

CITY OF BETHEL

City Council Meeting Agenda, December 14, 2021 – 6:30 PM

Website: <https://www.cityofbethel.org/council>

Location: Council Chambers, City Hall, 300 Chief Eddie Hoffman Highway, Bethel

Council Members: Mayor Mark Springer, Vice-Mayor Conrad McCormick, Michelle DeWitt, Perry Barr, Rose Henderson, Eric Whitney, Beth Hessler



The Public Can Participate Virtually By Zoom Video Or Conference Call Only.

Email Public Comments Will Be Accepted See Below.

<https://us06web.zoom.us/j/84481926748?pwd=T3AvaE51dEllay9UejN4TkRTRIVJZz09>

Meeting ID: 844 8192 6748

Passcode: 572058

+1 346 248 7799 US (Houston)
+1 669 900 9128 US (San Jose)
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877 853 5257 US Toll-free
888 475 4499 US Toll-free
833 548 0276 US Toll-free
833 548 0282 US Toll-free

WRITTEN PUBLIC COMMENTS

- 1) Email cityclerk@cityofbethel.net by 4:00pm the day of the meeting.
- 2) Specify the written submission is for People To Be Heard and/or Public Hearing.
- 3) Provide your full real name when making the submission. Public Comment may be summarized if the length of the submission exceeds the five minutes time limit.

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

4. PEOPLE TO BE HEARD – FIVE MINUTES PER PERSON

5. APPROVAL OF CONSENT AGENDA AND REGULAR AGENDA

6. APPROVAL OF MEETING MINUTES

6.1. *11-9-2021 Regular City Council Meeting

7. REPORTS OF STANDING COMMITTEES

7.1. Committee/Commission Agendas And Draft Meeting Minutes

8. SPECIAL ORDER OF BUSINESS

9. UNFINISHED BUSINESS

10. NEW BUSINESS

10.1. Public Hearing Of Emergency Ordinance 21-57: Extending The Declaration Of Emergency Issued Through Ordinances 21-30, 21-16, 21-08, 21-02, 20-38, 20-32, 20-29, 20-11, 20-09, 20-08, 21-38, 21-46, 21-51 (Mayor Springer)

Posted December 8, 2021 at AC Co., Swanson's, City Hall, and the Post Office.

Kevin Morgan, Deputy City Clerk

City Clerk's Office Contact Information: Email cityclerk@cityofbethel.net Phone 907-545-4120

Items noted with an asterisk (*) are consent agenda items, unless removed from the consent agenda they are approved upon the approval of the agenda. Ordinances introduced at this meeting may be set for public hearing at the next regular meeting.

The Council may by unanimous consent, after 12:00 AM Fix the Time to Which To Adjourn until the following day at 6:30 PM

- 10.2. Public Hearing Of Emergency Ordinance 21-58: Extending Ordinance 21-31 Testing And Quarantine Mandates And Exemptions (Mayor Springer)
- 10.3. Public Hearing Of Emergency Ordinance 21-59: Establishing A Mandate Within The City Of Bethel That Masks Or Similar Face-Coverings Be Worn In Public In Indoor And Indoor-Adjacent Spaces, And Under Certain Conditions In Outdoor Spaces, During The COVID-19 Public Health Emergency (Mayor Springer)
- 10.4. Public Hearing Of Emergency Ordinance 21-60: Temporarily Suspending Bethel Municipal Code 13.04.290 To Prevent Water Shutoff For Non-Payment Of Charges For Certain Account-Types And Dollar Amounts (Mayor Springer)
- 10.5. *Introduction Of Ordinance 21-55: Amending Bethel Municipal Code Chapter 2.60 Composition Of Committees, Commissions, And Ad Hoc Committees (Council Member Hessler)
- 10.6. *Introduction Of Ordinance 21-56: Dedicating 20% Of The Revenue Generated From Marijuana Tax To The Health, Public Safety And Social Service Uses (Council Member Barr)
- 10.7. *Introduction Of Ordinance 21-61: Amending Bethel Municipal Code 2.04 To Expand Opportunities For Public Comment (Council Member Henderson)
- 10.8. *Introduction Of Budget Ordinance 21-26(e): Amending The City Of Bethel Fiscal Year 2022 Budget- Administration-Community Services-Planning Department -Municipal Dock (City Manager Williams)
- 10.9. *Resolution 21-21: Authorizing The Application For And Execution Of Two State Revolving Fund Loans (City Manager Williams)
- 10.10 *Resolution 21-22: Supporting The Statewide Transportation Improvement Program's Tundra Ridge Road Improvement Project (City Manager Williams)
- 10.11 AM 21-39: Authorize And Direct City Administration To Issue One Check To Gladys Jung Elementary School In The Amount Of \$10,602 As The Year 4, Quarter 4 Community Action Grant Awardee Based On The Recommendation Of The Community Action Grant Committee (City Manager Williams)
- 10.12 AM 21-40: Approving The Regular City Council Meeting Dates For 2022 (Mayor Springer)
- 10.13 *AM 21-41: Re-Appointment Of Committee And Commission Members For A Term Of Three Years (Mayor Springer)
- 10.14 *AM 21-42: Direct Administration To Negotiate And Execute A Construction Contract With The One Company That Responded To The City's Request For Proposals For The Rehabilitation Of The City's Bus Barn Building (City Manager Williams)
- 10.15 *AM 21-43: Direct Administration To Negotiate And Execute A Contract With The Company That Received The Highest Score From The Review Team For The Purchase Of One Industrial Shredder (City Manager Williams)
- 10.16 City Administrative Review Of Alaskabuds, LLC Retail Marijuana Store License Renewal #18735 Located At 660 3rd Ave, Suite B (City Manager Williams)
- 10.17 City Administrative Review Of Marina Inc. Doing Business As Fili's Pizza Liquor License Renewal Application #5445, Located At 110 Osage Street (City Manager Williams)

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- 10.18 *IM 21-19: City Administration Intends To Use \$1.5 Million In Coronavirus Local Fiscal Recovery Funds To Hire A Contractor To Construct An EPA-Approved Building For The Safe Storage Of Chemicals Used In City Water Treatment Plants (City Manager Williams)

11. REPORTS

- 11.1. Mayor's Report
- 11.2. City Manager's Report
- 11.3. Clerk's Report

12. COUNCIL MEMBER COMMENTS

13. EXECUTIVE SESSION

14. ADJOURNMENT

Posted December 8, 2021 at AC Co., Swanson's, City Hall, and the Post Office.

Kevin Morgan, Deputy City Clerk

City Clerk's Office Contact Information: Email cityclerk@cityofbethel.net Phone 907-545-4120

Items noted with an asterisk (*) are consent agenda items, unless removed from the consent agenda they are approved upon the approval of the agenda. Ordinances introduced at this meeting may be set for public hearing at the next regular meeting.

The Council may by unanimous consent, after 12:00 AM Fix the Time to Which To Adjourn until the following day at 6:30 PM

1. CALL TO ORDER

A Regular Meeting of the Bethel City Council was held on November 9, 2021 at 6:30 p.m., in the Council Chambers, Bethel, Alaska.

Mayor Springer called the meeting to order at 6:30 p.m.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

Comprising a quorum of the Council, the following members were present:
City Council Member Perry Barr Council Member Michelle DeWitt City Council Member Rose Henderson City Council Member Eric Whitney City Council Member Beth Hessler (telephonically) Vice-Mayor Conrad McCormick Mayor Mark Springer
Members Absent:
Also in attendance were the following:
City Manager Peter Williams, City Clerk Lori Strickler, City Attorney Libby Bakalar (telephonically)

4. PEOPLE TO BE HEARD – Five minutes per person

Ruth Abigail Miller- Not in support of Budget Ordinance 21-26(d). Spoke about the Hackney Case. Wants Ethics Board to investigate the Planning Commission. Discussed interactions between the Planning Director and Hackneys. Would like more transparency from the Police Department.

Ellen Hodges- In favor of extending Emergency Ordinances. Vaccination is the primary method of prevention. Encouraged flu shots to reduce the strain on the health system. Gave an update on COVID-19 in the region.

Anny Cochrane- Spoke on Budget Ordinance 21-26(d). Spoke against the City's position on the Hackneys. In favor of testing, masks, and water/sewer Emergency Ordinances.

Fritz Charles- Would like the local governing body to recognize Veterans.

Bruce Claypool- In favor of removing the Emergency Ordinance mandates.

Adrianne Gregory- Discussed the B&B ordinance in Bethel. Not in favor of Budget Ordinance 21-26(d). Concerned about the legal costs spent by the City.

Fred Broerman- In favor of removing the Emergency Ordinance mandates.

Stephanie Butte- In support of current B&B regulations.

Written email Comments

Ron Bowerman- In favor of removing the Emergency Ordinance mandates. In favor of allowing in-person public meetings.

Christopher Schroeder- Not in favor of using tax dollars for the Hackney case.

Jeremiah Caywood- Suggested the Hackney B&B to be grandfathered in and is not in favor of Budget Ordinance 21-26(d).

Jess Schroeder- Not in favor of Budget Ordinance 21-26(d) Not in favor of supporting action against the Hackneys.

5. APPROVAL OF CONSENT AGENDA AND REGULAR AGENDA

Main Motion: Approve Consent and Regular Agenda.

Moved by:	Eric Whitney
Seconded by:	Rose Henderson
In favor:	Perry Barr, Mark Springer, Michelle DeWitt, Rose Henderson, Conrad McCormick, Eric Whitney, Beth Hessler
Opposed:	None
Results:	Motion Carries

Remove from Consent Agenda: Resolution 21-20 under New Business 10.5.- Mayor Springer

Motion to amend to move New Business Items 10.1-10.4, Emergency Ordinances 21-51, 21-52, 21-53, 21-54 to follow Reports of Standing Committees.

Moved by:	Michelle DeWitt
Seconded by:	Conrad McCormick
In favor:	Perry Barr, Mark Springer, Michelle DeWitt, Rose Henderson, Conrad McCormick, Eric Whitney, Beth Hessler
Opposed:	None

Results: | Motion Carries

6. APPROVAL OF MEETING MINUTES

Item 6.1. - *10-26-2021 Regular City Council Meeting

Passed on the consent agenda.

7. REPORTS OF STANDING COMMITTEES

Port Commission, Council Member Hessler- No meeting since last meeting. The next meeting is November 15th.

Planning Commission, Council Member Henderson- No meeting since last meeting. The next meeting is November 18th.

Community Action Grant Technical Review Board, Council Member Barr- The Committee will be reviewing applications in the coming weeks and will present the council with the recommended proposals on December 14th.

Community Parks and Recreation Committee, Council Member DeWitt- The Committee reviewed the feasibility study.

Finance Committee, Council Member Whitney- No meeting since last meeting. The next meeting will be on November 22nd.

Public Works Committee, Mayor Springer- No meeting since the last meeting. The next meeting will be on November 17th.

Public Safety and Transportation Commission, Vice-Mayor McCormick- The meeting was cancelled due to lack of public notice. The next meeting will be December 1st.

Item 7.1. - Committee/Commission Agendas And Draft Meeting Minutes

Item 10.1. - Public Hearing Of Emergency Ordinance 21-51: Extending The Declaration Of Emergency Issued Through Ordinances 21-30, 21-16, 21-08, 21-02, 20-38, 20-32, 20-29, 20-11, 20-09, 20-08, 21-38, 21-46 (Mayor Springer)

Mayor Springer opened the Public Hearing.

No one present to be heard,

Mayor Springer closed the Public Hearing.

Main Motion: Adopt Emergency Ordinance 21-51.

Moved by: | Eric Whitney

Seconded by:	Michelle DeWitt
In favor:	Perry Barr, Mark Springer, Michelle DeWitt, Rose Henderson, Conrad McCormick, Eric Whitney
Opposed:	Beth Hessler
Results:	Motion Carries

Item 10.2. - Public Hearing Of Emergency Ordinance 21-52: Extending Ordinance 21-31 Testing And Quarantine Mandates And Exemptions (Mayor Springer)

Mayor Springer opened the Public Hearing.

Ellen Hodges- Encouraged the Council to continue to mandate testing and quarantine.

Mayor Springer closed the Public Hearing.

Main Motion: Adopt Emergency Ordinance 21-52.

Moved by:	Conrad McCormick
Seconded by:	Eric Whitney
In favor:	Perry Barr, Mark Springer, Michelle DeWitt, Rose Henderson, Conrad McCormick, Eric Whitney
Opposed:	Beth Hessler
Results:	Motion Carries

Suspend the Rules to Hear from Dr. Ellen Hodges.

Moved by:	Michelle DeWitt
Seconded by:	Conrad McCormick
In favor:	Perry Barr, Mark Springer, Michelle DeWitt, Rose Henderson, Conrad McCormick, Eric Whitney, Beth Hessler
Opposed:	None
Results:	Motion Carries

Item 10.3. - Public Hearing Of Emergency Ordinance 21-53: Establishing A Mandate Within The City Of Bethel That Masks Or Similar Face-Coverings Be Worn In Public In Indoor And Indoor-Adjacent Spaces, And Under Certain Conditions In Outdoor Spaces, During The COVID-19 Public Health Emergency (Mayor Springer)

Mayor Springer opened the Public Hearing.

Liz Bates- Spoke in favor of Ordinance 21-53.

Mayor Springer closed the Public Hearing.

Main Motion: Adopt Emergency Ordinance 21-53.

Moved by:	Michelle DeWitt
Seconded by:	Eric Whitney
In favor:	Perry Barr, Mark Springer, Michelle DeWitt, Rose Henderson, Conrad McCormick, Eric Whitney

Opposed: | Beth Hessler
Results: | Motion Carries

Item 10.4. - Public Hearing Of Emergency Ordinance 21-54: Temporarily Suspending Bethel Municipal Code 13.04.290 To Prevent Water Shutoff For Non-Payment Of Charges For Certain Account-Types And Dollar Amounts (Mayor Springer)

*Mayor Springer opened the Public Hearing.
No one present to be heard,
Mayor Springer closed the Public Hearing.*

Main Motion: Adopt Emergency Ordinance 21-54.

Moved by: | Perry Barr
Seconded by: | Michelle DeWitt
In favor: | Perry Barr, Mark Springer, Michelle DeWitt, Rose Henderson, Conrad McCormick,
Eric Whitney, Beth Hessler
Opposed: | None
Results: | Motion Carries

8. SPECIAL ORDER OF BUSINESS

Item 8.1. - Fiscal Year 2020 Audit Report From BDO (City Manager Williams)

Sam Thompson, BDO Representative, presented the audit review.

9. UNFINISHED BUSINESS

Item 9.1. - Public Hearing Of Ordinance 21-50: Clarifying And Superseding Prior Ordinances Regarding Funding Of The Yukon-Kuskokwim Fitness Center And Requiring One Half Of One Percent (0.5%) Of The Tax Rate Added To Any Sales Price And Remitted To The City To Be Deposited Into An Interest-Bearing Account Used Exclusively To Fund The Development, Expansion, And Operations Of The Yukon-Kuskokwim Fitness Center (Council Member DeWitt)

*Mayor Springer opened the Public Hearing.
No one present to be heard,
Mayor Springer closed the Public Hearing.*

Main Motion: Adopt Ordinance 21-50.

Moved by: | Michelle DeWitt
Seconded by: | Eric Whitney

In favor: Mark Springer, Michelle DeWitt, Rose Henderson, Conrad McCormick, Eric Whitney, Beth Hessler
Opposed: Perry Barr
Results: Motion Carries

Item 9.2. - Public Hearing Of Budget Ordinance 21-26(d): Amending The City Of Bethel Fiscal Year 2022 Budget- City Clerk's Office-Legal Fees-Other Purchased Services (Mayor Springer)

*Mayor Springer opened the Public Hearing.
No one present to be heard,
Mayor Springer closed the Public Hearing.*

Main Motion: Adopt Budget Ordinance 21-26(d).

Moved by: Rose Henderson
Seconded by: Michelle DeWitt
In favor: Mark Springer, Michelle DeWitt, Rose Henderson, Conrad McCormick, Eric Whitney, Beth Hessler
Opposed: Perry Barr
Results: Motion Carries

10. NEW BUSINESS

Item 10.5. - *Resolution 21-20: A Resolution By The Bethel City Council Responding To The COVID-19 Public Health Emergency, Establishing Standards For In-Person Participation At City Meetings (Mayor Springer)

Main Motion: Adopt Resolution 21-20.

Moved by: Eric Whitney
Seconded by: Conrad McCormick
In favor: Eric Whitney, Perry Barr, Mark Springer, Michelle DeWitt, Rose Henderson, Conrad McCormick
Opposed: Beth Hessler
Results: Motion Carries

Motion to amend to strike PCR from Section 1, subsection2.

Moved by: Beth Hessler
Seconded by: Eric Whitney
In favor: Eric Whitney, Beth Hessler
Opposed: Perry Barr, Mark Springer, Michelle DeWitt, Rose Henderson, Conrad McCormick
Results: Motion Fails

Motion to amend to insert under Section 6. to allow written public testimony.

Moved by:	Beth Hessler
Seconded by:	Eric Whitney
In favor:	Eric Whitney, Beth Hessler, Perry Barr, Mark Springer, Michelle DeWitt, Rose Henderson, Conrad McCormick
Opposed:	none
Results:	Motion Carries

Item 10.6. - AM 21-35: Approve The Sale Of Abandoned And Surplus Property In The Possession Of The Bethel Police Department By Sealed Bid (City Manager Williams)

Main Motion: Approve Action Memorandum 21-35.

Moved by:	Perry Barr
Seconded by:	Rose Henderson
In favor:	Mark Springer, Michelle DeWitt, Rose Henderson, Conrad McCormick, Eric Whitney, Beth Hessler
Opposed:	Perry Barr
Results:	Motion Carries

Motion to suspend the rules to hear from Police Chief Simmons.

Moved by:	Rose Henderson
Seconded by:	Conrad McCormick
In favor:	Mark Springer, Michelle DeWitt, Rose Henderson, Conrad McCormick, Eric Whitney, Beth Hessler, Perry Barr
Opposed:	None
Results:	Motion Carries

Motion to take a ten minute break.

Moved by:	Rose Henderson
Seconded by:	Eric Whitney
In favor:	Mark Springer, Michelle DeWitt, Rose Henderson, Conrad McCormick, Eric Whitney, Beth Hessler, Perry Barr
Opposed:	None
Results:	Motion Carries

Item 10.7. - *AM 21-36: Accept And Approve The FY 2022 State Of Alaska, Designated Legislative Grant, Approved By The 32nd Legislature For The Design Of The Yukon Kuskokwim Fitness Center Gym And Track In The Amount Of \$500,000 (City Manager Williams)

Passed on the consent agenda.

Item 10.8. - *AM 21-37: Direct Administration To Prepare And Submit An FY 2023 Public Transit (5311) Grant Application To Fund The Operation Of The Bethel Transit System With A Pledge Of \$85,000 In Local Cash Match From The City's FY 2023

Budget (City Manager Williams)

Passed on the consent agenda.

Item 10.9. - *AM 21-38: Appointment Of Committee/Commission/Board Members.
Deshan Foret- Public Safety And Transportation Commission (Mayor Springer)

Passed on the consent agenda.

Item 10.10. - *IM 21-18: Presentation Of The City's Water & Sewer Services
Expenditures Compared To Budget From July 1, 2021 To October 31, 2021 – Utilities
Maintenance – Water & Wastewater Activity Report (City Manager Williams)

Passed on the consent agenda.

11. REPORTS

Item 11.1. - Mayor's Report

Item 11.2. - City Manager's Report

Item 11.3. - Clerk's Report

12. COUNCIL MEMBER COMMENTS

Mayor Springer- Keep your water fill clear. Knock the ice off your over-flow. Be careful on the river. Looking to make an ordinance on decorum in public testimony.

Vice-Mayor McCormick- Take time on Thursday to reflect on Veterans. Recommended visiting the memorial cemetery and thanking veterans that you might know. Thanked David Trantham for his service.

Council Member DeWitt- No comment.

Council Member Barr- Reflected on his recent visit to Normandy, France and the sacrifice by the soldiers who fought and died there. Thanked the Veterans for their service.

Council Member Henderson- Thanked the Public Works Department for keeping our roads and parking lots safe in the icy conditions. Please dress warm with the dropping temperatures. Also, please wear reflective clothing when walking along the road as it is

getting dark outside. Glad to be back in Chambers.

Council Member Whitney- No comment.

Council Member Hessler- Thanked Building maintenance for making council chambers safer to hold meetings. Started newly elected training. Special thank you to those who called in and wrote emails for people to be heard.

13. EXECUTIVE SESSION

Item 13.1. - In Accordance With AS 44.62.310.(C)((3) Matters Which By Law, Municipal Charter, Or Ordinance Are Required To Be Confidential- Report of Findings by Rachel Gernat (Mayor Springer)

Move into Executive Session-

In Accordance With AS 44.62.310.(C)((3) Matters Which By Law, Municipal Charter, Or Ordinance Are Required To Be Confidential- Report of Findings by Rachel Gernat. Those attending this item will be the City Attorney, City Manager, City Council, and City Clerk.

In Accordance With AS 44.62.310.(C)((3) Matters Which By Law, Municipal Charter, Or Ordinance Are Required To Be Confidential- Union Negotiations. Those attending this item will be City Attorney, City Manager, City Council, City Clerk, Deputy Finance Director Mason, and Human Resource Director Harris.

Moved by:	Conrad McCormick
Seconded by:	Rose Henderson
In favor:	Perry Barr, Mark Springer, Michelle DeWitt, Rose Henderson, Conrad McCormick, Eric Whitney, Beth Hessler
Opposed:	None
Results:	Motion Carries

Item 13.2. - In Accordance With AS 44.62.310.(C)(3) Matters Which By Law, Municipal Charter, Or Ordinance Are Required To Be Confidential- Union Negotiations (City Manager Williams)

14. ADJOURNMENT

Main Motion: Adjournment.

Moved by:	Conrad McCormick
Seconded by:	Rose Henderson
In favor:	Perry Barr, Mark Springer, Michelle DeWitt, Rose Henderson, Conrad McCormick, Eric Whitney, Beth Hessler

Opposed: | None
Results: | Motion Carries

Meeting ended at 10:47 p.m.

Mark Springer, Mayor

ATTEST:

Lori Strickler, City Clerk



City of Bethel – Finance Committee

Location: Council Chambers – City Hall, 300 State Hwy

Monday, November 22, 2021, 6:30 p.m.

COMMITTEE MEMBERS

Carol Ann Willard, Chair
(AM)

Robert Rey, Vice Chair

David Trantham Jr.

Marybeth Whalen

Mary Beth Hessler

Farah Sears

Brian Henry

John Hamilton (AM)

Eric Whitney, Council Rep.

Alternate Member (AM)

STAFF

Deputy Finance Director: Xavier Mason

Finance Recorder: Alexandra Batchelor

Email: abatchelor@cityofbethel.net

Phone: 907-543-3150

Website: www.cityofbethel.org

Join Zoom Meeting

<https://zoom.us/j/99674371849?pwd=NWtuNURhc1EvOE15dUVONFJ3NkNpUT09>

Meeting ID: 996 7437 1849 Passcode: 507255

Dial by Location

253 215 8782 US (Tacoma)

346 248 7799 US (Houston)

669 900 9128 US (San Jose)

301 715 8592 US (DC)

312 626 6799 US (Chicago)

646 558 8656 US (New York)

833 548 0276 US Toll-free

833 548 0282 US Toll-free

877 853 5257 US Toll-free

888 475 4499 US Toll-free

I. CALL TO ORDER

II. ROLL CALL

III. PEOPLE TO BE HEARD

IV. APPROVAL OF AGENDA

V. APPROVAL OF MINUTES

A. 10/25/2021

VI. NEW BUSINESS

A. B.M.C. (Deputy Director Mason)

a. 5.04.080 & 5.04.100

(Clarifying the fees and when they are incurred. Seemingly, these codes are contradictory when they are not).

b. 4.16.270

(Clarification is requested as to whether Council intended for penalties to be applied per each return or for every month that a return is tardy. Also, if there should be a cap on the number of penalties applied).

VII. EX OFFICIO MEMBER REPORTS

VIII. COMMITTEE MEMBER COMMENTS

IX. ADJOURNMENT



CITY OF BETHEL

PLANNING COMMISSION MEETING

THURSDAY, November 18, 2021, 6:30 p.m.

LOCATION: Virtual via Zoom/City Hall Council Chambers

ADDRESS: **300 CHIEF EDDIE HOFFMAN HIGHWAY**

COMMISSION MEMBERS:

Kathy Hanson, *Chair*
Lorin Bradbury, *Vice-Chair*
John Guinn
Alex Wasierski

Shadi Rabi
Stanley Hoffman Jr.
Jessica Schroeder, *Alternate*
Rose Henderson, *Council Rep.*

STAFF:

PLANNING DIRECTOR: Ted Meyer
ADMIN ASST.: Pauline Boratko
EMAIL: planning@cityofbethel.net
PHONE: 907-543-5301
WEBSITE: www.cityofbethel.org

Join Zoom Meeting

<https://zoom.us/join>

Meeting ID: 818 5731 5166

Passcode: 163251

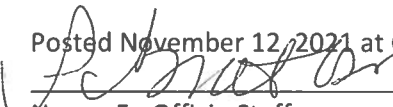
Dial by Location

253 215 8782 US (Tacoma)	301 715 8592 US (DC)	833 548 0276 US Toll-free	877 853 5257 US Toll-free
346 248 7799 US (Houston)	312 626 6799 US (Chicago)	833 548 0282 US Toll-free	888 475 4499 US Toll-free
669 900 9128 US (San Jose)	646 558 8656 US (New York)		

- I. **CALL TO ORDER:**
- II. **ROLL CALL:**
- III. **PEOPLE TO BE HEARD:** 3-minute time limit per person
- IV. **APPROVAL OF AGENDA:** Regular Meeting- October 14, 2021
- V. **UNFINISHED BUSINESS:**
- VI. **NEW BUSINESS: A. PUBLIC HEARING:** On September 24, 2021 the City of Bethel Planning Office received a Conditional Use Permit Application for a review of a pre-existing, non-conforming Bed & Breakfast in the residential zone. Location: 175 Alex Hatley. Legal Description: Plat # 84-13, Block 1, Lot 11. Applicant & Land Owner: Daniel & Dawn Hackney, DBA Hackney Homes.
- VII. **EX OFFICIO MEMBER REPORTS:**
- VIII. **COMMISSION MEMBER COMMENTS:**
- IX. **ADJOURNMENT:**

MASKS AND SOCIAL DISTANCING ARE REQUIRED FOR IN PERSON PARTICIPATION

Posted November 12, 2021 at City Hall, AC Co., Swanson's, and the Post Office.


Name, Ex-Officio Staff

CITY OF BETHEL
PUBLIC SAFETY AND TRANSPORTATION COMMISSION
WEDNESDAY, DECEMBER 1ST, 2021, 6:30 p.m.
LOCATION: Council Chambers-City Hall, 300 State Hwy



COMMISSION MEMBERS

Theresa Quiner *Chair*
 Nicholai Joekay
 Megan Newport
 Melanie Fredericks
 Mary Beth Hessler
 CJ McCormick *Council Representative*

STAFF

Police Chief: Richard Simmons
Fire Chief: Daron ~~Solesbee~~ Solesbee
Admin. Asst.: Brianna Evan
Email: bevan@cityofbethel.net
Phone: 907-543-3781

Join Zoom Meeting

<https://us06web.zoom.us/j/87204218398?pwd=TGJnSEUzOXloN0ZFS1FzM0tRVml0Zz09>

Meeting ID: 872 0421 8398

Passcode: 058017

Dial by Location

253 215 8782 US (Tacoma)	301 715 8592 US (DC)	833 548 0276 US Toll-free	877 853 5257 US Toll-free
346 248 7799 US (Houston)	312 626 6799 US (Chicago)	833 548 0282 US Toll-free	888 475 4499 US Toll-free
669 900 9128 US (San Jose)	646 558 8656 US (New York)		

- I. CALL TO ORDER
- II. ROLL CALL
- III. PEOPLE TO BE HEARD
- IV. APPROVAL OF AGENDA
- V. APPROVAL OF MEETING MINUTES
 - A. October 06, 2021
 - B. -November 03, 2021
- VI. UNFINISHED BUSINESS
 - A. Brainstorm and Evaluate 2021 Commission Body Goals/Tasks/Priorities and Survey Ideas (Theresa Quiner)
 - B. ATV'S in Bethel (Rose Henderson)
- VII. NEW BUSINESS
 - a. Consideration of personnel impacts as a result of the City's Mandatory Vaccine Policy Implementation (Hessler)
- VIII. EX OFFICIO MEMBER REPORTS
- IX. COMMISSION MEMBER COMMENTS
- X. ADJOURNMENT

People to be Heard Through Written Testimony

- Must be emailed to bevan@cityofbethel.net by 4:00 p.m. the day of the meeting.
 - Specifically request that it be presented under People to be Heard.
 - Contain full, real name of the person sending the request.
- Public comment may be summarized if the length of the submission exceeds the five-minute time limit.

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Posted November 24, 2021 Year at Police Department, AC Co., Swanson's, and the Post Office, City Hall

Name, Ex-Officio Staff

Brianna Evan



CITY OF BETHEL
PUBLIC WORKS COMMITTEE
WEDNESDAY, NOVEMBER 17, 2021, 5:30 p.m.
LOCATION: VIRTUAL ZOOM MEETING

COMMISSION MEMBERS

Mark Springer (CR)	Fritz Charles
Juan Delgado	<i>Two Vacancies, Two</i>
Ryan Butte	<i>Alternative Vacancies</i>
John Jordan II	<i>Council Representative (CR)</i>

STAFF

Public Works Director: Bill Arnold
Admin. Asst.: Charlie Dan
Email: pwadmin@cityofbethel.net
Phone: 907-543-3110
Website: www.cityofbethel.org

Join Zoom Meeting

<https://us06web.zoom.us/j/94283290754?pwd=ZDdDSzBqOGcxZlVqM0VmK0pYVUZZZz09>

Meeting ID: 942 8329 0754

Passcode: 686894

Dial by Location

253 215 8782 US (Tacoma)	301 715 8592 US (DC)	833 548 0276 US Toll-free	877 853 5257 US Toll-free
346 248 7799 US (Houston)	312 626 6799 US (Chicago)	833 548 0282 US Toll-free	888 475 4499 US Toll-free
669 900 9128 US (San Jose)	646 558 8656 US (New York)		

- I. CALL TO ORDER
- II. ROLL CALL
- III. PEOPLE TO BE HEARD
- IV. APPROVAL OF AGENDA
- V. APPROVAL OF MINUTES

People to be Heard Through Written Testimony

- Must be emailed to pwadmin@cityofbethel.net by 4:00 p.m. the day of the meeting.
- Specifically request that it be presented under people to be heard.
- Contain full, real name of the person sending the request.

- A. October 20, 2021 Regular Meeting

VI. UNFINISHED BUSINESS

- A. Amending BMC 08.12.020 and 08.12.030
- B. Recommendation for City Code Enforcer Follow up
- C. Evaluate 2021 Committee Goals, Tasks, and Priorities
 - Avenues Water and Sewer Project
 - Public Works Facility Improvements
 - Improvement in Road Conditions
 - Improvement on all Water and Sewer Operations
 - Maintain Right-of-Ways and Easement Access
- F. Re-Election of Chair and Co-Chair
- G. Soil Samples

- VII. NEW BUSINESS
- VIII. EX OFFICIO MEMBER REPORTS
- IX. COMMITTEE MEMBER COMMENTS
- X. ADJOURNMENT

Posted November 10, 2021 at City Hall, AC Co., Swanson's, and the Post Office.

Charlie Dan

Charlie Dan, Public Works Assistant

City of Bethel, Alaska

Public Works Committee Meeting Minutes

November 17, 2021

Regular Meeting

Bethel, Alaska

I. CALL TO ORDER:

No quorum was established due to lack of members.

APPROVED this _____ DAY OF _____, 2021.

Mark Springer
Committee Interim Chair

Charlie Dan
Recorder of Minutes

City of Bethel, Alaska

Planning Commission

November 18, 2021

Regular Meeting

Bethel, Alaska

I. CALL TO ORDER:

A regular meeting of the Planning Commission was held virtually via Zoom and in person at the City Hall Council Chambers located at 300 Chief Eddie Hoffman Highway on November 18, 2021. The Co-Chair of Commission, Lorin Bradbury called the meeting to order at 6:30 PM.

II. ROLL CALL:

Compromising a quorum of the Commission, the following members were present for roll call: Kathy Hanson, Lorin Bradbury, John Guinn, Alex Wasierski, Shadi Rabi, and Stanley Hoffman Jr., Jessica Shroeder, and Council Rep., Rose Henderson.
Also Present: Ted Meyer, City Planner; Pauline Boratko, Recorder

III. PEOPLE TO BE HEARD:

Sean Glasheen-voiced his concerns about Tundra Street nuisance.

IV. APPROVAL OF THE AGENDA:

MOVED:	Alex Wasierski	Motion to approve agenda
SECONDED:	Shadi Rabi	
VOTE ON MOTION	Unanimous	

V. SPECIAL ORDER OF BUSINESS:

VI. NEW BUSINESS:

- A. PUBLIC HEARING: On September 24, 2021 the City of Bethel Planning Office received a Conditional Use Permit Application for a review of a pre-existing, non-conforming Bed & Breakfast in the residential zone. Location: 175 Alex Hately. Legal Description: Plat # 84-13, Block 1, Lot 11. Applicant & Land Owner: Daniel & Dawn Hackney, DBA Hackney Homes:

Co-Chair of the Commission Lorin Bradbury opened up the public hearing.

The Chair asked members of the Commission to disclose any conflicts of interest or Ex Parte Communications they may have had on the action before them.

Rose Henderson and Stanley Hoffman Jr. recused themselves

Testimony by Interested Parties:

Ruth Abigail Miller-spoke in support of the CUP

Harry Faulkner Jr.-spoke in opposition the CUP

Stephanie Butte- spoke in opposition of the CUP

Ted Meyer, City Planner gave his report

Owner of Hackney Homes, Dawn Hackney spoke on her behalf

Deliberation took place amongst commissioners.

MOVED:	Kathy Hanson	Motion to move into a closed deliberation session
SECONDED:	Shadi Rabi	
VOTE ON MOTION	0=yes; 5=no; motion does not pass	

Vice Chair called a five minute intermission at 8:38pm, and resumed at 8:42pm

MOVED:	Alex Wasierski	Motion to approve conditional use permit with three conditions: 1. Move woodshed completely on to property. 2. Move connex completely on to property and remove from property once construction is complete. 3. Change address to to reflect front yard on Katie Hatley.
SECONDED:	Shadi Rabi	
VOTE ON MOTION	5-yes; 0-no; unanimous	

The Co-Chair of the Commission Lorin Bradbury closed the public hearing.

A. UNFINISHED BUSINESS:

B. PLANNER'S REPORT: Ted Meyer gave his report.

MOVED:	Alex Wasierski	Motion to reschedule the regular planning commission meeting from December 9,2021 to December 16, 2021
SECONDED:	Shadi Rabi	
VOTE ON MOTION	unanimous	

C. COMMISSIONER'S COMMENTS:

- K. Hanson- Thank you guys, good work.
- L. Bradbury- Would like to pick up the nuisance, and zone Kasayuli,
- J. Guinn- no comment.
- A. Wasierski- I would like to get Kasayuli zoned.
- S. Rabi- I would like to zone Kasayuli.
- J. Shroeder-no comment.

X. ADJOURNMENT:

MOVED:	Shadi Rabi	Motion to adjourn the meeting.
SECONDED:	John Guinn	
VOTE ON MOTION	Unanimous	

With no further business the meeting adjourned at 9:31 pm

APPROVED THIS ____ DAY OF _____, 2021

Lorin Bradbury, Co- Chair

ATTEST: Pauline Boratko, Recorder

DRAFT

CITY OF BETHEL, ALASKA

Emergency Ordinance #21-57

**AN ORDINANCE BY THE BETHEL CITY COUNCIL
EXTENDING THE DECLARATION OF EMERGENCY ISSUED THROUGH
ORDINANCES 21-30, 21-16, 21-08, 21-02, 20-38, 20-32, 20-29, 20-11,
20-09, 20-08, 21-38, 21-46, 21-51**

- WHEREAS,** on March 11, 2020, the State of Alaska declared a public health emergency in response to an anticipated outbreak of COVID-19 in Alaska;
- WHEREAS,** on March 24, 2020, Bethel City Council adopted Ordinance #20-08; authorizing the City Manager and City Council to modify or suspend sections of the Bethel Municipal Code regarding public meetings and participation, procurement, contracts, leases and personnel rules in order to ensure the health, safety and welfare of the City during a State-declared public health emergency;
- WHEREAS,** on March 25, 2020, the Bethel City Council adopted Ordinance #20-09, finding the existence of a public health emergency related to the COVID-19 outbreak, incorporating by reference the declaration of local disaster emergency issued by the Acting City Manager and Mayor on March 24, 2020; seeking state and federal funding assistance; and issuing certain health advisories, and requests consistent with state and federal law;
- WHEREAS,** the potential extent and effect of COVID-19 cannot yet be known, it remains vital for the City of Bethel to be prepared and take all needed precautions until there is no longer a threat;

NOW THEREFORE BE IT ORDAINED by the City Council of Bethel, Alaska:

Section 1. Finding of Emergency. The Bethel City Council finds that an emergency exists in the City of Bethel due to the outbreak of COVID-19, which has been declared a global pandemic and a state and national public health emergency.

Section 2. Classification. This ordinance is not permanent in nature and is a non-codified ordinance that shall not become part of the Bethel Municipal Code.

Section 3. All provisions of Ordinance #20-11, as amended, remain in effect.

Section 4. Effective and Expiration Date: This ordinance is effective immediately upon
City of Bethel, Alaska Ordinance #21-57

Introduced by: Mayor Springer
Introduction and Public Hearing Date December 14, 2021
Action:
Vote:

adoption by the City Council and shall remain in effect for a period of sixty (60) days.

**ENACTED THIS 14th DAY OF DECEMBER 2021 BY A VOTE OF _ IN FAVOR AND _
OPPOSED.**

Mark Springer, Mayor

ATTEST:

Lori Strickler, City Clerk

CITY OF BETHEL, ALASKA

ORDINANCE #21-58

AN ORDINANCE BY THE BETHEL CITY COUNCIL EXTENDING ORDINANCE 21-31 TESTING AND QUARANTINE MANDATES AND EXEMPTIONS

WHEREAS, the United States Centers for Disease Control and Prevention (CDC) has identified COVID-19 as a significant public health risk;

WHEREAS, the Yukon-Kuskokwim Delta region is home to over fifty (50) small and remote communities which are located off the road system and which have limited medical infrastructure;

WHEREAS, since May 2020, the Yukon-Kuskokwim Health Corporation (YKHC) has offered voluntary COVID-19 testing at the Bethel Airport for all persons arriving from outside the Yukon-Kuskokwim Delta region to Bethel and has increased accessibility to testing on its campus;

WHEREAS, in mid-December, YKHC received its allocation of COVID-19 vaccine from the State of Alaska, and began offering vaccinations to residents of the Yukon Kuskokwim Delta region;

WHEREAS, Bethel City Council finds it is necessary to apply state public health mandates regarding travel to Bethel in order to contain the transmission of COVID-19 within its borders;

WHEREAS, Bethel City Council has the authority to implement temporary local travel mandates relating to air travel to Bethel from outside the Yukon-Kuskokwim Delta region to mitigate COVID-19 within its borders and to protect the health of its residents based upon the following:

- Federal, State, and Local authorities have declared COVID-19 to be a public health disaster emergency;
- AS 26.23.020(e), the State of Alaska Operations Plan, and the City of Bethel Emergency Operations Plan enable the City of Bethel to respond in times of a public health emergency;

- According to AS 26.23.060(h), a “political subdivision” permitted to act under AS 26.23 includes a municipality like Bethel, which has adopted and exercised certain “health and safety” and “public peace, morals, and welfare” powers both through its Emergency Operations Plan and under Titles 1, 8, and 9 of the Bethel Municipal Code;
- The “City of Bethel COVID-19 Emergency Rules and Procedures” adopt temporary requirements that are necessary and reasonable to protect public health and safety within the City and are narrowly tailored to limit the impact of these measures on the economic and personal liberties of all individuals and entities to which they apply;
- The Alaska Constitution, article X, section 1, provides that a liberal construction shall be given to the powers of local government units.
- Alaska Statute 29.25.030 expressly grants local communities the authority to adopt an emergency ordinance to meet a public emergency;
- Alaska Statute 29.35.260 permits a city outside a borough to exercise a power not otherwise prohibited by law;
- The Alaska Attorney General issued a guidance statement supporting a second-class city’s authority to enact local mitigation measures during a public health emergency;
- The Governor and the Department of Health and Social Services have recognized the heightened risk of COVID-19 to residents of small, remote communities with limited medical infrastructure, and have supported a policy that provides small communities with the flexibility to enact public health mandates tailored to their particular circumstances.

WHEREAS, we must take steps to continue to protect our community and region from further harm and loss;

WHEREAS, taking the free vaccinations available and recommended by our medical and health professionals is a significant way to lower the positivity rate;

WHEREAS, two FDA-emergently-authorized and recommended vaccines that are shown to be highly effective at preventing COVID-19 are now available (Pfizer-BioNtech’s COVID-19 vaccine and Moderna’s COVID-19 Vaccine);

WHEREAS, if someone has been vaccinated, they are less likely be positive for COVID-19; clinical trials indicate that the Moderna vaccine is 94.1% effective and the Pfizer-BioNTech is 95% effective at preventing laboratory-confirmed COVID-19 illness in people without evidence of previous infection;

WHEREAS, the CDC confirms that acquiring COVID-19 naturally may offer some natural immunity against COVID-19 and that current reinfection with the virus that causes COVID-19 is uncommon in the 90 days after initial infection; however, it is unknown how long this natural immunity protection lasts, and the risks of severe illness and even death from COVID-19 far outweigh any benefits of natural immunity;

WHEREAS, on February 10, 2021 the CDC released new regulations allowing those that have received the suggested vaccinations can be exempt from the quarantine requirements following two weeks after their second shot;

NOW, THEREFORE BE IT ORDAINED by the City Council of Bethel, Alaska, as follows:

The Bethel City Council hereby adopts the City of Bethel Emergency COVID-19 Rules for Traveler Testing upon arrival to Bethel as follows:

Section 1. Travel Prohibited. Anyone who is currently infected with SARS-CoV-2 virus must not travel to Bethel until they are cleared from isolation by a medical professional or unless otherwise authorized by a medical professional for medical reason or detained by State of Alaska Department of Corrections.

Section 2. Testing Isolation and Quarantine Requirement. When traveling to Bethel:

- i. The traveler should get a molecular test for SARS-CoV-2 within 72 hours prior to travel to Bethel and be able to present upon arrival into Bethel proof of that negative test. The traveler should avoid commencing travel to Bethel without a negative test result in hand.
- ii. If a traveler cannot get tested prior to traveling to Bethel, if the test result is unavailable upon arrival, or if the traveler was outside of Bethel for less than 72 hours, the traveler must get a molecular test for SARS-CoV-2 upon arrival to Bethel. If at the time of arrival, a testing location is not open or available, the traveler must get tested at the next available opportunity. All travelers without a negative test upon arrival to Bethel shall follow strict social distancing for seven days or until they receive a negative result.
- iii. If traveler remains in Bethel for seven days, on the seventh day, the traveler shall get a molecular test for SARSCoV-2 and follow strict social distancing until negative test results are received.
- iv. If the traveler does not get a molecular test for SARS-CoV-2, they must follow strict social distancing for 10 days following arrival into Bethel.

Section 3. Testing Exemptions.

- i. An asymptomatic traveler who has recovered from a documented SARS-CoV-2 infection within the past 90 days is exempt from travel testing.
- ii. Children age 2 and under are exempt from the testing requirement.
- iii. If a traveler arrives in Bethel, and can show provide proof of being fully vaccinated, the traveler is exempt from the City of Bethel Emergency COVID-19 Rules for Traveler testing.

Section 4. Quarantine Exemptions.

- i. Critical Infrastructure Workers (CI) are exempt from strict social distancing requirements when traveling or returning to Bethel however, CI workers shall stay masked and socially distance from community residents, limit entry to facilities that are not part of the CI workers worksite or lodging. CI workers do not need to coordinate entry with the City of Bethel.
- ii. If a traveler arrives in Bethel, and can show provide proof of being fully vaccinated, the traveler is exempt from the City of Bethel Emergency COVID-19 Rules for Traveler Isolation and Quarantine Requirements.

Section 5. Definitions

"Critical Infrastructure Workers" means the Cyber and Infrastructure Security Agency (CISA) "Guidance on the Essential Critical Infrastructure Workforce." [Guidance on the Essential Critical Infrastructure Workforce: Ensuring Community and National Resilience in COVID-19 Response \(cisa.gov\)](https://www.cisa.gov/essential-critical-infrastructure-workforce-ensuring-community-and-national-resilience-in-covid-19-response)

"Fully Vaccinated" means:

- a. Two weeks after the traveler's second dose in a 2-dose series, like Pfizer or Moderna vaccines, or
- b. Two weeks after the traveler's single-dose vaccine, like Johnson & Johnson's Janssen vaccine.

"Strict Social Distancing" means:

- a. An individual may not enter restaurants, bars, gyms, community centers, sporting facilities, office buildings, and schools or daycare facilities, and/or may not participate in group activities with people outside of your immediate household.
- b. To be in outdoor public place, an individual must remain six feet away from anyone not in their immediate household, and they must wear a face covering. The individual may arrange curbside shopping or have food delivery.

"Traveler" means any person arriving or returning into Bethel regardless of point of entry, point of departure, whether by air or ground but only if the traveler has come in contact with people that do not reside in Bethel during their travel.

Introduced by: Mayor Springer
Introduction and Public Hearing Date: December 14, 2021
Action:
Vote:

Section 6. Classification. This ordinance is not permanent in nature and is a non-codified ordinance that shall not become part of the Bethel Municipal Code.

Section 7. Effective and Expiration Date. This ordinance is effective immediately upon adoption by the City Council and shall remain in effect for a period of sixty (60) days.

ENACTED THIS 14th DAY OF DECEMBER, 2021 BY A VOTE OF _ IN FAVOR AND _ OPPOSED.

Mark Springer, Mayor

ATTEST:

Lori Strickler, City Clerk

CITY OF BETHEL, ALASKA

EMERGENCY ORDINANCE 21-59

AN ORDINANCE BY THE BETHEL CITY COUNCIL ESTABLISHING A MANDATE WITHIN THE CITY OF BETHEL THAT MASKS OR SIMILAR FACE-COVERINGS BE WORN IN PUBLIC IN INDOOR AND INDOOR-ADJACENT SPACES, AND UNDER CERTAIN CONDITIONS IN OUTDOOR SPACES, DURING THE COVID-19 PUBLIC HEALTH EMERGENCY

- WHEREAS,** the Centers for Disease Control and Prevention stated that fully-vaccinated people who contract the delta variant of the COVID-19 virus carry similar levels of the virus as unvaccinated people who contract the variant;
- WHEREAS,** therefore, it is understood that people who have received the COVID-19 vaccine, while more protected against serious illness, hospitalization, and death, may still transmit the virus to others more readily than other variants of the coronavirus;
- WHEREAS,** with a sharp acceleration of COVID-19 positive cases in the City of Bethel and the Yukon-Kuskokwim Region, we have returned to a high level of community transmission according to the CDC;
- WHEREAS,** it is imperative that we take seriously our role in protecting this community and region, and every resident, visitor, business, organization, and agency should do their part to protect each other from this serious disease; if we don't all participate in these mitigation and prevention measures, then the benefits will not be realized; and
- WHEREAS,** the Council finds that it is in the best interest of the public peace, health, welfare and safety, and to preserve the health, safety, and lives of the citizens of the community and region, to establish a policy that masks and face-coverings should be worn when interacting in public spaces in the community of Bethel, consistent with this resolution.

NOW THEREFORE BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF BETHEL, ALASKA:

SECTION 1. This is a non-codified Ordinance of general and permanent nature and shall become part of the Bethel Municipal Code.

SECTION 2. Mandate:

City of Bethel, Alaska

Ordinance #21-59

1 of 3

To reduce the possibility of community spread of COVID-19, it is the mandate of the City of Bethel that face coverings be worn when people are in high-risk public situations including but not limited to:

- Inside of, or in line to enter, any indoor public space;
- Obtaining services from a healthcare facility;
- Waiting for or riding on public transportation or while in a taxi or bus;
- Engaged in work, whether at the workplace or performing work off-site, when:
 - Interacting in-person with any member of the public;
 - Working in any space visited by members of the public, regardless of whether anyone from the public is present at the time;
- Working in any space where food is prepared or packaged for sale or distribution to others;
- Working in or walking through public common areas, such as hallways, stairways, elevators, and parking facilities;
- In any room or enclosed area where other people (except for members of the person's own household or residence) are present when unable to physically distance;
- Driving or operating any public transportation or taxi service or ride-sharing vehicle;
- While outdoors in public spaces when maintaining a physical distance of six feet from persons who are not members of the same household or residence is not feasible.

SECTION 3. Exemptions:

The following individuals are exempt from wearing a face covering:

- Persons younger than two years old;
- Persons with a medical condition, mental health condition, or disability that prevents wearing a face covering. This includes persons with a medical condition for whom wearing a face covering could obstruct breathing or who are unconscious, incapacitated, or otherwise unable to remove a face covering without assistance;
- Persons who are hearing impaired, or communicating with a person who is hearing impaired, where the ability to see the mouth is essential for communication;
- Persons for whom wearing a face covering would create a risk to the person related to their work, as determined by local, state, or federal regulators or workplace safety guidelines;
- Persons who are obtaining a service involving the nose or face for which temporary removal of the face covering is necessary to perform the service;
- Persons who are seated at a restaurant or other establishment that offers food or beverage service, while they are eating or drinking, provided that they are able to maintain a distance of at least six feet away from persons who are not members of the same household or residence;
- Persons who are engaged in outdoor work or recreation such as swimming, walking, hiking, bicycling, or running, when alone or with household members, and when they are able to maintain a distance of at least six feet from others; and
- Persons who are incarcerated. Jails and community residential centers, as part of their mitigation plans, will have specific guidance on the wearing of face coverings or masks for

both inmates and staff.

Section 4. Enforcement. The City reserves the right to use all available enforcement options to ensure compliance with this mandate. However, brief removal of a face covering, such as is necessary to eat, drink, or scratch an itch does not constitute a violation of this mandate (although hand-washing is recommended after such activities). Additionally, a violation of this mandate does not create grounds for residents to harass individuals who do not comply with it.

NOW, THEREFORE, BE IT ORDAINED that the Bethel City Council establishes a community mandate that masks or similar face-coverings shall be worn when interacting in public spaces in the community of Bethel consistent with this resolution and establishes a mandate that masks or similar face-coverings be worn in City facilities and on City property in accordance with this resolution.

Section 5. Effective and Expiration Date: This ordinance is effective immediately upon adoption by the City Council and shall remain in effect for a period of sixty (60) days.

BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF BETHEL, ALASKA THIS 14th DAY OF DECEMBER 2021 BY A VOTE OF _ IN FAVOR AND _ OPPOSED.

Mark Springer, Mayor

ATTEST:

Lori Strickler, City Clerk

CITY OF BETHEL, ALASKA

EMERGENCY ORDINANCE #21-60

AN ORDINANCE BY THE BETHEL CITY COUNCIL TEMPORARILY SUSPENDING BETHEL MUNICIPAL CODE 13.04.290 TO PREVENT WATER SHUTOFF FOR NON-PAYMENT OF CHARGES FOR CERTAIN ACCOUNT-TYPES AND DOLLAR AMOUNTS

WHEREAS, the United States Centers for Disease Control and Prevention (CDC) has identified COVID-19 as a significant public health risk;

WHEREAS, on March 11, 2020, the World Health Organization designated the COVID-19 outbreak a pandemic;

WHEREAS, since June 2020, there has been a rapid increase in COVID-19 cases throughout Alaska and within Bethel and surrounding communities in the Yukon-Kuskokwim Delta region;

WHEREAS, the City of Bethel Finance Department has records of a number of residential and business accounts that face water shutoff because of delinquencies in payment;

WHEREAS, clean running water is a critical public health tool to mitigate the spread of COVID-19, and during this public health emergency, it is imperative for the City of Bethel continue to provide water services to help prevent the spread of COVID-19;

WHEREAS, the City wishes to provide customers flexibility during the pandemic to help prevent water shutoff because of nonpayment of charges;

WHEREAS, the City also wants to help ensure the customer account debt is not so high as to prevent reasonable opportunity for repayment;

NOW, THEREFORE BE IT ORDAINED by the City Council of Bethel, Alaska:

Section 1. Finding of Emergency. The Bethel City Council finds that an emergency exists in the City of Bethel due to the outbreak of COVID-19, which has been declared a global pandemic and a state and national public health emergency.

Section 2. Classification. This is a non-codified Ordinance of general and permanent nature and shall not become part of the Bethel Municipal Code.

Introduced by: Mayor Springer
Public Hearing and Adoption Date: December 14, 2021
Action:
Vote:

Section 3. Bethel Municipal Code 13.04.290 is suspended and the City will not shut off water accounts due to nonpayment of charges for the effective period of this ordinance, unless a residential customer exceeds an account balance of \$5,000 and a commercial customer exceeds an account balance of \$10,000. This ordinance will only apply to a residential or commercial account with a debt greater than \$1,000 if the customer coordinates a repayment plan pursuant to BMC 13.04.270 with the City of Bethel within thirty (30) days from the date of the account delinquency.

Section 4. Effective and Expiration Date: This ordinance is effective immediately upon adoption by the City Council and shall remain in effect for a period of sixty (60) days.

ENACTED THIS 14th DAY OF DECEMBER 2021 BY A VOTE OF _ IN FAVOR AND _ OPPOSED.

Mark Springer, Mayor

ATTEST:

Lori Strickler, City Clerk

CITY OF BETHEL, ALASKA

Ordinance #21-55

AN ORDINANCE BY THE BETHEL CITY COUNCIL AMENDING BETHEL MUNICIPAL CODE CHAPTER 2.60 COMPOSITION OF COMMITTEES, COMMISSIONS, AND AD HOC COMMITTEES

WHEREAS, many newly-elected officials have previously served on the Council's advisory committees and commissions and council members have expressed interest in sitting on multiple advisory committees and commissions;

WHEREAS, having multiple members of the legislative body taking part in discussion and debate on our advisory bodies presents a number of legal and operational concerns;

WHEREAS, the Open Meetings Act, AS 44.62.310 et seq. ("OMA") protects the public's right to transparency in governmental actions; the OMA at AS 44.62.310(h) prohibits prearranged meetings of governmental bodies, including committees and commissions, if the gathering is prearranged for the purpose of considering a matter upon which the body is empowered to act and the governmental body has only authority to advise or make recommendations for the public entity;

WHEREAS, this prohibition is even stricter with recommending bodies (committees/commissions), limiting the interaction of members appointed to recommending bodies to only two if the interaction is at a prearranged meeting; therefore if two council members are seated on one of the advisory committees/commissions, AS 44.62.310(h) prohibits discussing anything the recommending body may act on at the Council's prearranged meetings;

WHEREAS, having multiple council members seated on the same advisory committee/commission increases the chances of an OMA violation at the Council level: if each of the council members talk to another council member on an item considered by the advisory body outside of a Council meeting, a violation of OMA may occur;

WHEREAS, this dual appointment would also become problematic when the Council is

asked to consider an appeal from one of the City's commissions;

WHEREAS, if two members of the City Council took action at a committee/commission level, and the appeal was brought to the Council, two of the seven council members would be prohibited from considering the appeal as they would have a conflict of interest, limiting the consideration of action to five members;

WHEREAS, the advisory committees/commissions should have independent thought and judgment, if there are multiple council members seated on an advisory body making recommendations to the City Council, the public loses independent review and consideration of public policies;

NOW THEREFORE BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF BETHEL, ALASKA:

SECTION 1. This is a codified Ordinance of general and permanent nature and shall become part of the Bethel Municipal Code.

SECTION 2. Bethel Municipal Code Chapter 2.60.040, Composition of committees, commissions, and ad hoc committees is amended as follows; new language is underlined and old language is stricken.

2.60.040 Composition of committees, commissions, and ad hoc committees.

A. All committees and commissions shall consist of seven (7) council-appointed adult voting members. One (1) member shall be a member of the city council and act as the council representative to provide a direct line of communication between the advisory board and the city council. Each council member shall be appointed to only one committee, commission, and/or ad hoc committee.

B. In addition to the seven (7) adult voting members, the council may appoint up to two (2) alternative members and one (1) youth member to any advisory committee or commission.

C. An ad hoc committee may have fewer but not more members than the number provided under subsections A and B of this section, and in no event less than five (5) members.

D. Each committee or commission shall annually elect a chair and a vice chair from its membership. An ad hoc committee shall elect a chair and vice chair at the first (1st)

Introduced by: Council Member Hessler
Introduction Date: December 14, 2021
Public Hearing Date: January 11, 2022
Action:
Vote:

meeting of the body. The vice chair shall act in the absence of the chair or in the event the chair is unable to act.

E. The city manager is responsible for the effective management of committee, commission, and ad hoc committee operations and shall provide the staff required to assist the body in discharging its duties. The city manager shall appoint at least one (1) ex officio member to provide staff support to each committee, commission, and ad hoc committee. Ex officio members report to and take direction from the city manager and not from the body to which they are appointed.

The duties of the ex officio member include but are not limited to: preparation and posting of agendas, packet materials, meeting minutes, and other relevant documents in accordance with Alaska Statutes (44.62.310 through 44.62.319), Bethel Municipal Code, and city policy. The ex officio member appointed to the body shall also provide subject matter expertise to the that body.

An ex officio member is a nonvoting member of the body, but may add items to the agenda and participate in discussion.

SECTION 3. This Ordinance shall become effective immediately following adoption by the Bethel City Council.

**BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF BETHEL, ALASKA
THIS 11^h DAY OF JANUARY 2022 BY A VOTE OF _ IN FAVOR AND _ OPPOSED.**

Mark Springer, Mayor

ATTEST:

Lori Strickler, City Clerk

Introduced by: Council Member Barr
Date: December 14, 2021
Public Hearing: January 11, 2021
Action:
Vote:

CITY OF BETHEL, ALASKA

Ordinance #21-56

AN ORDINANCE DEDICATING 20% OF THE REVENUE GENERATED FROM MARIJUANA TAX TO THE HEALTH, PUBLIC SAFETY AND SOCIAL SERVICE USES

WHEREAS, Ordinance 17-36, presented a ballot proposition which was approved by the voters increasing the sales tax on alcohol from 12% to 15%, the Ordinance also authorized 20% of the revenue collected from alcohol to be dedicated to the community action grant program;

WHEREAS, Resolution 21-04, outlines standards and processes for the Community Action Grant Program;

WHEREAS, the community action grant program allows organizations and individuals to request financial support from the City for civic programs or events that contribute to the health, welfare and overall lives of the residents of Bethel, especially the most vulnerable populations;

WHEREAS, the intent of the Community Action Grant Program is to make individuals, groups, and a variety of entities eligible to receive community action grant funding;

WHEREAS, this resolution delineates the most important standards and procedures currently in practice in the administration of the Community Action Grant Program;

SECTION 1. Classification. This is a codified Ordinance is of general and permanent nature and shall not become part of the Bethel Municipal Code.

SECTION 2. Amendment. SECTION 1. For such period of time as the City of Bethel, Alaska, levies a marijuana tax the revenues collected from the sales of marijuana in each fiscal year shall be placed in a separate interest-bearing account. The funds generated in the separate interest-bearing account will be used to fund the Community Action Grant programs which shall focus on advancing the communities opportunities, sustainability and wellbeing with components that foster community wellness, direct impact to the community's vulnerable populations and/or civic engagement of Bethel residents and project beneficiaries.

Introduced by: Council Member Barr
Date: December 14, 2021
Public Hearing: January 11, 2021
Action:
Vote:

SECTION 3. This Ordinance shall become effective February 1, 2022 following adoption by the Bethel City Council.

**BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF BETHEL ALASKA,
THIS 11th DAY OF JANUARY, BY A VOTE OF _ IN FAVOR AND _ OPPOSED.**

Mark Springer, Mayor

ATTEST:

Lori Strickler, City Clerk

Introduced by: Council Member Leif Albertson
Date: June 13, 2017
Public Hearing: June 27, 2017
Action: Passed
Vote: 5-2

CITY OF BETHEL, ALASKA

Ordinance #17-36

AN ORDINANCE SUBMITTING TO THE QUALIFIED VOTERS OF THE CITY OF BETHEL, A BALLOT PROPOSITION AMENDING THE BETHEL MUNICIPAL CODE TO INCREASE THE ALCOHOL BEVERAGE SALES TAX FROM 12% (TWELVE PERCENT) TO 15% (FIFTEETH PERCENT) AND TO DEDICATE ~~3~~ 20% OF THE REVENUE GENERATED FROM THE TAX TO HEALTH, PUBLIC SAFETY AND SOCIAL SERVICE USES RELATED TO ALCOHOLIC BEVERAGES, AND TO PROVIDE FOR APPROVAL BY A MAJORITY OF QUALIFIED VOTERS VOTING ON THE QUESTION

Therefore be it Enacted by the Bethel City Council that:

SECTION 1. Pursuant to state law, a ballot proposition in substantially the following form and substance shall be submitted to the qualified voters of the City of Bethel at the next regular Municipal election to be held October 3, 2017:

PROPOSITION NO.1

Shall the City of Bethel increase the alcohol tax on the sales of alcoholic beverages in the City of Bethel to 15%? (Ordinance No. 17-36)

Explanation:

A "Yes" vote will increase the tax on alcohol sales from a rate of 12% to a rate of 15%.

A "No" vote will maintain the tax on alcohol sales at a rate of 12%.

SECTION 2 Amend the Bethel Municipal Code, Section 4.13.030 to read (new language is underlined old language is stricken):

Section 4.16.030 Imposition – Rate.

A. There is levied and shall be collected a sales tax on all sales transaction in the City unless specifically exempted under this chapter. The tax is six (6) percent of the selling price.

B. The tax to be added to the sale price shall be ~~twelve percent (12%)~~ fifteen percent (15%) for alcohol.

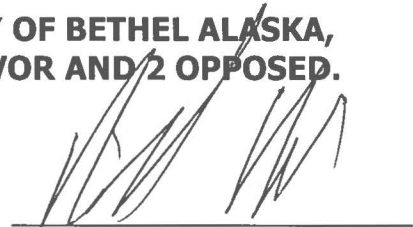
Introduced by: Council Member Leif Albertson
Date: June 13, 2017
Public Hearing: June 27, 2017
Action: Passed
Vote: 5-2

C. The tax to be added to the sale price, shall be and twelve percent (12%) transient lodging.

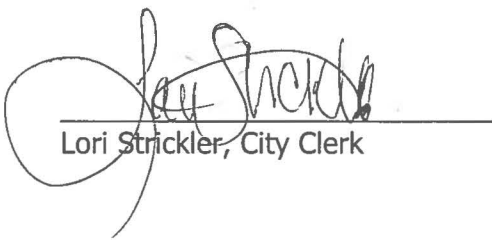
SECTION 3. For such period of time as the City of Bethel, Alaska, levies a tax as under Section 2 of this Ordinance at Section 4.16.030(B) of the Bethel Municipal Code at a rate of 15% or greater, ~~3~~ 20% of the revenues collected from the sales of alcohol in each fiscal year shall be placed in a separate interest bearing account. The funds generated in the separate interest bearing account will be used to fund the Community Action Grant programs which shall focus on advancing the communities opportunities, sustainability and wellbeing with components that foster community wellness, direct impact to the community's vulnerable populations and/or civic engagement of Bethel residents and project beneficiaries.

