

CITY OF BETHEL

City Council Meeting Agenda, August 24, 2021 – 6:30 PM

Website: <https://www.cityofbethel.org/council>

Location: ONC Multipurpose Building, 334 Akiachak, Bethel Alaska

Council Members: Mayor Michelle DeWitt, Vice-Mayor Haley Hanson, Perry Barr, Alyssa Leary, Mark Springer, Rose Henderson, Conrad McCormick



Meetings are now open for in-person participation at the ONC Multipurpose Building

People to be Heard and Public Hearings will be done in-person or on Zoom only.

Join in-person or virtually on Zoom at:

<https://zoom.us/j/93102207474?pwd=U1Q1TEdidWxMcW9ydVBCRGJvOTZVQT09>

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1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

4. PEOPLE TO BE HEARD – FIVE MINUTES PER PERSON

5. APPROVAL OF CONSENT AGENDA AND REGULAR AGENDA

6. APPROVAL OF MEETING MINUTES

6.1. *8-10-2021 Regular City Council Meeting

7. REPORTS OF STANDING COMMITTEES

7.1. Committee/Commission/Board Agendas And Draft Meeting Minutes

8. SPECIAL ORDER OF BUSINESS

8.1. City of Bethel Proclamation Recovery Month 2021 (Mayor DeWitt)

9. UNFINISHED BUSINESS

Posted August 18, 2021 at AC Co., Swanson's, ONC Multipurpose Building, and the Post Office.

Kevin Morgan, Deputy City Clerk

City Clerk's Office Contact Information: Email cityclerk@cityofbethel.net Phone 907-543-1384

Items noted with an asterisk (*) are consent agenda items, unless removed from the consent agenda they are approved upon the approval of the agenda. Ordinances introduced at this meeting may be set for public hearing at the next regular meeting.

The Council may by unanimous consent, after 12:00 AM Fix the Time to Which To Adjourn until the following day at 6:30 PM

- 9.1. Public Hearing Of Ordinance 21-37: Amending The BMC To Adopt Bed And Breakfast Provisions In The Residential Zoning District Following A Plan Review Permit Process (Planning Commission)
- 9.2. Public Hearing Of Ordinance 21-42: Amending Bethel Municipal Code 18.48.190 Disabled Parking Standard (Public Safety And Transportation Commission)

10. NEW BUSINESS

- 10.1. Public Hearing Of Emergency Ordinance 21-43: Exempting 13.04.290 Of The Bethel Municipal Code To Prevent Water Shut Off For Non-Payment For An Additional 60 Days But Up To Specific Dollar Amounts Depending On Account Type (Council Member Henderson)
- 10.2. *Introduction Of Budget Ordinance 21-26(b): Amending The City Of Bethel Fiscal Year 2022 Budget- Leased Property, Court Complex- Hauled Water- Finance Department- Clerk's Office (City Manager Williams)
- 10.3. AM 21-25: Approve City Of Bethel's Budget For The First Tranche (Payment) Of The Coronavirus Local Fiscal Recovery Funds That Will Be Provided To The City On Or Before August 26, 2021 And Authorize City Manager To Modify It As Needed To Meet Evolving Needs Brought About By The Pandemic (City Manager Williams)
- 10.4. *AM 21-26: Direct Administration To Negotiate And Execute A Contract With Caselle, Inc. To Purchase Financial And Accounting Software And Services. (City Manager Williams)
- 10.5. *AM 21-27: City Bulk Fuel Contract Extension #2 With Delta Western, Inc (City Manager Williams)
- 10.6. *IM 21-14: City Administrative Review Of Kusko Kush Retail Marijuana Store License Renewal #21227 Located At 781 3rd Avenue (Mayor DeWitt)
- 10.7. *IM 21-15: FY 2021 Justice Assistance Grant (JAG) Application For Review And Comment (City Manager Williams)
- 10.8. *Personal Leave- City Clerk- August 16th, 17th, and 20th (Mayor DeWitt)

11. REPORTS

- 11.1. Mayor's Report
- 11.2. City Manager's Report
- 11.3. Clerk's Report

12. COUNCIL MEMBER COMMENTS

13. EXECUTIVE SESSION

14. ADJOURNMENT

Posted August 18, 2021 at AC Co., Swanson's, ONC Multipurpose Building, and the Post Office.

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1. CALL TO ORDER

A Regular Meeting of the Bethel City Council was held on August 10, 2021 at 6:30 p.m., in the Council chambers, Bethel, Alaska.

Mayor DeWitt called the meeting to order at 6:31p.m.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

Comprising a quorum of the Council, the following members were present:
Vice-Mayor Haley Hanson City Council Member Alyssa Leary City Council Member Mark Springer (telephonically) City Council Member Rose Henderson City Council Member Conrad McCormick (telephonically) Mayor Michelle DeWitt
Members Absent:
City Council Member Perry Barr
Also in attendance were the following:
City Manager Peter Williams, City Clerk Lori Strickler, City Attorney Libby Bakalar (telephonically), Deputy City Clerk Kevin Morgan

4. PEOPLE TO BE HEARD – Five minutes per person

Ruth Abigail Miller- Spoke concerning the B&B ordinance.

Jaela Milford- Executive Director of Bethel Winter house. Introduced herself to the City.

Marsha Dunkley- Spoke concerning the B&B ordinance.

Andrew West- Spoke concerning the lack of boardwalks near the school.

Shane Iverson- KYUK general manager, Spoke about the need for a new AM transmission antenna.

Lorin Bradbury- Spoke about the Emergency Ordinances and the upcoming election.

Juanita Sosa- Spoke concerning the B&B regulations.

Rosie Thompson- Spoke concerning the B&B's in residential areas.

5. APPROVAL OF CONSENT AGENDA AND REGULAR AGENDA

Main Motion: Approve Consent and Regular Agenda.

Moved by:	Rose Henderson
Seconded by:	Mark Springer
In favor:	Haley Hanson, Alyssa Leary, Mark Springer, Michelle DeWitt, Rose Henderson, Conrad McCormick
Opposed:	None
Results:	Motion Carries

Motion to amend the agenda to move Ordinance 21-38, 21-39, and 21-40 to follow Reports of Standing Committees.

Moved by:	Haley Hanson
Seconded by:	Conrad McCormick
In favor:	Haley Hanson, Alyssa Leary, Mark Springer, Michelle DeWitt, Rose Henderson, Conrad McCormick
Opposed:	None
Results:	Motion Carries

6. APPROVAL OF MEETING MINUTES

Item 6.1. - *7-20-2021 Special City Council Meeting

Passed on the consent agenda.

Item 6.2. - *7-27-2021 Regular City Council Meeting

Passed on the consent agenda.

7. REPORTS OF STANDING COMMITTEES

Item 7.1. - Committee/Commission Agendas And Draft Meeting Minutes

Port Commission, Council Member Springer- The next meeting is scheduled for August 16th. The only item on the agenda is the approval of the meeting minutes.

Planning Commission, Vice-Mayor Hanson- The next Commission Meeting is Scheduled for August 12th.

Community Action Grant Technical Review Board- No one available to provide a report.

Community Parks and Recreation Committee, Mayor DeWitt- The Committee met August 9th. The Committee wanted to publicly appreciate Antone Olson for his hard work at keeping the community parks looking nice. Wanted to draw attention to the YK Fitness center survey and encouraged the public to take the survey. There is one regular seat, and two alternate seats open on the committee. At the next meeting, the committee will be discussing the dog park, Log Cabin land, and FY22 goals.

Finance Committee, Council Member McCormick- The next meeting is scheduled for August 23rd; encouraged people to attend and participate in the public process.

Public Works Committee, Council Member Leary- The next meeting is scheduled for August 18th. The committee will elect a new chair and chair, discuss gravel roads, and the Bethel heights water treatment system.

Public Safety and Transportation Commission, Council Member Henderson- The last meeting was August 4th. The Commission discussed issuing community surveys and went over Commission goals and priorities.

8. SPECIAL ORDER OF BUSINESS

9. UNFINISHED BUSINESS

Item 9.1. - Public Hearing Of Ordinance 21-37: Amending The BMC To Adopt Bed And Breakfast Provisions In The Residential Zoning District Following A Plan Review Permit Process (Planning Commission)

Mayor DeWitt opened the Public Hearing.

Lorin Bradbury- Spoke in support of Ordinance 21-37.

Adrienne Gregory- Against the Ordinance limit of 3 bedrooms.

Mayor DeWitt closed the Public Hearing.

Main Motion: Adopt Ordinance 21-37.

Moved by: Alyssa Leary
Seconded by: Rose Henderson

Primary Amendment: Motion to amend Section four to insert after unlawful: "but licensed" and insert after continue existing "until the structure operating as a Bed and Breakfast or Bed and Breakfast Homestay is removed, abandoned, substantially damaged, or sold, and/or the business operating on the premises is closed, sold, or not operating for a period of one year. Current licensed operators shall become into compliance with 18.32.090(B)(2)(e) and (f) and 18.32.090(D) within"

Moved by: Alyssa Leary
Seconded by: Conrad McCormick
In favor: Alyssa Leary, Michelle DeWitt, Conrad McCormick
Opposed: Haley Hanson, Mark Springer, Rose Henderson
Results: Motion Fails

Motion to Suspend the Rules to hear from Planning Director Meyer and Contractor LaQuita Chmielowski

Moved by: Haley Hanson
Seconded by: Mark Springer
In favor: Haley Hanson, Alyssa Leary, Mark Springer, Michelle DeWitt, Rose Henderson, Conrad McCormick
Opposed: None
Results: Motion Carries

Postpone to the next meeting.

Moved by: Mark Springer
Seconded by: Alyssa Leary
In favor: Haley Hanson, Alyssa Leary, Mark Springer, Michelle DeWitt, Rose Henderson, Conrad McCormick
Opposed: None
Results: Motion Carries

10. NEW BUSINESS

Item 10.1. - Emergency Ordinance 21-38: Extending The Declaration Of Emergency Issued Through Ordinances 21-30, 21-16, 21-08, 21-02, 20-38, 20-32, 20-29, 20-11, 20-09 And 20-08 (Mayor DeWitt)

Mayor DeWitt opened the Public Hearing.
No one present to be heard.
Mayor DeWitt closed the Public Hearing.

Main Motion: Adopt Emergency Ordinance 21-38.

Moved by:	Mark Springer
Seconded by:	Haley Hanson
In favor:	Haley Hanson, Alyssa Leary, Mark Springer, Michelle DeWitt, Rose Henderson, Conrad McCormick
Opposed:	None
Results:	Motion Carries

Motion to Suspend the Rules to hear from YKHC- Ellen Hodges Chief of Staff, COVID Response Center.

Moved by:	Mark Springer
Seconded by:	Haley Hanson
In favor:	Haley Hanson, Alyssa Leary, Mark Springer, Michelle DeWitt, Rose Henderson, Conrad McCormick
Opposed:	None
Results:	Motion Carries

Motion to take a 5 minute break to allow Council Member Springer to rejoin the meeting due to connectivity issues.

Moved by:	Rose Henderson
Seconded by:	Haley Hanson
In favor:	Haley Hanson, Alyssa Leary, Michelle DeWitt, Rose Henderson, Conrad McCormick
Opposed:	None
Results:	Motion Carries

Council Member Springer re-joins at 7:37 p.m.

Item 10.2. - Emergency Ordinance 21-39: Extending Ordinance 21-31 Testing And Quarantine Mandates And Exemptions (Mayor Dewitt)

Mayor DeWitt opened the Public Hearing.
No one present to be heard.
Mayor DeWitt closed the Public Hearing.

Main Motion: Adopt Emergency Ordinance 21-39.

Moved by:	Alyssa Leary
Seconded by:	Mark Springer
In favor:	Haley Hanson, Alyssa Leary, Mark Springer, Michelle DeWitt, Rose Henderson, Conrad McCormick
Opposed:	None
Results:	Motion Carries

Motion to suspend the rules to hear from YKHC representatives.

Moved by:	Haley Hanson
Seconded by:	Alyssa Leary
In favor:	Haley Hanson, Alyssa Leary, Mark Springer, Michelle DeWitt, Rose Henderson, Conrad McCormick
Opposed:	None
Results:	Motion Carries

Primary Amendment: Under Section 3. ii., to strike "age 10 and under" and insert "age 2 and under"

Moved by:	Alyssa Leary
Seconded by:	Conrad McCormick
In favor:	Haley Hanson, Alyssa Leary, Mark Springer, Michelle DeWitt, Rose Henderson, Conrad McCormick
Opposed:	None
Results:	Motion Carries

Mayor DeWitt opened a second Public Hearing.
No one present to be heard.
Mayor DeWitt closed the second Public Hearing.

Item 10.3. -

Emergency Ordinance 21-40: Establishing A Mandate Within The City Of Bethel That Masks Or Similar Face-Coverings Be Worn In Public In Indoor And Indoor-Adjacent Spaces, And Under Certain Conditions In Outdoor Spaces, During The COVID-19 Public Health Emergency (Mayor DeWitt)

Mayor DeWitt opened the Public Hearing.
No one present to be heard.
Mayor DeWitt closed the Public Hearing.

Main Motion: Adopt Emergency Ordinance 21-40.

Moved by:	Alyssa Leary
Seconded by:	Mark Springer
In favor:	Haley Hanson, Alyssa Leary, Mark Springer, Michelle DeWitt, Rose Henderson, Conrad McCormick
Opposed:	None
Results:	Motion Carries

Item 10.4. - Emergency Ordinance 21-41: Exempting 13.04.290 Of The Bethel Municipal Code To Prevent Water Shut Off For Non-Payment For An Additional 60 Days (Mayor Dewitt)

Mayor DeWitt opened the Public Hearing.

No one present to be heard.

Mayor DeWitt closed the Public Hearing.

Main Motion: Adopt Emergency Ordinance 21-41.

Moved by:	Mark Springer
Seconded by:	Rose Henderson
In favor:	Haley Hanson, Alyssa Leary, Mark Springer, Michelle DeWitt, Rose Henderson, Conrad McCormick
Opposed:	None
Results:	Motion Carries

Item 10.5. - *Introduction Of Ordinance 21-42: Amending Bethel Municipal Code 18.48.190 Disabled Parking Standard (Public Safety And Transportation Commission)

Passed on the consent agenda.

Item 10.6. -

*Resolution 21-15: Urging Inclusion Of A Pathway To Citizenship For Dreamers, Temporary Protection Status Holders, Essential Workers And Their Families (Mayor DeWitt)

Passed on the consent agenda.

Item 10.7. - AM 21-23: Direct City Administration To Prepare A Letter To The

Alaska Department Of Transportation And Public Facilities (ADOT&PF) Expressing The City's Approval Of The State's Alternative Design For The Akakeek, Ptarmigan, And Delapp Streets-Heavy Use Road Improvement Project (City Manager Williams)

Main Motion: Approve AM 21-23.

Moved by:	Haley Hanson
Seconded by:	Rose Henderson
In favor:	Haley Hanson, Alyssa Leary, Mark Springer, Michelle DeWitt, Rose Henderson, Conrad McCormick
Opposed:	None
Results:	Motion Carries

Item 10.8. - AM 21-24: Direct Administration To Negotiate And Execute A Lease Agreement Between The City Of Bethel And Alaska Marine Lines For The Unimproved Warehouse Building Located On The City Dock (City Manager Williams)

Main Motion: Approve AM 21-24.

Moved by:	Rose Henderson
Seconded by:	Haley Hanson
In favor:	Haley Hanson, Alyssa Leary, Mark Springer, Michelle DeWitt, Rose Henderson, Conrad McCormick
Opposed:	None
Results:	Motion Carries

Item 10.9. - *IM 21-12: Presentation Of The City's Water And Sewer Services Expenditures Compared To Budget From July 1, 2021 To July 31, 2021 – Utilities Maintenance – Water And Wastewater Activity Report (City Manager Williams)

Passed on the consent agenda.

Item 10.10. - IM 21-13 City of Bethel Removal of Yukon Lodge Structure And Associated Debris- Permit Issued By Landowner (City Manager Williams)

Council discussed this item of business.

11. REPORTS

Item 11.1. - Mayor's Report

Item 11.2. - City Manager's Report

Item 11.3. - Clerk's Report

12. COUNCIL MEMBER COMMENTS

Mayor DeWitt- Thanked the City Manager and Department Heads for reports.

Vice-Mayor Hanson- Encourage your friends and family to get vaccinated.

Council Member Springer disconnected from the meeting at 9:47 p.m.

Council Member Leary- No Comment.

Council Member Henderson- Thanked the Public Works Director for all the road work. Please wear your masks and get vaccinated.

Council Member McCormick- Asked Employers to consider policies for employees to stay home if they have symptoms. If you are having any symptoms, please get tested. Reach out to YKHC if you have questions. Brought attention to the Line 3 Pipeline and asked the public to share their opinion with our Senators and Representative.

13. EXECUTIVE SESSION

Item 13.1. - In Accordance With AS 44.62.310.(C)(1) Matters, The Immediate Knowledge Of Which Would Clearly Have An Adverse Effect Upon The Finances Of The Public Entity; And (3) Matters Which By Law, Municipal Charter, Or Ordinance Are Required To Be Confidential- Pending Litigation, Bethel V. BSI, 4BE-20-000296CI (City Manager Williams)

Main Motion: Move into Executive Session in Accordance With AS 44.62.310.(C)(1) Matters, The Immediate Knowledge Of Which Would Clearly Have An Adverse Effect Upon The Finances Of The Public Entity; And (3) Matters Which By Law, Municipal Charter, Or Ordinance Are Required To Be Confidential- Pending Litigation, Bethel V. BSI, 4BE-20-000296CI.

Those attending this item are City Clerk, Deputy Clerk, City Attorney, City Manager and City Council Members.

Moved by:	Haley Hanson
Seconded by:	Alyssa Leary
In favor:	Haley Hanson, Alyssa Leary, Michelle DeWitt, Rose Henderson, Conrad McCormick
Opposed:	None
Results:	Motion Carries

14. ADJOURNMENT

Main Motion: Adjournment.

Moved by:	Rose Henderson
Seconded by:	Haley Hanson
In favor:	Haley Hanson, Alyssa Leary, Michelle DeWitt, Rose Henderson, Conrad McCormick
Opposed:	None
Results:	Motion Carries

Meeting ended at 10:24 p.m.

Michelle DeWitt, Mayor

ATTEST:

Lori Strickler, City Clerk



CITY OF BETHEL
COMMUNITY PARKS AND RECREATION
COMMITTEE AGENDA
MONDAY, AUGUST 9, 2021, 6:00 p.m.
LOCATION: ONC MULTIPURPOSE BUILDING

COMMISSION MEMBERS

Brian Lefferts, Chair	Kathy Hanson
Judy Wasierski, Vice Chair	Michelle DeWitt, Council Rep.
Beverly Hoffman	<i>Three Vacancies (One</i>
Garrett Hussion	<i>member, two alternative)</i>

STAFF

Public Works Director: Bill Arnold
Admin. Asst.: Charlie Dan
Email: pwadmin@cityofbethel.net
Phone: 907-543-3110
Website : www.cityofbethel.org

Members and People to be Heard Individuals Now Have the Option to Participate in-person or via Zoom
Masks and Social Distancing is a Requirement to Participate in-person

Join Zoom Meeting

<https://zoom.us/j/93975075606?pwd=WEtCUFNHL2lTTFNLR24yeFoyZlFkZz09>

Meeting ID: 939 7507 5606

Passcode: 004626

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669 900 9128 US (San Jose)	646 558 8656 US (New York)		

- I. CALL TO ORDER
- II. ROLL CALL
- III. PEOPLE TO BE HEARD – *three minutes per person*
- IV. APPROVAL OF AGENDA
- V. APPROVAL OF MINUTES
 - A. June 14, 2021 Regular Meeting
 - B. July 12, 2021 Regular Meeting
- VI. UNFINISHED BUSINESS
 - A. Phase II Multipurpose Facility
 - B. Pinky's Park Developments
 - C. Contracted Services for Recreation
 - D. Evaluate 2021 Committee Goals, Tasks, and Priorities
 - E. YKHC/KUC Boardwalk
 - H. ONC Multipurpose Building
- VII. NEW BUSINESS
 - A. Dog Park
 - B. Old Log Cabin Space
 - C. Yukon Kuskokwim Fitness Center Open House
- VIII. EX OFFICIO MEMBER REPORTS
- IX. COMMITTEE MEMBER COMMENTS
- X. ADJOURNMENT

Posted August 3, 2021 at ONC Multipurpose Building, AC Co., Swanson's, and the Post Office.

Charlie Dan

Digitally signed by Charlie Dan
DN: cn=Charlie Dan, o=City of Bethel, ou=Public Works,
email=charlie@cityofbethel.net, c=US
Date: 2021.08.05 08:11:42 -0800

Charlie Dan, Public Works Assistant

City of Bethel, Alaska

Community Parks and Recreation Committee Minutes

August 9, 2021

Regular Meeting

Bethel, Alaska

I. CALL TO ORDER:

A regular Community Parks and Recreation Committee Meeting was held on August 9, 2021 via Zoom. Brian Lefferts called the meeting to order at 06:04 pm.

II. ROLL CALL:

Comprising a quorum of the committee, the following were present for Roll Call: Brian Lefferts (Zoom), Judy Wasierski, Kathy Hanson (Zoom), and Beverly Hoffman (Zoom).

Also Present: Charlie Dan, Stacey Reardon

Excused Absence: Bill Arnold

III. PEOPLE TO BE HEARD:

IV. APPROVAL OF AGENDA:

MOVED BY:	Judy Wasierski	Motion to approve Agenda.
SECONDED BY:	Kathy Hanson	
VOTE ON MOTION	Motion carried by unanimous vote.	

V. APPROVAL OF MINUTES:

MOVED BY:	Beverly Hoffman	Motion to approve meeting minutes for June 14, 2021 and July 12, 2021.
SECONDED BY:	Judy Wasierski	
VOTE ON MOTION	Motion carried by unanimous vote.	

VI. UNFINISHED BUSINESS:

- A. Phase II Multipurpose Facility-
- B. Pinky's Park Developments- ditch in front of the field prevents Brian from getting the lawn mower to the field. Either request a ramp or place a culvert and fill in an access road. Thank Public Works for moving the connex that was in front of the field.
- C. Contracted Services for Recreation- tabled
- D. Evaluate 2021 Committee Goals, Tasks, and Priorities- members will brainstorm what could be added to the next fiscal year's capital budget list. Tabled until next meeting
- E. YKHC/KUC Boardwalk- request an update from Pete about this.
- F. ONC Multipurpose Building-

VII. NEW BUSINESS:

- A. Dog Park- discussed whether moving the dog park area from next to Public Health Nursing to possibly next to Riverview Park.
- B. Old Log Cabin Space- discussed whether this empty space could be a basketball court to open up the area at the Skate Park.
- C. Yukon Kuskokwim Fitness Center Open House- should discuss possibilities of holding an open house at least two to three times a year at the next meeting.

VIII. EX OFFICIO MEMBER REPORT:

IX. COMMITTEE MEMBER COMMENTS:

Brian Lefferts: Thank you all for joining

Judy Wasierski: No comment. I won't be at the next meeting.

Beverly Hoffman: No comment.

Kathy Hanson: I won't be at the next meeting.

X. ADJOURNMENT:

MOVED BY:	Beverly Hoffman	Motion to adjourn.
SECONDED BY:	Judy Wasierski	
VOTE ON MOTION	Motion carried by unanimous vote.	

With no further business, meeting adjourned at 06:39 PM.

APPROVED THIS _____ DAY OF _____, 2021.

Brian Lefferts
Committee Chair

Charlie Dan
Recorder of Minutes



Planning Commission Meeting Agenda

Regular Scheduled Meeting Thursday August 12, 2021– 6:30PM-ONC Multipurpose Building

MEMBERS

Kathy Hanson
Chair
Term Expires 12/2021

Lorin Bradbury
Vice-Chair
Term Expires 12/2023

John Guinn
Commission Member
Term Expires 12/2022

Alex Wasierski
Commission Member
Term Expires 12/2021

Shadi Rabi
Commission Member
Term Expires 12/2022

Stanley Hoffman Jr
Commission Member
Term Expires 12/2021

Brian Henry
Alternate
Term Expires 12/2023

Jessica Schroeder
Alternate
Term Expires 12/2023

Haley Hanson
Council Representative
Term Expires 10/2021

Ted Meyer
Ex-Officio Member

Pauline Boratko
Recorder

You can now attend meetings in person or virtually through zoom
To join the meeting via Zoom, follow these instructions:

1. Go to the website: <https://zoom.us/join>
User ID: 929 6930 4454 Passcode: 109277

OR

2. teleconference: choose one the following numbers if one does not work use the next number +1
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646 558 8656 US (New York) +1 301 715 8592 US (Washington D.C) +1 312 626 6799 US
(Chicago) 877 853 5257 US Toll-free 888 475 4499 US Toll-free 833 548 0276 US Toll-free
833 548 0282 US Toll-free
User ID: 929 6930 4454 Participant ID: press # Passcode: 109277
(note: *6 to mute/unmute phone)

AGENDA

- I. **CALL TO ORDER**
- II. **ROLL CALL**
- III. **PEOPLE TO BE HEARD** – (5 Minute Limit): the public may call in, join via Zoom or send their written statement to planning@cityofbethel.net or by mailing to City of Bethel- Planning Dept Box 1388 Bethel, Alaska 99559. Anonymous letters will not be accepted. Please submit statements before 5pm on August 11, 2021.
- IV. **APPROVAL OF THE AGENDA:**
- V. **APPROVAL OF THE MINUTES:**
 - A. July 15, 2021- regular meeting minutes
- VI. **SPECIAL ORDER OF BUSINESS:**
- VII. **NEW BUSINESS:**
- VIII. **UNFINISHED BUSINESS:**
- IX. **PLANNER'S REPORT:**
- X. **COMMISSIONER'S COMMENTS:**
- XI. **ADJOURNMENT:**

Masks and social distancing are required for in person participation.

City of Bethel, Alaska

Planning Commission

August 12, 2021

Regular Meeting

Bethel, Alaska

I. CALL TO ORDER:

Due to the lack of quorum a regular meeting was not held on August 12, 2021

II. ROLL CALL:

The following members were present for roll call: Kathy Hanson, Shadi Rabi, and Jessica Schroder.

Excused Absence: Lorin Bradbury

Unexcused Absence: John Guinn, Alex Wasierski, Stanley Hoffman Jr., Brian Henry, and Haley Hanson

Also Present: Pauline Boratko, Recorder; Ted Meyer, Planning Director

APPROVED THIS _____ DAY OF _____, 2021

Kathy Hanson, Chair

ATTEST: Pauline Boratko, Recorder

CITY OF BETHEL
PORT COMMISSION AGENDA
WEDNESDAY, AUGUST 16, 2021, 7:00 p.m.
LOCATION:PORT OFFICE (919 FRONT ST.)



PUBLIC MUST CALL IN ON ZOOM

COMMISSION MEMBERS

Alan Murphy, Chair	Mary Beth Hessler
Richard Pope, Vice Chair	Mike Meeks
Dan Mullins	Mark Springer, Council Rep.
Stacey Reardon	<i>Two Vacancies</i>

STAFF

Port Director: City Manager
Admin. Asst.: Ed Flores
Email: port@cityofbethel.net
Phone: 907-543-2310
Website : www.cityofbethel.org

Join Zoom Meeting

<https://zoom.us/j/98042416035?pwd=R2RTR2ISd3pZYUIXZW9rSkF6ZnIvdz09>

Meeting ID: 980 4241 6035

Passcode: 239023

Dial by Location

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346 248 7799 US (Houston)	312 626 6799 US (Chicago)	833 548 0282 US Toll-free	888 475 4499 US Toll-free
669 900 9128 US (San Jose)	646 558 8656 US (New York)		

I. CALL TO ORDER

II. ROLL CALL

III. PEOPLE TO BE HEARD

People to be Heard Through Written Testimony

- Must be emailed to port@cityofbethel.net by 4:00 p.m. the day of the meeting.
- Specifically request that it be presented under people to be heard.
- Contain full, real name of the person sending the request.

IV. APPROVAL OF AGENDA

V. APPROVAL OF MINUTES

Approval of minutes from – JUNE 21, 2021, Regular Meeting

VI. UNFINISHED BUSINESS

VII. NEW BUSINESS

VIII. EX OFFICIO MEMBER REPORTS

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X. ADJOURNMENT

Posted At AUGUST 16, 2021 at City Hall, AC Co., Swanson's, and the Post Office.

E. Flores, Ex-Officio Staff



City of Bethel Proclamation **Recovery Month 2021**

- WHEREAS,** behavioral health is an essential part of one's health and overall wellness;
- WHEREAS,** prevention of many behavioral health conditions, including substance use disorder, is possible, treatment is effective, and people recover;
- WHEREAS,** substance misuse is a public health concern in Alaska, and with proper support from family, friends, and the community, those affected can overcome their disease;
- WHEREAS,** education about recovery and addiction is essential to combating the stigma and discrimination faced by people in recovery;
- WHEREAS,** we must provide support and compassion for relatives, and friends with substance use disorders, recognize the signs of the problem, and guide those in need to appropriate treatment and support services such as:

YKHC Behavioral Health
Bethel Family Clinic
Ayagnirvik Healing Center
Recover Alaska

- WHEREAS,** the 2021 National Recovery Month theme, "Recovery is for Everyone: Every Person, Every Family, Every Community", reminds people in recovery and those who support them that no one is alone in the journey through recovery, everyone's journey is unique, and we are all in this together;
- WHEREAS,** to help more people achieve and sustain long-term recovery, the U.S. Department of Health and Human Services (HHS), the Substance Abuse and Mental Health Services Administration (SAMHSA), the White House Office of National Drug Control Policy (ONDCP), and the City of Bethel invite all residents of Bethel to participate in *National Recovery Month (Recovery Month)*;

NOW, THEREFORE, The Bethel City Council does hereby proclaim the month of September 2021 as Recovery Month in the City of Bethel.

Signed this 24th day of August 2021.

Michelle DeWitt, Mayor

Lori Strickler, City Clerk

CITY OF BETHEL, ALASKA

Ordinance #21-37

AN ORDINANCE BY THE BETHEL CITY COUNCIL AMENDING THE BETHEL MUNICIPAL CODE TO ADOPT BED AND BREAKFAST PROVISIONS IN THE RESIDENTIAL ZONING DISTRICT FOLLOWING A PLAN REVIEW PERMIT PROCESS

WHEREAS, the City Council and Planning Commission have determined that regulations for bed and breakfast have identified a need to accommodate additional short term rental housing within the City of Bethel, Residential (R) district, and identifying in the code, design and operational design standards, and review process that are enforceable and would ensure compatibility in scale and character with other uses, such as single-family and duplex residential development.;

WHEREAS, it is important to maintain the character of the lower density single-family and duplex development. One way to maintain this stability for the bed and breakfast use is to have the owner occupy the unit;

~~**WHEREAS,** in addition to the initial approval of the plan review permit for bed and breakfast homestay, an annual evaluation, in conjunction with the renewal of the operator's business license, will help keep operators in compliance with the code or any additional requirements added to their individual permits;~~

NOW THEREFORE BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF BETHEL, ALASKA:

SECTION 1. Classification. This is a codified Ordinance is of general and permanent nature and shall become part of the Bethel Municipal Code.

SECTION 2. Amendment. Bethel Municipal Code Chapters 16.12.030 Planning Land Use, Planning and Site Development, Definitions. New language is underlined, and old language is stricken.

16.12.030 Definitions.

The following words, terms, and phrases shall have the meanings ascribed to them in this section:

“Abbreviated plat” means a representation of a subdivision in which the subdivision does not create more than four (4) lots; each lot created has legal and physical access to a public highway or street; the subdivision does not involve or require a dedication of a street, right-of-way, or other area; and the subdivision does not require a vacation of a public dedication of land or a variance from the requirements of any ordinance, including, but not limited to, requirements related to subdivision, land use, and building and construction, including flood hazard and drainage regulations.

“Access” means a means of vehicular or pedestrian approach, entry to or exit from property.

“Accessory building, structure or use” means uses and structures customarily accessory and clearly subordinate and incidental to the principal use or structure on a lot. This may include a structure or use for storage, coverage or similar use incidental to the principal use which contributes to the comfort, convenience, or necessity of occupants of the principal structure or use and is located on the same lot as the principal structure or use.

“Addition” means a parcel of land which is platted adjacent to an existing subdivision and which has the same name.

“Adequate” means sufficient in terms of actual or anticipated capacity or demand, satisfactory in terms of public safety requirements or as may be required by this code or other laws, regulations, or standards.

“Adjacent lot” means a lot or parcel of land which shares all or part of a common property line with another lot or parcel of land.

“Aliquot part” means the division of a surveyed section of land, described without reference to bearing or distance, into square or rectilinear parcels, the area of each parcel comprising a fractional portion of the total area of the section and of the parcel from which it is being divided.

“Alley” means a public right-of-way shown on a plat which provides only a secondary means of access to a lot, block, tract or other parcel of land.

“Alteration” means any change, addition or modification in the construction, location or use of a structure or lot.

"Apartment" means any building or portion thereof which is used, designed, built, rented or leased which contains dwelling units for four (4) or more families living independently of each other.

"Appeal" means a request to a higher body for a review of the decision of an administrative officer, the planning commission or the city council.

"Arterial" means a street used to carry high volumes of traffic to and from major traffic generators or into or out of the community.

"As-built plans" means construction plans that have been revised in accordance with all field changes reflecting the improvements on the site as they actually exist.

"Automotive repair" means replacement of parts, tune-up, lubrication, and washing and polishing of passenger trucks and cars.

"Base flood" means the flood having a one (1) percent chance of being equaled or exceeded in any given year; also referred to as the one-hundred- (100-) year flood. Areas subject to the base flood are special flood hazard areas and the designation of these areas on the FIRM always includes the letter A or V.

"Basement" means any area of a building having its floor subgrade (below ground level) on all sides.

"Bedroom" means a room marketed or designed to function primarily for sleeping.

"Bed and Breakfast" means a property providing accommodations for travelers that may also include a breakfast in a common eating area.

"Bed and Breakfast Homestay establishment" means an owner-occupied residential dwelling with up to three guest rooms and includes residential uses offering overnight accommodates to registered transient guest.

"Block" means an area of land within a subdivision that is entirely bounded by rights-of-way, physical barriers, and exterior boundaries of the subdivision, except alleys, and which is usually divided into lots.

"Block length" means the distance between intersections of through streets, such distance being measured along the longest street bounding the block and from the right-of-way line of the two (2) intersecting streets.

"Building" means a structure of more or less permanent construction, having a roof and intended to be used for sheltering people, animals, property, or business activity.

Temporary structures such as tents, fish-drying racks, dog houses, and shipping vans placed on a lot only for the reasonable duration of construction are not buildings for purposes of street and yard setbacks. Permanent structures such as houses, stores, mobile homes, manufactured homes, garages, storage sheds, shops, steambaths, and smokehouses are buildings. For setback purposes, a building includes such extended structures as arctic entries, balconies, carports, decks, exterior stairways, garages, porches, wannigans, water, sewage, and oil tanks, and windows. Where independent buildings with separate entrances are not joined by a common wall and/or ceiling or floor, each building is a separate building.

"Bunk house" means a building consisting of individual sleeping rooms for one (1) or more individuals working for the same employer, provided the rooms are not for rent or lease to persons other than employees of the same employer.

"Certificate to plat" means a certificate prepared by a title company authorized by the laws of the state to write the same, showing the names of all persons having any record title interest in the land to be platted together with the nature of their respective interests therein.

"Certified mobile home" means a transportable structure constructed to be towed on its own chassis, larger than three hundred twenty (320) square feet, designed to be used as a year-round residential dwelling, built after June fifteenth (15th), 1976, and bearing a seal certifying that it is built in compliance with the Federal Manufactured Housing Construction and Safety Standards ([42](#) USC Section [5401](#) et seq.) (see also "mobile home").

"Child care facility" means a home or structure used and maintained to provide, for compensation, care for five (5) or more children unrelated to the care provider.

"City" means the city of Bethel.

"Collector street" means a street that carries traffic between local streets and other collectors and arterials.

"Commercial use" means a retail or wholesale business enterprise.

"Comprehensive plan" means a document of text, charts, graphics and maps, or any combination, designed to portray general, long-range proposals for the arrangement of land uses which is intended primarily to guide government policy towards achieving orderly and coordinated development of the entire community.

"Conditional use" means a use not permitted as a principal use within a district but which may be permitted if approved by the planning commission subject to conditions

imposed by the planning commission that eliminate or substantially reduce the adverse effects the use would have on principal uses in the neighborhood and district and as may be necessary to preserve the integrity and character of the district and neighborhood in which the use is conditionally permitted.

“Construction” means and includes design, engineering, contract administration and work, labor and materials furnished for an improvement.

“Control valve” means the shut-off valve required by the city water utility to be placed on the water extension line on the customer’s property.

“Corner lot” means a lot located at the intersection of two (2) or more streets where the angle of intersection of the lot lines abutting those streets does not exceed one hundred thirty-five (135) degrees.

“Critical facility” means a facility for which even a slight chance of flooding might be too great. Critical facilities include, but are not limited to, schools, nursing homes, hospitals, police, fire and emergency response installations, and installations which produce, use or store hazardous materials or hazardous waste.

“Cul-de-sac” means a road having one (1) end open to traffic and being terminated at the other end by a vehicular turnaround.

“Dedication” means the intentional appropriation of land by the owners to public use.

“Development” means any manmade change to improved or unimproved land, including but not limited to buildings or other structures; the excavation or relocation of material or depositing of fill on a parcel of land; mining, dredging, filling, grading, paving, or drilling operations; construction, reconstruction, conversion, structural alteration, relocation, or enlargement of any structure; for purposes of Chapter [15.08](#) BMC, it also includes any storage of equipment or materials; for purposes of BMC Title [18](#), it also includes any use or change in use of any structure or land.

“Development phasing district” means an area shown on Figure 11 as corrected under BMC [16.08.040\(A\)](#), entitled “Development Phasing” in the 1997 Comprehensive Plan of the city of Bethel. Each district is identified by a number and letter as, for example, 3B. The district designations are used separately or in combinations to identify specific areas in which certain infrastructure requirements exist with respect to subdivision or other development activities.

“District” means a land use district established by BMC Title [18](#).

"Driveway" means a driving surface that connects the parking area of a property to a city, state, or privately maintained road (also see "Interior access lane").

"Duplex" means a structure or use on one (1) lot involving two (2) attached common wall dwelling units with a common wall extending from floor to ceiling and from exterior wall to exterior wall of the unit, each having a separate entrance and each unit designed for occupancy by one (1) family.

"Dwelling" means a building designed or used as the living quarters for one (1) or more families.

"Dwelling unit" means a room or group of rooms constituting all or part of a dwelling which is arranged, designed and used or intended for use exclusively as living quarters for one (1) family which may includes washing toilet facilities, living, sleeping, and eating facilities, but no more than one (1) kitchen.

"Easement" means an interest in land owned by another that entitles the easement holder to a specified limited use, right or enjoyment. A public easement is an area legally reserved by plat or conveyed or reserved by deed for the purpose of allowing use by vehicles, pedestrians, utilities, drainage or for other purposes.

"Egress" means an area where a vehicle may leave a parcel and enter the public right-of-way or alley.

"Elevated building" means, for flood insurance purposes, a nonbasement building which has its lowest elevated floor raised above ground level by foundation walls, shear walls, posts, piers, pilings or columns.

"Engineer" means a registered professional civil engineer authorized to practice engineering in the state.

"Excessive" means a degree of use causing effects exceeding those generated by uses permitted in the district in their customary manner of operation, or to a degree injurious to the public health, safety, welfare or convenience.

"Family" means one (1) or more persons occupying premises and living as a single housekeeping unit, as distinguished from a group occupying a roominghouse, club, fraternity house or hotel.

"Federal Insurance Administration (FIA)" means the division of the Federal Emergency Management Agency which is responsible for administration of the National Flood Insurance Program as set out in [44](#) CFR Part [2](#).

"Federal Insurance Administrator" means the administrator of the FIA as established in [42 USC Section 4129](#).

"Fence" means an artificially structured barrier of any material or combination of materials erected to enclose or screen areas of land.

"Final acceptance" means acceptance by the city, at the completion of construction and upon the posting of all required warranties, of a public improvement constructed as a condition of approval of a subdivision plat or other development permit.

"Final plat" means the final map, drawing, or chart on which the subdivision or resubdivision of land is presented to the planning commission or platting officer for approval, and which, when approved as meeting all preliminary plat conditions, will be submitted to the district recorder for recording.

"Flood" or "flooding" means a general and temporary condition of partial or complete inundation of normally dry land areas from:

1. The overflow of inland or tidal waters;
2. The unusual and rapid accumulation of runoff of surface waters from any source.

"Flood insurance rate map" or "FIRM" means the official map of the city on which the Federal Insurance Administration has delineated both the special flood hazard areas and the risk premium zones applicable to the city.

"Floodplain" or "flood-prone area" means any area of land susceptible to being inundated by water from any source. See definition of "flooding."

"Food and beverage sales" means retail sales of groceries, beverages, and household items. Typical uses include grocery stores, convenience stores and bakeries.

"Food and beverage services" means establishments or places of business primarily engaged in the sale of prepared food and beverages for on-premises consumption. Typical uses include restaurants, cafes, fast food outlets, including drive-through or drive-in establishments, and taverns.

"Freezer van" means a containerized shipping van usually about eight (8) feet wide by eight (8) feet high and either twenty (20) or forty (40) feet long and which have sometimes been converted to dwellings or storage and other nonshipping uses.

"Front lot line" means that boundary of a lot measured along the edge of the right-of-way of a dedicated street, private street or public road easement but not an alley, which abuts that line. In the case of a corner lot, either line which meets this description may be designated by the land use administrator as the "front lot line" and the other shall be treated as a side lot line.

"Front yard" means the distance between the front lot line and the part of the permanent structure nearest the front lot line. It also includes that portion of a yard between the front lot line and the required front yard setback line extended to the two (2) side lot lines, the depth of which is the least distance between the front lot line and the nearest permanent structure. In the case of a corner lot, the front lot line is the lot line so designated by the land use administrator.

"General permit" means general permit No. 83-4, as amended, extended or reauthorized, and issued by the Corps of Engineers, which places conditions on land development.

"Greenbelt or buffer park" means a strip or parcel of land privately restricted or publicly dedicated as open space for the purpose of protecting and enhancing the environment.

"Gross usable area" means the area within a lot or parcel of land that can be developed after subtracting areas of drainages, water areas, significant wetlands, setbacks, easements and areas that cannot be developed as a practical matter because of topography, soil or other physical conditions.

"Group home" means a facility located in a residential structure, the principal use of which is to serve as a place for persons seeking rehabilitation or recovery from any physical, mental, or emotional infirmity in a family setting as part of a group rehabilitation or recovery program involving counseling, self-help or other treatment or assistance.

"Home occupation" means an occupation carried on by the occupants of a dwelling as an accessory use in connection with which there is no exterior display of the activity except as noted in this definition, no persons are employed and no trucks or mechanical equipment are used or stored except trucks that are normally associated with a single-family residence. Home occupations include knitting, making of clothing, basketmaking, skinsewing, jewelrymaking, fish smoking, dance or music instructions in classes of five (5) pupils or less, and child care involving three (3) or fewer children who are not members of the household. Home occupation does not include use by an electrician, plumber, doctor, dentist, repair or fix-it shop.

“Improvement” means any construction incident to servicing or furnishing facilities for a subdivision such as grading, street surfacing, construction of driveway approaches, sidewalks, street signs, street lights, water lines, sanitary sewers and treatment systems, storm sewers, culverts, bridges, utilities, waterways, lakes and other items; the construction of any building or permanent structure or any external addition to a structure that constitutes a betterment of real property. The relocation of a structure within a lot or the relocation of a structure to another lot, the addition or relocation of fill or native material, the addition of a floor or room that changes the exterior dimensions of the building and the change to or addition to the sewer or water system serving the building are improvements; painting, siding, reroofing or other cosmetic changes are not considered to be improvements.

“Industrial use” means the use of a building or land where a primary use or activity is the warehousing, storage, movement, shipment or sale of cargo, petroleum products, gravel, sand, lumber, timber, fish, fish or material processing, port activities, or use of heavy equipment. The manufacturing of goods that emits obnoxious noise or fumes, requires the use of chemicals or materials that present a threat to the public health or safety, or requires the use of heavy equipment on the premises is an industrial use.

“Ingress” means the area where a vehicle may enter a private lot from the public right-of-way or public or private easement or other way.

“Institutional” means a structure where the primary use is for educational, governmental, or hospital activities.

“Interceptors” means all trunk, main and lateral sewer lines of every kind which are connected to and used for the collection of sewage from the customer service lines and its delivery to the sewage treatment plant.

“Interior access lane” means a nondedicated small vehicular way that is totally within the boundaries of a lot and provides direct access to parking spaces and/or provides interior circulation on the lot (see “Driveway”).

“Land use administrator” means the manager of the city planning department or such other person as the city manager appoints to administer BMC Titles [15](#), [16](#) and [18](#).

“Legal access” means the right of access to an abutting public, dedicated street, highway or road which is connected to and a part of the public system of streets of the city.

“Local street” means a street, generally within a subdivision, designed primarily to provide direct access to individual abutting properties.

"Lot" means the smallest portion of a subdivision being a measured portion of a parcel of land which is described, identified by a lot number, and fixed on an approved plat filed for record; also, when used in a more general sense, including parcel, tract, plat and property.

"Lot depth" means the distance between straight lines connecting side lot lines, measured between the midpoint of such lines except that such measurement shall not extend outside the lot lines of the lot being measured.

"Lot frontage" means the length of the front lot line.

"Lot improvement" means any building, structure, water or sewer facility, work of art or improvement of the land on which they are situated constituting a physical betterment of real property, or any part of such betterment.

"Lot line" means a fixed boundary of a lot described by survey located on an approved plat filed for record.

"Lot width" means the distance between straight lines connecting front and rear lot lines at each side of the lot, measured between the midpoints of such lines except that such measurement shall not extend outside the lot lines of the lot being measured.

"Lowest floor" means the lowest floor of the lowest enclosed area (including basement). An unfinished or flood-resistant enclosure usable solely for parking of vehicles, building access or limited storage in an area other than a basement area is not considered a building's lowest floor; provided, that such enclosure is not built so as to render the structure in violation of the applicable nonelevation requirements of BMC [15.08.100](#).

"Manufactured home" means a structure, including a mobile home, transportable in one (1) or more sections, which, in the traveling mode, is eight (8) body feet or more in width or forty (40) body feet or more in length, or, when erected on site, is three hundred twenty (320) or more square feet, and which is built on a permanent chassis and designed to be used as a dwelling with or without a permanent foundation when connected to the required utilities, and includes the plumbing, heating, air-conditioning, and electrical systems contained therein; it also includes any structure which meets all the above requirements except the size requirements and with respect to which the manufacturer voluntarily files a certification required by the U.S. Secretary of Housing and Urban Development and complies with the standards established under [42 USC Sections 5401](#) through [5426](#); and except that such term shall not include any self-propelled recreational vehicle.

"Marginal street access" means a frontage road which separates properties from arterials and collectors and eliminates the need for unlimited access to such streets.

“Minor structure” means, for purposes of yard setback requirements, a structure such as a doghouse, small storage box or other small structure, not exceeding three (3) feet in height and not occupying more than twenty-five (25) square feet; except, a fence that does not exceed six (6) feet in height is treated as a minor structure.

“Mobile home” means a transportable structure constructed to be towed on its own chassis and designed to be used as a year-round residential dwelling (see also “certified mobile home”).

“Mobile home park” means any parcel of land, including separate parcels under common ownership, which is occupied by four (4) or more mobile homes but not including a mobile home sales lot if none of the mobile homes are used as dwellings.

“Nonconforming use, lot, or structure” means lots, structures, buildings, or uses of land that were lawful prior to the effective date of a provision of BMC Title [15](#), [16](#), [17](#) or [18](#), an amendment thereto, the removal of federal or state protections on land, or the annexation of land into the city, but which fail by reason of such new or revised provision, removal of government restriction, or annexation to conform to the present requirements of the provision.

“Nonconformity” means a nonconforming lot, structure, or use of land or structures.

“Nuisance” means an activity which arises from unreasonable, unwarranted or unlawful use by a person of property, which interferes with, obstructs or injures the right of another, or the public, in the use or enjoyment of property, endangers personal health or safety or produces material annoyance, inconvenience and discomfort.

“Official map” or “official land use map” means the map adopted by ordinance showing the boundaries of the land use districts to which the regulations of this code apply.

One-Hundred- (100-) Year Flood. See “Base flood.”

One-Hundred- (100-) Year Floodplain. See “Special flood hazard area.”

“Ordinance” means any legislative action of the city council which has the force of law, including any amendment or repeal of any ordinance or Bethel Municipal Code provision.

“Owner” means any person, group of persons, firm or firms, corporation or corporations, or any other legal entity having legal title to or sufficient property interest in a parcel that is subject to the provisions of BMC Title [15](#), [16](#), [17](#) or [18](#).

“Owner-Occupied” means that the dwelling unit is occupied by the owner.

"Parcel" means an area of land, legally created and described, not containing any smaller legally created area of land. A lot, tract, outlot, and area of land described by aliquot parts may be referred to as a "parcel."

"Parking space" means a driveable surface of gravel, sand, concrete or asphalt that is accessible from a street, interior access lane or aisle.

"Party wall" means a wall shared as a common support between two (2) contiguous structures, buildings, or dwelling units under different ownerships.

Person. The word "person" includes corporations and other entities and forms of association as well as individuals.

"Personal services" means commercial establishments primarily engaged in the provision of support services to other business, or services of a personal, professional or nonprofessional nature. Business activity may be conducted on the premises or off premises. Typical uses include barber and beauty shops, shoe repair, office maintenance services, health fitness studios, photographers, film processing shops, funeral and mortuary services, travel agencies, laundry and dry cleaning establishments, pharmacy, veterinary services, and secretarial services (see also "Professional office").

"Plan" means the city comprehensive plan.

"Planned development" means a form of development usually characterized by a unified site design for a number of housing units, clustering buildings and providing common open space, density increases, and a mix of building types and land uses. It permits the planning of a project and the calculation of densities over the entire development rather than on an individual lot-by-lot basis. It also refers to a process, mainly revolving around site plan review, in which public officials have considerable involvement and discretion in determining the nature and arrangement of and special restrictions on the development.

"Planning commission" means the city of Bethel planning commission.

"Plat" means a map or representation on paper of a parcel of land. A "preliminary plat" is a map showing the salient features of a proposed subdivision of land submitted to the planning commission for purposes of preliminary consideration and approval. A "final plat" is a map of a subdivision of land made up in final form ready for approval and filing.

"Platting authority" means the planning commission.

"Platting officer" means the manager of the city of Bethel planning department or such other person as the city manager appoints to administer BMC Title [17](#).

"Preliminary consultation" means a voluntary meeting between the subdivider or developer and the land use administrator or platting officer for the purpose of informing the subdivider or developer of subdivision and development procedures and standards as prescribed by BMC Titles [15](#) through [18](#).

"Preliminary plat" means the conceptual maps, drawing or chart indicating the proposed layout of the subdivision to be submitted to the planning commission.

"Principal structure" means a building within which a principal use takes place, such as a residence or a business. Principal structure is a concept similar to principal use, except that it is specific to the use of a building.

"Principal use" means the major or predominant use of land or a structure, as distinguished from a secondary or accessory use.

"Professional office" means an office for the conduct of any one (1) of the following uses: accountant, advertising agency, architect, attorney, chiropractor, civil engineer or surveyor's drafting office, photographer, private detective, real estate office, social work, doctor, dentist, insurance sales or similar use, but not including barber shop, beauty parlor, contractor, pest control, pharmacy, veterinary. (Also see "Personal services.")

"Property line" means the perimeter of the lot.

"Public improvement" means any drainage ditch, roadway, park, pedestrian way, street, off-street parking area, lot improvement, street light, sewer, water or other facility for which the city may ultimately assume the responsibility of maintenance and operation, or which may affect an improvement for which city responsibility is established.

"Public improvement guarantee" means a performance bond, deposit in escrow, letter of credit or a note from the applicant secured by a first (1st) deed of trust upon land given to the city to secure the timely performance of the applicant in the construction of required improvements.

"Public open space" means land dedicated or reserved for the use by the general public, including, but not limited to, parks, parkways, recreation areas, and school sites.

"Public utility" means all persons, firms, corporations, or municipal or public authorities which are certified as public utilities by the state and which provide gas, electricity,

water, telephone, cable, storm sewers, sanitary sewers or other services of a similar nature.

“Rear lot line” means that boundary of a lot which is most parallel to the front lot line and does not intersect the front lot line. In the case of a triangular lot, “rear lot line” means a line twenty (20) feet in length within the lot parallel to and at the maximum distance from the front lot line.

“Rear yard” means the distance between the property line that parallels or generally parallels the rear lot line and the part of a structure, other than a minor structure, nearest the rear lot line.

“Recreational vehicle” means a vehicle which is: built on a single chassis; 400 square feet or less when measured at the largest horizontal projection; designed to be self-propelled or permanently towable by a light duty truck; and designed primarily not for use as a permanent dwelling but as temporary living quarters for recreational, camping, travel, or seasonal use.

“Regulatory flood” means the one-hundred- (100-) year flood. The water surface elevation of the regulatory flood is the water surface elevation delineated on the flood insurance rate map.

“Replat” means an alteration to an original recorded plat; a resubdivision.

“Reserve strip” means land reserved adjacent to a proposed street for the purpose of denying access from adjacent property to such street.

“Residential” means a structure where the primary use is for human habitation.

“Residential structure” means a single structure used primarily as a residence which may have one (1) or more dwelling units.

“Residential unit” means a common living area designed or advertised to house one (1) family.

“Resubdivision” means the redelineation of an existing lot, block, or tract of a previously recorded subdivision involving the change of property lines after vacation, the altering of dedicated streets, easements or public areas.

“Right-of-way” means land reserved, used or to be used for the use of supporting city services.

“Road” means a way for vehicular traffic, dedicated to public use.

“Setback” means the minimum distance required between a lot line and structures other than minor structures.

“Sewer facilities” means all interceptors, pressure pumps, valves, sumps, heating and electrical facilities, manholes, guards and other features required for an operating, piped sewage collection system.

“Shopping center” means a group of commercial establishments planned, constructed, developed, and managed as a unit with off-street parking provided on site.

“Side lot line” means that boundary of a lot which is neither a front nor rear lot line and which is perpendicular or generally perpendicular to the front lot property line.

“Side yard” means the distance between the side lot line and the part of a structure, other than a minor structure, nearest the side lot line.

“Significant wetlands” means (1) those areas of the floodplain that have not been developed; rivers, lakes, streams, sloughs, drainages, and ponds at least one-half (1/2) acre in size; and (2) a twenty-five- (25-) foot-wide area upland from the mean high water mark of major drainageways, lakes and ponds.

“Single-family dwelling” means a site-built dwelling unit designed for occupancy by one (1) family for individual ownership, lease, or rental.

“Site plan” means a plan, drawn to scale, which depicts and describes uses and structures proposed for a parcel of land as required by the regulations in BMC Title [15](#). It includes lot lines, streets, building sites, reserved open space, buildings, major landscape and drainage features, proposed fill activity, plans for accommodating drainage, access location and dimensions and plans for the water and sewer system.

“Special flood hazard area” and “area of special flood hazard” mean the area within the city subject to the one-hundred- (100-) year flood as delineated on the flood insurance rate map for Bethel published by the Federal Insurance Administration. Designation of an area on the FIRM will always include the letter A or V.

“Start of construction” includes substantial improvement, and means the date the building permit was issued, provided the actual start of construction, repair, reconstruction, rehabilitation, addition placement, or other improvement was within one hundred eighty (180) days of the permit date. The “actual start” means either the first placement of permanent construction of a structure on a site, such as the pouring of slab or footings, the installation of piles, the construction of columns, or any work beyond the stage of excavation; or the placement of a manufactured home on a foundation. Permanent construction does not include land preparation, such as clearing,

grading and filling; nor does it include the installation of streets and/or walkways; nor does it include excavation for a basement, footings, piers, or foundations or the erection of temporary forms; nor does it include the installation on the property of accessory buildings, such as garages or sheds not occupied as dwelling units or not part of the main structure. For a substantial improvement, the "actual start of construction" means the first alteration of any wall, ceiling, floor, or other structural part of a building, whether or not that alteration affects the external dimensions of the building.

"State" means the state of Alaska.

"Street" means a right-of-way which provides for vehicular and pedestrian travel access to abutting properties and includes arterials, collectors, roads, avenues, highways, ways and other rights-of-way for transportation, and other street uses such as placement of utilities.

"Street right-of-way width" means the distance between property lines measured at right angles to the centerline of the street.

"Street width" means the shortest distance between the lines delineating the right-of-way of the street.

"Structural alteration" means any addition to or subtraction from parts of a building, including walls, columns, beams, girders, foundations, doors and windows.

"Structure" means anything constructed or erected on the ground or attached to something located on the ground. Structures include walled or roofed buildings, radio and TV towers, storage vans, sheds, water tanks, sewage tanks, oil tanks, gas or liquid storage tanks that are principally above ground, fences and signs. Operable vehicles, sidewalks and boardwalks, and pavement are not considered structures for yard setback purposes (see also "minor structure" and "temporary structure"). For floodplain management purposes, a "structure" means a walled and roofed building, including a gas or liquid storage tank, that is principally above ground, as well as a manufactured home.

"Stub street" means a dead-end local street which provides for eventual expansion of the street onto unplatted land.

"Subdivider," "owner" or "developer" means a person, firm, association, partnership, corporation, governmental unit or combination of any of these which may hold any legal or equitable ownership interest in land being subdivided. The terms shall also include heirs, assigns, or successors in interest, or representatives of the subdivider, owner, proprietor or developer.

"Subdivision" means the division of a tract or parcel of land into two (2) or more lots, sites or other divisions by the landowner for the purpose, whether immediate or future, of sale, lease, conveyance or building development, or by the creation of public access other than common carrier and public utility access, including any resubdivision, and when appropriate to the context, the process of subdividing the land subdivided.

"Substandard lot" means a lot that was lawfully created and met all conditions of the applicable provisions of law and ordinance at the time the plat was approved by the platting authority, or at the time it was filed if platting authority approval was not required by state law at the time it was filed, but does not conform to one (1) or more of the applicable standards of BMC Title [17](#) or [18](#).

"Substantial damage" means damage of any origin sustained by a structure whereby the cost of restoring the structure to its before-damaged condition would equal or exceed fifty (50) percent of the market value of the structure before the damage occurred.

"Substantial improvement" means, as applied to an existing structure, any remodeling, repair, reconstruction or improvement of a structure, the cost of which equals or exceeds fifty (50) percent of the fair market value of the structure either: (1) as such value exists before the improvement is started; or (2) if the structure has been damaged and is being restored, as such value existed before the damage occurred. Substantial improvement commences when the first (1st) alteration of any wall, ceiling, floor, or other structural part of a structure begins, whether or not that alteration affects the external dimensions of the structure. The term does not include either a project for improvement of a structure to correct existing violations of state or local health, sanitary, or safety code specifications which have been identified by the appropriate code enforcement official and which are the minimum necessary to assure safe living conditions or to any alteration of a structure listed on the National Register of Historic Places or a state inventory of historic places.

"Surveyor" means a land surveyor who is registered in the state.

"Temporary structure" means a structure that can easily be dismantled by one (1) person in one (1) day, or could be moved with human labor without the aid of mechanical lifting equipment. Examples of temporary structures are tents, fish-drying racks, dog houses, and small storage boxes.

"Through or double-frontage lot" means a lot other than a corner lot with frontage on more than one (1) street.

"Topographic map" means a map showing the land form by the use of contour lines.

“Tract” means an area within a subdivision that has been identified as a tract, but which is not a lot located within a numbered or lettered block and is not identified as a block.

“Triplex” means a structure involving three (3) attached common wall dwelling units, each unit designed for occupancy by one (1) family, for ownership, lease or rental.

“Use” means the purpose for which any land, structure, or building is arranged, designed, intended, occupied, or maintained.

“Used” or “occupied” as applied to any land or structure shall be construed to include the phrase “intended, arranged or designed to be used or occupied.”

“Vacation” means the act of making legally void the public interest or rights in a dedicated right-of-way, easement, public area or other dedicated public interest.

“Variance” means permission to depart from the literal standards or requirements of certain provisions of BMC Titles [15](#) through [18](#) granted pursuant to Chapter [18.64](#) BMC or, when applicable, BMC [15.08.260](#).

“Vehicle” means any mechanical device for carrying passengers, goods or equipment, usually moving on wheels or runners, such as a car, bicycle, sled or snow machine.

“Walkway” means a right-of-way, dedicated to public use, which crosses within a block to facilitate pedestrian access to adjacent streets and properties.

“Warranty” means a guarantee by the subdivider that the completed public improvement, accepted by the city, is free of defects in materials and workmanship and shall remain in good condition during the warranty period.

“Water area” means an area that is regularly or always occupied by water, whether standing, flowing or frozen.

“Water connection” means that part of the water distribution system connecting a water main with the lot line of the property to be furnished water service.

“Water-dependent” means a use or structure for commerce or industry that is dependent on the water by reason of the intrinsic nature of its operations and which cannot exist in any other locations.

“Water facilities” means all water mains, water connections, pumps, valves, fire hydrants, heating and electrical facilities, storage tanks and other parts of the city or a community water system.

“Water main” means that part of the water distribution system intended to directly or indirectly serve more than one (1) water connection.

“Zero lot line” means a development approach in which a building is sited on one (1) or more lot lines with no yard on at least one (1) side.

SECTION 3. Amendment. Bethel Municipal Code Chapters 18.32 Zoning, Residential District-R District. New language is underlined and old language is stricken.

Chapter 18.32 RESIDENTIAL DISTRICT – R DISTRICT

Sections:

18.32.010	Intent.
18.32.020	Permitted and principal uses and structures.
18.32.030	Conditional uses.
18.32.040	Minimum lot size.
18.32.050	Minimum setback requirements.
18.32.060	Maximum height of structures.
18.32.080	Noise.

18.32.010 Intent.

The intent of the residential district is to provide protection to residential areas from encroachment from nonresidential activities.

18.32.020 Permitted and principal uses and structures.

The following are permitted and principal uses and structures in the R district:

- A. Trails and boardwalks.
- B. Nonmotorized public access areas to the Kuskokwim River or other areas that require public access.
- C. Single-family dwelling units.
- D. Duplex uses.
- E. Greenbelts and land reserves.
- F. Subsistence activities.
- G. Any accessory use or structure associated with the principal use or structure on the lot. The use of a freezer van for any purpose is specifically prohibited;

except, during the construction or substantial improvement of the primary structure on a lot, a freezer van used solely for storage of construction materials and equipment may be located on the lot for a period not to exceed twelve (12) months unless, for good cause shown, the time is extended in writing by the land use administrator.

- H. The facilities of sewer, water and other utilities required to serve the lots in the district.
- I. Home occupations, but not more than two (2) per dwelling unit.
- J. A bed and breakfast homestay as an accessory use to the principal structure.

18.32.030 Conditional uses.

The following uses and structures are permitted in the R district under the terms of a conditional use permit.

- A. Triplex and residential apartment buildings.
- B. Planned unit developments.
- C. Professional offices.
- D. Parks, playfields, and playgrounds.
- E. Churches and synagogues, along with the customary accessory uses, including administrative offices, parsonages, day nurseries, kindergartens and meeting rooms.
- F. Headquarters or administrative offices for charitable organizations and similar quasi-public organizations of a noncommercial nature.
- G. Radio and television transmission towers and antennas, not including amateur radio and citizen band radio antennas that are accessory to a residential use.
- H. Food and beverage sales.
- I. Personal services.
- J. The facilities of sewer, water and other utilities required to serve lots outside the district.

18.32.090 Bed and Breakfast Homestay

A. A bed and breakfast homestay may be allowed as an accessory use to a residential use provided that the use of the guest rooms for the bed and breakfast homestay is clearly incidental and subordinate to the use for residential purpose by its occupants.

