

CITY OF BETHEL

City Council Meeting Agenda, July 13, 2021 – 6:30 PM

Website: <https://www.cityofbethel.org/council>

Location: ONC Multipurpose Building, 334 Akiachak, Bethel Alaska

Council Members: Mayor Michelle DeWitt, Vice-Mayor Haley Hanson, Perry Barr, Alyssa Leary, Mark Springer, Rose Henderson, Conrad McCormick



Meetings are now open for in-person participation at the ONC Multipurpose Building

People to be Heard and Public Hearings will be done in-person or on Zoom only.

Join in-person or virtually on Zoom at:

<https://zoom.us/j/95327684506?pwd=LzdFaGtUZGtrTUVkZ0U1Z2lONUhuUT09>

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1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL**
4. **PEOPLE TO BE HEARD – FIVE MINUTES PER PERSON**
5. **APPROVAL OF CONSENT AGENDA AND REGULAR AGENDA**
6. **APPROVAL OF MEETING MINUTES**
 - 6.1. *6-22-2021 Regular City Council Meeting
 - 6.2. *6-29-2021 Special City Council Meeting
7. **REPORTS OF STANDING COMMITTEES**
 - 7.1. Committee/Commission Agendas And Draft Meeting Minutes
8. **SPECIAL ORDER OF BUSINESS**
 - 8.1. Clean-Up Green-Up 2021 Price Drawing (City Manager Williams)
9. **UNFINISHED BUSINESS**

Posted July 7, 2021 at AC Co., Swanson's, ONC Multipurpose Building, and the Post Office.

Kevin Morgan, Deputy City Clerk

City Clerk's Office Contact Information: Email cityclerk@cityofbethel.net Phone 907-543-1384

Items noted with an asterisk (*) are consent agenda items, unless removed from the consent agenda they are approved upon the approval of the agenda. Ordinances introduced at this meeting may be set for public hearing at the next regular meeting.

The Council may by unanimous consent, after 12:00 AM Fix the Time to Which To Adjourn until the following day at 6:30 PM

- 9.1. Public Hearing Of Ordinance 21-29: Authorizing The Acquisition Of Interest In Land For A Utility Easement From Bethel Community Services Foundation, Inc. Involving The Bethel Avenues Piped Water And Sewer Project - Phase I (City Manager Williams)
- 9.2. Public Hearing Of Budget Ordinance 21-33: Adopting The FY 2022 Capital Improvement Project Budget (City Manager Williams)

10. NEW BUSINESS

- 10.1. Emergency Ordinance 21-36: Extending And Amending Emergency Ordinances 21-25, 21-17, 21-10, 21-03, 20-38, 20-34, And 20-27 Establishing A Mandate Within The City Of Bethel That Masks Or Similar Face-Coverings Be Worn Under Certain Conditions (Mayor DeWitt)
- 10.2. *Introduction Of Ordinance 21-34: Amending Bethel Municipal Code Chapters Related To Discrimination And Harassment (Mayor DeWitt)
- 10.3. *Introduction Of Ordinance 21-35: Authorizing The Acquisition Of Interest In Land For A Utility Easement From Lower Kuskokwim School District And From Arvin D. And Connie E. Dull Involving The Bethel Avenues Piped Water And Sewer Project - Phase I (City Manager Williams)
- 10.4. AM 21-18: Direct City Administration To Pursue Funding From The Alaska State Revolving Loan Fund Program To Pay Part Of The Cost Of The Community-Wide System Expansion Preliminary Engineering Report And Environmental Assessment (City Manager Williams)
- 10.5. *AM 21-19: Appointment Of Committee/Commission/Board Members. Fritz T. Charles-Public Works Committee. Ron Reardon- Public Works Committee (Mayor DeWitt)
- 10.6. *IM 21-09: City Of Bethel Organizational Goals And Priorities (Mayor DeWitt)
- 10.7. *IM 21-10: Presentation Of The City's Water And Sewer Services Expenditures Compared To Budget From July 1, 2020 To June 30, 2021 – Utilities Maintenance – Water And Wastewater Activity Report (City Manager Williams)
- 10.8. *Personal Time Off- City Attorney- July 2, 2021 (Mayor DeWitt)
- 10.9. *Personal Time Off City Clerk July 22, 23 (Mayor DeWitt)

11. REPORTS

- 11.1. Mayor's Report
- 11.2. City Manager's Report
- 11.3. Clerk's Report

12. COUNCIL MEMBER COMMENTS

13. EXECUTIVE SESSION

Posted July 7, 2021 at AC Co., Swanson's, ONC Multipurpose Building, and the Post Office.

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14. ADJOURNMENT

Posted July 7, 2021 at AC Co., Swanson's, ONC Multipurpose Building, and the Post Office.

Kevin Morgan, Deputy City Clerk

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Items noted with an asterisk (*) are consent agenda items, unless removed from the consent agenda they are approved upon the approval of the agenda. Ordinances introduced at this meeting may be set for public hearing at the next regular meeting.

The Council may by unanimous consent, after 12:00 AM Fix the Time to Which To Adjourn until the following day at 6:30 PM

1. CALL TO ORDER

A Regular Meeting of the Bethel City Council was held on June 22, 2021 at 6:30 p.m., in the Council chambers, Bethel, Alaska.

Mayor DeWitt called the meeting to order at 6:30 p.m.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

Comprising a quorum of the Council, the following members were present:
City Council Member Mark Springer City Council Member Rose Henderson City Council Member Conrad McCormick City Council Member Alyssa Leary City Council Member Perry Barr Mayor Michelle DeWitt
Members Absent:
Vice-Mayor Haley Hanson
Also in attendance were the following:
City Manager Peter Williams, City Clerk Lori Strickler, City Attorney Libby Bakalar (telephonically)

4. PEOPLE TO BE HEARD – Five minutes per person

No one present to be heard.

5. APPROVAL OF CONSENT AGENDA AND REGULAR AGENDA

Main Motion: Approve the Consent and Regular Agenda.

Moved by:	Mark Springer
Seconded by:	Rose Henderson
In favor:	Perry Barr, Alyssa Leary, Mark Springer, Michelle DeWitt, Rose Henderson, Conrad McCormick
Opposed:	None

Results: | Motion Carries

Amend the agenda to move Item 10.1, Ordinance 21-30 to follow Special Orders of Business.

Moved by:	Mark Springer
Seconded by:	Alyssa Leary
In favor:	Perry Barr, Alyssa Leary, Mark Springer, Michelle DeWitt, Rose Henderson, Conrad McCormick
Opposed:	None
Results:	Motion Carries

Remove from Consent Agenda- Introduction of Ordinance 21-29, Mayor DeWitt.

Remove from Consent Agenda- Resolution 21-11, Mayor DeWitt.

6. APPROVAL OF MEETING MINUTES

Item 6.1. - *6-1-2021 Special City Council Budget Meeting
Passed on the consent agenda.

Item 6.2. - *6-8-2021 Regular City Council Meeting
Passed on the consent agenda.

7. REPORTS OF STANDING COMMITTEES

Item 7.1. - Committee/Commission/Board Agendas And Draft Minutes

Port Commission, City Manager Williams- Discussed delinquent accounts.

Planning Commission- No one present to provide a report.

Community Action Grant Technical Review Board, Council Member Barr-The committee will be reviewing an ordinance to have a portion of the marijuana tax transferred to the Community Action Grant Program.

Community Parks and Recreation Committee, Mayor DeWitt-The committee organized a Community Parks Cleanup event this weekend.

Finance Committee, Council Member McCormick- Some of the members may be at risk at losing their position on the committee because of their absences. Encouraged the members to attend.

Public Works Committee, Council Member Leary- Next meeting will be Wednesday, July 21st.

Public Safety and Transportation Commission, Council Member Henderson- Have not met since last meeting.

8. SPECIAL ORDER OF BUSINESS

Item 8.1. - Proclamation Affirming Our Commitment To Improve Diversity, Equity And Inclusion (Mayor DeWitt)

9. UNFINISHED BUSINESS

Item 9.1. - Public Hearing Of Ordinance 21-27: Amending The Official Land Use Map Of Bethel By Adopting An Industrial Zoning Designation For 18.2 Acres Of Land Consisting Of Tract A And Tract B Of The Tower Road Subdivision, Section 14, Township 8 North, Range 72 West, Seward Meridian, Bethel, Alaska (Planning Commission)

Mayor DeWitt brought up the conflict of interest question considered previously related to Council Member Henderson being a Bethel Native Corporation shareholder. The Mayor considered a number of questions and overturned her initial ruling on the conflict of interest and determined Council Member Henderson does not have a conflict of interest.

*Mayor DeWitt opened the Public Hearing.
Ana Hoffman-Bethel Native Corporation, President and Chief Executive Officer, spoke in favor of Ordinance 21-27.
Mayor DeWitt closed the Public Hearing.*

Main Motion: Adopt Ordinance 21-27.

Moved by:	Mark Springer
Seconded by:	Alyssa Leary
In favor:	Perry Barr, Alyssa Leary, Mark Springer, Michelle DeWitt, Rose Henderson, Conrad McCormick
Opposed:	None
Results:	Motion Carries

Item 9.2. - Public Hearing Of Ordinance 21-28: Bethel Municipal Code 4.16.170, Exemption Cards, To Remove The Bethel Residency Requirement For Senior Citizen Sales Tax Exemption Cards (Council Member Springer)

Mayor DeWitt opened the Public Hearing.
No one present to be heard.
Mayor DeWitt closed the Public Hearing.

Main Motion: Adopt Ordinance 21-28.

Moved by:	Mark Springer
Seconded by:	Perry Barr
In favor:	Perry Barr, Alyssa Leary, Mark Springer, Michelle DeWitt, Rose Henderson, Conrad McCormick
Opposed:	None
Results:	Motion Carries

10. NEW BUSINESS

Item 10.1. - Public Hearing Of Emergency Ordinance 21-30: Extending The Declaration Of Emergency Issued Through Ordinances 21-16, 21-08, 21-02, 20-38, 20-32, 20-29, 20-11, 20-09 And 20-08 (Mayor DeWitt)

Mayor DeWitt opened the Public Hearing.
No one present to be heard.
Mayor DeWitt closed the Public Hearing.

Main Motion: Adopt Ordinance 21-30.

Moved by:	Mark Springer
Seconded by:	Alyssa Leary
In favor:	Perry Barr, Alyssa Leary, Mark Springer, Michelle DeWitt, Rose Henderson,

	Conrad McCormick
Opposed:	None
Results:	Motion Carries

Motion to suspend the rules to hear from Dr. Ellen Hodges, Chief of Staff, and Dr. Elizabeth Bates, Director of Infection Control, Yukon Kuskokwim Health Corporation.

Moved by:	Mark Springer
Seconded by:	Conrad McCormick
In favor:	Perry Barr, Alyssa Leary, Mark Springer, Michelle DeWitt, Rose Henderson, Conrad McCormick
Opposed:	None
Results:	Motion Carries

Item 10.2. - Public Hearing Of Emergency Ordinance 21-31: Extending Ordinance 21-18 Testing And Quarantine Mandates And Exemptions (Mayor DeWitt)

Mayor DeWitt opened the Public Hearing.

No one present to be heard.

Mayor DeWitt closed the Public Hearing.

Main Motion: Adopt Ordinance 21-31.

Moved by:	Alyssa Leary
Seconded by:	Conrad McCormick
In favor:	Perry Barr, Alyssa Leary, Mark Springer, Michelle DeWitt, Rose Henderson, Conrad McCormick
Opposed:	None
Results:	Motion Carries

Item 10.3. - Public Hearing Of Emergency Ordinance 21-32: Exempting 13.04.290 Of The Bethel Municipal Code To Prevent Water Shut Off For Non-Payment For An Additional 60 Days (Mayor DeWitt)

Mayor DeWitt opened the Public Hearing.

No one present to be heard.

Mayor DeWitt closed the Public Hearing.

Main Motion: Adopt Ordinance 21-32.

Moved by:	Mark Springer
Seconded by:	Rose Henderson
In favor:	Perry Barr, Alyssa Leary, Mark Springer, Michelle DeWitt, Rose Henderson, Conrad McCormick
Opposed:	None
Results:	Motion Carries

Item 10.4. - *Introduction Of Ordinance 21-29: Authorizing The Acquisition Of Interest In Land For A Utility Easement From Bethel Community Services Foundation, Inc. Involving The Bethel Avenues Piped Water And Sewer Project - Phase I (City Manager Williams)

Mayor DeWitt declared a conflict of interest as she is the Executive Director of Bethel Community Services Foundation.

Motion that Mayor DeWitt Does not have a conflict of interest on this issue.

Moved by:	Mark Springer
Seconded by:	Perry Barr
In favor:	Perry Barr, Alyssa Leary, Mark Springer, Michelle DeWitt, Rose Henderson, Conrad McCormick
Opposed:	None
Results:	Motion Carries

Main Motion: Introduce Ordinance 21-29.

Moved by:	Mark Springer
Seconded by:	Alyssa Leary
In favor:	Perry Barr, Alyssa Leary, Mark Springer, Michelle DeWitt, Rose Henderson, Conrad McCormick
Opposed:	None
Results:	Motion Carries

Item 10.5. - *Resolution 21-11: Responding To The COVID-19 Public Health Emergency, Repealing And Replacing Resolution 21-10, And Establishing Standards For In-Person Participation At City Meetings (Mayor DeWitt)

Main Motion: Adopt Resolution 21-11.

Moved by:	Rose Henderson
Seconded by:	Conrad McCormick
In favor:	Perry Barr, Alyssa Leary, Mark Springer, Michelle DeWitt, Rose Henderson,

	Conrad McCormick
Opposed:	None
Results:	Motion Carries

Item 10.6. - *Resolution 21-12: Providing Consent To The Planning Commission's Resolution 2021-04 Approving The Vacation Of Designated 50-Foot And 75-Foot Sections Of Width Along The 1,387-Foot Right-Of-Way Located On Ridgecrest Drive, Plat 2011-11, Within Section 8, T8N, R71W, SM, Petition Submitted By The Lower Kuskokwim School District To In Front Of The Bethel Regional High School, For Accommodating The Planned Construction Of The New Ayaprun School (Planning Commission)

Passed on the consent agenda.

Item 10.7. - AM 21-17: Direct City Administration To Establish An Interest-Bearing Account For Community Action Grant Program Funds, In Which 20% Of City-Collected Alcohol Taxes Are Deposited At Least Quarterly, Including Amounts Owed To The Fund Since Its Intended Inception On November 25, 2017 (Community Action Grant Technical Review Board)

Main Motion: Approve AM 21-17.

Moved by:	Perry Barr
Seconded by:	Rose Henderson
In favor:	Perry Barr, Alyssa Leary, Mark Springer, Michelle DeWitt, Rose Henderson, Conrad McCormick
Opposed:	None
Results:	Motion Carries

Item 10.8. - *Personnel Leave- City Clerk, June 30-July 6th, 2021 (Mayor DeWitt)

Passed on the consent agenda.

11. REPORTS

Item 11.1. - Mayor's Report

Item 11.2. - City Manager's Report

Item 11.3. - Clerk's Report

12. COUNCIL MEMBER COMMENTS

Mayor DeWitt- Thanked Attorney Bakalar for her reports.

Council Member Barr- Get vaccinated.

Council Member Leary- Get vaccinated.

Council Member Springer- Get vaccinated. Wear your PFD. Check your mesh size on your net. Happy to see the first day of summer.

Council Member Henderson- Thanked Attorney Bakalar for her help on the conflict of interest questions. Congratulated Chief Daron Solsebee on his appointment to the Fire Chief position. People need to be careful when riding around on four-wheelers; People need to drive carefully.

Council Member McCormick- Also concerned with four-wheeler safety. Thanked representatives from YKHC for attending the meeting and the work that they do. Encouraged the public to get vaccinated and share their story.

13. EXECUTIVE SESSION

14. ADJOURNMENT

Main Motion: Adjournment.

Moved by:	Rose Henderson
Seconded by:	Mark Springer
In favor:	Perry Barr, Alyssa Leary, Mark Springer, Michelle DeWitt, Rose Henderson, Conrad McCormick
Opposed:	None
Results:	Motion Carries

Meeting ended at 8:10 p.m.

Michelle DeWitt, Mayor

ATTEST:

Lori Strickler, City Clerk

1. CALL TO ORDER

A Special Meeting of the Bethel City Council was held on June 29, 2021 at 6:30 p.m., in the Council chambers, Bethel, Alaska.

Mayor DeWitt called the meeting to order at 6:31 p.m.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

Comprising a quorum of the Council, the following members were present:
City Council Member Perry Barr (telephonically) City Council Member Alyssa Leary Mayor Michelle DeWitt City Council Member Rose Henderson City Council Member Conrad McCormick
Members Absent:
Vice-Mayor Haley Hanson City Council Member Mark Springer
Also in attendance were the following:
City Manager Peter Williams, City Clerk Lori Strickler, City Attorney Libby Bakalar (telephonically)

4. PEOPLE TO BE HEARD – Five minutes per person

No one present to be heard.

5. APPROVAL OF AGENDA

Motion to approve the agenda.

Moved by:	Rose Henderson
Seconded by:	Conrad McCormick
In favor:	Perry Barr, Alyssa Leary, Michelle DeWitt, Rose Henderson, Conrad McCormick
Opposed:	None
Results:	Motion Carries

6. UNFINISHED BUSINESS

Item 6.1. - Introduction Of Budget Ordinance 21-33: Adopting The FY 2022 Capital Improvement Project Budget (City Manager Williams)

Motion to introduce Budget ordinance 21-33.

Moved by:	Rose Henderson
Seconded by:	Alyssa Leary
In favor:	Perry Barr, Alyssa Leary, Michelle DeWitt, Rose Henderson, Conrad McCormick
Opposed:	None
Results:	Motion Carries

Motion to move into committee of the whole.

Moved by:	Rose Henderson
Seconded by:	Alyssa Leary
In favor:	Perry Barr, Alyssa Leary, Michelle DeWitt, Rose Henderson, Conrad McCormick
Opposed:	None
Results:	Motion Carries

Move out of committee of the whole.

Moved by:	Rose Henderson
Seconded by:	Conrad McCormick
In favor:	Perry Barr, Alyssa Leary, Michelle DeWitt, Rose Henderson, Conrad McCormick
Opposed:	None
Results:	Motion Carries

Motion to amend General Fund Capital Expenditures to strike \$3,370,693 and insert \$3,870,693 to accommodate a line item to repair the old bus barn at \$500,000.

Motion to amend Water and Sewer Enterprise Fund as presented to strike \$1,826,263 and insert \$479,947 which reflects the removal of two hauled services truck totaling \$300,000 and corrections to the totals presented in the proposal.

Moved by:	Rose Henderson
Seconded by:	Alyssa Leary
In favor:	Perry Barr, Alyssa Leary, Michelle DeWitt, Rose Henderson, Conrad McCormick
Opposed:	None
Results:	Motion Carries

7. NEW BUSINESS

Item 7.1. - Resolution 21-13: Acceptance Of Coronavirus Local Fiscal Recovery Funds Award To Non-Entitlement Units Of Local Government (NEUS) (City Manager Williams)

Motion to adopt Resolution 21-13.

Moved by:	Conrad McCormick
Seconded by:	Perry Barr
In favor:	Perry Barr, Alyssa Leary, Michelle DeWitt, Rose Henderson, Conrad McCormick
Opposed:	None
Results:	Motion Carries

8. ADJOURNMENT

Main Motion: Adjournment.

Moved by:	Perry Barr
Seconded by:	Alyssa Leary
In favor:	Perry Barr, Alyssa Leary, Michelle DeWitt, Rose Henderson, Conrad McCormick
Opposed:	None
Results:	Motion Carries

Meeting ended at 8:30 p.m.

Michelle DeWitt, Mayor

ATTEST:

Lori Strickler, City Clerk



CITY OF BETHEL
COMMUNITY PARKS AND RECREATION
COMMITTEE AGENDA
MONDAY, JULY 12, 2021, 6:00 p.m.
LOCATION: VIRTUAL ZOOM MEETING

COMMISSION MEMBERS

Brian Lefferts, Chair
Judy Wasierski, Vice Chair
Beverly Hoffman
Garrett Hussion
Kathy Hanson
Michelle DeWitt, Council Rep.
Three Vacancies

STAFF

Public Works Director: Bill Arnold
Admin. Asst.: Charlie Dan
Email: pwadmin@cityofbethel.net
Phone: 907-543-3110
Website : www.cityofbethel.org

Join Zoom Meeting

<https://zoom.us/j/93975075606?pwd=WEtCUFNHL2lTTFNLR24yeFoyZlFkZz09>

Meeting ID: 939 7507 5606

Passcode: 004626

Dial by Location

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669 900 9128 US (San Jose)	646 558 8656 US (New York)		

I. CALL TO ORDER

II. ROLL CALL

III. PEOPLE TO BE HEARD

IV. APPROVAL OF AGENDA

V. APPROVAL OF MINUTES

VI. UNFINISHED BUSINESS

A. Phase II Multipurpose Facility

B. Pinky's Park Developments

C. Contracted Services/~~Re-establishing Services of a Park and Recreation Department by FY2022~~
for Recreation

D. Evaluate 2021 Committee Goals, Tasks, and Priorities

E. YKHC/KUC Boardwalk

F. Clean up, Green up 2021 Event

G. 4th of July Event

H. ONC Multipurpose Building

VII. NEW BUSINESS

A. Dog Park

B. Old Log Cabin

VIII. EX OFFICIO MEMBER REPORTS

IX. COMMITTEE MEMBER COMMENTS

X. ADJOURNMENT

People to be Heard Through Written Testimony

- Must be emailed to pwadmin@cityofbethel.net by 4:00 p.m. the day of the meeting.
- Specifically request that it be presented under people to be heard.
- Contain full, real name of the person sending the request.

Posted July 6, 2021 at ONC Multipurpose Building, AC Co., Swanson's, and the Post Office.

Charlie Dan, Public Works Assistant

City of Bethel, Alaska

Parks, Recreation, Aquatic, Health & Safety Center Committee Minutes

March 8, 2021

Regular Meeting

Bethel, Alaska

I. CALL TO ORDER:

A Regular Parks and Recreation Committee Meeting was held on March 8, 2021 via Zoom. Kathy Hanson, acting Chair, called the meeting to order at 06:03 pm.

II. ROLL CALL:

Comprising a quorum of the committee, the following were present for Roll Call: Brian Lefferts, Kathy Hanson, Beverly Hoffman, Michelle DeWitt, and Garrett Hussion.

Also Present: Charlie Dan

Excused Absence: Judy Wasierski

Brian Lefferts took over as Chair.

III. PEOPLE TO BE HEARD:

IV. APPROVAL OF AGENDA:

MOVED BY:	Beverly Hoffman	Motion to approve the Agenda.
SECONDED BY:	Kathy Hanson	
VOTE ON MOTION	Motion carried by unanimous vote.	

V. APPROVAL OF MINUTES:

Moved By:	Kathy Hanson	Motion to approve Regular meeting minutes for February 8, 2021.
SECONDED BY:	Michelle DeWitt	
VOTE ON MOTION	Motion carried by unanimous vote.	

VI. UNFINISHED BUSINESS:

A. Phase II Multipurpose Facility- DOWL returned Work Order Proposal with amendments this committee requested. It is going in front of City Council at their next meeting.

B. Pinky's Park Developments and Updates Park Names-Riverview Park was the winning name for the park across from the Lion's Club. Ice Classic Park was the winning tie-breaker name for the park across from First National Bank. Harbor Park was the winning name for the Small Boat Harbor Park.

C. Sugar-Sweetened Beverage Tax-

Moved By:	Beverly Hoffman	
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SECONDED BY:	Kathy Hanson	Motion to amend section 4.17a.090 Dedicated Revenues as follows: "All revenues collected from the excise tax imposed by this chapter shall be deposited monthly in an interest-bearing account dedicated to the park development fund and shall be designated for the funding of park and recreational design and development, park maintenance and other recreational opportunities in the City of Bethel. <u>The revenue generated and held in the interest-bearing account shall be allocated to supplement difference is sales tax revenue and operations revenue to support the operations and maintenance of the YK Fitness Center and planning and construction of YK Fitness Center Phase II. The remaining annual revenue shall be dedicated in the park development fund and shall be designated for the funding of park and recreational design and development, park maintenance, other recreational opportunities, and water projects in the City of Bethel.</u> "
VOTE ON MOTION	Motion carried by unanimous vote.	

MOVED BY:	Kathy Hanson	Motion to amend Ordinance# 20-25 as listed in the word document distributed as additional packet material.
SECONDED BY:	Beverly Hoffman	
VOTE ON MOTION	Motion carried by unanimous vote.	

- D. Contracted Services/Re-establishing Services of a Parks and Recreation Department by FY2022-
- E. Evaluate 2021 Committee Goals, Tasks and Priorities
- F. Old Kilbuck Site-Green space and Park space as a committee goal agenda item.
- G. YKHC/KUC Boardwalk

VII. NEW BUSINESS:

- A. Clean up, Green up 2021 Event-Event season will kick off with Earth Day, weather permitting, April 22.
- B. 4th of July Event- Start this discussion of a possible event or whether we will have to hold a social distance parade event similar to last year.
- C. PRAHSC Committee Name- Parks and Recreation Committee, or Community Parks and Recreation Committee

VIII. PROPERTY MAINTENANCE REPORT:

IX. YKFC FACILITY DIRECTOR'S REPORT:

X. MEMBER COMMENTS:

Brian Lefferts:
Kathy Hanson: Nice talk tonight
Beverly Hoffman: Good Meeting, Thank you, everyone.
Michelle DeWitt:
Garrett Hussion: No Comment

XI. ADJOURNMENT:

MOVED BY:	Beverly Hoffman	Motion to adjourn.
SECONDED BY:		

VOTE ON MOTION	Motion carried by unanimous vote.
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With no further business, meeting adjourned at 07:41 PM.

APPROVED THIS _____ DAY OF _____, 2021.

 Brian Lefferts
 Committee Chair

 Charlie Dan
 Recorder of Minutes

City of Bethel, Alaska

Parks, Recreation, Aquatic, Health & Safety Center Committee Minutes

April 12, 2021

Regular Meeting

Bethel, Alaska

I. CALL TO ORDER:

A Regular Parks and Recreation Committee Meeting was held on April 12, 2021 via Zoom. Brian Lefferts called the meeting to order at 06:02 pm.

II. ROLL CALL:

Comprising a quorum of the committee, the following were present for Roll Call: Brian Lefferts, Judy Wasierski, Kathy Hanson, Beverly Hoffman and Michelle DeWitt.

Also Present: Charlie Dan,

Excused Absence: Garrett Hussion

III. PEOPLE TO BE HEARD:

Josh Anderson – Safeway Corporation spoke on behalf of opposing SSB Tax.

IV. APPROVAL OF AGENDA:

MOVED BY:	Beverly Hoffman	Motion to approve the Agenda.
SECONDED BY:	Judy Wasierski	
VOTE ON MOTION	Motion carried by unanimous vote.	

V. APPROVAL OF MINUTES:

Moved By:	Kathy Hanson	Motion to approve Regular meeting minutes for March 8, 2021.
SECONDED BY:	Beverly Hoffman	
VOTE ON MOTION	Motion carried by unanimous vote.	

VI. UNFINISHED BUSINESS:

A. Phase II Multipurpose Facility- Request Agnew Beck to attend next month's PRAHSCC meeting.

B. Pinky's Park Developments and Updates Park Names-

MOVED BY:	Judy Wasierski	Motion to submit an action memorandum with the winning park names to City Council to formally name the parks.
SECONDED BY:	Kathy Hanson	
VOTE ON MOTION	Motion carried by unanimous vote.	

C. Sugar-Sweetened Beverage Tax-

D. Contracted Services/Re-establishing Services of a Parks and Recreation Department by FY2022-

E. Evaluate 2021 Committee Goals, Tasks and Priorities

F. Old Kilbuck Site-

G. YKHC/KUC Boardwalk- waiting for the surveyors to survey the right of way and ensure the land is secure.

H. Clean up, Green up 2021 Event-Keep on the agenda for further discussion on a specific week to focus on a community-wide effort.

I. 4th of July Event- plan for an event up until a "deadline" date to either move forward or cancel the event.

J. PRAHSC Committee Name- Parks and Recreation Committee, or Community Parks and Recreation Committee

Moved By:	Kathy Hanson	Motion to suggest to City Council that our committee be renamed to "Community Parks and Recreation Committee".
Seconded By:	Judy Wasierski	

VOTE ON MOTION	Motion carried by unanimous vote.
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VII. NEW BUSINESS:

- A. Winter Trail Access- ~~request BNC to groom some land to dedicate as a ski trail between Small Boat Harbor and Hangar Lake. Request permission from BNC to groom the trail between Small Boat Harbor and Hangar Lake and dedicate the land as a ski trail.~~
- B. YK Fitness Center

VIII. PROPERTY MAINTENANCE REPORT:

IX. YKFC FACILITY DIRECTOR'S REPORT:

X. MEMBER COMMENTS:

Brian Lefferts: Thank you, Pete, for attending this meeting. You have provided a lot of valuable information tonight.

Judy Wasierski:

Kathy Hanson:

Beverly Hoffman: Thank you, Pete, Charlie and Stacey joining us tonight.

XI. ADJOURNMENT:

MOVED BY:	Beverly Hoffman	Motion to adjourn.
SECONDED BY:		
VOTE ON MOTION	Motion carried by unanimous vote.	

With no further business, meeting adjourned at 08:05 PM.

APPROVED THIS _____ DAY OF _____, 2021.

Brian Lefferts
Committee Chair

Charlie Dan
Recorder of Minutes

City of Bethel, Alaska

Community Parks and Recreation Committee Minutes

June 14, 2021

Regular Meeting

Bethel, Alaska

I. CALL TO ORDER:

A regular Community Parks and Recreation Committee Meeting was held on June 14, 2021 via Zoom. Brian Lefferts called the meeting to order at 06:05 pm.

II. ROLL CALL:

Comprising a quorum of the committee, the following were present for Roll Call: Brian Lefferts, Judy Wasierski, Beverly Hoffman, Michelle DeWitt.

Also Present: Charlie Dan, Stacey Reardon

Excused Absence: Bill Arnold

III. PEOPLE TO BE HEARD:

IV. APPROVAL OF AGENDA:

MOVED BY:	Judy Wasierski	Motion to approve Agenda.
SECONDED BY:	Beverly Hoffman	
VOTE ON MOTION	Motion did not carry after discussion.	

MOVED BY:	Judy Wasierski	Motion to amend the agenda by removing Unfinished Business Item J.
SECONDED BY:	Beverly Hoffman	
VOTE ON MOTION	Motion carried by unanimous vote.	

V. APPROVAL OF MINUTES:

MOVED BY:	Judy Wasierski	Motion to approve meeting minutes for May 10, 2021.
SECONDED BY:	Beverly Hoffman	
VOTE ON MOTION	Motion carried by unanimous vote.	

VI. UNFINISHED BUSINESS:

- A. Phase II Multipurpose Facility-
Garrett Hussion joined the meeting at 6:09pm.
- B. Pinky's Park Developments and Updates Park Names-can remove updates park names
- C. Sugar-Sweetened Beverage Tax- remove from next agenda
- D. Contracted Services/Re-establishing Services of a Parks and Recreation Department by FY2022-In the FY2021 budget, there should be \$75,000 should be contributed to the Parks and Recreation Coordinator position. Line items were proposed: Materials, volunteer/coordinator position, coordinator position but one was approved. There are discussions with the City Manager regarding developing a Parks and Recreation department under the Public Works Department.
- E. Evaluate 2021 Committee Goals, Tasks, and Priorities-
- F. Old Kilbuck Site-remove from the next agenda
- G. YKHC/KUC Boardwalk
- H. Clean up, Green up 2021 Event-Schedule: 1-3pm parks clean up June 19. Bag collection and ticket distribution 2pm. Swim passes will be donated by Lifesavers for this event.
- I. 4th of July Event
- J. ~~PRAHSC Committee Name~~

VII. NEW BUSINESS:

- A. ONC Multipurpose Building

VIII. EX OFFICIO MEMBER REPORT:
IX. COMMITTEE MEMBER COMMENTS:

Brian Lefferts: No comment

Judy Wasierski: No comment

Beverly Hoffman: Thank you, everyone. There is a seat opening, can you think of anyone

Michelle DeWitt: Next meeting, we should circle back around to the designation of land for a dog park (near Public Health Nursing).

Garrett Hussion: No comment. Thank you for a good meeting.

X. ADJOURNMENT:

MOVED BY:	Judy Wasierski	Motion to adjourn.
SECONDED BY:	Michelle DeWitt	
VOTE ON MOTION	Motion carried by unanimous vote.	

With no further business, meeting adjourned at 07:13 PM.

APPROVED THIS _____ DAY OF _____, 2021.

Brian Lefferts
Committee Chair

Charlie Dan
Recorder of Minutes



City of Bethel Port Commission Agenda

Regular Meeting
Monday February 15, 2021 - 7 pm
Bethel, Alaska



Commissioners

Alan Murphy
Chair
Term Expires 2021
(907)543-2805

Richard Pope
Vice Chair
Term Expires 2023
(907)543-1900
bethelalaskapcc@gci.net

Mark Springer
Council Rep.
Term Expires 2021
mspringer@cityofbethel.net

Stacey Reardon
Term Expires 2023

Daniel Mullins
Term Expires 2023

Ex-Officio

Allen Wold
Port Director
(907)543-2310
awold@cityofbethel.net

Edward Flores
Port Admin
(907)543-2310
eflores@cityofbethel.net

ALL PUBLIC MEETING OF THE CITY OF BETHEL WILL BE HELD VIRTUALLY

Join Zoom Meeting

<https://zoom.us/j/98042416035?pwd=R2RTR2ISd3pZYUIXZW9rSkF6ZnIvdz09>

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+1 301 715 8592 US (Washington DC)	888 475 4499 US Toll-free
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Meeting ID: 980 4241 6035

Passcode: 239023

Find your local number: <https://zoom.us/u/adkX9AA2wB>

- i. **CALL TO ORDER**
- ii. **ROLL CALL**
- iii. **SPECIAL ORDER OF BUSINESS**
 - Zoom Training held by the office of the City Clerk
 - Election of Chair and Vice-Chair
 - Department & Commission Familiarization
- iv. **PEOPLE TO BE HEARD**
- v. **APPROVAL OF AGENDA**
- vi. **APPROVAL OF MINUTES FROM THE REGULAR MEETINGS**
 - APPROVAL OF MINUTES FROM – May 18, 2020 Regular Meeting
- vii. **DEPARTMENT HEAD COMMENTS**
- viii. **UNFINISHED BUSINESS**
- ix. **NEW BUSINESS**
- x. **COMMISSION MEMBER'S COMMENTS**
- xi. **ADJOURNMENT**

Attest:


Edward Flores – Commission Recorder

City of Bethel Port Commission Meeting Minutes

February 15, 2021

Regular Meeting 7 p.m.

Bethel, Alaska

I. CALL TO ORDER

MEETING CALLED TO ORDER AT 1917 (7:17 P.M.)

II. ROLL CALL

COMMISSIONERS PRESENT:	
Comm. Pope	Comm. Reardon
Comm. Mullins	Comm. Hessler
COMMISSIONERS ABSENT:	
Comm. Murphy	
ALSO IN ATTENDANCE WERE THE FOLLOWING:	
Allen Wold	Edward Flores
Lori Strickler	Kevin Morgan

III. SPECIAL ORDER OF BUSINESS

MOVED:	Comm. Reardon	Motion to amend agenda, move election of chair and vice-chair to next months meeting
SECONDED:	Comm. Hessler	
VOTE ON MAIN MOTION	4-0 All in favor	

IV. PEOPLE TO BE HEARD

None

V. APPROVAL OF AGENDA

MOVED:	Comm. Hessler	Approval of agenda
SECONDED:	Comm. Mullins	
VOTE ON MAIN MOTION	4-0 All in favor	

VI. APPROVAL OF MINUTES

MOVED:	Comm. Mullins	APPROVAL OF MINUTES FROM – May 18, 2020
SECONDED:	Comm. Hessler	
VOTE ON MAIN MOTION	4-0 All in favor	

VII. PORT DIRECTOR'S REPORT

City of Bethel Port Commission Meeting Minutes

February 15, 2021

Regular Meeting 7 p.m.

Bethel, Alaska

VIII. UNFINISHED BUISNESS

IX. NEW BUSINESS

X. COMMISSION REPRESENTATIVES COMMENTS

XI. ADJOURNMENT

MOVED:	Comm. Reardon	Motion to Adjourn
SECONDED:	Comm. Mullins	
VOTE ON MAIN MOTION	4-0 All in favor	

Respectfully Submitted:

Alan Murphy, Chairman

APPROVED THIS _____ day of _____ 2021

ATTEST: _____



City of Bethel

Port Commission Agenda

Regular Meeting
Monday March 15, 2021 - 7 pm
Bethel, Alaska



Commissioners

Alan Murphy
Chair
Term Expires 2023

Richard Pope
Vice Chair
Term Expires 2023

Mark Springer
Council Rep.
Term Expires 2021

Stacey Reardon
Term Expires 2023

Daniel Mullins
Term Expires 2023

Mary Beth Hessler
Term Expires 2022

Michael Meeks
Term Expires 2022

ALL PUBLIC MEETING OF THE CITY OF BETHEL WILL BE HELD VIRTUALLY

Join Zoom Meeting

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Dial by your location

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+1 346 248 7799 US (Houston)	833 548 0282 US Toll-free
+1 669 900 9128 US (San Jose)	877 853 5257 US Toll-free
+1 301 715 8592 US (Washington DC)	888 475 4499 US Toll-free
+1 312 626 6799 US (Chicago)	833 548 0276 US Toll-free

Meeting ID: 980 4241 6035

Passcode: 239023

Find your local number: <https://zoom.us/j/98042416035?pwd=R2RTR2lSd3pZYUIXZW9rSkF6ZnIvdz09>

- i. **CALL TO ORDER**
- ii. **ROLL CALL**
- iii. **SPECIAL ORDER OF BUSINESS**
-Election of Chair and Vice-Chair
- iv. **PEOPLE TO BE HEARD**
- v. **APPROVAL OF AGENDA**
- vi. **APPROVAL OF MINUTES FROM THE REGULAR MEETINGS**
-APPROVAL OF MINUTES FROM – February 15, 2021 Regular Meeting
- vii. **DEPARTMENT HEAD COMMENTS**
- viii. **UNFINISHED BUSINESS**
- ix. **NEW BUSINESS**
-FY22 Port Budget
- x. **COMMISSION MEMBER'S COMMENTS**
- xi. **ADJOURNMENT**

Attest:


Edward Flores – Commission Recorder

Ex-Officio

Allen Wold
Port Director
(907)543-2310
port@cityofbethel.net

Edward Flores
Port Admin
(907)543-2310
port@cityofbethel.net

CITY OF BETHEL
PORT COMMISSION AGENDA
WEDNESDAY, APRIL 19, 2021, 6:30 p.m.
LOCATION: VIRTUAL ZOOM MEETING



COMMISSION MEMBERS

Alan Murphy, Chair	Mary Beth Hessler
Richard Pope, Vice Chair	Mike Meeks
Dan Mullins	Mark Springer, Council Rep.
Stacey Reardon	<i>Two Vacancies</i>

STAFF

Port Director: Al Wold
Admin. Asst.: Ed Flores
Email: port@cityofbethel.net
Phone: 907-543-2310
Website : www.cityofbethel.org

Join Zoom Meeting

<https://zoom.us/j/98042416035?pwd=R2RTR2ISd3pZYUIXZW9rSkF6Znlvdz09>

Meeting ID: 980 4241 6035

Passcode: 239023

Dial by Location

253 215 8782 US (Tacoma)	301 715 8592 US (DC)	833 548 0276 US Toll-free	877 853 5257 US Toll-free
346 248 7799 US (Houston)	312 626 6799 US (Chicago)	833 548 0282 US Toll-free	888 475 4499 US Toll-free
669 900 9128 US (San Jose)	646 558 8656 US (New York)		

I. CALL TO ORDER

II. ROLL CALL

III. PEOPLE TO BE HEARD

People to be Heard Through Written Testimony

- Must be emailed to port@cityofbethel.net by 4:00 p.m. the day of the meeting.
- Specifically request that it be presented under people to be heard.
- Contain full, real name of the person sending the request.

IV. APPROVAL OF AGENDA

V. APPROVAL OF MINUTES

Approval of minutes from – March 15, 2021 Regular Meeting

VI. UNFINISHED BUSINESS

A. FY22 Port Budget

VII. NEW BUSINESS

VIII. EX OFFICIO MEMBER REPORTS

IX. COMMISSION MEMBER COMMENTS

X. ADJOURNMENT

Posted March 17, 2021 Year at City Hall, AC Co., Swanson's, and the Post Office.

E. Flores, Ex-Officio Staff

City of Bethel Port Commission Meeting Minutes

April 19, 2021

Regular Meeting 7 p.m.

Bethel, Alaska

I. CALL TO ORDER

MEETING CALLED TO ORDER AT 7:10 P.M.

II. ROLL CALL

COMMISSIONERS PRESENT:	
Comm. Murphy	Comm. Mullins
Comm. Pope	Comm. Hessler
Comm. Reardon	
COMMISSIONERS ABSENT:	
Comm. Springer	
Comm. Meeks	
ALSO IN ATTENDANCE WERE THE FOLLOWING:	
Allen Wold	
Edward Flores	

III. SPECIAL ORDER OF BUSINESS

IV. PEOPLE TO BE HEARD

V. APPROVAL OF AGENDA

APPROVAL OF AGENDA		
Moved:	Comm. Pope	Approval of agenda
Seconded:	Comm. Mullins	
VOTE ON MAIN MOTION	5-0 All in favor	

VI. APPROVAL OF MINUTES

MOVED:	Comm. Mullins	APPROVAL OF MINUTES FROM – March 15, 2021
SECONDED:	Comm. Hessler	
VOTE ON MAIN MOTION	5-0 All in favor	

VII. PORT DIRECTOR'S REPORT

VIII. UNFINISHED BUSINESS

IX. NEW BUSINESS

X. COMMISSION REPRESENTATIVES COMMENTS

City of Bethel Port Commission Meeting Minutes

April 19, 2021

Regular Meeting 7 p.m.

Bethel, Alaska

XI. ADJOURNMENT

MOVED:	Comm. Pope	Motion to Adjourn
SECONDED:	Comm. Mullins	
VOTE ON MAIN MOTION	5-0 All in favor	

Respectfully Submitted:

Alan Murphy, Chairman

APPROVED THIS _____ day of _____ 2021

ATTEST: _____

City of Bethel Port Commission Meeting Minutes

March 15, 2021

Regular Meeting 7 p.m.

Bethel, Alaska

I. CALL TO ORDER

MEETING CALLED TO ORDER AT 7:11 P.M.