SECTION 4. The proposition contained in Section 1, the amendments outlined in Section 2, and the designation of funds provided in Section 3 of this ordinance, shall become effective if, and only if, approved by a majority of the voters voting on the question.

BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF BETHEL ALASKA, THIS 27 DAY OF JUNE 2017, BY A VOTE OF 5 IN FAVOR AND 2 OPPOSED.


Richard Robb, Mayor

ATTEST:


Lori Strickler, City Clerk

CITY OF BETHEL, ALASKA

Ordinance #21-61

AN ORDINANCE BY THE BETHEL CITY COUNCIL AMENDING BETHEL MUNICIPAL CODE 2.04 TO EXPAND OPPORTUNITIES FOR PUBLIC COMMENT

WHEREAS, the City Council wishes to provide maximum opportunity for public input and participation at council meetings;

WHEREAS, the COVID-19 pandemic made clear that additional means to provide public testimony—such as telephonic participation and written testimony—would expand public participation in council meetings;

WHEREAS, the Bethel Municipal Code (BMC) does not currently provide standards for teleconference participation by members or the public, or for written testimony to be submitted;

WHEREAS, in expanding opportunities for public comment and participation, it is necessary to clearly outline standards to ensure compliance and consistency at council meetings;

WHEREAS, with expanded participation opportunities, the City must still ensure that council meetings are conducted in an efficient, effective, courteous, and legal manner, while also protecting and prioritizing public participation;

NOW, THEREFORE BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF BETHEL, ALASKA, the City Council

SECTION 1. Classification. This is a codified Ordinance and shall become part of the Bethel Municipal Code.

SECTION 2. Amendment. Bethel Municipal Code Chapter 2.04 is amended as follows, new language is underlined and old language is stricken.

Chapter 2.04
CITY COUNCIL

Sections:

- 2.04.010 Regular meetings.
- 2.04.020 Special meetings.
- 2.04.030 Public notice of meetings.
- 2.04.040 Length of meetings.
- 2.04.050 Rules of order.
- 2.04.060 Order of business.
- 2.04.070 Teleconference Participation.
- 2.04.080 Public Participation
- 2.04.090 Quorum
- 2.04.100 Presiding officer.
- 2.04.110 Mayoral powers and duties.
- 2.04.120 Councilmembers – Powers and duty to vote.
- 2.04.130 Council vacancies.
- 2.04.140 Procedures for filling council vacancies.
- 2.04.150 Executive sessions.
- 2.04.160 Voting.
- 2.04.170 Committee of the whole and work sessions.
- 2.04.180 Organization of council.
- 2.04.190 Resolutions.

2.04.200 Ordinance form and procedure.

2.04.210 Smoking.

2.04.220 Elected official training.

2.04.010 Regular meetings.

A. Regular meetings of the city council shall be held on the second (2nd) and fourth (4th) Tuesdays of each month.

B. A regular meeting may be postponed or rescheduled to another date upon a vote of the majority of the councilmembers at a previous regular or special meeting. A regular meeting may be postponed or rescheduled because of an expected lack of a quorum of the city councilmembers at the next scheduled regular meeting. At least one (1) regular meeting must be held each month.

C. Notice of the postponing or rescheduling of a regular meeting shall be given in accordance with BMC 2.04.025. If a regular meeting is rescheduled, it may not be rescheduled before six (6) days after the last regular meeting in order to give the public notice of the rescheduled date.

D. Unless otherwise stated in the public notice of the meeting, each regular meeting shall be held at City Hall in the City Council Chambers, which is located at 300 State Highway, and shall begin at 6:30 p.m.

2.04.020 Special meetings.

A. Special meetings of the city council may be held at the place, time, and upon the date set out in the public notice of the special meeting, provided:

1. The meeting is called by the mayor, the vice mayor if the mayor is absent from the city, or three (3) councilmembers; and

2. A majority of the members are given at least twenty-four (24) hours' oral or written notice and a reasonable effort has been made to give notice to all members; or

3. If less than twenty-four (24) hours' oral or written notice is provided to a majority of councilmembers, then all members are present at the meeting or waive in writing the required notice either before or after the meeting and the waiver is made a part of the minutes of the meeting.

B. Delivery of written notice to the residence and to the place of employment of a councilmember constitutes a reasonable effort to notify.

C. Reasonable public notice of the special meeting must also be given.

~~2.04.025~~ 2.04.030 Public notice of meetings.

A. Reasonable public notice shall be given of all meetings of the city council and of committees of the council, including meetings of the committee of the whole and work sessions not held as part of a previously noticed regular or special council meeting.

B. The notice shall contain the date, time and place of the meeting and a preliminary agenda. The notice shall be posted on the bulletin board at City Hall and on at least three (3) other bulletin boards within the city at least six (6) days before the meeting. If the meeting will be teleconferenced to permit the participation of the public or one (1) or more councilmembers, the location of each teleconference site shall be given in the notice. The failure of the notice to meet one (1) or more conditions of this section does not constitute a failure to provide reasonable notice unless such failure violates the requirements of reasonable notice set out in AS 44.62.310.

~~2.04.030~~ 2.04.040 Length of meetings.

A. Unless extended by motion, all regular and special meetings of the city council shall end at 11:00 p.m.; provided no action taken by the city council shall be invalid solely

because the action was taken after 11:00 p.m. without first (1st) extending the time for adjournment.

B. After midnight any meeting of the council may be recessed to 6:30 p.m. the following day upon unanimous consent of the city council.

~~2.04.040~~ 2.40.050 Rules of order.

Robert's Rules of Order shall govern the procedures of the council, except as may be modified by resolution of the council or as otherwise required by law or ordinance.

~~2.04.050~~ 2.40.060 Order of business.

A. The business of the council at regular meetings shall be conducted in the following order:

Call to order;

Pledge of allegiance;

Roll call;

Persons to be heard;

Approval of agenda and consent agenda;

Approval of minutes;

Reports of standing committees;

Unfinished business;

New business;

Mayor's report;

Manager's report;

Clerk's report;

Councilmember comments;

Executive session;

Adjournment.

B. The clerk shall prepare an agenda for each regular and special meeting. The clerk shall place on the agenda items requested by the council, the mayor, a councilmember, a council committee, or the manager. The agenda for regular meetings shall include all items from the preceding regular meeting that were not reached for action. All materials for the councilmembers' agenda packets should be submitted by 5:00 p.m. to the clerk one (1) week before the next regular meeting. The agenda packets shall be given to the councilmembers five (5) days before the next regular meeting by 8:00 p.m.

C. The council may delete items from the agenda, change the order of any items on the agenda, and may establish a time certain that specified items will be taken up. The mayor or the council may place limits on the amount of time persons will be given to address the council under any kind of business.

2.04.070 Teleconference participation by council members or the public in council meetings.

A. "Teleconferencing" means remote participation in meetings of the council by telephone or web-based format.

B. If teleconferencing is available, the public notice of meetings shall state the means of accessing teleconferencing.

C. If teleconferencing is available, materials to be considered by the body shall be made available to those attending by teleconference.

D. A member of the body participating by teleconference shall be deemed to be present at the meeting for all purposes. The body member shall make every effort to participate in the entire meeting.

E. If teleconference equipment is available, members of the public shall connect to the meeting through published public meeting notice.

2.04.055 2.04.080 Public participation.

~~A. Any person or group of persons wishing to address the city council at a regular or special city council meeting must first sign the people to be heard register and indicate the agenda item or items which they wish to address. The individual(s) shall only address the city council at the people to be heard portion of the council meeting only once and shall have a time limit of five (5) minutes to address the council, unless otherwise specified by a majority vote of the council.~~

~~B. Any person or group of persons wishing to address the city council at a regular or special city council meeting on an item or items not on the agenda must sign the people to be heard register and indicate the subject or subjects they wish to address. The individual(s) shall only address the city council at the people to be heard portion of the council meeting only once and shall have time limit of five (5) minutes to address the council, unless otherwise specified by a majority vote of the council.~~

~~C. People signed up for people to be heard will be called upon in the order in which their name appears on the people to be heard register.~~

~~D. A councilmember may only ask question(s) of a person or persons signed up under people to be heard during public hearing of ordinance or as otherwise permitted.~~

~~E. Repealed by Ord. 09-02.~~

~~F. During people to be heard the chair or majority vote of the council may extend the public hearing time limit for any person or group of persons, depending on the relevance of the issue.~~

~~G. Any person or persons wishing to address the city council at a regular or special city council meeting under public hearing will be given the opportunity during the time of the public hearing. The chair will open the public hearing and ask if anyone wishes to speak on the public hearing item.~~

~~After being called upon the person or persons must approach the council, sign the public hearing register and shall have a time limit of five (5) minutes to address the council, unless otherwise specified by a majority vote of the council.~~

Public comment shall be allowed at every regular and special public meeting. Public comment shall be received by the council only during people to be heard, public hearings, or when authorized by the body.

A. During public hearings, public comments shall be limited to the matters directly related to the public hearing item.

B. Verbal public comment

1. A person making verbal public comment shall be limited to five (5) minutes unless a longer or shorter time for public comment is approved by the body and offered to each person wishing to provide public comment.
2. Verbal public comment shall be accepted from people present at the time of the meeting, including those present by teleconference, if teleconferencing is available.
3. When called by the presiding officer, a person providing verbal public comment shall state and spell their legal name and state their city of residence, but shall not be required to disclose their mailing or home address unless this information is necessary or required based on the subject matter of the testimony.

4. Persons providing verbal public comment shall be limited to providing comment on an item once within the meeting.
5. All remarks must be addressed to the presiding officer or to the body as a whole.
6. In general, a member of the body should not respond to verbal public comment, except to ask clarifying questions.

C. Written public comment

1. Written public comment must be submitted twenty-four (24) hours before the meeting in order for the comment to be considered part of the meeting record. Timely submitted written public comment will be electronically distributed to councilmembers at least six (6) hours before the meeting. Written public comment received up to twenty-four (24) hours after the meeting will be forwarded to the council members but not held or recorded as part of the meeting record.
2. Written public comment shall be submitted on a form provided by the city clerk.
3. Written public comment shall be limited to 650 words. Written public comment submitted out of compliance with this section will be retained, but considered general correspondence to the body, and therefore not held or recorded as part of the meeting record.
4. A person providing written public comment shall identify themselves by their legal name and their city of residence, but shall not be required to disclose their mailing or home address unless that information is necessary or required based on the subject matter of the testimony.
5. Written public comment on an item scheduled for a public hearing will be recorded as part of the public hearing record unless the written comments include testimony unrelated to the public hearing, in which case it will be recorded under people to be heard.
6. Written public comment shall be distributed to the members, filed with the meeting record, but shall not be read aloud.
7. Written public comment and the information in the submission, including the commenter's contact information, shall not be altered by staff and shall be considered a public record.
8. Written public comment timely submitted but out of compliance with the standards outlined in this section, shall be ruled out of order by the chair and not retained as part of the meeting record.

D. Public decorum.

1. The presiding officer will preserve decorum during meetings and decide all points of order, subject to appeal of the body.
2. Members of the public should not engage in debate or attempt to join in the body's deliberation.
3. City staff and all other persons attending meetings must observe the body's rules of procedure and adhere to the same standards of decorum as members of the body.
4. Audience members may not obstruct the ability of the body to conduct its business. Any audience member who does so may be deemed out of order and the presiding officer may have the person removed from the meeting for the remainder of that meeting.
5. In the event of a loss in decorum, the presiding officer has the option to adjourn the meeting. The meeting will be rescheduled and published in compliance with law.
6. Disruptions to public meetings are prohibited. Disruptions include but are not limited to:
 - a. Failure of a speaker to comply with the allotted time for comment;
 - b. Outbursts from members of the public who have not been recognized by the presiding officer for public comment;
 - c. Comment that are unrelated to the particular proposed Ordinance, Resolution, or other legislative action on which a public hearing is being held;
 - d. Delaying the orderly conduct or progress of the public comment period, including failure to respect the process of accommodating individuals who wish to provide public comment;
 - e. Use of an allotted individual comment period for purposeful delay, including remaining silent or engaging in other activity without conveying a discernible message;
 - f. Abusive and harassing behavior, including the use of obscene gestures; assaults or threatening behavior; or sexual misconduct, such as indecent exposure, offensive touching, or sexual harassment, including threats of such behavior.
 - g. Any other behavior that may constitute disorderly conduct under state or local law.

~~2.04.060~~ 2.04.090 Quorum.

At all meetings of the council, four (4) members shall constitute a quorum for the transaction of business. Councilmembers who are present but disqualified from voting on a matter are present for purposes of determining a quorum. In the absence of a quorum, a majority of the councilmembers present may recess or adjourn the meeting to a later date. At least four (4) affirmative votes are required to approve any action of the council except when the council acts in a quasi-judicial capacity.

~~2.04.070~~ 2.04.100 Presiding officer.

The mayor shall be the presiding officer at council meetings. In the absence of the mayor from the meeting, the vice mayor shall preside. If neither the mayor or vice mayor is present, the members present shall elect one (1) of the remaining members as mayor pro tempore. In such event the mayor pro tempore shall preside at such council meeting and otherwise perform the duties of mayor during the period the mayor and vice mayor are absent.

~~2.04.080~~ 2.04.110 Mayoral powers and duties.

A. The mayor is the ceremonial head of the city and shall preside at meetings of the council, sign all ordinances and resolutions passed by the council and execute deeds and other documents on behalf of the city when authorized by the council.

B. The vice mayor shall have the powers and perform the duties of the mayor during the absence from the city or temporary disability of the mayor.

C. The mayor and vice mayor, as members of the council, may vote on all matters.

~~2.04.090~~ 2.04.120 Councilmembers – Powers and duty to vote.

A. Councilmembers have the right to place matters on the agenda for a regular or special meeting, make and second (2nd) motions at meetings, introduce ordinances and resolutions, propose policies or actions, vote on matters before the council, accept

appointments to and chairmanships of standing, special or other committees, and to exercise all other powers that derive from their elected position.

B. Each member of the council present shall vote on each question before the council unless required by law to abstain.

~~2.04.100~~ 2.04.130 Council vacancies.

A. The city council shall declare a council seat vacant when the person elected:

1. Fails to qualify or take office within thirty (30) days after election or appointment;
2. Is physically absent from the city for ninety (90) consecutive days unless excused by the council;
3. Resigns and the resignation is accepted;
4. Is physically or mentally unable to perform the duties of office as determined by a two-thirds (2/3) vote of the council;
5. Is convicted of a felony or of an offense involving a violation of the oath of office;
6. Is convicted of a felony or misdemeanor described in AS 15.56 and two-thirds (2/3) of the members of the council concur in expelling the person elected;
7. Is convicted of a violation of AS 15.13;
8. No longer physically resides in the city and the council by a two-thirds (2/3) vote declares the seat vacant; this subsection does not apply to a member of the council who forfeits office under AS 29.20.140(a); or
9. Misses three (3) regular meetings in a calendar year and is not excused.

B. If a vacancy occurs on the city council, the remaining members shall, within thirty (30) days of the vacancy, and subject to AS 29.20.180, appoint a qualified Bethel voter to fill the vacancy in accordance with the procedures established in BMC 2.04.105. The person appointed to fill the vacancy shall serve until the next regular election and until a successor is elected and has qualified for the vacated council seat. The elected successor shall serve the remainder of the term of the vacated council seat.

~~2.04.105~~ 2.04.140 Procedures for filling council vacancies.

A. The council shall meet in a regular or special meeting to appoint a qualified person to fill a vacancy. The council may request that persons interested in filling the vacant seat write a letter of interest to be submitted to the city clerk by the specified deadline in the public notice of a council vacancy. The person submitting a letter of interest to fill a vacant council seat may attach any relevant information such as a resume to their letter of interest. The council shall nominate a qualified person to fill the vacant seat. If there is not a person qualified out of those persons who submitted a letter of interest to fill the vacant council seat, the council may nominate a qualified person who has not applied for the vacant council seat. Nominations for the vacant seat shall be made by a motion approved by the council. Once all nominations are made, councilmembers shall cast votes simultaneously by written ballot for persons nominated. All of the ballots will be collected by the city clerk who shall thereafter publicly announce the vote of each councilmember. The person who receives a majority of the votes shall fill the vacant seat.

B. If none of the persons nominated receives a majority of votes in the first (1st) round of balloting, the procedure provided for in subsection A of this section shall be repeated no more than twice. If none of the persons nominated receives a majority of votes in the third (3rd) round of balloting, the vacancy shall be filled by a drawing of straws by the two (2) nominees who received the highest and second (2nd) highest

number of votes. The nominee who draws the longest straw shall fill the vacant council seat. The mayor may designate a person to draw straws for any absent candidate.

C. If it is not possible to determine the nominees with the two (2) highest vote counts because of a tie in votes between the nominees who have the second (2nd) highest number of votes in the third (3rd) round of balloting, the seat shall be filled by a drawing of straws conducted in accordance with subsection B of this section by the person who received the highest number of votes and the persons who tied for second (2nd) place. If there is a tie vote between the nominees who have the highest number of votes in the third (3rd) round of balloting, the seat shall be filled by a drawing of straws by these nominees conducted in accordance with subsection B of this section.

D. The mayor shall publicly announce which person drew the longest straw and that person shall fill the vacant council seat.

~~2.04.110~~ 2.04.150 Executive sessions.

A. If permitted subjects are to be discussed by the council in executive session at a meeting, the meeting must first (1st) be convened as a public meeting and the question of holding an executive session to discuss matters that are listed in subsection B of this section shall be determined by a vote on a motion to convene in executive session. The motion to convene in executive session must clearly and with specificity describe the subject of the proposed executive session without defeating the purpose of addressing the subject in private. Subjects may not be considered at the executive session except those mentioned in the motion calling for the executive session unless auxiliary to the main subject. Action may not be taken at an executive session, except to give direction to an attorney or labor negotiator regarding the handling of a specific legal matter or pending labor negotiations.

B. The following subjects may be considered in an executive session:

1. Matters, the immediate knowledge of which would clearly have an adverse effect upon the finances of the city;
2. Subjects that tend to prejudice the reputation and character of any person, provided the person must first (1st) be notified of the request for executive session and may request a public discussion;
3. Matters that by law or ordinance are required to be confidential; and
4. Matters involving consideration of government records that by law are not subject to public disclosure.

~~2.04.120~~ 2.04.160 Voting.

A. Except as provided in subsection B of this section, the vote on each motion shall be conducted and recorded in such a manner that the public may know the vote of each councilmember. If unanimous consent is requested, a roll call vote shall be conducted if any councilmember objects. During teleconference meetings, the telephonic participants shall be asked which way they vote.

B. The council may vote by secret ballot on questions that are necessary to organize the council.

~~2.04.130~~ 2.04.170 Committee of the whole and work sessions.

A. The presiding officer may, upon concurrence of the council or if there is no objection from the council, resolve the council into a committee of the whole. In a committee of the whole, any person present may be heard provided the testimony of the person deals with the subject matter under consideration. The presiding officer shall enforce decorum and may establish time limits and other rules for speakers. The presiding officer may, upon concurrence of the committee or if there is no objection from the committee, dissolve the committee of the whole whereupon the members are

reconvened as the city council if the committee of the whole meeting was convened from a council meeting.

B. The council may meet in a work session. The presiding officer may permit interested persons to speak before the council at work sessions.

C. The rules of procedure may be relaxed by the presiding officer in committee of the whole ~~and at work sessions~~. No council action may be taken at committee of the whole ~~or work sessions~~, but the group may request information be provided, matters be scheduled, documents drafted for council consideration, and may formulate recommendations to the council and take similar actions. Minutes of committee of the whole ~~and work sessions~~ are not kept ~~unless requested by the presiding officer~~.

~~2.04.140~~ 2.04.180 Organization of council.

A. Newly elected and reelected councilmembers shall be sworn in at the first (1st) regular council meeting following certification of the election. The council shall then meet on the first (1st) Monday after certification of the regular election and elect from among its members a mayor and a vice mayor who shall take office immediately. For purposes of this subsection A, certification of a regular election in which there is a runoff election occurs when the runoff election results are certified.

B. The term of the mayor expires upon the earlier of the election of a new mayor or the swearing in of the newly elected councilmember who replaces the councilmember who is the mayor. The mayor may serve only while a member of the council regardless of the term established for the office of mayor.

C. The term of the vice mayor expires in the same manner as provided for the mayor.

D. The term of a councilmember shall be two (2) years.

E. If there is a vacancy in the mayor and vice mayor's position during the interim period from certification of the newly elected councilmembers until the election of a new mayor and vice mayor, the council shall follow BMC 2.04.070 and elect a mayor pro tempore to preside until a mayor is elected.

F. The mayor shall appoint councilmembers to such special or adhoc council committees as the mayor may establish and shall appoint councilmembers to such standing council committees as the council establishes pursuant to BMC 2.60.020. Appointees to council committees serve at the pleasure of the council. The term of council committee members expires annually upon the election of the mayor.

~~2.04.150~~ 2.04.190 Resolutions.

A. Expressions of council policy which are placed into writing but do not require the force of an ordinance may be accomplished by resolution. A resolution may be introduced by a councilmember, a committee of the council or the manager. Resolutions shall be in writing, shall be assigned a serial number by the clerk, and may be adopted at the meeting at which introduced. Each resolution shall contain:

1. A title that summarizes the resolution;
2. A serial number assigned by the clerk;
3. "Whereas" clauses as appropriate;
4. A resolved clause reading: "NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BETHEL";
5. One or more clauses or sections setting out the position, policy or decision of the council; and
6. The date of adoption, to be supplied by the clerk after adoption.

B. Resolutions shall become effective immediately upon adoption unless a different effective date or time is set out in the resolution. The mayor or councilmember who presided over the meeting when the resolution was adopted shall sign the resolution and the clerk shall sign and affix the seal of the city to each adopted resolution.

~~2.04.160~~ 2.04.200 Ordinance form and procedure.

A. All actions of the council set out in AS 29.25.010 shall be by ordinance.

B. Each ordinance must have a descriptive title, a serial number assigned by the clerk, and an enacting clause reading: "BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF BETHEL, ALASKA."

C. An ordinance may be introduced by a councilmember, or committee of the council, or by the city manager. The ordinance, as approved or amended by the council for introduction, shall be set for a public hearing by the council and acted upon as follows.

1. A summary of the ordinance shall be published, together with notice of the time and place for the public hearing at least five (5) days prior to the hearing. If publication is by posting, publication does not occur until the notice has been posted for five (5) days in at least three (3) public places.
2. At the public hearing, copies of the proposed ordinance shall be available to all persons present or the ordinance shall be read in full.
3. After hearing all interested parties wishing to be heard, the council shall consider the proposed ordinance and may adopt it with or without amendment. A new hearing is not required when an ordinance is amended unless the amendment has the effect of changing the basic character of the ordinance as described in the summary in the notice of the hearing.

D. An ordinance shall take effect immediately upon adoption unless a different effective date or time is set out in the ordinance.

E. The mayor or the councilmember who presided over the meeting when the ordinance was adopted shall sign the ordinance and the clerk shall insert the date of adoption, sign the ordinance and affix the seal of the city to each adopted ordinance.

~~2.04.170~~ 2.04.210 Smoking.

Smoking and use of tobacco in any form may constitute a nuisance and a health hazard and is prohibited in the council chambers during public meetings.

~~2.04.180~~ 2.04.220 Elected official training.

The municipal officers shall administer a training program to elected officials within forty-five (45) days of the certification of the regular election. The training program topics will be:

- A. Legal powers and obligations;
- B. Financial responsibilities and city budgeting;
- C. Land use and planning;
- D. Relationship between council and staff;
- E. Understanding the meeting process and terms.

SECTION 3. Effective date. This ordinance shall become effective February 1, 2022.

**BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF BETHEL, ALASKA
THIS __ DAY OF JANUARY 2021 BY A VOTE OF _ IN FAVOR AND _ OPPOSED.**

Mark Springer, Mayor

ATTEST:

Lori Strickler, City Clerk

Introduced by: Peter Williams, City Manager
Introduction Date: December 14, 2021
Public Hearing Date: January 11, 2021
Action:
Vote:

CITY OF BETHEL, ALASKA

Ordinance 21-26 (e)

AN ORDINANCE AMENDING THE CITY OF BETHEL FISCAL YEAR 2022 BUDGET

THEREFORE BE IT ORDAINED by the City Council of Bethel, Alaska, as follows:

SECTION 1. Classification. This is a non-codified Ordinance and shall not become part of the Bethel Municipal Code.

SECTION 2. Fiscal Year Budget Amendments. The following estimated revenues and expenditures are hereby appropriated for the corporate purposes and objects of the City of Bethel for Fiscal Year 2022.

Administration Dept. Overtime

WHEREAS, the Grant Manager position is a union position in the Administration Department;

WHEREAS, there are occasions when the services provided by the Grant Manager are needed after hours, including when serving as Recorder and Ex-Officio for the Community Action Grant Committee, performing Purchasing Agent duties, meeting grant deadlines, and preparing documents for City Council;

WHEREAS, the FY 2022 Budget should contain overtime for the Administration Department;

E-1 Administration (10-51)				
Line Item	Description	Approved Appropriations	Proposed Amendment	Proposed Total Appropriations
10-51-502	Administration Personnel - Overtime	0	10,000	10,000
01-10100	Cash in Combined Fund	10,503,137	(10,000)	10,493,137

Bethel Friends of Canines

WHEREAS, the Bethel Friends of Canines signed a Management and Operations Agreement with the City of Bethel in 2018 that affords Bethel Friends access to the City animal shelter in order to care for the animals inside and establish standards of care for the animals;

WHEREAS, the agreement calls for animal care, feeding, exercise, and cage cleaning twice daily, once by Bethel Friends of Canines and once by City of Bethel Police Dept. personnel;

Introduced by: Peter Williams, City Manager
 Introduction Date: December 14, 2021
 Public Hearing Date: January 11, 2021
 Action:
 Vote:

WHEREAS, the one dollar a month service fee to be paid to Bethel Friends by the City has proven to be insufficient for the time and effort involved in animal care under the agreement;

WHEREAS, Bethel Friends of Canines estimates that \$22.50 an hour would be a reasonable rate to pay an animal care attendant and requests that the City pay up to \$17,000 to Bethel Friends of Canines to cover the real cost of their services from July 1, 2021 to June 30, 2022;

E-2 Community Services (10-72)				
Line Item	Description	Approved Appropriations	Proposed Amendment	Proposed Total Appropriations
10-72-627	Community Services - Bethel Friends of Canines	0	17,000	17,000
01-10100	Cash in Combined Fund	10,493,137	(17,000)	10,476,137

Planning Department

WHEREAS, the Planning Department must have \$50,453 to pay for the following engineering services: subdivision road inspections (\$28,102), Vitus tank farm punch list monitoring (\$12,351), mapping assistance (\$5,000), and general planning assistance (\$5,000);

WHEREAS, the Planning Department needs \$32,430 for the following survey work: Ridgecrest Drive Right-of-Way Extension (\$5,250), ONC building subdivision plat (\$5,050), as-built surveys of Alaska Department of Fish and Game buildings on City properties (\$1,750), courthouse plat (\$11,380), church house property on Ptarmigan (\$4,500), future survey needs (\$4,500);

WHEREAS, the Planning Department needs \$27,300 to pay McSwain Appraisers to complete the following work: open space land on Osier Avenue (\$4,000), warehouse at the City Dock (\$5,600), ONC land conveyance (\$4,200), and as-builts for two Alaska Department of Fish and Game lots (\$4,500), church house property (\$4,500), and future appraisals (\$4,500);

E-3 (Planning Department (10-54)				
Line Item	Description	Approved Appropriations	Proposed Amendment	Proposed Total Appropriations
10-54-669	Professional Services	4,000	110,183	114,183
52-10-100	Cash in Combined Fund (Municipal Dock)	3,969,660	(5,600)	3,964,060
01-10100	Cash in Combined Fund	10,476,137	(110,183)	10,365,954

Permitting for Brown's Slough Dredging

City of Bethel, Alaska

Ordinance 21-26 (e)
2 of 3

Introduced by: Peter Williams, City Manager
Introduction Date: December 14, 2021
Public Hearing Date: January 11, 2021
Action:
Vote:

WHEREAS, Port of Bethel employees and members of the public have complained for years about navigation difficulty when passing through Brown's Slough;

WHEREAS, the DOWL engineer firm is working with the City Manager to complete the work described in Task Order (TO) #43 Dredging Brown's Slough Permitting at a cost of \$38,956;

WHEREAS, DOWL plans to subcontract Restoration Science & Engineering, LLC to perform essential sediment sampling services in the performance of TO #43;

WHEREAS, the City of Bethel Public Works Department and Port of Bethel personnel plan to use City heavy equipment to excavate Brown's Slough during the winter of 2021-22;

WHEREAS, the FY 2022 City Budget contains \$30,000 in the "Other Purchased Services" line item in the Municipal Dock Expenses budget, but still needs an additional \$10,000 to ensure there are sufficient funds to complete TO #43 as amended;

E-4 Municipal Dock (52-50)				
Line Item	Description	Approved Appropriations	Proposed Amendment	Proposed Total Appropriations
52-50-669	Other Purchased Services	30,000	10,000	40,000
52-10-100	Cash in Combined Fund (Municipal Dock)	3,969,660	(10,000)	3,959,660

SECTION 3. Effective Date. This Ordinance shall become effective upon the passage by the Bethel City Council.

ENACTED THIS 11th DAY OF JANUARY 2022 BY A VOTE OF _ IN FAVOR AND _ OPPOSED.

Mark Springer, Mayor

ATTEST:

Lori Strickler, City Clerk

Introduced by: Pete Williams, City Manager
Date: December 14, 2021
Action:
Vote:

CITY OF BETHEL

Resolution # 21-21

RESOLUTION AUTHORIZING THE APPLICATION FOR AND EXECUTION OF TWO STATE REVOLVING FUND LOANS

- WHEREAS,** the City of Bethel completed an online pre-application questionnaire with the State of Alaska, Department of Environmental Conservation (ADEC) for a loan from the Alaska Drinking Water Fund / Alaska Clean Water Fund to pay DOWL, LLC to complete the Community-wide Utility System Expansion Preliminary Engineering Report and Environmental Assessment;
- WHEREAS,** the City's questionnaire response prompted ADEC to invite the City to apply to the State Revolving Fund Loan Program and request \$86,893 from the Alaska Clean Water Fund and request \$86,893 from the Alaska Drinking Water Fund;
- WHEREAS,** the State plans to forgive \$75,000 in principal on each of the two loans, thus the project cost of \$200,895 is expected to cost the City only \$50,895;
- WHEREAS,** the City's project is currently included on an Alaska Drinking Water Fund / Alaska Clean Water Fund project priority list for the current fiscal year;
- WHEREAS,** the two loans of \$86,893 each would be repaid over a 5-year term or sooner, with a finance rate calculated pursuant to 18 AAC 76.080 (for a Clean Water loan) or 18 AAC 76.255 (for a Drinking Water loan);
- WHEREAS,** upon receiving the loan agreement documents, Bethel City Council authorization will be required by ordinance to borrow the money;
- NOW, THEREFORE, BE IT RESOLVED** the City of Bethel authorizes the City Manager to apply to the State of Alaska, Department of Environmental Conservation (ADEC), for a loan from the Alaska Drinking Water Fund and a loan from the Alaska Clean Water Fund in order to fund the Community-wide Utility System Expansion Preliminary Engineering Report and Environmental Assessment project;

Introduced by: Pete Williams, City Manager
Date: December 14, 2021
Action:
Vote:

NOW, BE IT FURTHER RESOLVED the City of Bethel authorizes the City Manager to execute the loan agreements, which will become a binding obligation in accordance with its terms when signed by both parties. The City Manager is authorized to represent the City of Bethel in carrying out the City's responsibilities under the loan agreements. The City Manager is authorized to delegate responsibility to appropriate City staff to carry out technical financial, and administrative activities associated with the loan agreements.

**ENACTED THIS 14th DAY OF DECEMBER 2021 BY A VOTE OF ___ IN FAVOR
AND ___ OPPOSED.**

Mark Springer, Mayor

ATTEST:

Lori Strickler, City Clerk

Good morning,

The City of Bethel submitted a questionnaire (a pre-application form) to the Alaska State Revolving Fund (SRF) Program in February 2021 for potential financing of the preparation of a Preliminary Engineering Report and Environmental Assessment for a Community-wide Water and Wastewater System Expansion. For financing purposes, the costs are evenly split between the Alaska Clean Water Fund for the wastewater system expansion planning and the Alaska Drinking Water Fund for water system expansion planning.

Project Name	Assistance Amount	Proposed Loan Forgiveness
Community-wide Water System Expansion Preliminary Engineering Report and Environmental Assessment	\$86,893	\$75,000
Community-wide Wastewater System Expansion Preliminary Engineering Report and Environmental Assessment	\$86,893	\$75,000

This project has been identified to receive a total of \$150,000 in loan forgiveness as a Sustainable Infrastructure Planning Project. In order to retain eligibility for this loan forgiveness, the Clean Water and Drinking Water loan applications must be submitted for this project by December 15, 2021. Please note that two loan applications are required because the financing is split between the Clean Water and the Drinking Water Funds. The loan agreements will stipulate that the planning project must be completed within two years after loan signing. The loan repayment term would be 5 years with an estimated finance charge of 1.5%.

If the applications are not submitted by December 15, 2021, the loan forgiveness funds for this project may be made available to the next highest ranked eligible project on the SFY22 Project Priority List.

If you have questions about the loan application process, please let me know.

Thank you,



**Peggy Ulman, Program Coordinator
State Revolving Fund (SRF) Program**

907-334-2681

PEGGY.ULMAN@ALASKA.GOV

555 CORDOVA AVENUE
ANCHORAGE, AK 99501

CITY OF BETHEL

Resolution # 21-22

RESOLUTION SUPPORTING THE STATEWIDE TRANSPORTATION IMPROVEMENT PROGRAM'S TUNDRA RIDGE ROAD IMPROVEMENT PROJECT

WHEREAS, the City of Bethel (City) nominated Tundra Ridge Road for rehabilitation through the Community Transportation Plan process in 1997;

WHEREAS, the City's nominating resolution, (Resolution #95-42), requested that the State of Alaska, Department of Transportation and Public Facilities (DOT&PF), include the "Tundra Ridge Road Improvement" project in the Statewide Transportation Improvement Program (STIP), but did not refer to a realignment or construction of a new road, and the nomination was the basis for the project evaluation, prioritization, project development process, and subsequent agreements;

WHEREAS, the STIP described this project as "Resurface Tundra Ridge Road, a distance of about 5,500 feet. Project does not include separated pathway or illumination" from its incorporation into the STIP in 1997 until 2018, and subsequently, temporarily referenced realignment, only when right of way (ROW) acquisition along the existing alignment appeared to be an insurmountable obstacle;

WHEREAS, the DOT&PF maintains the STIP, which is funded primarily through federal funding;

WHEREAS, the DOT&PF and the City entered into a Memorandum of Agreement (MOA) regarding the project in January 2003 that listed mutual understanding of Project Ranking, Planning, Design and Construction, Maintenance and Operations, Indemnification, Title Documents, Property Management, Dispute Resolution, and The Whole Agreement;

WHEREAS, the DOT&PF and the City Amended the MOA in September 2020, which renewed the mutual understanding of the previous topics, and included sections involving Financial Participation, Penalty for Breach, Contacts, and Terms of the Agreement;

Introduced by: Peter Williams, City Manager
Date: December 14, 2021
Action:
Vote:

WHEREAS, despite the DOT&PF progress on the project having been delayed due to a difficult Right-of-Way negotiation, on September 10, 2021, the United States District Court for the District of Alaska issued an Order Granting Non-Opposed Motion for Order Confirming Right to Possession for the final two parcels needed for the project to move forward; and

WHEREAS, the project is still needed, the obstacles delaying the project have been overcome, and the MOA, as amended documents mutual understanding between the DOT&PF and the City.

NOW, THEREFORE, BE IT RESOLVED the City of Bethel supports the rehabilitation of Tundra Ridge Road on the existing alignment.

ENACTED THIS 14th DAY OF DECEMBER 2021 BY A VOTE OF __ IN FAVOR AND __ OPPOSED.

Mark Springer, Mayor

ATTEST:

Lori Strickler, City Clerk

City of Bethel Action Memorandum

Action memorandum No.	21-39		
Date action introduced:	12-14-2021	Introduced by:	Peter A. Williams, City Manager
Date action taken:		Approved	Denied
Confirmed by:			

Action Title: Authorize and direct City Administration to issue one check to Gladys Jung Elementary School in the amount of \$10,602 as the Year 4, Quarter 4 Community Action Grant awardee based on the recommendation of the Community Action Grant Committee.

Attachment(s): None.

Amount of fiscal impact:	Source	Account information:
\$10,602	Funds in FY 2022 Budget.	10-72-760

Summary Statement

The City of Bethel established the Community Action Grant Program (CAG) to allow community and individuals to request financial support for programs or events that contribute to the health, welfare, and overall quality of life for residents of Bethel, especially its most vulnerable populations. Funding for the program comes from 20% of the Alcohol Tax collected by the City. City Administration directed Carmen Jackson, CPA, LLC to determine the balance of funds available for CAG distribution.

The Community Action Grant Committee is a volunteer group of citizens who meet quarterly to review CAG applications, score them, and provide funding recommendations to City Council. Bethel City Council must approve the recommendations before checks are issued. Each recipient of CAG funds signs a grant agreement with the City and is responsible for spending the funds appropriately and producing an exit report at the end of the performance period.

Gladys Jung Elementary Wrestling Program requested \$10,602 to cover the cost overrun to purchase one wrestling mat, storage hoist for the mat, and hoist installation. The City of Bethel previously awarded Gladys Jung Elementary Wrestling Program \$34,975 for the same purchase.

In the CAG application, Martin Smith argued that “Due to Covid-19 a delay of five months in requesting a structural quote by the architectural firm for the purchase of the mat hoist associated with the original grant request (\$17,500 initially quoted), the price for the mat hoist has risen due to the initial quote being expired.”

The Committee received two applications during the open application period from October 13, 2021 to November 12, 2021. The CAG Committee held a public meeting on November 30, 2021. The Committee discussed the applications, asked questions of the applicant, deliberated, and decided unanimously to support the Gladys Jung Elementary Wrestling Program application and recommend full funding. The other applicant was sent a letter requesting more information.

City of Bethel Action Memorandum

Action memorandum No.	21-40		
Date action introduced:	December 14, 2021	Introduced by:	Mayor Springer
Date action taken:		Approved	Denied
Confirmed by:			

Title: Approving the Regular City Council meeting dates for 2022.

Amount of fiscal impact:		Account information:
x	No fiscal impact	

Month	2 nd Tuesday	4 th Tuesday
January	11	25
February	8	22
March	8	22
April	12	26
May	10	24
June	14	28
July	12	26
August	9	23
September	13	27
October	11	25
November	8	22
December	13	27

In the past, Council has decided to cancel the 2nd meeting in November due to the Alaska Municipal League Conference and the 2nd meeting in December due to the holiday season. The items that would fall on a cancelled date would automatically be postponed until the next regular meeting if the council chooses to amend this Calendar per BMC 2.04.010(B).

City of Bethel Action Memorandum

Action memorandum No.	21-41		
Date action introduced:	December 14, 2021	Introduced by:	Mayor Springer
Date action taken:		Approved	Denied
Confirmed by:			

Re-appointment of Committee and Commission Members for a term of three years. If approved for re-appointment, the new term will begin on January 1, 2022.

Attachment(s): None Attachment(s): none

Amount of fiscal impact:		Account information:
x	No fiscal impact	

Public Safety and Transportation Commission Re-appointments

Melanie Fredericks has applied for re-appointment; term expiration is December 31, 2024.

Planning Commission Re-appointments

Stanley L. Hoffman Jr. has applied for re-appointment; term expiration is December 31, 2024.

Alex Wasierski has applied for re-appointment; term expiration is December 31, 2024.

Kathy Hanson has applied for re-appointment; term expiration is December 31, 2024.

Community Parks and Recreation Committee

Beverly Hoffman has applied for re-appointment; term expiration is December 31, 2024.

Judy Wasierski has applied for re-appointment; term expiration is December 31, 2024.

Kathy Hanson has applied for re-appointment; term expiration is December 31, 2024.

City of Bethel Action Memorandum

Action memorandum No.	21-42		
Date action introduced:	12-14-2021	Introduced by:	Peter A. Williams, City Manager
Date action taken:		Approved	Denied
Confirmed by:			

Action Title: Direct Administration to negotiate and execute a construction contract with the one company that responded to the City's Request for Proposals for the rehabilitation of the City's bus barn building.

Attachment(s): Draft contract between City of Bethel and Contractor for the resituating the bus barn building on a new foundation.

Amount of fiscal impact:		Account information:
	No fiscal impact at this time.	
\$331,248	Funds in FY 2022 Capital Improvement General Ledger Codes: Carryovers & Newly Approved Expenditures.	10-66-708

Summary Statement

The Bethel City Council approved \$500,000 in the FY 2022 Capital Budget titled Capital Improvement General Ledger Codes: FY 22 Carryovers & Newly Approved Expenditures to hire a contractor to resituate the bus barn building on pilings and stabilize it for productive use. To initiate hiring a contractor, the City of Bethel prepared and issued a Request for Proposals document on November 2, 2021. The City issued two addendums to clarify issues raised by interested parties.

Six individuals from five different companies attended the mandatory pre-bid meeting held on November 15, 2021 on-site at the bus barn location. The City received one proposal by the November 29, 2021 deadline.

City reviewers deemed the one proposal submitted to be eligible for award. The Public Works Director reviewed the construction plan and safety plan and determined the plan was viable. Once the contract is signed, the company plans to order materials and ship them to Bethel by barge. The company plans to complete the project by September 1, 2021. The City plans to move the Streets and Roads Division into its new building before freeze-up in the fall of 2022.

**CONSTRUCTION AGREEMENT FOR BUS BARN REHABILITATION
BETWEEN
THE CITY OF BETHEL
AND
CONTRACTOR**

THIS CONTRACT (hereafter "Contract" or "Agreement") is made and entered into this _____ day of _____ 2021, by and between the CITY OF BETHEL, a municipal corporation (hereafter referred to as "CITY") and CONTRACTOR, (hereafter referred to as "CONTRACTOR").

Section 01 Purpose of Project and Scope of Services

The purpose of this project is to install steel pilings and resituate the CITY's old bus barn building at 503 First Avenue in Bethel (hereafter "Bus Barn" or "building.")

The CITY needs the Bus Barn to be put to productive use as a storage facility for heavy equipment, with the goal of having the CITY's Streets and Roads Division occupy the building with heavy equipment including but not limited to: grader, dump trucks, bulldozer, front-end loader, excavator, and smaller pieces.

The Bus Barn is currently unusable because the foundation and floor are unstable and unsafe. CONTRACTOR will restore the roof and walls of the Bus Barn to productive use and lift it off its current post and pad foundation. CONTRACTOR will remove the floor without damaging the walls; install a sufficient number of steel pilings in the ground to achieve the purpose of the project; and then lower the building onto the pilings and permanently affix it thereto.

The CITY envisions the inside of the building to be a sand pad covered with gravel. The walls and ceiling will remain intact and be supported by appropriate pilings consistent with this contract. CONTRACTOR shall ensure the walls are as close to the ground as possible and in no event more than 12 inches off the ground.

The CITY will ensure that the front garage door opens and closes electronically; the back walkthrough door will open and close manually; and a new boiler will be installed to heat the building.

CONTRACTOR must remove the building floor in such a way that minimal damage is done to the walls and roof. CONTRACTOR must fix the walls to the pilings so that the bottom of the wall is no higher than 12 inches from the ground that will be the new floor. CONTRACTOR may be required to reinforce the walls or take other measures to achieve the necessary wall support.

- A. Compliance with Laws. All activities of the CONTRACTOR, or designee(s), shall be completed in accordance with all applicable federal and state laws and city ordinances, policies, and procedures, as now existing or hereafter adopted or amended.
- B. CONTRACTOR shall control and direct the performance of the work. CITY reserves the right to inspect, review, and approve the work to assure that it has been completed as specified prior to payment.

Section 02 Time of Performance

CONTRACTOR shall order the materials, send them to Bethel, and complete performance under this contract no later than September 1, 2022.

Section 03 Compensation

- A. Subject to the provisions of this Agreement, and consistent with the CONTRACTOR's bid, CITY shall pay CONTRACTOR \$331,248 for performance under this contract.
- B. The CITY shall provide one vehicle for CONTRACTOR to use while on the job. CITY shall also provide lodging for CONTRACTOR's out-of-town engineer at _____.
- C. Per diem, flights, and barge service must be included in the contract price. The CITY shall not pay for them directly.
- D. CONTRACTOR may use CITY's contract barge rate for shipping materials from Anchorage to Bethel on Alaska Marine Lines (AML).
- E. CONTRACTOR shall submit an itemized invoice to CITY at the end of performance. Payment will be processed promptly upon receipt of invoice and in no event will payment be issued more than thirty (30) days from receipt of invoice.
- F. The CITY prefers that invoices be sent by email to accountspayable@cityofbethel.net. On the invoice should be the words, "Charge to GL # ____." Invoices submitted by mail must be addressed as follows:

City of Bethel
Accounts Payable
PO Box 1388
Bethel AK 99559-1388

- G. Except as otherwise provided in this Agreement, CITY shall not provide any additional compensation, payment, service, or other thing of value to CONTRACTOR in connection with performance of this contract. The parties understand and agree that, except as otherwise provided in this section, administrative overhead and other indirect or direct costs CONTRACTOR may incur in the performance of its obligations under this contract have already been included in computation of compensation under this contract and shall not be charged to CITY.

Section 04 City not Responsible for Additional Expenses

CITY shall not be liable to CONTRACTOR for any expenses paid or incurred by CONTRACTOR, unless otherwise agreed to in writing as part of this Agreement or as modified in this Agreement. This does not mean that unanticipated costs for the project will not be paid, simply that such costs or expenses not approved in advance by CITY will not be reimbursed.

Section 05 Standard of Performance

CONTRACTOR shall perform its services consistent with generally accepted standards presently maintained by other contractors engaged in the same type of work. Upon written notice to CONTRACTOR and by mutual agreement of the parties, CONTRACTOR will correct those services not meeting such a standard without additional compensation.

Section 06 Representations

CONTRACTOR represents that it has the requisite training, skills, and experience necessary to perform under this Agreement and is appropriately accredited and licensed by all applicable agencies and government entities.

Section 07 Independent Contractor

It is the intention and understanding of the parties to this Agreement that CONTRACTOR shall be an Independent Contractor. CONTRACTOR and its employees or agents performing under this Agreement are not employees or agents of CITY. CONTRACTOR shall not hold itself out as nor claim to be an officer or employee of CITY. CONTRACTOR will not make any claim of right, privilege, or benefit which would accrue to an employee under law. Industrial or any other insurance which is purchased for the benefit of CONTRACTOR shall not be deemed to convert this Agreement to an employment contract.

The City shall neither be liable for nor obligated to pay sick leave, vacation pay, or any other benefit of employment, nor to pay any social security or other tax which may arise as an incident of employment. CONTRACTOR shall be responsible for payment of all federal, state, and local taxes as well as business license fees arising out CONTRACTOR's activities in accordance with this Agreement. For purposes of this Agreement, taxes shall include, but not be limited to, Federal and State Income, Social Security and Unemployment Insurance taxes.

It is recognized that CONTRACTOR may or will be performing construction services during the term for other parties and that the CITY is not the exclusive user of CONTRACTOR's services; provided, however, that the performance of other services shall not conflict with or interfere with the CONTRACTOR's ability to perform under this Agreement. CONTRACTOR agrees to resolve any conflict in favor of CITY.

Section 08 Health and Safety

CONTRACTOR shall be responsible for initiating, maintaining, and supervising all safety precautions and programs required by OSHA, the City, and all other regulatory agencies while providing Services under this Agreement.

Section 09 Non-Discrimination

CONTRACTOR will not discriminate against any employee or applicant for employment because of race, color, religion, sex, sexual identity, sexual orientation, gender identity, gender, national origin, disability, pregnancy, parenthood, age, marital status, status as a disabled veteran, or veteran of the Vietnam War era. CONTRACTOR shall take affirmative action to ensure that applicants are employed and that employees are treated during employment without regard to their race, color, religion, sex, sexual identity, sexual orientation, gender, gender identity, national origin, disability, pregnancy, parenthood, age, marital status, status as a disabled veteran, or veteran of the Vietnam War era. Such actions shall include, but not be limited to the following: employment, upgrading, demotions, or transfers; recruitment or recruitment advertising; layoffs or terminations; rates of pay or other forms of compensation; selection for training, including apprenticeship; and participation in recreational and educational activities.

Section 10 Performance and Default

If CONTRACTOR fails to fulfill in a timely and proper manner the obligations under this Agreement, then CITY shall thereafter have the right to immediately terminate this Agreement by giving written notice to CONTRACTOR and specifying the effective date thereof. In that event, all finished or unfinished deliverable items under this Agreement prepared by CONTRACTOR shall, at the option of the CITY, become its property, and CONTRACTOR shall be entitled to receive just and equitable compensation for any satisfactory work completed. In such event, CONTRACTOR shall not be relieved of liability to CITY for damages sustained by CITY by virtue of any breach of this Agreement, and CITY may withhold any payment due CONTRACTOR for the purpose of setoff until such time as the exact amount of damages due to CITY from such breach can be determined. Notwithstanding the foregoing, CONTRACTOR shall be entitled to not less than ten (10) days written notice to cure any reasonably curable condition alleged to constitute a default by CITY before a breach of this Agreement shall be declared by CITY as a result thereof.

In case of default by CONTRACTOR, CITY may procure the services from other sources and hold CONTRACTOR responsible for any excess cost occasioned thereby. In addition, in the event of

default by CONTRACTOR under this Agreement, or upon the CONTRACTOR filing a petition for bankruptcy or the entering of a judgment of bankruptcy by or against the CONTRACTOR, CITY may immediately cease doing business with CONTRACTOR, immediately terminate for cause all existing contracts CITY has with CONTRACTOR, and bar CONTRACTOR from doing future business with CITY.

Section 11 Termination for Convenience

In addition to terminations for cause as provided for in this Agreement, CITY may unilaterally terminate this Agreement at any time without cause by providing ninety (90) calendar days written notice from CITY to CONTRACTOR. In that event, all finished or unfinished deliverable items prepared by CONTRACTOR under this Agreement shall, at the option of CITY, become its property. If the Agreement is terminated by CITY as provided herein, CONTRACTOR shall be paid for services satisfactorily completed, less payment or compensation previously made. Termination of this Agreement, either with or without cause, shall not form the basis for loss of anticipated profits by either party.

Section 12 Termination for Non-Availability of Government Funds

If the City Council fails to authorize the expenditure of sufficient funds to continue service under this Agreement, City may submit a written notice to CONTRACTOR terminating this Agreement. Such notice shall be in writing and shall be not less than thirty (30) calendar days prior to the date of termination. The notice shall include a written statement documenting the reason for termination. The CITY shall be liable to CONTRACTOR for all charges and costs incurred for products and/or services prior to the effective date of the termination.

Section 13 Intellectual Property – Warranty of Non-Infringement

CONTRACTOR represents and warrants that the CONTRACTOR is either the author of all deliverables to be provided under this Agreement or has obtained and holds all rights necessary to carry out this Agreement. CONTRACTOR further represents and warrants that the Services to be provided under this Agreement do not and will not infringe on any copyright, patent, trademark, trade secret or other intellectual property right of any third party.

Section 14 Insurance and Bonding

The CONTRACTOR shall purchase from and maintain in a company or companies lawfully authorized to do business in the State of Alaska as admitted insurers or surplus lines insurers approved by CITY, such insurance as will protect the CONTRACTOR from claims set forth below and others, which may arise out of or as a result from the CONTRACTOR's operations under this Agreement, whether such operations are by the CONTRACTOR or by a sub-contractors or by anyone directly or indirectly employed by any of them, or by anyone for whose acts any of them may be liable. Restrictions, conditions or exclusions contained in the insurance policies shall not reduce the obligations of the CONTRACTOR under this contract.

- a) Claims under worker's compensation, employers' liability, disability benefits, and other similar employee benefit acts which are applicable to the work to be performed under this contract.

Claims for damages because of bodily injury, mental anguish, sickness, disease or death of any person other than the Respondent's employees.

Claims for damages insured by usual personal injury liability insurance coverage which are sustained (1) by a person as a result of an offense directly or indirectly related to the employment of such person by the CONTRACTOR, or (2) by any other person or entity.

Claims for damages, other than to the product supplied, or to the services performed, itself because of damage to or destruction of tangible property, including loss of use resulting therefrom.

Claims for damages because of bodily injury, including death of a person, or damage to property arising out of the ownership, maintenance or use of any motor vehicle.

Claims involving the CONTRACTOR's contractual obligations and assumption of liability under this Agreement.

Liability insurance shall include at a minimum, all major divisions of coverage and be on a commercial general liability form including:

Premises/Operations Liability
Products/Completed Operations Liability
Personal/Advertising Injury Liability
Fire Damage Liability
Medical Payments

- b) The insurance required in this section, including subsection (a), shall be written for not less than the limits listed in (c) below or those limits required by law, whichever limit is higher. Insurance, whether written on an occurrence, or a claims-made basis, shall be maintained without interruption from the date of commencement of the work to the date of final payment, or termination of any insurance required to be maintained after final payment.
- c) The insurance required in this section including subsection (a) shall be written for not less than the following limits:
1. *Worker's Compensation Insurance:*
Statutory Requirements of the State of Alaska, and

Employer Liability Insurance limits of:

\$500,000.00 each accident.

\$500,000.00 disease each employee.

\$500,000.00 disease policy limit.

2. *Commercial General Liability Insurance: Form CG0001 04/13 or equivalent.*
\$1,000,000.00 Combined Single Limit of Liability per Occurrence

\$1,000,000.00 Personal/Advertising Injury Limit of Liability per Occurrence

\$2,000,000.00 Annual General Aggregate Limit of Liability

\$2,000,000.00 Annual Products/Completed Operations Aggregate Limit of Liability

\$100,000.00 Fire Damage Limit of Liability Any One Fire

\$5,000.00 Medical Payment Limit Any One Person

3. *Commercial Automobile Liability Insurance: Form CA0001 10/13 or equivalent.*
\$1,000,000.00 Combined Single Limit of Liability per Accident

For all Owned, Hired, and Non-Owned Vehicles.

- d) Worker's compensation insurance and employers' liability insurance shall be in compliance with the statutory requirements of the State of Alaska, and any other statutory obligation, whether federal or state pertaining to compensation of injured employees. The worker's compensation insurance and employers liability insurance shall contain a waiver of subrogation provision in favor of CITY.
- e) The commercial general liability insurance shall name CITY as an additional insured as respects this contract.
- f) CONTRACTOR's required insurance is subject to review and adjustment by City, who may require reasonable changes in the amounts and types of insurance based upon changes of risk. CONTRACTOR shall be provided a written explanation for any such changes.
- g) Certificates of Insurance shall be filed with CITY prior to the commencement of this Agreement and shall be updated annually. These certificates and the insurance policies shall contain a provision that the policy shall not be canceled or allowed to expire without prior written notice to the CONTRACTOR from the insurer. If any of the insurance policies required above are canceled for any reason, the CONTRACTOR shall provide immediate notice to CITY of the cancellation and either provide: evidence of replacement or notice of reinstatement. Immediately in this section means within five (5) business days of receipt of cancellation by the CONTRACTOR. Failure to maintain these insurance provisions required of the CONTRACTOR or failure to immediately notify

CITY of cancellation shall be considered a material breach of this Agreement by the CONTRACTOR, subject to termination provisions of this Agreement.

Notice described above shall be by confirmed delivery to the following location:

City of Bethel
City Manager
PO Box 1388
Bethel AK 99559-1388

CONTRACTOR shall not commence any work for CITY, including any Task Order or emergency call-out unless all of the required insurance policies have been obtained and have been reviewed and approved by the CITY. Similarly, CONTRACTOR will not allow any subcontractor to commence work on a subcontract until the subcontractor has obtained the required insurance and the same has been reviewed and approved by the CITY.

CONTRACT shall furnish a payment bond with a corporate surety qualified to do business in the State of Alaska. The payment bond shall be equal to one-half of the total contract amount, if not more than \$1,000,000, which per this CONTRACT is a total of \$165,624.00 (one hundred sixty-five thousand and six hundred and twenty-four dollars).

CONTRACTOR shall furnish a performance bond with a corporate surety qualified to do business in the State of Alaska. The performance bond shall be equivalent to the amount of the payment bond (\$165,624.00 (one hundred sixty-five thousand and six hundred and twenty-four dollars).

Section 15 Modifications

The parties may mutually agree to modify the terms of the Agreement. Modifications to the Agreement shall be incorporated into the Agreement by written amendments.

Section 16 Compliance with Laws

All duties of the CONTRACTOR shall be performed in accordance with all applicable federal and state laws and City ordinances, policies, and procedures as now existing or hereafter adopted or amended.

Section 17 Jurisdiction; Choice of Law

This Agreement shall be governed by the laws of the State of Alaska.

Section 18 Venue

The venue for any dispute related to this Agreement or for any action to enforce any term of this Agreement shall be Bethel, Alaska.

Section 19 Assignment

Neither the CONTRACTOR nor the CITY shall have the right to transfer or assign, in whole or in part, any or all of its obligations and rights hereunder without the prior written consent of the other party.

Section 20 Time Bar to Legal Action

All legal actions by either party against the other arising out of or in any way connected with this Agreement shall be barred and under no circumstances shall any such claim be initiated by either party after three (3) years have passed from the earlier of the date of substantial completion of services or the date of termination of the Agreement.

Section 21 Non-Waiver

No waiver of a breach of any covenant, term, or condition of this Agreement shall be construed as a waiver of any subsequent breach of the same or any other covenant, term, or condition or a waiver of the covenant, term, or condition itself.

Section 22 Defense and Indemnification

CONTRACTOR agrees, to the fullest extent permitted by law, to indemnify and hold CITY harmless from any damage, liability, or cost (including reasonable attorneys' fees and costs of defense) to the extent caused by CONTRACTOR's negligent acts, errors, or omissions in the performance of CONTRACTOR's services under this Agreement and those of its sub-contractors or anyone for whom CONTRACTOR may be legally liable. Under no circumstance is CITY obligated to indemnify CONTRACTOR for CONTRACTOR's own negligence.

Section 23 Dispute Resolution

In an effort to resolve any conflicts that arise between the parties under this Agreement, the CITY and CONTRACTOR agree that all disputes between them arising out of or relating to this Agreement shall be submitted first to nonbinding mediation.

Section 24 Notices

Any notice required pertaining to the subject matter of the Agreement shall be personally delivered or mailed by prepaid first-class, registered, or certified mail to the following address:

CITY:	City of Bethel
	Attn: City Manager
	PO Box 1388
	Bethel AK 99559
	Email: pwilliams@cityofbethel.net

CONTRACTOR:

CONTRACTOR

Attn: Mr. Contractor

Bethel, AK 99559

Email: GQ@somemail.com

Section 25 Understanding

CONTRACTOR acknowledges that it has read and understands the terms of this Agreement, has had the opportunity to review the same with counsel of their choice, and is executing this Agreement of their own free will.

Section 26 Severability

If any section or clause of this Agreement is held invalid by a court of competent jurisdiction, or is otherwise invalid under the law, the remainder of this Agreement shall remain in full force and effect.

Section 27 Authority

Each individual executing this Agreement on behalf of the CITY and the CONTRACTOR represents that the individual is duly authorized to execute and deliver this Agreement on behalf of the CONTRACTOR or the City.

Section 28 Headings for Convenience Only. The headings contained in this Agreement are intended solely for the convenience of the parties and shall not affect their rights nor create any right or duty not otherwise specified herein.

Section 29 Counterparts

This Agreement may be executed in any number of counterparts, which counterparts shall collectively constitute the entire Agreement.

CITY OF BETHEL

CONTRACTOR

By: Peter Williams

By: _____

Title: City Manager

Title: _____

Dated: _____

Dated: _____

City of Bethel Action Memorandum

Action memorandum No.	21-43		
Date action introduced:	12-14-2021	Introduced by:	Peter A. Williams, City Manager
Date action taken:		Approved	Denied
Confirmed by:			

Action Title: Direct Administration to negotiate and execute a contract with the company that received the highest score from the review team for the purchase of one industrial shredder.

Attachment(s): Attachment E: Purchase Agreement Draft.

Amount of fiscal impact:		Account information:
\$789,900	Funds in FY 2022 City Budget.	56-71-695

Summary Statement

The Bethel City Council approved \$940,000 in the FY 2022 Capital Budget titled Capital Improvement General Ledger Codes: FY 22 Carryovers & Newly Approved Expenditures for the purchase of one industrial shredder for use at the landfill. To make the purchase, the City of Bethel prepared and issued a Request for Bids document on August 5, 2021. The City received two bid packages by the September 6, 2021 deadline and a complaint from one of the bidders. The City considered the complaint and decided to reissue the bid package in the form of a Request for Proposals, not a Request for Bids. The Request for Proposals document is used when there are more discriminating factors to consider in scoring the proposal and not strictly based on price.

The City prepared and issued a Request for Proposals document on September 24, 2021 and received three proposals by the October 14, 2021 due date. These three proposals were evaluated by two City employees and scored. The score sheets contained the criteria delineated in the Request for Proposals and requisite weights.

The scores out of 100 points were distributed as follows:

	<u>Company X</u>	<u>Company Y</u>	<u>Company Z</u>
Reviewer #1	98	70	70
Reviewer #2	<u>76</u>	<u>75</u>	<u>30</u>
Total	174	145	100

The sample contract attached was included in the Request for Proposals document and has been reviewed and ostensibly approved by each proposer. The City hopes to execute this contract in time to receive a shredder during the 2022 barge season.

Attachment E

Purchase Agreement Draft

This Purchase Agreement (this "Agreement") is entered into this _____ day of September 2021 by and between the City of Bethel, a municipal corporation (hereinafter "Buyer or "City") and _____ (hereinafter "Seller"). Buyer and Seller may be referred to in this Agreement individually as a "Party" and/or collectively as the "Parties."

The Parties agree as follows:

1. **Sale of a [description of industrial Shredder]** (hereinafter "Shredder"). Seller agrees to sell and City agrees to purchase [detailed description of Shredder and any accessory pieces to be inserted upon receipt of bid]

2. **Purchase Price.** Buyer will pay Seller as follows:

[to be filled in after bid]

3. **Method of Payment.** Within () calendar days of executing the Purchase Agreement, Seller shall submit an itemized list to Buyer detailing all items to be delivered, including shipping costs. Within () calendar days from receipt of the itemized list, Buyer shall submit to Seller a deposit of ()% percent of the estimated total cost.

