

CITY OF BETHEL

City Council Meeting Agenda, October 12, 2021 – 6:30 PM

Website: <https://www.cityofbethel.org/council>

Location: ONC Multipurpose Building, 334 Akiachak, Bethel Alaska

Council Members: Mayor Michelle DeWitt, Vice-Mayor Haley Hanson, Perry Barr, Alyssa

Leary, Mark Springer, Rose Henderson, Conrad McCormick



**Meetings are now open for in-person participation at the ONC Multipurpose Building
People to be Heard and Public Hearings will be done in-person or on Zoom only.**

Join in-person or virtually on Zoom at:

<https://us06web.zoom.us/j/95327684506?pwd=LzdFaGtUZGtrTUVkZOU1Z2I0NUhuUT09>

Meeting ID: 953 2768 4506

Passcode: 419164

+1 346 248 7799 US (Houston)
+1 669 900 9128 US (San Jose)
+1 253 215 8782 US (Tacoma)
+1 312 626 6799 US (Chicago)
+1 646 558 8656 US (New York)

+1 301 715 8592 US (Washington DC)

877 853 5257 US Toll-free
888 475 4499 US Toll-free
833 548 0276 US Toll-free
833 548 0282 US Toll-free

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

4. PEOPLE TO BE HEARD – FIVE MINUTES PER PERSON

5. APPROVAL OF CONSENT AGENDA AND REGULAR AGENDA

6. APPROVAL OF MEETING MINUTES

6.1. *9-28-2021 Regular City Council Meeting

7. REPORTS OF STANDING COMMITTEES

7.1. Committee/Commission Agendas And Draft Meeting Minutes

8. SPECIAL ORDER OF BUSINESS

8.1. Review Canvass Board Certificate Of Election, October 5, 2021- Not Available Until After The Canvass Board October 7, 2020 (Mayor DeWitt)

8.2. Resolution 21-18: Certifying The Results Of The October 5, 2021 Regular City Election- Not Available Until After The Canvass Board October 7, 2021- (Mayor DeWitt)

8.3. Oath Administered To Newly Elected Council Members (Mayor DeWitt)

9. UNFINISHED BUSINESS

Posted October 7, 2021 at AC Co., Swanson's, ONC Multipurpose Building, and the Post Office.

Kevin Morgan, Deputy City Clerk

City Clerk's Office Contact Information: Email cityclerk@cityofbethel.net Phone 907-543-1384

Items noted with an asterisk (*) are consent agenda items, unless removed from the consent agenda they are approved upon the approval of the agenda. Ordinances introduced at this meeting may be set for public hearing at the next regular meeting.

The Council may by unanimous consent, after 12:00 AM Fix the Time to Which To Adjourn until the following day at 6:30 PM

10. NEW BUSINESS

- 10.1. Emergency Ordinance 21-46: Extending The Declaration Of Emergency Issued Through Ordinances 21-38, 21-30, 21-16, 21-08, 21-02, 20-38, 20-32, 20-29, 20-11, 20-09, and 20-08 (Mayor DeWitt)
- 10.2. Emergency Ordinance 21-47: Extending Ordinance 21-31 Testing And Quarantine Mandates And Exemptions (Mayor DeWitt)
- 10.3. Emergency Ordinance 21-48: Establishing A Mandate Within The City Of Bethel That Masks Or Similar Face-Coverings Be Worn In Public In Indoor And Indoor-Adjacent Spaces, And Under Certain Conditions In Outdoor Spaces, During The COVID-19 Public Health Emergency (Mayor DeWitt)
- 10.4. Emergency Ordinance 21-49: Temporarily Suspending Bethel Municipal Code 13.04.290 To Prevent Water Shutoff For Non-Payment Of Charges For Certain Account-Types And Dollar Amounts (Mayor DeWitt)
- 10.5. *Resolution 21-16: Establishing A Standing Procedure For The City Manager, City Attorney, And City Clerk To Request Personal And Administrative Leave (Mayor DeWitt)
- 10.6. *Resolution 21-17: City Of Bethel Priorities For The SFY 2023 State Of Alaska Capital Budget (City Manager Williams)
- 10.7. *IM 21-17: Presentation of the City's Water & Sewer Services Expenditures Compared to Budget from July 1, 2021 to September 30, 2021 – Utilities Maintenance – Water & Wastewater Activity Report (City Manager Williams)
- 10.8. *Personal Leave- City Attorney- Oct. 20th-22nd (Mayor DeWitt)

11. REPORTS

- 11.1. Mayor's Report
- 11.2. City Manager's Report
- 11.3. Clerk's Report

12. COUNCIL MEMBER COMMENTS

13. EXECUTIVE SESSION

14. ADJOURNMENT

Posted October 7, 2021 at AC Co., Swanson's, ONC Multipurpose Building, and the Post Office.

Kevin Morgan, Deputy City Clerk

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The Council may by unanimous consent, after 12:00 AM Fix the Time to Which To Adjourn until the following day at 6:30 PM

1. CALL TO ORDER

A Regular Meeting of the Bethel City Council was held on September 28, 2021 at 6:30 p.m., at the ONC Multipurpose Building, Bethel, Alaska.

Mayor DeWitt called the meeting to order at 6:30 p.m.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

Comprising a quorum of the Council, the following members were present:
City Council Member Perry Barr Vice-Mayor Haley Hanson City Council Member Alyssa Leary City Council Member Mark Springer (telephonically) Mayor Michelle DeWitt City Council Member Rose Henderson City Council Member Conrad McCormick
Members Absent:
Also in attendance were the following:
City Manager Peter Williams, City Clerk Lori Strickler, City Attorney Libby Bakalar (telephonically), Deputy Clerk Kevin Morgan

4. PEOPLE TO BE HEARD – Five minutes per person

No one present to be heard.

5. APPROVAL OF CONSENT AGENDA AND REGULAR AGENDA

Main Motion: Approve the Consent and Regular Agenda.

Moved by:	Haley Hanson
Seconded by:	Alyssa Leary
In favor:	Perry Barr, Haley Hanson, Alyssa Leary, Mark Springer, Michelle DeWitt, Rose Henderson, Conrad McCormick
Opposed:	None
Results:	Motion Carries

Remove from Consent Agenda- New Business Item 10.1, Introduction of Ordinance 21-45, Council Member Springer

Motion to amend to move Executive Session Item 13.1 to follow approval of the agenda.

Moved by:	Rose Henderson
Seconded by:	Haley Hanson
In favor:	Perry Barr, Haley Hanson, Alyssa Leary, Mark Springer, Michelle DeWitt, Rose Henderson, Conrad McCormick
Opposed:	None
Results:	Motion Carries

6. APPROVAL OF MEETING MINUTES

Item 6.1. - *9-14-2021 Regular City Council Meeting
Passed on the consent agenda.

Item 6.2. - *9-20-2021 Special City Council Meeting
Passed on the consent agenda.

7. REPORTS OF STANDING COMMITTEES

Item 7.1. - Committee/Commission/Board Agendas And Draft Meeting Minutes
Port Commission, Council Member Springer- Nothing to report.

Planning Commission, Vice-Mayor Hanson- The Commission will meet on Thursday October 14.

Community Action Grant Technical Review Board, Council Member Barr- Summarized the community action grant program and announced the confirmation of a grant award to Bethel Community Services Foundation.

Community Parks and Recreation Committee, Mayor DeWitt- Next meeting October 11th. There are vacancies, please apply.

Finance Committee, Council Member McCormick- A meeting was not held due to a lack of a quorum.

Public Works Committee, Council Member Leary- Discussed the current state of the Public Works Facility and the corresponding funding request to the State of Alaska. The public works department has been working on clearing right of ways and intersections for better visibility. The next meeting will be Wednesday, October 20th.

Public Safety and Transportation Commission, Council Member Henderson- A meeting has not been held since the last city council meeting.

8. SPECIAL ORDER OF BUSINESS

9. UNFINISHED BUSINESS

Item 9.1. - Public Hearing Of Budget Ordinance 21-26(c): Amending The City Of Bethel Fiscal Year 2022 Budget-Police Officer II- YK Fitness Center Repairs (City Manager Williams)

Mayor DeWitt opened the Public Hearing.

No one present to be heard.

Mayor DeWitt closed the Public Hearing.

Main Motion: Adopt Budget Ordinance 21-26 (c).

Moved by:	Perry Barr
Seconded by:	Alyssa Leary
In favor:	Perry Barr, Haley Hanson, Alyssa Leary, Mark Springer, Michelle DeWitt, Rose Henderson, Conrad McCormick
Opposed:	None
Results:	Motion Carries

Motion to suspend the rules to hear from Police Chief Simmons.

Moved by:	Alyssa Leary
Seconded by:	Conrad McCormick
In favor:	Perry Barr, Haley Hanson, Alyssa Leary, Mark Springer, Michelle DeWitt, Rose Henderson, Conrad McCormick
Opposed:	None
Results:	Motion Carries

10. NEW BUSINESS

Item 10.1. - *Introduction Of Ordinance 21-45: Authorizing The Disposal Of Property Through Transfer Pursuant To BMC 4.08.030 (F) Disposal To Native Tribal Council Under Fee Simple Ownership (Council Member Springer)

Main Motion: Introduce Ordinance 21-45 and refer to the Planning Commission.

Moved by:	Rose Henderson
Seconded by:	Mark Springer
In favor:	Perry Barr, Haley Hanson, Alyssa Leary, Mark Springer, Michelle DeWitt, Rose Henderson, Conrad McCormick
Opposed:	None
Results:	Motion Carries

Motion to amend the introduction to insert a referral to the Planning Commission.

Moved by: Mark Springer
Seconded by: Alyssa Leary
In favor: Perry Barr, Haley Hanson, Alyssa Leary, Mark Springer, Michelle DeWitt, Rose Henderson, Conrad McCormick
Opposed: None
Results: Motion Carries

Suspend the rules to hear from Ted Meyer, City Planner.

Moved by: Mark Springer
Seconded by: Haley Hanson
In favor: Perry Barr, Haley Hanson, Alyssa Leary, Mark Springer, Michelle DeWitt, Rose Henderson, Conrad McCormick
Opposed: None
Results: Motion Carries

Item 10.2. - AM 21-28: Authorize And Direct City Administration To Issue One Check To Bethel Community Services Foundation In The Amount Of \$25,000 As The Year 4, Quarter 3 Community Action Grant Awardee Based On The Recommendation Of The Community Action Grant Committee (City Manager Williams)

Mayor DeWitt declared a conflict of interest as Executive Director of Bethel Community Services Foundation (BCSF).

Motion to declare Mayor DeWitt has a conflict of interest as the Executive Director of BCSF.

Moved by: Haley Hanson
Seconded by: Rose Henderson
In favor: Perry Barr, Haley Hanson, Alyssa Leary, Mark Springer, Rose Henderson, Conrad McCormick
Opposed: None
Results: Motion Carries

Mayor DeWitt stepped away from the Chair and Vice-Mayor Hanson presided over this Item of Business.

Motion to adopt AM 21-28.

Moved by: Rose Henderson
Seconded by: Alyssa Leary
In favor: Perry Barr, Haley Hanson, Alyssa Leary, Mark Springer, Rose Henderson, Conrad McCormick
Opposed: None
Results: Motion Carries

Item 10.3. - AM 21-29: Directing Administration To Draft And Release A Request For Proposal For Public Relations Services For The City Of Bethel (Mayor Dewitt)

Motion to approve AM 21-29.

Moved by:	Alyssa Leary
Seconded by:	Conrad McCormick
In favor:	Perry Barr, Haley Hanson, Alyssa Leary, Mark Springer, Michelle DeWitt, Rose Henderson, Conrad McCormick
Opposed:	None
Results:	Motion Carries

Item 10.4. - *AM 21-30: Appointment Of Committee/Commission/Board Members. Megan Newport- Public Safety And Transportation Commission (Mayor DeWitt)
Passed on the consent agenda.

Item 10.5. - *Personal Leave- City Manager- Oct 18th Noon to Oct 28th 8AM. (Mayor DeWitt)
Passed on the consent agenda.

11. REPORTS

Item 11.1. - Mayor's Report

Item 11.2. - City Manager's Report

Item 11.3. - Clerk's Report

12. COUNCIL MEMBER COMMENTS

Mayor DeWitt- No Comment.

Vice-Mayor Hanson- Wished good luck to the incoming council members and thanked all those who have voted and supported her. Very grateful to those she served with. Thanked the City Staff for all their hard work.

Council Member Barr- Thanked Vice-Mayor Hanson and Council Member Leary for serving on the council.

Council Member Leary- Thanked KYUK. Thanked the City employees and the public who have participated in municipal government. Thanked the City Council members for all

the time they spent together and their professionalism.

Council Member Springer- Thanked Vice-Mayor Hanson and Council Member Leary for serving on the council

Council Member Henderson- Thanked Vice-Mayor Hanson and Council Member Leary for serving on the council and providing guidance.

Council Member McCormick- Encouraged the public to get out and vote. Thanked Vice-Mayor Hanson and Council Member Leary for serving on the council.

13. EXECUTIVE SESSION

Item 13.1. - In Accordance With AS 44.62.310.(C)(1) Matters, The Immediate Knowledge Of Which Would Clearly Have An Adverse Effect Upon The Finances Of The Public Entity; And (3) Matters Which By Law, Municipal Charter, Or Ordinance Are Required To Be Confidential- Pending Litigation, Bethel V. BSI, 4BE-20-000296CI (Mayor DeWitt)

Main Motion: Move into Executive Session-

In Accordance With AS 44.62.310.(C)(1) Matters, The Immediate Knowledge Of Which Would Clearly Have An Adverse Effect Upon The Finances Of The Public Entity; And (3) Matters Which By Law, Municipal Charter, Or Ordinance Are Required To Be Confidential- Pending Litigation, Bethel V. BSI, 4BE-20-000296CI.

Those attending this Item are City Council, City Manager, City Attorney, City Clerk, and Deputy City Clerk.

Moved by:	Haley Hanson
Seconded by:	Conrad McCormick
In favor:	Perry Barr, Haley Hanson, Alyssa Leary, Mark Springer, Michelle DeWitt, Rose Henderson, Conrad McCormick
Opposed:	None
Results:	Motion Carries

14. ADJOURNMENT

Main Motion: Adjournment.

Moved by:	Haley Hanson
Seconded by:	Alyssa Leary
In favor:	Perry Barr, Haley Hanson, Alyssa Leary, Mark Springer, Michelle DeWitt, Rose Henderson, Conrad McCormick
Opposed:	None
Results:	Motion Carries

Meeting ended at 8:27 p.m.

Michelle DeWitt, Mayor

ATTEST:

Lori Strickler, City Clerk



CITY OF BETHEL
FINANCE COMMITTEE
Monday, September 27, 2021, 6:30 p.m.
LOCATION: ONC MULTI-PURPOSE BUILDING

COMMITTEE MEMBERS

Carol Ann Willard, Chair (AM)	Farah Sears
Robert Ray, Vice Chair	Brian Henry
David Trantham Jr.	John Hamilton (AM)
Marybeth Whalen	CJ McCormick, Council Rep.
Mary Beth Hessler	<i>Alternate Member (AM)</i>

STAFF

Deputy Finance Director: Xavier Mason
Finance Recorder: Alexandra Batchelor
Email: abatchelor@cityofbethel.net
Phone: 907-543-3150
Website: www.cityofbethel.org

Join Zoom Meeting

<https://zoom.us/j/99674371849?pwd=NWtuNURhc1EvOE15dUVONFJ3NkNpUT09>

Meeting ID: 996 7437 1849 Passcode: 507255

Dial by Location

253 215 8782 US (Tacoma)	301 715 8592 US (DC)	833 548 0276 US Toll-free	877 853 5257 US Toll-free
346 248 7799 US (Houston)	312 626 6799 US (Chicago)	833 548 0282 US Toll-free	888 475 4499 US Toll-free
669 900 9128 US (San Jose)	646 558 8656 US (New York)		

- I. CALL TO ORDER
- II. ROLL CALL
- III. PEOPLE TO BE HEARD
- IV. APPROVAL OF AGENDA
- V. APPROVAL OF MINUTES
 - A. 8/23/2021
- VI. UNFINISHED BUSINESS
 - A. Unexcused Absences – Discuss Finance Committee Members missed meetings.
- VII. NEW BUSINESS
 - A. Investor for the next budget year
- VIII. EX OFFICIO MEMBER REPORTS
- IX. COMMITTEE MEMBER COMMENTS
- X. ADJOURNMENT

September 21, 2021 - Posted: Alaska Commercial Store, ONC Multipurpose Bldg., Post Office, Swanson's, City Hall (Courthouse) Finance Department.

Alexandra Batchelor – Finance Committee Recorder



**CITY OF BETHEL
COMMUNITY PARKS AND RECREATION
COMMITTEE AGENDA
MONDAY, OCTOBER 11, 2021, 6:00 p.m.
LOCATION: ONC MULTIPURPOSE BUILDING**

COMMISSION MEMBERS

Brian Lefferts, Chair	Kathy Hanson
Judy Wasierski, Vice Chair	<i>Three Vacancies (One</i>
Beverly Hoffman	<i>member, two alternative)</i>
Garrett Hussion	

STAFF

Public Works Director: Bill Arnold
Admin. Asst.: Charlie Dan
Email: pwadmin@cityofbethel.net
Phone: 907-543-3110
Website : www.cityofbethel.org

**Members and People to be Heard Individuals Now Have the Option to Participate in-person or via Zoom
Masks and Social Distancing is a Requirement to Participate in-person**

Join Zoom Meeting

<https://zoom.us/j/93975075606?pwd=WEtCUFNHL2lTTFNLR24yeFoyZlFkZz09>

Meeting ID: 939 7507 5606

Passcode: 004626

Dial by Location

253 215 8782 US (Tacoma)	301 715 8592 US (DC)	833 548 0276 US Toll-free	877 853 5257 US Toll-free
346 248 7799 US (Houston)	312 626 6799 US (Chicago)	833 548 0282 US Toll-free	888 475 4499 US Toll-free
669 900 9128 US (San Jose)	646 558 8656 US (New York)		

- I. CALL TO ORDER
- II. ROLL CALL
- III. PEOPLE TO BE HEARD – *three minutes per person*
- IV. APPROVAL OF AGENDA
- V. APPROVAL OF MINUTES
 - A. August 9, 2021 Regular Meeting
 - B. September 13, 2021 Regular Meeting
- VI. UNFINISHED BUSINESS
 - A. Phase II Multipurpose Facility
 - B. Pinky's Park Developments
 - C. Contracted Services for Recreation
 - D. Evaluate 2021 Committee Goals, Tasks, and Priorities
 - E. YKHC/KUC Boardwalk
 - F. ONC Multipurpose Building
 - G. Dog Park
 - H. Old Log Cabin Space
 - I. Yukon Kuskokwim Fitness Center Open House
 - J. Kids Vote-Youth Voting on Parks Improvements
- VII. NEW BUSINESS
- VIII. EX OFFICIO MEMBER REPORTS
- IX. COMMITTEE MEMBER COMMENTS
- X. ADJOURNMENT

Posted October 5, 2021 at ONC Multipurpose Building, AC Co., Swanson's, and the Post Office.

Charlie Dan

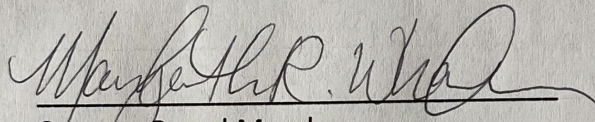
Charlie Dan, Public Works Assistant

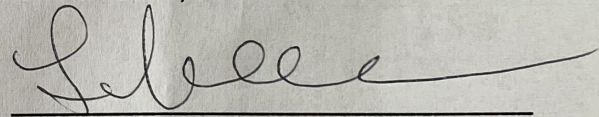
City of Bethel Canvass Board Certificate of City of Bethel Regular Election held October 5, 2021

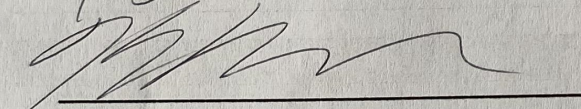
Council Candidates	Early Voting Verified Ballots	Precinct #1 Verified Ballots	Precinct #2 Verified Ballots	Canvass Board Verified Ballots	=	Total Votes
Springer, Mark	83	101	92	15	=	291
Hessler, Mary "Beth"	49	96	90	7	=	242
Schroeder, Jess	53	80	70	8	=	211
Karr, Jared	50	85 86	90	14	=	240
McCormick, Conrad "CJ"	92	113	120	17	=	342
Whitney, Eric	76	93	98	15	=	282

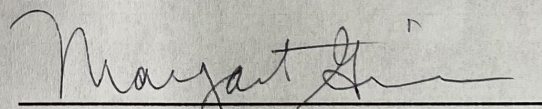
Number of City of Bethel Registered Voters	
Precinct No. 1	2,202
Precinct No. 2	1,973
Total Number of Registered Voters	4,175
Total Number of Ballots Property Cast and Verified	1249 40
Percent of Voter Turn Out	29.92% 11.26

WE, the Canvass Board of the City of Bethel, meeting this 7th day of October 2021, jointly certify that the information listed herein is a true and accurate statement of votes for Bethel City Council Members and proposition questions, cast in the Regular City Election of October 5, 2021.

