNATIONS TO THE KASAYULI SUBDIVISION 4.5 MILES SOUTHWEST OF DOWNTOWN BETHEL, ACCESSED BY NOEL POLTY BLVD, SECTION 23, TOWNSHIP 8 NORTH, RANGE 72 WEST, SEWARD MERIDIAN, BETHEL ALASKA

WHEREAS, The Kasayuli Subdivision is currently an un-zoned subdivision consisting of 146.35 acres of land located inside the City of Bethel boundaries;

WHEREAS, Bethel Municipal Code (BMC) Section 18.04.050(A) provides that zoning jurisdiction shall include all lands located within the corporate limits of the city and shall apply equally to private and public property, except to the extent prohibited by law;

WHEREAS, BMC Section 18.04.030(B) provides that no structure or land shall be used or occupied and no structure or part thereof shall be erected, moved, or altered except in conformity with the provisions of the zoning code;

WHEREAS, Bethel City Planning staff conducted a windshield survey of the subdivision neighborhoods and counted 70 single family residences, 47 duplexes, one triplex, one health facility, and 48 vacant lots and concluded that the subdivision is predominantly residential;

WHEREAS, the Planning Commission held a public hearing on Tuesday, March 15, 2022 for the purpose of bringing the Subdivision into compliance with and the zoning code and determined:

1. Applying a Residential Zone designation to a major portion of the subdivision is consistent with existing development because the subdivision is 99% residential. This residential zoning designation is also consistent with the City of Bethel Comprehensive Plan 2035, in which the Future Land Use Map designates the Kasayuli Subdivision as being in the Residential Zone.
2. Applying a PLI Zoning designation to Tracts D and H adheres to the Plat Notes on the 1997 Kasayuli Subdivision Final Plat that dedicates these tracts to the public for community/recreational and community services facilities. The PLI Zone best fits these facilities and is the zone most compatible with the Residential Zone. Additionally, all future facilities except for permitted and principal uses (i.e. trails, boardwalks, utility, water and sewer facilities) will

Introduced by: City Manager Williams
Introduction Date April 26, 2022
Public Hearing: May 10, 2022
Action:
Vote:

require additional scrutiny from the planning commission in a public hearing for a Conditional Use Permit.

Applying a PLI Zoning designation to Block 5 (Lots 1 through 6) is consistent with BMC 18.24.030 (D) which includes as possible conditional uses hospitals, sanitariums, children's homes, group homes, and similar homes. The McCann Treatment Center currently occupies Lots 2, 3, and 4. YKHC plans to expand treatment facilities to lots 1, 5, and 6. The existing McCann Treatment Center would be grandfathered in and would not require a Conditional Use Permit.

3. Applying an Open Space Zone designation to tracts B-1, B-2, C, E, F, and G follows the 1997 Kasayuli Subdivision Plat dedication of 25-acres which more than adheres to the Open Space requirement of 10% of the subdivision area dedicated to Open Space.

4. Applying an Industrial Zone designation to Tract A containing a sandpit with 33.6 acres of lands consistent with BMC 18.40.020(D)(18), which identifies natural resource extraction, such as a sandpit, as a principal and permitted industrial use. The sandpit currently located at the east end of the subdivision and is buffered from existing housing by proposed Open Spaces Tracts B-1, B-2, and C;

WHEREAS, the Planning Commission recommends that the City Council approve a zoning map amendment to the Official Land Use Map of Bethel that applies Residential, Public Lands & Institution, Open Space, and Industrial zoning designations to the Kasayuli Subdivision, as referenced on the attached 1997 Final Plat of the Kasayuli Subdivision (Plat recording 98-3), and color-coded with specified zoning designations;

THEREFORE BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF BETHEL, ALASKA, that the Official Land Use Map of Bethel is amended to apply Residential, Public Lands & Institution, Open Space, and Industrial zoning designations to the following Kasayuli Subdivision properties:

RESIDENTIAL

BLOCK 1	LOTS 1 TO 5
BLOCK 2	LOTS 1 TO 4
BLOCK 3	LOT 1 TO 4
BLOCK 4	LOTS 1 TO 4
BLOCK 6	LOTS 1 TO 16
BLOCK 7	LOTS 1 TO 21
BLOCK 8	LOTS 1 TO 16
BLOCK 9	LOTS 1 TO 23
BLOCK 10	LOTS 1 TO 44
BLOCK 11	LOTS 1 TO 16

Introduced by: City Manager Williams
Introduction Date April 26, 2022
Public Hearing: May 10, 2022
Action:
Vote:

BLOCK 12 LOTS 1 TO 13
BLOCK 13 LOTS 1 TO 11

PUBLIC LANDS AND INSTITUTIONS

BLOCK 5 LOTS 1 TO 6
TRACTS D AND H

OPEN SPACE

TRACTS B-1, B-2, C, E, F, and G

INDUSTRIAL

TRACT A,

of Section 23, Township 8 North, Range 72 West, Seward Meridian, Bethel Alaska.

SECTION 1. Classification. This ordinance is of a permanent nature but shall not be codified and rather shall be shown on the Official Land Use Map of Bethel as Residential, Public Lands & Institution, Open Space, and Industrial.

SECTION 2. Effective Date. This ordinance shall become effective immediately upon passage by the City Council.

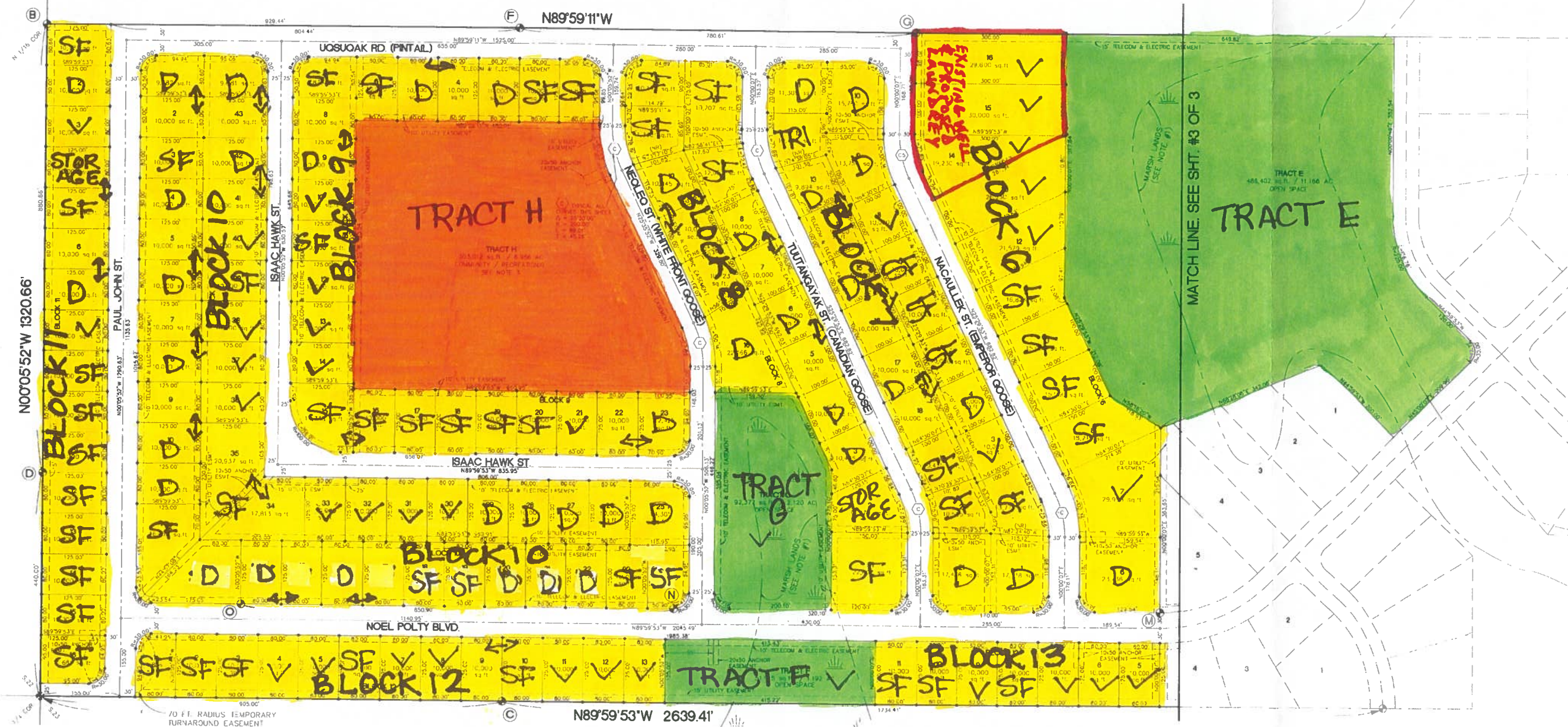
BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF BETHEL, ALASKA THIS 10th DAY OF May 2022, BY A VOTE OF ____ IN FAVOR AND ____ OPPOSED.

Mark Springer, Mayor

ATTEST:

Lori Strickler, City Clerk

PROPOSED
ZONING MAP



- NOTES:
- MARSHLAND - THE LIMITS IDENTIFIED HEREON ARE THE ASBUILT LIMITS OF EITHER SURFACE WATER, MARSH GRASSES, LOW BUSH WILLOWS, OR ACTIVE DRAINAGEWAYS. THE TERM "MARSHLAND" AS USED HEREON IS A TERM OF CONVENIENCE AND INTENDED TO REPRESENT THOSE AREAS OF ACTIVE HYDROLOGY THAT ARE EVIDENCED BY THE STATED DELINEATORS. ALL ACCORDING TO THE SURVEY PERFORMED DURING NOVEMBER 1995.
 - TRACTS B 1, B-2, C, E, F AND G ARE HEREWITH DEDICATED TO THE PUBLIC AS OPEN SPACE COMPRISING 24.986 ACRES MORE OR LESS OF WHICH 12.37 ACRES ARE MARSHLAND'S.
 - TRACTS D AND H ARE HEREWITH DEDICATED TO THE PUBLIC FOR COMMUNITY RECREATIONAL AND / OR COMMUNITY SERVICES FACILITIES TO INCLUDE BUT NOT NECESSARILY LIMITED TO PARKS, PLAYGROUNDS, SCHOOLS, CLINICS, DAY CARE, COMPRISING 11.35 ACRES MORE OR LESS.
 - UNLESS OTHERWISE NOTED BY (NR) ALL LOT LINES INTERSECT CURVES RADIALLY.
 - NO INDIVIDUAL ON LOT WASTEWATER DISPOSAL AND / OR WATER SUPPLY SYSTEMS WILL BE ALLOWED, UNLESS PRIOR APPROVAL IS OBTAINED FROM THE CITY OF BETHEL AND THE ALASKA DEPARTMENT OF ENVIRONMENTAL CONSERVATION AND / OR ITS SUCCESSORS.
 - THE U.S. ARMY CORP. OF ENGINEERS HAS DETERMINED THAT THE ENTIRETY OF THIS SUBDIVISION IS LOCATED WITHIN WETLANDS. THEREFORE APPROVAL MUST BE OBTAINED FROM THE U.S. ARMY CORP. OF ENGINEERS, OR ITS DESIGNEE, PRIOR TO PLACEMENT OF FILLS AND / OR CONSTRUCTION.
 - RECORD BEARINGS AND DISTANCES SHOWN ARE IN ACCORDANCE WITH THE BUREAU OF LAND MANAGEMENT'S PLAT OF SURVEY FOR 1.8 N., R.72 W., S.M. APPROVED JUNE 24, 1974.
 - TEMPORARY TURNAROUND EASEMENTS AS SHOWN HEREON SHALL AUTOMATICALLY VACATE UPON EXTENSION OF THE SUBDIVISION ROADS BEYOND THE ENCLUMBERED PROPERTIES.
 - ALL PARCELS IN THE SUBDIVISION WILL BE SUBJECT TO AN AVIGATION EASEMENT IN FAVOR OF YUKON KUSKOKWIM HEALTH CORPORATION AND THE STATE OF ALASKA, DEPARTMENT OF TRANSPORTATION AND PUBLIC FACILITIES, FOR THE BENEFIT OF THE BETHEL AIRPORT.

Zoning Legend:

- Residential- [Yellow Box]
- Open Space- [Green Box]
- Pubic Lands & Institutions- [Red Box]
- Industrial- [Dark Red Box]

LAND USE LEGEND:

- C-Commercial
- V-Vacant
- D-Duplex
- SF-Single Family
- T-Triplex
- Storage



SURVEYOR'S CERTIFICATE

I, Paul D. Whipple (LS-6992), do hereby certify that: I am properly registered and licensed to practice land surveying by the State of Alaska, that this plat represents a survey made by me, that the monuments shown hereon do exist as shown and described, and that all dimensions and other details are correct.

FINAL PLAT OF KASAYULI SUBDIVISION, REPLAT a resubdivision of KASAYULI SUBDIVISION according to plat number 96-23 Bethel Recording District, State of Alaska situated within LOT 2, SW 1/4 NE 1/4, S 1/2 NW 1/4, SEC. 23, T.8 N., R.72 W. S.M., AK., CONTAINING 146.353 ACRES ±			
PREPARED BY: KARLUK DESIGN 1042 E. 6th Ave. Anchorage, AK. 99501	FOR: YKHC P.O. BOX 528 Bethel, AK. 99559	DATE: 12-29-97 SCALE 1" = 100' 1" BOOK	CHECKED PDW W.D. 9513
DRAWN M.RIVARD		SHEET 2 of 3	



NOTES:

- MARSHLAND - THE LIMITS IDENTIFIED HEREON ARE THE ASBUILT LIMITS OF EITHER SURFACE WATER, MARSH GRASSES, LOW BUSH WILLOWS, OR ACTIVE DRAINAGEWAYS. THE TERM "MARSHLAND" AS USED HEREON IS A TERM OF CONVENIENCE AND INTENDED TO REPRESENT THOSE AREAS OF ACTIVE HYDROLOGY THAT ARE EVIDENCED BY THE STATED DELINEATORS. ALL ACCORDING TO THE SURVEY PERFORMED DURING NOVEMBER 1995.
- TRACTS B-1, B-2, C, E, F AND G ARE HEREWITH DEDICATED TO THE PUBLIC AS OPEN SPACE, COMPRISING 24,986 ACRES MORE OR LESS OF WHICH 12.37 ACRES ARE MARSHLANDS.
- TRACTS D AND H ARE HEREWITH DEDICATED TO THE PUBLIC FOR COMMUNITY RECREATIONAL AND / OR COMMUNITY SERVICES FACILITIES TO INCLUDE BUT NOT NECESSARILY LIMITED TO: PARKS, PLAYGROUNDS, SCHOOLS, CLINICS, DAY CARE. COMPRISING 11.351 ACRES MORE OR LESS.
- UNLESS OTHERWISE NOTED BY (NR) ALL LOT LINES INTERSECT CURVES RADIALLY.
- NO INDIVIDUAL ON LOT WASTEWATER DISPOSAL AND / OR WATER SUPPLY SYSTEMS WILL BE ALLOWED, UNLESS PRIOR APPROVAL IS OBTAINED FROM THE CITY OF BETHEL AND THE ALASKA DEPARTMENT OF ENVIRONMENTAL CONSERVATION AND / OR ITS SUCCESSORS.
- THE U.S. ARMY CORP. OF ENGINEERS HAS DETERMINED THAT THE ENTIRETY OF THIS SUBDIVISION IS LOCATED WITHIN WETLANDS. THEREFORE APPROVAL MUST BE OBTAINED FROM THE U.S. ARMY CORP. OF ENGINEERS, OR ITS DESIGNEE, PRIOR TO PLACEMENT OF FILLS AND / OR CONSTRUCTION.
- RECORD BEARINGS AND DISTANCES SHOWN ARE IN ACCORDANCE WITH THE BUREAU OF LAND MANAGMENTS PLAT OF SURVEY FOR T.8 N., R.72 W., S.M. APPROVED JUNE 24, 1974.
- TEMPORARY TURNAROUND EASEMENTS AS SHOWN HEREON SHALL AUTOMATICALLY VACATE UPON EXTENSION OF THE SUBDIVISION ROADS BEYOND THE ENCUMBERED PROPERTIES.
- ALL PARCELS IN THE SUBDIVISION WILL BE SUBJECT TO AN AVIGATION EASEMENT IN FAVOR OF YUKON KUSKOKWIM HEALTH CORPORATION AND THE STATE OF ALASKA, DEPARTMENT OF TRANSPORTATION AND PUBLIC FACILITIES, FOR THE BENEFIT OF THE BETHEL AIRPORT.

LEGEND	
SYMBOL	DESCRIPTION
—	LIMITS OF SUBDIVISION
—	LIMITS OF MARSH LAND
⊗	PRIMARY MONUMENT FOUND & HELD BLU BRASS CAP MONUMENT ON 3" DIAM. IRON PIPE
⊙	PRIMARY MONUMENT SET 3" DIAM. BRASS CAP MONUMENT ON 3" DIAM. BY 30" LONG IRON PIPE - SEE DETAILS SHEET 1 OF 3
•	SECONDARY MONUMENT - SET 5/8" DIAM. BY 30" LONG IRON REBAR WITH 1" DIA. PLASTIC CAP
(WEAS.)	MEASURED
(NR)	NON RADIAL
(REC.)	RECORD
(REC. COMP'D.)	RECORD COMPUTED



SURVEYOR'S CERTIFICATE

I, Paul D. Whipple (LS-6992), do hereby certify that I am properly registered and licensed to practice land surveying by the State of Alaska, that this plat represents a survey made by me, that the monumentation shown hereon do exist as shown and described, and that all dimensions and other details are correct.

98-3

RECORDED - FILED	30c
BETHEL	SEC. DIST. 18
DATE	2-18 1998
TIME	2:03 P.M.
Recorded by	YKHC
Address	

FINAL PLAT OF KASAYULI SUBDIVISION, REPLAT a resubdivision of KASAYULI SUBDIVISION according to plat number 96-23 Bethel Recording District, State of Alaska situated within LOT 2, SW 1/4 NE 1/4, S 1/2 NW 1/4, SEC. 23, T.8 N., R.72 W. S.M., AK., CONTAINING 146.353 ACRES ±			
PREPARED BY:	FOR:		
KARLUK DESIGN 1042 E. 6th Ave. Anchorage, Ak. 99501	YKHC P.O. BOX 528 Bethel, Ak. 99559		
DATE 12-29-97	DRAWN M.RIVARD	CHECKED PDW	SHEET 7
SCALE 1" = 100'	F. BOOK	W.O. 9513	Page 51 of 233

RESOLUTION
Bethel Planning Commission
Resolution No. 2022-01

A RESOLUTION OF THE BETHEL PLANNING COMMISSION TO THE CITY COUNCIL RECOMMENDING A ZONING MAP AMENDMENT TO THE OFFICIAL LAND USE MAP OF BETHEL THAT WILL APPLY RESIDENTIAL, PUBLIC LANDS & INSTITUTIONS, OPEN SPACE, AND INDUSTRIAL ZONING DESIGNATIONS TO THE KASAYULI SUBDIVISION LOCATED 4.5 MILES SOUTHWEST OF THE BETHEL TOWN POROPER ON NOEL POLTY BLVD, SECTION 23, TOWNSHIP 8 NORTH, RANGE 72 WEST, SEWARD MERIDIAN, BETHEL ALASKA, TO INCLUDE:

RESIDENTIAL

BLOCK 1	LOTS 1 TO 5
BLOCK 2	LOTS 1 TO 4
BLOCK 3	LOT 1 TO 4
BLOCK 4	LOTS 1 TO 4
BLOCK 6	LOTS 1 TO 16
BLOCK 7	LOTS 1 TO 21
BLOCK 8	LOTS 1 TO 16
BLOCK 9	LOTS 1 TO 23
BLOCK 10	LOTS 1 TO 44
BLOCK 11	LOTS 1 TO 16
BLOCK 12	LOTS 1 TO 13
BLOCK 13	LOTS 1 TO 11

PUBLIC LANDS AND INSTITUTIONS (PLI)

BLOCK 5	LOTS 1 TO 6
TRACTS	D AND H

OPEN SPACE

TRACTS B-1, B-2, C, E, F, G

INDUSTRIAL

TRACT A

WHEREAS, The Kasayuli Subdivision is currently an un-zoned subdivision located inside the City of Bethel boundaries, and

WHEREAS, Bethel Municipal Code Section 18.04.050A (Zoning Jurisdiction) states the territorial jurisdiction under this title shall include all lands located within the corporate limits of the city. The provisions of this title shall apply equally to private and public property except to the extent prohibited by law, and

WHEREAS, BMC Section 18.04.030B (Zoning Application) states that no structure or land shall be used or occupied and no structure or part thereof shall be erected, moved, or altered except in conformity with the provisions of this Title, and

WHEREAS, the Bethel City Planning staff performed a windshield survey of the subdivision neighborhoods and counted 70 single family residences, 47 duplexes, one triplex, one health facility, 48 vacant lots, and determined the subdivision to be predominantly residential, and

WHEREAS, the Planning Commission held a public hearing on Tuesday, March 15, 2022 for the purpose of bringing the Subdivision into compliance with BMC Sections 18.04.050(A) and 18.04.50(B) (City Jurisdiction), and determined:

1. Applying a Residential Zone designation to a major portion of the subdivision would be consistent with existing development as it is 99% residential. This residential zoning designation is also consistent with the City of Bethel Comprehensive Plan 2035, in which the Future Land Use Map designates the Kasayuli Subdivision as being in the Residential Zone.
2. Applying a PLI Zoning designation to Tracts D and H follows the Plat Notes contained on the 1997 Kasayuli Subdivision Final Plat that dedicates these tracts to the public for community/recreational and community services facilities. The PLI Zone is the zone that best fits these facilities and is the zone most compatible with the Residential Zone. Additionally, all facilities except for permitted and principal uses that include trails, boardwalks, utility, water and sewer facilities, will require additional scrutiny from the planning commission in a public hearing for a Conditional Use Permit.

Applying a PLI Zoning designation to Block 5 (Lots 1 to 6) is consistent with BMC 18.24.030 (D) (Conditional Uses) which includes hospitals, sanitariums, children's homes, group homes, and similar homes, etc. The McCann Treatment Center currently occupies Lots 2-4. YKHC has plans to expand treatment facilities to lots 1, 5, and 6. The existing McCann Treatment Center would be grandfathered in and would not require a Conditional Use Permit.

3. Applying an Open Space Zone designation to TRACTS B-1, B-2, C, E, F, G follows the 1997 Kasayuli Subdivision Plat dedication of 25-acres which more than adheres to the Open Space requirement of 10% of the subdivision area dedicated to Open Space.

4. Applying an Industrial Zone designation to Tract A containing a sandpit with 33.6 acres of land is consistent with BMC 18.40.020(D)(18) which identifies natural resource extraction, such as a sandpit, as a permitted use. This sandpit is located at the east end of the subdivision and is buffered from existing housing by proposed Open Spaces Tracts B-1, B-2, and C, and

NOW, THEREFORE BE IT RESOLVED, the Planning Commission recommends to the City Council to approve a zoning map amendment to the Official Land Use Map of Bethel that will apply Residential, Public Lands & Institutions, Open Space, and Industrial zoning designations to the Kasayuli Subdivision located on Noel Polty Blvd, Section 23, Township 8 North, Range 72 West, Seward Meridian, Bethel Alaska, to include:

RESIDENTIAL

BLOCK 1	LOTS 1 TO 5
BLOCK 2	LOTS 1 TO 4
BLOCK 3	LOT 1 TO 4
BLOCK 4	LOTS 1 TO 4
BLOCK 6	LOTS 1 TO 16
BLOCK 7	LOTS 1 TO 21
BLOCK 8	LOTS 1 TO 16
BLOCK 9	LOTS 1 TO 23
BLOCK 10	LOTS 1 TO 44
BLOCK 11	LOTS 1 TO 16
BLOCK 12	LOTS 1 TO 13

BLOCK 13 LOTS 1 TO 11

PUBLIC LANDS AND INSTITUTIONS

BLOCK 5 LOTS 1 TO 6
TRACTS D AND H

OPEN SPACE

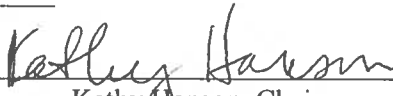
TRACTS B-1, B-2, C, E, F, G

INDUSTRIAL

TRACT A

PASSED AND APPROVED BY THE BETHEL PLANNING COMMISSION by a duly constituted quorum on this 15th day of March 2022. City of Bethel City Planning Commission Action:

Vote: In Favor: 6 Opposed: 0 Abstained:



Kathy Hanson, Chair

ATTEST:



Pauline Boratko, Recorder

Introduced by: Peter A. Williams, City Manager
Introduction Date: April 26, 2022
Public Hearing Date: May 10, 2022
Action:
Vote:

CITY OF BETHEL, ALASKA

Ordinance 21-26 (j)

AN ORDINANCE AMENDING THE CITY OF BETHEL FISCAL YEAR 2022 BUDGET

THEREFORE BE IT ORDAINED by the City Council of Bethel, Alaska, as follows:

SECTION 1. Classification. This is a non-codified Ordinance and shall not become part of the Bethel Municipal Code.

SECTION 2. Fiscal Year Budget Amendments. The following estimated revenues and expenditures are hereby appropriated for the corporate purposes and objects of the City of Bethel for Fiscal Year 2022.

WHEREAS, City engineer contractor, DOWL, collaborated with Architects Alaska to conduct a code and condition survey of the current Public Works building and composed a cost estimate for facility repairs;

WHEREAS, to progress to the next stage of achieving appropriate building codes for the Public Works building, DOWL prepared a task order for concept development;

WHEREAS, the Public Works Department is requesting that \$16,500 be allocated to cover the cost to complete the task order;

J-1 Public Works Administration					
New Line Item	Line Item in Budget	Description	Approved Appropriations	Proposed Amendment	Proposed Total Appropriations
100-65-69XX	10-65-69X	Public Works Administration - Capital Expenditure	0	<u>16,500</u>	16,500
				<i>Total Increase</i>	
100-10100	10-10100	Cash in Combined Fund	9,162,147	(16,500)	9,145,647
				<i>Total Decrease</i>	

WHEREAS, a water quality analysis is performed annually, which is required by the Safe Drinking Water Act in December of 2020;

WHEREAS, this report has returned with a violation and/or exceedance of Haloacetic Acids (HAA5) within the City Subdivision Water Treatment Plant, which are a byproduct of disinfection agents;

Introduced by: Peter A. Williams, City Manager
 Introduction Date: April 26, 2022
 Public Hearing Date: May 10, 2022
 Action:
 Vote:

WHEREAS, DOWL has created a fee proposal for a Raw Water Quality Analysis for the City Subdivision Water Treatment Plant to improve the quality of the produced water;

WHEREAS, Public Works is requesting \$16,500 be allocated to City Subdivision Water Treatment Plant budget line item 510-84-XXX, Water Quality Assessment to cover the fees associated with the fee proposal;

J-2 City Subdivision Water Treatment Plant					
New Line Item	Line Item in Budget	Description	Approved Appropriations	Proposed Amendment	Proposed Total Appropriations
510-84-69X	51-84-69X	City Subdivision Water Treatment Plant Capital Expenditure – Water Quality Assessment	0	<u>16,500</u> <i>Total Increase</i>	16,500
510-10100	51-10-100	Cash in Combined Fund	4,763,693	(16,500) <i>Total Decrease</i>	4,747,193

WHEREAS, the City's Animal Shelter is in need of improvement;

WHEREAS, DOWL created a proposal for concept development to replace the facility, which includes a review of the current location, utilities and site access, space utilization, foundation system, and building footprint configurator;

WHEREAS, City Administration requests that \$11,000 be allocated to the Police Department Budget to cover the fees associated with the proposal;

J-3 Police Department					
New Line Item	Line Item in Budget	Description	Approved Appropriations	Proposed Amendment	Proposed Total Appropriations
100-61-6335	10-61-669	Police Department Operational Expenditures – Other Purchased Services	30,000	<u>11,000</u> <i>Total Increase</i>	41,000
100-10100	10-10100	Cash in Combined Fund	9,145,647	(11,000) <i>Total Decrease</i>	9,134,647

WHEREAS, the City of Bethel has four Water Treatment Operator positions, with two vacancies. The City has diligently sought and recruited more Water Treatment Operators;

Introduced by: Peter A. Williams, City Manager
 Introduction Date: April 26, 2022
 Public Hearing Date: May 10, 2022
 Action:
 Vote:

WHEREAS, in order to relieve these two employees, Administration seeks to hire a third-party contractor to assist with the various duties and tasks needed to run the Water Treatment facility;

WHEREAS, City Administration requests that \$33,400 be allocated to the City-Sub Water Sewer Treatment Plant to cover the fees associated with hiring a third-party contractor, for their services;

J-4 City-Sub Water Sewer Treatment Plant					
New Line Item	Line Item in Budget	Description	Approved Appropriations	Proposed Amendment	Proposed Total Appropriations
510-84-6335	51-84-669	City-Sub Water Sewer Treatment Plant Operational Expenditures – Other Purchased Services	5,000	<u>33,400</u> <i>Total Increase</i>	38,400
510-10100	51-10100	Cash in Combined Fund	4,747,193	(33,400) <i>Total Decrease</i>	4,713,793

WHEREAS, the feasibility study for the expansion of the Yukon-Kuskokwim Regional Health and Aquatic Safety Training Center (YKRHASTC) has been completed;

WHEREAS, upon the completion and review of the feasibility study, the Parks and Recreation Committee has requested that the scope of the project be expanded in order to provide more information;

WHEREAS, the Administration is requesting that \$25,000 be allocated to the YKRHASTC for the purpose of increasing the scope of work towards the feasibility study;

J-5 Yukon-Kuskokwim Regional Health and Aquatic Safety Training Center					
New Line Item	Line Item in Budget	Description	Approved Appropriations	Proposed Amendment	Proposed Total Appropriations
400-450-6320	40-50-669	Other Purchased Fees	10,000	<u>25,000</u> <i>Total Increase</i>	35,000
400-10100	10-10100	Cash in Combined Fund	(1,826,903)	(25,000) <i>Total Decrease</i>	(1,851,903)

Introduced by: Peter A. Williams, City Manager
Introduction Date: April 26, 2022
Public Hearing Date: May 10, 2022
Action:
Vote:

SECTION 3. Effective Date. This Ordinance shall become effective upon the passage by the Bethel City Council.

ENACTED THIS ___TH DAY OF 2022 BY A VOTE OF _ IN FAVOR AND _ OPPOSED.

Mark Springer, Mayor

ATTEST:

Lori Strickler, City Clerk

City of Bethel Action Memorandum

Information Memorandum	22-07		
Date action introduced:	4-26-2022	Introduced by:	Peter A. Williams, City Manager
Date action taken:		Approved	
Confirmed by:			

Action Title:

Attachment(s): None

Amount of fiscal impact:		Account information:
	No fiscal impact at this time.	

The Parks and Recreation Committee has requested that the Pool feasibility study be expanded to include the following tasks. The report below will be written by DOWL and reviewed by members of the committee. A task order will now be created by DOWL. The task is expected to cost twenty-five thousand dollars.

1. Need for Expansion. This task would try to quantify the need for expansion. One argument against expansion is that current non-school groups can use the school gyms for games. However, the availability of the school gyms can be limited and seems to ebb and flow at the whim of school officials. School functions have precedence, so trying to schedule weekly usage times can be difficult for non-school groups. Also there tends to be requirements for insurance for the non-school groups that can get expensive. This task would include research and outreach to groups such as the basketball and volleyball leagues, indoor soccer, and ultimate frisbee to get feedback on how often they try to get space, how often they can't get space, and other issues they might have with the availability of school gyms. This would feed into task 2.
2. Revised Financial Model. This task would revise our financial models to include better information on rental fees and usage. There may be enough interest by different groups to keep the gym rented for a significant amount of time each week plus concessions and door charges. We need to understand how much of a game changer rental fees would be for our revenues.
3. Expansion Layout. We should be maximizing the gym space. We need to look at a larger gym and separate out costs for other program areas, so gym vs track vs multipurpose/weight room vs sauna. What percentage of overall costs is each program area. Locker rooms are good but do not need showers. This will require multiple layouts and breaking out the cost estimates for each program area. Also, given the variability in pricing right now, we may want to look at 2019 costs as a basis for comparison of program areas understanding that as we would go forward with funding, the estimates would need to be inflated to current year pricing.
4. Comparison to Other Facilities. This task would look at how other pool and gymnasium facilities are being operated across the state, specifically in rural, isolated communities such as Wrangell, Nikiski, Nome, Valdez, possibly Homer and Kenai.

Introduced by: Council Member DeWitt
Introduction Date: May 10, 2022
Public Hearing Date: May 24, 2022
Action:
Vote:

CITY OF BETHEL, ALASKA

Ordinance 21-26 (k)

AN ORDINANCE AMENDING THE CITY OF BETHEL FISCAL YEAR 2022 BUDGET

THEREFORE BE IT ORDAINED by the City Council of Bethel, Alaska, as follows:

SECTION 1. Classification. This is a non-codified Ordinance and shall not become part of the Bethel Municipal Code.

SECTION 2. Fiscal Year Budget Amendments. The following estimated revenues and expenditures are hereby appropriated for the corporate purposes and objects of the City of Bethel for Fiscal Year 2022.

WHEREAS, the YK Fitness Center started as a dream for the residents of Bethel, a place to learn how to swim, to recreate and a gathering place for our elders, youth, adults and families;

WHEREAS, after years of organizing and lobbying, in 2012 the State of Alaska funded the development of the then Bethel Aquatic Training and Health Center, now referred to as the YK Fitness Center for close to 24 million dollars;

WHEREAS, prior to the funding and construction of the YK Fitness Center, contractors developed business plans and operation models to act as guides for the council and administration in determining operational costs and revenues;

WHEREAS, according to the 2005 Agnew Beck Facility Plan, most often municipalities are substantially subsidizing the operations of community recreational centers, in Unalaska 80%, in Ketchikan about 60%, of the operational costs are subsidized by the City, the study pointed out that the revenue generated from the facility are only expected to cover at most 40% of the operational costs;

WHEREAS, knowing that operational subsidies would be required, the council presented to the voters, a sales tax increase and confirmed an associated dedication of one half of one percent of all sales tax revenue to an interest-bearing account for the maintenance and operation of the YK Fitness Center;

WHEREAS, in an effort to protect the longevity of the fund and to ensure future operations and maintenance of the facility is protected, it is imperative administration become more aggressive and creative in their approaches towards generating income for the facility so that the draw down on the designed fund is avoided and the utilization of revenues from the sales tax, and the operations, support the annual expenses;

Introduced by: Council Member DeWitt
Introduction Date: May 10, 2022
Public Hearing Date: May 24, 2022
Action:
Vote:

WHEREAS, to ensure the fund is protected the Bethel City Council wishes to offset the costs of the water/sewer/garbage utility costs within the FY22 Budget by utilizing unused funds from another city project;

WHEREAS, the transfer of funds will be from Information Technology, Connectivity Services line 100-55-6179, in the amount of \$50,000 to the YK Fitness Center to offset the costs for water, sewer, garbage;

k-1 IT Department to Yukon Kuskokwim Regional Health and Aquatic Safety Training Center					
New Line Item	Line Item in Budget	Description	Approved Appropriations	Proposed Amendment	Proposed Total Appropriations
100-55-6179	10-55-667	Connectivity Services	\$300,000	(\$56,650)	\$193,350
400-46-4640	46-4XXX	Operating Transfers In (water/sewer/garbage in kind contribution)	0	\$56,650	\$56,650

SECTION 3. Effective Date. This Ordinance shall become effective upon the passage by the Bethel City Council.

ENACTED THIS 24TH DAY OF MAY 2022 BY A VOTE OF _ IN FAVOR AND _ OPPOSED.

Mark Springer, Mayor

ATTEST:

Lori Strickler, City Clerk

CITY OF BETHEL, ALASKA

Ordinance #22-19

AN ORDINANCE BY THE BETHEL CITY COUNCIL ESTABLISHING A PAY GRADE, JOB TITLES, AND COMPENSATION PLAN FOR NON-UNION-REPRESENTED CITY EMPLOYEES

WHEREAS , the City Council authorized a contractor to perform a classification and compensation study for the City of Bethel, the results of which were presented to the City Council on September 14, 2021;

WHEREAS , one of the recommendations from Pontifex, the contractor that performed the classification and compensation study is:

- Adopt the recommended compensation structure for non-represented jobs that takes into account competitive labor market trends and avoids wage compression among/within occupational groups;

WHEREAS , in developing the compensation structure, the contractor used the competitive labor market average midpoint salary range (step 10) rates to construct and benchmark the City's compensation structure recommendation, which is based upon:

- Average base salary rates reflect wages currently being paid to an organization's incumbents. That average carries a bias, in that an organization could be paying higher or lower rates due to a variety of factors such as downsizing and the higher paid incumbents remaining employed. This drives up the salary rate and does not reflect the reality of the worth of the job;
- Pay structure rates reflect what value the organization has determined for a particular skill set. This provides an objective and measurable indicator of how other organizations value a job/skill set;
- The midpoint rate (Step 10) reflects pay at the journey-level of a particular job;

WHEREAS , the contractor provided compensation parameters for jobs, but setting the compensation for individual employees must be considered by evaluating experience, value to the organization, and scope and complexity of the position in relation to other positions at the same pay grade level;

Introduced by: Council Member Henderson
Introduction Date: May 10, 2022
Public Hearing: May 24, 2022
Action:
Vote:

WHEREAS , when administration implements the adopted compensation plan, it should evaluate the non-represented employees' salaries and take measures to correct or reduce any salary compression that may have occurred to help ensure internal equity;

WHEREAS , it is standard for high-ranking individuals, or those with seniority, to out-earn co-workers who have entry-level positions, however, when new hires or less experienced workers earn more than their more senior colleagues, that is wage or salary compression;

WHEREAS , the contractor stressed the importance of system maintenance by recommending that the market positioning of the City's jobs be reviewed at a minimum every twenty-four (24) months, which will provide data necessary to calculate adjustments to the wage structure based upon labor market movements or changes;

WHEREAS , the contractor also recommended new or modified job descriptions and job titles, having found that current City job titles were inconsistent or outdated and, which in turn could hinder property compensation administration;

BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF BETHEL, ALASKA, that the following schedule of Pay Grades, Job Titles, and Compensation Plan be used to classify and compensate non-union-represented City employees.

Section 1. Classification. This ordinance is not permanent in nature and shall not be placed in the Bethel Municipal Code.

Section2 Adoption. The Bethel City Council adopts the following Pay Grade and Job Titles for Non-Represented Employees:

Pay Grade/Job Title
M1
Assistant Finance Director Deputy City Clerk
M2
City Clerk City Planner Director Finance Director Human Resources

Introduced by: Council Member Henderson
 Introduction Date: May 10, 2022
 Public Hearing: May 24, 2022
 Action:
 Vote:

Director Information Technology Services
Director Public Works
Fire Chief
Police Chief
M3
City Attorney
M4
City Manager

Section3 Adoption. The Bethel City Council adopts the following Compensation Plan for Non-Union Represented Employees:

Compensation Plan

Pay Grade	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	
M1	\$66,089	\$67,741	\$69,435	\$71,171	\$72,950	\$74,774	\$76,643	\$78,559	\$80,523	
M2	\$86,844	\$85,940	\$88,089	\$90,291	\$92,548	\$94,862	\$97,234	\$99,664	\$102,156	
M3	\$100,495	\$103,007	\$105,582	\$108,222	\$110,927	\$113,700	\$116,543	\$119,457	\$122,443	
M4	\$116,665	\$119,581	\$122,571	\$125,635	\$128,776	\$131,995	\$135,295	\$138,677	\$142,144	
Pay Grade	Step 10	Step 11	Step 12	Step 13	Step 14	Step 15	Step 16	Step 17	Step 18	Step 19
M1	\$82,536	\$84,599	\$86,715	\$88,882	\$91,104	\$93,382	\$95,716	\$98,109	\$100,652	\$103,076
M2	\$104,710	\$107,328	\$110,011	\$112,761	\$115,580	\$118,470	\$121,431	\$124,467	\$127,579	\$130,768
M3	\$125,504	\$128,642	\$131,828	\$135,154	\$138,533	\$141,996	\$145,546	\$149,185	\$152,914	\$156,737
M4	\$145,698	\$149,340	\$153,074	\$156,901	\$160,823	\$164,844	\$168,965	\$173,189	\$177,519	\$181,957

SECTION 4. Compensation Plan Administration. Unless otherwise directed by the Council, the creation of a new class, title changes, reassignments, and changes in pay ranges shall be effectuated as soon as reasonably possible.

SECTION 5. Effective Date. This ordinance shall become effective upon passage by the Bethel City Council.

ENACTED THIS 24th DAY OF MAY 2022, BY A VOTE OF _ IN FAVOR AND _ OPPOSED.

ATTEST:

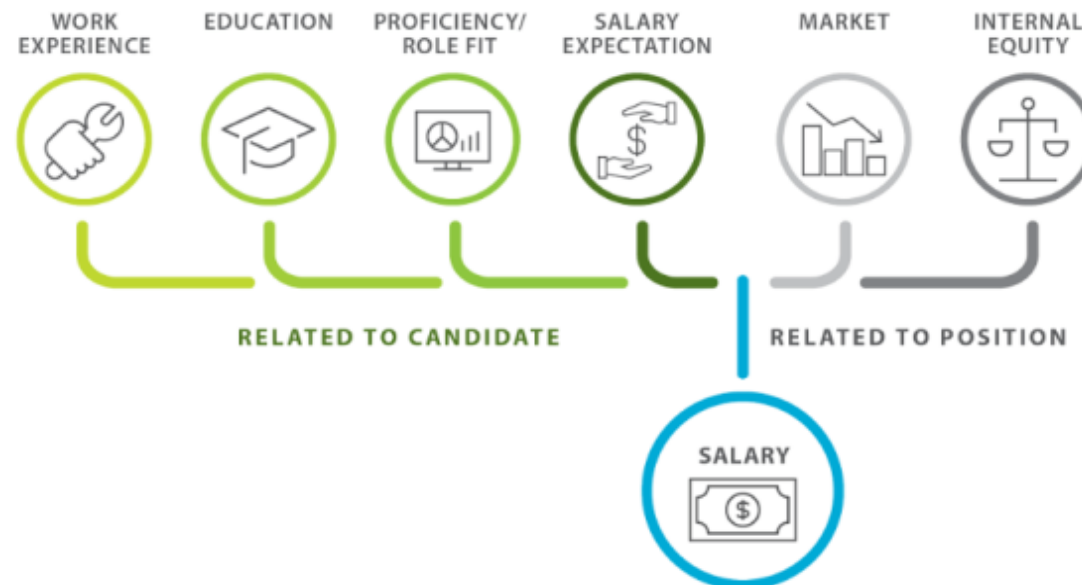
 Mark Springer, Mayor

 Lori Strickler, City Clerk
 City of Bethel, Alaska

Ordinance 22-19
 Page 3 of 3

Employee Pay Analysis

- When evaluating employee pay the raw material to consider has several attributes
- The tools on the following pages can be used to identify when employees are under or over paid, as well as potentially at competitive risk
- None of these tools are considered “automatic” but provides a framework to apply to decisions
- As outlined, these are tools to identify if there is a potential need for an adjustment, but it does not supersede good judgement or business rules



New Employee Salary Tool

- This is just a general guide, but helps to ensure companies are not under or overpaying new hires or promotions
- When evaluating job offers, consider the principles outlined to ensure we are paying appropriately
 - Some HR individuals use this a checklist to show managers when they are over or underpaying
 - At a minimum, mentally consider these areas as you review
 - Of course there can always be budget constraints to consider, just as in our personal spending
 - Note: This is just a tool and does not supersede good judgement or business rules

New Hire/ Promotion Matrix	Pay Target Ratio				
	80-90%	Target Hire/Promotion Range		100-105%	>105% (not common)
		90-95%	95-100%		
Internal Equity	*** BALANCE ***		*** BALANCE ***	*** BALANCE ***	
Qualifications	Meets Minimum	Fair Experience	Good Experience	Significant Experience	Highly/“Over” Qualified
Career Path (promotion opportunities)	Many Levels	Multiple Levels	Few Levels	No levels/ Top job	No levels/ Top job
Applicant Pool	Available Workforce	Several Applicants	Balanced Applicants	Little Applicants	Very Tight Labor Pool
Degree of Training Required	Significant	Fair Amount	“Typical” New Hire	Little	No Training
Sensitivity or Immediate Need	Standard	Supportive	Contributive	Facilitative	High Impact
Market Salary Conditions	Little Movement	Average Movement	Greater Movement	Significant Movement	Exponential

Current Employee Salary Tool

- This is just a general guide, but helps to ensure companies not under or overpaying an employee
- If evaluating the pay of existing employees, consider these areas
 - Some HR individuals use this a checklist to show managers when they are over or underpaying
 - At a minimum, mentally consider these areas as you review
 - Of course there can always be budget constraints to consider, just as in our personal spending
 - Note: This is just a tool and does not supersede good judgement or business rules

Current Employee Matrix	Pay Target Ratio				
	<90%	90-95%	Target 95-105%	105-110%	>110%
Internal Equity	*** BALANCE ***		*** BALANCE ***	*** BALANCE ***	
Ability	Still Learning	Performs Major Areas	Fully Performing	Extends Job (within role)	Contact for Others
Knowledge Base	Specific (seeks additional)	General (seeks additional)	Significant (seeks additional)	Thorough (seeks additional)	Teaches Others
Drive & Engaged in Work	Somewhat	Engaged/Driven	Highly	Exceedingly	Drives Others
Career Path (promotion opportunities)	Many Levels	Multiple Levels	Few Levels	Few (if any) Levels	No levels/Top job
Performance on a Consistent Basis	Below	Valued/Strong			Top
Years Experience at Job Level	0-3	3-5	5-7	7-10	10+

Risk Assessment Tool

- This assessment tool can be used to evaluate groups of employees
- The purpose is based on length of service and performance rating, those paid below the Pay Target Ratio could be at risk and should possibly be considered for available resources
 - Additional considerations should be reviewed, such as historical performance ratings, talent risk to operations, current labor market for skill-set, etc. as typically about 1/3 of employees identified represent a risk – this is not an “automatic” adjustment tool, but identifies a place to start
- Note: Example Pay Targets are somewhat conservative. *This is just a tool and does not supersede good judgement or business rules*

Years of Service	Bottom Performer	Valued Performer	Strong Performer	Top Performer
7+	Not Applicable	95%	100%	105%
5+		90%	95%	100%
3+		85%	90%	95%
Under 3		80%	85%	90%

Years of service assumes progressive experience and qualifications
Past performance and future potential can also be considered

Classification & Compensation Study

City of Bethel

March 2021

Pontifex Consulting Group LLC



PONTIFEX
CONSULTING GROUP, LLC

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What was the Pontifex Consulting Group (PCG) asked to do?