Upon delivery of the Property to Bethel, Seller will provide a detailed invoice showing all costs, including shipping, less deposit already paid. Payment on the remaining balance will be processed promptly within thirty (30) calendar days from receipt of invoice (provided Shredder has been delivered to Bethel, Alaska in good condition and accepted by Buyer).

All invoices must be submitted and addressed as follows:

Public Works Director
City of Bethel Public Works
PO Box 1388
Bethel, AK 99559-1388

Except as provided in this Purchase Agreement, the City shall not provide any additional compensation, payment, service or other thing of value to Seller in connection with performance of this Agreement. The parties understand and agree that, except as otherwise provided in this Agreement, all costs, whether indirect or direct, incurred by Seller have been built into the Purchase Price.

4. **Taxes.** Seller shall be responsible for payment of all federal, state and local taxes incurred as a result of this Purchase-Sale Agreement, except no Bethel sales taxes shall be charged by Bethel businesses doing business with the City.
5. **Delivery.** Buyer is entitled to take possession of the Shredder upon arrival in Bethel, Alaska. Buyer shall not be responsible for taking delivery of property that has been delivered in a damaged condition.
6. **Indemnification.** Seller is solely responsible for all loss, damage or liability arising from procurement of the Shredder prior to sale. The sale is not considered complete until the item(s) has been delivered to Bethel, Alaska, and inspected and accepted by Buyer. Except for the sole negligence of the City and except for liability for loss or damage to the Shredder itself, which City will assume upon transfer of the Shredder to its possession, to the fullest extent permitted by law, the Seller shall defend, indemnify and hold harmless City from any and all claims demands, losses, and liabilities to or by any third party, including, but not limited to costs, attorney's fees, expenses and claims for any damages, contributions, or indemnification arising from, resulting from, or connected with contract services or supplies provided by, or performed under this Agreement by the Seller, it's agents, sub-contractors, suppliers, and employees, even though such claims may prove to be false, groundless, or fraudulent. The indemnification obligation under this Agreement shall not be limited in any way by any limitation on the amount or type of damages, compensation, or benefits payable to or for any third party, or any employee under any worker's compensation act, disability benefit act, or other employee benefit act.

Entitlement to recovery of costs, attorney fees and expenses under the indemnification obligation shall include all fees, costs, and expenses incurred in good faith by City.

7. **Seller's Representations.** Seller represents and warrants that he/she has good and marketable title to the Shredder and full authority to sell the Shredder. Seller also represents that the Shredder is sold free and clear of all liens, indebtedness, or liabilities. Seller further represents that the Shredder sold meets or exceeds the minimum specifications set out in the RFB issued by the City.
8. **Termination for Cause.** If, through any cause, Seller shall fail to fulfill in a timely and proper manner the obligations under this Agreement, then City shall thereafter have the right to immediately terminate this Agreement by giving written notice to Seller and specifying the effective date thereof. In that event, all finished or unfinished deliverable items under this Agreement shall, at the option of the City, become its property, and Seller shall be entitled to receive just and equitable compensation for any satisfactory materials provided. In such event, Seller shall not be relieved of liability to the City for damages sustained by the City by virtue of any breach of this Agreement, and the City may withhold any payment due Seller for the purpose of setoff until such time as the exact amount of damages due the City from such breach can be determined. Notwithstanding the foregoing, Seller shall be entitled to not less than fifteen (15) calendar days written notice to cure any reasonably curable condition

alleged to constitute a default by City before a breach of this Agreement shall be declared by City as a result thereof.

In case of default by Seller, the City may procure the Shredder from other sources and hold Seller responsible for any excess cost occasioned thereby. In addition, in the event of default by Seller under this Agreement, or upon the Seller filing a petition for bankruptcy or the entering of a judgment of bankruptcy by or against the Seller, the City may immediately cease doing business with Seller, immediately terminate for cause all existing contracts the City has with Seller, and de-bar Seller from doing future business with the City.

- 9. Governing Law.** This Agreement shall be governed by and construed in accordance with the laws of the State of Alaska.
- 10. Modification.** The Parties may mutually agree to modify the terms of this Agreement. Modifications to the Agreement shall be incorporated into the Agreement by written amendments.
- 11. Disputes.** In an effort to resolve any conflicts that arise between the Parties under this Agreement, the Buyer and Seller agree that all disputes between them arising out of or relating to this Agreement shall be submitted first to nonbinding mediation.
- 12. Severability.** If any section or clause of this Agreement is held invalid by a court of competent jurisdiction, or is otherwise invalid under the law, the remainder of this Agreement shall remain in full force and effect.
- 13. Binding Effect.** This Agreement shall inure to the benefit of and shall be binding upon Buyer and Seller and their respective successors and assigns.
- 14. Headings.** The captions or headings in this Agreement are for convenience only and in no way define, limit, or describe the scope or intent of any provision of this Agreement.
- 15. Entire Agreement.** This Agreement shall be the exclusive agreement between the Parties and supersedes any and all prior oral or written agreements or understandings between the Parties concerning the subject matter of this Agreement.
- 16. Execution in Counterparts.** This Agreement may be executed in one or more counterparts, each of which shall be deemed an original and all of which together shall constitute one and the same document.
- 17. Facsimile/Email Signatures.** The delivery of signatures to this Agreement by scanned email and facsimile transmission shall be binding as original signatures.

[SELLER]

CITY OF BETHEL [BUYER]

By:

By: Peter A. Williams
City Manager



CITY OF BETHEL

P.O. Box 1388 • Bethel, Alaska 99559

907-543-1386

Fax: 907-543-1388

Date: November 22, 2021

To: Bethel City Council

From: City Manager

Subject; Re-Insurance of Alaska Buds Marijuana License #18735

Dear Council Members,

Pursuant to BMC 5.10.020 and 5.10.030, I have reviewed the Police, Fire, Planning, and Finance Departments' comments regarding renewing Alaska Bud's license to sell marijuana at 660 3rd Ave. Suite B, Bethel, Alaska.

The Police dept responded to a few "electronic alarms, that were false". The Fire Dept has not had any issues with the business, Alaska Bud.

The Finance Department had no comments, and the Planning Dept has nothing to report.

I recommend that Alaska Buds be reissued their Marijuana License #18735.

Sincerely,

Peter A. Williams

MARIJUANA LICENSE APPLICATION REVIEW

Planning Department

11/9/21 Review – Alaska Buds	Status	N/A
Conditional Use Permit	Approved by the Planning Commission	1/10/19
	Conditions on Approval were:	None
Parking at the facility	There are <u>6</u> parking spaces.	
Adequate ingress to and Egress from location		Yes
Additional Comments: Parking and adequate ingress/egress at the site meet code requirements.		

Planning Director's Signature:

Ted Meyer 11/9/21

MARIJUANA LICENSE APPLICATION REVIEW

Police Department

Review	Status	N/A
Excess calls for service at the location. <i>No</i>	Number of Calls in calendar year <u>2020</u> <u>2</u>	
Excess numbers of convictions or arrests for unlawful activities at the location. <i>No</i>	Number of Calls in calendar year <u>2021 (PTD)</u> <u>2</u>	

Additional Comments:

All calls generated from 660 3rd Ave are "Alarm" related. No other problems noted. *[Signature]*

Chief of Police's Signature: *[Signature]* 11.4.2021

MARIJUANA LICENSE APPLICATION REVIEW

Finance Department

Review	Status	N/A
Sales Tax Filings	Over 90 Days Due - Amount Due: <u>NA</u> No. of times account was over 90 days due: <u>0</u>	N/A N/A
Utility Billing	Over 90 Days Due - Amount Due: <u>N/A</u> No. of times account was over 90 days due: <u>0</u>	N/A N/A
City Business License	License Year: <u>2021</u> Date Applied: <u>01/01/2021</u>	
State of Alaska Business License	License Year: <u>2016</u> Date Applied: <u>02/23/2016</u>	
Additional Comments:		
No additional comments.		

Finance Directors Signature:



MARIJUANA LICENSE APPLICATION REVIEW

Fire Department

Review	Status	N/A
Excess calls for service at the location.	Number of Calls in calendar year <u>2021</u>	Ø
Excess numbers of convictions or arrests for unlawful activities at the location.	Number of Calls in calendar year <u>2021</u>	Ø

Additional Comments:

There have been no excess calls or unlawful actions noted for the "Alaska Buds" property in the past calendar year.

Fire Chief's Signature:

Sam Dorra 11/22/2021

Department of Commerce, Community, and Economic Development

CORPORATIONS, BUSINESS & PROFESSIONAL LICENSING

[State of Alaska](#) / [Commerce](#) / [Corporations, Business, and Professional Licensing](#) / [Search & Database Download](#) / [Corporations](#) / Entity Details

ENTITY DETAILS

Name(s)

Type	Name
Legal Name	Alaskabuds, LLC

Entity Type: Limited Liability Company

Entity #: 10036047

Status: Good Standing

AK Formed Date: 2/23/2016

Duration/Expiration: Perpetual

Home State: ALASKA

Next Biennial Report Due: 1/2/2022 [File Biennial Report](#)

Entity Mailing Address: 27231 FALCON DRIVE, CHUGIAK, AK 99567

Entity Physical Address: 1005 EAST 5TH AVENUE, ANCHORAGE, AK 99501

Registered Agent

Agent Name: NATIONAL REGISTERED AGENTS, INC.

Registered Mailing Address: 9360 GLACIER HWY STE 202, JUNEAU, AK 99801

Registered Physical Address: 9360 GLACIER HWY STE 202, JUNEAU, AK 99801

Officials

☐ Show Former

AK Entity #	Name	Titles	Owned
	NICHOLAS J. MILLER	Member	50.00
	TAMMY W. MILLER	Member	50.00

Filed Documents

Date Filed	Type	Filing	Certificate
2/23/2016	Creation Filing	Click to View	Click to View
2/23/2016	Initial Report	Click to View	
6/19/2017	Agent Change	Click to View	
12/16/2017	Biennial Report	Click to View	
1/02/2020	Biennial Report	Click to View	



THE STATE
of **ALASKA**

Department of Commerce, Community, and Economic Development
Division of Corporations, Business, and Professional Licensing
PO Box 110806, Juneau, AK 99811-0806
(907) 465-2550 • Email: corporations@alaska.gov
Website: Corporations.Alaska.gov

AK Entity #: 10036047
Date Filed: 02/23/2016
State of Alaska, DCCED

FOR DIVISION USE ONLY

Limited Liability Company
Initial Biennial Report

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Entity Name: Alaskabuds, LLC
Entity Number: 10036047
Home Country: UNITED STATES
Home State/Province: ALASKA

Registered Agent

Name: BS&G, Inc.
Physical Address: 2550 DENALI STREET STE 1502,
ANCHORAGE, AK 99503
Mailing Address: 2550 DENALI STREET STE 1502,
ANCHORAGE, AK 99503

Entity Physical Address: 1005 EAST 5TH AVENUE, ANCHORAGE, AK 99501

Entity Mailing Address: 27231 FALCON DRIVE, CHUGIAK, AK 99567

Please include all officials. Check all titles that apply. Must use titles provided. Please list the names and addresses of the members of the domestic limited liability company (LLC). There must be at least one member listed. If the LLC is managed by a manager(s), there must also be at least one manager listed. Please provide the name and address of each manager of the company. You must also list the name and address of each person owning at least 5% interest in the company and the percentage of interest held by that person.

Name	Address	% Owned	Titles
NICHOLAS J. MILLER	27231 FALCON DRIVE, CHUGIAK, AK 99567	50	Member
TAMMY W. MILLER	27231 FALCON DRIVE, CHUGIAK, AK 99567	50	Member

NAICS Code: 453998 - ALL OTHER MISCELLANEOUS STORE RETAILERS (EXCEPT TOBACCO STORES)

New NAICS Code (optional):

I certify under penalty of perjury under the Uniform Electronic Transaction Act and the laws of the State of Alaska that the information provided in this application is true and correct, and further certify that by submitting this electronic filing I am contractually authorized by the Official(s) listed above to act on behalf of this entity.

Name: Maribeth Conway, Counsel for Company



THE STATE
of **ALASKA**

Department of Commerce, Community, and Economic Development
Division of Corporations, Business, and Professional Licensing
PO Box 110806, Juneau, AK 99811-0806
(907) 465-2550 • Email: corporations@alaska.gov
Website: Corporations.Alaska.gov

AK Entity #: 10036047
Date Filed: 02/23/2016
State of Alaska, DCCED

FOR DIVISION USE ONLY

Articles of Organization

Domestic Limited Liability Company

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1 - Entity Name

Legal Name: Alaskabuds, LLC

2 - Purpose

This limited liability company is organized primarily for the purpose of owning and operating a retail store, and for transacting any and all lawful business for which a limited liability company may be organized under the Alaska Revised Limited Liability Company Act (AS 10.50), as it may be amended from time to time.

3 - NAICS Code

453998 - ALL OTHER MISCELLANEOUS STORE RETAILERS (EXCEPT TOBACCO STORES)

4 - Registered Agent

Name: BS&G, Inc.
Mailing Address: 2550 DENALI STREET STE 1502, Anchorage, AK 99503
Physical Address: 2550 DENALI STREET STE 1502, Anchorage, AK 99503

5 - Entity Addresses

Mailing Address: 27231 FALCON DRIVE, CHUGIAK, AK 99567
Physical Address: 1005 EAST 5TH AVENUE, ANCHORAGE, AK 99501

6 - Management

The limited liability company is managed by its members.

7 - Officials

Name	Address	% Owned	Titles
MARIBETH CONWAY			Organizer

Name of person completing this online application

I certify under penalty of perjury under the Uniform Electronic Transaction Act and the laws of the State of Alaska that the information provided in this application is true and correct, and further certify that by submitting this electronic filing I am contractually authorized by the Official(s) listed above to act on behalf of this entity.

Name: Maribeth Conway, Counsel for Company

OPERATING AGREEMENT
of
Alaskabuds LLC

This Operating Agreement (the "Agreement") made and entered into this 2nd day of February, 2016 (the "Execution Date"),

BETWEEN:

Tammy Miller of PO Box 241521, Anchorage, Alaska, 99524, and
Nicholas Miller of PO Box 241521, Anchorage, Alaska, 99524
(individually the "Member" and collectively the "Members").

BACKGROUND:

- A. The Members wish to associate themselves as members of a limited liability company.
- B. The terms and conditions of this Agreement will govern the Members within the limited liability company.

IN CONSIDERATION OF and as a condition of the Members entering into this Agreement and other valuable consideration, the receipt and sufficiency of which is acknowledged, the Members agree as follows:

Formation

1. By this Agreement, the Members form a Limited Liability Company (the "Company") in accordance with the laws of the State of Alaska. The rights and obligations of the Members will be as stated in the Alaska Revised Limited Liability Company Act (the "Act") except as otherwise provided in this agreement.

Name

2. The name of the Company will be Alaskabuds LLC.

Purpose

3. Retail Store.

Term

4. The Company will continue until terminated as provided in this Agreement or may dissolve under conditions provided in the Act.

Place of Business

5. The Principal Office of the Company will be located at 1005 E 5th Ave, Anchorage, Alaska, 99524 or such other place as the Members may from time to time designate.

Capital Contributions

6. The following is a list of all Members and their Initial Contributions to the Company. Each of the Members agree to make their Initial Contributions to the Company in full, according to the following terms:

Member	Contribution Description	Value of Contribution
Tammy Miller		\$0.00
Nicholas Miller		\$0.00

Allocation of Profits/Losses

7. Subject to the other provisions of this Agreement, the Net Profits or Losses, for accounting purposes, will accrue to and be borne by the Members in equal proportions.
8. Each Member will receive an equal share of any Distribution.
9. No Member will have priority over any other Member for the distribution of Net Profits or Losses.

Nature of Interest

10. A Member's interest in the Company will be considered personal property, and will at no time be considered real property.

Withdrawal of Contribution

11. No Member will withdraw any portion of their Capital Contribution without the unanimous consent of the other Members.

Liability for Contribution

12. A Member's obligation to make their required Capital Contribution can only be compromised or released with the consent of all remaining Members or as described elsewhere in this Agreement. If a Member does not make the Capital Contribution when it is due, he is obligated at the option of any remaining Members to contribute cash equal to the agreed value of the Capital Contribution. This option is in addition to and not in lieu of any others rights, including the right to specific performance that the Company may have against the Member.

Additional Contributions

13. No Member will be required to make Additional Contributions. Any changes to Capital Contributions will not affect any Member's Interests except with the unanimous consent of the Members.
14. Any advance of money to the Company by any Member in excess of the amounts provided for in this Agreement or subsequently agreed to, will be deemed a debt due from the Company rather than an increase in the Capital Contribution of the Member. This liability will be repaid with interest at such rates and times to be determined by a majority of the Members. This liability will not entitle the lending Member to any increased share of the Company's profits nor to a greater voting power. Repayment of such debts will have priority over any other payments to Members.

Capital Accounts

15. An individual capital account will be maintained for each Member and their initial Capital Contribution will be credited to this account. Any Additional Contributions made by any Member will be credited to that Member's individual Capital Account.

Interest on Capital

16. No borrowing charge or loan interest will be due or payable to any Member on their agreed Capital Contribution inclusive of any agreed Additional Contributions.

Management

17. The Company is a Manager managed; this position is held by Tammy Miller.

Authority to Bind Company

18. Only the following individuals have authority to act for or bind the Company in contract:
- o Tammy Miller
 - Nicholas Miller.

Duty of Loyalty

19. Any Member may invest in or engage in any business of any type, including without limitation, a business that is similar to the business of the Company whether or not in direct competition with the Company and whether or not within the established or contemplated market regions of the Company. Neither the Company nor any Member will have any right to that opportunity or any income derived from that opportunity.

Duty to Devote Time

20. Each Member will devote such time and attention to the business of the Company as the majority of the Members will from time to time reasonably determine for the conduct of the Company business.

Member Meetings

21. A meeting may be called by any Member providing that reasonable notice has been provided to the other Members.
22. Member meetings will be held at any location that the Members may from time to time designate.
23. Regular Member meetings will be held quarterly.

Voting

24. Each Member will be entitled to cast votes on any matter based upon the proportion of that Member's Capital Contributions in the Company.

Admission of New Members

25. No new Members may be admitted into the Company.

Voluntary Withdrawal of a Member

26. Where the Company consists of two or more Members, the voluntary withdrawal of a Member will have no effect upon the continuance of the Company.
27. It remains incumbent on the withdrawing Member to exercise this dissociation in good faith and to minimize any present or future harm done to the remaining Members as a result of the withdrawal.

Involuntary Withdrawal of a Member

28. Events leading to the involuntary withdrawal of a Member from the Company will include but not be limited to: death of a Member; Member mental incapacity; Member disability preventing reasonable participation in the Company; Member incompetence; breach of fiduciary duties by a Member; criminal conviction of a Member; Operation of Law against a Member or a legal judgment against a Member that can reasonably be expected to bring the business or societal reputation of the Company into disrepute. Expulsion of a Member can also occur on application by the Company or another Member, where it has been judicially determined that the Member: has engaged in wrongful conduct that adversely and materially affected the Company's business; has willfully or persistently committed a material breach of the Operating Agreement or of a duty owed to the Company or to the other Members; or has engaged in conduct relating to the Company's business that makes it not reasonably practicable to carry on the business with the Member.
29. Where the Company consists of two or more Members, the involuntary withdrawal of a Member will have no effect upon the continuance of the Company.

Dissociation of a Member

30. In the event of either a voluntary or involuntary withdrawal of a Member, if the remaining Members elect to purchase the interest of the withdrawing Member, the remaining Members will serve written notice of such election, including the purchase price and method and schedule of payment for the withdrawing Member's interest, upon the withdrawing Member, their executor, administrator, trustee, committee or analogous fiduciary within a reasonable period after acquiring knowledge of the change in circumstance to the affected Member. The purchase amount of any buyout of a Member's interest will be determined as set out in the Valuation of Interest section of this Agreement.
31. The remaining Members retain the right to seek damages from a dissociated Member where the dissociation resulted from a malicious or criminal act by the dissociated Member or where the dissociated Member had breached their fiduciary duty to the Company or was in breach of this Agreement or had acted in a way that could reasonably be foreseen to bring harm or damage to the Company or to the reputation of the Company.
32. A dissociated Member will only have liability for Company obligations that were incurred during their time as a Member. On dissociation of a Member, the Company will prepare, file, serve, and publish all notices required by law to protect the dissociated Member from liability for future Company obligations.
33. Where the remaining Members have purchased the interest of a dissociated Member, the purchase amount will be paid in full, but without interest, within 90 days of the date of withdrawal. The Company will retain exclusive rights to use of the trade name and firm name and all related brand and model names of the Company.

Right of First Purchase

34. In the event that a Member's Interest in the Company is or will be sold, due to any reason, the remaining Members will have a right of first purchase of that Member's Interest. The value of that interest in the Company will be the lower of the value set out in the Valuation of Interest section of this Agreement and any third party offer that the Member wishes to accept.

Assignment of Interest

35. In the event that a Member's interest in the company is transferred or assigned as the result of a court order or Operation of Law, the trustee in bankruptcy or other person acquiring that Member's

interest in the Company will only acquire that Member's economic rights and interests and will not acquire any other rights of that Member or be admitted as a Member of the Company or have the right to exercise any management or voting interests.

Valuation of Interest

36. In the event of a dissociation or the dissolution of the Company, each Member will have an equal financial interest in the Company.
37. In the absence of a written agreement setting a value, the value of the Company will be based on the fair market value appraisal of all Company assets (less liabilities) determined in accordance with generally accepted accounting principles (GAAP). This appraisal will be conducted by an independent accounting firm agreed to by all Members. An appraiser will be appointed within a reasonable period of the date of withdrawal or dissolution. The results of the appraisal will be binding on all Members. The intent of this section is to ensure the survival of the Company despite the withdrawal of any individual Member.
38. No allowance will be made for goodwill, trade name, patents or other intangible assets, except where those assets have been reflected on the Company books immediately prior to valuation.

Dissolution

39. The Company may be dissolved by a unanimous vote of the Members. The Company will also be dissolved on the occurrence of events specified in the Act.
40. Upon Dissolution of the Company and liquidation of Company property, and after payment of all selling costs and expenses, the liquidator will distribute the Company assets to the following groups according to the following order of priority:
- a. in satisfaction of liabilities to creditors except Company obligations to current Members;
 - b. in satisfaction of Company debt obligations to current Members; and then
 - c. to the Members based on Member financial interest, as set out in the Valuation of Interest section of this Agreement.

Records

41. The Company will at all times maintain accurate records of the following:

- a. Information regarding the status of the business and the financial condition of the Company;
- b. A copy of the Company federal, state, and local income taxes for each year;
- c. Name and last known business, residential, or mailing address of each Member, as well as the date that person became a Member;
- d. A copy of this Agreement and any articles or certificate of formation, as well as all amendments, together with any executed copies of any written powers of attorney pursuant to which this Agreement, articles or certificate, and any amendments have been executed; and
- e. The cash, property, and services contributed to the Company by each Member, along with a description and value, and any contributions that have been agreed to be made in the future.

42. Each Member has the right to demand, within a reasonable period of time, a copy of any of the above documents for any purpose reasonably related to their interest as a Member of the Company, at their expense.

Books of Account

43. Accurate and complete books of account of the transactions of the Company will be kept in accordance with generally accepted accounting principles (GAAP) and at all reasonable times will be available and open to inspection and examination by any Member. The books and records of the Company will reflect all the Company's transactions and will be appropriate and adequate for the business conducted by the Company.

Banking and Company Funds

44. The funds of the Company will be placed in such investments and banking accounts as will be designated by the Members. All withdrawals from these accounts will be made by the duly authorized agent or agents of the Company as appointed by unanimous consent of the Members. Company funds will be held in the name of the Company and will not be commingled with those of any other person or entity.

Audit

45. Any Member will have the right to request an audit of the Company books. The cost of the audit will be borne by the Company. The audit will be performed by an accounting firm acceptable to all the Members. Where the Company consists of two or more Members, not more than one (1) audit will be required by any or all of the Members for any fiscal year.

Tax Treatment

46. This Company is intended to be treated as a corporation for the purposes of Federal and State Income Tax.

Annual Report

47. As soon as practicable after the close of each fiscal year, the Company will furnish to each Member an annual report showing a full and complete account of the condition of the Company including all information as will be necessary for the preparation of each Member's income or other tax returns. This report will consist of at least:
- a. A copy of the Company's federal income tax returns for that fiscal year; and
 - b. Balance sheet.

Goodwill

48. The goodwill of the Company will be assessed at an amount to be determined by appraisal using generally accepted accounting principles (GAAP).

Governing Law

49. The Members submit to the jurisdiction of the courts of the State of Alaska for the enforcement of this Agreement or any arbitration award or decision arising from this Agreement.

Forbidden Acts

50. No Member may do any act in contravention of this Agreement.

51. No Member may permit, intentionally or unintentionally, the assignment of express, implied or apparent authority to a third party that is not a Member of the Company.
52. No Member may do any act that would make it impossible to carry on the ordinary business of the Company.
53. No Member will have the right or authority to bind or obligate the Company to any extent with regard to any matter outside the intended purpose of the Company.
54. No Member may confess a judgment against the Company.
55. Any violation of the above forbidden acts will be deemed an Involuntary Withdrawal of the offending Member and may be treated accordingly by the remaining Members.

Indemnification

56. All Members will be indemnified and held harmless by the Company from and against any and all claims of any nature, whatsoever, arising out of a Member's participation in Company affairs. A Member will not be entitled to indemnification under this section for liability arising out of gross negligence or willful misconduct of the Member or the breach by the Member of any provisions of this Agreement.

Liability

57. A Member or any employee will not be liable to the Company or to any other Member for any mistake or error in judgment or for any act or omission believed in good faith to be within the scope of authority conferred or implied by this Agreement or the Company. The Member or employee will be liable only for any and all acts and omissions involving intentional wrongdoing.

Liability Insurance

58. The Company may acquire insurance on behalf of any Member, employee, agent or other person engaged in the business interest of the Company against any liability asserted against them or incurred by them while acting in good faith on behalf of the Company.

Life Insurance

59. The Company will have the right to acquire life insurance on the lives of any or all of the Members, whenever it is deemed necessary by the Company. Each Member will cooperate fully with the Company in obtaining any such policies of life insurance.

Actions Requiring Unanimous Consent

60. Actions requiring the unanimous consent of all Members will include, but not be limited to, the following:

- a. Sell, merge, consolidate, exchange or otherwise dispose of all or substantially all of the Property of the Company;
- b. Sell, loan or otherwise endanger the ownership or possession of any Company property;
- c. Release any Company claim or debt except for payment in full; and
- d. Alter the rights, duties or obligations of any class or series of Members.

Amendment of Operating Agreement

61. No amendment or modification of this Agreement will be valid or effective unless in writing and signed by all Members.

Title to Company Property

62. Title to all Company property will remain in the name of the Company. No Member or group of Members will have any ownership interest in Company property in whole or in part.

Miscellaneous

63. Time is of the essence in this Agreement.

64. This Agreement may be executed in counterparts.

65. Headings are inserted for the convenience of the parties only and are not to be considered when interpreting this Agreement. Words in the singular mean and include the plural and vice versa.

Words in the masculine gender include the feminine gender and vice versa. Words in a neutral gender include the masculine gender and the feminine gender and vice versa.

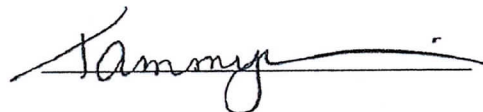
66. If any term, covenant, condition or provision of this Agreement is held by a court of competent jurisdiction to be invalid, void or unenforceable, it is the parties' intent that such provision be reduced in scope by the court only to the extent deemed necessary by that court to render the provision reasonable and enforceable and the remainder of the provisions of this Agreement will in no way be affected, impaired or invalidated as a result.
67. This Agreement contains the entire agreement between the parties. All negotiations and understandings have been included in this Agreement. Statements or representations that may have been made by any party to this Agreement in the negotiation stages of this Agreement may in some way be inconsistent with this final written Agreement. All such statements have no force or effect in respect to this Agreement. Only the written terms of this Agreement will bind the parties.
68. This Agreement and the terms and conditions contained in this Agreement apply to and are binding upon the Member's successors, assigns, executors, administrators, beneficiaries, and representatives.
69. Any notices or delivery required here will be deemed completed when hand-delivered, delivered by agent, or seven (7) days after being placed in the post, postage prepaid, to the parties at the addresses contained in this Agreement or as the parties may later designate in writing.
70. All of the rights, remedies and benefits provided by this Agreement will be cumulative and will not be exclusive of any other such rights, remedies and benefits allowed by law.

Definitions

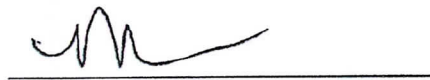
71. For the purpose of this Agreement, the following terms are defined as follows:
- a. "Additional Contribution" means Capital Contributions, other than Initial Contributions, made by a Member to the Company.
 - b. "Capital Contribution" means the total amount of cash, property, or services contributed to the Company by any one Member.

- c. "Initial Contribution" means Capital Contributions made by a Member to acquire an interest in the Company.
- d. "Member's Interests" means the Member's collective rights, including but not limited to, the Member's right to share in profits, Member's right to a share of Company assets on dissolution of the Company, Member's voting rights, and Member's rights to participate in the management of the Company.
- e. "Net Profits or Losses" means the net profits or losses of the Company as determined by generally accepted accounting principles (GAAP).
- f. "Operation of Law" means rights or duties that are cast upon a party by the law, without any act or agreement on the part of the individual including, but not limited to, an assignment for the benefit of creditors, a divorce, or a bankruptcy.
- g. "Principal Office" means the office whether inside or outside the State of Alaska where the executive or management of the Company maintain their primary office.

IN WITNESS WHEREOF the Members have duly affixed their signatures under hand and seal on this 1st day of July, 2018.



Tammy Miller (Member)



Nicholas Miller (Member)



Alaska Marijuana Control Board

Form MJ-20: Renewal Application Certifications**What is this form?**

This renewal application certifications form is required for all marijuana establishment license renewal applications. Each person signing an application for a marijuana establishment license must declare that he/she has read and is familiar with AS 17.38 and 3 AAC 306. A person other than a licensee may not have direct or indirect financial interest (as defined in 3 AAC 306.015(e)(1)) in the business for which a marijuana establishment license is issued, per 3 AAC 306.015(a).

This form must be completed and submitted to AMCO's main office by each licensee (as defined in 3 AAC 306.020(b)(2)) before any license renewal application will be considered complete.

Section 1 – Establishment Information

Enter information for the licensed establishment, as identified on the license application.

Licensee:	Alaskabuds, LLC	License Number:	18735		
License Type:	Marijuana Retail Store				
Doing Business As:	Alaskabuds, LLC				
Premises Address:	660 3rd Ave, Suite B				
City:	Bethel	State:	Ak	ZIP:	99559

Section 2 – Individual Information

Enter information for the individual licensee who is completing this form.

Name:	Nicholas Miller
Title:	Owner

Section 3 – Violations & Charges

Read each line below, and then sign your initials in the box to the right of any applicable statements:

Initials

I certify that I have **not** been convicted of any criminal charge in the previous two calendar years.

I certify that I have **not** committed any civil violation of AS 04, AS 17.38, or 3 AAC 306 in the previous two calendar years.

I certify that a notice of violation has **not** been issued to this license between July 1, 2020 and June 30, 2021.

Sign your initials to the following statement only if you are unable to certify one or more of the above statements:

Initials

I have attached a written explanation for why I cannot certify one or more of the above statements, which includes the type of violation or offense, as required under 3 AAC 306.035(b).

**Form MJ-20: Renewal Application Certifications****Section 4 – Certifications & Waiver**

Read each line below, and then sign your initials in the box to the right of each statement:

Initials

I certify that no person other than a licensee listed on my marijuana establishment license renewal application has a direct or indirect financial interest, as defined in 3 AAC 306.015(e)(1), in the business for which the marijuana establishment license has been issued.

ym

I certify that I meet the residency requirement under AS 43.23 or I have submitted a residency exception affidavit (MJ-20a) along with this application.

ym

I certify that this establishment complies with any applicable health, fire, safety, or tax statute, ordinance, regulation, or other law in the state.

ym

I certify that the license is operated in accordance with the operating plan currently approved by the Marijuana Control Board.

ym

I certify that I am operating in compliance with the Alaska Department of Labor and Workforce Development's laws and requirements pertaining to employees.

ym

I certify that I have not violated any restrictions pertaining to this particular license type, and that this license has not been operated in violation of a condition or restriction imposed by the Marijuana Control Board.

ym

I certify that I understand that providing a false statement on this form, the online application, or any other form provided by or to AMCO is grounds for rejection or denial of this application or revocation of any license issued.

ym

I, Nicholas Miller, hereby waive my confidentiality rights under AS 43.05.230(a) and authorize the State of Alaska, Department of Revenue to disclose any and all tax information regarding this marijuana license to the Alcohol and Marijuana Control Office (AMCO) upon formal request as part of any official investigation as long as I hold, solely, or together with other parties, this marijuana license.

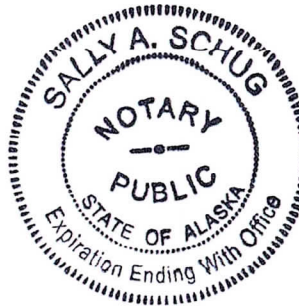
ym

As an applicant for a marijuana establishment license renewal, I declare under penalty of unsworn falsification that I have read and am familiar with AS 17.38 and 3 AAC 306, and that this application, including all accompanying schedules and statements, is true, correct, and complete. I agree to provide all information required by the Marijuana Control Board in support of this application and understand that failure to do so by any deadline given to me by AMCO staff may result in additional fees or expiration of this license.

Signature of licensee

Nicholas Miller

Printed name of licensee



Sally A. Schug
Notary Public in and for the State of Alaska

My commission expires: With Office

Subscribed and sworn to before me this 27 day of May, 2021.



Alaska Marijuana Control Board

Form MJ-20: Renewal Application Certifications**What is this form?**

This renewal application certifications form is required for all marijuana establishment license renewal applications. Each person signing an application for a marijuana establishment license must declare that he/she has read and is familiar with AS 17.38 and 3 AAC 306. A person other than a licensee may not have direct or indirect financial interest (as defined in 3 AAC 306.015(e)(1)) in the business for which a marijuana establishment license is issued, per 3 AAC 306.015(a).

This form must be completed and submitted to AMCO's main office by each licensee (as defined in 3 AAC 306.020(b)(2)) before any license renewal application will be considered complete.

Section 1 – Establishment Information

Enter information for the licensed establishment, as identified on the license application.

Licensee:	Alaskabuds, LLC	License Number:	18735		
License Type:	Marijuana Retail Store				
Doing Business As:	Alaskabuds, LLC				
Premises Address:	660 3rd Ave, Suite B				
City:	Bethel	State:	Ak	ZIP:	99559

Section 2 – Individual Information

Enter information for the individual licensee who is completing this form.

Name:	Tammy Miller
Title:	Owner

Section 3 – Violations & Charges

Read each line below, and then sign your initials in the box to the right of any applicable statements:

Initials

I certify that I have **not** been convicted of any criminal charge in the previous two calendar years.

I certify that I have **not** committed any civil violation of AS 04, AS 17.38, or 3 AAC 306 in the previous two calendar years.

I certify that a notice of violation has **not** been issued to this license between July 1, 2020 and June 30, 2021.

Sign your initials to the following statement only if you are unable to certify one or more of the above statements:

Initials

I have attached a written explanation for why I cannot certify one or more of the above statements, which includes the type of violation or offense, as required under 3 AAC 306.035(b).



Form MJ-20: Renewal Application Certifications

Section 4 – Certifications & Waiver

Read each line below, and then sign your initials in the box to the right of each statement:

Initials

I certify that no person other than a licensee listed on my marijuana establishment license renewal application has a direct or indirect financial interest, as defined in 3 AAC 306.015(e)(1), in the business for which the marijuana establishment license has been issued.

TWM

I certify that I meet the residency requirement under AS 43.23 or I have submitted a residency exception affidavit (MJ-20a) along with this application.

TWM

I certify that this establishment complies with any applicable health, fire, safety, or tax statute, ordinance, regulation, or other law in the state.

TWM

I certify that the license is operated in accordance with the operating plan currently approved by the Marijuana Control Board.

TWM

I certify that I am operating in compliance with the Alaska Department of Labor and Workforce Development's laws and requirements pertaining to employees.

TWM

I certify that I have not violated any restrictions pertaining to this particular license type, and that this license has not been operated in violation of a condition or restriction imposed by the Marijuana Control Board.

TWM

I certify that I understand that providing a false statement on this form, the online application, or any other form provided by or to AMCO is grounds for rejection or denial of this application or revocation of any license issued.

TWM

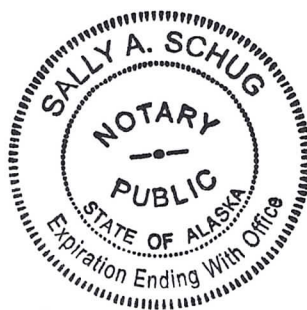
I, Tammy Miller, hereby waive my confidentiality rights under AS 43.05.230(a) and authorize the State of Alaska, Department of Revenue to disclose any and all tax information regarding this marijuana license to the Alcohol and Marijuana Control Office (AMCO) upon formal request as part of any official investigation as long as I hold, solely, or together with other parties, this marijuana license.

TWM

As an applicant for a marijuana establishment license renewal, I declare under penalty of unsworn falsification that I have read and am familiar with AS 17.38 and 3 AAC 306, and that this application, including all accompanying schedules and statements, is true, correct, and complete. I agree to provide all information required by the Marijuana Control Board in support of this application and understand that failure to do so by any deadline given to me by AMCO staff may result in additional fees or expiration of this license.

Tammy Miller
Signature of licensee

Tammy Miller
Printed name of licensee



Sally A. Schug
Notary Public in and for the State of Alaska

My commission expires: With Office

Subscribed and sworn to before me this 27 day of May, 2021.

LEASE ADENDUM 2

This LEASE addendum is made this 3 day of MARCH 2019, by and between Nick Miller, (hereinafter "LESSEE"), and Nicholson's Auto Inc, an Alaskan corporation. (hereinafter "LANDLORD").

WHEREAS, LESSEE and LANDLORD understand and agree to the following;

Lease signed on 7/23/2018 Lessee to be identified from Nick Miller to Alaskabuds, LLC

LANDLORD: Jon S Nicholson MARCH 3, 2019
Date

LESSEE: NM 3 March 2019
Nick Miller, Date



Nicholson's Auto Inc.

630 Third Ave.

P.O.Box 405

Bethel, AK 99559

907-543-3167

LEASE:

Retail Space For: Nick Miller

This lease is between the following:

Landlord: Nicholson's Auto Inc., an Alaskan corporation with its address at POBox 405, 630 Third Ave, Bethel, Alaska 99559-0405, (907) 543-3167; and

Tenant: Nick Miller, an Alaskan Company with its address at PO Box 2415^{2, NP-ISA}1, Anchorage, AK 99501

Premises: Suite "B" approximately 1200 square feet of the building located at 660 Third Avenue, Bethel, Alaska as specified in Attachment A. Nick Miller and the parties related to its business may use the parking connected to the premises, except for parking overnight or vehicle storage.

Use: A retail space and its related activities.

Rent: \$3000.00 plus sales tax per month inclusive of heat, water, sewer, and electricity, payable in advance on the first day of the month to Nicholson's Auto Inc. at 630 Third Avenue,

POBox 405, Bethel, Alaska 99559-0405. Nicholson's Auto Inc. may raise the rent for each option year or holdover period by 2.5% or 25% of the annual percent of increase in the Consumer Price Index whichever is greater. Nicholson's Auto may raise the rent in the event of an increase in the cost of electricity and or heating oil as follows: The rent may be subject to an increase of \$20 per month per 5% increase in the cost per KWH for electricity. The rent may be subject to an increase of up to \$25 per month per 2% increase in the cost of heating oil. The current cost of electricity is \$0.36 per KWH and for heating oil is \$4.26 per gallon. The tenant will be notified in writing at least 30days in advance of any changes to the rent payment amount. During the period of time while Nick Miller is waiting for licensing and permitting the rent will be adjusted to \$2000.00 per month plus sales tax.

Security Deposit: \$3000.00 to pay for violations of this agreement.

Terms:

1. Lease & Use of Premises: Nicholson's hereby leases the premises to Nick Miller for the use, rent and security deposit specified above. Nick Miller may only use the space as described above or as agreed in writing. Nick Miller shall return the space to Nicholson's in the same condition when the lease started except for normal wear and tear.
2. Term & Option: This lease begins on July 23rd 2018. The lease ends on the 5th anniversary or at the end of each subsequent one-year option term. If either party wants to terminate the lease at the end of the 5th anniversary or at the end of any option year. They shall give written notice to the other party at least 90 days before it ends. If Nicholson's does not give this notice of termination, then Nick Miller may extend the term of the lease for an additional one year term by giving Nicholson's notice of Nick Miller exercise of this right at least 30 days before the lease ends' Otherwise the lease will go from month to month until someone ends it. In the event Nick Miller is unable to obtain or maintain the State Licenses of or Local Permits necessary to operate the retail business Nick Miller may cancel this lease with 30 days notice
3. Improvements: Nicholson's shall promptly complete the following tenant improvements before Nick Miller occupies the premises. Repair and paint the existing walls if needed, clean or replace the carpeting. Nick Miller will be responsible for any security improvements. (windows bars, security cameras, etc.)
4. Maintenance and Repairs: Nick Miller shall maintain the premises in a safe, orderly and sanitary condition and properly dispose of all refuse and garbage. Nicholson's shall be responsible for the maintenance and repairs of the building. Nicholson's will have the right to access the mechanical room to conduct routine equipment maintenance.
5. Liability: Nick Miller and Nicholson's and their respective insurers are responsible for losses arising under this lease and related to their own personal and real property

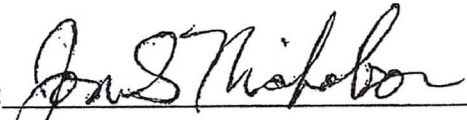
regardless of who is at fault. Each party waives their subrogation rights against each other for losses related to personal and real property. Each party and their respective insurers are responsible for personal injuries arising under this lease to the extent caused by their own negligence.

6. Defaults & Remedies: If either party fails to make payment owed under the lease; fails to fix a default under this lease in 20 days of notice of default; or make misrepresentations, then either party may do any of the following: terminate the lease, cure the default and offset the amount owed against the rent or add it to the rent, as the case may be, and pursue any other legal remedy.
7. Destruction & Condemnation: Nicholson's shall repair or replace damages caused by flood, fire or similar casualty. Nick Miller's rent is abated until it is able to return to normal business and it's lease is extended for the period of abatement. The tenant may terminate the lease if Nicholson's does not start repairs within two months of the casualty, Nicholson's does not complete the repairs within one year of the casualty, or the casualty occurs less than one year before the lease term expires. Nicholson's may terminate the lease if the amount of damages exceeds \$20000.00. This lease terminates if the building is condemned.
8. Assignment & Subletting: Nick Miller may not assign or sublet the premises without the written consent of Nicholson's. If Nicholson's fails to respond to Nick Miller's request within 30 days of the request, consent is deemed given for the assignment or sublease.
9. Subordination, Non-disturbance, & Attornment: This lease is subordinate to any deed of trust encumbering the premises. If the trustee of a deed of trust forecloses on the premises, this lease remains in effect and Nick Miller shall recognize the purchaser of the premises under the deed of trust as the new landlord provided that the new landlord assumes all of Nicholson's obligations under this lease and does not disturb Nick Miller tenancy.
10. Arbitration: Binding arbitration is the exclusive means of resolving any dispute related to this lease, including tort claims. Alaska's Revised Uniformed Arbitration Act (AS 09.43.300 to .595) and all subsequent arbitration statutes govern the arbitration proceedings. The arbitration proceedings are to take place in Bethel, Alaska.
11. Miscellaneous: This lease contains the entire agreement among the parties. The parties may amend this agreement in writing signed by all parties. Alaska law controls this agreement. The parties shall give all notices required in this agreement to the address specified above as follows (deemed received as specified in parentheses) : by hand(upon delivery), via Fedex, UPS or USPS (when signed for by receiving party) , by email (by email confirmation). Waiver must be in writing. No clause is to be construed against another party since this agreement was negotiated in the spirit of mutual cooperation. Neither party is liable for Force Majeure events.

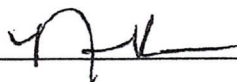
Signatures and Dates

The date this agreement is signed by the last party (as indicated by the date associated with that parties signature) will be deemed the effective date of this agreement.

Nicholson's Auto Inc.

By:  date: 7-23-2018
Jon S. Nicholson, President

Nick Miller

By:  date: 7-23-2018
Nick Miller

LEASE ADENDUM 1

This LEASE addendum is made this 23 day of July 2018, by and between Nick Miller, (hereinafter "LESSEE"), and Nicholson's Auto Inc, an Alaskan corporation. (hereinafter "LANDLORD").

WHEREAS, LESSEE and LANDLORD understand and agree to the following;

1. The LESSEE/LANDLORD understand and agree the property is going to be used for a marijuana business
2. The LESSEE/LANDLORD understand and agree that incase of default lessee/landlord will not take possession or remove marijuana from the premises and AMCO enforcement will be contacted to take possession.

LANDLORD:

Jon S. Thabon

7-23-2018

Date

LESSEE:

NM

Nick Miller,

7-23-2018

Date

Alcohol & Marijuana Control Office

Initiating License Application

5/5/2021 9:47:38 PM

License Number: 18735

License Status: Active-Operating

License Type: Retail Marijuana Store

Doing Business As: ALASKABUDS, LLC

Business License Number: 1032729

Designated Licensee: Nick Miller

Email Address: alaskabuds@gmail.com

Local Government: Bethel

Local Government 2:

Community Council:

Latitude, Longitude: 60.795332, -161.759882

Physical Address: 660 Third Ave, Suite B
Bethel, AK 99559
UNITED STATES**Licensee #1**

Type: Entity

Alaska Entity Number: 10036047

Alaska Entity Name: Alaskabuds, LLC

Phone Number: 907-244-2125

Email Address: alaskabuds@gmail.com

Mailing Address: PO Box 241521
Anchorage, AK 99524
UNITED STATES**Entity Official #1**

Type: Individual

Name: Tammy Miller

SSN: [REDACTED]

Date of Birth: [REDACTED]

Phone Number: 907-244-2995

Email Address: tmiller041@gmail.com

Mailing Address: PO Box 241521
Anchorage, AK 99524
UNITED STATES**Entity Official #2**

Type: Individual

Name: Nick Miller

SSN: [REDACTED]

Date of Birth: [REDACTED]

Phone Number: 907-244-2125

Email Address: alaskabuds@gmail.com

Mailing Address: PO Box 241521
Anchorage, AK 99524
UNITED STATES*Note: No affiliates entered for this license.*



CITY OF BETHEL

P.O. Box 1388 • Bethel, Alaska 99559

907-543-1386

Fax: 907-543-1388

Date: Dec. 7, 2021

2

To: Bethel City Council

From: City Manager

Subject: Re-Insurance of Fili's Pizza License Number 5445

Dear Council Members,

Pursuant to BMC 5.10.020 and 5.10.030, I have reviewed the Police, Fire, Planning, and Finance Departments' comments regarding renewing Fili's Pizza Liquor license at 110 Osage Street, Bethel, Alaska.

The Police Dept. reports that there were 78 calls, but only 20 calls were in or on the restaurant's premises. The Police Dept. stated the staff has been cooperating, providing witness statements and video recordings.

Fire Dept. reports that number of calls were not excessive.

The Finance Department stated that Fili's Pizza City and State Business License are on file. Fili's Pizza Sales Tax filings and Utility Bills are current.

The Planning Dept. reports that they look into the question about the parking and have worked out a plan with the owners to improve the situation. Other than that they are in compliance.

I recommend that Fili's Pizza liquor license, Number 5445, be renewed.

Sincerely,

A handwritten signature in cursive script, reading "Peter A. Williams".

Peter A. Williams

"Alaska's Arctic River Sea Port"

LIQUOR LICENSE APPLICATION REVIEW

Police Department

Review <u>11/23/2021</u>	Status	N/A
Excess calls for service at the location. <u>NO</u>	Number of Calls in calendar year <u>20 approx</u>	
Excess numbers of convictions or arrests for unlawful activities at the location. <u>NO</u>	Number of Calls in calendar year _____	

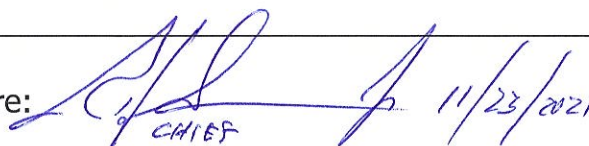
Additional Comments:

The calls for the calendar year are approximate because of the use of "Filis" or "Filis Pizza" as a general reference point for other calls; the search for the last year generated 78 results. But when reviewing the notes of each one, only 20 had occurred in or on the premise of the restaurant. These calls ran the gamut of theft, criminal mischief, fights, and intoxicated persons (mostly not customers, but inebriated either prior to entering or outside in common areas).

The staff seems comfortable with calling police when needed. They are helpful with investigations in or around the area with available video footage or witness statements as appropriate.



Chief of Police's Signature:



LIQUOR LICENSE APPLICATION REVIEW

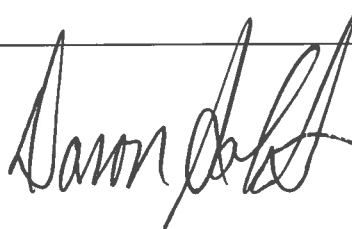
Fire Department

Review	Status	N/A
Excess calls for service at the location.	Number of Calls in calendar year__2021____	Fire: 1 EMS: 6
Excess numbers of convictions or arrests for unlawful activities at the location.	Number of Calls in calendar year__2021____	0

Additional Comments:

The Bethel Fire Department has responded to no excessive fire or emergency medical related calls during 2021. There were no convictions, arrests, or unlawful activities concerning this property.

Fire Chief's Signature:

 12/07/2021

LIQUOR LICENSE APPLICATION REVIEW

Date Notice Received by City Clerk's Office	11-22-2021
Date City Manager Sends Application Notice to Directors	1-22-2021
Deadline for Department Head Reports (14 days from Notice from City Manager)	12-06-2021
Date Written Report Sent to City Council from City Manager (20 days from Date Notice received by the City Clerk's Office)	12-12-2021
Date of Council Review (30-40 calendar days from Date Notice received by City Clerk)	12-14-2021
Deadline for Protest	01-20-2021

Doing Business As	License Type	Name of Applicant
Fili's Pizza License Number 5445	Restaurant Eating Place	Marina inc.
Mailing Address	Location of Premises	Business Telephone Number
P.O Box 3051	110 Osage Street	907-543-7010

January 11th, the last regular city council meeting to protest.

LIQUOR LICENSE APPLICATION REVIEW

Finance Department

Review	Status	N/A
Sales Tax Filings	Over 90 Days Due - Amount Due: \$0 No. of times account was over 90 days due: \$0	N/A N/A
Utility Billing	Over 90 Days Due - Amount Due: \$0 No. of times account was over 90 days due: 0	N/A N/A
City Business License	License Year: 01/01/2020 Date Applied: 01/01/2020	
State of Alaska Business License	License Year: 2021 Date Applied: 4/01/2021	
Additional Comments:		
No additional comments.		

Finance Directors Signature:

Planning Department

Review	Status	N/A
Conditional Use Permit	Approved by the Planning Commission	
	Conditions on Approval were:	
Parking at the facility	There are _____ parking spaces.	
Adequate ingress to and Egress from location		
Additional Comments:		

Planning Director's Signature:

LIQUOR LICENSE APPLICATION REVIEW

Police Department

Review	Status	N/A
Excess calls for service at the location.	Number of Calls in calendar year_____	
Excess numbers of convictions or arrests for unlawful activities at the location.	Number of Calls in calendar year_____	

Additional Comments:

Chief of Police’s Signature:

LIQUOR LICENSE APPLICATION REVIEW

Fire Department

Review	Status	N/A
Excess calls for service at the location.	Number of Calls in calendar year_____	
Excess numbers of convictions or arrests for unlawful activities at the location.	Number of Calls in calendar year_____	

Additional Comments:

Fire Chief's Signature:

STATE OF ALASKA - ALCOHOLIC BEVERAGE CONTROL BOARD

LICENSE NUMBER

FORM CONTROL

XXXX

ISSUED
11/22/2021
ABC BOARD

LIQUOR LICENSE
2022 - 2023

TEMPORARY

5445

LICENSE RENEWAL APPLICATION DUE
DECEMBER 31, 2023 (AS 04.11.270(b))

THIS LICENSE EXPIRES MIDNIGHT
FEBRUARY 28, 2024 UNLESS DATED BELOW

TYPE OF LICENSE: Restaurant/Eating

LICENSE FEE: \$600.00

1130

CITY / BOROUGH: Bethel
Unorganized Borough

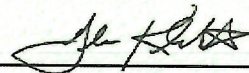
D/B/A: Fili's Pizza
110 Osage Street

Mail Address:
Marina Inc
3351 Arctic Boulevard
Anchorage, AK 99516

This license cannot be transferred without permission
of the Alcoholic Beverage Control Board

☐ Special restriction - see reverse side

ISSUED BY ORDER OF THE
ALCOHOLIC BEVERAGE CONTROL BOARD



DIRECTOR

04-900 (REV 7/21)

THIS LICENSE MUST BE POSTED IN A VISIBLE PLACE ON THE PREMISES

STATE OF ALASKA - ALCOHOLIC BEVERAGE CONTROL BOARD

LICENSE NUMBER

FORM CONTROL

XXXX

ISSUED
11/22/2021
ABC BOARD

LIQUOR LICENSE
2022 - 2023

TEMPORARY

5445

LICENSE RENEWAL APPLICATION DUE
DECEMBER 31, 2023 (AS 04.11.270(b))

THIS LICENSE EXPIRES MIDNIGHT
FEBRUARY 28, 2024 UNLESS DATED BELOW

TYPE OF LICENSE: Restaurant/Eating

LICENSE FEE: \$600.00

CITY / BOROUGH: Bethel
Unorganized Borough

This license cannot be transferred without permission
of the Alcoholic Beverage Control Board

☐ Special restriction - see reverse side

ISSUED BY ORDER OF THE
ALCOHOLIC BEVERAGE CONTROL BOARD

COPY

DIRECTOR

D/B/A: Fili's Pizza
110 Osage Street
Mailing Address:
Marina Inc
3351 Arctic Boulevard
Anchorage, AK 99516

THIS LICENSE MUST BE POSTED IN A VISIBLE PLACE ON THE PREMISES

04-900 (REV 7/21)



Alaska Alcoholic Beverage Control Board

2022-2023 Master Checklist: Renewal License Application

Doing Business As:	Fili's Pizza	License Number:	5445
License Type:	Restaurant/Eating Place		
Examiner:	Kris S	Transaction #:	100301773

Document	Received	Completed	Notes
AB-17: Renewal Application	11/1	11/22/21	
App and License Fees	11/1	11/22/21	

Supplemental Document	Received	Completed	Notes
Tourism/Rec Site Statement			
AB-25: Supplier Cert (WS)			
AB-29: Waiver of Operation			
AB-30: Minimum Operation			
AB-33: Restaurant Affidavit	11/1	11/22/21	Special Consideration
COI / COC / 5 Star / FAA Cert			
FP Cards & Fees / AB-08a			
Late Fee			

Names on FP Cards:	
--------------------	--

	Yes	No	N/A
CBPL Entity Printout included?	☒	☐	☐
Business License Copy included?	☒	☐	☐
Background(s) Completed & Date: _____	☐	☐	☒
Special Consideration: <u>AB-33 for 111</u>			Board Meeting Date: <u>1-18-2022</u>
LGB Sent Date: <u>11-22-2021</u>			LGB Deadline Date: _____
LGB 1 Name: <u>City of Bethel</u>			LGB 2 Name: <u>N/A</u>
☐ Waive	☐ Protest	☐ Lapsed	☐ Waive
☐ Protest	☐ Lapsed	☐ Waive	☐ Protest
☐ Lapsed	☐ Waive	☐ Protest	☐ Lapsed



Alaska Alcoholic Beverage Control Board

Form AB-17: 2022/2023 General Renewal Application

- This form and any required supplemental forms must be completed, signed by the licensee, and postmarked no later than 12/31/2021 per AS 04.11.270, 3 AAC 304.160, with all required fees paid in full, or a non-refundable \$500.00 late fee applies.
- Any complete application for renewal or any fees for renewal that have not been postmarked by 02/28/2022 will be expired per AS 04.11.540, 3 AAC 304.160(e).
- All fields of this application must be deemed complete by AMCO staff and must be accompanied by the required fees and all documents required, or the application will be returned without being processed, per AS 04.11.270, 3 AAC 304.105
- Receipt and/or processing of renewal payments by AMCO staff neither indicates nor guarantees in any way that an application will be deemed complete, renewed, or that it will be scheduled for the next ABC Board meeting.

Establishment Contact Information

Licensee (Owner):	Marina Inc	License #:	5445
License Type:	Restaurant/Eating Place		
Doing Business As:	Fili's Pizza		
Premises Address:	110 Osage Street		
Local Governing Body:	Bethel		
Community Council:	None		

If your mailing address has changed, write the NEW address below:

Mailing Address:	3351 Arctic Blvd				
City:	Anchorage	State:	AK	ZIP:	99503

Section 1 – Licensee Contact Information

Contact Licensee: The individual listed below must be listed in Section 2 or 3 as an Official/Owner/Shareholder of your entity and must be listed on CBPL with the same name and title.

This person will be the designated point of contact regarding this license, unless the Optional contact is completed.

Contact Licensee:	Sloane Unwin	Contact Phone:	907-751-6800
Contact Email:	Sunwin@innatwhittier.com		

Optional: If you wish for AMCO staff to communicate with anyone other than the Contact Licensee about your license, list them below:

Name of Contact:	Carol Anderson	Contact Phone:	907-751-6809
Contact Email:	canderson@innatwhittier.com		

Name of Contact:	Todd Perez	Contact Phone:	907-472-1003
Contact Email:	tperez@innatwhittier.com		

Name of Contact:		Contact Phone:	
Contact Email:			



Form AB-17: 2022/2023 License Renewal Application

Section 2 – Entity or Community Ownership Information

Sole Proprietors should skip this Section.

Use the link from Corporations, Business and Professional Licensing (CBPL) below to assist you in finding the Entity #.

<https://www.commerce.alaska.gov/cbp/main/search/entities>

Alaska CBPL Entity #:	10108703
-----------------------	----------

READ BEFORE PROCEEDING: Any new or changes to Shareholders (10% or more), Managers, Corporate Officers, Board of Directors, Partners, Controlling Interest or Ownership of the business license must be reported to the ABC Board within 10 days of the change and must be accompanied by a full set of fingerprints on FBI-approved card stock, AB-08a's, payment of \$48.25 for each new officer with a date-stamped copy of the CBPL change per AS 04.11.045, 50 & 55, or a Notice of Violation will be issued to your establishment and your application will be returned.

The only exception to this is a Corporation who can meet the requirements set forth in AS 04.11.050(c).**DO NOT LIST OFFICERS OR TITLES THAT ARE NOT REQUIRED FOR YOUR ENTITY TYPE.**

- **Corporations of any type including non-profit** must list **ONLY** the following:
 - All shareholders who own 10% or more stock in the corporation
 - Each President, Vice-President, Secretary, and Managing Officer regardless of percentage owned
- **Limited Liability Corporations, of any type** must list **ONLY** the following:
 - All Members with an ownership interest of 10% or more
 - All Managers (of the LLC, not the DBA) regardless of percentage owned
- **Partnerships of any type, including Limited Partnerships** must list **ONLY** the following:
 - Each Partner with an interest of 10% or more
 - All General Partners regardless of percentage owned

Important Note: All entries below must match our records, or your application will be returned per AS 04.11.270, 3 AAC 304.105. You must list full legal names, all required titles, phone number, percentage of shares owned (if applicable) and a full mailing address for each official of your entity whose information we require. **If more space is needed: attach additional completed copies of this page. Additional information not on this page will be rejected.**

Name of Official:	Sloane Unwin				
Title(s):	President	Phone:	907-751-6800	% Owned:	50
Mailing Address:	14414 Riverton Ct				
City:	Anchorage	State:	AK	ZIP:	99516

Name of Official:	Todd Perez				
Title(s):	Vice President / Sec	Phone:	907-472-1003	% Owned:	50
Mailing Address:	1058 SW 152 nd St.				
City:	Burien	State:	WA	ZIP:	98166

Name of Official:					
Title(s):		Phone:		% Owned:	
Mailing Address:					
City:		State:		ZIP:	

AMCO

NOV 01 2021



Form AB-17: 2022/2023 License Renewal Application

Section 3 – Sole Proprietor Ownership Information

Corporations, LLC's and Partnerships of ALL kinds should skip this section.

READ BEFORE PROCEEDING: Any new or changes to the ownership of the business license must be reported to the ABC Board within 10 days of the change and must be accompanied by a full set of fingerprints on FBI approved cardstock, AB-08a's, payment of \$48.25 for each new owner or officer and a date stamped copy of the CBPL change per AS 04.11.045, or a Notice of Violation will be issued to your establishment and your application will be returned.

Important Note: All entries below must match our records, or your application will be returned per AS 04.11.270, 3 AAC 304.105. You must list full legal names, phone number, and mailing address for each owner or partner whose information we require. If more space is needed, attach additional copies of this page. Additional owners not listed on this page will be rejected.

This individual is an: ☐ Applicant ☐ Affiliate

Name:				Contact Phone:	
Mailing Address:					
City:		State:		ZIP:	
Email:					

This individual is an: ☐ Applicant ☐ Affiliate

Name:				Contact Phone:	
Mailing Address:					
City:		State:		ZIP:	
Email:					

Section 4 – License Operation

Check ONE BOX for EACH CALENDAR YEAR that best describes how this liquor license was operated:

1. The license was regularly operated continuously throughout each year. (Year-round)

2020



2021



2. The license was only operated during a specific season each year. (Seasonal)

If your operation dates have changed, list them below:

_____ to _____



3. The license was only operated to meet the minimum requirement of 240 total hours each calendar year.

A complete AB-30: Proof of Minimum Operation Checklist, and all documentation must be provided with this form.



4. The license was not operated at all or was not operated for at least the minimum requirement of 240 total hours each year, during one or both calendar years. A complete Form AB-29: Waiver of Operation Application

and corresponding fees must be submitted with this application for each calendar year during which the license was not operated.



If you have not met the minimum number of hours of operation in 2020 and/or 2021, you are not required to pay the fees, however a complete AB-29 is required with Section 2 marked "OTHER" and COVID is listed as the reason.

Section 5 – Violations and Convictions

Have ANY Notices of Violation been issued for this license OR has ANY person or entity in this application been convicted of a violation of Title 04, 3AAC 304 or a local ordinance adopted under AS 04.21.010 in 2020 or 2021?