II. ROLL CALL

COMMISSIONERS PRESENT:	
Comm. Murphy	Comm. Mullins
Comm. Pope	Comm. Hessler
Comm. Reardon	Comm. Meeks
COMMISSIONERS ABSENT:	
Comm. Springer	
ALSO IN ATTENDANCE WERE THE FOLLOWING:	
Allen Wold	
Edward Flores	

III. SPECIAL ORDER OF BUSINESS

Election of Chair & Vice-Chair

MOVED:	Comm. Pope	Nominate A. Murphy for Chair
SECONDED:	Comm. Mullins	
VOTE ON MAIN MOTION	5-0 All in favor	

MOVED:	Comm. Mullins	Nominate R. Pope for Vice-Chair
SECONDED:	Comm. Reardon	
VOTE ON MAIN MOTION	5-0 All in favor	

IV. PEOPLE TO BE HEARD

None

V. APPROVAL OF AGENDA

APPROVAL OF AGENDA		
MOVED:	Comm. Pope	Approval of agenda
SECONDED:	Comm. Mullins	
VOTE ON MAIN MOTION	6-0 All in favor	

City of Bethel Port Commission Meeting Minutes

March 15, 2021

Regular Meeting 7 p.m.

Bethel, Alaska

VI. APPROVAL OF MINUTES

MOVED:	Comm. Mullins	APPROVAL OF MINUTES FROM – February 15, 2021
SECONDED:	Comm. Hessler	
VOTE ON MAIN MOTION	6-0 All in favor	

VII. PORT DIRECTOR'S REPORT

VIII. UNFINISHED BUSINESS

IX. NEW BUSINESS

X. COMMISSION REPRESENTATIVES COMMENTS

XI. ADJOURNMENT

RECOMMENDATION:		
MOVED:	Comm. Pope	Motion to Adjourn
SECONDED:	Comm. Mullins	
VOTE ON MAIN MOTION	6-0 All in favor	

Respectfully Submitted:

Alan Murphy, Chairman

APPROVED THIS _____ day of _____ 2021

ATTEST: _____

Introduced by: City Manager, Peter Williams
Date: June 8, 2021
Public Hearing: June 22, 2021
Action:
Vote:

CITY OF BETHEL, ALASKA

Ordinance #21-29

AN ORDINANCE AUTHORIZING THE ACQUISITION OF INTEREST IN LAND FOR A UTILITY EASEMENT FROM BETHEL COMMUNITY SERVICES FOUNDATION, INC. INVOLVING THE BETHEL AVENUES PIPED WATER AND SEWER PROJECT - PHASE I

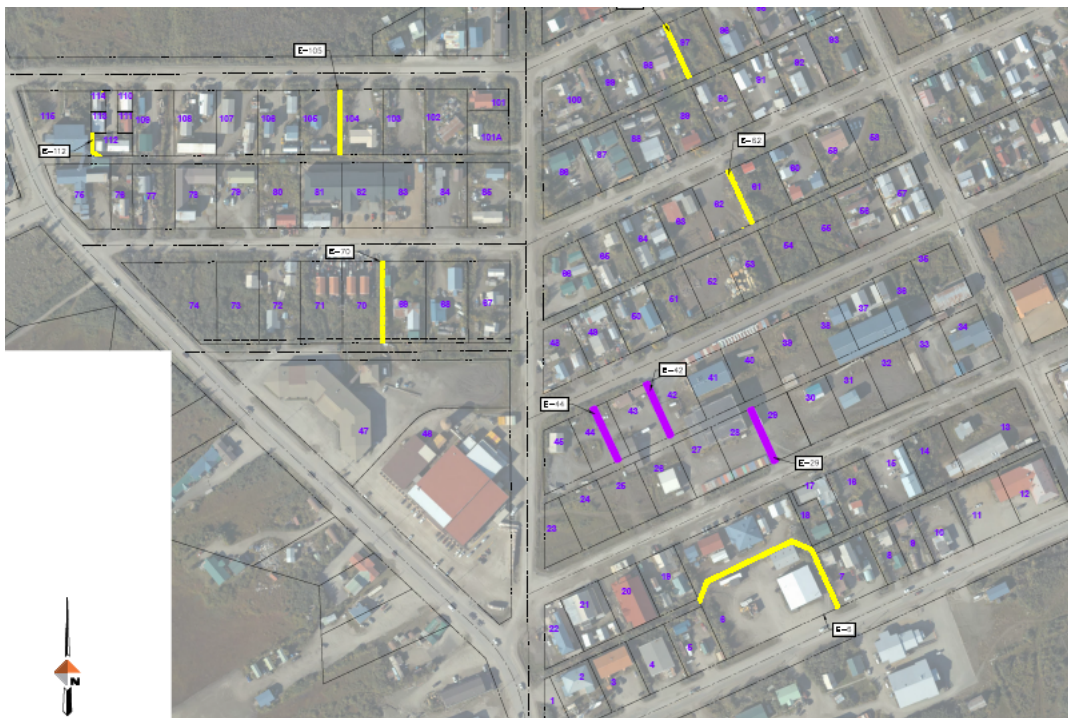
- Whereas,** the City of Bethel "City" has a grant from the U.S. Department of Agriculture (USDA). To provide for water and sewer improvements known as the Bethel Avenues Piped water and Sewer Project – Phase I;
- Whereas,** the City has arranged for a multi-phase project to supply water and collect sewer through the following described real property, including alignment of mains and service lines and other utilities through the easements and right-of-ways in perpetuity;
- Whereas,** the City needs to acquire various easements across the properties involved in the Bethel Avenues Piped water and Sewer Project – Phase I;
- Whereas,** the proposed various easements are in the public interest because the easements allow the City the land necessary for placement of different utility lines for its Projects;
- Whereas,** in accordance with Section 4.08.02 of Bethel Municipal Code, the City Council hereby authorizes the acquisition of this easement, in the form as set forth in this ordinance;
- Whereas,** U.S. SURVEY 3046 as described in the Official US Survey of record, Bethel Recording District, Fourth Judicial District, State of Alaska, more particularly described as:

The Basis of Bearing for this description is a local plane bearing based on NAD83(2011) Geodetic Bearings. Distances shown are horizontal ground distances in U.S. Survey Feet.

A portion of U.S. Survey 3046 being more particularly described by metes and bounds as follows:

Introduced by: City Manager, Peter Williams
Date: June 8, 2021
Public Hearing: June 22, 2021
Action:
Vote:

Beginning at the southeasterly corner of said U.S. Survey 3046, being common to the southwesterly corner of Lot 7, Block 10, U.S. Survey 3230, and the True Point of Beginning for this description; thence S65°12'37"W 10.00 feet to a point on the southern line thereof; thence departing said line N24°47'24"W 150.81 feet; thence N67°09'49"W 47.54 feet; thence S63°23'10"W 224.39 feet; thence S21°03'29"W 47.23 feet to a point on the westerly line thereof; thence N24°47'24"W 13.94 feet to a point along said line, being common with the southeasterly corner of Lot 1, Block 9, U.S. Survey 3230; thence departing said line N21°03'29"E 41.40 feet; thence N63°23'10"E 232.87 feet; thence S67°09'49"E 56.03 feet to a point on the easterly line thereof; thence S24°47'24"E 154.68 feet to the True Point of Beginning. Said easement embraces an area of 4,775 square feet, more or less as calculated from said courses and distances.



Property transfer indicated in yellow.

NOW, THEREFORE BE IT ORDAINED, the City, in consideration of the agreement between BETHEL COMMUNITY SERVICES FOUNDATION, INC., the Grantor, and the City of Bethel "CITY" the Grantee, mentioned herein, acquires this easement and this ordinance shall be recorded with each detailed "PUBLIC UTILITY EASEMENT" document.

Introduced by: City Manager, Peter Williams
Date: June 8, 2021
Public Hearing: June 22, 2021
Action:
Vote:

SECTION 1. Classification. This ordinance is of a general nature and shall not become a part of the Bethel Municipal Code.

SECTION 2. Authorization. Pursuant to Bethel Municipal Code 04.08.020 Acquisition of Real Property.

SECTION 3. Effective Date. This Ordinance shall become effective upon the passage by the Bethel City Council.

**BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF BETHEL, ALASKA
THIS 22nd DAY OF JUNE 2021 BY A VOTE OF _ IN FAVOR AND _ OPPOSED.**

Michelle DeWitt, Mayor

ATTEST:

Lori Strickler, City Clerk



CITY OF BETHEL PUBLIC UTILITY EASEMENT

This Grant of Easement is made this 25th day of May, 2021, by and between **BETHEL COMMUNITY SERVICES FOUNDATION, INC.**, hereinafter referred to as "Grantor", whose mailing address is P.O. Box 2189, Bethel, Alaska 99559, and the Grantee, **CITY OF BETHEL** a municipal corporation of the State of Alaska, its successors and assigns, hereinafter referred to as "City", whose mailing address is P.O. Box 1388, Bethel, Alaska 99559.

The Grantor, for and in consideration of TEN DOLLARS (\$10.00) and other valuable consideration, in hand paid, conveys and warrants an easement and right-of-way in perpetuity, with the right, privilege and authority to the City, its successors and assigns, to construct, install, operate, replace, relocate, maintain and repair above and below ground water lines, sewer lines, waste heat lines, collection and distribution structures, protective structures, and fire hydrants, hereinafter collectively called "Utilities" for the purpose of supplying water and collecting sewage through, across, over and under the following described real property, to wit:

**U.S. SURVEY 3046 as described in the Official US Survey of record, Bethel
Recording District, Fourth Judicial District, State of Alaska,**

Said easement is depicted on the parcel map attached hereto as pages 5 and 6, and designated as Parcel E-6, more particularly described as follows:

The Basis of Bearing for this description is a local plane bearing based on NAD83(2011) Geodetic Bearings. Distances shown are horizontal ground distances in U.S. Survey Feet.

A portion of U.S. Survey 3046 being more particularly described by metes and bounds as follows:

Beginning at the southeasterly corner of said U.S. Survey 3046, being common to the southwesterly corner of Lot 7, Block 10, U.S. Survey 3230, and the True Point of Beginning for this description; thence S65°12'37"W 10.00 feet to a point on the southern line thereof; thence departing said line N24°47'24"W 150.81 feet; thence N67°09'49"W 47.54 feet; thence S63°23'10"W 224.39 feet; thence S21°03'29"W 47.23 feet to a point on the westerly line thereof; thence N24°47'24"W 13.94 feet

to a point along said line, being common with the southeasterly corner of Lot 1, Block 9, U.S. Survey 3230; thence departing said line N21°03'29"E 41.40 feet; thence N63°23'10"E 232.87 feet; thence S67°09'49"E 56.03 feet to a point on the easterly line thereof; thence S24°47'24"E 154.68 feet to the True Point of Beginning. Said easement embraces an area of 4,775 square feet, more or less as calculated from said courses and distances.

Only such rights in the land described shall be acquired as shall be necessary for the construction, reconstruction, alteration, operation, replacement, relocation, maintenance and repair of Utilities and appurtenances, reserving unto the Grantor the right to use said property in any way, and for any purpose consistent with the rights hereby acquired, provided that the City shall have the right without prior initiation of any suit or proceeding at law, at such times as may be necessary, to enter upon said property for the purpose herein described without incurring any legal obligation or liability therefore; and provided that no building or buildings or other permanent structures shall be constructed or permitted to remain within the boundary of said easement without written permission of the City, its successors or assigns.

Grantor agrees to hold City harmless, to indemnify and defend City, its employees, agents, officials, and any other representatives, from and against all claims, demands, suits and costs arising, in whole or in part, from any damages or other claims resulting from Grantor's activities on said property in or on any structures on the easement. Grantor agrees not to interfere with any lateral support(s) in the area covered by the easement, and will not excavate or place fill in the areas covered by the easement.

Grantor grants City free ingress and egress to the easement across Grantor's property for construction, reconstruction, alteration, operation, replacement, relocation, maintenance and repair.

The grant and obligations in this Grant of Easement shall be covenants running with the land and shall be binding on the Grantor, its successors and assigns forever.

Dated this 25th day of May, 2021.

BETHEL COMMUNITY SERVICES FOUNDATION, INC.

By:
Title:

X meo

By:
Title:

Michelle Dewitt
Executive Director

City of Bethel

Bethel Avenues Piped Water and Sewer Project – Phase I

Parcel No.: E-6
Page 2 of 6

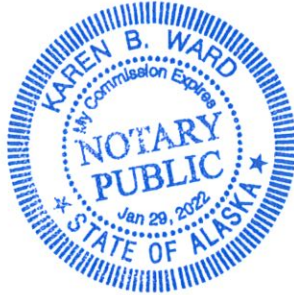
ACKNOWLEDGMENT OF CORPORATION

STATE OF ALASKA)
) ss:
Fourth Judicial District)

On this 25th day of May, 2021 before me, the undersigned, a Notary Public in and for the State of Alaska, personally appeared Michelle Renae Dewitt, the of _____ **Bethel Community Services Foundation, Inc.**, the Grantor, known to me to be the identical person who executed the foregoing instrument and who acknowledged to me that they executed the same as the free and voluntary act of said Bethel Community Services Foundation, Inc., with full knowledge of its contents, for the uses and purposes therein mentioned.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal the day and year above written.

[NOTARY SEAL]



[Signature]
Notary Public in and for the State of Alaska
My Commission Expires: JAN 29, 2022

STATE OF ALASKA)
) ss:
Fourth Judicial District)

On this _____ day of _____, 2021 before me, the undersigned, a Notary Public in and for the State of Alaska, personally appeared _____, the of _____ **Bethel Community Services Foundation, Inc.**, the Grantor, known to me to be the identical person who executed the foregoing instrument and who acknowledged to me that they executed the same as the free and voluntary act of said Bethel Community Services Foundation, Inc., with full knowledge of its contents, for the uses and purposes therein mentioned.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal the day and year above written.

[NOTARY SEAL]

[Signature]
Notary Public in and for the State of Alaska
My Commission Expires: _____

City of Bethel

Bethel Avenues Piped Water and Sewer Project – Phase I

Parcel No.: E-6
Page 3 of 6

CERTIFICATE OF ACCEPTANCE

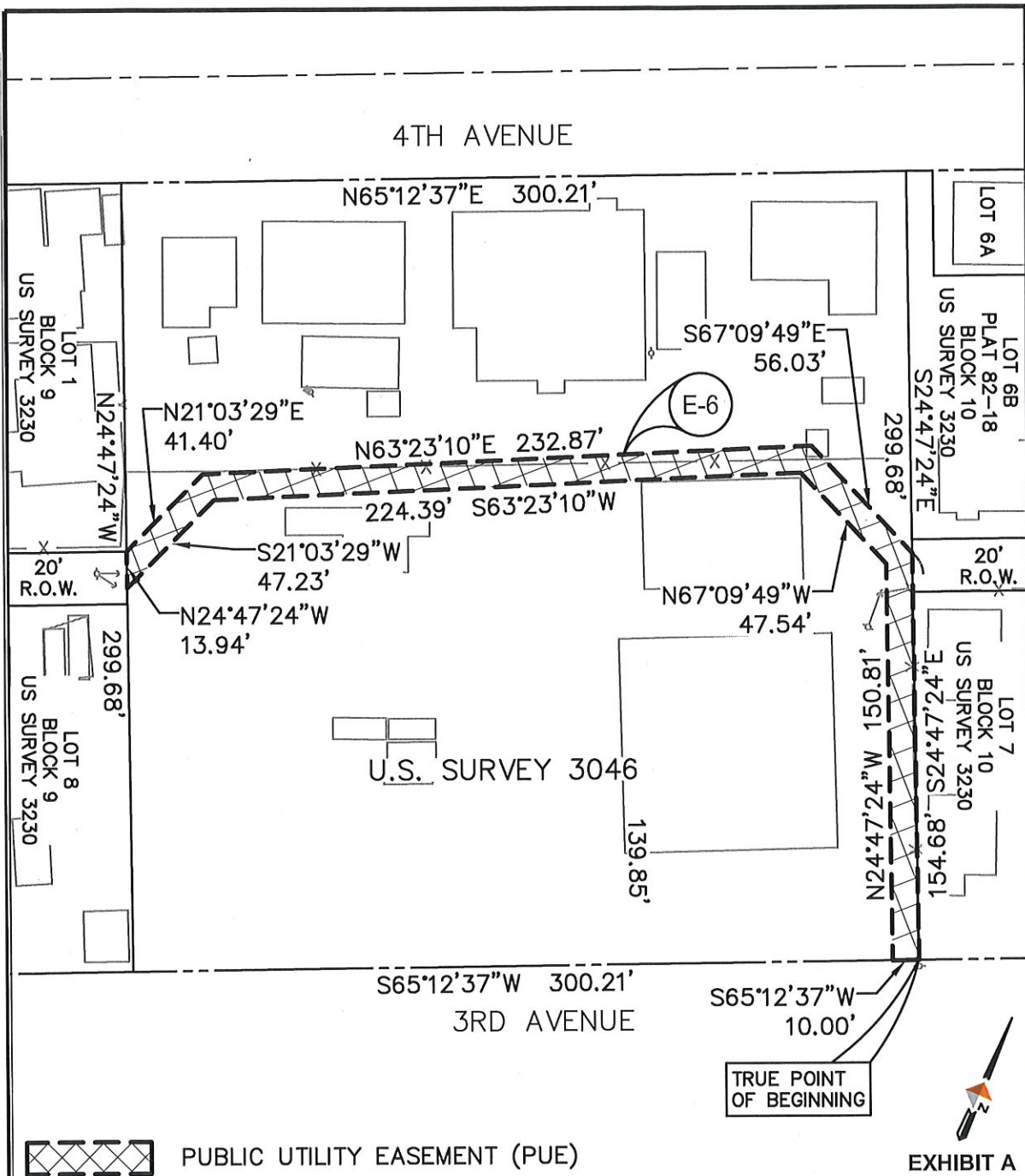
THIS IS TO CERTIFY that the City of Bethel, Grantee herein, pursuant to Ordinance 21-_____, hereby accepts for public purposes the easement described in this instrument and consents to the recordation thereof:

IN WITNESS WHEREOF, I have hereunto set my hand this ____ day of _____, 2021.

CITY OF BETHEL

By: _____
Peter A. Williams
Interim City Manager

After Recording Return to:
City of Bethel
P.O. Box 1388
Bethel, AK 99559



PUBLIC UTILITY EASEMENT (PUE)

EXHIBIT A

CITY OF BETHEL PUBLIC WORKS DEPARTMENT		BETHEL AVENUES NEIGHBORHOOD PIPED WATER AND SEWER	
	OWNER'S INITIALS: <u>MDP ACST 5/25/21</u>	EXISTING PARCEL AREA:	± 89,966 S.F.
	ATTACHED TO: <u>PUE</u>	ROW ACQUISITION TYPE:	PUE
	PAGE <u>5</u> OF <u>6</u> DATED <u>5/25/21</u>	ROW ACQUISITION AREA:	± 4,775 S.F.
		SCALE: 1"=60'	DATE: MAR 2021
		PARCEL No. E-6	

THESE PLATS MAY BE USED FOR THE ESTABLISHMENT OF THE
EASEMENT BOUNDARY ONLY, AND SHOULD NOT BE USED AS A
BASIS FOR ESTABLISHING ADJOINING PROPERTY LINES AND CORNERS.

FOR EXHIBIT A

PUBLIC UTILITY EASEMENT E-6

A PORTION OF U.S. SURVEY NO. 3046



DOWL, LLC
4041 B STREET
ANCHORAGE, AK 99503
(907) 562-2000
WWW.DOWL.COM
(AECL848)

PAGE 6 OF 6

Introduced by: City Manager Peter Williams
Introduction Date: June 29, 2021
Public Hearing: July 13, 2021
Action:
Vote:

CITY OF BETHEL, ALASKA

ORDINANCE # 21-33

AN ORDINANCE ESTABLISHING A CITY OF BETHEL CAPITAL IMPROVEMENT PROJECT BUDGET FOR FISCAL YEAR 2022 JULY 1, 2021 THROUGH JUNE 30, 2022

Be it Ordained by the City Council of Bethel as follows:

Section 1. That Ordinance 21-30, a non-code ordinance, establishes a City of Bethel Capital Improvement Budget for fiscal year 2022.

Section 2. That money shall be appropriate from the City's funds for capital expenditures.

GENERAL FUND

General Fund - Capital Expenditures

Planning	\$	190,000	190,000
IT Services	\$	590,000	590,000
Fire	\$	775,000	775,000
Police	\$	65,000	65,000
Streets and Roads	\$	1,540,693	2,040,693
Property Maintenance	\$	210,000	210,000
TOTAL GENERAL FUND - CAPITAL EXPENDITURES	\$	3,370,693	\$ 3,870,693

Capital Improvement- Enterprise Funds

Solid Waste	\$	1,110,336	1,110,336
Water & Sewer	\$	1,826,263	479,947
Municipal Docks	\$	105,000	105,000
Bethel Transit	\$	32,855	32,855
TOTAL CAPITAL PROJECTS- Enterprise Funds	\$	3,074,454	\$ 1,728,138

Section 3. That the FY 2022 Capital Improvement Project Budget is adopted for a period for one (1)
ENACTED THIS xx DAY OF JUNE 2019, BY A VOTE OF ___ IN FAVOR AND ___ OPPOSED.

Michelle DeWitt, Mayor

ATTEST:

Lori Strickler, City Clerk



FY 2022

CAPITAL IMPROVMENT PLAN

JULY 1, 2021-JUNE 30, 2022



CITY OF BETHEL

P.O. Box 1388 Bethel, Alaska 99559
Phone 907-543-2047
Fax 907-543-1393

April 1, 2021

Bethel City Council
P.O. Box 1388
Bethel, Alaska 99559

Dear, Mayor DeWitt, Vice Mayor Hanson, and Council Members:

The intent of this plan is to provide an overview of the capital improvements that would be best suit this organization for the 2022 fiscal year. Externally, if fulfilled the capital improvement would empower our employees to improve services provided to the citizens of Bethel. Internally, I think that these improvements will boost employee morale and maybe even be attract future personnel.

Though the FY21 General Fund Revenues have significantly exceeded our Expenditures, due in part to general and marijuana sales tax revenues. In my opinion, the greatest challenge within the Capital Improvement Plan is the expenses that are proposed from the General Fund. The purpose of this Capital Improvement Plan is to guide us all in deciding what is needed and what can be funded in the 2022 Fiscal Year.

This Capital Improvement Plan is structured the following:

- Buildings & Infrastructure;
- Rolling Stock;
- Services;
- Approved Capital Improvements (Carryovers); and then
- Proposed Capital Improvements

The remainder of this letter will provide a brief context for some the peripheral components that are included in the Capital Improvement Plan, beginning with Buildings and Infrastructure, road improvements, rolling stock, and then services.

Buildings and Infrastructure – General Fund

Public Work's Building

We used the insured value for reference to determine the value. The cost of a new structure was reported to be between seven hundred and a thousand dollars per sq. ft. the public Work's building is in poor shape. We have a structural report that determined to

“Deep Sea and Transportation Center of the Kuskokwim”

repair what we have, would cost about \$7,000,000. The problem with rehabbing the building is that it would not add floor space needed for all our Water and Sewer Trucks. A new building would cost approximately over \$25,000,000.

City Hall

City Hall will receive a new roof this year.

Bus Barn

The Bus Bar is a building that needs to be addressed. It has fallen off of its foundation. To correct this problem, it is estimated that it will cost \$414,000. We have thought of essentially pulling the foundation out from underneath the building and repositioning it on gravel pad in the same spot. If we used it for some of the equipment that Streets and Roads Department used, (e.g. graders), this would allow the equipment to avoid mixing in with the traffic from the school on Ridgecrest Drive.

Misc.

There are a few buildings on the list that we do not own or does not exist, but the information that this Capital Improvement Project Plan provides may prove to be useful.

Road Improvements – General Fund

Not all of the roads that the city is responsible for our on this list. The roads that are listed are the ones that are most frequently traveled upon. The gravel that we use last about five years depending on how often they are traveled on. Erosion can be a big factor when determining how often a road is resurfaced. This year we are requesting \$1,063,760 to improve and maintain the roads. We are also carryover from last year, \$375,000 for the Department of Transportation to improve Akakeek St., Delapp and a portion of Ptarmigan St. this was recommendation #1 in the LRTP. The Administration's long-term goal is to use the LRTP as reference point to determine the long-term plans for the roads.

Rolling Stock

The proposed Capital Expenditures list is separated between the Enterprise Funds and General Funds. This list includes light-duty, pickup trucks, and heavy-duty equipment. Heavy duty equipment can be rubber tire vehicle and tracked equipment. Almost all the equipment is factory built and can takes some time before the equipment arrives in Bethel. We also do not know the actual price until we submit a purchase order. The shredder for the landfill is a new item. The requests for the Water & Sewer trucks may be a little premature at the time of this message.

The list regarding the *General Fund* expenditures may be difficult to prioritize due to the funds available. Most of the items are one-time purchases that will not need to be funded again for several years, which can give the fund time to replenish those expenses. We do need the gravel for the roads.

The Class A Pumper for the Fire Department is needed, and we can secure a loan, so that we do not spend as much cash up-front. The attachments are new. The rest for the most

part is listed because the existing equipment is wearing out or nearing the end of their life.

Services

The *Comprehensive Plan* is an Organizational Goal that will need funding if we want to complete that. The *Connectivity* service is a big concern if we continue as is. In the past, departments have experienced what it is like not to be able to use the organization's network due to the number of employees using it at the same time. Documenting ownership and boundaries of the roads will become important as we improve the roads.

The idea behind this plan was to discuss the choices we have and determine what we feel is important to fund.

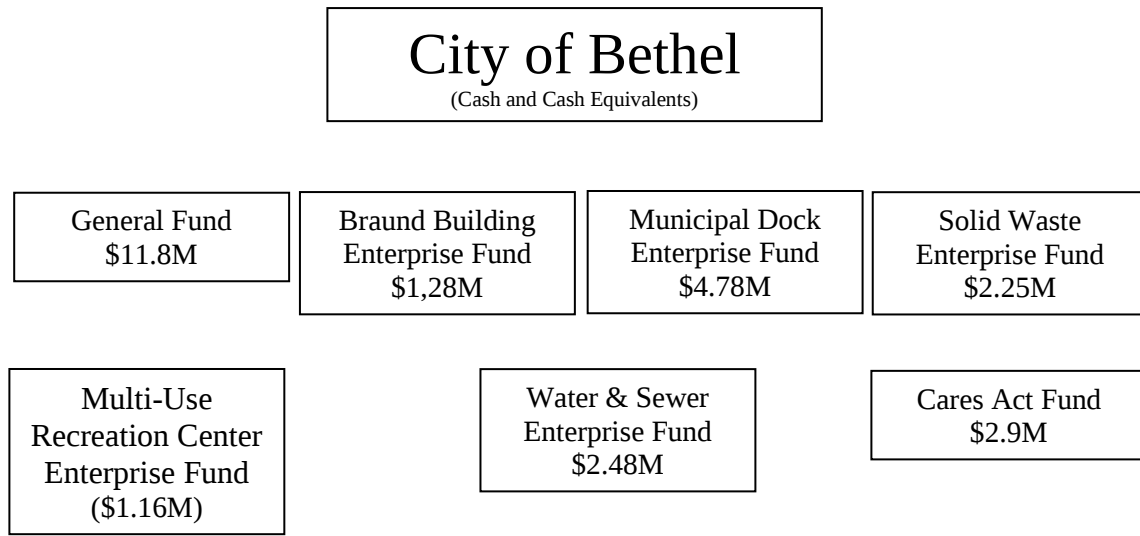
Thank you,

Peter A. Williams

Peter A. Williams

City of Bethel Visual Fund Summary

The following is a visual representation of the City of Bethel's fund balances. The city of Bethel has the following funds: General Fund, Braund Building Enterprise Fund, Public Transit Enterprise Fund, Municipal Dock Enterprise Fund, Solid Waste Enterprise Fund, Multi-Use Recreation Center Enterprise Fund, Water and Sewer Enterprise Fund, and the Cares Act Fund.



The way we measure the Public Transportation Fund is a little bit different from the other funds because it is paid for in its entirety via grants. For this Fund, we focus on reporting expenses, and they are as follows:

Public Transportation Fund According to the FY19 Audit, costs for services and personnel totaled to \$306,544
--

BUILDINGS & INFRASTRUCTURE

Building Description	Physical Location	Year Built	Sq. Ft.	APEI Building Value	Value of Docks & Other Structures	Replacement Cost
Fire Station	320 State Hwy	1982	9912	\$6,106,300		\$8,425,200
Float System Handwalls (8)	Boat Harbor	2004	3600		\$400,000	\$3,060,000
Ridgecrest Well	900 Ridgecrest	1999	NA			
Housing Lift Station	133 Akakeek St.	1979	86	\$86		\$73,100
Kilbuck Lift Station	5th & Main St.	1994	86	\$86		\$73,100
Ridgecrest Water Tank 423,000 gal.	900 Ridgecrest	2000	2124	\$2,124	\$2,881,830	\$1,805,400
Water Tank 60,000 gal.	204 State Hwy	1980	200	\$200	\$60,000	\$170,000
Water Treatment	900 Ridgecrest	1970	3245	\$3,245		\$2,758,250
Water Treatment Facility	235 Akiak St.	2001	4600	\$4,600		\$3,910,000
Bus Barn	503 State Hwy	1980	1000	\$1,000		\$850,000
City Hall	300 State Hwy	1976	7384	\$7,384		\$6,276,400
Youth Center	519 Mission Drive	1982	3929	\$3,929		\$3,339,650
Utilities Maintenance Shop	1290 Ridgecrest	1983	1700	\$1,700		\$1,445,000
Public Works Building	1155 Ridgecrest	1983	35040	\$35,040		\$29,784,000
Recycle Building	1270 Ridgecrest	2000	2800	\$2,800		\$2,380,000
Generator	308 State Hwy	2007	160	\$160		\$136,000
Dog Pound	1125 Ridgecrest	1986	185	\$185		\$157,250
Public Works Building Generator	1155 Ridgecrest	1970s	160	\$160	\$5,000	\$136,000
Fire Dept./Training	1157 Ridgecrest	1981	98	\$98		\$83,300
Ridgecrest Lift Station	832A Ridgecrest	2004	624	\$624	\$1,589,010	\$530,400
Landfill Building	1300 Ridgecrest	2013	240	\$240		\$204,000
Law Center (Remodeled)	204 State Hwy	2000	28820	\$28,820		\$24,497,000
Quonset Building Warehouse	400 Stand Oil Rd.	1972	5200	\$5,200		\$4,420,000
Water Tank 500,000 Gallons	235 Akiak St.	2006	3236	\$3,236	\$2,853,300	\$2,750,600
Police Department Building #1	157 Salmonberry	2013	7884	\$7,884		\$6,701,400
Police Department Building #2	157 Salmonberry	2013	4320	\$4,320		\$3,672,000
Wind Turbine at Fitness Ctr.	267 Akiachak St.	2014	NA		\$1,333,800	
Transit Building	370A Fourth Ave.	1978	2800	\$2,800		\$2,380,000
Storage/Shop Warehouse	251 East Ave.	1987	1800	\$1,800		\$1,530,000
YK Fitness Center	267 Akiachak St.	2014	23164	\$23,164		\$19,689,400
Senior Center Shop Building	127B Atsaq St.	1979	2160	\$2,160		\$1,836,000
Senior Center Main Building	127 Atsaq St.	1980	7832	\$7,832		\$6,657,200
(Q-2) Lift Station	2400 State Hwy	2017	884	\$884		\$751,400
Port Operations Building	919 Front St.	2017	1900	\$1,900		\$1,615,000
Utility Main. Bldg. & Attached Shop	311 Fourth Ave.	Late 1970s	1620	\$1,620		\$137,000
Warehouse	310 Fourth Ave.	1985	2000	\$2,000		\$1,700,000
Warehouse	City Dock	Late 1970s	4800	\$4,800		\$4,080,000

GENERAL FUND EQUIPMENT & LIGHT DUTY ROLLING STOCKS

GENERAL FUND EQUIPMENT ROLLING STOCK

GL Code	Department	Description	Year	Make	Model	Value	FY 2022
10-60	Fire Department		2005	Honda	TFX-650 4X4 Generator	\$5,000	
General Fund Equipment Rolling Stock Sub-Total						\$5,000	

GENERAL FUND LIGHT DUTY ROLLING STOCKS

GL Code	Department	Description	Year	Make	Model	Value	FY 2022
10-60	Fire Department		1999	Ford	F-450	\$197,000	
10-60	Fire Department		2017	Dodge	RAM 4500 HD Ambulance	\$214,834	
10-60	Fire Department		1999	Ford	F-450	\$197,000	
10-61	Police Department		2006	Ford	F-150	\$21,547	
10-61	Police Department		2007	Ford	Expedition	\$8,500	
10-61	Police Department		2007	Ford	Expedition	\$0	
10-61	Police Department		2009	Dodge	RAM 1500	\$23,976	
10-61	Police Department		2013	Ford	Explorer	\$20,000	
10-61	Police Department		2015	Ford	F-150	\$40,039	
10-61	Police Department	One 3/4 ton pick up for Police 10-61	2017	Ford	F-250	\$33,009	\$65,000
10-61	Police Department		2017	Ford	Expedition	\$42,329	
10-61	Police Department		2017	Ford	Expedition	\$41,206	
10-61	Police Department		2019	Ford	Expedition	\$96,872	
10-61	Police Department		2019	Ford	Expedition	\$43,764	
10-61	Police Department		2019	Ford	Expedition	\$96,872	
10-65	Public Works		2001	Ford	Excursion XLT	\$18,000	
10-65	Public Works		2003	Ford	Ranger	\$0	
10-65	Public Works		2012	Ford	F-150	\$25,725	
10-65	Public Works		2012	Ford	F-150	\$25,725	
10-65	Public Works		2006	GMC	Sierra 2500	\$0	
10-70	Public Works		2013	Chevrolet	Silverado 2500	\$20,000	
10-66	Streets & Roads	One 3/4 ton pick up for Streets & Roads 10-66	2012	Ford	F-250	\$20,703	\$55,000
10-66	Streets & Roads	One 3/4 ton pick up for Streets & Roads 10-66	2012	Ford	F-250	\$20,703	\$55,000
10-66	Streets & Roads	Caterpillar 289 Mulching Head Attachment	2022	Caterpillar	289 Mulching Head		\$39,409
10-66	Streets & Roads	Caterpillar 160M Henje Hi-Gate	2022	Caterpillar	160M Henje Hi-Gate		\$9,093
10-66	Streets & Roads	Caterpillar 972 Loader Snow Bucket	2022	Caterpillar	972 Loader Snow Bucket		\$48,579
General Fund Light Duty Rolling Stock Sub-Total						\$1,207,804	\$272,081

ENTERPRISE FUNDS EQUIPMENT & LIGHT DUTY ROLLING STOCKS

MUNICIPAL DOCK LIGHT DUTY ROLLING STOCKS

GL Code	Department	Description	Year	Make	Model	Value	FY 2022
52-50	Port	One truck for Port 52-50	2013	Ford	F-150	\$17,500	\$61,000
52-50	Port		2001	Ford	F-250	\$13,000	
52-50	Port		2006	GMC	Sierra	\$0	
52-50	Port		2007	GMC	Sierra	\$7,000	
52-50	Port		1997	Ford	Louisville	\$117,000	
Municipal Dock Fund Light Duty Rolling Stock Sub-Total						\$154,500	\$61,000

SOLID WASTE LIGHT DUTY ROLLING STOCKS

50-71	Landfill		2020	Ford	F-250	\$0	0
Solid Waste Fund Light Duty Rolling Stock Sub-Total						\$0	\$0

WATER & SEWER UTILITY FUND LIGHT DUTY ROLLING STOCKS

51-81	Water/Sewer		2020	Ford	F-250	\$38,342	
Water & Sewer Utility Fund Light Duty Rolling Stock Sub-Total						\$38,342	\$0
Enterprise Funds Total Equipment & Light Duty Rolling Stocks						\$192,842	\$61,000

GENERAL FUND HEAVY DUTY ROLLING STOCKS

FIRE DEPARTMENT HEAVY DUTY ROLLING STOCKS

GL Code	Department	Description	Year	Make	Model	Value	FY 2022
10-60	Fire Department		2017	Ascendant 107	Pierce	\$879,000	
10-60	Fire Department	Fire Apparatus Class A Pumper	2022				\$775,000
Fire Department Heavy Duty Rolling Stock Sub-Total						\$0	\$775,000

STREETS & ROADS HEAVY DUTY ROLLING STOCKS

GL Code	Department	Description	Year	Make	Model	Value	FY 2022
10-66	Streets & Roads	Kenworth dump truck for Streets & Roads 10-66	1984	Caterpillar	140G Grader	\$75,000	
10-66	Streets & Roads		1989	International	SD100D Compactor	\$35,000	
10-66	Streets & Roads	Kenworth dump truck for Streets & Roads 10-66	1991	Peterbuilt	Dump Truck	\$65,000	\$176,291
10-66	Streets & Roads		1991	International	Flatbed Boom Truck	\$23,125	
10-66	Streets & Roads	Caterpillar 42 backhoe for Streets & Roads 10-66	1992	Caterpillar	966F Loader	\$80,000	
10-66	Streets & Roads		1992	Caterpillar	D3-C Dozer	\$60,000	
10-66	Streets & Roads	Kenworth dump truck for Streets & Roads 10-66	1992	Caterpillar	D8-N Dozer	\$240,000	
10-66	Streets & Roads		1996	Caterpillar	953B Grader	\$100,000	
10-66	Streets & Roads	Caterpillar 42 backhoe for Streets & Roads 10-66	1999	John Deere	450 H Tractor	\$60,000	
10-66	Streets & Roads		2001	Caterpillar	950G Loader	\$150,000	
10-66	Streets & Roads	Kenworth dump truck for Streets & Roads 10-66	2003	Caterpillar	420D Backhoe	\$65,000	\$164,297
10-66	Streets & Roads		2004	Caterpillar	163 H Grader	\$200,000	
10-66	Streets & Roads	Kenworth dump truck for Streets & Roads 10-66	2006	International	7400 Dump Truck	\$60,000	\$176,291
10-66	Streets & Roads		2006	International	7400 SBA 6X4 Dump Truck	\$60,000	
10-66	Streets & Roads	Kenworth dump truck for Streets & Roads 10-66	2009	Caterpillar	160M AWD Grader	\$240,000	
10-66	Streets & Roads		2012	Caterpillar	324E Excavator	\$240,000	
10-66	Streets & Roads	Kenworth dump truck for Streets & Roads 10-66	2014	International	WorkStar 7400 Sander	\$136,610	
10-66	Streets & Roads		2014	International	Workstar 7400	\$110,000	
10-66	Streets & Roads	Kenworth dump truck for Streets & Roads 10-66	2019	Caterpillar	972M Loader	\$381,218	
10-66	Streets & Roads		2019	Mack	Granite Waterinh Truck	\$226,832	
10-66	Streets & Roads	Kenworth dump truck for Streets & Roads 10-66	2020	Caterpillar	160 Grader	\$460,046	
Streets & Roads Heavy Duty Rolling Stock Sub-Total						\$2,992,831	\$693,170

PUBLIC WORKS HEAVY DUTY ROLLING STOCKS

GL Code	Department	Description	Year	Make	Model	Value	FY 2022
10-70	Public Works	John Deere 5 series for Property Maintenance 10-70	2013	John Deere	3320 Compact Utility Pack	\$44,000	\$100,000
Public Works Heavy Duty Rolling Stock Sub-Total						\$44,000	\$100,000
Total Heavy Duty Rolling Stocks for General Fund						\$3,036,831	\$1,568,170

ENTERPRISE FUNDS HEAVY DUTY ROLLING STOCKS

SOLID WASTE HEAVY DUTY ROLLING STOCKS

GL Code	Department	Description	Year	Make	Model	Value	FY 2022
50-71	Landfill		2004	Caterpillar	816 F Compactor	\$282,574	
50-71	Landfill		2010	Mack	CXU513 Semi Truck	\$32,000	
50-71	Landfill		2013	Mack	600 MRU Garbage Truck	\$223,580	
50-71	Landfill		2018	Mack	600 MRU Garbage Truck	\$307,969	
50-71	Landfill		2019	Garbage Truck	TE64 Garbage Truck		
50-71	Landfill		2019	Caterpillar	950M Front End Loader 265534	\$265,534	
Solid Waste Heavy Duty Rolling Stock Sub-Total						\$1,111,657	\$0

WATER & SEWER HEAVY DUTY ROLLING STOCKS

GL Code	Department	Description	Year	Make	Model	Value	FY 2022
51-81	Hauled Water		2018	Mack	GU-713	\$245,000	
51-81	Hauled Water		2019	Kenworth	T4 Series	\$266,232	
51-81	Hauled Water		2020	Kenworth	T4 Series	\$258,986	
51-81	Hauled Water		2020	Kenworth	T4 Series	\$258,986	
51-81	Hauled Water		2020	Kenworth	T4 Series	\$258,986	
51-81	Hauled Water		2020	Kenworth	T4 Series	\$258,986	
51-81	Hauled Water		2020	Kenworth	T4 Series	\$258,986	
51-85	Hauled Sewer		2017	Mack	GU-713	\$245,000	
51-85	Hauled Sewer		2017	Mack	GU-713	\$245,000	
51-85	Hauled Sewer		2019	Kenworth	T4 Series	\$179,202	
51-85	Hauled Sewer		2019	Kenworth	T4 Series	\$179,202	
51-85	Hauled Sewer		2019	Kenworth	T4 Series	\$179,202	
51-85	Hauled Sewer		2019	Kenworth	T4 Series	\$179,202	
51-85	Hauled Sewer		2019	Kenworth	T4 Series	\$179,202	
Water & Sewer Heavy Duty Rolling Stock Sub-Total						\$3,192,172	\$0

MUNICIPAL DOCKS HEAVY DUTY ROLLING STOCKS

GL Code	Department	Description	Year	Make	Model	Value	FY 2022
52-50	Port		1980	John Deere	350D Wide Track	\$20,000	
52-50	Port		1992	Caterpillar	950-E Loader	\$180,000	
52-50	Port		2006	Caterpillar	D-5 Loader	\$125,000	
52-50	Port		2019	Bobcat	Mini Excavator	\$83,812	
52-50	Port			Caterpillar	950M Loader	\$400,000	
52-50	Port			Skytrack	Squirtboom Forklift	\$50,000	
Municipal Docks Heavy Duty Rolling Stock Sub-Total						\$858,812	\$0
Total Heavy Duty Rolling Stocks for all Enterprise Funds						\$5,162,641	\$0

PROPOSED HEAVY DUTY ROLLING STOCKS

GENERAL FUND HEAVY DUTY ROLLING STOCKS

GL Code	Department	Description	Make	Model	Value
10-55	Information Technology	Air Conditioner for servers			\$50,000
10-60	Fire Department	Fire Apparatus- Class A Pumper			\$775,000
10-66	Streets & Roads		KNIK	D1 Gravel	\$463,760
10-66	Streets & Roads	Shear and Hydraulic hammer attachment.	Caterpillar		\$268,682
10-66	Streets & Roads		Caterpillar	289 Mulching head attachment	\$34,409
Oct-66	Streets & Roads	Bus Barn Improvements			\$500,000
10-65	Public Works	Design City Shop Floor Repairs			\$70,959
General Fund Heavy Duty Rolling Stock Sub-Total					\$2,162,810

SOLID WASTE HEAVY DUTY ROLLING STOCKS

GL Code	Department	Description	Make	Model	Value
50-71	Hauled Refuse		Kenworth	Rear Load Garbage Truck	\$170,336
50-71	Landfill		Hammel	VB 950 DK Shredder	\$940,000
Solid Waste Heavy Duty Rolling Stock Sub-Total					\$1,110,336