The objectives of the study were to:

- Validate the compensation philosophy and its alignment to the City of Bethel's (City) strategy and direction.
- Review job content information for all City jobs.
- Examine current compensation programs and structures for City jobs.
- Analyze current competitive labor market compensation practices.
- Provide new job descriptions for all City jobs.
- Provide recommendations for classification structures (internal equity).
- Provide recommendations for compensation structures (labor market equity).
- Provide recommendations for maintenance of classification and compensation systems.
- Prepare a written report of our findings and comparisons.

This report covers all of these objectives.

II. Human Capital Issues and Compensation Philosophy



For the City to achieve its mission of providing service to the public requires the attraction and retention of key talent to fill their jobs. These are jobs that have a significant depth in customer service, technical and professional competencies, while at the same time possessing advanced skills in communication and team-building. These unique skills are essential for employees to be successful at carrying-out the City's mission in an effective and efficient manner.

Specifically, the City intends to:

- Become the employer of choice for key staff talent necessary to meet its core mission.
- Retain key staff and prevent "poaching" from other employers.
- Maintain a competitive, market driven compensation system.
- Pay a livable wage.
- Enable succession planning and career progression efforts.

Compensation Strategy

The compensation of an organization's staff normally follows an established compensation philosophy and strategy. Such strategic documents are critical towards alignment of the organization's largest budgetary expenditure towards organizational needs and fiscal resources.

A survey of 1,702 organizations across the United States shows that a majority of respondents have a stated compensation strategy of paying at or above the labor market rate for their jobs:

Employee Group	Pay Below Market Rate	Pay Equal to Market Rate	Pay Above Market Rate	Other Percentile or No Strategy
Hourly Employees	2.9%	86.7%	2.8%	7.6%
Salaried Employees	1.8%	87.0%	3.1%	8.1%
Management/Executive Employees	1.8%	77.8%	8.3%	12.1%

SOURCE: World-at-Work (American Compensation Association) 2020/2021 Salary Budget Survey.

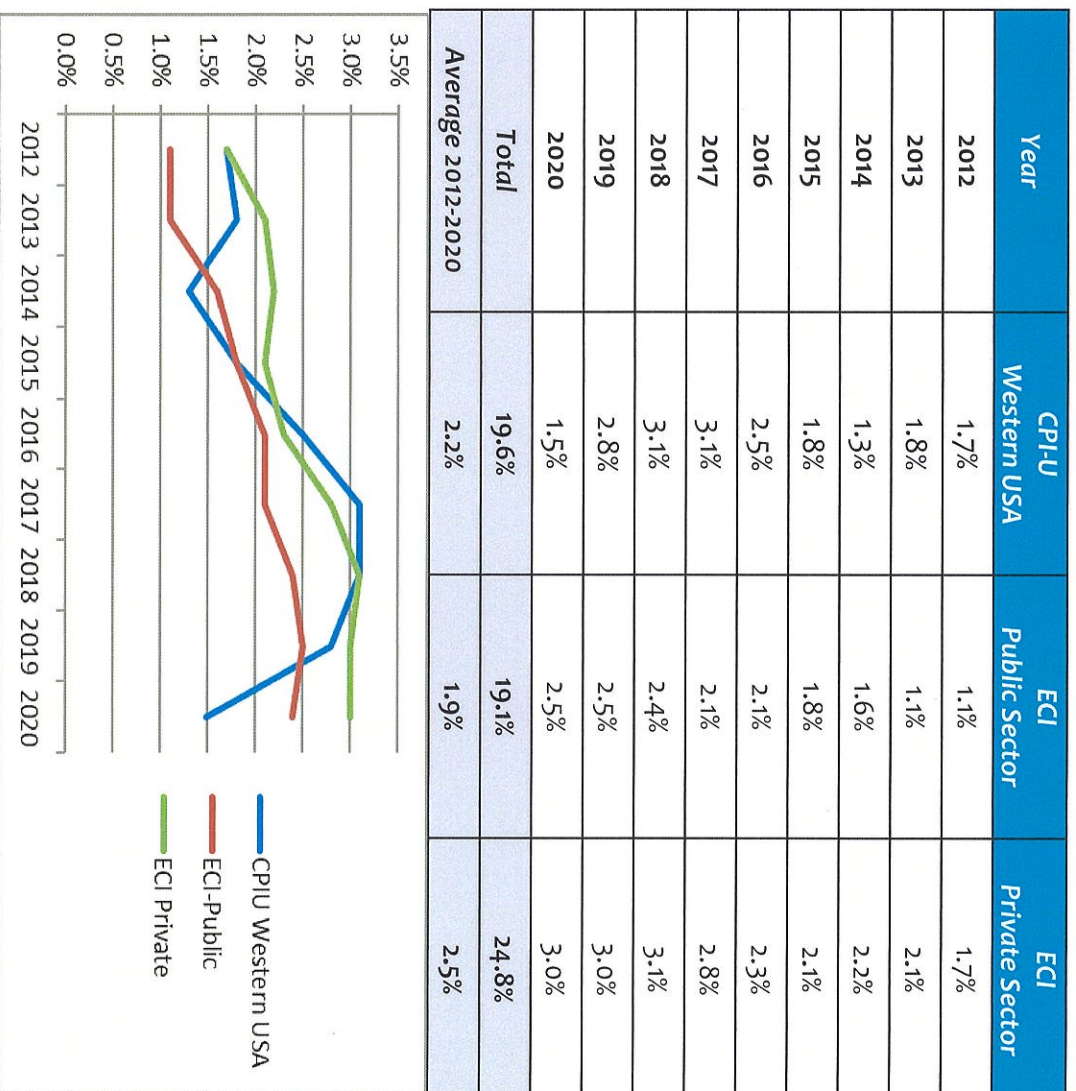
Compensation Strategy

The “Employer Costs for Employee Compensation” survey is produced by the Bureau of Labor Statistics of the U.S. Department of Labor to show what employer’s average hourly costs are for compensation and its components. Listed below are comparative figures for wages (no benefits data included) between 2009 and 2020:

Private Sector Employers	Cost Compensation 2009	Cost Compensation 2020	% Increase
All Private Employers	\$19.41	\$25.48	+31.3%
- Management/Professionals	\$32.16	\$42.95	+33.6%
- Office & Administrative Support	\$15.65	\$19.18	+22.6%
- Service Occupations	\$10.32	\$13.70	+32.8%
State & Government Employers	Cost Compensation 2009	Cost Compensation 2020	% Increase
All State & Local Government Employers	\$26.11	\$33.08	+26.7%
- Management/Professionals	\$32.54	\$41.02	+26.1%
- Office & Administrative Support	\$17.02	\$21.29	+25.1%
- Service Occupations	\$17.72	\$22.47	+26.8%

Compensation Strategy

The following chart shows the percentage changes in the Consumer Price Index for Urban Consumers (CPI-U) for the Western United States and the Employment Cost Index (ECI) for private and public sector employers wages and salaries between 2012 and 2020 as reported by the Bureau of Labor Statistics of the U.S. Department of Labor:



III. Classification Study

Classification Study

Methodology

Pontifex Consulting Group (PCG), met onsite with City management and Human Resources staff to discuss the project work plan, deliverables, and the City's issues/concerns with their classification and compensation programs.

The City supplied PCG with organization charts and compensation program information.

A series of information sessions were held on January 11, 2021 at City Hall to brief employees on the project and the process. Employees and supervisors were then tasked with completion of Position Description Questionnaires (PDQs) that provided critical information on their jobs related to:

- Duties and Responsibilities;
- Knowledge and Skills required to perform those responsibilities and duties;
- Education and/or Experience levels required to perform duties and responsibilities;
- Supervisory responsibilities;
- Scope of Decision-making;
- Delegation of Authority;
- Physical Demands; and,
- Environmental and Working Conditions.

PCG reviewed the PDQs and performed any necessary follow-up questions or clarifications with City staff.

Based upon the information gathered from the PDQs, PCG developed draft job descriptions for City review and edit. PCG received the City's comments and revisions and finalized the description with the appropriate edits.

PCG then developed a recommendation for new classification structures for Non-Bargaining jobs and reclassification recommendations for Bargaining unit jobs that combine jobs of similar levels of duties, responsibilities, knowledge, skills, education and experience. This new structure will also create appropriate career ladders and job families in accordance with the existing mix of jobs, the City's mission and strategy.

IV. Compensation Analysis

Methodology

PCG discussed and received direction to provide a compensation study based upon the City's labor market competitors. For jobs that are recruited from the general labor market, information was obtained from reliable, professionally compiled published survey sources:

- United States Department of Labor, Bureau of Labor Statistics, Alaska Non-Metropolitan
- Willis Towers Watson Compensation Survey Report, Alaska

A majority of the City's jobs only exist in public sector organizations. Therefore, the public sector is one of the City's primary competitors for talent. The group of comparable Alaska agencies utilized are as follows:

- Ketchikan Gateway Borough
- City & Borough of Sitka
- City of Wasilla
- City of Ketchikan
- City of Kenai
- City of Palmer
- City of Kodiak
- City of Valdez
- City of Soldotna
- Lower Kuskokwim School District
- Yukon-Kuskokwim Health Corporation

The compensation analysis was conducted in February 2021.

Competitive Compensation Analysis

Methodology (continued)

Overall responsibilities, specific duties and education and experience requirements from City job descriptions were referenced to provide accurate matching. Jobs were matched based on content, responsibilities, level and qualifications and not on title alone. For this reason, the titles in the market may not necessarily align with the titles employed by the City. This also means that there will be cases where there is not an appropriate match to a City job in the survey database and therefore comparison data will not be available or reported. Also, Management (Non-Represented) jobs do not have an established pay structure so City rates will not be shown on the charts.

To maintain data integrity, PGC can only utilize data provided to us through our survey process in order to conduct a professional and objective analysis of the information. In accordance with industry practice, all data are thoroughly reviewed by compensation professionals using proprietary data diagnostic programs and statistical modeling techniques. Participants are contacted to confirm job matches, resolve omissions, inconsistencies, or other questionable input, and clarify specific policy questions.

To ensure adherence to Sherman Act Anti-Trust Guidelines (26 Stat. 209 15 USC), survey sources maintain the confidentiality of each individual organization's data, and any information published is aggregated so that individual organization data cannot be identified.

Survey data provide critical competitive salary information; however, compensation of individual positions may differ from the target labor market for many reasons, including stage of organizational growth, organizational performance and the qualifications, specific responsibilities and performance of the individual position incumbents.

Market analyses show labor market competitor pay practices at a specific point in time. They do not yield a "single correct rate" of compensation for a specific job. Organizations should not consider survey reports as an answer book. Survey data should be utilized in context with the organization's compensation philosophy, ability to pay, and the larger economic and labor market climate.

NOTE: The City provides a Utility Compensation benefit to employees that has no comparable benefit to other employers. Therefore, we were unable to benchmark that program. If the City would choose to include that benefit in their competitive labor market analysis it would belong in the composition of the City's compensation philosophy.

Competitive Compensation Analysis

Salary Range Minimum Rate

Job Title	City Minimum Salary Range Rate	Market Average Minimum Salary Range Rate	City as a Percent of Market Average Rate
Heavy Equipment Mechanic	\$46,184	\$52,726	-12.4%
Human Resources Manager		\$79,439	
IT Services Director		\$85,223	
Landfill Manager	\$49,880	\$65,277	-23.6%
Landfill Technician	\$42,763	\$41,939	+2.0%
Maintenance Worker	\$42,763	\$45,997	-7.0%
Mechanic Helper	\$46,184		
Mechanic II	\$46,184	\$52,726	-12.4%
Parts Inventory Clerk	\$42,763	\$44,990	-4.9%
Planning Clerk	\$42,763	\$49,536	-13.7%
Police Chief		\$94,740	
Police Lieutenant	\$75,399	\$77,666	-2.9%
Police Officer II	\$62,350	\$56,783	+9.8%
Police Officer III	\$67,336	\$60,070	+12.1%
Police Officer IV	\$72,707	\$68,501	+6.1%
Port Director		\$85,766	
Public Safety Dispatcher I	\$46,184	\$47,060	-1.9%
Public Works Director		\$93,467	
S&R – Operator/Driver	\$42,763	\$51,386	-16.8%
Staff Attorney		\$104,250	
Streets & Roads Foreman	\$49,880	\$67,737	-26.4%
Transit Manager	\$49,880	\$59,301	-15.9%
Utility Foreman	\$49,880	\$70,123	-28.9%
Utility Maintenance Worker	\$42,763	\$45,997	-7.0%
Vehicle & Equipment Foreman	\$49,880		-12.4%

Competitive Compensation Analysis

Salary Range Minimum Rate

The minimum salary range rate represents the minimum rate of pay that an employer will pay for a job/skill set.

The charts on pages 14-16 show the overall comparison of the competitive labor market minimum salary range averages and the City's salary range minimum rates.

Job Title	City Minimum Salary Range Rate	Market Average Minimum Salary Range Rate	City as a Percent of Market Average Rate
Accounting Specialist I	\$46,184	\$43,393	+6.4%
Accounting Specialist II	\$49,880	\$49,420	+0.9%
Administrative Assistant I	\$46,184	\$40,952	+12.8%
Assistant Finance Director		\$80,321	
Building Maintenance Foreman	\$49,880	\$62,520	-20.2%
City Clerk		\$89,212	
City Dock Attendant	\$42,763	\$41,840	+2.2%
City Manager		\$115,440	
City Planner		\$85,686	
Community Service Officer	\$46,184	\$49,400	-6.5%
Deputy City Clerk		\$56,807	
Dispatch Supervisor	\$49,880	\$54,477	-8.4%
Driver	\$42,763	\$50,692	-15.6%
Evidence Custodian	\$46,184	\$46,671	-1.0%
Finance Director		\$94,381	
Fire Captain	\$75,399	\$65,346	+15.4%
Fire Chief		\$86,924	
Firefighter/EMT	\$52,373	\$50,495	+3.7%
General Ledger Accountant	\$59,621	\$58,673	+1.6%
Grants Manager	\$53,870	\$57,088	-5.6%

Competitive Compensation Analysis

Salary Range Minimum Rate

Job Title	City Minimum Salary Range Rate	Market Average Minimum Salary Range Rate	City as a Percent of Market Average Rate
Water Treatment Facilities Coordinator	\$46,184	\$58,791	-21.4%
Water Treatment Operator	\$42,763	\$52,690	-18.8%
Water/Wastewater Utilities Foreman	\$49,880	\$70,123	-28.9%

Competitive Compensation Analysis

Salary Range Midpoint Rate

The midpoint of the salary range represents the midpoint of the range of pay that an employer will pay for a job/skill set.

The charts on pages 17-19 show the overall comparison of the competitive labor market midpoint salary range averages and the City's salary range midpoint rates.

Job Title	City Midpoint Salary Range Rate	Market Average Midpoint Salary Range Rate	City as a Percent of Market Average Rate
Accounting Specialist I	\$68,888	\$59,812	+15.2%
Accounting Specialist II	\$72,241	\$57,416	+25.8%
Administrative Assistant I	\$68,888	\$48,337	+42.5%
Assistant Finance Director		\$95,186	
Building Maintenance Foreman	\$72,241	\$66,100	+9.3%
City Clerk		\$101,877	
City Dock Attendant	\$61,934	\$47,700	+29.8%
City Manager		\$145,698	
City Planner		\$89,560	
Community Service Officer	\$68,888	\$58,718	+17.3%
Deputy City Clerk		\$69,885	
Dispatch Supervisor	\$72,241	\$65,634	+10.1%
Driver	\$61,934	\$47,004	+31.8%
Evidence Custodian	\$68,888	\$55,967	+23.1%
Finance Director		\$105,842	
Fire Captain	\$97,968	\$78,926	+24.1%
Fire Chief		\$105,652	
Firefighter/EMT	\$68,050	\$58,566	+16.2%
General Ledger Accountant	\$86,349	\$72,308	+19.4%
Grants Manager	\$83,433	\$67,425	+23.7%

Competitive Compensation Analysis

Salary Range Midpoint Rate

Job Title	City Midpoint Salary Range Rate	Market Average Midpoint Salary Range Rate	City as a Percent of Market Average Rate
Heavy Equipment Mechanic	\$68,888	\$64,511	+6.8%
Human Resources Manager		\$106,937	
IT Services Director		\$103,137	
Landfill Manager	\$72,241	\$76,908	-6.1%
Landfill Technician	\$61,934	\$46,885	+32.1%
Maintenance Worker	\$61,934	\$54,686	+13.3%
Mechanic Helper	\$68,888		
Mechanic II	\$68,888	\$64,511	+6.8%
Parts Inventory Clerk	\$61,934	\$54,891	+12.8%
Planning Clerk	\$61,934	\$56,872	+8.9%
Police Chief		\$112,434	
Police Lieutenant	\$97,968	\$91,057	+7.6%
Police Officer II	\$81,013	\$73,263	+10.6%
Police Officer III	\$87,491	\$73,098	+19.7%
Police Officer IV	\$94,470	\$92,784	+1.8%
Port Director		\$101,309	
Public Safety Dispatcher I	\$68,888	\$52,674	+30.8%
Public Works Director		\$112,262	
S&R – Operator/Driver	\$61,934	\$55,897	+10.8%
Staff Attorney		\$125,504	
Streets & Roads Foreman	\$72,241	\$87,621	-17.6%
Transit Manager	\$72,241	\$81,078	-10.9%
Utility Foreman	\$72,241	\$84,659	-14.7%
Utility Maintenance Worker	\$61,934	\$54,686	+13.3%
Vehicle & Equipment Foreman	\$72,241		

Competitive Compensation Analysis

Salary Range Midpoint Rate

Job Title	City Midpoint Salary Range Rate	Market Average Midpoint Salary Range Rate	City as a Percent of Market Average Rate
Water Treatment Facilities Coordinator	\$68,888	\$69,508	-0.9%
Water Treatment Operator	\$61,934	\$61,844	0.1%
Water/Wastewater Utilities Foreman	\$72,241	\$84,659	-14.7%

Competitive Compensation Analysis

Salary Range Maximum Rate

The maximum salary range rate represents the maximum rate of pay that an employer will pay for a job/skill set.

The charts on pages 20-22 show the overall comparison of the competitive labor market maximum salary range averages and the City's salary range maximum rates.

Job Title	City Maximum Salary Range Rate	Market Average Maximum Salary Range Rate	City as a Percent of Market Average Rate
Accounting Specialist I	\$96,874	\$59,812	+62.0%
Accounting Specialist II	\$104,627	\$65,433	+59.9%
Administrative Assistant I	\$96,874	\$58,612	+65.3%
Assistant Finance Director	\$110,898		
Building Maintenance Foreman	\$104,627	\$88,017	+18.9%
City Clerk		\$124,510	
City Dock Attendant	\$89,698	\$53,560	+67.5%
City Manager		\$163,134	
City Planner		\$113,832	
Community Service Officer	\$96,874	\$65,166	+48.7%
Deputy City Clerk		\$83,215	
Dispatch Supervisor	\$104,627	\$76,691	+36.4%
Driver	\$89,698	\$79,029	+13.5%
Evidence Custodian	\$96,874	\$65,915	+47.0%
Finance Director		\$132,777	
Fire Captain	\$120,537	\$90,180	+33.7%
Fire Chief		\$124,843	
Firefighter/EMT	\$83,726	\$68,842	+21.6%
General Ledger Accountant	\$125,059	\$84,790	+47.5%
Grants Manager	\$112,996	\$78,707	+43.6%

Competitive Compensation Analysis

Salary Range Maximum Rate

Job Title	City Maximum Salary Range Rate	Market Average Maximum Salary Range Rate	City as a Percent of Market Average Rate
Heavy Equipment Mechanic	\$96,874	\$73,185	+32.4%
Human Resources Manager		\$110,035	
IT Services Director		\$117,428	
Landfill Manager	\$104,627	\$88,538	+18.2%
Landfill Technician	\$89,698	\$56,144	+59.8%
Maintenance Worker	\$89,698	\$63,329	+41.6%
Mechanic Helper	\$96,874		
Mechanic II	\$96,874	\$73,185	+32.4%
Parts Inventory Clerk	\$89,698	\$64,711	+38.6%
Planning Clerk	\$89,698	\$64,458	+39.2%
Police Chief		\$124,853	
Police Lieutenant	\$120,537	\$105,258	+14.5%
Police Officer II	\$99,676	\$81,763	+21.9%
Police Officer III	\$107,647	\$89,100	+20.8%
Police Officer IV	\$116,233	\$94,007	+23.6%
Port Director		\$117,702	
Public Safety Dispatcher I	\$96,874	\$65,731	+47.4%
Public Works Director		\$131,519	
S&R – Operator/Driver	\$89,698	\$71,986	+24.6%
Staff Attorney		\$148,023	
Streets & Roads Foreman	\$104,627	\$91,978	+13.8%
Transit Manager	\$104,627	\$102,856	+1.7%
Utility Foreman	\$104,627	\$99,097	+5.6%
Utility Maintenance Worker	\$89,698	\$63,329	+41.6%
Vehicle & Equipment Foreman	\$104,627		+32.4%

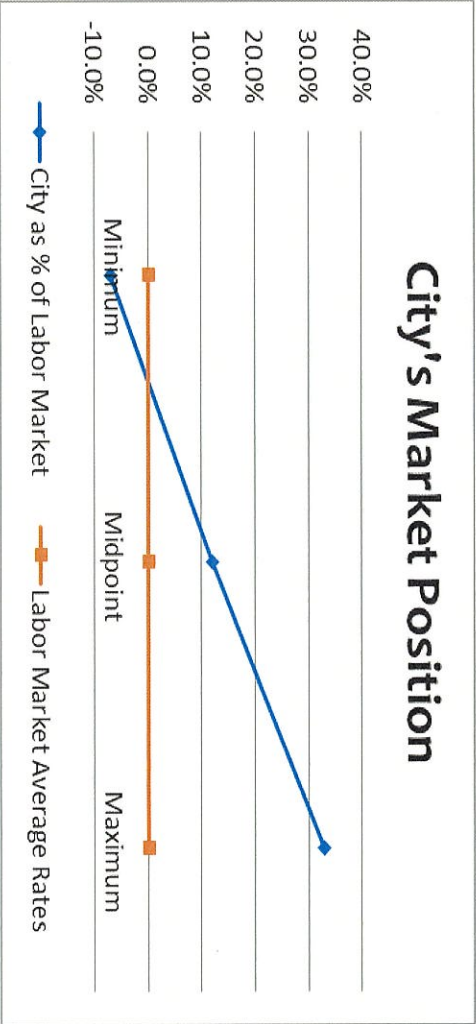
Competitive Compensation Analysis

Salary Range Maximum Rate

Job Title	City Maximum Salary Range Rate	Market Average Maximum Salary Range Rate	City as a Percent of Market Average Rate
Water Treatment Facilities Coordinator	\$96,874	\$80,224	+20.8%
Water Treatment Operator	\$89,698	\$73,799	+21.5%
Water/Wastewater Utilities Foreman	\$104,627	\$99,097	+5.6%

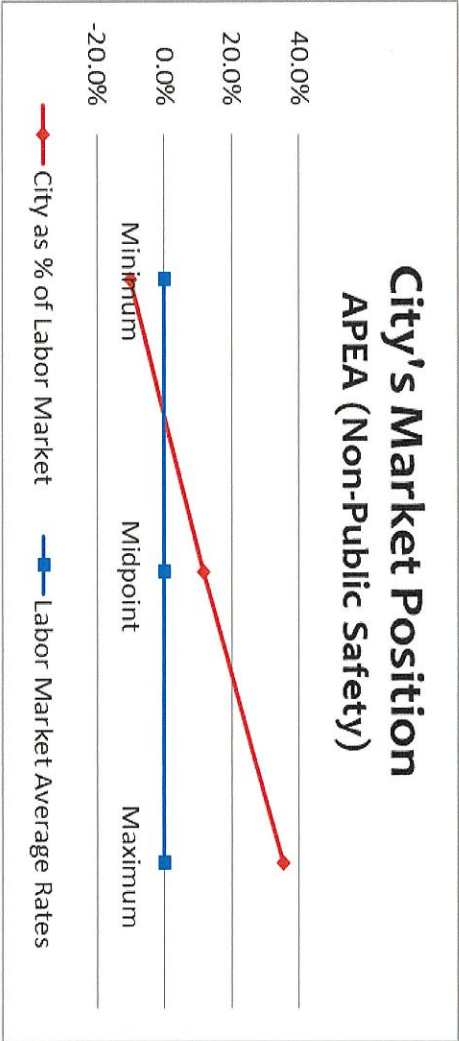
City in comparison to competitive labor market

City as a Percent of Labor Market		
Minimum Rate	Midpoint Rate	Maximum Rate
-6.9%	+12.1%	+33.1%



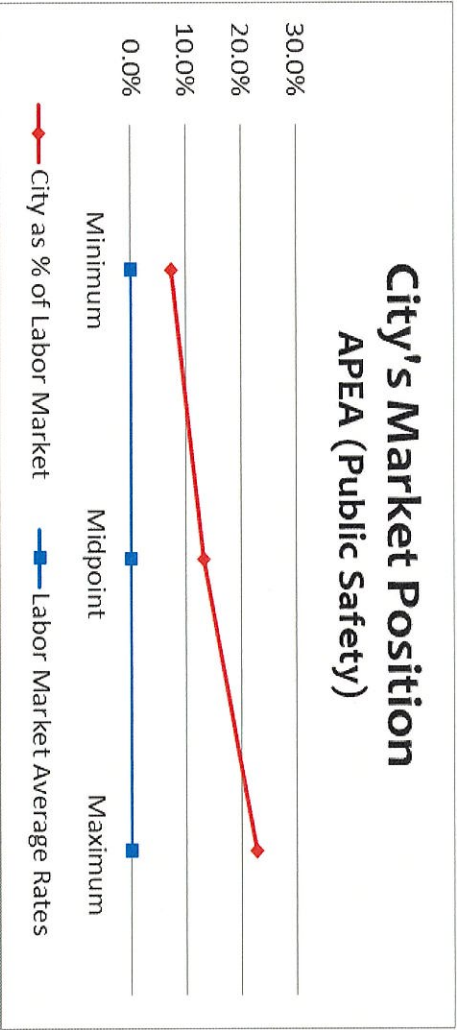
City (APEA Non-Public Safety jobs) in comparison to competitive labor market

City as a Percent of Labor Market		
Minimum Rate	Midpoint Rate	Maximum Rate
-10.1%	+11.8%	+35.4%



City (APEA Public Safety jobs) in comparison to competitive labor market

City as a Percent of Labor Market		
Minimum Rate	Midpoint Rate	Maximum Rate
+7.4%	+13.3%	+22.7%



Competitive Benefits Analysis

Medical Insurance Benefits

Comparisons of medical contribution rates are appropriate at the local level since healthcare markets vary significantly amongst regional areas due to a variety of supply, regulations and competitive demographics.

Medical Plan Premiums:

The following data is sourced from the 2019 Kaiser/HRET Survey of Employer-Sponsored Health Benefits:

In the State of Alaska (private and public employers):

- Employees with Employee Only coverage pay an average of 18% of the total premium cost for their medical insurance.
- Employees with Employee+1 coverage pay an average of 21% of the total premium cost for their medical insurance.
- Employees with Family coverage pay an average of 21% of the total premium cost for their medical insurance.

Employees at comparable Alaska agencies pay:

- 16% of the total premium cost for Employee Only coverage.
- 10% of the total premium for Employee+1 coverage.
- 10% of the total premium cost for Family coverage.

City employees pay:

- 2.2% of the total premium cost for Employee Only coverage
- 1.9% of the total premium for EE+1 coverage
- 2.1% of the total premium cost for Family coverage

Competitive Benefits Analysis

Holidays Paid

City	Public Sector
Paid Days per Year	Average Paid Days per Year
11.5	11

Management Leave Plan

Vacation Leave

Years of Service	City	Public Sector
	Paid Days per Year	Average Paid Days per Year
1	18	13
2	21	16
5	24	22
10	27	27
15	30	27
20	33	29

Sick Leave

City	Public Sector
Paid Days per Year	Average Paid Days per Year
12	14

Competitive Benefits Analysis

Union Paid Time Off (PTO) Plan

PTO Leave

Years of Service	City Paid Days per Year	Public Sector Average Paid Days per Year
1	26	22
2	33	24
5	39	28
10	42	32
15	46	32
20	46	35

V. Summary and Recommendations

Compensation Structure

Salary Ranges – Non-Represented

PCG has recommended a compensation structure for non-represented jobs that takes into account competitive labor market trends and avoid wage compression among/within occupational groups. It is critical that appropriate spacing is maintained so as to enable promotion opportunities, succession planning efforts and retention of talent.

PCG has utilized appropriate competitive labor market average midpoint salary range rates to construct and benchmark the City's compensation recommendations. These recommendations can be found in Appendix A of this report. This is based upon:

- Average base salary rates reflect wages currently being paid to an organization's incumbents. It carries a bias in that an organization could be paying high or low rates due to a variety of factors. Example: With recent downsizing, the higher seniority (higher paid) incumbents remain employed. This drives up the salary rate and does not reflect the reality of the worth of the job.
- Pay structure rates reflect what value the organization has determined for a particular skill set (job). This provides an objective and measurable indicator of how other organizations value a job/skill set.
- The midpoint rate reflects pay at the journey-level of a particular job. This is a professionally accepted data point used to construct a pay range that reflects the breadth of skill sets within a particular job and allows for valid pay range construction.
- City Human Resources staff will be able to obtain pay range information more readily in order to benchmark and maintain the system in the future.

This analysis recommends compensation parameters for jobs. In setting the compensation of an individual employee, the City should consider such criteria as experience, value to the organization, scope and complexity of the position in relation to other positions at the same pay grade level. Actual incumbent employee pay level and position within the range is normally determined by years of service, performance and the individual's knowledge, skills and experience.

Compensation Structure

Salary Ranges – Alaska Public Employees Association (APEA) Non-Public Safety

The jobs covered under the APEA contract and any changes/revisions must be discussed during collective bargaining sessions. Any recommendations by the Consultant would be subject to discussion and negotiation between both parties.

The current structure has nine (9) ranges each of which has thirty-one (31) steps each of which are $\pm 2.5\%$ apart. This structure allows for an above-normal range spread which basically enables an employee to receive a pay increase every year for over thirty (30) years. This structure also causes some significant wage compression issues in comparison to non-represented jobs that have no salary structure.

The market information shows the minimum rates are on average -10% of market while the maximum rates are on average +35% of market. For alignment to market purposes, Consultant's recommendations would be:

- 1) Delete steps A, A1, B, and B1. The new minimum rate for the pay ranges would become the current Step C.
- 2) Delete steps N, N1, O, O1 and P. The new maximum rate for the pay ranges would become Step M1.
- 3) Freeze range movement for a period of two (2) years and re-access market position to determine alignment to market.

to be
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works

Compensation Structure

Salary Ranges – Alaska Public Employees Association (APEA) Public Safety

The jobs covered under the APEA contract and any changes/revisions must be discussed during collective bargaining sessions. Any recommendations by the Consultant would be subject to discussion and negotiation between both parties.

The current structure has six (6) ranges each of which has twenty (20) steps each of which are $\pm 2.5\%$ apart.

The market information shows the minimum rates are on average $+7\%$ of market while the maximum rates are on average $+22\%$ of market. For alignment to marker purposes, Consultant's recommendations would be:

- 1) Freeze range movement for a period of two (2) years and re-access market position to determine alignment to market.

Summary and Recommendations

Titling Conventions

It is important for an organization to maintain a consistent and contemporary description of jobs. An appropriate job title is one that represents the functions of a job, adheres to job family hierarchy and is consistently applied across the organization.

A review of City job titles shows some inconsistencies as well as outdated concepts that can hinder proper compensation administration. The Consultant is recommending the following job title changes to add consistency and clarity:

Current Title	Recommended Title
Accounting Specialist I	Accounting Specialist
Accounting Specialist II	Senior Accounting Specialist
Administrative Assistant I & II	Administrative Assistant
Building Maintenance Foreman	Facilities Maintenance Foreman
Finance Director	Director Finance
General Ledger Accountant	Accountant
Grants Manager	Grants & Purchasing Manager
Human Resources Manager	Director Human Resources
IT Services Director	Director Information Technology Services
Maintenance Worker	Facilities Maintenance Technician
Mechanic II	Mechanic
Police Officer II	Police Officer
Police Officer III	Police Investigator
Police Officer IV	Police Sergeant
Public Safety Dispatcher I	Public Safety Dispatcher
Public Works Director	Director Public Works
Staff Attorney	City Attorney
Utility Foreman	Hauled Utilities Waste Foreman

Summary and Recommendations

Overtime Eligibility:

Standard practice during a Classification portion of a study is to conduct Fair Labor Standards Act (FLSA) tests on classifications to determine whether they are eligible for overtime pay rights. These tests are outlined in the FLSA and were revised by the Department of Labor and revisions made mandatory for all US employers effective January 1, 2020.

All US employers must comply with the FLSA. An employee's rights under the law may not be negotiated away by either the organization or the employee. FLSA changes are not negotiable and do not fall under the auspices of collective bargaining.

PCG identified two (s) classifications that are currently being treated as overtime eligible by the City that could be classified as exempt (salaried):

- Grants & Purchasing Manager
- Accountant

System Maintenance

The market positioning of the City's jobs should be reviewed at a minimum every twenty-four (24) months. This will provide needed data necessary for use in calculating adjustments to the wage structure based upon labor market movement. Maintenance of the system will that the compensation system adheres to the City's compensation philosophy and maintains the ability to attract and retain staff.

Summary and Recommendations

Benefits Practices:

- 1) Medical Insurance Premiums – Employees contribute a below than average contribution to their health care compared to other Alaska employers (public and private). With the steady rate of benefits inflation (estimated to be 6% in 2021*) and the impacts of Covid related medical expenses (estimated to be +2% in 2021*), it would be in the interest of the City's fiscal viability to have employees share some percentage of the cost burden going into future years. This will also assist in maintaining the City's ability to provide quality medical insurance benefits without cutting programs or increasing deductibles and out-of-pocket costs.
- 2) Having management on the same Paid Time Off (PTO) plan as union employees would lead to better administrative, management and fiscal consistency. Since management is non-represented, this action could be undertaken through City Council approval.

**Source: 2020 Kaiser Family Foundation Survey*

Appendix A

Classification & Compensation Structure Recommendations

Pay Grade/Job Title

Assistant Finance Director Deputy City Clerk	<u>M1</u>
City Clerk City Planner Director Finance Director Human Resources Director Information Technology Services Director Public Works Fire Chief Police Chief	<u>M2</u>
City Attorney	<u>M3</u>
City Manager	<u>M4</u>

City of Bethel

Non-Represented Compensation Plan

Pay Grade & Job Title	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10	Step 11	Step 12	Step 13	Step 14	Step 15	Step 16	Step 17	Step 18	Step 19
M1	\$66,089	\$67,741	\$69,435	\$71,171	\$72,950	\$74,774	\$76,643	\$78,559	\$80,523	\$82,536	\$84,599	\$86,714	\$88,882	\$91,104	\$93,382	\$95,716	\$98,109	\$100,562	\$103,076
M2	\$83,844	\$85,940	\$88,089	\$90,291	\$92,548	\$94,862	\$97,234	\$99,664	\$102,156	\$104,710	\$107,328	\$110,011	\$112,761	\$115,580	\$118,470	\$121,431	\$124,467	\$127,579	\$130,68
M3	\$100,495	\$103,007	\$105,582	\$108,222	\$110,927	\$113,700	\$116,543	\$119,457	\$122,443	\$125,504	\$128,642	\$131,858	\$135,154	\$138,533	\$141,996	\$145,546	\$149,185	\$152,914	\$156,737
M4	\$116,665	\$119,581	\$122,571	\$125,635	\$128,776	\$131,995	\$135,295	\$138,677	\$142,144	\$145,698	\$149,340	\$153,074	\$156,901	\$160,823	\$164,844	\$168,965	\$173,189	\$177,519	\$181,957

City of Bethel Action Memorandum

Action memorandum No.	22-15		
Date action introduced:	May 10, 2022	Introduced by:	City Manager Williams
Date action taken:		Approved	Denied
Confirmed by:			

Action Title: Authorize the City Manager to negotiate and enter into a Contract with Labor Negotiator to Assist With Collective Bargaining Agreement with City Union; Procurement Waiver

Department/Individual:	Initials:	Remarks:
City Attorney	EMB	
City Clerk	LS	
Finance Director		
City Manager		

Amount of fiscal impact:		Account information:
	\$165 per hour	CA/CM Budgets
	Funds in City Budget.	YES

Summary Statement: This is a request to enter into a contract with a skilled labor relations negotiator familiar with Alaska state labor laws and process. Because of COVID, collective bargaining negotiations between Administration and the City employees' union have been ongoing for much longer than expected or practicable; we need to complete the last contract and enter into a new one, and we need a skilled labor negotiator to keep things moving. There are very few such persons in the state, and collective bargaining is a specialized area of expertise at the intersection of public personnel management and law. It is in the City's best administrative and legal interests to complete collective bargaining quickly and efficiently. Accordingly, the City Attorney and City Manager have located someone that they would like to hire on an hourly basis to assist Administration with collective bargaining. Funds would come from one or both budgets of the City Attorney and City Manager.

Authority and Procurement Waiver: Pursuant to BMC 4.20.230(E), the city manager, city clerk, and or city attorney are exempt from competitive bidding in situations where immediate legal action of a specialized nature is necessary. Additionally, under BMC 4.20.150, the City Manager may waive, in writing, formal bidding when there is insufficient time to comply with waived requirements or doing so is in the best interests of the city. Both the above-referenced Code provisions require a written explanation of the requested waiver. The above summary statement serves as the written explanation required by these Code provisions.

Lori Strickler Employment Agreement Amendments: Salary \$124,467 and Monthly Leave Accrual 28 Hours with Cash Out Option.

A list of current employees recommended pay grade, estimated years of service at current position, current salary and pay target ratio percentage (based off recommended compensation plan) is provided below along with the Pay Target Ratio Matrix, from Pontifex.

Current Employees Pay Target Ratio Evaluation & Employee Pay Target Ration Matrix									
Pay Grade	Est. Yrs. Of Svs.	Current Salary	Pay Target Ratio %	Matrix Criteria	Pay Target Ratio Percentages and Step Ranges				
					<90% Steps 1-5	90-95% Steps 6-7	Target 95-105% Steps 8-11	105-110% Steps 12-13	>110% Steps 14-19
M4	3.10	\$145,230	99.68%	Internal Equity	****Balance****				
M3	2.00	\$145,343	115.81	Ability	Still Learning	Performs Major Areas	Fully Performing	Extends Job (within role)	Contact for Others
M2	1.50	\$144,200	137.71%	Knowledge Base	Specific (seeks additional)	General (seeks additional)	Significant (seeks additional)	Thorough (seeks additional)	Teaches Others
M2	0	\$140,000	133.70%		Drive & Engaged in Work	Somewhat	Engaged/ Driven	Highly	
M2	4.30	\$128,815	123.02%	Career Path (promotional Opportunities)	Many Levels	Multiple Levels	Few Levels	Few (if any) Levels	No Levels/Top Job
M2	0.70	\$116,684	111.44%	Performance on a Consistent Basis	Below	Valued/Strong			Top
M2	14.00	\$109,243	104.33%	Years of Experience at Job Level	0-3	3-5	5-7	7-10	10+
M2	4.10	\$103,674	99.01%	Pay Target Ratio= (actually salary)/(Midpoint on Pay Grade) x 100					
M2	5.40	\$96,989	92.63%						
M2	0.08	\$94,500	90.25%						
M2	0.42	\$90,203	86.15%						
M1	1.00	101,624	123.13%						
M1	1.60	\$76,673	92.90%						

Recommended Pay Grade
Grade M1
Asst. Fin.Dir. Deputy City Clerk
Grade M2
City Clerk City Planner Dir.Finance Dir. HR Dir. IT Svs. Dir. Public Works Fire Chief Police Chief
Grade M3
City Attorney
Grade M4
City Manager

Pay target ratio is used to emphasize balance, to support pay/career progression, and align the value of work being performed with the employees doing the work. When determining what step within the recommended compensation plan (page 2) current employees should fall under, the pay target ratio % would be used. First, an evaluation of the seven matrix criteria (above) would be performed and balanced among other employees to ensure internal equity. The pay target ratio % would then be applied to a step range for the employee to determine salary.

Example: an employee under the M2 pay grade, that falls within the 95-105% pay target ratio matrix criteria, should be paid between Step 8, \$99,664 and Step 11, \$107,328.

Thirteen City of Bethel positions are listed on the recommended compensation plan for management team. Six of the current employees fall at the top end of the pay target ratio with a percentage greater than 110%, five greater than 115% and four greater than 120%. My current pay ratio is 104.33%.

I have been your Municipal Clerk for 14 years, and have achieved a Master Municipal Clerk designation, the highest level of educational based designation provided by the International Institute of Municipal Clerk's. There are only 1,385 Clerk's worldwide, who have earned this Certification. Based off the pay target ratio matrix, my pay should be greater than 110% as I meet all the ">110" criteria. I cannot perform the matrix evaluation for other employees' exact determination of internal equity. I am however aware of my own time in service and consider myself a top performer within the organization, this should place me on at the same pay target ratio as other experienced high performing employees >120%. I am requesting a wage adjustment to \$124,467 a pay target ratio of 118.87% which doesn't fully balance the salary compression, but it closes the gap towards visible internal equitability.

Recommended Compensation Plan for Management Team											
Pay Target Ratio	80.07%	82.07%	84.14%	86.23%	88.39%	90.60%	92.86%	95.18%	97.56%	Midpoint 100%	102.50%
Grade	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10	Step 11
M1	\$66,089	\$67,741	\$69,435	\$71,171	\$72,950	\$74,774	\$76,643	\$78,559	\$80,523	\$82,536	\$84,599
	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10	Step 11
M2	\$86,844	\$85,940	\$88,089	\$90,291	\$92,548	\$94,862	\$97,234	\$99,664	\$102,156	\$104,710	\$107,328
	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10	Step 11
M3	\$100,495	\$103,007	\$105,582	\$108,222	\$110,927	\$113,700	\$116,543	\$119,457	\$122,443	\$125,504	\$128,642
	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10	Step 11
M4	\$116,665	\$119,581	\$122,571	\$125,635	\$128,776	\$131,995	\$135,295	\$138,677	\$142,144	\$145,698	\$149,340

Pay Target Ratio	105.06%	107.69%	110.38%	113.15%	115.97%	118.87%	121.95%	125.72%
Grade	Step 12	Step 13	Step 14	Step 15	Step 16	Step 17	Step 18	Step 19
M1	\$86,715	\$88,882	\$91,104	\$93,382	\$95,716	\$98,109	\$100,652	\$103,076
	Step 12	Step 13	Step 14	Step 15	Step 16	Step 17	Step 18	Step 19
M2	\$110,011	\$112,761	\$115,580	\$118,470	\$121,431	\$124,467	\$127,579	\$130,768
	Step 12	Step 13	Step 14	Step 15	Step 16	Step 17	Step 18	Step 19
M3	\$131,828	\$135,154	\$138,533	\$141,996	\$145,546	\$149,185	\$152,914	\$156,737
	Step 12	Step 13	Step 14	Step 15	Step 16	Step 17	Step 18	Step 19
M4	\$153,074	\$156,901	\$160,823	\$164,844	\$168,965	\$173,189	\$177,519	\$181,957

I am presenting an additional amendment to my leave accrual from 20 to 28 hours per month with annual leave cash out up to 100 hours per fiscal year. 28 hours per month is equal to 42 days of leave per year which is average for management level employees with >15 years of service, according to the Classification and Compensation Study. In December I will have 17 years with the City.

For reference:

City Department Heads with >15 years receive 44 days of leave per year, emergency cash out no limit in the number of hours.

City Union Employees with >15 years receive 46 days of leave per year, can cash out up to 200 hours each fiscal year.

NEGOTIATED AGREEMENT

**Between
CITY OF BETHEL
and
LORI STRICKLER**

THIS AGREEMENT, by and between the City of Bethel, Alaska ("City"), a municipal corporation, hereinafter called "Employer," and Lori Strickler, hereinafter called "Employee," both of whom understand as follows:

WHEREAS, Employer desires to employ the services of Employee as City Clerk of the City, as provided by section AS 29.20.380 of the Alaska Statutes and BMC 2.12.010; and

WHEREAS, it is the desire of the City Council ("Council") to provide certain benefits, establish certain conditions of employment, and to set working conditions of Employee; and

WHEREAS, it is the desire of the Council to secure and retain the services of Employee by and through the terms of this Agreement; and

WHEREAS, Employee desires to accept employment as City Clerk pursuant to the terms of this Agreement.

NOW THEREFORE, in consideration of the mutual covenants herein contained, the Employer and Employee agree as follows:

Section 1. POWERS AND DUTIES

Employer hereby agrees to employ Lori Strickler as City Clerk of the City of Bethel, Alaska to perform the function, powers, and duties specified in AS 29.20.380, Bethel ordinances, and other legal and proper duties and functions as the Council shall from time to time assign.

Section 2. Term

- A. Employee shall serve at the pleasure of the Council and is an at-will employee of the City.
- B. Nothing in this Agreement shall prevent, limit, or otherwise interfere with the right of the Council to terminate the services of the Employee at any time with or without cause. The City shall comply with the City's insurance policy endorsement regarding any termination.
- C. Nothing in this Agreement shall prevent, limit or otherwise interfere with the right of the Employee to resign at any time from the position of City Clerk.

Section 3. Salary

Employee shall be paid an annual salary at a gross rate of \$~~106,061~~124,467 payable in installments at the same time as other employees of the Employer. Employee's base salary shall be increased between zero and 3% at the discretion of the Council upon a satisfactory performance evaluation annually on or about March 3.

Section 4. Termination and Severance Pay

In the event Employee voluntarily resigns the position with Employer, the Employee shall give Employer ninety (90) days notice in advance, unless both parties agree in writing to a shorter notice period.

Section 6. Employee Evaluation.

- A. Evaluation of the performance of the Employee shall be directed toward improving the performance of the Employee. However, evaluations shall also serve as a method for gathering information relevant to Employee's performance and continued employment.
- B. Employee shall be evaluated in writing by Council annually on or about March 3. Council shall determine the content of the document used to evaluate Employee and shall make the document available to Employee for review.