Yes



No



If you checked YES, you MUST attach a list of all Notices of Violation and/or Convictions per AS 04.11.270(a)(2)

If you are unsure if you have received any Notices of Violation, contact the office before submitting this form.

AMCO

NOV 01 2021



Form AB-17: 2022/2023 License Renewal Application

Section 6 – Certifications

As an applicant for a liquor license renewal, I declare under penalty of perjury that I have read and am familiar with AS 04 and 3 AAC 304, and that this application, including all accompanying schedules and statements, are true, correct, and complete.

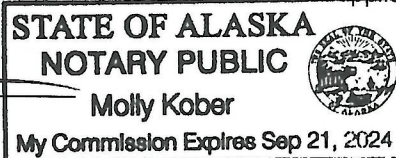
- I agree to provide all information required by the Alcoholic Beverage Control Board or requested by AMCO staff in support of this application and understand that failure to do so by any deadline given to me by AMCO staff will result in this application being returned and potentially expired if I do not comply with statutory or regulatory requirements.
- I certify that all current licensees (as defined in AS 04.11.260) and affiliates have been listed on this application, and that in accordance with AS 04.11.450, no one other than the licensee(s) has a direct or indirect financial interest in the licensed business.
- I certify that this entity is in good standing with Corporations, Business and Professional Licensing (CBPL) and that all entity officials and stakeholders are current and accurately listed, and I have provided AMCO with all required changes of Shareholders (10% or more), Managers, Corporate Officers/Board of Directors, Partners, Controlling Interest or Ownership of the business license, and have provided all required documents for any new or changes in officers.
- I certify that all licensees, agents, and employees who sell or serve alcoholic beverages or check identification of patrons have completed an alcohol server education course approved by the ABC Board and keep current, valid copies of their course completion cards on the licensed premises during all working hours, if applicable for this license type as set forth in AS 04.21.025 and 3 AAC 304.465.
- I certify that I have not altered the functional floor plan or reduced or expanded the area of the licensed premises, and I have not changed the business name from what is currently approved and on file with the Alcoholic Beverage Control Board.

I certify on behalf of myself or of the organized entity that I understand that providing a false statement on this form or any other form provided by AMCO is grounds for rejection or denial of this application or revocation of any license issued.

Signature of licensee

Sloane Unwin

Printed name of licensee



Signature of Notary Public

Notary Public in and for the State of: Alaska

My commission expires: 9/21/24

Subscribed and sworn to before me this 29th day of October, 2021.

Restaurant/Eating Place applications must include a completed AB-33: Restaurant Receipts Affidavit

Recreational Site applications must include a completed Recreational Site Statement

Tourism applications must include a completed Tourism Statement

Wholesale applications must include a completed AB-25: Supplier Certification

Common Carrier applications must include a current safety inspection certificate

All renewal and supplemental forms are available online

Any application that is not complete or does not include ALL required completed forms and fees will not be processed and will be returned per AS 04.11.270, 3 AAC 304.105.

FOR OFFICE USE ONLY

License Fee:	\$ 600.00	Application Fee:	\$ 300.00	Misc. Fee:	\$
Total Fees Due:					\$ 900.00

Department of Commerce, Community, and Economic Development

CORPORATIONS, BUSINESS & PROFESSIONAL LICENSING

[State of Alaska](#) / [Commerce](#) / [Corporations, Business, and Professional Licensing](#) / [Search & Database Download](#) / [Corporations](#) / [Entity Details](#)

ENTITY DETAILS

Name(s)

Type	Name
Legal Name	Marina, Inc.

Entity Type: Business Corporation

Entity #: 10108703

Status: Good Standing

AK Formed Date: 6/27/2019

Duration/Expiration: Perpetual

Home State: ALASKA

Next Biennial Report Due: 1/2/2023

Entity Mailing Address: 14414 RIVERTON COURT, ANCHORAGE, AK 99516

Entity Physical Address: 14414 RIVERTON COURT, ANCHORAGE, AK 99516

Registered Agent

Agent Name: Sloane Unwin

Registered Mailing Address: 14414 RIVERTON COURT, ANCHORAGE, AK 99516

Registered Physical Address: 14414 RIVERTON COURT, ANCHORAGE, AK 99516

Officials

☐ Show Former

AK Entity #	Name	Titles	Owned
	Sloane Unwin	Director, President, Shareholder	50.00
	Todd Perez	Secretary, Shareholder, Treasurer, Vice President	50.00

Filed Documents

Date Filed	Type	Filing	Certificate
6/27/2019	Creation Filing	Click to View	Click to View
6/27/2019	Initial Report	Click to View	
11/25/2020	Biennial Report	Click to View	

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LICENSE DETAILS

License #: 2099757

[Print Business License](#)

Business Name: Fili's Pizza

Status: Active

Issue Date: 02/17/2020

Expiration Date: 12/31/2021

Mailing Address: 14414 Riverton Ct
Anchorage, AK 99516

Physical Address: 110 Osage St.
Bethel, AK 99559

Owners

Marina, Inc.

Activities

Line of Business	NAICS	Professional License #
72 - Accommodation and Food Services	722110 - FULL-SERVICE RESTAURANTS	

Endorsements

End #	Issue	Renew	Expiration	Action End	Action Note	Address
1	4/1/2021		12/31/2021			110 OSAGE ST, BETHEL, AK 99559

License Lapse(s)

If this business license lapsed within the last four years the lapsed periods will appear below. Lapsed periods are the unlicensed period between an expiration date and renewal date.

No Lapses on record for the last 4 years.



THE STATE
of **ALASKA**
GOVERNOR MIKE DUNLEAVY

**Department of Commerce, Community,
and Economic Development**

ALCOHOL & MARIJUANA CONTROL OFFICE
550 West 7th Avenue, Suite 1600
Anchorage, AK 99501
Main: 907.269.0350

November 22, 2021

City of Bethel

Via Email: lstrickler@cityofbethel.net; cityclerk@cityofbethel.net

Re: Notice of 2022/2023 Liquor License Renewal Application

License Type:	Restaurant/Eating Place	License Number:	5445
Licensee:	Marina inc.		
Doing Business As:	Fili's Pizza		

We have received a completed renewal application for the above listed license (see attached application documents) within your jurisdiction. This is the notice required under AS 04.11.480.

A local governing body may protest the approval of an application(s) pursuant to AS 04.11.480 by furnishing the director **and** the applicant with a clear and concise written statement of reasons for the protest within 60 days of receipt of this notice, and by allowing the applicant a reasonable opportunity to defend the application before a meeting of the local governing body, as required by 3 AAC 304.145(d). If a protest is filed, the board will deny the application unless the board finds that the protest is arbitrary, capricious, and unreasonable.

To protest the application referenced above, please submit your written protest within 60 days, and show proof of service upon the applicant and proof that the applicant has had a reasonable opportunity to defend the application before a meeting of the local governing body.

Sincerely,

A handwritten signature in black ink, appearing to read "Glen Klinkhart".

Glen Klinkhart, Director
amco.localgovernmentonly@alaska.gov

LIQUOR LICENSE APPLICATION REVIEW

Planning Department

12/6/21 Review	Status	N/A
Conditional Use Permit	Approved by the Planning Commission	2/2/16
Fili's Pizza	Conditions on Approval were: 1. Ridgecrest Drive Access be blocked off 2. Install a guardrail or obstacle before the embankment (Installed)	
Parking at the facility	There are 16 current parking spaces.	
Adequate ingress to and Egress from location	Yes, there is adequate ingress and egress.	
Additional Comments: Seventeen parking spaces were approved at the 2016 CUP hearing. However, the 17th space is the location of the connex that was never moved. There was no <u>scaled</u> site plan drawing submitted by the 2016 applicant (previous Fili's owner). This was because using the 1982 plat as a reference to draw a site plan drawing had a problem. Only the north side of the triangular parcel had a measurement (323-feet). There were no dimensions shown on the other two sides of the triangular property. As the new planner at that time, I should have told the applicant to get an as-built survey done before presenting the CUP to the Planning Commission. Planning staff and current Fili's owner Todd Perez met on 12/2/21 to measure and reverify the required 17 parking spaces. All parking spaces and aisles shown on the attached drawing were measured. Planning staff visited the site again on 12/6/21 to remeasure again and came up with 16 parking spaces, one shy of the 17-space requirement. Four of the 16 spaces would be located in the northwest parking lot, along Ridgecrest Drive. The Planning Commission had placed a condition on the 2016 CUP that this parking area couldn't be accessed from Ridgecrest Drive out of concern for backing out on to the street. However, from recent staff ground truthing the attached drawing, there appears to be enough space on the ground, especially with the 25-foot shoulder, for these vehicles to back out, turn, and then proceed head first onto Ridgecrest. Additionally, the vehicles parked in the two parking spaces along the side of the building, need to leave the property head first, using the Ridgecrest exit. Mr. Perez said he could move the connex to make the 17th parking space. To show parking spaces on a drawing <u>for this 2022 license renewal</u>, planning staff extrapolated the property dimensions along Osier and Ridgecrest Streets using the 323-foot north property dimension. The resulting drawing (see attached) is only a rendering of the property, as building placement may be skewed. Additionally, there are no ground references on Osier Road to field-proof the location of the southern property line. Regarding the problem of vehicles parked diagonal on the property, some with their rear ends extending out into the drivable portion of Osier Drive – Mr. Perez agreed to put up barriers with signs along the edges of the two parking rows in front of the restaurant as a way to mitigate the problem (see attached drawing). The objective is to have any overflow, on-street parking be parallel parking, not diagonal.		

Planning Director's Signature

~ = untucked TUNDRA

0---0
BARRIER TO BE PLACED

- FILI'S PIZZA -
12/2/21 PLANNING DEPT
RENDERING.



City of Bethel Information Memorandum

Information Memo No.	21-19		
Date introduced:	12-14-2021	Introduced by:	Peter Williams, City Manager
Amended actions:			
Confirmed by:			

Title: City Administration intends to use \$1.5 million in Coronavirus Local Fiscal Recovery Funds to hire a contractor to construct an EPA-approved building for the safe storage of chemicals used in City water treatment plants.

Attachment(s): EPA Incompatible Chemicals Storage Quick Reference Guide, (2) Email from Chase Nelson, Engineer with DOWL, LLC about chemical building design.

Amount of fiscal impact:		Account information:
	No fiscal impact at this time.	
\$1,500,000	ARPA Grant Funds Available	TBD

Summary Statement

The City of Bethel has a problem with its current storage of chemicals for the City Sub. Water Treatment Plant and Bethel Heights Water Treatment Plant. The space inside the Bethel Heights Water Treatment Plant is too small to accommodate the amount of chemicals we currently use, the area we need for mixing chemicals, and most notably, the near future addition of pumps and other infrastructure required for the Avenues Water and Sewer Improvements Project. The City has most of the chemicals currently stored in an insulated, heated 40-foot cargo container, a small amount of chemicals stored in both water treatment plants, some chemicals stored in the old utility maintenance shop, and some at the recycle center. None of these locations is properly suited for safe chemical storage, including the lack of proper ventilation, explosion-proofing, insulation, and number of exits. City employees face hazardous working conditions in and around these chemicals.

The DOWL engineer firm uses the metric that one person per day per household, uses 80 gallons of piped water. The advent of the Institutional Corridor (IC) doubled the water output requirement at the City Sub. Water Treatment Plant and doubled the amount of chemicals required to produce that much water. The Avenues piped water and sewer improvements project will require as much water and chemical usage as the IC project did. The City must plan to design and construct a building for the safe storage of water treatment chemicals for use in both of its water treatment plants. The expected life of the new building is 30 years.

The U.S. Office of Health and Safety Administration, State of Alaska Fire Marshall, and U.S. Environmental Protection Agency publish guidelines and standards of care for chemical storage and use. The City will abide by these guidelines in the design and construction of a new storage facility for water treatment chemicals.

The City of Bethel was awarded \$3,357,326 in two allocations (\$1,589,809 plus \$1,767,517) to the Coronavirus Local Fiscal Recovery Fund grant or ARPA grant. After planned expenditures,

the City has a \$2,897,326 balance available for use in the purchase of a storage building for chemicals. The planned ARPA budget appears below:

1. \$250,000 –New antenna for KYUK Radio Station.
 2. \$20,000 –\$100 prepaid VISA cards for those who get first-time COVID-19 vaccinations.
 3. \$190,000 – Lift station improvement project
 4. \$1,500,000 – Design/construction of water treatment chemical storage building.
- \$1,960,000

Email from Engineer Chase Nelson About Chemical Building Design

From: Chase Nelson <cnelson@dowl.com>
Sent: Tuesday, November 9, 2021 7:51:38 AM
To: William Arnold <warnold@cityofbethel.net>
Subject: Chemical Storage Requirements

Bill,

A couple days ago you and I chatted about chemical storage regulations. This is not really ADEC driven, this is OSHA and Fire Marshal requirements. This is probably more than you know, but if we were to set out and design a chemical storage facility, these are a lot of the design requirements we would follow.

Thank you, Chase

- A mechanical exhaust ventilation system must be present and should provide at least 6 air changes per hour. Additional local exhaust may be required if activities such as dispensing take place in the storage area.
- Stockroom access must be strictly limited to specified personnel. All laboratories, preparation rooms, and storeroom/stockrooms must be locked and secured when designated employees are not present.
- Each storage area should have at least 1 large sink, safety shower, eyewash station, and must have an appropriate fire extinguisher with adequate extinguishing capacity.
- Each chemical storage area should have a master control shut-off valve for water, electricity, and utility gas.
- Shelf assemblies must be firmly secured to walls. Weight limits provided by the manufacturer must not be exceeded. Avoid island shelf assemblies.
- Large containers should be stored on lower shelves. No chemicals should be stored above eye level and avoid top shelf chemical storage. Chemicals must not be stored on the floor.
- Metal shelving assemblies should be of heavy gauge construction with a durable baked-on chemically resistant or epoxy finish. Wooden shelves should have chemically resistant coverings. Although wood may be more absorbent to liquids than steel, it is less reactive and more resistant to a wide range of chemicals. Wood shelves should not be used to store nitric acid, perchloric acid or other chemicals that react vigorously with organic materials. Shelves should have anti-roll edges to prevent containers from falling off shelves. Avoid adjustable metal shelf supports or clips and ensure that aisles between shelves are at least 3 feet wide.
- All chemical storerooms and stockrooms must have clearly-marked, unobstructed exits. Each area should have two exits.
- Chemical stockrooms must be well-illuminated so that labels can be easily read.
- No aisle should dead end. Aisles must be kept clear of clutter.
- The environment in stockrooms must be controlled to avoid extremes of temperature and high humidity. Open flames, smoking and localized heating units are not permitted.
- Floors must be kept clean and dry.
- Wherever highly toxic chemicals are stored and could be released, self-contained escape respirators or self-contained breathing apparatus must be made available([chemical-storage.pdf \(lehman.edu\)](#))
- Bulk liquid storage should hold minimum 28 days' and maximum 90 days' supply.
- Storage period shall be the maximum allowed before a chemical is subject to degradation.
- Chemical Compatibility:

- Acids: Group I (Orthophosphoric Acid)
 - Bases: Group II (Sodium hypochlorite, sodium fluoride, zinc orthophosphate)
 - Polymers & salts: Group III (Nalco polymer)
 - Oxidizing Powders: Group V (KMnO₄)
- Minimum 3 meters required between bund walls separating chemical groups.
- Liquids and solids shall be stored separately (separated by a bund wall) regardless of their compatibility group.
- Sodium hypochlorite shall be stored in its own room, fully segregated from other chemicals, with forced ventilation facilities which allow a minimum of 10 air changes per hour. All such facilities shall also incorporate gas monitoring and alarm systems for the chemical in question, and a visual display outside the storage room shall indicate to plant operators that conditions within the enclosed space are suitable/unsuitable for entry. Segregation Class III (sodium hypochlorite falls into Class III) facilities shall be kept locked at all times, with operational staff being the only persons authorized for entry.
- Concrete shall be acid resistant grade or lined with approved liner. ([irish-water.chemical-storage.nov-2017.pdf \(fluoridealert.org\)](#))
- OSHA requires compliance with
 - Confined spaces
 - Ladders for tanks
 - Tempered water for emergency showers
 - ([PowerPoint Presentation \(ymaws.com\)](#))

Incompatible Chemicals Storage

A sanitary survey quick reference guide for determining how to properly store chemicals at a water treatment plant

Dos and Don'ts

Do not store liquid chemicals and dry chemicals together regardless of which compatibility group they fall into.

Do not store chemicals from different **compatibility groups** together. Water treatment chemicals are divided into six incompatible groups: Acids, Bases, Salts & Polymers, Adsorption Powders, Oxidizing Powders, and Compressed Gasses. **To ensure the safety of system personnel and the system itself, store each of these groups of incompatible chemicals separately (compatibility groups listed on reverse side).**

Do not store products such as paint, antifreeze, detergent, oil, grease, fuel, solvent, and beverages in the same area as water treatment chemicals.

DO store all chemicals in secure, well-ventilated areas that are free of moisture (especially dry chemicals), excessive heat, ignition sources and flammable/ combustible materials.

DO see your Material Safety Data Sheet (MSDS) if you encounter a chemical that is not listed on one of the following tables (MSDS required by OSHA Regulation 29.CFR.1910.1200 for all organizations/water systems that handle hazardous chemicals).



Warning



Storing incompatible chemicals together could create a hazardous reaction such as the production of toxic gas, accelerated corrosion, or an exothermic reaction (a chemical reaction that releases heat), which could result in an explosion and/or fire. This reaction could be catastrophic, resulting in loss of life and rendering the water plant inoperable.

Examples:

Examples of Incompatible Chemicals	Hazardous Reactions
Powdered Activated Carbon (PAC), an adsorption powder, should not be mixed with Potassium Permanganate, an oxidizing powder	Excessive heat generation, with the possibility of explosion and fire. Note: PAC alone is extremely combustible.
Calcium Hypochlorite, a combination base/oxidizer should not be exposed to moisture or mixed with viscous fluid such as oil.	Excessive heat, fire or explosion possible. Can provide an ignition source for combustible materials.
Concentrated Sulfuric Acid, a strong acid, should not be mixed with Concentrated Sodium Hydroxide, a strong base.	Excessive heat and liquid explosion. Note: Highly concentrated acids and bases when mixed together will have a much more hazardous reaction than weak acids and bases.
Calcium Oxide, a strong base available only as a powder, should not be exposed to moisture	Excessive heat, fire. Can provide an ignition source for combustible materials.

Compatibility Groups: Common Water Treatment Chemicals

Group I: Acids

Name	Common Name	Available Forms
Acetic Acid	Ethanoic Acid	Liquid
Hydrofluosilicic Acid	Fluosilic Acid	Liquid
Hydrogen Fluoride Acid	Hydrofluoric Acid	Liquid
Hydrochloric Acid	Muriatic Acid	Liquid
Nitric Acid	Sulfuric Acid	Liquid

Group II: Bases

Name	Common Name	Available Forms ¹
Calcium Hydroxide	Hydrated Lime	Dry
Calcium Oxide	Quicklime	Dry
Calcium Hypochlorite	HTH	Dry
Sodium Bicarbonate	Sodium Bicarbonate	Dry
Sodium Carbonate	Soda Ash	Dry
Sodium Hydroxide	Caustic Soda, Lye	Liquid, Dry
Sodium Hypochlorite	Bleach	Liquid
Sodium Silicate	Water Glass	Liquid

¹ Certain concentrated dry chemicals, like calcium hypochlorite and calcium oxide (quicklime) will produce an exothermic reaction when exposed to liquid or even small amounts of moisture.

Group III: Salts & Polymers

Name	Common Name	Available Forms
Aluminum Sulfate	Alum	Liquid, Dry
Copper Sulfate	Blue Stone	Liquid, Dry
Ferric Chloride	Ferrichlor	Liquid, Dry
Ferric Sulfate	Ferri-Floc	Dry
Ferrous Sulfate	Copperas	Liquid Dry
Polyaluminum Chloride	PACL	Liquid
Polyelectrolytes (Cationic, Anionic, Non-ionic)	Polymer	Liquid, Dry
Sodium Aluminate	Soda Alum	Liquid, Dry
Sodium Fluoride	Sodium Fluoride	Liquid, Dry
Sodium Hexametaphosphate	Glassy Phosphate	Dry
Sodium Phosphate	Sodium Phosphate	Liquid, Dry
Zinc Orthophosphate	Zinc Ortho	Liquid

Group IV: Adsorption Powders

Name	Common Name	Available Forms
Powdered Activated Carbon	PAC	Dry
Granular Activated Carbon	GAC	Dry

Group V: Oxidizing Powders

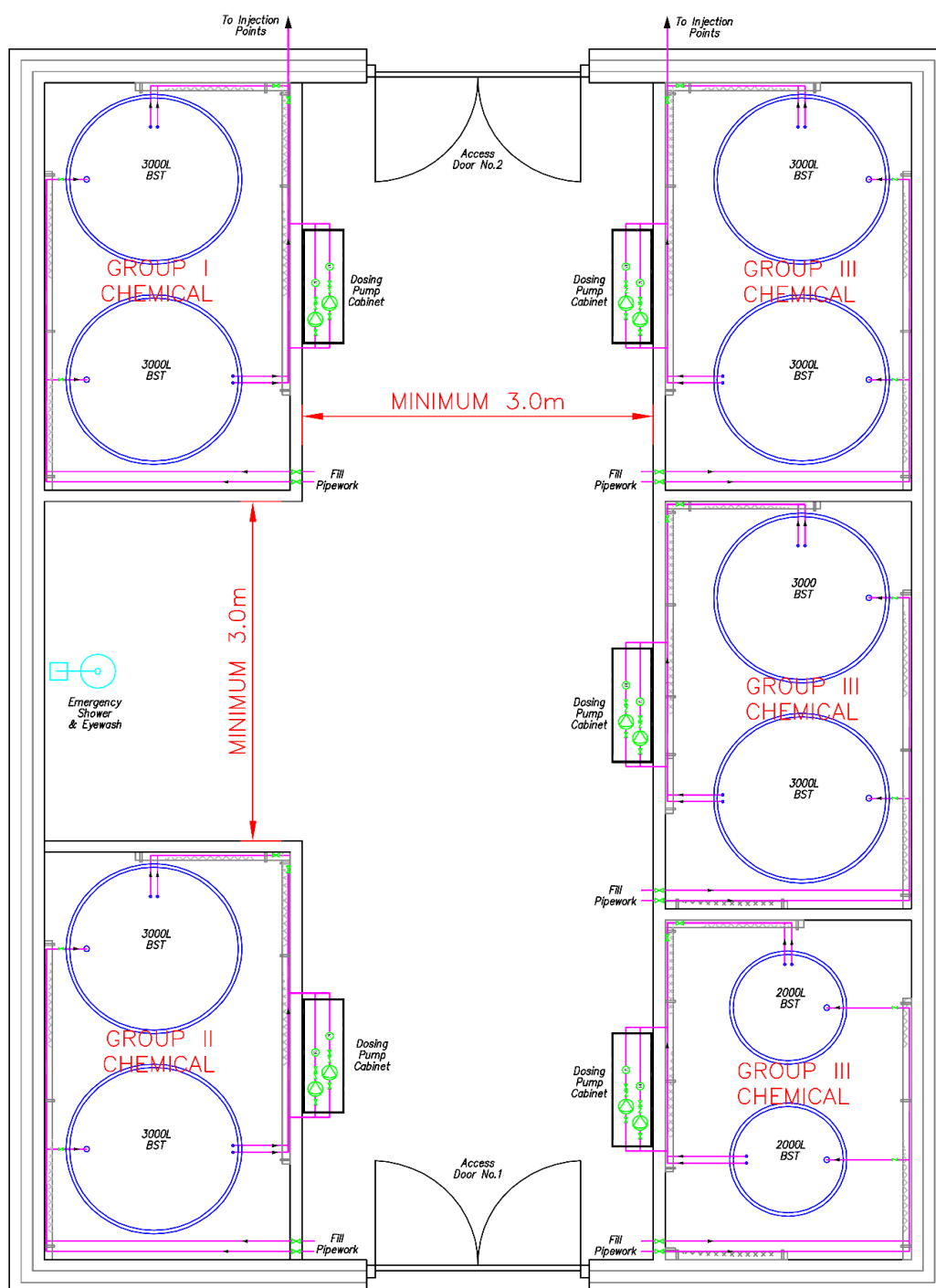
Name	Common Name	Available Forms
Potassium Permanganate	Permanganate	Dry

Group VI: Compressed Gases²

Name	Common Name	Available Forms	Incompatible Chemicals Within This Category ³
Ammonia	Ammonia	Liquid, Gas	Chlorine
Chlorine	Gas Chlorine	Liquid, Gas	Ammonia
Carbon Dioxide	Dry Ice	Liquid, Gas	-
Sulfur Dioxide	SO ₂	Liquid, Gas	-

² Each compressed gas should have its own separate storage/feed area.

³ Chlorine and ammonia should be stored separately from each other, as well as from all other chemical groups.



Note: 5 No. different chemicals stored indoors, and segregated according to Class I requirements.

Diagram 2: Class I segregation of chemicals in an indoor installation.

The schematic overleaf shows a typical layout for a Class I segregation of chemicals in an outdoor installation. Class I segregation shall be acceptable for use if the General Risk Assessment and Chemical Compatibility Risk Assessment reveals that no further segregation beyond that outlined in Section 5.2.2 and 5.2.3 of this specification is required.



CITY OF BETHEL

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Bethel, Alaska 99559
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MEMORANDUM

DATE: November 3, 2021, to December 7, 2021

TO: City Council

FROM: Peter Williams, City Manager

RE: City Managers' Report

Covid-19 -Policy xxx issued to employees about quarantining after they have been vaccinated and are deemed to have been in close contact with someone infected.

We applied for a grant with the Alaska Community Foundation from the Alaska Nonprofit Recovery Fund to allow the City to recover lost revenues. The funds are part of the American Rescue Plan Act.

We are continuing to pass out gift cards at the Family Clinic, and those who receive a shot at YKHC can come to City Hall to receive their gift card.

We have ordered masks to pass out to those who would like them.

Continue to look out for information concerning the Omicron variant. I expect to hear more in the second week of December. YKHC reports that it will be a few months before we know more about this variant.

Police Dept. – Lt. Jesse Poole was selected to attend the FBI's National Academy in the 2022-2023 class. It is not easy to be chosen for these classes and stems from a job well done. Congratulations are in order. The Police chief volunteered to and was appointed to the Governors' Advisory Council on Opioid Remediation. The extra time he will spend with this Council is appreciated.

Public Works Dept. – Personnel have been responding to frozen water and sewer lines. The water plants have been busy making water due to homeowners keeping the water running to prevent their pipes from freezing up. Bethel Heights Water Plant is using hundreds of thousands of gallons a day.

Projects (DOWL Inc. Capital Project update is attached to this report)

Aquatic Ctr./City Hall's - completion of these projects has been delayed somewhat due to the sub-contracted having vaccinated personnel available to do the work.

Lift Station Improvements – Public Works, City hall, and Bethel Heights ASHA Main Lift station are complete. Main Lift Station still has work to be completed. Funding is in place.

Water and Sewer Rate Study and the Y.K. Fitness Center Expansion Study should be completed in December 2021.

November 3 - 1) Requested BDO present the 2020 Audit to the city council 2) The Rural Utility Business Administration (RUBA) Best Practice Scoresheet stated we are out of compliance with the IRS concerning Payroll Liability Compliance, form 720. In 2020 these were not filed. The Deputy Finance Director is working with the IRS to resolve this issue. One problem is that the IRS is behind in processing paperwork that catching up with a problem takes a long time. 2) Contacted ONC to discuss Water and Sewer projects and their funding. 3) Attended Zoom meeting concerning the YKFC feasibility study. 4) Worked with P.W. Director to find an electronic alarm for water tanks that a homeowner could use to prevent water tanks from overflowing. 5) Took a look at the Vitus Energy Tank farm, the hose room in the Firehouse, and the ONC sub-division.

Nov. 4 –1) Discussed YKHC water meter with Public Works and the Finance Dept. 2) Discussed the dog pound with the police dept. This building is falling apart. 3) The City Planner and I discussed some recent ROW that was approved for the access road to the landfill in the Day subdivision, and the as-built survey for the ADF&G that they occupy on the old Kilbuck school site was completed; we are waiting for the appraisal for this property. 4) Reviewed the aging report from Utility billing with the Fiancé Dept. There is approximately \$253,000 that is owed to the City that is older than 90 days. We have twenty-plus payment plans in progress.

Nov. 5 -1) Issued a policy regarding vaccinated employees who become infected with the coronavirus and need to quarantine. Instead of employees using their PTO, they will be paid administrative leave. 2) Responded to a complaint about a utility bill 3) A meeting has been arranged with personnel from AFHC to discuss the cul-de-sacs in Bethel Heights, officially named the Turnkey III Subdivision.

Nov. 6 - 1) USACE is looking for public comments about the old airport across the river 2) Signed Temp. const. Easements for the Aves. Project. 2) – Reviewed PTO as written in the BMC. In Title III. 3) Finance Dept is reviewing our interest-

bearing accounts at Wells Fargo. 4) Reviewed the city Clerks comments about the Committees and Commissions.

Nov. 8 -1) Former Mayor notified me that AFHC had discussed with her the problem of clearing the cul-de-sacs of snow along with the name of those who were at the meeting. 2) Attending P&R Comm. via Zoom.

Nov. 9 – 1) Reviewed DOL Inc. comments about ownership of the cul-de-sacs in the Turnkey III subdivision. 2) Ravn Air's delinquent W&S account was resolved; the bankruptcy court approved a payment of \$56,000. 3) Reviewed Comm. Service Patrol Grant. The application is due November 29, 2021. 4) Alaska Community Foundations provides funds from ARPA for adverse economic impacts from the coronavirus. 5) Reviewed the need for a building to store our chemicals that we treat water with. The cost of the building is approximately \$1.2M. Now we are storing these chemicals in heated containers. We have had one spill in a connex, which wasn't easy to mitigate. One minor accident could lead to a disaster. The chemicals are explosive and do give off toxic vapors. If these chemicals were not available, we could not treat our drinking water. 6) Addressed complaints about P.W. clearing the ROWs. 7) Attended the City Council meeting.

Nov 10 – 1) Discussed and reviewed an IWorQs computer program for streets and roads to help manage their work. 2) Received a grant application for the pool. As Acting CM, I. Strickler managed a similar grant that was worth \$100,000.

Nov. 11 1) YKHC should have the water meter fixed around December 6. On November 17, we issued a \$290,000 credit towards the YKHC water bill. 2) Reviewed the summary concerning the feasibility study for adding the gym onto the Aquatic Ctr. 3) Sent the Police Chief the report about handling sexual assaults. 4) Sent Press release to council members about a robbery at the USA credit union.

Nov 12- 1) Reviewed DOWL Inc invoices sent to the finance department 2) Responded to comments about the feasibility study. The P&R committee will review the study, and then we will share it with whoever would like to read it. 3) Kendall Ford forgot to send us invoices for two pickup trucks that had been shipped to us. Ask the finance Dept expedite the payments. 4) Streets and Roads plowed the driveway used by those picking up food at the Foodbank.

Nov. 15 -1) Meet with the Police Chief, and we reviewed the report from Rachel Garnet. Requested that policies that were needed to be completed by December 31. We discussed the need to be more open with the public. We are pursuing a public relations firm and have taken small steps to develop an RFP. I hope the RFP is ready to be sent out sometime in December. I am not sure we resolved a better way for the officers to communicate with the general public. 2) There was a meeting with the Union. The City presented an offer. The Union will meet with us next week and submit a counteroffer.

Nov. 16 – 1) Received word that the BIA had secured the land needed for the Tundra Ridge Rd. 2) Asked the finance dept to calculate any revenue we may have lost regarding the Aquatic Ctr and non-payment of utility bills.

Nov 16 – 1) Notified the DOT that the Administration would ask the city council to accept the route of the Tundra Ridge Road as proposed by the AKDOT. 2) Reviewed requirements for storing the chemicals needed and the design requirements for a building to safely secure these chemicals. 3) Asked the Deputy Finance Manager to determine what revenue was lost between March 3, 2021, and June 30, 2022. 3) Received a proposal to inspect the Thermosyphons at the Bethel Fire Station. 4) Attended Bethel Avenues Project meeting. This project will go out to bid in December. It will be bid in phases to use available funds for specific tasks that we can afford.

November 17 1) Review some of the City's financials. 2) Met with AFHC regarding the cul-de-sacs in the Turnkey III subdivision. We decided to work on an MOU to clear and remove snow from the third party. 3) discussed Carmen Jackson's work with the Finance Dept.

Nov 18 - 1) Reviewed Draft Resolution from the DOT to accept the Tundra Ridge Road. 2) Talked to the Police Chief and the City Planner about their committees. 3) Signed five construction easements for the Aves. Project. 4) Discussed the Alaska Comm. foundation grant to recover lost revenues due to the coronavirus. We are submitting losses to the Aquatic Center and the W&S Enterprise Fund. 4) set up a meeting with DOWL for dredging Brown Slough and Queryon about the tablets for the W&S drivers.

Nov. 19 – 1) Asked the Planning Dept for a title of the property that the Council of churches gave back to us at the corner of Ridgecrest Rd. and Ptarmigan St. 2) Sent BTAs to Dept Heads' 3) Review a Draft Resolution for the DOT for the Tundra Ridge Road.

Nov 22- 1) The City received \$883,758 of the additional \$1,767,517 from the ARPA on Nov. 11, 2021. 2) Received and signed Temp. Const Easements (TCE) for the Ave. Project. 2) Received license renewal application for Filis Pizza and asked for comments from the department heads involved in the process. One concern is vehicles parking on the road. 3) City Letter to Council regarding Alaska's Bud LLC renewal of their business license. 4) Respond to a complaint about S&R cleaning the road after clearing the ROWs. Of brush. I also requested that a PSA be posted informing the public about where S&R intends to clear next. 5) Preliminary discussion about dredging Brown slough with DEC and project managers.

Tue. 23 -1) Met with PM from DOWL, P& W. Director, and Grant Manager to review various projects. The report from DOWL is attached to this report. 2) met with the employee's Union to discuss the collective bargaining agreement. The

Union presented their requests from the last round. We will have a response ready by Dec. 2021 3) Pd completed an investigation of a complaint made about an interaction with the SRO and school employees. 5)

Wed. 24 – 1) Email correspondence with BFK9 for funding requested by Councilmember McCormick. 2) Review permit for dredging Brown Slough. ADEC thought the permitting process might take a few months. We haven't been unable to find and purchase the hammer for the backhoe, and we can use an ice bucket, just not as efficient. 3) Review amendment for the Blue Sky subdivision, tax report from the CED regarding the RUBA qualifications.

Mon. 29 - 1) Received a bid for installing a foundation under the Bus Barn that was within the scope of the offer. 2) Approved a proposal to inspect thermosyphons at the Fire Dept. 3) Approved the City Clerk's requests for the Fire Dept to work on an event for Christmas, like last year's event. 4) Reviewed the City Attorneys' comments and the law, defining an excise tax. 5) Reviewed the CSP Grant, dredging amendment, an amendment to the Blue Sky subdivision agreements, and Councilmembers McCormicks request for a budget modification to fund a part-time position for BFK9s 6) Dept heads timesheets. 7) Discussed Filis parking lot with the City Planner, a request from councilmember Henderson.

Nov 30 – 1) Grant Manager looked for a grant from the CED to capture lost revenues, the second such grant type. 2) Reviewed City attorney's monthly report. 3) Reviewed one bid for repairing the foundation at the bus barn. After the contract is approved, the contractor can start work. 4) Receive easements and TCE's from DOWL for the Avenue project.

Nov 31 – 1) H.R. and I meet to work on the CBA. We will counter with a fair offer. The more we look at this, the more the union proposal doesn't consider what the cost would be at the end of three years, when the contract expires. 2) Reviewed amendments to the janitorial contracts with Midnight Sun. 3) Fire Dept. and I a meeting with the YKHC Emergency Management Coordinator and other participants to review the response to the aircraft that caught on fire at the airport. BFD wasn't notified or YKHC that persons who had been on the aircraft were headed to the emergency room. Six people were involved, none were injured, but it caught the E.R. unawares. A line of communication was established at the meeting between BPD and the Airport Manager. 4)

Dec. 1- 1) Reviewed manager's reports. 2) Meet with FNBA 3) Meet with Queryon concerning the tablets for the employees in hauled W&S. We have been waiting to hire a supervisor before we implement the program. Requested we try it out on a few routes with the personnel we had to work out any problems. .3) Meet with the Bethel Emergency Preparedness Work Group at YKHC. This coming spring, there will be emergency drills for the Police and Fire Depts. will be involved in. 3) Discussed procedures to maintain the dog pound with the P.W. Director and the Police Chief. Both expressed a need for a new building. The building is in poor shape, which makes maintaining it difficult. 4) GCI is

proposing to erect a cell tower in the area of the Larson sub-division. The Planning Dept has just begun to review the request. 5) The fire Dept will hang Christmas lights on the tree in Dillion Park. 6) Read through the City Planners summary of the Hackney appeal.

Dec. 2 – 1) Discussed the City proposal for the members of the Union. 2) Responded to a question about inventory for CJ LLC for the 2021 audit. 3) Discussed transfer of funds to interest-bearing accounts at Wells Fargo. With the 2020 audit completed and the research that CJ LLC has conducted, we feel we are ready to deposit funds due to the Aquatic Ctr., Seawall Maintenance Fund, and the W&S fund. We will be doing the same for all of the other Enterprise funds. A schedule has been worked to update these accounts quarterly. I've also asked for a report to quickly understand the balance of these funds. 4) Zoom meeting with YKHC COVID-19 for local gov't. 5) Reviewed Queyon status report.

December 3 – Sent 2035 and 2007 Comp Plan. DOWL and requested a meeting to update the 2035 Comp Plan. 3) Asked Finance Dept to review Carmen Jackson LLC account 4) Respond to citizen complaints about a frozen sewer line 5) Received a report about water usage at YKHC.

Dec 4th and 5th – Personnel from Property and Utility Maintenance worked to thaw water and sewer lines throughout the weekend.

Dec 6th – 1) Review City Planner's manager report. 2) Reviewed the Intent to Award for the repair of the Bus Barn. 3) Putting material together for a budget modification. 4) Responded to DOWIs Project Managers' question about a contractor complying with the city vaccination policy.

Dec 7th - 1) Gathered material needed for the City Council meeting on the 14th. 2) Accepted the H.R. Directors' resignation. The Dept Heads will meet on December 8 to discuss how this will affect their departments. 3) Visited the house on the corner of Ptarmigan and Ridgecrest that the Council of churches used. The building is in poor shape. Estimate that to make it livable would cost one-hundred thousand dollars. 4) Reviewed BTAs and notified the Finance Dept. and Dept. Heads of any discrepancies. I want to produce a budget modification in January to balance the accounts. I suspect some of the overages as of this report are mistakes.



Peter A. Williams
City Manager



November 23, 2021

Mr. William Arnold
Mr. John Sargent
Mr. Peter Williams
City of Bethel
P.O. Box 1388
Bethel, AK 99559

**Subject: 2017-2022 City of Bethel- DOWL Term Contract
Capital Projects Update**

CONTRACTED PROJECTS

Avenues Piped Water and Sewer- DOWL Task Order #2

- Project design is between 95% and 100% level. Project will be ready to bid in December.
- ADEC Approvals to construct are granted and DOT permit is in hand.
- Service Agreements are done.
- Easements need to be recorded but are fully executed and paid for. DOWL is not responsible for recording easements.
- DOWL is actively working on 10 temporary construction easements. This is the only thing remaining for project site control. Two remain unknown.
 - Need telephone contact for the Martins and Anna Westdahl
- With recent escalations, estimate is \$21M. Does not account for owner provided pipe. Estimates continue to rise. City and DOWL need to develop a plan for additional funding.
- When to bid? Need dates for bid package.
- \$67K remaining in contract. May need small amendment for ROW Maps/DEC Permitting.

Lift Station Improvements- #15

- Public Works, City Hall, and Bethel Heights ASHA Main lift station are complete. Main lift station modifications are still in the works.
- BH West Back-up power is in the works. Generator air freighted to BET.
- Remote monitoring system development is in the works. TecPro will be in Bethel December 6, 2021 to begin installation of SCADA, followed by BH West Generator and Main lift station modifications.
- Remaining Expenses include the following:
 - Two TecPro Pay Applications totaling \$83,488.33. DOWL reviewed and approved.
 - DOWL amendment for all outstanding work- \$105,649.80.
 - TecPro Main Lift Station Heater Install- \$40,535.28
 - TecPro Mixer Controls- \$17,376.47
 - TecPro Main Lift Station Make-up Air- \$6,170.52
 - TecPro Remaining Contract Balance (after the two pay applications are paid)- \$234,014.55
 - CHASE PREDICTION on BH West Generator platform- \$25,000
- TOTAL- \$512,235
- Remaining Funds include:
 - \$136,000- VSW Grant

- \$200,000 IC Funds
- \$190,000 City Council Authorization

Lead and Copper Issues at City Sub- #17

- Orthophosphate injection system is up and running as of November 17, 2020. ADEC has granted Interim Approval to Operate for one year (running out in Feb 2022), which will allow for monitoring. Monitoring ongoing.
- Given we will not have a year's worth of data by February 2022, do we apply for an extension?
- Need additional funds added to this task. No remaining funds.

City Hall Roof and Boiler Improvements- #23

- October 15, 2021 Substantial Completion Date per engineering. Architect completed subsequent inspection on 10/28. The following punch list items were noted:
 - One light in Assembly Chambers not operational. WSI is awaiting input from manufacturer on repair or replacement.
 - Window installation. WSI reports windows are in ANC and ready for shipment to BET; however, WSI has no vaccinated employees available for installation.
 - IT office bathroom vent does not fully fit. WSI reports this has been completed.
 - Exhaust fan ducting from Accounting to City Manager's bathroom is torn and must be removed and reinstalled. WSI reports this has been completed.
- WSI pay application #6 submitted to Bill/Charlie on 11/10. There should be one more invoice for about \$60k; however, this may need to be adjusted per installations left incomplete.
- Bo has asked about attaching the IT wireless antenna to the front of the building based on satellite alignment and antenna clearance requirements. The plan is to bolt Unistrut pieces on to the building with masts for the antenna per conversation with the Architect.
- Approximately \$15,000 remaining that is not obligated yet. DOWL will likely have \$10K or so not used in our budget.

Subdivision Construction Oversight- #26

- ONC subdivision is complete and DOWL approved of the work.
- Blue Sky subdivision roads are under construction. DOWL is performing spot inspections.
- Total authorization on this was \$84K, of which \$28K remains (and one outstanding invoice for \$8,159.70). Need remainder of this balance to complete Blue Sky inspections and Tanqik inspections.

Yukon Kuskokwim Health and Fitness Center Repairs-- #28

- Heat exchangers are in route to BET; however, WSI has no vaccinated employees available for installation.
- Flashing has been shipped to BET; however, WSI has no vaccinated employees available for installation.
- DOWL is working with The Pool Company on bids for filter maintenance and working with Wolverine and others on bids for replacement of the on-site lift station. It is expected these items will fit within the recently allocated additional YK Fitness Center repair funds. Initial bid in June 2021 for the Pool Company's work was \$260K. Exploring how much it has increased.
- Design services for lift station will be in the \$60K range, and construction in the \$350K range. How do we want to contract this? TecPro contract/WSI contract?

Courthouse Water Service Replacement- #29

- \$770k contract awarded to Denali General Contractors. Construction will be summer 2022.
- Denali has no concerns with vaccination requirements.

Water and SewerCAD Models- #33

- DOWL completed field work in October to obtain data necessary to calibrate the models.
- Models will be used to assess the system for expansion of the pipe network for the new PER.

Public Works Facility Back-up Generator- #35

- 100% Paid
- CARES Act funded but still need to produce drawings for VanGo. Design is complete.
- Cummins Generator has been ordered. Cummins is claiming Force Majeure though and claiming to not know delivery timeframe.

Community Wide Piped System Preliminary Engineering Report- #36

- This work will be done over the fall/winter. Projected first draft in March 2022.
- DOWL team was in Bethel the week of October 12, 2021 to calibrate the water and sewer models of the existing system to understand how possible it is to build out the piped network.

YK Fitness Center Expansion Feasibility Study- #37

- The DOWL team has completed a community survey, prepared a preliminary layout and space summary, estimated construction costs, and modeled potential expenditure/revenue scenarios. We are currently preparing a draft report to summarize our findings.
 - Survey results suggest that the gym and track are the top priorities followed by a sauna and expanded weight room (members) or game room (non-members). Members indicated they would pay more for expanded services and 49% of survey participants said they would support an increased tax for expanded services.
 - Construction costs in 2025 dollars are \$17.5 million.
 - Financial modeling suggests that both increased utilization and increases tax revenue are needed to operate the existing facility and the expanded facility in the black. Expansion provides the best opportunity to increase utilization. Tax revenues will either need to be increased or existing revenues adjusted to allow more revenue to flow to the fitness center.
- Results presented to the Park & Recreation Committee on 11/8 with a follow-up email to Pete and Stacey on 11/10.

Water and Sewer Rate Study- Water and Sewer- #39

- FCS Group finished a review of the utility revenue requirements and presented findings on 9/30.
- They are preparing a review of the true cost of service and rate design ideas and should have an update within the next few weeks.
- Need one year of records for exact volume to piped versus hauled system from each plant. Caleb working on it.
- Full rate study will be drafted and ready for review around the holidays. Council presentation?

Building Floor Plans- #41

- We have produced Draft floor plans of all City facilities for IT Director review.
- In process of making full size laminated plots of all buildings. Should be ready next week.
- Will have only used about \$12-\$13K of total \$35K authorized.

Fuel Tank Farm Review- #42

- The DOWL team is providing inspection services for the new tank farm.
- Have only used about \$20K out of total \$30K authorized.

Permitting for Brown's Slough Dredging- #43

- DOWL is working with City Manager to permit dredging of Brown's Slough.
- Team will apply for the use of a Nationwide permit- USACE. This will be cheaper than an individual permit.
- Draft permits are ready for comments if any. Title 16 Fish habitat permit is still not needed. ✓
- RS&E prepared a fee proposal for \$23K for the sampling. Seems high, but they came down about \$5K with pressure. ✓
 - Bring them on as a sub?
- So far we have used about \$11K of \$30K permitting authorization, there will be funds left over. Could use some for the sampling plan and execution.

OTHER UNCONTRACTED WORK

- Comprehensive Plan- \$150K
- General Planning for coming year- \$15K
- Chemical storage building- Design Fee would be needed
- Splitting up the BH PER into water and sewer projects- No Fee needed

To: Pete Williams, Acting City Manager
From: Ted Meyer, Planner
Subject: Planning Department Report, October 2021
Date: Nov 1, 2021

SUBDIVISION ROAD CONSTRUCTION PROJECTS

Amendment to Blue Sky Subdivision Agreement

The planning dept. received a proposed amendment to the Blue Sky Subdivision Agreement from Blue Sky, LLC that would allow the selling of parcels before the road construction has been completed. The amendment was reviewed, edited, and agreed to by the City Attorney and DOWL staff. A punch list of remaining activities still needs to be reviewed for inclusion into the amendment. A condition is that no housing construction can occur until construction has been completed, inspected by DOWL, and officially accepted by the City.

SITE PLAN PERMITS

Staff approved one Site Plan Permit application during the month of November. To date, 91 applications have been approved in 2021.

SUBDIVISION PLATS

Staff received a revised preliminary plat originally submitted last year, for phase 1 of a 10-parcel subdivision south of Kasayuli. Staff currently awaits the revised preliminary plat application.

CELL TOWER

GCI contacted staff about the installation of a 90-foot cell tower in the vicinity of the Larson Subdivision. Staff has been providing zoning, platting, and land ownership information on each proposed site.

CODE ENFORCEMENT

1. Abandoned Vehicles

Two vehicles abandoned in the right-of-way were tagged in October and towed in November.

2. Fill Placement

Staff is currently writing a Notice of Violation for an approved Site Plan Permit regarding noncompliance of fill placement in the wetlands.

3. Appeal of August 2021 Planning Commission Decision

Staff has been preparing for participation in an upcoming appeal scheduled for December 9.

COMP PLAN UPDATE PREPARATIONS

Met with DOWL staff to discuss plan update preparations that included their Scope of Work, ad hoc meeting committee, and comp plan sections.

BETHEL 5-YEAR WETLAND GENERAL PERMIT RENEWAL

Currently coordinating with Army Corps of Engineer for renewal of the General Permit that expires in February, 2022.

HAZARD MITIGATION PLAN UPDATE

Staff was contacted by Homeland Security for the update of the 2018 Bethel Hazard Mitigation Plan. The plan is updated every five years in order for the City to be eligible for FEMA mitigation project grants. The update process takes one year to complete by hazard mitigation contractors hired and financed by Homeland Security. The application process, due by December 17, has been turned over to the City grants manager.

PLANNING COMMISSION BUSINESS

1. November 18 Hearing

The Planning Commission approved a Conditional Use Permit application submitted by Dan and Dawn Hackney for operation of a Bed & Breakfast Homestay with four guestrooms (one over the maximum of three allowed in the Residential Zone), with conditions. This permit approval (Resolution 21-08) changed the status

of the structure from an illegal nonconforming structure to a legal nonconforming structure. Staff performed follow-up tasks with associated permits.

2. December 16 Hearing

Staff received complaints and has added another abandoned/dilapidated house to the list of five properties previously reviewed and prioritized by the Planning Commission earlier in the year (two of the five properties were voluntarily abated and one was demolished by the City with BIA approval). The objective of this current Dec 16 hearing is to present information on this latest identified structure to the PC for reprioritization into the remaining group of dilapidated structures. Presentation to the City Council for abatement proceedings is planned for February 2022.

CITY OF BETHEL POLICE DEPARTMENT



November 2021 Monthly Report

Personnel:

Current Staffing			
Position	Allocated	Staffed	Vacant
Safety Patrol (three grant funded)	3	2	1
Community Service Officer	2	2	
Evidence and Record Custodian	1	1	
Administrative Assistant/Taxi Inspector	1	1	
Public Safety Dispatcher (one E911 funded)	5	5	
Public Safety Dispatch Supervisor	1	1	
Peace Officers	19	18	1

The vacancy in safety patrol is new this month; we hired for our vacancy last month, and then had a CSO leave for better pay at YKHC security. We filled his position from the safety patrol employees, and thus have a vacancy there again. We have applicants for the sworn position, have held first round interviews, and are now working backgrounds.

Operations:

Operations Tempo				
	Nov 2021	Oct 2021	Nov 2020	2021 Total
Calls Total	1206	1334	953	14588
Reports Total	66	120	83	1176
Intoxicated Pedestrian Calls	208	321	138	2658
Driving Under Influence Calls	8	17	8	185
Domestic Violence Reports	16	45	23	297
Animal Calls	64	31	33	540
Animal Bite Reports	1	0	1	27
Sexual Assault Reports	3	3	4	53
Death Investigation Reports	3	1	2	30

The Office of Community Oriented Policing Services (COPS), USDOJ, scheduled an Enhanced Office-Based Grant Review for Thursday, December 16, 2021, to cover the details for COPS School Violence Prevention Program Grant #2019SVWX0071 and

COPS Hiring Program Grant #2020UMWX0439. We are working with our partners in LKSD to ensure the COPS personnel have the information they need for the review.

A representative from the Alaska Safety company was in town during the week of Nov 8 to finish the installation of communication equipment on the PD's two new vehicles.

Eleven officers completed both "Missing Persons with Alzheimer's" and "Understanding and Responding to Excited Delirium Calls" continuing education, hosted by PoliceOne.Com. Internet problems didn't allow the others to complete the courses yet.

Report 2113850; Robbery at the Alaska USA Federal Credit Union on 11/11/2021. Public information contained within a Press Release on the COB website.

Nov 15-19 four officers attended and completed Alaska Sexual Assault Response Team continuing education.

Nov 15, Chief Simmons was appointed to the Governor's Advisory Council on Opioid Remediation. The Council's duties are to provide:

- Input and recommendations regarding how to manage and allocate opioid remediation funds.
- Recommendations for a process, or improvements to the process, for receiving input from communities regarding remediation strategies and responses to their specific opioid remediation needs.
- Recommendations to implement efficient, evidence-based approaches to opioid remediation statewide.

On November 15, Bethel fire, police, and communications personnel attended a YKHC sponsored table-top exercise to assist their Emergency Management Department with a "Hazard Vulnerability Analysis" concerning mass casualty events. This analysis utilized a plane crash scenario to help guide planning for future internal training and SOP preparation at the hospital.

The Jared Karr Family provided a full dinner for police department employees working on Thanksgiving Day. They served up a "whole lotta love" with a beautiful ham, rolls and biscuits, clam chowder, dressing, vegetables, and dessert. We are truly blessed and thankful for their gift.

Nov 22, Lieutenant Jesse Poole was notified of his selection to attend the FBI's National Academy during the 2022-2023 training cycle by the Anchorage FBI office. This 10-week course, held in the FBI complex on the Quantico Marine Corps Base in Virginia, is the nation's premier executive education for law enforcement leaders. His selection is a direct reflection and recognition of the service he provides our community.

PORT OF BETHEL

Post Office Box 1388
Bethel, Alaska 99559
Voice: 907-543-2310
Fax: 907-543-2311



TO: Peter Williams, City Manager
FROM: Edward Flores, Acting Port Director
SUBJECT: November 2021 Managers Report

- **Small Boat Harbor**

The Boat Harbor is now completely shut down for the winter. The SBH shack is boarded up & winterized. We have 34 skiffs stored on the Northside of the SBH.

- **City Dock/Beach 1/Petro Port**

The City Dock, Beach 1, & the Petro Port are all very slow this last month. We are actively staying on top of the snow removal to not accumulate into piles around the yard.

- **Port Office**

The office is holding up well this winter, and we have no complaints from staff regarding the office. The rearranging the office is a bit time-consuming, but we fit it in where we can.

- **Admin**

We are currently down to one employee for the time being. We had two temp Facility Attendants leave on their own at the end of the season. They both did outstanding jobs, and the Port would rehire either of them if they were to apply for work with us in the future.

We will be looking for one person here this next month to help with our upcoming dredging project.

We are still looking for a temporary Administrative Assistant.

- **Seawall**

We are still checking the seawall from the Small Boat Harbor to the Petro Port.

- **Misc.**

All of our equipment is up and running, greased, ready to use if need be.

We currently have 200 feet of safety orange fencing ready to set up in the slough when the time gets closer for the dredging project. We will be ordering 400 feet more.

The Port purchased a new ice auger to help with setting up the fencing.

The Port Ranger is currently in the shop for bodywork.

All other pickups are up and running.



William Arnold, Public Works Director
1155 Ridgecrest Drive
PO Box 649 Bethel, AK 99559
P: (907) 543-3110
F: (907) 543-2046
warnold@cityofbethel.net

MEMORANDUM

DATE: 11.30.2021

TO: Peter A. Williams, City Manager

FROM: Bill Arnold, Public Works Director

SUBJECT: Manager's Report – Public Works Department

Programs/Divisions

Hauled Utilities:

Currently we are staffed with 14/20 employees. 13/18 water and sewer drivers and 1 admin. No foreman in the department. Normal routes were completed as scheduled. A significant number of extra calls resulted in additional call outs and overtime. No major sewer or water truck maintenance issues. No vehicle or property damage reported. A few overfills, incidents reported. Fire department requests for water truck call out.

Utility Maintenance:

Property Maintenance:

Public Works

- water line freeze up
- South side roll up door issues
- heat trace issues
- Boiler #2 failed fuel pump and nyloc cross shaft sheared
- Generator start failure dead batteries and battery charger/monitor
- Large bathroom urinal free flow
- South side bay floor drain froze and plugged
- South Side Bay unit heater AC motor replacement
- North Side man door issues not latching
- Fueling station pump freeze up and nozzle replacement
-

City Hall

- water line freeze up
- door latching issue finance
- arctic entry lighting failure
- heating zone valve issue
- fuel tank fuel line issue
- DMV doorway frame and door latching issue
- Main front entrance re-level

- Frozen sewer lines back bathroom and kitchenette area
- Leaking air through windows, covered with plastic material
-

Fire Department

- water line freeze up
- Boiler Day Tank fuel pump failure
- Main Glycol Circulation pump replacement
- Truck Bay unit heater motor replacement

Police Department

- Shop side boiler lockout and circuit breaker issue
- Main building Boiler zone control failure
- Zone valve failures in dispatch and interrogation room
- Sink grinder failure
- Bay 2 shop door operator

Courthouse

- water line freeze up
- window broken clerks office
- window break judge's chambers
- DA side office door failure to correctly latch and lock
- DA office toilet overflow/clog
- Clerks Side photos and artwork take off walls
- Clerks side hang judges' pictures in new location
- Mezzanine Unit heater AC motor Adjustments
- Clerks side toilet flapper valve chain replacement
- Changed air filters in building
- Head bolt heaters start up

Pool Building

- Boiler #1 issues
- ZP#1 zone circ pump replacement
- Waterline heat trace contactor/controller issue
- Pool pump room sump line leak
- Man door ramp side push bar failure to operate
- Sewer lift station overflow failure to pump down
- Hot water issue for showers
- Replaced boiler fuel filters

Dog pound

- Sewer line blockage
- Raised and leveled East side of kennel building
- Kennel side unit heater AC motor replacement
- Main entrance frozen lock with no entry
- Water tank pump failure to reprime

Dump building

- Sewer line freeze up ice blockage

City Sub Water plan

- Replace pressure relief valve
- Short circuit glycol loop almost daily
- x2 Ac motor replacement for unit heater
- replaced line voltage thermostat control
- boiler #2 failed to make flame
- expansion tank plumbing replacement

Bethel Heights Water plant

- Glycol make up tank pump failure
- Replaced relay module and flame amplifier of Boiler #2
- Cleaned fuel filters

Road Maintenance:

Streets and Roads now that it started freezing, we have been cutting brush along the road right of way with the skid steer loader. We cut brush in the avenues, Ridgecrest Drive starting from the city shop to landfill, BNC Sub, Noel Polty Blvd, and Tundra Ridge Sub.

Streets and Roads long with other departments loaded the side dump with the loader and hauled 6 side dump loads to the landfill from the old city bus barn.

Street and Roads haul 18 junk vehicle Bethel streets to the landfill in the month of November.

Street and Roads dug out the ice built up at both water fills at the pump houses in City Sub and in AVCP House for the city water trucks.

Streets and Roads dug five graves for the month November at the cemetery by the airport.

Vehicles and Equipment:

As usual we are fixing and repairing. I did find a Helical driver for driving in the Helical Piles and the Purchase req was turned in.

Landfill / Recycle Center:

Pushing, mashing and covering trash.

Mixing the salt sand pile for winter cover

Moving steel back from the road to make more room

Moving drifted snow

Staffing Issues/Concerns/Training:

	Available	Open
Hauled Service	19	7
Water Plant Operator	4	1
V&E	7	1

Piped Service

5

1

Three employees from Public Works attended a 5 day Training for water treatment. 2 of which tested to get certified as operators the other needed CEU to retain there certificate. One other employee attend water distribution and tested for certification. These certifications are needed to operate the water plants.



City Of Bethel
Finance Department
Monthly Manager's Report for November

Date: November 1st - November 30th, 2021
To: Peter Williams, City Manager
From: Xavier Mason,
Deputy Finance Director
Subject: Management Report, November 30th 2021

The Finance Department's Monthly Manager Report details the progress, challenges, and dealings of the Finance Department for November 2021.

Current Events within the Finance Department

- The Finance Department has returned to City Hall.
- The Finance Department hired a member to our Utility Billing Team.
- The FY20 Audit has been completed and accepted by the Federal Audit Clearinghouse.

Staffing/Recruitment

- Finance Director (vacant)
- Temporary Position (two vacancies)

Training

The goal of the Finance Department is for our staff to be continuously and incrementally improving in their capacity to fulfill their roles. One of our objectives is to provide staff with opportunities for growth and exposure within all our sub-departments. The following is a list of group and independent trainings that were taken by members of the Finance Department during the month of August.

Group Training Sessions:

- o November 10th – 17th the Deputy Director and Accounting Specialist II were shadowing a member of the Carmen Jackson CPA Team, during their onsite visit. During their visit, Finance Staff learned and improved various tasks and procedures.

Independent Training:

- The Accounts Specialist II took Timekeeping, Payroll, and General Ledger refresher webinars via Caselle
- The General Ledger has been familiarizing/teaching himself how to use the new Wells Fargo credit card reporting program
- The Accounts Specialist II has continued their online course to increase their knowledge and understanding.
- The staff member in the General Ledger has continued their online course to increase their knowledge and understanding.
- The Deputy Director is continuing his CPA training.

Select Tasks & Statuses by Sub-Department

Utility Billing

Tasks	Frequency	Status
Collections	Monthly	The amendment of Ordinance 21-09 permits the Finance Department to begin processes and procedures to obtain payment for delinquent accounts, and if necessary, to begin cutting off services. Additionally, the Deputy Director has intentions of modernizing the Water & Sewer collection procedures to increase efficiency.
ORS'	Daily	Current.

Payroll/AP

Tasks	Frequency	Status
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Personnel Action Requests	As Needed	Current.
Deferred Compensation	Bi-weekly	Current.
Payroll	Bi-weekly	Current.
Accounts Payable	Weekly	Current.

Sales Tax

Tasks	Frequency	Status
Applying Business License Payments	Daily	Current.
Mailing Delinquency Notices	Monthly	Current.
Constructing Aging Reports	Monthly	Current.
Applying Business License Renewals	As needed	Slightly behind, due to a seasonal rush.
Drafting Payment Plans	As needed	Current.
Applying Payments	Daily	Current.
Reviewing & Processing Exemption Cards	As needed	Current.

General Ledger

Tasks	Frequency	Status
Journal Entries	Monthly Recurring	On schedule (November).
Budget Amendments (from budget ordinances)	As needed	Current.
Cash Reconciliations	Monthly	Current (November).
Investment Reconciliations	Monthly	Current (November).
Create Allocations & Run Checkout	Monthly	Current (November).
DOJ Grants	Quarterly	Current.

Internal Improvements

The following are a list of internal tasks, actions, projects, or changes that we have made within the Finance Department for the purpose of improving operations.

- Updated the collections process procedure for the Utility Billing Department
- The Business License Renewal Form was updated
- The General Ledger created a template in WellsOne Expense manager that will help him export/import charges to Caselle

Small & Big Wins

Finance Department

- They FY20 Audit was completed
- The FY20 Audit was accepted by the Federal Audit Clearinghouse
- With assistance from the City Attorney, in October a commercial utility account owner agreed to a payment of \$56,093 for their water and sewer services. This month, the agreed upon payment was made.

Sales Tax

- Contacted delinquent account holders
- Sent out filing fee notices
- Several delinquent accounts were fixed
- Assisting the Grant Manager with the administrative duties for the Community Action Grant

Utility Billing

- Accepted funds for delinquent accounts from a bankruptcy filing
- Placed an attachment to the billings that will be dispersed in December regarding Haloacetic Acid
5
- Updated the Collections Processes/Procedures
- Assistance for rent and utility payments can be found at:
 - o <https://www.ahfc.us/blog/posts/ahfc-invites-new-rent-relief-applications>

Payroll/AP/AR Dock

- The paper filing system has been revamped and improved (this will assist in our ability to search for documents during the FY21 Audit).