B. Use Specific Standards

1. Definition. A bed and breakfast homestay as defined in 16.12.030

2. General Standards

a. The host-operator of the bed and breakfast homestay shall establish and maintain the single-family or duplex as his or her primary domicile at all times while it is operated as a bed and breakfast homestay.

b. A bed and breakfast homestay may have up to three guest rooms. In the case of a duplex, the total number of bed and breakfast homestay guest rooms for the entire duplex cannot exceed three guest rooms. The guest rooms will have no more than three occupants per guest room.

c. All structures are subject to all dimensional requirements of the R (residential) zoning district as outlined in 18.32.

d. The accessory use shall protect and maintain the integrity of the residential neighborhood. A bed and breakfast homestay shall not detract from the principal use and shall not place a burden on any private or public infrastructure (i.e. streets or utilities) greater than anticipated from permitted development.

e. An operational fire extinguisher, smoke detectors (one per guest room plus one in each hallway) and carbon monoxide detectors shall be provided.

f. Operable egress windows must be in each guest room.

C. Parking. One off-street parking space per guest room in addition to the parking spaces required for the principal dwelling unit is required for bed and breakfast homestay. The required parking must occur on site and meet all design standards requirements set forth in 18.48.180. Landscaping or other screening structure may be required by the Planning Manager to buffer parking from abutting homes.

D. Plan Review Permit. A bed and breakfast homestay shall require a plan review permit the form that is created by the City Planning Department . An application for a bed and breakfast homestay shall not be complete unless it is accompanied by proof of current business license and a site plan and building floorplans for each level with the guest rooms identified. Prior to the issuance of a permit, the City Planning Manager or his/her designee will inspect the bed and breakfast homestay for compliance with the submitted plans. The Owner will be required to submit an affidavit on a form created by the City Planning Department yearly to verify the plans for the bed and breakfast homestay have not changed since the original approval.

E. Violations – Enforcement

1. The Owner of the bed and breakfast homestay is responsible for compliance with all provisions of this chapter and failure of the Owner to comply with this chapter will be deemed noncompliance by the Owner. The City Planning Manager may revoke or void any approval for the bed and breakfast homestay.

2. Remedies and penalties for violations under this chapter are provided in BMC Chapter 18.84 and this section. The following conduct shall constitute a violation for which the referenced penalties may be imposed, or permit revoked:

a. noncompliance with any of the requirements in this chapter.

b. noncompliance with conditions imposed by the City Planning Manager.

c. Failure to comply with a notice of violation/citation and/or pay fines imposed pursuant this subsection.

~~d. Failure to remit city sales tax or submit a report as required by BMC Chapter 4.16.~~

d. The occupants of the bed and breakfast homestay have created noise, disturbances, or nuisances, in violation of the BMC or state law pertaining to consumption of alcohol or the use of illegal drugs.

e. Any violation regarding sales tax remittance or business licensure shall be enforced by the Finance Director under Titles 4 and 5 of this Code, with the cooperation of the City Planner as necessary.

3. Evidence of Violation.

a. Advertising of any kind by an owner or agent that offers a residential dwelling unit as a bed and breakfast homestay, as defined and regulated in this chapter, shall constitute prima facie evidence of the operation of a bed and breakfast homestay. The burden of proof shall be on the owner to establish that the subject property is being used as a legal bed and breakfast homestay or is not in operation.

b. Other evidence of operation of a bed and breakfast homestay without a valid permit may include, but not limited to, occupant testimony, rental agreements, advertisements, and receipts or bank statements showing payments to owner by an occupant.

4. Penalties. The penalties for violations specified in this chapter shall be subject to 16.04.050,

5. Complaints and Corrections of violations. Complaints and violations shall be in accordance to 18.84.020 and 18.84.030.

a. Revocation. If the violation results in the revocation of the approval for the bed and breakfast homestay, the written notice will set the ground upon which the permit was revoked, the date and time when the revocation is effective, and the appeals procedure. These provisions do not preclude the City Planning Manager's use of any other remedy prescribed by law with respect to violation of this chapter.

6. Application for Permit after Revocation. A person who has had a bed and breakfast homestay approval revoked shall not be permitted to apply for a subsequent bed and breakfast homestay for a period of one year from the date of revocation.

7. Appeals. Appeals of an action made pursuant this chapter must be filed in accordance with BMC Chapter 18.72.

SECTION 4 Pre-existing lawful or unlawful nonconformities: Notwithstanding BMC 18.80.010 or any other provision of this Code, a pre-existing lawful or unlawful nonconformity in existence upon the effective date of the provisions of this ordinance shall be permitted to continue existing for one (1) year from the effective date of this ordinance. Such nonconformity should be discontinued or brought into conformity with the current requirements of this ordinance within one (1) year of the effective date.

SECTION 5. Effective Date. This ordinance shall become effective September 1, 2021.

Introduced by: Planning Commission
Introduction Date July 27, 2021
Public Hearing Date: August 10, 2021
Action:
Vote:

**BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF BETHEL, ALASKA
THIS __ DAY OF XXXX 2021 BY A VOTE OF _ IN FAVOR AND _ OPPOSED.**

Michelle DeWitt, Mayor

ATTEST:

Lori Strickler, City Clerk

Suggested Amendment to Ordinance 21-37, Mayor DeWitt.

Coupled Amendments-to complete the intent of this change, both amendments would have to pass. The red underlined language is language added to the proposed ordinance.

Amendment Number One:

Motion to amend Section 4 to insert after unlawful: “but licensed” and insert after continue existing for one (1) year from the effective date of this ordinance. Such nonconformity shall be discontinued, brought into conformity with the requirements of this ordinance, or receive a conditional use permit in accordance with Section 5 of this ordinance within one (1) year of the effective date.

The amended Section 4 would read:

SECTION 4 Pre-existing lawful or unlawful nonconformities: Notwithstanding BMC 18.80.010 or any other provision of this Code, a pre-existing lawful or unlawful but licensed nonconformity in existence on the effective date of this ordinance shall be permitted to continue existing for one (1) year from the effective date of this ordinance. Such nonconformity shall be discontinued, brought into conformity with the requirements of this ordinance, or receive a conditional use permit in accordance with Section 5 of this ordinance. As used in this section, “effective date” means the date stated in Subsection 6 of this ordinance.

Amendment Number Two:

Motion to amend to insert a new Section 5, titled: Conditional Use Permit (CUP) Standards and Procedures for Licensed Nonconforming, Bed and Breakfast Homestays in the Residential Zone.

Authorization.

A. The planning commission may grant a conditional use permit for licensed but nonconforming bed and breakfast homestays that do not meet the bed and breakfast homestay definition, subject to the standards provided in this section. An applicant is not automatically entitled to a conditional use permit, but is entitled only to have the planning commission give fair consideration to an application for a conditional use permit. The planning commission shall evaluate an application for, and grant or deny, a conditional use permit application.

B. If conditions are imposed on a conditional use permit, the planning commission may delegate authority to the land use administrator to issue the conditional use permit when the conditions have been met.

Application and hearing.

The applicant shall complete a conditional use permit application on a form provided by the planning department and a hearing shall be conducted in accordance with BMC 18.60.

Staff review.

The land use administrator shall review the conditional use permit application and the accompanying plan review permit for bed and breakfast homestays for completeness and prepare a report in accordance with BMC 18.60.040. The land use administrator may recommend approval only when the proposed use and conditions clearly support the following conclusions:

1. The proposed conditional use will not be detrimental to the general public health, safety, or welfare or to the environment;
2. The proposed conditional use meets the following general standards for bed and breakfast homestays:
 - a. The structure meets the dimensional requirements of the R (residential) zoning district as outlined in BMC 18.32.
 - b. The accessory use shall protect and maintain the integrity of the residential neighborhood and not unreasonably interfere with or cause undue annoyance to residential uses by reason of visual appearance, odor, noise, dust, traffic, or other negative impacts. A bed and breakfast homestay shall not detract from the principal use and shall not place a burden on any private or public infrastructure (i.e. streets or utilities) greater than anticipated from permitted development.
 - c. An operational fire extinguisher, smoke detectors (one per guest room plus one in each hallway) and carbon monoxide detectors shall be provided.
 - d. Operable egress windows must be in each guest room.
5. The use and structures proposed are of an appropriate character and scale for the neighborhood in which the project will be located, including parts of the neighborhood that may lie outside the land use district within which the parcel is located;

6. The conditional use is in accordance with and furthers the goals and policies of the comprehensive plan;

7. The proposed use will not subject surrounding properties nor vehicles or pedestrians using nearby streets and ways to hazardous or substantially increased traffic conditions;

8. The plan review permit application submitted with the conditional use permit review shall meet the standards provided for in BMC 18.32.090 D.

9. The conditional use may be exempt from the general standards for bed and breakfast homestays, as long as other standards in this section are met; except current licensed operators shall come into compliance with 18.32.090(B)(2)(e) and (f) and 18.32.090(D) within one (1) year from the effective date of this ordinance.

Planning commission review.

The planning commission shall consider the conditional use permit application at a public hearing in accordance with BMC 18.60.050.

Standards for planning commission decision.

The planning commission may approve a request for a conditional use permit in accordance with this section and BMC 18.60.060.

Expiration of conditional use permit for nonconforming bed and breakfast homestays.

An approved conditional use of a nonconforming bed and breakfast homestay shall be void and/or expire if the structure operating as the bed and breakfast homestay is removed, abandoned, substantially damaged, or sold, and/or the business operating on the premises is closed, sold, or not operational for a period of one (1) year from the expiration of the business license.

RESOLUTION
Bethel Planning Commission
Resolution No. 2021-06

A RESOLUTION OF THE BETHEL PLANNING COMMISSION TO THE CITY COUNCIL RECOMMENDING AN AMENDMENT TO THE BETHEL MUNICIPAL CODE TO ADOPT BED AND BREAKFAST HOMESTAY PROVISIONS IN THE RESIDENTIAL ZONING DISTRICT.

WHEREAS, bed and breakfast homestays are currently not allowed in the Residential Zone, and

WHEREAS, the City recognizes the continued need for a variety of short-term rental in the area while maintaining the residential character of the neighborhoods, and

WHEREAS, the City is aware of the illegal operation of a number of bed and breakfast homestays in the residential zoned district that have been meeting the need for short term housing, and

WHEREAS, a Plan Review Permit Application is required for bed and breakfast homestays that are located within the residential zoned district. An application for a plan review permit for a bed and breakfast homestay will be developed by the Planning Department that will be required before the bed and breakfast homestay can be approved. An affidavit that will be required to be submitted annually by the Owner will also be developed by the Department, and

WHEREAS, this code amendment would provide standards for all bed and breakfast homestays in the residential zoned district to meet, such as a requirement for the owner to occupy the property, total number of rental rooms allowed (3), additional parking requirements, and other related design standards. This allows for consistency in development of bed and breakfast homestays and the opportunity for the City to assist in determining if the proposed development is compatible with the surrounding residential area, and

WHEREAS, the City recognizes the importance of maintaining the residential character of these areas. The design standards and application process were developed to try to mitigate concerns such as traffic, noise, and other potential negative impacts.

WHEREAS, the proposed amendment is fair and reasonable to implement and enforce as it will enhance the stated purpose of this title of promoting the public health, safety and welfare of the present and future inhabitants of the city. It allows for consistency amongst the bed and breakfast homestays and for the Department by developing design standards and permitting process, and

WHEREAS, the proposed amendment will enhance the stated purpose of this title of promoting health, safety and welfare of the present and future inhabitants of the city. The proposed text changes to provide for bed and breakfast homestays in the residential zoned district allows for

design standards the are intended in keeping with the spirit of the residential area, while providing for additional short term housing options, and

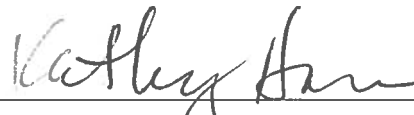
WHEREAS, the proposed amendment will be consistent with the intent and wording of the other provisions of this title. There are bed and breakfast homestays that are operating illegally in the resident zoned district due to the need for a variety of short-term housing for visitors and workers in Bethel. This code amendment will allow the bed and breakfast homestay to be a permitted use within the resident zoned district based on design standards that will allow the use while protecting the health and safety of the residential areas, and

WHEREAS the Planning Commission held a public hearing on Thursday, June 15, 2021 for reviewing the proposed ordinance and agreed with the findings of the city planner and consultant that the proposed amendment to the land use code satisfies BMC 18.76.040(A), is consistent with the City of Bethel Comprehensive Plan goals and objectives, and will provide additional short term housing options while maintaining the characteristics of residential-zoned neighborhoods, and

NOW, THEREFORE BE IT RESOLVED, the Planning Commission recommends to the City Council to approve and adopt an amendment to the Bethel Municipal Code that provides bed and breakfast homestay provisions in the residential zoning district.

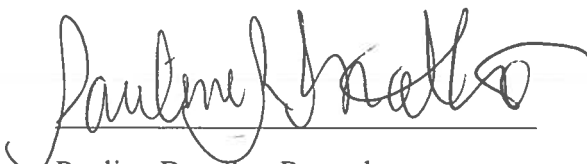
PASSED AND APPROVED BY THE BETHEL PLANNING COMMISSION by a duly constituted quorum on this 15th day of July 2021. City of Bethel City Planning Commission Action:

Vote: In Favor: 7 Opposed: 0 Abstained: -



Kathy Hanson, Chair

ATTEST:



Pauline Boratko, Recorder



City of Bethel

Planning Department
P.O. Box 1388
Bethel, Alaska 99559
(907) 543-5306

Memo

TO: City of Bethel Planning Commission

FROM: Ted Meyer, Planner

**SUBJECT: July 15, 2021 Planning Commission Hearing -
Review and Recommendation of a Zoning
Ordinance to Adopt Bed and Breakfast Provisions
in the Residential Zoning District.**

DATE: July 15, 2021

Background

Attached is a draft ordinance to adopt bed and breakfast provisions into the residential zoning code that was originally written by the Bethel City Clerk. At the Planning Commission meeting on December 10, 2020, commissioners created a Planning Commission subcommittee of three commissioners to review the document. The objective was to have a citizen committee made up of commissioners who have a firm grasp of land use and zoning, to review and refine the document. Three commissioners worked with the City's consultant, DOWL, and the City Planner to perform the work. There were two subcommittee meetings with the contractor in April and May 2021, followed by a bigger group review meeting that included the city manager, city clerk, and city attorney.

This next step is for the Planning Commission to review the document at the public hearing on July 15th, and then, if inclined, recommend the City Council to adopt the ordinance during the second reading at their August 24 meeting.

Introduced by:
Introduction Date
Public Hearing Date:
Action:
Vote:

CITY OF BETHEL, ALASKA

Ordinance #21-XX

AN ORDINANCE BY THE BETHEL CITY COUNCIL AMENDING THE BETHEL MUNICIPAL CODE TO ADOPT BED AND BREAKFAST PROVISIONS IN THE RESIDENTIAL ZONING DISTRICT FOLLOWING A PLAN REVIEW PERMIT PROCESS

WHEREAS, the City Council and Planning Commission have determined that regulations for bed and breakfast have identified a need to accommodate additional short term rental housing within the City of Bethel, Residential (R) district, and identifying in the code, design and operational design standards, and review process that are enforceable and would ensure compatibility in scale and character with other uses, such as single-family and duplex residential development.;

WHEREAS, It is important to maintain the character of the lower density single-family and duplex development. One way to maintain this stability for the bed and breakfast use is to have the owner occupy the unit.;

WHEREAS, in addition to the initial approval of the plan review permit for bed and breakfast homestay, an annual evaluation, in conjunction with the renewal of the operator's business license, will help keep operators in compliance with the code or any additional requirements added to their individual permits;

WHEREAS, Notwithstanding BMC 18.80.010 or any other provision of this Code, pre-existing lawful or unlawful nonconformities in existence upon the effective date of the provisions of this title or an amendment thereto shall be permitted to exist until they are removed, abandoned, substantially damaged, or sold, but not to encourage their perpetuation. Such nonconformities should be discontinued or brought into conformity with the current requirements of this title at the earliest possible time. As used in this chapter, "current" refers to the requirements applicable after the effective date of the applicable provisions of this title or an amendment thereto.

Introduced by:
Introduction Date
Public Hearing Date:
Action:
Vote:

NOW THEREFORE BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF BETHEL, ALASKA:

SECTION 1. Classification. This is a codified Ordinance is of general and permanent nature and shall become part of the Bethel Municipal Code.

SECTION 2. Amendment. Bethel Municipal Code Chapters 16.12.030 Planning Land Use, Planning and Site Development, Definitions. New language is underlined, and old language is stricken.

16.12.030 Definitions.

The following words, terms, and phrases shall have the meanings ascribed to them in this section:

"Abbreviated plat" means a representation of a subdivision in which the subdivision does not create more than four (4) lots; each lot created has legal and physical access to a public highway or street; the subdivision does not involve or require a dedication of a street, right-of-way, or other area; and the subdivision does not require a vacation of a public dedication of land or a variance from the requirements of any ordinance, including, but not limited to, requirements related to subdivision, land use, and building and construction, including flood hazard and drainage regulations.

"Access" means a means of vehicular or pedestrian approach, entry to or exit from property.

"Accessory building, structure or use" means uses and structures customarily accessory and clearly subordinate and incidental to the principal use or structure on a lot. This may include a structure or use for storage, coverage or similar use incidental to the principal use which contributes to the comfort, convenience, or necessity of occupants of the principal structure or use and is located on the same lot as the principal structure or use.

"Addition" means a parcel of land which is platted adjacent to an existing subdivision and which has the same name.

"Adequate" means sufficient in terms of actual or anticipated capacity or demand, satisfactory in terms of public safety requirements or as may be required by this code or other laws, regulations, or standards.

"Adjacent lot" means a lot or parcel of land which shares all or part of a common property line with another lot or parcel of land.

Introduced by:
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Action:
Vote:

"Aliquot part" means the division of a surveyed section of land, described without reference to bearing or distance, into square or rectilinear parcels, the area of each parcel comprising a fractional portion of the total area of the section and of the parcel from which it is being divided.

"Alley" means a public right-of-way shown on a plat which provides only a secondary means of access to a lot, block, tract or other parcel of land.

"Alteration" means any change, addition or modification in the construction, location or use of a structure or lot.

"Apartment" means any building or portion thereof which is used, designed, built, rented or leased which contains dwelling units for four (4) or more families living independently of each other.

"Appeal" means a request to a higher body for a review of the decision of an administrative officer, the planning commission or the city council.

"Arterial" means a street used to carry high volumes of traffic to and from major traffic generators or into or out of the community.

"As-built plans" means construction plans that have been revised in accordance with all field changes reflecting the improvements on the site as they actually exist.

"Automotive repair" means replacement of parts, tune-up, lubrication, and washing and polishing of passenger trucks and cars.

"Base flood" means the flood having a one (1) percent chance of being equaled or exceeded in any given year; also referred to as the one-hundred- (100-) year flood. Areas subject to the base flood are special flood hazard areas and the designation of these areas on the FIRM always includes the letter A or V.

"Basement" means any area of a building having its floor subgrade (below ground level) on all sides.

"Bedroom" means a room marketed or designed to function primarily for sleeping.

"Bed and Breakfast" means a property providing accommodations for travelers that may also include a breakfast in a common eating area.

"Bed and Breakfast Homestay establishment" means an owner-occupied residential dwelling or a duplex in which one of the residential dwellings of the duplex is owner-

Introduced by:
Introduction Date
Public Hearing Date:
Action:
Vote:

occupied with up to three guest rooms and includes residential uses offering overnight accommodations to registered transient guests.

"Block" means an area of land within a subdivision that is entirely bounded by rights-of-way, physical barriers, and exterior boundaries of the subdivision, except alleys, and which is usually divided into lots.

"Block length" means the distance between intersections of through streets, such distance being measured along the longest street bounding the block and from the right-of-way line of the two (2) intersecting streets.

"Building" means a structure of more or less permanent construction, having a roof and intended to be used for sheltering people, animals, property, or business activity. Temporary structures such as tents, fish-drying racks, dog houses, and shipping vans placed on a lot only for the reasonable duration of construction are not buildings for purposes of street and yard setbacks. Permanent structures such as houses, stores, mobile homes, manufactured homes, garages, storage sheds, shops, steambaths, and smokehouses are buildings. For setback purposes, a building includes such extended structures as arctic entries, balconies, carports, decks, exterior stairways, garages, porches, wannigans, water, sewage, and oil tanks, and windows. Where independent buildings with separate entrances are not joined by a common wall and/or ceiling or floor, each building is a separate building.

"Bunk house" means a building consisting of individual sleeping rooms for one (1) or more individuals working for the same employer, provided the rooms are not for rent or lease to persons other than employees of the same employer.

"Certificate to plat" means a certificate prepared by a title company authorized by the laws of the state to write the same, showing the names of all persons having any record title interest in the land to be platted together with the nature of their respective interests therein.

"Certified mobile home" means a transportable structure constructed to be towed on its own chassis, larger than three hundred twenty (320) square feet, designed to be used as a year-round residential dwelling, built after June fifteenth (15th), 1976, and bearing a seal certifying that it is built in compliance with the Federal Manufactured Housing Construction and Safety Standards (42 USC Section 5401 et seq.) (see also "mobile home").

"Child care facility" means a home or structure used and maintained to provide, for compensation, care for five (5) or more children unrelated to the care provider.

"City" means the city of Bethel.

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"Collector street" means a street that carries traffic between local streets and other collectors and arterials.

"Commercial use" means a retail or wholesale business enterprise.

"Comprehensive plan" means a document of text, charts, graphics and maps, or any combination, designed to portray general, long-range proposals for the arrangement of land uses which is intended primarily to guide government policy towards achieving orderly and coordinated development of the entire community.

"Conditional use" means a use not permitted as a principal use within a district but which may be permitted if approved by the planning commission subject to conditions imposed by the planning commission that eliminate or substantially reduce the adverse effects the use would have on principal uses in the neighborhood and district and as may be necessary to preserve the integrity and character of the district and neighborhood in which the use is conditionally permitted.

"Construction" means and includes design, engineering, contract administration and work, labor and materials furnished for an improvement.

"Control valve" means the shut-off valve required by the city water utility to be placed on the water extension line on the customer's property.

"Corner lot" means a lot located at the intersection of two (2) or more streets where the angle of intersection of the lot lines abutting those streets does not exceed one hundred thirty-five (135) degrees.

"Critical facility" means a facility for which even a slight chance of flooding might be too great. Critical facilities include, but are not limited to, schools, nursing homes, hospitals, police, fire and emergency response installations, and installations which produce, use or store hazardous materials or hazardous waste.

"Cul-de-sac" means a road having one (1) end open to traffic and being terminated at the other end by a vehicular turnaround.

"Dedication" means the intentional appropriation of land by the owners to public use.

"Development" means any manmade change to improved or unimproved land, including but not limited to buildings or other structures; the excavation or relocation of material or depositing of fill on a parcel of land; mining, dredging, filling, grading, paving, or drilling operations; construction, reconstruction, conversion, structural alteration, relocation, or enlargement of any structure; for purposes of Chapter 15.08 BMC, it also

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includes any storage of equipment or materials; for purposes of BMC Title [18](#), it also includes any use or change in use of any structure or land.

"Development phasing district" means an area shown on Figure 11 as corrected under BMC [16.08.040\(A\)](#), entitled "Development Phasing" in the 1997 Comprehensive Plan of the city of Bethel. Each district is identified by a number and letter as, for example, 3B. The district designations are used separately or in combinations to identify specific areas in which certain infrastructure requirements exist with respect to subdivision or other development activities.

"District" means a land use district established by BMC Title [18](#).

"Driveway" means a driving surface that connects the parking area of a property to a city, state, or privately maintained road (also see "Interior access lane").

"Duplex" means a structure or use on one (1) lot involving two (2) attached common wall dwelling units with a common wall extending from floor to ceiling and from exterior wall to exterior wall of the unit, each having a separate entrance and each unit designed for occupancy by one (1) family.

"Dwelling" means a building designed or used as the living quarters for one (1) or more families.

"Dwelling unit" means a room or group of rooms constituting all or part of a dwelling which is arranged, designed and used or intended for use exclusively as living quarters for one (1) family which may include washing toilet facilities, living, sleeping, and eating facilities, but no more than one (1) kitchen.

"Easement" means an interest in land owned by another that entitles the easement holder to a specified limited use, right or enjoyment. A public easement is an area legally reserved by plat or conveyed or reserved by deed for the purpose of allowing use by vehicles, pedestrians, utilities, drainage or for other purposes.

"Egress" means an area where a vehicle may leave a parcel and enter the public right-of-way or alley.

"Elevated building" means, for flood insurance purposes, a nonbasement building which has its lowest elevated floor raised above ground level by foundation walls, shear walls, posts, piers, pilings or columns.

"Engineer" means a registered professional civil engineer authorized to practice engineering in the state.

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"Excessive" means a degree of use causing effects exceeding those generated by uses permitted in the district in their customary manner of operation, or to a degree injurious to the public health, safety, welfare or convenience.

"Family" means one (1) or more persons occupying premises and living as a single housekeeping unit, as distinguished from a group occupying a roominghouse, club, fraternity house or hotel.

"Federal Insurance Administration (FIA)" means the division of the Federal Emergency Management Agency which is responsible for administration of the National Flood Insurance Program as set out in [44](#) CFR Part [2](#).

"Federal Insurance Administrator" means the administrator of the FIA as established in [42](#) USC Section [4129](#).

"Fence" means an artificially structured barrier of any material or combination of materials erected to enclose or screen areas of land.

"Final acceptance" means acceptance by the city, at the completion of construction and upon the posting of all required warranties, of a public improvement constructed as a condition of approval of a subdivision plat or other development permit.

"Final plat" means the final map, drawing, or chart on which the subdivision or resubdivision of land is presented to the planning commission or platting officer for approval, and which, when approved as meeting all preliminary plat conditions, will be submitted to the district recorder for recording.

"Flood" or "flooding" means a general and temporary condition of partial or complete inundation of normally dry land areas from:

1. The overflow of inland or tidal waters;
2. The unusual and rapid accumulation of runoff of surface waters from any source.

"Flood insurance rate map" or "FIRM" means the official map of the city on which the Federal Insurance Administration has delineated both the special flood hazard areas and the risk premium zones applicable to the city.

"Floodplain" or "flood-prone area" means any area of land susceptible to being inundated by water from any source. See definition of "flooding."

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"Food and beverage sales" means retail sales of groceries, beverages, and household items. Typical uses include grocery stores, convenience stores and bakeries.

"Food and beverage services" means establishments or places of business primarily engaged in the sale of prepared food and beverages for on-premises consumption. Typical uses include restaurants, cafes, fast food outlets, including drive-through or drive-in establishments, and taverns.

"Freezer van" means a containerized shipping van usually about eight (8) feet wide by eight (8) feet high and either twenty (20) or forty (40) feet long and which have sometimes been converted to dwellings or storage and other nonshipping uses.

"Front lot line" means that boundary of a lot measured along the edge of the right-of-way of a dedicated street, private street or public road easement but not an alley, which abuts that line. In the case of a corner lot, either line which meets this description may be designated by the land use administrator as the "front lot line" and the other shall be treated as a side lot line.

"Front yard" means the distance between the front lot line and the part of the permanent structure nearest the front lot line. It also includes that portion of a yard between the front lot line and the required front yard setback line extended to the two (2) side lot lines, the depth of which is the least distance between the front lot line and the nearest permanent structure. In the case of a corner lot, the front lot line is the lot line so designated by the land use administrator.

"General permit" means general permit No. 83-4, as amended, extended or reauthorized, and issued by the Corps of Engineers, which places conditions on land development.

"Greenbelt or buffer park" means a strip or parcel of land privately restricted or publicly dedicated as open space for the purpose of protecting and enhancing the environment.

"Gross usable area" means the area within a lot or parcel of land that can be developed after subtracting areas of drainages, water areas, significant wetlands, setbacks, easements and areas that cannot be developed as a practical matter because of topography, soil or other physical conditions.

"Group home" means a facility located in a residential structure, the principal use of which is to serve as a place for persons seeking rehabilitation or recovery from any physical, mental, or emotional infirmity in a family setting as part of a group rehabilitation or recovery program involving counseling, self-help or other treatment or assistance.

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"Home occupation" means an occupation carried on by the occupants of a dwelling as an accessory use in connection with which there is no exterior display of the activity except as noted in this definition, no persons are employed and no trucks or mechanical equipment are used or stored except trucks that are normally associated with a single-family residence. Home occupations include knitting, making of clothing, basketmaking, skinsewing, jewelrymaking, fish smoking, dance or music instructions in classes of five (5) pupils or less, and child care involving three (3) or fewer children who are not members of the household. Home occupation does not include use by an electrician, plumber, doctor, dentist, repair or fix-it shop.

"Improvement" means any construction incident to servicing or furnishing facilities for a subdivision such as grading, street surfacing, construction of driveway approaches, sidewalks, street signs, street lights, water lines, sanitary sewers and treatment systems, storm sewers, culverts, bridges, utilities, waterways, lakes and other items; the construction of any building or permanent structure or any external addition to a structure that constitutes a betterment of real property. The relocation of a structure within a lot or the relocation of a structure to another lot, the addition or relocation of fill or native material, the addition of a floor or room that changes the exterior dimensions of the building and the change to or addition to the sewer or water system serving the building are improvements; painting, siding, reroofing or other cosmetic changes are not considered to be improvements.

"Industrial use" means the use of a building or land where a primary use or activity is the warehousing, storage, movement, shipment or sale of cargo, petroleum products, gravel, sand, lumber, timber, fish, fish or material processing, port activities, or use of heavy equipment. The manufacturing of goods that emits obnoxious noise or fumes, requires the use of chemicals or materials that present a threat to the public health or safety, or requires the use of heavy equipment on the premises is an industrial use.

"Ingress" means the area where a vehicle may enter a private lot from the public right-of-way or public or private easement or other way.

"Institutional" means a structure where the primary use is for educational, governmental, or hospital activities.

"Interceptors" means all trunk, main and lateral sewer lines of every kind which are connected to and used for the collection of sewage from the customer service lines and its delivery to the sewage treatment plant.

"Interior access lane" means a nondedicated small vehicular way that is totally within the boundaries of a lot and provides direct access to parking spaces and/or provides interior circulation on the lot (see "Driveway").

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"Land use administrator" means the manager of the city planning department or such other person as the city manager appoints to administer BMC Titles [15](#), [16](#) and [18](#).

"Legal access" means the right of access to an abutting public, dedicated street, highway or road which is connected to and a part of the public system of streets of the city.

"Local street" means a street, generally within a subdivision, designed primarily to provide direct access to individual abutting properties.

"Lot" means the smallest portion of a subdivision being a measured portion of a parcel of land which is described, identified by a lot number, and fixed on an approved plat filed for record; also, when used in a more general sense, including parcel, tract, plat and property.

"Lot depth" means the distance between straight lines connecting side lot lines, measured between the midpoint of such lines except that such measurement shall not extend outside the lot lines of the lot being measured.

"Lot frontage" means the length of the front lot line.

"Lot improvement" means any building, structure, water or sewer facility, work of art or improvement of the land on which they are situated constituting a physical betterment of real property, or any part of such betterment.

"Lot line" means a fixed boundary of a lot described by survey located on an approved plat filed for record.

"Lot width" means the distance between straight lines connecting front and rear lot lines at each side of the lot, measured between the midpoints of such lines except that such measurement shall not extend outside the lot lines of the lot being measured.

"Lowest floor" means the lowest floor of the lowest enclosed area (including basement). An unfinished or flood-resistant enclosure usable solely for parking of vehicles, building access or limited storage in an area other than a basement area is not considered a building's lowest floor; provided, that such enclosure is not built so as to render the structure in violation of the applicable nonelevation requirements of BMC [15.08.100](#).

"Manufactured home" means a structure, including a mobile home, transportable in one (1) or more sections, which, in the traveling mode, is eight (8) body feet or more in width or forty (40) body feet or more in length, or, when erected on site, is three hundred twenty (320) or more square feet, and which is built on a permanent chassis and designed to be used as a dwelling with or without a permanent foundation when

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connected to the required utilities, and includes the plumbing, heating, air-conditioning, and electrical systems contained therein; it also includes any structure which meets all the above requirements except the size requirements and with respect to which the manufacturer voluntarily files a certification required by the U.S. Secretary of Housing and Urban Development and complies with the standards established under [42 USC Sections 5401](#) through [5426](#); and except that such term shall not include any self-propelled recreational vehicle.

"Marginal street access" means a frontage road which separates properties from arterials and collectors and eliminates the need for unlimited access to such streets.

"Minor structure" means, for purposes of yard setback requirements, a structure such as a doghouse, small storage box or other small structure, not exceeding three (3) feet in height and not occupying more than twenty-five (25) square feet; except, a fence that does not exceed six (6) feet in height is treated as a minor structure.

"Mobile home" means a transportable structure constructed to be towed on its own chassis and designed to be used as a year-round residential dwelling (see also "certified mobile home").

"Mobile home park" means any parcel of land, including separate parcels under common ownership, which is occupied by four (4) or more mobile homes but not including a mobile home sales lot if none of the mobile homes are used as dwellings.

"Nonconforming use, lot, or structure" means lots, structures, buildings, or uses of land that were lawful prior to the effective date of a provision of BMC Title [15](#), [16](#), [17](#) or [18](#), an amendment thereto, the removal of federal or state protections on land, or the annexation of land into the city, but which fail by reason of such new or revised provision, removal of government restriction, or annexation to conform to the present requirements of the provision.

"Nonconformity" means a nonconforming lot, structure, or use of land or structures.

"Nuisance" means an activity which arises from unreasonable, unwarranted or unlawful use by a person of property, which interferes with, obstructs or injures the right of another, or the public, in the use or enjoyment of property, endangers personal health or safety or produces material annoyance, inconvenience and discomfort.

"Official map" or "official land use map" means the map adopted by ordinance showing the boundaries of the land use districts to which the regulations of this code apply.

One-Hundred- (100-) Year Flood. See "Base flood."

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One-Hundred- (100-) Year Floodplain. See "Special flood hazard area."

"Ordinance" means any legislative action of the city council which has the force of law, including any amendment or repeal of any ordinance or Bethel Municipal Code provision.

"Owner" means any person, group of persons, firm or firms, corporation or corporations, or any other legal entity having legal title to or sufficient property interest in a parcel that is subject to the provisions of BMC Title 15, 16, 17 or 18.

"Owner-Occupied" means the property owner considers the property their primary residence.

"Parcel" means an area of land, legally created and described, not containing any smaller legally created area of land. A lot, tract, outlot, and area of land described by aliquot parts may be referred to as a "parcel."

"Parking space" means a driveable surface of gravel, sand, concrete or asphalt that is accessible from a street, interior access lane or aisle.

"Party wall" means a wall shared as a common support between two (2) contiguous structures, buildings, or dwelling units under different ownerships.

Person. The word "person" includes corporations and other entities and forms of association as well as individuals.

"Personal services" means commercial establishments primarily engaged in the provision of support services to other business, or services of a personal, professional or nonprofessional nature. Business activity may be conducted on the premises or off premises. Typical uses include barber and beauty shops, shoe repair, office maintenance services, health fitness studios, photographers, film processing shops, funeral and mortuary services, travel agencies, laundry and dry cleaning establishments, pharmacy, veterinary services, and secretarial services (see also "Professional office").

"Plan" means the city comprehensive plan.

"Planned development" means a form of development usually characterized by a unified site design for a number of housing units, clustering buildings and providing common open space, density increases, and a mix of building types and land uses. It permits the planning of a project and the calculation of densities over the entire development rather than on an individual lot-by-lot basis. It also refers to a process, mainly revolving around site plan review, in which public officials have considerable involvement and

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discretion in determining the nature and arrangement of and special restrictions on the development.

"Planning commission" means the city of Bethel planning commission.

"Plat" means a map or representation on paper of a parcel of land. A "preliminary plat" is a map showing the salient features of a proposed subdivision of land submitted to the planning commission for purposes of preliminary consideration and approval. A "final plat" is a map of a subdivision of land made up in final form ready for approval and filing.

"Platting authority" means the planning commission.

"Platting officer" means the manager of the city of Bethel planning department or such other person as the city manager appoints to administer BMC Title 17.

"Preliminary consultation" means a voluntary meeting between the subdivider or developer and the land use administrator or platting officer for the purpose of informing the subdivider or developer of subdivision and development procedures and standards as prescribed by BMC Titles 15 through 18.

"Preliminary plat" means the conceptual maps, drawing or chart indicating the proposed layout of the subdivision to be submitted to the planning commission.

"Principal structure" means a building within which a principal use takes place, such as a residence or a business. Principal structure is a concept similar to principal use, except that it is specific to the use of a building.

"Principal use" means the major or predominant use of land or a structure, as distinguished from a secondary or accessory use.

"Professional office" means an office for the conduct of any one (1) of the following uses: accountant, advertising agency, architect, attorney, chiropractor, civil engineer or surveyor's drafting office, photographer, private detective, real estate office, social work, doctor, dentist, insurance sales or similar use, but not including barber shop, beauty parlor, contractor, pest control, pharmacy, veterinary. (Also see "Personal services.")

"Property line" means the perimeter of the lot.

"Public improvement" means any drainage ditch, roadway, park, pedestrian way, street, off-street parking area, lot improvement, street light, sewer, water or other facility for

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which the city may ultimately assume the responsibility of maintenance and operation, or which may affect an improvement for which city responsibility is established.

"Public improvement guarantee" means a performance bond, deposit in escrow, letter of credit or a note from the applicant secured by a first (1st) deed of trust upon land given to the city to secure the timely performance of the applicant in the construction of required improvements.

"Public open space" means land dedicated or reserved for the use by the general public, including, but not limited to, parks, parkways, recreation areas, and school sites.

"Public utility" means all persons, firms, corporations, or municipal or public authorities which are certified as public utilities by the state and which provide gas, electricity, water, telephone, cable, storm sewers, sanitary sewers or other services of a similar nature.

"Rear lot line" means that boundary of a lot which is most parallel to the front lot line and does not intersect the front lot line. In the case of a triangular lot, "rear lot line" means a line twenty (20) feet in length within the lot parallel to and at the maximum distance from the front lot line.

"Rear yard" means the distance between the property line that parallels or generally parallels the rear lot line and the part of a structure, other than a minor structure, nearest the rear lot line.

"Recreational vehicle" means a vehicle which is: built on a single chassis; 400 square feet or less when measured at the largest horizontal projection; designed to be self-propelled or permanently towable by a light duty truck; and designed primarily not for use as a permanent dwelling but as temporary living quarters for recreational, camping, travel, or seasonal use.

"Regulatory flood" means the one-hundred- (100-) year flood. The water surface elevation of the regulatory flood is the water surface elevation delineated on the flood insurance rate map.

"Replat" means an alteration to an original recorded plat; a resubdivision.

"Reserve strip" means land reserved adjacent to a proposed street for the purpose of denying access from adjacent property to such street.

"Residential" means a structure where the primary use is for human habitation.

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"Residential structure" means a single structure used primarily as a residence which may have one (1) or more dwelling units.

"Residential unit" means a common living area designed or advertised to house one (1) family.

"Resubdivision" means the redelineation of an existing lot, block, or tract of a previously recorded subdivision involving the change of property lines after vacation, the altering of dedicated streets, easements or public areas.

"Right-of-way" means land reserved, used or to be used for the use of supporting city services.

"Road" means a way for vehicular traffic, dedicated to public use.

"Setback" means the minimum distance required between a lot line and structures other than minor structures.

"Sewer facilities" means all interceptors, pressure pumps, valves, sumps, heating and electrical facilities, manholes, guards and other features required for an operating, piped sewage collection system.

"Shopping center" means a group of commercial establishments planned, constructed, developed, and managed as a unit with off-street parking provided on site.

"Side lot line" means that boundary of a lot which is neither a front nor rear lot line and which is perpendicular or generally perpendicular to the front lot property line.

"Side yard" means the distance between the side lot line and the part of a structure, other than a minor structure, nearest the side lot line.

"Significant wetlands" means (1) those areas of the floodplain that have not been developed; rivers, lakes, streams, sloughs, drainages, and ponds at least one-half (1/2) acre in size; and (2) a twenty-five- (25-) foot-wide area upland from the mean high water mark of major drainageways, lakes and ponds.

"Single-family dwelling" means a site-built dwelling unit designed for occupancy by one (1) family for individual ownership, lease, or rental.

"Site plan" means a plan, drawn to scale, which depicts and describes uses and structures proposed for a parcel of land as required by the regulations in BMC Title 15. It includes lot lines, streets, building sites, reserved open space, buildings, major

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landscape and drainage features, proposed fill activity, plans for accommodating drainage, access location and dimensions and plans for the water and sewer system.

"Special flood hazard area" and "area of special flood hazard" mean the area within the city subject to the one-hundred- (100-) year flood as delineated on the flood insurance rate map for Bethel published by the Federal Insurance Administration. Designation of an area on the FIRM will always include the letter A or V.

"Start of construction" includes substantial improvement, and means the date the building permit was issued, provided the actual start of construction, repair, reconstruction, rehabilitation, addition placement, or other improvement was within one hundred eighty (180) days of the permit date. The "actual start" means either the first placement of permanent construction of a structure on a site, such as the pouring of slab or footings, the installation of piles, the construction of columns, or any work beyond the stage of excavation; or the placement of a manufactured home on a foundation. Permanent construction does not include land preparation, such as clearing, grading and filling; nor does it include the installation of streets and/or walkways; nor does it include excavation for a basement, footings, piers, or foundations or the erection of temporary forms; nor does it include the installation on the property of accessory buildings, such as garages or sheds not occupied as dwelling units or not part of the main structure. For a substantial improvement, the "actual start of construction" means the first alteration of any wall, ceiling, floor, or other structural part of a building, whether or not that alteration affects the external dimensions of the building.

"State" means the state of Alaska.

"Street" means a right-of-way which provides for vehicular and pedestrian travel access to abutting properties and includes arterials, collectors, roads, avenues, highways, ways and other rights-of-way for transportation, and other street uses such as placement of utilities.

"Street right-of-way width" means the distance between property lines measured at right angles to the centerline of the street.

"Street width" means the shortest distance between the lines delineating the right-of-way of the street.

"Structural alteration" means any addition to or subtraction from parts of a building, including walls, columns, beams, girders, foundations, doors and windows.

"Structure" means anything constructed or erected on the ground or attached to something located on the ground. Structures include walled or roofed buildings, radio and TV towers, storage vans, sheds, water tanks, sewage tanks, oil tanks, gas or liquid

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storage tanks that are principally above ground, fences and signs. Operable vehicles, sidewalks and boardwalks, and pavement are not considered structures for yard setback purposes (see also "minor structure" and "temporary structure"). For floodplain management purposes, a "structure" means a walled and roofed building, including a gas or liquid storage tank, that is principally above ground, as well as a manufactured home.

"Stub street" means a dead-end local street which provides for eventual expansion of the street onto unplatted land.

"Subdivider," "owner" or "developer" means a person, firm, association, partnership, corporation, governmental unit or combination of any of these which may hold any legal or equitable ownership interest in land being subdivided. The terms shall also include heirs, assigns, or successors in interest, or representatives of the subdivider, owner, proprietor or developer.

"Subdivision" means the division of a tract or parcel of land into two (2) or more lots, sites or other divisions by the landowner for the purpose, whether immediate or future, of sale, lease, conveyance or building development, or by the creation of public access other than common carrier and public utility access, including any resubdivision, and when appropriate to the context, the process of subdividing the land subdivided.

"Substandard lot" means a lot that was lawfully created and met all conditions of the applicable provisions of law and ordinance at the time the plat was approved by the platting authority, or at the time it was filed if platting authority approval was not required by state law at the time it was filed, but does not conform to one (1) or more of the applicable standards of BMC Title 17 or 18.

"Substantial damage" means damage of any origin sustained by a structure whereby the cost of restoring the structure to its before-damaged condition would equal or exceed fifty (50) percent of the market value of the structure before the damage occurred.

"Substantial improvement" means, as applied to an existing structure, any remodeling, repair, reconstruction or improvement of a structure, the cost of which equals or exceeds fifty (50) percent of the fair market value of the structure either: (1) as such value exists before the improvement is started; or (2) if the structure has been damaged and is being restored, as such value existed before the damage occurred. Substantial improvement commences when the first (1st) alteration of any wall, ceiling, floor, or other structural part of a structure begins, whether or not that alteration affects the external dimensions of the structure. The term does not include either a project for improvement of a structure to correct existing violations of state or local

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health, sanitary, or safety code specifications which have been identified by the appropriate code enforcement official and which are the minimum necessary to assure safe living conditions or to any alteration of a structure listed on the National Register of Historic Places or a state inventory of historic places.

"Surveyor" means a land surveyor who is registered in the state.

"Temporary structure" means a structure that can easily be dismantled by one (1) person in one (1) day, or could be moved with human labor without the aid of mechanical lifting equipment. Examples of temporary structures are tents, fish-drying racks, dog houses, and small storage boxes.

"Through or double-frontage lot" means a lot other than a corner lot with frontage on more than one (1) street.

"Topographic map" means a map showing the land form by the use of contour lines.

"Tract" means an area within a subdivision that has been identified as a tract, but which is not a lot located within a numbered or lettered block and is not identified as a block.

"Triplex" means a structure involving three (3) attached common wall dwelling units, each unit designed for occupancy by one (1) family, for ownership, lease or rental.

"Use" means the purpose for which any land, structure, or building is arranged, designed, intended, occupied, or maintained.

"Used" or "occupied" as applied to any land or structure shall be construed to include the phrase "intended, arranged or designed to be used or occupied."

"Vacation" means the act of making legally void the public interest or rights in a dedicated right-of-way, easement, public area or other dedicated public interest.

"Variance" means permission to depart from the literal standards or requirements of certain provisions of BMC Titles [15](#) through [18](#) granted pursuant to Chapter [18.64](#) BMC or, when applicable, BMC [15.08.260](#).

"Vehicle" means any mechanical device for carrying passengers, goods or equipment, usually moving on wheels or runners, such as a car, bicycle, sled or snow machine.

"Walkway" means a right-of-way, dedicated to public use, which crosses within a block to facilitate pedestrian access to adjacent streets and properties.

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"Warranty" means a guarantee by the subdivider that the completed public improvement, accepted by the city, is free of defects in materials and workmanship and shall remain in good condition during the warranty period.

"Water area" means an area that is regularly or always occupied by water, whether standing, flowing or frozen.

"Water connection" means that part of the water distribution system connecting a water main with the lot line of the property to be furnished water service.

"Water-dependent" means a use or structure for commerce or industry that is dependent on the water by reason of the intrinsic nature of its operations and which cannot exist in any other locations.

"Water facilities" means all water mains, water connections, pumps, valves, fire hydrants, heating and electrical facilities, storage tanks and other parts of the city or a community water system.

"Water main" means that part of the water distribution system intended to directly or indirectly serve more than one (1) water connection.

"Zero lot line" means a development approach in which a building is sited on one (1) or more lot lines with no yard on at least one (1) side.

SECTION 3. Amendment. Bethel Municipal Code Chapters 18.32 Zoning, Residential District-R District. New language is underlined and old language is stricken.

Chapter 18.32 RESIDENTIAL DISTRICT – R DISTRICT

Sections:

18.32.010	Intent.
18.32.020	Permitted and principal uses and structures.
18.32.030	Conditional uses.
18.32.040	Minimum lot size.
18.32.050	Minimum setback requirements.
18.32.060	Maximum height of structures.
18.32.080	Noise.

18.32.010 Intent.

The intent of the residential district is to provide protection to residential areas from encroachment from nonresidential activities.

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18.32.020 Permitted and principal uses and structures.

The following are permitted and principal uses and structures in the R district:

- A. Trails and boardwalks.
- B. Nonmotorized public access areas to the Kuskokwim River or other areas that require public access.
- C. Single-family dwelling units.
- D. Duplex uses.
- E. Greenbelts and land reserves.
- F. Subsistence activities.
- G. Any accessory use or structure associated with the principal use or structure on the lot. The use of a freezer van for any purpose is specifically prohibited; except, during the construction or substantial improvement of the primary structure on a lot, a freezer van used solely for storage of construction materials and equipment may be located on the lot for a period not to exceed twelve (12) months unless, for good cause shown, the time is extended in writing by the land use administrator.
- H. The facilities of sewer, water and other utilities required to serve the lots in the district.
- I. Home occupations, but not more than two (2) per dwelling unit.
- J. A bed and breakfast homestay as an accessory use to the principal structure.

18.32.030 Conditional uses.

The following uses and structures are permitted in the R district under the terms of a conditional use permit.

- A. Triplex and residential apartment buildings.
- B. Planned unit developments.
- C. Professional offices.
- D. Parks, playfields, and playgrounds.

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- E. Churches and synagogues, along with the customary accessory uses, including administrative offices, parsonages, day nurseries, kindergartens and meeting rooms.
- F. Headquarters or administrative offices for charitable organizations and similar quasi-public organizations of a noncommercial nature.
- G. Radio and television transmission towers and antennas, not including amateur radio and citizen band radio antennas that are accessory to a residential use.
- H. Food and beverage sales.
- I. Personal services.
- J. The facilities of sewer, water and other utilities required to serve lots outside the district.

18.32.090 Bed and Breakfast Homestay

A. A bed and breakfast homestay may be allowed as an accessory use to a residential use provided that the use of the guest rooms for the bed and breakfast homestay is clearly incidental and subordinate to the use for residential purpose by its occupants.

B. Use Specific Standards

1. Definition. A bed and breakfast homestay as defined in 16.12.030

2. General Standards

a. The host-operator of the bed and breakfast homestay shall establish and maintain the single-family or duplex as his or her primary domicile at all times while it is operated as a bed and breakfast homestay.

b. A bed and breakfast homestay may have up to three guest rooms. In the case of a duplex, the total number of bed and breakfast homestay guest rooms for the entire duplex cannot exceed three guest rooms. The guest rooms will have no more than three occupants per guest room.

c. All structures are subject to all dimensional requirements of the R (residential) zoning district as outlined in 18.32.

d. The accessory use shall protect and maintain the integrity of the residential neighborhood. A bed and breakfast homestay shall not detract

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from the principal use and shall not place a burden on any private or public infrastructure (i.e. streets or utilities) greater than anticipated from permitted development.

e. An operational fire extinguisher, smoke detectors (one per guest room plus one in each hallway) and carbon monoxide detectors shall be provided.

f. Operable egress windows must be in each guest room.

C. Parking. One off-street parking space per guest room in addition to the parking spaces required for the principal dwelling unit is required for the bed and breakfast homestay. The required parking must occur on site and meet all design standards requirements set forth in 18.48.180. Landscaping or other screening structure may be required by the Planning Manager to buffer parking from abutting homes.

D. Plan Review Permit. A bed and breakfast homestay shall require a plan review permit form that is created by the City Planning Department . An application for a bed and breakfast homestay shall not be complete unless it is accompanied by proof of current business license and a site plan and building floorplans for each level with the guest rooms identified. Prior to the issuance of a permit, the City Planning Manager or his/her designee will inspect the bed and breakfast homestay for compliance with the submitted plans. The Owner will be required to submit an affidavit on a form created by the City Planning Department yearly to verify the plans for the bed and breakfast homestay have not changed since the original approval.

E. Violations – Enforcement

1. The Owner of the bed and breakfast homestay is responsible for compliance with all provisions of this chapter and failure of the Owner to comply with this chapter will be deemed noncompliance by the Owner. The City Planning Manager may revoke or void any approval for the bed and breakfast homestay.

2. Remedies and penalties for violations under this chapter are provided in BMC Chapter 18.84 and this section. The following conduct shall constitute a violation for which the referenced penalties may be imposed, or permit revoked:

a. noncompliance with any of the requirements in this chapter.

b. noncompliance with conditions imposed by the City Planning Manager.

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c. Failure to comply with a notice of violation/citation and/or pay fines imposed pursuant this subsection.

d. Failure to remit city sales tax or submit a report as required by BMC Chapter 4.16.

e. The occupants of the bed and breakfast homestay have created noise, disturbances, or nuisances, in violation of the BMC or state law pertaining to consumption of alcohol or the use of illegal drugs.

3. Evidence of Violation.

a. Advertising of any kind by an owner or agent that offers a residential dwelling unit as a bed and breakfast homestay, as defined and regulated in this chapter, shall constitute prima facie evidence of the operation of a bed and breakfast homestay. The burden of proof shall be on the owner to establish that the subject property is being used as a legal bed and breakfast homestay or is not in operation.

b. Other evidence of operation of a bed and breakfast homestay without a valid permit may include, but not limited to, occupant testimony, rental agreements, advertisements, and receipts or bank statements showing payments to owner by an occupant.

4. Penalties. The penalties for violations specified in this chapter shall be subject to 16.04.050,

5. Complaints and Corrections of violations. Complaints and violations shall be in accordance to 18.84.020 and 18.84.030.

a. Revocation. If the violation results in the revocation of the approval for the bed and breakfast homestay, the written notice will set the ground upon which the permit was revoked, the date and time when the revocation is effective, and the appeals procedure. These provisions do not preclude the City Planning Manager's use of any other remedy prescribed by law with respect to violation of this chapter.

6. Application for Permit after Revocation. A person who has had a bed and breakfast homestay approval revoked shall not be permitted to apply for a subsequent bed and breakfast homestay for a period of one year from the date of revocation.

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7. Appeals. Appeals of an action made pursuant this chapter must be filed in accordance with BMC Chapter 18.72.

SECTION 4. Effective Date. This ordinance shall become effective September 1, 2021.

**BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF BETHEL, ALASKA
THIS __ DAY OF XXXX 2020 BY A VOTE OF _ IN FAVOR AND _ OPPOSED.**

Perry Barr, Mayor

ATTEST:

Lori Strickler, City Clerk

Chapter 18.76

AMENDMENTS TO THE OFFICIAL MAP AND LAND USE CODE

Sections:

- 18.76.005 Status of actions.**
- 18.76.010 Initiation of text amendments and land use map modifications.**
- 18.76.020 Application.**
- 18.76.030 Hearing and notification.**
- 18.76.040 Staff review.**
- 18.76.050 Planning commission hearing.**
- 18.76.060 City council hearing.**

18.76.005 Status of actions.

Requests for amendments to the text of the land use code or amendments to the official map are requests for legislative actions. The actions of the planning commission in recommending for or against requested amendments is legislative and policy-making in nature. An applicant who is a property owner does not have a right to a requested amendment, but has only the right to have the application heard by the planning commission and, if a timely request is filed upon a rejection by the planning commission, to have an ordinance that would implement the requested amendment transmitted to the city council for its consideration for rejection or introduction and hearing. The requirement for planning commission hearings is to provide an opportunity for broad public input and does not create a due process right in the applicant or a property owner. The requirements for findings, support and reasons is for the purpose of communicating the commission rationale for the policy decision it made or followed in taking its action on the applications. The lack of findings, support or reasons does not invalidate a planning commission action under this chapter. The requirements for hearings, findings, support and reasons do not change the nature or substance of the proceeding under this chapter from legislative to quasi-judicial or quasi-administrative. [Ord. 01-05 § 8.]

18.76.010 Initiation of text amendments and land use map modifications.

An amendment to any portion of the text of this title or of the official land use map may be initiated by application from any of the following:

- A. The city council;
- B. The planning commission;
- C. Any citizen, group of citizens, firm or corporation residing, owning, or leasing property in the city;

D. The manager. [Ord. 01-05 § 8.]

18.76.020 Application.

A. An application for an amendment to any portion of the text of this title shall be made by filing a written request with the planning department. The application shall request the planning commission review the proposed change in this title. The application shall specifically state the proposed change and the rationale for the change including how the change would further the goals and objectives and better implement the comprehensive plan. The application shall also include the fee as established by resolution by city council.

B. An application for an amendment to the official land use map to change a district designation or boundary shall contain:

1. A description of the land area to be redesignated, the requested new designation, along with the existing designation of the area proposed for redesignation and of the areas on all adjacent sides of the area proposed for redesignation;
2. A written statement of justification for the redesignation setting out the facts that show that the redesignation proposed is consistent with the comprehensive plan and furthers its goals and objectives, and showing that one (1) or more of the following conditions exist:
 - a. Changing area conditions;
 - b. Error in original land use designation;
 - c. Demonstrated suitability of the area for the uses that would be authorized as principal and conditional uses under the new designation and the compatibility of the potential new uses with established uses within the existing district and property abutting the area proposed for redesignation;
3. A description of the structures and uses within three hundred (300) feet of the boundary of the proposed area of change, in all directions, and the effects of the potential uses upon the adjacent areas;
4. The fee as established by resolution of the city council.

C. A request by the city council, the planning commission or the manager for an amendment to the text or map need not meet the fee or content requirements of subsections A and B of this section but must clearly describe the amendment requested. [Ord. 01-05 § 8.]

18.76.030 Hearing and notification.

A. Upon receipt of a complete application for an amendment to the text of this title or to the official map, the land use administrator shall set a date for a public hearing before the planning commission. The public hearing shall be scheduled no sooner than twenty (20) calendar days and no later than fifty (50) calendar days from the date of acceptance of a complete application.

B. Notice of the public hearing on a proposed text or map amendment shall be published once a week for at least two (2) consecutive weeks preceding the public hearing in a newspaper of general circulation in the city or posted at City Hall and in at least three (3) public places at least two (2) weeks before the public hearing. If notice is published in a newspaper, the last publication shall be on the day of the hearing or any day that is within fourteen (14) days of the hearing. The notice shall also be delivered to a local radio station five (5) days prior to the scheduled hearing for use on public announcements. The notice shall include a brief description of the amendment or redesignation. Failure to provide one (1) or more of the forms of notice does not invalidate action of the planning commission on the matter so long as there is substantial compliance with either the posting or the publication requirement.

C. If an amendment of the official map is involved and the area proposed for redesignation is small or involves only a few lots, the planning administrator should, but is not required to, send written notice of the hearing to owners of land that is within three hundred (300) feet of the boundaries of the area proposed for redesignation and may send notice to owners of land beyond the three-hundred- (300-) foot boundary. [Ord. 01-05 § 8.]

18.76.040 Staff review.

A. The planning department shall evaluate the application for amendment to the text of this title and shall conduct such investigations as may be relevant. The planning department may only make a recommendation for approval with the following findings:

1. The proposed amendment will be consistent with the comprehensive plan and will further specific goals and objectives of the plan;
2. The proposed amendment will be fair and reasonable to implement and enforce;
3. The proposed amendment will enhance the stated purpose of this title of promoting the public health, safety and welfare of the present and future inhabitants of the city;
4. The proposed amendment will be consistent with the intent and wording of the other provisions of this title.

B. The planning department shall make such investigations as are relevant and evaluate the proposed amendments to the official map. The department shall submit its analysis and recommendations to the planning commission along with findings consistent with its recommendations. The department may only recommend approval of the map amendment if it makes and supports the following findings:

1. The proposed redesignation will be consistent with and further the goals and objectives of the comprehensive plan;
2. If applicable, that the proposed redesignation is better suited to the area because either the conditions have changed in the area to be redesignated since the present designation was assigned, or the area was previously assigned an inappropriate zoning district designation;

3. The principal and conditional uses permitted in the proposed redesignated area will be compatible with the principal and conditional uses permitted in the surrounding area for a one-thousand- (1,000-) foot radius considering factors such as distance, topography, materials, screening, actual and potential development, comprehensive plan designations, and other relevant factors;
4. The area proposed to be redesignated either constitutes an expansion of an area of the same designation or is at least two (2) acres in size;
5. The existing or proposed water, sewage and transportation systems are adequate to serve the principal and conditional uses permitted in the proposed redesignation. [Ord. 01-05 § 8.]

18.76.050 Planning commission hearing.

A. The land use administrator or other representatives of the planning department and interested persons shall be heard at the hearing on the amendment application. The planning commission may adjourn the hearing from day to day. After the hearing is closed, the commission shall consider the merits of the application. The commission shall only consider:

1. The application for text or map amendment and accompanying materials submitted by the applicant;
2. The planning department's report which shall include the analysis, findings and recommendation of the planning department;
3. Written comments and material submitted prior to the public hearing; and
4. Verbal comments made and written materials received at the public hearing.

B. The planning commission may approve the application, modify and approve the application, or deny the application. Notwithstanding other quorum or voting requirements that may apply to planning commission actions, a commission approval or recommendation of approval of a text or map amendment application is effective only if the motion receives the number of affirmative votes equal to a majority of the authorized membership of the commission.

C. If the planning commission approves the application without modifications it shall set out its findings and the factual support for its findings. For this purpose, it may adopt, or modify and adopt, the findings and support of the planning department as its own findings and support. The commission findings must meet the requirements of BMC [18.76.040\(A\)](#) or (B), as appropriate, if it recommends approval of the application.

D. The planning commission may modify the application and approve the application as modified. If it approves the application as modified, it shall set out its findings and the factual support for its findings. It may incorporate from the planning department's findings and support those findings and support that are appropriate to the modified application approved by the commission. The commission findings must meet the requirements of BMC [18.76.040\(A\)](#) or (B), as appropriate, if it recommends approval of a modified application.

- E. If the planning commission approves the application or a modified application, the planning department shall draft and forward to the manager for introduction at the next regular city council meeting an ordinance making the amendments as approved by the commission. If the approved application was for a map amendment, there shall be included as an attachment or exhibit to the ordinance a map or drawing that accurately depicts the area that is subject to the redesignation. The application and all reports, recommendations, maps, correspondence and other documentary evidence shall be provided to the city council with the application and the planning commission's findings and support.
- F. If the planning commission denies the application, the members of the commission that voted against the proposal shall set out the deficiencies and negative factors of the proposal that they believe justify the denial.
- G. If the planning commission recommends denial of any proposed text or map amendment (including a failure to recommend), the denial will be considered a final decision of the planning commission. Within ten (10) days of the date of the decision, the applicant may file a written application with the city clerk requesting that the proposed amendment be considered by the city council. The city clerk shall then request the land use administrator to submit an ordinance that would effect the proposed amendment and any additional application materials for the proposed amendment, including the written record before commission and the commission decision and findings. The ordinance and materials shall be forwarded to the city council which may, in its discretion, take such action on the ordinance as it believes appropriate. [Ord. 01-05 § 8.]

18.76.060 City council hearing.

An ordinance transmitted to the city council pursuant to this chapter may be rejected by the council or introduced and set for a public hearing. The ordinance is subject to the procedural requirements of other ordinances. [Ord. 01-05 § 8.]

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3. The proposed amendment will enhance the stated purpose of this title of promoting the public health, safety and welfare of the present and future inhabitants of the city;
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4. The area proposed to be redesignated either constitutes an expansion of an area of the same designation or is at least two (2) acres in size;
5. The existing or proposed water, sewage and transportation systems are adequate to serve the principal and conditional uses permitted in the proposed redesignation. [Ord. 01-05 § 8.]

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F. If the planning commission denies the application, the members of the commission that voted against the proposal shall set out the deficiencies and negative factors of the proposal that they believe justify the denial.

G. If the planning commission recommends denial of any proposed text or map amendment (including a failure to recommend), the denial will be considered a final decision of the planning commission. Within ten (10) days of the date of the decision, the applicant may file a written application with the city clerk requesting that the proposed amendment be considered by the city council. The city clerk shall then request the land use administrator to submit an ordinance that would effect the proposed amendment and any additional application materials for the proposed amendment, including the written record before commission and the commission decision and findings. The ordinance and materials shall be forwarded to the city council which may, in its discretion, take such action on the ordinance as it believes appropriate. [Ord. 01-05 § 8.]

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City of Bethel

Planning Department
P.O. Box 1388
Bethel, Alaska 99559
(907) 543-5306

Memo

TO: City of Bethel Planning Commission

FROM: Ted Meyer, Planner via LaQuita Chmielowski, P.E.
(DOWL)

SUBJECT: July 15, 2021 Planning Commission Hearing -
Review and Recommendation of a Zoning
Ordinance to Adopt Bed and Breakfast Provisions
in the Residential Zoning District.

DATE: July 15, 2021

Purpose

The Planning Department is recommending an amendment to the City of Bethel Code that would allow for bed and breakfast homestays in the residential zoned district. Although bed and breakfast homestays are not currently allowed, the City recognizes the continued need for a variety of short term rental in the area while maintaining the residential character of the neighborhoods. The City is also aware of the illegal operation of a handful of bed and breakfast homestays in the residential zoned district that have been meeting the need for short term housing.

The proposed code amendment is meant to provide standards and permitting procedures for the bed and breakfast homestay to allow the City the opportunity to review the proposed development to provide consistency and assist in maintaining the residential character of the area.

The proposed text amendment would achieve several things:

1. Allow bed and breakfast homestays to be located within the residential zoned district with a plan review permit. Bed and breakfast homestay are not currently allowed.