Section 7. Hours/Days of Work

Employee's position requires the exercise of independent judgment on the part of the Employee and requiring periods of extended work to exceed the normal office hours, workday, and work week established by the Employer. The Employee will be available during regular business hours. Employee will be expected to work whatever hours are needed based upon the demands of the job. Employee acknowledges she is an exempt employee and not entitled to overtime compensation or compensatory time compensation based on hours worked by Employee in excess of eight (8) hours per day or forty (40) hours per week. Any time in excess of the normal hours in a day or week is not compensated or credited in any manner by the Employer.

Section 8. Transportation

Within available City resources, Employee may have access to a City vehicle to complete tasks required of Employee.

Section 9. Outside Employment

Outside employment and business pursuits are prohibited unless first authorized by Council. Any outside employment or business pursuits must occur while Employee is on leave or must occur outside the regular business hours of the City. Notwithstanding the foregoing or any authorization by Council, the Employee is required to perform the duties of the City Clerk when the interests of the City require, without regard to regular work hours or days or the competing needs of the Employee's authorized outside employment or business pursuits.

Section 10. Compensated Leave

A. Personal Time Off (PTO)

PTO shall accrue at the rate of ~~20~~ 28 hours per month of service. PTO can be accumulated up to a maximum accrual of 400 hours. PTO shall be utilized for the illness of the Employee, or illness in the Employee's immediate family, or vacation purposes. Should the employee be absent for more than five consecutive working days for a medical reason, she shall be required to provide a physician's certificate to the Mayor. PTO may be cashed out up to one hundred (100) hours each fiscal year in no more than

two installments. The Employer agrees to compensate the Employee for all remaining PTO hours at the termination of this agreement, payable at the same value as cashed in annual leave.

B. Emergency Leave

The Employer agrees to grant the Employee a maximum of forty (40) hours emergency leave for death or serious illness in the immediate family. For purposes of this type of leave, one's immediate family includes the Employee's spouse, child, parent, father-in-law, mother-in-law, brother and sister.

C. Family Medical Leave

The Employer is required under federal law to grant the Employee up to 12 workweeks of unpaid Family Medical Leave within a 12-month period for any of the following reasons:

- Birth or adoption of a child, placement of a child for adoption, foster care for children under age 18, or adoption of a child 18 or older if the child is incapable of self care due to disability.
- Caring for a child, spouse, or parent with a serious medical condition.
- The employees own serious health condition.

To be eligible for leave the Employee must have worked a total of at least 12 consecutive months for at least 1,250 hours. The Employee must use any accrued vacation and sick leave concurrently with FMLA leave.

D. Injury Leave

If the Employee is injured on the job, she will be entitled to the compensation benefits as provided by the Worker's Compensation Act.

E. Court Leave

The Employee shall be granted administrative leave for jury duty. Appearances in court by the Employee on behalf of the City are part of the Employee's normal job responsibilities, and she will be paid accordingly.

F. Administrative Leave

The Employee may be granted administrative leave with pay by a majority vote of the Council for reasons specified, including attendance at a clerk's professional conference.

G. Holidays

Employee is entitled to all City recognized paid holidays, but it is understood that from time to time, Employee's duties may require her to work on such holidays.

Section 11. Benefits

- A. Employee shall be allowed to participate in the City employee's group coverage plan for full family Life, Accidental Death & Dismemberment, Long Term Disability, Dental, Vision and Health insurance program with no premium deductible charged to the employee; provided, however nothing set forth herein shall prevent Employer from modifying, or reducing, benefits currently offered to City employees.
- B. Employee shall have the opportunity to participate in the City Utility Services Benefit for the same monthly fee as paid by other City employees.
- C. The Employer shall offer the Employee the opportunity to join and participate in the Alaska Public Employees Retirement System (PERS) equal to that which is provided for all other employees of the Employer.

Section 12. Indemnification.

City shall defend and indemnify employee in accordance with BMC 2.48.010 – BMC 2.48.030.

Section 14 Notices

- (1) EMPLOYER: City of Bethel
c/o Mayor
P.O. Box 1388
Bethel, Alaska 99559
- (2) EMPLOYEE: Lori R. Strickler
c/o City of Bethel
P.O. Box 1388
Bethel, Alaska 99559

Lori Strickler
Contract with City of Bethel
Page | 5

Section 15 General Provisions

- A. This Agreement constitutes the entire agreement between both parties. Any modification or amendment shall be enforceable only if approved by a majority vote of the Council in a duly convened public session, and if transcribed to a written document executed by both parties.
- B. This Agreement shall be binding upon and inure to the benefit of the heirs at law and executors of the Employee.
- C. In any provision or any portion thereof contained in this agreement is held unconstitutional, invalid, or unenforceable, the remainder of this Agreement, or portion thereof, shall be deemed severable. The remainder of this Agreement shall not be affected and shall remain in full force and effect.
- D. Any civil action arising from this Agreement shall be brought in the superior court for the Fourth Judicial District of the State of Alaska at Bethel, Alaska. The laws of the State of Alaska and the City of Bethel shall govern the rights and obligations of the parties.
- E. The failure of the City at any time to enforce a provision of this Agreement shall in no way constitute a waiver of the provisions, nor in any way affect the validity of this Agreement or any part thereof, or the right of the City thereafter to enforce each and every provision hereof.
- F. This instrument and all appendices and amendments hereto embody the entire Agreement of the parties. There are no promises, terms, conditions, or obligations other than those contained herein; and this Agreement shall supersede all previous communications, representations, or agreements, either oral or written, between the parties.
- G. This Agreement is being executed by the parties following negotiations between them. It shall be construed according to the fair intent of the language as a whole, not for or against any party. The titles of sections in this Agreement are not to be construed as limitations or definitions but are for identification purposes only.

- H. The Employee acknowledges that she has read and understands the terms of this Agreement, has had the opportunity to review the same with counsel of her choice, and is executing this Agreement of her own free will.
- I. This Agreement may be executed by the parties hereto individually or in separate counterparts, each of which shall be an original and all of which taken together shall constitute one and the same document.
- J. The agreement is effective when signed and dated by both parties, upon the latest of the two dates, if different.

IN WITNESS WHEREOF, the City of Bethel has caused this agreement to be signed and executed in its behalf by its Mayor and the Employee has signed and executed this Agreement both in duplicate.

Employer:

By: _____

~~Michelle DeWitt~~ Mark Springer, Mayor
City of Bethel

Employee:

By: _____

Lori Strickler, City Clerk
City of Bethel

DATE: _____

DATE: _____

City of Bethel Information Memorandum

Information Memo No.	22-08		
Date introduced:	May 10, 2022	Introduced by:	Peter A. Williams, City Manager
Amended actions:			
Confirmed by:			

Title: Presentation of the City's Water & Sewer Services Expenditures Compared to Budget from July 1, 2021, to April 30, 2022 – Utilities Maintenance – Water & Wastewater Activity Report.

Attachment(s): (1) City of Bethel Water & Sewer Services Expenditures Compared to Budget from July 1, 2021, to April 30, 2022, and (2) April 2022 – Utilities Maintenance – Water & Wastewater Activity Report.

Department/Individual:	Initials:	Remarks:
Administration, Peter A. Williams	PW	
Public Works, William Arnold	WA	
Amount of fiscal impact:	Account information:	
None	No fiscal impact currently.	
	Funds in City Budget.	
	Funds not in City Budget.	

Summary Statement

The attached financial report for FY 2022 contains months of financial data from July 1, 2021, to April 30, 2022, and the Utilities Maintenance Water & Wastewater Activity Report ending April 30, 2022. The information in these documents is distributed to Bethel City Council members for their review. This Information Memorandum documents the dissemination of this report to Bethel City Council members, as required by the Alaska Department of Commerce, Community and Economic Development, Division of Community and Regional Affairs, in their administration of the Best Practices protocol.

The process of preparing and submitting a monthly financial report and a water and wastewater activity report to City Council helps the City earn points on the Water and Sewer Utility Best Practices Operation and Maintenance Reports. The city must have a score of 60 or greater out of 100 points in order to be approved for funding from the Environmental Protection Agency (EPA) and the Alaska Department of Environmental Conservation (DEC). In other capital grants administered by DEC's Village Safe Water Program, the City's Best Practices score is an application scoring criterion.

CITY OF BETHEL
COMBINED CASH INVESTMENT
MAY 31, 2022

COMBINED CASH ACCOUNTS

TOTAL COMBINED CASH

TOTAL UNALLOCATED CASH

CASH ALLOCATION RECONCILIATION

510 ALLOCATION TO WATER & SEWER SERVICES	4,608,741.03
TOTAL ALLOCATIONS TO OTHER FUNDS	4,608,741.03
ALLOCATION FROM COMBINED CASH FUND - 001-10100	
ZERO PROOF IF ALLOCATIONS BALANCE	4,608,741.03

CITY OF BETHEL
BALANCE SHEET
MAY 31, 2022

WATER & SEWER SERVICES

ASSETS

510-10100	CASH IN COMBINED FUND	4,608,741.03	
510-11240	INVESTMENT-AMLIP W SUBS	1,469,718.30	
510-11290	INVESTMENT-AMLIP S SUBS	820,824.18	
510-12000	ACCOUNTS RECEIVABLE	1,025,064.31	
510-12900	ALLOWANCE FOR DOUBTFUL ACCTS	(105,807.02)	
510-13200	HEATING FUEL INVENTORY	32,970.18	
510-13220	DIESEL FUEL INVENTORY	29,411.40	
510-15200	W/S CONSTRUCTION IN PROGRESS	1,569,254.07	
510-15300	IMPROVEMENTS	859,264.53	
510-15400	BUILDINGS	2,869,625.96	
510-15500	MACHINERY & EQUIP-GENERAL	854,810.78	
510-15700	VEHICLES-GENERAL	5,417,697.81	
510-15900	PLANTS AND LINES-GENERAL	48,481,946.34	
510-16400	ACCUM DEPR - BUILDINGS	(2,944,266.57)	
510-16500	ACCUM DEP-M&E GENERAL	(195,680.16)	
510-16700	ACCUM DEPR - VEHICLES	(2,920,136.60)	
510-16900	ACCUM DEPR-PLANT/LINE-GNL	(24,553,522.13)	
510-19000	DEFERRED OUTFLOW-PENSION	379,715.82	
510-19001	OPEB DEFERRED OUTFLOW	264,659.00	
510-19002	OPEB ASSET	30,301.19	
TOTAL ASSETS			37,994,592.42

LIABILITIES AND EQUITY

LIABILITIES

510-20100	VOUCHERS PAYABLE	25,545.08	
510-21000	ACCRUED PAYROLL	80,122.67	
510-22100	ACCRUED VACATION	143,485.02	
510-22200	VACATION/SICK LEAVE	13,624.65	
510-24000	USDA JETTY LOAN PAYABLE	869,078.91	
510-24010	NATLBANKAK LOANS PAYABLE	2,285,184.55	
510-25000	OPEB LIABILITY	3,218,883.80	
510-25900	DUE TO/FROM OTHER FUNDS	1,996,668.23	
510-26100	UTILITY DEPOSITS	349,128.52	
510-27100	DEFERRED INFLOW-PENSION	173,892.94	
510-27101	OPEB DEFERRED INFLOW	153,435.86	
510-27600	ACCRUED INTEREST PAYABLE	13,260.69	
TOTAL LIABILITIES			9,322,310.92

FUND EQUITY

510-30100	CONTRIBUTED CAPITAL-STATE	19,123,506.25	
510-30200	CONTRIBUTED CAPITAL-FED	12,184,641.31	
510-30300	CONTRIB CAP-CORP ENGR	5,816,281.20	
510-30400	CONTRIB CAP-PHS	972,517.00	
510-30500	CONTRIB CAP-EDA	311,207.20	
510-30600	CONTRIB CAP-U OF A	127,476.00	
510-30700	CONTRIBUTED CAPITAL VSW	10,675,835.48	
510-30800	CONTRIBUTED CAPITAL-RECD	72,736.71	
510-31000	CONTRIB CAP-OTHER	3,997,564.60	

CITY OF BETHEL
BALANCE SHEET
MAY 31, 2022

WATER & SEWER SERVICES

510-31100	CONTRIB CAPITAL-FLEET REP FUND		23,460.12
510-32100	AMORTIZATION CONTRIBUTION	(	7,758,406.58)
510-37900	DESIGNATED-CAP IMPROV & DEPREC		251,213.07
UNAPPROPRIATED FUND BALANCE:			
510-39900	FUND BALANCE-WATER & SEWER SER	(	18,486,278.41)
	REVENUE OVER EXPENDITURES - YTD	(	4,842,006.94)
	BALANCE - CURRENT DATE	(	23,328,285.35)
	TOTAL FUND EQUITY		22,469,747.01
	TOTAL LIABILITIES AND EQUITY		31,792,057.93

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MAY 31, 2022

WATER & SEWER SERVICES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>UTILITY BILLING</u>					
510-80-6000 SALARIES	19,516.82	19,516.82	111,347.00	91,830.18	17.5
510-80-6010 OVERTIME	1,237.95	1,237.95	3,000.00	1,762.05	41.3
510-80-6023 LEAVE CASHOUT	.00	.00	5,567.00	5,567.00	.0
510-80-6031 PAYABLE MEDICARE FICA	301.56	301.56	1,658.00	1,356.44	18.2
510-80-6032 UNEMPLOYMENT	.00	.00	2,035.00	2,035.00	.0
510-80-6033 WORKERS' COMPENSATION	275.70	275.70	2,954.00	2,678.30	9.3
510-80-6034 PERS	4,566.03	4,566.03	25,156.00	20,589.97	18.2
510-80-6040 EMPLOYEE GROUP BENEFITS	23,925.97	23,925.97	31,785.00	7,859.03	75.3
510-80-6041 UTILITY BENEFIT	3,433.88	3,433.88	5,700.00	2,266.12	60.2
510-80-6060 TRAVEL/TRAINING	.00	.00	2,000.00	2,000.00	.0
510-80-6100 SUPPLIES	2,158.84	2,158.84	4,000.00	1,841.16	54.0
510-80-6200 MINOR EQUIPMENT	5,139.84	5,139.84	7,000.00	1,860.16	73.4
510-80-6400 INSURANCE	721.09	721.09	.00	(721.09)	.0
510-80-6506 POSTAGE	7,172.31	7,172.31	15,000.00	7,827.69	47.8
510-80-6531 BANK CHARGES	33,531.72	33,531.72	42,000.00	8,468.28	79.8
510-80-6539 MISCELLANEOUS EXPENSES	.00	.00	500.00	500.00	.0
510-80-6710 ADMIN OVERHEAD-GF	28,033.83	28,033.83	30,000.00	1,966.17	93.5
510-80-6711 ADMIN OVERHEAD-IT SVCS	13,589.98	13,589.98	15,000.00	1,410.02	90.6
510-80-9649 ONLINE BILL PAY	3,697.62	3,697.62	4,000.00	302.38	92.4
TOTAL UTILITY BILLING	147,303.14	147,303.14	308,702.00	161,398.86	47.7

<u>HAULED WATER</u>					
510-81-6000 SALARIES	309,844.54	309,844.54	501,017.00	191,172.46	61.8
510-81-6010 OVERTIME	115,874.93	115,874.93	150,000.00	34,125.07	77.3
510-81-6022 HOLIDAY PAY	680.70	680.70	.00	(680.70)	.0
510-81-6023 LEAVE CASHOUT	10,606.20	10,606.20	25,051.00	14,444.80	42.3
510-81-6030 SOCIAL SECURITY EXPENSE	7,063.67	7,063.67	.00	(7,063.67)	.0
510-81-6031 PAYABLE MEDICARE FICA	6,368.83	6,368.83	9,440.00	3,071.17	67.5
510-81-6032 UNEMPLOYMENT	3,945.04	3,945.04	11,588.00	7,642.96	34.0
510-81-6033 WORKERS' COMPENSATION	7,390.18	7,390.18	16,818.00	9,427.82	43.9
510-81-6034 PERS	69,279.09	69,279.09	143,224.00	73,944.91	48.4
510-81-6040 EMPLOYEE GROUP BENEFITS	123,027.11	123,027.11	254,280.00	131,252.89	48.4
510-81-6041 UTILITY BENEFIT	14,678.79	14,678.79	45,600.00	30,921.21	32.2
510-81-6060 TRAVEL/TRAINING	18,900.77	18,900.77	35,000.00	16,099.23	54.0
510-81-6100 SUPPLIES	7,707.93	7,707.93	15,000.00	7,292.07	51.4
510-81-6103 WEARING APPAREL	10,447.11	10,447.11	15,000.00	4,552.89	69.7
510-81-6150 GASOLINE/DIESEL/OIL	71,726.56	71,726.56	110,000.00	38,273.44	65.2
510-81-6153 HEATING FUEL	29,528.23	29,528.23	12,325.00	(17,203.23)	239.6
510-81-6155 WATER/SEWER/GARBAGE	4,961.74	4,961.74	.00	(4,961.74)	.0
510-81-6160 ELECTRICITY	8,227.71	8,227.71	10,500.00	2,272.29	78.4
510-81-6170 TELEPHONE	27.39	27.39	650.00	622.61	4.2
510-81-6171 STAFF CELLULAR PHONES	4,774.37	4,774.37	840.00	(3,934.37)	568.4
510-81-6200 MINOR EQUIPMENT	.00	.00	8,000.00	8,000.00	.0
510-81-6230 VEHICLE MAINT/REPAIR	196,737.55	196,737.55	391,472.00	194,734.45	50.3
510-81-6231 VEHICLE PARTS & TOOLS	30,346.34	30,346.34	50,000.00	19,653.66	60.7
510-81-6232 TIRES & WHEELS	5,760.15	5,760.15	21,000.00	15,239.85	27.4
510-81-6240 PROPERTY MAINT	36,287.03	36,287.03	44,920.00	8,632.97	80.8
510-81-6332 LAB TESTS	1,550.00	1,550.00	3,000.00	1,450.00	51.7
510-81-6335 OTHER PURCHASED SERVICES	50.00	50.00	3,000.00	2,950.00	1.7

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MAY 31, 2022

WATER & SEWER SERVICES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
510-81-6400 INSURANCE	82,218.43	82,218.43	88,907.00	6,688.57	92.5
510-81-6539 MISCELLANEOUS EXPENSES	1,399.15	1,399.15	2,000.00	600.85	70.0
510-81-6710 ADMIN OVERHEAD-GF	144,029.58	144,029.58	179,862.00	35,832.42	80.1
510-81-6711 ADMIN OVERHEAD-IT SVCS	12,929.36	12,929.36	13,970.00	1,040.64	92.6
510-81-9691 WATER TRUCK	255.92	255.92	.00	(255.92)	.0
510-81-9695 FLEET MGMT. SOFTWARE/TABLETS/	.00	.00	75,000.00	75,000.00	.0
510-81-9696 RADIO BASE STATION UPGRADE	.00	.00	9,500.00	9,500.00	.0
TOTAL HAULED WATER	1,336,624.40	1,336,624.40	2,246,964.00	910,339.60	59.5

PIPED WATER

510-82-6000 SALARIES	93,517.15	93,517.15	187,467.00	93,949.85	49.9
510-82-6010 OVERTIME	31,112.34	31,112.34	34,000.00	2,887.66	91.5
510-82-6022 HOLIDAY PAY	390.66	390.66	.00	(390.66)	.0
510-82-6023 LEAVE CASHOUT	14,934.62	14,934.62	17,494.00	2,559.38	85.4
510-82-6030 SOCIAL SECURITY EXPENSE	18.87	18.87	.00	(18.87)	.0
510-82-6031 PAYABLE MEDICARE FICA	2,066.86	2,066.86	3,211.00	1,144.14	64.4
510-82-6032 UNEMPLOYMENT	.00	.00	3,942.00	3,942.00	.0
510-82-6033 WORKERS' COMPENSATION	2,380.32	2,380.32	5,721.00	3,340.68	41.6
510-82-6034 PERS	27,996.96	27,996.96	48,723.00	20,726.04	57.5
510-82-6040 EMPLOYEE GROUP BENEFITS	48,188.86	48,188.86	69,927.00	21,738.14	68.9
510-82-6041 UTILITY BENEFIT	11,804.53	11,804.53	12,540.00	735.47	94.1
510-82-6060 TRAVEL/TRAINING	5,531.23	5,531.23	5,000.00	(531.23)	110.6
510-82-6100 SUPPLIES	4,839.04	4,839.04	8,000.00	3,160.96	60.5
510-82-6103 WEARING APPAREL	2,008.58	2,008.58	3,000.00	991.42	67.0
510-82-6108 PLUMBING SUPPLIES	209.44	209.44	15,000.00	14,790.56	1.4
510-82-6150 GASOLINE/DIESEL/OIL	9,195.45	9,195.45	15,000.00	5,804.55	61.3
510-82-6153 HEATING FUEL	23,196.23	23,196.23	15,000.00	(8,196.23)	154.6
510-82-6155 WATER/SEWER/GARBAGE	457.98	457.98	600.00	142.02	76.3
510-82-6160 ELECTRICITY-UTIL MT SHOP	4,501.15	4,501.15	5,500.00	998.85	81.8
510-82-6170 TELEPHONE	54.78	54.78	117.00	62.22	46.8
510-82-6171 STAFF CELLULAR PHONES	1,350.66	1,350.66	800.00	(550.66)	168.8
510-82-6200 MINOR EQUIPMENT	939.85	939.85	15,000.00	14,060.15	6.3
510-82-6230 VEHICLE MAINT/REPAIR	2,147.74	2,147.74	3,788.00	1,640.26	56.7
510-82-6231 VEHICLE PARTS & TOOLS	218.02	218.02	1,500.00	1,281.98	14.5
510-82-6232 TIRES & WHEELS	.00	.00	500.00	500.00	.0
510-82-6324 PLANNING/ENGINEERING FEES	.00	.00	5,000.00	5,000.00	.0
510-82-6332 LAB TESTS	.00	.00	500.00	500.00	.0
510-82-6335 OTHER PURCHASED SERVICES	77.88	77.88	1,500.00	1,422.12	5.2
510-82-6400 INSURANCE	10,076.95	10,076.95	4,500.00	(5,576.95)	223.9
510-82-6501 CITY SAFETY	.00	.00	2,000.00	2,000.00	.0
510-82-6710 ADMIN OVERHEAD-GF	53,861.73	53,861.73	52,142.00	(1,719.73)	103.3
510-82-6711 ADMIN OVERHEAD-IT SVCS	14,109.03	14,109.03	16,000.00	1,890.97	88.2
510-82-9691 PIPED WATER CAPITAL USDA MATCH	84,267.45	84,267.45	74,905.00	(9,362.45)	112.5
TOTAL PIPED WATER	449,454.36	449,454.36	628,377.00	178,922.64	71.5

BETHEL HTS WTR TREATMENT

510-83-6000 SALARIES	111,374.29	111,374.29	127,303.00	15,928.71	87.5
510-83-6010 OVERTIME	51,799.45	51,799.45	37,000.00	(14,799.45)	140.0
510-83-6022 HOLIDAY PAY	450.38	450.38	.00	(450.38)	.0

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MAY 31, 2022

WATER & SEWER SERVICES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
510-83-6023 LEAVE CASHOUT	4,104.62	4,104.62	6,365.00	2,260.38	64.5
510-83-6031 PAYABLE MEDICARE FICA	647.07	647.07	2,382.00	1,734.93	27.2
510-83-6032 UNEMPLOYMENT	.00	.00	2,925.00	2,925.00	.0
510-83-6033 WORKERS' COMPENSATION	1,804.92	1,804.92	4,244.00	2,439.08	42.5
510-83-6034 PERS	36,046.93	36,046.93	36,147.00	100.07	99.7
510-83-6040 EMPLOYEE GROUP BENEFITS	18,341.62	18,341.62	44,499.00	26,157.38	41.2
510-83-6041 UTILITY BENEFIT	9,182.10	9,182.10	1,829.00	(7,353.10)	502.0
510-83-6060 TRAVEL/TRAINING	3,064.75	3,064.75	4,000.00	935.25	76.6
510-83-6100 SUPPLIES	113.89	113.89	4,000.00	3,886.11	2.9
510-83-6103 WEARING APPAREL	164.97	164.97	1,500.00	1,335.03	11.0
510-83-6108 PLUMBING SUPPLIES	2,071.00	2,071.00	5,000.00	2,929.00	41.4
510-83-6140 CHEMICALS	39,005.00	39,005.00	65,000.00	25,995.00	60.0
510-83-6150 GASOLINE/DIESEL/OIL	4,627.58	4,627.58	.00	(4,627.58)	.0
510-83-6153 HEATING FUEL (PUMPHOUSE)	88,544.17	88,544.17	95,000.00	6,455.83	93.2
510-83-6160 ELECTRICITY (PUMPHOUSE)	68,298.07	68,298.07	75,000.00	6,701.93	91.1
510-83-6170 TELEPHONE	.00	.00	500.00	500.00	.0
510-83-6200 MINOR EQUIPMENT	465.59	465.59	25,000.00	24,534.41	1.9
510-83-6230 VEHICLE MAINT/REPAIR	1,903.76	1,903.76	1,000.00	(903.76)	190.4
510-83-6332 LAB TESTS	1,807.50	1,807.50	12,000.00	10,192.50	15.1
510-83-6335 OTHER PURCHASED SERVICES	3,892.02	3,892.02	15,000.00	11,107.98	26.0
510-83-6400 INSURANCE	16,628.46	16,628.46	.00	(16,628.46)	.0
510-83-6501 CITY SAFETY	.00	.00	1,000.00	1,000.00	.0
510-83-6502 ADVERTISING	.00	.00	500.00	500.00	.0
510-83-6710 ADMIN OVERHEAD-GF	44,210.72	44,210.72	.00	(44,210.72)	.0
510-83-6711 ADMIN OVERHEAD-IT SVCS	13,448.42	13,448.42	.00	(13,448.42)	.0
510-83-6890 CAPITAL EXPENDITURES	.00	.00	80,000.00	80,000.00	.0
510-83-9773 SITE IMPROVEMENTS -CAPITAL	.00	.00	27,094.00	27,094.00	.0
TOTAL BETHEL HTS WTR TREATMENT	521,997.28	521,997.28	674,288.00	152,290.72	77.4

CITY SUB WTR TREATMENT

510-84-6000 SALARIES	53,669.89	53,669.89	189,926.00	136,256.11	28.3
510-84-6010 OVERTIME	9,681.41	9,681.41	37,000.00	27,318.59	26.2
510-84-6022 HOLIDAY PAY	105.39	105.39	.00	(105.39)	.0
510-84-6023 LEAVE CASHOUT	.00	.00	9,496.00	9,496.00	.0
510-84-6031 PAYABLE MEDICARE FICA	930.12	930.12	3,290.00	2,359.88	28.3
510-84-6032 UNEMPLOYMENT	.00	.00	4,039.00	4,039.00	.0
510-84-6033 WORKERS' COMPENSATION	2,523.53	2,523.53	6,429.00	3,905.47	39.3
510-84-6034 PERS	14,009.97	14,009.97	49,924.00	35,914.03	28.1
510-84-6040 EMPLOYEE GROUP BENEFITS	25,197.74	25,197.74	69,927.00	44,729.26	36.0
510-84-6041 UTILITY BENEFIT	4,842.68	4,842.68	12,540.00	7,697.32	38.6
510-84-6060 TRAVEL/TRAINING	1,000.00	1,000.00	5,000.00	4,000.00	20.0
510-84-6100 SUPPLIES	4,141.42	4,141.42	3,000.00	(1,141.42)	138.1
510-84-6103 WEARING APPAREL	.00	.00	1,500.00	1,500.00	.0
510-84-6108 PLUMBING SUPPLIES	44.37	44.37	3,000.00	2,955.63	1.5
510-84-6140 CHEMICALS	1,280.23	1,280.23	125,000.00	123,719.77	1.0
510-84-6150 GASOLINE/DIESEL/OIL	3,055.76	3,055.76	1,000.00	(2,055.76)	305.6
510-84-6153 HEATING FUEL(CS WTF)	77,673.85	77,673.85	100,000.00	22,326.15	77.7
510-84-6160 ELECTRICITY (CS WTF)	52,109.87	52,109.87	70,000.00	17,890.13	74.4
510-84-6170 TELEPHONE	27.39	27.39	100.00	72.61	27.4
510-84-6200 MINOR EQUIPMENT	.00	.00	25,000.00	25,000.00	.0
510-84-6230 VEHICLE MAINT (ISF)	1,903.76	1,903.76	15,000.00	13,096.24	12.7
510-84-6232 TIRES & WHEELS	.00	.00	1,500.00	1,500.00	.0

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MAY 31, 2022

WATER & SEWER SERVICES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
510-84-6332 LAB TESTS	7,091.40	7,091.40	15,000.00	7,908.60	47.3
510-84-6335 OTHER PURCHASED SERVICES	858.85	858.85	5,000.00	4,141.15	17.2
510-84-6400 INSURANCE	10,353.50	10,353.50	14,000.00	3,646.50	74.0
510-84-6501 CITY SAFETY	.00	.00	1,000.00	1,000.00	.0
510-84-6502 ADVERTISING	.00	.00	500.00	500.00	.0
510-84-6710 ADMIN OVERHEAD-GF	62,593.59	62,593.59	65,756.00	3,162.41	95.2
510-84-6711 ADMIN OVERHEAD-IT SVCS	14,769.66	14,769.66	15,958.00	1,188.34	92.6
510-84-6890 CAPITAL EXPENDITURES	.00	.00	80,000.00	80,000.00	.0
TOTAL CITY SUB WTR TREATMENT	347,864.38	347,864.38	929,885.00	582,020.62	37.4

HAULED SEWER

510-85-6000 SALARIES	370,162.07	370,162.07	563,790.00	193,627.93	65.7
510-85-6010 OVERTIME	103,263.97	103,263.97	125,000.00	21,736.03	82.6
510-85-6022 HOLIDAY PAY	1,306.51	1,306.51	.00	(1,306.51)	.0
510-85-6023 LEAVE CASHOUT	1,768.44	1,768.44	28,190.00	26,421.56	6.3
510-85-6030 SOCIAL SECURITY EXPENSE	2,189.66	2,189.66	.00	(2,189.66)	.0
510-85-6031 PAYABLE MEDICARE FICA	6,988.51	6,988.51	9,987.00	2,998.49	70.0
510-85-6032 UNEMPLOYMENT	370.00	370.00	12,260.00	11,890.00	3.0
510-85-6033 WORKERS' COMPENSATION	16,599.20	16,599.20	17,794.00	1,194.80	93.3
510-85-6034 PERS	105,050.97	105,050.97	151,534.00	46,483.03	69.3
510-85-6040 EMPLOYEE GROUP BENEFITS	133,140.11	133,140.11	260,128.00	126,987.89	51.2
510-85-6041 UTILITY BENEFIT	13,074.90	13,074.90	46,649.00	33,574.10	28.0
510-85-6100 SUPPLIES	3,649.69	3,649.69	10,000.00	6,350.31	36.5
510-85-6103 WEARING APPAREL	3,058.19	3,058.19	10,000.00	6,941.81	30.6
510-85-6150 GASOLINE/DIESEL/OIL	57,359.16	57,359.16	90,000.00	32,640.84	63.7
510-85-6153 HEATING FUEL	26,840.05	26,840.05	10,000.00	(16,840.05)	268.4
510-85-6155 WATER/SEWER/GARBAGE	4,961.74	4,961.74	840.00	(4,121.74)	590.7
510-85-6160 ELECTRICITY	8,228.71	8,228.71	8,000.00	(228.71)	102.9
510-85-6170 TELEPHONE	.00	.00	400.00	400.00	.0
510-85-6171 STAFF CELLULAR PHONES	661.35	661.35	9,000.00	8,338.65	7.4
510-85-6200 MINOR EQUIPMENT	1,819.80	1,819.80	5,000.00	3,180.20	36.4
510-85-6230 VEHICLE MAINT/REPAIR	196,731.65	196,731.65	310,326.00	113,594.35	63.4
510-85-6231 VEHICLE PARTS & TOOLS	48,387.31	48,387.31	50,000.00	1,612.69	96.8
510-85-6232 TIRES & WHEELS	1,043.65	1,043.65	6,000.00	4,956.35	17.4
510-85-6240 PROPERTY MAINT	36,287.03	36,287.03	44,920.00	8,632.97	80.8
510-85-6335 OTHER PURCHASED SERVICES	.00	.00	5,000.00	5,000.00	.0
510-85-6400 INSURANCE	54,233.19	54,233.19	71,834.00	17,600.81	75.5
510-85-6539 MISCELLANEOUS EXPENSES	.00	.00	1,200.00	1,200.00	.0
510-85-6710 ADMIN OVERHEAD-GF	164,250.72	164,250.72	199,304.00	35,053.28	82.4
510-85-6711 ADMIN OVERHEAD-IT SVCS	12,929.36	12,929.36	13,970.00	1,040.64	92.6
510-85-9691 SEWER TRUCK(S)	2,000.00	2,000.00	.00	(2,000.00)	.0
510-85-9693 FLEET MGMT. SOFTWARE/TABLETS/	.00	.00	75,000.00	75,000.00	.0
510-85-9694 CATERPILLAR ANGLE BROOM	.00	.00	10,482.00	10,482.00	.0
510-85-9695 PORTA POTTIES	.00	.00	22,000.00	22,000.00	.0
510-85-9696 RADIO BASE STATION UPGRADE	.00	.00	9,500.00	9,500.00	.0
510-85-9699 HAULED SEWER CAP SL ASSET RES	.00	.00	182,825.00	182,825.00	.0
TOTAL HAULED SEWER	1,376,355.94	1,376,355.94	2,360,933.00	984,577.06	58.3

PIPED SEWER

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MAY 31, 2022

WATER & SEWER SERVICES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
510-86-6000 SALARIES	88,348.24	88,348.24	187,467.00	99,118.76	47.1
510-86-6010 OVERTIME	31,090.35	31,090.35	34,375.00	3,284.65	90.4
510-86-6022 HOLIDAY PAY	390.66	390.66	.00	(390.66)	.0
510-86-6023 LEAVE CASHOUT	14,934.63	14,934.63	17,494.00	2,559.37	85.4
510-86-6030 SOCIAL SECURITY EXPENSE	18.87	18.87	.00	(18.87)	.0
510-86-6031 PAYABLE MEDICARE FICA	2,000.26	2,000.26	3,217.00	1,216.74	62.2
510-86-6032 UNEMPLOYMENT	.00	.00	3,949.00	3,949.00	.0
510-86-6033 WORKERS' COMPENSATION	2,384.66	2,384.66	5,731.00	3,346.34	41.6
510-86-6034 PERS	26,854.92	26,854.92	48,805.00	21,950.08	55.0
510-86-6040 EMPLOYEE GROUP BENEFITS	49,461.40	49,461.40	69,927.00	20,465.60	70.7
510-86-6041 UTILITY BENEFITS	11,839.79	11,839.79	12,540.00	700.21	94.4
510-86-6060 TRAVEL/TRAINING	.00	.00	3,000.00	3,000.00	.0
510-86-6100 SUPPLIES	1,567.63	1,567.63	6,000.00	4,432.37	26.1
510-86-6103 WEARING APPAREL	2,345.57	2,345.57	3,000.00	654.43	78.2
510-86-6108 PLUMBING SUPPLIES	3,206.14	3,206.14	10,000.00	6,793.86	32.1
510-86-6150 GASOLINE/DIESEL/OIL	6,458.91	6,458.91	15,000.00	8,541.09	43.1
510-86-6153 HEATING FUEL	27,076.69	27,076.69	25,000.00	(2,076.69)	108.3
510-86-6155 WATER/SEWER/GARBAGE	457.98	457.98	600.00	142.02	76.3
510-86-6160 ELECTRICITY-LIFTST & BLDG	75,871.80	75,871.80	80,000.00	4,128.20	94.8
510-86-6170 TELEPHONE	.00	.00	500.00	500.00	.0
510-86-6200 MINOR EQUIPMENT	70,400.45	70,400.45	140,000.00	69,599.55	50.3
510-86-6230 VEHICLE MAINT/REPAIR	2,521.50	2,521.50	3,000.00	478.50	84.1
510-86-6231 VEHICLE PARTS & TOOLS	1,106.73	1,106.73	1,500.00	393.27	73.8
510-86-6232 TIRES & WHEELS	960.63	960.63	500.00	(460.63)	192.1
510-86-6335 OTHER PURCHASED SERVICES	18,721.32	18,721.32	45,000.00	26,278.68	41.6
510-86-6400 INSURANCE	10,012.91	10,012.91	5,000.00	(5,012.91)	200.3
510-86-6410 LEASED PROPERTY-LIFT STATIONS	14,044.94	14,044.94	17,000.00	2,955.06	82.6
510-86-6501 CITY SAFETY	.00	.00	500.00	500.00	.0
510-86-6539 MISCELLANEOUS EXPENSES	86.00	86.00	.00	(86.00)	.0
510-86-6710 ADMIN OVERHEAD-GF	53,953.66	53,953.66	57,000.00	3,046.34	94.7
510-86-6711 ADMIN OVERHEAD-IT SVCS	14,108.94	14,108.94	15,500.00	1,391.06	91.0
510-86-6890 PIPED SEWER CAPITAL	.00	.00	57,137.00	57,137.00	.0
510-86-9693 HERMAN NELSON HEATER	.00	.00	68,000.00	68,000.00	.0
510-86-9694 3/4 TON PICK-UP TRUCK	.00	.00	61,000.00	61,000.00	.0
510-86-9699 PIPED SEWER CAP EXP SL ASSETS	.00	.00	182,825.00	182,825.00	.0
TOTAL PIPED SEWER	530,225.58	530,225.58	1,180,567.00	650,341.42	44.9

SEWER LAGOON

510-87-6000 SALARIES	30,798.32	30,798.32	71,939.00	41,140.68	42.8
510-87-6010 OVERTIME	7,182.14	7,182.14	10,250.00	3,067.86	70.1
510-87-6022 HOLIDAY PAY	122.44	122.44	.00	(122.44)	.0
510-87-6023 LEAVE CASHOUT	3,318.80	3,318.80	3,597.00	278.20	92.3
510-87-6030 SOCIAL SECURITY EXPENSE	4.20	4.20	.00	(4.20)	.0
510-87-6031 PAYABLE MEDICARE FICA	611.24	611.24	1,192.00	580.76	51.3
510-87-6032 UNEMPLOYMENT	.00	.00	1,463.00	1,463.00	.0
510-87-6033 WORKERS' COMPENSATION	621.01	621.01	2,123.00	1,501.99	29.3
510-87-6034 PERS	8,546.92	8,546.92	18,082.00	9,535.08	47.3
510-87-6040 EMPLOYEE GROUP BENEFITS	13,275.06	13,275.06	22,885.00	9,609.94	58.0
510-87-6041 UTILITY BENEFIT	2,855.79	2,855.79	4,104.00	1,248.21	69.6
510-87-6060 TRAVEL/TRAINING	.00	.00	3,000.00	3,000.00	.0
510-87-6100 SUPPLIES	24.76	24.76	1,500.00	1,475.24	1.7
510-87-6103 WEARING APPAREL	.00	.00	2,000.00	2,000.00	.0

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MAY 31, 2022

WATER & SEWER SERVICES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
510-87-6108 PLUMBING SUPPLIES	.00	.00	1,000.00	1,000.00	.0
510-87-6150 GASOLINE/DIESEL/OIL	8,867.80	8,867.80	20,000.00	11,132.20	44.3
510-87-6200 MINOR EQUIPMENT	351.93	351.93	3,000.00	2,648.07	11.7
510-87-6231 VEHICLE PARTS & TOOLS	633.58	633.58	.00	(633.58)	.0
510-87-6332 LAB TESTS (SAMPLES)	6,019.75	6,019.75	15,000.00	8,980.25	40.1
510-87-6335 OTHER PURCHASED SERVICES	.00	.00	1,000.00	1,000.00	.0
510-87-6400 INSURANCE	343.21	343.21	454.00	110.79	75.6
510-87-6420 INTEREST-SEWER LAGOON BND	19,891.04	19,891.04	34,500.00	14,608.96	57.7
510-87-6501 CITY SAFETY	.00	.00	500.00	500.00	.0
510-87-6502 ADVERTISING	.00	.00	500.00	500.00	.0
510-87-6503 DUES & SUBSCRIPTIONS	8,217.00	8,217.00	7,920.00	(297.00)	103.8
510-87-6710 ADMIN OVERHEAD-GF	20,496.87	20,496.87	22,653.00	2,156.13	90.5
510-87-9692 TERRAMAC RT9-T4 MAROOKA	.00	.00	299,465.00	299,465.00	.0
 TOTAL SEWER LAGOON	 132,181.86	 132,181.86	 548,127.00	 415,945.14	 24.1
 TOTAL FUND EXPENDITURES	 4,842,006.94	 4,842,006.94	 8,877,843.00	 4,035,836.06	 54.5
 NET REVENUE OVER EXPENDITURES	 (4,842,006.94)	 (4,842,006.94)	 (8,877,843.00)	 (4,035,836.06)	 (54.5)



City of Bethel - Public Works Department

Utilities Maintenance Activity Report

FY22 - April 2022

Public Works Director - William Arnold

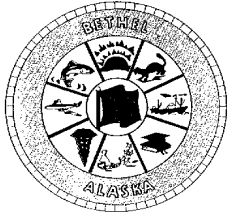
City Sub Water Treatment Plant

Bethel Heights Water Treatment Plant

	Water				Chemical Usage				Water				Chemical Usage		
	Plant Production (Gallons)	Hauled Water (Gallons)	Piped Water (Gallons)	Backwash Usage (Gallons)	Calcium Hypochlorite (lbs)	Polymer (mL)	Potassium Permanganate (lbs)	Disodium Phosphate (lbs)	Plant Production (Gallons)	Hauled Water (Gallons)	Piped Water (Gallons)	School Water (Gallons)	Calcium Hypochlorite (lbs)	Polymer (mL)	Potassium Permanganate (lbs)
July	3,822,622	1,093,000	1,644,145	521,000	750	7,290	110	24	2,540,608	1,035,300	2,728,645	21,040	600	4,270	127
August	4,091,459	1,192,000	1,546,310	600,000	675	6,210	160	51	2,588,279	1,020,100	3,248,260	152,460	675	4,640	124
September	3,623,018	1,011,000	1,452,073	477,000	450	7,290	130	33	2,650,122	10,925	4,175,227	223,820	600	4,300	94
October	3,972,626	1,337,000	1,497,966	559,000	825	9,873	164	3	2,667,652	8,456	4,790,326	279,598	675	4,150	122
November	4,019,499	1,135,000	1,630,482	590,000	1,275	10,530	199	24	4,165,999	7,758	9,443,694	247,072	1,725	5,610	217
December	4,780,139	1,323,000	2,241,948	600,000	1,125	12,150	180	54	4,890,276	8,006	11,098,799	226,150	1,125	5,650	156
January	4,817,153	1,595,000	2,316,769	679,000	600	14,400	150	36	5,207,759	4,719	13,244,606	225,410	1,275	7,000	270
February	3,972,813	1,134,000	1,512,206	764,000	450	10,530	165	51	4,948,145	7,276	12,881,436	228,810	1,500	8,950	226
March	3,475,299	1,308,000	1,337,286	625,000	450	5,805	160	30	3,772,748	7,483	8,468,983	212,530	975	7,350	102
April	3,630,650	1,543,728	4,071,438	420,000	5250	8,640	165	18	2,792,902	5,625,732	2,985,423	224,020	575	4500	103
May	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
June	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Fiscal Year to Date	36,574,628	11,128,000	15,179,185	5,415,000	6,600	84,078	1,418	306	33,431,588	2,110,023	70,079,976	1,816,890	9,150	51,920	1,438

Bethel Heights WTP	Monthly water logs to ADEC from BHWTP and CSWTP. Plant in Winter-mode.
City Sub WTP	Monthly water logs for BHWTP and CSWTP to ADEC. Consumer Confidence Report Completed.
Sewer Lagoon	DMR report to ADEC.
Piped Sewer	6 alarms on residential lift stations were responded to. Multiple issues with grinder pumps and float systems. 6 residential lift station repairs. Line flushing and leveling activities on low-flow and plugged sewer lines. Non-compliance reports were filled out per DEC requirements.
Piped Water	Monthly meter readings, service connections, and disconnects were performed. Replaced leaky fire hydrants and corp stop in housing. Monthly meter reading and service connections were completed.
Other	Daily safety meetings are held. Clean up and organization of shops and vehicles. Continue implementation of digital work management software/ tablets. Training ongoing.

Prepared by: Water/Wastewater Utilities Foreman



CITY OF BETHEL

P.O. Box 388
Bethel, Alaska 99559
Ph. (907) 543-4150
Fax (907) 543-3817

MEMORANDUM

DATE: March 16, 2022, to March 29, 2022

TO: City Council

FROM: Peter Williams, City Manager

RE: City Managers' Report

Covid-19 – There are testing kits, masks, etc., available. We have received a partial order of testing kits and have masks available. We have asked that people mask up when in City Buildings and on city property.

Contracted Projects

DOWL Inc – Capital Projects Update is attached to this report.

YKAC (pool) – The flashing on the roof is due to be installed starting June 2, 2022 – The heat trace system needs to be investigated. – A bid will have to be developed to replace the sand filters and lift station. We are also working on a long-term maintenance contract to maintain the pool.

Public Works – The emergency backup generator is to arrive on the first barge. The pilings for the generator have been installed. The design to wiring the gen-set to the P.W. building is complete.

Transit Ctr. – The design to replace the boilers is in progress.

Daily Log

April 5 - 1) We received the Union counter-proposal concerning the CBA 2) received three leases to review from the DOT. The DOT is now tasked with taking care of property leases. 3) Aves. Project team meeting.

April 6 - 1) Continue to gather material together for the cities' application for insurance with APEI. 2) Sent an email to City employees regarding masking. The Administration recommends that employees and visitors wear a mask while in city buildings or on city property. 3) Discussed using sole sourcing to hire a contractor for the repairs at the pool. Also discussed was the scope of work. 4) Asked Brilliant Media and the City Clerk to make the Daily Police Blotter easier to find on the City's Web site and Facebook. 5) Met with to discuss the repairs at the Aquatic Ctr. 5) Requested S&R to place safety cones to mark the rough spots on the roads if they can't be repaired right away. 6) Met briefly with the Fiancé Director and Cty Clerk about presenting the budget. 7) Met to discuss the Bethel avenues Piped Water and sewer bid negotiations. DOWL discussed their conversation with the company that won the bid. The company discussed some of the problems they had with the suppliers. 8) Thirty-nine emails received responded to thirty-seven.

April 7 - 1) Requested from the Planning Department for maps of the property between YKHC and UAF-KC. 2) Reviewed the proposed contract between BFK9 and the City. If funding for a position is approved by the council during the budget process, we will use this contract. 3) H.R. is reviewing the employee's safety programs. We hope to improve this program. A good start would be to develop a safety committee. Three people from various departments are what the committee would be the members. We need to improve slips and falls, and muscle strains that the employees are experiencing. 4) Resolved two citizens' complaints. 5) Met with Bethel comp Plan stakeholders. 6) Reviewed the pool's O&M maintenance schedule. Property maintenance has been busy helping out with the personnel from utility maintenance. I've requested that the P.W. Director work the O&M Schedule into their Property Maintenance schedule. 7) Met with City's P.R. firm.