Account Specialist II

- Updated all employees to reflect the codes for Workman's Comp, AK SUTA, and State Retirement
- In the process of updating all mailing addresses for the purpose of sending W-2's

General Ledger

- With assistance from the Carmen Jackson Team and Deputy Finance Director, two funds, water subscriptions and sewer subscriptions, were reconciled. This has not been completed in several years.
- Gained access to the accounts of several City utilized credit card machines to help with our internal reconciliation processes (this saves a lot of time)
- Updated the sales tax revenue procedure for collecting of earned funds to transfer to the YK Pool to include AK remote sales tax and marijuana sales tax.

Reviewing the Bethel Municipal Code (BMC)

- The Finance Department Team has begun listing various ordinances within the BMC that could be addressed/amended to improve our operations. The Finance Department with assistance from the Carmen Jackson CPA, LLC team has identified several items that need to be addressed. The Deputy Director will systematically discuss these items with the Finance Committee beginning with their monthly meeting in January. The first two items of the code that the Deputy Director intends to address with the Finance Committee are:

1. BMC 5.04.080 and 5.04.100

The Finance Department feels that these items should refer to the same date for the penalty.

2. BMC 4.16.270

This case is regarding ambiguous language. Clarification is needed as to whether Council intended for penalties to be applied per each return or for every month that a return is tardy.

After these codes are reviewed, our focus will be regarding issues with utility billing and extra calls.

Interdepartmental Assistance

- City Clerk's Office
 - o Processed 10 passport payments
 - o Processed 0 burial permit payments

- Grants Department
 - o Journal Entry adjustments
 - o The Finance Department has been tasked with the Community Action Grant Exit Reports. Our tasks include:
 - Looking through each exit report and see if it is missing receipts, documentation, return of money unspent
 - Draft and send letters to applicants owing more information or owing money that has not been spent
 - Sending emails to applicants owing exit reports
 - Draft and send letters to applicants owing exit reports
 - Follow up on every account

- Planning Department
 - o Processed 1 Site Plan Permit payment.
 - o Processed 0 miscellaneous permits, licenses, and fees.

- Police Department
 - o Uploaded the October PC Slips to Core FTP LE.
 - o Processed 7 Taxi Permit payments.
 - o Processed 1 Chauffeur Permit payment.

- Port
 - o Continuing to assist with payments

Meetings/Engagements

- November 2nd, the Account Specialist II and Deputy Director virtually attended an informational/training session regarding the Supplemental Emergency Medical Transport legislation.
- November 2nd, the Deputy Director spoke with an IRS representative to discuss the City of Bethel's 720 Filings.

- November 3rd, the Deputy Director and Account Specialist II attended a meeting to discuss a feasibility study regarding the expansion of the YK Fitness Center
- November 4th, the Deputy Director interviewed a candidate for the open Utility Billing position.
- November 5th, the Deputy Director met with a representative of CXC Solutions to discuss what is needed from the Finance Department regarding the Affordable Care Act and the coverage requirements that the City of Bethel needs to report to the IRS.
- November 5th, the Deputy Director attended a meeting to assist in coordinating the 2021 Alaska Government Finance Officer Association's Annual Conference.
- November 8th, the Deputy Director met with a representative of CXC Solutions to further discuss what is needed from the Finance Department to report regarding the Affordable Care Act's coverage requirements to the IRS.
- November 9th, the Deputy Director met with the Planning Department to discuss the renewal of licenses that need conditional approvals.
- November 9th, the Deputy Director attended the City Council Meeting
- November 12th, the Deputy Director attended a meeting to assist in coordinating the 2021 Alaska Government Finance Officer Association's Annual Conference.
- November 13th, the Deputy Director shadowed/trained with a member of the Carmen Jackson CPA team to review the Master List for the City's leased properties, reconcile the water & sewer subscription fund accounts, and correct a long-standing problem utility account.
- November 14th, the Deputy Director shadowed/trained with a member of the Carmen Jackson CPA team to audit several utility accounts, update the utility collection's internal processes, and discussed preparations for the FY21 audit.
- November 15th, the Deputy Director sat with the Administration during the Union Negotiations.
- November 16th, the Deputy Director, Account Specialist II, and a member of the Carmen Jackson team met with the Fire Chief to discuss the Supplemental Emergency Medical Transport and plan the allocation of time and resources to ensure that we are in compliance with their reporting standards.
- November 17th – 19th, the Deputy Director attended the Alaska Government Finance Officer Association's Annual Conference
- November 17th, the Deputy Director was nominated and voted to the Board of the Alaska Remote Sales Tax Commission
- November 19th, the Deputy Director's membership to the Board of the Alaska Government Finance Officers Association was extended by two years.

- November 19th, the Deputy Director attended a board meeting for the Alaska Government Finance Officers Association

Special Tasks

- To assist with a rate study, the AP/Payroll Clerk provided DOWL with information regarding electricity usage for lift stations and will submit the secondary component, fuel usage, in December.
- The Deputy Director worked with the IRS, RUBA, and the Administration to determine the reason for the City of Bethel's 'Best Practices Score' and what needed to be done to improve the Payroll Liability Score. That task was completed in early December.

Challenges

- The Finance Department needs to continue training so that we may become more proficient at completing our daily tasks and duties.
- Every month, Credit Card holders update their purchases into a portal. The Finance Department often sends reminders for this task to be done, so that they do not miss the shut off date. When that date is missed, it delays our GL journal entries into Caselle.
- Compounding the updating receipt issue above, this month the program was switched by the parent company, Wells Fargo. The challenge is for everyone to learn the new program, the Deputy Director and General Ledger needed to gain access to administrative duties assign p-card holders, update the program to our Chart of Accounts, and several other tasks. Now that we have taken on a lot of the transition costs, next month will be significantly smoother

Goals for the near Future

- Transitioning to electronic timekeeping.
- Utilizing data analytics to identify challenges and opportunities that can spur economic development.
- Reconciling all accounts and their correct distributions, particularly the Seawall Maintenance Fund.
 - o Three accounts have been completed
 - Community Action Grant
 - Water Subscription

- Sewer Subscription
- Seeking approval from the Union to begin implementing the Finance Department's Incentive Program.
- Stronger Internal Processes, at least 3 such as:
 - Guidelines for overtime approval. (Completed)
 - Guidelines for PTO requests.
 - Scripts for answering phones
- At least one Zoom workshop instructing small business owners how to file their sales taxes.



Celebrating 50 Years of Service

**CITY OF BETHEL
Fire Department**

Daron R. Solesbee, Fire Chief

P.O. Box 3231, Bethel, Alaska 99559

Phone: (907)-543-2131

Fax: (907)-543-2702

dsolesbee@cityofbethel.net

DATE: December 3, 2021
TO: Peter Williams, City Manager
FROM: Daron Solesbee, Fire Chief
SUBJECT: Management Report, November 2021

**Daron
Solesbee** Digitally signed by
Daron Solesbee
Date: 2021.12.03
13:55:55 -09'00'

Current Events

- The department is continually recruiting for new volunteer responders and administrative support. If anyone is interested, please fill out a BFD Volunteer Application Packet today!

Community Planning/Preparedness

- Bethel Fire Department participated in a Table-Top Exercise (TTX) with State of Alaska DOT, Alaska State Troopers, Bethel Police Department, and the Yukon-Kuskokwim Health Corporation. The scenario was an aircraft crash, of which all stakeholders discussed actions which should be taken by each organization.
- The department was selected as a test site for the new Medicaid Supplemental Emergency Medical Transport (SEMT) program. The City of Bethel will receive training from the State of Alaska and AP Triton on November 2-3 in Anchorage or on Zoom for instruction on how to complete a cost report and will detail the program's implementation. This program will allow for the Bethel Fire Department to receive a reimbursement payment of **50% of the uncompensated costs of Medicaid EMS transports** from the federal government.
- The department is purchasing Powered Air-Purifying Respirators for our EMS responders. These units will provide excellent respiratory protection during incident responses.

Training

- The Firefighter Recruits are in Phase 3 of the 2021 BFD Fire Academy.

- Staff and volunteer members have completed various online training courses.
- New staff are receiving continuous Driver/Operator training on the handling characteristics, operation of specialty equipment, care, maintenance, and safety of the department's ambulances and fire apparatus.
- The EMT Meeting scheduled for 11/02/2021 was cancelled.
- The Fire Meeting scheduled for 11/11/2021 was cancelled due to Veteran's Day.
- On 11/16/2021 at 7:00 p.m., an EMT Meeting was held at the fire station. Responders reviewed and practiced various EMS skills.
- On 11/02 and 11/03/2021, the Fire Chief and City of Bethel Finance Departments participated in a webinar training for the Supplemental Emergency Medical Transport Cost Reports.
- The Fire Meeting scheduled for 11/25/2021 was cancelled due to Thanksgiving.

Responses

- Between 11/01/2021 and 11/30/2021, the Bethel Fire Department responded to 118 EMS and 14 Fire incidents.
- On 11/04/2021 at 6:08 p.m. medics responded to a report of a person experiencing a behavioral health emergency. The patient was transported to the hospital.
- On 11/08/2021 at 7:20 p.m. medics responded to a report of a person experiencing an overdose of illicit drugs. The patient was transported to the hospital.
- On 11/09/2021 at 2:56 a.m. medics responded to a report of a person experiencing an overdose of illicit drugs. The patient was transported to the hospital.
- On 11/17/2021 at 8:50 p.m. firefighters responded to the report of a chimney fire. Upon arrival, firefighters located and extinguished the fire.
- On 11/30/2021 at 9:39 a.m. medics responded to the report of a person experiencing a stroke. The patient was treated and transported to the hospital.

Budget/Financial

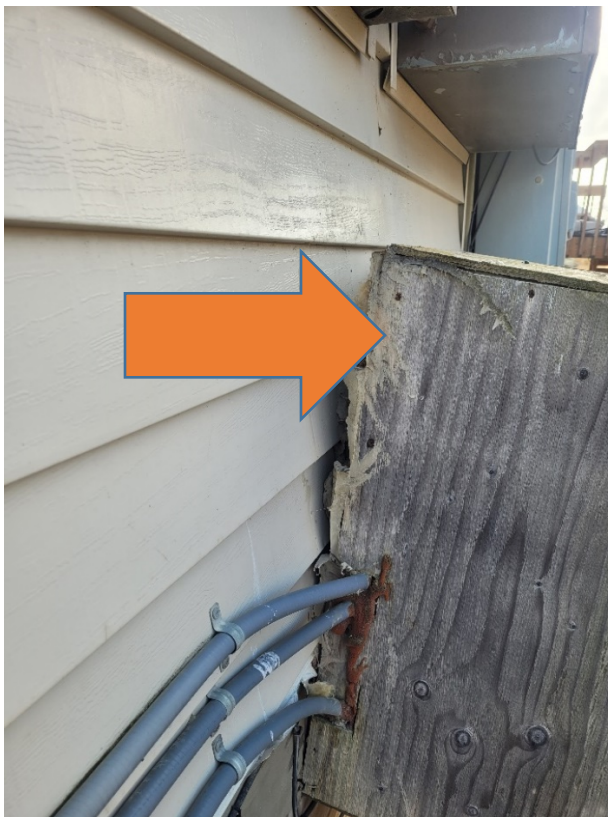
- The department is operating within its FY22 budget.
- The department purchased a new Class-A Pumper Tender Apparatus (Fire Engine) from Pierce Manufacturing, Inc. under a cooperative bid purchasing contract from Sourcewell-MN and by utilizing a portion of the Fire Department's Fleet Replacement Fund. This pumper will replace the 1986 Grumman-Spartan Super Pumper-Tanker, Engine 3. Due to production delays, this apparatus is anticipated to be shipped to Bethel on the first barge of 2023.

Grants

- The department will continue to seek grant funding for fire and EMS equipment, additional staffing, replacement fire apparatus and ambulances, and other equipment.
- The department received funds from the State of Alaska Department of Homeland Security Grant Program for the purchase of cordless extrication tools. This equipment was purchased under a Sourcewell-MN cooperative bid purchasing contract for LN Curtis & Sons, Inc. and are in-transit to Bethel.
- The department and City Grant Manager prepared a request for the 2021 State of Alaska Homeland Security Grant for the purchase of new portable and mobile radios to replace obsolete equipment. This grant was awarded, and the equipment will be purchased soon.

Property Maintenance

- It was discovered that the fire station needs foundation leveling, especially under the hose tower. The hose tower was leveled several years ago and now the floor is separating from the wall. This has the potential to cause significant water damage. The water/sewer utility connection's insulated box is currently separating from the exterior wall, which could cause freeze-ups. Additionally, the thermo-siphons that keep the ground frozen around the fire station's wood foundation piles need to be inspected and serviced. Administration will start the RFB process for these repairs. See below.



Staffing/Recruitment

- The department is recruiting for three Fire Lieutenants (PS4A) and one Temporary Administrative Assistant (\$25.00/hour, 40 hours/week, for up to six months)
- All Firefighter/EMT positions are filled with qualified personnel.

- The department has continually recruiting for volunteer members to serve as firefighters, ETT/EMT's, and support personnel. Become a volunteer today!

Vehicles & Equipment

- We have received the parts for the Class-A Foam system for Engine-4. Staff determined that a 1" valve was required, upon finding the ¾" valve shipped was too small for the current foam system plumbing.
- UL, Inc. has completed the aerial device and fire pump testing for Truck-1 and Engine-4. The department has received certification on the aerial device but will have to complete minor repairs to leaking water valves to receive certification for the fire pumps.

FIRE DEPARTMENT VEHICLE STATUS			
Vehicle	Type	Year	Status
Medic 4	Ambulance	1999	(Reserve Ambulance) In service. Needs replacement.
Medic 5	Ambulance	2019	(Frontline Ambulance) In service.
Medic 6	Ambulance	2017	(Second-Out Ambulance) In service. Back-Up camera is not functioning (wiring/connection issue). Rear heat in patient compartment is intermittent. Paint defects. Staff is requesting a technician from Braun Northwest to troubleshoot and repair these issues.
Engine 5	Pumper	2022	Purchasing contract executed on 08/02/2021 with Hughes Fire Equipment, Inc. (Pierce Mfg, Inc.). This vehicle was PAID IN FULL on 10/04/2021. The apparatus will arrive in Bethel in May/June 2023.
Engine 4	Pumper	2013	(Frontline Pumper) In service. Generator reoccurring fuel delivery problem. Pump packing rings need to be tightened and/or replaced. Tank-to-Pump valve has a leak and is being repaired.
Engine 3	Pumper	1986	(Poor overall condition; needs replacement). Pump packing rings need to be tightened and/or replaced (unable to pass pump certification testing).
Truck 1	Ladder Truck	2017	In service.
Com 1	SUV	2021	Arrived. Out of service for equipment inventory stocking.
Com 2	Pickup	2014	In service.
Com 3	Pickup	2004	In service. Fair condition. Missing driver side running board.
Honda 1	ATV	2004	In service.

Honda 2	ATV	2004	In service.
Fire Boat	Boat	2004	Out of Service for Winter. The boat was pulled from the SBH. Staff reported that half of the fuel was stolen, and the engine cowling was partially removed, indicating fuel theft, and someone was tampering with the outboard motor. The boat is currently on a trailer at the fire station and will be stored at the Port Facility upon freeze-up.

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING DECEMBER 31, 2021

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>FIRE DEPARTMENT</u>					
10-60-501 SALARIES	268,862.42	268,862.42	632,629.00	363,766.58	42.5
10-60-502 FLSA OVERTIME	30,063.40	30,063.40	70,000.00	39,936.60	43.0
10-60-506 CALL BACK OVERTIME	35,051.44	35,051.44	50,000.00	14,948.56	70.1
10-60-508 LEAVE CASHOUT	.00	.00	38,365.00	38,365.00	.0
10-60-510 SOCIAL SECURITY EXPENSE	1,147.42	1,147.42	.00	(1,147.42)	.0
10-60-511 MEDICARE FICA	4,952.42	4,952.42	11,261.00	6,308.58	44.0
10-60-512 EMPLOYEE GROUP BENEFITS	58,653.31	58,653.31	279,708.00	221,054.69	21.0
10-60-515 UNEMPLOYMENT	.00	.00	13,824.00	13,824.00	.0
10-60-516 WORKERS' COMPENSATION	8,630.20	8,630.20	20,063.00	11,432.80	43.0
10-60-518 PERS	68,618.22	68,618.22	170,858.00	102,239.78	40.2
10-60-519 UTILITY BENEFIT	5,691.76	5,691.76	50,160.00	44,468.24	11.4
10-60-545 TRAINING/TRAVEL	8,564.92	8,564.92	19,200.00	10,635.08	44.6
10-60-561 SUPPLIES	9,498.13	9,498.13	25,200.00	15,701.87	37.7
10-60-563 WEARING APPAREL	5,936.52	5,936.52	13,214.00	7,277.48	44.9
10-60-567 FIRE PREVENTION PROGRAM	1,077.00	1,077.00	5,200.00	4,123.00	20.7
10-60-600 VEHICLE MT. (PARTS & TOOLS)	2,404.80	2,404.80	3,200.00	795.20	75.2
10-60-601 VEHICLE MT. (PARTS & TOOLS)	6,243.78	6,243.78	27,250.00	21,006.22	22.9
10-60-602 GASOLINE/DIESEL/OIL	4,505.53	4,505.53	15,000.00	10,494.47	30.0
10-60-621 ELECTRICITY	3,842.58	3,842.58	19,250.00	15,407.42	20.0
10-60-622 TELEPHONE	1,220.19	1,220.19	2,500.00	1,279.81	48.8
10-60-623 HEATING FUEL	4,172.80	4,172.80	21,000.00	16,827.20	19.9
10-60-626 WATER/SEWER/GARBAGE	1,919.10	1,919.10	8,500.00	6,580.90	22.6
10-60-627 STAFF CELLULAR PHONES	569.79	569.79	2,500.00	1,930.21	22.8
10-60-647 COLLECTION/SMALL CLAIMS	8,291.54	8,291.54	31,200.00	22,908.46	26.6
10-60-649 VOLUNTEER STIPEND	1,585.88	1,585.88	24,000.00	22,414.12	6.6
10-60-660 VEHICLE MAINT SERVICES	.00	.00	6,000.00	6,000.00	.0
10-60-661 VEHICLE MAINT/REPAIRS	6,487.82	6,487.82	11,000.00	4,512.18	59.0
10-60-662 PROPERTY MAINT	6,638.32	6,638.32	30,000.00	23,361.68	22.1
10-60-669 OTHER PURCHASED SERVICES	8,773.75	8,773.75	24,500.00	15,726.25	35.8
10-60-683 MINOR EQUIPMENT	.00	.00	20,788.00	20,788.00	.0
10-60-690 CAPITAL EXPENDITURES	.00	.00	221,238.00	221,238.00	.0
10-60-697 FORD EXPEDITION COMMAND VEHIC	57,025.90	57,025.90	65,000.00	7,974.10	87.7
10-60-698 FIRE APPARATUS CLASS A PUMPER	759,647.00	759,647.00	775,000.00	15,353.00	98.0
10-60-721 INSURANCE	40,141.35	40,141.35	89,255.00	49,113.65	45.0
10-60-724 DUES/SUBSCRIPTIONS	5,339.65	5,339.65	8,152.00	2,812.35	65.5
10-60-727 ADVERTISING	.00	.00	1,500.00	1,500.00	.0
10-60-799 MISCELLANEOUS EXPENSES	610.00	610.00	1,500.00	890.00	40.7
10-60-996 ADMIN OVERHEAD-IT SVCS	3,964.50	3,964.50	17,539.00	13,574.50	22.6
TOTAL FIRE DEPARTMENT	1,430,131.44	1,430,131.44	2,825,554.00	1,395,422.56	50.6
TOTAL FUND EXPENDITURES	1,430,131.44	1,430,131.44	2,825,554.00	1,395,422.56	50.6

Search Parameters

Data Types: Emergency Medical Services

Source Versions: NEMSIS v2.2.1; NEMSIS v3.3.4; NEMSIS v3.4.0; NEMSIS v3.5.0

Agencies: Bethel Fire Department

Date Range: Previous Month (11/01/2021 to 11/30/2021)

Date Bin: Day

States: Alaska

Counties: Bethel Census Area

Syndromes:

Matches **ANY** of the following: Alcohol, COVID-19, Cardiac Arrest, Child Abuse and Neglect, Constitutional, Drowning, Fall: From Height, Fall: Ground Level, Firearm Assault, Firearm Injury, Firearm Injury - Intentional, Firearm Injury - Unintentional, Gastrointestinal, Heat-related Illness, Heroin (ESOOS RI), Heroin (VA), Influenza-like Illness, Intimate Partner Violence, MIS-C, MVC Fatal, MVC Likely Fatal, MVC Non-Severe, MVC Severe, MVC Unknown Severity, Mental Health, Methamphetamine, Non-Opioid Overdose (VA), Nonfatal Opioid Overdose (CSTE), Opioid (ESOOS FL), Opioid (ESOOS RI), Opioid (MI), Opioid (MT), Opioid (VA), Overdose (ESOOS FL), Overdose (ESOOS RI), Overdose (ODMAP), Respiratory, STEMI, Self-Harm, Sepsis, Sexual Violence, Stroke, Suicide Attempt, Suicide Ideation

Symptoms (match at least 1)

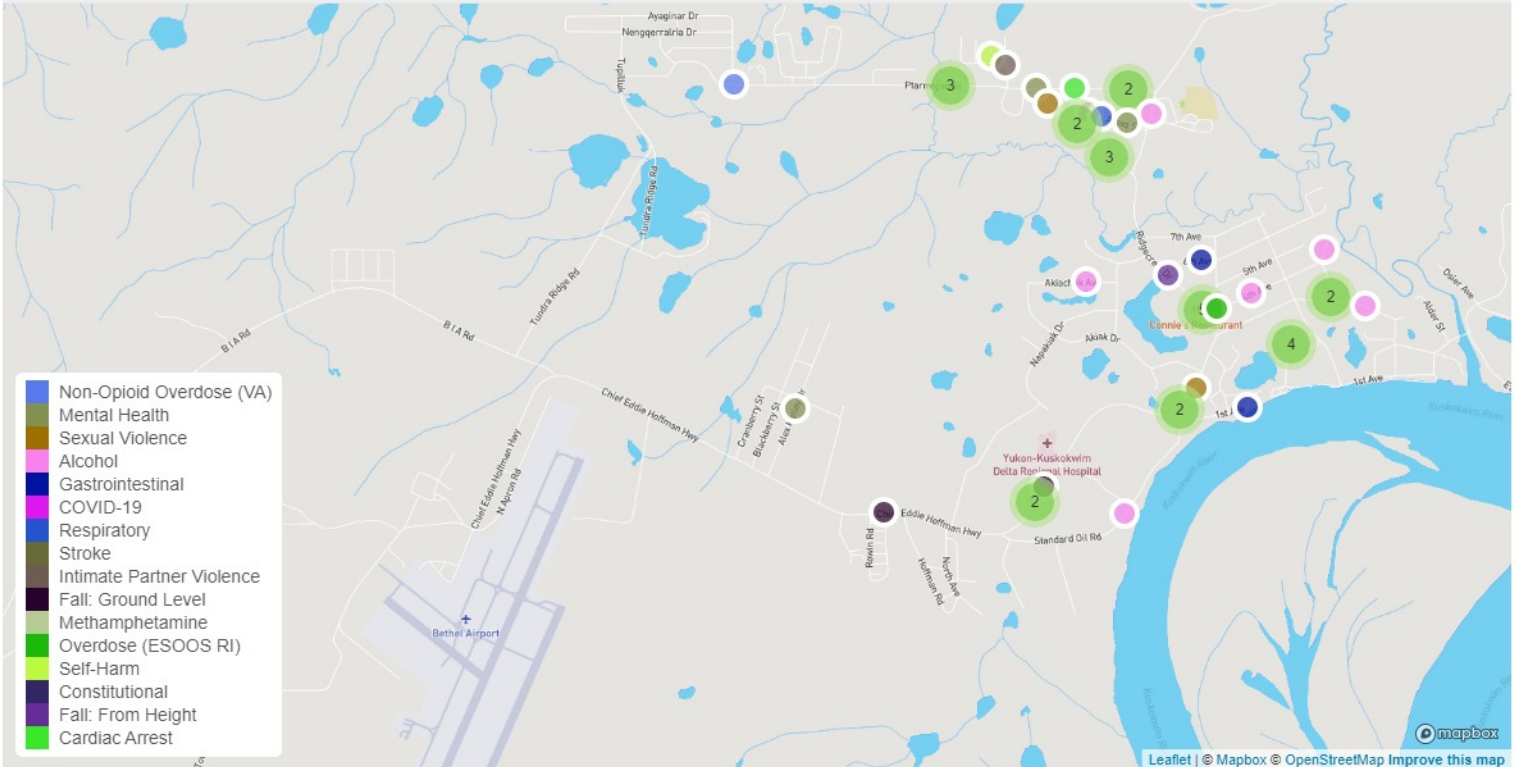
Abdominal pain, Abuse or Neglect, Agitation, Alcohol, Altered consciousness, Anorexia, Anosmia, Apnea, Assault, Blurred vision, Body aches, Bronchiolitis, Bronchitis, Chills, Conjunctivitis, COPD, Cough, COVID-19, Dehydration, Diaphoresis, Diarrhea, Domestic Violence, Drooling, Drug, Drunk, Dyspnea, Earache, Epiglottitis, Eye pain, Faintness, Fever, Food poisoning, Gastroenteritis, Gastrointestinal, Generalized weakness, Heat-related Illness, Hemoptysis, Hoarseness, Hypertension, Hypoxia, Influenza, Injury, Intentional, Intoxication, Irritable, Lacrimation, Lethargy, Local paralysis, Lower respiratory infection, Lymphadenopathy, Malaise, Melena, Methamphetamine, Miosis, Narcan, Nausea, Opioid treatment, Oral mucosal changes, Overdose, Painkiller, Pale, Pinpoint, Pleural effusion, Pleuritic pain, Pneumonia, Poison, Psych, Psychiatric, Pulmonary edema, Rash, Respiratory distress, Rhinitis, Seizure, Sinusitis, Slur, Sore throat, Stridor, Suicide, Suicide attempt, Suicide ideation, Tachypnea, Travel/Contact - Asia, Travel/Contact - China, Travel/Contact - Europe, Travel/Contact - Iran, Travel/Contact - Italy, Twitching, Unconscious, Unresponsive, Upper respiratory congestion, Upper respiratory infection, Violence, Viral symptoms, Vomiting, Wheezing

Types of Service Requested: 911 Response (Scene); Intercept; Interfacility Transport; Medical Transport; Mutual Aid; Public Assistance/Other Not Listed; Standby

Minimum Alert Threshold: ● Moderate

Map

▼ Data filtered based on **Access Levels:** Event = Location.

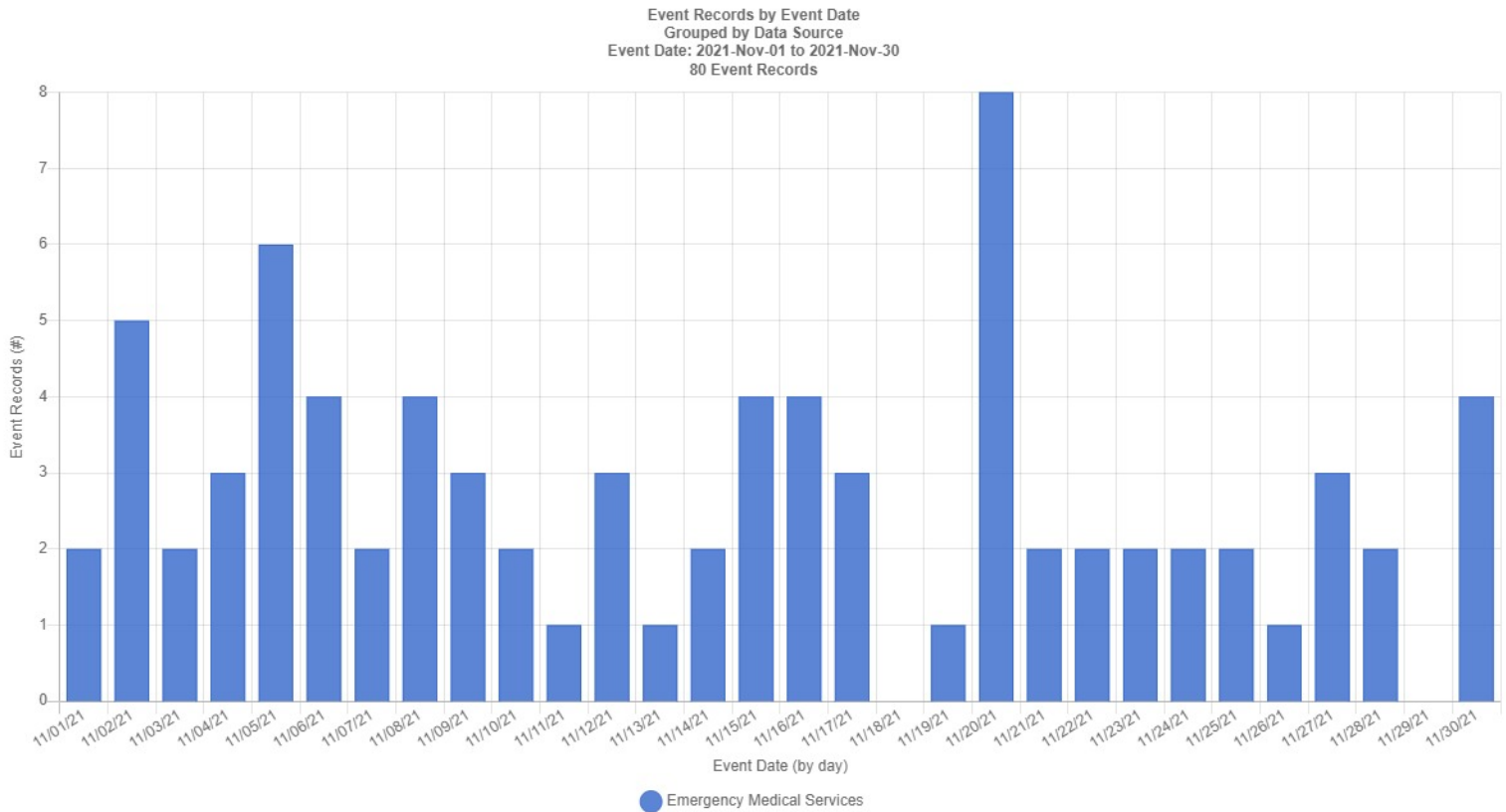


Date(s) Shown: 11/01/2021 - 11/30/2021, Binning: Day

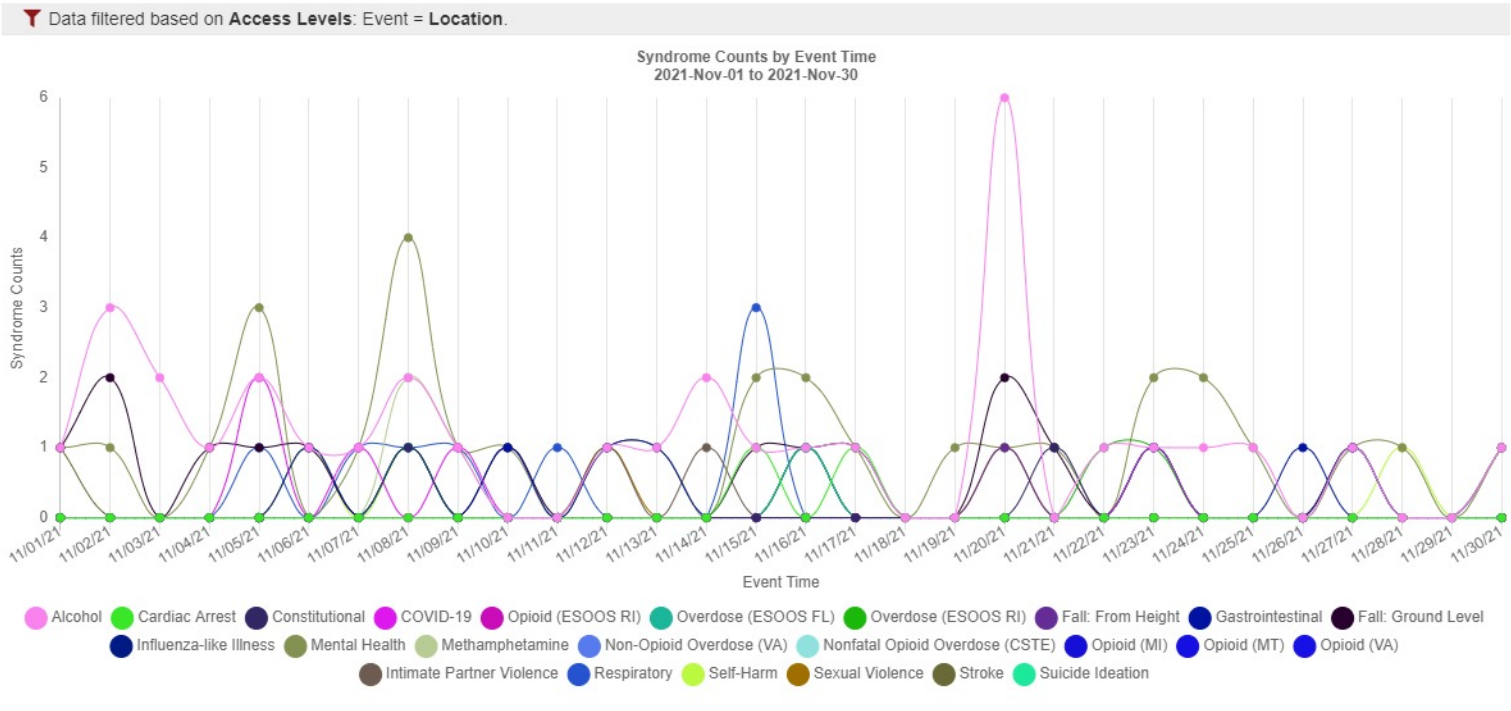


Data Explorer: Event Records by Event Date

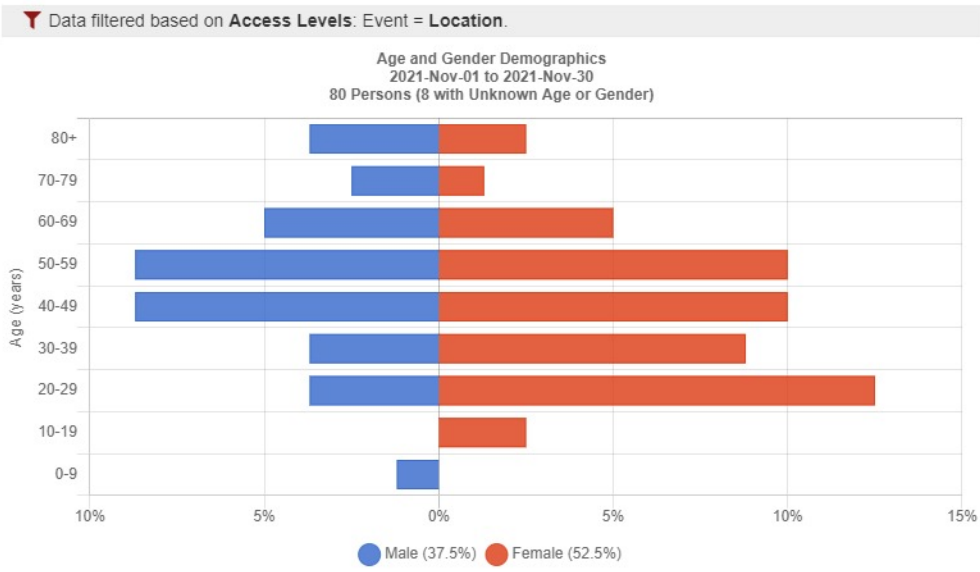
Data filtered based on **Access Levels**: Event = **Location**. Operational = **Full**.



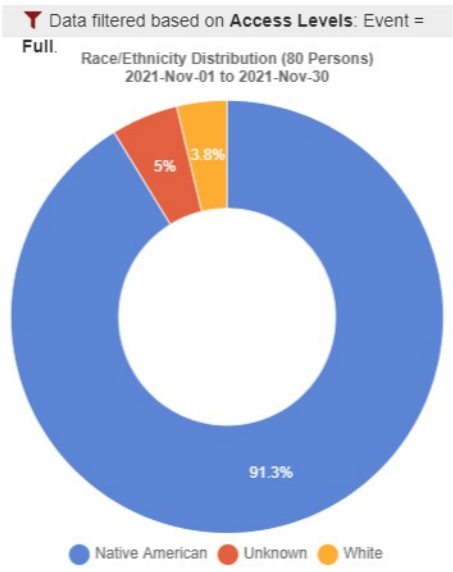
Syndrome Counts by Time



Age and Gender Distribution



Race/Ethnicity



Bethel Fire Department

Bethel, AK

This report was generated on 12/3/2021 1:54:27 PM



Incident Type per Zone for Incident Status for Date Range

Incident Status(s): All Incident Statuses | Start Date: 11/01/2021 | End Date: 11/30/2021

INCIDENT TYPE	INCIDENT STATUS	# INCIDENTS
Zone: 1 - 1st Ave (River Access) to Alder Street		
511 - Lock-out	Reviewed	1
Zone: 12 - Tundra Ridge Subdivision		
511 - Lock-out	Completed	2
Zone: 3 - 3rd Ave, 4th Ave, 5th Ave, 6th Ave, and 7th Ave		
111 - Building fire	Completed	1
Zone: 4 - Ridgecrest Dr. (at Brown's Slough), City Landfill to Haroldson's Subdivision		
744 - Detector activation, no fire - unintentional	Completed	1
Zone: 6 - ASHA Housing (Bethel Heights)		
511 - Lock-out	Completed	1
611 - Dispatched & cancelled en route	Completed	1
622 - No incident found on arrival at dispatch address	Completed	1
Zone: 7 - Airport Road to Blueberry Subdivision		
511 - Lock-out	Completed	1
745 - Alarm system activation, no fire - unintentional	Completed	1
Zone: 8 - Hoffman Subdivision		
511 - Lock-out	Completed	3
744 - Detector activation, no fire - unintentional	Completed	1

This report gives a count of each incident type for the Incident Status or Statuses selected.



emergencyreporting.com
Doc Id: 384
Page # 1 of 1

MEMORANDUM

DATE: December 2, 2021

TO: Peter Williams, City Manager

FROM: John Sargent, Grant Manager

SUBJECT: Grant Manager's Report for December 14, 2021 Bethel City Council Meeting



ARPA Non-Profit Recovery Fund

I completed and submitted a grant application to the Alaska Community Foundation to request \$751,554 from the ARPA Non-Profit Recovery Fund. Whereas, the City as a whole did not lose revenue over the Covid-19 year, the YK Fitness Center did. The City was able to isolate the fitness center as a sub-entity and claim \$515,100 in lost revenue. The City also requested \$236,454 to pay water and sewer bills for those 90-days or more in arrears.

Playground and Homeless Funding

I received word that our Healthy and Equitable Communities grant application was approved to use the \$37,703 in grant funds to purchase and install playground equipment at Harbor Park or Pinky's Park. The State is preparing the Memorandum of Agreement for the City to sign. The State told the City that they would include about \$20,000 in additional "Covid" funds for the City to pass-through to the Bethel Winterhouse homeless shelter.

City of Bethel's COVID-19 Money...so far "When it rains, it pours covid \$

Sources of Other Funds	Amount
ARPA-Coronavirus Local Fiscal Recovery Fund - Round 1	\$ 1,589,809
ARPA-Coronavirus Local Fiscal Recovery Fund - Round 2	\$ 1,767,517
CARES Act Transit Funds (FTA Section 5311)	\$ 731,328
CARES Act	\$ 8,424,380
DHSS COVID-19 Community Funding Grant	\$ 284,730
AK Chamber of Commerce Vaccine Incentive Program	\$ 45,000
Coronavirus Emergency Supplemental Funding	\$ 42,000
Alaska Community Foundation	\$ 102,999
Healthy & Equitable Communities Funding	\$ 37,703
Total	\$ 13,025,466



Landfill Shredder

The City received three proposals in response to the RFP soliciting same. The City is evaluating the proposals based on the evaluation criteria set forth in the RFP. The contract will come before City Council for approval.

CSP Grant Submitted

I prepared and submitted the City's Community Service Patrol grant application. The City plans to use the \$323,081 in grant funds to cover salaries and benefits of three CSPs and the purchase of radios and body cameras. The CSPs will be using a new vehicle that arrived on the barge this summer and was purchased with Coronavirus Emergency Supplemental funds.

City of Bethel Current and Pending Grants

Number of active grants: 19
Grant amount in play: \$10,158,888
Loan amount in play: \$8,250,000

#	Grant	Amount	Status: Excellent: Good - OK - Needs Work
1	CSP - DHSS FY 2022 News: The City prepared and submitted the grant application for the FY 2022 year, which will be retroactive to July 1, 2021. The Police Dept. plans to use non-salary funding to purchase portable radios and body cameras.	\$323,081	Excellent
2	USDA Loan - Avenues News: The City, DOWL, and USDA now meet biweekly. Project cost is \$21,900,000. DOWL has 8 of 10 Temporary Construction Easements well in hand. DOWL making changes to bid documents and design, per USDA feedback. To do: DOWL, Grant Manager, and Attorney need to complete documents to meet the Letter of Conditions prior to bidding.	8,250,000	Excellent
3	USDA Grant - Avenues City must draw down all USDA Loan funds first and then claim expenditures against the Grant. The City is eligible to receive additional grant funds to cover some of the expected cost overage due to the recent price escalation of construction materials.	5,021,000	Excellent
4	VSW – Rehabilitation of Lift Stations – 21ES93 News: Grant balance about \$130,000. City Council approved the use of \$190,000 in ARPA funds to pay cost overruns. City expects to close VSW grant by April in order to be eligible to apply for Capital Improvement Plan grant and Sanitary Deficiency Database funding. To do: Prepare next grant report after contractor invoices are provided to the City.	573,000	Excellent

5	Water plant Fence & Thermal Imager-20SHSP-GY19	49,141	Excellent
	AAA Fence, Inc. flew to Bethel and installed an 8-ft. security around the perimeter of the City Sub Water Treatment Plant. The project includes a vehicle gate for city truck access around the tank.		
	To do: Complete final quarterly report and Final Report to close the grant.		
6	Forensic software/body cameras-20SHSP-GY20	255,784	Excellent
	To do: Prepare RFP to hire a company to produce Emergency Operations Plan.		
7	Section 5311: Rural Area Formula (CARES Act)	731,328	OK
	News: City hired a Transit Manager who will help complete reports.		
	To do: Continue to help Transit Manager complete billing summaries and grant reports.		
8	COPS – School Violence Prevention Program-LKSD	500,000	Needs Work
	News: It has been the responsibility of the school district to purchase and install the equipment in order to provide a safer high school for students, teachers, staff, and visitors. Thus far, only \$12,000 in grant funds has been spent.		
	To do: LKSD must issue Request for Bids to purchase and install security features. City must complete progress and financial grant reports every six months.		
9	COPS Hiring Program - School Resource Officer (SRO)	125,000	Good
	News: Memorandum of Understanding between City and LKSD about SRO signed. City Council passed FY 2022 Budget Modification approving new officer salary and benefits cost.		
	To do: Complete reports for reimbursement. Ask for grant performance period extension.		
10	USDOD Coronavirus Emergency Supplemental Funding	42,000	Good
	News: Vehicle arrived in Bethel by barge. Vehicle to be put to use in CSP program.		
	To do: Complete Final Grant Report and get reimbursed for expenditures.		
11	FEMA Public Assistance Program	\$58,066	OK
	To do: Upload completed forms and all support documents to FEMA's grant portal website.		
12	Yukon-Kuskokwim Health Corporation Diabetes Prevention & Control Program	\$4,738	Good
	Fitness Center working with vendor to complete purchases.		
	To do: Complete Final Report and close grant.		

13	Alaska Public Entity Insurance Safety Grant	\$5,000	Good
	To do: Complete Final Report and close grant.		
14	COVID-19 Community Funding	\$284,730	Good
	Two reports filed with about \$39,000 in funding requested to reimburse YKHC for COVID-19 nurse salaries and to Bethel Family Clinic to reimburse the cost of a vaccine freezer.		
	To do: Complete October 2021 monthly grant report.		
15	Alaska Chamber of Commerce Vaccine Incentive Program	\$45,000	Excellent
	All prepaid VISA cards distributed to those who were vaccinated for COVID-19.		
	To do: Prepare and submit grant report for October.		
16	Coronavirus Local Fiscal Recovery Fund (ARPA)	\$1,589,809	Excellent
	The City of Bethel received its first tranche of funding in the amount of \$794,904.66 from the Coronavirus Local Fiscal Recovery Fund on August 10, 2021.		
	To do: Spend funds according to grant guidance. Complete first financial and progress report due in April 2022.		
17	Designated Legislative Grant YK Fitness Center Gym/Track Design	\$500,000	Excellent
	News: City and grantor signed grant agreement. City Manager will serve as project manager and oversee spending.		
	To do: Prepare and submit first quarter grant report.		
18	Justice Assistance Grant (JAG)	\$13,508	Excellent
	City Manager to sign grant agreement. Grant will be used to train Bethel Police Officers and Dispatchers.		
	To do: Police Dept. to arrange training and spend the grant funds.		
19	Healthy & Equitable Funding	\$37,703	Excellent
	State DHSS approved the City's request to spend the grant funds on the purchase and installation of new playground equipment for Harbor Park or Pinky's Park.		

Schedule, Events and Programs

Visit ykfitness.org for the most up to date schedules and information.

Throughout October the pool stayed busy with BRHS Swim Team continuing to use the pool for morning practice, and the return of Water Aerobics classes and a limited number of Private swim lessons. Water Safety Instructor Training began October 24th and will continue through November.

Delta Dance used the Studio for a week to prepare for their competition. Way to go dancers!

Due to Covid-19 mitigation strategies a Halloween event was not hosted this year, but the Fitness Center did participate in the Bethel Scarecrow Hunt with a pool themed scarecrow. We also attended the October Saturday Market offering memberships and gift certificates and sharing facility information.

October 2021



1 Saturday
Market Table



Swim Instructor
Training



Bethel
Scarecrow
Hunt

2 Membership Specials

10/11 Indigenous
Peoples' Day
&
10/18-30 PFD

15+ BRHS Swim Team
Practices

FALL 2021 MEMBERSHIP SPECIALS

2021 PFD SPECIAL

1 MONTH ONLY 25% OFF	ANNUAL 50% OFF	HOW TO PURCHASE
Adult (18+): \$39	Adult (18+): \$39	HAVE QUESTIONS? Call us at 907-486-1441 or visit ykfitness.org
Youth (13-17): \$24	Youth (13-17): \$24	
Senior (65+): \$24	Senior (65+): \$24	
Student: \$24	Student: \$24	

2021 INDIGENOUS PEOPLES' DAY SPECIAL

1 MONTH ONLY	ANNUAL	HOW TO PURCHASE
Adult (18+): \$39	Adult (18+): \$39	HAVE QUESTIONS? Call us at 907-486-1441 or visit ykfitness.org
Youth (13-17): \$24	Youth (13-17): \$24	
Senior (65+): \$24	Senior (65+): \$24	
Student: \$24	Student: \$24	

Our biggest venture for the month of October was offering two membership specials. This year the PFD membership special was one of the best PFD discounts offered to date with discounts available of up to 50% off an annual membership! In addition to the annual PFD membership special, for the first time, we offered a membership special on Indigenous Peoples' Day exclusively to our Native community members. Over 100 patrons took advantage of these great deals and registered or renewed memberships!

Starting in November we will begin offering an auto renewal option for monthly memberships which will allow our monthly members to renew automatically each month using a credit or debit card, instead of having to remember to bring their monthly payment to the facility each month.

We encourage everyone to join our *Healthy for the Holidays* program starting in November. This is a free program open to everyone in the community and is designed to help manage and maintain wellness throughout the holiday season. The program runs November 22nd through January 9th and includes healthy holiday recipes, workouts, exercises, games, and activities for the whole family. The activities will be designed so they can be done anywhere so participants can stay focused on their health through the travel and stress of the holiday season. Each week will have a theme and a challenge to help keep participants motivated. Anyone who is interested can register on our website at ykfitness.org.

HEALTHY FOR THE Holidays

RECIPES FOR THE WHOLE FAMILY

WORKOUTS YOU CAN DO ANYWHERE

TRAVELER FRIENDLY STRETCHES

MINDFULNESS EXERCISES

ACTIVITIES AND GAMES EVERYONE WILL ENJOY

The Fitness Center is excited to offer gift certificates for the holiday giving season. Certificates are available for any dollar amount and are redeemable for any products or services at the Fitness Center. Purchase your certificates at the front desk, online, or find us at Saturday Market. Give the gift of health and fitness to someone you love this year.

During the 2021 Holiday season the facility will be open for the below hours.

- Thanksgiving Day: 11/25/21 Closed
- Friday after Thanksgiving: 11/26/21; Open 2pm-9pm
- Christmas Eve: 12/24; Open 5:30am-5:30pm
- Christmas Day: 12/25 Closed
- New Year's Eve: 12/31; Open 5:30am-5:30pm
- New Year's Day: 1/1; Open 2pm-9pm

Now Hiring And Certifying!

Lifeguard training and certification course

Friday 11/19 6pm-8pm
Friday-Sunday 11/26-28 10am-7pm

Water Safety Instructor training and certification

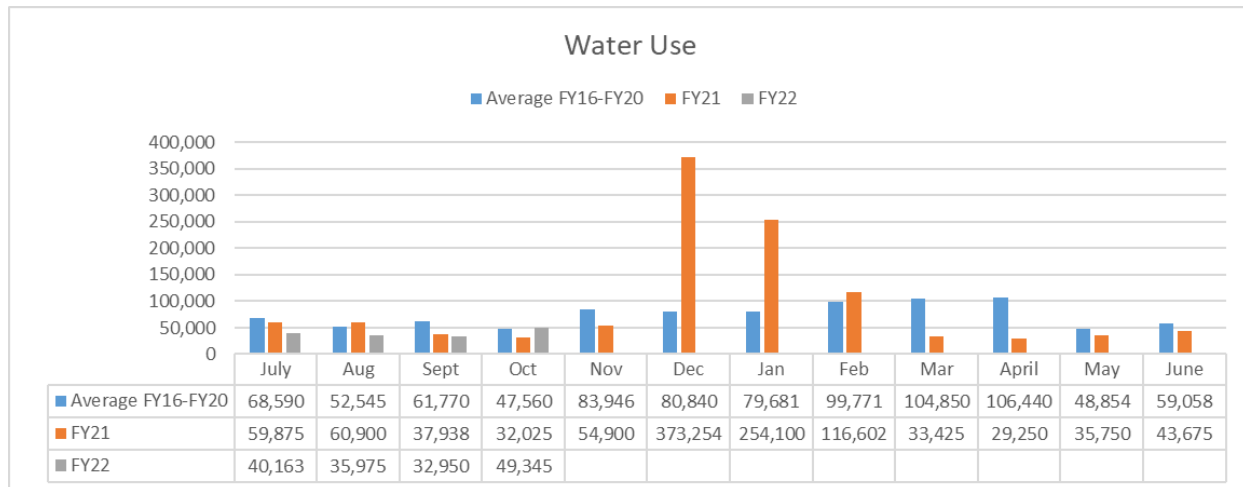
Sundays 10/24, 11/07, 11/14, 11/21 10am-6pm

For more information:
www.ykfitness.org

267 Akiachak Dr
Bethel, AK 99559

www.ykfitness.org
(907) 543-0390

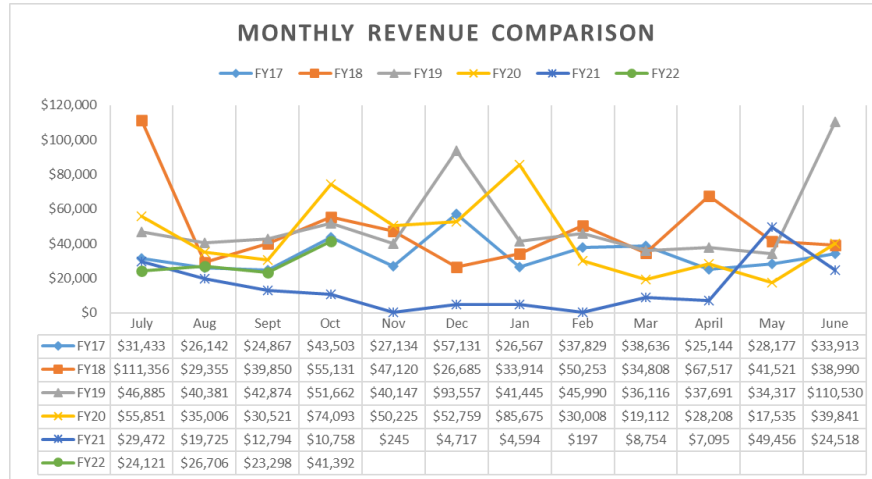
Water Use



*Note: Facility opened in November of 2014 (FY15). Starting during maintenance closure in Dec 2019/Jan 2020 hot water has been used to keep pipes from freezing resulting in higher-than-normal usage. Water was turned off in late March 2020 once outside temps were consistently above freezing temperatures. Problems again arose in Dec 2020 and water was used to assure there were no freeze ups of facility piping through early March 2021.

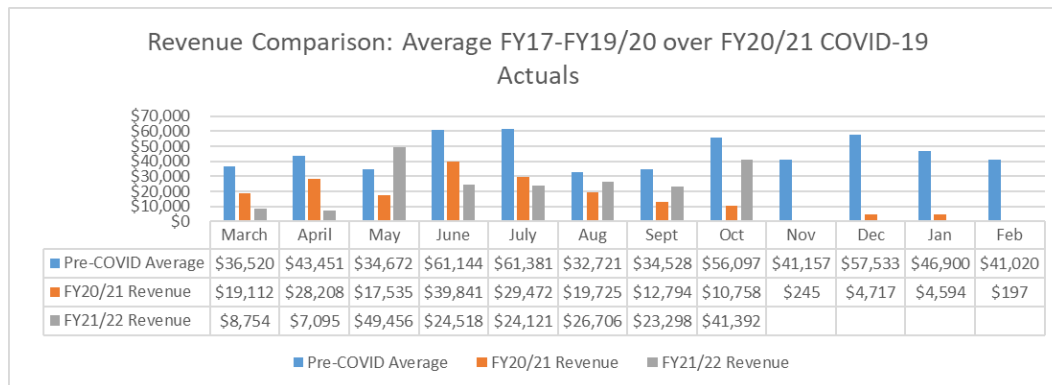
Revenue

Code	Facility Revenue	Jul-21	Aug-21	Sep-21	Oct-21	Nov-21	Dec-21	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22	Total	FY22 Budgeted	%attained
414	Memberships	\$10,595	\$15,569	\$6,168	\$32,050									\$64,382	\$260,000	24.76%
430	Pro Shop	\$2,397	\$1,555	\$1,303	\$2,680									\$7,935	\$40,000	19.84%
435	Concessions	\$1,574	\$1,288	\$1,307	\$1,853									\$6,021	\$60,000	10.04%
460	Entry Fees	\$7,650	\$1,706	\$12,323	\$3,460									\$25,139	\$100,000	25.14%
463	Facility Rental	\$630	\$5,672	\$1,692	\$933									\$8,927	\$25,500	35.01%
465	Program Fees	\$1,275	\$917	\$505	\$415									\$3,112	\$50,000	6.22%
Misc	(Grants, Donations, Etc.)													\$0	\$0	
	Facility Revenue Total	\$24,121	\$26,706	\$23,298	\$41,392	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$115,517	\$535,500	21.57%



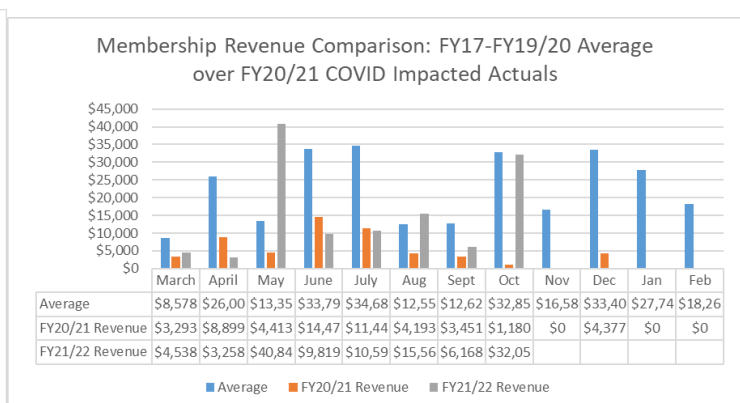
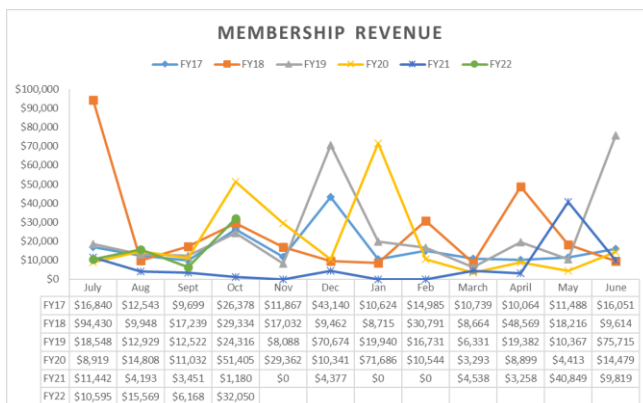
COVID-19 Comparisons	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Total
Pre-COVID Average	\$36,520	\$43,451	\$34,672	\$61,144	\$61,381	\$32,721	\$34,528	\$56,097	\$41,157	\$57,533	\$46,900	\$41,020	
FY20/21 Revenue	\$19,112	\$28,208	\$17,535	\$39,841	\$29,472	\$19,725	\$12,794	\$10,758	\$245	\$4,717	\$4,594	\$197	
FY21/22 Revenue	\$8,754	\$7,095	\$49,456	\$24,518	\$24,121	\$26,706	\$23,298	\$41,392					
COVID-19 Deficit	\$45,175	\$51,598	\$2,352	\$57,929	\$69,170	\$19,011	\$32,965	\$60,044	\$40,911	\$52,816	\$42,306	\$40,823	\$515,100

*June & July Averages are skewed approximately \$30,000 higher than the average month due to large payments typically received during one or the other month.

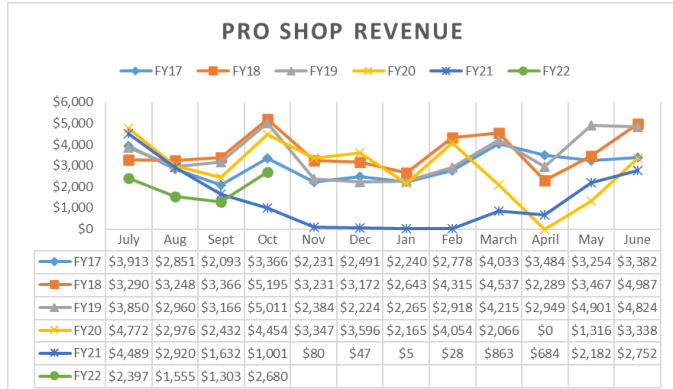


Revenue Comparisons by line Item:

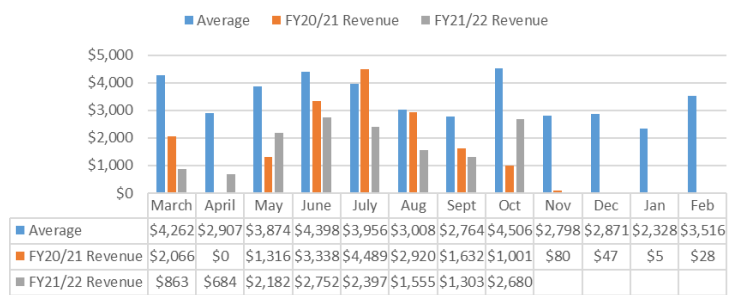
During October 2021 we ran two membership specials which helped boost membership revenue for October. The first special was a one day promotion for Indigenous People's Day and was open for our native community members. Eleven purchases were made. The second was our annual PFD sale. Due to the ongoing issues of COVID-19 we offered a larger than usual discount, 50% off annual memberships. 73 annual memberships and 25 monthly memberships were purchased under the PFD sale.



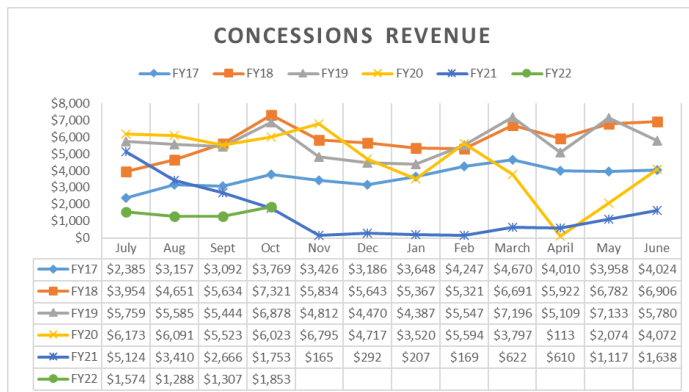
Pro Shop revenue saw a 6% increase over last year due primarily to purchases of goggles, face masks, and swim suits. This is a similar trend to pre-Covid October purchasing where we see individuals who do not utilize the facility regularly purchasing swimwear they need for their visit. While this was a significant increase over last year it is only approximately half of pre-COVID-19 revenue.



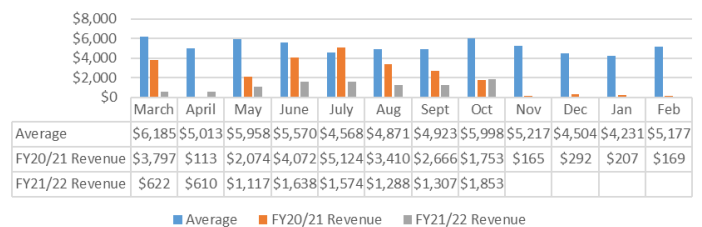
Proshop Revenue Comparison: FY17-FY19/20 Average over FY20/21 COVID Impacted Actuals



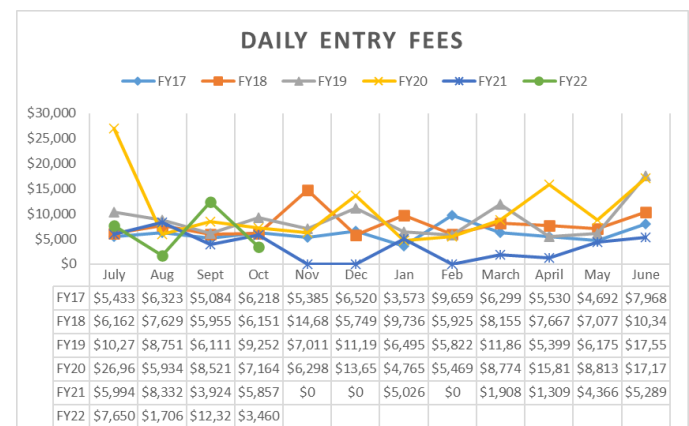
Concessions revenue continues to remain low due to ongoing facility restrictions limiting eating, group sizes, and amount of time spent at the facility.



