

CITY OF BETHEL

City Council Meeting Agenda, April 12, 2022 – 6:30 PM

Website: <https://www.cityofbethel.org/council>

Location: Council Chambers, City Hall, 300 Chief Eddie Hoffman Highway, Bethel

Council Members: Mayor Mark Springer, Vice-Mayor Conrad McCormick, Michelle DeWitt,
Perry Barr, Rose Henderson, Eric Whitney, Beth Hessler

Zoom Meeting Link: <https://us06web.zoom.us/j/4888456188?pwd=bkN1dGI4MHpGZ1kwOUVYWU5kd0xhZz09>

Zoom Meeting ID: 488 845 6188

Zoom Meeting Passcode: 13871

Zoom Meeting Conference Line Numbers: 833 548 0276 US Toll-free

833 548 0282 US Toll-free

877 853 5257 US Toll-free

888 475 4499 US Toll-free



1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

4. PEOPLE TO BE HEARD – FIVE MINUTES PER PERSON

4.1.



Written Public Comments can be submitted by opening your phone camera and hovering over this URL code. The link to the submission form will appear. You may also go to www.cityofbethel.org.

5. APPROVAL OF CONSENT AGENDA AND REGULAR AGENDA

6. APPROVAL OF MEETING MINUTES

6.1. *3-22-2022 Regular City Council Meeting

7. REPORTS OF STANDING COMMITTEES

7.1. Committee/Commission Agendas And Draft Meeting Minutes

8. SPECIAL ORDER OF BUSINESS

8.1. Recognizing John Guinn For His Years Of Service To The City Of Bethel (Mayor Springer)

9. UNFINISHED BUSINESS

9.1. Public Hearing Of Ordinance 22-09: Amending BMC 01.01.120 Code Adoption, Supplements To Code (Mayor Springer)

9.2. Public Hearing Of Ordinance 21-45: Authorizing The Disposal Of Property To Orutsararmiut Native Council Through Transfer Pursuant To BMC 4.08.030 (F) Disposal To Native Tribal Council Under Fee Simple Ownership (Mayor Springer)

10. NEW BUSINESS

10.1. *Introduction Of Ordinance 22-11: Amending The Bethel Municipal Code, Chapter 5.10, To

Posted April 6, 2022 at AC Co., Swanson's, City Hall, and the Post Office.

Kevin Morgan, Deputy City Clerk

City Clerk's Office Contact Information: Email cityclerk@cityofbethel.net Phone 907-545-4120

Items noted with an asterisk (*) are consent agenda items, unless removed from the consent agenda they are approved upon the approval of the agenda. Ordinances introduced at this meeting may be set for public hearing at the next regular meeting.

The Council may by unanimous consent, after 12:00 AM Fix the Time to Which To Adjourn until the following day at 6:30 PM

Prohibit The Operation Of Marijuana Establishments In The City Of Bethel (Council Member Hessler)

- 10.2. *Introduction Of Ordinance 22-12: Amending And Adopting Fees And Charges For The City Of Bethel (City Manager Williams)
- 10.3. *Introduction Of Budget Ordinance 21-26 (I): Amending The City Of Bethel Fiscal Year 2022 Budget (City Manager Williams)
- 10.4. Resolution 22-04: Protesting The Issuance Of A Retail Marijuana License To Good Vibes LLC, License No. 30563, Proposing To Operate At 323 Chief Eddie Hoffman Highway, Bethel, Alaska (Council Member Hessler)
 1. Opportunity For Applicant To Defend
- 10.5. Resolution 22-05: Protesting The Issuance Of A Restaurant Eating Place License To Uncommon Pizza, License No. 6072, Proposing To Operate At 401 Chief Eddie Hoffman Highway, Bethel, Alaska (Council Member Hessler)
 1. Opportunity For Applicant To Defend
- 10.6. *AM 22-10: Appointment of Committee and Commission Members for a term of three years (Mayor Springer)
- 10.7. *AM 22-11: Re-appointment of Committee Members for a term of three years effective February 1, 2022 (Mayor Springer)
- 10.8. AM 22-12: Authorize and direct City Administration to issue checks not to exceed \$38,820 to Year 5, Quarter 1 Community Action Grant (CAG) awardees based on the recommendation of the CAG Committee (City Manager Williams)
- 10.9. AM 22-13: Approving The Special Meeting Dates And Times For The City Council To Review And Amend The City Manager's Proposed Fiscal Year 2023 Budget (Mayor Springer)
- 10.10. *IM 22-06: Presentation Of The City's Water And Sewer Services Expenditures Compared To Budget From July 1, 2021 To March 31, 2022 – Utilities Maintenance – Water And Wastewater Activity Report (City Manager Williams)

11. REPORTS

- 11.1. Mayor's Report
- 11.2. City Manager's Report
- 11.3. Clerk's Report

12. COUNCIL MEMBER COMMENTS

13. EXECUTIVE SESSION

14. ADJOURNMENT

Posted April 6, 2022 at AC Co., Swanson's, City Hall, and the Post Office.

Kevin Morgan, Deputy City Clerk

City Clerk's Office Contact Information: Email cityclerk@cityofbethel.net Phone 907-545-4120

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The Council may by unanimous consent, after 12:00 AM Fix the Time to Which To Adjourn until the following day at 6:30 PM

1. CALL TO ORDER

A Regular Meeting of the Bethel City Council was held on March 22, 2022 at 6:30 p.m., in the Council Chambers, Bethel, Alaska.

Mayor Springer called the meeting to order at 6:30 p.m.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

Comprising a quorum of the Council, the following members were present:
City Council Member Rose Henderson (telephonically) City Council Member Beth Hessler (telephonically) City Council Member Perry Barr (telephonically) Vice-Mayor Conrad McCormick (telephonically) City Council Member Eric Whitney (telephonically) <i>arrived after roll call 6:33 p.m.</i> Council Member Michelle DeWitt (telephonically) <i>arrived after roll call 6:34 p.m.</i> Mayor Mark Springer
Members Absent:
Also in attendance were the following:
Acting City Manager William Arnold (telephonically), City Clerk Lori Strickler

4. PEOPLE TO BE HEARD – Five minutes per person

Lorin Bradbury- Concerned with the current Hauled Utilities policy of no extra calls or change of service. Not in favor of renewing the emergency ordinance. In favor of in-person public meetings.

Alex Wasierski- Updated the Council about the status of issues concerning the Good Vibes LLC license review contained in the Administrative review.

Council Member Whitney arrived at 6:33 p.m.

Council Member DeWitt arrived at 6:34 p.m.

Item 4.1. - Written Public Comments

No written comments were submitted.

5. APPROVAL OF CONSENT AGENDA AND REGULAR AGENDA

Main Motion: Approve the Consent and Regular Agenda.

Moved by:	Beth Hessler
Seconded by:	Rose Henderson
In favor:	Perry Barr, Mark Springer, Rose Henderson, Conrad McCormick, Beth Hessler, Eric Whitney, Michelle DeWitt
Opposed:	None
Results:	Motion Carries

6. APPROVAL OF MEETING MINUTES

Item 6.1. - *3-8-2022 Regular City Council Meeting

Passed on the consent agenda.

7. REPORTS OF STANDING COMMITTEES

Item 7.1. - Committee/Commission Agendas And Draft Meeting Minutes

Port Commission, Council Member Hessler- A meeting was not held due to a family emergency with staff.

Planning Commission, Council Member Henderson- Reviewed Kasayuli Zoning and discussed the transfer of property by sale from the City of Bethel to ONC.

Community Action Grant Technical Review Board, Council Member Barr- The council will be presented with a recommendation at the next regular city council meeting.

Community Parks and Recreation Committee, Council Member DeWitt- Reviewed the recommendation for the Council related to the YK Fitness Center.

Finance Committee, Council Member Whitney- No meeting since last meeting.

Public Works Committee, Mayor Springer- A meeting was not held due to lack of quorum.

Public Safety and Transportation Commission, Vice-Mayor McCormick- Will be discussing the transportation industry and possibly animal control at the next meeting.

8. SPECIAL ORDER OF BUSINESS

Item 8.1. - Bethel Comprehensive Plan 2045 Introduction (City Manager Williams)

LaQuita Chmielowski, DOWL Representative, provided an overview of the Comprehensive Plan Procedure.

9. UNFINISHED BUSINESS

Item 9.1. - Public Hearing Of Ordinance 22-02: Amending BMC 10.03.040 Governing The Operation Of All Terrain Vehicles (ATVS) On Public Roadways Within The City Of Bethel (Rose Henderson)

Mayor Springer opened the Public Hearing.

No one present to be heard.

Mayor Springer closed the Public Hearing.

Main Motion: Adopt Ordinance 22-02.

Moved by: | Rose Henderson
Seconded by: | Conrad McCormick

Motion to amend to strike "and Akakeek."

Moved by: | Rose Henderson
Seconded by: | Conrad McCormick
In favor: | Perry Barr, Mark Springer, Michelle DeWitt, Rose Henderson, Conrad McCormick, Eric Whitney, Beth Hessler
Opposed: | None
Results: | Motion Carries

Postpone until April 26, 2022 for an additional public hearing.

Moved by: | Rose Henderson
Seconded by: | Conrad McCormick
In favor: | Perry Barr, Mark Springer, Michelle DeWitt, Rose Henderson, Conrad McCormick, Eric Whitney, Beth Hessler
Opposed: | None
Results: | Motion Carries

10. NEW BUSINESS

Item 10.1. - Public Hearing Of Emergency Ordinance 22-10: Extending The Declaration Of Emergency Issued Through Ordinances 21-30, 21-16, 21-08, 21-02, 20-38, 20-32, 20-29, 20-11, 20-09, 20-08, 21-38, 21-46, 21-51, 21-62, 22-05 (Mayor Springer)

Mayor Springer opened the Public Hearing.

No one present to be heard.

Mayor Springer closed the Public Hearing.

Main Motion: Adopt Emergency Ordinance 22-10.

Moved by: | Conrad McCormick
Seconded by: | None

Motion does not carry due to a lack of a second.

Item 10.2. - *Introduction Of Ordinance 22-09: Amending BMC 01.01.120 Code Adoption, Supplements To Code (Mayor Springer)

Passed on the consent agenda.

Item 10.3. - Administrative Review Of Good Vibes LLC Application For Retail Marijuana Store. License #30563. Doing Business As, Good Vibes Bethel, located at 323 Chief Eddie Hoffman Highway Bethel, AK 99559 (Mayor Springer)

Council reviewed this item of business

Suspend the rules to hear from Fire Chief Solesbee.

Moved by:	Conrad McCormick
Seconded by:	Perry Barr
In favor:	Perry Barr, Mark Springer, Michelle DeWitt, Rose Henderson, Conrad McCormick, Eric Whitney, Beth Hessler
Opposed:	None
Results:	Motion Carries

Item 10.4. - Administrative Review Of UCP49 LLC Application For Restaurant/Eating Place. Alcohol License #6027. Doing Business As, UnCommon Pizza, Located at 401 Chief Eddie Hoffman Highway, Bethel, AK 99559 (Mayor Springer)

Council reviewed this item of business

Item 10.5. - *AM 22-08: Appointment Of Committee And Commission Members For A Term Of Three Years (Mayor Springer)

Passed on the consent agenda.

Item 10.6. - AM 22-09: Confirming Duane Wright As The Finance Director (City Manager Williams)

Main Motion: Approve AM 22-09.

Moved by:	Rose Henderson
Seconded by:	Conrad McCormick
In favor:	Perry Barr, Mark Springer, Michelle DeWitt, Rose Henderson, Conrad McCormick, Eric Whitney, Beth Hessler
Opposed:	None
Results:	Motion Carries

Motion to suspend the rules to hear from Human Resources Director Cochrane.

Moved by:	Rose Henderson
Seconded by:	Conrad McCormick
In favor:	Perry Barr, Mark Springer, Michelle DeWitt, Rose Henderson, Conrad McCormick, Eric Whitney, Beth Hessler
Opposed:	None
Results:	Motion Carries

11. REPORTS

Item 11.1. - Mayor's Report

Item 11.2. - City Manager's Report

Item 11.3. - Clerk's Report

12. COUNCIL MEMBER COMMENTS

Mayor Springer- Acknowledged the service of Congressman Don Young who recently passed. Looking forward to a warming trend which doesn't look like it will be happening any time soon.

Vice-Mayor McCormick- Congratulated Tooksook Bay for winning the State Championship.

Council Member DeWitt- No Comment.

Council Member Barr- No Comment.

Council Member Henderson- Appreciated the debate on the four-wheeler issue. Encouraged the community to provide feedback to the Council. Encouraged people to apply for driver jobs for the city. Thanked the HR Director for the work she has done.

Council Member Whitney- Best wishes to the Bethel High school Basketball team and Cheerleading squad at State.

Council Member Hessler- Encouraged the public to participate in the Bethel Comprehensive Plan meeting on March 24th.

13. EXECUTIVE SESSION

Item 13.1. - In Accordance With AS 44.62.310.C(2)- Subjects That Tend To Prejudice The Reputation And Character Of Any Person, Provided The Person May Request A Public Discussion- City Clerk Annual Evaluation (Mayor Springer)

Main Motion: Move into Executive session in Accordance With AS 44.62.310.C(2)- Subjects That Tend To Prejudice The Reputation And Character Of Any Person, Provided The Person May Request A Public Discussion- City Clerk Annual Evaluation.

Moved by:	Rose Henderson
Seconded by:	Beth Hessler
In favor:	Perry Barr, Mark Springer, Michelle DeWitt, Rose Henderson, Conrad McCormick, Eric Whitney, Beth Hessler

Opposed: | None
Results: | Motion Carries

Moved into the executive session at 8:27 p.m.
Moved out of the executive session at 9:22 p.m.

Motion to provide an annual increase to Lori Strickler, per her employment agreement in the amount of 3%.

Moved by: | Rose Henderson
Seconded by: | Beth Hessler
In favor: | Perry Barr, Mark Springer, Michelle DeWitt, Rose Henderson, Conrad McCormick,
Eric Whitney, Beth Hessler
Opposed: | None
Results: | Motion Carries

14. ADJOURNMENT

Main Motion: Adjournment.

Moved by: | Perry Barr
Seconded by: | Rose Henderson
In favor: | Perry Barr, Mark Springer, Michelle DeWitt, Rose Henderson, Conrad McCormick,
Eric Whitney, Beth Hessler
Opposed: | None
Results: | Motion Carries

Meeting ended at 9:30 p.m.

Mark Springer, Mayor

ATTEST:

Lori Strickler, City Clerk



City of Bethel

Committees and Commissions

Recommendation to City Council

Committees and Commissions that wish to make a recommendation to City Council should turn this form in to the City Clerk or to the City Council representative on the committee or commission.

Committee/Commission: Community Parks and Recreation Committee	Chairman: Brian Lefferts
Date Submitted: 03/18/2022	Council Rep: Michelle DeWitt
Issue: When the Fitness Center business plan was written, it was assumed that the City of Bethel would help offset operational expenses by providing in-kind support such as free water and sewer. As an enterprise fund, this was not possible to the way enterprise funds are account for in the budget. This funding will help pay for the operational expenses supported by the City that were being paid for out of the dedicated fund and help maintain a sufficient amount of funding in the dedicated fund to pay for unforeseen capital repair and upkeep expensed not previously budgeted for.	
Recommendation: Annually allocate funding to the Fitness Center Dedicated Fund an amount equal to all water and sewer utility expenses and half of all indirect cost recovery charges.	

Passed unanimously by the Community Parks and Recreation Committee on March 14, 2022.

Received by: _____
Date: _____

City of Bethel, Alaska

Planning Commission

March 15, 2022

Regular Meeting

Bethel, Alaska

I. CALL TO ORDER:

A regular meeting of the Planning Commission was held virtually via Zoom on February 10, 2022. The Chair of Commission, Kathy Hanson called the meeting to order at 6:32 PM.

II. ROLL CALL:

Compromising a quorum of the Commission, the following members were present for roll call: Kathy Hanson, Lorin Bradbury, Alex Wasierski, John Guinn, Stanley Hoffman Jr., Jessica Schroeder, Haley Hanson and Council Rep. Rose Henderson.

Excused Absence: Stanley Hoffman Jr.

Also Present: Ted Meyer, City Planner; Pauline Boratko, Recorder

III. PEOPLE TO BE HEARD:

Richard Aday- Would like to keep Kasayuli to be dog musher friendly.

Walter Jim- Spoke in support of the disposal of land to ONC.

IV. APPROVAL OF THE AGENDA:

MOVED:	Shadi Rabi	Motion to approve the agenda.
SECONDED:	Lorin Bradbury	
VOTE ON MOTION	Unanimous	

V. APPROVAL OF THE MINUTES:

MOVED:	Rose Henderson	Motion to approve regular meeting minutes from January 10, 2022
SECONDED:	Lorin Bradbury	
VOTE ON MOTION	Unanimous	

VI. SPECIAL ORDER OF BUSINESS:

VII. NEW BUSINESS:

- A. PUBLIC HEARING:** Apply zoning designation to the Kasayuli Subdivision (Resolution 22-01)

Chair of the Commission Kathy Hanson opened the public hearing.

The Chair asked members of the Commission to disclose any conflicts of interest or Ex Parte Communications they may have had on the action before them.

Testimony by Interested Parties:

Ted Meyer, City Planner gave his report.

People to be heard:

Chris Beltzer of YKHC spoke in support of the purposed zoning of the Kasayuli Subdivision

Deanna Latham of YKHC spoke in support of the purposed zoning of the Kasayuli Subdivision

Deliberation took place amongst commissioners.

<i>Moved:</i>	<i>Lorin Bradbury</i>	<i>Motion to adopt resolution 2022-01 to apply zoning to the Kasayuli Subdivision as written</i>
<i>SECONDED:</i>	<i>Rose Henderson</i>	
<i>VOTE ON MOTION</i>	<i>6-yes; 0-no; unanimous</i>	

- B. PUBLIC HEARING:** Make a recommendation on a proposed ordinance by the Bethel City Council authorizing the disposal of property (2.013 acres of land underneath and surrounding the ONC Multipurpose Building) through transfer pursuant to BMC 4.08.030 (F) Disposal to ONC under fee simple ownership.

The Chair asked members of the Commission to disclose any conflicts of interest or Ex Parte Communications they may have had on the action before them.

Testimony by Interested Parties:

Ted Meyer, City Planner gave his report.

People to be heard:

Calvin Cockroft, Acting CEO of ONC letter was read in support of the land disposal to ONC.

Henry Hunter of ONC- spoke in support of the land disposal to ONC.

Walter Jim of ONC- spoke in support of the City Land disposal to ONC.

<i>Moved:</i>	<i>Jessica Schroeder</i>	<i>Motion to recommend to city council to dispose of the land at the Mulitpurpose building to ONC.</i>
<i>SECONDED:</i>	<i>John Guinn</i>	
<i>VOTE ON MOTION</i>	<i>6-yes; 1-no; motion passes</i>	

Chair of the Commission Kathy Hanson, closed the public hearing.

VIII. UNFINISHED BUSINESS:

IX. PLANNER'S REPORT: Ted Meyer gave his report.

X. COMMISSIONER'S COMMENTS:

- K. Hanson- We going to miss you John.
- L. Bradbury- Thank you all.
- J. Guinn- This is my last meeting.
- A. Wasierski- no comment.
- S. Rabi- Thanks for zoning Kasayuli.
- J. Schroeder- no comment.
- H. Hanson- no comment.
- R. Henderson- I enjoyed this meeting.

X. ADJOURNMENT:

<i>Moved:</i>	<i>Rose Henderson</i>	<i>Motion to adjourn the meeting.</i>
<i>Seconded:</i>	<i>Lorin Bradbury</i>	

VOTE ON MOTION	Unanimous
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With no further business the meeting adjourned at 9:27 pm

APPROVED THIS ____ DAY OF _____, 2022

Kathy Hanson, Chair

ATTEST: Pauline Boratko, Recorder

DRAFT

City of Bethel Community Action Grant Technical Review Board Meeting Minutes

March 17, 2022

Regular Meeting 7 p.m.

Bethel, Alaska

I. CALL TO ORDER

MEETING CALLED TO ORDER AT 7:10 pm.

II. ROLL CALL

BOARD MEMBERS PRESENT: Louise Russell, Chair Leif Albertson, Vice Chair	Jennifer Dobson Miranda Robb
BOARD MEMBERS ABSENT: Perry Barr Lucinda Alexie	
ALSO IN ATTENDANCE: John Sargent, Recorder & Ex Officio	

III. PEOPLE TO BE HEARD

Linda Curda spoke about Camai Dance Festival planned for March 2022. The Committee Chair told her that her request provided two years ago would be discussed by the committee during this meeting.

IV. APPROVAL OF AGENDA

MOVED:	J. Dobson	Approval of Agenda.
SECONDED:	L. Albertson	
VOTE ON MAIN MOTION	4-0 Motion Passes	

V. APPROVAL OF MINUTES

MOVED:	J. Dobson	Approve March 9, 2022 Meeting Minutes.
SECONDED:	L. Albertson	
VOTE ON MAIN MOTION	4-0 Motion Passes	

VI. UNFINISHED BUSINESS

MOVED:	J. Dobson	Move into Committee as a Whole.
SECONDED:	L. Albertson	
VOTE ON MAIN MOTION	4-0 Motion Passes	

A. Review amount of CAG funding available.

J. Sargent mentioned the memorandum included in the packet, which contained the CAG funding amount available of \$118,202.85.

City of Bethel Community Action Grant Technical Review Board Meeting Minutes

March 17, 2022

Regular Meeting 7 p.m.

Bethel, Alaska

B. Review and score applications and responses received (may include questions to applicants in attendance).

Applicants present were given an opportunity to speak about their applications and the responses they submitted relative to the committee questions asked. Committee members discussed each application in detail and individually scored them. Scores were tabulated and presented to those in attendance on an excel spreadsheet.

L. Albertson brought the committee out of the whole at 9:05 pm.

MOVED:	J. Dobson	Move to have Recorder prepare an Action Memorandum for City Council consideration that contains the CAG Committee’s funding recommendations.
SECONDED:	L. Albertson	
VOTE ON MAIN MOTION	4-0 Motion Passes	

C. Review/revise application, forms, & processes.

Committee members expressed no desire to review or revise any applications, forms, or CAG processes.

D. Update on previous award recipients, projects funded, final reports, and other follow-up issues.

J. Sargent mentioned that the report record was updated before the March set of CAG meetings and that the Finance Department has taken on the responsibility of calling and emailing former CAG applicants to request past due exit reports.

VII. EX OFFICIO MEMBER REPORT

J. Sargent voiced his content with the new technology improvements in the City Hall Council Chambers and how well the meeting was proceeding. Other Ex Officio and Recorder duties were previously addressed.

VIII. BOARD MEMBER COMMENTS

J. Dobson: John, thank you for meeting preparation. Welcome Miranda to the committee. Great job, Louise, serving as Chair.

L. Albertson: Louise, you 'crushed it' as Chair. Thanks for stepping up. Thanks everyone for participating.

M. Robb: Thank you for allowing me to join in tonight.

L. Russell: I am super happy to have you join the committee, Miranda. John, thank you for helping me run the meeting.

IX. ADJOURNMENT

City of Bethel Community Action Grant Technical Review Board Meeting Minutes

March 17, 2022

Regular Meeting 7 p.m.

Bethel, Alaska

MOVED:	J. Dobson	Adjourn the meeting.
SECONDED:	L. Albertson	
VOTE ON MAIN MOTION	4-0 All in favor	

Meeting Adjourned at 9:40 pm.

APPROVED THIS _____ day of _____ 2022.

Respectfully Submitted:

Louise Russell, Chair

ATTEST: _____
John Sargent, Recorder



CITY OF BETHEL
PUBLIC SAFETY AND TRANSPORTATION COMMISSION
WEDNESDAY, APRIL 06, 2022, 6:30 p.m.
LOCATION: Council Chambers-City Hall, 300 State Hwy

COMMISSION MEMBERS

Theresa Quiner <i>Chair</i>	Megan Newport
Nicholai Joekay <i>Vice Chair</i>	Deshan Foret
Melanie Fredericks	Farah Sears
CJ McCormick <i>Council Representative</i>	Musa Saliu

STAFF

Police Chief:	Richard Simmons
Fire Chief:	Daron Solsbee
Admin. Asst.:	Brianna Evan
Email:	bevan@cityofbethel.net
Phone:	907-543-3781

Join Zoom Meeting

<https://us06web.zoom.us/j/81892319260?pwd=UEVqYlhCLzR0bjBFRjJlOQkU5SIBzQT09>

Meeting ID: 818 9231 9260

Passcode: 478331

Dial by Location

253 215 8782 US (Tacoma)	301 715 8592 US (DC)	833 548 0276 US Toll-free	877 853 5257 US Toll-free
346 248 7799 US (Houston)	312 626 6799 US (Chicago)	833 548 0282 US Toll-free	888 475 4499 US Toll-free
669 900 9128 US (San Jose)	646 558 8656 US (New York)		

- I. CALL TO ORDER
- II. ROLL CALL
- III. PEOPLE TO BE HEARD
- IV. APPROVAL OF AGENDA
- V. APPROVAL OF MEETING MINUTES FROM MEETING OF
March 06, 2022
- VI. UNFINISHED BUSINESS
 - A. Creating Survey #2 for Fire Department (Theresa Quiner)
 - B. Taxicab Discussion- Complaints, nature of call, how it was handled (CJ McCormick)
 - C. Ordinance #22-02, 4-wheelers (CJ McCormick)
 - D. Resolution 22-xx Criminal Justice Task Force Creation (CJ McCormick)
- VII. NEW BUSINESS
 - A. Transportation chapter of the last Comprehensive Plan
 - B. Animal Control issues and potential contract between BPD and Bethel Friends of Canines for management of the city pound (Theresa Quiner)
- VIII. EX OFFICIO MEMBER REPORTS
- IX. TRANSPORTATION INSPECTOR'S REPORT
- X. COMMISSION MEMBER COMMENTS
- XI. ADJOURNMENT

Posted March 31, 2022 Year at Police Department, AC Co., Swanson's, and the Post Office, City Hall

Name, Ex-Officio Staff

Brianna Evan

The logo of the City of Bethel, Alaska, is a circular seal. The outer ring is blue with the words "CITY" at the top and "BETHEL, ALASKA" at the bottom in white capital letters. Inside the ring, there are eight segments, each containing a different symbol: a star, a person in a kayak, a person in a wheelchair, a person in a car, a person in a boat, a person in a plane, a person in a helicopter, and a person in a truck. The seal is surrounded by a decorative border.

City of Bethel, Alaska

Public Safety & Transportation Commission

March 02, 2022

Regular Meeting

Bethel, Alaska

I. CALL TO ORDER

A regular meeting of the Public Safety and Transportation Commission was held on March 02, 2022 in the Bethel City Hall Council Chambers.

This meeting was called to order at 6:35 pm.

II. ROLL CALL

Present: Nicholai Joekay, CJ McCormick, Melanie Fredericks, DeShan Foret, Farah Sears, Musa Saliu

Absent: Theresa Quiner, Megan Newport

Ex-Officio Present:
Chief Richard Simmons, Chief Daron Solesbee, Recorder, Brianna Evan

III. PEOPLE TO BE HEARD

No one to be heard.

IV. APPROVAL OF AGENDA

MOVED:	CJ McCormick	Motion to approve the agenda.
SECONDED:	Melanie Fredericks	
VOTE ON MAIN MOTION	All in favor.	

V. APPROVAL OF MINUTES

MOVED:	CJ McCormick	Motion to approve the minutes from the regular meeting of
SECONDED:	DeShan Foret	
VOTE ON MAIN MOTION	All in favor.	

VI. UNFINISHED BUSINESS

A. Status on first survey, update from ex-officio members (Theresa Quiner)

MOVED:	CJ McCormick	Motion to move to committee of the whole.
SECONDED:	Farah Sears	
VOTE ON MAIN MOTION	All in favor.	

Commission talked about a different way to review the answers and how to better it for the next survey. Ex-officio member will provide a better layout of the answers for survey #1.

MOVED:	CJ McCormick	Motion to move back out of committee of the whole.
SECONDED:	Farah Sears	
VOTE ON MAIN MOTION	All in favor.	

B. Taxicab Discussion (CJ McCormick)

Commission decided to table topic for the next meeting so that ex-officio member can get all calls of 2021 on an excel sheet of the nature of the call and how it was handled.

MOVED:	CJ McCormick	Motion to table to the next meeting.
SECONDED:	Melanie Fredericks	
VOTE ON MAIN MOTION	All in favor.	

C. Creating questions for the Fire Department, Survey #2 (Theresa Quiner)

MOVED:	CJ McCormick	Motion to table to the next meeting so that Chief Daron Solesbee can provide data to create the survey.
SECONDED:	Farah Sears	
VOTE ON MAIN MOTION	All in favor.	

VII. NEW BUSINESS

A. Ordinance 22-02 (CJ McCormick)

MOVED:	CJ McCormick	Motion to recommend the City to table this topic for a year for data to be gathered.
SECONDED:	Melanie Fredericks	
VOTE ON MAIN MOTION	All in favor.	

B. Robery Snyder Jr. Letter (CJ McCormick)

MOVED:	CJ McCormick	Motion to table to the next meeting.
SECONDED:	DeShan Foret	
VOTE ON MAIN MOTION	All in favor.	

VIII. CHIEF's COMMENTS

Chief Simmons – See Report in Commission Packet.

Fire Chief Solsebee – See Report in Commission Packet.

IX. TRANSPORTATION INSPECTOR'S REPORT

See Report in Commission Packet.

X. COUNCIL REPRESENTATIVE's COMMENTS

CJ McCormick- Thanked everyone for the discussions, the month of March being brain injury month and on March 12th was Ashley Johnson Barr day.

XI. COMMISSION MEMBER's COMMENTS

Farrah Sears- it was a good meeting, enjoying the discussions and the commission. Thanked everyone.

Deshan Foret- nothing to add, thanked everyone.

Melanie Fredericks- thanked everyone, no comments. Spoke on Ashley Johnson Barr Day.

Musa Saliu- Thanked everyone, looking forward to working with everyone and serve the community.

Nicholai Joekay-No comments.

XII. ADJOURNMENT

MOVED:	CJ McCormick	Motion to adjourn.
SECONDED:	Melanie Fredericks	
VOTE ON MAIN MOTION	All in favor.	

Meeting adjourned at 8:33 pm.

APPROVED THIS _____ DAY OF _____, 2022.

Brianna Evan, Recorder

Theresa Quiner, Chair



City of Bethel Proclamation
RECOGNIZING JOHN GUINN
For His Years of Service to the City of Bethel

- WHEREAS,** on October 26, 1970, John Guinn was sworn into office for his first term of public service for the City of Bethel;
- WHEREAS,** in the following 48 years, John Guinn has been steadfast in serving the community of Bethel whose population grew from about 2,000 residents in 1970, to over 6,000 residents today;
- WHEREAS,** while on City Council, Guinn served as Bethel Mayor 1971-1972; 1977-1978; and 1979-1984; and sat on the Planning Commission as the City Council representative;
- WHEREAS,** following his last term on City Council, John Guinn continued to serve on the Planning Commission as a regular member;
- WHEREAS,** On March 15, 2022, John Guinn provided notice to the Planning Commission of his intent to resign his seat on the Commission after nearly 50 years;
- WHEREAS,** John Guinn began his public service for Bethel only 13 years after it was incorporated as a City and has played an integral part in the planning and development our community; a true pioneer;
- WHEREAS,** Mr. Guinn, with his unprecedented time in municipal government, has been a resource and a mentor for the hundreds of volunteers and City staff members who have been fortunate to serve with him;

THEREFORE, the Bethel City Council, does hereby recognize and extend their deep appreciation to John Guinn for his devotion to our community and exemplary service to the City of Bethel.

Signed this 12 day of April, 2022.

Mark Springer, Mayor

Lori Strickler, City Clerk

CITY OF BETHEL, ALASKA

Ordinance #22-09

AN ORDINANCE BY THE BETHEL CITY COUNCIL AMENDING BMC 01.01.120 CODE ADOPTION, SUPPLEMENTS TO CODE

WHEREAS, under Bethel Municipal Code 1.01.060, the city clerk's office is the codifier of ordinances for the city of Bethel;

WHEREAS, modernized code publishing options give the community immediate access to ordinances adopted by the council and to their codification in the Bethel Municipal Code within a short time following council's adoption;

WHEREAS, previously, the City waited months for codified updates to the code and printed supplements to the printed code;

WHEREAS, portions of the Bethel Municipal Code reference these outdated printed supplements and should be removed to help ensure the organization is efficient and effective in the codification of ordinances;

WHEREAS in light of modernized online options, printed supplements are no longer necessary;

WHEREAS, [Alaska Statute 29.25.050\(b\)](#) permits exemption from printed supplements when "the code is kept current by regular supplements"; and

WHEREAS the Bethel Municipal Code is regularly and timely supplemented online following the adoption of council's codified ordinances.

**NOW, BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF BETHEL,
ALASKA:**

SECTION 1. Classification. This is a Codified Ordinance and shall become part of the Bethel Municipal Code.

SECTION 2. Amendments. Bethel Municipal Code 01.01.120 is amended as follows: (new language is underlined and old language is stricken):

1.01.120 Supplements to code.

A. By contract or by city personnel, supplements to this code shall be prepared ~~and printed~~ whenever authorized or directed by the city clerk. A supplement to the code shall include all substantive permanent and general parts of ordinances passed by the city council or adopted by initiative and referendum during the period covered by the supplement and all changes made by the supplement in the code. ~~The pages of a supplement shall be so numbered that they will fit properly into the code and will, where necessary, replace pages which have become obsolete or partially obsolete; and the new pages shall be so prepared that, when they have been inserted, t~~The code will be current through the date of the adoption of the latest ordinance included in the supplement.

B. In preparing a supplement to this code, all portions of the code which have been repealed shall be excluded from the code ~~by their omission from reprinted pages.~~

C. When preparing a supplement to this code, the codifier, meaning the person, agency or organization authorized to prepare the supplement, may make formal, non-substantive changes in ordinances and parts of ordinances included in the supplement, insofar as it is necessary to do so to embody them into a unified code. For example, the codifier may:

1. Organize the ordinance material into appropriate subdivisions;
2. Provide appropriate catchlines, headings and titles for sections and other subdivisions of the code ~~printed in the supplement~~ and make changes in catchlines, headings and titles;
3. Assign appropriate numbers to sections and other subdivisions to be inserted in the code and, where necessary to accommodate new material, change existing section or other subdivision numbers;
4. Change the words "this ordinance" or words of the same meaning to "this chapter," "this article," "this division," etc., as the case may be, or to "sections through ..."; and the inserted section numbers will indicate the sections of the code which embody the substantive sections of the ordinance incorporated into the code; and

Introduced by: Mayor Springer
Introduction Date: March 22, 2022
Public Hearing: April 12, 2022
Action:
Vote:

5. Make other nonsubstantive changes necessary to preserve the original meaning of ordinance sections inserted into the code, but in no case shall the codifier make any change in the meaning or effect of ordinance material included in the supplement or already embodied in the code.

State law reference — ~~Revision of Alaska Statutes, AS [01.05.031](#).~~

~~D. Additions to this code shall be printed no less often than each six (6) months and shall be available as provided in section 1.05.075*.~~

State law reference – Codification, AS [29.25.050](#).

SECTION 3. Effective Date. This ordinance shall become effective upon adoption by the City Council.

ENACTED THIS ____ DAY OF 2022, BY A VOTE OF ____ IN FAVOR AND ____ OPPOSED.

ATTEST:

Mark Springer, Mayor

Lori Strickler, City Clerk

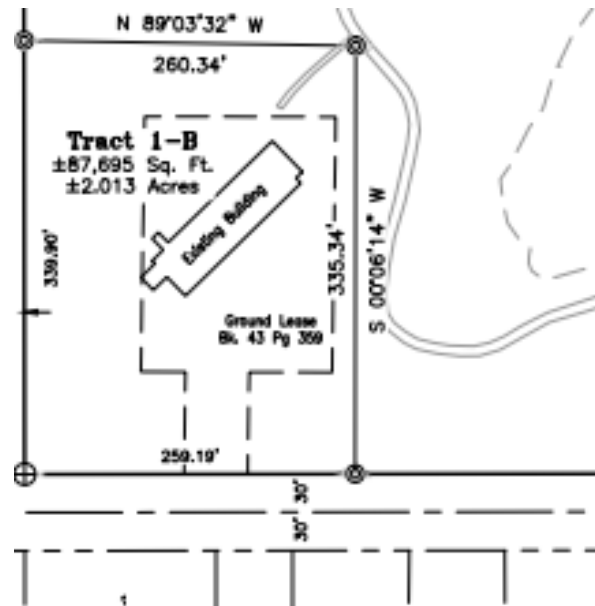
Introduced by: Council Member Springer
Introduction Date: September 28, 2021
Public Hearing Date: April 12, 2022
Action:
Vote:

CITY OF BETHEL, ALASKA

Ordinance #21-45

AN ORDINANCE BY THE BETHEL CITY COUNCIL AUTHORIZING THE DISPOSAL OF PROPERTY THROUGH TRANSFER PURSUANT TO BMC 4.08.030 (f) DISPOSAL TO NATIVE TRIBAL COUNCIL UNDER FEE SIMPLE OWNERSHIP

WHEREAS, the City of Bethel owns a parcel of land situated in Tract A of Block 9, USS 3770 Northwest Addition, Bethel Townsite, 334 Akiachak Avenue, Bethel containing 87,695 square feet, located in the Public Lands and Institutions District;



WHEREAS, the City of Bethel entered into a ground lease with Ortusarmiuit Traditional Native Council (ONC) in 1985, which expired on November 30, 2020;

WHEREAS, the City wishes to dispose of the property through transfer, in accordance with BMC 4.08.030(F), Disposal to Native Tribal Council, under fee simple ownership as outlined in this Ordinance;

WHEREAS, located on site is a one-story wood frame building containing 4,953 square feet of fully finished building area owned by ONC;

Introduced by: Council Member Springer
Introduction Date: September 28, 2021
Public Hearing Date: April 12, 2022
Action:
Vote:

WHEREAS, the fair market value of the land as of December 1, 2020 was approximately \$44.42 per square foot, excluding building improvements;

WHEREAS, the City wishes to transfer the above-described land to ONC under fee simple ownership exempting the transfer from the stated waived immunity from suit for the purpose of enforcing any conditions attached to the disposal of the City's interest and without compensation to the City;

WHEREAS, the City Council appreciates and respects our partnership with ONC and recognizes organizational collaboration between the entities is essential to the viability of our hosted public programs;

NOW, THEREFORE BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF BETHEL, ALASKA, the City Council authorizes the disposal of property, as described under Section 2 of this Ordinance.

SECTION 1. Classification. This is a non-codified Ordinance and shall not become part of the Bethel Municipal Code.

SECTION 2. Terms of Disposal

Legal Description. The property that is the subject of the disposal is described as: a parcel of land situated in Tract A of Block 9, USS 3770 Northwest Addition, Bethel Townsite, 334 Akiachak Avenue.

Description of the City's Interest Being Disposed of: A parcel of property containing 87,695 square feet of level to sloping land with about two-third filled with sand. Electricity, telephone, water, and sewer lines serve the site. The land is located within the Public Lands and Institutions District.

Method of Disposal: Gift deed transfer under fee simple ownership without reverter.

Value of the City's Interest: The appraised value of the property as of December 1, 2020 was approximately \$3,895,411.

SECTION 3. Authority and Immunity Waiver. Pursuant to Bethel Municipal Code 4.08.030(F), Disposal to Native Tribal Council, the disposal made by the City to ONC shall include a requirement that ONC waive any immunity from suit for the purpose of enforcing any conditions attached to the disposal of the City's interest in the above-described real property to ONC.

Introduced by: Council Member Springer
Introduction Date September 28, 2021
Public Hearing Date: April 12, 2022
Action:
Vote:

SECTION 4. Effective date. This ordinance shall become effective immediately upon enactment by the City Council.

**BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF BETHEL, ALASKA
THIS __ DAY OF ____ 2021 BY A VOTE OF _ IN FAVOR AND _ OPPOSED.**

Michelle DeWitt, Mayor

ATTEST:

Lori Strickler, City Clerk



City of Bethel

Committees and Commissions

Recommendation to City Council

Committees and Commissions that wish to make a recommendation to City Council should turn this form in to the City Clerk or to the City Council representative on the committee or commission. Recommendations fall under reports of standing committees and are not actionable by the City Council.

Committee/Commission: Planning Commission	Chairman: Kathy Hanson
Date Submitted: March 21, 2022	Council Rep: Rose Henderson
Issue: <i>City of Bethel proposed conveyance of land underneath the existing multi-purpose building at Pinky's Park to ONC. The land conveyance is 87,695 square-feet. The legal description is Tract 1-B of Tract A, Block 9, Northwest Addition to the Bethel Townsite of USS 3770, PL 71-245.</i>	
Recommendation: <i>At the March 15, 2022 Planning Commission meeting, the Planning Commission recommended approval of the proposed land conveyance because of the current minimum lease of \$1 per year, and the fact that ownership of the land will open up new funding opportunities to ONC for building maintenance and improvements.</i>	



Date: 3/1/2022

To: The Planning Commission

RE: Land conveyance under ONC Multi-Purpose Building

Greeting to the Planning Commission and City Council. In anticipation of the March 15, 2022 Planning Commission meeting, we have prepared this letter to answer any anticipated questions in regards to Orutsararmiut Native Council's (ONC's) request to convey the land underneath the current Multi-Purpose Building to ONC. For context, you should understand that ONC has enjoyed quiet occupation of the Multi-Purpose Building for an extended period of time now. Additionally, this land conveyance has been a long standing request of ONC. ONC also anticipates that in lack of the land transfer that the City of Bethel will continue to support this community building at the operation of ONC. Because of this long history of cooperation and future cooperation, there is no anticipated economic value in regards to the land for the City of Bethel.

Shall the City of Bethel decide to convey this land to ONC, it may open economic resources that could repair and maintain a building that has experienced some significant aging. It is important to know that ONC operates this building at a loss. The rents secured do not even cover the utilities. Much less any required repairs. As a Tribal Organization, ONC has access to resources that other organizations may not. Owning the land under the building opens up those opportunities that don't exist in the status quo. It is in the best interest of the community of Bethel to address the needs of the building so the Multi-Purpose Building remains safe and available to the citizens of Bethel. ONC has no plans to rezone the property or use it for anything but a resource to the community of Bethel as a Multi-Purpose Building.

In regards to the amount of land requested, this relates to safety and parking. As per the Bethel Municipal Code (BMC) a certain amount of parking is required based upon the Square Footage of the current building. Based upon the BMC, an estimated 48 parking spots would be required for the 4800 sq. ft. building. Part of this request is to accommodate the BMC and any future expansion. The other part is related to safety concerns.

The back side of the building has proven to be common hang out for inebriated people. It is very common for maintenance personnel to discover large groups of people and empty liquor bottles littering the area. Additionally, in the

surrounding brushes we have seen blankets and clothing to suggest people are utilizing the brush for personal purposes. There has even been people in the past that have been attacked and killed along the same connecting boardwalk further north. This of course is a huge safety concern, especially for our youth that may access the park or the Multi-Purpose Building through the small board walk immediately behind the building. ONC would like the ability to thin or remove the trees, improve lighting of that area and maintain the small access boardwalk for safety reasons. Which is why we requested additional land north (behind) of the Multi-Purpose Building.

I hope that this letter answers your questions. I would like to thank the City of Bethel for your continued support. And of course, for considering this land conveyance. We look forward to working cooperatively on all issues for the betterment of not only our Tribal Members, but all members of the community of Bethel.

Sincerely,

A handwritten signature in blue ink, appearing to read 'CALVIN', with a stylized flourish at the end.

Calvin Cockroft, Acting Executive Director
Orutsararmiut Native Council

CITY OF BETHEL, ALASKA

Ordinance #22-11

AN ORDINANCE BY THE BETHEL CITY COUNCIL AMENDING THE BETHEL MUNICIPAL CODE, CHAPTER 5.10, TO PROHIBIT THE OPERATION OF MARIJUANA ESTABLISHMENTS IN THE CITY OF BETHEL

WHEREAS, Alaska Statute 17.38.210(a) provides: "A local government may prohibit the operation of marijuana cultivation facilities, marijuana product manufacturing facilities, marijuana testing facilities, or retail marijuana stores through the enactment of an ordinance or by voter initiative";

WHEREAS, the City of Bethel wishes to exercise its authority under Title 29 of the Alaska Statutes and AS 17.38.210 to prohibit all marijuana operations within the City limits.

SECTION 1. Classification. This is a codified Ordinance of general and permanent nature and shall become part of the Bethel Municipal Code.

SECTION 2. Amendment. Bethel Municipal Code Chapter 5.10, Marijuana Regulation, is amended as follows. New language is underlined and old language is stricken.

Chapter 5.10 MARIJUANA REGULATION

Sections:

- ~~5.10.010 — Definitions.~~
- ~~5.10.020 — Procedure for administrative review of license applications.~~
- ~~5.10.030 — City council review of license.~~
- ~~5.10.040 — Council action on marijuana license applications.~~
- ~~5.10.050 — Recordkeeping required of all sellers.~~
- ~~5.10.060 — License restrictions.~~
- ~~5.10.070 — Conditional use permit required.~~

- ~~5.10.080 — Licensee responsible for employees' actions on premises.~~
~~5.10.090 — Hours and days of operation.~~
~~5.10.100 — Obligation to enforce restrictions within licensed premises.~~
~~5.10.110 — Marijuana handler permit.~~
~~5.10.120 — Operation of licensed premises.~~
~~5.10.130 — Sale to intoxicated persons.~~
~~5.10.140 — Eviction of patrons.~~
~~5.10.150 — Public consumption.~~
~~5.10.160 — Transportation of marijuana.~~
~~5.10.170 — Inspection of premises.~~
~~5.10.180 — Access for enforcement.~~
~~5.10.190 — Advertising.~~
~~5.10.200 — Water supply — Limited liability.~~
~~5.10.210 — Violations.~~
~~5.10.220 — Disclaimer.~~
~~5.10.230 — Penalties.~~
- ~~5.10.010 — Definitions.~~
- ~~A. "Board" means the Alaska Marijuana Control Board.~~
- ~~B. "Consumer" has the meaning given in 3 AAC 306.990.~~
- ~~C. "Consumption" means the act of ingesting, inhaling, or otherwise introducing marijuana into the human body.~~
- ~~D. "Intoxicated person" means a person whose physical or mental conduct is substantially impaired as a result of the introduction of an alcoholic beverage and/or controlled substance(s) into the person's body and who exhibits those plain and easily observed or discovered outward manifestations of behavior commonly known to be produced by the overconsumption of alcoholic beverages and/or controlled substance(s).~~

- ~~E. "Licensed premises" has the meaning given in 3 AAC 306.990.~~
- ~~F. "Local government" means the city of Bethel.~~
- ~~G. "Local regulatory authority" has the meaning given in AS 04.21.080.~~
- ~~H. "Marijuana" has the meaning given in AS 17.38.900.~~
- ~~I. "Marijuana accessories" has the meaning given in AS 17.38.900.~~
- ~~J. "Marijuana cultivation facility" has the meaning given in AS 17.38.900.~~
- ~~K. "Marijuana establishment" has the meaning given in AS 17.38.900.~~
- ~~L. "Marijuana license" means a license issued by the Marijuana Control Board pursuant to the requirements set out in AS 17.38 and/or 3 AAC 306.~~
- ~~M. "Marijuana products" has the meaning given in AS 17.38.900.~~
- ~~N. "Marijuana product manufacturing facility" has the meaning given in AS 17.38.900.~~
- ~~O. "Marijuana testing facility" has the meaning given in AS 17.38.900.~~
- ~~P. "Person" means an individual, partnership, cooperative, association, joint venture, corporation, estate trust, business, receiver, or any entity, group or combination acting as a unit.~~
- ~~Q. "Retail marijuana store" has the meaning given in AS 17.38.900.~~
- ~~R. "Unreasonably impracticable" has the meaning given in AS 17.38.900. [Ord. 16-18 § 2.]~~
- ~~5.10.020 — Procedure for administrative review of license applications.~~
- ~~A. Upon receipt of notice from the Board of an application for the issuance, renewal, transfer of location or transfer to another person of a marijuana license for a license~~

~~location in the city, the clerk shall as soon as practicable distribute copies of the notice to the city manager, the city council and the city attorney.~~

~~B. The city manager shall immediately refer the application for review as follows:~~

~~1. To the planning director or their designee to determine if the applicant has complied with the conditional use provision of the Bethel Municipal Code;~~

~~2. To the finance director or their designee to determine whether the licensee or license transferee is delinquent in paying to the city any tax, assessment, business license fee, or fee or charge for utility service for the business and/or affiliate (as defined in 3 AAC 304.990) that operates or will operate under the marijuana license;~~

~~3. To the police and fire chiefs to determine whether, in their opinion, there have been excessive calls for service, excessive numbers of convictions or arrests for unlawful activity at the license location, police or ambulance reports, reports of unlawful activity at the license location, or police, fire or ambulance dispatches to the license location.~~

~~C. The fire chief, police chief, planning director and finance director shall forward written statements to the city manager within fourteen (14) calendar days after the application was referred by the city manager.~~

~~D. The city manager shall provide a written report to the city council, with a copy to the applicant, listing any objections to the Board's issuance of the application. The city manager's report is due within twenty (20) days after the date of receipt of notice from the city clerk.~~

~~E. An applicant who believes the city manager's report contains factual errors shall file a written protest outlining, with specifics, the sections of the report believed to be~~

~~factually incorrect. Such protest must be filed to the city manager not later than ten (10) calendar days after issuance of the city manager report.~~

~~F. The city manager shall investigate the applicant's protest and shall issue a written decision no later than ten (10) business days after receipt of the protest.~~

~~G. The city clerk shall place the matter of the application upon the city council agenda not less than thirty (30) and not more than forty (40) calendar days after the date of receipt from the Board. [Ord. 16-18 § 2.]~~

~~5.10.030 — City council review of license.~~

~~The city council shall determine whether to protest, recommend with conditions, or take no action on the issuance, renewal or transfer of a marijuana license application and shall consider the following factors it believes are pertinent. Such factors shall include, but not be limited to:~~

~~A. City records indicating whether the applicant and/or transferor is in violation of the city sales tax ordinances or regulations, has failed to comply with any of the filing, reporting or payment provisions of the city ordinances or regulations, or has any unpaid balance due on tax accounts for which the applicant and/or transferor is liable;~~

~~B. The character and public interests of the surrounding neighborhood;~~

~~C. Actual law enforcement problems with supporting data;~~

~~D. The concentration of other licenses of the same and other types in the area;~~

~~E. The adequacy of parking facilities;~~

~~F. The safety of ingress to and egress from the premises;~~

~~G. Compliance with state and local fire, health and safety codes;~~

~~H. The degree of control the licensee has or proposes to have over the conduct of the licensed business. In determining the applicant's demonstrated ability to maintain order and prevent unlawful conduct, the city council may consider police reports, the appearance of a readily identifiable pattern or practice of recurring violent acts or unlawful conduct on the licensed premises, testimony presented before the council, written comments, or other evidence deemed to be reliable and relevant to the purpose of this subsection;~~

~~I. Whether the applicant can demonstrate prospective or continued compliance with operations procedures for licensed premises set forth in BMC 5.08.110;~~

~~J. The proximity to a school, licensed day care, alcohol/ drug inpatient or outpatient treatment center;~~

~~K. Any history of convictions of the applicants and affiliates of the applicants for any violation of AS Titles 04 and 17, 3 AAC 306 and/or the BMC;~~

~~L. Any other factor the city council determines is relevant to a particular application. [Ord. 16-18 § 2.]~~

~~5.10.040 — Council action on marijuana license applications.~~

~~A. If a city council member wishes to protest the application, a resolution shall be prepared and introduced at the next regularly scheduled council meeting or earlier if necessary to meet the requirements of 3 AAC 306.060.~~

~~B. At least seven (7) calendar days prior to the council meeting, the city clerk shall provide the applicant with:~~

~~1. A copy of the proposed resolution; and~~

~~2. Notice of the date and time when council will consider the resolution; and~~

~~3. Notice the applicant will have an opportunity, pursuant to BMC, to appear before the council to defend the application.~~

~~C. A protest by the council under this section cannot be based in whole or in part on police reports or other written materials available to the city but which were not provided to the affected applicant before the public hearing on that protest.~~

~~D. At the conclusion of the public hearing, and any deliberation of the council, the council may choose to:~~

~~1. Pass the resolution protesting to the Board the issuance, transfer or renewal of the marijuana license application; or~~

~~2. Recommend the license be approved with conditions; or~~

~~3. Take no action on the application. [Ord. 16-18 § 2.]~~

~~5.10.050 — Recordkeeping required of all sellers.~~

~~A. Premises licensed under this chapter shall keep and preserve suitable records of all sales made by the seller and such other books or accounts as may be necessary to determine the amount of tax which it is obliged to collect, including records of the gross daily sales, together with invoices of purchases and sales, bills of lading, bills of sale or other pertinent records and documents as will substantiate and prove the accuracy of a tax return.~~

~~B. All sellers within the city who sell marijuana must have a cash register and must record each retail sale on a cash register that provides, at a minimum, a daily "Z" or "Z-total" report, or equivalent.~~

~~C. "Suitable records of all sales made" as used in subsection A of this section shall mean at a minimum a daily "Z" or "Z-total" report or equivalent (a "Z" or "Z-total" report is the report generated by the cash register at the end of each business day, which calculates, at least, the totals for each department key, total sales and total~~

~~receipts—although some cash registers have more detailed “Z” or “Z total” reports).
Whatever records are kept must reflect the total daily purchases of taxable items. If no
taxable sales are made on a business day, the records kept shall so reflect “zero” sales
on that day. Records must also be kept to substantiate any claimed deductions or
exclusions authorized by law. Records may be written, stored on data processing
equipment, or may be in any form that the city may readily examine.~~

~~D. Records shall be kept in a systematic manner conforming to accepted accounting
methods and procedures. Such records include:~~

- ~~1. The books of accounts ordinarily maintained by a prudent business person.
Records and accounting information stored on computers must be provided to the
city in a readable form when requested by the city;~~
- ~~2. Documents of original entry such as original source documents, prenumbered
sequential source documents, prenumbered sequential receipts, cash register tapes,
sales journals, invoices, job orders, contracts, or other documents of original entry
that support the entries in the books of accounts;~~
- ~~3. All schedules or working papers used to prepare gross and taxable sales results,
including receipts or invoices showing exempt sales.~~

~~E. Records must show:~~

- ~~1. Gross receipts and amounts due from all taxable and exempt sales; and~~
- ~~2. The total purchase price of all goods and other property purchased for sale,
resale, consumption, or lease.~~

~~F. Every seller shall preserve suitable records for the period specified in 3 AAC 306.775
or three (3) full calendar years, whichever is greater.~~

~~G. The city finance department may examine and audit any relevant books, papers, records, returns or memoranda of any seller, may require the attendance of any seller, or any officer or employee of a seller, at a meeting with the finance director or their designee, and may require production of all relevant business records, in order to determine whether the seller has complied with this chapter. [Ord. 16-18 § 2.]~~

~~5.10.060 License restrictions.~~

~~The city of Bethel adopts 3 AAC 306.010(a) and (b), as it currently reads and as it may later be amended. [Ord. 16-18 § 2.]~~

~~5.10.070 Conditional use permit required.~~

~~All marijuana establishments including but not limited to cultivation, manufacturing, testing, dispensing, and retail are permitted only by a conditional use permit.~~

~~A. *Operations Plan.* As part of the conditional use permit application, all marijuana establishments shall submit an operations plan:~~

- ~~1. Specifying all means to be used for extracting, heating, washing, or otherwise changing the form of the marijuana plant or for testing any marijuana or marijuana product, including a verification that such plan is in compliance with all applicable federal, state, and local laws and regulations governing ventilation and safety measures for each such process (if applicable);~~
- ~~2. Describing of all toxic, flammable, or other materials regulated by a federal, state, or local government that will be used, kept, or created at the facility, the quantities and location of such materials, and the manner in which such materials will be stored;~~
- ~~3. Describing the processes that will be used to extract or distill marijuana derivatives from their source and the processes used to incorporate marijuana derivatives into all retail marijuana products produced, including a verification that~~

~~such processes are in compliance with all applicable federal, state, or local laws or regulations; and/or~~

~~4. Describing a plan for ventilation that will be used to prevent any odor of marijuana from dissipating into the area. For retail marijuana cultivation facilities, such plan shall also include all ventilation systems used to control the environment for the plants and describe how such systems will operate to prevent any odor leaving the premises. [Ord. 16-18 § 2.]~~

~~5.10.080 — Licensee responsible for employees' actions on premises.~~

~~A. A licensee may not knowingly or negligently allow its agents or employees to violate any provision of Alaska law or the Bethel Municipal Code and may not recklessly or with criminal or civil negligence fail to act in accordance with the duties prescribed under either with the result that if an agent or employee of the licensee violates a law, regulation or ordinance, the licensee may be held responsible.~~

~~B. The licensee shall be responsible for all acts or omissions of the licensee's employees on the licensed premises. The licensee may be cited and prosecuted for all acts or omissions of employees which are committed on the licensed premises and which are in violation of this chapter; provided, however, that the prosecution of the licensee shall not prohibit the prosecution of the employee for acts or omissions committed by the employee in violation of any provision of this chapter. [Ord. 16-18 § 2.]~~

~~5.10.090 — Hours and days of operation.~~

~~A. Premises licensed for the sales, service and consumption of marijuana shall be closed between the hours of 9:00 p.m. and 11:00 a.m., seven (7) days per week.~~

~~B. A person may not sell, offer for sale, give, furnish, deliver or consume marijuana on premises licensed under this chapter during the hours of closure set forth in this section.~~

~~C. A licensee, an agent, or employee may not permit a person to consume marijuana on the licensed premises between the hours of closure set forth in this section. [Ord. 16-18 § 2.]~~

~~5.10.100 — Obligation to enforce restrictions within licensed premises:~~

~~A licensee, their agent or employee may not permit the consumption of marijuana by any person within the licensed premises unless it is permitted by the license. [Ord. 16-18 § 2.]~~

~~5.10.110 — Marijuana handler permit:~~

~~A. A marijuana establishment and each licensee, employee, or agent of the marijuana establishment who sells, cultivates, manufactures, tests, or transports marijuana or a marijuana product, or who checks the identification of a consumer or visitor, must obtain a marijuana handler permit from the board before being licensed or beginning employment at a marijuana establishment.~~

~~B. A licensee, employee, or agent of a marijuana establishment shall keep the marijuana handler permit card in that person's immediate possession or a valid copy on file on the premises at times when on the licensed premises of the marijuana establishment.~~

~~C. A marijuana product manufacturing facility, including a marijuana concentrate manufacturing facility, shall ensure that each licensee, employee, or agent who is required or permitted to be physically present on the licensed premises at any time:~~

~~1. Obtains a marijuana handler permit as provided in 3 AAC 306.700 before being present or employed at the marijuana product manufacturing facility's licensed premises; and~~

~~2. Has the marijuana handler permit card in the person's immediate possession, or a valid copy on file on the premises, at all times while on the marijuana product manufacturing facility's licensed premises. [Ord. 16-18 § 2.]~~

~~5.10.120 — Operation of licensed premises.~~

~~A. Except as otherwise provided in this section, the operations procedures set forth in subsection B of this section shall apply to all marijuana establishments within the city of Bethel which sell or serve marijuana or marijuana products for consumption on the premises.~~

~~B. Marijuana establishments operating within the city of Bethel which sell or serve marijuana or marijuana products for consumption on the premises shall comply with the following operations procedures:~~

~~1. *Public Transportation.* Licensees shall make available to their patrons access to means of public transportation or permit patrons to make arrangements for transportation off the premises.~~

~~2. *Notice of Penalties.* Operators shall place, at conspicuous locations within licensed premises, a clear and legible sign describing applicable penalties for driving under the influence, and for service or sale of marijuana to minors or intoxicated persons.~~

~~3. *Compliance Determination.* In order to determine whether applicants seeking the issuance, renewal or transfer of marijuana licenses have complied with the provisions of this chapter, applicants shall, at the request of the city, submit to the city manager (or their designee) a marijuana licensee compliance form. Upon request, operators shall also provide the city manager with certificates from all current employees demonstrating that those employees have successfully completed a marijuana awareness training program such as the program for techniques in marijuana management as approved by the Board.~~

~~4. *In the Event the City of Bethel Adopts Code for Allowing for the Impoundment and/or Forfeiture of Vehicles Seized Pursuant to an Arrest for or Charge Driving Under the Influence or Refusal to Submit to Chemical Tests, Such Signs Must Be*~~

~~Posted. Upon adoption of a municipal code allowing for the forfeiture, operators shall display at conspicuous places in licensed premises two (2) signs warning that vehicles are seized in cases of driving under the influence or refusal to submit to chemical tests. One (1) of these warning signs shall be at least eleven (11) inches by fourteen (14) inches in size, and must read, in lettering at least one half (1/2) inch high and in contrasting colors or black and white, "DRIVE UNDER THE INFLUENCE — LOSE YOUR CAR." The sign described in the preceding sentence must carry a logo or illustration approved by the chief of police or their designee which shows an automobile being towed. The second warning sign shall be at least eleven (11) inches by fourteen (14) inches and must read, in letters at least one quarter (1/4) inch high and in contrasting colors or black and white:~~

~~WARNING: IF YOU DRIVE UNDER THE INFLUENCE OR LET ANYONE DRIVE YOUR VEHICLE UNDER THE INFLUENCE, YOU WILL LOSE YOUR VEHICLE. The police SEIZE cars and trucks driven by intoxicated drivers. A vehicle will be IMPOUNDED for 30 days for the driver's first DUI offense. A vehicle will be FORFEITED if the driver has been convicted of DUI in the past ten (10) years.~~

~~C. *Mandatory Identification Check in the Retail Sale of Marijuana.* A retail marijuana store shall refuse to sell marijuana or a marijuana product to a person who does not produce a form of valid photographic identification showing that person and the persons that person entered with are all twenty one (21) years of age or older.~~

~~1. A valid form of photographic identification includes:~~

~~a. An unexpired, unaltered passport;~~

~~b. An unexpired, unaltered driver's license, instruction permit, or identification card of any state or territory of the United States, District of Columbia, or a province of Canada;~~

~~c. An identification card issued by a federal or state agency authorized to issue a driver's license or identification card.~~

~~D. *Security Personnel.* Each premises licensed for consumption shall employ at least one (1) person who shall be on duty during open business hours. This person shall not be the budtender on duty, and shall be on duty for the express purpose of maintaining order within the establishment and assuring compliance, by the clientele, with the provisions of this chapter.~~

~~E. *Video Surveillance.* The city adopts the provisions of 3 AAC 306.720 regarding video surveillance as they currently exist and as they may be amended in the future.~~

~~F. *Premises to Be Cleared Upon Closing.* Upon closing, licensees shall clear the marijuana establishment of all persons, other than necessary employees, within fifteen (15) minutes after the closing hours.~~

~~G. *Age Limit Signs to Be Exhibited.* Each entry to a retail marijuana store must be posted with a sign that says, "No one under twenty one (21) years of age allowed." The sign must be not less than twelve (12) inches long and twelve (12) inches wide, with letters at least one half (1/2) inch in height in high contrast to the background of the sign. [Ord. 16-18 § 2.]~~

~~5.10.130 — Sale to intoxicated persons:~~

~~A. A licensee, their agent or employee may not knowingly or negligently:~~

~~1. Sell, give or barter marijuana to an intoxicated person;~~

~~2. Allow another person to sell, give or barter marijuana to an intoxicated person within the licensed premises;~~

~~3. Allow an intoxicated person to enter and remain within the licensed premises or to consume marijuana within the licensed premises; or~~

~~4. Permit an intoxicated person to sell or serve marijuana. [Ord. 16-18 § 2.]~~

~~5.10.140 — Eviction of patrons.~~

~~The licensee and employees of the licensee are expressly permitted to evict any person suspected of being under the age of twenty-one (21) or intoxicated and failure of such person to leave after oral request is unlawful and an offense on the part of that person. [Ord. 16-18 § 2.]~~

~~5.10.150 — Public consumption.~~

~~A. It shall be unlawful to consume marijuana on the public streets, sidewalks, alleys, parks or other public places throughout the city.~~

~~B. It shall be unlawful to consume marijuana in a vehicle.~~

~~C. Marijuana is permitted on private residential property, with the consent of the owner or legal occupant of the property. [Ord. 16-18 § 2.]~~

~~5.10.160 — Transportation of marijuana.~~

~~A. Pursuant to 3 AAC 306.310(a)(5), a licensed, retail marijuana store may only sell marijuana or marijuana product to a consumer who is physically present on the licensed premises.~~

~~B. The transportation of marijuana by common carrier or commercial carrier within the city of Bethel to a residential home or nonlicensed marijuana facility is strictly prohibited. [Ord. 16-18 § 2.]~~

~~5.10.170 — Inspection of premises.~~

~~A. A marijuana establishment or an applicant for a marijuana establishment shall, upon request, make the licensed premises or the proposed licensed premises, including~~

~~any place for storage, available for inspection by the city, an employee or agent of the city, or an officer charged with the enforcement of this chapter.~~

~~B. Inspection under this section includes inspection of the premises, facilities, qualifications of personnel, methods of operation, business and financial records, marijuana inventory tracking system, policies, and purposes of any marijuana establishment and of any applicant for a marijuana establishment license.~~

~~C. The premises of licensees authorized to sell or distribute marijuana shall be easily accessible for inspection by police officers during all regular hours of the transaction of business upon the premises, and at any other time with reasonable notice by the officer.~~

~~D. The city may inspect any premises with a marijuana license for compliance with conditions on the license. Upon discovering a violation of such conditions, the person conducting the investigation shall submit a written report of the violation to the planning director for review by the planning commission and provide a copy thereof to the licensee.~~

~~E. If at any time there appears to be a readily identifiable pattern or practice of recurring calls for service or unlawful conduct in a licensed premises, the city may send notice of possible protest to the licensee that they must submit and implement a plan for remedial action or be in jeopardy that a protest will be filed to any renewal, transfer of location or transfer of ownership sought by the licensee.~~

~~F. Upon receiving a report of conditions violation, the city council may:~~

- ~~1. Revoke the premises' conditional use permit;~~
- ~~2. Protest the issuance, renewal, transfer, relocation or continued operation of the license;~~

~~3. Recommend imposition of conditions on the state marijuana license pursuant to AS 04.11.480(c); or~~

~~4. Notify the Board that a licensee has violated conditions and request that an accusation pursuant to AS 04.11.370 be brought against the licensee.~~

~~G. Prior to taking any of the actions listed in subsection E of this section, the city shall give the permittee or licensee notice and an opportunity to be heard on the accusation(s) at a publicly noticed council meeting. [Ord. 16-18 § 2.]~~

~~5.10.180 — Access for enforcement.~~

~~A. The public entrance of licensed marijuana establishments shall be open and unlocked before and after the closing hour of such establishment if there are any patrons in the establishment.~~

~~B. A marijuana establishment, and any licensee or employee, or agent in charge, shall cooperate with the city to enforce the laws related to marijuana, including, but not limited to:~~

~~1. Permitting entry upon and inspection of the licensed premises; and~~

~~2. Providing access to business records at reasonable times when requested by the city.~~

~~3. Lack of knowledge or intent shall not be a defense to any action brought under this section.~~

~~4. Licensees shall provide the police chief with their current hours of operation. Any changes to the hours of operation shall be communicated in writing, at least three (3) business days prior to the change being implemented. [Ord. 16-18 § 2.]~~

~~5.10.190 — Advertising.~~

~~A. *Outdoor Advertising Generally Prohibited.* Except as otherwise provided in the state rule, 3 AAC 306.360, it shall be unlawful for any retail marijuana establishment to engage in advertising that is visible to members of the public from any street, sidewalk, park, or other public place, including advertising utilizing any of the following media: any billboard or other outdoor general advertising device; any sign mounted on a vehicle; any hand held or other portable sign or any handbill, leaflet or flier directly handed to any person in a public place, left upon a motor vehicle, or posted upon any public or private property without the consent of the property owner. [Ord. 16-18 § 2.]~~

~~5.10.200 — Water supply — Limited liability.~~

~~The city does not guarantee delivery of water on a specified day or time. The city shall not be liable for any loss or damage of any nature whatsoever caused by any delay or failure to deliver water to an establishment regardless of delivery schedules and anticipated requests. Customers are encouraged to have a back-up water source in case of missed water deliveries. [Ord. 16-18 § 2.]~~

~~5.10.210 — Violations.~~

~~A. Violation of any section of this chapter shall be an infraction.~~

~~B. The Bethel police department shall have the authority to write and serve citations for violations of the provisions of any portion of this chapter. [Ord. 16-18 § 2.]~~

~~5.10.220 — Disclaimer.~~

~~This chapter does not supersede applicable federal law. [Ord. 16-18 § 2.]~~

Introduced by: Council Member Hessler
Introduction Date April 12, 2022
Public Hearing Date: April 26, 2022
Action:
Vote:

~~5.10.230~~ — Penalties:

Offense	BMC Section	Mandatory Court Appearance	Penalty Amount
Failure to keep adequate records	5.10.050	Yes	\$500
Failure to allow the city to inspect records	5.10.050	Yes	\$750
Operating without a conditional use permit	5.10.070	Yes	\$750
Operating in violation of conditions of conditional use permit	5.10.070	Yes	\$750
Premises open during nonpermissible days or hours	5.10.090	No	1st offense: \$150 2nd offense: \$300 3rd and subsequent offenses: \$700
Selling, offering for sale, giving, furnishing, delivering or consuming or allowing consumption of marijuana or marijuana product on premises during hours of closure	5.10.090(C)	No	\$300

Introduced by: Council Member Hessler
 Introduction Date April 12, 2022
 Public Hearing Date: April 26, 2022
 Action:
 Vote:

Offense	BMC Section	Mandatory Court Appearance	Penalty Amount
Allowing consumption on premises in violation of license	5.10.100	No	\$500
Permitting the consumption of marijuana or marijuana products within a licensed premises outside the scope of the license	5.10.100	Yes	\$750
Selling or dispensing marijuana prior to successful completion of a marijuana handler permit training program	5.10.110(A)	Yes	\$1,000
Failure to maintain marijuana handler permit or valid copy on the premises	5.10.110	Correctable	\$350
Permitting an employee or agent to work on the premises without having their marijuana handler's permit or valid copy readily available	5.10.110	Correctable	\$350
Allowing employee to sell or dispense marijuana prior to	5.10.110(A)	Yes	\$1,000

Introduced by: Council Member Hessler
 Introduction Date April 12, 2022
 Public Hearing Date: April 26, 2022
 Action:
 Vote:

Offense	BMC Section	Mandatory Court Appearance	Penalty Amount
their successful completion of a marijuana handler permit training program			
Failure to show proof of successful completion of a marijuana handler permit training program	5.10.110(B)	Correctable	\$300
Failure to provide access to means of public transportation to patrons or to arrange for transportation off premises	5.10.120(B)(1)	No	\$500
Failure to properly post signs describing penalties for driving under the influence, sale or service to minors, or intoxicated persons	5.10.120(B)(2)	No	\$250
Failure to submit a marijuana compliance form upon request	5.10.120(B)(3)	No	\$300
Failure to check identification of purchaser and/or all persons entering with purchaser	5.10.120(C)	Yes	1st offense: \$500 2nd offense: \$700 3rd and subsequent offenses: \$1,000

Introduced by: Council Member Hessler
 Introduction Date April 12, 2022
 Public Hearing Date: April 26, 2022
 Action:
 Vote:

Offense	BMC Section	Mandatory Court Appearance	Penalty Amount
Acceptance of nonconforming identification for purchase of marijuana	<u>5.10.120(C)</u>	Yes	1st offense: \$150 2nd offense: \$300 3rd and subsequent offenses: \$700
Failure to install or maintain security equipment	<u>5.10.120(E)</u>	Yes	1st offense: \$500 2nd offense: \$700 3rd and subsequent offenses: \$1,000
Interior camera not positioned to capture sales transactions	<u>5.10.120(E)</u>	Yes	1st offense: \$500 2nd offense: \$700 3rd and subsequent offenses: \$1,000
Failure to clear premises after closing	<u>5.10.120(F)</u>	No	1st offense: \$150 2nd offense: \$300 3rd and subsequent offenses: \$700
Failing to post age limit signs	<u>5.10.120(G)</u>	No	\$300
Sale of marijuana improperly obtained	<u>5.10.120</u>	Yes	\$700
Sale of marijuana to an intoxicated person	<u>5.10.130</u>	Yes	1st offense: \$500 2nd offense: \$700

Introduced by: Council Member Hessler
 Introduction Date April 12, 2022
 Public Hearing Date: April 26, 2022
 Action:
 Vote:

Offense	BMC Section	Mandatory Court Appearance	Penalty Amount
			3rd and subsequent offenses: \$1,000
Providing marijuana to an intoxicated person	5.10.130(A)(1) and (2)	Yes	1st offense: \$500 2nd offense: \$700 3rd and subsequent offenses: \$1,000
Allowing an intoxicated person to enter and remain within licensed premises	5.10.130(A)(3)	Yes	1st offense: \$150 2nd offense: \$300 3rd and subsequent offenses: \$700
Permitting intoxicated person to consume marijuana within a licensed premises	5.10.130(A)(3)	Yes	1st offense: \$500 2nd offense: \$700 3rd and subsequent offenses: \$1,000
Permitting an intoxicated person to sell or serve marijuana	5.10.130(A)(4)	Yes	1st offense: \$500 2nd offense: \$700 3rd and subsequent offenses: \$1,000
Consuming marijuana in a public place	5.10.150	No	1st offense: \$100 2nd offense: \$250 3rd and subsequent offenses: \$500

Introduced by: Council Member Hessler
Introduction Date April 12, 2022
Public Hearing Date: April 26, 2022
Action:
Vote:

Offense	BMC Section	Mandatory Court Appearance	Penalty Amount
Transportation of marijuana or marijuana products to a residential home or nonlicensed facility	5.10.160	Yes	\$1,000
Failure to make premises reasonably accessible for inspection by police officers	5.10.170	Yes	\$700
Failure to permit or aid the entry of law enforcement during hours of operation	5.10.180(B)	Yes	\$700
Failure to permit or aid the entry of law enforcement any time there are two (2) or more persons on the premises	5.10.180(B)	Yes	\$700
Failure to keep public entrance open and unlocked while there are still patrons	5.10.180	No	\$500
Failure to provide hours of operation to police chief	5.10.180	No	\$250
Violation of electronic advertising	5.10.190	No	\$250

Introduced by: Council Member Hessler
Introduction Date April 12, 2022
Public Hearing Date: April 26, 2022
Action:
Vote:

Offense	BMC Section	Mandatory Court Appearance	Penalty Amount
Violation of advertising regulations	5.10.190	No	\$250

~~[Ord. 16-18 § 2.]~~

5.10.010 Marijuana establishments prohibited.

The City of Bethel prohibits the following marijuana operations:

- a. Marijuana cultivation facilities;
- b. Marijuana product manufacturing facilities;
- c. Marijuana testing facilities; and
- d. Retail marijuana stores.

SECTION 3. Effective Date. This ordinance shall become effective the first day of the month following the adoption of the ordinance by the City Council.

**BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF BETHEL, ALASKA
THIS 24 DAY OF APRIL 2022 BY A VOTE OF __ IN FAVOR AND __ OPPOSED.**

Mark Springer, Mayor

ATTEST:

Lori Strickler, City Clerk

Introduced by: Council Member Hessler
Introduction Date April 12, 2022
Public Hearing Date: April 26, 2022
Action:
Vote:

Introduced by: Council Member Hessler
Introduction Date April 12, 2022
Public Hearing Date: April 26, 2022
Action:
Vote:

Introduced by: City Manager Williams
Introduction Date: April 12, 2022
Public Hearing: April 26, 2022
Action:
Vote:

CITY OF BETHEL, ALASKA

Ordinance #22-12

AN ORDINANCE BY THE BETHEL CITY COUNCIL AMENDING AN ORDINANCE AMENDING AND ADOPTING FEES AND CHARGES FOR THE CITY OF BETHEL

BE IT ORDAINED that the City Council of Bethel, Alaska,

Section 1. Classification. This ordinance is not permanent in nature and shall not be placed in the Bethel Municipal Code.

Section2 Amendments. The City of Bethel Fees and Charges is amended, new language is underlines and old language is stricken.

General Services	
Wire Transfer Fee	\$25
Non-Sufficient Funds Fee	\$30
Check Replacement Fee	\$25
Notary Service, per document	\$3
Bethel Lapel Pin	\$2
Passport Execution Fee (in accordance with U.S. Department of State)	\$25 <u>\$35</u>
Lost Key	\$100
Photocopies of Documents	\$0.25
Log Cabin Rental	
Cleaning Deposit	\$200
Main Room Full Day	\$175
Nonprofit	\$50
Kitchen Full Day	\$50
Both Full Day	\$225
Nonprofit	\$75
Main Room Half Day	\$90
Kitchen Half Day	\$25
Both Half Day	\$115

Introduced by: City Manager Williams
 Introduction Date: April 12, 2022
 Public Hearing: April 26, 2022
 Action:
 Vote:

Public Records	
<i>Searches, if over five (5) hours (per hour) If the search or production of records for one requester in a calendar month exceeds five person-hours, the requester shall pay the personnel costs required during the month to complete the search and copying tasks. The personnel costs may not exceed the actual salary and benefit costs for the personnel time required to perform the search and copying tasks. The requester shall pay the fee before the records are disclosed, and the city may require payment in advance of the search.</i>	
Electronic Records	Free
Paper Record	\$5.00 (First five pages) \$0.25 (Each additional pg.)
CD of Audio/Video/Documents	\$10
Sales Taxes and Business Licenses	
Bethel Business License Holder List	\$25
Bethel Business License	\$100
Identification Card/Replacement	\$10
Special Events Permit Application (Alcohol)	\$50
Cemetery Services	
Burial Permit	\$50
Burial Lot Reservation	\$150
Appeals	
Appeal to City Representative (not hearing officer)	\$50
Appeal to Hearing Officer (unless otherwise provided for in code)	\$150 <u>\$200</u>
<u>Appeal to City Body</u>	<u>\$200</u>
Code Enforcement	
Vehicle Removal	\$200
Impound Fee	\$25 (first day) \$20 (each additional day)
Police Department	
General	
Fingerprints (per card)	\$25
Civil Processing	\$45
Vehicles and Traffic	
Towing or Initial Impoundment (4-Wheeler/ATV/Snowmachine)	\$100
Storage of 4-Wheeler/ATV/Snowmachine	\$10 (per day)
Records	
Collision Report	\$10
Call for Service	\$5
Officer Report	\$10
CD	\$20

Introduced by: City Manager Williams
 Introduction Date: April 12, 2022
 Public Hearing: April 26, 2022
 Action:
 Vote:

Animal Control	
Animal License (AVID Chip)	\$20 <u>10</u>
Animal Adoption (animal license included)	\$25
Euthanization of Animal	\$30
Animal Impound	\$25 (first day) \$20 (each additional)
Rabies Vaccination	FREE
Quarantine 10 days	\$150
Protective Custody	
If Paid Within 30 Days	\$150
If Paid After 30 Days	\$175
Fire Department	
Basic Life Support Ambulance Services	\$450
Advanced Life Support Ambulance Services	\$600
Fire Incident Report	\$25
Ambulance Run Report	\$25
Planning	
General	
Variance	\$200
Vacation	\$300
Conditional Use Permit	\$200
Re-plat, Short Subdivision , Abbreviated Plat, Supplement Plat, Waiver, or Floodplain Land Use (<i>Additional Recording Fee May Apply</i>)	\$100
Preliminary Subdivision Plat	\$300
Additional Plot(s)	\$15 <u>20</u>
Final Subdivision Plat (<i>Additional Recording Fee May Apply</i>)	\$300
Platting Waiver	\$100
Appeal of a decision of the Planning Director	\$100
Site Plans and Violations	
Site Plan, Infill/Moving of Single-Family Residence	\$25
Site Plan, if submitted after work has begun but not complete.	\$300
*Contractor/owner responsible for penalty if infill/moving of residents without approved permit.	\$500
Site Plan, Residential Single Family New Construction	\$25
Site Plan, if submitted after work has begun but not complete.	\$300
*Owner responsible for penalty if infill/moving of residents without approved permit.	\$500

Introduced by: City Manager Williams
 Introduction Date: April 12, 2022
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 Action:
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Site Plan Residential Duplex *Owner responsible for penalty if developed without approved permit.	\$100 \$500
Site Plan Residential Triplex Site Plan, if submitted after work has begun but not complete. *Owner Responsible for fine if developments of a new residential triplex without Site Plan Application	\$200 \$300 \$1,000
Site Plan Infill Commercial Site Plan, if submitted after work has begun but not complete. *Developers Responsible for fine if Infill is done without Site Plan Application	\$100 \$300 \$1,000
Site Plan, Demolition of Building Either Residential or Commercial *Owner responsible for penalty if demolished without approved permit.	\$100 \$1,000
Site Plan Commercial Major (New Development or Existing Site Improvements) A. Site Plan Application Commercial: The application fee for a Commercial, Industrial or Other Non-Residential Development shall be \$600.00 for the first \$100,000.00 of the total construction costs, plus an additional fee one half of one percent for the portion over \$100,000.00 of the total construction costs. Typical construction costs shall include all costs associated with the development for which the application is being submitted, including, but not limited to site improvement for which the application is being submitted, including, but not limited to, site improvement and building improvement costs including new or additional buildings, but shall include interior furnishings, atypical features, decorative materials or other similar features. For fees calculated based the percentage of construction costs, such costs shall be supported by the sworn statement of a licensed architect, licensed engineer or other qualified individual if an architect or engineer has not been retained for the project as the expected construction costs for projects over \$1,000,000.00. Institutional (Hospital, Educational and Governmental) will be assessed a flat fee of \$600.00 for the total cost of the construction. B. For a Proposed Linear Development, the application fee shall be \$150.00 per acre of all land included in the right of way of the proposed linear development project plus \$150.00 per acre located outside of the right of way that will be disturbed as part of a linear development project. A Linear development means land uses such as roads, trails, sewerage and management of pipes, gas and water pipelines, electric, telephone and other transmission or distribution lines, which have the basic function of connecting two points, the rights-of-way therefore, and any accessory structures or uses directly	\$1,000

Introduced by: City Manager Williams
 Introduction Date: April 12, 2022
 Public Hearing: April 26, 2022
 Action:
 Vote:

associated therewith. Linear development shall not include residential, commercial, office or industrial buildings, improvements within a development such as utility lines or pipes, or internal circulation roads; 1. For a resource extraction permit application or permit renewal application, the application fee shall be \$1,500.00 plus \$30.00 per acre to be mined within each permit period (Yearly) 2. 2) For a change of use with no additional development or home occupations, the application fee shall be \$200.00; and The application fee for mixed residential and non-residential development shall be the sum of the residential and non-residential development fees as calculated according to the relevant fee schedules in (A) above.	
Major Subdivisions	
Adverting	\$275 500
Re-Adverting	\$325 500
Revision Following Advertising	\$350 500
Preliminary Plat Application	\$1,500
Change to Future Land Use Map	\$800
Variance	\$750
Subdivision Agreement	\$1,500
Maps	
Xerographic Type Single Sheet Map Copy	\$5 per sheet
Computer Generated Retracement of Single Lot or Tract with Legal Description	\$25
Computer Generated Single Sheet Map or Plat	\$50
<i>Each Additional Sheet</i>	\$25
Land Status Map	\$30
Comprehensive Plan on CD	\$25
Letter of Interpretation or Amended Letter of Interpretation:	
A. Application for any other Letter of Interpretation or Amended Letter of Interpretation.	\$200
B. Application fee for the review and processing of a request for a letter stating information that is available in a municipal land use ordinance or stating other information readily available to the public from a source other than the Bethel Planning Commission.	\$200
C. Application fee for an Amended Certificate of Filing. <i>If a request for an Amended Certificate of Filing is submitted more than five years following the issuance of the original Certificate of Filing, the fee shall be calculated as if a new application had been submitted.</i>	\$200 or 10% of orig. permit fee, whichever is >. Max \$3,000

Introduced by: City Manager Williams
 Introduction Date: April 12, 2022
 Public Hearing: April 26, 2022
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D. The fee for the review of any study or survey prior to the submission of a development application, including, but not limited to, any threatened or endangered species protocol, threatened or endangered species protocol results or a cultural resource survey, shall be one-third of the estimated application fee calculated in accordance with (a) through (b) above. Any fee submitted in accordance with this provision shall be deducted from the application fee due at the time of submission of the application for the proposed development for which the study or survey was prepared or conducted	
Tall Towers	
Advertising	\$275 <u>500</u>
Re-Advertising	\$375 <u>500</u>
Revision Following Advertising	\$350 <u>500</u>
Conditional Use Permit	\$750
Public Hearing	\$1,000
Change to Future Land Use Map	\$800
Special Use Permit	\$750
Variance	\$750
Code Enforcement	
Junk Vehicles Removed, per vehicle if liquids are not drained and batter is not removed	\$275
Junk Vehicles Removed, per vehicle if liquids are drained and batteries removed	\$75
Impound fee, first day	\$25
Each additional day	\$20
Removal of Non-Vehicles Junk /Honey Buckets 100% of cost of removal) *Disposal of items plus city manpower (wages), city vehicles usage (gas), court cost, attorney fees, only if property owners don't remove the debris from their property.	
Port and Harbor	
<i>Other fees are in accordance with the most recently adopted Tarrif Rates.</i>	
Small Boat Harbor Seasonal Moorage Per Foot LOA	\$12
Small Boat Harbor Use Permit	\$30
Small Boat Harbor Use Permit (for Vessel Moored more than four days in the small boat harbor)	\$60
Public Works	
Utility Permit Application Fee Annual Permit	\$130
Utility Permit Application Fee Temporary or Emergency use	\$50
Vehicle Disposal, per vehicle if battery and liquid are removed.	Free (2 per year) ≥ \$200

Introduced by: City Manager Williams
Introduction Date: April 12, 2022
Public Hearing: April 26, 2022
Action:
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Vehicle disposal, per vehicle without fluids/and or battery removed	\$300
Refrigerators and Freezer	\$40

SECTION 3. Effective Date. This ordinance shall become effective upon passage by the Bethel City Council.

ENACTED THIS _ DAY OF _____ 2022, BY A VOTE OF _ IN FAVOR AND _ OPPOSED.

ATTEST:

Mark Springer, Mayor

Lori Strickler, City Clerk

Introduced by: City Manager Peter Williams
Introduction Date: April 12, 2022
Public Hearing Date: April 26, 2022
Action:
Vote:

CITY OF BETHEL, ALASKA

Ordinance #21-26 (i)

AN ORDINANCE AMENDING THE CITY OF BETHEL FISCAL YEAR 2022 BUDGET

THEREFORE BE IT ORDAINED by the City Council of Bethel, Alaska, as follows:

SECTION 1. Classification. This is a non-codified Ordinance and shall not become part of the Bethel Municipal Code.

SECTION 2. Fiscal Year Budget Amendments. The following estimated revenues and expenditures are hereby appropriated for the corporate purposes and objects of the City of Bethel for Fiscal Year 2022.

WHEREAS, one or more unanticipated Planning Department personnel have requested a greater leave cash-out expenditure than expected;

WHEREAS, City Administration proposes that \$7,974.40 be added to the Planning Department Leave Cash-out line item to cover the potential overage from a request, while allowing for a sufficient margin for the remainder of the fiscal year;

I-1 Planning Department					
New Line Item	Line Item in Budget	Description	Approved Appropriations	Proposed Amendment	Proposed Total Appropriations
100-54-6023	10-54-508	Leave/Cash-out	1,091.00	7,974.40	9,065.40
100-10100	10-10100	General Fund (Cash in Combined Fund)	11,504,103.00	(7,974.40)	11,496,128.60

WHEREAS, the Bethel Police Chief resigned from his position effective May 1, 2022;

WHEREAS, Administration prefers to use an executive search firm to recruit a new police chief;

WHEREAS, the expected cost of executive search firm services should be no more than \$15,000 and therefore, this amount of money should be added to the budget;

Introduced by: City Manager Peter Williams
Introduction Date: April 12, 2022
Public Hearing Date: April 26, 2022
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Vote:

I-2 Administration Department					
New Line Item	Line Item in Budget	Description	Approved Appropriations	Proposed Amendment	Proposed Total Appropriations
100-51-6003	10-51-522	Recruitment Costs	10,000.00	15,000.00	25,000.00
100-10100	10-10100	General Fund (Cash in Combined Fund)	11,496,128.60	(15,000.00)	11,481,128.60

SECTION 3. Effective Date. This Ordinance shall become effective upon the passage by the Bethel City Council.

ENACTED THIS 26TH DAY OF APRIL 2022 BY A VOTE OF _ IN FAVOR AND _ OPPOSED.

Mark Springer, Mayor

ATTEST:

Lori Strickler, City Clerk

PLANNING DEPARTMENT PERSONNEL (10-54)			FY21 Budget	FY22 Budget
PERSONNEL				
MIII R3	P1	City Planner	100,654	103,674
	P3	Planning Clerk	51,939	54,536
	501	SALARIES AND WAGES	152,593	158,210
		Merit Increases (Bargaining Unit only)	1,298	-
	502	Overtime	-	-
		Subtotal of miscellaneous wages	1,298	-
		TOTAL GROSS WAGES	153,891	158,210
	508	Leave Cashout: (BW*2%) of FTEs (FTE=2)	7,630	1,091
	511	Medicare: 1.45% of Total Wages	2,231	2,294
	512	Employee Group Benefits: (2119*12)*FTE (FTE=2)	50,856	50,856
	515	Unemployment Insurance: 1.78%*TW	1,500	2,816
	516	Workers' Compensation: (TW/100)*2.5833 (W/ \$39,900 cap)	411	4,087
	518	PERS Contributions: TW*22%	33,856	34,806
	519	Utility Benefit: (380*12)*FTE (FTE=2)	9,120	9,120
		BENEFITS AND TAXES	105,604	105,070
		TOTAL PERSONNEL	259,495	263,280

PLANNING DEPARTMENT (10-54)		FY19 Actuals	FY20 Actuals	FY21 YTD Actuals*	FY21 Budget	FY22 Budget
PERSONNEL:						
	Salaries, Benefits & Taxes excluding EGHB	167,513	178,091	99,317	208,639	212,424
502	Overtime	113	22	14	-	-
512	Employee Group Health Benefits (EGHB)	48,779	25,512	13,547	50,856	50,856
	Total personnel	216,404	203,624	112,878	259,495	263,280
MATERIALS, SUPPLIES, & SERVICES:						
545	TRAINING/TRAVEL	3,189	1,759	-	7,300	3,600
561	SUPPLIES	3,633	4,249	3,305	5,600	5,600
563	WEARING APPAREL	20	199	-	300	300
601	VEHICLE PARTS	880	245	28	1,000	1,000
602	GASOLINE	731	710	466	1,800	1,800
621	ELECTRICITY	1,622	1,779	452	1,440	1,440
622	TELEPHONE	69	66	33	200	200
623	HEATING FUEL	3,370	4,025	604	2,040	2,040
626	WATER/SEWER/GARBAGE	1,227	793	329	1,400	1,400
627	Staff Cellular Phones	455	336	168	840	840
642	Legal Fees	4,464	-	-	5,000	5,000
648	Code Enforcement Activities	-	-	-	3,500	3,500
649	Professional Services (STR)	26,490	43,648	4,448	97,340	42,000
661	VEHICLE MAINT/REPAIRS	953	1,061	398	1,894	1,894
668	HARDWARE/SOFTWARE SUPPORT	4,084	4,134	1,929	2,500	2,500
669	Professional Services	83	21	-	4,000	4,000
683	MINOR EQUIPMENT	2,757	4,041	-	5,500	5,500
721	INSURANCE	1,903	3,050	1,724	3,157	3,157
724	DUES & SUBSCRIPTION	9	147	179	500	500
727	ADVERTISING	389	981	214	2,000	2,000
771	NUISANCE ENFORCEMENT EXPENSE	-	-	-	-	-
799	MISCELLANEOUS EXPENSES	356	9	-	1,000	1,000
996	ADMIN OVERHEAD-IT SVCS	16,151	16,447	7,781	17,539	17,539
	Total materials, supplies and services	72,836	87,699	22,059	165,850	106,810
	Total operating expenditures	289,240	291,323	134,937	425,345	370,090

ADMINISTRATION (10-51)		FY19 Actuals	FY20 Actuals	FY21 YTD Actuals*	FY21 Budget	FY22 Budget
PERSONNEL:						
	Salaries, Benefits & Taxes excluding EGHB	382,203	320,587	272,772	452,115	467,658
502	Overtime	-	4,561	18,029	8,851	-
512	Employee Group Health Benefits (EGHB)	76,704	78,591	34,540	76,284	76,284
	Total personnel	458,907	403,739	325,341	537,250	543,942
MATERIALS, SUPPLIES, & SERVICES:						
506	Relocation Expenses	-	20,000	-	-	10,000
522	Recruitment Costs	-	5,769	-	10,000	10,000
541	TRAVEL	-	-	-	-	5,000
545	TRAINING	18,590	6,187	2,431	10,000	5,000
561	SUPPLIES	3,260	5,341	3,106	6,700	7,000
563	WEARING APPAREL	-	-	-	2,500	1,000
601	VEHICLE PARTS	-	471	28	-	-
602	GASOLINE / DIESEL / OIL	236	398	-	1,500	-
621	ELECTRICITY	20,422	20,582	5,732	18,400	15,000
622	TELEPHONE	13,949	16,662	8,992	20,000	20,000
623	HEATING FUEL	14,166	19,944	7,009	22,440	20,000
626	WATER/SEWER/GARB/	11,293	6,242	3,857	12,000	12,000
627	Staff Cellular Phones	957	1,542	428	840	1,000
642	Legal Fees	2,735	112,009	-	-	-
646	DRUG TESTING/BCKGRND CKS	9,695	6,317	2,911	9,500	9,500
648	ADMINISTRATIVE COSTS	-	-	-	-	-
649	Professional Fees	53,577	13,770	(3,483)	20,000	20,000
661	VEHICLE MAINT/REPAIR	953	1,061	388	1,894	-
663	JANITORIAL	9,095	10,725	4,875	11,400	20,000
669	OTHER PURCHASED SERVICES	7,458	2,378	4,781	51,500	10,000
683	MINOR EQUIPMENT	236	1,822	10	2,000	2,000
721	INSURANCE	10,021	16,147	9,127	16,630	17,000
722	INSURANCE-DED EXP & OTHER	-	(6,670)	6,741	-	7,000
724	DUES/SUBSCRIPTIONS	1,654	-	200	1,200	1,000
727	ADVERTISING	2,528	147	487	1,000	5,000
732	EQUIPMENT RENTAL	1,957	5,707	-	2,000	2,000
733	POSTAGE	300	91	21	1,000	1,000
734	CASH OVER/SHORT	27	-	-	-	-
790	ALLOWANCE SPECIAL EVENTS	6,597	7,560	3,790	7,500	7,500
799	MISCELLANEOUS EXPENSES	3,695	1,011	338	1,000	1,000
875	INDIRECT COST RECOVERY	(254,291)	(323,453)	(132,866)	(263,180)	(263,180)
996	ADMIN OVERHEAD-IT SVCS	16,150	16,447	7,781	17,539	17,539
	Total materials, supplies and services	(44,739)	(31,793)	(63,314)	(14,637)	(36,641)
	Total operating expenditures	414,168	371,946	262,027	522,613	507,301

Introduced by: Council Member Hessler
Date: April 12, 2022
Action:
Vote:

CITY OF BETHEL, ALASKA

Resolution #22-04

A RESOLUTION BY THE BETHEL CITY COUNCIL PROTESTING THE ISSUANCE OF A RETAIL MARIJUANA LICENSE TO GOOD VIBES LLC, LICENSE NO. 30563, PROPOSING TO OPERATE AT 323 CHIEF EDDIE HOFFMAN HIGHWAY, BETHEL, ALASKA

- WHEREAS,** Good Vibes, LLC applied for a Retail Marijuana Facility License to the State of Alaska Alcohol Marijuana Control Office (AMCO), License No. 30563;
- WHEREAS,** the City Clerk's Office received notice of the application on February 11, 2022, 3 Alaska Administrative Code 306.060 Protest by local government, requires a protest be submitted within 60 days from the date of notice, the deadline for the City Council to protest the application is April 12, 2022;
- WHEREAS,** the property proposed on which to operate the marijuana retail store is zoned General Use;
- WHEREAS,** although marijuana sales are permitted within the General Use Zone through conditional use permitting standards applied by our planning and zoning laws, [Bethel Municipal Code 5.10.040](#) provides that the City Council, when considering protests of marijuana licenses, may consider the character and public interest of the surrounding neighborhood;
- WHEREAS,** next door to the property is the Bethel Lions Club, across the street from the property is the Yupiit Piciryarait Cultural Center, which hosts concerts, conferences, trainings, and cultural events, the Bethel Fire Department, the Bethel City Hall, and the Nora Guinn Court House is just down the street;
- WHEREAS,** the proposed use and location of the property degrades the image of the adjacent and nearby facilities and does not promote an image for the community that is consistent with the public interest, given its conspicuous location;
- WHEREAS,** the Council wants to convey a respectable image within our city center and marijuana sales alongside civic and government services is inconsistent with that goal;

Introduced by: Council Member Hessler
Date: April 12, 2022
Action:
Vote:

WHEREAS, according to a controlled clinical trial published with the National Library of Medicine entitled: "[The effect of alcohol, THC and their combination on perceived effects, willingness to drive and performance of driving and non-driving tasks](#)" when combined, alcohol and THC had the most intense effect on individuals after intake and reflected performance impairments in driving and non-driving tasks, in the subjective sensations after intake, and in physiological measures;

WHEREAS, the proposed location is adjacent to a property that is applying for a restaurant eating place license, and therefore raises the same concerns regarding Fire Department response times;

WHEREAS, the driveway to the property is across the street from the Fire Department, and given that proximity, there are concerns that impaired patrons exiting the property by vehicle present significant risk to the Fire Department's response to emergencies;

WHEREAS, it is in the public interest and safety to separate the sales locations of marijuana and beer/wine in order to prevent or minimize risk of dual consumption of these substances prior to driving.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BETHEL: the Bethel City Council conditionally protests the issuance of the marijuana retail license to Good Vibes LLC License No. 30563 due to the negative impacts on the surrounding neighborhood and the safety of the ingress to and egress from the property.

ENACTED THIS 12th DAY OF APRIL 2022 BY A VOTE OF _ IN FAVOR AND _ OPPOSED.

ATTEST:

Mark Springer, Mayor

Lori Strickler, City Clerk



City of Bethel

Administration
P.O. Box 1388 Bethel, Alaska 99559
Phone # 907-543-1371
Fax # 907-543-4171

April 5, 2022

Bethel City Council
P.O. Box 1388
300 state highway
Bethel, AK 99559

Mayor, Vice-Mayor, and Members of City Council;

In the matter of permitting Good Vibes LLC. a retail marijuana license # 30563., located in Bethel, AK 99559; Located at 323 Chief Eddie Hoffman Highway in Bethel, Alaska:

On February 17, 2022, I sent a letter to members of the City council objecting to the issuance of this license. There was an issue concerning utility billing, which has been resolved. I also mentioned that the company did not have a business license. They don't need a business license for approval of the license.

I still have concerns about the driveway which the planning department is addressing.

I do not object to the issuance of this license.

Thank you,

Peter Williams
City Manager, City of Bethel



City of Bethel

Administration
P.O. Box 1388 Bethel, Alaska 99559
Phone # 907-543-1371
Fax # 907-543-4171

February, 2018

Bethel City Council
P.O. Box 1388
300 state highway
Bethel, AK 99559

Mayor, Vice-Mayor and Members of City Council;

In the matter of permitting Good Vibes LLC. a retail marijuana license # 30563., located in Bethel, AK 99559; Located at 323 Chief Eddie Hoffman Highway in Bethel, Alaska:

Bethel Municipal Code (BMC) 5.08.020(d) requires the City Manager to provide a written report to City Council, with a copy to the applicant, listing any objections to the Board issuance of the application.

According to BMC 5.08.020(c) City Planner, City Finance Director, City Fire Chief and Police Chief shall forward written statements to the City Manager outlining their findings:

- a) Finance Director- Good vibes does not have a utility billing account. The owner, Brian Glasheen, has a separate account he opened in June 2021. He never made a payment and owes \$2,236.12 as of February 28, 2022. The services from that account are discontinued. Good Vibes is not operational and has not obtained a business license. The Finance Dept. feels that a business license is not needed at the moment. They have obtained a State Business license.
- b) Planning Director- This locations' CUP, with conditions, was approved when Good Vibes obtained a retail marijuana license on July 15, 2021. The conditions at the time called out for eight parking spaces and two driveways that accessed the property. Those conditions were met.
- c) Police Dept. – This business has not developed the site or constructed a building as of February 2022. There have been no calls to this address.

- d) Fire Dept. – There were 20 EMS calls to the immediate area of 323 CEHH along with three calls for fire. This property is located across from the Fire Dept. The Fire Dept. has some concerns that there may be excess vehicular and foot traffic which could impact incident times.
- e) Fire Chief- There were 20 calls for EMS service and three calls for fire near this location in the last 12 months. These took place on Front St. between Main St. and Oscar Way.

City Manager Concerns-

I have some concerns with issuing this license per BMC 5.10.030. They do not have a Business License and the owner has not resolved his outstanding debt with the Fiancé Dept. The Fire Dept has I feel has voiced legitimate concerns per BMC 5.10.030 (F). I think that signage should be installed to warn vehicular traffic on CEHH of Good Vibes driveway. I do not recommend Good Vibes be allowed a license to conduct business till these issues are resolved.



Peter Williams
City Manager, City of Bethel



Alcohol and Marijuana Control Office
550 W 7th Avenue, Suite 1600
Anchorage, AK 99501
marijuana.licensing@alaska.gov
<https://www.commerce.alaska.gov/web/amco>
Phone: 907.269.0350

Alaska Marijuana Control Board

Form MJ-01: Marijuana Establishment Operating Plan

What is this form?

An operating plan is required for all marijuana establishment license applications. Applicants should review **Title 17.38** of **Alaska Statutes** and **Chapter 306** of the **Alaska Administrative Code**. This form will be used to document how an applicant intends to meet the requirements of those statutes and regulations. If your business has a formal operating plan, you may include a copy of that operating plan with your application, but all fields of this form must still be completed per 3 AAC 306.020(c).

What must be covered in an operating plan?

Applicants must identify how the proposed premises will comply with applicable statutes and regulations regarding the following:

- Control plan for persons under the age of 21
- Security
- Business records
- Inventory tracking of all marijuana and marijuana product on the premises
- Employee qualification and training
- Health and safety standards
- Transportation and delivery of marijuana and marijuana products
- Signage and advertising

Applicants must also complete the corresponding operating plan supplemental forms (**Form MJ-03**, **Form MJ-04**, **Form MJ-05**, or **Form MJ-06**) to meet the additional operating plan requirements for each license type.

Section 1 – Establishment & Contact Information

Enter information for the business seeking to be licensed, as identified on the license application.

Licensee:	Good Vibes LLC	MJ License #:	30563		
License Type:	Retail Marijuana Store				
Doing Business As:	Good Vibes Bethel				
Premises Address:	323 Chief Eddie Hoffman Hwy				
City:	Bethel	State:	Alaska	ZIP:	99559
Mailing Address:	1834 Buccaneer PL				
City:	Anchorage	State:	Alaska	ZIP:	99501
Designated Licensee:	Brian Glasheen				
Main Phone:	9075451144	Cell Phone:	9075451144		
Email:	asbpg2@gmail.com				

AMCO



Form MJ-01: Marijuana Establishment Operating Plan

Section 2 – Control Plan for Persons Under the Age of 21

2.1. Describe how the marijuana establishment will prevent persons under the age of 21 from gaining access to any portion of the licensed premises and marijuana items:

-The facility will have Front door signage stating "No one under 21 years of age allowed." This will warn persons under the age of 21 to not enter the marijuana retail sales facility.

-Non-public doors (rear employee door) will be locked at all times, limiting any access. Video surveillance cameras and exterior lighting will be used throughout the facility as well as at the exterior perimeter of the building to continuously monitor the premises and to deter any unauthorized individuals from attempting to access the premises.

(continued)

Section 3 – Security

Restricted Access Areas (3 AAC 306.710):

3.1. Describe how you will prevent unescorted members of the public from entering restricted access areas:

All doors leading to restricted access areas will have commercial grade locks. The main entrance will be unlocked only when the store is open for business; the rear exterior door for employees and the interior storage door will be locked at all times. A code or magnetic keycard will be required to enter, and an audible alert will sound anytime the employee-only door is accessed. Required signage stating "Restricted access area. Visitors must be escorted" will be posted on the rear exterior employee door and on the interior storage area door. A security system will be continuously active to ensure no unauthorized access goes unnoticed. Video of all entrance areas, the entirety of the retail marijuana store, and adjacent merchandise area will be provided by the required surveillance system.

3.2. Describe your recordkeeping and processes for admitting visitors into and escorting them through restricted access areas:

Visitors to the restricted access areas must enter required information (name, date, and time of entry) into a log book and will be escorted by an employee. This logbook will be placed in the secured media/record room at the end of the workday when the last licensee, employee or agent leaves. Anyone escorting visitors must have a marijuana handler's card. A sign stating "Restricted access area. Visitors must be escorted." will be posted on the front door of the restricted access retail marijuana store.



Alaska Marijuana Control Board

Form MJ-01: Marijuana Establishment Operating Plan

3.3. Provide samples of licensee-produced identification badges that will be displayed by each licensee, employee, or agent while on the premises, and of visitor identification badges that will be worn by all visitors while in restricted access areas:

GOOD VIBES LLC dba Good Vibes Bethel Retail Marijuana Store AMCO License #30563 (LOGO) Visitor	(PHOTO)	GOOD VIBES LLC dba Good Vibes Bethel Retail Marijuana Store AMCO License #30563 (LOGO)
Name: Title: Marijuana Handler's Card #: Signature:		

Security Alarm Systems and Lock Standards (3 AAC 306.715):

3.4. Exterior lighting is required to facilitate surveillance. Describe how the exterior lighting will meet this requirement:

At all exterior entrance points light fixtures will provide illumination sufficient to identify persons at least 20 feet from the entrance. Exterior fixtures will be selected to resist weather conditions and tampering.

Exterior lighting around the perimeter of the building will discourage loitering or burglary.

AMCO



Form MJ-01: Marijuana Establishment Operating Plan

3.5. An alarm system is required for all license types that must be activated on all exterior doors and windows when the licensed premises is closed for business. Describe the security alarm system for the proposed premises, explain how it will meet all regulatory requirements, and outline your policies and procedures regarding the actions to be taken by a licensee, employee, or agent when the alarm system alerts of an unauthorized breach:

A key pad or magnetic card reader will be placed at the employee restricted access area door behind which marijuana is sold and stored. All exterior windows and each exterior door will be connected to the alarm system and equipped with a motion sensor. If triggered, an automatic electronic alert will be sent to the security monitoring center as well as to the licensees' cell phones and/or the manager. This will also trigger an audible alarm to help deter potential intruders. Licensee and manager will have access to remotely view the security footage live via their cellular phones. The alarm system will be active at all times that the facility is closed. The last employee or licensee to leave the facility each night will activate the alarm system and the first employee or licensee to arrive in the morning will deactivate the system.

In the event that the alarm system sends an electronic alert to the licensee and local law enforcement to notify them of an unauthorized breach, management will await instruction from law enforcement and comply with all directives. Once it is safe to do so, employees will return to the facility and inspect for property damage, theft, take inventory and submit all necessary and requested documentation to law enforcement officials and to AMCO enforcement. Additionally, any event that occurs on the licensed premises that involves local law enforcement will be promptly reported to AMCO Enforcement via email. In the case of the establishments knowledge of evidence or circumstances that reasonably indicate theft, diversion, or unexplained disappearance of marijuana, marijuana products, or money from the licensed premises; or any unauthorized access to the licensed premises, the licensee's will notify AMCO and AMCO Enforcement within 24 hours.

3.6. Describe your policies and procedures for preventing diversion of marijuana or marijuana product, including by employees:

Good Vibes LLC has a zero tolerance policy towards theft or diversion/inversion. Video surveillance will continuously monitor all areas where marijuana is sold and handled. A manager or a designated employee will be required to perform weekly inventory counts to ensure the business records match METRC records. Weekly counts are documented as business records. If it is discovered or suspected that theft or diversion has occurred, employees will alert the Licensee or manager immediately. Employees will complete mandatory training in identifying theft or diversion.
(continued)

3.7. Describe your policies and procedures for preventing loitering:

Good Vibes will have video surveillance and lighting to allow detection of loiters outside the retail area. Security fencing around the property will limit traffic to the property via designated entry/exit points. All loiterers will be asked to leave the premises immediately by an employee. If the loiterer does not leave, law enforcement will be called.

You must be able to certify the statement below. Read the following and then sign your initials in the box to the right:

Initials

3.8. I certify that if any additional security devices are used, such as a motion detector, pressure switch, and duress, panic, or hold-up alarm, to enhance security of the licensed premises, I will have written policies and procedures describing their use.



Alaska Marijuana Control Board

Form MJ-01: Marijuana Establishment Operating Plan

Video Surveillance (3 AAC 306.720):

You must be able to certify each statement below. Read the following and then sign your initials in the corresponding box: Initials

3.9. The video surveillance and camera recording system for the licensed premises covers each restricted access area, and both the interior and exterior of each entrance to the facility.

BZ

3.10. Each video surveillance recording: is preserved for a minimum of 40 days, in a format that can be easily accessed for viewing (consistent with the Alcohol & Marijuana Control Office's approved format list); clearly and accurately displays the time and date; and is archived in a format that does not permit alteration of the recorded image.

BZ

3.11. The surveillance room or area is clearly defined on the Form MJ-02: Premises Diagram that is submitted with this application.

BZ

3.12. Surveillance recording equipment and video surveillance records are housed in a designated, locked, and secure area or in a lock box, cabinet, closet or other secure area where access is limited to the licensee(s), an authorized employee, and law enforcement personnel (including an agent of the Marijuana Control Board).

BZ

3.13. Describe how the video cameras will be placed to produce a clear view adequate to identify any individual inside the licensed premises, or within 20 feet of each entrance to the licensed premises:

An exterior camera will be positioned at the two exterior access points. A camera will be positioned in the interior of the facility at each exterior access point so that entries into the facility are recorded. A camera will be placed at the till in the marijuana sales restricted access area. Cameras will be distributed in a way sufficient to provide surveillance of all restricted access areas per 3 AAC 306.720.

3.14. Describe the locked and secure area where video surveillance recording equipment and original copies of surveillance records will be housed and stored, and how you will ensure the area is accessible only to authorized personnel, law enforcement, or an agent of the Marijuana Control Board. If you will be using an offsite monitoring service and offsite storage of video surveillance records, your response must include how the offsite facility will meet these security requirements:

All surveillance recording equipment and footage will be stored in the secured storage and surveillance room. The room will be accessible only by authorized employees and the licensee, and will be locked at all times. Recorded data will be stored for a minimum of forty (40) days. All recordings will be time and date stamped, and archived in a format that prevents alteration of the recorded image. Recordings and surveillance data will be available to AMCO and law enforcement upon request.



Form MJ-01: Marijuana Establishment Operating Plan

Section 4 – Business Records

Review the requirements under 3 AAC 306.755. All licensed marijuana establishments must maintain, in a format that is readily understood by a reasonably prudent business person, certain business records.

4.1. I certify that the following business records will be maintained and kept on the licensed premises:

Initials

- a. all books and records necessary to fully account for each business transaction conducted under my license for the current year and three preceding calendar years (records for the last six months must be maintained on the licensed premises; older records may be archived on or off-premises);
- b. a current employee list setting out the full name and marijuana handler permit number of each licensee, employee, and agent who works at the marijuana establishment;
- c. the business contact information for vendors that maintain video surveillance systems and security alarm systems for the licensed premises;
- d. records related to advertising and marketing;
- e. a current diagram of the licensed premises, including each restricted access area;
- f. a log recording the name, and date and time of entry of each visitor permitted into a restricted access area;
- g. all records normally retained for tax purposes;
- h. accurate and comprehensive inventory tracking records that account for all marijuana inventory activity from seed or immature plant stage until the retail marijuana or retail marijuana product is sold to a consumer, to another marijuana establishment, or destroyed;
- i. transportation records for marijuana and marijuana product, as required by 3 AAC 306.750(f); and
- j. registration and inspection reports of scales registered under the Weights and Measures Act, as required by 3 AAC 306.745.

BAC

BAC

BAC

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BAC

BAC

4.2. A marijuana establishment is required to exercise due diligence in preserving and maintaining all required records. Describe how you will prevent records and data, including electronically maintained records, from being lost or destroyed:

All required records maintained in paper format will be housed in the secure storage and surveillance equipment shed for a minimum of six (6) months. Older records (at least one year old) may be housed off-premises.

All electronic records will be maintained on a local hard drive, as well as backed regularly to an external hard drive or cloud-based document storage site (e.g. Dropbox or Google Drive).

Critical files and documents will be placed in a fire safe cabinet.

All records will be provided to MCB or AMCO staff upon request.



Form MJ-01: Marijuana Establishment Operating Plan

Section 5 – Inventory Tracking of All Marijuana and Marijuana Product

Review the requirements under 3 AAC 306.730. All licensed marijuana establishments must use a marijuana inventory tracking system capable of sharing information with Metrc to ensure all marijuana cultivated and sold in the state, and each marijuana product processed and sold in the state, is identified and tracked from the time the marijuana is propagated from seed or cutting, through transfer to another licensed marijuana establishment, or use in manufacturing a marijuana product, to a completed sale of marijuana or marijuana product, or disposal of the harvest batch of marijuana or production lot of marijuana product.

You must be able to certify each statement below. Read the following and then sign your initials in the corresponding box: Initials

- 5.1. My marijuana establishment will be using Metrc, and if any other tracking software is used, it will be capable of sharing information with Metrc. 
- 5.2. All marijuana delivered to a marijuana establishment will be weighed on a scale registered in compliance with 3 AAC 306.745. 
- 5.3. My marijuana establishment will use registered scales in compliance with AS 45.75.080 (Weights and Measures Act), as required by 3 AAC 306.745. 

Section 6 – Employee Qualification and Training

Review the requirements under 3 AAC 306.700. All licensees, and every employee or agent of the marijuana establishment who sells, cultivates, manufactures, tests, or transports marijuana or a marijuana product, or who checks the identification of a consumer or visitor, must obtain a marijuana handler permit from the board before being licensed or beginning employment at a marijuana establishment.

You must be able to certify each statement below. Read the following and then sign your initials in the corresponding box: Initials

- 6.1. All licensees, and each employee or agent of the marijuana establishment who sells, cultivates, manufactures, tests, or transports marijuana or marijuana product, or who checks the identification of a consumer or visitor, shall obtain a marijuana handler permit from the board before being licensed or beginning employment at the marijuana establishment. 
- 6.2. Each licensee, employee, or agent who is required to have a marijuana handler permit shall keep that person's marijuana handler permit card in that person's immediate possession (or a valid copy on file on the licensed premises) when on the licensed premises. 
- 6.3. Each licensee, employee, or agent who is required to have a marijuana handler permit shall ensure that that person's marijuana handler permit card is valid and has not expired. 

6.4. Describe any in-house training that will be provided to employees and agents (apart from a marijuana handler course):

New employees will shadow the owner or manager for at least one day before being asked to perform employment tasks autonomously. All Marijuana Handlers will be given a 90 day training and evaluation period to demonstrate they can comply with Alaska State Statutes Marijuana Sales requirements and food handling training requirements.



Form MJ-01: Marijuana Establishment Operating Plan

Section 7 – Health and Safety Standards

Review the requirements under 3 AAC 306.735.

You must be able to certify each statement below. Read the following and then sign your initials in the corresponding box: Initials

- 7.1. I understand that a marijuana establishment is subject to inspection by the local fire department, building inspector, or code enforcement officer to confirm that health or safety concerns are not present. ☐
- 7.2. I have policies regarding health and safety standards (including: ensuring a person with an illness or infection does not come into contact with marijuana or marijuana product; good hygienic practices; cleaning and maintenance of equipment and the premises; pest deterrence; chemical storage; sanitation principles; and proper handling of marijuana and marijuana product) and will take all reasonable measures and precautions to ensure that they are met or exceeded. ☐
- 7.3. I have policies to ensure that any marijuana or marijuana product that has been stored beyond its usable life, or was stored improperly, is not salvaged and returned to the marketplace. ☐
- 7.4. I have policies to ensure that in the event information about the age or storage conditions of marijuana or marijuana product is unreliable, the marijuana or marijuana product will be handled in accordance with 3 AAC 306.735(d). ☐

Answer "Yes" or "No" to each of the following questions:

Yes No

- 7.5. Adequate and readily accessible toilet facilities that are maintained and in good repair and sanitary condition are clearly indicated on my Form MJ-02: Premises Diagram. ☒ ☐
- 7.6. Convenient handwashing facilities with running water at a suitable temperature are clearly indicated on my Form MJ-02: Premises Diagram. ☒ ☐

7.7. If you answered "No" to either 7.5 or 7.6 above, describe how toilet and/or handwashing facilities are made accessible, as required by 3 AAC 306.735(b)(2):

Section 8 – Transportation and Delivery of Marijuana and Marijuana Products

Review the requirements under 3 AAC 306.750.

8.1. Describe how marijuana or marijuana product will be prepared, packaged, and secured for shipment. Include a description of the type of locked, safe, and secure storage compartments to be used in vehicles transporting marijuana or marijuana product:

If any marijuana or marijuana product is transported from the retail store to a different retail license, a trip manifest would be printed from METRC to accompany the shipment. A copy of the trip manifest would be maintained on the licensed premises as a business record. Any marijuana/marijuana product up to five pounds to be transported will be placed within a sealed container and placed in a secure storage compartment within the transport vehicle. Any individuals involved in the transport will have a valid marijuana handler permit, be trained to travel directly to the destination without any unnecessary stops, and will not open the container.



Alaska Marijuana Control Board

Form MJ-01: Marijuana Establishment Operating Plan

You must be able to certify each statement below. Read the following and then sign your initials in the corresponding box: Initials

8.2. The marijuana establishment from which a shipment of marijuana or marijuana product originates will ensure that any individual transporting marijuana shall have a marijuana handler permit required under 3 AAC 306.700.

BZ

8.3. The marijuana establishment that originates the transport of any marijuana or marijuana product will use the marijuana inventory tracking system to record the type, amount, and weight of marijuana or marijuana product being transported, the name of the transporter, the time of departure and expected delivery, and the make, model, and license plate number of the transporting vehicle.

BZ

8.4. The marijuana establishment that originates the transport of any marijuana or marijuana product will ensure that a complete printed transport manifest on a form prescribed by the board must be kept with the marijuana or marijuana product at all times during transport.

BZ

8.5. During transport, any marijuana or marijuana product will be in a sealed package or container in a locked, safe, and secure storage compartment in the vehicle transporting the marijuana or marijuana product, and the sealed package will not be opened during transport.

BZ

8.6. Any vehicle transporting marijuana or marijuana product will travel directly from the shipping marijuana establishment to the receiving marijuana establishment, and will not make any unnecessary stops in between except to deliver or pick up marijuana or marijuana product at any other licensed marijuana establishment.

BZ

8.7. When the marijuana establishment receives marijuana or marijuana product from another licensed marijuana establishment, the recipient of the shipment will use the marijuana inventory tracking system to report the type, amount, and weight of marijuana or marijuana product received.

BZ

8.8. The marijuana establishment will refuse to accept any shipment of marijuana or marijuana product that is not accompanied by the transport manifest.

BZ

Section 9 – Signage and Advertising

Review the requirements under 3 AAC 306.770.

9.1. Describe any signs that you intend to post on your establishment, including quantity, dimensions, graphics, and location on your establishment (photos or drawings may be attached):

There will be one sign not exceeding 4,800 sq inches sign place on the west side of the building.



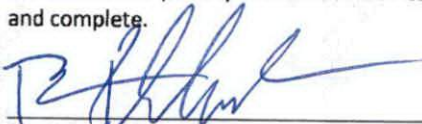
Alaska Marijuana Control Board

Form MJ-01: Marijuana Establishment Operating Plan

9.2. Describe any advertising you intend to distribute for your establishment. Include medium types and business logos (photos or drawings may be attached):

Good Vibes plans to advertise with ads on the the radio and local newspaper.

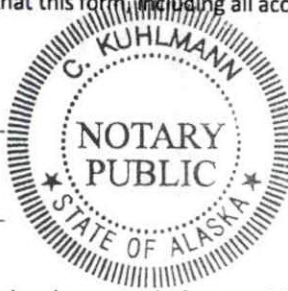
I declare under penalty of unsworn falsification that this form, including all accompanying schedules and statements, is true, correct, and complete.



Signature of licensee

Brian Glasheen

Printed name of licensee





Notary Public in and for the State of Alaska

My commission expires: 08/10/2025

Subscribed and sworn to before me this 1st day of October, 20 21.



Form MJ-01: Marijuana Establishment Operating Plan

(Additional Space as Needed):

2.1 continued:

-Before entry is permitted to the store, employees will: a. Review visitor's I.D. (passport, driver's license, instructional permit, state or territory ID card, or other ID card issued by an authorized federal or state agency) of each visitor to ensure each visitor is 21 years old; b. Ensure each visitor ID is current, unexpired, unaltered, and valid; and c. Ensure the picture and person match before permitting entry to the retail facility.

-If the employee confirms or suspects the visitor is under 21 years of age, they will refuse entry to the person.

3.6 continued:

If it has been determined that an employee is caught stealing marijuana the company will notify local law enforcement immediately, comply with all law enforcement and AMCO directives, and provide the necessary information and records for a thorough investigation. Once a theft is reported, management will update the product records in METRC, and in the business records so as to maintain accurate and complete accounting for all marijuana in the inventory.



Alaska Marijuana Control Board

Form MJ-02: Premises Diagram

What is this form?

A detailed diagram of the proposed licensed premises is required for all marijuana establishment license applications, per 3 AAC 306.020(b)(8). **All areas designated as the licensed premises of a single license must be contiguous. All diagrams must have the licensed premises area labeled, and outlined or shaded as appropriate.**

What must be submitted with this form?

Applicants must attach multiple diagrams to this form, including (as applicable):

- **Diagram 1:**
a diagram showing only the licensed premises areas that will be ready to be **operational at the time of your preliminary inspection** and license issuance;
- **Diagram 2:**
if different than Diagram 1, a diagram outlining **all areas for which the licensee has legal right of possession** (a valid lease or deed), and clearly showing those areas' relationship to the current proposed licensed premises (*details of any planned expansion areas do not need to be included; a complete copy of Form MJ-14: Licensed Premises Diagram Change must be submitted and approved before any planned expansion area may be added to the licensed premises*);
- **Diagram 3:**
a **site plan or as-built of the entire lot**, showing all structures on the property and clearly indicating which area(s) will be part of the licensed premises;
- **Diagram 4:**
an **aerial photo of the entire lot and surrounding lots**, showing a view of the entire property and surrounding properties, and clearly indicating which area(s) will be part of the licensed premises (*this can be obtained from sources like Google Earth*); and
- **Diagram 5:**
a diagram of the **entire building in which the licensed premises is located**, clearly distinguishing the licensed premises from unlicensed areas and/or premises of other licenses within the building. If your proposed licensed premises is located within a building or building complex that contains multiple business and/or tenants, please provide the addresses and/or suite numbers of the other businesses and/or tenants (*a separate diagram is not required for an establishment that is designating the entire building as a single licensed premises*).

This form, and all necessary diagrams that meet the requirements on Page 2 of this form, must be completed and submitted to AMCO's main office before any new or transfer license application will be considered complete.

Section 1 – Establishment Information

Enter information for the business seeking to be licensed, as identified on the license application.

Licensee:	Good Vibes LLC	MJ License #:	30563		
License Type:	Retail Marijuana Store				
Doing Business As:	Good Vibes Bethel				
Premises Address:	323 Chief Eddie Hoffman Hwy				
City:	Bethel	State:	Alaska	ZIP:	99559



Form MJ-02: Premises Diagram

Section 2 – Required Information

For your security, do not include locations of security cameras, motion detectors, panic buttons, and other security devices. Items marked with a double asterisks (**) are only required for those retail marijuana establishments that are also applying for an onsite consumption endorsement.

The following details must be included in all diagrams:

- ☐ License number and DBA
- ☐ Legend or key
- ☐ Color coding
- ☐ Licensed Premises Area Labeled and Shaded, or Outlined as appropriate
- ☐ Dimensions
- ☐ Labels
- ☐ True north arrow

The following additional details must be included in Diagram 1:

- ☐ Surveillance room
- ☐ Restricted access areas
- ☐ Storage areas
- ☐ Entrances, exits, and windows
- ☐ Walls, partitions, and counters
- ☐ Any other areas that must be labeled for specific license or endorsement types
- ☐ ** Serving area(s)
- ☐ ** Employee monitoring area(s)
- ☐ ** Ventilation exhaust points, if applicable

The following additional details must be included in Diagram 2:

- ☐ Areas of ingress and egress
- ☐ Entrances and exits
- ☐ Walls and partitions

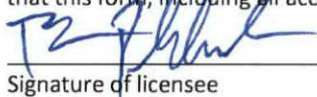
The following additional details must be included in Diagrams 3 and 4:

- ☐ Areas of ingress and egress
- ☐ Cross streets and points of reference

The following additional details must be included in Diagram 5:

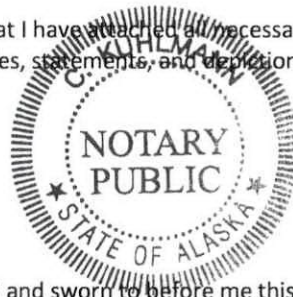
- ☐ Areas of ingress and egress
- ☐ Entrances and exits
- ☐ Walls and partitions
- ☐ Cross streets and points of reference

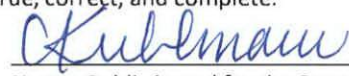
I declare under penalty of unsworn falsification that I have attached all necessary diagrams that meet the above requirements, and that this form, including all accompanying schedules, statements, and applications is true, correct, and complete.


Signature of licensee

Brian Glasheen

Printed name of licensee

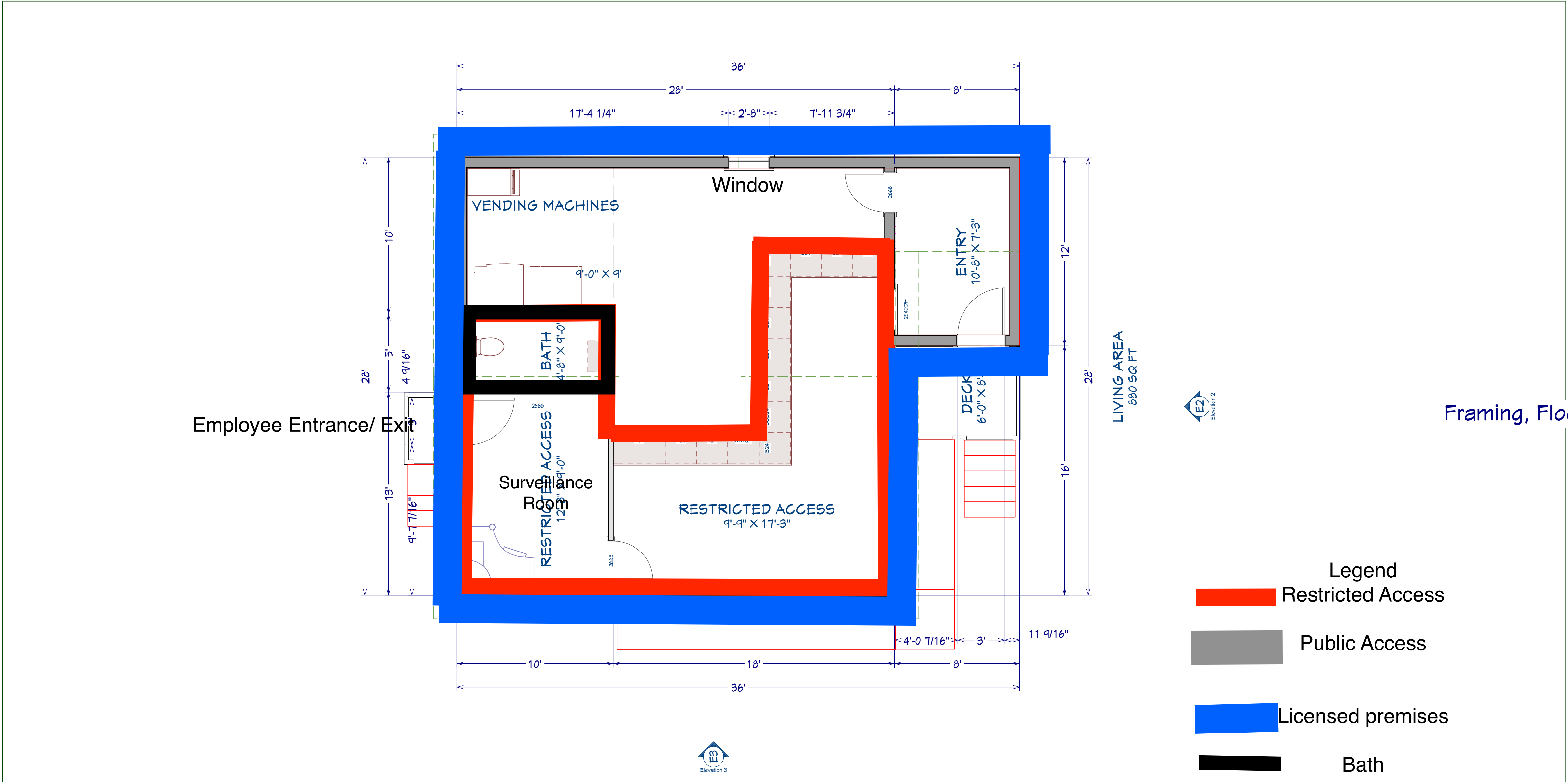



Notary Public in and for the State of Alaska

My commission expires: 08/10/2025

Subscribed and sworn to before me this 1st day of October, 2021.

Diagram 1 and 2
DBA Good Vibes Bethel
30563



REVISION TABLE	
NUMBER	DATE

Good Vibes
323 Chief
Eddie Hoffman

AMW
Construction
Custom Home Builder Est. 2010

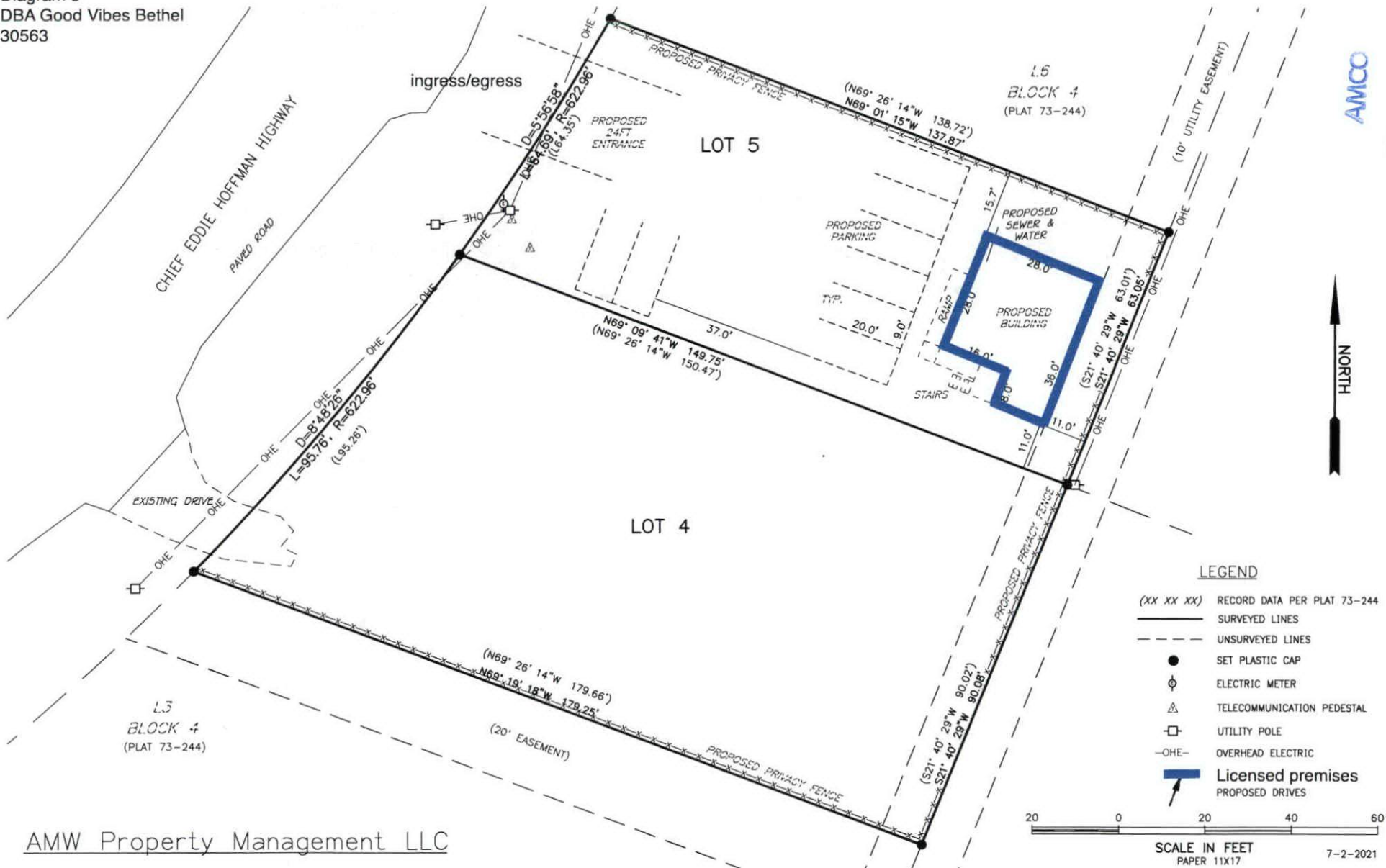
DATE:

5/17/2021

SCALE:

SHEET:

Diagram 3
DBA Good Vibes Bethel
30563



AMW Property Management LLC

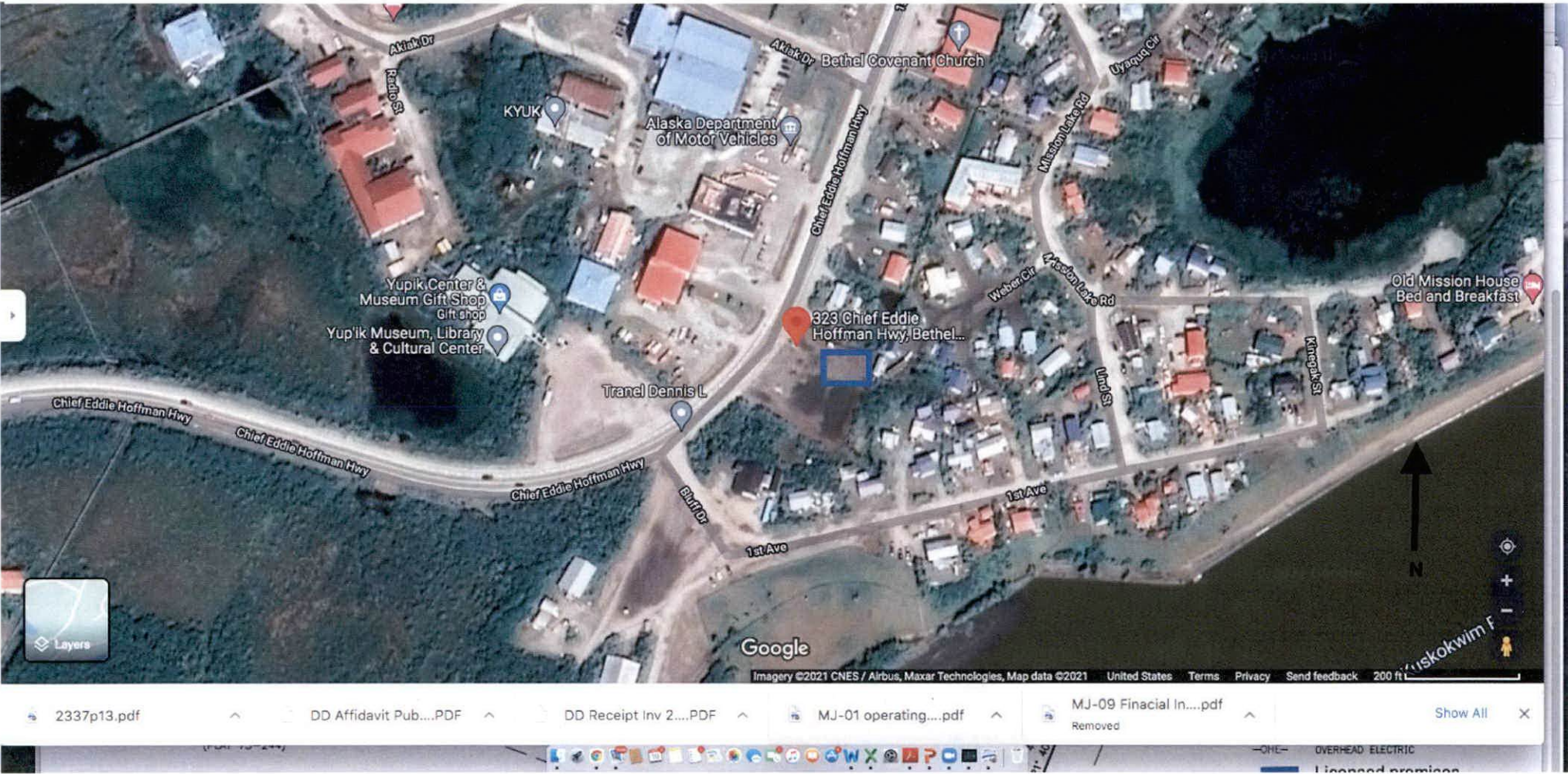
Diagram 4

DBA Good Vibes Bethel
30563

Legend
— licensed premises

AMCO

OCT - 4 2021





Alcohol and Marijuana Control Office
550 W 7th Avenue, Suite 1600
Anchorage, AK 99501
marijuana.licensing@alaska.gov
<https://www.commerce.alaska.gov/web/amco>
Phone: 907.269.0350

Alaska Marijuana Control Board Operating Plan Supplemental Form MJ-03: Retail Marijuana Store

What is this form?

This operating plan supplemental form is required for all applicants seeking a retail marijuana store license and must accompany **Form MJ-01: Marijuana Establishment Operating Plan**, per 3 AAC 306.020(b)(11). Applicants should review **Chapter 306: Article 3** of the **Alaska Administrative Code**. This form will be used to document how an applicant intends to meet the requirements of the statutes and regulations.

If your business has a formal operating plan, you may include a copy of that operating plan with your application, but all fields of this form must still be completed per 3 AAC 306.020 and 3 AAC 306.315(2).

What additional information is required for retail stores?

Applicants must identify how the proposed establishment will comply with applicable regulations regarding the following:

- Prohibitions
- Signage and advertising
- Displays and sales
- Exit packaging and labeling
- Security
- Waste disposal

This form must be completed and submitted to AMCO's main office before any new or transfer application for a retail marijuana store license will be considered complete.

Section 1 – Establishment Information

Enter information for the business seeking to be licensed, as identified on the license application.

Licensee:	Good Vibes LLC	MJ License #:	30563		
License Type:	Retail Marijuana Store				
Doing Business As:	Good Vibes Bethel				
Premises Address:	323 Chief Eddie Hoffman Hwy				
City:	Bethel	State:	Alaska	ZIP:	99559

AMCO

OCT - 4 2021



Form MJ-03: Retail Marijuana Store Operating Plan Supplemental

Section 2 – Overview of Operations

2.1. Provide an overview of your proposed facility's operations. Include information regarding the intake and flow of marijuana and marijuana product at your premises, and a description of what a standard customer visit to your establishment would entail:

Each shipment of marijuana and marijuana product that arrives at the Good Vibes Bethel retail store will be inspected by a member of the management team or a designated employee. It will be checked for quality, packaging compliance, test results and weighed before being accepted and added to the store's inventory and entered into METRC. Each shipment will be reconciled with the transport manifest, shipment labels, and packaging labels to ensure consistency. All product will be weighed by Good Vibes and reconciled with the weight listed on the manifest and labels. Any shipments with discrepancies will be rejected. Shipments that pass initial inspection will be accepted into the facility, entered into METRC and the point of sale software, and added to the store's inventory storage or display cases. At the end of each business day, the management team will reconcile the sale's transactions from the point of sale software with the inventory on hand and with METRC to ensure consistency and to resolve any discrepancies immediately.

(Continued)

Section 3 – Prohibitions

Review the requirements under 3 AAC 306.310.

3.1. Describe how you will ensure that the retail marijuana store will not sell, give, distribute, or deliver marijuana or marijuana product to a person who is under the influence of an alcoholic beverage, inhalant, or controlled substance:

All employees will have training on how to identify an impaired individual. Employees will check each potential customer who enters the store for signs of intoxication. Any customer showing signs of intoxication will be refused service and asked to leave the premises immediately. The store's security and surveillance system will deter employees and customers from non-compliant behavior.

3.2. I certify that the retail marijuana store will not:

Initials

- a. sell, give, distribute, deliver, or offer to sell, give, distribute, or deliver marijuana or marijuana product in a quantity exceeding the limit set out in 3 AAC 306.355; 
- b. sell, give, distribute, deliver, or offer to sell, give, distribute, or deliver marijuana or marijuana product over the internet; 
- c. offer or deliver to a consumer, as a marketing promotion or for any other reason, free marijuana or marijuana product, including a sample; 
- d. offer or deliver to a consumer, as a marketing promotion or for any other reason, alcoholic beverages, free or for compensation; or 
- e. allow a person to consume marijuana or a marijuana product on the licensed premises. 

Answer "Yes" or "No" to the following question:

Yes No

3.3. Do you plan to request future approval of the Marijuana Control Board to permit consumption of marijuana or marijuana product in a designated area on the proposed premises?

☐ ☒

Form MJ-03: Retail Marijuana Store Operating Plan Supplemental

Section 4 – Signage and Advertising

Review the requirements under 3 AAC 306.360 and 3 AAC 306.365. All licensed retail marijuana stores must meet minimum standards for signage and advertising.

You must be able to certify each statement below. Read the following and then sign your initials in the corresponding box: Initials

- 4.1. I understand and agree to follow the limitations regarding the number, placement, and size of signs on my proposed establishment, set forth in 3 AAC 306.360(a).
- 4.2. The retail marijuana store will not use giveaway coupons as promotional materials, or conduct promotional activities such as games or competitions to encourage the sale of marijuana or marijuana products.
- 4.3. All advertising for marijuana or marijuana product will contain the warnings required under 3 AAC 306.360(e).
- 4.4. I understand and agree to post, in a conspicuous location visible to customers, the notification signs required under 3 AAC 306.365.
- 4.5. I certify that no advertisement for marijuana or marijuana product will contain any statement or illustration that:
- a. is false or misleading;
 - b. promotes excessive consumption;
 - c. represents that the use of marijuana has curative or therapeutic effects;
 - d. depicts a person under the age of 21 consuming marijuana; or
 - e. includes an object or character, including a toy, a cartoon character, or any other depiction designed to appeal to a child or other person under the age of 21, that promotes consumption of marijuana.
- 4.6. I certify that no advertisement for marijuana or marijuana product will be placed:
- a. within 1,000 feet of the perimeter of any child-centered facility, including a school, childcare facility, or other facility providing services to children, a playground or recreation center, a public park, a library, or a game arcade that is open to persons under the age of 21;
 - b. on or in a public transit vehicle or public transit shelter;
 - c. on or in a publicly owned or operated property;
 - d. within 1,000 feet of a substance abuse or treatment facility; or
 - e. on a campus for postsecondary education.

Section 5 – Displays and Sales

5.1. Describe how marijuana and marijuana products at the retail marijuana store will be displayed and sold:

Employees will stand behind the counter that displays marijuana samples that are for sale. Marijuana and marijuana product displays will be kept under the display glass or behind the sales counter. Samples will be displayed in a container with a screened lid that has been designed for purpose of display and selection. When customers request a close inspection of the marijuana being sold the employee will remove a single display container from under the display glass and set it on the counter in front of the customer.



Form MJ-03: Retail Marijuana Store Operating Plan Supplemental

Section 6 – Exit Packaging and Labeling

Review the requirements under 3 AAC 306.345.

6.1. Describe how the retail marijuana store will ensure that marijuana and marijuana products sold on its licensed premises will meet the packaging and labeling requirements set forth in 3 AAC 306.345(a):

All pre-packaged cannabis products will arrive to our store in a sealed and locked, temper-evident plastic case with a copy of the transport manifest and other required documentation. Any marijuana or marijuana product will be packaged in child-resistant, opaque and re-sealable packaging. Marijuana or marijuana products delivered that do not meet the packaging standards set out in 3 AAC 306.470, .475, .565 or .570 will be denied.

All packages, either pre-packaged or packaged at Good Vibes, will have a label attached bearing the Good Vibes logo and license number, estimated total amount of THC, and necessary warning labels as required under 3AAC 306.345(b)(3).

6.2. Provide a sample label that the retail marijuana store will use to meet the labeling requirements set forth in 3 AAC 306.345(b):

Good Vibes

Net Weight 3.5g

THCXX mg

Cultivated by: XXXXXX License #XXXXXX

Sold by: Good Vibes LLC License #30563

Alaska Safety Warning: Marijuana has intoxicating effects and may be habit forming and addictive. Marijuana impairs concentration, coordination and judgment. Do not operate a vehicle or machinery under its influence. There are health risks associated with consumption of marijuana. For use only by adults twenty-one and older. Keep out of the reach of children. Marijuana should not be used by women who are pregnant or breast feeding.



Form MJ-03: Retail Marijuana Store Operating Plan Supplemental

Section 7 – Security

Review the requirements under 3 AAC 306.350 and 3 AAC 306.720.

7.1. Describe the retail marijuana store's procedures for ensuring a form of valid photographic identification has been produced before selling marijuana or marijuana product to a person, as required by 3 AAC 306.350(a):

Before entry is permitted, employees of the retail marijuana store will: a. Review visitor's I.D. (passport, driver's license, instructional permit, state or territory ID card, tribal ID, or other ID card issued by an authorized federal or state agency) of each visitor; b. Ensure each visitor is 21 years old; c. Ensure each visitor ID is current, unexpired, unaltered, and valid; and d. (Continued)

You must be able to certify the statement below. Read the following and then sign your initials in the box to the right:

Initials

7.2. The video surveillance and camera recording system for the licensed premises covers each point-of-sale area.

BS

Section 8 – Waste Disposal

Review the requirements under 3 AAC 306.740.

8.1. Describe how you will store, manage, and dispose of any marijuana waste, including expired marijuana or marijuana products, in compliance with any applicable laws. Include details about the material(s) you will mix with ground marijuana waste and the processes that you will use to make the marijuana waste unusable for any purpose for which it was grown or produced:

Good Vibes will be disposing of the following: contaminated marijuana, infected and or rejected for quality, marijuana and marijuana products that reach their expiration date, lastly any other marijuana or marijuana products deemed as waste by the licensees, Manager, MCB or AMCO director. Marijuana waste will be stored away from all other products in a locked container on the premises and will be rendered unusable prior to leaving the store for disposal. (Continued)

You must be able to certify the statement below. Read the following and then sign your initials in the box to the right:

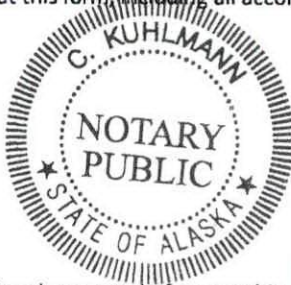
Initials

8.2. The retail marijuana store shall give the board at least three days written notice required under 3 AAC 306.740(c) before making marijuana waste unusable and disposing of it.

BS

I declare under penalty of unsworn falsification that this form, including all accompanying schedules and statements, is true, correct, and complete.

Brian Glasheen
Signature of licensee
Brian Glasheen
Printed name of licensee



C. Kuhlmann
Notary Public in and for the State of Alaska

My commission expires: 08/10/2025

Subscribed and sworn to before me this 1st day of October, 2021.



Form MJ-03: Retail Marijuana Store Operating Plan Supplemental

(Additional Space as Needed):

2.1 Continued:

Customers will be greeted at the store's entrance by an employee who will check photo identification and be on the lookout for signs of impairment. Customers will then enter the retail store where they can browse display cabinets, view available products displayed behind glass display cases. Customers will be able to view/smell samples of product in closed glass jars connected to the counter. Sample Jars will be protected by a plastic, metal or other protective mesh and will be constantly under supervision of Good Vibes staff and management during customer inspection. Sales transactions will take place at the cash registers and when complete, customers will be guided to the store exit. All employees will be trained on the importance of the limits on quantity sold per transaction and the exit packaging requirements set forth in the regulations.

5.1 continued:

When the customer is done examining the sample and sets it on the counter the marijuana handler will place the sample under the display before removing another sample for the customer to examine. Employees will continue this process with every sample a customer wishes to examine until the customer makes their selection.

7.1 Continued :

d. Ensure the picture and person match before permitting entry to the retail facility. If the marijuana handler confirms or suspects the visitor is under 21 years of age, they will refuse entry to the person.

8.1 Continued:

A notice, via email , will be sent to AMCO enforcement not later than three days prior to rendering waste unusable. Marijuana waste will be rendered unusable by grinding the materials and mixing with other compostable and non-compostable non-marijuana material such as, food waste, cardboard, paper, and yard waste; until the resulting mixture is no more than fifty percent (50%) marijuana waste. Management will maintain a log on the status of all marijuana waste, tracking the type, date of disposal, date it was rendered unusable, the reason it's being wasted, and the final destination. The city garbage truck will collect the waste mixture and dispose of it at the city dump. During phases of small waste batches, either a licensee or the manager may dispose of the unusable waste in their outdoor compost. This information will be recorded in the disposal log and securely stored as a business record, available to AMCO upon request.



Alaska Marijuana Control Board

Form MJ-07: Public Notice Posting Affidavit

What is this form?

A public notice posting affidavit is required for all marijuana establishment license applications, per 3 AAC 306.020(b)(10). As soon as practical after initiating a marijuana establishment license application, an applicant must give notice of the application to the public by posting a true copy of the application for ten (10) days at the location of the proposed licensed premises and one other conspicuous location in the area of the proposed premises, per 3 AAC 306.025(b)(1).