April 8 - 1) Work with the Planning Dept concerning the cul-de-sacs in Bethel Heights. 2) Review and discuss AM for council regarding the General Service contract for engineering services. 3 Replied to a citizen enquire concerning Good Vibes and Uncommon Pizzas' application. 4) P.W. forwarded a few items for the CIP. 5) Congratulations sent to the deputy finance director for being nominated for the 2022 Top forty Under forty award. This was posted on the City's Facebook page. 6) Received the Union's counter-proposal. We hope we can find a negotiator the next time we start these negotiations. 7) Review the Transit budget and discuss the grant reports with the Transit Manager. 8) Admin. met to discuss the maintenance agreement between the City and AFHC concerning the cul-de-sacs in Bethel Heights. We've asked DOWL real estate dept. to help us review the documents we have received. After DOWL has completed the design for the DOT of Akakeek, DeLapp, and Ptarmigan, we will then be able to produce a document, so the ownership of the cul-de-sacs is transferred to the City. The city council will have to approve this action.

April 9 – 1) The pool Manager suggested that the Aquatic Center revenues will go directly to the City's Finance Dept. The revenues have been going to Health Fitness and the expenses, invoices, deducted from the revenues. The revenues then were credited towards the pools fund Balance.

April 11 - 1) In Anchorage, at a conference concerning the infrastructure bill. 2) Asked our insurance broker who is responsible for items left in a ROW if the item is damaged by City personnel. The broker replied that who is responsible is usually written into the ROW agreement. We can fine someone now if an item is in the way, but no mention is made of who is responsible for an item if it is damaged in the right of way. 3) Responded to a citizen's question about the Police Chief. 4) Connectivity was lousy in Anchorage; I couldn't hold a conversation on the phone due to an echo.

April 12 - 1) Return to Bethel on the noon flight. 2) respond to the DOT regarding the lease for the dept of Law. 3) Attended City Council meeting

April 13 – 1) Met with DOWL to discuss ASHA and City's differences about who owns the cul-de-sacs. 2) Met with the USDA about funding the AVES project. The USDA will see if they can increase their part of the funding. Even if USDA can provide some extra funding, it will not be enough to cover the entire cost of the project. 3) Approved the contract with BFK9. Funding for this project will have to come first before the contract is signed.

April 14 – 1) Met to discuss the CBA. 2) met with Aquatic Ct. Manager and DOWL to discuss the feasibility study for a gym at the center. 2) receive a number of calls about culverts and water flooding property owners' property. 3) I received a question about whether Tundra Ridge Road would allow pedestrians to walk alongside the road. There is a four-foot-wide shoulder, and it will be paved as I understand the drawings. The Dot will present the drawings to the public on April 20, between 4:30 and 6:30 PM at the Culture Centers. 4) Review the notes about the Infrastructure Symposium from the Grant Manager (attached to this report). 5) The Alaska- Pacific River Forecast Center will meet on April 19, 2022, to discuss the river conditions. They report that snowpack levels are above normal statewide.

April 15 – 1) Met with YKHC to discuss the proposed path between YKHC and UAF-KC. YKHC is designing a new parking lot and I suggested when the design is 65% complete, we meet and agree on where the path will access the YKHC. I'll meet with UAF-KC next week to discuss where on their campus we can put a path on UAF's property. The funds will come from the TAP grant. The application period is between April and October. 2) Received DOWL opinion about the Quit-deed claims and the plating for the Turnkey III subdivision. 3) Received confirmation that the City owns the property and the *house* on the corner of Ptarmigan and Ridgecrest. Our estimate to recalibrate this house is about \$100,000. I think it would be useful if the City had a place for contractors

to stay when they are in Bethel. This project will be in the CIP. 4) Admin. met with LKSD to discuss LKSD Ayaprun projects site plan permit. 5) The Fiancé director will arrive for work on April 25. 6) Questions about Clean up green-up. At the moment, we have very few ALPAR bags. We will try to set up a program. Charlie Dan is moving on, and she will be missed. Thanks to her, this program has been a success.

April 16 - 1) Discuss City Sub roads and various properties flooding and the O.M. Maintenance Schedule for the pool with the P.W. director.

April 17 -1)

April 18 – 1) Met with Elevate UAS, who produces mapping of elevations. This could be useful for determining some of our drainage problems and flooding. 2) Admin. met with LKSD to discuss the supply of water for the LKSDs campus for suppressing fire. The hydrants and eventually the sprinkler system was to be connected to the piping for the Aves. Project. 3) Met with Wilson- Arbors to discuss the City's health care plan, premiums, and services. The rates will increase by two and a half percent. 4) UAF-Teen Center has secured funding which will be used to upgrade the windows and flooring. UAF also received a grant to rehabilitate the playgrounds equipment. 5) Admin. met to discuss the Collective Bargaining Agreement. We have decided to bring in outside counsel who has experience in labor negotiations. We hope that when the next contract is negotiated that we can obtain the same or similar advice.

April 19 – 1) Met with the Manager of the Aquatic Center and the Dep. Finance Director to discuss the center's F.Y. 23 Budget and deficit. 2) Met with the P.W. director and DOWL Inc. PM to discuss the progress of the various projects the City is working on. 3) Met with H.R. to discuss the hiring of personnel for various departments. 4) The Public Works Director will be the Ex-Officio for the Public Works and Safety Committee and I, the City Manager, will be the Ex-Officio for the Parks and recs committee.

Thank you,

Peter A Williams
City Manager
City of Bethel



CITY OF BETHEL

Post Office Box 1388

Bethel, Alaska 99559

Phone: 907-543-2047

TO: City Manager
 FROM: Human Resources
 SUBJECT: April Managers Report

DATE: May 3, 2022

Position	Number of Vacancies	Number of New Applications	Number Hired During Period	Number of Vacancies Remaining	Applicants in Review
Finance Director	1	0	1	0	0
Firefighter/EMT	3	0	0	3	0
Police Chief	1	1	0	1	0
Police Officer	4	1	0	4	1
Community Service Officer	1	0	0	1	0
Dispatcher	1	0	0	1	0
Community Services Officer	1	0	0	1	0
PW Admin Assistant	1	1	1	0	0
S&R-Operator/Driver	1	0	0	1	0
Property Maintenance Wkr	1	0	0	1	0
Property Maint Wkr- Temp	2	0	0	2	0
Landfill Driver	2	0	0	2	0
Landfill Worker-Temp	2	1	1	1	0
Utility Foreman	1	1	1	0	0

03 May 2022

Hauled Utility Driver	9	2	0	9	0
Hauled Utility Driver- Temp	9	1	1	9	0
Utility Maintenance Worker	1	0	0	1	0
Utility Maint Wkr- Temp	1	0	0	1	0
Water Treatment Operator	1	0	0	1	0
Water Treat. Facility Coord.	1	0	0	1	0
Port Attendants – Temp	5	0	0	5	0
Dock Attend. – Temp	2	0	0	2	0
Welder/ Maint- Temp	1	0	0	1	0
Totals	52	8	5	48	1

Applications and Hiring:

HR received a total of 6 **Applications** and successfully hired 2 employees. The City has had interest from 5 individuals interested in becoming hauled utility drivers. One applicant is scheduled to attend training the end of May.

BEACON Programs:

There were no BEACON test conducted

Reports of Injury:

There was 1 report of injury during the month of April.

Administrative Actions:

Multiple routine PAR actions were executed.

Multiple yearly performance evaluations were submitted and processed.

Employee related announcements:

An audit of employee positions is being conducted to ensure that Caselle contains the updated employee positions.

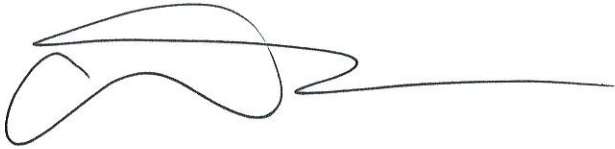
03 May 2022

An audit of employee benefits is being conducted to ensure that the City is not paying for benefits of former employees.

Hiring flyers for current openings have been updated and placed in public places.

May's training opportunity will be focused on Mental Health.

HR participated in an employment discussion for the dorm students at KLA and discussed career pathways to a variety of positions across the departments and summer employment opportunities and internships.

A handwritten signature in black ink, consisting of a series of loops and a long horizontal stroke extending to the right.

Anny Cochrane
Director, Human Resources

"Deep Sea and Transportation Center of the Kuskokwim"

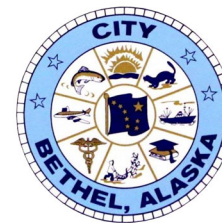
Memorandum

Date: May 1, 2022

To: Pete Williams, City Manager

From: Bo Foley, IT Director

Subject: IT Director's Report



April 2022 Current Events

- **Planning Dept Move:**

This month, I helped the Planning department move their computer equipment over to their new location at the Bethel courthouse. They are still in the unpacking and organizing process, but most of their equipment has been moved over and set up for them. The only piece of equipment still at the Public Works building is the wide-format plotter.

- **Engineering Firm:**

This month, I helped score RFPs for an engineering firm for the City. The current term contract with DOWL is coming to a close with no more renewals available. There were only a couple of responsive proposals submitted with a clear winner after all the scores were summed up and averaged by the scoring team.

- **Cyber Security Awareness Training:**

I have mentioned previously that I have opted to try and enroll the City into some security awareness training. With this training, the City employees with network and email access will receive a mix of informational emails covering recent threats, some training aimed at spotting phishing attempts, and other content and videos that can help our constantly revolving employee pool be at least somewhat aware of what cyber threats they are likely to run into.

We can pour millions into security hardware and software, but the most likely way for intruders to get into a network is usually through the employees' mistakes or habits. If our employees don't have a rudimentary knowledge of what to watch out for or what not to click on, that is how maliciousness is let through the door. There will be a few trainings put out in the year that I'm hoping can be made mandatory for our computer-using employees.

- **Multi-factor Authentication:**

In an attempt to qualify for certain insurance premiums or breaks, APEI requested that I implement a security measure that I had elected not to employ until now. They suggested I require multi-factor authentication for remote access users. I implemented this immediately so that we could appease the insurance requirement. The reason it was not in place earlier was because users already had to have two sets of credentials to get in. There is a balancing point with security measures where something is too secure and therefore too difficult to use. It can

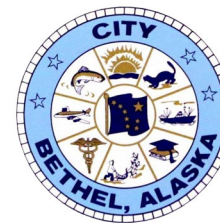
Memorandum

Date: May 1, 2022

To: Pete Williams, City Manager

From: Bo Foley, IT Director

Subject: IT Director's Report



be challenging to find that point sometimes when a majority of the work force has troubles using technology normally let alone with an array of security measures in place.

- **Automatic Toners from Konica Minolta:**

A couple of months back, I enrolled the City in a new desktop printer maintenance program. Part of that program is that we are supposed to get supplies for all the printers delivered automatically. On paper, this sounds really good, but in a place like Bethel where delivery locations aren't an exact science, especially since we don't have actual FedEx and UPS out here, automatic deliveries to printer locations are not working out as flawlessly as I was hoping. I'm seeing that some toners are ending up where they should, but there are a few locations that aren't receiving anything. This could be due to a lot of factors, but the short of it is I may have to switch us to manual ordering to a centralized location. We will still get the toners for the cost of the program, but we can keep the toner stockpile all in one spot that is easy for the services we have to deliver to, like City Hall. A centralized location is how I've done it for a long time, but I wanted to give this other way a chance as it would reduce the legwork I have to do in delivering supplies to everyone.

- **FY23 Budget:**

This month, the City's special budget meetings with the Council began. I was able to cover my budget with them and answer all their questions. We will be circling back around to personnel and capital projects later in the process, likely next month or in June. My focus this year will be securing the funds so that I can fill my technician's position and get more help. While my remote contractors are doing a good job in helping me thus far, there is still a physical demand that gets difficult to address when I'm all by myself. I've tried to design my FY23 budget such that even if receive the funds, I will still spend around the same or less this year than I did in FY22 as I've balanced it with less projects.

- **Phone System Updates:**

This month, I made a small change to our existing phone tree that customers reach when dialing our main 2047 number. We've had complaints and issues ever since the system was first installed where if customers dialed an extension, sometimes they were taken to the destination that corresponded to the same numbers within the phone tree (route 2→2→3 instead of being taken to extension 223). I've tried to create an additional step for callers that know the extension they're after which should fix the issues with extensions being mixed up with routes and vice versa. Time will tell if this change helps the problem.

In the process of making these changes, it revealed other issues that I tried to have fixed by updating some of the software on our phone system. This resulted in breaking voicemail entirely

Memorandum

Date: May 1, 2022

To: Pete Williams, City Manager

From: Bo Foley, IT Director

Subject: IT Director's Report



and I spent the better part of two days on the phone with both Avaya and ACS support to resolve the matter. We were finally able to get it all working again once we discovered a critical patch specific to the software version we were using.

- **Normal Business:**

The rest of the month has been spent handling everyday business such as user in-processing/out-processing, helping users with printing and scanning issues, and investigating problems with various equipment.

Future Plans

- **Air-Conditioner Replacement:**

Unfortunately, in every aspect of the ordering of items and equipment, I have experienced ridiculously long delays. This reflects in computer equipment, replacement parts, large pieces of equipment, and furniture. This has delayed the replacement of my server room air-conditioners about half a year thus far. As the weather begins to warm up, I am hoping that the equipment will arrive and LONG (the installers) can finally make the trip out to get them put in place. I have spent many hours in the Police Dept. server room helping OneWeb test their new antennae and can speak to how warm it gets in that room.

To: Pete Williams, Acting City Manager
From: Ted Meyer, Planner
Subject: Planning Department Report, April 2022
Date: May 3, 2022

SITE PLAN PERMITS

Staff received 18 applications during the month of April. Staff continues to process permits for large development projects scheduled for this summer for:

1. The YKHC 110-unit hotel (the relocated man camp permit was approved on April 15).
2. The new Ayaprun school on LKSD property.
3. GCI cell tower construction on BIA Road, and other permits for antenna replacement two existing 100-foot towers.

TALL TOWER PERMIT

Staff is currently coordinating a Tall Tower Permit with KYUK for a new 220-foot radio tower to be located near their existing tower, towards the end of BIA Road.

COMP PLAN UPDATE

The core planning team and stakeholder's planning team continue to meet biweekly. The consultant worked with the Planning Commission at the April PC meeting.

MUNICIPAL ENGINEER & PLANNING SERVICES

Staff participated in scoring RFP applications for selection of a consultant to provide civil engineering and planning services to the City of Bethel for the next five years.

REZONING REQUEST

Staff received and is currently processing a request to rezone a property from Residential to General Use on Hoffman Road.

PLANNING DEPARTMENT OFFICE MOVE

The planning department was moved from the Public Works building to the rear of the courthouse during the first week of April. Staff continues to set up the new office.

CITY OF BETHEL POLICE DEPARTMENT



April 2022 Monthly Report

Personnel:

Current Staffing			
Position	Allocated	Staffed	Vacant
Safety Patrol (three grant funded)	3	3	
Community Service Officer	2	1	1
Evidence and Record Custodian	1	1	
Administrative Assistant/Taxi Inspector	1	1	
Public Safety Dispatcher (one E911 funded)	5	4	1
Public Safety Dispatch Supervisor	1	1	
Peace Officers (one grant funded/reimbursed SRO)	19	15	4

Operations:

Operations Tempo				
	Apr 2022	Mar 2022	Apr 2021	2022 Total
Calls Total	1250	1112	1495	4576
Reports Total	84	82	103	331
Intoxicated Pedestrian Calls	264	209	348	782
Driving Under Influence Calls	33	20	11	80
Domestic Violence Reports	23	13	35	83
Animal Calls	47	37	40	162
Animal Bite Reports	0	0	1	0
Sexual Assault Reports	6	3	19	19
Death Investigation Reports	2	1	3	8

Eight sworn employees completed “Expect the Unexpected”; four sworn employees completed “Active Shooter Preparation and Response for Schools”; one sworn employee completed “Campus Based Training: Clery Act”; one sworn employee completed “Using Social Media for Investigations” continuing professional education courses hosted by PoliceOne.com.

We’re currently working backgrounds on several police officer and dispatcher applicants. We continue to recruit for all vacancies.

April 1, BPD has been selected to assist the International Association of Chiefs of Police (IACP), Small and Rural Agencies Section, as a peer reviewer for the “Translating Crime Reduction Best and Emerging Practices for Small and Rural Agencies” project's forthcoming online training. Our intent is to be selected as one of the ten nation-wide pilot test sites for the program.

Apr 5, Public Safety Dispatch Supervisor Jonathan Smith completed the training requirements and was awarded certification as a “Communications Training Officer” by the Association of Public-Safety Communications Officials (APCO) International.

April 11-14 four employees attended and completed an in-person FARO digital scanner operator course as part of our on-going crime scene processes training and preparation.

April 12, The Tundra Women’s Coalition and BPD finalized an MOU to start an Advocate Initiated Response program for domestic violence cases. The program allows victims to release their contact info to TWC, through BPD, while officers are initially on scene. This enables TWC to conduct follow-up counselling without waiting for the victim to communicate first. We are the second community in the state to use this program (after Ketchikan) and are hopeful for a positive impact on the frequency of repeat victimization.

April 21, Bethel PD was included in the Alaska First Responders' Prayer Call sponsored by the Gideons International.

Chief Simmons’ last day was May first; that vacancy won’t show until next month’s report.



William Arnold, Public Works Director
1155 Ridgecrest Drive
PO Box 649 Bethel, AK 99559
P: (907) 543-3110
F: (907) 543-2046
warnold@cityofbethel.net

MEMORANDUM

DATE: 05.03.2022

TO: Peter Williams, City Manager

FROM: Bill Arnold, Public Works Director

SUBJECT: Manager's Report – Public Works Department

Programs/Divisions

Hauled Utilities: Looking at the staffing Chart, this states my department has 20 positions, with the Foreman and the Admin. Clerk, this leaves 18 drivers' positions, 10 of these positions are filled. This leaves 8 vacancies. Two of these 10 slots are filled with two Temporary Hires, and one will be leaving. The Hauled Utility Dept. has been working long hours and drivers are working as many as 7 days a week to remain current or caught up on the community's water and sewer services. Due to staffing shortages this summer season, the PORT needs to fill barges with water when a service is requested. the port has access to City water trucks for these services, the Port also needs to do their billing for these services.

Utility Maintenance:

Foreman vacancy.

Property Maintenance:

Temporary positions posted.

Vacant FTE positions still posted. No candidates.

Currently short staffed. Will be down to 3 total FT employees on MAY 20 and expect to be further short staffed in the coming month/s.

Summer building projects and maintenance tasks are beginning

Parks problems and vandalism on the rise.

Fire system inspections scheduled for next month.

Boiler system and post summer pump maintenance expected to begin soon.

Road Maintenance:

Streets and Roads had to haul 37 dump truck loads sand for two days to H-Marker Road in order to keep that road from washing out.

Streets and Roads steamed out 133 culverts during the spring thaws in April in order to keep the roads from washing out. Some of the key culverts have been

thawed out up to four times

due to the culverts refreezing when it would freeze up again.

Street and Roads has hauled 52 dump truck loads of D-1 Gravel and graded it to Housing, Ptarmigan Street, East Ave., City Sub., Larson Sub., and Kasayuli Sub. in order to maintain those roads.

Street and Roads due to one steamer breaking down over a week and half ago and it looks like it will not be up until after the culverts season is over with. So, with only one steamer running, we had a hard time keeping up with the water build up at the culverts for a few days. In all we had to fix five washouts across the roads.

Vehicles and Equipment:

Fixing and repairing vehicles and equipment as needed.

Transit System:

Bethel Transit had a busy month with 21 working days. The following is the ridership numbers for April. Seniors – 941, Youth – 24, Adults – 1,082, Disabled – 63, Pass riders – 811. Bus 440 logged 3,181.2 and pumped in 332.105 gallons of Unleaded fuel. Recently had its monthly service as well as studded tires removed and new summer tires installed. Average ridership per day was 140 for the month as well.

Landfill:

The landfill hired a temporary hire to clean up around dumpsters, However, at the end of May the city is sending him to CDL school to help fill some key positions in the city. At that time, it will turn into a full-time position.

Our department like every other department in Public Works are hurting for workers. This is not a big deal in the winter months, but it becomes a big deal in the spring and summer months. Streets and Roads helps us a great deal when they have time and the port has been supplying a worker on my days off.

Staffing Issues/Concerns/Training:

Department	Hauled Utilities	Utility Maintenance	Landfill	Vehicles & Equipment	Streets & Roads	Bethel Transit	Property Maintenance
Filled Positions	15	3	3	6	5	3	4
Total Funded Positions	20	9	4	7	5	3	5
Percentage	75%	33%	75%	86%	100%	100%	80%

Vacant Positions:

Hauled Utility Drivers (5)

Water Plant Coordinator

Heavy Equipment Mechanic

Property Maintenance Technician (3)

Utility Maintenance Foreman

Utility Maintenance Technician

MEMORANDUM



DATE: May 3, 2022

TO: Peter Williams, City Manager

FROM: John Sargent, Grant Manager

SUBJECT: Grant Manager's Report for May 10, 2022 Bethel City Council Meeting

The Avenues Project

The USDA-RD Anchorage Office prepared and submitted an application on behalf of the City of Bethel to the national office to request approximately \$38 million in grant/loan funds to cover the cost of completing the Avenues water and sewer improvements project. The City is allowing USDA-RD to see how much money they are able to provide for the project, but it appears that the City's Water and Sewer Fund would not be able to afford to back the loan and contribute to the short-lived asset fund every year for 40 years.

Gymnasium Grant

I received a call from Patricia Walker who works for Senator Lyman Hoffman. She requested a more detailed project description for the City's proposed gymnasium that would be attached to the YK Fitness Center. The City asked for \$10 million in its State Capital Priorities Resolution.

City of Bethel Current Grants and Loans

Active grants:	19
Grant amount in play:	\$11,423,542
Loan amount in play:	<u>\$8,250,000</u>
	20,280,683

#	Grant	Amount	Status: Excellent: Good - OK - Needs Work
1	CSP - DHSS FY 2022	\$323,081	Excellent
	CSP gasoline charges are now being done correctly at the Police Department and in Finance Department. Finance must now go back and correct charges to salary and benefits.		
	To do: Ensure Finance Dept. corrects back salary charges.		

2	USDA Loan - Avenues	8,250,000	Excellent
	USDA-RD sent \$38 million grant/loan request to national office on City of Bethel's behalf. It must be approved by the national loan committee. To do: Prepare report for USDA summarizing progress and expenditures.		
3	USDA Grant - Avenues	5,021,000	Excellent
	City must draw down all USDA Loan funds first and then claim expenditures against the Grant. The City is eligible to receive additional USDA grant funds up to 45% of project cost.		
4	Forensic software/body cameras-20SHSP-GY20	255,784	Excellent
	City working to purchase \$105,000 worth of servers to body camera and car camera video storage. Alaska Communications is assisting with the purchase of Dell computers from the NASPO ValuePoint contract. To do: Prepare RFP to hire a company to produce Emergency Operations Plan.		
5	Section 5311: Rural Area Formula (CARES Act)	731,328	OK
	City must pursue purchase of two buses with CARES Act Transit Grant funds. To do: Continue to help Transit Manager complete billing summaries and grant reports.		
6	COPS – School Violence Prevention Program-LKSD	500,000	Good
	School district stopped the bidding process because the service providers who attended the on-site bid conference had too many questions that LKSD could not answer. To do: Gather information from LKSD and use it for progress and financial grant reports.		
7	COPS Hiring Program - School Resource Officer (SRO)	125,000	Good
	SRO in place on school grounds every other two-week period. To do: Complete reports for reimbursement. Ask for grant performance period extension.		
8	USDOJ Coronavirus Assistance Program	42,000	Good
	Sam Amik in Finance Dept. submitted report to claim amount spent. To do: Complete progress report.		
9	FEMA Public Assistance Program	\$58,066	OK
	To do: Upload completed forms and all support documents to FEMA's grant portal website.		
10	Yukon-Kuskokwim Health Corporation Diabetes Prevention & Control Program	\$4,738	Good
	To do: Complete Final Report and close grant.		

11	Alaska Public Entity Insurance Safety Grant	\$5,000	Good
	To do: Complete Final Report and close grant.		
12	COVID-19 Community Funding	\$284,730	Good
	To do: Complete final report and close grant.		
13	Alaska Chamber of Commerce Vaccine Incentive Program	\$45,000	Excellent
	To do: Complete final report and close grant.		
14	Coronavirus Local Fiscal Recovery Fund (ARPA)	\$3,361,604	Excellent
	I completed the City's first report. The City spent \$457,931.87 thus far from the grant.		
	To do: Spend funds according to grant guidance. Complete first financial and progress report due by April 2022.		
15	Designated Legislative Grant YK Fitness Center Gym/Track Design	\$500,000	Excellent
	City Manager serving as project manager to oversee spending. Completed first quarterly report with no expenditures claimed.		
16	Justice Assistance Grant (JAG)	\$13,508	Excellent
	To do: Police Dept. to arrange training and spend the grant funds.		
17	Healthy & Equitable Funding	\$37,703	Excellent
	State DHSS approved the City's request to spend the grant funds on the purchase and installation of new playground equipment for Harbor Park or Pinky's Park.		
18	ARPA Non-Profit Funding	\$100,000	Excellent
	City awarded \$100,000 to cover lost revenue of YK Fitness Center.		
	To do: Complete grant report and claim all \$100,000 in expenditures.		
19	Camp Initiative Grant	\$15,000	Excellent
	YK Fitness Center will use the \$15,000 to offer scholarships to children who want to attend a 10-week summer camp.		

Agency: Commerce, Community and Economic Development**Grants to Municipalities (AS 37.05.315)****Grant Recipient: Bethel****Federal Tax ID: 926001644****Project Title:****Project Type: New Construction and Land Acquisition**

Bethel - Yukon Kuskowkim Multi-Purpose Community Facility

Project Sponsor(s):**House District: 38 / S**

Senator Hoffman

FY2023 State Funding Request: \$10,000,000

One-Time Need

Brief Project Description:

Design and construct gymnasium and track to be attached to City's YK Fitness Center.

Funding Plan:

Total Project Cost:	\$10,000,000
Funding Already Secured:	(\$0)
FY2023 State Funding Request:	<u>(\$10,000,000)</u>
Project Deficit:	\$0

*Funding Details:**State Legislature provided \$500,000 in SFY 2022 as designated legislative grant for design of YK Fitness Center.***Detailed Project Description and Justification:**

The Yukon Kuskokwim Fitness Center Gym and Track project requires the design and construction of a commercial gymnasium with indoor running track and climbing walls. The gym would be large enough for six basketball nets, climbing walls or a climbing corner. The new facility would be attached to the City's YK Fitness Center that currently has a pool, weight and exercise machine room, and open room for ballet, spin bikes, karate, and other activities. Architects Alaska, Inc. designed the YK Fitness Center with the intention of constructing a gymnasium years later. As a result, the boilers and air system in current facility are large enough to accommodate the new gym space.

The community of Bethel needs more gym space. The three gyms found in public schools are occupied during the school year to such a degree that little to no time is available for public non-school use. The former National Guard Armory gym has been closed for year due to an unstable foundation and rotting floor joists. The building was finally torn down.

Adults in the community strongly support an open gym for basketball leagues, volleyball, jogging, family play, and school sports practice. The City of Bethel is willing and able to own and operate this facility.

Project Timeline:

August 15, 2022 - City and State sign grant agreement.
September 30, 2022 - City engineer firm, DOWL, begins design of gym.
December 10, 2022 - 65% design completed.
January 31, 2023 - 95% of design completed.
February 1 - March 2, 2023 - City goes out to bid to hire contractor to build gym.
March 9, 2022 - City Council approves construction contract.
March 10, 2021 to October 31, 2022 - Contractor builds gymnasium with track.

Entity Responsible for the Ongoing Operation and Maintenance of this Project:

Public Works Department - Property Maintenance Division

Grant Recipient Contact Information:

Name: John Randall Sargent
Title: Grant Manager
Address: PO Box 1388, 300 State Highway
Bethel, Alaska 99559
Phone Number: (907)545-7332
Email: jsargent@cityofbethel.net

Has this project been through a public review process at the local level and is it a community priority? ☒ Yes ☐ No

Introduced by: Pete Williams, City Manager
Date: October 12, 2021
Action: Passed
Vote: 7-0

CITY OF BETHEL

Resolution # 21-17

CITY OF BETHEL PRIORITIES FOR THE SFY 2023 STATE OF ALASKA CAPITAL BUDGET

WHEREAS, the City of Bethel is proactively pursuing funds from Federal and State agencies, as well as private funding sources;

WHEREAS, the City partners with other entities, such as the local tribe, Orutsararmuit Native Council, to work collaboratively to meet resident and visitor needs;

WHEREAS, Bethel City government relies on various taxes and interest, charges for services, and licenses/permit fees to pay for major maintenance needs;

WHEREAS, City of Bethel water and sewer systems have been in the black for six years due to the annual 3% rate increase required by ordinance, water and sewer subscription rate fee collections, and short-lived asset funds set aside for repairs;

WHEREAS, as a hub community for 30,000 people living in the Yukon-Kuskokwim Delta region, the City of Bethel often supports projects and expenditures that benefit tens of thousands of Alaskans who do not reside in City limits;

WHEREAS, the Bethel City Council is a seven-member body elected by resident voters of Bethel to act in the best interest of the community and intends to exhibit transparency, oversight, and accountability for all funds awarded through this request;

WHEREAS, the priorities established herein are rank-ordered and vital to the well-being of the community and municipality of Bethel;

WHEREAS, a summary of the City of Bethel's priorities and requested funding amounts are listed in the following table:

Introduced by: Pete Williams, City Manager
 Date: October 12, 2021
 Action: Passed
 Vote: 7-0

City of Bethel Priorities	Request
1. New Public Works Building	\$36,400,000
2. Bethel Heights Water Loop A	\$9,024,803
3. Bethel Heights Water and Sewer Improvements	\$10,146,000
4. Yukon Kuskokwim Fitness Center Gym and Track	\$10,000,000
5. Dust Control Road Stabilization Measures	\$2,440,000
6. Bethel Heights Sewer Repairs	\$5,233,000
7. Water Pipes, Water Tank and Fill Station	\$7,870,600
TOTAL	\$81,114,403

#1	New Public Works Building	\$36,400,000
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WHEREAS, the City of Bethel relies on its 29,000 square foot Public Works Building to house water and sewer haul trucks, provide a full-service mechanic shop for the repair of gasoline and diesel vehicles (heavy equipment), storage and mechanic space for the Streets and Roads Division, a Property Maintenance Shop and storage area, administrative offices, and the City Planner's office;

WHEREAS, the Public Works Building was constructed in 1982 on creosote-soaked wood pilings and has exceeded its 30 year life expectancy;

WHEREAS, the 29,000 square foot building was constructed for a community of Bethel that contained 3,595 people living in 1,000 households on 15 miles of road;

WHEREAS, today, the City serves 6,259 people living in 1,920 households on 36 miles of roads--almost double the conditions found in 1983;

WHEREAS, BBFM Engineers, Inc. performed a structural and condition assessment on the Public Works Building in July 2019 and determined that some of the beam-to-girder connectors under the building have failed and "can no longer be relied upon to safely support vehicle loads;"

WHEREAS, after the glulam beams and girders supporting the floor were tested for rot and decay, BBFM engineers Troy Feller and Greg Latreille, concluded that 120 metal hangers, 12 glulam beams, and 5 girders should be repaired, replaced, or reinforced in the next 1-2 years;

Introduced by: Pete Williams, City Manager
Date: October 12, 2021
Action: Passed
Vote: 7-0

WHEREAS, the cost of the fixes recommended in the BBFM report could be as high as \$7 million;

WHEREAS, the City has poured a vast amount of funding into the building over the last ten years, including a \$1.5 million floor repair, a \$1 million boiler installation, and is prepared to spend \$1.2 million in summer 2021 to purchase and install a new backup generator and perform the immediate fixes recommended in the BBFM report;

WHEREAS, in summarizing the BBFM report and serving as the City's municipal engineer overseeing the assessment, Chase Nelson, recommends in a memorandum dated October 4, 2019, that the City go forward with its plans to spend \$1.5 million to replace the failed connectors, glulam beams, and girders, but points out that "the City eventually will need to replace the full facility, and needs to consider this as a long-term priority;"

WHEREAS, the City needs a new 52,000 square foot Public Works Building to effectively and efficiently deliver hauled water and sewer services to a growing population, maintain its water and sewer piped infrastructure that serves 420 properties, maintain and repair 18 miles of gravel road, maintain its 28 City-owned buildings, and repair/maintain its fleet of heavy equipment, SUVs, and pickup trucks;

NOW, THEREFORE, BE IT RESOLVED the Bethel City Council hereby requests that the State of Alaska provide \$36,400,000 in its FY 2022 Capital Budget to fund a new Public Works Building for the City of Bethel;

#2	Bethel Heights Water Loop A	\$9,024,803
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WHEREAS, Bethel Heights Water Loop A, constructed in 1977, currently serves 150 residential and commercial customers;

WHEREAS, Loop A is 20,700 linear feet and has more water customer connections than Loop B;

WHEREAS, the galvanized steel water pipes are eleven years past their 30-year lifespan;

WHEREAS, engineer studies reveal that interior pipe galvanization has worn off, causing rust to form, sediment to clog the filters of homeowners, blocked

Introduced by: Pete Williams, City Manager
Date: October 12, 2021
Action: Passed
Vote: 7-0

air valves, pipes to freeze when clogged, and brown water to be delivered occasionally to end-users;

WHEREAS, Engineers warned the City not to use its “high demand pump” to facilitate water flow to fire hydrants for fear that the rushing water from its use would cause a blow-out in the weakened pipe;

WHEREAS, the purchase and installation of HDPE pipe to replace Loop A and form Loop C would solve the problems identified for this section of Bethel Heights and last the community 50 years;

WHEREAS, the City needs a cash infusion to support this project because it is unable to tap Village Safe Water funds and United States Department of Agriculture funds for this project due to the lack of a dire sanitation need and the fact that the piped water is potable;

NOW, THEREFORE, BE IT RESOLVED the Bethel City Council hereby requests that the State of Alaska provide \$9,024,803 in its FY 2022 Capital Budget to fund the reconstruction of Loop A.

#3	Bethel Heights Water and Sewer Improvements	\$10,146,000
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WHEREAS, Engineer firm DOWL generated a Preliminary Engineering Report (PER) and Environmental Report (December 2019) that evaluated the water and sewer systems in Bethel Heights Subdivision in Bethel;

WHEREAS, the Report considered six alternatives and recommended the construction of C-Loop, extension of the sewer system, and completion of spot repairs;

WHEREAS, the original gravity-fed sewer main was constructed in 1977 and has exceeded its expected 40-year useful life;

WHEREAS, according to the PER, “the age of the system has resulted in tangibly reduced reliability and performance, comparatively high and increasing cost of O&M, and an overall reduction in the safety of the system;”

WHEREAS, the City filed noncompliance notifications with the Alaska Department of Environmental Conservation during the last two winters for flushing open sections of frozen sewer pipe over the tundra—the only way to thaw the pipes;

Introduced by: Pete Williams, City Manager
Date: October 12, 2021
Action: Passed
Vote: 7-0

WHEREAS, the City of Bethel serves approximately 300 customers in Bethel Heights by piped water and sewer and 25 additional properties nearby are not connected to piped water and sewer, but are served by the truck haul system;

WHEREAS, the City has an opportunity to run new high density polyethylene water and sewer pipes to 25 homes in the Martina Oscar Subdivision adjacent to Bethel Heights and save \$200,000 a year in operation and maintenance;

NOW, THEREFORE, BE IT RESOLVED the Bethel City Council hereby requests that the State of Alaska provide \$10,146,000 in its FY 2022 Capital Budget to fund the construction of C-Loop and sewer system improvements in Bethel Heights.

#4	Yukon Kuskokwim Fitness Center Gym & Track	\$10,000,000
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WHEREAS, the City of Bethel Multi-Use Recreation Facility Plan completed in 2005 identified a pool and full size gymnasium as the first and second most popular functions in a planned recreation facility;

WHEREAS, the City obtained Alaska State legislative capital funding in FY 2012 and constructed the Yukon Kuskokwim Fitness Center, a multipurpose recreational and training facility with a pool, fitness center, exercise room, locker rooms, and concession area;

WHEREAS, the citizens of Bethel voted to increase sales taxes by one-half percent to generate approximately \$500,000 and recommended that the City use the money to operate and maintain the facility, which it has done since inception;

WHEREAS, the YK Fitness Center was constructed with boilers, air handling system, and other features conducive to the addition of a gymnasium;

WHEREAS, the City of Bethel is investing \$75,000 of its money to go out to bid to hire a consultant to complete a feasibility study to support the gymnasium;

WHEREAS, the gym in the high school and Gladys Jung Elementary school are used almost exclusively for student activities, leaving no gym time for adults, children, and families;

Introduced by: Pete Williams, City Manager
Date: October 12, 2021
Action: Passed
Vote: 7-0

WHEREAS, the community of Bethel desperately needs a gymnasium the whole community can use for basketball, volleyball, running, and indoor rock climbing;

NOW, THEREFORE, BE IT RESOLVED the Bethel City Council hereby requests that the State of Alaska provide \$10,000,000 in its FY 2022 Capital Budget to fund a new gymnasium and running track for the City of Bethel;

#5	Dust Control Road Stabilization Measures	\$2,440,000
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WHEREAS, the community of Bethel is plagued by airborne dust from its gravel roads, which cause harm to individuals through inhalation, ingestion, and contact with eyes, ears, and skin;

WHEREAS, purchasing and applying several inches of D1 sharp-edged gravel to roads in Bethel helps compact dust and provide a conducive surface for motor vehicles;

WHEREAS, applications of calcium chloride and water to gravel roadways have proven to be effective dust control measures for Bethel, Alaska;

WHEREAS, the City wishes to purchase one new water spray truck to apply water to the dusty streets throughout the summer;

WHEREAS, the City must purchase and apply gravel and other emulsifiers in bulk quantities on its subdivision roads, which are currently underserved because the City has had to focus on its thoroughfares;

WHEREAS, the City has the heavy equipment, trained personnel, and operating costs in its budget to apply gravel, calcium chloride and other emulsifiers, and water to the City's roads, as needed;

WHEREAS, this project requires the purchase of \$2,000,000 of gravel, a \$190,000 water spray truck, \$150,000 to purchase several emulsifiers as part of a demonstration project, and \$100,000 worth of calcium chloride;

NOW, THEREFORE, BE IT RESOLVED the Bethel City Council hereby requests that the State of Alaska provide \$2,440,000 in its FY 2022 Capital Budget to fund the Dust Control Measures project;

Introduced by: Pete Williams, City Manager
Date: October 12, 2021
Action: Passed
Vote: 7-0

#6	Bethel Heights Sewer Repairs	\$5,233,000
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WHEREAS, DOWL engineer firm is on contract with the City of Bethel and published a preliminary engineering report on the Bethel Heights Water Distribution and Sewer Collection System (March 2020);

WHEREAS, the report identifies critical piped sewer spot repairs to be completed as part of the recommended Alternative 3 at a cost of \$5,233,000;

WHEREAS, the repairs are needed to address gravity-fed sewer pipes that have succumb to undulating ground movement that caused sunken pilings to no longer maintain a positive drainage grade;

WHEREAS, during the winter months, pipe sewer sections freeze solid, requiring the City to break open frozen sewer pipe sections, flush the contents onto the tundra, and reattach the pipes;

WHEREAS, City Public Works Department utility maintenance personnel file noncompliance notifications with the Alaska Department of Environmental Conservation each time a frozen sewer pipe is opened and thawed;

WHEREAS, repairs on the Bethel Heights sewer system include replacement of 3,600 linear feet of sewer main and 35 service line segments, and installation of additional pile supports;

NOW, THEREFORE, BE IT RESOLVED the Bethel City Council hereby requests that the State of Alaska provide \$5,233,000 in its FY 2022 Capital Budget to fund the Bethel Heights Sewer Repairs project;

#7	Water Pipes, Water Tank and Fill Station	\$7,870,600
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WHEREAS, the City of Bethel truck drivers use six water haul trucks and six sewer haul trucks to carry water and evacuate sewage for 1,600 residential, commercial, and organizational facilities in Bethel six days a week;

WHEREAS, the City must fill its water haul trucks at one of two fill stations: Bethel Heights Water Treatment Plant or City Subdivision Water Treatment Plant;

WHEREAS, the City's two water treatment plants are located within a mile of each other, which makes the service less expensive to nearby subdivisions (City

Introduced by: Pete Williams, City Manager
Date: October 12, 2021
Action: Passed
Vote: 7-0

Subdivision, Hoffman Subdivision, Bethel Heights, and The Avenues), but exorbitant to serve far away subdivisions like Kasayuli, Larsen, Tundra Ridge, Ouivaq, and Ptarmigan Street;

WHEREAS, the cost to deliver water in Bethel is very high at \$29/1,000 gallons/mile;

WHEREAS, the high cost for water delivery is due to the limited amount of water that trucks can carry, the number of miles the trucks need to traverse to make deliveries and return to the water plant to refill, the time it takes for filling one truck at a time at City Subdivision Water Plant, the cost of diesel fuel for each vehicle, and the cost of wear and tear on each vehicle;

WHEREAS, the DOWL engineer firm is close to completing a concept paper to construct a new water pipe and 500,000 gallon water tank and boiler shack on City property along the highway;

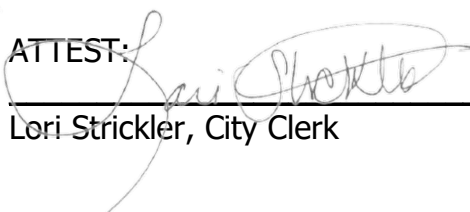
WHEREAS, the construction of a new 500,000 gallon water tank would give the City three water tanks of equal size, providing a comfortable level of redundancy/backup for a population of 6,259;

WHEREAS, the construction of the fill station will lessen the City's burden to serve the Blue Sky Subdivision, a planned 83-lot housing development, located three miles away from the planned fill station site;

NOW, THEREFORE, BE IT RESOLVED the Bethel City Council hereby requests that the State of Alaska provide \$7,870,600 in its FY 2022 Capital Budget to fund the Water Tank and Water Haul Truck Fill Station project;

ENACTED THIS 12th DAY OF OCTOBER 2021 BY A VOTE OF 7 IN FAVOR AND 0 OPPOSED.

ATTEST:


Lori Strickler, City Clerk


Michelle DeWitt (Oct 25, 2021 10:11 AKDT)

Michelle DeWitt, Mayor

Resolution 21-17 City Of Bethel Priorities For The SFY 2023 State Of Alaska Capital Budget

Final Audit Report

2021-10-25

Created:	2021-10-25
By:	Lori Strickler (lstrickler@cityofbethel.net)
Status:	Signed
Transaction ID:	CBJCHBCAABAAyG360Lu_MEJhIPrCSQmrarbiM4VAHuXw

"Resolution 21-17 City Of Bethel Priorities For The SFY 2023 State Of Alaska Capital Budget" History

-  Document created by Lori Strickler (lstrickler@cityofbethel.net)
2021-10-25 - 3:42:49 PM GMT- IP address: 24.237.59.18
-  Document emailed to Michelle DeWitt (mdewitt@cityofbethel.net) for signature
2021-10-25 - 3:43:22 PM GMT
-  Email viewed by Michelle DeWitt (mdewitt@cityofbethel.net)
2021-10-25 - 6:11:10 PM GMT- IP address: 24.237.58.188
-  Document e-signed by Michelle DeWitt (mdewitt@cityofbethel.net)
Signature Date: 2021-10-25 - 6:11:43 PM GMT - Time Source: server- IP address: 24.237.58.188
-  Agreement completed.
2021-10-25 - 6:11:43 PM GMT

Introduced by: Pete Williams, Interim City Manager
Date: January 12, 2021
Action: Passed
Vote: 7-0

CITY OF BETHEL

Resolution # 21-01

CITY OF BETHEL PRIORITIES FOR THE SFY 2022 STATE OF ALASKA CAPITAL BUDGET

WHEREAS, the City of Bethel is proactively pursuing funds from Federal and State agencies, as well as private funding sources;

WHEREAS, the City partners with other entities, such as the local tribe, Orutsararmuit Native Council, to work collaboratively to meet resident and visitor needs;

WHEREAS, Bethel City government relies on various taxes and interest, charges for services, and licenses/permit fees to pay for major maintenance needs;

WHEREAS, City of Bethel water and sewer systems have been in the black for five years due to the annual 3% rate increase required by ordinance, water and sewer subscription rate fee collections, and short-lived asset funds set aside for repairs;

WHEREAS, as a hub community for 30,000 people living in the Yukon-Kuskokwim Delta region, the City of Bethel often supports projects and expenditures that benefit tens of thousands of Alaskans who do not reside in City limits;

WHEREAS, the Bethel City Council is a seven-member body elected by resident voters of Bethel to act in the best interest of the community and intends to exhibit transparency, oversight, and accountability for all funds awarded through this request;

WHEREAS, the priorities established herein are rank-ordered and vital to the well-being of the community and municipality of Bethel;

WHEREAS, a summary of the City of Bethel's priorities and requested funding amounts are listed in the following table:

Introduced by: Pete Williams, Interim City Manager
Date: January 12, 2021
Action: Passed
Vote: 7-0

City of Bethel Priorities	Request
1. New Public Works Building	\$36,400,000
2. Bethel Heights Water Loop A	\$9,024,803
3. Bethel Heights Water and Sewer Improvements	\$10,146,000
4. Yukon Kuskokwim Fitness Center Gym and Track	\$10,000,000
5. Dust Control Road Stabilization Measures	\$2,440,000
6. Bethel Heights Sewer Repairs	\$5,233,000
7. Water Pipes, Water Tank and Fill Station	\$7,870,600
TOTAL	\$81,114,403

#1	New Public Works Building	\$36,400,000
-----------	----------------------------------	---------------------

WHEREAS, the City of Bethel relies on its 29,000 square foot Public Works Building to house water and sewer haul trucks, provide a full-service mechanic shop for the repair of gasoline and diesel vehicles (heavy equipment), storage and mechanic space for the Streets and Roads Division, a Property Maintenance Shop and storage area, administrative offices, and the City Planner's office;

WHEREAS, the Public Works Building was constructed in 1982 on creosote-soaked wood pilings and has exceeded its 30 year life expectancy;

WHEREAS, the 29,000 square foot building was constructed for a community of Bethel that contained 3,595 people living in 1,000 households on 15 miles of road;

WHEREAS, today, the City serves 6,259 people living in 1,920 households on 36 miles of roads--almost double the conditions found in 1983;

WHEREAS, BBFM Engineers, Inc. performed a structural and condition assessment on the Public Works Building in July 2019 and determined that some of the beam-to-girder connectors under the building have failed and "can no longer be relied upon to safely support vehicle loads;"

WHEREAS, after the glulam beams and girders supporting the floor were tested for rot and decay, BBFM engineers Troy Feller and Greg Latreille, concluded that 120 metal hangers, 12 glulam beams, and 5 girders should be repaired, replaced, or reinforced in the next 1-2 years;

Introduced by: Pete Williams, Interim City Manager
Date: January 12, 2021
Action: Passed
Vote: 7-0

WHEREAS, the cost of the fixes recommended in the BBFM report could be as high as \$7 million;

WHEREAS, the City has poured a vast amount of funding into the building over the last ten years, including a \$1.5 million floor repair, a \$1 million boiler installation, and is prepared to spend \$1.2 million in summer 2021 to purchase and install a new backup generator and perform the immediate fixes recommended in the BBFM report;

WHEREAS, in summarizing the BBFM report and serving as the City's municipal engineer overseeing the assessment, Chase Nelson, recommends in a memorandum dated October 4, 2019, that the City go forward with its plans to spend \$1.5 million to replace the failed connectors, glulam beams, and girders, but points out that "the City eventually will need to replace the full facility, and needs to consider this as a long-term priority;"

WHEREAS, the City needs a new 52,000 square foot Public Works Building to effectively and efficiently deliver hauled water and sewer services to a growing population, maintain its water and sewer piped infrastructure that serves 420 properties, maintain and repair 18 miles of gravel road, maintain its 28 City-owned buildings, and repair/maintain its fleet of heavy equipment, SUVs, and pickup trucks;

NOW, THEREFORE, BE IT RESOLVED the Bethel City Council hereby requests that the State of Alaska provide \$36,400,000 in its FY 2022 Capital Budget to fund a new Public Works Building for the City of Bethel;

#2	Bethel Heights Water Loop A	\$9,024,803
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WHEREAS, Bethel Heights Water Loop A, constructed in 1977, currently serves 150 residential and commercial customers;

WHEREAS, Loop A is 20,700 linear feet and has more water customer connections than Loop B;

WHEREAS, the galvanized steel water pipes are eleven years past their 30-year lifespan;

WHEREAS, engineer studies reveal that interior pipe galvanization has worn off, causing rust to form, sediment to clog the filters of homeowners, blocked

Introduced by: Pete Williams, Interim City Manager
Date: January 12, 2021
Action: Passed
Vote: 7-0

air valves, pipes to freeze when clogged, and brown water to be delivered occasionally to end-users;

WHEREAS, Engineers warned the City not to use its “high demand pump” to facilitate water flow to fire hydrants for fear that the rushing water from its use would cause a blow-out in the weakened pipe;

WHEREAS, the purchase and installation of HDPE pipe to replace Loop A and form Loop C would solve the problems identified for this section of Bethel Heights and last the community 50 years;

WHEREAS, the City needs a cash infusion to support this project because it is unable to tap Village Safe Water funds and United States Department of Agriculture funds for this project due to the lack of a dire sanitation need and the fact that the piped water is potable;

NOW, THEREFORE, BE IT RESOLVED the Bethel City Council hereby requests that the State of Alaska provide \$9,024,803 in its FY 2022 Capital Budget to fund the reconstruction of Loop A.