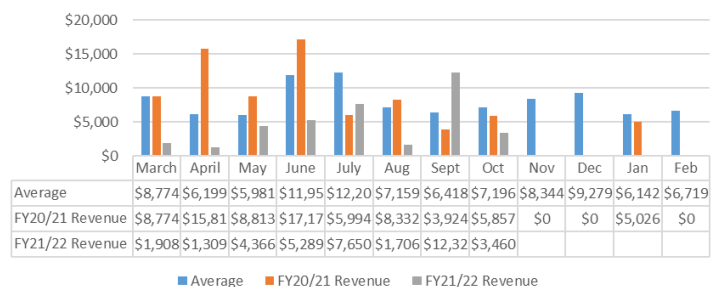
Concessions Revenue Comparison: FY17-FY19/20 Average over FY20/21 COVID Impacted Actuals



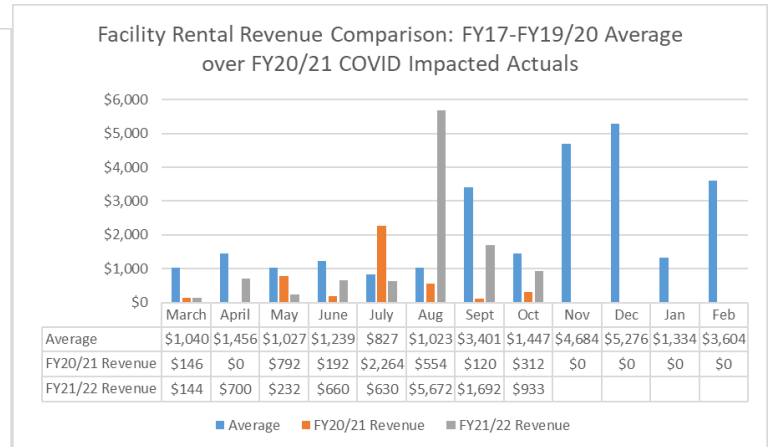
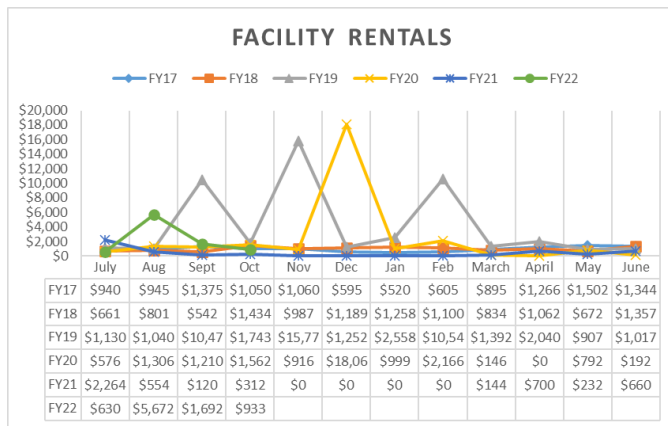
Daily entry fee revenue fluctuations do not directly reflect monthly entry numbers as fees paid under corporate agreements may be paid either in advance of pass use or after monthly/quarterly billing.



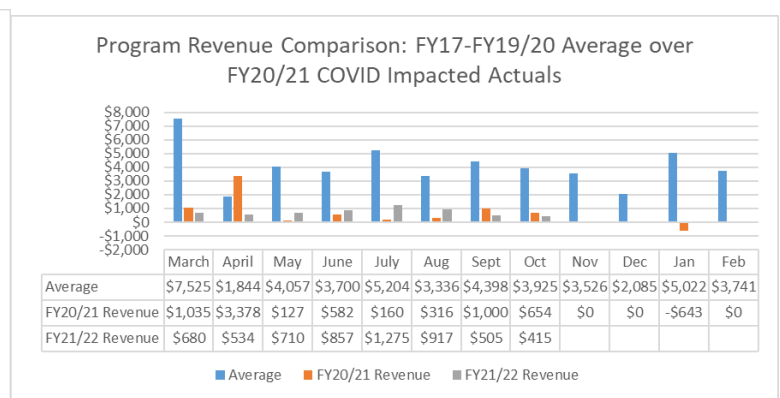
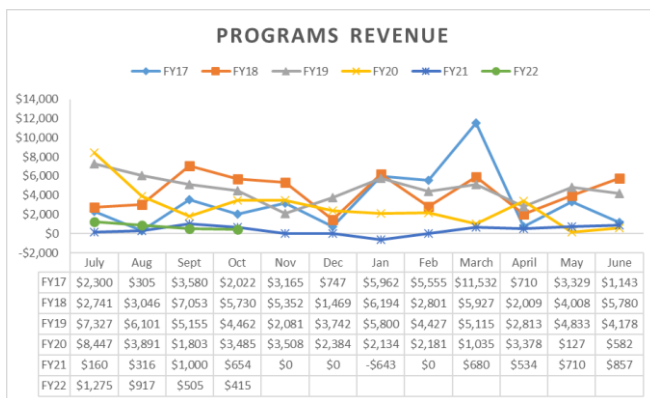
Entry Fees Revenue Comparison: FY17-FY19/20 Average over FY20/21 COVID Impacted Actuals



Facility rental fees will continue to remain low until we are able to resume group rentals and parties. Current rental fees primarily reflect locker rentals.



Due to ongoing COVID-19 concerns we have not yet been able to resume youth programming or group swim classes. Program revenue is currently limited to group fitness and private swim lessons.

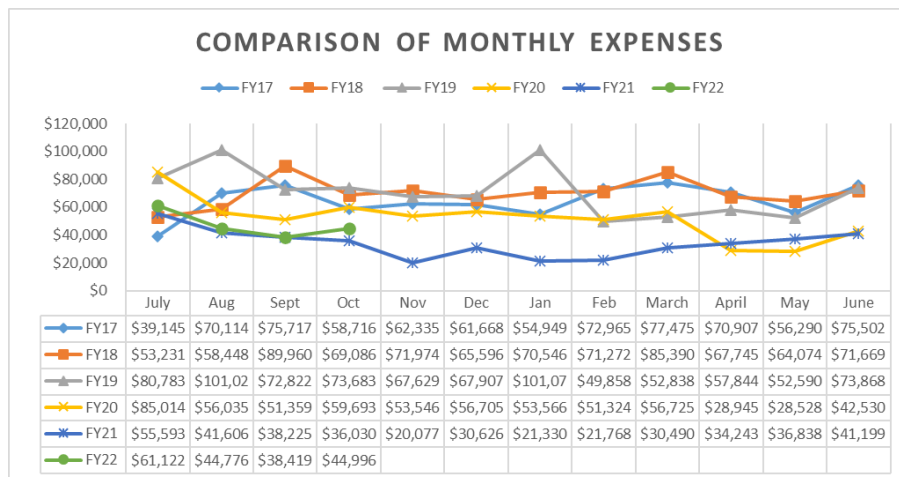


FY21 Expenses

	Expenses	Jul-21	Aug-21	Sep-21	Oct-21	Total	Budgeted	% used
	Wages & Benefits	\$51,354	\$31,937	\$29,545	\$31,483	\$144,320	\$696,442	20.72%
520	Housing	\$2,545	\$2,545	\$2,545	\$2,545	\$10,180	\$42,900	23.73%
545	Travel/Training	\$265	\$0	\$51	\$0	\$316	\$2,000	15.81%
561	Supplies	\$1,270	\$7,622	\$3,363	\$3,892	\$16,147	\$87,000	18.56%
580, 661, 663, 799	Building Maintenance	\$1,364	\$115	\$251	\$257	\$1,988	\$30,100	6.60%
668	Software Licenses	\$253	\$329	\$242	\$438	\$1,263	\$8,146	15.50%
669	General Expenses	\$4,071	\$2,227	\$2,421	\$6,380	\$15,099	\$35,581	42.44%
790	Allowance for Special Events	\$0	\$0	\$0	\$0	\$0	\$1,100	0.00%
799	Unforeseen	\$0	\$0	\$0	\$0	\$0	\$2,500	0.00%
	Other/Non Budgeted	\$0	\$0	\$0	\$0	\$0	\$0	
	TOTAL	\$61,122	\$44,776	\$38,419	\$44,996	\$189,313	\$905,769	20.90%

* Due to our 2 week pay period structure there are 2 months out of each year in which 3 pay periods fall, skewing wages totals for those months.

**Expense totals do not include purchases for the building that have been made by City of Bethel Property Maintenance or other direct city expenses.



We have actively worked to keep expenses low while still making seasonal purchases, purchases for maintenance and cleaning, and to keep essential proshop and concessions items stocked.

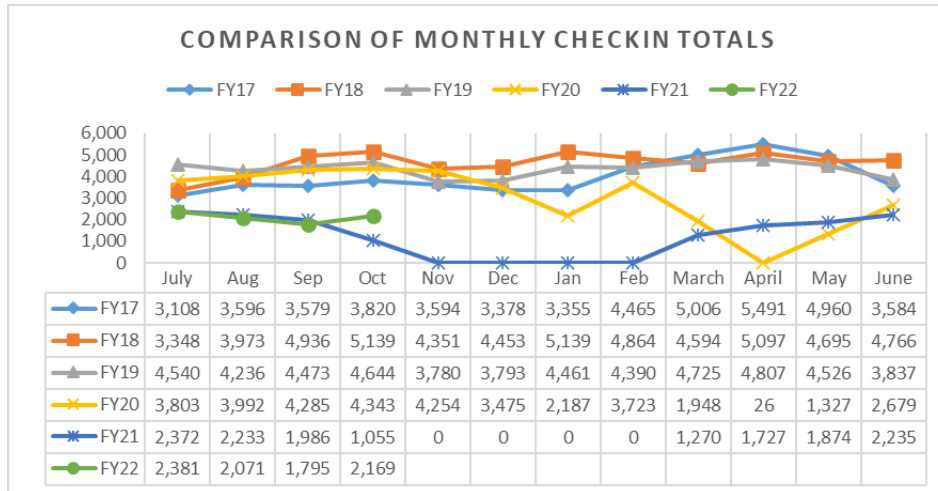
Facility Utilization

Facility Check-In: Facility Check-In numbers represent the total number of patrons who visited the facility and are based on a compilation of the number of members who checked-in, the number of daily passes sold and the number of participants in programs, activities, rentals, and special events. These numbers represent facility visits, not individuals as most individuals visit the facility multiple times over the course of the month.

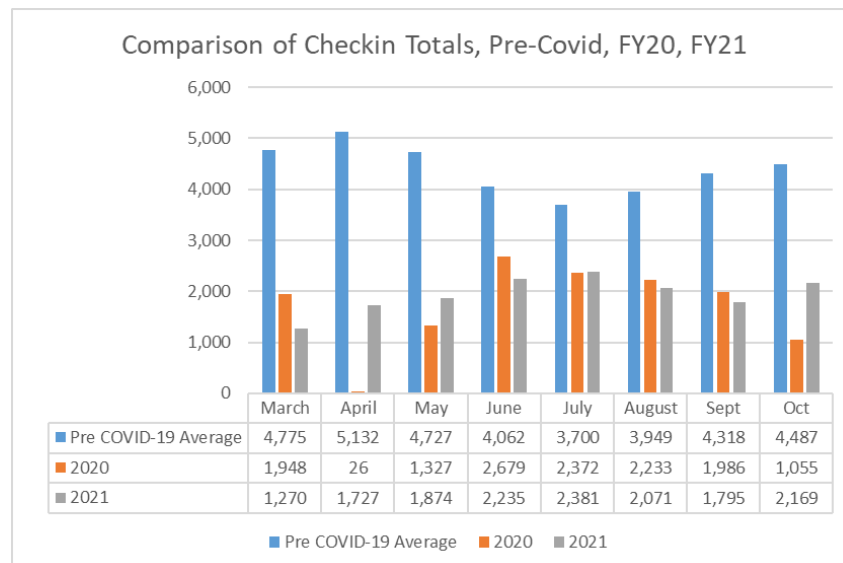
Facility Check-In	Jul-21	Aug-21	Sep-21	Oct-21	Nov-21	Dec-21	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22	Total
Member Checkins	1,202	1,116	991	1199									4,508
Daily Admissions	1,119	696	632	724									3,171
Rentals	0	199	109	166									474
Fitness Programming	40	45	52	69									206
Aquatics Programming	20	15	11	11									57
Youth Programs	0		0	0									0
Monthly Totals	2,381	2,071	1,795	2,169	0	0	0	0	0	0	0	0	8,416

Concerns about COVID-19 began impacting facility utilization in late February 2020 and continue to the present.

During the First Year of the pandemic (March 2020-Feb 2021) our facility was mandated to shut down twice from March 18th through May 9th, 2020 and from October 15th 2020 through Feb 28th 2021. A total of 188 days representing 52% of our year. During the second year of the pandemic (March 2021 – present) we have been fortunate that we have not experienced any mandated facility closures yet, but ongoing COVID-19 concerns/fears and mitigation strategies such as requiring proof of vaccination, face masks, and pool reservations have continued to have a negative impact on facility use.



From our reopening to vaccinated individuals on March 1st we had been seeing slow but steady increase in the average number of visits bringing us to approximately 64% of our normal average for July. The emergence of the Delta variant and increasing cases throughout the community has led to a decline in usage with October usage at approximately 48% of our average pre-COVID-19 usage.



Memorandum

Date: December 1, 2021

To: Pete Williams, City Manager

From: Bo Foley, IT Director

Subject: IT Director's Report



November 2021 Current Events

- **ACS Site Survey:**

This month, I met with an ACS technician to look at possible sites where we are hoping to mount the new OneWeb antenna. We found that our original location was problematic because we could not achieve a 30-degree clearance in a 360-degree view due to the KYUK radio tower. Our original plan was to mount the hardware on the back of City Hall to save an eyesore. We found that mounting to the front of City Hall will be a lot better in terms of sky-clearance. Alternate locations might be the Fire Dept or the Police Dept. ACS is now working on getting me a quote for the official installation, including parts. We expect to have everything installed before I step away for some annual leave near the end of December.

- **Wireless LAN Project:**

This project is still in the planning phases. I have been trying to work with the ACS engineers to figure out where the wireless antennae will be going up on the sides of City buildings. Once we nail that down, it will just be a matter of getting all the equipment together and then building out the new LAN network.

There are many benefits from completing this project including giving us future network expandability for newer buildings and also granting us independence from United Utilities' existing fiber/copper network. We should be able to see much stronger speeds between each site which will greatly improve data transfer rates between buildings.

- **Upgrades to Chambers:**

I have been working with the City's contracted electrician to try and put some new equipment and wiring in place for some new mounted screens in Chambers. The plan is to have our two older 65" screens mounted in the gallery for public-viewing during a meeting while the Council will have two new 85" screens. We will be trying to install a camera for the City Clerk to be able to view the Council for Zoom meetings as well as get an HDMI multiplexer so screens can easily be mirrored throughout the room.

Additional to the new screens and camera, the City Clerk and I are trying to work on getting a bit of a refresh on the existing equipment in Chambers from the Chariot Group. The current touchpad has a lot of calibration issues, and they claim they can help set things up so that Zoom-usage is more integrated, something that will make the Clerk's life a lot easier.

Memorandum

Date: December 1, 2021

To: Pete Williams, City Manager

From: Bo Foley, IT Director

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The costs of these additional items and services beyond what has been used for the City Hall improvements so far can be paid for from savings I had with my floor plans project which was completed last month. When the project was finished, there was approximately \$17,00 in savings which should cover most of this equipment and labor.

- **Cyber-Security Webinar:**

I was able to attend a cyber-security webinar that was hosted by Konica-Minolta and their "All-Covered" team. All-Covered is a managed IT services provider like the CoIT team that we are currently contracted with to help me in managing the network. There was a lot of good information in terms of providing awareness on how people might try to hack a network. Back when we were contracted with Arctic IT, they would do phishing campaigns to see who within the City might fall for things they shouldn't be clicking. If anyone failed, they would get routed to a training video. I am unsure if ACS does this same service, but I will be seeing if I can find information that can be disseminated out to the employees on phishing as we've had plenty of turnover in the couple of years since we were with Arctic IT.

- **Normal Business:**

The rest of the month has been spent handling everyday business such as user in-processing/out-processing, helping users with printing and scanning issues, and investigating problems with various equipment.

Future Plans

- **Vacation:**

I will be stepping away from the office for a couple of weeks towards the end of December and into the New Year. I will be leaving matters to the CoIT team to handle and will take care of any issues they can't fix upon my return. As the vacation isn't too long, I will not be opting to bring in an ACS person to man my office during my time away.

CITY OF BETHEL
COMBINED CASH INVESTMENT
OCTOBER 31, 2021

COMBINED CASH ACCOUNTS

01-10200	CASH-GENERAL WELLS FARGO	4,801,549.38
01-10210	CASH-PAYROLL WELLS FARGO	(21,868.43)
01-10220	CASH-UTILITY WELLS FARGO	137,662.04
01-10225	CASH-XPRESS PAY DEPOSIT ACCT	133,260.79
01-10230	CASH-COMMUNITY ACTION GRANT	153,820.35
01-10360	CASH WF PC TICKETS	435,997.64
	TOTAL COMBINED CASH	5,640,421.77
01-10100	CASH IN COMBINED FUND	(16,145,100.56)
TOTAL UNALLOCATED CASH		(10,504,678.79)

CASH ALLOCATION RECONCILIATION

10	ALLOCATION TO GENERAL FUND	10,637,698.60
16	ALLOCATION TO POLICE ASSET FORFEITURE	(66,780.50)
17	ALLOCATION TO VSW-HEAT TRACE REPLACEMENT	(15,408.79)
18	ALLOCATION TO BOARDWALK LIGHTING PROJECT	88,148.05
19	ALLOCATION TO AVENUES W&S GRANT USDA	(13,737.27)
20	ALLOCATION TO AVENUES W&S LOAN USDA	(2,578,031.42)
25	ALLOCATION TO LAND PLANNING AND DEVELOPMENT	21,172.97
26	ALLOCATION TO PARKS DEVELOPMENT FUND	40,845.33
27	ALLOCATION TO COMMUNITY SERVICE PATROL GRANT	(173,590.10)
40	ALLOCATION TO YK REG AQUA HLTH & SAFETY CTR	(2,039,124.01)
41	ALLOCATION TO E-911 SYSTEM/SURCHARGE	106,639.86
43	ALLOCATION TO WATER & SEWER GRANT PROJECTS	(16,000.00)
45	ALLOCATION TO INSTITUTIONAL CORRIDOR PROJECT	(115,902.60)
47	ALLOCATION TO PORT OFFICE CP FUND	(22,466.07)
49	ALLOCATION TO F49 PORT MULTI-FACILITY IMPRV.	(22,200.00)
50	ALLOCATION TO SOLID WASTE SERVICES	4,238,465.76
51	ALLOCATION TO WATER & SEWER SERVICES	4,648,461.18
52	ALLOCATION TO MUNICIPAL DOCK	3,969,660.53
53	ALLOCATION TO LEASED PROPERTIES	1,860,926.88
54	ALLOCATION TO EMPLOYEE GROUP HEALTH BEN.	(888,182.42)
56	ALLOCATION TO BETHEL PUBLIC TRANSIT SYSTEM	(710,529.34)
57	ALLOCATION TO VEHICLES & EQUIP MAINTENANCE	(712,308.30)
58	ALLOCATION TO FLEET REPLACEMENT FUND	1,240,516.70
60	ALLOCATION TO RASMUSON GRANT	4,430.32
63	ALLOCATION TO LAGOON UPGRADES DESIGN SERV	(1,938,017.05)
66	ALLOCATION TO COVID-19 CARES ACT FUND	(2,089,890.63)
67	ALLOCATION TO THE AK COMMUNITY FOUNDATION	102,999.00
68	ALLOCATION TO 20SHSP-GY20	(21,930.00)
69	ALLOCATION TO DIABETES PREVENTION & CONTROL	372.20
70	ALLOCATION TO GOVERNMENT-WIDE FIXED ASSETS	700,012.70
71	ALLOCATION TO 2016 HOMELAND SECURITY	(32,452.20)
75	ALLOCATION TO USDOJ CORONAVIRUS EMERGENCY	(3,012.00)
83	ALLOCATION TO FUND 83	(5,035.60)
90	ALLOCATION TO BETHEL ENDOWMENT FUND	(72,581.12)

CITY OF BETHEL
COMBINED CASH INVESTMENT
OCTOBER 31, 2021

TOTAL ALLOCATIONS TO OTHER FUNDS	16,123,170.66
ALLOCATION FROM COMBINED CASH FUND - 01-10100	(16,145,100.56)
ZERO PROOF IF ALLOCATIONS BALANCE	(21,929.90)

CITY OF BETHEL
BALANCE SHEET
OCTOBER 31, 2021

FUND 01

ASSETS

01-10100	CASH IN COMBINED FUND	(	16,145,100.56)	
01-10200	CASH-GENERAL WELLS FARGO		4,801,549.38	
01-10210	CASH-PAYROLL WELLS FARGO	(	21,868.43)	
01-10220	CASH-UTILITY WELLS FARGO		137,662.04	
01-10225	CASH-XPRESS PAY DEPOSIT ACCT		133,260.79	
01-10230	CASH-COMMUNITY ACTION GRANT		153,820.35	
01-10360	CASH WF PC TICKETS		435,997.64	
01-11750	CASH CLEARING - UTILITY		79,313.90	
01-11751	CASH CLEARING - CEMETERY	(	582.66)	
01-11755	CASH CLEARING - A/R	(	2,990.48)	
01-11756	CASH CLEARING - BUS.LICENSE	(	505.68)	
01-11757	CASH CLEARING - BUSINESS TAX	(	38,940.02)	
01-12500	INVESTMENT-AMLIP		7,607,064.66	
01-12700	INVESTMENT-WELLS FARGO		2,593,808.52	
01-12900	TVI-CENTRAL TREASURY ACCT		262,048.42	
01-13000	INV -WELLS FARGO 1BB99600	(	141.79)	
TOTAL ASSETS			(	5,603.92)

LIABILITIES AND EQUITY

LIABILITIES

01-20100	VOUCHERS PAYABLE	(	5,603.92)	
TOTAL LIABILITIES			(	5,603.92)
TOTAL LIABILITIES AND EQUITY			(	5,603.92)

CITY OF BETHEL
BALANCE SHEET
OCTOBER 31, 2021

GENERAL FUND

ASSETS

10-10100	CASH IN COMBINED FUND	10,637,698.60	
10-11000	CASH IN TILL - YOUTH SERVICES	70.00	
10-11200	PETTY CASH - POLICE DEPT	256.18	
10-11300	CASH IN TILL - FINANCE	500.00	
10-12800	ACCRUAL - TAXES	1,473,123.69	
10-12900	INTEREST RECEIVABLE	1,911.45	
10-13000	A/R EMPLOYEE ADVANCES	(1,596.63)	
10-13100	AR- BTC MODULE	173,390.02	
10-13101	AR- AR MODULE	15,212.01	
10-13102	AR- BL MODULE	(475.00)	
10-13400	MISC RECEIVABLES - GENERAL FUN	2,925,628.46	
10-13900	ALLOWANCE FOR DOUBTFUL ACCT	(18,575.20)	
10-14200	INVENTORY - HEATING FUEL	29,381.99	
10-14600	PREPAID INSURANCE	516,455.45	
10-14700	PREPAID WORKERS COMP	109,789.69	
10-14800	INVENTORY-TREATED LUMBER	2,361.99	
10-14900	PREPAID - OTHER EXPENSES	19,884.14	
10-15600	INVENTORY - CALCIUM CHLORIDE	29,748.22	
10-15800	INVENTORY - PIPE	31,114.50	
10-19900	SUSPENSE	(45,943.60)	
10-19901	SUSPENSE - BULK DIESEL FUEL	12,761.33	
TOTAL ASSETS			15,912,697.29

LIABILITIES AND EQUITY

LIABILITIES

10-20100	VOUCHERS PAYABLE	783,476.54	
10-20200	PAYABLE - CHILD SUPPORT	1,361.13	
10-20300	PAYABLE - GARNISHMENT	1,317.62	
10-21000	PAYABLE - SOCIAL SECURITY	2,053.81	
10-21100	ACCRUED PAYROLL	253,770.91	
10-21150	RETURNED STALE DATED PAYROLL	3,858.25	
10-21200	PAYABLE - FWT	38,271.11	
10-21300	PAYABLE - MEDICARE FICA	4,776.52	
10-21500	PAYABLE - ICMA DEFERRED COMP	2,473.74	
10-21600	PAYABLE - PERS	99,541.19	
10-21700	PAYABLE - NACO DEFERRED COMP	717.00	
10-21900	PAYABLE - UNION DUES	207.90	
10-22000	PAYABLE- LINCOLN DEFERRED COMP	500.00	
10-22100	ACCRUED VACATION	1,604.01	
10-22700	PAYABLE - AFLAC	61.48	
10-22800	PAYABLE - HEALTH INSURANCE	56,279.68	
10-22900	PAYABLE - OTHER DEDUCTIONS	2,055.74	
10-23200	UNCLAIMED PROPERTY PAYABLE	15,156.01	
10-23700	DEFERRED REVENUE - SALES TAX	337,927.19	
TOTAL LIABILITIES			1,605,409.83

FUND EQUITY

CITY OF BETHEL
BALANCE SHEET
OCTOBER 31, 2021

GENERAL FUND

10-27000	INSURANCE CONTINGENCY		4,775.00	
	UNAPPROPRIATED FUND BALANCE:			
	REVENUE OVER EXPENDITURES - YTD	(	2,039,198.77)	
	BALANCE - CURRENT DATE	(	2,039,198.77)	
	TOTAL FUND EQUITY		(	2,034,423.77)
	TOTAL LIABILITIES AND EQUITY		(	429,013.94)

CITY OF BETHEL
REVENUES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING OCTOBER 31, 2021

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>TAXES</u>					
10-40-400 TAX - TRANSIENT LODGING	154,670.27	154,670.27	450,000.00	295,329.73	34.4
10-40-401 TAX - SALES	2,432,469.05	2,432,469.05	7,500,000.00	5,067,530.95	32.4
10-40-402 AK REMOTE SELLER SALES TAX	174,615.18	174,615.18	500,000.00	325,384.82	34.9
10-40-403 PENALTIES & INT - SALES TAX	4,364.96	4,364.96	100,000.00	95,635.04	4.4
10-40-407 CIGARETTE AND TOBACCO TAX	214,776.10	214,776.10	650,000.00	435,223.90	33.0
10-40-408 TAX - ALCOHOL USE TAX	133,869.96	133,869.96	500,000.00	366,130.04	26.8
10-40-420 MARIJUANA TAX	269,934.24	269,934.24	850,000.00	580,065.76	31.8
10-40-468 TAX - MOTOR VEH REGISTRATION	21,608.04	21,608.04	50,000.00	28,391.96	43.2
TOTAL TAXES	3,406,307.80	3,406,307.80	10,600,000.00	7,193,692.20	32.1
<u>STATE & FEDERAL REVENUES</u>					
10-42-410 PERS ON BEHALF	.00	.00	125,000.00	125,000.00	.0
10-42-414 COMMUNITY DIVIDEND	.00	.00	104,143.00	104,143.00	.0
10-42-418 PILT PROGRAM - STATE	963,058.19	963,058.19	900,000.00	(63,058.19)	107.0
10-42-429 SOA ELECTRIC CO-OP TAX SHARE	20,584.01	20,584.01	20,000.00	(584.01)	102.9
10-42-430 SOA - JURY DUTY REIMB.	100.00	100.00	.00	(100.00)	.0
TOTAL STATE & FEDERAL REVENUES	983,742.20	983,742.20	1,149,143.00	165,400.80	85.6
<u>CHARGES FOR SERVICES</u>					
10-43-422 AMBULANCE REVENUE	57,019.93	57,019.93	225,000.00	167,980.07	25.3
10-43-424 POLICE DEPT MISC FEES	.00	.00	9,000.00	9,000.00	.0
10-43-426 AMBULANCE FEES	.00	.00	1,500.00	1,500.00	.0
TOTAL CHARGES FOR SERVICES	57,019.93	57,019.93	235,500.00	178,480.07	24.2
<u>LICENSES, PERMITS & FEES</u>					
10-45-450 GAMING TAX	97,431.83	97,431.83	400,000.00	302,568.17	24.4
10-45-451 TAXI PERMITS	35,330.00	35,330.00	155,000.00	119,670.00	22.8
10-45-452 BUSINESS LICENSES	1,800.00	1,800.00	35,000.00	33,200.00	5.1
10-45-453 ANIMAL CONTROL LICENSES	745.00	745.00	2,500.00	1,755.00	29.8
10-45-454 PLANNING FEES	1,055.00	1,055.00	500.00	(555.00)	211.0
10-45-455 PLAT/RECORDING FEES	.00	.00	500.00	500.00	.0
10-45-456 SITE REVIEWS	500.00	500.00	5,000.00	4,500.00	10.0
10-45-457 PARKS & REC JULY 4TH FEES	.00	.00	2,000.00	2,000.00	.0
10-45-469 MISC PERMITS/LICENSES/FEE	2,065.00	2,065.00	5,000.00	2,935.00	41.3
TOTAL LICENSES, PERMITS & FEES	138,926.83	138,926.83	605,500.00	466,573.17	22.9

CITY OF BETHEL
REVENUES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING OCTOBER 31, 2021

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>OTHER FINANCING SOURCES</u>					
10-46-490 XFRS IN FROM OTHER FUNDS	.00	.00	17,500.00	17,500.00	.0
TOTAL OTHER FINANCING SOURCES	.00	.00	17,500.00	17,500.00	.0
<u>MISCELLANEOUS</u>					
10-49-487 INVESTMENT INCOME	583.68	583.68	500,000.00	499,416.32	.1
10-49-488 POLICE DEPT MISC	1,621.00	1,621.00	6,000.00	4,379.00	27.0
10-49-494 GAIN(LOSS) SALE OF F.ASSETS	.00	.00	20,000.00	20,000.00	.0
10-49-495 MISCELLANEOUS REVENUE	48,597.18	48,597.18	.00 (	48,597.18)	.0
10-49-500 SOA COURT FINES/FEES	690.00	690.00	25,000.00	24,310.00	2.8
10-49-501 PC TICKETS	1,488.95	1,488.95	1,500.00	11.05	99.3
TOTAL MISCELLANEOUS	52,980.81	52,980.81	552,500.00	499,519.19	9.6
TOTAL FUND REVENUE	4,638,977.57	4,638,977.57	13,160,143.00	8,521,165.43	35.3

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING OCTOBER 31, 2021

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>ADMINISTRATION</u>					
10-51-501 SALARIES	119,770.89	119,770.89	355,189.00	235,418.11	33.7
10-51-502 OVERTIME	2,706.21	2,706.21	.00 (	2,706.21)	.0
10-51-506 RELOCATION BONUS	.00	.00	10,000.00	10,000.00	.0
10-51-510 SOCIAL SECURITY EXPENSE	2,925.20	2,925.20	.00 (	2,925.20)	.0
10-51-511 MEDICARE FICA	1,780.54	1,780.54	5,150.00	3,369.46	34.6
10-51-512 EMPLOYEE GROUP BENEFITS	13,007.50	13,007.50	76,284.00	63,276.50	17.1
10-51-515 UNEMPLOYMENT	.00	.00	6,322.00	6,322.00	.0
10-51-516 WORKERS' COMPENSATION	386.80	386.80	9,176.00	8,789.20	4.2
10-51-518 PERS	16,565.18	16,565.18	78,141.00	61,575.82	21.2
10-51-519 UTILITY BENEFIT	4,080.84	4,080.84	13,680.00	9,599.16	29.8
10-51-522 RECRUITMENT COSTS	.00	.00	10,000.00	10,000.00	.0
10-51-541 TRAVEL/TRAINING-STAFF ATTORNEY	.00	.00	5,000.00	5,000.00	.0
10-51-545 TRAINING/TRAVEL	231.53	231.53	5,000.00	4,768.47	4.6
10-51-561 SUPPLIES	2,777.42	2,777.42	7,000.00	4,222.58	39.7
10-51-563 WEARING APPAREL	134.95	134.95	1,000.00	865.05	13.5
10-51-601 VEHICLE PARTS	935.25	935.25	.00 (	935.25)	.0
10-51-602 GASOLINE / DIESEL / OIL	353.27	353.27	.00 (	353.27)	.0
10-51-621 ELECTRICITY	6,020.35	6,020.35	15,000.00	8,979.65	40.1
10-51-622 TELEPHONE	4,918.67	4,918.67	20,000.00	15,081.33	24.6
10-51-623 HEATING FUEL	3,960.58	3,960.58	20,000.00	16,039.42	19.8
10-51-626 WATER/SEWER/GARB/	2,623.06	2,623.06	12,000.00	9,376.94	21.9
10-51-627 STAFF CELLULAR PHONES	792.33	792.33	1,000.00	207.67	79.2
10-51-644 CONSULTING FEES	23,224.83	23,224.83	59,250.00	36,025.17	39.2
10-51-646 DRUG TESTING/BCKGRND CKS	465.00	465.00	9,500.00	9,035.00	4.9
10-51-649 PROFESSIONAL FEES	.00	.00	20,000.00	20,000.00	.0
10-51-661 VEHICLE MAINT/REPAIR	438.38	438.38	.00 (	438.38)	.0
10-51-663 JANITORIAL	3,900.00	3,900.00	20,000.00	16,100.00	19.5
10-51-669 OTHER PURCHASED SERVICES	21,645.57	21,645.57	10,000.00 (	11,645.57)	216.5
10-51-683 MINOR EQUIPMENT	.00	.00	2,000.00	2,000.00	.0
10-51-721 INSURANCE	7,118.04	7,118.04	17,000.00	9,881.96	41.9
10-51-722 INSURANCE-DED EXP & OTHER	.00	.00	7,000.00	7,000.00	.0
10-51-724 DUES/SUBSCRIPTIONS	.00	.00	1,000.00	1,000.00	.0
10-51-727 ADVERTISING	.00	.00	5,000.00	5,000.00	.0
10-51-732 EQUIPMENT RENTAL	.00	.00	2,000.00	2,000.00	.0
10-51-733 POSTAGE	1,093.98	1,093.98	1,000.00 (	93.98)	109.4
10-51-790 ALLOWANCE SPECIAL EVENTS	1,000.00	1,000.00	7,500.00	6,500.00	13.3
10-51-799 MISCELLANEOUS EXPENSES	.00	.00	1,000.00	1,000.00	.0
10-51-875 INDIRECT COST RECOVERY	(97,463.13)	(97,463.13)	(263,180.00)	(165,716.87)	(37.0)
10-51-996 ADMIN OVERHEAD-IT SVCS	3,964.50	3,964.50	17,539.00	13,574.50	22.6
TOTAL ADMINISTRATION	149,357.74	149,357.74	566,551.00	417,193.26	26.4

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING OCTOBER 31, 2021

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>CITY CLERKS OFFICE</u>					
10-52-501 SALARIES	61,127.56	61,127.56	182,743.00	121,615.44	33.5
10-52-511 MEDICARE	866.53	866.53	2,650.00	1,783.47	32.7
10-52-512 EMPLOYEE GROUP BENEFITS	11,824.68	11,824.68	50,856.00	39,031.32	23.3
10-52-515 UNEMPLOYMENT	.00	.00	3,253.00	3,253.00	.0
10-52-516 WORKERS' COMPENSATION	199.00	199.00	4,720.00	4,521.00	4.2
10-52-518 P.E.R.S.	13,448.06	13,448.06	40,204.00	26,755.94	33.5
10-52-519 UTILITY BENEFIT	2,584.64	2,584.64	9,120.00	6,535.36	28.3
10-52-541 TRAVEL/TRAINING-COUNCIL	1,372.55	1,372.55	19,000.00	17,627.45	7.2
10-52-545 TRAINING/TRAVEL-CLERK	627.32	627.32	7,800.00	7,172.68	8.0
10-52-561 SUPPLIES-CLERK	492.45	492.45	500.00	7.55	98.5
10-52-562 SUPPLIES-COUNCIL	269.00	269.00	500.00	231.00	53.8
10-52-627 STAFF CELLULAR PHONES	387.63	387.63	1,600.00	1,212.37	24.2
10-52-642 LEGAL FEES	31,554.10	31,554.10	40,000.00	8,445.90	78.9
10-52-669 OTHER PURCHASE SERVICES	1,408.50	1,408.50	14,000.00	12,591.50	10.1
10-52-682 ELECTION EXPENSES	17,207.53	17,207.53	12,000.00	(5,207.53)	143.4
10-52-683 MINOR EQUIPMENT	286.11	286.11	.00	(286.11)	.0
10-52-684 DONATIONS & AWARDS	385.76	385.76	800.00	414.24	48.2
10-52-721 INSURANCE	965.20	965.20	2,700.00	1,734.80	35.8
10-52-724 DUES/SUBSCRIPTIONS	.00	.00	7,000.00	7,000.00	.0
10-52-727 ADVERTISING	.00	.00	6,000.00	6,000.00	.0
10-52-790 ALLOWANCE FOR SPECIAL EVENTS	.00	.00	600.00	600.00	.0
10-52-875 INDRIECT COST RECOVERY	(74,400.06)	(74,400.06)	(133,463.00)	(59,062.94)	(55.8)
10-52-996 ADMIN OVERHEAD-IT SVCS	3,964.50	3,964.50	17,539.00	13,574.50	22.6
 TOTAL CITY CLERKS OFFICE	 74,571.06	 74,571.06	 290,122.00	 215,550.94	 25.7

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING OCTOBER 31, 2021

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>FINANCE</u>					
10-53-501 SALARIES	151,618.80	151,618.80	656,155.00	504,536.20	23.1
10-53-502 OVERTIME	4,225.98	4,225.98	16,000.00	11,774.02	26.4
10-53-508 LEAVE CASHOUT	1,055.73	1,055.73	8,359.00	7,303.27	12.6
10-53-510 SOCIAL SECURITY EXPENSE	100.56	100.56	.00	(100.56)	.0
10-53-511 MEDICARE FICA	2,304.89	2,304.89	9,746.00	7,441.11	23.7
10-53-512 EMPLOYEE GROUP BENEFITS	35,487.49	35,487.49	228,852.00	193,364.51	15.5
10-53-515 UNEMPLOYMENT	.00	.00	11,964.00	11,964.00	.0
10-53-516 WORKERS' COMPENSATION	732.00	732.00	17,364.00	16,632.00	4.2
10-53-518 PERS	34,065.79	34,065.79	147,874.00	113,808.21	23.0
10-53-519 UTILITY BENEFIT	3,162.97	3,162.97	41,040.00	37,877.03	7.7
10-53-520 RELOCATION EXPENSES	.00	.00	5,000.00	5,000.00	.0
10-53-545 TRAINING/TRAVEL	1,250.07	1,250.07	20,000.00	18,749.93	6.3
10-53-561 SUPPLIES	5,845.80	5,845.80	10,000.00	4,154.20	58.5
10-53-601 VEHICLE MT. (PARTS & TOOLS)	29.59	29.59	.00	(29.59)	.0
10-53-602 GASOLINE	300.34	300.34	500.00	199.66	60.1
10-53-622 TELEPHONE	43.80	43.80	300.00	256.20	14.6
10-53-627 STAFF CELLULAR PHONES	992.74	992.74	500.00	(492.74)	198.6
10-53-641 AUDITING EXPENSE	15,000.00	15,000.00	100,000.00	85,000.00	15.0
10-53-647 COLLECTION/SMALL CLAIMS	.00	.00	500.00	500.00	.0
10-53-648 ADMIN-OUTSOURCED SERVICES	21,045.50	21,045.50	130,000.00	108,954.50	16.2
10-53-649 OTHER PROFESSIONAL SVS	55,221.14	55,221.14	115,000.00	59,778.86	48.0
10-53-661 VEHICLE MAINT/REPAIRS	438.38	438.38	1,000.00	561.62	43.8
10-53-668 HARDWARE/SOFTWARE SUP/669	3,858.43	3,858.43	35,000.00	31,141.57	11.0
10-53-669 OTHER PURCHASED SERVICES	30,121.13	30,121.13	103,500.00	73,378.87	29.1
10-53-683 MINOR EQUIPMENT	8,002.83	8,002.83	5,000.00	(3,002.83)	160.1
10-53-693 KIOSK+ANNUAL FEES&NEWCOPIER	.00	.00	20,000.00	20,000.00	.0
10-53-721 INSURANCE	2,131.96	2,131.96	7,000.00	4,868.04	30.5
10-53-724 DUES/SUBSCRIPTIONS	.00	.00	250.00	250.00	.0
10-53-727 ADVERTISING	.00	.00	500.00	500.00	.0
10-53-733 POSTAGE	473.23	473.23	1,000.00	526.77	47.3
10-53-734 CASH OVER/SHORT	(.06)	(.06)	500.00	500.06	.0
10-53-735 FINANCE CHARGES/PENALTIES	81.71	81.71	500.00	418.29	16.3
10-53-736 BANK CHARGES	15,548.92	15,548.92	62,000.00	46,451.08	25.1
10-53-737 IRS PENALTIES AND INTEREST	1,161.82	1,161.82	5,000.00	3,838.18	23.2
10-53-799 MISCELLANEOUS EXPENSES	679.15	679.15	5,000.00	4,320.85	13.6
10-53-875 INDIRECT COST RECOVERY	(200,509.75)	(200,509.75)	(566,327.00)	(365,817.25)	(35.4)
10-53-996 ADMIN OVERHEAD-IT SVCS	5,243.75	5,243.75	25,000.00	19,756.25	21.0
TOTAL FINANCE	199,714.69	199,714.69	1,224,077.00	1,024,362.31	16.3

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING OCTOBER 31, 2021

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PLANNING</u>					
10-54-501 SALARIES	54,016.35	54,016.35	158,210.00	104,193.65	34.1
10-54-508 LEAVE CASHOUT	.00	.00	1,091.00	1,091.00	.0
10-54-511 MEDICARE FICA	662.95	662.95	2,294.00	1,631.05	28.9
10-54-512 EMPLOYEE GROUP BENEFITS	8,186.77	8,186.77	50,856.00	42,669.23	16.1
10-54-515 UNEMPLOYMENT	.00	.00	2,816.00	2,816.00	.0
10-54-516 WORKERS' COMPENSATION	172.28	172.28	4,087.00	3,914.72	4.2
10-54-518 PERS	11,883.57	11,883.57	34,806.00	22,922.43	34.1
10-54-519 UTILITY BENEFIT	636.64	636.64	9,120.00	8,483.36	7.0
10-54-545 TRAINING/TRAVEL	.00	.00	3,600.00	3,600.00	.0
10-54-561 SUPPLIES	623.78	623.78	5,600.00	4,976.22	11.1
10-54-563 WEARING APPAREL	.00	.00	300.00	300.00	.0
10-54-601 VEHICLE PARTS	7.14	7.14	1,000.00	992.86	.7
10-54-602 GASOLINE	179.63	179.63	1,800.00	1,620.37	10.0
10-54-621 ELECTRICITY	353.66	353.66	1,440.00	1,086.34	24.6
10-54-622 TELEPHONE	21.90	21.90	200.00	178.10	11.0
10-54-623 HEATING FUEL	471.50	471.50	2,040.00	1,568.50	23.1
10-54-626 WATER/SEWER/GARBAGE	249.29	249.29	1,400.00	1,150.71	17.8
10-54-627 STAFF CELLULAR PHONES	144.26	144.26	840.00	695.74	17.2
10-54-642 LEGAL FEES	.00	.00	5,000.00	5,000.00	.0
10-54-648 CODE ENFORCEMENT ACTIVITIES	.00	.00	3,500.00	3,500.00	.0
10-54-649 OTHER PROFESSIONAL FEES	30,128.68	30,128.68	42,000.00	11,871.32	71.7
10-54-661 VEHICLE MAINT/REPAIRS	438.38	438.38	1,894.00	1,455.62	23.2
10-54-668 HARDWARE/SOFTWARE SUPPORT	1,929.00	1,929.00	2,500.00	571.00	77.2
10-54-669 PROFESSIONAL SERVICES	.00	.00	4,000.00	4,000.00	.0
10-54-683 MINOR EQUIPMENT	.00	.00	5,500.00	5,500.00	.0
10-54-694 COMPREHENSIVE PLAN	.00	.00	150,000.00	150,000.00	.0
10-54-695 ROAD OWNERSHIP DETERIMINATION	.00	.00	40,000.00	40,000.00	.0
10-54-721 INSURANCE	1,130.20	1,130.20	3,157.00	2,026.80	35.8
10-54-724 DUES & SUBSCRIPTION	.00	.00	500.00	500.00	.0
10-54-727 ADVERTISING	706.50	706.50	2,000.00	1,293.50	35.3
10-54-799 MISCELLANEOUS EXPENSES	22.72	22.72	1,000.00	977.28	2.3
10-54-996 ADMIN OVERHEAD-IT SVCS	3,964.50	3,964.50	17,539.00	13,574.50	22.6
TOTAL PLANNING	115,929.70	115,929.70	560,090.00	444,160.30	20.7

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING OCTOBER 31, 2021

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>TECHNOLOGY DEPARTMENTS</u>					
10-55-501 SALARIES	32,631.53	32,631.53	96,989.00	64,357.47	33.6
10-55-508 LEAVE CASHOUT	4,942.71	4,942.71	.00 (	4,942.71)	.0
10-55-511 MEDICARE FICA	519.34	519.34	1,406.00	886.66	36.9
10-55-512 EMPLOYEE GROUP BENEFITS	4,093.38	4,093.38	25,428.00	21,334.62	16.1
10-55-515 UNEMPLOYMENT	.00	.00	1,726.00	1,726.00	.0
10-55-516 WORKERS' COMPENSATION	105.64	105.64	2,506.00	2,400.36	4.2
10-55-518 PERS	7,178.96	7,178.96	21,338.00	14,159.04	33.6
10-55-519 UTILITY BENEFIT	1,961.48	1,961.48	4,560.00	2,598.52	43.0
10-55-545 TRAINING/TRAVEL	.00	.00	5,000.00	5,000.00	.0
10-55-561 SUPPLIES	2,213.29	2,213.29	5,000.00	2,786.71	44.3
10-55-602 GASOLINE	458.49	458.49	1,440.00	981.51	31.8
10-55-627 STAFF CELLULAR PHONES	70,291.33	70,291.33	2,000.00 (	68,291.33)	3514.6
10-55-649 OTHER PROFESSIONAL SERVICES	34,883.13	34,883.13	130,000.00	95,116.87	26.8
10-55-650 OTHER PURCHASE SERVICES	.00	.00	10,000.00	10,000.00	.0
10-55-661 VEHICLE MAINT/REPAIRS	438.38	438.38	1,894.00	1,455.62	23.2
10-55-667 CONNECTIVITY SERVICES	28,335.43	28,335.43	800,000.00	771,664.57	3.5
10-55-668 SOFTWARE/SUPPORT	8,636.86	8,636.86	40,000.00	31,363.14	21.6
10-55-669 ADMIN OVERHEAD-IT SVCS	1,412.31	1,412.31	.00 (	1,412.31)	.0
10-55-683 MINOR EQUIPMENT	12,608.76	12,608.76	20,000.00	7,391.24	63.0
10-55-694 SERVER ROOM AIR CONDITIONER	.00	.00	10,000.00	10,000.00	.0
10-55-695 BUILDING MAPPING/ FLOOR PLANS	.00	.00	40,000.00	40,000.00	.0
10-55-696 AIR CONDITIONER FOR SERVERS	.00	.00	50,000.00	50,000.00	.0
10-55-721 INSURANCE	882.24	882.24	2,452.00	1,569.76	36.0
10-55-732 EQUIPMENT RENTAL	53,595.55	53,595.55	180,000.00	126,404.45	29.8
10-55-799 MISCELLANEOUS EXPENSES	.00	.00	1,000.00	1,000.00	.0
10-55-875 INDIRECT COST RECOVERY	(115,247.22)	(115,247.22)	(1,160,014.00)	(1,044,766.78)	(9.9)
10-55-996 ADMIN OVERHEAD-IT SVCS	15,039.77	15,039.77	58,724.00	43,684.23	25.6
TOTAL TECHNOLOGY DEPARTMENTS	164,981.36	164,981.36	351,449.00	186,467.64	46.9

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING OCTOBER 31, 2021

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>CITY ATTORNEY'S OFFICE</u>					
10-56-501 SALARIES	46,536.94	46,536.94	141,625.00	95,088.06	32.9
10-56-511 MEDICARE	680.66	680.66	2,054.00	1,373.34	33.1
10-56-512 EMPLOYEE GROUP BENEFITS	13,007.50	13,007.50	25,428.00	12,420.50	51.2
10-56-515 UNEMPLOYMENT	.00	.00	2,478.00	2,478.00	.0
10-56-516 WORKERS' COMPENSATION	154.24	154.24	3,659.00	3,504.76	4.2
10-56-518 PERS	10,387.89	10,387.89	31,158.00	20,770.11	33.3
10-56-545 TRAINING/TRAVEL	5,782.58	5,782.58	12,000.00	6,217.42	48.2
10-56-561 SUPPLIES	8.70	8.70	1,000.00	991.30	.9
10-56-627 STAFF CELLULAR PHONES	400.30	400.30	840.00	439.70	47.7
10-56-642 LEGAL FEES	5,052.00	5,052.00	15,000.00	9,948.00	33.7
10-56-649 PROFESSIONAL SERVICES	936.00	936.00	20,000.00	19,064.00	4.7
10-56-669 OTHER PURCHASED SERVICES	2,833.72	2,833.72	10,000.00	7,166.28	28.3
10-56-721 INSURANCE	882.92	882.92	1,968.00	1,085.08	44.9
10-56-724 DUES AND SUBSCRIPTIONS	660.00	660.00	1,500.00	840.00	44.0
10-56-727 ADVERTISING	.00	.00	1,000.00	1,000.00	.0
10-56-732 RENTS AND LEASES	2,649.97	2,649.97	10,346.00	7,696.03	25.6
10-56-799 MISCELLANEOUS EXPENSE	150.43	150.43	1,200.00	1,049.57	12.5
10-56-875 INDIRECT COST RECOVERY	(18,688.60)	(18,688.60)	(67,100.00)	(48,411.40)	(27.9)
10-56-996 ADMIN OVERHEAD-IT SVCS	3,319.13	3,319.13	14,684.00	11,364.87	22.6
TOTAL CITY ATTORNEY'S OFFICE	74,754.38	74,754.38	228,840.00	154,085.62	32.7

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING OCTOBER 31, 2021

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>FIRE DEPARTMENT</u>					
10-60-501 SALARIES	237,346.46	237,346.46	632,629.00	395,282.54	37.5
10-60-502 FLSA OVERTIME	25,958.95	25,958.95	70,000.00	44,041.05	37.1
10-60-506 CALL BACK OVERTIME	32,275.05	32,275.05	50,000.00	17,724.95	64.6
10-60-508 LEAVE CASHOUT	.00	.00	38,365.00	38,365.00	.0
10-60-510 SOCIAL SECURITY EXPENSE	1,073.02	1,073.02	.00	1,073.02	.0
10-60-511 MEDICARE FICA	4,380.47	4,380.47	11,261.00	6,880.53	38.9
10-60-512 EMPLOYEE GROUP BENEFITS	44,370.77	44,370.77	279,708.00	235,337.23	15.9
10-60-515 UNEMPLOYMENT	.00	.00	13,824.00	13,824.00	.0
10-60-516 WORKERS' COMPENSATION	6,904.16	6,904.16	20,063.00	13,158.84	34.4
10-60-518 PERS	60,434.92	60,434.92	170,858.00	110,423.08	35.4
10-60-519 UTILITY BENEFIT	5,691.76	5,691.76	50,160.00	44,468.24	11.4
10-60-545 TRAINING/TRAVEL	8,564.92	8,564.92	19,200.00	10,635.08	44.6
10-60-561 SUPPLIES	9,498.13	9,498.13	25,200.00	15,701.87	37.7
10-60-563 WEARING APPAREL	5,936.52	5,936.52	13,214.00	7,277.48	44.9
10-60-567 FIRE PREVENTION PROGRAM	1,077.00	1,077.00	5,200.00	4,123.00	20.7
10-60-600 VEHICLE MT. (PARTS & TOOLS)	2,404.80	2,404.80	3,200.00	795.20	75.2
10-60-601 VEHICLE MT. (PARTS & TOOLS)	6,243.78	6,243.78	27,250.00	21,006.22	22.9
10-60-602 GASOLINE/DIESEL/OIL	4,049.64	4,049.64	15,000.00	10,950.36	27.0
10-60-621 ELECTRICITY	5,270.06	5,270.06	19,250.00	13,979.94	27.4
10-60-622 TELEPHONE	976.85	976.85	2,500.00	1,523.15	39.1
10-60-623 HEATING FUEL	3,012.61	3,012.61	21,000.00	17,987.39	14.4
10-60-626 WATER/SEWER/GARBAGE	1,919.10	1,919.10	8,500.00	6,580.90	22.6
10-60-627 STAFF CELLULAR PHONES	569.79	569.79	2,500.00	1,930.21	22.8
10-60-647 COLLECTION/SMALL CLAIMS	8,291.54	8,291.54	31,200.00	22,908.46	26.6
10-60-649 VOLUNTEER STIPEND	1,585.88	1,585.88	24,000.00	22,414.12	6.6
10-60-660 VEHICLE MAINT SERVICES	.00	.00	6,000.00	6,000.00	.0
10-60-661 VEHICLE MAINT/REPAIRS	6,487.82	6,487.82	11,000.00	4,512.18	59.0
10-60-662 PROPERTY MAINT	6,638.32	6,638.32	30,000.00	23,361.68	22.1
10-60-669 OTHER PURCHASED SERVICES	8,773.75	8,773.75	24,500.00	15,726.25	35.8
10-60-683 MINOR EQUIPMENT	.00	.00	20,788.00	20,788.00	.0
10-60-690 CAPITAL EXPENDITURES	.00	.00	221,238.00	221,238.00	.0
10-60-697 FORD EXPEDITION COMMAND VEHIC	57,025.90	57,025.90	65,000.00	7,974.10	87.7
10-60-698 FIRE APPARATUS CLASS A PUMPER	759,647.00	759,647.00	775,000.00	15,353.00	98.0
10-60-721 INSURANCE	32,113.08	32,113.08	89,255.00	57,141.92	36.0
10-60-724 DUES/SUBSCRIPTIONS	5,339.65	5,339.65	8,152.00	2,812.35	65.5
10-60-727 ADVERTISING	.00	.00	1,500.00	1,500.00	.0
10-60-799 MISCELLANEOUS EXPENSES	610.00	610.00	1,500.00	890.00	40.7
10-60-996 ADMIN OVERHEAD-IT SVCS	3,964.50	3,964.50	17,539.00	13,574.50	22.6
TOTAL FIRE DEPARTMENT	1,358,436.20	1,358,436.20	2,825,554.00	1,467,117.80	48.1

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING OCTOBER 31, 2021

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>POLICE</u>					
10-61-501 SALARIES	599,004.86	599,004.86	2,116,267.00	1,517,262.14	28.3
10-61-502 OVERTIME	63,271.52	63,271.52	200,000.00	136,728.48	31.6
10-61-508 LEAVE CASHOUT	15,421.74	15,421.74	111,864.00	96,442.26	13.8
10-61-511 MEDICARE	9,943.58	9,943.58	31,816.00	21,872.42	31.3
10-61-512 GROUP HEALTH INSURANCE	139,478.11	139,478.11	686,556.00	547,077.89	20.3
10-61-515 UNEMPLOYMENT	.00	.00	39,056.00	39,056.00	.0
10-61-516 WORKERS' COMPENSATION	14,655.12	14,655.12	56,682.00	42,026.88	25.9
10-61-518 PERS	146,080.56	146,080.56	482,721.00	336,640.44	30.3
10-61-519 UTILITY BENEFIT	10,589.40	10,589.40	123,120.00	112,530.60	8.6
10-61-520 RELOCATION COSTS	3,963.93	3,963.93	10,000.00	6,036.07	39.6
10-61-545 TRAINING/TRAVEL	9,207.09	9,207.09	41,000.00	31,792.91	22.5
10-61-561 SUPPLIES	6,402.69	6,402.69	27,500.00	21,097.31	23.3
10-61-563 EMPLOYEE WEARING APPAREL	1,820.34	1,820.34	21,250.00	19,429.66	8.6
10-61-601 VEHICLE MT. (PARTS & TOOLS)	5,729.06	5,729.06	6,000.00	270.94	95.5
10-61-602 GASOLINE/DIESEL/OIL	6,562.98	6,562.98	36,000.00	29,437.02	18.2
10-61-621 ELECTRICITY	13,033.59	13,033.59	44,000.00	30,966.41	29.6
10-61-622 TELEPHONE	6,798.98	6,798.98	20,500.00	13,701.02	33.2
10-61-623 HEATING FUEL	5,801.27	5,801.27	25,500.00	19,698.73	22.8
10-61-626 WATER/SEWER/GARBAGE	2,706.14	2,706.14	10,000.00	7,293.86	27.1
10-61-627 STAFF CELLULAR PHONES	3,063.76	3,063.76	17,000.00	13,936.24	18.0
10-61-660 VEHICLE MAINT SERVICES	.00	.00	8,000.00	8,000.00	.0
10-61-661 VEHICLE MAINT/REPAIR	5,865.06	5,865.06	25,000.00	19,134.94	23.5
10-61-662 PROPERTY MAINT	128.83	128.83	.00	(128.83)	.0
10-61-668 SART EXAMS	.00	.00	10,000.00	10,000.00	.0
10-61-669 OTHER PURCHASED SERVICES	30,247.80	30,247.80	30,000.00	(247.80)	100.8
10-61-683 MINOR EQUIPMENT	17,385.40	17,385.40	25,000.00	7,614.60	69.5
10-61-691 VEHICLES	1,418.00	1,418.00	56,500.00	55,082.00	2.5
10-61-693 VEHICLES (EXPLORER)	.00	.00	65,000.00	65,000.00	.0
10-61-721 INSURANCE	74,298.84	74,298.84	250,000.00	175,701.16	29.7
10-61-722 INSURANCE-DED EXP & OTHER	.00	.00	15,000.00	15,000.00	.0
10-61-724 DUES/SUBSCRIPTIONS	408.71	408.71	1,000.00	591.29	40.9
10-61-736 LEASED PROPERTIES	6,400.00	6,400.00	.00	(6,400.00)	.0
10-61-799 MISCELLANEOUS EXPENSES	333.80	333.80	.00	(333.80)	.0
10-61-996 ADMIN OVERHEAD-IT SVCS	14,175.40	14,175.40	62,712.00	48,536.60	22.6
TOTAL POLICE	1,214,196.56	1,214,196.56	4,655,044.00	3,440,847.44	26.1

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING OCTOBER 31, 2021

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PUBLIC WORKS-ADMIN</u>					
10-65-501 SALARIES	11,379.06	11,379.06	23,662.00	12,282.94	48.1
10-65-502 OVERTIME	247.03	247.03	3,000.00	2,752.97	8.2
10-65-508 LEAVE CASHOUT	.00	.00	209.00	209.00	.0
10-65-511 MEDICARE FICA	156.44	156.44	387.00	230.56	40.4
10-65-512 EMPLOYEE GROUP BENEFITS	3,215.52	3,215.52	7,628.00	4,412.48	42.2
10-65-515 UNEMPLOYMENT	.00	.00	475.00	475.00	.0
10-65-516 WORKERS' COMPENSATION	29.04	29.04	689.00	659.96	4.2
10-65-518 PERS	2,557.72	2,557.72	5,866.00	3,308.28	43.6
10-65-519 UTILITY BENEFIT	214.36	214.36	1,368.00	1,153.64	15.7
10-65-545 TRAINING/TRAVEL	2,436.52	2,436.52	8,000.00	5,563.48	30.5
10-65-561 SUPPLIES	3,342.96	3,342.96	3,000.00	(342.96)	111.4
10-65-601 VEHICLE PARTS	398.99	398.99	1,000.00	601.01	39.9
10-65-602 GASOLINE/DIESEL/OIL	2,255.59	2,255.59	3,000.00	744.41	75.2
10-65-621 ELECTRICITY	3,660.68	3,660.68	3,000.00	(660.68)	122.0
10-65-622 TELEPHONE	21.90	21.90	150.00	128.10	14.6
10-65-623 HEATING FUEL	5,597.39	5,597.39	8,000.00	2,402.61	70.0
10-65-626 WATER/SEWER/GARBAGE	2,391.37	2,391.37	1,302.00	(1,089.37)	183.7
10-65-627 STAFF CELLULAR PHONES	301.96	301.96	2,347.00	2,045.04	12.9
10-65-661 VEHICLE MAINT/REPAIRS	881.76	881.76	3,788.00	2,906.24	23.3
10-65-669 OTHER PURCHASED SERVICES	.00	.00	173,785.00	173,785.00	.0
10-65-699 CITY SHOP FLOOR REPAIR	.00	.00	40,000.00	40,000.00	.0
10-65-721 INSURANCE	911.28	911.28	.00	(911.28)	.0
10-65-724 DUES/SUBSCRIPTIONS	.00	.00	500.00	500.00	.0
10-65-799 MISCELLANEOUS EXPENSES	440.45	440.45	3,000.00	2,559.55	14.7
10-65-996 ADMIN OVERHEAD-IT SVCS	3,641.82	3,641.82	.00	(3,641.82)	.0
TOTAL PUBLIC WORKS-ADMIN	44,081.84	44,081.84	294,156.00	250,074.16	15.0