2. The code amendment would provide standards for all bed and breakfast homestays in the residential zoned district to meet, such as a requirement for the owner to occupy the property, total number of rooms allowed, additional parking requirements, and other related design standards. This allows for consistency in development of bed and breakfast homestay and the opportunity for the City to assist in determining if the proposed development is compatible with the surrounding residential area.
3. An application for a plan review permit for a bed and breakfast homestay will be developed by the Planning Department that will be required before the bed and breakfast homestay can be approved. An affidavit that will be required to be submitted annually by the Owner will also be developed by the Department.
4. The proposed text amendments to establish standards and permitting process for bed and breakfast homestays is consistent with the goals outlined in the City of Bethel Comprehensives plan as it relates to providing housing options and providing small home base business that are compatible with the residential zoned district.
5. The City recognizes the importance of maintaining the residential character of these areas. The design standards and application process were developed to try to mitigate concerns such as traffic, noise, and other potential negative impacts.

COMMENTS

The attached draft ordinance to adopt bed and breakfast homestay provisions into the residential zoning code that was originally written by the Bethel City Clerk. At the Planning Commission meeting on December 10, 2020, commissioners created a Planning Commission subcommittee of three commissioners to review the document. The objective was to have a citizen committee made up of commissioners who have a firm grasp of land use and zoning, to review and refine the document. Three commissioners worked with the City's consultant, DOWL, and the City Planner to perform the work. There were two subcommittee meetings with the contractor in April and May 2021, followed by a bigger group review meeting that included the city manager, city clerk, and city attorney.

ANALYSIS

1. **The proposed amendment will be consistent with the comprehensive plan and will further specific goals and objectives of the plan;**

The proposed text amendment meets many of the goals outlined in the City of Bethel Comprehensive Plan. The following Goals are met:

General Land Planning, Goal 3: Provide for compatibility among adjoining land uses, so future development maintains or improves the quality of life or land values of surrounding uses.

The proposed text amendment to establish a bed and breakfast homestay in the residential zoned district allows for design standards that are consistent in maintaining the character of the adjoining residential land uses. Without these standards and a permitting process,

bed and breakfast homestays operate illegally and can have a negative impact on the adjoining property owners.

General Land Planning, Goal 4: Encourage a range of housing opportunities for current and future Bethel residents, including more housing within the purchasing or rental capabilities of young families, single people, school teachers and other workers.

As there are changing conditions in Bethel that include a demand for short term housing along with an ever-increasing housing shortage in Bethel, this ordinance was developed with the goal of creating bed and breakfast homestay standards and permitting process that will provide additional short term housing options. The proposed design standards and permitting process will allow the City the opportunity to review the proposed development so that the development would not negatively impact the existing attributes and the character of the neighborhood.

2. The proposed amendment will be fair and reasonable to implement and enforce;

The proposed amendment will enhance the stated purpose of this title of promoting the public health, safety and welfare of the present and future inhabitants of the city. It allows for consistency amongst the bed and breakfast homestays and for the Department by developing design standards and permitting process.

3. The proposed amendment will enhance the stated purpose of this title of promoting health, safety and welfare of the present and future inhabitants of the city.

The proposed text changes to provide for bed and breakfast homestays in the residential zoned district allows for design standards the are intended in keeping with the spirit of the residential area, while providing for additional short term housing options. It is also consistent with the City of Bethel Comprehensive plan as outlined above.

4. The proposed amendment will be consistent with the intent and wording of the other provisions of this title.

The amendment is consistent with the intent of other provisions in the City of Bethel of Code. It is our understanding that there are bed and breakfast homestays that are operating illegally in the resident zoned district due to the need for a variety of short term housing for visitors and workers in Bethel. This code amendment will allow the bed and breakfast homestay to be a permitted use within the resident zoned district based on design standards that will allow the use while protecting the health and safety of the residential areas.

RECOMMENDATIONS

The City recommends approval of the text amendment. This approval is subject to the following recommended changes to 16.12.030 Definitions, 18.32.020 Permitted and Principal Uses and Structures and the addition of 18.32.090 Bed and Breakfast Homestay as outlined in the attached ordinance. Text recommended to be added is underlined, while deleted text is strike through.

16.12.030 Definitions:

“Bed and Breakfast” means a property providing accommodations for travelers that may also include a breakfast in a common eating area.

“Bed and Breakfast Homestay establishment” means an owner-occupied residential dwelling or a duplex in which one of the residential dwellings of the duplex is owner-occupied with up to three guest rooms and includes residential uses offering overnight accommodations to registered transient guests.

“Duplex” means a structure or use on one (1) lot involving two (2) attached common wall dwelling units with a common wall extending from floor to ceiling and from exterior wall to exterior wall of the unit, each having a separate entrance and each unit designed for occupancy by one (1) family.

“Dwelling unit” means a room or group of rooms constituting all or part of a dwelling which is arranged, designed and used or intended for use exclusively as living quarters for one (1) family which ~~may~~ includes ~~washing~~ toilet facilities, living, sleeping, and eating facilities, but no more than one (1) kitchen.

“Owner-Occupied” means the property owner considers the property their primary residence.

18.32.020 Permitted and Principal Uses and Structures

Add the following:

J. A bed and breakfast homestay as an accessory use to the principal structure.

18.32.090 Bed and Breakfast Homestay

A. A bed and breakfast homestay may be allowed as an accessory use to a residential use provided that the use of the guest rooms for the bed and breakfast homestay is clearly incidental and subordinate to the use for residential purpose by its occupants.

B. Use Specific Standards

1. Definition. A bed and breakfast homestay as defined in 16.12.030

2. General Standards

a. The host-operator of the bed and breakfast homestay shall establish and maintain the single-family or duplex as his or her primary domicile at all times while it is operated as a bed and breakfast homestay.

b. A bed and breakfast homestay may have up to three guest rooms. In the case of a duplex, the total number of bed and breakfast homestay guest rooms for the

entire duplex cannot exceed three guest rooms. The guest rooms will have no more than three occupants per guest room.

c. All structures are subject to all dimensional requirements of the R (residential) zoning district as outlined in 18.32.

d. The accessory use shall protect and maintain the integrity of the residential neighborhood. A bed and breakfast homestay shall not detract from the principal use and shall not place a burden on any private or public infrastructure (i.e. streets or utilities) greater than anticipated from permitted development.

e. An operational fire extinguisher, smoke detectors (one per guest room plus one in each hallway) and carbon monoxide detectors shall be provided.

f. Operable egress windows must be in each guest room.

C. Parking. One off-street parking space per guest room in addition to the parking spaces required for the principal dwelling unit is required for the bed and breakfast homestay. The required parking must occur on site and meet all design standards requirements set forth in 18.48.180. Landscaping or other screening structure may be required by the Planning Manager to buffer parking from abutting homes.

D. Plan Review Permit. A bed and breakfast homestay shall require a plan review permit form that is created by the City Planning Department . An application for a bed and breakfast homestay shall not be complete unless it is accompanied by proof of current business license and a site plan and building floorplans for each level with the guest rooms identified. Prior to the issuance of a permit, the City Planning Manager or his/her designee will inspect the bed and breakfast homestay for compliance with the submitted plans. The Owner will be required to submit an affidavit on a form created by the City Planning Department yearly to verify the plans for the bed and breakfast homestay have not changed since the original approval.

E. Violations – Enforcement

1. The Owner of the bed and breakfast homestay is responsible for compliance with all provisions of this chapter and failure of the Owner to comply with this chapter will be deemed noncompliance by the Owner. The City Planning Manager may revoke or void any approval for the bed and breakfast homestay.

2. Remedies and penalties for violations under this chapter are provided in BMC Chapter 18.84 and this section. The following conduct shall constitute a violation for which the referenced penalties may be imposed, or permit revoked:

a. noncompliance with any of the requirements in this chapter.

b. noncompliance with conditions imposed by the City Planning Manager.

c. Failure to comply with a notice of violation/citation and/or pay fines imposed pursuant this subsection.

d. Failure to remit city sales tax or submit a report as required by BMC Chapter 4.16.

e. The occupants of the bed and breakfast homestay have created noise, disturbances, or nuisances, in violation of the BMC or state law pertaining to consumption of alcohol or the use of illegal drugs.

3. Evidence of Violation.

a. Advertising of any kind by an owner or agent that offers a residential dwelling unit as a bed and breakfast homestay, as defined and regulated in this chapter, shall constitute prima facie evidence of the operation of a bed and breakfast homestay. The burden of proof shall be on the owner to establish that the subject property is being used as a legal bed and breakfast homestay or is not in operation.

b. Other evidence of operation of a bed and breakfast homestay without a valid permit may include, but not limited to, occupant testimony, rental agreements, advertisements, and receipts or bank statements showing payments to owner by an occupant.

4. Penalties. The penalties for violations specified in this chapter shall be subject to 16.04.050.

5. Complaints and Corrections of violations. Complaints and violations shall be in accordance to 18.84.020 and 18.84.030.

a. Revocation. If the violation results in the revocation of the approval for the bed and breakfast homestay, the written notice will set the ground upon which the permit was revoked, the date and time when the revocation is effective, and the appeals procedure. These provisions do not preclude the City Planning Manager's use of any other remedy prescribed by law with respect to violation of this chapter.

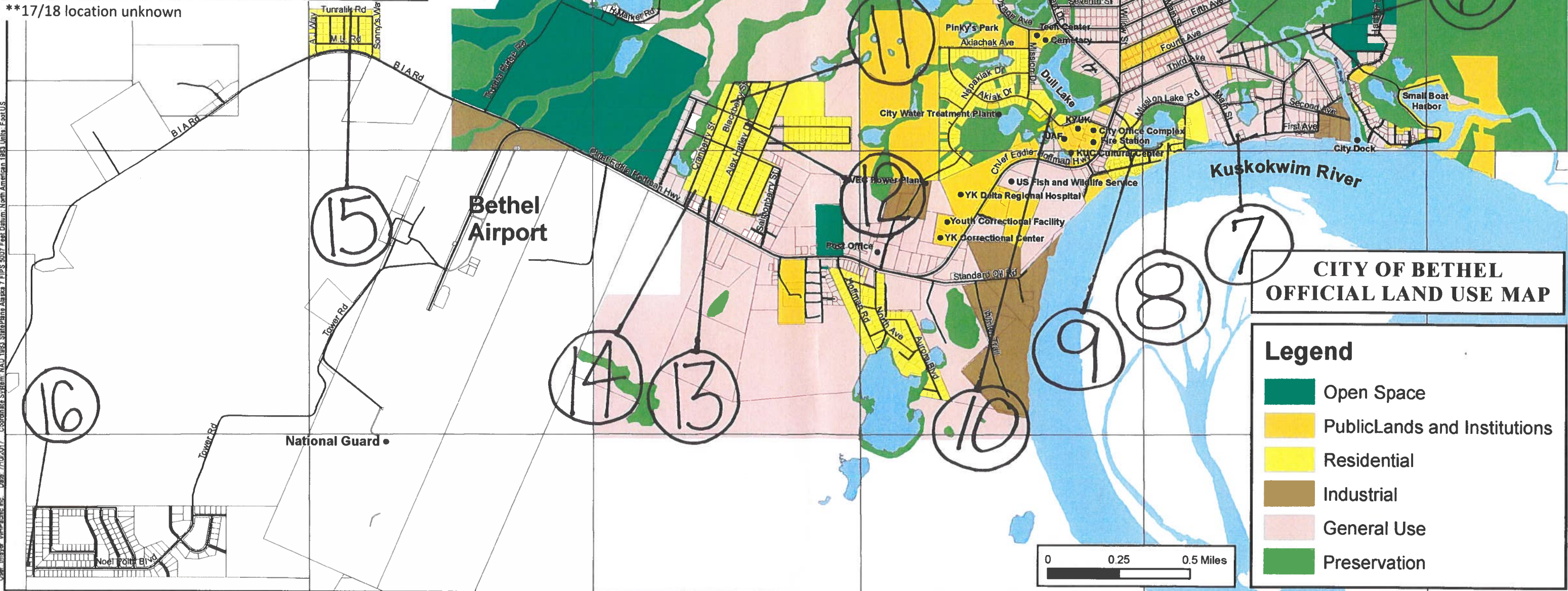
6. Application for Permit after Revocation. A person who has had a bed and breakfast homestay approval revoked shall not be permitted to apply for a subsequent bed and breakfast homestay for a period of one year from the date of revocation.

7. Appeals. Appeals of an action made pursuant this chapter must be filed in accordance with BMC Chapter 18.72.

BED & BREAKFASTS

#	NAME	ZONE	BUSINESS LICENSE
1	Clean & Cozy Resting Place	RES	no
2	Sleep Tite	GU	no
3	White House	GU	yes
4	Willow Lodge	GU	yes
5	Midtown Cottages	GU	yes
6	Sandy's B&B	GU	yes
7	Bentley's	GU	yes
8	Old Mission House	RES	yes
9	The Right Place to Stay	RES	no
10	Sleepy Salmon	RES	yes
11	The Shindig Inn	RES	yes
12	Hackney Homes	RES	yes
13	Blackberry B&B- closed	RES	closed
14	Cranberry Cottage	RES	yes
15	Miller Hospitality	RES	yes
16	Igloo of Enlightenment	N/A	yes
17	Entire House- As good as it Gets	N/A	no
18	Aurora Lights	N/A	no

**17/18 location unknown



CITY OF BETHEL
OFFICIAL LAND USE MAP

Legend

- Open Space
- Public Lands and Institutions
- Residential
- Industrial
- General Use
- Preservation

October 2, 2020

Laura Karr
229 Alex Hatley Dr.
Bethel, AK 99559

City of Bethel
Planning Department
Bethel, AK 99559

To Whom it May Concern:

I am writing on behalf of Dan and Dawn Hackney located at 175 Alex Hatley Drive, I would like to address concerns I have as a Bethel resident, Alex Hatley homeowner, and local small business owner.

Born and raised in Bethel I have always admired and took pride in the community that we have here. Bethel and the great people of Bethel have help build the person that I am. You might understand my heart break and disappointment in the cruelty and hostility that has been acted on towards the Hackneys. Bethel has always been a place that has welcomed and encouraged entrepreneurs. The Hackneys are good people that have chosen Bethel as their home and place to invest in. Dawn is a SART nurse and has taken care of many people in the YK Delta. Dawn and her family have had to endure health hardship. She has given to our community and has chose to invest in our town and our people. I am heartbroken that during such a hard time in her life our town has kicked a good person when they are down. This is not what my town is. We do not place a blame on a patron when the City is broken.

My family and I moved to Alex Hatley four years ago. We have enjoyed living in Blueberry Subdivision. I get the pleasure of driving by the Hackney's on a daily basis. They are pleasant neighbors and have improved the neighborhood. Dan is a great contractor and Dawn is a beautiful home decorator. As a team they have built a beautiful resort like getaway. They add to the family-oriented neighborhood that we had been hoping to find. Their two precious girls are very well behaved, I have seen them taking care of smaller children in the neighborhood. That speaks volumes in the character of the Hackney's. The Hackney's were the only family to welcome us to Blueberry Sub. When I say they are kind and giving it is not just what I have witnessed but how they have welcomed and treated us. They add value in character and structure. I appreciate how the Hackneys have increased our property value.

As a small business owner, I have concerns with how the City has been handling zoning issues. Issues in this area are not met with communication but a hearing with the Planning Commission. Bethel is a small knit town; we all seem to have at least a one degree of connection so when a person or a business seems to be under attack, we feel like the City is not for its people. The City needs to understand that their income comes from small business owners and patrons of their town. This basic understanding and customer service in each department would go a long way. It

October 2, 2020

really is appalling how the City is working against the Hackney family. It sends the wrong message in so many ways. It tells us small business owners that we can not trust the very City that we are serving. It tells us that the City is incompetent. That the City can be bullied or coerced into favoritism. That even if we get a business license and work with the departments directly to do things right, it can all still be taken away from us. The City is responsible not the Hackneys for the misunderstanding and misfortune that has been caused. The City hired people that they thought could fulfill their duties, as a City employee in a decision-making position with the power to approve and deny. A verbal consent is binding to the City. Knowing the Hackneys and how diligent they are, I know that they were in full communication with the Planning Director at the time of build. They would not proceed unless if given the approval. They trusted in the direction and approval given, rightfully so. After all if we can't trust the direction of the City than who can we trust? It does not make sense that all of this heartbreaking hardship should have transpired. I admire people that find a need and look to fulfill it so that others have a better experience or quality of life. The Hackneys have worked hard to take care of a desperately needed housing issue. Their desire to provide in an area of lack and bring in income for our City seems like a win win for everyone. It really does not make sense that any issues that the new Planning Director has couldn't have been worked out with simple communication. The Hackneys work in full transparency and just needed the City to do the same. I implore you to please reconsider each step you as the City are making and the message it sends your patrons.

All the Best,

Laura Karr



Dawn Hackney <3dhackney@gmail.com>

House addition

pooh_07_us <pooh_07_us@yahoo.com>
To: <3dhackney@gmail.com>

Sun, Jun 6, 2:10 PM

June 6, 2021

To Whom It May Concern,

From a concerned member of the community and an essential worker in the community, I have followed this situation regarding the B&B's in Bethel and I am in awe of the injustice of the city judicial system. The Hackney's built on to their home at their own expense to expand not only for their benefit but for the benefit of the city itself. If there is not sufficient housing to accommodate much needed labor workers, nurses, providers, construction workers and essential workers who are needed then the community and the city both suffer. Dan Hackney did state that he did not add a second story on his addition in his plans but the former planner for the city of Bethel did say that she may have given verbal permission for the second story. So if this is the issue then allow the Hackney's to amend the plans, pay the appropriate fees for the addition and operate their business. Allowing the Hackney's to house essential workers provides income not only to themselves but to the surrounding businesses and to the city. The city should want to encourage the community to grow not be discouraged and punished by being singled out on a whim and jealousy of other neighboring residents who have nothing better to do than constantly complain to the city. The current city planner, Ted, should be ashamed of himself. If you cannot be fair and set a precedence for honor and compassion for equal opportunity to everyone in your city then shame on you for allowing personal acquaintances to cloud your better judgment. If you are going to limit income and city revenue for Bethel and it's business owners by preventing the operation of much needed B&B businesses in residential areas then at least be fair and close all B&B's. By all means, go ahead be unfair and punish the city of Bethel and it's private residents by denying them the right to help the city grow and attract new workers, potential residents and much needed healthcare personnel and at the same time cause hardship for the residents who already live here and have invested money to expand. It is crazy that this pettiness has gone on for as long as it has, 2 years really. And as for the residents who continues to create havoc in the Blueberry Community, please do everyone a favor, grow up and get a hobby and preferably one that doesn't involve cameras and inappropriate allegations.

Sherry Vancor
5919B Kasayuli
Bethel, AK 99559

Sent from my Verizon, Samsung Galaxy smartphone

6/7/2021

To Whom It May Concern
City of Bethel
Planning Division
Bethel, AK 99559

To Whom It May Concern:

I am writing in response to the housing planning issue in the Blueberry Subdivision, specifically the property owned by Dan and Dawn Hackney.

I lived in Bethel, AK for over three years. In my last 6 years of employment out of Bethel, I have been tasked with making lodging arrangements for various visitors and folks relocating there. During this time, I often have had to resort to using local accommodations for these folks. More times than not, there is a housing/lodging shortage in Bethel. This is a consistent problem for a number of folks: those relocating to Bethel for employment who must rely on temporary housing until they can secure permanent housing; for applicants visiting Bethel; and for transient workers who need housing for a short, contracted period of time, etc. My organization has many temporary housing units for employees/visitors, but those often fill completely. Then with no available units, we are forced to rely on temporary lodging within the community to keep up with our demand. The shortage of lodging establishments within the community creates a definite challenge on many fronts.

We are often short-staffed with employees, and a recruiting incentive is the ability to supply housing for workers. However, that requires that we have enough adequate housing in Bethel for all current, potential or short-term employees. If we do not have enough temporary accommodations in Bethel, we run the risk of employment deficits for the critical personnel needed to work in the Bethel community and our surrounding villages.

The Hackneys have recognized this shortage firsthand and have built clean, upscale lodging on their property in order to assist with this issue. I have difficulty comprehending why there has been such an ongoing struggle to open this extra lodging. I lived in Blueberry Subdivision when I first moved to Bethel. There are other very large homes, multi-unit rentals, and at least two existing B&Bs that provide additional accommodations for visitors and workers. There are also several other very tall housing units all within this subdivision. Additionally, the Hackneys have an historical record of improving property values, having owned 1-2 previous well-maintained properties in this subdivision. One would hope that all within the community strive to improve and better it. Our humanity requires us to be hospitable to others and supportive of community growth. So I am left to ask, what is the issue with this unit on the Hackney property?

To Whom It May Concern

6/7/2021

Page 2

I compel the City of Bethel to resolve this situation as quickly as possible in order to open up the very necessary extra housing Bethel so desperately needs. I do not see how this property - whether operated as a B&B or short-term rental - that has been well maintained since it was built two years ago would change any aspect of Blueberry Subdivision, other than to enhance it and contribute to the greater needs of our community. At this point, considering the many other similar properties in residential areas of Bethel, it seems the Hackneys have been unfairly targeted. If they cannot be allowed to operate as a B&B, then all other residential B&Bs should be shut down as well. Then maybe when the city residents experience the ripple effect this will have on employment in our region, they might reconsider. I would much rather the City of Bethel direct its focus toward the positives that can occur from the additional lodging the Hackneys are providing rather than have to react later to negative circumstances.

Devon Jeppesen



To Whom It May Concern,

While myself and my family was staying at our temporary housing at the Hackney residence in Bethel, AK. We were being watched by the Hackney's neighbor Mr. Murat every time we walked the dogs, entered, or left the dwelling. The only time that I had an interaction with Mr. Murat is when I caught him videoing my son coming in and out of the house around 1pm on a workday between January and February of this year. This concerned me a great deal. It is one thing to be a nosey neighbor and quite another to be filming children playing outside or coming in and out of a home that should be considered a safe place for them. I spoke with Mr. Murat outside along with his two sons and grandchildren about his filming my son and myself outside. He stated that he only films when Mr. Hackney is on the bobcat. However, Mr. Hackney was not even in town or home that day. That sometimes he films them outside or from the windows and he felt it was not a big deal or any of my business. It is my business when it comes to the safety of my son and my family. I do not know Mr. Murat and am not sure what his grudge is against the Hackney family, but I will inform the authorities the next time I catch him filming the Hackney children, my son, or my wife outside. He also stated that he films the girls when they are outside with their father as well. I told him this is not normal behavior to film minor children that do not belong to your family, its crossing the line of becoming a stalker and predator. His complaint was over snow removal about how Mr. Hackney removes the snow. Mr. Murat removes snow and pushes it all the way down the street. If that is his argument, then why is he involving minor children in it was my response. This is an irresponsible waste of the city's time and funds. If it is the city's job to clear the road then the city needs to step up and take care of the road. If this is an issue because one family has a bigger home than the other, then it needs to stop. These minors do not need to be filmed by adult men that are not in their immediate family, there are without my consent laws to keep people safe from stalking and harassment in Alaska.

Sincerely,

James Egger

Jeff Hoffman
P.O Box 1081
Bethel, AK 99559

To: City of Bethel City Council
City of Bethel planning commission

To whom it may concern.

I'm writing about the home of Dan and Don Hackney's home they built in Blue berry subdivision and the list of complaints about their landfill and construction of their home. The complaints I feel all started from a disgruntled neighbor about there their development from the start and has not stopped to this date. I have visited the Hackneys property and I'm impressed what they have done for the neighborhood as well as for the city of Bethel to enhance it. I have read the complaints of the house construction. I have lived here all my life and our family has developed a subdivision. When I have talked to the planning department in the past about conveniences being enforced I was told the City does not enforce them. Connected to the house is a bed a breakfast for traveling Doctors and nurses which is much needed as we all know due to lack of housing that is clean and secure. In the past they constructed across the road almost the exact same style of home with the Cities approval. If their land fill for proper drainage is problem, the city of Bethel should be working with the Hackneys with culverts and proper ditches for drainage. As you drive around Bethel's subdivisions it seems everybody owns a swamp on their property which as for myself I have had due to development next to me I addressed it and was resolved with the help of the city of Bethel. I would have been proud if the Hackneys built their house in my subdivision. In the future the city of Bethel should work and inspect the developer that proper constructions as well as land fill concerns are met. All concerns from neighbors should be looked into but those holding resentment should be properly addressed, not after the fact when lots of money has been spent. Below is a list of signatures that support the Hackneys for their development of their home and property. Thanks for your time and hope this will be resolved in the Hackneys favor. The following page are residents of Bethel that support the Hackneys and this letter.

Sincerely Jeff Hoffman



172 E Ave Apt 208
Bethel, AK 99559

June 4, 2021

To Whom it may concern:

I am writing to show support for Dan and Dawn Hackney and their new construction and to operate their B&B in its current location. I have resided in Bethel for 2 years and have worked in several industries. One of which relies on B&B's such as the Hackney's. The visitors that were referred to the Hackney's, are all business professionals and are in town for personal needs that contribute to the financial growth of Bethel as a whole. I am a current member of the City of Bethel Finance Committee and understand the need for Tax dollar revenue.

The city is looking for ways to add income by taxing sugary beverages which are already high cost for those who are purchasing them causing the cost of living for certain residents to go up. Yet here is an opportunity for the city to attract tax revenue dollars from tourism and visitors to the city of Bethel. In San Antonio Texas, I used to sit on a board for the Walzem Road Area Revitalization. Our goal was to find ways to help restore a dilapidated side of town in San Antonio, without adding tax expenses to the residents of smaller suburbs in the area, which most of them were Section 8 housing or underprivileged households. We discovered tourism is the best way to increase revenue without burdening the residents of the area. I encourage the city to revisit the solutions that the Hackney's are given to offer them the opportunity to continue to add Tax Dollar revenue to the city of the Bethel.

I understand that the Hackney's did not submit a correct building plan while constructing their building. However, I see this is a 2-way street of failure and the city must also take ownership of this. Below are the responsibilities listed online for the Planning Department. Please review the bold underlined areas.

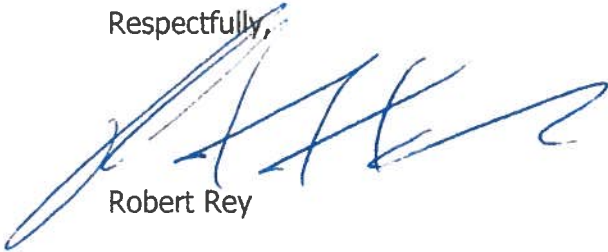
Primary responsibilities of the Planning department are:

- **Assist citizens in regards to new development and rehab of property**
- Review applications regarding such development
- **Provide sound advice to advance responsible development**
- **Enforce city code compliance as it relates to planning activities, health, and safety of the community**
 - Ensure that floodplain development meets standards set forth through BMC, state, and federal regulations
 - Maintain permit records, files, and community data
 - Recommend changes to BMC that promote health, safety, and responsible development in the community
- **Keep abreast of planning issues on local, state and national levels**

In the course of the action leading up to the Hackneys construction issues, it was discovered that the operation of B&B's in housing areas are against the City Code. If this is true, then this also

displays a failure on the city to manage its business licenses. No license should have been issued to any B&B operating in a subdivision. The city must make a choice, it is going to keep all of them operating or close them all down.

Respectfully,

A handwritten signature in blue ink, appearing to be 'Robert Rey', written over the word 'Respectfully,'.

Robert Rey

235 Alex Hately

PO Box 584

Bethel, AK 99559

29 Sept 20

City of Bethel

Planning Department

1155 Ridgecrest Drive

Bethel, AK 99559

To Whom it may concern,

I am writing to show support for Dawn and Dan Hackney at 175 Alex Hately. I understand there is disagreement relating to the development/outcome/use of their property with the possibility of heavy financial fines. I understand the reasoning behind this is them operating part of their property as a Bed and Breakfast.

As long as I've lived in Blueberry Sub(since 2010), it's no secret, there are some form of Bed and Breakfast/rooms to rent/multiple resident rentals located on a single property on every street, Cranberry, Blackberry, Alex Hately and Salmonberry. I don't believe they were constructed at the same time, it was over the years by various property owners. To my knowledge, none of those property owners are experiencing the same difficulties operating their properties as a Bed and Breakfast/rooms to rent/multiple resident rentals located on a single property. If Dawn and Dan Hackney are being singled out aside from all the other properties, it is justly unfair.

There is diversity in every lot in Blueberry Subdivision with regards to structure and maintenance. Both of the properties they have owned were maintained with care for both their family and the area, which any homeowner in the same area would appreciate. As a person born and raised in Bethel, for those who move here and try to do good by the city and its people by staying and making it their home here, it means something to me, and in the end makes Bethel better for us all.

Resolution by the City of Bethel that demonstrates fairness to all parties in this matter should be the goal.

Thank you for your time in this matter.


Monica Charles

Jaimie and Lynn Kassman

252 Alex Hately

Bethel, AK 99559

September 29, 2020

City of Bethel

Planning Department

1155 Ridgecrest Drive

Bethel, AK 99559

To whom it may concern:

As owners of property in Blueberry Subdivision (252 Alex Hately) we are in support of Dawn and Dan's new construction at 175 Alex Hately. I fully understand that there was an error on the building permit application. Errors can be, and have been corrected. There is no logical reason to stop construction or levy fines. I have looked around the neighborhood; there are several 2 story structures that are approximately the same size. The Hackney's have turned a dilapidated, low valued eyesore into a beautiful home that raises property values in the area.

I hope that Dawn and Dan are able to bring more rental space into our community (something that is very limited in Bethel). Again, there is history of rental properties throughout the subdivision. If the Hackney's are not allowed to rent then it should be the same for all property owners in the Blueberry subdivision.

We are in support of the Hackney's completing the construction on their property. We are against double standards and wasted resources, which seem to be taking place with this issue.

Sincerely,



Jaimie and Lynn Kassman

Mariann Norcross
172 East Ave
Bethel, Alaska

City of Bethel
Planning Department
Bethel, Ak 99559

To Whom It May Concern,

It is my pleasure to offer my unreserved recommendation and support of the Hackney's building a rental on their property.

I have known Dawn for 4 years, as I have had the pleasure to work with her as my manager, and have found her to be a reliable and conscientious person. Just this week, she found out I was staying at T.W.C. and took immediate action by helping me get into my own one bedroom apartment. Because of Dawn's kindness, my young son and me are safe in a home we can call our own. As an Alaskan Yupik Native who was born and raised right here in Bethel, I have always known her and her husband as a direct part of this community. I have watched Dawn and her husband take a ram shackled run down house in Blueberry Subdivision and transform it into a beautiful place that raises that area's property value. However, unfortunately, I have also seen her bullied and tormented by one of her neighbors and the City of Bethel so severely that the City of Bethel has asked the Hackney's to shut down their rental. Despite all of these horrible experiences, Dawn has always remained respectful and honest.

I can tell you first hand the major housing problem we have in Bethel. This problem has affected my son and me personally to the point that if it were not for Dawn, we would still not have a place to live. I am livid and appalled that one person can have so much pull with the City of Bethel that they can decide to shut down what I see as future growth for our city. There are countless privately owned B&B's/AirBnB's that are being ran here in Bethel but the Hackney's property is the only one being told to be shut down. The only reason I can fathom this happening is the bullying and torment the Hackney's have received from Steve Murrat who has seems to have swayed the City of Bethel.

This an amazing chance for housing for the people of Bethel and it is definitely a big gain for the city. As a Bethel resident, who has lived in Bethel my entire life, I am 100% in support of the Hackney's building a rental on their property.

Sincerely,

Mariann Norcross



09/18/20

Raphael Martins
4006 Sonny's Way
Bethel, AK 99559

City of Bethel
Planning Division
Bethel, AK 99559

To Whom It May Concern:

I am contacting you in regards the housing planning issues the Hackneys are facing in their subdivision.

I have lived in Bethel for almost 10 years, and during this time I have learned two things are for sure here. One, housing is extremely short, and two, people who have the means to fix the issue are doing so by either building new housing, or adding to their own.

I do not know how many times we have lost good professionals simply because they could not find appropriate housing, and because of this our city suffers, our economy suffers, and most importantly, the local people suffer.

I find disturbing that after all Mrs. Hackney has done for the community, as a SART nurse, as a manager and simply as an individual the city decided to handle this issue so poorly, as it has been done. Not to mention the fact that the city by itself is taking away the means for her and husband to support their own family. One may say that what she has done is illegal, or was not done correctly, so what? What she has done was not done without the city's knowledge, was not done without someone's signature. If the city so chooses in continuing handling this matter in the same manner which it is, then please let's apply the same standard to all B&B's in town, it cannot be only to the Hackney's.

It is my hope that the city can once and for all find a solution to this matter, where Mrs. Hackney can focus on her physical recovery, and the family on their emotional one, this has gone way too long.

Sincerely,

Raphael Martins

A handwritten signature in black ink, appearing to be 'Raphael Martins', with a long horizontal line extending to the right.

To Whom it May Concern:

We are writing on behalf of our neighbors, Dan and Dawn Hackney. They have been our neighbors since we moved to Bethel. We appreciate having them as our neighbors, and hope they remain so for many years. They have helped us on multiple occasions and been good enighbors by assisting us with lawn care and loaning us needed tools. Their yard always looks beautiful and well maintained. They are friendly and respectful when we see each other on the street. They are quiet neighbors who always say "Hello."

We have no concerns regarding their addition to their house or proprerty. Again, everything is well maintained.

Thank you,


James and Sandra Marion

174 Alex Hately Dr.

City of Bethel
Planning Division
300 State Highway
Bethel, Ak.
99559

Greetings,

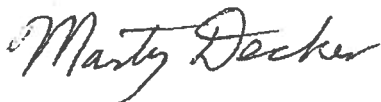
For over 20 years I have brought visitors to Bethel to enjoy the region's rich, renewable wilderness recreational opportunities. These people, and my business, have contributed to Bethel's economy through the purchase of services and supplies, and by obtaining lodging for guests and guides. Over the years, the one difficulty in bringing tourism to Bethel has been securing pleasant, clean, family oriented, short term lodging for my clientele, many of whom are family groups.

While there are B & B's operating throughout Bethel neighborhoods (and two downtown 1 Star hotels, as well), they lack the proper floorplan and/or facilities for visiting families, short term workers and guests such as my clientele. The Hackney's have operated a B & B at this same intersection in Blueberry Subdivision in the past, it is unfathomable that their new home (across the street from their prior location) has been singled out for closure, among all the B & B's operating in Bethel neighborhoods.

I am convinced that Dan and Dawn Hackney went through all proper steps in obtaining permitting for their new home. It is upsetting that so well intentioned a plan, with such benefit to the community, could have come up against so unexplainable a shut down. I hardly see how the Hackney's low key operation could possibly provoke any negative response from the residents of Blueberry Subdivision, other than perhaps one based on personal vendetta.

It is clear to me that these good people have been wronged and their investment in the community has been placed at risk.

Most Sincerely,

A handwritten signature in cursive script that reads "Marty Decker".

Marty Decker
Frontier River Guides

Wade Renfro
4102 ML Rd. Formerly 151 Blackberry
Bethel, AK 99559

City of Bethel
Planning Division
Bethel, AK 99559

To Whom It May Concern:

I'm contacting you regarding the housing planning issues the Hackney's are having in Blueberry subdivision.

As all are aware Bethel has a extreme shortage of nice nightly lodging and short-term housing options. The Hackney's building located at 175 Alex Hatley is very nice and provided Bethel with a much needed service. The numerous other B&B establishments located in Bethel's Blueberry Subdivision over the years have never been a problem in the past, nor are the current B&B's.

It is very disturbing the way the process has unfolded and the economic hardship it caused. It would stand to reason that you will be closing down all of the B&B locations in Bethel that are not currently commercially zoned, as it wouldn't seem possible or legal to pick and choose who needed to comply and who would get a free pass to operate. This will further compound the lodging shortage.

I hope the City of Bethel can find a way the work with the Hackney's and other B&B owners around Bethel to allow their continued operation as it is an essential service for our community.

I'm very vested in the community and have lived in Bethel for over 20 years. My wife and I own and operate several local businesses.

Sincerely,



Wade Renfro

September 1, 2020

From:

Dr Calvin L Vermeire
PO Box 3392, Bethel, AK
Formerly 174 Alex Hatley for 9 years part time
And 121 Alex Hatley for 2 years.

To: City of Bethel; Planning Division
Bethel, AK 99559

Dear board members:

I am a physician on staff at YKHC since April 2007. Over the years we have had to recruit many new staff members. When they come for interview, they are housed for 2-3 nights somewhere in Bethel. I have seen them in some of the ugliest, run down housing because there is no decent place to house professional couples' short term. Now the Hackneys are trying to provide a valuable service to the community with a new, modern, clean and convenient B & B, and they are being inhibited by some illogical thought.'

Because there has been a change of leadership in the planning commission, should be no reason to impose illogical rules on someone who had approval for their building.

They are being singled out by unfair bias that is small minded.

Bethel needs more B & B establishments as it grows. They should be allowed in decent neighborhoods.

Sincerely,



Calvin L Vermeire DO

To whom it may concern:

I am writing this letter to ask you to reconsider giving the Hackneys permission to rent the apartments they built.

I moved to Bethel in 2010 from Texas I had an apartment which I was going to rent, but at the last moment that was not available. We had 30 days with YK housing but in that time we were not able to find suitable housing. We were desperate and Dawn Hackney helped us find a house we could rent.

With her position at YK, Dawn is aware of the need of housing in Bethel. The hospital brings in a lot of people and does not have enough housing. I know a lot of people that have struggled to find housing, why would the city of Bethel deny them the permission to rent the apartments they made. They have invested their hard earned money to help the people coming to Bethel. If Bethel had enough housing more people would accept jobs. Not only people from the lower 48 but people from the villages who also have issues finding housing in Bethel.

The Hackneys did Bethel a service by building this apts please let them rent them.

Thank you,

Rosa McCabe

Cynthia Randolph
The Shindig Inn
216 Blackberry
Bethel, AK 99559
Phone: (907) 545-2588
9/9/2020

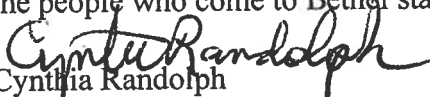
City of Bethel
Planning Committee/Planning Dept.
Bethel, AK 99559

RE: Dan and Dawn Hackney/ Hackney Housing

Dear City of Bethel Planning Commission/Planning Department;

I have lived in the Blueberry sub-division for 2 ½ years and have not seen any issue with Dan and Dawns house as a matter of fact I think it has improved the neighborhood as I remember what was on that lot before they built their house.

If the issue is it being a transient lodging facility in any way there are many houses in neighborhoods here in Bethel that serve as transient lodging facilities. And furthermore the City sold and issued them a business license. I was under the impression that the City was under the obligation to treat everyone the same if this is the case are you going to go after and shut down every household in Bethel that offer this much needed service. And if this happens where do all the people who come to Bethel stay?


Cynthia Randolph

Cynthia Randolph

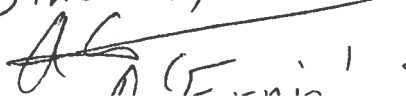
9-10-20
Cedar House
163 Alot
Hately

To Whom Concerned,

My name is Archelavs Ernest Turrentine I am 64 yrs old. I have spent most of my life in Bethel. I go by 'Ernie'. Writing this short letter about my neighbors the Hackneys.

They bought a very dilapidated little house across from them. I wished somebody like the Hackneys would buy the dilapidated house across from me. I will just say nice job for what the Hackneys have done. Next item they are not operating a hotel, it is or was a B+B we have a lot of them (B+B's) in the finest neighborhoods in Bethel. Which is a good thing for the economic well being of Bethel. We have a housing shortage, we also have substandard hotel that professionals do not or will not stay in period.

Sincerely,


Archelavs Ernest Turrentine

Sept 16-2021

This is what I think!

Let's start at the beginning of Alex Hatley.

At 10 min to 8 in the morning you have a hard, difficult time getting on Alex Hatley from the Highway. Or coming the other way to get on the Highway. Because people are getting their coffee from the coffee shop. It's a pain.

She needs to make a living.

Then you come to the cars all out by the road for the car shop. They are off the road. You just have to be careful.

He needs to make a living.

Over on Cranberry there's a Bed & Breakfast.

They need to make a living.

There's a whole bunch of homes on Alex Hatley & in Blueberry that rent out rooms.

They need to make a living.

Mr & Mrs Hackney have a lovely home. lovely yard.

They need to make a living.

I don't have a problem with any of these. We don't have very many fights at midnight. Noise is kept down.

Whoever numbered Blueberry for house numbers did a horrible job. Every street has the same #. on the houses.

Thank you

Tamy Rogers
168 Alex Hatley-

June 4, 2021

Jaris Michaels

PO Box 2298

Bethel, AK 99559

City of Bethel

Planning Department

Bethel, AK 99559

To Whom it may concern:

I am writing in support of Daniel and Dawn Hackney's new construction at 175 Alex Hatley Drive. I have seen what they have done with the former home an old run down shack and turned it into a dream home. It is anything but "an atrocity". If you want to see "an atrocity" please visit Alaska Inn or Hawaii Inn. Bethel is growing and expanding and has multiple new subdivisions coming up. I have worked for companies that needed to find temporary housing for employee's to provided essential services to this community and have gone through the Hackney's for lodging needs. They have a business license and pay the city sales taxes for their transit lodging.

The city needs revenue to provide services to its citizens, the Hackney's pay taxes for their BNB, I would rather have BNB's paying a transit tax than paying a "sugary beverage tax" that the city council was trying to enact. Are you holding off having a hearing to try to write the Hackney's out of the new ordinance?

As a home owner in the City of Bethel I am in support of the Hackney's building a rental on their property.

Sincerely,

A handwritten signature in black ink, appearing to read 'J. Michaels', with a stylized flourish at the end.

Jaris Michaels

October 1st, 2020

City of Bethel

Planning Department

1155 Ridgecrest Dr.

Bethel, AK 99559

Dear COB Planning Department,

I am writing this letter to show support for the new construction at 175 Alex Hatley. I have been following this dispute distantly since it began last year, and on behalf of many like-minded individuals, we would like to see this come to a peaceful end.

I feel that our planning department and commission should use their valuable and limited time, focusing on higher priority projects that would positively affect the whole community. A complaint from a single neighbor does not justify the amount of time, personnel and resources that have gone into this. The results you are seeking to achieve only single out a single property owner and ignores the many similar developments both in the same neighborhood, and across town. If the City Administration wishes to change certain municipal code or departmental protocol and procedure to prevent this from happening again, I would be onboard with that. This, however, is not the way forward. Isolating a single case that did what they were asked, and then turning them into an example to deter others is simply a band aid to the bigger problem.

I have faith in the outstanding men and women that administer our local government. Your job is not easy, and we always ask for "more" from you. But a momentary lapse in judgement in our planning department that happened during a period of high turnover, should not come at a cost to the citizens that you serve. Instead it should be viewed as an opportunity to learn from and improve your department, so it does not happen again.

It is absolutely possible to find a logical resolution to this issue, please make your community members proud by doing the right thing. Let this family continue to peacefully upgrade their property, like so many others around them already have.

Sincerely,

Local resident of 22 years

Naim Shabani



**MICHAEL R. BURLEY
35637 Walker St. N.
Soldotna AK 99669
(907) 545-0880**

October 1, 2020

To the City of Bethel & Bethel Planning Commission:

I am writing this letter in support of Dawn and Dan Hackney and their attempt to build a duplex in Blueberry Subdivision. While my address is currently in Soldotna, I was a resident of Bethel for 37 years, and have only recently left.

I am very familiar with the Hackney's and their attempt to operate a duplex or Bed and Breakfast in Blueberry subdivision and I am horrified at how the City of Bethel is treating them. The Hackney's were given verbal okays to proceed. They did not move forward with such an expensive project without the consent of the City. I drove by their construction numerous times for over a year and watched the process progress. The City was there more than once and was well aware of what was happening. Not once did I witness a hostile interaction between the City and the Hackney's: instead I often watched them speaking amicably outside the frame or coming out of the structure talking and laughing. There is no question in my mind that the City knew what was happening in there. As a school bus driver for LKSD I drove by the place all the time: the bus route was at their house – it was hard to miss what was going on.

What I can tell you about the Hackney's is that they are very polite people who have raised two wonderful young girls. Both of their girls were extremely well behaved on the school bus and never gave me any issues. The Hackney's were attentive parents ensure their girls showed manners and courtesy to everyone around them. The Hackney's are also very private but also very giving to our community. While Dan can be extremely shy, whenever he hears of anyone needing something, he gives quietly and anonymously, never seeking the spotlight. Dawn is much the same: always going to work with a good disposition despite the horrendous things she has to face day in and day out. She gives dignity and hope to women and children after they have experienced probably the most traumatic thing anyone can experience. She also works to help others in the community.

I will remind the City and the Planning Department that the Hackney's were not only up front by applying for a Building Permit, they also applied for and received a business license for the premises and applied for and were approved for utility services. That meant that not just one, but three City departments were aware of the Hackney's plans and all three approved them. The Hackney's were actually open and operational, albeit minimally, when the City shut them down without so much as a courtesy call. One day while Dawn is out getting chemotherapy, they learn that the water/sewer to their addition has been shut off by order of the City yet no one at the City could take the time to provide them advance notice or an opportunity to contest the matter. The business license which they had validly obtained was essentially nullified without

so much as a courtesy notice and without a refund of the fees which they had paid. Everything that was done to them by the City was done without any notification and without any ability for the Hackney's to prepare or respond.

Anyone who constructs in Bethel or who lives in Bethel knows that housing is extremely difficult to come by. The waiting lists are long and many people are taken advantage of and placed into sub-par situations that lack running water or electricity. Yet when two honest people try to put up decent housing or try to operate a by the book establishment, they are not only told that they can: they are then broadsided and without any notice, they come home to find the utilities shut, the business shut, and the City telling them the structure is illegal despite the prior permissions granted. How would you feel if in their shoes? If you can't trust the City, then who can you trust?

This would not be happening if there had not been a vacancy in the Planning Office or if the Planning office had kept better records. The past practice of verbal authorizations is well documented and put the City in jeopardy numerous times before. There are a number of bed and breakfasts and other non-conforming structures in Blueberry Subdivision as well as pretty much every other zoned subdivision in Bethel – one only has to look to find them. Why then are the Hackney's being singled out?

Please do the right thing and be a City that does right by its citizens. If a mistake was made, it was not by the Hackney's. The City should honor its word and should stop harassing the Hackneys. While it may not be popular with a few of the residents in the subdivision, it is the honorable thing to do. The assurances that this will not permanently ruin the subdivision can come from the City cleaning up its processes and ensuring that in the future, the level of errors that it believes occurred here do not happen again. The City has not treated these people fairly by retroactively making an example of the people who did not cause those errors. This is not the way to proceed.

Sincerely,

Mike Burley

August 31, 2020

Doris Rockwell

9332 Nengquilaria Dr.(Former Resident of 121 A Alex Hately Rd)

Bethel, AK.99559

To Whom It May Concern

Planning Division

Bethel, AK. 99559

To Whom It May Concern:

I am writing this letter regarding the concerns that you are having with the Hackney's Blueberry subdivision. I have lived in Bethel for just over 4 years and lived on Alex Hately Rd and in fact still drive down it every so often to visit co-workers and friends. I have known Dawn and Dan for as long as I have lived here and driven by their house frequently. The edition or short- term lodging that they built behind their residence is almost invisible from the road as you drive by. The building itself is very beautiful and respectable and would increase the properties value and not bring down the neighborhood's appearance. They have put in a great deal of time and money to make it this way. There are only a few bed and breakfast establishments in Bethel and unfortunately, they do not have the same qualities as the Hackney's building. One in fact in the same subdivision. Why would you close one and not all the short- term lodging? The hospital relies on short term housing for the temporary employees and ones that are just moving to Bethel and taking these away only hinders the possibility of bringing them here to Bethel.

I am hoping that you are able to resolve this dilemma with the Hackneys as I know other small business owners have come to you in the past without such difficulty (they are also in a subdivision) and have provided needed services. The Hackney's just are wanting to provide for the community a service and have given so much to the city of Bethel and want to continue.

Sincerely,



Doris Rockwell

Print

Signature

THOMAS HAWKINS

Thomas Hawkins

Kenneth Eric Hoffman

Kenneth E Hoffman 9-4-2020

Tina Stickman Hoffman

Tina Stickman Hoffman 9-4-2020

Sharon M. Hoffman

Sharon M. Hoffman

James R. Hoffburger (Bobby)

James R Hoff 9-4-2020

Elizabeth Hoffman (DIT)

E Hoffman 9-4-2020

Stephanie K Hoffman

S. Hoffman 9-4-2020

Doug Wade

Doug Wade 9-5-2020

Jackie M. Hoffman

Jackie M Hoffman 9/5/20

LEON S. TREAT Jr.

Leon S Treat Jr 9/5/20

BLAINE E. ELLIOTT

Blaine Elliott 9-8-20

Fw: Planning Commission meeting agenda

Pauline Boratko <pboratko@cityofbethel.net>

Mon 7/19/2021 3:41 PM

To: Lori Strickler <lstrickler@cityofbethel.net>

please see email below

Pauline R. Boratko

City of Bethel

Planning Dept

Admin Assistant

Box 1388

Bethel, Alaska 99559

(907) 543-5301

From: Jeremiah Caywood <jeremiahcaywood@gmail.com>

Sent: Wednesday, July 14, 2021 3:58 PM

To: Planning <planning@cityofbethel.net>

Subject: Planning Commission meeting agenda

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

To whom it may concern,

I am writing out of concern for restrictions being placed on BNBs. Proposing ordinances twice as strict as Anchorage doesn't pass the sniff test or adhere to common sense. Decisions made by a few for all should be carefully thought out as these decisions can affect many. It is easy to pass ordinances that don't personally affect you but you should consider those you are affecting.

Finding good affordable housing is difficult in Bethel and we have a very transient workforce. Having more places available improves recruitment and retention which improves the overall wellness of our community.

Lastly, if you must pass strict ordinances, don't have it affect those that have followed current or lack of guidelines. That is unfair and unreasonable. Remember you are chosen to be the voice of the entire community, not just your group or circle of influence.

Thank you for taking the time to read this email

--

Jeremiah Caywood, BSN, RN

907.545.1208

Fw: Written Statement for 7/15/2021 Planning Commission meeting

Pauline Boratko <pboratko@cityofbethel.net>

Mon 7/19/2021 3:45 PM

To: Lori Strickler <lstrickler@cityofbethel.net>

please see email. below

Pauline R. Boratko

City of Bethel

Planning Dept

Admin Assistant

Box 1388

Bethel, Alaska 99559

(907) 543-5301

From: Janet Kaiser <janet.kaiser@yahoo.com>

Sent: Wednesday, July 14, 2021 4:58 PM

To: Planning <planning@cityofbethel.net>

Subject: Written Statement for 7/15/2021 Planning Commission meeting

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Hello. My name is Janet Kaiser. I live at 600 Katie Hatley Lane in Blueberry sub. It is a residential subdivision covered by the proposed ordinance.

My comments are related to the Public Hearing on a proposed ordinance allowing Bed and Breakfasts in all Residential Zoning Districts here in Bethel. Ordinance 21-XX.

It's a discussion and effort that I support as long as other BMC codes are also being followed. For example: one primary residential unit per residential lot. No exceptions.

The scale of B and B operations is an important quality to me in that a B and B operation needs to fit in to the neighborhood it's run in. Fit in. Not stick out. I support the measures around scale that the Planning Commission has proposed.

I have a concern in reading the WHEREAS sections of Ordinance # 21-XX because I found the language to be poorly written.

I didn't find clear key statements following each WHEREAS.

I think clearly stated key statements that say what is meant are important.

Since Ordinance # 21-XX is proposed to provide a path forward on the matter of short term rental housing, clear intent in the WHEREAS section will make the ordinance less open to interpretation.

I encourage more time be spent word-smithing the WHEREAS sections to make their meaning clear and

readily understandable before passing it.

Lastly, I think the last or the 4th WHEREAS is a hornets nest and should be struck from Ordinance 21-XX. Operators that do not have permission from the City and/or are in violation of the BMC should not be waived through or exempted by Ordinance 21-XX.

Thank you.

Sent from my iPhone

CITY OF BETHEL, ALASKA

Ordinance #21-42

AN ORDINANCE BY THE BETHEL CITY COUNCIL AMENDING BETHEL MUNICIPAL CODE 18.48.190, DISABLED PARKING STANDARD

- WHEREAS,** the Bethel Police Department is tasked with enforcing disabled parking within the City;
- WHEREAS,** there is a public interest in enforcing disabled parking in the City, so that persons who need such parking may access it, and people who do not will be deterred from improperly occupying such parking;
- WHEREAS,** according to the Bethel Police Department, courts have dismissed their disabled parking citations because some signs do not comply with the design considerations of the Americans with Disabilities Act (ADA), as required by the Code;
- WHEREAS,** some parking lots are dirt and gravel, and do not have lines on the ground that make it easy to delineate parking spots; accordingly, it is appropriate that the required size of disabled parking spots be made approximate, as opposed to strict;
- WHEREAS,** the City wishes to enforce disabled parking even if the disabled parking sign does not strictly adhere to every design consideration of the ADA, and such deficiencies should not be a barrier to enforcement of disabled parking, nor to pursuing the underlying policy of making disabled parking accessible to persons who need it;

NOW THEREFORE BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF BETHEL, ALASKA: , the City Council amends the Bethel Municipal Code, 18.34.190, by amending the language regarding disabled parking standards.

SECTION 1. Classification. This is a Codified Ordinance and shall become part of the Bethel Municipal Code.

SECTION 2. Amendments. Bethel Municipal Code 18.48.190 is amended as follows: (new language is underlined and old language is stricken):

18.48.190 Disabled parking standards.

Introduced by: Public Safety and
Transportation Commission
Introduction Date: August 10, 2021
Public Hearing Date: August 24, 2021
Action:
Vote:

A. Parking lots which contain six (6) to twenty-five (25) required spaces shall provide one (1) space for restricted use of disabled persons. Parking lots that contain twenty-six (26) to fifty (50) required spaces shall contain two (2) spaces for restricted use of disabled persons. Parking lots which contain more than fifty (50) required spaces shall contain one (1) additional space for restricted use of disabled persons for each additional one hundred (100) parking spaces or fraction thereof that are required.

B. Parking spaces required by this section shall be ~~at least~~ approximately nine (9) feet wide and shall have an adjacent aisle that is ~~at least approximately~~ six (6) feet wide. Two (2) adjacent parking spaces that meet the requirement of this section may share an aisle.

C. A sign shall be posted for each disabled person parking space. The sign shall be clearly visible, and be marked with the international symbol of ~~handicap~~ disability access.

D. All other design considerations must comply with the Americans with Disabilities Act. However, a peace officer may enforce disabled parking within the city, even if the sign marking the spot in question does not comply with all design considerations of the Americans with Disabilities Act. Such enforcement shall not be construed as the City's permission of a sign that does not comply with the design considerations required by the Americans with Disabilities Act.

SECTION 3. Effective Date. This ordinance shall become effective upon adoption by the City Council.

**BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF BETHEL, ALASKA
THIS 24th DAY OF AUGUST 2021 BY A VOTE OF _ IN FAVOR AND _ OPPOSED.**

Michelle DeWitt, Mayor

ATTEST:

Lori Strickler, City Clerk

CITY OF BETHEL, ALASKA

EMERGENCY ORDINANCE #21-43

AN ORDINANCE BY THE BETHEL CITY COUNCIL EXEMPTING 13.04.290 OF THE BETHEL MUNICIPAL CODE TO PREVENT WATER SHUT OFF FOR NON-PAYMENT FOR AN ADDITIONAL 60 DAYS BUT UP TO SPECIFIC DOLLAR AMOUNTS DEPENDING ON ACCOUNT TYPE

WHEREAS, the United States Centers for Disease Control and Prevention (CDC) has identified COVID-19 as a significant public risk;

WHEREAS, on March 11, 2020, the World Health Organization designated the COVID-19 outbreak a pandemic;

WHEREAS, since June 2020, there has been a rapid increase in COVID-19 cases throughout Alaska and within Bethel and surrounding communities in the Yukon-Kuskokwim Delta region;

WHEREAS, the City of Bethel Utility Billing department has a number of residents and businesses that face water shut off because of delinquencies in payment, during this public health emergency it is imperative the City of Bethel continue to provide this necessary service to help prevent the spread of COVID-19;

WHEREAS, the City wishes provide customers flexibility during the pandemic to help ensure the prevention of utility cut off because of nonpayment;

WHEREAS, the City also wants to help ensure the customer account debt is not so high as to prevent reasonable opportunity for repayment;

NOW, THEREFORE BE IT ORDAINED by the City Council of Bethel, Alaska:

Section 1. Finding of Emergency. The Bethel City Council finds that an emergency exists in the City of Bethel due to the outbreak of COVID-19, which has been declared a global pandemic and a state and national public health emergency.

Section 2. Classification. This is a non-codified Ordinance of general and permanent nature and shall become part of the Bethel Municipal Code.

Section 3. Bethel Municipal Code Chapter 13.04.290 will not be in effect and the City will not shut off water accounts due to lack of payment for the effective period of this ordinance unless the residential customer exceeds an account balance of \$5,000 and

Introduced by: Council Member Henderson
Public Hearing and Adoption Date: August 10, 2021
Action:
Vote:

commercial customers exceed an account balance of \$10,000 for businesses and only if those customers with debt greater than \$500 coordinate a repayment plan with the City of Bethel within 30 days from the date of this ordinance.

Section 4. Effective and Expiration Date: This ordinance is effective immediately upon adoption by the City Council and shall remain in effect for a period of sixty (60) days.

ENACTED THIS 24th DAY OF AUGUST 2021 BY A VOTE OF _ IN FAVOR AND _ OPPOSED.

Michelle DeWitt, Mayor

ATTEST:

Lori Strickler, City Clerk

Introduced by: City Manager Peter A. Williams
Introduction Date: August 24, 2021
Public Hearing Date: September 14, 2021
Action:
Vote:

CITY OF BETHEL, ALASKA

Ordinance 21-26(b)

AN ORDINANCE AMENDING THE CITY OF BETHEL FISCAL YEAR 2022 BUDGET

THEREFORE BE IT ORDAINED by the City Council of Bethel, Alaska, as follows:

SECTION 1. Classification. This is a non-codified Ordinance and shall not become part of the Bethel Municipal Code.

SECTION 2. Fiscal Year Budget Amendments. The following estimated revenues and expenditures are hereby appropriated for the corporate purposes and objects of the City of Bethel for Fiscal Year 2022.

WHEREAS, in fiscal year 2020, Capital Improvement Project, Courthouse Water Service for Fire Suppression was approved for \$300,000;

WHEREAS, due to minor discrepancies the project was postponed;

WHEREAS, considering the increased cost of material and the additional scope of work, it is requested that \$575,000 be allocated to Leased Property – Court Complex, Water Service for Fire Suppression budget line item 53-55-694 from the general fund;

B-1 Leased Property – Court Complex				
Line Item	Description	Approved Appropriations	Proposed Amendment	Proposed Total Appropriations
53-55-694	Leased Property – Court Complex Capital Expenditure – Water Service for Fire Suppression	300,000	<u>575,000</u> <i>Total Increase</i>	875,000
53-10100	Combined Fund Balance	1,846,270	(575,000) <i>Total Decrease</i>	1,271,270

WHEREAS, training and travel is not included in the operating expenses within the fiscal year 2022 Hauled Water budget;

WHEREAS, Hauled Utilities is severely understaffed and there are three individuals that expressed interest in obtaining a commercial driver's license to aid in relief of;

Introduced by: City Manager Peter A. Williams
 Introduction Date: August 24, 2021
 Public Hearing Date: September 14, 2021
 Action:
 Vote:

WHEREAS, there is currently a three-week program outside of Bethel that is training individuals on how to obtain a commercial driver's license;

WHEREAS, the attending fee is \$5,895 plus \$2,855 for airfare and per diem totaling \$8,750 per individual;

WHEREAS, it is requested that \$35,000 be allocated to Hauled Water training and travel budget line item 51-81-545, that accounts for sending four individuals to aforementioned program;

B-2 Hauled Water				
Line Item	Description	Approved Appropriations	Proposed Amendment	Proposed Total Appropriations
51-81-545	Hauled Water Operating Expenditure – Training/Travel	0	<u>35,000</u> <i>Total Increase</i>	35,000
51-10100	Water/Sewer Enterprise Fund Balance	4,578,537	(35,000) <i>Total Decrease</i>	4,578,502

WHEREAS, BDO USA, LLP is auditing the City of Bethel Fiscal Year 2020 Budget;

WHEREAS, due to the COVID-19 pandemic, BDO USA, LLP was unsuccessful in traveling to Bethel;

WHEREAS, remotely auditing the Fiscal Year 2020 budget was time-consuming as BDO USA, LLP has not been involved with the City of Bethel for five years;

WHEREAS, the Finance Department operating budget line item 10-53-64, Auditing Expense BDO was approved for \$85,000 in fiscal year 2021 to cover the outsourced costs;

WHEREAS, there was an unanticipated cost to the time-consuming audit and it is requested that \$15,000 be allocated to this line item to balance the over expenditure;

B-3 Finance Department				
Line Item	Description	Approved Appropriations	Proposed Amendment	Proposed Total Appropriations
10-53-641	Finance Department Operating Budget – Auditing Expense BDO	85,000	<u>15,000</u> <i>Total Increase</i>	100,000
10-10100	Combined Fund Balance	14,556,343	(15,000) <i>Total Decrease</i>	14,556,328

Introduced by: City Manager Peter A. Williams
Introduction Date: August 24, 2021
Public Hearing Date: September 14, 2021
Action:
Vote:

WHEREAS, the Superior Court Remanded Hackney V. City of Bethel, Alaska, et.al., Case No. 4BE-20-000080CI back to the Board of Adjustment on February 3, 2021;

WHEREAS, the Board of Adjustment Remanded the Rehearing to the Planning Commission on July 16, 2021;

WHEREAS, considering the uniqueness of this remand, the City Clerk's Office and outside Council have taken on the role as advisor and staff support to the Planning Commission;

WHEREAS, the City entered into an agreement with Holly Wells with Birch Horton Bittner and Cherot for their legal services on this case;

B-4 Clerk's Office				
Line Item	Description	Approved Appropriations	Proposed Amendment	Proposed Total Appropriations
10-52-642	City Clerk-Legal Fees	5,000	<u>35,000</u>	30,000
			<i>Total Increase</i>	
10-10100	Combined Fund Balance	14,556,328	(30,000)	14,526,328
			<i>Total Decrease</i>	

SECTION 3. Effective Date. This Ordinance shall become effective upon the passage by the Bethel City Council.

ENACTED THIS __TH DAY OF 2021 BY A VOTE OF _ IN FAVOR AND _ OPPOSED.

Michelle DeWitt, Mayor

ATTEST:

Lori Strickler, City Clerk

City of Bethel Action Memorandum

Action memorandum No.	21-25		
Date action introduced:	8-24-2021	Introduced by:	Peter A. Williams, City Manager
Date action taken:		Approved	Denied
Confirmed by:			

Action Title: Approve City of Bethel's Budget for the first tranche (payment) of the Coronavirus Local Fiscal Recovery Funds that will be provided to the City on or before August 26, 2021 and authorize City Manager to modify it as needed to meet evolving needs brought about by the pandemic.

Attachment(s): City of Bethel, Coronavirus Local Fiscal Recovery Fund, Budget for Tranche #1 (\$794,904.65).

Amount of fiscal impact:	Account information:	
	No fiscal impact at this time.	
\$794,904.65	Coronavirus Local Fiscal Recovery Fund	66-70

Summary Statement

The City of Bethel signed the Coronavirus Local Fiscal Recovery Fund agreement and submitted the required support documents in order to receive an award amount of \$1,589,809.31. The federal funds stem from approval of the American Rescue Plan Act of 2021.

The Alaska Department of Commerce, Community, and Economic Development, Division of Community and Regional Affairs is serving as grantor. The funding will be given to the City in two separate tranches, fifty percent within 30 days of signatures on the agreement (August 26, 2021) and the second fifty percent tranche one year later. The performance period for fund expenditures is March 3, 2021 to December 31, 2024. The City is required to submit a Project and Expenditure Report by October 31, 2021 and then annually thereafter.