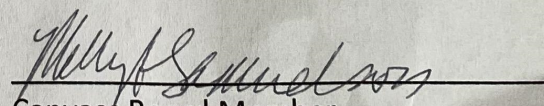

Canvass Board Member


Canvass Board Member

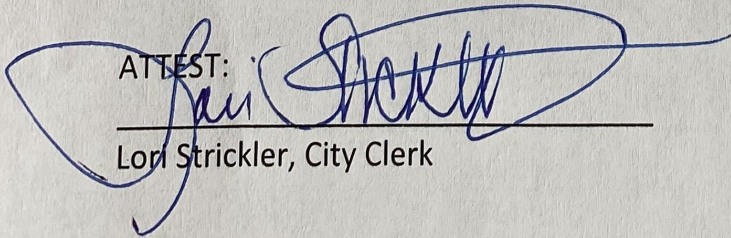

Canvass Board Member


Canvass Board Member

Canvass Board Member


Canvass Board Member

ATTEST:


Lori Strickler, City Clerk

City of Bethel

City of Bethel 2021

Tuesday, October 05, 2021

Tabulator Name
BETHEL ABS-EARLY VOTE

Voting Location
ABS-EARLY VOTE (38-806) -
OFFICE

Unit Model: PCOS-320C (Rev 1072)
Unit Serial: AAFAJHL0250
Protective Counter: 2243
Software Version: 4.14.d15-US

Total Scanned: 120
Total Voters: 120

CITY COUNCIL (4)

Springer, Mark:	83
Hessler, Mary "Beth":	49
Schroeder, Jess:	53
Karr, Jared:	50
McCormick, Conrad "CJ":	92
Whitney, Eric:	76
Write-in:	14
Total Votes:	417

Certification

City of Bethel

City of Bethel 2021

Tuesday, October 05, 2021

Tabulator Name
BETHEL NO. 1

Voting Location
BETHEL NO. 1 (38-808) LOWER
KUSKOKWIM SCHOOL DIST OFFICE

Unit Model: PCOS-320C (Rev 1072)
Unit Serial: AAFAJHL0221
Protective Counter: 2288
Software Version: 4.14.d15-US

Total Scanned: 162
Total Voters: 162

CITY COUNCIL (4)

Springer, Mark:	101
Hessler, Mary "Beth":	96
Schroeder, Jess:	80
Karr, Jared:	86
McCormick, Conrad "CJ":	113
Whitney, Eric:	93
Write-in:	8
Total Votes:	577

Certification

WE, THE UNDERSIGNED ELECTION

City of Bethel

City of Bethel 2021

Tuesday, October 05, 2021

Tabulator Name
BETHEL NO. 2

Voting Location
BETHEL NO. 2 (38-810) YUPIIT
PICIRYARAIT CULTURAL CENTER

Unit Model: PCOS-320C (Rev 1072)
Unit Serial: AAFAJHL0250
Protective Counter: 2243
Software Version: 4.14.d15-US

Total Scanned: 165
Total Voters: 165

CITY COUNCIL (4)

Springer, Mark:	92
Hessler, Mary "Beth":	90
Schroeder, Jess:	70
Karr, Jared:	90
McCormick, Conrad "CJ":	120
Whitney, Eric:	98
Write-in:	12
Total Votes:	572

Certification

City of Bethel

City of Bethel 2021

Tuesday, October 05, 2021

Tabulator Name
BETHEL CANVASS BOARD

Voting Location
BETHEL CANVASS BOARD

Unit Model: PCOS-320C (Rev 1072)
Unit Serial: AAFAJHL0250
Protective Counter: 2243
Software Version: 4.14.d15-US

Total Scanned: 2
Total Voters: 2

CITY COUNCIL (4)

Springer, Mark:	15
Hessler, Mary "Beth":	7
Schroeder, Jess:	8
Karr, Jared:	14
McCormick, Conrad "CJ":	17
Whitney, Eric:	15
Write-in:	3
Total Votes:	79

Certification

WE, THE UNDERSIGNED ELECTION

CITY OF BETHEL, ALASKA

RESOLUTION #21-18

A RESOLUTION CERTIFYING THE RESULTS OF THE OCTOBER 5, 2021 REGULAR CITY ELECTION

WHEREAS, the Canvass Board of the City of Bethel met on October 7, 2021, and tallied the votes of Questioned, Special Needs, and Absentee In-Person/By-Mail, Electronic ballots;

WHEREAS, the Canvass Board results were added to the Early Voting, and Election Day results of regular ballots cast by voters;

WHEREAS, the results of the Canvass Board of the City of Bethel are as follows:

Ballot Issues - City Council Members					
Council Candidates	Early Voting Verified Ballots	Precinct No. 1	Precinct No. 2	Canvass Board Verified Ballots	Total Votes Property Cast
Springer, Mark	83	101	92	15	291
Hessler, Mary "Beth"	49	96	90	7	242
Schroeder, Jess	53	80	70	8	211
Karr, Jared	50	86	90	14	240
McCormick, Conrad "CJ"	92	113	120	17	342
Whitney, Eric	76	93	98	15	282

Number of City of Bethel Registered Voters	
Precinct 38-808, LKSD District Office	2,202
Precinct 38-810, Cultural Center	1,973
Total Number of Registered Voters	4,175
Total Number of Ballots Properly Cast	470
Percent of Voter Turn Out	11.26

WHEREAS, there are four 2-year term seats up for election;

NOW, THEREFORE, BE IT RESOLVED, by the Bethel City Council, that the October 5, 2021, Regular Election was held valid to the best of our knowledge; and

BE IT FURTHER RESOLVED, that the results are certified as follows:

Introduced by: Mayor DeWitt
Date: October 12, 2021
Action:
Vote:

Election of City Council Members:

1. Conrad "CJ" McCormick was elected to a two-year term ending October 2023.
2. Mark Springer was elected to a two-year term ending October 2023.
3. Eric Whitney was elected to a two-year term ending October 2023.
4. Mary "Beth" Hessler was elected to a two-year term ending October 2023.

ENACTED THIS 12TH DAY OF OCTOBER 2021, BY __ IN FAVOR AND __ OPPOSED.

ATTEST:

Michelle DeWitt, Mayor

Lori Strickler, City Clerk

CITY OF BETHEL, ALASKA

Emergency Ordinance #21-46

AN ORDINANCE BY THE BETHEL CITY COUNCIL EXTENDING THE DECLARATION OF EMERGENCY ISSUED THROUGH ORDINANCES 21-30, 21-16, 21-08, 21-02, 20-38, 20-32, 20-29, 20-11, 20-09, 20-08, 21-38

- WHEREAS,** on March 11, 2020, the State of Alaska declared a public health emergency in response to an anticipated outbreak of COVID-19 in Alaska;
- WHEREAS,** on March 24, 2020, Bethel City Council adopted Ordinance #20-08; authorizing the City Manager and City Council to modify or suspend sections of the Bethel Municipal Code regarding public meetings and participation, procurement, contracts, leases and personnel rules in order to ensure the health, safety and welfare of the City during a State-declared public health emergency;
- WHEREAS,** on March 25, 2020, the Bethel City Council adopted Ordinance #20-09, finding the existence of a public health emergency related to the COVID-19 outbreak, incorporating by reference the declaration of local disaster emergency issued by the Acting City Manager and Mayor on March 24, 2020; seeking state and federal funding assistance; and issuing certain health advisories, and requests consistent with state and federal law;
- WHEREAS,** the potential extent and effect of COVID-19 cannot yet be known, it remains vital for the City of Bethel to be prepared and take all needed precautions until there is no longer a threat;

NOW THEREFORE BE IT ORDAINED by the City Council of Bethel, Alaska:

Section 1. Finding of Emergency. The Bethel City Council finds that an emergency exists in the City of Bethel due to the outbreak of COVID-19, which has been declared a global pandemic and a state and national public health emergency.

Section 2. Classification. This ordinance is not permanent in nature and is a non-codified ordinance that shall not become part of the Bethel Municipal Code.

Section 3. All provisions of Ordinance #20-11, as amended, remain in effect.

Section 4. Effective and Expiration Date: This ordinance is effective immediately upon
City of Bethel, Alaska Ordinance #21-46

Introduced by: Mayor DeWitt
Introduction and Public Hearing Date October 12, 2021
Action:
Vote:

adoption by the City Council and shall remain in effect for a period of sixty (60) days.

ENACTED THIS 12th DAY OF OCTOBER 2021 BY A VOTE OF _ IN FAVOR AND _ OPPOSED.

Michelle DeWitt, Mayor

ATTEST:

Lori Strickler, City Clerk

CITY OF BETHEL, ALASKA

ORDINANCE #21-47

AN ORDINANCE BY THE BETHEL CITY COUNCIL EXTENDING ORDINANCE 21-31 TESTING AND QUARANTINE MANDATES AND EXEMPTIONS

WHEREAS, the United States Centers for Disease Control and Prevention (CDC) has identified COVID-19 as a significant public health risk;

WHEREAS, the Yukon-Kuskokwim Delta region is home to over fifty (50) small and remote communities which are located off the road system and which have limited medical infrastructure;

WHEREAS, since May 2020, the Yukon-Kuskokwim Health Corporation (YKHC) has offered voluntary COVID-19 testing at the Bethel Airport for all persons arriving from outside the Yukon-Kuskokwim Delta region to Bethel and has increased accessibility to testing on its campus;

WHEREAS, in mid-December, YKHC received its allocation of COVID-19 vaccine from the State of Alaska, and began offering vaccinations to residents of the Yukon Kuskokwim Delta region;

WHEREAS, Bethel City Council finds it is necessary to apply state public health mandates regarding travel to Bethel in order to contain the transmission of COVID-19 within its borders;

WHEREAS, Bethel City Council has the authority to implement temporary local travel mandates relating to air travel to Bethel from outside the Yukon-Kuskokwim Delta region to mitigate COVID-19 within its borders and to protect the health of its residents based upon the following:

- Federal, State, and Local authorities have declared COVID-19 to be a public health disaster emergency;
- AS 26.23.020(e), the State of Alaska Operations Plan, and the City of Bethel Emergency Operations Plan enable the City of Bethel to respond in times of a public health emergency;

- According to AS 26.23.060(h), a “political subdivision” permitted to act under AS 26.23 includes a municipality like Bethel, which has adopted and exercised certain “health and safety” and “public peace, morals, and welfare” powers both through its Emergency Operations Plan and under Titles 1, 8, and 9 of the Bethel Municipal Code;
- The “City of Bethel COVID-19 Emergency Rules and Procedures” adopt temporary requirements that are necessary and reasonable to protect public health and safety within the City and are narrowly tailored to limit the impact of these measures on the economic and personal liberties of all individuals and entities to which they apply;
- The Alaska Constitution, article X, section 1, provides that a liberal construction shall be given to the powers of local government units.
- Alaska Statute 29.25.030 expressly grants local communities the authority to adopt an emergency ordinance to meet a public emergency;
- Alaska Statute 29.35.260 permits a city outside a borough to exercise a power not otherwise prohibited by law;
- The Alaska Attorney General issued a guidance statement supporting a second-class city’s authority to enact local mitigation measures during a public health emergency;
- The Governor and the Department of Health and Social Services have recognized the heightened risk of COVID-19 to residents of small, remote communities with limited medical infrastructure, and have supported a policy that provides small communities with the flexibility to enact public health mandates tailored to their particular circumstances.

WHEREAS, we must take steps to continue to protect our community and region from further harm and loss;

WHEREAS, taking the free vaccinations available and recommended by our medical and health professionals is a significant way to lower the positivity rate;

WHEREAS, two FDA-emergently-authorized and recommended vaccines that are shown to be highly effective at preventing COVID-19 are now available (Pfizer-BioNtech’s COVID-19 vaccine and Moderna’s COVID-19 Vaccine);

WHEREAS, if someone has been vaccinated, they are less likely be positive for COVID-19; clinical trials indicate that the Moderna vaccine is 94.1% effective and the Pfizer-BioNTech is 95% effective at preventing

laboratory-confirmed COVID-19 illness in people without evidence of previous infection;

WHEREAS, the CDC confirms that acquiring COVID-19 naturally may offer some natural immunity against COVID-19 and that current reinfection with the virus that causes COVID-19 is uncommon in the 90 days after initial infection; however, it is unknown how long this natural immunity protection lasts, and the risks of severe illness and even death from COVID-19 far outweigh any benefits of natural immunity;

WHEREAS, on February 10, 2021 the CDC released new regulations allowing those that have received the suggested vaccinations can be exempt from the quarantine requirements following two weeks after their second shot;

NOW, THEREFORE BE IT ORDAINED by the City Council of Bethel, Alaska, as follows:

The Bethel City Council hereby adopts the City of Bethel Emergency COVID-19 Rules for Traveler Testing upon arrival to Bethel as follows:

Section 1. Travel Prohibited. Anyone who is currently infected with SARS-CoV-2 virus must not travel to Bethel until they are cleared from isolation by a medical professional or unless otherwise authorized by a medical professional for medical reason or detained by State of Alaska Department of Corrections.

Section 2. Testing Isolation and Quarantine Requirement. When traveling to Bethel:

- i. The traveler should get a molecular test for SARS-CoV-2 within 72 hours prior to travel to Bethel and be able to present upon arrival into Bethel proof of that negative test. The traveler should avoid commencing travel to Bethel without a negative test result in hand.
- ii. If a traveler cannot get tested prior to traveling to Bethel, if the test result is unavailable upon arrival, or if the traveler was outside of Bethel for less than 72 hours, the traveler must get a molecular test for SARS-CoV-2 upon arrival to Bethel. If at the time of arrival, a testing location is not open or available, the traveler must get tested at the next available opportunity. All travelers without a negative test upon arrival to Bethel shall follow strict social distancing for seven days or until they receive a negative result.

- iii. If traveler remains in Bethel for seven days, on the seventh day, the traveler shall get a molecular test for SARSCoV-2 and follow strict social distancing until negative test results are received.
- iv. If the traveler does not get a molecular test for SARS-CoV-2, they must follow strict social distancing for 10 days following arrival into Bethel.

Section 3. Testing Exemptions.

- i. An asymptomatic traveler who has recovered from a documented SARS-CoV-2 infection within the past 90 days is exempt from travel testing.
- ii. Children age ~~10~~ 2 and under are exempt from the testing requirement.
- iii. If a traveler arrives in Bethel, and can show provide proof of being fully vaccinated, the traveler is exempt from the City of Bethel Emergency COVID-19 Rules for Traveler testing.

Section 4. Quarantine Exemptions.

- i. Critical Infrastructure Workers (CI) are exempt from strict social distancing requirements when traveling or returning to Bethel however, CI workers shall stay masked and socially distance from community residents, limit entry to facilities that are not part of the CI workers worksite or lodging. CI workers do not need to coordinate entry with the City of Bethel.
- ii. If a traveler arrives in Bethel, and can show provide proof of being fully vaccinated, the traveler is exempt from the City of Bethel Emergency COVID-19 Rules for Traveler Isolation and Quarantine Requirements.

Section 5. Definitions

"Critical Infrastructure Workers" means the Cyber and Infrastructure Security Agency (CISA) "Guidance on the Essential Critical Infrastructure Workforce." [Guidance on the Essential Critical Infrastructure Workforce: Ensuring Community and National Resilience in COVID-19 Response \(cisa.gov\)](https://www.cisa.gov/essential-critical-infrastructure-workforce-ensuring-community-and-national-resilience-in-covid-19-response)

"Fully Vaccinated" means:

- a. Two weeks after the traveler's second dose in a 2-dose series, like Pfizer or Moderna vaccines, or
- b. Two weeks after the traveler's single-dose vaccine, like Johnson & Johnson's Janssen vaccine.

"Strict Social Distancing" means:

- a. An individual may not enter restaurants, bars, gyms, community centers, sporting facilities, office buildings, and schools or daycare facilities, and/or may not participate in group activities with people outside of your immediate household.
- b. To be in outdoor public place, an individual must remain six feet away from anyone not in their immediate household, and they must wear a face

Introduced by: Mayor DeWitt
Introduction and Public Hearing Date: October 12, 2021
Action:
Vote:

covering. The individual may arrange curbside shopping or have food delivery.

“Traveler” means any person arriving or returning into Bethel regardless of point of entry, point of departure, whether by air or ground but only if the traveler has come in contact with people that do not reside in Bethel during their travel.

Section 6. Classification. This ordinance is not permanent in nature and is a non-codified ordinance that shall not become part of the Bethel Municipal Code.

Section 7. Effective and Expiration Date. This ordinance is effective immediately upon adoption by the City Council and shall remain in effect for a period of sixty (60) days.

ENACTED THIS 12th DAY OF OCTOBER, 2021 BY A VOTE OF _ IN FAVOR AND _ OPPOSED.

Michelle DeWitt, Mayor

ATTEST:

Lori Strickler, City Clerk

CITY OF BETHEL, ALASKA

EMERGENCY ORDINANCE 21-48

AN ORDINANCE BY THE BETHEL CITY COUNCIL ESTABLISHING A MANDATE WITHIN THE CITY OF BETHEL THAT MASKS OR SIMILAR FACE-COVERINGS BE WORN IN PUBLIC IN INDOOR AND INDOOR-ADJACENT SPACES, AND UNDER CERTAIN CONDITIONS IN OUTDOOR SPACES, DURING THE COVID-19 PUBLIC HEALTH EMERGENCY

WHEREAS, the Centers for Disease Control and Prevention stated that fully-vaccinated people who contract the delta variant of the COVID-19 virus carry similar levels of the virus as unvaccinated people who contract the variant;

WHEREAS, therefore, it is understood that people who have received the COVID-19 vaccine, while more protected against serious illness, hospitalization, and death, may still transmit the virus to others more readily than other variants of the coronavirus;

WHEREAS, with a sharp acceleration of COVID-19 positive cases in the City of Bethel and the Yukon-Kuskokwim Region, we have returned to a high level of community transmission according to the CDC;

WHEREAS, it is imperative that we take seriously our role in protecting this community and region, and every resident, visitor, business, organization, and agency should do their part to protect each other from this serious disease; if we don't all participate in these mitigation and prevention measures, then the benefits will not be realized; and

WHEREAS, the Council finds that it is in the best interest of the public peace, health, welfare and safety, and to preserve the health, safety, and lives of the citizens of the community and region, to establish a policy that masks and face-coverings should be worn when interacting in public spaces in the community of Bethel, consistent with this resolution.

NOW THEREFORE BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF BETHEL, ALASKA:

SECTION 1. This is a non-codified Ordinance of general and permanent nature and shall become part of the Bethel Municipal Code.

SECTION 2. Mandate:

City of Bethel, Alaska

Ordinance #21-48

1 of 3

To reduce the possibility of community spread of COVID-19, it is the mandate of the City of Bethel that face coverings be worn when people are in high-risk public situations including but not limited to:

- Inside of, or in line to enter, any indoor public space;
- Obtaining services from a healthcare facility;
- Waiting for or riding on public transportation or while in a taxi or bus;
- Engaged in work, whether at the workplace or performing work off-site, when:
 - Interacting in-person with any member of the public;
 - Working in any space visited by members of the public, regardless of whether anyone from the public is present at the time;
- Working in any space where food is prepared or packaged for sale or distribution to others;
- Working in or walking through public common areas, such as hallways, stairways, elevators, and parking facilities;
- In any room or enclosed area where other people (except for members of the person's own household or residence) are present when unable to physically distance;
- Driving or operating any public transportation or taxi service or ride-sharing vehicle;
- While outdoors in public spaces when maintaining a physical distance of six feet from persons who are not members of the same household or residence is not feasible.

SECTION 3. Exemptions:

The following individuals are exempt from wearing a face covering:

- Persons younger than two years old;
- Persons with a medical condition, mental health condition, or disability that prevents wearing a face covering. This includes persons with a medical condition for whom wearing a face covering could obstruct breathing or who are unconscious, incapacitated, or otherwise unable to remove a face covering without assistance;
- Persons who are hearing impaired, or communicating with a person who is hearing impaired, where the ability to see the mouth is essential for communication;
- Persons for whom wearing a face covering would create a risk to the person related to their work, as determined by local, state, or federal regulators or workplace safety guidelines;
- Persons who are obtaining a service involving the nose or face for which temporary removal of the face covering is necessary to perform the service;
- Persons who are seated at a restaurant or other establishment that offers food or beverage service, while they are eating or drinking, provided that they are able to maintain a distance of at least six feet away from persons who are not members of the same household or residence;
- Persons who are engaged in outdoor work or recreation such as swimming, walking, hiking, bicycling, or running, when alone or with household members, and when they are able to maintain a distance of at least six feet from others; and
- Persons who are incarcerated. Jails and community residential centers, as part of their mitigation plans, will have specific guidance on the wearing of face coverings or masks for

both inmates and staff.