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING OCTOBER 31, 2021

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PW-STREETS & ROADS</u>					
10-66-501 SALARIES	129,366.09	129,366.09	412,429.00	283,062.91	31.4
10-66-502 OVERTIME	19,420.62	19,420.62	20,500.00	1,079.38	94.7
10-66-508 LEAVE CASHOUT	.00	.00	12,105.00	12,105.00	.0
10-66-511 MEDICARE FICA	2,214.43	2,214.43	6,277.00	4,062.57	35.3
10-66-512 EMPLOYEE GROUP BENEFITS	39,684.38	39,684.38	132,988.00	93,303.62	29.8
10-66-515 UNEMPLOYMENT	.00	.00	7,706.00	7,706.00	.0
10-66-516 WORKERS' COMPENSATION	5,518.96	5,518.96	11,184.00	5,665.04	49.4
10-66-518 PERS	32,733.06	32,733.06	95,244.00	62,510.94	34.4
10-66-519 UTILITY BENEFIT	4,641.84	4,641.84	23,849.00	19,207.16	19.5
10-66-561 SUPPLIES	.00	.00	4,500.00	4,500.00	.0
10-66-562 SIGNS	.00	.00	4,500.00	4,500.00	.0
10-66-563 WEARING APPAREL	.00	.00	3,000.00	3,000.00	.0
10-66-567 CALCIUM CHLORIDE	49,878.00	49,878.00	50,000.00	122.00	99.8
10-66-576 SALT	49,884.10	49,884.10	50,000.00	115.90	99.8
10-66-577 ASPHALT PRODUCTS/SUPPLIES	.00	.00	3,500.00	3,500.00	.0
10-66-578 STREET MAINT GRAVEL	599,140.08	599,140.08	618,000.00	18,859.92	97.0
10-66-600 TIRES & WHEELS	.00	.00	18,000.00	18,000.00	.0
10-66-601 VEHICLE MT. (PARTS & TOOLS)	41,410.14	41,410.14	50,000.00	8,589.86	82.8
10-66-602 GASOLINE/DIESEL/OIL	18,767.73	18,767.73	70,000.00	51,232.27	26.8
10-66-620 ELECTRICITY (STREET LTS)	13,953.24	13,953.24	60,000.00	46,046.76	23.3
10-66-621 ELECTRICITY	400.65	400.65	3,000.00	2,599.35	13.4
10-66-622 TELEPHONE	10.95	10.95	50.00	39.05	21.9
10-66-623 HEATING FUEL	564.69	564.69	6,000.00	5,435.31	9.4
10-66-626 WATER/SEWER/GARBAGE	685.57	685.57	3,600.00	2,914.43	19.0
10-66-627 STAFF CELLULAR PHONES	444.99	444.99	1,680.00	1,235.01	26.5
10-66-647 STREET LIGHT MT & POLE RENTAL	.00	.00	19,100.00	19,100.00	.0
10-66-661 VEHICLE MAINT/REPAIR	48,373.57	48,373.57	190,000.00	141,626.43	25.5
10-66-669 OTHER PURCHASED SERVICES	302.75	302.75	10,000.00	9,697.25	3.0
10-66-683 MINOR EQUIPMENT	.00	.00	3,500.00	3,500.00	.0
10-66-690 CPECATERPILLAR 972M WHEEL LOAD	(225.42)	(225.42)	.00	225.42	.0
10-66-694 CAT 4WD EXTEND-A-HOE BKHoe	.00	.00	170,413.00	170,413.00	.0
10-66-702 INSTALLATION OF 36" CULVERT	8,690.90	8,690.90	163,710.00	155,019.10	5.3
10-66-703 STIP MATCH OR GRAVEL FOR ROADS	.00	.00	1,095,004.00	1,095,004.00	.0
10-66-704 DUMP TRUCKS	353,826.00	353,826.00	540,206.25	186,380.25	65.5
10-66-705 CATERPILLAR ATTACHMENTS	.00	.00	313,217.09	313,217.09	.0
10-66-706 CATERPILLAR HENJE HI-GATE	.00	.00	9,093.00	9,093.00	.0
10-66-707 CATERPILLAR LOADER SNOW BUCKET	.00	.00	44,003.66	44,003.66	.0
10-66-708 BUS BARN IMPROVEMENTS	.00	.00	500,000.00	500,000.00	.0
10-66-709 WATER TRUCKS	.00	.00	27,356.00	27,356.00	.0
10-66-721 INSURANCE	7,842.52	7,842.52	.00	(7,842.52)	.0
10-66-727 ADVERTISING	.00	.00	200.00	200.00	.0
10-66-771 GRAVEL (WAS #578)	441,263.97	441,263.97	463,760.00	22,496.03	95.2
10-66-772 CULVERTS 18"	6,884.05	6,884.05	15,000.00	8,115.95	45.9
10-66-996 ADMIN OVERHEAD-IT SVCS	3,319.23	3,319.23	20,063.00	16,743.77	16.5
TOTAL PW-STREETS & ROADS	1,878,997.09	1,878,997.09	5,252,738.00	3,373,740.91	35.8

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING OCTOBER 31, 2021

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PROPERTY MAINTENANCE</u>					
10-70-501 SALARIES	108,101.25	108,101.25	329,264.00	221,162.75	32.8
10-70-502 OVERTIME	19,124.31	19,124.31	40,000.00	20,875.69	47.8
10-70-506 SHIFT DIFFERENTIAL	561.98	561.98	.00	(561.98)	.0
10-70-508 LEAVE CASHOUT	5,569.91	5,569.91	6,408.00	838.09	86.9
10-70-510 SOCIAL SECURITY EXPENSE	200.86	200.86	1,746.00	1,545.14	11.5
10-70-511 MEDICARE FICA	2,013.59	2,013.59	5,354.00	3,340.41	37.6
10-70-512 EMPLOYEE GROUP BENEFITS	40,406.96	40,406.96	129,683.00	89,276.04	31.2
10-70-515 UNEMPLOYMENT	.00	.00	5,861.00	5,861.00	.0
10-70-516 WORKERS' COMPENSATION	4,152.60	4,152.60	9,539.00	5,386.40	43.5
10-70-518 PERS	27,400.53	27,400.53	81,238.00	53,837.47	33.7
10-70-519 UTILITY BENEFIT	9,414.40	9,414.40	23,256.00	13,841.60	40.5
10-70-545 TRAINING/TRAVEL	.00	.00	8,000.00	8,000.00	.0
10-70-561 SUPPLIES	1,302.53	1,302.53	2,000.00	697.47	65.1
10-70-562 MATERIALS	.00	.00	2,000.00	2,000.00	.0
10-70-563 WEARING APPAREL	.00	.00	5,000.00	5,000.00	.0
10-70-566 CLEANUP GREENUP SUPPLIES	.00	.00	700.00	700.00	.0
10-70-580 BOILER EXPENSE	2,532.13	2,532.13	25,000.00	22,467.87	10.1
10-70-590 GLYCOL SUPPLIES	.00	.00	12,000.00	12,000.00	.0
10-70-591 CARPENTRY EXPENSE	1,061.22	1,061.22	10,000.00	8,938.78	10.6
10-70-592 PLUMBING SUPPLIES	1,346.25	1,346.25	7,000.00	5,653.75	19.2
10-70-593 ELECTRICAL SUPPLIES	1,440.81	1,440.81	7,000.00	5,559.19	20.6
10-70-594 PAINT SUPPLIES	39.16	39.16	3,000.00	2,960.84	1.3
10-70-595 BOARDWALK REPAIR SUPPLIES	1,751.25	1,751.25	15,000.00	13,248.75	11.7
10-70-596 FIRE SUPPRESSION & INSPECTION	3,274.00	3,274.00	20,000.00	16,726.00	16.4
10-70-601 VEHICLE MT. (PARTS & TOOLS)	4,416.93	4,416.93	10,000.00	5,583.07	44.2
10-70-602 GASOLINE/DIESEL/OIL	2,679.39	2,679.39	10,000.00	7,320.61	26.8
10-70-621 ELECTRICITY	2,279.66	2,279.66	12,000.00	9,720.34	19.0
10-70-622 TELEPHONE	21.97	21.97	100.00	78.03	22.0
10-70-623 HEATING FUEL	3,954.67	3,954.67	27,000.00	23,045.33	14.7
10-70-626 WATER/SEWER/GARBAGE	5,321.23	5,321.23	17,400.00	12,078.77	30.6
10-70-627 STAFF CELLULAR PHONES	481.21	481.21	1,000.00	518.79	48.1
10-70-661 VEHICLE MAINT/REPAIR	1,753.52	1,753.52	6,006.00	4,252.48	29.2
10-70-662 WIND TURBINE CONTRACT	6,770.53	6,770.53	6,700.00	(70.53)	101.1
10-70-663 WIND TURBINE MAINTENANCE	7,200.00	7,200.00	5,000.00	(2,200.00)	144.0
10-70-668 PARKS MAINTENANCE	94.93	94.93	45,000.00	44,905.07	.2
10-70-669 OTHER PURCHASED SERVICES	373.08	373.08	25,000.00	24,626.92	1.5
10-70-681 BOARDWALK LIGHTING PROJECT	.00	.00	43,373.00	43,373.00	.0
10-70-683 MINOR EQUIPMENT	373.75	373.75	10,000.00	9,626.25	3.7
10-70-696 TWO 3/4 TON PICK UP TRUCKS	.00	.00	162,000.00	162,000.00	.0
10-70-697 CITY HALL IMPROVEMENTS	989,314.04	989,314.04	1,493,915.00	504,600.96	66.2
10-70-698 SCISSOR LIFT	.00	.00	18,138.00	18,138.00	.0
10-70-699 JOHN DEERE 5 SERIES	.00	.00	100,000.00	100,000.00	.0
10-70-721 INSURANCE	4,252.48	4,252.48	12,236.00	7,983.52	34.8
10-70-776 4TH OF JULY	700.00	700.00	2,000.00	1,300.00	35.0
10-70-799 MISCELLANEOUS EXPENSES	.00	.00	1,300.00	1,300.00	.0
10-70-875 INDIRECT COST RECOVERY	(98,341.57)	(98,341.57)	(350,000.00)	(251,658.43)	(28.1)
10-70-996 ADMIN OVERHEAD-IT SVCS	6,315.55	6,315.55	28,000.00	21,684.45	22.6
TOTAL PROPERTY MAINTENANCE	1,167,655.11	1,167,655.11	2,435,217.00	1,267,561.89	48.0

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING OCTOBER 31, 2021

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PARKS & REC/BYC</u>					
10-71-623 HEATING FUEL	2,042.93	2,042.93	.00	(2,042.93)	.0
TOTAL PARKS & REC/BYC	2,042.93	2,042.93	.00	(2,042.93)	.0
<u>COMMUNITY SERVICE</u>					
10-72-626 SENIOR CTR - W/S/G ONC	.00	.00	33,520.00	33,520.00	.0
10-72-643 PLANNING/ENGINEERING FEES	25,000.00	25,000.00	.00	(25,000.00)	.0
10-72-745 LIBRARY CONTRIBUTION	(4,589.32)	(4,589.32)	72,600.00	77,189.32	(6.3)
10-72-748 DONATION-ICE ROAD MAINTENANCE	.00	.00	9,000.00	9,000.00	.0
10-72-755 BETHEL SEARCH & RESCUE	.00	.00	20,000.00	20,000.00	.0
10-72-760 COMMUNITY ACTION GRANT	.00	.00	80,000.00	80,000.00	.0
10-72-798 UAF 4-H CONTRIBUTION	56,000.00	56,000.00	112,000.00	56,000.00	50.0
TOTAL COMMUNITY SERVICE	76,410.68	76,410.68	327,120.00	250,709.32	23.4
<u>IN KIND MATCH & TRANSFERS</u>					
10-73-550 CASH XFER POOL F40- SALES TAX	153,697.00	153,697.00	666,667.00	512,970.00	23.1
10-73-551 CASH XFER POOL F40- ALCO TAX	3,350.00	3,350.00	16,666.00	13,316.00	20.1
10-73-552 XFER FROM GF: MARIJUANA TAX	.00	.00	28,333.00	28,333.00	.0
10-73-553 XFER OUT TO FLEET REPLCMNT FUND	.00	.00	100,000.00	100,000.00	.0
10-73-622 CASH XFER- FUND	.00	.00	85,000.00	85,000.00	.0
TOTAL IN KIND MATCH & TRANSFERS	157,047.00	157,047.00	896,666.00	739,619.00	17.5
TOTAL FUND EXPENDITURES	6,678,176.34	6,678,176.34	19,907,624.00	13,229,447.66	33.6
NET REVENUE OVER EXPENDITURES	(2,039,198.77)	(2,039,198.77)	(6,747,481.00)	(4,708,282.23)	(30.2)

CITY OF BETHEL
BALANCE SHEET
OCTOBER 31, 2021

BPD EVIDENCE HOLDING ACCT

ASSETS

14-10300	NBA-BPD EVIDENCE-CHKING	13,509.59	
14-19900	SUSPENSE-HOLDING	(12,622.49)	
	TOTAL ASSETS		887.10

CITY OF BETHEL
BALANCE SHEET
OCTOBER 31, 2021

POLICE ASSET FORFEITURE

ASSETS

16-10100	CASH IN COMBINED FUND	(	66,780.50)	
16-10300	BPD ASSET FORFEITURE - SAVINGS		5,400.97	
	TOTAL ASSETS		(	61,379.53)

CITY OF BETHEL
BALANCE SHEET
OCTOBER 31, 2021

VSW-HEAT TRACE REPLACEMENT

ASSETS

17-10100	CASH IN COMBINED FUND	(	15,408.79)	
	TOTAL ASSETS		(	15,408.79)

CITY OF BETHEL
BALANCE SHEET
OCTOBER 31, 2021

BOARDWALK LIGHTING PROJECT

ASSETS

18-10100 CASH IN COMBINED FUND

88,148.05

TOTAL ASSETS

88,148.05

CITY OF BETHEL
BALANCE SHEET
OCTOBER 31, 2021

AVENUES W&S GRANT USDA

ASSETS

19-10100	CASH IN COMBINED FUND	(	13,737.27)	
	TOTAL ASSETS		(	13,737.27)

LIABILITIES AND EQUITY

FUND EQUITY

UNAPPROPRIATED FUND BALANCE:				
REVENUE OVER EXPENDITURES - YTD	(	7,198.34)		
BALANCE - CURRENT DATE	(	7,198.34)		
TOTAL FUND EQUITY			(	7,198.34)
TOTAL LIABILITIES AND EQUITY			(	7,198.34)

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING OCTOBER 31, 2021

AVENUES W&S GRANT USDA

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>DEPARTMENT 50</u>					
19-50-735	FINANCE CHARGES/PENALTIES	7,198.34	7,198.34	.00	(7,198.34)	.0
	TOTAL DEPARTMENT 50	7,198.34	7,198.34	.00	(7,198.34)	.0
	TOTAL FUND EXPENDITURES	7,198.34	7,198.34	.00	(7,198.34)	.0
	NET REVENUE OVER EXPENDITURES	(7,198.34)	(7,198.34)	.00	7,198.34	.0

CITY OF BETHEL
BALANCE SHEET
OCTOBER 31, 2021

AVENUES W&S LOAN USDA

ASSETS

20-10100	CASH IN COMBINED FUND	(2,578,031.42)	
	TOTAL ASSETS		(2,578,031.42)

LIABILITIES AND EQUITY

LIABILITIES

20-20100	VOUCHERS PAYABLE	52,610.36	
	TOTAL LIABILITIES		52,610.36

FUND EQUITY

UNAPPROPRIATED FUND BALANCE:			
	REVENUE OVER EXPENDITURES - YTD	(111,034.65)	
	BALANCE - CURRENT DATE	(111,034.65)	
	TOTAL FUND EQUITY		(111,034.65)
	TOTAL LIABILITIES AND EQUITY		(58,424.29)

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING OCTOBER 31, 2021

AVENUES W&S LOAN USDA

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>CITY SHOP FLOOR REPAIR</u>					
20-50-643	ENGINEERING	87,854.43	87,854.43	.00	(87,854.43)	.0
20-50-690	USDA LOAN AVENUES	240.00	240.00	.00	(240.00)	.0
20-50-735	FINANCE CHARGES/PENALTIES	22,940.22	22,940.22	.00	(22,940.22)	.0
	TOTAL CITY SHOP FLOOR REPAIR	111,034.65	111,034.65	.00	(111,034.65)	.0
	TOTAL FUND EXPENDITURES	111,034.65	111,034.65	.00	(111,034.65)	.0
	NET REVENUE OVER EXPENDITURES	(111,034.65)	(111,034.65)	.00	111,034.65	.0

CITY OF BETHEL
BALANCE SHEET
OCTOBER 31, 2021

LAND PLANNING AND DEVELOPMENT

ASSETS

25-10100 CASH IN COMBINED FUND

21,172.97

TOTAL ASSETS

21,172.97

CITY OF BETHEL
BALANCE SHEET
OCTOBER 31, 2021

PARKS DEVELOPMENT FUND

ASSETS

26-10100 CASH IN COMBINED FUND

40,845.33

TOTAL ASSETS

40,845.33

CITY OF BETHEL
BALANCE SHEET
OCTOBER 31, 2021

COMMUNITY SERVICE PATROL GRANT

ASSETS

27-10100	CASH IN COMBINED FUND	(173,590.10)	
	TOTAL ASSETS		(173,590.10)

LIABILITIES AND EQUITY

LIABILITIES

27-20100	VOUCHERS PAYABLE	620.34	
	TOTAL LIABILITIES		620.34

FUND EQUITY

UNAPPROPRIATED FUND BALANCE:			
	REVENUE OVER EXPENDITURES - YTD	(139,041.94)	
	BALANCE - CURRENT DATE	(139,041.94)	
	TOTAL FUND EQUITY		(139,041.94)
	TOTAL LIABILITIES AND EQUITY		(138,421.60)

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING OCTOBER 31, 2021

COMMUNITY SERVICE PATROL GRANT

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>CSP PROGRAM</u>					
27-50-501 SALARIES	66,807.39	66,807.39	153,054.00	86,246.61	43.7
27-50-502 OVERTIME	10,615.35	10,615.35	12,345.00	1,729.65	86.0
27-50-508 LEAVE CASHOUT	.00	.00	7,394.00	7,394.00	.0
27-50-511 MEDICARE FICA	1,122.70	1,122.70	2,398.00	1,275.30	46.8
27-50-512 EMPLOYEE GROUP BENEFITS	31,425.29	31,425.29	76,284.00	44,858.71	41.2
27-50-515 UNEMPLOYMENT	.00	.00	2,944.00	2,944.00	.0
27-50-516 WORKMEN'S COMP	1,162.84	1,162.84	4,273.00	3,110.16	27.2
27-50-518 PERS	17,091.24	17,091.24	36,388.00	19,296.76	47.0
27-50-519 UTILITY BENEFIT	3,054.27	3,054.27	13,680.00	10,625.73	22.3
27-50-561 SUPPLIES	2,785.77	2,785.77	4,000.00	1,214.23	69.6
27-50-563 WEARING APPAREL	.00	.00	1,800.00	1,800.00	.0
27-50-570 IN-KIND EXPENSES	.00	.00	32,308.00	32,308.00	.0
27-50-602 GASOLINE / DIESEL / OIL	3,512.20	3,512.20	7,000.00	3,487.80	50.2
27-50-623 HEATING FUEL	58.82	58.82	.00	58.82	.0
27-50-627 STAFF CELLULAR PHONES	335.23	335.23	1,500.00	1,164.77	22.4
27-50-721 INSURANCE	1,070.84	1,070.84	2,977.00	1,906.16	36.0
TOTAL CSP PROGRAM	139,041.94	139,041.94	358,345.00	219,303.06	38.8
TOTAL FUND EXPENDITURES	139,041.94	139,041.94	358,345.00	219,303.06	38.8
NET REVENUE OVER EXPENDITURES	(139,041.94)	(139,041.94)	(358,345.00)	(219,303.06)	(38.8)

CITY OF BETHEL
BALANCE SHEET
OCTOBER 31, 2021

YK REG AQUA HLTH & SAFETY CTR

ASSETS

40-10100	CASH IN COMBINED FUND	(	2,039,124.01)	
40-12501	INVESTMENT-AMLIP YKHF		3,987,754.38	
40-14200	INVENTORY-HEATING FUEL		22,058.55	
40-16300	BUILDINGS		21,831,540.08	
40-16500	MACHINERY & EQUIPMENT		1,465,627.00	
40-16800	ACCUM DEPR BUILDING	(	4,124,816.32)	
40-17000	ACCUM DEPR - M & E	(	496,560.07)	
40-19900	SUSPENSE		246,451.00	
TOTAL ASSETS				20,892,930.61

LIABILITIES AND EQUITY

LIABILITIES

40-20100	VOUCHERS PAYABLE		12,684.03	
40-25950	DUE TO/FROM POOL MGMT CO.	(	77,502.04)	
TOTAL LIABILITIES			(	64,818.01)

FUND EQUITY

UNAPPROPRIATED FUND BALANCE:				
REVENUE OVER EXPENDITURES - YTD		(	290,371.84)	
BALANCE - CURRENT DATE		(	290,371.84)	
TOTAL FUND EQUITY			(	290,371.84)
TOTAL LIABILITIES AND EQUITY			(	355,189.85)

CITY OF BETHEL
REVENUES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING OCTOBER 31, 2021

YK REG AQUA HLTH & SAFETY CTR

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>SOURCE 43</u>					
40-43-420 MEMBERSHIPS	32,332.00	32,332.00	260,000.00	227,668.00	12.4
40-43-430 PRO-SHOP REVENUE	5,255.00	5,255.00	40,000.00	34,745.00	13.1
40-43-435 CONCESSION REVENUE	4,169.00	4,169.00	60,000.00	55,831.00	7.0
40-43-460 ENTRY FEE	21,679.00	21,679.00	100,000.00	78,321.00	21.7
40-43-463 FACILITY RENTAL	7,994.00	7,994.00	25,500.00	17,506.00	31.4
40-43-465 PROGRAM FEES	2,697.00	2,697.00	50,000.00	47,303.00	5.4
TOTAL SOURCE 43	74,126.00	74,126.00	535,500.00	461,374.00	13.8
<u>TRANSFERS IN</u>					
40-46-412 LOCAL SOURCES-SALES TAX REV	153,697.00	153,697.00	625,000.00	471,303.00	24.6
40-46-413 LOCAL SOURCES-ALCOHOLTAX REV	3,350.00	3,350.00	16,666.00	13,316.00	20.1
40-46-415 ALASKA REMOTE SALES TAX	.00	.00	41,667.00	41,667.00	.0
40-46-416 PENALTIES AND INTEREST	.00	.00	6,250.00	6,250.00	.0
40-46-417 XFER FROM GF: MARIJUANA TAX	.00	.00	28,333.00	28,333.00	.0
TOTAL TRANSFERS IN	157,047.00	157,047.00	717,916.00	560,869.00	21.9
<u>MISCELLANEOUS</u>					
40-49-487 INVESTMENT INCOME	132.98	132.98	41,000.00	40,867.02	.3
TOTAL MISCELLANEOUS	132.98	132.98	41,000.00	40,867.02	.3
TOTAL FUND REVENUE	231,305.98	231,305.98	1,294,416.00	1,063,110.02	17.9

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING OCTOBER 31, 2021

YK REG AQUA HLTH & SAFETY CTR

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>LOCAL FUNDED EXPENDITURES</u>					
40-50-561 SUPPLIES	3,878.45	3,878.45	.00 (	3,878.45)	.0
40-50-602 GASOLINE/OIL/DIESEL	5,446.61	5,446.61	2,472.00 (	2,974.61)	220.3
40-50-621 ELECTRICITY	28,188.30	28,188.30	120,510.00	92,321.70	23.4
40-50-622 TELEPHONE	496.86	496.86	773.00	276.14	64.3
40-50-623 HEATING FUEL	43,892.41	43,892.41	133,710.00	89,817.59	32.8
40-50-624 WATER/SEWER/GARBAGE	13,448.68	13,448.68	56,650.00	43,201.32	23.7
40-50-646 CONTRACTOR'S FEES	48,735.59	48,735.59	905,769.00	857,033.41	5.4
40-50-649 PROFESSIONAL SVS	152,980.92	152,980.92	152,981.00	.08	100.0
40-50-661 VEHICL MAINT/REPAIR	.00	.00	1,000.00	1,000.00	.0
40-50-662 PROP MAINT	18,471.75	18,471.75	50,000.00	31,528.25	36.9
40-50-669 OTHER PURCHASED SERVICES	1,410.46	1,410.46	10,000.00	8,589.54	14.1
40-50-683 MINOR EQUIPMENT	843.21	843.21	.00 (	843.21)	.0
40-50-691 FEASIBILTY STUDY	14,708.73	14,708.73	75,000.00	60,291.27	19.6
40-50-692 REPAIRS	144,820.29	144,820.29	1,032,939.00	888,118.71	14.0
40-50-721 INSURANCE	23,488.56	23,488.56	48,733.00	25,244.44	48.2
40-50-727 ADVERTISING/MARKETING	20.00	20.00	.00 (	20.00)	.0
40-50-996 ADMIN OVERHEAD-IT SVCS	9,819.07	9,819.07	43,439.00	33,619.93	22.6
40-50-997 ICR-PROPERTY MAINTENANCE-5%	.00	.00	43,000.00	43,000.00	.0
40-50-998 ADMINISTRATIVE OVERHEAD-GF	11,027.93	11,027.93	30,000.00	18,972.07	36.8
TOTAL LOCAL FUNDED EXPENDITURES	521,677.82	521,677.82	2,706,976.00	2,185,298.18	19.3
TOTAL FUND EXPENDITURES	521,677.82	521,677.82	2,706,976.00	2,185,298.18	19.3
NET REVENUE OVER EXPENDITURES	(290,371.84)	(290,371.84)	(1,412,560.00)	(1,122,188.16)	(20.6)

CITY OF BETHEL
BALANCE SHEET
OCTOBER 31, 2021

E-911 SYSTEM/SURCHARGE

ASSETS

41-10100	CASH IN COMBINED FUND	106,639.86	
	TOTAL ASSETS		106,639.86

LIABILITIES AND EQUITY

FUND EQUITY

UNAPPROPRIATED FUND BALANCE:			
REVENUE OVER EXPENDITURES - YTD	30,552.45		
BALANCE - CURRENT DATE		30,552.45	
TOTAL FUND EQUITY			30,552.45
TOTAL LIABILITIES AND EQUITY			30,552.45

CITY OF BETHEL
REVENUES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING OCTOBER 31, 2021

E-911 SYSTEM/SURCHARGE

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>E-911 SURCHARGE</u>					
41-42-411 SURCHARGE FROM UNITED UTL	50,566.03	50,566.03	144,000.00	93,433.97	35.1
41-42-416 PUBLIC SAFETY DISP CONTRACT	.00	.00	144,000.00	144,000.00	.0
TOTAL E-911 SURCHARGE	50,566.03	50,566.03	288,000.00	237,433.97	17.6
TOTAL FUND REVENUE	50,566.03	50,566.03	288,000.00	237,433.97	17.6

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING OCTOBER 31, 2021

E-911 SYSTEM/SURCHARGE

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>E-911 SERVICES</u>					
41-50-501 SALARIES	9,838.04	9,838.04	67,979.00	58,140.96	14.5
41-50-502 OVERTIME	68.94	68.94	5,000.00	4,931.06	1.4
41-50-508 LEAVE CASHOUT	.00	.00	3,399.00	3,399.00	.0
41-50-511 MEDICARE FICA	145.76	145.76	1,058.00	912.24	13.8
41-50-512 EMPLOYEE GROUP BENEFITS	5,499.58	5,499.58	27,971.00	22,471.42	19.7
41-50-515 UNEMPLOYMENT	.00	.00	1,299.00	1,299.00	.0
41-50-516 WORKERS' COMPENSATION	79.48	79.48	1,885.00	1,805.52	4.2
41-50-518 PERS	2,179.50	2,179.50	16,055.00	13,875.50	13.6
41-50-519 UTILITY BENEFIT	233.56	233.56	5,016.00	4,782.44	4.7
41-50-669 OTHER PURCHASED SERVICES	416.00	416.00	57,000.00	56,584.00	.7
41-50-721 INSURANCE	752.72	752.72	.00	(752.72)	.0
41-50-732 RENTS & LEASES	800.00	800.00	5,800.00	5,000.00	13.8
TOTAL E-911 SERVICES	20,013.58	20,013.58	192,462.00	172,448.42	10.4
TOTAL FUND EXPENDITURES	20,013.58	20,013.58	192,462.00	172,448.42	10.4
NET REVENUE OVER EXPENDITURES	30,552.45	30,552.45	95,538.00	64,985.55	32.0

CITY OF BETHEL
BALANCE SHEET
OCTOBER 31, 2021

WATER & SEWER GRANT PROJECTS

ASSETS

43-10100	CASH IN COMBINED FUND	(	16,000.00)	
	TOTAL ASSETS		(	16,000.00)

CITY OF BETHEL
BALANCE SHEET
OCTOBER 31, 2021

INSTITUTIONAL CORRIDOR PROJECT

ASSETS

45-10100	CASH IN COMBINED FUND	(	115,902.60)	
	TOTAL ASSETS		(	115,902.60)

CITY OF BETHEL
BALANCE SHEET
OCTOBER 31, 2021

PORT OFFICE CP FUND

ASSETS

47-10100 CASH IN COMBINED FUND

(22,466.07)

TOTAL ASSETS

(22,466.07)

CITY OF BETHEL
BALANCE SHEET
OCTOBER 31, 2021

F49 PORT MULTI-FACILITY IMPRV.

ASSETS

49-10100	CASH IN COMBINED FUND	(	22,200.00)	
	TOTAL ASSETS		(	22,200.00)

CITY OF BETHEL
BALANCE SHEET
OCTOBER 31, 2021

SOLID WASTE SERVICES

ASSETS

50-10100	CASH IN COMBINED FUND	4,238,465.76	
50-13100	ACCOUNTS RECEIVABLE	198,232.91	
50-13900	ALLOWANCE FOR DOUBTFUL ACCTS	(13,897.76)	
50-14200	INVENTORY - HEATING FUEL	764.70	
50-14400	INVENTORY - DIESEL	2,352.91	
50-16100	LAND	18,252.00	
50-16300	BUILDINGS	96,568.13	
50-16400	PLANTS AND LINES-GENERAL	61,518.78	
50-16500	MACHINERY & EQUIP-GENERAL	975,007.77	
50-16600	VEHICLES-GENERAL	604,277.87	
50-16800	ACCUM DEPR-BUILDINGS	(57,496.55)	
50-16900	ACCUM DEPR-PLANT/LINE-GNL	(19,779.98)	
50-17000	ACCUM DEP-M&E GENERAL	(628,651.83)	
50-17100	ACCUM DEPR-VEHICLES-GENERAL	(190,070.69)	
50-19000	DEFERRED OUTFLOW-PENSION	48,886.49	
50-19001	OPEB DEFERRED OUTFLOW	34,759.00	
50-19002	OPEB ASSET	4,371.27	
TOTAL ASSETS			5,373,560.78

LIABILITIES AND EQUITY

LIABILITIES

50-20100	VOUCHERS PAYABLE	2,307.56	
50-22100	ACCRUED VACATION	37,404.87	
50-22200	VACATION/SICK LEAVE	3,689.30	
TOTAL LIABILITIES			43,401.73

FUND EQUITY

50-28500	LANDFILL CLOSURE.POSTCLOS	2,866,151.03	
UNAPPROPRIATED FUND BALANCE:			
50-29000	DEFERRED INFLOW-PENSION	24,080.90	
50-29001	OPEB DEFERRED INFLOW	18,892.96	
50-29100	PENSION LIABILITY	399,758.16	
50-29101	NET OPEB LIABILITY	16,377.04	
	REVENUE OVER EXPENDITURES - YTD	45,504.16	
BALANCE - CURRENT DATE		504,613.22	
TOTAL FUND EQUITY			3,370,764.25
TOTAL LIABILITIES AND EQUITY			3,414,165.98

CITY OF BETHEL
REVENUES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING OCTOBER 31, 2021

SOLID WASTE SERVICES

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
	<u>SOLID WASTE & RECYLING</u>					
50-44-412	COMMERCIAL GARBAGE PICKUP	186,340.00	186,340.00	785,865.00	599,525.00	23.7
50-44-413	RESIDENTIAL GARBAGE PICKUP	113,070.35	113,070.35	335,767.00	222,696.65	33.7
50-44-416	LANDFILL DUMP FEE	68,399.42	68,399.42	95,000.00	26,600.58	72.0
	TOTAL SOLID WASTE & RECYLING	367,809.77	367,809.77	1,216,632.00	848,822.23	30.2
	<u>MISCELLANEOUS</u>					
50-45-434	PENALTY & INTEREST	.00	.00	5,000.00	5,000.00	.0
	TOTAL MISCELLANEOUS	.00	.00	5,000.00	5,000.00	.0
	TOTAL FUND REVENUE	367,809.77	367,809.77	1,221,632.00	853,822.23	30.1

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING OCTOBER 31, 2021

SOLID WASTE SERVICES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>HAULED REFUSE</u>					
50-70-501 SALARIES	35,670.62	35,670.62	128,964.00	93,293.38	27.7
50-70-502 OVERTIME	1,910.78	1,910.78	10,250.00	8,339.22	18.6
50-70-508 LEAVE CASHOUT	.00	.00	7,093.00	7,093.00	.0
50-70-510 SOCIAL SECURITY EXPENSE	55.00	55.00	1,746.00	1,691.00	3.2
50-70-511 MEDICARE FICA	526.76	526.76	2,019.00	1,492.24	26.1
50-70-512 EMPLOYEE GROUP BENEFITS	5,598.80	5,598.80	27,971.00	22,372.20	20.0
50-70-515 UNEMPLOYMENT	.00	.00	2,478.00	2,478.00	.0
50-70-516 WORKERS' COMPENSATION	1,845.40	1,845.40	3,596.00	1,750.60	51.3
50-70-518 PERS	8,072.80	8,072.80	33,690.00	25,617.20	24.0
50-70-519 UTILITY BENEFIT	716.64	716.64	5,016.00	4,299.36	14.3
50-70-545 TRAINING/TRAVEL	.00	.00	500.00	500.00	.0
50-70-561 SUPPLIES	.00	.00	500.00	500.00	.0
50-70-563 WEARING APPAREL	.00	.00	500.00	500.00	.0
50-70-600 TIRES & WHEELS	1,163.13	1,163.13	.00	1,163.13	.0
50-70-601 VEHICLE PARTS	1,048.53	1,048.53	10,000.00	8,951.47	10.5
50-70-602 GASOLINE / DIESEL / OIL	4,867.12	4,867.12	18,000.00	13,132.88	27.0
50-70-661 VEHICLE MAINT/REPAIRS	21,918.98	21,918.98	95,000.00	73,081.02	23.1
50-70-669 OTHER PURCHASED SERVICES	.00	.00	500.00	500.00	.0
50-70-691 4 YD DUMPSTERS	39,253.00	39,253.00	60,000.00	20,747.00	65.4
50-70-693 REFUSE TRUCK	.00	.00	425,000.00	425,000.00	.0
50-70-694 SINGLE AXLE REAR LOADER	.00	.00	180,336.00	180,336.00	.0
50-70-721 INSURANCE	2,297.44	2,297.44	5,000.00	2,702.56	46.0
50-70-998 ADMINISTRATIVE OVERHEAD-GF	15,916.20	15,916.20	37,951.00	22,034.80	41.9
TOTAL HAULED REFUSE	140,861.20	140,861.20	1,056,110.00	915,248.80	13.3

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING OCTOBER 31, 2021

SOLID WASTE SERVICES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>LANDFILL OPERATIONS</u>					
50-71-501 SALARIES	57,396.76	57,396.76	173,399.00	116,002.24	33.1
50-71-502 OVERTIME	5,682.41	5,682.41	20,000.00	14,317.59	28.4
50-71-508 LEAVE CASHOUT	.00	.00	8,670.00	8,670.00	.0
50-71-510 SOCIAL SECURITY EXPENSE	646.47	646.47	.00	(646.47)	.0
50-71-511 MEDICARE FICA	907.04	907.04	2,804.00	1,896.96	32.4
50-71-512 EMPLOYEE GROUP BENEFITS	5,598.80	5,598.80	66,113.00	60,514.20	8.5
50-71-515 UNEMPLOYMENT	.00	.00	3,442.00	3,442.00	.0
50-71-516 WORKERS' COMPENSATION	2,307.88	2,307.88	4,996.00	2,688.12	46.2
50-71-518 PERS	11,583.56	11,583.56	42,548.00	30,964.44	27.2
50-71-519 UTILITY BENEFIT	93.48	93.48	11,856.00	11,762.52	.8
50-71-545 TRAINING/TRAVEL	.00	.00	5,000.00	5,000.00	.0
50-71-561 SUPPLIES	577.32	577.32	3,000.00	2,422.68	19.2
50-71-563 WEARING APPAREL	.00	.00	1,500.00	1,500.00	.0
50-71-567 SALT	29,179.50	29,179.50	30,000.00	820.50	97.3
50-71-601 VEHICLE PARTS	5,425.82	5,425.82	6,000.00	574.18	90.4
50-71-602 GASOLINE / DIESEL / OIL	3,384.25	3,384.25	15,000.00	11,615.75	22.6
50-71-621 ELECTRICITY	406.25	406.25	3,000.00	2,593.75	13.5
50-71-623 HEATING FUEL	1,250.36	1,250.36	3,060.00	1,809.64	40.9
50-71-627 STAFF CELLULAR PHONES	150.26	150.26	840.00	689.74	17.9
50-71-661 VEHICLE MAINT/REPAIRS	21,936.88	21,936.88	94,711.00	72,774.12	23.2
50-71-662 PROPERTY MAINT	8,195.13	8,195.13	26,952.00	18,756.87	30.4
50-71-669 OTHER PURCHASED SERVICES	.00	.00	3,000.00	3,000.00	.0
50-71-683 MINOR EQUIPMENT	596.98	596.98	5,000.00	4,403.02	11.9
50-71-695 HAMMEL DK SHREDDER	.00	.00	940,000.00	940,000.00	.0
50-71-721 INSURANCE	1,564.68	1,564.68	6,688.00	5,123.32	23.4
50-71-724 DUES & SUBSCRIPTION	.00	.00	4,050.00	4,050.00	.0
50-71-996 ADMIN OVERHEAD-IT SVCS	3,607.23	3,607.23	15,958.00	12,350.77	22.6
50-71-998 ADMINISTRATIVE OVERHEAD-GF	19,592.18	19,592.18	48,987.00	29,394.82	40.0
TOTAL LANDFILL OPERATIONS	180,083.24	180,083.24	1,546,574.00	1,366,490.76	11.6
<u>RECYCLING OPERATIONS</u>					
50-72-602 GASOLINE / DIESEL / OIL	147.06	147.06	.00	(147.06)	.0
50-72-621 ELECTRICITY	138.51	138.51	.00	(138.51)	.0
50-72-623 HEATING FUEL	1,075.60	1,075.60	.00	(1,075.60)	.0
TOTAL RECYCLING OPERATIONS	1,361.17	1,361.17	.00	(1,361.17)	.0
TOTAL FUND EXPENDITURES	322,305.61	322,305.61	2,602,684.00	2,280,378.39	12.4
NET REVENUE OVER EXPENDITURES	45,504.16	45,504.16	(1,381,052.00)	(1,426,556.16)	3.3

CITY OF BETHEL
BALANCE SHEET
OCTOBER 31, 2021

WATER & SEWER SERVICES

ASSETS

51-10100	CASH IN COMBINED FUND	4,648,461.18	
51-12502	INVESTMENT-AMLIP W SUBS	888,979.66	
51-12507	INVESTMENT-AMLIP S SUBS	202,363.42	
51-13100	ACCOUNTS RECEIVABLE	1,264,423.78	
51-13900	ALLOWANCE-DOUBTFUL ACCTS	(65,748.42)	
51-14200	HEATING FUEL INVENTORY	32,970.18	
51-14400	DIESEL FUEL INVENTORY	29,411.40	
51-16200	IMPROVEMENTS	859,264.53	
51-16300	BUILDINGS	2,869,625.96	
51-16400	PLANTS AND LINES-GENERAL	45,472,710.77	
51-16500	MACHINERY & EQUIP-GENERAL	223,338.57	
51-16600	VEHICLES-GENERAL	5,793,431.61	
51-16800	ACCUM DEPR-BUILDINGS	(2,900,009.07)	
51-16900	ACCUM DEPR-PLANT/LINE-GNL	(23,228,914.42)	
51-17000	ACCUM DEP-M&E GENERAL	(149,697.97)	
51-17100	ACCUM DEPR-VEHICLES-GENERAL	(2,992,585.16)	
51-18000	W/S CONSTRUCTION IN PROGRESS	1,734,897.82	
51-19000	DEFERRED OUTFLOW-PENSION	379,715.82	
51-19001	OPEB DEFERRED OUTFLOW	264,659.00	
51-19002	OPEB ASSET	30,301.19	
TOTAL ASSETS			35,357,599.85

LIABILITIES AND EQUITY

LIABILITIES

51-20100	VOUCHERS PAYABLE	89,751.64	
51-22100	ACCRUED VACATION	120,438.63	
51-22200	VACATION/SICK LEAVE	10,145.58	
51-25900	DUE TO/FROM OTHER FUNDS	1,996,668.23	
TOTAL LIABILITIES			2,217,004.08

FUND EQUITY

51-26100	UTILITY DEPOSITS	356,496.40	
51-27500	USDA JETTY LOAN PAYABLE	884,046.21	
51-27600	ACCRUED INTEREST PAYABLE	13,480.26	
UNAPPROPRIATED FUND BALANCE:			
51-29000	DEFERRED INFLOW-PENSION	173,892.94	
51-29001	OPEB DEFERRED INFLOW	153,435.86	
51-29100	PENSION LIABILITY	3,048,645.70	
51-29101	OPEB LIABILITY	170,238.10	
51-29200	NATLBANKAK LOANS PAYABLE	2,285,084.55	
	REVENUE OVER EXPENDITURES - YTD	733,329.06	
BALANCE - CURRENT DATE		6,564,626.21	
TOTAL FUND EQUITY			7,818,649.08

CITY OF BETHEL
BALANCE SHEET
OCTOBER 31, 2021

WATER & SEWER SERVICES

TOTAL LIABILITIES AND EQUITY

10,035,653.16

CITY OF BETHEL
REVENUES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING OCTOBER 31, 2021

WATER & SEWER SERVICES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>WATER</u>					
51-42-410 TRUCKED WATER	1,035,625.26	1,035,625.26	2,969,254.00	1,933,628.74	34.9
51-42-412 METERED PIPED WATER COMM.	340,008.90	340,008.90	1,098,339.00	758,330.10	31.0
51-42-414 UNMETERED PIPED WTR RESID	304,087.55	304,087.55	857,885.00	553,797.45	35.5
51-42-415 M PIPED WATER RESIDENTIAL	(408.31)	(408.31)	.00	408.31	.0
51-42-416 CONTRACT WATER	2,762.00	2,762.00	10,800.00	8,038.00	25.6
51-42-436 PUMPHOUSE WATER	2,555.85	2,555.85	19,200.00	16,644.15	13.3
TOTAL WATER	1,684,631.25	1,684,631.25	4,955,478.00	3,270,846.75	34.0
<u>SEWER</u>					
51-43-411 TRUCKED SEWER (EVAC/HB)	587,290.74	587,290.74	1,748,363.00	1,161,072.26	33.6
51-43-412 METERED PIPED SEWER COMM.	198,856.11	198,856.11	920,742.00	721,885.89	21.6
51-43-414 UNMETERED PIPED SEWER RES	89,969.43	89,969.43	257,009.00	167,039.57	35.0
51-43-416 CONTRACT SEWER	3,955.30	3,955.30	25,500.00	21,544.70	15.5
TOTAL SEWER	880,071.58	880,071.58	2,951,614.00	2,071,542.42	29.8
<u>MISCELLANEOUS</u>					
51-45-434 UTILITY PENALTY/INTEREST	35,517.27	35,517.27	40,000.00	4,482.73	88.8
51-45-435 RECONNECT FEES	.00	.00	3,000.00	3,000.00	.0
51-45-450 SENIOR DISCOUNT	(18,168.95)	(18,168.95)	(50,000.00)	(31,831.05)	(36.3)
51-45-467 NSF CHECKS AND FEES	30.00	30.00	140.00	110.00	21.4
51-45-468 UTILITY INSPECTION FEES	.00	.00	2,000.00	2,000.00	.0
51-45-471 WATER SUBSCRIPTION FEES	65,907.57	65,907.57	178,650.00	112,742.43	36.9
51-45-472 SEWER SUBSCRIPTION FEES	69,527.12	69,527.12	188,234.00	118,706.88	36.9
51-45-487 INVESTMENT INCOME	36.60	36.60	16,500.00	16,463.40	.2
TOTAL MISCELLANEOUS	152,849.61	152,849.61	378,524.00	225,674.39	40.4
<u>MISCELLANEOUS</u>					
51-49-466 CASH OVER/SHORT	2.00	2.00	(100.00)	(102.00)	2.0
51-49-495 MISCELLANEOUS INCOME	4,500.00	4,500.00	3,100.00	(1,400.00)	145.2
TOTAL MISCELLANEOUS	4,502.00	4,502.00	3,000.00	(1,502.00)	150.1
TOTAL FUND REVENUE	2,722,054.44	2,722,054.44	8,288,616.00	5,566,561.56	32.8

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING OCTOBER 31, 2021

WATER & SEWER SERVICES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>UTILITY BILLING</u>					
51-80-501 SALARIES	16,346.47	16,346.47	111,347.00	95,000.53	14.7
51-80-502 OVERTIME	1,188.46	1,188.46	3,000.00	1,811.54	39.6
51-80-508 LEAVE CASHOUT	.00	.00	5,567.00	5,567.00	.0
51-80-511 MEDICARE FICA	255.96	255.96	1,658.00	1,402.04	15.4
51-80-512 GROUP HEALTH INSURANCE	13,216.53	13,216.53	31,785.00	18,568.47	41.6
51-80-515 UNEMPLOYMENT	.00	.00	2,035.00	2,035.00	.0
51-80-516 WORKERS' COMPENSATION	124.52	124.52	2,954.00	2,829.48	4.2
51-80-518 PERS	3,857.66	3,857.66	25,156.00	21,298.34	15.3
51-80-519 UTILITY BENEFIT	.00	.00	5,700.00	5,700.00	.0
51-80-545 TRAINING/TRAVEL	.00	.00	2,000.00	2,000.00	.0
51-80-561 SUPPLIES	558.47	558.47	4,000.00	3,441.53	14.0
51-80-649 ONLINE BILL PAY	2,046.42	2,046.42	4,000.00	1,953.58	51.2
51-80-683 MINOR EQUIPMENT	5,139.84	5,139.84	7,000.00	1,860.16	73.4
51-80-721 INSURANCE	343.64	343.64	.00 (	343.64)	.0
51-80-733 POSTAGE	520.99	520.99	15,000.00	14,479.01	3.5
51-80-736 BANK CHARGES	13,519.02	13,519.02	42,000.00	28,480.98	32.2
51-80-799 MISCELLANEOUS EXPENSES	2,324.10	2,324.10	500.00 (	1,824.10)	464.8
51-80-996 ADMIN OVERHEAD-IT SVCS	3,319.13	3,319.13	15,000.00	11,680.87	22.1
51-80-998 ADMINISTRATIVE OVERHEAD-GF	11,927.38	11,927.38	30,000.00	18,072.62	39.8
TOTAL UTILITY BILLING	74,688.59	74,688.59	308,702.00	234,013.41	24.2

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING OCTOBER 31, 2021

WATER & SEWER SERVICES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>HAULED WATER</u>					
51-81-501 SALARIES	141,160.86	141,160.86	501,017.00	359,856.14	28.2
51-81-502 OVERTIME	45,557.63	45,557.63	150,000.00	104,442.37	30.4
51-81-508 LEAVE CASHOUT	4,202.60	4,202.60	25,051.00	20,848.40	16.8
51-81-510 SOCIAL SECURITY	2,948.79	2,948.79	.00	(2,948.79)	.0
51-81-511 MEDICARE	2,758.87	2,758.87	9,440.00	6,681.13	29.2
51-81-512 EMPLOYEE GROUP BENEFITS	45,909.11	45,909.11	254,280.00	208,370.89	18.1
51-81-515 UNEMPLOYMENT	.00	.00	11,588.00	11,588.00	.0
51-81-516 WORKERS' COMPENSATION	3,337.80	3,337.80	16,818.00	13,480.20	19.9
51-81-518 PERS	30,614.68	30,614.68	143,224.00	112,609.32	21.4
51-81-519 UTILITY BENEFIT	4,432.72	4,432.72	45,600.00	41,167.28	9.7
51-81-545 TRAINING/TRAVEL	18,569.77	18,569.77	35,000.00	16,430.23	53.1
51-81-561 SUPPLIES	7,065.13	7,065.13	15,000.00	7,934.87	47.1
51-81-563 WEARING APPAREL	8,367.49	8,367.49	15,000.00	6,632.51	55.8
51-81-600 TIRES	3,986.73	3,986.73	21,000.00	17,013.27	19.0
51-81-601 VEHICLE MT. (PARTS & TOOLS)	12,953.69	12,953.69	50,000.00	37,046.31	25.9
51-81-602 GASOLINE/DIESEL/OIL	37,348.90	37,348.90	110,000.00	72,651.10	34.0
51-81-621 ELECTRICITY	2,018.27	2,018.27	10,500.00	8,481.73	19.2
51-81-622 TELEPHONE	10.95	10.95	650.00	639.05	1.7
51-81-623 HEATING FUEL	1,882.30	1,882.30	12,325.00	10,442.70	15.3
51-81-626 WATER/SEWER/GARBAGE	1,635.87	1,635.87	.00	(1,635.87)	.0
51-81-627 STAFF CELLULAR PHONES	1,629.00	1,629.00	840.00	(789.00)	193.9
51-81-650 LAB TESTS	400.00	400.00	3,000.00	2,600.00	13.3
51-81-661 VEHICLE MAINT/REPAIR	90,598.47	90,598.47	391,472.00	300,873.53	23.1
51-81-662 PROPERTY MAINT	13,658.55	13,658.55	44,920.00	31,261.45	30.4
51-81-669 OTHER PURCHASED SERVICES	.00	.00	3,000.00	3,000.00	.0
51-81-683 MINOR EQUIPMENT	.00	.00	8,000.00	8,000.00	.0
51-81-691 WATER TRUCK	255.92	255.92	300,000.00	299,744.08	.1
51-81-695 FLEET MGMT. SOFTWARE/TABLETS/	.00	.00	75,000.00	75,000.00	.0
51-81-696 RADIO BASE STATION UPGRADE	.00	.00	9,500.00	9,500.00	.0
51-81-721 INSURANCE	46,582.78	46,582.78	88,907.00	42,324.22	52.4
51-81-799 MISCELLANEOUS	15.85	15.85	2,000.00	1,984.15	.8
51-81-996 ADMIN OVERHEAD-IT SVCS	3,157.78	3,157.78	13,970.00	10,812.22	22.6
51-81-998 ADMINISTRATIVE OVERHEAD-GF	61,279.34	61,279.34	179,862.00	118,582.66	34.1
 TOTAL HAULED WATER	 592,339.85	 592,339.85	 2,546,964.00	 1,954,624.15	 23.3

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING OCTOBER 31, 2021

WATER & SEWER SERVICES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PIPED WATER</u>					
51-82-501 SALARIES	50,760.71	50,760.71	187,467.00	136,706.29	27.1
51-82-502 OVERTIME	10,344.54	10,344.54	34,000.00	23,655.46	30.4
51-82-508 LEAVE CASHOUT	12,332.67	12,332.67	8,594.00	(3,738.67)	143.5
51-82-510 SOCIAL SECURITY	18.87	18.87	.00	(18.87)	.0
51-82-511 MEDICARE	1,065.66	1,065.66	3,211.00	2,145.34	33.2
51-82-512 EMPLOYEE GROUP BENEFITS	22,265.73	22,265.73	69,927.00	47,661.27	31.8
51-82-515 UNEMPLOYMENT	.00	.00	3,942.00	3,942.00	.0
51-82-516 WORKERS' COMPENSATION	1,075.08	1,075.08	5,721.00	4,645.92	18.8
51-82-518 PERS	13,376.23	13,376.23	48,723.00	35,346.77	27.5
51-82-519 UTILITY BENEFIT	2,081.80	2,081.80	12,540.00	10,458.20	16.6
51-82-545 TRAINING/TRAVEL	3,500.52	3,500.52	5,000.00	1,499.48	70.0
51-82-561 SUPPLIES	2,159.87	2,159.87	8,000.00	5,840.13	27.0
51-82-563 WEARING APPAREL	1,055.88	1,055.88	3,000.00	1,944.12	35.2
51-82-592 PLUMBING SUPPLIES	38.28	38.28	15,000.00	14,961.72	.3
51-82-600 TIRES AND WHEELS	.00	.00	500.00	500.00	.0
51-82-601 VEHICLE MT. (PARTS & TOOLS)	39.71	39.71	1,500.00	1,460.29	2.7
51-82-602 GASOLINE/DIESEL/OIL	3,318.20	3,318.20	15,000.00	11,681.80	22.1
51-82-621 ELECTRICITY-UTIL MT SHOP	1,176.92	1,176.92	5,500.00	4,323.08	21.4
51-82-622 TELEPHONE	21.90	21.90	117.00	95.10	18.7
51-82-623 HEATING FUEL	2,344.42	2,344.42	15,000.00	12,655.58	15.6
51-82-626 WATER/SEWER/GARB	182.52	182.52	600.00	417.48	30.4
51-82-627 STAFF CELLULAR PHONES	223.16	223.16	800.00	576.84	27.9
51-82-649 ENGINEERING SERVICES	.00	.00	5,000.00	5,000.00	.0
51-82-650 LAB TESTS	.00	.00	500.00	500.00	.0
51-82-661 VEHICLE MAINT/REPAIR	876.76	876.76	3,788.00	2,911.24	23.2
51-82-665 CITY SAFETY	.00	.00	2,000.00	2,000.00	.0
51-82-669 OTHER PURCHASED SERVICES	.00	.00	1,500.00	1,500.00	.0
51-82-683 MINOR EQUIPMENT	903.17	903.17	15,000.00	14,096.83	6.0
51-82-691 PIPED WATER CAPITAL USDA MATCH	13,896.13	13,896.13	74,905.00	61,008.87	18.6
51-82-721 INSURANCE	2,419.44	2,419.44	4,500.00	2,080.56	53.8
51-82-996 ADMIN OVERHEAD-IT SVCS	3,445.88	3,445.88	16,000.00	12,554.12	21.5
51-82-998 ADMINISTRATIVE OVERHEAD-GF	22,916.21	22,916.21	52,142.00	29,225.79	44.0
 TOTAL PIPED WATER	 171,840.26	 171,840.26	 619,477.00	 447,636.74	 27.7

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING OCTOBER 31, 2021

WATER & SEWER SERVICES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>BETHEL HTS WTR TREATMENT</u>					
51-83-501 SALARIES	50,350.66	50,350.66	127,303.00	76,952.34	39.6
51-83-502 OVERTIME	8,768.39	8,768.39	37,000.00	28,231.61	23.7
51-83-508 LEAVE CASHOUT	4,104.62	4,104.62	6,365.00	2,260.38	64.5
51-83-511 MEDICARE	253.80	253.80	2,382.00	2,128.20	10.7
51-83-512 EMPLOYEE GROUP BENEFITS	7,656.84	7,656.84	44,499.00	36,842.16	17.2
51-83-515 UNEMPLOYMENT	.00	.00	2,925.00	2,925.00	.0
51-83-516 WORKERS' COMPENSATION	815.20	815.20	4,244.00	3,428.80	19.2
51-83-518 PERS	13,040.42	13,040.42	36,147.00	23,106.58	36.1
51-83-519 UTILITY BENEFIT	4,383.44	4,383.44	1,829.00 (	2,554.44)	239.7
51-83-545 TRAINING/TRAVEL	100.00	100.00	4,000.00	3,900.00	2.5
51-83-561 SUPPLIES	.00	.00	4,000.00	4,000.00	.0
51-83-563 WEARING APPAREL	164.97	164.97	1,500.00	1,335.03	11.0
51-83-567 CHEMICALS	39,005.00	39,005.00	65,000.00	25,995.00	60.0
51-83-592 PLUMBING SUPPLIES	.00	.00	5,000.00	5,000.00	.0
51-83-602 GASOLINE/DIESEL/OIL	1,393.22	1,393.22	.00 (	1,393.22)	.0
51-83-621 ELECTRICITY (PUMPHOUSE)	18,650.53	18,650.53	75,000.00	56,349.47	24.9
51-83-622 TELEPHONE	.00	.00	500.00	500.00	.0
51-83-623 HEATING FUEL (PUMPHOUSE)	12,587.55	12,587.55	95,000.00	82,412.45	13.3
51-83-650 LAB TESTS	865.00	865.00	12,000.00	11,135.00	7.2
51-83-661 VEHICLE MAINT/REPAIR	876.76	876.76	1,000.00	123.24	87.7
51-83-665 CITY SAFETY	.00	.00	1,000.00	1,000.00	.0
51-83-669 OTHER PURCHASED SERVICES	2,967.96	2,967.96	15,000.00	12,032.04	19.8
51-83-683 MINOR EQUIPMENT	398.16	398.16	25,000.00	24,601.84	1.6
51-83-690 CAPITAL EXPENDITURES	.00	.00	80,000.00	80,000.00	.0
51-83-721 INSURANCE	7,924.36	7,924.36	.00 (	7,924.36)	.0
51-83-727 ADVERTISING	.00	.00	500.00	500.00	.0
51-83-773 SITE IMPROVEMENTS -CAPITAL	.00	.00	27,094.00	27,094.00	.0
51-83-996 ADMIN OVERHEAD-IT SVCS	3,284.55	3,284.55	.00 (	3,284.55)	.0
51-83-998 ADMINISTRATIVE OVERHEAD-GF	18,810.05	18,810.05	.00 (	18,810.05)	.0
TOTAL BETHEL HTS WTR TREATMENT	196,401.48	196,401.48	674,288.00	477,886.52	29.1

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING OCTOBER 31, 2021

WATER & SEWER SERVICES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>CITY SUB WTR TREATMENT</u>					
51-84-501 SALARIES	29,178.84	29,178.84	189,926.00	160,747.16	15.4
51-84-502 OVERTIME	610.51	610.51	37,000.00	36,389.49	1.7
51-84-508 LEAVE CASHOUT	.00	.00	9,496.00	9,496.00	.0
51-84-511 MEDICARE	447.70	447.70	3,290.00	2,842.30	13.6
51-84-512 EMPLOYEE GROUP BENEFITS	7,006.45	7,006.45	69,927.00	62,920.55	10.0
51-84-515 UNEMPLOYMENT	.00	.00	4,039.00	4,039.00	.0
51-84-516 WORKERS' COMPENSATION	1,139.76	1,139.76	6,429.00	5,289.24	17.7
51-84-518 PERS	6,587.77	6,587.77	49,924.00	43,336.23	13.2
51-84-519 UTILITY BENEFIT	1,427.32	1,427.32	12,540.00	11,112.68	11.4
51-84-545 TRAINING/TRAVEL	100.00	100.00	5,000.00	4,900.00	2.0
51-84-561 SUPPLIES	173.19	173.19	3,000.00	2,826.81	5.8
51-84-563 WEARING APPAREL	.00	.00	1,500.00	1,500.00	.0
51-84-567 CHEMICALS	830.07	830.07	125,000.00	124,169.93	.7
51-84-592 PLUMBING SUPPLIES	.00	.00	3,000.00	3,000.00	.0
51-84-600 TIRES & WHEELS	.00	.00	1,500.00	1,500.00	.0
51-84-602 GASOLINE/DIESEL/OIL	3,055.76	3,055.76	1,000.00	(2,055.76)	305.6
51-84-621 ELECTRICITY (CS WTF)	21,802.65	21,802.65	70,000.00	48,197.35	31.2
51-84-622 TELEPHONE	10.95	10.95	100.00	89.05	11.0
51-84-623 HEATING FUEL(CS WTF)	26,612.74	26,612.74	100,000.00	73,387.26	26.6
51-84-650 LAB TESTS	3,895.00	3,895.00	15,000.00	11,105.00	26.0
51-84-661 VEHICLE MAINT (ISF)	876.76	876.76	15,000.00	14,123.24	5.9
51-84-665 CITY SAFETY	.00	.00	1,000.00	1,000.00	.0
51-84-669 OTHER PURCHASED SERVICES	858.85	858.85	5,000.00	4,141.15	17.2
51-84-683 MINOR EQUIPMENT	.00	.00	20,000.00	20,000.00	.0
51-84-685 EQUIPMENT	.00	.00	5,000.00	5,000.00	.0
51-84-690 CAPITAL EXPENDITURES	.00	.00	80,000.00	80,000.00	.0
51-84-721 INSURANCE	4,934.00	4,934.00	14,000.00	9,066.00	35.2
51-84-727 ADVERTISING	.00	.00	500.00	500.00	.0
51-84-996 ADMIN OVERHEAD-IT SVCS	3,607.23	3,607.23	15,958.00	12,350.77	22.6
51-84-998 ADMINISTRATIVE OVERHEAD-GF	26,631.29	26,631.29	65,756.00	39,124.71	40.5
TOTAL CITY SUB WTR TREATMENT	139,786.84	139,786.84	929,885.00	790,098.16	15.0

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING OCTOBER 31, 2021

WATER & SEWER SERVICES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>HAULED SEWER</u>					
51-85-501 SALARIES	148,867.94	148,867.94	563,790.00	414,922.06	26.4
51-85-502 OVERTIME	47,188.02	47,188.02	125,000.00	77,811.98	37.8
51-85-508 LEAVE CASHOUT	.00	.00	28,190.00	28,190.00	.0
51-85-510 SOCIAL SECURITY	125.15	125.15	.00	(125.15)	.0
51-85-511 MEDICARE	2,860.91	2,860.91	9,987.00	7,126.09	28.7
51-85-512 EMPLOYEE GROUP BENEFITS	44,541.20	44,541.20	260,128.00	215,586.80	17.1
51-85-515 UNEMPLOYMENT	.00	.00	12,260.00	12,260.00	.0
51-85-516 WORKERS' COMPENSATION	7,497.08	7,497.08	17,794.00	10,296.92	42.1
51-85-518 PERS	43,166.37	43,166.37	151,534.00	108,367.63	28.5
51-85-519 UTILITY BENEFIT	4,854.80	4,854.80	46,649.00	41,794.20	10.4
51-85-561 SUPPLIES	2,280.73	2,280.73	10,000.00	7,719.27	22.8
51-85-563 WEARING APPAREL	2,294.04	2,294.04	10,000.00	7,705.96	22.9
51-85-600 TIRES & WHEELS	.00	.00	6,000.00	6,000.00	.0
51-85-601 VEHICLE MT. (PARTS & TOOLS)	16,199.14	16,199.14	50,000.00	33,800.86	32.4
51-85-602 GASOLINE/DIESEL/OIL	30,344.87	30,344.87	90,000.00	59,655.13	33.7
51-85-621 ELECTRICITY	2,019.28	2,019.28	8,000.00	5,980.72	25.2
51-85-622 TELEPHONE	.00	.00	400.00	400.00	.0
51-85-623 HEATING FUEL	1,882.28	1,882.28	10,000.00	8,117.72	18.8
51-85-626 WATER/SEWER/GARBAGE	1,635.87	1,635.87	840.00	(795.87)	194.8
51-85-627 CELL PHONE	.00	.00	9,000.00	9,000.00	.0
51-85-661 VEHICLE MAINT/REPAIR	90,608.47	90,608.47	310,326.00	219,717.53	29.2
51-85-662 PROPERTY MAINT	13,658.55	13,658.55	44,920.00	31,261.45	30.4
51-85-669 OTHER PURCHASED SERVICES	.00	.00	5,000.00	5,000.00	.0
51-85-683 MINOR EQUIPMENT	.00	.00	5,000.00	5,000.00	.0
51-85-691 SEWER TRUCK(S)	2,000.00	2,000.00	.00	(2,000.00)	.0
51-85-692 NEW SEWER TRUCKS	.00	.00	300,000.00	300,000.00	.0
51-85-693 FLEET MGMT. SOFTWARE/TABLETS/	.00	.00	75,000.00	75,000.00	.0
51-85-694 CATERPILLAR ANGLE BROOM	.00	.00	10,482.00	10,482.00	.0
51-85-695 PORTA POTTIES	.00	.00	22,000.00	22,000.00	.0
51-85-696 RADIO BASE STATION UPGRADE	.00	.00	9,500.00	9,500.00	.0
51-85-699 HAULED SEWER CAP SL ASSET RES	.00	.00	182,825.00	182,825.00	.0
51-85-721 INSURANCE	25,845.04	25,845.04	71,834.00	45,988.96	36.0
51-85-799 MISCELLANEOUS	.00	.00	1,200.00	1,200.00	.0
51-85-996 ADMIN OVERHEAD-IT SVCS	3,157.78	3,157.78	13,970.00	10,812.22	22.6
51-85-998 ADMINISTRATIVE OVERHEAD-GF	69,882.70	69,882.70	199,304.00	129,421.30	35.1
TOTAL HAULED SEWER	560,910.22	560,910.22	2,660,933.00	2,100,022.78	21.1