This form must be completed and submitted to AMCO's main office before any new or transfer license application will be considered complete.

Section 1 – Establishment Information

Enter information for the business seeking to be licensed, as identified on the license application.

Licensee:	Good Vibes LLC	License Number:	30563		
License Type:	Retail Marijuana Store				
Doing Business As:	Good Vibes Bethel				
Premises Address:	323 Chief Eddie Hoffman Hwy				
City:	Bethel	State:	AK	ZIP:	99559

Section 2 – Certification

I certify that I have met the public notice requirement set forth under 3 AAC 306.025(b)(1) by posting a copy of my application for the following 10-day period at the location of the proposed licensed premises and at the following conspicuous location in the area of the proposed premises:

Start Date: 09-01-21 End Date: 09-15-21

Other conspicuous location: Post Office (1484 Chief Eddie Hoffman Hwy); Swanson's (700-784 2nd)

I declare under penalty of unsworn falsification that this form, including all accompanying schedules and statements, is true, correct, and complete.

Signature of licensee

Brian Glasheen

Printed name of licensee



Notary Public in and for the State of Alaska

My commission expires: 08/10/2025

Subscribed and sworn to before me this 1st day of October, 2021.



Alcohol and Marijuana Control Office
550 W 7th Avenue, Suite 1600
Anchorage, AK 99501
marijuana.licensing@alaska.gov
<https://www.commerce.alaska.gov/web/amco>
Phone: 907.269.0350

Alaska Marijuana Control Board

Form MJ-08: Local Government Notice Affidavit

What is this form?

A local government notice affidavit is required for all marijuana establishment license applications with a proposed premises that is located within a local government, per 3 AAC 306.025(b)(3). As soon as practical after initiating a marijuana establishment license application, an applicant must give notice of the application to the public by submitting a copy of the application to each local government and any community council in the area of the proposed licensed premises. For an establishment located inside the boundaries of city that is within a borough, both the city and the borough must be notified.

This form must be completed and submitted to AMCO's main office before any new or transfer license application will be considered complete.

Section 1 – Establishment Information

Enter information for the business seeking to be licensed, as identified on the license application.

Licensee:	Good Vibes LLC	License Number:	30563		
License Type:	Retail Marijuana Store				
Doing Business As:	Good Vibes Bethel				
Premises Address:	323 Chief Eddie Hoffman Hwy				
City:	Bethel	State:	AK	ZIP:	99559

Section 2 – Certification

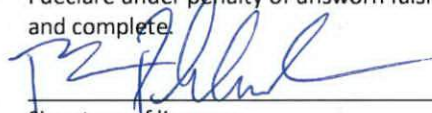
I certify that I have met the local government notice requirement set forth under 3 AAC 306.025(b)(3) by submitting a copy of my application to the following local government (LG) official(s) and community council (if applicable):

Local Government(s): City of Bethel Date Submitted: 8/26/21

Name/Title of LG Official 1: Lori Strickler, City Clerk Name/Title of LG Official 2: _____

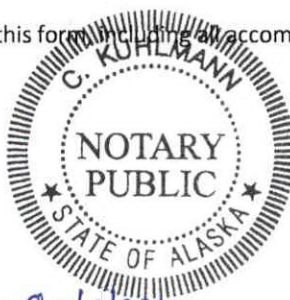
Community Council: _____ Date Submitted: _____
(Municipality of Anchorage and Matanuska-Susitna Borough only)

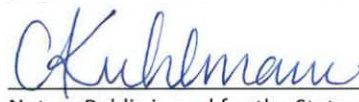
I declare under penalty of unsworn falsification that this form, including all accompanying schedules and statements, is true, correct, and complete.


Signature of licensee

Brian Glasheen

Printed name of licensee




Notary Public in and for the State of Alaska

My commission expires: 08/10/2025

Subscribed and sworn to before me this 1st day of October, 2021.



Alaska Marijuana Control Board

Form MJ-09: Statement of Financial Interest

What is this form?

A statement of financial interest completed by each proposed licensee (as defined in 3 AAC 306.020(b)(2)) is required for all marijuana establishment license applications, per 3 AAC 306.020(b)(4). A person other than a licensee may not have direct or indirect financial interest (as defined in 3 AAC 306.015(e)(1)) in the business for which a marijuana establishment license is issued, per 3 AAC 306.015(a).

This form must be completed and submitted to AMCO's main office by each proposed licensee before any license application will be considered complete.

Section 1 – Establishment Information

Enter information for the business seeking to be licensed, as identified on the license application.

Licensee:	Good Vibes LLC	License Number:	30563		
License Type:	Retail Marijuana Store				
Doing Business As:	Good Vibes LLC				
Premises Address:	323 Chief Eddie Hoffman Hwy				
City:	Bethel	State:	AK	ZIP:	99559

Section 2 – Individual Information

Enter information for the individual licensee.

Name:	Brian Glasheen
Title:	Member



Alcohol and Marijuana Control Office
550 W 7th Avenue, Suite 1600
Anchorage, AK 99501
marijuana.licensing@alaska.gov
<https://www.commerce.alaska.gov/web/amco>
Phone: 907.269.0350

Alaska Marijuana Control Board

Form MJ-09: Statement of Financial Interest

Section 3 – Certifications

I certify that no person other than a proposed licensee listed on my marijuana establishment license application has a direct or indirect financial interest, as defined in 3 AAC 306.015(e)(1), in the business for which a marijuana establishment license is being applied for.

I further certify that any ownership change shall be reported to the board as required under 3 AAC 306.040.

I understand that my fingerprints will be used to check the criminal history records of the Federal Bureau of Investigation (FBI), and that I have the opportunity to complete or challenge the accuracy of the information contained in the FBI identification record.

The procedures for obtaining a change, correction, or updating an FBI identification record are set forth in Title 28, CFR, 16.34.

I declare under penalty of unsworn falsification that this form, including all accompanying schedules and statements, is true, correct, and complete.


Signature of licensee

Brian Glasheen

Printed name of licensee




Notary Public in and for the State of Alaska

My commission expires: 08/10/2025

Subscribed and sworn to before me this 1st day of October, 2021.



Alcohol and Marijuana Control Office
550 W 7th Avenue, Suite 1600
Anchorage, AK 99501
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Alaska Marijuana Control Board

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License Type:	Retail Marijuana Store		
Doing Business As:	Good Vibes LLC		
Premises Address:	323 Chief Eddie Hoffman Hwy		
City:	Bethel	State:	AK
		ZIP:	99559

Section 2 – Individual Information

Enter information for the individual licensee.

Name:	Alex Wasierski
Title:	Member



Alaska Marijuana Control Board

Form MJ-09: Statement of Financial Interest

Section 3 – Certifications

I certify that no person other than a proposed licensee listed on my marijuana establishment license application has a direct or indirect financial interest, as defined in 3 AAC 306.015(e)(1), in the business for which a marijuana establishment license is being applied for.

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The procedures for obtaining a change, correction, or updating an FBI identification record are set forth in Title 28, CFR, 16.34.

I declare under penalty of unsworn falsification that this form, including all accompanying schedules and statements, is true, correct, and complete.

Alex Wasierski

Signature of licensee

Alex Wasierski

Printed name of licensee



C. Kuhlmann

Notary Public in and for the State of Alaska

My commission expires: 08/10/2025

Subscribed and sworn to before me this 1st day of October, 2021.

Alcohol & Marijuana Control Office

Initiating License Application

8/25/2021 9:58:47 AM

License Number: 30563**License Status:** New**License Type:** Retail Marijuana Store**Doing Business As:** Good Vibe Bethel**Business License Number:** 2136975**Designated Licensee:** Brian Glasheen JR**Email Address:** asbpg2@gmail.com**Local Government:** Bethel**Local Government 2:** Bethel**Community Council:****Latitude, Longitude:** 60.790000, -161.771000**Physical Address:** 323 Chief Eddie Hoffman Hwy
Bethel, AK 99559
UNITED STATES**Licensee #1****Type:** Entity**Alaska Entity Number:** 10163025**Alaska Entity Name:** Good Vibes LLC**Phone Number:** 907-545-1144**Email Address:** asbpg2@gmail.com**Mailing Address:** 1834 Buccaneer Pl
Anchorage, AK 99501
UNITED STATES**Entity Official #1****Type:** Individual**Name:** Alexander Wasierski**Phone Number:** 907-545-3499**Email Address:** awasierski@gmail.com**Mailing Address:** PO BOX 573
Bethel, AK 99559
UNITED STATES**Entity Official #2****Type:** Individual**Name:** Brian Glasheen JR**Phone Number:** 907-545-1144**Email Address:** asbpg2@gmail.com**Mailing Address:** 1834 Buccaneer Pl
Anchorage, AK 99501
UNITED STATES**Note:** No affiliates entered for this license.

AMW Property Management

1834 Buccaneer Pl

Anchorage, AK 99501

907.543.3499 (Alex); 907.545-1144 (Brian or Pat)

Awasierski@gmail.com (Alex) Or Asbpg2@gmail.com (Brian or Pat)

RENTAL LEASE AGREEMENT

This venture of rental is made and entered this 8th day of September, 2021, by and between AMW Property Management, hereinafter called "Landlord" and Good Vibes LLC dba Good Vibes Bethel, hereinafter called "Tenant" for the following property: 323 Chief Eddie Hoffman Hwy, located in Bethel, Alaska.

1. RENT/LATE FEE/NSF FEE

Rent should be \$471.70 per month plus sales tax (6%) payable on or before the 1st day of each month in the form of Cosy (Online Deposit), cash, personal check, cashier's check, money order, or deposited in AMW Property Management's checking account (Account deposit information to be provided by Landlord upon request), except that no Rent shall be due until the first day of the first full month immediately following final written approval of Tenant's retail marijuana store license application by the Alaska Marijuana Control Board.

Tenant agrees a \$50.00 late fee will be charged if rent is not paid within five (5) days of the due date. The assessment and payment of the \$50.00 late fee shall not operate as waiver of any other remedy landlord might have. Landlord and tenant specifically agree that any unpaid portion of the deposit, utility bills, etc., is the responsibility of the tenant. Tenant agrees that failure to pay any unpaid portion of the deposit, utility bills, late fees, NSF fees, and any fines or damages assessed will be deemed "MATERIAL BREACH" of this agreement. Failure of tenant to pay rent by the agreed day of each month or other violation of this agreement shall authorize landlord to terminate this tenancy by giving the appropriate written notice pursuant to Alaska Statute 34.03.220. A \$35.00 NSF charge will be assessed on any check submitted to the LANDLORD by TENANT that is returned from the bank. Returned checks will not be resubmitted to the bank by LANDLORD. TENANT will pay the NSF fee plus any late fees and make good the check in the form of a cashier's check, money order, or cash. It is at the LANDLORD'S discretion whether TENANT'S personal check will or will not be accepted for future payments.

2. APPLICATION OF MONIES PAID

TENANT acknowledges that if TENANT incurs charges for late fees, damages, utilities, security deposit, or any other cause, that any monies paid after such charges are incurred shall be applied to the charges

first and the remainder shall be applied towards rent. Any balance left owing shall be for unpaid rent and may be subject to a late charge if TENANT'S account is not brought with a zero balance.

3. TERM AND RENEWAL

The term of the rental shall be for a period of 12 months to commence on the 1st day of September, 2021 and ending on the 31st day of August, 2022 (the "Initial Term").

The rental will be automatically renewed for a one (1) year renewal period unless written notice of non-renewal is provided by Tenant at least one (1) month prior to the expiration of the Initial Term or the expiration of any renewal period.

4. USE OF PREMISES

The premises shall be used solely to conduct the business of a marijuana retail store under Alaska state law. TENANT agrees not to use premises or permit the premises to be used for any other purpose with LANDLORD'S consent and not for any unlawful purposes. TENANT and all occupants agree to comply with all rules and regulations now or hereafter adopted by LANDLORD.

TENANT shall permit no extraordinary combustible material to be kept on the premises and shall use every precaution to prevent fire, and shall permit nothing to be done that might increase the premium rates of insurance.

TENANT will not improperly store any toxic or hazardous waste on site. If such items are spilled or dumped on the premises, TENANT will be liable for all clean-up costs.

5. UTILITIES

TENANT agrees to pay the following utilities. Should TENANT fail to have billing transferred, TENANT shall be considered in default of the agreement and will be charged \$50.00 handling fee per billing cycle in addition to the utility bill amount until utility is transferred into TENANT'S name.

A. Electricity B. Telephone C. Water/Sewer

6. KEYS AND LOCKS

TENANT is not permitted to change the locks or add locks without prior written consent of LANDLORD, is responsible for all keys issued, and must return all keys and copies made by TENANT to LANDLORD at time of move-out. If TENANT keeps keys after move-out, rent will continue to be charged until keys are returned to LANDLORD. Re-keying charges will come out of the Security Deposit at move-out if all keys are not returned.

7. SECURITY DEPOSIT AGREEMENT

A deposit is required. The deposit shall be \$500. The deposit is intended to secure the LANDLORD against all expenses incurred in cleaning and repair upon vacancy. The deposit is also intended to compensate for lost rental revenue in the event the tenant violated a provision of their lease which may cause the tenant to vacate. Security deposits will be requested of the TENANT at the time the lease is signed and first month's rent is paid unless other arrangements have been made by the LANDLORD. Upon vacancy, an inspection will be made of the premises by LANDLORD. The TENANT is required to leave the rental in a clean and move-in re-rentable condition. Actual costs of cleaning and repairs needed to bring the rental to a marketable condition will be deducted from the deposit. Any amount to be refunded or owed to the TENANT or LANDLORD will be notified to the renter within 14 days of the date TENANT delivers possession of the rental.

Should the TENANT move out without giving a proper notice as specified in the lease, the amount of any unpaid rent will be forfeited from the deposit held and LANDLORD will provide an accounting of the security deposit within 30 days. Forfeit of the security deposit will not satisfy the responsibility of the former TENANT to reimburse the LANDLORD for any cleaning, repairs, or lost rent in excess of the deposit held.

All deposits will be held in a trust account separate from operating funds. Any refund of deposit will be made only to the TENANT who made the deposit payment. If premise is rented by more than one person, any refund shall be made to the individual(s) who paid the deposit unless notarized written authorization is given to LANDLORD to distribute to another party.

Upon 30 days' notice to vacate TENANT may not use security deposit toward last month's rent.

8. ASSIGNMENT OR SUBLETTING

TENANT agrees NOT to assign or sublet the premises to any person without written permission of the LANDLORD.

9. ELECTRICAL SYSTEMS

TENANT shall make no electrical connections to any outlet other than those located in the rental and shall in NO WAY modify the electrical system.

10. TENANT'S INSPECTION OF PREMISES

TENANT has inspected the premises and accepts it as in good condition. Failure to make an inspection list within seven (7) days shall be deemed an acceptance of the premises and TENANT will be liable for any damages not reported to LANDLORD.

11. MAINTENANCE AND REPAIRS

TENANT shall notify LANDLORD **IMMEDIATELY** of any repairs needed and LANDLORD shall have access to the premises at any reasonable time for repair, maintenance, or to protect the property. LANDLORD is responsible for the maintenance and repair of any breakage to structure or equipment so long as such breakage was not due to negligence or deliberate wrongful conduct of the TENANT, in which case the TENANT shall be held liable. Under the terms of the State Landlord Tenant Act, the TENANT is responsible to the LANDLORD for any damages or repairs required due to his/her willful acts, negligence, or in some cases his/her failure to act. Please be aware TENANTS are responsible for their GUESTS while on the premises. Cost of repairs is due immediately. Any monies paid are applied to damages first and then towards rent.

- A. The TENANT, **NOT** the LANDLORD shall pay for the following repairs:
 - 1. Plugged toilets or drains where the tenant has plugged them with waste or an object dropped in that will not pass through.
 - 2. Windows and screens damaged from inside the unit.
 - 3. Wall receptacles or circuit breakers damaged from overloading. Light fixtures damaged due to use of light bulbs higher than 60 watts.
- B. TENANT shall:
 - 1. Keep the premises as clean and safe as the condition of the premises permits.
 - 2. Dispose from the premises all ashes, rubbish, garbage, and other waste in a clean and safe manner at reasonable and regular intervals, and shall dispose of such waste in areas specified by LANDLORD.
 - 3. Use in a reasonable manner all electrical, plumbing, sanitary, heating, furniture, and other facilities and appliances, including entrance to premises.
 - 4. Not make alterations, repairs, or remodeling without prior consent by LANDLORD, including painting the premises and changing the locks.
 - 5. Not deliberately or negligently destroy, deface, damage, or remove any part of the premises, appliances, or furnishings located therein, or knowingly allow any person to do so.
 - 6. Assume all costs of extermination and fumigation for infestations caused by TENANT.
 - 7. Pay LANDLORD for any damages to the premises, appliances, or furniture caused by deliberate or negligent acts.
 - 8. Keep smoke detectors and CO detectors in fully operational condition (i.e., plugged in and/or replace batteries) and shall report any inoperable smoke detectors to LANDLORD as soon as possible.
 - 9. Notify LANDLORD immediately if there is no fire extinguisher in the rental.
 - 10. No growing or smoking of marijuana or drug usage nor excessive drinking.
 - 11. **SMOKING IS NOT ALLOWED IN THIS RENTAL.** If TENANT smokes in the rental or allows guests to smoke in the rental, it will result in TENANT being evicted.

12. Yards and parking areas shall not be littered (including cigarette butts) by tenants, family members, or guests. Outside grills are not to be used on decks. MOA code open flame may not be used within 10 feet from a building. TENANTS will be held responsible for any damage caused by improper use of a grill.

12. INSPECTION

Subject to Tenant's consent (which shall not be unreasonably withheld), Landlord shall have the right to enter the Premises to make inspections, provide necessary services, or show the unit to prospective buyers, mortgagees, Tenants or workers. As provided by law, in the case of an emergency, Landlord may enter the Premises without Tenant's consent.

Landlord acknowledges that, because the Premises is being utilized by Tenant as a licensed marijuana establishment, applicable laws and regulations require that a Tenant representative be present to serve as an escort to Landlord and Landlord's agents during any entry and that Landlord will comply with Tenant's visitor policies. If Tenant is not personally present to permit entry, cannot be reached, or does not provide access, and an entry is necessary or permissible, Landlord shall contact the State of Alaska Alcohol and Marijuana Control Office, or other relevant government authority prior to any access of the Premises. Acting under guidance and direction received therefrom, Landlord may enter the same by master key or may forcibly enter the same, without rendering Landlord liable therefore. Nothing contained herein shall be construed to impose upon Landlord any duty of repair of the building except as specifically provide for herein.

13. FURNITURE/APPLIANCES

TENANT has examined the premises and furnishings and found them to be in good working condition. If there any exceptions, they will be noted below or on an attached checklist.

TENANT agrees to keep all furniture and property of the LANDLORD in good order and repair, and make good for damage, loss or breakage, excepting ordinary wear and tear through proper use. TENANT will surrender such furnishings and other property of the LANDLORD at the expiration of the term of the rental.

14. PARKING AND MOTOR VEHICLES

LANDLORD shall provide adequate parking for the use of the Premises. TENANT shall use only that parking space designated for such use by LANDLORD. TENANT shall see to it that their guests use only parking spaces designated as guest parking. NO STORING VEHICLES ON PROPERTY.

15. FIRE AND CASUALTY

If premises is destroyed by fire or other casualty, LANDLORD may repair the damage and the rent will be abated for such a period of time as the premises remain unlivable, but if premises is destroyed or so badly damaged that LANDLORD decides it is unadvisable to repair, the agreement shall cease and terminate and rent shall be adjusted to the date that such fire or casualty occurred on a daily basis as herein provided. LANDLORD will not be responsible for damage incurred to any personal property of the TENANT caused by a third party, fire, theft, water damage, etc.

16. TERMINATION FOR NON-PAYMENT OF RENT

If TENANT fails to pay rent by the agreed upon day of the month, a "Demand for Rent and Notice to Vacate" will be issued to the TENANT for all rents due plus any late fees, or other charges that are owed. If full amount due is not paid by cashier's check, cash, or money order within the seven (7) day period after the Notice is served, the tenancy terminates. LANDLORD may terminate the agreement and immediately move to recover possession of the premises in accordance with the Alaska Landlord Tenant Act. Notwithstanding any termination of the tenancy provided therein, TENANT remains responsible for the full rental due for the entire term of this agreement. TENANT agrees that failure to pay any unpaid portion of the deposit, late fees, NSF fees, and any fines or damages assessed will be deemed a "MATERIAL BREACH" of this agreement.

17. BREACH OF AGREEMENT

TENANT'S holdover beyond the expiration of the Term is prohibited. However, failure to vacate Premises at expiration of the Lease shall constitute a tenancy from month-to-month on the same terms and conditions set forth in this Lease, with month-to-month base rent equal to 125% of the rent of the last year of the term

18. EARLY TERMINATION

Early termination prior to the expiration of this agreement normally is not permitted. We have come across cases when the LANDLORD has agreed to release TENANT from their lease early. If the LANDLORD agrees to an early release, TENANT agrees to pay any rent, pro-rated lease-up fee, advertising, utilities, and any other costs the LANDLORD would incur to re-rent. Only after a new tenant is found will the Security Deposit be refunded, as long as no monies are owed LANDLORD.

19. MOVE OUT CLEANING

At the expiration or sooner termination of this Lease, Tenant shall return the Premises to the Landlord in good and clean condition, reasonable wear and tear and damage by fire caused by Tenant or unavoidable casualty for which the Premises has insurance coverage excepted. Under no circumstances shall Landlord take into its possession or remove any abandoned marijuana or marijuana product. If

Tenant fails to remove marijuana or marijuana products from the premises, Landlord shall contact the State of Alaska Alcohol and Marijuana Control Office, or other appropriate authority, for instructions regarding removal of such property.

20. TENANT'S BELONGINGS-ABANDONED PROPERTY

Unless otherwise agreed upon in writing, if termination of tenancy for any reason, all personal property left on the premises will be disposed of by LANDLORD five (5) days after the tenancy is terminated and LANDLORD will not be liable for loss or damage for said disposal.

In case of abandonment, where TENANT left the rental and his/her personal belongings or has been absent for seven (7) days or longer without giving notice, all personal property left on the premises will be disposed of by LANDLORD within fifteen (15) days of abandonment and LANDLORD will not be liable for loss or damage for said disposal.

Notwithstanding the foregoing, any marijuana, as defined by AS 17.38, left on the premises will be considered forfeited by Tenant. Under no circumstances shall Landlord take possession of any such marijuana. In case of such event, Landlord shall contact the State of Alaska Alcohol and Marijuana Control Office, or other appropriate authority, for instructions regarding removal of the marijuana. Landlord shall then, without liability for loss thereof or damage thereto, transfer the marijuana to state or local law enforcement authorities or otherwise dispose of the marijuana pursuant to instructions from the relevant authority.

21. COSTS AND ATTORNEY FEES

If by reason of any default or breach on the part of the TENANT, in the performance of any of the provisions of this lease, it becomes necessary for the LANDLORD to employ an attorney, the TENANT agrees to pay all costs, expenses, and reasonable actual attorney's fees expended or incurred by the LANDLORD in connection therewith. If there is any amount owing on TENANT'S account and it is sent to a collection agency, there is an additional \$50.00 collection fee charged.

22. ACCIDENTS AND PERSONAL INJURIES

LANDLORD shall not be liable for any loss or damage to person or property in or around said rental by reason of fire, theft, leakage, bursting or overflow of any drains or pipes due to snow, rain, or interruption of utilities, or any other cause, whether it results in damaged suffered by TENANT or his/her family, agents, guests, or any other person. The TENANT shall indemnify and save LANDLORD harmless from such liability unless such liability is the direct result of LANDLORD negligence. LANDLORD shall in no way be responsible for damage of any nature whatsoever to the TENANT. Personal property or TENANT is not insured by LANDLORD against fire, water damage, or theft. Any losses incurred by TENANT due to fire, theft, or water damages shall be borne entirely by TENANT.

23. TENANT STORAGE

The storage of personal property outside the rental shall be in a manner and in areas prescribed by LANDLORD.

24. DISASTER

LANDLORD is not responsible for any personal property loss or damages due to the loss/failure of electricity, heat, water and sewer, refrigeration, telephone, or any other public or privately supplied utility service because of conditions beyond the control of the LANDLORD. This includes both Acts of God and man-made failures and shortcomings. TENANTS also agree to permit LANDLORD to temporarily turn off utilities for the purposes of performing required maintenance.

25. AGENCY DISCLOSURE

AMW Property Management and its agents and staff are employed by and authorized to represent the owner of the property. At no time shall there be implied Agency on behalf of the TENANT.

26. DISPUTE RESOLUTION

The Parties agree to meet and discuss in good faith any dispute arising out of this Agreement. If the Parties are unable to reach a mutual written resolution of the dispute within fifteen (15) days of meeting, then the Parties are free to pursue any and all remedies available to them in equity and at law.

27. GOVERNING LAW

This Lease shall be governed and construed by the laws of the State of Alaska.

28. AMENDMENTS

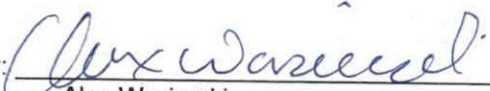
The parties agree to make any amendments to the Lease that are reasonably necessary to avoid failing to satisfy the requirements of state or federal guidelines regarding marijuana enforcement, as those guidelines and laws may be amended from time to time. All amendments to this Lease shall be in writing and subscribed to by the parties hereto.

-SIGNATURE PAGE FOLLOWS-

I/WE HAVE READ AND RECEIVED A COPY OF THE RENTAL LEASE AGREEMENT AND AGREE TO COMPLY WITH THE POLICIES AND REQUIREMENTS STATED THEREIN.

TENANT(S) SIGNATURE(S):

GOOD VIBES, LLC

By: 
Alex Wasierski

Its: Member

Date: Oct 1st 2001

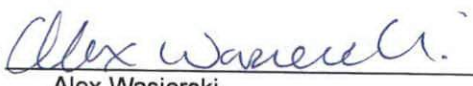
By: 
Brian Glasheen

Its: Member

Date: Oct 1st 2001

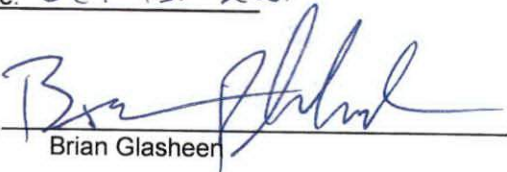
LANDLORD/AGENT SIGNATURE(S):

AMW PROPERTY MANAGEMENT LLC

By: 
Alex Wasierski

Its: Member

Date: Oct 1st 2001

By: 
Brian Glasheen

Its: Member

Date: Oct 1st 2001

THE DELTA DISCOVERY NEWSPAPER
P.O. BOX 1028
BETHEL, AK 99559

AO/PO# _____
CASE NO. _____

Good Vibes LLC
40 Brian Glasheen
NAME OF PETITIONER
1834 Buccaneer Pl.
Anchorage, AK 99501
ADDRESS OF PETITIONER

For: Public Notice for
New Retail Marijuana
Store

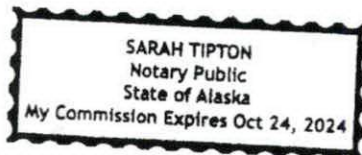
AFFIDAVIT OF PUBLICATION

UNITED STATES OF AMERICA, STATE OF ALASKA, 4th DIVISION, BEFORE ME,
THE UNDERSIGNED, A NOTARY PUBLIC THIS DAY PERSONALLY APPEARED,
Kelly J. Lincoln, WHO, BEING FIRST DULY SWORN, ACCORDING TO LAW, SAYS
THAT SHE IS THE Office Manager OF THE DELTA DISCOVERY NEWSPAPER,
PUBLISHED IN BETHEL IN SAID DIVISION 4th AND STATE OF ALASKA AND
THAT THE ADVERTISEMENT, OF WHICH THE ANNEXED IS A TRUE COPY, WAS
PUBLISHED IN SAID PUBLICATION ON 9/1/21 AND THEREFORE FOR A TOTAL
OF 3 CONSECUTIVE ISSUE(S). THE LAST PUBLICATION APPEARING ON
9/15/21 AND THAT THE RATE CHARGED THEREON IS NOT IN EXCESS OF THE
RATE CHARGED TO PRIVATE INDIVIDUALS.

Kelly J. Lincoln
KELLY JEAN LINCOLN

OFFICE MANAGER,
THE DELTA DISCOVERY NEWSPAPER

SWORN TO ME BEFORE ON September 17, 2021



[Signature]
SIGNATURE OF NOTARY

Sarah Tipton
PRINTED NAME OF NOTARY

MY COMMISSION EXPIRES ON October 24, 2024

AMCC

OCT - 4 2021

CLASSIFIEDS

For Sale



Houses for Sale
Must be moved. Call Shorty at 907-545-3157 for prices. (12)(6/2-cnx)

For Sale:
Hitzer Amish built woodstoves. UHMW Plastic sled runners. 543-2379. (11)(3/1-cnx)

FOR SALE
300 Gallon Plastic Water Tanks in stock. Call Shorty at Shorty's Shop for pricing. 543-3158 or 545-3157 (19)(9/18-cnx)

For Sale: Plastic Water Tanks
Only 31" wide, 70" high, 74" long. 500 Gallons, easily connect two for 1000 gallons! Fits through most doors for easy installation. Contact Shorty for pricing and information (907) 545-3157. (35)(6/21-cnx)



For Sale: Small House 22 by 20 must be moved \$14000. 545-0929 (12)(3/3-cnx)

4.9 Acres Fishcamp Land for Sale.
1-907-545-0103. (7)(5/19-cnx)

For Rent

OUTSIDE STORAGE SPACE FOR RENT.
EQUIPMENT, BOATS OR VEHICLES.
NEAR BOAT HARBOR. FENCED IN AREA. 543-2402. (16)(3/17-cnx)

Real Estate

House for Sale
Rent to Buy. \$400,000. 4 bedroom, 1 bedroom guest house. Storage. In Uivik Sub. **Room for Rent, and 1 bedroom Guest house for rent.** (213) 587-1882 (28)(8/11-cnx)

Employment

Looking to Hire 2 Carpenters
Pay Rate D.O.E. Summer and Fall Season. Send your resume to yupik.boss89@gmail.com. More info to call listed phone number below.
Joe Pete/ Apollo Home Solutions, LLC, 907-545-6762 (32)(7/21-cnx)

Good Vibes LLC is applying under 3 AAC 306.300 for a new Retail Marijuana Store license, license #30563, doing business as Good Vibes Bethel, located at 323 Chief Eddie Hoffman Hwy, Bethel, AK, 99559, UNITED STATES.

Interested persons may object to the application by submitting a written statement of reasons for the objections to their local government, the applicant, and the Alcohol & Marijuana Control Office (AMCO) not later than 30 days after the director has determined the application to be complete and has given written notice to the local government. Once an application is determined to be complete, the objection deadline and a copy of the application will be posted on AMCO's website at <https://www.commerce.alaska.gov/web/amco>. Objections should be sent to AMCO at marijuana.licensing@alaska.gov or to 550 W 7th Ave, Suite 1600, Anchorage, AK 99501.

Nunapitchuk Limited

Position: Business Manager

Application Period - Open until filled

POSITION DESCRIPTION: The business Manager is responsible for the overall management and administration of Nunapitchuk Limited and its affiliated business activities (e.g. Duplex, 8-Plex, Nunapitchuk Fuel Service, Nunapitchuk General Store, Capital Investments, etc.) Responsible for its property accountability, payroll authorization, timely filing of all taxes, insurance and business documentation. Preliminary planning, organization, direction and control of all business activities pertaining to Nunapitchuk Limited. Proposes to the Board of Directors policies, goals, budget and selection of staff, and any other duties that may be assigned from time to time by the Board of Directors.

DUTIES & RESPONSIBILITIES:

1. **Supervision.** Supervises all operations and personnel of the Corporation.

2. **Payroll & Payroll Taxes.** Approves all payroll time sheets, payroll disbursement and payroll taxes deposited on a scheduled basis. Assures timely filing of Payroll Tax documentation (i.e. 941, 940, etc.) on a scheduled basis.

3. **Payables & Receivable.** Reviews and approves all payables due to vendors directly supervises and assists the Bookkeeper and Head Cashier on collections of the Corporations business activities (Rentals, Duplex, 8-Plex, Fuel Services and General Store.)

4. **Financial & Property Accountability.** Responsible for the financial and physical property accountability of the corporation. Supervises the Bookkeeper on the financial operations of the corporation. Supervises each department on the proper operation, maintenance and inventory of all physical assets of the corporation.

5. **Correspondence, Bookkeeping & Record Keeping.** Receives and redirects all incoming and outgoing correspondence. Supervises the Bookkeeper in conjunction with the Head Cashier on matters

which require financial bookkeeping and record retention. Directly supervises the Bookkeeper on the corporate filing system, correspondence and personal files.

6. **Personal Office Duties.** Insures all employees of the corporation are briefed on and familiar with the current personnel policies. Interview all potential employees on receipt of application for position.

7. **Reports to the Board.** Reports to the Board of Directors on matters which requires Board approval, assignments issues by the Board, the current corporate operations and financial status.

8. **General Liability & Insurance.** Periodic review and correction of all general liability and insurance needs of the Corporation, if any. Verifies that all insurance coverage is current and appropriate.

QUALIFICATION & ELIGIBILITY:

1. Nunapitchuk Limited Shareholder preferred, but not mandatory.

2. Business related degree or three (3) years management experience desirable.

3. Minimum qualification of High School Diploma/General Education Diploma (GED) required.

4. Central Yup'ik speaker and knowledge of Modern Orthography writing system preferred, but not mandatory.

STARTING SALARY:

1. Depending on Experience (D.O.E.)

2. Eight (8) hours per day, Monday - Friday, Saturday and Sunday off.

Deadline to apply: Until Filled

Application available at Nunapitchuk Limited General Store Office Monday - Saturday 10am to 5:30pm (455)(9/15-10/6)

Request for Proposals

REQUEST FOR PROPOSALS

ARCHITECTURAL/ENGINEERING SERVICES

Kashunamiut School District

PO Box 345 Chevak, AK 99563

The Kashunamiut School District ("District")

continued on page 15

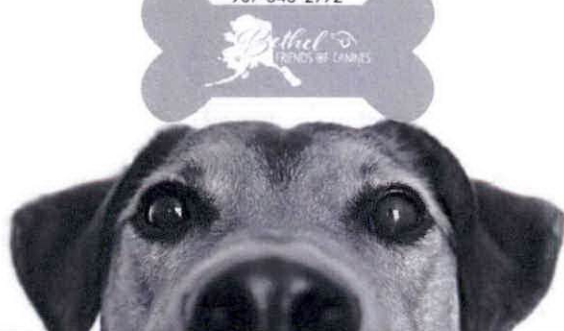
ANIMAL FOSTERS

PLEASE COME OUR WAY

Interested in becoming a foster family for a furry friend?

Contact Bethel Friends of Canines for information!

907-545-2992



AMCO

OCT - 4 20

Discover it! In the Delta Discovery classifieds
Free Listing Online with each printed classified ad!

25 cents a word • Deadline: Friday, 5 p.m.

Office: In the Subway Building - 401 Ridgcrest Drive

P. O. Box 1028, Bethel, AK 99559

Phone: (907) 543-4113 • Fax: (907) 543-4116



Plan Review Application

Alaska Department of Environmental Conservation
Division of Environmental Health
Food Safety and Sanitation Program



Permit ID: _____

Section A- General Information (All applicants complete entire section – please print).

Purpose (check one) ☒ New Construction ☐ Remodel of Existing Structure ☐ Reactivation	
General Information	Establishment Name: Date Good Vibes Bethel 10/01/21
	Plan Review Contact Name Brian Glasheen
	Phone Number Email 9075451144 AMWPMLLC@gmail.com
	Address 1834 buccaneer PL
	Operating Days/Hours Proposed Opening Date M-Sunday 11-8pm Jan 2022

If you are proposing to build a new food establishment or extensive remodeling of an existing food establishment in Alaska (except in the Municipality of Anchorage), you must submit a **completed Plan Review Packet 30 days prior to construction**. Additional information regarding calculations and drawings can be found in the Plan Review Guide.

Please Note: Failure to provide all the required information may delay the plan review process and permit issuance.

REQUIRED DOCUMENTATION LIST (Include the following in your packet)

- | | |
|---|---|
| ☐ Food Establishment Application | ☐ Floor Plan |
| ☐ Fees (Plan Review Fee is Non-Refundable) | ☐ Plumbing Schematic |
| ☐ Plot Plan | ☐ Complete list of equipment (including manufacturer's specifications) |

SECTION B – REQUIRED DOCUMENTATION

- a. **Potable Water Supply.** Have plans been submitted to the [Drinking Water Program](#) as required by 18 AAC 80?
☐ Yes* ☒ No ☐ N/A (Municipal Water Supply) **Specify in comments.**
 Comments: Not planning to handle any food all food will be pre packaged.
***Attach a confirmation email or letter from the Drinking Water Program stating that the system has been approved.**
- b. **Wastewater Disposal System.** Have plans been submitted to the [Wastewater Program](#) as specified by 18 AAC 72?
☐ Yes* ☒ No ☐ N/A (Municipal System) **Specify in comments.**
 Comments: Not planning to handle any food all food will be pre packaged.
***Attach a confirmation email or letter from the Wastewater Program stating that the system has been approved.**
 If you have a septic system, please provide the legal description of your property (Lot, Block, etc.)
- c. **Solid Waste Disposal.** Please describe how you plan to dispose of your solid waste:
 Solid waste will be disposed of at the city landfill.
- d. **Plot Plan.** Have you included a detailed to scale drawing of the plot plan including: ☐ Yes ☒ No
☐ All buildings ☐ Outside walk-in cooler(s)/freezer(s) ☐ Access for deliveries ☐ Oil/Fuel tanks
☐ Refuse storage site ☐ Outside storage areas ☐ Sewage disposal system
☐ Potable water supply ☐ Identify nearby roads, other landmarks, and/or give GPS coordinates

e. **Floor Plan.** A floor plan with the listed components must be submitted as part of the application packet. Have you included a floor plan? ☐ Yes ☒ No

☐ Layout and purpose of each room

☐ Type and location of lighting

☐ Location of fixed equipment and plumbing features

☐ Type and location of ventilation, both building and local systems

☐ Size, construction, and design of fixed equipment

☐ Location of restrooms, including the number of toilets and handwash sinks.

f. **Plumbing Schematic.** A plumbing schematic with the listed components must be submitted as part of the application packet. Have you included a detailed drawing of the plumbing schematic? ☐ Yes ☒ No

☐ Plumbing schematic showing each hot, cold, and wastewater line.

☐ Plumbing connection to the wastewater line (direct vs. indirect)

☐ Hot water capacity

Have you contacted the State Plumbing Inspector?

☐ Yes

☐ No

G **Fire Marshall.** Have you contacted the State Fire Marshall?

☒ Yes

☐ No

Please describe your ventilation/hood system:

We do not have one as we will not be cooking anything.

SECTION C – ADDITIONAL INFORMATION

a. **Storage.** How often will you receive food deliveries? Do you have adequate storage to support your operation? Consult the Plan Review Guide for information about storage capacity.

Yes we do and will receive product monthly.

b. **Dressing Rooms and Locker Rooms.** Describe how employee clothing, belongings, etc will be stored:

Do not have dressing rooms.

c. **Poisonous/Toxic Materials.** Describe location and means to store poisonous or toxic materials:

NO plans to have toxic materials.

d. **Floors/Walls/Ceilings.** Describe how the floors, walls, ceilings, and shelving will be finished (tile, paint, etc):

All walls will have paint.

e. **Warewashing:** Describe how dishes, utensil, and equipment will be washed:

Dished will not be used in this operation.

f. **Linens.** Describe how soiled and clean clothing/linens will be stored and where they will be cleaned:

Linens will not be use in this operation.

SECTION D

I declare, under penalty of unsworn falsification, that this application (including any accompanying statements) has been examined by me and to the best of my knowledge and belief is true, correct, and complete. I understand that plan review fees are not refundable under the Alaska Food Code 18 AAC 31.050(k). I agree to pay all fees before operating.

Applicant's Signature



Date

10/1/2021

Applicant's Printed Name

Brian Glasheen

Title

Owner



Application for Food Establishment Permit

Alaska Department of Environmental Conservation
Division of Environmental Health
Food Safety and Sanitation Program



Permit ID: _____

Section 1- GENERAL INFORMATION (All applicants complete entire section – please print).

Purpose (check one) ☒ New ☐ Information Change ☐ Extensive Remodel ☐ Change of owner/operator ☐ Reactivate

Owner/Business Information	Name of Entity or Owner Responsible for Food Service Good Vibes Bethel		AK Business License # 2136975	
	Business/Corporate Mailing Address 1834 buccaneer		City Anchorage	State AK
	Business/Corporate Phone 9075451144		Email AMWPMLLC@gmail.com	
	Owner(s) or Corporate Officer(s) & Title(s) or Responsible Party Brian Glasheen And Alex Wasierski Owners		Fax	
	Type of Entity ☐ Individual ☐ Partnership ☒ Corporation ☐ Other:			

Establishment Information	Establishment Name Good Vibes Bethel		Physical Location 323 Chief Eddie Hoffman HWY		Nearest Community Bethel	
	Establishment Mailing Address 1834 Buccaneer		City Anchorage	State AK	Zip 99501	
	Establishment Phone 9075451144		Fax		Contact Person Brian Glasheen	
	Establishment Physical Address 323 Chief Eddie Hoffman HWY		City Bethel	State AK	Zip 99501	
	SEATING: (Food Service Only) ☒ N/A ☐ 25 or less ☐ 26-100 ☐ > 101					

SEATING: (Food Service Only) ☒ N/A ☐ 25 or less ☐ 26-100 ☐ > 101

TYPE OF OPERATION Please describe the type of facility you plan to open below (i.e. restaurant, bar, grocery store, etc.)

Marijuana Retail Shop

SECTION 2 – NEW OR EXTENSIVELY REMODELED FACILITIES

- a. A plan review will be required if your facility has never been permitted by the Alaska's Food Safety and Sanitation Program; has not had an active permit in the last five years; will be extensively remodeled; or is a new construction. If any of these apply, a Plan Review Application is required to process your application. Have you attached the [Plan Review Application](#)? ☒ Yes ☐ No

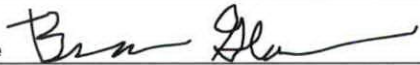
SECTION 3 – COMPLETE FOR ALL FOOD ESTABLISHMENTS (Check all that apply)

FOOD SERVICE ESTABLISHMENTS

- a. A copy of your menu will be required. Have you attached a copy of the proposed menu? ☐ Yes ☒ No
- b. Attach appropriate label, placard, or menu notation for the [consumer advisories](#) if you serve:
☐ Wild Mushrooms ☐ Unpasteurized juices ☐ Farmed halibut, salmon, or sablefish
☐ Raw/undercooked animal foods such as beef, shell eggs, lamb, pork, poultry, seafood, and shellfish.
- c. Methods of food preparation (check the one that most closely describes the establishment):
☒ Assembly of Ready to Eat Foods ☐ Cook and Serve
☐ Hot or cold Service for 2 hours or more is done
☐ Complex (Preparation 1 day or more in advance, cooling and reheating is done).
- d. Style of Service: ☒ Counter Service ☐ Self Service (i.e. buffet line, salad bar) ☐ Table Service
☐ Other:
- e. Do you plan to operate as a [caterer](#)? ☐ Yes ☒ No
If **yes**, list all the equipment used to protect food from contamination and maintain product temperature during:
Transportation: _____ Hot or Cold Holding: _____

Permit ID(s)

Establishment Name(s)

f.	Will your food establishment be a <u>kiosk</u> or <u>mobile unit</u> ?	☐ Yes	☒ No
	Are employee toilets available within 200 feet? <i>If you have an agreement with another business to use their restrooms, please attach written verification.</i>	☒ Yes	☐ No
	Portable water tanks, plumbing, and hoses are NSF or FDA approved components?	☒ Yes	☐ No
	If you have a kiosk, is it located outside of a building?	☐ Yes	☒ No
	Will you have a service provide water or remove wastewater? <i>If yes, provide a letter of agreement from water hauler or wastewater hauler outlining services provided and frequency.</i>	☒ Yes	☐ No
g.	Will another permitted food establishment (<u>commissary</u>) provide support to your facility? If yes, attach a copy of the <u>Commissary Agreement</u> .	☐ Yes	☒ No
FOOD PROCESSORS			
a.	A copy of a label for each type of product you will produce is required. Have you attached food labels of each product to be produced?	☐ Yes	☒ No
b.	Describe who you will be distributing your product to (i.e. grocery stores, etc): WE will only be buying pre packaged food and reselling.		
c.	Will you be doing any of the following processes? Check all that apply. ☐ Reduced Oxygen Packaging ☐ Smoking ☐ Other: ☐ Low Acid Canned Foods ☐ Curing ☐ Shelf Stable Acidified Foods ☐ Dehydrating <i>Be sure to check with your local Environmental Health Officer for any applicable forms and FDA requirements.</i>		
d.	Do you have a <u>HACCP Plan</u> ?	☐ Yes	☒ No ☐ N/A
	<i>Required for high hazard food processors such as smoking, curing, acidifying, dehydrating, thermally processing low acid foods, reduced oxygen packaging, etc.</i>		
e.	You are required to have a product coding system and a <u>recall plan</u> . Have you attached a copy of the coding system and recall procedures?	☐ Yes	☒ No
MOBILE RETAIL VENDOR SELLING SEAFOOD			
a.	A list of products that you will be selling is required. Have you attached a copy of the list of products? ☐ Yes ☒ No		
b.	Provide names of suppliers where you will be purchasing your product: Not sure yet. Will be most of the Anchorage distributors.		
c.	Will all of your product be prepackaged?	☒ Yes	☐ No
d.	Will another permitted food establishment (<u>commissary</u>) provide support to your facility? If yes, attach a copy of the <u>Commissary Agreement</u> .	☐ Yes	☒ No
MACHINES VENDING POTENTIALLY HAZARDOUS FOODS			
a.	Have you attached the label that will be affixed to the front of each machine with name, physical address, and phone number of the permitted food establishment servicing the machine? ☐ Yes ☒ No		
SECTION 4 – Food Managers Certification/Alaska Safe Food Worker Card			
a.	Have you attached a copy of a <u>Food Manager's Certification</u> ? ☐ Yes ☐ No ☒ N/A <i>The operator of a food establishment that serves and prepares unwrapped or unpackaged food, except for a bar, tavern, or limited food service, must have at least one Certified Food Protection Manager who is involved in the daily operations of the establishment.</i>		
b.	Does everyone who works or will work at the food establishment have a <u>Food Worker Card</u> ? ☐ Yes ☒ No ☐ N/A <i>An operator of a food establishment shall keep on file a copy of the Food Worker Card issued by the department for each employed food worker and make the copy available to the Department upon request.</i>		
<i>I declare, under penalty of unsworn falsification, that this application (including any accompanying statements) has been examined by me and to the best of my knowledge and belief is true, correct, and complete. I agree to pay all fees before operating.</i>			
Applicant's Signature 		Date 10/01/21	
Applicant's Printed Name Brian Glasheen		Title Owner	

Department of Commerce, Community, and Economic Development
**CORPORATIONS, BUSINESS & PROFESSIONAL
LICENSING**

[State of Alaska](#) / [Commerce](#) / [Corporations, Business, and Professional Licensing](#) / [Search & Database Download](#) / [Corporations](#) / Entity Details

ENTITY DETAILS

Name(s)

Type	Name
Legal Name	Good Vibes LLC

Entity Type: Limited Liability Company

Entity #: 10163025

Status: Good Standing

AK Formed Date: 5/8/2021

Duration/Expiration: Perpetual

Home State: ALASKA

Next Biennial Report Due: 1/2/2023

Entity Mailing Address: 1834 BUCCANEER PLACE, ANCHORAGE, AK 99501

Entity Physical Address: 1834 BUCCANEER PLACE, ANCHORAGE, AK 99501

Registered Agent

Agent Name: Brian Glasheen

Registered Mailing Address: 1834 BUCCANEER PLACE, ANCHORAGE, AK 99501

Registered Physical Address: 1834 BUCCANEER PLACE, ANCHORAGE, AK 99501

Officials

☐ Show Former

AK Entity #	Name	Titles	Owned
	Alexander Wasierski	Member	50.00
	Brian Glasheen	Member	50.00

Filed Documents

Date Filed	Type	Filing	Certificate
5/08/2021	Creation Filing	Click to View	Click to View
5/08/2021	Initial Report	Click to View	

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OPERATING AGREEMENT OF GOOD VIBES LLC

THIS OPERATING AGREEMENT OF GOOD VIBES LLC (the "Operating Agreement") is entered into as of 10/1/21 (the "Effective Date") by BRIAN GLASHEEN, an individual, and ALEXANDER WASIERSKI, an individual, as Members of the GOOD VIBES LLC (the "Company").

WHEREAS, the Members desire to execute this Operating Agreement to provide for their respective rights, obligations, and duties with respect to the Company, and the management and governance of the Company;

The undersigned have agreed to operate a limited liability company in accordance with the terms and subject to the conditions set forth in this Operating Agreement.

NOW, THEREFORE, for good and valuable consideration, the sufficiency and receipt of which is hereby acknowledged, the undersigned, intending legally to be bound, agree as follows:

1. **DEFINITIONS.** Unless the context otherwise specifies or requires, capitalized terms used in this Operating Agreement shall have the respective meanings assigned to them in this Section 1 for all purposes of this Operating Agreement (such definitions to be equally applicable to both the singular and the plural forms of the terms defined). Unless otherwise specified, all references in this Operating Agreement to Sections are to Sections of this Operating Agreement.

1.1 **"Act"** means the Alaska Limited Liability Company Act, Alaska Statute § 10.50.010, *et seq.*, as in effect and hereafter amended, and, unless the context otherwise requires, applicable regulations thereunder. Any reference herein to a specific section or sections of the Act shall be deemed to include a reference to any corresponding provisions of future law.

1.2 **"Additional Capital Contribution"** means any Capital Contribution made by any Member after the Initial Capital Contribution pursuant to Section 5.

1.3 **"Applicable Law"** means all state, county and municipal laws, regulations, administrative codes, policies, licensing schemes, or other legal frameworks regulating the Regulated Industry, including but not limited to Title 17, Chapter 38 of the Alaska Statutes and Title 3, Chapter 306 of the Alaska Administrative Code (or such replacement or successor statutes or codes); provided that if the Regulated Industry becomes legal at the federal level then Applicable Law shall also include federal laws, regulations, administrative codes, policies, licensing schemes, or other legal frameworks regulating the Regulated Industry.

1.4 **"Articles of Organization"** or **"Articles"** means the Articles of Organization filed for the Company in accordance with the Act.

1.5 **"Bankruptcy"** means, and a Member shall be deemed **"Bankrupt"** upon, (i) the entry of a decree or order for relief of the Member by a court of competent jurisdiction in any involuntary case involving the Member under any bankruptcy, insolvency, or other similar law now or hereafter in effect; (ii) the appointment of a receiver, liquidator, assignee, custodian, trustee, sequestration, or other similar agent for the Member or for any substantial part of the Member's assets or property; (iii) the ordering of the winding up or liquidation of the Member's affairs; (iv) the filing with respect to the Member of a petition in any such involuntary bankruptcy case, which petition remains undismissed for a period of ninety (90) days or which is dismissed or suspended pursuant to Section 305 of the Federal Bankruptcy Code (or any corresponding provision of any future United States bankruptcy law); (v) the commencement by the Member of a voluntary case under any bankruptcy, insolvency, or other similar law now or hereafter in effect; (vi) the consent by the Member to the entry of an order for relief in an involuntary case under any such law or to the appointment of or taking possession by a receiver, liquidator, assignee, trustee, custodian, sequestration, or other similar agent for the Member or for any substantial part of the Member's assets or property; (vii) the making by the Member of any general assignment for the benefit of creditors; or (viii) the failure by the Member generally to pay his or her debts as such debts become due.

1.6 **"Capital Account"** means the separate account established and maintained for each Member pursuant to Section 5.

1.7 **"Capital Contribution"** means any property, including cash, or services, contributed to the Company by or on behalf of a Member.

1.8 **"Code"** means the Internal Revenue Code, as in effect and hereafter amended, or any corresponding provision of any succeeding law.

1.9 **"Company"** means GOOD VIBES LLC.

1.10 **"Dollars"** and **"\$"** mean the lawful money of the United States.

1.11 **"GAAP"** means generally accepted accounting principles set forth in the opinions and pronouncements of the American Institute of Certified Public Accountants' Accounting Principles Board and Financial Accounting Standards Board or in such other statements by such other entity as may be in general use by significant segments of the accounting profession as in effect from time to time.

1.12 **"Initial Capital Contribution"** means the initial contribution of capital to the Company made by the Members as set forth in Section 5 and on Exhibit A attached hereto and incorporated herein.

1.13 **"Majority vote of the Membership Interests"** or **"majority of the Membership Interests"** means affirmative vote by more than 50% of the Membership Interests entitled to vote.

1.14 **"Manager"** means any person or his or her successor as may be appointed pursuant to the terms of this Operating Agreement.

1.15 **"Member"** or **"Members"** means those persons listed in **Exhibit A** and any other Person who shall in the future execute this Operating Agreement pursuant to the provisions of this Operating Agreement.

1.16 **"Membership Interest"** means the Percentage Interest of a Member in the Company.

1.17 **"Operating Agreement"** means this Operating Agreement, as this Operating Agreement may be amended or modified from time to time, together with all addenda, exhibits, and schedules attached to this Operating Agreement from time to time.

1.18 **"Percentage Interest"** means a Member's percentage share of ownership of the Company, which shall be equal to the percentage that such Member's Capital Contributions bears to the sum of all Capital Contributions.

1.19 **"Person"** or **"Persons"** means any individual, corporation, association, partnership, limited liability company, joint venture, trust, estate, or other entity or organization.

1.20 **"Regulated Industry"** means any trade in marijuana and marijuana-related products, services, or other commerce that the Company pursues or engages in under this Operating Agreement, including growing, manufacturing, and retailing cannabis and cannabis derivatives and edibles, as well as designing and selling associated accessories, apparel, artwork, and other products, whether carried out in the State of Alaska or in any other jurisdiction in which the Company may legally pursue and carry out the Regulated Industry.

2. FORMATION, NAME, PLACE OF BUSINESS.

2.1 Formation of Company. The Members of the Company hereby:

2.1.1 Authorize formation of the Company by the Members as a limited liability company pursuant to the Act, and further ratify the filing of the Articles of Organization with the State of Alaska, Department of Commerce, Community and Economic Development, Division of Corporations, Business and Professional Licensing;

2.1.2 Confirm and agree to their status as Members of the Company;

2.1.3 Execute this Operating Agreement for the purpose of confirming the existence of the Company and establishing the rights, duties, and relationship among the Members, and between the Members and the Company; and

2.1.4 Agree (i) that, if the laws of any jurisdiction in which the Company transacts business so require, the Company shall appropriately file all documents necessary for the Company to qualify to transact business under such laws, and (ii) to execute, acknowledge, and file any amendments to the Articles as may be required to lawfully operate the Company as a limited liability company.

2.2 Name of Company. The name of the Company shall be "GOOD VIBES LLC." The business of the Company may be conducted under any other name permitted by the Act that is selected by the Members. If the Company does business under a name other than set forth in its Articles of Organization, then it shall execute, file, and record any assumed or fictitious name certificates as required by law. The Company shall initially do business under the name "Good Vibes Bethel."

2.3 Place of Business. The principal place of business of the Company shall be 1834 Buccaneer Place, Anchorage, AK 99501. The Members may change the principal place of business to such other place within the United States as the Members may determine from time to time. The Members may establish and maintain other offices and additional places of business of the Company in or outside the State of Alaska.

2.4 Registered Office and Registered Agent. The name and address of the initial registered agent of the Company is Brian Glasheen, 1834 Buccaneer Place, Anchorage, AK 99501.

2.5 No Partnership Intended for Non-Tax Purposes. The Members do not intend to form a joint venture or a partnership under the laws of Alaska. The Members do not intend to be partners to one another or any third party. The Members agree and acknowledge that the Company is to be treated as a partnership solely for federal and state income tax purposes.

3. PURPOSES AND POWERS OF COMPANY.

3.1 Purposes. The purposes for which the Company is organized are:

3.1.1 To operate an establishment licensed under Title 3, Chapter 306 of the Alaska Administrative Code, and for any other lawful purpose; and

3.1.2 To enter into any lawful transaction and engage in any lawful activities in furtherance of the foregoing purposes and to assist the Company to carry out the purposes contemplated by this Operating Agreement.

3.2 Powers. The Company shall have the power to do any and all lawful acts for the furtherance of the purposes of the Company and this Operating Agreement.

4. TERM. The Company commenced when the Articles of Organization were delivered to the State of Alaska, Department of Commerce, Community and Economic Development, Division of Corporations, Business and Professional Licensing. The Company shall continue in perpetuity until it is dissolved, liquidated, and terminated in conformity with the provisions of this Operating Agreement or the Act.

5. CAPITAL.

5.1 Initial Capital Contributions of the Members. Upon execution of this Operating Agreement, each Member will or has contributed to the Company the types and amounts of Initial Capital Contribution set forth in the attached **Exhibit A**.

5.2 Additional Capital Contributions of the Members. Upon the agreement of all of the Members, a Member may make an Additional Capital Contribution. The Percentage Interest of the Members shall be adjusted to reflect any Additional Capital Contribution when it is made. No Member shall be required to contribute any additional capital to the Company and no Member shall have any personal liability for any Additional Capital Contribution to the Company unless expressly assumed in writing.

5.3 Form of Capital Contributions or Additional Capital Contributions of the Members. Upon unanimous vote of the Members, any Member may make any of the contributions referenced in this Section 5 in kind, or through services ("Sweat Equity") provided, however, that such in kind or Sweat Equity Capital Contributions or Additional Capital Contributions shall be valued as agreed by all of the Members and shall also be made subject to the terms of any definitive agreement(s) regarding the purchase of the applicable Membership Interests.

5.4 Capital Accounts. A separate Capital Account shall be established and maintained for each Member. The Capital Account of each Member shall be (i) increased by the amount of any Capital Contributions made to the Company by the Member, (ii) increased or decreased by items of net income or net loss allocated to the Member pursuant to Section 6, and (iii) decreased by any distributions made from the Company to the Member.

5.5 No Interest on Capital Contributions or Capital Accounts. No Member shall be entitled to receive any interest on his, her, or its Capital Contribution or Capital Account balance.

5.6 Loans. Subject to AS 10.50.140, a Member or an employee of the Company may, at any time, make or cause a loan to be made to the Company in any amount and on such terms as all Members agree. Any such approved advances or

loans shall not result in any increase in the amount of such Member's Capital Account or entitle such Member to any increase in its Percentage Interest. The amounts of such advances or loans shall be a debt of the Company and shall be payable or collectible only out of the Company's assets in accordance with terms and conditions agreed upon by all Members.

5.7 Liability of Members. Except as otherwise provided in the Act, the debts, obligations, and liabilities of the Company, whether arising in contract, tort, or otherwise, shall be solely the debts, obligations, and liabilities of the Company, and none of the Members shall be obligated personally for any such debt, obligation, or liability solely by reason of being a Member. The failure of the Company to observe any formalities or requirements relating to the exercise of its powers or management of its business or affairs under the Act or this Operating Agreement shall not be grounds for imposing personal liability on the Members for liabilities of the Company.

5.8 Return of Capital. No Member shall have the right to demand or to receive the return of all or any part of his, her, or its Capital Account or Capital Contributions to the Company except upon the consent of all Members, upon the dissolution of the Company, or as may be specifically provided in this Operating Agreement.

5.9 THE UNCERTIFICATED LIMITED LIABILITY COMPANY MEMBERSHIP INTERESTS PROVIDED FOR UNDER THIS OPERATING AGREEMENT, AND ANY AND ALL RELATED RIGHTS AND OPTIONS OR OTHER INTERESTS THAT MAY NOW OR HEREAFTER BE DESIGNATED AS SECURITIES FOR ANY PURPOSE WHATSOEVER, HAVE NOT BEEN REGISTERED UNDER THE SECURITIES ACT OF 1933, AS AMENDED, OR ANY STATE SECURITIES LAWS AND SUCH INTERESTS MAY NOT BE OFFERED OR SOLD UNLESS REGISTERED UNDER THE SECURITIES ACT OR APPLICABLE STATE SECURITIES LAWS, OR UNLESS AN EXEMPTION FROM REGISTRATION IS AVAILABLE. THE MEMBERSHIP INTERESTS ARE SUBJECT TO CERTAIN VOTING AND GOVERNANCE PROVISIONS, RESTRICTIONS ON TRANSFER, AND OTHER TERMS AND CONDITIONS SET FORTH IN THIS OPERATING AGREEMENT.

ANY PARTY EXECUTING THIS OPERATING AGREEMENT ACKNOWLEDGES AND AGREES, AND REPRESENTS AND WARRANTS TO EACH OTHER PARTY TO THIS OPERATING AGREEMENT, THAT HE, SHE OR IT IS OBTAINING THE MEMBERSHIP INTERESTS PROVIDED FOR HEREIN FOR THE PURPOSES OF INVESTMENT AND NOT WITH AN EYE TO DISTRIBUTION, THAT ANY FURTHER SALE OR TRANSFER OF SUCH SECURITIES IS RESTRICTED BY APPLICABLE SECURITIES LAWS AND THIS OPERATING AGREEMENT, AND THAT HE, SHE OR IT SHALL NOT SELL OR TRANSFER SUCH MEMBERSHIP INTERESTS WITHOUT (I) REGISTRATION OR EXEMPTION UNDER THE SECURITIES ACT OF 1933 AND ALL APPLICABLE STATE SECURITIES LAWS AND (II) COMPLIANCE WITH THIS OPERATING AGREEMENT.

6. ALLOCATION OF PROFITS AND LOSSES; DISTRIBUTIONS.

6.1 Allocation of Net Income or Net Loss. Except as otherwise provided in Section 6.2, the net income or net loss, other items of income, gains, losses, deductions, and credits, and the taxable income, gains, losses, deductions, and credits of the Company, if any, for each fiscal year (or portion thereof) shall be allocated to the Members in proportion to their Membership Interest in the Company.

6.2 Allocation of Income and Loss With Respect to Company Interests Transferred. If any interest is transferred during any fiscal year, the net income or net loss (and other items referred to in Section 6.1) attributable to such interest for such fiscal year shall be allocated between the transferor and the transferee by closing the books of the Company as of the date of the transfer.

6.3 Distributions. Distributions to the Members may be made at times and in amounts as are determined by the Members. Approved distributions shall be made to the Members in proportion to their Percentage Interests. Distributions may be made in cash or by distributing property in kind.

7. MANAGEMENT OF COMPANY.

7.1 Management of the Company. The Members shall manage, control, and conduct the business and affairs of the Company.

7.2 Salaries and Contract Rights. The salary, if any, of the Members and/or other officers shall be fixed from time to time by the Members. The Company may enter into management or employment contracts, under such terms and conditions and providing for such compensation as shall be approved by the Members as provided herein, with one or more Members or persons affiliated with the Member.

7.3 Duties, Rights, and Powers. Except as specifically limited in this Operating Agreement, or under applicable law, the Members shall have the sole and exclusive right to manage, control, and conduct the business and affairs of the Company.

7.3.1 The Members shall have the duties and powers set forth below and shall perform all such other duties as the Members shall designate. Accordingly, the Members shall:

- A. Manage the affairs and business of the Company;
- B. Exercise the authority and powers granted to the Company;
- C. Take any and all actions necessary to perfect and maintain the status of the Company as a limited liability company under the Act, including the filing of such certificates and biennial reports and the taking of all other actions required for the continuance of the Company under this Act and the Agreement;

- D. Preside at meetings of the Members;
- E. Sign all bonds, deeds, mortgages, and any other agreements, and such signature(s) shall be sufficient to bind the Company;
- F. Prepare minutes of the Members' meetings and keep them in one or more books provided for that purpose;
- G. Authenticate records of the Company;
- H. See that all notices are duly given in accordance with the provisions of this Agreement or as required by law;
- I. Be custodian of the corporate records;
- J. Keep a register of the post office address and other contact information of each Member that shall be furnished by such Member;
- K. Have general charge of the Membership Interest transfer books of the Company;
- L. Report quarterly to Members on the status of the Company's finances, compliance with applicable regulations, business plan status, and other relevant matters;
- M. Take all actions necessary or appropriate to accomplish the Company's purposes in accordance with the terms of this Operating Agreement; and
- N. Otherwise act in all other matters on behalf of the Company.

7.3.2 In addition to the duties and powers which the Members may have in accordance with Section 7.5.1, and except as otherwise specifically limited in this Operating Agreement or under applicable law, the Members shall have specific rights and powers required for the management of the business of the Company, including, the right to do the following, only upon a majority vote of the Membership Interests:

- A. Establish overall policy decisions with respect to the business and affairs of the Company;
- B. Review and approve annual budgets and operating guidelines;
- C. Approve contracts, agreements, and commitments of the Company;

D. Approve the choice of bank depositories, and approve arrangements relating to signatories on bank accounts;

E. Approve the choice of the Company's attorneys, independent accountants, and any other consultants, including, without limitation, market consultants, leasing agents, management agents, and advertising and public relations agents;

F. Approve any change to the Company's fiscal year;

G. Approve all distributions to the Members;

H. Approve the conveyance, sale, transfer, assignment, pledge, encumbrance, or disposal of, or the granting of a security interest in, any assets of the Company;

I. Incur indebtedness or loan or extend credit to any Person in an amount not to exceed the value of the assets then owned by the Company;

J. Employ, appoint, and remove any Company employee who is involved in the day-to-day management or business of the Company;

K. Change any accounting principles used by the Company, except to the extent required by GAAP;

L. Notify entities owned in whole or in part by the Company of any changes in ownership of the Company; and

M. Approve any tax elections of the Company.

7.4 Extraordinary Transactions. Notwithstanding anything to the contrary in this Operating Agreement, the Members shall not undertake any of the following without the unanimous approval of the Members:

7.4.1 The admission of additional Members to the Company;

7.4.2 Discontinuance of the Company's business;

7.4.3 Sale of the Company's business or substantial portion thereof, or the sale, exchange, or other disposition of all, or substantially all, of the Company's assets;

7.4.4 Any merger, reorganization, or recapitalization of the Company;

7.4.5 Settlement or confession of judgment in any legal matter;

7.4.6 Taking or effecting any action that would render the Company bankrupt or insolvent or, except as expressly provided in this Operating Agreement, cause the termination, dissolution, liquidation, or winding-up of the Company;

7.4.7 Such other matters and decisions as the Members may from time to time designate.

7.5 Business Plan and Budget. Each Fiscal Year, commencing with the Fiscal Year beginning on January 1, 2022, the Members shall prepare an annual business plan and operating budget for the Company. Each draft budget shall be delivered to the Members not later than thirty (30) calendar days before the beginning of the Fiscal Year in question. The approval of any draft business plan and budget shall be will be effective upon approval by a majority vote of the Members. Once a draft business plan and budget is approved, it shall be the "Annual Business Plan and Budget" for the Company for the Fiscal Year in question. The "Initial Business Plan and Budget" for the partial Fiscal Year 2020 - 2021 shall be prepared by the Members promptly after execution of this Agreement and submitted to the Members for approval.

7.6 Third Party Reliance. Third parties dealing with the Company shall be entitled to rely upon the power and authority of the Members as set forth herein.

7.7 Conflicts of Interest. Subject to the limitations of AS 10.50.140 and Section 8.9 below, the Members may, at any time, may engage in and possess interests in other business ventures of any and every type independently or with others, with no obligation to offer to the Company or any Member the right to participate therein. The Company may transact business with any Member or the Manager, subject to the limitations of AS 10.50.140. Each Member has an affirmative duty to fully disclose all potential conflicts of interest to the other Members prior to any vote. Unless approved by all of the remaining Members, any Member with a conflict of interest may not vote on the issue in question.

7.8 Member Has No Exclusive Duty to Company. The Members shall not be required to manage the Company as the Members' sole and exclusive function, and the Members may engage in other business and investment activities in addition to those relating to the Company. Neither the Company nor any Member shall have any right, solely by virtue of this Agreement or its relationship to a Member or the Company, to share or participate in any such other investments or activities of the Members or to the income or proceeds derived therefrom. Members shall not have any obligation to disclose any such other investments or activities to the other Members unless it actually or potentially adversely affects the business or property of the Company.

7.9 Agents. The Members may designate one or more individuals as agents of the Company for any purpose. No agent need be a Member. Each agent shall have the authority and shall perform the duties designated by the Members. Vacancies may be filled or new offices created and filled by the Members. Any agent

appointed by the Members may be removed by the Members whenever, in their sole judgment, the best interests of the Company would be served. However, such removal shall be without prejudice to the contract rights, if any, of the person so removed.

8. MEMBERS.

8.1 Members. The Members of the Company are listed on **Exhibit A.**

8.2 Member Qualifications and Conditions.

8.2.1 To be admitted as a Member, a Person shall provide documentation satisfactory to the Company that (a) the Person is not prohibited under Applicable Law from directly or indirectly owning or controlling a Membership Interest in an entity operating in the Regulated Industry, for any reason, including without limitation, the residence of such Person, and any criminal history of such Person; and (b) the Person's direct or indirect ownership or control of a Membership interest in the Company would not prevent the Company from obtaining, maintaining, operating under, renewing, or otherwise enjoying the full benefit of any necessary licenses, permits, approvals, or other permissions necessary under Applicable Law for the Company to operate in the Regulated Industry.

8.2.2 It is understood that in order to remain a Member, all Members shall maintain personal compliance with all Applicable Law and shall provide the Company with any and all documentation, verifications, or other aid or assistance as required or requested for the Company to continue its compliance with Applicable Law.

8.2.3 The restrictions in this Section 8 shall not apply in the event of any occurrence that applies to all Members and which would have the effect of making all Members removed for cause (as defined in Section 13), such as a change in Applicable Law that makes it impossible for the Company to legally operate in the Regulated Industry under Applicable Law.

8.3 Meetings. There shall be quarterly meetings of the Members. Additional meetings of the Members may be called at any time by any Member or the Manager. Meetings shall be held at the principal place of business of the Company or as designated in the notice or waivers of notice of the meeting.

8.3.1 Notice. Notice of any meeting of the Members shall be given no fewer than five (5) days and no more than thirty (30) days prior to the date of the meeting. Notices shall be delivered in the manner set forth in Section 16.4 and shall specify the purpose or purposes for which the meeting is called. The attendance of a Member at any meeting shall constitute a waiver of notice of such meeting, except where a Member attends a meeting for the express purpose of objecting to the transaction of any business because the meeting is not lawfully called or convened.

8.3.2 Quorum. The holders of a majority of the Membership Interests, present in person or represented by proxy, shall constitute a quorum for

transaction of business at any meeting of the Members. If the holders of less than a majority of the Percentage Interests are present at said meeting, the holders of a majority of the Percentage Interests present at the meeting may adjourn the meeting at any time without further notice.

8.3.3 Manner of Acting. The act of the holders of a majority of the Percentage Interests present at a meeting at which a quorum is present shall be the act of the Members, unless the act of a greater number is required by statute, this Operating Agreement, or the Articles.

8.4 Action Without Meeting. Unless specifically prohibited by the Agreement, any action required to be taken at a meeting of the Members may be taken without a meeting by a written instrument indicating the consent of the majority, or greater than a majority, if otherwise required by this Operating Agreement, vote of the Membership Interests. Prompt notice of the taking of the action without a meeting by less than unanimous consent shall be given in writing to those Members who were entitled to vote but did not consent in writing.

8.5 Telephonic Meetings. The Members may participate in and act at any meeting of Members through the use of a conference telephone or other communications equipment by means of which all persons participating in the meeting can hear each other. Participation in such meeting shall constitute attendance and presence in person at the meeting of the person or persons so participating. The Members or Manager, whoever called for the meeting, shall ensure those Members attending remotely have access to any written materials reviewed at the meeting.

8.6 Proxies. Each Member entitled to vote at a meeting of Members or to express consent or dissent to action in writing without a meeting may authorize another person or persons to act for such Member by written proxy. Such proxy shall be deposited at the principal offices of the Company not less than twenty-four (24) hours before a meeting is held or action is taken. No proxy shall be valid after eleven (11) months from the date of its execution, unless otherwise provided in the proxy.

8.7 Voting of Interests. Each Member shall be entitled to vote according to the percentage of his or her Membership Interest in the Company upon each matter submitted to a vote of the holders thereof.

8.8 Duty to Act in Best Interest of LLC. As members of a closely held limited liability company, all Members agree to act in the best interests of the Company when voting or deciding on issues affecting the Company, and each Member acknowledges their duty to act in good faith towards all other Members. The duty of care set forth in AS 10.50.135 is expressly adopted and incorporated into this Agreement. Each Member has an affirmative duty to fully disclose all potential conflicts of interest to the other Members prior to any vote. Unless approved by all of the remaining Members, any Member with a conflict of interest may not vote on the issue in question.

8.9 Other Activities of Members; Restrictions on Competition. Any Member, or any affiliate thereof, may have other business interests or may engage in other business ventures of any nature or description whatsoever, whether currently existing or hereafter created, and may compete, directly or indirectly, with the business of the Company, subject to the limitations of AS 10.50.140, to the extent applicable to such Member. No Member, or affiliate thereof, shall incur any liability to the Company as a result of his, her, or its pursuit of such other permitted business interests, ventures, and competitive activity, and neither the Company nor the other Members shall have any right to participate in such other business ventures or to receive or share in any income or profits derived therefrom, subject to the limitations of AS 10.50.140, to the extent applicable to such Member.

8.10 All expenses reasonably incurred with respect to the organization or operation of the Company shall be paid or reimbursed by the Company.

8.11 Other than duties as a Member of the Company listed in Section 7.3.1, no Member shall be required or expected to provide labor or services to the Company with respect to the day-to-day business activities of the Company without compensation for such labor or services on terms and conditions to be agreed to between the Member and the Company.

9. INDEMNIFICATION.

9.1 Right of Indemnification. In accordance with the Act and this Operating Agreement, the Company shall indemnify, defend, and hold harmless any person who is a Member, Manager, or other officer of the Company, and the person's officers, directors, partners, joint venturers, employees, or agents (individually, in each case, an "Indemnitee") to the fullest extent permitted by law, from and against any and all losses, claims, demands, costs, damages, liabilities (joint or several), expenses of any nature (including costs, attorneys' fees and disbursements), judgments, fines, settlements, and other amounts arising from any and all claims, demands, actions, suits, or proceedings, whether civil, criminal, administrative, or investigative, in which the Indemnitee may be involved or threatened to be involved, as a party or otherwise, arising out of or incidental to the business or activities of or relating to the Company, regardless of whether the Indemnitee continues to be a person who is a Member, Manager, or other officer of the Company, or the person's officers, directors, partners, joint venturers, employees, or agents, at the time any such liability or expense is paid or incurred. However, this provision shall not eliminate or limit the liability of an Indemnitee (i) for any breach of the Indemnitee's duty of loyalty to the Company or the Members, (ii) for acts or omissions which involve intentional misconduct or a knowing violation of law, or (iii) for any transaction from which the Indemnitee received any improper personal benefit.