Section 4. Enforcement. The City reserves the right to use all available enforcement options to ensure compliance with this mandate. However, brief removal of a face covering, such as is necessary to eat, drink, or scratch an itch does not constitute a violation of this mandate (although hand-washing is recommended after such activities). Additionally, a violation of this mandate does not create grounds for residents to harass individuals who do not comply with it.

NOW, THEREFORE, BE IT ORDAINED that the Bethel City Council establishes a community mandate that masks or similar face-coverings shall be worn when interacting in public spaces in the community of Bethel consistent with this resolution and establishes a mandate that masks or similar face-coverings be worn in City facilities and on City property in accordance with this resolution.

Section 5. Effective and Expiration Date: This ordinance is effective immediately upon adoption by the City Council and shall remain in effect for a period of sixty (60) days.

BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF BETHEL, ALASKA THIS 12th DAY OF OCTOBER 2021 BY A VOTE OF _ IN FAVOR AND _ OPPOSED.

Michelle DeWitt, Mayor

ATTEST:

Lori Strickler, City Clerk

CITY OF BETHEL, ALASKA

EMERGENCY ORDINANCE #21-49

AN ORDINANCE BY THE BETHEL CITY COUNCIL TEMPORARILY SUSPENDING BETHEL MUNICIPAL CODE 13.04.290 TO PREVENT WATER SHUTOFF FOR NON-PAYMENT OF CHARGES FOR CERTAIN ACCOUNT-TYPES AND DOLLAR AMOUNTS

WHEREAS, the United States Centers for Disease Control and Prevention (CDC) has identified COVID-19 as a significant public health risk;

WHEREAS, on March 11, 2020, the World Health Organization designated the COVID-19 outbreak a pandemic;

WHEREAS, since June 2020, there has been a rapid increase in COVID-19 cases throughout Alaska and within Bethel and surrounding communities in the Yukon-Kuskokwim Delta region;

WHEREAS, the City of Bethel Finance Department has records of a number of residential and business accounts that face water shutoff because of delinquencies in payment;

WHEREAS, clean running water is a critical public health tool to mitigate the spread of COVID-19, and during this public health emergency, it is imperative for the City of Bethel continue to provide water services to help prevent the spread of COVID-19;

WHEREAS, the City wishes to provide customers flexibility during the pandemic to help prevent water shutoff because of nonpayment of charges;

WHEREAS, the City also wants to help ensure the customer account debt is not so high as to prevent reasonable opportunity for repayment;

NOW, THEREFORE BE IT ORDAINED by the City Council of Bethel, Alaska:

Section 1. Finding of Emergency. The Bethel City Council finds that an emergency exists in the City of Bethel due to the outbreak of COVID-19, which has been declared a global pandemic and a state and national public health emergency.

Section 2. Classification. This is a non-codified Ordinance of general and permanent nature and shall not become part of the Bethel Municipal Code.

City of Bethel, Alaska

Ordinance #21-xx
1 of 2

Introduced by: Mayor DeWitt
Public Hearing and Adoption Date: October 12, 2021
Action:
Vote:

Section 3. Bethel Municipal Code 13.04.290 is suspended and the City will not shut off water accounts due to nonpayment of charges for the effective period of this ordinance, unless a residential customer exceeds an account balance of \$5,000 and a commercial customer exceeds an account balance of \$10,000. This ordinance will only apply to a residential or commercial account with a debt greater than \$1,000 if the customer coordinates a repayment plan pursuant to BMC 13.04.270 with the City of Bethel within thirty (30) days from the date of the account delinquency.

Section 4. Effective and Expiration Date: This ordinance is effective immediately upon adoption by the City Council and shall remain in effect for a period of sixty (60) days.

ENACTED THIS 12th DAY OF OCTOBER 2021 BY A VOTE OF _ IN FAVOR AND _ OPPOSED.

Michelle DeWitt, Mayor

ATTEST:

Lori Strickler, City Clerk

Introduced by: Michelle DeWitt, Mayor
Date: October 12, 2021

Action:
Vote:

CITY OF BETHEL

Resolution # 21-16

A RESOLUTION BY THE BETHEL CITY COUNCIL ESTABLISHING A STANDING PROCEDURE FOR THE CITY MANAGER, CITY ATTORNEY, AND CITY CLERK TO REQUEST PERSONAL AND ADMINISTRATIVE LEAVE

WHEREAS, the Bethel City Council hires and supervises three employees who work under terms outlined in individual employment agreements;

WHEREAS, because the City of Bethel is a second class city with a city manager form of government, the Mayor's duties and authority are very limited and does not extend outside of City Council meetings;

WHEREAS, the City Council wishes to streamline its agenda and provide its employees with a measure of privacy for personal matters, by authorizing the Mayor to approve or, if reasonably necessary, deny personal and administrative leave requests for the Council's three employees under the following procedure:

Employee shall submit by email the dates for personal and/or administrative leave in writing to the Mayor.

The Mayor shall approve the leave request by email, unless the Mayor finds the request unreasonable.

Once the leave request is approved, the employee shall notify Council by email of the approved leave dates. If a Council Member disagrees with the Mayor's decision to approve the leave, that Council Member shall present the leave request to the full Council for its consideration at the next available City Council meeting.

If the Mayor denies the leave, the Mayor shall state the reason for the denial. The employee shall then forward the Mayor's email to the Council. If a Council Member disagrees with the Mayor's decision to deny the leave, that Council Member shall present the leave request to the full Council for its consideration at the next available City Council meeting.

It is understood that there may be times an employee may need to take leave without the Mayor's pre-approval. In such situations, the employee shall at their earliest convenience notify the Mayor by email and separately notify the City Council of the employee being out of the office.

Introduced by: Michelle DeWitt, Mayor
Date: October 12, 2021

Action:
Vote:

WHEREAS, the Bethel City Council recognizes that the three employees that report to it are professional, exempt employees, and trust them to use their earned personal and administrative leave in a way that is responsible and within the standards of their employment agreements and other applicable policies and laws.

NOW, THEREFORE, BE IT RESOLVED that the City of Bethel adopts the foregoing standing procedure for the City Manager, City Attorney, and City Clerk to request personal and administrative leave.

ENACTED THIS 12th DAY OF OCTOBER 2021 BY A VOTE OF ___ IN FAVOR AND ___ OPPOSED.

Michelle DeWitt, Mayor

ATTEST:

Lori Strickler, City Clerk

Introduced by: Pete Williams, City Manager
Date: October 12, 2021
Action:
Vote:

CITY OF BETHEL

Resolution # 21-17

CITY OF BETHEL PRIORITIES FOR THE SFY 2023 STATE OF ALASKA CAPITAL BUDGET

WHEREAS, the City of Bethel is proactively pursuing funds from Federal and State agencies, as well as private funding sources;

WHEREAS, the City partners with other entities, such as the local tribe, Orutsararmuit Native Council, to work collaboratively to meet resident and visitor needs;

WHEREAS, Bethel City government relies on various taxes and interest, charges for services, and licenses/permit fees to pay for major maintenance needs;

WHEREAS, City of Bethel water and sewer systems have been in the black for six years due to the annual 3% rate increase required by ordinance, water and sewer subscription rate fee collections, and short-lived asset funds set aside for repairs;

WHEREAS, as a hub community for 30,000 people living in the Yukon-Kuskokwim Delta region, the City of Bethel often supports projects and expenditures that benefit tens of thousands of Alaskans who do not reside in City limits;

WHEREAS, the Bethel City Council is a seven-member body elected by resident voters of Bethel to act in the best interest of the community and intends to exhibit transparency, oversight, and accountability for all funds awarded through this request;

WHEREAS, the priorities established herein are rank-ordered and vital to the well-being of the community and municipality of Bethel;

WHEREAS, a summary of the City of Bethel's priorities and requested funding amounts are listed in the following table:

Introduced by: Pete Williams, City Manager
Date: October 12, 2021
Action:
Vote:

City of Bethel Priorities	Request
1. New Public Works Building	\$36,400,000
2. Bethel Heights Water Loop A	\$9,024,803
3. Bethel Heights Water and Sewer Improvements	\$10,146,000
4. Yukon Kuskokwim Fitness Center Gym and Track	\$10,000,000
5. Dust Control Road Stabilization Measures	\$2,440,000
6. Bethel Heights Sewer Repairs	\$5,233,000
7. Water Pipes, Water Tank and Fill Station	\$7,870,600
TOTAL	\$81,114,403

#1	New Public Works Building	\$36,400,000
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WHEREAS, the City of Bethel relies on its 29,000 square foot Public Works Building to house water and sewer haul trucks, provide a full-service mechanic shop for the repair of gasoline and diesel vehicles (heavy equipment), storage and mechanic space for the Streets and Roads Division, a Property Maintenance Shop and storage area, administrative offices, and the City Planner's office;

WHEREAS, the Public Works Building was constructed in 1982 on creosote-soaked wood pilings and has exceeded its 30 year life expectancy;

WHEREAS, the 29,000 square foot building was constructed for a community of Bethel that contained 3,595 people living in 1,000 households on 15 miles of road;

WHEREAS, today, the City serves 6,259 people living in 1,920 households on 36 miles of roads--almost double the conditions found in 1983;

WHEREAS, BBFM Engineers, Inc. performed a structural and condition assessment on the Public Works Building in July 2019 and determined that some of the beam-to-girder connectors under the building have failed and "can no longer be relied upon to safely support vehicle loads;"

WHEREAS, after the glulam beams and girders supporting the floor were tested for rot and decay, BBFM engineers Troy Feller and Greg Latreille, concluded that 120 metal hangers, 12 glulam beams, and 5 girders should be repaired, replaced, or reinforced in the next 1-2 years;

Introduced by: Pete Williams, City Manager
Date: October 12, 2021
Action:
Vote:

WHEREAS, the cost of the fixes recommended in the BBFM report could be as high as \$7 million;

WHEREAS, the City has poured a vast amount of funding into the building over the last ten years, including a \$1.5 million floor repair, a \$1 million boiler installation, and is prepared to spend \$1.2 million in summer 2021 to purchase and install a new backup generator and perform the immediate fixes recommended in the BBFM report;

WHEREAS, in summarizing the BBFM report and serving as the City's municipal engineer overseeing the assessment, Chase Nelson, recommends in a memorandum dated October 4, 2019, that the City go forward with its plans to spend \$1.5 million to replace the failed connectors, glulam beams, and girders, but points out that "the City eventually will need to replace the full facility, and needs to consider this as a long-term priority;"

WHEREAS, the City needs a new 52,000 square foot Public Works Building to effectively and efficiently deliver hauled water and sewer services to a growing population, maintain its water and sewer piped infrastructure that serves 420 properties, maintain and repair 18 miles of gravel road, maintain its 28 City-owned buildings, and repair/maintain its fleet of heavy equipment, SUVs, and pickup trucks;

NOW, THEREFORE, BE IT RESOLVED the Bethel City Council hereby requests that the State of Alaska provide \$36,400,000 in its FY 2022 Capital Budget to fund a new Public Works Building for the City of Bethel;

#2	Bethel Heights Water Loop A	\$9,024,803
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WHEREAS, Bethel Heights Water Loop A, constructed in 1977, currently serves 150 residential and commercial customers;

WHEREAS, Loop A is 20,700 linear feet and has more water customer connections than Loop B;

WHEREAS, the galvanized steel water pipes are eleven years past their 30-year lifespan;

WHEREAS, engineer studies reveal that interior pipe galvanization has worn off, causing rust to form, sediment to clog the filters of homeowners, blocked

Introduced by: Pete Williams, City Manager
Date: October 12, 2021
Action:
Vote:

air valves, pipes to freeze when clogged, and brown water to be delivered occasionally to end-users;

WHEREAS, Engineers warned the City not to use its “high demand pump” to facilitate water flow to fire hydrants for fear that the rushing water from its use would cause a blow-out in the weakened pipe;

WHEREAS, the purchase and installation of HDPE pipe to replace Loop A and form Loop C would solve the problems identified for this section of Bethel Heights and last the community 50 years;

WHEREAS, the City needs a cash infusion to support this project because it is unable to tap Village Safe Water funds and United States Department of Agriculture funds for this project due to the lack of a dire sanitation need and the fact that the piped water is potable;

NOW, THEREFORE, BE IT RESOLVED the Bethel City Council hereby requests that the State of Alaska provide \$9,024,803 in its FY 2022 Capital Budget to fund the reconstruction of Loop A.

#3	Bethel Heights Water and Sewer Improvements	\$10,146,000
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WHEREAS, Engineer firm DOWL generated a Preliminary Engineering Report (PER) and Environmental Report (December 2019) that evaluated the water and sewer systems in Bethel Heights Subdivision in Bethel;

WHEREAS, the Report considered six alternatives and recommended the construction of C-Loop, extension of the sewer system, and completion of spot repairs;

WHEREAS, the original gravity-fed sewer main was constructed in 1977 and has exceeded its expected 40-year useful life;

WHEREAS, according to the PER, “the age of the system has resulted in tangibly reduced reliability and performance, comparatively high and increasing cost of O&M, and an overall reduction in the safety of the system;”

WHEREAS, the City filed noncompliance notifications with the Alaska Department of Environmental Conservation during the last two winters for flushing open sections of frozen sewer pipe over the tundra—the only way to thaw the pipes;

Introduced by: Pete Williams, City Manager
Date: October 12, 2021
Action:
Vote:

WHEREAS, the City of Bethel serves approximately 300 customers in Bethel Heights by piped water and sewer and 25 additional properties nearby are not connected to piped water and sewer, but are served by the truck haul system;

WHEREAS, the City has an opportunity to run new high density polyethylene water and sewer pipes to 25 homes in the Martina Oscar Subdivision adjacent to Bethel Heights and save \$200,000 a year in operation and maintenance;

NOW, THEREFORE, BE IT RESOLVED the Bethel City Council hereby requests that the State of Alaska provide \$10,146,000 in its FY 2022 Capital Budget to fund the construction of C-Loop and sewer system improvements in Bethel Heights.

#4	Yukon Kuskokwim Fitness Center Gym & Track	\$10,000,000
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WHEREAS, the City of Bethel Multi-Use Recreation Facility Plan completed in 2005 identified a pool and full size gymnasium as the first and second most popular functions in a planned recreation facility;

WHEREAS, the City obtained Alaska State legislative capital funding in FY 2012 and constructed the Yukon Kuskokwim Fitness Center, a multipurpose recreational and training facility with a pool, fitness center, exercise room, locker rooms, and concession area;

WHEREAS, the citizens of Bethel voted to increase sales taxes by one-half percent to generate approximately \$500,000 and recommended that the City use the money to operate and maintain the facility, which it has done since inception;

WHEREAS, the YK Fitness Center was constructed with boilers, air handling system, and other features conducive to the addition of a gymnasium;

WHEREAS, the City of Bethel is investing \$75,000 of its money to go out to bid to hire a consultant to complete a feasibility study to support the gymnasium;

WHEREAS, the gym in the high school and Gladys Jung Elementary school are used almost exclusively for student activities, leaving no gym time for adults, children, and families;

Introduced by: Pete Williams, City Manager
Date: October 12, 2021
Action:
Vote:

WHEREAS, the community of Bethel desperately needs a gymnasium the whole community can use for basketball, volleyball, running, and indoor rock climbing;

NOW, THEREFORE, BE IT RESOLVED the Bethel City Council hereby requests that the State of Alaska provide \$10,000,000 in its FY 2022 Capital Budget to fund a new gymnasium and running track for the City of Bethel;

#5	Dust Control Road Stabilization Measures	\$2,440,000
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WHEREAS, the community of Bethel is plagued by airborne dust from its gravel roads, which cause harm to individuals through inhalation, ingestion, and contact with eyes, ears, and skin;

WHEREAS, purchasing and applying several inches of D1 sharp-edged gravel to roads in Bethel helps compact dust and provide a conducive surface for motor vehicles;

WHEREAS, applications of calcium chloride and water to gravel roadways have proven to be effective dust control measures for Bethel, Alaska;

WHEREAS, the City wishes to purchase one new water spray truck to apply water to the dusty streets throughout the summer;

WHEREAS, the City must purchase and apply gravel and other emulsifiers in bulk quantities on its subdivision roads, which are currently underserved because the City has had to focus on its thoroughfares;

WHEREAS, the City has the heavy equipment, trained personnel, and operating costs in its budget to apply gravel, calcium chloride and other emulsifiers, and water to the City's roads, as needed;

WHEREAS, this project requires the purchase of \$2,000,000 of gravel, a \$190,000 water spray truck, \$150,000 to purchase several emulsifiers as part of a demonstration project, and \$100,000 worth of calcium chloride;

NOW, THEREFORE, BE IT RESOLVED the Bethel City Council hereby requests that the State of Alaska provide \$2,440,000 in its FY 2022 Capital Budget to fund the Dust Control Measures project;

#6	Bethel Heights Sewer Repairs	\$5,233,000
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WHEREAS, DOWL engineer firm is on contract with the City of Bethel and published a preliminary engineering report on the Bethel Heights Water Distribution and Sewer Collection System (March 2020);

WHEREAS, the report identifies critical piped sewer spot repairs to be completed as part of the recommended Alternative 3 at a cost of \$5,233,000;

WHEREAS, the repairs are needed to address gravity-fed sewer pipes that have succumb to undulating ground movement that caused sunken pilings to no longer maintain a positive drainage grade;

WHEREAS, during the winter months, pipe sewer sections freeze solid, requiring the City to break open frozen sewer pipe sections, flush the contents onto the tundra, and reattach the pipes;

WHEREAS, City Public Works Department utility maintenance personnel file noncompliance notifications with the Alaska Department of Environmental Conservation each time a frozen sewer pipe is opened and thawed;

WHEREAS, repairs on the Bethel Heights sewer system include replacement of 3,600 linear feet of sewer main and 35 service line segments, and installation of additional pile supports;

NOW, THEREFORE, BE IT RESOLVED the Bethel City Council hereby requests that the State of Alaska provide \$5,233,000 in its FY 2022 Capital Budget to fund the Bethel Heights Sewer Repairs project;

#7	Water Pipes, Water Tank and Fill Station	\$7,870,600
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WHEREAS, the City of Bethel truck drivers use six water haul trucks and six sewer haul trucks to carry water and evacuate sewage for 1,600 residential, commercial, and organizational facilities in Bethel six days a week;

WHEREAS, the City must fill its water haul trucks at one of two fill stations: Bethel Heights Water Treatment Plant or City Subdivision Water Treatment Plant;

WHEREAS, the City's two water treatment plants are located within a mile of each other, which makes the service less expensive to nearby subdivisions (City

Introduced by: Pete Williams, City Manager
Date: October 12, 2021
Action:
Vote:

Subdivision, Hoffman Subdivision, Bethel Heights, and The Avenues), but exorbitant to serve far away subdivisions like Kasayuli, Larsen, Tundra Ridge, Ouivaq, and Ptarmigan Street;

WHEREAS, the cost to deliver water in Bethel is very high at \$29/1,000 gallons/mile;

WHEREAS, the high cost for water delivery is due to the limited amount of water that trucks can carry, the number of miles the trucks need to traverse to make deliveries and return to the water plant to refill, the time it takes for filling one truck at a time at City Subdivision Water Plant, the cost of diesel fuel for each vehicle, and the cost of wear and tear on each vehicle;

WHEREAS, the DOWL engineer firm is close to completing a concept paper to construct a new water pipe and 500,000 gallon water tank and boiler shack on City property along the highway;

WHEREAS, the construction of a new 500,000 gallon water tank would give the City three water tanks of equal size, providing a comfortable level of redundancy/backup for a population of 6,259;

WHEREAS, the construction of the fill station will lessen the City's burden to serve the Blue Sky Subdivision, a planned 83-lot housing development, located three miles away from the planned fill station site;

NOW, THEREFORE, BE IT RESOLVED the Bethel City Council hereby requests that the State of Alaska provide \$7,870,600 in its FY 2022 Capital Budget to fund the Water Tank and Water Haul Truck Fill Station project;

ENACTED THIS 12th DAY OF OCTOBER 2021 BY A VOTE OF ___ IN FAVOR AND ___ OPPOSED.

Michelle DeWitt, Mayor

ATTEST:

Lori Strickler, City Clerk

City of Bethel Information Memorandum

Information Memo No.	21-17		
Date introduced:	October 12, 2021	Introduced by:	Peter A. Williams, City Manager
Amended actions:			
Confirmed by:			

Title: Presentation of the City's Water & Sewer Services Expenditures Compared to Budget from July 1, 2021 to September 30, 2021 – Utilities Maintenance – Water & Wastewater Activity Report.