#3	Bethel Heights Water and Sewer Improvements	\$10,146,000
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WHEREAS, Engineer firm DOWL generated a Preliminary Engineering Report (PER) and Environmental Report (December 2019) that evaluated the water and sewer systems in Bethel Heights Subdivision in Bethel;

WHEREAS, the Report considered six alternatives and recommended the construction of C-Loop, extension of the sewer system, and completion of spot repairs;

WHEREAS, the original gravity-fed sewer main was constructed in 1977 and has exceeded its expected 40-year useful life;

WHEREAS, according to the PER, “the age of the system has resulted in tangibly reduced reliability and performance, comparatively high and increasing cost of O&M, and an overall reduction in the safety of the system;”

WHEREAS, the City filed noncompliance notifications with the Alaska Department of Environmental Conservation during the last two winters for flushing open sections of frozen sewer pipe over the tundra—the only way to thaw the pipes;

Introduced by: Pete Williams, Interim City Manager
Date: January 12, 2021
Action: Passed
Vote: 7-0

WHEREAS, the City of Bethel serves approximately 300 customers in Bethel Heights by piped water and sewer and 25 additional properties nearby are not connected to piped water and sewer, but are served by the truck haul system;

WHEREAS, the City has an opportunity to run new high density polyethylene water and sewer pipes to 25 homes in the Martina Oscar Subdivision adjacent to Bethel Heights and save \$200,000 a year in operation and maintenance;

NOW, THEREFORE, BE IT RESOLVED the Bethel City Council hereby requests that the State of Alaska provide \$10,146,000 in its FY 2022 Capital Budget to fund the construction of C-Loop and sewer system improvements in Bethel Heights.

#4	Yukon Kuskokwim Fitness Center Gym & Track	\$10,000,000
-----------	---	---------------------

WHEREAS, the City of Bethel Multi-Use Recreation Facility Plan completed in 2005 identified a pool and full size gymnasium as the first and second most popular functions in a planned recreation facility;

WHEREAS, the City obtained Alaska State legislative capital funding in FY 2012 and constructed the Yukon Kuskokwim Fitness Center, a multipurpose recreational and training facility with a pool, fitness center, exercise room, locker rooms, and concession area;

WHEREAS, the citizens of Bethel voted to increase sales taxes by one-half percent to generate approximately \$500,000 and recommended that the City use the money to operate and maintain the facility, which it has done since inception;

WHEREAS, the YK Fitness Center was constructed with boilers, air handling system, and other features conducive to the addition of a gymnasium;

WHEREAS, the City of Bethel is investing \$75,000 of its money to go out to bid to hire a consultant to complete a feasibility study to support the gymnasium;

WHEREAS, the gym in the high school and Gladys Jung Elementary school are used almost exclusively for student activities, leaving no gym time for adults, children, and families;

Introduced by: Pete Williams, Interim City Manager
Date: January 12, 2021
Action: Passed
Vote: 7-0

WHEREAS, the community of Bethel desperately needs a gymnasium the whole community can use for basketball, volleyball, running, and indoor rock climbing;

NOW, THEREFORE, BE IT RESOLVED the Bethel City Council hereby requests that the State of Alaska provide \$10,000,000 in its FY 2022 Capital Budget to fund a new gymnasium and running track for the City of Bethel;

#5	Dust Control Road Stabilization Measures	\$2,440,000
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WHEREAS, the community of Bethel is plagued by airborne dust from its gravel roads, which cause harm to individuals through inhalation, ingestion, and contact with eyes, ears, and skin;

WHEREAS, purchasing and applying several inches of D1 sharp-edged gravel to roads in Bethel helps compact dust and provide a conducive surface for motor vehicles;

WHEREAS, applications of calcium chloride and water to gravel roadways have proven to be effective dust control measures for Bethel, Alaska;

WHEREAS, the City wishes to purchase one new water spray truck to apply water to the dusty streets throughout the summer;

WHEREAS, the City must purchase and apply gravel and other emulsifiers in bulk quantities on its subdivision roads, which are currently underserved because the City has had to focus on its thoroughfares;

WHEREAS, the City has the heavy equipment, trained personnel, and operating costs in its budget to apply gravel, calcium chloride and other emulsifiers, and water to the City's roads, as needed;

WHEREAS, this project requires the purchase of \$2,000,000 of gravel, a \$190,000 water spray truck, \$150,000 to purchase several emulsifiers as part of a demonstration project, and \$100,000 worth of calcium chloride;

NOW, THEREFORE, BE IT RESOLVED the Bethel City Council hereby requests that the State of Alaska provide \$2,440,000 in its FY 2022 Capital Budget to fund the Dust Control Measures project;

Introduced by: Pete Williams, Interim City Manager
Date: January 12, 2021
Action: Passed
Vote: 7-0

#6	Bethel Heights Sewer Repairs	\$5,233,000
-----------	-------------------------------------	--------------------

WHEREAS, DOWL engineer firm is on contract with the City of Bethel and published a preliminary engineering report on the Bethel Heights Water Distribution and Sewer Collection System (March 2020);

WHEREAS, the report identifies critical piped sewer spot repairs to be completed as part of the recommended Alternative 3 at a cost of \$5,233,000;

WHEREAS, the repairs are needed to address gravity-fed sewer pipes that have succumb to undulating ground movement that caused sunken pilings to no longer maintain a positive drainage grade;

WHEREAS, during the winter months, pipe sewer sections freeze solid, requiring the City to break open frozen sewer pipe sections, flush the contents onto the tundra, and reattach the pipes;

WHEREAS, City Public Works Department utility maintenance personnel file noncompliance notifications with the Alaska Department of Environmental Conservation each time a frozen sewer pipe is opened and thawed;

WHEREAS, repairs on the Bethel Heights sewer system include replacement of 3,600 linear feet of sewer main and 35 service line segments, and installation of additional pile supports;

NOW, THEREFORE, BE IT RESOLVED the Bethel City Council hereby requests that the State of Alaska provide \$5,233,000 in its FY 2022 Capital Budget to fund the Bethel Heights Sewer Repairs project;

#7	Water Pipes, Water Tank and Fill Station	\$7,870,600
-----------	---	--------------------

WHEREAS, the City of Bethel truck drivers use six water haul trucks and six sewer haul trucks to carry water and evacuate sewage for 1,600 residential, commercial, and organizational facilities in Bethel six days a week;

WHEREAS, the City must fill its water haul trucks at one of two fill stations: Bethel Heights Water Treatment Plant or City Subdivision Water Treatment Plant;

WHEREAS, the City's two water treatment plants are located within a mile of each other, which makes the service less expensive to nearby subdivisions (City

Introduced by: Pete Williams, Interim City Manager
Date: January 12, 2021
Action: Passed
Vote: 7-0

Subdivision, Hoffman Subdivision, Bethel Heights, and The Avenues), but exorbitant to serve far away subdivisions like Kasayuli, Larsen, Tundra Ridge, Ouivaq, and Ptarmigan Street;

WHEREAS, the cost to deliver water in Bethel is very high at \$29/1,000 gallons/mile;

WHEREAS, the high cost for water delivery is due to the limited amount of water that trucks can carry, the number of miles the trucks need to traverse to make deliveries and return to the water plant to refill, the time it takes for filling one truck at a time at City Subdivision Water Plant, the cost of diesel fuel for each vehicle, and the cost of wear and tear on each vehicle;

WHEREAS, the DOWL engineer firm is close to completing a concept paper to construct a new water pipe and 500,000 gallon water tank and boiler shack on City property along the highway;

WHEREAS, the construction of a new 500,000 gallon water tank would give the City three water tanks of equal size, providing a comfortable level of redundancy/backup for a population of 6,259;

WHEREAS, the construction of the fill station will lessen the City's burden to serve the Blue Sky Subdivision, a planned 83-lot housing development, located three miles away from the planned fill station site;

NOW, THEREFORE, BE IT RESOLVED the Bethel City Council hereby requests that the State of Alaska provide \$7,870,600 in its FY 2022 Capital Budget to fund the Water Tank and Water Haul Truck Fill Station project;

ENACTED THIS 12th DAY OF JANUARY 2021 BY A VOTE OF 7 IN FAVOR AND 0 OPPOSED.

Michelle DeWitt
Michelle DeWitt (Jan 22, 2021 10:30 AMST)

Michelle DeWitt, Mayor

ATTEST:



Lori Strickler, City Clerk

Resolution 21-01 Priorities For The SFY 2022 State Of Alaska Capital Budget

Final Audit Report

2021-01-22

Created:	2021-01-22
By:	Lori Strickler (lstrickler@cityofbethel.net)
Status:	Signed
Transaction ID:	CBJCHBCAABAASg-BIAE3giKEQzxwO5NNuWJYAb-JwBGh

"Resolution 21-01 Priorities For The SFY 2022 State Of Alaska Capital Budget" History

-  Document created by Lori Strickler (lstrickler@cityofbethel.net)
2021-01-22 - 1:58:24 AM GMT- IP address: 24.237.58.150
-  Document emailed to Michelle DeWitt (mdewitt@cityofbethel.net) for signature
2021-01-22 - 1:59:07 AM GMT
-  Email viewed by Michelle DeWitt (mdewitt@cityofbethel.net)
2021-01-22 - 4:20:39 AM GMT- IP address: 24.237.58.188
-  Document e-signed by Michelle DeWitt (mdewitt@cityofbethel.net)
Signature Date: 2021-01-22 - 4:20:59 AM GMT - Time Source: server- IP address: 24.237.58.188
-  Agreement completed.
2021-01-22 - 4:20:59 AM GMT



**CITY OF BETHEL
Fire Department**

Daron R. Solesbee, Fire Chief

P.O. Box 3231, Bethel, Alaska 99559

Phone: (907)-543-2131

Fax: (907)-543-2702

dsolesbee@cityofbethel.net

Celebrating 50 Years of Service

DATE: May 3, 2022

TO: Peter Williams, City Manager

FROM: Daron Solesbee, Fire Chief

SUBJECT: Management Report, April 2022

Current Events

- The department is continually recruiting for new volunteer responders and administrative support. If anyone is interested, please fill out a BFD Volunteer Application Packet today!
- Chief Solesbee was selected to attend the 2022 State of Alaska EMS Leadership Academy from May 16-20, 2022. This training will include topics pertaining to the higher administrative levels of operating an emergency medical service. There were only 26 individuals selected from the entire state of Alaska and is available cost-free through funding from the State of Alaska and SafeTech Solutions.

Community Planning/Preparedness

- There will be an emergency preparedness Full-Scale Exercise (FSE) in May 2022.
- The department has been asked by the YKHC Emergency Management Coordinator for assistance in creating a Community Emergency Response Team (CERT) for Bethel. CERT responds to assist emergency responders in the event of natural disasters and other emergencies.
- On 04/07/2022, staff participated in the Yuut Elitnaurviut Youth Public Safety Intensive Camp by instructing the Introduction to Firefighting course. During the class, youth from around the Y-K Delta received instruction on career and volunteer employment and training opportunities, a tour of the fire station, personal protective equipment (turnout gear and SCBA) donning and doffing, fire victim search and rescue, and extrication equipment. This camp is vital to

ensuring community involvement and increasing opportunities in public safety by local youth.

Training

- From 04/25 – 04/29/2022, Chief Solesbee and Captain Haviland attended the 40-hour Alaska Association of Fire and Arson Investigators Training Conference at Joint Base Elmendorf-Richardson. Both received world-class tested fire investigation training by CFI-certified Special Agents from the U.S. Bureau of Alcohol, Tobacco, Firearms, and Explosives (ATF). All basic and advanced training met the requirements of NFPA 1033, Standard for Professional Qualifications for Fire Investigator (2022 Edition), and NFPA 921, Guide for Fire and Explosion Investigations (2021 Edition).
- From 04/21 – 04/23/2022, the U.S. Coast Guard conducted Ice Rescue training. Training topics included responder/rescuer safety and PPE, assessing ice and water conditions, approaching victims (conscious and unconscious), deploying ice rescue equipment (MARSARS), and survival.
- The Bethel Fire Department's State of Alaska EMT-1 (2019 Scope of Practice) Initial course started on March 21, 2022, and will conclude with certification testing on June 10-11, 2022.
- Staff are completing online training to become certified as State of Alaska Fire Investigator Technicians (AKFIT).
- New staff are receiving continuous Driver/Operator training on the handling characteristics, operation of specialty equipment, care, maintenance, and safety of the department's ambulances and fire apparatus.
- On 04/05/2022 at 7:00 p.m., an EMT Meeting was held at the fire station. Responders reviewed procedures and conducted skill drills for placing CPAP, 12-lead EKG placement, and patient assessments.
- On 04/08/2022 at 11:00 a.m., a Staff Meeting was held at the fire station.

Responses

- Between 04/01/2022 and 04/30/2022, the Bethel Fire Department responded to 112 EMS and 13 Fire incidents.
- On 04/02/2022 at 1:34 p.m., Medics responded to the report of a person who experienced a drug overdose and was unresponsive. The patient was assessed and transported to the hospital.

- On 04/09/2022 at 2:14 p.m., Firefighters responded to the report of a steam bath on fire. Upon arrival, Firefighters deployed hoses and extinguished the fire. The cause was determined to be accidental.
- On 04/17/2022 at 9:09 p.m., Firefighters responded to a report of a person needing to be rescued from the ice on a lake. Responders were able to successfully retrieve the individual. No injuries were reported.
- On 04/19/2022 at 11:00 p.m., Firefighters responded to the area near the LKSD District Offices for the report of a grass fire. The fire was extinguished. The cause of the fire is under investigation.

Budget/Financial

- The department is operating within its FY22 budget, except for salaries and overtime.
- In 2017, the Bethel City Council approved Bethel Municipal Code language that mandated that fifty percent (50%) of the previous year's ambulance billing revenue be deposited into the Fire Department Fleet Replacement account every year on July 1. It was discovered that only one partial transfer was completed in 2017 and none have been made since then. After reviewing the accounts and the applicable Bethel Municipal Code, these funds were transferred into the fleet replacement account. Currently, the fire department will be able to purchase a replacement Type-1 Advanced Life Support Ambulance and have reserves to purchase additional support vehicles next year.
- The department was selected as a test site for the new Medicaid Supplemental Emergency Medical Transport (SEMT) program. This program will allow for the Bethel Fire Department to receive a reimbursement payment of **50% of the uncompensated costs of Medicaid EMS transports** from the federal government.
- The department has submitted its FY 2023 Personnel and Operating Budget Proposal to the City Manager. The proposal includes the addition of a full-time Administrative Assistant position at Range 5. The department has been operating without administrative support for many years. Currently, the Fire Captain and Fire Chief must perform the tasks that an Administrative Assistant would normally perform. This causes workforce issues in the areas of supervision and training. Having this additional position will improve the departmental performance in many areas.
- The department purchased a new Class-A Pumper Tender Apparatus (Fire Engine) from Pierce Manufacturing, Inc. under a cooperative bid purchasing contract from Sourcewell-MN and by utilizing a portion of the Fire Department's Fleet Replacement Fund. This pumper will replace the 1986 Grumman-Spartan Super Pumper-Tanker, Engine 3. Due to production delays, this apparatus is anticipated to be shipped to Bethel on the first barge of 2023.

Grants

- The department will continue to seek grant funding for fire and EMS equipment, additional staffing, replacement fire apparatus and ambulances, and other equipment.
- The department received the 2021 State of Alaska Homeland Security SHSP grant award for the purchase of new portable and mobile radios to replace obsolete equipment. This equipment will be purchased from ProComm Alaska through Sourcewell Contract #36273
- The department and City Grant Manager prepared an application for the 2022 State of Alaska Homeland Security SHSP Grant for the purchase of Class A and Class B firefighting foam. Additionally, the department is planning to obtain DHS funding for security fencing, cameras, and lighting for the fire training tower located near the Public Works Shop.

Property Maintenance

- It was discovered that the fire station needs foundation leveling, especially under the hose tower. The hose tower was leveled several years ago and now the floor is separating from the wall. This has the potential to cause significant water damage. The water/sewer utility connection's insulated box is currently separating from the exterior wall, which could cause freeze-ups. Additionally, the thermo-siphons that keep the ground frozen around the fire station's wood foundation piles need to be inspected and serviced. Arctic Foundations, Inc. conducted their inspection of the thermosyphons and have issued a report. This issue will be discussed with the City of Bethel's Engineer to formulate a strategy to deal with the foundation issues.
- A geotechnical foundation study will be performed for the fire station soon to develop a plan to improve the fire station foundation.

Staffing/Recruitment

- The department is recruiting for three Firefighter/EMT (PS2A, \$52,373/yr + DOE) positions.
- The department is recruiting for one Fire Lieutenant (PS4A, \$67,336/yr + DOE).
- One FF/EMT and one Fire Lieutenant submitted their resignations.
- The department has continually recruiting for volunteer members to serve as firefighters, ETT/EMT's, and support personnel. Become a volunteer today!

Vehicles & Equipment

- We have received the parts for the Class-A Foam system for Engine-4. Staff determined that a 1" valve was required, upon finding the ¾" valve shipped was too small for the current foam system plumbing. This project was put on hold to allow for the receipt of Engine-5 in May/June 2023 to allow this apparatus to be taken out of service for modifications.
- UL, Inc. will arrive in Bethel in May to perform pump testing for the department's apparatus fire pumps and aerial device.

FIRE DEPARTMENT VEHICLE STATUS			
Vehicle	Type	Year	Status
Medic 4	Ambulance	1999	(Reserve Ambulance) In service. Needs replacement.
Medic 5	Ambulance	2019	(Frontline Ambulance) In service.
Medic 6	Ambulance	2017	(Second-Out Ambulance) In service. Back-Up camera is not functioning (wiring/connection issue). Rear heat in patient compartment is intermittent. Paint defects. Staff is requesting a technician from Braun Northwest to troubleshoot and repair these issues.
Medic 7	Ambulance		In planning stage. Due to chassis production delays, there will be production delays.
Engine 5	Pumper	2022	Purchasing contract executed on 08/02/2021 with Hughes Fire Equipment, Inc. (Pierce Mfg, Inc.). This vehicle was PAID IN FULL on 10/04/2021. The apparatus will arrive in Bethel in May/June 2023.
Engine 4	Pumper	2013	(Frontline Pumper) In service. Generator reoccurring fuel delivery problem. Pump packing rings need to be tightened and/or replaced. Tank-to-Pump valve has a leak and is being repaired. V&E installed a new air connection.
Engine 3	Pumper	1986	(Poor overall condition; needs replacement). Pump packing rings need to be tightened and/or replaced (unable to pass pump certification testing).
Truck 1	Ladder Truck	2017	In service.
Com 1	SUV	2021	In service.
Com 2	Pickup	2014	In service.
Com 3	Pickup	2004	In service. Fair condition. Missing driver side running board.

Honda 1	ATV	2004	In service.
Honda 2	ATV	2004	In service.
Fire Boat	Boat	2004	Being prepped for summer use. Needs new outboard motor. The plastic window on rear fabric zippered door was broken. This will be repaired soon.

Account Number	Account Title	2021-22 Current year Budget	06/2022 Current year Actual	06/2022 Current year Encumbrance	Balance Remaining	%
GENERAL FUND						
FIRE DEPARTMENT						
100-60-6000	SALARIES	632,629.00	611,265.46	.00	21,363.54	96.62
100-60-6010	FLSA OVERTIME	70,000.00	84,864.75	.00	14,864.75	121.2
100-60-6011	CALL BACK OVERTIME	50,000.00	56,399.20	.00	6,399.20	112.8
100-60-6020	VACATION PAY	.00	1,795.13	.00	1,795.13	.00
100-60-6021	SICK PAY	.00	897.57	.00	897.57	.00
100-60-6022	HOLIDAY PAY	.00	4,425.19	.00	4,425.19	.00
100-60-6023	LEAVE CASHOUT	38,365.00	4,595.09	.00	33,769.91	11.98
100-60-6030	SOCIAL SECURITY EXPENSE	.00	2,685.97	.00	2,685.97	.00
100-60-6031	PAYABLE MEDICARE FICA	11,261.00	11,304.03	.00	43.03	100.3
100-60-6032	UNEMPLOYMENT	13,824.00	.00	.00	13,824.00	.00
100-60-6033	WORKERS' COMPENSATION	20,063.00	15,286.42	.00	4,776.58	76.19
100-60-6034	PERS	170,858.00	156,878.87	.00	13,979.13	91.82
100-60-6040	EMPLOYEE GROUP BENEFITS	279,708.00	132,330.04	.00	147,377.96	47.31
100-60-6041	UTILITY BENEFIT	50,160.00	21,068.27	.00	29,091.73	42.00
100-60-6061	TRAVEL/TRAINING	24,100.00	21,735.09	.00	2,364.91	90.19
100-60-6100	SUPPLIES	25,200.00	18,816.13	.00	6,383.87	74.67
100-60-6103	WEARING APPAREL	13,214.00	11,049.04	.00	2,164.96	83.62
100-60-6150	GASOLINE/DIESEL/OIL	15,000.00	9,082.28	.00	5,917.72	60.55
100-60-6153	HEATING FUEL	21,000.00	18,673.77	.00	2,326.23	88.92
100-60-6155	WATER/SEWER/GARBAGE	8,500.00	6,821.67	.00	1,678.33	80.25
100-60-6160	ELECTRICITY	19,250.00	12,136.57	.00	7,113.43	63.05
100-60-6170	TELEPHONE	2,500.00	2,429.74	.00	70.26	97.19
100-60-6171	STAFF CELLULAR PHONES	2,500.00	569.79	.00	1,930.21	22.79
100-60-6200	MINOR EQUIPMENT	20,788.00	19,963.76	.00	824.24	96.04
100-60-6230	VEHICLE MAINT/REPAIR	17,000.00	10,277.14	.00	6,722.86	60.45
100-60-6231	VEHICLE PARTS & TOOLS	30,450.00	20,308.60	.00	10,141.40	66.69
100-60-6240	PROPERTY MAINT	25,100.00	11,382.81	.00	13,717.19	45.35
100-60-6335	OTHER PURCHASED SERVICES	24,500.00	20,328.27	.00	4,171.73	82.97
100-60-6400	INSURANCE	89,255.00	67,386.03	.00	21,868.97	75.50
100-60-6502	ADVERTISING	1,500.00	575.00	.00	925.00	38.33
100-60-6503	DUES & SUBSCRIPTIONS	8,152.00	10,224.35	.00	2,072.35	125.4
100-60-6534	COLLECTION/SMALL CLAIMS	31,200.00	13,155.04	.00	18,044.96	42.16
100-60-6537	FIRE PREVENTION PROGRAM	5,200.00	1,077.00	.00	4,123.00	20.71
100-60-6539	MISCELLANEOUS EXPENSES	1,500.00	1,402.36	.00	97.64	93.49
100-60-6660	XFER TO F-58 FLEET REPLACEMENT	.00	503,573.21	.00	503,573.21	.00
100-60-6711	ADMIN OVERHEAD-IT SVCS	17,539.00	16,232.47	.00	1,306.53	92.55
100-60-6890	CAPITAL EXPENDITURES	221,238.00	.00	.00	221,238.00	.00
100-60-6891	CAPITAL EXP-ladder truck lease	.00	24,047.36	.00	24,047.36	.00
100-60-9649	VOLUNTEER STIPEND	24,000.00	2,796.28	.00	21,203.72	11.65
100-60-9697	Ford Expedition Command Vehic	65,000.00	57,025.90	.00	7,974.10	87.73
100-60-9698	Fire Apparatus Class A Pumper	775,000.00	759,647.00	.00	15,353.00	98.02
Total FIRE DEPARTMENT:		2,825,554.00	2,744,512.65	.00	81,041.35	97.13
Grand Totals:		2,825,554.00	2,744,512.65	.00	81,041.35	97.13

Search Parameters

Data Types: Emergency Medical Services

Agencies: Bethel Fire Department

Date Range: Previous Month (04/01/2022 to 04/30/2022)

States: Alaska

Counties: Bethel Census Area

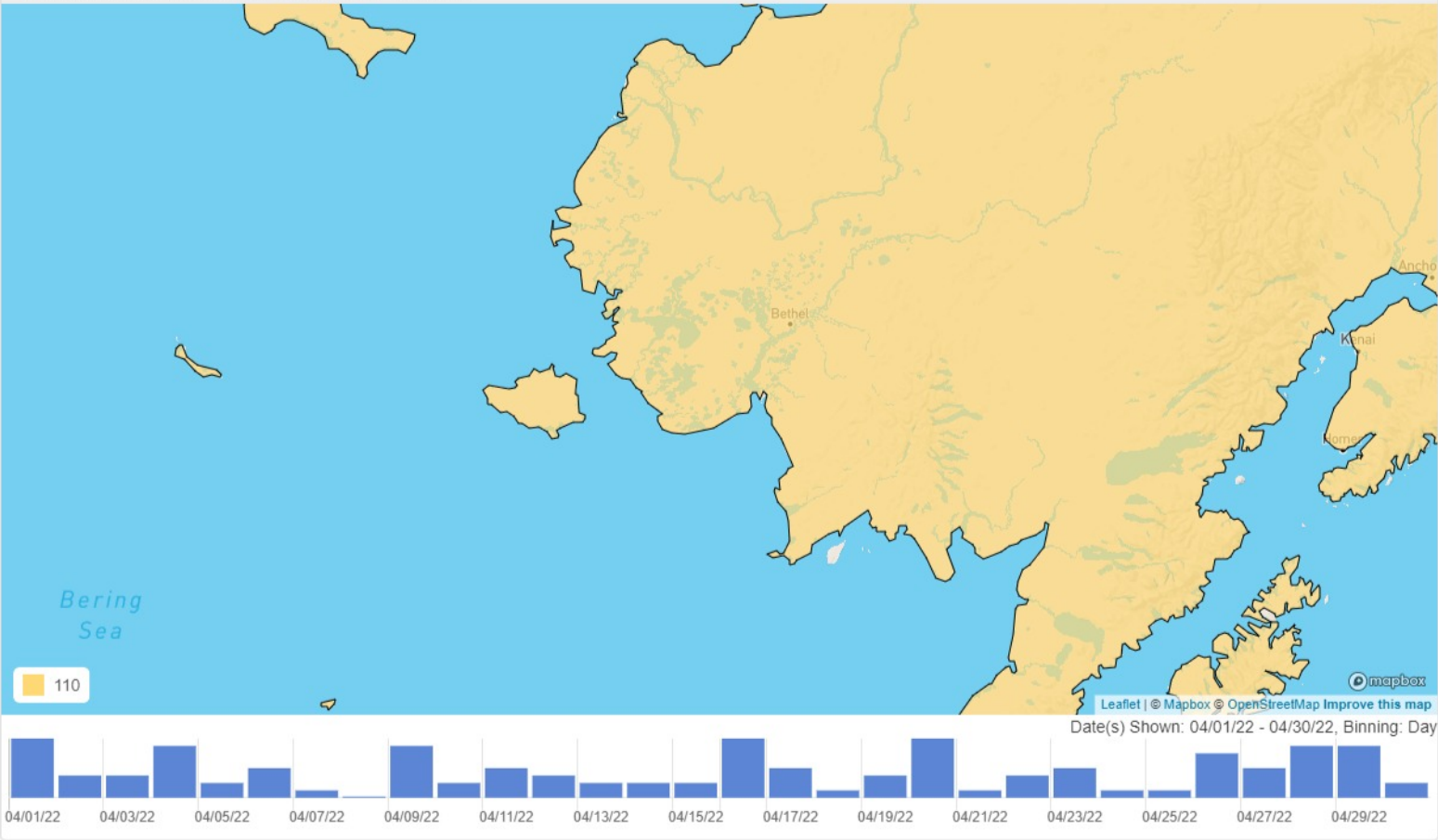
Minimum Alert Threshold:  Moderate

Source Versions: NEMSIS v2.2.1; NEMSIS v3.3.4; NEMSIS v3.4.0; NEMSIS v3.5.0

Date Bin: Day

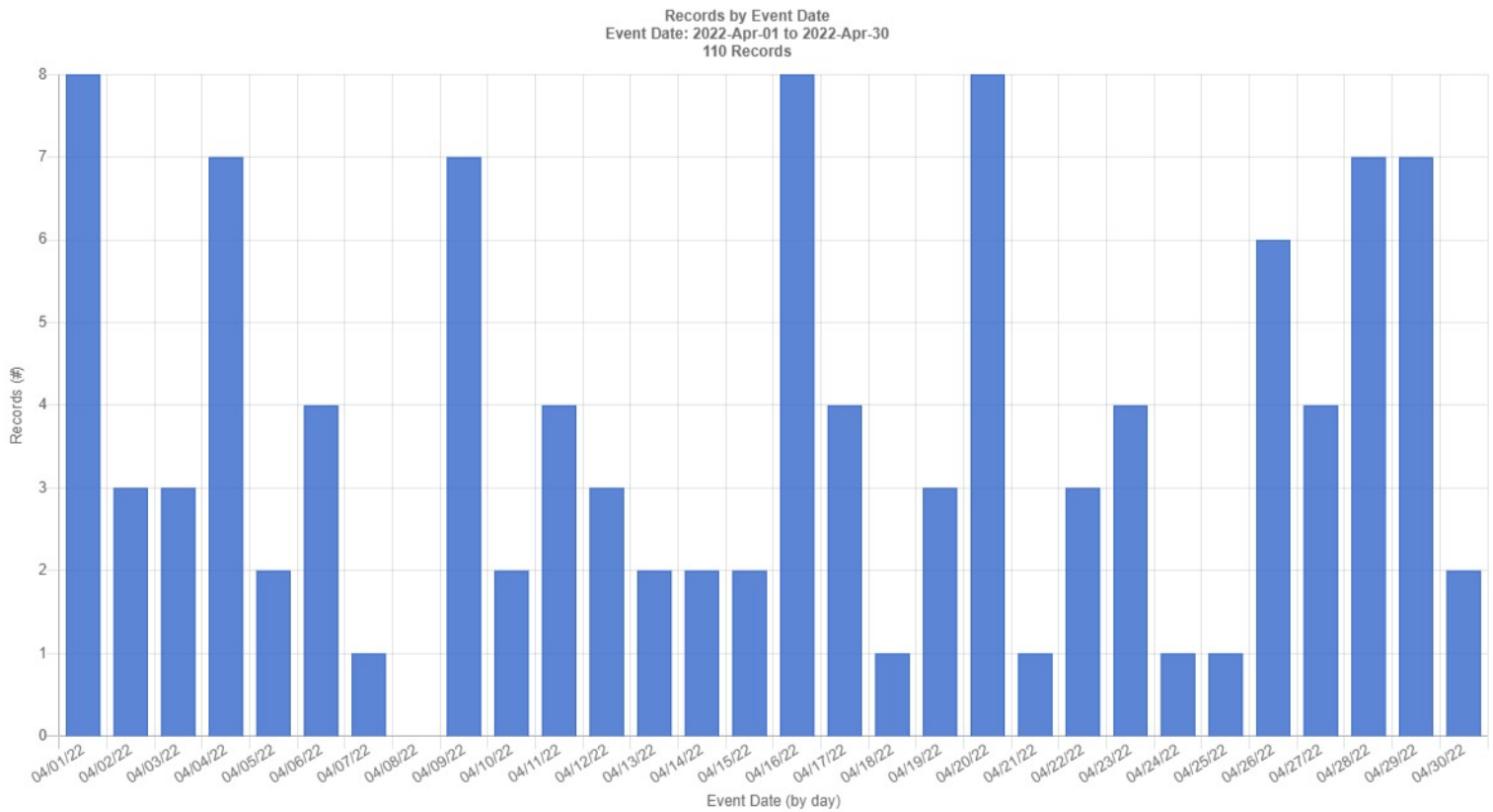
Map

 Data filtered based on **Access Levels:** Event = Location.



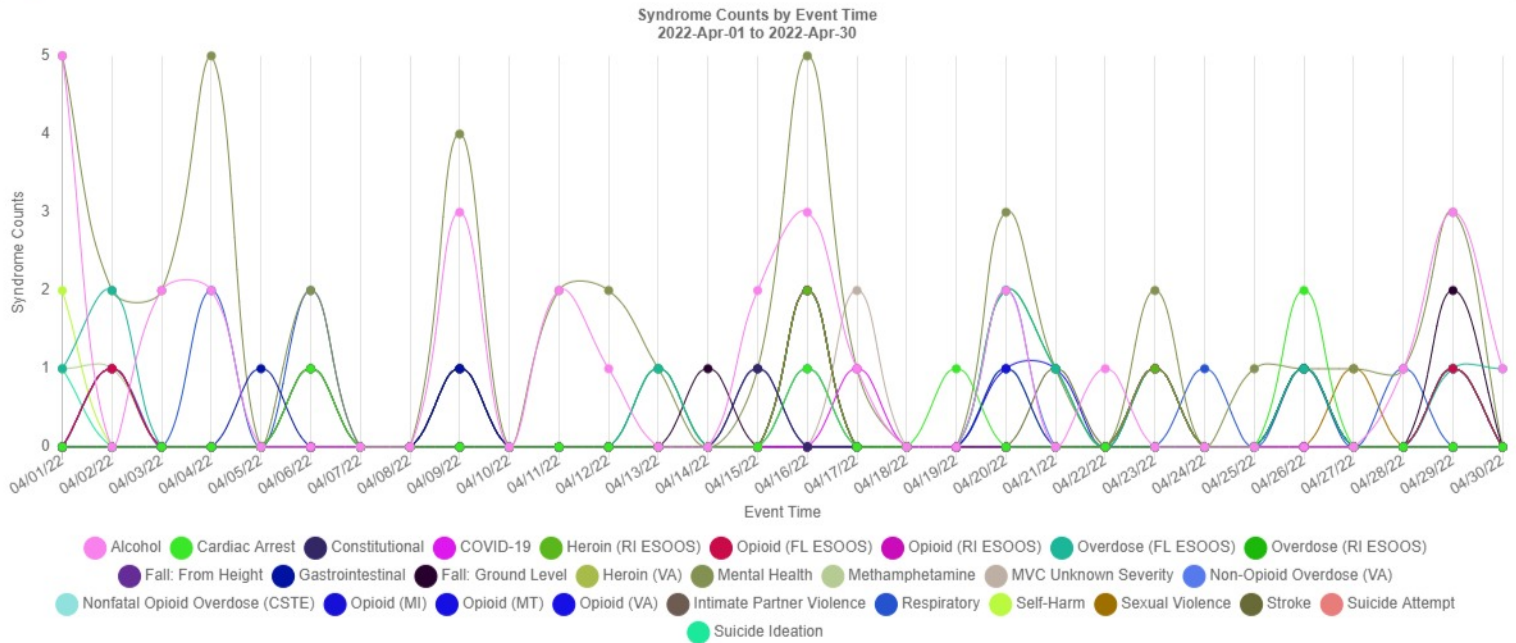
Data Explorer: Records by Event Date

📌 Data filtered based on **Access Levels**: Event = **Location**. Operational = **Full**.



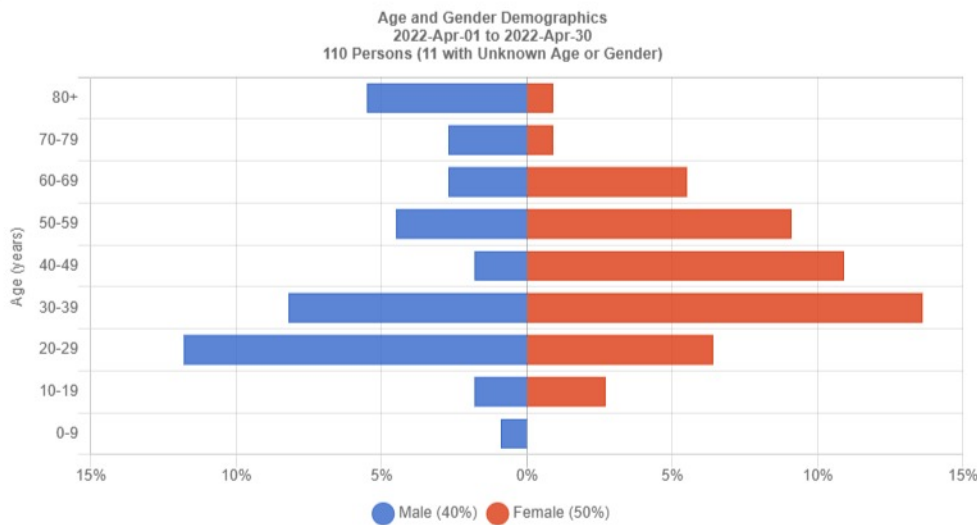
Syndrome Counts by Time

Data filtered based on Access Levels: Event = Location.



Age and Gender Distribution

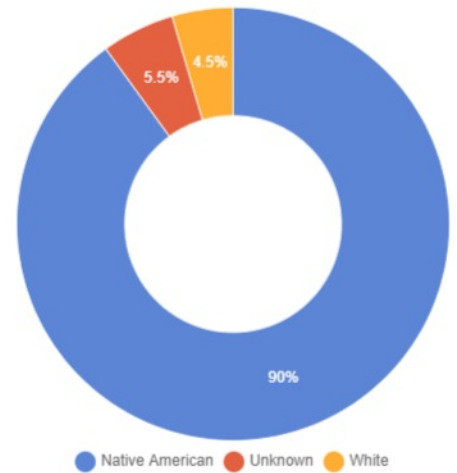
Data filtered based on Access Levels: Event = Location.



Race/Ethnicity

Data filtered based on Access Levels: Event =

Full. Race/Ethnicity Distribution (110 Persons)
2022-Apr-01 to 2022-Apr-30



Bethel Fire Department

Bethel, AK

This report was generated on 5/3/2022 3:51:22 PM



Incident Type per Zone for Incident Status for Date Range

Incident Status(s): All Incident Statuses | Start Date: 04/01/2022 | End Date: 04/30/2022

INCIDENT TYPE	INCIDENT STATUS	# INCIDENTS
Zone: 12 - Tundra Ridge Subdivision		
651 - Smoke scare, odor of smoke	Completed	1
Zone: 3 - 3rd Ave, 4th Ave, 5th Ave, 6th Ave, and 7th Ave		
511 - Lock-out	Completed	2
Zone: 4 - Ridgcrest Dr. (at Brown's Slough), City Landfill to Haroldson's Subdivision		
511 - Lock-out	Completed	1
Zone: 5 - City Subdivision		
511 - Lock-out	Completed	2
Zone: 6 - ASHA Housing (Bethel Heights)		
143 - Grass fire	Reviewed	1
651 - Smoke scare, odor of smoke	Completed	1
Zone: 7 - Airport Road to Blueberry Subdivision		
111 - Building fire	Completed	1
511 - Lock-out	Completed	1
Zone: 8 - Hoffman Subdivision		
735 - Alarm system sounded due to malfunction	Completed	1
745 - Alarm system activation, no fire - unintentional	Completed	1
Zone: 9 - Trailer Court		
362 - Ice rescue	Completed	1

This report gives a count of each incident type for the Incident Status or Statuses selected.



emergencyreporting.com

Doc Id: 384

Page # 1 of 1

City of Bethel Public Relations

Report – May 3, 2022

BY THE NUMBERS

8 Facebook Posts Drafted/Posted by BR (from contract start)	18 Total Facebook Page Posts (past 28 days)	5,816 Total Facebook Post Reach (past 28 days)	14 New Facebook Page Followers (past 28 days)
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TOP PERFORMING POST (PAST 28 DAYS)

Most Engagement



City of Bethel, Alaska
April 6 at 4:32 PM · 🌐

Did you know?
The City of Bethel Police Department posts a Daily Police Blotter to the city's website.
Find it here:



CITYOFBETHEL.ORG
Press Release
Official Website of Bethel, Alaska

👍 10 1 Comment 5 Shares

🔗 Share

Post Impressions
1,459

Post Reach
1,422

Post Engagement
475

Reactions – 16
Comments – 2
Link Clicks – 387
Shares – 6
Other Clicks – 64

SELECTED COMMENTS

The increased communication with City of Bethel residents via the Facebook page is being well received, even if the news being shared isn't always good.

- 

Thank you for acknowledging and communicating the situation, and thank you to all the city workers putting in so much time to address this!

1 mo Report
- 

Thank you for the update. Hopeful it will be resolved soon as it is a great asset to the community.

2 wks Report
- 

Thanks for letting us know. Hope it gets fixed soon.

2 wks Report

Schedule, Events and Programs

Visit ykfitness.org for the most up to date schedules and information.



Group Swim Lessons
Spring Session:
March 13-April 30

Must be fully vaccinated,
 pre-registration required,
 visit www.ykfitness.org/aquatics for more
 information!

YK Fitness Center

YK Fitness Center
 1995-1999
 Awarded Participant in the
 Community Campaign

March brought spring swim lessons, swim clinics, expanded group fitness, and discounted group fitness class passes for elders.



10 PACK GROUP FITNESS CLASS PASSES FOR ELDERS

ELDER PRICE: \$10 *Plus tax
REGULAR PRICE: \$85

AVAILABLE MARCH 1ST FOR THE FIRST 10 APPLICANTS

Build your strength before break-up in one of our many group fitness classes.

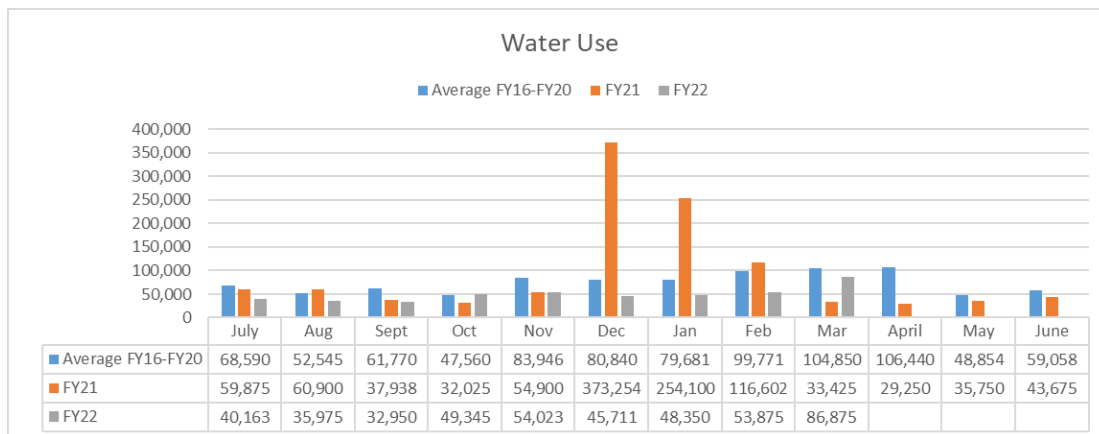
**For more information: Stacey.reardon@hfit.com
 (907) 543-0390**

YK Fitness Center

Through the Winter we had many requests to open the facility on Sundays, but we are not able to accommodate a 7 days per week schedule due to staffing shortages. To meet the community desire for Sunday activities we closed the facility on Thursdays starting March 31st and opened on Sundays which has been very well received.

Moving into Spring we are focusing on Lifeguard Training and planning for Summer Club programs for youth.