WATER & SEWER HEAVY DUTY ROLLING STOCKS

GL Code	Department	Description	Make	Model	Value
51-85	Hauled Sewer		Caterpillar	Hydraulic Angle Broom	\$10,481
51-85	Hauled Sewer		Any	Porta Potties	\$17,741
51-81	Hauled Water		Motorola	Radio Base Station Upgrade OB	\$9,500
51-85	Hauled Sewer		Motorola	Radio Base Station Upgrade OB	\$9,500
51-82	Piped Water	Herman Nelson Heater			\$68,000
51/87	Sewer Lagoon		Terramac	RT9-T4 Marooka	\$299,465
Water & Sewer Heavy Duty Rolling Stock Sub-Total					\$414,687

MUNICIPAL DOCKS HEAVY DUTY ROLLING STOCKS

GL Code	Department	Description	Make	Model	Value
52-50	Port	Drop deck trailer for Port.		Drop Deck Trailer	\$40,000
52-50	Port		Caterpillar	950-E Loader	\$180,000
Municipal Docks Heavy Duty Rolling Stock Sub-Total					\$220,000

BETHEL TRANSIT SYTEM HEAVY DUTY ROLLING STOCKS

GL Code	Department	Description	Make	Model	Value
56-50	Transit System	3 bus shelters for passenger. City to install them. 56-50	Bus Shelters		\$23,505
56-50	Transit System	Pressure washer for transit garage 56-50	Pressure Washer		\$9,350
Bethel Transit System Heavy Duty Rolling Stock Sub-Total					\$32,855

Total Heavy Duty Rolling Stocks for all Enterprise Funds

\$3,940,688

PROPOSED SERVICES

GENERAL FUND SERVICES

GL Code	Department	Description	Value
10-54	Planning Department	Comprehensive Plan	\$150,000
10-54	Planning Department	Road Ownership Determination	\$40,000
10-55	Information Technology	Connectivity Services	\$500,000
General Fund Services Sub-Total			\$690,000

PRE-APPROVED CARRYOVERS

10	General Fund
40	Multi-Use Recreation Center Enterprise Fund
50	Solid Waste
51	Water & Sewer Utility Fund
52	Municipal Dock Fund
53	Braund Building Enterprise Fund

**GENERAL FUND CARRYOVERS
(10)**

GL Code	Department	Description	Approved Carryovers
10-53-693	Finance Department	Kiosk Annual Fees & New Copier	20,000
10-55-694	Information Technology	Server Room Air Conditioner Replace	10,000
10-60-690	Fire Department	Ladder Truck Lease	\$150,000
10-60-697	Fire Department	Ford Expedition Command Vehicle	\$65,000
10-61-691	Police Department	Vehicles	\$56,500
10-65-699	Public Works Administration	City Shop Floor	\$40,000
10-65-669	Public Works Administration	Community Wide Piped Water/Sewer System Expansion PER	\$173,785
10-66-702	Streets & Roads	Installation of 36" Culvert	\$163,710
10-66-703	Streets & Roads	STIP Match for Gravel on Roads	\$835,004
10-70-681	Property Maintenance	Boardwalk Lighting Project	\$43,373
10-70-696	Property Maintenance	One 3/4 Ton Pick Up Trucks	\$52,000
10-70-697	Property Maintenance	City Hall Improvements	\$1,493,915
10-70-698	Property Maintenance	Scissor Lift	\$18,138
Total Carryover Expenditures			\$3,121,425

**MULTI-USE RECREATION CENTER ENTERPRISE FUND CARRYOVERS
(40)**

GL Code	Department	Description	Approved Carryovers
40-50-690	YK Fitness Center	Repairs	75,000
40-50-690	YK Fitness Center	Feasibility Study	\$331,327
Total Carryover Expenditures			\$406,327

SOLID WASTE FUND CARRYOVERS (50)			
GL Code	Department	Description	Approved Carryovers
50-70-693	Hauled Refuse	Refuse Truck	425,000
Total Carryover Expenditures			\$425,000

**WATER & SEWER ENTERPRISE FUND CARRYOVERS
(51)**

GL Code	Department	Description	Approved Carryovers
51-81-691	Hauled Water	Water Truck	300,000
51-81-695	Hauled Water	Fleet Management Software/Tablets	75,000
51-85-692	Hauled Sewer	Sewer Truck	300,000
51-85-693	Hauled Sewer	Fleet Management Software/Tablets	75,000
51-82-691	Piped Water	Water Main Extension/ Fill Port	74,905
51-86-691	Piped Sewer	SCADA System	57,137
51-83-690	Bethel Heights Water Treatment Plant	SCADA System	80,000
51-83-773	Bethel Heights Water Treatment Plant	Site Improvements-Capital	27,094
51-84-690	City-Sub Water Treatment Plant	SCADA System	80,000
Total Carryover Expenditures			\$1,069,136

**MUNICIPAL DOCK ENTERPRISE FUND CARRYOVERS
(52)**

GL Code	Department	Description	Approved Carryovers
52-50-69x	Municipal Dock	Hydro Seeder	30,000
52-50-775	Municipal Dock	Gravel	\$160,000
Total Carryover Expenditures			\$190,000

BRAUND BUILDING ENTERPRISE FUND CARRYOVERS (53)			
GL Code	Department	Description	Approved Carryovers
53-55-694	Leased Court Complex	Water Service for Fire Suppression	300,000
Total Carryover Expenditures			\$300,000

CITY OF BETHEL PROPOSED CAPITAL EXPENDITURES

Fund Summaries

10	General Fund
50	Solid Waste
51	Water & Sewer Utility Fund
52	Municipal Dock Fund
53	Braund Building Enterprise Fund
56	Bethel Transit System Fund

**GENERAL FUND
CAPITAL EXPENDITURES SUMMARY
(10)**

GL Code	Department	Description	FY22 Proposed Budget
10-54	Planning Department		
10-54-69X	Planning Department	Comprehensive Plan	\$150,000
10-54-69X	Planning Department	Road Ownership Determination	\$40,000
Planning Department Sub-Total			\$190,000
10-55	IT Department		
10-55-69X	Information Technology	Building Mapping/Floor Plans	\$40,000
10-55-69X	Information Technology	Connectivity Services	\$500,000
10-55-69X	Information Technology	Air Conditioner for Servers	\$50,000
IT Department Sub-Total			\$590,000
10-60	Fire Department		
10-60-69X	Fire Department	Fire Apparatus Class A Pumper	\$775,000
Fire Department Sub-Total			\$775,000
10-61	Police Department		
10-61-69X	Police Department	Ford Explorer	\$65,000
Police Department Sub-Total			\$65,000
10-66	Streets & Roads Department		
10-66-771	Streets & Roads	D-1 Gravel Road Maintenance	\$463,760
10-66-69X	Streets & Roads	(3) Kenworth Dump Trucks	\$546,873
10-66-69X	Streets & Roads	Caterpillar 420 Backhoe	\$164,297
10-66-69X	Streets & Roads	Caterpillar Shear and Hydraulic Hammer Attachment	\$268,682
10-66-69X	Streets & Roads	Caterpillar 289 Mulching Head Attachment	\$39,409
10-66-69X	Streets & Roads	Caterpillar 160M Henje Hi-Gate	\$9,093
10-66-69X	Streets & Roads	Caterpillar 972 Loader Snow Bucket	\$48,579
10-66-69X	Streets & Roads	Bus Barn Improvements	\$500,000
Streets& Roads Department Sub-Total			\$2,040,693
10-70	Property Maintenance Department		
10-70-69X	Property Maintenance	John Deere 5 Series	\$100,000
10-70-696	Property Maintenance	Two 3/4 Ton Pick-Up Trucks	\$110,000
Property Maintenance Department Sub-Total			\$210,000
Total Expenditures			\$3,870,693

**SOLID WASTE ENTERPRISE FUND SUMMARY
(50)**

GL Code	Department	Description	FY22 Proposed Budget
50-70-69X	Hauled Refuse	Kenworth T440 Single Axle Rear Loader	\$170,336
50-71-69X	Landfill	Hammel VB 950 DK Shredder	\$940,000
Total Capital Expenditures			\$1,110,336

**WATER & SEWER UTILITY ENTERPRISE FUND SUMMARY
(50)**

GL Code	Department	Description	FY22 Proposed Budget
51-81-69X	Hauled Water		
	Hauled Water	Radio Base Station Upgrade	\$9,500
	Hauled Water Department Sub-Total		\$9,500
51-85-69X	Hauled Sewer		
	Hauled Sewer	Caterpillar Hydraulic Angle Broom	\$10,482
	Hauled Sewer	Porta Potties	\$22,000
	Hauled Sewer	Radio Base Station Upgrade	\$9,500
	Hauled Sewer Department Sub-Total		\$41,982
51-86-69X	Piped Sewer		
	Piped Sewer	Herman Nelson Heater	\$68,000
	Piped Sewer	One 3/4 Ton Pick-Up Truck	\$61,000
	Piped Sewer Department Sub-Total		\$129,000
52-50-69X	Sewer Lagoon		
	Sewer Lagoon	Terramac RT9-T4 Marooka	\$299,465
	Sewer Lagoon Department Sub-Total		\$299,465
Total Water & Sewer Utility Fund Capital Expenditures			\$479,947

MUNICIPAL DOCK ENTERPRISE FUND (52)			
GL Code	Department	Description	FY22 Proposed Budget
52-50-69X	Municipal Dock	One 3/4 Ton Pick-Up Truck	\$65,000
52-50-69X	Municipal Dock	Drop Deck Trailer	\$40,000
Total Capital Expenditures			\$105,000

BETHEL TRANIST SYSTEM ENETERPRISE FUND (56)			
GL Code	Department	Description	FY22 Proposed Budget
56-50-69X	Bethel Public Transit System	Three Bus Shelters	\$23,505
56-50-69X	Bethel Public Transit System	Pressure Washer	\$9,350
Total Capital Expenditures			\$32,855

**EXPENDITURES ACCORDING TO FUND
WITH SUPPLEMENTAL DOCUMENTATION**

10	General Fund
40	Multi-Use Recreation Center Enterprise Fund
50	Solid Waste
51	Water & Sewer Utility Fund
52	Municipal Dock Fund
53	Braund Building Enterprise Fund

GENERAL FUND CAPITAL EXPENDITURES OVERVIEW

10-54	Planning
10-55	Technology Information
10-60	Fire Department
10-66	Streets & Roads
10-70	Property Maintenance

**GENERAL FUND
CAPITAL EXPENDITURES SUMMARY
(10)**

GL Code	Department	Description	FY22 Proposed Budget
10-54	Planning Department		
10-54-69X	Planning Department	Comprehensive Plan	\$150,000
10-54-69X	Planning Department	Road Ownership Determination	\$40,000
	Planning Department Sub-Total		\$190,000
10-55	IT Department		
10-55-69X	Information Technology	Building Mapping/Floor Plans	\$40,000
10-55-69X	Information Technology	Connectivity Services	\$500,000
10-55-69X	Information Technology	Air Conditioner for Servers	\$50,000
	IT Department Sub-Total		\$590,000
10-60	Fire Department		
10-60-69X	Fire Department	Fire Apparatus Class A Pumper	\$775,000
	Fire Department Sub-Total		\$775,000
10-61	Police Department		
10-61-69X	Police Department	Ford Explorer	\$65,000
	Police Department Sub-Total		\$65,000
10-66	Streets & Roads Department		
10-66-771	Streets & Roads	D-1 Gravel Road Maintenance	\$463,760
10-66-69X	Streets & Roads	(3) Kenworth Dump Trucks	\$546,873
10-66-69X	Streets & Roads	Caterpillar 420 Backhoe	\$164,297
10-66-69X	Streets & Roads	Caterpillar Shear and Hydraulic Hammer Attachment	\$268,682
10-66-69X	Streets & Roads	Caterpillar 289 Mulching Head Attachment	\$39,409
10-66-69X	Streets & Roads	Caterpillar 160M Henje Hi-Gate	\$9,093
10-66-69X	Streets & Roads	Caterpillar 972 Loader Snow Bucket	\$48,579
10-66-69X	Streets & Roads	Bus Barn Improvements	\$500,000
	Streets& Roads Department Sub-Total		\$2,040,693
10-70	Property Maintenance Department		
10-70-69X	Property Maintenance	John Deere 5 Series	\$100,000
10-70-696	Property Maintenance	Two 3/4 Ton Pick-Up Trucks	\$110,000
	Property Maintenance Department Sub-Total		\$210,000
Total Expenditures			\$3,870,693

GENERAL FUND PLANNING DEPARTMENT SUPPLEMENTAL DOCUMENTATION (10-54)			
GL Code	Department	Description	FY22 Proposed Budget
10-54	Planning Department	Comprehensive Plan	\$150,000
10-54	Planning Department	Road Ownership Determination	\$40,000
Total Capital Expenditures			\$190,000
Beginning General Fund Balance			\$11,804,400
Ending General Fund Balance			\$11,614,400

**GENERAL FUND CAPITAL EXPENDITURES SUPPLEMENTAL
DOCUMENTATION
(10-54)**

10-54 Planning Department - Comprehensive Plan - \$150,0000

		Summary of Motion
Moved By:		Motion to approve Capital Expenditure, Road Ownership Determination for \$150,000
Seconded By:		Designated Fund Balance (Account 10-39900) Before Purchase:
		\$11,804,400
		Designated Fund Balance (Account 10-39900) After Purchase:
		\$11,654,400
Vote on Motion:		

**GENERAL FUND CAPITAL EXPENDITURES SUPPLEMENTAL
DOCUMENTATION
(10-54)**

10-54 Planning Department - Road Ownership Determination - \$40,0000

		Summary of Motion
Moved By:		Motion to approve Capital Expenditure, Road Ownership Determination for \$150,000
Seconded By:		Designated Fund Balance (Account 10-39900) Before Purchase:
		\$11,654,400
		Designated Fund Balance (Account 10-39900) After Purchase:
		\$11,614,400
Vote on Motion:		

GENERAL FUND INFORMTATION TECHNOLOGY SUPPLEMENTAL DOCUMENTATION (10-55)			
GL Code	Department	Description	FY22 Proposed Budget
10-55-69X	Information Technology	Air Conditioner for Servers	\$50,000
10-55-69X	Information Technology	Building Mapping/Floor Plans	\$40,000
10-55-69X	Information Technology Department	Connectivity Services	\$500,000
Total Capital Expenditures			\$590,000
Beginning General Fund Balance			\$11,614,400
Ending General Fund Balance			\$11,024,400

**GENERAL FUND CAPITAL EXPENDITURES SUPPLEMENTAL
DOCUMENTATION
(10-55)**

10-55 Air Conditioner for Servers - \$50,000

		Summary of Motion
Moved By:		Motion to approve Capital Expenditure, Air Conditioner for Servers for \$50,000
Seconded By:		Designated Fund Balance (Account 10-39900) Before Purchase:
		\$11,614,400
		Designated Fund Balance (Account 10-39900) After Purchase:
		\$11,564,400
Vote on Motion:		

10-55 Building Mapping/Floor Plans - \$40,000

MAIN FLOOR PLAN

LINCOLN COTTAGE MODEL

AREA	
Front Porch (20'0" x 20'0")	400.00 sq. ft.
Living Room (10'0" x 10'0")	100.00 sq. ft.
Dining Room (10'0" x 10'0")	100.00 sq. ft.
Kitchen (10'0" x 10'0")	100.00 sq. ft.
Breakfast Room (8'0" x 8'0")	64.00 sq. ft.
Bedroom A (8'0" x 8'0")	64.00 sq. ft.
Bedroom B (8'0" x 8'0")	64.00 sq. ft.
Bedroom C (8'0" x 8'0")	64.00 sq. ft.
Bathroom (5'0" x 5'0")	25.00 sq. ft.
Laundry Room (8'0" x 8'0")	64.00 sq. ft.
Garage (20'0" x 20'0")	400.00 sq. ft.
TOTAL AREA (GROSS)	1,311.00 sq. ft.

**GENERAL FUND CAPITAL EXPENDITURES SUPPLEMENTAL
DOCUMENTATION
(10-55)**

10-55 Information Technology - Connectivity Services \$500,000

		Summary of Motion
Moved By:		Motion to approve Capital Expenditure, Connectivity Services for \$500,000
Seconded By:		Designated Fund Balance (Account 10-39900) Before Purchase:
		\$11,524,400
		Designated Fund Balance (Account 10-39900) After Purchase:
		\$11,024,400
Vote on Motion:		

CONNECTIVITY SERVICES WITHOUT AN INCREASE WORKSHEET

DEPARTMENT	CONTRACTED SERVICES		DEPT %	FY22 BUDGET 130,000	CONNECTIVITY SERVICES								DEPT %	FY22 BUDGET 300,000	S/W SUPPORT	EQUIP. CONTRACTS	ADMIN. OVERHEAD - IT	DEPT %	DEPARTMENT	
	#649	#649	#649	# 667	# 667	# 667	# 667	# 667	# 667	# 667	# 667	# 667	#667	#667	# 668	# 732	# 996	#996		
Admin	10-51	\$12,292	0.099	\$12,896	\$9,160	-	\$2,438	-	-	-	-	\$3,000	\$14,598	0.05	\$16,060	\$1,820	\$7,826	\$38,602	0.059	Admin
Clerk	10-52	\$3,612	0.029	\$3,790	\$9,160	-	\$2,438	-	-	-	-	\$3,000	\$14,598	0.05	\$16,060	\$1,820	\$7,826	\$29,496	0.045	Clerk
Finance	10-53	\$14,172	0.114	\$14,869	\$9,160	-	\$2,438	-	-	-	-	-	\$11,598	0.04	\$12,760	\$1,820	\$7,826	\$37,274	0.057	Finance
Planning	10-54	\$3,612	0.029	\$3,790	\$9,160	-	\$2,438	-	-	-	-	-	\$11,598	0.04	\$12,760	\$1,820	\$7,826	\$26,195	0.040	Planning
IT	10-55	\$3,612	0.029	\$3,790	\$9,160	-	\$2,438	\$10,800	-	-	-	-	\$22,398	0.08	\$24,641	\$1,820	\$7,826	\$38,077	0.059	IT
Legal	10-56	\$1,937	0.016	\$2,032	-	-	\$2,438	-	-	-	-	-	\$2,438	0.01	\$2,682	\$1,820	\$7,826	\$14,360	0.022	Legal
Fire Department	10-60	\$12,252	0.099	\$12,854	\$9,160	-	-	-	-	-	-	-	\$9,160	0.03	\$10,077	\$1,820	\$7,826	\$32,578	0.050	Fire Department
Police Department	10-61	\$22,812	0.184	\$23,933	\$9,160	-	\$2,438	-	\$2,880	-	-	-	\$14,478	0.05	\$15,928	\$1,820	\$7,826	\$49,507	0.076	Police Department
Public Works	10-65	\$3,612	0.029	\$3,790	\$9,160	-	\$2,438	-	-	-	-	-	\$11,598	0.04	\$12,760	\$1,820	\$7,826	\$26,195	0.040	Public Works
Streets & Roads	10-66	\$2,652	0.021	\$2,782	\$9,160	-	\$2,438	-	-	-	-	-	\$11,598	0.04	\$12,760	\$1,820	\$7,826	\$25,188	0.039	Streets & Roads
Property Maintenance	10-70	\$3,612	0.029	\$3,790	\$9,160	-	\$2,438	-	-	-	-	-	\$11,598	0.04	\$12,760	\$1,820	\$7,826	\$26,195	0.040	Property Maintenance
V & E	57-50	\$6,492	0.052	\$6,811	\$9,160	-	\$2,438	-	-	-	-	-	\$11,598	0.04	\$12,760	\$1,820	\$7,826	\$29,217	0.045	V & E
Municipal Docks	52-50	\$4,572	0.037	\$4,797	\$9,160	-	\$2,438	-	-	-	-	-	\$11,598	0.04	\$12,760	\$1,820	\$7,826	\$27,202	0.042	Municipal Docks
Landfill	50-71	\$2,652	0.021	\$2,782	\$9,160	\$3,250	-	-	-	-	-	-	\$12,410	0.05	\$13,653	\$1,820	\$7,826	\$26,081	0.040	Landfill
BETHEL H WT	51-83	\$2,652	0.021	\$2,782	\$9,160	\$3,250	-	-	-	-	-	-	\$12,410	0.05	\$13,653	\$1,820	\$7,826	\$26,081	0.040	BETHEL H WT
CITY SUB WT	51-84	\$2,652	0.021	\$2,782	\$9,160	\$3,250	-	-	-	-	-	-	\$12,410	0.05	\$13,653	\$1,820	\$7,826	\$26,081	0.040	CITY SUB WT
Hauled Water	51-81	\$2,652	0.021	\$2,782	\$9,160	-	\$2,438	-	-	-	-	-	\$11,598	0.04	\$12,760	\$1,820	\$7,826	\$25,188	0.039	Hauled Water
Transit	56-50	\$2,652	0.021	\$2,782	\$9,160	\$3,250	-	-	-	-	-	-	\$12,410	0.05	\$13,653	\$1,820	\$7,826	\$26,081	0.040	Transit
Utility Billing	51-80	\$2,652	0.021	\$2,782	\$9,160	-	\$2,438	-	-	-	-	-	\$11,598	0.04	\$12,760	\$1,820	\$7,826	\$25,188	0.039	Utility Billing
Piped Water	51-82	\$2,652	0.021	\$2,782	\$9,160	-	-	-	-	-	-	-	\$9,160	0.03	\$10,077	\$1,820	\$7,826	\$22,506	0.035	Piped Water
YK Pool	40-50	\$4,800	0.039	\$5,036	-	-	\$2,438	\$7,200	\$1,440	-	-	-	\$11,078	0.04	\$12,188	-	\$7,826	\$25,050	0.039	YK Pool
Hauled Sewer	51-85	\$2,652	0.021	\$2,782	\$9,160	-	\$2,438	-	-	-	-	-	\$11,598	0.04	\$12,760	\$1,820	\$7,826	\$25,188	0.039	Hauled Sewer
Piped Sewer	51-86	\$2,652	0.021	\$2,782	\$9,160	-	-	-	-	-	-	-	\$9,160	0.03	\$10,077	\$1,820	\$7,826	\$22,506	0.035	Piped Sewer
		\$123,909	1.00	\$130,000	\$192,360	\$13,000	\$39,008	\$18,000	\$4,320	-	\$6,000	\$272,688	1.00	\$300,000	\$40,040	\$179,998	\$650,038	1.00		

This is how the Indirect Cost Recovery (IT overhead) breaks down over every department.

Each department will have a line item (996 - Admin Overhead-IT) that pays into this.

Indirect Cost Recovery = ConstantlyOn IT + Managed Print Services + Internet + Connections to the Server + Equipment Rental Lease + Software

CONNECTIVITY SERVICES WITH AN INCREASE IN SERVICES

CONTRACTED SERVICES			DEPT %	FY22 BUDGET 130,000	CONNECTIVITY SERVICES								DEPT %	FY22 BUDGET 800,000	S/W SUPPORT	EQUIP. CONTRACTS	ADMIN. OVERHEAD - IT	DEPT %	
					DIAS	10 Mbps	100 Mbps	10 Mbps	3 Mbps	2 Mbps	10 Mbps	TOTAL							
DEPARTMENT		#649	#649	#649	# 667	# 667	# 667	# 667	# 667	# 667	# 667	# 667	#667	#667	# 668	# 732	# 996	#996	DEPARTMENT
Admin	10-51	\$12,292	0.099	\$12,896	\$33,143	-	2,438	-	-	-	\$13,500	\$49,081	0.06	\$49,245	\$1,820	\$7,826	\$71,788	0.062	Admin
Clerk	10-52	\$3,612	0.029	\$3,790	\$33,143	-	2,438	-	-	-	\$13,500	\$49,081	0.06	\$49,245	\$1,820	\$7,826	\$62,681	0.055	Clerk
Finance	10-53	\$14,172	0.114	\$14,869	\$33,143	-	2,438	-	-	-	-	\$35,581	0.04	\$35,700	\$1,820	\$7,826	\$60,215	0.052	Finance
Planning	10-54	\$3,612	0.029	\$3,790	\$33,143	-	2,438	-	-	-	-	\$35,581	0.04	\$35,700	\$1,820	\$7,826	\$49,136	0.043	Planning
IT	10-55	\$3,612	0.029	\$3,790	\$33,143	-	2,438	\$10,800	-	-	-	\$46,381	0.06	\$46,536	\$1,820	\$7,826	\$59,972	0.052	IT
Legal	10-56	\$1,937	0.016	\$2,032	\$0	-	2,438	-	-	-	-	\$2,438	0.00	\$2,446	\$1,820	\$7,826	\$14,124	0.012	Legal
Fire Department	10-60	\$12,252	0.099	\$12,854	\$33,143	-	-	-	-	-	-	\$33,143	0.04	\$33,254	\$1,820	\$7,826	\$55,754	0.048	Fire Department
Police Department	10-61	\$22,812	0.184	\$23,933	\$33,143	-	2,438	-	\$2,880	-	-	\$38,461	0.05	\$38,590	\$1,820	\$7,826	\$72,169	0.063	Police Department
Public Works	10-65	\$3,612	0.029	\$3,790	\$33,143	-	2,438	-	-	-	-	\$35,581	0.04	\$35,700	\$1,820	\$7,826	\$49,136	0.043	Public Works
Streets & Roads	10-66	\$2,652	0.021	\$2,782	\$33,143	-	2,438	-	-	-	-	\$35,581	0.04	\$35,700	\$1,820	\$7,826	\$48,128	0.042	Streets & Roads
Property Maintenance	10-70	\$3,612	0.029	\$3,790	\$33,143	-	2,438	-	-	-	-	\$35,581	0.04	\$35,700	\$1,820	\$7,826	\$49,136	0.043	Property Maintenance
V & E	57-50	\$6,492	0.052	\$6,811	\$33,143	-	2,438	-	-	-	-	\$35,581	0.04	\$35,700	\$1,820	\$7,826	\$52,157	0.045	V & E
Municipal Docks	52-50	\$4,572	0.037	\$4,797	\$33,143	-	2,438	-	-	-	-	\$35,581	0.04	\$35,700	\$1,820	\$7,826	\$50,143	0.044	Municipal Docks
Landfill	50-71	\$2,652	0.021	\$2,782	\$33,143	\$3,250	-	-	-	-	-	\$36,393	0.05	\$36,515	\$1,820	\$7,826	\$48,943	0.043	Landfill
BETHEL H WT	51-83	\$2,652	0.021	\$2,782	\$33,143	\$3,250	-	-	-	-	-	\$36,393	0.05	\$36,515	\$1,820	\$7,826	\$48,943	0.043	BETHEL H WT
CITY SUB WT	51-84	\$2,652	0.021	\$2,782	\$33,143	\$3,250	-	-	-	-	-	\$36,393	0.05	\$36,515	\$1,820	\$7,826	\$48,943	0.043	CITY SUB WT
Hauled Water	51-81	\$2,652	0.021	\$2,782	\$33,143	-	\$2,438	-	-	-	-	\$35,581	0.04	\$35,700	\$1,820	\$7,826	\$48,128	0.042	Hauled Water
Transit	56-50	\$2,652	0.021	\$2,782	\$33,143	\$3,250	-	-	-	-	-	\$36,393	0.05	\$36,515	\$1,820	\$7,826	\$48,943	0.043	Transit
Utility Billing	51-80	\$2,652	0.021	\$2,782	\$33,143	-	\$2,438	-	-	-	-	\$35,581	0.04	\$35,700	\$1,820	\$7,826	\$48,128	0.042	Utility Billing
Piped Water	51-82	\$2,652	0.021	\$2,782	\$33,143	-	-	-	-	-	-	\$33,143	0.04	\$33,254	\$1,820	\$7,826	\$45,682	0.040	Piped Water
YK Pool	40-50	\$4,800	0.039	\$5,036	\$0	-	\$2,438	\$7,200	\$1,440	-	-	\$11,078	0.01	\$11,115	\$0	\$7,826	\$23,977	0.021	YK Pool
Hauled Sewer	51-85	\$2,652	0.021	\$2,782	\$33,143	-	\$2,438	-	-	-	-	\$35,581	0.04	\$35,700	\$1,820	\$7,826	\$48,128	0.042	Hauled Sewer
Piped Sewer	51-86	\$2,652	0.021	\$2,782	\$33,143	-	-	-	-	-	-	\$33,143	0.04	\$33,254	\$1,820	\$7,826	\$45,682	0.040	Piped Sewer
		\$123,909	1.00	\$130,000	\$696,003	\$13,000	\$39,008	\$18,000	\$4,320	-	\$27,000	\$797,331	1.00	\$800,000	\$40,040	\$179,998	\$1,150,038	1.00	

This is how the Indirect Cost Recovery (IT overhead) breaks down over every department.

Each department will have a line item (996 - Admin Overhead-IT) that pays into this.

Indirect Cost Recovery = ConstantlyOn IT + Managed Print Services + Internet + Connections to the Server + Equipment Rental Lease + Software

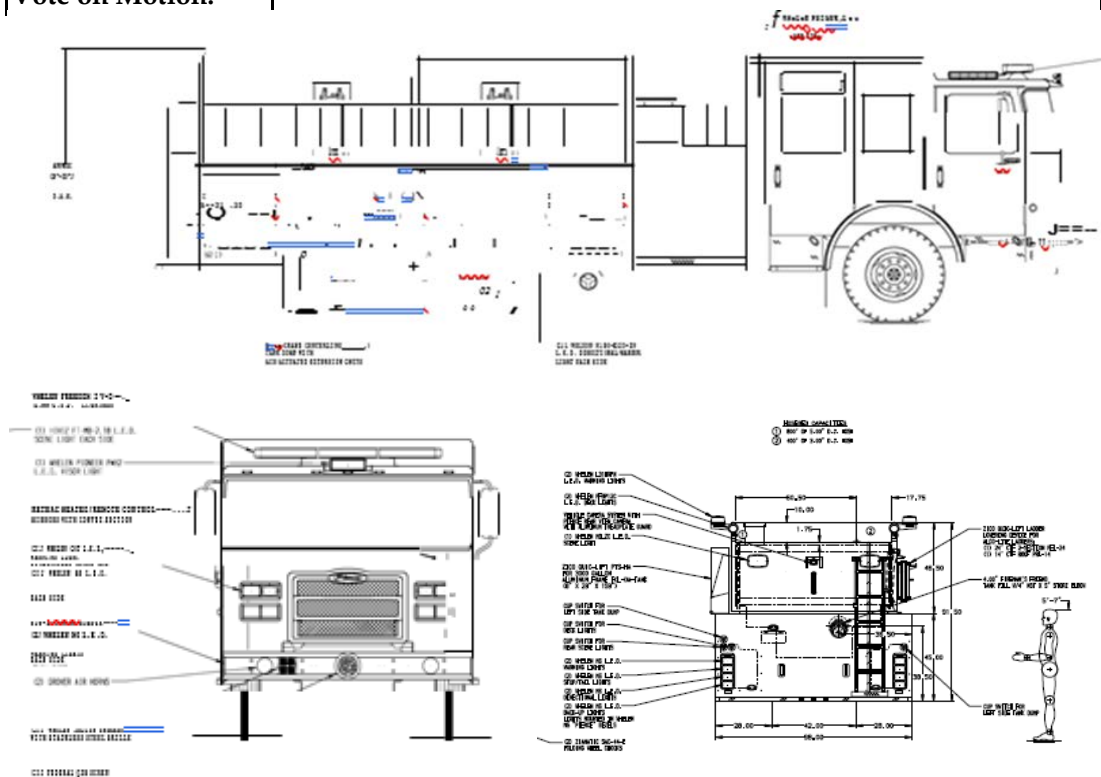
Blue Cells illustrate significant changes with an increase in services

GENERAL FUND FIRE DEPARTMENT (10-60)			
GL Code	Department	Description	FY22 Proposed Budget
10-60-69X	Fire Department	Fire Apparatus Class A Pumper	\$775,000
Total Capital Expenditures			\$775,000
Beginning General Fund Balance			\$11,024,400
Ending General Fund Balance			\$10,249,400

**GENERAL FUND CAPITAL EXPENDITURES SUPPLEMENTAL
DOCUMENTATION
(10-60)**

10-60 Fire Department - Fire Apparatus Class A Pumper \$775,000

		Summary of Motion
Moved By:		Motion to approve Capital Expenditure, Fire Apparatus Class A Pumper for \$775,000.
Seconded By:		Designated Fund Balance (Account 10-39900) Before Purchase:
		\$11,024,400
		Designated Fund Balance (Account 10-39900) After Purchase:
		\$10,249,400
Vote on Motion:		



**GENERAL FUND
POLICE DEPARTMENT
(10-61)**

GL Code	Department	Description	FY22 Proposed Budget
10-61-69X	Police Department	Ford Explorer	\$65,000
Total Capital Expenditures			\$65,000
Beginning General Fund Balance			\$10,249,400
Ending General Fund Balance			\$10,184,400

**GENERAL FUND CAPITAL EXPENDITURES SUPPLEMENTAL
DOCUMENTATION
(10-61)**

10-61 Police Department - Ford Explorer \$65,000

		Summary of Motion
Moved By:		Motion to approve Capital Expenditure, Ford Explorer for \$65,000
Seconded By:		Designated Fund Balance (Account 10-39900) Before Purchase:
		\$10,249,400
		Designated Fund Balance (Account 10-39900) After Purchase:
		\$10,184,400
Vote on Motion:		



**GENERAL FUND
STREETS & ROADS DEPARTMENT
(10-66)**

GL Code	Department	Description	FY22 Proposed Budget
10-66-771	Streets & Roads	D-1 Gravel Road Maintenance	\$463,760
10-66-69X	Streets & Roads	(3) Kenworth Dump Trucks	\$546,873
10-66-69X	Streets & Roads	Caterpillar 420 Backhoe	\$164,297
10-66-69X	Streets & Roads	Caterpillar Shear and Hydraulic Hammer Attachment	\$268,682
10-66-69X	Streets & Roads	Caterpillar 289 Mulching Head Attachment	\$39,409
10-66-69X	Streets & Roads	Caterpillar 160M Henje Hi-Gate	\$9,093
10-66-69X	Streets & Roads	Caterpillar 972 Loader Snow Bucket	\$48,579
10-66-69X	Streets & Roads	Bus Barn Improvements	\$500,000
Total Capital Expenditures			\$2,040,693
Beginning General Fund Balance			\$10,184,400
Ending General Fund Balance			\$8,143,707

GENERAL FUND CAPITAL EXPENDITURES SUPPLEMENTAL DOCUMENTATION (10-54)

10-66 Streets & Roads - D-1 Gravel Maintenance \$463,760

		Summary of Motion
Moved By:		Motion to approve Capital Expenditure, D-1 Gravel Maintenance for \$463,760
Seconded By:		Designated Fund Balance (Account 10-39900) Before Purchase:
		\$10,184,400
		Designated Fund Balance (Account 10-39900) After Purchase:
		\$9,720,640
Vote on Motion:		



**GENERAL FUND
STREETS & ROADS DEPARTMENT SUPPLEMENTAL PAGE
D-1 GRAVEL
(10-66)**

Subdivision	Road	Description	FY2022	FY2023	FY2024	FY2025	FY2026	Total Amount
City Subdivision								
	Napakiak Drive	Mission too Akiak Drive, 12,135 feet, 754 yards of D-1 gravel, 58 loads at a cost of \$1,360 per load.					\$78,880	\$78,880
	Akiakchak Drive	\$1,360 per load. With an estimated 122 loads of gravel.	\$165,920					\$165,920
Blueberry Fields								
	Alex Hatelly Drive	The road is 1,422 feet and requires an estimated 72 truck loads of D-1 gravel.	\$97,920					
	Cranberry Street	Cranberry Street needs 296 ft/195 yards of gravel. This requires an estimated 195 loads of D-1 gravel.					\$20,400	
Brown's Slough								
	East Avenue	East Avenue is 1900 ft, 11,000ft./ 1235 yards of gravel and requires 195 loads of D-1 gravel.		\$129,200				\$129,200
Tundra Ridge Subdivision								
	Kaigutaug Road	Kaigutaug Road is 1170 ft. It requires 767 yards of gravel and 59 loads of D-1 gravel.				\$92,480		\$92,480
	Imkuciq Street	Imkuciq Street is 1041 ft. it requires 689 yards of gravel the equivalent of 53 loads of D-1 gravel.					\$72,080	\$72,080
	Makqaria Road (9200 Tundra Ridge)	The part of Makqaria Road that needs gravel is 1151 ft. It requires 754 yards of gravel an estimated 58 loads of D-1 gravel.					\$78,880	\$78,880
	Negqerrairia Drive (9300 Tundra Ridge)	The portion of Negqerrairia Drive that needs gravel is 2926 ft. It requires 1911 yards of gravel, an estimate equivalent of 147 loads of D-1 gravel.	\$199,920					\$199,920
	Ayaginar Drive (9400 Tundra Ridge)	The portion of Ayaginar Drive that needs gravel is 2926 ft. It requires 1911 yards of gravel, an estimate equivalent of 147 loads of D-1 gravel.		\$199,920				\$199,920

* The City of Bethel owns more roads than are listed. The ones that are listed in the Capital Improvement Project are the major roads per subdivision.

GENERAL FUND STREETS & ROADS DEPARTMENT
D-1 GRAVEL
(10-66)

Subdivision	Road	Description	FY2022	FY2023	FY2024	FY2025	FY2026	Total Amount
Kasayuli Subdivision								
	Neal Polty Road	The portion of Neal Polty Road that needs gravel is 3,480 ft. It requires 2,262 yards of gravel, an estimate equivalent of 174 loads of D-1 gravel.		\$236,640				\$236,640
	Paul John St	The portion of Paul John Street that needs gravel is 1,087 ft. It requires 715 yards of gravel, an estimate equivalent of 55 loads of D-1 gravel.			\$74,800			\$74,800
	Uqusqak Road (Pintail)	The portion of Uqusqak Rpad that needs gravel is 1,490 ft. It requires 975 yards of gravel, an estimate equivalent of 75 loads of D-1 gravel.			\$102,000			\$102,000
	Isaac Hawk Street	The portion of Isaac Hawk Street that needs gravel is 1,641 ft. It requires 1,079 yards of gravel, an estimate equivalent of 83 loads of D-1 gravel.			\$112,880			\$112,880
	Neqleq Street (Whit Front Goose)	The portion of Neqleq Street that needs gravel is 1,144 ft. It requires 1,040 yards of gravel, an estimate equivalent of 60 loads of D-1 gravel.				\$81,600		\$81,600
	Tuutangayak Street (Canadian Goose)	The portion of Tuutangayak Stret that needs gravel is 1,144 ft. It requires 1040 yards of gravel, an estimate equivalent of 60 loads of D-1 gravel.			\$81,600			\$81,600
	Koyuuk St (Swan)	The portion of Negqerrairia Drive that needs gravel is 425 ft. It requires 286 yards of gravel, an estimate equivalent of 22 loads of D-1 gravel.					\$29,920	\$29,920
	Nacaullex St. (Emperor Goose)	The portion of Nacaullex Street that needs gravel is 1,144 ft. It requires 800 yards of gravel, an estimate equivalent of 60 loads of D-1 gravel.			\$81,600			\$81,600
	Neqlernag Loop (Black Swan)	The portion of Neqlernag Loop that needs gravel is 1,574 ft. It requires 1000 yards of gravel, an estimate equivalent of 80 loads of D-1 gravel.			\$108,600			\$108,800
Avenues								
	4th Avenue	The portion of 4th Avenue that needs gravel is 2,262 ft. It requires 1,495 yards of gravel, an estimate equivalent of 115 loads of D-1 gravel.					\$156,400	\$156,400
	5th Avenue	The portion of 5th Avenue that needs gravel is 1,546 ft. It requires 977 yards of gravel, an estimate equivalent of 75 loads of D-1 gravel.					\$115,600	\$115,600
	Willow Street	The portion of Willow Street that needs gravel is 1,336 ft. It requires 871 yards of gravel, an estimate equivalent of 67 loads of D-1 gravel.				\$91,120		\$91,120
	6th Avenue	The portion of 6th Avenue that needs gravel is 1,944 ft. It requires 1,300 yards of gravel, an estimate equivalent of 100 loads of D-1 gravel.				\$136,000		\$136,000
	7th Avenue	The portion of 7th Avenue that needs gravel is 2,262 ft. It requires 1,595 yards of gravel, an estimate equivalent of 115 loads of D-1 gravel.				\$156,400		\$156,400

* The City of Bethel owns more roads than are listed. The ones that are listed in the Capital Improvement Project are the major roads per subdivision.