Attachment(s): (1) City of Bethel Water & Sewer Services Expenditures Compared to Budget from July 1, 2021 to September 30, 2021 and (2) September 2021 – Utilities Maintenance – Water & Wastewater Activity Report.

Department/Individual:	Initials:	Remarks:
Administration, Peter A. Williams	PW	
Public Works, William Arnold	WA	
Amount of fiscal impact:	Account information:	
None	No fiscal impact at this time.	
	Funds in City Budget.	
	Funds not in City Budget.	

Summary Statement

The attached financial report for FY 2022 contains months of financial data from July 1, 2021 to September 30, 2021 and the Utilities Maintenance Water & Wastewater Activity Report ending September 30, 2021. The information in these documents is distributed to Bethel City Council members for their review. This Information Memorandum documents the dissemination of this report to Bethel City Council members, as required by the Alaska Department of Commerce, Community and Economic Development, Division of Community and Regional Affairs, in their administration of the Best Practices protocol.

The process of preparing and submitting a monthly financial report and a water and wastewater activity report to City Council helps the City earn points on the Water and Sewer Utility Best Practices Operation and Maintenance Reports. The City must have a score of 60 or greater out of 100 points in order to be approved for funding from the Environmental Protection Agency (EPA) and the Alaska Department of Environmental Conservation (DEC). In other capital grants administered by DEC's Village Safe Water Program, the City's Best Practices score is an application scoring criterion.



City of Bethel - Public Works Department

Utilities Maintenance Activity Report

FY22 - September 2021

Public Works Director - William Arnold

City Sub Water Treatment Plant

Bethel Heights Water Treatment Plant

September
Fiscal Year to Date

Water				Chemical Usage				Water				Chemical Usage		
Plant Production (Gallons)	Hauled Water (Gallons)	Piped Water (Gallons)	Backwash Usage (Gallons)	Calcium Hypochlorite (lbs)	Polymer (mL)	Potassium Permanganate (lbs)	Disodium Phosphate (lbs)	Plant Production (Gallons)	Hauled Water (Gallons)	Piped Water (Gallons)	School Water (Gallons)	Calcium Hypochlorite (lbs)	Polymer (mL)	Potassium Permanganate (lbs)
3,623,018	1,011,000	1,452,073	477,000	450	7,290	130	33	2,650,122	10,925	4,175,227	223,820	600	4,300	94
11,537,099	3,296,000	4,642,528	1,598,000	1,875	20,790	400	108	7,779,009	2,066,325	10,152,132	397,320	1,875	13,210	345

Bethel Heights WTP	Monthly water logs to ADEC from BHWTP and CSWTP. Plant in Summer-mode.
City Sub WTP	Monthly water logs for BHWTP and CSWTP to ADEC. Consumer Confidence Report Completed. HAA5 and lead and copper results to be sent out in next billing cycle.
Sewer Lagoon	DMR report to ADEC.
Piped Sewer	6 alarms on residential lift stations were responded to. Multiple issues with grinder pumps and float systems. 6 residential lift station repairs. Line flushing and leveling activities on low-flow and plugged sewer lines. Non-compliance reports were filled out per DEC requirements. Been working with contractors on the main lift station. Main Lift Station Bypass complete and operable. Begin disassembly of bypass. Tundra Center report generated and notification sent for replacement/ repair recommendation.
Piped Water	Monthly meter readings, service connections, and disconnects were performed. Replaced leaky fire hydrants and corp stop in housing. Monthly meter reading and service connections were completed.
Other	Daily safety meetings are held. Clean up and organization of shops and vehicles. Begin implimentation of digital work management software/ tablets. Training ongoing.

Prepared by - Water/Wastewater Utilities Foreman

CITY OF BETHEL
COMBINED CASH INVESTMENT
SEPTEMBER 30, 2021

COMBINED CASH ACCOUNTS

TOTAL COMBINED CASH

TOTAL UNALLOCATED CASH

CASH ALLOCATION RECONCILIATION

51 ALLOCATION TO WATER & SEWER SERVICES	4,317,209.98
TOTAL ALLOCATIONS TO OTHER FUNDS	4,317,209.98
ALLOCATION FROM COMBINED CASH FUND - 01-10100	
ZERO PROOF IF ALLOCATIONS BALANCE	4,317,209.98

CITY OF BETHEL
BALANCE SHEET
SEPTEMBER 30, 2021

WATER & SEWER SERVICES

ASSETS

51-10100	CASH IN COMBINED FUND	4,317,209.98	
51-12502	INVESTMENT-AMLIP W SUBS	888,965.02	
51-12507	INVESTMENT-AMLIP S SUBS	202,359.76	
51-13100	ACCOUNTS RECEIVABLE	1,806,853.58	
51-13900	ALLOWANCE-DOUBTFUL ACCTS	(65,748.42)	
51-14200	HEATING FUEL INVENTORY	37,364.50	
51-14400	DIESEL FUEL INVENTORY	33,331.40	
51-16200	IMPROVEMENTS	859,264.53	
51-16300	BUILDINGS	2,869,625.96	
51-16400	PLANTS AND LINES-GENERAL	45,472,710.77	
51-16500	MACHINERY & EQUIP-GENERAL	223,338.57	
51-16600	VEHICLES-GENERAL	5,793,431.61	
51-16800	ACCUM DEPR-BUILDINGS	(2,900,009.07)	
51-16900	ACCUM DEPR-PLANT/LINE-GNL	(23,228,914.42)	
51-17000	ACCUM DEP-M&E GENERAL	(149,697.97)	
51-17100	ACCUM DEPR-VEHICLES-GENERAL	(2,992,585.16)	
51-18000	W/S CONSTRUCTION IN PROGRESS	1,734,897.82	
51-19000	DEFERRED OUTFLOW-PENSION	379,715.82	
51-19001	OPEB DEFERRED OUTFLOW	264,659.00	
51-19002	OPEB ASSET	30,301.19	
TOTAL ASSETS			35,577,074.47

LIABILITIES AND EQUITY

LIABILITIES

51-20100	VOUCHERS PAYABLE	(111,605.14)	
51-21100	ACCRUED PAYROLL	26,796.14	
51-22100	ACCRUED VACATION	120,438.63	
51-22200	VACATION/SICK LEAVE	10,145.58	
51-25900	DUE TO/FROM OTHER FUNDS	1,996,668.23	
51-26100	UTILITY DEPOSITS	362,899.03	
51-27500	USDA JETTY LOAN PAYABLE	884,046.21	
51-27600	ACCRUED INTEREST PAYABLE	13,480.26	
51-29000	DEFERRED INFLOW-PENSION	173,892.94	
51-29001	OPEB DEFERRED INFLOW	153,435.86	
51-29100	PENSION LIABILITY	3,048,645.70	
51-29101	OPEB LIABILITY	170,238.10	
51-29200	NATLBANKAK LOANS PAYABLE	2,285,084.55	
TOTAL LIABILITIES			9,134,166.09

FUND EQUITY

51-30100	CONTRIBUTED CAPITAL-STATE	19,123,506.25	
51-30200	CONTRIBUTED CAPITAL-FED	11,425,439.68	
51-30300	CONTRIB CAP-CORP ENGR	5,816,281.20	
51-30400	CONTRIB CAP-PHS	972,517.00	
51-30500	CONTRIB CAP-EDA	311,207.20	
51-30600	CONTRIB CAP-U OF A	127,476.00	
51-30700	CONTRIBUTED CAPITAL VSW	9,072,576.55	
51-30800	CONTRIBUTED CAPITAL-RECD	72,736.71	

CITY OF BETHEL
BALANCE SHEET
SEPTEMBER 30, 2021

WATER & SEWER SERVICES

51-31900	CONTRIB CAP-OTHER		3,247,238.09	
51-31950	CONTRIB CAPITAL-FLEET REP FUND		23,460.12	
51-32100	AMORTIZATION CONTRIBUTION	(	7,758,406.58)	
51-37900	DESIGNATED-CAP IMPROV & DEPREC		251,213.07	
UNAPPROPRIATED FUND BALANCE:				
51-39900	FUND BALANCE-WATER & SEWER SER	(	17,174,306.68)	
	REVENUE OVER EXPENDITURES - YTD		685,111.82	
BALANCE - CURRENT DATE			(	16,489,194.86)
TOTAL FUND EQUITY				26,196,050.43
TOTAL LIABILITIES AND EQUITY				35,330,216.52

CITY OF BETHEL
REVENUES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2021

WATER & SEWER SERVICES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>WATER</u>					
51-42-410 TRUCKED WATER	523,999.47	523,999.47	2,969,254.00	2,445,254.53	17.7
51-42-412 METERED PIPED WATER COMM.	476,020.79	476,020.79	1,098,339.00	622,318.21	43.3
51-42-414 UNMETERED PIPED WTR RESID	151,122.03	151,122.03	857,885.00	706,762.97	17.6
51-42-415 M PIPED WATER RESIDENTIAL	(408.31)	(408.31)	.00	408.31	.0
51-42-416 CONTRACT WATER	1,000.00	1,000.00	10,800.00	9,800.00	9.3
51-42-436 PUMPHOUSE WATER	2,555.85	2,555.85	19,200.00	16,644.15	13.3
TOTAL WATER	1,154,289.83	1,154,289.83	4,955,478.00	3,801,188.17	23.3
<u>SEWER</u>					
51-43-411 TRUCKED SEWER (EVAC/HB)	293,485.77	293,485.77	1,748,363.00	1,454,877.23	16.8
51-43-412 METERED PIPED SEWER COMM.	231,443.93	231,443.93	920,742.00	689,298.07	25.1
51-43-414 UNMETERED PIPED SEWER RES	44,713.21	44,713.21	257,009.00	212,295.79	17.4
51-43-416 CONTRACT SEWER	1,936.32	1,936.32	25,500.00	23,563.68	7.6
TOTAL SEWER	571,579.23	571,579.23	2,951,614.00	2,380,034.77	19.4
<u>MISCELLANEOUS</u>					
51-45-434 UTILITY PENALTY/INTEREST	19,719.88	19,719.88	40,000.00	20,280.12	49.3
51-45-435 RECONNECT FEES	.00	.00	3,000.00	3,000.00	.0
51-45-450 SENIOR DISCOUNT	(8,982.28)	(8,982.28)	(50,000.00)	(41,017.72)	(18.0)
51-45-467 NSF CHECKS AND FEES	30.00	30.00	140.00	110.00	21.4
51-45-468 UTILITY INSPECTION FEES	.00	.00	2,000.00	2,000.00	.0
51-45-471 WATER SUBSCRIPTION FEES	32,968.93	32,968.93	178,650.00	145,681.07	18.5
51-45-472 SEWER SUBSCRIPTION FEES	34,662.74	34,662.74	188,234.00	153,571.26	18.4
51-45-487 INVESTMENT INCOME	18.30	18.30	16,500.00	16,481.70	.1
TOTAL MISCELLANEOUS	78,417.57	78,417.57	378,524.00	300,106.43	20.7
<u>MISCELLANEOUS</u>					
51-49-466 CASH OVER/SHORT	.00	.00	(100.00)	(100.00)	.0
51-49-495 MISCELLANEOUS INCOME	1,950.00	1,950.00	3,100.00	1,150.00	62.9
TOTAL MISCELLANEOUS	1,950.00	1,950.00	3,000.00	1,050.00	65.0
TOTAL FUND REVENUE	1,806,236.63	1,806,236.63	8,288,616.00	6,482,379.37	21.8

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2021

WATER & SEWER SERVICES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>UTILITY BILLING</u>					
51-80-501 SALARIES	14,299.75	14,299.75	111,347.00	97,047.25	12.8
51-80-502 OVERTIME	1,098.66	1,098.66	3,000.00	1,901.34	36.6
51-80-508 LEAVE CASHOUT	.00	.00	5,567.00	5,567.00	.0
51-80-511 MEDICARE FICA	226.04	226.04	1,658.00	1,431.96	13.6
51-80-512 GROUP HEALTH INSURANCE	10,843.95	10,843.95	31,785.00	20,941.05	34.1
51-80-515 UNEMPLOYMENT	.00	.00	2,035.00	2,035.00	.0
51-80-516 WORKERS' COMPENSATION	93.39	93.39	2,954.00	2,860.61	3.2
51-80-518 PERS	3,387.64	3,387.64	25,156.00	21,768.36	13.5
51-80-519 UTILITY BENEFIT	.00	.00	5,700.00	5,700.00	.0
51-80-545 TRAINING/TRAVEL	.00	.00	2,000.00	2,000.00	.0
51-80-561 SUPPLIES	.00	.00	4,000.00	4,000.00	.0
51-80-649 ONLINE BILL PAY	1,012.12	1,012.12	4,000.00	2,987.88	25.3
51-80-683 MINOR EQUIPMENT	.00	.00	7,000.00	7,000.00	.0
51-80-721 INSURANCE	257.73	257.73	.00	(257.73)	.0
51-80-733 POSTAGE	520.99	520.99	15,000.00	14,479.01	3.5
51-80-736 BANK CHARGES	6,381.00	6,381.00	42,000.00	35,619.00	15.2
51-80-799 MISCELLANEOUS EXPENSES	2,324.10	2,324.10	500.00	(1,824.10)	464.8
51-80-996 ADMIN OVERHEAD-IT SVCS	1,230.56	1,230.56	15,000.00	13,769.44	8.2
51-80-998 ADMINISTRATIVE OVERHEAD-GF	4,607.98	4,607.98	30,000.00	25,392.02	15.4
TOTAL UTILITY BILLING	46,283.91	46,283.91	308,702.00	262,418.09	15.0

<u>HAULED WATER</u>					
51-81-501 SALARIES	90,039.14	90,039.14	501,017.00	410,977.86	18.0
51-81-502 OVERTIME	28,371.17	28,371.17	150,000.00	121,628.83	18.9
51-81-508 LEAVE CASHOUT	6,003.72	6,003.72	25,051.00	19,047.28	24.0
51-81-510 SOCIAL SECURITY	1,516.83	1,516.83	.00	(1,516.83)	.0
51-81-511 MEDICARE	1,805.06	1,805.06	9,440.00	7,634.94	19.1
51-81-512 EMPLOYEE GROUP BENEFITS	37,466.08	37,466.08	254,280.00	216,813.92	14.7
51-81-515 UNEMPLOYMENT	.00	.00	11,588.00	11,588.00	.0
51-81-516 WORKERS' COMPENSATION	2,503.35	2,503.35	16,818.00	14,314.65	14.9
51-81-518 PERS	20,667.98	20,667.98	143,224.00	122,556.02	14.4
51-81-519 UTILITY BENEFIT	3,688.00	3,688.00	45,600.00	41,912.00	8.1
51-81-545 TRAINING/TRAVEL	.00	.00	35,000.00	35,000.00	.0
51-81-561 SUPPLIES	6,096.80	6,096.80	15,000.00	8,903.20	40.7
51-81-563 WEARING APPAREL	4,315.50	4,315.50	15,000.00	10,684.50	28.8
51-81-600 TIRES	1,547.69	1,547.69	21,000.00	19,452.31	7.4
51-81-601 VEHICLE MT. (PARTS & TOOLS)	3,283.51	3,283.51	50,000.00	46,716.49	6.6
51-81-602 GASOLINE/DIESEL/OIL	11,845.55	11,845.55	110,000.00	98,154.45	10.8
51-81-621 ELECTRICITY	1,377.53	1,377.53	10,500.00	9,122.47	13.1
51-81-622 TELEPHONE	5.47	5.47	650.00	644.53	.8
51-81-623 HEATING FUEL	727.74	727.74	12,325.00	11,597.26	5.9
51-81-626 WATER/SEWER/GARBAGE	1,081.56	1,081.56	.00	(1,081.56)	.0
51-81-627 STAFF CELLULAR PHONES	363.90	363.90	840.00	476.10	43.3
51-81-650 LAB TESTS	100.00	100.00	3,000.00	2,900.00	3.3
51-81-661 VEHICLE MAINT/REPAIR	41,879.41	41,879.41	391,472.00	349,592.59	10.7
51-81-662 PROPERTY MAINT	6,156.64	6,156.64	44,920.00	38,763.36	13.7
51-81-669 OTHER PURCHASED SERVICES	.00	.00	3,000.00	3,000.00	.0
51-81-683 MINOR EQUIPMENT	.00	.00	8,000.00	8,000.00	.0
51-81-691 WATER TRUCK	255.92	255.92	300,000.00	299,744.08	.1

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2021

WATER & SEWER SERVICES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
51-81-695 FLEET MGMT. SOFTWARE/TABLETS/	.00	.00	75,000.00	75,000.00	.0
51-81-696 RADIO BASE STATION UPGRADE	.00	.00	9,500.00	9,500.00	.0
51-81-721 INSURANCE	25,827.62	25,827.62	88,907.00	63,079.38	29.1
51-81-799 MISCELLANEOUS	15.85	15.85	2,000.00	1,984.15	.8
51-81-996 ADMIN OVERHEAD-IT SVCS	1,170.74	1,170.74	13,970.00	12,799.26	8.4
51-81-998 ADMINISTRATIVE OVERHEAD-GF	23,674.42	23,674.42	179,862.00	156,187.58	13.2
TOTAL HAULED WATER	321,787.18	321,787.18	2,546,964.00	2,225,176.82	12.6

PIPED WATER

51-82-501 SALARIES	39,092.77	39,092.77	187,467.00	148,374.23	20.9
51-82-502 OVERTIME	6,389.77	6,389.77	34,000.00	27,610.23	18.8
51-82-508 LEAVE CASHOUT	1,301.95	1,301.95	8,594.00	7,292.05	15.2
51-82-510 SOCIAL SECURITY	20.14	20.14	.00	(20.14)	.0
51-82-511 MEDICARE	681.55	681.55	3,211.00	2,529.45	21.2
51-82-512 EMPLOYEE GROUP BENEFITS	17,173.47	17,173.47	69,927.00	52,753.53	24.6
51-82-515 UNEMPLOYMENT	.00	.00	3,942.00	3,942.00	.0
51-82-516 WORKERS' COMPENSATION	806.31	806.31	5,721.00	4,914.69	14.1
51-82-518 PERS	9,934.69	9,934.69	48,723.00	38,788.31	20.4
51-82-519 UTILITY BENEFIT	1,561.35	1,561.35	12,540.00	10,978.65	12.5
51-82-545 TRAINING/TRAVEL	.00	.00	5,000.00	5,000.00	.0
51-82-561 SUPPLIES	566.82	566.82	8,000.00	7,433.18	7.1
51-82-563 WEARING APPAREL	.00	.00	3,000.00	3,000.00	.0
51-82-592 PLUMBING SUPPLIES	.00	.00	15,000.00	15,000.00	.0
51-82-600 TIRES AND WHEELS	.00	.00	500.00	500.00	.0
51-82-601 VEHICLE MT. (PARTS & TOOLS)	.00	.00	1,500.00	1,500.00	.0
51-82-602 GASOLINE/DIESEL/OIL	1,728.57	1,728.57	15,000.00	13,271.43	11.5
51-82-621 ELECTRICITY-UTIL MT SHOP	479.09	479.09	5,500.00	5,020.91	8.7
51-82-622 TELEPHONE	10.94	10.94	117.00	106.06	9.4
51-82-623 HEATING FUEL	.00	.00	15,000.00	15,000.00	.0
51-82-626 WATER/SEWER/GARB	89.58	89.58	600.00	510.42	14.9
51-82-627 STAFF CELLULAR PHONES	10.75	10.75	800.00	789.25	1.3
51-82-649 ENGINEERING SERVICES	.00	.00	5,000.00	5,000.00	.0
51-82-650 LAB TESTS	.00	.00	500.00	500.00	.0
51-82-661 VEHICLE MAINT/REPAIR	405.29	405.29	3,788.00	3,382.71	10.7
51-82-665 CITY SAFETY	.00	.00	2,000.00	2,000.00	.0
51-82-669 OTHER PURCHASED SERVICES	.00	.00	1,500.00	1,500.00	.0
51-82-683 MINOR EQUIPMENT	171.90	171.90	15,000.00	14,828.10	1.2
51-82-691 PIPED WATER CAPITAL USDA MATCH	8,068.99	8,068.99	74,905.00	66,836.01	10.8
51-82-721 INSURANCE	1,814.58	1,814.58	4,500.00	2,685.42	40.3
51-82-996 ADMIN OVERHEAD-IT SVCS	1,277.55	1,277.55	16,000.00	14,722.45	8.0
51-82-998 ADMINISTRATIVE OVERHEAD-GF	8,853.36	8,853.36	52,142.00	43,288.64	17.0
TOTAL PIPED WATER	100,439.42	100,439.42	619,477.00	519,037.58	16.2