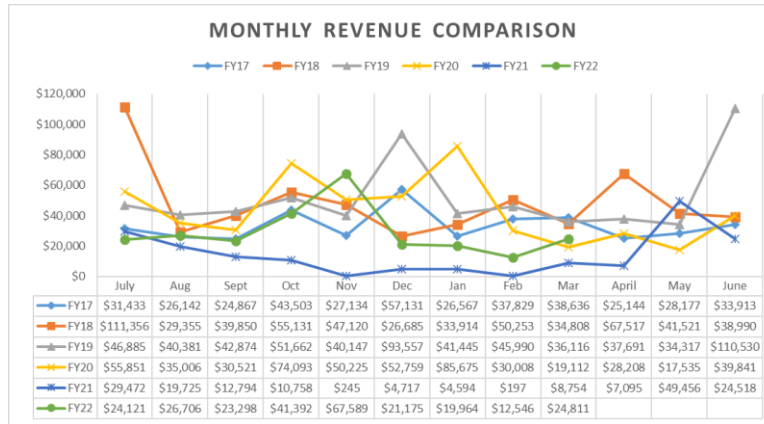
Water Use



*Note: Facility opened in November of 2014 (FY15). Starting during maintenance closure in Dec 2019/Jan 2020 hot water has been used to keep pipes from freezing resulting in higher-than-normal usage. Water was turned off in late March 2020 once outside temps were consistently above freezing temperatures. Problems again arose in Dec 2020 and water was used to assure there were no freeze ups of facility piping through early March 2021.

Revenue

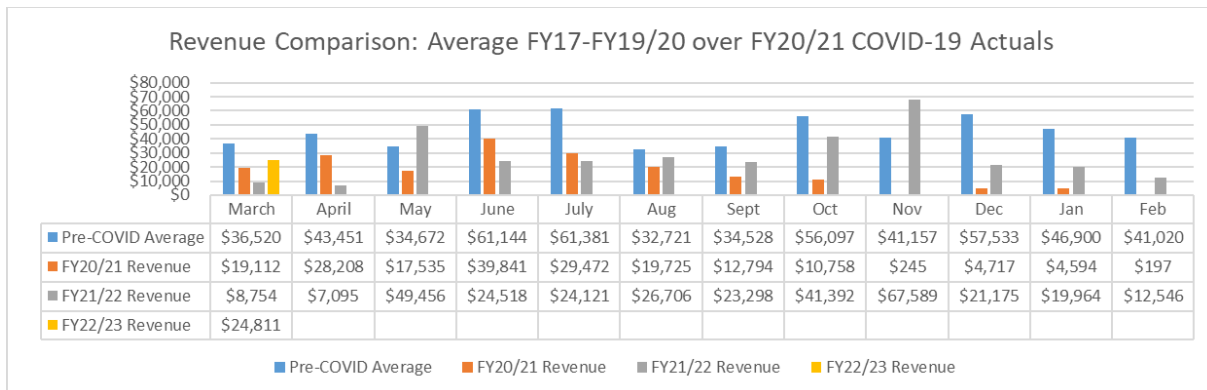
Code	Facility Revenue	Jul-21	Aug-21	Sep-21	Oct-21	Nov-21	Dec-21	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22	Total	FY22 Budgeted	%attained
414	Memberships	\$10,595	\$15,569	\$6,168	\$32,050	\$54,709	\$10,635	\$7,628	\$2,923	\$10,354				\$150,632	\$260,000	57.94%
430	Pro Shop	\$2,397	\$1,555	\$1,303	\$2,680	\$2,633	\$2,826	\$2,836	\$2,227	\$3,471				\$21,929	\$40,000	54.82%
435	Concessions	\$1,574	\$1,288	\$1,307	\$1,853	\$2,003	\$2,253	\$2,097	\$2,008	\$2,623				\$17,006	\$60,000	28.34%
460	Entry Fees	\$7,650	\$1,706	\$12,323	\$3,460	\$6,794	\$4,754	\$4,264	\$4,459	\$5,844				\$51,253	\$100,000	51.25%
463	Facility Rental	\$630	\$5,672	\$1,692	\$933	\$475	\$240	\$1,317	\$265	\$1,495				\$12,717	\$25,500	49.87%
465	Program Fees	\$1,275	\$917	\$505	\$415	\$976	\$467	\$1,821	\$665	\$1,025				\$8,066	\$50,000	16.13%
Misc	(Grants, Donations, Etc.)													\$0	\$0	
	Facility Revenue Total	\$24,121	\$26,706	\$23,298	\$41,392	\$67,589	\$21,175	\$19,964	\$12,546	\$24,811	\$0	\$0	\$0	\$261,602	\$535,500	48.85%



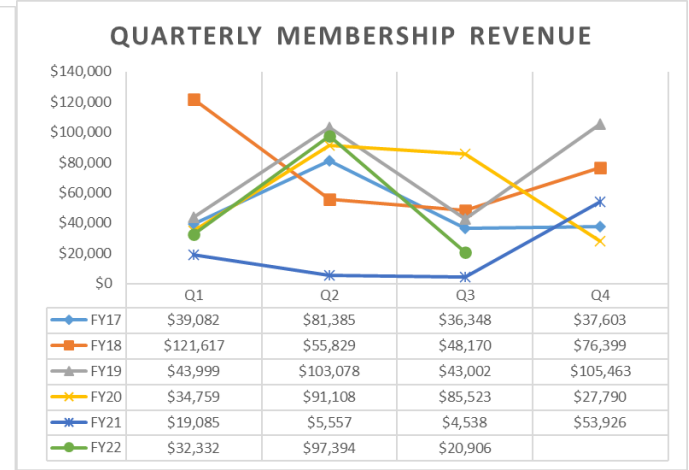
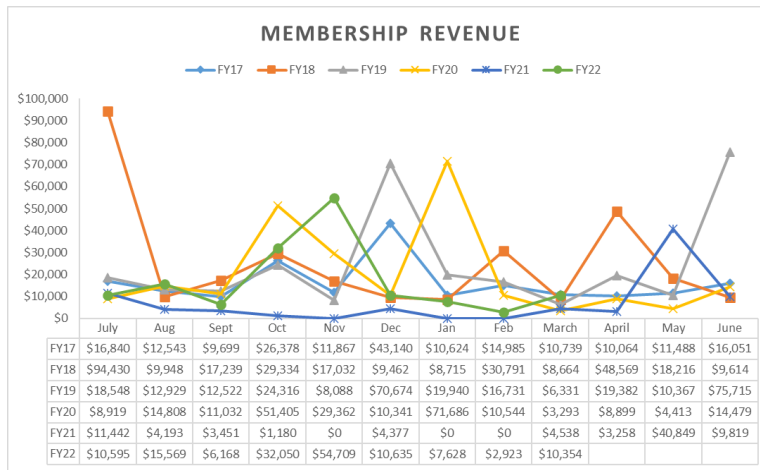
Comparison of pre-COVID-19 averages and revenue actuals, Pre-COVID-19 averages and March 2020 – present.

COVID-19 Comparisons	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Total
Pre-COVID Average	\$36,520	\$43,451	\$34,672	\$61,144	\$61,381	\$32,721	\$34,528	\$56,097	\$41,157	\$57,533	\$46,900	\$41,020	\$547,124
FY20/21 Revenue	\$19,112	\$28,208	\$17,535	\$39,841	\$29,472	\$19,725	\$12,794	\$10,758	\$245	\$4,717	\$4,594	\$197	\$187,199
FY21/22 Revenue	\$8,754	\$7,095	\$49,456	\$24,518	\$24,121	\$26,706	\$23,298	\$41,392	\$67,589	\$21,175	\$19,964	\$12,546	\$326,614
FY22/23 Revenue	\$24,811												
COVID-19 Deficit	\$56,884	\$51,598	\$2,352	\$57,929	\$69,170	\$19,011	\$32,965	\$60,044	\$14,479	\$89,174	\$69,242	\$28,276	\$551,125

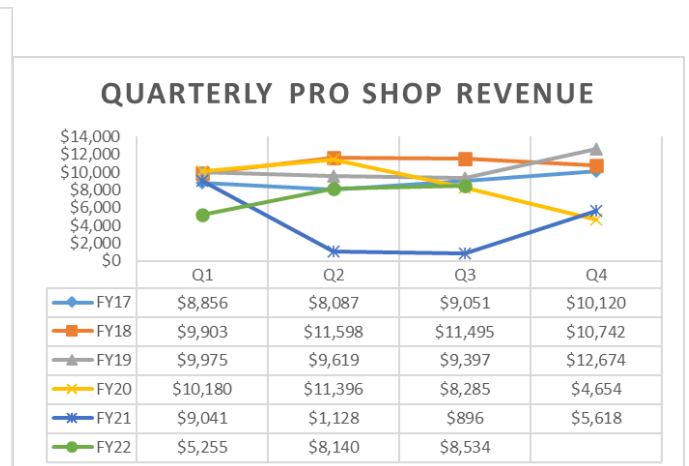
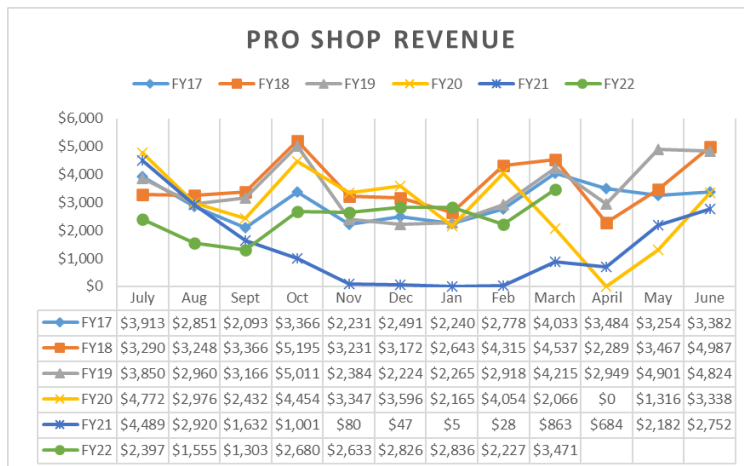
*June & July Averages are skewed approximately \$30,000 higher than the average month due to large payments typically received during one or the other month.



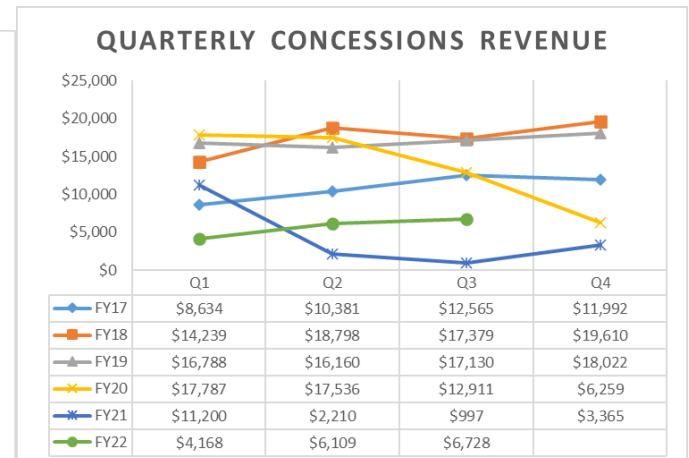
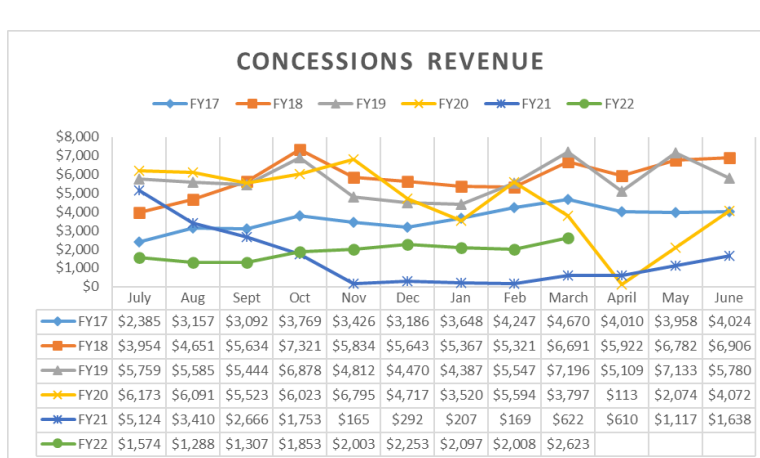
Revenue Comparisons by line Item:



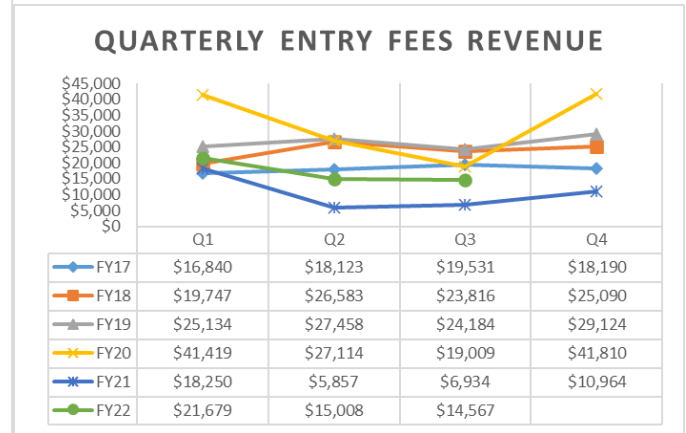
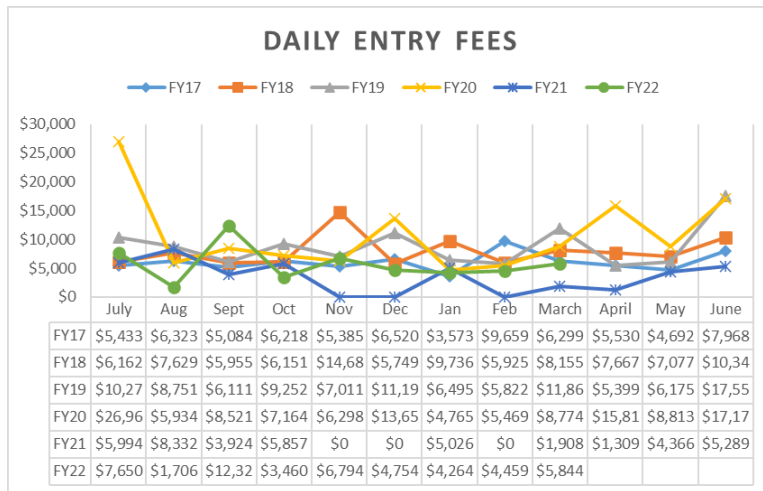
Proshop revenues are rebounding with our increased facility use.



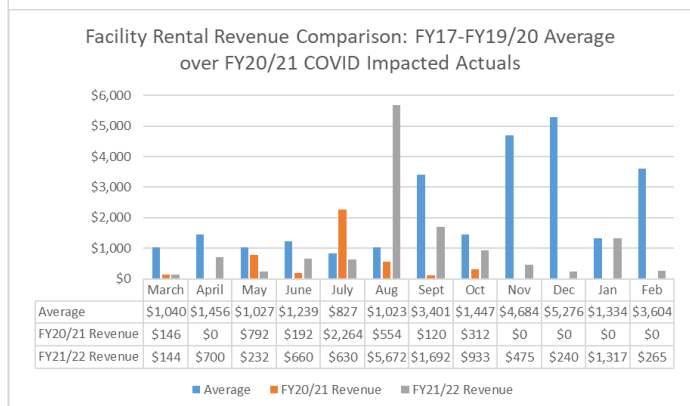
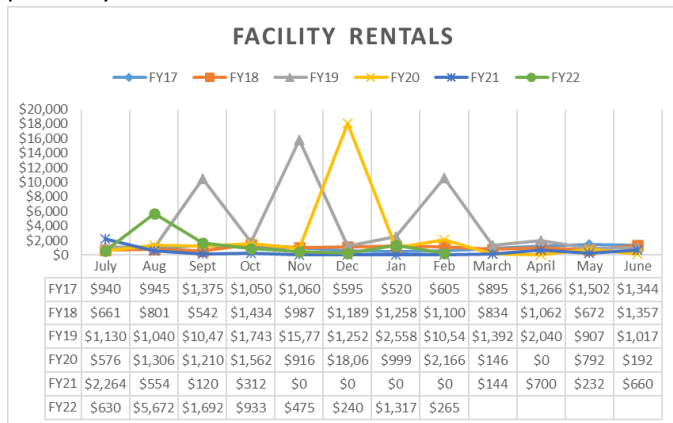
Concessions revenue continues to remain low due to ongoing facility restrictions limiting eating, group sizes, and amount of time spent at the facility. We have also begun to experience supply chain shortages and delivery delays reducing the items we have on hand for purchase.



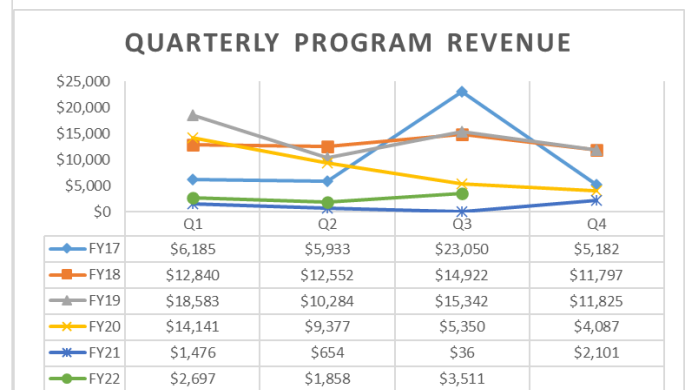
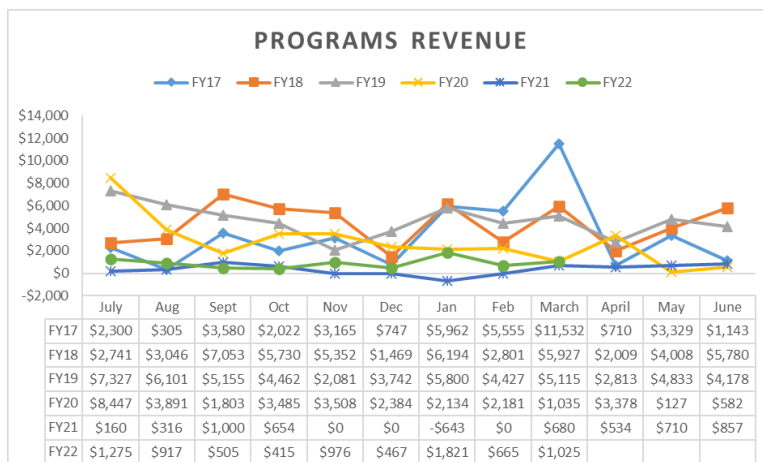
Daily entry fee revenue fluctuations do not directly reflect monthly entry numbers as fees paid under corporate agreements may be paid either in advance of pass use or after monthly/quarterly billing.



Facility rental fees will continue to remain low until we are able to resume group rentals and parties. Current rental fees primarily reflect locker rentals.



We have been able to resume limited programming for our swim lessons and also had a good number of Group Fitness classes running. Additional swim lessons revenue will be collected after invoiced amounts are received from grant funders.



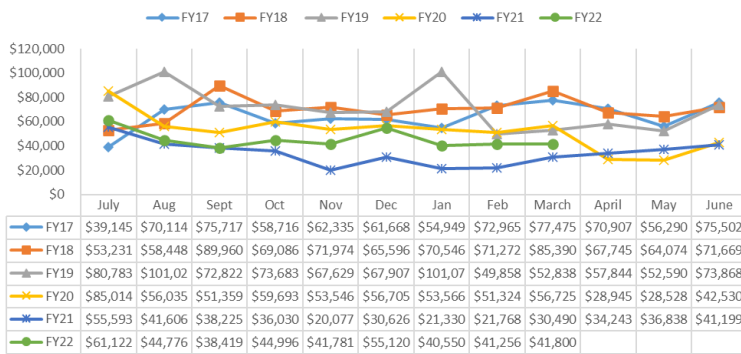
FY21 Expenses

	Expenses	Jul-21	Aug-21	Sep-21	Oct-21	Nov-21	Dec-21	Jan-22	Feb-22	Mar-22	Total	Budgeted	% used
	Wages & Benefits	\$51,354	\$31,937	\$29,545	\$31,483	\$31,019	\$49,085	\$33,536	\$32,691	\$34,299	\$324,951	\$696,442	46.66%
520	Housing	\$2,545	\$2,545	\$2,545	\$2,545	\$2,545	\$2,545	\$2,545	\$2,545	\$2,545	\$22,905	\$42,900	53.39%
545	Travel/Training	\$265	\$0	\$51	\$0	\$0	\$0	\$0	\$0	\$0	\$316	\$2,000	15.81%
561	Supplies	\$1,270	\$7,622	\$3,363	\$3,892	\$3,278	\$801	\$1,084	\$3,175	\$812	\$25,297	\$87,000	29.08%
580, 661, 663, 799	Building Maintenance	\$1,364	\$115	\$251	\$257	\$821	\$45	\$710	\$146	\$65	\$3,776	\$30,100	12.54%
668	Software Licenses	\$253	\$329	\$242	\$438	\$707	\$221	\$207	\$133	\$279	\$2,810	\$8,146	34.50%
669	General Expenses	\$4,071	\$2,227	\$2,421	\$6,380	\$3,411	\$2,422	\$2,467	\$2,565	\$3,800	\$29,765	\$35,581	83.65%
790	Allowance for Special Events	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,100	0.00%
799	Unforeseen	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$2,500	0.00%
	Other/Non Budgeted	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
	TOTAL	\$61,122	\$44,776	\$38,419	\$44,996	\$41,781	\$55,120	\$40,550	\$41,256	\$41,800	\$409,821	\$905,769	45.25%

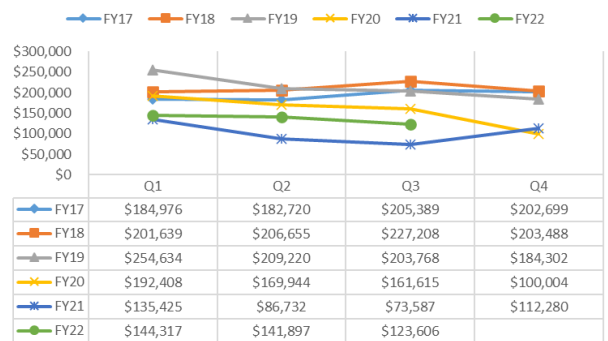
* Due to our 2 week pay period structure there are 2 months out of each year in which 3 pay periods fall, skewing wages totals upwards for those months.

**Expense totals do not include purchases for the building that have been made by City of Bethel Property Maintenance or other direct city expenses.

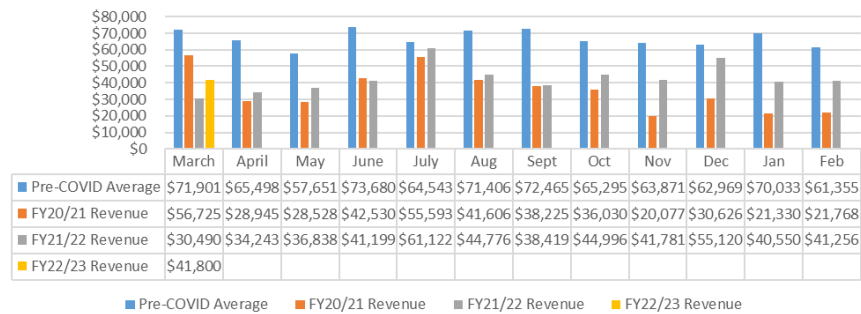
COMPARISON OF MONTHLY EXPENSES



QUARTERLY EXPENSE COMPARISON



Expense Comparison: Average FY17-FY19/20 over FY20/21 COVID-19 Actuals



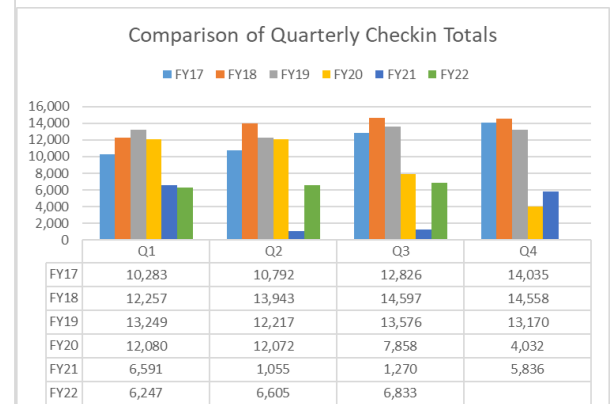
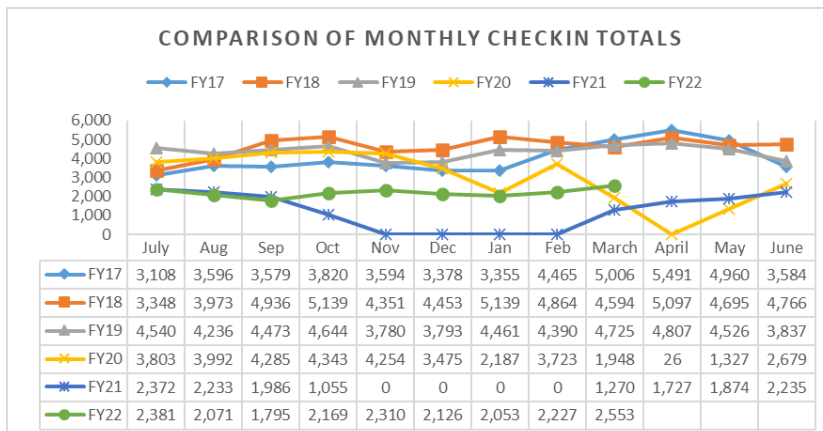
We have actively worked to keep expenses low while still making seasonal purchases, purchases for maintenance and cleaning, and to keep essential proshop and concessions items stocked.

Facility Utilization

Facility Check-In: Facility Check-In numbers represent the total number of patrons who visited the facility and are based on a compilation of the number of members who checked-in, the number of daily passes sold and the number of participants in programs, activities, rentals, and special events. These numbers represent facility visits, not individuals as most individuals visit the facility multiple times over the course of the month.

Facility Check-In	Jul-21	Aug-21	Sep-21	Oct-21	Nov-21	Dec-21	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22	Total
Member Checkins	1,202	1,116	991	1199	1263	1194	1135	1098	1,149				10,347
Daily Admissions	1,119	696	632	724	959	854	822	896	1,230				7,932
Rentals	0	199	109	166	0	0	0	133	5				612
Fitness Programming	40	45	52	69	71	66	69	61	113				586
Aquatics Programming	20	15	11	11	17	12	27	39	56				208
Youth Programs	0		0	0	0	0	0	0	0				0
Monthly Totals	2,381	2,071	1,795	2,169	2,310	2,126	2,053	2,227	2,553	0	0	0	19,685

Concerns about COVID-19 began impacting facility utilization in late February 2020 and continue to the present, though this March we had the most visits we have seen since June of 2020 and this quarter was at approximately 50% of pre-covid average admissions. As we have been able to relax some of the facility restrictions, we anticipate a continued increase in numbers for April.



PROJECT:	City of Bethel – Comprehensive Plan Update (DOWL Term Contract 2017-2022 TO #47)	DATE:	Updated 4/29/22
PROJECT NUMBER:	1529.50109.13	SUBJECT:	Project Schedule

Schedule Overview

ITEMS COMPLETED

March: Kick-off

- Kick-off with City, Stakeholders, Community, City Council

April – June: Information gathering for plan sections *(checklist of sections below)*

- Stakeholder meetings to gather input on each section from current plan
- Consult with relevant Commissions / Committees
- Gather input from any other key groups or individuals

WHAT IS LEFT TO COMPLETE

June: Wrap up spring information gathering phase

- Assign “homework” to stakeholders if we don’t finish gathering input on sections
- City Council progress update (written update to keep the council informed)

June – August: Develop draft updated plan, focusing on goals, strategies and implementation

- Project team develops draft plan
- Continue to collect input via project email and Public Comment Map
- Coordinate with Commissions and Boards as needed
- Coordinate with City for feedback as we develop draft

August: Plan for Fall public involvement

- Last scheduled Stakeholder Meeting on August 25
 - o potential to add more stakeholder engagement
 - o focus on goals, strategies, and implementation plan
- Community Meeting #2 – select date and plan advertising to present draft plan
- City Council Update – select date in September or October to present the draft plan

September – October: Fall public involvement & feedback on draft

- Stakeholder meeting(s) – August 25 (more if needed)
- Community Meeting #2 – Date TBD
- City Council Update(s)

October to December*: Finalize plan

- Set comment deadline
- Edit draft according to all feedback received
- Submit final draft

* *Dependent on feedback on draft goals, strategies, and implementation*

April – June: Information gathering for plan sections – Checklist

Section	Gather Input From	Status
Vision and Goals	Stakeholders	x
	Community Meeting #1	x
Land Use, Housing, & Environment	Stakeholders Still need input on Future Land Use Map	May 5
	City Planner	x
	Planning Commission	x
Transportation	Stakeholders	x
	Public Safety & Transportation Commission Roads	June 1 <i>Provided materials previously in April</i>
	Port Commission Port	May - Will send email to request any input <i>Provided materials but no quorum 4/18 or 4/25</i>
	Transit System Manager	May - Reached out to schedule discussion
Energy	Stakeholders	May 19
	Public Works Committee	May - Will send email to request any input <i>Provided materials but no quorum on 4/20</i>
	AVEC	May - Reached out to schedule discussion
Public Facilities & Services	Stakeholders - Utility Infrastructure - Other facilities & services	May 19 – utility infrastructure June 2 – other public facilities & services
	Public Works Committee - Energy & Utility Infrastructure - Other facilities & services	May - Will send email to request any input <i>Provided materials but no quorum on 4/20</i>
	Community Parks & Recreation Committee - Parks - Trails & non-car routes	May 9
Economic Development	Stakeholders	June 16 or summer homework
	City and/or others	June - Will send email to request any input

PROJECT SCHEDULE

August – September: Fall public involvement & feedback on draft – Checklist

Section	Gather Input From	Status
Coordination of Chapters / Implementation / Review of Draft Plan	City	August
	Stakeholders	August 25
	Community Meeting #2	September / October
	City Council	September / October

Detailed Schedule

Gray rows show completed meetings or milestones.

Date	Meeting / Provision of Materials	Topics / Notes
February 16	City Kick-off Meeting / Site Visit	<i>Covered: Input on Executive Summary and Public Involvement Plan</i> <i>Follow-up: received additional input from Pete and John</i>
March 10	Stakeholder Meeting #1	Kick-off
March 22	City Council Update #1	Introduce the project and advertise Community Meeting #1
March 24	Community Meeting #1	Introduction to the Comprehensive Plan Update Developing Community Vision for 2045
March 25	Interview with City Planner	<i>Covered: Land Use section input, received additional input via email</i>
March 31	Stakeholder Meeting #2	Vision Statement and Land Use Goals <i>Covered: Vision Statement, Land Use Goals</i>
April 6	Public Safety & Transportation Commission	<i>Provided Transportation materials and introduced project – planning to return for discussion later</i>
April 7	Stakeholder Meeting #3	Transportation <i>Covered: Road System & Trails – Goals and Maps</i>

PROJECT SCHEDULE

April 14	Planning Commission	<i>Covered: Vision Statement, Land Use, Housing, and Environment Goals, Land Use Maps</i>
April 18	Port Commission	<i>Provided Port materials, but they did not have a quorum</i>
April 20	Public Works Committee	Note – Public Works includes former Energy Committee since 2018 Also relates to Transportation, Public Facilities & Services <i>Provided Energy and Public Facilities and Services materials, but they did not have a quorum. We will attend their 5/18 meeting or email a request for input.</i>
April 21	Stakeholder Meeting #4	Transportation <i>Covered: Transit, Port, sent Airport information as a follow-up</i>
April 25	Port Commission – Special Meeting	<i>They did not have a quorum again, so we will email a request for input.</i>
May 5	Stakeholder Meeting #5	Land Use Maps
TBD - May	Port Commission Follow-Up	<i>We will email a request for input.</i>
TBD - May	Public Works Committee Follow-Up	<i>We will email a request for input.</i>
May 9	Community Parks & Recreation Committee	6:00 PM (Kate)
TBD - May	Public Transit Manager – Input Request	<i>We will schedule a meeting and/or send a request for specific input.</i>
May 19	Stakeholder Meeting #6	Energy & Utility Infrastructure
TBD - May	AVEC – Input Request	<i>We will schedule a meeting and/or send a request for specific input.</i>
June 1	Public Safety & Transportation Commission	6:30 PM (Renee) <i>Note that for the 4/6 meeting, they received materials from the current plan to review, but not the Draft LRTP (2020).</i>
June 2	Stakeholder Meeting #7	Public Facilities & Services

PROJECT SCHEDULE

TBD - June	Stakeholder Meeting #7.5 OR “Homework”	Economic Development <i>Potential meeting on June 16 or send materials for review separately.</i>
TBD - June	City input on Economic Development	<i>We will schedule a meeting to discuss, discuss at a bi-weekly meeting, or send materials for review separately.</i>
TBD - June	City Council Update #2	Provide an update on the project – <i>possible date June 14</i>
SUMMER	---	<i>Project team works on the document.</i>
August 25	Stakeholder Meeting #8	Review Draft Plan, including Implementation and Coordination of Chapters
TBD – September / October	Community Meeting #2	Review Draft Plan
TBD – September / October	City Council Update	
TBD – September / October	Any other requests for input on draft plan	
TBD – October / December	Present Final Plan	

GUIDANCE FOR THE CORONAVIRUS CAPITAL PROJECTS FUND *FOR STATES, TERRITORIES & FREELY ASSOCIATED STATES*

U.S. Department of the Treasury





GUIDANCE FOR THE CORONAVIRUS CAPITAL PROJECTS FUND FOR STATES, TERRITORIES & FREELY ASSOCIATED STATES

U.S. Department of the Treasury | September 2021

INTRODUCTION

The U.S. Department of the Treasury (Treasury) is issuing this guidance regarding the Coronavirus Capital Projects Fund (Capital Projects Fund), established by Section 604 of the Social Security Act (the Statute), as added by Section 9901 of the American Rescue Plan Act of 2021 (American Rescue Plan). This guidance provides a summary of project eligibility and terms and conditions, as well as information about the process for applying for a grant under the Capital Projects Fund program. This guidance may be updated, revised, or modified, and Treasury may waive these standards to the extent permitted by law.

The American Rescue Plan appropriated \$10 billion to Treasury to provide payments to States, territories, freely associated states, and Tribal Governments “to carry out critical capital projects directly enabling work, education, and health monitoring, including remote options, in response to the public health emergency with respect to the Coronavirus Disease (COVID-19).” Treasury has separately published the allocations available to each eligible entity in accordance with Section 604(b), which is available at: treasury.gov/CPF.

Although this is not a competitive grant program, States, territories, and freely associated states must submit an Application and a Grant Plan; for Tribal Governments, the Application also serves as their Grant Plan.

The Capital Projects Fund allows for investment in high-quality broadband infrastructure as well as other connectivity infrastructure, devices, and equipment. Treasury encourages consultation with the statewide entity or office that oversees broadband planning and implementation, where such an entity or office exists, when planning for the use of Capital Projects Fund grant funding. In addition to supporting broadband, it also provides flexibility for each State, territory, freely associated state, and Tribal Government to make investments in other Capital Projects designed to directly enable work, education, and health monitoring and that meet Treasury’s other criteria. The Capital Projects Fund also provides flexibility for each Recipient to identify communities to be served by Capital Projects, so long as the Recipient can demonstrate that said communities have critical needs related to work, education, and health monitoring that the Capital Project intends to address.

Treasury expects many Recipients will choose to use Capital Projects Fund grant funding for Broadband Infrastructure Projects. The COVID-19 public health emergency highlighted that access to high-quality internet can enable work, education, and health access, and that individuals and communities that lack affordable access to such high-quality internet are at a marked disadvantage. Investing in broadband for communities sensitive to or that have historically experienced these inequities will be critical for improving digital equity and opportunity, especially in the case of communities that currently lack access to the affordable, reliable, high-quality broadband internet that is necessary for full participation in school, healthcare, employment, social services, government programs, and civic life.



I. AWARD TERMS AND CONDITIONS

This Section describes the overall structure and terms of the assistance, including key information on Eligible Applicants, allocations, Capital Projects eligible for funding, eligible and ineligible costs, labor practices, and the period of performance. This guidance is not intended to provide a comprehensive listing of the award terms and conditions. Such terms and conditions will be contained in the Grant Agreement.

A. ELIGIBLE APPLICANTS

Section 604 identifies States, certain territories and freely associated states, and Tribal Governments, as the entities eligible to apply for a Capital Projects Fund grant (“Eligible Applicants”).

- Eligible states (“States”) are each of the 50 states, the District of Columbia, and Puerto Rico.¹
- The seven eligible territories and freely associated states are the United States Virgin Islands, Guam, American Samoa, the Commonwealth of the Northern Mariana Islands, the Republic of the Marshall Islands, the Federated States of Micronesia, and the Republic of Palau.²
- An eligible Tribal government³ is the recognized governing body of any Indian or Alaska Native tribe, band, nation, pueblo, village, community, component band, or component reservation, individually identified (including parenthetically) in the list published most recently as of the date of enactment of this Act pursuant to Section 104 of the Federally Recognized Indian Tribe List Act of 1994 (25 U.S.C. 5131).⁴ The State of Hawaii, for exclusive use of the Department of Hawaiian Home Lands and the Native Hawaiian Education Programs to assist Native Hawaiians, is also eligible to apply for funding under this funding category.

Capital Projects Fund Recipients may award funds to Subrecipients, such as other levels or units of government (e.g., municipalities or counties), non-profits, or private entities. For example, for Broadband Infrastructure Projects, Subrecipients may include co-operatives, electric utilities, and other entities that build or operate broadband networks, including networks that are owned, operated by, or affiliated with local governments.⁵

¹ Section 604(d)(2).

² Section 604(b)(1)(B).

³ Section 604(d)(3) of the Capital Projects Fund Statute provides that the term “Tribal government” has the same meaning given to the term in Section 602(g).

⁴ Available at <https://www.federalregister.gov/documents/2021/01/29/2021-01606/indian-entities-recognized-by-and-eligible-to-receive-services-from-the-united-states-bureau-of>.

⁵ Subrecipients receive a subaward from a Recipient to carry out a Capital Project on behalf of the Recipient with the Recipient’s federal award funding. Recipients are responsible for monitoring and overseeing Subrecipients’ use of funds and other activities related to the award to ensure that the Subrecipient complies with the statutory and regulatory requirements and the terms and conditions of the award. Recipients remain responsible for reporting to Treasury on their Subrecipients’ use of funds.



B. ALLOCATIONS

Section 604 provides for a total of \$10 billion for Treasury to make grants to Eligible Applicants to carry out critical Capital Projects and directs the Secretary of the Treasury to make grants to the Eligible Applicants in accordance with the allocation formula set forth in the Statute.

Treasury separately published on its website the allocations for each Eligible Applicant, along with the methodology used for implementing the statutory allocation formula. These documents can be accessed at: treasury.gov/CPF.

C. PROJECT ELIGIBILITY

Section 604 authorizes Capital Projects Fund Recipients to use Capital Projects Fund grant funds for critical Capital Projects that directly enable work, education, and health monitoring in response to the COVID-19 public health emergency. Such Projects include remote options.

For a Capital Project to be an eligible use of Capital Projects Fund grant funds, it must meet all of the following criteria:

1. The Capital Project invests in capital assets designed to directly enable work, education, and health monitoring.
2. The Capital Project is designed to address a critical need that resulted from or was made apparent or exacerbated by the COVID-19 public health emergency.
3. The Capital Project is designed to address a critical need of the community to be served by it.

a) Presumptively Eligible Projects

- **Broadband Infrastructure Projects.** The construction and deployment of broadband infrastructure projects ("Broadband Infrastructure Projects") are eligible for funding under the Capital Projects Fund program if the infrastructure is designed to deliver, upon project completion, service that reliably meets or exceeds symmetrical download and upload speeds of 100 Mbps. If it would be impracticable, because of geography, topography, or excessive cost, for a Broadband Infrastructure Project to be designed to deliver services at such a speed, the Project must be designed so that it reliably meets or exceeds 100 Mbps download speeds and between 20 Mbps and 100 Mbps upload speeds and be scalable to a minimum of 100 Mbps symmetrical for download and upload speeds. Treasury encourages Recipients to focus on projects that will achieve last-mile connections. Recipients considering funding middle-mile projects are encouraged to have commitments in place to support new and/or improved last-mile service.

Recipients are encouraged to prioritize investments in fiber-optic infrastructure where feasible, as such advanced technology better supports future needs. Treasury also encourages Recipients to prioritize Projects that involve broadband networks owned, operated by or affiliated with local governments, non-profits, and co-operatives—providers with less pressure to generate profits and with a commitment to serving entire communities.

Treasury strongly encourages that the chief executive of the Eligible Applicant and/or the authorized representative consult with the statewide entity or office that oversees



broadband planning and implementation, where such an entity or office exists, when planning for the use of Capital Projects Fund grant funds.

Recipients are encouraged to address affordability as a barrier to full use of the internet when developing their Program Plans for Broadband Infrastructure Projects. Affordability of broadband is necessary to directly enable its use by all Americans. Therefore, when selecting Broadband Infrastructure Projects for Capital Projects Fund grant funding, Recipients are required to consider whether the broadband service options offered by recipients of Capital Projects Fund grant funding will be affordable to their target markets in the proposed service area. Recipients are also encouraged to consult with the community as part of the process they undertake to consider affordability and are required to publish the description of their process for considering affordability in their project selection process. Additionally, Recipients are encouraged to require that services provided by a Capital Projects Fund-funded Broadband Infrastructure Project include at least one low-cost option offered at speeds that are sufficient for a household with multiple users to simultaneously telework and engage in remote learning. Recipients will be required to report pricing data as part of program performance and monitoring.

Recipients are also required to ensure that the service provider for a completed Capital Projects Fund-funded Broadband Infrastructure Project participate in federal programs that provide low-income consumers with subsidies on broadband internet access services. Initially, Recipients will be required to ensure that completed service offerings funded by the Capital Projects Fund allow subscribers in the service area to utilize the Federal Communications Commission's (FCC) Emergency Broadband Benefit (EBB) program. Once the FCC's EBB program has terminated, Treasury will identify any other program(s) that service providers must participate in to meet this requirement. Treasury will not identify programs that would require the service provider to be designated as an eligible telecommunications carrier.

Investments in Capital Projects must be carried out in ways that comply with applicable federal laws, including the 2019 National Defense Authorization Act (NDAA). Among other requirements contained in 2 C.F.R. Part 200, 2 C.F.R. 200.216 implements certain provisions of the NDAA and contains prohibitions on the use of grant funds to procure or obtain certain telecommunications and video surveillance services or equipment provided or produced by designated entities, including certain entities owned or controlled by the People's Republic of China. In addition, 2 C.F.R. 200.471 provides that certain telecommunications and video surveillance costs associated with 2 C.F.R. 200.216 are unallowable.

Recipients must explain why the communities they have identified to be served by Broadband Infrastructure Projects have a critical need for those projects as is related to access, affordability, reliability, and/or consistency. Additional discussion and explanation of critical needs can be found in Section I.C.c.3. Recipients are encouraged to prioritize projects that are designed to provide service to households and businesses not currently served by a wireline connection that reliably delivers at least 100 Mbps of download speed and 20 Mbps of upload speed. To the extent Recipients are considering deploying broadband to locations where there are existing enforceable federal or state funding commitments for reliable wireline service at speeds of at least 100 Mbps of download speed and 20 Mbps of upload speed, the Recipient should ensure that the Capital Projects Fund grant funding will not be used for costs that will be reimbursed by the other federal or



state funding stream(s). That is, Capital Projects Fund grant funds must be used only for complementary purposes. Recipients must ensure there is additional public benefit and a justification for using additional public funding to deploy to those locations. Treasury encourages Recipients to use all available federal and state datasets when making these determinations.

When determining the communities to be served by Broadband Infrastructure Projects, Recipients may choose to consider any available data including but not limited to documentation of existing broadband internet service performance, federal and/or state collected broadband data, user speed test results, interviews with community members and business owners, reports from community organizations, and any other information they deem relevant.

In evaluating such data, Recipients may take into account a variety of factors, including whether users actually receive internet service at or above speed thresholds at all hours of the day, whether factors other than speed such as latency or jitter, or deterioration of the existing connections make their user experience unreliable, and whether the existing service is being delivered by legacy technologies, such as copper telephone lines (typically using Digital Subscriber Line technology) or early versions of cable system technology (DOCSIS 2.0 or earlier), and other factors related to the services to be provided by Broadband Infrastructure Projects. Recipients may consider the actual experience of current broadband customers when making their determinations; and whether there is a provider serving the area that advertises or otherwise claims to offer broadband at a given speed is not dispositive.

- **Digital Connectivity Technology Projects.** The purchase and/or installation of devices and equipment to facilitate broadband internet access are eligible for funding under the Capital Projects Fund program where affordability has been identified by the Recipient as a barrier to broadband adoption and use. Permitted devices and equipment include laptops, tablets, and desktop personal computers⁶ for distribution to members of the public through a short- or long-term loan program or to be made available for use in public facilities. Permitted equipment includes equipment installed as part of public wi-fi infrastructure (e.g., access points, repeaters, routers).

Ownership of the equipment must be maintained by the Recipient or a Subrecipient.

Recipients must explain why the communities they have identified to be served by Digital Connectivity Technology Projects have a critical need for those projects. Additional discussion and explanation of critical needs can be found in Section I.C.c.3.

When determining the communities to be served by Digital Connectivity Technology Projects, Recipients may choose to consider any available data including but not limited to documentation of existing broadband internet service performance and pricing; federal and/or state collected broadband data; user speed test results; federal and/or state collected data, such as the American Community Survey, the U.S. Department of

⁶ Devices, such as phones and televisions, that do not permit users to fully participate in work (e.g., by providing access to fully functional remote video conferences, and necessary work applications), school (e.g., by allowing full participation in remote video classrooms and group projects, as well as the ability to draft and edit complex writing assignments), and health monitoring activities would not qualify as eligible Digital Connectivity Technology Projects under the Capital Projects Fund program.



Commerce – National Telecommunications and Information Administration’s Indicators of Broadband Need Map, or the U.S. Department of Housing and Urban Development’s Qualified Census Tracts, related to internet use, device ownership, income, and poverty; interviews with community members and business owners; reports from community organizations; and any other information they deem relevant.