**GENERAL FUND CAPITAL EXPENDITURES SUPPLEMENTAL
DOCUMENTATION
(10-66)**

10-66 Streets & Roads - 3 Kenworth Dump Trucks \$546,873

		Summary of Motion
Moved By:		Motion to approve Capital Expenditure, 3 Kenmore Dump Trucks for \$546,873
Seconded By:		Designated Fund Balance (Account 10-39900) Before Purchase:
		\$9,720,640
		Designated Fund Balance (Account 10-39900) After Purchase:
		\$9,173,767
Vote on Motion:		



**GENERAL FUND CAPITAL EXPENDITURES SUPPLEMENTAL
DOCUMENTATION
(10-66)**

10-66 Streets & Roads - Caterpillar 420 Backhoe \$164,297

		Summary of Motion
Moved By:		Motion to approve Capital Expenditure, Caterpillar 420 Backhoe for \$164,297
Seconded By:		Designated Fund Balance (Account 10-39900) Before Purchase:
		\$9,173,767
		Designated Fund Balance (Account 10-39900) After Purchase:
		\$9,009,470
Vote on Motion:		



**GENERAL FUND CAPITAL EXPENDITURES SUPPLEMENTAL
DOCUMENTATION
(10-66)**

10-66 Streets & Roads - Caterpillar Shear and Hydraulic Hammer Attachment \$268,682

		Summary of Motion
Moved By:		Motion to approve Capital Expenditure, Caterpillar Shear and Hydraulic Hammer Attachment for \$268,682
Seconded By:		Designated Fund Balance (Account 10-39900) Before Purchase:
		\$9,009,470
		Designated Fund Balance (Account 10-39900) After Purchase:
		\$8,740,788
Vote on Motion:		



GENERAL FUND CAPITAL EXPENDITURES SUPPLEMENTAL DOCUMENTATION (10-66)

10-66 Streets & Roads - Mulching Head Attachment \$39,409

		Summary of Motion
Moved By:		Motion to approve Capital Expenditure, Mulching Head Attachment for \$39,409
Seconded By:		Designated Fund Balance (Account 10-39900) Before Purchase:
		\$8,740,788
		Designated Fund Balance (Account 10-39900) After Purchase:
		\$8,701,379
Vote on Motion:		



GENERAL FUND CAPITAL EXPENDITURES SUPPLEMENTAL DOCUMENTATION (10-66)

10-66 Streets & Roads - 160M Henke Hi-Gate \$9,093

		Summary of Motion
Moved By:		Motion to approve Capital Expenditure, Henje Ji-Gate for \$9,093
Seconded By:		Designated Fund Balance (Account 10-39900) Before Purchase:
		\$8,701,379
		Designated Fund Balance (Account 10-39900) After Purchase:
		\$8,692,286
Vote on Motion:		



**GENERAL FUND CAPITAL EXPENDITURES SUPPLEMENTAL
DOCUMENTATION
(10-66)**

10-66 Streets & Roads - Caterpillar 972 Loader Snow Bucket - \$48,579

		Summary of Motion
Moved By:		Motion to approve Capital Expenditure, Caterpillar 972 Loader Snow Bucket for \$48,579
Seconded By:		Designated Fund Balance (Account 10-39900) Before Purchase:
		\$8,692,286
		Designated Fund Balance (Account 10-39900) After Purchase:
		\$8,643,707
Vote on Motion:		



**GENERAL FUND CAPITAL EXPENDITURES SUPPLEMENTAL
DOCUMENTATION
(10-66)**

10-66 Streets & Roads - Bus Barn Improvements - \$500,000

		Summary of Motion
Moved By:		Motion to approve Capital Expenditure, Bus Barn Improvements for \$500,000
Seconded By:		Designated Fund Balance (Account 10-39900) Before Purchase:
		\$8,643,707
		Designated Fund Balance (Account 10-39900) After Purchase:
		\$8,143,707
Vote on Motion:		

**GENERAL FUND
PROPERTY MAINTENANCE DEPARTMENT
(10-70)**

GL Code	Department	Description	FY22 Proposed Budget
10-70-69X	Property Maintenance	John Deere 5 Series	\$100,000
10-70-696	Property Maintenance	Two 3/4 Ton Pick-Up Trucks	\$110,000
Total Capital Expenditures			\$210,000
Beginning General Fund Balance			\$8,143,707
Ending General Fund Balance			\$7,933,707

**GENERAL FUND CAPITAL EXPENDITURES SUPPLEMENTAL
DOCUMENTATION
(10-70)**

10-70 Property Maintenance - John Deere 5 Series - \$100,000

		Summary of Motion
Moved By:		Motion to approve Capital Expenditure, John Deere 5 Series for \$100,000
Seconded By:		Designated Fund Balance (Account 10-39900) Before Purchase:
		\$8,643,707
		Designated Fund Balance (Account 10-39900) After Purchase:
		\$8,543,707
Vote on Motion:		



**GENERAL FUND CAPITAL EXPENDITURES SUPPLEMENTAL
DOCUMENTATION
(10-70)**

10-70 Property Maintenance - Two 3/4 Ton Pick-Up Trucks - \$110,000

		Summary of Motion
Moved By:		Motion to approve Capital Expenditure, Two 3/4 Ton Pick-Up Trucks for \$110,000
Seconded By:		Designated Fund Balance (Account 10-39900) Before Purchase:
		\$8,543,707
		Designated Fund Balance (Account 10-39900) After Purchase:
		\$8,433,707
Vote on Motion:		



SOLID WASTE ENTERPRISE FUND SUPPLEMENTAL DOCUMENTATION

50-70 Hauled Refuse

50-71 Landfill

SOLID WASTE ENTERPRISE FUND (50)			
GL Code	Department	Description	FY22 Proposed Budget
50-70-69X	Hauled Refuse	Kenworth T440 Single Axle Rear Loader	\$170,336
50-71-69X	Landfill	Hammel VB 950 DK Shredder	\$940,000
Total Capital Expenditures			\$1,110,336
Beginning Solide Waste Fund Balance			\$2,253,555
Ending Solid Waste Fund Balance			\$1,143,219

**SOLID WASTE FUND CAPITAL EXPENDITURES SUPPLEMENTAL
DOCUMENTATION
(51-70)**

50-70 Hauled Refuse - Kenworth T440 Single Axle Rear Loader - \$170,336

		Summary of Motion
Moved By:		Motion to approve Capital Expenditure, Kenworth T440 Single Axle Rear Loader for \$170,336
Seconded By:		Designated Fund Balance (Account 50-39900) Before Purchase:
		\$2,253,555
		Designated Fund Balance (Account 50-39900) After Purchase:
		\$2,083,219
Vote on Motion:		



SOLID WASTE FUND CAPITAL EXPENDITURES SUPPLEMENTAL DOCUMENTATION (51-71)

50-71 Landfill - Hammel VB 950 DK Shredder - \$940,000 (including Freight)

		Summary of Motion
Moved By:		Motion to approve Capital Expenditure, Hammel VB 950 DK Shredder for \$940,000
Seconded By:		Designated Fund Balance (Account 50-39900) Before Purchase:
		\$2,083,219
		Designated Fund Balance (Account 50-39900) After Purchase:
		\$1,143,219
Vote on Motion:		



WATER & SEWER UTILITY FUND SUPPLEMENTAL DOCUMENTATION

51-81 Hauled Water

51-85 Hauled Sewer

51-86 Piped Sewer

51-87 Sewer Lagoon

**WATER & SEWER UTILITY ENTERPRISE FUND
(50)**

GL Code	Department	Description	FY22 Proposed Budget
51-81-69X	Hauled Water		
	Hauled Water	Radio Base Station Upgrade	\$9,500
	Hauled Water Department Sub-Total		\$9,500
51-85-69X	Hauled Sewer		
	Hauled Sewer	Caterpillar Hydraulic Angle Broom	\$10,481
	Hauled Sewer	Porta Potties	\$22,000
	Hauled Sewer	Radio Base Station Upgrade	\$9,500
	Hauled Sewer Department Sub-Total		\$41,981
51-86-69X	Piped Sewer		
	Piped Sewer	Herman Nelson Heater	\$68,000
	Piped Sewer	One 3/4 Ton Pick-Up Truck	\$61,000
	Piped Sewer Department Sub-Total		\$129,000
52-50-69X	Sewer Lagoon		
	Sewer Lagoon	Terramac RT9-T4 Marooka	\$299,465
	Sewer Lagoon Department Sub-Total		\$299,465
	Beginning Water & Sewer Utility Fund Balance		\$2,486,030
Ending Water & Sewer Fund Balance		\$2,006,084	

WATER & SEWER UTILITY ENTERPRISE FUND HAULED WATER EXPENDITURES (51-81)			
GL Code	Department	Description	FY22 Proposed Budget
51-81-69X	Hauled Water		
	Hauled Water	Radio Base Station Upgrade	\$9,500
	Hauled Water Department Sub-Total		\$9,500
	Beginning Water & Sewer Utility Fund Balance		\$2,486,030
	Ending Water & Sewer Fund Balance		\$2,476,530

WATER & SEWER UTILITY FUND CAPITAL EXPENDITURES SUPPLEMENTAL DOCUMENTATION (51-81)

51-81 Hauled Water - Radio Base Station Upgrade - \$9,500

		Summary of Motion
Moved By:		Motion to approve Capital Expenditure, Radio Base Station Upgrade for \$9,500
Seconded By:		Cash in Combined Fund Balance (Account 51-10100) Before Purchase:
		\$2,486,030
		Cash in Combined Fund Balance (Account 51-10100) After Purchase:
		\$2,476,530
Vote on Motion:		



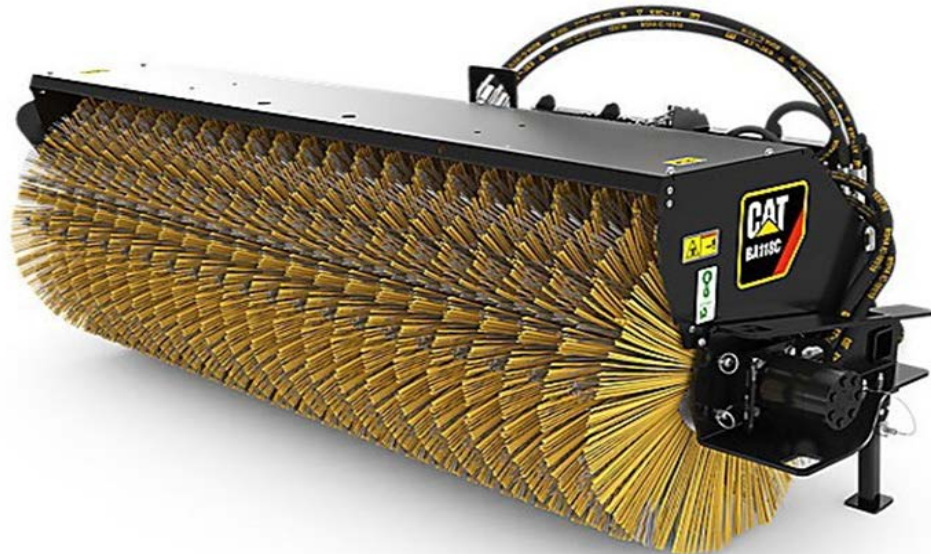
**WATER & SEWER UTILITY ENTERPRISE FUND
HAULED SEWER EXPENDITURES
(51-85)**

GL Code	Department	Description	FY22 Proposed Budget
	Hauled Sewer		
51-85-69X	Hauled Sewer	Caterpillar Hydraulic Angle Broom	\$10,481
51-85-69X	Hauled Sewer	Porta Potties	\$22,000
51-85-69X	Hauled Sewer	Radio Base Station Upgrade	\$9,500
	Hauled Sewer Department Sub-Total		\$41,981
	Beginning Water & Sewer Utility Fund Balance		\$2,476,530
	Ending Water & Sewer Fund Balance		\$2,434,549

**WATER & SEWER UTILITY FUND CAPITAL EXPENDITURES
SUPPLEMENTAL DOCUMENTATION
(51-85)**

51-85 Hauled Sewer - Caterpillar Hydraulic Angle Broom Attachment - \$10,481 (including freight)

		Summary of Motion
Moved By:		Motion to approve Capital Expenditure, Caterpillar Hydraulic Angle Broom Attachment for \$10,4813
Seconded By:		Cash in Combined Fund Balance (Account 51-10100) Before Purchase:
		\$2,476,530
		Cash in Combined Fund Balance (Account 51-10100) After Purchase:
		\$2,466,049
Vote on Motion:		



**WATER & SEWER UTILITY FUND CAPITAL EXPENDITURES
SUPPLEMENTAL DOCUMENTATION
(51-85)**

51-85 Hauled Sewer - Porta Potties (including freight) - \$22,000

		Summary of Motion
Moved By:		Motion to approve Capital Expenditure, Porta Potties (including freight) for \$22,000
Seconded By:		Cash in Combined Fund Balance (Account 51-10100) Before Purchase:
		\$2,466,049
		Cash in Combined Fund Balance (Account 51-10100) After Purchase:
		\$2,444,049
Vote on Motion:		



WATER & SEWER UTILITY FUND CAPITAL EXPENDITURES SUPPLEMENTAL DOCUMENTATION (51-85)

51-85 Hauled Sewer - Radio Base Station Upgrade - \$9,500

		Summary of Motion
Moved By:		Motion to approve Capital Expenditure, Radio Base Station Upgrade for \$9,500
Seconded By:		Cash in Combined Fund Balance (Account 51-10100) Before Purchase:
		\$2,444,049
		Cash in Combined Fund Balance (Account 51-10100) After Purchase:
		\$2,434,549
Vote on Motion:		



WATER & SEWER UTILITY ENTERPRISE FUND PIPED SEWER EXPENDITURES (51-86)			
GL Code	Department	Description	FY22 Proposed Budget
	Piped Sewer		
51-86-69X	Piped Sewer	Herman Nelson Heater	\$68,000
51-86-69X	Piped Sewer	One 3/4 Ton Pick-Up Truck	\$61,000
	Piped Sewer Department Sub-Total		\$129,000
	Beginning Water & Sewer Utility Fund Balance		\$2,434,549
	Ending Water & Sewer Fund Balance		\$2,305,549

WATER & SEWER UTILITY FUND CAPITAL EXPENDITURES **SUPPLEMENTAL DOCUMENTATION** **(51-86)**

51-86 Piped Sewer - Hermon Nelson Heater - \$68,000

		Summary of Motion
Moved By:		Motion to approve Capital Expenditure, Hermon Nelson Heater for \$68,000
Seconded By:		Cash in Combined Fund Balance (Account 51-10100) Before Purchase:
		\$2,434,549
		Cash in Combined Fund Balance (Account 51-10100) After Purchase:
		\$2,366,549
Vote on Motion:		



WATER & SEWER UTILITY FUND CAPITAL EXPENDITURES SUPPLEMENTAL DOCUMENTATION (51-86)

51-86 Piped Sewer - One 3/4 Ton Pick-Up Truck (includes a service body flat that will be attached) - \$61,000

		Summary of Motion
Moved By:		Motion to approve Capital Expenditure, One 3/4 Ton Pick-Up Truck for \$61,000
Seconded By:		Cash in Combined Fund Balance (Account 51-10100) Before Purchase:
		\$2,366,549
		Cash in Combined Fund Balance (Account 51-10100) After Purchase:
		\$2,305,549
Vote on Motion:		



WATER & SEWER UTILITY ENTERPRISE FUND SEWER LAGOON EXPENDITURES (51-87)			
GL Code	Department	Description	FY22 Proposed Budget
52-50-69X	Sewer Lagoon		
	Sewer Lagoon	Terramac RT9-T4 Marooka	\$299,465
	Sewer Lagoon Department Sub-Total		\$299,465
	Beginning Water & Sewer Utility Fund Balance		\$2,305,549
	Ending Water & Sewer Fund Balance		\$2,006,084

WATER & SEWER UTILITY FUND CAPITAL EXPENDITURES SUPPLEMENTAL DOCUMENTATION (51-87)

51-87 Sewer Lagoon -Terramac RT9-T4 Marooka - \$299,465

		Summary of Motion
Moved By:		Motion to approve Capital Expenditure, Terramac RT9-T4 Marooka for \$300,000
Seconded By:		Cash in Combined Fund Balance (Account 51-10100) Before Purchase:
		\$2,305,549
		Cash in Combined Fund Balance (Account 51-10100) After Purchase:
		\$2,006,084
Vote on Motion:		



**MUNICIPAL DOCK FUND
SUPPLEMENTAL DOCUMENTATION**

52-50 Municipal Dock

MUNICIPAL DOCK ENTERPRISE FUND (52)			
GL Code	Department	Description	FY22 Proposed Budget
52-50-69X	Municipal Dock	One 3/4 Ton Pick-Up Truck	\$65,000
52-50-69X	Municipal Dock	Drop Deck Trailer	\$40,000
Total Capital Expenditures			\$105,000
Beginning Municipal Dock Enterprise Cash in Combined Fund Balance			\$4,788,260
Ending Municipal Dock Enterprise Fund Balance			\$4,683,260

**MUNICIPAL DOCK ENTERPRISE FUND CAPITAL EXPENDITURES
SUPPLEMENTAL DOCUMENTATION
(52-50)**

52-50 Municipal Dock- One 3/4 Ton Pick-Up Truck - \$65,000

		Summary of Motion
Moved By:		Motion to approve Capital Expenditure, One 3/4 Ton Pick-Up Truck for \$65,000
Seconded By:		Cash in Combined Fund Balance (Account 52-10100) Before Purchase:
		\$4,788,260
		Cash in Combined Fund Balance (Account 51-10100) After Purchase:
		\$4,723,260
Vote on Motion:		



**MUNICIPAL DOCK ENTERPRISE FUND CAPITAL EXPENDITURES
SUPPLEMENTAL DOCUMENTATION
(52-50)**

52-50 Municipal Dock - Drop Deck Trailer - \$40,000

		Summary of Motion
Moved By:		Motion to approve Capital Expenditure, One drop deck trailer for \$40,000
Seconded By:		Cash in Combined Fund Balance (Account 52-10100) Before Purchase:
		\$4,723,260
		Cash in Combined Fund Balance (Account 52-10100) After Purchase:
		\$4,683,260
Vote on Motion:		

BETHEL TRANSIT SYSTEM ENTERPRISE FUND SUPPLEMENTAL DOCUMENTATION

56-50 Transit System

BETHEL TRANIST SYSTEM ENETERPRISE FUND (56)			
GL Code	Department	Description	FY22 Proposed Budget
56-50-69X	Bethel Public Transit System	Three Bus Shelters	\$23,505
56-50-69X	Bethel Public Transit System	Pressure Washer	\$9,350
Total Capital Expenditures			\$32,855

**MUNICIPAL DOCK ENTERPRISE FUND CAPITAL EXPENDITURES
SUPPLEMENTAL DOCUMENTATION
(56-50)**

56-50 Bethel Transit System - Three Bus Shelters - \$23,505

		Summary of Motion
Moved By:		Motion to approve Capital Expenditure, three bus shelters for \$23,505
Seconded By:		Cash in Combined Fund Balance (Account 56-10100) Before Purchase:
		(\$510,397)
		Designated Fund Balance (Account 56-10100) After Purchase:
		(\$533,902)
Vote on Motion:		



**MUNICIPAL DOCK ENTERPRISE FUND CAPITAL EXPENDITURES
SUPPLEMENTAL DOCUMENTATION
(56-50)**

56-50 Bethel Transit System - Pressure Washer - \$9,350

		Summary of Motion
Moved By:		Motion to approve Capital Expenditure, Pressure Washer for \$9,350
Seconded By:		Cash in Combined Fund Balance (Account 56- 10100) Before Purchase:
		(\$533,902)
		Designated Fund Balance (Account 56-10100) After Purchase:
		(\$543,252)
Vote on Motion:		



CITY OF BETHEL, ALASKA

EMERGENCY ORDINANCE 21-36

AN ORDINANCE BY THE BETHEL CITY COUNCIL EXTENDING AND AMENDING EMERGENCY ORDINANCES 21-25, 21-17, 21-10, 21-03, 20-38, 20-34, AND 20-27 ESTABLISHING A MANDATE WITHIN THE CITY OF BETHEL THAT MASKS OR SIMILAR FACE-COVERINGS BE WORN UNDER CERTAIN CONDITIONS

WHEREAS, on May 13, 2021, the Centers for Disease Control and Prevention (CDC) updated its public health recommendations for fully-vaccinated people, as the vaccines authorized in the United States are proving to be highly effective in protecting vaccinated people against symptomatic and severe COVID-19;

WHEREAS, the updated guidance states:

fully vaccinated people no longer need to wear a mask or physically distance in any setting, except where required by federal, state, local, tribal, or territorial laws, rules, and regulations, including local business and workplace guidance;

WHEREAS, the State of Alaska has no mandates in place related to the public's use of masks or face coverings;

WHEREAS, there are still situations where it is in the best interest of our organization's operations to maintain mask wearing in certain situations to help protect those individuals that may not be able to get vaccinated;

WHEREAS, the Council finds that it is in the best interest of the public peace, health, welfare and safety, and to preserve the health, safety, and lives of the citizens of the community and region, to continue a mandate that masks and face-coverings be worn under certain conditions.

NOW THEREFORE BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF BETHEL, ALASKA:

SECTION 1. This is a non-codified Ordinance of general and permanent nature and shall become part of the Bethel Municipal Code.

SECTION 2. Mandate for non-vaccinated people:

To reduce the possibility of community spread of COVID-19, it is the mandate of the City of Bethel that face coverings be worn by non-vaccinated people:

- Inside of, or in line to enter, any indoor public space;

City of Bethel, Alaska

Ordinance #21-36

1 of 3

- Obtaining services from a healthcare facility;
- Waiting for or riding on public transportation or while in a taxi or bus;
- Engaged in work, whether at the workplace or performing work off-site, when:
 - Interacting in-person with any member of the public;
 - Working in any space visited by members of the public, regardless of whether anyone from the public is present at the time;
- Working in any space where food is prepared or packaged for sale or distribution to others;
- Working in or walking through public common areas, such as hallways, stairways, elevators, and parking facilities;
- In any room or enclosed area where other people (except for members of the person's own household or residence) are present when unable to physically distance;
- Driving or operating any public transportation or taxi service or ride-sharing vehicle; and
- While outdoors in public spaces when maintaining a physical distance of six feet from persons who are not members of the same household or residence is not feasible.

Section 3. Exemptions for non-vaccinated people:

The following non-vaccinated individuals are exempt from wearing a face covering:

- Persons younger than two years old;
- Persons with a medical condition, mental health condition, or disability that prevents wearing a face covering. This includes persons with a medical condition for whom wearing a face covering could obstruct breathing or who are unconscious, incapacitated, or otherwise unable to remove a face covering without assistance;
- Persons who are hearing impaired, or communicating with a person who is hearing impaired, where the ability to see the mouth is essential for communication;
- Persons for whom wearing a face covering would create a risk to the person related to their work, as determined by local, state, or federal regulators or workplace safety guidelines;
- Persons who are obtaining a service involving the nose or face for which temporary removal of the face covering is necessary to perform the service;
- Persons who are seated at a restaurant or other establishment that offers food or beverage service, while they are eating or drinking, provided that they are able to maintain a distance of at least six feet away from persons who are not members of the same household or residence;
- Persons who are engaged in outdoor work or recreation such as swimming, walking, hiking, bicycling, or running, when alone or with household members, and when they are able to maintain a distance of at least six feet from others;
- Persons who are incarcerated. Jails and community residential centers, as part of their mitigation plans, will have specific guidance on the wearing of face coverings or masks for both inmates and staff;

SECTION 4. Mandate for fully vaccinated people:

To reduce the possibility of community spread of COVID-19, it is the mandate of the City of

City of Bethel, Alaska

Ordinance #21-36

2 of 3

Bethel that face coverings be worn by fully vaccinated people:

- Waiting for or riding on public transportation or while in a taxi or bus;
- When obtaining services from a healthcare facility;
- Municipal employees or contractors engaged in work with members of the public; and
- Municipal employees or officials attending or participating in person at city meetings or functions.

For purposes of this section, a person is considered, "fully-vaccinated" two weeks after the second dose of the vaccine in a two-shot series vaccine, or two weeks after the single dose in a one-shot vaccine.

NOW, THEREFORE, BE IT ORDAINED that the Bethel City Council establishes a community mandate that masks or similar face-coverings shall be worn by persons consistent with this ordinance.

Section 5. Effective and Expiration Date: This ordinance is effective immediately upon adoption by the City Council and shall remain in effect for a period of sixty (60) days.

BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF BETHEL, ALASKA THIS 13th DAY OF JULY 2021 BY A VOTE OF _ IN FAVOR AND _ OPPOSED.

Michelle DeWitt, Mayor

ATTEST:

Lori Strickler, City Clerk

Introduced by: Mayor DeWitt
Introduction Date July 13, 2021
Public Hearing Date: July 27, 2021
Action:
Vote:

CITY OF BETHEL, ALASKA

Ordinance #21-34

AN ORDINANCE BY THE BETHEL CITY COUNCIL AMENDING BETHEL MUNICIPAL CODE CHAPTERS RELATED TO DISCRIMINATION AND HARASSMENT

WHEREAS, the City of Bethel wants our workforce and volunteers to reflect the rich diversity of our community;

WHEREAS, the City of Bethel is also committed to full compliance with all federal, state, and local laws providing for the equal employment opportunities, and diversity, and prohibiting illegal discrimination;

WHEREAS, we are committed to providing an inclusive and welcoming environment for all members of our staff, customers, volunteers, subcontractors, vendors and residents;

WHEREAS, city officials, managers, supervisors, and employees are responsible for creating this environment and conducting themselves in a manner free of implied or actual discriminatory practices in the provision of services or in the treatment of others;

WHEREAS, together, we can realize the City's commitment to diversity, inclusion and equity.

NOW THEREFORE BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF BETHEL, ALASKA:

SECTION 1. This is a codified Ordinance of general and permanent nature and shall become part of the Bethel Municipal Code.

SECTION 2. Bethel Municipal Code Title 1, is amended to add a new Chapter 1.02.040 Nondiscrimination and Harassment in the Delivery of City Services or Resources.

1.02.040 Nondiscrimination and Harassment in the Delivery of City Services or Resources.

Each and every provision of this Code shall be applied, interpreted, and construed in

such a manner to ensure that neither the City of Bethel, its employees, officials, contractors, or agents discriminate against or harass any person on the basis of race, color, religion (creed), gender, gender expression or identity, age, national origin (ancestry), disability, marital status, sexual orientation, military status, or political affiliation in any of the City's activities, services, or operations.

SECTION 3. Bethel Municipal Code Chapter 3.16.010, Personnel Rules and Regulations, Recruitment, is amended as follows; new language is underlined old language is stricken.

3.16.010 General policy.

- A. The personnel office shall recruit all candidates for employment.
- B. The most qualified applicant shall be appointed to a position without discrimination based on ~~race, national origin, color, age, religious creed, sex, political affiliation, marital status, physical handicap or other statuses protected by law.~~ race, color, religion (creed), gender, gender expression or identity, age, national origin (ancestry), disability, marital status, sexual orientation, military status, political affiliation, or other statues protected by law.

SECTION 4. Bethel Municipal Code Chapter 3.64.030, Personnel, Special Provisions, is amended as follows; new language is underlined old language is stricken.

3.64.030 Unlawful acts prohibited.

- A. No employee shall willfully or corruptly make any false statement, certificate, mark, rating or report in regard to any test, certification, or appointment held or made, or in any manner commit or attempt to commit any fraud with respect to reports, paperwork, or other duties that are required of the employee under this title, city rules, policies or procedures, or federal, state, or local laws.
- B. No person seeking appointment to, or promotion in, the city service shall either directly or indirectly give, promise, render or pay any money, service or other valuable thing to any person for, or on account of, or in connection with their test, appointment, proposed appointment, promotion or proposed promotion.
- C. No employee of the city, examiner or other person shall defeat, deceive or obstruct any person in their right to examinations, eligibility certification or appointment under these rules, or furnish to any person any special or secret information for the purpose of affecting the rights or prospects of any person with respect to employment in the city service.

D. Discrimination against any person in recruitment, examination, appointment, training, promotion, retention, discipline, or any other aspects of personnel administration because of ~~race, national origin, color, age, creed, religion, sex, sexual orientation, gender identity, political affiliation, marital status, ancestry, disability, or status as a disabled veteran, is strictly prohibited.~~ race, color, religion (creed), gender, gender expression or identity, age, national origin (ancestry), disability, marital status, sexual orientation, military status, political affiliations, or other statuses protected by law is strictly prohibited.

SECTION 5. Bethel Municipal Code Chapter 4.20.050, Revenue and Finance, purchasing, is amended as follows; new language is underlined old language is stricken.

4.20.050 Specifications generally for bids and proposals.

A. Requests for bids/proposals should clearly and accurately describe the technical requirements for the goods or services to be purchased. The specifications should not contain features that unduly restrict competition. A qualified products list may be used. It is the responsibility of the vendor to demonstrate to the city's satisfaction that its product is "equal" to that specified. Requests for approval of substitutions must be made with sufficient time to allow the city to adequately review the substitution request, including time for vendors to respond to questions and requests for additional information or clarification. The city has no obligation to accept proposed substitutions or to hire outside experts to evaluate proposed substitutions. Acceptance of a substitute product proposed as an "equal" to that specified will be made in writing and, if made prior to award, other firms/individuals will be notified if practical and convenient.

B. *Public Notice.* Adequate public notice of the invitation for bids/proposals shall be given a reasonable time, not less than twenty (20) calendar days prior to the date set forth therein for the opening of bids/proposals. Such notice may include publication in a newspaper of general circulation for a reasonable time prior to bid/proposal opening.

1. The public notice shall state the place, date and time of bid/proposal submission and opening.
2. The contents of the notice shall be sufficient to inform interested readers of the general nature of the supplies, services or construction being procured and the procedure for submitting a bid/proposal.
3. The failure of any person to receive notice under this subsection shall not affect the validity of any award or contract.

C. The purchasing agent, at the request of the using department director, may provide for a pre-bid/proposal conference to be held at least seven (7) business days before the last day for submitting bids/proposals.

D. The terms of an invitation for bids/proposals may be modified or interpreted only by written addenda issued by the purchasing agent or the designee. Only a bid/proposal which acknowledges receipt of all addenda may be considered responsive. If an addendum is issued less than five (5) business days before the last day on which bids/proposals are to be accepted, the time for accepting bids shall be extended by at least five (5) business days after the date on which the addendum was sent.

E. All requests for bids or requests for proposals shall require the bidder to attach to their proposal a sworn declaration:

1. Stating that neither they nor any of their representatives or third party mandated by them has attempted to contact city representatives or members of the selection committee, when applicable, for the purpose of influencing their choice, judgment or recommendation relating to the contract, or with members of the city council to influence their decision;
2. Stating that they have produced their proposal without collusion, communication, agreement or arrangement with a competitor with regards to prices, methods, factors or formulas for setting prices, to the decision to submit or not submit a proposal or to present a proposal that does not comply, directly or indirectly, with specifications contained in the request;
3. Stating that neither they nor any of their representatives engaged in intimidating measures, influence peddling or corruption or entered into any form of collusion, communication, agreement or arrangement with other suppliers or third parties relating to a contract with the city; and
4. Stating that if selected, the contractor agrees neither they nor any of their representatives will engage in discriminating against any person because of ~~race, national origin, color, age, creed, religion, sex, sexual orientation, gender identity, political affiliation, marital status, ancestry, disability, or status as a disabled veteran.~~ race, color, religion (creed), gender, gender expression or identity, age, national origin (ancestry), disability, marital status, sexual orientation, military status, political affiliation, or other statuses protected by law.

F. All requests for bids or requests for proposals must clearly state that:

1. A bidder's/proposer's failure to attach the sworn declarations required above shall result in automatic rejection of the proposal/bid; and

Introduced by: Mayor DeWitt
Introduction Date July 13, 2021
Public Hearing Date: July 27, 2021
Action:
Vote:

2. That in the event that a bidder or proposer, or a representative or third party mandated by them, has been in violation of the statements called for above, the bidder's proposal shall be automatically rejected; and

3. That the city of Bethel may cancel a contract that has been awarded if the city becomes aware, during the course of the contract, of a situation contravening a sworn statement required by this section.

G. Sealed bids/proposals shall be designated as such on the outer envelope and shall be submitted by mail, in person, e-mail or facsimile at the place and no later than the time specified in the invitation for bids/proposals. Bidders/proposers who submit their bids/proposals via facsimile or e-mail do so at their own risk. The city is not responsible for failures or delays in transmission. Bids/proposals not submitted at the proper place or within the time specified shall not be opened or considered.

H. Awards shall be made by written notice to the bidder/proponent whose final proposal is determined to be most advantageous to the city. No criteria other than those set forth in the request for bids/proposals may be used in bid/proposal evaluation.

I. If the city manager determines that it is in the best interest of the city to do so, the city may reject all bids/proposals.

SECTION 6. Bethel Municipal Code Chapter 14.01.080, Port of Bethel, Port Administration, is amended as follows; new language is underlined old language is stricken.

14.01.080 Nondiscrimination.

The city port facilities will be available on an equal basis to all persons regardless of ~~race, color, religion, sex, sexual identity, sexual orientation, national origin, handicap, age, status as a disabled veteran, or veteran of the Vietnam War era.~~ race, color, religion (creed), gender, gender expression or identity, age, national origin (ancestry), disability, marital status, sexual orientation, military status, political affiliation, or other status protected by law.

SECTION 7. This Ordinance shall become effective immediately following adoption by the Bethel City Council.

**BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF BETHEL, ALASKA
THIS 27th DAY OF JULY 2021 BY A VOTE OF _ IN FAVOR AND _ OPPOSED.**

Introduced by: Mayor DeWitt
Introduction Date July 13, 2021
Public Hearing Date: July 27, 2021
Action:
Vote:

Michelle DeWitt, Mayor

ATTEST:

Lori Strickler, City Clerk

Introduced by: City Manager, Peter Williams
Date: July 13, 2021
Public Hearing: July 27, 2021
Action:
Vote:

CITY OF BETHEL, ALASKA

Ordinance #21-35

AN ORDINANCE AUTHORIZING THE ACQUISITION OF INTEREST IN LAND FOR A UTILITY EASEMENT FROM LOWER KUSKOKWIM SCHOOL DISTRICT AND FROM ARVIN D. AND CONNIE E. DULL INVOLVING THE BETHEL AVENUES PIPED WATER AND SEWER PROJECT - PHASE I

- Whereas,** the City of Bethel "City" has a grant from the U.S. Department of Agriculture (USDA). To provide for water and sewer improvements known as the Bethel Avenues Piped water and Sewer Project – Phase I;
- Whereas,** the City has arranged for a multi-phase project to supply water and collect sewer through the following described real property, including alignment of mains and service lines and other utilities through the easements and rights-of-way in perpetuity;
- Whereas,** the City needs to acquire various easements across the properties involved in the Bethel Avenues Piped Water and Sewer Project – Phase I;
- Whereas,** the proposed various easements are in the public interest because the easements allow the City the land necessary for placement of different utility lines for its Projects;
- Whereas,** in accordance with Section 4.08.02 of Bethel Municipal Code, the City Council hereby authorizes the acquisition of this easement, in the form as set forth in this ordinance;
- Whereas,** Lot 5, Block 6 of U.S. SURVEY NO. 3230 A & B TOWNSITE OF BETHEL, located in the Bethel Recording District, Fourth Judicial District, State of Alaska. Said easement is designated as Parcel E-62 and is more particularly described as:

The Basis of Bearing for this description is a local plane bearing based on NAD83(2011) Geodetic Bearings. Distances shown are horizontal ground distances in U.S. Survey Feet.

A portion of Lot 5, Block 6, U.S. Survey 3230 being more particularly described by metes and bounds as follows:

Introduced by: City Manager, Peter Williams
Date: July 13, 2021
Public Hearing: July 27, 2021
Action:
Vote:

Beginning at the northeast corner of said Lot 5, being the True Point of Beginning for this description; thence along the eastern line thereof, common to the western line of Lot 4, Block 6, U.S. Survey 3230, S24°47'23"E 139.85 feet to the southern line of said Lot 5; thence along said southern line S65°12'37"W 10.00 feet; thence departing said southern line N24°47'23"W 139.85 feet to the northern line of said Lot 5; thence along said northern line N65°12'37"E 10.00 feet to the True Point of Beginning. Said easement embraces an area of 1,399 square feet, more or less as calculated from said courses and distances.;

Whereas, Lot Five (5), Block Two (2), NORTHWEST ADDITION TO THE TOWNSITE OF BETHEL, ALASKA, U.S. Survey No. 3770, in the Bethel Recording District, Fourth Judicial District, State of Alaska. Said easement is designated as Parcel E-105 and is more particularly described as:

The Basis of Bearing for this description is a local plane bearing based on NAD83(2011) Geodetic Bearings. Distances shown are horizontal ground distances in U.S. Survey Feet.

A portion of Lot 5, Block 2, U.S. Survey 3770 being more particularly described by metes and bounds as follows:

Beginning at the northeast corner of said Lot 5, common with the northwest corner of Lot 4, Block 2, U.S. Survey 3770, and the southern Right-of-Way for 7th Street, being the True Point of Beginning for this description; thence along the eastern line of said Lot 5 S00°15'52"E 155.06 feet to the southern line of said Lot 5 common with the southwest corner of said Lot 4; thence along said southern line S89°44'07"W 10.00 feet; thence departing said line N00°15'52"W 155.06 feet to a point on the northern line of said Lot 5; thence along said northern line N89°44'07"E 10.00 feet to the True Point of Beginning. Said easement embraces an area of 1,551 square feet, more or less as calculated from said courses and distances.

Introduced by: City Manager, Peter Williams
Date: July 13, 2021
Public Hearing: July 27, 2021
Action:
Vote:



Easements indicated in yellow.

NOW, THEREFORE BE IT ORDAINED, the City, in consideration of the agreement between LOWER KUSKOKWIM SCHOOL DISTRICT, and ARVIN D. AND CONNIE E. DULL, the Grantors, and the City of Bethel "CITY" the Grantee, mentioned herein, acquires these easements and this ordinance shall be recorded with each detailed "PUBLIC UTILITY EASEMENT" document.

SECTION 1. Classification. This ordinance is of a general nature and shall not become a part of the Bethel Municipal Code.

SECTION 2. Authorization. Pursuant to Bethel Municipal Code 04.08.020 Acquisition of Real Property.

SECTION 3. Effective Date. This Ordinance shall become effective upon the passage by the Bethel City Council.

ENACTED THIS 27th DAY OF JULY 2021 BY A VOTE OF ___ IN FAVOR AND ___ OPPOSED.

Michelle DeWitt, Mayor

ATTEST:

City of Bethel, Alaska

Ordinance #21-35
3 of 4

Introduced by: City Manager, Peter Williams
Date: July 13, 2021
Public Hearing: July 27, 2021
Action:
Vote:

Lori Strickler, City Clerk



CITY OF BETHEL PUBLIC UTILITY EASEMENT

This Grant of Easement is made this ____ day of _____, 2021, by and between **LOWER KUSKOKWIM SCHOOL DISTRICT**, hereinafter referred to as "Grantor", whose mailing address is P.O. BOX 305, Bethel, Alaska 99559, and the Grantee, **CITY OF BETHEL** a municipal corporation of the State of Alaska, its successors and assigns, hereinafter referred to as "City", whose mailing address is P.O. Box 1388, Bethel, Alaska 99559.

The Grantor, for and in consideration of TEN DOLLARS (\$10.00) and other valuable consideration, in hand paid, conveys and warrants an easement and right-of-way in perpetuity, with the right, privilege and authority to the City, its successors and assigns, to construct, install, operate, replace, relocate, maintain and repair above and below ground water lines, sewer lines, waste heat lines, collection and distribution structures, protective structures, and fire hydrants, hereinafter collectively called "Utilities" for the purpose of supplying water and collecting sewage through, across, over and under the following described real property, to wit:

**Lot 5, Block 6 of U.S. SURVEY NO. 3230 A & B TOWNSITE OF BETHEL,
located in the Bethel Recording District, Fourth Judicial District, State of
Alaska,**

Said easement is depicted on the parcel map attached hereto as pages 5 and 6, designated as Parcel E-62, and more particularly described as follows:

The Basis of Bearing for this description is a local plane bearing based on NAD83(2011) Geodetic Bearings. Distances shown are horizontal ground distances in U.S. Survey Feet.

A portion of Lot 5, Block 6, U.S. Survey 3230 being more particularly described by metes and bounds as follows:

Beginning at the northeast corner of said Lot 5, being the True Point of Beginning for this description; thence along the eastern line thereof, common to the western line of Lot 4, Block 6, U.S. Survey 3230, S24°47'23"E 139.85 feet to the southern line of said Lot 5; thence along said southern line S65°12'37"W 10.00 feet; thence departing said southern line N24°47'23"W 139.85 feet to the northern line of said Lot 5; thence along said northern line N65°12'37"E 10.00 feet to the True Point of Beginning. Said easement embraces an area of 1,399 square feet, more or less as calculated from said courses and distances.

Only such rights in the land described shall be acquired as shall be necessary for the construction, reconstruction, alteration, operation, replacement, relocation, maintenance and repair of Utilities and appurtenances, reserving unto the Grantor the right to use said property in any way, and for any purpose consistent with the rights hereby acquired, provided that the City shall have the right without prior initiation of any suit or proceeding at law, at such times as may be necessary, to enter upon said property for the purpose herein described without incurring any legal obligation or liability therefore; and provided that no building or buildings or other permanent structures shall be constructed or permitted to remain within the boundary of said easement without written permission of the City, its successors or assigns.

Grantor will provide City with ingress and egress to the easement across Grantor's property at locations designated by Grantor, for construction, reconstruction, alteration, operation, replacement, relocation, maintenance and repair.

The grant and obligations in this Grant of Easement shall be covenants running with the land and shall be binding on the Grantor, its successors and assigns forever.

Dated this 12th day of May, 2021.

LOWER KUSKOKWIM SCHOOL DISTRICT


By: Kimberly Hankins
Title: Superintendent

By:
Title:

ACKNOWLEDGMENT OF CORPORATION

STATE OF ALASKA)
) ss:
Fourth Judicial District)

On this 12th day of May, 2021 before me, the undersigned, a Notary Public in and for the State of Alaska, personally appeared Kimberly Hankins, the of Superintendent of **Lower Kuskokwim School District**, the Grantor, known to me to be the identical person who executed the foregoing instrument and who acknowledged to me that they executed the same as the free and voluntary act of said lower Kuskokwim School District, with full knowledge of its contents, for the uses and purposes therein mentioned.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal the day and year above written.

[NOTARY SEAL]

Notary Public
Ruth A Alirkar
State Of Alaska
My Commission Expires With Office



Notary Public in and for the State of Alaska
My Commission Expires: with office

STATE OF ALASKA)
) ss:
Fourth Judicial District)

On this _____ day of _____, 2021 before me, the undersigned, a Notary Public in and for the State of Alaska, personally appeared _____, the of _____ **Lower Kuskokwim School District**, the Grantor, known to me to be the identical person who executed the foregoing instrument and who acknowledged to me that they executed the same as the free and voluntary act of said lower Kuskokwim School District, with full knowledge of its contents, for the uses and purposes therein mentioned.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal the day and year above written.

[NOTARY SEAL]

Notary Public in and for the State of Alaska
My Commission Expires: _____

CERTIFICATE OF ACCEPTANCE

THIS IS TO CERTIFY that the City of Bethel, Grantee herein, pursuant to Ordinance 21-_____, hereby accepts for public purposes the easement described in this instrument and consents to the recordation thereof:

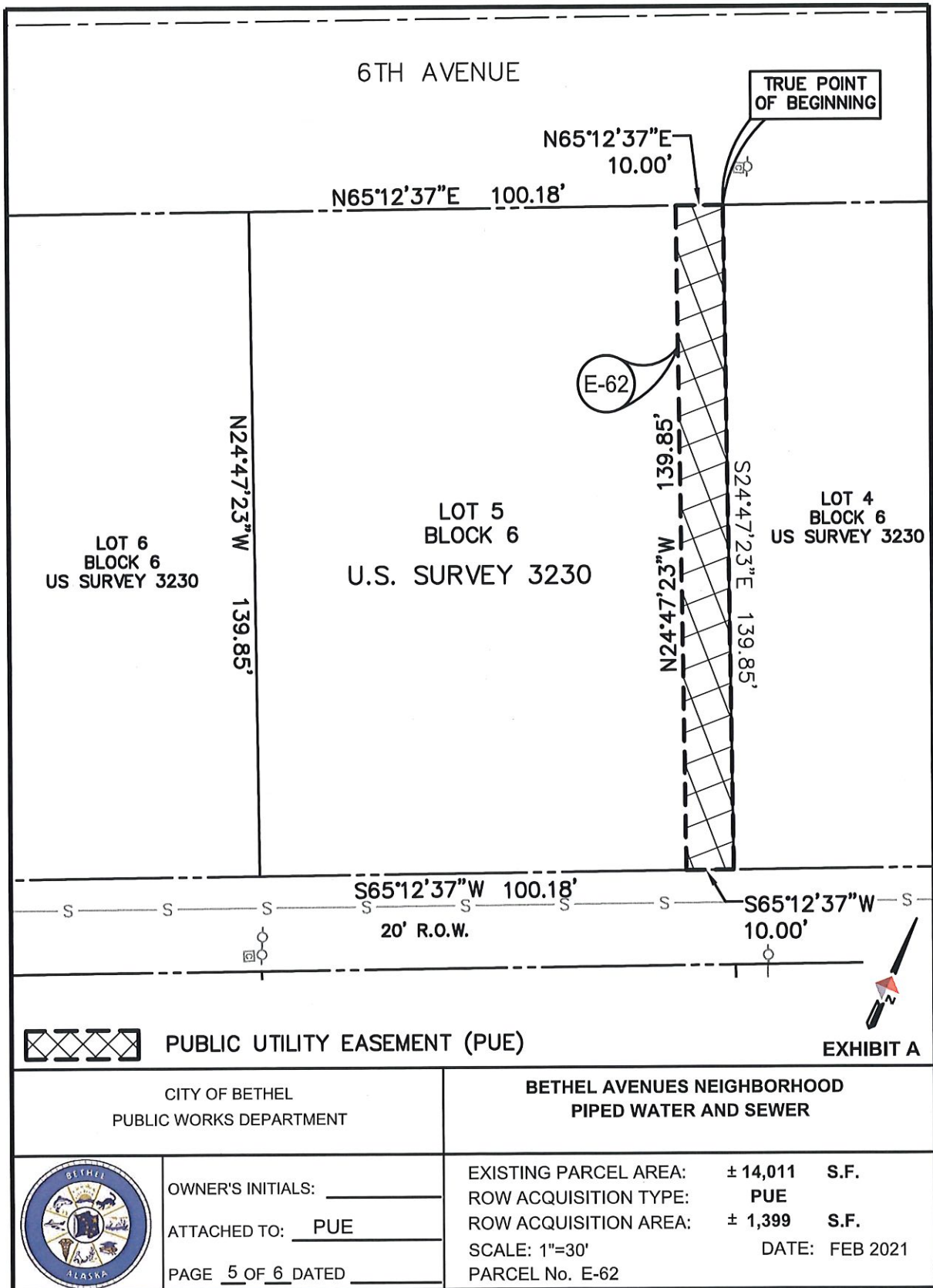
IN WITNESS WHEREOF, I have hereunto set my hand this ____ day of _____, 2021.