BETHEL HTS WTR TREATMENT

51-83-501 SALARIES	37,581.20	37,581.20	127,303.00	89,721.80	29.5
51-83-502 OVERTIME	5,174.72	5,174.72	37,000.00	31,825.28	14.0
51-83-508 LEAVE CASHOUT	4,104.62	4,104.62	6,365.00	2,260.38	64.5
51-83-511 MEDICARE	194.73	194.73	2,382.00	2,187.27	8.2
51-83-512 EMPLOYEE GROUP BENEFITS	6,199.05	6,199.05	44,499.00	38,299.95	13.9

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2021

WATER & SEWER SERVICES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
51-83-515 UNEMPLOYMENT	.00	.00	2,925.00	2,925.00	.0
51-83-516 WORKERS' COMPENSATION	611.40	611.40	4,244.00	3,632.60	14.4
51-83-518 PERS	9,438.32	9,438.32	36,147.00	26,708.68	26.1
51-83-519 UTILITY BENEFIT	3,287.58	3,287.58	1,829.00	(1,458.58)	179.8
51-83-545 TRAINING/TRAVEL	100.00	100.00	4,000.00	3,900.00	2.5
51-83-561 SUPPLIES	.00	.00	4,000.00	4,000.00	.0
51-83-563 WEARING APPAREL	.00	.00	1,500.00	1,500.00	.0
51-83-567 CHEMICALS	.00	.00	65,000.00	65,000.00	.0
51-83-592 PLUMBING SUPPLIES	.00	.00	5,000.00	5,000.00	.0
51-83-621 ELECTRICITY (PUMPHOUSE)	8,602.75	8,602.75	75,000.00	66,397.25	11.5
51-83-622 TELEPHONE	.00	.00	500.00	500.00	.0
51-83-623 HEATING FUEL (PUMPHOUSE)	6,471.38	6,471.38	95,000.00	88,528.62	6.8
51-83-650 LAB TESTS	100.00	100.00	12,000.00	11,900.00	.8
51-83-661 VEHICLE MAINT/REPAIR	405.29	405.29	1,000.00	594.71	40.5
51-83-665 CITY SAFETY	.00	.00	1,000.00	1,000.00	.0
51-83-669 OTHER PURCHASED SERVICES	2,815.95	2,815.95	15,000.00	12,184.05	18.8
51-83-683 MINOR EQUIPMENT	.00	.00	25,000.00	25,000.00	.0
51-83-690 CAPITAL EXPENDITURES	.00	.00	80,000.00	80,000.00	.0
51-83-721 INSURANCE	5,943.27	5,943.27	.00	(5,943.27)	.0
51-83-727 ADVERTISING	.00	.00	500.00	500.00	.0
51-83-773 SITE IMPROVEMENTS -CAPITAL	.00	.00	27,094.00	27,094.00	.0
51-83-996 ADMIN OVERHEAD-IT SVCS	1,217.74	1,217.74	.00	(1,217.74)	.0
51-83-998 ADMINISTRATIVE OVERHEAD-GF	7,267.00	7,267.00	.00	(7,267.00)	.0
TOTAL BETHEL HTS WTR TREATMENT	99,515.00	99,515.00	674,288.00	574,773.00	14.8

CITY SUB WTR TREATMENT

51-84-501 SALARIES	21,654.00	21,654.00	189,926.00	168,272.00	11.4
51-84-502 OVERTIME	38.77	38.77	37,000.00	36,961.23	.1
51-84-508 LEAVE CASHOUT	.00	.00	9,496.00	9,496.00	.0
51-84-511 MEDICARE	328.00	328.00	3,290.00	2,962.00	10.0
51-84-512 EMPLOYEE GROUP BENEFITS	5,671.71	5,671.71	69,927.00	64,255.29	8.1
51-84-515 UNEMPLOYMENT	.00	.00	4,039.00	4,039.00	.0
51-84-516 WORKERS' COMPENSATION	854.82	854.82	6,429.00	5,574.18	13.3
51-84-518 PERS	4,804.34	4,804.34	49,924.00	45,119.66	9.6
51-84-519 UTILITY BENEFIT	1,070.49	1,070.49	12,540.00	11,469.51	8.5
51-84-545 TRAINING/TRAVEL	100.00	100.00	5,000.00	4,900.00	2.0
51-84-561 SUPPLIES	56.46	56.46	3,000.00	2,943.54	1.9
51-84-563 WEARING APPAREL	.00	.00	1,500.00	1,500.00	.0
51-84-567 CHEMICALS	830.07	830.07	125,000.00	124,169.93	.7
51-84-592 PLUMBING SUPPLIES	.00	.00	3,000.00	3,000.00	.0
51-84-600 TIRES & WHEELS	.00	.00	1,500.00	1,500.00	.0
51-84-602 GASOLINE/DIESEL/OIL	882.34	882.34	1,000.00	117.66	88.2
51-84-621 ELECTRICITY (CS WTF)	11,139.16	11,139.16	70,000.00	58,860.84	15.9
51-84-622 TELEPHONE	5.47	5.47	100.00	94.53	5.5
51-84-623 HEATING FUEL(CS WTF)	13,583.62	13,583.62	100,000.00	86,416.38	13.6
51-84-650 LAB TESTS	3,090.00	3,090.00	15,000.00	11,910.00	20.6
51-84-661 VEHICLE MAINT (ISF)	405.29	405.29	15,000.00	14,594.71	2.7
51-84-665 CITY SAFETY	.00	.00	1,000.00	1,000.00	.0
51-84-669 OTHER PURCHASED SERVICES	858.85	858.85	5,000.00	4,141.15	17.2
51-84-683 MINOR EQUIPMENT	.00	.00	20,000.00	20,000.00	.0
51-84-685 EQUIPMENT	.00	.00	5,000.00	5,000.00	.0
51-84-690 CAPITAL EXPENDITURES	.00	.00	80,000.00	80,000.00	.0

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2021

WATER & SEWER SERVICES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
51-84-721 INSURANCE	3,700.50	3,700.50	14,000.00	10,299.50	26.4
51-84-727 ADVERTISING	.00	.00	500.00	500.00	.0
51-84-996 ADMIN OVERHEAD-IT SVCS	1,337.37	1,337.37	15,958.00	14,620.63	8.4
51-84-998 ADMINISTRATIVE OVERHEAD-GF	10,288.63	10,288.63	65,756.00	55,467.37	15.7
TOTAL CITY SUB WTR TREATMENT	80,699.89	80,699.89	929,885.00	849,185.11	8.7

HAULED SEWER

51-85-501 SALARIES	102,148.15	102,148.15	563,790.00	461,641.85	18.1
51-85-502 OVERTIME	35,182.31	35,182.31	125,000.00	89,817.69	28.2
51-85-508 LEAVE CASHOUT	.00	.00	28,190.00	28,190.00	.0
51-85-511 MEDICARE	2,006.31	2,006.31	9,987.00	7,980.69	20.1
51-85-512 EMPLOYEE GROUP BENEFITS	37,039.32	37,039.32	260,128.00	223,088.68	14.2
51-85-515 UNEMPLOYMENT	.00	.00	12,260.00	12,260.00	.0
51-85-516 WORKERS' COMPENSATION	5,622.81	5,622.81	17,794.00	12,171.19	31.6
51-85-518 PERS	30,212.77	30,212.77	151,534.00	121,321.23	19.9
51-85-519 UTILITY BENEFIT	3,641.10	3,641.10	46,649.00	43,007.90	7.8
51-85-561 SUPPLIES	2,280.73	2,280.73	10,000.00	7,719.27	22.8
51-85-563 WEARING APPAREL	679.33	679.33	10,000.00	9,320.67	6.8
51-85-600 TIRES & WHEELS	.00	.00	6,000.00	6,000.00	.0
51-85-601 VEHICLE MT. (PARTS & TOOLS)	6,201.54	6,201.54	50,000.00	43,798.46	12.4
51-85-602 GASOLINE/DIESEL/OIL	10,113.67	10,113.67	90,000.00	79,886.33	11.2
51-85-621 ELECTRICITY	1,378.53	1,378.53	8,000.00	6,621.47	17.2
51-85-622 TELEPHONE	.00	.00	400.00	400.00	.0
51-85-623 HEATING FUEL	727.72	727.72	10,000.00	9,272.28	7.3
51-85-626 WATER/SEWER/GARBAGE	1,081.56	1,081.56	840.00	(241.56)	128.8
51-85-627 CELL PHONE	.00	.00	9,000.00	9,000.00	.0
51-85-661 VEHICLE MAINT/REPAIR	41,889.41	41,889.41	310,326.00	268,436.59	13.5
51-85-662 PROPERTY MAINT	6,156.64	6,156.64	44,920.00	38,763.36	13.7
51-85-669 OTHER PURCHASED SERVICES	.00	.00	5,000.00	5,000.00	.0
51-85-683 MINOR EQUIPMENT	.00	.00	5,000.00	5,000.00	.0
51-85-691 SEWER TRUCK(S)	2,000.00	2,000.00	.00	(2,000.00)	.0
51-85-692 NEW SEWER TRUCKS	.00	.00	300,000.00	300,000.00	.0
51-85-693 FLEET MGMT. SOFTWARE/TABLETS/	.00	.00	75,000.00	75,000.00	.0
51-85-694 CATERPILLAR ANGLE BROOM	.00	.00	10,482.00	10,482.00	.0
51-85-695 PORTA POTTIES	.00	.00	22,000.00	22,000.00	.0
51-85-696 RADIO BASE STATION UPGRADE	.00	.00	9,500.00	9,500.00	.0
51-85-699 HAULED SEWER CAP SL ASSET RES	.00	.00	182,825.00	182,825.00	.0
51-85-721 INSURANCE	19,383.78	19,383.78	71,834.00	52,450.22	27.0
51-85-799 MISCELLANEOUS	.00	.00	1,200.00	1,200.00	.0
51-85-996 ADMIN OVERHEAD-IT SVCS	1,170.74	1,170.74	13,970.00	12,799.26	8.4
51-85-998 ADMINISTRATIVE OVERHEAD-GF	26,998.21	26,998.21	199,304.00	172,305.79	13.6
TOTAL HAULED SEWER	335,914.63	335,914.63	2,660,933.00	2,325,018.37	12.6

PIPED SEWER

51-86-501 SALARIES	37,584.51	37,584.51	187,467.00	149,882.49	20.1
51-86-502 OVERTIME	6,367.78	6,367.78	34,375.00	28,007.22	18.5
51-86-508 LEAVE CASHOUT	1,301.95	1,301.95	8,594.00	7,292.05	15.2
51-86-510 SOCIAL SECURITY	20.14	20.14	.00	(20.14)	.0
51-86-511 MEDICARE	661.52	661.52	3,217.00	2,555.48	20.6

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2021

WATER & SEWER SERVICES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
51-86-512 EMPLOYEE GROUP BENEFITS	17,143.98	17,143.98	69,927.00	52,783.02	24.5
51-86-515 UNEMPLOYMENT	.00	.00	3,949.00	3,949.00	.0
51-86-516 WORKERS' COMPENSATION	807.78	807.78	5,731.00	4,923.22	14.1
51-86-518 PERS	9,598.01	9,598.01	48,805.00	39,206.99	19.7
51-86-519 UTILITY BENEFITS	1,608.09	1,608.09	12,540.00	10,931.91	12.8
51-86-545 TRAINING/TRAVEL	.00	.00	3,000.00	3,000.00	.0
51-86-561 SUPPLIES	663.89	663.89	6,000.00	5,336.11	11.1
51-86-563 WEARING APPAREL	.00	.00	3,000.00	3,000.00	.0
51-86-592 PLUMBING SUPPLIES	.00	.00	10,000.00	10,000.00	.0
51-86-600 TIRES & WHEELS	.00	.00	500.00	500.00	.0
51-86-601 VEHICLE MT. (PARTS & TOOLS)	538.94	538.94	1,500.00	961.06	35.9
51-86-602 GASOLINE/DIESEL/OIL	473.02	473.02	15,000.00	14,526.98	3.2
51-86-621 ELECTRICITY-LIFTST & BLDG	11,966.42	11,966.42	80,000.00	68,033.58	15.0
51-86-622 TELEPHONE	.00	.00	500.00	500.00	.0
51-86-623 HEATING FUEL	.00	.00	25,000.00	25,000.00	.0
51-86-626 WATER/SEWER/GARB	89.58	89.58	600.00	510.42	14.9
51-86-661 VEHICLE MAINT/REPAIR	405.29	405.29	3,000.00	2,594.71	13.5
51-86-665 CITY SAFETY	.00	.00	500.00	500.00	.0
51-86-669 OTHER PURCHASED SERVICES	4,062.94	4,062.94	45,000.00	40,937.06	9.0
51-86-683 MINOR EQUIPMENT	3,270.89	3,270.89	140,000.00	136,729.11	2.3
51-86-691 PIPED SEWER CAPITAL	.00	.00	57,137.00	57,137.00	.0
51-86-693 HERMAN NELSON HEATER	.00	.00	68,000.00	68,000.00	.0
51-86-694 3/4 TON PICK-UP TRUCK	.00	.00	61,000.00	61,000.00	.0
51-86-699 PIPED SEWER CAP EXP SL ASSETS	.00	.00	182,825.00	182,825.00	.0
51-86-721 INSURANCE	1,791.69	1,791.69	5,000.00	3,208.31	35.8
51-86-736 LEASED PROPERTY-LIFT STATIONS	.00	.00	17,000.00	17,000.00	.0
51-86-799 MISCELLANEOUS	86.00	86.00	.00	(86.00)	.0
51-86-996 ADMIN OVERHEAD-IT SVCS	1,277.53	1,277.53	15,500.00	14,222.47	8.2
51-86-998 ADMINISTRATIVE OVERHEAD-GF	8,868.47	8,868.47	57,000.00	48,131.53	15.6
TOTAL PIPED SEWER	108,588.42	108,588.42	1,171,667.00	1,063,078.58	9.3

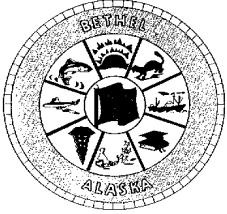
SEWER LAGOON

51-87-501 SALARIES	11,755.41	11,755.41	71,939.00	60,183.59	16.3
51-87-502 OVERTIME	1,513.78	1,513.78	10,250.00	8,736.22	14.8
51-87-508 LEAVE CASHOUT	289.32	289.32	3,597.00	3,307.68	8.0
51-87-510 SOCIAL SECURITY	4.48	4.48	.00	(4.48)	.0
51-87-511 MEDICARE	197.24	197.24	1,192.00	994.76	16.6
51-87-512 EMPLOYEE GROUP BENEFITS	4,238.36	4,238.36	22,885.00	18,646.64	18.5
51-87-515 UNEMPLOYMENT	.00	.00	1,463.00	1,463.00	.0
51-87-516 WORKERS' COMPENSATION	210.36	210.36	2,123.00	1,912.64	9.9
51-87-518 PERS	2,903.37	2,903.37	18,082.00	15,178.63	16.1
51-87-519 UTILITY BENEFIT	380.94	380.94	4,104.00	3,723.06	9.3
51-87-545 TRAINING/TRAVEL	.00	.00	3,000.00	3,000.00	.0
51-87-561 SUPPLIES	.00	.00	1,500.00	1,500.00	.0
51-87-563 WEARING APPAREL	.00	.00	2,000.00	2,000.00	.0
51-87-592 PLUMBING SUPPLIES	.00	.00	1,000.00	1,000.00	.0
51-87-602 GASOLINE	790.61	790.61	20,000.00	19,209.39	4.0
51-87-650 LAB TESTS (SAMPLES)	2,120.71	2,120.71	15,000.00	12,879.29	14.1
51-87-665 CITY SAFETY	.00	.00	500.00	500.00	.0
51-87-669 OTHER PURCHASED SERVICES	.00	.00	1,000.00	1,000.00	.0
51-87-683 MINOR EQUIPMENT	.00	.00	3,000.00	3,000.00	.0
51-87-692 TERRAMAC RT9-T4 MAROOKA	.00	.00	299,465.00	299,465.00	.0

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2021

WATER & SEWER SERVICES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
51-87-714 INTEREST-SEWER LAGOON BND	.00	.00	34,500.00	34,500.00	.0
51-87-721 INSURANCE	122.67	122.67	454.00	331.33	27.0
51-87-724 DUES & SUBSCRIPTIONS	.00	.00	7,920.00	7,920.00	.0
51-87-727 ADVERTISING	.00	.00	500.00	500.00	.0
51-87-998 ADMINISTRATIVE OVERHEAD-GF	3,369.11	3,369.11	22,653.00	19,283.89	14.9
TOTAL SEWER LAGOON	27,896.36	27,896.36	548,127.00	520,230.64	5.1
TOTAL FUND EXPENDITURES	1,121,124.81	1,121,124.81	9,460,043.00	8,338,918.19	11.9
NET REVENUE OVER EXPENDITURES	685,111.82	685,111.82	(1,171,427.00)	(1,856,538.82)	58.5



CITY OF BETHEL

P.O. Box 388
Bethel, Alaska 99559
Ph. (907) 543-4150
Fax (907) 543-3817

MEMORANDUM

DATE: Sept 22, 2021, to October 5 2021

TO: City Council

FROM: Peter Williams, City Manager

RE: City Managers' Report

COVID-19- The Union grieved the policy we issued requiring City employees to be vaccinated. The union grieved this action on the grounds they were not involved in the making of the policy. The Union and the City Administration met on Sept 23

Public Works

City Hall – The building will be ready for occupancy on October 18. The IT director will work remotely from home here on out. We are going to convert a office that is currently used into storage are for IT equipment. This should free up three closets that IT is using. The finance department will use one of the freed-up closets. The office currently used by IT will be the HR Director's new office.

Aquatic Ctr. - Received and reviewed the preliminary feasibility study to add a gymnasium to the current facility. This will prove difficult to fund maintenance and operations. Currently the Aquatic Ctr. is operating in a deficit. That deficit will approximately double in three years when reserves are exhausted.

City Managers Daily Log

Sept 22- The Bethel council of Churches wishes to give back to the City of Bethel on Ptarmigan St. 2) Administration discussed the BSI litigation 3) Met to discuss the City Hall construction. Council chambers have been painted and work is continuing to upgrade the heating system.

Sept. 23 – Teleconference with HR & City Attorney to discuss Union grievance. .2) Responded to citizen inquiry about hauled water services. 3) Carmen Jackson has created the new GL Codes for the Chart of Accounts and are in the process of merging them with the current GL Codes. We will have to shut down Caselle program for two days. Discussed this the Act Finance Director 4) Attended two meetings concerning the Hackneys litigation. 5) Zoom meeting with AML to listen in on the debate about providing funds to make up the state's fiscal gap. Use of sales and income taxes, corporate income taxes, and setting aside funds from the Permanent Dividend Fund to create an endowment-like fund for the paying citizens a dividend was mentioned.

Sept 24) Responded to the union grievance. We will give unvaccinated employees till October to decide if they want to be vaccinated. We offered five days of paid leave while they are deciding. 2) Signed change order for the pool so the contractors can continue to work. 3) Contacted Questica to arrange a meeting with the finance dept once this program is ready to roll out. The Caselle program will have to be shut down for two days to install the program. The finance e Department will have to get use to the new Chart of Accounts at about the same time. 4) Discuss a new policy for quarantining a person who is vaccinated and tests positive or comes into close contact with someone who is infected with the Covid virus.

Sept. 25 – Responded to a few e-mails.

Sept. 27 – 1) Discussed a new grant from the AK HSS grants with the Grant Manager We will see if we can qualify for funding related to the pandemic. 2) Discussed managing the City Dock with Port employees. 3) Discussed Leased Properties, the work regarding new Chart of Accounts and implementing the Questica program, and the Supplement Emergency Medical Training (SEMT) with the finance department. 3) Reviewed BMC 4.11 for disposing surplus items and discussed it with the police department. 4) Reviewed CDC policy for Quarantining if a person is vaccinated. We will be working on a policy so its usable for the next pay period. The question is if the employee will receive Admin pay if vaccinated and the order by a doctor to stay home. 5) Yukon Lodge been removed. 6) ONC has \$120,000 for roads from the Tribal Transportation Program that they will allow us to use for materials used by the City to improve the roads here in Bethel. 7)

Sept. 28 – 1) Teleconferenced with Farpoint Inc and the City Planner to discuss ownership of the property that the ONC multipurpose building sits on. We agreed that a title search would help resolve the issue of who owns the property.