9.2 Advances of Expenses. Expenses incurred by an Indemnitee in defending any claim, demand, action, suit, or proceeding subject to this Section 9 shall be advanced by the Company prior to the final disposition of such claim, demand,

action, suit, or proceeding, upon receipt by the Company of an undertaking by or on behalf of the Indemnatee to repay such amount, if it shall be determined in a judicial proceeding or a binding arbitration that such Indemnatee is not entitled to be indemnified as authorized in this Section 9.

9.3 Other Rights. The indemnification provided by this Section 9 shall be in addition to any other rights to which an Indemnatee may be entitled under any agreement, vote of the Members, as a matter of law or equity, or otherwise, both as to an action in the Indemnatee's capacity as a Member, Manager, or other officer of the Company, or any affiliate thereof, and as to an action in another capacity, and shall continue as to an Indemnatee who has ceased to serve in such capacity and shall inure to the benefit of the heirs, successors, assigns, and legal representatives of the Indemnatee.

9.4 Insurance. The Company may purchase and maintain insurance on behalf of the Members, the Manager, and such other persons as the Members shall determine against any liability that may be asserted against or expense that may be incurred by such persons in connection with the offering of interests in the Company or the business or activities of the Company, regardless of whether the Company would have the power to indemnify such persons against such liability under the provisions of this Operating Agreement.

10. BANK ACCOUNTS, BOOKS AND RECORDS, STATEMENTS, TAXES, FISCAL YEAR.

10.1 Bank Accounts. To the extent reasonably practicable, all funds of the Company shall be deposited in the Company's name in such checking and savings accounts, time deposits, certificates of deposit, mutual funds, money market instruments, or other accounts as shall be designated by the Members, from time to time. The Members shall arrange for the appropriate conduct of such account or accounts, or such other mechanisms for managing funds of the Company.

10.2 Books and Records. The Members, shall keep, or cause to be kept, accurate books and records showing the financial condition of the Company, including copies of the Company's financial statements and the federal, state, and local tax returns of the Company for at least the most recent six (6) fiscal years. All Members shall have access to the books and records at any reasonable time during regular business hours and shall have the right to copy said records at such Member's expense.

10.2.1 Where Maintained. The books, accounts, and records of the Company at all times shall be maintained at the Company's principal office or at such other place authorized by the Members.

10.2.2 Fiscal Year. The fiscal year of the Company for all purposes shall be the calendar year. The Members shall have authority to change the beginning and ending dates of the fiscal year.

10.3 Accounting Decisions. All decisions as to accounting matters shall be made by the Members subject to the provisions herein.

10.4 Tax Matters Member. If a Manager is appointed, the Manager shall be the Company's tax matters partner ("Tax Matters Member"). If no Manager is appointed, the Tax Matters Member shall be BRIAN GLASHEEN. The Tax Matters Member shall have all powers and responsibilities of a "tax matters partner" as defined in Section 6231 of the Code. The Tax Matters Member shall keep all Members informed of all notices from government taxing authorities that may come to the attention of the Tax Matters Member. The Company shall pay and be responsible for all reasonable third-party costs and expenses incurred by the Tax Matters Member in performing those duties. A Member shall be responsible for any costs incurred by the Member with respect to any tax audit or tax-related administrative or judicial proceeding against any Member, even though it relates to the Company. The Tax Matters Member shall not compromise any dispute with the Internal Revenue Service without the approval of the Members.

10.5 Tax Elections. The Members shall have the authority to make all Company elections permitted under the Code, including, without limitation, elections of methods of depreciation and elections under Section 754 of the Code. The decision to make or not make an election shall be at the Manager's sole and absolute discretion.

10.6 Title to Company Property. All real and personal property acquired by the Company shall be acquired and held by the Company in its name.

11. TRANSFER OF MEMBERSHIP INTERESTS; SUBSTITUTION OF MEMBERS.

11.1 Transfer of Membership Interests.

11.1.1 Definition of Transfer. The term "transfer," when used in this Section 11 with respect to a Membership Interest, shall include any sale, assignment, gift, pledge, hypothecation, mortgage, exchange, or other disposition. However, a "transfer" shall not include any pledge, mortgage, or hypothecation of or granting of a security interest in a Membership Interest in connection with any financing obtained on behalf of the Company.

11.1.2 Void Transfers. No Membership Interest shall be transferred, in whole or in part, except in accordance with the terms and conditions set forth in this Section 11. Any transfer or purported transfer of any Membership Interest not made in accordance with this Section 11 shall be void *ab initio*.

11.2 Restrictions of Transfers.

11.2.1 Consent Required. No Member may transfer all or any portion of, or any interest or rights in their Membership Interest or their Capital Account without: (i) the express written consent of all non-transferring Members; or (ii) following the procedures outlined in Section 11.2.2. Each Member acknowledges the reasonableness of this prohibition in view of the relationship of the Members.

11.2.2 Right of First Refusal. In the event that one Member wishes to transfer all or part of their Membership Interest in the Company, and in the absence of the express written consent of non-transferring Members then holding a majority of the Membership Interests under Section 11.2.1, the transferring Member shall first make the Membership Interest available to the other Member(s) in the manner set forth below in this Section 11.2.2.

A. The right of a Member to transfer its Membership Interest in the Company to any third party is expressly conditioned upon such transferring Member first offering to transfer their Membership Interest to the remaining Member(s) for the same price and upon the same terms as the proposed transfer to a person or entity not a Member of the Company. The procedure for this right of first refusal shall be as follows:

1. Prior to any proposed transfer of Membership Interest, the transferring Member shall send each of the remaining Members a copy of the proposed agreement between the transferring Member and the proposed transferee and notify the remaining Members of the transferring Member's intention to enter such agreement and make such transfer. The remaining Members shall each have the right, within thirty (30) calendar days of receipt of such notice, to acquire the transferring Member's interest on the same terms as the proposed agreement.

2. If more than one non-transferring Member elects to purchase the transferring Member's Membership Interest, then the Percentage Interest each such electing Member shall be entitled to purchase shall be determined by agreement among the electing non-transferring Members. Or, if the electing non-transferring Members are unable to so agree, then each electing non-transferring Member shall be entitled to purchase a *pro rata* amount of the offered membership interest based upon a percentage equal to the Membership Interests in the Company owned by such non-transferring Members relative to the total Membership Interest in the Company owned by all such electing non-transferring Members.

3. If the remaining Member(s) do not acquire the interest of the transferring Member, the transferring Member may then transfer his or her interest in the Company to the person or entity named in the proposed agreement pursuant to the terms contained in this section, provided that such transfer is on the same terms and conditions and for the same price set forth in the proposed agreement sent to the remaining Members.

11.2.3 Substitution. Any transferee of a Membership Interest shall become a substituted Member upon (i) the express written consent of the non-transferring Members or if the remaining Members do not acquire the membership interest subject to transfer pursuant to the Right of First Refusal; (ii) the transferee agreeing to be bound by all the terms and conditions of the Articles and this Operating Agreement; (iii) the transferee providing documentation satisfactory to the Company that the transferee is eligible to own the Membership Interests pursuant to applicable laws, including without limitation, Title 3, Chapter 306 of the Alaska Administrative Code; and (iv) receipt of any necessary regulatory approvals. Unless and until a transferee is admitted as a substituted Member, the transferee shall have no right to exercise any of the powers, rights, and privileges of a Member hereunder. A Member who has transferred his or her Membership Interest shall cease to be a Member upon transfer of the Member's entire Membership Interest and thereafter shall have no further powers, rights, and privileges as a Member hereunder except as provided in Section 9.

12. ADMISSION OF NEW MEMBERS.

12.1 The admission of additional members to the Company through the sale, issuance, or other conveyance of Membership Interest by the Company is not considered a transfer of Membership Interest under Section 11.

12.2 Subject to the terms of this Agreement, additional Persons may be admitted as Members of the Company under this Section 12 at such time and on such terms as may be deemed appropriate by a unanimous vote of the Membership Interests. To be admitted as a new Member, a Person shall (i) agree in writing to be bound by all the terms and conditions of this Operating Agreement; and (ii) provide documentation satisfactory to the Company that the Person is eligible to own the Membership Interests pursuant to applicable laws, including without limitation, Title 3, Chapter 306 of the Alaska Administrative Code. A Person will not be fully admitted as a Member until any and all necessary regulatory approvals are received. Unless and until a Person is admitted as a Member, the Person shall have no right to exercise any of the powers, rights, and privileges of a Member hereunder.

12.3 The Members understand that, in the event of the admission of a new member, the then existing Members' Percentage Interests shall be reduced pro rata in amounts that equal the amount of the new member's Percentage Interest.

13. DISSOCIATION OF A MEMBER.

13.1 Voluntary Withdrawal. In the event of a Member's voluntary withdrawal from the Company, the withdrawing Member will be liable to the remaining Members for any damages incurred by the remaining Members including, but not limited to, the loss of future earnings. The voluntary withdrawal of a Member will have no effect upon the continuance of the Company business and the withdrawing Member's interest shall be transferred to the remaining Members on a *pro rata* basis consistent with their current Membership Interests. The withdrawing Member shall not be entitled to

compensation, accrued distributions, or repayment of Capital Contributions without the express written consent of all of the other Members. If the remaining Members elect to purchase the interest of the withdrawing Member, the Members will serve written notice of such election upon the withdrawing Member within thirty (30) days after receipt of the withdrawing Member's notice of intention to withdraw, including the purchase price and method and schedule of payment for the withdrawing Member's Membership Interest. The purchase amount of any buyout, and the timing of any payments for such buyout, of a Member's interest under this Section 13.1 shall be within the sole discretion of the remaining Members.

13.2 Involuntary Withdrawal. The involuntary withdrawal of a Member will have no effect upon the continuance of the Company business. Events leading to the involuntary withdrawal of a Member from the Company will include, but not be limited to: death of a Member; Member mental incapacity; Member disability preventing reasonable participation in the Company; Member incompetence; Member bankruptcy; and other involuntary levy or transfer of a Member's Membership Interest by judicial order or otherwise. Any Member (or its appropriate representative) who experiences an event leading to involuntary withdrawal shall notify the Company in writing of the event and the date of the event. In the absence of such notice, the other Members may give notice to the affected Member's representative, or upon notice of any involuntary levy or transfer of a Member's Interest by judicial order or otherwise, then within thirty (30) days of such notice, such Member shall either give written assurances that such event has not occurred, or has been cured. Failure to timely respond shall be deemed effective as notice of intent for compulsory sale.

13.3 Compulsory Sale of Member's Interest. Upon the receipt of notice under Section 13.2, the remaining Members shall meet and upon the majority affirmative vote of the Members (without counting the Interest of the withdrawing Member), the Members may elect to purchase the Interest of the withdrawing Member. If the remaining Members elect to purchase the interest of the withdrawing Member, the remaining Members will serve written notice of such election, including the purchase price and method and schedule of payment for the withdrawing Member's interest, upon the withdrawing Member, their executor, administrator, trustee, committee or analogous fiduciary within a reasonable period after acquiring knowledge of the change in circumstance to the withdrawing Member. If the Company does not elect to purchase the withdrawing Member's Membership Interest, then the Company may either elect to admit such Member's distributees or beneficiaries into the Company as Substituted Members, or may elect to dissolve, each by the vote as established in Sections 11 and 15 respectively.

13.3.1 Compulsory Sale Purchase Price. The purchase price amount of a Member's Interest due to compulsory sale under Section 13.3 will be the Fair Market Value of the withdrawing Member's interest. The Fair Market Value of a withdrawing Member's Interest to be purchased by the Company or any Member or Members, shall be determined by agreement between the withdrawing Member's Legal Representative and the Company, which agreement is subject to approval by a majority

of the remaining Members. For this purpose, the fair market value of the withdrawing Member's Interest shall be computed as the amount that could reasonably be expected to be realized by the withdrawing Member upon the sale of the Company in the ordinary course of business at the time of the action leading to the withdrawal. If the withdrawing Member's Legal Representative and the Company cannot agree upon the fair market value of the Interest within thirty (30) days of the date notice is provided per Section 13.3, the fair market value shall be determined by appraisal, as follows:

A. The Company and the withdrawing Member each to choose one appraiser qualified to conduct business valuations and the first two appraisers so chosen to choose a third appraiser. The decision of a majority of the appraisers as to the fair market value of such Estate Interest shall be final and binding and may be enforced by legal proceedings. The Affected Member and the Company shall each compensate the appraiser appointed by it and the compensation of the third appraiser shall be born equally by such parties

13.3.2 Ineligible Beneficiary. In the event that the involuntarily withdrawing Member's distributees, beneficiaries, or heirs do not or will not comply with the terms of Section 11.2.2; are not permitted to own the Membership Interest pursuant to applicable laws; or do not become so eligible within sixty (60) days following notice that the Company elected to not purchase the Membership Interest, then the Interest shall not transfer to the distributee or beneficiary and the withdrawing Member's Legal Representative shall convey the Membership Interest to a third party who shall be admitted as an Substitute Member pursuant to Section 11.2.2, but such substitution will be exempt from the requirement of Section 11.2.3(i). In the event that no Substitute Member is admitted or has admission as a Substitute Member pending within 180 days after the Company acquired knowledge of the death or disability of the withdrawing Member, the Membership Interest shall transfer to the Company, to be divided proportionately amongst the remaining Members on a *pro rata* basis according to their then-current Membership Interests, and the purchase price shall be the Book Value of the Membership Interest, as defined in Section 14. The purchase price of the Membership Interest under this section shall be paid by the Company to the Legal Representative of the withdrawing Member in immediately available funds within sixty (60) days of determination of the fair market value or, at the Company's option, said debt may be evidenced by a promissory note bearing interest at the Prime Rate, which shall be due and payable upon the earlier of (i) expiration of five (5) years or (ii) the sale or disposition of all of the Company Property.

13.4 Removal of a Member for Cause. A Member may be removed for cause upon a majority vote of the remaining Members. The expulsion of such Member will have no effect upon the continuance of the Company business. The remaining Members shall give notice to the Expelled Member of their removal as a Member. Upon the giving of such notice, the Expelled Member's Membership Interest and right to participate in the management and conduct of the Company's business is terminated. A Member removed for cause shall not be entitled to compensation, accrued distributions,

or repayment of Capital Contributions without the express written consent of all of the other Members.

13.4.1 A Member may be removed for cause in the case of any of the following:

A. the Member engaged in wrongful conduct that adversely and materially affected the Company's business;

B. the Member engages in criminal, illegal or other acts of malfeasance, gross negligence, prohibited self-dealing or embezzlement;

C. the Member did not maintain compliance with the Member Qualifications and Conditions listed in Section 8.2, including failure to provide the Company with any and all documentation, verifications, or other aid or assistance as required or requested for the Company to continue its compliance with Applicable Law;

D. if it is unlawful, or inconsistent with applicable regulations, to carry on the company's business with the Member;

E. the Member willfully or persistently committed a material breach of the Operating Agreement or a duty owed to the Company or the other members of the Company, including the Member's duty of loyalty and duty of care;

F. the Member engaged in conduct relating to the Company's business which makes it not reasonably practicable to carry on business with the Member;

G. operation of Law against a Member or a legal judgment against a Member that can reasonably be expected to bring the business or societal reputation of the Company into disrepute; or

H. there has been a transfer of substantially all of the Member's Interest not in accordance with this Operating Agreement.

13.5 On any purchase and sale made pursuant to this section, a dissociated Member will only have liability for Company obligations that were incurred during their time as a Member. Immediately upon purchase of a withdrawing Member's interest, the Company will prepare, file, serve, and publish all notices required by law to protect the withdrawing Member from liability for future Company obligations. Where the remaining Members have purchased the interest of a dissociated Member, the purchase amount will be paid in full, but without interest, within 180 days of the date of withdrawal. The Company will retain exclusive rights to use of the trade name and firm name and all related brand and model names of the Company.

13.6 The remaining Members retain the right to seek all available legal damages from a dissociated Member where the dissociation resulted from a malicious

or criminal act by the dissociated Member or where the dissociated Member had breached their fiduciary duty to the Company or was in breach of this Agreement or had acted in a way that could reasonably be foreseen to bring harm or damage to the Company or to the reputation of the Company.

14. BOOK VALUE.

14.1 The term "Book Value" means the book value, computed in accordance with GAAP, of a Member's Percentage Interest in the Company as of the end of the last full taxable year immediately preceding the year in which the event giving rise to the need for valuation occurred. Notwithstanding anything contained in this Agreement to the contrary, the computation of Book Value shall be subject to the following provisions:

14.1.1 Book Value shall not include any proceeds collected or collectible by the Company under any policy or policies of life or disability insurance insuring the life or disability of a Member, as a result of the death or disability of a Member.

14.1.2 No additional allowance of any kind shall be made for the goodwill, trade names, or any other intangible asset or assets (the "Intangible Assets") of the Company other than the aggregate dollar amount for any of those Intangible Assets appearing on the most recent balance sheet of the Company prior to the date on which Book Value is to be determined.

14.1.3 Reserves for contingent liabilities shall not be treated as a liability for purposes of determining Book Value.

14.1.4 No adjustment shall be made to Book Value as a result of any event occurring subsequent to the date as of which Book Value is to be determined.

14.1.5 Anything contained in this Agreement to the contrary notwithstanding, Book Value shall be calculated for the purposes of this Agreement on an accrual basis even if the Company shall have used a different accounting method for that or any prior period.

14.1.6 Book Value shall be determined by the outside accountants regularly employed by the Company. If no such regularly-employed accountants can be agreed upon by a majority vote of the Membership Interests, then the Manager shall select the appropriate accountants to determine Book Value of the Company.

15. DISSOLUTION, LIQUIDATION, AND TERMINATION.

15.1 Events Causing Dissolution. The Company shall be dissolved and shall commence winding up its affairs upon the first to occur of any of the following events:

15.1.1 The consent in writing to dissolve and wind up the affairs of the Company by all of the Members;

15.1.2 The sale or other disposition by the Company of all or substantially all of the Company's assets and the collection of all amounts derived from any such sale or other disposition, including all amounts payable to the Company under any promissory notes or other evidences of indebtedness taken by the Company and the satisfaction of contingent liabilities of the Company in connection with such other disposition (unless the Members shall elect to distribute such indebtedness to the Members in liquidation); or

15.1.3 The occurrence of any default that, under the Act, would cause the dissolution of the Company or that would make it unlawful for the business of the Company to be continued.

15.2 Winding Up. Upon the dissolution of the Company, the Members shall wind up the Company's affairs and satisfy the Company's liabilities. The Members shall liquidate all of the Company property and assets as quickly as possible consistent with obtaining the full fair market value of said property and assets. During this period, the Manager shall continue to operate the Company, and all of the provisions of this Operating Agreement shall remain in effect. The Manager shall notify all known creditors and claimants of the dissolution of the Company in accordance with the provisions of the Act.

15.3 Final Distribution. The proceeds from the liquidation of the Company shall be distributed as follows:

15.3.1 First, to creditors, including Members who are creditors, until all of the Company's debts and liabilities are paid and discharged (or provisions are made for payment thereof); and

15.3.2 The balance, if any, to the Members, in proportion to their Percentage Interests as of the date of such distribution, after giving effect to all contributions, distributions, and allocations for all periods.

15.4 Distributions in Kind. In connection with the termination and liquidation of the Company, the Manager shall attempt to sell all of the Company property and assets. To the extent that property or assets are not sold, each Member will receive his or her Percentage Interest of any distribution in kind. Any property or assets distributed in kind upon liquidation of the Company shall be valued on the basis of an independent appraisal or by majority agreement of the Members, and treated as though the property or assets were sold and the cash proceeds distributed.

15.5 No Recourse Against Other Members. The Members shall look solely to the assets of the Company for the return of their investment, and, if the property remaining after the payment or discharge of the debts and liabilities of the

Company is insufficient to return such investment, no Member shall have any recourse against any other Member.

15.6 Deficit Capital Accounts. Notwithstanding anything to the contrary contained in this Operating Agreement, and notwithstanding any custom or rule of law to the contrary, any Member with a deficit in the Member's Capital Account shall not be obligated to contribute such amount to the Company to bring the balance of such Member's Capital Account to zero.

15.7 Articles of Dissolution. On completion of the distribution of Company property and assets as provided herein, the Company is terminated, and the Members (or such other person or persons as the Act may require or permit) shall file articles of dissolution with the appropriate state agency, cancel any other filings made pursuant to the Act, and take such other actions as may be necessary to terminate the Company.

16. GENERAL PROVISIONS.

16.1 Compliance with Act. The Members and the Manager agree not to take any action or fail to take any action which, considered alone or in the aggregate with other actions or events, would result in the termination of the Company under the Act.

16.2 Lawful Purpose. When used throughout this Operating Agreement, the term "lawful purpose" and any similar phrase shall mean any purpose allowed for under the laws of the State of Alaska, irrespective of issues related to federal law or the laws of any other state.

16.3 Additional Actions and Documents. The Members and the Manager agree to take or cause to be taken such further actions, to execute, acknowledge, deliver, and file, or cause to be executed, acknowledged, delivered, and filed, such further documents and instruments, and to use best efforts to obtain such consents, as may be necessary or as may be reasonably requested to fully effectuate the purposes, terms, and conditions of this Operating Agreement, whether before, at, or after the closing of the transactions contemplated by this Operating Agreement.

16.4 Notices. Any notice hereunder to any Member or the Manager shall be in writing and shall be effective when actually delivered at the address found on Exhibit A or at such other address as they may have designated by written notice received by the other parties to this Operating Agreement.

16.5 Severability. If a court of competent jurisdiction finds any provision of this Operating Agreement to be invalid or unenforceable as to any person or circumstance, such finding shall not render that provision invalid or unenforceable as to any other persons or circumstances. If feasible, any such offending provision shall be deemed to be modified to be within the limits of enforceability or validity. However, if the

offending provision cannot be so modified, it shall be stricken and all other provisions of this Operating Agreement in all other respects shall remain valid and enforceable.

16.6 Survival. It is the express intention and agreement of the Members that all covenants, agreements, statements, representations, warranties, and indemnities made in this Operating Agreement shall survive the execution and delivery of this Operating Agreement.

16.7 Waiver. No delay on the part of a Member or the Manager in the exercise of any right, power, or remedy shall operate as a waiver thereof, nor shall any single or partial exercise of any right, power, or remedy preclude other or further exercise of any other right, power, or remedy.

16.8 Amendments. This Agreement may be amended by a unanimous vote of the Members. No amendment, or waiver of, or consent with respect to, any provision of this Operating Agreement shall be effective unless it shall be in writing and signed and delivered by the Members. The rights and remedies herein expressly provided are cumulative and not exclusive of any other rights or remedies which a Member or the Company would otherwise have at law or in equity or otherwise.

16.9 Computations. When any calculation or other accounting computation is to be made for the purpose of this Operating Agreement, that calculation, to the extent applicable and except as otherwise specified in this Operating Agreement, shall be made in accordance with GAAP in effect at the time.

16.10 Binding Effect. Subject to any provisions hereof restricting assignment, this Operating Agreement shall be binding upon and shall inure to the benefit of the Members and their respective successors and assigns.

16.11 Limitation on Benefits of this Operating Agreement. Subject to Section 11, it is the explicit intention of the Members that no person other than the Members and the Company is or shall be entitled to bring any action to enforce any provision of this Operating Agreement against any Member or the Company, and that the covenants, undertakings, and agreements set forth in this Operating Agreement shall be solely for the benefit of, and shall be enforceable only by, the Members (or their respective successors and assigns as permitted hereunder) and the Company.

16.12 Captions. Section captions used in this Operating Agreement are for convenience only and shall not affect the construction of this Operating Agreement.

16.13 Governing Law. This Operating Agreement is a contract made under and governed by the laws of the State of Alaska. All obligations and rights of the parties stated herein shall be in addition to, and not in limitation of, those provided by applicable law.

16.14 Dispute Resolution. In the event of a dispute arising out of or in connection with this Operating Agreement, the Members will attempt to resolve the

dispute through friendly consultation. If the dispute is not resolved within a reasonable period, then any or all outstanding issues may be submitted to mediation in accordance with any statutory rules of mediation. If mediation is unavailable or is not successful in resolving the entire dispute, any outstanding issues will be submitted to final and binding arbitration in accordance with the laws of the State of Alaska. The arbitrator's award will be final, and judgment may be entered upon it by any court having jurisdiction within the State of Alaska. If the parties cannot agree upon an arbitrator within thirty (30) days of a request for arbitration, then any Member may contact the American Arbitration Association to initiate the proceedings, including for the selection of arbitrators.

16.15 Integration. This Operating Agreement (including the Exhibits hereto) and the Articles of Organization represent the entire agreement between the Members with respect to the transactions contemplated herein, and supersede all prior oral or written agreements, commitments, or understandings with respect to the matters provided for herein.

16.16 Counterparts. This Operating Agreement may be executed in any number of counterparts, each of which when so executed and delivered shall be deemed to be an original and all of which counterparts taken together shall constitute but one and the same instrument. Signature and acknowledgment pages may be detached from the counterparts and attached to a single copy of this Operating Agreement to form one document.

16.17 Strict Construction. It is the intent of the Members upon execution hereof that this Operating Agreement shall be deemed to have been prepared by all of the parties to this Operating Agreement, to the end that no Member shall be entitled to the benefit of any favorable interpretation or construction of any term or provision hereof under any rule or law.

16.18 Legal Representation. The Members acknowledge (i) that Birch Horton Bittner & Cherot (the "Firm") has not represented any individual Member in connection with the drafting of this Operating Agreement and the Firm only represents Good Vibes LLC and no other parties with respect to this Operating Agreement; and (ii) all of the parties to this agreement have been advised to, and have been provided with the opportunity to, seek the advice of their own independent legal and tax counsel with respect to the terms of this Operating Agreement.

SIGNATURE PAGE FOLLOWS

IN WITNESS WHEREOF, the Members have executed this Operating Agreement, effective as of the date first set forth above.



Brian Glasheen, Member



Alexander Wasierski, Member

EXHIBIT "A"

INITIAL CAPITAL CONTRIBUTIONS OF MEMBERS

NAME	PERCENTAGE	MAILING ADDRESS E-MAIL ADDRESS	CAPITAL CONTRIBUTION / FORM OF CONTRIBUTION
Brian Glasheen	50%	1834 Buccaneer Place Anchorage, AK 99501 asbpg2@gmail.com	Cash, In-Kind Services
Alexander Wasierski	50%	PO Box 573 Bethel, AK 99559 awasierski@gmail.com	Cash, In-Kind Services



THE STATE
of ALASKA

Department of Commerce, Community, and Economic Development
Division of Corporations, Business, and Professional Licensing
PO Box 110806, Juneau, AK 99811-0806
(907) 465-2550 • Email: corporations@alaska.gov
Website: corporations.alaska.gov

Date Filed: 03/06/2021
State of Alaska, DCCED

FOR DIVISION USE ONLY

Domestic Limited Liability Company

Initial Biennial Report

Entity Name: Good Vibes LLC

Entity Number: 10163025

Home Country: UNITED STATES

Home State/Prov.: ALASKA

Physical Address: 1834 BUCCANEER PLACE,
ANCHORAGE, AK 99501

Mailing Address: 1834 BUCCANEER PLACE,
ANCHORAGE, AK 99501

Registered Agent information cannot be changed on this form. Per Alaska Statutes, to update or change the Registered Agent information this entity must submit the Statement of Change form for this entity type along with its filing fee.

Name: Brian Glasheen

Physical Address: 1834 BUCCANEER PLACE,
ANCHORAGE, AK 99501

Mailing Address: 1834 BUCCANEER PLACE,
ANCHORAGE, AK 99501

Officials: The following is a complete list of officials who will be on record as a result of this filing.

- **Provide all officials and required information. Use only the titles provided.**
- **Mandatory Members:** this entity must have at least one (1) Member. A Member must own a %. In addition, this entity must provide all Members who own 5% or more of the entity. A Member may be an individual or another entity.
- **Manager:** If the entity is manager managed (per its articles or amendment) then there must be at least (1) Manager provided. A Manager may be a Member if the Manager also owns a % of the entity.

Full Legal Name	Complete Mailing Address	% Owned	Member
Alexander Wasierski	PO Box 573, Bethel, AK 99559	50	X
Brian Glasheen, JR	1834 Buccaneer Place, Anchorage, AK 99501	50	X

If necessary, attach a list of additional officers on a separate 8.5 X 11 sheet of paper.

NAICS Code: 453998 - ALL OTHER MISCELLANEOUS STORE RETAILERS (EXCEPT TOBACCO STORES)

New NAICS Code (optional):

This form is for use by the named entity only. Only persons who are authorized by the above Official(s) of the named entity may make changes to it. If you proceed to make changes to this form or any information on it, you will be certifying under penalty of perjury that you are authorized to make those changes, and that everything on the form is true and correct. In addition, persons who file documents with the commissioner that are known to the person to be false in material respects are guilty of a class A misdemeanor. Continuation means you have read this and understand it.

Name: Brian Glasheen

AMCO

OCT - 4 2021



THE STATE
of ALASKA

Department of Commerce, Community, and Economic Development
Division of Corporations, Business, and Professional Licensing
PO Box 110806, Juneau, AK 99811-0806
(907) 465-2550 • Email: corporations@alaska.gov
Website: corporations.alaska.gov

Date Filed: 03/06/2021
State of Alaska, DCCED

FOR DIVISION USE ONLY

Articles of Organization
Domestic Limited Liability Company

Web-5/8/2021 11:56:43 AM

1 - Entity Name

Legal Name: Good Vibes LLC

2 - Purpose

Legal cannabis retail store

3 - NAICS Code

453998 - ALL OTHER MISCELLANEOUS STORE RETAILERS (EXCEPT TOBACCO STORES)

4 - Registered Agent

Name: Brian Glasheen, JR

Mailing Address: 1834 Buccaneer Place, Anchorage, AK 99501

Physical Address: 1834 Buccaneer Place, Anchorage, AK 99501

5 - Entity Addresses

Mailing Address: 1834 Buccaneer Place, Anchorage, AK 99501

Physical Address: 1834 Buccaneer Place, Anchorage, AK 99501

6 - Management

The limited liability company is managed by its members.

7 - Officials

Name	Address	% Owned	Titles
Brian Glasheen, JR			Organizer

Name of person completing this online application

This form is for use by the named entity only. Only persons who are authorized by the above Official(s) of the named entity may make changes to it. If you proceed to make changes to this form or any information on it, you will be certifying under penalty of perjury that you are authorized to make those changes, and that everything on the form is true and correct. In addition, persons who file documents with the commissioner that are known to the person to be false in material respects are guilty of a class A misdemeanor. Continuation means you have read this and understand it.

Name: Brian Glasheen

AMCO

OCT - 4 2021

Alaska Department of Commerce, Community, and Economic Development

Division of Corporations, Business, and Professional Licensing

PO Box 110806, Juneau, AK 99811-0806

This is to certify that

Good Vibes Bethel

1834 Buccaneer Pl, Anchorage, AK 99501

owned by

Good Vibes LLC

is licensed by the department to conduct business for the period

July 29, 2021 to December 31, 2022
for the following line(s) of business:

42 - Trade

AMCO
OCT - 4 2021



This license shall not be taken as permission to do business in the state without having complied with the other requirements of the laws of the State or of the United States.

This license must be posted in a conspicuous place at the business location.
It is not transferable or assignable.

Julie Anderson
Commissioner



Alaska Marijuana Control Board

Form MJ-00: Application Certifications

What is this form?

This application certifications form is required for all marijuana establishment license applications. Each person signing an application for a marijuana establishment license must declare that he/she has read and is familiar with AS 17.38 and 3 AAC 306.

This form must be completed and submitted to AMCO's main office by each proposed licensee (as defined in 3 AAC 306.020(b)(2)) before any license application will be considered complete.

Section 1 – Establishment Information

Enter information for the business seeking to be licensed, as identified on the license application.

Licensee:	Good Vibes LLC	License Number:	30563		
License Type:	Retail Marijuana Store				
Doing Business As:	Good Vibes Bethel				
Premises Address:	323 Chief Eddie Hoffman Hwy				
City:	Bethel	State:	AK	ZIP:	99559

Section 2 – Individual Information

Enter information for the individual licensee.

Name:	Alex Wasierski
Title:	Member

Section 3 – Other Licenses

Ownership and financial interest in other licenses:

Yes No

Do you currently have or plan to have an ownership interest in, or a direct or indirect financial interest in another marijuana establishment license?

☐☒

If "Yes", which license numbers (for existing licenses) and license types do you own or plan to own?



Alaska Marijuana Control Board

Form MJ-00: Application Certifications

Section 4 – Certifications

Read each line below, and then sign your initials in the box to the right of each statement:

Initials

I certify that I have not been convicted of a felony in any state or the United States, including a suspended imposition of sentence, for which less than five years have elapsed from the time of the conviction to the date of this application.

AW

I certify that I am not currently on felony probation or felony parole.

AW

I certify that I have not been found guilty of selling alcohol without a license in violation of AS 04.11.010.

AW

I certify that I have not been found guilty of selling alcohol to an individual under 21 years of age in violation of 04.16.051 or AS 04.16.052.

AW

I certify that I have not been convicted of a misdemeanor crime involving a controlled substance, violence against a person, use of a weapon, or dishonesty within the five years preceding this application.

AW

I certify that I have not been convicted of a class A misdemeanor relating to selling, furnishing, or distributing marijuana or operating an establishment where marijuana is consumed within the two years preceding this application.

AW

I certify that my proposed premises is not within 500 feet of a school ground, recreation or youth center, a building in which religious services are regularly conducted, or a correctional facility, as set forth in 3 AAC 306.010(a).

AW

I certify that my proposed premises is not located in a liquor licensed premises.

AW

I certify that I meet the residency requirement under AS 43.23 for a permanent fund dividend in the calendar year in which I am initiating this application.

AW

I certify that all proposed licensees (as defined in 3 AAC 306.020(b)(2)) have been listed on my online marijuana establishment license application. Additionally, if applicable, all proposed licensees have been listed on my application with the Division of Corporations.

AW

I certify that I understand that providing a false statement on this form, the online application, or any other form provided by AMCO is grounds for denial of my application.

AW



Alaska Marijuana Control Board

Form MJ-00: Application Certifications

Read each line below, and then sign your initials in the box to the right of each statement:

Initials

I certify and understand that I must operate in compliance with the Alaska Department of Labor and Workforce Development's laws and requirements pertaining to employees.



I certify and understand that I must operate in compliance with each applicable public health, fire, safety, and tax code and ordinance of this state and the local government in which my premises is located.

Read each line below, and then sign your initials in the box to the right of only the applicable statement:

Initials

Only initial next to the following statement if this form is accompanying an application for a marijuana testing facility license:

I certify that I do not have an ownership in, or a direct or indirect financial interest in a retail marijuana store, a marijuana cultivation facility, or a marijuana products manufacturing facility.

Only initial next to the following statement if this form is accompanying an application for a retail marijuana store, a marijuana cultivation facility, or a marijuana products manufacturing facility license:

I certify that I do not have an ownership in, or a direct or indirect financial interest in a marijuana testing facility license.

**All marijuana establishment license applicants:**

As an applicant for a marijuana establishment license, I declare under penalty of unsworn falsification that I have read and am familiar with AS 17.38 and 3 AAC 306, and that the online application and this form, including all accompanying schedules and statements, is true, correct, and complete.

Alex Wasierski
Signature of licensee

Alex Wasierski

Printed name of licensee



C. Kuhlmann
Notary Public in and for the State of Alaska

My commission expires: 08/10/2025Subscribed and sworn to before me this 1st day of October, 2021.



Alaska Marijuana Control Board

Form MJ-00: Application Certifications

What is this form?

This application certifications form is required for all marijuana establishment license applications. Each person signing an application for a marijuana establishment license must declare that he/she has read and is familiar with AS 17.38 and 3 AAC 306.

This form must be completed and submitted to AMCO's main office by each proposed licensee (as defined in 3 AAC 306.020(b)(2)) before any license application will be considered complete.

Section 1 – Establishment Information

Enter information for the business seeking to be licensed, as identified on the license application.

Licensee:	Good Vibes LLC	License Number:	30563		
License Type:	Retail Marijuana Store				
Doing Business As:	Good Vibes Bethel				
Premises Address:	323 Chief Eddie Hoffman Hwy				
City:	Bethel	State:	AK	ZIP:	99559

Section 2 – Individual Information

Enter information for the individual licensee.

Name:	Brian Glasheen
Title:	Member

Section 3 – Other Licenses

Ownership and financial interest in other licenses:

Yes No

Do you currently have or plan to have an ownership interest in, or a direct or indirect financial interest in another marijuana establishment license?

☐☒

If "Yes", which license numbers (for existing licenses) and license types do you own or plan to own?



Alaska Marijuana Control Board

Form MJ-00: Application Certifications

Section 4 – Certifications

Read each line below, and then sign your initials in the box to the right of each statement:

Initials

I certify that I have not been convicted of a felony in any state or the United States, including a suspended imposition of sentence, for which less than five years have elapsed from the time of the conviction to the date of this application.

BZG

I certify that I am not currently on felony probation or felony parole.

BZG

I certify that I have not been found guilty of selling alcohol without a license in violation of AS 04.11.010.

BZG

I certify that I have not been found guilty of selling alcohol to an individual under 21 years of age in violation of 04.16.051 or AS 04.16.052.

BZG

I certify that I have not been convicted of a misdemeanor crime involving a controlled substance, violence against a person, use of a weapon, or dishonesty within the five years preceding this application.

BZG

I certify that I have not been convicted of a class A misdemeanor relating to selling, furnishing, or distributing marijuana or operating an establishment where marijuana is consumed within the two years preceding this application.

BZG

I certify that my proposed premises is not within 500 feet of a school ground, recreation or youth center, a building in which religious services are regularly conducted, or a correctional facility, as set forth in 3 AAC 306.010(a).

BZG

I certify that my proposed premises is not located in a liquor licensed premises.

BZG

I certify that I meet the residency requirement under AS 43.23 for a permanent fund dividend in the calendar year in which I am initiating this application.

BZG

I certify that all proposed licensees (as defined in 3 AAC 306.020(b)(2)) have been listed on my online marijuana establishment license application. Additionally, if applicable, all proposed licensees have been listed on my application with the Division of Corporations.

BZG

I certify that I understand that providing a false statement on this form, the online application, or any other form provided by AMCO is grounds for denial of my application.

BZG



Alcohol and Marijuana Control Office
550 W 7th Avenue, Suite 1600
Anchorage, AK 99501
marijuana.licensing@alaska.gov
<https://www.commerce.alaska.gov/web/amco>
Phone: 907.269.0350

Alaska Marijuana Control Board

Form MJ-00: Application Certifications

Read each line below, and then sign your initials in the box to the right of each statement:

Initials

I certify and understand that I must operate in compliance with the Alaska Department of Labor and Workforce Development's laws and requirements pertaining to employees.



I certify and understand that I must operate in compliance with each applicable public health, fire, safety, and tax code and ordinance of this state and the local government in which my premises is located.



Read each line below, and then sign your initials in the box to the right of only the applicable statement:

Initials

Only initial next to the following statement if this form is accompanying an application for a marijuana testing facility license:

I certify that I do not have an ownership in, or a direct or indirect financial interest in a retail marijuana store, a marijuana cultivation facility, or a marijuana products manufacturing facility.



Only initial next to the following statement if this form is accompanying an application for a retail marijuana store, a marijuana cultivation facility, or a marijuana products manufacturing facility license:

I certify that I do not have an ownership in, or a direct or indirect financial interest in a marijuana testing facility license.



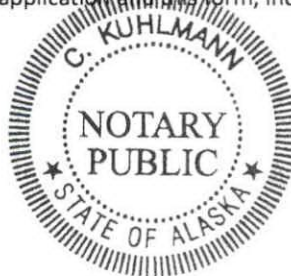
All marijuana establishment license applicants:

As an applicant for a marijuana establishment license, I declare under penalty of unsworn falsification that I have read and am familiar with AS 17.38 and 3 AAC 306, and that the online application and this form, including all accompanying schedules and statements, is true, correct, and complete.

Signature of licensee

Brian Glasheen

Printed name of licensee



Notary Public in and for the State of Alaska

My commission expires: 08/10/2025

Subscribed and sworn to before me this 1st day of October, 2021.

CITY OF BETHEL, ALASKA

Resolution #22-05

A RESOLUTION BY THE BETHEL CITY COUNCIL PROTESTING THE ISSUANCE OF A RESTAURANT EATING PLACE LICENSE TO UNCOMMON PIZZA, LICENSE NO. 6072, PROPOSING TO OPERATE AT 401 CHIEF EDDIE HOFFMAN HIGHWAY, BETHEL, ALASKA

- WHEREAS,** UnCommon Pizza applied for a Restaurant Eating Place Alcohol License to the State of Alaska Alcohol Marijuana Control Office (AMCO), License No. 6072;
- WHEREAS,** the City Clerk's Office received notice of the application on February 11, 2022, Alaska Statute 04.11.480 Protest, requires a protest be submitted within 60 days from the date of notice, so the deadline for the City Council to protest the application is April 12, 2022;
- WHEREAS,** the property designated for the operation of a restaurant eating place license is zoned General Use;
- WHEREAS** although alcohol sales by a restaurant eating place are permitted within the General Use Zone through conditional use permitting standards applied by our planning and zoning laws, [Bethel Municipal Code 5.08.020](#) provides that the City Council, when considering protests of alcohol licenses, may also consider the character and public interest of the surrounding neighborhood;
- WHEREAS,** next door to the property is the Bethel Lions Club, across the street from the property is the Yupiit Piciryarait Cultural Center, which hosts concerts, conferences, trainings, and cultural events, the Bethel Fire Department, the Bethel City Hall, and the Nora Guinn Court House is just down the street;
- WHEREAS,** the proposed use and location of the property degrades the image of the adjacent and nearby facilities and does not promote an image for the community that is consistent with the public interest, given its pronounced location;
- WHEREAS,** the Council wants to convey a respectable image within our city center and the alcohol sales in such a prominent location alongside civic and government services is inconsistent with that goal;

Introduced by: Council Member Hessler
Date: April 12, 2022
Action:
Vote:

WHEREAS, [Bethel Municipal Code 5.08.020 also provides that](#) the City Council may consider the safety of ingress to and egress from the premises when considering protests on the operation of a restaurant eating place license;

WHEREAS, according to a controlled clinical trial published with the National Library of Medicine entitled: "[The effect of alcohol, THC and their combination on perceived effects, willingness to drive and performance of driving and non-driving tasks](#)" when combined, alcohol and THC had the most intense effect on individuals after intake and reflected performance impairments in driving and non-driving tasks, in the subjective sensations after intake, and in physiological measures;

WHEREAS, the proposed location is also adjacent to a property that is applying for a retail marijuana license, and therefore raises the same concerns regarding Fire Department response times;

WHEREAS, the driveway to the property is across the street from the Fire Department and given that proximity, there are concerns that impaired patrons exiting the property by vehicle present significant risk to the Fire Department's response to emergencies;

WHEREAS, the dual effects of consuming both marijuana and alcohol may not be immediately recognized by the businesses making the sales of these substances, potentially permitting a patron leave the premises while significantly impaired;

WHEREAS it is in the public interest and safety to separate the sales locations of marijuana and beer/wine in order to prevent or minimize risk of dual consumption of these substances prior to driving.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BETHEL: the Bethel City Council protests the issuance of the restaurant eating place license to UnCommon Pizza, License No. 6072, due to the negative impacts on the surrounding neighborhood and the safety of the ingress to and egress from the property.

ENACTED THIS 12th DAY OF APRIL 2022 BY A VOTE OF _ IN FAVOR AND _ OPPOSED.

ATTEST:

Introduced by: Council Member Hessler
Date: April 12, 2022
Action:
Vote:

Mark Springer, Mayor

Lori Strickler, City Clerk



City of Bethel

Administration

P.O. Box 1388 Bethel, Alaska 99559

Phone # 907-543-1371

Fax # 907-543-4171

March 9, 2022

Bethel City Council
P.O. Box 1388
300 state highway
Bethel, AK 99559

Mayor, Vice-Mayor, Members of City Council;

In the matter of granting UnCommon Pizza, a Restaurant Eating Place located in Bethel, AK 99559; Lic.#UCP49, 401 Street, Bethel, Alaska:

Bethel Municipal Code (BMC) 5.08.020(d) requires the City Manager to provide a report to the City Council.

According to BMC 5.08.020(c) City Planner, City Finance Director, City Fire Chief, and Police chief shall forward written statements to the City Manager outlining their findings:

- a) Finance Director- UnCommon Pizza has not obtained a state or city business license. They have not opened for business. They have not submitted any sales tax or opened an account for utility services.
- b) Planning Director- This locations' CUP, with conditions, was approved on September 9, 2021, for 401 Chief Eddie Hoffman Highway. The conditions at the time called out for adequate exterior parking spaces for twenty-six cars and two driveways, which are scheduled to be installed. They have to obtain a DOT permit for their driveway.
- c) Police Chief- There were eight calls for service to the area of 401Chief Eddie Hoffman Highway. One call was for 401 chief Edie Hoffman Highway. The rest of the calls were in the general area of this address.
- d) Fire Chief- There were 30 calls for service near this location, at 401 Chief Eddie Hoffman Highway, in the last 12 months. These took place on Front St. between Main St. and Oscar Way.

There were no calls to this address specifically.

City Manager Concerns-

That access to and from the property onto CEHH is adequately addressed.

.

Peter Williams
City Manager
City of Bethel



THE STATE
of **ALASKA**
GOVERNOR MIKE DUNLEAVY

Department of Commerce, Community,
and Economic Development

ALCOHOL & MARIJUANA CONTROL OFFICE
550 West 7th Avenue, Suite 1600
Anchorage, AK 99501
Main: 907.269.0350

February 17, 2022

City of Bethel

VIA Email: istrickler@cityofbethel.net; cityclerk@cityofbethel.net

License Type:	Restaurant/Eating Place	License Number:	6027
Licensee:	UCP49 LLC		
Doing Business As:	UnCommon Pizza		
Premises Address:	401 Chief Eddie Hoffman Highway		

☒ **New Application**

☐ **Transfer of Location Application**

☐ **Transfer of Ownership Application**

☐ **Transfer of Controlling Interest Application**

We have received a completed application for the above listed license (see attached application documents) within your jurisdiction. This is the notice required under AS 04.11.480.

A local governing body may protest the approval of an application(s) pursuant to AS 04.11.480 by furnishing the director **and** the applicant with a clear and concise written statement of reasons for the protest within 60 days of receipt of this notice, and by allowing the applicant a reasonable opportunity to defend the application before a meeting of the local governing body, as required by 3 AAC 304.145(d). If a protest is filed, the board will deny the application unless the board finds that the protest is arbitrary, capricious, and unreasonable. To protest the application referenced above, please submit your protest within 60 days and show proof of service upon the applicant.

AS 04.11.491 – AS 04.11.509 provide that the board will deny a license application if the board finds that the license is prohibited under as a result of an election conducted under AS 04.11.507.

AS 04.11.420 provides that the board will not issue a license when a local governing body protests an application on the grounds that the applicant's proposed licensed premises are located in a place within the local government where a local zoning ordinance prohibits the alcohol establishment, unless the local government has approved a variance from the local ordinance.

Sincerely,

Glen Klinkhart, Director

amco.localgovernmentonly@alaska.gov



Alaska Alcoholic Beverage Control Board

Form AB-00: New License Application

What is this form?

This new license application form is required for all individuals or entities seeking to apply for a new liquor license. Applicants should review **Title 04 of Alaska Statutes** and **Chapter 304 of the Alaska Administrative Code**. All fields of this form must be completed, per AS 04.11.260 and 3 AAC 304.105.

This form must be completed and submitted to AMCO's main office, along with all other required forms and documents, before any license application will be considered complete.

Section 1 – Establishment and Contact Information

Enter information for the business seeking to be licensed.

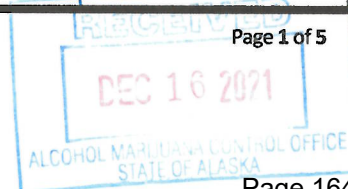
Licensee:	UCP49, LLC				
License Type:	Restaurant Eating Place	Statutory Reference:	04.11.100		
Doing Business As:	UnCommon Pizza				
Premises Address:	401 Chief Eddie Hoffman Highway				
City:	Bethel	State:	AK	ZIP: 99559	
Local Governing Body:	City of Bethel				
Community Council:	N/A				

Mailing Address:	6070 Main Street			
City:	East Petersburg	State:	PA	ZIP: 17520

Designated Licensee:	Grant Keener		
Contact Phone:	(217) 840-9059	Business Phone:	(217) 840-9059
Contact Email:	grantwkeener@gmail.com		

Seasonal License? ☐ Yes ☒ No If "Yes", write your six-month operating period: _____

OFFICE USE ONLY			
Complete Date:	2-17-22	License Years:	License #: 6027
Board Meeting Date:	4-12-22	Transaction #:	100319294
Issue Date:		BRE:	KPS





Alaska Alcoholic Beverage Control Board

Form AB-00: New License Application

Section 2 – Premises Information

Premises to be licensed is:

☐

an existing facility

☒

a new building

☐

a proposed building

The next two questions must be completed by beverage dispensary (including tourism) and package store applicants only:

What is the distance of the shortest pedestrian route from the public entrance of the building of your proposed premises to the outer boundaries of the nearest school grounds? Include the unit of measurement in your answer.

What is the distance of the shortest pedestrian route from the public entrance of the building of your proposed premises to the public entrance of the nearest church building? Include the unit of measurement in your answer.

Section 3 – Sole Proprietor Ownership Information

This section must be completed by any sole proprietor who is applying for a license. Entities should skip to Section 4.

If more space is needed, please attach a separate sheet with the required information.

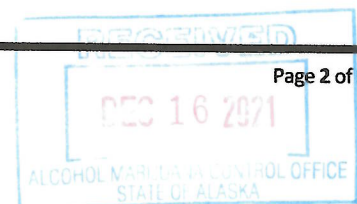
The following information must be completed for each licensee and each affiliate (spouse).

This individual is an: ☐ applicant ☐ affiliate

Name:					
Address:					
City:		State:		ZIP:	

This individual is an: ☐ applicant ☐ affiliate

Name:					
Address:					
City:		State:		ZIP:	





Alaska Alcoholic Beverage Control Board

Form AB-00: New License Application

Alcohol and Marijuana Control Office
550 W 7th Avenue, Suite 1600
Anchorage, AK 99501
alcohol_licensing@alaska.gov
<https://www.commerce.alaska.gov/web/amco>
Phone: 907.269.0350

Section 4 – Entity Ownership Information

This section must be completed by any entity, including a corporation, limited liability company (LLC), partnership, or limited partnership, that is applying for a license. Sole proprietors should skip to Section 5.
If more space is needed, please attach a separate sheet with the required information.

- If the applicant is a **corporation**, the following information must be completed for each **stockholder who owns 10% or more** of the stock in the corporation, and for each **president, vice-president, secretary, and managing officer**.
- If the applicant is a **limited liability organization**, the following information must be completed for each **member with an ownership interest of 10% or more**, and for each **manager**.
- If the applicant is a **partnership**, including a **limited partnership**, the following information must be completed for each **partner with an interest of 10% or more**, and for each **general partner**.

Entity Official:	Grant Keener			
Title(s):	Member, Manager	Phone:	(217) 840-9059	% Owned: 10
Address:	6070 Main Street			
City:	East Petersburg	State:	PA	ZIP: 17520

Entity Official:	Kissel Hill Pizza, LLC			
Title(s):	Member	Phone:	(217) 840-9059	% Owned: 60
Address:	616 Paxton Place Ste. 104			
City:	Lititz	State:	PA	ZIP: 17543

Entity Official:	Aaron Hostetter			
Title(s):	Member	Phone:	217-714-5838	% Owned: 10
Address:	206 Akiak Dr.			
City:	Bethel	State:	AK	ZIP: 99559

Entity Official:	Alex Waslerski			
Title(s):	Member	Phone:	907 545 3499	% Owned: 10
Address:	P.O. Box 573, 841 C 5th Ave.			
City:	Bethel	State:	AK	ZIP: 99559

Attachment to AB01 Transfer Application
Official Section #5

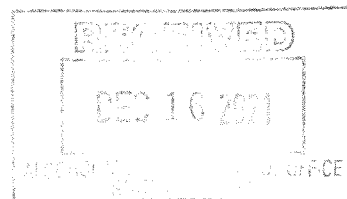
Entity Official: AMW Construction, Inc.

Title(s): Member

Address: P.O. Box 573, Bethel, Alaska 99559

Phone: 907-543-4443

% Owned: 10%





Alcohol and Marijuana Control Office
550 W 7th Avenue, Suite 1600
Anchorage, AK 99501
alcohol.licensing@alaska.gov
<https://www.commerce.alaska.gov/web/amco>
Phone: 907.269.0350

Alaska Alcoholic Beverage Control Board

Form AB-00: New License Application

This subsection must be completed by any applicant that is a corporation or LLC. Corporations and LLCs are required to be in good standing with the Alaska Division of Corporations (DOC) and have a registered agent who is an individual resident of the state of Alaska.

DOC Entity #:	10129961	AK Formed Date:	4/17/2020	Home State:	AK
Registered Agent:	Aaron Hostepler		Agent's Phone:	217 714 5838	
Agent's Mailing Address:	206 AKIAK DR				
City:	Bethel	State:	AK	ZIP:	99559

Residency of Agent:

Yes No

Is your corporation or LLC's registered agent an individual resident of the state of Alaska?

☒ ☐

Section 5 – Other Licenses

Ownership and financial interest in other alcoholic beverage businesses:

Yes No

Does any representative or owner named in this application have any direct or indirect financial interest in any other alcoholic beverage business that does business in or is licensed in Alaska?

☐ ☒

If "Yes", disclose which individual(s) has the financial interest, what the type of business is, and if licensed in Alaska, which license number(s) and license type(s):

Section 6 – Authorization

Communication with AMCO staff:

Yes No

Does any person other than a licensee named in this application have authority to discuss this license with AMCO staff?

☒ ☐

If "Yes", disclose the name of the individual and the reason for this authorization:

The Law Firm of Ernouf & Coffey, P.C. is assisting with the license application process.



Alcohol and Marijuana Control Office
550 W 7th Avenue, Suite 1600
Anchorage, AK 99501
alcohol.licensing@alaska.gov
<https://www.commerce.alaska.gov/web/amco>
Phone: 907.269.0350

Alaska Alcoholic Beverage Control Board

Form AB-00: New License Application

Section 7 – Certifications

Read each line below, and then sign your initials in the box to the right of each statement:

Initials

I certify that all proposed licensees (as defined in AS 04.11.260) and affiliates have been listed on this application.

CK

I certify that all proposed licensees have been listed with the Division of Corporations.

CK

I certify that I understand that providing a false statement on this form or any other form provided by AMCO is grounds for rejection or denial of this application or revocation of any license issued.

CK

I certify that all licensees, agents, and employees who sell or serve alcoholic beverages or check the identification of a patron will complete an approved alcohol server education course, if required by AS 04.21.025, and, while selling or serving alcoholic beverages, will carry or have available to show a current course card or a photocopy of the card certifying completion of approved alcohol server education course, if required by 3 AAC 304.465.

CK

I agree to provide all information required by the Alcoholic Beverage Control Board in support of this application.

CK

As an applicant for a liquor license, I declare under penalty of perjury that I have read and am familiar with AS 04 and 3 AAC 304, and that this application, including all accompanying schedules and statements, is true, correct, and complete.

Grant Keener

Signature of licensee

Grant Keener

Printed name of licensee

Jacquelyn R. Strybos

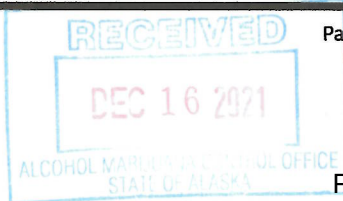
Signature of Notary Public

Notary Public in and for the State of Pennsylvania

My commission expires: June 3, 2025

Subscribed and sworn to before me this 30 day of November, 2021

Commonwealth of Pennsylvania - Notary Seal
Jacquelyn R. Strybos, Notary Public
Lancaster County
My commission expires June 3, 2025
Commission number 1393617
Member, Pennsylvania Association of Notaries





Alaska Alcoholic Beverage Control Board

Form AB-02: Premises Diagram

What is this form?

A detailed diagram of the proposed licensed premises is required for all liquor license applications, per AS 04.11.260 and 3 AAC 304.185. Your diagram must include dimensions and must show all entrances and boundaries of the premises, walls, bars, fixtures, and areas of storage, service, consumption, and manufacturing. If your proposed premises is located within a building or building complex that contains multiple businesses and/or tenants, please provide an additional page that clearly shows the location of your proposed premises within the building or building complex, along with the addresses and/or suite numbers of the other businesses and/or tenants within the building or building complex.

The second page of this form is not required. Blueprints, CAD drawings, or other clearly drawn and marked diagrams may be submitted in lieu of the second page of this form. The first page must still be completed, attached to, and submitted with any supplemental diagrams. An AMCO employee may require you to complete the second page of this form if additional documentation for your premises diagram is needed.

This form must be completed and submitted to AMCO's main office before any license application will be considered complete.

Yes No

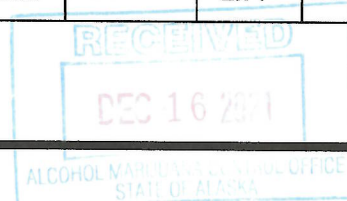
I have attached blueprints, CAD drawings, or other supporting documents in addition to, or in lieu of, the second page of this form.



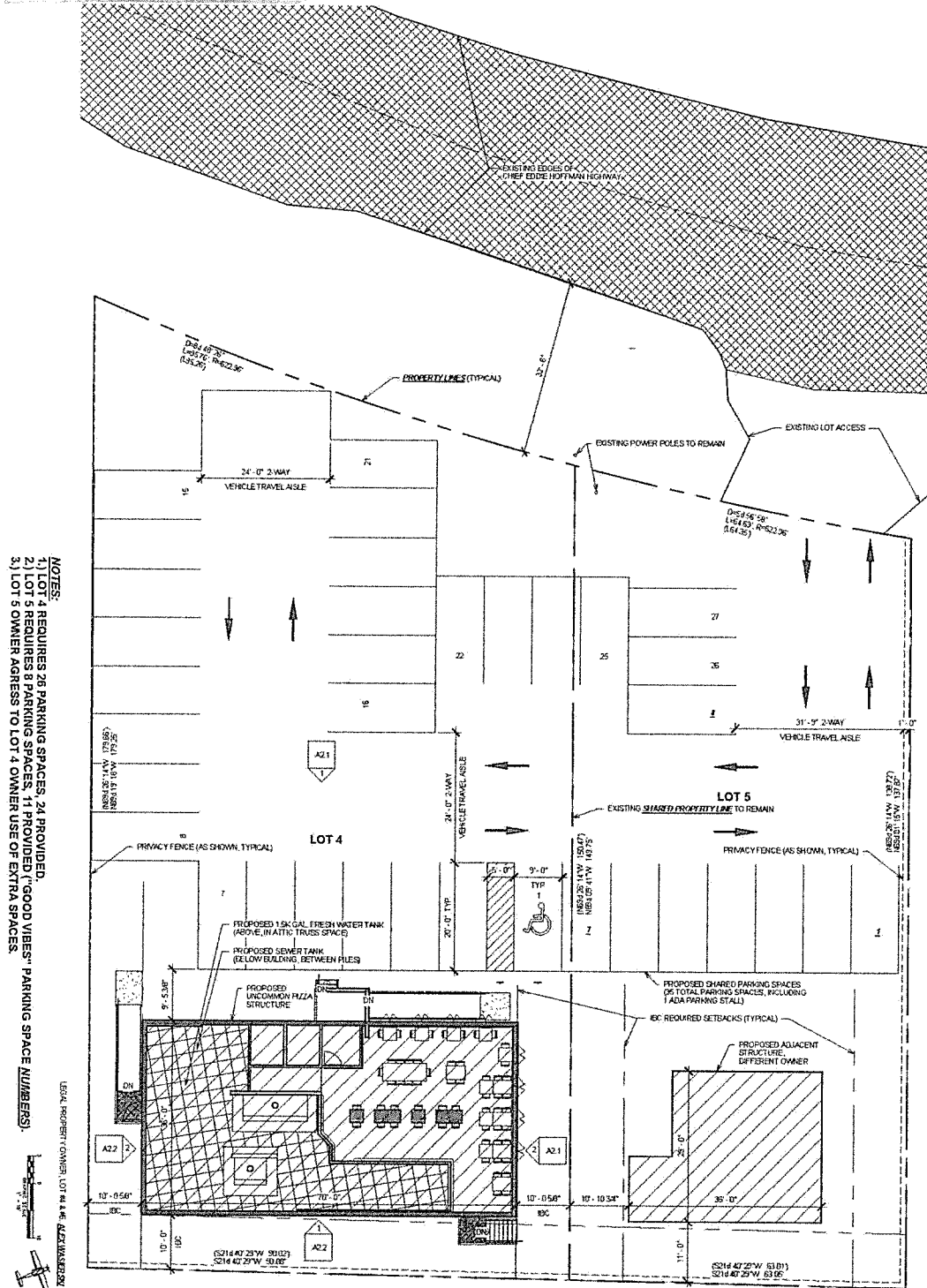
Section 1 – Establishment Information

Enter information for the business seeking to be licensed, as identified on the license application.

Licensee:	UCP49, LLC	License Number:	
License Type:	Restaurant Eating Place		
Doing Business As:	UnCommon Pizza		
Premises Address:	401 Chief Eddie Hoffman Highway		
City:	Bethel	State:	AK
		ZIP:	99559



RECEIVED
DEC 16 2021
SITING



- NOTES:
- 1) LOT 4 REQUIRES 26 PARKING SPACES, 24 PROVIDED.
 - 2) LOT 5 REQUIRES 8 PARKING SPACES, 11 PROVIDED ("GOOD VIBES" PARKING SPACE NUMBERS).
 - 3) LOT 5 OWNER AGREES TO LOT 4 OWNER USE OF EXTRA SPACES.

LOCAL PROPERTY OWNER, LOT #4 & #5, 6/25/2021

65% SUBMITTAL

1) CONCEPTUAL SITE PLAN
1" = 10'-0"

CC1.0

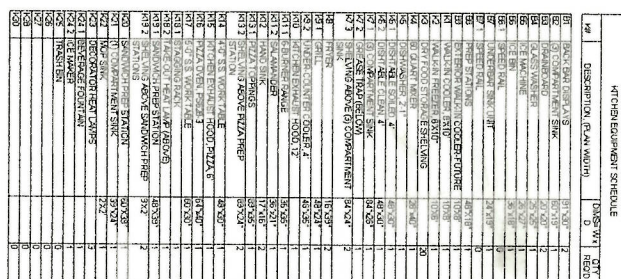
NO.	DATE	BY	DESCRIPTION
1	11/25/21	MM	CONCEPTUAL SITE PLAN

UNCOMMON PIZZA
401 Chief Eddie Hoffman Hwy, Bethel, Alaska

PROHDE ARCHITECTS
Architects Planning Design Build
13425 Old Glenn Hwy, Suite 201, Eagle River, AK 99577
PH: (907) 609-2060 FAX: (907) 609-2060
WWW.PROHDEARCHITECTS.COM CDD: ALA #602790

REV.	REVISION	DATE

Chief Eddie Hoffman way



ROOM SCHEDULE						
Number	Name	Age	Level	Reg. Franch.	Room	Check In/Out
1	MCINTOSH, BENNY	42 SF	PH. HON.			
2	MCINTOSH, BENNY	42 SF	PH. HON.			
3	MCINTOSH, BENNY	42 SF	PH. HON.			
4	MCINTOSH, BENNY	42 SF	PH. HON.			
5	MCINTOSH, BENNY	42 SF	PH. HON.			
6	MCINTOSH, BENNY	42 SF	PH. HON.			
7	MCINTOSH, BENNY	42 SF	PH. HON.			
8	MCINTOSH, BENNY	42 SF	PH. HON.			
9	MCINTOSH, BENNY	42 SF	PH. HON.			
10	MCINTOSH, BENNY	42 SF	PH. HON.			
11	MCINTOSH, BENNY	42 SF	PH. HON.			
12	MCINTOSH, BENNY	42 SF	PH. HON.			
13	MCINTOSH, BENNY	42 SF	PH. HON.			
14	MCINTOSH, BENNY	42 SF	PH. HON.			
15	MCINTOSH, BENNY	42 SF	PH. HON.			
16	MCINTOSH, BENNY	42 SF	PH. HON.			
17	MCINTOSH, BENNY	42 SF	PH. HON.			
18	MCINTOSH, BENNY	42 SF	PH. HON.			
19	MCINTOSH, BENNY	42 SF	PH. HON.			
20	MCINTOSH, BENNY	42 SF	PH. HON.			

6 Storage

RECEIVED
DEC 16 2021
ALCOHOL MARITIME CONTROL OFFICE
STATE OF ALASKA

SHEET NO. **A1.1**

UNCOMMON PIZZA
401 Chief Eddie Hoffman Hwy, Bethel, Alaska


ROHDE ARCHITECTS

11925 Old Glenn Hwy., Suite 201, Eagle River, AK 99577
ph. (907) 606-2960
APohde@APohdeArchitects.Com Corp. Auth. #AEC076

Page 172 of 334



Alaska Alcoholic Beverage Control Board

Form AB-03: Restaurant Designation Permit Application**What is this form?**

A restaurant designation permit application is required for a licensee desiring designation under 3 AAC 304.715 – 3 AAC 304.795 as a bona fide restaurant, hotel, or eating place for purposes of AS 04.16.010(c) or AS 04.16.049. Designation will be granted only to a holder of a beverage dispensary, club, recreational site, golf course, or restaurant or eating place license, and only if the requirements of 3 AAC 304.305, 3 AAC 304.725, and 3 AAC 304.745, as applicable, are met. A menu or expected menu listing the meals, including entrees prepared onsite and offered to patrons, and copy of the DEC Food Service Permit (or corresponding DHHS documentation for licenses located in the Municipality of Anchorage) must accompany this form. Applicants should review AS 04.16.049 – AS 04.16.052 and 3 AAC 304.715 – 3 AAC 304.795. All fields of this form must be completed. The required \$50 permit fee may be made by credit card, check, or money order.

Section 1 – Establishment Information

Enter information for licensed establishment.

Licensee:	UCP49, LLC				
License Type:	Restaurant Eating Place	License Number:			
Doing Business As:	UnCommon Pizza				
Premises Address:	401 Chief Eddie Hoffman Highway				
City:	Bethel	State:	AK	ZIP:	99559
Contact Name:	Grant Kenner	Contact Phone:	(217) 840-9059		

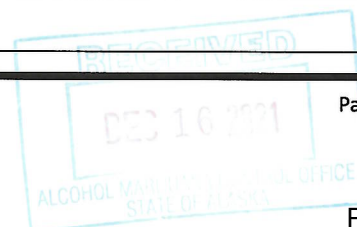
Section 2 – Type of Designation Requested

This application is for the request of designation as a bona fide restaurant, hotel, or eating place for purposes of AS 04.16.010(c) or AS 04.16.049, and for the request of the following designation(s) (check all that apply):

- ☒ Dining after standard closing hours: AS 04.16.010(c)
- ☒ Dining by persons 16 – 20 years of age: AS 04.16.049(a)(2)
- ☒ Dining by persons under the age of 16 years, accompanied by a person over the age of 21: AS 04.16.049(a)(3)
- ☒ Employment for persons 16 or 17 years of age: AS 04.16.049(c)

NOTE: Under AS 04.16.049(d), this permit is not required to employ a person 18 - 20 years of age.

OFFICE USE ONLY	
Transaction #:	100319294
Initials:	





Alaska Alcoholic Beverage Control Board

Form AB-03: Restaurant Designation Permit Application

Section 3 – Minor Access

Review AS 04.16.049(a)(2); AS 04.16.049(a)(3); AS 04.16.049(c)

List where within the premises minors are anticipated to have access in the course of either dining or employment as designated in Section 2. (Example: Minors will only be allowed in the dining area. OR Minors will only be employed and present in the Kitchen.)

Minor customers will only be permitted in the dining area, and restroom areas, unless accompanied by a parent or guardian over the age of 21.

Minor employees will only be permitted in the dining area, kitchen area, and restroom areas.

Describe the policies, practices and procedures that will be in place to ensure that minors do not gain access to alcohol while dining or employed at your premises.

Storage: All alcohol will be locked in secure storage. This will only be accessible by the restaurant owners, general manager and bar tender. Each of these individuals will be at least 21 years old and will hold on their persons a current TAP or eTIP card verifying that they have been trained to control the distribution and service of alcoholic beverages in Alaska.

Access/Service: There will be no alcohol sales or delivery outside the building walls. Dining guests must walk in and out the same door, which controls the transfer of alcohol. An owner or manager is always on site and monitors the consumption of alcohol.

Is an owner, manager, or assistant manager who is 21 years of age or older always present on the premises during business hours?

Yes No
☒ ☐

Section 4 – DEC Food Service Permit

Per 3 AAC 304.910 for an establishment to qualify as a Bona Fide Restaurant, a Food Service Permit or (for licenses within the Municipality of Anchorage) corresponding Department of Health and Human Services documentation is required.

Please follow this link to the DEC Food Safety Website: <http://dec.alaska.gov/eh/fss/food/>

Please follow this link to the Municipality Food Safety Website:

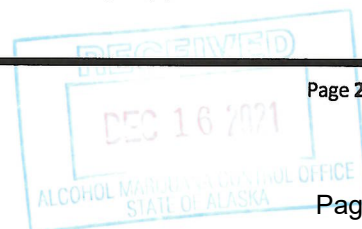
<http://www.muni.org/Departments/health/Admin/environment/FSS/Pages/fssfood.aspx>

IF you are unable to certify the below statement, please discuss the matter with the AMCO office:

Initials

I have attached a copy of the current food service permit for this premises OR the plan review approval.

**Please note, if a plan review approval is submitted, a final permit will be required before finalization of any permit or license application.*





Alaska Alcoholic Beverage Control Board

Form AB-03: Restaurant Designation Permit Application

Section 5 – Hours of Operation

Review AS 04.16.010(c).

Enter all hours that your establishment intends to be open. Include variances in weekend/weekday hours, and indicate am/pm:

Sunday-Thursday, 11:00 AM - 1:00 AM*

Friday and Saturday, 11:00 AM - 2:00 AM*

New Year's Eve, 11:00 AM - 3:00 AM (per Section 5.08.080 of the Bethel Municipal Code)*

*These are maximum potential hours of operation. It is likely that the restaurant will close earlier.

Section 6 – Entertainment & Service

Review AS 04.11.100(g)(2)

Are any forms of entertainment offered or available within the licensed business or within the proposed licensed premises?

Yes

No



If "Yes", describe the entertainment offered or available and the hours in which the entertainment may occur:

Not at this time, but we may decide to do trivia or the occasional musician, but not on a regular basis.

Food and beverage service offered or anticipated is:



table service



buffet service



counter service



other

If "other", describe the manner of food and beverage service offered or anticipated:





Alcohol and Marijuana Control Office
550 W 7th Avenue, Suite 1600
Anchorage, AK 99501
alcohol.licensing@alaska.gov
<https://www.commerce.alaska.gov/web/amco>
Phone: 907.269.0350

Alaska Alcoholic Beverage Control Board

Form AB-03: Restaurant Designation Permit Application

Section 7 – Certifications and Approvals

Read each line below, and then sign your initials in the box to the right of each statement:

Initials

There are tables or counters at my establishment for consuming food in a dining area on the premises.

[Handwritten initials]

I have included with this form a menu, or an expected menu, listing the meals to be offered to patrons.
This menu includes entrees that are regularly sold and prepared by the licensee at the licensed premises.

[Handwritten initials]

I certify that the license for which I am requesting designation is either a beverage dispensary, club, recreational site, golf course, or restaurant or eating place license.

[Handwritten initials]

I have included with this application a copy of the most recent AB-02 or AB-14 for the premises to be permitted.
(AB-03 applications that accompany a new or transfer license application will
not be required to submit an additional copy of their premises diagram.)

[Handwritten initials]

I declare under penalty of perjury that this form, including all attachments and accompanying schedules and statements, is true, correct, and complete.

Signature of licensee

Grant Keener

Printed name of licensee

Signature of Notary Public

Notary Public in and for the State of Pennsylvania

My commission expires: June 3, 2025

Subscribed and sworn to before me this 30 day of November, 20 21.

Commonwealth of Pennsylvania - Notary Seal
Jacquelyn R. Strybos, Notary Public
Lancaster County
My commission expires June 3, 2025
Commission number 1398617
Member, Pennsylvania Association of Notaries

Local Government Review (to be completed by an appropriate local government official):

Approved

Denied

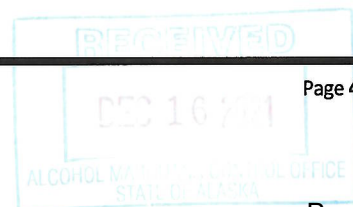
☐☐

Signature of local government official

Date

Printed name of local government official

Title





Alcohol and Marijuana Control Office
550 W 7th Avenue, Suite 1600
Anchorage, AK 99501
alcohol.licensing@alaska.gov
<https://www.commerce.alaska.gov/web/amco>
Phone: 907.269.0350

Alaska Alcoholic Beverage Control Board

Form AB-03: Restaurant Designation Permit Application

AMCO Enforcement Review:

Enforcement Recommendation:

Approve

Deny

☐☐

Signature of AMCO Enforcement Supervisor

Printed name of AMCO Enforcement Supervisor

Date

Enforcement Recommendations:

AMCO Director Review:

Approved

Denied

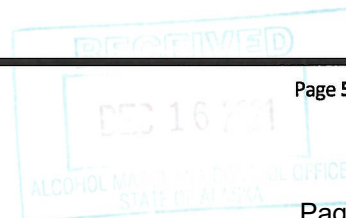
☐☐

Signature of AMCO Director

Printed name of AMCO Director

Date

Limitations:



Appetizers

All served with choice of dipping sauce

Mini Garden Salad	\$3.29
Mixed greens, roma tomatoes, red onions, and shredded carrots	
Breadsticks	
4 pcs.	\$4.49
8 pcs.	\$7.49
choice of size and topping	
Garlic Bread	
4 pcs.	\$3.99
*Cheese	\$3.99
8 pcs.	\$5.49
*Cheese	\$5.49
Cheesy Nachos	\$7.99
Corn tortilla chips topped with a combination of mozzarella and cheddar cheese, served with sour cream and salsa on the side	
Loaded Nachos	\$10.79
Corn tortilla chips topped with chopped chicken, bacon, jalapenos, black olives, mozzarella and cheddar cheese, served with sour cream and salsa on the side	
French Fries	\$4.49
Our original french fries are cooked in mozzarella and cheddar cheese with bacon on top	
Loaded Cheese Fries	\$8.99
Our original french fries are cooked in mozzarella and cheddar cheese with bacon on top	
Onion Rings	\$4.49
Mozzarella Sticks	\$4.99
5 pcs.	\$4.99
10 pcs.	\$8.99
Jalapeno Poppers	\$4.99
5 pcs.	\$4.99
10 pcs.	\$8.99
Fried Pickle	\$2.99
3 pcs.	\$2.99
Garlic Knots	\$3.99
8 pcs.	\$3.99
3 pcs.	\$4.99
Chicken Tenders	\$8.99
6 pcs.	\$8.99
*Mild or Hot Buffalo Sauce	+\$0.50
8 pcs.	\$8.99
*Mild or Hot Buffalo Sauce	+\$0.50
Breaded Shrimp	\$9.99
8 pcs.	\$9.99
*Mild or Hot Buffalo Sauce	+\$0.50
UnCommon Sampler	\$9.99
Your choice of any 3 of the listed appetizers above and 2 dipping sauces	

Dipping Sauces

Pizza Sauce | Homemade Ranch | BBQ | Homemade Blue Cheese
Homemade Honey Mustard | Garlic Butter | Cheese Sauce
Ketchup | Sour Cream | Salsa | Cocktail Sauce

Wings

Toasted in your choice of:
BBQ | Spicy BBQ | Mild Buffalo
Hot Buffalo | Old Bay®
Honey | Mild Garlic Parmesan
Hot Garlic Parmesan

Served with celery and 1 dipping
sauce per 10 wings ordered

5 pcs.	\$5.99
10 pcs.	\$9.99
20 pcs.	\$18.99
30 pcs.	\$27.99
40 pcs.	\$36.99
50 pcs.	\$45.99
60 pcs.	\$54.99
70 pcs.	\$63.99
80 pcs.	\$72.99
90 pcs.	\$81.99
100 pcs.	\$89.99
Boneless	\$5.99
5 pcs.	\$9.99
10 pcs.	\$18.99

Pizza

We proudly make everything, including our single slices, with fresh ingredients, to your specific preferences.