CITY OF BETHEL

By: _____

Peter A. Williams
Interim City Manager

After Recording Return to:
City of Bethel
P.O. Box 1388
Bethel, AK 99559



THESE PLATS MAY BE USED FOR THE ESTABLISHMENT OF THE
EASEMENT BOUNDARY ONLY, AND SHOULD NOT BE USED AS A
BASIS FOR ESTABLISHING ADJOINING PROPERTY LINES AND CORNERS.

FOR EXHIBIT A

PUBLIC UTILITY EASEMENT E-62

**A PORTION OF LOT 5, BLOCK 6,
U.S. SURVEY NO. 3230**



DOWL, LLC
4041 B STREET
ANCHORAGE, AK 99503
(907) 562-2000
WWW.DOWL.COM
(AECL848)



CITY OF BETHEL
PUBLIC UTILITY EASEMENT

This Grant of Easement is made this 7 day of June, 2021, by and between **ARVIN D. DULL and CONNIE E. DULL**, husband and wife, hereinafter referred to as "Grantors", whose mailing address is P.O. Box 1717, Bethel, Alaska 99559, and the Grantee, **CITY OF BETHEL** a municipal corporation of the State of Alaska, its successors and assigns, hereinafter referred to as "City", whose mailing address is P.O. Box 1388, Bethel, Alaska 99559.

The Grantors, for and in consideration of TEN DOLLARS (\$10.00) and other valuable consideration, in hand paid, convey and warrant an easement and right-of-way in perpetuity, with the right, privilege and authority to the City, its successors and assigns, to construct, install, operate, replace, relocate, maintain and repair above and below ground water lines, sewer lines, waste heat lines, collection and distribution structures, protective structures, and fire hydrants, hereinafter collectively called "Utilities" for the purpose of supplying water and collecting sewage through, across, over and under the following described real property, to wit:

**Lot Five (5), Block Two (2), NORTHWEST ADDITION TO THE TOWNSITE OF
BETHEL, ALASKA, U.S. Survey No. 3770, in the Bethel Recording District,
Fourth Judicial District, State of Alaska.**

Said easement is depicted on the parcel map attached hereto as pages 5 and 6, and designated as Parcel E-105, and more particularly described as follows:

The Basis of Bearing for this description is a local plane bearing based on NAD83(2011) Geodetic Bearings. Distances shown are horizontal ground distances in U.S. Survey Feet.

A portion of Lot 5, Block 2, U.S. Survey 3770 being more particularly described by metes and bounds as follows:

Beginning at the northeast corner of said Lot 5, common with the northwest corner of Lot 4, Block 2, U.S. Survey 3770, and the southern Right-of-Way for 7th Street, being the True Point of Beginning for this description; thence along the eastern line of said Lot 5 S00°15'52"E 155.06 feet to the southern line of said Lot 5 common with the southwest corner of said Lot 4; thence along said southern line S89°44'07"W 10.00 feet; thence departing said line N00°15'52"W 155.06 feet to a point on the northern line of said Lot 5; thence along said northern line N89°44'07"E 10.00 feet to the True Point of Beginning. Said easement embraces an area of 1,551 square feet, more or less as calculated from said courses and distances.

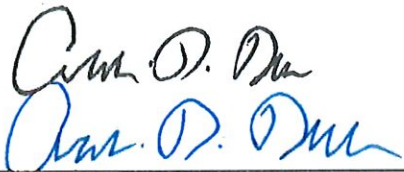
Only such rights in the land described shall be acquired as shall be necessary for the construction, reconstruction, alteration, operation, replacement, relocation, maintenance and repair of Utilities and appurtenances, reserving unto the Grantors the right to use said property in any way, and for any purpose consistent with the rights hereby acquired, provided that the City shall have the right without prior initiation of any suit or proceeding at law, at such times as may be necessary, to enter upon said property for the purpose herein described without incurring any legal obligation or liability therefore; and provided that no building or buildings or other permanent structures shall be constructed or permitted to remain within the boundary of said easement without written permission of the City, its successors or assigns.

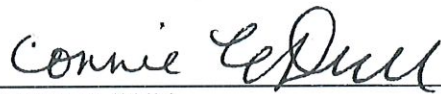
Grantors agree to hold City harmless and to indemnify and defend City, its employees, agents, officials, and any other representatives, from and against all claims, demands, suits and costs arising, in whole or in part, from any damages or other claims resulting from Grantor's activities on said property in or on any structures on the easement. Grantors agree not to interfere with any lateral support(s) in the area covered by the easement, and will not excavate or place fill in the areas covered by the easement.

Grantors grant the City free ingress and egress to the easement across Grantor's property for construction, reconstruction, alteration, operation, replacement, relocation, maintenance and repair.

The grant and obligations in this Grant of Easement shall be covenants running with the land and shall be binding on the Grantors, its successors and assigns forever.

Dated this 20 day of May, 2021.


ARVIL D. DULL


CONNIE E. DULL

ACKNOWLEDGMENT OF GRANTORS

STATE OF ALASKA)
) ss:
Fourth Judicial District)

On this 7 day of June, 2021, before me, the undersigned, a Notary Public in and for the State of Alaska, personally appeared **Arvin D. Dull**, the Grantor, known to me to be the identical person who executed the foregoing instrument and who acknowledged to me that they signed the same freely and voluntarily, with full knowledge of its contents, for the uses and purposes therein mentioned.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal the day and year above written.

[NOTARY SEAL]



Alan Mux
Notary Public in and for the State of Alaska
My Commission Expires: Postmaster Bethel, AK 99559

STATE OF ALASKA)
) ss:
Fourth Judicial District)

On this 21 day of May, 2021, before me, the undersigned, a Notary Public in and for the State of Alaska, personally appeared **Connie E. Dull**, the Grantor, known to me to be the identical person who executed the foregoing instrument and who acknowledged to me that they signed the same freely and voluntarily, with full knowledge of its contents, for the uses and purposes therein mentioned.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal the day and year above written.

[NOTARY SEAL]



Alan Mux
Notary Public in and for the State of Alaska
My Commission Expires: Postmaster Bethel, AK 99559

City of Bethel

Bethel Avenues Piped Water and Sewer Project – Phase I

Parcel No.: E-105
Page 3 of 6

CERTIFICATE OF ACCEPTANCE

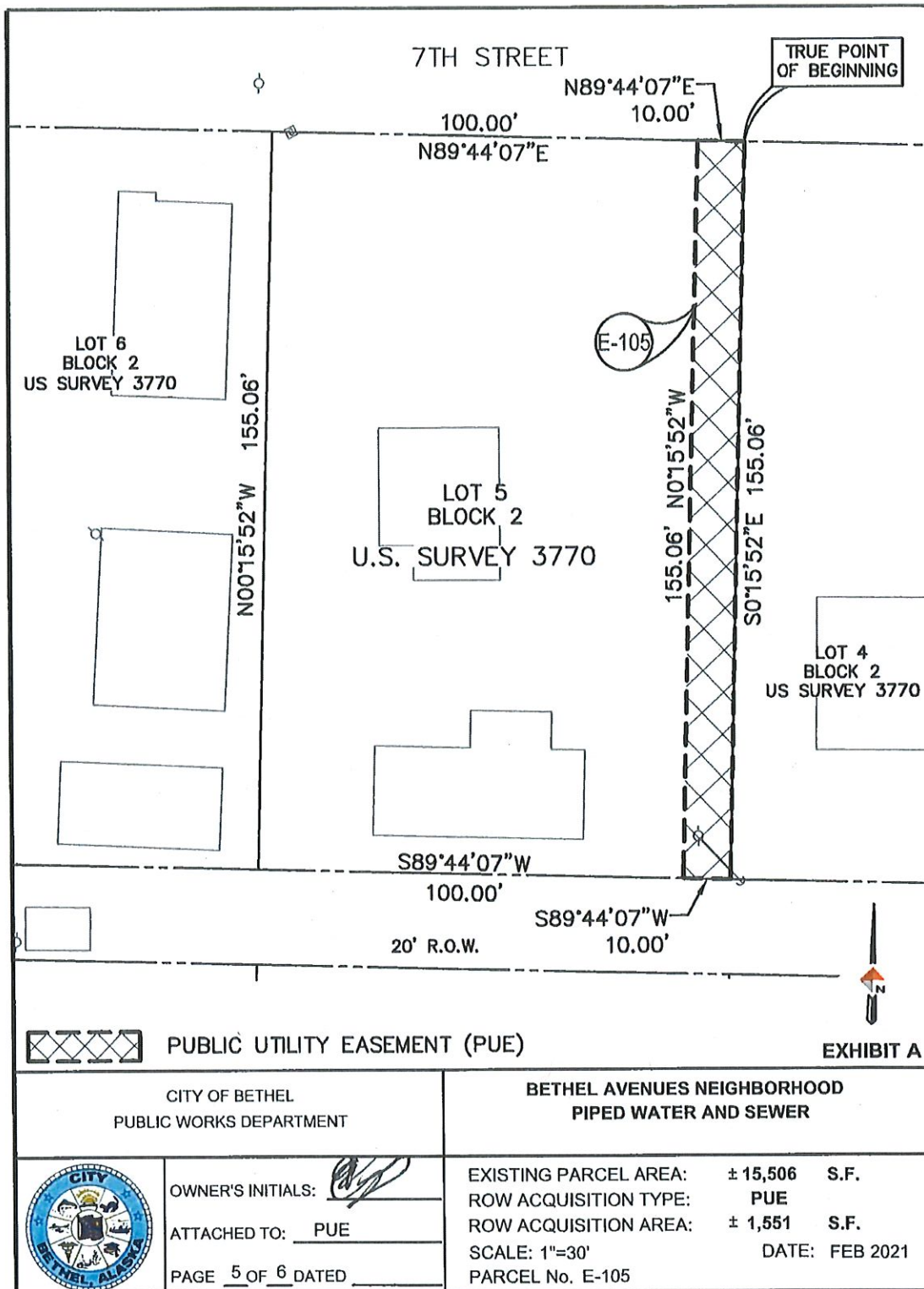
THIS IS TO CERTIFY that the City of Bethel, Grantee herein, pursuant to Ordinance 21-_____, hereby accepts for public purposes the easement described in this instrument and consents to the recordation thereof:

IN WITNESS WHEREOF, I have hereunto set my hand this ____ day of _____, 2021.

CITY OF BETHEL

By: _____
Peter A. Williams
Interim City Manager

After Recording Return to:
City of Bethel
P.O. Box 1388
Bethel, AK 99559



THESE PLATS MAY BE USED FOR THE ESTABLISHMENT OF THE
EASEMENT BOUNDARY ONLY, AND SHOULD NOT BE USED AS A
BASIS FOR ESTABLISHING ADJOINING PROPERTY LINES AND CORNERS.

FOR EXHIBIT A

PUBLIC UTILITY EASEMENT E-105

A PORTION OF LOT 5, BLOCK 2,
U.S. SURVEY NO. 3770



DOWL, LLC
4041 B STREET
ANCHORAGE, AK 99503
(907) 562-2000
WWW.DOWL.COM
(AECL848)

PAGE 6 OF 6

City of Bethel Action Memorandum

Action memorandum No.	21-18		
Date action introduced:	Introduced by:	Peter A. Williams, City Manager	
Date action taken:	July 13, 2021	Approved	Denied
Confirmed by:			

Action Title: Direct City Administration to pursue funding from the Alaska State Revolving Loan Fund Program to pay part of the cost of the community-wide system expansion preliminary engineering report and environmental assessment.

Attachment(s): (1) DOWL Fee Proposal for Planning and Engineering Services, Task Order #38 – Community Wide Piped Water/Sewer System Expansion PER; (2) Ordinance #20-12 (k) An Ordinance Amending the City of Bethel Fiscal Year 2021 Budget; (3) Alaska Clean Water Fund – State Fiscal Year 2022 Project Priority List – 2nd Quarter, Page 3 of 4 containing Bethel’s proposed project; and (4) Alaska Drinking Water Fund – State Fiscal Year 2022 Project Priority List – 2nd Quarter, Page 3 of 5 containing Bethel’s proposed project.

Amount of fiscal impact:	Description	Account information:
\$173,785	Capital Funds in FY 2021 City Budget funded supplanted by loan funds.	Loan: TBD City: 51-82-691
\$150,000	Loan funds to be forgiven	TBD

Summary Statement

The City of Bethel appropriated \$125,990 through a budget modification ordinance on April 13, 2021 to have available a total of \$200,895 in funding to pay DOWL to complete a preliminary engineering report and environmental assessment for community-wide piped water/sewer system expansion. The City Grant Manager completed an online questionnaire in March 2021 to initiate the State Revolving Loan Fund application process to fund the same project. State Revolving loan funds are offered through the Alaska Department of Environmental Conservation with Alaska Drinking Water Act funding and Alaska Clean Water Act funding.

The City of Bethel’s proposed \$173,785 loan project request was split into two projects valued at \$86,893 each, with a planned forgiveness amount of \$75,000 each. Thus, the City has a chance to borrow \$173,785 to pay for an approved DOWL planning project and have \$150,000 of that amount forgiven. The City can then pay off the \$23,785 remainder without penalty or make loan payments for five years at 1.5% interest.

This Action Memorandum will allow the City to complete the application to the Alaska State Revolving Loan Fund Program to request \$173,785 in loan funds. The City is eligible to receive the loan even though the project is currently funded by the City.

Clean Water

Alaska Clean Water Fund - State Fiscal Year 2022 (SFY22) Project Priority List - 2nd Quarter

Note: Available funding for SFY22 projects is \$94.4 million.
(1) Principal forgiveness is subject to change depending on the readiness of projects to proceed.
(2) Loan terms will be finalized when a loan agreement is offered. The finance rate will be based on a calculation identified in Alaska Administrative Code (18 AAC 76).
(3) Individual Pro Fi projects are reviewed and assigned a weighted score based on the total project cost. The overall score for the Pro Fi questionnaire is the sum of weighted scores for all of the Pro Fi projects.

Rank	Score	APDES Permit Number	Clean Water Needs Category	Applicant	Project Name and Description	Requested Loan Amount	Estimated Subsidy ⁽¹⁾ (SFY20)	Estimated Principal Forgiveness (SFY21)	Estimated Principal Forgiveness (SFY22)	Disadvantaged Community	Requested Loan Term (years)	Green Project Amount	Green Project Category	Sustainability Policy	Estimated Construction Start	Quarter Added to PPL
SUSTAINABLE INFRASTRUCTURE PLANNING PROJECT QUESTIONNAIRES																
1	65	AK0021555	Plan & Assess	Kodiak	Infiltration and Inflow (I&I) Assessment and Reduction - Flow monitoring, flow data analysis and identification of areas with high I&I through closed-circuit television inspections and manhole inspections.	\$165,000			\$75,000	X	5			Planning	6/1/2020	SFY21-Q1
2	60	AK0021385	Plan & Assess	Haines Borough	Haines Sanitary Sewer Inflow and Infiltration (I&I) Study and Master Plan - Due to documented sanitary sewer overflows during recent wet weather events, including December 2020, an I&I study is planned. In addition, the Master Plan requires an update.	\$500,000			\$75,000	X	5			Planning	6/1/2021	SFY22-Q1
3	60	AK0020036	Plan & Assess	Soldotna	Soldotna Utility Rate Study - Update the 2015 Rate Study to reflect current conditions and master plan considerations. The Rate Study will include both water and wastewater utility rates; the cost of the study will be split evenly between the Alaska Drinking Water and Clean Water Funds.	\$30,000			\$30,000	X	5			Planning	6/1/2021	SFY22-Q2
4	55	972506005	Plan & Assess	Bethel	Community-wide Utility System Expansion Preliminary Engineering Report and Environmental Assessment - Complete the planning documents necessary to estimate the cost to construct a wastewater collection system to serve over 2,000 households, commercial, and institutional connections. This planning document will address the construction of both water distribution and wastewater collection system with the cost split between the Alaska Drinking Water and Clean Water Funds.	\$86,893			\$75,000	X	5			Planning	3/22/2021	SFY22-Q1
5	55	AKG573004	Plan & Assess	Dillingham	Wastewater Rate Study - Update the 2014 Rate Study to reflect current conditions and future planning considerations. The Rate Study will include both water and wastewater utility rates; the cost of the study will be split evenly between the Alaska Drinking Water and Clean Water Funds.	\$30,000			\$30,000	X	5			Planning	6/1/2021	SFY22-Q1
6	55	AKG573004	Plan & Assess	Dillingham	Wastewater Master Plan - Update the wastewater portion of the 2003 Water and Sewer Master Plan.	\$69,183			\$45,000	X	5			Planning	6/1/2021	SFY22-Q1
7	55	AKG57028	Plan & Assess	Ketchikan Gateway Borough	Borough Infiltration and Inflow (I&I) Study - Conduct study to identify locations in the collection system that result in highest I&I to enable prioritization of projects that minimize fluctuations in quantity of water entering the treatment plant.	\$100,000			\$75,000	X	5			Planning	10/1/2021	SFY22-Q1
SUSTAINABLE INFRASTRUCTURE PLANNING LOAN SUBTOTAL						\$981,076	\$0	\$0	\$405,000							

MICRO LOAN QUESTIONNAIRES

1	475	AK2350053	III-B	Unalakleet	Covenant Lift Station Rehabilitation and Septic Pump Purchase - The purpose of this project is to rehabilitate a 45 year old lift station subject to freezing issues and sewage backups. Rehabilitation will include replacement of the heating and ventilation systems, overhead crane, safety grating, and electrical systems. A new septic pump truck will also be purchased.	\$488,620			\$342,034	X	20			Fix It First		SFY20-Q2
2	310	AKG380006	III-B	Seldovia	Lift Station Pump Replacement - Purchase and install two new pumps in the Beach and Slough lift stations and purchase one additional pump to serve as backup in case one pump fails.	\$48,125			\$33,688	X	10	\$40,000		Fix It First		SFY22-Q1
3	275	AK2130067	III-B	Hoonaah	Eagle Drive Sewer Improvements - Install approximately 1,305 linear feet of sewer main to a portion of Hoonaah that does not currently have piped sewer service. Five existing homes will be connected with sewer service, and service will also be available to 11 additional residential lots.	\$252,291			\$176,604	X	1			Effective Utility Mgmt		SFY22-Q2
MICRO LOAN SUBTOTAL						\$536,745	\$0	\$0	\$375,722			\$40,000				
TOTAL FUNDING REQUESTED (ALL CATEGORIES)						\$94,244,296	\$0	\$448,638	\$1,780,722			\$4,484,000				

EPA Needs Code
I Clean Water Treatment - Secondary Treatment Plant
II-A Clean Water Treatment - Infiltration/Inflow Correction
III-B Clean Water Treatment - Sewer System Replacement/Rehabilitation
IV-A Clean Water Treatment - New Collector Sewers and Appurtenances
VII-F Nonpoint Source Resource Activity - Marinas
VII-J Nonpoint Source Resource Activity - Sanitary Landfills
XII Nonpoint Source Resource Activity - Individual/Decentralized Systems



February 23, 2021

W.O. 50109.00

Mr. Peter Williams
City of Bethel
P.O. Box 1388
Bethel, Alaska 99559

Subject: **DOWL Term Contract 2017-2022**
Fee Proposal for Planning and Engineering Services
Task Order #38 - Community Wide Piped Water/Sewer System Expansion PER

Dear Mr. Williams:

DOWL is pleased to present a scope of work and fee proposal for the following task order:

Task Order #38- Community Wide Piped Water/Sewer System Expansion PER

It is our understanding that the City of Bethel (City) wishes to expand the piped water and sewer system to serve all commercial and residential users in the community. DOWL will prepare a Preliminary Engineering Report (PER) and Environmental Assessment (EA) for the project. The existing haul subdivisions of Tundra Ridge, Uivaq, Martina Oscar, Brown's Slough, Nunvak Estates, Blueberry, Kasayuli, and Larsen will be included in the piped water and sewer expansion. Plans will also be made for adding the proposed subdivisions of Haroldsen Estates, Blue Sky, Ciullkulek, and Tanqik as residences and other facilities are constructed.

SCOPE OF SERVICES

The DOWL team will prepare a comprehensive PER and EA for the project. We will provide a full accounting of the existing condition of each system component to include water sources, treatment, and piped distribution as well as piped sewage collection and disposal. We will look at future growth and regulatory compliance issues, and evaluate the upgrade and expansion needs for each system component. We will also examine the financial standing of the water and sewer utility with an evaluation of user rates and operations and maintenance (O&M) costs.

Task 1- Condition Assessment

DOWL will review any applicable record drawings, performance data, and other pertinent material that may be in our library. Based on our support of your recent preliminary engineering and design studies as well as several construction projects, we already have a good understanding of your system needs. We will conduct a virtual kick-off meeting with the City to confirm objectives, layout the project schedule, and request additional data. Visual inspections of system components will be conducted as appropriate with up to two site visits. We will rely on our existing knowledge and the expertise of Public Works to identify current infrastructure requirements, problem areas, and needed modifications. We will also estimate projected future demands on the system looking at the Department of Labor population statistics. We have

significant knowledge of planned subdivisions within the area and will work with Planning to identify any other potential areas of growth. We will also review the City's compliance with federal and state regulations and permits for water treatment and distribution and sewage collection and disposal.

Specific subtasks for the condition assessment will include:

Task 1.1- Inventory

- Review record drawings of the water treatment plants, piped water and sewer systems, lift stations, and the sewage lagoon.
- Review available sampling, inspection, and performance reports.
- Review regulatory information and existing permits.

Task 1.2- Evaluation of Water Sources, Treatment, and Storage

- Inspect well heads for any signs of damage or contamination issues.
- Assess well head production.
- Assess treatment plant facilities for building condition, heating requirements, lighting needs, and expansion potential.
- Assess treatment processes to include injection pumps and rates, coagulation, filtration, and chlorine and fluoride demands.
- Assess power usage.

Task 1.3- Evaluation of Water Distribution System

- Assess all water mains for functionality and problem areas.
- Evaluate corrosion and disinfectant by-product levels in the system.
- Check for redundancy issues.
- Review sampling and maintenance procedures.
- Update current hydraulic models to include the pipe expansion, identify pressure zones and fire-flow capabilities, look at over or undersizing of current water mains, estimate size of new mains, and identify where booster stations will be required.

Task 1.4- Evaluation of Sewage Collection and Treatment

- Assess all sewer mains for functionality and problem areas.
- Assess all lift stations including pumps, controls, and electrical systems for size, age, type, run-time, and clogging frequency.
- Update current wastewater models to include the pipe expansion, identify where sewer mains or lift station pumps may be over or undersized, estimate sizing for new mains, and identify where new lift stations will be required.
- Assess lagoon component operations and overall treatment characteristics.

Deliverable: Condition Assessment Memorandum. This memorandum will discuss the overall condition of the existing system and identify where portions of the system require upgrade or replacement to accommodate expansion. This memo will be incorporated into the PER text.

Task 2- 65% Draft PER: Project Components Screening

In accordance with USDA RD Bulletins, DOWL will develop a PER which will include the following sections:

- Project Planning - This section will address general information including location, land ownership, environmental issues, population/growth trends, and community engagement.
- Existing Facilities - The existing facilities section will identify the location of existing infrastructure, history, and condition of the existing system. This write-up will be based on the Condition Assessment Memorandum from Task 1.
- Need for Project - DOWL will work with the City to identify issues related to health and safety, security, aging infrastructure, growth/planning, and regulatory requirements and identify design criteria for project.
- Project Components Screening - DOWL will develop a series of project components to address the project need. Components may include new water sources, upgrades to existing water sources or treatment plants, a new treatment plant, upgrades to existing water and sewer pipes, preliminary water and sewer pipe alignments for the expansion, locations of new booster or lift stations, or upgrades to the sewage lagoon. Each component will have a bullet list of advantages and disadvantages. DOWL will meet with the City to discuss each component. Together we will choose components to be used in a maximum of three alternatives. These three alternatives will be carried forward to Task 3 for further development. If for some reason, additional alternatives need to be added in Task 3, DOWL will request an amendment from the City. Each alternative will be modeled using DOWL's Water and SewerCAD models to evaluate for fatal flaws.

Deliverable: 65% Draft PER for development of three alternatives to carry forward for detailed alternative evaluation.

Task 3 – 90% Draft PER: Detailed Alternative Evaluation

Based upon the City's selection of the three alternatives for detailed evaluation, DOWL will proceed with the following:

- Alternatives Considered - DOWL will develop capital improvement project descriptions for each alternative. These project descriptions will be accompanied by short alternative analyses and graphics. Descriptions will be planning level and include information such as infrastructure location, lineal footage of pipes, routing, technical feasibility, O&M considerations, regulatory issues, land/easement requirements, environmental impacts, and construction challenges.
- Capital Improvement Project Cost Estimates - DOWL will develop planning level cost estimates for each of the project alternatives with capital, O&M, and life-cycle cost analyses. A user rate evaluation will be included in this task. The haul system will be phased out as the piped system is expanded. We will forecast the utility's operating costs looking at customer growth and assess revenue needs. Possible financing options will be identified and agreed upon contingencies will be applied. The preferred alternative will require a revision to the rate structure.

- Alternatives Ranking - Based upon the alternatives' evaluation, a summary of qualitative ranking criteria will be provided.

Deliverable: 90 % Draft PER for City Selection of the Preferred Alternative for the project.

Task 4- Final Draft PER: Preferred Alternative and Implementation

Based on the City's selection of the preferred project alternative, DOWL will proceed with the following final sections of the PER and prepare a Final Draft PER.

- Proposed Project – DOWL will complete a preliminary project design and schedule for the chosen alternative. We will identify permit requirements for construction and operation and prepare a total project cost estimate based on the preliminary project design. An estimated annual operating budget will be prepared to include utility income, annual O&M costs, debt repayments, and necessary reserves.
- Conclusions & Recommendations - The final section of the report will provide a conclusion and draft implementation plan.

Deliverable: Final Draft PER

Task 4b- Agency Coordination

In our experience some of the funding agencies will not review PERs until they are considered final, but often times they will require additional alternatives analyses or request significant changes to the cost estimates to better accommodate their funding constraints. We propose this stand-alone task to respond to these requests and discuss them with the City to evaluate if/how these comments should be addressed. We have budgeted 30 hours for this task to address generally minor comments on a Time and Materials basis. This would not be expected to cover major changes such as addition of alternatives.

Deliverable: Final PER

Task 5 - Environmental Assessment

The EA will start after the agreed upon alternatives from Task 3 have been studied and the second draft of the PER is compiled. The EA will be composed of the following sections, in accordance with USDA RD (Part 1970c) standards, with the City as the coordinating agency:

- Purpose and Need for Proposed Action
- Alternatives Including the Proposed Action and No Action
- Affected Environment
- Environmental Consequences
- Cumulative Effects
- Summary of Mitigation
- Coordination, Consultation, and Correspondence, including agency scoping

The alternatives will be final at the time the EA begins, but the EA will contribute to the final decision on the proposed action.

Deliverables: Draft EA and Final EA

If there are other tasks, outside this scope, we will be happy to provide a proposal for doing that work. After these documents are completed and approved by the City, we are available to work closely with you to seek and obtain design and construction funding.

DELIVERABLES

- Conditions Assessment Memorandum
- 65%, 90%, Final Draft, and Final PER
- Draft and Final EA

SCHEDULE

- We understand the City wishes to get started on this task immediately, but our ability to do this work is dependent on travel restrictions as impacted by Covid-19. Our goal will be to execute this work in a timely manner that would facilitate completion in December 2021.
- DOWL will deliver a Final PER (Task 4b deliverable) three weeks after receiving funding agency comments on the Final Draft PER (Task 4 deliverable).

ASSUMPTIONS

- There is sufficient information on the existing water supply, storage, and collection system to obtain current water production rates, usage rates, and pressure/flow within the distribution system.
- No more than two site visits will be required, in which appropriate City staff will accompany the DOWL team.
- City will provide current water and sewer budgets, annual expenses, and a current list of short-lived assets.
- The fee proposal does not include fee for a planning committee meeting or any public outreach. Additional scope and fee could be negotiated for public outreach.
- No geotechnical investigations will be included as part of this scope.
- No topographic survey will be included as part of this scope.
- The State Historic Preservation Office will not require field investigations.
- Land requirements will be assessed, but the scope of work does not include any easement or ROW services.
- The funding agencies will provide one round of reviews on the Final Draft PER (Task 4 deliverable). Review comments will be granted in a clear manner, such as a word document with itemized comments, within two weeks of deliverable submittal. DOWL will not revise the documents multiple times due to late or incomplete comments without additional budget.
- The City and funding agencies will provide one round of reviews on the Draft EA. It will be titled Final Draft EA. Review comments will be granted in a clear manner, such as a word

document with itemized comments, within two weeks of deliverable submittal. DOWL will not revise the documents multiple times.

•
FEE PROPOSAL

We propose to complete the above described basic services for the Fees as indicated below.

Table 1: Proposed Fee

Task	Proposed Fee
Task 1 - Condition Assessment - Lump Sum	\$60,595
Task 2 - 65% Draft PER - Lump Sum	\$32,475
Task 3 - 90% Draft PER - Lump Sum	\$32,995
Task 4 - Final Draft PER	\$10,835
Task 4b - Agency Coordination - Time & Materials	\$4,410
Task 5 - Environmental Assessment - Lump Sum	\$32,475
Total	\$173,785

We trust this provides adequate information for evaluating our proposal. We look forward to working with you on this project and will be happy to answer any additional questions you may have.

Upon receiving a signed authorization to proceed, we will proceed.

Sincerely,
DOWL



Chase Nelson, P.E.
Project Manager

Using the City of Bethel-DOWL Engineering Services Term Contract Standard Conditions, DOWL is authorized to begin work on **Task Order #38 - Community Wide Piped Water/Sewer System Expansion PER.**

City of Bethel Authorized Representative

Date

Attachment(s): Detailed DOWL Fee Proposals

DOWL
ESTIMATE FOR PROFESSIONAL SERVICES

PROJECT: TO#38 - Community Wide Piped Water and Sewer Extension - PER/EA

WO# 50109.00
DATE: 22-Feb-21
PREPARED BY: JRS
REVIEWED BY: CAN

CLIENT: City of Bethel

PROJECT SUMMARY		
Task 1- Condition Assessment	TOTAL =	\$60,595.00
Task 2- 65% Draft PER	TOTAL =	\$32,475.00
Task 3- 90% Draft PER	TOTAL =	\$32,995.00
Task 4- Final Draft PER	TOTAL =	\$10,835.00
Task 4b- Agency Coordination	TOTAL =	\$4,410.00
Task 5- Environmental Assessment	TOTAL =	\$32,475.00
TOTAL ESTIMATED FEES FOR PROFESSIONAL SERVICES	TOTAL =	\$173,785.00

Labor Category	Contract Manager	Project Manager	Project Engineer	Hydraulic Modeling	Process Engineering	Design Engineer	Environmental Specialist	Graphics Designer	Document Production	Account Manager	Expenses and Sub-consultants	TOTALS
	A. Christie	C. Nelson	J. Schmetzer	J. Rosenlund	S. Bradley	A. Horne	E. Creely	T. Jameson	G. Stevens	S. Ballon		
Hourly Rate	\$200.00	\$180.00	\$170.00	\$185.00	\$185.00	\$100.00	\$140.00	\$105.00	\$120.00	\$155.00		
Task 1- Condition Assessment												
Project Management	1	8								1		10
Kick-Off Meeting		4	8									12
Site Visits (2)		16	8			8					\$4,500.00	32
Inventory Review		8	24									32
Evaluation of Water System		12	30	16	16	40						114
Evaluation of Sewer System		16	40	16	16	40						128
Condition Assessment Memo			20					8	2			30
Quality Control	2											2
Subtotal - Hours	3	64	130	32	32	88	0	8	2	1		360
Subtotal - Costs	\$600.00	\$11,520.00	\$22,100.00	\$5,920.00	\$5,920.00	\$8,800.00	\$0.00	\$840.00	\$240.00	\$155.00	\$4,500.00	\$60,595.00
Task 2- 65% Draft PER												
Project Management	1	4								1		6
Project Planning		2	8									10
Existing Facilities		2	16									18
Need for Project		2	8									10
Project Components Screening		16	40	4	4	20						84
65% Draft PER		12	32				4	24	2			74
Quality Control	4											4
Subtotal - Hours	5	38	104	4	4	20	4	24	2	1		205
Subtotal - Costs	\$1,000.00	\$6,840.00	\$17,680.00	\$740.00	\$740.00	\$2,000.00	\$560.00	\$2,520.00	\$240.00	\$155.00	\$0.00	\$32,475.00
Task 3- 90% Draft PER												
Project Management	1	4								1		6
Alternative Descriptions		4	30	4	4	4						46
Cost Estimates		4	30			16						50
Alternatives Ranking		8	30			16						54
90% Draft PER		8	30					16	2			56
QA/QC	4											4
Subtotal - Hours	2	28	120	4	4	36	0	16	2	1		212
Subtotal - Costs	\$400.00	\$5,040.00	\$20,400.00	\$740.00	\$740.00	\$3,600.00	\$0.00	\$1,680.00	\$240.00	\$155.00	\$0.00	\$32,995.00

Labor Category	Contract Manager	Project Manager	Project Engineer	Hydraulic Modeling	Process Engineering	Design Engineer	Environmental Specialist	Graphics Designer	Document Production	Account Manager	Expenses and Sub-consultants	TOTALS
	A. Christie	C. Nelson	J. Schmetzer	J. Rosenlund	S. Bradley	A. Horne	E. Creely	T. Jameson	G. Stevens	S. Ballon		
Hourly Rate	\$200.00	\$180.00	\$170.00	\$185.00	\$185.00	\$100.00	\$140.00	\$105.00	\$120.00	\$155.00		
Task 4- Final Draft PER												
Project Management	1	4								1		6
Proposed Project		2	16									18
Implementaion		2	8									10
Final Draft PER		2	16					8	2			28
QA/QC	4											4
Subtotal - Hours	5	10	40	0	0	0	0	8	2	1		65
Subtotal - Costs	\$1,000.00	\$1,800.00	\$6,800.00	\$0.00	\$0.00	\$0.00	\$0.00	\$840.00	\$240.00	\$155.00	\$0.00	\$10,835.00
Task 4b- Agency Coordination												
Project Management	1	2										3
Meeting with COB, Agencies		2	2									4
Response to Comments		2	4									6
Preparation of Final PER		2	6					2	1			11
Quality Control	2											2
Subtotal - Hours	3	8	12	0	0	0	0	2	1	0		26
Subtotal - Costs	\$600.00	\$1,440.00	\$2,040.00	\$0.00	\$0.00	\$0.00	\$0.00	\$210.00	\$120.00	\$0.00	\$0.00	\$4,410.00
Task 5- Environmental Assessment												
Project Management	1	4										5
Purpose and Need			2							1		3
Alternatives			2				12					14
Affected Environment			2				20	4				26
Cumulative Effects							20	4				24
Summary of Mitigation		4	4				24	4				36
Coordination/Consultation/Correspndence		2	2				24					28
EA (Draft/Final)		2					40	4	2			48
Quality Control	4						40					44
Subtotal - Hours	5	12	12	0	0	0	180	16	2	1		227
Subtotal - Costs	\$1,000.00	\$2,160.00	\$2,040.00	\$0.00	\$0.00	\$0.00	\$25,200.00	\$1,680.00	\$240.00	\$155.00	\$0.00	\$32,475.00
TOTAL - Hours	23	160	418	40	40	144	184	74	11	5		\$1,099.00
TOTAL - Costs	\$4,600.00	\$28,800.00	\$71,060.00	\$7,400.00	\$7,400.00	\$14,400.00	\$25,760.00	\$7,770.00	\$1,320.00	\$775.00	\$4,500.00	\$173,785.00

Drinking water

Rank	Score	Public Water System ID# (Population)	Applicant	Project Name and Description	Requested Loan Amount	Estimated Principal Forgiveness ⁽¹⁾ (SFY19-21)	Estimated Principal Forgiveness ⁽¹⁾ (SFY22)	Disadvantaged Community	Loan Term ⁽²⁾ (years)	Green Project Amount (Type)	Sustainability Policy	Estimated Start Date	Quarter Added to PPL
22	8	AK2110601 (1,148)	Skagway	Klondike Highway Water Main Extension - This project will expand the water distribution system to provide municipal drinking water to a developed area that is currently served by private wells and septic systems.	\$3,292,000	\$500,000		X	20 to 30	na	—	4/1/2021	SFY21-Q1
AMENDMENTS TO EXISTING LOANS					\$49,894,130	\$1,706,600	\$2,238,000			\$7,205,408			
		AK2340010 (3,600)	Nome	Bering Street Water Main Replacement - This amendment increases the loan amount (Loan #627241-SG) by \$1,051,012 for a total loan request of \$3,485,000. The project scope is also amended to include replacement of water mains in Seppala Drive due to a high rate of failure / leakage due to settlement from melting permafrost under the road. Replacement of the water mains will be completed in coordination with a roadway improvement project sponsored by the Alaska Department of Transportation and Public Facilities.	\$1,051,012			X	20		Fix It First		SFY22-Q1
		AK2120232 (8,050)	Ketchikan	Schoenbar Road Utilities Replacement (Water) - This amendment increases the loan amount (Loan # 481081-S) by \$5,973,779. The project scope is also amended to include replace approximately 1,400 feet of failing 36-inch ductile iron pipe that transmits raw water with 30-inch and 42-inch high density polyethylene (HDPE) pipe. The project will also replace approximately 1,300 feet of failing ductile iron and cast iron distribution lines with 8-inch to 20-inch HDPE pipe.	\$5,973,779	\$500,000		X	20		Fix It First		SFY20-Q3
LOAN AMENDMENT SUBTOTAL					\$7,024,791	\$500,000	\$0						

SUSTAINABLE INFRASTRUCTURE PLANNING PROJECTS

1	113	AK2271999 (1,450)	Bethel	Community-wide Water System Expansion Preliminary Engineering Report and Environmental Assessment - Complete the planning documents necessary to estimate the cost to construct a water distribution system to serve over 2,000 households, commercial, and institutional connections. This planning document will address the construction of both water distribution and wastewater collection systems with the cost split between a Alaska Drinking Water Fund and Alaska Clean Water Fund loan.	\$86,893		\$75,000	X	5	na	Planning	3/22/2021	SFY22-Q1
2	51	AK2120193 (1,200)	Craig	New Water Source Study - Review potential new sources of drinking water to serve as a backup source. The City currently has no backup water supply should some interruption occur in the main treatment and distribution facilities. This project will look for other local water sources, including incorporating water from the City's prior water source as a supplement to the existing water source.	\$100,000		\$75,000	X	5	na	Planning	7/15/2021	SFY22-Q1
3	50	AK2111566 (1,483)	Haines Borough	Haines Water System Master Plan - Prepare a master plan to establish a 5-year plan for capital improvement and maintenance projects, including prioritization of projects with a focus on water system infrastructure, treatment and storage facilities, public health compliance, and long range planning.	\$100,000		\$75,000	X	5	na	Planning	6/1/2021	SFY22-Q1
4	50	AK2241054 (3,807)	Soldotna	Soldotna Utility Rate Study - Update the 2015 Rate Study to reflect current conditions and master plan considerations. The Rate Study will include both water and wastewater utility rates; the cost of the study will be split evenly between the Alaska Drinking Water and Clean Water Funds.	\$30,000		\$30,000	X	5	na	Planning	6/1/2021	SFY22-Q2
5	46	AK2121510 (2,503)	Ketchikan Gateway Borough	South Tongass Water Utility Master Plan - Prepare a master plan to determine the long-term viability of the existing treatment processes to meet the area's water demand. Identify needed main replacement based on material, age and failure rate to establish a capital program.	\$225,000		\$75,000	X	5	na	Planning	10/1/2021	SFY22-Q1

Introduced by: Interim City Manager Peter A. Williams
Introduction Date: March 23, 2021
Public Hearing Date: April 13, 2021
Action: Passed
Vote: 6-0

CITY OF BETHEL, ALASKA

Ordinance 20-12 (k)

AN ORDINANCE AMENDING THE CITY OF BETHEL FISCAL YEAR 2021 BUDGET

THEREFORE BE IT ORDAINED by the City Council of Bethel, Alaska, as follows:

SECTION 1. Classification. This is a non-codified Ordinance and shall not become part of the Bethel Municipal Code.

SECTION 2. Fiscal Year Budget Amendments. The following estimated revenues and expenditures are hereby appropriated for the corporate purposes and objects of the City of Bethel for Fiscal Year 2021.