Sept. 29 – 1) Teleconferenced with the City Planner and Farpoint Inc. regarding the ownership of the property in Pinky's Park 2) Brown Slough Dredging permit underway. We should have the necessary applications with the USACE and the State of Alaska ready soon. 3) Reviewed lift station costs with the PW Director and the Grant Manager. There are few tasks left to complete and it appears the

funding is in place. 4) Signed a change order for the project at City Hall. The project is still on budget. We expect to move in on Oct 18, 2021. 5) Signed an engagement letter with JD Law for the issuance of the utility revenue bond needed for the Avenue Project. 6) There is been ongoing discussions with the Alaska Employment office to provides funding for training employees. They will be able to provide funding to those trying to obtain a CDL license. Their office has also changed the computer program that allows them to match up job seekers to our job orders and notify them via e-mail that we have a position is available.

Sept. 30 – 1) Grant Manager informed me that the CSP Grant has not been issued yet. 2) Respond to Crowley's request for me to sign the Facility Use Agreement. 3) Work with PW Director, Grant Manager and the City Clerk to take advantage of a grant we can use for playground equipment. The City Clerk found training to certify employees for managing playground equipment. Instructed the PW Director to investigate this program. 4)

October 1- 1) Finance Dept reports that they are working to ensure those leasing land and properties from the City are up to date with their payments. 2) Explained Ports revenues from deliveries made to vessels. 3) Introduced and tentatively set up a meeting between Questica and the Finance Dept for Oct 19th. 4) Responded to the auditors (BDO)for information concerning the Bethel Bank Stabilization Project and documents need from 1994. 4) Reviewed draft resolution for notifying council when exempt employees need to take time off from work. 5) provided information for permitting the dredging in Brown Slough this winter. 6) Reviewed the YK Fitness Center Expansion Study.

October 2 -1) Discussed Dock-water- barges deliveries with the fiancé department. 2) responded to questions about the GCI Land lease. The finance department is working to build a module in Caselle with information regarding land and buildings leased from the COB. I've asked that the appraisals be included also.

October 4 – 1) Reviewed manager reports and signed check requests and timesheets. 2) Reviewed Budget to Actuals for all of the Depts. 3) Meet with Agnew Beck Inc to review the progress of the feasibility study to attach a gym to the existing aquatic center. There are few details to work out and this report will be ready to publish. Maybe it will be ready in two weeks.

Oct. 5 – 1) Conferenced with HR and City Attorney regarding an employee grievance related to the mandate for employees to be vaccinated to continue to work for the city. 2) Meet with Carmen Jackson LLC and the fiancé dept to review fund balances and assets. 3) The last barge of the season for AML will arrive tonight.

Peter A. Williams
City Manager

Peter A. Williams
City Manager

MEMORANDUM



DATE: October 5, 2021

TO: Peter Williams, Interim City Manager

FROM: John Sargent, Grant Manager

SUBJECT: Grant Manager's Report for October 12, 2021 Bethel City Council Meeting

Healthy & Equitable Communities Grant

The Alaska Department of Health and Social Services has \$37,703 available for the City of Bethel in COVID-19 related grant funds. This money must support high-risk, underserved population groups. The City is targeting funds for a playground in Harbor Park or similar setting.

Vaccine Incentive Grant from Alaska Chamber of Commerce

The City of Bethel continues to document the number of gift cards given out as part of the Vaccine Incentive Grant program. Bethel Family Clinic is giving out a \$100 prepaid VISA gift card for the first vaccine administered and the City's Utility Billing Office is giving out a \$100 prepaid VISA gift card for those who show a vaccine card provided by the Yukon Kuskokwim Health Corporation. Thus far, 257 cards have been given out for first time vaccines.

	<u>Bethel Family Clinic</u>	<u>City Utility Billing Office</u>
June	27	16
July	72	10
August	59	12
September	54	7

I purchased a total of 438 gift cards (grocery and VISA) to be disseminated. The City Manager changed the policy on September 2, 2021 to allow a gift card for each vaccine administered. Thus, a person getting a Pfizer or Moderna two-shot regimen could benefit with \$200 in gift cards. Cards are also given for each booster vaccine administered.

City of Bethel Current and Pending Grants

Number of active grants:	18
Grant amount in play:	\$9,607,677
Loan amount in play:	\$8,250,000

#	Grant	Amount	Status: Good - OK - Needs Work
1	CSP - DHSS FY 2022	\$323,081	Good
	News: The State has not announced the opening of next year's grant application period yet, which will be retroactive to July 1, 2021. The City continues to operate the program.		
2	USDA Loan - Avenues	8,250,000	Good
	News: The City, DOWL, and USDA are now meeting biweekly. DOWL submitted 95%+ design to USDA for review and feedback. Project cost now \$21,900,000. City must submit financial info. to USDA prior to bidding for construction in order to obtain additional USDA grant/loan funds. Funding currently available: \$13,627,000.		
	To do: DOWL, Grant Manager, and Attorney need to complete documents to meet the Letter of Conditions prior to bidding.		
3	USDA Grant - Avenues	5,021,000	Good
	City must draw down all USDA Loan funds first and then claim expenditures against the Grant. The City is eligible to receive additional grant funds to cover some of the expected cost overage due to the recent price escalation of construction materials.		
4	VSW – Rehabilitation of Lift Stations – 21ES93	573,000	Good
	City revised some reports and resubmitted them.		
	To do: Prepare next grant report after contractor invoices are provided to the City.		
5	Fencing water plant & Thermal Imager-20SHSP-GY19	49,141	OK
	AAA Fence shipped materials on the AML barge that arrived in Bethel on October 5, 2021.		
	To do: Ensure fence and gate installed to City satisfaction. Deadline: Dec. 31, 2021.		
6	Forensic software/body cameras-20SHSP-GY20	255,784	Good
	News: Police Department purchased the body cameras for personal use and as in-car cameras.		
	To do: Prepare RFP to hire a company to produce Emergency Operations Plan.		
7	Alaska Community Transit Grant-Administration (FTA Section 5311) FY 21	227,687	OK
	News: City hired a Transit Manager who will help complete reports.		

	To do: Complete July and August 2021 billing summaries and upload them to the State's shared website.		
8	Section 5311: Rural Area Formula (CARES Act)	731,328	OK
	News: I completed five quarterly reports, one COVID-19 report, and eleven billing summaries by the August 31, 2021 deadline. All of these reports should have been completed by the Transit Manager over the course of his tenure (May		
9	COPS – School Violence Prevention Program-LKSD	500,000	Needs Work
	News: I obtained a one-year extension of the grant performance period to September 30, 2022. The City is anxiously awaiting LKSD's preparation and issuance of Request for Bids documents to purchase \$613,000 worth of security equipment for installation at the Bethel Regional High School. The LKSD has in their possession a draft of a memorandum of understanding between the City and LKSD detailing responsibilities to meet the grant parameters. The school district sought the City's help to secure the grant funds, which it did. It has been the responsibility of the school district to purchase and install the equipment in order to provide a safer high school for students, teaches, staff, and visitors.		
	To do: LKSD must issue Request for Bids to purchase and install security features. City must complete progress and financial grant reports every six months.		
10	COPS Hiring Program - School Resource Officer (SRO)	125,000	Good
	News: Memorandum of Understanding between City and LKSD about SRO role nearly finalized. City Council passed FY 2022 Budget Modification approving new officer salary and benefits cost.		
	To do: Complete reports for reimbursement. Ask for grant performance period extension.		
11	USDOJ Coronavirus Emergency Supplemental Funding	42,000	Good
	News: City ordered vehicle.		
	To do: Once vehicle arrives, complete Final Grant Report.		
12	FEMA Public Assistance Program	\$58,066	OK
	To do: Upload completed forms and all support documents to FEMA's grant portal website.		
13	Yukon-Kuskokwim Health Corporation Diabetes Prevention & Control Program	\$4,738.21	Good

	Fitness Center working with vendor to complete purchases. To do: Complete Final Report and close grant.		
14	Alaska Public Entity Insurance Safety Grant	\$5,000	Good
	I sent purchase documentation to APEI for the additional \$2,000 in safety grant funds awarded and spent just before the June 30, 2021 grant expiration period. To do: Complete Final Report and close grant.		
15	COVID-19 Community Funding	\$284,729.75	Good
	Two reports filed with about \$39,000 in funding requested to reimburse YKHC for COVID-19 nurse salaries and to Bethel Family Clinic to reimburse the cost of a vaccine freezer. To do: Complete October 2021 monthly grant report.		
16	Alaska Chamber of Commerce Vaccine Incentive Program	\$45,000	Good
	The City Utility Billing Office continues to give out one \$100 prepaid VISA card for the first COVID-19 vaccination a person gets as verified by a YKHC vaccination card. Bethel Family Clinic continues to give out \$100 prepaid VISA cards to those who get vaccinated there. To do: Prepare and submit grant report for October.		
17	Coronavirus Local Fiscal Recovery Fund (ARPA)	\$1,589,809.31	Good
	The City of Bethel received its first tranche of funding in the amount of \$794,904.66 from the Coronavirus Local Fiscal Recovery Fund on August 10, 2021. To do: Spend funds according to grant guidance. Complete financial and progress reports.		



CITY OF BETHEL

Post Office Box 1388

Bethel, Alaska 99559

Phone: 907-543-2047

TO: City Manager
 FROM: Human Resources
 SUBJECT: September Managers Report

DATE: 5 October 2021

Position	Number of Vacancies	Number of New Applications	Number Hired During Period	Number of Vacancies Remaining	Applicants in Review
Finance Director	1	0	0	1	0
Fire Fighter Lieutenant	1	0	0	1	0
Police Inv	1	2	0	1	2
Comm Svc Ofc	1	0	0	1	0
Dispatcher	1	0	0	1	0
Driver Hauled	7	0	0	7	0
Util Maint Wkr	1	0	0	1	0
Landfill Tech	1	0	0	1	0
Heavy Equip Mech	1	0	0	1	0
Water Treatment Coord	1	0	0	1	0
Transit Driver-P/T	1	0	0	1	0
TOTALS	17	2	0	17	2

Diversity, Equity, and Inclusion statistical demographic report for September:

TOTAL PERMANENT EMPLOYEES:	97
TOTAL TEMP HIRES:	6
20 vacant	103
Male	86
Female	17

Native	47	47%
Caucasian	47	47%
Black	2	2%
Asian	3	3%
Hispanic	4	4%
	103	100%

Vaccination Status:

VAXED: 99

UNVAX: 5

Applications and Hiring:

HR received a total of 3 **Applications** in September.

- 1 Parts Inventory Clerk was hired
- 2 Police Officers were hired

BEACON Programs:

There were no BEACON test conducted

Reports of Injury:

There were no reports of injury

Administrative Actions:

Multiple routine PAR actions were executed.

Multiple yearly performance evaluations were submitted and processed.

Employee related announcements:

Effective 13 August 2021, the City of Bethel instituted Policy #51-20 in that all employees declared as unvaccinated show be subjected to mandatory vaccination by 27 September.

The city had originally identified 16 employees who were not in compliance by the policy suspense date.

Vaccine awareness training in the form of zoom meetings were provided to those employees who were not in compliance with Policy #51-20 in

1 September 2021

September by both YK Hospital and Alaska DHHS.

As a result of that training, only 5 employees remain who are not in compliance. 2 are within the police department. 3 remain in different directorates of Public Works. Of the 5, one has an approved religious exemption. 4 are pending disciplinary action in the form of unpaid suspension for 30 days.

James P. Harris
Director, Human Resources

“Deep Sea and Transportation Center of the Kuskokwim”

Memorandum

Date: October 1, 2021

To: Pete Williams, City Manager

From: Bo Foley, IT Director

Subject: IT Director's Report



September 2021 Current Events

- **Acrobat Pro DC Rollout:**

This month focused on rolling out new Adobe Acrobat software to desktop machines. The new software requires online license assignments, like how our Office 365 software works. My hope is that in switching to this version of Acrobat, we will be always be up-to-date with the software without having to worry about upgrading to newer versions after a few years. I have not updated very many mobile devices to the new software because this version of Acrobat seems very strict in that if the user cannot log in, the software will not allow them to do much with the PDF file and, in some cases, closes the program entirely. If a user is stuck in an area with no wifi, I wanted them to be able to at least open PDF files. I may only install the new software on mobile devices by request.

- **Floor Plans Project Started:**

I met with Steve Schell of Architects Alaska this month and we made trips around to every City building that I could think of in order to map out rooms. The end goal is to have digital floor plans of every building that DOWL can have copies of so the plans can easily be updated every time we add or remove walls or implement any other changes. Normally, a project like this would not be something I'd pursue as it is in no way network-related, but every time I reach out for quotes and estimates on projects (such as surveillance systems or building wiring), the first thing I'm asked for is a building floor plan. Naturally, I cannot produce these because we don't have anything recent for most buildings. When completed, this should help out all departments.

We ran out of time and weren't able to map out the old senior center, but we were able to get to City Hall, the Courthouse, Fire Department, Police Department, Public Works, Landfill office, Transit office, Utility Maintenance, the old Utility Maintenance building, the old Recycling center, the City Sub water plant, the Bethel Heights water plant, Port office, Dog Pound, and the Youth Center. With the drawings and measurements completed, Architects Alaska will work on drafting the digital versions. I expect to finish the project hopefully before the end of October.

- **Extra Network Drops:**

Since putting it in, the utility billing office at Public Works has suffered from a lack of network ports. The space chosen for the office did not have the capacity for one person let alone the two that now work there. With the shortage of needed connections, we are unable to provide all the equipment necessary for job functions such as desk phones and computers on a hard-wired connection.

Memorandum

Date: October 1, 2021

To: Pete Williams, City Manager

From: Bo Foley, IT Director

Subject: IT Director's Report



Another location that shares similar ailments is the Police Dept. Investigations office and patrol area. The network ports installed there did not account for much future growth when the building was first renovated. This is posing challenges for incoming staff.

I have spoken with our contracted electrician and he has agreed to help me run a few more wires so we can accommodate the need at utility billing and in the Police Dept's investigations office and patrol area. Since these are unbudgeted projects, I'm trying to keep the costs as low as possible. For our preparations on the FY23 budget, we can look at having more funds on hand to add more network drops to both buildings on a larger scale.

- **Old Phone Recycling:**

With our jump to AT&T FirstNet completed and with all new phones disseminated to employees, I prepped and sent out old phones back to AT&T for credit. Most of our former phones were pretty old and so we couldn't exactly get a king's bounty for them, but it should take a third off one of our monthly bills, which isn't nothing.

- **Normal Business:**

The rest of the month has been spent handling everyday business such as user in-processing/out-processing, helping users with printing and scanning issues, and investigating problems with various equipment.

Future Plans

- **Internet and LAN Upgrade:**

I have started the ball rolling on exploring options with Alaska Communications for upgrading the connections between each City building. The best option would be for the City to hang its own fiber between each site, but this option is also the most costly and will likely require funds for it to be a standalone project in the future. In the interim, we are going to look at radio connections (if they will not be interfered with by KYUK's close-proximity antenna) or perhaps even some wireless bridges.

To: Pete Williams, Acting City Manager
From: Ted Meyer, Planner
Subject: Planning Department Report, August 2021
Date: October 4, 2021

SUBDIVISION ROAD CONSTRUCTION PROJECTS

Ciullkulek Subdivision Roads

DOWL signed off on the road construction on Sept 22. The Final Plat which will allow the City to assume road maintenance responsibility, will be signed shortly.

Blue Sky Subdivision Roads

Road construction for this summer's construction season was restarted in mid-August. We await update on the project status.

SITE PLAN PERMITS

Staff received 12 Site Plan Permit applications during the month of September.

CONDITIONAL USE PERMITS

Staff continues processing a CUP application and collecting additional information for a marijuana cultivation facility proposed on Ptarmigan Road for presentation to the Planning Commission at the October meeting.

B&B APPLICATIONS FOR THE RESIDENTIAL ZONE

Staff assisted in the development and fine tuning of the new Application for Site Plan Review of a B&B Homestay. Staff is also currently working with two applicants with existing B&B's regarding this application and a Conditional Use Permit for a nonconformity.

CODE ENFORCEMENT

Four vehicles in the right-of-way were identified for tow notices.

CITY OF BETHEL POLICE DEPARTMENT



September 2021 Monthly Report

Personnel:

Current Staffing			
Position	Allocated	Staffed	Vacant
Safety Patrol (three grant funded)	3	2	1
Community Service Officer	2	2	
Evidence and Record Custodian	1	1	
Administrative Assistant/Taxi Inspector	1	1	
Public Safety Dispatcher (one E911 funded)	5	4	1
Public Safety Dispatch Supervisor	1	1	
Peace Officers	19	17	2

One Public Safety Dispatcher and one Community Service Officer resigned this month. A safety patrolman was promoted to fill the CSO position, and the vacancy list reflects this move. We have applicants for both positions. The new SRO position takes us to 19 sworn positions within the department, with two current vacancies. We anticipate one vacancy being filled on Oct 4.

Operations:

Operations Tempo				
	Sep 2021	Aug 2021	Sep 2020	2021 Total
Calls Total	1313	1350	1091	12047
Reports Total	102	88	106	987
Intoxicated Pedestrian Calls	245	226	145	2131
Driving Under Influence Calls	26	26	16	159
Domestic Violence Reports	22	12	24	254
Animal Calls	45	57	33	445
Animal Bite Reports	3	3	2	25
Sexual Assault Reports	3	5	4	45
Death Investigation Reports	1	2	1	22

Training:

An instructor team is inbound October 4-8 for training on the FARO laser scanner for use on crime scenes. Our intent is to train a core group first, then train all sworn via in-house and online instruction.

PORT OF BETHEL

Post Office Box 1388
Bethel, Alaska 99559
Voice: 907-543-2310
Fax: 907-543-2311



TO: Peter Williams, City Manager
FROM: Edward Flores, Acting Port Director
SUBJECT: September 2021 Managers Report

- **Small Boat Harbor**
Small Boat Harbor permit sales have been declining for the last month. This is a usual trend that we see as the end of the year nears. We are currently running a small crew for the remainder of the year. We have two operators and one attendant to cover the evenings and weekends. We are now planning on removing the floats in the harbor on October 11th, weather-dependent.
- **City Dock/Beach 1/Petro Port**
During the last month, we have been shuffling freight around the city dock. We had our employees move, sort, and stack freight for Alaska Logistics. We will be billing out Alaska Logistics for those hours. Two mainline barges came in in September, one for Alaska Logistics on the 10th. And one for Alaska Marine Lines on the 1st. Between the two barges, we saw 7.1 million pounds of freight come across the City Dock & 5.2 million slated to go out or have gone out of the beach to the surrounding villages.
We are starting to see fuel barges come on for the fall deliveries. I am expecting to see our petro port busy in October.
- **Port Office**
Building Maintenance is doing daily morning checks on the office. We will be seeing the City Manager and possibly Human Resources return to City Hall this month if everything goes well. We enjoyed having company up here in the office for the summer. Work on rearranging the office will begin the week of the 18th after removing the floats. We will be moving around the office to accommodate a reception desk.
We are working on setting up communications in the office. Unfortunately, we are on hold, waiting for parts to get everything up and running. We are expecting to finish this next month, weather-dependent.
- **Admin**
Monthly movement billing for September has gone out. We are doing morning meetings for daily tasks.
As of this month, I will be the Acting Port Director. We are currently looking for a few Port Attendants to help out with the end season. And a temp Admin Assistant.
The Port Commission met on 9/18/21. Over the winter, I would like to look into our charge rates in the Tariff and the hourly wage for the seasonal port attendants.
- **Seawall**
We are still doing checks on the seawall from the Small Boat Harbor to the Petro Port.
We had one truck stuck on the beach at the Float Plane Area the week of 09.26.21. Call out for one operator to pull the truck out with Port Loader.
- **Misc.**
We are still doing cleanings of the work trucks and office every week. We expect our new work truck to be in Bethel on this last AML barge.



William Arnold, Public Works Director
1155 Ridgecrest Drive
PO Box 649 Bethel, AK 99559
P: (907) 543-3110
F: (907) 543-2046
warnold@cityofbethel.net

MEMORANDUM

DATE: 09.30.2021
TO: Peter A. Williams, City Manager
FROM: Bill Arnold, Public Works Director
SUBJECT: Manager's Report – Public Works Department

Programs/Divisions

Utility Maintenance: 10 alarms on residential lift stations were responded to. Multiple issues with grinder pumps, heat trace, and float systems.

- Monthly meter reading and service connections were completed
- Clean up and organization of shops and vehicles.
- 10 residential lift station repairs
- Line flushing and leveling activities on low-flow and plugged sewer lines. Non-compliance reports were filled out per DEC requirements.
- Daily safety meetings were held.
- Meetings with DOWL on mixer solutions for Main Lift station ongoing.
- Congratulations Watson on 30 years and retirement!!
- Training new operator in water treatment. Sending potentially two workers to next water treatment class in November.
- Getting ready for winter. Sent out notice to customers in City Sub to turn on their circulation pumps. Will be putting Bethel Heights into winter mode soon.
- In need of proper chemical storage facility. We are currently storing our chemicals in a heated connex. With the avenues project approaching, we will quickly be over capacity of our current storage situation.
- Lagoon discharge is complete. Winterized the pumping cell and pump.