- **Multi-Purpose Community Facility Projects.** Projects to construct or improve buildings that are designed to jointly and directly enable work, education, and health monitoring are eligible for funding under the Capital Projects Fund program. Examples of Multi-Purpose Community Facility Projects are:
 - Projects to construct or improve full-service community schools that provide a comprehensive academic program to their students and adult education in the community at large; health monitoring to their students and the community; and workforce training or career counseling services that provide community members with the knowledge needed to engage in work, including digital literacy training programs.
 - Projects to construct or improve libraries that provide public access to the internet for purposes including work, education, and health monitoring such as offering digital skills programs and support for community members engaging in virtual learning.
 - Projects to construct or improve community health centers that, in addition to engaging in health monitoring, provide a broader range of services to the communities they serve, including activities such as access to job counseling employment services, as well as health education classes or internship programs for medical professionals.

Projects must be designed to jointly and directly enable work, education, and health monitoring, but these activities need not be the exclusive function or purpose of the Project. For example, a building, such as a library or community center providing the public with access to computers with high-speed internet service, can meet this criterion even if the completed Project is also used for other functions, such as community recreational activities.

Recipients must explain why the communities they have identified to be served by Multi-Purpose Community Facility Projects have a critical need for such projects.

When determining the communities to be served by Multi-Purpose Community Facility Projects, Recipients may choose to consider any available data, including, but not limited to federal and/or state collected data, such as the American Community Survey or the U.S. Department of Housing and Urban Development’s Qualified Census Tracts, related to internet use, device ownership, income, poverty, health, education, and employment; interviews with community members and business owners; reports from community organizations; documentation of existing facilities providing similar or identical services to those the Capital Project is intended to provide; and any other information they deem relevant.

Treasury will require Recipients to commit that the Capital Projects will provide services or activities that directly enable work, education, and health monitoring for at least five years from the completion of the Project.



b) Ineligible Projects and Projects Not Presumed to be Eligible

General infrastructure projects, such as highways, bridges, transit systems, and ports, are ineligible under the Capital Projects Fund program. General construction and improvement of hospitals and traditional schools are not presumed to be eligible, although, there may be opportunities for such projects to receive funding under the Capital Projects Fund program if they meet the project eligibility criteria. Such projects will be reviewed on a case-by-case basis.

c) Case-by-Case Review

In addition to the presumptively eligible Capital Projects described above, a Recipient may propose a different use of funds. Such a use must meet each of the statutory criteria. The Recipient must demonstrate that its Project satisfies the criteria below.

1. The Project invests in capital assets designed to directly enable work, education, and health monitoring.

Investments in Capital Assets

Capital Project or Project means the construction, purchase, and installation of, and/or improvements to capital assets⁷ where the costs of such assets are capitalized or depreciated, including ancillary costs necessary to put the capital asset to use.

Examples of capital assets include buildings, towers, digital devices and equipment, fiber-optic lines, and broadband networks. Examples of ancillary costs include project costs related to project planning and feasibility, broadband installation, and community engagement, broadband adoption, digital literacy, and training associated with a planned or completed Project funded by the Capital Projects Fund program.

Projects that are Designed to Directly Enable Work, Education, and Health Monitoring

A Capital Project is designed to directly enable all three activities (work, education, and health monitoring) if the Project is designed to, upon completion, be used by community members while engaged in work, education, and health monitoring or activities to obtain the knowledge or skills to engage in such activities.

Projects must directly enable all three activities of work, education, and health monitoring.

- **Work:** Activities to help community members engage in employment, search for employment, and/or develop the requisite skills and knowledge to become employed (e.g., participate in career counseling programs, workforce training programs, as well as gain access to internet websites to search for and apply to jobs).

A Project is not considered to directly enable work simply because individuals are

⁷ Treasury does not intend for the definition of capital assets, as defined under Uniform Guidance, to limit eligible investments under Capital Projects.



employed at the location of the completed Capital Project; rather, the asset itself must enable new and further employment opportunities beyond employment at the location of the completed Project. In addition, job creation related to project construction and operations (e.g., employment of construction workers) would not satisfy this requirement.

- **Education:** Activities to acquire knowledge and/or skills, undertaken as part of a person's participation in school, an academic program, extracurricular program, social-emotional development program for students or youths, internship, or professional development program, or in another educational environment.
- **Health Monitoring:** Services to monitor an individual's health, including with respect to either physical or behavioral health.

Health monitoring activities are often conducted as part of telemedicine appointments with a healthcare provider, but these activities can be conducted in a variety of other ways, such as during in-person appointments with health care providers or as part of community health screening programs.

Recipients must show that the Project is designed to jointly and directly enable work, education, and health monitoring; however, these activities need not be the exclusive function or purpose of the Project. For example, construction of a building, such as a community center or library providing the public with access to computers with high-speed internet service, can meet this criterion even if the completed Project is also used for other functions, such as community recreational activities.

To directly enable all three activities, the result of the Capital Project should be assets that offer affordable services or are otherwise publicly accessible (e.g., public wi-fi).

Directly Enabling Work, Education, and Health Monitoring after Completion of the Project

Project eligibility is defined by the services that the completed Projects are designed to provide. The exact services or activities may change over time, so long as the Capital Project directly enables all three activities of work, education, and health monitoring for at least five years from the completion of the Project.

2. The Project will be designed to address a critical need that results from or was made apparent or exacerbated by the COVID-19 public health emergency.

Projects must be designed to address impediments to community members' ability to directly engage in work, education, and health monitoring that resulted from or were made apparent or exacerbated by the COVID-19 public health emergency.

Recipients are expected to first identify one or more impediments to participation in work, education, and health monitoring that resulted from or were made apparent or exacerbated by the COVID-19 public health emergency and then identify how any such impediments would be remediated with the Project.

Recipients have broad latitude to identify the specific conditions and circumstances that have



impeded their community members' ability to access work, education, and health monitoring activities and services during the COVID-19 public health emergency and must be prepared to provide a description of such conditions and circumstances in their Grant Plan. Recipients are encouraged to solicit input from and engage with community members when identifying these circumstances and conditions.

Treasury recognizes that there are some common impediments that were experienced by communities across the country. As an example, potential exposures to the virus and public health mitigation measures have made safely accessing work, school, and health monitoring resources more difficult for many communities during the COVID-19 public health emergency. The pandemic laid bare the limitations on access to high-quality, affordable, and reliable internet experienced by many Americans, including individuals living in rural America, Tribal communities, and low- and moderate-income communities, and increased reliance on high-quality internet for access to services is expected to remain a feature of American life even after the pandemic subsides. As such, Projects that enable remote access to services (e.g., Broadband Infrastructure Projects, public computer facilities) meet the requirement to remediate a need that resulted from or was made apparent or exacerbated by the COVID-19 public health emergency.

3. The Project is designed to address a critical need in the community to be served by it.

The Project must be designed to address a critical need for the Project in the community to be served by it. Communities with a critical need for the Project include those that do not have access to the resources or services that are provided by the Project, whether because of the physical absence or insufficiency within the community of the type of resources provided by the Project, or because access to those resources is unaffordable, resulting in impediment(s) to participation in work, education, and health monitoring that were caused or exacerbated by the COVID-19 public health emergency.⁸

Recipients have broad latitude to identify communities with a critical need for a Capital Project. In assessing whether a community has such a need, Recipients may consider the existing capacity, service quality, and ability to meet any relevant health, safety, or performance standards for the relevant service to be provided.

Recipients are strongly encouraged to consider individuals and communities in greatest need in identifying communities to be served by a Capital Project.⁹ Historically disadvantaged communities have experienced disproportionately poor work, education, and health outcomes, in part due to lack of access to equitable resources and opportunities in these areas.

When determining the individuals and communities with a critical need that will be served by a proposed Capital Project, Recipients may choose to consider any available data including federal and/or state collected data; interviews with community members and business owners; reports from community organizations; documentation of existing facilities providing similar or identical services to those the Capital Project is intended to provide; and any other information they deem

⁸ Tribal Governments may identify communities with a critical need that are or are not located on Tribal lands.

⁹ Targeting relief is in line with Executive Order 13985, "Advancing Racial Equity and Support for Underserved Communities Through the Federal Government," which laid out an Administration-wide priority to support "equity for all, including people of color and others who have been historically underserved, marginalized, and adversely affected by persistent poverty and inequality."



relevant.

D. ELIGIBLE AND INELIGIBLE COSTS

Allowable costs are determined in accordance with the cost principles identified in 2 C.F.R. Part 200, Subpart E.¹⁰ Federal funds committed to an award may only be used to cover allowable costs incurred during the period of performance and for allowable closeout costs incurred during the grant closeout process. Cost sharing is not a requirement for the use of these funds.

a) Program Administrative Costs

Absent Treasury's express consent, Program Administrative Costs over the period of performance may not exceed the greater of five (5) percent of the total amounts of the grant received under the Capital Projects Fund, or \$25,000. The five percent limitation on administrative expenses includes the combined total of indirect costs and direct administrative costs charged to an award. The term "Program Administrative Costs" is defined as the costs of administering the Capital Projects Fund grant funding by a Recipient, providing technical assistance to potential Subrecipients, and complying with grant administration and audit requirements. Recipients may request a higher limit on Program Administrative Costs by providing a rationale for the use of additional funds for administrative purposes.

Consistent with 2 C.F.R. 200.414(f), Recipients that do not have a current negotiated indirect cost rate may elect to charge indirect costs to an award pursuant to a de minimis rate of up to ten percent of modified total direct costs (MTDC) for program administration, in which case a negotiated indirect cost rate agreement is not required.

Recipients may use their negotiated cost rate agreement so long as the total of all administrative costs incurred by the Recipient and any subrecipient, whether direct or indirect costs, do not exceed any applicable limit on Program Administrative Costs.

As described in 2 C.F.R. 200.403, costs must be consistently charged as either indirect or direct costs but may not be double charged or inconsistently charged as both.

b) Project Costs

A Recipient may use funds to cover costs incurred during the period beginning March 15, 2021, for one or more eligible Projects. For pre-award costs incurred after March 15, 2021, but prior to execution of the Grant Agreement, Recipients are required to provide reasonable assurance that the costs were incurred pursuant to the negotiation of and in anticipation of the Capital Projects Fund award and are necessary for the efficient and timely performance of the Project. Such costs are allowable only to the extent they would have been allowable if incurred after the date of the Capital Projects Fund award and only with the written approval of Treasury.

Project costs are not limited to new construction. For example, Project costs can involve

¹⁰ The government has established a set of principles for determining eligible or allowable costs. Allowable costs are determined in accordance with the cost principles applicable to the entity incurring the costs. For example, the allowability of costs incurred by State, local or Tribal Governments is determined in accordance with the provisions of 2 C.F.R. Part 200, Subpart E.



improvements and repairs to buildings to permit the buildings to be used for eligible purposes.

Eligible Project Costs. Below is a non-exhaustive list of eligible costs:

- Costs associated with completing the grant or Application and Grant Plan;
- Pre-project development costs and uses, including data-gathering, feasibility studies, community engagement and public feedback processes, equity assessments and planning, and needs assessments; permitting, planning, architectural design, engineering design, and work related to environmental, historical, and cultural reviews;
- Costs of repair, rehabilitation, construction, improvement, and acquisition of real property, equipment (e.g., devices and office equipment), and facilities (e.g., telecommunications equipment, including infrastructure for backhaul, middle, and last mile networks);
- Cost of long-term leases (for terms greater than one year) of facilities required to provide qualifying broadband service, including indefeasible right-of-use (IRU) agreements and capital leases;
- Personnel costs including salaries and fringe benefits for staff and consultants required for carrying out a Capital Project (such as project managers, program directors, subject matter experts, equity consultants, grant administrators, financial analysts, accountants, and attorneys);
- Ancillary costs necessary to operationalize and put the capital assets to full use, including costs to increase broadband adoption and improve digital literacy;
- Costs associated with monitoring of and reporting on Projects in compliance with Treasury requirements, including award closeout costs;
- Costs associated with collecting and measuring performance data and conducting activities needed to establish and maintain a performance management and evaluation regime related to Projects funded by the Capital Projects Fund program.

Ineligible Project Costs. Unless otherwise permitted by Treasury, Capital Projects Fund grant funds may not be used for the following purposes:

- Acquisition of spectrum licenses;
- Operating expenses, other than grant administration costs;
- Short-term operating leases;
- Payment of interest or principal on outstanding debt instruments, or other debt service costs incurred prior to March 15, 2021;
- Fees or issuance costs associated with the issuance of new debt;
- Satisfaction of any obligation arising under or pursuant to a settlement agreement, judgment, consent decree, or judicially confirmed debt restructuring plan in a judicial, administrative, or regulatory proceeding; or
- To support or oppose collective bargaining. This does not affect the ability to use funds to comply with 41 C.F.R. 60-1.4.

E. STRONG LABOR PRACTICES IN CONSTRUCTION

It is important that investments in Capital Projects be carried out in ways that produce high-quality infrastructure, avert disruptive and costly delays, and promote efficiency. Projects funded by the Capital Projects Fund must comply with all applicable federal laws and regulations, and with all requirements for state, local, and Tribal laws and ordinances to the extent that such requirements



do not conflict with federal laws.

While the federal Davis-Bacon Act prevailing wage rate requirements do not apply to Projects funded solely by the Capital Projects Fund program, except for Capital Projects Fund-funded construction Projects undertaken by the District of Columbia,¹¹ Treasury encourages Recipients to ensure that Capital Projects incorporate strong labor standards, including project labor agreements and community benefits agreements that offer wages at or above the prevailing rate and include local hire provisions, not only to promote effective and efficient delivery of high-quality infrastructure projects but also to support the economic recovery through strong employment opportunities for workers. Using these practices in construction projects may help to ensure a reliable supply of skilled labor that would minimize disruptions, such as those associated with labor disputes or workplace injuries. Treasury further encourages Recipients to prioritize employers (including contractors and subcontractors) without recent violations of federal and state labor and employment laws as a further measure that may minimize project disruptions and delays.

Among other requirements contained in 2 C.F.R. 200, Appendix II, all contracts made by a Recipient or Subrecipient in excess of \$100,000 that involve employment of mechanics or laborers must include a provision for compliance with certain provisions of the Contract Work Hours and Safety Standards Act, 40 U.S.C. 3702 and 3704, as supplemented by Department of Labor regulations (29 C.F.R. Part 5). And as noted below in Section III.C, Treasury will seek information from Recipients on their workforce plans and practices related to Capital Projects Fund Projects, as well as information about subcontracted entities.

Further, Treasury encourages Recipients to prioritize in their procurement decisions employers who can demonstrate:

- Their workforce meets high safety and training standards, including professional certification, licensure and/or robust in-house training;
- Prioritization in hiring of local workers and/or workers from historically disadvantaged communities;
- Direct employment of their workforce, or policies and practices in place to ensure contractors and subcontractors meet high labor standards; and
- No recent violations of federal and state labor and employment laws.

F. PERIOD OF PERFORMANCE

All funds must be expended by December 31, 2026, which is the end of the period of performance. Recipients must return to Treasury any grant funds that are not used by the end of the period of performance on December 31, 2026. Treasury may, in its sole discretion, grant extensions to the period of performance upon request from Recipients.

¹¹ Neither the Davis-Bacon Act nor Davis-Bacon Act related provisions requirements apply to projects funded solely with award funds from the Capital Projects Fund, except for Capital Projects Fund-funded construction projects undertaken by the District of Columbia. The Davis-Bacon Act specifically applies to the District of Columbia when it uses federal funds (Capital Projects Fund or otherwise) to enter into contracts over \$2,000 for the construction, alteration, or repair (including painting and decorating) of public buildings or public works. Recipients may be subject to the requirements of the Davis-Bacon Act, when Capital Projects Fund grant funds are used on a construction project in conjunction with funds from another federal program that requires enforcement of the Davis-Bacon Act. Additionally, corollary state prevailing-wage-in-construction laws (commonly known as “baby Davis-Bacon Acts”) may apply to projects.



II. GRANT PROCESS FOR STATES, TERRITORIES & FREELY ASSOCIATED STATES

This section provides a summary of the steps for states, territories, and freely associated states to access Capital Projects Fund grant funds. The process for requesting Capital Projects Fund grant funding involves three main steps, described in detail below.

1. Submission of an Application to Treasury establishing Applicant eligibility.
2. Execution of a Grant Agreement with Treasury.
3. Submission of Grant Plans to Treasury, which will be used by Treasury to assess proposed use of funds for alignment with Capital Projects Fund objectives and requirements.

A. REQUIREMENTS

For an Application and Grant Plan to be approved, each Applicant must:

- Demonstrate that it is an Eligible Applicant;
- Demonstrate that funds will be used for eligible Capital Projects, including how the funds will address critical needs of the communities to be served;
- Provide a Grant Plan for use of the funds;
- Demonstrate that program performance will be measured in a robust manner, measuring outputs and outcomes for Projects and Programs, through a program evaluation plan;
- Comprehensively respond to all Application and Grant Plan requirements; and
- Provide additional information as required by Treasury.

B. APPLICATION CONTENTS

a) Requested Grant Amount

Eligible Applicants must specify the amount of Capital Projects Fund grant funding that they wish to receive, not to exceed their allocated amount (see Section I.B above). Eligible Applicants may request this amount or a smaller amount and may reduce their requested amount at a later date. However, Eligible Applicants may not increase their total requested amount after 365 days following the date that Treasury begins accepting Applications via the Capital Projects Fund Portal (“Capital Projects Fund Portal Launch”).

b) Requested Amount for Program Administrative Costs

Eligible Applicants must specify the amount of Capital Projects Fund grant funding for Program Administrative Costs that they wish to have access to following execution of the Grant Agreement. This amount may not generally exceed five percent of the total requested grant amount, or \$25,000, whichever is greater. Recipients may request a higher limit on Program Administrative Costs by providing a rationale for the use of additional funds for administrative purposes. If Eligible Applicants request less than five percent of the total grant amount at the time of their Application, they may request the remaining amount at a later date.

c) Designation Letter

If applicable, the Application must include a designation letter signed by the chief executive of the Eligible Applicant (e.g., State Governor) that identifies and delegates authority, as appropriate, to an authorized representative. The authorized representative is the individual who will sign the



necessary certifications, submit the Application, and sign the Grant Agreement on behalf of the Eligible Applicant.

d) Points of Contact

The authorized representative may designate one or more points of contact to communicate with Treasury regarding the Capital Projects Fund Application and Grant Plans.

e) Eligibility and Payment Information

The Eligible Applicant must provide their IRS Employer Identification Number (EIN), and their Dun & Bradstreet D-U-N-S Number, a unique nine-digit identification number linked to the Eligible Applicant's physical location. Eligible Applicants will also be required to provide bank account information necessary to make Capital Projects Fund grant payments, and may be asked to provide additional information to allow Treasury to establish eligibility.

C. SUBMITTING APPLICATIONS

Accessing the Capital Projects Fund Portal. To gain access to the Capital Projects Fund Portal and submit an Application, the authorized representative and/or points of contact (see Section II.B.c and Section II.B.d), as appropriate, must have a registered username and password through the ID.me identity verification service. ID.me is an approved Treasury service provider. ID.me registration requires a one-time identity verification process that involves validation of multiple forms of identification (e.g., passports) using a mobile phone camera. All personally identifiable information provided to ID.me is encrypted and disclosed only with the express consent of the user. Users who are not able to validate their identity using ID.me should contact the Capital Projects Fund (see Section V).

Application Form. Applications will only be accepted through the Capital Projects Fund Portal, accessible at: <https://portal.treasury.gov/>. A .pdf sample of the Application content will be available on the Treasury website at: treasury.gov/CPF.

Application Deadline. Eligible Applicants must complete the Application by December 27, 2021 to receive funding under the Capital Projects Fund. Treasury will post the specific dates on its website during which it will accept Capital Projects Fund Applications. Failure to submit a timely Application may result in the forfeiture of grant funds. Eligible Applicants have additional time, as outlined in Section II.F, to submit subsequent detailed Grant Plans.

Eligibility. Only eligible entities may apply, and only one Application shall be accepted from each eligible entity. Eligible Applicants should coordinate internally to ensure that only one Application is submitted.

D. EXECUTION OF AGREEMENTS

Treasury Determinations. Treasury will review Applications for completeness and Applicant eligibility. Treasury will also review additional required or requested material as well as any other reasonable supplementary information submitted by Eligible Applicants. Treasury may consult with other U.S. Government agencies in reaching its Application determinations, but final determinations will be at Treasury's sole discretion.



Grant Agreements. Once Treasury has validated Application completeness and Applicant eligibility, the Eligible Applicant's authorized representative (see Section II.B.c) will execute a Grant Agreement. The Grant Agreement will, among other things, contain terms and conditions related to the following:

- Roles and responsibilities;
- Grant payments;
- Eligible uses of funds (see Section I.C.);
- Period of performance, which ends on December 31, 2026;
- Accounting and reporting requirements;
- Compliance requirements and remedies for noncompliance, including but not limited to return of funds where appropriate;
- Audits, recordkeeping, and internal controls; and
- Other terms required or permitted by federal law.

E. PAYMENT OF FUNDS FOR PROGRAM ADMINISTRATIVE COSTS

After executing a Grant Agreement, Recipients will have access to the amount of funds requested in the Application for Administrative Costs, in an amount up to five percent of the total amount of the grant, or \$25,000, whichever is greater (unless Treasury has specifically authorized a higher amount). If an Eligible Applicant requested less than five percent of the total grant amount at the time of its Application, it may request the remaining amount at a later date.

F. GRANT PLAN CONTENTS

Recipients must submit a plan for deploying Capital Projects Fund grant funding (the Capital Projects Fund Grant Plan or Grant Plan) within 365 days of the Capital Projects Fund Portal Launch, providing information on the Recipient's intended uses of Capital Projects Fund funds. Recipients will be able to submit Grant Plans requesting funding up to the amount that was stated in their Application (see Section II.B.a). Treasury may publicly share information from the Grant Plan.

A Grant Plan will consist of an executive summary, an Allocation Table showing the broad categories of Capital Projects the Recipient seeks to undertake using Capital Projects Fund grant funds (e.g., Broadband Infrastructure Projects, Digital Connectivity Technology Projects, Multi-Purpose Community Facility Projects) and how much the Recipient intends to spend on each such category, and one or more Program Plans. Each Program Plan is intended to provide more detailed information on a particular type of Capital Project(s) the Recipient intends to undertake, and constitutes an Eligible Applicant's request for funding for those Capital Projects. For example, a State might file a Grant Plan that indicates that it intends to spend funding on broadband deployment throughout the State, and a Program Plan that provides detailed information on its deployment plan for only some of the counties in the State. Later, it could file Program Plans detailing its deployment plans for other counties in the State.

After submitting a Grant Plan, that includes at least one Program Plan, Recipients may submit additional Program Plans on a rolling basis throughout the 365-day submission window so that Recipients can seek funding for a particular Capital Project (or Projects) when the Recipient is ready. Treasury will assess and approve each Program Plan separately and will separately provide access to funds for each Program Plan when approved. For example, a Recipient with



two Program Plans may submit, receive Treasury approval, and have access to funds for one Program Plan in December 2021, and then submit, receive Treasury approval, and have access to funds for the second Program Plan in March 2022.

Recipients should reference the Capital Projects Fund Portal for specific instructions and required information.

G. SUBMITTING CAPITAL PROJECTS FUND GRANT PLANS

Grant Plan Submission. Recipients will submit Grant Plans by logging into the Capital Projects Fund Portal (see Section II.C for full access instructions).

Grant Plan Deadline. After Capital Projects Fund Portal Launch, the Capital Projects Fund Portal will be open for 365 days for Recipients to submit Grant Plans. To be considered, complete Grant Plans must be submitted through the Capital Projects Fund Portal by this deadline, after which the Capital Projects Fund Portal will be closed to new Grant Plans. The deadline will be posted on the Capital Projects Fund website at the address provided below at Section V. Treasury will not consider Grant Plans submitted after the deadline, including any draft Grant Plans in the Capital Projects Fund Portal that were not completed and submitted by the deadline. Funding for Programs (as described the Recipient's Allocation Table) for which no complete Program Plan is received by the deadline will be considered forfeited by the Recipient, unless Treasury, in its sole discretion, grants a deadline waiver.

Updating Grant Plans. Recipients may submit updates to Grant Plans, or portions thereof (i.e., Allocation Table and Program Plans) through the Capital Projects Fund Portal. Updates to Grant Plans will be subject to review and approval by Treasury.

H. REVIEWING GRANT PLANS

Treasury Determinations. Treasury will review Grant Plans for completeness and consistency with Capital Projects Fund requirements (Recipient eligibility will be assessed during review of the Application (see Section II.D)). Treasury will review Grant Plans, including additional required or requested material, and any other reasonable supplementary information submitted by Recipients to assess whether the Recipient will fulfill the requirements and objectives of the Capital Projects Fund. Treasury may consult with other U.S. Government components in reaching its determinations, but final Grant Plan determinations will be at Treasury's sole discretion.

Each Program Plan will be evaluated for alignment with Capital Projects Fund requirements and will be assessed independently from the Recipient's other Program Plans. Treasury may review and approve Grant Plans in whole or in part.

Grant Plan Reviews and Approvals. If Treasury approves a Grant Plan only in part, the Recipient will be provided an opportunity to provide further information or address deficiencies identified by Treasury. Treasury may also return a Grant Plan to the Recipient with recommendations for improvement and resubmission to Treasury for reconsideration. Treasury may, in its discretion, allow Grant Plan deadline extensions for those plans undergoing remediation related to consistency with project eligibility criteria. It is the Recipient's responsibility to be responsive to Treasury communications and submit complete and accurate information by the stated deadlines to receive timely consideration and a definitive response. Failure to comply with Treasury's deadlines and information requests could jeopardize access to full Capital Projects Fund grant



funding.

Timing of Reviews. Following Capital Projects Fund Portal Launch, Treasury will review Grant Plans upon receipt. Recipients are encouraged to submit Grant Plans as soon as possible after the Capital Projects Fund Portal Launch to expedite Treasury review and subsequent access to funds.

I. PROGRAM PAYMENTS

After Treasury approves a Grant Plan in whole or in part, Treasury will inform the Recipient of the schedule for payments to the Recipient for purposes of the approved portions of the plan. The amounts, timing, and conditions of such payments will be determined by Treasury in its sole discretion.

J. APPLICATION AND GRANT PLAN ASSISTANCE

Treasury is available to answer questions about the grant process and the Capital Projects Fund in general; e-mail correspondence is preferred. The Capital Projects Fund program contact information is provided below at Section V. Treasury may also host webinars and post FAQs on its website.



III. OTHER REQUIREMENTS

This Section provides a summary of other requirements that Recipients must meet, including construction, reporting, and compliance requirements. Treasury will release detailed reporting and compliance requirements soon after the Capital Projects Fund Portal Launch.

A. PUBLIC REPORTING

Treasury is required by transparency laws to disclose the names of Capital Projects Fund Recipients and the amounts of Capital Projects Fund grants, and Treasury may disclose other information provided by Recipients in their Applications or Grant Plans to the public. Treasury will post this information on its website and report this information on the usaspending.gov website, which allows the public to see how the federal government has distributed COVID-19 relief funding.

B. COMPLIANCE REQUIREMENTS FOR CONSTRUCTION

Projects funded by the Capital Projects Fund must comply with all applicable federal environmental laws. Generally, the National Environmental Policy Act does not apply to Projects funded by the Capital Projects Fund.¹² Prior to funding a Capital Project, Recipients may complete an environmental checklist, to be made available on the Capital Projects Fund website, to determine whether certain environmental laws apply. Generally, Capital Projects that do not involve construction activities will not be subject to federal environmental review requirements.

Projects must reach substantial completion before December 31, 2026. Substantial completion is defined as the date for which the Project can fulfill the primary operations that it was designed to perform, delivering services to end-users. At substantial completion, service operations and management systems infrastructure must be operational. Recipients may request extensions beyond this timeframe to the extent that factors outside of the Recipient's control have impacted Project delivery timelines. Treasury will approve extension requests on a case-by-case basis.

C. REPORTING

In general, Recipients will be responsible for satisfying the following reporting requirements:

- *Project and Expenditure Reports* submitted quarterly to Treasury that include data regarding Projects, expenditures, Project status, subawards, civil rights compliance, equity indicators, community engagement efforts, programmatic data such as geospatial data for Broadband Infrastructure Projects, and other measures as determined by Treasury. To provide public transparency on whether Projects are using practices that promote on-time and on-budget delivery, Treasury will seek information from Recipients on their workforce plans and practices related to Capital Projects Fund Projects, as well as information about subcontracted entities.
- *Performance Reports* submitted on an annual basis and demonstrating the outcomes of the Capital Projects Fund-financed grant programs. Reports must include data related to Project and Program outputs and outcomes against the stated objectives of the Recipient's Grant Plan. Costs associated with collecting and measuring performance data and

¹² Projects supported with payments from the Capital Projects Fund may still be subject to NEPA review if they are also funded by or otherwise involve actions from other federal programs or agencies.



conducting activities needed to establish and maintain a performance management and evaluation regime, including program evaluations¹³ conducted in support of Performance Report requirements, are eligible under the Capital Projects Fund.

Treasury will release detailed reporting guidance soon after the Capital Projects Fund Portal Launch.

D. OVERSIGHT

Recipients and Subrecipients will be subject to audit or review by the Treasury Inspector General and Government Accountability Office.

E. APPLICATION OF UNIFORM GUIDANCE

Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, 2 C.F.R. Part 200 apply to the Capital Projects Fund grant, except for any provisions Treasury may determine are inapplicable to an award and subject to such exceptions as may be otherwise provided by Treasury. Subpart F – Audit Requirements of the Uniform Guidance, implementing the Single Audit Act, shall apply to this award.

F. SANCTIONS

In the event of a Recipient's noncompliance with applicable law or Capital Projects Fund program requirements or guidance, Treasury may impose additional conditions on the receipt of additional Capital Projects Fund funds by the Recipient, terminate further payments from the Capital Projects Fund, seek the repayment of previous Capital Projects Fund payments, or take other available remedies pursuant to 2 C.F.R. 200.339.

G. CONFIDENTIALITY OF ELIGIBLE APPLICANT INFORMATION

Treasury may publicly share information from the Application. Eligible Applicants are encouraged not to include any confidential or proprietary information in their Applications. If any such information is included, Eligible Applicants must identify and label it.

H. CIVIL RIGHTS COMPLIANCE

Recipients of federal financial assistance from Treasury are required to meet legal requirements relating to nondiscrimination and nondiscriminatory use of federal funds. Those requirements include ensuring that entities receiving federal financial assistance from Treasury do not deny benefits or services, or otherwise discriminate on the basis of race, color, national origin (including limited English proficiency), disability, age, or sex (including sexual orientation and gender identity), in accordance with the following authorities: Title VI of the Civil Rights Act of 1964 (Title VI), 42 U.S.C. 2000d-1 et seq., and the Department's implementing regulations, 31 C.F.R. part 22; Section 504 of the Rehabilitation Act of 1973 (Section 504), 29 U.S.C. 794; Title IX of the Education Amendments of 1972 (Title IX), 20 U.S.C. 1681 et seq., and the Department's implementing regulations, 31 C.F.R. part 28; Age Discrimination Act of 1975, 42 U.S.C. 6101 et seq., and the Department implementing regulations at 31 C.F.R. part 23.

¹³ For additional information on example program evaluation standards and practices, please see OMB M-20-12, available at: <https://www.whitehouse.gov/wp-content/uploads/2020/03/M-20-12.pdf>.



In order to carry out its enforcement responsibilities under Title VI of the Civil Rights Act, Treasury will collect and review information from Recipients to ascertain their compliance with the applicable requirements before and after providing financial assistance. Treasury's implementing regulations, 31 C.F.R. part 22, and the Department of Justice (DOJ) regulations, Coordination of Non-discrimination in Federally Assisted Programs, 28 C.F.R. part 42, provide for the collection of data and information from Recipients (see 28 C.F.R. 42.406). Treasury may request that Recipients submit data for post-award compliance reviews, including information such as a narrative describing their Title VI compliance status.

I. COMPLIANCE WITH APPLICABLE LAWS

Recipients are responsible for complying with all applicable federal, Tribal, and state laws.



IV. DEFINITIONS

Treasury will apply the following definitions for purposes of this guidance. These definitions supplement and interpret certain terms in Section 604(b) of the Statute. Terms not defined herein shall have the definitions contained in Uniform Guidance

- (a) “Allocation Table” means a summary of all contemplated funding sources and uses for Program funded with Capital Projects Fund grant funding.
- (b) “Application” means the form hosted on the Capital Projects Fund Portal where Applicants will demonstrate eligibility, provide information, and respond to requirements necessary for receiving a Capital Projects Fund Grant.
- (c) “Broadband Infrastructure Project” has the meaning set forth in Section I.C.a.
- (d) “Capital Project” or “Project” has the meaning set forth in Section I.C.c.
- (e) “Capital Projects Fund Grant Plan” or “Grant Plan” means a plan for deploying Capital Projects Fund grant funding that is submitted by a Recipient as part of the request for funding.
- (f) “Capital Projects Fund Portal” means the electronic submissions portal where Eligible Applicants can submit their Application, Capital Projects Fund Grant Plan, and other information necessary to receive a Capital Projects Fund award. The Capital Projects Fund Portal may be reached at: <https://portal.treasury.gov/>.
- (g) “Capital Projects Fund Portal Launch” means the date at which Treasury begins accepting Applications via the Capital Projects Fund Portal to receive Capital Projects Fund grant funding.
- (h) “Digital Connectivity Technology Project” has the meaning set forth in Section I.C.a.
- (i) “Eligible Applicant” has the meaning set forth in Section I.A.
- (j) “Grant Agreement” means the standardized agreement executed between the Eligible Applicant’s authorized representative and Treasury that outlines the terms and conditions of the funds, reporting and recordkeeping, and other requirements.
- (k) “Multi-Purpose Community Facility Project” has the meaning set forth in Section I.C.a.
- (l) “Program” means one or more Capital Projects with common characteristics (e.g., a group of Multi-Purpose Community Facility Projects that directly enable work, education, and health monitoring) for which an Eligible Applicant is seeking funding under the Capital Projects Fund.
- (m) “Program Administrative Cost” means the costs incurred by a Recipient related to the administration of Capital Projects Fund awards, the provision of technical assistants to potential Sub-recipients, and compliance with grant administration and audit requirements.
- (n) “Program Plan” means a plan submitted by a Recipient containing a description of a



Program for which the Recipient is seeking funding under the Capital Projects Fund.

- (o) "State" has the meaning set forth in Section I.A.
- (p) "Statute" means Section 604 of the Social Security Act.
- (q) "Treasury" means the U.S. Department of the Treasury.
- (r) "Tribal Government" means the recognized governing body of any Indian or Alaska Native tribe, band, nation, pueblo, village, community, component band, or component reservation, individually identified (including parenthetically) in the list published most recently as of the date of enactment of this Act pursuant to Section 104 of the Federally Recognized Indian Tribe List Act of 1994 (25 U.S.C. 5131) and the State of Hawaii (for exclusive use of the Department of Hawaiian Home Lands and the Native Hawaiian Education Programs to assist Native Hawaiians).
- (s) "Uniform Guidance" means the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards located in Title 2 of the Code of Federal Regulations (2 C.F.R. 200).



V. CONTACT INFORMATION

E-mail correspondence is preferred. Correspondence by mail may be subject to significant delays.

CapitalProjectsFund@treasury.gov

U.S. Department of the Treasury Attn: **Capital Projects Fund**
1500 Pennsylvania Ave NW
Washington, DC 20220

<https://www.treasury.gov/CPF>



CITY OF BETHEL
COMBINED CASH INVESTMENT
APRIL 30, 2022

COMBINED CASH ACCOUNTS

TOTAL COMBINED CASH

TOTAL UNALLOCATED CASH

CASH ALLOCATION RECONCILIATION

100	ALLOCATION TO GENERAL FUND	9,653,172.00
	TOTAL ALLOCATIONS TO OTHER FUNDS	9,653,172.00
	ALLOCATION FROM COMBINED CASH FUND - 001-10100	
	ZERO PROOF IF ALLOCATIONS BALANCE	9,653,172.00

CITY OF BETHEL
BALANCE SHEET
APRIL 30, 2022

GENERAL FUND

ASSETS

100-10100	CASH IN COMBINED FUND	9,653,172.00	
100-11010	PETTY CASH/CASH IN TILL-YOUTH	70.00	
100-11020	PETTY CASH/CASH IN TILL-POLICE	256.18	
100-11030	PETTY CASH/CASH IN TILL-FINANC	500.00	
100-12000	ACCOUNTS RECEIVABLE-EMP ADV	(1,596.63)	
100-12020	ACCOUNTS RECEIVABLE-BTC MODULE	(40,778.60)	
100-12030	ACCOUNTS RECEIVABLE-AR MODULE	36,999.06	
100-12040	ACCOUNTS RECEIVABLE-BL MODULE	1,150.00	
100-12200	INTEREST RECEIVABLE	108.60	
100-12800	ACCRUAL - TAXES	843,060.10	
100-12900	ALLOWANCE FOR DOUBTFUL ACCTS	(18,575.20)	
100-13200	INVENTORY - HEATING FUEL	29,381.99	
100-13300	INVENTORY-TREATED LUMBER	2,361.99	
100-13410	INVENTORY - CALCIUM CHLORIDE	13,434.68	
100-13500	INVENTORY - PIPE	29,098.50	
100-17600	PREPAID INSURANCE	228,759.14	
100-17700	PREPAID WORKERS COMP	33,166.18	
100-17800	PREPAID - OTHER EXPENSES	24,549.81	
100-18000	SUSPENSE	5,469.56	
100-18300	SUSPENSE - BULK DIESEL FUEL	18,868.38	
100-19500	MISC RECEIVABLES - GENERAL FUN	2,925,632.54	
	TOTAL ASSETS		13,785,088.28

LIABILITIES AND EQUITY

LIABILITIES

100-20100	VOUCHERS PAYABLE	324,106.56	
100-20700	PAYABLE - CHILD SUPPORT	(505.50)	
100-20710	PAYABLE - GARNISHMENT	1,317.62	
100-20720	PAYABLE - SOCIAL SECURITY	1,378.37	
100-21000	ACCRUED PAYROLL	(55,454.72)	
100-21100	RETURNED STALE DATED PAYROLL	3,858.25	
100-21200	PAYABLE FED W/H	36,329.35	
100-21300	PAYABLE MEDICARE FICA	1,988.16	
100-21410	PAYABLE - PERS	114,377.70	
100-21510	PAYABLE - DEFERRED COMP ICMA	2,473.74	
100-21520	PAYABLE - DEFERRED COMP NACO	717.00	
100-21530	PAYABLE - DEFERRED COMP LINCOL	500.00	
100-21600	PAYABLE - HEALTH INSURANCE	170,599.11	
100-21610	PAYABLE - AFLAC	571.97	
100-21700	PAYABLE - UNION DUES	(3,982.50)	
100-21900	PAYABLE - OTHER DEDUCTIONS	5,161.15	
100-23200	UNCLAIMED PROPERTY PAYABLE	15,156.01	
100-26900	INSURANCE CONTINGENCY	5,375.00	
100-27000	DEFERRED REVENUE - SALES TAX	192,499.99	
	TOTAL LIABILITIES		816,467.26

FUND EQUITY

CITY OF BETHEL
BALANCE SHEET
APRIL 30, 2022

GENERAL FUND

UNAPPROPRIATED FUND BALANCE:			
100-39900	FUND BALANCE-GENERAL FUND	15,912,383.68	
	REVENUE OVER EXPENDITURES - YTD	(3,297,052.62)	
	BALANCE - CURRENT DATE	12,615,331.06	
	TOTAL FUND EQUITY		12,615,331.06
	TOTAL LIABILITIES AND EQUITY		13,431,798.32

CITY OF BETHEL
REVENUES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING APRIL 30, 2022

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>TAXES</u>					
100-40-4300 TAX - SALES	5,451,198.43	5,451,198.43	7,500,000.00	2,048,801.57	72.7
100-40-4301 PENALTIES & INT - SALES TAX	23,261.23	23,261.23	100,000.00	76,738.77	23.3
100-40-4310 TAX - TRANSIENT LODGING	285,378.21	285,378.21	450,000.00	164,621.79	63.4
100-40-4320 CIGARETTE AND TOBACCO TAX	434,145.07	434,145.07	650,000.00	215,854.93	66.8
100-40-4322 MARIJUANA TAX	619,658.61	619,658.61	850,000.00	230,341.39	72.9
100-40-4330 TAX - ALCOHOL USE	281,251.01	281,251.01	500,000.00	218,748.99	56.3
100-40-4340 TAX - MOTOR VEH REGISTRATION	37,410.88	37,410.88	50,000.00	12,589.12	74.8
100-40-4342 AK REMOTE SELLER SALES TAX	460,736.38	460,736.38	500,000.00	39,263.62	92.2
TOTAL TAXES	7,593,039.82	7,593,039.82	10,600,000.00	3,006,960.18	71.6
<u>STATE & FEDERAL REVENUES</u>					
100-42-4102 PILT PROGRAM - STATE	963,058.19	963,058.19	900,000.00	(63,058.19)	107.0
100-42-4201 SOA-POLICE THERAPEUTIC COURT	250.00	250.00	.00	(250.00)	.0
100-42-4203 COMMUNITY DIVIDEND	101,579.88	101,579.88	104,143.00	2,563.12	97.5
100-42-4204 PERS ON BEHALF	.00	.00	125,000.00	125,000.00	.0
100-42-4345 SOA ELECTRIC CO-OP TAX SHARE	20,584.01	20,584.01	20,000.00	(584.01)	102.9
TOTAL STATE & FEDERAL REVENUES	1,085,472.08	1,085,472.08	1,149,143.00	63,670.92	94.5
<u>CHARGES FOR SERVICES</u>					
100-43-4374 AMBULANCE REVENUE	123,915.61	123,915.61	226,500.00	102,584.39	54.7
100-43-4379 POLICE DEPT MISC FEES	.00	.00	9,000.00	9,000.00	.0
TOTAL CHARGES FOR SERVICES	123,915.61	123,915.61	235,500.00	111,584.39	52.6
<u>LICENSES, PERMITS & FEES</u>					
100-45-4341 GAMING TAX	169,539.97	169,539.97	400,000.00	230,460.03	42.4
100-45-4377 PARKS & REC JULY 4TH FEES	.00	.00	2,000.00	2,000.00	.0
100-45-4500 TAXI PERMITS	94,350.00	94,350.00	155,000.00	60,650.00	60.9
100-45-4502 BUSINESS LICENSES	18,000.00	18,000.00	35,000.00	17,000.00	51.4
100-45-4504 ANIMAL CONTROL LICENSES	1,785.00	1,785.00	2,500.00	715.00	71.4
100-45-4510 PLANNING FEES	1,105.00	1,105.00	500.00	(605.00)	221.0
100-45-4511 PLAT/RECORDING FEES	300.00	300.00	500.00	200.00	60.0
100-45-4512 SITE REVIEWS	525.00	525.00	5,000.00	4,475.00	10.5
100-45-4559 MISC PERMITS/LICENSES/FEE	4,032.00	4,032.00	5,000.00	968.00	80.6
TOTAL LICENSES, PERMITS & FEES	289,636.97	289,636.97	605,500.00	315,863.03	47.8
<u>SOURCE 46</u>					
100-46-4640 XFERS IN FROM OTHER FUNDS	.00	.00	17,500.00	17,500.00	.0
TOTAL SOURCE 46	.00	.00	17,500.00	17,500.00	.0

CITY OF BETHEL
REVENUES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING APRIL 30, 2022

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>MISCELLANEOUS</u>					
100-49-4202 SOA COURT FINES/FEES	4,416.43	4,416.43	25,000.00	20,583.57	17.7
100-49-4361 100 YRS PUBLICATION	55.65	55.65	.00	(55.65)	.0
100-49-4362 PC TICKETS	3,779.20	3,779.20	1,500.00	(2,279.20)	252.0
100-49-4379 POLICE DEPT MISC	10,977.00	10,977.00	6,000.00	(4,977.00)	183.0
100-49-4439 MISCELLANEOUS REVENUE	255,218.89	255,218.89	.00	(255,218.89)	.0
100-49-4590 INVESTMENT INCOME	1,179.19	1,179.19	500,000.00	498,820.81	.2
100-49-4890 GAIN(LOSS) SALE OF FIXED ASSET	.00	.00	20,000.00	20,000.00	.0
100-49-9481 ONC GRAVEL CONTRACT	120,984.79	120,984.79	.00	(120,984.79)	.0
TOTAL MISCELLANEOUS	396,611.15	396,611.15	552,500.00	155,888.85	71.8
 TOTAL FUND REVENUE	 9,488,675.63	 9,488,675.63	 13,160,143.00	 3,671,467.37	 72.1