Build Your Own

Made fresh to order with your choice of size and toppings

Toppings

Extra Cheese | Feta Cheese | Pepperoni | Sausage | Bacon | Beef | Broccoli
Chicken | Salmon | Ham | Meatballs | Onions | Philly Beef | Philly Chicken
Pineapple | Anchovies | Roma tomatoes | Fresh Mushrooms | Green Peppers
Banana Pepper Rings | Jalapeno Peppers

SPECIALTIES

BBQ Chicken

BBQ sauce, sliced chicken, cheddar cheese, and onion

Garlic

Garlic butter sauce & choice of 2 toppings

Buffalo Chicken

Ran cheese dressing & buffalo chicken tenders

Ranch

Homemade ranch dressing and choice of 2 toppings

Hawaiian

Ham, bacon, and pineapple

Vegetable Garden

Onion, green pepper, roma tomatoes, fresh mushrooms, and black olives

Spaghetti

Marinara sauce, spaghetti, and pizza cheese blend

Smokehouse Special

Pepperoni, ham, beef, sausage, and bacon

Pepperoni Plus

Double pepperoni and extra pizza cheese blend

Supreme

Pepperoni, sausage, onion, green pepper, and fresh mushrooms

Super Supreme

Pepperoni, ham, beef, bacon, sausage, onion, green pepper, fresh mushrooms, black olives, and extra pizza cheese blend

Taco

Salsa, taco beef, mozzarella and cheddar cheese, lettuce, and tomatoes

Breakfast

Garlic butter base with scrambled eggs, mozzarella, and cheddar cheese. Add any of the toppings from the list above.

Make it...

A Calzone

Our homemade pizza dough stuffed with meat, cheddar, and mozzarella cheeses, pizza sauce, and your choice of 3 toppings

10" 14"

a Flatbread

Gluten Free (10" pizzas only)

\$10.59 \$11.99

Sandwiches

All sandwiches are toasted and served as described below unless otherwise specified.

*Side of fries, onion rings, cup of soup, or side salad

Ham	Ham and provolone cheese	\$2.29
Turkey	Turkey and provolone cheese	\$5.99 / \$8.79
Italian	Capicola, salami, pepperoni, and provolone cheese	\$5.99 / \$8.79
Chicken Parmesan	Chicken tenders, marinara sauce, provolone and pizza cheese	\$6.49 / \$8.99
Club	Ham, turkey, bacon, and provolone cheese	\$5.99 / \$8.79
Pizza	Pepperoni, pizza sauce, provolone cheese, and choice of 2 toppings	\$5.79 / \$8.79
American	Ham, salami, American cheese, lettuce, tomato, and onion	\$5.49 / \$7.99
Meatball	Meatballs, marinara sauce, and provolone cheese	\$6.49 / \$8.99
Sausage	Onions, green peppers, sausage, provolone, and marinara	\$6.49 / \$8.99
Cheese	American and provolone cheeses	\$3.49 / \$8.99
Grilled Chicken	Grilled chicken and provolone cheese	\$6.49 / \$8.99
Cheeseburger	Hamburger patties, American cheese, lettuce, tomato, and onion	\$6.49 / \$8.99
Buffalo Chicken	Buffalo chicken, ranch dressing, and provolone cheese	\$6.49 / \$8.99
Chicken	Chicken tenders tossed in buffalo sauce, provolone, bleu cheese, lettuce and tomatoes	\$6.49 / \$8.99
Chicken, Bacon, Ranch Pita	With lettuce and tomatoes	\$6.49 / \$8.99
Philly Cheesesteak	Philly-style beef, marinara sauce, pizza cheese blend, green peppers, fresh mushrooms, and onions	\$6.99 / \$9.99
Cal Cheesesteak	Philly-style beef, American cheese, marinara sauce, lettuce, tomato, and onions	\$6.99 / \$9.99
Cal Cheesesteak	Philly-style chicken, American cheese, marinara sauce, lettuce, tomato, and onions	\$6.99 / \$9.99
BBQ Chicken Cheesesteak	Philly-style chicken, BBQ sauce, cheddar cheese, and onions	\$6.99 / \$9.99
Buffalo Chicken Cheesesteak	Philly-style chicken, provolone, buffalo sauce, and bleu cheese dressing	\$7.99 / \$10.99
Beef Tip	Fresh beef tips sautéed with mushrooms, onions, marinara, and provolone cheese	\$7.99 / \$10.99

Platters

Served with mini garden salad and side of fries

Chicken Tenders (2 pcs.)	\$0.50
Breaded Shrimp (8 pcs.)	\$11.99

ALCOHOL BEVERAGE CONTROL OFFICE
STATE OF ALASKA



Soup

Ask about our the soup of the day!

Cup	\$3.29
Bowl	\$5.79

Salad

Any of our salads can be made with your favorite meat.

Grilled Chicken	\$2.50
Crispy Chicken	\$2.50
Grilled Steak Tips	\$3.00
Breaded Shrimp	\$3.50

Mini Garden Salad

Mixed greens, roma tomatoes, red onions, and shredded carrots

\$3.29

Garden Salad

Mixed greens, roma tomatoes, red onions, and shredded carrots

\$6.49

Chef Salad

Mixed greens, roma tomatoes, red onions, shredded carrots, ham, turkey, American cheese, provolone cheese, and croutons

\$8.79

Greek Salad

Mixed greens, roma and sun-dried tomatoes, red onions, grilled chicken, shredded cheddar cheese, and croutons

\$8.79

Grilled Chicken Salad

Mixed greens, roma, red onions, grilled chicken, shredded cheddar cheese, and croutons

\$8.79

Antipasto

Mixed greens, roma tomatoes, red onions, black olives, banana pepper rings, fresh mushrooms, chopped artichoke hearts, salami, capicola, and provolone cheese

\$8.79

Caesar Salad

Mixed greens, roma tomatoes, parmesan cheese, Caesar dressing, and croutons

\$7.49

Veggie Salad

Mixed greens, roma tomatoes, red onions, carrots, green peppers, fresh mushrooms, and chopped broccoli

\$9.29

Steak Salad

Mixed greens, roma tomatoes, red onions, grilled steak tips, shredded cheddar cheese, and croutons

\$9.29

Dressings

Salads include one dressing on the side

Homemade Ranch | Italian | French

Caesar | Homemade Bleu Cheese

Homemade Honey Mustard

Oil and Vinegar | Balsamic Vinaigrette



Pasta

Includes a mini garden salad and garlic bread.

Spaghetti with Marinara \$7.99

Garlic Butter Pasta Fettuccine Alfredo \$7.99

Vodka Penne \$7.99

Add your favorite topping to any pasta dish!

+Meatballs \$2.50

+Fresh Mushrooms \$1.25

+Meatballs & Fresh Mushrooms \$2.80

+Sausage \$3.00

Platters

Served with mini garden salad and side of fries

+ Mild or Hot Buffalo Sauce \$0.50

Chicken Tenders (3 pcs.) \$8.99

Breaded Shrimp (8 pcs.) \$11.99

Desserts

Local, Homemade Ice Cream \$2.49

Ask your server about today's selections

Powdered Sugar Puffs \$4.99

Served with icing

Cinnamon Sugar Puffs \$4.99

Served with icing

Drinks

Soft Drinks (for dine-in or carry out, free refills)

Coke | Diet Coke | Sprite | Rootbeer | Mr. Pibb | Lemonade

Gold Peak Teas (for dine-in or carry out, free refills)

Green | Raspberry | Sweetened | Unsweetened

Also Available

Coffee (Regular or Decaffeinated) | Milk | Chocolate Milk

Apple Juice | Coke Zero | Mello Yello | Powerade | Bottled Water

*Consuming raw or undercooked meats, poultry, seafood, shellfish or eggs may increase your risk of foodborne illness.

Specials

Lunch Specials

Monday - Friday 11am-2pm (dine-in only)

#1 2 Slices & Fountain Drink \$4.99

+Toppings extra

#2 Small Sub & Fountain Drink \$5.99

*Excludes Cheesesteaks

#3 \$1.50 off Any Large Salad \$4.99

#4 "Pick Two" & Fountain Drink \$4.99

Pick 2: Garlic Bread | Side Salad | Slice of Pizza | Cup of Soup

#5 \$2 off a Platter \$4.99

Breaded Shrimp or Chicken Tenders

Daily Specials

(dine-in only)

MONDAY

\$1 Cheese Slices 5pm - Close

TUESDAY

1/2 off Appetizers | \$6.99 Wings 5pm - Close

WEDNESDAY

Hump Day Happy Hour 5pm - Close

\$2 Domestic Bottles* | \$3.50 House Wine

*Yuengling Lager, Coors Light, Miller Lite, Rolling Rock, Bud Light

THURSDAY

\$6.99 Pasta* 5pm - Close | \$2.50 Well Drinks 7pm - Close

*All Pasta (includes mini garden salad and garlic bread)

+Mushrooms/Meatballs extra

FRIDAY

UnCommon Happy Hour

\$1.75 Draft Beer* 5pm - Close | \$1 Cheese Slices 10pm - Midnight

*Yuengling Lager, Miller Lite

SATURDAY

\$2 Draft Beer | \$6.99 Wings All Day

\$1 Cheese Slices 10pm - Midnight

SUNDAY

\$8 Miller Lite & Yuengling Lager Pitchers All Day

UNCOMMON PIZZA

Established 2007

UnCommonly Fresh & Friendly



facebook.com/UnCommon Pizza



uncommonpizza.com

616 Paxton Pl. Lititz, PA 17543 | 717-569-0906

Mon-Thru 11am-10pm

Fri-Sat: 11am-1am (Kitchen Closes at 12am)

Sun: 11am-9pm

6-Packs To Go!

6-Packs of Beer Available for Carry Out

We Sell Dough

10 in.	\$2
14 in.	\$4
16 in.	\$5



*Consuming raw or undercooked meats, poultry, seafood, shellfish or eggs may increase your risk of foodborne illness.

RECEIVED
ALCOHOL & TOBACCO CONTROL OFFICE
STATE OF ALASKA

MEMO TO AMCO BOARD

LAW OFFICES OF ERNOUF & COFFEY, PC

PO Box 212314

ANCHORAGE, ALASKA 99521-2314

(907) 274-3385

TO: ALCOHOL BOARD STAFF
FROM: AMANDA SHAWCROSS
RE: NEW RESTAURANT EATING PLACE
DATE: 12/15/21

The purpose of this memo is to submit to you a completed application for a new restaurant eating place liquor license.

Please contact Grant Kenner at 217-840-9059 and he will give you credit card details over the phone for the necessary filing fees for this application.

The following documents are enclosed:

1. Pages 1-5 of the License Application.
2. Statement of Financial Interest.
3. Posting Affidavit.
4. Affidavit Publication
5. Diagram
6. Certificate, Articles and Operating Agreement for "UCP49, LLC"
7. Lease.
8. RDP, Menu, and a food permit has been applied for but will not be issued until construction is completed.
9. Fingerprints and AB08s X3.

If you have any questions in regards to this Memo or need any additional information, please call our offices directly at (907) 274-3385 or email ashawcross@eclawfirm.org. Thank you for your time and attention to this matter.



City of Bethel Action Memorandum

Action memorandum No.	22-10		
Date action introduced:	April 12, 2022	Introduced by:	Mayor Springer
Date action taken:		Approved	Denied
Confirmed by:			

Appointment of Committee and Commission Members for a term of three years.

Attachment(s): none

Amount of fiscal impact:		Account information:
x	No fiscal impact	

Planning Commission

Greg Morgan has applied for appointment: term expiration is December 31, 2024

City of Bethel Action Memorandum

Action memorandum No.	22-11		
Date action introduced:	April 12, 2022	Introduced by:	Mayor Springer
Date action taken:		Approved	Denied
Confirmed by:			

Re-appointment of Committee Members for a term of three years effective February 1, 2022.

Attachment(s): none

Amount of fiscal impact:		Account information:
x	No fiscal impact	

Community Action Grant Committee

Leif Albertson has applied for re-appointment; term expiration is December 31, 2024.

Public Works Committee

Juan Delgado has applied for re-appointment; term expiration is December 31, 2024

Two committee members were unaware of their term expirations and have continued to participate in the committees that they were appointed to. The City Clerk's Office, with concurrence by the City Attorney, are requesting a retroactive appointment of the members as it was the intent and understanding of the members to continue to perform their duties on the bodies they volunteered to serve on.

The Community Action Grant Committee did take action on a recommendation (AM 22-12) that will not be valid if the member term is not extended.

The terms of both volunteers should have expired January 30, 2022, however notifications from the City Clerk's Office of term expiration email(s) to the members and the ex officio members managing the membership of the committees were overlooked.

City of Bethel Action Memorandum

Action memorandum No.	22-12		
Date action introduced:	4-12-2022	Introduced by:	Peter A. Williams, City Manager
Date action taken:		Approved	Denied
Confirmed by:			

Action Title: Authorize and direct City Administration to issue checks not to exceed \$38,820 to Year 5, Quarter 1 Community Action Grant (CAG) awardees based on the recommendation of the Community Action Grant Committee.

Attachment(s): None.

Amount of fiscal impact:	Source	Account information:
\$30,570 - \$38,820	Funds in FY 2022 Budget. Balance available in CAG fund: \$118,202.85.	100-72-6430

Summary Statement

The City of Bethel established the Community Action Grant Program (CAG) to allow community and individuals to request financial support for programs or events that contribute to the health, welfare, and overall quality of life for residents of Bethel, especially its most vulnerable populations. Funding for the program comes from 20% of the Alcohol Tax collected by the City.

The Community Action Grant Committee is a volunteer group of citizens who meet quarterly to review CAG applications, score them, and provide funding recommendations to City Council. Bethel City Council must approve the recommendations before checks are issued. Each recipient of CAG funds signs a grant agreement with the City and is responsible for spending the funds appropriately and producing an exit report at the end of the performance period.

Four community action grant applications were reviewed and scored. The Committee decided to recommend that City Council fund three projects. The scores and amounts recommended for funding appear on the following page. The fourth project was not recommended for funding because the committee felt that the nature of the project did not meet CAG funding priorities and that if it was funded, it would provide a for-profit business with an unfair advantage relative to its competitors.

The Committee recommends that Bethel Community Services Foundation be given \$3,000 if they conduct zoom-only presentation(s), and \$8,250 if the artists are able to travel to Bethel from Canada and conduct an in-person musical sessions with the kids. Full funding with travel to Bethel includes the purchase and distribution of 200 harmonicas and provision of one looper with a storage bag.

	ONC > Youth Litter Patrol	BCSF > Healing Through Music and Dance	Bethel Friends of the Library > JV position
Committee Member #1	140	118	156
Committee Member #2	125	135	160
Committee Member #3	114	113	146
Committee Member #4	136	150	159
Total	515	516	621
Average	129	129	155

Requested Amount	\$8,150	\$8,250	\$19,148
Funding Recommendation	\$8,422	\$3,000 if zoom \$8,250 if in-person	\$19,148

City of Bethel Action Memorandum

Action memorandum No.	22-13		
Date action introduced:	April 12, 2022	Introduced by:	Mayor Springer
Date action taken:		Approved	Denied
Confirmed by:			

Action Title: Approving the special meeting dates and times for the City Council to Review and Amend the City Manager's Proposed Fiscal Year 2023 Budget.

Attachment(s): None

Amount of fiscal impact:		Account information:
	No fiscal impact at this time.	

On April 1, 2022, Administration presented the City Council with the City Manager's Proposed Fiscal Year 2023 budget. Per Bethel Municipal Code 4.04.050, the council shall adopt the budget and make the appropriations by ordinance no later than the 15th day of June. During the review period April-June 15, the Council will meet in special meetings to amend the proposed budget. The Council should have an ordinance introduced by May 24th, to help ensure the Public Hearing on the final FY 23 budget is adopted by the deadline. Failing the adoption by this deadline, the City Manager's Proposed FY 23 budget as submitted or amended shall go into effect and be deemed to have been adopted by the Council.

Meeting time from 6:30p – 9:00p.

Meeting Dates Broken Out

April Special Meeting Dates: 19, 21, 28

May Special Meeting Dates: 3, 5, 17, 19, 26

If the body finds the need to add meeting dates, they may do so through the Mayor, or three Council Members.

City of Bethel Information Memorandum

Information Memo No.	IM 22-06		
Date introduced:	April 12, 2022	Introduced by:	Peter A. Williams, City Manager
Amended actions:			
Confirmed by:			

Title: Presentation of the City's Water & Sewer Services Expenditures Compared to Budget from July 1, 2021 to March 31, 2022 – Utilities Maintenance – Water & Wastewater Activity Report.

Attachment(s): (1) City of Bethel Water & Sewer Services Expenditures Compared to Budget from July 1, 2021 to March 31, 2022 and (2) March 2022 – Utilities Maintenance – Water & Wastewater Activity Report.

Department/Individual:	Initials:	Remarks:
Administration, Peter A. Williams	PW	
Public Works, William Arnold	WA	
Amount of fiscal impact:	Account information:	
None	No fiscal impact at this time.	
	Funds in City Budget.	
	Funds not in City Budget.	

Summary Statement

The attached financial report for FY 2022 contains months of financial data from July 1, 2021 to March 31, 2022 and the Utilities Maintenance Water & Wastewater Activity Report ending March 31, 2022. The information in these documents is distributed to Bethel City Council members for their review. This Information Memorandum documents the dissemination of this report to Bethel City Council members, as required by the Alaska Department of Commerce, Community and Economic Development, Division of Community and Regional Affairs, in their administration of the Best Practices protocol.

The process of preparing and submitting a monthly financial report and a water and wastewater activity report to City Council helps the City earn points on the Water and Sewer Utility Best Practices Operation and Maintenance Reports. The City must have a score of 60 or greater out of 100 points in order to be approved for funding from the Environmental Protection Agency (EPA) and the Alaska Department of Environmental Conservation (DEC). In other capital grants administered by DEC's Village Safe Water Program, the City's Best Practices score is an application scoring criterion.



City of Bethel - Public Works Department

Utilities Maintenance Activity Report
FY22 - March 2022

Public Works Director - William Arnold

City Sub Water Treatment Plant

Bethel Heights Water Treatment Plant

	Water				Chemical Usage				Water				Chemical Usage		
	Plant Production (Gallons)	Hauled Water (Gallons)	Piped Water (Gallons)	Backwash Usage (Gallons)	Calcium Hypochlorite (lbs)	Polymer (mL)	Potassium Permanganate (lbs)	Disodium Phosphate (lbs)	Plant Production (Gallons)	Hauled Water (Gallons)	Piped Water (Gallons)	School Water (Gallons)	Calcium Hypochlorite (lbs)	Polymer (mL)	Potassium Permanganate (lbs)
July	3,822,622	1,093,000	1,644,145	521,000	750	7,290	110	24	2,540,608	1,035,300	2,728,645	21,040	600	4,270	127
August	4,091,459	1,192,000	1,546,310	600,000	675	6,210	160	51	2,588,279	1,020,100	3,248,260	152,460	675	4,640	124
September	3,623,018	1,011,000	1,452,073	477,000	450	7,290	130	33	2,650,122	10,925	4,175,227	223,820	600	4,300	94
October	3,972,626	1,337,000	1,497,966	559,000	825	9,873	164	3	2,667,652	8,456	4,790,326	279,598	675	4,150	122
November	4,019,499	1,135,000	1,630,482	590,000	1,275	10,530	199	24	4,165,999	7,758	9,443,694	247,072	1,725	5,610	217
December	4,780,139	1,323,000	2,241,948	600,000	1,125	12,150	180	54	4,890,276	8,006	11,098,799	226,150	1,125	5,650	156
January	4,817,153	1,595,000	2,316,769	679,000	600	14,400	150	36	5,207,759	4,719	13,244,606	225,410	1,275	7,000	270
February	3,972,813	1,134,000	1,512,206	764,000	450	10,530	165	51	4,948,145	7,276	12,881,436	228,810	1,500	8,950	226
March	3,475,299	1,308,000	1,337,286	625,000	450	5,805	160	30	3,772,748	7,483	8,468,983	212,530	975	7,350	102
April	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
May	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
June	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Fiscal Year to Date	36,574,628	11,128,000	15,179,185	5,415,000	6,600	84,078	1,418	306	33,431,588	2,110,023	70,079,976	1,816,890	9,150	51,920	1,438

Bethel Heights WTP	Monthly water logs to ADEC from BHWTP and CSWTP. Plant in Winter-mode.
City Sub WTP	Monthly water logs for BHWTP and CSWTP to ADEC. Consumer Confidence Report Completed.
Sewer Lagoon	DMR report to ADEC.
Piped Sewer	6 alarms on residential lift stations were responded to. Multiple issues with grinder pumps and float systems. 6 residential lift station repairs. Line flushing and leveling activities on low-flow and plugged sewer lines. Non-compliance reports were filled out per DEC requirements.
Piped Water	Monthly meter readings, service connections, and disconnects were performed. Replaced leaky fire hydrants and corp stop in housing. Monthly meter reading and service connections were completed.
Other	Daily safety meetings are held. Clean up and organization of shops and vehicles. Continue implementation of digital work management software/ tablets. Training ongoing.

Prepared by - Water/Wastewater Utilities Foreman

CITY OF BETHEL
COMBINED CASH INVESTMENT
MARCH 31, 2022

COMBINED CASH ACCOUNTS

TOTAL COMBINED CASH

TOTAL UNALLOCATED CASH

CASH ALLOCATION RECONCILIATION

510 ALLOCATION TO WATER & SEWER SERVICES	4,453,919.89
TOTAL ALLOCATIONS TO OTHER FUNDS	4,453,919.89
ALLOCATION FROM COMBINED CASH FUND - 001-10100	
ZERO PROOF IF ALLOCATIONS BALANCE	4,453,919.89

CITY OF BETHEL
BALANCE SHEET
MARCH 31, 2022

WATER & SEWER SERVICES

ASSETS

510-10100	CASH IN COMBINED FUND	4,453,919.89	
510-11240	INVESTMENT-AMLIP W SUBS	1,469,707.10	
510-11290	INVESTMENT-AMLIP S SUBS	820,818.02	
510-12000	ACCOUNTS RECEIVABLE	1,250,810.60	
510-12900	ALLOWANCE FOR DOUBTFUL ACCTS	(205,665.61)	
510-13200	HEATING FUEL INVENTORY	32,970.18	
510-13220	DIESEL FUEL INVENTORY	29,411.40	
510-15200	W/S CONSTRUCTION IN PROGRESS	1,569,254.07	
510-15300	IMPROVEMENTS	859,264.53	
510-15400	BUILDINGS	2,869,625.96	
510-15500	MACHINERY & EQUIP-GENERAL	854,810.78	
510-15700	VEHICLES-GENERAL	5,417,697.81	
510-15900	PLANTS AND LINES-GENERAL	48,481,946.34	
510-16400	ACCUM DEPR - BUILDINGS	(2,944,266.57)	
510-16500	ACCUM DEP-M&E GENERAL	(195,680.16)	
510-16700	ACCUM DEPR - VEHICLES	(2,920,136.60)	
510-16900	ACCUM DEPR-PLANT/LINE-GNL	(24,553,522.13)	
510-19000	DEFERRED OUTFLOW-PENSION	379,715.82	
510-19001	OPEB DEFERRED OUTFLOW	264,659.00	
510-19002	OPEB ASSET	30,301.19	
TOTAL ASSETS			37,965,641.62

LIABILITIES AND EQUITY

LIABILITIES

510-20100	VOUCHERS PAYABLE	(29,623.04)	
510-21000	ACCRUED PAYROLL	80,122.67	
510-22100	ACCRUED VACATION	143,485.02	
510-22200	VACATION/SICK LEAVE	13,624.65	
510-24000	USDA JETTY LOAN PAYABLE	869,078.91	
510-24010	NATLBANKAK LOANS PAYABLE	2,285,184.55	
510-25000	OPEB LIABILITY	3,218,883.80	
510-25900	DUE TO/FROM OTHER FUNDS	1,996,668.23	
510-26100	UTILITY DEPOSITS	362,992.56	
510-27100	DEFERRED INFLOW-PENSION	173,892.94	
510-27101	OPEB DEFERRED INFLOW	153,435.86	
510-27600	ACCRUED INTEREST PAYABLE	13,260.69	
TOTAL LIABILITIES			9,281,006.84

FUND EQUITY

510-30100	CONTRIBUTED CAPITAL-STATE	19,123,506.25	
510-30200	CONTRIBUTED CAPITAL-FED	12,184,641.31	
510-30300	CONTRIB CAP-CORP ENGR	5,816,281.20	
510-30400	CONTRIB CAP-PHS	972,517.00	
510-30500	CONTRIB CAP-EDA	311,207.20	
510-30600	CONTRIB CAP-U OF A	127,476.00	
510-30700	CONTRIBUTED CAPITAL VSW	10,675,835.48	
510-30800	CONTRIBUTED CAPITAL-RECD	72,736.71	
510-31000	CONTRIB CAP-OTHER	3,997,564.60	

CITY OF BETHEL
BALANCE SHEET
MARCH 31, 2022

WATER & SEWER SERVICES

510-31100	CONTRIB CAPITAL-FLEET REP FUND		23,460.12	
510-32100	AMORTIZATION CONTRIBUTION	(	7,758,406.58)	
510-37900	DESIGNATED-CAP IMPROV & DEPREC		251,213.07	
	UNAPPROPRIATED FUND BALANCE:			
510-39900	FUND BALANCE-WATER & SEWER SER	(	18,486,278.41)	
	REVENUE OVER EXPENDITURES - YTD		1,085,839.10	
	BALANCE - CURRENT DATE	(	17,400,439.31)	
	TOTAL FUND EQUITY			28,397,593.05
	TOTAL LIABILITIES AND EQUITY			37,678,599.89

CITY OF BETHEL
REVENUES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING MARCH 31, 2022

WATER & SEWER SERVICES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>WATER</u>					
510-42-4384 CONTRACT WATER	7,719.40	7,719.40	10,800.00	3,080.60	71.5
510-42-4385 M PIPED WATER RESIDENTIAL	(408.31)	(408.31)	.00	408.31	.0
510-42-4386 METERED PIPED WATER COMM.	513,518.84	513,518.84	1,098,339.00	584,820.16	46.8
510-42-4387 UNMETERED PIPED WTR RESID	610,041.59	610,041.59	857,885.00	247,843.41	71.1
510-42-4389 PUMPHOUSE WATER	13,650.75	13,650.75	19,200.00	5,549.25	71.1
510-42-4390 TRUCKED WATER	2,076,011.63	2,076,011.63	2,969,254.00	893,242.37	69.9
TOTAL WATER	3,220,533.90	3,220,533.90	4,955,478.00	1,734,944.10	65.0
<u>SEWER</u>					
510-43-4384 CONTRACT SEWER	12,258.66	12,258.66	25,500.00	13,241.34	48.1
510-43-4386 METERED PIPED SEWER COMM.	387,613.86	387,613.86	920,742.00	533,128.14	42.1
510-43-4387 UNMETERED PIPED SEWER RES	180,546.41	180,546.41	257,009.00	76,462.59	70.3
510-43-4390 TRUCKED SEWER (EVAC/HB)	1,185,743.95	1,185,743.95	1,748,363.00	562,619.05	67.8
TOTAL SEWER	1,766,162.88	1,766,162.88	2,951,614.00	1,185,451.12	59.8
<u>MISCELLANEOUS</u>					
510-45-4392 WATER SUBSCRIPTION FEES	132,231.57	132,231.57	178,650.00	46,418.43	74.0
510-45-4393 SEWER SUBSCRIPTION FEES	139,346.64	139,346.64	188,234.00	48,887.36	74.0
510-45-4394 RECONNECT FEES	.00	.00	3,000.00	3,000.00	.0
510-45-4429 SENIOR DISCOUNT	(36,793.95)	(36,793.95)	(50,000.00)	(13,206.05)	(73.6)
510-45-4430 NSF CHECKS AND FEES	30.00	30.00	140.00	110.00	21.4
510-45-4520 UTILITY INSPECTION FEES	65.00	65.00	2,000.00	1,935.00	3.3
510-45-4523 UTILITY PENALTY/INTEREST	63,432.15	63,432.15	40,000.00	(23,432.15)	158.6
510-45-4590 INVESTMENT INCOME	83.74	83.74	16,500.00	16,416.26	.5
TOTAL MISCELLANEOUS	298,395.15	298,395.15	378,524.00	80,128.85	78.8
<u>MISCELLANEOUS</u>					
510-49-4439 MISCELLANEOUS INCOME	10,110.00	10,110.00	3,100.00	(7,010.00)	326.1
510-49-6532 CASH OVER/SHORT	(660.48)	(660.48)	(100.00)	560.48	(660.5)
TOTAL MISCELLANEOUS	9,449.52	9,449.52	3,000.00	(6,449.52)	315.0
TOTAL FUND REVENUE	5,294,541.45	5,294,541.45	8,288,616.00	2,994,074.55	63.9

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING MARCH 31, 2022

WATER & SEWER SERVICES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>UTILITY BILLING</u>					
510-80-6000 SALARIES	19,516.82	19,516.82	111,347.00	91,830.18	17.5
510-80-6010 OVERTIME	1,237.95	1,237.95	3,000.00	1,762.05	41.3
510-80-6023 LEAVE CASHOUT	.00	.00	5,567.00	5,567.00	.0
510-80-6031 PAYABLE MEDICARE FICA	301.56	301.56	1,658.00	1,356.44	18.2
510-80-6032 UNEMPLOYMENT	.00	.00	2,035.00	2,035.00	.0
510-80-6033 WORKERS' COMPENSATION	213.44	213.44	2,954.00	2,740.56	7.2
510-80-6034 PERS	4,566.03	4,566.03	25,156.00	20,589.97	18.2
510-80-6040 EMPLOYEE GROUP BENEFITS	21,686.65	21,686.65	31,785.00	10,098.35	68.2
510-80-6041 UTILITY BENEFIT	3,433.88	3,433.88	5,700.00	2,266.12	60.2
510-80-6060 TRAVEL/TRAINING	.00	.00	2,000.00	2,000.00	.0
510-80-6100 SUPPLIES	558.47	558.47	4,000.00	3,441.53	14.0
510-80-6200 MINOR EQUIPMENT	5,139.84	5,139.84	7,000.00	1,860.16	73.4
510-80-6400 INSURANCE	549.27	549.27	.00	549.27)	.0
510-80-6506 POSTAGE	2,785.99	2,785.99	15,000.00	12,214.01	18.6
510-80-6531 BANK CHARGES	28,834.76	28,834.76	42,000.00	13,165.24	68.7
510-80-6539 MISCELLANEOUS EXPENSES	.00	.00	500.00	500.00	.0
510-80-6710 ADMIN OVERHEAD-GF	24,545.85	24,545.85	30,000.00	5,454.15	81.8
510-80-6711 ADMIN OVERHEAD-IT SVCS	11,817.21	11,817.21	15,000.00	3,182.79	78.8
510-80-9649 ONLINE BILL PAY	3,697.62	3,697.62	4,000.00	302.38	92.4
TOTAL UTILITY BILLING	128,885.34	128,885.34	308,702.00	179,816.66	41.8

<u>HAULED WATER</u>					
510-81-6000 SALARIES	279,908.24	279,908.24	501,017.00	221,108.76	55.9
510-81-6010 OVERTIME	95,363.00	95,363.00	150,000.00	54,637.00	63.6
510-81-6022 HOLIDAY PAY	680.70	680.70	.00	680.70)	.0
510-81-6023 LEAVE CASHOUT	9,226.20	9,226.20	25,051.00	15,824.80	36.8
510-81-6030 SOCIAL SECURITY EXPENSE	5,621.61	5,621.61	.00	5,621.61)	.0
510-81-6031 PAYABLE MEDICARE FICA	5,618.51	5,618.51	9,440.00	3,821.49	59.5
510-81-6032 UNEMPLOYMENT	3,945.04	3,945.04	11,588.00	7,642.96	34.0
510-81-6033 WORKERS' COMPENSATION	5,721.28	5,721.28	16,818.00	11,096.72	34.0
510-81-6034 PERS	62,993.84	62,993.84	143,224.00	80,230.16	44.0
510-81-6040 EMPLOYEE GROUP BENEFITS	102,697.58	102,697.58	254,280.00	151,582.42	40.4
510-81-6041 UTILITY BENEFIT	13,067.44	13,067.44	45,600.00	32,532.56	28.7
510-81-6060 TRAVEL/TRAINING	18,900.77	18,900.77	35,000.00	16,099.23	54.0
510-81-6100 SUPPLIES	7,449.90	7,449.90	15,000.00	7,550.10	49.7
510-81-6103 WEARING APPAREL	10,447.11	10,447.11	15,000.00	4,552.89	69.7
510-81-6150 GASOLINE/DIESEL/OIL	62,748.15	62,748.15	110,000.00	47,251.85	57.0
510-81-6153 HEATING FUEL	14,869.88	14,869.88	12,325.00	2,544.88)	120.7
510-81-6155 WATER/SEWER/GARBAGE	3,298.80	3,298.80	.00	3,298.80)	.0
510-81-6160 ELECTRICITY	7,133.82	7,133.82	10,500.00	3,366.18	67.9
510-81-6170 TELEPHONE	24.65	24.65	650.00	625.35	3.8
510-81-6171 STAFF CELLULAR PHONES	4,143.91	4,143.91	840.00	3,303.91)	493.3
510-81-6200 MINOR EQUIPMENT	.00	.00	8,000.00	8,000.00	.0
510-81-6230 VEHICLE MAINT/REPAIR	171,197.88	171,197.88	391,472.00	220,274.12	43.7
510-81-6231 VEHICLE PARTS & TOOLS	27,148.99	27,148.99	50,000.00	22,851.01	54.3
510-81-6232 TIRES & WHEELS	5,354.39	5,354.39	21,000.00	15,645.61	25.5
510-81-6240 PROPERTY MAINT	31,263.00	31,263.00	44,920.00	13,657.00	69.6
510-81-6332 LAB TESTS	1,500.00	1,500.00	3,000.00	1,500.00	50.0
510-81-6335 OTHER PURCHASED SERVICES	50.00	50.00	3,000.00	2,950.00	1.7

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING MARCH 31, 2022

WATER & SEWER SERVICES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
510-81-6400 INSURANCE	66,224.39	66,224.39	88,907.00	22,682.61	74.5
510-81-6539 MISCELLANEOUS EXPENSES	15.85	15.85	2,000.00	1,984.15	.8
510-81-6710 ADMIN OVERHEAD-GF	126,109.35	126,109.35	179,862.00	53,752.65	70.1
510-81-6711 ADMIN OVERHEAD-IT SVCS	11,242.76	11,242.76	13,970.00	2,727.24	80.5
510-81-9691 WATER TRUCK	255.92	255.92	.00	(255.92)	.0
510-81-9695 FLEET MGMT. SOFTWARE/TABLETS/	.00	.00	75,000.00	75,000.00	.0
510-81-9696 RADIO BASE STATION UPGRADE	.00	.00	9,500.00	9,500.00	.0
TOTAL HAULED WATER	1,154,222.96	1,154,222.96	2,246,964.00	1,092,741.04	51.4

PIPED WATER

510-82-6000 SALARIES	81,253.14	81,253.14	187,467.00	106,213.86	43.3
510-82-6010 OVERTIME	27,374.38	27,374.38	34,000.00	6,625.62	80.5
510-82-6022 HOLIDAY PAY	312.90	312.90	.00	(312.90)	.0
510-82-6023 LEAVE CASHOUT	14,934.62	14,934.62	17,494.00	2,559.38	85.4
510-82-6030 SOCIAL SECURITY EXPENSE	18.87	18.87	.00	(18.87)	.0
510-82-6031 PAYABLE MEDICARE FICA	1,833.78	1,833.78	3,211.00	1,377.22	57.1
510-82-6032 UNEMPLOYMENT	.00	.00	3,942.00	3,942.00	.0
510-82-6033 WORKERS' COMPENSATION	1,842.78	1,842.78	5,721.00	3,878.22	32.2
510-82-6034 PERS	24,459.38	24,459.38	48,723.00	24,263.62	50.2
510-82-6040 EMPLOYEE GROUP BENEFITS	43,513.93	43,513.93	69,927.00	26,413.07	62.2
510-82-6041 UTILITY BENEFIT	10,507.41	10,507.41	12,540.00	2,032.59	83.8
510-82-6060 TRAVEL/TRAINING	5,531.23	5,531.23	5,000.00	(531.23)	110.6
510-82-6100 SUPPLIES	4,839.04	4,839.04	8,000.00	3,160.96	60.5
510-82-6103 WEARING APPAREL	2,008.58	2,008.58	3,000.00	991.42	67.0
510-82-6108 PLUMBING SUPPLIES	209.44	209.44	15,000.00	14,790.56	1.4
510-82-6150 GASOLINE/DIESEL/OIL	8,527.19	8,527.19	15,000.00	6,472.81	56.9
510-82-6153 HEATING FUEL	20,422.82	20,422.82	15,000.00	(5,422.82)	136.2
510-82-6155 WATER/SEWER/GARBAGE	366.16	366.16	600.00	233.84	61.0
510-82-6160 ELECTRICITY-UTIL MT SHOP	3,925.71	3,925.71	5,500.00	1,574.29	71.4
510-82-6170 TELEPHONE	49.30	49.30	117.00	67.70	42.1
510-82-6171 STAFF CELLULAR PHONES	1,140.73	1,140.73	800.00	(340.73)	142.6
510-82-6200 MINOR EQUIPMENT	939.85	939.85	15,000.00	14,060.15	6.3
510-82-6230 VEHICLE MAINT/REPAIR	1,900.74	1,900.74	3,788.00	1,887.26	50.2
510-82-6231 VEHICLE PARTS & TOOLS	175.57	175.57	1,500.00	1,324.43	11.7
510-82-6232 TIRES & WHEELS	.00	.00	500.00	500.00	.0
510-82-6324 PLANNING/ENGINEERING FEES	.00	.00	5,000.00	5,000.00	.0
510-82-6332 LAB TESTS	.00	.00	500.00	500.00	.0
510-82-6335 OTHER PURCHASED SERVICES	77.88	77.88	1,500.00	1,422.12	5.2
510-82-6400 INSURANCE	3,867.23	3,867.23	4,500.00	632.77	85.9
510-82-6501 CITY SAFETY	.00	.00	2,000.00	2,000.00	.0
510-82-6710 ADMIN OVERHEAD-GF	47,160.23	47,160.23	52,142.00	4,981.77	90.5
510-82-6711 ADMIN OVERHEAD-IT SVCS	12,268.55	12,268.55	16,000.00	3,731.45	76.7
510-82-9691 PIPED WATER CAPITAL USDA MATCH	69,065.57	69,065.57	74,905.00	5,839.43	92.2
TOTAL PIPED WATER	388,527.01	388,527.01	628,377.00	239,849.99	61.8

BETHEL HTS WTR TREATMENT

510-83-6000 SALARIES	96,386.44	96,386.44	127,303.00	30,916.56	75.7
510-83-6010 OVERTIME	45,095.36	45,095.36	37,000.00	(8,095.36)	121.9
510-83-6022 HOLIDAY PAY	450.38	450.38	.00	(450.38)	.0

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING MARCH 31, 2022

WATER & SEWER SERVICES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
510-83-6023 LEAVE CASHOUT	4,104.62	4,104.62	6,365.00	2,260.38	64.5
510-83-6031 PAYABLE MEDICARE FICA	567.68	567.68	2,382.00	1,814.32	23.8
510-83-6032 UNEMPLOYMENT	.00	.00	2,925.00	2,925.00	.0
510-83-6033 WORKERS' COMPENSATION	1,397.32	1,397.32	4,244.00	2,846.68	32.9
510-83-6034 PERS	31,274.70	31,274.70	36,147.00	4,872.30	86.5
510-83-6040 EMPLOYEE GROUP BENEFITS	15,907.71	15,907.71	44,499.00	28,591.29	35.8
510-83-6041 UTILITY BENEFIT	7,619.48	7,619.48	1,829.00	(5,790.48)	416.6
510-83-6060 TRAVEL/TRAINING	400.00	400.00	4,000.00	3,600.00	10.0
510-83-6100 SUPPLIES	7.99	7.99	4,000.00	3,992.01	.2
510-83-6103 WEARING APPAREL	164.97	164.97	1,500.00	1,335.03	11.0
510-83-6108 PLUMBING SUPPLIES	2,071.00	2,071.00	5,000.00	2,929.00	41.4
510-83-6140 CHEMICALS	39,005.00	39,005.00	65,000.00	25,995.00	60.0
510-83-6150 GASOLINE/DIESEL/OIL	4,627.58	4,627.58	.00	(4,627.58)	.0
510-83-6153 HEATING FUEL (PUMPHOUSE)	80,173.66	80,173.66	95,000.00	14,826.34	84.4
510-83-6160 ELECTRICITY (PUMPHOUSE)	59,130.16	59,130.16	75,000.00	15,869.84	78.8
510-83-6170 TELEPHONE	.00	.00	500.00	500.00	.0
510-83-6200 MINOR EQUIPMENT	465.59	465.59	25,000.00	24,534.41	1.9
510-83-6230 VEHICLE MAINT/REPAIR	1,656.76	1,656.76	1,000.00	(656.76)	165.7
510-83-6332 LAB TESTS	1,807.50	1,807.50	12,000.00	10,192.50	15.1
510-83-6335 OTHER PURCHASED SERVICES	3,737.01	3,737.01	15,000.00	11,262.99	24.9
510-83-6400 INSURANCE	12,666.28	12,666.28	.00	(12,666.28)	.0
510-83-6501 CITY SAFETY	.00	.00	1,000.00	1,000.00	.0
510-83-6502 ADVERTISING	.00	.00	500.00	500.00	.0
510-83-6710 ADMIN OVERHEAD-GF	38,710.00	38,710.00	.00	(38,710.00)	.0
510-83-6711 ADMIN OVERHEAD-IT SVCS	11,694.11	11,694.11	.00	(11,694.11)	.0
510-83-6890 CAPITAL EXPENDITURES	.00	.00	80,000.00	80,000.00	.0
510-83-9773 SITE IMPROVEMENTS -CAPITAL	.00	.00	27,094.00	27,094.00	.0
TOTAL BETHEL HTS WTR TREATMENT	459,121.30	459,121.30	674,288.00	215,166.70	68.1

CITY SUB WTR TREATMENT

510-84-6000 SALARIES	49,774.92	49,774.92	189,926.00	140,151.08	26.2
510-84-6010 OVERTIME	8,605.01	8,605.01	37,000.00	28,394.99	23.3
510-84-6022 HOLIDAY PAY	105.39	105.39	.00	(105.39)	.0
510-84-6023 LEAVE CASHOUT	.00	.00	9,496.00	9,496.00	.0
510-84-6031 PAYABLE MEDICARE FICA	859.83	859.83	3,290.00	2,430.17	26.1
510-84-6032 UNEMPLOYMENT	.00	.00	4,039.00	4,039.00	.0
510-84-6033 WORKERS' COMPENSATION	1,953.65	1,953.65	6,429.00	4,475.35	30.4
510-84-6034 PERS	12,916.27	12,916.27	49,924.00	37,007.73	25.9
510-84-6040 EMPLOYEE GROUP BENEFITS	20,069.38	20,069.38	69,927.00	49,857.62	28.7
510-84-6041 UTILITY BENEFIT	4,216.64	4,216.64	12,540.00	8,323.36	33.6
510-84-6060 TRAVEL/TRAINING	1,000.00	1,000.00	5,000.00	4,000.00	20.0
510-84-6100 SUPPLIES	3,875.08	3,875.08	3,000.00	(875.08)	129.2
510-84-6103 WEARING APPAREL	.00	.00	1,500.00	1,500.00	.0
510-84-6108 PLUMBING SUPPLIES	44.37	44.37	3,000.00	2,955.63	1.5
510-84-6140 CHEMICALS	1,220.23	1,220.23	125,000.00	123,779.77	1.0
510-84-6150 GASOLINE/DIESEL/OIL	3,055.76	3,055.76	1,000.00	(2,055.76)	305.6
510-84-6153 HEATING FUEL(CS WTF)	72,444.77	72,444.77	100,000.00	27,555.23	72.4
510-84-6160 ELECTRICITY (CS WTF)	46,101.81	46,101.81	70,000.00	23,898.19	65.9
510-84-6170 TELEPHONE	24.65	24.65	100.00	75.35	24.7
510-84-6200 MINOR EQUIPMENT	.00	.00	25,000.00	25,000.00	.0
510-84-6230 VEHICLE MAINT (ISF)	1,656.76	1,656.76	15,000.00	13,343.24	11.1
510-84-6232 TIRES & WHEELS	.00	.00	1,500.00	1,500.00	.0

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING MARCH 31, 2022

WATER & SEWER SERVICES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
510-84-6332 LAB TESTS	7,091.40	7,091.40	15,000.00	7,908.60	47.3
510-84-6335 OTHER PURCHASED SERVICES	858.85	858.85	5,000.00	4,141.15	17.2
510-84-6400 INSURANCE	7,886.50	7,886.50	14,000.00	6,113.50	56.3
510-84-6501 CITY SAFETY	.00	.00	1,000.00	1,000.00	.0
510-84-6502 ADVERTISING	.00	.00	500.00	500.00	.0
510-84-6710 ADMIN OVERHEAD-GF	54,805.66	54,805.66	65,756.00	10,950.34	83.4
510-84-6711 ADMIN OVERHEAD-IT SVCS	12,843.00	12,843.00	15,958.00	3,115.00	80.5
510-84-6890 CAPITAL EXPENDITURES	.00	.00	80,000.00	80,000.00	.0
TOTAL CITY SUB WTR TREATMENT	311,409.93	311,409.93	929,885.00	618,475.07	33.5

HAULED SEWER

510-85-6000 SALARIES	321,583.27	321,583.27	563,790.00	242,206.73	57.0
510-85-6010 OVERTIME	88,463.51	88,463.51	125,000.00	36,536.49	70.8
510-85-6022 HOLIDAY PAY	1,306.51	1,306.51	.00	(1,306.51)	.0
510-85-6023 LEAVE CASHOUT	1,768.44	1,768.44	28,190.00	26,421.56	6.3
510-85-6030 SOCIAL SECURITY EXPENSE	1,740.15	1,740.15	.00	(1,740.15)	.0
510-85-6031 PAYABLE MEDICARE FICA	6,061.52	6,061.52	9,987.00	3,925.48	60.7
510-85-6032 UNEMPLOYMENT	370.00	370.00	12,260.00	11,890.00	3.0
510-85-6033 WORKERS' COMPENSATION	12,850.66	12,850.66	17,794.00	4,943.34	72.2
510-85-6034 PERS	90,985.53	90,985.53	151,534.00	60,548.47	60.0
510-85-6040 EMPLOYEE GROUP BENEFITS	118,371.61	118,371.61	260,128.00	141,756.39	45.5
510-85-6041 UTILITY BENEFIT	11,027.55	11,027.55	46,649.00	35,621.45	23.6
510-85-6100 SUPPLIES	3,649.69	3,649.69	10,000.00	6,350.31	36.5
510-85-6103 WEARING APPAREL	3,058.19	3,058.19	10,000.00	6,941.81	30.6
510-85-6150 GASOLINE/DIESEL/OIL	50,712.17	50,712.17	90,000.00	39,287.83	56.4
510-85-6153 HEATING FUEL	12,900.46	12,900.46	10,000.00	(2,900.46)	129.0
510-85-6155 WATER/SEWER/GARBAGE	3,298.80	3,298.80	840.00	(2,458.80)	392.7
510-85-6160 ELECTRICITY	7,134.82	7,134.82	8,000.00	865.18	89.2
510-85-6170 TELEPHONE	.00	.00	400.00	400.00	.0
510-85-6171 STAFF CELLULAR PHONES	661.35	661.35	9,000.00	8,338.65	7.4
510-85-6200 MINOR EQUIPMENT	1,819.80	1,819.80	5,000.00	3,180.20	36.4
510-85-6230 VEHICLE MAINT/REPAIR	171,207.88	171,207.88	310,326.00	139,118.12	55.2
510-85-6231 VEHICLE PARTS & TOOLS	36,505.20	36,505.20	50,000.00	13,494.80	73.0
510-85-6232 TIRES & WHEELS	1,043.65	1,043.65	6,000.00	4,956.35	17.4
510-85-6240 PROPERTY MAINT	31,263.00	31,263.00	44,920.00	13,657.00	69.6
510-85-6335 OTHER PURCHASED SERVICES	.00	.00	5,000.00	5,000.00	.0
510-85-6400 INSURANCE	41,310.67	41,310.67	71,834.00	30,523.33	57.5
510-85-6539 MISCELLANEOUS EXPENSES	.00	.00	1,200.00	1,200.00	.0
510-85-6710 ADMIN OVERHEAD-GF	143,814.56	143,814.56	199,304.00	55,489.44	72.2
510-85-6711 ADMIN OVERHEAD-IT SVCS	11,242.76	11,242.76	13,970.00	2,727.24	80.5
510-85-9691 SEWER TRUCK(S)	2,000.00	2,000.00	.00	(2,000.00)	.0
510-85-9693 FLEET MGMT. SOFTWARE/TABLETS/	.00	.00	75,000.00	75,000.00	.0
510-85-9694 CATERPILLAR ANGLE BROOM	.00	.00	10,482.00	10,482.00	.0
510-85-9695 PORTA POTTIES	.00	.00	22,000.00	22,000.00	.0
510-85-9696 RADIO BASE STATION UPGRADE	.00	.00	9,500.00	9,500.00	.0
510-85-9699 HAULED SEWER CAP SL ASSET RES	.00	.00	182,825.00	182,825.00	.0
TOTAL HAULED SEWER	1,176,151.75	1,176,151.75	2,360,933.00	1,184,781.25	49.8

PIPED SEWER

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING MARCH 31, 2022

WATER & SEWER SERVICES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
510-86-6000 SALARIES	76,827.39	76,827.39	187,467.00	110,639.61	41.0
510-86-6010 OVERTIME	27,352.39	27,352.39	34,375.00	7,022.61	79.6
510-86-6022 HOLIDAY PAY	312.90	312.90	.00	(312.90)	.0
510-86-6023 LEAVE CASHOUT	14,934.63	14,934.63	17,494.00	2,559.37	85.4
510-86-6030 SOCIAL SECURITY EXPENSE	18.87	18.87	.00	(18.87)	.0
510-86-6031 PAYABLE MEDICARE FICA	1,776.27	1,776.27	3,217.00	1,440.73	55.2
510-86-6032 UNEMPLOYMENT	.00	.00	3,949.00	3,949.00	.0
510-86-6033 WORKERS' COMPENSATION	1,846.14	1,846.14	5,731.00	3,884.86	32.2
510-86-6034 PERS	23,480.85	23,480.85	48,805.00	25,324.15	48.1
510-86-6040 EMPLOYEE GROUP BENEFITS	41,461.54	41,461.54	69,927.00	28,465.46	59.3
510-86-6041 UTILITY BENEFITS	10,559.07	10,559.07	12,540.00	1,980.93	84.2
510-86-6060 TRAVEL/TRAINING	.00	.00	3,000.00	3,000.00	.0
510-86-6100 SUPPLIES	1,567.63	1,567.63	6,000.00	4,432.37	26.1
510-86-6103 WEARING APPAREL	2,345.57	2,345.57	3,000.00	654.43	78.2
510-86-6108 PLUMBING SUPPLIES	3,206.14	3,206.14	10,000.00	6,793.86	32.1
510-86-6150 GASOLINE/DIESEL/OIL	5,276.36	5,276.36	15,000.00	9,723.64	35.2
510-86-6153 HEATING FUEL	24,734.37	24,734.37	25,000.00	265.63	98.9
510-86-6155 WATER/SEWER/GARBAGE	366.16	366.16	600.00	233.84	61.0
510-86-6160 ELECTRICITY-LIFTST & BLDG	67,290.01	67,290.01	80,000.00	12,709.99	84.1
510-86-6170 TELEPHONE	.00	.00	500.00	500.00	.0
510-86-6200 MINOR EQUIPMENT	69,805.24	69,805.24	140,000.00	70,194.76	49.9
510-86-6230 VEHICLE MAINT/REPAIR	2,274.50	2,274.50	3,000.00	725.50	75.8
510-86-6231 VEHICLE PARTS & TOOLS	1,106.73	1,106.73	1,500.00	393.27	73.8
510-86-6232 TIRES & WHEELS	960.63	960.63	500.00	(460.63)	192.1
510-86-6335 OTHER PURCHASED SERVICES	14,865.08	14,865.08	45,000.00	30,134.92	33.0
510-86-6400 INSURANCE	3,818.45	3,818.45	5,000.00	1,181.55	76.4
510-86-6410 LEASED PROPERTY-LIFT STATIONS	14,044.94	14,044.94	17,000.00	2,955.06	82.6
510-86-6501 CITY SAFETY	.00	.00	500.00	500.00	.0
510-86-6539 MISCELLANEOUS EXPENSES	86.00	86.00	.00	(86.00)	.0
510-86-6710 ADMIN OVERHEAD-GF	47,240.72	47,240.72	57,000.00	9,759.28	82.9
510-86-6711 ADMIN OVERHEAD-IT SVCS	12,268.45	12,268.45	15,500.00	3,231.55	79.2
510-86-6890 PIPED SEWER CAPITAL	.00	.00	57,137.00	57,137.00	.0
510-86-9693 HERMAN NELSON HEATER	.00	.00	68,000.00	68,000.00	.0
510-86-9694 3/4 TON PICK-UP TRUCK	.00	.00	61,000.00	61,000.00	.0
510-86-9699 PIPED SEWER CAP EXP SL ASSETS	.00	.00	182,825.00	182,825.00	.0
TOTAL PIPED SEWER	469,827.03	469,827.03	1,180,567.00	710,739.97	39.8

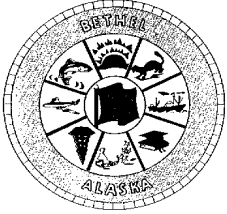
SEWER LAGOON

510-87-6000 SALARIES	26,628.21	26,628.21	71,939.00	45,310.79	37.0
510-87-6010 OVERTIME	6,291.35	6,291.35	10,250.00	3,958.65	61.4
510-87-6022 HOLIDAY PAY	105.16	105.16	.00	(105.16)	.0
510-87-6023 LEAVE CASHOUT	3,318.80	3,318.80	3,597.00	278.20	92.3
510-87-6030 SOCIAL SECURITY EXPENSE	4.20	4.20	.00	(4.20)	.0
510-87-6031 PAYABLE MEDICARE FICA	538.24	538.24	1,192.00	653.76	45.2
510-87-6032 UNEMPLOYMENT	.00	.00	1,463.00	1,463.00	.0
510-87-6033 WORKERS' COMPENSATION	480.77	480.77	2,123.00	1,642.23	22.7
510-87-6034 PERS	7,429.74	7,429.74	18,082.00	10,652.26	41.1
510-87-6040 EMPLOYEE GROUP BENEFITS	11,121.09	11,121.09	22,885.00	11,763.91	48.6
510-87-6041 UTILITY BENEFIT	2,500.12	2,500.12	4,104.00	1,603.88	60.9
510-87-6060 TRAVEL/TRAINING	.00	.00	3,000.00	3,000.00	.0
510-87-6100 SUPPLIES	24.76	24.76	1,500.00	1,475.24	1.7
510-87-6103 WEARING APPAREL	.00	.00	2,000.00	2,000.00	.0

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING MARCH 31, 2022

WATER & SEWER SERVICES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
510-87-6108 PLUMBING SUPPLIES	.00	.00	1,000.00	1,000.00	.0
510-87-6150 GASOLINE/DIESEL/OIL	8,793.22	8,793.22	20,000.00	11,206.78	44.0
510-87-6200 MINOR EQUIPMENT	351.93	351.93	3,000.00	2,648.07	11.7
510-87-6231 VEHICLE PARTS & TOOLS	633.58	633.58	.00	(633.58)	.0
510-87-6332 LAB TESTS (SAMPLES)	6,019.75	6,019.75	15,000.00	8,980.25	40.1
510-87-6335 OTHER PURCHASED SERVICES	.00	.00	1,000.00	1,000.00	.0
510-87-6400 INSURANCE	261.43	261.43	454.00	192.57	57.6
510-87-6420 INTEREST-SEWER LAGOON BND	19,891.04	19,891.04	34,500.00	14,608.96	57.7
510-87-6501 CITY SAFETY	.00	.00	500.00	500.00	.0
510-87-6502 ADVERTISING	.00	.00	500.00	500.00	.0
510-87-6503 DUES & SUBSCRIPTIONS	8,217.00	8,217.00	7,920.00	(297.00)	103.8
510-87-6710 ADMIN OVERHEAD-GF	17,946.64	17,946.64	22,653.00	4,706.36	79.2
510-87-9692 TERRAMAC RT9-T4 MAROOKA	.00	.00	299,465.00	299,465.00	.0
 TOTAL SEWER LAGOON	 120,557.03	 120,557.03	 548,127.00	 427,569.97	 22.0
 TOTAL FUND EXPENDITURES	 4,208,702.35	 4,208,702.35	 8,877,843.00	 4,669,140.65	 47.4
 NET REVENUE OVER EXPENDITURES	 1,085,839.10	 1,085,839.10	 (589,227.00)	 (1,675,066.10)	 184.3



CITY OF BETHEL

P.O. Box 388
Bethel, Alaska 99559
Ph. (907) 543-4150
Fax (907) 543-3817

MEMORANDUM

DATE: March 16, 2022, to March 29, 2022

TO: City Council

FROM: Peter Williams, City Manager

RE: City Managers' Report

Covid-19 – There are testing kits, masks, etc., available. We have received a partial order of testing kits and expect to be able to have access to a large number of masks.

The administration updated a policy on what is required of any using city facilities.

Projects

The Aves Project - The cost for this project has initially been was thirteen million dollars. Funding was secured from the USDA of a five-million-dollar grant and an eight-million dollar loan. In the fall of 2021, costs escalated, and we felt that an additional seven million dollars would be needed. We approached the USDA and were encouraged to apply for a grant/loan. We are ready to send that application to the USDA. Today, we have a meeting concerning an additional loan/grant application. We have sixty days from March 11 to resolve the funding. The loan costs seven thousand dollars a month. We are allowed to pay that with the current budget for this project.

When the bids were opened on March 11, 2022, the low bid was forty-two million dollars; the high bid was forty-eight million dollars. We haven't yet, but we will meet with the low bidder to discuss why the bid was high. We also will look at what we can eliminate to bring the costs down. We feel that we might be able to cut costs, but we would have a less desirable system. For instance, the fire hydrants are sixty thousand dollars, but the benefit the homeowners would receive concerning their insurance would stay the same as it is now.

Immediately after the bids were opened, we met with the USDA and the IHS and explained the situation. The extra funding that is needed seems to be way above the ability of the USDA to produce. We don't qualify for HIS because forty percent of the *property owners* have to be native. We are exploring the possibility to see if that is the case or not; I don't believe it is.

Our next step was to send a letter to our State and Congressional delegation explaining the situation. Sen Murkowski's office responded and delegated a staff member to work with us. Hopefully, we can set up a meeting this week—the PM. Chase Nelson is due back late this week, and we will discuss a COA then.

The problem of not being able to receive firm quotes from vendors is a problem. It will take some time; I expect, before grantors have an answer on how we all are going to deal with this problem. You could cut back on the number of projects, but the match requirements could be beyond the means of municipalities to be able to provide the funds.

Daily Log

March 16 – 1) Met with a representative from FNBA.

March 17 – March 24 – On vacation, replied to emails and answered a few phone calls.

March 25 – 1) Received the draft of the F.Y. 23 budget. 2) passed comments to DOWL Inc. regarding the Comprehensive plan. 3) Planning approves transferring city property to ONC.

March 28 – 1) The Administration extended Combs Insurance Inc.'s contract for another year. 2) Reviewed and approved three leases with the state of Alaska for the CA. 3) I started working on the message for the F.Y. 23 budget. 4) Responded to citizen complaints and council inquiries. 4) Reviewed a Public Notice from the USAC coning a new dock that Knik Const is going to build downriver of the petroleum dock on the Kuskokwim River. 5) Met with the Police chief to discuss the department's budget.

March 29 – 1) Responded to council inquiries. 2) Met with LKSD about the site plan for the new school LKSD new building. 3) Received the Introduction to the Community-Wide Piped Water and Sewer Study.

March 30 - I recieved the FY-23 insurance application from Combs Insurance.

March 31 – 1) Met with Bethel Comp. Plan 2045 (BCP 2045) Stakeholders and Dowl Inc. to discuss the progress of the development of the BCP 2045 Plan. 2) Met with DOWLS PM to discuss what steps to next concerning The Aves Project. I will be attending a symposium on April 11 in Anchorage, I might stay for the second day, the 12th, but I will have to Zoom into the Council meeting. 3)

Discussed a Press Release with our P.R. Firm concerning the Streets and Roads work on steaming culverts and grading roads. 4) Met with H.R. Manager and C.A. to amend the COVID POL-51-21.

April 1 1) Accepted the Police Chief's resignation effective May 1. Lt. Poole will be Acting Chief till we find someone else to fill this position. 2) Updated S&R work on the roads and forwarded to the city's P.R. firm to post on Facebook. 3) Met with employees union to discuss the CBA. 4) Directed all the departments to participate in providing information about their personal profiles and what kind of work their department does to the HR. Dept.

April 4 – 1) Reviewed leases; discussed grading and repairing roads with the S&R Foremen; 2) Turnkey III – (old ASHA housing) When we sign the maintenance agreement to maintain the cul-de-sacs with AFHC, they would now like the city to assume the ownership of the cul-de-sacs. They were no ROWs, utility easements, or easements for the cul-de-sacs created when this subdivision was approved. A legal description of any ROWs needs to be developed before we assume ownership. This will be a very expensive task. In discussion with AFHC to develop a maintenance agreement, we would not include any property transfers. Monday, I received an email stating that AFHC wants to resolve ownership of the cul-de-sacs and the maintenance agreement at the same time. I don't believe that's possible. 3) Gather and review material for the April 12 agenda. 4) Review and discuss the employees union offer to resolve the CBA contract with the finance dept. 5) The Planning Dept has moved into the Nora Quinn building.

Peter A Williams
City Manager
City of Bethel



Celebrating 50 Years of Service

**CITY OF BETHEL
Fire Department**

Daron R. Solesbee, Fire Chief

P.O. Box 3231, Bethel, Alaska 99559

Phone: (907)-543-2131

Fax: (907)-543-2702

dsolesbee@cityofbethel.net

DATE: March 28, 2022
TO: Peter Williams, City Manager
FROM: Daron Solesbee, Fire Chief
SUBJECT: Management Report, March 2022

**Daron
Solesbee** Digitally signed by
Daron Solesbee
Date: 2022.03.29
15:51:29 -08'00'

Current Events

- The department is continually recruiting for new volunteer responders and administrative support. If anyone is interested, please fill out a BFD Volunteer Application Packet today!

Community Planning/Preparedness

- There will be an emergency preparedness Table-Top Exercise (TTX) in March and a Full-Scale Exercise (FSE) in May 2022.
- The department has been asked by the YKHC Emergency Management Coordinator for assistance in creating a Community Emergency Response Team (CERT) for Bethel. CERT responds to assist emergency responders in the event of natural disasters and other emergencies.
- The department conducted a review of Good Vibes (marijuana retail business) and UnCommon Pizza (restaurant) for fire and EMS responses, and code violations.

Training

- The 2021 Fire Academy examinations have been delayed for additional skills practice and study. Certification exams will be held in March 2022. There have been several classes held during the month for practice various skills and knowledge review.

- The Bethel Fire Department's State of Alaska EMT-1 (2019 Scope of Practice) Initial course started on March 21, 2022.
- Staff are completing online training to become certified as State of Alaska Fire Investigator Technicians (AKFIT).
- New staff are receiving continuous Driver/Operator training on the handling characteristics, operation of specialty equipment, care, maintenance, and safety of the department's ambulances and fire apparatus.
- Between February 28 and March 6, a State of Alaska EMT-3 Initial course was held at the fire station. This course taught advanced life support topics such as basic electrocardiogram interpretation, advanced cardiovascular anatomy and physiology, and advanced treatment of cardiac emergencies. Several staff members received their State of Alaska EMT-3 Initial certifications. Congratulations!
- The EMT Meeting scheduled for 03/01/2022 was cancelled due to ongoing EMT-3 training.
- Staff attended and received certification in Advanced Cardiac Life Support and Pediatric Advanced Life Support on March 16 and 17.

Responses

- Between 03/01/2022 and 03/29/2022, the Bethel Fire Department responded to 106 EMS and 10 Fire incidents.
- On 03/01/2022 at 10:36 p.m. medics responded to Tundra Ridge for the report of a person who was injured in a snowmachine accident. The patient was treated and transported to the hospital.
- On 03/02/2022 at 10:36 a.m. medics responded to a report of person who was experiencing signs and symptoms of a stroke. The patient was treated and transported to the hospital.
- On 03/14/2022 at 8:39 p.m. medics responded to the report of a person who hung themselves. Medics assessed the individual and found them to have injuries incompatible with life. The scene was left in custody of the Bethel Police Department for an investigation.
- On 03/14/2022 at 10:00 p.m. firefighters responded to H-Marker Road for the report of a structure fire. Upon arrival, firefighters observed smoke and flames emitting from the home and called for additional resources. Two individuals received burns from this incident and were transported to the hospital. The cause of the fire was determined to be unintentional.

- On 03/15/2022 at 6:11 p.m. firefighters responded to Atsaq Street for the report of a structure fire. Upon arrival, firefighters observed a small fire burning on the deck outside. The fire was extinguished. The cause of the fire was undetermined.

Budget/Financial

- The department is operating within its FY22 budget, except for Call-Out Overtime and Training/Travel. Line-item transfers will be utilized to manage these accounts. This was due to the increase in staffing in FY22.
- In 2017, the Bethel City Council approved Bethel Municipal Code language that mandated that fifty percent (50%) of the previous year's ambulance billing revenue be deposited into the Fire Department Fleet Replacement account every year on July 1. It was discovered that only one partial transfer was completed in 2017 and none have been made since then. After reviewing the accounts and the applicable Bethel Municipal Code, these funds were transferred into the fleet replacement account. Currently, the fire department will be able to purchase a replacement Type-1 Advanced Life Support Ambulance and have reserves to purchase additional support vehicles next year.
- The department was selected as a test site for the new Medicaid Supplemental Emergency Medical Transport (SEMT) program. This program will allow for the Bethel Fire Department to receive a reimbursement payment of **50% of the uncompensated costs of Medicaid EMS transports** from the federal government.
- The department has submitted its FY 2023 Personnel and Operating Budget Proposal to the City Manager. The proposal includes the addition of a full-time Administrative Assistant position at Range 5. The department has been operating without administrative support for many years. Currently, the Fire Captain and Fire Chief must perform the tasks that an Administrative Assistant would normally perform. This causes workforce issues in the areas of supervision and training. Having this additional position will improve the departmental performance in many areas.
- The department purchased a new Class-A Pumper Tender Apparatus (Fire Engine) from Pierce Manufacturing, Inc. under a cooperative bid purchasing contract from Sourcewell-MN and by utilizing a portion of the Fire Department's Fleet Replacement Fund. This pumper will replace the 1986 Grumman-Spartan Super Pumper-Tanker, Engine 3. Due to production delays, this apparatus is anticipated to be shipped to Bethel on the first barge of 2023.

Grants

- The department will continue to seek grant funding for fire and EMS equipment, additional staffing, replacement fire apparatus and ambulances, and other equipment.

- The department received the 2021 State of Alaska Homeland Security SHSP grant award for the purchase of new portable and mobile radios to replace obsolete equipment. This equipment will be purchased soon.
- The department and City Grant Manager prepared an application for the 2022 State of Alaska Homeland Security SHSP Grant for the purchase of Class A and Class B firefighting foam. Additionally, the department is planning to obtain DHS funding for security fencing, cameras, and lighting for the fire training tower located near the Public Works Shop.

Property Maintenance

- It was discovered that the fire station needs foundation leveling, especially under the hose tower. The hose tower was leveled several years ago and now the floor is separating from the wall. This has the potential to cause significant water damage. The water/sewer utility connection's insulated box is currently separating from the exterior wall, which could cause freeze-ups. Additionally, the thermo-siphons that keep the ground frozen around the fire station's wood foundation piles need to be inspected and serviced. Arctic Foundations, Inc. conducted their inspection of the thermosyphons and have issued a report. This issue will be discussed with the City of Bethel's Engineer to formulate a strategy to deal with the foundation issues.
- A geotechnical foundation study will be performed for the fire station soon to develop a plan to improve the fire station foundation.

Staffing/Recruitment

- The department is recruiting for two Firefighter/EMT (PS2A, \$52,373/yr + DOE) positions.
- One Firefighter/EMT employee has submitted their 30-day notice of resignation. He was accepted to nursing school in California. Congratulations, FF Dymont! We wish you the best of luck.
- The department has continually recruiting for volunteer members to serve as firefighters, ETT/EMT's, and support personnel. Become a volunteer today!

Vehicles & Equipment

- We have received the parts for the Class-A Foam system for Engine-4. Staff determined that a 1" valve was required, upon finding the 3/4" valve shipped was too small for the current foam system plumbing. This project was put on hold to allow for the receipt of Engine-5 in May/June 2023 to allow this apparatus to be taken out of service for modifications.

- UL, Inc. will arrive in Bethel in May to perform pump testing for the department's apparatus fire pumps and aerial device.

FIRE DEPARTMENT VEHICLE STATUS			
Vehicle	Type	Year	Status
Medic 4	Ambulance	1999	(Reserve Ambulance) In service. Needs replacement.
Medic 5	Ambulance	2019	(Frontline Ambulance) In service.
Medic 6	Ambulance	2017	(Second-Out Ambulance) In service. Back-Up camera is not functioning (wiring/connection issue). Rear heat in patient compartment is intermittent. Paint defects. Staff is requesting a technician from Braun Northwest to troubleshoot and repair these issues.
Medic 7	Ambulance		In planning stage. Due to chassis production delays, there will be production delays.
Engine 5	Pumper	2022	Purchasing contract executed on 08/02/2021 with Hughes Fire Equipment, Inc. (Pierce Mfg, Inc.). This vehicle was PAID IN FULL on 10/04/2021. The apparatus will arrive in Bethel in May/June 2023.
Engine 4	Pumper	2013	(Frontline Pumper) In service. Generator reoccurring fuel delivery problem. Pump packing rings need to be tightened and/or replaced. Tank-to-Pump valve has a leak and is being repaired. V&E installed a new air connection.
Engine 3	Pumper	1986	(Poor overall condition; needs replacement). Pump packing rings need to be tightened and/or replaced (unable to pass pump certification testing).
Truck 1	Ladder Truck	2017	In service.
Com 1	SUV	2021	In service.
Com 2	Pickup	2014	In service.
Com 3	Pickup	2004	In service. Fair condition. Missing driver side running board.
Honda 1	ATV	2004	In service.
Honda 2	ATV	2004	In service.
Fire Boat	Boat	2004	Out of Service for Winter. The boat was pulled from the SBH. Staff reported that half of the fuel was stolen, and the engine cowling was partially removed, indicating fuel theft, and someone was tampering with the outboard motor.