According to the Coronavirus Local Fiscal Recovery Fund NEU Reporting Guidance, the City of Bethel has "substantial discretion to use the funds in a manner best suited to the needs of your communities, as long as such uses fit into the following four categories:

1. To respond to the COVID-19 public health emergency or its negative economic impacts;
2. To respond to the workers performing essential work during the COVID-19 public health emergency by providing premium pay to such eligible workers of the recipient, or by providing grants to eligible employees that have eligible workers who performed essential work;
3. For provision of government services, to the extent of the reduction in revenue of such recipient due to the COVID-19 public health emergency, relative to revenues collected in the most recent full fiscal year of the recipient prior to the emergency; and
4. To make necessary investments in water, sewer, or broadband infrastructure."

City Administration prepared a budget to spend the first tranche and seeks City Council concurrence through this Action Memorandum.



CITY OF BETHEL

CORONAVIRUS LOCAL FISCAL RECOVERY FUND

BUDGET FOR TRANCHE #1 (\$794,904.65)

CORONAVIRUS LOCAL FISCAL RECOVERY FUND BUDGET FOR TRANCHE #1

66-70		Proposed Budget
Fund Revenues		\$794,904.65
Operating Expenditures:		
504	Administrative Leave	\$400,000.00
561	Supplies	\$200,000.00
669	Other Purchased Services	\$100,000.00
727	Advertising	\$5,000.00
779	Miscellaneous	\$89,904.65
SUBTOTAL OPERATING EXPENDITURES		\$794,904.65
Excess Revenues Over All Operating Expenditures		-

City of Bethel Action Memorandum

Action memorandum No.	21-26		
Date action introduced:	08/24/2021	Introduced by:	Peter A. Williams, City Manager
Date action taken:	08/24/2021	Approved	Denied
Confirmed by:			

Action Title: Direct Administration to negotiate and execute a contract with Caselle, Inc. to purchase financial and accounting software and services.

Attachment(s): Caselle, Inc. Proposal for Services.

Amount of fiscal impact:		Account information:
\$130,000	Funds in City FY 2022 Budget.	10-53-648

Summary Statement

Caselle, Inc. has been the primary financial recording and accounting system used by the City of Bethel. The City uses Caselle tools to manage sales taxes, utility billing, payroll, accounts payable, accounts receivable, general ledger, budgeting, and to achieve many other financial management purposes.

There is currently no signed contract between the City of Bethel and Caselle, Inc. Despite the lack of contract, Caselle has faithfully continued to perform Utility Billing services month after month. The City of Bethel wishes to sign a contract with Caselle, Inc. in order to continue to receive Caselle's services and formalize the relationship.

Proposal for Services

CASELLE®

Prepared for

City of Bethel, Alaska

Prepared by

CASELLE®

1656 S East Bay Blvd, Ste. 100

Provo, UT 84606

Tel: (800) 228-9851

Fax: (801) 850-5001

www.caselle.com

Submitted on

February 11, 2020

Valid for 30 Days

Statement of Confidentiality & Non-Disclosure

This document contains proprietary and confidential information. All data submitted is provided in reliance upon the consent of City of Bethel and its employees not to use or disclose any information contained herein except in the context of business dealings with Caselle, Inc. The recipient of this document agrees to inform present and future employees of City of Bethel who view or have access to its contents of its confidential nature.

The recipient agrees to instruct each employee that they must not disclose any information concerning this document to others except to the extent that such matter are generally known to, and are available for use by, the public. The recipient also agrees not to duplicate or distribute or permit others to duplicate or distribute any material contained herein without Caselle, Inc.'s express written consent.

Caselle, Inc. retains all ownership and intellectual property rights to the material and trademarks contained herein, including all supporting documentation, files, marketing material, and multimedia.

BY ACCEPTANCE OF THIS DOCUMENT, THE RECIPIENT AGREES TO BE BOUND BY THE AFOREMENTIONED STATEMENT.

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Executive Summary

Caselle, Inc. is pleased to present the City of Bethel with this proposal for services. We understand the issues that the City of Bethel is faced with and recognize the unique opportunity to offer assistance.

Having carefully examined the needs and requirements, we are confident that our proposed services will effectively address your needs. Our goal is to provide accurate services for the City of Bethel on master contract for a period of five (5) years. The City of Bethel will

- Benefit from the expertise of Caselle's technicians, both in using the Caselle software and in performing tasks for the City of Bethel.
- Benefit from Management Reporting from the Caselle Utility Billing software and the general ledger account numbers that can be included on billing reports to assist the leadership team in decision-making and performance metrics.
- Benefit from the confirmation and validation of accurate and supportable information that will be retrievable and reportable from both the Caselle Payroll and Caselle General Ledger applications on site at the City of Bethel.
- Benefit from the confirmation and validation of accurate and supportable information that will be retrievable and reportable from the Caselle General Ledger applications on site at the City of Bethel, Alaska.

Task Orders: Upon receiving a fully executed Task Order (See Exhibits A-E), Caselle will provide the services described in the Task Order for the fee listed in the Rate Schedule of this agreement. Task Orders shall be in place for a minimum period of six (6) months. At the end of the initial six (6) month term, the Task Order will renew for consecutive terms of one (1) month until terminated.

Termination: Task orders may be terminated by either party by giving written notice at least thirty(30) days prior to termination. Caselle will continue to provide the services outlined in the Task Order up to the final day of termination. The City of Bethel agrees to pay for any services rendered up to the final day of termination.

Rate Schedule

The following rates will apply for the Task Orders listed in Exhibits A to E of this Agreement for any services provided in the Task Orders through December 31, 2020. Beginning January 1, 2021 and for each calendar year thereafter, all rates listed in this Rate Schedule will increase by five percent (5%) annually.

Exhibit A – Utility Billing: Estimated at \$3,600.00 per month includes 2,400 customers. Monthly fee for billing and maintaining balances in Utility Management is \$1.50 per customer account.

Exhibit B – Payroll: \$1,711.00 per pay period (put in maximum employee count)

Exhibit C – General Ledger: \$2,250.00 per month

Exhibit D – Accounts Receivable: \$1,050.00 per month for a maximum of xxx customers

Exhibit E – Audit Preparation: Rates to be determined based on services provided on an annual basis.

Statement of Authorization

The signatures below indicate each party's acceptance of the terms and objectives stated in this proposal. This proposal is executed by its duly authorized representative.

City of Bethel, Alaska

Signature: _____

Name: _____

Title: _____

Date: _____

Caselle, Inc.

Signature: _____

Name: _____

Title: _____

Date: _____

Caselle's Team for the City of Bethel

This project will be overseen by Brian Wilkins, MBA. He will be responsible for all aspects of this project and will manage the work done by the following individuals:

- Caselle Team – Kimberly Olsen, Services Specialist, MAcc, CPA
- Caselle Team – Fransisco Tovar Carreno, Services Specialist, BS Accounting
- Caselle Team – Jason Christensen, BS Accounting

The above individuals will also supervise efforts from additional Caselle Support staff.

Policy for Review

The City of Bethel will review transactions and reports at the end of each month to verify the terms and conditions of the service proposal are fulfilled. Following the end of the month verification, any time spent making changes, corrections, or updates to data in a month that has been previously closed will be billed as an additional service fee.

Caselle will provide all services herein by accessing the data stored at the City of Bethel and maintained on the computer system at the Provo, Utah campus. Reports of billing and customer lists and other desired reports will be provided as PDF Documents through email.

Proposed Services

Water, Sewer, and Garbage Billing Functions

- Create and maintain any necessary raw and key file required for printing of Utility Bills.
- Print a delinquent list for review based on selected grace period past payment due date as established by City of Bethel. Print and mail the delinquent notices on selected accounts.
- Create and email shut off lists to Utility personnel.
- Put final bill dates, transfer to new customers all those disconnected, transfer balances and enter necessary fees.
- Enter billing adjustments for final billed customers deposit balances.
- Print manual Meter Reading List and give to the City of Bethel's Public Works director to go obtain meter reads.
- Enter meter readings obtained by the City of Bethel and sent to Caselle.
- Enter city and employee Utility payments.
- Set up new customers as per forms sent over by City of Bethel
- Modify services and personal information for customers when change forms are sent over from City of Bethel including temporary holds.
- All landfill billings will be handled by the City of Bethel.
- Enter manual billings for extra call charges as received by City of Bethel.
- Enter new deposits into Utility Management as collected by the City of Bethel.
- Send Utility deposit refunds to City of Bethel AP clerk for refunding.
- Balance Customer Utility deposits to the General Ledger on a monthly basis.
- Create and print custom reports as needed and repeatable exception reports and billing registers to validate billing and verify data accuracy.
- Backup Utility Database.
- Verify payments in Cash Receipting balance to Utility Management.
- Calculate billings and print reports of current billings and of current customer balances for review.
- Calculate and review Penalty Billings.
- Run the Reallocate Credit Services Balance routine.
- Print Billing Exception Report and Billing Register to check for any abnormalities.
- Run Checkout and fix any issues with customer accounts.
- Create and send Xpress file to City of Bethel for upload.
- Make corrections and review billing exceptions and run checkout routine.

- Perform month end closing in the software so customer balances at month end will match balances on bills sent to customers.
- Print monthly reports (Customer Balance Aging, Accounts Receivable by Service, Billing Summary, and Transaction Summary).
- Print additional reports as requested and as needed.
- Update the General Ledger and verify correct balances and clearing accounts.
- Investigate any customer inquiries not able to be answered by the City of Bethel.

Utility Services Statement of Authorization

The signatures below indicate each party's acceptance of the terms and objectives stated in this proposal. This proposal is executed by its duly authorized representative.

City of Bethel, Alaska

Signature: _____

Name: _____

Title: _____

Execution

Date: _____

Caselle, Inc.

Signature: _____

Name: _____

Title: _____

Date: _____

Payroll Services

- Review timecard totals, enter hours and calculate employee checks, and verify entries are correct.
- Calculate leave time, benefits, and verify amounts.
- Print checks and direct deposit vouchers to printer located onsite at City of Bethel.
- Create direct deposit files. City of Bethel, Alaska will submit the direct deposit files.
- Print retirement reports and create the electronic file. City of Bethel will submit it.
- Calculate vendor payments and transmittals.
- Print the Pay Code Transaction reports. City of Bethel will verify amounts.
- Print ACH and paper checks for vendor payments. City of Bethel will make electronic payments.
- Compute and print Direct Deposit Vouchers. City of Bethel will submit the direct deposit file.
- Print supplemental checks, as needed.
- Calculate and file corrections for prior retirement issues.
- Print reports for the previous items mentioned in this list. City of Bethel will keep these reports for verification and information retention requirements.
- Prepare and print quarterly reports for filing.
- Prepare and print W-2's and balance year-end reports.
- City of Bethel staff will update the General Ledger.
- Caselle staff will review the flow of the Liability balances in the General Ledger and confirm Payroll activity in General Ledger monthly.

Payroll Services Statement of Authorization

The signatures below indicate each party's acceptance of the terms and objectives stated in this proposal. This proposal is executed by its duly authorized representative.

City of Bethel, Alaska

Signature: _____

Name: _____

Title: _____

Execution

Date: _____

Caselle, Inc.

Signature: _____

Name: _____

Title: _____

Date: _____

General Ledger Functions

- Reconcile bank accounts on a monthly basis; including recording intergovernmental transfers from county and state for property tax and sales tax as well as miscellaneous receipts and disbursements.
- Print to PDF the Bank Reconciliation reports, Detail Ledger, Journals, and Financial Statement.

Additional Reconciliation Functions

- Reconcile the following subsystems to the General Ledger: Accounts Payable, Payroll, and Cash Receipting, by balancing reports from the subsystems to associated accounts in the General Ledger.
- Review subsystems to ensure transactions are posted correctly to accounts; including making additional journal entries to correct any additional issues that may be discovered during the review.
- Perform the closing routine at the end of the month; including closing the period to prevent or restrict access.

Periodic Processes

- Data file cleanup. Balancing prior period bank reconciliations and journalizing correcting entries in prior periods or years. Reviewing and preparing data and reports for the annual audit.
- Assist with the budgeting process; including entering budget entries, modifying budget entries, creating budgets, and analyzing budgets.
- Perform analysis of records in the Caselle databases to discover duplicate vendors or inactive accounts and recommend when transaction archiving can improve processing speeds.

General Ledger Services Statement of Authorization

The signatures below indicate each party's acceptance of the terms and objectives stated in this proposal. This proposal is executed by its duly authorized representative.

City of Bethel, Alaska

Signature: _____

Name: _____

Title: _____

Execution

Date: _____

Caselle, Inc.

Signature: _____

Name: _____

Title: _____

Date: _____

Accounts Receivable Functions

- Enter Monthly invoices based on documentation received from City of Bethel.
- Email copies of invoices to individuals in need of invoice information
- Allocate payments to their corresponding invoices
- Calculate penalties on a monthly basis and send to Port Office for verification
- Enter credits as requested by Port Office
- Send Transaction Summary, Revenues Compared to Budget to City of Bethel
- Verify checkout is clear at month end
- Update General Ledger at month end

Additional Reconciliation Functions

- Reconcile Accounts Receivable balances to the General Ledger
- Verify that the Accounts Receivable Cash Clearing zeroes out at month end

Periodic Processes

- Perform analysis of records in the Caselle databases to discover duplicate customers or inactive accounts and recommend when transaction archiving can improve processing speeds.

Accounts Receivable Statement of Authorization

The signatures below indicate each party's acceptance of the terms and objectives stated in this proposal. This proposal is executed by its duly authorized representative.

City of Bethel, Alaska

Signature: _____

Name: _____

Title: _____

Execution

Date: _____

Caselle, Inc.

Signature: _____

Name: _____

Title: _____

Date: _____

City of Bethel Action Memorandum

Action Memo No.	21-27		
Date introduced:	August 24, 2021	Introduced by:	Peter A. Williams, City Manager
Amended actions:			
Confirmed by:			

Title: City Bulk Fuel Contract Extension #2 With Delta Western, Inc.

Attachment(s): Bulk Fuel Contract Extension #2 Between City of Bethel and Delta Western, Inc.

Amount of fiscal impact:		Account information:
	No fiscal impact at this time.	
Savings with contract rate	Funds in FY 2022 City Budget.	Numerous

Summary Statement

Delta Western, Inc. expressed interest in extending the current bulk fuel contract with the City of Bethel. This would be the second of three one-year extensions allowed under the original contract signed in 2018.

The City of Bethel has approximately twenty-eight (28) heating fuel tanks with a total capacity of approximately 34,760 gallons attached to City-owned structures around Bethel. There are two (2) 5,000-gallon tanks for HF#1 Ultra Low Sulfur Diesel (ULSD) in the Public Works Department yard used to fill heavy equipment. There is one (1) 500-gallon tank in the landfill area that uses HF#1 Ultra Low Sulfur Diesel (ULSD) to fill City heavy equipment. The City has approximately seventy-four (74) gasoline-powered vehicles in use.

The City of Bethel uses the Delta Western service station to fill its gasoline-powered vehicles and occasionally purchases HF#1 ULSD from the pump for use in its heavy equipment. The service station is conveniently located in the heart of town.

The City typically requires the delivery of approximately 198,000 gallons of heating oil, and 3,000 gallons of HF#1 ULSD annually. The City typically purchases 2,363 gallons of HF#1 ULSD from the pump and 37,182 gallons of gasoline annually.

One-Year Extension #2 to Bulk Fuel Agreement (Contract Extension)

This Contract Extension is made this day of 2021, by and between the City of Bethel, a municipal corporation (from now on "City") and Delta Western, Inc. (hereinafter "Contractor").

Pursuant to section 19 of the Bulk Fuel Agreement entered into between the parties on August 1, 2018, the Parties agree to extend the contract until September 30, 2022.

Section 5 (Price) is adjusted as follows:

Heating Oil Delivered: shall be charged at the rate of \$3.19*
(Three dollars nineteen cents) per gallon.

HF#1 Ultra Low Sulfur Diesel (ULSD) Fuel Delivered: shall
be charged at the rate of \$3.19* (Three dollars nineteen cents) per gallon.

Gasoline at the Pump: shall be charged at the rate of \$0.35
(Thirty-five cents) per gallon below the posted price.

HF#1 Ultra Low Sulfur Diesel (ULSD) Fuel at the Pump: shall
be billed at the rate of \$0.35 (Thirty-five cents) per gallon
below the posted price.

"Gallon" shall be defined as a U.S. standard gallon of 231
cubic inches at 60 degrees Fahrenheit.

* Not including any applicable taxes

All other terms of the original Bulk Fuel Agreement (dated August 1, 2018) shall remain in full force and effect as though specifically incorporated herein.

IN WITNESS WHEREOF, the Parties have caused this Contract Extension to be executed as of the date first written above.

CITY OF BETHEL

DELTA WESTERN

Peter A. Williams
City Manager

John Cannon
Vice President of Marketing

City of Bethel Information Memorandum

Information Memo No.	IM 21-14		
Date introduced:	August 24, 2021	Introduced by:	Mayor DeWitt
Amended actions:			
Confirmed by:			

Title: City Administrative Review Of Kusko Kush Retail Marijuana Store License Renewal #21227
Located At 781 3rd Avenue.

Attachment(s): Notice from the Alcohol & Marijuana Control Office, the City's administrative review forms, and forms submitted by Kusko Kush for their renewal.

Amount of fiscal impact:		Account information:
x	No fiscal impact at this time.	
	Funds in City Budget.	
	Funds not in City Budget.	

Summary Statement

IM 21-14 is sponsored by the Mayor on request of the City Clerk. The Clerk's Office received notice of the Kusko Kush Retail Marijuana Store License Renewal #21227 from the State of Alaska.

Date Notice Received by City Clerk's Office: 08-02-2021
Deadline for Protest: 09-30-2021
(60 days from the date of notice to the City Clerk's Office)

If a member of the Council would like to protest the renewal of this license, notify the Clerk's Office by September 15th. The last regular City Council Meeting to protest is September 28th. The deadline to protest is September 30th.
It is important to ensure the protest is not arbitrary capricious or unreasonable per 3 AAC 306.060.



Alaska Marijuana Control Board

Form MJ-20: Renewal Application Certifications

Alcohol and Marijuana Control Office

550 W 7th Avenue, Suite 1600

Anchorage, AK 99501

marijuana.licensing@alaska.gov

<https://www.commerce.alaska.gov/web/amco>

Phone: 907.269.0350

What is this form?

This renewal application certifications form is required for all marijuana establishment license renewal applications. Each person signing an application for a marijuana establishment license must declare that he/she has read and is familiar with AS 17.38 and 3 AAC 306. A person other than a licensee may not have direct or indirect financial interest (as defined in 3 AAC 306.015(e)(1)) in the business for which a marijuana establishment license is issued, per 3 AAC 306.015(a).

This form must be completed and submitted to AMCO's main office by each licensee (as defined in 3 AAC 306.020(b)(2)) before any license renewal application will be considered complete.

Section 1 – Establishment Information

Enter information for the licensed establishment, as identified on the license application.

Licensee:	Essenkay, LLC	License Number:	21227		
License Type:	Retail Marijuana Store				
Doing Business As:	Kusko Kush				
Premises Address:	781 3rd Avenue				
City:	Bethel	State:	Alaska	ZIP:	99559

Section 2 – Individual Information

Enter information for the individual licensee who is completing this form.

Name:	Jared Karr
Title:	Member

Section 3 – Violations & Charges

Read each line below, and then sign your initials in the box to the right of any applicable statements:

Initials

I certify that I have **not** been convicted of any criminal charge in the previous two calendar years.

I certify that I have **not** committed any civil violation of AS 04, AS 17.38, or 3 AAC 306 in the previous two calendar years.

I certify that a notice of violation has **not** been issued to this license between July 1, 2020 and June 30, 2021.

Sign your initials to the following statement only if you are unable to certify one or more of the above statements:

Initials

I have attached a written explanation for why I cannot certify one or more of the above statements, which includes the type of violation or offense, as required under 3 AAC 306.035(b).



Form MJ-20: Renewal Application Certifications

Section 4 – Certifications & Waiver

Read each line below, and then sign your initials in the box to the right of each statement:

Initials

I certify that no person other than a licensee listed on my marijuana establishment license renewal application has a direct or indirect financial interest, as defined in 3 AAC 306.015(e)(1), in the business for which the marijuana establishment license has been issued.

JK

I certify that I meet the residency requirement under AS 43.23 or I have submitted a residency exception affidavit (MJ-20a) along with this application.

JK

I certify that this establishment complies with any applicable health, fire, safety, or tax statute, ordinance, regulation, or other law in the state.

JK

I certify that the license is operated in accordance with the operating plan currently approved by the Marijuana Control Board.

JK

I certify that I am operating in compliance with the Alaska Department of Labor and Workforce Development's laws and requirements pertaining to employees.

JK

I certify that I have not violated any restrictions pertaining to this particular license type, and that this license has not been operated in violation of a condition or restriction imposed by the Marijuana Control Board.

JK

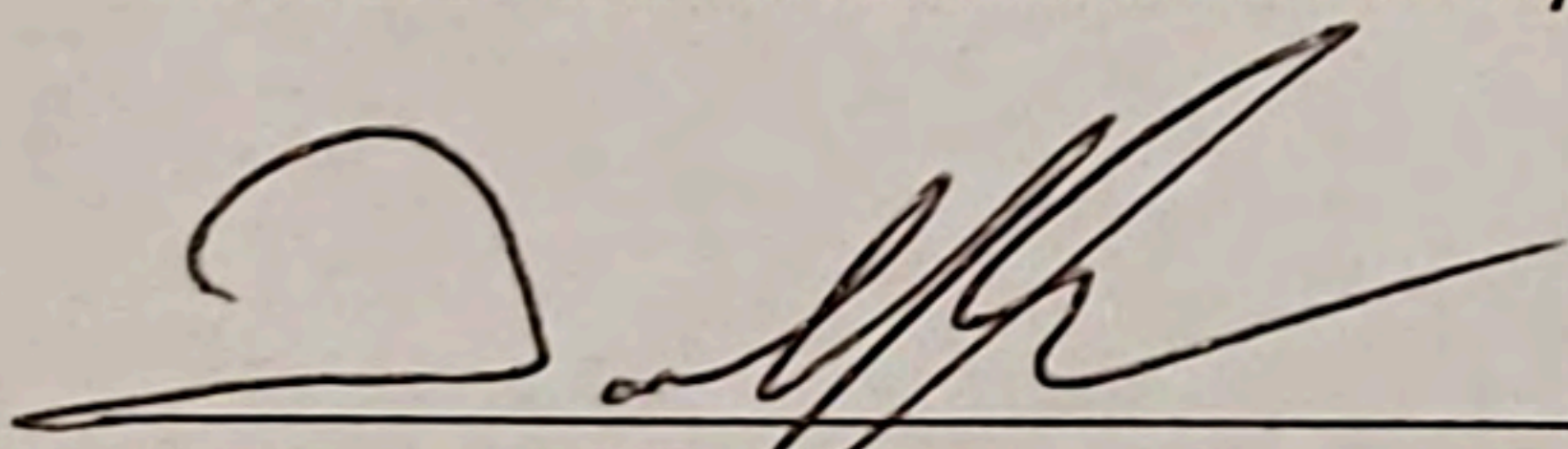
I certify that I understand that providing a false statement on this form, the online application, or any other form provided by or to AMCO is grounds for rejection or denial of this application or revocation of any license issued.

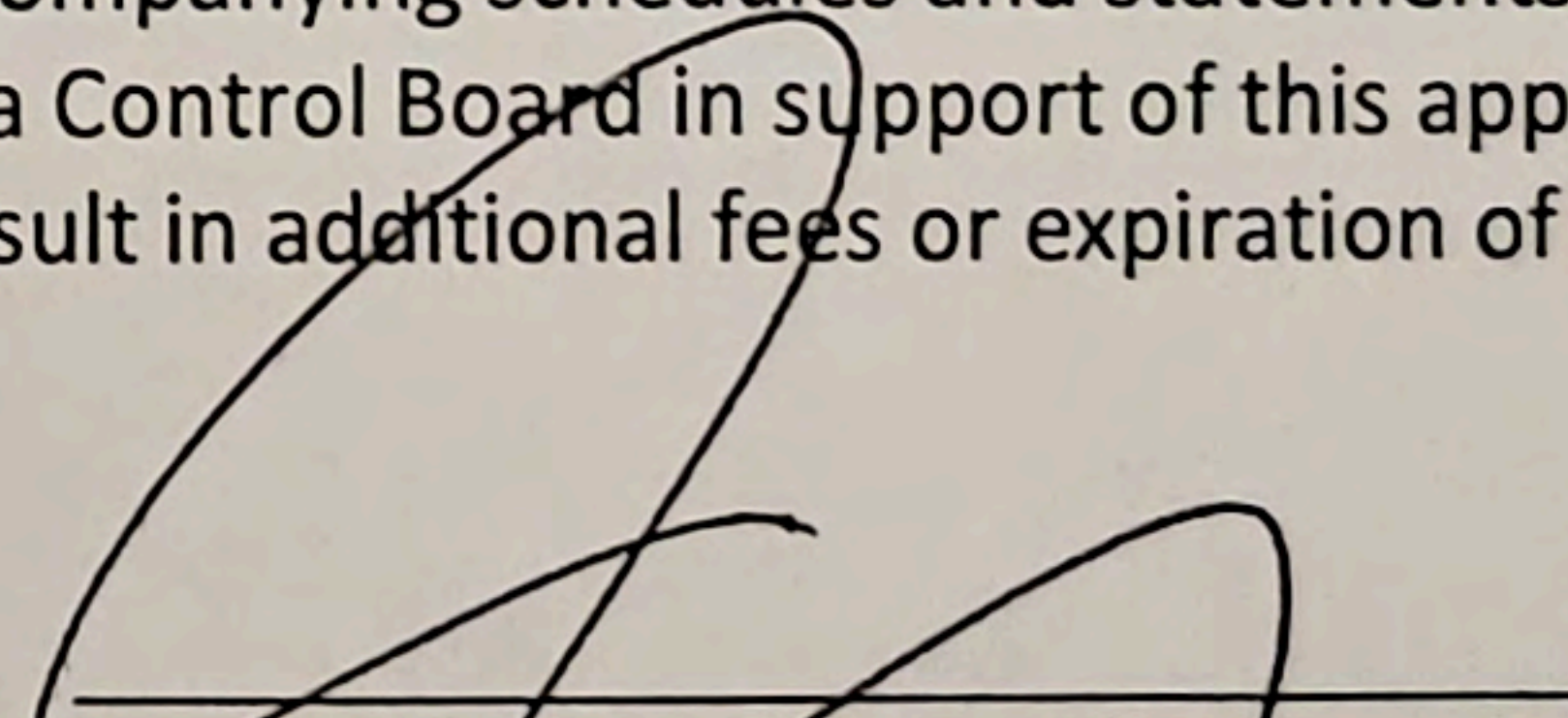
JK

I, Jared Karr, hereby waive my confidentiality rights under AS 43.05.230(a) and authorize the State of Alaska, Department of Revenue to disclose any and all tax information regarding this marijuana license to the Alcohol and Marijuana Control Office (AMCO) upon formal request as part of any official investigation as long as I hold, solely, or together with other parties, this marijuana license.

JK

As an applicant for a marijuana establishment license renewal, I declare under penalty of unsworn falsification that I have read and am familiar with AS 17.38 and 3 AAC 306, and that this application, including all accompanying schedules and statements, is true, correct, and complete. I agree to provide all information required by the Marijuana Control Board in support of this application and understand that failure to do so by any deadline given to me by AMCO staff may result in additional fees or expiration of this license.


Signature of licensee


Notary Public in and for the State of Alaska

Jared Karr

Printed name of licensee

My commission expires
Notary Public
JIM J. VALCARCE
State of Alaska
My Commission Expires Jan. 24, 2022

Subscribed and sworn to before me this 3 day of June, 2021.

Notary Public
JIM J. VALCARCE
State of Alaska
My Commission Expires Jan. 24, 2022

Alcohol & Marijuana Control Office

Initiating License Application

6/1/2021 10:53:06 AM

License Number: 21227**License Status:** Active-Operating**License Type:** Retail Marijuana Store**Doing Business As:** Kusko Kush**Business License Number:** 2084675**Designated Licensee:** Jared Karr**Email Address:** kuskokush@gmail.com**Local Government:** Bethel**Local Government 2:****Community Council:****Latitude, Longitude:** 60.795355, -161.761337**Physical Address:** 781 3rd Avenue
Bethel, AK 99559
UNITED STATES**Licensee #1****Type:** Entity**Alaska Entity Number:** 10096634**Alaska Entity Name:** Essenkay, LLC**Phone Number:** 907-545-4977**Email Address:** kuskokush@gmail.com**Mailing Address:** PO BOX 2343
BETHEL, AK 99559
UNITED STATES**Entity Official #1****Type:** Individual**Name:** Jared Karr**SSN:** [REDACTED]**Date of Birth:** [REDACTED]**Phone Number:** 907-545-4977**Email Address:** kuskokush@gmail.com**Mailing Address:** PO Box 2511
Bethel, AK 99559
UNITED STATES**Entity Official #2****Type:** Individual**Name:** Naim Sabani**SSN:** [REDACTED]**Date of Birth:** [REDACTED]**Phone Number:** 907-545-4977**Email Address:** kuskokush@gmail.com**Mailing Address:** PO Box 2343
Bethel, AK 99559
UNITED STATES**Note:** No affiliates entered for this license.

A
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2020-000043-0

Recording Dist: 402 - Bethel

1/14/2020 11:38 AM Pages: 1 of 2



File for Record at Request of:
First American Title Insurance Company

AFTER RECORDING MAIL TO:

Name: City of Bethel
Address: P.O. Box 1388
Bethel, AK 99559
File No.: 0201-3372768 (PP)

QUIT CLAIM DEED

THE GRANTOR, **City of Bethel**, whose address is **P.O. Box 1388, Bethel, AK 99559**, for and in consideration of **Ten Dollars (\$10.00)**, conveys and quit claims to **Essenkay, LLC**, whose address is **P.O. Box 2511, Bethel, AK 99559**, the following described real estate, situated in the Recording District of **Bethel, Fourth Judicial District, State of Alaska**:

Lot 4, Block 15, TOWNSITE OF BETHEL, U.S. SURVEY NO. 3230A AND U.S. SURVEY NO. 3230B, according to the official plat thereof, Records of the Bethel Recording District, Fourth Judicial District, State of Alaska.

together with all after acquired title of the Grantor(s) therein.

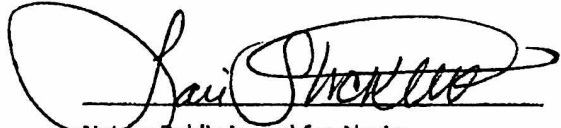
Dated: January 9th, 2020


Bill Howell
City Manager

STATE OF Alaska)
) ss.
Fourth Judicial District)

THIS IS TO CERTIFY that on this 9th day of January, 2020, before me the undersigned Notary Public, personally appeared **Bill Howell**, known to me and to me known to be the individual(s) described in and who executed the foregoing instrument and he/she/they acknowledged to me that he/she/they signed the same freely and voluntarily for the uses and purposes therein mentioned.

WITNESS my hand and official seal.


Notary Public in and for Alaska
My commission expires Aug 12, 2020



AFFIDAVIT OF NAIM SHABANI

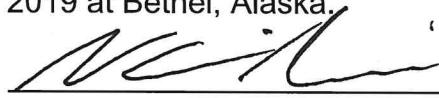
STATE OF ALASKA)
)ss.
FOURTH JUDICIAL DISTRICT)

Naim Shabani, being first duly sworn, deposes and says as follows:

1. That I am an adult resident of Bethel, Alaska.
2. That I am an adult; competent; and an owner of the Kusko Kush retail marijuana establishment with an application pending before the State of Alaska, and unless stated otherwise, all information is based upon personal knowledge;
3. Lot 4, Block 15, US Survey A & B has a physical location of 781 3rd Avenue in Bethel, Alaska. It also has Latitude, Longitude: 60.795355, - 161.761337

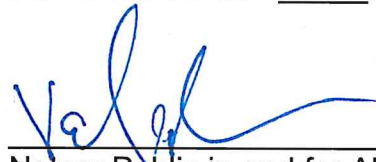
FURTHER AFFIANT SAYETH NAUGHT.

DATED this 2 day of August 2019 at Bethel, Alaska.

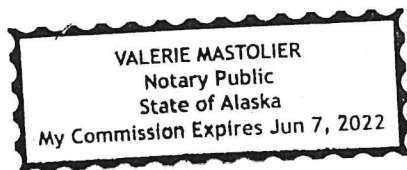


NAIM SHABANI

SUBSCRIBED AND SWORN to before me on this 2 day of August 2019 at Bethel, Alaska.



Notary Public in and for Alaska,
My commission expires: 6/7/22



AFFIDAVIT OF JARED KARR

STATE OF ALASKA)
)ss.
FOURTH JUDICIAL DISTRICT)

Jared Karr, being first duly sworn, deposes and says as follows:

1. That I am an adult resident of Bethel, Alaska.
2. That I am an adult; competent; and an owner of the Kusko Kush retail marijuana establishment with an application pending before the State of Alaska, and unless stated otherwise, all information is based upon personal knowledge;
3. Lot 4, Block 15, US Survey 3230 A & B has a physical location of 781 3rd Avenue in Bethel, Alaska. It also has Latitude, Longitude: 60.795355, - 161.761337.

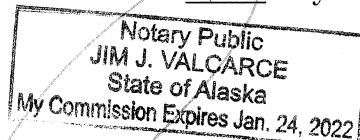
FURTHER AFFIANT SAYETH NAUGHT.

DATED this 1st day of August 2019 at Bethel, Alaska.

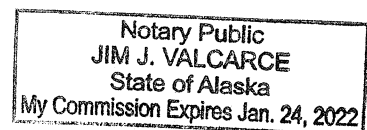


Jared Karr

SUBSCRIBED AND SWORN to before me on this 1 day of August 2019 at Bethel, Alaska.



Notary Public in and for Alaska.
My commission expires: 1/24/22





THE STATE
of **ALASKA**
GOVERNOR MIKE DUNLEAVY

Department of Commerce, Community,
and Economic Development

ALCOHOL & MARIJUANA CONTROL OFFICE
550 West 7th Avenue, Suite 1600
Anchorage, AK 99501
Main: 907.269.0350

August 2, 2021

City of Bethel

Attn: City Clerk

VIA Email: lstrickler@cityofbethel.net
pburley@cityofbethel.net

License Number:	21227
License Type:	Retail Marijuana Store
Licensee:	Essenkay, LLC
Doing Business As:	Kusko Kush
Physical Address:	781 3rd Avenue Bethel, AK 99559
Designated Licensee:	Jared Karr
Phone Number:	907-545-4977
Email Address:	kuskokush@gmail.com

☒ **License Renewal Application**

☐ **Endorsement Renewal Application**

AMCO has received a complete renewal application and/or endorsement renewal application for a marijuana establishment within your jurisdiction. This notice is required under 3 AAC 306.035(c)(2). Application documents will be sent to you separately via ZendTo.

To protest the approval of this application pursuant to 3 AAC 306.060, you must furnish the director **and** the applicant with a clear and concise written statement of reasons for the protest within 60 days of the date of this notice, and provide AMCO proof of service of the protest upon the applicant.

3 AAC 306.060 states that the board will uphold a local government protest and deny an application for a marijuana establishment license unless the board finds that a protest by a local government is arbitrary, capricious, and unreasonable. If the protest is a "conditional protest" as defined in 3 AAC 306.060(d)(2) and the application otherwise meets all the criteria set forth by the regulations, the Marijuana Control Board may approve the license renewal, but require the applicant to show to the board's satisfaction that the requirements of the local government have been met before the director issues the license.

At the May 15, 2017, Marijuana Control Board meeting, the board delegated to me the authority to approve renewal applications with no protests, objections, or notices of violation. However, if a timely protest or objection is filed for this application, or if any notices of violation have been issued for this license, the board will consider the application. In those situations, a temporary license will be issued pending board consideration.

If you have any questions, please email amco.localgovernmentonly@alaska.gov.

Sincerely,

A handwritten signature in dark ink, appearing to read 'Glen Klinkhart', written in a cursive style.

Glen Klinkhart, Director



Alcohol and Marijuana Control Office
550 W 7th Avenue, Suite 1600
Anchorage, AK 99501
marijuana.licensing@alaska.gov
<https://www.commerce.alaska.gov/web/amco>
Phone: 907.269.0350

Alaska Marijuana Control Board

Form MJ-20: Renewal Application Certifications

What is this form?

This renewal application certifications form is required for all marijuana establishment license renewal applications. Each person signing an application for a marijuana establishment license must declare that he/she has read and is familiar with AS 17.38 and 3 AAC 306. A person other than a licensee may not have direct or indirect financial interest (as defined in 3 AAC 306.015(e)(1)) in the business for which a marijuana establishment license is issued, per 3 AAC 306.015(a).

This form must be completed and submitted to AMCO's main office by each licensee (as defined in 3 AAC 306.020(b)(2)) before any license renewal application will be considered complete.

Section 1 – Establishment Information

Enter information for the licensed establishment, as identified on the license application.

Licensee:	Essenkay, LLC	License Number:	21227		
License Type:	Retail Marijuana Store				
Doing Business As:	Kusko Kush				
Premises Address:	781 3rd Avenue				
City:	Bethel	State:	Alaska	ZIP:	99559

Section 2 – Individual Information

Enter information for the individual licensee who is completing this form.

Name:	Naim Sabani
Title:	Member

Section 3 – Violations & Charges

Read each line below, and then sign your initials in the box to the right of any applicable statements:

Initials

I certify that I have **not** been convicted of any criminal charge in the previous two calendar years.

NS

I certify that I have **not** committed any civil violation of AS 04, AS 17.38, or 3 AAC 306 in the previous two calendar years.

NS

I certify that a notice of violation has **not** been issued to this license between July 1, 2020 and June 30, 2021.

NS

Sign your initials to the following statement only if you are unable to certify one or more of the above statements:

Initials

I have attached a written explanation for why I cannot certify one or more of the above statements, which includes the type of violation or offense, as required under 3 AAC 306.035(b).

**Form MJ-20: Renewal Application Certifications****Section 4 – Certifications & Waiver**

Read each line below, and then sign your initials in the box to the right of each statement:

Initials

I certify that no person other than a licensee listed on my marijuana establishment license renewal application has a direct or indirect financial interest, as defined in 3 AAC 306.015(e)(1), in the business for which the marijuana establishment license has been issued.

N.S.

I certify that I meet the residency requirement under AS 43.23 or I have submitted a residency exception affidavit (MJ-20a) along with this application.

N.S.

I certify that this establishment complies with any applicable health, fire, safety, or tax statute, ordinance, regulation, or other law in the state.

N.S.

I certify that the license is operated in accordance with the operating plan currently approved by the Marijuana Control Board.

N.S.

I certify that I am operating in compliance with the Alaska Department of Labor and Workforce Development's laws and requirements pertaining to employees.

N.S.

I certify that I have not violated any restrictions pertaining to this particular license type, and that this license has not been operated in violation of a condition or restriction imposed by the Marijuana Control Board.

N.S.

I certify that I understand that providing a false statement on this form, the online application, or any other form provided by or to AMCO is grounds for rejection or denial of this application or revocation of any license issued.

N.S.

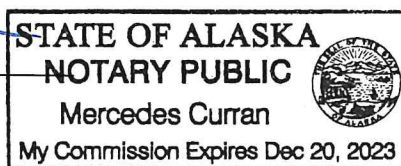
I, Naim Sabani, hereby waive my confidentiality rights under AS 43.05.230(a) and authorize the State of Alaska, Department of Revenue to disclose any and all tax information regarding this marijuana license to the Alcohol and Marijuana Control Office (AMCO) upon formal request as part of any official investigation as long as I hold, solely, or together with other parties, this marijuana license.

N.S.

As an applicant for a marijuana establishment license renewal, I declare under penalty of unsworn falsification that I have read and am familiar with AS 17.38 and 3 AAC 306, and that this application, including all accompanying schedules and statements, is true, correct, and complete. I agree to provide all information required by the Marijuana Control Board in support of this application and understand that failure to do so by any deadline given to me by AMCO staff may result in additional fees or expiration of this license.

Naim Sabani
Signature of licensee

Naim Sabani
Printed name of licensee



Mercedes Curran
Notary Public in and for the State of Alaska

My commission expires: 12/20/2023

Subscribed and sworn to before me this 2nd day of June, 2021.

State of Alaska
Department of Commerce, Community, and Economic Development
Corporations, Business, and Professional Licensing

Certificate of Organization

The undersigned, as Commissioner of Commerce, Community, and Economic Development of the State of Alaska, hereby certifies that a duly signed and verified filing pursuant to the provisions of Alaska Statutes has been received in this office and has been found to conform to law.

ACCORDINGLY, the undersigned, as Commissioner of Commerce, Community, and Economic Development, and by virtue of the authority vested in me by law, hereby issues this certificate to

Essenkay, LLC



IN TESTIMONY WHEREOF, I execute the certificate
and affix the Great Seal of the State of Alaska
effective **December 21, 2018**.

A handwritten signature in cursive script, appearing to read "Julie Anderson".

Julie Anderson
Commissioner



THE STATE

of **ALASKA**

Department of Commerce, Community, and Economic Development
Division of Corporations, Business, and Professional Licensing
PO Box 110806, Juneau, AK 99811-0806
(907) 465-2550 • Email: corporations@alaska.gov
Website: Corporations.Alaska.gov

AK Entity #: 10096634
Date Filed: 12/21/2018
State of Alaska, DCCED

FOR DIVISION USE ONLY

Articles of Organization

Domestic Limited Liability Company

Web-12/21/2018 8:26:22 PM

1 - Entity Name

Legal Name: Essenkay, LLC

2 - Purpose

Retail Sales

3 - NAICS Code

453998 - ALL OTHER MISCELLANEOUS STORE RETAILERS (EXCEPT TOBACCO STORES)

4 - Registered Agent

Name: Naim Sabani

Mailing Address: PO BOX 2343, Bethel, AK 99559-2343

Physical Address: 428 Napakiak Dr., Bethel, AK 99559-2343

5 - Entity Addresses

Mailing Address: PO BOX 2343, Bethel, AK 99559-2343

Physical Address: 428 Napakiak Dr., Bethel, AK 99559-2343

6 - Management

The limited liability company is managed by its members.

7 - Officials

Name	Address	% Owned	Titles
Naim Sabani			Organizer
Jared Karr			Organizer

Name of person completing this online application

This form is for use by the named entity only. Only persons who are authorized by the above Official(s) of the named entity may make changes to it. If you proceed to make changes to this form or any information on it, you will be certifying under penalty of perjury that you are authorized to make those changes, and that everything on the form is true and correct. In addition, persons who file documents with the commissioner that are known to the person to be false in material respects are guilty of a class A misdemeanor. Continuation means you have read this and understand it.

Name: Naim Sabani



THE STATE
of **AL**
Department
Division of



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FOR FILING ONLY

RECEIVED
Juneau

APR 04 2019

CBPL

VJS DA

Corporations Section

State Office Building, 333 Willoughby Avenue, 9th Floor

PO Box 110806, Juneau, AK 99811-0806

Phone: (907) 465-2550 • Fax: (907) 465-2974

Email: corporations@alaska.gov

Website: Corporations.Alaska.Gov

Notice of Change of Officials

Domestic Limited Liability Company (AS 10.50)

- This Notice of Change of Officials form is only for Domestic Limited Liability Companies and is used to report changes between biennial reporting periods in: members, managers, and percentage of interest held.
- This Notice of Change of Officials will not be filed if the entity's biennial report is not current. To verify the entity's biennial report due date, go online to www.Corporations.Alaska.Gov and select *Search Corporations Database*
- Standard processing time for complete and correct filings submitted to this office is approximately 10-15 business days. All filings are reviewed in the date order they are received.
- The information you submit is a public record and will be posted on the State's website.

1. Important:		AS 10.50.765
Each Domestic Limited Liability Company is required to notify this office when there is a change of officials. — AS 10.50.765 Failure to meet this requirement may result in involuntary dissolution of the entity's authority to transact business in the State of Alaska. The Domestic Limited Liability Company is to keep and make available the records of the official(s) changes. — AS 10.50.860-.870		
2. Fee:	☒ \$25 Nonrefundable Filing Fee (CORF)	3 AAC 16.065(b)
Mail this form and the non-refundable \$25 filing fee in U.S. dollars to the letterhead address. Make the check or money order payable to the State of Alaska, or use the attached credit card payment form.		
3. Entity Information:		AS 10.50.765
Entity Name: <u>ESSENKAY, LLC</u> Alaska Entity Number: <u>10096634</u>		



K 2 4 3 6 6 7 8

4. REMOVE from Record:		AS 10.50.765(b)
The following officials (members and, if applicable, managers) will be <u>completely removed from the record</u> as a result of this filing: RECEIVED Juneau APR 04 2019 CBPL Name: _____ Name: _____ Name: _____ Name: _____ If an official is not being removed from record, then list them in Item #5 below (with their current information).		

5. ALL Current Officials:		AS 10.50.765(b)			
The following is a complete list of <u>ALL</u> remaining and new officials who will be on record as a result of this filing. - An LLC <u>must have at least one member</u> who owns a % of the LLC. — AS 10.50.155(b) - Must provide all members who own 5% or more of the LLC. — AS 10.50.765 (b) - Members <u>must</u> own a % of the LLC. A member may be a manager if the LLC is manager managed. - An LLC may be managed by a manager if provided in Articles of Organization. A manager may be a member if the manager also owns a % of the LLC. — AS 10.50.075(5) and AS 10.50.110(b)					
- List <u>ALL</u> officials and their current information to be on record. - Manager will only be accepted if the entity is manager-managed per the articles. BOLD fields are required.			% OWNED	MEMBER	Manager
FULL LEGAL NAME	COMPLETE MAILING ADDRESS				
NAIM SABANI	PO BOX 2343 BETHEL, AK 99559	50	x		
JARED KARR	PO BOX 2511 BETHEL, AK 99559	50	x		

→ If necessary, use the following supplement page and include all information required above in Item #5.

6. Required Signature:		AS 10.50.840
The Notice of Change of Officials <u>must be signed by: a member</u> (AS 10.50.840(a)(2)); <u>or a manager if manager managed</u> (AS 10.50.840(a)(1)); <u>or an attorney-in-fact</u> (AS 10.50.840(c)). Persons who sign documents filed with the commissioner that are known to the person to be false in material respects are guilty of a class A misdemeanor.		
Signature: _____	Date: <u>03-26-19</u>	
Printed Name: <u>NAIM SABANI</u>		
Title of Authorized Signer: ☒ Member ☐ Manager ☐ Attorney-in-fact		
<i>If signing on behalf of a member or manager which is an entity, then identify the signer's relationship and signing authority with the member entity. For example: John Smith, President of XYZ Inc. the sole member of ABC LLC.</i>		



THE STATE
of ALASKA

Department of Commerce, Community, and Economic Development
Division of Corporations, Business, and Professional Licensing
PO Box 110806, Juneau, AK 99811-0806
(907) 465-2550 • Email: corporations@alaska.gov
Website: corporations.alaska.gov

AK Entity #: 10096634
Date Filed: 10/29/2019
State of Alaska, DCCED

FOR DIVISION USE ONLY

Domestic Limited Liability Company

2020 Biennial Report

For the period ending December 31, 2019

Web-10/29/2019 2:34:58 AM

Due Date: This report along with its fees are due by January 2, 2020

Fees: If postmarked before February 2, 2020, the fee is \$100.00.

If postmarked on or after February 2, 2020 then this report is delinquent and the fee is \$137.50.

Entity Name: Essenkay, LLC

Entity Number: 10096634

Home Country: UNITED STATES

Home State/Prov.: ALASKA

Physical Address: 428 NAPAIAK DR., BETHEL, AK 99559-2343

Mailing Address: PO BOX 2343, BETHEL, AK 99559-2343

Registered Agent information cannot be changed on this form. Per Alaska Statutes, to update or change the Registered Agent information this entity must submit the Statement of Change form for this entity type along with its filing fee.

Name: Naim Sabani

Physical Address: 428 NAPAIAK DR., BETHEL, AK 99559-2343

Mailing Address: PO BOX 2343, BETHEL, AK 99559-2343

Officials: The following is a complete list of officials who will be on record as a result of this filing.

- **Provide all officials and required information. Use only the titles provided.**
- **Mandatory Members:** this entity must have at least one (1) Member. A Member must own a %. In addition, this entity must provide all Members who own 5% or more of the entity. A Member may be an individual or another entity.
- **Manager:** If the entity is manager managed (per its articles or amendment) then there must be at least (1) Manager provided. A Manager may be a Member if the Manager also owns a % of the entity.

Full Legal Name	Complete Mailing Address	% Owned	Member
Naim Sabani	PO BOX 2343, BETHEL, AK 99559	50.00	X
Jared Karr	PO BOX 2511, BETHEL, AK 99559	50.00	X

If necessary, attach a list of additional officers on a separate 8.5 X 11 sheet of paper.

Purpose: Retail Sales

NAICS Code: 453998 - ALL OTHER MISCELLANEOUS STORE RETAILERS (EXCEPT TOBACCO STORES)

New NAICS Code (optional):

This form is for use by the named entity only. Only persons who are authorized by the above Official(s) of the named entity may make

OPERATING AGREEMENT
of
Essenkay, LLC

This Operating Agreement (the "Agreement") made and entered into this 22nd day of December, 2018 (the "Execution Date"),

BETWEEN:

Jared Karr of PO Box 2511, Bethel, AK 99559, and
Naim Shabani of PO Box 2343, Bethel, AK, 99559

(individually the "Member" and collectively the "Members").

BACKGROUND:

- A. The Members wish to associate themselves as members of a limited liability company.
- B. The terms and conditions of this Agreement will govern the Members within the limited liability company.

IN CONSIDERATION OF and as a condition of the Members entering into this Agreement and other valuable consideration, the receipt and sufficiency of which is acknowledged, the Members agree as follows:

Formation

- 1. By this Agreement, the Members form a Limited Liability Company (the "Company") in accordance with the laws of the State of Alaska. The rights and obligations of the Members will be as stated in the Alaska Revised Limited Liability Company Act (the "Act") except as otherwise provided in this agreement.

Name

- 2. The name of the Company will be Essenkay, LLC.

Purpose

3. The purpose of this company is Marijuana Retail Sales.

Term

4. The Company will continue until terminated as provided in this Agreement or may dissolve under conditions provided in the Act.

Place of Business

5. The Principal Office of the Company will be located at 781 3rd Avenue, Bethel, AK 99559 or such other place as the Members may from time to time designate.

Capital Contributions

6. The following is a list of all Members and their Initial Contributions to the Company. Each of the Members agree to make their Initial Contributions to the Company in full, according to the following terms: sharing 50% ownership each

Member	Contribution Description	Value of Contribution
Jared Karr	This Member will contribute managerial duties.	\$0.00
Naim Shabani	This Member will contribute managerial duties.	\$0.00

Allocation of Profits/Losses

7. Subject to the other provisions of this Agreement, the Net Profits or Losses, for both accounting and tax purposes, will accrue to and be borne by the Members in equal proportions.
8. Each Member will receive an equal share of any Distribution.

9. No Member will have priority over any other Member for the distribution of Net Profits or Losses.

Nature of Interest

10. A Member's Interest in the Company will be considered personal property.

Withdrawal of Contribution

11. No Member will withdraw any portion of their Capital Contribution without the unanimous consent of the other Members.

Liability for Contribution

12. A Member's obligation to make their required Capital Contribution can only be compromised or released with the consent of all remaining Members or as otherwise provided in this Agreement. If a Member does not make the Capital Contribution when it is due, he is obligated at the option of any remaining Members to contribute cash equal to the agreed value of the Capital Contribution. This option is in addition to and not in lieu of any others rights, including the right to specific performance that the Company may have against the Member.

Additional Contributions

13. No Member will be required to make Additional Contributions. Any changes to Capital Contributions will not affect any Member's Interests except with the unanimous consent of the Members.
14. Any advance of money to the Company by any Member in excess of the amounts provided for in this Agreement or subsequently agreed to, will be deemed a debt due from the Company rather than an increase in the Capital Contribution of the Member. This liability will be repaid with interest at such rates and times to be determined by a majority of the Members. This liability will not entitle the lending Member to any increased share of the Company's profits nor to a greater voting power. Repayment of such debts will have priority over any other payments to Members.

Capital Accounts

15. An individual capital account (the "Capital Account") will be maintained for each Member and their Initial Contributions will be credited to this account. Any Additional Contributions made by any Member will be credited to that Member's individual Capital Account.

Interest on Capital

16. No borrowing charge or loan interest will be due or payable to any Member on their agreed Capital Contribution inclusive of any agreed Additional Contributions.

Management

17. Management of this Company is vested in the Members.

Authority to Bind Company

18. Any Member has the authority to bind the Company in contract.

Duty of Loyalty

19. While a person is a Member of the Company, and for a period of at least two years after that person ceases to be a Member, that person will not carry on, or participate in, a similar business to the business of the Company within any market regions that were established or contemplated by the Company before or during that person's tenure as Member.

Duty to Devote Time

20. Each Member will devote such time and attention to the business of the Company as the majority of the Members will from time to time reasonably determine for the conduct of the Company's business.

Member Meetings

21. A meeting may be called by any Member providing that reasonable notice has been given to the other Members.
22. Regular meetings of the Members will be held annually.

Voting

23. Each Member will be entitled to cast votes on any matter based upon the proportion of that Member's Capital Contributions in the Company.

Admission of New Members

24. A new Member may only be admitted to the Company with a unanimous vote of the existing Members.

25. The new Member agrees to be bound by all the covenants, terms, and conditions of this Agreement, inclusive of all current and future amendments. Further, a new Member will execute such documents as are needed to affect the admission of the new Member. Any new Member will receive such business interest in the Company as determined by a unanimous decision of the other Members.

Voluntary Withdrawal of a Member

26. No Member may voluntarily withdraw from the Company for a period of one year from the execution date of this Agreement. Any such unauthorized withdrawal prior to the expiration of this period will be considered a wrongful dissociation and a breach of this Agreement. In the event of any such wrongful dissociation, the withdrawing Member will be liable to the remaining Members for any damages incurred by the remaining Members including but not limited to the loss of future earnings. After the expiration of this period, any Member will have the right to voluntarily withdraw from the Company. Written notice of intention to withdraw must be served upon the remaining Members at least three months prior to withdrawal.
27. The voluntary withdrawal of a Member will have no effect upon the continuance of the Company.
28. It remains incumbent on the withdrawing Member to exercise this dissociation in good faith and to minimize any present or future harm done to the remaining Members as a result of the withdrawal.

Involuntary Withdrawal of a Member

29. Events leading to the involuntary withdrawal of a Member from the Company will include but not be limited to: death of a Member; Member mental incapacity; Member disability preventing reasonable participation in the Company; Member incompetence; breach of fiduciary duties by a Member; criminal conviction of a Member; Operation of Law against a Member or a legal judgment against a Member that can reasonably be expected to bring the business or societal reputation of the Company into disrepute. Expulsion of a Member can also occur on application by the Company or another Member, where it has been judicially determined that the Member: has engaged in wrongful conduct that adversely and materially affected the Company's business; has willfully or persistently committed a material breach of this Agreement or of a duty owed to the Company or to the other Members; or has engaged in conduct relating to the Company's business that makes it not reasonably practicable to carry on the business with the Member.

30. The involuntary withdrawal of a Member will have no effect upon the continuance of the Company.

Dissociation of a Member

31. In the event of either a voluntary or involuntary withdrawal of a Member, if the remaining Members elect to purchase the interest of the withdrawing Member, the remaining Members will serve written notice of such election, including the purchase price and method and schedule of payment for the withdrawing Member's Interests, upon the withdrawing Member, their executor, administrator, trustee, committee or analogous fiduciary within a reasonable period after acquiring knowledge of the change in circumstance to the affected Member. The purchase amount of any buyout of a Member's Interests will be determined as set out in the Valuation of Interest section of this Agreement.
32. The remaining Members retain the right to seek damages from a dissociated Member where the dissociation resulted from a malicious or criminal act by the dissociated Member or where the dissociated Member had breached their fiduciary duty to the Company or was in breach of this Agreement or had acted in a way that could reasonably be foreseen to bring harm or damage to the Company or to the reputation of the Company.
33. A dissociated Member will only have liability for Company obligations that were incurred during their time as a Member. On dissociation of a Member, the Company will prepare, file, serve, and publish all notices required by law to protect the dissociated Member from liability for future Company obligations.
34. Where the remaining Members have purchased the interest of a dissociated Member, the purchase amount will be paid in full, but without interest, within 90 days of the date of withdrawal. The Company will retain exclusive rights to use of the trade name and firm name and all related brand and model names of the Company.

Right of First Purchase

35. In the event that a Member's Interest in the Company is or will be sold, due to any reason, the remaining Members will have a right of first purchase of that Member's Interest. The value of that interest in the Company will be the lower of the value set out in the Valuation of Interest section of this Agreement and any third party offer that the Member wishes to accept.

Assignment of Interest

36. Where a Member's financial interest in the Company is assigned to another party who is not an existing Member, that party will be treated as a new Member. An assignment of full membership status inclusive of all duties, obligations, and rights held by the previous Member will be governed by the conditions described under the Admission of New Members section of this Agreement.
37. In the event that a Member's interest in the company is transferred or assigned as the result of a court order or Operation of Law, the trustee in bankruptcy or other person acquiring that Member's Interests in the Company will only acquire that Member's economic rights and interests and will not acquire any other rights of that Member or be admitted as a Member of the Company or have the right to exercise any management or voting interests.

Valuation of Interest

38. In the event of a dissociation or the dissolution of the Company, each Member will have an equal financial interest in the Company.
39. In the absence of a written agreement setting a value, the value of the Company will be based on the fair market value appraisal of all Company assets (less liabilities) determined in accordance with generally accepted accounting principles (GAAP). This appraisal will be conducted by an independent accounting firm agreed to by all Members. An appraiser will be appointed within a reasonable period of the date of withdrawal or dissolution. The results of the appraisal will be binding on all Members. The intent of this section is to ensure the survival of the Company despite the withdrawal of any individual Member.
40. No allowance will be made for goodwill, trade name, patents or other intangible assets, except where those assets have been reflected on the Company books immediately prior to valuation.

Dissolution

41. The Company may be dissolved by a unanimous vote of the Members. The Company will also be dissolved on the occurrence of events specified in the Act.
42. Upon Dissolution of the Company and liquidation of Company property, and after payment of all selling costs and expenses, the liquidator will distribute the Company assets to the following groups according to the following order of priority:

- a. in satisfaction of liabilities to creditors except Company obligations to current Members;
- b. in satisfaction of Company debt obligations to current Members; and then
- c. to the Members based on Member financial interest, as set out in the Valuation of Interest section of this Agreement.

Records

43. The Company will at all times maintain accurate records of the following:
- a. Information regarding the status of the business and the financial condition of the Company.
 - b. A copy of the Company federal, state, and local income taxes for each year, promptly after becoming available.
 - c. Name and last known business, residential, or mailing address of each Member, as well as the date that person became a Member.
 - d. A copy of this Agreement and any articles or certificate of formation, as well as all amendments, together with any executed copies of any written powers of attorney pursuant to which this Agreement, articles or certificate, and any amendments have been executed.
 - e. The cash, property, and services contributed to the Company by each Member, along with a description and value, and any contributions that have been agreed to be made in the future.
44. Each Member has the right to demand, within a reasonable period of time, a copy of any of the above documents for any purpose reasonably related to their interest as a Member of the Company, at their expense.

Books of Account

45. Accurate and complete books of account of the transactions of the Company will be kept in accordance with generally accepted accounting principles (GAAP) and at all reasonable times will be available and open to inspection and examination by any Member. The books and records of the Company will reflect all the Company's transactions and will be appropriate and adequate for the business conducted by the Company.

Banking and Company Funds

46. The funds of the Company will be placed in such investments and banking accounts as will be designated by the Members. All withdrawals from these accounts will be made by the duly authorized agent or agents of the Company as appointed by unanimous consent of the Members. Company funds will be held in the name of the Company and will not be commingled with those of any other person or entity.

Audit

47. Any of the Members will have the right to request an audit of the Company books. The cost of the audit will be borne by the Company. The audit will be performed by an accounting firm acceptable to all the Members. Not more than one (1) audit will be required by any or all of the Members for any fiscal year.

Tax Treatment

48. This Company is intended to be treated as a partnership, for the purposes of Federal and State Income Tax.

Tax Elections

49. The Company will elect out of the application of Chapter 63 Subchapter C of the Internal Revenue Code of 1986, in each taxable year in which it is eligible to do so in accordance with Section 6221(b), by making that election in a timely filed return for such taxable year disclosing the name and taxpayer identification number of each Member.

Annual Report

50. As soon as practicable after the close of each fiscal year, the Company will furnish to each Member an annual report showing a full and complete account of the condition of the Company including all information as will be necessary for the preparation of each Member's income or other tax returns. This report will consist of at least:

- a. A copy of the Company's federal income tax returns for that fiscal year.

Goodwill

51. The goodwill of the Company will be assessed at an amount to be determined by appraisal using generally accepted accounting principles (GAAP).

Governing Law

52. The Members submit to the jurisdiction of the courts of the State of Alaska for the enforcement of this Agreement or any arbitration award or decision arising from this Agreement.

Force Majeure

53. A Member will be free of liability to the Company where the Member is prevented from executing their obligations under this Agreement in whole or in part due to force majeure, such as earthquake, typhoon, flood, fire, and war or any other unforeseen and uncontrollable event where the Member has communicated the circumstance of the event to any and all other Members and where the Member has taken any and all appropriate action to satisfy his duties and obligations to the Company and to mitigate the effects of the event.

Forbidden Acts

54. No Member may do any act in contravention of this Agreement.
55. No Member may permit, intentionally or unintentionally, the assignment of express, implied or apparent authority to a third party that is not a Member of the Company.
56. No Member may do any act that would make it impossible to carry on the ordinary business of the Company.
57. No Member will have the right or authority to bind or obligate the Company to any extent with regard to any matter outside the intended purpose of the Company.
58. No Member may confess a judgment against the Company.
59. Any violation of the above forbidden acts will be deemed an Involuntary Withdrawal and may be treated accordingly by the remaining Members.

Indemnification

60. All Members will be indemnified and held harmless by the Company from and against any and all claims of any nature, whatsoever, arising out of a Member's participation in Company affairs. A Member will not be entitled to indemnification under this section for liability arising out of gross negligence or willful misconduct of the Member or the breach by the Member of any provisions of this Agreement.

Liability

61. A Member or any employee will not be liable to the Company or to any other Member for any mistake or error in judgment or for any act or omission believed in good faith to be within the scope of authority conferred or implied by this Agreement or the Company. The Member or employee will be liable only for any and all acts and omissions involving intentional wrongdoing.

Liability Insurance

62. The Company may acquire insurance on behalf of any Member, employee, agent or other person engaged in the business interest of the Company against any liability asserted against them or incurred by them while acting in good faith on behalf of the Company.

Life Insurance

63. The Company will have the right to acquire life insurance on the lives of any or all of the Members, whenever it is deemed necessary by the Company. Each Member will cooperate fully with the Company in obtaining any such policies of life insurance.

Actions Requiring Unanimous Consent

64. The following actions will require the unanimous consent of all Members:
- a. Endangering the ownership or possession of Company property including selling, transferring or loaning any Company property or using any Company property as collateral for a loan.
 - b. Releasing any Company claim except for payment in full.

Amendment of this Agreement

65. No amendment or modification of this Agreement will be valid or effective unless in writing and signed by all Members.

Title to Company Property

66. Title to all Company property will remain in the name of the Company. No Member or group of Members will have any ownership interest in Company property in whole or in part.

Miscellaneous

67. Time is of the essence in this Agreement.
68. This Agreement may be executed in counterparts.
69. Headings are inserted for the convenience of the Members only and are not to be considered when interpreting this Agreement. Words in the singular mean and include the plural and vice versa. Words in the masculine gender include the feminine gender and vice versa. Words in a neutral gender include the masculine gender and the feminine gender and vice versa.
70. If any term, covenant, condition or provision of this Agreement is held by a court of competent jurisdiction to be invalid, void or unenforceable, it is the Members' intent that such provision be reduced in scope by the court only to the extent deemed necessary by that court to render the provision reasonable and enforceable and the remainder of the provisions of this Agreement will in no way be affected, impaired or invalidated as a result.
71. This Agreement contains the entire agreement between the Members. All negotiations and understandings have been included in this Agreement. Statements or representations that may have been made by any Member during the negotiation stages of this Agreement, may in some way be inconsistent with this final written Agreement. All such statements have no force or effect in respect to this Agreement. Only the written terms of this Agreement will bind the Members.
72. This Agreement and the terms and conditions contained in this Agreement apply to and are binding upon each Member's successors, assigns, executors, administrators, beneficiaries, and representatives.