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING OCTOBER 31, 2021

WATER & SEWER SERVICES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PIPED SEWER</u>					
51-86-501 SALARIES	48,590.23	48,590.23	187,467.00	138,876.77	25.9
51-86-502 OVERTIME	10,322.55	10,322.55	34,375.00	24,052.45	30.0
51-86-508 LEAVE CASHOUT	12,332.68	12,332.68	8,594.00	(3,738.68)	143.5
51-86-510 SOCIAL SECURITY	18.87	18.87	.00	(18.87)	.0
51-86-511 MEDICARE	1,037.19	1,037.19	3,217.00	2,179.81	32.2
51-86-512 EMPLOYEE GROUP BENEFITS	23,333.80	23,333.80	69,927.00	46,593.20	33.4
51-86-515 UNEMPLOYMENT	.00	.00	3,949.00	3,949.00	.0
51-86-516 WORKERS' COMPENSATION	1,077.04	1,077.04	5,731.00	4,653.96	18.8
51-86-518 PERS	12,893.87	12,893.87	48,805.00	35,911.13	26.4
51-86-519 UTILITY BENEFITS	2,144.12	2,144.12	12,540.00	10,395.88	17.1
51-86-545 TRAINING/TRAVEL	.00	.00	3,000.00	3,000.00	.0
51-86-561 SUPPLIES	707.68	707.68	6,000.00	5,292.32	11.8
51-86-563 WEARING APPAREL	1,195.57	1,195.57	3,000.00	1,804.43	39.9
51-86-592 PLUMBING SUPPLIES	.00	.00	10,000.00	10,000.00	.0
51-86-600 TIRES & WHEELS	.00	.00	500.00	500.00	.0
51-86-601 VEHICLE MT. (PARTS & TOOLS)	753.61	753.61	1,500.00	746.39	50.2
51-86-602 GASOLINE/DIESEL/OIL	1,006.58	1,006.58	15,000.00	13,993.42	6.7
51-86-621 ELECTRICITY-LIFTST & BLDG	25,646.04	25,646.04	80,000.00	54,353.96	32.1
51-86-622 TELEPHONE	.00	.00	500.00	500.00	.0
51-86-623 HEATING FUEL	730.29	730.29	25,000.00	24,269.71	2.9
51-86-626 WATER/SEWER/GARB	182.52	182.52	600.00	417.48	30.4
51-86-661 VEHICLE MAINT/REPAIR	876.76	876.76	3,000.00	2,123.24	29.2
51-86-665 CITY SAFETY	.00	.00	500.00	500.00	.0
51-86-669 OTHER PURCHASED SERVICES	9,297.83	9,297.83	45,000.00	35,702.17	20.7
51-86-683 MINOR EQUIPMENT	2,353.07	2,353.07	140,000.00	137,646.93	1.7
51-86-691 PIPED SEWER CAPITAL	.00	.00	57,137.00	57,137.00	.0
51-86-693 HERMAN NELSON HEATER	.00	.00	68,000.00	68,000.00	.0
51-86-694 3/4 TON PICK-UP TRUCK	.00	.00	61,000.00	61,000.00	.0
51-86-699 PIPED SEWER CAP EXP SL ASSETS	.00	.00	182,825.00	182,825.00	.0
51-86-721 INSURANCE	2,388.92	2,388.92	5,000.00	2,611.08	47.8
51-86-736 LEASED PROPERTY-LIFT STATIONS	14,044.94	14,044.94	17,000.00	2,955.06	82.6
51-86-799 MISCELLANEOUS	86.00	86.00	.00	(86.00)	.0
51-86-996 ADMIN OVERHEAD-IT SVCS	3,445.77	3,445.77	15,500.00	12,054.23	22.2
51-86-998 ADMINISTRATIVE OVERHEAD-GF	22,955.32	22,955.32	57,000.00	34,044.68	40.3
 TOTAL PIPED SEWER	 197,421.25	 197,421.25	 1,171,667.00	 974,245.75	 16.9

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING OCTOBER 31, 2021

WATER & SEWER SERVICES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>SEWER LAGOON</u>					
51-87-501 SALARIES	15,678.18	15,678.18	71,939.00	56,260.82	21.8
51-87-502 OVERTIME	2,406.78	2,406.78	10,250.00	7,843.22	23.5
51-87-508 LEAVE CASHOUT	2,740.59	2,740.59	3,597.00	856.41	76.2
51-87-510 SOCIAL SECURITY	4.20	4.20	.00	(4.20)	.0
51-87-511 MEDICARE	301.69	301.69	1,192.00	890.31	25.3
51-87-512 EMPLOYEE GROUP BENEFITS	5,656.72	5,656.72	22,885.00	17,228.28	24.7
51-87-515 UNEMPLOYMENT	.00	.00	1,463.00	1,463.00	.0
51-87-516 WORKERS' COMPENSATION	280.48	280.48	2,123.00	1,842.52	13.2
51-87-518 PERS	3,963.85	3,963.85	18,082.00	14,118.15	21.9
51-87-519 UTILITY BENEFIT	507.92	507.92	4,104.00	3,596.08	12.4
51-87-545 TRAINING/TRAVEL	.00	.00	3,000.00	3,000.00	.0
51-87-561 SUPPLIES	24.76	24.76	1,500.00	1,475.24	1.7
51-87-563 WEARING APPAREL	.00	.00	2,000.00	2,000.00	.0
51-87-592 PLUMBING SUPPLIES	.00	.00	1,000.00	1,000.00	.0
51-87-602 GASOLINE	8,290.00	8,290.00	20,000.00	11,710.00	41.5
51-87-650 LAB TESTS (SAMPLES)	5,948.56	5,948.56	15,000.00	9,051.44	39.7
51-87-665 CITY SAFETY	.00	.00	500.00	500.00	.0
51-87-669 OTHER PURCHASED SERVICES	.00	.00	1,000.00	1,000.00	.0
51-87-683 MINOR EQUIPMENT	351.93	351.93	3,000.00	2,648.07	11.7
51-87-692 TERRAMAC RT9-T4 MAROOKA	.00	.00	299,465.00	299,465.00	.0
51-87-714 INTEREST-SEWER LAGOON BND	.00	.00	34,500.00	34,500.00	.0
51-87-721 INSURANCE	163.56	163.56	454.00	290.44	36.0
51-87-724 DUES & SUBSCRIPTIONS	297.00	297.00	7,920.00	7,623.00	3.8
51-87-727 ADVERTISING	.00	.00	500.00	500.00	.0
51-87-998 ADMINISTRATIVE OVERHEAD-GF	8,720.67	8,720.67	22,653.00	13,932.33	38.5
TOTAL SEWER LAGOON	55,336.89	55,336.89	548,127.00	492,790.11	10.1
TOTAL FUND EXPENDITURES	1,988,725.38	1,988,725.38	9,460,043.00	7,471,317.62	21.0
NET REVENUE OVER EXPENDITURES	733,329.06	733,329.06	(1,171,427.00)	(1,904,756.06)	62.6

CITY OF BETHEL
BALANCE SHEET
OCTOBER 31, 2021

MUNICIPAL DOCK

ASSETS

52-10100	CASH IN COMBINED FUND	3,969,660.53	
52-11100	CASH IN TILL - PORT	50.00	
52-12500	TVI-DOCK DEF MAINT	263,765.48	
52-12504	INVESTMENT-AMLIP SMALL BOAT HA	136,670.52	
52-12505	INVESTMENT-AMLIP SEWALL MAINT	13,622.21	
52-12506	INVESTMENT-AMLIP DOCK DEF MNT	384,771.47	
52-12507	INVESTMENT-WF SEAWALL MAINT	1,041,101.49	
52-13100	ACCOUNTS RECEIVABLE	496,193.00	
52-13900	ALLOWANCE DOUBTFUL ACCTS	(8,178.55)	
52-14200	INVENTORY-HEATING FUEL	1,205.87	
52-15500	SEAWALL LAND NON-DEPREC	1,001,356.00	
52-15600	SEAWALL DEPRECIABLE	22,716,644.00	
52-16100	LAND	1,235,999.66	
52-16200	IMPROVEMENTS	8,465,341.48	
52-16300	BUILDINGS	1,636,106.30	
52-16500	MACHINERY AND EQUIPMENT	918,229.92	
52-16600	VEHICLES	258,866.90	
52-16700	ACCUM DEPR-IMPROVEMENTS	(2,794,418.43)	
52-16800	ACCUM DEPR-BUILDINGS	(137,433.03)	
52-17000	ACCUM DEPR- MACH & EQUIP	(607,419.21)	
52-17100	ACCUM DEPR-VEHICLES	(258,245.29)	
52-17300	ACCUM DEP-SEAWALL	(8,632,324.72)	
52-18000	CONSTRUCTION IN PROGRESS	42,200.00	
52-19000	DEFERRED OUTFLOW-PENSION	41,609.71	
52-19001	OPEB DEFERRED OUTFLOW	28,209.00	
52-19002	OPEB ASSET	2,776.96	
TOTAL ASSETS			30,216,361.27

LIABILITIES AND EQUITY

LIABILITIES

52-20100	VOUCHERS PAYABLE	112,554.52	
52-22100	ACCURED VACATION	21,720.37	
52-22200	ACCRUED SICK LEAVE	3,213.29	
52-25000	SALES TAX PAYABLE	28,636.52	
TOTAL LIABILITIES			166,124.70

FUND EQUITY

UNAPPROPRIATED FUND BALANCE:

52-29000	DEFERRED INFLOW-PENSION	17,098.39	
52-29001	OPEB DEFERRED INFLOW	17,809.37	
52-29100	PENSION LIABILITY	325,683.75	
52-29101	OPEB LIABILITY	25,059.89	
	REVENUE OVER EXPENDITURES - YTD	160,273.15	
BALANCE - CURRENT DATE			545,924.55

CITY OF BETHEL
BALANCE SHEET
OCTOBER 31, 2021

MUNICIPAL DOCK

TOTAL FUND EQUITY	545,924.55
TOTAL LIABILITIES AND EQUITY	712,049.25

CITY OF BETHEL
REVENUES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING OCTOBER 31, 2021

MUNICIPAL DOCK

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>INTEREST & PENALTIES</u>					
52-40-403 CITY DOCK-PENALTIES & INT	.00	.00	2,000.00	2,000.00	.0
TOTAL INTEREST & PENALTIES	.00	.00	2,000.00	2,000.00	.0
<u>CHARGES FOR SERVICES</u>					
52-43-402 CITY DOCK-STORAGE	15,124.00	15,124.00	85,000.00	69,876.00	17.8
52-43-404 CITY DOCK-PERMITS	.00	.00	3,000.00	3,000.00	.0
52-43-405 CITY DOCK-WHARFAGE	58,355.43	58,355.43	150,000.00	91,644.57	38.9
52-43-407 CITY DOCK-DOCKAGE	23,847.22	23,847.22	20,000.00	(3,847.22)	119.2
52-43-417 SLOUGH BERTH-DOCKAGE	641.70	641.70	.00	(641.70)	.0
52-43-418 SBH PETRO PORT-FUEL THRU-PUT	90,919.66	90,919.66	200,000.00	109,080.34	45.5
52-43-424 PETRO YARD - STORAGE	.00	.00	2,000.00	2,000.00	.0
52-43-426 PETRO PORT-FUEL THRU-PUT	181,839.32	181,839.32	400,000.00	218,160.68	45.5
52-43-427 PETRO PORT-DOCKAGE	14,895.87	14,895.87	20,000.00	5,104.13	74.5
52-43-433 SEAWALL MOORAGE	2,730.00	2,730.00	25,000.00	22,270.00	10.9
52-43-434 SEAWALL DOCKAGE	27,609.53	27,609.53	15,000.00	(12,609.53)	184.1
52-43-454 BEACH-STORAGE	7,022.40	7,022.40	30,000.00	22,977.60	23.4
52-43-455 BEACH-WHARFAGE	110,114.87	110,114.87	90,000.00	(20,114.87)	122.4
52-43-457 BEACH-DOCKAGE	46,513.64	46,513.64	17,000.00	(29,513.64)	273.6
52-43-462 BOAT HARBOR-STORAGE	.00	.00	3,500.00	3,500.00	.0
52-43-463 BOAT HARBOR-MOORAGE	2,316.00	2,316.00	20,000.00	17,684.00	11.6
TOTAL CHARGES FOR SERVICES	581,929.64	581,929.64	1,080,500.00	498,570.36	53.9
<u>LEASE REVENUE</u>					
52-44-467 LEASE REVENUE	.00	.00	24,000.00	24,000.00	.0
TOTAL LEASE REVENUE	.00	.00	24,000.00	24,000.00	.0
<u>MISCELLANEOUS</u>					
52-45-462 SMALL BOAT HARBOR STORAGE	1,050.00	1,050.00	.00	(1,050.00)	.0
52-45-464 SMALL BOAT HARBOR PERMITS	3,372.00	3,372.00	24,000.00	20,628.00	14.1
52-45-467 EXTRA WATER CALLS	25,912.00	25,912.00	20,000.00	(5,912.00)	129.6
TOTAL MISCELLANEOUS	30,334.00	30,334.00	44,000.00	13,666.00	68.9
<u>MISCELLANEOUS</u>					
52-49-487 INVESTMENT INCOME	43.97	43.97	2,000.00	1,956.03	2.2
52-49-495 MISCELLANEOUS REVENUE	4,455.00	4,455.00	2,000.00	(2,455.00)	222.8
TOTAL MISCELLANEOUS	4,498.97	4,498.97	4,000.00	(498.97)	112.5

CITY OF BETHEL
REVENUES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING OCTOBER 31, 2021

MUNICIPAL DOCK

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
TOTAL FUND REVENUE	616,762.61	616,762.61	1,154,500.00	537,737.39	53.4

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING OCTOBER 31, 2021

MUNICIPAL DOCK

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>DOCK EXPENDITURES</u>					
52-50-501 SALARIES	58,532.71	58,532.71	192,362.00	133,829.29	30.4
52-50-502 OVERTIME	2,718.87	2,718.87	5,000.00	2,281.13	54.4
52-50-508 LEAVE CASHOUT	2,456.07	2,456.07	8,529.00	6,072.93	28.8
52-50-510 SOCIAL SECURITY EXPENSE	1,912.09	1,912.09	1,351.00	(561.09)	141.5
52-50-511 MEDICARE FICA	946.19	946.19	2,862.00	1,915.81	33.1
52-50-512 EMPLOYEE GROUP BENEFITS	13,659.91	13,659.91	99,678.00	86,018.09	13.7
52-50-515 UNEMPLOYMENT	.00	.00	3,513.00	3,513.00	.0
52-50-516 WORKERS' COMPENSATION	1,163.48	1,163.48	5,098.00	3,934.52	22.8
52-50-518 PERS	6,690.58	6,690.58	43,420.00	36,729.42	15.4
52-50-519 UTILITY BENEFIT	1,964.93	1,964.93	17,875.00	15,910.07	11.0
52-50-545 TRAINING/TRAVEL	.00	.00	5,000.00	5,000.00	.0
52-50-561 SUPPLIES	3,532.63	3,532.63	8,000.00	4,467.37	44.2
52-50-563 WEARING APPAREL	98.26	98.26	3,000.00	2,901.74	3.3
52-50-601 VEHICLE MT. (PARTS & TOOLS)	11,149.53	11,149.53	20,000.00	8,850.47	55.8
52-50-602 GASOLINE/DIESEL/OIL	5,534.79	5,534.79	15,000.00	9,465.21	36.9
52-50-621 ELECTRICITY	7,204.18	7,204.18	15,000.00	7,795.82	48.0
52-50-622 TELEPHONE	890.97	890.97	2,000.00	1,109.03	44.6
52-50-623 HEATING FUEL	607.35	607.35	5,000.00	4,392.65	12.2
52-50-624 WATER, SEWER, GARBAGE	3,185.32	3,185.32	5,000.00	1,814.68	63.7
52-50-626 WATER FOR BARGES	1,065.28	1,065.28	12,000.00	10,934.72	8.9
52-50-627 STAFF CELLULAR PHONES	468.51	468.51	1,000.00	531.49	46.9
52-50-642 LEGAL FEES	.00	.00	5,000.00	5,000.00	.0
52-50-643 PLANNING/ENGINEERING FEES	(3,461.20)	(3,461.20)	5,000.00	8,461.20	(69.2)
52-50-649 OTHER PROFESSIONAL SERVICES	4,933.75	4,933.75	5,000.00	66.25	98.7
52-50-661 VEHICLE MAINT/REPAIR	1,112.99	1,112.99	3,000.00	1,887.01	37.1
52-50-666 MUNICIPAL DOCK MAINT.	.00	.00	5,000.00	5,000.00	.0
52-50-667 MAINT-SEAWALL	.00	.00	7,000.00	7,000.00	.0
52-50-668 MAINT SMALL BOAT HARBOR	3.99	3.99	.00	(3.99)	.0
52-50-669 OTHER PURCHASED SERVICES	7,973.36	7,973.36	30,000.00	22,026.64	26.6
52-50-683 MINOR EQUIPMENT	1,218.00	1,218.00	30,000.00	28,782.00	4.1
52-50-687 LAND/EASEMENT ACQUISITION	.00	.00	20,000.00	20,000.00	.0
52-50-690 CAPITAL EXPENDITURES	.00	.00	30,000.00	30,000.00	.0
52-50-700 3/4 TON PICK-UP TRUCK	60,238.00	60,238.00	65,000.00	4,762.00	92.7
52-50-701 DROP DECK TRAILER	26,069.00	26,069.00	40,000.00	13,931.00	65.2
52-50-721 INSURANCE	4,422.36	4,422.36	10,515.00	6,092.64	42.1
52-50-724 DUES	150.00	150.00	1,000.00	850.00	15.0
52-50-727 ADVERTISING	.00	.00	1,000.00	1,000.00	.0
52-50-736 BANK CHARGES	1,675.39	1,675.39	2,500.00	824.61	67.0
52-50-775 MUNICIPAL DOCK GRAVEL	.00	.00	160,000.00	160,000.00	.0
52-50-799 MISCELLANEOUS EXPENSES	136.18	136.18	1,500.00	1,363.82	9.1
52-50-801 PENSION EXPENSE	.00	.00	250.00	250.00	.0
52-50-996 ADMIN OVERHEAD-IT SVCS	4,241.10	4,241.10	.00	(4,241.10)	.0
52-50-997 ICR-PROPERTY MAINTENANCE 5%	8,195.13	8,195.13	.00	(8,195.13)	.0
52-50-998 ADMINISTRATIVE OVERHEAD-GF	22,837.99	22,837.99	40,634.00	17,796.01	56.2
TOTAL DOCK EXPENDITURES	263,527.69	263,527.69	933,087.00	669,559.31	28.2

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING OCTOBER 31, 2021

MUNICIPAL DOCK

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>SMALL BOAT HARBOR</u>					
52-55-501 SALARIES	11,046.16	11,046.16	107,851.00	96,804.84	10.2
52-55-502 OVERTIME	414.61	414.61	3,000.00	2,585.39	13.8
52-55-508 LEAVE CASHOUT	1,209.71	1,209.71	1,135.00	(74.71)	106.6
52-55-510 SOCIAL SECURITY	116.31	116.31	4,754.00	4,637.69	2.5
52-55-511 MEDICARE FICA	193.92	193.92	1,607.00	1,413.08	12.1
52-55-512 EMPLOYEE GROUP BENEFITS	4,768.15	4,768.15	12,205.00	7,436.85	39.1
52-55-515 UNEMPLOYMENT	.00	.00	1,920.00	1,920.00	.0
52-55-516 WORKERS' COMPENSATION	1,187.88	1,187.88	2,864.00	1,676.12	41.5
52-55-518 PERS	2,116.41	2,116.41	6,270.00	4,153.59	33.8
52-55-519 UTILITY BENEFIT	830.71	830.71	2,189.00	1,358.29	38.0
52-55-561 SUPPLIES	3.69	3.69	2,000.00	1,996.31	.2
52-55-563 WEARING APPAREL	707.89	707.89	2,000.00	1,292.11	35.4
52-55-602 GASOLINE	1,217.56	1,217.56	8,000.00	6,782.44	15.2
52-55-621 ELECTRICITY	.00	.00	2,000.00	2,000.00	.0
52-55-624 WATER/SEWR/GARBAGE	.00	.00	7,100.00	7,100.00	.0
52-55-668 SMALL BOAT HARBOR MAINTENANCE	81.49	81.49	5,000.00	4,918.51	1.6
52-55-683 MINOR EQUIPMENT	330.68	330.68	2,500.00	2,169.32	13.2
52-55-721 INSURANCE	646.12	646.12	2,500.00	1,853.88	25.8
52-55-775 SMALL BOAT HARBOR GRAVEL	156,867.01	156,867.01	16,000.00	(140,867.01)	980.4
52-55-799 MISCELLANEOUS EXPENSES	.00	.00	1,000.00	1,000.00	.0
52-55-998 ADMINISTRATIVE OVERHEAD-GF	11,223.47	11,223.47	21,498.00	10,274.53	52.2
TOTAL SMALL BOAT HARBOR	192,961.77	192,961.77	213,393.00	20,431.23	90.4
TOTAL FUND EXPENDITURES	456,489.46	456,489.46	1,146,480.00	689,990.54	39.8
NET REVENUE OVER EXPENDITURES	160,273.15	160,273.15	8,020.00	(152,253.15)	1998.4

CITY OF BETHEL
BALANCE SHEET
OCTOBER 31, 2021

LEASED PROPERTIES

ASSETS

53-10100	CASH IN COMBINED FUND	1,860,926.88	
53-12200	INVESTMENT - BOND RESERVE	225,778.86	
53-13100	ACCOUNTS RECEIVABLE	19,164.30	
53-13900	ALLOWANCE FOR DOUBTFUL ACCTS	(7,800.00)	
53-14200	FUEL INVENTORY	6,294.04	
53-16000	LAND	43,000.00	
53-16300	BUILDINGS/IMPRV	9,821,803.52	
53-16500	MACH & EQUIP	54,525.00	
53-16800	ACCUM DEPR-BUILDINGS/IMP	(6,021,809.70)	
53-17000	ACCUM DEPREC-ME	(32,060.43)	
53-18000	CONSTRUCTION IN PROGRESS	17,419.04	
TOTAL ASSETS			5,987,241.51

LIABILITIES AND EQUITY

LIABILITIES

53-20100	VOUCHERS PAYABLE	249,230.72	
53-25900	DUE TO/FROM OTHER FUNDS	928,960.23	
TOTAL LIABILITIES			1,178,190.95

FUND EQUITY

53-26300	UNEARNED REVENUE	414,691.28	
53-27600	ACCRUED INTEREST PAYABLE	6,637.50	
53-27700	LEASE REVENUE BONDS PAYABLE	1,480,000.00	
53-27800	LEASE REVENUE BOND PREMIUM	171,441.88	
UNAPPROPRIATED FUND BALANCE: REVENUE OVER EXPENDITURES - YTD		92,313.90	
BALANCE - CURRENT DATE		92,313.90	
TOTAL FUND EQUITY			2,165,084.56
TOTAL LIABILITIES AND EQUITY			3,343,275.51

CITY OF BETHEL
REVENUES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING OCTOBER 31, 2021

LEASED PROPERTIES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>LEASE INCOME</u>					
53-44-444 LEASE-COURT SYSTEM	198,403.80	198,403.80	613,620.00	415,216.20	32.3
53-44-447 LEASE:DEPT OF LAW	53,928.40	53,928.40	161,785.00	107,856.60	33.3
53-44-450 LEASE PATC	.00	.00	14,400.00	14,400.00	.0
53-44-452 LEASE-TOWER ROAD LAND	4,200.00	4,200.00	12,600.00	8,400.00	33.3
53-44-453 YKHC - BUILDING	1,400.00	1,400.00	4,200.00	2,800.00	33.3
53-44-455 YKHC RENTED BLDING 378 FIFTH	6,400.00	6,400.00	19,200.00	12,800.00	33.3
53-44-472 DMV LEASE	4,040.00	4,040.00	12,120.00	8,080.00	33.3
53-44-479 LEASE LAND AVCP HEARSTART	800.00	800.00	2,400.00	1,600.00	33.3
53-44-481 LEASE LAND SWANSONS	7,040.00	7,040.00	21,120.00	14,080.00	33.3
53-44-485 LEASE LAND EUNKANG CHURCH	600.00	600.00	1,800.00	1,200.00	33.3
53-44-488 LEASE LAND GCI	3,447.20	3,447.20	10,200.00	6,752.80	33.8
TOTAL LEASE INCOME	280,259.40	280,259.40	873,445.00	593,185.60	32.1
<u>MISCELLANEOUS</u>					
53-49-487 INVESTMENT INCOME	4.88	4.88	.00	(4.88)	.0
TOTAL MISCELLANEOUS	4.88	4.88	.00	(4.88)	.0
TOTAL FUND REVENUE	280,264.28	280,264.28	873,445.00	593,180.72	32.1

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING OCTOBER 31, 2021

LEASED PROPERTIES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>LEASED PROPERTIES-MISC</u>					
53-50-721 INSURANCE	4,004.40	4,004.40	.00	(4,004.40)	.0
TOTAL LEASED PROPERTIES-MISC	4,004.40	4,004.40	.00	(4,004.40)	.0
<u>LEASED PROP-COURT COMPLEX</u>					
53-55-621 ELECTRICITY-COURT COMPLEX	21,947.52	21,947.52	81,000.00	59,052.48	27.1
53-55-622 TELEPHONE	248.43	248.43	452.00	203.57	55.0
53-55-623 HEATING FUEL-COURT COMPLEX	7,156.85	7,156.85	45,000.00	37,843.15	15.9
53-55-626 WATER/SEWER/GARB-COURT COM	2,842.31	2,842.31	18,000.00	15,157.69	15.8
53-55-662 PROPERTY MT-COURT COMPLEX	11,145.66	11,145.66	10,138.00	(1,007.66)	109.9
53-55-663 JANITORIAL-COURT COMPLEX	29,800.00	29,800.00	111,600.00	81,800.00	26.7
53-55-669 OTHER PURCHASED SERVICES	309.00	309.00	2,500.00	2,191.00	12.4
53-55-694 GENERATOR REPAIR	16,523.79	16,523.79	875,000.00	858,476.21	1.9
53-55-714 COURTHOUSE LOAN INTEREST	36,325.00	36,325.00	32,625.00	(3,700.00)	111.3
53-55-721 INSURANCE	16,671.76	16,671.76	34,758.00	18,086.24	48.0
53-55-997 ICR-PROPERTY MAINTENANCE-15%	40,975.66	40,975.66	151,443.00	110,467.34	27.1
TOTAL LEASED PROP-COURT COMPLEX	183,945.98	183,945.98	1,362,516.00	1,178,570.02	13.5
TOTAL FUND EXPENDITURES	187,950.38	187,950.38	1,362,516.00	1,174,565.62	13.8
NET REVENUE OVER EXPENDITURES	92,313.90	92,313.90	(489,071.00)	(581,384.90)	18.9

CITY OF BETHEL
BALANCE SHEET
OCTOBER 31, 2021

EMPLOYEE GROUP HEALTH BEN.

ASSETS

54-10100	CASH IN COMBINED FUND	(	888,182.42)
	TOTAL ASSETS		(888,182.42)

LIABILITIES AND EQUITY

FUND EQUITY

UNAPPROPRIATED FUND BALANCE:			
REVENUE OVER EXPENDITURES - YTD	(	26,672.00)	
BALANCE - CURRENT DATE	(	26,672.00)	
TOTAL FUND EQUITY			(26,672.00)
TOTAL LIABILITIES AND EQUITY			(26,672.00)

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING OCTOBER 31, 2021

EMPLOYEE GROUP HEALTH BEN.

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>EMPLOYEE GROUP HEALTH BENEFITS</u>					
54-50-723 PREMIUM LIFE AD&D LTD	26,672.00	26,672.00	.00	(26,672.00)	.0
TOTAL EMPLOYEE GROUP HEALTH BENEFITS	26,672.00	26,672.00	.00	(26,672.00)	.0
TOTAL FUND EXPENDITURES	26,672.00	26,672.00	.00	(26,672.00)	.0
NET REVENUE OVER EXPENDITURES	(26,672.00)	(26,672.00)	.00	26,672.00	.0

CITY OF BETHEL
BALANCE SHEET
OCTOBER 31, 2021

BETHEL PUBLIC TRANSIT SYSTEM

ASSETS

56-10100	CASH IN COMBINED FUND	(	710,529.34)	
56-14200	INVENTORY-HEATING FUEL		4,411.71	
56-16200	IMPROVEMENTS		98,025.00	
56-16500	MACHINERY & EQUIP-GENERAL		48,338.55	
56-16600	VEHICLES-GENERAL		301,783.43	
56-16700	ACCUM DEPR- IMPROVEMENTS	(	38,538.59)	
56-17000	ACCUM DEP-M&E GENERAL	(	48,338.55)	
56-17100	ACCUM DEPR-VEHICLES-GENERAL	(	231,132.62)	
56-19000	DEFERRED OUTFLOW-PENSION		24,706.90	
56-19001	OPEB DEFERRED OUTFLOW		16,995.00	
56-19002	OPEB ASSET		1,816.92	
TOTAL ASSETS			(	532,461.59)

LIABILITIES AND EQUITY

LIABILITIES

56-20100	VOUCHERS PAYABLE		2,006.65	
56-20110	COVID-19 TAXI COUPONS		325.00	
56-22100	ACCRUED VACATION		4,390.24	
TOTAL LIABILITIES				6,721.89

FUND EQUITY

UNAPPROPRIATED FUND BALANCE:				
56-29000	DEFERRED INFLOW-PENSION		10,757.52	
56-29001	OPEB DEFERRED INFLOW		10,267.02	
56-29100	PENSION LIABILITY		195,978.27	
56-29101	OPEB LIABILITY		12,899.90	
	REVENUE OVER EXPENDITURES - YTD	(	38,581.64)	
BALANCE - CURRENT DATE			191,321.07	
TOTAL FUND EQUITY				191,321.07
TOTAL LIABILITIES AND EQUITY				198,042.96

CITY OF BETHEL
REVENUES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING OCTOBER 31, 2021

BETHEL PUBLIC TRANSIT SYSTEM

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>LOCAL SOURCES</u>					
56-40-409 CASH TRANSFER GF	.00	.00	85,000.00	85,000.00	.0
TOTAL LOCAL SOURCES	.00	.00	85,000.00	85,000.00	.0
<u>FEDERAL SOURCES</u>					
56-41-411 REV-FEDERAL TRANSIT 5311	62,218.49	62,218.49	.00	(62,218.49)	.0
56-41-413 TRANSIT SECTION 5311	.00	.00	257,825.00	257,825.00	.0
TOTAL FEDERAL SOURCES	62,218.49	62,218.49	257,825.00	195,606.51	24.1
<u>CHARGES FOR SERVICES</u>					
56-43-422 BUS FARES	.00	.00	28,000.00	28,000.00	.0
56-43-423 BUS FARES-PREPAID	3,000.00	3,000.00	12,000.00	9,000.00	25.0
TOTAL CHARGES FOR SERVICES	3,000.00	3,000.00	40,000.00	37,000.00	7.5
TOTAL FUND REVENUE	65,218.49	65,218.49	382,825.00	317,606.51	17.0

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING OCTOBER 31, 2021

BETHEL PUBLIC TRANSIT SYSTEM

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>TRANSIT SYSTEM EXPENDITURES</u>					
56-50-501 SALARIES	41,883.03	41,883.03	133,852.00	91,968.97	31.3
56-50-502 OVERTIME	1,226.20	1,226.20	.00	(1,226.20)	.0
56-50-508 LEAVE CASHOUT	.00	.00	6,693.00	6,693.00	.0
56-50-510 SOCIAL SECURITY EXPENSE	856.32	856.32	.00	(856.32)	.0
56-50-511 MEDICARE FICA	619.75	619.75	1,941.00	1,321.25	31.9
56-50-512 EMPLOYEE GROUP BENEFITS	2,828.66	2,828.66	50,856.00	48,027.34	5.6
56-50-515 UNEMPLOYMENT	.00	.00	2,383.00	2,383.00	.0
56-50-516 WORKERS' COMPENSATION	1,394.84	1,394.84	2,677.00	1,282.16	52.1
56-50-518 PERS	8,705.34	8,705.34	29,447.00	20,741.66	29.6
56-50-519 UTILITY BENEFIT	.00	.00	9,120.00	9,120.00	.0
56-50-561 SUPPLIES	140.91	140.91	1,500.00	1,359.09	9.4
56-50-600 TIRES & WHEELS	.00	.00	2,000.00	2,000.00	.0
56-50-601 VEHICLE MT. (PARTS & TOOLS)	371.62	371.62	6,920.00	6,548.38	5.4
56-50-602 GASOLINE	5,968.74	5,968.74	26,000.00	20,031.26	23.0
56-50-621 ELECTRICITY	1,694.07	1,694.07	7,000.00	5,305.93	24.2
56-50-622 TELEPHONE	10.95	10.95	700.00	689.05	1.6
56-50-623 HEATING FUEL	1,664.21	1,664.21	10,250.00	8,585.79	16.2
56-50-626 WTR/SWR/GRB	1,274.17	1,274.17	1,200.00	(74.17)	106.2
56-50-627 STAFF CELLULAR PHONES	156.69	156.69	.00	(156.69)	.0
56-50-646 CONTRACTOR FEES	.00	.00	1,500.00	1,500.00	.0
56-50-661 VEHICLE MAINT/REPAIR	5,845.08	5,845.08	9,000.00	3,154.92	65.0
56-50-691 BUS SHELTERS	.00	.00	23,505.00	23,505.00	.0
56-50-692 PRESSURE WASHER	.00	.00	9,350.00	9,350.00	.0
56-50-721 INSURANCE	4,552.32	4,552.32	10,000.00	5,447.68	45.5
56-50-996 ADMIN OVERHEAD-IT SVCS	3,607.23	3,607.23	13,200.00	9,592.77	27.3
56-50-998 ADMINISTRATIVE OVERHEAD-GF	21,000.00	21,000.00	53,464.00	32,464.00	39.3
TOTAL TRANSIT SYSTEM EXPENDITURES	103,800.13	103,800.13	412,558.00	308,757.87	25.2
TOTAL FUND EXPENDITURES	103,800.13	103,800.13	412,558.00	308,757.87	25.2
NET REVENUE OVER EXPENDITURES	(38,581.64)	(38,581.64)	(29,733.00)	8,848.64	(129.8)

CITY OF BETHEL
BALANCE SHEET
OCTOBER 31, 2021

VEHICLES & EQUIP MAINTENANCE

ASSETS

57-10100	CASH IN COMBINED FUND	(	712,308.30)	
57-14500	INVENTORY-PARTS,OIL,EQUIPMENT		199,202.12	
57-16500	MACHINERY & EQUIP-GENERAL		86,902.27	
57-16600	VEHICLES-GENERAL		59,270.38	
57-17000	ACCUM DEP-M&E GENERAL	(	86,902.27)	
57-17100	ACCUM DEPR-VEHICLES-GENERAL	(	1,392.69)	
	TOTAL ASSETS		(	455,228.49)

LIABILITIES AND EQUITY

LIABILITIES

57-20100	VOUCHERS PAYABLE		1,645.14	
57-22100	ACCRUED VACATION		15,962.95	
57-22200	ACCRUED SICK		922.32	
	TOTAL LIABILITIES			18,530.41

FUND EQUITY

UNAPPROPRIATED FUND BALANCE:				
REVENUE OVER EXPENDITURES - YTD	(	3,392.65)		
BALANCE - CURRENT DATE	(	3,392.65)		
TOTAL FUND EQUITY			(	3,392.65)
TOTAL LIABILITIES AND EQUITY				15,137.76

CITY OF BETHEL
REVENUES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING OCTOBER 31, 2021

VEHICLES & EQUIP MAINTENANCE

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>CHARGES FOR SERVICES</u>					
57-43-401 FROM GF-ADMIN	438.38	438.38	.00 (	438.38)	.0
57-43-403 FROM GF-FINANCE	438.38	438.38	1,000.00	561.62	43.8
57-43-404 FROM GF-PLANNING	438.38	438.38	1,894.00	1,455.62	23.2
57-43-405 FROM GF-FIRE	2,922.54	2,922.54	11,000.00	8,077.46	26.6
57-43-406 FROM GF-POLICE	5,845.06	5,845.06	25,000.00	19,154.94	23.4
57-43-407 FROM GF-PW ADMIN	876.76	876.76	3,788.00	2,911.24	23.2
57-43-408 FROM GF-STREETS/ROADS	43,837.97	43,837.97	190,000.00	146,162.03	23.1
57-43-409 FROM GF-PROPERTY MAINT.	1,753.52	1,753.52	6,006.00	4,252.48	29.2
57-43-413 FROM GEN FUND-IT SVCS	438.38	438.38	1,894.00	1,455.62	23.2
57-43-451 FROM EF-HAULED WATER	90,598.47	90,598.47	391,472.00	300,873.53	23.1
57-43-452 FROM EF-HAULED SEWER	90,598.47	90,598.47	310,326.00	219,727.53	29.2
57-43-453 FROM EF-PIPED WATER	876.76	876.76	3,788.00	2,911.24	23.2
57-43-454 FROM GF-PIPED SEWER	876.76	876.76	3,000.00	2,123.24	29.2
57-43-455 FROM EF-BETHEL HGT WATER TRMT	876.76	876.76	1,000.00	123.24	87.7
57-43-456 FROM EF-CITY SUB WATER TRMT	876.76	876.76	15,000.00	14,123.24	5.9
57-43-460 FROM EF-HAULED REFUSE	21,918.98	21,918.98	95,000.00	73,081.02	23.1
57-43-461 FROM EF-LANDFILL OPERATIONS	21,918.98	21,918.98	94,711.00	72,792.02	23.1
57-43-470 FROM EF-PORT	876.76	876.76	3,000.00	2,123.24	29.2
57-43-475 FROM EF-BETHEL TRANSIT SYSTEM	.00	.00	9,000.00	9,000.00	.0
57-43-481 FROM GENERAL FUND-IT SVCS	5,845.08	5,845.08	.00 (	5,845.08)	.0
TOTAL CHARGES FOR SERVICES	292,253.15	292,253.15	1,166,879.00	874,625.85	25.1
TOTAL FUND REVENUE	292,253.15	292,253.15	1,166,879.00	874,625.85	25.1

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING OCTOBER 31, 2021

VEHICLES & EQUIP MAINTENANCE

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>VEHICLE & EQUIP MAINT</u>					
57-50-501 SALARIES	95,969.34	95,969.34	376,996.00	281,026.66	25.5
57-50-502 OVERTIME	499.08	499.08	25,000.00	24,500.92	2.0
57-50-508 LEAVE CASHOUT	.00	.00	20,220.00	20,220.00	.0
57-50-511 MEDICARE FICA	1,469.72	1,469.72	6,322.00	4,852.28	23.3
57-50-512 EMPLOYEE GROUP BENEFITS	53,016.28	53,016.28	180,539.00	127,522.72	29.4
57-50-515 UNEMPLOYMENT	.00	.00	7,316.00	7,316.00	.0
57-50-516 WORKERS' COMPENSATION	3,800.20	3,800.20	14,112.00	10,311.80	26.9
57-50-518 PERS	21,304.45	21,304.45	95,925.00	74,620.55	22.2
57-50-519 UTILITY BENEFIT	7,924.89	7,924.89	32,376.00	24,451.11	24.5
57-50-545 TRAINING/TRAVEL	.00	.00	15,000.00	15,000.00	.0
57-50-561 SUPPLIES	5,109.14	5,109.14	20,000.00	14,890.86	25.6
57-50-563 WEARING APPAREL	334.97	334.97	4,000.00	3,665.03	8.4
57-50-600 TIRES & WHEELS	106.46	106.46	2,000.00	1,893.54	5.3
57-50-601 VEHICLE MT. (PARTS & TOOLS)	3,535.41	3,535.41	8,000.00	4,464.59	44.2
57-50-602 GASOLINE / DIESEL / OIL	17,319.09	17,319.09	8,000.00	(9,319.09)	216.5
57-50-621 ELECTRICITY	3,529.06	3,529.06	10,000.00	6,470.94	35.3
57-50-622 TELEPHONE	.00	.00	500.00	500.00	.0
57-50-626 WATER/SEWER/GARBAGE	1,246.53	1,246.53	6,220.00	4,973.47	20.0
57-50-627 STAFF CELLULAR PHONES	142.99	142.99	.00	(142.99)	.0
57-50-669 OTHER PURCHASED SERVICES	3,123.67	3,123.67	10,000.00	6,876.33	31.2
57-50-683 MINOR EQUIPMENT	14,129.33	14,129.33	25,000.00	10,870.67	56.5
57-50-721 INSURANCE	13,102.56	13,102.56	22,550.00	9,447.44	58.1
57-50-724 DUES/SUBSCRIPTIONS	.00	.00	10,000.00	10,000.00	.0
57-50-996 ADMIN OVERHEAD-IT SVCS	3,641.82	3,641.82	16,103.00	12,461.18	22.6
57-50-998 ADMINISTRATIVE OVERHEAD-GF	46,340.81	46,340.81	124,357.00	78,016.19	37.3
TOTAL VEHICLE & EQUIP MAINT	295,645.80	295,645.80	1,040,536.00	744,890.20	28.4
TOTAL FUND EXPENDITURES	295,645.80	295,645.80	1,040,536.00	744,890.20	28.4
NET REVENUE OVER EXPENDITURES	(3,392.65)	(3,392.65)	126,343.00	129,735.65	(2.7)

CITY OF BETHEL
BALANCE SHEET
OCTOBER 31, 2021

FLEET REPLACEMENT FUND

ASSETS

58-10100 CASH IN COMBINED FUND

1,240,516.70

TOTAL ASSETS

1,240,516.70

CITY OF BETHEL
BALANCE SHEET
OCTOBER 31, 2021

RASMUSON GRANT

ASSETS

60-10100 CASH IN COMBINED FUND

4,430.32

TOTAL ASSETS

4,430.32

CITY OF BETHEL
BALANCE SHEET
OCTOBER 31, 2021

LONG-TERM DEBT

LIABILITIES AND EQUITY

FUND EQUITY

61-26100	LONG TERM DEBT-FIRE TRUCK	666,526.85	
61-26110	LONG TERM DEBT- MACK TRUCK	105,921.30	
	TOTAL FUND EQUITY		772,448.15
	TOTAL LIABILITIES AND EQUITY		772,448.15

CITY OF BETHEL
BALANCE SHEET
OCTOBER 31, 2021

LAGOON UPGRADES DESIGN SERV

ASSETS

63-10100	CASH IN COMBINED FUND	(	1,938,017.05)	
63-13200	ACCOUNTS RECEIVABLE		310,480.43	
	TOTAL ASSETS			(1,627,536.62)

LIABILITIES AND EQUITY

LIABILITIES

63-20100	VOUCHERS PAYABLE		118,364.69	
	TOTAL LIABILITIES			118,364.69

FUND EQUITY

	UNAPPROPRIATED FUND BALANCE:			
	REVENUE OVER EXPENDITURES - YTD	(	143,105.89)	
	BALANCE - CURRENT DATE	(	143,105.89)	
	TOTAL FUND EQUITY			(143,105.89)
	TOTAL LIABILITIES AND EQUITY			(24,741.20)

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING OCTOBER 31, 2021

LAGOON UPGRADES DESIGN SERV

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>DEPARTMENT 58</u>					
63-58-646 CONTRACTOR'S FEES	6,263.30	6,263.30	.00	(6,263.30)	.0
63-58-669 OTHER PURCHASED SERVICES	136,842.59	136,842.59	.00	(136,842.59)	.0
TOTAL DEPARTMENT 58	143,105.89	143,105.89	.00	(143,105.89)	.0
TOTAL FUND EXPENDITURES	143,105.89	143,105.89	.00	(143,105.89)	.0
NET REVENUE OVER EXPENDITURES	(143,105.89)	(143,105.89)	.00	143,105.89	.0

CITY OF BETHEL
BALANCE SHEET
OCTOBER 31, 2021

COVID-19 CARES ACT FUND

ASSETS

66-10010	FNB CASH COVID 19	2,906,910.17	
66-10100	CASH IN COMBINED FUND	(2,089,890.63)	
	TOTAL ASSETS		817,019.54

LIABILITIES AND EQUITY

LIABILITIES

66-20100	VOUCHERS PAYABLE	15,178.18	
66-23600	DEFERRED REVENUE	788,991.08	
	TOTAL LIABILITIES		804,169.26

FUND EQUITY

UNAPPROPRIATED FUND BALANCE:			
REVENUE OVER EXPENDITURES - YTD	787,258.14		
BALANCE - CURRENT DATE		787,258.14	
TOTAL FUND EQUITY			787,258.14
TOTAL LIABILITIES AND EQUITY			1,591,427.40

CITY OF BETHEL
REVENUES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING OCTOBER 31, 2021

COVID-19 CARES ACT FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
66-42-430 AMERICAN RESCUE PLAN ACT REV	794,904.66	794,904.66	.00	(794,904.66)	.0
66-42-434 INTEREST REVENUE	72.42	72.42	.00	(72.42)	.0
TOTAL SOURCE 42	794,977.08	794,977.08	.00	(794,977.08)	.0
TOTAL FUND REVENUE	794,977.08	794,977.08	.00	(794,977.08)	.0

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING OCTOBER 31, 2021

COVID-19 CARES ACT FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>COVID-19 COMMUNITY FUNDING</u>					
66-60-727	EDUCATION/MARKETING	5,000.00	5,000.00	.00	(5,000.00)	.0
	TOTAL COVID-19 COMMUNITY FUNDING	5,000.00	5,000.00	.00	(5,000.00)	.0
	<u>AMERICAN RESCUE PLAN ACT</u>					
66-70-669	OTHER PURCHASED SERVICES	2,718.94	2,718.94	.00	(2,718.94)	.0
	TOTAL AMERICAN RESCUE PLAN ACT	2,718.94	2,718.94	.00	(2,718.94)	.0
	TOTAL FUND EXPENDITURES	7,718.94	7,718.94	.00	(7,718.94)	.0
	NET REVENUE OVER EXPENDITURES	787,258.14	787,258.14	.00	(787,258.14)	.0

CITY OF BETHEL
BALANCE SHEET
OCTOBER 31, 2021

THE AK COMMUNITY FOUNDATION

ASSETS

67-10100	CASH IN COMBINED FUND	102,999.00	
	TOTAL ASSETS		102,999.00

LIABILITIES AND EQUITY

LIABILITIES

67-23600	DEFERRED REVENUE	102,999.00	
	TOTAL LIABILITIES		102,999.00
	TOTAL LIABILITIES AND EQUITY		102,999.00

CITY OF BETHEL
BALANCE SHEET
OCTOBER 31, 2021

20SHSP-GY20

ASSETS

68-10100	CASH IN COMBINED FUND	(	21,930.00)	
	TOTAL ASSETS			(21,930.00)

LIABILITIES AND EQUITY

LIABILITIES

68-20100	VOUCHERS PAYABLE		53,978.11	
	TOTAL LIABILITIES			53,978.11

FUND EQUITY

UNAPPROPRIATED FUND BALANCE:				
	REVENUE OVER EXPENDITURES - YTD	(	53,978.11)	
	BALANCE - CURRENT DATE	(	53,978.11)	
	TOTAL FUND EQUITY			(53,978.11)
	TOTAL LIABILITIES AND EQUITY			.00

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING OCTOBER 31, 2021

20SHSP-GY20

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
68-50-683 MINOR EQUIPMENT	53,978.11	53,978.11	.00	(53,978.11)	.0
TOTAL DEPARTMENT 50	53,978.11	53,978.11	.00	(53,978.11)	.0
TOTAL FUND EXPENDITURES	53,978.11	53,978.11	.00	(53,978.11)	.0
NET REVENUE OVER EXPENDITURES	(53,978.11)	(53,978.11)	.00	53,978.11	.0

CITY OF BETHEL
BALANCE SHEET
OCTOBER 31, 2021

DIABETES PREVENTION & CONTROL

ASSETS

69-10100	CASH IN COMBINED FUND	372.20	
	TOTAL ASSETS		372.20

LIABILITIES AND EQUITY

LIABILITIES

69-23600	DEFERRED REVENUE	4,738.21	
	TOTAL LIABILITIES		4,738.21
	TOTAL LIABILITIES AND EQUITY		4,738.21

CITY OF BETHEL
BALANCE SHEET
OCTOBER 31, 2021

GOVERNMENT-WIDE FIXED ASSETS

ASSETS

70-10100	CASH IN COMBINED FUND	700,012.70	
70-16100	LAND	39,481,783.50	
70-16150	ROADS/INFRASTRUCTURE	9,777,649.10	
70-16200	IMPROVEMENTS	2,515,429.31	
70-16300	BUILDINGS	12,542,773.01	
70-16500	MACHINERY & EQUIPMENT	5,000,263.35	
70-16600	VEHICLES-GENERAL	2,090,758.95	
70-16700	ACCUM DEPR- IMPROV	(646,665.30)	
70-16800	ACCUM DEPR- BUILDINGS	(6,741,187.75)	
70-16850	ACCUM DEPR- INFRASTRUCTURE	(9,404,448.09)	
70-17000	ACCUM DEPR- MACH EQUIP	(3,462,661.24)	
70-17100	ACCUM DEPR- VEHICLES	(1,683,481.65)	
70-18000	CONSTRUCTION IN PROGRESS	522,123.16	
TOTAL ASSETS			50,692,349.05

LIABILITIES AND EQUITY

LIABILITIES

70-21000	INVEST FA-GENERAL FUND	60,281,511.79	
70-22000	INVEST FA-STATE GRANTS	10,650,548.36	
70-23000	INVEST FA-FEDERAL GRANTS	509,319.60	
70-24500	INVEST FA-LOCAL DONATION	5,000.00	
70-24700	INVEST FA-FLEET REP FUND	158,177.29	
70-25000	DONATION BY FED GOV'T	699,000.00	
TOTAL LIABILITIES			72,303,557.04
TOTAL LIABILITIES AND EQUITY			72,303,557.04

CITY OF BETHEL
BALANCE SHEET
OCTOBER 31, 2021

2016 HOMELAND SECURITY

ASSETS

71-10100	CASH IN COMBINED FUND	(	32,452.20)	
	TOTAL ASSETS		(	32,452.20)

LIABILITIES AND EQUITY

FUND EQUITY

UNAPPROPRIATED FUND BALANCE:				
REVENUE OVER EXPENDITURES - YTD	(	32,452.20)		
BALANCE - CURRENT DATE	(	32,452.20)		
TOTAL FUND EQUITY			(	32,452.20)
TOTAL LIABILITIES AND EQUITY			(	32,452.20)

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING OCTOBER 31, 2021

2016 HOMELAND SECURITY

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>DEPARTMENT 54</u>					
71-54-690	20 SHSP- GY19 HOMELANDSECURITY	32,452.20	32,452.20	.00	(32,452.20)	.0
	TOTAL DEPARTMENT 54	32,452.20	32,452.20	.00	(32,452.20)	.0
	TOTAL FUND EXPENDITURES	32,452.20	32,452.20	.00	(32,452.20)	.0
	NET REVENUE OVER EXPENDITURES	(32,452.20)	(32,452.20)	.00	32,452.20	.0

CITY OF BETHEL
REVENUES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING OCTOBER 31, 2021

CARES ACTAK COMMUNITY TRANSIT

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
72-42-415 GRANT REVENUE	.00	.00	731,328.00	731,328.00	.0
TOTAL SOURCE 42	.00	.00	731,328.00	731,328.00	.0
TOTAL FUND REVENUE	.00	.00	731,328.00	731,328.00	.0
NET REVENUE OVER EXPENDITURES	.00	.00	731,328.00	731,328.00	.0

CITY OF BETHEL
BALANCE SHEET
OCTOBER 31, 2021

USDOJ CORONAVIRUS EMERGENCY

ASSETS

75-10100	CASH IN COMBINED FUND	(	3,012.00)
	TOTAL ASSETS	(	3,012.00)

LIABILITIES AND EQUITY

FUND EQUITY

UNAPPROPRIATED FUND BALANCE:			
REVENUE OVER EXPENDITURES - YTD	(	3,012.00)	
BALANCE - CURRENT DATE	(	3,012.00)	
TOTAL FUND EQUITY	(	3,012.00)	
TOTAL LIABILITIES AND EQUITY	(	3,012.00)	

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING OCTOBER 31, 2021

USDOJ CORONAVIRUS EMERGENCY

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>CORONAVIRUS EMERGENCY SUPPLIME</u>					
75-50-691 VEHICLES	3,012.00	3,012.00	.00	(3,012.00)	.0
TOTAL CORONAVIRUS EMERGENCY SUPPLIME	3,012.00	3,012.00	.00	(3,012.00)	.0
TOTAL FUND EXPENDITURES	3,012.00	3,012.00	.00	(3,012.00)	.0
NET REVENUE OVER EXPENDITURES	(3,012.00)	(3,012.00)	.00	3,012.00	.0

CITY OF BETHEL
BALANCE SHEET
OCTOBER 31, 2021

FUND 80

ASSETS

80-12000	ASSETS-DEFERRED COMP PLAN	1,286,076.63	
	TOTAL ASSETS		1,286,076.63

LIABILITIES AND EQUITY

LIABILITIES

80-21000	OBLIGATION TO EMPLOYEES	1,286,076.63	
	TOTAL LIABILITIES		1,286,076.63
	TOTAL LIABILITIES AND EQUITY		1,286,076.63

CITY OF BETHEL
BALANCE SHEET
OCTOBER 31, 2021

FUND 83

ASSETS

83-10100	CASH ALLOCATION	(	5,035.60)	
	TOTAL ASSETS		(	5,035.60)

LIABILITIES AND EQUITY

FUND EQUITY

UNAPPROPRIATED FUND BALANCE:				
REVENUE OVER EXPENDITURES - YTD	(	2,172.66)		
BALANCE - CURRENT DATE	(	2,172.66)		
TOTAL FUND EQUITY		(	2,172.66)	
TOTAL LIABILITIES AND EQUITY		(	2,172.66)	

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING OCTOBER 31, 2021

FUND 83

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>DEPARTMENT 51</u>					
83-51-563 APPAREL	2,172.66	2,172.66	.00	(2,172.66)	.0
TOTAL DEPARTMENT 51	2,172.66	2,172.66	.00	(2,172.66)	.0
TOTAL FUND EXPENDITURES	2,172.66	2,172.66	.00	(2,172.66)	.0
NET REVENUE OVER EXPENDITURES	(2,172.66)	(2,172.66)	.00	2,172.66	.0

CITY OF BETHEL
BALANCE SHEET
OCTOBER 31, 2021

BETHEL ENDOWMENT FUND

ASSETS

90-10100	CASH IN COMBINED FUND	(	72,581.12)	
90-12503	INVESTMENT- AMLIP ENDOWMENT		446,631.17	
90-13100	ENDOWMENT INV WF605		1,542,838.35	
	TOTAL ASSETS			1,916,888.40

LIABILITIES AND EQUITY

FUND EQUITY

UNAPPROPRIATED FUND BALANCE:				
REVENUE OVER EXPENDITURES - YTD	1,508.23			
BALANCE - CURRENT DATE		1,508.23		
TOTAL FUND EQUITY			1,508.23	
TOTAL LIABILITIES AND EQUITY			1,508.23	

CITY OF BETHEL
REVENUES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING OCTOBER 31, 2021

BETHEL ENDOWMENT FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
	<u>TRANSFERS</u>					
90-46-990	INTERFUND TRANSFER OUT-GF70%	.00	.00	(24,500.00)	(24,500.00)	.0
	TOTAL TRANSFERS	.00	.00	(24,500.00)	(24,500.00)	.0
	<u>MISCELLANEOUS</u>					
90-49-487	INVESTMENT INCOME	1,508.23	1,508.23	35,000.00	33,491.77	4.3
	TOTAL MISCELLANEOUS	1,508.23	1,508.23	35,000.00	33,491.77	4.3
	TOTAL FUND REVENUE	1,508.23	1,508.23	10,500.00	8,991.77	14.4
	NET REVENUE OVER EXPENDITURES	1,508.23	1,508.23	10,500.00	8,991.77	14.4

City of Bethel, Alaska

City Clerk's Office

Council Meetings

December 14, 2021 Regular City Council Meeting

January 11, 2022 Regular City Council Meeting

- Hackney Remand Hearing appeal to the Board of Adjustment. Notices/scripts/outlines/meetings with legal/record review/website uploads etc.
- Emergency Ordinances.
- Ordinance for council representatives and citizens on the Council's recommending bodies.
- Assisted two families with burial services.
- Organized the Kids Vote Election week with support from the University of Alaska Cooperative Extension Program.
- Processed one passport.
- Ordinance modifying people to be heard/public comment standards for public meetings. Researching ways people can submit public comment in an organized and effectively distributable manner. This item took a significant amount of research as it is a newer concept for municipalities. We were unable to find any other codified text in our research.
- Deputy Clerk attended the Alaska Association of Municipal Clerk's Conference.
- Deputy Clerk completed Annual Passport Acceptance Training.
- Deputy Clerk continues to work through the Records Retention Program update.
- City Clerk was out of the Office November 24-December 3.
- Begun putting together the quarterly newsletter.
- Travel/expense closeout for staff and council attending the AML Conference.
- Prepared and sent notice of Marijuana License and Alcohol License Renewals for Administration/Council.
- Continued to work with IT and contractor to work through the audio complications with the Council Chambers audio equipment.
- Continue to work with contractor to integrate updates to the Civic Clerk packet/meeting system.

BETHEL KIDS VOTE

INTRODUCTION

The City is buying playground equipment for 5-8-year old's; we need your help to decide where to put it! During the week of December 13th, the Bethel Kids Vote Program will come to your school so you can cast your ballot. Choose between Pinky's Park, near City Subdivision or Harbor Park, near the Small Boat Harbor. Following the week of voting by our Bethel Kids, we will tally the votes and announce the results. Here is some information to get you ready to cast your ballot!

BALLOT QUESTION

Should the City of Bethel buy park equipment for:

- ☐ Pinky's Park
- ☐ Harbor Park

ELECTION WEEK SCHEDULE

Mon. Morning ME and BRHS Jr. High

Mon. Afternoon BRHS Jr. High

Tues. Morning KLA and Bethel Youth Facility

Tues. Afternoon GJE

Wed. Morning Ayaprun Elitnaurvik



PINKY'S PARK EQUIPMENT

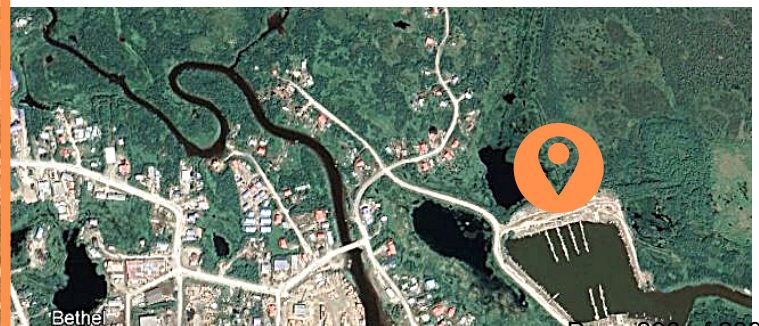
Skate Park
Basketball Hoops
Softball Field
Small Playground Equipment
Climbing Web



HARBOR PARK EQUIPMENT

Basketball Hoops

PARK LOCATIONS



Clerk's Office (C.O.) Committee & Commission Document Tracking, Regular Meetings 2021

	Jan.	Feb.	March	April	May	June	July	Aug.	Sept.	Oct.	Nov.	Dec.
Pub. Safety and Transportation 1st Wed.												
Agenda signed (email to C.O.)	X		X	X							X	X
Agenda and Packet (website)	X	X	X	X	X	X	X	X	X	X		X
Draft Minutes (email to C.O.)	X	X	X	X								
Signed Minutes (website)												
Signed Minutes (original to C.O.)	X											
Planning 2nd Thurs.												
Agenda signed (email to C.O.)	X	X	X	X	X	X	X	X	X		X	
Agenda and Packet (website)	X	X	X	X	X	X	X	X	X	X	X	
Draft Minutes (email to C.O.)	X	X	X					X	X	X	X	
Signed Minutes (website)	X	X	X	X	X							
Signed Minutes (original to C.O.)	X	X	X									
Port 3rd Mon.												
Agenda signed (email to C.O.)		X	X	X	X	X		X				
Agenda and Packet (website)		X	X	X	X	X		X	X	X	X	
Draft Minutes (email to C.O.)		X	X	X	X	X						
Signed Minutes (website)		X	X	X	X							
Signed Minutes (original to C.O.)												
Community Action Grant Quarterly												
Agenda signed (email to C.O.)	March	X	X	June	X	X	Sept.			Nov.		
Agenda and Packet (website)		X	X		X	X		X	X			
Draft Minutes (email to C.O.)		X	X		X	X						
Signed Minutes (website)		X	X		X	X						
Signed Minutes (original to C.O.)		X	X		X							
Community Parks and Recreation 2nd Mon.												
Agenda signed (email to C.O.)	X	X	X	X	X	X	X	X	X	X	X	
Agenda and Packet (website)	X	X	X	X	X	X	X	X	X	X	X	
Draft Minutes (email to C.O.)			X	X		X		X	X	X		
Signed Minutes (website)	X	X	X	X	X	X	X	X	X			
Signed Minutes (original to C.O.)	X	X	X	X	X	X	X	X	X			
Public Works 3rd Wed.												
Agenda signed (email to C.O.)	X		X	X			X		X	X	X	
Agenda and Packet (website)	X	X	X	X	X	X	X	X	X	X	X	
Draft Minutes (email to C.O.)				X	X	X	X		X		X	
Signed Minutes (website)	X	X	X	X	X	X	X	X				
Signed Minutes (original to C.O.)	X	X	X	X	X	X	X	X				
Finance 4th Mon.												
Agenda signed (email to C.O.)	X	X	X	X					X	X	X	
Agenda and Packet (website)	X	X	X	X	X	X	X	X	X	X	X	
Draft Minutes (email to C.O.)	X	X	X	X		X	X	X				
Signed Minutes (website)	X	X	X	X	X	X	X	X	X			
Signed Minutes (original to C.O.)	X	X	X	X	X	X	X	X	X			