Account Number	Account Title	2021-22 Current year Budget	03/2022 Current year Actual	03/2022 Current year Encumbrance	Balance Remaining	%
GENERAL FUND						
FIRE DEPARTMENT						
100-60-6000	SALARIES	632,629.00	486,993.06	.00	145,635.94	76.98
100-60-6010	FLSA OVERTIME	70,000.00	62,696.22	.00	7,303.78	89.57
100-60-6011	CALL BACK OVERTIME	50,000.00	50,261.43	.00	261.43-	100.5
100-60-6020	VACATION PAY	.00	1,346.35	.00	1,346.35-	.00
100-60-6023	LEAVE CASHOUT	38,365.00	4,595.09	.00	33,769.91	11.98
100-60-6030	SOCIAL SECURITY EXPENSE	.00	1,867.82	.00	1,867.82-	.00
100-60-6031	PAYABLE MEDICARE FICA	11,261.00	8,949.45	.00	2,311.55	79.47
100-60-6032	UNEMPLOYMENT	13,824.00	.00	.00	13,824.00	.00
100-60-6033	WORKERS' COMPENSATION	20,063.00	11,834.34	.00	8,228.66	58.99
100-60-6034	PERS	170,858.00	124,894.38	.00	45,963.62	73.10
100-60-6040	EMPLOYEE GROUP BENEFITS	279,708.00	102,303.98	.00	177,404.02	36.58
100-60-6041	UTILITY BENEFIT	50,160.00	16,030.60	.00	34,129.40	31.96
100-60-6061	TRAVEL/TRAINING	19,200.00	14,089.50	.00	5,110.50	73.38
100-60-6100	SUPPLIES	25,200.00	18,094.81	.00	7,105.19	71.80
100-60-6103	WEARING APPAREL	13,214.00	10,543.49	.00	2,670.51	79.79
100-60-6150	GASOLINE/DIESEL/OIL	15,000.00	8,278.39	.00	6,721.61	55.19
100-60-6153	HEATING FUEL	21,000.00	16,267.94	.00	4,732.06	77.47
100-60-6155	WATER/SEWER/GARBAGE	8,500.00	3,853.42	.00	4,646.58	45.33
100-60-6160	ELECTRICITY	19,250.00	10,388.15	.00	8,861.85	53.96
100-60-6170	TELEPHONE	2,500.00	1,946.82	.00	553.18	77.87
100-60-6171	STAFF CELLULAR PHONES	2,500.00	569.79	.00	1,930.21	22.79
100-60-6200	MINOR EQUIPMENT	20,788.00	18,091.76	.00	2,696.24	87.03
100-60-6230	VEHICLE MAINT/REPAIR	17,000.00	9,453.79	.00	7,546.21	55.61
100-60-6231	VEHICLE PARTS & TOOLS	30,450.00	10,195.84	.00	20,254.16	33.48
100-60-6240	PROPERTY MAINT	30,000.00	8,889.87	.00	21,110.13	29.63
100-60-6335	OTHER PURCHASED SERVICES	24,500.00	9,857.27	.00	14,642.73	40.23
100-60-6400	INSURANCE	89,255.00	51,329.49	.00	37,925.51	57.51
100-60-6502	ADVERTISING	1,500.00	575.00	.00	925.00	38.33
100-60-6503	DUES & SUBSCRIPTIONS	8,152.00	7,274.05	.00	877.95	89.23
100-60-6534	COLLECTION/SMALL CLAIMS	31,200.00	13,155.04	.00	18,044.96	42.16
100-60-6537	FIRE PREVENTION PROGRAM	5,200.00	1,077.00	.00	4,123.00	20.71
100-60-6539	MISCELLANEOUS EXPENSES	1,500.00	1,260.73	.00	239.27	84.05
100-60-6711	ADMIN OVERHEAD-IT SVCS	17,539.00	14,114.99	.00	3,424.01	80.48
100-60-6890	CAPITAL EXPENDITURES	221,238.00	.00	.00	221,238.00	.00
100-60-9649	VOLUNTEER STIPEND	24,000.00	2,796.28	.00	21,203.72	11.65
100-60-9697	Ford Expedition Command Vehic	65,000.00	57,025.90	.00	7,974.10	87.73
100-60-9698	Fire Apparatus Class A Pumper	775,000.00	759,647.00	.00	15,353.00	98.02
Total FIRE DEPARTMENT:		2,825,554.00	1,920,549.04	.00	905,004.96	67.97
Grand Totals:		2,825,554.00	1,920,549.04	.00	905,004.96	67.97

Search Parameters

Data Types: Emergency Medical Services

Source Versions: NEMSIS v2.2.1; NEMSIS v3.3.4; NEMSIS v3.4.0; NEMSIS v3.5.0

Agencies: Bethel Fire Department

Date Range: Current Month (03/01/2022 to 03/29/2022)

Date Bin: Day

Syndromes:

Matches **ANY** of the following: Alcohol, COVID-19, Cardiac Arrest, Child Abuse and Neglect, Constitutional, Drowning, Fall: From Height, Fall: Ground Level, Firearm Assault, Firearm Injury, Firearm Injury - Intentional, Firearm Injury - Unintentional, Gastrointestinal, Heat-related Illness, Heroin (RI ESOOS), Heroin (VA), Influenza-like Illness, Intimate Partner Violence, MIS-C, MVC Fatal, MVC Likely Fatal, MVC Non-Severe, MVC Severe, MVC Unknown Severity, Mental Health, Methamphetamine, Non-Opioid Overdose (VA), Nonfatal Opioid Overdose (CSTE), Opioid (FL ESOOS), Opioid (MI), Opioid (MT), Opioid (RI ESOOS), Opioid (VA), Overdose (FL ESOOS), Overdose (ODMAP), Overdose (RI ESOOS), Respiratory, STEMI, Self-Harm, Sepsis, Sexual Violence, Stroke, Suicide Attempt, Suicide Ideation

Symptoms (match at least 1)

Abdominal pain, Abuse or Neglect, Agitation, Alcohol, Altered consciousness, Anorexia, Anosmia, Apnea, Assault, Blurred vision, Body aches, Bronchiolitis, Bronchitis, Chills, Conjunctivitis, COPD, Cough, COVID-19, Dehydration, Diaphoresis, Diarrhea, Domestic Violence, Drooling, Drug, Drunk, Dyspnea, Earache, Epiglottitis, Eye pain, Faintness, Fever, Food poisoning, Gastroenteritis, Gastrointestinal, Generalized weakness, Heat-related Illness, Hemoptysis, Hoarseness, Hypertension, Hypoxia, Influenza, Injury, Intentional, Intoxication, Irritable, Lacrimation, Lethargy, Local paralysis, Lower respiratory infection, Lymphadenopathy, Malaise, Melena, Methamphetamine, Miosis, Narcan, Nausea, Opioid treatment, Oral mucosal changes, Overdose, Painkiller, Pale, Pinpoint, Pleural effusion, Pleuritic pain, Pneumonia, Poison, Psych, Psychiatric, Pulmonary edema, Rash, Respiratory distress, Rhinitis, Seizure, Sinusitis, Slur, Sore throat, Stridor, Suicide, Suicide attempt, Suicide ideation, Tachypnea, Travel/Contact - Asia, Travel/Contact - China, Travel/Contact - Europe, Travel/Contact - Iran, Travel/Contact - Italy, Twitching, Unconscious, Unresponsive, Upper respiratory congestion, Upper respiratory infection, Violence, Viral symptoms, Vomiting, Wheezing

Types of Service Requested: 911 Response (Scene); Intercept; Interfacility Transport; Medical Transport; Mutual Aid; Public Assistance/Other Not Listed; Standby

Minimum Alert Threshold: ● Moderate

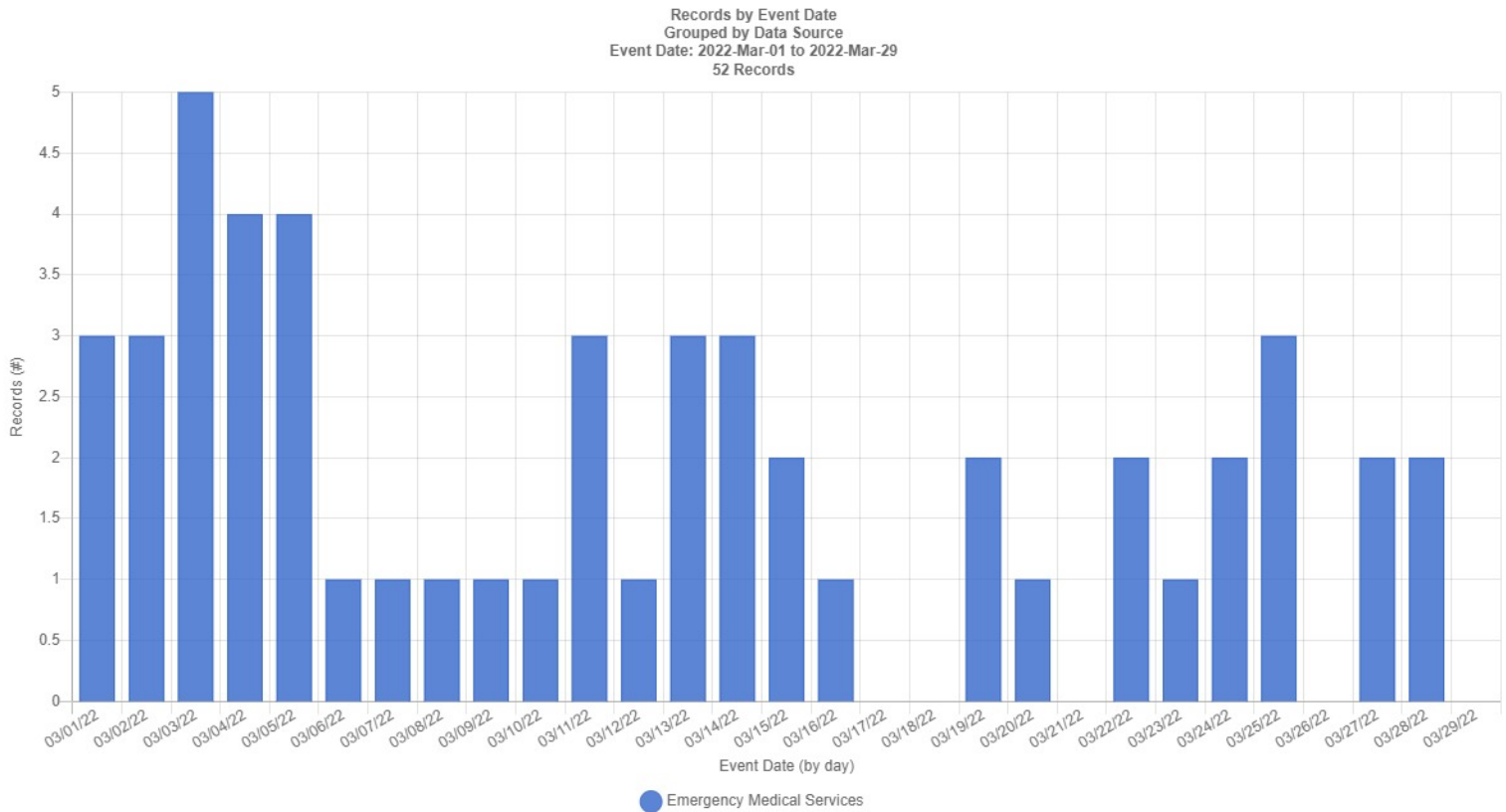
Map

▼ Data filtered based on **Access Levels:** Event = **Location**.

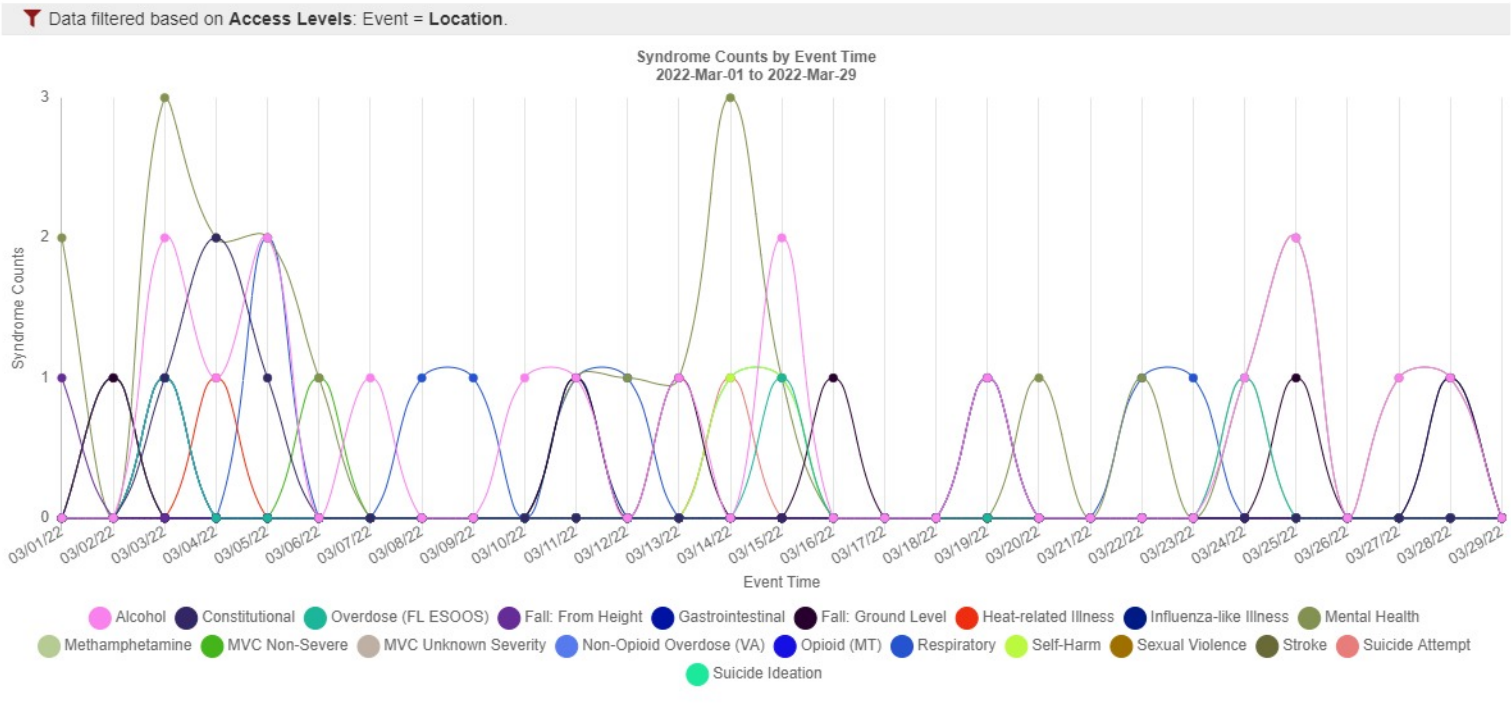


Data Explorer: Records by Event Date

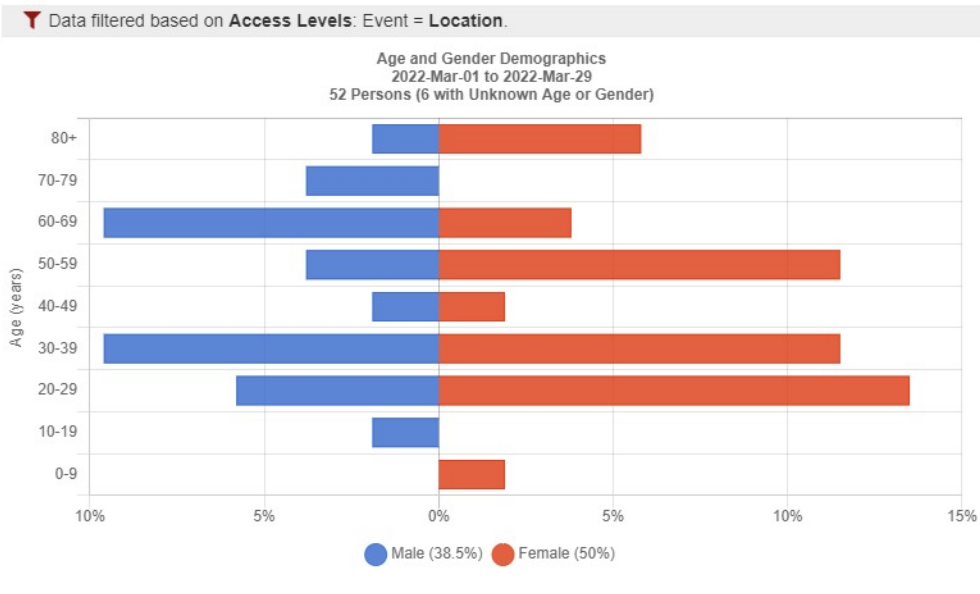
🚩 Data filtered based on **Access Levels**: Event = **Location**. Operational = **Full**.



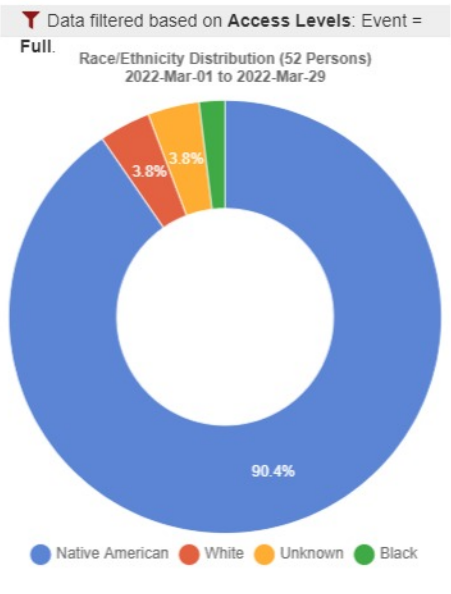
Syndrome Counts by Time



Age and Gender Distribution



Race/Ethnicity



Bethel Fire Department

Bethel, AK

This report was generated on 3/29/2022 3:49:52 PM



Incident Type per Zone for Incident Status for Date Range

Incident Status(s): All Incident Statuses | Start Date: 03/01/2022 | End Date: 03/29/2022

INCIDENT TYPE	INCIDENT STATUS	# INCIDENTS
Zone: 10 - Airport		
651 - Smoke scare, odor of smoke	Completed	1
Zone: 13 - Larson Subdivision and B.I.A.		
111 - Building fire	Incomplete	1
Zone: 3 - 3rd Ave, 4th Ave, 5th Ave, 6th Ave, and 7th Ave		
111 - Building fire	Completed	1
300 - Rescue, EMS incident, other	Completed	1
511 - Lock-out	Completed	1
Zone: 4 - Ridgecrest Dr. (at Brown's Slough), City Landfill to Haroldson's Subdivision		
600 - Good intent call, other	Completed	1
Zone: 5 - City Subdivision		
611 - Dispatched & cancelled en route	Completed	1
Zone: 6 - ASHA Housing (Bethel Heights)		
111 - Building fire	Reviewed	1
511 - Lock-out	Completed	1
700 - False alarm or false call, other	Completed	1

This report gives a count of each incident type for the Incident Status or Statuses selected.



emergencyreporting.com
Doc Id: 384
Page # 1 of 1



CITY OF BETHEL

Post Office Box 1388

Bethel, Alaska 99559

Phone: 907-543-2047

TO: City Manager
 FROM: Human Resources
 SUBJECT: March Managers Report

DATE: 4 April 2022

Position	Number of Vacancies	Number of New Applications	Number Hired During Period	Number of Vacancies Remaining	Applicants in Review
Finance Account Spec	0	2	1	0	0
Finance - Temp	1	3	1	1	0
Fire Fighter/ EMT	2	0	0	2	0
Fire Admin Asst – Temp	1	2	0	0	0
Police Chief	1	0	0	1	0
Comm Svc Patrol	2	1	1	1	0
Comm Svc Officer	2	1	0	1	1
Police Officer	5	0	0	5	0
Laborer Port- Temp	5	0	0	5	0
Admin Assist Port- Temp	1	1	1	1	0
Port Attendant - Temp	2	0	0	2	0
Property Maint Wkr	1	0	1	1	0
Util Maint Wkr	3	0	1	2	0
Landfill Tech- Temp	1	0	0	1	0
Heavy Equip Mech	1	0	0	1	0
Water Treatment Coord	1	0	0	1	0
Transit Driver-P/T	1	0	0	1	0
Hauled Utility Driver	5	5	0	5	4
PW Admin Assist	1	0	0	1	0
Landfill	1	0	0	1	0
Totals	37	10	6	33	5

Applications and Hiring:

HR received a total of 10 **Applications** and successfully hired 6 employees. The City has had interest from 5 individuals interested in becoming hauled utility

drivers. One applicant is scheduled to attend training the end of May.

BEACON Programs:

There were no BEACON test conducted

Reports of Injury:

There were no reports of injury during the month of March.

Administrative Actions:

Multiple routine PAR actions were executed.

Multiple yearly performance evaluations were submitted and processed.

Employee related announcements:

6 Worksites were visited and a review of required labor posters were conducted and the sites were made current with grant and labor law requirements.

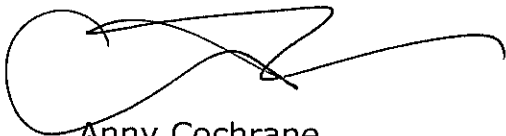
Hiring flyers for current openings will be sent out again with utility bills and posted in the community.

April's training for employees will be Cultural Diversity in the workplace.

HR will be participating in a multiple school district Job Fair April 8th and creating a hiring video for career pathways to a variety of positions across the departments.

HR has updated the COVID-19 policy to reflect updated guidance from the CDC.

HR and the City Attorney are updating the Anti Sexual Harassment and Non Discrimination Policy.



Anny Cochrane
Director, Human Resources

Memorandum

Date: April 1, 2022

To: Pete Williams, City Manager

From: Bo Foley, IT Director

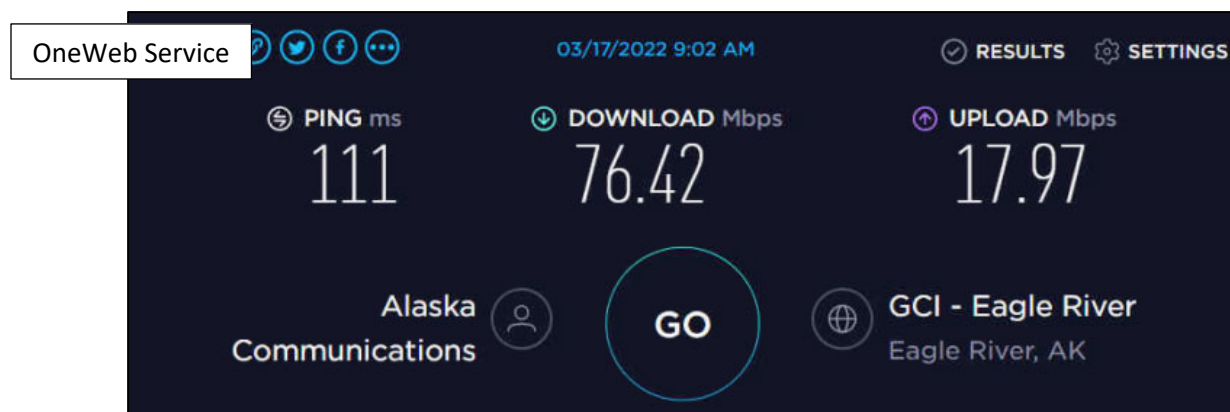
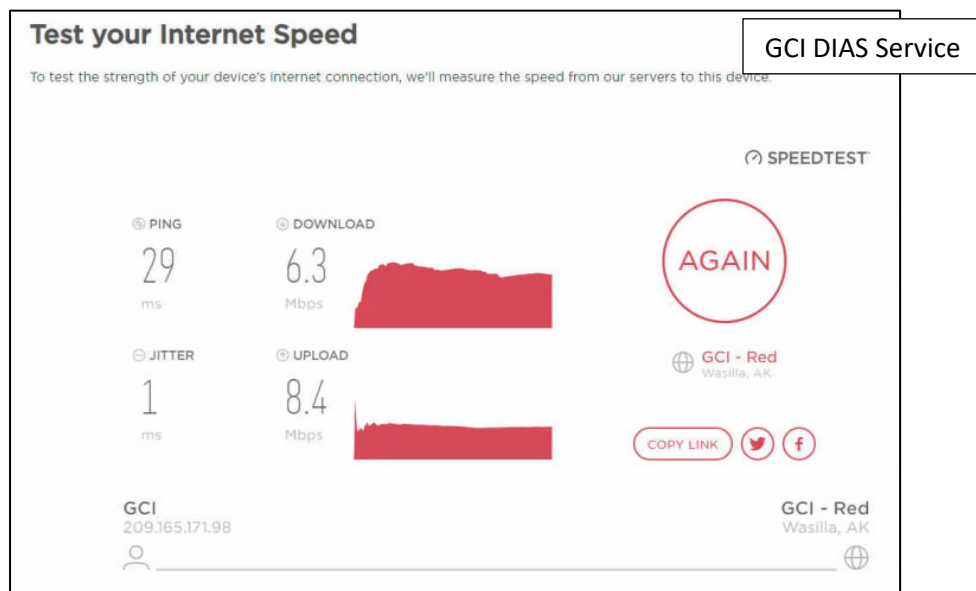
Subject: IT Director's Report



March 2022 Current Events

- OneWeb Testing:

This month, I was able to start testing the OneWeb service. To be clear, the service is still in a testing phase and has a few issues to be buttoned up. This testing and feedback to OneWeb will help guide them towards the pressing matters that need to be handled before the service is ready for primetime. The good news is that the speeds we were hoping could be achieved with the service are definitely present. Below is a side-by-side speed test of a typical day with the City's GCI service vs. the OneWeb service:



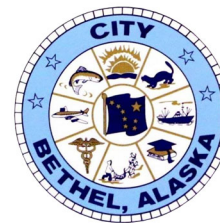
Memorandum

Date: April 1, 2022

To: Pete Williams, City Manager

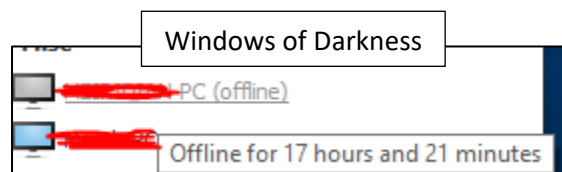
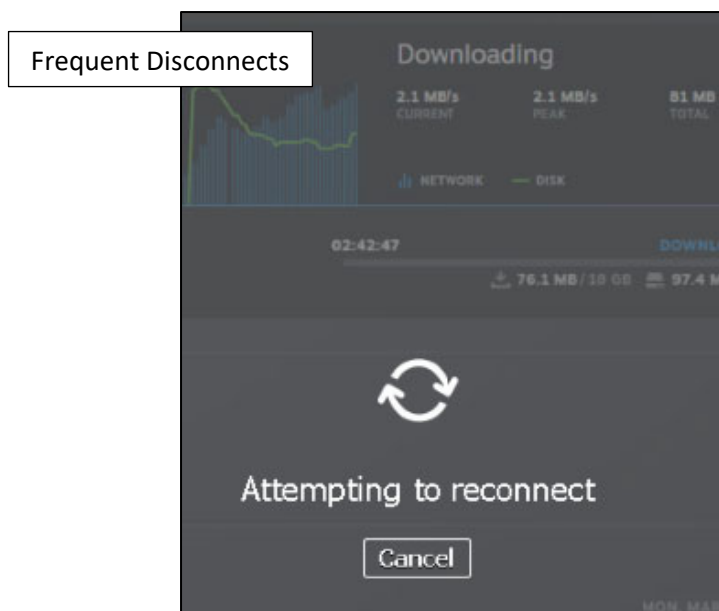
From: Bo Foley, IT Director

Subject: IT Director's Report



As can be seen, the OneWeb service offers a ten-fold improvement on download capabilities and a two-fold improvement on uploads. What I cannot know until we pump the service through the entirety of our network is if the performance remains roughly the same once it begins servicing the hundreds of devices under the City's umbrella. Based off the initial testing, we can conclude that we are finally on the cusp of having 'real-world' Internet capabilities in rural Alaska.

The bad news is that the service is quite unstable as it stands right now. There is regular data packet loss that leads to intermittency and, in the case of teleworking remote connections, frequent disconnections. In my personal testing, I could not go much longer than five minutes at a time before suffering disconnects. There are also periods of service darkness where there is no connection available for large swaths of time. This is likely due to the satellite ring not being fully built yet. There are enough satellites to offer a testing window, but not enough to allow for a 24-hour service period. Below are a couple of screenshots to illustrate my points.



- **City Hall Office:**

The floor in my City Hall office was finished and so I was able to move my stuff back in there. I have plans to hire an assistant pending the confirmation of my FY23 budget and so, now that I'm working from a home office, I plan to have the assistant work onsite from City Hall. The office will serve as a place for me to work if I need to handle business there and will also serve as a secure storage for a lot of the equipment my department has to order. In essence, the office won't be "my office" so much as it will be "my department's" office. I've already set up a station in the

Memorandum

Date: April 1, 2022

To: Pete Williams, City Manager

From: Bo Foley, IT Director

Subject: IT Director's Report



office for the assistant to work from and am making the other arrangements. I'm hopeful to get the funding for this. Even though the remote contractor has made my life easier, an extra set of physical hands in Bethel would help as well. With that, I can have someone else to field trouble tickets while I work on projects, I can leave Bethel for vacation while a physical presence remains to assist employees, and I can have aid for heavy-lifting projects such as the major hardware rotations we have to do every 3-5 years.

- **Planning Department Move:**

I've assisted the Planning department in moving their office computer equipment to the Courthouse space that we used during the City Hall roof construction. They will be working from that location from now on.

- **Further Air-Conditioning Delays:**

The wait for replacement server room air-conditioning units has been delayed again due to equipment taking longer to arrive than anticipated. Fortunately, the City Hall server room unit has been operating well enough. The Police department's could be doing better, but it hasn't gotten bad yet. We should be able to wait out the equipment delivery now set to be in April or May.

- **SCADA System:**

I've attempted to assist Tec Pro in setting up communications to their equipment. The plan was to use cellular modem technology so they can use VPNs to reach their server remotely, but despite best efforts, I was unable to get the modem working. Towards the end of Tec Pro's time in Bethel, we learned that the device we were trying to use was faulty and so we will try again on their return visit with another modem. If that fails, I have two other backup plans to try: a segregated port on our existing network equipment or a dedicated onsite cable modem.

- **Normal Business:**

The rest of the month has been spent handling everyday business such as user in-processing/out-processing, helping users with printing and scanning issues, and investigating problems with various equipment.

Memorandum

Date: April 1, 2022

To: Pete Williams, City Manager

From: Bo Foley, IT Director

Subject: IT Director's Report



Future Plans

- **FY23 Budget Process:**

As we head into April, our budget process with Council should start soon. The initial planning of my budget is completed. All that is left is to have my meetings with Council to see if funding can be made available for my asks.

CITY OF BETHEL POLICE DEPARTMENT



March 2022 Monthly Report

Personnel:

Current Staffing			
Position	Allocated	Staffed	Vacant
Safety Patrol (three grant funded)	3	3	
Community Service Officer	2	1	1
Evidence and Record Custodian	1	1	
Administrative Assistant/Taxi Inspector	1	1	
Public Safety Dispatcher (one E911 funded)	5	4	1
Public Safety Dispatch Supervisor	1	1	
Peace Officers (one grant funded/reimbursed SRO)	19	15	4

We've had three officers leave in March. That leaves us with 4 total sworn vacancies. We are working three background packets.

We've had two dispatchers (one was still in training) leave in March, but had an experienced former employee return, which leaves us at one vacancy in the communications center. We continue to recruit for all vacancies.

Operations:

Operations Tempo				
	Mar 2022	Feb 2022	Mar 2021	2022 Total
Calls Total	1112	1040	1556	3326
Reports Total	82	74	141	247
Intoxicated Pedestrian Calls	209	142	277	518
Driving Under Influence Calls	20	15	17	47
Domestic Violence Reports	13	19	44	60
Animal Calls	37	17	53	115
Animal Bite Reports	0	0	1	0
Sexual Assault Reports	3	4	9	13
Death Investigation Reports	1	3	5	6

Eleven sworn employees completed Non-Escalation vs. De-escalation Verbal Tactics; Use of De-Escalation Tactics When Responding to a Crisis Call; Ambush Awareness and Preparation; Firing Weapons Through Objects and Materials; and Verbal De-escalation Skills continuing professional education courses hosted by PoliceOne.Com.

Mar 8-11 three personnel attended and completed advanced crime scene processing courses hosted by the State of Alaska Scientific Crime Detection Laboratory in Anchorage.

Mar 14-18 three officers attended and completed the state SART course hosted online by Alaska DPS.

Mar 26-27 three officers attended the Cama-i Dance Event at the UAF Cultural Center over the course of the weekend.

To: Pete Williams, Acting City Manager
From: Ted Meyer, Planner
Subject: Planning Department Report, March 2022
Date: March 29, 2022

SITE PLAN PERMITS

Staff received 14 applications during the month of March. Staff continues to process permits for development this summer for:

1. The YKHC 110-unit hotel and the relocation of the mancamp.
2. The new Ayaprun school on LKSD property.
3. GCI cell tower construction on BIA Road, and on permits for antenna replacement two existing 100-foot towers.

KASAYULI ZONING

The Planning Commission recommended four zoning designations (Residential, Public Lands & Institutions, Open Space, and Industrial) for the Kasayuli Subdivision to the City Council on Tuesday, March 15. The proposed ordinance will be submitted shortly.

COMP PLAN UPDATE PREPARATIONS

The core planning team of community members has been assembled and they teleconference on March 4 for the first meeting. In the meantime, staff has been answering questions from the comp plan consultant regarding land use.

BETHEL 5-YEAR WETLAND GENERAL PERMIT RENEWAL

Public comments for the City's new 5-year Wetland General Permit will start in April. In the meantime, the Corps issued a six-month extension that will end on August 7, 2022.

ONC LAND CONVEYANCE

At the March 15 Planning Commission hearing, the commission made a positive recommendation to the City Council regarding the conveyance of land underneath the ONC multi-purpose building to ONC.



City of Bethel
Finance Department
Monthly Manager's Report for March

Date: March 1st – March 31st, 2022
To: Peter Williams, City Manager
From: Xavier Mason,
Deputy Finance Director
Subject: Management Report, March 31st, 2022

The Finance Department's Monthly Manager Report details the progress, challenges, and activities of the Finance Department for March 2022.

Current Events within the Finance Department

- The Finance Department has returned to City Hall
- The Finance Department has begun the FY21 auditing cycle
- The Finance Department has begun the FY23 budgeting cycle
- A Finance Director has been hired
- The Finance Department is fully staffed

Staffing/Recruitment

- Temporary Position (one vacancy)

Training

The goal of the Finance Department is for our staff to be continuously and incrementally improving in our capacity to fulfill our duties. One of our objectives is to provide staff with opportunities for growth and exposure within all our sub-departments. The following is a list of group and independent trainings that were taken by members of the Finance Department during the month of March.

Group Training Sessions:

- The Account Specialist II and the Accounts Specialist I (Sales Tax) attended a webinar for Caselle Updates

- The Accounts Payable/Payroll Clerk and Account Specialist I (Sales Tax) attended a SkillPath training entitled, 'How to Lead When You're not the Boss'
- Three members of the Finance Department were taught how to enter payments for the Police Department
- The Deputy Director and Accounting Specialist II attended a CivicPlus training held by the Civic Clerk's Office

Independent Training:

- One member of the Finance Department learned how to enter in sales tax returns as well as sales tax and utility payments.
- An Accounting Specialist I (Utility Billing) attended a webinar to learn how to effectively deliver quality customer service with difficult customers
- The Accounting Specialist II attended the following trainings:
 - 'How to manage employee burnout'
 - 'Getting the most from Excel'
 - 'Supervisors Guide to giving Feedback'
 - '1-Day Advance Training for Excel'
 - 'Cash Receipting'
- The Accounts Specialist II has continued their online course to increase their knowledge and understanding.
- The staff member in the General Ledger has continued their online course to increase their knowledge and understanding.
- The Deputy Director is continuing his CPA training.

Select Tasks & Statuses by Sub-Department

Utility Billing

Tasks	Frequency	Status
Collections	Monthly	Catching up. We are now in the process of mailing delinquent notices, calling delinquent account holders, and preparing payment plans.

ORS'	Daily	Current.
------	-------	----------

Payroll/AP

Tasks	Frequency	Status
Personnel Action Requests	As Needed	Current.
Deferred Compensation	Bi-weekly	Current.
Payroll	Bi-weekly	Current.
Accounts Payable	Weekly	Current.

Sales Tax

Tasks	Frequency	Status
Applying Business License Payments	Daily	Current.
Mailing Delinquency Notices	Monthly	Current.
Constructing Aging Reports	Monthly	Current.
Applying Business License Renewals	As needed	Current.
Drafting Payment Plans	As needed	Current.
Applying Payments	Daily	Current.
Reviewing & Processing Exemption Cards	As needed	Current.

General Ledger

Tasks	Frequency	Status
Journal Entries	Monthly Recurring	Current (February).
Budget Amendments (from budget ordinances)	As needed	Current (February).
Cash Reconciliations	Monthly	Current (February).
Investment Reconciliations	Monthly	Current (February).
Create Allocations & Run Checkout	Monthly	Current (February).
DOJ Grants	Quarterly	Current (February).

Internal Improvements

The following are a list of internal tasks, actions, projects, or changes that we have made within the Finance Department for the purpose of improving operations:

- The Accounting Specialist II is beginning to take-over some of the monthly P-Card duties from the General Ledger Accountant

Small & Big Wins

Finance Department

- The first draft of the FY23 budget has been completed.
- The Finance Department has pulled roughly half of the FY21 Audit requests
- The Finance Department is diligently working with the Questica team for the implementation of their program
- The Finance Department has released and recorded several liens that slipped through the cracks in 2020
- In April 2021, the Finance Department recreated the investment strategy. The implementation of that strategy began when the treasury yield reached its highest since 2018.
- Reconciled the Ambulance Replacement Fleet Account and made its first transfers since FY17.

Sales Tax

- 27 late-filing fee notices were issued
- 14 business license renewals
- 7 new businesses were created
- Closed one business account
- Discussed how we could improve our onboarding and training processes
- Assisted the Grant Manager with the administrative duties for the Community Action Grant
- Caught up with electronic and physical filings

Utility Billing

- Disbursed 40 delinquency notices, in our effort to catch-up on collection activities
- Corrected approximately 50 accounts

- Phone called approximately 75 delinquent account holders
- Processed 30 Extra-Calls
- Assistance for rent and utility payments can be found at:
 - o <https://www.ahfc.us/blog/posts/ahfc-invites-new-rent-relief-applications>

Payroll/AP/AR Dock

- Pulled various payroll and AP related test-work for the FY21 Audit
- Corrected an allocation issue with the CSP grant
- Implemented a new process for the Transit Department to collect invoices needed for monthly report submissions

Accounting Specialist II

- Pulled various payroll and AP related test-work for the FY21 Audit
- Assisted in creating reports for the Fire Department SEMT program
- Began the transition of undertaking P-Card Duties from the General Ledger Accountant
- Began the transition of reviewing the 'Daily Summaries' from the Deputy Director
- Corrected several technical errors from previous Daily Summaries

General Ledger

- Reclassed expenditures related to grants, payroll, and P-Card purchases
- Assisted the Deputy Finance Director with various tasks such as collecting supporting documents for the creation of various calculations and reports; and pulling journal entry test work for the FY21 Audit
- Began updating the object codes in the WellsOne Expense Manager from the previous 3-digit codes to the new 4-digit codes
- After the Chart of Accounts overhaul, the Checkout Report cited accounts with incorrect formatting and invalid account segment values, those were fixed.

Interdepartmental Assistance

- Bethel Public Transit System
 - o The Finance Department helped the Grant Manager in generating the billing summaries needed to stay in good standing with the Transit System's grant providers. The Finance

Department provided invoices, timesheets, pay stubs, detail ledgers, benefit registers, payroll registers, journal entries, amongst other forms of documentation.

- City Clerk's Office
 - o Processed 5 passport payments
- Grants Department
 - o Filing quarterly reports for various grants
 - o Journal Entry adjustments
 - o The Finance Department has been tasked with the Community Action Grant Exit Reports. Our tasks include:
 - Looking through each exit report and see if it is missing receipts, documentation, return of money unspent
 - Draft and send letters to applicants owing more information or owing money that has not been spent
 - Sending emails to applicants owing exit reports
 - Draft and send letters to applicants owing exit reports
 - Follow up on every account
- Human Resources
 - o Assisting with new employee paperwork
- Police Department
 - o Uploaded the February PC Slips to Core FTP LE.
 - o Processed 51 taxi permit payments
 - o Processed 2 chauffeur payments

Meetings/Engagements

- March 1st, the Deputy Director met with TVI to discuss the City's current investments, strategies, and the overall state of the economy
- March 1st, the City Manager and Deputy Director met with the Questica team to kick-start the implementation of their program

- March 3rd, the City Manager, two representatives from the Carmen Jackson CPA, LLC Team, and the Deputy Director met with BDO to discuss the status of the FY21 audit
- March 3rd, the City Manager and the Deputy Director met with the FCS Group to discuss the next steps for the Utility Rate Study
- March 4th, the Deputy Director attended the Alaska Remote Sellers Sales Tax Commissions' Quarterly Member Update
- March 4th, the Finance Department took time to commemorate the memory of one of our team members
- March 8th – 9th, the, then, Finance Director candidate, came to Bethel for a visit to meet the Finance Department, Department Heads, and City Council
- March 8th, the City Manager, Deputy Director, City Attorney, and Accounting Specialist I (Sales Tax), met with YKHC and Davis Constructors to discuss several items including the exemption status of certain projects and transactions
- March 9th, the Deputy Director met with the Questica team to discuss the progress/status of implementation for their program
- March 9th, the Deputy Director met with the Public Works Director, Public Works Administrative Assistant, and City Manager to discuss the Hauled Refuge and Water & Sewer Enterprise fund budgets
- March 10th, the Deputy Director and Grants Manager met with a Carmen Jackson CPA, LLC representative to discuss concerns about the Chart of Accounts overhaul
- March 11th, the City Manager, Public Works Director, Grants Manager, and Deputy Finance Director met with several parties to discuss the Avenues Project
- March 16th, the Deputy Director met with the Questica team to discuss the progress/status of implementation
- March 16th, the City Manager and Deputy Director met with the First National Bank of Alaska
- March 17th, the Deputy Director met with the Alaska Government Finance Officer's Association's board to begin planning the 2022 AGFOA Conference
- March 21st, the Deputy Director the Deputy Director met with the Questica Team to discuss the progress/status of implementation, deliverables, and next steps
- March 22nd, the Deputy Director facilitated a working session with Caselle and the FCS Group to create a custom report
- March 22nd, the Deputy Director discussed the City of Bethel's Best Practices Score with the Department of Environmental Conservation

- March 28th, the Deputy Director met with the Police Chief and Lieutenant to discuss the Police Department budget.

Special Tasks

- The General Ledger Accountant corrected accounts that had incorrect formatting and invalid segment values after the Chart of Account Overhaul
- The General Ledger Accountant began updating the object codes in the WellsOne Expense Manager portal
- The Deputy Director provided several documents, reports, and charts to the Questica team
- The Deputy Director facilitated a working session between the FCS Group and Caselle to develop a report that met the specific needs of the study
- The Deputy Director and General Ledger transferred the allocated funds, as determined by BMC 4.04.075, into the Fleet Replacement Fund. This was a transfer that hasn't taken place since FY17.

Challenges

- The Finance Department needs to continue training so that we may become more proficient at completing our daily tasks and duties.
- Sometimes our utility billing personnel engage with very rude and aggressive customers, and it is beginning to have a significant negative affect towards their morale.

Goals for the near Future

- Utilizing data analytics to identify challenges and opportunities that can spur economic development.
- Reconciling all accounts and their correct distributions, particularly the Seawall Maintenance Fund.
 - o Four accounts have been completed:
 - Community Action Grant
 - Water Subscription Fees
 - Sewer Subscription Fees
 - Ambulance Fleet Replacement Fund
- Seeking approval from the Union to begin implementing the Finance Department's Incentive Program.
- At least three stronger internal processes, such as:
 - o Guidelines for overtime approval. (Completed)
 - o Guidelines for PTO requests. (Completed)
 - o Scripts for answering phones
- At least one Zoom workshop instructing small business owners how to file their sales tax returns.



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MEMORANDUM

DATE: 03.31.2022

TO: Peter Williams, City Manager

FROM: Bill Arnold, Public Works Director

SUBJECT: Manager's Report – Public Works Department
Programs/Divisions

Utility Maintenance: 10 alarms on residential lift stations were responded to. Multiple issues with grinder pumps, heat trace, and float systems.

- Monthly meter reading and service connections were completed
- Clean up and organization of shops and vehicles.
- 9 residential lift station repairs.
- Tundra Center lift station still in dire need of repairs/ replacement. Public works director investigating possibility of early acquisition of Avenues' Project money to remedy. Currently, lift station is not functioning at full capacity/ has required creativity to modify pump to continue to operate.
- Residential freeze-ups in City Sub are dropping (warmer weather/ successful thawing).
- Line flushing and leveling activities on low-flow and plugged sewer lines. Non-compliance reports were filled out per DEC requirements.
- Fewer freeze-ups in Bethel Heights this month due to diligent attention of the maintenance crew.
- New policy in effect to remedy round-the-clock flushing. New policy prohibits working more than 16 hours without an 8 hour rest.
- The few flushing activities that have required longer than 16 hours of work have been handled by rotating men on rest.
- Daily safety meetings were held.
- Lift station mixer in operation. Usually takes 2 days for mat to form. Mixer may need to be permanently installed to lessen time for mixing.
- Bethel Heights in winter mode.
- Two new maintenance crew members hired recently. We still have one vacant spot that needs to be filled. We also need water plant operators.

Road Maintenance:

Streets and Roads has started digging out Browns Slough on Monday the 14th with the 324E excavator and hauling it to the landfill with dump trucks. We have been digging for over two weeks and will keep doing this as long as it stays frozen.

Streets and Roads steamed out 13 culverts during the thaws in March in order to keep the roads from washing out.

Street and Roads spent two days thawing the culverts on 7th Ave. and digging out the ice in the

ditches between 7th and 6th Ave. due to the glacier built up and overflowing into people's yards.

Street and Roads had both graders out during the thaws in March grading and ditching the roads to try to keep the water off the roads. We hauled in gravel during that time to the bad areas of the roads to keep it smooth as possible.

Streets and Roads unloaded two vans of Calcium Chloride and hauled that to the city shop and two vans of salt to the landfill from the port.

Vehicles and Equipment: As usual we been working on and maintaining equipment, as needed. All the parts came in for the Helical driver for the light poles in Pinky's Park. On the 3-7-2022 West mark tanks shipped 2 guys from their Fairbanks shop to add in a flex joint and supports for the chutes on the Kenworth water trucks to keep the back of the tanks from cracking out. Janice and Rob have been driving dump trucks, when needed, to haul dirt from the slough to the landfill. I still have 1 position that needs to be filled. All the water and sewer trucks had gotten serviced this month.

Transit System: Since the weather has warmed up, the ridership has gone up as well. The following is a breakdown of the riders as of the 28th; Seniors-653, Youth-18, Adults-927, and Disabled-33. Bus 440 has logged 2,591.8 and fuel pumped in is 284.435 gallons. Recently had its monthly service on the 26th and has not had any mechanical issues as well other then the front right turn signal burning out. At this pace with the ridership, looks like this month is the most riders that we will have.

Landfill: Streets and roads has brought about 3,000 yards of fill material from the slough project as of 03/28/2022 We need more people up here. One employee went to hauled water and sewer and the other one went to streets and roads, and Dave is retiring in June. This will add up to zero workers in the landfill. We were able to get most of the dumpster trash covered this month.

The application for another five years of having a permit from DEC was completed and submitted in February and on March 3rd. it was granted.

Staffing Issues/Concerns/Training:

Department	Hauled Utilities	Utility Maintenance	Landfill	Vehicles & Equipment	Streets & Roads	Bethel Transit	Property Maintenance
Filled Positions	11	8	3	6	5	3	4
Total Funded Positions	20	9	4	7	5	3	5
Percentage	55%	89%	75%	86%	100%	100%	80%

Vacant Positions:

Hauled Utility Drivers (9)

Water Plant Coordinator

Heavy Equipment Mechanic

Property Maintenance Technician

Landfill Worker

MEMORANDUM

DATE: April 5, 2022

TO: Peter Williams, City Manager

FROM: John Sargent, Grant Manager

SUBJECT: Grant Manager's Report for April 12, 2022 Bethel City Council Meeting



Camp Initiative Grant

With Stacey Reardon's information and vision about her ten-week summer camp plan, I prepared and submitted the Camp Initiative Grant to the Alaska Community Foundation to request \$15,000 to be used as camp fee scholarship money. The City was awarded the grant about a week later! The funds will provide a \$100 discount in summer camp program fees per camper. The YK Fitness Center agreed to target Native Alaskans and low-to-moderate income families for use of the scholarship money.

Stacey developed the summer camp program to use the pool and Pinky's Park grass area for outdoor recreation and sports activities. She ran the program for three summers in a row, then stopped it for two summers during the Covid-19 time. This summer will be a traditional in-person camp season.

The Avenues Project – Cost Escalation

I prepared the USDA Rural Development application and the City submitted it to request \$38,142,856 in additional loan/grant funds to cover the increase in cost of completing the Avenues project. The request is in response to the \$42 million low bid the City received for the construction project. The City currently has about \$9.9 million unspent from the 2019 USDA grant/loan provision of \$13.6 million. The cost of the Avenues project skyrocketed over the two-year period from \$13.6 million, which contained \$1.7 million in contingency, to \$51 million in total, which contains \$4 million in contingency.

The City is looking to see how much USDA will offer the City in a new grant/loan package in light of the City's financial capacity. The City reached out to congressional delegates and State legislators in an effort to tap some of the new infrastructure funding. The other alternative under consideration is the State's Revolving Loan Fund, which currently offers loans at 1.5% interest. The City may have to put this project on hold for six months or year before going out to bid again in hopes of receiving a bid in line with new funding available.

SDS and CIP Preparation

The City is working on the best way to fund Alternative 3 recommended in the Preliminary Engineering Report done for the Bethel Heights subdivision. Alternative 3 calls for the construction of new water pipe to form new Loop C and new water pipe from the treatment plant to 25 households in the Martina Oscar area north of

Ptarmigan. It also covers the cost of replacing sections of sewer pipe that freeze the most and cause the City the greatest in repair time.

DOWL engineer Jennifer Schmetzer is preparing a technical memorandum to emphasize the deficiencies in water and sewer pipe in the Bethel Heights area and developing a new cost estimate. The project in 2019 was \$11 million. The City anticipates the cost might be two or three times that much today.

If the City can elevate the project from a Tier 2 to a Tier 1 in the SDS database system, there is a reasonable chance that the City might be awarded some of the new infrastructure funding to complete the project. As a two-pronged approach to securing funds for this project, I am also requesting funding for it in a Capital Improvement Project grant application that is due May 6, 2022. Achieving this funding is a top priority of mine.

City of Bethel Current Grants and Loans

Active grants:	19
Grant amount in play:	\$11,423,542
Loan amount in play:	<u>\$8,250,000</u>
	20,280,683

#	Grant	Amount	Status: Excellent: Good - OK - Needs Work
1	CSP - DHSS FY 2022	\$323,081	Excellent
	CSP charges to salary, benefits, and gasoline expenditures for the first two quarters were extremely high and threatened to consume the grant award. Inappropriate charges discovered by the Police Department and Finance Department have since been corrected. To do: Complete the third federal quarterly report in April 2022.		
2	USDA Loan - Avenues	8,250,000	Excellent
	Construction bid came in at \$42 million. City completed and submitted RD-Apply application for additional USDA funding. To do: Prepare report for USDA summarizing progress and expenditures.		
3	USDA Grant - Avenues	5,021,000	Excellent
	City must draw down all USDA Loan funds first and then claim expenditures against the Grant. The City is eligible to receive additional USDA grant funds up to 45% of project cost.		

4	Forensic software/body cameras-20SHSP-GY20	255,784	Excellent
	City working to purchase \$105,000 worth of servers to body camera and car camera video storage. Alaska Communications is assisting with the purchase of Dell computers from the NASPO ValuePoint contract.		
	To do: Prepare RFP to hire a company to produce Emergency Operations Plan.		
5	Section 5311: Rural Area Formula (CARES Act)	731,328	OK
	City must pursue purchase of two buses with CARES Act Transit Grant funds.		
	To do: Continue to help Transit Manager complete billing summaries and grant reports.		
6	COPS – School Violence Prevention Program-LKSD	500,000	Good
	School district issued Request for Bids documents to install the buzz-in door system, keyless door entry system, and exit bar alarms at the high school, but pulled the RFB when potential contractors deluged them with questions that could not be answered. The RFB will be revised and reissued.		
	To do: Gather information from LKSD and use it for progress and financial grant reports.		
7	COPS Hiring Program - School Resource Officer (SRO)	125,000	Good
	SRO in place on school grounds every other two-week period.		
	To do: Complete reports for reimbursement. Ask for grant performance period extension.		
8	USDOJ Coronavirus Assistance Program	42,000	Good
	Sam Amik in Finance Dept. submitted report to claim amount spent.		
	To do: Complete progress report.		
9	FEMA Public Assistance Program	\$58,066	OK
	To do: Upload completed forms and all support documents to FEMA's grant portal website.		
10	Yukon-Kuskokwim Health Corporation Diabetes Prevention & Control Program	\$4,738	Good
	To do: Complete Final Report and close grant.		
11	Alaska Public Entity Insurance Safety Grant	\$5,000	Good
	To do: Complete Final Report and close grant.		
12	COVID-19 Community Funding	\$284,730	Good
	To do: Complete final report and close grant.		

13	Alaska Chamber of Commerce Vaccine Incentive Program	\$45,000	Excellent
	To do: Complete final report and close grant.		
14	Coronavirus Local Fiscal Recovery Fund (ARPA)	\$3,361,604	Excellent
	State added \$4,276.63 to the grant award.		
	To do: Spend funds according to grant guidance. Complete first financial and progress report due by April 2022.		
15	Designated Legislative Grant YK Fitness Center Gym/Track Design	\$500,000	Excellent
	City Manager serving as project manager to oversee spending. Completed first quarterly report with no expenditures claimed.		
16	Justice Assistance Grant (JAG)	\$13,508	Excellent
	To do: Police Dept. to arrange training and spend the grant funds.		
17	Healthy & Equitable Funding	\$37,703	Excellent
	State DHSS approved the City's request to spend the grant funds on the purchase and installation of new playground equipment for Harbor Park or Pinky's Park.		
18	ARPA Non-Profit Funding	\$100,000	Excellent
	City awarded \$100,000 to cover lost revenue of YK Fitness Center.		
	To do: Complete grant report and claim all \$100,000 in expenditures.		
19	Camp Initiative Grant	\$15,000	Excellent
	YK Fitness Center will use the \$15,000 to offer scholarships to children who want to attend a 10-week summer camp.		

CITY OF BETHEL
COMBINED CASH INVESTMENT
DECEMBER 31, 2021

COMBINED CASH ACCOUNTS

01-10200	CASH-GENERAL WELLS FARGO	7,466,148.10
01-10210	CASH-PAYROLL WELLS FARGO	(19,766.16)
01-10220	CASH-UTILITY WELLS FARGO	64,163.08
01-10225	CASH-XPRESS PAY DEPOSIT ACCT	135,613.54
01-10230	CASH-COMMUNITY ACTION GRANT	153,820.35
01-10360	CASH WF PC TICKETS	456,699.54
	TOTAL COMBINED CASH	8,256,678.45
01-10100	CASH IN COMBINED FUND	(18,753,754.45)
TOTAL UNALLOCATED CASH		(10,497,076.00)

CASH ALLOCATION RECONCILIATION

10	ALLOCATION TO GENERAL FUND	9,959,886.35
11	ALLOCATION TO "1ST 100 YEARS" PUBLICATION	35.00
16	ALLOCATION TO POLICE ASSET FORFEITURE	(66,780.50)
17	ALLOCATION TO VSW-HEAT TRACE REPLACEMENT	(15,408.79)
18	ALLOCATION TO BOARDWALK LIGHTING PROJECT	88,148.05
19	ALLOCATION TO AVENUES W&S GRANT USDA	(28,633.87)
20	ALLOCATION TO AVENUES W&S LOAN USDA	(2,598,546.87)
25	ALLOCATION TO LAND PLANNING AND DEVELOPMENT	21,172.97
26	ALLOCATION TO PARKS DEVELOPMENT FUND	40,845.33
27	ALLOCATION TO COMMUNITY SERVICE PATROL GRANT	(220,323.42)
40	ALLOCATION TO YK REG AQUA HLTH & SAFETY CTR	(1,837,461.95)
41	ALLOCATION TO E-911 SYSTEM/SURCHARGE	102,670.21
43	ALLOCATION TO WATER & SEWER GRANT PROJECTS	(16,000.00)
45	ALLOCATION TO INSTITUTIONAL CORRIDOR PROJECT	(115,901.89)
47	ALLOCATION TO PORT OFFICE CP FUND	(22,466.07)
49	ALLOCATION TO F49 PORT MULTI-FACILITY IMPRV.	(22,200.00)
50	ALLOCATION TO SOLID WASTE SERVICES	3,909,457.69
51	ALLOCATION TO WATER & SEWER SERVICES	5,222,817.43
52	ALLOCATION TO MUNICIPAL DOCK	4,352,874.77
53	ALLOCATION TO LEASED PROPERTIES	1,392,216.58
54	ALLOCATION TO EMPLOYEE GROUP HEALTH BEN.	(784,431.14)
56	ALLOCATION TO BETHEL PUBLIC TRANSIT SYSTEM	(635,540.40)
57	ALLOCATION TO VEHICLES & EQUIP MAINTENANCE	(503,528.91)
58	ALLOCATION TO FLEET REPLACEMENT FUND	1,240,516.70
60	ALLOCATION TO RASMUSON GRANT	4,430.32
63	ALLOCATION TO LAGOON UPGRADES DESIGN SERV	(2,074,185.57)
66	ALLOCATION TO COVID-19 CARES ACT FUND	1,705,800.71
68	ALLOCATION TO 20SHSP-GY20	(75,908.11)
69	ALLOCATION TO DIABETES PREVENTION & CONTROL	372.20
71	ALLOCATION TO 2016 HOMELAND SECURITY	(32,452.20)
72	ALLOCATION TO CARES ACTAK COMMUNITY TRANSIT	(115,553.04)
75	ALLOCATION TO USDOJ CORONAVIRUS EMERGENCY	(46,201.00)
83	ALLOCATION TO FUND 83	(5,035.60)
90	ALLOCATION TO BETHEL ENDOWMENT FUND	(92,860.43)

CITY OF BETHEL
COMBINED CASH INVESTMENT
DECEMBER 31, 2021

TOTAL ALLOCATIONS TO OTHER FUNDS	18,731,824.55
ALLOCATION FROM COMBINED CASH FUND - 01-10100	(18,753,754.45)
ZERO PROOF IF ALLOCATIONS BALANCE	(21,929.90)

CITY OF BETHEL
BALANCE SHEET
DECEMBER 31, 2021

FUND 01

ASSETS

01-10100	CASH IN COMBINED FUND	(	18,753,754.45)
01-10200	CASH-GENERAL WELLS FARGO		7,466,148.10
01-10210	CASH-PAYROLL WELLS FARGO	(	19,766.16)
01-10220	CASH-UTILITY WELLS FARGO		64,163.08
01-10225	CASH-XPRESS PAY DEPOSIT ACCT		135,613.54
01-10230	CASH-COMMUNITY ACTION GRANT		153,820.35
01-10360	CASH WF PC TICKETS		456,699.54
01-11750	CASH CLEARING - UTILITY		52,800.57
01-11751	CASH CLEARING - CEMETERY	(	582.66)
01-11755	CASH CLEARING - A/R	(	3,190.48)
01-11756	CASH CLEARING - BUS.LICENSE	(	305.68)
01-11757	CASH CLEARING - BUSINESS TAX	(	43,534.92)
01-12500	INVESTMENT-AMLIP		7,607,129.14
01-12700	INVESTMENT-WELLS FARGO		2,593,830.55
01-12900	TVI-CENTRAL TREASURY ACCT		262,068.24
TOTAL ASSETS			(28,861.24)

LIABILITIES AND EQUITY

LIABILITIES

01-20100	VOUCHERS PAYABLE	(	28,861.24)
TOTAL LIABILITIES		(	28,861.24)
TOTAL LIABILITIES AND EQUITY		(	28,861.24)

CITY OF BETHEL
BALANCE SHEET
DECEMBER 31, 2021

GENERAL FUND

ASSETS

10-10100	CASH IN COMBINED FUND	9,959,886.35	
10-11000	CASH IN TILL - YOUTH SERVICES	70.00	
10-11200	PETTY CASH - POLICE DEPT	256.18	
10-11300	CASH IN TILL - FINANCE	500.00	
10-12800	ACCRUAL - TAXES	843,060.10	
10-12900	INTEREST RECEIVABLE	108.60	
10-13000	A/R EMPLOYEE ADVANCES	(1,596.63)	
10-13100	AR- BTC MODULE	112,044.02	
10-13101	AR- AR MODULE	37,149.06	
10-13102	AR- BL MODULE	(2,600.00)	
10-13400	MISC RECEIVABLES - GENERAL FUN	2,925,628.46	
10-13900	ALLOWANCE FOR DOUBTFUL ACCT	(18,575.20)	
10-14200	INVENTORY - HEATING FUEL	29,381.99	
10-14600	PREPAID INSURANCE	415,822.07	
10-14700	PREPAID WORKERS COMP	79,140.28	
10-14800	INVENTORY-TREATED LUMBER	2,361.99	
10-14900	PREPAID - OTHER EXPENSES	24,549.81	
10-15600	INVENTORY - CALCIUM CHLORIDE	13,434.68	
10-15800	INVENTORY - PIPE	29,098.50	
10-19900	SUSPENSE	(40,245.59)	
10-19901	SUSPENSE - BULK DIESEL FUEL	9,703.47	
	TOTAL ASSETS		14,419,178.14

LIABILITIES AND EQUITY

LIABILITIES

10-20100	VOUCHERS PAYABLE	434,006.22	
10-20200	PAYABLE - CHILD SUPPORT	(505.50)	
10-20300	PAYABLE - GARNISHMENT	1,317.62	
10-21000	PAYABLE - SOCIAL SECURITY	(2,508.13)	
10-21100	ACCRUED PAYROLL	(52,881.97)	
10-21150	RETURNED STALE DATED PAYROLL	3,858.25	
10-21200	PAYABLE - FWT	(37,264.40)	
10-21300	PAYABLE - MEDICARE FICA	(11,317.08)	
10-21500	PAYABLE - ICMA DEFERRED COMP	2,473.74	
10-21600	PAYABLE - PERS	38,408.89	
10-21700	PAYABLE - NACO DEFERRED COMP	717.00	
10-21900	PAYABLE - UNION DUES	(4,041.10)	
10-22000	PAYABLE- LINCOLN DEFERRED COMP	500.00	
10-22700	PAYABLE - AFLAC	(792.69)	
10-22800	PAYABLE - HEALTH INSURANCE	442.90	
10-22900	PAYABLE - OTHER DEDUCTIONS	4,111.47	
10-23200	UNCLAIMED PROPERTY PAYABLE	15,156.01	
10-23700	DEFERRED REVENUE - SALES TAX	337,927.19	
	TOTAL LIABILITIES		729,608.42

FUND EQUITY

10-27000	INSURANCE CONTINGENCY	4,975.00	
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CITY OF BETHEL
BALANCE SHEET
DECEMBER 31, 2021

GENERAL FUND

UNAPPROPRIATED FUND BALANCE:		
REVENUE OVER EXPENDITURES - YTD	(2,008,494.76)	
BALANCE - CURRENT DATE	(2,008,494.76)	
TOTAL FUND EQUITY		(2,003,519.76)
TOTAL LIABILITIES AND EQUITY		(1,273,911.34)

CITY OF BETHEL
REVENUES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING DECEMBER 31, 2021

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>TAXES</u>					
10-40-400 TAX - TRANSIENT LODGING	165,290.99	165,290.99	450,000.00	284,709.01	36.7
10-40-401 TAX - SALES	3,625,409.45	3,625,409.45	7,500,000.00	3,874,590.55	48.3
10-40-402 AK REMOTE SELLER SALES TAX	280,189.33	280,189.33	500,000.00	219,810.67	56.0
10-40-403 PENALTIES & INT - SALES TAX	10,497.04	10,497.04	100,000.00	89,502.96	10.5
10-40-407 CIGARETTE AND TOBACCO TAX	307,382.71	307,382.71	650,000.00	342,617.29	47.3
10-40-408 TAX - ALCOHOL USE TAX	194,400.13	194,400.13	500,000.00	305,599.87	38.9
10-40-420 MARIJUANA TAX	386,021.57	386,021.57	850,000.00	463,978.43	45.4
10-40-468 TAX - MOTOR VEH REGISTRATION	26,200.68	26,200.68	50,000.00	23,799.32	52.4
TOTAL TAXES	4,995,391.90	4,995,391.90	10,600,000.00	5,604,608.10	47.1
<u>STATE & FEDERAL REVENUES</u>					
10-42-410 PERS ON BEHALF	.00	.00	125,000.00	125,000.00	.0
10-42-414 COMMUNITY DIVIDEND	.00	.00	104,143.00	104,143.00	.0
10-42-418 PILT PROGRAM - STATE	963,058.19	963,058.19	900,000.00	(63,058.19)	107.0
10-42-429 SOA ELECTRIC CO-OP TAX SHARE	20,584.01	20,584.01	20,000.00	(584.01)	102.9
10-42-430 SOA - JURY DUTY REIMB.	100.00	100.00	.00	(100.00)	.0
TOTAL STATE & FEDERAL REVENUES	983,742.20	983,742.20	1,149,143.00	165,400.80	85.6
<u>CHARGES FOR SERVICES</u>					
10-43-422 AMBULANCE REVENUE	79,991.25	79,991.25	225,000.00	145,008.75	35.6
10-43-424 POLICE DEPT MISC FEES	.00	.00	9,000.00	9,000.00	.0
10-43-426 AMBULANCE FEES	.00	.00	1,500.00	1,500.00	.0
TOTAL CHARGES FOR SERVICES	79,991.25	79,991.25	235,500.00	155,508.75	34.0
<u>LICENSES, PERMITS & FEES</u>					
10-45-450 GAMING TAX	121,044.83	121,044.83	400,000.00	278,955.17	30.3
10-45-451 TAXI PERMITS	50,535.00	50,535.00	155,000.00	104,465.00	32.6
10-45-452 BUSINESS LICENSES	6,900.00	6,900.00	35,000.00	28,100.00	19.7
10-45-453 ANIMAL CONTROL LICENSES	1,320.00	1,320.00	2,500.00	1,180.00	52.8
10-45-454 PLANNING FEES	1,055.00	1,055.00	500.00	(555.00)	211.0
10-45-455 PLAT/RECORDING FEES	.00	.00	500.00	500.00	.0
10-45-456 SITE REVIEWS	525.00	525.00	5,000.00	4,475.00	10.5
10-45-457 PARKS & REC JULY 4TH FEES	.00	.00	2,000.00	2,000.00	.0
10-45-469 MISC PERMITS/LICENSES/FEE	2,778.00	2,778.00	5,000.00	2,222.00	55.6
TOTAL LICENSES, PERMITS & FEES	184,157.83	184,157.83	605,500.00	421,342.17	30.4

CITY OF BETHEL
REVENUES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING DECEMBER 31, 2021

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>OTHER FINANCING SOURCES</u>					
10-46-490 XFRS IN FROM OTHER FUNDS	.00	.00	17,500.00	17,500.00	.0
TOTAL OTHER FINANCING SOURCES	.00	.00	17,500.00	17,500.00	.0
<u>MISCELLANEOUS</u>					
10-49-481 ONC GRAVEL CONTRACT	120,984.79	120,984.79	.00	(120,984.79)	.0
10-49-487 INVESTMENT INCOME	831.80	831.80	500,000.00	499,168.20	.2
10-49-488 POLICE DEPT MISC	7,330.25	7,330.25	6,000.00	(1,330.25)	122.2
10-49-494 GAIN(LOSS) SALE OF F.ASSETS	.00	.00	20,000.00	20,000.00	.0
10-49-495 MISCELLANEOUS REVENUE	250,276.80	250,276.80	.00	(250,276.80)	.0
10-49-500 SOA COURT FINES/FEES	990.00	990.00	25,000.00	24,010.00	4.0
10-49-501 PC TICKETS	2,137.70	2,137.70	1,500.00	(637.70)	142.5
TOTAL MISCELLANEOUS	382,551.34	382,551.34	552,500.00	169,948.66	69.2
TOTAL FUND REVENUE	6,625,834.52	6,625,834.52	13,160,143.00	6,534,308.48	50.4

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING DECEMBER 31, 2021

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>ADMINISTRATION</u>					
10-51-501 SALARIES	175,438.91	175,438.91	355,189.00	179,750.09	49.4
10-51-502 OVERTIME	3,195.14	3,195.14	.00 (	3,195.14)	.0
10-51-506 RELOCATION BONUS	.00	.00	10,000.00	10,000.00	.0
10-51-508 LEAVE CASHOUT	7,186.85	7,186.85	.00 (	7,186.85)	.0
10-51-510 SOCIAL SECURITY EXPENSE	4,270.12	4,270.12	.00 (	4,270.12)	.0
10-51-511 MEDICARE FICA	2,705.18	2,705.18	5,150.00	2,444.82	52.5
10-51-512 EMPLOYEE GROUP BENEFITS	20,170.12	20,170.12	76,284.00	56,113.88	26.4
10-51-515 UNEMPLOYMENT	.00	.00	6,322.00	6,322.00	.0
10-51-516 WORKERS' COMPENSATION	580.20	580.20	9,176.00	8,595.80	6.3
10-51-518 PERS	24,147.39	24,147.39	78,141.00	53,993.61	30.9
10-51-519 UTILITY BENEFIT	6,616.83	6,616.83	13,680.00	7,063.17	48.4
10-51-522 RECRUITMENT COSTS	.00	.00	10,000.00	10,000.00	.0
10-51-541 TRAVEL/TRAINING-STAFF ATTORNEY	.00	.00	5,000.00	5,000.00	.0
10-51-545 TRAINING/TRAVEL	627.91	627.91	5,000.00	4,372.09	12.6
10-51-561 SUPPLIES	3,000.13	3,000.13	7,000.00	3,999.87	42.9
10-51-563 WEARING APPAREL	134.95	134.95	1,000.00	865.05	13.5
10-51-601 VEHICLE PARTS	935.25	935.25	.00 (	935.25)	.0
10-51-602 GASOLINE / DIESEL / OIL	600.21	600.21	.00 (	600.21)	.0
10-51-621 ELECTRICITY	10,789.48	10,789.48	15,000.00	4,210.52	71.9
10-51-622 TELEPHONE	7,389.28	7,389.28	20,000.00	12,610.72	37.0
10-51-623 HEATING FUEL	10,869.89	10,869.89	20,000.00	9,130.11	54.4
10-51-626 WATER/SEWER/GARB/	3,942.46	3,942.46	12,000.00	8,057.54	32.9
10-51-627 STAFF CELLULAR PHONES	886.83	886.83	1,000.00	113.17	88.7
10-51-644 CONSULTING FEES	32,579.01	32,579.01	59,250.00	26,670.99	55.0
10-51-646 DRUG TESTING/BCKGRND CKS	465.00	465.00	9,500.00	9,035.00	4.9
10-51-649 PROFESSIONAL FEES	23,239.50	23,239.50	20,000.00 (	3,239.50)	116.2
10-51-661 VEHICLE MAINT/REPAIR	624.72	624.72	.00 (	624.72)	.0
10-51-663 JANITORIAL	5,850.00	5,850.00	20,000.00	14,150.00	29.3
10-51-669 OTHER PURCHASED SERVICES	2,165.56	2,165.56	10,000.00	7,834.44	21.7
10-51-683 MINOR EQUIPMENT	.00	.00	2,000.00	2,000.00	.0
10-51-721 INSURANCE	10,109.56	10,109.56	17,000.00	6,890.44	59.5
10-51-722 INSURANCE-DED EXP & OTHER	.00	.00	7,000.00	7,000.00	.0
10-51-724 DUES/SUBSCRIPTIONS	.00	.00	1,000.00	1,000.00	.0
10-51-727 ADVERTISING	.00	.00	5,000.00	5,000.00	.0
10-51-732 EQUIPMENT RENTAL	.00	.00	2,000.00	2,000.00	.0
10-51-733 POSTAGE	1,093.98	1,093.98	1,000.00 (	93.98)	109.4
10-51-790 ALLOWANCE SPECIAL EVENTS	8,805.62	8,805.62	7,500.00 (	1,305.62)	117.4
10-51-799 MISCELLANEOUS EXPENSES	.00	.00	1,000.00	1,000.00	.0
10-51-875 INDIRECT COST RECOVERY	(151,552.56)	(151,552.56)	(263,180.00)	(111,627.44)	(57.6)
10-51-996 ADMIN OVERHEAD-IT SVCS	10,168.67	10,168.67	17,539.00	7,370.33	58.0
TOTAL ADMINISTRATION	227,036.19	227,036.19	566,551.00	339,514.81	40.1

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING DECEMBER 31, 2021

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>CITY CLERKS OFFICE</u>					
10-52-501 SALARIES	89,240.48	89,240.48	182,743.00	93,502.52	48.8
10-52-508 LEAVE CASHOUT	407.93	407.93	.00 (	407.93)	.0
10-52-511 MEDICARE	1,273.44	1,273.44	2,650.00	1,376.56	48.1
10-52-512 EMPLOYEE GROUP BENEFITS	18,377.60	18,377.60	50,856.00	32,478.40	36.1
10-52-515 UNEMPLOYMENT	.00	.00	3,253.00	3,253.00	.0
10-52-516 WORKERS' COMPENSATION	298.50	298.50	4,720.00	4,421.50	6.3
10-52-518 P.E.R.S.	19,632.90	19,632.90	40,204.00	20,571.10	48.8
10-52-519 UTILITY BENEFIT	4,012.97	4,012.97	9,120.00	5,107.03	44.0
10-52-541 TRAVEL/TRAINING-COUNCIL	2,346.54	2,346.54	19,000.00	16,653.46	12.4
10-52-545 TRAINING/TRAVEL-CLERK	3,593.32	3,593.32	4,800.00	1,206.68	74.9
10-52-561 SUPPLIES-CLERK	987.06	987.06	500.00 (	487.06)	197.4
10-52-562 SUPPLIES-COUNCIL	315.00	315.00	500.00	185.00	63.0
10-52-627 STAFF CELLULAR PHONES	559.93	559.93	1,600.00	1,040.07	35.0
10-52-642 LEGAL FEES	40,279.30	40,279.30	65,000.00	24,720.70	62.0
10-52-669 OTHER PURCHASE SERVICES	8,348.02	8,348.02	17,200.00	8,851.98	48.5
10-52-682 ELECTION EXPENSES	15,434.63	15,434.63	15,000.00 (	434.63)	102.9
10-52-684 DONATIONS & AWARDS	385.76	385.76	800.00	414.24	48.2
10-52-721 INSURANCE	1,447.80	1,447.80	2,700.00	1,252.20	53.6
10-52-724 DUES/SUBSCRIPTIONS	.00	.00	7,000.00	7,000.00	.0
10-52-727 ADVERTISING	.00	.00	6,000.00	6,000.00	.0
10-52-790 ALLOWANCE FOR SPECIAL EVENTS	.00	.00	600.00	600.00	.0
10-52-875 INDRIECT COST RECOVERY	(108,687.55)	(108,687.55)	(133,463.00)	(24,775.45)	(81.4)
10-52-996 ADMIN OVERHEAD-IT SVCS	10,168.67	10,168.67	17,539.00	7,370.33	58.0
TOTAL CITY CLERKS OFFICE	108,422.30	108,422.30	318,322.00	209,899.70	34.1

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING DECEMBER 31, 2021

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>FINANCE</u>					
10-53-501 SALARIES	227,807.78	227,807.78	656,155.00	428,347.22	34.7
10-53-502 OVERTIME	6,018.20	6,018.20	16,000.00	9,981.80	37.6
10-53-508 LEAVE CASHOUT	2,771.55	2,771.55	8,359.00	5,587.45	33.2
10-53-510 SOCIAL SECURITY EXPENSE	100.56	100.56	.00	(100.56)	.0
10-53-511 MEDICARE FICA	3,470.45	3,470.45	9,746.00	6,275.55	35.6
10-53-512 EMPLOYEE GROUP BENEFITS	59,312.20	59,312.20	228,852.00	169,539.80	25.9
10-53-515 UNEMPLOYMENT	.00	.00	11,964.00	11,964.00	.0
10-53-516 WORKERS' COMPENSATION	1,098.00	1,098.00	17,364.00	16,266.00	6.3
10-53-518 PERS	51,302.56	51,302.56	147,874.00	96,571.44	34.7
10-53-519 UTILITY BENEFIT	10,601.13	10,601.13	41,040.00	30,438.87	25.8
10-53-520 RELOCATION EXPENSES	.00	.00	5,000.00	5,000.00	.0
10-53-545 TRAINING/TRAVEL	6,141.62	6,141.62	20,000.00	13,858.38	30.7
10-53-561 SUPPLIES	6,791.33	6,791.33	10,000.00	3,208.67	67.9
10-53-601 VEHICLE MT. (PARTS & TOOLS)	29.59	29.59	.00	(29.59)	.0
10-53-602 GASOLINE	513.96	513.96	500.00	(13.96)	102.8
10-53-622 TELEPHONE	65.72	65.72	300.00	234.28	21.9
10-53-627 STAFF CELLULAR PHONES	1,251.19	1,251.19	500.00	(751.19)	250.2
10-53-641 AUDITING EXPENSE	28,000.00	28,000.00	100,000.00	72,000.00	28.0
10-53-647 COLLECTION/SMALL CLAIMS	.00	.00	500.00	500.00	.0
10-53-648 ADMIN-OUTSOURCED SERVICES	33,089.50	33,089.50	130,000.00	96,910.50	25.5
10-53-649 OTHER PROFESSIONAL SVS	96,925.14	96,925.14	115,000.00	18,074.86	84.3
10-53-661 VEHICLE MAINT/REPAIRS	624.72	624.72	1,000.00	375.28	62.5
10-53-668 HARDWARE/SOFTWARE SUP/669	5,174.86	5,174.86	35,000.00	29,825.14	14.8
10-53-669 OTHER PURCHASED SERVICES	45,375.78	45,375.78	103,500.00	58,124.22	43.8
10-53-683 MINOR EQUIPMENT	8,002.83	8,002.83	5,000.00	(3,002.83)	160.1
10-53-693 KIOSK+ANNUAL FEES&NEWCOPIER	.00	.00	20,000.00	20,000.00	.0
10-53-721 INSURANCE	3,197.94	3,197.94	7,000.00	3,802.06	45.7
10-53-724 DUES/SUBSCRIPTIONS	.00	.00	250.00	250.00	.0
10-53-727 ADVERTISING	.00	.00	500.00	500.00	.0
10-53-733 POSTAGE	488.60	488.60	1,000.00	511.40	48.9
10-53-734 CASH OVER/SHORT	(.06)	(.06)	500.00	500.06	.0
10-53-735 FINANCE CHARGES/PENALTIES	64.21	64.21	500.00	435.79	12.8
10-53-736 BANK CHARGES	24,768.43	24,768.43	62,000.00	37,231.57	40.0
10-53-737 IRS PENALTIES AND INTEREST	1,161.82	1,161.82	5,000.00	3,838.18	23.2
10-53-799 MISCELLANEOUS EXPENSES	806.35	806.35	5,000.00	4,193.65	16.1
10-53-875 INDIRECT COST RECOVERY	(319,432.12)	(319,432.12)	(566,327.00)	(246,894.88)	(56.4)
10-53-996 ADMIN OVERHEAD-IT SVCS	13,449.84	13,449.84	25,000.00	11,550.16	53.8
TOTAL FINANCE	318,973.68	318,973.68	1,224,077.00	905,103.32	26.1