73. Any notices or delivery required here will be deemed completed when hand-delivered, delivered by agent, or seven (7) days after being placed in the post, postage prepaid, to the Members at the addresses contained in this Agreement or as the Members may later designate in writing.
74. All of the rights, remedies and benefits provided by this Agreement will be cumulative and will not be exclusive of any other such rights, remedies and benefits allowed by law.

Definitions

75. For the purpose of this Agreement, the following terms are defined as follows:
- a. "Additional Contribution" means Capital Contributions, other than Initial Contributions, made by Members to the Company.
 - b. "Capital Contribution" means the total amount of cash, property, or services contributed to the Company by any one Member.
 - c. "Distributions" means a payment of Company profits to the Members.
 - d. "Initial Contribution" means the initial Capital Contributions made by any Member to acquire an interest in the Company.
 - e. "Member's Interests" means the Member's collective rights, including but not limited to, the Member's right to share in profits, Member's right to a share of Company assets on dissolution of the Company, Member's voting rights, and Member's rights to participate in the management of the Company.
 - f. "Net Profits or Losses" means the net profits or losses of the Company as determined by generally accepted accounting principles (GAAP).
 - g. "Operation of Law" means rights or duties that are cast upon a party by the law, without any act or agreement on the part of the individual, including, but not limited to, an assignment for the benefit of creditors, a divorce, or a bankruptcy.
 - h. "Principal Office" means the office whether inside or outside the State of Alaska where the executive or management of the Company maintain their primary office.

- i. "Voting Members" means the Members who belong to a membership class that has voting power. Where there is only one class of Members, then those Members constitute the Voting Members.

IN WITNESS WHEREOF the Members have duly affixed their signatures under hand and seal on this 22nd day of December, 2018.



Jared Karr (Member)

Naim Shabani (Member)



CITY OF BETHEL

P.O. Box 1388 • Bethel, Alaska 99559

907-543-1386

Fax: 907-543-1388

Date: August 17, 2021

To: Bethel City Council

From: City Manager

Subject ; Re-issuance of Kusko Kush Marijuana License #21227

Dear City Council Members,

Pursuant to BMC 5.10.020 and 5.10.030, I have reviewed the Police, Fire, Planning, and Finance Departments' comments regarding renewing Kusko Kush's license to sell marijuana at 781 3rd Ave., Bethel, Alaska, and I am submitting this written memorandum to Council.

The Police Department has not received any complaints. The Fire Department responded to one call when the fire alarm was activated. The Finance Dept reported that Kusko Kush is current and always on time with paying their sales tax, and the Planning Department reports that the business has complied with all the conditions that were required.

I recommend that Kusko Kush be reissued their Marijuana License #21227.

Sincerely,

Peter A. Williams

City of Bethel Information Memorandum

Information Memo No.	IM 21-15		
Date introduced:	August 24, 2021	Introduced by:	Peter Williams, City Manager
Amended actions:			
Confirmed by:			

Title: FY 2021 Justice Assistance Grant (JAG) Application for Review and Comment

Attachment(s): (1) City of Bethel's FY 2021 Justice Assistance Grant Application and supporting documents.

Amount of fiscal impact:		Account information:
	No fiscal impact at this time.	
	Funds in FY 2022 City Budget.	
+ \$13,508	JAG Grant Funds.	TBD

Summary Statement

The City of Bethel has an opportunity to apply for the FY 2021 Justice Assistance Grant, a formula grant for the City of Bethel's Police Department in the amount of \$13,508. The grant guidance requires that the governing body and general public be given a chance to review the application and comment on it prior to funding distribution.

The City of Bethel Police Department decided to pursue FY 2021 JAG funds for training and travel associated with training. A prototype schedule of training was generated for inclusion in the budget detail worksheet. The Police Chief and Lieutenant strongly support sworn officer attendance in the following courses: Homicide Investigation, Internal Affairs Investigations, and High Risk Warrant Service. Other courses of interest for sworn and unsworn police personnel include: public order, leadership, special tactical training, peer support, hostage negotiation, narcotics, gangs, homicide or missing persons, terrorism/homeland security, K9, motorcycle or vehicle incidents, traffic, internal affairs, CAD, Risk Management Solutions, crime analysis, administrative training in grant and finance management, accounting, victim advocacy, crime scene investigation, evidence gathering and storage, and specialized crime lab technology.

The City of Bethel will contribute \$1,280 as cash match to complete the travel/training expenditures that allow full use of the FY 2021 JAG funds in the amount of \$13,508. All training/travel expenditures are expected to be completed in one year by September 30, 2022.

Comments on this application can be emailed to Grant Manager John Sargent at jsargent@cityofbethel.net, faxed to 907-543-1388, or mailed to City of Bethel, c/o John Sargent, PO Box 1388, Bethel, AK 99559.

2021 Alaska Local JAG Allocations

Listed below are all jurisdictions in the state that are eligible for FY 2021 JAG funding, as determined by the JAG formula. For additional details regarding the JAG formula and award calculation process, with examples, please refer to the JAG Technical report here: <https://www.bja.gov/Jag/pdfs/JAG-Technical-Report.pdf> and current JAG Frequently Asked Questions here: <https://bja.ojp.gov/program/jag/frequently-asked-questions>.

Finding your jurisdiction:

- (1) Disparate jurisdictions are listed in shaded groups below, in alphabetic order by county.
- (2) Direct allocations are listed alphabetically below the shaded, disparate groupings.
- (3) Counties that have an asterisk (*) under the "Direct Allocation" column did not submit the level of violent crime data to qualify for a direct award from BJA, but are in the disparate grouping indicated by the shaded area. The JAG legislation requires these counties to remain a partner with the local jurisdictions receiving funds and must be a signatory on the required Memorandum of Understanding (MOU). A sample MOU is provided online at: <https://www.bja.gov/Funding/JAGMOU.pdf>. Disparate jurisdictions do not need to abide by the listed individual allocations, which are provided for information only. Jurisdictions in a funding disparity are responsible for determining individual amounts within the Eligible Joint Allocation and for documenting individual allocations in the MOU.

State	Jurisdiction Name	Government Type	Direct Allocation	Joint Allocation
AK	FAIRBANKS NORTH STAR COUNTY	County	*	
AK	FAIRBANKS CITY	Municipal	\$27,228	\$27,228
AK	NORTHWEST ARCTIC COUNTY	County	*	
AK	KOTZEBUE CITY	Municipal	\$12,833	\$12,833
AK	ANCHORAGE MUNICIPALITY	Municipal	\$472,157	
AK	BETHEL CITY	Municipal	\$13,508	
AK	JUNEAU CITY AND BOROUGH	Municipal	\$36,135	
AK	NOME CITY	Municipal	\$11,355	
AK	NORTH SLOPE BOROUGH	County	\$18,743	
	Local total		\$591,959	

Application for Federal Assistance SF-424

* 1. Type of Submission:

- ☐ Preapplication
☒ Application
☐ Changed/Corrected Application

* 2. Type of Application:

- ☒ New
☐ Continuation
☐ Revision

* If Revision, select appropriate letter(s):

* Other (Specify):

* 3. Date Received:

Completed by Grants.gov upon submission.

4. Applicant Identifier:

5a. Federal Entity Identifier:

5b. Federal Award Identifier:

State Use Only:

6. Date Received by State:

7. State Application Identifier:

AK

8. APPLICANT INFORMATION:

* a. Legal Name:

City of Bethel

* b. Employer/Taxpayer Identification Number (EIN/TIN):

926001644

* c. Organizational DUNS:

0825084580000

d. Address:

* Street1:

P0 Box 1388

Street2:

300 State Highway

* City:

Bethel

County/Parish:

AK

* State:

AK: Alaska

Province:

* Country:

USA: UNITED STATES

* Zip / Postal Code:

99559-1388

e. Organizational Unit:

Department Name:

Police

Division Name:

Police

f. Name and contact information of person to be contacted on matters involving this application:

Prefix:

* First Name:

John

Middle Name:

Randall

* Last Name:

Sargent

Suffix:

Title:

Grant Manager

Organizational Affiliation:

City of Bethel

* Telephone Number:

9075431386

Fax Number:

9075431388

* Email:

jsargent@cityofbethel.net

Application for Federal Assistance SF-424

* 9. Type of Applicant 1: Select Applicant Type:

C: City or Township Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

* Other (specify):

* 10. Name of Federal Agency:

Bureau of Justice Assistance

11. Catalog of Federal Domestic Assistance Number:

16.738

CFDA Title:

Edward Byrne Memorial Justice Assistance Grant Program

* 12. Funding Opportunity Number:

0-BJA-2021-35004

* Title:

BJA FY 21 Edward Byrne Memorial Justice Assistance Grant (JAG) Program - Local Solicitation

13. Competition Identification Number:

C-BJA-2021-00149-PROD

Title:

Category 1 - Applicants with eligible allocation amounts of less than \$25,000

14. Areas Affected by Project (Cities, Counties, States, etc.):

Add Attachment

Delete Attachment

View Attachment

* 15. Descriptive Title of Applicant's Project:

Police Department Training

Attach supporting documents as specified in agency instructions.

Add Attachments

Delete Attachments

View Attachments

Application for Federal Assistance SF-424**16. Congressional Districts Of:*** a. Applicant * b. Program/Project

Attach an additional list of Program/Project Congressional Districts if needed.

Add Attachment

Delete Attachment

View Attachment

17. Proposed Project:* a. Start Date: * b. End Date: **18. Estimated Funding (\$):**

* a. Federal	13,508.00
* b. Applicant	0.00
* c. State	0.00
* d. Local	0.00
* e. Other	0.00
* f. Program Income	0.00
* g. TOTAL	13,508.00

*** 19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

- ☐ a. This application was made available to the State under the Executive Order 12372 Process for review on .
- ☐ b. Program is subject to E.O. 12372 but has not been selected by the State for review.
- ☒ c. Program is not covered by E.O. 12372.

*** 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)**☐ Yes ☒ No

If "Yes", provide explanation and attach

Add Attachment

Delete Attachment

View Attachment

21. *By signing this application, I certify (1) to the statements contained in the list of certifications and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)**

☒ ** I AGREE

** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

Authorized Representative:

Prefix: * First Name:

Middle Name:

* Last Name:

Suffix:

* Title: * Telephone Number: Fax Number: * Email: * Signature of Authorized Representative: * Date Signed:

DISCLOSURE OF LOBBYING ACTIVITIES

Complete this form to disclose lobbying activities pursuant to 31 U.S.C.1352

OMB Number: 4040-0013

Expiration Date: 02/28/2022

1. * Type of Federal Action: ☐ a. contract ☒ b. grant ☐ c. cooperative agreement ☐ d. loan ☐ e. loan guarantee ☐ f. loan insurance	2. * Status of Federal Action: ☐ a. bid/offer/application ☒ b. initial award ☐ c. post-award	3. * Report Type: ☒ a. initial filing ☐ b. material change
4. Name and Address of Reporting Entity: ☒ Prime ☐ SubAwardee * Name City of Bethel * Street 1 PO Box 1388 Street 2 300 State Highway * City Bethel State AK: Alaska Zip 99559 Congressional District, if known: AK-00		
5. If Reporting Entity in No.4 is Subawardee, Enter Name and Address of Prime: 		
6. * Federal Department/Agency: Department of Justice	7. * Federal Program Name/Description: Edward Byrne Memorial Justice Assistance Grant Program CFDA Number, if applicable: 16.738	
8. Federal Action Number, if known: John	9. Award Amount, if known: \$ 13,508.00	
10. a. Name and Address of Lobbying Registrant: Prefix * First Name NA Middle Name * Last Name NA Suffix * Street 1 NA Street 2 * City NA State Zip		
b. Individual Performing Services (including address if different from No. 10a) Prefix * First Name NA Middle Name * Last Name NA Suffix * Street 1 NA Street 2 * City NA State Zip		
11. Information requested through this form is authorized by title 31 U.S.C. section 1352. This disclosure of lobbying activities is a material representation of fact upon which reliance was placed by the tier above when the transaction was made or entered into. This disclosure is required pursuant to 31 U.S.C. 1352. This information will be reported to the Congress semi-annually and will be available for public inspection. Any person who fails to file the required disclosure shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure. * Signature: Completed on submission to Grants.gov *Name: Prefix * First Name John Middle Name Randall * Last Name Sargent Suffix Title: Grant Manager Telephone No.: 9075431386 Date: Completed on submission to Grants.gov		
Federal Use Only:		Authorized for Local Reproduction Standard Form - LLL (Rev. 7-97)

Program Narrative

Category 1: Amounts Less Than \$25,000

City of Bethel

Project Description

The City of Bethel proposes to use its FY 2021 JAG Allocation to fund training costs for its sworn officers and non-sworn personnel (civilians). The Police Department must use the JAG funds for training because the City's FY 2022 Budget only contains \$19,200 in the training/travel category for the Bethel Police Department. The budgeted amount is woefully inadequate for the number of personnel in the department. There are 16 sworn officers including the Police Chief, Police Lieutenant, and three Police Sergeants. There are five Public Safety Dispatchers, one Evidence Custodian, and one Administrative Assistant.

Training employees not only provides the most up-to-date tools and knowledge to effectively provide public safety service, but it enables the department to sustain professional levels of service and enhance officer safety and wellness. The department will adhere to applicable travel policies to ensure trainings are appropriate, reasonable, and allowable.

The City prepared a representative budget for targeted trainings in Anchorage, Alaska, Glynco, Georgia, and Jacksonville, Florida. The sites were chosen because they are reasonable, cost effective, and convenient for several reasons. The exact training courses, dates, and locations may vary.

Anchorage is appropriate for training because it is the closest big city to Bethel. The community of Bethel is located 400 air miles west of Anchorage, outside of the statewide road network. Bethel is a small town with a population of 6,230. The town lacks companies and certified instructors who can teach topics germane to the police department. Anchorage is only a one-hour plane flight away and contains 291,826 people with company-access to certified instructors.

At least half of the 16 sworn officers at the Bethel Police Department hail from Georgia. All officers work a two-week on, two-week off schedule. Most officers fly back to Georgia during their two weeks off. Once in Georgia at home, they are in close proximity to two major training centers for police officers: the Federal Law Enforcement Training Centers (FLETC) in Glynco, Georgia, and the Institute of Police Technology and Management (IPTM), which provides courses in numerous Florida cities. These officers are willing to rent a car and drive to one of these training sites, saving the City the cost of airfare. The City is able to achieve high-quality professional in-person training for a good number of its sworn officers as a result.

The City is targeting the following courses for sworn personnel: Homicide Investigation (IPTM), High Risk Warrant Service (IPTM), and Internal Affairs Investigations (FLETC). Bethel Police Lieutenant Jesse Poole recommends that sworn and civilian personnel focus on training opportunities in areas such as public order, leadership, special tactical training, peer support, hostage negotiation, narcotics, gangs, homicide or missing persons, terrorism/homeland security,

K9, motorcycle or vehicle, traffic, internal affairs, CAD, RMS, crime analysis, administrative training in grant and finance management, accounting, victim advocacy, crime scene investigation, evidence gathering and storage, and specialized crime lab technology training.

In most cases, hands-on, in-person training is best for sworn officers who spend their time in the field using their minds, hands, legs, and bodies to perform their duties. Online training has the potential to save money on training costs because it does not require travel costs (e.g., airfare, hotel, rental car, per diem). The City proposes one online course in its budget. The online course selected for the prototype budget is Basic Skills for New Supervisors taught by ITPM.

Purpose Area #4

C. Travel											
Purpose of Travel	Location	Type of Expense	Basis	Computation							
Indicate the purpose of each trip or type of trip (training, advisory group meeting)	Indicate the travel destination.	Lodging, Meals, Etc.	Per day, mile, trip, Etc.	Compute the cost of each type of expense X the number of people traveling.							
				Cost	Quantity	# of Staff	# of Trips	Total Cost	Non-Federal Contribution	Federal Request	
Training	Jacksonville, Florida	Lodging	Night	\$138.00	5	2	1	\$1,380	\$0	\$1,380	
Training	Glynco, GA	Lodging	Night	\$120.00	5	2	1	\$1,200	\$0	\$1,200	
Training	Glynco, GA	Meals	Day	\$60.00	5	2	1	\$600	\$0	\$600	
Training	Glynco, GA	Local Travel	N/A	\$87.00	5	2	1	\$870	\$0	\$870	
Training	Glynco, GA	Other	N/A	\$795.00	1	2	1	\$1,590	\$0	\$1,590	
Training	Online	Other	N/A	\$995.00	1	2	1	\$1,990	\$1,280	\$710	
Training	Jacksonville, Florida	Other	N/A	\$795.00	1	2	1	\$1,590	\$0	\$1,590	
Training	Jacksonville, Florida	Local Travel	N/A	\$87.00	5	2	1	\$870	\$0	\$870	
Training	Jacksonville, Florida	Meals	Day	\$60.00	5	2	1	\$600	\$0	\$600	
Training	Anchorage, Alaska	Local Travel	N/A	\$87.00	5	2	1	\$870	\$0	\$870	

Purpose Area #4

Training	Anchorage, Alaska	Other	N/A	\$200.00	1	2	1	\$400	\$0	\$400
Training	Anchorage, Alaska	Lodging	Night	\$174.00	5	2	1	\$1,740	\$0	\$1,740
Training	Anchorage, Alaska	Transportation	Round-trip	\$244.00	1	2	1	\$488	\$0	\$488
Training	Anchorage, Alaska	Meals	Day	\$60.00	5	2	1	\$600	\$0	\$600
Total(s)									\$1,280	\$13,508

Narrative

The City of Bethel Police Department is located in western Alaska, off the road network that connects Anchorage and Fairbanks to Seattle. Bethel has 36 miles of road. The only way to get into Bethel is to fly from Anchorage or take a boat or snowmobile from a neighboring village. As a result, it is difficult for sworn police officers and police department civilian staff members to get the training they need in Bethel. The closest big city for training is Anchorage, Alaska, which is a one-hour flight from Bethel. Some courses are available in Anchorage, but many more are available in the continental 48 states.

While online training has some advantages, it also is not appropriate for many hands-on learning methodologies used in police officer courses. Sworn officers use their hands, feet, body, and all of their senses on the job every day. They spend most of their time in the field, not at a desk staring at a computer screen. Officers need to learn the way they will put the lessons to use, in the field using their mind, body, and senses.

The Bethel Police Department has at least half of its 16 sworn officer positions filled with men who live in Georgia and commute to Bethel to work two weeks on and then fly back to Georgia to be with their families for their two weeks off. Officers agree to attend training in Glynco, Georgia and/or Jacksonville, Florida during their two weeks off and be paid for it. These officers fly home on their own dime, therefore saving the City training money in airfare for their attendance at training sites in Georgia and nearby Florida. Two of the largest police officer training organizations are based nearby: the Institute of Police Technology and Management (IPTM) with trainings in Florida cities of Jacksonville, Orlando, Miami, Fort Myers, and Shalimar; and the Federal Law Enforcement Training Centers (FLETC) hosting courses in Glynco, Georgia. Officers will use a rental car to attend training to save wear and tear on their own vehicles.

Jacksonville, Florida and Glynco, Georgia

Course registration fees to register to take IPTM courses were taken from the 2021-2022 Training Schedule found on the organization's website. The IPTM course fee of \$795 was used as an estimate for FLETC course fees. The "local travel" menu item was used above to denote a rental car expense at the rate of \$87/day, which is an average of actual rates in these cities. City of Bethel per diem rates are set at \$60/day (\$12 breakfast, \$16 lunch, \$32 dinner). See rental rates and per diem documentation attached.

Anchorage, Alaska Travel

Cost estimates are based on a sample purchase of Alaska Airline tickets months ahead of flight time. Round trip airfare is approximately \$244 for one person to fly from Bethel to Anchorage. Hotels are approximately \$174/night during the COVID-19 pandemic and likely to remain high for some time. A course fee estimate of \$200 used for Anchorage courses was derived from Police Lieutenant Jesse Poole. See documentation supporting airfare and hotels cost estimates attached.

Courses of interest: Homicide Investigation (FL). Internal Affairs Investigations (GA). Basic Skills for New Supervisors (online). and

Purpose Area #4

High Risk Warrant Service (FL). The Police Department is also interested in these course topics: public order, leadership, special tactical training, peer support, hostage negotiation, narcotics, gangs, homicide or missing persons, terrorism/homeland security, K9, motorcycle or vehicle, traffic, internal affairs, CAD, RMS, crime analysis, administrative training in grant and finance management, accounting, victim advocacy, crime scene investigation, evidence gathering and storage, and specialized crime lab technology.

The City of Bethel will contribute \$1,280 in cash match to complete the travel/training expenditures and allow full expenditure of the City's \$13,508 JAG amount.

Budget Narrative

City of Bethel

The City of Bethel Police Department is located in western Alaska, off the road network that connects Anchorage and Fairbanks to Seattle. Bethel has 36 miles of road. The only way to get into Bethel is to fly from Anchorage or take a boat or snowmobile from a neighboring village. As a result, it is difficult for sworn police officers and police department civilian staff members to get the training they need in Bethel. The closest big city for training is Anchorage, Alaska (pop. 291,826), which is a one-hour flight from Bethel. Some courses are available in Anchorage, but many more are available in the continental 48 states.

While online training has some advantages, it also is not appropriate for many hands-on learning methodologies used in police officer courses. Sworn officers use their hands, feet, body, and all of their senses on the job every day. They spend most of their time in the field, not at a desk staring at a computer screen. Officers need to learn the way they will put the lessons to use, in the field using their mind, body, and senses.

The Bethel Police Department has at least half of its 16 sworn officer positions filled with men who live in Georgia and commute to Bethel to work two weeks on and then fly back to Georgia to be with their families for their two weeks off. Officers agree to attend training in Glynco, Georgia and/or Jacksonville, Florida during their two weeks off and be paid for it. These officers fly home on their own dime, therefore saving the City training money in airfare for their attendance at training sites in Georgia and nearby Florida. Two of the largest police officer training organizations are based nearby: the Institute of Police Technology and Management (IPTM) with trainings in Florida cities of Jacksonville, Orlando, Miami, Fort Myers, and Shalimar; and the Federal Law Enforcement Training Centers (FLETC) hosting courses in Glynco, Georgia. Officers will use a rental car to attend training to save wear and tear on their own vehicles.

Jacksonville, Florida

The course registration fee of \$795 per person to register to take the IPTM Homicide Investigation course was taken from the 2021-2022 Training Schedule found on the organization's website. The course is listed under the Criminal Investigations category. It is taught in Jacksonville, Florida. See a copy of the training schedule attached.

The expected lodging cost for a sworn police officer living in Georgia to attend the course in Jacksonville, Florida was calculated by accessing the Hotels.com website and pulling up a sample of 3-star and 4-star hotel prices. The average hotel rate rounded up in Jacksonville was \$138.00. See documentation attached.

The car rental rate for Jacksonville was calculated by assembling a sample of car rental rates for an economy car in Jacksonville, Glynco, and Anchorage and determining the average rate to use for all three sites. Car rental rates were obtained from the Orbitz.com website. The average car

rental rate was \$87.00 per day. This number was multiplied by the number of course training days to get the full cost of the training.

The City's per diem rate is \$60 per day, which includes \$12 for breakfast, \$16 for lunch, and \$32 for dinner. See a copy of City of Bethel Travel Authorization Form attached.

Glynco, Georgia

A telephone call to FLETC on August 9, 2021 revealed that due to the recent resurgence of COVID-19, the Center is temporarily only accepting vaccinated individuals into their training courses and all students must stay on campus. The Center offers a price of \$2,400, which includes meals, lodging, and course fee. The \$2,400 cost is greater than the cost estimates used by the City in the JAG budget when each of the three costs are broken down to their individual components. Therefore, the City will be able to act on the JAG budgeted figures after the COVID-19 situation abates.

The IPTM course fee of \$795 was used as an estimate for FLETC course fees. The easily accessible Federal Law Enforcement Training Centers catalog did not contain a cost for each course.

The expected lodging cost for a sworn police officer living in Georgia to attend the course in Glynco, Georgia was calculated by accessing the Hotels.com website and pulling up a sample of 2.5-star or better quality hotel prices. The average hotel rate rounded up in Jacksonville was \$120.00. See documentation attached.

The "local travel" menu item on the budget detail worksheet was used above to denote a rental car expense at the rate of \$87/day, which is an average of actual rates in three cities. The car rental rate for Glynco was calculated by assembling a sample of car rental rates for an economy car in Jacksonville, Glynco, and Anchorage and determining the average rate to use for all three sites. Car rental rates were obtained from the Orbitz.com website. This number was multiplied by the number of course training days to get the full cost of the training.

City of Bethel per diem rates are set at \$60/day (\$12 breakfast, \$16 lunch, \$32 dinner). See per diem documentation attached.

Anchorage, Alaska Travel

Cost estimates are based on a sample October 2021 purchase of Alaska Airline tickets and a sample January 2022 purchase of Alaska Airline tickets. Each purchase has more than a two-month lead time in order to keep costs low. Round trip airfare was approximately \$244 for one person to fly from Bethel to Anchorage. This figure was used in the budget. See documentation from the Alaska Airlines website for the sample flights used in the calculation.

A course fee estimate of \$200 per person used for Anchorage courses was derived from Police Lieutenant Jesse Poole.

Hotels are approximately \$174/night during the COVID-19 pandemic and likely to remain high for some time. The City pulled a sample of 3-star and 4-star hotel rates from Hotels.com to determine the average cost of a hotel room in Anchorage. See documentation attached.

Online Course

The online course in the budget is Basic Skills for New Supervisors under the Leadership and Management category listed in the IPTM training schedule. The fee is \$995. See a copy of the training schedule attached. This course may be of interest to sworn and non-sworn personnel (e.g., Dispatch Supervisor).

Courses of interest

The City of Bethel Police Department is interested in the following courses for its sworn officers: Homicide Investigation (FL), Internal Affairs Investigations (GA), and High Risk Warrant Service (FL). The Department is interested in the following training course topics for its sworn and civilian staff members, as appropriate: Basic Skills for New Supervisors (online), and. The Police Department is also interested in these course topics: public order, leadership, special tactical training, peer support, hostage negotiation, narcotics, gangs, homicide or missing persons, terrorism/homeland security, K9, motorcycle or vehicle, traffic, internal affairs, CAD, RMS, crime analysis, administrative training in grant and finance management, accounting, victim advocacy, crime scene investigation, evidence gathering and storage, and specialized crime lab technology.

Summary Statement

The City of Bethel will contribute \$1,280 in cash match to complete the travel/training expenditures and allow full expenditure of the City's \$13,508 JAG amount. All training/travel expenditures are expected to be completed in Year 1 of the grant performance period or by September 30, 2022.

Consolidated Budget Summary
City of Bethel
FY 2021 JAG Funding for Training

SF-424 or Standard Applicant Information	Consolidated Budget Summary
Total Estimated Funding	Total Project Costs (across all categories and years, including any federal, match, or program income)
Federal Estimated Funding (federal share)	Federal Funds (the proportion of total project costs requested as federal funding)
Applicant Estimated Funding (non-federal share)	Match (the proportion of total project costs requested as match)
Estimated Program Income generated from the project	Estimated Program Income (gross income-earned that was directly generated by the grant-supported activity or earned as a result of the award.)

City of Bethel, Police Department Information	Consolidated Budget Summary
Total Estimated Funding	\$14,788
Federal Estimated Funding (federal share)	\$13,508
City Estimated Funding (non-federal share)	\$1,280
Estimated Program Income from the project	\$0

**U.S. DEPARTMENT OF JUSTICE
OFFICE OF JUSTICE PROGRAMS**

Edward Byrne Justice Assistance Grant Program FY 2021 Local Solicitation

Certifications and Assurances by the Chief Executive of the Applicant Government

On behalf of the applicant unit of local government named below, in support of that locality's application for an award under the FY 2021 Edward Byrne Justice Assistance Grant ("JAG") Program, and further to 34 U.S.C. § 10153(a), I certify to the Office of Justice Programs ("OJP"), U.S. Department of Justice ("USDOJ"), that all of the following are true and correct:

1. I am the chief executive of the applicant unit of local government named below, and I have the authority to make the following representations on my own behalf as chief executive and on behalf of the applicant unit of local government. I understand that these representations will be relied upon as material in any OJP decision to make an award, under the application described above, to the applicant unit of local government.
2. I certify that no federal funds made available by the award (if any) that OJP makes based on the application described above will be used to supplant local funds, but will be used to increase the amounts of such funds that would, in the absence of federal funds, be made available for law enforcement activities.
3. I assure that the application described above (and any amendment to that application) was submitted for review to the governing body of the unit of local government (e.g., city council or county commission), or to an organization designated by that governing body, not less than 30 days before the date of this certification.
4. I assure that, before the date of this certification— (a) the application described above (and any amendment to that application) was made public; and (b) an opportunity to comment on that application (or amendment) was provided to citizens and to neighborhood or community-based organizations, to the extent applicable law or established procedure made such an opportunity available.
5. I assure that, for each fiscal year of the award (if any) that OJP makes based on the application described above, the applicant unit of local government will maintain and report such data, records, and information (programmatic and financial), as OJP may reasonably require.
6. I have carefully reviewed 34 U.S.C. § 10153(a)(5), and, with respect to the programs to be funded by the award (if any), I hereby make the certification required by section 10153(a)(5), as to each of the items specified therein.

Signature of Chief Executive of the Applicant Unit of
Local Government

Date of Certification

Printed Name of Chief Executive

Title of Chief Executive

Name of Applicant Unit of Local Government

City Manager Peter A. Williams will sign this document directly after the Bethel City Council has reviewed it for 30 days or more; the application was made public by including it on a public city council meeting agenda and in the meeting packet of information available to the public; and the public has had a chance to comment on the application.

<u>Date</u>	<u>Action</u>
8/10/2021	FY 2021 City of Bethel JAG application provided to Bethel City Council
8/10/2021	City of Bethel posts notice of application availability and opens comment period
8/24/2021	Bethel City Council meeting - public comments accepted
9/10/2021	Peter A. Williams signs Certifications and Assurances document. City emails document to U.S. Department of Justice.

Airfare Prices from Bethel to Anchorage Roundtrip

Alaska Airlines

Average Price Rounded Up = \$244.00

View by

- ☒ Schedule
- ☐ Calendar
- ☐ Price

Filter results

Stops

- ☒ Nonstop
- ☐ 1 stop
- ☐ 2+ stops

Upgrade fare type

- ☒ No preference
- ☐ Mileage
- ☐ MVP®
- ☐ MVP® Gold
- ☐ MVP® Gold 75k
- ☐ MVP® Gold guest

<	Fri Oct 8 \$110	Sat Oct 9 \$110	Sun Oct 10 \$110	Mon Oct 11 \$110	Tue Oct 12 \$110	Wed Oct 13 \$110	Thu Oct 14 \$110	>
---	-----------------------	-----------------------	------------------------	------------------------	------------------------	------------------------	------------------------	---

Lowest Fare

Refundable

Sort by

Stops

Compare Fare Types

Main

First Class

Alaska

44

BET 12:50 pm

ANC 1:58 pm

1h 8m

|

Nonstop

|

[Details](#)

|

[Preview seats](#)

\$110

Alaska

46

BET 7:55 pm

ANC 9:03 pm

1h 8m

|

Nonstop

|

[Details](#)

|

[Preview seats](#)

\$110

Choose returning flight:

Anchorage (ANC) to Bethel (BET)

<	Tue Oct 12 \$113	Wed Oct 13 \$113	Thu Oct 14 \$113	Fri Oct 15 \$113	Sat Oct 16 \$113	Sun Oct 17 \$113	Mon Oct 18 \$113	>
---	------------------------	------------------------	------------------------	------------------------	------------------------	------------------------	------------------------	---

Lowest Fare

Refundable

Sort by

Stops

Compare Fare Types

		Main	First Class
Alaska	43	\$113	\$164
1h 15m Nonstop Details Preview seats			
Alaska	45	\$113	\$164
1h 13m Nonstop Details Preview seats			

Price Guarantee

Alaska Airlines flights qualify for the low price guarantee.

Apply today and get a \$200 statement credit + 30,000 bonus mile online offer.

[Apply now](#)

View by

- ☒ Schedule
☐ Calendar
☐ Price

Filter results

Stops

- ☒ Nonstop
☐ 1 stop
☐ 2+ stops

Upgrade fare type

- ☒ No preference
☐ Mileage
☐ MVP®
☐ MVP® Gold
☐ MVP® Gold 75k
☐ MVP® Gold guest

Price Guarantee

Alaska Airlines flights qualify for the low price guarantee.



Apply today and get a \$200 statement credit + 30,000 bonus mile online offer.

Apply now

Compare by departure date

<	Fri Jan 7 \$131	Sat Jan 8 \$131	Sun Jan 9 \$141	Mon Jan 10 \$131	Tue Jan 11 \$131	Wed Jan 12 \$131	Thu Jan 13 --	>
---	-----------------------	-----------------------	-----------------------	------------------------	------------------------	------------------------	---------------------	---

Lowest Fare	Refundable
-------------	------------

Sort by Stops

Compare Fare Types

Alaska 44 11:25 am BET 12:30 pm
1h 5m | Nonstop | Details | Preview seats

Alaska 46 8:35 pm BET 9:43 pm
1h 8m | Nonstop | Details | Preview seats

Main	First Class
\$131	\$161
☐	☐
\$131	\$161
☐	☐

Choose returning flight:

Anchorage (ANC) to Bethel (BET)

<	Tue Jan 11 \$134	Wed Jan 12 \$134	Thu Jan 13 --	Fri Jan 14 \$134	Sat Jan 15 \$134	Sun Jan 16 \$134	Mon Jan 17 \$134	>
---	------------------------	------------------------	---------------------	------------------------	------------------------	------------------------	------------------------	---

Lowest Fare	Refundable
-------------	------------

Sort by Stops

Compare Fare Types

Alaska 43 9:25 am BET 10:38 am
1h 13m | Nonstop | Details | Preview seats

Alaska 45 6:30 pm BET 7:44 pm
1h 14m | Nonstop | Details | Preview seats

Main	First Class
\$134	\$164
☐	☐
\$134	\$164
☐	☐

**Average Car Rental Prices for
Jacksonville, Florida / Glynco, Georgia / Anchorage, Alaska
Average Price Rounded Up = \$87.00**



Great Deal

Insider Price

8% off

Economy

Chevrolet Spark or similar

4 Automatic

Unlimited mileage

Enhanced cleaning

Counter and car in terminal

Free cancellation

Pay at pick-up

Thrifty 71% recommend

\$49
per day
\$290 \$267 total

Reserve



Insider Price

8% off

Economy

Chevrolet Spark or similar

4 Automatic

Unlimited mileage

Enhanced cleaning

Counter and car in terminal

Free cancellation

Pay at pick-up

Thrifty 71% recommend

\$85
per day
\$476 \$436 total

Reserve



Economy

Mitsubishi Mirage or similar

4 Automatic

Unlimited mileage

Enhanced cleaning

Counter and car in terminal

Free cancellation

Pay at pick-up

enterprise 91% recommend

\$124
per day
\$673 total

Reserve



Economy

Kia Rio or similar

5 Automatic

Unlimited mileage

Enhanced cleaning

Counter and car in terminal

Free cancellation

Online check-in

Pay at pick-up

Budget 88% recommend

\$150
per day
\$806 total

Reserve



Economy Special

Manager's Special 2 or 4 door or similar

4 Automatic

Unlimited mileage

Enhanced cleaning

Counter and car in terminal

Non-refundable

Pay now and save

Hertz 71% recommend

\$92
per day
\$367 total

Reserve

Great Deal



Economy

Toyota Yaris or similar

5 Automatic

✓ Gasoline

Unlimited mileage

Enhanced cleaning

Shuttle to counter and car

Free cancellation

Online check-in

Pay now and save

33% recommend

\$84

per day
\$335 total

Reserve

Standard SUV

Toyota Rav4 or similar

5 Automatic

Unlimited mileage

Enhanced cleaning

Shuttle to counter and car

Free cancellation

Online check-in

Pay now and save

33% recommend

\$123

per day
\$493 total

Reserve

Compact

Ford Focus, Nissan Versa or similar

5 Automatic

Unlimited mileage

Enhanced cleaning

Counter and car in terminal

Non-refundable

Pay now and save

71% recommend

\$92

per day
\$367 total

Reserve

Great Deal



Compact

Nissan Versa or similar

5 Automatic

Unlimited mileage

Enhanced cleaning

Brunswick
3.1 mi from Glynco
4445 Altama Ave

Free cancellation

Pay at pick-up

100% recommend

\$52

per day
\$224 total

Reserve

Great Deal



Economy

Mitsubishi Mirage or similar

4 Automatic

Unlimited mileage

Enhanced cleaning

Brunswick
3.1 mi from Glynco
4445 Altama Ave

Free cancellation

Pay at pick-up

100% recommend

\$52

per day
\$224 total

Reserve

Compact

Kia Soul or similar

5 Automatic

Unlimited mileage

Enhanced cleaning

BQK Airport
3.5 mi from Glynco
295 Aviation Parkway

Free cancellation

Online check-in

Pay at pick-up

100% recommend

\$53

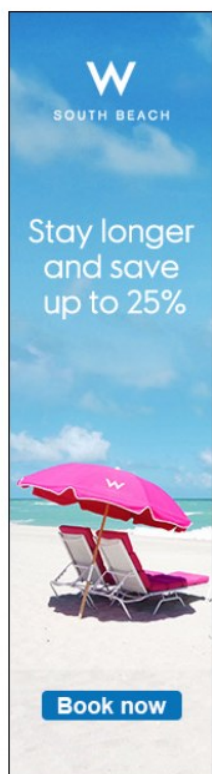
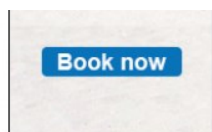
per day
\$296 \$268 total

Reserve

Hotel Prices in Anchorage, Alaska

3 & 4 Star Rating—Sample from Hotels.com

Average Price Rounded Up = \$174.00



Coast Inn at Lake Hood 3-star
3450 Aviation Drive, Anchorage, 99502, AK, United States

Anchorage

- 3.4 miles to Downtown Anchorage
- 1.1 miles to Ted Stevens Anchorage International Airport (ANC)

7.8 Good
559 Hotels.com guest reviews

Free parking Airport transfer Gym Restaurant Bar Connecting rooms available

\$137
per night
total \$923 for 6 nights

Collect stamps

BOOK NOW

Free cancellation

Hyatt Place Anchorage Midtown 3-star
101 EAST TUDOR RD, Anchorage, 99503, AK, United States

Anchorage

- 2.1 miles to Downtown Anchorage
- 3.3 miles to Ted Stevens Anchorage International Airport (ANC)

9.0 Superb
396 Hotels.com guest reviews

Pool Free parking Pet-friendly Airport transfer Gym Restaurant

We have 3 left at
\$164
per night
total \$1,102 for 6 nights

Collect stamps

BOOK NOW

Free cancellation
Pay at property available

Hyatt House Anchorage 3-star
5141 Business Park Blvd, Anchorage, 99503, AK, United States

Anchorage

- 2.6 miles to Downtown Anchorage
- 3.0 miles to Ted Stevens Anchorage International Airport (ANC)

8.8 Fabulous
201 Hotels.com guest reviews

Pool Free parking Pet-friendly Airport transfer Gym Restaurant

\$176
per night
total \$1,181 for 6 nights

Collect stamps

BOOK NOW

Staybridge Suites Anchorage, an IHG Hotel 3-star
200 Calais Drive, Anchorage, 99503, AK, United States

Anchorage

- 1.5 miles to Downtown Anchorage
- 3.5 miles to Ted Stevens Anchorage International Airport (ANC)

9.2 Superb
146 Hotels.com guest reviews

Pool Free parking Pet-friendly Airport transfer Kitchen Bathtub

\$179
per night
total \$1,203 for 6 nights

Collect stamps

BOOK NOW

Free cancellation
Pay at property available

Alex Hotel & Suites Anchorage Airport 3-star
4615 Spenard Road, Anchorage, 99517, AK, United States

Anchorage

- 3.1 miles to Downtown Anchorage
- 1.4 miles to Ted Stevens Anchorage International Airport (ANC)

7.0 Good
612 Hotels.com guest reviews

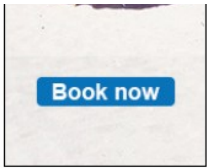
Free parking Airport transfer Restaurant Bathtub Meeting Facilities

~~\$140~~ **\$130**
per night
total \$871 for 6 nights

Collect stamps

BOOK NOW

Free cancellation



Condo Hotel Home2 Suites by Hilton Anchorage / Midtown 3-star

4700 Union Square Drive, Anchorage, 99503, AK, United States

Anchorage

- 2.4 miles to Downtown Anchorage
- 3.2 miles to Ted Stevens Anchorage International Airport (ANC)

9.0 Superb

274 Hotels.com guest reviews

- Loved by guests** Parking available Pet-friendly Gym Internet access Connecting rooms available

We have 3 left at
\$246
per night
⌚ total \$1,651 for 6 nights

Collect stamps

CONTINUE

Name contains

Popular filters

- ☐ Homes and apartments
- ☐ Breakfast included
- ☐ Pool
- ☐ WiFi included
- ☐ Parking included
- ☐ Pet Friendly

Nightly Price:
\$0 - \$500+



Star rating

- ☐ 1 ☐ 2 ☐ 3 ☒ 4 ☐ 5



Hotel Captain Cook 4-star

939 West 5th Avenue, Anchorage, 99501, AK, United States

Downtown Anchorage

- 4.1 miles to Ted Stevens Anchorage International Airport (ANC)
- 0.4 miles to Anchorage Alaska Railroad Depot

9.0 Superb

665 Hotels.com guest reviews

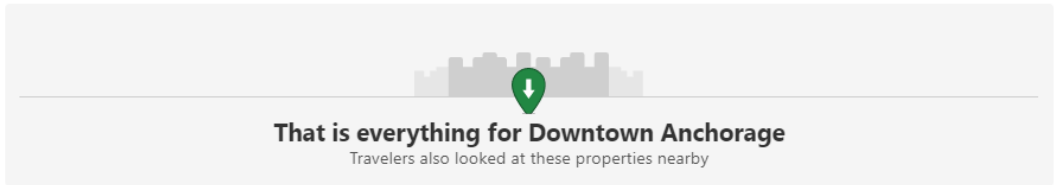
- Pool Pet-friendly Spa Gym Restaurant Bar

\$195
per night
⌚ total \$1,310 for 6 nights

Collect stamps

BOOK NOW

- Free cancellation
 Pay at property available



Highland Glen Lodge Bed & Breakfast 4-star

11651 Hillside Dr, Anchorage, 99507, AK, United States

Anchorage

- 8.1 miles to Downtown Anchorage
- 8.9 miles to Ted Stevens Anchorage International Airport (ANC)

9.4 Exceptional

52 Hotels.com guest reviews

- Loved by guests** Free parking

We have 1 left at
\$165
per night
⌚ total \$1,109 for 6 nights

Collect stamps

BOOK NOW

- Free cancellation

Hotel Prices in Glynco, Georgia

2.5 Star Rating or Better– Hotels.com

Average Price Rounded Up = \$120

Popular filters

- ☐ Homes and apartments
- ☐ Breakfast included
- ☐ Pool
- ☐ WiFi included
- ☐ Parking included
- ☐ Pet Friendly

Nightly Price:
\$0 - \$500+



Star rating



Guest rating: 0 - 10



Free cancellation and payment

- ☐ Free cancellation
- ☐ Pay with Hotels.com gift card

Hotels.com® Rewards

- ☐ Collect stamps
- ☐ Redeem reward* nights
- ☐ VIP Access properties for superior stays (plus extra benefits for Silver and Gold members)

Neighborhood

Landmarks

Accommodation type

Amenities

Themes/types

Accessibility features



Holiday Inn Brunswick, an IHG Hotel 3-star
138 Glynco Pkwy, Brunswick, 31525, GA, United States

Glynco

• 2.1 miles to Brunswick, GA (BQK-Golden Isles)

8.4 Very Good

175 Hotels.com guest reviews

- ☒ Pool
- ☒ Free parking
- ☒ Airport transfer
- ☒ Gym
- ☒ Restaurant
- ☒ Bar

\$127
per night

total \$878 for 6 nights

Collect stamps

BOOK NOW



Residence Inn by Marriott Brunswick 3-star
116 GATEWAY CENTER BLVD, Brunswick, 31525, GA, United States

Glynco

• 2.1 miles to Brunswick, GA (BQK-Golden Isles)

9.0 Superb

41 Hotels.com guest reviews

- ☒ Loved by guests
- ☒ Pool
- ☒ Free parking
- ☒ Pet-friendly
- ☒ Gym
- ☒ Restaurant
- ☒ Kitchen

\$139
per night

total \$956 for 6 nights

Collect stamps

BOOK NOW

- ✓ Free cancellation
- ✓ Pay at property available



WoodSpring Suites Brunswick 2.5-star
5323 New Jesup Hwy, Brunswick, 31523, GA, United States

Glynco

• 3.9 miles to Brunswick, GA (BQK-Golden Isles)

6.8 Good

54 Hotels.com guest reviews

- ☒ Free parking
- ☒ Gym
- ☒ Kitchen

We have 2 left at
\$100
per night

total \$696 for 6 nights

Collect stamps

BOOK NOW

- ✓ Free cancellation
- ✓ Pay at property available



Holiday Inn Express And Suites Brunswick, an IHG Hotel 2.5-star
236 GATEWAY CENTER BOULEVARD, Brunswick, 31525, GA, United States

Glynco

• 2.2 miles to Brunswick, GA (BQK-Golden Isles)

8.8 Fabulous

99 Hotels.com guest reviews

- ☒ Pool
- ☒ Free parking
- ☒ Gym
- ☒ Connecting rooms available

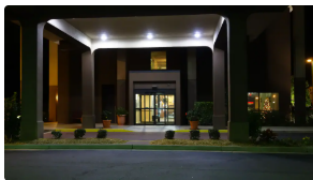
We have 3 left at
\$118
per night

total \$818 for 6 nights

Collect stamps

BOOK NOW

- ✓ Free cancellation
- ✓ Pay at property available



Jameson Inn Brunswick Golden Isles 2.5-star
230 Warren Mason Blvd, Brunswick, 31520, GA, United States

Glynco

• 4.0 miles to Brunswick, GA (BQK-Golden Isles)

6.2 Good

187 Hotels.com guest reviews

- ☒ Pool
- ☒ Free parking
- ☒ Bathtub
- ☒ Connecting rooms available
- ☒ Meeting Facilities

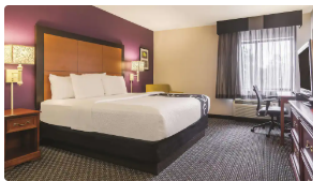
\$105
per night

total \$729 for 6 nights

Collect stamps

BOOK NOW

- ✓ Free cancellation
- ✓ Pay at property available



Wingate by Wyndham Brunswick 2.5-star
165 Warren Mason Blvd, Brunswick, 31520, GA, United States

Glynco

• 4.1 miles to Brunswick, GA (BQK-Golden Isles)

7.8 Good

534 Hotels.com guest reviews

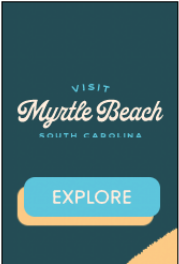
- ☒ Pool
- ☒ Free parking
- ☒ Pet-friendly
- ☒ Bathtub
- ☒ Internet access

We have 4 left at
\$85
per night

Collect stamps

BOOK NOW

BOOK NOW



Country Inn & Suites by Radisson, Brunswick I-95, GA 2.5-star
211 Gateway Center Blvd, Brunswick, 31525, GA, United States

Glynco
• 2.1 miles to Brunswick, GA (BQK-Golden Isles)

6.8 Good
436 Hotels.com guest reviews

- Free parking
- Pet-friendly
- Bathtub
- Internet access
- Connecting rooms available

12% off
~~\$141~~ **\$124** per night
total \$856 for 6 nights
[Collect stamps](#)
BOOK NOW
✓ Free cancellation
✓ Pay at property available



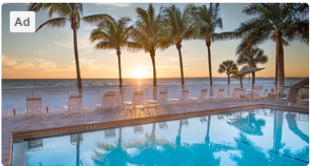
Fairfield Inn & Suites By Marriott - Brunswick
2.5-star
107 Gateway Center Cir, Brunswick, 31525, GA, United States

Glynco
• 2.1 miles to Brunswick, GA (BQK-Golden Isles)

8.2 Very Good
49 Hotels.com guest reviews

- Pool
- Free parking
- Gym
- Bathtub
- Internet access
- Connecting rooms available

\$145 per night
total \$996 for 6 nights
[Collect stamps](#)
BOOK NOW



BW | Best Western
Summertime peace of mind
Best Western's We Care Clean program means you will enjoy industry leading cleaning standards.



La Quinta Inn & Suites by Wyndham Brunswick/Golden Isles 2.5-star
100 Capital Square Drive, Brunswick, 31520, GA, United States

Glynco
• 2.3 miles to Brunswick, GA (BQK-Golden Isles)

8.8 Fabulous
328 Hotels.com guest reviews

- Pool
- Free parking
- Pet-friendly
- Gym
- Bar
- Meeting Facilities

\$132 per night
total \$911 for 6 nights
[Collect stamps](#)
BOOK NOW
✓ Free cancellation
✓ Pay at property available

Hotel Prices in Jacksonville, Florida

3 & 4 Star Rating—Sample from Hotels.com

Average Price Rounded Up = \$138.00

Name contains

Popular filters

- ☐ Homes and apartments
- ☐ Breakfast included
- ☐ Pool
- ☐ WiFi included
- ☐ Parking included
- ☐ Pet Friendly

Nightly Price:
\$0 - \$500+



Star rating

- ☐ Pay with Hotels.com gift card

Hotels.com® Rewards

- ☐ Collect stamps
- ☐ Redeem reward* nights
- ☐ VIP Access properties for superior stays (plus extra benefits for Silver and Gold members)

Neighborhood

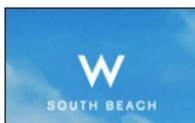
Landmarks

Accommodation type

Amenities

Themes/types

Accessibility features



Hyatt Place Jacksonville / St. Johns Town Center 3-star
4742 Town Center Parkway, Jacksonville, 32246, FL, United States
Southside
• 9.0 miles to city center
• 19 miles to Jacksonville International Airport (JAX)

9.2 Superb
668 Hotels.com guest reviews

Loved by guests Pool Parking available
Pet-friendly Gym Restaurant Bar

Mins to Jacksonville's pristine beaches
Get up to 20% off. Enjoy free WiFi while overlooking Lake Meadowbrook. Walk right to shopping & dining. Near UNF and Mayo Clinic.

\$158
per night
total \$1,075 for 6 nights
Collect stamps
BOOK NOW
Free cancellation



Wyndham Garden Jacksonville 3-star
4660 Salisbury Road, Jacksonville, 32256, FL, United States
Baymeadows
• 6.7 miles to city center
• 18 miles to Jacksonville International Airport (JAX)

7.2 Good
1,666 Hotels.com guest reviews

Pool Free parking Pet-friendly Restaurant
Bar Bathtub

Book with Peace of Mind
Enjoy a comfortable, convenient stay and our Count on Us commitment to health and safety.

We have 2 left at
\$74
per night
total \$501 for 6 nights
Collect stamps
BOOK NOW



Sonesta ES Suites Jacksonville 3-star
8365 Dix Ellis Trl, Jacksonville, 32256, FL, United States
Southside
• 9.1 miles to city center
• 20 miles to Jacksonville International Airport (JAX)

8.2 Very Good
457 Hotels.com guest reviews

Pool Free parking Pet-friendly Gym
Kitchen Bathtub



Seaside Amelia Inn 3-star
2900 Atlantic Ave, Fernandina Beach, 32034, FL, United States
Ocean Cay
• 27 miles to city center
• 19 miles to Jacksonville International Airport (JAX)

8.6 Fabulous
725 Hotels.com guest reviews

Pool Free parking Bathtub

\$185
per night
total \$1,245 for 6 nights
Collect stamps
BOOK NOW
Free cancellation
Pay at property available



Ramada Hotel & Conference Center by Wyndham Jacksonville 3-star
3130 Hartley Road, Jacksonville, 32257, FL, United States
Southside
• 10 miles to city center
• 22 miles to Jacksonville International Airport (JAX)

7.8 Good
1,003 Hotels.com guest reviews

Pool Free parking Pet-friendly Gym
Restaurant Bar

We have 3 left at
\$81
per night
total \$554 for 6 nights
Collect stamps
BOOK NOW
Free cancellation
Pay at property available

on rooms at select
Disney Resort hotels.



Offer Details

Walt Disney World



Marble Waters Hotel & Suites 3-star
45 Kernan Boulevard, North, Jacksonville, 32225, FL, United States

East Arlington

- 10 miles to city center
- 17 miles to Jacksonville International Airport (JAX)

6.8 Good
365 Hotels.com guest reviews

Pool Free parking Gym

Connecting rooms available Meeting Facilities

\$130
per night
total \$888 for 6 nights

Collect stamps

BOOK NOW

Free cancellation



Apartments Frontdesk I The Meridian
Jacksonville 3.5-star
653 Monument Rd, Jacksonville, 32225, FL, United States

Arlington

- 6.7 miles to city center
- 14 miles to Jacksonville International Airport (JAX)

8.0 Very Good
7 Hotels.com guest reviews

Pool Free parking Kitchen

We have 1 left at
\$137
per night
total \$933 for 6 nights

Collect stamps

CONTINUE

Free cancellation

Name contains

Property name

Popular filters

- ☐ Homes and apartments
- ☐ Breakfast included
- ☐ Pool
- ☐ WiFi included
- ☐ Parking included
- ☐ Pet Friendly

Nightly Price:
\$0 - \$500+



Star rating

1 2 3 4 5

Guest rating: 0 - 10



Free cancellation and payment

- ☐ Free cancellation



DoubleTree by Hilton Hotel Jacksonville
Airport 4-star
2101 Dixie Clipper Dr, Jacksonville, 32218, FL, United States

Northside

- 11 miles to city center
- 0.3 miles to Jacksonville International Airport (JAX)

8.0 Very Good
769 Hotels.com guest reviews

Pool Parking available Airport transfer

Gym Restaurant Bar

We have 1 left at
\$134
per night
total \$909 for 6 nights

Collect stamps

BOOK NOW



Omni Jacksonville Hotel 4-star
245 Water St, Jacksonville, 32202, FL, United States

Downtown Jacksonville

- 0.2 miles to city center
- 12 miles to Jacksonville International Airport (JAX)

8.2 Very Good
1,696 Hotels.com guest reviews

Pool Parking available Pet-friendly Gym

Restaurant Bar

15% off
~~\$181~~ **\$154**
per night
total \$1,046 for 6 nights

Collect stamps

BOOK NOW

In The Heart of Downtown
Relax poolside with spectacular views of the river and skyline. Enjoy luxurious accommodations while in Jacksonville.



Hyatt Regency Jacksonville 4-star
225 E Coastline Dr, Jacksonville, 32202, FL, United States

Downtown Jacksonville

- 0.2 miles to city center
- 12 miles to Jacksonville International Airport (JAX)

8.4 Very Good
1,203 Hotels.com guest reviews

Pool Parking available Pet-friendly Gym

Restaurant Bar

We have 2 left at
\$159
per night
total \$1,094 for 6 nights

Collect stamps

BOOK NOW

Free cancellation

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Federal Law Enforcement Training Centers

Search



- Students
- State, Local & Tribal
- International
- Participating Organizations
- Public

Search the Training Catalog

Our Training Catalog contains programs currently offered by the FLETC. Export programs refer to programs that can be hosted off-campus. Please regard the registration and contact information included on each program page.