WHEREAS, using CARES Act grant funds, the City of Bethel initiated the Airport COVID-19 Test Incentive Program on June 25, 2020;

WHEREAS, the program began by offering \$25 restaurant and grocery store gift cards to Alaska Airlines passengers arriving in Bethel from Anchorage as an incentive to get a COVID-19 test on-site at the Alaska Airlines terminal parking lot;

WHEREAS, the program evolved from 3-4 City employees covering weekend flights to a pool of six City employees covering all flights in a week (13);

WHEREAS, the program evolved from the offer of a \$25 gift card to a chance to win a \$1,000 drawn weekly to the current practice of offering both incentives to all passengers arriving from Anchorage;

WHEREAS, City tracking reveals that on average 41% of arriving passengers from January to March 2021 agreed to be tested at the Bethel Alaska Airlines terminal, agreed to show they were tested within 72 hours of arrival, or agreed to show an employer letter that they work in critical government/health field;

WHEREAS, the number of Alaska Airlines flights increased from 10 to 13 per week in February coupled with the number of total passengers to Bethel increasing over the last three months caused a greater number of gift cards to be disseminated, escalating the total cost of the Airport Test Incentive Program;

WHEREAS, the proposed cost to continue the Airport COVID-19 Test Incentive Program using two to three employees per flight to provide the incentives of a \$25

Introduced by: Interim City Manager Peter A. Williams
 Introduction Date: March 23, 2021
 Public Hearing Date: April 13, 2021
 Action: Passed
 Vote: 6-0

restaurant/grocery store gift card and a chance to win a \$1,000 for the month of April is \$47,674;

WHEREAS, current Council-approved funding for this program ends on March 31, 2021;

[K-1]				
Line Item	Description	Approved Appropriations	Proposed Amendment	Proposed Total Appropriations
10-51-669	Increase Other Purchased Services	0	\$47,674	\$47,674
10-10100	Decrease Cash in Combined Fund	0	(\$47,674)	(\$47,674)

WHEREAS, the YK Fitness Center suffered from frozen water pipes during the 2019-2020 winter, which prompted the City's Property Maintenance Division and contractors to undergo maintenance and repairs to the building over the succeeding months;

WHEREAS, the YK Fitness Center was told to keep water running through its internal faucets and showerheads in order to keep the pipes from freezing during the 2020-2021 winter months up until March 2021;

WHEREAS, a budget modification of \$30,000 is necessary to cover the cost of increased water usage at the YK Fitness Center;

[K-2]				
Line Item	Description	Approved Appropriations	Proposed Amendment	Proposed Total Appropriations
40-50-624	Water/Sewer/Garbage	56,650	\$30,000	\$86,650
10-10100	Cash in Combined Fund	0	(\$30,000)	(\$30,000)

WHEREAS, Bethel City Council approved \$74,905 in budget modification Ordinance 20-12 (i) to pay DOWL, LLC to develop a Preliminary Engineering Report (PER) and Environmental Assessment (EA) for water main extension and truck fill port;

WHEREAS, at the City's request, DOWL, LLC prepared Task Order #38 to complete a Preliminary Engineering Report and Environmental Assessment for a community wide piped water/sewer system expansion project at a cost of \$173,785;

WHEREAS, after careful consideration and in evaluation of the potential work ahead, DOWL prepared an Amendment to Task Order #36, in which the company proposed the preparation of one large PER/EA that combines the community wide piped

Introduced by: Interim City Manager Peter A. Williams
Introduction Date: March 23, 2021
Public Hearing Date: April 13, 2021
Action: Passed
Vote: 6-0

water/sewer system expansion (Task Order #38) with the work associated with Task Order #36, for a reduced price of \$200,895;

WHEREAS, City Administration supports this project because it is analogous to producing water and sewer master plan for the entire community with approximately 12 construction phases in a logical order for completion;

WHEREAS, approval of this budget modification ordinance would mean that the City would spend \$200,895 for one PER/EA instead of \$248,690 (\$74,905 + \$173,785);

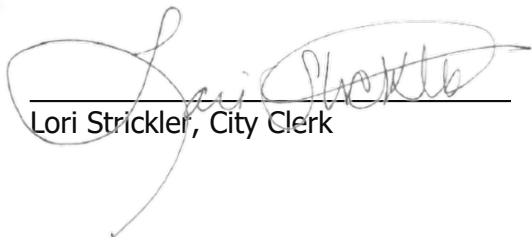
[K-3]				
Line Item	Description	Approved Appropriations	Proposed Amendment	Proposed Total Appropriations
51-82-691	Piped Water Capital Expenditure – Water Main Extension and Truck Fill PER/EA-Amendment	74,905	\$125,990	\$200,895
10-10100	Cash in Combined Fund	0	(\$125,990)	(\$125,990)

SECTION 3. Effective Date. This Ordinance shall become effective upon the passage by the Bethel City Council.

ENACTED THIS 13TH DAY OF APRIL 2021 BY A VOTE OF 6 IN FAVOR AND 0 OPPOSED.


Michelle DeWitt (Apr 20, 2021 10:55 AKDT)
Michelle DeWitt, Mayor

ATTEST:


Lori Strickler, City Clerk

Budget Ordinance 20-12 (k) Amending The City Of Bethel Fiscal Year 2021 Budget

Final Audit Report

2021-04-20

Created:	2021-04-19
By:	Lori Strickler (lstrickler@cityofbethel.net)
Status:	Signed
Transaction ID:	CBJCHBCAABAAY_o2eWzXq34qDIhsCzKSJoxRxm5WQxn8

"Budget Ordinance 20-12 (k) Amending The City Of Bethel Fiscal Year 2021 Budget" History

-  Document created by Lori Strickler (lstrickler@cityofbethel.net)
2021-04-19 - 5:18:06 PM GMT- IP address: 24.237.160.64
-  Document emailed to Michelle DeWitt (mdewitt@cityofbethel.net) for signature
2021-04-19 - 5:18:23 PM GMT
-  Email viewed by Michelle DeWitt (mdewitt@cityofbethel.net)
2021-04-20 - 6:53:26 PM GMT- IP address: 24.237.58.188
-  Document e-signed by Michelle DeWitt (mdewitt@cityofbethel.net)
Signature Date: 2021-04-20 - 6:55:42 PM GMT - Time Source: server- IP address: 24.237.58.188- Signature captured from device with phone number XXXXXX0557
-  Agreement completed.
2021-04-20 - 6:55:42 PM GMT

City of Bethel Action Memorandum

Action memorandum No.	21-19		
Date action introduced:	July 13, 2021	Introduced by:	Mayor DeWitt
Date action taken:		Approved	Denied
Confirmed by:			

Appointment of Committee/Commission/Board members.

Fritz T. Charles- Public Works Committee.

Ron Reardon- Public Works Committee.

Amount of fiscal impact:		Account information:
x	No fiscal impact	

Action Memorandum 21-19 is sponsored by Mayor DeWitt at the request of the City Clerk.

Fritz T. Charles has requested appointment to the Public Works Committee. If appointed, the term would be three years as a Regular member with a term expiration of December 31, 2023.

Ron Reardon has requested appointment to the Public Works Committee. If appointed, the term would be three years as an Alternate member with a term expiration of December 31, 2023.

City of Bethel Information Memorandum

Information Memo No.	21-09		
Date introduced:	July 13, 2021	Introduced by:	Mayor DeWitt
Amended actions:			
Confirmed by:			

Title: City of Bethel Organizational Goals & Priorities.

Attachment(s): None

Amount of fiscal impact:		Account information:
x	No fiscal impact at this time.	
	Funds in City Budget.	
	Funds not in City Budget.	

Summary Statement

On June 18, 2020, the City Council held an organizational retreat with staff. They considered goals and priorities for the City. The following is a result of that meeting with updates on projects and status. The City recognizes the importance of continued review and development of these goals and priorities. The goals that have been met/completed are marked with an asterisk *.

City of Bethel Organizational Goals & Priorities

Operational Short Term ** indicates completed Goals/Actions*

Employee Morale and Retention	
GOAL	POSSIBLE ACTIONS
Decrease personnel turnover Improve desirability to work for the City Establish an Inclusive wage package Revamping management pay scales Education program for staff	• Conduct a salary and classification Study * • Send out employee surveys • Initiate onboarding policy, training and exit interviews • Improve training opportunities • Implement tuition assistance program
Status: Contractor Pontifex submitted draft Classification and Compensation Study in June 2021.	

Stabilizing the Finance Department	
GOAL	ACTIONS
Hire a qualified Finance Director Hire a qualified Assistant Finance Director*	Hire contracting firm to provide operations support*
Status: Administration contracted with a firm to provide operational support. Administration hired Assistant Finance Director.	

Creating a Five-Year Plan.

GOAL	ACTIONS
Establishing organizational management activities and goals	Identify action plan, timeline and costs associated with the goals and priorities
Status: The organization met to establish short term and long-term goals for the organization.	

Long Term Financial Planning	
GOAL	ACTIONS
Establish a vehicle and equipment replacement plan. Establish a capital improvement plan. Identify options for diverse revenue sources.	• Create a list of our current vehicles and equipment* and the expected life of the items • Create a list of current city facilities* • Create a list of identified capital improvement needs* • Identify the financial costs for replacement of or the development of the above listed items • Create a timeline for responsible distribution of funds to account for the above listed items
Status: Administration, created a list of vehicles & city facilities. Administration, identified the costs of vehicles that will be replace in the CIP.	

Records Management	
GOAL	ACTIONS
Update records retention program. Improve consistency in file and document management. Reduce retrieval time of documents. Improve understanding of the retention program.	• Coordinate with staff to make updates to the records retention schedule to ensure archival and retrieval is efficient • Standardize saved file processes to create uniform archiving and retrieval • Implementation and management of annual city-wide records cleanup • Conduct annual audits of department documents to ensure the standards are being carried through • Encourage administrative staff to maintain the city website with information that is consistent, timely, and accurate to allow public access to records outside of the request process*
Status: The Deputy City Clerk will be heading the review and update and has attended records trainings over the last few months and working to become familiar with legal standards and the organization's process. In July we will begin working with the departments in our detailed review and update.	

New Forms of Revenue for YK Fitness Center	
GOAL	ACTIONS
Reduce the dependability of the operation to the fund.	• Program Expansion • Membership Expansion
Status:	

Policy and Procedures	
GOAL	ACTIONS
Centralize policies into a city-wide policy and procedure manual.	Consolidate current policies and procedures for review*
Status: City Attorney completed the review and consolidation of the organizations policies. City Clerk's Office will create an online filing system for the organization to use in accessibility of the approved policies and procedures.	

Diversity, Equity and Inclusion	
GOAL	ACTIONS
Establish equality and diversity goals and visions for the organization.	- Compile data on the organization's current demographics* through survey - Analyze the data to identify needs and areas of concern. - Address policies or practices affecting DE&I* - Identify how DE&I can support the organization's objectives ie by having a more diverse workforce we are responding to our community needs in a more diverse and responsive way - Implement initiatives to effectuate the goals outlined in the organization's objectives
Status: Updates to Bethel Municipal Code chapters to establish an overall policy on discrimination and harassment. Administration is actively tracking and monitoring demographics within the organization.	

Improve Committee and Commission Interaction and Participation	
GOAL	ACTIONS
	- Increase administrative support to the committees and commission - Continue to hold annual trainings for Ex Officio members but require participation* - Create an Ex Officio Guide* - Council engages the committees/commissions with annual tasks*
Status: City Clerk's Office finished development of the Ex Officio Guide. City Clerk's Office hosted ex officio training for website and calendar of events updates. City Clerk's Office hosted ex officio training for role and responsibility City Clerk's Office presented ex officio's guidance on committee/commission discussions of goals for the year. City Clerk's Office initiated document tracking for all city boards document distribution. City Clerk's Office updated the Committee/Commission Chapters to clarify standards and outline duties for each of the recommending bodies.	

Improve Public Communications and Engagement	
GOAL	ACTIONS

Create a communication's policy. Establish a newsletter*	Departments to submit monthly reports to City Manager on public outreach information.
Status: City Clerk's Office and Administration increased community outreach through social media. City Clerk's Office working to identify weekly/monthly public outreach topics. City Clerk's Office began publishing the Council At A Glance Document on social media and in the Loop quarterly newsletter. Administration entered into an agreement for an updated budget solution that will provide the public ease in their understanding of the City's funding of operations and projects.	

Operational Long Term

Improve Housing Availability	
GOAL	ACTIONS
	• Receive a report from the planning department on approved but undeveloped properties. • Start initiating leans on blight properties to encourage people to sell vacant houses/land. • Open up the center of town.
Status: NA	

Decrease Public Nuisance Properties and Junk Vehicles	
GOAL	ACTIONS
	• Reduced costs to customer for vehicle preparation • Establish a City hauling program to have junk vh. removed • Refer to Planning Commission-rank nuisance properties and determine corrective actions
Status: Council authorized the collection of junk vehicles and waved the liquid/battery removal costs and the limitation on the vehicles disposed at the landfill for a period of 60 days. Council referred to Planning Commission the review and prioritization of blight properties. The Planning Commission reviewed and rated five properties, two of which have since been cleaned up. Administration will reach out to the other three property owners to begin corrective action. Administration initiated Junk Vehicle Program- 30 removed voluntarily- 22 removed too the landfill.	

Improve Public Services for Everyone– Strategic Planning in Progress	
GOAL	ACTIONS

Capital Improvement

Boardwalk/Walking Path Connection Between the University and the Hospital	
GOAL	ACTIONS
Status:	

Administration directed planning to hire a surveyor.
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Extending Piped Services Throughout the Community– Strategic Planning in Progress	
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GOAL	ACTIONS
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Status:

The piped services to the Avenues is set for construction the summer of 2021-2022.

Improving Water and Sewer Services, Capacity and Costs– Strategic Planning in Progress	
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GOAL	ACTIONS
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Status:

Reaching out to Alaska Rural Utility Cooperative to see if they have ideas/solutions on how to reduce the operational costs to our system. They performed a performance inspection; we are waiting for that report.

Opening Up/Development of City Property in the City Center – Strategic Planning in Progress	
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GOAL	ACTIONS
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City of Bethel Information Memorandum

Information Memo No.	21-10		
Date introduced:	July 13, 2021	Introduced by:	Peter A. Williams, City Manager
Amended actions:			
Confirmed by:			

Title: Presentation of the City's Water & Sewer Services Expenditures Compared to Budget from July 1, 2020 to June 30, 2021 – Utilities Maintenance – Water & Wastewater Activity Report.

Attachment(s): (1) City of Bethel Water & Sewer Services Expenditures Compared to Budget from July 1, 2020 to June 30, 2021 and (2) June 2021 – Utilities Maintenance – Water & Wastewater Activity Report.

Department/Individual:	Initials:	Remarks:
Administration, Peter A. Williams	PW	
Public Works, William Arnold	WA	
Amount of fiscal impact:	Account information:	
None	No fiscal impact at this time.	
	Funds in City Budget.	
	Funds not in City Budget.	

Summary Statement

The attached financial report for FY 2021 contains months of financial data from July 1, 2020 to June 30, 2021 and the Utilities Maintenance Water & Wastewater Activity Report ending June 30, 2021. The information in these documents is distributed to Bethel City Council members for their review. This Information Memorandum documents the dissemination of this report to Bethel City Council members, as required by the Alaska Department of Commerce, Community and Economic Development, Division of Community and Regional Affairs, in their administration of the Best Practices protocol.

The process of preparing and submitting a monthly financial report and a water and wastewater activity report to City Council helps the City earn points on the Water and Sewer Utility Best Practices Operation and Maintenance Reports. The City must have a score of 60 or greater out of 100 points in order to be approved for funding from the Environmental Protection Agency (EPA) and the Alaska Department of Environmental Conservation (DEC). In other capital grants administered by DEC's Village Safe Water Program, the City's Best Practices score is an application scoring criterion.



City of Bethel - Public Works Department

Utilities Maintenance Activity Report

FY21 - June 2021

Public Works Director - William Arnold

City Sub Water Treatment Plant

Bethel Heights Water Treatment Plant

	Water				Chemical Usage				Water				Chemical Usage		
	Plant Production (Gallons)	Hauled Water (Gallons)	Piped Water (Gallons)	Backwash Usage (Gallons)	Calcium Hypochlorite (lbs)	Polymer (mL)	Potassium Permanganate (lbs)	Disodium Phosphate (lbs)	Plant Production (Gallons)	Hauled Water (Gallons)	Piped Water (Gallons)	School Water (Gallons)	Calcium Hypochlorite (lbs)	Polymer (mL)	Potassium Permanganate (lbs)
June	3,828,992	1,093,000	1,508,045	522,000	900	8,910	8,910	42	3,001,298	1,015,500	3,345,456	47,302	525	4,040	104
Fiscal Year to Date	55,792,676	18,982,000	1,650,498	7,446,710	13,755	146,215	146,215	393	39,183,076	7,320,719	69,381,235	987,937	7,500	56,460	1,422

Bethel Heights WTP	Monthly water logs to ADEC from BHWTP and CSWTP. Plant in Summer-mode.
City Sub WTP	Monthly water logs for BHWTP and CSWTP to ADEC. Pulled Nitrate, TTHMs, HAA5 set to SGS lab for testing. Filters 1 and 2 Regenerated with new Anthracite.
Sewer Lagoon	DMR report to ADEC.
Piped Sewer	13 alarms on residential lift stations were responded to. Multiple issues with grinder pumps and float systems. 13 residential lift station repairs. Line flushing and leveling activities on low-flow and plugged sewer lines. Non-compliance reports were filled out per DEC requirements. Been working with contractors on the main lift station. Main Lift Station Bypass complete. Waiting for new pumps to arrive.
Piped Water	Monthly meter readings, service connections, and disconnects were performed. Replaced leaky fire hydrants and corp stop in housing. Monthly meter reading and service connections were completed.
Other	Daily safety meetings are held. Clean up and organization of shops and vehicles.

Prepared by - Water/Wastewater Utilities Foreman

CITY OF BETHEL
COMBINED CASH INVESTMENT
JUNE 30, 2021

COMBINED CASH ACCOUNTS

TOTAL COMBINED CASH

TOTAL UNALLOCATED CASH

CASH ALLOCATION RECONCILIATION

51 ALLOCATION TO WATER & SEWER SERVICES	2,486,030.06
TOTAL ALLOCATIONS TO OTHER FUNDS	2,486,030.06
ALLOCATION FROM COMBINED CASH FUND - 01-10100	
ZERO PROOF IF ALLOCATIONS BALANCE	2,486,030.06

CITY OF BETHEL
BALANCE SHEET
JUNE 30, 2021

WATER & SEWER SERVICES

ASSETS

51-10100	CASH IN COMBINED FUND	2,486,030.06	
51-12502	INVESTMENT-AMLIP W SUBS	888,942.94	
51-12507	INVESTMENT-AMLIP S SUBS	202,354.24	
51-13100	ACCOUNTS RECEIVABLE	1,177,596.59	
51-13900	ALLOWANCE-DOUBTFUL ACCTS	(22,979.11)	
51-14200	HEATING FUEL INVENTORY	37,364.50	
51-14400	DIESEL FUEL INVENTORY	33,331.40	
51-16200	IMPROVEMENTS	859,264.53	
51-16300	BUILDINGS	2,869,625.96	
51-16400	PLANTS AND LINES-GENERAL	45,472,710.77	
51-16500	MACHINERY & EQUIP-GENERAL	223,338.57	
51-16600	VEHICLES-GENERAL	5,793,431.61	
51-16800	ACCUM DEPR-BUILDINGS	(2,900,009.07)	
51-16900	ACCUM DEPR-PLANT/LINE-GNL	(23,228,914.42)	
51-17000	ACCUM DEP-M&E GENERAL	(149,697.97)	
51-17100	ACCUM DEPR-VEHICLES-GENERAL	(2,992,585.16)	
51-18000	W/S CONSTRUCTION IN PROGRESS	3,159,195.82	
51-19000	DEFERRED OUTFLOW-PENSION	773,404.50	
TOTAL ASSETS			34,682,405.76

LIABILITIES AND EQUITY

LIABILITIES

51-20100	VOUCHERS PAYABLE	(188,930.49)	
51-22100	ACCRUED VACATION	119,393.81	
51-22200	VACATION/SICK LEAVE	10,145.58	
51-25900	DUE TO/FROM OTHER FUNDS	1,996,668.23	
51-26100	UTILITY DEPOSITS	352,919.55	
51-27500	USDA JETTY LOAN PAYABLE	884,046.21	
51-29000	DEFERRED INFLOW-PENSION	256,868.55	
51-29100	PENSION LIABILITY	3,843,487.07	
51-29200	NATLBANKAK LOANS PAYABLE	224,823.00	
TOTAL LIABILITIES			7,499,421.51

FUND EQUITY

51-30100	CONTRIBUTED CAPITAL-STATE	19,123,506.25	
51-30200	CONTRIBUTED CAPITAL-FED	12,849,737.68	
51-30300	CONTRIB CAP-CORP ENGR	5,816,281.20	
51-30400	CONTRIB CAP-PHS	972,517.00	
51-30500	CONTRIB CAP-EDA	311,207.20	
51-30600	CONTRIB CAP-U OF A	127,476.00	
51-30700	CONTRIBUTED CAPITAL VSW	9,072,576.55	
51-30800	CONTRIBUTED CAPITAL-RECD	72,736.71	
51-31900	CONTRIB CAP-OTHER	3,247,238.09	
51-31950	CONTRIB CAPITAL-FLEET REP FUND	23,460.12	
51-32100	AMORTIZATION CONTRIBUTION	(7,758,406.58)	
51-37900	DESIGNATED-CAP IMPROV & DEPREC	251,213.07	

UNAPPROPRIATED FUND BALANCE:

CITY OF BETHEL
BALANCE SHEET
JUNE 30, 2021

WATER & SEWER SERVICES

51-39900	FUND BALANCE-WATER & SEWER SER	(18,464,405.76)	
	REVENUE OVER EXPENDITURES - YTD	<u>1,187,810.28</u>	
	BALANCE - CURRENT DATE	<u>(17,276,595.48)</u>	
	TOTAL FUND EQUITY		<u>26,832,947.81</u>
	TOTAL LIABILITIES AND EQUITY		<u><u>34,332,369.32</u></u>

CITY OF BETHEL
REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2021

WATER & SEWER SERVICES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>STATE FUNDING</u>					
51-41-423 STATE OF AK UI TRUST FUND	8,685.27	8,685.27	.00	(8,685.27)	.0
TOTAL STATE FUNDING	8,685.27	8,685.27	.00	(8,685.27)	.0
<u>WATER</u>					
51-42-410 TRUCKED WATER	2,864,424.31	2,864,424.31	2,882,771.00	18,346.69	99.4
51-42-412 METERED PIPED WATER COMM.	821,454.86	821,454.86	1,066,349.00	244,894.14	77.0
51-42-414 UNMETERED PIPED WTR RESID	823,366.48	823,366.48	832,898.00	9,531.52	98.9
51-42-415 M PIPED WATER RESIDENTIAL	50.00	50.00	.00	(50.00)	.0
51-42-416 CONTRACT WATER	12,600.00	12,600.00	10,995.00	(1,605.00)	114.6
51-42-436 PUMPHOUSE WATER	22,783.96	22,783.96	19,425.00	(3,358.96)	117.3
TOTAL WATER	4,544,679.61	4,544,679.61	4,812,438.00	267,758.39	94.4
<u>SEWER</u>					
51-43-411 TRUCKED SEWER (EVAC/HB)	1,621,277.04	1,621,277.04	1,697,440.00	76,162.96	95.5
51-43-412 METERED PIPED SEWER COMM.	497,381.96	497,381.96	893,924.00	396,542.04	55.6
51-43-414 UNMETERED PIPED SEWER RES	241,694.15	241,694.15	249,523.00	7,828.85	96.9
51-43-415 M PIPED SEWER RESIDENTIAL	673.32	673.32	.00	(673.32)	.0
51-43-416 CONTRACT SEWER	13,114.69	13,114.69	25,573.00	12,458.31	51.3
TOTAL SEWER	2,374,141.16	2,374,141.16	2,866,460.00	492,318.84	82.8
<u>SOURCE 44</u>					
51-44-416 LANDFILL DUMP FEE	(.38)	(.38)	.00	.38	.0
TOTAL SOURCE 44	(.38)	(.38)	.00	.38	.0
<u>MISCELLANEOUS</u>					
51-45-434 UTILITY PENALTY/INTEREST	73,991.94	73,991.94	39,308.00	(34,683.94)	188.2
51-45-435 RECONNECT FEES	35.00	35.00	2,841.00	2,806.00	1.2
51-45-450 SENIOR DISCOUNT	(49,606.87)	(49,606.87)	(47,380.00)	2,226.87	(104.7)
51-45-467 NSF CHECKS AND FEES	.00	.00	134.00	134.00	.0
51-45-468 UTILITY INSPECTION FEES	665.27	665.27	2,060.00	1,394.73	32.3
51-45-471 WATER SUBSCRIPTION FEES	175,259.88	175,259.88	173,447.00	(1,812.88)	101.1
51-45-472 SEWER SUBSCRIPTION FEES	184,715.41	184,715.41	182,751.00	(1,964.41)	101.1
51-45-487 INVESTMENT INCOME	234.20	234.20	16,480.00	16,245.80	1.4
TOTAL MISCELLANEOUS	385,294.83	385,294.83	369,641.00	(15,653.83)	104.2
<u>MISCELLANEOUS</u>					
51-49-466 CASH OVER/SHORT	18.87	18.87	(103.00)	(121.87)	18.3

CITY OF BETHEL
REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2021

WATER & SEWER SERVICES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
51-49-495 MISCELLANEOUS INCOME	20,850.04	20,850.04	3,323.00	(17,527.04)	627.5
TOTAL MISCELLANEOUS	20,868.91	20,868.91	3,220.00	(17,648.91)	648.1
TOTAL FUND REVENUE	7,333,669.40	7,333,669.40	8,051,759.00	718,089.60	91.1

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2021

WATER & SEWER SERVICES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>UTILITY BILLING</u>					
51-80-501 SALARIES	65,737.50	65,737.50	108,696.00	42,958.50	60.5
51-80-502 OVERTIME	8,342.11	8,342.11	2,000.00	(6,342.11)	417.1
51-80-508 LEAVE CASHOUT	263.77	263.77	5,535.00	5,271.23	4.8
51-80-511 MEDICARE FICA	1,093.34	1,093.34	1,605.00	511.66	68.1
51-80-512 GROUP HEALTH INSURANCE	38,440.75	38,440.75	42,189.00	3,748.25	91.1
51-80-515 UNEMPLOYMENT	4,542.99	4,542.99	1,970.00	(2,572.99)	230.6
51-80-516 WORKERS' COMPENSATION	401.76	401.76	294.00	(107.76)	136.7
51-80-518 PERS	16,076.42	16,076.42	24,353.00	8,276.58	66.0
51-80-519 UTILITY BENEFIT	452.06	452.06	7,980.00	7,527.94	5.7
51-80-545 TRAINING/TRAVEL	.00	.00	2,000.00	2,000.00	.0
51-80-561 SUPPLIES	2,579.96	2,579.96	4,000.00	1,420.04	64.5
51-80-649 ONLINE BILL PAY	4,873.01	4,873.01	4,000.00	(873.01)	121.8
51-80-683 MINOR EQUIPMENT	.00	.00	7,000.00	7,000.00	.0
51-80-721 INSURANCE	1,048.44	1,048.44	955.00	(93.44)	109.8
51-80-733 POSTAGE	4,248.87	4,248.87	15,000.00	10,751.13	28.3
51-80-736 BANK CHARGES	30,414.84	30,414.84	42,000.00	11,585.16	72.4
51-80-799 MISCELLANEOUS EXPENSES	.00	.00	500.00	500.00	.0
51-80-996 ADMIN OVERHEAD-IT SVCS	12,493.87	12,493.87	14,684.00	2,190.13	85.1
51-80-998 ADMINISTRATIVE OVERHEAD-GF	35,264.13	35,264.13	29,704.00	(5,560.13)	118.7
TOTAL UTILITY BILLING	226,273.82	226,273.82	314,465.00	88,191.18	72.0

<u>HAULED WATER</u>					
51-81-501 SALARIES	431,037.92	431,037.92	489,210.00	58,172.08	88.1
51-81-502 OVERTIME	111,971.07	111,971.07	137,000.00	25,028.93	81.7
51-81-508 LEAVE CASHOUT	13,270.68	13,270.68	23,864.00	10,593.32	55.6
51-81-511 MEDICARE	8,112.01	8,112.01	9,080.00	967.99	89.3
51-81-512 EMPLOYEE GROUP BENEFITS	181,600.71	181,600.71	231,395.00	49,794.29	78.5
51-81-515 UNEMPLOYMENT	9,069.55	9,069.55	8,496.00	(573.55)	106.8
51-81-516 WORKERS' COMPENSATION	10,729.32	10,729.32	16,177.00	5,447.68	66.3
51-81-518 PERS	118,592.84	118,592.84	137,766.00	19,173.16	86.1
51-81-519 UTILITY BENEFIT	17,232.69	17,232.69	41,496.00	24,263.31	41.5
51-81-545 TRAINING/TRAVEL	.00	.00	3,000.00	3,000.00	.0
51-81-561 SUPPLIES	9,941.94	9,941.94	10,000.00	58.06	99.4
51-81-563 WEARING APPAREL	8,929.05	8,929.05	10,000.00	1,070.95	89.3
51-81-600 TIRES	22,360.13	22,360.13	24,000.00	1,639.87	93.2
51-81-601 VEHICLE MT. (PARTS & TOOLS)	69,302.24	69,302.24	68,000.00	(1,302.24)	101.9
51-81-602 GASOLINE/DIESEL/OIL	78,521.97	78,521.97	150,000.00	71,478.03	52.4
51-81-621 ELECTRICITY	7,538.89	7,538.89	10,500.00	2,961.11	71.8
51-81-622 TELEPHONE	32.76	32.76	650.00	617.24	5.0
51-81-623 HEATING FUEL	13,193.18	13,193.18	12,325.00	(868.18)	107.0
51-81-626 WATER/SEWER/GARBAGE	5,402.73	5,402.73	.00	(5,402.73)	.0
51-81-627 STAFF CELLULAR PHONES	648.60	648.60	840.00	191.40	77.2
51-81-650 LAB TESTS	1,050.00	1,050.00	5,000.00	3,950.00	21.0
51-81-661 VEHICLE MAINT/REPAIR	243,421.55	243,421.55	391,472.00	148,050.45	62.2
51-81-662 PROPERTY MAINT	38,782.41	38,782.41	44,920.00	6,137.59	86.3
51-81-669 OTHER PURCHASED SERVICES	344.96	344.96	5,000.00	4,655.04	6.9
51-81-683 MINOR EQUIPMENT	6,507.67	6,507.67	4,000.00	(2,507.67)	162.7
51-81-691 WATER TRUCK	276.86	276.86	300,000.00	299,723.14	.1
51-81-695 FLEET MGMT. SOFTWARE/TABLETS/	.00	.00	75,000.00	75,000.00	.0

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2021

WATER & SEWER SERVICES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
51-81-721 INSURANCE	97,596.84	97,596.84	88,907.00	(8,689.84)	109.8
51-81-722 INSURANCE-DED EXP & OTHER	.00	.00	10,000.00	10,000.00	.0
51-81-724 DUES/SUBSCRIPTIONS	.00	.00	80.00	80.00	.0
51-81-799 MISCELLANEOUS	269.31	269.31	2,000.00	1,730.69	13.5
51-81-996 ADMIN OVERHEAD-IT SVCS	11,886.52	11,886.52	13,970.00	2,083.48	85.1
51-81-998 ADMINISTRATIVE OVERHEAD-GF	181,176.71	181,176.71	179,862.00	(1,314.71)	100.7
TOTAL HAULED WATER	1,698,801.11	1,698,801.11	2,504,010.00	805,208.89	67.8

PIPED WATER

51-82-501 SALARIES	158,421.48	158,421.48	183,306.00	24,884.52	86.4
51-82-502 OVERTIME	52,233.57	52,233.57	54,375.00	2,141.43	96.1
51-82-508 LEAVE CASHOUT	6,474.59	6,474.59	8,976.00	2,501.41	72.1
51-82-510 SOCIAL SECURITY	.00	.00	966.00	966.00	.0
51-82-511 MEDICARE	3,192.21	3,192.21	3,156.00	(36.21)	101.2
51-82-512 EMPLOYEE GROUP BENEFITS	53,870.87	53,870.87	58,484.00	4,613.13	92.1
51-82-515 UNEMPLOYMENT	1,921.41	1,921.41	1,634.00	(287.41)	117.6
51-82-516 WORKERS' COMPENSATION	3,535.56	3,535.56	5,623.00	2,087.44	62.9
51-82-518 PERS	46,343.93	46,343.93	47,890.00	1,546.07	96.8
51-82-519 UTILITY BENEFIT	5,740.89	5,740.89	10,488.00	4,747.11	54.7
51-82-545 TRAINING/TRAVEL	.00	.00	5,000.00	5,000.00	.0
51-82-561 SUPPLIES	1,988.92	1,988.92	6,000.00	4,011.08	33.2
51-82-563 WEARING APPAREL	2,034.13	2,034.13	3,000.00	965.87	67.8
51-82-592 PLUMBING SUPPLIES	.00	.00	15,000.00	15,000.00	.0
51-82-600 TIRES AND WHEELS	277.40	277.40	500.00	222.60	55.5
51-82-601 VEHICLE MT. (PARTS & TOOLS)	1,826.11	1,826.11	1,500.00	(326.11)	121.7
51-82-602 GASOLINE/DIESEL/OIL	11,632.74	11,632.74	15,000.00	3,367.26	77.6
51-82-621 ELECTRICITY-UTIL MT SHOP	4,112.47	4,112.47	5,500.00	1,387.53	74.8
51-82-622 TELEPHONE	65.52	65.52	100.00	34.48	65.5
51-82-623 HEATING FUEL	19,332.85	19,332.85	21,250.00	1,917.15	91.0
51-82-626 WATER/SEWER/GARB	491.60	491.60	600.00	108.40	81.9
51-82-627 STAFF CELLULAR PHONES	649.30	649.30	800.00	150.70	81.2
51-82-649 ENGINEERING SERVICES	.00	.00	25,000.00	25,000.00	.0
51-82-661 VEHICLE MAINT/REPAIR	2,332.99	2,332.99	3,788.00	1,455.01	61.6
51-82-664 COMPUTER SERVICES	.00	.00	15,245.00	15,245.00	.0
51-82-665 CITY SAFETY	.00	.00	2,000.00	2,000.00	.0
51-82-669 OTHER PURCHASED SERVICES	1,206.53	1,206.53	1,500.00	293.47	80.4
51-82-683 MINOR EQUIPMENT	6,450.73	6,450.73	25,750.00	19,299.27	25.1
51-82-691 PIPED WATER CAPITAL USDA MATCH	7,937.06	7,937.06	200,895.00	192,957.94	4.0
51-82-721 INSURANCE	7,381.80	7,381.80	6,812.00	(569.80)	108.4
51-82-722 INSURANCE-DED EXP & OTHER	2,122.72	2,122.72	.00	(2,122.72)	.0
51-82-727 ADVERTISING	.00	.00	1,000.00	1,000.00	.0
51-82-996 ADMIN OVERHEAD-IT SVCS	12,971.07	12,971.07	15,245.00	2,273.93	85.1
51-82-998 ADMINISTRATIVE OVERHEAD-GF	67,753.39	67,753.39	79,545.00	11,791.61	85.2
TOTAL PIPED WATER	482,301.84	482,301.84	825,928.00	343,626.16	58.4

BETHEL HTS WTR TREATMENT

51-83-501 SALARIES	111,532.59	111,532.59	124,238.00	12,705.41	89.8
51-83-502 OVERTIME	29,438.56	29,438.56	37,000.00	7,561.44	79.6
51-83-508 LEAVE CASHOUT	10,550.10	10,550.10	12,068.00	1,517.90	87.4

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2021

WATER & SEWER SERVICES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
51-83-511 MEDICARE	522.17	522.17	2,338.00	1,815.83	22.3
51-83-512 EMPLOYEE GROUP BENEFITS	22,020.29	22,020.29	44,499.00	22,478.71	49.5
51-83-515 UNEMPLOYMENT	687.68	687.68	1,882.00	1,194.32	36.5
51-83-516 WORKERS' COMPENSATION	2,675.40	2,675.40	4,165.00	1,489.60	64.2
51-83-518 PERS	31,013.68	31,013.68	35,472.00	4,458.32	87.4
51-83-519 UTILITY BENEFIT	9,981.03	9,981.03	7,980.00	(2,001.03)	125.1
51-83-545 TRAINING/TRAVEL	1,774.50	1,774.50	4,000.00	2,225.50	44.4
51-83-561 SUPPLIES	3,191.09	3,191.09	4,000.00	808.91	79.8
51-83-563 WEARING APPAREL	1,408.50	1,408.50	1,500.00	91.50	93.9
51-83-567 CHEMICALS	42,225.48	42,225.48	55,000.00	12,774.52	76.8
51-83-592 PLUMBING SUPPLIES	144.08	144.08	5,000.00	4,855.92	2.9
51-83-621 ELECTRICITY (PUMPHOUSE)	69,404.45	69,404.45	90,000.00	20,595.55	77.1
51-83-622 TELEPHONE	.00	.00	500.00	500.00	.0
51-83-623 HEATING FUEL (PUMPHOUSE)	83,287.18	83,287.18	110,500.00	27,212.82	75.4
51-83-649 ENGINEERING SERVICES	.00	.00	2,000.00	2,000.00	.0
51-83-650 LAB TESTS	4,328.19	4,328.19	12,000.00	7,671.81	36.1
51-83-661 VEHICLE MAINT/REPAIR	2,332.99	2,332.99	.00	(2,332.99)	.0
51-83-669 OTHER PURCHASED SERVICES	4,691.53	4,691.53	15,000.00	10,308.47	31.3
51-83-683 MINOR EQUIPMENT	21,879.59	21,879.59	25,000.00	3,120.41	87.5
51-83-690 CAPITAL EXPENDITURES	.00	.00	80,000.00	80,000.00	.0
51-83-721 INSURANCE	24,177.60	24,177.60	22,272.00	(1,905.60)	108.6
51-83-727 ADVERTISING	.00	.00	500.00	500.00	.0
51-83-773 SITE IMPROVEMENTS -CAPITAL	.00	.00	27,094.00	27,094.00	.0
51-83-996 ADMIN OVERHEAD-IT SVCS	12,363.71	12,363.71	14,531.00	2,167.29	85.1
51-83-998 ADMINISTRATIVE OVERHEAD-GF	55,613.26	55,613.26	45,576.00	(10,037.26)	122.0
TOTAL BETHEL HTS WTR TREATMENT	545,243.65	545,243.65	784,115.00	238,871.35	69.5

CITY SUB WTR TREATMENT

51-84-501 SALARIES	89,455.07	89,455.07	189,507.00	100,051.93	47.2
51-84-502 OVERTIME	31,957.98	31,957.98	37,000.00	5,042.02	86.4
51-84-508 LEAVE CASHOUT	10,898.97	10,898.97	9,244.00	(1,654.97)	117.9
51-84-511 MEDICARE	1,989.50	1,989.50	3,284.00	1,294.50	60.6
51-84-512 EMPLOYEE GROUP BENEFITS	26,299.53	26,299.53	69,927.00	43,627.47	37.6
51-84-515 UNEMPLOYMENT	687.68	687.68	1,953.00	1,265.32	35.2
51-84-516 WORKERS' COMPENSATION	3,805.56	3,805.56	5,851.00	2,045.44	65.0
51-84-518 PERS	26,710.90	26,710.90	49,831.00	23,120.10	53.6
51-84-519 UTILITY BENEFIT	5,508.30	5,508.30	12,540.00	7,031.70	43.9
51-84-545 TRAINING/TRAVEL	1,100.00	1,100.00	5,000.00	3,900.00	22.0
51-84-561 SUPPLIES	2,798.39	2,798.39	2,500.00	(298.39)	111.9
51-84-563 WEARING APPAREL	909.75	909.75	1,500.00	590.25	60.7
51-84-567 CHEMICALS	219.97	219.97	100,000.00	99,780.03	.2
51-84-592 PLUMBING SUPPLIES	74.95	74.95	3,000.00	2,925.05	2.5
51-84-600 TIRES & WHEELS	777.40	777.40	1,500.00	722.60	51.8
51-84-602 GASOLINE/DIESEL/OIL	1,280.57	1,280.57	1,000.00	(280.57)	128.1
51-84-621 ELECTRICITY (CS WTF)	56,157.98	56,157.98	70,000.00	13,842.02	80.2
51-84-622 TELEPHONE	32.76	32.76	100.00	67.24	32.8
51-84-623 HEATING FUEL(CS WTF)	91,690.64	91,690.64	127,500.00	35,809.36	71.9
51-84-650 LAB TESTS	9,527.24	9,527.24	10,000.00	472.76	95.3
51-84-661 VEHICLE MAINT (ISF)	2,332.99	2,332.99	15,000.00	12,667.01	15.6
51-84-665 CITY SAFETY	571.30	571.30	.00	(571.30)	.0
51-84-669 OTHER PURCHASED SERVICES	4,589.91	4,589.91	5,000.00	410.09	91.8
51-84-683 MINOR EQUIPMENT	21,183.82	21,183.82	20,000.00	(1,183.82)	105.9

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2021

WATER & SEWER SERVICES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
51-84-690 CAPITAL EXPENDITURES	.00	.00	80,000.00	80,000.00	.0
51-84-721 INSURANCE	15,053.76	15,053.76	13,899.00	(1,154.76)	108.3
51-84-996 ADMIN OVERHEAD-IT SVCS	13,578.41	13,578.41	15,958.00	2,379.59	85.1
51-84-998 ADMINISTRATIVE OVERHEAD-GF	78,737.29	78,737.29	65,756.00	(12,981.29)	119.7
TOTAL CITY SUB WTR TREATMENT	497,930.62	497,930.62	916,850.00	418,919.38	54.3

HAULED SEWER

51-85-501 SALARIES	453,515.70	453,515.70	550,488.00	96,972.30	82.4
51-85-502 OVERTIME	157,214.53	157,214.53	165,000.00	7,785.47	95.3
51-85-508 LEAVE CASHOUT	21,334.12	21,334.12	26,853.00	5,518.88	79.5
51-85-510 SOCIAL SECURITY	2,086.93	2,086.93	.00	(2,086.93)	.0
51-85-511 MEDICARE	9,251.98	9,251.98	9,963.00	711.02	92.9
51-85-512 EMPLOYEE GROUP BENEFITS	158,594.96	158,594.96	260,128.00	101,533.04	61.0
51-85-515 UNEMPLOYMENT	.00	.00	7,315.00	7,315.00	.0
51-85-516 WORKERS' COMPENSATION	21,776.04	21,776.04	19,122.00	(2,654.04)	113.9
51-85-518 PERS	125,654.45	125,654.45	148,607.00	22,952.55	84.6
51-85-519 UTILITY BENEFIT	18,379.22	18,379.22	46,649.00	28,269.78	39.4
51-85-561 SUPPLIES	8,449.48	8,449.48	7,000.00	(1,449.48)	120.7
51-85-563 WEARING APPAREL	13,022.20	13,022.20	7,000.00	(6,022.20)	186.0
51-85-600 TIRES & WHEELS	1,523.02	1,523.02	9,000.00	7,476.98	16.9
51-85-601 VEHICLE MT. (PARTS & TOOLS)	48,276.61	48,276.61	43,000.00	(5,276.61)	112.3
51-85-602 GASOLINE/DIESEL/OIL	79,396.29	79,396.29	110,000.00	30,603.71	72.2
51-85-621 ELECTRICITY	7,538.89	7,538.89	8,300.00	761.11	90.8
51-85-622 TELEPHONE	.00	.00	400.00	400.00	.0
51-85-623 HEATING FUEL	13,193.20	13,193.20	10,200.00	(2,993.20)	129.4
51-85-626 WATER/SEWER/GARBAGE	5,402.73	5,402.73	9,000.00	3,597.27	60.0
51-85-627 CELL PHONE	.00	.00	840.00	840.00	.0
51-85-661 VEHICLE MAINT/REPAIR	241,074.42	241,074.42	310,326.00	69,251.58	77.7
51-85-662 PROPERTY MAINT	38,782.41	38,782.41	44,920.00	6,137.59	86.3
51-85-669 OTHER PURCHASED SERVICES	100.56	100.56	7,000.00	6,899.44	1.4
51-85-683 MINOR EQUIPMENT	3,425.23	3,425.23	3,100.00	(325.23)	110.5
51-85-691 SEWER TRUCK(S)	8,749.90	8,749.90	.00	(8,749.90)	.0
51-85-692 NEW SEWER TRUCKS	.00	.00	300,000.00	300,000.00	.0
51-85-693 FLEET MGMT. SOFTWARE/TABLETS/	.00	.00	75,000.00	75,000.00	.0
51-85-721 INSURANCE	78,854.16	78,854.16	71,834.00	(7,020.16)	109.8
51-85-722 INSURANCE-DED EXP & OTHER	.00	.00	10,000.00	10,000.00	.0
51-85-799 MISCELLANEOUS	.00	.00	1,200.00	1,200.00	.0
51-85-996 ADMIN OVERHEAD-IT SVCS	11,886.52	11,886.52	13,970.00	2,083.48	85.1
51-85-998 ADMINISTRATIVE OVERHEAD-GF	206,613.13	206,613.13	199,304.00	(7,309.13)	103.7
TOTAL HAULED SEWER	1,734,096.68	1,734,096.68	2,475,519.00	741,422.32	70.1