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING DECEMBER 31, 2021

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PLANNING</u>					
10-54-501 SALARIES	78,814.04	78,814.04	158,210.00	79,395.96	49.8
10-54-508 LEAVE CASHOUT	.00	.00	1,091.00	1,091.00	.0
10-54-511 MEDICARE FICA	967.69	967.69	2,294.00	1,326.31	42.2
10-54-512 EMPLOYEE GROUP BENEFITS	12,910.00	12,910.00	50,856.00	37,946.00	25.4
10-54-515 UNEMPLOYMENT	.00	.00	2,816.00	2,816.00	.0
10-54-516 WORKERS' COMPENSATION	258.42	258.42	4,087.00	3,828.58	6.3
10-54-518 PERS	17,339.05	17,339.05	34,806.00	17,466.95	49.8
10-54-519 UTILITY BENEFIT	928.13	928.13	9,120.00	8,191.87	10.2
10-54-545 TRAINING/TRAVEL	.00	.00	3,600.00	3,600.00	.0
10-54-561 SUPPLIES	759.39	759.39	5,600.00	4,840.61	13.6
10-54-563 WEARING APPAREL	.00	.00	300.00	300.00	.0
10-54-601 VEHICLE PARTS	7.14	7.14	1,000.00	992.86	.7
10-54-602 GASOLINE	322.04	322.04	1,800.00	1,477.96	17.9
10-54-621 ELECTRICITY	858.53	858.53	1,440.00	581.47	59.6
10-54-622 TELEPHONE	32.86	32.86	200.00	167.14	16.4
10-54-623 HEATING FUEL	2,291.41	2,291.41	2,040.00	(251.41)	112.3
10-54-626 WATER/SEWER/GARBAGE	502.70	502.70	1,400.00	897.30	35.9
10-54-627 STAFF CELLULAR PHONES	230.41	230.41	840.00	609.59	27.4
10-54-642 LEGAL FEES	.00	.00	1,000.00	1,000.00	.0
10-54-648 CODE ENFORCEMENT ACTIVITIES	.00	.00	3,500.00	3,500.00	.0
10-54-649 OTHER PROFESSIONAL FEES	30,128.68	30,128.68	46,000.00	15,871.32	65.5
10-54-661 VEHICLE MAINT/REPAIRS	624.72	624.72	1,894.00	1,269.28	33.0
10-54-668 HARDWARE/SOFTWARE SUPPORT	1,929.00	1,929.00	2,500.00	571.00	77.2
10-54-669 PROFESSIONAL SERVICES	5,952.85	5,952.85	4,000.00	(1,952.85)	148.8
10-54-683 MINOR EQUIPMENT	.00	.00	5,500.00	5,500.00	.0
10-54-694 COMPREHENSIVE PLAN	.00	.00	150,000.00	150,000.00	.0
10-54-695 ROAD OWNERSHIP DETERIMINATION	.00	.00	40,000.00	40,000.00	.0
10-54-721 INSURANCE	1,695.30	1,695.30	3,157.00	1,461.70	53.7
10-54-724 DUES & SUBSCRIPTION	.00	.00	500.00	500.00	.0
10-54-727 ADVERTISING	872.75	872.75	2,000.00	1,127.25	43.6
10-54-799 MISCELLANEOUS EXPENSES	22.72	22.72	1,000.00	977.28	2.3
10-54-996 ADMIN OVERHEAD-IT SVCS	10,168.67	10,168.67	17,539.00	7,370.33	58.0
TOTAL PLANNING	167,616.50	167,616.50	560,090.00	392,473.50	29.9

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING DECEMBER 31, 2021

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>TECHNOLOGY DEPARTMENTS</u>					
10-55-501 SALARIES	47,552.93	47,552.93	96,989.00	49,436.07	49.0
10-55-508 LEAVE CASHOUT	4,942.71	4,942.71	.00 (	4,942.71)	.0
10-55-511 MEDICARE FICA	726.00	726.00	1,406.00	680.00	51.6
10-55-512 EMPLOYEE GROUP BENEFITS	6,518.74	6,518.74	25,428.00	18,909.26	25.6
10-55-515 UNEMPLOYMENT	.00	.00	1,726.00	1,726.00	.0
10-55-516 WORKERS' COMPENSATION	158.46	158.46	2,506.00	2,347.54	6.3
10-55-518 PERS	10,461.68	10,461.68	21,338.00	10,876.32	49.0
10-55-519 UTILITY BENEFIT	1,255.88	1,255.88	4,560.00	3,304.12	27.5
10-55-545 TRAINING/TRAVEL	.00	.00	5,000.00	5,000.00	.0
10-55-561 SUPPLIES	3,075.74	3,075.74	5,000.00	1,924.26	61.5
10-55-601 VEHICLE MT. (PARTS & TOOLS)	241.76	241.76	.00 (	241.76)	.0
10-55-602 GASOLINE	963.73	963.73	1,440.00	476.27	66.9
10-55-627 STAFF CELLULAR PHONES	368.06	368.06	2,000.00	1,631.94	18.4
10-55-649 OTHER PROFESSIONAL SERVICES	47,091.51	47,091.51	130,000.00	82,908.49	36.2
10-55-650 OTHER PURCHASE SERVICES	922.11	922.11	10,000.00	9,077.89	9.2
10-55-661 VEHICLE MAINT/REPAIRS	624.72	624.72	1,894.00	1,269.28	33.0
10-55-667 CONNECTIVITY SERVICES	142,785.44	142,785.44	800,000.00	657,214.56	17.9
10-55-668 SOFTWARE/SUPPORT	34,521.96	34,521.96	40,000.00	5,478.04	86.3
10-55-669 ADMIN OVERHEAD-IT SVCS	1,412.31	1,412.31	.00 (	1,412.31)	.0
10-55-683 MINOR EQUIPMENT	14,143.07	14,143.07	20,000.00	5,856.93	70.7
10-55-694 SERVER ROOM AIR CONDITIONER	.00	.00	10,000.00	10,000.00	.0
10-55-695 BUILDING MAPPING/ FLOOR PLANS	25,059.20	25,059.20	40,000.00	14,940.80	62.7
10-55-696 AIR CONDITIONER FOR SERVERS	.00	.00	50,000.00	50,000.00	.0
10-55-721 INSURANCE	1,323.36	1,323.36	2,452.00	1,128.64	54.0
10-55-732 EQUIPMENT RENTAL	71,202.06	71,202.06	180,000.00	108,797.94	39.6
10-55-799 MISCELLANEOUS EXPENSES	324.97	324.97	1,000.00	675.03	32.5
10-55-875 INDIRECT COST RECOVERY	(295,600.97)	(295,600.97)	(1,160,014.00)	(864,413.03)	(25.5)
10-55-996 ADMIN OVERHEAD-IT SVCS	38,575.93	38,575.93	58,724.00	20,148.07	65.7
TOTAL TECHNOLOGY DEPARTMENTS	158,651.36	158,651.36	351,449.00	192,797.64	45.1

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING DECEMBER 31, 2021

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>CITY ATTORNEY'S OFFICE</u>					
10-56-501 SALARIES	67,933.56	67,933.56	141,625.00	73,691.44	48.0
10-56-511 MEDICARE	993.28	993.28	2,054.00	1,060.72	48.4
10-56-512 EMPLOYEE GROUP BENEFITS	19,577.02	19,577.02	25,428.00	5,850.98	77.0
10-56-515 UNEMPLOYMENT	.00	.00	2,478.00	2,478.00	.0
10-56-516 WORKERS' COMPENSATION	231.36	231.36	3,659.00	3,427.64	6.3
10-56-518 PERS	15,163.93	15,163.93	31,158.00	15,994.07	48.7
10-56-545 TRAINING/TRAVEL	6,228.88	6,228.88	12,000.00	5,771.12	51.9
10-56-561 SUPPLIES	8.70	8.70	1,000.00	991.30	.9
10-56-627 STAFF CELLULAR PHONES	486.46	486.46	840.00	353.54	57.9
10-56-642 LEGAL FEES	5,052.00	5,052.00	15,000.00	9,948.00	33.7
10-56-649 PROFESSIONAL SERVICES	8,436.00	8,436.00	20,000.00	11,564.00	42.2
10-56-669 OTHER PURCHASED SERVICES	4,328.90	4,328.90	10,000.00	5,671.10	43.3
10-56-721 INSURANCE	1,236.88	1,236.88	1,968.00	731.12	62.9
10-56-724 DUES AND SUBSCRIPTIONS	1,320.00	1,320.00	1,500.00	180.00	88.0
10-56-727 ADVERTISING	.00	.00	1,000.00	1,000.00	.0
10-56-732 RENTS AND LEASES	3,961.07	3,961.07	10,346.00	6,384.93	38.3
10-56-799 MISCELLANEOUS EXPENSE	150.43	150.43	1,200.00	1,049.57	12.5
10-56-875 INDIRECT COST RECOVERY	(28,724.35)	(28,724.35)	(67,100.00)	(38,375.65)	(42.8)
10-56-996 ADMIN OVERHEAD-IT SVCS	8,513.32	8,513.32	14,684.00	6,170.68	58.0
TOTAL CITY ATTORNEY'S OFFICE	114,897.44	114,897.44	228,840.00	113,942.56	50.2

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING DECEMBER 31, 2021

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>FIRE DEPARTMENT</u>					
10-60-501 SALARIES	362,446.00	362,446.00	632,629.00	270,183.00	57.3
10-60-502 FLSA OVERTIME	40,336.85	40,336.85	70,000.00	29,663.15	57.6
10-60-506 CALL BACK OVERTIME	40,239.44	40,239.44	50,000.00	9,760.56	80.5
10-60-508 LEAVE CASHOUT	.00	.00	38,365.00	38,365.00	.0
10-60-510 SOCIAL SECURITY EXPENSE	1,302.97	1,302.97	.00	(1,302.97)	.0
10-60-511 MEDICARE FICA	6,548.76	6,548.76	11,261.00	4,712.24	58.2
10-60-512 EMPLOYEE GROUP BENEFITS	72,926.53	72,926.53	279,708.00	206,781.47	26.1
10-60-515 UNEMPLOYMENT	.00	.00	13,824.00	13,824.00	.0
10-60-516 WORKERS' COMPENSATION	10,356.24	10,356.24	20,063.00	9,706.76	51.6
10-60-518 PERS	92,056.24	92,056.24	170,858.00	78,801.76	53.9
10-60-519 UTILITY BENEFIT	10,274.87	10,274.87	50,160.00	39,885.13	20.5
10-60-545 TRAINING/TRAVEL	9,841.73	9,841.73	19,200.00	9,358.27	51.3
10-60-561 SUPPLIES	13,270.27	13,270.27	25,200.00	11,929.73	52.7
10-60-563 WEARING APPAREL	10,543.49	10,543.49	13,214.00	2,670.51	79.8
10-60-567 FIRE PREVENTION PROGRAM	1,077.00	1,077.00	5,200.00	4,123.00	20.7
10-60-600 VEHICLE MT. (PARTS & TOOLS)	2,404.80	2,404.80	3,200.00	795.20	75.2
10-60-601 VEHICLE MT. (PARTS & TOOLS)	6,752.27	6,752.27	27,250.00	20,497.73	24.8
10-60-602 GASOLINE/DIESEL/OIL	6,140.70	6,140.70	15,000.00	8,859.30	40.9
10-60-621 ELECTRICITY	8,718.96	8,718.96	19,250.00	10,531.04	45.3
10-60-622 TELEPHONE	1,463.53	1,463.53	2,500.00	1,036.47	58.5
10-60-623 HEATING FUEL	10,368.78	10,368.78	21,000.00	10,631.22	49.4
10-60-626 WATER/SEWER/GARBAGE	2,886.26	2,886.26	8,500.00	5,613.74	34.0
10-60-627 STAFF CELLULAR PHONES	569.79	569.79	2,500.00	1,930.21	22.8
10-60-647 COLLECTION/SMALL CLAIMS	10,882.96	10,882.96	31,200.00	20,317.04	34.9
10-60-649 VOLUNTEER STIPEND	1,585.88	1,585.88	24,000.00	22,414.12	6.6
10-60-660 VEHICLE MAINT SERVICES	.00	.00	6,000.00	6,000.00	.0
10-60-661 VEHICLE MAINT/REPAIRS	7,730.07	7,730.07	11,000.00	3,269.93	70.3
10-60-662 PROPERTY MAINT	7,797.65	7,797.65	30,000.00	22,202.35	26.0
10-60-669 OTHER PURCHASED SERVICES	9,926.44	9,926.44	24,500.00	14,573.56	40.5
10-60-683 MINOR EQUIPMENT	16,258.70	16,258.70	20,788.00	4,529.30	78.2
10-60-690 CAPITAL EXPENDITURES	.00	.00	221,238.00	221,238.00	.0
10-60-697 FORD EXPEDITION COMMAND VEHIC	57,025.90	57,025.90	65,000.00	7,974.10	87.7
10-60-698 FIRE APPARATUS CLASS A PUMPER	759,647.00	759,647.00	775,000.00	15,353.00	98.0
10-60-721 INSURANCE	48,169.62	48,169.62	89,255.00	41,085.38	54.0
10-60-724 DUES/SUBSCRIPTIONS	5,339.65	5,339.65	8,152.00	2,812.35	65.5
10-60-727 ADVERTISING	575.00	575.00	1,500.00	925.00	38.3
10-60-799 MISCELLANEOUS EXPENSES	1,152.15	1,152.15	1,500.00	347.85	76.8
10-60-996 ADMIN OVERHEAD-IT SVCS	10,168.67	10,168.67	17,539.00	7,370.33	58.0
TOTAL FIRE DEPARTMENT	1,646,785.17	1,646,785.17	2,825,554.00	1,178,768.83	58.3

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING DECEMBER 31, 2021

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>POLICE</u>					
10-61-501 SALARIES	917,027.75	917,027.75	2,116,267.00	1,199,239.25	43.3
10-61-502 OVERTIME	122,141.47	122,141.47	200,000.00	77,858.53	61.1
10-61-508 LEAVE CASHOUT	15,421.74	15,421.74	111,864.00	96,442.26	13.8
10-61-511 MEDICARE	15,446.73	15,446.73	31,816.00	16,369.27	48.6
10-61-512 GROUP HEALTH INSURANCE	224,816.97	224,816.97	686,556.00	461,739.03	32.8
10-61-515 UNEMPLOYMENT	.00	.00	39,056.00	39,056.00	.0
10-61-516 WORKERS' COMPENSATION	21,982.68	21,982.68	56,682.00	34,699.32	38.8
10-61-518 PERS	228,279.12	228,279.12	482,721.00	254,441.88	47.3
10-61-519 UTILITY BENEFIT	24,465.72	24,465.72	123,120.00	98,654.28	19.9
10-61-520 RELOCATION COSTS	3,963.93	3,963.93	10,000.00	6,036.07	39.6
10-61-545 TRAINING/TRAVEL	10,470.77	10,470.77	41,000.00	30,529.23	25.5
10-61-561 SUPPLIES	11,570.32	11,570.32	27,500.00	15,929.68	42.1
10-61-563 EMPLOYEE WEARING APPAREL	1,820.34	1,820.34	18,750.00	16,929.66	9.7
10-61-601 VEHICLE MT. (PARTS & TOOLS)	9,599.21	9,599.21	6,000.00	(3,599.21)	160.0
10-61-602 GASOLINE/DIESEL/OIL	13,958.48	13,958.48	36,000.00	22,041.52	38.8
10-61-621 ELECTRICITY	20,688.63	20,688.63	44,000.00	23,311.37	47.0
10-61-622 TELEPHONE	10,530.51	10,530.51	20,500.00	9,969.49	51.4
10-61-623 HEATING FUEL	15,840.09	15,840.09	25,500.00	9,659.91	62.1
10-61-626 WATER/SEWER/GARBAGE	4,286.12	4,286.12	10,000.00	5,713.88	42.9
10-61-627 STAFF CELLULAR PHONES	3,063.76	3,063.76	17,000.00	13,936.24	18.0
10-61-660 VEHICLE MAINT SERVICES	.00	.00	8,000.00	8,000.00	.0
10-61-661 VEHICLE MAINT/REPAIR	8,349.57	8,349.57	25,000.00	16,650.43	33.4
10-61-662 PROPERTY MAINT	128.83	128.83	.00	(128.83)	.0
10-61-668 SART EXAMS	.00	.00	10,000.00	10,000.00	.0
10-61-669 OTHER PURCHASED SERVICES	38,055.26	38,055.26	30,000.00	(8,055.26)	126.9
10-61-683 MINOR EQUIPMENT	17,529.89	17,529.89	25,000.00	7,470.11	70.1
10-61-691 VEHICLES	621.55	621.55	59,000.00	58,378.45	1.1
10-61-693 VEHICLES (EXPLORER)	.00	.00	65,000.00	65,000.00	.0
10-61-721 INSURANCE	111,448.26	111,448.26	250,000.00	138,551.74	44.6
10-61-722 INSURANCE-DED EXP & OTHER	.00	.00	15,000.00	15,000.00	.0
10-61-724 DUES/SUBSCRIPTIONS	671.71	671.71	1,000.00	328.29	67.2
10-61-799 MISCELLANEOUS EXPENSES	333.80	333.80	.00	(333.80)	.0
10-61-996 ADMIN OVERHEAD-IT SVCS	36,358.91	36,358.91	62,712.00	26,353.09	58.0
 TOTAL POLICE	 1,888,872.12	 1,888,872.12	 4,655,044.00	 2,766,171.88	 40.6

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING DECEMBER 31, 2021

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PUBLIC WORKS-ADMIN</u>					
10-65-501 SALARIES	16,645.75	16,645.75	23,662.00	7,016.25	70.4
10-65-502 OVERTIME	297.76	297.76	3,000.00	2,702.24	9.9
10-65-508 LEAVE CASHOUT	.00	.00	209.00	209.00	.0
10-65-511 MEDICARE FICA	227.62	227.62	387.00	159.38	58.8
10-65-512 EMPLOYEE GROUP BENEFITS	4,864.40	4,864.40	7,628.00	2,763.60	63.8
10-65-515 UNEMPLOYMENT	.00	.00	475.00	475.00	.0
10-65-516 WORKERS' COMPENSATION	43.56	43.56	689.00	645.44	6.3
10-65-518 PERS	3,727.53	3,727.53	5,866.00	2,138.47	63.5
10-65-519 UTILITY BENEFIT	337.39	337.39	1,368.00	1,030.61	24.7
10-65-545 TRAINING/TRAVEL	4,398.11	4,398.11	8,000.00	3,601.89	55.0
10-65-561 SUPPLIES	3,342.96	3,342.96	3,000.00	(342.96)	111.4
10-65-601 VEHICLE PARTS	398.99	398.99	1,000.00	601.01	39.9
10-65-602 GASOLINE/DIESEL/OIL	3,738.32	3,738.32	3,000.00	(738.32)	124.6
10-65-621 ELECTRICITY	858.53	858.53	3,000.00	2,141.47	28.6
10-65-622 TELEPHONE	32.86	32.86	150.00	117.14	21.9
10-65-623 HEATING FUEL	2,238.02	2,238.02	8,000.00	5,761.98	28.0
10-65-626 WATER/SEWER/GARBAGE	553.82	553.82	1,302.00	748.18	42.5
10-65-627 STAFF CELLULAR PHONES	301.96	301.96	2,347.00	2,045.04	12.9
10-65-661 VEHICLE MAINT/REPAIRS	1,254.44	1,254.44	3,788.00	2,533.56	33.1
10-65-669 OTHER PURCHASED SERVICES	.00	.00	173,785.00	173,785.00	.0
10-65-699 CITY SHOP FLOOR REPAIR	.00	.00	40,000.00	40,000.00	.0
10-65-721 INSURANCE	1,366.92	1,366.92	.00	(1,366.92)	.0
10-65-724 DUES/SUBSCRIPTIONS	144.00	144.00	500.00	356.00	28.8
10-65-799 MISCELLANEOUS EXPENSES	545.27	545.27	3,000.00	2,454.73	18.2
10-65-996 ADMIN OVERHEAD-IT SVCS	9,341.00	9,341.00	.00	(9,341.00)	.0
TOTAL PUBLIC WORKS-ADMIN	54,659.21	54,659.21	294,156.00	239,496.79	18.6

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING DECEMBER 31, 2021

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PW-STREETS & ROADS</u>					
10-66-501 SALARIES	181,325.21	181,325.21	412,429.00	231,103.79	44.0
10-66-502 OVERTIME	28,537.91	28,537.91	20,500.00	(8,037.91)	139.2
10-66-508 LEAVE CASHOUT	6,251.69	6,251.69	12,105.00	5,853.31	51.7
10-66-511 MEDICARE FICA	3,216.26	3,216.26	6,277.00	3,060.74	51.2
10-66-512 EMPLOYEE GROUP BENEFITS	59,364.58	59,364.58	132,988.00	73,623.42	44.6
10-66-515 UNEMPLOYMENT	.00	.00	7,706.00	7,706.00	.0
10-66-516 WORKERS' COMPENSATION	8,278.44	8,278.44	11,184.00	2,905.56	74.0
10-66-518 PERS	46,169.86	46,169.86	95,244.00	49,074.14	48.5
10-66-519 UTILITY BENEFIT	9,714.59	9,714.59	23,849.00	14,134.41	40.7
10-66-561 SUPPLIES	3,710.58	3,710.58	4,500.00	789.42	82.5
10-66-562 SIGNS	.00	.00	4,500.00	4,500.00	.0
10-66-563 WEARING APPAREL	863.55	863.55	3,000.00	2,136.45	28.8
10-66-567 CALCIUM CHLORIDE	49,878.00	49,878.00	50,000.00	122.00	99.8
10-66-576 SALT	49,884.10	49,884.10	50,000.00	115.90	99.8
10-66-577 ASPHALT PRODUCTS/SUPPLIES	.00	.00	3,500.00	3,500.00	.0
10-66-578 STREET MAINT GRAVEL	599,140.08	599,140.08	618,000.00	18,859.92	97.0
10-66-600 TIRES & WHEELS	5,371.12	5,371.12	18,000.00	12,628.88	29.8
10-66-601 VEHICLE MT. (PARTS & TOOLS)	56,330.05	56,330.05	50,000.00	(6,330.05)	112.7
10-66-602 GASOLINE/DIESEL/OIL	26,603.13	26,603.13	70,000.00	43,396.87	38.0
10-66-620 ELECTRICITY (STREET LTS)	27,716.36	27,716.36	60,000.00	32,283.64	46.2
10-66-621 ELECTRICITY	976.89	976.89	3,000.00	2,023.11	32.6
10-66-622 TELEPHONE	16.43	16.43	50.00	33.57	32.9
10-66-623 HEATING FUEL	2,744.31	2,744.31	6,000.00	3,255.69	45.7
10-66-626 WATER/SEWER/GARBAGE	1,382.50	1,382.50	3,600.00	2,217.50	38.4
10-66-627 STAFF CELLULAR PHONES	703.44	703.44	1,680.00	976.56	41.9
10-66-647 STREET LIGHT MT & POLE RENTAL	6,146.43	6,146.43	19,100.00	12,953.57	32.2
10-66-661 VEHICLE MAINT/REPAIR	67,007.36	67,007.36	190,000.00	122,992.64	35.3
10-66-669 OTHER PURCHASED SERVICES	4,655.74	4,655.74	10,000.00	5,344.26	46.6
10-66-683 MINOR EQUIPMENT	.00	.00	3,500.00	3,500.00	.0
10-66-690 CPECATERPILLAR 972M WHEEL LOAD	(225.42)	(225.42)	.00	225.42	.0
10-66-694 CAT 4WD EXTEND-A-HOE BKHOE	.00	.00	170,413.00	170,413.00	.0
10-66-702 INSTALLATION OF 36" CULVERT	8,690.90	8,690.90	163,710.00	155,019.10	5.3
10-66-703 STIP MATCH OR GRAVEL FOR ROADS	.00	.00	1,095,004.00	1,095,004.00	.0
10-66-704 DUMP TRUCKS	353,826.00	353,826.00	540,206.25	186,380.25	65.5
10-66-705 CATERPILLAR ATTACHMENTS	.00	.00	313,217.09	313,217.09	.0
10-66-706 CATERPILLAR HENJE HI-GATE	.00	.00	9,093.00	9,093.00	.0
10-66-707 CATERPILLAR LOADER SNOW BUCKET	.00	.00	44,003.66	44,003.66	.0
10-66-708 BUS BARN IMPROVEMENTS	.00	.00	500,000.00	500,000.00	.0
10-66-709 WATER TRUCKS	.00	.00	27,356.00	27,356.00	.0
10-66-721 INSURANCE	11,763.78	11,763.78	.00	(11,763.78)	.0
10-66-727 ADVERTISING	.00	.00	200.00	200.00	.0
10-66-771 GRAVEL (WAS #578)	441,263.97	441,263.97	463,760.00	22,496.03	95.2
10-66-772 CULVERTS 18"	6,884.05	6,884.05	15,000.00	8,115.95	45.9
10-66-996 ADMIN OVERHEAD-IT SVCS	8,513.42	8,513.42	20,063.00	11,549.58	42.4
TOTAL PW-STREETS & ROADS	2,076,705.31	2,076,705.31	5,252,738.00	3,176,032.69	39.5

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING DECEMBER 31, 2021

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PROPERTY MAINTENANCE</u>					
10-70-501 SALARIES	147,826.30	147,826.30	329,264.00	181,437.70	44.9
10-70-502 OVERTIME	31,387.10	31,387.10	40,000.00	8,612.90	78.5
10-70-506 SHIFT DIFFERENTIAL	561.98	561.98	.00	(561.98)	.0
10-70-508 LEAVE CASHOUT	12,403.46	12,403.46	6,408.00	(5,995.46)	193.6
10-70-510 SOCIAL SECURITY EXPENSE	200.86	200.86	1,746.00	1,545.14	11.5
10-70-511 MEDICARE FICA	2,921.46	2,921.46	5,354.00	2,432.54	54.6
10-70-512 EMPLOYEE GROUP BENEFITS	59,925.45	59,925.45	129,683.00	69,757.55	46.2
10-70-515 UNEMPLOYMENT	.00	.00	5,861.00	5,861.00	.0
10-70-516 WORKERS' COMPENSATION	6,228.90	6,228.90	9,539.00	3,310.10	65.3
10-70-518 PERS	40,147.41	40,147.41	81,238.00	41,090.59	49.4
10-70-519 UTILITY BENEFIT	16,291.92	16,291.92	23,256.00	6,964.08	70.1
10-70-545 TRAINING/TRAVEL	.00	.00	8,000.00	8,000.00	.0
10-70-561 SUPPLIES	2,322.76	2,322.76	2,000.00	(322.76)	116.1
10-70-562 MATERIALS	192.49	192.49	2,000.00	1,807.51	9.6
10-70-563 WEARING APPAREL	.00	.00	5,000.00	5,000.00	.0
10-70-566 CLEANUP GREENUP SUPPLIES	.00	.00	700.00	700.00	.0
10-70-580 BOILER EXPENSE	2,541.13	2,541.13	25,000.00	22,458.87	10.2
10-70-590 GLYCOL SUPPLIES	.00	.00	12,000.00	12,000.00	.0
10-70-591 CARPENTRY EXPENSE	1,246.17	1,246.17	10,000.00	8,753.83	12.5
10-70-592 PLUMBING SUPPLIES	1,346.25	1,346.25	7,000.00	5,653.75	19.2
10-70-593 ELECTRICAL SUPPLIES	5,611.88	5,611.88	7,000.00	1,388.12	80.2
10-70-594 PAINT SUPPLIES	82.32	82.32	3,000.00	2,917.68	2.7
10-70-595 BOARDWALK REPAIR SUPPLIES	1,751.25	1,751.25	15,000.00	13,248.75	11.7
10-70-596 FIRE SUPPRESSION & INSPECTION	3,360.00	3,360.00	20,000.00	16,640.00	16.8
10-70-601 VEHICLE MT. (PARTS & TOOLS)	4,505.92	4,505.92	10,000.00	5,494.08	45.1
10-70-602 GASOLINE/DIESEL/OIL	17,869.01	17,869.01	10,000.00	(7,869.01)	178.7
10-70-621 ELECTRICITY	4,385.70	4,385.70	12,000.00	7,614.30	36.6
10-70-622 TELEPHONE	28.20	28.20	100.00	71.80	28.2
10-70-623 HEATING FUEL	19,219.17	19,219.17	27,000.00	7,780.83	71.2
10-70-626 WATER/SEWER/GARBAGE	8,237.10	8,237.10	17,400.00	9,162.90	47.3
10-70-627 STAFF CELLULAR PHONES	644.43	644.43	1,000.00	355.57	64.4
10-70-661 VEHICLE MAINT/REPAIR	2,498.88	2,498.88	6,006.00	3,507.12	41.6
10-70-662 WIND TURBINE CONTRACT	6,770.53	6,770.53	6,700.00	(70.53)	101.1
10-70-663 WIND TURBINE MAINTENANCE	7,200.00	7,200.00	5,000.00	(2,200.00)	144.0
10-70-668 PARKS MAINTENANCE	2,695.00	2,695.00	45,000.00	42,305.00	6.0
10-70-669 OTHER PURCHASED SERVICES	373.08	373.08	25,000.00	24,626.92	1.5
10-70-681 BOARDWALK LIGHTING PROJECT	.00	.00	43,373.00	43,373.00	.0
10-70-683 MINOR EQUIPMENT	373.75	373.75	10,000.00	9,626.25	3.7
10-70-696 TWO 3/4 TON PICK UP TRUCKS	.00	.00	162,000.00	162,000.00	.0
10-70-697 CITY HALL IMPROVEMENTS	1,120,794.73	1,120,794.73	1,652,833.00	532,038.27	67.8
10-70-698 SCISSOR LIFT	.00	.00	18,138.00	18,138.00	.0
10-70-699 JOHN DEERE 5 SERIES	.00	.00	100,000.00	100,000.00	.0
10-70-721 INSURANCE	6,378.72	6,378.72	12,236.00	5,857.28	52.1
10-70-776 4TH OF JULY	700.00	700.00	2,000.00	1,300.00	35.0
10-70-799 MISCELLANEOUS EXPENSES	.00	.00	1,300.00	1,300.00	.0
10-70-875 INDIRECT COST RECOVERY	(156,392.64)	(156,392.64)	(350,000.00)	(193,607.36)	(44.7)
10-70-996 ADMIN OVERHEAD-IT SVCS	16,198.94	16,198.94	28,000.00	11,801.06	57.9
TOTAL PROPERTY MAINTENANCE	1,398,829.61	1,398,829.61	2,594,135.00	1,195,305.39	53.9

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING DECEMBER 31, 2021

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PARKS & REC/BYC</u>					
10-71-623 HEATING FUEL	4,902.15	4,902.15	.00	(4,902.15)	.0
TOTAL PARKS & REC/BYC	4,902.15	4,902.15	.00	(4,902.15)	.0
<u>COMMUNITY SERVICE</u>					
10-72-626 SENIOR CTR - W/S/G ONC	.00	.00	33,520.00	33,520.00	.0
10-72-643 PLANNING/ENGINEERING FEES	25,000.00	25,000.00	.00	(25,000.00)	.0
10-72-745 LIBRARY CONTRIBUTION	31,710.68	31,710.68	72,600.00	40,889.32	43.7
10-72-748 DONATION-ICE ROAD MAINTENANCE	.00	.00	9,000.00	9,000.00	.0
10-72-755 BETHEL SEARCH & RESCUE	.00	.00	20,000.00	20,000.00	.0
10-72-760 COMMUNITY ACTION GRANT	10,602.00	10,602.00	80,000.00	69,398.00	13.3
10-72-798 UAF 4-H CONTRIBUTION	56,000.00	56,000.00	112,000.00	56,000.00	50.0
TOTAL COMMUNITY SERVICE	123,312.68	123,312.68	327,120.00	203,807.32	37.7
<u>IN KIND MATCH & TRANSFERS</u>					
10-73-550 CASH XFER POOL F40- SALES TAX	301,996.00	301,996.00	666,667.00	364,671.00	45.3
10-73-551 CASH XFER POOL F40- ALCO TAX	6,474.00	6,474.00	16,666.00	10,192.00	38.9
10-73-552 XFER FROM GF: MARIJUANA TAX	12,854.68	12,854.68	28,333.00	15,478.32	45.4
10-73-553 XFER OUT TO FLEET REPLCMNT FUND	.00	.00	100,000.00	100,000.00	.0
10-73-559 XFER FROM POOL F40-AK REMOTEST	23,340.88	23,340.88	.00	(23,340.88)	.0
10-73-622 CASH XFER- FUND	.00	.00	85,000.00	85,000.00	.0
TOTAL IN KIND MATCH & TRANSFERS	344,665.56	344,665.56	896,666.00	552,000.44	38.4
TOTAL FUND EXPENDITURES	8,634,329.28	8,634,329.28	20,094,742.00	11,460,412.72	43.0
NET REVENUE OVER EXPENDITURES	(2,008,494.76)	(2,008,494.76)	(6,934,599.00)	(4,926,104.24)	(29.0)

CITY OF BETHEL
BALANCE SHEET
DECEMBER 31, 2021

"1ST 100 YEARS" PUBLICATION

ASSETS

11-10100	CASH IN COMBINED FUND	35.00	
11-14000	100 YR BOOK INVENTORY	(35.00)	
	TOTAL ASSETS		.00

CITY OF BETHEL
BALANCE SHEET
DECEMBER 31, 2021

BPD EVIDENCE HOLDING ACCT

ASSETS

14-10300	NBA-BPD EVIDENCE-CHKING	13,509.59	
14-19900	SUSPENSE-HOLDING	(12,622.49)	
	TOTAL ASSETS		887.10

CITY OF BETHEL
BALANCE SHEET
DECEMBER 31, 2021

POLICE ASSET FORFEITURE

ASSETS

16-10100	CASH IN COMBINED FUND	(	66,780.50)	
16-10300	BPD ASSET FORFEITURE - SAVINGS		5,400.97	
	TOTAL ASSETS		(	61,379.53)

CITY OF BETHEL
BALANCE SHEET
DECEMBER 31, 2021

VSW-HEAT TRACE REPLACEMENT

ASSETS

17-10100	CASH IN COMBINED FUND	(	15,408.79)	
17-13200	ACCOUNTS RECEIVABLE		15,408.79	
	TOTAL ASSETS			.00

CITY OF BETHEL
BALANCE SHEET
DECEMBER 31, 2021

BOARDWALK LIGHTING PROJECT

ASSETS

18-10100 CASH IN COMBINED FUND

88,148.05

TOTAL ASSETS

88,148.05

CITY OF BETHEL
BALANCE SHEET
DECEMBER 31, 2021

AVENUES W&S GRANT USDA

ASSETS

19-10100	CASH IN COMBINED FUND	(	28,633.87)	
	TOTAL ASSETS		(	28,633.87)

LIABILITIES AND EQUITY

FUND EQUITY

	UNAPPROPRIATED FUND BALANCE:			
	REVENUE OVER EXPENDITURES - YTD	(	22,094.94)	
	BALANCE - CURRENT DATE	(	22,094.94)	
	TOTAL FUND EQUITY		(	22,094.94)
	TOTAL LIABILITIES AND EQUITY		(	22,094.94)

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING DECEMBER 31, 2021

AVENUES W&S GRANT USDA

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>DEPARTMENT 50</u>					
19-50-735	FINANCE CHARGES/PENALTIES	21,834.94	21,834.94	.00	(21,834.94)	.0
	TOTAL DEPARTMENT 50	21,834.94	21,834.94	.00	(21,834.94)	.0
	<u>USDA AVES GRANT</u>					
19-51-642	LEGAL FEES	260.00	260.00	.00	(260.00)	.0
	TOTAL USDA AVES GRANT	260.00	260.00	.00	(260.00)	.0
	TOTAL FUND EXPENDITURES	22,094.94	22,094.94	.00	(22,094.94)	.0
	NET REVENUE OVER EXPENDITURES	(22,094.94)	(22,094.94)	.00	22,094.94	.0

CITY OF BETHEL
BALANCE SHEET
DECEMBER 31, 2021

AVENUES W&S LOAN USDA

ASSETS

20-10100	CASH IN COMBINED FUND	(2,598,546.87)	
	TOTAL ASSETS		(2,598,546.87)

LIABILITIES AND EQUITY

LIABILITIES

20-20100	VOUCHERS PAYABLE	54,710.36	
	TOTAL LIABILITIES		54,710.36

FUND EQUITY

UNAPPROPRIATED FUND BALANCE:			
	REVENUE OVER EXPENDITURES - YTD	(133,550.10)	
	BALANCE - CURRENT DATE	(133,550.10)	
	TOTAL FUND EQUITY		(133,550.10)
	TOTAL LIABILITIES AND EQUITY		(78,839.74)

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING DECEMBER 31, 2021

AVENUES W&S LOAN USDA

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>CITY SHOP FLOOR REPAIR</u>					
20-50-642	LEGAL FEES	2,340.00	2,340.00	.00	(2,340.00)	.0
20-50-643	ENGINEERING	108,029.88	108,029.88	.00	(108,029.88)	.0
20-50-690	USDA LOAN AVENUES	240.00	240.00	.00	(240.00)	.0
20-50-735	FINANCE CHARGES/PENALTIES	22,940.22	22,940.22	.00	(22,940.22)	.0
	TOTAL CITY SHOP FLOOR REPAIR	133,550.10	133,550.10	.00	(133,550.10)	.0
	TOTAL FUND EXPENDITURES	133,550.10	133,550.10	.00	(133,550.10)	.0
	NET REVENUE OVER EXPENDITURES	(133,550.10)	(133,550.10)	.00	133,550.10	.0

CITY OF BETHEL
BALANCE SHEET
DECEMBER 31, 2021

LAND PLANNING AND DEVELOPMENT

ASSETS

25-10100 CASH IN COMBINED FUND

21,172.97

TOTAL ASSETS

21,172.97

CITY OF BETHEL
BALANCE SHEET
DECEMBER 31, 2021

PARKS DEVELOPMENT FUND

ASSETS

26-10100 CASH IN COMBINED FUND

40,845.33

TOTAL ASSETS

40,845.33

CITY OF BETHEL
BALANCE SHEET
DECEMBER 31, 2021

COMMUNITY SERVICE PATROL GRANT

ASSETS

27-10100	CASH IN COMBINED FUND	(	220,323.42)	
27-13200	ACCOUNTS RECEIVABLE STATE		17,213.29	
	TOTAL ASSETS			(203,110.13)

LIABILITIES AND EQUITY

LIABILITIES

27-20100	VOUCHERS PAYABLE		628.53	
27-21100	ACCRUED PAYROLL		7,987.00	
	TOTAL LIABILITIES			8,615.53

FUND EQUITY

UNAPPROPRIATED FUND BALANCE:				
REVENUE OVER EXPENDITURES - YTD	(	211,725.66)		
BALANCE - CURRENT DATE	(	211,725.66)		
TOTAL FUND EQUITY			(	211,725.66)
TOTAL LIABILITIES AND EQUITY			(	203,110.13)

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING DECEMBER 31, 2021

COMMUNITY SERVICE PATROL GRANT

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>CSP PROGRAM</u>					
27-50-501 SALARIES	98,869.65	98,869.65	153,054.00	54,184.35	64.6
27-50-502 OVERTIME	16,961.58	16,961.58	12,345.00	(4,616.58)	137.4
27-50-508 LEAVE CASHOUT	.00	.00	7,394.00	7,394.00	.0
27-50-511 MEDICARE FICA	1,679.42	1,679.42	2,398.00	718.58	70.0
27-50-512 EMPLOYEE GROUP BENEFITS	45,715.57	45,715.57	76,284.00	30,568.43	59.9
27-50-515 UNEMPLOYMENT	.00	.00	2,944.00	2,944.00	.0
27-50-516 WORKMEN'S COMP	1,744.26	1,744.26	4,273.00	2,528.74	40.8
27-50-518 PERS	25,571.45	25,571.45	36,388.00	10,816.55	70.3
27-50-519 UTILITY BENEFIT	7,742.32	7,742.32	13,680.00	5,937.68	56.6
27-50-561 SUPPLIES	2,785.77	2,785.77	4,000.00	1,214.23	69.6
27-50-563 WEARING APPAREL	.00	.00	1,800.00	1,800.00	.0
27-50-570 IN-KIND EXPENSES	.00	.00	32,308.00	32,308.00	.0
27-50-602 GASOLINE / DIESEL / OIL	8,655.33	8,655.33	7,000.00	(1,655.33)	123.7
27-50-623 HEATING FUEL	58.82	58.82	.00	(58.82)	.0
27-50-627 STAFF CELLULAR PHONES	335.23	335.23	1,500.00	1,164.77	22.4
27-50-721 INSURANCE	1,606.26	1,606.26	2,977.00	1,370.74	54.0
TOTAL CSP PROGRAM	211,725.66	211,725.66	358,345.00	146,619.34	59.1
TOTAL FUND EXPENDITURES	211,725.66	211,725.66	358,345.00	146,619.34	59.1
NET REVENUE OVER EXPENDITURES	(211,725.66)	(211,725.66)	(358,345.00)	(146,619.34)	(59.1)

CITY OF BETHEL
BALANCE SHEET
DECEMBER 31, 2021

YK REG AQUA HLTH & SAFETY CTR

ASSETS

40-10100	CASH IN COMBINED FUND	(	1,837,461.95)	
40-12501	INVESTMENT-AMLIP YKHF		3,987,788.17	
40-14200	INVENTORY-HEATING FUEL		22,058.55	
40-16300	BUILDINGS		21,831,540.08	
40-16500	MACHINERY & EQUIPMENT		1,465,627.00	
40-16800	ACCUM DEPR BUILDING	(	4,852,534.32)	
40-17000	ACCUM DEPR - M & E	(	584,060.27)	
40-18000	CONSTRUCTION IN PROGRESS		338,502.11	
40-19900	SUSPENSE		183,107.00	
TOTAL ASSETS				20,554,566.37

LIABILITIES AND EQUITY

LIABILITIES

40-20100	VOUCHERS PAYABLE		15,388.04	
40-25950	DUE TO/FROM POOL MGMT CO.	(	122,553.01)	
TOTAL LIABILITIES			(	107,164.97)

FUND EQUITY

UNAPPROPRIATED FUND BALANCE:

REVENUE OVER EXPENDITURES - YTD (143,591.72)

BALANCE - CURRENT DATE (143,591.72)

TOTAL FUND EQUITY (143,591.72)

TOTAL LIABILITIES AND EQUITY (250,756.69)

CITY OF BETHEL
REVENUES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING DECEMBER 31, 2021

YK REG AQUA HLTH & SAFETY CTR

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>SOURCE 43</u>					
40-43-420 MEMBERSHIPS	119,091.00	119,091.00	260,000.00	140,909.00	45.8
40-43-430 PRO-SHOP REVENUE	10,568.00	10,568.00	40,000.00	29,432.00	26.4
40-43-435 CONCESSION REVENUE	8,025.00	8,025.00	60,000.00	51,975.00	13.4
40-43-460 ENTRY FEE	31,933.00	31,933.00	100,000.00	68,067.00	31.9
40-43-463 FACILITY RENTAL	9,402.00	9,402.00	25,500.00	16,098.00	36.9
40-43-465 PROGRAM FEES	4,088.00	4,088.00	50,000.00	45,912.00	8.2
TOTAL SOURCE 43	183,107.00	183,107.00	535,500.00	352,393.00	34.2
<u>TRANSFERS IN</u>					
40-46-412 LOCAL SOURCES-SALES TAX REV	301,996.00	301,996.00	625,000.00	323,004.00	48.3
40-46-413 LOCAL SOURCES-ALCOHOLTAX REV	6,474.00	6,474.00	16,666.00	10,192.00	38.9
40-46-415 ALASKA REMOTE SALES TAX	23,340.88	23,340.88	41,667.00	18,326.12	56.0
40-46-416 PENALTIES AND INTEREST	.00	.00	6,250.00	6,250.00	.0
40-46-417 XFER FROM GF: MARIJUANA TAX	12,854.68	12,854.68	28,333.00	15,478.32	45.4
TOTAL TRANSFERS IN	344,665.56	344,665.56	717,916.00	373,250.44	48.0
<u>MISCELLANEOUS</u>					
40-49-487 INVESTMENT INCOME	166.77	166.77	41,000.00	40,833.23	.4
TOTAL MISCELLANEOUS	166.77	166.77	41,000.00	40,833.23	.4
TOTAL FUND REVENUE	527,939.33	527,939.33	1,294,416.00	766,476.67	40.8

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING DECEMBER 31, 2021

YK REG AQUA HLTH & SAFETY CTR

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>LOCAL FUNDED EXPENDITURES</u>					
40-50-602 GASOLINE/OIL/DIESEL	5,723.15	5,723.15	2,472.00	(3,251.15)	231.5
40-50-621 ELECTRICITY	44,519.06	44,519.06	120,510.00	75,990.94	36.9
40-50-622 TELEPHONE	744.42	744.42	773.00	28.58	96.3
40-50-623 HEATING FUEL	95,632.63	95,632.63	133,710.00	38,077.37	71.5
40-50-624 WATER/SEWER/GARBAGE	23,210.29	23,210.29	56,650.00	33,439.71	41.0
40-50-646 CONTRACTOR'S FEES	52,634.04	52,634.04	905,769.00	853,134.96	5.8
40-50-649 PROFESSIONAL SVS	152,980.92	152,980.92	152,981.00	.08	100.0
40-50-661 VEHICL MAINT/REPAIR	185.92	185.92	1,000.00	814.08	18.6
40-50-662 PROP MAINT	26,556.89	26,556.89	50,000.00	23,443.11	53.1
40-50-669 OTHER PURCHASED SERVICES	2,315.24	2,315.24	10,000.00	7,684.76	23.2
40-50-683 MINOR EQUIPMENT	843.21	843.21	.00	(843.21)	.0
40-50-691 FEASIBILTY STUDY	42,165.16	42,165.16	75,000.00	32,834.84	56.2
40-50-692 REPAIRS	146,445.29	146,445.29	1,032,939.00	886,493.71	14.2
40-50-721 INSURANCE	35,232.84	35,232.84	48,733.00	13,500.16	72.3
40-50-996 ADMIN OVERHEAD-IT SVCS	25,185.21	25,185.21	43,439.00	18,253.79	58.0
40-50-997 ICR-PROPERTY MAINTENANCE-5%	.00	.00	43,000.00	43,000.00	.0
40-50-998 ADMINISTRATIVE OVERHEAD-GF	17,156.78	17,156.78	30,000.00	12,843.22	57.2
TOTAL LOCAL FUNDED EXPENDITURES	671,531.05	671,531.05	2,706,976.00	2,035,444.95	24.8
TOTAL FUND EXPENDITURES	671,531.05	671,531.05	2,706,976.00	2,035,444.95	24.8
NET REVENUE OVER EXPENDITURES	(143,591.72)	(143,591.72)	(1,412,560.00)	(1,268,968.28)	(10.2)

CITY OF BETHEL
BALANCE SHEET
DECEMBER 31, 2021

E-911 SYSTEM/SURCHARGE

ASSETS

41-10100	CASH IN COMBINED FUND	102,670.21	
	TOTAL ASSETS		102,670.21

LIABILITIES AND EQUITY

LIABILITIES

41-20100	VOUCHERS PAYABLE	1,648.00	
41-21100	ACCRUED PAYROLL	2,696.66	
	TOTAL LIABILITIES		4,344.66

FUND EQUITY

UNAPPROPRIATED FUND BALANCE:			
REVENUE OVER EXPENDITURES - YTD	22,773.86		
BALANCE - CURRENT DATE		22,773.86	
TOTAL FUND EQUITY			22,773.86
TOTAL LIABILITIES AND EQUITY			27,118.52

CITY OF BETHEL
REVENUES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING DECEMBER 31, 2021

E-911 SYSTEM/SURCHARGE

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>E-911 SURCHARGE</u>					
41-42-411 SURCHARGE FROM UNITED UTL	72,026.83	72,026.83	144,000.00	71,973.17	50.0
41-42-416 PUBLIC SAFETY DISP CONTRACT	.00	.00	144,000.00	144,000.00	.0
TOTAL E-911 SURCHARGE	72,026.83	72,026.83	288,000.00	215,973.17	25.0
TOTAL FUND REVENUE	72,026.83	72,026.83	288,000.00	215,973.17	25.0

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING DECEMBER 31, 2021

E-911 SYSTEM/SURCHARGE

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>E-911 SERVICES</u>					
41-50-501 SALARIES	12,056.48	12,056.48	67,979.00	55,922.52	17.7
41-50-502 OVERTIME	68.94	68.94	5,000.00	4,931.06	1.4
41-50-508 LEAVE CASHOUT	.00	.00	3,399.00	3,399.00	.0
41-50-511 MEDICARE FICA	179.40	179.40	1,058.00	878.60	17.0
41-50-512 EMPLOYEE GROUP BENEFITS	7,437.10	7,437.10	27,971.00	20,533.90	26.6
41-50-515 UNEMPLOYMENT	.00	.00	1,299.00	1,299.00	.0
41-50-516 WORKERS' COMPENSATION	119.22	119.22	1,885.00	1,765.78	6.3
41-50-518 PERS	2,667.54	2,667.54	16,055.00	13,387.46	16.6
41-50-519 UTILITY BENEFIT	371.21	371.21	5,016.00	4,644.79	7.4
41-50-669 OTHER PURCHASED SERVICES	16,376.00	16,376.00	57,000.00	40,624.00	28.7
41-50-721 INSURANCE	1,129.08	1,129.08	.00 (	1,129.08)	.0
41-50-732 RENTS & LEASES	8,848.00	8,848.00	5,800.00 (	3,048.00)	152.6
TOTAL E-911 SERVICES	49,252.97	49,252.97	192,462.00	143,209.03	25.6
TOTAL FUND EXPENDITURES	49,252.97	49,252.97	192,462.00	143,209.03	25.6
NET REVENUE OVER EXPENDITURES	22,773.86	22,773.86	95,538.00	72,764.14	23.8

CITY OF BETHEL
BALANCE SHEET
DECEMBER 31, 2021

WATER & SEWER GRANT PROJECTS

ASSETS

43-10100	CASH IN COMBINED FUND	(	16,000.00)	
	TOTAL ASSETS		(	16,000.00)

CITY OF BETHEL
BALANCE SHEET
DECEMBER 31, 2021

INSTITUTIONAL CORRIDOR PROJECT

ASSETS

45-10100	CASH IN COMBINED FUND	(	115,901.89)	
	TOTAL ASSETS		(	115,901.89)

CITY OF BETHEL
BALANCE SHEET
DECEMBER 31, 2021

PORT OFFICE CP FUND

ASSETS

47-10100 CASH IN COMBINED FUND

(22,466.07)

TOTAL ASSETS

(22,466.07)

CITY OF BETHEL
BALANCE SHEET
DECEMBER 31, 2021

F49 PORT MULTI-FACILITY IMPRV.

ASSETS

49-10100 CASH IN COMBINED FUND

(22,200.00)

TOTAL ASSETS

(22,200.00)

CITY OF BETHEL
BALANCE SHEET
DECEMBER 31, 2021

SOLID WASTE SERVICES

ASSETS

50-10100	CASH IN COMBINED FUND	3,909,457.69	
50-13100	ACCOUNTS RECEIVABLE	227,441.12	
50-13900	ALLOWANCE FOR DOUBTFUL ACCTS	(31,334.02)	
50-14200	INVENTORY - HEATING FUEL	764.70	
50-14400	INVENTORY - DIESEL	2,352.91	
50-16100	LAND	18,252.00	
50-16300	BUILDINGS	96,568.13	
50-16400	PLANTS AND LINES-GENERAL	164,282.49	
50-16500	MACHINERY & EQUIP-GENERAL	1,298,496.77	
50-16600	VEHICLES-GENERAL	939,511.30	
50-16800	ACCUM DEPR-BUILDINGS	(61,780.13)	
50-16900	ACCUM DEPR-PLANT/LINE-GNL	(27,973.35)	
50-17000	ACCUM DEP-M&E GENERAL	(719,099.22)	
50-17100	ACCUM DEPR-VEHICLES-GENERAL	(283,699.76)	
50-19000	DEFERRED OUTFLOW-PENSION	48,886.49	
50-19001	OPEB DEFERRED OUTFLOW	34,759.00	
50-19002	OPEB ASSET	4,371.27	
TOTAL ASSETS			5,621,257.39

LIABILITIES AND EQUITY

LIABILITIES

50-20100	VOUCHERS PAYABLE	3,304.02	
50-21100	ACCRUED PAYROLL	15,735.91	
50-22100	ACCRUED VACATION	41,869.30	
50-22200	VACATION/SICK LEAVE	4,954.42	
TOTAL LIABILITIES			65,863.65

FUND EQUITY

50-28500	LANDFILL CLOSURE.POSTCLOS	3,045,611.18	
UNAPPROPRIATED FUND BALANCE:			
50-29000	DEFERRED INFLOW-PENSION	24,080.90	
50-29001	OPEB DEFERRED INFLOW	18,892.96	
50-29100	PENSION LIABILITY	399,758.16	
50-29101	NET OPEB LIABILITY	16,377.04	
	REVENUE OVER EXPENDITURES - YTD	(225,333.27)	
BALANCE - CURRENT DATE		233,775.79	
TOTAL FUND EQUITY			3,279,386.97
TOTAL LIABILITIES AND EQUITY			3,345,250.62

CITY OF BETHEL
REVENUES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING DECEMBER 31, 2021

SOLID WASTE SERVICES

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
	<u>SOLID WASTE & RECYLING</u>					
50-44-412	COMMERCIAL GARBAGE PICKUP	315,914.47	315,914.47	785,865.00	469,950.53	40.2
50-44-413	RESIDENTIAL GARBAGE PICKUP	169,585.97	169,585.97	335,767.00	166,181.03	50.5
50-44-416	LANDFILL DUMP FEE	106,929.42	106,929.42	95,000.00	(11,929.42)	112.6
	TOTAL SOLID WASTE & RECYLING	592,429.86	592,429.86	1,216,632.00	624,202.14	48.7
	<u>MISCELLANEOUS</u>					
50-45-434	PENALTY & INTEREST	.00	.00	5,000.00	5,000.00	.0
	TOTAL MISCELLANEOUS	.00	.00	5,000.00	5,000.00	.0
	TOTAL FUND REVENUE	592,429.86	592,429.86	1,221,632.00	629,202.14	48.5

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING DECEMBER 31, 2021

SOLID WASTE SERVICES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>HAULED REFUSE</u>					
50-70-501 SALARIES	52,316.75	52,316.75	128,964.00	76,647.25	40.6
50-70-502 OVERTIME	5,146.24	5,146.24	10,250.00	5,103.76	50.2
50-70-508 LEAVE CASHOUT	.00	.00	7,093.00	7,093.00	.0
50-70-510 SOCIAL SECURITY EXPENSE	55.00	55.00	1,746.00	1,691.00	3.2
50-70-511 MEDICARE FICA	807.06	807.06	2,019.00	1,211.94	40.0
50-70-512 EMPLOYEE GROUP BENEFITS	8,768.40	8,768.40	27,971.00	19,202.60	31.4
50-70-515 UNEMPLOYMENT	.00	.00	2,478.00	2,478.00	.0
50-70-516 WORKERS' COMPENSATION	2,768.10	2,768.10	3,596.00	827.90	77.0
50-70-518 PERS	12,446.75	12,446.75	33,690.00	21,243.25	36.9
50-70-519 UTILITY BENEFIT	1,122.35	1,122.35	5,016.00	3,893.65	22.4
50-70-545 TRAINING/TRAVEL	.00	.00	500.00	500.00	.0
50-70-561 SUPPLIES	112.32	112.32	500.00	387.68	22.5
50-70-563 WEARING APPAREL	858.09	858.09	500.00	(358.09)	171.6
50-70-600 TIRES & WHEELS	1,896.03	1,896.03	.00	(1,896.03)	.0
50-70-601 VEHICLE PARTS	5,377.36	5,377.36	10,000.00	4,622.64	53.8
50-70-602 GASOLINE / DIESEL / OIL	7,134.03	7,134.03	18,000.00	10,865.97	39.6
50-70-661 VEHICLE MAINT/REPAIRS	31,235.87	31,235.87	95,000.00	63,764.13	32.9
50-70-669 OTHER PURCHASED SERVICES	.00	.00	500.00	500.00	.0
50-70-691 4 YD DUMPSTERS	39,253.00	39,253.00	60,000.00	20,747.00	65.4
50-70-693 REFUSE TRUCK	.00	.00	425,000.00	425,000.00	.0
50-70-694 SINGLE AXLE REAR LOADER	.00	.00	180,336.00	180,336.00	.0
50-70-721 INSURANCE	3,446.16	3,446.16	5,000.00	1,553.84	68.9
50-70-998 ADMINISTRATIVE OVERHEAD-GF	24,761.73	24,761.73	37,951.00	13,189.27	65.3
TOTAL HAULED REFUSE	197,505.24	197,505.24	1,056,110.00	858,604.76	18.7

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING DECEMBER 31, 2021

SOLID WASTE SERVICES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>LANDFILL OPERATIONS</u>					
50-71-501 SALARIES	80,024.97	80,024.97	173,399.00	93,374.03	46.2
50-71-502 OVERTIME	7,062.68	7,062.68	20,000.00	12,937.32	35.3
50-71-508 LEAVE CASHOUT	.00	.00	8,670.00	8,670.00	.0
50-71-510 SOCIAL SECURITY EXPENSE	646.47	646.47	.00	(646.47)	.0
50-71-511 MEDICARE FICA	1,251.36	1,251.36	2,804.00	1,552.64	44.6
50-71-512 EMPLOYEE GROUP BENEFITS	8,890.18	8,890.18	66,113.00	57,222.82	13.5
50-71-515 UNEMPLOYMENT	.00	.00	3,442.00	3,442.00	.0
50-71-516 WORKERS' COMPENSATION	3,461.82	3,461.82	4,996.00	1,534.18	69.3
50-71-518 PERS	16,865.45	16,865.45	42,548.00	25,682.55	39.6
50-71-519 UTILITY BENEFIT	1,667.31	1,667.31	11,856.00	10,188.69	14.1
50-71-545 TRAINING/TRAVEL	.00	.00	1,000.00	1,000.00	.0
50-71-561 SUPPLIES	577.32	577.32	3,000.00	2,422.68	19.2
50-71-563 WEARING APPAREL	433.88	433.88	1,500.00	1,066.12	28.9
50-71-567 SALT	29,179.50	29,179.50	30,000.00	820.50	97.3
50-71-601 VEHICLE PARTS	6,202.46	6,202.46	6,000.00	(202.46)	103.4
50-71-602 GASOLINE / DIESEL / OIL	5,049.37	5,049.37	15,000.00	9,950.63	33.7
50-71-621 ELECTRICITY	1,790.93	1,790.93	3,000.00	1,209.07	59.7
50-71-623 HEATING FUEL	2,129.13	2,129.13	3,060.00	930.87	69.6
50-71-627 STAFF CELLULAR PHONES	236.41	236.41	840.00	603.59	28.1
50-71-661 VEHICLE MAINT/REPAIRS	31,253.77	31,253.77	94,711.00	63,457.23	33.0
50-71-662 PROPERTY MAINT	13,032.72	13,032.72	26,952.00	13,919.28	48.4
50-71-669 OTHER PURCHASED SERVICES	.00	.00	3,000.00	3,000.00	.0
50-71-683 MINOR EQUIPMENT	596.98	596.98	5,000.00	4,403.02	11.9
50-71-695 HAMMEL DK SHREDDER	355,455.00	355,455.00	940,000.00	584,545.00	37.8
50-71-721 INSURANCE	2,347.02	2,347.02	6,688.00	4,340.98	35.1
50-71-724 DUES & SUBSCRIPTION	8,000.00	8,000.00	8,050.00	50.00	99.4
50-71-996 ADMIN OVERHEAD-IT SVCS	9,252.31	9,252.31	15,958.00	6,705.69	58.0
50-71-998 ADMINISTRATIVE OVERHEAD-GF	30,480.67	30,480.67	48,987.00	18,506.33	62.2
TOTAL LANDFILL OPERATIONS	615,887.71	615,887.71	1,546,574.00	930,686.29	39.8
<u>RECYCLING OPERATIONS</u>					
50-72-602 GASOLINE / DIESEL / OIL	147.06	147.06	.00	(147.06)	.0
50-72-621 ELECTRICITY	138.51	138.51	.00	(138.51)	.0
50-72-623 HEATING FUEL	4,084.61	4,084.61	.00	(4,084.61)	.0
TOTAL RECYCLING OPERATIONS	4,370.18	4,370.18	.00	(4,370.18)	.0
TOTAL FUND EXPENDITURES	817,763.13	817,763.13	2,602,684.00	1,784,920.87	31.4
NET REVENUE OVER EXPENDITURES	(225,333.27)	(225,333.27)	(1,381,052.00)	(1,155,718.73)	(16.3)

CITY OF BETHEL
BALANCE SHEET
DECEMBER 31, 2021

WATER & SEWER SERVICES

ASSETS

51-10100	CASH IN COMBINED FUND	5,222,817.43	
51-12502	INVESTMENT-AMLIP W SUBS	888,987.10	
51-12507	INVESTMENT-AMLIP S SUBS	202,365.28	
51-13100	ACCOUNTS RECEIVABLE	1,205,995.77	
51-13900	ALLOWANCE-DOUBTFUL ACCTS	(205,665.61)	
51-14200	HEATING FUEL INVENTORY	32,970.18	
51-14400	DIESEL FUEL INVENTORY	29,411.40	
51-16200	IMPROVEMENTS	859,264.53	
51-16300	BUILDINGS	2,869,625.96	
51-16400	PLANTS AND LINES-GENERAL	48,481,946.34	
51-16500	MACHINERY & EQUIP-GENERAL	854,810.78	
51-16600	VEHICLES-GENERAL	5,417,697.81	
51-16800	ACCUM DEPR-BUILDINGS	(2,944,266.57)	
51-16900	ACCUM DEPR-PLANT/LINE-GNL	(24,553,522.13)	
51-17000	ACCUM DEP-M&E GENERAL	(195,680.16)	
51-17100	ACCUM DEPR-VEHICLES-GENERAL	(2,920,136.60)	
51-18000	W/S CONSTRUCTION IN PROGRESS	1,569,254.07	
51-19000	DEFERRED OUTFLOW-PENSION	379,715.82	
51-19001	OPEB DEFERRED OUTFLOW	264,659.00	
51-19002	OPEB ASSET	30,301.19	
TOTAL ASSETS			37,490,551.59

LIABILITIES AND EQUITY

LIABILITIES

51-20100	VOUCHERS PAYABLE	59,532.69	
51-21100	ACCRUED PAYROLL	80,122.67	
51-22100	ACCRUED VACATION	143,485.02	
51-22200	VACATION/SICK LEAVE	13,624.65	
51-25900	DUE TO/FROM OTHER FUNDS	1,996,668.23	
TOTAL LIABILITIES			2,293,433.26

FUND EQUITY

51-26100	UTILITY DEPOSITS	360,121.30	
51-27500	USDA JETTY LOAN PAYABLE	869,078.91	
51-27600	ACCRUED INTEREST PAYABLE	13,260.69	

UNAPPROPRIATED FUND BALANCE:

51-29000	DEFERRED INFLOW-PENSION	173,892.94	
51-29001	OPEB DEFERRED INFLOW	153,435.86	
51-29100	PENSION LIABILITY	3,048,645.70	
51-29101	OPEB LIABILITY	170,238.10	
51-29200	NATLBANKAK LOANS PAYABLE	2,285,184.55	
	REVENUE OVER EXPENDITURES - YTD	811,506.33	

BALANCE - CURRENT DATE 6,642,903.48

TOTAL FUND EQUITY 7,885,364.38

CITY OF BETHEL
BALANCE SHEET
DECEMBER 31, 2021

WATER & SEWER SERVICES

TOTAL LIABILITIES AND EQUITY

10,178,797.64

CITY OF BETHEL
REVENUES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING DECEMBER 31, 2021

WATER & SEWER SERVICES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>WATER</u>					
51-42-410 TRUCKED WATER	1,548,105.76	1,548,105.76	2,969,254.00	1,421,148.24	52.1
51-42-412 METERED PIPED WATER COMM.	326,166.38	326,166.38	1,098,339.00	772,172.62	29.7
51-42-414 UNMETERED PIPED WTR RESID	456,907.22	456,907.22	857,885.00	400,977.78	53.3
51-42-415 M PIPED WATER RESIDENTIAL	(408.31)	(408.31)	.00	408.31	.0
51-42-416 CONTRACT WATER	4,272.40	4,272.40	10,800.00	6,527.60	39.6
51-42-436 PUMPHOUSE WATER	9,474.25	9,474.25	19,200.00	9,725.75	49.4
TOTAL WATER	2,344,517.70	2,344,517.70	4,955,478.00	2,610,960.30	47.3
<u>SEWER</u>					
51-43-411 TRUCKED SEWER (EVAC/HB)	881,867.66	881,867.66	1,748,363.00	866,495.34	50.4
51-43-412 METERED PIPED SEWER COMM.	235,987.09	235,987.09	920,742.00	684,754.91	25.6
51-43-414 UNMETERED PIPED SEWER RES	135,220.00	135,220.00	257,009.00	121,789.00	52.6
51-43-416 CONTRACT SEWER	8,272.30	8,272.30	25,500.00	17,227.70	32.4
TOTAL SEWER	1,261,347.05	1,261,347.05	2,951,614.00	1,690,266.95	42.7
<u>MISCELLANEOUS</u>					
51-45-434 UTILITY PENALTY/INTEREST	53,945.82	53,945.82	40,000.00	(13,945.82)	134.9
51-45-435 RECONNECT FEES	.00	.00	3,000.00	3,000.00	.0
51-45-450 SENIOR DISCOUNT	(27,468.95)	(27,468.95)	(50,000.00)	(22,531.05)	(54.9)
51-45-467 NSF CHECKS AND FEES	30.00	30.00	140.00	110.00	21.4
51-45-468 UTILITY INSPECTION FEES	25.00	25.00	2,000.00	1,975.00	1.3
51-45-471 WATER SUBSCRIPTION FEES	99,031.41	99,031.41	178,650.00	79,618.59	55.4
51-45-472 SEWER SUBSCRIPTION FEES	104,394.96	104,394.96	188,234.00	83,839.04	55.5
51-45-487 INVESTMENT INCOME	45.90	45.90	16,500.00	16,454.10	.3
TOTAL MISCELLANEOUS	230,004.14	230,004.14	378,524.00	148,519.86	60.8
<u>MISCELLANEOUS</u>					
51-49-466 CASH OVER/SHORT	(17.60)	(17.60)	(100.00)	(82.40)	(17.6)
51-49-495 MISCELLANEOUS INCOME	5,910.00	5,910.00	3,100.00	(2,810.00)	190.7
TOTAL MISCELLANEOUS	5,892.40	5,892.40	3,000.00	(2,892.40)	196.4
TOTAL FUND REVENUE	3,841,761.29	3,841,761.29	8,288,616.00	4,446,854.71	46.4

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING DECEMBER 31, 2021

WATER & SEWER SERVICES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>UTILITY BILLING</u>					
51-80-501 SALARIES	19,516.82	19,516.82	111,347.00	91,830.18	17.5
51-80-502 OVERTIME	1,237.95	1,237.95	3,000.00	1,762.05	41.3
51-80-508 LEAVE CASHOUT	.00	.00	5,567.00	5,567.00	.0
51-80-511 MEDICARE FICA	301.56	301.56	1,658.00	1,356.44	18.2
51-80-512 GROUP HEALTH INSURANCE	19,513.85	19,513.85	31,785.00	12,271.15	61.4
51-80-515 UNEMPLOYMENT	.00	.00	2,035.00	2,035.00	.0
51-80-516 WORKERS' COMPENSATION	186.78	186.78	2,954.00	2,767.22	6.3
51-80-518 PERS	4,566.03	4,566.03	25,156.00	20,589.97	18.2
51-80-519 UTILITY BENEFIT	1,552.85	1,552.85	5,700.00	4,147.15	27.2
51-80-545 TRAINING/TRAVEL	.00	.00	2,000.00	2,000.00	.0
51-80-561 SUPPLIES	558.47	558.47	4,000.00	3,441.53	14.0
51-80-649 ONLINE BILL PAY	3,622.57	3,622.57	4,000.00	377.43	90.6
51-80-683 MINOR EQUIPMENT	5,139.84	5,139.84	7,000.00	1,860.16	73.4
51-80-721 INSURANCE	515.46	515.46	.00	(515.46)	.0
51-80-733 POSTAGE	520.99	520.99	15,000.00	14,479.01	3.5
51-80-736 BANK CHARGES	20,723.53	20,723.53	42,000.00	21,276.47	49.3
51-80-799 MISCELLANEOUS EXPENSES	.00	.00	500.00	500.00	.0
51-80-996 ADMIN OVERHEAD-IT SVCS	8,513.32	8,513.32	15,000.00	6,486.68	56.8
51-80-998 ADMINISTRATIVE OVERHEAD-GF	18,556.09	18,556.09	30,000.00	11,443.91	61.9
TOTAL UTILITY BILLING	105,026.11	105,026.11	308,702.00	203,675.89	34.0

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING DECEMBER 31, 2021

WATER & SEWER SERVICES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>HAULED WATER</u>					
51-81-501 SALARIES	214,101.10	214,101.10	501,017.00	286,915.90	42.7
51-81-502 OVERTIME	71,720.59	71,720.59	150,000.00	78,279.41	47.8
51-81-508 LEAVE CASHOUT	5,226.20	5,226.20	25,051.00	19,824.80	20.9
51-81-510 SOCIAL SECURITY	4,608.53	4,608.53	.00 (	4,608.53)	.0
51-81-511 MEDICARE	4,220.48	4,220.48	9,440.00	5,219.52	44.7
51-81-512 EMPLOYEE GROUP BENEFITS	68,920.80	68,920.80	254,280.00	185,359.20	27.1
51-81-515 UNEMPLOYMENT	.00	.00	11,588.00	11,588.00	.0
51-81-516 WORKERS' COMPENSATION	5,006.70	5,006.70	16,818.00	11,811.30	29.8
51-81-518 PERS	46,440.68	46,440.68	143,224.00	96,783.32	32.4
51-81-519 UTILITY BENEFIT	10,153.72	10,153.72	45,600.00	35,446.28	22.3
51-81-545 TRAINING/TRAVEL	18,825.77	18,825.77	35,000.00	16,174.23	53.8
51-81-561 SUPPLIES	7,159.89	7,159.89	15,000.00	7,840.11	47.7
51-81-563 WEARING APPAREL	8,579.48	8,579.48	15,000.00	6,420.52	57.2
51-81-600 TIRES	4,947.36	4,947.36	21,000.00	16,052.64	23.6
51-81-601 VEHICLE MT. (PARTS & TOOLS)	17,042.85	17,042.85	50,000.00	32,957.15	34.1
51-81-602 GASOLINE/DIESEL/OIL	57,055.95	57,055.95	110,000.00	52,944.05	51.9
51-81-621 ELECTRICITY	4,898.08	4,898.08	10,500.00	5,601.92	46.7
51-81-622 TELEPHONE	16.43	16.43	650.00	633.57	2.5
51-81-623 HEATING FUEL	9,147.71	9,147.71	12,325.00	3,177.29	74.2
51-81-626 WATER/SEWER/GARBAGE	3,298.80	3,298.80	.00 (	3,298.80)	.0
51-81-627 STAFF CELLULAR PHONES	2,252.35	2,252.35	840.00 (	1,412.35)	268.1
51-81-650 LAB TESTS	850.00	850.00	3,000.00	2,150.00	28.3
51-81-661 VEHICLE MAINT/REPAIR	129,108.29	129,108.29	391,472.00	262,363.71	33.0
51-81-662 PROPERTY MAINT	21,721.20	21,721.20	44,920.00	23,198.80	48.4
51-81-669 OTHER PURCHASED SERVICES	.00	.00	3,000.00	3,000.00	.0
51-81-683 MINOR EQUIPMENT	.00	.00	8,000.00	8,000.00	.0
51-81-691 WATER TRUCK	255.92	255.92	300,000.00	299,744.08	.1
51-81-695 FLEET MGMT. SOFTWARE/TABLETS/	.00	.00	75,000.00	75,000.00	.0
51-81-696 RADIO BASE STATION UPGRADE	.00	.00	9,500.00	9,500.00	.0
51-81-721 INSURANCE	62,576.82	62,576.82	88,907.00	26,330.18	70.4
51-81-799 MISCELLANEOUS	15.85	15.85	2,000.00	1,984.15	.8
51-81-996 ADMIN OVERHEAD-IT SVCS	8,099.47	8,099.47	13,970.00	5,870.53	58.0
51-81-998 ADMINISTRATIVE OVERHEAD-GF	95,335.74	95,335.74	179,862.00	84,526.26	53.0
TOTAL HAULED WATER	881,586.76	881,586.76	2,546,964.00	1,665,377.24	34.6