Search By Title or Subject

Search by Location

- Any -

Apply

ASTITP	Active Shooter Threat Instructor Training Program	Glynco - , Artesia - , Charleston - , Cheltenham - , Export -
ASTTP	Active Shooter Threat Training Program	Glynco - , Artesia - , Charleston - , Cheltenham - , Export -
AFTCSI I	Advanced Forensic Techniques in Crime Scene Investigations I	Glynco -
AFTCSI II	Advanced Forensic Techniques In Crime Scene Investigations II	Glynco -
AIM	Advanced Instruction for Marksmanship	Glynco - , Charleston - , Cheltenham - , Export -

AILEITP	Advanced Interviewing for Law Enforcement Investigators	Glynco - , Artesia - , Export -
AILEITP_M	Advanced Interviewing for Law Enforcement Investigators Modified	Glynco - , Artesia - , Export -
APITP	Advanced Pistol Instructor Training Program	Glynco - , Artesia - , Charleston - , Cheltenham - , Export -
APTP	Advanced Pistol Training Program	Glynco - , Artesia - , Charleston - , Cheltenham - , Export -
ACCTP	Alternate and Concealed Carry Training Program	Glynco - , Artesia - , Charleston - , Cheltenham -
ARPTP	Archeological Resources Protection Training Program (XP)	Export -
BTTP	Backcountry Tactical Tracking Training Program	Glynco - , Artesia - , Export -
BIRDE	Basic Incident Response to Digital Evidence	Glynco - , Artesia - , Cheltenham - , Export -
BTMITP	Basic Tactical Medical Instructor Training Program	Glynco - , Artesia - , Charleston - , Cheltenham - , Export -
BTITP	Basic Tactics Instructor Training Program	Glynco - , Artesia -
BOAT	Boat Operators Anti-Terrorism Training Program	Glynco -
COPTP	Case Organization & Presentation Training Program	Glynco - , Export -
CVBTP	Commercial Vessel Boarding Training Program	Charleston -
CLETP_SA	Continuing Legal Education Training Program Special Agent	Glynco - , Artesia - , Charleston - , Cheltenham - , Export -
CESP	Covert Electronic Surveillance Program	Glynco -
CETP	Covert Electronic Tracking Program	Glynco -
CSITP	Crime Scene Investigators Training Program	Glynco -

CCSITP	Critical Communication Skills in Officer/Citizen Encounters Instructor Training Program	Glynco - , Export -
CIS RTP	Critical Infrastructure Security and Resilience Training Program	Glynco -
CIRA	Cyber Incident Response and Analysis	Glynco -
DEASTP	Digital Evidence Acquisition Specialist Training	Glynco -
DECEE	Digital Evidence Collection in an Enterprise Environment	Glynco -
DPLE1	Digital Photography for Law Enforcement Level 1	Glynco - , Export -
DPLE2	Digital Photography for Law Enforcement Level 2	Glynco -
ECDITP	Electronic Control Device Instructor Training Program	Glynco -
ENTP	Electronic Navigation Training Program	Export -
FIATP	Financial Investigation and Analysis Training Program	Glynco - , Export -
FIRTP	Firearms Instructor Refresher Training Program	Glynco - , Artesia - , Charleston - , Cheltenham - , Export -
FITP	Firearms Instructor Training Program	Glynco - , Artesia - , Charleston - , Cheltenham - , Export -
FACT	Foreign Affairs Counter Threat	Glynco - , Cheltenham -
GFITP	Grant Fraud Investigation Training Program	Glynco - , Export -
HTAT	Human Trafficking Awareness Training	Cheltenham - , Export -
IDT	In-service Driver Training	Cheltenham -
IBOT	Inland Boat Operator Training	Glynco - , Export -
ISDTP	Instructional Systems Design Training Program	Glynco -

ITNTA	<u>Instructor Techniques for Non-Lethal Training Ammunition</u>	<u>Glynco - , Artesia - , Charleston - , Cheltenham - , Export -</u>
IAITP	<u>Internal Affairs Investigations Training Program</u>	<u>Glynco -</u> 5 days
IBMLTP	<u>International Banking and Money Laundering Training Program</u>	<u>Glynco - , Export -</u>
IPTSO	<u>International Pre-Deployment Training, Security Overseas Seminar</u>	<u>Cheltenham -</u>
IPTUR	<u>International Pre-Deployment Training, Understanding and Representing DHS</u>	<u>Cheltenham -</u>
IITP	<u>Internet Investigations Training Program</u>	<u>Glynco - , Export -</u>
IPCP	<u>Internet Protocol Camera Program</u>	<u>Glynco -</u>
ICITP	<u>Introduction to Criminal Investigation Training Program</u>	<u>Glynco -</u>
IDEA	<u>Introduction to Digital Evidence Analysis</u>	<u>Glynco - , Export -</u>
IALE	<u>Investigative Analysis for Law Enforcement</u>	<u>Glynco -</u>
JCSTP	<u>JTAG ChipOff for Smartphones Training Program</u>	<u>Glynco -</u>
LEADITP	<u>Law Enforcement Advanced Driver Instructor Training Program</u>	<u>Glynco -</u>
LECTITP	<u>Law Enforcement Control Tactics Instructor Training Program</u>	<u>Glynco - , Artesia -</u>
LECTRTP	<u>Law Enforcement Control Tactics Refresher Training Program</u>	<u>Glynco - , Artesia -</u>
LEDITP	<u>Law Enforcement Driver Instructor Training Program</u>	<u>Glynco - , Artesia - , Cheltenham - , Export -</u>
LEFCTP	<u>Law Enforcement Fitness Coordinator Training Program</u>	<u>Glynco - , Artesia -</u>

LEISTP	<u>Law Enforcement Instructional Skills Training Program</u>	<u>Glynco - , Artesia - , Charleston - , Cheltenham - , Export -</u>
LEITP	<u>Law Enforcement Instructor Training Program</u>	<u>Glynco - , Artesia - , Charleston - , Cheltenham -</u>
LEMNTP	<u>Law Enforcement Mesh Network Training Program</u>	<u>Glynco - , Export -</u>
LERTP	<u>Law Enforcement Rifle Training Program</u>	<u>Charleston - , Cheltenham - , Export -</u>
LESLTP	<u>Law Enforcement Supervisors Leadership Training Program</u>	<u>Glynco - , Export -</u>
LWLE	<u>Leadership for Women in Law Enforcement</u>	<u>Glynco - , Export -</u>
LICTP	<u>Leadership in Crisis Training Program</u>	<u>Glynco -</u>
LTUHB	<u>Leadership Through Understanding Human Behavior</u>	<u>Glynco - , Export -</u>
LLTP	<u>Low Light Training Program</u>	<u>Glynco - , Artesia - , Charleston - , Cheltenham - , Export -</u>
MFTP	<u>Macintosh Forensics Training Program</u>	<u>Glynco -</u>
MLETP	<u>Marine Law Enforcement Training Program</u>	<u>Glynco -</u>
MTOTP	<u>Maritime Tactical Operations Training Program</u>	<u>Charleston -</u>
MDIP	<u>Mobile Device Investigations Program</u>	<u>Glynco - , Export -</u>
MLAFTP	<u>Money Laundering & Asset Forfeiture Training Program</u>	<u>Glynco - , Export -</u>
NSDTP	<u>National Suspension and Debarment Training Program, NSDTP</u>	<u>Glynco - , Export -</u>
OSSTP	<u>Officer Safety and Survival Training Program</u>	<u>Glynco - , Artesia - , Charleston - , Cheltenham - , Export -</u>
PSTP	<u>Physical Security Training Program</u>	<u>Glynco -</u>

PFITP	Procurement Fraud Investigation Training Program	Glynco - , Export -
PSITP	Product Substitution Investigations Training Program	Export -
PDR	Protective Detail Refresher	Cheltenham -
PSOTP	Protective Service Operations Training Program	Glynco -
RECVR	Recovery of Evidence from CCTV Video Recording	Glynco -
SSATP	Seaport Security Antiterrorism Training Program	Charleston -
SCERS	Seized Computer Evidence Recovery Specialist	Glynco -
TMFR	Tactical Medical for First Responders	Glynco - , Artesia - , Charleston - , Cheltenham - , Export -
TPPTP	Terrorism Prevention Presenter Training Program	Glynco - , Export -
UOFITP	Use of Force Instructor Training Program	Glynco - , Artesia - , Export -
VACTP	Vehicle Ambush Counter-measures Training Program	Glynco - , Cheltenham -
VEDTP	Vehicle Data Extraction Training Program	Glynco - , Export -
WTAG	Wi-Fi Tools for Analysis and GEO-Locating	Glynco - , Export -

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Federal Law Enforcement Training Centers

<https://www.fletc.gov/training-catalog>



FLETC Contact Center

(912) 267-2447 fletc-webmaster@dhs.gov

For the Public	Accessibility	Accountability	Privacy	FOIA	No Fear Act	Plain Writing	Plug-ins
Inspector General		The White House			USA.gov		Sitemap
Headquarters - Glynco Center 1131 Chapel Crossing Road Glynco, GA 31524 (912) 267-2100		Artesia Center 1300 W. Richey Avenue Artesia, NM 88210 (575) 748-8000		Charleston Center 2000 Bainbridge Avenue North Charleston, SC 29405 (843) 566-8551			
Cheltenham Center 9000 Commo Road Cheltenham, MD 20588 (301) 868-5830							



2021-2022 Training Schedule

We are pleased to present our Training Schedule. The programming is diverse, timely and offered in convenient locations and formats. For full course descriptions, registration forms, and convenient, online registration, please visit our website at:

www.IPTM.org

Crash Investigation and Reconstruction (Series)

Course Title	Dates	Location	Fee
At-Scene Traffic Crash/Traffic Homicide Investigation	Aug. 16-27	New Braintree, MA	\$1,095
At-Scene Traffic Crash/Traffic Homicide Investigation	Sept. 13-24	Jacksonville, FL	\$1,095
At-Scene Traffic Crash/Traffic Homicide Investigation (Online) ^{®‡}	Oct. 4-Dec. 12	Online	\$1,195
At-Scene Traffic Crash/Traffic Homicide Investigation (Online-Accelerated) ^{®‡}	Aug. 16-29	Online	\$1,195
At-Scene Traffic Crash/Traffic Homicide Investigation (Online-Accelerated) ^{®‡}	Sept. 13-26	Online	\$1,195
At-Scene Traffic Crash/Traffic Homicide Investigation (Online-Accelerated) ^{®‡}	Oct. 11-24	Online	\$1,195
At-Scene Traffic Crash/Traffic Homicide Investigation (Online-Accelerated) ^{®‡}	Nov. 8-21	Online	\$1,195
Advanced Traffic Crash Investigation	Sept. 13-24	New Braintree, MA	\$1,095
Advanced Traffic Crash Investigation	Sept. 27-Oct. 8	Jacksonville, FL	\$1,095
Advanced Traffic Crash Investigation	Oct. 4-15	Fort Myers, FL	\$1,095
Advanced Traffic Crash Investigation	Nov. 8-19	Reno, NV	\$1,095
Advanced Traffic Crash Investigation (Online) ^{®‡}	Oct. 4-Dec. 12	Online	\$1,195
Advanced Traffic Crash Investigation (Online-Accelerated) ^{®‡}	Aug. 16-29	Online	\$1,195
Advanced Traffic Crash Investigation (Online-Accelerated) ^{®‡}	Sept. 13-26	Online	\$1,195
Advanced Traffic Crash Investigation (Online-Accelerated) ^{®‡}	Oct. 11-24	Online	\$1,195
Advanced Traffic Crash Investigation (Online-Accelerated) ^{®‡}	Nov. 8-21	Online	\$1,195
Traffic Crash Reconstruction*	Oct. 4-15	North Las Vegas, NV	\$1,095
Traffic Crash Reconstruction*	Oct. 11-22	Jacksonville, FL	\$1,095
Traffic Crash Reconstruction*	Oct. 18-29	New Braintree, MA	\$1,095
Traffic Crash Reconstruction (Online) ^{*®‡}	Aug. 2-Oct. 10	Online	\$1,195
Traffic Crash Reconstruction (Online) ^{*®‡}	Sept. 20-Nov. 28	Online	\$1,195

Crash Investigation and Reconstruction (Specialized)

Course Title	Dates	Location	Fee
ACTAR Test Preparation - Comprehensive (Online) ^{*®®}	Ongoing	Online	\$495
ACTAR Test Preparation - Part 1 Only (Online) ^{*®®}	Ongoing	Online	\$395
ACTAR Test Preparation - Part 2 Only (Online) ^{*®®}	Ongoing	Online	\$145
Advanced Analysis of Drivers' Response*	Aug. 16-20	Lincoln, NE	\$895
Advanced Analysis of Drivers' Response*	Oct. 18-22	Jacksonville, FL	\$895
Applied Physics for the Traffic Crash Investigator*	July 26-30	Chandler, AZ	\$895
Applied Physics for the Traffic Crash Investigator*	Nov. 1-5	Jacksonville, FL	\$895
Bosch [®] CDR Tool Technician for the Insurance Industry (Online) ^{®®}	Ongoing	Online	\$495
Bosch [®] CDR Tool Technician Training by IPTM - Online ^{*®®}	Ongoing	Online	\$495
Case Preparation and Courtroom Presentation (VoD) ^{*®®®}	Ongoing	Online	\$85
Commercial Vehicle Crash Investigation - Level I*	Aug. 9-13	Jacksonville, FL	\$795
Commercial Vehicle Crash Investigation - Level II*	Oct. 11-15	Jacksonville, FL	\$895
Digital Photography for Traffic Crash Investigators*	Oct. 18-22	Tempe, AZ	\$795

Course Title	Dates	Location	Fee
Energy Methods and Damage Analysis in Traffic Crash Reconstruction*	Aug. 23-27	Jacksonville, FL	\$895
Energy Methods and Damage Analysis in Traffic Crash Reconstruction*	Oct. 11-15	Phoenix, AZ	\$895
Event Data Recorder Use in Traffic Crash Reconstruction - Level I**	Aug. 23-27	Daytona Beach, FL	\$795
Event Data Recorder Use in Traffic Crash Reconstruction - Level I*	Oct. 4-8	Allentown, PA	\$795
Event Data Recorder Use in Traffic Crash Reconstruction - Level I*	Nov. 8-12	Jacksonville, FL	\$795
Event Data Recorder Use in Traffic Crash Reconstruction - Level I*	May 16-20, 2022	Richland, WA	\$795
Event Data Recorder Use in Traffic Crash Reconstruction - Level I (Online)*@@	Ongoing	Online	\$995
Event Data Recorder Use in Traffic Crash Reconstruction - Level II*	Aug. 23-27	Lawrence, IN	\$895
Event Data Recorder Use in Traffic Crash Reconstruction - Level II*	Dec. 13-17	Jacksonville, FL	\$895
Forensic Evidence from Crash Fatalities**	Aug. 11-13	Fort Walton Beach, FL	\$595
Forensic Evidence Recovery for Crash Investigators (VoD)*@@@	Ongoing	Online	\$85
Fundamental Techniques of Crash Investigation (VoD)*@@@	Ongoing	Online	\$325
Heavy Vehicle Electronic Control Module Data Use in Crash Reconstruction	Nov. 15-19	Phoenix, AZ	\$1,195
Human Factors in Traffic Crash Reconstruction**	Aug. 23-27	Altamonte Springs, FL	\$895
Human Factors in Traffic Crash Reconstruction**	Aug. 30-Sept. 3	Fort Myers, FL	\$895
Human Factors in Traffic Crash Reconstruction**	Sept. 13-17	Palm Beach Gardens, FL	\$895
Human Factors in Traffic Crash Reconstruction*	Nov. 29-Dec. 3	Jacksonville, FL	\$895
Investigation of Motorcycle Crashes - Level I*	Aug. 16-20	Stevensville, MI	\$795
Investigation of Motorcycle Crashes - Level I*	Oct. 18-22	Jacksonville, FL	\$795
Investigation of Motorcycle Crashes - Level I*	Apr. 18-22, 2022	Richland, WA	\$795
Investigation of Motorcycle Crashes - Level II*	Aug. 9-13	Tempe, AZ	\$895
Investigation of Motorcycle Crashes - Level II*	Nov. 15-19	Jacksonville, FL	\$895
Investigation of Pedestrian Collisions (VoD)*@@@	Ongoing	Online	\$85
Occupant Kinematics for the Traffic Crash Reconstructionist**	Sept. 20-24	Orlando, FL	\$895
Occupant Kinematics for the Traffic Crash Reconstructionist**	Sept. 27-30	Jacksonville, FL	\$895
Pavement Edge Drop Off (VoD)*@@@	Ongoing	Online	\$85
Pedestrian/Bicycle Crash Investigation - Level I*	Aug. 2-6	Lawrence, KS	\$795
Pedestrian/Bicycle Crash Investigation - Level I**	Aug. 16-20	Miami, FL	\$795
Pedestrian/Bicycle Crash Investigation - Level I*	Oct. 25-29	Vancouver, WA	\$795
Pedestrian/Bicycle Crash Investigation - Level I*	Nov. 1-5	Jacksonville, FL	\$795
Pedestrian/Bicycle Crash Investigation - Level I (Online)*@@	Sept. 6-Oct. 10	Online	\$995
Pedestrian/Bicycle Crash Investigation - Level I (Online)*@@	Nov. 1-Dec. 5	Online	\$995
Pedestrian/Bicycle Crash Investigation - Level II*	Oct. 25-29	Chandler, AZ	\$895
Pedestrian/Bicycle Crash Investigation - Level II*	Nov. 8-12	Jacksonville, FL	\$895
Pedestrian/Bicycle Crash Investigation - Level II*	Dec. 6-10	Vancouver, WA	\$895
Roadway Evidence (VoD)*@@@	Ongoing	Online	\$85
Safety Belt Examinations (VoD)*@@@	Ongoing	Online	\$85
Symposium on Traffic Safety*	June 13-16, 2022	Orlando, FL	\$795
Tire Examinations - Tire and Wheel Forensics (VoD)*@@@	Ongoing	Online	\$85
Traffic Crash Reconstruction - Level II*	Sept. 13-17	Tempe, AZ	\$895
UAVs in Crash Reconstruction (VoD)*@@@	Ongoing	Online	\$85
Vehicle Lamp Examinations in Traffic Collisions (VoD)*@@@	Ongoing	Online	\$85

Crime Scene Forensics

Course Title	Dates	Location	Fee
Advanced Bloodstain Pattern Analysis*	Sept. 27-Oct. 1	Jacksonville, FL	\$89
Advanced Forensic Photography*	July 28-30	Jacksonville, FL	\$59
Crime Scene Processing Workshop*	Oct. 18-20	Westwego, LA	\$59
Crime Scene Processing Workshop*	Dec. 6-8	Jacksonville, FL	\$59
Crime Scene Reconstruction*	Aug. 2-6	Jacksonville, FL	\$89
Digital Photography for Law Enforcement*	Nov. 3-5	Jacksonville, FL	\$59
Digital Photography for Law Enforcement (Online)*@@	Ongoing	Online	\$69

Course Title	Dates	Location	Fee
Forensic Bloodstains: Enhancement and Documentation [•]	Aug. 16-17	Jacksonville, FL	\$495
Forensic Evidence from Crash Fatalities ^{*R}	Aug. 11-13	Fort Walton Beach, FL	\$595
Property and Evidence Room Management	Sept. 23-24	Altamonte Springs, FL	\$495
Shooting Incident Reconstruction [•]	Nov. 8-12	Jacksonville, FL	\$895

Criminal Investigations

Course Title	Dates	Location	Fee
Advanced Homicide Investigation	Dec. 6-8	Jacksonville, FL	\$595
Crimes Against Children	Oct. 11-13	Jacksonville, FL	\$595
Criminal Investigative Techniques	Oct. 25-29	Jacksonville, FL	\$795
Homicide Investigation	Aug. 23-27	Altamonte Springs, FL	\$795
Homicide Investigation	Nov. 29-Dec. 3	Jacksonville, FL	\$795
Interviews and Interrogations	Aug. 2-6	Jacksonville, FL	\$795
Major Case Management	Nov. 1-3	South Burlington, VT	\$595
Managing the Detective Unit	Sept. 15-17	Altamonte Springs, FL	\$595
Managing the Detective Unit (Online) ^{®®}	Ongoing	Online	\$695
Open Source Intelligence (Online) ^{®®}	Ongoing	Online	\$225
Suicide Investigation	Oct. 12-13	Jacksonville, FL	\$495
The New Detective (Online) ^{®®}	Ongoing	Online	\$995
Touch DNA for Law Enforcement (Online) ^{®®}	Ongoing	Online	\$225

DUI Enforcement

Course Title	Dates	Location	Fee
Advanced Marijuana Impaired Driving Detection for Law Enforcement ^R	Aug. 6	Miami, FL	\$225
Advanced Marijuana Impaired Driving Detection for Law Enforcement ^R	Aug. 24	Jacksonville, FL	\$225
Advanced Marijuana Impaired Driving Detection for Law Enforcement ^R	Aug. 24	Tavares, FL	\$225
Advanced Marijuana Impaired Driving Detection for Law Enforcement (Online) ^{®®}	Ongoing	Online	\$225
Advanced Roadside Impaired Driving Enforcement ^R	July 22-23	Miami, FL	\$395
Advanced Roadside Impaired Driving Enforcement ^R	Aug. 5-6	Tarpon Springs, FL	\$395
Advanced Roadside Impaired Driving Enforcement ^R	Aug. 12-13	Jacksonville, FL	\$395
Advanced Roadside Impaired Driving Enforcement ^R	Aug. 12-13	Tavares, FL	\$395
Advanced Roadside Impaired Driving Enforcement ^R	Aug. 30-31	Crestview, FL	\$395
Advanced Roadside Impaired Driving Enforcement ^R	Aug. 30-31	Sunrise, FL	\$395
Advanced Roadside Impaired Driving Enforcement ^R	Sept. 16-17	Marathon, FL	\$395
Body Worn Cameras for Law Enforcement (Online) ^{®®}	Ongoing	Online	\$125
Compassionate Medical Cannabis: What It Means to the Florida Officer (VoD) ^{®®®}	Ongoing	Online	\$85
Dealing with the Difficult DUI (Online) ^{®®}	Ongoing	Online	\$125
DRE Preparatory Class (Online) ^{®®}	Ongoing	Online	\$225
DRE Recertification Training ^R	Sept. 8	Jacksonville, FL	\$225
DRE Recertification Training (Online Grant-Funded) ^{®®R}	Ongoing	Online	\$185
Drug Recognition Expert (DRE) School ^R	Aug. 23-Sept. 2	Sanford, FL	\$1,500
DWI Detection and Standardized Field Sobriety Testing (SFST) ^R	Aug. 2-4	Tarpon Springs, FL	\$595
DWI Detection and Standardized Field Sobriety Testing (SFST) ^R	Aug. 9-11	Jacksonville, FL	\$595
DWI Detection and Standardized Field Sobriety Testing (SFST) ^R	Aug. 9-11	Tavares, FL	\$595
Marijuana Impaired Driving Detection for Law Enforcement ^R	Aug. 5	Miami, FL	\$225
Marijuana Impaired Driving Detection for Law Enforcement ^R	Aug. 23	Jacksonville, FL	\$225
Marijuana Impaired Driving Detection for Law Enforcement ^R	Aug. 23	Tavares, FL	\$225
Marijuana Impaired Driving Detection for Law Enforcement ^R	Aug. 27	Marathon, FL	\$225
Marijuana Impaired Driving Detection for Law Enforcement ^R	Sept. 1	Sunrise, FL	\$225
Marijuana Impaired Driving Detection for Law Enforcement ^R	Sept. 10	Cocoa, FL	\$225

Course Title	Dates	Location	Fee
Marijuana Impaired Driving Detection for Law Enforcement (Online) ^{®®}	Ongoing	Online	\$225
Meet the New Marijuana (VoD) ^{®®®}	Ongoing	Online	\$85
Sobriety Checkpoint Operations ^R	Aug. 25-27	Online	\$595
Sobriety Checkpoint Operations (Online) ^{®®}	Sept. 6-19	Online	\$395
Sobriety Checkpoint Operations (Online) ^{®®}	Nov. 8-21	Online	\$395
Symposium on Traffic Safety	June 13-16, 2022	Orlando, FL	\$795
Winning the Florida Drivers License Hearing: What You Need to Know (Online) ^{®®}	Ongoing	Online	\$395

Field Training

Course Title	Dates	Location	Fee
Field Training Officer	Oct. 11-13	Jacksonville, FL	\$595
Managing the Patrol FTO Program	Sept. 20-22	Jacksonville, FL	\$595

Hostage and Crisis

Course Title	Dates	Location	Fee
Active Shooter Awareness within Educational Institutions (Online) ^{®®}	Ongoing	Online	\$95
Active Shooter Awareness within Places of Worship (Online) ^{®®}	Ongoing	Online	\$95
Active Shooter Awareness within the Workplace (Online) ^{®®}	Ongoing	Online	\$95
Establishing a Law Enforcement Mental Health Response Unit	Sept. 16-17	Shalimar, FL	\$495
Establishing a Law Enforcement Mental Health Response Unit	Nov. 18-19	Jacksonville, FL	\$495
Hostage Crisis Negotiations - Level I	Sept. 20-24	Ocala, FL	\$795
Hostage Crisis Negotiations - Level I	Nov. 29-Dec. 3	Jacksonville, FL	\$795
Hostage Crisis Negotiations - Level II	Dec. 6-10	Jacksonville, FL	\$795
Hostage Crisis Negotiations - Level III	Sept. 13-17	Jacksonville, FL	\$795
Situational De-Escalation Techniques (Online) ^{®®}	Ongoing	Online	\$225

Leadership and Management

Course Title	Dates	Location	Fee
Basic Skills for New Supervisors (Online) ^{®*}	Sept. 6-Oct. 10	Online	\$995
Basic Skills for New Supervisors	Nov. 1-Dec. 5	Online	\$995
Body Worn Camera Program Administrators (Online) ^{®®}	Ongoing	Online	\$125
Developing Law Enforcement	Nov. 29-Dec. 3	Altamonte Springs, FL	\$795
Effective Strategies for Staff	Dec. 6-8	Jacksonville, FL	\$595
Innovative Fiscal Strategies	Sept. 7-8	Shalimar, FL	\$495
Introduction to Body Worn Investigators (Online) ^{®®}	Ongoing	Online	\$125
Life After Public Safety (Vol.)	Ongoing	Online	\$85
Management of the K-9 Unit	Nov. 8-11	Altamonte Springs, FL	\$725
Police Applicant Background Investigation	Sept. 13-17	Murfreesboro, TN	\$795
Police Applicant Background Investigation	Sept. 27-Oct. 1	Jacksonville, FL	\$795
Police Applicant Background Investigation	Oct. 4-8	South Burlington, VT	\$795
Police Applicant Background Investigation	Dec. 13-17	Jacksonville, FL	\$795
Police Internal Affairs	Aug. 2-6	Altamonte Springs, FL	\$895
Police Internal Affairs	Sept. 20-24	Jacksonville, FL	\$895
Police Internal Affairs	Dec. 6-10	Jacksonville, FL	\$895
Police Use of Force: From a Supervisor Perspective (Online) ^{®®}	Ongoing	Online	\$125
Situational De-Escalation Techniques (Online) ^{®®}	Ongoing	Online	\$225
Special Event Planning and Management (Online) ^{®*}	July 26-Aug. 15	Online	\$695
Special Event Planning and Management (Online) ^{®*}	Oct. 4-24	Online	\$695
Special Event Planning and Management (Online) ^{®*}	Nov. 29-Dec. 19	Online	\$695

*Basic Skills
online*

Marine Law Enforcement

Course Title	Dates	Location	Fee
Marine Enforcement Operations – Level I	Oct. 18-22	Saint Augustine, FL	\$895

Online Training – Instructor Led Courses

Course Title	Dates	Location	Fee
Advanced Traffic Crash Investigation (Online) ^{®*}	Oct. 4-Dec. 12	Online	\$1,195
Advanced Traffic Crash Investigation (Online-Accelerated) ^{®*}	Aug. 16-29	Online	\$1,195
Advanced Traffic Crash Investigation (Online-Accelerated) ^{®*}	Sept. 13-26	Online	\$1,195
Advanced Traffic Crash Investigation (Online-Accelerated) ^{®*}	Oct. 11-24	Online	\$1,195
Advanced Traffic Crash Investigation (Online-Accelerated) ^{®*}	Nov. 8-21	Online	\$1,195
At-Scene Traffic Crash/Traffic Homicide Investigation (Online) ^{®*}	Oct. 4-Dec. 12	Online	\$1,195
At-Scene Traffic Crash/Traffic Homicide Investigation (Online-Accelerated) ^{®*}	Aug. 16-29	Online	\$1,195
At-Scene Traffic Crash/Traffic Homicide Investigation (Online-Accelerated) ^{®*}	Sept. 13-26	Online	\$1,195
At-Scene Traffic Crash/Traffic Homicide Investigation (Online-Accelerated) ^{®*}	Oct. 11-24	Online	\$1,195
At-Scene Traffic Crash/Traffic Homicide Investigation (Online-Accelerated) ^{®*}	Nov. 8-21	Online	\$1,195
Basic Skills for New Supervisors (Online) ^{®*}	Sept. 6-Oct. 10	Online	\$995
Basic Skills for New Supervisors (Online) ^{®*}	Nov. 1-Dec. 5	Online	\$995
Pedestrian/Bicycle Crash Investigation - Level I (Online) ^{®**}	Sept. 6-Oct. 10	Online	\$995
Pedestrian/Bicycle Crash Investigation - Level I (Online) ^{®**}	Nov. 1-Dec. 5	Online	\$995
Police Traffic Laser/RADAR Instructor (Online) [®]	Aug. 2-Sept. 5	Online	\$995
Police Traffic Laser/RADAR Instructor (Online) [®]	Oct. 11-Nov. 14	Online	\$995
Police Traffic Radar Operator (Online) [®]	Sept. 13-Oct. 3	Online	\$595
Police Traffic Radar Operator (Online) [®]	Nov. 22-Dec. 12	Online	\$595
Sobriety Checkpoint Operations (Online) [®]	Sept. 6-19	Online	\$395
Sobriety Checkpoint Operations (Online) [®]	Nov. 8-21	Online	\$395
Special Event Planning and Management (Online) ^{®*}	July 26-Aug. 15	Online	\$695
Special Event Planning and Management (Online) ^{®*}	Oct. 4-24	Online	\$695
Special Event Planning and Management (Online) ^{®*}	Nov. 29-Dec. 19	Online	\$695
Traffic Crash Reconstruction (Online) ^{®**}	Aug. 2-Oct. 10	Online	\$1,195
Traffic Crash Reconstruction (Online) ^{®**}	Sept. 20-Nov. 28	Online	\$1,195

Online Training – Independent Study Courses

Course Title	Dates	Location	Fee
ACTAR Test Preparation - Comprehensive (Online) ^{®®}	Ongoing	Online	\$495
ACTAR Test Preparation - Part 1 Only (Online) ^{®®}	Ongoing	Online	\$395
ACTAR Test Preparation - Part 2 Only (Online) ^{®®}	Ongoing	Online	\$145
Active Shooter Awareness within Educational Institutions (Online) ^{®®}	Ongoing	Online	\$95
Active Shooter Awareness within Places of Worship (Online) ^{®®}	Ongoing	Online	\$95
Active Shooter Awareness within the Workplace (Online) ^{®®}	Ongoing	Online	\$95
Advanced Marijuana Impaired Driving Detection for Law Enforcement (Online) ^{®®}	Ongoing	Online	\$225
Body Worn Camera Program Implementation for Police Administrators (Online) ^{®®}	Ongoing	Online	\$125
Body Worn Cameras for Law Enforcement (Online) ^{®®}	Ongoing	Online	\$125
Bosch [®] CDR Tool Technician for the Insurance Industry (Online) ^{®®}	Ongoing	Online	\$495
Bosch [®] CDR Tool Technician Training by IPTM - Online ^{®**}	Ongoing	Online	\$495
Dealing with the Difficult DUI (Online) ^{®®}	Ongoing	Online	\$125
Digital Photography for Law Enforcement (Online) ^{®**}	Ongoing	Online	\$695
DRE Preparatory Class (Online) ^{®®}	Ongoing	Online	\$225

Course Title	Dates	Location	Fee
DRE Recertification Training (Online Grant-Funded) ^{②③R}	Ongoing	Online	\$185
Event Data Recorder Use in Traffic Crash Reconstruction - Level I (Online) ^{*②③}	Ongoing	Online	\$995
Introduction to Body Worn Camera Video Analysis for IA Investigators (Online) ^{②③}	Ongoing	Online	\$125
Managing the Detective Unit (Online) ^{②③}	Ongoing	Online	\$695
Marijuana Impaired Driving Detection for Law Enforcement (Online) ^{②③}	Ongoing	Online	\$225
Open Source Intelligence (Online) ^{②③}	Ongoing	Online	\$225
Pedestrian and Bicycle Safety: A Law Enforcement Review (Online) ^{②③R}	Ongoing	Online	\$100
Police Use of Force (Online) ^{②③}	Ongoing	Online	\$125
Police Use of Force: From a Supervisor Perspective (Online) ^{②③}	Ongoing	Online	\$125
Recruiting, Hiring, Training and Retaining Telecommunications Staff (Online) ^{②③}	Ongoing	Online	\$125
Situational De-Escalation Techniques (Online) ^{②③}	Ongoing	Online	\$225
Stress Recognition and Resolution for Telecommunicators (Online) ^{②③}	Ongoing	Online	\$125
Tactical Medical for Patrol Officers (Online) ^{②③}	Ongoing	Online	\$395
The New Detective (Online) ^{②③}	Ongoing	Online	\$995
Touch DNA for Law Enforcement (Online) ^{②③}	Ongoing	Online	\$225
Winning the Florida Drivers License Hearing: What You Need to Know (Online) ^{②③}	Ongoing	Online	\$395

Online Training – Videos on Demand

Course Title	Dates	Location	Fee
Case Preparation and Courtroom Presentation (VoD) ^{*②③③}	Ongoing	Online	\$85
Compassionate Medical Cannabis: What It Means to the Florida Officer (VoD) ^{②③③}	Ongoing	Online	\$85
Forensic Evidence Recovery for Crash Investigators (VoD) ^{*②③③}	Ongoing	Online	\$85
Fundamental Techniques of Crash Investigation (VoD) ^{*②③③}	Ongoing	Online	\$325
Investigation of Pedestrian Collisions (VoD) ^{*②③③}	Ongoing	Online	\$85
Life After Public Safety (VoD) ^{②③③}	Ongoing	Online	\$85
Meet the New Marijuana (VoD) ^{②③③}	Ongoing	Online	\$85
Pavement Edge Drop Off (VoD) ^{②③③}	Ongoing	Online	\$85
Roadway Evidence (VoD) ^{*②③③}	Ongoing	Online	\$85
Safety Belt Examinations (VoD) ^{*②③③}	Ongoing	Online	\$85
Tire Examinations - Tire and Wheel Forensics (VoD) ^{*②③③}	Ongoing	Online	\$85
UAVs in Crash Reconstruction (VoD) ^{*②③③}	Ongoing	Online	\$85
Vehicle Lamp Examinations in Traffic Collisions (VoD) ^{*②③③}	Ongoing	Online	\$85

Tactical Operations

Course Title	Dates	Location	Fee
High Risk Warrant Service	Oct. 18-22	Jacksonville, FL	\$89!
Tactical Medical for Patrol Officers (Online) ^{②③}	Ongoing	Online	\$39!

Telecommunication/Dispatch

Course Title	Dates	Location	Fee
Recruiting, Hiring, Training and Retaining Telecommunications Staff (Online) ^{②③}	Ongoing	Online	\$12!
Stress Recognition and Resolution for Telecommunicators (Online) ^{②③}	Ongoing	Online	\$12!
Supervising a Telecommunications Center	Sept. 28-29	Jacksonville, FL	\$49!
Telecommunications FTO Program	Aug. 17-18	Jacksonville, FL	\$49!

Traffic Enforcement

Course Title	Dates	Location	Fee
Body Worn Cameras for Law Enforcement (Online) [®]	Ongoing	Online	\$125
Marine Enforcement Operations - Level I	Oct. 18-22	Saint Augustine, FL	\$895
Police Motorcycle Instructor ^R	Aug. 2-13	DeLand, FL	\$1,500
Police Motorcycle Instructor	Nov. 1-12	DeLand, FL	\$1,500
Police Traffic Laser/RADAR Instructor	Oct. 4-8	Jacksonville, FL	\$795
Police Traffic Laser/RADAR Instructor (Online) [®]	Aug. 2-Sept. 5	Online	\$995
Police Traffic Laser/RADAR Instructor (Online) [®]	Oct. 11-Nov. 14	Online	\$995
Police Traffic Radar Operator (Online) [®]	Sept. 13-Oct. 3	Online	\$595
Police Traffic Radar Operator (Online) [®]	Nov. 22-Dec. 12	Online	\$595
Police Use of Force (Online) [®]	Ongoing	Online	\$125
Situational De-Escalation Techniques (Online) [®]	Ongoing	Online	\$225
Symposium on Traffic Safety*	June 13-16, 2022	Orlando, FL	\$795
Winning the Florida Drivers License Hearing: What You Need to Know (Online) ^{®®}	Ongoing	Online	\$395

Uniform Patrol

Course Title	Dates	Location	Fee
Field Training Officer	Oct. 11-13	Jacksonville, FL	\$595
Managing the Patrol FTO Program	Sept. 20-22	Jacksonville, FL	\$595

For complete course descriptions, visit our website at: www.IPTM.org

^R Tuition-free training, provided by the Florida Department of Transportation, is available to Florida law enforcement officers for select crash, DUI and traffic enforcement courses. Visit www.IPTM.org/grant for details.

* These IPTM courses are eligible for ACTAR continuing education units. Please contact your instructor for more information.

▪ These IPTM courses are International Association for Identification (IAI) Crime Scene Certification approved.

[®] Instructor led courses are not self-paced courses. Although there are no specific times that you must be online, you will be required to complete assignments by the deadlines posted within the course. You must register prior to the course start date.

^{®®} Independent study courses are self-paced courses. You may register any time.

^{®®®} Videos on Demand (VoDs) are informational videos. You may register any time.

‡ Because these courses require materials to be shipped in advance, you must register at least seven (7) days before the start date if you're in the U.S. and 14 if you're outside.

REGISTRATION INFORMATION

Registration and Fees

Full payment must accompany all registrations. You may register online at www.iptm.org and pay with your Visa, MasterCard, Discover or American Express, or you may download a Registration Form and mail it to IPTM with a check.

Cancellation/Refund Policy

Classroom and Instructor-Led Online Courses

Complete the Cancellation Request Form and return it to IPTM. No telephone cancellations will be accepted. A 20% administrative fee will be assessed to all refunds if the cancellation request is received within 14 days of the course start date. In lieu of a refund, student substitutions can be made, or a credit can be issued for a future course. No refunds will be given for no-shows.

Online Independent Study Courses and Videos on Demand (VoDs)

Due to the automated format of this courses, no refunds or substitutions can be made after registration.

Course Confirmations

A minimum number of registrations must be received for an in-person class to run as scheduled. When the minimum criterion has been met, written confirmation will be emailed to you.

Please do not make airline reservations until you receive written notification confirming that the course will run as scheduled.

Transportation and Lodging

Most locations are served by several major airlines. Ground transportation, food and lodging are the responsibility of the student. However, hotels in Jacksonville offer a special rate to IPTM program participants. For more information, please visit our website at www.IPTM.org or call us at (904) 620-4786.

Americans Disability Act Program Accessibility

Individuals who require reasonable accommodations in order to participate must notify the registrar at (904) 620-4786 at least five (5) working days prior to the class.

Additional Information

Connect with us on social media!

It's a quick and easy way to see our students in action, get to know our instructors, and hear about the latest course information and new product announcements. Like us on Facebook (Facebook.com/IPTMnews) or follow us on Twitter (Twitter.com/IPTMnews).

Receive Updates by Email

Receive the latest course announcements and special tuition discounts! Subscribe to IPTM's e-mail list for exclusive updates. You can choose your categories of interest and by providing us with your state of residence, we can keep you posted on training that is relevant to you.

Simply visit our website, click on the Request Information button, and enter your information. As always, you can unsubscribe at any time and we will never sell or share your e-mail address.

Webstore

IPTM produces a variety of publications, templates, and tools to assist you in your regular duties. To view our products, visit our WebStore at: store.iptm.org.

Updated: 7/14/2021

T.A. #: _____

City of Bethel

Travel Authorization Form

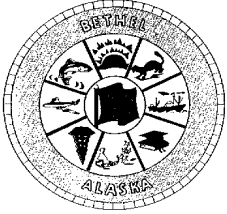
Department	Activity	Program
Employee Requesting Authorization	Title	Date
Conference Title and Sponsor	Conference Site	Date of Meeting

Explanation of Travel Request:

	<u>Estimated Totals</u>	<u>Account #</u>																				
Registration Fees (Specify whom check is payable to and attach copy of documentation) Payable to: _____ P.O. #: _____	_____	_____																				
Transportation Airline(s): _____ Travel Agency: _____ Confirmation #: _____ P.O. #: _____ Car Rental Co.: _____ Confirmation #: _____ P.O.# _____ Hotel Name: _____ Confirmation #: _____ P.O. #: _____	_____	_____																				
Meals: <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 15%;"></th> <th style="width: 10%; text-align: center;">#</th> <th style="width: 10%; text-align: center;">X</th> <th style="width: 15%; text-align: center;">Daily Rate</th> <th style="width: 10%; text-align: center;">=</th> </tr> </thead> <tbody> <tr> <td>Breakfast</td> <td style="text-align: center;">1</td> <td style="text-align: center;">X</td> <td style="text-align: center;">\$12.00</td> <td style="text-align: center;">=</td> </tr> <tr> <td>Lunch</td> <td style="text-align: center;">1</td> <td style="text-align: center;">X</td> <td style="text-align: center;">\$16.00</td> <td style="text-align: center;">=</td> </tr> <tr> <td>Dinner</td> <td style="text-align: center;">1</td> <td style="text-align: center;">X</td> <td style="text-align: center;">\$32.00</td> <td style="text-align: center;">=</td> </tr> </tbody> </table>		#	X	Daily Rate	=	Breakfast	1	X	\$12.00	=	Lunch	1	X	\$16.00	=	Dinner	1	X	\$32.00	=	_____	_____
	#	X	Daily Rate	=																		
Breakfast	1	X	\$12.00	=																		
Lunch	1	X	\$16.00	=																		
Dinner	1	X	\$32.00	=																		
Cab Fare: _____	_____	_____																				
Miscellaneous: (Explain in written detail on an attached sheet) _____ _____ _____	_____	_____																				
TOTAL EXPENSES:	_____	_____																				
Per Diem Advance Requested:	_____	_____																				

Approvals:

_____ Department Head / Date	_____ City Manager / Date	_____ Finance Director / Date
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CITY OF BETHEL

P.O. Box 388
Bethel, Alaska 99559
Ph. (907) 543-4150
Fax (907) 543-3817

MEMORANDUM

DATE: August 4, 2021 to August, 17 2021

TO: City Council

FROM: Peter Williams, City Manager

RE: City Managers' Report

COVID-19- Issued POL-51-19 Mandatory Masking, Social Distancing and Covid-19 Testing. A budget was created using the funds that will arrive from the American Rescue Plan. Supposedly they are in the mail. The expenditures that are listed in this budget are for the event this variant puts in a position we were in last winter. If we don't spend the funds for that intended purpose, we can modify the budget for other purposes.

Public Works

City Hall- There has been steady progress. Substantial completion is scheduled for October 10, Final Completion on November 8. There are minutes from our last construction meeting attached to this report

Akeekek-Delapp - Ptarmigan Rd. Project- AM -21-23 was forwarded to the DOT and was accepted.

Aquatic Ctr.

We are waiting for some final estimates for the repairs. There is an e-mail dated August 16 attached to this report that lists some of the items we are still waiting on information for.

City Managers Daily Log

August 4- 1) Worked with City Attorney to extend for the second-time the fuel contract with Delta Western. The prices went up a little from last year but are a little lower than the original contract. 2) Forward a Permit from the BIA to the CA and APEI for review and sent it back to the BIA for their approval. 3) Met with TextMYGov, a program that will allow the public to interact with various departments. 4) HR Manger and PW Director discussed paying for personnel to attend CDL classes in exchange. They would have to make a 2-3 year commitment to stay employed with the City. 5) Reviewed MOU with the City and LKSD concerning a school resource officer.

Aug 5 -1) HR, PW Dept., and I discuss requiring employees to be vaccinated in order to remain employed. We have asked employees to show us proof of their vaccination cards. We have not made it a requirement of employment as of yet. 2) Listen in to the YKHC meeting Covid -19 meeting. 3) Reviewed and approved CJs invoice. 4) Discussed Vitus Energy's construction project with DOWL and City Planner. 5) RFP for the Shredder for the landfill was issued today. 6) Received notice the APR funds will be sent to us soon.

Aug 6 -1) Agreed to help fund Bethels Got Talent with a \$1,000 donation. This is being sponsored by the Kuskokwim Consortium Library. The City's HR Dept will be setting a booth to solicit jobs for the City of Bethel. 2) Reviewed comments about mandatory vaccine policies from Cordova and AML and discussed the same with HR and CA. 3) Discussed Short Term Rentals with the Planning Dept and DOWL rep., reviewed proposed amendment. 4) Look at hazard material in a conex at the pool and decide on COA to clean it up.

Aug 9 – 1) HR requested we look at a different company to use for background checks that might be better to use. 2) Approved a company to check on the AC units in the server rooms. Cooling these rooms has been a problem for a number of years. 3) Requested utility billing to provide information for the Utility Rate Study. 4) Approved AVEC of adding the power poles for the ONC subdivision to the list of power poles that AVEC services for the City.

Aug 10 – 1) Ask the finance Dept to look at the feasibility of preparing the quarterly tax report that is requested by the U.S. Census Bureau. 2) Received list of employees who have been vaccinated—discussed with HR and CA about mandating that employees get vaccinated. We have nineteen employees that refused to be vaccinated. The administration feels that until the EUO is lifted by the FDA that a mandate is not possible. We are looking into mandating testing

weekly for those who are not refuse to be vaccinated. 3) Participated in the review of Vitus Energy's plan for a tank farm to store bulk fuel. 4) Reviewed costs associated with closing the pool in 2019, repairs, and upgrades.

Aug 11 – 1) Discussed an MOU for the Sch. Resource Officer with the Grant Manager 2) IT Director disposed of five pallets of E-Waste with the Delta Backhaul Co. 3) Visited two property sites and discussed with two property owners drainage problems. One in the Larsen Subdivision and another in City-Sub.

Aug 12 – 1) Discussed with the HR Mgr., City Attorney creating a covid policy for City employees to test once a week if not they are vaccinated. The policy was issued. 2) Forward complaint of alcohol abuse by a local restaurant to the police dept. 3) Reviewed intent to award letter for the courthouse for construction to hook up water services to the City's mainline. 4) Received notice from Transit Mgr. that DOT wanted to discuss quarterly reports. 5) Reviewed comments between the City Planner Mayor, City Clerk about B&Bs.

Aug 13 – 1) Commented about an ordinance concerning water and sewer 2) DOT confirmed that AM- 21-23 for the construction of Akakeek, DeLapp, and Ptarmigan Rds. 3) Arranged for the Delta Backhaul company to remove forty plus drums of used oily waste from Bethel and shipped to Anchorage for disposal. 4) Reviewed DOTs' comments regarding discrepancies about the Transit Grants reports. Relived the Transit Mgr. from reporting to the DOT. 5) BIA had no objections to our edits for Lind Ave. permit, awaiting final approval from the BIA, and then PW Dept. will repair Lind Ave. and remove the Yukon Lodge. 6) Reviewed various e-mails concerning B&Bs.

Aug 16 – 1) Responded to council members' requests about junk cars. 2) Reviewed several B&B amendments and the Planning Dept. 3) Sent letter to council members regarding Kusko Kush application to renew their license. 4) Reviewed the Contract for the project regarding the courthouse. 5) Meet with DOWL, Wolverine Inc, and the PW Dept. to review the work for the Aquatic Center. 6) Reviewed Div. of Environmental Health Engineering Covid-19 Safety Plan. 7) Reviewed the draft budget for the funds from the American Rescue Plan. 8) Vitus Energy appears to be almost finished with its site plan application to build a tank farm.

August 17 - 1) Gathered materials and reviewed material for the Council packet. 2) Vitus Energy submits final engineering reports to DOWL, which DOWL approved. 3) Received final quote from Delta Backhayul co. to ship 44 drums sludge from the public works department. They will be removed by the end of the month. 4)

Peter A. Williams

MANDATORY MASKING, SOCIAL DISTANCING AND COVID-19 TESTING

POL-51-19

Approved by: City Manager

I. Purpose

Cases of COVID-19, and hospitalizations and deaths caused by the virus among unvaccinated individuals, are rising rapidly in the country, the State of Alaska, City of Bethel, and the Yukon-Kuskokwim Region due to increased transmission of the highly contagious delta variant of the virus. The City is obligated to provide a safe and healthy workplace for all employees.

Accordingly, consistent with the City of Bethel's current emergency ordinances regarding the COVID-19 pandemic and state and local public health guidance, the City is instituting the following policy for all City of Bethel employees, volunteers, and contractors who perform work for the City of Bethel. This policy is intended to strengthen current existing safety protocols for our workers and our community in our shared goal to slow the spread of the highly transmissible delta variant of the COVID-19 virus.

II. Policy

City employees who have not already done so, shall show proof of vaccination status or be subject to weekly testing for COVID-19. Any employee who does not show proof, refuses to show proof, or cannot show proof of vaccination will be required to physically distance from all other employees and visitors/public, wear a mask, and comply with weekly testing requirements unless proof of vaccination is provided. Employees must wear masks when indoors within six feet of any other person, regardless of vaccination status.

Employees who have self-identified as not receiving the vaccine, shall be scheduled for weekly mandatory testing by the City. Those employees who fail to test during their City-scheduled appointment time without an authorized excusal, will be subject to disciplinary action consistent with the Collective Bargaining Agreement or other relevant employment agreements. The authority to approve an excusal from the City-scheduled testing appointment lies exclusively with the Department head and may not be delegated further unless the Department head's designee is performing in an acting status.

Employees required to test will do so in a paid status.

Employees shall show proof of such testing until such time that the employee is willing or able to provide proof of vaccination status.

No Paid Time Off (PTO) will be approved for the period that an employee has been notified of testing. Employees with pre-approved PTO prior to notification of their test dates will test before the start date of their PTO. Employees who depart the region will abide by the 72hr test rule prescribed in Bethel Emergency Ordinance #21-39. Employees who call out "sick" during their scheduled test will be required to present a doctor's note upon the day of return and rescheduled to test.

City employees who do not reside in Bethel and travel on two-week shifts will test twice during their two weeks of work in Bethel and will show proof of testing within 72 hours of their return to Bethel per Bethel Emergency Ordinance #21-39. Failure to do so may result in disciplinary action consistent with the with the Collective Bargaining Agreement upon recommendation by the Department head.

Unless otherwise notified, the testing location is the Yukon-Kuskokwim Health Clinic, 1st floor, adjacent to the pharmacy area.

Union-represented employees who refuse to comply with this policy shall be subject to disciplinary action consistent with the Collective Bargaining Agreement.

Individual exemptions to this policy will be considered on a case-by-case basis and granted consistent with state, federal, and local law governing the requested exemption. Requests for such exemptions, along with supporting documentation and justification for the exemption, shall be made in writing to the Human Resources Director and addressed within 10 working days of the response.


PETER A. WILLIAMS
City Manager



MEETING AGENDA

PROJECT:	City Hall Improvements	DATE:	August 11, 2021
PROJECT NUMBER:	1529.50178.01	TIME:	1:00 PM – 2:00 PM
ORGANIZER:	Jen Schmetzer	SUBJECT:	Progress Meeting #6
LOCATION:	Teams Meeting	CONTACT INFORMATION:	907-302-2852 ID: 956288651#
ATTENDEES:	ORGANIZATION:		
Pete Williams, Bill Arnold	City of Bethel		
Bill Van Buskirk, Wiley Van Buskirk	Wolverine Supply		
David Moore, Steve Schell	Architects Alaska		
Jeremy Maxie, Dustin McCleskey (as needed)	RSA Alaska		
Chase Nelson, Mitch Titus, Jen Schmetzer	DOWL		

1. Safety Minute
2. Project Status Update
 - a. Work accomplished within the last two weeks
 - b. Two-week look-ahead schedule
 - c. Workforce
3. Submittals – **74** total
 - a. **5** remaining submittals
 - i. 01 33 00 Permits
 - ii. 01 78 00 Project Record Documents
 - iii. 07 46 33 Maintenance Material- Furnish Extra Materials- Plastic Siding
 - iv. 07 71 00 Mechanical O&M Manual- Mechanical System
 - v. 26 05 00 O&M Manual- Electrical System
 - b. **0** under review
 - c. **69** closed
4. Requests for Information (RFI) – **11** of **13** answered
 - a. RFI-12, Outside Air
 - b. RFI-13, Combustible Floor
 - c. Revisit RFI-11, Metal Fascia
5. Change Orders and Change Order Proposals
 - a. CO#1- Asbestos Abatement- \$139,024.92 / 20-day extension- Passed

MEETING AGENDA

- b. CO#2- Electrical Service, Trusses, Windows- \$98,004.81 / 19-day extension- Passed
 - c. Roof Antenna- awaiting cost proposal- DOWL
- 6. Schedule
 - a. **October 10, 2021** – Substantial completion per CO#2
 - b. **November 8, 2021** – Final completion per CO#2
- 7. QA/QC
- 8. Other
 - a. Previous Action Items
 - i. Air Conditioning Units
 - b. Next meetings
 - i. Wednesday, August 25, 2021
 - ii. Wednesday, September 8, 2021
 - iii. Wednesday, September 22, 2021
 - iv. Wednesday, October 6, 2021
- 9. New Action Items

Peter Williams

From: Chase Nelson <cnelson@dowl.com>
Sent: Monday, August 16, 2021 1:53 PM
To: William Arnold; Peter Williams; Bill Van Buskirk; wiley@wsiak.com
Subject: YK Fitness Center Progress Meeting Action Items- 8/16/21

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Hi, all.

Here are the notes from today's meeting. Thanks everyone for your time and all the work you are doing. We need to have proposed T&E NTE numbers on all of these items. Thank you, Chase

Electrical conduits are stretched to the transformer- Mount transformer to driven piles and steel platform, install new conduit as necessary. Waylon to price it out for Wolverine. Wolverine to provide cost proposal.

Ridge Cap- Butyl is peeled up and rake flashing adjacent to roof to wall flash- metal roofing isn't bent up. Wolverine to provide sketch and proposed solution sketch.

Ice has torn two metal panels at entryway valleys. Wolverine to provide proposal to make valley larger or replace the metal panel/flashing.

After new heat exchangers are replaced, balance the whole system. Wolverine to contact Long. Long could provide this service.

Sprinklers leaking- City to contact Long about servicing them.

Lift Station replacement- Chase to contact Inlet Mechanical and provide pre-specified Alaska Pump lift station package.

Parking lot lights- Replace the magnetic contactors in breaker room (2x). Wolverine to provide cost.

Add Stainless steel railings to the Pool Company contract.

Intake air vent in natatorium need to be cleaned. Bill A and Wiley to look at it together. Wolverine to eventually provide a cost.

Chase Nelson, PE
Civil Engineer

DOWL

(907) 374-0275 | office
(907) 371-2003 | direct
(907) 371-6465 | cell

dowl.com

Schedule, Events and Programs

Visit ykfitness.org for the most up to date schedules and information.

Throughout July the YK Fitness Center focused on families and teens using the pool. We very happily began offering Free Teen Wednesdays, sponsored by the YK Delta Lifesavers. This promotion allows teens to use the pool free of charge all day Wednesday. We also began offering fully vaccinated teens the option to swim without an adult supervisor with a swim test, 2021 swim waiver signed by a parent or guardian, and proof of vaccination. Throughout July we continued to require reservations for non-vaccinated swimming zones. This allows families to safely swim while social distancing from other groups.

Take the survey, help improve the health and wellness of the YK Region!

We are considering expansion of the Fitness Center to meet community needs. Help us understand how you use the facility today and how it could be improved. Don't use the facility? Tell us why not, and what equipment you'd like available.

Respond online:
<http://www.surveymonkey.com/r/YKFitnessCenter>
 Or scan this image using your phone to go directly to the survey site.

Complete a paper copy:
 Pick up a paper copy, fill it out, and drop it off at one of several locations: City Finance Office, Post Office or Fitness Center.

Take the survey and be eligible to win a prize!
 Prizes including a year membership at the YK Fitness Center, drum of home heating fuel, gasoline gift cards, \$100 AC gift card, 5 sets of 2 pizzas from Papa Murphy's, and gift cards to Swanson's.

Deadline
 August 31, 2021

Questions? Contact Stacey Reardon at 907-543-1398 or Stacey.Reardon@hfc.com

In addition to swimming we focused on healthy living and continued to share resources for tobacco prevention, avoiding added sugars, and general wellness. Towards the end of the month we worked with contractors to launch a community survey for the expansion of the Fitness Center. This short survey gauges current facility use as well as interest in potential expansion options. The survey will be available through the end of August.

SUMMER 2021 TEEN SWIMMING PROGRAMS

MUST BE FULLY VACCINATED AND AGES 12-17.

WEDNESDAYS TEENS SWIM FREE
 BEGINNING JUNE 30TH

BEGINNER SWIM:
 WEDNESDAYS 5PM-6PM
 JULY 11- AUGUST 7

SWIM CLUB: TUESDAYS 6:30AM-7:30AM & WEDNESDAY 6PM-7PM
 JULY 11- AUGUST 7

PRE-LIFEGUARD TRAINING:
 FRIDAYS 4PM-5PM
 JULY 11- AUGUST 7

SCHOLARSHIPS AVAILABLE
 MORE INFORMATION: YKFITNESS.ORG, 543-0390

As Covid-19 cases began to rise in the YK Delta and the Delta variant of the COVID-19 virus became prevalent we returned to universal masking for all patrons and staff regardless of vaccination status. Patrons have been very understanding and

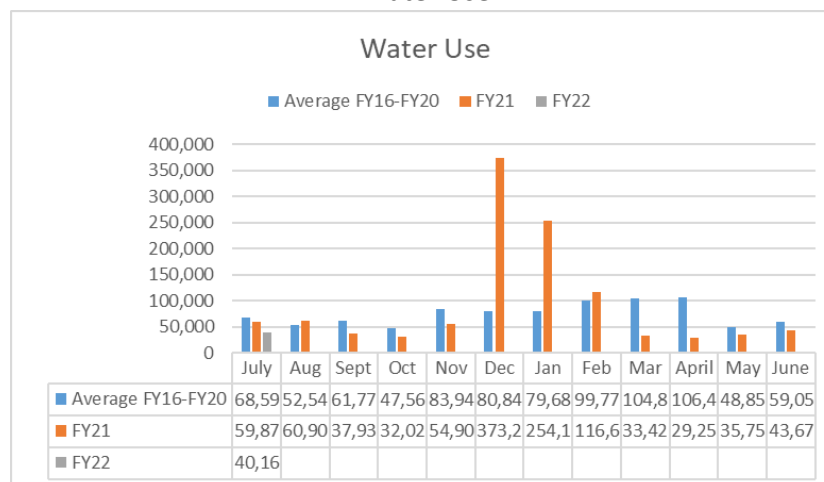
cooperative with this safety precaution. As we look forward to the fall we will continue assessing all policies and procedures and adjusting as necessary to provide a safe environment for the community.

Effective 7/30/21
 Due to high case rates and community spread

Universal Masking everyone age 2yrs+ Including Vaccinated Individuals.

We appreciate your understanding and hope to remove masks again soon.

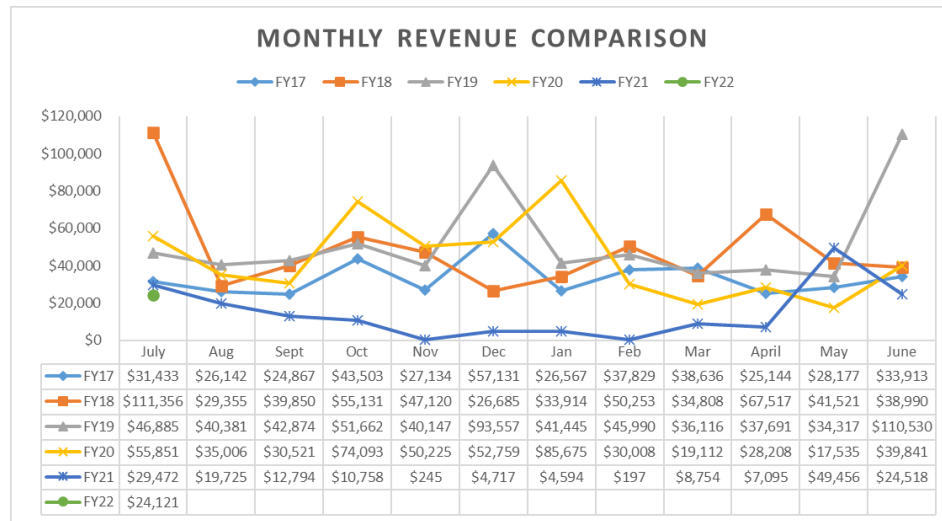
Water Use



*Note: Facility opened in November of 2014 (FY15). Starting during maintenance closure in Dec 2019/Jan 2020 hot water has been used to keep pipes from freezing resulting in higher-than-normal usage. Water was turned off in late March 2020 once outside temps were consistently above freezing temperatures. Problems again arose in Dec 2020 and water was used to assure there were no freeze ups of facility piping through early March 2021.

Revenue

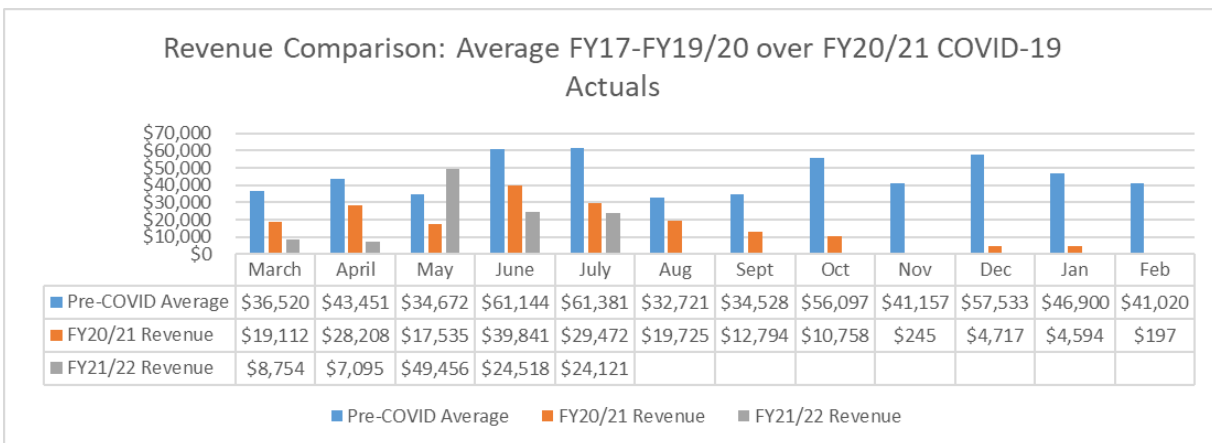
Code	Facility Revenue	Jul-21	Aug-21	Sep-21	Oct-21	Nov-21	Dec-21	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22	Total	FY22 Budgeted	%attained
414	Memberships	\$10,595												\$10,595	\$260,000	4.08%
430	Pro Shop	\$2,397												\$2,397	\$40,000	5.99%
435	Concessions	\$1,574												\$1,574	\$60,000	2.62%
460	Entry Fees	\$7,650												\$7,650	\$100,000	7.65%
463	Facility Rental	\$630												\$630	\$25,500	2.47%
465	Program Fees	\$1,275												\$1,275	\$50,000	2.55%
Misc	(Grants, Donations, Etc.)													\$0	\$0	
	Facility Revenue Total	\$24,121	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$24,121	\$535,500	4.50%



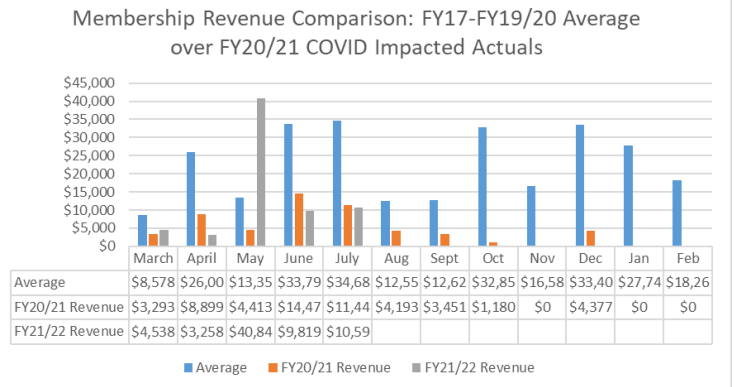
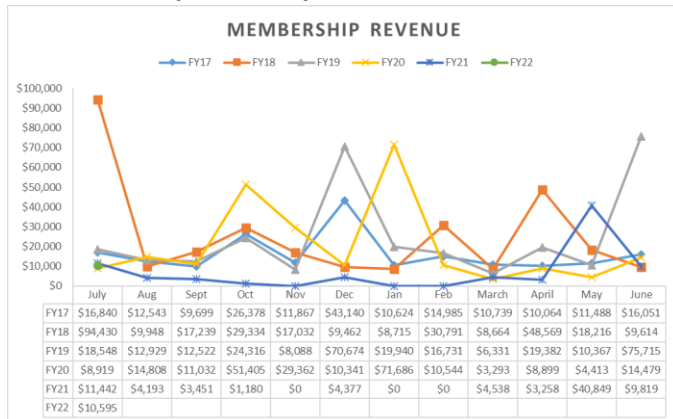
Revenue for May and June 2021 are the first months since the beginning of the pandemic that we have been close to reaching monthly average revenue goals (most clearly shown in quarterly comparisons chart). We hope this trend continues as the pandemic abates and we are able to resume more services.

COVID-19 Comparisons	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Total
Pre-COVID Average	\$36,520	\$43,451	\$34,672	\$61,144	\$61,381	\$32,721	\$34,528	\$56,097	\$41,157	\$57,533	\$46,900	\$41,020	
FY20/21 Revenue	\$19,112	\$28,208	\$17,535	\$39,841	\$29,472	\$19,725	\$12,794	\$10,758	\$245	\$4,717	\$4,594	\$197	
FY21/22 Revenue	\$8,754	\$7,095	\$49,456	\$24,518	\$24,121								
COVID-19 Deficit	\$45,175	\$51,598	\$2,352	\$57,929	\$69,170	\$12,996	\$21,734	\$45,339	\$40,911	\$52,816	\$42,306	\$40,823	\$483,150

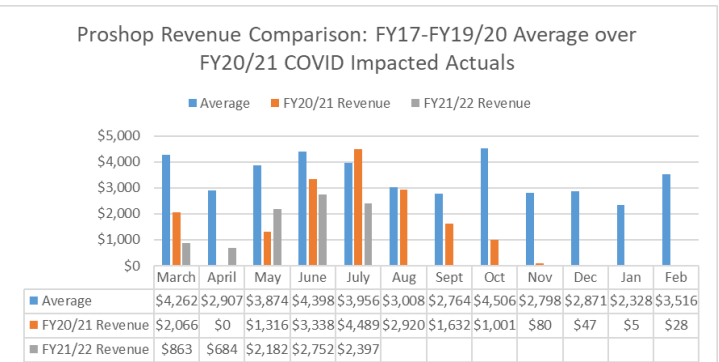
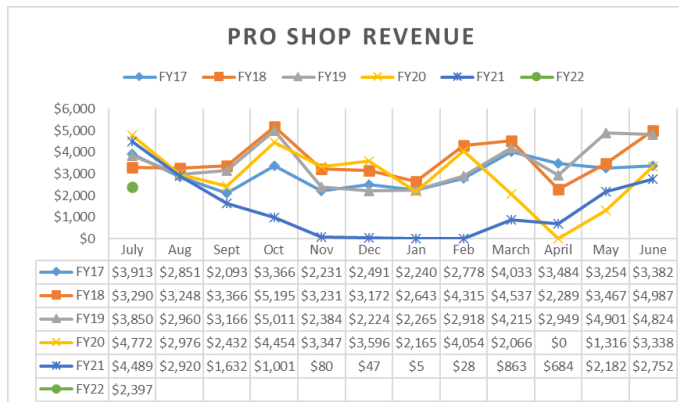
*June & July Averages are skewed approximately \$30,000 higher than the average month due to large payments typically received during one or the other month.



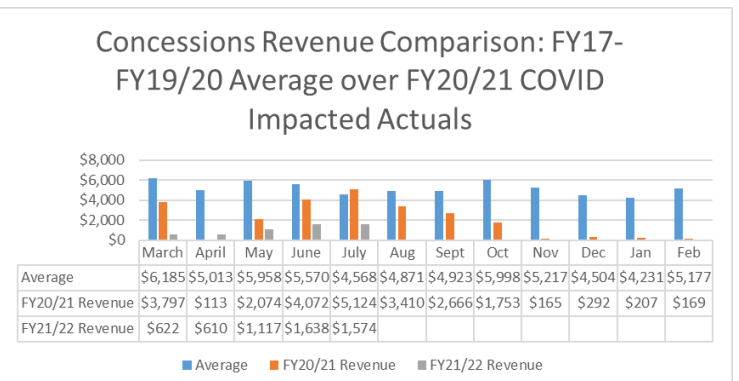
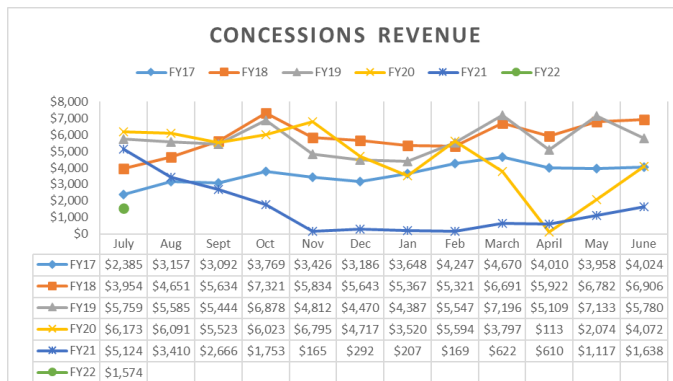
Revenue Comparisons by line Item:



When the Fitness Center closed in fall 2020 all memberships were placed on hold to avoid members losing any purchased time. As members began returning to the facility their memberships are reactivated and their expiration dates extended. Memberships for individuals unable or uncomfortable with returning to the facility have remained on hold. As more individuals become eligible and comfortable with using the facility, we have continued to reactivate memberships. As those memberships begin to expire, we will see membership revenues increase. May 2021, we saw an administrative catchup of past due balances resulting in an abnormally high membership revenue total.

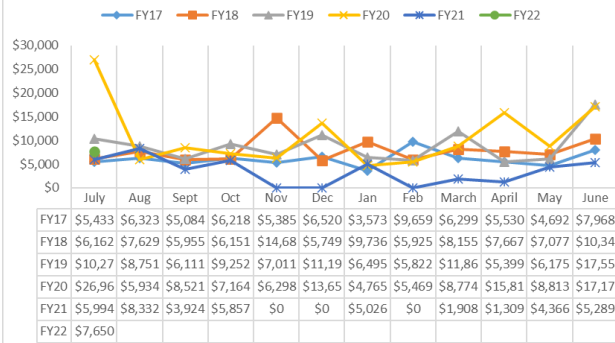


Proshop and Concessions revenues continue to remain low due primarily to ongoing facility restrictions, including precautions against allowing food consumption in the facility.