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING APRIL 30, 2022

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>ADMINISTRATION</u>					
100-51-6000 SALARIES	275,885.38	275,885.38	366,389.00	90,503.62	75.3
100-51-6001 RELOCATION BONUS	.00	.00	10,000.00	10,000.00	.0
100-51-6003 RECRUITMENT COSTS	.00	.00	10,000.00	10,000.00	.0
100-51-6010 OVERTIME	6,290.59	6,290.59	10,000.00	3,709.41	62.9
100-51-6021 SICK PAY	363.46	363.46	.00	(363.46)	.0
100-51-6022 HOLIDAY PAY	811.10	811.10	.00	(811.10)	.0
100-51-6023 LEAVE CASHOUT	18,377.81	18,377.81	.00	(18,377.81)	.0
100-51-6030 SOCIAL SECURITY EXPENSE	7,042.90	7,042.90	4,290.00	(2,752.90)	164.2
100-51-6031 PAYABLE MEDICARE FICA	4,372.72	4,372.72	5,150.00	777.28	84.9
100-51-6032 UNEMPLOYMENT	.00	.00	6,322.00	6,322.00	.0
100-51-6033 WORKERS' COMPENSATION	759.71	759.71	9,176.00	8,416.29	8.3
100-51-6034 PERS	37,432.80	37,432.80	78,141.00	40,708.20	47.9
100-51-6040 EMPLOYEE GROUP BENEFITS	43,811.51	43,811.51	76,284.00	32,472.49	57.4
100-51-6041 UTILITY BENEFIT	9,449.01	9,449.01	13,680.00	4,230.99	69.1
100-51-6060 TRAVEL/TRAINING	3,549.91	3,549.91	5,000.00	1,450.09	71.0
100-51-6061 TRAVEL/TRAINING-STAFF ATTORNEY	.00	.00	5,000.00	5,000.00	.0
100-51-6100 SUPPLIES	4,263.95	4,263.95	7,000.00	2,736.05	60.9
100-51-6103 WEARING APPAREL	134.95	134.95	1,000.00	865.05	13.5
100-51-6150 GASOLINE/DIESEL/OIL	967.45	967.45	.00	(967.45)	.0
100-51-6153 HEATING FUEL	19,511.81	19,511.81	20,000.00	488.19	97.6
100-51-6155 WATER/SEWER/GARBAGE	5,921.56	5,921.56	12,000.00	6,078.44	49.4
100-51-6160 ELECTRICITY	15,345.43	15,345.43	15,000.00	(345.43)	102.3
100-51-6170 TELEPHONE	12,036.83	12,036.83	20,000.00	7,963.17	60.2
100-51-6171 STAFF CELLULAR PHONES	1,273.63	1,273.63	1,000.00	(273.63)	127.4
100-51-6200 MINOR EQUIPMENT	2,215.08	2,215.08	2,000.00	(215.08)	110.8
100-51-6210 EQUIPMENT RENTAL	96.89	96.89	2,000.00	1,903.11	4.8
100-51-6230 VEHICLE MAINT/REPAIR	951.88	951.88	.00	(951.88)	.0
100-51-6231 VEHICLE PARTS & TOOLS	935.25	935.25	.00	(935.25)	.0
100-51-6320 OTHER PROFESSIONAL FEES	23,661.40	23,661.40	20,000.00	(3,661.40)	118.3
100-51-6325 CONSULTING FEES	48,823.63	48,823.63	59,250.00	10,426.37	82.4
100-51-6333 JANITORIAL	8,775.00	8,775.00	20,000.00	11,225.00	43.9
100-51-6335 OTHER PURCHASED SERVICES	3,345.56	3,345.56	10,000.00	6,654.44	33.5
100-51-6400 INSURANCE	12,194.04	12,194.04	17,000.00	4,805.96	71.7
100-51-6401 INSURANCE-DED EXP & OTHER	.00	.00	7,000.00	7,000.00	.0
100-51-6430 ALLOWANCE FOR SPECIAL EVENTS	8,805.62	8,805.62	15,050.00	6,244.38	58.5
100-51-6500 DRUG TESTING/BCKGRND CKS	1,266.18	1,266.18	9,500.00	8,233.82	13.3
100-51-6502 ADVERTISING	.00	.00	5,000.00	5,000.00	.0
100-51-6503 DUES & SUBSCRIPTIONS	.00	.00	1,000.00	1,000.00	.0
100-51-6506 POSTAGE	1,268.80	1,268.80	1,000.00	(268.80)	126.9
100-51-6539 MISCELLANEOUS EXPENSES	.00	.00	1,000.00	1,000.00	.0
100-51-6700 INDIRECT COST RECOVERY	(218,957.73)	(218,957.73)	(263,180.00)	(44,222.27)	(83.2)
100-51-6711 ADMIN OVERHEAD-IT SVCS	16,232.47	16,232.47	17,539.00	1,306.53	92.6
TOTAL ADMINISTRATION	377,216.58	377,216.58	599,591.00	222,374.42	62.9

CITY CLERKS OFFICE

100-52-6000 SALARIES	146,152.84	146,152.84	182,743.00	36,590.16	80.0
100-52-6023 LEAVE CASHOUT / PAYOUT	407.93	407.93	.00	(407.93)	.0
100-52-6031 PAYABLE MEDICARE FICA	2,085.40	2,085.40	2,650.00	564.60	78.7
100-52-6032 UNEMPLOYMENT	.00	.00	3,253.00	3,253.00	.0

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING APRIL 30, 2022

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
100-52-6033 WORKERS' COMPENSATION	390.85	390.85	4,720.00	4,329.15	8.3
100-52-6034 P.E.R.S.	32,153.61	32,153.61	40,204.00	8,050.39	80.0
100-52-6040 EMPLOYEE GROUP BENEFITS	31,721.02	31,721.02	50,856.00	19,134.98	62.4
100-52-6041 UTILITY BENEFIT	6,030.83	6,030.83	9,120.00	3,089.17	66.1
100-52-6060 TRAVEL/TRAINING-COUNCIL	5,007.05	5,007.05	19,000.00	13,992.95	26.4
100-52-6061 TRAVEL/TRAINING	2,887.72	2,887.72	4,800.00	1,912.28	60.2
100-52-6100 SUPPLIES-CLERK	1,615.98	1,615.98	500.00	(1,115.98)	323.2
100-52-6101 SUPPLIES-COUNCIL	315.00	315.00	500.00	185.00	63.0
100-52-6171 STAFF CELLULAR PHONES	845.83	845.83	1,600.00	754.17	52.9
100-52-6321 LEGAL FEES	47,614.25	47,614.25	65,000.00	17,385.75	73.3
100-52-6335 OTHER PURCHASED SERVICES	8,348.02	8,348.02	17,200.00	8,851.98	48.5
100-52-6400 INSURANCE	1,784.07	1,784.07	2,700.00	915.93	66.1
100-52-6430 ALLOWANCE FOR SPECIAL EVENTS	63.50	63.50	600.00	536.50	10.6
100-52-6502 ADVERTISING	.00	.00	6,000.00	6,000.00	.0
100-52-6503 DUES & SUBSCRIPTIONS	275.00	275.00	7,000.00	6,725.00	3.9
100-52-6505 ELECTION EXPENSES	15,645.63	15,645.63	15,000.00	(645.63)	104.3
100-52-6507 DONATIONS & AWARDS	385.76	385.76	800.00	414.24	48.2
100-52-6700 INDRIECT COST RECOVERY	(149,467.03)	(149,467.03)	(133,463.00)	16,004.03	(112.0)
100-52-6711 ADMIN OVERHEAD-IT SVCS	16,232.47	16,232.47	17,539.00	1,306.53	92.6
TOTAL CITY CLERKS OFFICE	170,495.73	170,495.73	318,322.00	147,826.27	53.6

FINANCE

100-53-6000 SALARIES	402,480.19	402,480.19	656,155.00	253,674.81	61.3
100-53-6002 RELOCATION EXPENSES	.00	.00	5,000.00	5,000.00	.0
100-53-6010 OVERTIME	10,678.62	10,678.62	16,000.00	5,321.38	66.7
100-53-6022 HOLIDAY PAY	1,267.02	1,267.02	.00	(1,267.02)	.0
100-53-6023 LEAVE CASHOUT	2,771.55	2,771.55	8,359.00	5,587.45	33.2
100-53-6030 SOCIAL SECURITY EXPENSE	408.25	408.25	.00	(408.25)	.0
100-53-6031 PAYABLE MEDICARE FICA	6,156.17	6,156.17	9,746.00	3,589.83	63.2
100-53-6032 UNEMPLOYMENT	1,822.00	1,822.00	11,964.00	10,142.00	15.2
100-53-6033 WORKERS' COMPENSATION	1,437.71	1,437.71	17,364.00	15,926.29	8.3
100-53-6034 PERS	89,146.75	89,146.75	147,874.00	58,727.25	60.3
100-53-6040 EMPLOYEE GROUP BENEFITS	113,339.92	113,339.92	228,852.00	115,512.08	49.5
100-53-6041 UTILITY BENEFIT	17,759.84	17,759.84	41,040.00	23,280.16	43.3
100-53-6060 TRAVEL/TRAINING	16,291.03	16,291.03	20,000.00	3,708.97	81.5
100-53-6100 SUPPLIES	9,847.88	9,847.88	10,000.00	152.12	98.5
100-53-6150 GASOLINE/DIESEL/OIL	672.71	672.71	1,100.00	427.29	61.2
100-53-6170 TELEPHONE	109.56	109.56	300.00	190.44	36.5
100-53-6171 STAFF CELLULAR PHONES	1,592.06	1,592.06	2,500.00	907.94	63.7
100-53-6200 MINOR EQUIPMENT	8,570.85	8,570.85	11,000.00	2,429.15	77.9
100-53-6230 VEHICLE MAINT/REPAIR	951.88	951.88	1,000.00	48.12	95.2
100-53-6231 VEHICLE PARTS & TOOLS	29.59	29.59	.00	(29.59)	.0
100-53-6310 ADMIN-OUTSOURCED SERVICES	58,385.50	58,385.50	119,000.00	60,614.50	49.1
100-53-6311 AUDITING EXPENSE	91,840.00	91,840.00	100,000.00	8,160.00	91.8
100-53-6331 HARDWARE/SOFTWARE SUPPORT	11,575.29	11,575.29	35,000.00	23,424.71	33.1
100-53-6335 OTHER PROFESSIONAL FEES	183,049.95	183,049.95	268,500.00	85,450.05	68.2
100-53-6400 INSURANCE	3,940.71	3,940.71	7,000.00	3,059.29	56.3
100-53-6502 ADVERTISING	.00	.00	500.00	500.00	.0
100-53-6503 DUES & SUBSCRIPTIONS	1,381.99	1,381.99	9,250.00	7,868.01	14.9
100-53-6506 POSTAGE	906.79	906.79	1,000.00	93.21	90.7
100-53-6530 FINANCE CHARGES/PENALTIES	376.38	376.38	500.00	123.62	75.3
100-53-6531 BANK CHARGES	38,156.61	38,156.61	56,000.00	17,843.39	68.1

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING APRIL 30, 2022

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
100-53-6532 CASH OVER/SHORT	7.85	7.85	500.00	492.15	1.6
100-53-6533 IRS PENALTIES AND INTEREST	4,591.71	4,591.71	4,400.00	(191.71)	104.4
100-53-6534 COLLECTION/SMALL CLAIMS	25.00	25.00	500.00	475.00	5.0
100-53-6539 MISCELLANEOUS EXPENSES	1,582.04	1,582.04	5,000.00	3,417.96	31.6
100-53-6700 INDIRECT COST RECOVERY	(509,766.11)	(509,766.11)	(566,327.00)	(56,560.89)	(90.0)
100-53-6711 ADMIN OVERHEAD-IT SVCS	21,470.28	21,470.28	25,000.00	3,529.72	85.9
100-53-9693 KIOSK+ANNUAL FEES&NEWCOPIER	.00	.00	20,000.00	20,000.00	.0
TOTAL FINANCE	592,857.57	592,857.57	1,274,077.00	681,219.43	46.5

PLANNING

100-54-6000 SALARIES	127,745.82	127,745.82	158,210.00	30,464.18	80.7
100-54-6022 HOLIDAY PAY	221.20	221.20	.00	(221.20)	.0
100-54-6023 LEAVE CASHOUT	1,046.71	1,046.71	1,091.00	44.29	95.9
100-54-6031 PAYABLE MEDICARE FICA	1,592.34	1,592.34	2,294.00	701.66	69.4
100-54-6032 UNEMPLOYMENT	.00	.00	2,816.00	2,816.00	.0
100-54-6033 WORKERS' COMPENSATION	338.37	338.37	4,087.00	3,748.63	8.3
100-54-6034 PERS	28,250.01	28,250.01	34,806.00	6,555.99	81.2
100-54-6040 EMPLOYEE GROUP BENEFITS	22,241.43	22,241.43	50,856.00	28,614.57	43.7
100-54-6041 UTILITY BENEFIT	1,430.54	1,430.54	9,120.00	7,689.46	15.7
100-54-6061 TRAVEL/TRAINING	.00	.00	3,600.00	3,600.00	.0
100-54-6100 SUPPLIES	7,120.46	7,120.46	5,600.00	(1,520.46)	127.2
100-54-6103 WEARING APPAREL	.00	.00	300.00	300.00	.0
100-54-6150 GASOLINE/DIESEL/OIL	544.27	544.27	1,800.00	1,255.73	30.2
100-54-6153 HEATING FUEL	4,262.43	4,262.43	2,040.00	(2,222.43)	208.9
100-54-6155 WATER/SEWER/GARBAGE	756.12	756.12	1,400.00	643.88	54.0
100-54-6160 ELECTRICITY	1,265.18	1,265.18	1,440.00	174.82	87.9
100-54-6170 TELEPHONE	54.78	54.78	200.00	145.22	27.4
100-54-6171 STAFF CELLULAR PHONES	373.36	373.36	840.00	466.64	44.5
100-54-6200 MINOR EQUIPMENT	.00	.00	5,500.00	5,500.00	.0
100-54-6230 VEHICLE MAINT/REPAIR	968.86	968.86	1,894.00	925.14	51.2
100-54-6231 VEHICLE PARTS & TOOLS	7.14	7.14	1,000.00	992.86	.7
100-54-6320 OTHER PROFESSIONAL FEES	30,598.68	30,598.68	46,000.00	15,401.32	66.5
100-54-6321 LEGAL FEES	.00	.00	1,000.00	1,000.00	.0
100-54-6330 OTHER PROFESSIONAL FEES	54,486.46	54,486.46	114,183.00	59,696.54	47.7
100-54-6331 HARDWARE/SOFTWARE SUPPORT	1,929.00	1,929.00	2,500.00	571.00	77.2
100-54-6400 INSURANCE	2,089.06	2,089.06	3,157.00	1,067.94	66.2
100-54-6502 ADVERTISING	872.75	872.75	2,000.00	1,127.25	43.6
100-54-6503 DUES & SUBSCRIPTIONS	.00	.00	500.00	500.00	.0
100-54-6539 MISCELLANEOUS EXPENSES	22.72	22.72	1,000.00	977.28	2.3
100-54-6711 ADMIN OVERHEAD-IT SVCS	16,232.47	16,232.47	17,539.00	1,306.53	92.6
100-54-9648 CODE ENFORCEMENT ACTIVITIES	.00	.00	3,500.00	3,500.00	.0
100-54-9694 COMPREHENSIVE PLAN	2,337.50	2,337.50	150,000.00	147,662.50	1.6
100-54-9695 ROAD OWNERSHIP DETERIMINATION	.00	.00	40,000.00	40,000.00	.0
TOTAL PLANNING	306,787.66	306,787.66	670,273.00	363,485.34	45.8

TECHNOLOGY DEPARTMENTS

100-55-6000 SALARIES	77,395.73	77,395.73	96,989.00	19,593.27	79.8
100-55-6023 LEAVE CASHOUT / PAYOUT	4,942.71	4,942.71	.00	(4,942.71)	.0
100-55-6031 PAYABLE MEDICARE FICA	1,139.32	1,139.32	1,406.00	266.68	81.0

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING APRIL 30, 2022

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
100-55-6032 UNEMPLOYMENT	.00	.00	1,726.00	1,726.00	.0
100-55-6033 WORKERS' COMPENSATION	207.49	207.49	2,506.00	2,298.51	8.3
100-55-6034 PERS	17,027.12	17,027.12	21,338.00	4,310.88	79.8
100-55-6040 EMPLOYEE GROUP BENEFITS	11,216.33	11,216.33	25,428.00	14,211.67	44.1
100-55-6041 UTILITY BENEFIT	1,888.61	1,888.61	4,560.00	2,671.39	41.4
100-55-6060 TRAVEL/TRAINING	112.58	112.58	5,000.00	4,887.42	2.3
100-55-6100 SUPPLIES	3,368.06	3,368.06	5,000.00	1,631.94	67.4
100-55-6150 GASOLINE/DIESEL/OIL	1,414.79	1,414.79	1,440.00	25.21	98.3
100-55-6171 STAFF CELLULAR PHONES	881.37	881.37	2,000.00	1,118.63	44.1
100-55-6179 CONNECTIVITY SERVICES	264,665.05	264,665.05	800,000.00	535,334.95	33.1
100-55-6200 MINOR EQUIPMENT	28,035.77	28,035.77	20,000.00	(8,035.77)	140.2
100-55-6210 EQUIPMENT RENTAL	111,324.67	111,324.67	180,000.00	68,675.33	61.9
100-55-6230 VEHICLE MAINT/REPAIR	951.88	951.88	1,894.00	942.12	50.3
100-55-6231 VEHICLE PARTS & TOOLS	241.76	241.76	.00	(241.76)	.0
100-55-6320 OTHER PROFESSIONAL FEES	79,984.83	79,984.83	130,000.00	50,015.17	61.5
100-55-6331 HARDWARE/SOFTWARE SUPPORT	41,825.57	41,825.57	40,000.00	(1,825.57)	104.6
100-55-6335 OTHER PURCHASED SERVICES	1,881.74	1,881.74	10,000.00	8,118.26	18.8
100-55-6400 INSURANCE	1,630.73	1,630.73	2,452.00	821.27	66.5
100-55-6539 MISCELLANEOUS EXPENSES	740.16	740.16	1,000.00	259.84	74.0
100-55-6700 INDIRECT COST RECOVERY	(471,874.30)	(471,874.30)	(1,160,014.00)	(688,139.70)	(40.7)
100-55-6711 ADMIN OVERHEAD-IT SVCS	62,991.92	62,991.92	58,724.00	(4,267.92)	107.3
100-55-9694 SERVER ROOM AIR CONDITIONER	.00	.00	10,000.00	10,000.00	.0
100-55-9695 BUILDING MAPPING/ FLOOR PLANS	27,603.20	27,603.20	40,000.00	12,396.80	69.0
100-55-9696 AIR CONDITIONER FOR SERVERS	.00	.00	50,000.00	50,000.00	.0
TOTAL TECHNOLOGY DEPARTMENTS	269,597.09	269,597.09	351,449.00	81,851.91	76.7

CITY ATTORNEY'S OFFICE

100-56-6000 SALARIES	111,095.83	111,095.83	141,625.00	30,529.17	78.4
100-56-6031 PAYABLE MEDICARE FICA	1,623.95	1,623.95	2,054.00	430.05	79.1
100-56-6032 UNEMPLOYMENT	.00	.00	2,478.00	2,478.00	.0
100-56-6033 WORKERS' COMPENSATION	302.94	302.94	3,659.00	3,356.06	8.3
100-56-6034 PERS	24,798.39	24,798.39	31,158.00	6,359.61	79.6
100-56-6040 EMPLOYEE GROUP BENEFITS	33,836.88	33,836.88	25,428.00	(8,408.88)	133.1
100-56-6060 TRAVEL/TRAINING	6,998.88	6,998.88	12,000.00	5,001.12	58.3
100-56-6100 SUPPLIES	77.99	77.99	1,000.00	922.01	7.8
100-56-6171 STAFF CELLULAR PHONES	629.41	629.41	840.00	210.59	74.9
100-56-6320 OTHER PROFESSIONAL FEES	8,436.00	8,436.00	20,000.00	11,564.00	42.2
100-56-6321 LEGAL FEES	5,102.00	5,102.00	15,000.00	9,898.00	34.0
100-56-6335 OTHER PURCHASED SERVICES	7,319.26	7,319.26	10,000.00	2,680.74	73.2
100-56-6400 INSURANCE	1,483.52	1,483.52	1,968.00	484.48	75.4
100-56-6410 RENTS & LEASES	5,794.07	5,794.07	10,346.00	4,551.93	56.0
100-56-6502 ADVERTISING	.00	.00	1,000.00	1,000.00	.0
100-56-6503 DUES & SUBSCRIPTIONS	1,479.90	1,479.90	1,500.00	20.10	98.7
100-56-6539 MISCELLANEOUS EXPENSES	150.43	150.43	1,200.00	1,049.57	12.5
100-56-6700 INDIRECT COST RECOVERY	(40,951.36)	(40,951.36)	(67,100.00)	(26,148.64)	(61.0)
100-56-6711 ADMIN OVERHEAD-IT SVCS	13,589.98	13,589.98	14,684.00	1,094.02	92.6
TOTAL CITY ATTORNEY'S OFFICE	181,768.07	181,768.07	228,840.00	47,071.93	79.4

FIRE DEPARTMENT

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING APRIL 30, 2022

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
100-60-6000 SALARIES	611,265.46	611,265.46	632,629.00	21,363.54	96.6
100-60-6010 FLSA OVERTIME	84,864.75	84,864.75	70,000.00	(14,864.75)	121.2
100-60-6011 CALL BACK OVERTIME	56,399.20	56,399.20	50,000.00	(6,399.20)	112.8
100-60-6020 VACATION PAY	1,795.13	1,795.13	.00	(1,795.13)	.0
100-60-6021 SICK PAY	897.57	897.57	.00	(897.57)	.0
100-60-6022 HOLIDAY PAY	4,425.19	4,425.19	.00	(4,425.19)	.0
100-60-6023 LEAVE CASHOUT	4,595.09	4,595.09	38,365.00	33,769.91	12.0
100-60-6030 SOCIAL SECURITY EXPENSE	2,685.97	2,685.97	.00	(2,685.97)	.0
100-60-6031 PAYABLE MEDICARE FICA	11,304.03	11,304.03	11,261.00	(43.03)	100.4
100-60-6032 UNEMPLOYMENT	.00	.00	13,824.00	13,824.00	.0
100-60-6033 WORKERS' COMPENSATION	13,560.38	13,560.38	20,063.00	6,502.62	67.6
100-60-6034 PERS	156,878.87	156,878.87	170,858.00	13,979.13	91.8
100-60-6040 EMPLOYEE GROUP BENEFITS	133,086.51	133,086.51	279,708.00	146,621.49	47.6
100-60-6041 UTILITY BENEFIT	18,519.42	18,519.42	50,160.00	31,640.58	36.9
100-60-6061 TRAVEL/TRAINING	21,735.09	21,735.09	24,100.00	2,364.91	90.2
100-60-6100 SUPPLIES	18,816.13	18,816.13	25,200.00	6,383.87	74.7
100-60-6103 WEARING APPAREL	11,049.04	11,049.04	13,214.00	2,164.96	83.6
100-60-6150 GASOLINE/DIESEL/OIL	9,082.28	9,082.28	15,000.00	5,917.72	60.6
100-60-6153 HEATING FUEL	18,673.77	18,673.77	21,000.00	2,326.23	88.9
100-60-6155 WATER/SEWER/GARBAGE	6,821.67	6,821.67	8,500.00	1,678.33	80.3
100-60-6160 ELECTRICITY	12,136.57	12,136.57	19,250.00	7,113.43	63.1
100-60-6170 TELEPHONE	2,429.74	2,429.74	2,500.00	70.26	97.2
100-60-6171 STAFF CELLULAR PHONES	569.79	569.79	2,500.00	1,930.21	22.8
100-60-6200 MINOR EQUIPMENT	19,963.76	19,963.76	20,788.00	824.24	96.0
100-60-6230 VEHICLE MAINT/REPAIR	10,277.14	10,277.14	17,000.00	6,722.86	60.5
100-60-6231 VEHICLE PARTS & TOOLS	20,308.60	20,308.60	30,450.00	10,141.40	66.7
100-60-6240 PROPERTY MAINT	11,382.81	11,382.81	25,100.00	13,717.19	45.4
100-60-6335 OTHER PURCHASED SERVICES	20,328.27	20,328.27	24,500.00	4,171.73	83.0
100-60-6400 INSURANCE	59,357.76	59,357.76	89,255.00	29,897.24	66.5
100-60-6502 ADVERTISING	575.00	575.00	1,500.00	925.00	38.3
100-60-6503 DUES & SUBSCRIPTIONS	10,224.35	10,224.35	8,152.00	(2,072.35)	125.4
100-60-6534 COLLECTION/SMALL CLAIMS	13,155.04	13,155.04	31,200.00	18,044.96	42.2
100-60-6537 FIRE PREVENTION PROGRAM	1,077.00	1,077.00	5,200.00	4,123.00	20.7
100-60-6539 MISCELLANEOUS EXPENSES	1,402.36	1,402.36	1,500.00	97.64	93.5
100-60-6660 XFER TO F-58 FLEET REPLACEMENT	503,573.21	503,573.21	.00	(503,573.21)	.0
100-60-6711 ADMIN OVERHEAD-IT SVCS	16,232.47	16,232.47	17,539.00	1,306.53	92.6
100-60-6890 CAPITAL EXPENDITURES	.00	.00	221,238.00	221,238.00	.0
100-60-6891 CAPITAL EXP-LADDER TRUCK LEASE	24,047.36	24,047.36	.00	(24,047.36)	.0
100-60-9649 VOLUNTEER STIPEND	2,796.28	2,796.28	24,000.00	21,203.72	11.7
100-60-9697 FORD EXPEDITION COMMAND VEHIC	57,025.90	57,025.90	65,000.00	7,974.10	87.7
100-60-9698 FIRE APPARATUS CLASS A PUMPER	759,647.00	759,647.00	775,000.00	15,353.00	98.0
TOTAL FIRE DEPARTMENT	2,732,965.96	2,732,965.96	2,825,554.00	92,588.04	96.7

POLICE

100-61-6000 SALARIES	1,475,459.05	1,475,459.05	2,116,267.00	640,807.95	69.7
100-61-6002 RELOCATION EXPENSES	.00	.00	10,000.00	10,000.00	.0
100-61-6010 OVERTIME	186,097.89	186,097.89	230,000.00	43,902.11	80.9
100-61-6022 HOLIDAY PAY	6,451.53	6,451.53	.00	(6,451.53)	.0
100-61-6023 LEAVE CASHOUT	42,621.88	42,621.88	111,864.00	69,242.12	38.1
100-61-6031 PAYABLE MEDICARE FICA	25,050.04	25,050.04	31,816.00	6,765.96	78.7
100-61-6032 UNEMPLOYMENT	.00	.00	39,056.00	39,056.00	.0
100-61-6033 WORKERS' COMPENSATION	28,783.95	28,783.95	56,682.00	27,898.05	50.8

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING APRIL 30, 2022

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
100-61-6034 PERS	367,194.99	367,194.99	482,721.00	115,526.01	76.1
100-61-6040 EMPLOYEE GROUP BENEFITS	412,184.01	412,184.01	686,556.00	274,371.99	60.0
100-61-6041 UTILITY BENEFIT	40,564.16	40,564.16	123,120.00	82,555.84	33.0
100-61-6060 TRAVEL/TRAINING	33,542.84	33,542.84	41,000.00	7,457.16	81.8
100-61-6100 SUPPLIES	22,421.83	22,421.83	27,500.00	5,078.17	81.5
100-61-6102 SART EXAMS	.00	.00	10,000.00	10,000.00	.0
100-61-6103 EMPLOYEE WEARING APPAREL	5,202.17	5,202.17	18,750.00	13,547.83	27.7
100-61-6150 GASOLINE/DIESEL/OIL	35,338.75	35,338.75	36,000.00	661.25	98.2
100-61-6153 HEATING FUEL	28,075.27	28,075.27	25,500.00	(2,575.27)	110.1
100-61-6155 WATER/SEWER/GARBAGE	6,260.69	6,260.69	10,000.00	3,739.31	62.6
100-61-6160 ELECTRICITY	28,309.72	28,309.72	44,000.00	15,690.28	64.3
100-61-6170 TELEPHONE	17,545.12	17,545.12	20,500.00	2,954.88	85.6
100-61-6171 STAFF CELLULAR PHONES	3,063.76	3,063.76	17,000.00	13,936.24	18.0
100-61-6200 MINOR EQUIPMENT	24,512.69	24,512.69	25,000.00	487.31	98.1
100-61-6230 VEHICLE MAINT/REPAIR	16,139.89	16,139.89	33,000.00	16,860.11	48.9
100-61-6231 VEHICLE PARTS & TOOLS	14,539.38	14,539.38	6,000.00	(8,539.38)	242.3
100-61-6240 PROPERTY MAINT	128.83	128.83	.00	(128.83)	.0
100-61-6335 OTHER PURCHASED SERVICES	40,496.08	40,496.08	30,000.00	(10,496.08)	135.0
100-61-6400 INSURANCE	137,333.84	137,333.84	250,000.00	112,666.16	54.9
100-61-6401 INSURANCE-DED EXP & OTHER	.00	.00	15,000.00	15,000.00	.0
100-61-6503 DUES & SUBSCRIPTIONS	1,619.23	1,619.23	1,000.00	(619.23)	161.9
100-61-6539 MISCELLANEOUS EXPENSES	373.80	373.80	.00	(373.80)	.0
100-61-6711 ADMIN OVERHEAD-IT SVCS	58,040.53	58,040.53	62,712.00	4,671.47	92.6
100-61-6891 VEHICLES	621.55	621.55	124,000.00	123,378.45	.5
100-61-9736 LEASED PROPERTIES	(1,648.00)	(1,648.00)	.00	1,648.00	.0

TOTAL POLICE	3,056,325.47	3,056,325.47	4,685,044.00	1,628,718.53	65.2
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PUBLIC WORKS-ADMIN

100-65-6000 SALARIES	26,707.18	26,707.18	23,662.00	(3,045.18)	112.9
100-65-6010 OVERTIME	382.31	382.31	3,000.00	2,617.69	12.7
100-65-6022 HOLIDAY PAY	30.06	30.06	.00	(30.06)	.0
100-65-6023 LEAVE CASHOUT	.00	.00	209.00	209.00	.0
100-65-6031 PAYABLE MEDICARE FICA	364.64	364.64	387.00	22.36	94.2
100-65-6032 UNEMPLOYMENT	.00	.00	475.00	475.00	.0
100-65-6033 WORKERS' COMPENSATION	57.04	57.04	689.00	631.96	8.3
100-65-6034 PERS	6,012.54	6,012.54	5,866.00	(146.54)	102.5
100-65-6040 EMPLOYEE GROUP BENEFITS	8,426.37	8,426.37	7,628.00	(798.37)	110.5
100-65-6041 UTILITY BENEFIT	509.59	509.59	1,368.00	858.41	37.3
100-65-6060 TRAVEL/TRAINING	5,814.09	5,814.09	8,000.00	2,185.91	72.7
100-65-6100 SUPPLIES	3,374.74	3,374.74	3,000.00	(374.74)	112.5
100-65-6150 GASOLINE/DIESEL/OIL	3,738.32	3,738.32	3,000.00	(738.32)	124.6
100-65-6153 HEATING FUEL	4,209.04	4,209.04	8,000.00	3,790.96	52.6
100-65-6155 WATER/SEWER/GARBAGE	807.24	807.24	1,302.00	494.76	62.0
100-65-6160 ELECTRICITY	873.23	873.23	3,000.00	2,126.77	29.1
100-65-6170 TELEPHONE	54.78	54.78	150.00	95.22	36.5
100-65-6171 STAFF CELLULAR PHONES	444.91	444.91	2,347.00	1,902.09	19.0
100-65-6230 VEHICLE MAINT/REPAIR	2,001.12	2,001.12	3,788.00	1,786.88	52.8
100-65-6231 VEHICLE PARTS & TOOLS	3,703.71	3,703.71	1,000.00	(2,703.71)	370.4
100-65-6335 OTHER PURCHASED SERVICES	.00	.00	173,785.00	173,785.00	.0
100-65-6400 INSURANCE	1,684.41	1,684.41	2,300.00	615.59	73.2
100-65-6503 DUES & SUBSCRIPTIONS	263.00	263.00	500.00	237.00	52.6
100-65-6539 MISCELLANEOUS EXPENSES	972.24	972.24	3,000.00	2,027.76	32.4

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING APRIL 30, 2022

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
100-65-6711 ADMIN OVERHEAD-IT SVCS	14,911.24	14,911.24	.00	(14,911.24)	.0
100-65-6893 CITY SHOP FLOOR REPAIR	.00	.00	40,000.00	40,000.00	.0
TOTAL PUBLIC WORKS-ADMIN	85,341.80	85,341.80	296,456.00	211,114.20	28.8
 PW-STREETS & ROADS					
100-66-6000 SALARIES	280,704.99	280,704.99	412,429.00	131,724.01	68.1
100-66-6010 OVERTIME	56,660.66	56,660.66	20,500.00	(36,160.66)	276.4
100-66-6022 HOLIDAY PAY	1,312.62	1,312.62	.00	(1,312.62)	.0
100-66-6023 LEAVE CASHOUT	6,251.69	6,251.69	12,105.00	5,853.31	51.7
100-66-6031 PAYABLE MEDICARE FICA	5,178.83	5,178.83	6,277.00	1,098.17	82.5
100-66-6032 UNEMPLOYMENT	.00	.00	7,706.00	7,706.00	.0
100-66-6033 WORKERS' COMPENSATION	10,839.73	10,839.73	11,184.00	344.27	96.9
100-66-6034 PERS	75,333.00	75,333.00	95,244.00	19,911.00	79.1
100-66-6040 EMPLOYEE GROUP BENEFITS	93,121.63	93,121.63	132,988.00	39,866.37	70.0
100-66-6041 UTILITY BENEFIT	13,799.40	13,799.40	23,849.00	10,049.60	57.9
100-66-6060 TRAVEL/TRAINING	120.00	120.00	.00	(120.00)	.0
100-66-6100 SUPPLIES	4,409.99	4,409.99	4,500.00	90.01	98.0
100-66-6103 WEARING APPAREL	1,817.99	1,817.99	3,000.00	1,182.01	60.6
100-66-6111 SIGNS	.00	.00	4,500.00	4,500.00	.0
100-66-6131 STREET MAINT GRAVEL	1,040,404.05	1,040,404.05	1,081,760.00	41,355.95	96.2
100-66-6132 SALT	49,942.54	49,942.54	50,000.00	57.46	99.9
100-66-6140 CALCIUM CHLORIDE	49,878.00	49,878.00	50,000.00	122.00	99.8
100-66-6150 GASOLINE/DIESEL/OIL	29,566.35	29,566.35	70,000.00	40,433.65	42.2
100-66-6153 HEATING FUEL	15,495.03	15,495.03	6,000.00	(9,495.03)	258.3
100-66-6155 WATER/SEWER/GARBAGE	2,079.42	2,079.42	3,600.00	1,520.58	57.8
100-66-6160 ELECTRICITY	1,441.03	1,441.03	3,000.00	1,558.97	48.0
100-66-6161 ELECTRICITY (STREET LTS)	58,930.50	58,930.50	60,000.00	1,069.50	98.2
100-66-6170 TELEPHONE	27.39	27.39	50.00	22.61	54.8
100-66-6171 STAFF CELLULAR PHONES	1,132.29	1,132.29	1,680.00	547.71	67.4
100-66-6200 MINOR EQUIPMENT	36.80	36.80	3,500.00	3,463.20	1.1
100-66-6230 VEHICLE MAINT/REPAIR	100,885.74	100,885.74	190,000.00	89,114.26	53.1
100-66-6231 VEHICLE PARTS & TOOLS	84,346.06	84,346.06	73,500.00	(10,846.06)	114.8
100-66-6232 TIRES & WHEELS	8,773.44	8,773.44	18,000.00	9,226.56	48.7
100-66-6250 STREET LIGHT MT & POLE RENTAL	6,146.43	6,146.43	19,100.00	12,953.57	32.2
100-66-6335 OTHER PURCHASED SERVICES	8,831.73	8,831.73	7,000.00	(1,831.73)	126.2
100-66-6400 INSURANCE	14,496.10	14,496.10	20,000.00	5,503.90	72.5
100-66-6502 ADVERTISING	.00	.00	200.00	200.00	.0
100-66-6711 ADMIN OVERHEAD-IT SVCS	13,590.08	13,590.08	20,063.00	6,472.92	67.7
100-66-6891 CPECATERPILLAR 972M WHEEL LOAD	(225.42)	(225.42)	.00	225.42	.0
100-66-9694 CAT 4WD EXTEND-A-HOE BKHoe	.00	.00	170,413.00	170,413.00	.0
100-66-9702 INSTALLATION OF 36" CULVERT	8,690.90	8,690.90	163,710.00	155,019.10	5.3
100-66-9703 STIP MATCH OR GRAVEL FOR ROADS	.00	.00	1,095,004.00	1,095,004.00	.0
100-66-9704 DUMP TRUCKS	353,826.00	353,826.00	540,206.25	186,380.25	65.5
100-66-9705 CATERPILLAR ATTACHMENTS	94,671.93	94,671.93	313,217.09	218,545.16	30.2
100-66-9706 CATERPILLAR HENJE HI-GATE	11,361.00	11,361.00	12,093.00	732.00	94.0
100-66-9707 CATERPILLAR LOADER SNOW BUCKET	.00	.00	44,003.66	44,003.66	.0
100-66-9708 BUS BARN IMPROVEMENTS	110,416.00	110,416.00	500,000.00	389,584.00	22.1
100-66-9709 WATER TRUCKS	.00	.00	27,356.00	27,356.00	.0
100-66-9772 CULVERTS 18"	6,884.05	6,884.05	15,000.00	8,115.95	45.9
TOTAL PW-STREETS & ROADS	2,621,177.97	2,621,177.97	5,292,738.00	2,671,560.03	49.5

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING APRIL 30, 2022

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PROPERTY MAINTENANCE</u>					
100-70-6000 SALARIES	238,368.98	238,368.98	329,264.00	90,895.02	72.4
100-70-6010 OVERTIME	61,130.70	61,130.70	40,000.00	(21,130.70)	152.8
100-70-6012 SHIFT DIFFERENTIAL	561.98	561.98	.00	(561.98)	.0
100-70-6022 HOLIDAY PAY	1,557.19	1,557.19	.00	(1,557.19)	.0
100-70-6023 LEAVE CASHOUT	12,403.46	12,403.46	14,908.00	2,504.54	83.2
100-70-6030 SOCIAL SECURITY EXPENSE	200.86	200.86	1,746.00	1,545.14	11.5
100-70-6031 PAYABLE MEDICARE FICA	4,810.31	4,810.31	5,354.00	543.69	89.9
100-70-6032 UNEMPLOYMENT	.00	.00	5,861.00	5,861.00	.0
100-70-6033 WORKERS' COMPENSATION	8,156.07	8,156.07	9,539.00	1,382.93	85.5
100-70-6034 PERS	67,602.26	67,602.26	81,238.00	13,635.74	83.2
100-70-6040 EMPLOYEE GROUP BENEFITS	107,864.35	107,864.35	129,683.00	21,818.65	83.2
100-70-6041 UTILITY BENEFIT	24,773.81	24,773.81	23,256.00	(1,517.81)	106.5
100-70-6060 TRAVEL/TRAINING	.00	.00	8,000.00	8,000.00	.0
100-70-6100 SUPPLIES	4,907.96	4,907.96	4,500.00	(407.96)	109.1
100-70-6103 WEARING APPAREL	.00	.00	5,000.00	5,000.00	.0
100-70-6105 CLEANUP GREENUP SUPPLIES	400.00	400.00	700.00	300.00	57.1
100-70-6106 PAINT SUPPLIES	449.03	449.03	3,000.00	2,550.97	15.0
100-70-6107 ELECTRICAL SUPPLIES	5,887.95	5,887.95	7,000.00	1,112.05	84.1
100-70-6108 PLUMBING SUPPLIES	3,383.64	3,383.64	7,000.00	3,616.36	48.3
100-70-6110 MATERIALS	192.49	192.49	2,000.00	1,807.51	9.6
100-70-6111 BOARDWALK REPAIR SUPPLIES	1,751.25	1,751.25	15,000.00	13,248.75	11.7
100-70-6142 GLYCOL SUPPLIES	.00	.00	12,000.00	12,000.00	.0
100-70-6150 GASOLINE/DIESEL/OIL	20,700.39	20,700.39	10,000.00	(10,700.39)	207.0
100-70-6153 HEATING FUEL	35,945.65	35,945.65	27,000.00	(8,945.65)	133.1
100-70-6155 WATER/SEWER/GARBAGE	72,706.50	72,706.50	17,400.00	(55,306.50)	417.9
100-70-6160 ELECTRICITY	6,553.22	6,553.22	12,000.00	5,446.78	54.6
100-70-6170 TELEPHONE	40.97	40.97	100.00	59.03	41.0
100-70-6171 STAFF CELLULAR PHONES	916.74	916.74	1,000.00	83.26	91.7
100-70-6200 MINOR EQUIPMENT	3,668.82	3,668.82	10,000.00	6,331.18	36.7
100-70-6201 BOILER EXPENSE	9,053.42	9,053.42	25,000.00	15,946.58	36.2
100-70-6230 VEHICLE MAINT/REPAIR	4,746.64	4,746.64	6,006.00	1,259.36	79.0
100-70-6231 VEHICLE PARTS & TOOLS	5,007.36	5,007.36	10,000.00	4,992.64	50.1
100-70-6240 WIND TURBINE CONTRACT	10,242.74	10,242.74	11,700.00	1,457.26	87.5
100-70-6241 PARKS MAINTENANCE	26,310.60	26,310.60	45,000.00	18,689.40	58.5
100-70-6242 BOARDWALK LIGHTING PROJECT	.00	.00	43,373.00	43,373.00	.0
100-70-6250 CARPENTRY EXPENSE	2,271.83	2,271.83	7,500.00	5,228.17	30.3
100-70-6335 OTHER PURCHASED SERVICES	1,997.73	1,997.73	25,000.00	23,002.27	8.0
100-70-6400 INSURANCE	7,860.28	7,860.28	12,236.00	4,375.72	64.2
100-70-6510 4TH OF JULY	700.00	700.00	2,000.00	1,300.00	35.0
100-70-6539 MISCELLANEOUS EXPENSES	.00	.00	1,300.00	1,300.00	.0
100-70-6700 INDIRECT COST RECOVERY	(261,266.60)	(261,266.60)	(350,000.00)	(88,733.40)	(74.7)
100-70-6711 ADMIN OVERHEAD-IT SVCS	25,858.72	25,858.72	28,000.00	2,141.28	92.4
100-70-9596 FIRE SUPPRESSION & INSPECTION	5,883.00	5,883.00	20,000.00	14,117.00	29.4
100-70-9696 TWO 3/4 TON PICK UP TRUCKS	.00	.00	162,000.00	162,000.00	.0
100-70-9697 CITY HALL IMPROVEMENTS	1,215,569.43	1,215,569.43	1,652,833.00	437,263.57	73.5
100-70-9698 SCISSOR LIFT	.00	.00	18,138.00	18,138.00	.0
100-70-9699 JOHN DEERE 5 SERIES	.00	.00	100,000.00	100,000.00	.0
 TOTAL PROPERTY MAINTENANCE	 1,739,169.73	 1,739,169.73	 2,602,635.00	 863,465.27	 66.8

DEPARTMENT 71

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING APRIL 30, 2022

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
100-71-6153 HEATING FUEL	7,675.38	7,675.38	.00	(7,675.38)	.0
TOTAL DEPARTMENT 71	7,675.38	7,675.38	.00	(7,675.38)	.0
COMMUNITY SERVICE					
100-72-6155 SENIOR CTR - W/S/G ONC	.00	.00	33,520.00	33,520.00	.0
100-72-6171 BETHEL FRIENDS OF CANINES	.00	.00	17,000.00	17,000.00	.0
100-72-6430 COMMUNITY ACTION GRANT	10,602.00	10,602.00	80,000.00	69,398.00	13.3
100-72-6431 UAF 4-H CONTRIBUTION	56,000.00	56,000.00	112,000.00	56,000.00	50.0
100-72-6509 LIBRARY CONTRIBUTION	68,010.68	68,010.68	72,600.00	4,589.32	93.7
100-72-6512 DONATION-ICE ROAD MAINTENANCE	9,000.00	9,000.00	9,000.00	.00	100.0
100-72-9643 PLANNING/ENGINEERING FEES	25,000.00	25,000.00	.00	(25,000.00)	.0
100-72-9755 BETHEL SEARCH & RESCUE	.00	.00	20,000.00	20,000.00	.0
TOTAL COMMUNITY SERVICE	168,612.68	168,612.68	344,120.00	175,507.32	49.0
IN KIND MATCH & TRANSFERS					
100-73-6640 CASH XFER POOL F40- SALES TAX	414,313.00	414,313.00	666,667.00	252,354.00	62.2
100-73-6641 CASH XFER POOL F40- ALCO TAX	8,434.00	8,434.00	16,666.00	8,232.00	50.6
100-73-6643 CASH XFER- FUND	10,895.00	10,895.00	85,000.00	74,105.00	12.8
100-73-6667 XFER FROM POOL F40-AK REMOTEST	23,340.88	23,340.88	.00	(23,340.88)	.0
100-73-9552 XFER FROM GF: MARIJUANA TAX	18,753.68	18,753.68	28,333.00	9,579.32	66.2
100-73-9553 XFER OUT TO FLEET RPLCMNT FUND	.00	.00	100,000.00	100,000.00	.0
TOTAL IN KIND MATCH & TRANSFERS	475,736.56	475,736.56	896,666.00	420,929.44	53.1
TOTAL FUND EXPENDITURES	12,785,728.25	12,785,728.25	20,385,765.00	7,600,036.75	62.7
NET REVENUE OVER EXPENDITURES	(3,297,052.62)	(3,297,052.62)	(7,225,622.00)	(3,928,569.38)	(45.6)

City of Bethel, Alaska

City Clerk's Office

Council Meetings

May 5, Special Budget Meeting
May 10, Regular Meeting
May 17, Special Budget Meeting
May 19, Special Budget Meeting
May 24, Regular Meeting
May 26, Regular Meeting

Documents

Budget Modification 22-11 (I).
Suggested Amendments to ATV Ordinance
Resolution on ATV Standards and Laws
Ordinance 22-xx Establishing Pay Rate, Classification and Compensation for Non Represented Employees
Proclamation, Childhood Cancer Research Month and Honoring Logan Hastie

- Provided training to Ex Officio Members which includes all appointed staff to Committees and Commissions. Those in attendance were: Jesse Poole, Briana Evon, Jeremy Brink, Wendy Wade, Stacey Gregory.
- Was informed the park equipment associated with the kids vote was not ordered. Received quotes from three vendors, waiting on one more quote before proceeding with the order. Additionally, working with vendor to get groundcover for community parks.
- Continue to request attendance/check requests from Ex Officio Committee/Commission Members for the virtual attendance stipends to be issued.
- Continue to request responses from departments on their updates to the Records Retention Program.
- Reviewed AM and contract for Union Negotiation support.
- Researched the YK Fitness Center Business Plans.
- Processes two passport applications.
- Processed one burial permit.
- Continued review of legal records to determine long term storage needs. Scanning and performing OCR on those records for easy retrieval.
- Scheduled Ex Officio Training for April 27.
- Conducted a training for Port Ex Officio use of the Chambers.
- Continue to work through areas of City Hall that are in need to organizing and cleaning.
- Working on updating the Election Training guides for office and election officials.
- Providing ongoing support to the new public works admin assistant on general duties.
- Worked with IT and contract to fix the audio issues in chambers.
- Working with the attorney on clarifying the state laws on ATVs and APVs and developing a plan to incorporate the changes within state law into the city code.
- Assisted the Comp Plan Contract in distributing information to the public.
- Working on travel for Mayor Springer's AML Board Meeting attendance.

- Continue to work through International of County and Municipal Managers Association Training Local Government 101: Fundamentals with Equity and Inclusion Specialization.
- Attended the Finance Committee with the intent to provide training however, a quorum of the body was not established.
- Worked with Ana Hoffman to identify and support someone to provide election information at the candidate forum scheduled for May 6. Would like to thank Kathy Hanson for her willingness to provide voters with details on the State's Election.
- Working through a repeal and replacement of Title 3, City Personnel.
- Deputy Clerk attending ARMA Records Information Management Seminar Series.

Community Action Grant Committee	3 Vacancies
Community Parks and Recreation Committee	3 Vacancies
Finance Committee	2 Vacancies
Port Commission	4 Vacancies
Public Safety and Transportation Commission	1 Vacancies
Planning Commission	0 Vacancies
Public Works Committee	5 Vacancies
Board of Ethics	0 Vacancies