Road Maintenance:

Streets and Roads hauled in 52 dump truck loads of road sand to build up two spots in Kasayuli Subdivision on Tuutangayak Street that has been sinking. After, we hauled in 28 dump truck loads of D-1 gravel to cap it off.

Streets and Roads hauled 32 dump truck loads of road sand to build up the parking lot at Pinky's Park. We then hauled 20 dump truck loads of D-1 gravel in the parking lot to cap it off.

Street and Roads tore down Yukon Lodge with 324E excavator and hauled the debris away with dump trucks to the landfill. That took 20 dump truck loads, and 20 side dump loads.

Street and Roads has been helping the landfill, as we have time, by hauling to the winter cover pile.

Streets and Roads dug out and placed two culverts in Lind Lane to drain out the water there. We also hauled in 34 dump truck loads of road sand to raise that area, to keep it drier.

Vehicles and Equipment:

As usual fix, repair, and service all city vehicles that come in. Installed a new plow for streets and roads on #122 f-250 so now they have a plow for both pickups. Got the final cost for a new Marooka for utility maintenance. The quote was submitted to Charlie for the purchase order. We have 2 Kenworth water trucks where the tanks are cracked and Westmark (truck tank maker) is working on trying to get 1 of their welders here to repair the cracks and figure out what is causing the cracks.

Landfill / Recycle Center:

- Working on building winter salt sand pile with road crew.
- Working on replacing damaged dumpsters.
- Doing the daily work of keeping the landfill operational.
- Continuing to remove vehicles from the community to the landfill.

Staffing Issues/Concerns/Training:

One new temporary hire for Hauled Utilities. Three individuals departed the City including **Gary Watson who retired after 30 dedicated years of service**. One individual was sent to Soldotna for CDL Training. We have two new foremen: Caleb Sleppy Utility Maintenance and Evon Fox Jr Transit.

Department	Hauled Utilities	Utility Maintenance	Landfill	Vehicles & Equipment	Streets & Roads	Bethel Transit	Property Maintenance
Filled Positions	12	6	4	5	5	2	5
Total Funded Positions	20	9	4	7	5	3	5
Percentage	60%	67%	100%	71%	100%	100%	100%

City Sub Water Plant: Weekly Preventative Maintenance

Month/Year: *September 2021*

Operator: *C Slippy*

Equipment	Maintenance Description	Initials	Date
Week 1			
Generator	<i>Ensure generator starts, runs and functions properly</i>	<i>CS</i>	<i>9-1</i>
Chlorine Injectors	<i>Clean and inspect for wear</i>	<i>CS</i>	<i>9-1</i>
Week 2			
Generator	<i>Ensure generator starts, runs and functions properly</i>	<i>CS</i>	<i>9-15</i>
Chlorine Injectors	<i>Clean and inspect for wear</i>	<i>CS</i>	<i>9-15</i>
Week 3			
Generator	<i>Ensure generator starts, runs and functions properly</i>	<i>CS</i>	<i>9-24</i>
Chlorine Injectors	<i>Clean and inspect for wear</i>	<i>CS</i>	<i>9-24</i>
Week 4			
Generator	<i>Ensure generator starts, runs and functions properly</i>	<i>CS</i>	<i>9-30</i>
Chlorine Injectors	<i>Clean and inspect for wear</i>	<i>CS</i>	<i>9-30</i>
Week 5			
Generator	<i>Ensure generator starts, runs and functions properly</i>		<i>9-30-21</i>
Chlorine Injectors	<i>Clean and inspect for wear</i>		<i>9-30</i>

City Sub Water Plant: Monthly Preventative Maintenance

Month/Year: *September 2021* Operator: *C. Stepp*

Equipment	Maintenance Description	Initials	Date
Generator	<i>Load-test generator for one hour</i>	<i>CS</i>	<i>9-28</i>
LMI Pumps	<i>Check diaphragms for wear/ abnormalities</i>	<i>CS</i>	<i>9-28</i>
High-Demand Pumps	<i>Grease pump</i>	<i>CS</i>	<i>9-30</i>
Pressure Pump	<i>Grease pump</i>	<i>CS</i>	<i>9-30</i>
Truck Fill Pump	<i>Grease pump</i>	<i>CS</i>	<i>9-30</i>
Back-Wash Pump	<i>Grease pump</i>	<i>CS</i>	<i>9-30</i>
Sump Pump	<i>Grease pump</i>	<i>CS</i>	<i>9-30</i>
Water Loop Circulation Pumps	<i>Grease pump</i>	<i>CS</i>	<i>9-30</i>
Air Compressors & Motors	<i>Grease pump</i>	<i>CS</i>	<i>9-30</i>
Supply Loops	<i>Grease pump</i>	<i>CS</i>	<i>9-30</i>
I.C. Glycol Pumps	<i>Grease pump</i>	<i>CS</i>	<i>9-30</i>
A-Loop Glycol	<i>Short circuit A-Loop to remove air bubble from line</i>	<i>CS</i>	<i>9-28</i>



City Of Bethel
Finance Department
Monthly Manager's Report for September

Date: September 1st – September 30th, 2021
To: Peter Williams, City Manager
From: Xavier Mason/Alexandra Batchelor,
Deputy Finance Director
Subject: Management Report, Sept. 30th, 2021

The Finance Department's Monthly Manager Report details the progress, challenges, and dealings of the Finance Department for September 2021.

Current Events within the Finance Department

- The Finance Department has temporarily relocated to the Nora Guinn Court House.
- The Deputy Director took his Annual Leave beginning September 15th.
- The Account Specialist II is Acting Deputy Director while the Deputy Director is on leave.
- A member of the Carmen Jackson LLC Team is working on-site with the Finance Department from September 25th – October 10th.

Staffing/Recruitment

- Finance Director (vacant)
- Temporary Position (two vacancies)

Training

The goal of the Finance Department is for our staff to be continuously and incrementally improving in their capacity to fulfill their roles. One of our objectives is to provide staff with opportunities for growth and exposure within all our sub-departments. The following is a list of group and independent trainings that were taken by members of the Finance Department during the month of August.

Group Training Sessions:

- Sept. 1st, Timesheet workshop

Independent Training:

- The Accounts Specialist II has enrolled into an online course to increase their knowledge and understanding.
- The staff member in the General Ledger has enrolled into an online course to increase their knowledge and understanding.
- The Deputy Director is continuing his CPA training.

Select Tasks & Statuses by Sub-Department

Utility Billing

Tasks	Frequency	Status
Collections	Monthly	The amendment of Ordinance 21-09 permits the Finance Department to begin processes and procedures to obtain payment for delinquent accounts, and if necessary, to begin cutting off services. Additionally, the Deputy Director has intentions of modernizing the Water & Sewer collection procedures to increase efficiency. Training begins by Carmen Jackson, CPA October 6 th .
ORS'	Daily	Current.

Payroll/AP

Tasks	Frequency	Status
Personnel Action Requests	As Needed	Current.
Deferred Compensation	Bi-weekly	Current.
Payroll	Bi-weekly	Current.

Accounts Payable	Weekly	Current.
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Sales Tax

Tasks	Frequency	Status
Applying Business License Payments	Daily	Current.
Mailing Delinquency Notices	Monthly	Current.
Constructing Aging Reports	Monthly	Current.
Applying Business License Renewals	As needed	Current.
Drafting Payment Plans	As needed	Current.
Applying Payments	Daily	Current.
Reviewing & Processing Exemption Cards	As needed	Current.

General Ledger

Tasks	Frequency	Status
Journal Entries	Monthly Recurring	Ahead of Schedule (September).
Budget Amendments (from budget ordinances)	As needed	Current.
Cash Reconciliations	Monthly	Current (September).
Investment Reconciliations	Monthly	Current (September).
Create Allocations & Run Checkout	Monthly	Current (September).
DOJ Grants	Quarterly	Current (September).

Internal Improvements

The following are a list of internal tasks, actions, projects, or changes that we have made within the Finance Department for the purpose of improving operations.

- Continued training our new teammates in Accounts Payable/Payroll and Utility Billing

Small & Big Wins

Finance Department

- Carmen Jackson, CPA, LLC began preparations for FY2021 Audit.

General Ledger

- Worked with Carmen Jackson, CPA, LLC began clean-up FY20 miscoded entries.

Account Specialist II

- Training with Carmen Jackson, CPA, LLC in varies Caselle Modules
- Working on Workmen's Comp Report for APEI

Payroll/AP/AR Dock

- Started training Payroll steps.

Utility Billing

- Continued working with the City Attorney to collect funds for the delinquent accounts for a bankruptcy filing – Ravn and Hagland.
- Carmen Jackson, CPA, LLC training new utility billing staff.
- Assistance for rent and utility payments
 - o <https://www.ahfc.us/blog/posts/ahfc-invites-new-rent-relief-applications> - Program ended on October 1st, 2021.

Sales Tax

- Delinquent Account holders contacted: 74
- Late Filing Fees that were corresponded: 30
- Delinquent notices corresponded: 2
- Delinquent packets corresponded: 2
- Accounts fixed: 50

Reviewing the Bethel Municipal Code (BMC)

- The Finance Department Team has begun listing various ordinances within the BMC that could be addressed/amended to improve our operations. The Finance Department with assistance from the Carmen Jackson CPA, LLC team has identified seven items that need to be addressed. The Deputy Director will systematically discuss these items with the Finance Committee beginning with their monthly meeting in October. The first two items of the code that the Deputy Director intends to address with the Finance Committee are:

1. BMC 5.04.080 and 5.04.100

The Finance Department feels that these items should refer to the same date for the penalty.

2. BMC 4.16.270

This case is regarding ambiguous language. Clarification is needed as to whether Council intended for penalties to be applied per each return or for every month that a return is tardy.

3. BMC 13.16.120

Changing the requirement for Senior Discount on the Utility account from a completed application to a copy of either a Senior's valid State ID or a valid Senior Exemption Card. If the Utility account is in their name a \$25 discount or \$10 discount if the account isn't their name. Only one Senior discount per utility account and have all Senior Discounts reviewed every 5 years.

Interdepartmental Assistance

- Bethel Public Transit System
- City Attorney's Office
- City Clerk's Office
 - o Processed 1 passport payments
 - o Processed 0 burial permit payments
- Grants Department
 - o The Finance Department has been tasked with the Community Action Grant Exit Reports. Our tasks include:
 - Looking through each exit report and see if it is missing receipts, documentation, return of money unspent

- Draft and send letters to applicants owing more information or owing money that has not been spent
 - Sending emails to applicants owing exit reports
 - Draft and send letters to applicants owing exit reports
 - Follow up on every account
- Planning Department
 - Processed 6 Site Plan Permit payments.
 - Processed 0 miscellaneous permits, licenses, and fees.
- Police Department
 - Uploaded the September PC Slips to Core FTP LE.
 - Processed 2 Taxi Permit payments.
 - Processed 2 Chauffeur Permit payments.
 - Processed 4 Vehicle Transfer payments.
 - Processed 4 Dispatch Fees.

Political Considerations

- American Rescue Plan Act
- Ordinance 21-09

Meetings/Engagements

- Sept. 1st, Attended Amazon Web Services meeting with the IT Director to discuss their data analytic offerings
- Sept. 7th, Deputy Director and Sales Tax Representative attended the ARSSTC Quarterly Meeting Update
- Sept 9th, met with BDO and the Carmen Jackson LLC Team to discuss the FY20 Audit and the sample list for vehicles and parts inventory that they wanted review for the FY21 Audit.
- Sept 10th, hosted BDO as they reviewed our vehicle and parts inventory
- September 15th, Deputy Director went on Annual Leave

Special Tasks

- Report detailing unexpended FY21 funds.

Plans for the near Future (3 months).

- Transitioning to electronic timekeeping.
- Utilizing data analytics to identify challenges and opportunities that can spur economic development.
- Reconciling all accounts and their correct distributions, particularly the Seawall Maintenance Fund.
- Getting approval from the Union to begin implementing the Finance Department's Incentive Program.
- Stronger Internal Processes, at least 3 such as:
 - o Guidelines for overtime approval.
 - o Guidelines for PTO requests.
 - o Scripts for answering phones
- At least one Zoom workshop instructing small business owners how to file their sales taxes.
- Sent proposed dates to Carmen Jackson, CPA, LLC for Chart of Accounts Implementation into Caselle.
 - o Will cause Caselle shut down for 2 -4 days.
 - o During those days Finance Department will begin packing for move back into City Hall.
 - o Will continue working on non-Caselle related projects during the down time.



**CITY OF BETHEL
Fire Department**

Daron R. Solesbee, Fire Chief

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Fax: (907)-543-2702

dsolesbee@cityofbethel.net

Celebrating 50 Years of Service

DATE: October 1, 2021

TO: Peter Williams, City Manager

FROM: Daron Solesbee, Fire Chief

SUBJECT: Management Report, September 2021

Current Events

- October is Alaska's Fire Prevention Month. The Bethel Fire Department will be distributing fire prevention educational materials to each of the Bethel schools for Pre-K through 4th Grade students. Additionally, Firefighters will be at the Bethel Saturday Market and local grocery stores each Saturday from 10:00 a.m. to 2:00 p.m. selling smoke and carbon monoxide alarms to the public.
- The department is continually recruiting for new volunteer responders and administrative support. If anyone is interested, please fill out a BFD Volunteer Application Packet today!

Community Planning/Preparedness

- Bethel Fire Department staff and volunteers are following all current City of Bethel ordinances regarding COVID-19 precautions.
- The department was selected as a test site for the new Medicaid Supplemental Emergency Medical Transport (SEMT) program. The City of Bethel will receive training from the State of Alaska and AP Triton on October 3-4 in Anchorage for instruction on how to complete a cost report and will detail the program's implementation. This program will allow for the Bethel Fire Department to receive a reimbursement payment of **50% of the uncompensated costs of Medicaid EMS transports** from the federal government. The first cost report will be due in April 2022 and the first payments are expected to be processed in September 2022. This will bring in crucial revenue for our Emergency Medical Services.

- The department is purchasing Powered Air-Purifying Respirators for our EMS responders. These units will provide excellent respiratory protection during incident responses.

Training

- The department started its 2021 Firefighter/ETT Academy on August 23, 2021. Two current personnel and three new volunteers are participating in the training. Recruits have received training in Basic Life Support (CPR/AED), Emergency Trauma Technician, Hazardous Materials Awareness and Operations, and have recently started the Firefighter-1 phase of the course. Recruits will complete their cognitive and psychomotor examinations in December.
- Staff and volunteer members have completed various online training courses.
- New staff are receiving continuous Driver/Operator training on the handling characteristics, operation of specialty equipment, care, maintenance, and safety of the department's ambulances and fire apparatus.
- On 09/07/2021 at 7:00 p.m., an EMT Meeting was held at the fire station. Responders reviewed basic hemorrhage control in extremities, junctional areas, and others. Several drills were conducted using tourniquets and wound packing techniques.
- On 09/09/2021 at 7:00 p.m., a Fire Meeting was held at the fire station. Responders reviewed horizontal ventilation techniques and precautions. Several fire suppression and ventilation drills were conducted at the fire training tower.
- On 09/13/2021 at 2:00 p.m., staff conducted refresher training and drills on the deployment, placement, and maintenance of ground ladders.
- On 09/21/2021 at 7:00 p.m., an EMT Meeting was held at the fire station. Responders reviewed basic and advanced airway management. Several drills were conducted in the use of bag-valve masks, nasopharyngeal and oropharyngeal airways, supraglottic airway devices, and endotracheal tube placement (MICP/Paramedic).
- The Fire Meeting for 09/23/2021 was cancelled due to a structure fire response.

Responses

- Between 09/01/2021 and 09/30/2021, the Bethel Fire Department responded to 105 EMS and 11 Fire incidents.
- On 09/21/2021 at 2:45 a.m., medics responded to the report of a person who was found hanging. Medics initiated CPR and transported the patient to the hospital.

- On 09/23/2021 at 12:31 a.m., medics responded to the report of an ATV accident with injuries. Medics initiated CPR and transported the patient to the hospital.
- On 09/23/2021 at 4:24 p.m., firefighters responded to the report of a structure fire. Firefighters deployed hose lines, extinguished, and overhauled the fire. The fire cause was classified as accidental.

Budget/Financial

- The department is operating within its FY22 budget.
- The department purchased a new 2021 Ford Expedition Command Vehicle to replace the 2004 Ford F250 (Command-2). This vehicle was purchased using a State of Alaska fleet vehicle contract. Additionally, this vehicle is currently being customized by Alaska Safety, Inc. This vehicle should arrive at the Bethel Port on October 4th.
- The department purchased a new Class-A Pumper Tender Apparatus (Fire Engine) from Pierce Manufacturing, Inc. under a cooperative bid purchasing contract from Sourcewell-MN and by utilizing a portion of the Fire Department's Fleet Replacement Fund. This pumper will replace the 1986 Grumman-Spartan Super Pumper-Tanker, Engine 3. Due to production delays, this apparatus is anticipated to be shipped to Bethel on the first barge of 2023.

Grants

- The department will continue to seek grant funding for fire and EMS equipment, additional staffing, replacement fire apparatus and ambulances, and other equipment.
- The department received funds from the State of Alaska Department of Homeland Security Grant Program for the purchase of cordless extrication tools. This equipment was purchased under a Sourcewell-MN cooperative bid purchasing contract for LN Curtis & Sons, Inc. and should be received soon.
- The department and City Grant Manager have prepared a request for the upcoming State of Alaska Homeland Security Grant for the purchase of new portable and mobile radios to replace obsolete equipment. This grant was awarded, and the equipment will be purchased soon.

Staffing/Recruitment

- The department is recruiting for three Fire Lieutenant (PS4A) and one Temporary Administrative Assistant positions.
- Two Firefighter/EMT's were hired and started work on 09/01/2021.

- The department has continually recruiting for volunteer members to serve as firefighters, ETT/EMT's, and support personnel. Become a volunteer today!

Vehicles & Equipment

- We have received the parts for the Class-A Foam system for Engine-4. Staff determined that a 1" valve was required, upon finding the ¾" valve shipped was too small for the current foam system plumbing.
- UL, Inc. has completed the aerial device and fire pump testing for Truck-1 and Engine-4. The department has received certification on the aerial device but will have to complete minor repairs to leaking water valves to receive certification for the fire pumps.

FIRE DEPARTMENT VEHICLE STATUS			
Vehicle	Type	Year	Status
Medic 4	Ambulance	1999	(Reserve Ambulance) In service. Needs replacement.
Medic 5	Ambulance	2019	(Frontline Ambulance) In service.
Medic 6	Ambulance	2017	(Second-Out Ambulance) In service. Back-Up camera is not functioning (wiring/connection issue). Rear heat in patient compartment is intermittent. Paint defects. Staff is requesting a technician from Braun Northwest to troubleshoot and repair these issues.
Engine 5	Pumper	2022	Purchasing contract executed on 08/02/2021 with Hughes Fire Equipment, Inc. (Pierce Mfg, Inc.). The apparatus will arrive in Bethel in May/June 2023.
Engine 4	Pumper	2013	(Frontline Pumper) In service. Generator fuel delivery problem will be repaired by an outside mechanic soon. Pump packing rings need to be tightened and/or replaced.
Engine 3	Pumper	1986	(Poor overall condition; needs replacement). Pump packing rings need to be tightened and/or replaced (unable to pass pump certification testing).
Truck 1	Ladder Truck	2017	In service.
Com 1	SUV	2021	This vehicle was currently enroute to Bethel on Alaska Marine Lines Voyage W1009. Scheduled arrival is October 5th around 2:00 p.m.
Com 2	Pickup	2014	In service.
Com 3	Pickup	2004	In service. Fair condition. Missing driver side running board.
Honda 1	ATV	2004	In service.

Honda 2	ATV	2004	In service.
Fire Boat	Boat	2004	In service. The boat was pulled from the SBH. Staff reported that half of the fuel was stolen, and the engine cowling was partially removed, indicating fuel theft, and someone was tampering with the outboard motor. The boat is currently on a trailer at the fire station and will be stored at the Port Facility upon freeze-up.