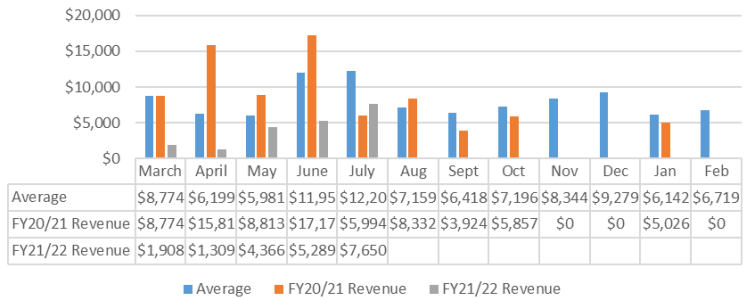


Revenue Comparisons by line Item:

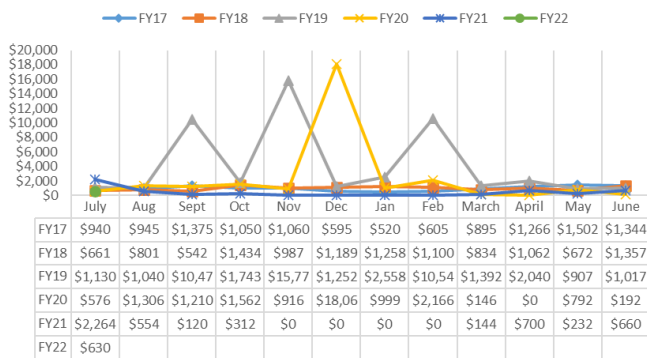
DAILY ENTRY FEES



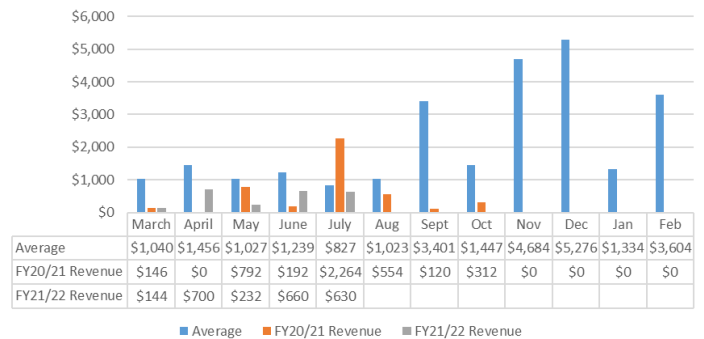
Entry Fees Revenue Comparison: FY17-FY19/20 Average over FY20/21 COVID Impacted Actuals



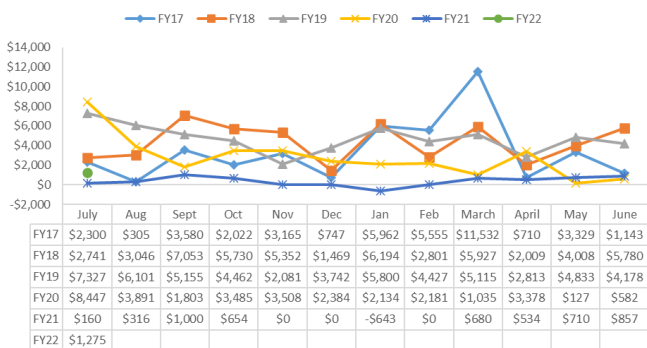
FACILITY RENTALS



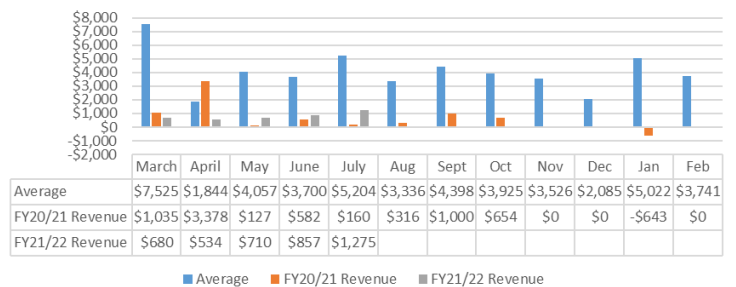
Facility Rental Revenue Comparison: FY17-FY19/20 Average over FY20/21 COVID Impacted Actuals



PROGRAMS REVENUE



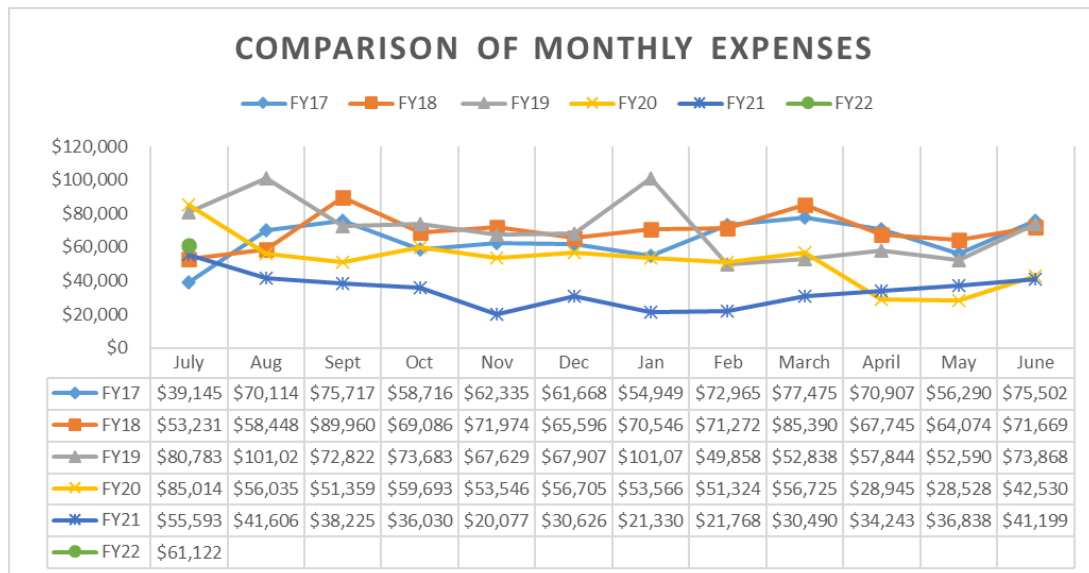
Program Revenue Comparison: FY17-FY19/20 Average over FY20/21 COVID Impacted Actuals



FY21 Expenses

	Expenses	Jul-21	Total	Budgeted	% used	remaining
	Wages & Benefits	\$51,354	\$51,354	\$696,442	7.37%	\$645,088
520	Housing	\$2,545	\$2,545	\$42,900	5.93%	\$40,355
545	Travel/Training	\$265	\$265	\$2,000	13.25%	\$1,735
561	Supplies	\$1,270	\$1,270	\$87,000	1.46%	\$85,730
580, 661, 663, 799	Building Maintenance	\$1,364	\$1,364	\$30,100	4.53%	\$28,736
668	Software Licenses	\$253	\$253	\$8,146	3.11%	\$7,893
669	General Expenses	\$4,071	\$4,071	\$35,581	11.44%	\$31,510
790	Allowance for Special Events	\$0	\$0	\$1,100	0.00%	\$1,100
799	Unforeseen	\$0	\$0	\$2,500	0.00%	\$2,500
	Other/Non Budgeted	\$0	\$0	\$0		\$0
	TOTAL	\$61,122	\$61,122	\$905,769	6.75%	\$844,647

Expense totals do not include purchases for the building that have been made by City of Bethel Property Maintenance.



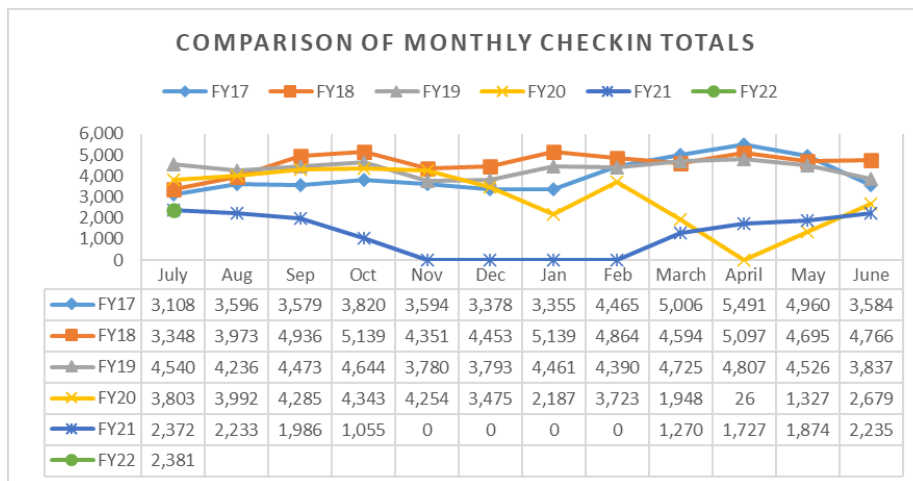
We have actively worked to keep expenses low through this time of reduced revenue due to CoVID-19 while still making seasonal purchases that are dependant on barge service and purchases for maintenance and cleaning projects. Due to our 2 week pay period structure there are 2 months out of each year in which 3 pay periods fall, skewing wages totals for those months.

Facility Utilization

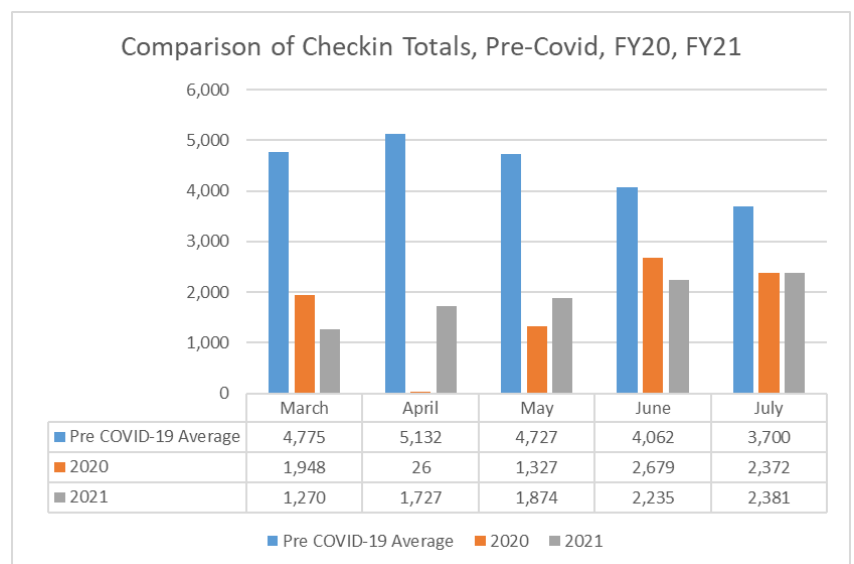
Facility Check-In: Facility Check-In numbers represent the total number of patrons who visited the facility and are based on a compilation of the number of members who checked-in, the number of daily passes sold and the number of participants in programs, activities, rentals, and special events. These numbers represent facility visits, not individuals as most individuals visit the facility multiple times over the course of the month.

Facility Check-In	Jul-21	Aug-21	Sep-21	Oct-21	Nov-21	Dec-21	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22	Total
Member Checkins	1,202												1,202
Daily Admissions	1,119												1,119
Rentals	0												0
Fitness Programming	40												40
Aquatics Programming	20												20
Youth Programs	0												0
Monthly Totals	2,381	0	0	0	0	0	0	0	0	0	0	0	2,381

Concerns about CoVID-19 began impacting facility utilization in February 2020 and into full facility closures March 18th - May 9th, 2020 and October 15th 2020 – April 30th, 2021.



From our reopening to vaccinated individuals on March 1st we have seen a slow but steady increase in the average number of visits. Phase 3, allowing all individuals to utilize the facility (with restrictions) was implemented starting March 31st and we have seen a continued trend of slow but steady increase in facility visits bringing us to approximately 64% of our normal average for July.



Report Criteria:

Accounts to include: With balances
 Print Fund Titles
 Page and Total by Fund
 Print Source Titles
 Total by Source
 Print Department Titles
 Total by Department
 All Segments Tested for Total Breaks

Account Number	Account Title	2020-21 Current year Budget	2020-21 Current year Actual	2021-21 Current year
GENERAL FUND				
TAXES				
10-40-400	TAX - TRANSIENT LODGING	450,000.00	350,217.10	99,782.90
10-40-401	TAX - SALES	6,000,000.00	7,706,920.24	1,706,920.24-
10-40-402	Ak Remote Seller Sales Tax	600,000.00	326,282.39	273,717.61
10-40-403	PENALTIES & INT - SALES TAX	75,000.00	99,280.43	24,280.43-
10-40-407	CIGARETTE AND TOBACCO TAX	583,120.00	638,426.61	55,306.61-
10-40-408	TAX - ALCOHOL USE TAX	443,000.00	413,323.71	29,676.29
10-40-420	Marijuana Tax	600,000.00	1,124,608.02	524,608.02-
10-40-468	TAX - MOTOR VEH REGISTRATION	50,000.00	41,604.24	8,395.76
Total TAXES:		8,801,120.00	10,700,662.74	1,899,542.74-
STATE & FEDERAL REVENUES				
10-42-410	PERS ON BEHALF	125,000.00	.00	125,000.00
10-42-414	COMMUNITY DIVIDEND	75,947.00	77,105.69	1,158.69-
10-42-418	PILT Program - State	900,000.00	948,660.68	48,660.68-
10-42-423	State of AK UI Trust Fund	.00	18,543.87	18,543.87-
10-42-429	SOA ELECTRIC CO-OP TAX SHARE	19,800.00	20,408.62	608.62-
10-42-430	SOA - Jury Duty Reimb.	1,000.00	175.00	825.00
Total STATE & FEDERAL REVENUES:		1,121,747.00	1,064,893.86	56,853.14
CHARGES FOR SERVICES				
10-43-422	AMBULANCE REVENUE	210,000.00	250,517.81	40,517.81-
10-43-424	POLICE DEPT MISC FEES	9,000.00	.00	9,000.00
10-43-426	Ambulance Fees	1,500.00	.00	1,500.00
Total CHARGES FOR SERVICES:		220,500.00	250,517.81	30,017.81-
LICENSES, PERMITS & FEES				
10-45-450	GAMING TAX	400,000.00	252,323.62	147,676.38
10-45-451	TAXI PERMITS	155,000.00	149,795.00	5,205.00
10-45-452	BUSINESS LICENSES	36,500.00	25,975.00	10,525.00
10-45-453	ANIMAL CONTROL LICENSES	2,500.00	2,735.00	235.00-
10-45-454	PLANNING FEES	500.00	2,175.00	1,675.00-
10-45-455	PLAT/RECORDING FEES	500.00	.00	500.00
10-45-456	SITE REVIEWS	5,000.00	1,265.00	3,735.00
10-45-457	PARKS & REC JULY 4TH FEES	2,000.00	.00	2,000.00
10-45-469	MISC PERMITS/LICENSES/FEE	5,000.00	8,070.09	3,070.09-
Total LICENSES, PERMITS & FEES:		607,000.00	442,338.71	164,661.29
OTHER FINANCING SOURCES				
10-46-490	XFRS IN FROM OTHER FUNDS	17,500.00	.00	17,500.00

Account Number	Account Title	2020-21 Current year Budget	2020-21 Current year Actual	2021-21 Current year
Total OTHER FINANCING SOURCES:		17,500.00	.00	17,500.00
MISCELLANEOUS				
10-49-460	NSF - CLEARING ACCOUNT	.00	65.00	65.00-
10-49-483	PUBLIC DONATIONS FIRE DPT	.00	200.00	200.00-
10-49-487	INVESTMENT INCOME	450,000.00	7,243.80	442,756.20
10-49-488	POLICE DEPT MISC	3,000.00	6,248.35	3,248.35-
10-49-489	100 YRS PUBLICATION	.00	235.00	235.00-
10-49-492	CLEANUP GREENUP DONATIONS	.00	300.00	300.00-
10-49-494	GAIN(LOSS) SALE OF F.ASSETS	70,000.00	26,284.11	43,715.89
10-49-495	MISCELLANEOUS REVENUE	7,500.00	60,145.83	52,645.83-
10-49-500	SOA Court Fines/Fees	25,200.00	5,595.48	19,604.52
10-49-501	PC Tickets	1,500.00	4,531.00	3,031.00-
Total MISCELLANEOUS:		557,200.00	110,848.57	446,351.43
ADMINISTRATION				
10-51-501	SALARIES	373,997.00	386,509.36	12,512.36-
10-51-502	OVERTIME	8,851.10	43,568.09	34,716.99-
10-51-508	LEAVE CASHOUT	15,462.00	24,336.93	8,874.93-
10-51-510	SOCIAL SECURITY EXPENSE	.00	7,792.18	7,792.18-
10-51-511	MEDICARE FICA	5,037.00	6,748.66	1,711.66-
10-51-512	EMPLOYEE GROUP BENEFITS	76,284.00	59,836.77	16,447.23
10-51-515	UNEMPLOYMENT	3,551.00	.00	3,551.00
10-51-516	WORKERS' COMPENSATION	928.00	1,260.96	332.96-
10-51-518	PERS	76,426.00	68,690.86	7,735.14
10-51-519	UTILITY BENEFIT	13,680.00	13,825.96	145.96-
10-51-521	HOUSING	20,000.00	.00	20,000.00
10-51-522	Recruitment Costs	10,000.00	.00	10,000.00
10-51-545	TRAINING/TRAVEL	10,000.00	2,431.00	7,569.00
10-51-561	SUPPLIES	6,700.00	5,019.44	1,680.56
10-51-563	Wearing Apparel	2,500.00	.00	2,500.00
10-51-601	VEHICLE PARTS	.00	36.08	36.08-
10-51-602	GASOLINE / DIESEL / OIL	1,500.00	384.03	1,115.97
10-51-621	ELECTRICITY	18,400.00	18,097.38	302.62
10-51-622	TELEPHONE	20,000.00	17,387.48	2,612.52
10-51-623	HEATING FUEL	22,440.00	15,972.25	6,467.75
10-51-626	WATER/SEWER/GARB/	12,000.00	7,720.65	4,279.35
10-51-627	Staff Cellular Phones	840.00	1,001.42	161.42-
10-51-644	CONSULTING FEES	60,000.00	750.00	59,250.00
10-51-646	DRUG TESTING/BCKGRND CKS	9,500.00	4,875.50	4,624.50
10-51-649	Professional Fees	20,000.00	17,046.50	2,953.50
10-51-661	VEHICLE MAINT/REPAIR	1,894.00	1,276.37	617.63
10-51-663	JANITORIAL	11,400.00	10,725.00	675.00
10-51-668	HARDWARE/SOFTWARE SUP/669	.00	9,500.00	9,500.00-
10-51-669	OTHER PURCHASED SERVICES	147,504.00	46,665.33	100,838.67
10-51-683	MINOR EQUIPMENT	2,000.00	189.95	1,810.05
10-51-684	INTERGOVERNMENTAL RELAT.	71,643.00	110,208.89	38,565.89-
10-51-721	INSURANCE	16,630.00	18,254.52	1,624.52-
10-51-722	INSURANCE-DED EXP & OTHER	.00	6,741.29	6,741.29-
10-51-724	DUES/SUBSCRIPTIONS	1,200.00	764.00	436.00
10-51-727	ADVERTISING	1,000.00	2,246.07	1,246.07-
10-51-732	EQUIPMENT RENTAL	2,000.00	289.77	1,710.23
10-51-733	POSTAGE	1,000.00	30.25	969.75
10-51-790	ALLOWANCE SPECIAL EVENTS	7,500.00	8,346.44	846.44-

Account Number	Account Title	2020-21 Current year Budget	2020-21 Current year Actual	2021-21 Current year
10-51-799	MISCELLANEOUS EXPENSES	1,000.00	897.15	102.85
10-51-875	INDIRECT COST RECOVERY	263,180.00	371,701.42	108,521.42-
10-51-996	ADMIN OVERHEAD-IT SVCS	17,539.00	16,261.51	1,277.49
Total ADMINISTRATION:		1,333,586.10	1,307,389.46	26,196.64
CITY CLERKS OFFICE				
10-52-501	SALARIES	179,282.00	182,505.47	3,223.47-
10-52-502	OVERTIME	.00	26.84	26.84-
10-52-508	LEAVE CASHOUT	.00	52.53	52.53-
10-52-511	MEDICARE	2,600.00	2,644.60	44.60-
10-52-512	EMPLOYEE GROUP BENEFITS	50,856.00	34,935.24	15,920.76
10-52-515	UNEMPLOYMENT	3,191.00	.00	3,191.00
10-52-516	WORKERS' COMPENSATION	479.00	650.76	171.76-
10-52-518	P.E.R.S.	39,442.00	39,964.21	522.21-
10-52-519	UTILITY BENEFIT	9,120.00	7,545.70	1,574.30
10-52-541	TRAVEL/TRAINING-COUNCIL	6,400.00	.00	6,400.00
10-52-545	TRAINING/TRAVEL-CLERK	5,000.00	3,483.00	1,517.00
10-52-561	SUPPLIES-CLERK	3,500.00	3,094.65	405.35
10-52-562	SUPPLIES-COUNCIL	500.00	46.00	454.00
10-52-627	Staff Cellular Phones	2,720.00	1,020.49	1,699.51
10-52-642	LEGAL FEES	5,000.00	.00	5,000.00
10-52-644	CONSULTING FEES	9,534.00	.00	9,534.00
10-52-664	COMPUTER SERVICES	3,966.00	3,966.00	.00
10-52-669	OTHER PURCHASE SERVICES	9,505.00	12,934.69	3,429.69-
10-52-682	ELECTION EXPENSES	12,000.00	9,749.63	2,250.37
10-52-684	DONATIONS & AWARDS	800.00	155.16	644.84
10-52-690	CAPITAL EXPENDITURES	1,670.00	1,670.00	.00
10-52-721	INSURANCE	2,682.00	2,944.80	262.80-
10-52-724	DUES/SUBSCRIPTIONS	8,600.00	7,873.00	727.00
10-52-727	ADVERTISING	1,000.00	837.20	162.80
10-52-790	ALLOWANCE FOR SPECIAL EVENTS	600.00	.00	600.00
10-52-799	OTHER MISC. EXPENSES	.00	900.00	900.00-
10-52-875	INDIRECT COST RECOVERY	133,463.00	165,403.89	31,940.89-
10-52-996	ADMIN OVERHEAD-IT SVCS	17,539.00	16,261.51	1,277.49
Total CITY CLERKS OFFICE:		509,449.00	498,665.37	10,783.63
FINANCE				
10-53-501	SALARIES	587,155.00	339,754.37	247,400.63
10-53-502	OVERTIME	15,000.00	10,855.32	4,144.68
10-53-508	LEAVE CASHOUT	13,166.00	2,293.39	10,872.61
10-53-510	SOCIAL SECURITY EXPENSE	.00	1,212.94	1,212.94-
10-53-511	MEDICARE FICA	7,368.00	5,358.83	2,009.17
10-53-512	EMPLOYEE GROUP BENEFITS	155,195.00	107,081.38	48,113.62
10-53-515	UNEMPLOYMENT	4,500.00	9,537.78	5,037.78-
10-53-516	WORKERS' COMPENSATION	1,500.00	1,844.52	344.52-
10-53-518	PERS	111,794.00	73,591.74	38,202.26
10-53-519	UTILITY BENEFIT	33,060.00	10,244.96	22,815.04
10-53-545	TRAINING/TRAVEL	14,000.00	5,029.00	8,971.00
10-53-561	SUPPLIES	10,000.00	9,866.02	133.98
10-53-601	VEHICLE MT. (PARTS & TOOLS)	.00	7.20	7.20-
10-53-602	GASOLINE	500.00	1,025.89	525.89-
10-53-622	TELEPHONE	500.00	131.04	368.96
10-53-627	Staff Cellular Phones	.00	697.97	697.97-
10-53-641	AUDITING EXPENSE	85,000.00	69,810.00	15,190.00

Account Number	Account Title	2020-21 Current year Budget	2020-21 Current year Actual	2021-21 Current year
10-53-648	Admin-Outsourced Services	89,510.00	109,300.00	19,790.00-
10-53-649	OTHER PROFESSIONAL SVS	303,000.00	300,149.20	2,850.80
10-53-661	VEHICLE MAINT/REPAIRS	1,894.00	1,276.37	617.63
10-53-667	CONNECTIVITY SERVICES	.00	1,000.00	1,000.00-
10-53-668	HARDWARE/SOFTWARE SUP/669	29,000.00	33,494.43	4,494.43-
10-53-669	OTHER PURCHASED SERVICES	7,500.00	64,203.54	56,703.54-
10-53-683	MINOR EQUIPMENT	5,000.00	809.54	4,190.46
10-53-693	Kiosk+Annual Fees&NewCopier	45,000.00	12,448.02	32,551.98
10-53-721	INSURANCE	5,926.00	6,504.72	578.72-
10-53-724	DUES/SUBSCRIPTIONS	750.00	244.00	506.00
10-53-727	ADVERTISING	500.00	283.98	216.02
10-53-733	POSTAGE	750.00	3,707.18	2,957.18-
10-53-734	CASH OVER/SHORT	.00	23.94-	23.94
10-53-735	FINANCE CHARGES/PENALTIES	.00	18.20	18.20-
10-53-736	BANK CHARGES	57,490.00	63,579.91	6,089.91-
10-53-799	MISCELLANEOUS EXPENSES	101,000.00	100,597.82	402.18
10-53-875	INDIRECT COST RECOVERY	566,327.00	682,788.49	116,461.49-
10-53-996	ADMIN OVERHEAD-IT SVCS	23,198.00	21,508.68	1,689.32
Total FINANCE:		2,275,583.00	2,050,232.49	225,350.51
PLANNING				
10-54-501	SALARIES	153,891.00	154,566.61	675.61-
10-54-502	OVERTIME	.00	14.00	14.00-
10-54-508	LEAVE CASHOUT	7,630.00	106.31	7,523.69
10-54-511	MEDICARE FICA	2,231.00	2,184.00	47.00
10-54-512	EMPLOYEE GROUP BENEFITS	50,856.00	25,937.39	24,918.61
10-54-515	UNEMPLOYMENT	1,500.00	.00	1,500.00
10-54-516	WORKERS' COMPENSATION	411.00	558.60	147.60-
10-54-518	PERS	33,856.00	33,590.91	265.09
10-54-519	UTILITY BENEFIT	9,120.00	1,901.85	7,218.15
10-54-545	TRAINING/TRAVEL	7,300.00	.00	7,300.00
10-54-561	SUPPLIES	5,600.00	6,140.84	540.84-
10-54-563	WEARING APPAREL	300.00	295.59	4.41
10-54-601	VEHICLE PARTS	1,000.00	846.49	153.51
10-54-602	GASOLINE	1,800.00	752.80	1,047.20
10-54-621	ELECTRICITY	1,440.00	1,560.16	120.16-
10-54-622	TELEPHONE	200.00	65.52	134.48
10-54-623	HEATING FUEL	2,040.00	3,611.11	1,571.11-
10-54-626	WATER/SEWER/GARBAGE	1,400.00	988.18	411.82
10-54-627	Staff Cellular Phones	840.00	325.89	514.11
10-54-642	Legal Fees	5,000.00	.00	5,000.00
10-54-648	Code Enforcement Activities	3,500.00	.00	3,500.00
10-54-649	OTHER PROFESSIONAL FEES	127,340.00	31,322.50	96,017.50
10-54-661	VEHICLE MAINT/REPAIRS	1,894.00	1,286.37	607.63
10-54-668	HARDWARE/SOFTWARE SUPPORT	2,500.00	1,929.00	571.00
10-54-669	PROFESSIONAL SERVICES	4,000.00	.00	4,000.00
10-54-683	MINOR EQUIPMENT	5,500.00	.00	5,500.00
10-54-721	INSURANCE	3,157.00	3,448.32	291.32-
10-54-724	DUES & SUBSCRIPTION	500.00	223.97	276.03
10-54-727	ADVERTISING	2,000.00	914.00	1,086.00
10-54-799	MISCELLANEOUS EXPENSES	1,000.00	76.63	923.37
10-54-996	ADMIN OVERHEAD-IT SVCS	17,539.00	16,261.51	1,277.49
Total PLANNING:		455,345.00	288,908.55	166,436.45

Account Number	Account Title	2020-21 Current year Budget	2020-21 Current year Actual	2021-21 Current year
TECHNOLOGY DEPARTMENTS				
10-55-501	SALARIES	94,164.00	88,439.18	5,724.82
10-55-508	LEAVE CASHOUT	.00	15,667.91	15,667.91-
10-55-511	MEDICARE FICA	1,676.00	1,469.88	206.12
10-55-512	EMPLOYEE GROUP BENEFITS	25,428.00	12,930.97	12,497.03
10-55-515	UNEMPLOYMENT	710.00	.00	710.00
10-55-516	WORKERS' COMPENSATION	244.00	341.76	97.76-
10-55-518	PERS	20,616.00	19,194.51	1,421.49
10-55-519	UTILITY BENEFIT	4,560.00	5,866.73	1,306.73-
10-55-545	TRAINING/TRAVEL	5,000.00	.00	5,000.00
10-55-561	SUPPLIES	5,000.00	3,238.41	1,761.59
10-55-601	VEHICLE MT. (PARTS & TOOLS)	.00	461.65	461.65-
10-55-602	GASOLINE	1,440.00	890.13	549.87
10-55-627	STAFF CELLULAR PHONES	2,000.00	2,049.11	49.11-
10-55-649	OTHER PROFESSIONAL SERVICES	125,000.00	113,574.95	11,425.05
10-55-661	VEHICLE MAINT/REPAIRS	1,894.00	1,276.37	617.63
10-55-667	CONNECTIVITY SERVICES	295,000.00	265,201.15	29,798.85
10-55-668	SOFTWARE/SUPPORT	60,000.00	34,469.74	25,530.26
10-55-669	ADMIN OVERHEAD-IT SVCS	10,000.00	389.00	9,611.00
10-55-683	MINOR EQUIPMENT	20,000.00	21,133.36	1,133.36-
10-55-690	CAPITAL EXPENDITURES	.00	74,258.99	74,258.99-
10-55-691	CAPITAL-SERVER	100,000.00	72,922.55	27,077.45
10-55-692	AllWorx Phone System Upgrade	50,000.00	.00	50,000.00
10-55-693	Office 365 w/migration of G-Su	38,000.00	.00	38,000.00
10-55-694	Server Room Air Conditioner	10,000.00	.00	10,000.00
10-55-721	INSURANCE	2,452.00	2,691.72	239.72-
10-55-732	EQUIPMENT RENTAL	45,000.00	62,049.95	17,049.95-
10-55-799	MISCELLANEOUS EXPENSES	1,000.00	903.99	96.01
10-55-875	INDIRECT COST RECOVERY	509,850.00-	472,718.42-	37,131.58-
10-55-996	ADMIN OVERHEAD-IT SVCS	67,180.00	61,689.76	5,490.24
Total TECHNOLOGY DEPARTMENTS:		476,514.00	388,393.35	88,120.65
CITY ATTORNEY'S OFFICE				
10-56-501	SALARIES	137,500.00	138,428.92	928.92-
10-56-508	LEAVE CASHOUT	.00	691.98-	691.98
10-56-511	MEDICARE	1,994.00	1,996.45	2.45-
10-56-512	EMPLOYEE GROUP BENEFITS	25,428.00	39,620.81	14,192.81-
10-56-515	UNEMPLOYMENT	800.00	.00	800.00
10-56-516	WORKERS' COMPENSATION	367.00	499.08	132.08-
10-56-518	PERS	30,250.00	30,101.29	148.71
10-56-545	TRAINING/TRAVEL	12,000.00	1,935.59	10,064.41
10-56-561	SUPPLIES	3,000.00	458.82	2,541.18
10-56-627	Staff Cellular Phones	840.00	500.17	339.83
10-56-642	LEGAL FEES	25,000.00	13,665.10	11,334.90
10-56-649	PROFESSIONAL SERVICES	20,000.00	20,042.50	42.50-
10-56-669	OTHER PURCHASED SERVICES	8,000.00	10,317.91	2,317.91-
10-56-721	INSURANCE	1,968.00	2,334.88	366.88-
10-56-724	DUES AND SUBSCRIPTIONS	1,500.00	1,299.99	200.01
10-56-727	ADVERTISING	2,500.00	.00	2,500.00
10-56-732	RENTS AND LEASES	9,400.00	9,300.98	99.02
10-56-799	MISCELLANEOUS EXPENSE	1,200.00	877.47	322.53
10-56-875	INDIRECT COST RECOVERY	67,100.00-	56,462.28-	10,637.72-
10-56-996	ADMIN OVERHEAD-IT SVCS	14,684.00	13,614.29	1,069.71

Account Number	Account Title	2020-21 Current year Budget	2020-21 Current year Actual	2021-21 Current year
Total CITY ATTORNEY'S OFFICE:		229,331.00	227,839.99	1,491.01
FIRE DEPARTMENT				
10-60-501	SALARIES	553,034.00	264,193.43	288,840.57
10-60-502	FLSA OVERTIME	50,225.00	41,528.50	8,696.50
10-60-506	CALL BACK OVERTIME	45,100.00	52,063.62	6,963.62-
10-60-508	LEAVE CASHOUT	20,905.00	10,766.36	10,138.64
10-60-510	SOCIAL SECURITY EXPENSE	694.00	2,923.03	2,229.03-
10-60-511	MEDICARE FICA	9,815.00	9,861.80	46.80-
10-60-512	EMPLOYEE GROUP BENEFITS	203,424.00	122,651.76	80,772.24
10-60-515	UNEMPLOYMENT	6,232.00	737.65	5,494.35
10-60-516	WORKERS' COMPENSATION	26,083.00	24,739.32	1,343.68
10-60-518	PERS	148,918.00	125,258.54	23,659.46
10-60-519	UTILITY BENEFIT	36,480.00	17,678.94	18,801.06
10-60-545	TRAINING/TRAVEL	19,200.00	9,028.37	10,171.63
10-60-561	SUPPLIES	25,200.00	28,319.40	3,119.40-
10-60-563	WEARING APPAREL	15,700.00	12,188.32	3,511.68
10-60-567	FIRE PREVENTION PROGRAM	5,200.00	3,297.35	1,902.65
10-60-600	VEHICLE MT. (PARTS & TOOLS)	3,200.00	.00	3,200.00
10-60-601	VEHICLE MT. (PARTS & TOOLS)	21,250.00	15,377.38	5,872.62
10-60-602	GASOLINE/DIESEL/OIL	14,400.00	9,421.41	4,978.59
10-60-621	ELECTRICITY	18,720.00	16,718.14	2,001.86
10-60-622	TELEPHONE	2,600.00	1,978.18	621.82
10-60-623	HEATING FUEL	20,400.00	17,190.98	3,209.02
10-60-626	WATER/SEWER/GARBAGE	8,500.00	5,613.93	2,886.07
10-60-627	Staff Cellular Phones	2,500.00	1,466.95	1,033.05
10-60-647	COLLECTION/SMALL CLAIMS	31,200.00	27,125.96	4,074.04
10-60-649	VOLUNTEER STIPEND	28,540.00	4,298.00	24,242.00
10-60-660	VEHICLE MAINT SERVICES	6,000.00	60.00	5,940.00
10-60-661	VEHICLE MAINT/REPAIRS	12,628.00	8,509.10	4,118.90
10-60-662	PROPERTY MAINT	32,000.00	4,395.19	27,604.81
10-60-669	OTHER PURCHASED SERVICES	24,500.00	26,808.67	2,308.67-
10-60-683	MINOR EQUIPMENT	20,300.00	12,219.31	8,080.69
10-60-696	CAPITAL EXP-ladder truck lease	71,218.00	71,217.61	.39
10-60-697	Ford Expedition Command Vehic	65,000.00	4,061.76	60,938.24
10-60-721	INSURANCE	89,255.00	97,978.20	8,723.20-
10-60-724	DUES/SUBSCRIPTIONS	7,324.00	3,507.71	3,816.29
10-60-727	ADVERTISING	1,500.00	943.99	556.01
10-60-799	MISCELLANEOUS EXPENSES	1,500.00	480.89	1,019.11
10-60-996	ADMIN OVERHEAD-IT SVCS	17,539.00	16,261.51	1,277.49
Total FIRE DEPARTMENT:		1,666,284.00	1,070,871.26	595,412.74
POLICE				
10-61-501	SALARIES	1,767,439.00	992,166.63	775,272.37
10-61-502	OVERTIME	200,000.00	149,026.54	50,973.46
10-61-508	LEAVE CASHOUT	79,485.00	32,998.55	46,486.45
10-61-511	MEDICARE	28,528.00	28,409.26	118.74
10-61-512	GROUP HEALTH INSURANCE	584,844.00	436,432.97	148,411.03
10-61-515	UNEMPLOYMENT	19,674.00	28,188.60	8,514.60-
10-61-516	WORKERS' COMPENSATION	60,562.00	58,101.48	2,460.52
10-61-518	PERS	432,837.00	399,005.86	33,831.14
10-61-519	UTILITY BENEFIT	104,880.00	35,811.87	69,068.13
10-61-520	RELOCATION COSTS	15,000.00	15,198.64	198.64-
10-61-545	Training/Travel	43,000.00	40,275.15	2,724.85

Account Number	Account Title	2020-21 Current year Budget	2020-21 Current year Actual	2021-21 Current year
10-61-561	SUPPLIES	27,500.00	78,848.33	51,348.33-
10-61-563	EMPLOYEE WEARING APPAREL	21,250.00	9,564.92	11,685.08
10-61-601	VEHICLE MT. (PARTS & TOOLS)	6,000.00	11,445.07	5,445.07-
10-61-602	GASOLINE/DIESEL/OIL	36,000.00	29,566.27	6,433.73
10-61-621	ELECTRICITY	40,800.00	39,625.86	1,174.14
10-61-622	TELEPHONE	20,500.00	17,004.70	3,495.30
10-61-623	HEATING FUEL	25,500.00	20,275.30	5,224.70
10-61-626	WATER/SEWER/GARBAGE	10,000.00	7,996.82	2,003.18
10-61-627	Staff Cellular Phones	17,000.00	6,937.51	10,062.49
10-61-660	VEHICLE MAINT SERVICES	8,500.00	1,774.45	6,725.55
10-61-661	VEHICLE MAINT/REPAIR	25,256.00	17,028.23	8,227.77
10-61-668	SART EXAMS	10,000.00	5,632.20	4,367.80
10-61-669	OTHER PURCHASED SERVICES	55,600.00	50,424.49	5,175.51
10-61-683	MINOR EQUIPMENT	30,000.00	32,896.20	2,896.20-
10-61-691	VEHICLES	61,200.00	55,864.45	5,335.55
10-61-721	INSURANCE	207,566.00	226,688.76	19,122.76-
10-61-722	INSURANCE-DED EXP & OTHER	15,000.00	.00	15,000.00
10-61-724	DUES/SUBSCRIPTIONS	1,000.00	1,475.50	475.50-
10-61-736	Leased Properties	19,200.00	.00	19,200.00
10-61-996	ADMIN OVERHEAD-IT SVCS	62,712.00	58,144.35	4,567.65
Total POLICE:		4,036,833.00	2,886,808.96	1,150,024.04

PUBLIC WORKS-ADMIN

10-65-501	SALARIES	25,925.00	31,327.86	5,402.86-
10-65-502	OVERTIME	.00	285.40	285.40-
10-65-508	LEAVE CASHOUT	354.00	1,441.84	1,087.84-
10-65-511	MEDICARE FICA	419.00	465.38	46.38-
10-65-512	EMPLOYEE GROUP BENEFITS	7,628.00	10,635.07	3,007.07-
10-65-515	UNEMPLOYMENT	218.00	.00	218.00
10-65-516	WORKERS' COMPENSATION	69.00	94.08	25.08-
10-65-518	PERS	5,704.00	6,882.42	1,178.42-
10-65-519	UTILITY BENEFIT	2,736.00	640.34	2,095.66
10-65-545	TRAINING/TRAVEL	8,000.00	463.00	7,537.00
10-65-561	SUPPLIES	3,000.00	2,205.88	794.12
10-65-600	TIRES	3,000.00	.00	3,000.00
10-65-601	VEHICLE PARTS	.00	1,381.73	1,381.73-
10-65-602	GASOLINE/DIESEL/OIL	4,200.00	251.30	3,948.70
10-65-621	ELECTRICITY	5,900.00	4,205.65	1,694.35
10-65-622	TELEPHONE	150.00	65.52	84.48
10-65-623	HEATING FUEL	8,160.00	6,137.84	2,022.16
10-65-626	WATER/SEWER/GARBAGE	1,302.00	988.19	313.81
10-65-627	Staff Cellular Phones	2,347.00	859.00	1,488.00
10-65-661	VEHICLE MAINT/REPAIRS	3,788.00	2,552.74	1,235.26
10-65-669	OTHER PURCHASED SERVICES	1,000.00	.00	1,000.00
10-65-699	CITY SHOP FLOOR REPAIR	585,963.00	515,004.19	70,958.81
10-65-721	INSURANCE	2,533.00	2,780.28	247.28-
10-65-724	DUES/SUBSCRIPTIONS	500.00	500.05	.05-
10-65-799	MISCELLANEOUS EXPENSES	2,500.00	3,851.09	1,351.09-
10-65-996	ADMIN OVERHEAD-IT SVCS	16,111.00	14,937.89	1,173.11
Total PUBLIC WORKS-ADMIN:		691,507.00	607,956.74	83,550.26

PW-STREETS & ROADS

10-66-501	SALARIES	402,731.00	383,898.92	18,832.08
10-66-502	OVERTIME	20,500.00	38,536.09	18,036.09-

Account Number	Account Title	2020-21 Current year Budget	2020-21 Current year Actual	2021-21 Current year
10-66-508	LEAVE CASHOUT	19,645.00	27,188.89	7,543.89-
10-66-511	MEDICARE FICA	6,137.00	6,665.53	528.53-
10-66-512	EMPLOYEE GROUP BENEFITS	136,040.00	133,368.50	2,671.50
10-66-515	UNEMPLOYMENT	3,764.00	.00	3,764.00
10-66-516	WORKERS' COMPENSATION	16,421.00	16,445.16	24.16-
10-66-518	PERS	93,111.00	92,373.23	737.77
10-66-519	UTILITY BENEFIT	24,396.00	14,363.78	10,032.22
10-66-545	TRAINING/TRAVEL	.00	314.90-	314.90
10-66-561	SUPPLIES	4,500.00	3,606.41	893.59
10-66-562	SIGNS	4,500.00	3,208.50	1,291.50
10-66-563	WEARING APPAREL	2,500.00	2,483.27	16.73
10-66-567	CALCIUM CHLORIDE	50,000.00	312.85-	50,312.85
10-66-576	SALT	50,000.00	46,763.50	3,236.50
10-66-577	ASPHALT PRODUCTS/SUPPLIES	3,500.00	.00	3,500.00
10-66-578	STREET MAINT GRAVEL	18,000.00	15,989.40	2,010.60
10-66-600	TIRES & WHEELS	18,000.00	36,903.41	18,903.41-
10-66-601	VEHICLE MT. (PARTS & TOOLS)	50,000.00	71,720.97	21,720.97-
10-66-602	GASOLINE/DIESEL/OIL	72,000.00	77,238.17	5,238.17-
10-66-620	ELECTRICITY (STREET LTS)	60,000.00	50,390.97	9,609.03
10-66-621	ELECTRICITY	14,832.00	2,061.54	12,770.46
10-66-622	TELEPHONE	500.00	32.76	467.24
10-66-623	HEATING FUEL	8,500.00	4,324.88	4,175.12
10-66-626	WATER/SEWER/GARBAGE	3,579.00	2,717.50	861.50
10-66-627	Staff Cellular Phones	1,680.00	1,164.96	515.04
10-66-647	Street Light Mt & Pole Rental	19,000.00	21,553.13	2,553.13-
10-66-661	VEHICLE MAINT/REPAIR	189,422.00	127,792.44	61,629.56
10-66-669	OTHER PURCHASED SERVICES	10,000.00	29,980.89	19,980.89-
10-66-683	MINOR EQUIPMENT	7,000.00	518.87	6,481.13
10-66-690	CPECaterpillar 972M Wheel Load	331,218.00	394,852.41	63,634.41-
10-66-696	SANDER PLOW TRUCKS FY04	460,000.00	460,056.00	56.00-
10-66-700	Wheel Loader Engine	41,000.00	27,462.01	13,537.99
10-66-701	WR90-3 Walk-N-Roll Compactor	40,000.00	33,776.25	6,223.75
10-66-702	Installation of 36" Culvert	167,143.80	17,466.00	149,677.80
10-66-703	STIP Match or Gravel for Roads	835,004.00	.00	835,004.00
10-66-721	INSURANCE	35,004.00	23,927.88	11,076.12
10-66-727	ADVERTISING	200.00	.00	200.00
10-66-750	Capitall Equipment	27,356.00	24,047.36	3,308.64
10-66-771	GRAVEL (was #578)	729,200.00	728,879.13	320.87
10-66-772	CULVERTS 18"	22,000.00	106.76	21,893.24
10-66-996	ADMIN OVERHEAD-IT SVCS	14,684.00	13,614.29	1,069.71
Total PW-STREETS & ROADS:		4,013,067.80	2,934,852.01	1,078,215.79
PROPERTY MAINTENANCE				
10-70-501	SALARIES	322,062.00	311,572.61	10,489.39
10-70-502	OVERTIME	75,431.56	69,060.29	6,371.27
10-70-506	SHIFT DIFFERENTIAL	.00	264.46	264.46-
10-70-508	LEAVE CASHOUT	15,752.00	6,475.11	9,276.89
10-70-510	SOCIAL SECURITY EXPENSE	1,746.00	830.58	915.42
10-70-511	MEDICARE FICA	5,177.00	5,967.29	790.29-
10-70-512	EMPLOYEE GROUP BENEFITS	129,683.00	130,634.25	951.25-
10-70-515	UNEMPLOYMENT	4,538.00	.00	4,538.00
10-70-516	WORKERS' COMPENSATION	16,459.00	14,558.40	1,900.60
10-70-518	PERS	72,358.00	79,950.83	7,592.83-
10-70-519	UTILITY BENEFIT	23,256.00	27,975.27	4,719.27-
10-70-545	TRAINING/TRAVEL	8,000.00	6,381.34	1,618.66

Account Number	Account Title	2020-21 Current year Budget	2020-21 Current year Actual	2021-21 Current year
10-70-561	SUPPLIES	2,000.00	2,025.47	25.47-
10-70-562	MATERIALS	2,000.00	15.98	1,984.02
10-70-563	WEARING APPAREL	5,000.00	5,083.62	83.62-
10-70-566	Cleanup Greenup Supplies	700.00	700.00	.00
10-70-580	BOILER EXPENSE	20,000.00	18,633.14	1,366.86
10-70-590	GLYCOL SUPPLIES	8,000.00	7,529.52	470.48
10-70-591	CARPENTRY EXPENSE	10,000.00	2,696.49	7,303.51
10-70-592	PLUMBING SUPPLIES	5,000.00	5,666.21	666.21-
10-70-593	ELECTRICAL SUPPLIES	6,000.00	5,391.34	608.66
10-70-594	PAINT SUPPLIES	3,000.00	37.96	2,962.04
10-70-595	BOARDWALK REPAIR SUPPLIES	6,000.00	.00	6,000.00
10-70-601	VEHICLE MT. (PARTS & TOOLS)	5,000.00	5,911.74	911.74-
10-70-602	GASOLINE/DIESEL/OIL	10,000.00	9,355.10	644.90
10-70-621	ELECTRICITY	14,400.00	11,956.98	2,443.02
10-70-622	TELEPHONE	100.00	43.75	56.25
10-70-623	HEATING FUEL	30,600.00	35,091.29	4,491.29-
10-70-626	WATER/SEWER/GARBAGE	17,400.00	16,445.47	954.53
10-70-627	Staff Cellular Phones	1,000.00	675.61	324.39
10-70-661	VEHICLE MAINT/REPAIR	6,006.00	5,163.77	842.23
10-70-662	Wind Turbine Contract	6,000.00	.00	6,000.00
10-70-663	Wind Turbine Maintenance	5,000.00	500.00	4,500.00
10-70-668	Parks Maintenance	25,000.00	7,902.18	17,097.82
10-70-669	OTHER PURCHASED SERVICES	25,000.00	36,256.30	11,256.30-
10-70-681	Boardwalk Lighting Project	87,889.00	44,516.26	43,372.74
10-70-683	MINOR EQUIPMENT	7,000.00	2,428.52	4,571.48
10-70-690	CAPITAL EXPENDITURES	.00	46,788.51	46,788.51-
10-70-692	BURNER CONTROLS UPGRADE	.00	3,299.00	3,299.00-
10-70-693	GENERATOR UPGRADE-CITY COMPL	.00	126.09	126.09-
10-70-695	Herman Nelson Heater	62,560.00	61,190.00	1,370.00
10-70-696	Two 3/4 Ton Pick Up Trucks	106,832.00	51,097.75	55,734.25
10-70-697	City Hall Improvements	1,500,000.00	259,355.56	1,240,644.44
10-70-698	Scissor Lift	18,138.00	.00	18,138.00
10-70-721	INSURANCE	12,236.00	12,974.52	738.52-
10-70-776	4th of July	2,000.00	1,500.00	500.00
10-70-799	MISCELLANEOUS EXPENSES	2,000.00	320.00	1,680.00
10-70-875	INDIRECT COST RECOVERY	324,354.00	312,348.26	12,005.74
10-70-996	ADMIN OVERHEAD-IT SVCS	27,940.00	25,904.97	2,035.03
Total PROPERTY MAINTENANCE:		3,038,617.56	1,652,601.79	1,386,015.77
PARKS & REC/BYC				
10-71-623	HEATING FUEL	.00	1,922.35	1,922.35-
Total PARKS & REC/BYC:		.00	1,922.35	1,922.35-
COMMUNITY SERVICE				
10-72-626	SENIOR CTR - W/S/G ONC	4,000.00	.00	4,000.00
10-72-745	LIBRARY CONTRIBUTION	72,600.00	71,872.67	727.33
10-72-748	Donation-Ice Road Maintenance	9,350.00	9,350.00	.00
10-72-755	Bethel Search & Rescue	20,000.00	.00	20,000.00
10-72-760	Community Action Grant	141,000.00	140,108.40	891.60
10-72-798	UAF 4-H CONTRIBUTION	117,000.00	56,000.00	61,000.00
Total COMMUNITY SERVICE:		363,950.00	277,331.07	86,618.93

Account Number	Account Title	2020-21 Current year Budget	2020-21 Current year Actual	2021-21 Current year
IN KIND MATCH & TRANFERS				
10-73-550	Cash Xfer POOL F40- Sales Tax	529,980.00	589,163.00	59,183.00-
10-73-551	Cash Xfer POOL F40- ALCO Tax	20,000.00	12,820.00	7,180.00
Total IN KIND MATCH & TRANFERS:		549,980.00	601,983.00	52,003.00-
GENERAL FUND Revenue Total:		11,325,067.00	12,569,261.69	1,244,194.69-
GENERAL FUND Expenditure Total:		19,640,047.46	14,795,756.39	4,844,291.07
Net Total GENERAL FUND:		8,314,980.46-	2,226,494.70-	6,088,485.76-

Account Number	Account Title	2020-21 Current year Budget	2020-21 Current year Actual	2021-21 Current year
POLICE ASSET FORFEITURE				
MISCELLANEOUS REVENUE				
16-49-487	INVESTMENT INCOME	.00	.42	.42-
Total MISCELLANEOUS REVENUE:		.00	.42	.42-
POLICE ASSET FORFEITURE Revenue Total:		.00	.42	.42-
POLICE ASSET FORFEITURE Expenditure Total:		.00	.00	.00
Net Total POLICE ASSET FORFEITURE:		.00	.42	.42-

Account Number	Account Title	2020-21 Current year Budget	2020-21 Current year Actual	2021-21 Current year
VSW-HEAT TRACE REPLACEMENT				
VSW-HEAT TRACE REPLACEMENT				
17-50-799	MISCELLANEOUS	.00	15,408.79	15,408.79-
Total VSW-HEAT TRACE REPLACEMENT:		.00	15,408.79	15,408.79-
VSW-HEAT TRACE REPLACEMENT Revenue Total:		.00	.00	.00
VSW-HEAT TRACE REPLACEMENT Expenditure Total:		.00	15,408.79	15,408.79-
Net Total VSW-HEAT TRACE REPLACEMENT:		.00	15,408.79-	15,408.79

Account Number	Account Title	2020-21 Current year Budget	2020-21 Current year Actual	2021-21 Current year
Boardwalk Lighting Project				
Source: 44				
18-44-442		.00	89,000.00	89,000.00-
Total Source: 44:		.00	89,000.00	89,000.00-
BYC FOOD PROGRAM EXPENDITURES				
18-50-683	MINOR EQUIPMENT	.00	851.95	851.95-
Total BYC FOOD PROGRAM EXPENDITURES:		.00	851.95	851.95-
Boardwalk Lighting Project Revenue Total:		.00	89,000.00	89,000.00-
Boardwalk Lighting Project Expenditure Total:		.00	851.95	851.95-
Net Total Boardwalk Lighting Project:		.00	88,148.05	88,148.05-

Account Number	Account Title	2020-21 Current year Budget	2020-21 Current year Actual	2021-21 Current year
Avenues W&S Grant USDA				
Department: 50				
19-50-735	FINANCE CHARGES/PENALTIES	.00	8,616.27	8,616.27-
Total Department: 50:		.00	8,616.27	8,616.27-
Avenues W&S Grant USDA Revenue Total:		.00	.00	.00
Avenues W&S Grant USDA Expenditure Total:		.00	8,616.27	8,616.27-
Net Total Avenues W&S Grant USDA:		.00	8,616.27-	8,616.27

Account Number	Account Title	2020-21 Current year Budget	2020-21 Current year Actual	2021-21 Current year
Avenues W&S Loan USDA				
CITY SHOP FLOOR REPAIR				
20-50-643	ENGINEERING	.00	676,156.15	676,156.15-
Total CITY SHOP FLOOR REPAIR:		.00	676,156.15	676,156.15-
Avenues W&S Loan USDA Revenue Total:		.00	.00	.00
Avenues W&S Loan USDA Expenditure Total:		.00	676,156.15	676,156.15-
Net Total Avenues W&S Loan USDA:		.00	676,156.15-	676,156.15

Account Number	Account Title	2020-21 Current year Budget	2020-21 Current year Actual	2021-21 Current year
Community Service Patrol Grant				
STATE FUNDING				
27-42-415	Grant Revenue	.00	256,754.21	256,754.21-
Total STATE FUNDING:		.00	256,754.21	256,754.21-
CSP PROGRAM				
27-50-501	SALARIES	149,286.00	127,183.24	22,102.76
27-50-502	OVERTIME	12,345.00	24,219.75	11,874.75-
27-50-508	LEAVE CASHOUT	7,042.00	7,204.06	162.06-
27-50-511	MEDICARE FICA	2,344.00	2,315.86	28.14
27-50-512	EMPLOYEE GROUP BENEFITS	76,284.00	66,144.60	10,139.40
27-50-515	UNEMPLOYMENT	2,131.00	.00	2,131.00
27-50-516	WORKMEN'S COMP	8,694.00	5,762.28	2,931.72
27-50-518	PERS	35,559.00	32,764.60	2,794.40
27-50-519	UTILITY BENEFIT	13,680.00	8,585.38	5,094.62
27-50-561	SUPPLIES	10,496.00	3,080.23	7,415.77
27-50-570	IN-KIND EXPENSES	32,308.00	.00	32,308.00
27-50-602	GASOLINE / DIESEL / OIL	.00	7,192.55	7,192.55-
27-50-622	TELEPHONE	1,500.00	.00	1,500.00
27-50-627	Staff Cellular Phones	1,500.00	940.28	559.72
27-50-721	INSURANCE	2,977.00	3,267.12	290.12-
Total CSP PROGRAM:		356,146.00	288,659.95	67,486.05
Community Service Patrol Grant Revenue Total:		.00	256,754.21	256,754.21-
Community Service Patrol Grant Expenditure Total:		356,146.00	288,659.95	67,486.05
Net Total Community Service Patrol Grant:		356,146.00-	31,905.74-	324,240.26-

Account Number	Account Title	2020-21 Current year Budget	2020-21 Current year Actual	2021-21 Current year
YK REG AQUA HLTH & SAFETY CTR				
40-16500	MACHINERY & EQUIPMENT	.00	1,465,627.00	1,465,627.00-
2014 YKHC GRANT				
40-43-420	Memberships	350,000.00	.00	350,000.00
40-43-430	PRO-SHOP REVENUE	44,982.00	16,683.00	28,299.00
40-43-435	CONCESSION REVENUE	70,092.00	17,773.00	52,319.00
40-43-460	ENTRY FEE	100,000.00	42,005.00	57,995.00
40-43-463	FACILITY RENTAL	44,600.00	4,986.00	39,614.00
40-43-465	PROGRAM FEES	85,817.00	4,268.00	81,549.00
Total 2014 YKHC GRANT:		695,491.00	85,715.00	609,776.00
TRANSFERS IN				
40-46-412	LOCAL SOURCES-SALES TAX REV	500,000.00	589,163.00	89,163.00-
40-46-413	LOCAL SOURCES-ALCOHOLTAX REV	20,000.00	12,820.00	7,180.00
40-46-414	WELLNESS PROGRAM	40,000.00	83,107.00	43,107.00-
Total TRANSFERS IN:		560,000.00	685,090.00	125,090.00-
MISCELLANEOUS				
40-49-485	Public Donations	.00	3,503.00	3,503.00-
40-49-487	INVESTMENT INCOME	41,000.00	887.83	40,112.17
Total MISCELLANEOUS:		41,000.00	4,390.83	36,609.17
LOCAL FUNDED EXPENDITURES				
40-50-561	SUPPLIES	.00	716.09	716.09-
40-50-602	Gasoline/Oil/Diesel	2,472.00	2,556.32	84.32-
40-50-621	ELECTRICITY	120,510.00	77,829.76	42,680.24
40-50-622	TELEPHONE	773.00	1,352.84	579.84-
40-50-623	HEATING FUEL	204,000.00	154,232.36	49,767.64
40-50-624	WATER/SEWER/GARBAGE	86,650.00	104,059.38	17,409.38-
40-50-646	CONTRACTOR'S FEES	700,700.00	163,064.28	537,635.72
40-50-649	PROFESSIONAL SVS	148,320.00	61,885.85	86,434.15
40-50-661	Vehicl Maint/Repair	1,000.00	110.78	889.22
40-50-662	PROP MAINT	50,000.00	44,480.34	5,519.66
40-50-668	Software License	.00	300.00	300.00-
40-50-669	OTHER PURCHASED SERVICES	25,160.00	3,172.53	21,987.47
40-50-683	MINOR EQUIPMENT	.00	59.98	59.98-
40-50-690	Capital Expense- POOL	695,000.00	338,502.11	356,497.89
40-50-721	INSURANCE	39,975.00	71,664.48	31,689.48-
40-50-727	Advertising/Marketing	.00	122.07	122.07-
40-50-736	Bank Charges	.00	7.16	7.16-
40-50-996	ADMIN OVERHEAD-IT SVCS	43,439.00	40,275.61	3,163.39
40-50-997	ICR-Property Maintenance-5%	43,000.00	.00	43,000.00
40-50-998	ADMINISTRATIVE OVERHEAD-GF	30,000.00	35,993.26	5,993.26-
Total LOCAL FUNDED EXPENDITURES:		2,190,999.00	1,100,385.20	1,090,613.80
YK REG AQUA HLTH & SAFETY CTR Revenue Total:				
		1,296,491.00	775,195.83	521,295.17
YK REG AQUA HLTH & SAFETY CTR Expenditure Total:				
		2,190,999.00	1,100,385.20	1,090,613.80

		2020-21	2020-21	2021-21
		Current year	Current year	Current year
Account Number	Account Title	Budget	Actual	

Account Number	Account Title	2020-21 Current year Budget	2020-21 Current year Actual	2021-21 Current year
E-911 SYSTEM/SURCHARGE				
E-911 SURCHARGE				
41-42-411	SURCHARGE FROM UNITED UTL	144,000.00	156,247.64	12,247.64-
Total E-911 SURCHARGE:		144,000.00	156,247.64	12,247.64-
E-911 SERVICES				
41-50-501	SALARIES	57,959.00	37,410.42	20,548.58
41-50-502	OVERTIME	.00	4,534.77	4,534.77-
41-50-508	LEAVE CASHOUT	2,898.00	.00	2,898.00
41-50-511	MEDICARE FICA	840.00	998.88	158.88-
41-50-512	EMPLOYEE GROUP BENEFITS	27,971.00	13,447.38	14,523.62
41-50-515	UNEMPLOYMENT	1,032.00	.00	1,032.00
41-50-516	WORKERS' COMPENSATION	219.00	210.36	8.64
41-50-518	PERS	12,751.00	13,171.38	420.38-
41-50-519	UTILITY BENEFIT	5,016.00	1,136.49	3,879.51
41-50-669	Other Purchased Services	54,000.00	35,255.34	18,744.66
41-50-721	INSURANCE	2,092.00	2,296.68	204.68-
41-50-724	DUES and SUBSCRIPTIONS	19,000.00	.00	19,000.00
41-50-732	Rents & Leases	5,800.00	5,206.00	594.00
Total E-911 SERVICES:		189,578.00	113,667.70	75,910.30
E-911 SYSTEM/SURCHARGE Revenue Total:		144,000.00	156,247.64	12,247.64-
E-911 SYSTEM/SURCHARGE Expenditure Total:		189,578.00	113,667.70	75,910.30
Net Total E-911 SYSTEM/SURCHARGE:		45,578.00-	42,579.94	88,157.94-

Account Number	Account Title	2020-21 Current year Budget	2020-21 Current year Actual	2021-21 Current year
WATER & SEWER GRANT PROJECTS				
USDA - Construction				
43-50-687	LAND/EASEMENT ACQUISITION	.00	16,000.00	16,000.00-
Total USDA - Construction:		.00	16,000.00	16,000.00-
WATER & SEWER GRANT PROJECTS Revenue Total:				
		.00	.00	.00
WATER & SEWER GRANT PROJECTS Expenditure Total:				
		.00	16,000.00	16,000.00-
Net Total WATER & SEWER GRANT PROJECTS:				
		.00	16,000.00-	16,000.00

Account Number	Account Title	2020-21 Current year Budget	2020-21 Current year Actual	2021-21 Current year
INSTITUTIONAL CORRIDOR PROJECT				
INSTITUTIONAL CORRIDOR PROJECT				
45-50-511	MEDICARE FICA	.00	.06	.06-
45-50-518	PERS	.00	.65	.65-
45-50-646	IC-SOA Grant	483,563.00	.00	483,563.00
Total INSTITUTIONAL CORRIDOR PROJECT:		483,563.00	.71	483,562.29
INSTITUTIONAL CORRIDOR PROJECT Revenue Total:		.00	.00	.00
INSTITUTIONAL CORRIDOR PROJECT Expenditure Total:		483,563.00	.71	483,562.29
Net Total INSTITUTIONAL CORRIDOR PROJECT:		483,563.00-	.71-	483,562.29-

Account Number	Account Title	2020-21 Current year Budget	2020-21 Current year Actual	2021-21 Current year
PUBLIC SAFETY BUILDING-CAP PRJ				
STATE FUNDING				
46-42-412	SOA PD DISPATCH SYS GRANT REV	.00	96,196.58	96,196.58-
Total STATE FUNDING:		.00	96,196.58	96,196.58-
SOA POLICE DISPATCH SYS GRANT				
46-51-669	OTHER PURCHASED SERVICES	.00	12,475.00	12,475.00-
46-51-683	MINOR EQUIPMENT	.00	83,721.58	83,721.58-
Total SOA POLICE DISPATCH SYS GRANT:		.00	96,196.58	96,196.58-
PUBLIC SAFETY BUILDING-CAP PRJ Revenue Total:		.00	96,196.58	96,196.58-
PUBLIC SAFETY BUILDING-CAP PRJ Expenditure Total:		.00	96,196.58	96,196.58-
Net Total PUBLIC SAFETY BUILDING-CAP PRJ:		.00	.00	.00