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING DECEMBER 31, 2021

WATER & SEWER SERVICES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PIPED WATER</u>					
51-82-501 SALARIES	63,570.68	63,570.68	187,467.00	123,896.32	33.9
51-82-502 OVERTIME	17,307.87	17,307.87	34,000.00	16,692.13	50.9
51-82-508 LEAVE CASHOUT	14,934.62	14,934.62	8,594.00	(6,340.62)	173.8
51-82-510 SOCIAL SECURITY	18.87	18.87	.00	(18.87)	.0
51-82-511 MEDICARE	1,412.53	1,412.53	3,211.00	1,798.47	44.0
51-82-512 EMPLOYEE GROUP BENEFITS	29,113.19	29,113.19	69,927.00	40,813.81	41.6
51-82-515 UNEMPLOYMENT	.00	.00	3,942.00	3,942.00	.0
51-82-516 WORKERS' COMPENSATION	1,612.62	1,612.62	5,721.00	4,108.38	28.2
51-82-518 PERS	18,077.00	18,077.00	48,723.00	30,646.00	37.1
51-82-519 UTILITY BENEFIT	7,413.69	7,413.69	12,540.00	5,126.31	59.1
51-82-545 TRAINING/TRAVEL	5,531.23	5,531.23	5,000.00	(531.23)	110.6
51-82-561 SUPPLIES	2,239.85	2,239.85	8,000.00	5,760.15	28.0
51-82-563 WEARING APPAREL	2,008.58	2,008.58	3,000.00	991.42	67.0
51-82-592 PLUMBING SUPPLIES	38.28	38.28	15,000.00	14,961.72	.3
51-82-600 TIRES AND WHEELS	.00	.00	500.00	500.00	.0
51-82-601 VEHICLE MT. (PARTS & TOOLS)	39.71	39.71	1,500.00	1,460.29	2.7
51-82-602 GASOLINE/DIESEL/OIL	6,109.93	6,109.93	15,000.00	8,890.07	40.7
51-82-621 ELECTRICITY-UTIL MT SHOP	2,420.43	2,420.43	5,500.00	3,079.57	44.0
51-82-622 TELEPHONE	32.86	32.86	117.00	84.14	28.1
51-82-623 HEATING FUEL	11,115.66	11,115.66	15,000.00	3,884.34	74.1
51-82-626 WATER/SEWER/GARB	274.34	274.34	600.00	325.66	45.7
51-82-627 STAFF CELLULAR PHONES	510.76	510.76	800.00	289.24	63.9
51-82-649 ENGINEERING SERVICES	.00	.00	5,000.00	5,000.00	.0
51-82-650 LAB TESTS	.00	.00	500.00	500.00	.0
51-82-661 VEHICLE MAINT/REPAIR	1,299.44	1,299.44	3,788.00	2,488.56	34.3
51-82-665 CITY SAFETY	.00	.00	2,000.00	2,000.00	.0
51-82-669 OTHER PURCHASED SERVICES	77.88	77.88	1,500.00	1,422.12	5.2
51-82-683 MINOR EQUIPMENT	903.17	903.17	15,000.00	14,096.83	6.0
51-82-691 PIPED WATER CAPITAL USDA MATCH	28,967.06	28,967.06	74,905.00	45,937.94	38.7
51-82-721 INSURANCE	3,629.16	3,629.16	4,500.00	870.84	80.7
51-82-996 ADMIN OVERHEAD-IT SVCS	8,838.46	8,838.46	16,000.00	7,161.54	55.2
51-82-998 ADMINISTRATIVE OVERHEAD-GF	35,652.04	35,652.04	52,142.00	16,489.96	68.4
TOTAL PIPED WATER	263,149.91	263,149.91	619,477.00	356,327.09	42.5

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING DECEMBER 31, 2021

WATER & SEWER SERVICES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>BETHEL HTS WTR TREATMENT</u>					
51-83-501 SALARIES	71,565.72	71,565.72	127,303.00	55,737.28	56.2
51-83-502 OVERTIME	23,016.41	23,016.41	37,000.00	13,983.59	62.2
51-83-508 LEAVE CASHOUT	4,104.62	4,104.62	6,365.00	2,260.38	64.5
51-83-511 MEDICARE	391.79	391.79	2,382.00	1,990.21	16.5
51-83-512 EMPLOYEE GROUP BENEFITS	9,586.14	9,586.14	44,499.00	34,912.86	21.5
51-83-515 UNEMPLOYMENT	.00	.00	2,925.00	2,925.00	.0
51-83-516 WORKERS' COMPENSATION	1,222.80	1,222.80	4,244.00	3,021.20	28.8
51-83-518 PERS	20,842.28	20,842.28	36,147.00	15,304.72	57.7
51-83-519 UTILITY BENEFIT	5,839.96	5,839.96	1,829.00 (	4,010.96)	319.3
51-83-545 TRAINING/TRAVEL	400.00	400.00	4,000.00	3,600.00	10.0
51-83-561 SUPPLIES	.00	.00	4,000.00	4,000.00	.0
51-83-563 WEARING APPAREL	164.97	164.97	1,500.00	1,335.03	11.0
51-83-567 CHEMICALS	39,005.00	39,005.00	65,000.00	25,995.00	60.0
51-83-592 PLUMBING SUPPLIES	.00	.00	5,000.00	5,000.00	.0
51-83-602 GASOLINE/DIESEL/OIL	1,471.84	1,471.84	.00 (	1,471.84)	.0
51-83-621 ELECTRICITY (PUMPHOUSE)	38,275.74	38,275.74	75,000.00	36,724.26	51.0
51-83-622 TELEPHONE	.00	.00	500.00	500.00	.0
51-83-623 HEATING FUEL (PUMPHOUSE)	41,726.32	41,726.32	95,000.00	53,273.68	43.9
51-83-650 LAB TESTS	1,015.00	1,015.00	12,000.00	10,985.00	8.5
51-83-661 VEHICLE MAINT/REPAIR	1,249.44	1,249.44	1,000.00 (	249.44)	124.9
51-83-665 CITY SAFETY	.00	.00	1,000.00	1,000.00	.0
51-83-669 OTHER PURCHASED SERVICES	3,271.98	3,271.98	15,000.00	11,728.02	21.8
51-83-683 MINOR EQUIPMENT	398.16	398.16	25,000.00	24,601.84	1.6
51-83-690 CAPITAL EXPENDITURES	.00	.00	80,000.00	80,000.00	.0
51-83-721 INSURANCE	11,886.54	11,886.54	.00 (	11,886.54)	.0
51-83-727 ADVERTISING	.00	.00	500.00	500.00	.0
51-83-773 SITE IMPROVEMENTS -CAPITAL	.00	.00	27,094.00	27,094.00	.0
51-83-996 ADMIN OVERHEAD-IT SVCS	8,424.63	8,424.63	.00 (	8,424.63)	.0
51-83-998 ADMINISTRATIVE OVERHEAD-GF	29,263.86	29,263.86	.00 (	29,263.86)	.0
 TOTAL BETHEL HTS WTR TREATMENT	 313,123.20	 313,123.20	 674,288.00	 361,164.80	 46.4

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING DECEMBER 31, 2021

WATER & SEWER SERVICES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>CITY SUB WTR TREATMENT</u>					
51-84-501 SALARIES	41,671.15	41,671.15	189,926.00	148,254.85	21.9
51-84-502 OVERTIME	3,926.60	3,926.60	37,000.00	33,073.40	10.6
51-84-508 LEAVE CASHOUT	.00	.00	9,496.00	9,496.00	.0
51-84-511 MEDICARE	674.57	674.57	3,290.00	2,615.43	20.5
51-84-512 EMPLOYEE GROUP BENEFITS	11,375.30	11,375.30	69,927.00	58,551.70	16.3
51-84-515 UNEMPLOYMENT	.00	.00	4,039.00	4,039.00	.0
51-84-516 WORKERS' COMPENSATION	1,709.64	1,709.64	6,429.00	4,719.36	26.6
51-84-518 PERS	10,065.59	10,065.59	49,924.00	39,858.41	20.2
51-84-519 UTILITY BENEFIT	3,077.08	3,077.08	12,540.00	9,462.92	24.5
51-84-545 TRAINING/TRAVEL	900.00	900.00	5,000.00	4,100.00	18.0
51-84-561 SUPPLIES	173.19	173.19	3,000.00	2,826.81	5.8
51-84-563 WEARING APPAREL	.00	.00	1,500.00	1,500.00	.0
51-84-567 CHEMICALS	830.07	830.07	125,000.00	124,169.93	.7
51-84-592 PLUMBING SUPPLIES	.00	.00	3,000.00	3,000.00	.0
51-84-600 TIRES & WHEELS	.00	.00	1,500.00	1,500.00	.0
51-84-602 GASOLINE/DIESEL/OIL	3,055.76	3,055.76	1,000.00	(2,055.76)	305.6
51-84-621 ELECTRICITY (CS WTF)	33,847.53	33,847.53	70,000.00	36,152.47	48.4
51-84-622 TELEPHONE	16.43	16.43	100.00	83.57	16.4
51-84-623 HEATING FUEL(CS WTF)	48,744.32	48,744.32	100,000.00	51,255.68	48.7
51-84-650 LAB TESTS	4,672.38	4,672.38	15,000.00	10,327.62	31.2
51-84-661 VEHICLE MAINT (ISF)	1,249.44	1,249.44	15,000.00	13,750.56	8.3
51-84-665 CITY SAFETY	.00	.00	1,000.00	1,000.00	.0
51-84-669 OTHER PURCHASED SERVICES	858.85	858.85	5,000.00	4,141.15	17.2
51-84-683 MINOR EQUIPMENT	.00	.00	20,000.00	20,000.00	.0
51-84-685 EQUIPMENT	.00	.00	5,000.00	5,000.00	.0
51-84-690 CAPITAL EXPENDITURES	.00	.00	80,000.00	80,000.00	.0
51-84-721 INSURANCE	7,401.00	7,401.00	14,000.00	6,599.00	52.9
51-84-727 ADVERTISING	.00	.00	500.00	500.00	.0
51-84-996 ADMIN OVERHEAD-IT SVCS	9,252.31	9,252.31	15,958.00	6,705.69	58.0
51-84-998 ADMINISTRATIVE OVERHEAD-GF	41,431.81	41,431.81	65,756.00	24,324.19	63.0
TOTAL CITY SUB WTR TREATMENT	224,933.02	224,933.02	929,885.00	704,951.98	24.2

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING DECEMBER 31, 2021

WATER & SEWER SERVICES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>HAULED SEWER</u>					
51-85-501 SALARIES	226,553.85	226,553.85	563,790.00	337,236.15	40.2
51-85-502 OVERTIME	64,826.79	64,826.79	125,000.00	60,173.21	51.9
51-85-508 LEAVE CASHOUT	462.00	462.00	28,190.00	27,728.00	1.6
51-85-510 SOCIAL SECURITY	855.25	855.25	.00	(855.25)	.0
51-85-511 MEDICARE	4,270.83	4,270.83	9,987.00	5,716.17	42.8
51-85-512 EMPLOYEE GROUP BENEFITS	68,498.84	68,498.84	260,128.00	191,629.16	26.3
51-85-515 UNEMPLOYMENT	.00	.00	12,260.00	12,260.00	.0
51-85-516 WORKERS' COMPENSATION	11,245.62	11,245.62	17,794.00	6,548.38	63.2
51-85-518 PERS	64,335.94	64,335.94	151,534.00	87,198.06	42.5
51-85-519 UTILITY BENEFIT	7,959.87	7,959.87	46,649.00	38,689.13	17.1
51-85-561 SUPPLIES	3,391.47	3,391.47	10,000.00	6,608.53	33.9
51-85-563 WEARING APPAREL	3,058.19	3,058.19	10,000.00	6,941.81	30.6
51-85-600 TIRES & WHEELS	733.15	733.15	6,000.00	5,266.85	12.2
51-85-601 VEHICLE MT. (PARTS & TOOLS)	19,067.77	19,067.77	50,000.00	30,932.23	38.1
51-85-602 GASOLINE/DIESEL/OIL	47,024.01	47,024.01	90,000.00	42,975.99	52.3
51-85-621 ELECTRICITY	4,899.08	4,899.08	8,000.00	3,100.92	61.2
51-85-622 TELEPHONE	.00	.00	400.00	400.00	.0
51-85-623 HEATING FUEL	9,147.70	9,147.70	10,000.00	852.30	91.5
51-85-626 WATER/SEWER/GARBAGE	3,298.80	3,298.80	840.00	(2,458.80)	392.7
51-85-627 CELL PHONE	661.35	661.35	9,000.00	8,338.65	7.4
51-85-661 VEHICLE MAINT/REPAIR	129,118.29	129,118.29	310,326.00	181,207.71	41.6
51-85-662 PROPERTY MAINT	21,721.20	21,721.20	44,920.00	23,198.80	48.4
51-85-669 OTHER PURCHASED SERVICES	.00	.00	5,000.00	5,000.00	.0
51-85-683 MINOR EQUIPMENT	.00	.00	5,000.00	5,000.00	.0
51-85-691 SEWER TRUCK(S)	2,000.00	2,000.00	.00	(2,000.00)	.0
51-85-692 NEW SEWER TRUCKS	.00	.00	300,000.00	300,000.00	.0
51-85-693 FLEET MGMT. SOFTWARE/TABLETS/	.00	.00	75,000.00	75,000.00	.0
51-85-694 CATERPILLAR ANGLE BROOM	.00	.00	10,482.00	10,482.00	.0
51-85-695 PORTA POTTIES	.00	.00	22,000.00	22,000.00	.0
51-85-696 RADIO BASE STATION UPGRADE	.00	.00	9,500.00	9,500.00	.0
51-85-699 HAULED SEWER CAP SL ASSET RES	.00	.00	182,825.00	182,825.00	.0
51-85-721 INSURANCE	38,767.56	38,767.56	71,834.00	33,066.44	54.0
51-85-799 MISCELLANEOUS	.00	.00	1,200.00	1,200.00	.0
51-85-996 ADMIN OVERHEAD-IT SVCS	8,099.47	8,099.47	13,970.00	5,870.53	58.0
51-85-998 ADMINISTRATIVE OVERHEAD-GF	108,720.47	108,720.47	199,304.00	90,583.53	54.6
TOTAL HAULED SEWER	848,717.50	848,717.50	2,660,933.00	1,812,215.50	31.9

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING DECEMBER 31, 2021

WATER & SEWER SERVICES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PIPED SEWER</u>					
51-86-501 SALARIES	60,383.80	60,383.80	187,467.00	127,083.20	32.2
51-86-502 OVERTIME	17,285.88	17,285.88	34,375.00	17,089.12	50.3
51-86-508 LEAVE CASHOUT	14,934.63	14,934.63	8,594.00	(6,340.63)	173.8
51-86-510 SOCIAL SECURITY	18.87	18.87	.00	(18.87)	.0
51-86-511 MEDICARE	1,370.97	1,370.97	3,217.00	1,846.03	42.6
51-86-512 EMPLOYEE GROUP BENEFITS	31,108.61	31,108.61	69,927.00	38,818.39	44.5
51-86-515 UNEMPLOYMENT	.00	.00	3,949.00	3,949.00	.0
51-86-516 WORKERS' COMPENSATION	1,615.56	1,615.56	5,731.00	4,115.44	28.2
51-86-518 PERS	17,371.04	17,371.04	48,805.00	31,433.96	35.6
51-86-519 UTILITY BENEFITS	7,481.75	7,481.75	12,540.00	5,058.25	59.7
51-86-545 TRAINING/TRAVEL	.00	.00	3,000.00	3,000.00	.0
51-86-561 SUPPLIES	869.82	869.82	6,000.00	5,130.18	14.5
51-86-563 WEARING APPAREL	1,195.57	1,195.57	3,000.00	1,804.43	39.9
51-86-592 PLUMBING SUPPLIES	3,096.95	3,096.95	10,000.00	6,903.05	31.0
51-86-600 TIRES & WHEELS	960.63	960.63	500.00	(460.63)	192.1
51-86-601 VEHICLE MT. (PARTS & TOOLS)	753.61	753.61	1,500.00	746.39	50.2
51-86-602 GASOLINE/DIESEL/OIL	3,445.30	3,445.30	15,000.00	11,554.70	23.0
51-86-621 ELECTRICITY-LIFTST & BLDG	47,508.43	47,508.43	80,000.00	32,491.57	59.4
51-86-622 TELEPHONE	.00	.00	500.00	500.00	.0
51-86-623 HEATING FUEL	13,219.23	13,219.23	25,000.00	11,780.77	52.9
51-86-626 WATER/SEWER/GARB	274.34	274.34	600.00	325.66	45.7
51-86-661 VEHICLE MAINT/REPAIR	1,275.31	1,275.31	3,000.00	1,724.69	42.5
51-86-665 CITY SAFETY	.00	.00	500.00	500.00	.0
51-86-669 OTHER PURCHASED SERVICES	12,008.13	12,008.13	45,000.00	32,991.87	26.7
51-86-683 MINOR EQUIPMENT	1,759.49	1,759.49	140,000.00	138,240.51	1.3
51-86-691 PIPED SEWER CAPITAL	.00	.00	57,137.00	57,137.00	.0
51-86-693 HERMAN NELSON HEATER	.00	.00	68,000.00	68,000.00	.0
51-86-694 3/4 TON PICK-UP TRUCK	.00	.00	61,000.00	61,000.00	.0
51-86-699 PIPED SEWER CAP EXP SL ASSETS	.00	.00	182,825.00	182,825.00	.0
51-86-721 INSURANCE	3,583.38	3,583.38	5,000.00	1,416.62	71.7
51-86-736 LEASED PROPERTY-LIFT STATIONS	14,044.94	14,044.94	17,000.00	2,955.06	82.6
51-86-799 MISCELLANEOUS	86.00	86.00	.00	(86.00)	.0
51-86-996 ADMIN OVERHEAD-IT SVCS	8,838.32	8,838.32	15,500.00	6,661.68	57.0
51-86-998 ADMINISTRATIVE OVERHEAD-GF	35,712.89	35,712.89	57,000.00	21,287.11	62.7
TOTAL PIPED SEWER	300,203.45	300,203.45	1,171,667.00	871,463.55	25.6

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING DECEMBER 31, 2021

WATER & SEWER SERVICES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>SEWER LAGOON</u>					
51-87-501 SALARIES	20,514.37	20,514.37	71,939.00	51,424.63	28.5
51-87-502 OVERTIME	4,014.29	4,014.29	10,250.00	6,235.71	39.2
51-87-508 LEAVE CASHOUT	3,318.80	3,318.80	3,597.00	278.20	92.3
51-87-510 SOCIAL SECURITY	4.20	4.20	.00	(4.20)	.0
51-87-511 MEDICARE	408.29	408.29	1,192.00	783.71	34.3
51-87-512 EMPLOYEE GROUP BENEFITS	7,805.96	7,805.96	22,885.00	15,079.04	34.1
51-87-515 UNEMPLOYMENT	.00	.00	1,463.00	1,463.00	.0
51-87-516 WORKERS' COMPENSATION	420.72	420.72	2,123.00	1,702.28	19.8
51-87-518 PERS	5,459.32	5,459.32	18,082.00	12,622.68	30.2
51-87-519 UTILITY BENEFIT	1,745.20	1,745.20	4,104.00	2,358.80	42.5
51-87-545 TRAINING/TRAVEL	.00	.00	3,000.00	3,000.00	.0
51-87-561 SUPPLIES	24.76	24.76	1,500.00	1,475.24	1.7
51-87-563 WEARING APPAREL	.00	.00	2,000.00	2,000.00	.0
51-87-592 PLUMBING SUPPLIES	.00	.00	1,000.00	1,000.00	.0
51-87-601 VEHICLE PARTS	633.58	633.58	.00	(633.58)	.0
51-87-602 GASOLINE	8,793.22	8,793.22	20,000.00	11,206.78	44.0
51-87-650 LAB TESTS (SAMPLES)	6,019.75	6,019.75	15,000.00	8,980.25	40.1
51-87-665 CITY SAFETY	.00	.00	500.00	500.00	.0
51-87-669 OTHER PURCHASED SERVICES	.00	.00	1,000.00	1,000.00	.0
51-87-683 MINOR EQUIPMENT	351.93	351.93	3,000.00	2,648.07	11.7
51-87-692 TERRAMAC RT9-T4 MAROOKA	.00	.00	299,465.00	299,465.00	.0
51-87-714 INTEREST-SEWER LAGOON BND	19,891.04	19,891.04	34,500.00	14,608.96	57.7
51-87-721 INSURANCE	245.34	245.34	454.00	208.66	54.0
51-87-724 DUES & SUBSCRIPTIONS	297.00	297.00	7,920.00	7,623.00	3.8
51-87-727 ADVERTISING	.00	.00	500.00	500.00	.0
51-87-998 ADMINISTRATIVE OVERHEAD-GF	13,567.24	13,567.24	22,653.00	9,085.76	59.9
TOTAL SEWER LAGOON	93,515.01	93,515.01	548,127.00	454,611.99	17.1
TOTAL FUND EXPENDITURES	3,030,254.96	3,030,254.96	9,460,043.00	6,429,788.04	32.0
NET REVENUE OVER EXPENDITURES	811,506.33	811,506.33	(1,171,427.00)	(1,982,933.33)	69.3

CITY OF BETHEL
BALANCE SHEET
DECEMBER 31, 2021

MUNICIPAL DOCK

ASSETS

52-10100	CASH IN COMBINED FUND	4,352,874.77	
52-11100	CASH IN TILL - PORT	50.00	
52-12500	TVI-DOCK DEF MAINT	263,770.99	
52-12504	INVESTMENT-AMLIP SMALL BOAT HA	136,671.76	
52-12505	INVESTMENT-AMLIP SEWALL MAINT	13,622.21	
52-12506	INVESTMENT-AMLIP DOCK DEF MNT	384,774.88	
52-12507	INVESTMENT-WF SEAWALL MAINT	1,043,089.32	
52-13100	ACCOUNTS RECEIVABLE	755,618.16	
52-13900	ALLOWANCE DOUBTFUL ACCTS	(10,440.53)	
52-14200	INVENTORY-HEATING FUEL	1,205.87	
52-15500	SEAWALL LAND NON-DEPREC	1,001,356.00	
52-15600	SEAWALL DEPRECIABLE	22,716,644.00	
52-16100	LAND	1,235,999.66	
52-16200	IMPROVEMENTS	40,447,486.61	
52-16300	BUILDINGS	1,636,106.30	
52-16500	MACHINERY AND EQUIPMENT	1,052,073.67	
52-16600	VEHICLES	298,731.90	
52-16700	ACCUM DEPR-IMPROVEMENTS	(3,865,863.90)	
52-16800	ACCUM DEPR-BUILDINGS	(191,969.91)	
52-17000	ACCUM DEPR- MACH & EQUIP	(665,888.49)	
52-17100	ACCUM DEPR-VEHICLES	(264,000.18)	
52-17300	ACCUM DEP-SEAWALL	(9,086,657.60)	
52-18000	CONSTRUCTION IN PROGRESS	42,200.00	
52-19000	DEFERRED OUTFLOW-PENSION	41,609.71	
52-19001	OPEB DEFERRED OUTFLOW	28,209.00	
52-19002	OPEB ASSET	2,776.96	
TOTAL ASSETS			61,370,051.16

LIABILITIES AND EQUITY

LIABILITIES

52-20100	VOUCHERS PAYABLE	(864.00)	
52-21100	ACCRUED PAYROLL	8,463.72	
52-22100	ACCURED VACATION	22,154.76	
52-22200	ACCRUED SICK LEAVE	3,467.29	
52-25000	SALES TAX PAYABLE	20,528.95	
TOTAL LIABILITIES			53,750.72

FUND EQUITY

UNAPPROPRIATED FUND BALANCE:

52-29000	DEFERRED INFLOW-PENSION	17,098.39	
52-29001	OPEB DEFERRED INFLOW	17,809.37	
52-29100	PENSION LIABILITY	325,683.75	
52-29101	OPEB LIABILITY	25,059.89	
	REVENUE OVER EXPENDITURES - YTD	761,324.23	
BALANCE - CURRENT DATE			1,146,975.63

CITY OF BETHEL
BALANCE SHEET
DECEMBER 31, 2021

MUNICIPAL DOCK

TOTAL FUND EQUITY	1,146,975.63
TOTAL LIABILITIES AND EQUITY	1,200,726.35

CITY OF BETHEL
REVENUES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING DECEMBER 31, 2021

MUNICIPAL DOCK

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
	<u>INTEREST & PENALTIES</u>					
52-40-403	CITY DOCK-PENALTIES & INT	.00	.00	2,000.00	2,000.00	.0
	TOTAL INTEREST & PENALTIES	.00	.00	2,000.00	2,000.00	.0
	<u>CHARGES FOR SERVICES</u>					
52-43-402	CITY DOCK-STORAGE	87,998.42	87,998.42	85,000.00	(2,998.42)	103.5
52-43-404	CITY DOCK-PERMITS	.00	.00	3,000.00	3,000.00	.0
52-43-405	CITY DOCK-WHARFAGE	90,082.92	90,082.92	150,000.00	59,917.08	60.1
52-43-407	CITY DOCK-DOCKAGE	30,377.86	30,377.86	20,000.00	(10,377.86)	151.9
52-43-417	SLOUGH BERTH-DOCKAGE	641.70	641.70	.00	(641.70)	.0
52-43-418	SBH PETRO PORT-FUEL THRU-PUT	252,956.68	252,956.68	200,000.00	(52,956.68)	126.5
52-43-424	PETRO YARD - STORAGE	.00	.00	2,000.00	2,000.00	.0
52-43-426	PETRO PORT-FUEL THRU-PUT	505,913.36	505,913.36	400,000.00	(105,913.36)	126.5
52-43-427	PETRO PORT-DOCKAGE	21,904.29	21,904.29	20,000.00	(1,904.29)	109.5
52-43-433	SEAWALL MOORAGE	2,730.00	2,730.00	25,000.00	22,270.00	10.9
52-43-434	SEAWALL DOCKAGE	44,086.31	44,086.31	15,000.00	(29,086.31)	293.9
52-43-454	BEACH-STORAGE	58,477.20	58,477.20	30,000.00	(28,477.20)	194.9
52-43-455	BEACH-WHARFAGE	115,655.87	115,655.87	90,000.00	(25,655.87)	128.5
52-43-457	BEACH-DOCKAGE	51,707.59	51,707.59	17,000.00	(34,707.59)	304.2
52-43-462	BOAT HARBOR-STORAGE	.00	.00	3,500.00	3,500.00	.0
52-43-463	BOAT HARBOR-MOORAGE	2,316.00	2,316.00	20,000.00	17,684.00	11.6
	TOTAL CHARGES FOR SERVICES	1,264,848.20	1,264,848.20	1,080,500.00	(184,348.20)	117.1
	<u>LEASE REVENUE</u>					
52-44-467	LEASE REVENUE	.00	.00	24,000.00	24,000.00	.0
	TOTAL LEASE REVENUE	.00	.00	24,000.00	24,000.00	.0
	<u>MISCELLANEOUS</u>					
52-45-462	SMALL BOAT HARBOR STORAGE	1,050.00	1,050.00	.00	(1,050.00)	.0
52-45-464	SMALL BOAT HARBOR PERMITS	3,372.00	3,372.00	24,000.00	20,628.00	14.1
52-45-467	EXTRA WATER CALLS	34,113.36	34,113.36	20,000.00	(14,113.36)	170.6
	TOTAL MISCELLANEOUS	38,535.36	38,535.36	44,000.00	5,464.64	87.6
	<u>MISCELLANEOUS</u>					
52-49-487	INVESTMENT INCOME	2,041.96	2,041.96	2,000.00	(41.96)	102.1
52-49-495	MISCELLANEOUS REVENUE	4,455.00	4,455.00	2,000.00	(2,455.00)	222.8
	TOTAL MISCELLANEOUS	6,496.96	6,496.96	4,000.00	(2,496.96)	162.4

CITY OF BETHEL
REVENUES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING DECEMBER 31, 2021

MUNICIPAL DOCK

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
TOTAL FUND REVENUE	1,309,880.52	1,309,880.52	1,154,500.00	(155,380.52)	113.5

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING DECEMBER 31, 2021

MUNICIPAL DOCK

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>DOCK EXPENDITURES</u>					
52-50-501 SALARIES	76,216.47	76,216.47	192,362.00	116,145.53	39.6
52-50-502 OVERTIME	2,823.42	2,823.42	5,000.00	2,176.58	56.5
52-50-508 LEAVE CASHOUT	2,456.07	2,456.07	8,529.00	6,072.93	28.8
52-50-510 SOCIAL SECURITY EXPENSE	2,038.18	2,038.18	1,351.00	(687.18)	150.9
52-50-511 MEDICARE FICA	1,216.28	1,216.28	2,862.00	1,645.72	42.5
52-50-512 EMPLOYEE GROUP BENEFITS	21,803.18	21,803.18	99,678.00	77,874.82	21.9
52-50-515 UNEMPLOYMENT	.00	.00	3,513.00	3,513.00	.0
52-50-516 WORKERS' COMPENSATION	1,745.22	1,745.22	5,098.00	3,352.78	34.2
52-50-518 PERS	10,156.54	10,156.54	43,420.00	33,263.46	23.4
52-50-519 UTILITY BENEFIT	2,624.64	2,624.64	17,875.00	15,250.36	14.7
52-50-545 TRAINING/TRAVEL	.00	.00	5,000.00	5,000.00	.0
52-50-561 SUPPLIES	6,061.09	6,061.09	8,000.00	1,938.91	75.8
52-50-563 WEARING APPAREL	740.18	740.18	3,000.00	2,259.82	24.7
52-50-601 VEHICLE MT. (PARTS & TOOLS)	13,529.40	13,529.40	20,000.00	6,470.60	67.7
52-50-602 GASOLINE/DIESEL/OIL	8,872.66	8,872.66	15,000.00	6,127.34	59.2
52-50-621 ELECTRICITY	5,354.28	5,354.28	15,000.00	9,645.72	35.7
52-50-622 TELEPHONE	1,520.83	1,520.83	2,000.00	479.17	76.0
52-50-623 HEATING FUEL	1,255.53	1,255.53	5,000.00	3,744.47	25.1
52-50-624 WATER, SEWER, GARBAGE	5,315.88	5,315.88	5,000.00	(315.88)	106.3
52-50-626 WATER FOR BARGES	1,664.24	1,664.24	12,000.00	10,335.76	13.9
52-50-627 STAFF CELLULAR PHONES	698.88	698.88	1,000.00	301.12	69.9
52-50-642 LEGAL FEES	.00	.00	5,000.00	5,000.00	.0
52-50-643 PLANNING/ENGINEERING FEES	(3,461.20)	(3,461.20)	5,000.00	8,461.20	(69.2)
52-50-649 OTHER PROFESSIONAL SERVICES	4,933.75	4,933.75	5,000.00	66.25	98.7
52-50-661 VEHICLE MAINT/REPAIR	1,485.67	1,485.67	3,000.00	1,514.33	49.5
52-50-666 MUNICIPAL DOCK MAINT.	.00	.00	5,000.00	5,000.00	.0
52-50-667 MAINT-SEAWALL	.00	.00	7,000.00	7,000.00	.0
52-50-668 MAINT SMALL BOAT HARBOR	3.99	3.99	.00	(3.99)	.0
52-50-669 OTHER PURCHASED SERVICES	12,496.06	12,496.06	30,000.00	17,503.94	41.7
52-50-683 MINOR EQUIPMENT	1,758.57	1,758.57	30,000.00	28,241.43	5.9
52-50-687 LAND/EASEMENT ACQUISITION	.00	.00	20,000.00	20,000.00	.0
52-50-690 CAPITAL EXPENDITURES	.00	.00	30,000.00	30,000.00	.0
52-50-700 3/4 TON PICK-UP TRUCK	60,238.00	60,238.00	65,000.00	4,762.00	92.7
52-50-701 DROP DECK TRAILER	26,069.00	26,069.00	40,000.00	13,931.00	65.2
52-50-721 INSURANCE	6,633.54	6,633.54	10,515.00	3,881.46	63.1
52-50-724 DUES	150.00	150.00	1,000.00	850.00	15.0
52-50-727 ADVERTISING	.00	.00	1,000.00	1,000.00	.0
52-50-736 BANK CHARGES	1,923.10	1,923.10	2,500.00	576.90	76.9
52-50-775 MUNICIPAL DOCK GRAVEL	156,867.01	156,867.01	160,000.00	3,132.99	98.0
52-50-799 MISCELLANEOUS EXPENSES	136.18	136.18	1,500.00	1,363.82	9.1
52-50-801 PENSION EXPENSE	.00	.00	250.00	250.00	.0
52-50-996 ADMIN OVERHEAD-IT SVCS	10,878.12	10,878.12	.00	(10,878.12)	.0
52-50-997 ICR-PROPERTY MAINTENANCE 5%	13,032.71	13,032.71	.00	(13,032.71)	.0
52-50-998 ADMINISTRATIVE OVERHEAD-GF	35,530.36	35,530.36	40,634.00	5,103.64	87.4
TOTAL DOCK EXPENDITURES	494,767.83	494,767.83	933,087.00	438,319.17	53.0

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING DECEMBER 31, 2021

MUNICIPAL DOCK

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>SMALL BOAT HARBOR</u>					
52-55-501 SALARIES	16,437.98	16,437.98	107,851.00	91,413.02	15.2
52-55-502 OVERTIME	448.47	448.47	3,000.00	2,551.53	15.0
52-55-508 LEAVE CASHOUT	1,209.71	1,209.71	1,135.00	(74.71)	106.6
52-55-510 SOCIAL SECURITY	122.95	122.95	4,754.00	4,631.05	2.6
52-55-511 MEDICARE FICA	277.87	277.87	1,607.00	1,329.13	17.3
52-55-512 EMPLOYEE GROUP BENEFITS	7,287.33	7,287.33	12,205.00	4,917.67	59.7
52-55-515 UNEMPLOYMENT	.00	.00	1,920.00	1,920.00	.0
52-55-516 WORKERS' COMPENSATION	1,781.82	1,781.82	2,864.00	1,082.18	62.2
52-55-518 PERS	3,287.25	3,287.25	6,270.00	2,982.75	52.4
52-55-519 UTILITY BENEFIT	1,237.70	1,237.70	2,189.00	951.30	56.5
52-55-561 SUPPLIES	3.69	3.69	2,000.00	1,996.31	.2
52-55-563 WEARING APPAREL	807.88	807.88	2,000.00	1,192.12	40.4
52-55-602 GASOLINE	1,312.08	1,312.08	8,000.00	6,687.92	16.4
52-55-621 ELECTRICITY	.00	.00	2,000.00	2,000.00	.0
52-55-624 WATER/SEWR/GARBAGE	.00	.00	7,100.00	7,100.00	.0
52-55-668 SMALL BOAT HARBOR MAINTENANCE	81.49	81.49	5,000.00	4,918.51	1.6
52-55-683 MINOR EQUIPMENT	1,062.07	1,062.07	2,500.00	1,437.93	42.5
52-55-721 INSURANCE	969.18	969.18	2,500.00	1,530.82	38.8
52-55-775 SMALL BOAT HARBOR GRAVEL	.00	.00	16,000.00	16,000.00	.0
52-55-799 MISCELLANEOUS EXPENSES	.00	.00	1,000.00	1,000.00	.0
52-55-998 ADMINISTRATIVE OVERHEAD-GF	17,460.99	17,460.99	21,498.00	4,037.01	81.2
TOTAL SMALL BOAT HARBOR	53,788.46	53,788.46	213,393.00	159,604.54	25.2
TOTAL FUND EXPENDITURES	548,556.29	548,556.29	1,146,480.00	597,923.71	47.9
NET REVENUE OVER EXPENDITURES	761,324.23	761,324.23	8,020.00	(753,304.23)	9492.8

CITY OF BETHEL
BALANCE SHEET
DECEMBER 31, 2021

LEASED PROPERTIES

ASSETS

53-10100	CASH IN COMBINED FUND	1,392,216.58	
53-12200	INVESTMENT - BOND RESERVE	225,780.09	
53-13100	ACCOUNTS RECEIVABLE	(30,155.18)	
53-13900	ALLOWANCE FOR DOUBTFUL ACCTS	(5,287.50)	
53-14200	FUEL INVENTORY	6,294.04	
53-16000	LAND	43,000.00	
53-16300	BUILDINGS/IMPRV	9,821,803.52	
53-16500	MACH & EQUIP	54,525.00	
53-16800	ACCUM DEPR-BUILDINGS/IMP	(6,347,972.47)	
53-17000	ACCUM DEPREC-ME	(39,215.43)	
53-18000	CONSTRUCTION IN PROGRESS	80,225.84	
TOTAL ASSETS			5,201,214.49

LIABILITIES AND EQUITY

LIABILITIES

53-20100	VOUCHERS PAYABLE	20,237.52	
53-25900	DUE TO/FROM OTHER FUNDS	928,960.23	
TOTAL LIABILITIES			949,197.75

FUND EQUITY

53-26300	UNEARNED REVENUE	297,605.70	
53-27600	ACCRUED INTEREST PAYABLE	6,054.17	
53-27700	LEASE REVENUE BONDS PAYABLE	1,120,000.00	
53-27800	LEASE REVENUE BOND PREMIUM	134,164.99	
UNAPPROPRIATED FUND BALANCE: REVENUE OVER EXPENDITURES - YTD		112,400.87	
BALANCE - CURRENT DATE		112,400.87	
TOTAL FUND EQUITY			1,670,225.73
TOTAL LIABILITIES AND EQUITY			2,619,423.48

CITY OF BETHEL
REVENUES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING DECEMBER 31, 2021

LEASED PROPERTIES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>LEASE INCOME</u>					
53-44-444 LEASE-COURT SYSTEM	297,605.70	297,605.70	613,620.00	316,014.30	48.5
53-44-447 LEASE:DEPT OF LAW	80,892.60	80,892.60	161,785.00	80,892.40	50.0
53-44-450 LEASE-YKHC PATC 324/324A STATE	.00	.00	14,400.00	14,400.00	.0
53-44-452 LEASE-FW TOWER RD LND ASPHALT	6,300.00	6,300.00	12,600.00	6,300.00	50.0
53-44-453 YKHC - WAREHOUSE	2,100.00	2,100.00	4,200.00	2,100.00	50.0
53-44-455 YKHC RENTED BLDING 378 FIFTH	9,600.00	9,600.00	19,200.00	9,600.00	50.0
53-44-472 DMV LEASE 300 CEHHWY	6,060.00	6,060.00	12,120.00	6,060.00	50.0
53-44-479 LEASE LAND AVCP HEARSTART	1,200.00	1,200.00	2,400.00	1,200.00	50.0
53-44-481 LEASE LAND SWANSONS	10,560.00	10,560.00	21,120.00	10,560.00	50.0
53-44-485 LEASE LAND EUNKANG CHURCH	900.00	900.00	1,800.00	900.00	50.0
53-44-488 LEASE LAND GCI	5,170.80	5,170.80	10,200.00	5,029.20	50.7
TOTAL LEASE INCOME	420,389.10	420,389.10	873,445.00	453,055.90	48.1
<u>MISCELLANEOUS</u>					
53-49-487 INVESTMENT INCOME	6.11	6.11	.00	(6.11)	.0
TOTAL MISCELLANEOUS	6.11	6.11	.00	(6.11)	.0
TOTAL FUND REVENUE	420,395.21	420,395.21	873,445.00	453,049.79	48.1

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING DECEMBER 31, 2021

LEASED PROPERTIES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>LEASED PROPERTIES-MISC</u>					
53-50-623 HEATING FUEL	349.00	349.00	.00	(349.00)	.0
53-50-721 INSURANCE	6,006.60	6,006.60	.00	(6,006.60)	.0
TOTAL LEASED PROPERTIES-MISC	6,355.60	6,355.60	.00	(6,355.60)	.0
<u>LEASED PROP-COURT COMPLEX</u>					
53-55-621 ELECTRICITY-COURT COMPLEX	33,860.00	33,860.00	81,000.00	47,140.00	41.8
53-55-622 TELEPHONE	372.21	372.21	452.00	79.79	82.4
53-55-623 HEATING FUEL-COURT COMPLEX	26,142.91	26,142.91	45,000.00	18,857.09	58.1
53-55-626 WATER/SEWER/GARB-COURT COM	4,274.25	4,274.25	18,000.00	13,725.75	23.8
53-55-662 PROPERTY MT-COURT COMPLEX	12,635.33	12,635.33	10,138.00	(2,497.33)	124.6
53-55-663 JANITORIAL-COURT COMPLEX	44,700.00	44,700.00	111,600.00	66,900.00	40.1
53-55-669 OTHER PURCHASED SERVICES	309.00	309.00	2,500.00	2,191.00	12.4
53-55-694 GENERATOR REPAIR	16,523.79	16,523.79	875,000.00	858,476.21	1.9
53-55-714 COURTHOUSE LOAN INTEREST	72,650.00	72,650.00	32,625.00	(40,025.00)	222.7
53-55-721 INSURANCE	25,007.64	25,007.64	34,758.00	9,750.36	72.0
53-55-997 ICR-PROPERTY MAINTENANCE-15%	65,163.61	65,163.61	151,443.00	86,279.39	43.0
TOTAL LEASED PROP-COURT COMPLEX	301,638.74	301,638.74	1,362,516.00	1,060,877.26	22.1
TOTAL FUND EXPENDITURES	307,994.34	307,994.34	1,362,516.00	1,054,521.66	22.6
NET REVENUE OVER EXPENDITURES	112,400.87	112,400.87	(489,071.00)	(601,471.87)	23.0

CITY OF BETHEL
BALANCE SHEET
DECEMBER 31, 2021

EMPLOYEE GROUP HEALTH BEN.

ASSETS

54-10100	CASH IN COMBINED FUND	(	784,431.14)	
	TOTAL ASSETS			(784,431.14)

CITY OF BETHEL
BALANCE SHEET
DECEMBER 31, 2021

BETHEL PUBLIC TRANSIT SYSTEM

ASSETS

56-10100	CASH IN COMBINED FUND	(	635,540.40)	
56-14200	INVENTORY-HEATING FUEL		4,411.71	
56-16200	IMPROVEMENTS		98,025.00	
56-16500	MACHINERY & EQUIP-GENERAL		48,338.55	
56-16600	VEHICLES-GENERAL		301,783.43	
56-16700	ACCUM DEPR- IMPROVEMENTS	(	48,341.09)	
56-17000	ACCUM DEP-M&E GENERAL	(	48,338.55)	
56-17100	ACCUM DEPR-VEHICLES-GENERAL	(	247,719.02)	
56-19000	DEFERRED OUTFLOW-PENSION		24,706.90	
56-19001	OPEB DEFERRED OUTFLOW		16,995.00	
56-19002	OPEB ASSET		1,816.92	
TOTAL ASSETS			(	483,861.55)

LIABILITIES AND EQUITY

LIABILITIES

56-20100	VOUCHERS PAYABLE		2,009.70	
56-20110	COVID-19 TAXI COUPONS		325.00	
56-21100	ACCRUED PAYROLL		4,436.81	
56-22100	ACCRUED VACATION		13,482.16	
TOTAL LIABILITIES				20,253.67

FUND EQUITY

UNAPPROPRIATED FUND BALANCE:

56-29000	DEFERRED INFLOW-PENSION	10,757.52		
56-29001	OPEB DEFERRED INFLOW	10,267.02		
56-29100	PENSION LIABILITY	195,978.27		
56-29101	OPEB LIABILITY	12,899.90		
	REVENUE OVER EXPENDITURES - YTD	40,694.01		
BALANCE - CURRENT DATE			270,596.72	
TOTAL FUND EQUITY				270,596.72
TOTAL LIABILITIES AND EQUITY				290,850.39

CITY OF BETHEL
REVENUES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING DECEMBER 31, 2021

BETHEL PUBLIC TRANSIT SYSTEM

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>LOCAL SOURCES</u>					
56-40-409 CASH TRANSFER GF	.00	.00	85,000.00	85,000.00	.0
TOTAL LOCAL SOURCES	.00	.00	85,000.00	85,000.00	.0
<u>FEDERAL SOURCES</u>					
56-41-411 REV-FEDERAL TRANSIT 5311	84,780.71	84,780.71	.00	(84,780.71)	.0
56-41-413 TRANSIT SECTION 5311	.00	.00	257,825.00	257,825.00	.0
TOTAL FEDERAL SOURCES	84,780.71	84,780.71	257,825.00	173,044.29	32.9
<u>CHARGES FOR SERVICES</u>					
56-43-422 BUS FARES	.00	.00	28,000.00	28,000.00	.0
56-43-423 BUS FARES-PREPAID	3,000.00	3,000.00	12,000.00	9,000.00	25.0
TOTAL CHARGES FOR SERVICES	3,000.00	3,000.00	40,000.00	37,000.00	7.5
TOTAL FUND REVENUE	87,780.71	87,780.71	382,825.00	295,044.29	22.9

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING DECEMBER 31, 2021

BETHEL PUBLIC TRANSIT SYSTEM

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>TRANSIT SYSTEM EXPENDITURES</u>					
56-50-501 SALARIES	12,668.00	12,668.00	133,852.00	121,184.00	9.5
56-50-502 OVERTIME	1,036.97	1,036.97	.00 (	1,036.97)	.0
56-50-508 LEAVE CASHOUT	.00	.00	6,693.00	6,693.00	.0
56-50-510 SOCIAL SECURITY EXPENSE	473.28	473.28	.00 (	473.28)	.0
56-50-511 MEDICARE FICA	197.27	197.27	1,941.00	1,743.73	10.2
56-50-512 EMPLOYEE GROUP BENEFITS	343.40	343.40	50,856.00	50,512.60	.7
56-50-515 UNEMPLOYMENT	.00	.00	2,383.00	2,383.00	.0
56-50-516 WORKERS' COMPENSATION	348.71	348.71	2,677.00	2,328.29	13.0
56-50-518 PERS	3,015.10	3,015.10	29,447.00	26,431.90	10.2
56-50-519 UTILITY BENEFIT	589.95	589.95	9,120.00	8,530.05	6.5
56-50-545 TRAINING/TRAVEL	222.19	222.19	.00 (	222.19)	.0
56-50-561 SUPPLIES	1,230.81	1,230.81	1,500.00	269.19	82.1
56-50-600 TIRES & WHEELS	.00	.00	2,000.00	2,000.00	.0
56-50-601 VEHICLE MT. (PARTS & TOOLS)	100.14	100.14	6,920.00	6,819.86	1.5
56-50-602 GASOLINE	1,356.46	1,356.46	26,000.00	24,643.54	5.2
56-50-621 ELECTRICITY	1,640.80	1,640.80	7,000.00	5,359.20	23.4
56-50-622 TELEPHONE	2.74	2.74	700.00	697.26	.4
56-50-623 HEATING FUEL	2,186.65	2,186.65	10,250.00	8,063.35	21.3
56-50-626 WTR/SWR/GRB	649.56	649.56	1,200.00	550.44	54.1
56-50-627 STAFF CELLULAR PHONES	86.15	86.15	.00 (	86.15)	.0
56-50-646 CONTRACTOR FEES	.00	.00	1,500.00	1,500.00	.0
56-50-661 VEHICLE MAINT/REPAIR	2,484.47	2,484.47	9,000.00	6,515.53	27.6
56-50-691 BUS SHELTERS	.00	.00	23,505.00	23,505.00	.0
56-50-692 PRESSURE WASHER	.00	.00	9,350.00	9,350.00	.0
56-50-721 INSURANCE	1,138.08	1,138.08	10,000.00	8,861.92	11.4
56-50-996 ADMIN OVERHEAD-IT SVCS	5,645.08	5,645.08	13,200.00	7,554.92	42.8
56-50-998 ADMINISTRATIVE OVERHEAD-GF	11,670.89	11,670.89	53,464.00	41,793.11	21.8
TOTAL TRANSIT SYSTEM EXPENDITURES	47,086.70	47,086.70	412,558.00	365,471.30	11.4
TOTAL FUND EXPENDITURES	47,086.70	47,086.70	412,558.00	365,471.30	11.4
NET REVENUE OVER EXPENDITURES	40,694.01	40,694.01	(29,733.00)	(70,427.01)	136.9

CITY OF BETHEL
BALANCE SHEET
DECEMBER 31, 2021

VEHICLES & EQUIP MAINTENANCE

ASSETS

57-10100	CASH IN COMBINED FUND	(	503,528.91)	
57-14500	INVENTORY-PARTS,OIL,EQUIPMENT		199,205.12	
57-16500	MACHINERY & EQUIP-GENERAL		284,252.82	
57-16600	VEHICLES-GENERAL		59,270.38	
57-17000	ACCUM DEP-M&E GENERAL	(	100,687.83)	
57-17100	ACCUM DEPR-VEHICLES-GENERAL	(	13,246.77)	
	TOTAL ASSETS		(	74,735.19)

LIABILITIES AND EQUITY

LIABILITIES

57-20100	VOUCHERS PAYABLE		1,533.49	
57-21100	ACCRUED PAYROLL		10,786.99	
57-22100	ACCRUED VACATION		21,558.21	
57-22200	ACCRUED SICK		1,238.60	
	TOTAL LIABILITIES			35,117.29

FUND EQUITY

UNAPPROPRIATED FUND BALANCE:				
REVENUE OVER EXPENDITURES - YTD	(	7,800.65)		
BALANCE - CURRENT DATE	(	7,800.65)		
TOTAL FUND EQUITY			(	7,800.65)
TOTAL LIABILITIES AND EQUITY				27,316.64

CITY OF BETHEL
REVENUES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING DECEMBER 31, 2021

VEHICLES & EQUIP MAINTENANCE

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>CHARGES FOR SERVICES</u>					
57-43-401 FROM GF-ADMIN	624.72	624.72	.00 (	624.72)	.0
57-43-403 FROM GF-FINANCE	624.72	624.72	1,000.00	375.28	62.5
57-43-404 FROM GF-PLANNING	624.72	624.72	1,894.00	1,269.28	33.0
57-43-405 FROM GF-FIRE	4,164.79	4,164.79	11,000.00	6,835.21	37.9
57-43-406 FROM GF-POLICE	8,329.57	8,329.57	25,000.00	16,670.43	33.3
57-43-407 FROM GF-PW ADMIN	1,249.44	1,249.44	3,788.00	2,538.56	33.0
57-43-408 FROM GF-STREETS/ROADS	62,471.76	62,471.76	190,000.00	127,528.24	32.9
57-43-409 FROM GF-PROPERTY MAINT.	2,498.88	2,498.88	6,006.00	3,507.12	41.6
57-43-413 FROM GEN FUND-IT SVCS	624.72	624.72	1,894.00	1,269.28	33.0
57-43-451 FROM EF-HAULED WATER	129,108.29	129,108.29	391,472.00	262,363.71	33.0
57-43-452 FROM EF-HAULED SEWER	129,108.29	129,108.29	310,326.00	181,217.71	41.6
57-43-453 FROM EF-PIPED WATER	1,249.44	1,249.44	3,788.00	2,538.56	33.0
57-43-454 FROM GF-PIPED SEWER	1,249.44	1,249.44	3,000.00	1,750.56	41.7
57-43-455 FROM EF-BETHEL HGT WATER TRMT	1,249.44	1,249.44	1,000.00 (	249.44)	124.9
57-43-456 FROM EF-CITY SUB WATER TRMT	1,249.44	1,249.44	15,000.00	13,750.56	8.3
57-43-460 FROM EF-HAULED REFUSE	31,235.87	31,235.87	95,000.00	63,764.13	32.9
57-43-461 FROM EF-LANDFILL OPERATIONS	31,235.87	31,235.87	94,711.00	63,475.13	33.0
57-43-470 FROM EF-PORT	1,249.44	1,249.44	3,000.00	1,750.56	41.7
57-43-475 FROM EF-BETHEL TRANSIT SYSTEM	.00	.00	9,000.00	9,000.00	.0
57-43-481 FROM GENERAL FUND-IT SVCS	8,329.55	8,329.55	.00 (	8,329.55)	.0
TOTAL CHARGES FOR SERVICES	416,478.39	416,478.39	1,166,879.00	750,400.61	35.7
TOTAL FUND REVENUE	416,478.39	416,478.39	1,166,879.00	750,400.61	35.7

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING DECEMBER 31, 2021

VEHICLES & EQUIP MAINTENANCE

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>VEHICLE & EQUIP MAINT</u>					
57-50-501 SALARIES	145,000.47	145,000.47	376,996.00	231,995.53	38.5
57-50-502 OVERTIME	1,597.14	1,597.14	25,000.00	23,402.86	6.4
57-50-508 LEAVE CASHOUT	.00	.00	20,220.00	20,220.00	.0
57-50-511 MEDICARE FICA	2,235.45	2,235.45	6,322.00	4,086.55	35.4
57-50-512 EMPLOYEE GROUP BENEFITS	70,065.39	70,065.39	180,539.00	110,473.61	38.8
57-50-515 UNEMPLOYMENT	.00	.00	7,316.00	7,316.00	.0
57-50-516 WORKERS' COMPENSATION	5,700.30	5,700.30	14,112.00	8,411.70	40.4
57-50-518 PERS	32,370.29	32,370.29	95,925.00	63,554.71	33.8
57-50-519 UTILITY BENEFIT	12,405.51	12,405.51	32,376.00	19,970.49	38.3
57-50-545 TRAINING/TRAVEL	.00	.00	15,000.00	15,000.00	.0
57-50-561 SUPPLIES	8,037.00	8,037.00	20,000.00	11,963.00	40.2
57-50-563 WEARING APPAREL	665.95	665.95	4,000.00	3,334.05	16.7
57-50-600 TIRES & WHEELS	106.46	106.46	2,000.00	1,893.54	5.3
57-50-601 VEHICLE MT. (PARTS & TOOLS)	4,574.96	4,574.96	8,000.00	3,425.04	57.2
57-50-602 GASOLINE / DIESEL / OIL	7,379.52	7,379.52	8,000.00	620.48	92.2
57-50-621 ELECTRICITY	8,567.06	8,567.06	10,000.00	1,432.94	85.7
57-50-622 TELEPHONE	.00	.00	500.00	500.00	.0
57-50-626 WATER/SEWER/GARBAGE	2,513.70	2,513.70	6,220.00	3,706.30	40.4
57-50-627 STAFF CELLULAR PHONES	229.14	229.14	.00	229.14)	.0
57-50-669 OTHER PURCHASED SERVICES	3,123.67	3,123.67	10,000.00	6,876.33	31.2
57-50-683 MINOR EQUIPMENT	16,039.17	16,039.17	25,000.00	8,960.83	64.2
57-50-721 INSURANCE	19,653.84	19,653.84	22,550.00	2,896.16	87.2
57-50-724 DUES/SUBSCRIPTIONS	2,578.00	2,578.00	10,000.00	7,422.00	25.8
57-50-996 ADMIN OVERHEAD-IT SVCS	9,341.00	9,341.00	16,103.00	6,762.00	58.0
57-50-998 ADMINISTRATIVE OVERHEAD-GF	72,095.02	72,095.02	124,357.00	52,261.98	58.0
TOTAL VEHICLE & EQUIP MAINT	424,279.04	424,279.04	1,040,536.00	616,256.96	40.8
TOTAL FUND EXPENDITURES	424,279.04	424,279.04	1,040,536.00	616,256.96	40.8
NET REVENUE OVER EXPENDITURES	(7,800.65)	(7,800.65)	126,343.00	134,143.65	(6.2)

CITY OF BETHEL
BALANCE SHEET
DECEMBER 31, 2021

FLEET REPLACEMENT FUND

ASSETS

58-10100 CASH IN COMBINED FUND

1,240,516.70

TOTAL ASSETS

1,240,516.70

CITY OF BETHEL
BALANCE SHEET
DECEMBER 31, 2021

RASMUSON GRANT

ASSETS

60-10100 CASH IN COMBINED FUND

4,430.32

TOTAL ASSETS

4,430.32

CITY OF BETHEL
BALANCE SHEET
DECEMBER 31, 2021

LONG-TERM DEBT

LIABILITIES AND EQUITY

FUND EQUITY

61-26100	LONG TERM DEBT-FIRE TRUCK	622,289.91	
61-26110	LONG TERM DEBT- MACK TRUCK	86,513.29	
	TOTAL FUND EQUITY		708,803.20
	TOTAL LIABILITIES AND EQUITY		708,803.20

CITY OF BETHEL
BALANCE SHEET
DECEMBER 31, 2021

LAGOON UPGRADES DESIGN SERV

ASSETS

63-10100	CASH IN COMBINED FUND	(	2,074,185.57)	
63-13200	ACCOUNTS RECEIVABLE		1,897,925.85	
	TOTAL ASSETS			(176,259.72)

LIABILITIES AND EQUITY

LIABILITIES

63-20100	VOUCHERS PAYABLE		32,122.61	
	TOTAL LIABILITIES			32,122.61

FUND EQUITY

UNAPPROPRIATED FUND BALANCE:				
REVENUE OVER EXPENDITURES - YTD	(	193,032.33)		
BALANCE - CURRENT DATE	(	193,032.33)		
TOTAL FUND EQUITY				(193,032.33)
TOTAL LIABILITIES AND EQUITY				(160,909.72)

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING DECEMBER 31, 2021

LAGOON UPGRADES DESIGN SERV

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>DEPARTMENT 58</u>					
63-58-646 CONTRACTOR'S FEES	6,263.30	6,263.30	.00	(6,263.30)	.0
63-58-669 OTHER PURCHASED SERVICES	186,769.03	186,769.03	.00	(186,769.03)	.0
TOTAL DEPARTMENT 58	193,032.33	193,032.33	.00	(193,032.33)	.0
TOTAL FUND EXPENDITURES	193,032.33	193,032.33	.00	(193,032.33)	.0
NET REVENUE OVER EXPENDITURES	(193,032.33)	(193,032.33)	.00	193,032.33	.0

CITY OF BETHEL
BALANCE SHEET
DECEMBER 31, 2021

COVID-19 CARES ACT FUND

ASSETS

66-10010	FNB CASH COVID 19	(	30,000.00)	
66-10100	CASH IN COMBINED FUND		1,705,800.71	
	TOTAL ASSETS			1,675,800.71

LIABILITIES AND EQUITY

LIABILITIES

66-20100	VOUCHERS PAYABLE		15,178.18	
	TOTAL LIABILITIES			15,178.18

FUND EQUITY

	UNAPPROPRIATED FUND BALANCE:			
	REVENUE OVER EXPENDITURES - YTD	1,646,892.38		
	BALANCE - CURRENT DATE		1,646,892.38	
	TOTAL FUND EQUITY			1,646,892.38
	TOTAL LIABILITIES AND EQUITY			1,662,070.56

CITY OF BETHEL
REVENUES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING DECEMBER 31, 2021

COVID-19 CARES ACT FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
66-42-430 AMERICAN RESCUE PLAN ACT REV	1,678,663.26	1,678,663.26	.00	(1,678,663.26)	.0
66-42-434 INTEREST REVENUE	371.75	371.75	.00	(371.75)	.0
TOTAL SOURCE 42	1,679,035.01	1,679,035.01	.00	(1,679,035.01)	.0
TOTAL FUND REVENUE	1,679,035.01	1,679,035.01	.00	(1,679,035.01)	.0

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING DECEMBER 31, 2021

COVID-19 CARES ACT FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>COVID-19 COMMUNITY FUNDING</u>					
66-60-727 EDUCATION/MARKETING	5,000.00	5,000.00	.00	(5,000.00)	.0
TOTAL COVID-19 COMMUNITY FUNDING	5,000.00	5,000.00	.00	(5,000.00)	.0
<u>AMERICAN RESCUE PLAN ACT</u>					
66-70-504 ADMINISTRATIVE LEAVE	4,465.29	4,465.29	.00	(4,465.29)	.0
66-70-643 ENGINEERING FEES	19,958.40	19,958.40	.00	(19,958.40)	.0
66-70-669 OTHER PURCHASED SERVICES	2,718.94	2,718.94	.00	(2,718.94)	.0
TOTAL AMERICAN RESCUE PLAN ACT	27,142.63	27,142.63	.00	(27,142.63)	.0
TOTAL FUND EXPENDITURES	32,142.63	32,142.63	.00	(32,142.63)	.0
NET REVENUE OVER EXPENDITURES	1,646,892.38	1,646,892.38	.00	(1,646,892.38)	.0

CITY OF BETHEL
BALANCE SHEET
DECEMBER 31, 2021

20SHSP-GY20

ASSETS

68-10100	CASH IN COMBINED FUND	(	75,908.11)	
68-13200	ACCOUNTS RECEIVABLE		21,930.00	
	TOTAL ASSETS		(	53,978.11)

LIABILITIES AND EQUITY

FUND EQUITY

	UNAPPROPRIATED FUND BALANCE:			
	REVENUE OVER EXPENDITURES - YTD	(	53,978.11)	
	BALANCE - CURRENT DATE	(	53,978.11)	
	TOTAL FUND EQUITY		(	53,978.11)
	TOTAL LIABILITIES AND EQUITY		(	53,978.11)

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING DECEMBER 31, 2021

20SHSP-GY20

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
68-50-683 MINOR EQUIPMENT	53,978.11	53,978.11	.00	(53,978.11)	.0
TOTAL DEPARTMENT 50	53,978.11	53,978.11	.00	(53,978.11)	.0
TOTAL FUND EXPENDITURES	53,978.11	53,978.11	.00	(53,978.11)	.0
NET REVENUE OVER EXPENDITURES	(53,978.11)	(53,978.11)	.00	53,978.11	.0

CITY OF BETHEL
BALANCE SHEET
DECEMBER 31, 2021

DIABETES PREVENTION & CONTROL

ASSETS

69-10100	CASH IN COMBINED FUND	372.20	
	TOTAL ASSETS		372.20

LIABILITIES AND EQUITY

LIABILITIES

69-23600	DEFERRED REVENUE	372.20	
	TOTAL LIABILITIES		372.20
	TOTAL LIABILITIES AND EQUITY		372.20

CITY OF BETHEL
BALANCE SHEET
DECEMBER 31, 2021

GOVERNMENT-WIDE FIXED ASSETS

ASSETS

70-16100	LAND	39,481,783.50	
70-16150	ROADS/INFRASTRUCTURE	9,913,935.68	
70-16200	IMPROVEMENTS	2,515,429.31	
70-16300	BUILDINGS	13,144,460.20	
70-16500	MACHINERY & EQUIPMENT	6,889,379.27	
70-16600	VEHICLES-GENERAL	2,250,711.65	
70-16700	ACCUM DEPR- IMPROV	(793,835.91)	
70-16800	ACCUM DEPR- BUILDINGS	(7,066,815.80)	
70-16850	ACCUM DEPR- INFRASTRUCTURE	(9,491,683.83)	
70-17000	ACCUM DEPR- MACH EQUIP	(3,912,369.68)	
70-17100	ACCUM DEPR- VEHICLES	(1,846,112.12)	
70-18000	CONSTRUCTION IN PROGRESS	916,935.10	
TOTAL ASSETS			52,001,817.37

LIABILITIES AND EQUITY

LIABILITIES

70-21000	INVEST FA-GENERAL FUND	62,589,509.96	
70-22000	INVEST FA-STATE GRANTS	10,772,084.62	
70-23000	INVEST FA-FEDERAL GRANTS	1,261,639.50	
70-24500	INVEST FA-LOCAL DONATION	5,000.00	
70-24700	INVEST FA-FLEET REP FUND	158,177.29	
70-25000	DONATION BY FED GOV'T	699,000.00	
TOTAL LIABILITIES			75,485,411.37
TOTAL LIABILITIES AND EQUITY			75,485,411.37

CITY OF BETHEL
BALANCE SHEET
DECEMBER 31, 2021

2016 HOMELAND SECURITY

ASSETS

71-10100	CASH IN COMBINED FUND	(	32,452.20)	
	TOTAL ASSETS		(	32,452.20)

LIABILITIES AND EQUITY

FUND EQUITY

	UNAPPROPRIATED FUND BALANCE:			
	REVENUE OVER EXPENDITURES - YTD	(	32,452.20)	
	BALANCE - CURRENT DATE	(	32,452.20)	
	TOTAL FUND EQUITY		(	32,452.20)
	TOTAL LIABILITIES AND EQUITY		(	32,452.20)

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING DECEMBER 31, 2021

2016 HOMELAND SECURITY

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>DEPARTMENT 54</u>					
71-54-690 20 SHSP- GY19 HOMELANDSECURITY	32,452.20	32,452.20	.00	(32,452.20)	.0
TOTAL DEPARTMENT 54	32,452.20	32,452.20	.00	(32,452.20)	.0
TOTAL FUND EXPENDITURES	32,452.20	32,452.20	.00	(32,452.20)	.0
NET REVENUE OVER EXPENDITURES	(32,452.20)	(32,452.20)	.00	32,452.20	.0

CITY OF BETHEL
BALANCE SHEET
DECEMBER 31, 2021

CARES ACTAK COMMUNITY TRANSIT

ASSETS

72-10100	CASH IN COMBINED FUND	(	115,553.04)	
	TOTAL ASSETS			(115,553.04)

LIABILITIES AND EQUITY

FUND EQUITY

UNAPPROPRIATED FUND BALANCE:				
REVENUE OVER EXPENDITURES - YTD	(	115,553.04)		
BALANCE - CURRENT DATE	(	115,553.04)		
TOTAL FUND EQUITY			(	115,553.04)
TOTAL LIABILITIES AND EQUITY			(	115,553.04)

CITY OF BETHEL
REVENUES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING DECEMBER 31, 2021

CARES ACTAK COMMUNITY TRANSIT

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
72-42-415 GRANT REVENUE	.00	.00	731,328.00	731,328.00	.0
TOTAL SOURCE 42	.00	.00	731,328.00	731,328.00	.0
TOTAL FUND REVENUE	.00	.00	731,328.00	731,328.00	.0

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING DECEMBER 31, 2021

CARES ACTAK COMMUNITY TRANSIT

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
72-50-501 SALARIES	46,062.98	46,062.98	.00 (	46,062.98)	.0
72-50-502 OVERTIME	2,018.85	2,018.85	.00 (	2,018.85)	.0
72-50-510 SOCIAL SECURITY EXPENSE	1,030.84	1,030.84	.00 (	1,030.84)	.0
72-50-511 MEDICARE FICA	691.49	691.49	.00 (	691.49)	.0
72-50-512 EMPLOYEE GROUP BENEFITS	3,934.98	3,934.98	.00 (	3,934.98)	.0
72-50-516 WORKERS' COMPENSATION	1,884.46	1,884.46	.00 (	1,884.46)	.0
72-50-518 PERS	9,799.31	9,799.31	.00 (	9,799.31)	.0
72-50-601 VEHICLE MT. (PARTS & TOOLS)	438.14	438.14	.00 (	438.14)	.0
72-50-602 GASOLINE	7,553.64	7,553.64	.00 (	7,553.64)	.0
72-50-621 ELECTRICITY	1,694.07	1,694.07	.00 (	1,694.07)	.0
72-50-622 TELEPHONE	13.69	13.69	.00 (	13.69)	.0
72-50-623 HEATING FUEL	2,557.02	2,557.02	.00 (	2,557.02)	.0
72-50-626 WTR/SWR/GRB	1,274.17	1,274.17	.00 (	1,274.17)	.0
72-50-627 STAFF CELLULAR PHONES	156.69	156.69	.00 (	156.69)	.0
72-50-661 VEHICLE MAINT/REPAIR	5,845.08	5,845.08	.00 (	5,845.08)	.0
72-50-721 INSURANCE	5,690.40	5,690.40	.00 (	5,690.40)	.0
72-50-724 DUES/SUBSCRIPTIONS	300.00	300.00	.00 (	300.00)	.0
72-50-996 ADMIN OVERHEAD-IT SVCS	3,607.23	3,607.23	.00 (	3,607.23)	.0
72-50-998 ADMINISTRATIVE OVERHEAD-GF	21,000.00	21,000.00	.00 (	21,000.00)	.0
TOTAL DEPARTMENT 50	115,553.04	115,553.04	.00 (	115,553.04)	.0
TOTAL FUND EXPENDITURES	115,553.04	115,553.04	.00 (	115,553.04)	.0
NET REVENUE OVER EXPENDITURES	(115,553.04)	(115,553.04)	731,328.00	846,881.04	(15.8)

CITY OF BETHEL
BALANCE SHEET
DECEMBER 31, 2021

USDOJ CORONAVIRUS EMERGENCY

ASSETS

75-10100	CASH IN COMBINED FUND	(	46,201.00)
			(46,201.00)
	TOTAL ASSETS		(46,201.00)

LIABILITIES AND EQUITY

FUND EQUITY

UNAPPROPRIATED FUND BALANCE:			
REVENUE OVER EXPENDITURES - YTD	(	46,201.00)	
			(46,201.00)
BALANCE - CURRENT DATE	(	46,201.00)	
			(46,201.00)
TOTAL FUND EQUITY			(46,201.00)
TOTAL LIABILITIES AND EQUITY			(46,201.00)

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING DECEMBER 31, 2021

USDOJ CORONAVIRUS EMERGENCY

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>CORONAVIRUS EMERGENCY SUPPLIME</u>					
75-50-691 VEHICLES	46,201.00	46,201.00	.00	(46,201.00)	.0
TOTAL CORONAVIRUS EMERGENCY SUPPLIME	46,201.00	46,201.00	.00	(46,201.00)	.0
TOTAL FUND EXPENDITURES	46,201.00	46,201.00	.00	(46,201.00)	.0
NET REVENUE OVER EXPENDITURES	(46,201.00)	(46,201.00)	.00	46,201.00	.0

CITY OF BETHEL
BALANCE SHEET
DECEMBER 31, 2021

FUND 80

ASSETS

80-12000 ASSETS-DEFERRED COMP PLAN

1,286,076.63

TOTAL ASSETS

1,286,076.63

LIABILITIES AND EQUITY

LIABILITIES

80-21000 OBLIGATION TO EMPLOYEES

1,286,076.63

TOTAL LIABILITIES

1,286,076.63

TOTAL LIABILITIES AND EQUITY

1,286,076.63

CITY OF BETHEL
BALANCE SHEET
DECEMBER 31, 2021

FUND 83

ASSETS

83-10100	CASH ALLOCATION	(	5,035.60)	
83-13200	ACCOUNT RECEIVABLE		2,862.94	
TOTAL ASSETS			(	2,172.66)

LIABILITIES AND EQUITY

FUND EQUITY

UNAPPROPRIATED FUND BALANCE:				
REVENUE OVER EXPENDITURES - YTD		(	2,172.66)	
BALANCE - CURRENT DATE		(	2,172.66)	
TOTAL FUND EQUITY			(	2,172.66)
TOTAL LIABILITIES AND EQUITY			(	2,172.66)

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING DECEMBER 31, 2021

		FUND 83				
		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>DEPARTMENT 51</u>						
83-51-563	APPAREL	2,172.66	2,172.66	.00	(2,172.66)	.0
	TOTAL DEPARTMENT 51	2,172.66	2,172.66	.00	(2,172.66)	.0
	TOTAL FUND EXPENDITURES	2,172.66	2,172.66	.00	(2,172.66)	.0
	NET REVENUE OVER EXPENDITURES	(2,172.66)	(2,172.66)	.00	2,172.66	.0

CITY OF BETHEL
BALANCE SHEET
DECEMBER 31, 2021

BETHEL ENDOWMENT FUND

ASSETS

90-10100	CASH IN COMBINED FUND	(	92,860.43)	
90-12503	INVESTMENT- AMLIP ENDOWMENT		446,634.89	
90-13100	ENDOWMENT INV WF605		1,542,851.45	
	TOTAL ASSETS			1,896,625.91

LIABILITIES AND EQUITY

FUND EQUITY

UNAPPROPRIATED FUND BALANCE:				
REVENUE OVER EXPENDITURES - YTD	1,525.05			
BALANCE - CURRENT DATE		1,525.05		
TOTAL FUND EQUITY				1,525.05
TOTAL LIABILITIES AND EQUITY				1,525.05

CITY OF BETHEL
REVENUES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING DECEMBER 31, 2021

BETHEL ENDOWMENT FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
	<u>TRANSFERS</u>					
90-46-990	INTERFUND TRANSFER OUT-GF70%	.00	.00	(24,500.00)	(24,500.00)	.0
	TOTAL TRANSFERS	.00	.00	(24,500.00)	(24,500.00)	.0
	<u>MISCELLANEOUS</u>					
90-49-487	INVESTMENT INCOME	1,525.05	1,525.05	35,000.00	33,474.95	4.4
	TOTAL MISCELLANEOUS	1,525.05	1,525.05	35,000.00	33,474.95	4.4
	TOTAL FUND REVENUE	1,525.05	1,525.05	10,500.00	8,974.95	14.5
	NET REVENUE OVER EXPENDITURES	1,525.05	1,525.05	10,500.00	8,974.95	14.5

City of Bethel, Alaska

City Clerk's Office

Council Meetings

April 12, 2022, Regular City Council Meeting

April 26, 2022, Regular City Council Meeting

- The City Clerk is working toward an International City Management Association Certificate Training Local Government 101 Fundamentals in Equity and Inclusion.
- Completed a Code amendment to remove the Board of Adjustment from the Bethel Municipal Code and have appeals of the Planning Commission go to an Administrative Hearing Officer. Finalized the updates requested by administration and researched subpoena issuances for municipalities. This will be presented to Council in May.
- Prepared and coordinated with departments the updates to the City's Fee and Rate schedule on behalf of Administration.
- Researching three properties transferred to the City that don't have associated deeds. Result of legal file review.
- Prepared a comparison of executive level salaries and evaluated the impacts of wage compression within the City of Bethel executive level staff. Researched opportunities to avoid and correct wage compression within the organization.
- Working on a policy/procedure for records legal holds.
- Processes three passport applications.
- Nearing completion of the Records Retention Schedule.
- Detailed review of legal records to determine long term storage needs. Scanning and performing OCR on those records for easy retrieval.
- Conducted a training for Ex Officio members on the new electronic packet solution and finalized the administrative set up for CIVIC. Committee/Commissions should be all set up to being preparing and distributing agendas and packets through the CIVIC system. The next step in the rollout is to set up the meeting minutes templates for each of the committees/commissions and provide training on how to complete minutes in CIVIC.
- Continue to work through areas of City Hall that are in need to organizing and cleaning. Cleaned out the old Human Resources Office which was left in disarray when former HR Director moved. Sorted through files/records and provided further review files/records to current HR.
- Organized shared drive for property ownership and City appraisal documents.
- Working on updating the Election Training guides for office and election officials.
- Elected and appointed official Financial Disclosure Statements are due April 15th. Still needing four statements.
- Coordinated the Special Budget Meetings (and prepared AM) with Administration.
- Coordinated with the Public Relations contractor, went over the standards for social media use/policy and provided access to the City's Facebook page and links to relevant City website pages.
- Met with City Administration and Legal to review Union Negotiations. Met with Union/Admin to go over next round of negotiations.
- Provided notice and explanation of the opportunity to defend to the two state licenses and prepared the associated protests for the Council's consideration.
- Scheduled a training for the Finance Committee in April.

- Reviewed the City Clerk's Office budget year to date detail and provided notice of corrections to be applied to Finance.
- Painted the City Clerk's Office.
- Reviewed the updated appraisal and provided suggested amendments to the property transfer of the Land under the Multipurpose Building to ONC.
- Prepared the proclamation for John Guinn's years of service.
- Worked with the State of Alaska to identify election officials for the absentee in person for Special Primary Election.
- As the Chair of the Alaska Association of Municipal Clerk's Academy Subcommittee, worked with the 2022 Speaker of the AAMC Conference Academy on Speaker Topics and contract.
- Reviewed and provided suggested amendment to three lease agreements between the City of Bethel and the State of Alaska; reviewed the appraisals for the associated properties and started preparing Ordinances for City Council's authorization to disposal of property by lease.
- Coordinated with Ex Officio members the creation of check requests for virtual participation.
- Assisted two families with burial permit and one family with Burial Reservations.
- Deputy Clerk is attending a series of online Record Management webinars hosted by ARMA.

Community Action Grant Committee	4 Vacancies
Community Parks and Recreation Committee	3 Vacancies
Finance Committee	2 Vacancies
Port Commission	4 Vacancies
Public Safety and Transportation Commission	1 Vacancies
Planning Commission	0 Vacancies
Public Works Committee	7 Vacancies
Board of Ethics	0 Vacancies