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2021

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>FIRE DEPARTMENT</u>					
10-60-501 SALARIES	56,463.68	157,496.11	632,629.00	475,132.89	24.9
10-60-502 FLSA OVERTIME	3,461.33	15,220.41	70,000.00	54,779.59	21.7
10-60-506 CALL BACK OVERTIME	9,508.24	19,885.63	50,000.00	30,114.37	39.8
10-60-508 LEAVE CASHOUT	.00	.00	38,365.00	38,365.00	.0
10-60-510 SOCIAL SECURITY EXPENSE	126.48	887.23	.00	887.23	.0
10-60-511 MEDICARE FICA	1,023.97	2,870.53	11,261.00	8,390.47	25.5
10-60-512 EMPLOYEE GROUP BENEFITS	11,775.22	31,836.06	279,708.00	247,871.94	11.4
10-60-515 UNEMPLOYMENT	.00	.00	13,824.00	13,824.00	.0
10-60-516 WORKERS' COMPENSATION	1,726.04	5,178.12	20,063.00	14,884.88	25.8
10-60-518 PERS	13,968.84	38,725.33	170,858.00	132,132.67	22.7
10-60-519 UTILITY BENEFIT	.00	2,845.88	50,160.00	47,314.12	5.7
10-60-545 TRAINING/TRAVEL	.00	2,627.78	19,200.00	16,572.22	13.7
10-60-561 SUPPLIES	.00	5,324.13	25,200.00	19,875.87	21.1
10-60-563 WEARING APPAREL	.00	1,845.30	13,214.00	11,368.70	14.0
10-60-567 FIRE PREVENTION PROGRAM	.00	1,077.00	5,200.00	4,123.00	20.7
10-60-600 VEHICLE MT. (PARTS & TOOLS)	.00	2,404.80	3,200.00	795.20	75.2
10-60-601 VEHICLE MT. (PARTS & TOOLS)	.00	5,543.20	27,250.00	21,706.80	20.3
10-60-602 GASOLINE/DIESEL/OIL	.00	1,782.07	15,000.00	13,217.93	11.9
10-60-621 ELECTRICITY	.00	2,444.76	19,250.00	16,805.24	12.7
10-60-622 TELEPHONE	.00	488.85	2,500.00	2,011.15	19.6
10-60-623 HEATING FUEL	.00	444.70	21,000.00	20,555.30	2.1
10-60-626 WATER/SEWER/GARBAGE	.00	936.72	8,500.00	7,563.28	11.0
10-60-627 STAFF CELLULAR PHONES	.00	197.44	2,500.00	2,302.56	7.9
10-60-647 COLLECTION/SMALL CLAIMS	.00	4,362.35	31,200.00	26,837.65	14.0
10-60-649 VOLUNTEER STIPEND	.00	1,175.18	24,000.00	22,824.82	4.9
10-60-660 VEHICLE MAINT SERVICES	.00	.00	6,000.00	6,000.00	.0
10-60-661 VEHICLE MAINT/REPAIRS	.00	1,350.95	11,000.00	9,649.05	12.3
10-60-662 PROPERTY MAINT	.00	4,145.68	30,000.00	25,854.32	13.8
10-60-669 OTHER PURCHASED SERVICES	.00	2,374.64	24,500.00	22,125.36	9.7
10-60-683 MINOR EQUIPMENT	.00	.00	20,788.00	20,788.00	.0
10-60-690 CAPITAL EXPENDITURES	.00	.00	221,238.00	221,238.00	.0
10-60-697 FORD EXPEDITION COMMAND VEHIC	.00	1,346.50	65,000.00	63,653.50	2.1
10-60-698 FIRE APPARATUS CLASS A PUMPER	.00	.00	775,000.00	775,000.00	.0
10-60-721 INSURANCE	8,028.27	24,084.81	89,255.00	65,170.19	27.0
10-60-724 DUES/SUBSCRIPTIONS	.00	.00	8,152.00	8,152.00	.0
10-60-727 ADVERTISING	.00	.00	1,500.00	1,500.00	.0
10-60-799 MISCELLANEOUS EXPENSES	.00	610.00	1,500.00	890.00	40.7
10-60-996 ADMIN OVERHEAD-IT SVCS	.00	1,469.83	17,539.00	16,069.17	8.4
TOTAL FIRE DEPARTMENT	106,082.07	340,981.99	2,825,554.00	2,484,572.01	12.1
TOTAL FUND EXPENDITURES	106,082.07	340,981.99	2,825,554.00	2,484,572.01	12.1

Search Parameters

Data Types: Emergency Medical Services

Source Versions: NEMSIS v2.2.1; NEMSIS v3.3.4; NEMSIS v3.4.0; NEMSIS v3.5.0

Agencies: Bethel Fire Department

Date Range: Previous Month (09/01/2021 to 09/30/2021)

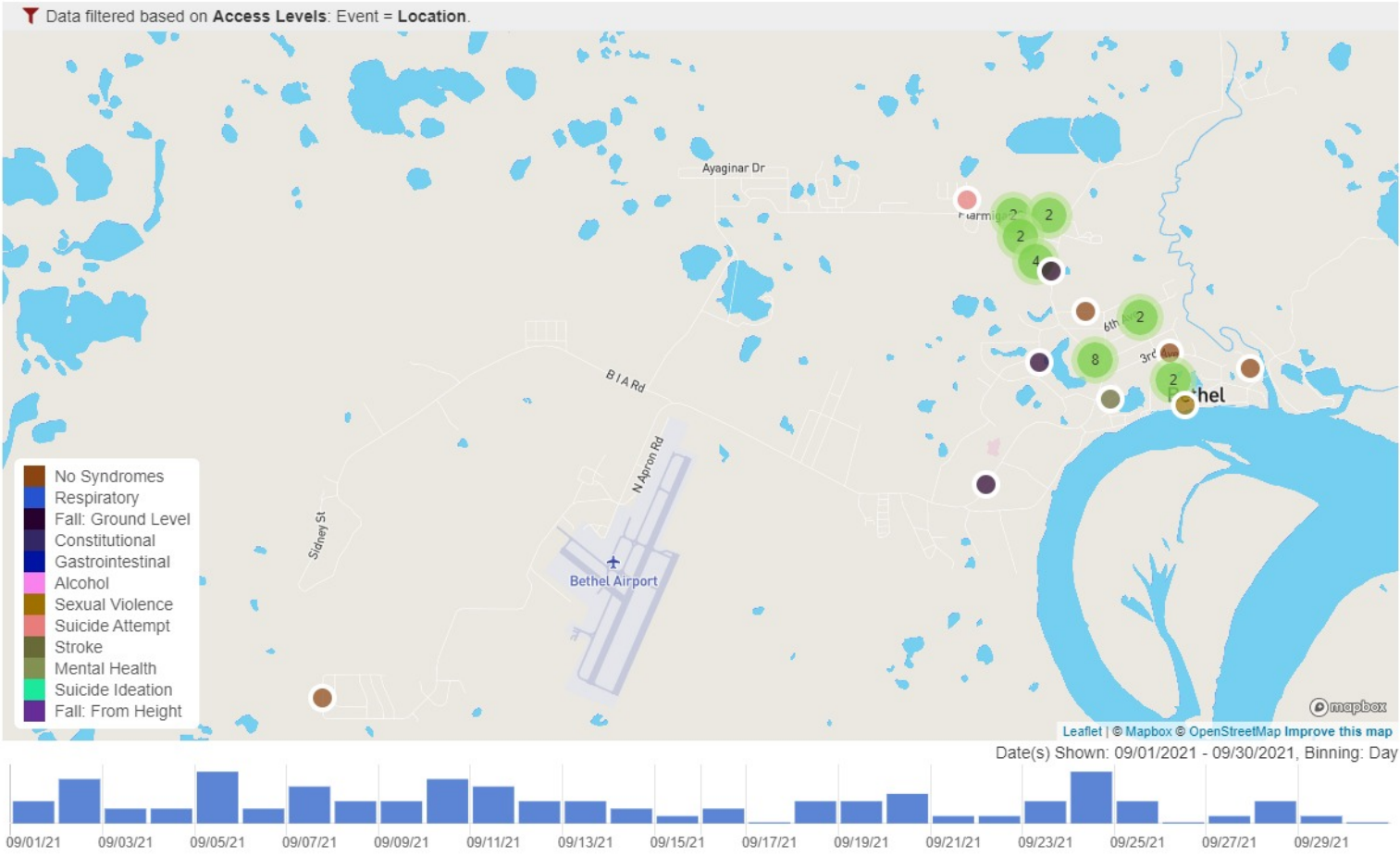
Date Bin: Day

Symptoms (match at least 1)

Abdominal pain, Abuse or Neglect, Agitation, Alcohol, Altered consciousness, Anorexia, Anosmia, Apnea, Assault, Blurred vision, Body aches, Bronchiolitis, Bronchitis, Chills, Conjunctivitis, COPD, Cough, COVID-19, Dehydration, Diaphoresis, Diarrhea, Domestic Violence, Drooling, Drug, Drunk, Dyspnea, Earache, Epiglottitis, Eye pain, Faintness, Fever, Food poisoning, Gastroenteritis, Gastrointestinal, Generalized weakness, Heat-related illness, Hemoptysis, Hoarseness, Hypertension, Hypoxia, Influenza, Injure, Intentional, Intoxication, Irritable, Lacrimation, Lethargy, Local paralysis, Lower respiratory infection, Lymphadenopathy, Malaise, Melena, Methamphetamine, Miosis, Narcan, Nausea, Opioid treatment, Oral mucosal changes, Overdose, Painkiller, Pale, Pinpoint, Pleural effusion, Pleuritic pain, Pneumonia, Poison, Psych, Psychiatric, Pulmonary edema, Rash, Respiratory distress, Rhinitis, Seizure, Sinusitis, Slur, Sore throat, Stridor, Suicide, Suicide attempt, Suicide ideation, Tachypnea, Travel/Contact - Asia, Travel/Contact - China, Travel/Contact - Europe, Travel/Contact - Iran, Travel/Contact - Italy, Twitching, Unconscious, Unresponsive, Upper respiratory congestion, Upper respiratory infection, Violence, Viral symptoms, Vomiting, Wheezing

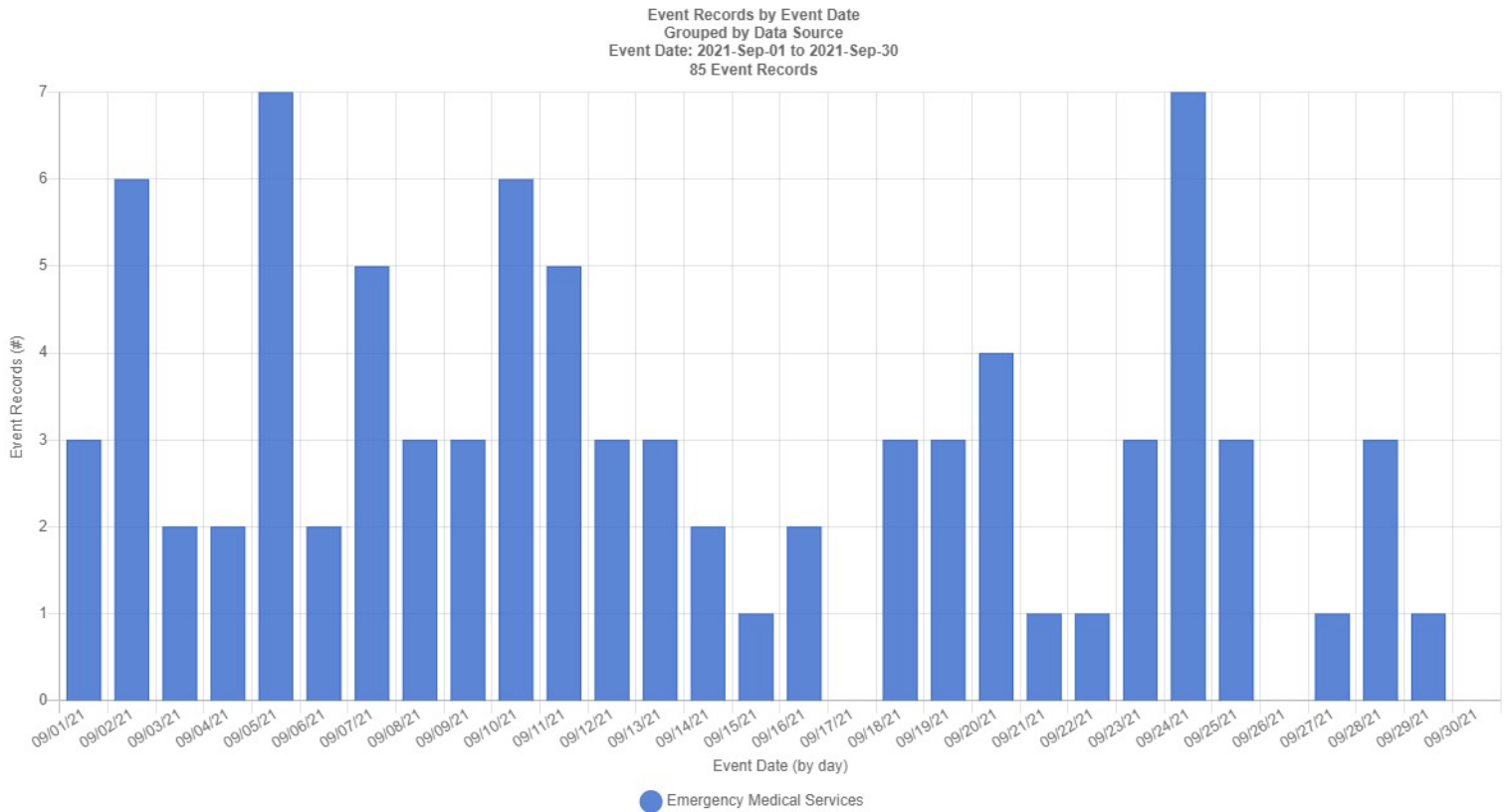
Minimum Alert Threshold: ● Moderate

Map

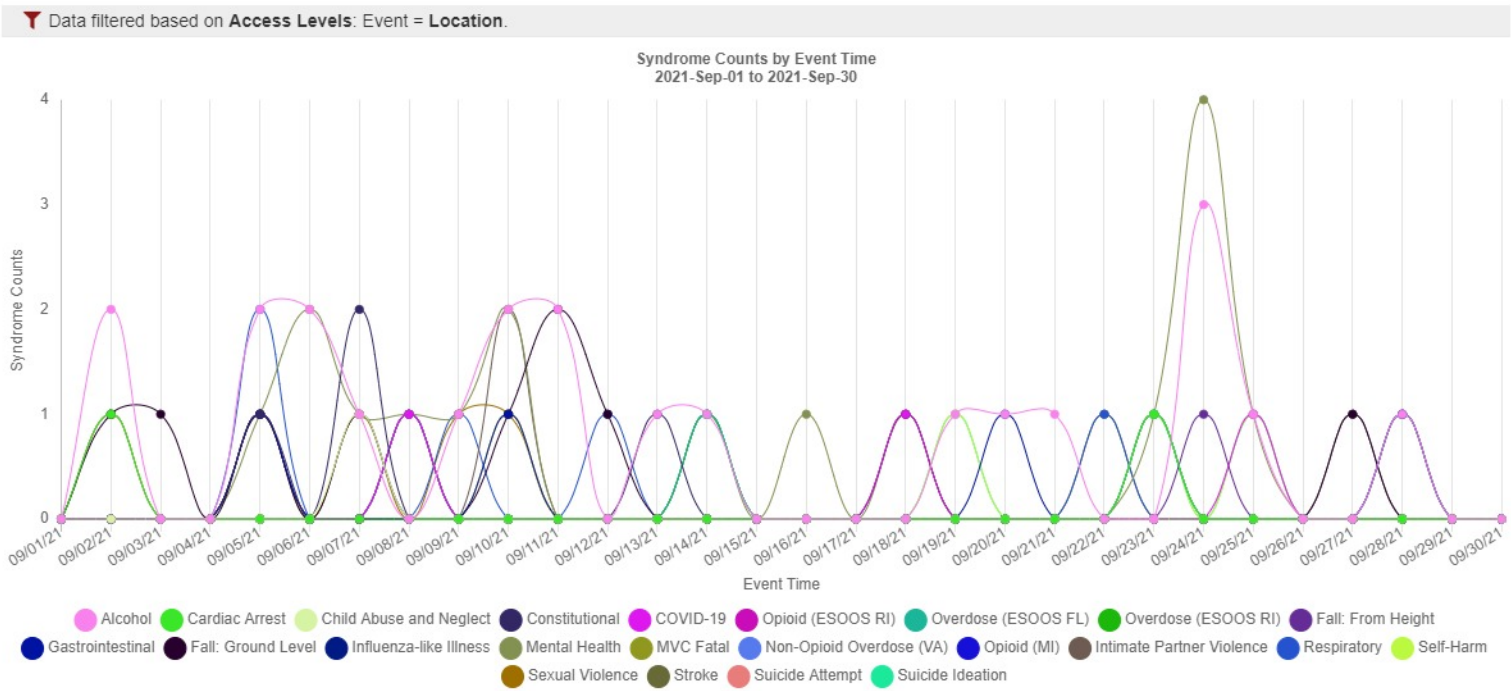


Data Explorer: Event Records by Event Date

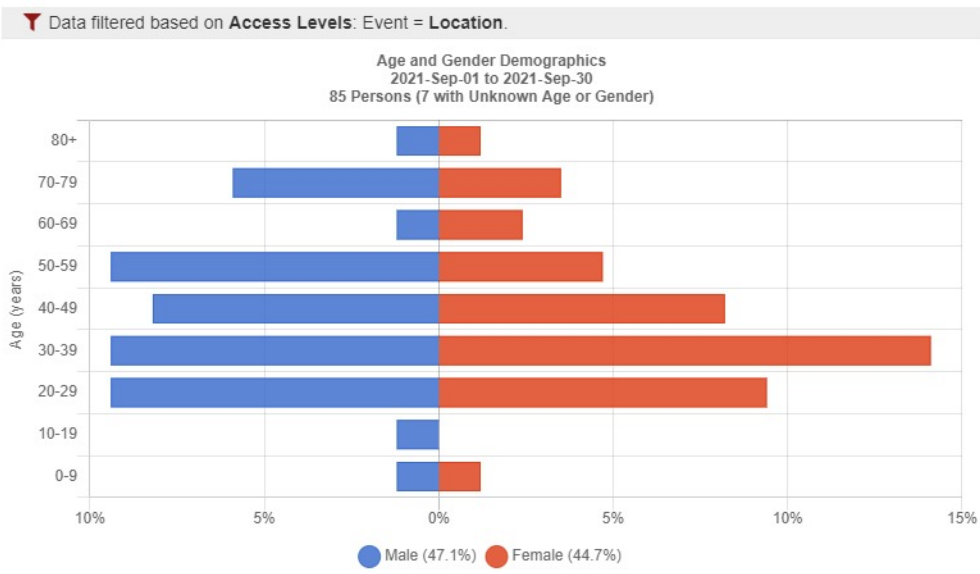
Data filtered based on **Access Levels**: Event = **Location**. Operational = **Full**.



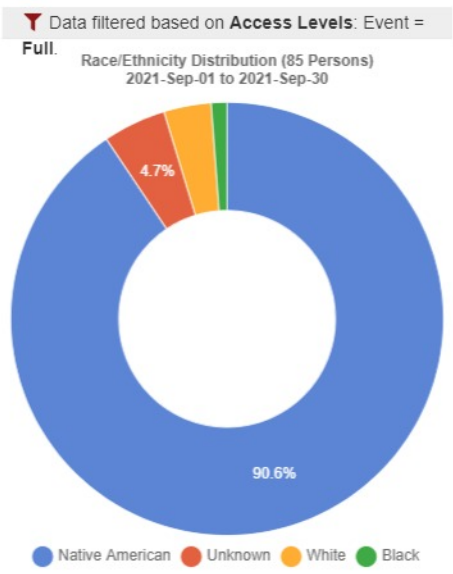
Syndrome Counts by Time



Age and Gender Distribution



Race/Ethnicity



Bethel Fire Department

Bethel, AK

This report was generated on 10/1/2021 11:58:59 AM



Incident Type per Zone for Incident Status for Date Range

Incident Status(s): All Incident Statuses | Start Date: 09/01/2021 | End Date: 09/30/2021

INCIDENT TYPE	INCIDENT STATUS	# INCIDENTS
Zone: 1 - 1st Ave (River Access) to Alder Street		
511 - Lock-out	Incomplete	1
Zone: 10 - Airport		
511 - Lock-out	Completed	1
611 - Dispatched & cancelled en route	Completed	1
Zone: 13 - Larson Subdivision and B.I.A.		
511 - Lock-out	Completed	1
Zone: 3 - 3rd Ave, 4th Ave, 5th Ave, 6th Ave, and 7th Ave		
511 - Lock-out	Completed	2
Zone: 5 - City Subdivision		
511 - Lock-out	Incomplete	1
Zone: 6 - ASHA Housing (Bethel Heights)		
611 - Dispatched & cancelled en route	Completed	1
745 - Alarm system activation, no fire - unintentional	Completed	1
Zone: 7 - Airport Road to Blueberry Subdivision		
111 - Building fire	Reviewed	1
Zone: 8 - Hoffman Subdivision		
900 - Special type of incident, other	Completed	1

This report gives a count of each incident type for the Incident Status or Statuses selected.



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Doc Id: 384

Page # 1 of 1