Account Number	Account Title	2020-21 Current year Budget	2020-21 Current year Actual	2021-21 Current year
SOLID WASTE SERVICES				
50-16500	MACHINERY & EQUIP-GENERAL	.00	975,007.77	975,007.77-
50-16600	VEHICLES-GENERAL	.00	604,277.87	604,277.87-
STATE AND FEDERAL SOURCES				
50-42-423	State of AK UI Trust Fund	.00	26.43	26.43-
Total STATE AND FEDERAL SOURCES:		.00	26.43	26.43-
SOLID WASTE & RECYLING				
50-44-412	COMMERCIAL GARBAGE PICKUP	785,865.00	752,163.29	33,701.71
50-44-413	RESIDENTIAL GARBAGE PICKUP	335,767.00	338,820.52	3,053.52-
50-44-416	LANDFILL DUMP FEE	95,611.00	365,552.58	269,941.58-
Total SOLID WASTE & RECYLING:		1,217,243.00	1,456,536.39	239,293.39-
HAULED REFUSE				
50-70-501	SALARIES	65,309.00	113,944.81	48,635.81-
50-70-502	OVERTIME	10,250.00	9,724.29	525.71
50-70-508	LEAVE CASHOUT	8,507.00	9,226.40	719.40-
50-70-510	SOCIAL SECURITY EXPENSE	1,746.00	23.57	1,722.43
50-70-511	MEDICARE FICA	1,096.00	1,896.50	800.50-
50-70-512	EMPLOYEE GROUP BENEFITS	12,714.00	22,391.31	9,677.31-
50-70-515	UNEMPLOYMENT	1,149.00	35.16-	1,184.16
50-70-516	WORKERS' COMPENSATION	3,956.00	6,449.76	2,493.76-
50-70-518	PERS	10,428.00	26,857.50	16,429.50-
50-70-519	UTILITY BENEFIT	2,280.00	3,112.63	832.63-
50-70-545	TRAINING/TRAVEL	500.00	.00	500.00
50-70-561	SUPPLIES	500.00	1,082.27	582.27-
50-70-563	WEARING APPAREL	500.00	403.87	96.13
50-70-600	TIRES & WHEELS	8,000.00	.00	8,000.00
50-70-601	VEHICLE PARTS	20,000.00	10,284.46	9,715.54
50-70-602	GASOLINE / DIESEL / OIL	21,600.00	15,933.27	5,666.73
50-70-621	ELECTRICITY	3,000.00	.00	3,000.00
50-70-661	VEHICLE MAINT/REPAIRS	94,711.00	63,818.32	30,892.68
50-70-669	OTHER PURCHASED SERVICES	500.00	235.99	264.01
50-70-691	4 YD DUMPSTERS	40,000.00	.00	40,000.00
50-70-693	Refuse Truck	425,000.00	285,850.00	139,150.00
50-70-721	INSURANCE	6,386.00	7,009.56	623.56-
50-70-998	ADMINISTRATIVE OVERHEAD-GF	64,118.00	51,947.70	12,170.30
Total HAULED REFUSE:		802,250.00	630,157.05	172,092.95
LANDFILL OPERATIONS				
50-71-501	SALARIES	144,310.00	136,644.71	7,665.29
50-71-502	OVERTIME	20,000.00	14,132.47	5,867.53
50-71-508	LEAVE CASHOUT	6,735.00	15,510.49	8,775.49-
50-71-510	SOCIAL SECURITY EXPENSE	.00	739.59	739.59-
50-71-511	MEDICARE FICA	2,382.00	2,393.41	11.41-
50-71-512	EMPLOYEE GROUP BENEFITS	66,113.00	18,262.23	47,850.77
50-71-515	UNEMPLOYMENT	2,509.00	65.85	2,443.15
50-71-516	WORKERS' COMPENSATION	5,009.00	4,817.52	191.48
50-71-518	PERS	36,148.00	30,875.49	5,272.51
50-71-519	UTILITY BENEFIT	11,856.00	279.24	11,576.76
50-71-545	TRAINING/TRAVEL	5,000.00	.00	5,000.00
50-71-561	SUPPLIES	5,000.00	1,499.59	3,500.41

Account Number	Account Title	2020-21 Current year Budget	2020-21 Current year Actual	2021-21 Current year
50-71-563	WEARING APPAREL	1,500.00	1,199.78	300.22
50-71-567	SALT	30,000.00	.00	30,000.00
50-71-601	VEHICLE PARTS	10,000.00	14,867.76	4,867.76-
50-71-602	GASOLINE / DIESEL / OIL	20,000.00	16,946.11	3,053.89
50-71-621	ELECTRICITY	3,000.00	2,807.05	192.95
50-71-623	HEATING FUEL	3,060.00	998.82	2,061.18
50-71-627	Staff Cellular Phones	840.00	325.97	514.03
50-71-661	VEHICLE MAINT/REPAIRS	94,711.00	63,843.32	30,867.68
50-71-662	PROPERTY MAINT	26,952.00	25,670.59	1,281.41
50-71-669	OTHER PURCHASED SERVICES	5,000.00	1,554.42	3,445.58
50-71-683	MINOR EQUIPMENT	5,000.00	3,186.23	1,813.77
50-71-691	963K Track Loader	356,455.00	323,489.00	32,966.00
50-71-692	Service Road for Landfill	103,000.00	102,763.71	236.29
50-71-694	Capital Expense-F250 Pick Up	52,874.00	49,383.43	3,490.57
50-71-721	INSURANCE	6,688.00	4,773.84	1,914.16
50-71-724	DUES & SUBSCRIPTION	50.00	.00	50.00
50-71-996	ADMIN OVERHEAD-IT SVCS	15,958.00	14,796.09	1,161.91
50-71-998	ADMINISTRATIVE OVERHEAD-GF	48,987.00	63,945.42	14,958.42-
Total LANDFILL OPERATIONS:		1,089,137.00	915,772.13	173,364.87
RECYCLING OPERATIONS				
50-72-602	GASOLINE / DIESEL / OIL	.00	269.12	269.12-
50-72-621	ELECTRICITY	.00	737.44	737.44-
50-72-623	HEATING FUEL	.00	7,893.20	7,893.20-
Total RECYCLING OPERATIONS:		.00	8,899.76	8,899.76-
SOLID WASTE SERVICES Revenue Total:		1,217,243.00	1,456,562.82	239,319.82-
SOLID WASTE SERVICES Expenditure Total:		1,891,387.00	1,554,828.94	336,558.06
Net Total SOLID WASTE SERVICES:		674,144.00-	98,266.12-	575,877.88-

Account Number	Account Title	2020-21 Current year Budget	2020-21 Current year Actual	2021-21 Current year
WATER & SEWER SERVICES				
STATE FUNDING				
51-41-423	State of AK UI Trust Fund	.00	8,685.27	8,685.27-
Total STATE FUNDING:		.00	8,685.27	8,685.27-
WATER				
51-42-410	TRUCKED WATER	2,882,771.00	3,119,030.63	236,259.63-
51-42-412	METERED PIPED WATER COMM.	1,066,349.00	903,139.39	163,209.61
51-42-414	UNMETERED PIPED WTR RESID	832,898.00	897,493.28	64,595.28-
51-42-415	M Piped Water Residential	.00	50.00	50.00-
51-42-416	CONTRACT WATER	10,995.00	13,800.00	2,805.00-
51-42-436	PUMPHOUSE WATER	19,425.00	22,783.96	3,358.96-
Total WATER :		4,812,438.00	4,956,297.26	143,859.26-
SEWER				
51-43-411	TRUCKED SEWER (EVAC/HB)	1,697,440.00	1,763,735.60	66,295.60-
51-43-412	METERED PIPED SEWER COMM.	893,924.00	544,364.27	349,559.73
51-43-414	UNMETERED PIPED SEWER RES	249,523.00	263,564.11	14,041.11-
51-43-415	M Piped Sewer Residential	.00	673.32	673.32-
51-43-416	CONTRACT SEWER	25,573.00	13,511.46	12,061.54
Total SEWER:		2,866,460.00	2,585,848.76	280,611.24
Source: 44				
51-44-416	LANDFILL DUMP FEE	.00	.38-	.38
Total Source: 44:		.00	.38-	.38
MISCELLANEOUS				
51-45-434	UTILITY PENALTY/INTEREST	39,308.00	73,951.80	34,643.80-
51-45-435	RECONNECT FEES	2,841.00	35.00	2,806.00
51-45-450	SENIOR DISCOUNT	47,380.00-	54,095.20-	6,715.20
51-45-467	NSF CHECKS AND FEES	134.00	.00	134.00
51-45-468	UTILITY INSPECTION FEES	2,060.00	665.27	1,394.73
51-45-471	WATER SUBSCRIPTION FEES	173,447.00	191,370.73	17,923.73-
51-45-472	SEWER SUBSCRIPTION FEES	182,751.00	201,704.86	18,953.86-
51-45-487	INVESTMENT INCOME	16,480.00	243.50	16,236.50
Total MISCELLANEOUS:		369,641.00	413,875.96	44,234.96-
MISCELLANEOUS				
51-49-466	CASH OVER/SHORT	103.00-	18.87	121.87-
51-49-495	MISCELLANEOUS INCOME	3,323.00	22,050.04	18,727.04-
Total MISCELLANEOUS:		3,220.00	22,068.91	18,848.91-
UTILITY BILLING				
51-80-501	SALARIES	108,696.00	70,071.37	38,624.63
51-80-502	OVERTIME	2,000.00	9,019.38	7,019.38-
51-80-508	LEAVE CASHOUT	5,535.00	263.77	5,271.23
51-80-511	MEDICARE FICA	1,605.00	1,166.49	438.51
51-80-512	GROUP HEALTH INSURANCE	42,189.00	39,295.17	2,893.83
51-80-515	UNEMPLOYMENT	1,970.00	4,542.99	2,572.99-

Account Number	Account Title	2020-21 Current year Budget	2020-21 Current year Actual	2021-21 Current year
51-80-516	WORKERS' COMPENSATION	294.00	401.76	107.76-
51-80-518	PERS	24,353.00	16,920.92	7,432.08
51-80-519	UTILITY BENEFIT	7,980.00	452.06	7,527.94
51-80-545	TRAINING/TRAVEL	2,000.00	.00	2,000.00
51-80-561	SUPPLIES	4,000.00	2,681.12	1,318.88
51-80-649	ONLINE BILL PAY	4,000.00	5,338.42	1,338.42-
51-80-683	MINOR EQUIPMENT	7,000.00	.00	7,000.00
51-80-721	INSURANCE	955.00	1,048.44	93.44-
51-80-733	POSTAGE	15,000.00	4,248.87	10,751.13
51-80-736	BANK CHARGES	42,000.00	33,375.60	8,624.40
51-80-799	MISCELLANEOUS EXPENSES	500.00	.00	500.00
51-80-996	ADMIN OVERHEAD-IT SVCS	14,684.00	13,614.29	1,069.71
51-80-998	ADMINISTRATIVE OVERHEAD-GF	29,704.00	38,928.86	9,224.86-
Total UTILITY BILLING:		314,465.00	241,369.51	73,095.49
HAULED WATER				
51-81-501	SALARIES	489,210.00	452,403.82	36,806.18
51-81-502	OVERTIME	137,000.00	116,211.92	20,788.08
51-81-508	LEAVE CASHOUT	23,864.00	20,299.48	3,564.52
51-81-511	MEDICARE	9,080.00	8,577.22	502.78
51-81-512	EMPLOYEE GROUP BENEFITS	231,395.00	180,546.90	50,848.10
51-81-515	UNEMPLOYMENT	8,496.00	9,069.55	573.55-
51-81-516	WORKERS' COMPENSATION	16,177.00	10,729.32	5,447.68
51-81-518	PERS	137,766.00	123,454.80	14,311.20
51-81-519	UTILITY BENEFIT	41,496.00	18,860.51	22,635.49
51-81-545	TRAINING/TRAVEL	3,000.00	.00	3,000.00
51-81-561	SUPPLIES	10,000.00	10,381.77	381.77-
51-81-563	WEARING APPAREL	10,000.00	8,929.05	1,070.95
51-81-600	TIRES	24,000.00	22,360.13	1,639.87
51-81-601	VEHICLE MT. (PARTS & TOOLS)	68,000.00	70,713.70	2,713.70-
51-81-602	GASOLINE/DIESEL/OIL	150,000.00	91,430.90	58,569.10
51-81-621	ELECTRICITY	10,500.00	8,899.13	1,600.87
51-81-622	TELEPHONE	650.00	32.76	617.24
51-81-623	HEATING FUEL	12,325.00	14,666.21	2,341.21-
51-81-626	WATER/SEWER/GARBAGE	.00	6,484.33	6,484.33-
51-81-627	Staff Cellular Phones	840.00	648.60	191.40
51-81-650	LAB TESTS	5,000.00	1,300.00	3,700.00
51-81-661	VEHICLE MAINT/REPAIR	391,472.00	266,129.49	125,342.51
51-81-662	PROPERTY MAINT	44,920.00	43,381.71	1,538.29
51-81-669	OTHER PURCHASED SERVICES	5,000.00	344.96	4,655.04
51-81-683	MINOR EQUIPMENT	4,000.00	6,507.67	2,507.67-
51-81-691	WATER TRUCK	300,000.00	267,570.96	32,429.04
51-81-695	Fleet Mgmt. Software/Tablets/	75,000.00	75,000.00	.00
51-81-721	INSURANCE	88,907.00	97,596.84	8,689.84-
51-81-722	INSURANCE-DED EXP & OTHER	10,000.00	.00	10,000.00
51-81-724	DUES/SUBSCRIPTIONS	80.00	.00	80.00
51-81-799	MISCELLANEOUS	2,000.00	1,513.95	486.05
51-81-996	ADMIN OVERHEAD-IT SVCS	13,970.00	12,952.48	1,017.52
51-81-998	ADMINISTRATIVE OVERHEAD-GF	179,862.00	200,004.99	20,142.99-
Total HAULED WATER:		2,504,010.00	2,147,003.15	357,006.85
PIPED WATER				
51-82-501	SALARIES	183,306.00	166,671.60	16,634.40
51-82-502	OVERTIME	54,375.00	53,764.36	610.64

Account Number	Account Title	2020-21 Current year Budget	2020-21 Current year Actual	2021-21 Current year
51-82-508	LEAVE CASHOUT	8,976.00	7,041.79	1,934.21
51-82-510	SOCIAL SECURITY	966.00	1.27	964.73
51-82-511	MEDICARE	3,156.00	3,332.73	176.73-
51-82-512	EMPLOYEE GROUP BENEFITS	58,484.00	53,320.73	5,163.27
51-82-515	UNEMPLOYMENT	1,634.00	1,921.41	287.41-
51-82-516	WORKERS' COMPENSATION	5,623.00	3,535.56	2,087.44
51-82-518	PERS	47,890.00	48,113.11	223.11-
51-82-519	UTILITY BENEFIT	10,488.00	6,261.34	4,226.66
51-82-545	TRAINING/TRAVEL	5,000.00	.00	5,000.00
51-82-561	SUPPLIES	6,000.00	2,207.16	3,792.84
51-82-563	WEARING APPAREL	3,000.00	2,034.13	965.87
51-82-592	PLUMBING SUPPLIES	15,000.00	.00	15,000.00
51-82-600	TIRES AND WHEELS	500.00	277.40	222.60
51-82-601	VEHICLE MT. (PARTS & TOOLS)	1,500.00	1,826.11	326.11-
51-82-602	GASOLINE/DIESEL/OIL	15,000.00	13,419.20	1,580.80
51-82-621	ELECTRICITY-UTIL MT SHOP	5,500.00	4,660.77	839.23
51-82-622	TELEPHONE	100.00	65.52	34.48
51-82-623	HEATING FUEL	21,250.00	20,981.37	268.63
51-82-626	WATER/SEWER/GARB	600.00	536.39	63.61
51-82-627	Staff Cellular Phones	800.00	649.30	150.70
51-82-649	ENGINEERING SERVICES	25,000.00	.00	25,000.00
51-82-661	VEHICLE MAINT/REPAIR	3,788.00	2,552.74	1,235.26
51-82-664	COMPUTER SERVICES	15,245.00	.00	15,245.00
51-82-665	CITY SAFETY	2,000.00	.00	2,000.00
51-82-669	OTHER PURCHASED SERVICES	1,500.00	1,206.53	293.47
51-82-683	MINOR EQUIPMENT	25,750.00	15,905.81	9,844.19
51-82-691	Piped Water Capital USDA Match	200,895.00	13,166.61	187,728.39
51-82-721	INSURANCE	6,812.00	7,381.80	569.80-
51-82-722	INSURANCE-DED EXP & OTHER	.00	2,122.72	2,122.72-
51-82-727	ADVERTISING	1,000.00	.00	1,000.00
51-82-996	ADMIN OVERHEAD-IT SVCS	15,245.00	14,134.29	1,110.71
51-82-998	ADMINISTRATIVE OVERHEAD-GF	79,545.00	74,794.47	4,750.53
Total PIPED WATER:		825,928.00	521,886.22	304,041.78
BETHEL HTS WTR TREATMENT				
51-83-501	SALARIES	124,238.00	118,013.10	6,224.90
51-83-502	OVERTIME	37,000.00	31,213.98	5,786.02
51-83-508	LEAVE CASHOUT	12,068.00	10,691.41	1,376.59
51-83-511	MEDICARE	2,338.00	566.83	1,771.17
51-83-512	EMPLOYEE GROUP BENEFITS	44,499.00	22,121.85	22,377.15
51-83-515	UNEMPLOYMENT	1,882.00	687.68	1,194.32
51-83-516	WORKERS' COMPENSATION	4,165.00	2,675.40	1,489.60
51-83-518	PERS	35,472.00	32,670.08	2,801.92
51-83-519	UTILITY BENEFIT	7,980.00	11,076.89	3,096.89-
51-83-545	TRAINING/TRAVEL	4,000.00	1,774.50	2,225.50
51-83-561	SUPPLIES	4,000.00	3,191.09	808.91
51-83-563	WEARING APPAREL	1,500.00	2,134.69	634.69-
51-83-567	CHEMICALS	55,000.00	42,225.48	12,774.52
51-83-592	PLUMBING SUPPLIES	5,000.00	144.08	4,855.92
51-83-621	ELECTRICITY (PUMPHOUSE)	90,000.00	81,047.24	8,952.76
51-83-622	TELEPHONE	500.00	.00	500.00
51-83-623	HEATING FUEL (PUMPHOUSE)	110,500.00	89,022.40	21,477.60
51-83-649	ENGINEERING SERVICES	2,000.00	.00	2,000.00
51-83-650	LAB TESTS	12,000.00	4,478.19	7,521.81
51-83-661	VEHICLE MAINT/REPAIR	.00	2,552.74	2,552.74-

Account Number	Account Title	2020-21 Current year Budget	2020-21 Current year Actual	2021-21 Current year
51-83-669	OTHER PURCHASED SERVICES	15,000.00	5,623.80	9,376.20
51-83-683	MINOR EQUIPMENT	25,000.00	21,879.59	3,120.41
51-83-690	CAPITAL EXPENDITURES	80,000.00	.00	80,000.00
51-83-721	INSURANCE	22,272.00	24,177.60	1,905.60-
51-83-727	ADVERTISING	500.00	.00	500.00
51-83-773	Site Improvements -Capital	27,094.00	.00	27,094.00
51-83-996	ADMIN OVERHEAD-IT SVCS	14,531.00	13,472.46	1,058.54
51-83-998	ADMINISTRATIVE OVERHEAD-GF	45,576.00	61,392.71	15,816.71-
Total BETHEL HTS WTR TREATMENT :		784,115.00	582,833.79	201,281.21

CITY SUB WTR TREATMENT

51-84-501	SALARIES	189,507.00	95,419.11	94,087.89
51-84-502	OVERTIME	37,000.00	32,779.08	4,220.92
51-84-508	LEAVE CASHOUT	9,244.00	10,898.97	1,654.97-
51-84-511	MEDICARE	3,284.00	2,088.93	1,195.07
51-84-512	EMPLOYEE GROUP BENEFITS	69,927.00	27,479.66	42,447.34
51-84-515	UNEMPLOYMENT	1,953.00	687.68	1,265.32
51-84-516	WORKERS' COMPENSATION	5,851.00	3,805.56	2,045.44
51-84-518	PERS	49,831.00	27,944.63	21,886.37
51-84-519	UTILITY BENEFIT	12,540.00	5,865.13	6,674.87
51-84-545	TRAINING/TRAVEL	5,000.00	1,100.00	3,900.00
51-84-561	SUPPLIES	2,500.00	3,093.05	593.05-
51-84-563	WEARING APPAREL	1,500.00	909.75	590.25
51-84-567	CHEMICALS	100,000.00	219.97	99,780.03
51-84-592	PLUMBING SUPPLIES	3,000.00	74.95	2,925.05
51-84-600	TIRES & WHEELS	1,500.00	777.40	722.60
51-84-602	GASOLINE/DIESEL/OIL	1,000.00	1,280.57	280.57-
51-84-621	ELECTRICITY (CS WTF)	70,000.00	67,658.27	2,341.73
51-84-622	TELEPHONE	100.00	32.76	67.24
51-84-623	HEATING FUEL(CS WTF)	127,500.00	102,475.56	25,024.44
51-84-650	LAB TESTS	10,000.00	9,627.24	372.76
51-84-661	VEHICLE MAINT (ISF)	15,000.00	2,552.74	12,447.26
51-84-665	CITY SAFETY	.00	571.30	571.30-
51-84-669	OTHER PURCHASED SERVICES	5,000.00	6,089.91	1,089.91-
51-84-683	MINOR EQUIPMENT	20,000.00	21,183.82	1,183.82-
51-84-690	CAPITAL EXPENDITURES	80,000.00	.00	80,000.00
51-84-721	INSURANCE	13,899.00	15,053.76	1,154.76-
51-84-996	ADMIN OVERHEAD-IT SVCS	15,958.00	14,796.09	1,161.91
51-84-998	ADMINISTRATIVE OVERHEAD-GF	65,756.00	86,919.84	21,163.84-
Total CITY SUB WTR TREATMENT :		916,850.00	541,385.73	375,464.27

HAULED SEWER

51-85-501	SALARIES	550,488.00	475,454.20	75,033.80
51-85-502	OVERTIME	165,000.00	164,789.73	210.27
51-85-508	LEAVE CASHOUT	26,853.00	21,334.12	5,518.88
51-85-510	SOCIAL SECURITY	.00	2,086.93	2,086.93-
51-85-511	MEDICARE	9,963.00	9,677.82	285.18
51-85-512	EMPLOYEE GROUP BENEFITS	260,128.00	158,338.34	101,789.66
51-85-515	UNEMPLOYMENT	7,315.00	.00	7,315.00
51-85-516	WORKERS' COMPENSATION	19,122.00	21,776.04	2,654.04-
51-85-518	PERS	148,607.00	131,117.27	17,489.73
51-85-519	UTILITY BENEFIT	46,649.00	20,126.78	26,522.22
51-85-561	SUPPLIES	7,000.00	8,592.57	1,592.57-
51-85-563	WEARING APPAREL	7,000.00	13,022.20	6,022.20-

Account Number	Account Title	2020-21 Current year Budget	2020-21 Current year Actual	2021-21 Current year
51-85-600	TIRES & WHEELS	9,000.00	1,523.02	7,476.98
51-85-601	VEHICLE MT. (PARTS & TOOLS)	43,000.00	50,185.19	7,185.19-
51-85-602	GASOLINE/DIESEL/OIL	110,000.00	89,075.90	20,924.10
51-85-621	ELECTRICITY	8,300.00	8,899.13	599.13-
51-85-622	TELEPHONE	400.00	.00	400.00
51-85-623	HEATING FUEL	10,200.00	14,416.21	4,216.21-
51-85-626	WATER/SEWER/GARBAGE	9,000.00	6,484.33	2,515.67
51-85-627	Cell Phone	840.00	.00	840.00
51-85-661	VEHICLE MAINT/REPAIR	310,326.00	263,782.36	46,543.64
51-85-662	PROPERTY MAINT	44,920.00	43,381.71	1,538.29
51-85-669	OTHER PURCHASED SERVICES	7,000.00	100.56	6,899.44
51-85-683	MINOR EQUIPMENT	3,100.00	3,452.60	352.60-
51-85-691	SEWER TRUCK(S)	.00	217,027.90	217,027.90-
51-85-692	NEW SEWER TRUCKS	300,000.00	.00	300,000.00
51-85-693	Fleet Mgmt. Software/Tablets/	75,000.00	45,505.02	29,494.98
51-85-721	INSURANCE	71,834.00	78,854.16	7,020.16-
51-85-722	INSURANCE-DED EXP & OTHER	10,000.00	.00	10,000.00
51-85-799	MISCELLANEOUS	1,200.00	101.58	1,098.42
51-85-996	ADMIN OVERHEAD-IT SVCS	13,970.00	12,952.48	1,017.52
51-85-998	ADMINISTRATIVE OVERHEAD-GF	199,304.00	228,084.82	28,780.82-
Total HAULED SEWER:		2,475,519.00	2,090,142.97	385,376.03

PIPED SEWER

51-86-501	SALARIES	183,008.00	160,726.18	22,281.82
51-86-502	OVERTIME	45,000.00	53,764.42	8,764.42-
51-86-508	LEAVE CASHOUT	8,335.00	6,173.95	2,161.05
51-86-510	SOCIAL SECURITY	.00	1.27	1.27-
51-86-511	MEDICARE	3,306.00	3,247.05	58.95
51-86-512	EMPLOYEE GROUP BENEFITS	58,484.00	52,040.07	6,443.93
51-86-515	UNEMPLOYMENT	1,634.00	1,921.41	287.41-
51-86-516	WORKERS' COMPENSATION	6,454.00	3,718.56	2,735.44
51-86-518	PERS	50,162.00	46,822.99	3,339.01
51-86-519	UTILITY BENEFITS	10,488.00	6,447.50	4,040.50
51-86-545	TRAINING/TRAVEL	3,000.00	.00	3,000.00
51-86-561	SUPPLIES	6,000.00	5,362.94	637.06
51-86-563	WEARING APPAREL	3,000.00	910.49	2,089.51
51-86-592	PLUMBING SUPPLIES	10,000.00	.00	10,000.00
51-86-600	TIRES & WHEELS	500.00	500.00	.00
51-86-601	VEHICLE MT. (PARTS & TOOLS)	1,500.00	1,659.72	159.72-
51-86-602	GASOLINE/DIESEL/OIL	15,000.00	6,338.32	8,661.68
51-86-621	ELECTRICITY-LIFTST & BLDG	100,000.00	107,418.45	7,418.45-
51-86-622	TELEPHONE	500.00	.00	500.00
51-86-623	HEATING FUEL	29,750.00	27,617.09	2,132.91
51-86-626	WATER/SEWER/GARB	600.00	536.39	63.61
51-86-661	VEHICLE MAINT/REPAIR	3,000.00	2,552.74	447.26
51-86-669	OTHER PURCHASED SERVICES	43,400.00	35,558.27	7,841.73
51-86-683	MINOR EQUIPMENT	125,000.00	159,507.95	34,507.95-
51-86-685	EQUIPMENT	.00	96.07	96.07-
51-86-691	Piped Sewer Capital	57,137.00	.00	57,137.00
51-86-699	Piped Sewer Cap Exp SL Assets	.00	49,132.61	49,132.61-
51-86-721	INSURANCE	6,725.00	7,288.68	563.68-
51-86-736	LEASED PROPERTY-LIFT STATIONS	15,000.00	15,443.19	443.19-
51-86-996	ADMIN OVERHEAD-IT SVCS	15,245.00	14,134.35	1,110.65
51-86-998	ADMINISTRATIVE OVERHEAD-GF	57,233.00	74,922.12	17,689.12-

Account Number	Account Title	2020-21 Current year Budget	2020-21 Current year Actual	2021-21 Current year
Total PIPED SEWER:		859,461.00	843,842.78	15,618.22
SEWER LAGOON				
51-87-501	SALARIES	69,619.00	49,391.92	20,227.08
51-87-502	OVERTIME	10,250.00	12,285.73	2,035.73-
51-87-508	LEAVE CASHOUT	2,211.00	1,953.43	257.57
51-87-510	SOCIAL SECURITY	.00	.28	.28-
51-87-511	MEDICARE	1,158.00	933.73	224.27
51-87-512	EMPLOYEE GROUP BENEFITS	22,885.00	13,282.41	9,602.59
51-87-515	UNEMPLOYMENT	710.00	426.98	283.02
51-87-516	WORKERS' COMPENSATION	2,261.00	921.72	1,339.28
51-87-518	PERS	17,571.00	13,450.01	4,120.99
51-87-519	UTILITY BENEFIT	4,104.00	1,526.72	2,577.28
51-87-545	TRAINING/TRAVEL	3,000.00	.00	3,000.00
51-87-561	SUPPLIES	1,500.00	1,087.71	412.29
51-87-563	WEARING APPAREL	2,000.00	1,005.31	994.69
51-87-592	PLUMBING SUPPLIES	1,000.00	.00	1,000.00
51-87-602	GASOLINE	20,000.00	7,025.87	12,974.13
51-87-650	LAB TESTS (SAMPLES)	12,000.00	6,977.52	5,022.48
51-87-669	OTHER PURCHASED SERVICES	1,000.00	.00	1,000.00
51-87-683	MINOR EQUIPMENT	2,500.00	1,310.21	1,189.79
51-87-714	INTEREST-SEWER LAGOON BND	500.00	20,220.39	19,720.39-
51-87-721	INSURANCE	454.00	498.96	44.96-
51-87-724	DUES & SUBSCRIPTIONS	7,920.00	7,920.00	.00
51-87-727	ADVERTISING	500.00	.00	500.00
51-87-998	ADMINISTRATIVE OVERHEAD-GF	22,653.00	28,462.75	5,809.75-
Total SEWER LAGOON:		205,796.00	168,681.65	37,114.35
WATER & SEWER SERVICES Revenue Total:		8,051,759.00	7,986,775.78	64,983.22
WATER & SEWER SERVICES Expenditure Total:		8,886,144.00	7,137,145.80	1,748,998.20
Net Total WATER & SEWER SERVICES:		834,385.00-	849,629.98	1,684,014.98-

Account Number	Account Title	2020-21 Current year Budget	2020-21 Current year Actual	2021-21 Current year
MUNICIPAL DOCK				
Interest & Penalties				
52-40-403	CITY DOCK-PENALTIES & INT	5,000.00	.00	5,000.00
	Total Interest & Penalties:	5,000.00	.00	5,000.00
Charges for Services				
52-43-402	CITY DOCK-STORAGE	70,000.00	121,016.48	51,016.48-
52-43-404	CITY DOCK-PERMIT	3,000.00	.00	3,000.00
52-43-405	CITY DOCK-WHARFAGE	165,000.00	95,336.64	69,663.36
52-43-407	CITY DOCK-DOCKAGE	25,000.00	20,029.16	4,970.84
52-43-417	SLOUGH BERTH-DOCKAGE	.00	2,630.74	2,630.74-
52-43-418	SBH PETRO PORT-FUEL THRU-PUT	210,000.00	145,424.56	64,575.44
52-43-424	Petro Yard - Storage	2,000.00	1,716.99	283.01
52-43-426	PETRO PORT-FUEL THRU-PUT	420,000.00	290,849.12	129,150.88
52-43-427	PETRO PORT-DOCKAGE	20,000.00	17,138.87	2,861.13
52-43-433	SEAWALL MOORAGE	25,000.00	29,042.00	4,042.00-
52-43-434	SEAWALL DOCKAGE	10,000.00	18,280.37	8,280.37-
52-43-454	Beach-Storage	10,000.00	25,188.53	15,188.53-
52-43-455	BEACH-WHARFAGE	70,000.00	113,936.55	43,936.55-
52-43-457	BEACH-DOCKAGE	17,000.00	22,770.54	5,770.54-
52-43-462	BOAT HARBOR-STORAGE	3,500.00	.00	3,500.00
52-43-463	BOAT HARBOR-MOORAGE	20,000.00	20,148.00	148.00-
	Total Charges for Services:	1,070,500.00	923,508.55	146,991.45
LEASE REVENUE				
52-44-467	LEASE REVENUE	24,000.00	6,090.00	17,910.00
	Total LEASE REVENUE:	24,000.00	6,090.00	17,910.00
MISCELLANEOUS				
52-45-462	Small Boat Harbor Storage	.00	4,200.00	4,200.00-
52-45-464	SMALL BOAT HARBOR PERMITS	20,000.00	16,739.20	3,260.80
52-45-467	EXTRA WATER CALLS	25,000.00	1,055.00	23,945.00
	Total MISCELLANEOUS:	45,000.00	21,994.20	23,005.80
MISCELLANEOUS				
52-49-487	INVESTMENT INCOME	.00	61.84-	61.84
52-49-495	MISCELLANEOUS REVENUE	2,000.00	3,421.19	1,421.19-
	Total MISCELLANEOUS:	2,000.00	3,359.35	1,359.35-
DOCK EXPENDITURES				
52-50-501	SALARIES	186,909.00	204,363.27	17,454.27-
52-50-502	OVERTIME	5,000.00	4,467.24	532.76
52-50-508	LEAVE CASHOUT	4,103.00	22,612.09	18,509.09-
52-50-510	SOCIAL SECURITY EXPENSE	1,293.00	3,666.69	2,373.69-
52-50-511	MEDICARE FICA	2,783.00	3,492.73	709.73-
52-50-512	EMPLOYEE GROUP BENEFITS	64,079.00	56,542.65	7,536.35
52-50-515	UNEMPLOYMENT	3,290.00	441.21	2,848.79
52-50-516	WORKERS' COMPENSATION	6,382.00	4,540.32	1,841.68
52-50-518	PERS	36,082.00	32,740.70	3,341.30
52-50-519	UTILITY BENEFIT	11,491.00	11,569.88	78.88-

Account Number	Account Title	2020-21 Current year Budget	2020-21 Current year Actual	2021-21 Current year
52-50-545	TRAINING/TRAVEL	5,000.00	115.25	4,884.75
52-50-561	SUPPLIES	5,500.00	5,971.34	471.34-
52-50-563	WEARING APPAREL	2,000.00	774.48	1,225.52
52-50-601	VEHICLE MT. (PARTS & TOOLS)	20,000.00	16,820.12	3,179.88
52-50-602	GASOLINE/DIESEL/OIL	15,000.00	20,818.44	5,818.44-
52-50-621	ELECTRICITY	10,000.00	11,767.82	1,767.82-
52-50-622	TELEPHONE	1,000.00	2,094.78	1,094.78-
52-50-623	HEATING FUEL	6,000.00	3,762.91	2,237.09
52-50-624	WATER, SEWER, GARBAGE	5,000.00	4,882.35	117.65
52-50-626	WATER FOR BARGES	12,000.00	.00	12,000.00
52-50-627	Staff Cellular Phones	1,680.00	719.47	960.53
52-50-642	LEGAL FEES	5,000.00	.00	5,000.00
52-50-643	PLANNING/ENGINEERING FEES	5,000.00	.00	5,000.00
52-50-661	VEHICLE MAINT/REPAIR	.00	2,552.71	2,552.71-
52-50-666	Municipal Dock Maint.	5,000.00	523.76	4,476.24
52-50-667	MAINT-SEAWALL	7,000.00	2,801.18	4,198.82
52-50-668	MAINT SMALL BOAT HARBOR	.00	949.08	949.08-
52-50-669	OTHER PURCHASED SERVICES	25,000.00	16,066.34	8,933.66
52-50-683	MINOR EQUIPMENT	20,001.00	7,261.93	12,739.07
52-50-687	LAND/EASEMENT ACQUISITION	25,000.00	.00	25,000.00
52-50-690	CAPITAL EXPENDITURES	165,000.00	133,843.75	31,156.25
52-50-697	Highlift Forklift	4,999.00	39,865.00	34,866.00-
52-50-721	INSURANCE	17,405.00	15,464.16	1,940.84
52-50-724	DUES	1,000.00	.00	1,000.00
52-50-727	ADVERTISING	1,000.00	.00	1,000.00
52-50-736	Bank Charges	.00	2,738.52	2,738.52-
52-50-777	Contaminated Soil Processing	1,000.00	.00	1,000.00
52-50-801	PENSION EXPENSE	250.00	.00	250.00
52-50-996	ADMIN OVERHEAD-IT SVCS	18,762.00	17,396.03	1,365.97
52-50-997	ICR-Property Maintenance 5%	27,878.00	26,028.96	1,849.04
52-50-998	ADMINISTRATIVE OVERHEAD-GF	54,324.00	74,539.20	20,215.20-
Total DOCK EXPENDITURES:		788,211.00	752,194.36	36,016.64

SMALL BOAT HARBOR

52-55-501	SALARIES	103,363.00	31,621.20	71,741.80
52-55-502	OVERTIME	3,000.00	831.23	2,168.77
52-55-508	LEAVE CASHOUT	1,081.00	3,482.80	2,401.80-
52-55-510	SOCIAL SECURITY	4,754.00	386.43	4,367.57
52-55-511	MEDICARE FICA	1,542.00	556.18	985.82
52-55-512	EMPLOYEE GROUP BENEFITS	12,205.00	16,594.13	4,389.13-
52-55-515	UNEMPLOYMENT	2,650.00	49.02	2,600.98
52-55-516	WORKERS' COMPENSATION	4,495.00	4,610.40	115.40-
52-55-518	PERS	5,995.00	5,713.59	281.41
52-55-519	UTILITY BENEFIT	2,189.00	2,791.70	602.70-
52-55-561	SUPPLIES	1,800.00	348.05	1,451.95
52-55-563	WEARING APPAREL	2,000.00	1,130.03	869.97
52-55-602	GASOLINE	8,000.00	147.73	7,852.27
52-55-621	ELECTRICITY	2,000.00	.00	2,000.00
52-55-624	WATER/SEWR/GARBAGE	7,100.00	.00	7,100.00
52-55-668	SMALL BOAT HARBOR MAINTENANCE	7,000.00	4,673.94	2,326.06
52-55-683	MINOR EQUIPMENT	2,000.00	851.47	1,148.53
52-55-775	SMALL BOAT HARBOR GRAVEL	16,000.00	.00	16,000.00
52-55-799	MISCELLANEOUS EXPENSES	250.00	.00	250.00
52-55-998	ADMINISTRATIVE OVERHEAD-GF	23,611.00	36,631.44	13,020.44-

Account Number	Account Title	2020-21 Current year Budget	2020-21 Current year Actual	2021-21 Current year
	Total SMALL BOAT HARBOR:	211,035.00	110,419.34	100,615.66
MUNICIPAL DOCK	Revenue Total:	1,146,500.00	954,952.10	191,547.90
MUNICIPAL DOCK	Expenditure Total:	999,246.00	862,613.70	136,632.30
Net Total MUNICIPAL DOCK	:	147,254.00	92,338.40	54,915.60

Account Number	Account Title	2020-21 Current year Budget	2020-21 Current year Actual	2021-21 Current year
LEASED PROPERTIES				
53-27700	LEASE REVENUE BONDS PAYABLE	.00	1,665,000.00	1,665,000.00-
LEASE INCOME				
53-44-444	LEASE-COURT SYSTEM	613,620.00	595,211.40	18,408.60
53-44-447	LEASE:DEPT OF LAW	157,000.00	104,629.60	52,370.40
53-44-450	LEASE PATC	14,400.00	600.00	13,800.00
53-44-452	LEASE-TOWER ROAD LAND	5,400.00	1,950.00	3,450.00
53-44-453	YKHC - BUILDING	4,200.00	1,400.00	2,800.00
53-44-472	DMV LEASE	12,060.00	8,040.00	4,020.00
53-44-479	LEASE LAND AVCP HEARSTART	1,800.00	200.00	1,600.00
53-44-481	LEASE LAND SWANSONS	21,120.00	14,080.00	7,040.00
53-44-485	LEASE LAND EUNKANG CHURCH	1,800.00	1,200.00	600.00
53-44-488	LEASE LAND GCI	10,200.00	6,918.00	3,282.00
53-44-489	Land Essenkay/KuskoKush	24,012.00	.00	24,012.00
53-44-495	LEASE-OTHER LEASE REVENUE	.00	1,400.00	1,400.00-
Total LEASE INCOME:		865,612.00	735,629.00	129,983.00
MISCELLANEOUS				
53-49-487	INVESTMENT INCOME	.00	38.94	38.94-
Total MISCELLANEOUS:		.00	38.94	38.94-
LEASED PROPERTIES-MISC				
53-50-623	HEATING FUEL	.00	5,664.68	5,664.68-
53-50-702	DEPRECIATION-BUILDING	320,000.00	.00	320,000.00
53-50-721	INSURANCE	.00	12,217.56	12,217.56-
Total LEASED PROPERTIES-MISC:		320,000.00	17,882.24	302,117.76
LEASED PROP-COURT COMPLEX				
53-55-621	ELECTRICITY-COURT COMPLEX	82,901.00	59,868.47	23,032.53
53-55-622	TELEPHONE	600.00	676.42	76.42-
53-55-623	HEATING FUEL-COURTCOMPLEX	47,600.00	42,867.86	4,732.14
53-55-626	WATER/SEWER/GARB-COURTCOM	18,000.00	9,159.01	8,840.99
53-55-662	PROPERTY MT-COURT COMPLEX	15,000.00	11,854.62	3,145.38
53-55-663	JANITORIAL-COURT COMPLEX	89,400.00	81,950.00	7,450.00
53-55-669	OTHER PURCHASED SERVICES	2,500.00	.00	2,500.00
53-55-694	Generator Repair	300,000.00	58,314.80	241,685.20
53-55-714	COURTHOUSE LOAN INTEREST	213,225.00	214,825.00	1,600.00-
53-55-721	INSURANCE	58,999.00	50,866.20	8,132.80
53-55-997	ICR-Property Maintenance-15%	142,658.00	130,145.13	12,512.87
Total LEASED PROP-COURT COMPLEX:		970,883.00	660,527.51	310,355.49
LEASED PROPERTIES Revenue Total:		865,612.00	735,667.94	129,944.06
LEASED PROPERTIES Expenditure Total:		1,290,883.00	678,409.75	612,473.25
Net Total LEASED PROPERTIES:		425,271.00-	57,258.19	482,529.19-

Account Number	Account Title	2020-21 Current year Budget	2020-21 Current year Actual	2021-21 Current year
EMPLOYEE GROUP HEALTH BEN.				
Employee Group Health Benefits				
54-50-723	PREMIUM LIFE AD&D LTD	.00	77,079.28	77,079.28-
Total Employee Group Health Benefits:		.00	77,079.28	77,079.28-
EMPLOYEE GROUP HEALTH BEN. Revenue Total:		.00	.00	.00
EMPLOYEE GROUP HEALTH BEN. Expenditure Total:		.00	77,079.28	77,079.28-
Net Total EMPLOYEE GROUP HEALTH BEN.:		.00	77,079.28-	77,079.28

Account Number	Account Title	2020-21 Current year Budget	2020-21 Current year Actual	2021-21 Current year
Bethel Public Transit System				
LOCAL SOURCES				
56-40-409	CASH TRANSFER GF	136,079.00	.00	136,079.00
	Total LOCAL SOURCES:	136,079.00	.00	136,079.00
FEDERAL SOURCES				
56-41-413	TRANSIT SECTION 5311	227,687.00	.00	227,687.00
	Total FEDERAL SOURCES:	227,687.00	.00	227,687.00
CHARGES FOR SERVICES				
56-43-422	Bus Fares	28,000.00	2,362.00	25,638.00
56-43-423	BUS FARES-PREPAID	12,000.00-	9,977.00-	2,023.00-
	Total CHARGES FOR SERVICES:	16,000.00	7,615.00-	23,615.00
TRANSIT SYSTEM EXPENDITURES				
56-50-501	SALARIES	138,167.00	103,622.37	34,544.63
56-50-502	OVERTIME	.00	1,094.32	1,094.32-
56-50-505	HOLIDAY PAY	.00	51.00	51.00-
56-50-508	LEAVE CASHOUT	6,908.00	3,327.69	3,580.31
56-50-510	SOCIAL SECURITY EXPENSE	1,228.00	1,348.18	120.18-
56-50-511	MEDICARE FICA	2,003.00	1,558.27	444.73
56-50-512	EMPLOYEE GROUP BENEFITS	66,749.00	8,915.25	57,833.75
56-50-515	UNEMPLOYMENT	2,459.00	.00	2,459.00
56-50-516	WORKERS' COMPENSATION	6,715.00	7,749.12	1,034.12-
56-50-518	PERS	30,397.00	19,798.52	10,598.48
56-50-519	UTILITY BENEFIT	9,120.00	594.69	8,525.31
56-50-561	SUPPLIES	1,000.00	1,465.67	465.67-
56-50-600	TIRES & WHEELS	1,000.00	.00	1,000.00
56-50-601	VEHICLE MT. (PARTS & TOOLS)	7,382.00	318.24	7,063.76
56-50-602	GASOLINE	21,000.00	8,821.98	12,178.02
56-50-621	ELECTRICITY	6,400.00	6,475.20	75.20-
56-50-622	TELEPHONE	700.00	32.76	667.24
56-50-623	HEATING FUEL	10,250.00	9,051.72	1,198.28
56-50-626	Wtr/Swr/Grb	1,200.00	3,114.20	1,914.20-
56-50-627	Staff Cellular Phones	.00	325.96	325.96-
56-50-646	Contractor Fees	1,500.00	.00	1,500.00
56-50-661	VEHICLE MAINT/REPAIR	11,165.00	17,018.16	5,853.16-
56-50-721	INSURANCE	9,000.00	13,889.28	4,889.28-
56-50-724	DUES/SUBSCRIPTIONS	.00	300.00	300.00-
56-50-799	MISCELLANEOUS EXPENSES	.00	661.93	661.93-
56-50-996	ADMIN OVERHEAD-IT SVCS	15,959.00	14,796.09	1,162.91
56-50-998	ADMINISTRATIVE OVERHEAD-GF	53,464.00	68,540.33	15,076.33-
	Total TRANSIT SYSTEM EXPENDITURES:	403,766.00	292,870.93	110,895.07
	Bethel Public Transit System Revenue Total:	379,766.00	7,615.00-	387,381.00
	Bethel Public Transit System Expenditure Total:	403,766.00	292,870.93	110,895.07
	Net Total Bethel Public Transit System:	24,000.00-	300,485.93-	276,485.93

Account Number	Account Title	2020-21 Current year Budget	2020-21 Current year Actual	2021-21 Current year
VEHICLES & EQUIP MAINTENANCE				
STATE AND FEDERAL FUNDING				
57-42-423	State of AK UI Trust Fund	.00	1,986.95	1,986.95-
Total STATE AND FEDERAL FUNDING:		.00	1,986.95	1,986.95-
CHARGES FOR SERVICES				
57-43-401	FROM GF-ADMIN	1,894.00	1,276.37	617.63
57-43-403	FROM GF-FINANCE	1,894.00	1,276.37	617.63
57-43-404	FROM GF-PLANNING	1,894.00	1,276.37	617.63
57-43-405	FROM GF-FIRE	12,628.00	8,509.10	4,118.90
57-43-406	FROM GF-POLICE	25,256.00	17,018.23	8,237.77
57-43-407	FROM GF-PW ADMIN	3,788.00	2,552.74	1,235.26
57-43-408	FROM GF-STREETS/ROADS	189,422.00	127,636.64	61,785.36
57-43-409	FROM GF-PROPERTY MAINT.	7,577.00	5,105.45	2,471.55
57-43-413	FROM GEN FUND-IT SVCS	1,894.00	1,276.37	617.63
57-43-451	FROM EF-HAULED WATER	391,472.00	263,782.36	127,689.64
57-43-452	FROM EF-HAULED SEWER	391,472.00	263,782.36	127,689.64
57-43-453	FROM EF-PIPED WATER	3,788.00	2,552.74	1,235.26
57-43-454	FROM GF-PIPED SEWER	3,788.00	2,552.74	1,235.26
57-43-455	FROM EF-BETHEL HGT WATER TRMT	3,788.00	2,552.74	1,235.26
57-43-456	FROM EF-CITY SUB WATER TRMT	3,788.00	2,552.74	1,235.26
57-43-460	FROM EF-HAULED REFUSE	94,711.00	63,818.32	30,892.68
57-43-461	FROM EF-LANDFILL OPERATIONS	94,711.00	63,818.32	30,892.68
57-43-470	FROM EF-PORT	3,788.00	2,552.71	1,235.29
57-43-475	FROM EF-BETHEL TRANSIT SYSTEM	25,256.00	.00	25,256.00
57-43-481	FROM GENERAL FUND-IT SVCS	.00	17,018.16	17,018.16-
Total CHARGES FOR SERVICES:		1,262,809.00	850,910.83	411,898.17
VEHICLE & EQUIP MAINT				
57-50-501	SALARIES	401,203.00	315,782.19	85,420.81
57-50-502	OVERTIME	25,000.00	3,770.87	21,229.13
57-50-508	LEAVE CASHOUT	19,257.00	9,835.24	9,421.76
57-50-511	MEDICARE FICA	6,180.00	5,069.90	1,110.10
57-50-512	EMPLOYEE GROUP BENEFITS	180,539.00	158,043.32	22,495.68
57-50-515	UNEMPLOYMENT	6,970.00	4,666.16	2,303.84
57-50-516	WORKERS' COMPENSATION	13,794.00	11,094.36	2,699.64
57-50-518	PERS	93,765.00	69,591.04	24,173.96
57-50-519	UTILITY BENEFIT	32,376.00	24,428.49	7,947.51
57-50-545	TRAINING/TRAVEL	5,000.00	.00	5,000.00
57-50-561	SUPPLIES	21,000.00	24,236.12	3,236.12-
57-50-563	WEARING APPAREL	4,000.00	2,220.11	1,779.89
57-50-600	TIRES & WHEELS	1,000.00	8.56	991.44
57-50-601	VEHICLE MT. (PARTS & TOOLS)	8,000.00	13,554.32	5,554.32-
57-50-602	GASOLINE / DIESEL / OIL	10,000.00	26,735.72	16,735.72-
57-50-621	ELECTRICITY	12,000.00	15,568.27	3,568.27-
57-50-622	TELEPHONE	500.00	.00	500.00
57-50-626	WATER/SEWER/GARBAGE	6,220.00	4,940.85	1,279.15
57-50-627	Staff Cellular Phones	.00	320.18	320.18-
57-50-669	OTHER PURCHASED SERVICES	10,000.00	7,752.78	2,247.22
57-50-683	MINOR EQUIPMENT	30,000.00	23,776.38	6,223.62
57-50-690	CAPITAL EXPENDITURES	196,394.00	197,350.55	956.55-
57-50-721	INSURANCE	22,550.00	39,976.56	17,426.56-
57-50-724	DUES/SUBSCRIPTIONS	10,000.00	8,562.98	1,437.02

Account Number	Account Title	2020-21 Current year Budget	2020-21 Current year Actual	2021-21 Current year
57-50-996	ADMIN OVERHEAD-IT SVCS	16,103.00	14,937.89	1,165.11
57-50-998	ADMINISTRATIVE OVERHEAD-GF	124,357.00	151,248.17	26,891.17-
Total VEHICLE & EQUIP MAINT:		1,256,208.00	1,133,471.01	122,736.99
VEHICLES & EQUIP MAINTENANCE Revenue Total:		1,262,809.00	852,897.78	409,911.22
VEHICLES & EQUIP MAINTENANCE Expenditure Total:		1,256,208.00	1,133,471.01	122,736.99
Net Total VEHICLES & EQUIP MAINTENANCE:		6,601.00	280,573.23-	287,174.23

Account Number	Account Title	2020-21 Current year Budget	2020-21 Current year Actual	2021-21 Current year
LONG-TERM DEBT				
61-26100	Long Term Debt-Fire Truck	.00	666,526.85	666,526.85-
LONG-TERM DEBT Revenue Total:		.00	.00	.00
LONG-TERM DEBT Expenditure Total:		.00	.00	.00
Net Total LONG-TERM DEBT:		.00	666,526.85	666,526.85-

Account Number	Account Title	2020-21 Current year Budget	2020-21 Current year Actual	2021-21 Current year
Lagoon Upgrades Design Serv				
Source: 42				
63-42-413	Revenue-Grant	.00	404.72	404.72-
Total Source: 42:		.00	404.72	404.72-
Department: 53				
63-53-643	Planning/Engineering Fees	.00	157,685.84	157,685.84-
Total Department: 53:		.00	157,685.84	157,685.84-
Department: 55				
63-55-683	MINOR EQUIPMENT	.00	194,122.39	194,122.39-
Total Department: 55:		.00	194,122.39	194,122.39-
Department: 57				
63-57-643	VSW #20ER77	.00	100,413.18	100,413.18-
63-57-669	VSW#20 E77 -Purch Svcs	.00	839,467.49	839,467.49-
Total Department: 57:		.00	939,880.67	939,880.67-
Department: 58				
63-58-643	Planning/Engineering Fees	.00	22,328.22	22,328.22-
63-58-669	OTHER PURCHASED SERVICES	.00	238,956.66	238,956.66-
Total Department: 58:		.00	261,284.88	261,284.88-
Lagoon Upgrades Design Serv Revenue Total:		.00	404.72	404.72-
Lagoon Upgrades Design Serv Expenditure Total:		.00	1,552,973.78	1,552,973.78-
Net Total Lagoon Upgrades Design Serv:		.00	1,552,569.06-	1,552,569.06

Account Number	Account Title	2020-21 Current year Budget	2020-21 Current year Actual	2021-21 Current year
COVID-19 CARES Act Fund				
Source: 42				
66-42-415	Grant Revenue	.00	6,778,988.11	6,778,988.11-
66-42-434	INTEREST Revenue	.00	818.50	818.50-
66-42-440	AK Chamber of Commerce Covid19	.00	45,000.00	45,000.00-
Total Source: 42:		.00	6,824,806.61	6,824,806.61-
CARES ACT Covid-19				
66-50-501	SALARIES Covid 19	1,661,123.00	957,167.78	703,955.22
66-50-502	OVERTIME Covid 19	150,000.00	130,127.74	19,872.26
66-50-506	CALL BACK OVERTIME	25,000.00	15,888.10	9,111.90
66-50-508	LEAVE CASHOUT	35,000.00	78,291.75	43,291.75-
66-50-510	SOCIAL SECURITY EXPENSE C19	200.00	3,072.09	2,872.09-
66-50-511	MEDICARE FICA Covid 19	1,000.00	1,618.65	618.65-
66-50-512	EMPLOYEE GROUP BENEFITS	24,000.00	19,211.00	4,789.00
66-50-518	PERS Covid 19	500,000.00	12,775.87	487,224.13
66-50-522	Recruitment Costs	10,000.00	.00	10,000.00
66-50-541	TRAVEL/TRAINING Staff Attorney	5,000.00	.00	5,000.00
66-50-545	TRAINING/TRAVEL	359,178.00	17,136.12	342,041.88
66-50-561	SUPPLIES Covid 19	184,267.00	105,887.91	78,379.09
66-50-563	WEARING APPAREL	2,255.00	4,803.10	2,548.10-
66-50-564	FOOD	5,000.00	12,106.82	7,106.82-
66-50-601	VEHICLE MT. (PARTS & TOOLS)	.00	38.85	38.85-
66-50-602	GASOLINE / DIESEL / OIL	1,344.00	691.09	652.91
66-50-621	ELECTRICITY	18,400.00	.00	18,400.00
66-50-622	TELEPHONE	20,000.00	1,292.23	18,707.77
66-50-623	HEATING FUEL	15,000.00	.00	15,000.00
66-50-626	Water Sewer and Garbage	12,000.00	.00	12,000.00
66-50-627	STAFF CELLULAR PHONES	840.00	.00	840.00
66-50-642	LEGAL FEES COVID 19	1,000.00	1,014.00	14.00-
66-50-643	ENGINEERING FEES	.00	42,888.60	42,888.60-
66-50-644	CONSULTING FEES	150,000.00	.00	150,000.00
66-50-646	DRUG TESTING/COVID Testing	9,500.00	.00	9,500.00
66-50-648	VOLUNTEER STIPEND	.00	2,861.00	2,861.00-
66-50-649	OTHER PROFESSIONAL SERVICES	490,000.00	251,856.17	238,143.83
66-50-663	JANITORIAL Supplies/Services	11,400.00	1,315.68	10,084.32
66-50-665	CITY SAFETY	.00	1,637.61	1,637.61-
66-50-667	CONNECTIVITY SERVICES	.00	1,870.00	1,870.00-
66-50-669	OTHER PURCHASED SERVICES	38,960.00	1,511,748.20	1,472,788.20-
66-50-682	COVID-19 Election (City Clerk)	5,500.00	589.00	4,911.00
66-50-683	MINOR EQUIPMENT - COVID 19	1,889.00	138,610.68	136,721.68-
66-50-684	DONATIONS & AWARDS	2,500,000.00	4,142,572.63	1,642,572.63-
66-50-685	EQUIPMENT	5,000.00	2,303.98	2,696.02
66-50-691	VEHICLES	205,000.00	52,990.50	152,009.50
66-50-721	INSURANCE	10,000.00	.00	10,000.00
66-50-724	DUES/SUBSCRIPTIONS	1,200.00	.00	1,200.00
66-50-727	ADVERTISING	2,000.00	.00	2,000.00
66-50-732	EQUIPMENT RENTAL	5,000.00	.00	5,000.00
66-50-733	POSTAGE	500.00	13.65	486.35
66-50-736	BANK CHARGES	.00	73.00	73.00-
66-50-790	ALLOWANCE SPECIAL EVENTS	5,170.00	732.95	4,437.05
66-50-799	MISCELLANEOUS EXPENSES	1,060,867.00	27,923.53	1,032,943.47

Account Number	Account Title	2020-21 Current year Budget	2020-21 Current year Actual	2021-21 Current year
Total CARES ACT Covid-19:		7,532,593.00	7,541,110.28	8,517.28-
COVID-19 Community Funding				
66-60-561	SUPPLIES Covid 19	.00	178.18	178.18-
Total COVID-19 Community Funding:		.00	178.18	178.18-
AK Chamber of Commerce COVID19				
66-80-684	DONATIONS & AWARDS	.00	44,937.60	44,937.60-
Total AK Chamber of Commerce COVID19:		.00	44,937.60	44,937.60-
COVID-19 CARES Act Fund Revenue Total:		.00	6,824,806.61	6,824,806.61-
COVID-19 CARES Act Fund Expenditure Total:		7,532,593.00	7,586,226.06	53,633.06-
Net Total COVID-19 CARES Act Fund:		7,532,593.00-	761,419.45-	6,771,173.55-

Account Number	Account Title	2020-21 Current year Budget	2020-21 Current year Actual	2021-21 Current year
20SHSP-GY20				
Department: 50				
68-50-683	MINOR EQUIPMENT	.00	21,930.00	21,930.00-
Total Department: 50:		.00	21,930.00	21,930.00-
20SHSP-GY20 Revenue Total:		.00	.00	.00
20SHSP-GY20 Expenditure Total:		.00	21,930.00	21,930.00-
Net Total 20SHSP-GY20:		.00	21,930.00-	21,930.00

Account Number	Account Title	2020-21 Current year Budget	2020-21 Current year Actual	2021-21 Current year
Diabetes Prevention & Control				
Department: 50				
69-50-561	SUPPLIES	.00	483.29	483.29-
Total Department: 50:		.00	483.29	483.29-
Diabetes Prevention & Control Revenue Total:		.00	.00	.00
Diabetes Prevention & Control Expenditure Total:		.00	483.29	483.29-
Net Total Diabetes Prevention & Control:		.00	483.29-	483.29

Account Number	Account Title	2020-21 Current year Budget	2020-21 Current year Actual	2021-21 Current year
Fund: 83				
Department: 51				
83-51-561	Supplies	.00	2,862.94	2,862.94-
Total Department: 51:		.00	2,862.94	2,862.94-
Fund: 83 Revenue Total:		.00	.00	.00
Fund: 83 Expenditure Total:		.00	2,862.94	2,862.94-
Net Total Fund: 83:		.00	2,862.94-	2,862.94

Account Number	Account Title	2020-21 Current year Budget	2020-21 Current year Actual	2021-21 Current year
BETHEL ENDOWMENT FUND				
TRANSFERS				
90-46-990	Interfund Transfer Out-GF70%	17,500.00	.00	17,500.00
	Total TRANSFERS:	17,500.00	.00	17,500.00
MISCELLANEOUS				
90-49-487	INVESTMENT INCOME	25,000.00	797.36	24,202.64
	Total MISCELLANEOUS:	25,000.00	797.36	24,202.64
ENDOWMENT FUND	Revenue Total:	42,500.00	797.36	41,702.64
ENDOWMENT FUND	Expenditure Total:	.00	.00	.00
	Net Total BETHEL ENDOWMENT FUND:	42,500.00	797.36	41,702.64
	Net Grand Totals:	19,388,813.46-	4,551,302.90-	14,837,510.56-

Report Criteria:

Accounts to include: With balances
 Print Fund Titles
 Page and Total by Fund
 Print Source Titles
 Total by Source
 Print Department Titles
 Total by Department
 All Segments Tested for Total Breaks

City of Bethel, Alaska

City Clerk's Office

Council Meetings

August 24, 2021 Regular City Council Meeting

August 30, 2021 Tentative City Council/Admin Retreat

September 14, 2021 Regular City Council Meeting

- Hackney Remand Hearing- confirmation of remand from the Board of Adjustments, record on appeal. The collaboration on this hearing has taken up an immense amount of time for the City Clerk's Office over the last few weeks and has required a few other projects to be put on hold until after the Hearing, August 19.
- Election- candidacy filing packets, certification, and ballot preparation.
- Working with administration to identify questions for the Kids Vote Program.
- Researched Conditional Use Permitting process/Variance process and created an amendment to the Bed and Breakfast Homestay regulations. (Bulk of the time)
- IM for Kusko Kush Renewal.
- Reviewed and scored request for proposals on the Agenda/Package management solutions. There were four 80+ page proposals submitted and scored. The City Clerk's Office forwarded the scores to Purchasing for processing notification and confirmation of award.
- Wrapping up the review of the Records Management program updates from the Departments.
- Recover Alaska Proclamation.
- Coordinated election officials with the State of Alaska.

Committee/Commission/Board Vacancies –

	Regular Member	Alternate Member
Community Parks and Recreation Committee	1	2
Planning Commission	full	Full
Port Commission	full	1
Public Safety and Transportation Commission	1	2
Community Action Grant Technical Review Board	full	2
Public Works Committee	1	2
Finance Committee	full	full
Ethics Board	full	full

Clerk's Office (C.O.) Committee & Commission Document Tracking, Regular Meetings 2021

Note: Paper Signed Minutes On Hold	Jan.	Feb.	March	April	May	June	July	Aug.	Sept.	Oct.	Nov.	Dec.
Pub. Safety and Transportation 1st Wed.												
Agenda signed (email to C.O.)	X		X	X								
Agenda and Packet (website)	X	X	X	X	X	X	X	X				
Draft Minutes (email to C.O.)	X	X	X	X								
Signed Minutes (website)												
Signed Minutes (original to C.O.)	X											
Planning 2nd Thurs.												
Agenda signed (email to C.O.)	X	X	X	X	X	X	X	X				
Agenda and Packet (website)	X	X	X	X	X	X	X	X				
Draft Minutes (email to C.O.)	X	X	X					X				
Signed Minutes (website)	X	X	X	X	X							
Signed Minutes (original to C.O.)	X	X	X									
Port 3rd Mon.												
Agenda signed (email to C.O.)		X	X	X	X	X		X				
Agenda and Packet (website)		X	X	X	X	X		X				
Draft Minutes (email to C.O.)		X	X	X	X	X						
Signed Minutes (website)		X	X	X	X							
Signed Minutes (original to C.O.)												
Community Action Grant Quarterly												
Agenda signed (email to C.O.)		March	X	X	June	X	X					
Agenda and Packet (website)			X	X		X	X					
Draft Minutes (email to C.O.)			X	X		X	X					
Signed Minutes (website)			X	X		X						
Signed Minutes (original to C.O.)			X	X		X						
Community Parks and Recreation 2nd Mon.												
Agenda signed (email to C.O.)	X	X	X	X	X	X	X	X				
Agenda and Packet (website)	X	X	X	X	X	X	X	X				
Draft Minutes (email to C.O.)			X	X		X		X				
Signed Minutes (website)	X	X	X	X								
Signed Minutes (original to C.O.)	X	X	X	X								
Public Works 3rd Wed.												
Agenda signed (email to C.O.)	X		X	X			X					
Agenda and Packet (website)	X	X	X	X	X	X	X	X				
Draft Minutes (email to C.O.)				X	X	X	X					
Signed Minutes (website)	X	X	X	X	X	X						
Signed Minutes (original to C.O.)	X	X	X	X	X	X						
Finance 4th Mon.												
Agenda signed (email to C.O.)	X	X	X	X								
Agenda and Packet (website)	X	X	X	X	X	X	X					
Draft Minutes (email to C.O.)	X	X	X	X		X	X					
Signed Minutes (website)			X	X	X	X						
Signed Minutes (original to C.O.)			X	X	X							