PIPED SEWER

51-86-501 SALARIES	152,797.48	152,797.48	183,008.00	30,210.52	83.5
51-86-502 OVERTIME	52,233.63	52,233.63	45,000.00	(7,233.63)	116.1
51-86-508 LEAVE CASHOUT	6,173.95	6,173.95	8,335.00	2,161.05	74.1
51-86-511 MEDICARE	3,110.72	3,110.72	3,306.00	195.28	94.1
51-86-512 EMPLOYEE GROUP BENEFITS	50,015.88	50,015.88	58,484.00	8,468.12	85.5
51-86-515 UNEMPLOYMENT	1,921.41	1,921.41	1,634.00	(287.41)	117.6
51-86-516 WORKERS' COMPENSATION	3,718.56	3,718.56	6,454.00	2,735.44	57.6

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2021

WATER & SEWER SERVICES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
51-86-518 PERS	45,106.72	45,106.72	50,162.00	5,055.28	89.9
51-86-519 UTILITY BENEFITS	5,911.47	5,911.47	10,488.00	4,576.53	56.4
51-86-545 TRAINING/TRAVEL	.00	.00	3,000.00	3,000.00	.0
51-86-561 SUPPLIES	5,261.00	5,261.00	6,000.00	739.00	87.7
51-86-563 WEARING APPAREL	910.49	910.49	3,000.00	2,089.51	30.4
51-86-592 PLUMBING SUPPLIES	.00	.00	10,000.00	10,000.00	.0
51-86-600 TIRES & WHEELS	500.00	500.00	500.00	.00	100.0
51-86-601 VEHICLE MT. (PARTS & TOOLS)	1,318.71	1,318.71	1,500.00	181.29	87.9
51-86-602 GASOLINE/DIESEL/OIL	6,217.11	6,217.11	15,000.00	8,782.89	41.5
51-86-621 ELECTRICITY-LIFTST & BLDG	93,050.25	93,050.25	100,000.00	6,949.75	93.1
51-86-622 TELEPHONE	.00	.00	500.00	500.00	.0
51-86-623 HEATING FUEL	26,365.63	26,365.63	29,750.00	3,384.37	88.6
51-86-626 WATER/SEWER/GARB	491.60	491.60	600.00	108.40	81.9
51-86-661 VEHICLE MAINT/REPAIR	2,332.99	2,332.99	3,000.00	667.01	77.8
51-86-669 OTHER PURCHASED SERVICES	35,021.79	35,021.79	43,400.00	8,378.21	80.7
51-86-683 MINOR EQUIPMENT	158,507.28	158,507.28	125,000.00	(33,507.28)	126.8
51-86-685 EQUIPMENT	96.07	96.07	.00	(96.07)	.0
51-86-691 PIPED SEWER CAPITAL	.00	.00	57,137.00	57,137.00	.0
51-86-699 PIPED SEWER CAP EXP SL ASSETS	49,132.61	49,132.61	.00	(49,132.61)	.0
51-86-721 INSURANCE	7,288.68	7,288.68	6,725.00	(563.68)	108.4
51-86-736 LEASED PROPERTY-LIFT STATIONS	15,443.19	15,443.19	15,000.00	(443.19)	103.0
51-86-996 ADMIN OVERHEAD-IT SVCS	12,971.08	12,971.08	15,245.00	2,273.92	85.1
51-86-998 ADMINISTRATIVE OVERHEAD-GF	67,869.02	67,869.02	57,233.00	(10,636.02)	118.6
TOTAL PIPED SEWER	803,767.32	803,767.32	859,461.00	55,693.68	93.5

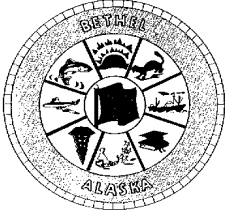
SEWER LAGOON

51-87-501 SALARIES	46,928.15	46,928.15	69,619.00	22,690.85	67.4
51-87-502 OVERTIME	11,900.58	11,900.58	10,250.00	(1,650.58)	116.1
51-87-508 LEAVE CASHOUT	1,953.43	1,953.43	2,211.00	257.57	88.4
51-87-511 MEDICARE	892.83	892.83	1,158.00	265.17	77.1
51-87-512 EMPLOYEE GROUP BENEFITS	12,981.42	12,981.42	22,885.00	9,903.58	56.7
51-87-515 UNEMPLOYMENT	426.98	426.98	710.00	283.02	60.1
51-87-516 WORKERS' COMPENSATION	921.72	921.72	2,261.00	1,339.28	40.8
51-87-518 PERS	12,942.40	12,942.40	17,571.00	4,628.60	73.7
51-87-519 UTILITY BENEFIT	1,399.74	1,399.74	4,104.00	2,704.26	34.1
51-87-545 TRAINING/TRAVEL	.00	.00	3,000.00	3,000.00	.0
51-87-561 SUPPLIES	756.28	756.28	1,500.00	743.72	50.4
51-87-563 WEARING APPAREL	596.35	596.35	2,000.00	1,403.65	29.8
51-87-592 PLUMBING SUPPLIES	.00	.00	1,000.00	1,000.00	.0
51-87-602 GASOLINE	4,908.35	4,908.35	20,000.00	15,091.65	24.5
51-87-650 LAB TESTS (SAMPLES)	5,103.00	5,103.00	12,000.00	6,897.00	42.5
51-87-669 OTHER PURCHASED SERVICES	.00	.00	1,000.00	1,000.00	.0
51-87-683 MINOR EQUIPMENT	1,310.21	1,310.21	2,500.00	1,189.79	52.4
51-87-714 INTEREST-SEWER LAGOON BND	20,220.39	20,220.39	500.00	(19,720.39)	4044.1
51-87-721 INSURANCE	498.96	498.96	454.00	(44.96)	109.9
51-87-724 DUES & SUBSCRIPTIONS	7,920.00	7,920.00	7,920.00	.00	100.0
51-87-727 ADVERTISING	.00	.00	500.00	500.00	.0
51-87-998 ADMINISTRATIVE OVERHEAD-GF	25,783.29	25,783.29	22,653.00	(3,130.29)	113.8
TOTAL SEWER LAGOON	157,444.08	157,444.08	205,796.00	48,351.92	76.5

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2021

WATER & SEWER SERVICES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
TOTAL FUND EXPENDITURES	6,145,859.12	6,145,859.12	8,886,144.00	2,740,284.88	69.2
NET REVENUE OVER EXPENDITURES	1,187,810.28	1,187,810.28	(834,385.00)	(2,022,195.28)	142.4



CITY OF BETHEL

P.O. Box 388
Bethel, Alaska 99559
Ph. (907) 543-4150
Fax (907) 543-3817

MEMORANDUM

DATE: June 16, 2021, 2021 to June 29, 2021

TO: City Council

FROM: Peter Williams, City Manager

RE: City Managers' Report

COVID-19 –

Public Works -

Planning Dept. -

American Rescue Plan – Resolution passed by the City council sent to the Grant Manager to forward to the Grantor managing the funds.

City Managers Daily Log

June 16 – 1) Discuss tasks that need to be accomplished by Port personnel. 2) Reviewed the scope of work for accounting services with AFD. 3) Employees Health insurance Plan with Premera is completed and in place. 4) Forwarded a question about hunting in the city limits to the CA. 5) AFD finished the scope of work for accounting services. We will arrange a meeting with C.J. to work out the final details and then have the C.A. review the contract. 5) Reviewed ordinance concerning COVID 19. 6) Read through the Legs. Update. and I'm concerned that the funds for the PCE are in jeopardy.

June 17– 1) City Hall Const. Meeting. 2) reviewed Resolution for LKSDs ROW. 3) Sought information about hunting in Bethel City Limits. 4) Meet with First Nat. Bank representatives) reviewed scope of work for accounting services with the AFD. 5) Reviewed questions from the City engineer regarding the construction of the Vitus Energy tank farm.

June 18- 1) Responded to DOWLS request to amend Task order #15 concerning the Lift Station Control Project. 2) Reviewed ARPA FAQs, Grant Manager prepares Resolution for councils' approval to accept the funds. Discussed the use

of the funds so we can create a budget for the City Council for discussion.3)
Reviewed Ordinance regarding Nondiscrimination in the workplace. 4) Finished
signing the insurance for property and casualties.

June 19 – 20- Check on SBH attendants and vessel arrivals and departures.

June 21- 1) Respond to DOWLs request concerning easements for the Aves.
Project 2) UAF-4H agreement 3) Draft Ordinance for the CIP forwarded to
Council members.

June 22- 1) Reviewed Leases Master Spreadsheet and Port Aging report with the
Finance Dept. and Port Admin. Assistant. 2) Reviewed Addendum for the piped
water service at the courthouse. 3) Responded to BDO about a questioner
regarding funds that the USACE says are available. This was about a letter
addressed to a former CM and a request by the auditors if the City received the
funds. We did receive the funds, and the Port assets were credited the amount
of \$139,000.3)

June 23 -1) Responded to APEI about insurance regarding ransomware. We are
insured against this type of activity starting July 1. We received a 3-year credit of
\$56,612 and a Grant of \$5,000 to purchase safety equipment or apparel for FY-
21.. Our total Net Premium is \$1,025,756,.35 for 2021/2022. Last year our
premium was \$1,074,755.39. 2) Reviewed Ports Aging report with C.J., AFD and
Port Admin. Assistant. We should be able to see some improvement about what
is owed by July 1.

June 24 -1) Respond to BDOs request for documentation regarding the Seawall
Maintenance Fund and the Dock Deferred Maintenance Fund. 2) Responded to
questions by KYUK about clearing brush along the waterfront. 3) Discussed with
the AFD, Carmen Jackson LLC three-page list of tasks. We prioritized tasks and
remove the tasks that we think that the finance department can do. We will
contact C.J. to discuss the scope of work with them and sign a contract. 4)
Inspected Public Works work on *First Ave.* adjacent to the park. One goal is to
provide better *drainage* along that 1st Ave., so the area does not experience the
problems they had last winter during the breakup. The State owns the road. The
State might be able to improve the drainage ditches alongside the road to drain
into Mission Lake.

June 25 – 1) Received a notice from the VSW that the construction project for
the Bethel Heights Water -Sewer Project was not eligible for funds till the Lift
Station project is completed. 2) Primera renewal was signed by the
Administration. 3) Responded to KYUK about clearing brush and addendums
concerning the Courthouse Bid for water services and reviewed quotes for four
appraisals.

June 26 &27- Checked in with the SBH attendants when shifts changed.

June 28 – 1) Reviewed BTAs, Fund Balances 2020 Draft Audit and Ordinance for
Short Term Rentals. 2) Work with payroll concerning timesheets. 2) Received a
complaint about ATVs and motorbikes driving too fast.3) DOWL mentioned that

Vitus is responding to comments about their tank farm is acceptable. Five tanks have arrived at the City Dock and will be put into storage till needed.

June 29- 1) Review Depts. Manager's report. 2) Meet with DOWL, LKSD, and Public Works to review LKSDs proposal to use city water for the sprinkler system for their buildings on the LKSD campus. They were told that we needed to see their design for the suppression system for their campus.

June 30 - 1) Meet with USDA, Grant Manager, Public Works Director, and DOWL to review the Letter of Conditions for the Aves Project. 2) Attended a construction meeting concerning the project at City Hall to replace the roof. 3) Received a quote to back-haul scrap metal out of Bethel. The cost

July 1- 1) Reviewed APEI insurance binders and associated documents. 2) Forward APR Resolution to Grant Manger. 2) Reviewed RUBA report. 3) Asked the finance Dept to investigate using electronic timesheets. 4) Reminded Department heads to be aware of the procurement Code when making purchases. 5) Received a quote for new windows at City Hall for \$58,000. Because of the lead time need to obtain the windows, we think we can secure the windows, but there might be a problem installing them by freeze-up by the time they get here.

July 2 – Received settlement demand from Dan and Dawn Hackney, which I forwarded to the City Attorney. 2) Demanded that Alaska Logistics pay their past-due billing before they could use the Port facilities.

July 3,4 & 5- oversaw Port business.

July 6- 1) Requested a meeting to discuss the audit, Carmen Jacksons' contract, and task list from the Finance Dept. with Carmen Jackson LLC; the auditors continue to have questions which we plan to discuss with them.

Peter A. Williams
City Manager



DELTA BACKHAUL
— COMPANY —

JUNE 29, 2020



BETHEL SCRAP VEHICLE BACKHAUL PROJECT - 2020

DOUG HUNTMAN
DELTA BACKHAUL COMPANY
16016 Bridgeview Dr.

Introduction

Delta Backhaul Company, (DBC) is a rural solid waste and capital projects improvement organization focused on assisting community's throughout Alaska with their solid waste and special project's needs. DBC works with local crews to ensure that projects are completed correctly and on time! We are bonded and our equipment is ensured. Landfill improvement projects and backhaul collection events remains the primary focus of the organization, but we are also available for special projects in rural Alaska.

- Landfill clean-up projects
- Household hazardous waste collection
- Scrap metal backhaul
- Heavy equipment rental
- Demolition projects
- **Car/heavy equipment backhaul**
- Hazardous waste inventory/backhaul
- Transportation logistics
- Project management
- Landfill fence installation
- Aerial imagery capture
- Heavy equipment repair & maintenance
- Landfill operator training
- Solid waste technical assistance

Project Scope

Bethel has a large volume of dead vehicles collected in the community. It is estimated that 300+ vehicles are barged into Bethel every year and 100+ cars are taken to the Bethel landfill for disposal. Cars are "staged" in several large areas around the community, in front yards and in the landfill. The current goal of the proposed program is to collect, stage and backhaul 1000+ cars out of Bethel for recycling.

Junk vehicles can be a major source of hazardous items, such as lead, mercury, and asbestos. They are also an eyesore and an attractive nuisance for children, animals and an accumulation point for household garbage. There are limited options for removing scrap vehicles in Bethel. This project serves to remove as many as 1,000 vehicles and ship to Seattle for recycling.

A large scrap barge/tug will be chartered by DBC for transportation of junk vehicles to Seattle for recycling/disposal. Vehicle preparation and towing services from yards and various staging areas in Bethel can be added to the project.

Project timeline:

- Late August - September

Assumptions:

City of Bethel

- Collect vehicles and stage at a pre-determined staging area near the Kuskokwim River
- Provide equipment/laborers for the collection and staging of vehicles
- Provide fuel for equipment operated through the City of Bethel
- The City of Bethel will not charge a wharfage fee for the storage of vehicles near the river front
- Research owner permissions for participating vehicles
- Responsible for removal of liquids and batteries from vehicles

- Remove at least 50% of tires from vehicles participating in the program
- Transport vehicles to the staging area
- Provide a vehicle staging area near a deep water barge landing
- Provide an area to drain vehicles
- Identify any large vehicles (heavy equipment, trucks, busses, trailers, airplanes, etc.) that need to be backhauled and discuss with DBC prior to staging
- Stage any hazardous waste associated with the project for energy recovery in the community, or staged for future backhaul

Delta Backhaul Company

- Transportation logistics
- Ensure that all vehicles are removed/backhauled prior to freeze up
- See that vehicles are recycled responsibly
- Project management for vehicle loading and ensure that all vehicles are loaded properly
- Work with the City of Bethel to ensure project meets all applicable state/federal regulations
- Litter pick-up at the vehicle staging area to ensure all material has been picked up
- Preventative measures to reduce contamination of soil from draining vehicles
- Photo/video documentation of all activities related to the junk vehicle backhaul
- (Optional) Remove vehicles (tow truck) from residential housing and other staging areas
- (Optional) Arrange transportation for heavy equipment rental and moab/demoab
- (optional) Assist the City of Bethel with draining fluids, removing battery's and tires from the vehicles

Hazardous Waste

Any hazardous waste associated with the project will be collected and staged following state and federal regulations. Additional funding may be needed to backhaul hazardous material out of Bethel for recycling, or disposal. Hazardous material typically associated with a scrap metal includes - used oil, antifreeze, gasoline, diesel, hydraulic oil, transmission oil and freon.

Transportation Logistics

DBC will arrange all transportation for equipment to/from Bethel, as well as arrange backhaul of material to markets in Seattle. Due to Covid-19 restrictions, transportation options are limited, increasing costs and reducing options for movement of material. All transportation logistics associated with mobilization and demobilization of equipment, crew and supplies will be the responsibility of DBC. Barge transportation logistics from Bethel to Seattle will be the responsibility of DBC.

Covid-19

Delta Backhaul Company (DBC) has a State of Alaska approved Covid-19 safety plan. All personnel shall follow the guidelines for masks, social distancing and washing of hands to help prevent the spread of the disease. DBC will provide Personal Protective Gear for all employees and labor working on the project. DBC personnel will have a Covid-19 test 24 hours prior to travel.

Dedicated Equipment

Dedicated DBC equipment can be utilized for the entirety of the project. All equipment has been serviced and is ready to work for the scrap metal backhaul project. Equipment will be available 24/7 during the duration of the project. All equipment is insured and operated by DBC personnel. Fuel for DBC equipment will be paid for by the project. Any delays due to weather, Covid-19 and/or additional delays will be negotiated between DBC and the City of Bethel. Any delays due to DBC mechanical failures is the responsibility of DBC.



Delta Backhaul Company

16016 Bridgeview Dr.
Anchorage, AK 99516
Phone (907) 310-3807



Quote

DATE: JUNE 29, 2021

To:

Peter Williams
City Manager
City of Bethel
P.O. Box 1388
Bethel, AK 99559
(907) 383-2415
pwilliams@cityofbethel.net

For:

Transportation logistics and project management for
junk vehicle collection, staging and backhaul - Bethel

Job Name:

Bethel junk vehicle and heavy equipment backhaul

Location :

Bethel, AK

Project Timeline:

September (20 days, + barge loading), 2021

Price per vehicle

Price per car/truck (price based on 1,000+ vehicles)	\$625 per/car
• Vehicles must be staged with fluids/batteries removed and at least 50% of the tires must be off	
Heavy equipment	no charge
Appliances	no charge
Barge (scrap transportation/recycling) -	Included
Recycling/disposal	Included
Ground transportation Seattle - scrap yard	Included
Sub-total	\$625,000

Car Towing/Fluid Removal/Staging (*optional*) - 20 day estimated timeframe

DBC - Crew (3)	\$2,500/per day
Equipment (loader/tow truck)	\$1,850/per day
Consumables	Included
Disposal fees (Freon)	Included
Airfare (x3)	\$2,500
Extra Baggage fees	\$600
Hotel (x3) (2 rooms @ \$200/day)	\$8,000
Food (x3) (\$60pp/day)	\$3,600
Sub-total	\$94,700

Total (including optional towing and fluid draining)

\$719,700

* additional days due to weather delays will be charged @ \$600 per person + per deim and hotel costs

** estimate for the project is valid for a period of 30 days

Payment Schedule

- 50% of project payment due at signing of contract
- 25% of project payment due at start of the project
- 25% of project payment due at completion of project

If you have any questions concerning this Quote, contact Doug Huntman, (907) 310-3807, dhuntman@dbcalaska.net

Thank you for your business!

Protecting – Community & Environment



City of Bethel
Finance Department



Date: June 1st - June 29th, 2021
To: Peter Williams, City Manager
From: Xavier Mason,
Deputy Finance Director
Subject: Management Report, June 29th, 2021

The Finance Department's Monthly Manager Report details the progress, challenges, and dealings of the Finance Department for June 2021.

Current Events within the Finance Department

- The Finance Department has temporarily relocated to the Nora Guinn Court House.
- The FY22 Budget was passed by the City Council, Ordinance 21-25.
- The Rough Draft for the FY22 Capital Improvement Budget has been completed Ordinance 21-33.

Staffing/Recruitment

- Finance Director (vacant)
- Accounting Specialist II (vacant)
- Temporary Position (vacant)

Training

The Finance Department's goal is for our staff to be continuously and incrementally improving in their capacity to fulfill their roles. One of our objectives is to provide staff with opportunities for growth and exposure within all our sub-departments. The following is a list of group and independent trainings that are taking place within the Finance Department.

Group Training Sessions:

- o The Finance Department considered having customer service training, after reviewing the price of the course, under consideration, the Deputy Finance Director is looking at other options.
- o On June 23rd, the Finance Staff had a two-hour training session with Caselle for Utility Management.
- o On June 23rd our payroll staff attended a free webinar on Caselle to increase their understanding of payroll
- o On June 24th, the Finance Staff reviewed the Daily Cash Reconciliation Training headed by the Carmen Jackson Team.
- o On June 28th, the Finance Staff had a one-hour training session with Caselle regarding Sales Taxes.
- o On June 29th, the Finance Staff had a two-hour training session with Caselle regarding the General Ledger.

Independent Training:

- o The staff member in charge of AP/Payroll has enrolled into an online course to increase their knowledge and understanding.
- o The staff member in the General Ledger has enrolled into an online course to increase their knowledge and understanding.
- o The Deputy Director is continuing his CPA training.

Select Tasks & Statues by Sub-Department

Utility Billing

Tasks	Frequency	Status
Collections	Monthly	Starting to get behind. Before relocating in May, a member of our team's sole responsibility was to focus on collections.
ORS'	Daily	Current

Payroll/AP

Tasks	Frequency	Status
Personnel Action Requests	As Needed	Current
Deferred Compensation	Bi-weekly	Current
Payroll	Bi-weekly	Current
Accounts Payable	Weekly	Current

Sales Tax

Tasks	Frequency	Status
Applying Business License Payments	Daily	Behind (In order to address misallocated payments from 2019, we need to wait for the FY20 Audit to close)
Mailing Delinquency Notices	Monthly	Behind, about six months.
Constructing Aging Reports	Monthly	Two months behind
Applying Business License Renewals	As needed	Current
Drafting Payment Plans	As needed	Eight months behind
Applying Payments	Daily	Current
Reviewing & Processing Exemption Cards	As needed	Current

General Ledger

Tasks	Frequency	Status
Journal Entries	Recurring	Current (May)
Budget Amendments (from budget ordinances)	As needed	Current
Cash Reconciliations	Monthly	Our GL and the Carmen Jackson Team are currently developing a process.
Create Allocations & Run Checkout	Monthly	Current (May)
DOJ Grants	Quarterly	Current

Internal Improvements

The following are a list of internal tasks, actions, projects, or changes that we have made within the Finance Department for the purpose of improving operations.

- The Utility Billing Team came up with an innovative way to lessen the loss of paperwork.
- The Finance Staff has adopted the utilization of a Desktop Deposit machine, soon, this will enable us to deposit checks immediately.

Small & Big Wins

Finance Department

- The Deputy Finance Director is in the process developing an Employee of the Month program with the intention of increasing morale and reducing absenteeism within the Finance Department.
- Spearheaded by the Carmen Jackson Team and the City Attorney, the master list of leased properties that are owned by the City is being updated, with the purpose of making all those accounts current
- The City Manager, Deputy Finance Director, and the Carmen Jackson Team are in the process of finalizing their recently awarded contract with a detailed list of tasks and their prioritization.
- During a General Ledger Training, the Finance Department learned how to enable Departments to view their current budgets and upload budget projections in a simple and quick manner within Caselle.

General Ledger

- The General Ledger gained access to the back end of a credit card machine used at the Port, this has made the reconciliation process significantly easier.
- A fund was created for the Community Action Grant that was passed in 2017.

Utility Billing

- Intensified training for the newest member of Utility Billing.
- An estimated 40 accounts were corrected.

Payroll/AP/ AR Dock

- Attended a tutorial with Caselle on how to implement electronic time sheets.
- Became current on all Western Delta invoices (we receive several dozen a month).

Sales Tax

- Approximately twelve new and renewed business licenses were processed.

Reviewing the Bethel Municipal Code (BMC)

- The Finance Department Team has begun listing various ordinances within the BMC that could be addressed/amended to improve our operations.

Interdepartmental Assistance

- Public Works
 - o The Finance Department assisted the Bethel Transit System in locating various sorts of financial documentation such as: detail ledgers, journal entries, receipts, paystubs, and timecards.
 - o Hauled Utilities and Queryon are nearing the launch of their digital system, the Finance Department has been providing and cleaning the data necessary for the system to function efficiently.
 - o Along with the City Manager and Public Works, the Finance Department in providing data to DOWL and the FCS Group, so they can conduct the Utility Rate Study.
- Dock
 - o The City Manager met with the Port and the Finance Department in a meeting that was facilitated by the Carmen Jackson Team to discuss Port invoices and accounts, as an outcome of that meeting, the following transpired:
 - An Aging report was developed.
 - A total amount of \$13,379.69 of bad debt was written off from delinquent accounts (the oldest account being from 2014).
 - A plan was developed on how to collect funds for the delinquent accounts that were not written off.
 - The Finance Department and the Port have better coordination regarding Accounts Receivable processes.

- Grants Department
 - o The Grant Department initiated a new Covid-19 vaccination initiative that provides gift cards to individuals that get vaccinated. The Utility Billing Team has been verifying whom has been vaccinated and providing them with gift cards.
- City Clerk's Office
 - o The City Clerk's Office spearheaded a wonderful initiative placing fillable forms online. After the completion of each form, the City Clerk's Office would seek advice from Hauled Utilities and the Utility Billing department

Political Considerations

- American Rescue Plan Act
- Ordinance 21-09
 - o Unanticipated negative consequences
 - The Finance Department has reviewed several accounts that we believe are abusing this ordinance. We are now strongly considering if we should seek an option that allows us to provide minimal services to accounts rather than stopping their water and sewer services in entirety.

Meetings/Engagements

- June 1st, the Deputy Finance Director met with the City Manager, City Attorney, and the City Clerk regarding the Request for Proposal for Accounting Services
- June 1st, the Deputy Finance Director attended the Special City Council Meeting Budget Review for the FY22 Budget
- June 4th, the Deputy Finance Director met with the City Manager and the City of Bethel's Relationship Banker to discuss access and permissions to accounts.
- June 8th, the Deputy Finance Director met with the Director of Public Works, City Manager, FCS Group, and DOWL to discuss the Bethel Utility Rate Study
- June 8th, the Deputy Finance Director, and the Interim Finance Committee Recorder attended the regular City Council meeting where Ordinance 21-25: *Establishing a City of Bethel Budget for Fiscal Year 2022 Beginning July 1, 2021, Ending June 30, 2022*, was introduced.

- June 9th, the Deputy Finance Director met with the City Manager and the Grants Manager to discuss a grant regarding the incentivization of Covid-19 vaccinations.
- June 9th, the Deputy Finance Director contacted the IRS regarding changes to the June 30, 2020, Form 941 and discussed the City of Bethel's account, which is now current.
- June 10th, the Deputy Finance Director attended Ex Officio Member Training with the City Clerk's Office.
- June 11th, the Deputy Finance Director met with Public Funds Investing to discuss the City of Bethel's current investment portfolio.
- June 15th went to a lunch provided by AML at the warehouse on the dock.
- June 18th met with BDO and Carmen Jackson Team to discuss Accounts Receivable.
- June 22nd the Deputy Finance Director attended the regular City Council meeting.
- June 28th Finance Committee meeting convened, with the Deputy Finance Director serving as the Ex Officio and a member of the Finance Department serving as the interim recorder.
- June 29th the Deputy Finance Director attended the Special City Council Meeting where the Capital Improvement Plan was discussed.
- June 29th the Deputy Finance Director learned from Caselle how to increase water and sewage utility rates by 3% for the FY22 fiscal year.
- June 30th meeting with Public Funds Investing to discuss the City of Bethel's current investment portfolio.

Challenges

- The Finance Department needs to continue training so that we may become more proficient at completing our daily tasks and duties.
- Invoices.
 - o Sometimes invoices do not come to Accounts Receivable, and it can take a while for the Finance Department to become aware of them.

Introduced by: City Manager Peter Williams
Introduction Date: June 3, 2021
Public Hearing: June 8, 2021
Action: Passed
Vote: 5-0

CITY OF BETHEL, ALASKA **ORDINANCE # 21-26**

AN ORDINANCE ESTABLISHING A CITY OF BETHEL BUDGET FOR FISCAL YEAR 2021 BEGINNING JULY 1, 2021 ENDING JUNE 30, 2022

Be it Ordained by the City Council of Bethel as follows:

Section 1. That Ordinance 21-26, a non-code ordinance, establishes a City of Bethel Annual Budget for fiscal year 2022.

Section 2. That money shall be appropriate from the City's funds for operating and capital expenditures.

GENERAL FUND

General Fund - Operating

	Proposed Budget	Adopted Budget
City Administration	\$ 809,889	\$ 770,481
City Clerk & Council	\$ 343,662	\$ 388,585
Finance Department	\$ 1,158,538	\$ 1,755,404
Planning Department	\$ 372,613	\$ 370,090
Information Technology Services	\$ 788,306	\$ 757,510
City Attorney	\$ 279,991	\$ 295,939
Fire Department	\$ 1,516,411	\$ 1,835,555
Police Department	\$ 3,916,171	\$ 4,411,462
Public Works-Administration	\$ 95,749	\$ 80,370
Streets & Roads	\$ 2,091,693	\$ 1,925,977
Property Maintenance	\$ 885,210	\$ 617,791
Community Services	\$ 304,600	\$ 327,120
In-Kind & Transfers	\$ 520,313	\$ 896,666
Indirect Cost Recovery	\$ (1,880,199)	\$ (2,046,084)
TOTAL GENERAL FUND - OPERATING	\$ 11,202,947	\$ 12,386,866

General Fund - Project Expenditures

Finance	\$ 20,000	\$ 20,000
IT Services	\$ 10,000	\$ 10,000
Fire	\$ 65,000	\$ 65,000
Police Department	\$ 56,500	\$ 56,500

Public Works - Streets	\$ _____	\$ 260,000
Public Works - Property Maintenance	\$ _____	\$ 52,000
TOTAL GENERAL FUND - PROJECTS	\$ 151,500	\$ 463,500

General Fund - Payments on Debt

Streets & Roads	\$ _____	\$ 27,000
TOTAL GENERAL FUND - PAYMENTS ON DEBT	\$ _____	\$ 27,000.00

General Fund - Transfers

Transfers To - YKRH Aquatic Center	\$ 40,000	\$ 711,666
Transfers To - Transit	\$ 85,000	\$ 85,000
Transfers To - Fleet Replacement Fund	\$ _____	\$ 100,000
TOTAL GENERAL FUND - Transfers	\$ 125,000	\$ 796,666

TOTAL GENERAL FUND	\$ 11,479,447	\$ 13,674,032
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Special Revenue Funds

CSP

E-911 Services	\$ 144,000	\$ 144,000
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TOTAL SPECIAL REVENUE FUNDS	\$ 144,000	\$ 144,000
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Enterprise Fund-YK Regional Health & Aquatic Center

YK H&F Center	\$ 2,005,364	\$ 2,005,364
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TOTAL ENTERPRISE FUND-YK Regional Pool	\$ 2,005,364	\$ 2,005,364
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Enterprise Fund-Solid Waste

Hauled Refuse	\$ 440,772	460,772
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Landfill Operations	\$ 606,574	606,574
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TOTAL ENTERPRISE FUND-SOLID WASTE	\$ 1,047,346	\$ 1,067,346
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Enterprise Fund-Water & Sewer

Utility Billing	\$ 308,703	\$ 308,703
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Hauled Water	\$ 2,127,463	\$ 2,127,463
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Hauled Sewer	\$ 2,061,126	\$ 2,061,126
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Piped Water	\$ 558,073	\$ 544,573
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Piped Sewer	\$ 990,172	\$ 802,705
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Water Treatment - BH	\$ 567,194	\$ 567,194
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Water Treatment - CS	\$ 855,270	\$ 849,885
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Sewer Lagoon	\$ 248,662	\$ 248,662
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TOTAL ENTERPRISE FUND-WATER & SEWER	\$ 7,716,663	\$ 7,510,311
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Enterprise Fund-Port

Municipal Dock-Operating	\$ 638,086	\$ 638,086
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Municipal Dock-Small Boat Harbor	\$ 197,393	\$ 197,393
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Projects	\$ 16,000	\$ 16,000
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Capital Expenditures	\$ 160,000	\$ 160,000
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Transfers Out	\$ _____	\$ -
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TOTAL ENTERPRISE FUND - PORT	\$ 1,011,479	1,011,479
Enterprise Fund-Leased Properties		
Other Leased Properties	\$ 126,180	\$ 98,040
Court Complex	\$ 99,737	\$ 104,521
Debt Payments	\$ 213,225	\$ 255,250
Capital Expenditures	\$ 300,000	\$ 300,000
TOTAL ENTERPRISE FUND-LEASED PROPERTIES	\$ 612,962	\$ 757,811
Enterprise Fund-Bethel Public Transit System		
Transit System	\$ 328,750	\$ 379,702
Capital Expenditures	\$ -	\$ -
TOTAL ENTERPRISE FUND-TRANSIT SYSTEM	\$ 328,750	\$ 379,702
Internal Svc Fund-Employee Group Health Benefits		
Employee Group Health Benefits	\$ 2,906,675	\$ 3,059,243
TOTAL INTERNAL SVC FUND-EMP GROUP HEALTH	\$ 2,906,675	\$ 3,059,243
Internal Svc Fund-Vehicle & Equipment Maint.		
Vehicle & Equipment Maintenance	\$ 1,030,536	\$ 1,040,536
TOTAL INTERNAL SVC FUND-VEHICLE & EQUIP	\$ 1,030,536	\$ 1,040,536
Endowment Fund		
Transfers Out	\$ 24,500	\$ 24,500
TOTAL ENDOWMENT FUND	\$ 24,500	\$ 24,500

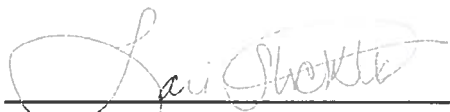
Section 3. That the FY 2021 budget is adopted for a period for one (1) year, that being from July 1, 2020 to June 30, 2021.

ENACTED THIS 8 DAY OF JUNE 2021, BY A VOTE OF 5 IN FAVOR AND 0 OPPOSED.


Michelle DeWitt (Jun 9, 2021 12:59 AKDT)

Michelle DeWitt, Mayor

ATTEST:


Lori Strickler, City Clerk

Introduced by: City Manager Peter Williams
Introduction Date: June 29, 2021
Public Hearing: July 13, 2021
Action:
Vote:

CITY OF BETHEL, ALASKA
ORDINANCE # 21-33

**AN ORDINANCE ESTABLISHING A CITY OF BETHEL BUDGET FOR FISCAL YEAR 2021
BEGINNING JULY 1, 2020 ENDING JUNE 30, 2022**

Be it Ordained by the City Council of Bethel as follows:

Section 1. That Ordinance 21-33, a non-code ordinance, establishes a City of Bethel Capital Improvement Budget for fiscal year 2022.

Section 2. That money shall be appropriate from the City's funds for capital expenditures.

GENERAL FUND

General Fund - Capital Expenditures

Planning	\$	190,000	
IT Services	\$	590,000	
Fire	\$	775,000	
Police	\$	65,000	
Streets and Roads	\$	1,540,693	
Property Maintenance	\$	210,000	
TOTAL GENERAL FUND - CAPITAL EXPENDITURES	\$	3,370,693	\$ -

Capital Improvement- Enterprise Funds

Solid Waste	\$	1,110,336	
Water & Sewer	\$	1,079,947	
Municipal Docks	\$	105,000	
Bethel Transit	\$	32,855	
TOTAL CAPITAL PROJECTS- Enterprise Funds	\$	2,328,138	\$ -

Section 3. That the FY 2022 Capital Improvement Budget is adopted for a period for one (1)
ENACTED THIS xx DAY OF JUNE 2019, BY A VOTE OF ___ IN FAVOR AND ___ OPPOSED.

Michelle DeWitt, Mayor

ATTEST:

Lori Strickler, City Clerk



**CITY OF BETHEL
Fire Department**

Daron R. Solesbee, Fire Chief

P.O. Box 3231, Bethel, Alaska 99559

Phone: (907)-543-2131

Fax: (907)-543-2702

dsolesbee@cityofbethel.net

Celebrating 50 Years of Service

DATE: June 29, 2021

TO: Peter Williams, City Manager

FROM: Daron Solesbee, Fire Chief

SUBJECT: Management Report, June 2021

Current Events

- Daron Solesbee was promoted to Fire Chief on 06/16/2021.
- Thomas Haviland is the Acting Fire Captain, effective 08/21/2020.

Community Planning/Preparedness

- Bethel Fire Department staff and volunteers are following all current City of Bethel ordinances and mandates regarding COVID-19 precautions.
- The department was selected as a test site for the new Medicaid Supplemental Emergency Medical Transport (SEMT) program. The City of Bethel will receive training from AP Triton in the coming months for program implementation and management. This program will allow for the Department to receive 50% of the uncompensated costs of Medicaid EMS transports from the federal government. This program is pending final implementation in the State of Alaska Legislature.

Training

- Staff and volunteer members have completed various online training courses.
- The department is scheduling Basic Life Support (BLS) Provider, State of Alaska Firefighter-1, Hazardous Materials Awareness and Operations Level, and Emergency Trauma Technician Academy starting August 23, 2021. If interested in becoming a Firefighter/ETT, please contact the Training Officer at (907) 543-2131 or send an email to fire@cityofbethel.net.

- On 06/01/2021 at 7:00 p.m., an EMT Meeting was held at the fire station. Responders reviewed and conducted drills for fireground operations, including setting up and operating at a firefighter rehabilitation station.
- On 06/02/2021 at 9:00 a.m., staff attended a webinar training, Advanced Disciplinary Issues: Determining Credibility by Curt Varone, Esq. of Fire Law, a prominent fire service instructor and is well known throughout the United States.
- On 06/08/2021 at 1:00 p.m., staff conducted Aerial Driver/Operator training and conducted aerial ladder placement drills.
- On 06/09/2021 at 3:00 p.m., staff conducted Aerial Driver/Operator training and conducted aerial ladder placement drills.
- On 06/15/2021 at 7:00 p.m., an EMT Meeting was held at the fire station. Responders reviewed burn assessment and treatment protocols and conducted drills on assessing burns with the Rule of Nine's and fluid replacement therapy with the Parkland Burn Formula.
- On 06/18/2021 at 11:00 a.m., a Staff Meeting was held at the fire station.
- On 06/24/2021 at 7:00 p.m., a Fire Meeting was held at the fire station. Responders reviewed salvage operations procedures and conducted drills.

Responses

- Between 06/01/2021 and 06/29/2021, the Bethel Fire Department responded to 84 EMS and 10 Fire incidents.
- On 06/06/2021 at 5:21 a.m., Firefighters responded to the report of a deck that was on fire. Firefighters deployed fire hoses and extinguished the fire. Smoldering charcoal embers were determined to have been the cause of the fire.
- On 06/20/2021 at 2:45 a.m., medics responded to the report of a vehicle accident where an ATV was struck by a truck. One patient was assessed and transported to the hospital.
- On 06/20/2021 at 4:16 a.m., medics responded to the report of an elderly person across the river at a fish camp that has numb legs. The patient was assessed and transported to the hospital.
- On 06/23/2021 at 1:00 a.m., medics responded to the report of a person who was in the river. EMS personnel, a barge crew, BPD and members of the public pulled the person out of the water and up onto the sea wall to safety. The patient was assessed and transported to the hospital.

Budget/Financial

- The department is operating within its FY21 budget.
- The department has initiated the purchase of a new 2021 Ford Expedition Command Vehicle to replace the 2004 Ford F250 (Command-2). This vehicle is being purchased using a State of Alaska fleet vehicle contract. Additionally, this vehicle will be outfitted by Alaska Safety, Inc. This project will carry over to the FY22 Capital Budget.
- The department is purchasing a new Class-A Pumper Apparatus (Fire Engine) from Pierce Manufacturing, Inc. under a cooperative bid purchasing contract from Sourcewell-MN and by utilizing a portion of the Fire Department's Fleet Replacement Fund. This pumper will replace the 1986 Grumman-Spartan Super Pumper-Tanker, Engine 3.

Grants

- The Department will continue to seek grant funding for fire and EMS equipment, additional staffing, replacement fire apparatus and ambulances, and other equipment.
- The department received funds from the State of Alaska Department of Homeland Security Grant Program for the purchase of cordless extrication tools. This equipment will be purchased under a Sourcewell-MN cooperative bid purchasing contract and is under final review for approval by the State of Alaska Department of Homeland Security.
- The department and City Grant Manager are preparing a request for the upcoming State of Alaska Homeland Security Grant for the purchase of new portable and mobile radios to replace obsolete equipment.

Staffing/Recruitment

- The City of Bethel is recruiting for a Fire Captain and one Firefighter/EMT. The department welcomes its new hire, Reece Warren, a Firefighter/EMT from Sitka. Welcome to the team!
- The department has started recruiting for volunteer members to serve as firefighters, ETT/EMT's, and other support positions.

Vehicles & Equipment

- We have received the parts for the Class-A Foam system for Engine-4. Staff determined that a 1" valve was required, upon finding the ¾" valve shipped was too small for the current foam system plumbing.

- Fire pump testing by Underwriter's Laboratory is being scheduled for this summer.

FIRE DEPARTMENT VEHICLE STATUS			
Vehicle	Type	Year	Status
Medic 4	Ambulance	1999	(Reserve Ambulance) In service. Needs replacement. Battery/starting issues.
Medic 5	Ambulance	2019	(Frontline Ambulance) In service.
Medic 6	Ambulance	2017	(Second-Out Ambulance) In service. Back-Up camera is not functioning (wiring/connection issue). Rear heat in patient compartment is intermittent. Paint defects. Staff is requesting a technician from Braun Northwest to troubleshoot and repair these issues.
Engine 5	Pumper	2021	In Development with Pierce Manufacturing, Inc.
Engine 4	Pumper	2013	(Frontline Pumper) In service. Generator fuel delivery problem will be repaired by an outside mechanic soon. Pump packing rings need to be tightened and/or replaced.
Engine 3	Pumper	1986	(Poor overall condition; needs replacement). Pump packing rings need to be tightened and/or replaced (unable to pass pump certification testing).
Truck 1	Ladder Truck	2017	In service.
Com 1	SUV	2021	This vehicle has been received by Kendall Ford in Anchorage and is currently waiting to be customized by Alaska Safety, Inc. The vehicle's graphics package will be created and applied by Action Signs and Warning Signs of Alaska in Anchorage. The vehicle should be received by the last AML barge of 2021.
Com 2	Pickup	2014	In service.
Com 3	Pickup	2004	In service. Fair condition. Missing driver side running board.
Honda 1	ATV	2004	In service. New trailer received and stocked with wildland fire gear.
Honda 2	ATV	2004	In service. New trailer received and stocked with wildland fire gear.
Fire Boat	Boat	2004	Out of service. Serviced by the Prop Shop in late May 2021 but keeps stalling due to a fuel starvation issue with the Mercury Optimax outboard motor. Servicing unavailable until the second week of July.

CITY OF BETHEL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2021

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>FIRE DEPARTMENT</u>					
10-60-501 SALARIES	234,812.89	234,812.89	553,034.00	318,221.11	42.5
10-60-502 FLSA OVERTIME	39,559.29	39,559.29	50,225.00	10,665.71	78.8
10-60-506 CALL BACK OVERTIME	48,052.68	48,052.68	45,100.00	(2,952.68)	106.6
10-60-508 LEAVE CASHOUT	11,033.38	11,033.38	20,905.00	9,871.62	52.8
10-60-510 SOCIAL SECURITY EXPENSE	2,730.83	2,730.83	694.00	(2,036.83)	393.5
10-60-511 MEDICARE FICA	9,343.27	9,343.27	9,815.00	471.73	95.2
10-60-512 EMPLOYEE GROUP BENEFITS	122,670.88	122,670.88	203,424.00	80,753.12	60.3
10-60-515 UNEMPLOYMENT	737.65	737.65	6,232.00	5,494.35	11.8
10-60-516 WORKERS' COMPENSATION	24,739.32	24,739.32	26,083.00	1,343.68	94.9
10-60-518 PERS	119,971.60	119,971.60	148,918.00	28,946.40	80.6
10-60-519 UTILITY BENEFIT	16,256.00	16,256.00	36,480.00	20,224.00	44.6
10-60-545 TRAINING/TRAVEL	8,217.81	8,217.81	19,200.00	10,982.19	42.8
10-60-561 SUPPLIES	20,710.87	20,710.87	25,200.00	4,489.13	82.2
10-60-563 WEARING APPAREL	11,336.86	11,336.86	15,700.00	4,363.14	72.2
10-60-567 FIRE PREVENTION PROGRAM	3,297.35	3,297.35	5,200.00	1,902.65	63.4
10-60-600 VEHICLE MT. (PARTS & TOOLS)	.00	.00	3,200.00	3,200.00	.0
10-60-601 VEHICLE MT. (PARTS & TOOLS)	14,246.07	14,246.07	21,250.00	7,003.93	67.0
10-60-602 GASOLINE/DIESEL/OIL	7,865.49	7,865.49	14,400.00	6,534.51	54.6
10-60-621 ELECTRICITY	13,964.59	13,964.59	18,720.00	4,755.41	74.6
10-60-622 TELEPHONE	1,978.18	1,978.18	2,600.00	621.82	76.1
10-60-623 HEATING FUEL	16,014.52	16,014.52	20,400.00	4,385.48	78.5
10-60-626 WATER/SEWER/GARBAGE	5,145.57	5,145.57	8,500.00	3,354.43	60.5
10-60-627 STAFF CELLULAR PHONES	1,466.95	1,466.95	2,500.00	1,033.05	58.7
10-60-647 COLLECTION/SMALL CLAIMS	24,119.01	24,119.01	31,200.00	7,080.99	77.3
10-60-649 VOLUNTEER STIPEND	4,283.00	4,283.00	28,540.00	24,257.00	15.0
10-60-660 VEHICLE MAINT SERVICES	60.00	60.00	6,000.00	5,940.00	1.0
10-60-661 VEHICLE MAINT/REPAIRS	7,776.59	7,776.59	12,628.00	4,851.41	61.6
10-60-662 PROPERTY MAINT	4,209.86	4,209.86	32,000.00	27,790.14	13.2
10-60-669 OTHER PURCHASED SERVICES	25,616.61	25,616.61	24,500.00	(1,116.61)	104.6
10-60-683 MINOR EQUIPMENT	16,176.91	16,176.91	20,300.00	4,123.09	79.7
10-60-696 CAPITAL EXP-LADDER TRUCK LEASE	71,217.61	71,217.61	71,218.00	.39	100.0
10-60-697 FORD EXPEDITION COMMAND VEHIC	4,061.76	4,061.76	65,000.00	60,938.24	6.3
10-60-721 INSURANCE	97,978.20	97,978.20	89,255.00	(8,723.20)	109.8
10-60-724 DUES/SUBSCRIPTIONS	3,507.71	3,507.71	7,324.00	3,816.29	47.9
10-60-727 ADVERTISING	943.99	943.99	1,500.00	556.01	62.9
10-60-799 MISCELLANEOUS EXPENSES	470.89	470.89	1,500.00	1,029.11	31.4
10-60-996 ADMIN OVERHEAD-IT SVCS	14,923.23	14,923.23	17,539.00	2,615.77	85.1
TOTAL FIRE DEPARTMENT	1,009,497.42	1,009,497.42	1,666,284.00	656,786.58	60.6
TOTAL FUND EXPENDITURES	1,009,497.42	1,009,497.42	1,666,284.00	656,786.58	60.6

Search Parameters

Data Types: Emergency Medical Services

Source Versions: NEMSIS v2.2.1; NEMSIS v3.3.4; NEMSIS v3.4.0; NEMSIS v3.5.0

Agencies: Bethel Fire Department

Date Range: Current Month (06/01/2021 to 06/29/2021)

Date Bin: Day

States: Alaska

Counties: Bethel Census Area

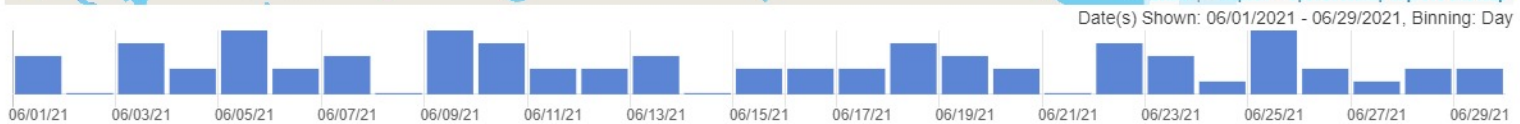
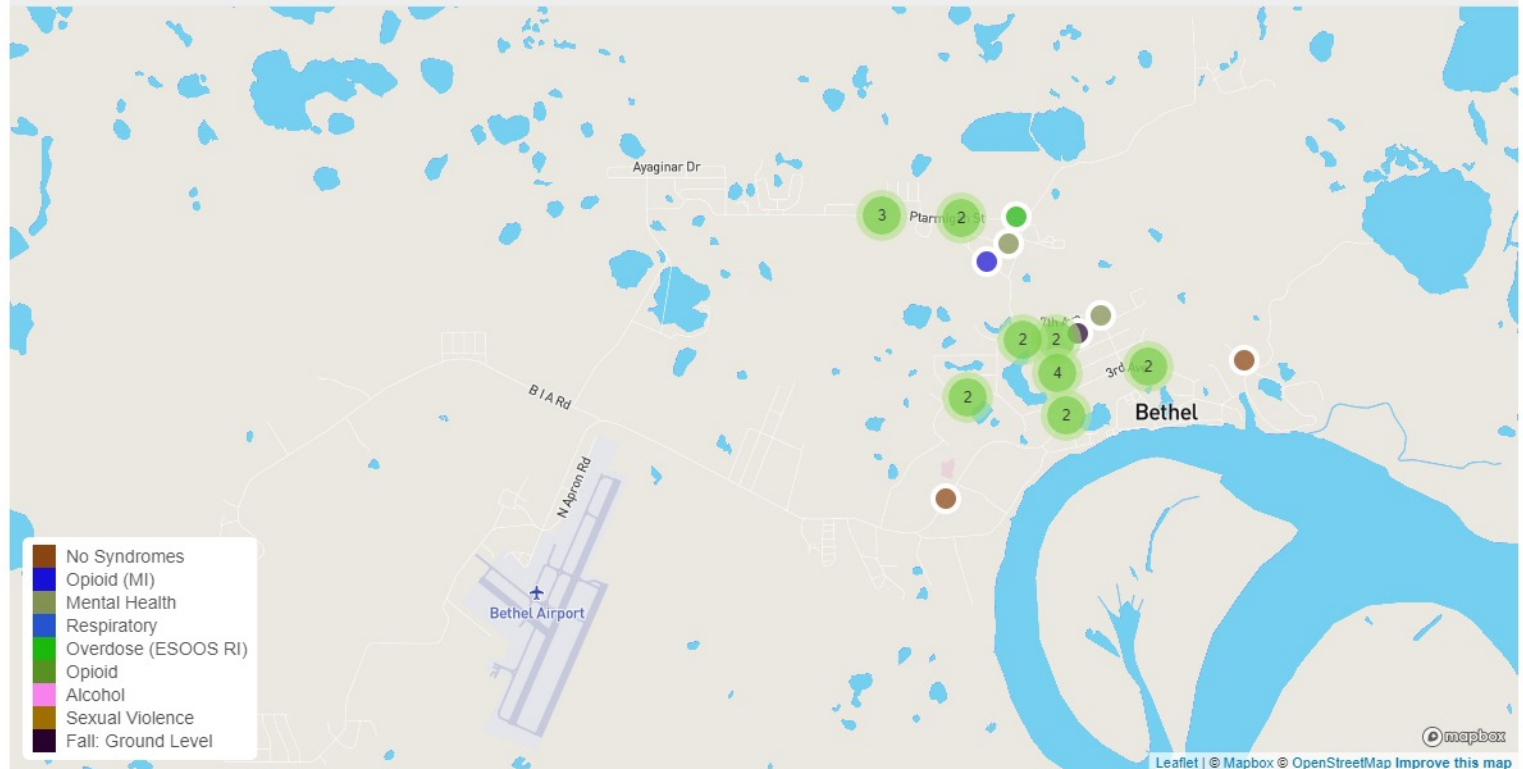
Symptoms (match at least 1)

Abdominal pain, Abuse or Neglect, Agitation, Alcohol, Altered consciousness, Anorexia, Anosmia, Apnea, Assault, Blurred vision, Body aches, Bronchiolitis, Bronchitis, Chills, Conjunctivitis, COPD, Cough, COVID-19, Dehydration, Diaphoresis, Diarrhea, Domestic Violence, Drooling, Drug, Drunk, Dyspnea, Earache, Epiglottitis, Eye pain, Faintness, Fever, Food poisoning, Gastroenteritis, Gastrointestinal, Generalized weakness, Heat-related illness, Hemoptysis, Hoarseness, Hypertension, Hypoxia, Influenza, Injure, Intentional, Intoxication, Irritable, Lacrimation, Lethargy, Local paralysis, Lower respiratory infection, Lymphadenopathy, Malaise, Melena, Methamphetamine, Miosis, Narcan, Nausea, Opioid treatment, Oral mucosal changes, Overdose, Painkiller, Pale, Pinpoint, Pleural effusion, Pleuritic pain, Pneumonia, Poison, Psych, Psychiatric, Pulmonary edema, Rash, Respiratory distress, Rhinitis, Seizure, Sinusitis, Slur, Sore throat, Stridor, Suicide, Suicide attempt, Suicide ideation, Tachypnea, Travel/Contact - Asia, Travel/Contact - China, Travel/Contact - Europe, Travel/Contact - Iran, Travel/Contact - Italy, Twitching, Unconscious, Unresponsive, Upper respiratory congestion, Upper respiratory infection, Violence, Viral symptoms, Vomiting, Wheezing

Minimum Alert Threshold: ● Moderate

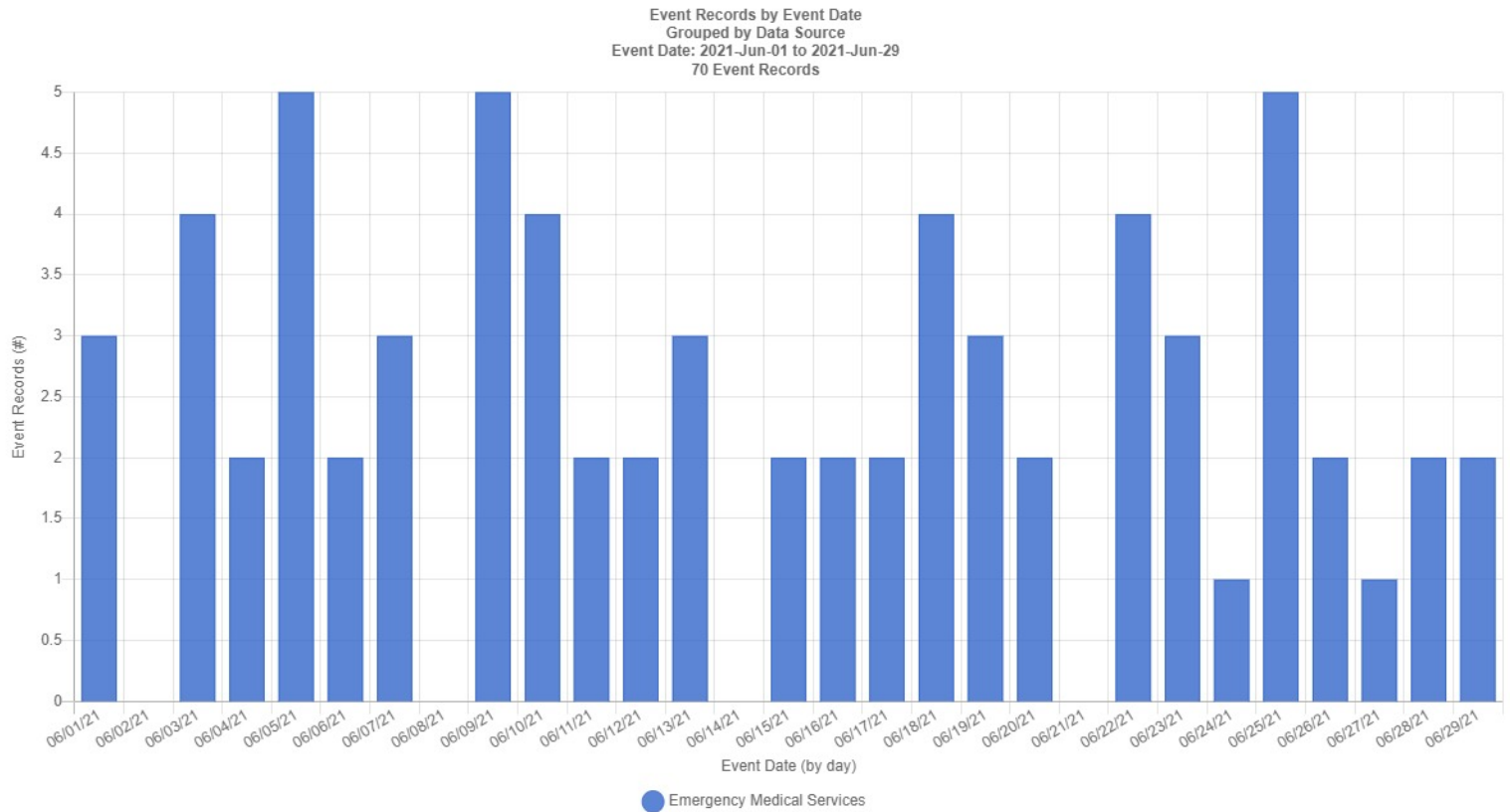
Map

Data filtered based on **Access Levels:** Event = Location.

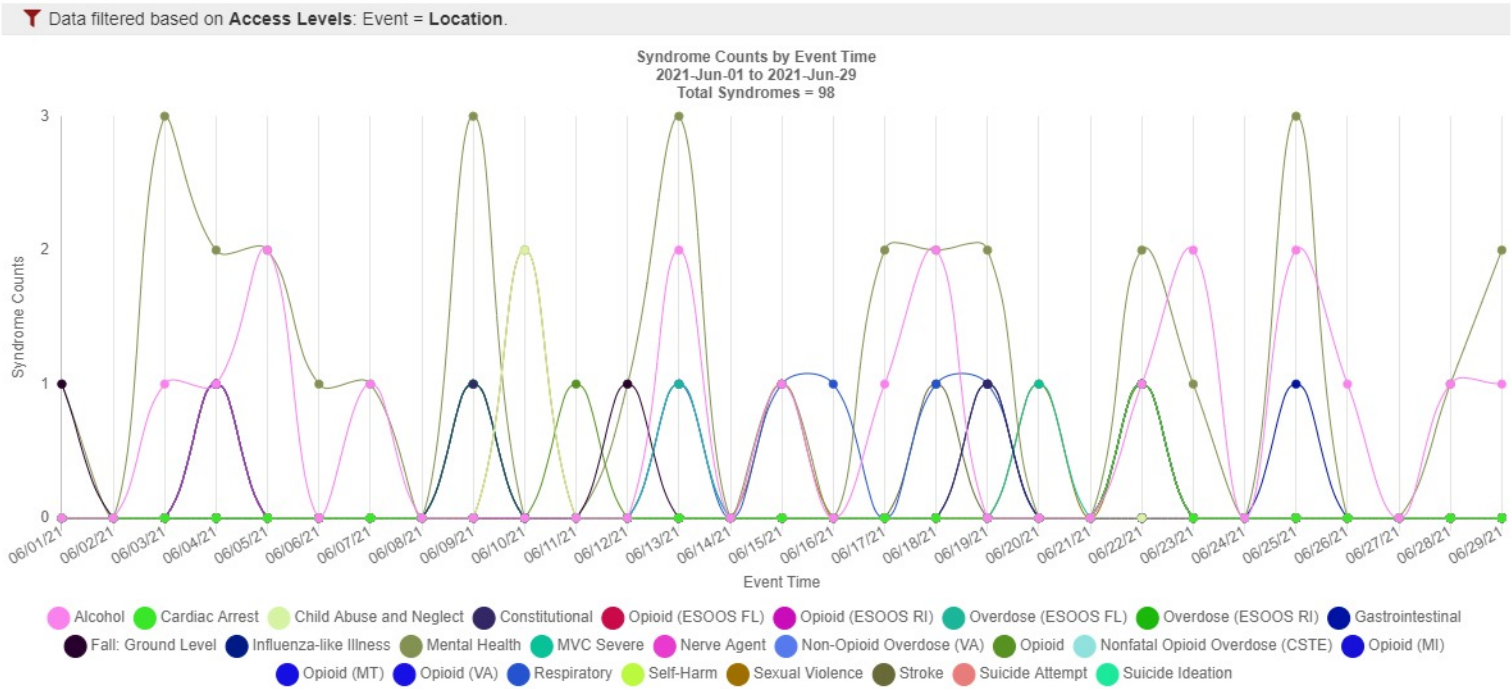


Data Explorer: Event Records by Event Date

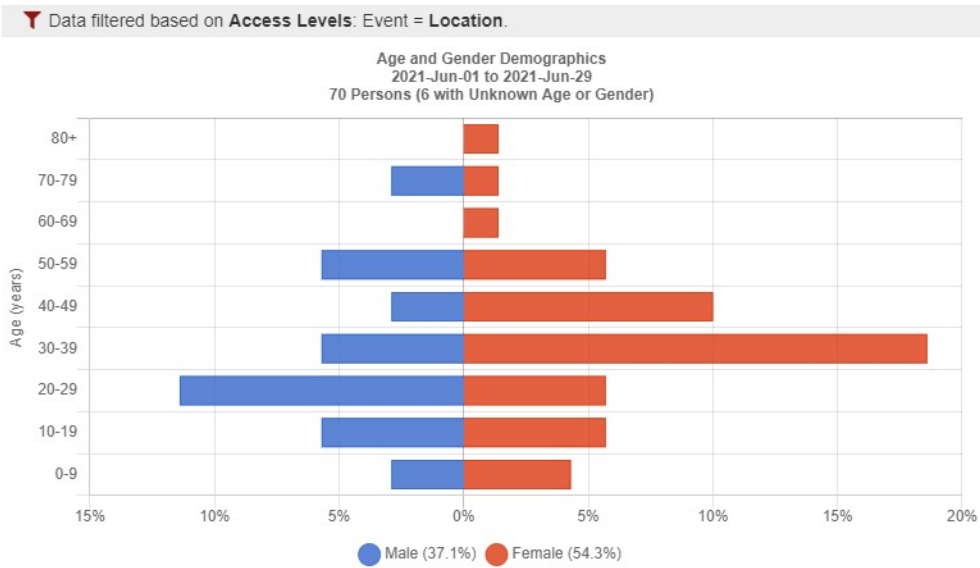
Data filtered based on **Access Levels**: Event = **Location**. Operational = **Full**.



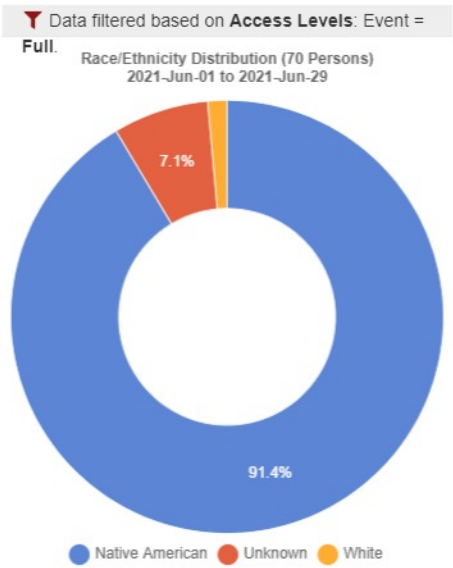
Syndrome Counts by Time



Age and Gender Distribution



Race/Ethnicity



Bethel Fire Department

Bethel, AK

This report was generated on 6/29/2021 11:08:47 AM



Incident Type per Zone for Incident Status for Date Range

Incident Status(s): All Incident Statuses | Start Date: 06/01/2021 | End Date: 06/29/2021

INCIDENT TYPE	INCIDENT STATUS	# INCIDENTS
Zone: 1 - 1st Ave (River Access) to Alder Street		
511 - Lock-out	Reviewed	1
Zone: 10 - Airport		
611 - Dispatched & cancelled en route	Completed	1
Zone: 12 - Tundra Ridge Subdivision		
150 - Outside rubbish fire, other	Completed	1
Zone: 3 - 3rd Ave, 4th Ave, 5th Ave, 6th Ave, and 7th Ave		
422 - Chemical spill or leak	Completed	1
511 - Lock-out	Completed	2
Zone: 4 - Ridgecrest Dr. (at Brown's Slough), City Landfill to Haroldson's Subdivision		
511 - Lock-out	Completed	1
Zone: 5 - City Subdivision		
111 - Building fire	Completed	1
Zone: 6 - ASHA Housing (Bethel Heights)		
331 - Lock-in (if lock out , use 511)	Completed	1
710 - Malicious, mischievous false call, other	Completed	1

This report gives a count of each incident type for the Incident Status or Statuses selected.



emergencyreporting.com

Doc Id: 384

Page # 1 of 1

MEMORANDUM



DATE: July 1, 2021

TO: Peter Williams, Interim City Manager

FROM: John Sargent, Grant Manager

SUBJECT: Grant Manager's Report for July 13, 2021 Bethel City Council Meeting

Vaccine Incentive Grant from Alaska Chamber of Commerce

The City of Bethel spent \$15,000 on the purchase of local gift cards from the three large grocery stores: Corina's Caselot, Swanson's, and Alaska Commercial Company. The City spent approximately \$30,000 on the purchase of pre-paid VISA cards. All gift cards are valued at \$100. Funds were spent by the June 30, 2021 deadline.

Thus far, Bethel Family Clinic has given out 30 cards and the City has given out 10 cards. Those who get vaccinated at YKHC are told to bring their vaccination card to the City's Utility Billing Office to receive a gift card.

The City will file monthly grant reports to the grantor until all cards have been disseminated.

COVID-19 Community Funding

The City of Bethel is preparing to submit its second grant report to the grantor. The City expects to claim staff expenditures for YKHC, BFC, and LKSD as they engage in testing and vaccine administration.

American Rescue Plan Act

I submitted the first two required documents to secure Bethel's \$1,589,809.31 in American Rescue Plan Act funds: City Council Resolution and City Budget active on January 27, 2020, including Budget mods up to that date. The City will be requested to submit a signed statement of assurances and terms and conditions next and then be issued half of the funding. The second half will be given to the City a year later. The City has five years to spend the money.

CARES Act Grant

I submitted all grant reports to the State Office of Management and Budget (OMB) to close the CARES Act grant. A telephone call from OMB confirmed the receipt and accuracy of the City's reports.

The City charged \$172,000+ to the CARES Act grant account (66-50) above the grant amount. The overage can be considered a cash match. There was more than enough to cover this amount in supplanted police and fire department personnel savings.

City of Bethel Current and Pending Grants

#	Grant	Amount	Status: Good - OK - Needs Work
1	CSP - DHSS FY 2021	\$323,081	Good
	News: The State has not announced the opening of next year's grant application period yet.		
2	USDA Loan - Avenues	8,250,000	Good
	News: DOWL is working to gather last easements and service agreements from residents of the Avenues area. The two-phase project was merged back to one phase. DOWL nearly 100% complete with design. City expects to bid the project by the end of summer.		
	To do: DOWL, Grant Manager, and Attorney need to complete documents to meet the Letter of Conditions prior to bidding.		
3	USDA Grant - Avenues	5,021,000	Good
	No action required yet. City must draw down all USDA Loan funds first and then claim expenditures against the Grant.		
4	VSW – Rehabilitation of Lift Stations – 21ES93	573,000	Good
	I prepared and submitted the second grant report for this new grant. The City has a \$258,726 project balance remaining. Estimated construction costs are projected to exceed this amount. The City plans to use ARPA funds to cover the overage.		
	To do: Prepare next grant report after contractor invoices are provided to the City.		
5	Fencing water plant & Thermal Imager-20SHSP-GY19	49,141	OK
	Completed EHP (Environmental, Historical, and Preservation) document and submitted it to AK Division of Homeland Security and Emergency Mgmt. Response was positive. Document forwarded to FEMA for approval. Fence quotes sought.		
	To do: Prepare Procurement Method Report and submit it with 3 quotes.		
6	Forensic software/body cameras-20SHSP-GY20	255,784	Good
	Completed and submitted Procurement Method Report for sole source purchase of body cameras and the use of body cameras as in-car cameras.		
	To do: Prepare and submit Procurement Method Reports for purchase of extrication equipment and forensic software.		

7	Alaska Community Transit Grant-Administration (FTA Section 5311) FY 21	227,687	OK
	To do: Transit Manager must complete all billing summaries by August 2021 deadline.		
8	Alaska Community Transit Grant-Administration (FTA Section 5311) FY 22	257,825	Good
	News: Transit Manager is operating City's public transit system. He completes and submits monthly billing summaries and quarterly reports.		
9	Section 5311: Rural Area Formula (CARES Act)	731,328	OK
	To do: Transit Manager must complete monthly billing summaries and quarterly reports and upload them to the Blackcat website.		
10	COPS – School Violence Prevention Program-LKSD	500,000	Needs Work
	News: LKSD woefully behind in making purchases to fulfill this grant. The City continues to file progress reports and financial reports. LKSD spent only \$12,000 so far. The grant performance period ends September 30, 2021. An extension is possible.		
	To do: LKSD must issue Request for Bids to purchase and install security features.		
11	COPS Hiring Program - School Resource Officer (SRO)	125,000	Good
	Grant in Active Status. Bethel Police Dept. hired an SRO by virtue of transferring an officer to the new position. The SRO will serve the City as a patrol officer during the summer months and then transition to LKSD to serve as SRO in August when school starts.		
	To do: Complete grant reports to claim City expenditures on grant and document the City's cash match.		
12	USDOJ Coronavirus Emergency Supplemental Funding	42,000	Good
	City ordered the vehicle for this grant and plans to use it as a CSP COVID-19 vehicle. The vehicle will be outfitted in Anchorage with safety and security features, lights, and other enhancements to allow the Community Service Patrol personnel to be successful in their work.		
	To do: Once vehicle arrives, complete Final Grant Report.		
13	FEMA Public Assistance Program	\$58,066	OK
	Prepared and submitted labor force account summary forms and contract labor forms.		
	To do: Upload completed forms and all support documents to FEMA's grant portal website.		

14	Yukon-Kuskokwim Health Corporation Diabetes Prevention & Control Program	\$4,738.21	Good
	Purchase of weights and fitness equipment incomplete. Some items were omitted from the order. Fitness Center working with vendor to complete purchases. To do: Complete Final Report and close grant.		
15	Alaska Public Entity Insurance	\$5,000	Good
	Alaska Public Entity Insurance company told the City it was eligible to spend \$5,000, which is \$2,000 above the original amount of \$3,000. The City was able to purchase high visible gear with a credit card prior to the June 30, 2021 deadline. To do: Complete Final Report and close grant.		
16	COVID-19 Community Funding	\$284,729.75	Good
	YKHC, LKSD, and BFC are spending money on this grant, including salaries for personnel involved in testing and vaccine administration. To do: Complete July 2021 monthly grant report for June 2021 expenditures.		
17	Alaska Chamber of Commerce Vaccine Incentive Program	\$45,000	Good
	City of Bethel purchased \$45,000 worth of \$100 grocery store gift cards and pre-paid VISA cards to be used as incentive to entice the unvaccinated to get vaccinated. Anyone living in the region is eligible. The City and Bethel Family Clinic gave out about 40 gift cards thus far. To do: File grant report. Receive VISA cards and disseminate them per protocol.		

Memorandum

Date: July 1, 2021

To: Pete Williams, City Manager

From: Bo Foley, IT Director

Subject: IT Director's Report



June 2021 Current Events

- **Additional New Copiers:**

This month I replaced the last two remaining old copiers we had at the Port office and in the Planning department. I have been very impressed with the performance of the new Altalink Xerox copiers we deployed a couple of months ago and now we have uniformity across the board. The old copiers will be sent back to Office Tech in Anchorage for recycling.

- **Planning Plotter Fixed:**

Living in rural Alaska poses many challenges for getting any kind of technicians to work on our machines that go down. One such example is the Planning wide-format printer that is used for their maps. We ran into an issue where the machine was experiencing multiple errors that could not be fixed remotely and so we turned to HP support. However, due to a lack of HP travelling technicians in Alaska, it took some time before we could get onsite help. That combined with ordering new parts and learning that we had been using incorrectly sized paper rolls in the machine, we were able to get the printer back up and running.

- **Finance Envelope Stuffer Down:**

The first utility bill session after Finance was moved to the Courthouse revealed that the machine was no longer functioning (envelopes would not feed into the machine properly). The machine is rather sturdy, so it is unlikely that the move broke anything, but despite my efforts in working on it with Office Tech support walking me through things to try over the phone, we were not able to get the stuffer functioning properly. Their technician will be flying out the last week of June to try and service the stuffer and get it working again. I will be away on leave during that time, so I have instructed the technician to get a hold of Finance, if needed, to get at the machine.

- **New Digital Logger Server:**

ACS, who monitors and helps me manage the City's network, informed me that the Police Dept.'s digital logger server was in danger of becoming a network vulnerability due to being older and approaching end-of-life. This was a machine that was purchased outside of the IT department some years back when the Police Dept. was still next door to City Hall. As such, it was not something I monitored or kept track of. This is the reason the server was not updated when I did the server refresh this year.

Memorandum

Date: July 1, 2021

To: Pete Williams, City Manager

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Subject: IT Director's Report



Nevertheless, I reached out to Digital Loggers to see if they could provide us with a quote to replace the machine. They instructed that they could do this though it might be faster if we bought a server through our normal means and just allowed Digital Loggers to install their software on it when it was ready. I picked up a new server through our IT contractors, ACS, and installed it at the PD. We will be handing it off to Digital Logger to put their software on before the month is out.

- **Annual Leave:**

I used a week of annual leave for some personal time off during the last week of June. Employees were directed to the ACS help desk for any technical support needs.

- **Normal Business:**

The rest of the month has been spent handling everyday business such as user in-processing/out-processing, helping users with printing and scanning issues, and investigating problems with various equipment.

Future Plans

- **Internet and Intranet Upgrades:**

Our woefully horrible Internet connection continues to be a source of frustration for the needs of my department. This extends not only to the Internet, but also to the interconnections between all the buildings. I will be working with ACS to put together a project for seeing about possible radio connections between City buildings to boost the speed of traffic locally. The Internet speeds will be upgraded as soon as I have a viable option available. Part of it will depend on the approval of the capital expenditure budget for my department.

29 June 2021



CITY OF BETHEL

Post Office Box 1388

Bethel, Alaska 99559

Phone: 907-543-2047

TO: City Manager
FROM: Human Resources
SUBJECT: June 2021 Managers Report

DATE: 1 July 2021

Position	Number of Vacancies	Number of New Applications	Number Hired During Period	Number of Vacancies Remaining	Applicants in Review
Finance Director	1	1	0	1	0
Lead Account Spec	1	1	0	1	1
Account Spec	1	0	0	1	0
Fire Captain	1	0	0	1	0
Fire Fighter/EMT	1	0	0	1	0
Community Svc Officer	1	0	0	1	0
Driver Hauled	7	1	0	7	1
Landfill Tech	1	0	0	1	0
Heavy Equip Mech	1	0	0	1	0
Water Treatment Coord	1	0	0	1	0
Parts Inventory Clerk	1	1	0	1	1
Port Director	1	0	0	1	0
TOTALS	18	3	0	18	3

****NEW****

HR will maintain a Diversity, Equity, and Inclusion statistical demographic report each month. Current demographic for the city is as follows:

TOTAL PERMANENT EMPLOYEES:	96
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TOTAL TEMP HIRES:	11
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16 vacant	107
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29 June 2021

Native	51	47%
Caucasian	46	43%
Black	2	2%
Asian	5	5%
Hispanic	3	3%
	107	100%

Applications and Hiring:

HR received a total of 4 **Applications** in June.

1 Police Officer was hired.

1 CSP Officer was hired.

1 Firefighter Intern was hired for the department's internship program.

Multiple seasonal temp positions were filled in the Port, Property Maintenance, and Landfill.

BEACON Programs:

There was no BEACON test conducted

HR Director obtained Federal DOT certification to conduct Reasonable Suspicion Testing.

Reports of Injury:

There were no reports of injury

Administrative Actions:

Multiple routine PAR actions were executed.

Multiple yearly performance evaluations were submitted and processed.

Employee related announcements:

None

Benefits and compensation survey initiated by Mr. Peter Ronza, of Pontifex consulting group has been completed and is under review.

James P. Harris
Director, Human Resources

“Deep Sea and Transportation Center of the Kuskokwim”



Bethel Transit System
PO Box 1388
370A 4th AVE
Bethel, AK 99559-1388
www.cityofbethel.net
(907)543-3039

June 2021 Transit Report

Good morning, the June report is relatively minimal due to the COVID-19 shut down which was rescinded by City Council and City Hall on March 15th 2021.

Bus 440 continues to be parked outside due to ongoing issues with the overhead door needing repairs. The service question was again addressed in person with Mr. Ford 4/29/21 as he was doing a walkthrough with a contractor. It was indicated that the overhead door repairman will be back in town in roughly 2-3 weeks. As of 6/29/2021, the door is still unusable and waiting for more parts.

In June, the Bethel Transit System will run for a total of (22) Twenty Two days for the full Green Line Route as indicated on the City website. At approximately 3pm on 6/4/2021, Mr. Arnold informed myself in person that the bus was opened up to (8) riders at the direction of City Council and Hall. This has made the drivers' job much easier as they were refusing riders on a consistent basis when the bus was limited to (4) riders.

Currently the Transit system has had (1203) riders at the break of today the 29th. These riders can be broken down into (83) senior riders, (5) youth riders, (499) adult riders, (616) pass riders, and (236) disabled riders. Bus 440 has been driven (2858.3) miles, used (358.62) gallons gas and will require an oil change at the end of this week July 2, 2021.

James Ferguson
Bethel Transit Manager

CITY OF BETHEL POLICE DEPARTMENT



June 1-29, 2021 Monthly Report

Personnel:

Current Staffing			
Position	Allocated	Staffed	Vacant
Community Safety Patrol (grant funded)	3	2	1
Community Service Officer	2	2	
Evidence and Record Custodian	1	1	
Administrative Assistant/Taxi Inspector	1	1	
Dispatcher	5	5	
Dispatch Supervisor	1	0	1
Peace Officers	16	16	

Staffing at the end of June shows no peace officer vacant positions; the two most recent hires will be attending the state police academy in July. The CSP vacancy has applicants undergoing background investigations.

BPD has hired a dispatcher for the current vacancy and anticipate him relocating to Bethel to start at the beginning of July.

The CSP vacancy has applicants undergoing background investigations.

Operations:

Operations Tempo				
	June 2021	May 2021	June 2020	2021 Total
Calls Total	1105	1454	1154	7880
Reports Total	81	105	103	668
Intoxicated Pedestrian Calls	204	264	202	1411
Driving Under Influence Calls	15	14	16	91
Domestic Violence Reports	23	29	36	191
Animal Calls	39	57	32	289
Animal Bite Reports	3	4	1	12
Sexual Assault Reports	7	2	5	32
Death Investigation Reports	0	2	2	15

Training:

Lt. Poole, Sgt. Ulak, Inv. Charles, and Ofc. Evan attended an in-person course entitled “Supervising Patrol Critical Incidents” sponsored by the National Tactical Officers’ Association at Palmer PD, AK June 7-8.

Chf. Simmons attended an online seminar entitled “Reducing Violent Crime Through Place Network Investigations” sponsored by the National Criminal Justice Association on June 17. He attended an online seminar entitled “Anatomy of a Lawsuit” sponsored by Lexipol on June 18. He attended a three-day online seminar entitled “Drug Court Practitioner” sponsored by the National Association of Drug Court Professionals at the request of Bethel courts to help re-establish a local therapeutic court June 29 to July 1.

All officers have been tasked with taking the US Transportation Security Administration annual training for airport incident response via in-house PoliceOne web training.

Inv. Garay attended an in-person course entitled “Single Officer Assailant Response” sponsored by the National Tactical Officers’ Association at Palmer PD, AK June 21-23.

To: Pete Williams, Acting City Manager
From: Ted Meyer, Planner
Subject: Planning Department Report, June 2021
Date: June 29, 2021

SUBDIVISION ROAD CONSTRUCTION PROJECTS

Ciullkulek Subdivision Roads

Road construction is complete. DOWL road inspectors will sign off on the project during their next visit to Bethel.

Blue Sky Subdivision Roads

Construction to finish the roads is anticipated to start in mid July.

Tanqik Subdivision Roads

To date, no construction schedule for the 2021 development season has been delivered.

SITE PLAN PERMITS

Staff received 26 Site Plan Permit applications during the month of June. Two applications are pending Corps review.

CONDITIONAL USE PERMITS

1. Staff is processing a CUP application for a proposed new marijuana retail store on Chief Eddie Hoffman Highway. Presentation to the Planning Commission is set for July 15.
2. Staff received a CUP application for a new restaurant on Chief Eddie Hoffman Highway, proposing to sell beer and wine. Presentation to the Planning Commission is set for August 12.

PRELIMINARY PLAT

Approved the preliminary plat for USS 3046 Subdivision, Lots 1A & 1B, owned by Bethel Community Services. This minor replat supports the Avenues Water and Sewer Project.

PROPOSED ZONING CODE CHANGE

Staff received a final draft of the Short Term Rental Ordinance on June 25th that was first drafted by the City Clerk, and later enhanced by the Planning Commission Sub Committee, with the guidance from the contractor, DOWL. The Planning Commission meeting for recommendation is set to be held on July 15.

SITE PLAN PERMIT APPLICATIONS FOR FILL PLACEMENT

Staff is preparing a discussion item for the July 15th Planning Commission meeting for a potential BMC Code change regarding a proposal to allow a specified amount of truckloads of fill before a Site Plan Permit is required. Currently, any improvement to land requires a Site Plan Permit.

SURVEYS AND APPRAISALS

Ordered three surveys and three appraisals pertaining to city land development projects and potential conveyance.

PLANNING COMMISSION

At the June 10th meeting, the Planning Commission:

1. Approved a right-of-way vacation request from the Lower Kuskokwim School District to vacate 50-foot and 75-foot sections of width along a 1,387-foot right-of-way in front of the Bethel Regional High School property along Ridgecrest Drive. This ROW vacation was requested by LKSD in order to accommodate the planned new Ayaprun School to be constructed at the south end of the property.
2. Approved a Conditional Use Permit application for a proposed triplex in City Sub.

City of Bethel, Alaska

City Clerk's Office

Council Meetings

June 22, 2021 Regular City Council Meeting

June 29, 2021 Special City Council Meeting

July 13, 2021 Regular City Council Meeting

Week of June 14

- Reformatted and created an adobe document for the approved FY2022 budget and posted to the City's website.
- Finalized the annual review/audit of Cemetery Records. Will wait until November to send out notices of reservation/permit payment reminders.
- Set up rental agreements and terms with LKSD and the Cultural Center for the October 5, 2021 Regular Election. Coordinated with the State on the operations of the precincts. The State combined Precincts 1 and 2, we requested the State consider separating the two to ensure consistency with the operation of the City's elections.
- Created the Declaration of Candidacy Packets for the October Election's Candidacy Filing and worked through alternative pick up and submission process since the City Clerk's Office is closed. Looking for an alternative location to host early/absentee voting with the assumption that City Hall will not be accessible. We should have the site location finalized in July.
- Working through updates to the Committee/Commission Member Guide to incorporate the changes made by the committee/commission updates.
- Started working through Election notices for social media, radio and website.
- Updating many areas of the City's website to include utilities, job opportunities, and permits, pages of the website to provide more clear information on the processes and account for the incorporation of online and downloadable forms.
- Sent draft utility billing online form for temporary service hold and extra call for utility services to the Finance Department for review/approval of the document and associated process for internal processing of the request.
- Revisited the Council's Organizational Priorities and updated the document to reflect progress on the items.
- Began working with KYUK on marketing strategies for the grant funded vaccination campaign.
- Performed a third review of the classification and compensation study which included incorrect calculations and percentages for the city employee contributions to health care. Worked with HR to identify the City's current premium rates and recalculated the percentages for the analysis update. Provided suggestions to HR on the organization of an action plan and information rollout.
- Deputy City Clerk Attended International Institute of Municipal Clerk Training all week.

Week of June 20th

- The City Clerk attended International Institute of Municipal Clerk training all week. Completed the Knowledge Transfer Paper required for educational points.
- The City Clerk received confirmation of the Master Municipal Clerk designation. This is the highest certification available from the International Institute of Municipal Clerks. The Masters Certification required 270 hours of advanced education; 64 hours of professional contributions to the profession which does not include the membership contributions on the three Alaska Association of Municipal Clerk's Committees for ten years.

- City Clerk Attended Collective Bargaining training presented by the International City/County Management Association.
- Researched and suggested the elimination of senior exemption cards with the Council opening of the exemption to everyone over the age of 65. Will be preparing code amendment and process in coordination with finance and legal.
- Collecting ideas and working on an action plan for the youth committee program.

Week of June 28th

- Met with State of Alaska Division of Election to begin coordinating roles for the October 2021 election and outlining partnerships for the 2022 elections.
- Continued working through updates to the website.
- Continued coordination with KYUK on the marketing for vaccinations.
- Processed five passports.
- Coordination of the Hackney Appeal.
- Reviewed the Short Term Rental Ordinance Draft from the DOWL and provided comment/concerns.

July 5th, 2021

- Beginning to coordinate the election officials in coordination with the Division of Elections and working to identify a location of absentee and early voting with the extended construction at City Hall.
- Coordination of the Hackney Appeal.

Committee/Commission/Board Vacancies –

	Regular Member	Alternate Member
Community Parks and Recreation Committee	1	2
Planning Commission	full	Full
Port Commission	full	2
Public Safety and Transportation Commission	1	2
Community Action Grant Technical Review Board	1	2
Public Works Committee	1	2
Finance Committee	full	full
Ethics Board	full	full